

# Oneida Business Committee



**Executive Session**  
**8:30 AM Tuesday, March 10, 2026**  
 BC Conference Room, 2nd Floor, Norbert Hill Center

**Regular Meeting**  
**8:30 AM Wednesday, March 11, 2026**  
 BC Conference Room, 2nd Floor, Norbert Hill Center

## Agenda

*Meeting agenda is available here: [oneida-nsn.gov/government/business-committee/agendas-packets/](https://oneida-nsn.gov/government/business-committee/agendas-packets/). Materials for the "General Tribal Council" section of the agenda, if any, are available to enrolled members of the Oneida Nation; to obtain a copy, visit the Government Administrative Office, 1st floor, Norbert Hill Center and present a valid Tribal I.D. or go to <https://goo.gl/uLp2jE>. Scheduled times are subject to change.*

### **I. CALL TO ORDER**

### **II. OPENING**

### **III. ADOPT THE AGENDA**

### **IV. OATH OF OFFICE**

- A. Oneida Election Board - Patricia Moore**  
Sponsor: Lisa Liggins, Secretary
- B. Oneida Election Board Ad Hoc Committee - Dan Skenandore**  
Sponsor: Lisa Liggins, Secretary
- C. Oneida Election Board Alternates - Mary King, Justine Huff, Ramona Salinas**  
Sponsor: Lisa Liggins, Secretary
- D. Oneida Land Commission - Brian Denny**  
Sponsor: Lisa Liggins, Secretary
- E. Oneida Nation Arts Board - Paul Gutierrez III, Daniel Schuyler, Paul Smith**  
Sponsor: Lisa Liggins, Secretary
- F. Oneida Nation Veterans Affairs Committee - Gerald Cornelius, Dan Skenandore, Francis Huntington**  
Sponsor: Lisa Liggins, Secretary

**V. MINUTES**

- A. **Approve the February 25, 2026, regular Business Committee meeting minutes**  
Sponsor: Lisa Liggins, Secretary

**VI. RESOLUTIONS**

- A. **Adopt resolution entitled Directive For Tribal Contribution Savings Projects**  
Sponsor: Lisa Liggins, Secretary

**VII. APPOINTMENTS**

- A. **Determine next steps regarding Oneida ESC Group, LLC Board of Managers vacancies**  
Sponsor: Lisa Liggins, Secretary

**VIII. STANDING COMMITTEES****A. FINANCE COMMITTEE**

1. **Accept the February 12, 2026, regular Finance Committee meeting minutes**  
Sponsor: Lawrence Barton, Treasurer
2. **Accept the February 26, 2026, regular Finance Committee meeting minutes**  
Sponsor: Lawrence Barton, Treasurer

**B. LEGISLATIVE OPERATING COMMITTEE**

1. **Accept the February 18, 2026, regular Legislative Operating Committee meeting minutes**  
Sponsor: Jameson Wilson, Councilman

**IX. TABLED BUSINESS**

- A. **Approve the Oneida Trust Enrollment Committee Bylaws**  
Sponsor: Teresa Schuman, Chair/Oneida Trust Enrollment Committee

**X. TRAVEL REPORTS**

- A. **Approve the travel report - Councilman Jameson Wilson - National Congress of American Indians Executive Council Winter Session - Washington, D.C. - February 9-12, 2026**  
Sponsor: Jameson Wilson, Councilman

**XI. TRAVEL REQUESTS**

- A. **Approve the travel request - Councilman Jonas Hill - Republican Party of Wisconsin Event - Washington, D.C. - April 21-23, 2026**  
Sponsor: Jonas Hill, Councilman
- B. **Enter the e-poll results into the record regarding the approved travel request in accordance with §219.16-1. - Oneida Nation Commission on Aging - for three (3) members & two (2) staff – Great Lakes Native American Elders Association (GLNAEA) - Mole Lake, WI - April 4-5, 2026**  
Sponsor: Winnifred Thomas, Chair/Oneida Nation Commission on Aging

**XII. NEW BUSINESS**

- A. **Review the Chapter 2 Bingo Oneida Gaming Minimum Internal Controls and determine next steps**  
Sponsor: Mark A. Powless Sr., Chair/Oneida Gaming Commission
- B. **Accept the Anna John Resident Centered Care Community concerns and resolution report**  
Sponsor: Mark W. Powless, CEO-Nation Services
- C. **Accept the memorandum regarding the withholding of pay for Councilman Marlon Skenandore**  
Sponsor: Lisa Summers, Director of Government Administration
- D. **Accept memorandum regarding cancellation of March 25, 2026, and April 8, 2026, regular Business Committee meetings**  
Sponsor: Lisa Liggins, Secretary

**XIII. GENERAL TRIBAL COUNCIL**

- A. **PETITIONER GINA POWLESS-BUENROSTRO - petition # 2025-04**
- Accept the statement of effect regarding Accountability Measure Options for Business Committee and Boards, Committees & Commissions - petition # 2025-04**  
Sponsor: Jameson Wilson, Councilman
  - Accept the fiscal impact statement regarding Accountability Measure Options for Business Committee and Boards, Committees & Commissions - petition # 2025-04**  
Sponsor: RaLinda Ninham-Lamberies, Chief Financial Officer
- B. **PETITIONER GINA POWLESS-BUENROSTRO - petition # 2025-05**
- Accept the statement of effect regarding Amend the Administrative Rulemaking Law - petition # 2025-05**  
Sponsor: Jameson Wilson, Councilman

**XIV. EXECUTIVE SESSION****A. REPORTS**

1. **Accept the Chief Counsel report**  
Sponsor: Jo Anne House, Chief Counsel

**B. NEW BUSINESS**

1. **Approve the 2017-2021 Multi-Year Funding Agreement between Oneida Nation and the U.S. Department of Interior amendment # 10 - file # 2026-0167**  
Sponsor: Melinda J. Danforth, Intergovernmental Affairs Director

**XV. ADJOURN**

Posted on the Oneida Nation's official website, [www.oneida-nsn.gov](http://www.oneida-nsn.gov) pursuant to the Open Records and Open Meetings law (§ 107.14.)

The meeting packet of the open session materials for this meeting is available by going to the Oneida Nation's official website at: [oneida-nsn.gov/government/business-committee/agendas-packets/](http://oneida-nsn.gov/government/business-committee/agendas-packets/)

For information about this meeting, please call the Government Administrative Office at (920) 869-4364 or (800) 236-2214

Oneida Election Board - Patricia Moore

## Business Committee Agenda Request

**1. Meeting Date Requested:** 03/11/2026

**2. General Information:**

Session:  Open  Executive – must qualify under §107.4-1.  
Justification: DRAFT materials/discussion

**3. Supporting Documents:**

- |  |  |   |
|--|--|---|
| <input type="checkbox"/> Bylaws                    | <input type="checkbox"/> Fiscal Impact Statement | <input type="checkbox"/> Presentation           |
| <input type="checkbox"/> Contract Document(s)      | <input type="checkbox"/> Law                     | <input type="checkbox"/> Report                 |
| <input checked="" type="checkbox"/> Correspondence | <input type="checkbox"/> Legal Review            | <input type="checkbox"/> Resolution             |
| <input type="checkbox"/> Draft GTC Notice          | <input type="checkbox"/> Minutes                 | <input type="checkbox"/> Rule (adoption packet) |
| <input type="checkbox"/> Draft GTC Packet          | <input type="checkbox"/> MOU/MOA                 | <input type="checkbox"/> Statement of Effect    |
| <input type="checkbox"/> E-poll results/back-up    | <input type="checkbox"/> Petition                | <input type="checkbox"/> Travel Documents       |
| <input type="checkbox"/> Other: <i>Describe</i>    |  |   |

**4. Budget Information:**

- |  |  |                                     |
|--|--|-------------------------------------|
| <input type="checkbox"/> Budgeted                  | <input type="checkbox"/> Budgeted – Grant Funded | <input type="checkbox"/> Unbudgeted |
| <input checked="" type="checkbox"/> Not Applicable | <input type="checkbox"/> Other: <i>Describe</i>  |                                     |

**5. Submission:**

Authorized Sponsor: Lisa Liggins, Secretary

Primary Requestor: Amber Van Kirk, Administrative Assistant

Additional Requestor: (Name, Title/Entity)

Additional Requestor: (Name, Title/Entity)

Submitted By: AVANKIRK



## Memorandum

TO: Oneida Business Committee

FROM: Brooke Doxtator, BCC Supervisor 

DATE: March 3, 2026

RE: Oath of Office – Oneida Election Board

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### Background

On February 25, 2026, the Oneida Business Committee appointed Patricia Moore to the Oneida Election Board.

## Oneida Election Board Ad Hoc Committee - Dan Skenandore

**Business Committee Agenda Request**

1. **Meeting Date Requested:** 03/11/2026

2. **General Information:**

Session:  Open  Executive – must qualify under §107.4-1.  
Justification: DRAFT materials/discussion

3. **Supporting Documents:**

- |  |  |   |
|--|--|---|
| <input type="checkbox"/> Bylaws                    | <input type="checkbox"/> Fiscal Impact Statement | <input type="checkbox"/> Presentation           |
| <input type="checkbox"/> Contract Document(s)      | <input type="checkbox"/> Law                     | <input type="checkbox"/> Report                 |
| <input checked="" type="checkbox"/> Correspondence | <input type="checkbox"/> Legal Review            | <input type="checkbox"/> Resolution             |
| <input type="checkbox"/> Draft GTC Notice          | <input type="checkbox"/> Minutes                 | <input type="checkbox"/> Rule (adoption packet) |
| <input type="checkbox"/> Draft GTC Packet          | <input type="checkbox"/> MOU/MOA                 | <input type="checkbox"/> Statement of Effect    |
| <input type="checkbox"/> E-poll results/back-up    | <input type="checkbox"/> Petition                | <input type="checkbox"/> Travel Documents       |
| <input type="checkbox"/> Other: <i>Describe</i>    |  |   |

4. **Budget Information:**

- |  |  |                                     |
|--|--|-------------------------------------|
| <input type="checkbox"/> Budgeted                  | <input type="checkbox"/> Budgeted – Grant Funded | <input type="checkbox"/> Unbudgeted |
| <input checked="" type="checkbox"/> Not Applicable | <input type="checkbox"/> Other: <i>Describe</i>  |                                     |

5. **Submission:**

Authorized Sponsor: Lisa Liggins, Secretary

Primary Requestor: Amber Van Kirk, Administrative Assistant

Additional Requestor: (Name, Title/Entity)

Additional Requestor: (Name, Title/Entity)

Submitted By: AVANKIRK



## Memorandum

TO: Oneida Business Committee

FROM: Brooke Doxtator, BCC Supervisor 

DATE: March 3, 2026

RE: Oath of Office – Oneida Election Board - Ad Hoc Committee.

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### Background

On February 25, 2026, the Oneida Business Committee appointed Dan Skenandore to the Oneida Election Board - Ad Hoc Committee.

Oneida Election Board Alternates - Mary King, Justine Huff, Ramona Salinas

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### Business Committee Agenda Request

1. Meeting Date Requested: 03/11/2026

2. General Information:

Session:  Open  Executive – must qualify under §107.4-1.  
Justification: DRAFT materials/discussion

3. Supporting Documents:

- Bylaws  Fiscal Impact Statement  Presentation
- Contract Document(s)  Law  Report
- Correspondence  Legal Review  Resolution
- Draft GTC Notice  Minutes  Rule (adoption packet)
- Draft GTC Packet  MOU/MOA  Statement of Effect
- E-poll results/back-up  Petition  Travel Documents
- Other: *Describe*

4. Budget Information:

- Budgeted  Budgeted – Grant Funded  Unbudgeted
- Not Applicable  Other: *Describe*

5. Submission:

Authorized Sponsor: Lisa Liggins, Secretary

Primary Requestor: Amber Van Kirk, Administrative Assistant

Additional Requestor: (Name, Title/Entity)

Additional Requestor: (Name, Title/Entity)

Submitted By: AVANKIRK



## Memorandum

TO: Oneida Business Committee

FROM: Brooke Doxtator, BCC Supervisor 

DATE: March 3, 2026

RE: Oath of Office – Oneida Election Board - Alternate

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### Background

On February 25, 2026, the Oneida Business Committee appointed Mary King, Justine Huff, Ramona Salinas to the Oneida Election Board - Alternate.

Oneida Land Commission - Brian Denny

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### Business Committee Agenda Request

1. Meeting Date Requested: 03/11/2026

2. General Information:

Session:  Open  Executive – must qualify under §107.4-1.  
Justification: DRAFT materials/discussion

3. Supporting Documents:

- Bylaws
- Fiscal Impact Statement
- Presentation
- Contract Document(s)
- Law
- Report
- Correspondence
- Legal Review
- Resolution
- Draft GTC Notice
- Minutes
- Rule (adoption packet)
- Draft GTC Packet
- MOU/MOA
- Statement of Effect
- E-poll results/back-up
- Petition
- Travel Documents
- Other: *Describe*

4. Budget Information:

- Budgeted
- Budgeted – Grant Funded
- Unbudgeted
- Not Applicable
- Other: *Describe*

5. Submission:

Authorized Sponsor: Lisa Liggins, Secretary

Primary Requestor: Amber Van Kirk, Administrative Assistant

Additional Requestor: (Name, Title/Entity)

Additional Requestor: (Name, Title/Entity)

Submitted By: AVANKIRK



## Memorandum

TO: Oneida Business Committee

FROM: Brooke Doxtator, BCC Supervisor 

DATE: March 3, 2026

RE: Oath of Office – Oneida Land Commission

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### Background

On February 25, 2026, the Oneida Business Committee appointed Brian Denny to the Oneida Land Commission.

Oneida Nation Arts Board - Paul Gutierrez III, Daniel Schuyler, Paul Smith

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### Business Committee Agenda Request

1. Meeting Date Requested: 03/11/2026

2. General Information:

Session:  Open  Executive – must qualify under §107.4-1.  
Justification: DRAFT materials/discussion

3. Supporting Documents:

- Bylaws  Fiscal Impact Statement  Presentation
- Contract Document(s)  Law  Report
- Correspondence  Legal Review  Resolution
- Draft GTC Notice  Minutes  Rule (adoption packet)
- Draft GTC Packet  MOU/MOA  Statement of Effect
- E-poll results/back-up  Petition  Travel Documents
- Other: *Describe*

4. Budget Information:

- Budgeted  Budgeted – Grant Funded  Unbudgeted
- Not Applicable  Other: *Describe*

5. Submission:

Authorized Sponsor: Lisa Liggins, Secretary

Primary Requestor: Amber Van Kirk, Administrative Assistant

Additional Requestor: (Name, Title/Entity)

Additional Requestor: (Name, Title/Entity)

Submitted By: AVANKIRK



## Memorandum

TO: Oneida Business Committee

FROM: Brooke Doxtator, BCC Supervisor 

DATE: March 3, 2026

RE: Oath of Office – Oneida Nation Arts Board

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### Background

On February 25, 2026, the Oneida Business Committee appointed Paul Gutierrez III, Daniel Schuyler, and Paul Smith to the Oneida Nation Arts Board.

### Business Committee Agenda Request

1. Meeting Date Requested: 03/11/2026

2. General Information:

Session:  Open  Executive – must qualify under §107.4-1.  
Justification: DRAFT materials/discussion

3. Supporting Documents:

- Bylaws
- Fiscal Impact Statement
- Presentation
- Contract Document(s)
- Law
- Report
- Correspondence
- Legal Review
- Resolution
- Draft GTC Notice
- Minutes
- Rule (adoption packet)
- Draft GTC Packet
- MOU/MOA
- Statement of Effect
- E-poll results/back-up
- Petition
- Travel Documents
- Other: *Describe*

4. Budget Information:

- Budgeted
- Budgeted – Grant Funded
- Unbudgeted
- Not Applicable
- Other: *Describe*

5. Submission:

Authorized Sponsor: Lisa Liggins, Secretary

Primary Requestor: Amber Van Kirk, Administrative Assistant

Additional Requestor: (Name, Title/Entity)

Additional Requestor: (Name, Title/Entity)

Submitted By: AVANKIRK



## Memorandum

TO: Oneida Business Committee

FROM: Brooke Doxtator, BCC Supervisor 

DATE: March 3, 2026

RE: Oath of Office – Oneida Nation Veteran Affairs Committee

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### Background

On February 25, 2026, the Oneida Business Committee appointed Gerald Cornelius, Dan Skenandore, and Francis Huntington to the Oneida Nation Veteran Affairs Committee.

Approve the February 25, 2026, regular Business Committee meeting minutes

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## Business Committee Agenda Request

**1. Meeting Date Requested:** 03/11/26

**2. General Information:**

Session:  Open  Executive – must qualify under §107.4-1.  
Justification: DRAFT materials/discussion

**3. Supporting Documents:**

- |   |  |   |
|---|--|---|
| <input type="checkbox"/> Bylaws                 | <input type="checkbox"/> Fiscal Impact Statement | <input type="checkbox"/> Presentation           |
| <input type="checkbox"/> Contract Document(s)   | <input type="checkbox"/> Law                     | <input type="checkbox"/> Report                 |
| <input type="checkbox"/> Correspondence         | <input type="checkbox"/> Legal Review            | <input type="checkbox"/> Resolution             |
| <input type="checkbox"/> Draft GTC Notice       | <input checked="" type="checkbox"/> Minutes      | <input type="checkbox"/> Rule (adoption packet) |
| <input type="checkbox"/> Draft GTC Packet       | <input type="checkbox"/> MOU/MOA                 | <input type="checkbox"/> Statement of Effect    |
| <input type="checkbox"/> E-poll results/back-up | <input type="checkbox"/> Petition                | <input type="checkbox"/> Travel Documents       |
| <input type="checkbox"/> Other: <i>Describe</i> |  |   |

**4. Budget Information:**

- |   |  |  |
|---|--|--|
| <input type="checkbox"/> Budgeted       | <input type="checkbox"/> Budgeted – Grant Funded | <input checked="" type="checkbox"/> Unbudgeted |
| <input type="checkbox"/> Not Applicable | <input type="checkbox"/> Other: <i>Describe</i>  |  |

**5. Submission:**

Authorized Sponsor: Lisa Liggins, Secretary

Primary Requestor: \_\_\_\_\_

Additional Requestor: (Name, Title/Entity)

Additional Requestor: (Name, Title/Entity)

Submitted By: BPIGMAN

**DRAFT****Oneida Business Committee****Executive Session**

**8:30 AM Tuesday, February 24, 2026**  
**BC Conference Room, 2nd Floor, Norbert Hill Center**

**Regular Meeting**

**8:30 AM Wednesday, February 25, 2026**  
**BC Conference Room, 2nd Floor, Norbert Hill Center**

**Minutes****EXECUTIVE SESSION**

**Present:** Chairman Tehassi Hill, Treasurer Lawrence Barton, Secretary Lisa Liggins, Council members: Jonas Hill, Kirby Metoxen, Jennifer Webster, and Jameson Wilson;

**Not Present:** Councilman Marlon Skenandore;

**Arrived at:** n/a;

**Others present:** Jo A. House, RaLinda Ninham-Lamberies, Debra Powless, Kristine Hill (via Microsoft Teams<sup>1</sup>), Melinda J. Danforth (via Microsoft Teams), Brandon Wisneski (via Microsoft Teams), Brandon Yellowbird-Stevens (via Microsoft Teams), Justin Nishimoto (via Microsoft Teams), Cheryl-Aliskwet Ellis (via Microsoft Teams), Melissa Nuthals (via Microsoft Teams), Nathan King (via Microsoft Teams), Loucinda Conway (via Microsoft Teams), Rae Skenandore (via Microsoft Teams), Jessalyn Harvath (via Microsoft Teams), Jeff Bowman (via Microsoft Teams), Matthew Kunstman (via Microsoft Teams), Danelle Wilson (via Microsoft Teams), Melissa Alvarado (via Microsoft Teams), James Sommerfeldt (via Microsoft Teams), Chad Fuss (via Microsoft Teams), Lee Thomas (via Microsoft Teams), Mercie Danforth (via Microsoft Teams), Brenda Skenandore (via Microsoft Teams), Dana McLester (via Microsoft Teams), Nicole Rommel (via Microsoft Teams), David Jordan (via Microsoft Teams), Victoria Krueger (via Microsoft Teams), Kristal Hill (via Microsoft Teams), Danielle White (via Microsoft Teams), Shane Hill (via Microsoft Teams), Jason Doxtator (via Microsoft Teams), Eric Bristol (via Microsoft Teams), Eric McLester Kaylynn Biely (via Microsoft Teams), Shannon Stone (via Microsoft Teams);

**REGULAR MEETING**

**Present:** Chairman Tehassi Hill, Treasurer Lawrence Barton, Secretary Lisa Liggins, Council members: Jonas Hill, Kirby Metoxen, Jennifer Webster, Jameson Wilson;

**Not Present:** Councilman Marlon Skenandore;

**Arrived at:** n/a;

**Others present:** Jo A. House, RaLinda Ninham-Lamberies, Mark W. Powless, Kaylynn Biely (via Microsoft Teams), Justin Nishimoto (via Microsoft Teams), Lisa Summers (via Microsoft Teams), Loucinda Conway (via Microsoft Teams), Danelle Wilson (via Microsoft Teams), Melinda J. Danforth (via Microsoft Teams), Debra Powless (via Microsoft Teams), Rhiannon Metoxen (via Microsoft Teams), Laura Laitinen-Warren (via Microsoft Teams), David Jordan (via Microsoft Teams), Fawn Cottrell (via Microsoft Teams), Janice Decorah (via Microsoft Teams), Fawn Billie (via Microsoft Teams), Kristal Hill (via Microsoft Teams), Ashley Blaker (via Microsoft Teams), Melissa Alvarado (via Microsoft Teams), Rae Skenandore (via Microsoft Teams), Mary Graves (via Microsoft Teams), Tavia James-Charles (via Microsoft Teams), Clorissa Leeman (via Microsoft Teams), Grace Elliot (via Microsoft Teams), Melanie Burkhart (via Microsoft Teams), Patricia King (via Microsoft Teams), Lisa Rauschenbach (via Microsoft Teams), Maureen Metoxen (via Microsoft Teams), Sarah Capelle (via Microsoft Teams), Paul Witek (via Microsoft Teams), Lori Hill (via Microsoft Teams), Tanya Lopez Martin (via Microsoft Teams), Brandon Yellowbird-Stevens (via Microsoft Teams), Eric Boulanger (via Microsoft Teams), Cheryl-Aliskwet Ellis (via Microsoft Teams), Scott Denny (via Microsoft Teams), Kristine Hill (via Microsoft Teams), Crystal Holtz (via Microsoft Teams), Debbie Melchert (via Microsoft Teams), Carolyn Salutz (via Microsoft Teams), Brooke Doxtator (via Microsoft Teams), Shannon Davis (via Microsoft Teams), Amber Vankirk

<sup>1</sup> Microsoft Teams is software which provides a communication and collaboration platform for workplace chat, file sharing, and video meetings.

**DRAFT**

(via Microsoft Teams), Jeff Bowman (via Microsoft Teams), Nathan King (via Microsoft Teams), Katsitsiy Danforth (via Microsoft Teams), Cathy Metoxen, Nancy Barton, Mark Powless, Bonnie Pigman (via Microsoft Teams);

**I. CALL TO ORDER**

*Meeting called to order by Chairman Tehassi Hill at 8:31 a.m.*

*For the record: Councilman Marlon Skenandore is unexcused.*

**II. OPENING (00:00:07)**

*Opening provided by Councilman Kirby Metoxen*

**III. ADOPT THE AGENDA (00:00:35)**

Motion by Lawrence Barton to adopt the agenda with one (1) correction [1] under the Resolutions section, correct item V.C. entitled Adopt resolution entitled Emergency Adoption of the Protection of Children and Neighborhoods Law to Adopt resolution entitled Emergency Adoption of the Safe Neighborhoods Law], seconded by Jameson Wilson. Motion carried:

Ayes: Lawrence Barton, Jonas Hill, Lisa Liggins, Kirby Metoxen, Jennifer Webster, Jameson Wilson

Not Present: Marlon Skenandore

*Roll call for the record:*

*Present: Treasurer Lawrence Barton; Councilman Jonas Hill; Chairman Tehassi Hill; Secretary Lisa Liggins; Councilman Kirby Metoxen; Councilwoman Jennifer Webster; Councilman Jameson Wilson;*

*Not Present: Councilman Marlon Skenandore;*

**IV. MINUTES****A. Approve the February 11 and 13, 2026, regular Business Committee meeting minutes (00:02:14)**

Sponsor: Lisa Liggins, Secretary

Motion by Jennifer Webster to approve the February 11 and 13, 2026, regular Business Committee meeting minutes, seconded by Kirby Metoxen. Motion carried:

Ayes: Lawrence Barton, Jonas Hill, Lisa Liggins, Kirby Metoxen, Jennifer Webster, Jameson Wilson

Not Present: Marlon Skenandore

**DRAFT****V. RESOLUTIONS****A. Adopt resolution entitled Dissolution of the Oneida Economic Development, Diversification and Community Development Fund and Directing Dividends and Other Corporate Returns to be Placed in the CIP Set Asides (00:02:33)**

Sponsor: Jo Anne House, Chief Counsel

Motion by Jennifer Webster to extend the public comment period for Nancy Barton for an additional three (3) minutes, seconded by Jonas Hill. Motion carried:

Ayes: Lawrence Barton, Jonas Hill, Lisa Liggins, Kirby Metoxen, Jennifer Webster, Jameson Wilson

Not Present: Marlon Skenandore

Motion by Lisa Liggins to adopt resolution # 02-25-26-A Dissolution of the Oneida Economic Development, Diversification and Community Development Fund and Directing Dividends and Other Corporate Returns to be Placed in the CIP Set Asides, seconded by Lawrence Barton. Motion carried:

Ayes: Lawrence Barton, Jonas Hill, Lisa Liggins, Kirby Metoxen, Jennifer Webster, Jameson Wilson

Not Present: Marlon Skenandore

**B. Adopt resolution entitled Fiscal Year 2027 Budget Considerations and Calendar (00:16:08)**

Sponsor: Lawrence Barton, Treasurer

Motion by Lisa Liggins to adopt resolution # 02-25-26-B Fiscal Year 2027 Budget Considerations and Calendar, seconded by Jennifer Webster. Motion carried:

Ayes: Lawrence Barton, Jonas Hill, Lisa Liggins, Kirby Metoxen, Jennifer Webster, Jameson Wilson

Not Present: Marlon Skenandore

**DRAFT****C. Adopt resolution entitled Emergency Adoption of the Safe Neighborhoods Law (00:37:23)**

Sponsor: Jameson Wilson, Councilman

Motion by Lawrence Barton to adopt resolution # 02-25-26-C Emergency Adoption of the Safe Neighborhoods Law, seconded by Jennifer Webster. Motion carried:

Ayes: Lawrence Barton, Jonas Hill, Lisa Liggins, Kirby Metoxen, Jennifer Webster, Jameson Wilson

Not Present: Marlon Skenandore

*For the record: Councilman Jameson Wilson stated the seriousness and urgency of this emergency legislation is paramount and the individuals who played a role in bringing the proposed Safe Neighborhood law to fruition truly stepped up in a time of need. The Oneida Police Department informed the Business Committee that the Wisconsin Department of Corrections (WIDOC) notified them of the pending release of a sex offender who requested residence in central Oneida. As you are all learning, the Nation currently lacks any laws to regulate the presence and residency of sex offenders within the reservation boundaries. The Business Committee took immediate action to direct the Legislative Operating Committee to develop emergency legislation to address the emerging issue and create a law that protects the health, safety and welfare of the reservation population by prohibiting convicted sex offenders from loitering or residing in specified areas around locations where vulnerable populations, including children, often frequent. Twenty (20) calendar days later, we have the Safe Neighborhoods law for consideration of emergency legislation. I want to express my deep appreciation and gratitude to the work group who collaborated on the development of this law. Attorneys from the Oneida Law Office, Chief, Assistant Chief and Lieutenant from the Oneida Police Department, Geographic Information Systems (GIS) technician from Planning, attorneys from Legislative Reference Office, political appointees and Legislative Operating Committee members. Special thanks to Legislative Reference Office Senior Staff Attorney, Clorissa Leeman, for her research and development on this law and organization of getting everyone to the table to make this happen. Yaw^ko kiwah Clorissa! This is what collaboration looks like and I'm proud of the work that was accomplished. Yawe (Thank you).*

**VI. APPOINTMENTS****A. Determine next steps regarding one (1) vacancy - Oneida Election Board (01:08:37)**

Sponsor: Lisa Liggins, Secretary

Motion by Lisa Liggins to accept the selected applicant; to appoint Patricia Moore to the Oneida Election Board, with a term ending July 31, 2028, seconded by Lawrence Barton. Motion carried:

Ayes: Lawrence Barton, Jonas Hill, Lisa Liggins, Kirby Metoxen, Jennifer Webster, Jameson Wilson

Not Present: Marlon Skenandore

**B. Determine next steps regarding seven (7) vacancies - Oneida Election Board - Ad Hoc Committee (01:09:03)**

Sponsor: Lisa Liggins, Secretary

Motion by Lisa Liggins to accept the selected applicants; to appoint Dan Skenandore to the Oneida Election Board - Ad Hoc Committee with a term ending December 31, 2026, and to request the Secretary to repost the remaining vacancies, seconded by Jennifer Webster. Motion carried:

Ayes: Lawrence Barton, Jonas Hill, Lisa Liggins, Kirby Metoxen, Jennifer Webster, Jameson Wilson

Not Present: Marlon Skenandore

**DRAFT****C. Determine next steps regarding twelve (12) vacancies - Oneida Election Board – Alternates (01:09:31)**

Sponsor: Lisa Liggins, Secretary

Motion by Lisa Liggins to accept the selected applicants; to appoint Mary King, Justine Huff, and Ramona Salinas to the Oneida Election Board - Alternates with terms that will end upon the ratification of the 2026 General Election results, seconded by Jennifer Webster. Motion carried:

Ayes: Lawrence Barton, Jonas Hill, Lisa Liggins, Kirby Metoxen, Jennifer Webster, Jameson Wilson

Not Present: Marlon Skenandore

**D. Determine next steps regarding three (3) vacancies - Oneida ESC Group, LLC Board of Managers (01:10:39)**

Sponsor: Lisa Liggins, Secretary

Motion by Lisa Liggins to defer the next steps regarding the three (3) vacancies on the Oneida ESC Group, LLC Board of Managers to the March 11, 2026, regular Business Committee meeting, seconded by Lawrence Barton. Motion carried:

Ayes: Lawrence Barton, Jonas Hill, Lisa Liggins, Kirby Metoxen, Jennifer Webster, Jameson Wilson

Not Present: Marlon Skenandore

*Councilwoman Jennifer Webster left at 8:40 a.m.*

**E. Determine next steps regarding one (1) vacancy - Oneida Land Commission (01:14:19)**

Sponsor: Lisa Liggins, Secretary

Motion by Lisa Liggins to accept the selected applicant; to appoint Brian Denny to the Oneida Land Commission to a term ending July 31, 2027, seconded by Jameson Wilson. Motion carried:

Ayes: Lawrence Barton, Jonas Hill, Lisa Liggins, Kirby Metoxen, Jameson Wilson

Not Present: Marlon Skenandore, Jennifer Webster

**F. Determine next steps regarding three (3) vacancies - Oneida Nation Arts Board (01:14:43)**

Sponsor: Lisa Liggins, Secretary

Motion by Lisa Liggins to accept the selected applicants; to appoint Paul Gutierrez II, Daniel Schuyler to the Oneida Nation Arts Board with terms ending March 31, 2029, and Paul Smith to the Oneida Nation Arts Board with a term ending March 31, 2028, seconded by Lawrence Barton. Motion carried:

Ayes: Lawrence Barton, Jonas Hill, Lisa Liggins, Kirby Metoxen, Wilson

Not Present: Marlon Skenandore, Jennifer Webster

**G. Determine next steps regarding three (3) vacancies - Oneida Nation Veterans Affairs Committee (01:15:14)**

Sponsor: Lisa Liggins, Secretary

Motion by Lisa Liggins to accept the selected applicants; to appoint Gerald Cornelius, Dan Skenandore, and Francis Huntington to the Oneida Nation Veterans Affairs Committee with terms ending December 31, 2028, seconded by Jonas Hill. Motion carried:

Ayes: Lawrence Barton, Jonas Hill, Lisa Liggins, Kirby Metoxen, Jameson Wilson

Not Present: Marlon Skenandore, Jennifer Webster

**DRAFT****VII. STANDING COMMITTEES**

*Councilwoman Jennifer Webster returned at 8:46 a.m.*

**A. LEGISLATIVE OPERATING COMMITTEE****1. Accept the February 4, 2026, regular Legislative Operating Committee meeting minutes (01:15:42)**

Sponsor: Jameson Wilson, Councilman

Motion by Lisa Liggins to accept the February 4, 2026, regular Legislative Operating Committee meeting minutes, seconded by Jameson Wilson. Motion carried:

Ayes: Lawrence Barton, Jonas Hill, Lisa Liggins, Kirby Metoxen, Jennifer Webster, Jameson Wilson  
Not Present: Marlon Skenandore

**VIII. TABLED BUSINESS****A. Approve the Oneida Trust Enrollment Committee Bylaws (01:26:31)**

Sponsor: Teresa Schuman, Chair/Oneida Trust Enrollment Committee

**IX. TRAVEL REPORTS****A. Approve the travel report - Councilman Kirby Metoxen - Inspecting New York Properties for Economic Development - Syracuse, NY - January 6-9, 2026 (01:26:38)**

Sponsor: Kirby Metoxen, Councilman

Motion by Lisa Liggins to approve the travel report from Councilman Kirby Metoxen for the Inspecting New York Properties for Economic Development in Syracuse, NY on January 6-9, 2026, seconded by Jennifer Webster. Motion carried:

Ayes: Lawrence Barton, Jonas Hill, Lisa Liggins, Jennifer Webster, Jameson Wilson  
Abstained: Kirby Metoxen  
Not Present: Marlon Skenandore

**B. Approve the travel report - Councilman Kirby Metoxen - 2026 State of the Tribes' Address - Madison, WI - February 9-11, 2026 (01:26:56)**

Sponsor: Kirby Metoxen, Councilman

Motion by Lisa Liggins to approve the travel report from Councilman Kirby Metoxen for the 2026 State of the Tribes' Address in Madison, WI on February 9-11, 2026, seconded by Jonas Hill. Motion carried:

Ayes: Lawrence Barton, Jonas Hill, Lisa Liggins, Jennifer Webster, Jameson Wilson  
Abstained: Kirby Metoxen  
Not Present: Marlon Skenandore

**DRAFT****X. TRAVEL REQUESTS****A. Approve the travel request - Councilwoman Jennifer Webster - Share the Care/Indigenous Cancer Conference - Lac Du Flambeau, WI - June 22-26, 2026 (01:27:42)**

Sponsor: Jennifer Webster, Councilwoman

Motion by Jameson Wilson to approve the travel request for Councilwoman Jennifer Webster to attend the Share the Care/Indigenous Cancer Conference in Lac Du Flambeau, WI on June 22-26, 2026, seconded by Jonas Hill. Motion carried:

Ayes: Lawrence Barton, Jonas Hill, Lisa Liggins, Kirby Metoxen, Jameson Wilson  
 Abstained: Jennifer Webster  
 Not Present: Marlon Skenandore

**B. Approve the travel request in accordance with §219.16-1. Oneida Nation School System - for five (5) FACE members to attend the National Technical Assistance Days - Oklahoma City, OK - April 20-24, 2026 (01:28:04)**

Sponsor: Sharon Mousseau, Superintendent/Oneida Nation School System

Motion by Jennifer Webster to approve the travel request in accordance with §219.16-1. Oneida Nation School System for five (5) FACE members to attend the National Technical Assistance Days in Oklahoma City, OK on- April 20-24, 2026, seconded by Jonas Hill. Motion carried:

Ayes: Lawrence Barton, Jonas Hill, Lisa Liggins, Kirby Metoxen, Jennifer Webster, Jameson Wilson  
 Not Present: Marlon Skenandore

**XI. NEW BUSINESS****A. Accept the Bay Bancorporation Corporate Social Responsibility Policy (01:28:31)**

Sponsor: Jeff Bowman, President/Bay Bank

Motion by Lawrence Barton to accept the Bay Bancorporation Corporate Social Responsibility Policy, seconded by Jonas Hill. Motion carried:

Ayes: Lawrence Barton, Jonas Hill, Lisa Liggins, Kirby Metoxen, Jennifer Webster, Jameson Wilson  
 Not Present: Marlon Skenandore

**B. Accept the Oneida Golf Enterprise Corporate Social Responsibility Policy (01:29:33)**

Sponsor: Justin Nishimoto, Agent/Oneida Golf Enterprise

Motion by Jennifer Webster to accept the Oneida Golf Enterprise Corporate Social Responsibility Policy, seconded by Jonas Hill. Motion carried:

Ayes: Lawrence Barton, Jonas Hill, Lisa Liggins, Kirby Metoxen, Jennifer Webster, Jameson Wilson  
 Not Present: Marlon Skenandore

**DRAFT****C. Accept the Oneida ESC Group LLC Corporate Social Responsibility Policy (01:29:51)**

Sponsor: Debra Powless, Interim Manager of the Board of Directors of OESC

Motion by Jennifer Webster to accept the Oneida ESC Group LLC Corporate Social Responsibility Policy, seconded by Kirby Metoxen. Motion carried:

Ayes: Lawrence Barton, Jonas Hill, Lisa Liggins, Kirby Metoxen, Jennifer Webster, Jameson Wilson

Not Present: Marlon Skenandore

**D. Accept the Comprehensive Housing Department Wait List report (01:30:11)**

Sponsor: Mark W. Powless, CEO-Nation Services

Motion by Jennifer Webster to accept the Comprehensive Housing Department Wait List report, seconded by Kirby Metoxen. Motion carried:

Ayes: Lawrence Barton, Jonas Hill, Lisa Liggins, Kirby Metoxen, Jennifer Webster, Jameson Wilson

Not Present: Marlon Skenandore

**E. Accept the memorandum regarding the withholding of pay for Councilman Marlon Skenandore (02:09:53)**

Sponsor: Lisa Summers, Director of Government Administration

Motion by Lisa Liggins to accept the memorandum regarding the withholding of pay for Councilman Marlon Skenandore, seconded by Jennifer Webster. Motion carried:

Ayes: Lawrence Barton, Jonas Hill, Lisa Liggins, Kirby Metoxen, Jennifer Webster, Jameson Wilson

Not Present: Marlon Skenandore

**F. Post one (1) vacancy- Oneida Nation Arts Board (02:10:22)**

Sponsor: Lisa Liggins, Secretary

Motion by Jonas Hill to post one (1) vacancy for the Oneida Nation Arts Board, seconded by Lawrence Barton. Motion carried:

Ayes: Lawrence Barton, Jonas Hill, Lisa Liggins, Kirby Metoxen, Jennifer Webster, Jameson Wilson

Not Present: Marlon Skenandore

**XII. REPORTS****A. TRIBALLY CHARTERED ENTITIES****1. Accept the Bay Bancorporation, Inc. FY-2026 1st quarter report (02:10:43)**

Sponsor: Jeff Bowman, President/Bay Bank

Motion by Jonas Hill to accept the Bay Bancorporation, Inc. FY-2026 1st quarter report, seconded by Jennifer Webster. Motion carried:

Ayes: Lawrence Barton, Jonas Hill, Lisa Liggins, Kirby Metoxen, Jennifer Webster, Jameson Wilson

Not Present: Marlon Skenandore

**DRAFT****2. Accept the Oneida Golf Enterprise FY-2026 1st quarter report (02:12:28)**

Sponsor: Justin Nishimoto, Agent/Oneida Golf Enterprise

Motion by Jonas Hill to accept the Oneida Golf Enterprise FY-2026 1st quarter report, seconded by Kirby Metoxen. Motion carried:

Ayes: Lawrence Barton, Jonas Hill, Lisa Liggins, Kirby Metoxen, Jennifer Webster, Jameson Wilson

Not Present: Marlon Skenandore

**3. Accept the Oneida ESC Group, LLC FY-2026 1st quarter report (02:12:46)**

Sponsor: Debra Powless, Interim Member/Oneida ESC Group Board of Managers

Motion by Jonas Hill to accept the Oneida ESC Group, LLC FY-2026 1st quarter report, seconded by Lisa Liggins. Motion carried:

Ayes: Lawrence Barton, Jonas Hill, Lisa Liggins, Kirby Metoxen, Jennifer Webster, Jameson Wilson

Not Present: Marlon Skenandore

**XIII. GENERAL TRIBAL COUNCIL****A. Schedule a semi-annual General Tribal Council meeting (02:13:46)**

Sponsor: Lisa Liggins, Secretary

Motion by Jonas Hill to schedule a semi-annual General Tribal Council meeting on Tuesday, July 7, 2026, at 6:00 p.m., seconded by Lawrence Barton. Motion carried:

Ayes: Lawrence Barton, Jonas Hill, Lisa Liggins, Kirby Metoxen, Jennifer Webster, Jameson Wilson

Not Present: Marlon Skenandore

**B. PETITIONER GINA POWLESS-BUENROSTRO - petition # 2025-04****1. Accept the legal review regarding Accountability Measure Options for the Oneida Business Committee and Boards, Committees & Commissions - petition # 2025-04 (02:17:47)**

Sponsor: Jo Anne House, Chief Counsel

Motion by Lisa Liggins to accept the legal review regarding Accountability Measure Options for the Oneida Business Committee and Boards, Committees & Commissions - petition # 2025-04, seconded by Jennifer Webster. Motion carried:

Ayes: Lawrence Barton, Jonas Hill, Lisa Liggins, Kirby Metoxen, Jennifer Webster, Jameson Wilson

Not Present: Marlon Skenandore

**DRAFT****C. PETITIONER GINA POWLESS-BUENROSTRO - petition # 2025-05****1. Accept the legal review regarding Amend Administrative Rulemaking Law - petition # 2025-05 (02:18:15)**

Sponsor: Jo Anne House, Chief Counsel

Motion by Jennifer Webster to accept the legal review regarding Amend Administrative Rulemaking Law - petition # 2025-05, seconded by Lisa Liggins. Motion carried:

Ayes: Lawrence Barton, Jonas Hill, Lisa Liggins, Kirby Metoxen, Jennifer Webster, Jameson Wilson

Not Present: Marlon Skenandore

**2. Accept the fiscal impact statement regarding Amend Administrative Rulemaking Law - petition # 2025-05 (02:18:41)**

Sponsor: RaLinda Ninham-Lamberies, Chief Financial Officer

Motion by Jennifer Webster to accept the fiscal impact statement regarding Amend Administrative Rulemaking Law - petition # 2025-05, seconded by Jonas Hill. Motion carried:

Ayes: Lawrence Barton, Jonas Hill, Lisa Liggins, Kirby Metoxen, Jennifer Webster, Jameson Wilson

Not Present: Marlon Skenandore

**XIV. EXECUTIVE SESSION (02:19:08)****A. REPORTS****1. Accept the Intergovernmental Affairs and Self-Governance February 2026 report (02:19:15)**

Sponsor: Melinda J. Danforth, Intergovernmental Affairs Director

Motion by Lisa Liggins to accept the Intergovernmental Affairs and Self-Governance February 2026 report, and to approve a limited waiver of sovereign immunity Hardrock Hotel San Diego file # 2026-0171 with contract subject to further review by Intergovernmental Affairs and Self-Governance, seconded by Jameson Wilson. Motion carried:

Ayes: Lawrence Barton, Jonas Hill, Lisa Liggins, Kirby Metoxen, Jennifer Webster, Jameson Wilson

Not Present: Marlon Skenandore

**2. Accept the Bay Bancorporation, Inc. FY-2026 1st quarter executive report (02:19:50)**

Sponsor: Jeff Bowman, President/Bay Bank

Motion by Lisa Liggins to accept the Bay Bancorporation, Inc. FY-2026 1st quarter executive report, seconded by Jameson Wilson. Motion carried:

Ayes: Lawrence Barton, Jonas Hill, Lisa Liggins, Kirby Metoxen, Jennifer Webster, Jameson Wilson

Not Present: Marlon Skenandore

**DRAFT****3. Accept the Oneida ESC Group, LLC FY-2026 1st quarter executive report (02:20:08)**

Sponsor: Debra Powless, Interim Member/Oneida ESC Group Board of Managers

Motion by Lisa Liggins to accept the Oneida ESC Group, LLC FY-2026 1st quarter executive report, seconded by Lawrence Barton. Motion carried:

Ayes: Lawrence Barton, Jonas Hill, Lisa Liggins, Kirby Metoxen, Jennifer Webster, Jameson Wilson

Not Present: Marlon Skenandore

**4. Accept the Oneida Golf Enterprise FY-2026 1st quarter executive report (02:20:23)**

Sponsor: Justin Nishimoto, Agent/Oneida Golf Enterprise

Motion by Lisa Liggins to accept the Oneida Golf Enterprise FY-2026 1st quarter executive report, seconded by Jonas Hill. Motion carried:

Ayes: Lawrence Barton, Jonas Hill, Lisa Liggins, Kirby Metoxen, Jennifer Webster, Jameson Wilson

Not Present: Marlon Skenandore

**5. Accept the Analyses of Tribally Chartered Entities FY-2026 1st quarter executive report (02:20:36)**

Sponsor: Justin Nishimoto, Economic Strategy Coordinator

Motion by Lisa Liggins to accept the Analyses of Tribally Chartered Entities FY-2026 1st quarter executive report, seconded by Jonas Hill. Motion carried:

Ayes: Lawrence Barton, Jonas Hill, Lisa Liggins, Kirby Metoxen, Jennifer Webster, Jameson Wilson

Not Present: Marlon Skenandore

**6. Accept the Treasurer's January 2026 report (02:20:51)**

Sponsor: Lawrence Barton, Treasurer

Motion by Lisa Liggins to accept the Treasurer's January 2026 report, seconded by Jennifer Webster. Motion carried:

Ayes: Lawrence Barton, Jonas Hill, Lisa Liggins, Kirby Metoxen, Jennifer Webster, Jameson Wilson

Not Present: Marlon Skenandore

**7. Accept the Government Administrative Director FY-2026 1st quarter report (02:21:04)**

Sponsor: Lisa Summers, Director of Government Administration

Motion by Lisa Liggins to accept the Government Administrative Director FY-2026 1st quarter report, seconded by Jameson Wilson. Motion carried:

Ayes: Lawrence Barton, Jonas Hill, Lisa Liggins, Kirby Metoxen, Jennifer Webster, Jameson Wilson

Not Present: Marlon Skenandore

**DRAFT****8. Accept the Chief Financial Officer February 17, 2026 report (02:21:25)**

Sponsor: RaLinda Ninham-Lamberies, Chief Financial Officer

Motion by Lisa Liggins to accept the Chief Financial Officer February 17, 2026 report, seconded by Jameson Wilson. Motion carried:

Ayes: Lawrence Barton, Jonas Hill, Lisa Liggins, Kirby Metoxen, Jennifer Webster, Jameson Wilson

Not Present: Marlon Skenandore

**B. NEW BUSINESS****1. Review application(s) for one (1) vacancy - Oneida Election Board (02:21:38)**

Sponsor: Lisa Liggins, Secretary

Motion by Lisa Liggins to accept the discussion regarding the application for the Oneida Election Board vacancy as information, seconded by Jennifer Webster. Motion carried:

Ayes: Lawrence Barton, Jonas Hill, Lisa Liggins, Kirby Metoxen, Jennifer Webster, Jameson Wilson

Not Present: Marlon Skenandore

**2. Review application(s) for seven (7) vacancies - Oneida Election Board - Ad Hoc Committee (02:21:55)**

Sponsor: Lisa Liggins, Secretary

Motion by Lisa Liggins to accept the discussion regarding the applications for the Oneida Election Board - Ad Hoc Committee vacancies as information, seconded by Lawrence Barton. Motion carried:

Ayes: Lawrence Barton, Jonas Hill, Lisa Liggins, Kirby Metoxen, Jennifer Webster, Jameson Wilson

Not Present: Marlon Skenandore

**3. Review application(s) for twelve (12) vacancies - Oneida Election Board - Alternates (02:22:10)**

Sponsor: Lisa Liggins, Secretary

Motion by Lisa Liggins to accept the discussion regarding the applications for the Oneida Election Board - Alternates vacancies as information, seconded by Jonas Hill. Motion carried:

Ayes: Lawrence Barton, Jonas Hill, Lisa Liggins, Kirby Metoxen, Jennifer Webster, Jameson Wilson

Not Present: Marlon Skenandore

**4. Review application(s) for three (3) vacancies - Oneida ESC Group, LLC Board of Managers (02:22:26)**

Sponsor: Lisa Liggins, Secretary

Motion by Lisa Liggins to accept the discussion on the review of the applications for the Oneida ESC Group, LLC Board of Managers vacancies as information, seconded by Jonas Hill. Motion carried:

Ayes: Lawrence Barton, Jonas Hill, Lisa Liggins, Kirby Metoxen, Jennifer Webster, Jameson Wilson

Not Present: Marlon Skenandore

**DRAFT****5. Review application(s) for one (1) vacancy - Oneida Land Commission (02:22:42)**

Sponsor: Lisa Liggins, Secretary

Motion by Lisa Liggins to accept the discussion regarding the application for the Oneida Land Commission vacancy as information, seconded by Jennifer Webster. Motion carried:

Ayes: Lawrence Barton, Jonas Hill, Lisa Liggins, Kirby Metoxen, Jennifer Webster, Jameson Wilson

Not Present: Marlon Skenandore

**6. Review application(s) for three (3) vacancies- Oneida Nation Veterans Affairs Committee (02:22:56)**

Sponsor: Lisa Liggins, Secretary

Motion by Lisa Liggins to accept the discussion regarding the application for the Oneida Nation Veterans Affairs Committee vacancies as information, seconded by Jennifer Webster. Motion carried:

Ayes: Lawrence Barton, Jonas Hill, Lisa Liggins, Kirby Metoxen, Jennifer Webster, Jameson Wilson

Not Present: Marlon Skenandore

**7. Review application(s) for three (3) vacancies - Oneida Nation Arts Board (02:23:10)**

Sponsor: Lisa Liggins, Secretary

Motion by Lisa Liggins to accept the discussion regarding the application for the Oneida Nation Arts Board vacancies as information, seconded by Jennifer Webster. Motion carried:

Ayes: Lawrence Barton, Jonas Hill, Lisa Liggins, Kirby Metoxen, Jennifer Webster, Jameson Wilson

Not Present: Marlon Skenandore

**8. Approve sixty-six (66) new enrollments (02:23:24)**

Sponsor: Teresa Schuman, Chair/Oneida Trust Enrollment Committee

Motion by Lisa Liggins to approve sixty-six (66) new enrollments, seconded by Jennifer Webster. Motion carried:

Ayes: Lawrence Barton, Jonas Hill, Lisa Liggins, Kirby Metoxen, Jennifer Webster, Jameson Wilson

Not Present: Marlon Skenandore

**9. Accept the January 6, 2026, Business Committee Officers' session notes (02:23:37)**

Sponsor: Lisa Liggins, Secretary

Motion by Lisa Liggins to accept the January 6, 2026, Business Committee Officers' session notes as information, seconded by Jennifer Webster. Motion carried:

Ayes: Lawrence Barton, Jonas Hill, Lisa Liggins, Kirby Metoxen, Jennifer Webster, Jameson Wilson

Not Present: Marlon Skenandore

**DRAFT**

**10. Accept the February 4, 2026, Business Committee Officer session notes (02:23:51)**

Sponsor: Lisa Liggins, Secretary

Motion by Lisa Liggins to accept the February 4, 2026, Business Committee Officer session notes as information, seconded by Jennifer Webster. Motion carried:

Ayes: Lawrence Barton, Jonas Hill, Lisa Liggins, Kirby Metoxen, Jennifer Webster, Jameson Wilson

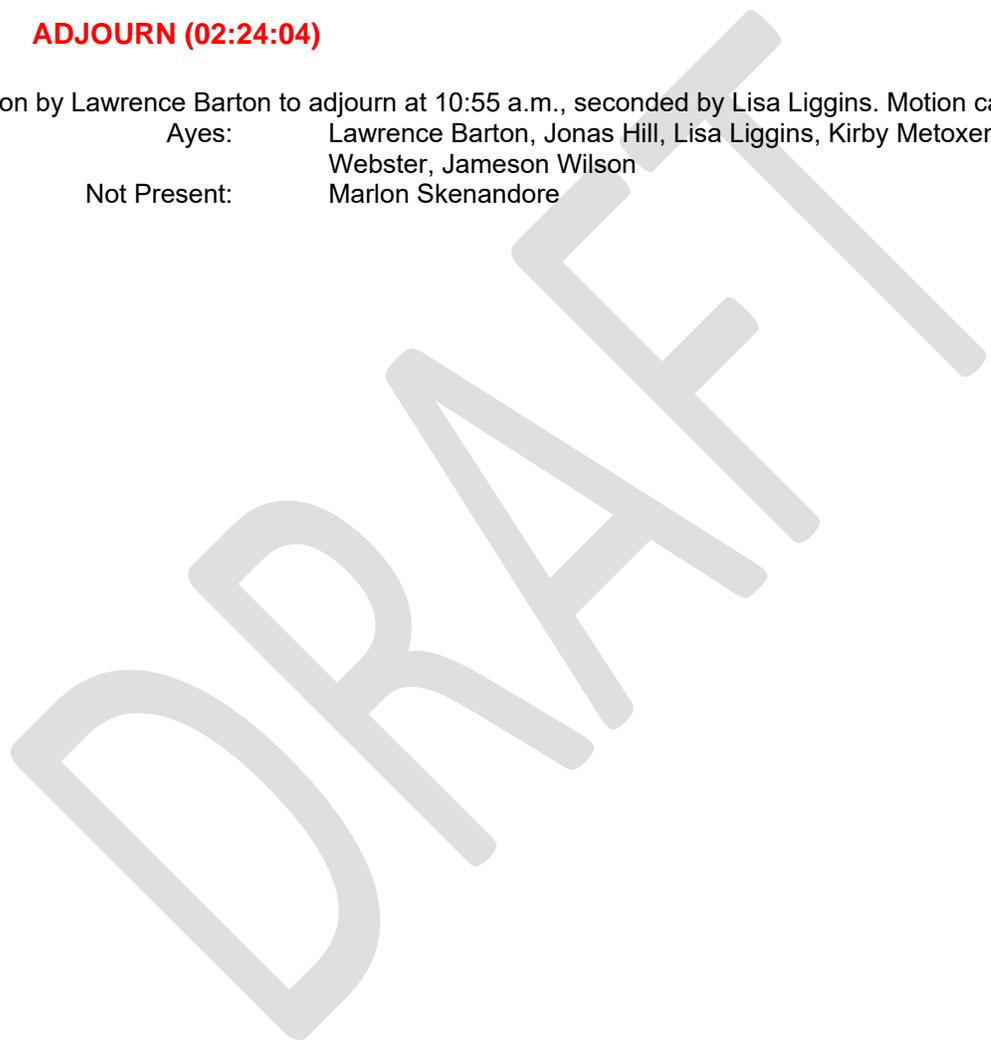
Not Present: Marlon Skenandore

**XV. ADJOURN (02:24:04)**

Motion by Lawrence Barton to adjourn at 10:55 a.m., seconded by Lisa Liggins. Motion carried:

Ayes: Lawrence Barton, Jonas Hill, Lisa Liggins, Kirby Metoxen, Jennifer Webster, Jameson Wilson

Not Present: Marlon Skenandore



Minutes prepared by Bonnie Pigman, Information Management Specialist.  
Minutes approved as presented on \_\_\_\_\_.

\_\_\_\_\_  
Lisa Liggins, Secretary  
ONEIDA BUSINESS COMMITTEE

## Adopt resolution entitled Directive For Tribal Contribution Savings Projects

**Business Committee Agenda Request**

1. **Meeting Date Requested:** 03/11/26

2. **General Information:**

Session:  Open  Executive – must qualify under §107.4-1.  
Justification: DRAFT materials/discussion

3. **Supporting Documents:**

- |   |  |   |
|---|--|---|
| <input type="checkbox"/> Bylaws   | <input type="checkbox"/> Fiscal Impact Statement | <input type="checkbox"/> Presentation                   |
| <input type="checkbox"/> Contract Document(s)                                     | <input type="checkbox"/> Law                     | <input type="checkbox"/> Report                         |
| <input checked="" type="checkbox"/> Correspondence                                | <input type="checkbox"/> Legal Review            | <input checked="" type="checkbox"/> Resolution          |
| <input type="checkbox"/> Draft GTC Notice   | <input type="checkbox"/> Minutes                 | <input type="checkbox"/> Rule (adoption packet)         |
| <input type="checkbox"/> Draft GTC Packet   | <input type="checkbox"/> MOU/MOA                 | <input checked="" type="checkbox"/> Statement of Effect |
| <input type="checkbox"/> E-poll results/back-up                                   | <input type="checkbox"/> Petition                | <input type="checkbox"/> Travel Documents               |
| <input checked="" type="checkbox"/> Other: Draft correspondence to Project Owners |  |   |

4. **Budget Information:**

- |  |  |                                     |
|--|--|-------------------------------------|
| <input type="checkbox"/> Budgeted                  | <input type="checkbox"/> Budgeted – Grant Funded | <input type="checkbox"/> Unbudgeted |
| <input checked="" type="checkbox"/> Not Applicable | <input type="checkbox"/> Other: <i>Describe</i>  |                                     |

5. **Submission:**

Authorized Sponsor: Lisa Liggins, Secretary

Primary Requestor: \_\_\_\_\_

Additional Requestor: (Name, Title/Entity)

Additional Requestor: (Name, Title/Entity)

Submitted By: LLIGGINS



Oneida Nation  
Oneida Business Committee  
PO Box 365 • Oneida, WI 54155-0365  
[oneida-nsn.gov](http://oneida-nsn.gov)



## MEMORANDUM

**TO:** Oneida Business Committee

**FROM:** Lisa Liggins, Secretary 

**DATE:** March 5, 2026

**SUBJECT:** Resolution – Directive For Tribal Contribution Savings Projects

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At the March 5, 2026, Oneida Business Committee work session we reviewed the quarterly reports regarding the Tribal Contribution Savings projects. We received concerns from the Chief Financial Officer that managing these funds year-over-year with respect to reporting and auditing is time-consuming and may not be an efficient use of resources. In addition, we also recognized the time that has lapsed from the approval of the project to today, the project may no longer support the reason the project was approved. As we recalled, Tribal Contribution Savings were to be used as a recovery from the COVID-19 pandemic.

We also discussed that there have been extensions to some of the projects as well as requests for extensions being developed. Based on the Chief Financial Officer's concerns, we agreed that closure of these projects should not extend beyond September 30, 2028.

Part of the discussion also identified our ongoing concerns about one-time funds being used for employment purposes. Although the projects were approved with this expense, we no longer believe that it is the best use of those funds and creates a grant-related employment position. Since this results in the potential for additional future allocations of Tribal funds after the project is created, we now believe these expenses should not be included in Tribal Contribution Savings projects.

Attached is a resolution drafted based on our work session discussion and agreements for your consideration.

If you have further questions, please contact me.

**REQUESTED ACTION:** Adopt resolution entitled Directive for Tribal Contribution Savings Projects, to approve the correspondence, and to direct the Secretary to forward the resolution and correspondence to each Tribal Contribution Savings Project Owner.

# Oneida Nation

Post Office Box 365

Phone: (920)869-2214

Oneida, WI 54155



**BC Resolution # Leave this line blank**  
**Directive For Tribal Contribution Savings Projects**

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**WHEREAS,** the Oneida Nation is a federally recognized Indian government and a treaty tribe recognized by the laws of the United States of America; and

**WHEREAS,** the Oneida General Tribal Council is the governing body of the Oneida Nation; and

**WHEREAS,** the Oneida Business Committee has been delegated the authority of Article IV, Section 1, of the Oneida Tribal Constitution by the Oneida General Tribal Council; and

**WHEREAS,** the Nation received about \$135 million in funds from the federal government to assist in recovery from the negative impacts of the COVID-19 pandemic; and

**WHEREAS,** the Oneida Business Committee apportioned the funds into several focus groups with a vast majority of the funds allocated to membership assistance; and

**WHEREAS,** the Oneida Business Committee began approving projects in 2021 and continued until most of the funds have been expended and then placed a hold on any additional project review and approval; and

**WHEREAS,** the purpose of the projects approved by the Oneida Business Committee was to meet an immediate need, improve services, create community resources and that projects that have not yet been implemented or completed five to six years after approval require review to determine the next steps; and

**WHEREAS,** the Oneida Business Committee believes that the quarterly reporting has provided insight regarding the projects and whether it can meet the project goals and deadlines should be supplemented with an updated spending plan and final deadline for completion; and

**NOW THEREFORE BE IT RESOLVED,** the Oneida Business Committee adopts the following directives regarding all open Tribal Contribution Savings projects.

1. No extensions shall be considered for existing projects, and any remaining projects with a completion deadline longer than September 30, 2028 shall be adjusted to have a completion deadline of September 30, 2028.
2. Each project shall submit a detailed budget by year on how they will spend the funds for that project by end of business on June 15, 2026, and any project not submitting a detailed budget shall be considered closed, no further funding may be expended, and the remaining funds shall be unobligated.
3. No project shall include expenses for employment related expenditures after September 30, 2026, recognizing that Education and Training Administration, Government Administration Office, Language Department, and the Arts Program have employment related expenditures in FY2026.
4. No changes in scope to the project will be approved.

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45 **BE IT FURTHER RESOLVED**, that all unobligated Tribal Contribution Savings funds shall be transferred  
46 to the CIP Set Asides located in the Investments Report in the Treasurer’s Report with a memo from the  
47 Chief Financial Officer to be placed in the Oneida Business Committee meeting record of the amount that  
48 was transferred.

49  
50 **BE IT FINALLY RESOLVED**, that any remaining funds at the conclusion of any approved project shall be  
51 transferred to the CIP Set Asides located in the Investments Report in the Treasurer’s Report shall be noted  
52 on the Oneida Business Committee as information regarding the amount to be transferred to CIP Set Asides  
53 or redirected by the Oneida Business Committee to be placed in an endowment.



Oneida Nation  
 Oneida Business Committee  
 Legislative Operating Committee  
 PO Box 365 • Oneida, WI 54155-0365  
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## Statement of Effect

### *Directive For Tribal Contribution Savings Projects*

#### *Summary*

This resolution sets forth various directives for all open Tribal Contribution Savings projects regarding deadlines, budget, scope, and use of expenses. This resolution also provides that all unobligated Tribal Contribution Savings funds be transferred to the CIP Set Asides, and that any remaining funds at the conclusion of any approved project be transferred to the CIP Set Asides located or redirected by the Oneida Business Committee to be placed in an endowment.

*Submitted by: Clorissa N. Leeman, Senior Staff Attorney, Legislative Reference Office*

*Date: March 5, 2026*

#### *Analysis by the Legislative Reference Office*

The Oneida Nation received federal funds through the American Rescue Plan Act of 2021 (ARPA) funds to address matters arising out of the COVID-19 pandemic. The Oneida Business Committee has approved application of ARPA funds to lost revenue and allocation of tribal funds to the ARPA Federal Rescue Funds to investments in the “Lost Revenue” line (ARPA FRF LR) in the Investment Report. The savings from the application of these funds has resulted in tribal funds being placed in the line “Tribal Contribution Savings” in the Investment Report presented in the Treasurer’s Report”

The Oneida Business Committee determined that these funds should be used as set out in resolution BC-06-09-21-B, *Setting Goals for Application of Funding from the American Rescue Plan Act of 2021 to Direct Support to Individuals, Families, Community and the Oneida Nation*, as amended by resolution BC-06-23-21-C, *Amendment # 1 to the American Rescue Plan Act of 2021 Investment Allocation to Direct Membership Assistance*. In resolution BC-06-09-21-B, the Oneida Business Committee identified that the primary applications for the use of ARPA FRF would be to aid members and create tangible benefits related to housing, food sovereignty, education, and culture. In addition, the Oneida Business Committee directed the ARPA FRF to be spread across a three (3) year period in eight (8) specific categories to guide expenditures to meet such primary applications in an informed and transparent manner through the approval of projects by resolution.

After the adoption of resolution BC-06-09-21-B, the Oneida Business Committee received information which indicated that there was a more immediate need to address the pandemic’s twelve (12) to fifteen (15) month negative impact on the membership’s access to jobs, education, healthcare, and housing. The Oneida Business Committee then adopted resolution BC-06-23-21-C, *Amendment # 1 to the American Rescue Plan Act of 2021 Investment Allocation to Direct Membership Assistance*, which amended resolution BC-06-09-21-B to reflect its decision, which, more specifically, was to apply the 45% Direct Membership Assistance payment of three thousand dollars (\$3,000) in the current fiscal year, with any remaining funds after the payment to be allocated in Fiscal Years 2022 and 2023. Additionally, resolution BC-06-23-21-C provided

clarification on the eligibility for membership assistance general welfare exclusion payments, application period, obligation, and ability to approve projects across fiscal years; and directed that the allocations be reviewed at least each fiscal year to determine whether modifications should be made. The work sheet that was attached to resolution BC-06-09-21-B was also deleted by resolution BC-06-23-21-C and replaced with the work sheet attached thereto, entitled, *American Recovery Plan Act – FRF; Lost Revenue; ARPA FRF LR Investments – Updated June 23, 2021*.

The Oneida Business Committee was then presented with recommended amendments to the processes based on implementation of the June 2021 resolutions, application of ARPA FRF through the lost revenue formula, identification of direct use and Tribal Contribution Savings. The Oneida Business Committee reviewed the recommendations and determined that the recommended amendments offer clarification in the processes and provide reporting at intervals that will keep all parties informed on the status of approved projects. The Oneida Business Committee then adopted resolution BC-03-30-22-A, *Updating Tribal Contribution Savings Processes and Allocations*, which superseded the processes identified in Resolve #6 of resolution BC-06-09-21-B, as amended by Resolve #2 of resolution BC-06-23-21-C and adopted a new project approval process which was to be supplemented with needed Standard Operating Procedures approved by the FRF Program Office.

Resolution BC-03-30-22-A had certain responsibilities delegated to the Strategic Planner. For the 2023-2026 term the Oneida Business Committee has removed the Strategic Planner from the approved positions for the support of the Oneida Business Committee. The Oneida Business Committee has identified a need to amend the reporting process and provide the membership reporting on the status of the TC Savings projects funds. Through the adoption of resolution BC-05-22-24-A, Amending BC Resolution 03-30-22-A, *Updating Tribal Contribution Savings Processes and Allocations*, the Oneida Business Committee amends the reporting process identified in resolution BC 03-30-22-A to address reporting by the project owner and the Chief Financial Officer. This resolution also provides that the resolution BC-03-30-22-A updated Tribal Contributions Savings Allocation spreadsheet is the last approved Tribal Contribution Savings Allocation spreadsheet and is attached to the amended BC resolution.

In this resolution the Oneida Business Committee provides that the purpose of the projects approved by the Oneida Business Committee was to meet an immediate need, improve services, create community resources and that projects that have not yet been implemented or completed five (5) to six (6) years after approval require review to determine the next steps. The Oneida Business Committee believes that the quarterly reporting has provided insight regarding the projects and whether it can meet the project goals and deadlines should be supplemented with an updated spending plan and final deadline for completion.

Through the adoption of this resolution the Oneida Business Committee adopts the following directives regarding all open Tribal Contribution Savings projects.

1. No extensions shall be considered for existing projects, and any remaining projects with a completion deadline longer than September 30, 2028 shall be adjusted to have a completion deadline of September 30, 2028.
2. Each project shall submit a detailed budget by year on how they will spend the funds for that project by end of business on June 15, 2026, and any project not submitting a detailed

budget shall be considered closed, no further funding may be expended, and the remaining funds shall be unobligated.

3. No project shall include expenses for employment related expenditures after September 30, 2026, recognizing that Education and Training Administration, Government Administration Office, Language Department, and the Arts Program have employment related expenditures in FY2026.
4. No changes in scope to the project will be approved.

This resolution also directs that all unobligated Tribal Contribution Savings funds be transferred to the CIP Set Asides located in the Investments Report in the Treasurer's Report with a memo from the Chief Financial Officer to be placed in the Oneida Business Committee meeting record of the amount that was transferred.

Finally, this resolution directs that any remaining funds at the conclusion of any approved project be transferred to the CIP Set Asides located in the Investments Report in the Treasurer's Report shall be noted on the Oneida Business Committee as information regarding the amount to be transferred to CIP Set Asides or redirected by the Oneida Business Committee to be placed in an endowment. The development of any new endowments for the Nation would be required to follow the process and procedures of the Endowments law. [1 O.C. 131].

#### ***Conclusion***

Adoption of this resolution would not conflict with any of the Nation's laws.



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 Oneida Business Committee  
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## MEMORANDUM

**TO:** Project Owners – Tribal Contribution Savings Projects

**FROM:** Oneida Business Committee

**DATE:** March 16, 2026

**SUBJECT:** Resolution # [insert number] *Directive For Tribal Contribution Savings Projects*

---

1 At the March 5, 2026, Business Committee (BC) work session we reviewed the  
 2 quarterly reports regarding the Tribal Contribution Savings projects pursuant to  
 3 resolution # BC-05-22-24-A. We noted the following key concerns:

- 4
- 5 1. Managing these funds year-over-year with respect to reporting and auditing is  
 6 administratively complex.  
 7 a. This issue needs to be addressed.  
 8
- 9 2. In the time that has lapsed from the approval of the project to today, the project  
 10 may no longer support the reason the project was initially approved.  
 11 a. This drift should be re-aligned.  
 12
- 13 3. The original use and purpose for the funds included: providing services; creating  
 14 individual opportunities to increase health, living and economic standards; and,  
 15 building or developing infrastructure to strengthen the Oneida Nation (see BC  
 16 Resolution # 06-09-21-B, resolve #4) in recovery from the COVID-19 pandemic.  
 17 a. Ongoing projects might be misaligned from the original intent.  
 18
- 19 4. There have been extensions to some of the projects as well as requests for  
 20 extensions being developed.  
 21 a. Continued extensions remove us further from the concerns in item #1,  
 22 above.  
 23
- 24 5. There is ongoing concern about one-time funds, such as these, being used for  
 25 employment purposes. Although the projects were approved with this expense,  
 26 we no longer believe that it is the best use of those funds and creates a grant-  
 27 related employment position.  
 28 a. This results in the increased potential for future allocations of limited Tribal  
 29 Contribution funds.  
 30

Page 2

31 After much discussion and deliberation, the determination was made to address these  
32 concerns by issuing directives regarding all open Tribal Contribution Savings projects.  
33 Action was taken at the March 11, 2026, regular Business Committee meeting, to adopt  
34 resolution # [insert number] Directive For Tribal Contribution Savings Projects. This  
35 resolution includes the following directives:

36

- 37 1. No extensions shall be considered for existing projects, and any remaining  
38 projects with a completion deadline longer than September 30, 2028, shall be  
39 adjusted to have a completion deadline of September 30, 2028.  
40 a. *Your project conclusion date remains the same if it is prior to September*  
41 *30, 2028.*
- 42
- 43 2. Each project shall submit a detailed budget by year on how they will spend the  
44 funds for that project by end of business on June 15, 2026, and any project not  
45 submitting a detailed budget shall be considered closed, no further funding may  
46 be expended, and the remaining funds shall be unobligated.  
47 a. *Submit to [insert email address]; late submissions cannot be accepted.*
- 48
- 49 3. No project shall include expenses for employment related expenditures after  
50 September 30, 2026, recognizing that Education and Training Administration,  
51 Government Administration Office, Language Department, and the Arts Program  
52 have employment related expenditures in FY2026.
- 53
- 54 4. No changes in scope to the project will be approved.

55

56 Thank you for your time and attention. If you have questions, please contact [insert  
57 contact name/info].

Determine next steps regarding Oneida ESC Group, LLC Board of Managers vacancies

---

## Business Committee Agenda Request

1. Meeting Date Requested: 02/25/26

2. General Information:

Session:  Open  Executive – must qualify under §107.4-1.  
Justification: DRAFT materials/discussion

3. Supporting Documents:

- |  |  |   |
|--|--|---|
| <input type="checkbox"/> Bylaws                    | <input type="checkbox"/> Fiscal Impact Statement | <input type="checkbox"/> Presentation           |
| <input type="checkbox"/> Contract Document(s)      | <input type="checkbox"/> Law                     | <input type="checkbox"/> Report                 |
| <input checked="" type="checkbox"/> Correspondence | <input type="checkbox"/> Legal Review            | <input type="checkbox"/> Resolution             |
| <input type="checkbox"/> Draft GTC Notice          | <input type="checkbox"/> Minutes                 | <input type="checkbox"/> Rule (adoption packet) |
| <input type="checkbox"/> Draft GTC Packet          | <input type="checkbox"/> MOU/MOA                 | <input type="checkbox"/> Statement of Effect    |
| <input type="checkbox"/> E-poll results/back-up    | <input type="checkbox"/> Petition                | <input type="checkbox"/> Travel Documents       |
| <input type="checkbox"/> Other: <i>Describe</i>    |  |   |

4. Budget Information:

- |  |  |                                     |
|--|--|-------------------------------------|
| <input type="checkbox"/> Budgeted                  | <input type="checkbox"/> Budgeted – Grant Funded | <input type="checkbox"/> Unbudgeted |
| <input checked="" type="checkbox"/> Not Applicable | <input type="checkbox"/> Other: <i>Describe</i>  |                                     |

5. Submission:

Authorized Sponsor: Lisa Liggins, Secretary

Primary Requestor: Amber Van Kirk, Administrative Assistant

Additional Requestor: (Name, Title/Entity)

Additional Requestor: (Name, Title/Entity)

Submitted By: AVANKIRK



## Memorandum

TO: Oneida Business Committee

FROM: Brooke Doxtator, BCC Supervisor 

DATE: February 17, 2026

RE: Oneida ESC Group, LLC – Board of Managers

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### Background

Three (3) vacancies were posted for the Oneida ESC Group, LLC – Board of Managers. The Member shall appoint Managers in such a manner as to stagger terms of office, which shall generally be three years, but may be modified upon appointment or thereafter at discretion of the Member so as to preserve continuity and prevent excessive expiration of terms of office in the same calendar year.

The vacancies have been posted since January 2026. The latest application deadline was February 06, 2026, and eleven (11) application(s) were received for the following applicant(s):

- Cheryl Stevens
- Evan Doxtater
- Travis Wallenfang
- Todd Graves
- Michael Overman
- Curtis Danforth
- Cristina Danforth
- Amy Hacker
- Sidney White
- Stephanie Metoxen
- Apache Danforth

### Select action(s) provided below:

- 1) accept the selected the applicant(s) and appoint to a term ending , OR
- 2) reject the selected applicant(s) and oppose the vote\*\*, OR
- 3) request the Secretary to re-notice the vacancy(ies)

**DRAFT**

- C. Determine next steps regarding twelve (12) vacancies - Oneida Election Board – Alternates (01:09:31)**  
Sponsor: Lisa Liggins, Secretary

Motion by Lisa Liggins to accept the selected applicants; to appoint Mary King, Justine Huff, and Ramona Salinas to the Oneida Election Board - Alternates with terms that will end upon the ratification of the 2026 General Election results, seconded by Jennifer Webster. Motion carried:

Ayes: Lawrence Barton, Jonas Hill, Lisa Liggins, Kirby Metoxen, Jennifer Webster, Jameson Wilson

Not Present: Marlon Skenandore

- D. Determine next steps regarding three (3) vacancies - Oneida ESC Group, LLC Board of Managers (01:10:39)**  
Sponsor: Lisa Liggins, Secretary

Motion by Lisa Liggins to defer the next steps regarding the three (3) vacancies on the Oneida ESC Group, LLC Board of Managers to the March 11, 2026, regular Business Committee meeting, seconded by Lawrence Barton. Motion carried:

Ayes: Lawrence Barton, Jonas Hill, Lisa Liggins, Kirby Metoxen, Jennifer Webster, Jameson Wilson

Not Present: Marlon Skenandore

*Councilwoman Jennifer Webster left at 8:40 a.m.*

- E. Determine next steps regarding one (1) vacancy - Oneida Land Commission (01:14:19)**  
Sponsor: Lisa Liggins, Secretary

Motion by Lisa Liggins to accept the selected applicant; to appoint Brian Denny to the Oneida Land Commission to a term ending July 31, 2027, seconded by Jameson Wilson. Motion carried:

Ayes: Lawrence Barton, Jonas Hill, Lisa Liggins, Kirby Metoxen, Jameson Wilson

Not Present: Marlon Skenandore, Jennifer Webster

- F. Determine next steps regarding three (3) vacancies - Oneida Nation Arts Board (01:14:43)**  
Sponsor: Lisa Liggins, Secretary

Motion by Lisa Liggins to accept the selected applicants; to appoint Paul Gutierrez II, Daniel Schuyler to the Oneida Nation Arts Board with terms ending March 31, 2029, and Paul Smith to the Oneida Nation Arts Board with a term ending March 31, 2028, seconded by Lawrence Barton. Motion carried:

Ayes: Lawrence Barton, Jonas Hill, Lisa Liggins, Kirby Metoxen, Wilson

Not Present: Marlon Skenandore, Jennifer Webster



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## MEMORANDUM

**TO:** Oneida Business Committee

**FROM:** Lisa Liggins, Secretary 

**DATE:** March 5, 2026

**SUBJECT:** Appointment of OESC Board of Managers – Correspondence and Resolutions

---

As identified at the Oneida Business Committee meeting on February 25<sup>th</sup>, I am attaching a series of requested actions regarding appointments of the OESC Group, LLC Board of Managers. There are some items that are presented here for information as it is identified in the correspondence.

These documents were routed by e-mail to all Oneida Business Committee members for comment and recommended amendments. There was one comment submitted and it has been included in the appointment and directives resolution. Individual motions are requested as there are resolutions which require action.

1. Correspondence – this provides a general overview of the Oneida Nation/Oneida Business Committee and OESC Group, LLC Board of Managers expectations. There are some highlighted areas to have information inserted. In addition to other actions and summaries of the resolutions below, the correspondence also requests the Board of Managers to be present during the quarterly reports and to submit an updated Disclosure Report as identified in the Operating Agreement to clarify any potential conflicts of interest the application process did not or could not identify.

**Requested Action: Approve the correspondence to the OESC Group, LLC Board of Managers**

2. Resolution – *Liaison Responsibilities - Corporations*. This resolution revises the general liaison resolution to specifically apply to corporations to clarify the separation from the Nation and to avoid confusion with boards, committees, and commissions.

**Requested Action: Adopt resolution entitled *Liaison Responsibilities - Corporations***

3. Resolution – *Amending the Operating Agreement of OESC Group, LLC to Increase the Number of Members on the Board of Managers*. This amends the

Page 2

operating agreement, the creation document of OESC Group, LLC to increase the Board from three members to five members.

**Requested Action: Adopt resolution entitled *Amending the Operating Agreement of OESC Group, LLC to Increase the Number of Members on the Board of Managers***

4. Resolution – *Appointing Members of the Board of Managers and Providing Expectations of Oneida Business Committee in Carrying Out Initial Duties*. This resolution appoints the five new members to the Board of Managers of OESC Group, LLC, staggers their terms of office, and provides initial directions of Oneida Business Committee concerns as identified at the February 13<sup>th</sup> Oneida Business Committee meeting. There was one additional requested action after review which has been included in the resolution.

**Need to identify: Date for the updated disclosure report to be returned.**

**Requested Action: Adopt resolution entitled *Appointing Members of the Board of Managers and Providing Expectations of Oneida Business Committee in Carrying Out Initial Duties***

5. Resolution – *Action by the Oneida Nation as Owner of Corporate Shares*. This resolution clarifies how the Oneida Nation as the owner of corporate shares acts. It is presented as information only and will be included with the correspondence to the OESC Group, LLC Board of Managers (item 1 above).
6. Resolution – *Requirement for Corporations to adopt Corporate Social Responsibility Policies*. This resolution requires corporations to present policies adopting and implementing the Core Values of the Nation. OESC Group, LLC has already begun this process and appears to have a complete policy in place. The correspondence requests an update on how this is being implemented. It is presented as information only and will be included with the correspondence to the OESC Group, LLC Board of Managers (item 1 above).
7. Schedule – *Corporate Reporting*. This is the schedule for the current calendar year. It is presented as information only and will be included with the correspondence to the OESC Group, LLC Board of Managers (item 1 above).

If you have further questions, please contact me.



Oneida Nation  
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[Date]

Board of Managers  
Oneida ESC Group, LLC  
[address]

Delivered Via email: [insert Manager email addresses]

**RE: Oneida ESC Group, LLC Corporation Reporting and Review**

Dear Managers:

Congratulations on your appointment to the Board of Managers of the Oneida ESC Group, LLC (OESC). This corporation was created to take advantage of the federal government minority business program, generally referred to as 'Section 8(a)'. We have requested the Interim Manager to work with OESC staff to introduce you to the corporation, provide an overview of the corporation's activities, key OESC staff, and corporate contact information. You should be receiving information directly from Matthew Kunstman, Interim CEO of OESC regarding when this is scheduled. His e-mail address is [mkunstman@oescgroup.com](mailto:mkunstman@oescgroup.com). Please check to ensure that this e-mail address is not sent to spam.

As a new member of the Board of Managers, we wanted to provide you with the expectations of the Oneida Nation. This correspondence contains a brief overview of Oneida Business Committee directives.

**Liaison.** The liaison for the 2023-2026 Term of the Oneida Business Committee is Tehassi Hill, Chairman, as your primary contact, with Kirby Metoxen, Council Member, as an alternate. It is expected that all questions and correspondence will be sent to Chairman Hill. If Chairman Hill is not available in a timely manner, you should contact Council Member Metoxen with a copy of any information to Chairman Hill. Please review resolution # [insert number] *Liaison Responsibilities - Corporations*. Contact and office information for your liaisons is located at <https://oneida-nsn.gov/members/>

Page 2

40 **Action by the Oneida Nation.** The Oneida Nation is the ‘owner’ of OESC membership.  
41 The Oneida Business Committee acts on behalf of the Oneida Nation regarding  
42 directions to the corporation or receipt of information from corporations. As identified  
43 above, we have identified a specific member of the Oneida Business Committee to act  
44 as your liaison. Please review resolution # BC-10-10-18-A, *Action by Oneida Nation as*  
45 *Owner of Corporate Shares.*

46  
47 **Corporate Social Responsibility Code.** To ensure that corporations are acting in a  
48 manner that meets the Core Values of the Oneida Nation, we have adopted resolution #  
49 BC-01-02-26-A, *Requirement for Corporations to Adopt Corporate Social Responsibility*  
50 *Policies.* OESC has adopted a Corporate Social Responsibility Policy and in the  
51 appointment resolution we have asked that you review this and its application within the  
52 corporation. This is important to ensure that OESC does not act in conflict with the  
53 Nation’s values.

54  
55 **Reporting.** There are two reports to the General Tribal Council and four reports to the  
56 Oneida Business Committee required from OESC.

57  
58 *Annual and Semi-Annual Reports.*

59 The Secretary’s office assembles two reports to the General Tribal Council. Your  
60 contact information for this is Brooke Doxtator, Boards, Committees and Commissions  
61 Supervisor, and you receive this request via e-mail generally in October for the Annual  
62 Meeting and May for the Semi-Annual Meeting. These reports are in a specific format,  
63 which will be included in the notification; however, if you feel that additional information  
64 is needed you can adjust as needed. You may want to identify who the reports are  
65 currently received by and how the reports are developed. Once you have met for the  
66 first time, please identify if this remains the contact person or who the new contact  
67 person will be for reports. Please send this information directly to  
68 [Secretary@oneidation.org](mailto:Secretary@oneidation.org) with a copy to Chairman Hill.

69  
70 *Quarterly Reports.*

71 The Operating Agreement contains reporting requirements in section 3.19. These  
72 quarterly reporting requirements include a public report, Narrative Report, and a two-  
73 part report in Executive Session that includes a financial and disclosure report. The  
74 Operating Agreement contains directives on what is included in each of these sections.  
75 In addition to these sections on your reports, you will be required to include a section on  
76 the “education and training, implementation, review, and update of the Corporate Social  
77 Responsibility Policy.” *BC-01-02-26-A, Resolve # 3.* Information on the BC Agenda  
78 Request process is available at <https://oneida-nsn.gov/bcar>.

79  
80 For the current calendar year, the quarterly reporting schedule is located at  
81 <https://oneida-nsn.gov/reports> and is also attached for your reference. The next report is  
82 due to be submitted on May 19<sup>th</sup> for the executive session meeting held on May 26<sup>th</sup>  
83 and the open session meeting held on May 27<sup>th</sup>. In the past, the Chief Executive Officer  
84 has provided an overview of the report and responded to questions. We would request

Page 3

85 the Board of Manager(s) provide this in the future to ensure that the Board of Managers  
86 is aware of the activities of the corporation.

87  
88 Quarterly reports are reviewed by Justin Nishimoto, Economic Strategy Coordinator. His  
89 review of both public and executive session reports for compliance with the reporting  
90 requirements, identification of any significant changes, and identification of any  
91 concerns. This is a separate report he provides for the Oneida Business Committee.

92  
93 The quarterly reports should be sent to [BC Agenda Requests@oneidanation.org](mailto:BC_Agenda_Requests@oneidanation.org), with  
94 a copy sent to Chairman Hill and to Mr. Nishimoto at [jnishimo@oneidanation.org](mailto:jnishimo@oneidanation.org).

95  
96 **Immediate Directions to Board of Managers.** The Oneida Business Committee  
97 adopted resolution # [insert number], *Appointing Members of the Board of Managers*  
98 *and Providing Expectations of Oneida Business Committee in Carrying Out Initial*  
99 *Duties.* This resolution sets forth the expectations of the Oneida Business Committee of  
100 items requiring immediate review by the Board of Managers. Please review this  
101 carefully.

102  
103 **Conflict of Interest.** We have selected each of you as a member of the Board of  
104 Managers because of your knowledge and professional careers. We recognize that this  
105 may also result in conflicts of interest with activities of OESC and the Nation. We  
106 reviewed the application materials carefully to ensure that no appointment was made  
107 that would result in a conflict that would prohibit any participation. However, we may  
108 have been unaware of a conflict based on the information available to us. We have  
109 requested that the Board of Managers submit an updated Disclosure Report. The intent  
110 is to ensure that you have no conflicts of interest with your position on the board that  
111 would prohibit your ability to sit on the board. The second goal was to ensure you keep  
112 this in mind as you act on behalf of OESC. This requirement is outlined in resolution #  
113 [insert number], *Appointing Members of the Board of Managers and Providing*  
114 *Expectations of Oneida Business Committee in Carrying Out Initial Duties.* Please  
115 submit the updated Disclosure Report using the BC Agenda Request process with a  
116 copy to Chairman Hill by [insert date].

117  
118 **Oneida Nation Employees.** There are two employees of the Nation which you may  
119 have contact with as a part of reporting and the Nation's strategies for economic  
120 development.

- 121 • Justin Nishimoto, Economic Strategy Coordinator. Mr. Nishimoto, as identified  
122 above, reviews corporate reporting to identify trends or areas which need further  
123 attention from the Oneida Business Committee on behalf of the Nation. You may  
124 be contacted by Mr. Nishimoto if there are questions regarding your reports.
- 125 • Debra Powless, Commerce Development Director. Ms. Powless is developing  
126 the Nation's economic diversification strategies. She may contact you for insight  
127 into OESC's growth path and processes.

128  
129 We hope that this correspondence and the attachments provide you with the necessary  
130 information to carry out your responsibilities of steering OESC on behalf of the Nation.

Page 4

131 As an independent corporation, our expectations are that you will guide OESC to  
132 continue its growth that is in conformance with the Nation's Core Values.

133  
134 Sincerely,

135  
136  
137  
138 ONEIDA BUSINESS COMMITTEE

139  
140 Lisa Liggins  
141 Secretary

142  
143  
144 Enclosures

- 145  
146 Resolution # [insert number] *Liaison Responsibilities - Corporations*  
147 Resolution # [insert number], *Appointing Members of the Board of Managers and*  
148 *Providing Expectations of Oneida Business Committee in Carrying Out Initial*  
149 *Duties*  
150 Resolution # BC-10-10-18-A, *Action by Oneida Nation as Owner of Corporate*  
151 *Shares*  
152 Resolution # BC-01-02-26-A, *Requirement for Corporations to adopt Corporate*  
153 *Social Responsibility Policies*  
154 FY 2026 Reporting Schedule for Tribally Chartered Entities

# Oneida Nation

Post Office Box 365

Phone: (920)869-2214

Oneida, WI 54155



**BC Resolution # Leave this line blank**  
**Liaison Responsibilities - Corporations**

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**WHEREAS,** the Oneida Nation is a federally recognized Indian government and a treaty tribe recognized by the laws of the United States of America; and

**WHEREAS,** the Oneida General Tribal Council is the governing body of the Oneida Nation; and

**WHEREAS,** the Oneida Business Committee has been delegated the authority of Article IV, Section 1, of the Oneida Tribal Constitution by the Oneida General Tribal Council; and

**WHEREAS,** the Oneida Business Committee believes that communication with the corporations of the Nation helps to create a shared understanding of the vision and strategy of the Oneida Business Committee and the Nation; and

**WHEREAS,** the Oneida Business Committee believes that setting standards for liaison responsibilities assists in setting expectations and reduces misunderstandings between the Oneida Business Committee, liaison, and the corporate entity; and

**WHEREAS,** the Oneida Business Committee have discussed liaison responsibilities and taken action at various times, with the earliest document occurrence is at the September 29, 1987 meeting of the Oneida Business Committee and the latest by adoption of resolution # BC-09-24-14-C, *Adopting Standards for the Roles and Responsibilities for Oneida Business Committee Liaison Assignments*; and

**WHEREAS,** the Oneida Business Committee has reviewed the 2014 resolution and has determined that clarifying interaction with corporate entities in a separate resolution should be made to clearly identify the independent nature of the corporation and to retain its separation from the Nation; and

**WHEREAS,** the Oneida Business Committee has adopted resolution # BC-01-02-29-A, *Requirement for Corporations to Adopt Corporate Social Responsibility Policies*, to provide greater guidance to corporations to meet the expectations of the Nation in all its actions; and

**WHEREAS,** the Oneida Business Committee remains committed to strong communications paths that support corporations in making decisions that reflect the Core Values of the Nation; and

**NOW THEREFORE BE IT RESOLVED,** that the Oneida Business Committee adopts the rules and responsibilities for liaison assignments to corporate entities of the Nation.

1. Liaisons shall foster open communications and good working relationships with corporations.
2. Liaisons shall maintain and respect the confidentiality of information provided by the Oneida Business Committee and the corporation.

- 42 3. Liaisons shall act as a communication agent and/or act to facilitate the transfer of information  
43 between the corporation and the Oneida Business Committee through communication (phone, e-  
44 mail, correspondence, and presentations).  
45 4. Liaisons shall present information, concerns, and questions from the Oneida Business Committee  
46 to the corporation and from the corporation to the Oneida Business Committee in a timely manner  
47 to allow the greatest possible opportunity to resolve concerns and address questions by the Oneida  
48 Business Committee or corporation.  
49 5. Liaisons shall act as the governmental spokesperson for the liaison area at times when  
50 government-to-government communication is required, to provide testimony at public hearings  
51 where testimony is solicited and shall be responsible for obtaining Oneida Business Committee  
52 approval of all such testimony presented in order to maintain a consistent Nation position  
53 throughout Indian Country as appropriate.  
54

55 **BE IT FURTHER RESOLVED**, the liaison is expected to meet with the corporation representatives, which  
56 is defined as the board of directors or equivalent.

- 57 1. Liaisons are not authorized to participate in the operations of the corporation.  
58 2. Liaisons are not authorized to participate in any executive or confidential meetings of the board of  
59 directors or equivalent.  
60 3. Liaisons are expected to maintain the separation of the corporation from the Nation and support  
61 the independence of the corporation.  
62

63 **BE IT FURTHER RESOLVED**, that the Oneida Business Committee directs that liaisons are not assigned  
64 as members or employees of the corporation, and shall take such precautions as to avoid influencing the  
65 actions of the liaison area other than presenting information. Liaisons may identify where the Oneida  
66 Business Committee has taken action but shall refrain from expressing an opinion regarding how the  
67 Oneida Business Committee may act.  
68

69 **BE IT FINALLY RESOLVED**, this resolution shall supersede resolution # BC-09-24-14-C regarding  
70 application to corporations.



**Oneida Nation**  
 Oneida Business Committee  
 Legislative Operating Committee  
 PO Box 365 • Oneida, WI 54155-0365  
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## **Statement of Effect**

### *Liaison Responsibilities - Corporations*

#### *Summary*

This resolution adopts responsibilities for Oneida Business Committee liaison assignments to corporate entities of the Nation.

*Submitted by: Clorissa N. Leeman, Senior Staff Attorney, Legislative Reference Office*

*Date: March 5, 2026*

#### *Analysis by the Legislative Reference Office*

The Oneida Business Committee has created corporations under the authority of the Oneida Nation and through business codes of other states for many decades. The Oneida Business Committee believes that communication with the corporations of the Nation helps to create a shared understanding of the vision and strategy of the Oneida Business Committee and the Nation. The Oneida Business Committee believes that setting standards for liaison responsibilities assists in setting expectations and reduces misunderstandings between the Oneida Business Committee, liaison, and the corporate entity. The Oneida Business Committee have discussed liaison responsibilities and taken action at various times, with the earliest document occurrence is at the September 29, 1987 meeting of the Oneida Business Committee and the latest by adoption of resolution BC-09-24-14-C, *Adopting Standards for the Roles and Responsibilities for Oneida Business Committee Liaison Assignments*. The Oneida Business Committee has reviewed resolution BC-09-24-24-C and has determined that clarifying interaction with corporate entities in a separate resolution should be made to clearly identify the independent nature of the corporation and to retain its separation from the Nation. The Oneida Business Committee has adopted resolution BC-01-02-29-A, *Requirement for Corporations to Adopt Corporate Social Responsibility Policies*, to provide greater guidance to corporations to meet the expectations of the Nation in all its actions. The Oneida Business Committee remains committed to strong communications paths that support corporations in making decisions that reflect the Core Values of the Nation.

Through the adoption of this resolution the Oneida Business Committee adopts the responsibilities for Oneida Business Committee liaison assignments to corporate entities of the Nation. This resolution also sets forth expectations for the Oneida Business Committee liaison to meet with the corporation representatives, how that is defined, and what that entails. This resolution then clarifies that Oneida Business Committee liaisons are not assigned as members or employees of the corporation, and need to take such precautions as to avoid influencing the actions of the liaison area other than presenting information. Liaisons may identify where the Oneida Business Committee has taken action but shall refrain from expressing an opinion regarding how the Oneida Business Committee may act.

This resolution supersedes resolution BC-09-24-14-C regarding application to corporations.

***Conclusion***

Adoption of this resolution would not conflict with any of the Nation's laws.

# Oneida Nation

Post Office Box 365

Phone: (920)869-2214

Oneida, WI 54155



## BC Resolution # Leave this line blank

### Amending the Operating Agreement of OESC Group, LLC to Increase the Number of Members on the Board of Managers

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**WHEREAS,** the Oneida Nation is a federally recognized Indian government and a treaty tribe recognized by the laws of the United States of America; and

**WHEREAS,** the Oneida General Tribal Council is the governing body of the Oneida Nation; and

**WHEREAS,** the Oneida Business Committee has been delegated the authority of Article IV, Section 1, of the Oneida Tribal Constitution by the Oneida General Tribal Council; and

**WHEREAS,** Oneida ESC Group, LLC was created by approval and submission of the Operating Agreement in the State of Nevada in April of 2012; and

**WHEREAS,** Article III, Management, of the Operating Agreement creates a three-member Board of Managers who serve staggered three-year terms; and

**WHEREAS,** OESC Group, LLC has grown over the past 14 years to operate multiple corporate entities in different business areas; and

**WHEREAS,** the Oneida Business Committee has determined that with the growth of OESC Group, LLC that a three-member board is not sufficient and that the length of the term of office should be adjusted; and

**NOW THEREFORE BE IT RESOLVED,** the Oneida Business Committee amends the Operating Agreement of Oneida ESC Group, LLC, Article III as follows.

3.2 Number. The number of Managers constituting the Board of Managers shall be ~~three (3)~~ *five (5)*, unless and until otherwise determined by the Member.

**BE IT FURTHER RESOLVED,** the Board of Managers shall have the initial term, after adoption of this resolution, staggered at the time of appointment, and thereafter shall have a three-year term.

**BE IT FINALLY RESOLVED,** the Board of Managers is directed to take such actions necessary to update the Operating Agreement of Oneida ESC Group, LLC.



Oneida Nation  
Oneida Business Committee  
Legislative Operating Committee  
PO Box 365 • Oneida, WI 54155-0365  
[Oneida-nsn.gov](http://Oneida-nsn.gov)



### **Statement of Effect**

*Amending the Operating Agreement of OESC Group, LLC to Increase the Number of Members on the Board of Managers*

### **Summary**

This resolution amends the Operating Agreement of Oneida ESC Group, LLC, Article III to increase the number of managers constituting the Board of Managers from three (3) members to five (5) members. This resolution also provides that the Board of Managers shall have the initial term, after adoption of this resolution, staggered at the time of appointment, and thereafter shall have a three (3) year term.

*Submitted by: Clorissa N. Leeman, Senior Staff Attorney, Legislative Reference Office*

*Date: March 5, 2026*

### **Analysis by the Legislative Reference Office**

Oneida ESC Group, LLC was created by approval and submission of the Operating Agreement in the State of Nevada in April of 2012. Article III, Management, of the Operating Agreement creates a three-member Board of Managers who serve staggered three-year terms. OESC Group, LLC has grown over the past fourteen (14) years to operate multiple corporate entities in different business areas. The Oneida Business Committee has determined that with the growth of OESC Group, LLC that a three (3) member board is not sufficient and that the length of the term of office should be adjusted.

Through the adoption of this resolution the Oneida Business Committee amends the Operating Agreement of Oneida ESC Group, LLC, Article III to increase the number of managers constituting the Board of Managers from three (3) members to five (5) members. This resolution also provides that the Board of Managers shall have the initial term, after adoption of this resolution, staggered at the time of appointment, and thereafter shall have a three (3) year term. The Board of Managers is directed by this resolution to take such actions necessary to update the Operating Agreement of Oneida ESC Group, LLC.

### **Conclusion**

Adoption of this resolution would not conflict with any of the Nation's laws.

# Oneida Nation

Post Office Box 365

Phone: (920)869-2214

Oneida, WI 54155



**BC Resolution # Leave this line blank**

**Appointing Members of the Board of Managers and Providing Expectations of Oneida Business Committee in Carrying Out Initial Duties**

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**WHEREAS,** the Oneida Nation is a federally recognized Indian government and a treaty tribe recognized by the laws of the United States of America; and

**WHEREAS,** the Oneida General Tribal Council is the governing body of the Oneida Nation; and

**WHEREAS,** the Oneida Business Committee has been delegated the authority of Article IV, Section 1, of the Oneida Tribal Constitution by the Oneida General Tribal Council; and

**WHEREAS,** the Oneida Business Committee has reviewed the Operating Agreement of the Oneida ESC Group, LLC, the goals of the corporations, and the implementation of the Nation's Core Values set forth in a Corporate Social Responsibility Code; and

**WHEREAS,** the Oneida Business Committee has identified that there is a need to reset the expectations of the OESC Group, LLC and the new Board of Managers to guide them in moving the corporation into the future; and

**NOW THEREFORE BE IT RESOLVED,** the Oneida Business Committee appoints the following Oneida Nation members to the Board of Managers of OESC Group, LLC with the terms set forth for the initial term.

- 1. Sidney White, 5-year term.
- 2. Cristina Danforth, 4-year term.
- 3. Stephanie Metoxen, 4-year term.
- 4. Amy Hacker, 3-year term.
- 5. Curtis Danforth, 3-year term.

**BE IT FURTHER RESOLVED,** that OESC Group, LLC, shall submit an updated Disclosure Report as defined in Section 3.19(3) of the Operating Agreement to the Oneida Business Committee meeting on **[insert date]**.

**BE IT FINALLY RESOLVED,** the Oneida Business Committee has the following immediate actions it is requesting the Board of Managers to address upon appointment.

- 1. Conduct a review of the Operating Agreement to determine if additional changes are needed to improve the structure and operations of the corporation.
- 2. Conduct a review of the Chief Executive Officer position description to identify any changes needed to assist in guiding the corporation.
- 3. Conduct a review of employee onboarding and leaving the corporation to ensure that access to and disconnection from corporate resources are in place and functioning properly.
- 4. Conduct a review of the corporation and all corporate entities to determine understanding and compliance with the new OESC Group, LLC Corporate Social Responsibility Code and develop necessary directives, training, and other needs to develop a clear understanding of the Nation's and corporation's Core Values by every employee.

BC Resolution # \_\_\_\_\_

**Appointing Members of the Board of Managers and Providing Expectations of Oneida Business Committee in Carrying Out  
Initial Duties  
Page 2 of 2**

- 44           5. Review and develop by-laws which clearly set forth the governing of the Board of Managers with  
45           an automatic review to occur at least every two years.



Oneida Nation  
Oneida Business Committee  
Legislative Operating Committee  
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## **Statement of Effect**

*Appointing Members of the Board of Managers and Providing Expectations of Oneida Business Committee in Carrying Out Initial Duties*

### **Summary**

This resolution appoints five (5) Oneida Nation members to the Board of Managers of OESC Group, LLC with specified staggered initial terms ranging from three (3) to five (5) years. This resolution also provides various directives for the Board of Managers to address upon appointment.

*Submitted by: Clorissa N. Leeman, Senior Staff Attorney, Legislative Reference Office*

*Date: March 5, 2026*

### **Analysis by the Legislative Reference Office**

Oneida ESC Group, LLC was created by approval and submission of the Operating Agreement in the State of Nevada in April of 2012. The Oneida Business Committee has reviewed the Operating Agreement of the Oneida ESC Group, LLC, the goals of the corporations, and the implementation of the Nation's Core Values set forth in a Corporate Social Responsibility Code. The Oneida Business Committee has identified that there is a need to reset the expectations of the OESC Group, LLC and the new Board of Managers to guide them in moving the corporation into the future.

Through the adoption of this resolution the Oneida Business Committee appoints five (5) Oneida Nation members to the Board of Managers of OESC Group, LLC with specified staggered initial terms ranging from three (3) to five (5) years.

This resolution directs that OESC Group, LLC, submit an updated Disclosure Report as defined in Section 3.19(3) of the Operating Agreement to the Oneida Business Committee meeting. This resolution also provides additional tasks for review and development for the Board of Managers to address upon appointment.

### **Conclusion**

Adoption of this resolution would not conflict with any of the Nation's laws.

# Oneida Nation

Post Office Box 365

Phone: (920)869-2214



Oneida, WI 54155

## **BC Resolution # 10-10-18-A Action by Oneida Nation as Owner of Corporate Shares**

- WHEREAS,** the Oneida Nation is a federally recognized Indian government and a treaty tribe recognized by the laws of the United States of America; and
- WHEREAS,** the Oneida General Tribal Council is the governing body of the Oneida Nation; and
- WHEREAS,** the Oneida Business Committee has been delegated the authority of Article IV, Section 1, of the Oneida Tribal Constitution by the Oneida General Tribal Council; and
- WHEREAS,** the Oneida Business Committee has created corporate entities under its constitutional authority, authorized corporate entities to be created under state laws, and has purchased interests in business entities through the purchase of shares for financial investment purposes; and
- WHEREAS,** action as a shareholder in corporations purchased for financial investment purposes is generally managed through the Finance Office or the Trust Enrollment Committee as the fiduciary trustee of the Oneida Nation or the owner of the invested funds, for example, elder per capita funds; and
- WHEREAS,** action as a shareholder in corporations created by the Oneida Business Committee or authorized to be created under state law is generally conducted by the Oneida Business Committee on behalf of the Oneida Nation, the shareholder in the corporation; and
- WHEREAS,** historically that action has been through approval of proxies at Oneida Business Committee meetings presented at shareholder meetings, or by the presence of Oneida Business Committee members at a shareholder meeting without clarification of whether this required a quorum of the Oneida Business Committee; and
- WHEREAS,** corporate entities created by the Oneida Business Committee or authorized to be created under state laws require a consistent understanding of who represents the owner of the shares, the Oneida Nation, and how action can be taken; and
- WHEREAS,** the Oneida Business Committee has determined that it is inappropriate to include direction regarding how the shareholder, Oneida Nation, is represented in every corporate creation document as that action may lead to inconsistency and confusion between corporations and over time; and
- WHEREAS,** the Oneida Business Committee has determined that a shareholder meeting is not a meeting of the Oneida Business Committee and is governed by the corporate documents (whether charters, by-laws, articles of incorporation, other types of documents) and as such the authority of the Oneida Business Committee should be clearly identified for purposes of authorizing actions of the corporate entity; and

**NOW THEREFORE BE IT RESOLVED**, the Oneida Nation is the shareholder in corporate entities created by the Oneida Business Committee through its delegated constitutional authority or a corporate entity authorized by the Oneida Business Committee to be created under state laws and the Oneida Business Committee acts on behalf of the Oneida Nation with respect to the Oneida Nation's rights and responsibilities as a shareholder in such corporate entities.

**BE IT FURTHER RESOLVED**, the Oneida Business Committee, meeting at a corporate shareholder meeting, is not meeting as the Oneida Business Committee and the meeting shall be governed by the rules of the corporate entity.

**BE IT FURTHER RESOLVED**, the Oneida Business Committee shall identify, by motion of the Oneida Business Committee at a regular, special or emergency meeting, or by e-poll, one of the following three methods of appearing and acting on behalf of the Oneida Nation, the shareholder.

1. Appointment of a liaison(s) acting according to specific written proxy authority.
2. Identification of three or more Oneida Business Committee members who shall act independently, according to their knowledge, skills and abilities on behalf of the Oneida Nation and the majority vote of the Oneida Business Committee members present shall govern the vote(s) cast on behalf of the shareholder.
3. Identification that the Oneida Business Committee members appearing shall act by consensus in determining how the vote(s) will be cast on behalf of the shareholder.

**BE IT FINALLY RESOLVED**, the Business Committee Support Office (BCSO) shall receive all notices of shareholder meetings of a corporate entity governed by the resolution and shall place the notice on an agenda of the Oneida Business Committee in a timely manner. Upon action by the Oneida Business Committee choosing one of the three methods of casting shareholder vote(s), the BCSO shall draft correspondence to the corporate entity which identifies the motion and voting methodology chosen by the Oneida Business Committee for signature by the Nation's Secretary.

#### CERTIFICATION

I, the undersigned, as Secretary of the Oneida Business Committee, hereby certify that the Oneida Business Committee is composed of 9 members of whom 5 members constitute a quorum; 7 members were present at a meeting duly called, noticed and held on the 10<sup>th</sup> day of October, 2018; that the forgoing resolution was duly adopted at such meeting by a vote of 6 members for, 0 members against, and 0 members not voting\*; and that said resolution has not been rescinded or amended in any way.

  
\_\_\_\_\_  
Lisa Summers, Secretary  
Oneida Business Committee

\*According to the By-Laws, Article I, Section 1, the Chair votes "only in the case of a tie."

# Oneida Nation

Post Office Box 365

Phone: (920)869-2214



Oneida, WI 54155

## BC Resolution # 01-02-26-A

### Requirement for Corporations to Adopt Corporate Social Responsibility Policies

- WHEREAS,** the Oneida Nation is a federally recognized Indian government and a treaty tribe recognized by the laws of the United States of America; and
- WHEREAS,** the Oneida General Tribal Council is the governing body of the Oneida Nation; and
- WHEREAS,** the Oneida Business Committee has been delegated the authority of Article IV, Section 1, of the Oneida Tribal Constitution by the Oneida General Tribal Council; and
- WHEREAS,** the Oneida Business Committee has created corporations under the authority of the Oneida Nation and through business codes of other states for many decades; and
- WHEREAS,** as part of this process the Oneida Business Committee has identified gaps which existed between the Nation's expectations and the corporation's actions; and
- WHEREAS,** most recently, the Oneida Business Committee has made amendments to corporate structure and relations such as:
- Creating an enterprise corporation to reflect the governing needs of a smaller business, resolution # BC-01-14-09-H, *Adopting the Corporate Charter of the Oneida Golf Enterprise*;
  - Creating corporate reporting requirements, resolution # BC-01-26-11-A through F, amending charters to include a Narrative Report (public document), Financial Report (confidential) and Disclosure Report (confidential);
  - Clarifying the nature of the ownership of corporations and Nation representatives, resolution # BC-10-10-18-A, *Action by Oneida Nation as Owner of Corporate Shares*;
  - Adopting clarity regarding liaison responsibilities for Oneida Business Committee members, resolution # BC-09-24-14-C, *Adopting Standards for the Roles and Responsibilities for Oneida Business Committee Liaison Assignments*;
  - Creation of a job description for an employee reporting to the Oneida Business Committee with responsibility to review and monitor corporate reporting; and
- WHEREAS,** the Oneida Business Committee has identified that corporations should have a Corporate Social Responsibility Policy which reflects the vision and culture of the Oneida Nation as guidance for all corporate actions; and
- WHEREAS,** the Oneida Nation has adopted Core Values which reflects who we are as a people and as a government that is derived from our culture, our history and our community most recently re-affirmed by resolution # BC-11-12-14-B, *Re-Affirmation of Core Values*; and

**BC Resolution # 01-02-26-A**  
**Requirement for Corporations to Adopt Corporate Social Responsibility Policies**  
**Page 2 of 2**

**WHEREAS,** implementation of a Corporate Social Responsibility Policy which includes education, training, review and auditing will provide additional guidance for all corporate actions from the corporate board to every employee; and

**NOW THEREFORE BE IT RESOLVED,** corporate entities of the Oneida Nation shall adopt Corporate Social Responsibility Policies which are equal to or stronger than those set forth by the International Organization for Standardization in ISO 26000 which shall be used in all decision processes.

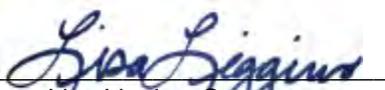
**BE IT FURTHER RESOLVED,** corporate entities shall include in the Corporate Social Responsibility Policy the Oneida Nation's Core Values of The Good Mind as expressed by Onlyote?a-ka, Kahletsyalúsla, which is the heartfelt encouragement of the best in each of us, and, Kanolukhwásla, which is the compassion, caring, identity, and joy of being, and, Ka?nikuhli-yó, which is the openness of the good spirit and mind, and, Ka?tshatstásla, which is the strength of belief and vision as a people, and, Kalihwi-yó, which is the use of the good words about ourselves, our nation and our future, and, Twahwahtsíláyl, which is all of us are family, and, Yukwatsístayl, which is our fire, our spirit within each of us.

**BE IT FURTHER RESOLVED,** corporate entities shall include in all quarterly reports a section on the education and training, implementation, review and update of the Corporate Social Responsibility Policy.

**BE IT FINALLY RESOLVED,** Bay Bancorporation, Oneida ESC Group LLC, and Oneida Golf Enterprise shall provide an update on development of the Corporate Social Responsibility Policy at the second regular Oneida Business Committee meeting in January and a copy of the final approved policy of the corporation at the second regular Oneida Business Committee meeting in February.

#### CERTIFICATION

I, the undersigned, as Secretary of the Oneida Business Committee, hereby certify that the Oneida Business Committee is composed of 9 members of whom 5 members constitute a quorum; 7 members were present at a meeting duly called, noticed and held on the 2<sup>nd</sup> day of January 2026; that the forgoing resolution was duly adopted at such meeting by a vote of 6 members for, 0 members against, and 0 members not voting\*; and that said resolution has not been rescinded or amended in any way.

  
\_\_\_\_\_  
Lisa Liggins, Secretary  
Oneida Business Committee

\*According to the By-Laws, Article I, Section 1, the Chair votes "only in the case of a tie."

## Tribally Chartered Entities 2026 Reporting Schedule

*(Please note: Times are **tentative** and subject to change. Check the OBC agenda for latest update.)*

### Open Session

FY-26 Q1 Report (Oct '25-Dec '25)		FY-26 Q2 Report (Jan '26-Mar '26)		FY-26 Q3 Report (Apr '26-Jun '26)		FY-26 Q4 Report (Jul '26-Sep '26)	
Submission Deadline	OBC Meeting Date	Submission Deadline	OBC Meeting Date	Submission Deadline	OBC Meeting Date	Submission Deadline	OBC Meeting Date
Feb 17	Feb 25	May 19	May 27	Aug 18	Aug 26	Dec 1	Dec 9
Entity Name						Tentative Time	
Bay Bancorporation, Inc.						11:30 a.m.	
Oneida ESC Group, LLC.							
Oneida Golf Enterprise							
Oneida Youth Leadership Institute							

### Executive Session

FY-26 Q1 Report (Oct '25-Dec '25)		FY-26 Q2 Report (Jan '26-Mar '26)		FY-26 Q3 Report (Apr '26-Jun '26)		FY-26 Q4 Report (Jul '26-Sep '26)	
Submission Deadline	OBC Exec. Sess. Date	Submission Deadline	OBC Exec. Sess. Date	Submission Deadline	OBC Exec. Sess. Date	Submission Deadline	OBC Exec. Sess. Date
Feb 17	Feb 24	May 19	May 26	Aug 18	Aug 25	Dec 1	Dec 8
Entity Name						Tentative Time	
Bay Bancorporation, Inc.						1:30 p.m.	
Oneida ESC Group, LLC.						2:00 p.m.	
Oneida Golf Enterprise						2:30 p.m.	
Oneida Youth Leadership Institute <sup>1</sup>						3:00 p.m.	
Analyses of Tribally Chartered Entities						3:30 p.m.	

<sup>1</sup> Per Oneida Youth Leadership Institute Charter IX.B. Financial Reports. The Board shall submit annual and semi-annual financial reports to the OBC.

Accept the February 12, 2026, regular Finance Committee meeting minutes

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### Business Committee Agenda Request

1. Meeting Date Requested: 03/11/26

2. Session:

Open     Executive – must qualify under §107.4-1.

Justification: *Choose or type justification.*

3. Requested Motion:

Accept as information; OR

Accept the FC Minutes for 2/12/26 & E-Poll

4. Areas potentially impacted or affected by this request:

- |   |  |
|---|--|
| <input checked="" type="checkbox"/> Finance                                   | <input type="checkbox"/> Programs/Services                             |
| <input type="checkbox"/> Law Office   | <input type="checkbox"/> DTS   |
| <input type="checkbox"/> Gaming/Retail  | <input checked="" type="checkbox"/> Boards, Committees, or Commissions |
| <input checked="" type="checkbox"/> Other: All areas that require FC approval |  |

5. Additional attendees needed for this request:

- Name, Title/Entity OR Choose from List*

**6. Supporting Documents:**

- |  |  |   |
|--|--|---|
| <input type="checkbox"/> Bylaws                            | <input type="checkbox"/> Fiscal Impact Statement | <input type="checkbox"/> Presentation           |
| <input type="checkbox"/> Contract Document(s)              | <input type="checkbox"/> Law                     | <input type="checkbox"/> Report                 |
| <input type="checkbox"/> Correspondence                    | <input type="checkbox"/> Legal Review            | <input type="checkbox"/> Resolution             |
| <input type="checkbox"/> Draft GTC Notice                  | <input checked="" type="checkbox"/> Minutes      | <input type="checkbox"/> Rule (adoption packet) |
| <input type="checkbox"/> Draft GTC Packet                  | <input type="checkbox"/> MOU/MOA                 | <input type="checkbox"/> Statement of Effect    |
| <input checked="" type="checkbox"/> E-poll results/back-up | <input type="checkbox"/> Petition                | <input type="checkbox"/> Travel Documents       |
| <input type="checkbox"/> Other: <i>Describe</i>            |  |   |

**7. Budget Information:**

- |   |  |
|---|--|
| <input type="checkbox"/> Budgeted – Tribal Contribution | <input type="checkbox"/> Budgeted – Grant Funded   |
| <input type="checkbox"/> Unbudgeted                     | <input checked="" type="checkbox"/> Not Applicable |
| <input type="checkbox"/> Other: <i>Describe</i>         |  |

**8. Submission:**

Authorized Sponsor: Larry Barton, Treasurer

Primary Requestor: Ashley Blaker, Office Manager



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## INTERNAL MEMORANDUM

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**TO:** FINANCE COMMITTEE  
**FROM:** ASHLEY BLAKER, OFFICE MANAGER  
**SUBJECT:** E-POLL RESULTS – FC MINUTES OF FEBRUARY 12, 2026  
**DATE:** 2/12/26

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An E-Poll vote of the Finance Committee was conducted to approve the Finance Committee meeting minutes of February 12, 2026. The E-Poll and minutes were sent out 2/12/26 and concluded today. The results of the completed E-Poll are as follows:

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**E-POLL RESULTS:**

**There was a Majority of 4 FC members voting to approve the February 12, 2026, Finance Committee Meeting Minutes. FC Members voting included: *Lisa Liggins, Jennifer Webster, Sarah Miller, and Sarah White.***

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These Finance Committee Minutes of February 12, 2026, will be placed on the next Finance Committee agenda to acknowledge this E-Poll action. Per the FC By-Laws all Minutes of the FC will be submitted to the Secretary's Office once a month for BC acceptance.



## FINANCE COMMITTEE

### FC REGULAR MEETING

FEBRUARY 12, 2026 • Time: 8:30 A.M

Business Committee Conference Room / Microsoft Teams

## REGULAR MEETING MINUTES

### FC MEMBERS PRESENT:

Larry Barton, BC Treasurer/FC Chair

Sarah White, Purchasing Director

Jennifer Webster, BC Council Member

Lisa Liggins, BC Secretary

Sarah Miller, Asst. CFO

**FC MEMBERS EXCUSED:** RaLinda Ninham-Lamberies, CFO/FC Vice-Chair, Chad Fuss, Asst. GGM-Finance Casino Hotel, and Jonas Hill, BC Council Member

**OTHERS PRESENT:** Lorna Skenandore, Josephine Skenandore, Joel Mikulsky, James Sommerfeldt, Benjamin Salutz, Andrew Doxtater, David Emerson, Suzanna Jordan, David Jordan, and Ashley Blaker taking notes.

### I. CALL TO ORDER:

The FC Regular Meeting was called to order by the FC Chair at 8:29 A.M.

### II. APPROVAL OF AGENDA: FEBRUARY 12, 2026

Motion by Jennifer Webster to approve the February 12, 2026, Finance Committee Meeting Agenda noting the updated backup information for New Business #4. Seconded by Lisa Liggins. Motion carried unanimously.

### III. FC MINUTES: January 22, 2026 (Approved via E-Poll on 1/22/26)

Motion by Lisa Liggins to acknowledge the FC E-Poll action taken on January 22, 2026, approving the January 22, 2026, Finance Committee Meeting Minutes. Seconded by Jennifer Webster. Motion carried unanimously.

### IV. SPECIAL FC E-POLL:

1. FY26 Blkt PO Increase – LiveWell Home Care Services LLC                      Amount: \$230,000.00

Carrie Lindsey, Comp. Health  
(Approved via E-Poll on 1/23/26)

Total PO: \$350,000.00

Motion by Lisa Liggins to acknowledge the FC E-Poll action taken on January 23, 2026, approving the FY26 Blkt PO Increase – LiveWell Home Care Services LLC in the amount of \$230,000.00. Seconded by Jennifer Webster. Motion carried unanimously.

#### **V. CAPITAL EXPENDITURES:**

1. Morgan Birge – Hotel Phone System Replacement Amount: \$187,115.25  
Josephine Skenandore – Gaming – DTS

Motion by Jennifer Webster to approve Morgan Birge – Hotel Phone System Replacement in the amount of \$187,115.25. Seconded by Sarah White. Motion carried unanimously.

#### **VI. NEW BUSINESS:**

1. FY26 Blkt PO – Austin Straubel Field – Casino Access Rd. Amount: \$83,355.60  
Lorna Skenandore – Gaming – Admin

Motion by Jennifer Webster to approve FY26 Blkt PO – Austin Straubel Field – Casino Access Rd. in the amount of \$83,355.60. Seconded by Lisa Liggins. Motion carried unanimously.

2. FY26 Blkt PO – Harter’s Fox Valley Disposal Amount: \$142,000.00  
Lorna Skenandore – Gaming – Admin

Motion by Sarah White to approve FY26 Blkt PO – Harter’s Fox Valley Disposal in the amount of \$142,000.00. Seconded by Lisa Liggins. Motion carried unanimously.

3. FY26 Blkt PO – Spectrum Enterprises – Cable Services Amount: \$104,000.00  
Lorna Skenandore – Gaming – Admin

Motion by Jennifer Webster to approve FY26 Blkt PO – Spectrum Enterprises – Cable Services in the amount of \$104,000.00. Seconded by Sarah White. Motion carried unanimously.

4. FY26 Blkt PO – Loomis LLC – Armored Car Service Amount: \$130,000.00  
Lorna Skenandore – Gaming – Admin

Motion by Lisa Liggins to approve FY26 Blkt PO – Loomis LLC – Armored Car Service in the amount of \$130,000.00 noting that the request is sent out for an RFP next fiscal year. Seconded by Jennifer Webster. Motion carried unanimously.

5. Vertiv Corporation – Liebert UPS – Battery Systems Amount: \$66,654.00  
Joel Mikulsky, DTS

Motion by Jennifer Webster to approve Vertiv Corporation – Liebert UPS – Battery Systems in the amount of \$66,654.00. Seconded by Sarah Miller. Motion carried unanimously.

6. PDS – Managed Services for Identity Management Amount: \$75,600.00  
James Sommerfeldt, DTS

Motion by Jennifer Webster to approve PDS – Managed Services for Identity Management in the amount of \$75,600.00. Seconded by Sarah White. Motion carried unanimously.

7. FY26 Blkt PO – Data Financial Maint. Agreement Year 1 of 2 Amount: \$350,265.00  
Andrew Doxtater, Gaming – Accounting

Motion by Jennifer Webster to approve FY26 Blkt PO – Data Financial Maint. Agreement Year 1 of 2 in the amount of \$350,265.00. Seconded by Sarah Miller. Motion carried unanimously.

8. Everi – Purchase (33) Conversions Amount: \$90,668.00  
David Emerson, Gaming – Slots

Motion by Sarah White to approve Everi – Purchase (33) Conversions in the amount of \$90,668.00. Seconded by Lisa Liggins. Motion carried unanimously.

9. Outagamie County Highway Dept. – General Maint. Amount: \$500,000.00  
Troy Parr, Comm. Development

Motion by Jennifer Webster to approve Outagamie County Highway Dept. – General Maint. in the amount of \$500,000.00. Seconded by Lisa Liggins. Motion carried unanimously.

**VII. ONEIDA FINANCE FUND:****REPORT:**

1. Oneida Finance Fund Report – February 2026  
Ashley Blaker, Office Manager

Motion by Jennifer Webster to accept the Oneida Finance Fund Report for February 2026. Seconded by Sarah White. Motion carried unanimously.

**REQUEST(S):**

1. FIRE Fitness Membership Fees Amount: \$500.00  
Requester: Sadie Wilson

Motion by Jennifer Webster to approve from the Oneida Finance Fund the request for FIRE Fitness Membership Fees in the amount of \$500.00. Seconded by Sarah White. Motion carried unanimously.

2. YMCA Membership Fees Amount: \$496.80  
Requester: Michele Doxtator

Motion by Jennifer Webster to approve from the Oneida Finance Fund the request for YMCA Membership Fees in the amount of \$496.80. Seconded by Sarah White. Motion carried unanimously.

3. YMCA Personal Training Sessions Fees Amount: \$750.00  
Requester: Andrew Doxtater for Amos

Motion by Jennifer Webster to approve from the Oneida Finance Fund the request for YMCA Personal Training Sessions Fees for the son of the requester in the amount of \$750.00. Seconded by Sarah White. Motion carried unanimously.

4. Soccer Registration Fees Amount: \$47.70  
Requester: Andrew Doxtater for Otto

Motion by Jennifer Webster to approve from the Oneida Finance Fund the request for Soccer Registration Fees for the son of the requester in the amount of \$47.70. Seconded by Sarah White. Motion carried unanimously.

5. Packer Athletic Club Membership Fees Amount: \$500.00  
Requester: Joseph Orosco

Motion by Jennifer Webster to approve from the Oneida Finance Fund the request for Packer Athletic Club Membership Fees in the amount of \$500.00. Seconded by Lisa Liggins. Motion carried unanimously.

6. Packer Athletic Club Membership Fees Amount: \$500.00  
Requester: Jennifer Berg

Motion by Jennifer Webster to approve from the Oneida Finance Fund the request for Packer Athletic Club Membership Fees in the amount of \$500.00. Seconded by Lisa Liggins. Motion carried unanimously.

7. YMCA Membership Fees Amount: \$500.00  
Requester: Tabbitha Ninham

Motion by Jennifer Webster to approve from the Oneida Finance Fund the request for YMCA Membership Fees in the amount of \$500.00. Seconded by Sarah Miller. Motion carried unanimously.

8. Pure Barre Membership Fees Amount: \$500.00  
Requester: Amber Sticka

Motion by Jennifer Webster to approve from the Oneida Finance Fund the request for Pure Barre Membership Fees in the amount of \$500.00. Seconded by Sarah Miller. Motion carried unanimously.

9. Various Camps & Sports Registration Fees Amount: \$750.00  
Requester: Jessica Meristil for Jaylin

Motion by Jennifer Webster to approve from the Oneida Finance Fund the request for Various Camps & Sports Registration Fees for the son of the requester in the amount of \$750.00. Seconded by Sarah Miller. Motion carried unanimously.

10. The Athletic Club Registration Fees Amount: \$674.10  
Requester: Vashi Rios for Armonie

Motion by Jennifer Webster to approve from the Oneida Finance Fund the request for The Athletic Club Registration Fees for the daughter of the requester in the amount of \$674.10. Seconded by Sarah White. Motion carried unanimously.

11. The Athletic Club Registration Fees Amount: \$500.00  
Requester: Vashi Rios

Motion by Jennifer Webster to approve from the Oneida Finance Fund the request for The Athletic Club Registration Fees in the amount of \$500.00. Seconded by Lisa Liggins. Motion carried unanimously.

12. The Driveway Basketball Training Fees Amount: \$745.20  
Requester: Connie Danforth for Niles

Motion by Jennifer Webster to approve from the Oneida Finance Fund the requests for #12, #13, and #14 in the amounts requested. Seconded by Lisa Liggins. Motion carried unanimously.

13. Mr. Golf Lessons & Peloton App Fees Amount: \$558.58  
Requester: Connie Danforth for Lenna

- See Action in Oneida Finance Fund Request #13.

14. Mr. Golf Lessons & Digital Art Classes Fees Amount: \$729.00  
Requester: Connie Danforth for Taneal

- See Action in Oneida Finance Fund Request #13.

15. YMCA Summer Camp Amount: \$750.00  
Requester: Racheal Menomin for Leo

Motion by Jennifer Webster to approve from the Oneida Finance Fund the requests for #15 and #16 in the amounts requested. Seconded by Lisa Liggins. Motion carried unanimously.

16. YMCA Summer Camp Fees Amount: \$750.00  
Requester: Racheal Menomin for Sapatis

- See Action in Oneida Finance Fund Request #15.

17. Pursuit Lacrosse Team Fees Amount: \$750.00  
Requester: John Nicholas for Hudson

Motion by Lisa Liggins to approve from the Oneida Finance Fund the request for Pursuit Lacrosse Team Fees for the son of the requester in the amount of \$750.00. Seconded by Jennifer Webster. Motion carried unanimously.

18. Hotworx Gym Membership Fees  
Requester: Vanessa Miller

Amount: \$426.60

Motion by Sarah White to approve from the Oneida Finance Fund the request for Hotworx Gym Membership Fees in the amount of \$426.60. Seconded by Lisa Liggins. Motion carried unanimously.

19. Pirates Fastpitch Softball Fees  
Requester: Heather Dombroski for Liliana

Amount: \$675.00

Motion by Jennifer Webster to approve from the Oneida Finance Fund the request for Pirates Fastpitch Softball Fees for the daughter of the requester in the amount of \$675.00. Seconded by Lisa Liggins. Motion carried unanimously.

20. Planet Fitness Membership Fees  
Requester: David Danforth Jr.

Amount: \$328.07

Motion by Jennifer Webster to approve from the Oneida Finance Fund the request for Planet Fitness Membership Fees in the amount of \$328.07. Seconded by Sarah White. Motion carried unanimously.

21. FIRE Fitness Membership Fees  
Requester: Angelena Bain

Amount: \$500.00

Motion by Jennifer Webster to approve from the Oneida Finance Fund the request for FIRE Fitness Membership Fees in the amount of \$500.00. Seconded by Sarah White. Motion carried unanimously.

22. Ashwaubenon HS Softball Fees  
Requester: Marques Danforth for Mataya

Amount: \$670.50

Motion by Jennifer Webster to approve from the Oneida Finance Fund the request for Ashwaubenon HS Softball Fees for the daughter of the requester in the amount of \$670.50. Seconded by Lisa Liggins. Motion carried unanimously.

**VIII. EXECUTIVE SESSION:** None

**IX. ADMINISTRATIVE /INTERNAL:** None

**X. FOLLOW UP:** None

**XI. FOR INFORMATION ONLY:** None

**XII. ADJOURN** Motion by Jennifer Webster to adjourn. Seconded by Lisa Liggins. Motion carried unanimously. Time: 8:56 A.M.

Minutes submitted by:  
Ashley Blaker, Office Manager  
& Finance Committee Contact/Recording Secretary

*Finance Committee Approval Date of Minutes via E-Poll:* February 12, 2026

Accept the February 26, 2026, regular Finance Committee meeting minutes

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### Business Committee Agenda Request

1. Meeting Date Requested: 03/11/26

2. Session:

Open     Executive – must qualify under §107.4-1.

Justification: *Choose or type justification.*

3. Requested Motion:

Accept as information; OR

Accept the FC Minutes for 2/26/26 & E-Poll

4. Areas potentially impacted or affected by this request:

- |   |  |
|---|--|
| <input checked="" type="checkbox"/> Finance                                   | <input type="checkbox"/> Programs/Services                             |
| <input type="checkbox"/> Law Office   | <input type="checkbox"/> DTS   |
| <input type="checkbox"/> Gaming/Retail  | <input checked="" type="checkbox"/> Boards, Committees, or Commissions |
| <input checked="" type="checkbox"/> Other: All areas that require FC approval |  |

5. Additional attendees needed for this request:

- Name, Title/Entity OR Choose from List*

**6. Supporting Documents:**

- |  |  |   |
|--|--|---|
| <input type="checkbox"/> Bylaws                            | <input type="checkbox"/> Fiscal Impact Statement | <input type="checkbox"/> Presentation           |
| <input type="checkbox"/> Contract Document(s)              | <input type="checkbox"/> Law                     | <input type="checkbox"/> Report                 |
| <input type="checkbox"/> Correspondence                    | <input type="checkbox"/> Legal Review            | <input type="checkbox"/> Resolution             |
| <input type="checkbox"/> Draft GTC Notice                  | <input checked="" type="checkbox"/> Minutes      | <input type="checkbox"/> Rule (adoption packet) |
| <input type="checkbox"/> Draft GTC Packet                  | <input type="checkbox"/> MOU/MOA                 | <input type="checkbox"/> Statement of Effect    |
| <input checked="" type="checkbox"/> E-poll results/back-up | <input type="checkbox"/> Petition                | <input type="checkbox"/> Travel Documents       |
| <input type="checkbox"/> Other: <i>Describe</i>            |  |   |

**7. Budget Information:**

- |   |  |
|---|--|
| <input type="checkbox"/> Budgeted – Tribal Contribution | <input type="checkbox"/> Budgeted – Grant Funded   |
| <input type="checkbox"/> Unbudgeted                     | <input checked="" type="checkbox"/> Not Applicable |
| <input type="checkbox"/> Other: <i>Describe</i>         |  |

**8. Submission:**

Authorized Sponsor: Larry Barton, Treasurer

Primary Requestor: Ashley Blaker, Office Manager



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## INTERNAL MEMORANDUM

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**TO:** FINANCE COMMITTEE  
**FROM:** ASHLEY BLAKER, OFFICE MANAGER  
**SUBJECT:** E-POLL RESULTS – FC MINUTES OF FEBRUARY 26, 2026  
**DATE:** 2/26/26

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An E-Poll vote of the Finance Committee was conducted to approve the Finance Committee meeting minutes of February 26, 2026. The E-Poll and minutes were sent out 2/26/26 and concluded today. The results of the completed E-Poll are as follows:

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**E-POLL RESULTS:**

**There was a Majority of 4 FC members voting to approve the February 26, 2026, Finance Committee Meeting Minutes. FC Members voting included: *Lisa Liggins, Jennifer Webster, RaLinda Ninham-Lamberies, and Chad Fuss.***

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These Finance Committee Minutes of February 26, 2026, will be placed on the next Finance Committee agenda to acknowledge this E-Poll action. Per the FC By-Laws all Minutes of the FC will be submitted to the Secretary's Office once a month for BC acceptance.



**ONEIDA**  
**FINANCE COMMITTEE**  
**FC REGULAR MEETING**  
**FEBRUARY 26, 2026 • Time: 8:30 A.M**  
**Business Committee Conference Room**

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**REGULAR MEETING MINUTES**

**FC MEMBERS PRESENT:**

Larry Barton, BC Treasurer/FC Chair	RaLinda Ninham-Lamberies CFO/FC Vice-Chair
Sarah White, Purchasing Director	Jennifer Webster, BC Council Member
Lisa Liggins, BC Secretary	Chad Fuss, Asst. GGM-Finance Casino Hotel

**FC MEMBERS EXCUSED:** Jonas Hill, BC Council Member

**OTHERS PRESENT:** Nathan Maufort, Paul Truttman, Sybilla Buhr, Kelly Hayes, Wayne Silas Sr, Estelle Silas, David Jordan, and Ashley Blaker taking notes.

**I. CALL TO ORDER:** The FC Regular Meeting was called to order by the FC Chair at 8:26 A.M.

**II. APPROVAL OF AGENDA:** FEBRUARY 26, 2026

Motion by Jennifer Webster to approve the February 26, 2026, Finance Committee Meeting Agenda. Seconded by Sarah White. Motion carried unanimously.

**III. FC MINUTES:** FEBRUARY 12, 2026 (Approved via E-Poll on 2/12/26)

Motion by Jennifer Webster to acknowledge the FC E-Poll action taken on February 12, 2026, approving the February 12, 2026, Finance Committee Meeting Minutes. Seconded by Sarah White. Abstained by RaLinda Ninham-Lamberies. Motion carried.

For the record, RaLinda abstained due to her not being present for the meeting on February 12, 2026.

**IV. CAPITAL EXPENDITURES:** None

**V. NEW BUSINESS:**

- |  |                      |
|--|----------------------|
| 1. FY26 Blkt PO – Arrow Lawn Care – Lawn Care Services | Amount: \$106,695.00 |
| Nathan Maufort, Gaming – Facilities                    |                      |

Motion by Sarah White to approve FY26 Blkt PO – Arrow Lawn Care – Lawn Care Services in the amount of \$106,695.00. Seconded by Jennifer Webster. Motion carried unanimously.

2. Oneida Construction Services – Farmers Market Shelters                      Amount: \$355,355.00  
Paul Truttmann, Engineering

Motion by Jennifer Webster to approve Oneida Construction Services – Farmers Market Shelters in the amount of \$355,355.00. Seconded by Chad Fuss. Motion carried unanimously.

## **VI. DONATION:**

### **REPORT:**

1. FC Donation Report – February 2026  
Ashley Blaker, Office Manager

Motion by Jennifer Webster to accept the FC Donation Report for February 2026. Seconded by Sarah White. Motion carried unanimously.

### **REQUEST(S):**

1. Hillcrest Parent Teacher Organization – Sponsorship                                      Amount: \$3,000.00  
Requester: Sybilla Buhr, President

Motion by Jennifer Webster to approve from the Finance Committee Donations the request from Hillcrest Parent Teacher Organization – Sponsorship in the amount of \$3,000. Seconded by Lisa Liggins. Motion carried unanimously.

2. National Tribal Trial College – Donation    Amount: \$3,000.00  
Requester: Hallie White, Dean

Motion by Jennifer Webster to approve from the Finance Committee Donations the request from National Tribal Trial College – Donation in the amount of \$3,000. Seconded by Chad Fuss. Motion carried unanimously.

**VII. EXECUTIVE SESSION:** None

**VIII. FOLLOW UP:** None

**IX. FOR INFORMATION ONLY:** None

**X. ADJOURN:** Motion by Jennifer Webster to adjourn. Seconded by Sarah White.

Motion carried unanimously. Time: 8:46 A.M.

Minutes submitted by:  
Ashley Blaker, Office Manager  
& Finance Committee Contact/Recording Secretary

*Finance Committee Approval Date of Minutes via E-Poll:* February 26, 2026

Accept the February 18, 2026, regular Legislative Operating Committee meeting minutes

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### Business Committee Agenda Request

1. Meeting Date Requested: 03/11/26

2. Session:

Open     Executive – must qualify under §107.4-1.

Justification: Personnel Related

3. Requested Motion:

Accept as information; OR

Accept the February 18, 2026, Legislative Operating Committee meeting minutes.

4. Areas potentially impacted or affected by this request:

- |   |   |
|---|---|
| <input type="checkbox"/> Finance                | <input type="checkbox"/> Programs/Services                  |
| <input type="checkbox"/> Law Office             | <input type="checkbox"/> DTS                                |
| <input type="checkbox"/> Gaming/Retail          | <input type="checkbox"/> Boards, Committees, or Commissions |
| <input type="checkbox"/> Other: <i>Describe</i> |   |

5. Additional attendees needed for this request:

- Name, Title/Entity OR Choose from List*

**6. Supporting Documents:**

- |   |  |   |
|---|--|---|
| <input type="checkbox"/> Bylaws                 | <input type="checkbox"/> Fiscal Impact Statement | <input type="checkbox"/> Presentation           |
| <input type="checkbox"/> Contract Document(s)   | <input type="checkbox"/> Law                     | <input type="checkbox"/> Report                 |
| <input type="checkbox"/> Correspondence         | <input type="checkbox"/> Legal Review            | <input type="checkbox"/> Resolution             |
| <input type="checkbox"/> Draft GTC Notice       | <input checked="" type="checkbox"/> Minutes      | <input type="checkbox"/> Rule (adoption packet) |
| <input type="checkbox"/> Draft GTC Packet       | <input type="checkbox"/> MOU/MOA                 | <input type="checkbox"/> Statement of Effect    |
| <input type="checkbox"/> E-poll results/back-up | <input type="checkbox"/> Petition                | <input type="checkbox"/> Travel Documents       |
| <input type="checkbox"/> Other: <i>Describe</i> |  |   |

**7. Budget Information:**

- |   |  |
|---|--|
| <input type="checkbox"/> Budgeted – Tribal Contribution | <input type="checkbox"/> Budgeted – Grant Funded   |
| <input type="checkbox"/> Unbudgeted                     | <input checked="" type="checkbox"/> Not Applicable |
| <input type="checkbox"/> Other: <i>Describe</i>         |  |

**8. Submission:**

Authorized Sponsor: Jameson Wilson, Councilman

Primary Requestor: Clorissa N. Leeman, LRO Senior Staff Attorney



Oneida Nation  
 Oneida Business Committee  
 Legislative Operating Committee  
 PO Box 365 • Oneida, WI 54155-0365  
[Oneida-nsn.gov](http://Oneida-nsn.gov)



**LEGISLATIVE OPERATING COMMITTEE MEETING MINUTES**  
 Oneida Business Committee Conference Room-2nd Floor Norbert Hill Center  
 February 18, 2026  
 9:00 a.m.

**Present:** Jameson Wilson, Jennifer Webster, Kirby Metoxen, Jonas Hill

**Unexcused:** Marlon Skenandore

**Others Present:** Grace Elliott, Carolyn Salutz

**Others Present on Microsoft Teams:** Rae Skenandore, Jeremy King, Ashley Blaker, Barbara Webster, Eric Boulanger, Janice Decorah, Mark Powless Sr, Joshua Cornelius, Debra Powless, David Jordan, Rhiannon Metoxen, Clorissa Leeman, Kaylynn Beily, Jason Martinez, Taryn Webster, Trina Schuyler, Fawn Billie, Kristal Hill, Tavia James-Charles, Lauren Hartman, Fawn Cottrell, Peggy Helm-Quest, Melissa Alvarado.

**I. Call to Order and Approval of the Agenda**

Jameson Wilson called the February 4, 2026, Legislative Operating Committee meeting to order at 9:00 a.m.

Motion by Jennifer Webster to adopt the agenda; seconded by Jonas Hill. Motion carried unanimously.

**II. Minutes to be Approved**

**1. February 4, 2026 LOC Meeting Minutes**

Motion by Kirby Metoxen to approve the February 4, 2026, LOC meeting minutes and forward to the Oneida Business Committee; seconded by Jennifer Webster. Motion carried unanimously.

**III. Current Business**

**1. Eviction and Termination Law**

Motion by Jonas Hill to approve the Legislative Analysis of the Eviction and Termination law; seconded by Jennifer Webster. Motion carried unanimously.

**IV. New Submissions**

**1. Oneida General Welfare Law Amendments**

Motion by Jennifer Webster to add the Oneida General Welfare Law Amendments to the Active Files List with Jameson Wilson and Jonas Hill as the sponsors; seconded by Kirby Metoxen. Motion carried unanimously.

A good mind. A good heart. A strong fire.



**2. General Tribal Council Meeting Stipend Payment Policy Amendments**

Motion by Kirby Metoxen to add the General Tribal Council Meeting Stipend Payment Policy Amendments to the Active Files List with Jameson Wilson and Jennifer Webster as the sponsors; seconded by Jonas Hill. Motion carried unanimously.

**3. Pardon and Forgiveness Law Amendments**

Motion by Jennifer Webster to add the Pardon and Forgiveness Law Amendments to the Active Files List with Jonas Hill as the sponsor; seconded by Kirby Metoxen. Motion carried unanimously.

**V. Additions****VI. Administrative Updates****VII. Executive Session****VIII. Adjourn**

Motion by Jennifer Webster to adjourn at 9:15 a.m.; seconded by Kirby Metoxen. Motion carried unanimously.

Approve the Oneida Trust Enrollment Committee Bylaws

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**Business Committee Agenda Request**

1. Meeting Date Requested: 12/10/20

2. Session:

Open     Executive – must qualify under §107.4-1.

Justification: Choose or type justification

3. Requested Motion:

Accept as information; OR

Motion to adopt revised Oneida Trust Enrollment Committee bylaws.

4. Areas potentially impacted or affected by this request:

Finance

Programs/Services

Law Office

DTS

Gaming/Retail

Boards, Committees, or Commissions

Other:

5. Additional attendees needed for this request:

Enter (Name, Title/Entity) OR Choose from List

**6. Supporting Documents:**

- |   |  |   |
|---|--|---|
| <input checked="" type="checkbox"/> Bylaws      | <input type="checkbox"/> Fiscal Impact Statement | <input type="checkbox"/> Presentation           |
| <input type="checkbox"/> Contract Document(s)   | <input type="checkbox"/> Law                     | <input type="checkbox"/> Report                 |
| <input type="checkbox"/> Correspondence         | <input checked="" type="checkbox"/> Legal Review | <input type="checkbox"/> Resolution             |
| <input type="checkbox"/> Draft GTC Notice       | <input checked="" type="checkbox"/> Minutes      | <input type="checkbox"/> Rule (adoption packet) |
| <input type="checkbox"/> Draft GTC Packet       | <input type="checkbox"/> MOU/MOA                 | <input type="checkbox"/> Statement of Effect    |
| <input type="checkbox"/> E-poll results/back-up | <input type="checkbox"/> Petition                | <input type="checkbox"/> Travel Documents       |
| <input type="checkbox"/> Other: Describe        |  |   |

**7. Budget Information:**

- |   |  |
|---|--|
| <input type="checkbox"/> Budgeted – Tribal Contribution | <input type="checkbox"/> Budgeted – Grant Funded |
| <input type="checkbox"/> Unbudgeted                     | <input type="checkbox"/> Not Applicable          |
| <input type="checkbox"/> Other: Describe                |  |

**8. Submission:**

Authorized Sponsor: John Danforth, Trust Enrollment Director 

Primary Requestor: Yasiman Metoxen, TE Executive Assistant

- D. **Enter the e-poll results into the record regarding the approved travel request for Councilman Kirby Metoxen to attend the Pojoaque Pueblo Feast Day - Pojoaque, N.M. - December 11-14, 2025 (00:29:21)**  
Sponsor: Lisa Liggins, Secretary

Motion by Jameson Wilson to enter the e-poll results into the record regarding the approved travel request for Councilman Kirby Metoxen to attend the Pojoaque Pueblo Feast Day in Pojoaque, N.M. on December 11-14, 2025, seconded by Lisa Liggins. Motion carried:

Ayes: Lawrence Barton, Lisa Liggins, Marlon Skenandore, Jameson Wilson  
Abstained: Kirby Metoxen  
Not Present: Jonas Hill, Jennifer Webster

## X. NEW BUSINESS

- A. **Approve the Oneida Trust Enrollment Committee Bylaws (00:30:17)**  
Sponsor: Jeremaine Delegado, Chair/Oneida Trust Enrollment Committee

Motion by Lisa Liggins to table the Oneida Trust Enrollment Committee Bylaws, seconded by Marlon Skenandore. Motion carried:

Ayes: Lawrence Barton, Lisa Liggins, Marlon Skenandore, Jameson Wilson  
Opposed: Kirby Metoxen  
Not Present: Jonas Hill, Jennifer Webster

- B. **Accept the Oneida Gaming Facilities Inspection report (00:43:22)**  
Sponsor: Mark W. Powless, CEO-Nation Services

Motion by Lisa Liggins to accept the Oneida Gaming Facilities Inspection report as information, seconded by Lawrence Barton. Motion carried:

Ayes: Lawrence Barton, Lisa Liggins, Kirby Metoxen, Marlon Skenandore, Jameson Wilson  
Not Present: Jonas Hill, Jennifer Webster

- C. **Accept the memorandum regarding the withholding of pay for Councilman Marlon Skenandore (00:46:24)**  
Sponsor: Lisa Summers, Director of Government Administration

Motion by Lisa Liggins to accept the memoranda regarding the withholding of pay for Councilman Marlon Skenandore, seconded by Jameson Wilson. Motion carried:

Ayes: Lawrence Barton, Lisa Liggins, Kirby Metoxen, Marlon Skenandore, Jameson Wilson  
Not Present: Jonas Hill, Jennifer Webster

## MEMORANDUM

**To:** Oneida Business Committee  
**From:** John J. Danforth  
**Date:** November 19<sup>th</sup>, 2025  
**Subject:** Oneida Trust Enrollment Committee Revised Bylaws

Oneida Business Committee,

On June 27, 2024, the Oneida Trust Enrollment Committee took action to approve updates to their bylaws. The updated language of the bylaws is attached. The vote by OTEC to approve the updates was unanimous and the meeting minutes from June 27, 2024, were approved the following month on July 15, 2024 and the minutes were signed by the OTEC Secretary at that time.

Requested Action: Motion to adopt revised OTEC bylaws

John J Danforth  
Director  
Oneida Trust Enrollment



**ONEIDA TRUST ENROLLMENT COMMITTEE  
REGULAR MEETING  
(Directly follows Joint)  
27 June 2024  
4:30 p.m.**

**MINUTES**

**Vision Statement** – *“Sustain the Oneida membership and protect our trust assets.”*

**Mission Statement** – *“To exercise stewardship over tribal enrollment and trust assets while providing leadership to sustain the Tribe.”*

**Oneida Trust Enrollment Committee Members Present:** Jermaine Delgado, Jennifer Hill-Kelley, Norbert Hill Jr., Geraldine Danforth, Pamela Ninham

**Oneida Trust Enrollment Committee Members Excused:** Jameson Wilson, Dylan Benton, Kirsten Van Dyke, Dorothy Ninham.

**Others Present:** John Danforth, , Carl Artman, Terry Cornelius

**I. Call Meeting to Order and Roll Call**

Jermaine Delgado called the meeting to order at 4:35 pm

Jermaine Delgado -Present  
Norbert Hill Jr.-Present  
Geraldine Danforth-Present  
Pamela Ninham- Present  
Jennifer Hill-Kelley -Present

Jameson Wilson-Not Present  
Dylan Benton-Not Present  
Dorothy Ninham- Not Present  
Kirsten Van Dyke-Not Present

**II. Adoption of Agenda**

Jennifer Hill-Kelley motioned to adopt the agenda with. Seconded Geraldine Danforth. Motion carried unanimously.

**III. Minutes – Needs Approval**

17 June 2024 Regular OTEC Meeting

Jennifer Hill-Kelley motioned to approve June 17, 2024, Regular OTEC Meeting minutes. Seconded Norbert Hill Jr. Motion carried unanimously.

**IV. Old Business**

A. Onlayote?aká ni? Project Plan (OPP)-Jameson Wilson  
06-27-24 – **Discussed at Joint Meeting. Request to Approve Update**

No action taken.

Jennifer Hill-Kelley motioned to accept as FYI. Seconded Geraldine Danforth. Motion carried unanimously.

Regular Trust Enrollment Committee Minutes  
27 June 2024  
Page 2 of 3

- B. Sustain Oneida Initiative – John Danforth  
06-27-24 – **No Update**  
No action taken.
- C. OTEC Bylaw Revisions/Compliance to BCC Law/Amendments to BCC Law – Carl Artman  
06-27-24 – Discussed at Joint Meeting. Request to Approve Update  
Norbert Hill Jr. motioned to approve the Bylaws as presented. Seconded Pamela Ninham.  
Motion carried unanimously.
- D. EEGWT/OLIPP Stand Alone Trust – John Danforth  
06-27-24 –  
Discussion. Joint meeting was cancelled. No actuarial study provided by Treasurer.  
Jennifer Hill-Kelley motioned to accept update for EEGWT/OLIPP Stand Alone Trust as FYI.  
Seconded Geraldine Danforth. Motion carried unanimously.

#### V. New Business

- A. OTEC-OBC Annual MOA – Carl Artman/John Danforth 12-28-23-Per request of Treasurer at 12/28/2023 Quarterly meeting, addition of financial language needed to be added to annual MOA.  
06-27-24 – **\*Reminder\***  
No action taken.

#### VI. Reports

- A. Trust Fund Performance – Terry Cornelius  
06-27-24 – Status Update –**Request to Approve Report**  
Jennifer Hill-Kelley motioned to approve report. Seconded Pamela Ninham. Motion carried unanimously.
- B. Endowment Report – Terry Cornelius  
06-27-24 – Status Update –**Request to Approve Report**  
Jennifer Hill-Kelley motioned to approve report. Seconded Geraldine Danforth. Motion carried unanimously.
- C. Socially Responsible Investing (SRI) – John Danforth  
06-27-24 – Status Update – **Request to Approve Report**  
No action taken. Discussed at June 17, 2024, Regular OTEC Meeting.
- D. Membership Report – John Danforth  
06-27-2024 –**Request to Approve Report**  
Pamela Ninham motioned to accept report. Seconded Jennifer Hill-Kelley. Motion carried unanimously.

Regular Trust Enrollment Committee Minutes

27 June 2024

Page 3 of 3

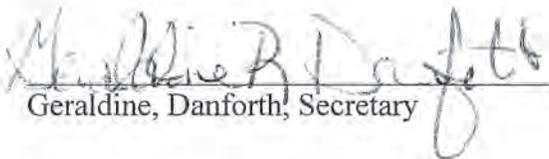
**XI. Roll Call & Adjourn**

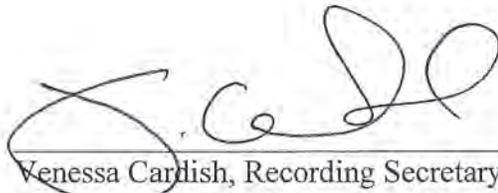
Jermaine Delgado-Present  
Geraldine Danforth -Present  
Jennifer Hill-Kelley-Present  
Pamela Ninham-Present  
Norbert Hill Jr.-Present

Jameson Wilson-Not Present  
Dylan Benton-Not Present  
Kirsten Van Dyke – Not Present  
Jennifer Hill-Kelley- Not Present

Jennifer Hill-Kelley motioned to adjourn meeting. Seconded Geraldine Danforth. Motion carried unanimously. Meeting adjourned at 5:40 pm.

Respectfully submitted,

  
Geraldine, Danforth, Secretary

  
Venessa Cardish, Recording Secretary

Minutes Approved as written/corrected on: 07/15/2024

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MEMORANDUM

**TO:** Oneida Trust Enrollment Committee  
**FROM:** Carl J. Artman, Staff Attorney *Carl Artman*  
**DATE:** March 12, 2024  
**SUBJECT:** Business Committee Member Serving on Oneida Trust Enrollment Committee

Question Presented:

The Oneida Trust / Enrollment Committee (“OTEC”) asked the Oneida Law Office for a legal opinion regarding the assignment of Business Committee members (“BC Member”) to OTEC, and specifically how OTEC BC liaison is chosen:

GTC Resolution No. 74-6-5: Be It Further Resolved that the Trust Committee consists of nine members, one of whom will be a member of and represent the Oneida Tribal Business Committee, that the Tribal Chairman at times will be an ex-officio (nonvoting) member of the Trust Committee.

Short Answer:

GTC Resolution No. 74-6-5 requires a BC member serve on OTEC but it does not direct how the member is chosen, if it is a council member, or a specific officer; it mandates only a BC member that will represent the BC.

Analysis:

The General Tribal Council of the Oneida Nation prospectively concluded in 1974 the Tribe would soon have in excess of one million dollars in accumulated funds available for any tribal use approved by the GTC and the Secretary of the Interior. GTC Resolution No. 74-4-28. The Tribe sought to use the funds for the long-term well-being of the individuals and the “collective Tribe.” *Id.* The GTC outlined and approved a plan at the April 28, 1974 GTC Meeting to select a Trust Committee from amongst its membership, delegate the selection of financial managers to that Committee, and mandate the Committee develop a trust administration plan for the oversight and growth of funds allocated to the trust.

The GTC convened six weeks later and established the Trust Committee through support of GTC Resolution No. 74-6-5 on June 5, 1974. As noted above, the GTC mandated one of the

Page 2

nine members of the Trust Committee would be a BC Committee member. The Oneida Trust / Enrollment Committee and General Tribal Council reaffirmed their commitment to the GTC intent expressed nearly 40 years earlier when they approved the Oneida Trust / Enrollment Committee Bylaws on February 28, 2012 and July 2, 2012 respectively. Article I Section 4 of the Bylaws declares in a near verbatim recitation of the GTC Resolution 74-6-5 that “the Oneida Trust / Enrollment Committee shall be composed of nine (9) members, one (1) of whom will be a member of and represent the Oneida Business Committee.” Oneida Trust / Enrollment Committee Bylaws, Article I, Section 4.

Contemporary Procedures for Choosing OBC Member:

The council member with the highest number of votes in the triennial Oneida Nation election is assigned to OTEC pursuant to Resolution No. 74-6-5. This BC member is an active member of OTEC, acts as a liaison to the OBC on behalf of OTEC, represents her or his Oneida constituents, and retains his or her right to speak freely on matters before them be it at OTEC or the BC. The BC member serving on OTEC fulfills a job responsibility chosen by accepted process, mandated by law and procedure, and without limitations that may impede other BC members liaising only for other boards, committees, and commissions.

Conclusion:

The language within GTC Resolution No. 74-6-5 mandates a BC member serve on OTEC, but it does not specify how the BC member is chosen or if it must be a specific officer within the BC. The BC has chosen the process for this selection and this is reflected in the proposed version of the OTEC Bylaws, attached herein.





Page 2

development and management of the Oneida Nation Tribal Identification program, including the ability to engage in rulemaking.

The Membership Law, 1 O.C. 124, delegated to OTEC the responsibility for maintaining the official rolls of the Nation. 1 O.C. 124.5. The Endowments Law, 1 O.C. 131.6, stated OTEC “shall have exclusive control of the investment and collection of principal, interest and investments of all monies deposited in, and income derived from, all Oneida Nation endowment fund accounts.” *Id.* At 131.6-1. It authorized OTEC “to accept contributions or other instruments from private donors for the purpose of establishing endowment fund accounts and shall notify the Oneida Finance Committee immediately upon receipt.” *Id.* At 131.6-2. And it directed OTEC to provide annual financial reports to the GTC and OBC on these monies. *Id.* at 131.6-3. The Oneida Per Capita Law, 1 O.C. 123, mandated OTEC, with regards to the management and distribution of per capita funds:

- (a) Manage trust accounts related to per capita payments with fiduciary responsibility;
- (b) Maintain the Nation’s membership rolls so that the Trust Enrollment Department can accurately identify which Tribal members are eligible for distribution;
- (c) Provide input to the Finance Department regarding per capita matters included in the Nation’s revenue allocation plan;
- (d) Be responsible for any activities not specifically identified but reasonably related to the responsibilities in this sub-section; and
- (e) Enter into a Per Capita Trust Agreement and Memorandum of Agreement with the Oneida Business Committee.

1 O.C. 131.6-1.

“Substantive law” created OTEC and delegated responsibilities to it in the fifty years of its existence. The laws directed or mandated OTEC engage in certain actions for the protection of the Nation and ensured the Nation’s members are informed thereof. The laws established parameters and conduct for OTEC, such as maintaining confidentiality of membership rolls or the procedures for enrolling new members. The laws imbued OTEC with the power and authority to safeguard the funds and membership records of the Oneida Nation.

OTEC’s current bylaws were adopted by OTEC on February 28, 2012, and approved by the GTC on July 2, 2012. The OBC adopted the current form of the Boards, Committees, and Commissions Law (BCC Law) on August 12, 2020. 1 O.C. 105. The BCC Law is a “procedural law.”

#### Oneida Nation Boards, Committees, and Commissions Law:

The BCC Law encompasses procedural aspects of the Nation’s boards, committees, and commissions. It outlines a consistent structure administrative policies for the appointed and elected boards of the Nation. The law details the administrative operations of these entities, ensuring they function within the framework of the Nation's governance structure, legal system, and budgetary process.

Page 3

The BCC Law is not drafted to apply to a specific board, committee, or commission. The law creates a consistent structure in which all boards, committees, and commissions operate, report, and offer transparency and predictability in their operations, no matter the goals for which they were created to achieve. The law relieves the entities of an administrative burden and creates tribal-wide consistency. It mandates the form of the bylaws while leaving sufficient room for each entity to embrace their historical uniqueness; the law determines procedures for e-polling, reporting, and filling vacancies; it reiterates the confidentiality and conflicts of interest requirements in the Nation's Code of Ethics; and it addresses the amounts and frequency of stipend payments and methods for reimbursements. The law creates a common and knowable basis from which all boards, committees, and commissions may operate.

The BCC Law ensures the Oneida Nation's governance structures operate effectively, transparently, and in the best interests of the community while providing mechanisms for addressing various administrative and policy needs.

#### Substantive Law versus Procedural Law:

Substantive law and procedural law are two fundamental aspects of the legal system, each playing a distinct yet interconnected role in the application and interpretation of law.

Substantive law refers to laws governing how members of a society are to behave. It defines rights and responsibilities in civil law, and crimes and punishments in criminal law. This law is concerned with the substance of the law, i.e., the "what" of the law. It determines what each law is about, the criteria to be met, and the legal consequences of actions. For instance, in criminal law, substantive law defines what constitutes a crime such as theft, murder, or assault, and prescribes the punishment for each offense. In civil law, it deals with the rights and duties between individuals, like laws pertaining to contracts, property, and family matters. Substantive laws set rules and goals for its subject, delegates the responsibility for oversight or enforcement of those rules, and creates remedies when those rules are violated.

The Oneida Nation's directives creating the Trust Committee, tasking it with the creation and management the Emigrant Indian Trust of the Oneida Tribe of Indians of Wisconsin, and directing OTEC to implement other trusts for the benefit of the Nation are substantive laws. The Membership Ordinance defined OTEC's responsibilities for all aspects of tribal enrollment including the maintenance of the rolls for the Nation and is a substantive law. These laws create rules and goals for preserving and growing trusts accounts or overseeing the membership rolls; the GTC delegated authority to and the OBC empowered OTEC to meet the goals and enforce the rules established by the laws; and the laws empowered OTEC to administer remedies for its matters, such as reviewing the rolls and ensuring members receive their per capita payments.

Procedural law focuses on the process or procedure used to enforce legal rights and obligations. It lays down the methods and means by which substantive law is applied by those directed to manage or enforce the rules. Procedural law ensures fairness and consistency in the legal process. The body of law referred to as "administrative law" exemplifies a procedural law. Administrative law is a branch of law that governs the activities of administrative agencies of government. It primarily deals with the exercise of government authority by these agencies, as

Page 4

well as the procedures and rules they must follow. Administrative law oversees how government agencies operate. It ensures they act within the scope of their authority and comply with the law.

The BCC Law, Code of Ethics, Administrative Rulemaking Law, and the Legislative Procedures Act are procedural laws within the Oneida Nation's Code of Laws. The Oneida Nation Gaming Ordinance, Oneida Law Enforcement Ordinance, and the Oneida Life Insurance Plan Law are substantive laws.

Proposed Oneida Trust Enrollment Committee Bylaws:

“All entities of the Nation shall have bylaws that conform to the requirements of” the BCC Law. 1 O.C. 105.10-1. The proposed OTEC bylaws, dated 2021-02-17 and attached, conform to the BCC Law. All sections have been drafted, albeit by the Legislative Reference Office, in detailed accordance with the BCC Law, including limitations on the number of meetings (24) for which stipends may be paid in a year. The 2021 proposed OTEC Bylaws offer more detail and limitations compared to the approved 2012 bylaws, but these changes come in the wake of the 2020 amendments to the BCC Law. The expansion of the bylaws from the earlier version were due to additional obligations and need for consistency between all boards, committees, and commissions, whether elected or appointed no matter their date or source of their creation.

Conclusion:

The growth of the Nation over the last fifty years has seen an expansion of the government to meet the needs of the growing Nation and the services provided thereto. The boards, committees, and commissions provide valuable input to the government and oversight over critical aspects of the Nation from education, environmental health, land use and acquisition, elder services, law enforcement, and trust and enrollments. The expansion and reliance upon these appointed and elected entities requires a consistent infrastructure through which the public and the entities may be assured of consistent and transparent actions, reporting, meetings, and budgeting that adheres to the substantive and procedural laws of the Nation.

OTEC is on the cusp of celebrating its 50<sup>th</sup> year of service to the Nation. It began with the investment and management of \$1,000,000 of a settlement with the federal government to the investment and management of hundreds of millions of dollars for the benefit of all the Nation's members, including the elderly and minors. It ensures the Oneida Nations rolls consist of only those that meet the standards first established in the Nation's Constitution and as amended thereafter.

The BCC Law does not diminish this history or the intent of the GTC in its creation and expansion of OTEC. The BCC Law is inherently non-discriminatory to OTEC or any other board, committee, or commission, as it is a procedural law written to ensure all entities adhere to the Nation's Code of Ethics, act with awareness of the Nation's budget and finances, and respect for the goals for which the entities were created. The BCC Law does not, in intent or application, impact the GTC mandated goals of OTEC; but rather it provides a structure that promotes transparency and relieves OTEC and other entities of the administrative burden of

Page 5

creating bylaws and interpreting laws, tasks that would force the entities to not focus on their actual goals and purposes.

This memorandum concludes the BCC Law is a procedural law, fundamentally neutral in its application and without bias towards any board, committee, or commission. The proposed OTEC bylaws, drafted pursuant to and in accordance with the BCC Law, respect the historical role of OTEC, captures its GTC mandated goals, purposes, powers and duties, and eases an administrative burden that might otherwise exist for OTEC and the Trust and Enrollment Department staff. Adoption of the proposed bylaws will not impede OTEC from achieving its GTC mandated goals and purposes and will not diminish its GTC granted powers and duties. OTEC should adopt the attached bylaws and forward them to the OBC, and the GTC as necessary, for the required approval.



ONEIDA TRUST ENROLLMENT COMMITTEE (OTEC) BYLAWS

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Article I. Authority

1-1. Name. The name of this entity shall be the Oneida Trust Enrollment Committee and may be referred to as the OTEC.

1-2. Establishment. The OTEC was established by the Oneida General Tribal Council ("GTC") through resolution GTC-4-28-74 titled, GTC Establishment of Trust Committee to be Responsible for Administration and Disposition of Trust Monies with \$1,000,000 Maintained for Developmental Purposes and not Dissolved Through Per Capita Distributions.

1-3. Authority. (a) Purpose. The OTEC was created by the GTC to be responsible for all aspects of the Nation's Tribal enrollment and trust assets. The OTEC is delegated the authority established through the laws, policies, rules and resolutions of the Nation, including, but not limited to, the following as may be amended from time-to-time:

- (1) Resolution GTC-1-8-77-C;
(2) The Nation's Membership Ordinance;
(3) The Oneida Trust Enrollment Committee and Oneida Business Committee Memorandum of Agreement dated February 27, 2019 ("MOA");
(4) The Nation's Per Capita law;
(5) The Nation's Endowments law;
(6) The General Tribal Council Meeting Stipend Payment Policy; and
(7) Any additional authority delegated to the OTEC through other laws, policies, rules, resolutions and/or applicable trust agreements/plans of the Nation.

(b) Powers and Duties. The OTEC shall have the power to carry out, including, but not limited to, the following duties:

- (1) Administer the Emigrant New York Indian Claims Award Docket 75 Trust Fund known as Elderly Per Capita; Higher Education and General Welfare Trust f/k/a the Elderly Per Capita Payment Distribution Fund; and the Oneida Trust Scholarship Fund;
(2) Oversee the management of the Trust Enrollment Department;
(3) Administer membership distributions;
(4) Administer the Minors Per Capita Trust Funds;
(5) Administer the Language Revitalization Fund;
(6) Administer the Oneida Life Insurance Plan Plus ("OLIPP") and oversee the OLIPP benefit;
(7) Administer endowments;
(8) Monitor funds held in the name of the Oneida Nation at the Bureau of Indian Affairs;

- #\$Ä (9) Maintain the official roll of the Oneida Nation by carrying out all enrollment duties in accordance with the Membership Ordinance, as well as any other rules/resolutions related thereto;
- #%Ä (10) Report to the Oneida General Tribal Council semiannually;
- #&Ä (11) Develop policies relating to trust funds and enrollments for adoption by the Oneida Business Committee and/or Oneida General Tribal Council; and
- #'Ä (12) Carry out any further or additional duties established through the laws, policies, rules and resolutions of the Nation.

1-4. *Office.* The official mailing address of the OTEC shall be:  
 Oneida Trust Enrollment Committee  
 P.O. Box 365  
 Oneida, WI 54155

1-5. *Membership.*

(a) *Number of Members.* The OTEC shall be composed of nine (9) members, one (1) of whom shall be a member of the Oneida Business Committee.

(b) *Elected.* OTEC members shall be elected in accordance with the Nation's election laws and/or policies for three (3) year staggered terms.

(1) Members shall hold office until their term expires, they resign, or they are removed/terminated from office.

(A) A member whose term has expired shall remain in office until his or her successor is sworn in by the Oneida Business Committee.

(B) A member may resign at any time verbally during an OTEC meeting or by delivering written notice to the Business Committee Support Office and the OTEC Chairperson or Chairperson's designee.

(i) The resignation is deemed effective upon acceptance by OTEC motion of a member's verbal resignation or upon delivery of the written notices.

(c) *Vacancies.* Vacancies on the OTEC shall be filled as follows:

(1) *Expired Terms.* Vacancies caused by the expiration of a member's term shall be filled by election in accordance with the laws and/or policies of the Nation governing elections.

(2) *Unexpired Terms.* Vacancies in unexpired terms shall be filled by appointment by the Oneida Business Committee pursuant to the Boards, Committees and Commissions Law (BCC Law) for the remainder of the unexpired term.

(A) The OTEC Chairperson shall provide the Oneida Business Committee with recommendations on all applications for appointment to fill a vacancy of an unexpired term per the process set by the BCC Law.

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"A (B) The Chairperson’s recommendation shall be decided by  
 '(A majority vote of the members present at an OTEC meeting  
 (ÄÄ of an established quorum.

( A (d) *Qualifications of Members.* Each OTEC member shall be:

- (!A (1) An enrolled member of the Nation;
- ("A (2) A resident of Brown or Outagamie County;
- (#A (3) At least eighteen (18) years of age; and
- (\$A (4) Able to obtain a fiduciary bond.

('A 1-6. *Termination or Removal.* An OTEC member found to be in violation of these bylaws, or  
 ((A any other governing laws of the Nation, may be subject to the following:

- ÄÄ (a) If the member was elected, the OTEC’s filing of a petition for his or her  
 Ä A removal in accordance with the Removal law and/or any other law of the  
 Ä!A Nation governing the removal of elected officials.
- Ä"A (b) If the member was appointed, the OTEC’s submission of a recommendation  
 Ä#A to the Oneida Business Committee for termination of his or her appointment  
 Ä\$A pursuant to the Boards, Committees and Commissions law and/or any other  
 Ä%A law of the Nation governing the termination of appointed officials.
- Ä&A (c) The filing of a petition for removal or submission of a recommendation for  
 Ä'A termination shall be decided by majority vote of the members present at an  
 Ä(A OTEC meeting of an established quorum.

Ä A 1-7. *Trainings and Conferences.* The following trainings/conferences shall be mandatory for  
 !A members of the OTEC to attend as determined by a majority vote of the  
 "A members present at an OTEC meeting of an established quorum:

- #A (a) OTEC Orientation;
- \$A (b) Trainings/conferences relating to investing, financing, administration and  
 %A fiduciary duties applicable to their positions on the OTEC;
- &A (c) Trainings/conferences on the Nation’s Legislative Procedures Act; the laws/  
 'A policies governing the OTEC; and the various trust/departmental guide-  
 (A lines, as well as standard operating procedures, that apply to the OTEC; and
- !ÄÄ (d) Any additional training as needed to fulfill expectations outlined in these  
 ! A bylaws.
- !!A (e) Regardless of the number of trainings/conferences that he or she is required  
 !"A to attend, no member of the OTEC shall be eligible to receive stipends for  
 !#A attending more than five (5) full days of mandatory trainings/conferences  
 !\$A per year.
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!A **Article II. Officers**

!(A 2-1. *Officers.* The OTEC Officers shall consist of a Chairperson, Vice-Chairperson and  
 "ÄÄ Secretary.

"!A 2-2. *Responsibilities of the Chairperson.* The duties, responsibilities and limitations of the  
 ""A Chairperson are as follows:

- "#A (a) Shall call and preside at all meetings of the OTEC;
- "\$A (b) Shall appoint subcommittees of the OTEC in accordance with these bylaws;

- "%Ã (c) Shall oversee all OTEC activities and meetings;
- "&Ã (d) Shall supervise the Trust Enrollment Director, inviting input from the
- "Ã OTEC members for purposes of his or her evaluation;
- "(Ã (e) Shall, personally or through a designee, submit quarterly reports to the
- #ÃÃ Oneida Business Committee and annual/semi-annual reports to the Oneida
- # Ã General Tribal Council in accordance with the Boards, Committees and
- #!Ã Commissions law, as well as any other applicable trust agreements/plan;
- #"Ã (f) Shall be present at, or designate an OTEC member to be present at, the
- ##Ã Oneida Business Committee meeting where the OTEC's quarterly report
- #\$Ã appears on the agenda; and
- ##Ã (g) Shall serve as an ex-officio member of all established subcommittees.

2-3. *Responsibilities of the Vice-Chairperson.* The duties, responsibilities and limitations of the Vice-Chairperson are as follows:

- (a) Shall act with the same authority as the Chairperson in his or her absence.

2-4. *Responsibilities of the Secretary.* The duties, responsibilities and limitations of the Secretary are as follows:

- (a) With assistance from the Trust Enrollment Department and/or the Business Committee Support Office, shall be responsible for keeping/taking minutes of OTEC meetings; submitting copies of meeting minutes to the Business Committee Support Office in accordance with the Boards, Committees and Commissions law; and making meeting minutes available to all OTEC members, as well as the public, pursuant to these bylaws and the Nation's Open Records and Open Meetings law; and
- (b) In the event that both the Chairperson and Vice-Chairperson positions become vacant before the end of their terms, shall call meetings to fill the vacancies and preside over those meetings to conduct an election of new Officers, at which point the Chairperson, or Vice-Chairperson in absence of the Chairperson, shall preside.

2-5. *Selection of Officers.* Officers shall be elected by a majority vote of the members present at the first OTEC regular monthly meeting of an established quorum that follows the final result approval by the Oneida Business Committee of an election of OTEC members.

- (a) OTEC Officers shall serve one (1) year terms and shall not hold more than one (1) Officer position per Officer term.
  - (1) If an Officer position is vacated, an interim election shall be held at the next OTEC meeting to fill the position for the balance of the year.
- (b) Nominations for Officer positions may only be made by members who are present, as defined within the Boards, Committees and Commissions law, at the OTEC meeting to elect Officers.
- (c) OTEC members may be dismissed from their Officer positions by majority vote of the members present at an OTEC meeting of an established quorum.

- 2-6. *Purchases and Travel.* OTEC shall follow the Nation’s policies and procedures regarding purchasing and sign-off authority.
  - (a) Levels of budgetary sign-off authority for the OTEC shall be as set forth in the manual titled, *Oneida Tribe of Indians of Wisconsin Purchasing Policies and Procedures*, for Divisional Directors/Tribal School Chairperson/Trust Committee/Gaming Director
    - (1) All OTEC Officers have sign-off authority and two (2) Officers shall be required to sign-off on all budgetary requests.
      - (A) Upon approval by both Officers, the Government Administrative Office (GAO) shall have official budgetary sign-off authority for the OTEC.
    - (b) The OTEC shall approve a member’s request to travel on its behalf by majority vote of the members present at a regular or emergency OTEC meeting of an established quorum.

- 2-7. *Personnel.* The OTEC shall have the authority to hire a Trust Enrollment Director.
  - (a) The hiring of a Trust Enrollment Director shall be conducted in accordance with the Nation’s Personnel Policies and Procedures law and shall be dependent upon available funding.
  - (b) The duties of the Trust Enrollment Director shall be per the directive of the OTEC Chairperson or Chairperson’s designee and as set forth in the job description and/or documents governing the position.

**Article III. Meetings**

- 3-1. *Regular Meetings.*
  - (a) Subject to subsection (1) of this section, the OTEC shall meet on the fourth Tuesday of each month for regular business, commencing at 5:00 p.m., in the Trust Enrollment Department located at 210 Elm Street in Oneida, WI. Meetings of the OTEC may be attended in person, by telephone, through videoconferencing or through other telecommunications so long as presence of each member is demonstrated consistent with the Boards, Committees and Commissions law.
    - (1) In February and August of each year, the OTEC shall meet on the third Tuesday of the month for Enrollment Meetings.
    - (2) The OTEC may change its regular meeting date, time and/or location from time-to-time as it determines necessary by majority vote of the members present at an OTEC meeting of an established quorum so long as notice is provided to all members in writing and, along with the public, in accordance with the Nation’s Open Records and Open Meetings law, prior to the implementation of a new date, time and/or location.
  - (b) Notice of meeting location, agenda, minutes and materials shall be forwarded by the Trust Enrollment Department to all OTEC members via email communication, sent to the official Oneida Nation email address provided to members to conduct business electronically on behalf of the OTEC (“Official Email”); and notice shall further be provided to all OTEC

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members, as well as the public, in accordance with the Nation’s Open Records and Open Meetings law.

- (c) Meetings of the OTEC shall be conducted in accordance with the rules contained in the current edition of Robert’s Rules of Order, in all cases to which they are applicable, unless they are inconsistent with these bylaws.

3-2. *Emergency Meetings.* An emergency meeting may be called when there is an imminent issue that needs to be addressed by the OTEC before its next regular meeting which requires a thorough discussion, and thus, cannot be done by e-poll. Emergency meetings may be attended in person, by telephone, through videoconferencing or through other telecommunications so long as presence of each member is demonstrated consistent with the Boards, Committees and Commissions law.

- (a) Any OTEC Officer may call an emergency meeting so long as in accordance with these bylaws.
- (b) At least twenty-four (24) hours before the start of the meeting, the Trust Enrollment Department shall notify all OTEC members of the emergency meeting by telephone call and shall send them the meeting location, agenda and materials via their Official Email address.
  - (1) OTEC members, as well as the public, shall further receive notice of emergency meetings per the Nation’s Open Records and Open Meetings law.
- (c) Within seventy-two (72) hours of the emergency meeting, the OTEC shall provide the Nation’s Secretary with notice of the emergency meeting, the reason for the emergency meeting, and an explanation as to why the matter could not wait until the next regular meeting.

3-3. *Joint Meetings.* Joint meetings between the OTEC and the Oneida Business Committee shall be held at the Norbert Hill Center in accordance with the MOA, which may be amended from time-to-time hereafter, upon agreement by both parties, and as follows:

- (a) Notice of the joint meeting agendas, documents and minutes shall be provided, and the joint meetings conducted, in accordance with resolution BC-03-27-19-D titled, *Oneida Business Committee and Joint Meetings with the Boards, Committees and Commissions – Definitions and Impact*, as may be amended from time-to-time hereafter.

3-4. *Quorum.* Five (5) OTEC members shall constitute a quorum. If a quorum is not present within fifteen (15) minutes of the announced meeting time, the meeting shall be declared dismissed.

3-5. *Order of Business.* The order of business, as far as applicable, is:

- (a) Call to Order
- (b) Adopt the Agenda
- (c) Visitor/Community Forum
- (d) Approval of Minutes

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Approve the travel report - Councilman Jameson Wilson - National Congress of American Indians...

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## Business Committee Agenda Request

1. Meeting Date Requested: 03/11/26

2. Session:

Open     Executive – must qualify under §107.4-1.

Justification: *Choose or type justification.*

3. Requested Motion:

Accept as information; OR

Approve travel report for Councilman Jameson Wilson to National Congress of American Indian's Executive Council Winter Session February 9-12, 2025 in Washington, DC.

4. Areas potentially impacted or affected by this request:

Finance

Programs/Services

Law Office

DTS

Gaming/Retail

Boards, Committees, or Commissions

Other: OBC

5. Additional attendees needed for this request:

*Name, Title/Entity OR Choose from List*

**6. Supporting Documents:**

- |   |  |  |
|---|--|--|
| <input type="checkbox"/> Bylaws                 | <input type="checkbox"/> Fiscal Impact Statement | <input type="checkbox"/> Presentation                |
| <input type="checkbox"/> Contract Document(s)   | <input type="checkbox"/> Law                     | <input type="checkbox"/> Report                      |
| <input type="checkbox"/> Correspondence         | <input type="checkbox"/> Legal Review            | <input type="checkbox"/> Resolution                  |
| <input type="checkbox"/> Draft GTC Notice       | <input type="checkbox"/> Minutes                 | <input type="checkbox"/> Rule (adoption packet)      |
| <input type="checkbox"/> Draft GTC Packet       | <input type="checkbox"/> MOU/MOA                 | <input type="checkbox"/> Statement of Effect         |
| <input type="checkbox"/> E-poll results/back-up | <input type="checkbox"/> Petition                | <input checked="" type="checkbox"/> Travel Documents |
| <input type="checkbox"/> Other: <i>Describe</i> |  |  |

**7. Budget Information:**

- |  |  |
|--|--|
| <input checked="" type="checkbox"/> Budgeted – Tribal Contribution | <input type="checkbox"/> Budgeted – Grant Funded |
| <input type="checkbox"/> Unbudgeted                                | <input type="checkbox"/> Not Applicable          |
| <input type="checkbox"/> Other: <i>Describe</i>                    |  |

**8. Submission:**

Authorized Sponsor: Jameson Wilson, Councilman

Primary Requestor: Fawn Cottrell, Executive Assistant to Councilman Wilson

# BUSINESS COMMITTEE TRAVEL REPORT



Travel Report for:	Jameson Wilson Enter name(s) of other Travelers OR [SPACE BAR] to delete	Enter name(s) of other Travelers OR [SPACE BAR] to delete	Enter name(s) of other Travelers OR [SPACE BAR] to delete
Travel Event:	NCAI Executive Council Winter Session		
Travel Location:	Washington, DC		
Departure Date:	02/09/2026	Return Date:	02/12/2026
Projected Cost:	\$3,214	Actual Cost:	\$2,155
Date Travel was Approved by OBC:	12/10/2025		

## Narrative/Background:

Councilman Wilson attended the National Congress of American Indians (NCAI) Executive Council Winter Session (ECWS) in Washington, D.C. from February 9<sup>th</sup>-12<sup>th</sup>. Councilman Wilson serves as NCAI's Midwest Vice President alternate and prioritizes NCAI related conferences and activities. The trip included participation in high-level policy discussion sessions, congressional meetings, interagency engagements, and Capitol Hill visits essential for advancing tribal governance, sovereignty, and legislation.

Throughout the four-day engagement, Councilman Wilson attended the ECWS general assemblies, task force convenings, and youth-focused sessions, ensuring comprehensive coverage of national tribal issues. Key national policy areas addressed during the conference included federal appropriations, tribal economic development, illegal gaming, and intergovernmental coordination.

A central focus of this business trip involved direct congressional outreach that included meetings with staff from the offices of Senator Kirsten Gillibrand (D-NY), Senator Cory Booker (D-NJ), Senator John Boozman (R-AK), Congresswoman Gwen Moore (D-WI), Senator Chuck Schumer (D-NY) and Senate Commerce Committee staff. Councilman Wilson shared the following policy issues with senatorial and congressional staff:

- Restricted Fee - land designation
- Native American Housing Assistance and Self-Determination Act (NAHASDA) reauthorization
- Community Development Financial Institutions (CDFIs)
- Illegal sports wagering

Restricted Fee is a land designation that will allow Oneida Nation to retain the legal title of the land unlike trust land where the federal government holds the title to the land on behalf of the Nation. The federal government has a legally enforceable trust responsibility and fiduciary obligation to tribes with lands held in trust or restricted fee. Ultimately, restricted fee strengthens tribal sovereignty allowing the Nation to hold title to its lands rather than the federal government.

The Native American Housing Assistance and Self-Determination Act (NAHASDA) is administered by the Department of Housing and Urban Development (HUD) and was established in 1996. NAHASDA is the primary federal law governing housing in tribal communities and its foundation is built on the Indian Housing Block Grant (IHBG) system which provides flexible, formula-based funding for affordable, low-income housing. NAHASDA expired in 2013; however, Congress has continued to fund NAHASDA programs through annual appropriations each fiscal year budget. Oneida Nation and many other tribes are strongly encouraging Congress to reauthorize NAHASDA to ensure IHBG funding and tribal autonomy over housing programs remain firmly intact rather than piecemealed in each annual federal budget.

Community Development Financial Institution (CDFI) funding is a financial support mechanism provided through grants, loans, and equity investments and is administered by the U.S. Department of Treasury. CDFIs are made up of banks, credit unions, loan and venture capital funds that provide capital, credit, and financial services to underserved, low-income communities and individuals who are overlooked by mainstream financial institutions. Bay Bank, wholly owned by the Oneida Nation, is a certified CDFI that has been awarded federal CDFI grants and has lent to low-to-moderate income individuals, tribes, and tribal business entities since 2019. The issue for CDFIs is the current Administration has withheld funding for the Native American CDFI Assistance (NACA) program that was authorized by Congress in 2025. The ask from tribes is that Congress make the NACA program statutory to uphold the federal government's trust responsibility to tribes and the Administration halt any action to reduce the workforce of CDFI staff who carry out essential work for NACA programming.

As the Midwest Region Vice President Alternate, Councilman Wilson attended a meeting with Senator John Boozman (R-AK) who serves as the chairman of the Senate Committee on Agriculture. Councilman Wilson was joined by NCAI Executive director, Larry Wright Jr., NCAI President, Mark Maccaro, Secretary for NCAI and Indian Gaming Association (IGA), Christie Modlin, IGA Treasurer, Denise Harvey, and other tribal leaders and delegates to discuss illegal sports wagering that is occurring throughout Indian Country.

Illegal sports wagering is a major concern for tribes across Indian Country and involves prediction market platforms such as Kalshi, Polymarket, DraftKings, FanDuel and other alike companies who offer illegal sports bets in the form of "event contracts." Prediction market platforms claim they operate financial exchanges and are therefore regulated by the Commodities Futures Trading Commission (CFTC), which is an independent U.S. federal agency that regulates derivatives markets (futures, swaps, and certain options). Consequently, prediction market platforms are illegally bypassing state-regulated sports betting laws and the Indian Gaming Regulatory Act (IGRA) by offering sports bets under the auspices of event contracts in many states and on tribal lands. This illegal activity erodes tribal sovereignty and negates the purpose of IGRA which affirms that tribes have the exclusive right to regulate and conduct gaming on tribal lands and preserves and promotes economic self-sufficiency for tribes to generate revenue for their tribal government operations, social programs and services and community development.

Overall, this trip provided critical opportunities to elevate tribal priorities before federal partners, strengthen relationships with policymakers, and reinforce the importance of tribal sovereignty through direct advocacy and participation in national forums.

**Item(s) Requiring Attention:**

[Click here to enter text.](#)

**Requested Action:**

Approve the travel report from Councilman Jameson Wilson for the NCAI Executive Council Winter Session in Washington, DC - February 9-12, 2026.





National Congress of American Indians | 1516 P St NW, Washington, DC 20005 | (202) 466-7767 | www.ncai.org

## NCAI Executive Council Winter Session 2026

### Agenda-at-a-Glance

(Updated: 12/11/2025)

\*All Times EST\* subject to change

#### Sunday, February 8, 2026

9:00 a.m. – 3:00 p.m. NCAI Fund / Executive Committee Meeting  
 – *Closed Meeting*  
 10:00 a.m. – 5:00 p.m. Registration / Rules & Credentials Open

#### Monday, February 9, 2026

8:00 a.m. – 5:00 p.m. Registration / Rules & Credentials Open  
 10:00 a.m. – 11:30 a.m. State of Indian Nations Address  
 11:30 a.m. – 1:00 p.m. Lunch (on your own)  
 1:00 p.m. – 2:30 p.m. First General Assembly  
 Task Force / Working Group Meetings  
 2:45 p.m. – 4:15 p.m.  
 4:30 p.m. – 5:30 p.m. Working w/ Congress 101

#### Tuesday, February 10, 2026

8:00 a.m. – 5:00 p.m. Registration / Rules & Credentials Open  
 8:30 a.m. – 12:00 p.m. Second General Assembly  
 12:00 p.m. – 2:00 p.m. Lunch (on your own)  
 30th Annual National Indian Women's Honor Lunch  
 12:00 p.m. – 1:45 p.m. NCAI Youth Track  
 1:00 p.m. – 5:00 p.m. Task Force / Working Group Meetings  
 2:00 p.m. – 3:30 p.m.  
 4:00 p.m. – 5:30 p.m. Task Force / Working Group Meetings  
 Youth Reception  
 6:30 p.m. – 8:30 p.m.

#### Wednesday, February 11, 2026

8:00 a.m. – 1:00 p.m. Registration / Rules & Credentials Open  
 8:30 a.m. – 12:00 p.m. Third General Assembly  
 12:00 p.m. – 2:00 p.m. Lunch (on your own)



**6. Supporting Documents:**

- |   |  |  |
|---|--|--|
| <input type="checkbox"/> Bylaws                 | <input type="checkbox"/> Fiscal Impact Statement | <input type="checkbox"/> Presentation                |
| <input type="checkbox"/> Contract Document(s)   | <input type="checkbox"/> Law                     | <input type="checkbox"/> Report                      |
| <input type="checkbox"/> Correspondence         | <input type="checkbox"/> Legal Review            | <input type="checkbox"/> Resolution                  |
| <input type="checkbox"/> Draft GTC Notice       | <input type="checkbox"/> Minutes                 | <input type="checkbox"/> Rule (adoption packet)      |
| <input type="checkbox"/> Draft GTC Packet       | <input type="checkbox"/> MOU/MOA                 | <input type="checkbox"/> Statement of Effect         |
| <input type="checkbox"/> E-poll results/back-up | <input type="checkbox"/> Petition                | <input checked="" type="checkbox"/> Travel Documents |
| <input type="checkbox"/> Other: <i>Describe</i> |  |  |

**7. Budget Information:**

- |  |  |
|--|--|
| <input checked="" type="checkbox"/> Budgeted – Tribal Contribution | <input type="checkbox"/> Budgeted – Grant Funded |
| <input type="checkbox"/> Unbudgeted                                | <input type="checkbox"/> Not Applicable          |
| <input type="checkbox"/> Other: <i>Describe</i>                    |  |

**8. Submission:**

Authorized Sponsor: Jameson Wilson, Councilman

Primary Requestor: Fawn Cottrell, Executive Assistant to Councilman Wilson

### Oneida Business Committee Travel Request

1. OBC Meeting Date Requested: 03 / 11 / 26  e-poll requested

2. General Information:

Event Name: Republican Party of Wisconsin Event

Event Location: Washington D.C. Attendee(s): Jonas Hill

Departure Date: 04/21/2026 Attendee(s):

Return Date: 04/23/2026 Attendee(s):

3. Budget Information:

- Funds available in individual travel budget(s)
- Unbudgeted
- Grant Funded or Reimbursed

Cost Estimate: \$1730.00

4. Justification:

Describe the justification of this Travel Request:

I have agreed to attend this event in Washington D.C. hosted by the Republican Party of Wisconsin on behalf of the Oneida Nation of Wisconsin. This meeting presents an opportunity for the Nation maintain direct relationships at all levels/parties and maintaining our government-to-government relationship between Tribal Nations and the federal government. I would like to attend to ensure the Oneida Nations best interests are represented, and to stay abrupt of any issues and opportunities impacting Wisconsin.

5. Submission

Sponsor: Jonas Hill, Councilman

- 1) Save a copy of this form for your records.
- 2) Print this form as a \*.pdf OR print and scan this form in as \*.pdf.
- 3) E-mail this form and all supporting materials in a **SINGLE** \*.pdf file to: BC\_Agenda\_Requests@oneidation.org

From: [Tana D. Aguirre](#)  
To: [Tehassi Tasi Hill](#); [Lawrence E. Barton](#); [Lisa A. Liggins](#); [Jennifer A. Webster](#); [Kirby W. Metoxen](#); [Jonas G. Hill](#); [Jameson J. Wilson](#)  
Subject: RPW DC Fly in Event  
Date: Wednesday, January 28, 2026 9:54:40 AM  
Attachments: [image.png](#)  
[Outlook-hsnmczfc.png](#)

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**Hello,**

**In the past, the Oneida Nation has attended this event in Washington, DC hosted by the Wisconsin Republican Party. I am writing to gauge interest from the Business Committee in attending again this year, as the event is scheduled for April.**

**Please let me know if you would be interested in participating.**

**Thank you**



*You are cordially invited to  
a reception in support of the*

## **Republican Party of Wisconsin**

**Invited Special Guests:**

Senator Ron Johnson	Congressman Glenn Grothman
Congressman Bryan Steil	Congressman Tom Tiffany
Congressman Derrick Van Orden	Congressman Tony Wied
Congressman Scott Fitzgerald	

**With Hosts:**

Senate Majority Leader Devin LeMahieu; Speaker Robin Vos;  
Senate President Mary Felzkowski; Assembly Majority Leader Rep. Tyler August;  
and Joint Finance Co-Chairs Senator Howard Marklein and Rep. Mark Born

**Wednesday, April 22, 2026**  
**5:00 p.m. - 6:00 p.m. Host Reception**  
**6:00 p.m. - 7:00 p.m. General Reception**

At the Office of BGR Group, The Homer Building, Eleventh Floor South  
601 Thirteenth Street NW, Washington, DC 20005 (Parking available in  
garage on G Street)

**Donation Levels:**  
\$5,000 to Host (includes up to 4 attendees for Host & General Reception)  
\$2,500 to Sponsor (includes up to 2 attendees for Host & General Reception)  
\$1,000 per person to attend  
All PAC and Individual Donations are appreciated  
Please make checks payable to:  
Republican Party of Wisconsin, 148 East Johnson Street, Madison, WI 53703

**Please RSVP to the Republican Party of Wisconsin:**  
Rachel Keith | 262-370-0177 | [rachelmariekeith@gmail.com](mailto:rachelmariekeith@gmail.com) - or -  
Richelle Wileman | 608-515-8613 | [rwileman@wisgop.org](mailto:rwileman@wisgop.org)

Paid for by the Republican Party of Wisconsin, 148 E. Johnson St., Madison, Wisconsin 53703  
and not authorized by any candidate or candidate's committee.

Tana Aguirre

Oneida Nation Intergovernmental Affairs

**ONEIDA NATION**  
**TRAVEL AUTHORIZATION REQUEST**

**General Travel Information**

Name of Traveler	Jonas Hill		
<i>Legal name as it appears on Travelers Driver's License or State ID, no nicknames</i>			
Employee Number			
Destination City	Washington D.C.		
Departure date	04/21/2026	Return date	04/23/2026
Purpose of travel	Republican Party of Wisconsin reception		
Charged GL Account	001.4272000.008.701000.000		

**GSA (General Services Administration) Rates are linked on SharePoint under Employee Resources**

Per Diem rate per day (meals)	\$ 92.00
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**Cost Estimate Information**

## Personal Automobile Mileage Expenses

Total miles		Multiply by the Mileage rate	\$0.70	\$ 0.00
<b>Description</b>	<b>Rate</b>	<b>Factor</b>	<b>Days</b>	<b>Total</b>
Per Diem for initial travel date	\$ 92.00	0.75	1	\$ 69.00
Per Diem full day at destination	\$ 92.00	1.00	1	\$ 92.00
Per Diem for return travel date	\$ 92.00	0.75	1	\$ 69.00
Included meals total				
Miscellaneous expenses: taxi, parking, fees, etc.				
<b>Sub-Total = Travel Advance</b>				\$ 230.00
Lodging including room, taxes, fees, and hotel parking	\$ 275.00		2	\$ 550.00
Airfare				\$ 450.00
Luggage Fees				\$ 0.00
Car Rental				\$ 0.00
Registration				\$ 0.00
Allowable price adjustment				\$ 500.00
<b>Sub-Total = Virtual Card</b>				\$ 1,500.00
<b>Total Cost Estimate</b>				\$ 1,730.00

I understand this advance will be deducted from my claim for reimbursement of actual travel expenses.  
I also understand that if this advance is not cleared within 10 calendar days after my travel return date, the Nation has the authority to withhold any advanced funds from future wages.

**Signatures / Approvals**

	Signature	Date
Traveler		03/04/2026
Department Sign-off		

Send all travel related items to: [CentralAccounting\\_Travel@oneidanation.org](mailto:CentralAccounting_Travel@oneidanation.org)

Enter the e-poll results into the record regarding the approved travel request in accordance with...

## Business Committee Agenda Request

1. Meeting Date Requested: 03/11/26

2. General Information:

Session:  Open  Executive – must qualify under §107.4-1.  
Justification: DRAFT materials/discussion

3. Supporting Documents:

- |  |  |   |
|--|--|---|
| <input type="checkbox"/> Bylaws                            | <input type="checkbox"/> Fiscal Impact Statement | <input type="checkbox"/> Presentation           |
| <input type="checkbox"/> Contract Document(s)              | <input type="checkbox"/> Law                     | <input type="checkbox"/> Report                 |
| <input checked="" type="checkbox"/> Correspondence         | <input type="checkbox"/> Legal Review            | <input type="checkbox"/> Resolution             |
| <input type="checkbox"/> Draft GTC Notice                  | <input type="checkbox"/> Minutes                 | <input type="checkbox"/> Rule (adoption packet) |
| <input type="checkbox"/> Draft GTC Packet                  | <input type="checkbox"/> MOU/MOA                 | <input type="checkbox"/> Statement of Effect    |
| <input checked="" type="checkbox"/> E-poll results/back-up | <input type="checkbox"/> Petition                | <input type="checkbox"/> Travel Documents       |
| <input type="checkbox"/> Other: <i>Describe</i>            |  |   |

4. Budget Information:

- Budgeted  Budgeted – Grant Funded  Unbudgeted  
 Not Applicable  Other: *Describe*

5. Submission:

Authorized Sponsor: Winnifred Thomas, Chair/Oneida Nation Commission on Aging

Primary Requestor: \_\_\_\_\_

Additional Requestor: *(Name, Title/Entity)*

Additional Requestor: *(Name, Title/Entity)*

Submitted By: BPIGMAN



## Memorandum

TO: Oneida Business Committee

FROM: Brooke Doxtator, BCC Supervisor 

DATE: March 5, 2026

RE: Correction to ONCOA travel request memorandum

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We submitted an e-poll request on behalf of the Oneida Nation Commission on Aging to the Oneida Business Committee on February 26, 2026, regarding a travel request to attend the Great Lakes Native American Elders Association meeting March 4 - 5, 2026 in Mole Lake, Wisconsin. Included in our back up information was a memorandum that included a requested action where we inadvertently said the travel was for "December 4-5, 2024". This memorandum is to acknowledge that error and reiterate that March 4-5, 2026, is the correct date.

The subject line, other backup materials and requested action in the e-poll were correct, so no further action is needed.

**From:** [Secretary](#)  
**To:** [Secretary](#); [Tehassi Tasi Hill](#); [Lisa A. Liggins](#); [Lawrence E. Barton](#); [Jameson J. Wilson](#); [Jennifer A. Webster](#); [Jonas G. Hill](#); [Kirby W. Metoxen](#); [Marlon G. Skenandore](#)  
**Cc:** [Danelle A. Wilson](#); [David P. Jordan](#); [Janice M. Decorah](#); [Fawn L. Cottrell](#); [Rhiannon R. Metoxen](#); [Kristal E. Hill](#); [Fawn J. Billie](#); [BC Agenda Requests](#)  
**Subject:** E-POLL RESULTS: Approve the travel request in accordance with § 216.16-1 – Oneida Nation Commission on Aging – three (3) members & two (2) Aging and Disability staff – Great Lakes Native American Elder Association – Mole Lake, WI – March 4-5, 2026  
**Date:** Monday, March 2, 2026 9:00:10 AM  
**Attachments:** [image001.png](#)  
[EPOLL REQUEST - Approve the travel request in accordance with 216.16-1 - ONCOA - 3 members & 2 staff - GLNAEA - Mole Lake, WI - March 4-5, 2026.pdf](#)

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## E-POLL RESULTS

The e-poll to Approve the travel request in accordance with § 216.16-1 – Oneida Nation Commission on Aging – three (3) members & two (2) Aging and Disability staff – Great Lakes Native American Elder Association – Mole Lake, WI – March 4-5, 2026, **has carried**. Below are the results:

Support: Lawrence Barton, Jonas Hill, Lisa Liggins, Kirby Metoxen, Jennifer Webster, Jameson Wilson

### Yawa?kó

#### Brooke Doxtator

Boards, Committees, and Commissions Supervisor  
Government Administrative Office (GAO)

office 920.869.4452

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**From:** Secretary <TribalSecretary@oneidanation.org>  
**Sent:** Thursday, February 26, 2026 11:20 AM  
**To:** Secretary <TribalSecretary@oneidanation.org>; Tehassi Tasi Hill <thill7@oneidanation.org>; Lisa A. Liggins <lliggins@oneidanation.org>; Lawrence E. Barton <lbarton2@oneidanation.org>; Jameson J. Wilson <jwilson@oneidanation.org>; Jennifer A. Webster <JWEBSTE1@oneidanation.org>; Jonas G. Hill <jhill1@oneidanation.org>; Kirby W. Metoxen <KMETOX@oneidanation.org>; Marlon G. Skenandore <mmskenan1@oneidanation.org>  
**Cc:** Danelle A. Wilson <DWILSON1@ONEIDANATION.org>; David P. Jordan <djordan1@oneidanation.org>; Janice M. Decorah <jdecora2@oneidanation.org>; Fawn L. Cottrell <fcottrel@oneidanation.org>; Kristal E. Hill <khill@oneidanation.org>; Rhiannon R. Metoxen <rmetoxe2@oneidanation.org>; Fawn J. Billie <fbillie@oneidanation.org>  
**Subject:** E-POLL REQUEST: Approve the travel request in accordance with § 216.16-1 – Oneida Nation Commission on Aging – three (3) members & two (2) Aging and Disability staff – Great Lakes Native American Elder Association – Mole Lake, WI – March 4-5, 2026

## E-POLL REQUEST

### Summary:

The Oneida Nation Commission on Aging (ONCOA) is respectfully requesting approval from the Oneida Business Committee for three (3) members and two (2) staff from Aging and Disability to attend the Great Lakes Native American Elders Association (GLNAEA) meeting March 4 - 5, 2026 at Mole Lake, Wisconsin. Funding for the travelers will come out of the ONCOA budget for FY-2026.

**Justification for E-Poll:**

The travel request is for March 4-5, 2026. We apologize for the late request, we misunderstood the process. We thought since only three (3) ONCOA members were traveling that we didn't need BC approval, but Accounting informed us late yesterday afternoon that we needed BC approval since ONCOA is paying for the Aging and Disability staff's travel as well.

**Requested Action:**

Approve the travel request in accordance with § 216.16-1 – Oneida Nation Commission on Aging – three (3) members & two (2) Aging and Disability staff – Great Lakes Native American Elder Association – Mole Lake, WI – March 4-5, 2026.

**Deadline for response:**

Responses are due no later than **4:30 p.m., Friday, February 27, 2026.**

**Voting:**

Use the voting button above, if available; OR  
Reply with "Support" or "Oppose".

Yawáko,

**Brooke Doxtator**

Boards, Committees, and Commissions Supervisor  
Government Administrative Office (GAO)

office 920.869.4452



*CONFIDENTIALITY NOTICE: This message and any included attachments are intended only for the addressee. This message may contain privileged, confidential, or proprietary information. Unauthorized forwarding, printing, copying, distribution, or use of such information is strictly prohibited and may be unlawful. If you have received this message in error, please inform us promptly by reply e-mail, then delete the e-mail and destroy any printed copy.*

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## Business Committee Agenda Request

**1. Meeting Date Requested:****2. Session:**

Open

Executive – must qualify under §107.4-1.

Justification: Choose or type justification

**3. Requested Motion:**

Accept as information; OR

Approve the travel request in accordance with 219.16-1 from Oneida Nation Commission on Aging

**4. Areas potentially impacted or affected by this request:**

Finance

Programs/Services

Law Office

DTS

Gaming/Retail

Boards, Committees, or Commissions

Other:

**5. Additional attendees needed for this request:**

Enter (Name, Title/Entity) OR Choose from List

**6. Supporting Documents:**

- |   |  |  |
|---|--|--|
| <input type="checkbox"/> Bylaws                 | <input type="checkbox"/> Fiscal Impact Statement | <input type="checkbox"/> Presentation                |
| <input type="checkbox"/> Contract Document(s)   | <input type="checkbox"/> Law                     | <input type="checkbox"/> Report                      |
| <input type="checkbox"/> Correspondence         | <input type="checkbox"/> Legal Review            | <input type="checkbox"/> Resolution                  |
| <input type="checkbox"/> Draft GTC Notice       | <input type="checkbox"/> Minutes                 | <input type="checkbox"/> Rule (adoption packet)      |
| <input type="checkbox"/> Draft GTC Packet       | <input type="checkbox"/> MOU/MOA                 | <input type="checkbox"/> Statement of Effect         |
| <input type="checkbox"/> E-poll results/back-up | <input type="checkbox"/> Petition                | <input checked="" type="checkbox"/> Travel Documents |
| <input type="checkbox"/> Other: Describe        |  |  |

**7. Budget Information:**

- |   |  |
|---|--|
| <input type="checkbox"/> Budgeted – Tribal Contribution | <input type="checkbox"/> Budgeted – Grant Funded |
| <input type="checkbox"/> Unbudgeted                     | <input type="checkbox"/> Not Applicable          |
| <input type="checkbox"/> Other: Describe                |  |

**8. Submission:**

Authorized Sponsor: Winnifred Thomas, Chair/ONCOA

Primary Requestor: (Name, Title/Entity)

**Instructions:**

- 1) Save a copy of this form for your records.
- 2) Print this form as a \*.pdf OR print and scan this form in as \*.pdf.
- 3) Attach a memo addressed to the Business Committee describing your request
- 4) E-mail this form and all supporting materials in a \*.pdf file(s) to:  
BC\_Agenda\_Requests@oneidanation.org
- 5) If you are submitting a resolution for adoption, please send the **Word** version of the resolution along with the Agenda Request file.
- 6) Please email BC\_Agenda\_Requests@oneidanation.org with any questions regarding this form.



## Memorandum

TO: Oneida Business Committee

FROM: Winnifred Thomas, Chair

DATE: February 26, 2026

RE: Oneida Nation Commission on Aging travel request to attend the Great Lakes Native American Elders Association meeting March 4 - 5, 2026 in Mole Lake, Wisconsin

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The Oneida Nation Commission on Aging (ONCOA) is respectfully requesting approval from the Oneida Business Committee for three (3) members and two (2) staff from Aging and Disability to attend the Great Lakes Native American Elders Association (GLNAEA) meeting March 4 - 5, 2026 at Mole Lake, Wisconsin. Funding for the travelers will come out of the ONCOA budget for FY-2026.

We apologize for the late request, we misunderstood the process. We thought since only three (3) ONCOA members were traveling that we didn't need BC approval, but Accounting informed us late yesterday afternoon that we needed BC approval since ONCOA is paying for the Aging and Disability staff's travel as well.

ONCOA acknowledges the importance of having members attend this meeting. This conference provides a great environment and platform for members to acquire training, knowledge and build relationships with other Wisconsin Elders who provide the same service to their communities.

Oneida Nation Commission on Aging By-Laws section 1-7(e) reads

Up to nine (9) Commissioners shall attend the Quarterly Great Lakes Native American Elders Association (GLNAEA) four (4) times per year for two (2) full days;

### Requested Action

Approve the travel request in accordance with the Oneida Travel and Expense policy § 219.16-1. – Oneida Nation Commission on Aging's – for three (3) members and two (2) Aging and Disability staff to attend the Great Lakes Native American Elders Association meeting December 4 - 5, 2024 at Carter, Wisconsin, with approved travel dates to be from March 4, 2026, and returning December 5, 2026.

Spring 2026

**MARCH**  
4<sup>TH</sup> - 5<sup>TH</sup>



**MOLE LAKE**  
CASINO · LODGE · EVENT CENTER



# MOLE LAKE CASINO LODGE

RESERVATIONS  
877-478-5772

GLNAEA  
SPRING 2026

## STANDARD ROOM

**\$75/NIGHT**  
**\$20 /Upgrade**

- Wear your fishing or crazy hat for a raffle
- Bring a pie for the pie contest & raffle
- 50/50 raffle
- Bring a Bingo Gift if you are interested in participating in Bingo (up to \$25, wrapped, labeled boy or girl)
- Tribes are available to set up a Booth at no charge, Contact Michelle if interested

### ADDITIONAL LODGING

CRANDON INN & SUITES  
9075 E. PIONEER STREET  
CRANDON, WI  
715-478-4000

THE TRAILSIDE INN  
N9885 WI-55  
PEARSON, WI  
THETRAILSIDEINNMOTEL.COM

**ONEIDA NATION**  
**TRAVEL AUTHORIZATION REQUEST**

**General Travel Information**

Name of Traveler	Winnifred Thomas		
<i>Legal name as it appears on Travelers Driver's License or State ID, no nicknames</i>			
Employee Number			
Destination City	Mole Lake, WI		
Departure date	03/04/2026	Return date	03/05/2026
Purpose of travel	Attend Great Lakes Native American Elders Association meeting		
Charged GL Account	000-4273006-000-701000-300		

**GSA (General Services Administration) Rates are linked on SharePoint under Employee Resources**

Per Diem rate per day (meals)	\$ 68.00
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**Cost Estimate Information**

## Personal Automobile Mileage Expenses

Total miles		Multiply by the Mileage rate	\$ .625	\$ 0.00
<b>Description</b>	<b>Rate</b>	<b>Factor</b>	<b>Days</b>	<b>Total</b>
Per Diem for initial travel date	\$ 68.00	0.75	1	\$ 51.00
Per Diem full day at destination	\$ 68.00	1.00	1	\$ 68.00
Per Diem for return travel date	\$ 68.00	0.75	1	\$ 51.00
Included meals total				
Miscellaneous expenses: taxi, parking, fees, etc.				
<b>Sub-Total = Travel Advance</b>				\$ 170.00
Lodging including room, taxes, fees, and hotel parking	\$ 125.00		1	\$ 125.00
Airfare				\$ 0.00
Luggage Fees				\$ 0.00
Car Rental				\$ 0.00
Registration				\$ 0.00
Allowable price adjustment				\$ 500.00
<b>Sub-Total = Virtual Card</b>				\$ 625.00
<b>Total Cost Estimate</b>				\$ 795.00

I understand this advance will be deducted from my claim for reimbursement of actual travel expenses. I also understand that if this advance is not cleared within 10 calendar days after my travel return date, the Nation has the authority to withhold any advanced funds from future wages.

**Signatures / Approvals**

	Signature	Date
Traveler		02/05/2026
Supervisor		02/05/2026

Send all travel related items to: [CentralAccounting\\_Travel@oneidanation.org](mailto:CentralAccounting_Travel@oneidanation.org)

**ONEIDA NATION**  
**TRAVEL AUTHORIZATION REQUEST**

**General Travel Information**

Name of Traveler	Sandra Skenadore		
<i>Legal name as it appears on Travelers Driver's License or State ID, no nicknames</i>			
Employee Number	[REDACTED]		
Destination City	Mole Lake, WI		
Departure date	03/04/2026	Return date	03/05/2026
Purpose of travel	Attend Great Lakes Native American Elders Association meeting		
Charged GL Account	000-4273006-000-701000-300		

**GSA (General Services Administration) Rates are linked on SharePoint under Employee Resources**

Per Diem rate per day (meals)	\$ 68.00
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**Cost Estimate Information**

## Personal Automobile Mileage Expenses

Total miles	Multiply by the Mileage rate		\$ .625	\$ 0.00
Description	Rate	Factor	Days	Total
Per Diem for initial travel date	\$ 68.00	0.75	1	\$ 51.00
Per Diem full day at destination	\$ 68.00	1.00	1	\$ 68.00
Per Diem for return travel date	\$ 68.00	0.75	1	\$ 51.00
Included meals total				
Miscellaneous expenses: taxi, parking, fees, etc.				
<b>Sub-Total = Travel Advance</b>				\$ 170.00
Lodging including room, taxes, fees, and hotel parking	\$ 125.00		1	\$ 125.00
Airfare				\$ 0.00
Luggage Fees				\$ 0.00
Car Rental				\$ 0.00
Registration				\$ 0.00
Allowable price adjustment				\$ 500.00
<b>Sub-Total = Virtual Card</b>				\$ 625.00
<b>Total Cost Estimate</b>				\$ 795.00

I understand this advance will be deducted from my claim for reimbursement of actual travel expenses.

I also understand that if this advance is not cleared within 10 calendar days after my travel return date, the Nation has the authority to withhold any advanced funds from future wages.

**Signatures / Approvals**

	Signature	Date
Traveler	<i>Sandra Skenadore</i>	1/27/2025
Supervisor	<i>Wenfred L Thomas</i>	02/05/2026

Send all travel related items to: [CentralAccounting\\_Travel@oneidanation.org](mailto:CentralAccounting_Travel@oneidanation.org)

**ONEIDA NATION**  
**TRAVEL AUTHORIZATION REQUEST**

**General Travel Information**

Name of Traveler	Mary Loeffler		
<i>Legal name as it appears on Travelers Driver's License or State ID, no nicknames</i>			
Employee Number	[REDACTED]		
Destination City	Mole Lake, WI		
Departure date	03/04/2026	Return date	03/05/2026
Purpose of travel	Attend Great Lakes Native American Elders Association meeting		
Charged GL Account	000-4273006-000-701000-300		

**GSA (General Services Administration) Rates are linked on SharePoint under Employee Resources**

Per Diem rate per day (meals)	\$ 68.00
-------------------------------	----------

**Cost Estimate Information**

## Personal Automobile Mileage Expenses

Total miles		Multiply by the Mileage rate	\$ .625	\$ 0.00
<b>Description</b>	<b>Rate</b>	<b>Factor</b>	<b>Days</b>	<b>Total</b>
Per Diem for initial travel date	\$ 68.00	0.75	1	\$ 51.00
Per Diem full day at destination	\$ 68.00	1.00	1	\$ 68.00
Per Diem for return travel date	\$ 68.00	0.75	1	\$ 51.00
Included meals total				
Miscellaneous expenses: taxi, parking, fees, etc.				
<b>Sub-Total = Travel Advance</b>				\$ 170.00
Lodging including room, taxes, fees, and hotel parking	\$ 125.00		1	\$ 125.00
Airfare				\$ 0.00
Luggage Fees				\$ 0.00
Car Rental				\$ 0.00
Registration				\$ 0.00
Allowable price adjustment				\$ 500.00
<b>Sub-Total = Virtual Card</b>				\$ 625.00
<b>Total Cost Estimate</b>				\$ 795.00

I understand this advance will be deducted from my claim for reimbursement of actual travel expenses. I also understand that if this advance is not cleared within 10 calendar days after my travel return date, the Nation has the authority to withhold any advanced funds from future wages.

**Signatures / Approvals**

	Signature <i>Mary Loeffler</i>	Date
Traveler		1/27/20
Supervisor	<i>Wenfred L Thomas</i>	02/05/2026

Send all travel related items to: [CentralAccounting\\_Travel@oneidanation.org](mailto:CentralAccounting_Travel@oneidanation.org)

**ONEIDA NATION**  
**TRAVEL AUTHORIZATION REQUEST**

**General Travel Information**

Name of Traveler	Jodi Tess		
<i>Legal name as it appears on Travelers Driver's License or State ID, no nicknames</i>			
Employee Number	[REDACTED]		
Destination City	Mole Lake, WI (Crandon)		
Departure date	03/04/2026	Return date	03/05/2026
Purpose of travel	Transportation of elders to GLNAEA		
Charged GL Account	000-4273006-000-701000-300		

**GSA (General Services Administration) Rates are linked on SharePoint under Employee Resources**

Per Diem rate per day (meals)	\$ 68.00
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**Cost Estimate Information**

Personal Automobile Mileage Expenses

Description	Rate	Factor	Days	Total
Total miles		Multiply by the Mileage rate	\$0.70	\$ 0.00
Per Diem for initial travel date	\$ 68.00	0.75	1	\$ 51.00
Per Diem full day at destination	\$ 68.00	1.00	0	\$ 0.00
Per Diem for return travel date	\$ 68.00	0.75	1	\$ 51.00
Included meals total				\$ 82.00
Miscellaneous expenses: taxi, parking, fees, etc.				
<b>Sub-Total = Travel Advance</b>				\$ 20.00
Lodging including room, taxes, fees, and hotel parking	\$ 132.59		1	\$ 132.59
Airfare				\$ 0.00
Luggage Fees				\$ 0.00
Car Rental				\$ 0.00
Registration				\$ 0.00
Allowable price adjustment				\$ 500.00
<b>Sub-Total = Virtual Card</b>				\$ 632.59
<b>Total Cost Estimate</b>				\$ 652.59

I understand this advance will be deducted from my claim for reimbursement of actual travel expenses. I also understand that if this advance is not cleared within 10 calendar days after my travel return date, the Nation has the authority to withhold any advanced funds from future wages.

**Signatures / Approvals**

	Signature	Date
Traveler	Jodi Tess	02-02-2026
Department Sign-off	Wynnefred L. Thomas	02/02/2026

Send all travel related items to: [CentralAccounting\\_Travel@oneidanation.org](mailto:CentralAccounting_Travel@oneidanation.org)

**ONEIDA NATION**  
**TRAVEL AUTHORIZATION REQUEST**

**General Travel Information**

Name of Traveler	Joseph Williams		
<i>Legal name as it appears on Travelers Driver's License or State ID, no nicknames</i>			
Employee Number			
Destination City	Mole Lake, WI		
Departure date	03/04/2026	Return date	03/05/2026
Purpose of travel	Transportation of elders to GLNAEA		
Charged GL Account	000-4273006-000-701000-300		

**GSA (General Services Administration) Rates are linked on SharePoint under Employee Resources**

Per Diem rate per day (meals)	\$ 68.00
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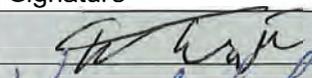
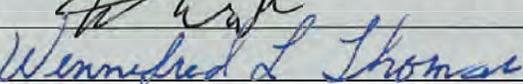
**Cost Estimate Information**

## Personal Automobile Mileage Expenses

Total miles		Multiply by the Mileage rate	\$0.70	\$ 0.00
<b>Description</b>	<b>Rate</b>	<b>Factor</b>	<b>Days</b>	<b>Total</b>
Per Diem for initial travel date	\$ 68.00	0.75	1	\$ 51.00
Per Diem full day at destination	\$ 68.00	1.00	0	\$ 0.00
Per Diem for return travel date	\$ 68.00	0.75	1	\$ 51.00
Included meals total				\$ 82.00
Miscellaneous expenses: taxi, parking, fees, etc.				
<b>Sub-Total = Travel Advance</b>				\$ 20.00
Lodging including room, taxes, fees, and hotel parking				\$ 0.00
Airfare				\$ 0.00
Luggage Fees				\$ 0.00
Car Rental				\$ 0.00
Registration				\$ 0.00
Allowable price adjustment				\$ 500.00
<b>Sub-Total = Virtual Card</b>				\$ 500.00
<b>Total Cost Estimate</b>				\$ 520.00

I understand this advance will be deducted from my claim for reimbursement of actual travel expenses. I also understand that if this advance is not cleared within 10 calendar days after my travel return date, the Nation has the authority to withhold any advanced funds from future wages.

**Signatures / Approvals**

	Signature	Date
Traveler		02/04/2026
Department Sign-off		02/05/2026

Send all travel related items to: [CentralAccounting\\_Travel@oneidanation.org](mailto:CentralAccounting_Travel@oneidanation.org)

Review the Chapter 2 Bingo Oneida Gaming Minimum Internal Controls and determine next steps

### Business Committee Agenda Request

1. Meeting Date Requested: 3/11/26

2. Session:

Open

Executive – must qualify under §107.4-1.

Justification: Choose or type justification

3. Requested Motion:

Accept as information; OR

Enter the requested motion related to this item.

4. Areas potentially impacted or affected by this request:

Finance

Programs/Services

Law Office

DTS

Gaming/Retail

Boards, Committees, or Commissions

Other:

5. Additional attendees needed for this request:

Enter (Name, Title/Entity) OR Choose from List

**6. Supporting Documents:**

- |   |  |   |
|---|--|---|
| <input type="checkbox"/> Bylaws   | <input type="checkbox"/> Fiscal Impact Statement | <input type="checkbox"/> Presentation           |
| <input type="checkbox"/> Contract Document(s)   | <input type="checkbox"/> Law                     | <input type="checkbox"/> Report                 |
| <input checked="" type="checkbox"/> Correspondence  | <input type="checkbox"/> Legal Review            | <input type="checkbox"/> Resolution             |
| <input type="checkbox"/> Draft GTC Notice   | <input type="checkbox"/> Minutes                 | <input type="checkbox"/> Rule (adoption packet) |
| <input type="checkbox"/> Draft GTC Packet   | <input type="checkbox"/> MOU/MOA                 | <input type="checkbox"/> Statement of Effect    |
| <input type="checkbox"/> E-poll results/back-up   | <input type="checkbox"/> Petition                | <input type="checkbox"/> Travel Documents       |
| <input checked="" type="checkbox"/> Other: Oneida Gaming Minimum <input type="checkbox"/> |  |   |

**7. Budget Information:**

- |   |  |
|---|--|
| <input type="checkbox"/> Budgeted – Tribal Contribution | <input type="checkbox"/> Budgeted – Grant Funded   |
| <input type="checkbox"/> Unbudgeted                     | <input checked="" type="checkbox"/> Not Applicable |
| <input type="checkbox"/> Other: Describe                |  |

**8. Submission:**

Authorized Sponsor: Mark A. Powless Sr., OGC Chairman

Primary Requestor: Crystal Metoxen, Executive Assistant, OGC



## Memorandum

TO: Oneida Business Committee

FROM: Mark Powless Sr., Chairman Oneida Gaming Commission

DATE: February 23, 2026

RE: Oneida Gaming Minimum Internal Controls Chapter 2 Bingo

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### Background

Oneida Gaming Minimum Internal Controls Chapter 2 Bingo revised:

1. Oneida Gaming Minimum Internal Controls Chapter 2 Bingo was revised by the Oneida Gaming Commission on February 19, 2026. The Gaming Operation went live with Chapter 2 Bingo on February 19, 2026.

The Oneida Gaming Commission has prepared this document to set forth the Nation's Tribal Minimum Internal Controls and Rules of Play that will guide Gaming Operations and assist Internal Audit to ensure and maintain the integrity and security of Gaming Operations.

### Action Requested:

Accept Oneida Gaming Minimum Internal Controls Chapter 2 Bingo with requested revisions.

Please note (OBC Action Options) per the Chief Counsel memo dated February 27, 2019, regarding appropriate OBC action for OGMICS/ROP revisions, the motion for this request would be as follow: "Accept the notice of Chapter 2 Bingo approved by the Oneida Gaming Commission on (February 19, 2026) and

- (a) Directs notice to the Gaming Commission there are no requested revisions under Section 501.6-14(d)
- (b) Directs notice to the Gaming Commission that the Oneida Business Committee will be recommending amendments to Chapter 5 Gaming Machines in accordance with sections 510.-14(d)(3)(c); or
- (c) Directs notice to the Gaming Commission that the Oneida Business Committee repeals Chapter 5 Gaming Machines in accordance with section 501.6-14(d)(3)(A) and subsections (i).

**Crystal V. Metoxen**

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**From:** Crystal V. Metoxen  
**Sent:** Thursday, February 19, 2026 9:44 AM  
**To:** GamingCommission\_Compliance  
**Cc:** Crystal V. Metoxen; Sarah D. Capelle; Taryn E. Webster; Jeremy R. King; Mark A. Powless Sr; Michelle M. Braaten; Thurston G. Denny  
**Subject:** Notification: OGMICS Chapter 2 Bingo  
**Attachments:** OGMICS Chapter 2 Bingo Revisions

**DATE:** 2/19/26  
**FROM:** Mark A. Powless Sr.  
**SUBJECT:** OGMICS Chapter 2 Bingo

Good morning,

The Gaming Commission has reviewed the following item(s) and is approved. This will be placed on the next Regular OGC Meeting agenda for retro approval.

**1. OGMICS Chapter 2 Bingo**

If you have any further questions, please feel free to contact the OGC Chair Mark Powless Sr. via email [mpowles5@oneidanation.org](mailto:mpowles5@oneidanation.org) or at 497-5654.

Yaw^ko, (Thank you)



A good mind. A good heart.  
A strong Fire.

*Crystal Metoxen*  
**Executive Assistant**  
**Oneida Gaming Commission**  
 Oneida Nation  
 ☎ 920.496.5850 – OGC Main  
 ☎ 920.496.5672 – Office  
 OGC Fax: 920.469-2009  
 Backgrounds Fax: 920.490.8048

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**Oneida Gaming Minimum Internal Control Standards/Rules of Play**  
**Chapter # 2 Bingo /Gaming Management Review**

*Per ONGO 21.6-14. (d), the OGC is to draft and approve the OGMICS, subject to review and adoption by the OBC, provided that Gaming Operations has the opportunity to review and comment prior to OGC approval. Gaming Operations comments are to be included in submissions to the OBC.*

**GAMING OPERATIONS MANAGEMENT**

**Reviewed and Input Provided By:**

Name and Title	Signature	Date
AGM	 Digitally signed by Chad Fuss #3607 Date: 2026.02.12 11:18:12 -06'00'	
Director/Manager	 Tonia Skenandore 2026.02.11 17:10:05 -06'00'	
Gaming Compliance	Derrick R. King Digitally signed by Derrick R. King Date: 2026.02.16 14:31:34 -06'00'	

All appropriate parties have signed off on the Signature Packet document agreeing to the changes with no questions or concerns.



**Oneida Gaming Minimum Internal Control Standards/Rules of Play**

## Chapter 2 Bingo - Proposed Changes

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**To:** Oneida Gaming Commission (OGC)  
**From:** OGC-Compliance  
**Date:** 2/19/2026  
**Subject:** Chapter 2 Bingo Revisions

Please see the attached documentation regarding the proposed change to Chapter 2 Bingo. The revisions updates the wording from:

**Request for change: Table of Contents (j), (d) Draw (4) (ii) & (e) (5) (i) (A)**

Table of Contents (j) Information and Technology

(d)(4)(ii) *For all games offering a prize payout of \$1,200 or more, as the objects are drawn, the identity of the objects are immediately recorded and maintained for a minimum of 24 hours.*

( e ) ( 5 ) ( i ) *At least two employees shall authorize, sign, and witness all manual prize payouts of \$1,200 or lower or a lower threshold as authorized by management and approved by the OGC.*

(A) *Payouts of \$1,200 or more shall require written approval by an employee independent of the transaction that the bingo card has been examined and verified with the bingo card record to ensure that the ticket has not been altered.*

to:

Table of Contents (j) Other Applicable Controls.

(d)(4) (ii) *For all games offering a prize payout **that reaches the required IRS reporting threshold**, as the objects are drawn, the identity of the objects are immediately recorded and maintained for a minimum of 24 hours.*

( e ) ( 5 ) ( i ) *At least two employees shall authorize, sign, and witness all manual prize payouts **when the required IRS reporting threshold has been reached**, or a lower threshold as authorized by management and approved by the OGC.*

(A) *Payouts **that reach the required IRS reporting threshold** shall require written approval by an employee independent of the transaction that the bingo card has been examined and verified with the bingo card record to ensure that the ticket has not been altered.*

**(j) Other Applicable Controls**

- (1) All relevant controls from Chapter 1, General (Gaming Integrity), will apply.
- (2) All relevant controls from Chapter 11, Information and Technology will apply.
- (3) All relevant controls from Chapter 17, Currency Transaction Reporting (Title 31) will apply.
- (4) All relevant controls from Chapter 14, Auditing and Accounting will apply.

Thank you for your time and support. Please let me know if you have any questions or need additional information.

OGC Approved: 02/19/2026

## Introduction

The Oneida Gaming Commission (OGC) compiled this document to promulgate the minimum Tribal Internal Control Standards (TICS) that govern Oneida Gaming.

This document includes the minimum requirements based on the following:

- National Indian Gaming Commission (NIGC) – Minimum Internal Control Standards: Parts 542, 543, and 547, as applicable to the current section.
- Additional controls as compiled and set forth by the Oneida Gaming Commission.

It is the responsibility of each Oneida Casino Employee to ensure compliance with applicable regulations for Bingo Operations. Vendors and non-gaming employees are also required to adhere to applicable regulations.

Gaming Operations is responsible to create and maintain a System of Internal Control Standards (SICS) in alignment with this document. The SICS is an overall operational framework for a gaming operation that incorporates principles of independence and segregation of function, and is comprised of written policies, procedures, and standard practices based on overarching regulatory standards specifically designed to create a system of checks and balances to safeguard the integrity of a gaming operation and protect its assets from unauthorized access, misappropriation, forgery, theft, or fraud.

Regulatory Credentials Legend:

**NIGC MICS: – Black Font**

**OGC Additions: Blue Font**

OGC Approved: 02/19/2026

## **Chapter: 2**

### **Bingo**

#### **Table of Contents**

- (a) Supervision**
- (b) Bingo Cards**
- (c) Bingo Cards Sales**
- (d) Draw**
- (e) Prize Payout**
- (f) Cash and Cash Equivalent Controls**
- (g) Technologic Aids to the Play of Bingo**
- (h) Operations**
- (i) Vouchers**
- (j) Other Applicable Controls**
- (k) Revenue Audit**
- (l) Variance**
- (m) Bingo Equipment Standards**
- (n) Promotional Payouts and Awards**
- (o) Statistical Reports**

**All employees and associates are required to adhere to the controls in this section, all other sections, and regulatory documents.**

OGC Approved: 02/19/2026

**(a) Supervision**

- (1) Supervision shall be provided for bingo operations by an employee with authority equal to or greater than those being supervised.

**(b) Bingo Cards**

- (1) Physical bingo card inventory controls shall be documented to address the placement of orders, receipt, storage, issuance, and cancellation of bingo card inventory to ensure the integrity of the cards being used and that:
  - (i) The bingo card inventory can be accounted for at all times; and
  - (ii) Bingo cards have not been marked, altered, or otherwise manipulated.
- (2) Receipt from supplier.
  - (i) When bingo card inventory is initially received from the supplier, it shall be inspected (without breaking the factory seals, if any), counted, inventoried and secured by an authorized employee.
  - (ii) Bingo card inventory records shall include the date received, quantities received, and the name of the individual conducting the inspection.
  - (iii) Purchased paper shall be inventoried and secured by an employee independent of bingo sales personnel.
- (3) Storage.
  - (i) Bingo cards shall be maintained in a secure location, accessible only to authorized employees, and with surveillance coverage adequate to identify persons accessing the storage area.
- (4) Issuance and returns of inventory.
  - (i) Controls shall be established for the issuance and return of bingo card inventory. Records signed by the issuer and recipient shall be created under the following events:
    - (A) Issuance of inventory from storage to a staging area;
    - (B) Issuance of inventory from a staging area to the cage or sellers;
    - (C) Return of inventory from a staging area to storage; and
    - (D) Return of inventory from cage or seller to staging area or storage.
- (5) Cancellation and removal.
  - (i) Bingo cards removed from inventory that are deemed out of sequence, flawed, or misprinted and not returned to the supplier shall be cancelled to ensure that they are not utilized in the play of a bingo game. Any other considerations shall be reviewed and approved by the OGC.
  - (ii) Bingo cards that are removed from inventory and returned to the supplier or cancelled shall be logged as removed from inventory.
  - (iii) Bingo cards associated with an investigation shall be retained intact outside of the established removal and cancellation policy.
- (6) Logs.
  - (i) The inventory of bingo cards shall be tracked and logged from receipt until use or permanent removal from inventory.
  - (ii) The bingo card inventory record(s) shall include:
    - (A) Date;

OGC Approved: 02/19/2026

- (B) Shift or session;
  - (C) Time;
  - (D) Location;
  - (E) Inventory received, issued, removed, and returned;
  - (F) Signature of employee performing transaction;
  - (G) Signature of employee performing the reconciliation;
  - (H) Any variance;
  - (I) Beginning and ending inventory; and
  - (J) Description of inventory transaction being performed.
- (iii) A copy of the bingo paper control log shall be given to the bingo caller for purposes of determining if the winner purchased the paper that was issued for sale that day (electronic verification satisfies this standard):
- (A) Bingo paper control log shall include the series number of the bingo paper.

**(c) Bingo Cards Sales**

- (1) Employees who sell bingo cards shall not be the sole verifier of bingo cards for prize payouts.
- (2) Manual bingo card sales: In order to adequately record, track, and reconcile sales of bingo cards, the following information shall be documented:
  - (i) Date;
  - (ii) Shift or session
  - (iii) Number of bingo cards issued, sold and returned;
  - (iv) Dollar amount of bingo card sales;
  - (v) Signature of the authorized employee preparing the sales record; and
  - (vi) Signature of the authorized employee independent of sales who verified the bingo cards returned to inventory and dollar amount of bingo cards sales.
- (3) Bingo card sale voids shall be processed in accordance with the rules of the game and established controls that shall include the following:
  - (i) Patron refunds;
  - (ii) Adjustments to bingo cards sales to reflect voids;
  - (iii) Adjustment to bingo card inventory;
  - (iv) Documentation of the reason for the void;
  - (v) Authorization for all voids; and
  - (vi) All voided bingo cards are accounted for.
- (4) Class II gaming system bingo card sales. In order to adequately record, track and reconcile sales of bingo cards, the following information shall be documented from the server (this is not required if the system does not track the information, but system limitation(s) shall be noted):
  - (i) Date;
  - (ii) Time;
  - (iii) Number of bingo cards sold;
  - (iv) Dollar amount of bingo card sales; and
  - (v) Amount in, amount out and other associated meter information.

OGC Approved: 02/19/2026

**(d) Draw**

- (1) Controls shall be established, and procedures implemented to ensure that all eligible objects used in the conduct of the bingo game are available to be drawn and have not been damaged or altered. Verification of physical objects shall be performed by two employees before the start of the first bingo game/session. At least one of the verifying employees shall be a supervisory employee or independent of the bingo games department.
- (2) Where the selection is made through an electronic aid, certification in accordance with 25 CFR 547.14 is acceptable for verifying the randomness of the draw and satisfies the requirements of paragraph (d)(1) of this section.
- (3) Controls shall be established, and procedures implemented to provide a method of recall of the draw, which includes the order and identity of the objects drawn, for dispute resolution purposes.
- (4) Verification and display of draw. Controls shall be established, and procedures implemented to ensure that:
  - (i) The identity of each object drawn is accurately recorded and transmitted to the participants. The procedures shall identify the method used to ensure the identity of each object drawn.

(A) Each ball shall be shown to a camera immediately before it is called so that it is individually displayed to all customers.
  - (ii) For all games offering a prize payout that reaches the required IRS reporting threshold, as the objects are drawn, the identity of the objects are immediately recorded and maintained for a minimum of 24 hours.
- (5) Controls shall be present to assure that the numbered balls are placed back into the selection device prior to calling the next game.

**(e) Prize Payout**

- (1) Controls shall be established, and procedures implemented for cash or cash equivalents that address the following:
  - (i) Identification of the employee authorized (by position) to make a payout;
  - (ii) Predetermined payout authorization levels (by position); and
  - (iii) Documentation procedures ensuring separate control of the cash accountability functions.
- (2) Verification of validity.
  - (i) Controls shall be established, and procedures implemented to verify that the following is valid for the game in play prior to payment of a winning prize:
    - (A) Winning card(s);
    - (B) Objects drawn; and
    - (C) The previously designated arrangement of numbers or designations on such cards, defined as a Class II game.
  - (ii) At least two employees shall verify that the card, objects drawn, and previously designated arrangement were valid for the game in play.

OGC Approved: 02/19/2026

- (iii) Where an automated verification method is available, verification by such method is acceptable.
- (3) Validation.
  - (i) For manual payouts, at least two employees shall determine the validity of the claim prior to the payment of a prize. The system may serve as one of the validators.
  - (ii) For automated payouts, the system may serve as the sole validator of the claim.
- (4) Verification.
  - (i) For manual payouts, at least two employees shall verify that the winning pattern has been achieved on the winning card prior to the payment of a prize. The system may serve as one of the verifiers.
  - (ii) For automated payouts, the system may serve as the sole verifier that the pattern has been achieved on the winning card.
- (5) Authorization and signatures.
  - (i) At least two employees shall authorize, sign, and witness all manual prize payouts when the required IRS reporting threshold has been reached, or a lower threshold as authorized by management and approved by the OGC.
    - (A) Payouts that reach the required IRS reporting threshold shall require written approval by an employee independent of the transaction that the bingo card has been examined and verified with the bingo card record to ensure that the ticket has not been altered.
  - (ii) Manual prize payouts above \$20,000 (or a lower threshold, as authorized by management and approved by OGC) shall require one of the two signatures and verifications to be a supervisory or management employee independent of the operation of Class II Gaming System bingo.
  - (iii) The predetermined thresholds whether set at the MICS level or lower, shall be authorized by management, approved by the OGC, documented, and maintained.
  - (iv) A Class II gaming system may substitute for one authorization/signature verifying, validating or authorizing a winning card, but may not substitute for a supervisory or management authorization/signature.
- (6) Payout records, including manual payout records, shall include the following information:
  - (i) Date and time;
  - (ii) Amount of the payout (alpha & numeric for player interface payouts); and
  - (iii) Bingo card identifier or player interface identifier.
  - (iv) Manual payout records shall also include the following:
    - (A) Game name or number;
    - (B) Description of pattern covered, such as cover-all or four corners;
    - (C) Signature of all, but not less than two, employees involved in the transaction;
    - (D) For override transactions, verification by a supervisory or management employee independent of the transaction; and
    - (E) Any other information necessary to substantiate the payout.

OGC Approved: 02/19/2026

**(f) Cash and Cash Equivalent Controls**

- (1) Cash or cash equivalents exchanged between two persons shall be counted independently by at least two employees and reconciled to the recorded amounts at the end of each shift or session. Unexplained variances shall be documented and maintained. Unverified transfers of cash or cash equivalents are prohibited.
- (2) Procedures shall be implemented to control cash or cash equivalents based on the amount of the transaction. These procedures shall include documentation by shift, session, or other relevant time period of the following:
  - (i) Inventory, including any increases or decreases;
  - (ii) Transfers;
  - (iii) Exchanges, including acknowledging signatures or initials; and
  - (iv) Resulting variances.
- (3) Any change to control of accountability, exchange, or transfer requires that the cash or cash equivalents be counted and recorded independently by at least two employees and reconciled to the recorded amount.
- (4) All funds used to operate the bingo gaming shall be recorded on an accountability form.
- (5) All funds used to operate the bingo gaming shall be counted independently by at least two persons and reconciled to the recorded amounts at the end of each shift or session.
- (6) Unverified transfers of cash and/or cash equivalents are prohibited.

**(g) Technologic Aids to the Play of Bingo.** Controls shall be established, and procedures implemented to safeguard the integrity of technologic aids to the play of bingo during installations, operations, modifications, removal and retirements. Such procedures shall include the following:

- (1) Shipping and receiving.
  - (i) A communication procedure shall be established between the supplier, the gaming operation, and the OGC to properly control the shipping and receiving of all software and hardware components. Such procedures shall include:
    - (A) Notification of pending shipments shall be provided to the OGC by the gaming operation;
    - (B) Certification in accordance with 25 CFR part 547;
    - (C) Notification from the supplier to the OGC, or the gaming operation as approved by the OGC, of the shipping date and expected date of delivery. The shipping notification shall include:
      1. Name and address of the supplier;
      2. Description of shipment;
      3. For player interfaces: a serial number;
      4. For software: software version and description of software;
      5. Method of shipment; and
      6. Expected date of delivery.
  - (ii) Procedures shall be implemented for the exchange of Class II gaming system components for maintenance and replacement.

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- (iii) Class II gaming system components shall be shipped in a secure manner to deter unauthorized access.
  - (iv) Shipping and Receiving shall receive all Class II gaming system components and game play software packages and verify the contents against the shipping notification.
- (2) Access credential control methods.
- (i) Controls shall be established to restrict access to the Class II gaming system components, as set forth in Chapter 11, Information and Technology.
- (3) Recordkeeping and audit processes.
- (i) The gaming operation shall maintain the following records, as applicable, related to installed game servers and player interfaces:
    - (A) Date placed into service;
    - (B) Date made available for play;
    - (C) Supplier;
    - (D) Software version;
    - (E) Serial number;
    - (F) Game title;
    - (G) Asset and/or location number;
    - (H) Seal number; and
    - (I) Initial meter reading.
  - (ii) Procedures shall be implemented for auditing such records in accordance with, Chapter 14, Audit and Accounting.
- (4) System software signature verification.
- (i) Procedures shall be implemented for system software verifications. These procedures shall include comparing signatures generated by the verification programs required by 25 CFR 547.8, to the signatures provided in the independent test laboratory letter for that software version.
  - (ii) An employee independent of the bingo operation shall perform system software signature verification(s) to verify that only approved software is installed.
  - (iii) Procedures shall be implemented for investigating and resolving any software verification variances.
  - (iv) Internal audits shall be conducted as set forth in Chapter 14, Audit and Accounting. Such audits shall be documented.
- (5) Installation testing.
- (i) Testing shall be completed during the installation process to verify that the player interface has been properly installed. This shall include testing of the following, as applicable:
    - (A) Communication with the Class II gaming system;
    - (B) Communication with the accounting system;
    - (C) Communication with the player tracking system;
    - (D) Currency and vouchers to bill acceptor;
    - (E) Voucher printing;
    - (F) Meter incrementation;

OGC Approved: 02/19/2026

- (G) Pay table, for verification;
  - (H) Player interface denomination, for verification;
  - (I) All buttons, to ensure that all are operational and programmed appropriately;
  - (J) System components, to ensure that they are safely installed at location; and
  - (K) Locks, to ensure that they are secure and functioning.
- (6) Display of rules and necessary disclaimers. The OGC or the operation shall verify that all game rules and disclaimers are displayed at all times or made readily available to the player upon request, as required by 25 CFR part 547;
- (7) OGC approval of all technologic aids before they are offered for play.
- (8) All Class II gaming equipment shall comply with 25 CFR part 547; and
- (9) Dispute resolution.

**(h) Operations**

- (1) Malfunctions. Procedures shall be implemented to investigate, document and resolve malfunctions. Such procedures shall address the following:
- (i) Determination of the event causing the malfunction;
  - (ii) Review of relevant records, game recall, reports, logs, surveillance records;
  - (iii) Repair or replacement of the Class II gaming component;
  - (iv) Verification of the integrity of the Class II gaming component before restoring it to operation; and
- (2) Removal, retirement and/or destruction. Procedures shall be implemented to retire or remove any or all associated components of a Class II gaming system from operation. Procedures shall include the following:
- (i) For player interfaces and components that accept cash or cash equivalents:
    - (A) Coordinate with the drop team to perform a final drop;
    - (B) Collect final accounting information such as meter readings, drop and payouts;
    - (C) Remove and/or secure any or all associated equipment such as locks, card reader, or ticket printer from the retired or removed component; and
    - (D) Document removal, retirement, and/or destruction.
  - (ii) For removal of software components:
    - (A) Purge and/or return the software to the license holder; and
    - (B) Document the removal.
  - (iii) For other related equipment such as blowers, cards, interface cards:
    - (A) Remove and/or secure equipment; and
    - (B) Document the removal or securing of equipment.
  - (iv) For all components:
    - (A) Verify that unique identifiers, and descriptions of removed/retired components are recorded as part of the retirement documentation; and
    - (B) Coordinate with the accounting department to properly retire the component in the system records.

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- (v) Where the OGC authorizes destruction of any Class II gaming system components, procedures shall be developed to destroy such components. Such procedures shall include the following:
  - (A) Methods of destruction;
  - (B) Witness or surveillance of destruction;
  - (C) Documentation of all components destroyed; and
  - (D) Signatures of employee(s) destroying components attesting to destruction.

**(i) Vouchers**

- (1) Controls shall be established, and procedures implemented to:
  - (i) Verify the authenticity of each voucher redeemed.
  - (ii) If the voucher is valid, verify that the patron is paid the appropriate amount.
  - (iii) Document the payment of a claim on a voucher that is not physically available or a voucher that cannot be validated such as a mutilated, expired, lost, or stolen voucher.
  - (iv) Retain payment documentation for reconciliation purposes.
  - (v) For manual payment of a voucher of \$500 or more, require a supervisory employee to verify the validity of the voucher prior to payment.
- (2) Vouchers paid during a period while the voucher system is temporarily out of operation shall be marked "paid" by the cashier.
- (3) Vouchers redeemed while the voucher system was temporarily out of operation shall be validated as expeditiously as possible upon restored operation of the voucher system.
- (4) Paid vouchers shall be maintained in the cashier's accountability for reconciliation purposes.
- (5) Unredeemed vouchers can only be voided in the voucher system by supervisory employees. The accounting department will maintain the voided voucher, if available.

**(j) Other Applicable Controls**

- (1) All relevant controls from Chapter 1, General (Gaming Integrity), will apply.
- (2) All relevant controls from Chapter 11, Information and Technology will apply.
- (3) All relevant controls from Chapter 17, Currency Transaction Reporting (Title 31) will apply.
- (4) All relevant controls from Chapter 14, Auditing and Accounting will apply.

**(k) Revenue Audit.** Standards for revenue audit of bingo are contained in Chapter 13, Revenue Audit.

**(l) Variance.** The operation shall establish, as approved by the OGC, the threshold level at which a variance, including deviations from the mathematical expectations required by 25 CFR 547.4, will be reviewed to determine the cause. Any such review shall be documented.

**(m) Bingo Equipment Standards**

- (1) Access to controlled bingo equipment (e.g., blower, balls in play, and back-up balls) shall be restricted to authorized persons.
- (2) Bingo equipment shall be maintained and tested for accuracy by appropriate parties on a periodic basis, with the frequency established by the gaming operation and approved

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OGC Approved: 02/19/2026

**(n) Promotional Payouts and Awards**

- (1) If the Gaming Operation offers promotional payouts or awards for bingo, the payout form/documentation shall include the following information:
  - (i) Date and time;
  - (ii) Dollar amount of payout or description of personal property (e.g., jacket, car, etc.), including fair market value;
  - (iii) Type of promotion; and
  - (iv) Signature of at least one employee authorizing and completing the transaction.

**(o) Statistical Reports**

- (1) Records shall be maintained which include win, write (card sales) and a win-to-write hold percentage for:
  - (i) Each shift or each session;
  - (ii) Each day;
  - (iii) Month-to-date; and
  - (iv) Year-to-date or fiscal year-to-date.
- (2) A manager independent of the bingo department shall review bingo statistical information on at least a monthly basis and investigate any large or unusual statistical fluctuations. These investigations shall be documented, maintained for inspection, and provided to authorized personnel upon request.
- (3) The total win and write shall be computed and recorded by shift (or session, if applicable).

OGC Approved: 11/21/2024

## Introduction

The Oneida Gaming Commission (OGC) compiled this document to promulgate the minimum Tribal Internal Control Standards (TICS) that govern Oneida Gaming.

This document includes the minimum requirements based on the following:

- National Indian Gaming Commission (NIGC) – Minimum Internal Control Standards: Parts 542, 543, and 547, as applicable to the current section.
- Additional controls as compiled and set forth by the Oneida Gaming Commission.

It is the responsibility of each Oneida Casino Employee to ensure compliance with applicable regulations for Bingo Operations. Vendors and non-gaming employees are also required to adhere to applicable regulations.

Gaming Operations is responsible to create and maintain a System of Internal Control Standards (SICS) in alignment with this document. The SICS is an overall operational framework for a gaming operation that incorporates principles of independence and segregation of function, and is comprised of written policies, procedures, and standard practices based on overarching regulatory standards specifically designed to create a system of checks and balances to safeguard the integrity of a gaming operation and protect its assets from unauthorized access, misappropriation, forgery, theft, or fraud.

Regulatory Credentials Legend:

**NIGC MICS: – Black Font**

**OGC Additions: Blue Font**

OGC Approved: 11/21/2024

## Chapter: 2 Bingo

### Table of Contents

- (a) Supervision
- (b) Bingo Cards
- (c) Bingo Cards Sales
- (d) Draw
- (e) Prize Payout
- (f) Cash and Cash Equivalent Controls
- (g) Technologic Aids to the Play of Bingo
- (h) Operations
- (i) Vouchers
- (j) ~~Information and Technology~~ Other Applicable Controls.
- (k) Revenue Audit
- (l) Variance
- (m) Bingo Equipment Standards
- (n) Promotional Payouts and Awards
- (o) Statistical Reports

All employees and associates are required to adhere to the controls in this section, all other sections, and regulatory documents.

OGC Approved: 11/21/2024

**(a) Supervision**

- (1) Supervision shall be provided for bingo operations by an employee with authority equal to or greater than those being supervised.

**(b) Bingo Cards**

- (1) Physical bingo card inventory controls shall be documented to address the placement of orders, receipt, storage, issuance, and cancellation of bingo card inventory to ensure the integrity of the cards being used and that:
  - (i) The bingo card inventory can be accounted for at all times; and
  - (ii) Bingo cards have not been marked, altered, or otherwise manipulated.
- (2) Receipt from supplier.
  - (i) When bingo card inventory is initially received from the supplier, it shall be inspected (without breaking the factory seals, if any), counted, inventoried and secured by an authorized employee.
  - (ii) Bingo card inventory records shall include the date received, quantities received, and the name of the individual conducting the inspection.
  - (iii) Purchased paper shall be inventoried and secured by an employee independent of bingo sales personnel.
- (3) Storage.
  - (i) Bingo cards shall be maintained in a secure location, accessible only to authorized employees, and with surveillance coverage adequate to identify persons accessing the storage area.
- (4) Issuance and returns of inventory.
  - (i) Controls shall be established for the issuance and return of bingo card inventory. Records signed by the issuer and recipient shall be created under the following events:
    - (A) Issuance of inventory from storage to a staging area;
    - (B) Issuance of inventory from a staging area to the cage or sellers;
    - (C) Return of inventory from a staging area to storage; and
    - (D) Return of inventory from cage or seller to staging area or storage.
- (5) Cancellation and removal.
  - (i) Bingo cards removed from inventory that are deemed out of sequence, flawed, or misprinted and not returned to the supplier shall be cancelled to ensure that they are not utilized in the play of a bingo game. Any other considerations shall be reviewed and approved by the OGC.
  - (ii) Bingo cards that are removed from inventory and returned to the supplier or cancelled shall be logged as removed from inventory.
  - (iii) Bingo cards associated with an investigation shall be retained intact outside of the established removal and cancellation policy.
- (6) Logs.
  - (i) The inventory of bingo cards shall be tracked and logged from receipt until use or permanent removal from inventory.
  - (ii) The bingo card inventory record(s) shall include:
    - (A) Date;

OGC Approved: 11/21/2024

- (B) Shift or session;
  - (C) Time;
  - (D) Location;
  - (E) Inventory received, issued, removed, and returned;
  - (F) Signature of employee performing transaction;
  - (G) Signature of employee performing the reconciliation;
  - (H) Any variance;
  - (I) Beginning and ending inventory; and
  - (J) Description of inventory transaction being performed.
- (iii) A copy of the bingo paper control log shall be given to the bingo caller for purposes of determining if the winner purchased the paper that was issued for sale that day (electronic verification satisfies this standard):
- (A) Bingo paper control log shall include the series number of the bingo paper.

**(c) Bingo Cards Sales**

- (1) Employees who sell bingo cards shall not be the sole verifier of bingo cards for prize payouts.
- (2) Manual bingo card sales: In order to adequately record, track, and reconcile sales of bingo cards, the following information shall be documented:
  - (i) Date;
  - (ii) Shift or session
  - (iii) Number of bingo cards issued, sold and returned;
  - (iv) Dollar amount of bingo card sales;
  - (v) Signature of the authorized employee preparing the sales record; and
  - (vi) Signature of the authorized employee independent of sales who verified the bingo cards returned to inventory and dollar amount of bingo cards sales.
- (3) Bingo card sale voids shall be processed in accordance with the rules of the game and established controls that shall include the following:
  - (i) Patron refunds;
  - (ii) Adjustments to bingo cards sales to reflect voids;
  - (iii) Adjustment to bingo card inventory;
  - (iv) Documentation of the reason for the void;
  - (v) Authorization for all voids; and
  - (vi) All voided bingo cards are accounted for.
- (4) Class II gaming system bingo card sales. In order to adequately record, track and reconcile sales of bingo cards, the following information shall be documented from the server (this is not required if the system does not track the information, but system limitation(s) shall be noted):
  - (i) Date;
  - (ii) Time;
  - (iii) Number of bingo cards sold;
  - (iv) Dollar amount of bingo card sales; and
  - (v) Amount in, amount out and other associated meter information.

OGC Approved: 11/21/2024

**(d) Draw**

- (1) Controls shall be established, and procedures implemented to ensure that all eligible objects used in the conduct of the bingo game are available to be drawn and have not been damaged or altered. Verification of physical objects shall be performed by two employees before the start of the first bingo game/session. At least one of the verifying employees shall be a supervisory employee or independent of the bingo games department.
- (2) Where the selection is made through an electronic aid, certification in accordance with 25 CFR 547.14 is acceptable for verifying the randomness of the draw and satisfies the requirements of paragraph (d)(1) of this section.
- (3) Controls shall be established, and procedures implemented to provide a method of recall of the draw, which includes the order and identity of the objects drawn, for dispute resolution purposes.
- (4) Verification and display of draw. Controls shall be established, and procedures implemented to ensure that:
  - (i) The identity of each object drawn is accurately recorded and transmitted to the participants. The procedures shall identify the method used to ensure the identity of each object drawn.

(A) Each ball shall be shown to a camera immediately before it is called so that it is individually displayed to all customers.
  - (ii) For all games offering a prize payout ~~of that reaches the required IRS reporting threshold, \$1,200 or more~~, as the objects are drawn, the identity of the objects are immediately recorded and maintained for a minimum of 24 hours.
- (5) Controls shall be present to assure that the numbered balls are placed back into the selection device prior to calling the next game.

**(e) Prize Payout**

- (1) Controls shall be established, and procedures implemented for cash or cash equivalents that address the following:
  - (i) Identification of the employee authorized (by position) to make a payout;
  - (ii) Predetermined payout authorization levels (by position); and
  - (iii) Documentation procedures ensuring separate control of the cash accountability functions.
- (2) Verification of validity.
  - (i) Controls shall be established, and procedures implemented to verify that the following is valid for the game in play prior to payment of a winning prize:
    - (A) Winning card(s);
    - (B) Objects drawn; and
    - (C) The previously designated arrangement of numbers or designations on such cards, defined as a Class II game.
  - (ii) At least two employees shall verify that the card, objects drawn, and previously designated arrangement were valid for the game in play.

OGC Approved: 11/21/2024

- (iii) Where an automated verification method is available, verification by such method is acceptable.
- (3) Validation.
  - (i) For manual payouts, at least two employees shall determine the validity of the claim prior to the payment of a prize. The system may serve as one of the validators.
  - (ii) For automated payouts, the system may serve as the sole validator of the claim.
- (4) Verification.
  - (i) For manual payouts, at least two employees shall verify that the winning pattern has been achieved on the winning card prior to the payment of a prize. The system may serve as one of the verifiers.
  - (ii) For automated payouts, the system may serve as the sole verifier that the pattern has been achieved on the winning card.
- (5) Authorization and signatures.
  - (i) At least two employees shall authorize, sign, and witness all manual prize payouts ~~when the required IRS reporting threshold has been reached of \$1,200 or more~~, or a lower threshold as authorized by management and approved by the OGC.
    - (A) Payouts ~~that reach the required IRS reporting threshold of \$1,200 or more~~ shall require written approval by an employee independent of the transaction that the bingo card has been examined and verified with the bingo card record to ensure that the ticket has not been altered.
  - (ii) Manual prize payouts above \$20,000 (or a lower threshold, as authorized by management and approved by OGC) shall require one of the two signatures and verifications to be a supervisory or management employee independent of the operation of Class II Gaming System bingo.
  - (iii) The predetermined thresholds whether set at the MICS level or lower, shall be authorized by management, approved by the OGC, documented, and maintained.
  - (iv) A Class II gaming system may substitute for one authorization/signature verifying, validating or authorizing a winning card, but may not substitute for a supervisory or management authorization/signature.
- (6) Payout records, including manual payout records, shall include the following information:
  - (i) Date and time;
  - (ii) Amount of the payout (alpha & numeric for player interface payouts); and
  - (iii) Bingo card identifier or player interface identifier.
  - (iv) Manual payout records shall also include the following:
    - (A) Game name or number;
    - (B) Description of pattern covered, such as cover-all or four corners;
    - (C) Signature of all, but not less than two, employees involved in the transaction;
    - (D) For override transactions, verification by a supervisory or management employee independent of the transaction; and
    - (E) Any other information necessary to substantiate the payout.

OGC Approved: 11/21/2024

**(f) Cash and Cash Equivalent Controls**

- (1) Cash or cash equivalents exchanged between two persons shall be counted independently by at least two employees and reconciled to the recorded amounts at the end of each shift or session. Unexplained variances shall be documented and maintained. Unverified transfers of cash or cash equivalents are prohibited.
- (2) Procedures shall be implemented to control cash or cash equivalents based on the amount of the transaction. These procedures shall include documentation by shift, session, or other relevant time period of the following:
  - (i) Inventory, including any increases or decreases;
  - (ii) Transfers;
  - (iii) Exchanges, including acknowledging signatures or initials; and
  - (iv) Resulting variances.
- (3) Any change to control of accountability, exchange, or transfer requires that the cash or cash equivalents be counted and recorded independently by at least two employees and reconciled to the recorded amount.
- (4) All funds used to operate the bingo gaming shall be recorded on an accountability form.
- (5) All funds used to operate the bingo gaming shall be counted independently by at least two persons and reconciled to the recorded amounts at the end of each shift or session.
- (6) Unverified transfers of cash and/or cash equivalents are prohibited.

**(g) Technologic Aids to the Play of Bingo.** Controls shall be established, and procedures implemented to safeguard the integrity of technologic aids to the play of bingo during installations, operations, modifications, removal and retirements. Such procedures shall include the following:

- (1) Shipping and receiving.
  - (i) A communication procedure shall be established between the supplier, the gaming operation, and the OGC to properly control the shipping and receiving of all software and hardware components. Such procedures shall include:
    - (A) Notification of pending shipments shall be provided to the OGC by the gaming operation;
    - (B) Certification in accordance with 25 CFR part 547;
    - (C) Notification from the supplier to the OGC, or the gaming operation as approved by the OGC, of the shipping date and expected date of delivery.

The shipping notification shall include:

      1. Name and address of the supplier;
      2. Description of shipment;
      3. For player interfaces: a serial number;
      4. For software: software version and description of software;
      5. Method of shipment; and
      6. Expected date of delivery.
  - (ii) Procedures shall be implemented for the exchange of Class II gaming system components for maintenance and replacement.

OGC Approved: 11/21/2024

- (iii) Class II gaming system components shall be shipped in a secure manner to deter unauthorized access.
- (iv) Shipping and Receiving shall receive all Class II gaming system components and game play software packages and verify the contents against the shipping notification.
- (2) Access credential control methods.
  - (i) Controls shall be established to restrict access to the Class II gaming system components, as set forth in Chapter 11, Information and Technology.
- (3) Recordkeeping and audit processes.
  - (i) The gaming operation shall maintain the following records, as applicable, related to installed game servers and player interfaces:
    - (A) Date placed into service;
    - (B) Date made available for play;
    - (C) Supplier;
    - (D) Software version;
    - (E) Serial number;
    - (F) Game title;
    - (G) Asset and/or location number;
    - (H) Seal number; and
    - (I) Initial meter reading.
  - (ii) Procedures shall be implemented for auditing such records in accordance with, Chapter 14, Audit and Accounting.
- (4) System software signature verification.
  - (i) Procedures shall be implemented for system software verifications. These procedures shall include comparing signatures generated by the verification programs required by 25 CFR 547.8, to the signatures provided in the independent test laboratory letter for that software version.
  - (ii) An employee independent of the bingo operation shall perform system software signature verification(s) to verify that only approved software is installed.
  - (iii) Procedures shall be implemented for investigating and resolving any software verification variances.
  - (iv) Internal audits shall be conducted as set forth in Chapter 14, Audit and Accounting. Such audits shall be documented.
- (5) Installation testing.
  - (i) Testing shall be completed during the installation process to verify that the player interface has been properly installed. This shall include testing of the following, as applicable:
    - (A) Communication with the Class II gaming system;
    - (B) Communication with the accounting system;
    - (C) Communication with the player tracking system;
    - (D) Currency and vouchers to bill acceptor;
    - (E) Voucher printing;
    - (F) Meter incrementation;

OGC Approved: 11/21/2024

- (G) Pay table, for verification;
  - (H) Player interface denomination, for verification;
  - (I) All buttons, to ensure that all are operational and programmed appropriately;
  - (J) System components, to ensure that they are safely installed at location; and
  - (K) Locks, to ensure that they are secure and functioning.
- (6) Display of rules and necessary disclaimers. The OGC or the operation shall verify that all game rules and disclaimers are displayed at all times or made readily available to the player upon request, as required by 25 CFR part 547;
- (7) OGC approval of all technologic aids before they are offered for play.
- (8) All Class II gaming equipment shall comply with 25 CFR part 547; and
- (9) Dispute resolution.

**(h) Operations**

- (1) Malfunctions. Procedures shall be implemented to investigate, document and resolve malfunctions. Such procedures shall address the following:
- (i) Determination of the event causing the malfunction;
  - (ii) Review of relevant records, game recall, reports, logs, surveillance records;
  - (iii) Repair or replacement of the Class II gaming component;
  - (iv) Verification of the integrity of the Class II gaming component before restoring it to operation; and
- (2) Removal, retirement and/or destruction. Procedures shall be implemented to retire or remove any or all associated components of a Class II gaming system from operation. Procedures shall include the following:
- (i) For player interfaces and components that accept cash or cash equivalents:
    - (A) Coordinate with the drop team to perform a final drop;
    - (B) Collect final accounting information such as meter readings, drop and payouts;
    - (C) Remove and/or secure any or all associated equipment such as locks, card reader, or ticket printer from the retired or removed component; and
    - (D) Document removal, retirement, and/or destruction.
  - (ii) For removal of software components:
    - (A) Purge and/or return the software to the license holder; and
    - (B) Document the removal.
  - (iii) For other related equipment such as blowers, cards, interface cards:
    - (A) Remove and/or secure equipment; and
    - (B) Document the removal or securing of equipment.
  - (iv) For all components:
    - (A) Verify that unique identifiers, and descriptions of removed/retired components are recorded as part of the retirement documentation; and
    - (B) Coordinate with the accounting department to properly retire the component in the system records.

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- (v) Where the OGC authorizes destruction of any Class II gaming system components, procedures shall be developed to destroy such components. Such procedures shall include the following:
  - (A) Methods of destruction;
  - (B) Witness or surveillance of destruction;
  - (C) Documentation of all components destroyed; and
  - (D) Signatures of employee(s) destroying components attesting to destruction.

**(i) Vouchers**

- (1) Controls shall be established, and procedures implemented to:
  - (i) Verify the authenticity of each voucher redeemed.
  - (ii) If the voucher is valid, verify that the patron is paid the appropriate amount.
  - (iii) Document the payment of a claim on a voucher that is not physically available or a voucher that cannot be validated such as a mutilated, expired, lost, or stolen voucher.
  - (iv) Retain payment documentation for reconciliation purposes.
  - (v) For manual payment of a voucher of \$500 or more, require a supervisory employee to verify the validity of the voucher prior to payment.
- (2) Vouchers paid during a period while the voucher system is temporarily out of operation shall be marked "paid" by the cashier.
- (3) Vouchers redeemed while the voucher system was temporarily out of operation shall be validated as expeditiously as possible upon restored operation of the voucher system.
- (4) Paid vouchers shall be maintained in the cashier's accountability for reconciliation purposes.
- (5) Unredeemed vouchers can only be voided in the voucher system by supervisory employees. The accounting department will maintain the voided voucher, if available.

**(i) Other Applicable Controls.**

(1) All relevant controls from Chapter 1, General (Gaming Integrity/Integrity), will apply.

(2) All relevant controls from Chapter 11, Information and Technology will apply.

(3) All relevant controls from Chapter 17, Currency Transaction Reporting (Title 31) will apply.

4. Accounting / Auditing Standards

1. All relevant controls from Chapter 14, Audit and Accounting will apply.

**(j)(k) Revenue Audit.** Standards for revenue audit of bingo are contained in Chapter 13, Revenue Audit.

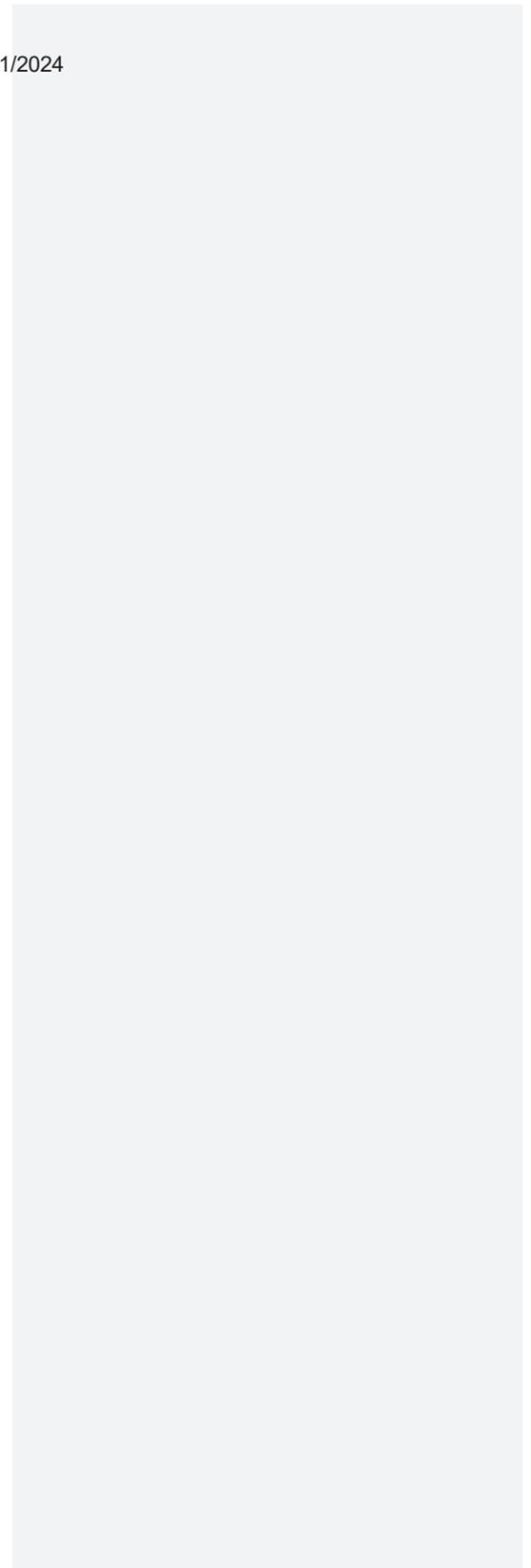
**(k)(l) Variance.** The operation shall establish, as approved by the OGC, the threshold level at which a variance, including deviations from the mathematical expectations required by 25 CFR 547.4, will be reviewed to determine the cause. Any such review shall be documented.

**(m) Bingo Equipment Standards**

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OGC Approved: 11/21/2024

- (1) Access to controlled bingo equipment (e.g., blower, balls in play, and back-up balls) shall be restricted to authorized persons.
- (2) Bingo equipment shall be maintained and tested for accuracy by appropriate parties on a periodic basis, with the frequency established by the gaming operation and approved by OGC.



OGC Approved: 11/21/2024

~~(m)~~(n) **Promotional Payouts and Awards**

- (1) If the Gaming Operation offers promotional payouts or awards for bingo, the payout form/documentation shall include the following information:
  - (i) Date and time;
  - (ii) Dollar amount of payout or description of personal property (e.g., jacket, car, etc.), including fair market value;
  - (iii) Type of promotion; and
  - (iv) Signature of at least one employee authorizing and completing the transaction.

~~(n)~~(o) **Statistical Reports**

- (1) Records shall be maintained which include win, write (card sales) and a win-to-write hold percentage for:
  - (i) Each shift or each session;
  - (ii) Each day;
  - (iii) Month-to-date; and
  - (iv) Year-to-date or fiscal year-to-date.
- (2) A manager independent of the bingo department shall review bingo statistical information on at least a monthly basis and investigate any large or unusual statistical fluctuations. These investigations shall be documented, maintained for inspection, and provided to authorized personnel upon request.
- (3) The total win and write shall be computed and recorded by shift (or session, if applicable).

Accept the Anna John Resident Centered Care Community concerns and resolution report

---

## Business Committee Agenda Request

1. Meeting Date Requested: 3/11/26

2. Session:

Open  Executive – must qualify under §107.4-1.

Justification: Choose or type justification

3. Requested Motion:

Accept as information; OR

Enter the requested motion related to this item.

4. Areas potentially impacted or affected by this request:

Finance

Programs/Services

Law Office

DTS

Gaming/Retail

Boards, Committees, or Commissions

Other:

5. Additional attendees needed for this request:

Debra Danforth, Comprehensive Health

Enter (Name, Title/Entity) OR Choose from List

Enter (Name, Title/Entity) OR Choose from List

Enter (Name, Title/Entity) OR Choose from List

**6. Supporting Documents:**

- Bylaws
- Fiscal Impact Statement
- Presentation
- Contract Document(s)
- Law
- Report
- Correspondence
- Legal Review
- Resolution
- Draft GTC Notice
- Minutes
- Rule (adoption packet)
- Draft GTC Packet
- MOU/MOA
- Statement of Effect
- E-poll results/back-up
- Petition
- Travel Documents
- Other: Describe

**7. Budget Information:**

- Budgeted – Tribal Contribution
- Budgeted – Grant Funded
- Unbudgeted
- Not Applicable
- Other: Describe

**8. Submission:**

**Mark W. Powless** Digitally signed by Mark W. Powless  
Date: 2026.03.04 14:53:49 -06'00'

Authorized Sponsor: Mark W. Powless, General Manager 

Primary Requestor: Lori Hill

A good mind. A good heart. A strong fire.



## Business Committee Agenda Request – Cover Memo

**From:** Lisa Liggins, Secretary   
**Date:** March 5, 2026  
**RE:** Report - AJRCCC Concerns and Resolution

---

This agenda item was submitted on March 4, 2026, for the March 11, 2026, regular Business Committee (BC) meeting. A cover memo was missing and requested; as of today, no response has been received. To expedite the meeting packet preparation work, I've drafted this memo to provide some background and context.

### **BACKGROUND**

In December 2025, a community member submitted a BC Agenda Request regarding clients being declined at the Anna John Resident Care Center. The item was deferred by the BC a few time in an attempt to accommodate the community member's attendance. At the January 28, 2026, regular BC meeting, the following action was taken:

*Motion by Lisa Liggins to forward to the Community Concern to the CEO-Nation Services to complete the follow-up with the tribal member, seconded by Jennifer Webster. Motion carried.*

At the next regular Business Committee meeting on February 11, 2026, the Anna John Resident Centered Care Community Board submitted their FY-2026 1<sup>st</sup> quarter report for acceptance. During discussion, various community members shared their thoughts and concerns. The report was accepted and to properly route the concerns shared during the discussion of the report, a subsequent action was taken:

*Motion by Lisa Liggins to direct the CEO-Nation Services to add the Community Concerns shared today to the community concerns forwarded to their office at the January 28, 2026, regular Business Committee meeting and to direct the CEO-Nation Services to bring back an open session report on the concerns and their resolution to the March 11, 2026, regular Business Committee meeting, seconded by Lawrence Barton. Motion carried.*

Attached is the report submitted.

To: Oneida Business Committee

Oneida Comprehensive Health Division  
 Oneida Community Health Center  
 Behavioral Health Services  
 Anna John Resident Centered Care Community  
 Employee Health Nursing



## Executive Summary

### Anna John Resident Centered Care Community (AJRCCC)

### Oneida Business Committee Report

### March 11, 2026

The Oneida Nation Business Committee (OBC) requested an updated assessment of long-term care services within the Nation. This report provides an overview of current operations, challenges, and key accomplishments at the Anna John Resident Centered Care Community (AJRCCC).

The AJRCCC Advisory Board, established in 1977, continues to provide essential oversight, ensuring regulatory compliance and strengthening connections among residents, families, the community, and administration. AJRCCC operates a 48-bed skilled nursing facility that includes three negative-pressure rooms to support infection control and safe transitions of care. Federal regulations under Medicare, Medicaid, the Affordable Care Act, and the Veterans Administration prohibit limiting admissions based on tribal affiliation, race, ethnicity, or payer source.

Recent administrative improvements include hiring a dedicated Medical Director, completing licensure of the Interim Continuum of Care Director, and filling the Social Worker vacancy. These steps have stabilized leadership and enhanced clinical governance.

Over the past year, AJRCCC has achieved several notable successes. The facility maintained its 5-Star Medicare rating, expanded its wound-care capabilities through certified staff, and reinstated culturally grounded services such as a smudge room and community-centered ceremonies. Educational partnerships disrupted by COVID-19 have been re-established, allowing student interns from regional colleges and universities to return.

Like nearly all long-term care providers nationwide, AJRCCC faces substantial workforce shortages, requiring the continued use of agency staffing to maintain safe staffing levels. Admissions trends reflect both demand and constraints: in 2025 the facility received 422 referrals, accepted 28 residents, and identified out-of-network insurance (41%) and high acuity needs (21%) as the primary barriers to admission. To reduce insurance-related non-admissions, AJRCCC maintains contracts with Medicare, Medicaid, and multiple commercial payers. AJRCCC is actively pursuing contract approval from UnitedHealthcare and Anthem.

Despite ongoing challenges in staffing and insurance coverage, AJRCCC remains committed to delivering high-quality, culturally grounded, resident-centered skilled long-term care. Continued enhancements in wound care services, therapy offerings, resident satellite pharmacy access, and admissions processes will further strengthen the Nation's continuum of care.

Mailing Address: P.O. Box 365, Oneida, WI 54155  
<https://oneida-nsn.gov/resources/health/>

Oneida Community Health Center  
 Behavioral Health Services  
 Anna John Resident Centered Care Community  
 Employee Health Nursing

525 Airport Rd., Oneida, WI 54155  
 2640 West Point Rd., Green Bay, WI 54304  
 2901 S. Overland Rd., Oneida, WI 54155  
 701 Packerland Dr., Green Bay, WI 54303

Phone: (920) 869-2711 or 1-866-869-2711  
 Phone: (920) 490-3790 or 1-888-490-2457  
 Phone: (920) 869-2797  
 Phone: (920) 405-4492

Fax: (920) 869-1780  
 Fax: (920) 490-3883  
 Fax: (920) 869-3238  
 Fax: (920) 405-4494



## Anna John Resident Centered Care Community (AJRCCC) Oneida Business Committee Report March 11, 2026

### I. Purpose of Report

The Oneida Nation Business Committee (OBC) submitted a formal request for information regarding long-term care services within the Nation, specifically the operations of the Anna John Resident Centered Care Community (AJRCCC). This report summarizes the information requested by OBC at the February 11, 2026, OBC meeting and provides responses gathered by the Oneida Comprehensive Health Division (OCHD).

### II. Background – Advisory Board

The AJRCCC Advisory Board was established in 1977 to provide oversight and ensure compliance with Nation and federal requirements. The Advisory Board serves as an advisory role to the AJRCCC, helping strengthen relationships among residents, families, the community, and administration. Its responsibilities include participating in resident activities, addressing concerns, and ensuring the facility is properly staffed and equipped. The Advisory Board also ensures that AJRCCC follows Oneida Nation policies and all relevant regulations while maintaining a safe, sanitary environment to ensure quality care.

### III. Key Updates

#### 1. Facility

AJRCCC is currently a 48-bed Medicare certified facility. Three beds are reserved as negative pressure rooms. Negative pressure rooms help prevent airborne pathogens from spreading by keeping contaminated air contained and flowing inward, protecting patients, residents, staff, and visitors. They also improve infection control during outbreaks by using high air exchange rates and HEPA filtration to reduce and remove infectious particles. Only a limited number of nursing homes nationwide have implemented this type of preventive measure within their facilities. These types of preventive measures allow residents to return to their home at AJRCCC from hospital admissions sooner and greatly reduce the spread of infectious disease to their fellow residents and staff.

As of February 28, 2026, AJRCCC is operating at capacity of 91% with 41 residents. AJRCCC admission numbers were reduced during the COVID-19 pandemic. Most recently, the census

Mailing Address: P.O. Box 365, Oneida, WI 54155  
<https://oneida-nsn.gov/resources/health/>

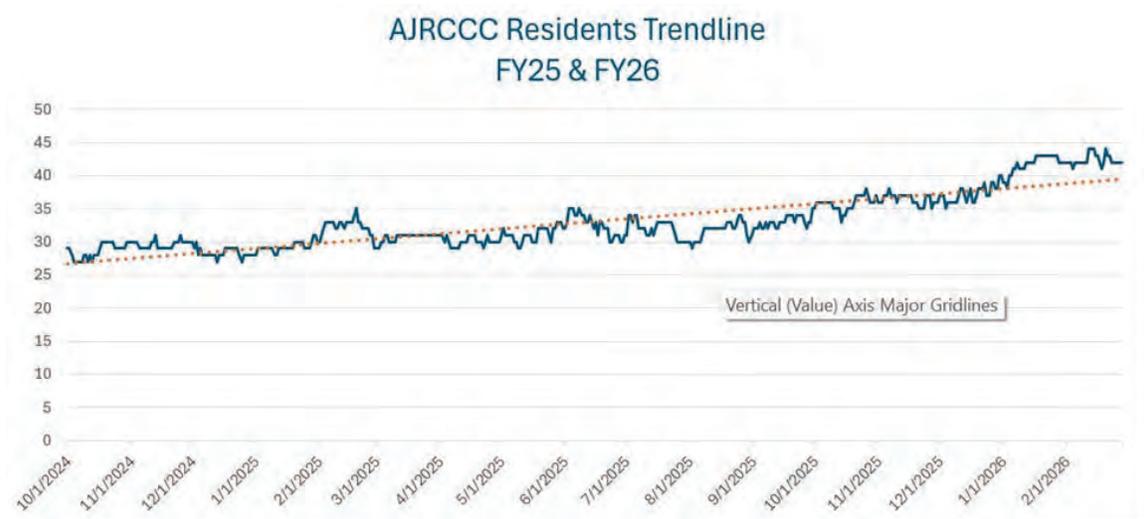
Oneida Community Health Center  
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 Phone: (920) 405-4492

Fax: (920) 869-1780  
 Fax: (920) 490-3883  
 Fax: (920) 869-3238  
 Fax: (920) 405-4494

increased from 35 residents (10/1/2025) to 41 residents (02/28/26). This is a 17% increase since the start of fiscal year 2026.



## 2. Resident Eligibility

AJRCCC is Medicare and Medicaid certified and cannot restrict admissions based on tribal affiliation, race or ethnicity. Centers for Medicare & Medicaid Services (CMS) regulations prohibit skilled nursing facilities from restricting admissions based on a resident's eligibility for Medicare or Medicaid or requiring assurances that an individual will not apply for such benefits. This requirement is codified in 42 C.F.R. § 483.15(a)(2)(ii), which states that a nursing facility must "not request or require oral or written assurance that residents or potential residents are not eligible for, or will not apply for, Medicare or Medicaid benefits."

Furthermore, facilities receiving federal financial assistance including Medicare and Medicaid providers are bound by federal nondiscrimination laws under Section 1557 of the Affordable Care Act of 2010. This prohibits discrimination on the basis of race, color, national origin, sex, age, or disability in any healthcare program receiving federal funding. Together, these regulations mean that a skilled nursing facility cannot limit admissions to certain racial, tribal, or demographic groups and cannot deny admission based on whether a resident uses Medicare or Medicaid.

The Veterans Administration (VA) authorizes nursing home care in a contracted public or private nursing home facility for eligible veterans under 38 CFR § 17.57. When the VA approves a Veteran for nursing home care through their Community Nursing Home (CHN) program, the facility must accept any eligible Veteran. Nursing homes cannot limit VA-funded beds only to tribal members. The VA determines who is eligible and sends the referral. VA rules require that community providers accept all Veterans with an authorized referral and facilities cannot apply their own membership rules or restrictions.

### 3. AJRCCC Administration

AJRCCC hired a dedicated Medical Director Thanmayi Kaza, MD in 2024. Due to the increased resident census, Dr. Kaza increased her availability to AJRCCC. Currently, AJRCCC Continuum of Care Director position is staffed through an interim status. The employee serving in this interim role earned her Nursing Home Administrator license on February 13, 2026 within the state assigned waiver period. The waiver period was granted due to a staff retirement. In addition, the AJRCCC filled the second Social Worker vacancy.

### 4. Recent Successes

AJRCCC earned a 5-Star Medicare rating in December 2025. This follows their previous 5-Star Medicare rating. AJRCCC is staffed with five wound-care-certified professionals. As part of AJRCCC Cultural Growth Initiatives, the smudge room is returning and will be available for residents, family, friends, and staff. In addition, the facility completed a Community Death Feast and Community Cleansing.

### 5. Staffing & External Agencies

Supplementing AJRCCC workforce with agency staff is fully aligned with national long-term care industry standards. In 2024, 99% of United States nursing homes report open positions, including 89% actively hiring RNs. This underscores the nationwide difficulty in recruiting qualified nursing staff.

Updated 2026 workforce data from the American Health Care Association show that while nursing homes have made meaningful progress in rebuilding their workforce, staffing challenges remain significant. The industry continues to struggle to fully recover from pandemic-era losses. Nursing homes remain below pre-pandemic workforce levels, and 90% of providers report ongoing difficulty recruiting qualified staff, underscoring the continued need for strategic investment in workforce development.

Given these industry-wide shortages and trends, AJRCCC's use of agency staff to support the vacancies of 10 Certified Nursing Assistants, 1 Licensed Practical Nurse, and 1 Registered Nurse, is consistent with current operational norms across the sector and is necessary to ensure continuity of high-quality skilled resident care.

### 6. Internships & Education Partnerships

AJRCCC has a longstanding history of supporting student learning experiences as an educational site. However, these placements were discontinued during the COVID-19 pandemic. The organization implemented a new Education Placement Policy and initiated a Human Resources Department (HRD) summer internship pilot to reinstate and strengthen these opportunities. Furthermore, the Interim Continuum of Care Director is actively engaged in establishing academic

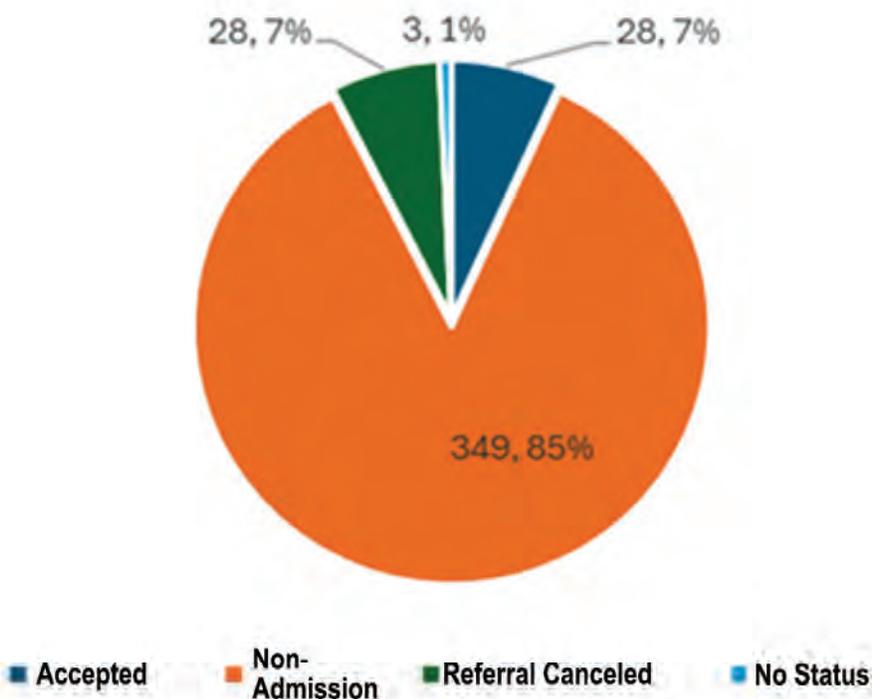
partnerships with University of Wisconsin Green Bay, Northeast Wisconsin Technical College and additional institutions.

### 7. Admissions

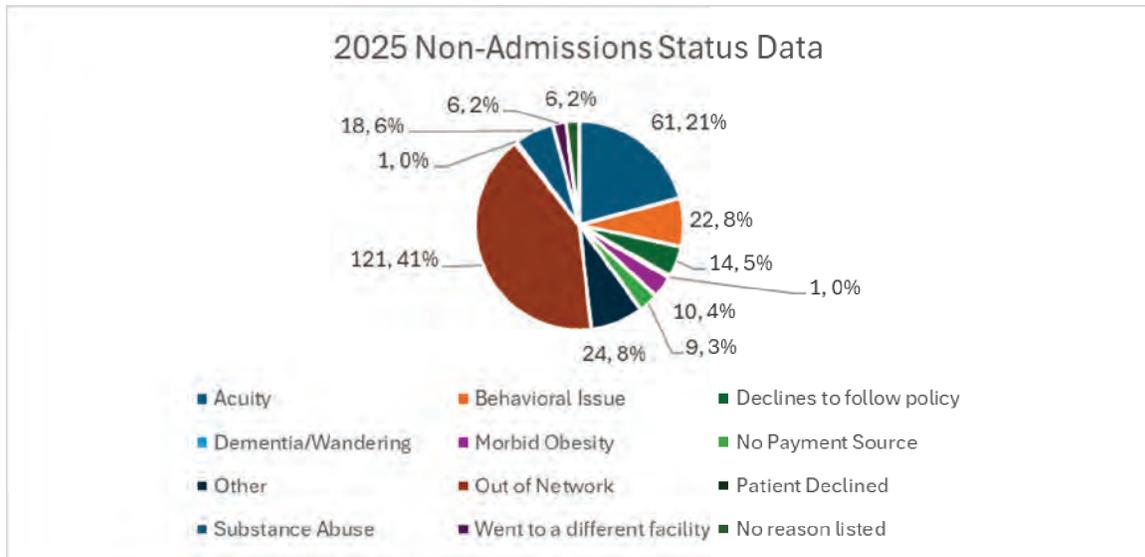
AJRCCC is currently reviewing our admission process. The hiring of the previously vacant position of second Social Worker positively improved the admission process. OCHD and AJRCCC revised data gathering process for admission request has led to quality improvements with the goal of a structured process.

In 2025, AJRCCC received a total of 422 admission requests from various locations. Twenty-eight residents were accepted. A total of 349 were not admitted. The data identified that 28 referral requests were cancelled. Three admission requests did not have an identified status.

### 2025 Admission Status Data



Currently, the primary barrier to admission at AJRCCC is out-of-network insurance coverage. This represents 41% of non-admission or delayed admission. This is followed by acuity at 21%. Acuity is defined as the severity of a resident’s illness or medical condition and the facilities ability to meet the health needs of the resident.



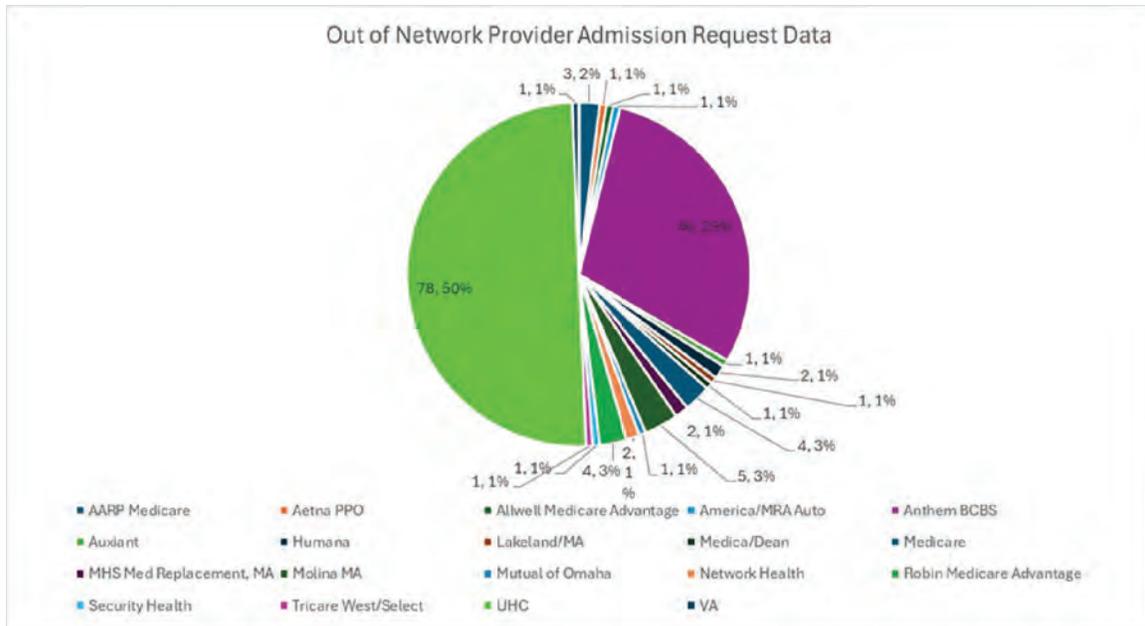
### 8. Insurance Contracts

AJRCCC currently participates with a wide range of insurance providers, including Medicare and Medicaid, as well as several commercial plans such as Aetna, Common Ground, Humana, iCare (Independent Care), Security Health Plan, and WPS. This coverage network ensures broad accessibility for patients across public and private insurance options.

Contracts with United Healthcare, Anthem, HealthPartners, Managed Health Services, Molina, My Choice Wisconsin, and Prevea360, are not yet active and remain under review or in progress. These pending agreements represent potential future expansions in coverage.

Two insurance carriers were identified as most restrictive of admission through AJRCCC’s revised admission data collection process. United Healthcare represented the largest at 50% of out of network insurances. This was followed by Anthem Blue Cross Blue Shield at 29%.

The OCHD prioritized these two insurance carriers. Staff are actively revisiting and pursuing the contracting process with AJRCCC as an approved facility with United Healthcare and Anthem Blue Cross Blue Shield.



**IV. Conclusion**

AJRCCC remains committed to providing high-quality, culturally grounded skilled long-term care services. While challenges persist in staffing and insurance coverage, ongoing improvements continue across the Division. AJRCCC demonstrates an increased resident census, expanding wound care program, full-time therapy department, full-time resident satellite pharmacy, and continued enhancement of our admissions process.

**References:**

Oneida Nation. Adopted Anna John Resident Centered Care Community Board Bylaws Amendments. 2019. <https://oneida-nsn.gov/wp-content/uploads/2019/10/Adopted-Anna-John-Resident-Centered-Care-Community-Board-Bylaws-Amendments-Signed.pdf>

American Health Care Association/National Center for Assisted Living. (2026, January 28). Report: Nursing homes making significant progress with workforce. AHCA/NCAL. [ajicjournal.org]

American Health Care Association/National Center for Assisted Living. (2024, March 5). State of the Sector: Nursing home labor staffing shortages persist despite unprecedented efforts to attract more staff. AHCA/NCAL.

Accept the memorandum regarding the withholding of pay for Councilman Marlon Skenandore

---

### Business Committee Agenda Request

1. Meeting Date Requested: 03/10/26

2. Session:

Open     Executive – must qualify under §107.4-1.

Justification: *Choose or type justification.*

3. Requested Motion:

Accept as information; OR

Approve memo for withhold action- Marlon Skenandore

4. Areas potentially impacted or affected by this request:

- |   |   |
|---|---|
| <input type="checkbox"/> Finance                | <input type="checkbox"/> Programs/Services                  |
| <input type="checkbox"/> Law Office             | <input type="checkbox"/> DTS                                |
| <input type="checkbox"/> Gaming/Retail          | <input type="checkbox"/> Boards, Committees, or Commissions |
| <input type="checkbox"/> Other: <i>Describe</i> |   |

5. Additional attendees needed for this request:

- Name, Title/Entity OR Choose from List*

**6. Supporting Documents:**

- |   |  |   |
|---|--|---|
| <input type="checkbox"/> Bylaws                 | <input type="checkbox"/> Fiscal Impact Statement | <input type="checkbox"/> Presentation           |
| <input type="checkbox"/> Contract Document(s)   | <input type="checkbox"/> Law                     | <input type="checkbox"/> Report                 |
| <input type="checkbox"/> Correspondence         | <input type="checkbox"/> Legal Review            | <input type="checkbox"/> Resolution             |
| <input type="checkbox"/> Draft GTC Notice       | <input type="checkbox"/> Minutes                 | <input type="checkbox"/> Rule (adoption packet) |
| <input type="checkbox"/> Draft GTC Packet       | <input type="checkbox"/> MOU/MOA                 | <input type="checkbox"/> Statement of Effect    |
| <input type="checkbox"/> E-poll results/back-up | <input type="checkbox"/> Petition                | <input type="checkbox"/> Travel Documents       |
| <input checked="" type="checkbox"/> Other: Memo |  |   |

**7. Budget Information:**

- |   |  |
|---|--|
| <input type="checkbox"/> Budgeted – Tribal Contribution | <input type="checkbox"/> Budgeted – Grant Funded |
| <input type="checkbox"/> Unbudgeted                     | <input type="checkbox"/> Not Applicable          |
| <input type="checkbox"/> Other: <i>Describe</i>         |  |

**8. Submission:**

Authorized Sponsor: Lisa Summers, Director of Government Administration

Primary Requestor: Kristine Hill



## Memorandum

To: Oneida Business Committee  
Oneida Time and Attendance office

From: Kristine Hill, Government Personnel Services Manager

Date: March 5, 2026

Re: Withholding of pay for Marlon Skenandore

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Please be advised that in accordance with **BC Resolution # 10-22-25-B Withholding Pay – Oneida Business Committee Council Member** payment for **Marlon Skenandore** is to be withheld for the following pay periods:

- **Period Ending:** February 28, 2026
- **Period Ending:** March 6, 2026
- 

If you have any questions or require additional information, please contact me directly.

Thank you for your attention to this matter.

**Kristine M. Hill**  
Government Personnel Services Manager

Accept memorandum regarding cancellation of March 25, 2026, and April 8, 2026, regular Business...

## Business Committee Agenda Request

1. Meeting Date Requested: 03/11/26

2. General Information:

Session:  Open  Executive – must qualify under §107.4-1.  
Justification: DRAFT materials/discussion

3. Supporting Documents:

- |  |  |   |
|--|--|---|
| <input type="checkbox"/> Bylaws                    | <input type="checkbox"/> Fiscal Impact Statement | <input type="checkbox"/> Presentation           |
| <input type="checkbox"/> Contract Document(s)      | <input type="checkbox"/> Law                     | <input type="checkbox"/> Report                 |
| <input checked="" type="checkbox"/> Correspondence | <input type="checkbox"/> Legal Review            | <input type="checkbox"/> Resolution             |
| <input type="checkbox"/> Draft GTC Notice          | <input type="checkbox"/> Minutes                 | <input type="checkbox"/> Rule (adoption packet) |
| <input type="checkbox"/> Draft GTC Packet          | <input type="checkbox"/> MOU/MOA                 | <input type="checkbox"/> Statement of Effect    |
| <input type="checkbox"/> E-poll results/back-up    | <input type="checkbox"/> Petition                | <input type="checkbox"/> Travel Documents       |
| <input type="checkbox"/> Other: <i>Describe</i>    |  |   |

4. Budget Information:

- |  |  |                                     |
|--|--|-------------------------------------|
| <input type="checkbox"/> Budgeted                  | <input type="checkbox"/> Budgeted – Grant Funded | <input type="checkbox"/> Unbudgeted |
| <input checked="" type="checkbox"/> Not Applicable | <input type="checkbox"/> Other: <i>Describe</i>  |                                     |

5. Submission:

Authorized Sponsor: Lisa Liggins, Secretary

Primary Requestor: \_\_\_\_\_

Additional Requestor: (Name, Title/Entity)

Additional Requestor: (Name, Title/Entity)

Submitted By: LLIGGINS

A good mind. A good heart. A strong fire.



## Business Committee Agenda Request – Cover Memo

**From:** Lisa Liggins, Secretary  
**Date:** 3/5/2026  
**RE:** FYI – 3/25/2026 & 4/8/2026 regular BC meeting - Cancelled

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### **PURPOSE**

In an effort for broaden communication, I'm submitting this memorandum to the March 11, 2026, regular Business Committee agenda as information only.

### **BACKGROUND**

At the March 5, 2026, Business Committee work session the Business Committee members reviewed their calendar for the next month. There will not be quorum for the next two (2) Business Committee meetings. We also discussed the possibility of holding hybrid meetings, but determined there would still not be quorum.

The Business Committee determined that the March 25, 2026, and the April 8, 2026, regular Business Committee meetings must cancelled. The Government Administrative Office will ensure proper notice is posted/shared in the following locations: 1) Outlook calendar, 2) Via A-Z email to the organization, 3) front office of the Norbert Hill Center, 4) Nation's website at <https://oneida-nsn.gov/bcar>, and 4) Nation's website calendar.

The Chairman may call a special meeting in the event a topic/issue arises prior to the April 22, 2026, regular Business Committee meeting that cannot be addressed via e-poll.

### **REQUESTED ACTION**

Accept this memorandum as information only.