

FY-2025 4th (Jul - Sep) Quarter Report

*Text in **orange** provides instruction in accordance with the Boards, Committees, and Commissions law section 105.12-3. Quarterly Reports to the Oneida Business Committee.*

Provide the name of the entity, the member submitting the report, and the Oneida Business Committee liaison.

Oneida Community Library Board

Approved by official entity action on: October 20, 2025

Submitted by: Stephanie Metoxen

OBC Liaison: Marlon Skenandore

OBC Liaison: Jameson Wilson

PURPOSE

The purpose of the Board is to administer and oversee the administration of the Oneida Community Library in accordance with the laws of the Nation, Chapter 43 of the Wisconsin Statutes, and any policies pursuant thereto.

AUTHORITY

Supporting and endorsing the American Library Association's Library Bill of Rights and freedom to read statement, the Board accepts that its purpose is to assist the Oneida General Tribal Council and library staff:

- (A) To provide quality library and information services to the people of the Oneida community as well as Brown and Outagamie County residents through continuation of existing tribal, county, and inter-library system agreements.
- (B) To encourage and promote the development of library services to meet the informational, educational, cultural, and recreational needs of the Oneida Community Library clients.
- (C) To develop policies which will protect the unique resources held by the Oneida Community Library; specifically, those pertaining to the Oneida/Haudenosaunee and other Native American Nations.
- (D) To promote the use of meeting areas within the Oneida Community Library for socially useful and cultural activities.

The Board shall be responsible for:

- (1) The monitoring of, and advising on, the programs, services and acquisitions of print/non-print materials provided to Oneida Community Library clientele.
- (2) The carrying out of all powers and duties set forth in Wis. Stat., §43.58, as well as any other law, rule, policy, or contractual provision created thereunder.

- (3) The carrying out of any other authority delegated through the laws, policies, rules, and resolutions of the Nation.

BCC MEMBERS

Provide a list of the members and their titles, term expiration dates and contact information.

Stephanie Metoxen
Chair
ocl-smet@oneidanation.org
March 31, 2027

Bridget John
Vice-Chair
ocl-bjoh@oneidanation.org
March 31, 2026

Kathleen Cornelius
Member
ocl-kcor@oneidanation.org
March 31, 2027

Carmen Escamea
Member
ocl-cesc@oneidanation.org
March 31, 2028

Vacant
School Administrator
None
March 31, 2028

CONTACT INFORMATION

Provide contact information for the entity.

CONTACT: Stephanie Metoxen
TITLE: Chair
PHONE NUMBER: 920-869-4324
E-MAIL: olc-smet@oneidanation.org or Library_Board@oneidanation.org
MAIN WEBSITE: <https://oneida-nsn.gov/government/boards-committees-and-commissions/appointed/#Oneida-Community-Library-Board>

MEETINGS

List when and how often the entity is holding meetings and whether any emergency meetings have been held. If an emergency meeting was held, indicate the basis of the emergency meeting for each meeting.

3rd Monday of each month.

12:00 p.m.

Oneida Community Library 201 Elm St., Oneida, WI. 54155

Emergency Meetings: 0

ACCOMPLISHMENTS

Provide details of what the entity has accomplished that quarter, including any special events held during the reporting period and any travel by the members and/or staff.

ACCOMPLISHMENT #1

Summary:

To help promote the Oneida Community Library monthly events and special events, as well as to help promote technological and social changes that challenge the traditional library experience.

Impact:

In the fourth quarter there were many amazing events that took place. There were story collaborations with Early Intervention, Karaoke, Painting, Dancing are just to name a few and there were many events and programs offered. The Board also assisted with Highway County H clean-up and attended the Library's Open House.

ACCOMPLISHMENT #2

Summary:

Supporting and encouraging the Library Director in moving forward with updates and changes for the Library whether that be programming, processes and/or procedures, building updates and projects.

Impact:

The Board reviewed and approved the update to the unattended children policy.

GOALS

Provide details of the entity's long-term goals, the entity's goals for the next quarter, and projected quarterly activities.

LONG-TERM GOAL #1

To help promote the Oneida Community Library monthly events and special events, as well as to help promote technological and social changes that challenge the traditional library experience.

Promoting Positive Community Relations

Update on Goal:

Promoting Library events and services that are provided will help bring in foot traffic to the

libraries and allow community members an opportunity to attend educational sessions and obtain cultural knowledge. The Library Board continues to be there as support to help spread the word about services offered at both Library locations through word of mouth and sharing information on social media.

LONG-TERM GOAL #2

Supporting and encouraging the Library Manager in moving forward with updates and changes for the Library whether that be programming, processes and/or procedures, building updates and projects.

Improving Organizational Changes

Update on Goal:

In supporting the Library Manager in advancing opportunities within the library will help in allowing the library to provide opportunities for community members, in FY-2025 both library locations are slated to get updated security (ex. Cameras and card readers).

QUARTERLY GOAL #1

To help promote the Oneida Community Library monthly events and special events, as well as to help promote technological and social changes that challenge the traditional library experience.

Promoting Positive Community Relations

Update on Goal:

Continue to promote and support events and services provided at each Library location. Assisting in finding different funding methods. Sharing information regarding the ways for Oneida Community members to donate to the Library and getting connected to their Amazon wish list. We'd also like to look at ways of promoting or creating a Community Friends Group (501-C3) which would have to be done through the American Library Association, that would be one way of doing fundraising for book drives and getting funding for snacks and programming materials.

QUARTERLY GOAL #2

Supporting and encouraging the Library Manager in moving forward with updates and changes for the Library whether that be programming, processes and/or procedures, building updates and projects.

Improving Organizational Changes

Update on Goal:

Continue to support Library Director Eliza Skenandore in things that promote growth of the Library and community members.

BUDGET

Provide the amount of the entities budget and the status of the budget at that quarter.

FY-2025 BUDGET: \$5,000

FY-2025 EXPENDITURES AS OF END OF REPORTING PERIOD: \$2,025

List how your BCC is utilizing your budget and projected budgetary uses for the next quarter.

Budget is solely for stipends and is part of the Library's budget.

Stipends

List the amount of each stipend a member may be eligible to receive.

Per the Boards, Committees, and Commissions law, stipends are set via OBC resolution. BC resolution 04-13-22-B sets the stipend amounts.

	Total dollar amount paid	Number of stipend type		
		Regular Mtg	Emergency Mtg	Hearings/Other
July 2025	\$300	1	0	0
August 2025	\$0	0	0	0
September 2025	\$225	1	0	0

REQUESTS

List details of any requests to the Oneida Business Committee.

Enter request(s), if needed.

OTHER

List any other information deemed appropriate by the entity, as well as any other information required by a law or policy of the Nation.

The Library Board is requesting assistance in finding a way to fill the vacancy on the board that is required to be filled by a school administrator. This position has been vacant for several years.