Student's Name:	GR:

Elementary/Middle N7125 Seminary Rd P.O. Box 365 Oneida, WI 54155 (920) 869-1676 FAX (920) 869-1684



High School N7210 Seminary Rd P.O. Box 365 Oneida, WI 54155 (920) 869-4308 FAX (920) 869-4045

ISEP

NON-ISEP

# New Student Enrollment Application Checklist

New Student Enrollment Application
Copy of student's Birth Certificate
Student's most recent Immunization Record or signed Immunization Waiver
Copy of student's Certificate of Indian Blood
*If the student is not enrolled with any federally recognized Tribe or Alaskan
Tribe, please refer to letter (G) of the attached Admissions Policy and Procedure.
Copy of most recent report card for K-8 students or transcripts for 9-12 students
Student Health Form
Student Photograph/Video Consent form
Dental Consent Form
Free/Reduced Meal Application Form (available in July)
Bureau of Indian Education (BIE) Home Language Form
Copy of custody order or placement order (if caregiver is other than mom or dad)
Background Clearance form (if volunteering, chaperoning, coaching, etc.)
Notice: everyone is considered ineligible if a background clearance
is not approved by or before the event. Clearances are valid for one calendar year.

Please ensure all documents are completed, signed and submitted or the application will remain in pending status.

Oneida Nation Elementary School P.O. Box 365 N7125 Seminary Road Oneida, Wi. 54155 (920) 869-1676 Fax: (920) 869-1684



Oneida Nation High School P.O. Box 365 N7210 Seminary Road Oneida, Wi. 54155 (920) 869-4308 Fax (920) 869-4045

#### ADMISSION POLICY AND PROCEDURE

### A. Application Process

Parents/guardians must submit the completed application materials which includes the following: the child's birth certificate, tribal enrollment verification letter (stating blood degree), immunization record, and most recent report card or transcript. These items must be submitted to the Oneida Nation Elementary or High School office, preferably at the latest, 10 days prior to the start of the school year and no later than 10 days after the beginning of the school year. Students may also be considered for admission at the beginning of the 2<sup>nd</sup> semester or when students transfer from a school outside of the attendance boundaries.

Applications for admission may be considered at any time under special limited circumstances such as a change in foster care placement, custody change, or moving from outside of the attendance boundaries. Included in the enrollment materials is a release of information form giving the Oneida Nation School System permission to contact the student's previous school(s) regarding school attendance, grades, behavior reports, test/assessment results, and any special services the student may be receiving.

### **B.** Application Review

The Admission Committee will review the application. Admission will be granted based on available classroom space, date the completed application was received with all required documents, and completion of a required student/parent admission meeting, when deemed necessary by the committee. In addition, those applicants requiring special education services will be reviewed by the Special Education Department Staff to determine the student's individual needs prior to classroom placement.

Upon committee review, the family will be notified of eligibility for admission. Submission and review of an application does not guarantee admission to the school system. When deemed appropriate, the Admission Committee may admit a student on a conditional basis, and the student may be required to sign a contract. All new students will be admitted under a probationary period of 60 days, at which time the student's academic, behavior and attendance will be reviewed.

**Non-Admittance:** If a student has been expelled from any school district within the last two (2) semesters, he/she will not be considered eligible for admittance. Further, students who have been expelled for misdemeanors; criminal acts; physical assaults; possessing, distributing and/or using weapons or drugs will not be considered for admission for at least an additional two (2) semesters or until evidence of rehabilitation for the inappropriate act is presented. The required evidence shall include but is not limited to the following:

- a) A court order indicating successful completion of a rehabilitation program, or
- b) A release from treatment statement from a certified therapist or medical doctor, or
- c) A letter of reference from a licensed counselor.

**Re-Admittance:** When a student voluntarily withdraws or transfers during a school year, he/she will not be considered for re-enrollment during that current school year. They may re-apply the following school year. The admission process is completed when the Education Agreement and other requirement documents are signed by the parent or guardian.

### C. Parent/Student Admission Conference

For new students, a parent /student conference may be required and will be scheduled by the building Principal. At this conference the school policies, an educational agreement, and other documents requiring signature will be reviewed. The Admission Committee may be comprised of one or more of the following staff members:

- 1. Elementary/High School Principal
- 2. Assistant Principal/Ohwa?tsilah Coordinator
- 3. Student Services Representative
- 4. Homeroom/Teacher Representative

### D. Student Review

The Oneida Nation School System is dedicated to assist students to achieve their potential. The student review process is designed to retain admitted students in the school system.

- 1. The new students' progress will be reviewed by the homeroom teacher via mid-quarter grades and will be mailed home to parents/guardians.
- 2. If necessary, a student/parent/staff conference will be held to develop a student improvement plan.
- 3. Due process will occur as outlined in the Oneida Nation School Board-approved Student Handbook.

### E. Transportation Boundaries

The Oneida Nation School System provides bus transportation to and from school through Lamer's Bus Company. Those students who live within the Oneida Reservation boundaries, and who practice acceptable bus behavior, may be transported. If students reside or need transportation to and or from school and are not within the bus route boundaries, bus transportation may not be available. The boundaries are the following:

Highway 29-Memorial Drive –Velp Avenue (Northwest side of Green Bay) Cormier Road to Oneida Reservation Boundary (Southwest side of Green Bay) Eastman-Baird-McCormick (Eastside of Green Bay)

### F. Attendance Boundaries

The Oneida Nation School System admits those students living within the school districts of: Green Bay, Pulaski, West De Pere, Seymour and Freedom.

### G. Tribal Enrollment Qualifications

- 1. Students must have on file the required documentation of tribal enrollment membership, i.e. Copy of Certificate of Indian Blood of a federally recognized tribe or an Alaskan Tribe, which states the student's degree of Indian blood on it. We cannot accept Tribal I.D. cards or descendant letters.
- 2. If the student is <u>not</u> enrolled in a federally recognized tribe or Alaskan Tribe, the student must establish at least a ¼ degree Indian blood through biological parent(s).

If utilizing the student's parent's Indian blood degree, the following <u>must</u> be submitted:

- A signed official copy of biological parent's tribal enrollment verification letter from the affiliated Tribal Enrollment Office stating the degree of Indian blood (from <u>each</u> tribe if utilizing multiple tribal affiliations).
- A copy of the student's birth certificate with the biological parent's name on it, or paternity needs to be established and official results need to be submitted.

If the biological grandparent's Indian blood line is utilized, the following must be submitted:

- A copy of the student's birth certificate with tribal parent's name on it
- A copy of the student's biological mother and/or father's birth certificate with the grandparent's name on it.
- A copy of the biological <u>grandparent's</u> tribal enrollment verification letter/document stating the grandparent's degree of Indian blood.
- 3. If the student does not meet either (a) or (b) above, the parent/guardian must petition a special request in writing to the School Principal for consideration of admittance. This petition does not guarantee admittance.

### H. Process for appealing any decision of the Admissions Committee

- 1. If you disagree with the Admissions Committee's decision, parents/guardians may submit an appeal in writing to the Elementary/High School Principal. The Principal may consider evidence and extenuating circumstances. The Principal will either uphold or reverse the Admission Committee's decision. Parents/guardians will be notified in writing.
- 2. If you disagree with the Principal's decision, parents/guardians may submit an appeal in writing to the Oneida Nation School System Superintendent. The Superintendent may consider evidence and extenuating circumstances. The Superintendent will either uphold or reverse the Principal's decision. Parents/guardians will be notified in writing.
- 3. If you disagree with the Superintendent's decision, parents/guardians may submit an appeal in writing to the Oneida Nation School Board. As with the other levels of appeal, the Oneida Nation School Board will either uphold or reverse the Superintendent's decision. Parents/guardians will be notified in writing. The decision of the Oneida Nation School Board is final and may not be appealed.
- 4. The Admissions Committee and each level of appeal have the option of investigating and obtaining pertinent information before making a decision. After the committee has made its' decision to an application, each level of appeal thereafter has ten (10) school days to make a decision.

Student's Name:	GR:	ISEP	NON-ISEP

### NEW STUDENT ENROLLMENT APPLICATION

### Oneida Nation Elementary / Middle School

PO BOX 365 N7125 Seminary Road Oneida, WI 54155 Office: (920) 869-1676 FAX: (920) 869-1684



### **Oneida Nation High School**

PO BOX 365 N7210 Seminary Road Oneida, WI 54155 Office: (920) 869-4308

FAX: (920) 869-4045

School Year Applying For:	□ Male	☐ Female A	ge:	Enteri	ng Grade:		
I. STUDENT INFORMATION Student's Name:							
First Alias Nick Name:		Middle Nam Bir	e :h Date:	Last Name			
Race/Ethnicity:   American Indian or Alaskan Native   Asian   Black or African American   White   Hawaiian/Islander							
☐ Hispanic / Latino: C			Enrollment	Number: _		1	
Enrollment Office or Organization Address			City		State,	Zip Code	
Primary Guardian: ☐ Mother ☐ Father ☐ Both Parents  Secondary Guardian: ☐ Mother ☐ Father ☐ Both Pare							
II. MOTHER / STEP-PARENT / OTHER GUARDIAN Name:							
First Name MI	Last Na	ame		Alias	Nick Nam	е	
Home address:  Street address	A	pt # Cit	У		State	Zip Code	
Mailing:		_					
(if different) Mailing Address	Apt #	Cit	У	S	State	Zip Code	
Home phone: Cell:							
Email address:						ourposes only)	
Race/Ethnicity:   American Indian or Alaskan Native  Hawaiian/Islander   Hispanic / Latino:				can [	□ White		
III. FATHER /STEP-PARENT / OTHER GUARDIAN Name:							
First Name MI	Last Na	ame		Alias	Nick Nam	е	
Home address:Street address		pt # Cit	У		State	Zip Code	
Mailing:	Apt #	Cit	у		State	Zip Code	
Home phone: Cell:			Work:		ext	/dept	
Email address:						purposes only)	
Race/Ethnicity: ☐ American Indian or Alaskan Native ☐ Hawaiian/Islander ☐ Hispanic / Latino:	☐ Asian	☐ Black o	r African Ameri	can I	□ White		

NAME	DATE OF	BIRTH	SCHOOL ATTENDING
V. PRIOR SCHOOL INFORMATION			
Name of last school attended	City		State
Name of Principal, Teacher, or Counselor v Has student been expelled or in the proces Phone number of prior school: (			ES, date:
VI. SPECIAL NEEDS			
Was or is student enrolled in any Special E	ducation program(s)?   YES	□ NO □ Pri	or years
Place a check next to the appropriate prog	ram. The listed programs are t	the Special Educ	ation programs offered at ONSS.
AUTISM	DEVELOPMENTALLY DEL	AYED	EMOTIONAL / BEHAVIORAL DISABILITY
LEARNING DISABILITY (LD)	SPEECH & LANGUAGE TH	HERAPY	OTHER:
INTELLECTUAL DISABILITY (ID)	OTHER HEALTH IMPAIRN	лЕNT (OHI)	OTHER:
Do you feel your child needs any special he emotional)  VII. PHYSICAL AND MEDICAL INFORMATION			
Date of last physical:		coming appoint	mant:
*Kindergarten students should either have scheduled physical exam.			
If child is entering kindergarten, is the child	l potty-trained? □ YES □ N/	Ä □ NO. reaso	n:
		, , , , , , , , , , , , , , , , , , , ,	Please provide physician's summary
VIII. SIGNATURE I am the parent, legal guardian or tempora completed to the best of my knowledge ar the information I provided.			
Print name of Parent/Legal Guardian	Signature of Parent/Le	egal Guardian	Date
	For Office Use	Only	
□ Principal review: □ Special E	d Coordinator review:	Other:	Clan: _
☐ Approved Teacher Name:			Start date:
☐ Not Approved / Follow up:			

# ONEIDA NATION SCHOOL SYSTEM EMERGENCY MEDICAL AUTHORIZATION FORM

If a child/dependent under my custody needs emergency medical treatment and I am not available, please contact the following people regarding the medical incident. I understand that I must maintain updated phone numbers on file.

Student's Name:	Birth Date:
1. Name:First Name	
THOSE ICA.	Lust Nume
Also known as:	Best contact number: ( )
Relationship to Student:	Cell: ( )
May this person pick up student? $\square$ YES $\square$ NO	My child resides in this person's household: $\square$ YES $\square$ NO
2. Name:	
First Name	MI Last Name
Also known as:	Best contact number: ( )
Relationship to Student:	Cell: ( )
May this person pick up student? ☐ YES ☐ NO	My child resides in this person's household: $\square$ YES $\square$ NO
3. Name:	
First Name	MI Last Name
Also known as:	Best contact number: ( )
Relationship to Student:	Cell: ( )
May this person pick up student? $\square$ YES $\square$ NO	My child resides in this person's household: $\square$ YES $\square$ NO
4. Name:	
First Name	MI Last Name
Also known as:	Best contact number: ( )
Relationship to Student:	Cell: ( )
May this person pick up student? $\square$ YES $\square$ NO	My child resides in this person's household: $\square$ YES $\square$ NO
emergency medical treatment be administered to r	esignee to take appropriate action to ensure that necessary my child at the Oneida Community Health Center or any other designee will do what is in the best interest of my child.
Parent/Logal Guardian Signature	Data



# ONEIDA NATION SCHOOL SYSTEM STUDENT RECORDS / TRANSCRIPTS REQUEST

STUDENT NAME	GRADE	BIRTH DATE
LAST SCHOOL ATTENDED:		·
		ZIP CODE:
		Zii CODE.
The standard (2) along the form of the first of the standard (2) and the	O '1- N' G-11	
The student(s) above is/are enrolled in tr	ne Oneida Nation School	System as of
Please send the following: Report Cards	, Transcripts, Health Recor	ds, Test Results, Psychological Evaluations,
Behavior and Discipline Records, Attendance	ce, Special Education Reco	rds, M-team Reports, EEN Records, etc.
REGULAR EDUCATION (K-8)		Oneida Nation Elementary
Debbie Reiter-Mehojah		P.O. BOX 365
dreiter@oneidanation.org		N7125 Seminary Rd.
		Oneida, WI 54155
		(920) 869-4624 Fax: (920) 869-1684
REGULAR EDUCATION (9-12)		Oneida Nation High School
Kelly Johnson		P.O. BOX 365
kjohnso3@oneidanation.org		N7210 Seminary Rd.
		Oneida, WI 54155
		(920) 869-4308 Fax: (920) 869-4045
SPECIAL EDUCATION (K-12)		Oneida Nation School System
Fay LeMense		Special Education Department
flemense@oneidanation.org		ATTN: Special Education Coordinator
		P.O. BOX 365
		Oneida, WI 54155
		(920) 869-4627 Fax: (920) 869-1684
		<u></u>
Parent / Guardian Signature		Date
School Official:	Date(s) Requ	est Sent:

P.O. BOX 365 ONEIDA, WI 54155 (920) 869-1676 (Elementary)

(920) 869-4308 (High School)

### ANNUAL NOTIFICATION TO PARENTS REGARDING STUDENT RECORDS

The Oneida Nation School System keeps the following records for each student: -a permanent academic folder -test scores
-other records such as: Social Welfare, Health Services and Psychological Information -Special Education records
The school records on your child/children are kept in complete confidence. Your signature is required before any information on the student's records can be released.
All Parent/Guardians have the right to examine the information on file at the Oneida Nation School Office concerning their child/children. We ask that you call for an appointment so that a staff member can be available to assist you.
It is your right to challenge any inaccurate information on your child/children's records. This means you can request the information be changed and you can add your own comments as you understand the facts.
If the principal of the school is not in agreement with your corrections for the file, you have the right to a hearing. Notify the school Principal in writing to request a formal hearing to resolve the disagreement.
The United States Office of Education in Washington, D.C. provides a complaint process for those who find the need to appeal a decision made at the local level regarding the violation of school records.
I understand my rights as a parent to be able to review, request copies, and correct the content and or information

Date

in my child's school records if I believe it is inaccurate or misleading.

Parent/Guardian Signature



# BUS TRANSPORTATION REQUEST FORM

<b>Transportation Start Date Needed:</b>	
• · · · · · · · · · · · · · · · · · · ·	

For ONSS and Lamer's to plan bus routes, this form needs to be completed <u>at least three (3) school</u> <u>days in advance</u>. Parents are responsible to monitor and coordinate transportation for students needing multiple drop-off or pick-ups.

For kindergarten students: an adult/caregiver must be visible at drop-off or student will be returned to school.

MY CHILD/REN WILL REQU	JIRE BUS TRANSPORTA	TION: YES	NO 🗆		
CHILD'S NAME		Grade	Office only: Student I.D.		
	· · · · · · · · · · · · · · · · · · ·		#	New	Active
			#	New	Active
			#	New	Active
			#	New	Active
Is this a new address – did Is the below bus pick up ar If no, what is the new hom	nd or drop off address t	he new home ac			
	Street add			City and Zip Co	de
			Cell #		
Guardian/Father:			Cell #		
BUS PICK-UP ADDRES	S:				
	Street Address	Is this a dayo	are center? NO □ YES □:	APT/Un	
City	Zip Code				
BUS DROP-OFF ADDRI	ESS:				
	Street Address	Is this a dayo	are center? NO □ YES □:	APT/Ur	
City	Zip Code				
DDINT Description of the second of the secon				AMP	
PRINT Parent / Guardian	n's Name		$\mathbf{D}_{I}$	ATE	
		Office use on	ly:		
☐ Address Updated:	□ Bu	s Coordinator:	Lamer's	3:	
Infinite Campus Date			te	Date	



From the Office of the School Nurse

### HEALTH FORM

Child's name:

□ ADD/ADHD

☐ Diabetes

☐ Headaches/Migraines ☐ Epilepsy / Seizures

Date of Birth:

Grade:

		RGIES? If yes, does your child requi		
Food Allergens	Specify	Accommodations/Alternatives	Environmental Allergens	Specify
☐ Milk / Dairy		☐ Yes:	☐ Pollen	
☐ Eggs		☐ Yes:	☐ Dust Mites	
☐ Peanuts		☐ Yes:	☐ Animal Dander	
☐ Tree Nuts		☐ Yes:	☐ Mold	
□ Soy		☐ Yes:	☐ Insects	
☐ Wheat		☐ Yes:	☐ OTHER	
☐ Fish, Shellfish		☐ Yes:	☐ Medication Alle	rgens
☐ OTHER		☐ Yes:	Specify:	
Has the student rece	leived vaccinations outsi	MEDICAL and HEALTH CONDITIOn the of WI? In No In Yes, State:		e submit the records)
Does your child wea	r corrective lenses [glas	ses or contacts]?   No  Yes		
Has your child had h	earing testing or been r	ecommended to have one complete	ed? 🗆 No 🗆 Yes	
Has your child been	diagnosed with any of t	he following conditions by a Health	care Provider? 🗆 <b>N</b>	o □ Yes

☐ Asthma	☐ Vision	🗆 Other							
If your child uses an inhaler, does student self-carry inhaler:									
☐ Yes ☐ No (stude.	☐ Yes ☐ No (students in grades K-8, please discuss self-carry with School nurse)								
	MEDICA	TION: Is your child currently taki	ng any medication(s)?	□ Yes □ No					
	WILDICA								
Type of medication		Reason for medication	When is it giv	en?					
	Ĭ.								

☐ Heart Condition: \_

□ Nebulizer: is supply needed at school? □ Yes □ No

☐ Auditory: does the student use Hearing Devices?☐ Yes ☐ No

☐ Emotional/Behavioral/Psych

☐ Orthopedic

If medication will be administered at school, the medication(s) and delivery must: 1) be delivered by a parent/guardian, 2) be in the original medication container, 3) have an attached signed parent authorization consent form, and 4) if the medication requires a prescription, it must be able to be verified by the prescribing licensed professional.

Please INITIAL to verify understanding: The School Nurse, employed by the Oneida Comprehensive Health Division, has access to my child's health records at the Oneida Community Health Center. I understand my child's teachers will receive communication regarding my child's health and medical needs or requirements.

Parent/ Legal Guardian Signature:	DATE:
Parent/ Legal Guardian Signature:	DATE:

Office	T T	0.	1
Office	LISE	( )n	IV

Teacher Name:	Grade:

# 2025 - 2026 School Dental Care Consent Form

Child's Last Name:	First Name:	M.I
Birth Date:	( ) Male / ( ) Female Tribal affiliation:	
Home Phone:	Cell Phone:	ω.
Address:	City/ Zip Code:	
Parent E-mail Address:		· · · · · · · · · · · · · · · · · · ·
Emergency Contact Person and Pho		
( ) HIV+ ( ) Heart condition (	pply ( ) Anemia ( ) Asthma ( ) Bleeding problems ) Hepatitis ( ) Latex Allergy ( ) Rheumatic Fever	
List medication(s) currently being ta	ken:	
	sses, injuries or operations?	
Does your child have any allergies?		
Is there any other information we sho	ould know about your child's health or special needs? No	Yes
	urance : Insurance Company Name:nce ( ) Medical Assistance / BadgerCare	
No, I do not want my child	l to participate in the Dental Prevention Program at On	neida Nation Schools.
Community Health Center I Yes, I have answered the mean knowledge. Yes, I give permission for mexamination, x-rays films, dental staff. Yes, I agree to seek any foll choice. Yes, I understand I will not	child to participate in the Dental Prevention Program to be Dental Clinic.  edical history questions on this form correctly and complete my child to receive any preventive and diagnostic treatment dental cleaning, fluoride treatment and sealants as deemed ow-up care my child may need from the OCHC Dental Clinic receive a bill for any dental services provided by the dental owever, the OCHC will bill my insurance, if applicable.	tely, to the best of my t, including an necessary by the OCHC
Parent/Guardian Signature	Date	
Parent/Guardian Name (print)	Dhone #	





# BIE Home Language Survey School Year <u>2025-2026</u>

Student First Name:	Student Last Name:
Federal Code: 25: CFR 32.3 & Revised CFR 30.1	09
"It's the responsibility of the federal governme services for Indians and Alaska Natives."	ent to provide comprehensive education programs and
with determining the language(s) spoken in the	he English language proficiency of students. The process begins home of each student. BIE has contracted with WIDA (World provide English Learner Assessments and Supports identified in
BIE Mission Statement: "Provide quality education opportunities from needs for cultural and economic well-being"	early childhood through life in accordance with the Tribes'
English should be tested. This information is ess	survey will assist in determining if a student's proficiency in sential in order that the school to provide adequate or guardians your cooperation is requested in complying with
Please respond to each of th	ne questions listed as accurately as possible.
	mary language(s) that apply in the space provided. Please do e any questions, you have the right to share them before your
Which language did your child learn wh	ien they first began to talk?
2. Which language does your child most fr	equently speak at home?





# BIE Home Language Survey School Year <u>2025-2026</u>

Additional Information (Optional)
Additional Information (Optional)
Please sign and date this form in the spaces provided below, then return this form to your child's school.
Thank you for your cooperation.
Signature of Parent or Guardian
Date School Official Verification
Criteria for Screening
If a language other than English is identified for any of the primary language questions above, your child will be recommended for screening.



# **Oneida Nation School System**

# **Student Photograph Consent Form**

# **School Year 2025 - 2026**

This consent form is to allow Oneida Nation School System students to be photographed and or interviewed during school events and activities throughout the school year. We also organize, sponsor, or host events with other organizations. To release or include your child's image/video in any publication, we must have your consent each academic school year.

	<b>consent</b> to allow the Oneida Nation School System to photograph / video my child during normal chool hours, field trips, recognitions, school events or activities.
	NO, I do not give the Oneida Nation School System consent to photograph / video my child during my school event or activity.
	<b>consent</b> to allow the Oneida nation School System to use my child's photographs / videos in school ewsletters, school recognitions, Oneida Nation School System's social media sites, displayed within the school system, etc.
	NO, I do not give the Oneida Nation School System consent to publish my child's photographs / ideos on the school's social media sites, newsletters, displayed within the school system, etc.
***************************************	<b>consent</b> the Oneida Nation School System to share my child's photographs / videos to a third-party rganization's publication in which the Oneida Nation School System is a sponsor or host of an event.
	NO, I do not give consent to the Oneida Nation School System to share or publish my child's hotographs / videos to any third-party.
<u> </u>	
Child's	Jame: Grade:
PRINT	Parent/Guardian's Name:
Parent/	uardian's Signature: Date: