

FY-2025 4th (Jul - Sep) Quarter Report

*Text in **orange** provides instruction in accordance with the Boards, Committees, and Commissions law section 105.12-3. Quarterly Reports to the Oneida Business Committee.*

Provide the name of the entity, the member submitting the report, and the Oneida Business Committee liaison.

Oneida Trust Enrollment Committee (OTEC)

Approved by official entity action on: October 3, 2025

Submitted by: Jermaine Delgado

OBC Liaison: Jameson Wilson

OBC Liaison: [Click here to enter OBC Liaison](#)

PURPOSE

Sustain the Oneida membership and protect our trust assets. To exercise stewardship over tribal enrollment and trust assets while providing leadership to sustain the tribe.

AUTHORITY

To maintain the official roll of the Oneida Nation and to administer exclusive control of the Oneida Nation trust funds and endowment funds as directed by the GTC. As fiduciaries over the Oneida Nation trust and endowment funds, OTEC is a long-term investor.

BCC MEMBERS

Provide a list of the members and their titles, term expiration dates and contact information.

Jermaine Delgado
Chair
otc-jdel@oneidanation.org
07/31/2022-07/31/2028

Jennifer Hill-Kelley
Vice-Chair
otc-jhil@oneidanation.org
08/01/2024-07/31/2027

Tracy Metoxen
Member
otc-tmet@oneidanation.org
08/01/2024-07/31/2027

Teresa Schuman
Secretary
otc-tsich@oneidanation.org
07/21/2022-07/31/2027

Lynette Jordan
Member
[Enter Email](#)
07/31/2022-07/31/2028

Norbert Hill Jr.
Member
otc-nhil@oneidanation.org
07/31/2023-07/31/2028

Pamela Ninham
Member
otc-prin@oneidanation.org
07/31/2023-07/31/2026

Dorothy Ninham
Member
otc-dnin@oneidanation.org
07/31/2023-07/31/2026

Jameson Wilson
Member/Liaison
jwilson@oneidanation.org
07/31/2023-07/31/2026

CONTACT INFORMATION

Provide contact information for the entity.

CONTACT: John Danforth
TITLE: Trust Enrollment Director
PHONE NUMBER: 920-869-6200
E-MAIL: jdanfor7@oneidanation.org
MAIN WEBSITE: [Oneida Nation | Trust Enrollments \(oneida-nsn.gov\)](https://oneida-nation.gov/trust-enrollments)

MEETINGS

List when and how often the entity is holding meetings and whether any emergency meetings have been held. If an emergency meeting was held, indicate the basis of the emergency meeting for each meeting.

3rd Monday of each month.

5pm.

Hybrid: In-person at Archiquette (Enrollment) Building or via Teams

Emergency Meetings: N/A

ACCOMPLISHMENTS

Provide details of what the entity has accomplished that quarter, including any special events held during the reporting period and any travel by the members and/or staff.

ACCOMPLISHMENT #1

Summary:

A DEVELOP GWA PROCESS FOR MINOR TRUST DISTRIBUTION, INCORPORATING FINANCIAL LITERACY.

Impact:

A NEW FUND ACCOUNT WAS SELECTED FOR MINORS TRUSTS. THIS FIRM OFFERS FINANCIAL LITERACY TRAINING AS PART OF THEIR CONTRACT. EXPECTED TO IMPLEMENT IN FY26 OR FY27 DEPENDING UPON A NEW GWA MINOR TRUST LAW.

ACCOMPLISHMENT #2

Summary:

IMPLEMENT NEW SOFTWARE FOR HOUSING, ACCESSING, AND UTILIZING MEMBERSHIP DATA VIA ARTIC IT, REPLACING AS400/POWER 8 PLATFORMS.

Impact:

A NEW MEMBERS ONLY PORTAL WILL BE LAUNCHED IN FY26 AS PART OF THE SOFTWARE TRANSITION.

ACCOMPLISHMENT #3

Summary:

CREATE NEW SUB-TRUST FOR THE STABILIZATION AND ACCOUNTING OF LIABILITY FOR OLIP. ONCE OLIP REMOVED THE THIRD-PARTY ADMINISTRATOR OF THE PROGRAM, ONEIDA NATION IS SEEN AS THE SOLE PARTY LIABLE FOR THE LONG-TERM PAYOUT OF OLIP CLAIMS.

Impact:

OTEC TOOK ACTION TO CREATE NEW TRUST FUND WITH CUSTODIAN, NORTHERN TRUST. IPS WILL NEED A REBALANCE TO ACCOMMODATE NEW TRUST FUND. AN RFP WILL FOLLOW TO SELECT MANAGER.

GOALS

Provide details of the entity's long-term goals, the entity's goals for the next quarter, and projected quarterly activities.

LONG-TERM GOAL #1

SECURITY CAMERAS, UPDATE ARCHIQUETTE BUILDING LOCKS

Provide indoor and outdoor surveillance for the Trust Enrollment Department. Additionally, provide updated, automatic, keyless locking mechanisms for doors for staff.

Update on Goal:

Installation of surveillance and security measures are expected to occur in FY26. Vital Records are being moved to fireproof cabinets.

LONG-TERM GOAL #2

DEVELOP ELECTRONIC MEMBERS SERVICES ON MEMBERS ONLY PORTAL

Ease of access to information and document submission better serves all tribal members, especially those living further away.

Update on Goal:

Artic-IT is currently developing a new members-only portal. This transition is expected to occur in Fall 2025

QUARTERLY GOAL #1

ESTABLISH MINOR TRUST DISTRIBUTIONS AS GWA

Providing enrolled young adults an opportunity to receive more of their minor trust funds and building upon financial literacy.

Update on Goal:

This goal is currently being reviewed by the Oneida Law Office. The GWA law will go through the amendment process to consider minor trust distribution changes for FY26. A sample financial literacy questionnaire was developed and distributed to our local high schools through our YES advocates. This will help shape OTEC's understanding of financial literacy needs.

QUARTERLY GOAL #2

SECURE CIP PROJECT FOR NEW ENROLLMENT BUILDING

All 17,000 members of the Oneida Nation are serviced by Trust Enrollment. An updated, ADA compliant building, is being requested to better serve the tribes members.

Update on Goal:

A CIP request was initiated in spring 2023 and continues to follow CIP process for review and approval. Several large CIP projects are being proposed to General Tribal Council. Larger, community based CIP projects will likely be prioritized by GTC. Advocating for upgrades to the Trust Enrollment facilities will continue to take place.

BUDGET

Provide the amount of the entities budget and the status of the budget at that quarter.

FY-2025 BUDGET: \$1,223,619

FY-2025 EXPENDITURES AS OF END OF REPORTING PERIOD: \$994,306

List how your BCC is utilizing your budget and projected budgetary uses for the next quarter.

Enter budget utilization and projection information.

Stipends

List the amount of each stipend a member may be eligible to receive.

Per the Boards, Committees, and Commissions law, stipends are set via OBC resolution. BC resolution 04-13-22-B sets the stipend amounts.

	Total dollar amount paid	Number of stipend type		
		Regular Mtg	Emergency Mtg	Hearings/Other
July 2025	\$700.00	1		
August 2025	\$600.00	0		1 New Enrollment
September 2025	\$600.00	1		

REQUESTS

List details of any requests to the Oneida Business Committee.

Prioritize the Trust Enrollment CIP project for a new building to better serve the needs of all members. REAL ID's cannot be made in the current building. Members with physical restrictions deserve a more dignified experience at Trust Enrollment than what is currently available.

OTHER

List any other information deemed appropriate by the entity, as well as any other information required by a law or policy of the Nation.

Enter other information, if needed.