

Fraud Hotline

What is the Fraud Hotline?

The Fraud Hotline is for reporting CURRENT issues. It is not for reporting things that have happened in the past.

The Fraud Hotline is managed by an independent service provider.

The Oneida Nation's Internal Audit team is responsible for monitoring Fraud Hotline reports and conducting follow-up activities, including potential investigations.

What Should be Reported? Report CURRENT matters such as:

Any dishonest or fraudulent act	Deceptive business practices
Embezzlement	Kickbacks
Securing documents by deception	Tampering with records
Falsification of contracts, reports, records	Forgery
Misappropriation of Tribal Assets	Theft
Unsafe working conditions	Internal control violations
Blackmail	Profiting from insider knowledge, etc.

What Should NOT be Reported? Employment concerns such as hiring matters, terms of employment, working conditions, personality conflicts, etc.

- Personal Employment matters: Report to your supervisor and/or HRD
- Sexual harassment: Report to HRD
- Drug & alcohol incidents: Report to the suspected employee's supervisor
- Emergencies: Dial 911

How do I Make a Report? There are four ways to report fraud and serious ethics violations:

PRIMARY METHOD

- Telephone: **1-833-280-0002** (English speaking, toll-free number)

SECONDARY METHODS

- Website: www.lighthouse-services.com/oneidanation
- E-mail: reports@lighthouse-services.com (must include Oneida Nation name with report))
- Fax: (215) 689-3885 (must include Oneida Nation name with report)

What if I Have Questions? For questions regarding the FRAUD HOTLINE, call the Norbert Hill Center at 869-2214 and ask for Internal Audit.

The Fraud Hotline is available 24/7, 365 days per year

1-833-280-0002