FINANCE COMMITTEE
CHARTER
(As Amended February 26, 2026)

Article I. Authority

1-1. *Name.* The name of this body shall be the Finance Committee.

1-2. *Authority.* This committee was created on 7/19/95 by the approval of the Finance Committee Bylaws by the Oneida Business Committee (hereafter known as Business Committee) and is presently governed by this Charter.

1-3. *Duties.* The Finance Committee has the authority to regulate, advise, and administer financial matters for the Oneida Nation including: recommending financial policies & goals, reviewing and approving organizational requests (as required with Procurement Rule Handbook[1] and the Budget and Finances Law), and reviews the financial performance of the Nation's investments to ensure it is in alignment with the short and long range financial strategies for the Oneida Nation in accordance with the Oneida Investment Policy.

1-4. *Purpose.* The Finance Committee (FC) is a standing committee of the Oneida Business Committee (OBC) that reviews financial requests annually. Some requests come from departments in the Tribal organization when unforeseen expenses were not included in the approved budget or the OBC decided that all requests of a certain nature are first subject to the FC's review.

1-5. *Actions.* Per Oneida Nation's Procurement Rule Handbook[1], when requests are approved by the Finance Committee and following the approval of the FC Minutes, they can be routed through the system for online approvals.

1-6. *Office.* The official office of this body shall reside within the exterior boundaries of the Oneida Reservation and its mailing address shall be:

Oneida Nation
Attn: Finance Committee
P.O. Box 365
Oneida, Wisconsin 54155

1-7. *Membership.*

(a) The Finance Committee shall consist of these members:
- (1) Treasurer
- (2) Three (3) Business Committee members.
  - (a) Any member of the Oneida Business Committee may serve as Ad Hoc when needed.
- (3) Chief Financial Officer, who may choose one (1) alternate with full authority.
- (4) Chief Executive Officer of Casino & Hotel, who may choose one (1) alternate with full authority.
- (5) Purchasing Director, who may choose one (1) alternate with full authority.
- (6) Chief Executive Officer of Nation Services, who may choose one (1) alternate with full authority.
- (7) Chief Executive Officer of Retail Operations, who may choose one (1) alternate with full authority.
- (8) Each member, or their alternate when attending on behalf of, or an Ad Hoc member shall be a member of the Finance Committee when attending a meeting.

(b) *Terms.*
- (1) Business Committee members. The Business Committee members shall coincide with the term of the Business Committee.
- (2) Chief Financial Officer, Chief Executive Officer of Nation Services, Chief Executive

[1] The current Purchasing Manual shall continue to govern procurement activities until formal adoption of the Procurement Rule Handbook.

Officer of Casino & Hotel, Purchasing Director, and Chief Executive Officer of Retail Operations. The terms of the Chief Financial Officer, Chief Executive Officer of Nation Services, Chief Executive Officer of Casino & Hotel, Purchasing Director, and Chief Executive Officer of Retail Operations coincides with employment of those positions.

(c) *Qualifications*.

(1) A Finance Committee member shall not be a Consultant or Contractor; with the exception of employment contracts, for the Nation.

(d) *How Chosen.*

(1) Business Committee Member. The Business Committee members shall be agreed upon by the Business Committee following each general election.

(e) *How vacancies are filled*.

(1) Vacancies on the Committee shall be fill in accordance with section 1-6(a)(3)(a).

Article II. Officers

2-1. *Chairperson.* This body shall be presided over by the Treasurer, acting as Chairperson.

(a) The Chairperson shall preside at meetings, appoint sub committees, oversee all Finance Committee activities, and sign off on all expenses and Finance Committee Policies and Procedures.

(b) The Chairperson or designee shall maintain all correspondence and minutes of all meetings and document all activities of the Finance Committee and designated bodies.

2-2. *Vice-Chairperson.* The Chief Financial Officer shall act in the absence of the Chairperson.

Article III. Meetings

3-1. *Orientation.* Orientation will be offered for all new members of the Finance Committee and will be conducted by an existing member of the Finance Committee.

3-2. *Regular Meetings*. The Finance Committee meets on the second and fourth Thursday of each month at 8:30 A.M. in the BC Conference Room located at the Norbert Hill Center in Oneida, WI.

(a) The meeting dates, time and location may change from time to time as determined by the Finance Committee but shall be within the Reservation boundaries.

(b) Notice of meeting location, agenda, and materials shall be forwarded by the Finance Committee Designee.

3-3. *Emergency meetings.* The Chairperson may call an emergency meeting at any time provided 24-hour notice is given.

(a) E-mail polls may be allowed, by authority of the Chairperson.

3.4. *Work Sessions.* The Chairperson may schedule work sessions to update/review processes and procedures of the Finance Committee, review internal documents or to update the Bylaws. All actions will be placed on the next Regular Meeting for official approval.

3-4. *Quorum.* A quorum shall consist of a majority of current members of the Finance Committee and shall include the Chairperson or Vice-Chairperson.

3-5. *Order of Business.* The order of business so far as applicable shall be:

(a) Call to Order/Roll Call
(b) Approval of Agenda
(c) FC e-poll Action of Minutes
(d) Tabled Items
(e) Capital Expenditures
(f) New Business
(g) Community Giving
(h) Executive Session
(i) Administrative/Internal
(j) Follow Up
(k) For Information Only (for audit purposes)

(l) Adjournment

3-6. *Voting.*
(a) The Chairperson does not vote except in the event of a tie.
(b) Each remaining Finance Committee member shall have one (1) vote.
(c) Electronic e-polls are allowed as long as they are conducted in accordance with Conducting Electronic Voting (E-Polls) for the Finance Committee SOP.
(d) The Finance Committee shall act by a majority vote of the quorum present at any meeting.

3-7. *Recordings.* All Finance Committee meetings shall be audio recorded.
(a) The audio recordings shall be saved and maintained in accordance with all applicable laws and governing requirements of the Nation.
(b) *Exception.* Audio recordings shall not be required for Executive Session of a meeting.

Article IV. Reporting

5-1. Agenda items shall be in a consistent format.
5-2. Minutes. Minutes shall be typed and in a consistent format.
5-3. Handouts, memoranda, reports, etc. may be attached to the minutes and agenda, or may be kept separately, provided that all materials can be identified to the meeting in which they were presented.
5-4. Minutes of the Finance Committee shall be presented to the Oneida Business Committee in a timely manner as information only and shall reflect the actions taken by the Finance Committee. The Chairperson shall submit quarterly reports to the Oneida Business Committee summarizing committee activities and actions.

Article V. Amendments to Charter.

6-1. The Finance Committee, upon written notice, may at any of its regular meetings, by a majority vote of the voting members present, adopt, amend, or repeal any or all provisions of this Charter, provided that the amendment or repeal has been submitted in writing at a previous work meeting. All such amendments approved are subject to subsequent approval by the Business Committee.

ARTICLE VII. Filing of Charter.

7-1. Charter. This Charter shall be filed in the Tribal Secretary's Office prior to its implementation.

APPROVED BY:

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Finance Committee Chairperson

and Approved by the Oneida Business Committee on the 8th day of July, 2026.

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Tribal Secretary