



Oneida Nation School Board Meeting Minutes

Date: January 14, 2025

Time: 5:00 p.m. **Location:** Elementary School Library

Disclaimer: All participants, virtual and or in-person, please be advised that this meeting will be recorded for documentation purposes.

The Oneida Nation School Board is committed and accountable to students, parents, families, staff, and community members to provide regulatory oversight for a safe, positive, culturally diverse, holistic, learning atmosphere based on Onayoté a'ka values. We will provide the expectations, resources, and educational opportunities to encourage students to be productive.

Present: Sacheen Lawrence, Katsi Danforth, Kathe Cornelius, Candace House, Melissa Skenandore, Tracy L. Metoxen

Excused: Teresa Schuman

Unexcused: None

Others: Sheri Mousseau, Linda Jenkins, Tracy Christensen, Fay LeMense, Jennifer Tenor, Tony Romandine, Kim Reiter-Summers, Vicky Shier, Kanani Nunies, Jessica Powless (via Teams), Jolene Hensberger (recorder)

I. Call to Order / Roll Call by: Sacheen Lawrence **Time:** 5:02 p.m.

II. Adopt Agenda

Motion by Katsi Danforth to adopt the agenda with an addition of the email request of live streaming meetings, for the Board to get through all reports before addressing any questions and comments, and to adjourn by 7 p.m. Seconded by Melissa Skenandore. Motion carried.

III. Open Forum

None. No action needed.

IV. Minutes

A. Approve December 3, 2024, regular meeting minutes

Motion by Kathe Cornelius to approve the December 3, 2024 minutes. Seconded by Katsi Danforth. Abstention by Tracy Metoxen, Melissa Skenandore, and Candace House. Motion carried.

V. E-polls

A. Approve to enter December 19, 2024, e-poll results into record regarding the Administrative Assistant #02684 job description and posting of the position.

Motion by Katsi Danforth to approve to enter the December 19, 2024, e-poll into record. Seconded by Kathe Cornelius. Motion carried.

VI. Tabled Business (none)

No action needed.

VII. New Business (requested add-on)

A. Determine how to proceed with email request from OBC Councilman's Assistant

Motion by Kathe Cornelius to have the Chair reply to the email request regarding School Board meetings and inquire reasons for the request. Seconded by Katsi Danforth. Motion carried.

VIII. Superintendent

A. Approve Superintendent Report

Motion by Katsi Danforth to approve the Superintendent report. Seconded by Melissa Skenandore. Motion carried.

1. Accept Superintendent's December Expectations Outline

Motion by Katsi Danforth to accept the Superintendent's December expectations outline. Seconded by Kathe Cornelius. Motion carried.

2. Accept Superintendent's November Expectations Outline

Motion by Katsi Danforth to accept the Superintendent's November expectations outline. Seconded by Tracy Metoxen. Motion carried.

[excerpt from December 3, 2024, Minutes: Motion by Katsi Danforth to defer Superintendent's monthly [November] expectations to the next scheduled board meeting, noting that it was submitted in time but was not included in the meeting packet. Seconded by Teresa Schuman. Motion carried.]

3. Accept Language and Culture Curriculum update

Motion by Katsi Danforth to defer item to first meeting in February. Seconded by Candace House. Motion carried.

4. Accept HMH Reading and Math Assessments

Motion by Kathe Cornelius to accept the HMH Reading and Math Assessments. Seconded by Candace House. Motion carried.

[excerpt from December 3, 2024, Minutes: Motion by Kathe Cornelius to provide at the next meeting, a graph of the HMH reading and math assessments for each grade level showing whether students are below grade level, at grade level, or above grade level. Seconded by Katsi Danforth. Motion carried.]

5. Accept Special Education Referral Status and Progress Updates

Motion by Katsi Danforth to accept the Special Education Referral Status and Progress update as information. Seconded by Tracy Metoxen. Motion carried.

Motion by Kathe Cornelius to request to schedule a work meeting with the Superintendent, Instructional Coach, and both Building Principals to further discuss the academic data and strategies. Seconded by Katsi Danforth. Motion carried.

Requesting to have a report of how many students have been continuously in red/below grade level and by grade, and reason(s) for continuously remaining in red.

[excerpt from December 3, 2024, Minutes: Motion by Katsi Danforth to include in monthly report or in Special Education Coordinator's report a list of pending referrals, status, and progress of each referral. Second by Teresa Schuman. Motion carried.]

B. Standing Items / Follow Up

1. Accept JOM Budget update

Motion by Melissa Skenandore to accept the JOM Budget update. Seconded by Kathe Cornelius. Motion carried.

i. Accept JOM Needs Assessment from October 2024 Parent Survey

Motion by Katsi Danforth to accept the JOM Needs Assessment from October 2024 Parent Survey. Seconded by Kathe Cornelius. Motion carried.

2. Accept [verbal] ONSS Staff Pension Plan Committee update (in-progress)

Motion by Katsi Danforth to defer the ONSS Staff Pension Plan Committee update to the next meeting. Seconded by Candace House. Motion carried.

[excerpt from December 3, 2024, Minutes: Motion by Katsi Danforth to defer to next scheduled meeting. Seconded by Teresa Schuman. Motion carried.]

C. Administrative Staff Reports

1. Accept Business Manager Report

Motion by Katsi Danforth to accept the Business Manager report. Seconded by Kathe Cornelius. Motion carried.

2. Accept Ramah Navajo Settlement budget update

Motion by Katsi Danforth to accept the Ramah Navajo Settlement budget update. Seconded by Candace House. Motion carried.

3. Accept K-8 School Principal Report

Motion by Katsi Danforth to accept the K-8 Principal report. Seconded by Kathe Cornelius. Motion carried.

4. Accept High School Principal Report

Motion by Katsi Danforth to accept the verbal update by the superintendent for the High School Principal report. Seconded by Kathe Cornelius. Motion carried.

5. Accept Oneida Language Department Report

Motion by Katsi Danforth to accept the Oneida Language Department report. Seconded by Tracy Metoxen. Motion carried.

Request: The financial report to the Business Committee is due February 10, 2025. Send to School Board. Submit a current breakdown on the number of trainees, how many people attend classes, and how many showed up at the Open House event.

Recommendation: Utilize Facebook Live, and the Nation's Communications Dept. to introduce program.

6. Accept K-12 Special Education Coordinator

Motion by Katsi Danforth to accept the K-12 Special Education Coordinator report and to include responses to discussed inquiries in next monthly report. Seconded by Tracy Metoxen. Motion carried.

7. Accept K-12 Technology Coordinator

Motion by Katsi Danforth to accept the K-12 Technology Coordinator report. Seconded by Melissa Skenandore. Motion carried.

8. Accept FACE Report

Motion by Katsi Danforth to accept the FACE report. Seconded by Melissa Skenandore. Motion carried.

Request to find out if the school system can purchase and send flowers for staff for detrimental events, such as deaths in immediate family. Condolences to the Summers' family on behalf of the School Board.

Motion by Katsi Danforth to go into Executive Session at 7:18 p.m. Seconded by Melissa Skenandore. Motion carried.

Present: Sacheen Lawrence, Katsi Danforth, Kathe Cornelius, Candace House, Melissa Skenandore, Tracy L. Metoxen

Excused: Teresa Schuman

Unexcused: None

Others: Sheri Mousseau, Linda Jenkins, Jolene Hensberger (recorder)

Motion by Tracy L. Metoxen to come out of Executive Session at 7:29 p.m. Seconded by Katsi Danforth. Motion carried.

IX. Executive Session

A. Approve results of School Board Officer elections: Chair, Vice-Chair, and Secretary

Motion by Katsi Danforth to defer all executive session items to a second January meeting. Seconded by Tracy Metoxen. Motion carried.

[excerpt from December 3, 2024, Minutes: Motion by Teresa Schuman to defer to until there is a full board. Seconded by Kathe Cornelius. Motion carried.]

[excerpt from November 12, 2024, Minutes: No action taken.]

[excerpt from October 7, 2024, Minutes: Motion by Teresa Schuman to defer the Election of Officers to the November 4, 2024, meeting. Second by Kathe Cornelius. Motion carries.]

B. Determine next steps regarding OSBC1-2024

Motion by Katsi Danforth to defer all executive session items to a second January meeting. Seconded by Tracy Metoxen. Motion carried.

1. **Memo dated August 5, 2024, re: OSBC1-2024 Follow-Up Response**
2. **Memo with response from Attorney Van Gheem dated September 18, 2024**
3. **FYI: Memorandum of Agreement, March 21, 1988**
4. **FYI: ONSS SOP re: Disciplinary Process and Panel**

[excerpt from October 7, 2024, Minutes]

D. Determine Final Steps of OSBC1-2024 and to Dissolve Complaint and Hearing Panel

[Motion by Teresa Schuman to accept the information from the report and move to dissolve the OSBC-1 Complaint, the Complaint Panel, and the Hearing Panel. Second by Kathe Cornelius. Motion carries.]

1. **Accept Memorandum dated September 18, 2024, from Attorney Van Gheem**

[Motion by Teresa Schuman to accept the Memorandum dated September 18, 2024, from Attorney Van Gheem. Second by Katsi Danforth. Motion carries.]

[excerpt from August 19, 2024, Minutes: Motion by Teresa Schuman to accept information as FYI, and for Chair to send existing SOPs to school's liaison attorney inquiring about the response from the complaint panel. Second by Kathe Cornelius.]

[excerpt from August 5, 2024, Minutes: Motion by Teresa Schuman to accept the OSBC1-2024 Follow-up Response and to bring back recommended actions to August 19, 2024, meeting to determine next steps to close-out complaint. Second by Vicki L. Cornelius. Abstention by Katsi Danforth and Barb Cornelius. Motion carries.]

[excerpt from May 20, 2024, Minutes: Motion by Vicki L. Cornelius to accept the verbal update as information, and to have panel bring back final to the second meeting in June. Second by Teresa Schuman. Abstentions by Katsi Danforth, Barb Cornelius, and Melissa Skenandore. Motion carries.]

[excerpt from April 16, 2024, Minutes:

Motion by Vicki L. Cornelius to approve Melissa Skenandore, Katsi Danforth, and Barb Cornelius to be on the

complaint panel. Seconded by Candace House. Abstentions by Melissa Skenandore, Katsi Danforth, and Barb Cornelius. Motion carries.

Motion by Vicki L. Cornelius to have the complaint panel investigate OSBC1-2024 and to bring back recommendation to the hearing panel within 30-days. Seconded by Teresa Schuman. Motion carries.

Motion by Katsi Danforth to approve Teresa Schuman, Vicki L. Cornelius, and Candace House to the hearing panel. Seconded by Barb Cornelius. Abstentions by Vicki L. Cornelius, Teresa Schuman, and Candace House. Motion carries.] end of motion.

[excerpt from August 19, 2024, Minutes]

Determine Next Steps of OSBC1-2024

[Motion by Teresa Schuman to accept information as FYI, and for Chair to send existing SOPs to school's liaison attorney inquiring about the response from the complaint panel. Second by Kathe Cornelius.]

[excerpt from August 5, 2024, Minutes]

Sub-committee Complaint Follow-up Response to OSBC1-2024

[Motion by Teresa Schuman to accept the OSBC1-2024 Follow-up Response and to bring back recommended actions to August 19, 2024, meeting to determine next steps to close-out complaint. Second by Vicki L. Cornelius. Abstention by Katsi Danforth and Barb Cornelius. Motion carries.]

C. Accept FYI: Quarter 1 School Board Report is due by or before January 31, 2025

Motion by Katsi Danforth to defer all executive session items to a second January meeting. Seconded by Melissa Skenandore. Motion carried.

X. Adjourn

Motion by Katsi Danforth to adjourn at 7:30 p.m. Seconded by Melissa Skenandore. Motion carried.

Sacheen Lawrence
Sacheen Lawrence, School Board Chair

Minutes approved on 2-5-25