



**ONEIDA**

# **ATTENTION**

**Supervisors, Directors, & Managers**

## **2026 Summer Youth Work Program Request**

Our Summer Youth Work Program  
welcomes **60** students (ages **14-19**)  
from **June 15<sup>th</sup>** to **August 21<sup>st</sup>**.

Participants will gain valuable  
experience working up to **30** hours  
each week.

**The ONESS 477 Summer Youth Program is responsible for paying wages.**

If you are interested in hosting youth, please complete the  
attached **Worksite Agreement Form** by **Friday, May 1st, 2026**.

### **Contact**

Oneida Economic Support  
Wendy Haack  
920 490 3854  
[wcornel4@oneidanation.org](mailto:wcornel4@oneidanation.org)

**Planting today, empowering tomorrow: cultivating the next generation**

# SUPERVISOR WORKSITE AGREEMENT

The **ONESS 477 Summer Youth Program** regulations require that a written agreement exists between the program and the work site.

The agreement is to show that there is:

1. Supervision of each youth, the youth are to be supervised at **all** times.
2. Accountability for the youth's time and attendance.
3. Follow Oneida Nation Human Resources Policies and Procedures

Work Site: \_\_\_\_\_ Location: \_\_\_\_\_

Number of youth placements: \_\_\_\_\_

Primary Supervisor: \_\_\_\_\_ Phone #: \_\_\_\_\_

Secondary Supervisor/s: \_\_\_\_\_ Phone #: \_\_\_\_\_

Person/s responsible for recording/verifying time and attendance:

Name of Person: \_\_\_\_\_ Phone #: \_\_\_\_\_

Specific job skills youth will learn or enhance by participation at your work site:

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Specific job duties/responsibilities of the position:

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Specific clothing/shoes required for the position:

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Specific physical requirements/work environment:

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**Return completed form no later than May 1, 2026, to:**

Oneida Economic Support  
Attn: Wendy Haack  
P.O. Box 365, Oneida, WI 54155  
Phone: 920-490-3854  
Fax: 920-490-6803  
E-mail: Wcornel4@oneidanation.org