
Business Committee Agenda Request

1. Meeting Date Requested:

2. Session:

☐ Open ☐ Executive – must qualify under §107.4-1.

Justification:

3. Requested Motion:

☐ Accept as information; OR

4. Areas potentially impacted or affected by this request:

☐ Finance

☐ Programs/Services

☐ Law Office

☐ DTS

☐ Gaming/Retail

☐ Boards, Committees, or Commissions

☐ Other:

5. Additional attendees needed for this request:

6. Supporting Documents:

- | | | |
|---|--|---|
| ☐ Bylaws | ☐ Fiscal Impact Statement | ☐ Presentation |
| ☐ Contract Document(s) | ☐ Law | ☐ Report |
| ☐ Correspondence | ☐ Legal Review | ☐ Resolution |
| ☐ Draft GTC Notice | ☐ Minutes | ☐ Rule (adoption packet) |
| ☐ Draft GTC Packet | ☐ MOU/MOA | ☐ Statement of Effect |
| ☐ E-poll results/back-up | ☐ Petition | ☐ Travel Documents |
| ☐ Other: | | |

7. Budget Information:

- | | |
|---|--|
| ☐ Budgeted – Tribal Contribution | ☐ Budgeted – Grant Funded |
| ☐ Unbudgeted | ☐ Not Applicable |
| ☐ Other: | |

8. Submission:

Authorized Sponsor: _____

Primary Requestor: _____

Instructions:

- 1) Save a copy of this form for your records.
- 2) Print this form as a *.pdf OR print and scan this form in as *.pdf.
- 3) Attach a memo addressed to the Business Committee describing your request
- 4) E-mail this form and all supporting materials in a *.pdf file(s) to:
BC_Agenda_Requests@oneidanation.org
- 5) If you are submitting a resolution for adoption, please send the **Word** version of the resolution along with the Agenda Request file.
- 6) Please email BC_Agenda_Requests@oneidanation.org with any questions regarding this form.