

# Oneida Business Committee



**Executive Session**  
**8:30 AM Tuesday, March 25, 2025**  
**BC Conference Room, 2nd floor, Norbert Hill Center**

**Regular Meeting**  
**8:30 AM Wednesday, March 26, 2025**  
**BC Conference Room, 2nd floor, Norbert Hill Center**

## Agenda

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*Meeting agenda is available here: [oneida-nsn.gov/government/business-committee/agendas-packets/](https://oneida-nsn.gov/government/business-committee/agendas-packets/). Materials for the "General Tribal Council" section of the agenda, if any, are available to enrolled members of the Oneida Nation; to obtain a copy, visit the Government Administrative Office, 1st floor, Norbert Hill Center and present a valid Tribal I.D. or go to <https://goo.gl/uLp2jE>. Scheduled times are subject to change.*

### **I. CALL TO ORDER**

### **II. OPENING**

- A. Special recognition for years of service - Helen Huff (8:30 a.m.)**  
Sponsor: Jennifer Webster, Councilwoman

### **III. ADOPT THE AGENDA**

### **IV. OATH OF OFFICE**

- A. Oneida Nation Veteran Affairs Committee - Myron Vieau**  
Sponsor: Lisa Liggins, Secretary

### **V. MINUTES**

- A. Approve the February 26, 2025, regular Business Committee meeting minutes**  
Sponsor: Lisa Liggins, Secretary

### **VI. RESOLUTIONS**

- A. Adopt resolution entitled Cooperative Agreement with Bureau of Indian Affairs, Midwest Region, for Wildland Fire Management Non-Recurring Funds**  
Sponsor: Melinda J. Danforth, Intergovernmental Affairs Director

- B. Adopt resolution entitled Fiscal Year 2026 Budget Considerations and Calendar**  
Sponsor: Lawrence Barton, Treasurer
- C. Adopt resolution entitled Amendment to BC Resolution # 10-12-22-C Obligation for Oneida Nation Farm Office Utilizing Tribal Contribution Savings**  
Sponsor: Mark W. Powless, General Manager
- D. Adopt resolution entitled Authorize Use of Economic, Development, Diversification and Community Development Fund to Fund \$507,366.00 to pay for the Wisconsin Electric Vehicle Infrastructure Grant**  
Sponsor: Justin Nishimoto, Economic Strategy Coordinator
- E. Adopt resolution entitled Fiscal Year 2025 Cost Savings Tools**  
Sponsor: RaLinda Ninham-Lamberies, Chief Financial Officer
- F. Adopt resolution entitled Authorization to Participate in the Midwest Tribal Energy Resources Association's Tribal Energy Capacity Building Program and To Identify the Tribe's Energy Champions**  
Sponsor: Mark W. Powless, General Manager
- G. Adopt resolution entitled Amendment to BC Resolution # 08-14-24-B Submission of ISDEAA Section 105(l) Lease Proposals to the Department of Interior**  
Sponsor: Melinda J. Danforth, Intergovernmental Affairs Director
- H. Enter the e-poll results regarding the adopted BC resolution # 02-21-25-A Endorsement of NET LEC, LLC dba Nsight's application for Broadband, Equity, Access and Deployment Funding**  
Sponsor: Lisa Liggins, Secretary

## **VII. APPOINTMENTS**

- A. Determine next steps regarding one (1) vacancy - Pardon and Forgiveness Screening Committee**  
Sponsor: Lisa Liggins, Secretary
- B. Determine next steps regarding one (1) vacancy - Oneida Nation School Board**  
Sponsor: Lisa Liggins, Secretary

## **VIII. STANDING COMMITTEES**

- A. FINANCE COMMITTEE**
  - 1. Accept the February 13, 2025, regular Finance Committee meeting minutes**  
Sponsor: Lawrence Barton, Treasurer
  - 2. Accept the February 27, 2025, regular Finance Committee meeting minutes**  
Sponsor: Lawrence Barton, Treasurer

**B. LEGISLATIVE OPERATING COMMITTEE**

1. **Accept the February 19, 2025, regular Legislative Operating Committee meeting minutes**

Sponsor: Jameson Wilson, Councilman

**IX. UNFINISHED BUSINESS**

- A. **Review the three (3) requested directives from the December 11, 2025, regular Business Committee meeting - CIP # 16-011 - Oneida Recreation Project, and determine next steps**

Sponsor: Lisa Liggins, Secretary

**X. TRAVEL REQUESTS**

- A. **Approve the travel request - Councilwoman Jennifer Webster - Self-Governance Meeting (IHS-TSGAC) - Washington, D.C. - July 22-25, 2025**

Sponsor: Jennifer Webster, Councilwoman

- B. **Approve the travel request - Councilman Marlon Skenandore - 2025 Tribal Leaders Media Training & Communication Fellowship - Phoenix, AZ - May 27-30, 2025**

Sponsor: Marlon Skenandore, Councilman

- C. **Enter the e-poll results into the record regarding the approved travel request for Councilman Kirby Metoxen to attend the Department of Health Services and Department of Children and Families Consultation in Baraboo, WI on April 15-16, 2025**

Sponsor: Lisa Liggins, Secretary

- D. **Enter the e-poll results into the record regarding the approved travel request for Councilman Kirby Metoxen to attend the 2025 American Indian Alaskan Native Tourism Association (AIANTA) Board Meeting in Carson City, NV on April 9-11, 2025**

Sponsor: Lisa Liggins, Secretary

- E. **Enter the e-poll results into the record regarding the approved travel request for Councilwoman Jennifer Webster to attend the 27th Health and Human Services Annual Tribal Budget Consultation in Washington D.C. on April 21-24, 2025**

Sponsor: Lisa Liggins, Secretary

**XI. NEW BUSINESS**

- A. **Approve the application for elected Boards, Committees and Commissions**

Sponsor: Candace House, Chair/Oneida Election Board

- B. **Review and determine next steps regarding the NFL Draft VIP Pass Ticket Distribution**

Sponsor: Lawrence Barton, Treasurer

**XII. GENERAL TRIBAL COUNCIL****A. Approve the notice and materials for the May 5, 2025, tentatively scheduled special General Tribal Council meeting**

Sponsor: Lisa Summers, Director of Government Administration

**XIII. EXECUTIVE SESSION****A. REPORTS****1. Accept the Intergovernmental Affairs and Self-Governance March report**

**(8:30 a.m.)**

Sponsor: Melinda J. Danforth, Intergovernmental Affairs Director

**2. Accept the General Manager report (9:30 a.m.)**

Sponsor: Mark W. Powless, General Manager

**3. Accept the Chief Counsel report**

Sponsor: Jo Anne House, Chief Counsel

**4. Accept the Treasurer's February 2025 report (11:00 a.m.)**

Sponsor: Lawrence Barton, Treasurer

**B. NEW BUSINESS****1. Approve a limited waiver of sovereign immunity - ISSUU Proposal - file # 2024-1159 (9:30 a.m.)**

Sponsor: Mark W. Powless, General Manager

**2. Discuss additional funding and determine next steps - CIP # 19-004 - Amelia Cornelius Culture Park Site Amenities**

Sponsor: Mark W. Powless, General Manager

**3. Review the draft reporting proposal and determine next steps**

Sponsor: Lisa Liggins, Secretary

**4. Accept the March 5, 2025, Business Committee Officer session notes**

Sponsor: Lisa Liggins, Secretary

**5. Approve a limited waiver of sovereign immunity - Service Station Computer Systems Inc. (SSCS) file # 2024-1570**

Sponsor: Debra Powless, Retail General Manager

**6. Approve a limited waiver of sovereign immunity - Great Lakes Coca-Cola dba Reyes Coca-Cola contract file # 2024-1508**

Sponsor: Debra Powless, Retail General Manager

**7. Review application for one (1) vacancy - Oneida Nation School Board**

Sponsor: Lisa Liggins, Secretary

8. **Review application for one (1) vacancy - Pardon and Forgiveness Screening Committee**  
Sponsor: Lisa Liggins, Secretary
9. **Approve the Oneida Business Committee Communication Plan regarding Cost Savings Plan, and move the resolution to open session**  
Sponsor: Lisa Summers, Director of Government Administration
10. **Adopt resolution entitled Labor Allocation Modification - Transfer of Position from Environmental, Land, and Agriculture Division to Law Office - Paralegal and move the resolution to open session**  
Sponsor: Jo Anne House, Chief Counsel
11. **Defer the November 13, 2024, Business Committee directive to provide a proposal to attach education credentials on Business Committee wages**  
Sponsor: Laura Laitinen-Warren, Executive HR Director
12. **Enter the e-poll results into the record regarding the approved FY25 lease agreement modifications for contracts file # 2019-1044, 2019-1045, 2019-1046, 2019-1047, 2022-0990, & direct Self-Governance to submit the signed documents to Indian Health Service**  
Sponsor: Lisa Liggins, Secretary

#### **XIV. ADJOURN**

Posted on the Oneida Nation's official website, [www.oneida-nsn.gov](http://www.oneida-nsn.gov) pursuant to the Open Records and Open Meetings law (§ 107.14.)

The meeting packet of the open session materials for this meeting is available by going to the Oneida Nation's official website at: [oneida-nsn.gov/government/business-committee/agendas-packets/](http://oneida-nsn.gov/government/business-committee/agendas-packets/)

For information about this meeting, please call the Government Administrative Office at (920) 869-4364 or (800) 236-2214

Special recognition for years of service - Helen Huff

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### Business Committee Agenda Request

1. Meeting Date Requested: 03/26/25

2. Session:

Open     Executive – must qualify under §107.4-1.

Justification: Special Recognition for Years of Service - Helen Huff

3. Requested Motion:

Accept as information; OR

Special Recognition for Years of Service – Helen Huff

4. Areas potentially impacted or affected by this request:

- |  |   |
|--|---|
| <input type="checkbox"/> Finance                                     | <input type="checkbox"/> Programs/Services                  |
| <input type="checkbox"/> Law Office                                  | <input type="checkbox"/> DTS                                |
| <input type="checkbox"/> Gaming/Retail                               | <input type="checkbox"/> Boards, Committees, or Commissions |
| <input checked="" type="checkbox"/> Other: Oneida Business Committee |   |

5. Additional attendees needed for this request:

- Name, Title/Entity OR Choose from List*
- Name, Title/Entity OR Choose from List*
- Name, Title/Entity OR Choose from List*
- Name, Title/Entity OR Choose from List*

**6. Supporting Documents:**

- |   |  |   |
|---|--|---|
| <input type="checkbox"/> Bylaws                         | <input type="checkbox"/> Fiscal Impact Statement | <input type="checkbox"/> Presentation           |
| <input type="checkbox"/> Contract Document(s)           | <input type="checkbox"/> Law                     | <input type="checkbox"/> Report                 |
| <input type="checkbox"/> Correspondence                 | <input type="checkbox"/> Legal Review            | <input type="checkbox"/> Resolution             |
| <input type="checkbox"/> Draft GTC Notice               | <input type="checkbox"/> Minutes                 | <input type="checkbox"/> Rule (adoption packet) |
| <input type="checkbox"/> Draft GTC Packet               | <input type="checkbox"/> MOU/MOA                 | <input type="checkbox"/> Statement of Effect    |
| <input type="checkbox"/> E-poll results/back-up         | <input type="checkbox"/> Petition                | <input type="checkbox"/> Travel Documents       |
| <input checked="" type="checkbox"/> Other: Backup info. |  |   |

**7. Budget Information:**

- |  |  |
|--|--|
| <input checked="" type="checkbox"/> Budgeted – Tribal Contribution | <input type="checkbox"/> Budgeted – Grant Funded |
| <input type="checkbox"/> Unbudgeted                                | <input type="checkbox"/> Not Applicable          |
| <input checked="" type="checkbox"/> Other: <i>Describe</i>         |  |

**8. Submission:**

Authorized Sponsor: Jennifer Webster, Councilwoman

Primary Requestor: (Name, Title/Entity)



## Memorandum

To: Oneida Business Committee

From: Jennifer Webster/Council Member

Date: Feb. 18, 2025

Re: Request for Employee Recognition for: March 19, 2025

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Please accept this agenda request to honor one of our employee's Ms. Helen Huff with a Special Years of Service Recognition. Helen Huff has worked tirelessly for the Oneida Nation for 30 years as a custodian, due to health reasons we were not able to have her recognized at her retirement. Helen was 81 years old when she retired, and is now 82 years young.

To quote her supervisor Chad Jordan " Helen has an excellent work ethic which people always noticed. Which has been carried on to others and me. How else do you work in one department for 30 years without a good work ethic and be liked by so many. I would even say loved by so many, she has that motherly quality about her"

Thank You Helen Huff, for your hard work and dedication, we are grateful for your commitment year after year and on behalf of the Nation. Yaw^ko!



Helen Huff

Helen retired from Custodial on July 25, 2023. She has worked in the custodial department 30 years in which a lot of us have learned something from her in that time. If anything, at least be a good person and be good to each other. It's been a joy to work with Helen over the years.

Helen has an excellent work ethic which people always' s noticed. Which has been carried on to others, and me. How else do you work in one department for 30 years without a good work ethic and be liked by so many. I would even say loved by so many, she has that motherly quality about her.

Helen although quiet could catch you by surprise with something she had to say, and you better listen and if you didn't you were in for it. I don't know what it was, but she could always sneak up on you and scare the heck out of you without even trying to scare you. I hope many of us work as well as she did and as long as she did. I mean come on work till you are 81. They truly don't make them like her anymore.

I know the custodial department was lucky to get her and there will never be another worker like her. And that's why when she retired, we felt sad because we lost a great worker and a little part of ourselves because she was always there.

I have been in custodial almost 34 years and I am overjoyed that I got to spend most of them with Helen. I even had the privilege of being Helen's supervisor for a couple of years.

Chad Jordan  
Custodial Supervisor

Oneida Nation Veteran Affairs Committee - Myron Vieau

## Business Committee Agenda Request

**1. Meeting Date Requested:** 03/26/25

**2. General Information:**

Session:  Open  Executive – must qualify under §107.4-1.  
Justification: DRAFT materials/discussion

**3. Supporting Documents:**

- |  |  |   |
|--|--|---|
| <input type="checkbox"/> Bylaws                    | <input type="checkbox"/> Fiscal Impact Statement | <input type="checkbox"/> Presentation           |
| <input type="checkbox"/> Contract Document(s)      | <input type="checkbox"/> Law                     | <input type="checkbox"/> Report                 |
| <input checked="" type="checkbox"/> Correspondence | <input type="checkbox"/> Legal Review            | <input type="checkbox"/> Resolution             |
| <input type="checkbox"/> Draft GTC Notice          | <input type="checkbox"/> Minutes                 | <input type="checkbox"/> Rule (adoption packet) |
| <input type="checkbox"/> Draft GTC Packet          | <input type="checkbox"/> MOU/MOA                 | <input type="checkbox"/> Statement of Effect    |
| <input type="checkbox"/> E-poll results/back-up    | <input type="checkbox"/> Petition                | <input type="checkbox"/> Travel Documents       |
| <input type="checkbox"/> Other: <i>Describe</i>    |  |   |

**4. Budget Information:**

- |  |  |                                     |
|--|--|-------------------------------------|
| <input type="checkbox"/> Budgeted                  | <input type="checkbox"/> Budgeted – Grant Funded | <input type="checkbox"/> Unbudgeted |
| <input checked="" type="checkbox"/> Not Applicable | <input type="checkbox"/> Other: <i>Describe</i>  |                                     |

**5. Submission:**

Authorized Sponsor: Lisa Liggins, Secretary

Primary Requestor: Amber Martinez, Recording Clerk

Additional Requestor: (Name, Title/Entity)


Additional Requestor: (Name, Title/Entity)

Submitted By: AMARTIN3



## Memorandum

TO: Oneida Business Committee

FROM: Brooke Doxtator, BCC Supervisor 

DATE: March 3, 2025

RE: Oath of Office – Oneida Nation Veteran Affairs Committee

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### Background

On February 26, 2025, the Oneida Business Committee appointed Myron Vieau to the Oneida Nation Veteran Affairs Committee.

Approve the February 26, 2025, regular Business Committee meeting minutes

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### Business Committee Agenda Request

1. Meeting Date Requested: 03/26/25

2. General Information:

Session:  Open  Executive – must qualify under §107.4-1.  
Justification: DRAFT materials/discussion

3. Supporting Documents:

- Bylaws  Fiscal Impact Statement  Presentation
- Contract Document(s)  Law  Report
- Correspondence  Legal Review  Resolution
- Draft GTC Notice  Minutes  Rule (adoption packet)
- Draft GTC Packet  MOU/MOA  Statement of Effect
- E-poll results/back-up  Petition  Travel Documents
- Other: *Describe*

4. Budget Information:

- Budgeted  Budgeted – Grant Funded  Unbudgeted
- Not Applicable  Other: *Describe*

5. Submission:

Authorized Sponsor: Lisa Liggins, Secretary

Primary Requestor: \_\_\_\_\_

Additional Requestor: (Name, Title/Entity)

Additional Requestor: (Name, Title/Entity)

Submitted By: BPIGMAN

**DRAFT****Oneida Business Committee****Executive Session**

**8:30 AM Tuesday, February 25, 2025**  
**BC Conference Room, 2nd floor, Norbert Hill Center**

**Regular Meeting**

**8:30 AM Wednesday, February 26, 2025**  
**BC Conference Room, 2nd floor, Norbert Hill Center**

**Minutes****EXECUTIVE SESSION**

**Present:** Chairman Tehassi Hill, Vice-Chairman Brandon Yellowbird-Stevens, Treasurer Lawrence Barton, Secretary Lisa Liggins, Council members: Jonas Hill, Kirby Metoxen, Marlon Skenandore, Jennifer Webster, Jameson Wilson;

**Not Present:** n/a

**Arrived at:** n/a

**Others present:** Jo A. House, Mark W. Powless (via Microsoft Teams<sup>1</sup>), Ralinda Ninham-Lamberies (via Microsoft Teams), Lisa Summers (via Microsoft Teams), Justin Nishimoto (via Microsoft Teams), Melinda J Danforth (via Microsoft Teams), Debra Powless (via Microsoft Teams), Louise Cornelius (via Microsoft Teams), Eric McLester (via Microsoft Teams), Laura Laitinen-Warren (via Microsoft Teams), Kaylynn Gresham (via Microsoft Teams), Cheryl Stevens (via Microsoft Teams), Loucinda Conway (via Microsoft Teams), Rae Skenandore (via Microsoft Teams), Jessalyn Harvath (via Microsoft Teams), Bobbi J King (via Microsoft Teams), Danielle White (via Microsoft Teams), Melissa Alvarado (via Microsoft Teams), Jason W Doxtator (via Microsoft Teams), Tina Jorgenson (via Microsoft Teams), Brenda L Skenandore (via Microsoft Teams), Tavia James-Charles (via Microsoft Teams), James Sommerfeldt (via Microsoft Teams), Clorissa Leeman (via Microsoft Teams), Lori Hill (via Microsoft Teams), Kristine Hill (via Microsoft Teams), Dana McLester (via Microsoft Teams), Lisa Rauschenbach (via Microsoft Teams), Eric Bristol (via Microsoft Teams), James Petitjean (via Microsoft Teams), Shannon Stone (via Microsoft Teams), Josephine Skenandore (via Microsoft Teams), Todd VanDen Heuvel (via Microsoft Teams), Chad Fuss (via Microsoft Teams), Danelle Wilson (via Microsoft Teams);

**REGULAR MEETING**

**Present:** Vice-Chairman Brandon Yellowbird-Stevens, Treasurer Lawrence Barton, Council members: Jonas Hill, Kirby Metoxen, Marlon Skenandore, Jameson Wilson;

**Not Present:** Chairman Tehassi Hill, Secretary Lisa Liggins, Councilwoman Jennifer Webster;

**Arrived at:** n/a

**Others present:** Jo A. House, RaLinda Ninham-Lamberies, Mark W. Powless (via Microsoft Teams), Todd Vanden Heuvel (via Microsoft Teams), Lisa Summers (via Microsoft Teams), Laura Laitinen-Warren (via Microsoft Teams), Ashley M. Blaker (via Microsoft Teams), Justin Nishimoto (via Microsoft Teams), Loucinda Conway (via Microsoft Teams), Lisa Liggins (via Microsoft Teams), Danelle Wilson (via Microsoft Teams), Rhiannon Metoxen (via Microsoft Teams), Janice Deborah (via Microsoft Teams), Fawn Billie (via Microsoft Teams), Fawn Cottrell (via Microsoft Teams), Kristal Hill (via Microsoft Teams), Clorissa Leeman (via Microsoft Teams), Rae Skenandore (via Microsoft Teams), Melissa Alvarado (via Microsoft Teams), Tavia James-Charles (via Microsoft Teams), Grace Elliot (via Microsoft Teams), Sarah Capelle (via Microsoft Teams), Kristine Hill (via Microsoft Teams), Carolyn Salutz (via Microsoft Teams), Lori Hill (via Microsoft Teams), Debbie Melchert (via Microsoft Teams), Nicolas Reynolds (via Microsoft Teams), Stacie Cutbank (via Microsoft Teams), Brooke Doxtator (via Microsoft Teams), Carol Silva (via Microsoft Teams), Amber Martinez (via Microsoft Teams), Shannon Davis (via Microsoft Teams), Mary Graves (via Microsoft Teams), Reynold T Danforth (via Microsoft Teams), Michelle Braaten (via Microsoft Teams), Tana Aguirre (via Microsoft Teams), Jeff Bowman (via Microsoft Teams), Jeffrey House (via

<sup>1</sup> Microsoft Teams is software which provides a communication and collaboration platform for workplace chat, file sharing, and video meetings.

**DRAFT**

Microsoft Teams), Michael Troge (via Microsoft Teams), Jeremy King (via Microsoft Teams), Mark Powless, John Breuninger, Cathy Metoxen, Nancy Barton, Bonnie Pigman (via Microsoft Teams);

**I. CALL TO ORDER**

*Meeting called to order by Vice-Chairman Brandon Yellowbird-Stevens at 8:32 a.m.*

*For the record: Chairman Tehassi Hill is out on approved travel attending the and providing testimony before the House Appropriations Subcommittee on Interior, Environment, and Related Agencies in Washington, D.C.; Secretary Lisa Liggins is out on personal time; Councilwoman Jennifer Webster is out virtually attending the U.S. Department of Health and Human Services, Secretary's Tribal Advisory Committee.*

**II. OPENING (00:00:05)**

*Opening provided by Councilman Kirby Metoxen.*

**III. ADOPT THE AGENDA (00:00:22)**

Motion by Kirby Metoxen to adopt the agenda with one (1) deletion [1] under the Travel Requests section, delete item entitled Approve the travel request - Councilwoman Jennifer Webster - 27th HHS Annual Tribal Budget Consultation - Washington, D.C.- April 21-24, 2025], seconded by Lawrence Barton. Motion carried:

Ayes: Lawrence Barton, Jonas Hill, Kirby Metoxen, Marlon Skenandore,  
Jameson Wilson  
Not Present: Tehassi Hill, Lisa Liggins, Jennifer Webster

**IV. MINUTES****A. Approve the February 12, 2025, regular Business Committee meeting minutes (00:01:00)**

Sponsor: Lisa Liggins, Secretary

Motion by Kirby Metoxen to approve the February 12, 2025, regular Business Committee meeting minutes, seconded by Lawrence Barton. Motion carried:

Ayes: Lawrence Barton, Jonas Hill, Kirby Metoxen, Marlon Skenandore,  
Jameson Wilson  
Not Present: Tehassi Hill, Lisa Liggins, Jennifer Webster

**DRAFT****V. RESOLUTIONS****A. Adopt resolution entitled Midwest Energy Resources Association Home Electrification and Appliance Rebate Program (00:01:21)**

Sponsor: Mark W. Powless, General Manager

Motion by Jameson Wilson to adopt resolution # 02-26-25-A Midwest Energy Resources Association Home Electrification and Appliance Rebate Program, seconded by Lawrence Barton. Motion carried:

Ayes: Lawrence Barton, Jonas Hill, Kirby Metoxen, Marlon Skenandore,  
Jameson Wilson

Not Present: Tehassi Hill, Lisa Liggins, Jennifer Webster

**B. Adopt resolution entitled Authorizing the Use of Self-Governance Funds for the Purchase of Fire Protection Equipment for the Town of Oneida Volunteer Fire Department (00:12:07)**

Sponsor: Melinda J. Danforth, Intergovernmental Affairs Director

Motion by Jonas Hill to adopt resolution # 02-26-25-B Authorizing the Use of Self-Governance Funds for the Purchase of Fire Protection Equipment for the Town of Oneida Volunteer Fire Department, seconded by Jameson Wilson. Motion carried:

Ayes: Lawrence Barton, Jonas Hill, Kirby Metoxen, Marlon Skenandore,  
Jameson Wilson

Not Present: Tehassi Hill, Lisa Liggins, Jennifer Webster

**C. Adopt resolution entitled Authorizing the Use of Carry Over Funds for the Town of Oneida Fire Department Equipment (00:13:33)**

Sponsor: RaLinda Ninham-Lamberies, Chief Financial Officer

Motion by Lawrence Barton to adopt resolution # 02-26-25-C Authorizing the Use of Carry Over Funds for the Town of Oneida Fire Department Equipment, seconded by Jameson Wilson. Motion carried:

Ayes: Lawrence Barton, Jonas Hill, Kirby Metoxen, Marlon Skenandore,  
Jameson Wilson

Not Present: Tehassi Hill, Lisa Liggins, Jennifer Webster

**VI. APPOINTMENTS****A. Determine next steps regarding one (1) vacancy - Oneida Nation Veteran Affairs Committee (00:14:40)**

Sponsor: Lisa Liggins, Secretary

Motion by Jonas Hill to accept the select applicant and to appoint Myron Vieau to the Oneida Nation Veteran Affairs Committee for a term ending December 31, 2027, seconded by Kirby Metoxen. Motion carried:

Ayes: Lawrence Barton, Jonas Hill, Kirby Metoxen, Marlon Skenandore,  
Jameson Wilson

Not Present: Tehassi Hill, Lisa Liggins, Jennifer Webster

**DRAFT****VII. STANDING COMMITTEES****A. LEGISLATIVE OPERATING COMMITTEE**

- 1. Accept the February 5, 2025, regular Legislative Operating Committee meeting minutes (00:15:29)**

Sponsor: Jameson Wilson, Councilman

Motion by Jonas Hill to accept the February 5, 2025, regular Legislative Operating Committee meeting minutes, seconded by Marlon Skenandore. Motion carried:

Ayes: Lawrence Barton, Jonas Hill, Kirby Metoxen, Marlon Skenandore,  
Jameson Wilson

Not Present: Tehassi Hill, Lisa Liggins, Jennifer Webster

- 2. Adopt Real Property Law rule # 3 – Easements (00:15:54)**

Sponsor: Jameson Wilson, Councilman

Motion by Kirby Metoxen to adopt Real Property Law rule # 3 - Easements, seconded by Marlon Skenandore. Motion carried:

Ayes: Lawrence Barton, Jonas Hill, Kirby Metoxen, Marlon Skenandore,  
Jameson Wilson

Not Present: Tehassi Hill, Lisa Liggins, Jennifer Webster

**VIII. TRAVEL REQUESTS**

- A. Enter the e-poll results into the record regarding the approved travel request for Chairman Tehassi Hill to attend the Interior and Environmental Committee Testimony in Washington D.C. on February 26-27, 2025 (00:20:17)**

Sponsor: Lisa Liggins, Secretary

Motion by Jonas Hill to enter the e-poll results into the record regarding the approved travel request for Chairman Tehassi Hill to attend the Interior and Environmental Committee Testimony in Washington D.C. on February 26-27, 2025, seconded by Marlon Skenandore. Motion carried:

Ayes: Lawrence Barton, Jonas Hill, Kirby Metoxen, Marlon Skenandore,  
Jameson Wilson

Not Present: Tehassi Hill, Lisa Liggins, Jennifer Webster

**IX. NEW BUSINESS**

- A. Accept the fiscal impact statement of BC Resolution # 02-28-24-B Interpretation of General Tribal Council August 7, 2023, Action on Petition Removing all Employee Wage Caps (00:20:43)**

Sponsor: RaLinda Ninham-Lamberies, Chief Financial Officer

Motion by Marlon Skenandore to accept the fiscal impact statement of BC Resolution # 02-28-24-B Interpretation of General Tribal Council August 7, 2023, Action on Petition Removing all Employee Wage Caps, seconded by Jonas Hill. Motion carried:

Ayes: Lawrence Barton, Jonas Hill, Kirby Metoxen, Marlon Skenandore,  
Jameson Wilson

Not Present: Tehassi Hill, Lisa Liggins, Jennifer Webster



**DRAFT**

- B. Approve the Memorandum of Understanding - University of Green Bay regarding the National Estuarine Research Reserve (NERR) - file # 2024-0889 (00:22:03)**  
Sponsor: Melinda J. Danforth, Intergovernmental Affairs Director

Motion by Jonas Hill to approve the Memorandum of Understanding - University of Green Bay regarding the National Estuarine Research Reserve (NERR) - file # 2024-0889, seconded by Jameson Wilson. Motion carried:

Ayes: Lawrence Barton, Jonas Hill, Kirby Metoxen, Marlon Skenandore, Jameson Wilson  
Not Present: Tehassi Hill, Lisa Liggins, Jennifer Webster

- C. Approve Letter of Commitment - Governor Evers Office - Great Lakes Intertribal Food Coalition & Tribal Elder Food Box Program (00:31:28)**  
Sponsor: Marlon Skenandore, Councilman

Motion by Jonas Hill to approve the Letter of Commitment - Governor Evers Office - Great Lakes Intertribal Food Coalition & Tribal Elder Food Box Program, seconded by Lawrence Barton. Motion carried:

Ayes: Lawrence Barton, Jonas Hill, Kirby Metoxen, Marlon Skenandore, Jameson Wilson  
Not Present: Tehassi Hill, Lisa Liggins, Jennifer Webster

- D. Review the tribal members request regarding the Language Program Audit and determine next steps (00:32:30)**  
Sponsor: Nancy Barton, Tribal Member

Motion by Jonas Hill to extend the public comment period for Nancy Barton for an additional two (2) minutes, seconded by Jameson Wilson. Motion carried:

Ayes: Lawrence Barton, Jonas Hill, Kirby Metoxen, Marlon Skenandore, Jameson Wilson  
Not Present: Tehassi Hill, Lisa Liggins, Jennifer Webster

Motion by Jameson Wilson to accept the request from the tribal member regarding the Language Program Audit as information; and to request to the Audit Committee provide follow-up to the tribal member on item #2, a standard operating procedure for communication and audit status, seconded by Marlon Skenandore. Motion carried:

Ayes: Lawrence Barton, Jonas Hill, Kirby Metoxen, Marlon Skenandore, Jameson Wilson  
Not Present: Tehassi Hill, Lisa Liggins, Jennifer Webster

- E. Enter the e-poll results into the record regarding the accepted Craps Rules of Play (00:58:05)**  
Sponsor: Lisa Liggins, Secretary

Motion by Jonas Hill to enter the e-poll results into the record regarding the accepted Craps Rules of Play, seconded by Lawrence Barton. Motion carried:

Ayes: Lawrence Barton, Jonas Hill, Kirby Metoxen, Marlon Skenandore, Jameson Wilson  
Not Present: Tehassi Hill, Lisa Liggins, Jennifer Webster

**DRAFT**

- F. Enter the e-poll results into the record regarding the accepted Four Card Poker Rules of Play (00:58:26)**  
Sponsor: Lisa Liggins, Secretary

Motion by Jonas Hill to enter the e-poll results into the record regarding the accepted Four Card Poker Rules of Play, seconded by Kirby Metoxen. Motion carried:

Ayes: Lawrence Barton, Jonas Hill, Kirby Metoxen, Marlon Skenandore,  
Jameson Wilson  
Not Present: Tehassi Hill, Lisa Liggins, Jennifer Webster

- G. Enter the e-poll results into the record regarding the accepted Mississippi Stud Rules of Play (00:58:44)**  
Sponsor: Lisa Liggins, Secretary

Motion by Jonas Hill to enter the e-poll results into the record regarding the accepted Mississippi Stud Rules of Play, seconded by Marlon Skenandore. Motion carried:

Ayes: Lawrence Barton, Jonas Hill, Kirby Metoxen, Marlon Skenandore,  
Jameson Wilson  
Not Present: Tehassi Hill, Lisa Liggins, Jennifer Webster

- H. Enter the e-poll results into the record regarding the accepted Poker Rules of Play (00:59:04)**  
Sponsor: Lisa Liggins, Secretary

Motion by Jonas Hill to enter the e-poll results into the record regarding the accepted Poker Rules of Play, seconded by Marlon Skenandore. Motion carried:

Ayes: Lawrence Barton, Jonas Hill, Kirby Metoxen, Marlon Skenandore,  
Jameson Wilson  
Not Present: Tehassi Hill, Lisa Liggins, Jennifer Webster

- I. Enter the e-poll results into the record regarding the accepted Three Card Poker Rules of Play (00:59:21)**  
Sponsor: Lisa Liggins, Secretary

Motion by Lawrence Barton to enter the e-poll results into the record regarding the accepted Three Card Poker Rules of Play, seconded by Jonas Hill. Motion carried:

Ayes: Lawrence Barton, Jonas Hill, Kirby Metoxen, Marlon Skenandore,  
Jameson Wilson  
Not Present: Tehassi Hill, Lisa Liggins, Jennifer Webster

**X. REPORTS****A. TRIBALLY CHARTERED ENTITIES**

- 1. Accept the Bay Bancorporation Inc. FY-2025 1st quarter report (01:07:40)**  
Sponsor: Jeff Bowman, President/Bay Bank

Motion by Lawrence Barton to accept the Bay Bancorporation Inc. FY-2025 1st quarter report, seconded by Jonas Hill. Motion carried:

Ayes: Lawrence Barton, Jonas Hill, Kirby Metoxen, Marlon Skenandore,  
Jameson Wilson  
Not Present: Tehassi Hill, Lisa Liggins, Jennifer Webster

**DRAFT****2. Accept the Oneida ESC Group, LLC FY-2025 1st quarter report (01:10:57)**

Sponsor: John Breuninger, Chair/Oneida ESC Group Board of Managers

Motion by Jameson Wilson to accept the Oneida ESC Group, LLC FY-2025 1st quarter report, seconded by Kirby Metoxen. Motion carried:

Ayes: Lawrence Barton, Jonas Hill, Kirby Metoxen, Marlon Skenandore,  
Jameson Wilson

Not Present: Tehassi Hill, Lisa Liggins, Jennifer Webster

**3. Accept the Oneida Golf Enterprise FY-2025 1st quarter report (01:25:22)**

Sponsor: Justin Nishimoto, Agent/Oneida Golf Enterprise

Motion by Jonas Hill to accept the Oneida Golf Enterprise FY-2025 1st quarter report, seconded by Jameson Wilson. Motion carried:

Ayes: Lawrence Barton, Jonas Hill, Kirby Metoxen, Marlon Skenandore,  
Jameson Wilson

Not Present: Tehassi Hill, Lisa Liggins, Jennifer Webster

**XI. GENERAL TRIBAL COUNCIL****A. PETITIONER SHERROLE BENTON - petition # 2024-03****1. Accept the fiscal impact statement regarding petition # 2024-03 (01:29:27)**

Sponsor: RaLinda Ninham-Lamberies, Chief Financial Officer

Motion by Jonas Hill to accept the fiscal impact statement regarding petition # 2024-03, seconded by Kirby Metoxen. Motion carried:

Ayes: Lawrence Barton, Jonas Hill, Kirby Metoxen, Marlon Skenandore,  
Jameson Wilson

Not Present: Tehassi Hill, Lisa Liggins, Jennifer Webster

**XII. EXECUTIVE SESSION (01:32:38)****A. REPORTS****1. Accept the Intergovernmental Affairs and Self-Governance February report (01:33:22)**

Sponsor: Melinda J. Danforth, Intergovernmental Affairs Director

Motion by Jameson Wilson to accept the Intergovernmental Affairs and Self-Governance February report, seconded by Jonas Hill. Motion carried:

Ayes: Lawrence Barton, Jonas Hill, Kirby Metoxen, Marlon Skenandore,  
Jameson Wilson

Not Present: Tehassi Hill, Lisa Liggins, Jennifer Webster

**DRAFT****2. Accept the General Manager report (01:33:42)**

Sponsor: Mark W. Powless, General Manager

Motion by Jameson Wilson to accept the General Manager report, seconded by Jonas Hill. Motion carried:

Ayes: Lawrence Barton, Jonas Hill, Kirby Metoxen, Marlon Skenandore, Jameson Wilson  
 Not Present: Tehassi Hill, Lisa Liggins, Jennifer Webster

**3. Accept the Bay Bancorporation Inc. FY-2025 1st quarter executive report (01:34:00)**

Sponsor: Jeff Bowman, President/Bay Bank

Motion by Jameson Wilson to accept the Bay Bancorporation Inc. FY-2025 1st quarter executive report, seconded by Marlon Skenandore. Motion carried:

Ayes: Lawrence Barton, Jonas Hill, Kirby Metoxen, Marlon Skenandore, Jameson Wilson  
 Not Present: Tehassi Hill, Lisa Liggins, Jennifer Webster

**4. Accept the Oneida ESC Group, LLC FY-2025 1st quarter executive report (01:34:20)**

Sponsor: John Breuninger, Chair/Oneida ESC Group Board of Managers

Motion by Jameson Wilson to accept the Oneida ESC Group, LLC FY-2025 1st quarter executive report, seconded by Marlon Skenandore. Motion carried:

Ayes: Lawrence Barton, Jonas Hill, Kirby Metoxen, Marlon Skenandore, Jameson Wilson  
 Not Present: Tehassi Hill, Lisa Liggins, Jennifer Webster

**5. Accept the Oneida Golf Enterprise FY-2025 1st quarter executive report (01:34:34)**

Sponsor: Justin Nishimoto, Agent/Oneida Golf Enterprise

Motion by Jameson Wilson to accept the Oneida Golf Enterprise FY-2025 1st quarter executive report, seconded by Lawrence Barton Motion carried:

Ayes: Lawrence Barton, Jonas Hill, Kirby Metoxen, Marlon Skenandore, Jameson Wilson  
 Not Present: Tehassi Hill, Lisa Liggins, Jennifer Webster

**6. Accept the Treasurer's January 2025 report (01:34:50)**

Sponsor: Lawrence Barton, Treasurer

Motion by Jameson Wilson to accept the Treasurer's January 2025 report, seconded by Jonas Hill. Motion carried:

Ayes: Lawrence Barton, Jonas Hill, Kirby Metoxen, Marlon Skenandore, Jameson Wilson  
 Not Present: Tehassi Hill, Lisa Liggins, Jennifer Webster

**DRAFT****7. Accept the Economic Strategy Coordinator Tribally Chartered Entities FY-2025 1st quarter executive report (01:35:03)**

Sponsor: Justin Nishimoto, Economic Strategy Coordinator

Motion by Jameson Wilson to accept the Economic Strategy Coordinator Tribally Chartered Entities FY-2025 1st quarter executive report, seconded by Marlon Skenandore. Motion carried:

Ayes: Lawrence Barton, Jonas Hill, Kirby Metoxen, Marlon Skenandore,  
Jameson Wilson

Not Present: Tehassi Hill, Lisa Liggins, Jennifer Webster

**8. Accept the Chief Financial Officer February 2025 report (01:35:24)**

Sponsor: RaLinda Ninham-Lamberies, Chief Financial Officer

Motion by Jameson Wilson to accept the Chief Financial Officer February 2025 report, seconded by Jonas Hill. Motion carried:

Ayes: Lawrence Barton, Jonas Hill, Kirby Metoxen, Marlon Skenandore,  
Jameson Wilson

Not Present: Tehassi Hill, Lisa Liggins, Jennifer Webster

**B. AUDIT COMMITTEE****1. Accept the January 14, 2025, regular Audit Committee meeting minutes (01:35:43)**

Sponsor: Lisa Liggins, Secretary

Motion by Jameson Wilson to accept the January 14, 2025, regular Audit Committee meeting minutes, seconded by Lawrence Barton. Motion carried:

Ayes: Lawrence Barton, Jonas Hill, Kirby Metoxen, Marlon Skenandore,  
Jameson Wilson

Not Present: Tehassi Hill, Lisa Liggins, Jennifer Webster

**2. Accept the Gaming Promotions and Player Tracking Systems compliance audit and lift the confidentiality requirement (01:35:58)**

Sponsor: Lisa Liggins, Secretary

Motion by Jameson Wilson to accept the Gaming Promotions and Player Tracking Systems compliance audit and lift the confidentiality requirement, seconded by Kirby Metoxen. Motion carried:

Ayes: Lawrence Barton, Jonas Hill, Kirby Metoxen, Marlon Skenandore,  
Jameson Wilson

Not Present: Tehassi Hill, Lisa Liggins, Jennifer Webster

**C. NEW BUSINESS****1. Approve 82 new enrollments (01:36:16)**

Sponsor: Jermaine Delgado, Chair/Oneida Trust Enrollment Committee

Motion by Jameson Wilson to accept the discussion and approve 82 new enrollments, seconded by Jonas Hill. Motion carried:

Ayes: Lawrence Barton, Jonas Hill, Kirby Metoxen, Marlon Skenandore,  
Jameson Wilson

Not Present: Tehassi Hill, Lisa Liggins, Jennifer Webster

**DRAFT****2. Review applications for one (1) vacancy - Oneida Nation Veteran Affairs Committee (01:36:30)**

Sponsor: Lisa Liggins, Secretary

Motion by Jameson Wilson to accept the discussion on the applications for one (1) vacancy on the Oneida Nation Veteran Affairs Committee as information, seconded by Lawrence Barton. Motion carried:

Ayes: Lawrence Barton, Jonas Hill, Kirby Metoxen, Marlon Skenandore, Jameson Wilson  
 Not Present: Tehassi Hill, Lisa Liggins, Jennifer Webster

**3. Review request regarding resolution # BC-12-11-24-C and determine next steps (01:37:05)**

Sponsor: Lisa Liggins, Secretary

Motion by Jameson Wilson to rescind Business Committee resolution # 12-11-24-C, regarding pardon of Lorenzo Samuel Guzman; to direct the Secretary to return the pardon application with the email dated February 20, 2025, to the Pardon and Forgiveness Screening Committee requesting a reconsideration of the recommendation; and to direct the Secretary to provide written notice to the applicant, seconded by Kirby Metoxen. Motion carried:

Ayes: Lawrence Barton, Jonas Hill, Kirby Metoxen, Marlon Skenandore, Jameson Wilson  
 Not Present: Tehassi Hill, Lisa Liggins, Jennifer Webster

**4. Accept the NFL Draft Update as information (01:37:37)**

Sponsor: Justin Nishimoto, Economic Strategy Coordinator

Motion by Jameson Wilson to accept the NFL Draft Update as information, seconded by Jonas Hill. Motion carried:

Ayes: Lawrence Barton, Jonas Hill, Kirby Metoxen, Marlon Skenandore, Jameson Wilson  
 Not Present: Tehassi Hill, Lisa Liggins, Jennifer Webster

**5. Review draft Director of Commerce Development job description and determine next steps (01:37:49)**

Sponsor: Justin Nishimoto, Economic Strategy Coordinator

Motion by Jameson Wilson to accept the draft Director of Commerce job description as information; to adopt resolution # 02-26-35-D Approval of Use of EDDCD Fund for funding the Director of Commerce Development; and to move the resolution to open session, seconded by Lawrence Barton. Motion carried:

Ayes: Lawrence Barton, Jonas Hill, Kirby Metoxen, Marlon Skenandore, Jameson Wilson  
 Not Present: Tehassi Hill, Lisa Liggins, Jennifer Webster

**DRAFT**

**XIII. ADJOURN (01:38:24)**

Motion by Kirby Metoxen to adjourn at 10:10 a.m., seconded by Marlon Skenandore. Motion carried:

Ayes: Lawrence Barton, Jonas Hill, Kirby Metoxen, Marlon Skenandore,  
Jameson Wilson

Not Present: Tehassi Hill, Lisa Liggins, Jennifer Webster

DRAFT

Minutes prepared by Bonnie Pigman, Information Management Specialist.  
Minutes approved as presented on \_\_\_\_\_.

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Lisa Liggins, Secretary  
ONEIDA BUSINESS COMMITTEE

Adopt resolution entitled Cooperative Agreement with Bureau of Indian Affairs, Midwest Region, for...

## Business Committee Agenda Request

1. Meeting Date Requested: 03/26/25

2. Session:

Open     Executive – must qualify under §107.4-1.

Justification: *Choose or type justification.*

3. Requested Motion:

Accept as information; OR

Motion to the adopt Resolution titled “Cooperative Agreement with Bureau of Indian Affairs, Midwest Region, for Wildland Fire Management Non-Recurring Funds.”

4. Areas potentially impacted or affected by this request:

Finance

Programs/Services

Law Office

DTS

Gaming/Retail

Boards, Committees, or Commissions

Other: *Describe*

5. Additional attendees needed for this request:

Tony Kuchma, Project Manager, Environmental Land & Agriculture Division

*Name, Title/Entity OR Choose from List*

*Name, Title/Entity OR Choose from List*

*Name, Title/Entity OR Choose from List*



**6. Supporting Documents:**

- |   |  |   |
|---|--|---|
| <input type="checkbox"/> Bylaws                 | <input type="checkbox"/> Fiscal Impact Statement | <input type="checkbox"/> Presentation           |
| <input type="checkbox"/> Contract Document(s)   | <input type="checkbox"/> Law                     | <input type="checkbox"/> Report                 |
| <input type="checkbox"/> Correspondence         | <input checked="" type="checkbox"/> Legal Review | <input checked="" type="checkbox"/> Resolution  |
| <input type="checkbox"/> Draft GTC Notice       | <input type="checkbox"/> Minutes                 | <input type="checkbox"/> Rule (adoption packet) |
| <input type="checkbox"/> Draft GTC Packet       | <input checked="" type="checkbox"/> MOU/MOA      | <input type="checkbox"/> Statement of Effect    |
| <input type="checkbox"/> E-poll results/back-up | <input type="checkbox"/> Petition                | <input type="checkbox"/> Travel Documents       |
| <input type="checkbox"/> Other: <i>Describe</i> |  |   |

**7. Budget Information:**

- |   |  |
|---|--|
| <input type="checkbox"/> Budgeted – Tribal Contribution | <input type="checkbox"/> Budgeted – Grant Funded   |
| <input type="checkbox"/> Unbudgeted                     | <input checked="" type="checkbox"/> Not Applicable |
| <input type="checkbox"/> Other: <i>Describe</i>         |  |

**8. Submission:**

Authorized Sponsor: Melinda J. Danforth, Intergovernmental Affairs Director

Primary Requestor: Brandon Wisneski, Self-Governance Manager

# Memorandum

To: Oneida Business Committee  
From: Brandon Wisneski, Self-Governance Manager  
Date: March 26, 2025  
Re: Resolution titled Cooperative Agreement with Bureau of Indian Affairs, Midwest Region, for Wildland Fire Management Non-Recurring Funds

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## **Background:**

Oneida Nation is a Title IV Self-Governance tribe with a compact and funding agreement with the Department of Interior's Bureau of Indian Affairs (BIA) pursuant to Title IV of the Indian Self-Determination and Education Assistance Act (P.L. 93-638).

In 2018, the Oneida Business Committee adopted BC Resolution 11-28-18-A, approving the Oneida Nation Wildland Fire Management Plan (the "plan"). The plan provides a framework for pre-fire suppression actions, fire prevention measures, and fuel modification treatment on tribal lands. This framework protects life and property, cultural resources, wildlife and fisheries, soil stability, and socio-economic conditions. The plan allows the Environmental, Land & Agriculture Division to implement prescribed fire as a tool for natural resource management in accordance with that plan, as well as the policy and guidance established by the Bureau of Indian Affairs

The Nation and the Bureau of Indian Affairs, Midwest Region, wish to enter into a Cooperative Agreement to allow the parties to cooperate in wildland fire management activities related to national, regional, and field programs, including activities occurring on trust lands.

The Cooperative Agreement will provide a mechanism for the Bureau of Indian Affairs, Midwest Region, to reimburse the Nation for non-recurring expenditures for actual costs, including one-time funds, one-year only funds, project funds or one-time expenditures for wildland fire management activities, such as the cost of fuel. The Cooperative Agreement has been reviewed by the Law Office and assigned file #2025-0003.

## **Recommended Action:**

Motion to the adopt Resolution titled "Cooperative Agreement with Bureau of Indian Affairs, Midwest Region, for Wildland Fire Management Non-Recurring Funds."

**ONEIDA LAW OFFICE***CONFIDENTIAL: ATTORNEY/CLIENT WORK PRODUCT*

TO: Brandon M. Wisneski  
Self Governance Department

*Use this number on future correspondence:*

**2025-0003**

FROM: James R. Bittorf, Deputy Chief Counsel

Digitally signed by James R. Bittorf  
Date: 2025.02.28 09:55:52 -06'00'

**James R. Bittorf**

*Law Office use only*

- Purchasing review not required  
 HRD approval needed

DATE: February 28, 2025

RE: Bureau of Indian Affairs Midwest Region- Cooperative Agreement for Wildland Fire Management

*If you have any questions or comments regarding this review, please call 869-4327.*

The attached agreement, contract, policy and/or guaranty has been reviewed by the Oneida Law Office for legal content only. Please review for compliance with the current budget resolution prior to entering said contract. Please note the following:

- ✓ The document is in appropriate legal form. *(Execution is a management decision.)*
- ✓ Requires Business Committee approval prior to execution.

Note: Business Committee Resolution number and name and contact information of tribal representative need to be added to agreement.

## CONTRACT REVIEW REQUEST FORM

This form must be filled out **COMPLETELY**.

- General Instructions:**
1. Contracts must be submitted to the Law Office no less than ten (10) business days prior to commencement of the contract.
  2. Please read the contract prior to submission. If the contract language does not make sense to you, request an explanation from the contractor.
  3. **DO NOT SIGN** contracts prior to attorney approval. All contracts signed or contract services started prior to legal approval are reported to the Business Committee.
  4. If you need immediate review of a contract, call the Law Office at 869-4327 **PRIOR** to sending the contract.
  5. Upon receipt of the contract, the Law Office will assign a file number which is located in the top right-hand corner of the legal review. Any future communication concerning this contract should reference this file number.
  6. You will receive an e-mail notification when the review of your contract is complete.
  7. All contracts must be submitted with a completed and signed Conflict of Interest Disclosure Form.
  8. **SUBMIT ALL FORMS IN .PDF FORMAT**

**Date:** 12/30/2024 **Telephone:** 920-680-2682

**Contact Person:** Brandon Wisneski **Extension:** 4281

**Department:** Self Governance **Response Needed By:** 1/14/2025

**Name of Contractor:** Bureau of Indian Affairs Midwest Region – Cooperative Agreement for Wildland Fire Management Non-Recurring Funds

**Contract Start Date:** Upon date of final signature **Contract Total Amount** TBD - Reimbursement

**Contract End Date:** TBD – 5 years from signature

*Does this contract have an automatic renewal clause? (Yes or No)* No  
*If yes, indicate the advance notice (in days that must be given to terminate contract.)* 90 **days.**

**Special Instructions, if any:**

Cooperative Agreement between BIA Midwest Region & Oneida Nation for Wildland Fire Management – Non Recurring Funds (based on reimbursements). The agreement allows for Oneida Environmental Land & Agriculture Division to receive funds from BIA for prescribed burn prep funding per the Nation’s Wildland Fire Management Plan.

### Submit form as an e-mail attachment following these steps:

1. Go to: File > Save & Send > Send Using E-Mail > Send as PDF (opens a new mail form in GroupWise)
2. Fill in the “To” field with “Oneida\_Law”
3. Attach **Contract**, completed and signed **Conflict of Interest Disclosure Form** and any other documentation associated this contract.

COOPERATIVE AGREEMENT  
BETWEEN  
BUREAU OF INDIAN AFFAIRS, MIDWEST REGION  
AND  
THE ONEIDA NATION, WISCONSIN  
FOR  
WILDLAND FIRE MANAGEMENT - NON-RECURRING FUNDS  
(Based on reimbursements)

This Cooperative Agreement (“Agreement”) is entered into by the Bureau of Indian Affairs, Midwest Region (an executive agency of the U.S. Department of the Interior, hereinafter referred to as the “BIA”) and the Oneida Nation, Wisconsin (an organized tribal government, hereinafter referred to as the “Nation”).

**ARTICLE I – BACKGROUND AND OBJECTIVES**

- A. Under this Agreement, the parties will cooperate in wildland fire management activities related to national, regional and field programs, including activities occurring on trust lands under the BIA’s jurisdiction for which the BIA has wildland fire management responsibilities and where approved interagency or mutual aid agreements are in place. The suppression of structural fires, vehicle fires, or hazardous-materials fires is not included in this Agreement.
- B. This Agreement will provide a mechanism to reimburse the Nation for non-recurring expenditures for actual costs. Equivalent funding terms include one-time funds, one-year only funds, project funds or one-time expenditures. For purposes of this Agreement these categories of funds will hereinafter be referred to as non-recurring funds.
- C. In order for the Nation to maintain an adequate level of readiness and capability on Indian land, tribal wildland firefighters who carry out this Agreement must meet the national qualification standards for wildland firefighting positions that appear in the current National Wildfire Coordination Group (NWCG) 310-1 Wildland Fire Qualifications System Guide.
  1. The Nation may agree to maintain a cadre of qualified wildland firefighters. If the availability of local training and qualifying wildfire management experience is limited, the off-reservation dispatch of Tribal wildland firefighters under approved interagency or mutual aid cooperative agreements is necessary, reasonable, and allowable for the purpose of breath of experience, depth of qualified fire staff, training, and obtaining and maintaining NWCG qualifications and standards. The Nation is not required to maintain a cadre of qualified wildland firefighters unless the Nation agrees to do so in a mutually agreed upon appendix executed by the parties.

2. Further, no single agency, including the Nation carrying out this Agreement, has sufficient resources to manage large, extended attack wildland fires. Only through cooperative, reciprocal interagency management are wildland fire management agencies able to suppress large, extended attack wildland fires or manage public safety incidents. Through this Agreement, the Nation participates in that portion of the interagency large fire, extended attack management capacity the BIA would make available to support national efforts. Without participation in interagency support agreements, the BIA cannot fulfill its commitments, and, without the support of its interagency partners and other Nations, the BIA cannot provide sufficient large-incident wildland fire management to the Nation. Therefore, the Nation may in mutually agreed upon appendix executed by the parties assume responsibility to supply qualified fire management staff, when they are not needed for local fire suppression management, for national dispatch under the direction of the BIA, when requested by the BIA or through resource orders issued by a dispatch center. Further, the Nation may in a mutually agreed upon appendix executed by the parties assume responsibility to train and qualify fire management staff to large incident NWCG skill positions, even though those positions may rarely be used for local fires.

D. The objectives of this Agreement are:

1. To participate in and administer the wildland fire management program for activities paid for by non-recurring funds;
2. To administer the fuels management program and complete projects for non-recurring funds on the reservation;
3. In the event the Nation agrees to maintain a cadre of qualified wildland firefighters, to train and maintain qualified tribal employees in order to build the depth and breadth of experience needed to develop NWCG skill positions to have a fully functional fire program managing wildland fire within BIA jurisdictional boundaries and, when available, supporting the national effort in regarding wildland fire.
4. To designate procedures to reimburse the Nation for the cost of providing wildland fire operational management (both suppression and fuels management) and other incident management services or support for non-recurring funds.

## ARTICLE II - AUTHORITY

BIA enters into this Agreement pursuant to:

- A. National Indian Forest Resources Management Act, 25 U.S.C. § 3115(a)(1)(C), and 25 C.F.R. Part 163 Subpart E, *General Forestry Regulations, Cooperative Agreements*. The National Master Interagency Agreement for Wildland Fire Management, National Interagency Fire Center, BIA Agreement No.

AGFIRE10K101 authorizes Nations to support the national fire effort by providing services under this Agreement.

- B. Tribal Resolution No. xxx, dated xxx, 2022.

### ARTICLE III – SCOPE AND STATEMENT OF WORK

- A. Substantial involvement by the BIA is anticipated during the performance of activities funded under this Agreement.
- B. The parties agree that the Nation will perform or support Bureau functions in the following areas:
1. The tasks to be accomplished under this Agreement include fire management activities that use non-recurring funds such as suppression funds, and one-time preparedness funds. These two categories include one-time project funds associated with burned area rehabilitation, emergency stabilization, hazardous fuels reduction, prevention, and other related programs. Base or recurring funding is generally disbursed under P.L. 93-638 contracts or Title IV compacts for Nations that manage the preparedness/ hazardous fuels reduction program.
- C. The Parties to this Agreement agree to conduct all wildland fire suppression activities under this Agreement in accordance with Department of Interior Manual (DM) 620 (4/10/98), 90 Indian Affairs Manual (90 IAM, Wildland Fire Management) and the most current version of the BIA Wildland Fire and Aviation Operations Guide (Blue Book) or succeeding Operations Guide(s), and current National Interagency Mobilization Guide.
- D. Specific responsibilities, duties and activities to be provided by the Nation will be documented and mutually agreed to, in written proposals and incorporated as an appendix to this Agreement (for example, the Annual Work Plan format or Task Orders may be used). Appendices will include an activity description, objectives and role of each party, operating plan, costs and reporting requirements. The operating plan will be modified by mutual consent as the scope of activities increases or decreases.
- E. BIA Obligations – Federal Assistance to Nation:
1. The BIA retains authority to:
    - a. Approve Resource Management and Land Use Plans, Fire Management Plans, Fire Program Management documents, National Environmental Policy Act documents, and appropriate Wildland Fire Decision Support System (WFDSS) decision documents.
    - b. Delegate authority to Incident Management Teams Burned Area Stabilization/Rehabilitation Teams, and Incident Commanders.

- c. Hire, fire and pay Emergency Fire Fighters operating under DOI Administratively Determined Pay Plan.
    - d. Sponsor and administer all functions within the Incident Qualifications and Certification Systems for Nation.
  2. The BIA shall furnish the Nation with the following assistance to accomplish the functions outlined in the appendices:
    - a. Serve as the technical program contact to provide technical supervision, coordination, direction, and implementation of the cooperative program.
    - b. Serve as technical advisor in fire suppression to the Nation. Technical supervision can also be provided during an emergency situation, when supervision is executed through the designated Incident Command System (ICS) chain of command or if another delegation of authority exists.
    - c. Coordinate, notify or make available wildland fire management training to tribal employees sufficient for the Nation to fulfill the agreed upon responsibilities under this Agreement. Additional wildland fire management qualifications to support the Bureau's interagency incident management commitments are encouraged.
- F. The Nation shall furnish the BIA with the assistance outlined in appendices, if any, which will be mutually agreed to by the parties and attached to this Agreement. In so doing, the Nation will:
  1. Manage and carry out all administrative functions associated with the provisions of services under this Agreement.
    - a. Provide qualified personnel, if available, to perform and meet wildland fire and other funded incident management needs within the reservation boundaries, and as requested by the BIA or other cooperating federal or state agency outside of reservation boundaries.
    - b. Personnel performing activities under this Agreement shall meet the requirements in the 2015 Bureau of Indian Affairs/Tribal Medical Standards Program dated Nov 26 2014 (or current direction) and work capacity test. They shall meet the minimum training requirements for NWCG-ICS positions, as prescribed by the BIA and Wildland and Prescribed Fire Qualifications Guide (PMS 310-1).
    - c. Provide supplies, equipment, facilities, and related services, when available; in order to assist and help meet incident needs.
    - d. Follow administrative procedures identified in the NWCG Interagency Incident Business Management Handbook.



- e. Certify that it will self-administer a motor vehicle operation policy that promotes the safe operation of motor vehicles while performing duties to implement the terms and conditions of this Agreement.
- f. When assigned to wildland fire incidents, assist the BIA, and others, to achieve the desired land/resource management goals and objectives.
- g. Follow contractual requirements on the use of National Wildfire Resources used on trust lands.

**ARTICLE IV – TERM OF AGREEMENT**

The Agreement will become effective upon the date of the last signature and will expire five years from that date, unless terminated earlier per Article XII. The period from the effective date to the expiration date is the period of performance for the Agreement. In no event shall this Agreement extend beyond a cumulative term, including any extension, of five (5) years.

**ARTICLE V – KEY OFFICIALS**

- A. Key officials are essential to ensure maximum coordination and communications between the parties and the work being performed. They are:

**For the BIA:**

<b>Grants Management</b>		<b>Grants Management Technical Representative</b>	
Name:	Bernie Toyekoyah, Jr	Name:	Tom Remus
Address:	P.O. Box 368 Anadarko, OK 73005	Address:	402 SE 11 <sup>th</sup> St Grand Rapids, MN 55744
Phone:	405-247-1652	Phone:	218-259-8658
Email:	bernie.toyekoyah@bia.gov	Email:	thomas.remus@bia.gov

**For the Nation:**

<b>Authorized Representative</b>		<b>Administration/Finance</b>	
Name:		Name:	
Title:		Title:	
Address:		Address:	
Phone:		Phone:	
Email:		Email:	

- B. **Communications** - The Nation will address any communication regarding this Agreement to Bernie Toyekoyah, Jr., Grants Management Specialist. The Grants

Management Specialist is the only BIA official that may change the terms and conditions of this Agreement through written modification. Communications that relate solely to technical matters may be sent to the Grants Officer Technical Representatives representing the BIA.

- C. **Changes in Key Officials** - The Nation may not make any permanent change in a key official without written notice to the Grants Management Specialist in advance of the proposed change. The notice will include a justification with sufficient detail to permit evaluation of the impact of such a change on the scope of work specified within this Agreement. Any permanent change in key officials will be made only by modification to this Agreement.

## ARTICLE VI – DISPUTE RESOLUTION

If the key officials are unable to resolve a dispute concerning implementation of this Agreement within 30 days, they shall refer the dispute to the following officials, who will confer within 15 days of the referral in order to resolve the dispute:

<b>Bureau of Indian Affairs</b>		<b>Oneida Nation</b>	
Name:	Tammie Poitra	Name:	Tehassi Hill
Title	Regional Director	Title:	Chairman
Address:	5600 American Blvd W. Ste. 500 Bloomington, MN 55437	Address:	N7210 Seminary Road Oneida, WI 54155
Phone:	612-725-4500	Phone:	920-869-4364
Email:	tammie.poitra@bia.gov	Email:	

## ARTICLE VII – AWARD AND PAYMENT

- A. All activities pursuant to this Agreement are subject to the availability of Federal funds.
- B. The Nation will use its policies and procedures and the BIA standardized Employee Job Classifications under this Agreement.
- C. Tribal resources or services provided off-reservation can only be utilized, and costs reimbursed, when ordered by the BIA or other cooperating federal or state agencies or authorized under a mutual aid agreement. Tribal resources will be ordered through an established dispatch center or designated representative. Resource orders are required for significant incidents such as a large fire or an off-reservation dispatch.
- D. Any termination shall not affect any obligations of the BIA to pay for costs incurred by the Nation for supplies or services ordered hereunder prior to such termination.
- E. This Agreement in no way obligates BIA to order any quantities of service during the period of this Agreement.
- F. Cost principles published at 2 C.F.R. part 200, subpart E are applicable to this Agreement.
- G. The BIA shall reimburse the Nation for direct wildland fire non-recurring expenditures provided for by this Agreement and incurred by the Nation, in accordance with Federal procedure and regulations. Appropriate expenditures will be

determined on a case-by-case basis in accordance with federal procedures and appropriation language. Guidance can be found in the Interagency Standards for Fire and Aviation Operations – Chapter 6, Tribal Compacts/Contracts and 90 Indian Affairs Manual (90 IAM, Wildland Fire Management), Guideline for Tribally Operated Wildland Fire Management Programs memo dated April 6, 2001 or succeeding direction. Reimbursements will be handled by direct billing between the Nation and the BIA. The BIA will act as the administrative agent for other cooperating agencies. Further requirements are provided in Appendix 1.

- H. The BIA will reimburse the Nation for authorized, actual salary costs including regular pay (except for base 8 for personnel paid from preparedness funding), overtime pay, holiday, hazardous duty pay, etc., for tribal employees engaging in non-recurring activities such as fire suppression, prescribed fire, and all risk management work approved and requested through a Resource or Task Order under this Agreement.
- I. Authorized travel, tuition, registration costs and per diem expenses of tribal employees are included in preparedness funding provided under this Agreement. However, the BIA will reimburse the Nation for authorized travel, and per diem expenses of all such persons engaged in appropriate and approved emergency response activities under this Agreement.
- J. Reimbursement for supplies and expenses to the Nation not covered under Section VII. a., b., and c., above will be on an actual cost basis or replacement in kind, as authorized by the Regional Fire Management Officer.
- K. Reimbursement for use of appropriate tribal-owned equipment within the boundaries of the reservation will be documented through an approved Cooperator Equipment Rate Sheet (CERS), and accompanying documents such as Emergency Equipment Shift Tickets (EEST), OF-297, and Emergency Equipment Fuel and Oil issue (EEFOI), OF-304. Rental agreements between the Nation and other cooperating agencies should be established before the fire season. Equipment available for off-reservation dispatches will be through national incident procurement processes.
- L. The final approval for all charges to suppression funding remains the responsibility of the BIA. The Nation agrees to follow all procedures for hiring, dispatching, and documenting time that are outlined in the current emergency firefighter crew plan, current Interagency Incident Business Management Handbook, current Interagency Standards for Fire and Fire Aviation Operations handbook, and the current National Mobilization Guide.
- M. Invoices will be submitted every 60 days, except the last 90 days of the fiscal year, or other combinations of these similar timeframes as negotiated.
- N. The Nation will maintain documentation for all suppression expenditures under this Agreement, to include salary costs, training and travel cost, equipment cost and purchases. This documentation will be made available to the BIA when requested.
- O. Any award beyond the current fiscal year is subject to availability of funds; funds may be provided in subsequent fiscal years if current work is satisfactory.
- P. Allowable and Eligible Costs: Expenses charged against awards under this Agreement may be incurred only as necessary to carry out the approved objectives, scope of work, and budget.

- Q. Travel costs: For travel costs charged against awards under this Agreement, the Nation and its officers, employees, or representatives shall follow the travel policies in the Federal Travel Regulation and may not be reimbursed for travel costs that exceed the standard rates. All charges for travel must conform to the applicable cost principles.

## **ARTICLE VIII – BUDGET REVISION**

The Nation shall follow criteria and procedures at 2 C.F.R. § 200.308 in order to:

- (a) report deviations from cooperative agreement budgets and
- (b) request approval for budget revisions.

## **ARTICLE IX – INSURANCE AND LIABILITY**

Each party will be solely responsible for the acts and omissions of its officers and employees resulting in damage or injuries to third parties to the same extent that such party is responsible under its applicable laws and regulations.

Pursuant to 25 U.S.C. § 3115(b), Indian Nations and their employees who perform cooperative work under the supervision of the Department of the Interior as mutually agreed to in this Agreement shall not be deemed to be Federal employees other than for purposes of the Federal Tort Claims Act (FTCA), 28 U.S.C. §§ 2671 et seq., and the Federal Employees' Compensation Act (FECA), 5 U.S.C. §§ 8101 et seq.

### **Nation agrees:**

- A. To indemnify, save and hold harmless, and defend the United States against all fines, claims, damages, losses, judgments, and expenses arising out of, or from, any act or omission of the Nation or Tribal personnel or members, participants, agents, or representatives arising out of or in any way connected to activities authorized pursuant to this Agreement, with the exception of claims, damages, losses, judgments and expenses covered under the FTCA and the FECA. This obligation shall survive the termination of this Agreement.
- B. To cooperate with the BIA in the investigation and defense of any claims that may be filed with the BIA arising out of the activities of the Nation or Tribal cooperator, its agents or personnel.

### **BIA agrees:**

- A. To provide worker's compensation protection and coverage to the Nation's personnel or members, participants, agents or representatives working within the scope of this Agreement and follow all United States Department of Labor rules regarding worker's compensation; pursuant to 25 USC 3115.

## **ARTICLE X – REPORTS AND/OR DELIVERABLES**

- A. Specific projects or activities for which funds are advanced will be tracked and reported by annual submission of a SF-425 Federal Financial Report (FFR) due 90 days after September 30 of each calendar year. A final SF-425 shall be submitted at the completion of this Agreement. For a final SF-425, the reporting period end date shall be the end date of the Agreement. Final reports shall be submitted no later than 90 days after the end period date.
- B. Nation will provide an annual performance reports in accordance with 2 C.F.R. § 200.328.
- C. The Secretary of the Interior, Inspectors General and the Comptroller General of the United States, or their duly authorized representatives, will have access for the purpose of financial or programmatic review and examination to any books, documents, papers, and records that are pertinent to the Agreement at all reasonable times during the period of retention in accordance with 2 C.F.R. § 200.336.

#### **ARTICLE XI – PROPERTY UTILIZATION**

All tools, equipment, and facilities loaned to the Nation by BIA under this Agreement, such as tools, equipment, and facilities will be returned in the same condition received except for normal wear and tear in project use. Property management standards set forth in 2 C.F.R. §§ 200.310 through 316 apply to this Agreement.

#### **ARTICLE XII – MODIFICATION AND TERMINATION**

- A. This Agreement may be modified only by a written instrument executed by the parties. Modifications will be in writing and approved by the Grants Officer and the authorized representative of the Nation. No Modification shall be for a cumulative term beyond five (5) years.
- B. This Agreement may be terminated by the BIA consistent with applicable termination provisions found in 2 C.F.R. §§ 200.339, and may be terminated by the Nation upon ninety (90) days prior written notice to the BIA.

#### **ARTICLE XIII – GENERAL AND SPECIAL PROVISIONS**

##### **A. General Provisions**

**Regulations** – The following regulations are incorporated by reference into this Agreement:

1. **Determination of Allowable Costs:**
  - 2 CFR Part 200, Subpart E—Cost Principles
2. **Audit Requirements:**
  - 2 CFR Part 200, Subpart F—Audit Requirements

## 2 CFR Part 200, Appendix XI—Compliance Supplement

3. **Code of Federal Regulations/Regulatory Requirements:** (as applicable):
- a. 2 CFR Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards
  - b. 2 CFR Part 1400, *NonProcurement Debarment and Suspension*
  - c. 43 CFR Part 18, New Restrictions on Lobbying
  - d. 2 CFR Part 175, Award Term for Trafficking in Persons
4. **Non-Discrimination:** All activities pursuant to this Agreement shall be in compliance with the requirements of Executive Order 11246, as amended; Title VI of the Civil Rights Act of 1964, as amended, (78 Stat. 252; 42 U.S.C. §§2000d et seq.); Title V, Section 504 of the Rehabilitation Act of 1973, as amended, (87 Stat. 394; 29 U.S.C. §794); the Age Discrimination Act of 1975 (89 Stat. 728; 42 U.S.C. §§6101 et seq.); and with all other federal laws and regulations prohibiting discrimination on grounds of race, color, sexual orientation, national origin, disabilities, religion, age, or sex.
5. **Lobbying Prohibition:** 18 U.S.C. §1913, Lobbying with Appropriated Moneys, as amended by Public Law 107-273, Nov. 2, 2002 - No part of the money appropriated by any enactment of Congress shall, in the absence of express authorization by Congress, be used directly or indirectly to pay for any personal service, advertisement, telegram, telephone, letter, printed or written matter, or other device, intended or designed to influence in any manner a member of Congress, a jurisdiction, or an official of any government, to favor, adopt, or oppose, by vote or otherwise, any legislation, law, ratification, policy, or appropriation, whether before or after the introduction of any bill, measure, or resolution proposing such legislation, law, ratification, policy, or appropriation; but this shall not prevent officers or employees of the United States or of its departments or agencies from communicating to any such members or official, at his request, or to Congress or such official, through the proper official channels, requests for legislation, law, ratification, policy, or appropriations which they deem necessary for the efficient conduct of the public business, or from making any communication whose prohibition by this section might, in the opinion of the Attorney General, violate the Constitution or interfere with the conduct of foreign policy, counter-intelligence, intelligence, or national security activities. Violations of this section shall constitute violations of section 1352(a) of title 31. In addition to the above, the related restrictions on the use of appropriated funds found in Div. F, § 402 of the Omnibus Appropriations Act of 2008 (P.L. 110-161) also apply.
6. **Anti-Deficiency Act:** Pursuant to 31 U.S.C. §1341 nothing contained in this Agreement shall be construed as binding the BIA to expend in any one fiscal

year any sum in excess of appropriations made by Congress, for the purposes of this Agreement for that fiscal year, or other obligation for the further expenditure of money in excess of such appropriations.

7. **Assignment:** No part of this Agreement shall be assigned to any other party without prior written approval of the BIA and the Assignee.
8. **Member of Congress:** Pursuant to 41 U.S.C. § 22, no Member of Congress shall be admitted to any share or part of any contract or agreement made, entered into, or adopted by or on behalf of the United States, or to any benefit to arise thereupon.
9. **Non-Exclusive Agreement:** This Agreement in no way restricts the Nation or BIA from entering into similar agreements, or participating in similar activities or arrangements, with other public or private agencies, organizations, or individuals.
10. **Survival:** Any and all provisions which, by themselves or their nature, are reasonably expected to be performed after the expiration or termination of this Agreement shall survive and be enforceable after the expiration or termination of this Agreement. Any and all liabilities, actual or contingent, which have arisen during the term of and in connection with this Agreement shall survive expiration or termination of this Agreement.
11. **Partial Invalidity:** If any provision of this Agreement or the application thereof to any party or circumstance shall, to any extent, be held invalid or unenforceable, the remainder of this Agreement or the application of such provision to the parties or circumstances other than those to which it is held invalid or unenforceable, shall not be affected thereby and each provision of this Agreement shall be valid and be enforced to the fullest extent permitted by law.
12. **No Employment Relationship:** This Agreement is not intended to and shall not be construed to create an employment relationship between BIA or any bureau thereof and the Nation or its Members. No Member shall perform any function or make any decision properly reserved by law or policy to the federal government.
13. **No Third-Party Rights:** This Agreement creates enforceable obligations between only BIA and the Nation. Except as expressly provided herein, it is not intended nor shall it be construed to create any right of enforcement by or any duties or obligation in favor of persons or entities not a party to this Agreement.
14. **Captions and Headings:** The captions, headings, article numbers and paragraph numbers appearing in this Agreement are inserted only as a matter

of convenience and in no way shall be construed as defining or limiting the scope or intent of the provision of this Agreement nor in any way affecting this Agreement.

## **B. Special Provisions**

1. **Retention and Access Requirements for Records:** All recipient financial and programmatic records, supporting documents, statistical records, and other grants-related records shall be maintained and available for access in accordance with 2 C.F.R. §§ 200.333 - 337 for institutions of higher education, hospitals, other non-profit and all other organizations.
2. **Audit Requirements:**
  - a. Non-Federal entities that expend \$750,000 or more during a year in Federal awards shall have a single or program-specific audit conducted for that year in accordance with the Single Audit Act Amendments of 1996 (31 U.S.C. §§ 7501-7507) and 2 C.F.R. Part 200, Subpart F.
  - b. Non-Federal entities that expend less than \$750,000 for a fiscal year in Federal awards are exempt from Federal audit requirements for that year, except as noted in 2 C.F.R. § 200.501 but records must be available for review or audit by appropriate officials of the Federal agency, pass-through entity, and General Accounting Office (GAO).
  - c. Audits shall be made by an independent auditor in accordance with generally accepted government auditing standards covering financial audits. Additional audit requirements applicable to this Agreement are found at 2 C.F.R. Part 200, Subpart F and Appendix XI to Part 200—Compliance Supplement. Additional information on single audits is available from the Federal Audit Clearinghouse.
3. **Procurement Procedures:** It is a national policy to place a fair share of purchases with minority business firms. The Department of the Interior is strongly committed to the objectives of this policy and encourages all recipients of its grants and cooperative agreements to take affirmative steps to ensure such fairness. Positive efforts shall be made by recipients to utilize small businesses, minority-owned firms, and women's business enterprises, whenever possible. Recipients of Federal awards shall take all of the following steps to further this goal:
  - a. Ensure that small businesses, minority-owned firms, and women's business enterprises are used to the fullest extent practicable.
  - b. Make information on forthcoming opportunities available and arrange time frames for purchases and contracts to encourage and



facilitate participation by small businesses, minority-owned firms, and women's business enterprises.

- c. Consider in the contract process whether firms competing for larger contracts intend to subcontract with small businesses, minority-owned firms, and women's business enterprises.
- d. Encourage contracting with consortiums of small businesses, minority-owned firms and women's business enterprises when a contract is too large for one of these firms to handle individually.
- e. Use the services and assistance, as appropriate, of such organizations as the Small Business Development Agency in the solicitation and utilization of small business, minority-owned firms and women's business enterprises.

4. **Prohibition on Text Messaging and Using Electronic Equipment Supplied by the Government while Driving:** Executive Order 13513, Federal Leadership On Reducing Text Messaging While Driving, was signed by President Barack Obama on October 1, 2009 (ref.: <http://edocket.access.gpo.gov/2009/pdf/E9-24203.pdf>). This Executive Order introduces a Federal Government-wide prohibition on the use of text messaging while driving on official business or while using Government-supplied equipment. Additional guidance enforcing the ban will be issued at a later date. In the meantime, please adopt and enforce policies that immediately ban text messaging while driving company-owned or –rented vehicles, government-owned or leased vehicles, or while driving privately owned vehicles when on official government business or when performing any work for or on behalf of the government.

In WITNESS WHEREOF, the parties hereto have executed this Agreement on the date of the final signature shown below:

Approved: \_\_\_\_\_  
 Chairman, Tehassi Hill Date  
 DUNS Number: 798227278

Approved: \_\_\_\_\_  
 Tammie Poitra Date  
 Director, Midwest Region  
 Bureau of Indian Affairs

Approved: \_\_\_\_\_  
 Bernie Toyekoyah, Jr Date  
 Grants Management Specialist  
 Bureau of Indian Affairs

# ONEIDA LAW OFFICE

*CONFIDENTIAL: ATTORNEY/CLIENT WORK PRODUCT*

TO: Brandon M. Wisneski  
Self Governance Department

*Use this number on future correspondence:*

**2025-0003**

FROM: James R. Bittorf, Deputy Chief Counsel

*Law Office use only*

- Purchasing review not required
- HRD approval needed

DATE: February 28, 2025

RE: Bureau of Indian Affairs Midwest Region- Cooperative Agreement for Wildland Fire Management

*If you have any questions or comments regarding this review, please call 869-4327.*

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The attached agreement, contract, policy and/or guaranty has been reviewed by the Oneida Law Office for legal content only. Please review for compliance with the current budget resolution prior to entering said contract. Please note the following:

- ✓ The document is in appropriate legal form. *(Execution is a management decision.)*
- ✓ Requires Business Committee approval prior to execution.

Note: Business Committee Resolution number and name and contact information of tribal representative need to be added to agreement.

## CONTRACT REVIEW REQUEST FORM

This form must be filled out **COMPLETELY**.

- General Instructions:**
1. Contracts must be submitted to the Law Office no less than ten (10) business days prior to commencement of the contract.
  2. Please read the contract prior to submission. If the contract language does not make sense to you, request an explanation from the contractor.
  3. **DO NOT SIGN** contracts prior to attorney approval. All contracts signed or contract services started prior to legal approval are reported to the Business Committee.
  4. If you need immediate review of a contract, call the Law Office at 869-4327 **PRIOR** to sending the contract.
  5. Upon receipt of the contract, the Law Office will assign a file number which is located in the top right-hand corner of the legal review. Any future communication concerning this contract should reference this file number.
  6. You will receive an e-mail notification when the review of your contract is complete.
  7. All contracts must be submitted with a completed and signed Conflict of Interest Disclosure Form.
  8. **SUBMIT ALL FORMS IN .PDF FORMAT**

**Date:** 12/30/2024 **Telephone:** 920-680-2682

**Contact Person:** Brandon Wisneski **Extension:** 4281

**Department:** Self Governance **Response Needed By:** 1/14/2025

**Name of Contractor:** Bureau of Indian Affairs Midwest Region – Cooperative Agreement for Wildland Fire Management Non-Recurring Funds

**Contract Start Date:** Upon date of final signature **Contract Total Amount** TBD - Reimbursement

**Contract End Date:** TBD – 5 years from signature

*Does this contract have an automatic renewal clause? (Yes or No)* No  
*If yes, indicate the advance notice (in days that must be given to terminate contract.)* 90 **days.**

**Special Instructions, if any:**

Cooperative Agreement between BIA Midwest Region & Oneida Nation for Wildland Fire Management – Non Recurring Funds (based on reimbursements). The agreement allows for Oneida Environmental Land & Agriculture Division to receive funds from BIA for prescribed burn prep funding per the Nation’s Wildland Fire Management Plan.

### Submit form as an e-mail attachment following these steps:

1. Go to: File > Save & Send > Send Using E-Mail > Send as PDF (opens a new mail form in GroupWise)
2. Fill in the “To” field with “Oneida\_Law”
3. Attach **Contract**, completed and signed **Conflict of Interest Disclosure Form** and any other documentation associated this contract.

COOPERATIVE AGREEMENT  
BETWEEN  
BUREAU OF INDIAN AFFAIRS, MIDWEST REGION  
AND  
THE ONEIDA NATION, WISCONSIN  
FOR  
WILDLAND FIRE MANAGEMENT - NON-RECURRING FUNDS  
(Based on reimbursements)

This Cooperative Agreement (“Agreement”) is entered into by the Bureau of Indian Affairs, Midwest Region (an executive agency of the U.S. Department of the Interior, hereinafter referred to as the “BIA”) and the Oneida Nation, Wisconsin (an organized tribal government, hereinafter referred to as the “Nation”).

**ARTICLE I – BACKGROUND AND OBJECTIVES**

- A. Under this Agreement, the parties will cooperate in wildland fire management activities related to national, regional and field programs, including activities occurring on trust lands under the BIA’s jurisdiction for which the BIA has wildland fire management responsibilities and where approved interagency or mutual aid agreements are in place. The suppression of structural fires, vehicle fires, or hazardous-materials fires is not included in this Agreement.
- B. This Agreement will provide a mechanism to reimburse the Nation for non-recurring expenditures for actual costs. Equivalent funding terms include one-time funds, one-year only funds, project funds or one-time expenditures. For purposes of this Agreement these categories of funds will hereinafter be referred to as non-recurring funds.
- C. In order for the Nation to maintain an adequate level of readiness and capability on Indian land, tribal wildland firefighters who carry out this Agreement must meet the national qualification standards for wildland firefighting positions that appear in the current National Wildfire Coordination Group (NWCG) 310-1 Wildland Fire Qualifications System Guide.
  1. The Nation may agree to maintain a cadre of qualified wildland firefighters. If the availability of local training and qualifying wildfire management experience is limited, the off-reservation dispatch of Tribal wildland firefighters under approved interagency or mutual aid cooperative agreements is necessary, reasonable, and allowable for the purpose of breath of experience, depth of qualified fire staff, training, and obtaining and maintaining NWCG qualifications and standards. The Nation is not required to maintain a cadre of qualified wildland firefighters unless the Nation agrees to do so in a mutually agreed upon appendix executed by the parties.

2. Further, no single agency, including the Nation carrying out this Agreement, has sufficient resources to manage large, extended attack wildland fires. Only through cooperative, reciprocal interagency management are wildland fire management agencies able to suppress large, extended attack wildland fires or manage public safety incidents. Through this Agreement, the Nation participates in that portion of the interagency large fire, extended attack management capacity the BIA would make available to support national efforts. Without participation in interagency support agreements, the BIA cannot fulfill its commitments, and, without the support of its interagency partners and other Nations, the BIA cannot provide sufficient large-incident wildland fire management to the Nation. Therefore, the Nation may in mutually agreed upon appendix executed by the parties assume responsibility to supply qualified fire management staff, when they are not needed for local fire suppression management, for national dispatch under the direction of the BIA, when requested by the BIA or through resource orders issued by a dispatch center. Further, the Nation may in a mutually agreed upon appendix executed by the parties assume responsibility to train and qualify fire management staff to large incident NWCG skill positions, even though those positions may rarely be used for local fires.

D. The objectives of this Agreement are:

1. To participate in and administer the wildland fire management program for activities paid for by non-recurring funds;
2. To administer the fuels management program and complete projects for non-recurring funds on the reservation;
3. In the event the Nation agrees to maintain a cadre of qualified wildland firefighters, to train and maintain qualified tribal employees in order to build the depth and breadth of experience needed to develop NWCG skill positions to have a fully functional fire program managing wildland fire within BIA jurisdictional boundaries and, when available, supporting the national effort in regarding wildland fire.
4. To designate procedures to reimburse the Nation for the cost of providing wildland fire operational management (both suppression and fuels management) and other incident management services or support for non-recurring funds.

## ARTICLE II - AUTHORITY

BIA enters into this Agreement pursuant to:

- A. National Indian Forest Resources Management Act, 25 U.S.C. § 3115(a)(1)(C), and 25 C.F.R. Part 163 Subpart E, *General Forestry Regulations, Cooperative Agreements*. The National Master Interagency Agreement for Wildland Fire Management, National Interagency Fire Center, BIA Agreement No.

AGFIRE10K101 authorizes Nations to support the national fire effort by providing services under this Agreement.

- B. Tribal Resolution No. xxx, dated xxx, 2022.

### **ARTICLE III – SCOPE AND STATEMENT OF WORK**

- A. Substantial involvement by the BIA is anticipated during the performance of activities funded under this Agreement.
- B. The parties agree that the Nation will perform or support Bureau functions in the following areas:
1. The tasks to be accomplished under this Agreement include fire management activities that use non-recurring funds such as suppression funds, and one-time preparedness funds. These two categories include one-time project funds associated with burned area rehabilitation, emergency stabilization, hazardous fuels reduction, prevention, and other related programs. Base or recurring funding is generally disbursed under P.L. 93-638 contracts or Title IV compacts for Nations that manage the preparedness/ hazardous fuels reduction program.
- C. The Parties to this Agreement agree to conduct all wildland fire suppression activities under this Agreement in accordance with Department of Interior Manual (DM) 620 (4/10/98), 90 Indian Affairs Manual (90 IAM, Wildland Fire Management) and the most current version of the BIA Wildland Fire and Aviation Operations Guide (Blue Book) or succeeding Operations Guide(s), and current National Interagency Mobilization Guide.
- D. Specific responsibilities, duties and activities to be provided by the Nation will be documented and mutually agreed to, in written proposals and incorporated as an appendix to this Agreement (for example, the Annual Work Plan format or Task Orders may be used). Appendices will include an activity description, objectives and role of each party, operating plan, costs and reporting requirements. The operating plan will be modified by mutual consent as the scope of activities increases or decreases.
- E. BIA Obligations – Federal Assistance to Nation:
1. The BIA retains authority to:
    - a. Approve Resource Management and Land Use Plans, Fire Management Plans, Fire Program Management documents, National Environmental Policy Act documents, and appropriate Wildland Fire Decision Support System (WFDSS) decision documents.
    - b. Delegate authority to Incident Management Teams Burned Area Stabilization/Rehabilitation Teams, and Incident Commanders.

- c. Hire, fire and pay Emergency Fire Fighters operating under DOI Administratively Determined Pay Plan.
    - d. Sponsor and administer all functions within the Incident Qualifications and Certification Systems for Nation.
  2. The BIA shall furnish the Nation with the following assistance to accomplish the functions outlined in the appendices:
    - a. Serve as the technical program contact to provide technical supervision, coordination, direction, and implementation of the cooperative program.
    - b. Serve as technical advisor in fire suppression to the Nation. Technical supervision can also be provided during an emergency situation, when supervision is executed through the designated Incident Command System (ICS) chain of command or if another delegation of authority exists.
    - c. Coordinate, notify or make available wildland fire management training to tribal employees sufficient for the Nation to fulfill the agreed upon responsibilities under this Agreement. Additional wildland fire management qualifications to support the Bureau's interagency incident management commitments are encouraged.
- F. The Nation shall furnish the BIA with the assistance outlined in appendices, if any, which will be mutually agreed to by the parties and attached to this Agreement. In so doing, the Nation will:
  1. Manage and carry out all administrative functions associated with the provisions of services under this Agreement.
    - a. Provide qualified personnel, if available, to perform and meet wildland fire and other funded incident management needs within the reservation boundaries, and as requested by the BIA or other cooperating federal or state agency outside of reservation boundaries.
    - b. Personnel performing activities under this Agreement shall meet the requirements in the 2015 Bureau of Indian Affairs/Tribal Medical Standards Program dated Nov 26 2014 (or current direction) and work capacity test. They shall meet the minimum training requirements for NWCG-ICS positions, as prescribed by the BIA and Wildland and Prescribed Fire Qualifications Guide (PMS 310-1).
    - c. Provide supplies, equipment, facilities, and related services, when available; in order to assist and help meet incident needs.
    - d. Follow administrative procedures identified in the NWCG Interagency Incident Business Management Handbook.

- e. Certify that it will self-administer a motor vehicle operation policy that promotes the safe operation of motor vehicles while performing duties to implement the terms and conditions of this Agreement.
- f. When assigned to wildland fire incidents, assist the BIA, and others, to achieve the desired land/resource management goals and objectives.
- g. Follow contractual requirements on the use of National Wildfire Resources used on trust lands.

**ARTICLE IV – TERM OF AGREEMENT**

The Agreement will become effective upon the date of the last signature and will expire five years from that date, unless terminated earlier per Article XII. The period from the effective date to the expiration date is the period of performance for the Agreement. In no event shall this Agreement extend beyond a cumulative term, including any extension, of five (5) years.

**ARTICLE V – KEY OFFICIALS**

- A. Key officials are essential to ensure maximum coordination and communications between the parties and the work being performed. They are:

**For the BIA:**

<b>Grants Management</b>		<b>Grants Management Technical Representative</b>	
Name:	Bernie Toyekoyah, Jr	Name:	Tom Remus
Address:	P.O. Box 368 Anadarko, OK 73005	Address:	402 SE 11 <sup>th</sup> St Grand Rapids, MN 55744
Phone:	405-247-1652	Phone:	218-259-8658
Email:	bernie.toyekoyah@bia.gov	Email:	thomas.remus@bia.gov

**For the Nation:**

<b>Authorized Representative</b>		<b>Administration/Finance</b>	
Name:		Name:	
Title:		Title:	
Address:		Address:	
Phone:		Phone:	
Email:		Email:	

- B. **Communications** - The Nation will address any communication regarding this Agreement to Bernie Toyekoyah, Jr., Grants Management Specialist. The Grants



Management Specialist is the only BIA official that may change the terms and conditions of this Agreement through written modification. Communications that relate solely to technical matters may be sent to the Grants Officer Technical Representatives representing the BIA.

- C. **Changes in Key Officials** - The Nation may not make any permanent change in a key official without written notice to the Grants Management Specialist in advance of the proposed change. The notice will include a justification with sufficient detail to permit evaluation of the impact of such a change on the scope of work specified within this Agreement. Any permanent change in key officials will be made only by modification to this Agreement.

## ARTICLE VI – DISPUTE RESOLUTION

If the key officials are unable to resolve a dispute concerning implementation of this Agreement within 30 days, they shall refer the dispute to the following officials, who will confer within 15 days of the referral in order to resolve the dispute:

<b>Bureau of Indian Affairs</b>		<b>Oneida Nation</b>	
Name:	Tammie Poitra	Name:	Tehassi Hill
Title	Regional Director	Title:	Chairman
Address:	5600 American Blvd W. Ste. 500 Bloomington, MN 55437	Address:	N7210 Seminary Road Oneida, WI 54155
Phone:	612-725-4500	Phone:	920-869-4364
Email:	tammie.poitra@bia.gov	Email:	

## ARTICLE VII – AWARD AND PAYMENT

- A. All activities pursuant to this Agreement are subject to the availability of Federal funds.
- B. The Nation will use its policies and procedures and the BIA standardized Employee Job Classifications under this Agreement.
- C. Tribal resources or services provided off-reservation can only be utilized, and costs reimbursed, when ordered by the BIA or other cooperating federal or state agencies or authorized under a mutual aid agreement. Tribal resources will be ordered through an established dispatch center or designated representative. Resource orders are required for significant incidents such as a large fire or an off-reservation dispatch.
- D. Any termination shall not affect any obligations of the BIA to pay for costs incurred by the Nation for supplies or services ordered hereunder prior to such termination.
- E. This Agreement in no way obligates BIA to order any quantities of service during the period of this Agreement.
- F. Cost principles published at 2 C.F.R. part 200, subpart E are applicable to this Agreement.
- G. The BIA shall reimburse the Nation for direct wildland fire non-recurring expenditures provided for by this Agreement and incurred by the Nation, in accordance with Federal procedure and regulations. Appropriate expenditures will be

determined on a case-by-case basis in accordance with federal procedures and appropriation language. Guidance can be found in the Interagency Standards for Fire and Aviation Operations – Chapter 6, Tribal Compacts/Contracts and 90 Indian Affairs Manual (90 IAM, Wildland Fire Management), Guideline for Tribally Operated Wildland Fire Management Programs memo dated April 6, 2001 or succeeding direction. Reimbursements will be handled by direct billing between the Nation and the BIA. The BIA will act as the administrative agent for other cooperating agencies. Further requirements are provided in Appendix 1.

- H. The BIA will reimburse the Nation for authorized, actual salary costs including regular pay (except for base 8 for personnel paid from preparedness funding), overtime pay, holiday, hazardous duty pay, etc., for tribal employees engaging in non-recurring activities such as fire suppression, prescribed fire, and all risk management work approved and requested through a Resource or Task Order under this Agreement.
- I. Authorized travel, tuition, registration costs and per diem expenses of tribal employees are included in preparedness funding provided under this Agreement. However, the BIA will reimburse the Nation for authorized travel, and per diem expenses of all such persons engaged in appropriate and approved emergency response activities under this Agreement.
- J. Reimbursement for supplies and expenses to the Nation not covered under Section VII. a., b., and c., above will be on an actual cost basis or replacement in kind, as authorized by the Regional Fire Management Officer.
- K. Reimbursement for use of appropriate tribal-owned equipment within the boundaries of the reservation will be documented through an approved Cooperator Equipment Rate Sheet (CERS), and accompanying documents such as Emergency Equipment Shift Tickets (EEST), OF-297, and Emergency Equipment Fuel and Oil issue (EEFOI), OF-304. Rental agreements between the Nation and other cooperating agencies should be established before the fire season. Equipment available for off-reservation dispatches will be through national incident procurement processes.
- L. The final approval for all charges to suppression funding remains the responsibility of the BIA. The Nation agrees to follow all procedures for hiring, dispatching, and documenting time that are outlined in the current emergency firefighter crew plan, current Interagency Incident Business Management Handbook, current Interagency Standards for Fire and Fire Aviation Operations handbook, and the current National Mobilization Guide.
- M. Invoices will be submitted every 60 days, except the last 90 days of the fiscal year, or other combinations of these similar timeframes as negotiated.
- N. The Nation will maintain documentation for all suppression expenditures under this Agreement, to include salary costs, training and travel cost, equipment cost and purchases. This documentation will be made available to the BIA when requested.
- O. Any award beyond the current fiscal year is subject to availability of funds; funds may be provided in subsequent fiscal years if current work is satisfactory.
- P. Allowable and Eligible Costs: Expenses charged against awards under this Agreement may be incurred only as necessary to carry out the approved objectives, scope of work, and budget.

- Q. Travel costs: For travel costs charged against awards under this Agreement, the Nation and its officers, employees, or representatives shall follow the travel policies in the Federal Travel Regulation and may not be reimbursed for travel costs that exceed the standard rates. All charges for travel must conform to the applicable cost principles.

## **ARTICLE VIII – BUDGET REVISION**

The Nation shall follow criteria and procedures at 2 C.F.R. § 200.308 in order to:

- (a) report deviations from cooperative agreement budgets and
- (b) request approval for budget revisions.

## **ARTICLE IX – INSURANCE AND LIABILITY**

Each party will be solely responsible for the acts and omissions of its officers and employees resulting in damage or injuries to third parties to the same extent that such party is responsible under its applicable laws and regulations.

Pursuant to 25 U.S.C. § 3115(b), Indian Nations and their employees who perform cooperative work under the supervision of the Department of the Interior as mutually agreed to in this Agreement shall not be deemed to be Federal employees other than for purposes of the Federal Tort Claims Act (FTCA), 28 U.S.C. §§ 2671 et seq., and the Federal Employees' Compensation Act (FECA), 5 U.S.C. §§ 8101 et seq.

### **Nation agrees:**

- A. To indemnify, save and hold harmless, and defend the United States against all fines, claims, damages, losses, judgments, and expenses arising out of, or from, any act or omission of the Nation or Tribal personnel or members, participants, agents, or representatives arising out of or in any way connected to activities authorized pursuant to this Agreement, with the exception of claims, damages, losses, judgments and expenses covered under the FTCA and the FECA. This obligation shall survive the termination of this Agreement.
- B. To cooperate with the BIA in the investigation and defense of any claims that may be filed with the BIA arising out of the activities of the Nation or Tribal cooperator, its agents or personnel.

### **BIA agrees:**

- A. To provide worker's compensation protection and coverage to the Nation's personnel or members, participants, agents or representatives working within the scope of this Agreement and follow all United States Department of Labor rules regarding worker's compensation; pursuant to 25 USC 3115.

## **ARTICLE X – REPORTS AND/OR DELIVERABLES**

- A. Specific projects or activities for which funds are advanced will be tracked and reported by annual submission of a SF-425 Federal Financial Report (FFR) due 90 days after September 30 of each calendar year. A final SF-425 shall be submitted at the completion of this Agreement. For a final SF-425, the reporting period end date shall be the end date of the Agreement. Final reports shall be submitted no later than 90 days after the end period date.
- B. Nation will provide an annual performance reports in accordance with 2 C.F.R. § 200.328.
- C. The Secretary of the Interior, Inspectors General and the Comptroller General of the United States, or their duly authorized representatives, will have access for the purpose of financial or programmatic review and examination to any books, documents, papers, and records that are pertinent to the Agreement at all reasonable times during the period of retention in accordance with 2 C.F.R. § 200.336.

#### **ARTICLE XI – PROPERTY UTILIZATION**

All tools, equipment, and facilities loaned to the Nation by BIA under this Agreement, such as tools, equipment, and facilities will be returned in the same condition received except for normal wear and tear in project use. Property management standards set forth in 2 C.F.R. §§ 200.310 through 316 apply to this Agreement.

#### **ARTICLE XII – MODIFICATION AND TERMINATION**

- A. This Agreement may be modified only by a written instrument executed by the parties. Modifications will be in writing and approved by the Grants Officer and the authorized representative of the Nation. No Modification shall be for a cumulative term beyond five (5) years.
- B. This Agreement may be terminated by the BIA consistent with applicable termination provisions found in 2 C.F.R. §§ 200.339, and may be terminated by the Nation upon ninety (90) days prior written notice to the BIA.

#### **ARTICLE XIII – GENERAL AND SPECIAL PROVISIONS**

##### **A. General Provisions**

**Regulations** – The following regulations are incorporated by reference into this Agreement:

1. **Determination of Allowable Costs:**
  - 2 CFR Part 200, Subpart E—Cost Principles
2. **Audit Requirements:**
  - 2 CFR Part 200, Subpart F—Audit Requirements

## 2 CFR Part 200, Appendix XI—Compliance Supplement

3. **Code of Federal Regulations/Regulatory Requirements:** (as applicable):
  - a. 2 CFR Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards
  - b. 2 CFR Part 1400, *NonProcurement Debarment and Suspension*
  - c. 43 CFR Part 18, New Restrictions on Lobbying
  - d. 2 CFR Part 175, Award Term for Trafficking in Persons
4. **Non-Discrimination:** All activities pursuant to this Agreement shall be in compliance with the requirements of Executive Order 11246, as amended; Title VI of the Civil Rights Act of 1964, as amended, (78 Stat. 252; 42 U.S.C. §§2000d et seq.); Title V, Section 504 of the Rehabilitation Act of 1973, as amended, (87 Stat. 394; 29 U.S.C. §794); the Age Discrimination Act of 1975 (89 Stat. 728; 42 U.S.C. §§6101 et seq.); and with all other federal laws and regulations prohibiting discrimination on grounds of race, color, sexual orientation, national origin, disabilities, religion, age, or sex.
5. **Lobbying Prohibition:** 18 U.S.C. §1913, Lobbying with Appropriated Moneys, as amended by Public Law 107-273, Nov. 2, 2002 - No part of the money appropriated by any enactment of Congress shall, in the absence of express authorization by Congress, be used directly or indirectly to pay for any personal service, advertisement, telegram, telephone, letter, printed or written matter, or other device, intended or designed to influence in any manner a member of Congress, a jurisdiction, or an official of any government, to favor, adopt, or oppose, by vote or otherwise, any legislation, law, ratification, policy, or appropriation, whether before or after the introduction of any bill, measure, or resolution proposing such legislation, law, ratification, policy, or appropriation; but this shall not prevent officers or employees of the United States or of its departments or agencies from communicating to any such members or official, at his request, or to Congress or such official, through the proper official channels, requests for legislation, law, ratification, policy, or appropriations which they deem necessary for the efficient conduct of the public business, or from making any communication whose prohibition by this section might, in the opinion of the Attorney General, violate the Constitution or interfere with the conduct of foreign policy, counter-intelligence, intelligence, or national security activities. Violations of this section shall constitute violations of section 1352(a) of title 31. In addition to the above, the related restrictions on the use of appropriated funds found in Div. F, § 402 of the Omnibus Appropriations Act of 2008 (P.L. 110-161) also apply.
6. **Anti-Deficiency Act:** Pursuant to 31 U.S.C. §1341 nothing contained in this Agreement shall be construed as binding the BIA to expend in any one fiscal

year any sum in excess of appropriations made by Congress, for the purposes of this Agreement for that fiscal year, or other obligation for the further expenditure of money in excess of such appropriations.

7. **Assignment:** No part of this Agreement shall be assigned to any other party without prior written approval of the BIA and the Assignee.
8. **Member of Congress:** Pursuant to 41 U.S.C. § 22, no Member of Congress shall be admitted to any share or part of any contract or agreement made, entered into, or adopted by or on behalf of the United States, or to any benefit to arise thereupon.
9. **Non-Exclusive Agreement:** This Agreement in no way restricts the Nation or BIA from entering into similar agreements, or participating in similar activities or arrangements, with other public or private agencies, organizations, or individuals.
10. **Survival:** Any and all provisions which, by themselves or their nature, are reasonably expected to be performed after the expiration or termination of this Agreement shall survive and be enforceable after the expiration or termination of this Agreement. Any and all liabilities, actual or contingent, which have arisen during the term of and in connection with this Agreement shall survive expiration or termination of this Agreement.
11. **Partial Invalidity:** If any provision of this Agreement or the application thereof to any party or circumstance shall, to any extent, be held invalid or unenforceable, the remainder of this Agreement or the application of such provision to the parties or circumstances other than those to which it is held invalid or unenforceable, shall not be affected thereby and each provision of this Agreement shall be valid and be enforced to the fullest extent permitted by law.
12. **No Employment Relationship:** This Agreement is not intended to and shall not be construed to create an employment relationship between BIA or any bureau thereof and the Nation or its Members. No Member shall perform any function or make any decision properly reserved by law or policy to the federal government.
13. **No Third-Party Rights:** This Agreement creates enforceable obligations between only BIA and the Nation. Except as expressly provided herein, it is not intended nor shall it be construed to create any right of enforcement by or any duties or obligation in favor of persons or entities not a party to this Agreement.
14. **Captions and Headings:** The captions, headings, article numbers and paragraph numbers appearing in this Agreement are inserted only as a matter

of convenience and in no way shall be construed as defining or limiting the scope or intent of the provision of this Agreement nor in any way affecting this Agreement.

## **B. Special Provisions**

1. **Retention and Access Requirements for Records:** All recipient financial and programmatic records, supporting documents, statistical records, and other grants-related records shall be maintained and available for access in accordance with 2 C.F.R. §§ 200.333 - 337 for institutions of higher education, hospitals, other non-profit and all other organizations.
2. **Audit Requirements:**
  - a. Non-Federal entities that expend \$750,000 or more during a year in Federal awards shall have a single or program-specific audit conducted for that year in accordance with the Single Audit Act Amendments of 1996 (31 U.S.C. §§ 7501-7507) and 2 C.F.R. Part 200, Subpart F.
  - b. Non-Federal entities that expend less than \$750,000 for a fiscal year in Federal awards are exempt from Federal audit requirements for that year, except as noted in 2 C.F.R. § 200.501 but records must be available for review or audit by appropriate officials of the Federal agency, pass-through entity, and General Accounting Office (GAO).
  - c. Audits shall be made by an independent auditor in accordance with generally accepted government auditing standards covering financial audits. Additional audit requirements applicable to this Agreement are found at 2 C.F.R. Part 200, Subpart F and Appendix XI to Part 200—Compliance Supplement. Additional information on single audits is available from the Federal Audit Clearinghouse.
3. **Procurement Procedures:** It is a national policy to place a fair share of purchases with minority business firms. The Department of the Interior is strongly committed to the objectives of this policy and encourages all recipients of its grants and cooperative agreements to take affirmative steps to ensure such fairness. Positive efforts shall be made by recipients to utilize small businesses, minority-owned firms, and women's business enterprises, whenever possible. Recipients of Federal awards shall take all of the following steps to further this goal:
  - a. Ensure that small businesses, minority-owned firms, and women's business enterprises are used to the fullest extent practicable.
  - b. Make information on forthcoming opportunities available and arrange time frames for purchases and contracts to encourage and

facilitate participation by small businesses, minority-owned firms, and women's business enterprises.

- c. Consider in the contract process whether firms competing for larger contracts intend to subcontract with small businesses, minority-owned firms, and women's business enterprises.
- d. Encourage contracting with consortiums of small businesses, minority-owned firms and women's business enterprises when a contract is too large for one of these firms to handle individually.
- e. Use the services and assistance, as appropriate, of such organizations as the Small Business Development Agency in the solicitation and utilization of small business, minority-owned firms and women's business enterprises.

- 4. **Prohibition on Text Messaging and Using Electronic Equipment Supplied by the Government while Driving:** Executive Order 13513, Federal Leadership On Reducing Text Messaging While Driving, was signed by President Barack Obama on October 1, 2009 (ref.: <http://edocket.access.gpo.gov/2009/pdf/E9-24203.pdf>). This Executive Order introduces a Federal Government-wide prohibition on the use of text messaging while driving on official business or while using Government-supplied equipment. Additional guidance enforcing the ban will be issued at a later date. In the meantime, please adopt and enforce policies that immediately ban text messaging while driving company-owned or –rented vehicles, government-owned or leased vehicles, or while driving privately owned vehicles when on official government business or when performing any work for or on behalf of the government.

In WITNESS WHEREOF, the parties hereto have executed this Agreement on the date of the final signature shown below:

Approved: \_\_\_\_\_  
 Chairman, Tehassi Hill Date  
 DUNS Number: 798227278

Approved: \_\_\_\_\_  
 Tammie Poitra Date  
 Director, Midwest Region  
 Bureau of Indian Affairs

Approved: \_\_\_\_\_  
 Bernie Toyekoyah, Jr Date  
 Grants Management Specialist  
 Bureau of Indian Affairs



# Oneida Nation

Post Office Box 365

Phone: (920)869-2214

Oneida, WI 54155



**BC Resolution # Leave this line blank**  
**Cooperative Agreement with Bureau of Indian Affairs, Midwest Region, for Wildland Fire Management Non-Recurring Funds**

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- WHEREAS,** the Oneida Nation is a federally recognized Indian government and a treaty tribe recognized by the laws of the United States of America; and
- WHEREAS,** the Oneida General Tribal Council is the governing body of the Oneida Nation; and
- WHEREAS,** the Oneida Business Committee has been delegated the authority of Article IV, Section 1, of the Oneida Tribal Constitution by the Oneida General Tribal Council; and
- WHEREAS,** the Oneida Environmental, Land & Agriculture Division protects, preserves, and improves the natural and built environments to enhance quality of life for the Oneida Community; and
- WHEREAS,** The Oneida Nation 2011 Integrated Resource Management Plan (a/k/a "Live, Sustain, Grow Plan") identifies goals and objectives related to the management of Forest, Wetlands, and other Natural Resource Communities; and
- WHEREAS,** the Oneida Business Committee adopted BC Resolution # 11-28-18-A Oneida Nation Wildland Fire Management Plan; and
- WHEREAS,** the Oneida Nation Wildland Fire Management Plan provides the framework for pre-fire suppression actions, fire prevention measures, and fuel modification treatment on tribal lands. This framework is necessary to protect life and property, cultural resources, wildlife and fisheries, soil stability, and local socio-economic conditions; and
- WHEREAS,** the Oneida Nation Wildland Fire Management Plan allows the Environmental, Land & Agriculture Division to implement prescribed fire as a tool for natural resource management in accordance with that plan, as well as the policy and guidance established by the Bureau of Indian Affairs; and
- WHEREAS,** the Nation wishes to enter into a Cooperative Agreement with the Bureau of Indian Affairs, Midwest Region, to allow the parties to cooperate in wildland fire management activities related to national, regional and field programs, including activities occurring on trust lands; and
- WHEREAS,** this Agreement will provide a mechanism for the Bureau of Indian Affairs, Midwest Region, to reimburse the Nation for non- recurring expenditures for actual costs, including one-time funds, one-year only funds, project funds or one-time expenditures for wildland fire management activities; and

BC Resolution # \_\_\_\_\_  
Cooperative Agreement with Bureau of Indian Affairs, Midwest Region, for Wildland Fire  
Management Non-Recurring Funds  
Page 2 of 2

43 **NOW THEREFORE BE IT RESOLVED**, the Cooperative Agreement between the Bureau of Indian Affairs,  
44 Midwest Region, and the Oneida Nation for Wildland Fire Management Non-Recurring Funds is hereby  
45 approved;

46  
47 **NOW THEREFORE BE IT FURTHER RESOLVED**, the Cooperative Agreement shall be updated to add  
48 reference to this resolution at Article II-B, and the Nation’s Environmental, Land & Agriculture Division  
49 Director and Project Manager shall be identified as Authorized Representatives at Article V-A.

50  
51

Adopt resolution entitled Fiscal Year 2026 Budget Considerations and Calendar

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**Business Committee Agenda Request**

**1. Meeting Date Requested:** 03/26/25

**2. Session:**

Open     Executive – must qualify under §107.4-1.

Justification: *Choose or type justification.*

**3. Requested Motion:**

Accept as information; OR

Approve the budget calendar & guidelines

**4. Areas potentially impacted or affected by this request:**

Finance

Programs/Services

Law Office

DTS

Gaming/Retail

Boards, Committees, or Commissions

Other: *Describe*

**5. Additional attendees needed for this request:**

RaLinda Ninham-Lamberies, Chief Financial Officer

Rae Skenandore, Sr. Analyst/Budget Coordinator

Melissa Alvarado, Budget Manager

*Name, Title/Entity OR Choose from List*

**6. Supporting Documents:**

- |  |  |   |
|--|--|---|
| <input type="checkbox"/> Bylaws                    | <input type="checkbox"/> Fiscal Impact Statement | <input type="checkbox"/> Presentation                   |
| <input type="checkbox"/> Contract Document(s)      | <input type="checkbox"/> Law                     | <input type="checkbox"/> Report                         |
| <input checked="" type="checkbox"/> Correspondence | <input type="checkbox"/> Legal Review            | <input checked="" type="checkbox"/> Resolution          |
| <input type="checkbox"/> Draft GTC Notice          | <input type="checkbox"/> Minutes                 | <input type="checkbox"/> Rule (adoption packet)         |
| <input type="checkbox"/> Draft GTC Packet          | <input type="checkbox"/> MOU/MOA                 | <input checked="" type="checkbox"/> Statement of Effect |
| <input type="checkbox"/> E-poll results/back-up    | <input type="checkbox"/> Petition                | <input type="checkbox"/> Travel Documents               |
| <input type="checkbox"/> Other: <i>Describe</i>    |  |   |

**7. Budget Information:**

- |  |   |
|--|---|
| <input checked="" type="checkbox"/> Budgeted – Tribal Contribution | <input checked="" type="checkbox"/> Budgeted – Grant Funded |
| <input type="checkbox"/> Unbudgeted                                | <input type="checkbox"/> Not Applicable                     |
| <input type="checkbox"/> Other: <i>Describe</i>                    |   |

**8. Submission:**

Authorized Sponsor: Lawrence Barton, Treasurer

Primary Requestor: RaLinda Ninham-Lamberies, CFO

## MEMORANDUM

To: Oneida Business Committee  
From: RaLinda Ninham Lamberies, CFO  
Date: March 13, 2025  
Subject: FY2026 Budget Resolution

This memo is in regard to the FY2026 Budget Calendar and Guidelines which are being presentation for adoption on the March 26<sup>th</sup>, 2025 at the Oneida Business Committee Meeting. The Nation has developed initiatives for each Business Unit to review expenses and aim to provide a more accurate spending plan and close the gap to actual spending.

### **The following highlight key areas.**

**Sustainability** – The use of carryover shall be minimized.

#### Areas of Emphasis

1. The membership payments will be maintained:
2. The Nation will continue to save a portion of Tribal Contribution.
3. Strategize for reductions in Federal grant revenues.

**Wage Plan** Recommendations were received from HRD for FY2026 and agreed upon by the Business Committee on March 6<sup>th</sup>. A Winter Gift to the employees has been approved by the BC. Wage increase and the Winter Gift is subject to our financial condition at that time.

### **The Employment Cap**

In 121.9. of the Budget and Finance Law, under 121.9-1. Employment Cap. The Treasurer and CFO shall identify a maximum number of fulltime equivalent (FTE) employees to be employed by the Nation.

- The recommended employment cap is a reduction from 1,960 to 1,860. This number does not include 100% grant funded positions or Consolidated Health positions. The FTE's for Gaming and Retail have been allocated based on consultation with

the respective GM. The FTE cap of 1860 is a recommendation to address a reduction in Federal funding.

- 100% Grant funded and Consolidated Health positions shall follow the approval process identified in the BC Resolution # XX-XX-XX FY2025 Cost Savings Tools.

### **General Budget Guidance**

There will be no Tradeback for Cash in FY2026 to prepare for a reduction in both Federal revenues and available cash from Gaming and Retail in a waning economy.

Guidance for developing the FY2026 Budget will follow measures approved in BC Resolution # XX-XX-XX FY2025 Cost Savings Tools.

With your help, we can provide a more accurate spending plan for the Nation.

The Community Input meetings will be scheduled for each large area within the Nation's budget to provide information to the members and to gain input from the members.

Watch for specific dates for trainings and Community Input meetings to be shared in the future.

Laura Laitinen-Warren,  
Executive HR Director  
P.O. Box 365  
Oneida, WI 54155  
920-496-3625



February 25, 2025

TO: RaLinda Ninham-Lamberies, Chief Financial Officer  
SUBJECT: FY2026 Tribal-wide Compensation Recommendation

As I provide these compensation recommendations for FY2026, it is important to acknowledge these recommendations take into consideration the on-going financial uncertainty shaped by the executive orders and policies of the current U.S. administration and with respect to potential cost-containment measures of Oneida Nation.

HRD is recommending these preliminary compensation proposals for FY2026:

**Three percent “across-the-board” salary increase for all eligible employees**

This 3% increase aims to help keep up with inflation and maintain our commitment to providing fair and competitive wages. Proposed implementation for this increase is the first week of FY2026 (Either pay period beginning September 28th or October 5th).

**Winter Gift**

Continuation of the Annual Winter Gift program of a \$300 bonus payment in December.

**Bonus payment contingent on funding available**

Lastly, HRD supports fair and transparent performance-based, or merit, increases to recognize and reward individual contributions and the achievement of organizational goals. Linking compensation to performance provides clear incentives for employees to focus their individual efforts on results while collectively contributing to Oneida’s vision, mission, and values.

For this reason, the last recommendation is a one-time performance bonus for eligible employees tied to performance evaluation scores of satisfactory or above. This final recommendation would be contingent upon available funding with the amount of the bonus and timeline for distribution to be determined.

I welcome the opportunity to discuss this recommendation further and explore possible implementation of these adjustments considering our financial outlook.

CC: Marie Cornelius, Total Rewards Director



Oneida Nation  
 Oneida Business Committee  
 Legislative Operating Committee  
 PO Box 365 • Oneida, WI 54155-0365  
[Oneida-nsn.gov](http://Oneida-nsn.gov)



## Statement of Effect

### *Fiscal Year 2026 Budget Considerations and Calendar*

#### *Summary*

This resolution provides the Fiscal Year 2026 budget calendar and line-item guidance for the approval of the Oneida Business Committee in accordance with section 121.5-4(a) of the Budget and Finances law.

*Submitted by: Clorissa N. Leeman, Senior Staff Attorney, Legislative Reference Office*

*Date: March 13, 2025*

#### *Analysis by the Legislative Reference Office*

The Budget and Finances law (“the Law”) sets forth the requirements to be followed by the Oneida Business Committee and the Oneida fund units when preparing the budget to be presented to the General Tribal Council for approval, and establishes financial policies and procedures for the Nation which:

- institutionalize best practices in financial management to guide decision makers in making informed decisions regarding the provision of services, implementation of business plans for enterprises, investments, and capital assets;
- provide a long term financial prospective and strategic intent, linking budget allocations to organizational goals, as well as providing fiscal controls and accountability for results and outcomes;
- identify and communicate to the membership of the Nation spending decisions for the government function, grant obligations, enterprises, membership mandates, capital expenditures, technology projects, and capital improvement projects;
- establish a framework for effective financial risk management; and
- encourage participation by the Nation’s membership. [1 O.C. 121.1-1].

The Nation is required to develop, adopt, and manage an annual budget. [1 O.C. 121.5-1]. All revenues and expenditures of the Nation shall be in accordance with the annual budget. *Id.* The Nation’s annual budget is required to be a balanced budget, which does not propose to spend more funds than are reasonably expected to become available to the Nation during that fiscal year. *Id.* The Budget and Finances law provides for the process and procedures to be used for the development and adoption of the Nation’s budget. [1 O.C. 121.5-4].

The Budget and Finances law requires that the Treasurer develop the necessary guidelines, including specific timelines and deadlines, to be followed by the managers that have budget responsibility in preparing and submitting proposed budgets, and that the Treasurer then submit those guidelines to the Oneida Business Committee for review and approval through the adoption of a resolution. [1 O.C. 121.5-4(a)]. The Treasurer is required to identify in the budget guidelines a percentage of an increase or decrease in a fund unit’s budget from the prior year budget that is required to be noticed to the Oneida Business Committee. [1 O.C. 121.5-4(b)(1)]. The budget



schedule and guidelines developed by the Treasurer are required to include at least one (1) opportunity for community input from the Nation's membership on what should be included in the upcoming fiscal year budget. [1 O.C. 121.5-4(a)(1)]. Each fund unit shall be responsible for complying with the budget schedule and guidelines to submit a proposed budget to the Treasurer. [1 O.C. 121.5-4(a)(2)].

This resolution provides the Fiscal Year 2026 ("FY26") budget calendar for the approval of the Oneida Business Committee in accordance with section 121.5-4(a) of the Law. The calendar provides information on various budget development tasks that are required to be completed, the responsible parties for those responsibilities, and deadline dates. The FY26 budget calendar provides that the budget will be presented to the General Tribal Council for consideration of adoption on September 25, 29, or 30, 2025. The Oneida Business Committee is required to present the budget to the General Tribal Council with a request for adoption by resolution no later than September 30th of each year. [1 O.C. 121.5-4(e)].

This resolution then provides guiding philosophy and line-item guidance for the development of the FY26 budget.

#### ***Conclusion***

Adoption of this resolution complies with the requirements of the Budget and Finances law. Adoption of this resolution would not conflict with any of the Nation's laws.

# Oneida Nation

Post Office Box 365

Phone: (920)869-2214



Oneida, WI 54155

**BC Resolution # Leave this line blank**  
**Fiscal Year 2026 Budget Considerations and Calendar**

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**WHEREAS,** the Oneida Nation is a federally recognized Indian government and a treaty tribe recognized by the laws of the United States of America; and

**WHEREAS,** the Oneida General Tribal Council is the governing body of the Oneida Nation; and

**WHEREAS,** the Oneida Business Committee has been delegated the authority of Article IV, Section 1, of the Oneida Tribal Constitution by the Oneida General Tribal Council; and

**WHEREAS,** the Budget and Finances Law sets forth the requirements to be followed by the Oneida Business Committee and the Oneida fund units when preparing the budget to be presented to the General Tribal Council for approval, and establishes financial policies and procedures for the Nation; and

**WHEREAS,** section 121.5-4(a) of the Budget and Finances law requires that the Treasurer develop the necessary guidelines, including specific timelines and deadlines, to be followed by the managers that have budget responsibility in preparing and submitting proposed budgets; and

**WHEREAS,** section 121.5-4(a) also requires that the budget schedule and guidelines be submitted to the Oneida Business Committee for review and approval through the adoption of a resolution; and

25 **NOW THEREFORE BE IT RESOLVED**, the Oneida Business Committee hereby approves the following  
 26 budget considerations and calendar:  
 27

28 ***Budget Calendar***

Date	Activity	Responsible Party
3/26/2025	BC approves calendar and guidelines	BC
3/28/2025	Payroll Reports Submitted to B.U.	Budget Mgr
4/14/2025	Budget Kick Off Meeting	BC/CFO/ACFO
4/17/2025	Gaming and Retail Operations and capex budgets completed	Gaming/Retail
5/6/2025 5/7/2025	Community Input Session at SEOTS Community Input Session at Oneida Hotel	All
5/5/2025 – 5/30/2025	Budget Refresher/ Training / Review the overall budget process and how to budget.	Budget Mgr
6/10/2025	Remaining Division and Non-Divisional operational and Capex budgets entered	All
6/17/2025	FY2026 Budget Closes	All
7/1/2025	FY2026 Budget Consolidation, First Draft completed sent to BC/GMs/CFO	Budget Mgr
7/3/2025	FY2027-FY2028 Budget Closes	All
7/23/2025	BC Approves Budget Packet Information	BC
7/28/2025 – 8/1/2025	Packet to Printshop	Secretary's Office
9/8/2025 – 9/12/2025	Community Mtg SEOTS Community Mtg Oneida	BC/CFO/Budget Mgr
9/8/2025 – 9/12/2025	Packet received by Members	Mail
9/25/2025, 9/29/2025, or 9/30/2025	GTC Meeting to present FY2026 Budget	GTC

29  
 30 ***Guiding Philosophy***

31 The overall goal with the FY2026 budget will be to build a sustainable, balanced budget in alignment with  
 32 the Nation's priorities. This is accomplished when the funding sources equal the funding uses. To be  
 33 sustainable, we cannot rely on prior year carryover to balance the budget, and the use of future carryover  
 34 shall be minimized.  
 35

36 This budget process will target sufficient funding for four areas of emphasis:

- 37 1. The membership payments will be maintained:
  - 38 a. \$1,500 to all members (GWA for 18+, per capita for minors)
  - 39 b. \$2,000 GWA for ages 62+
- 40 2. The Nation will continue to save a portion of Tribal Contribution.
  - 41 a. 11% to executive contingency
  - 42 b. 3% to the Elder GWA, Higher Education, and General Welfare Trust
- 43 3. Strategize for reductions in Federal grant revenues.  
 44

45 **Line-Item Guidance**

- 46 1. Each business unit shall increase their budget by only the annual wage increase percentage.
- 47 2. The FY2026 Wage Plan will include an average of a 3% annual wage increase.
- 48 3. The fringe rate for FY2026 will be 0% from the FY2025 rates. Each business unit's fringe rate will
- 49 be on the payroll spreadsheet received by March 28<sup>th</sup>, 2025.
- 50 4. The anticipated Indirect Cost (IDC) rate for FY2026 is 21.21%.
- 51 5. A Winter Gift of \$300 per employee should be included in each business unit's budget in the bonus
- 52 line, however, financial conditions may impact the implementation during Fiscal Year 2026.
- 53 6. The above are budget parameters only and are dependent on funding availability, Business
- 54 Committee approval, and General Tribal Council adoption of the budget.
- 55 7. The Nation shall continue to adhere to the employment cap which will be 1860 Full Time Equivalent
- 56 (FTE's) for Fiscal Year 2026, down from 1960 in FY2025. Further:
- 57 a. Allocations to new and vacant positions are as follows.
- 58 i. Gaming 780.5 FTE's
- 59 ii. Retail 119 FTE's
- 60 iii. TC and IDC 960.5 FTE
- 61 iv. 100% Grant funded and Consolidated Health positions shall follow the approval
- 62 process identified in the FY2025 Cost Savings Tools resolution BC #XX-XX-XXXX-
- 63 X
- 64 b. Each business unit shall budget Personnel expenses into two separate categories, one
- 65 for current filled positions, and one for vacant/posted positions.
- 66 i. The current filled positions shall be fully budgeted unless there is a significant
- 67 turnover in the position. If there is historically turnover in the position budget these
- 68 position at 67% of full-time. The wage for the positions will be budgeted in line
- 69 XXX.XXXXXXX.XXX.502100-000 and the fringe will be budgeted in
- 70 XXX.XXXXXXX.XXX.505000.000.
- 71 ii. Vacant/posted positions will be budgeted at 50% of full-time. The wage for the
- 72 positions will be budgeted in XXX.XXXXXXX.XXX.502100.200 and the fringe will
- 73 be budgeted in XXX.XXXXXXX.XXX.505000.200.
- 74 8. Gaming and Retail: External and Internal expense line items should be based on FY2026 business
- 75 plans.
- 76 9. There will be no Trade back for Cash in FY2026.
- 77 10. Guidance for developing the FY2026 Budget will follow measures approved in BC Resolution # XX-
- 78 XX-XXXX-X FY2025 Cost Savings Tools.

Adopt resolution entitled Amendment to BC Resolution # 10-12-22-C Obligation for Oneida Nation Farm...

### Business Committee Agenda Request

1. Meeting Date Requested: 3/26/25

2. Session:

Open  Executive – must qualify under §107.4-1.

Justification: Choose or type justification

3. Requested Motion:

Accept as information; OR

CIP #21-113 - Action noted on attached memo.

4. Areas potentially impacted or affected by this request:

- Finance  Programs/Services
- Law Office  DTS
- Gaming/Retail  Boards, Committees, or Commissions
- Other:

5. Additional attendees needed for this request:

Vanessa Miller, Food & Agriculture Area Manager

Enter (Name, Title/Entity) OR Choose from List

Enter (Name, Title/Entity) OR Choose from List

Enter (Name, Title/Entity) OR Choose from List

**6. Supporting Documents:**

- Bylaws
- Fiscal Impact Statement
- Presentation
- Contract Document(s)
- Law
- Report
- Correspondence
- Legal Review
- Resolution
- Draft GTC Notice
- Minutes
- Rule (adoption packet)
- Draft GTC Packet
- MOU/MOA
- Statement of Effect
- E-poll results/back-up
- Petition
- Travel Documents
- Other: Describe

**7. Budget Information:**

- Budgeted – Tribal Contribution
- Budgeted – Grant Funded
- Unbudgeted
- Not Applicable
- Other: Describe

**8. Submission:**

**Mark W. Powless** Digitally signed by Mark W. Powless  
Date: 2025.03.07 16:09:23 -06'00'

Authorized Sponsor: Mark W. Powless, General Manager

Primary Requestor: Paul J. Witek, Engineering Director/Senior Architect

March 7, 2025

## Business Committee Agenda Request - Memo

**Project No.:** 21-113      **Project Title:** Oneida Nation Farm Office & Shop

### Purpose:

The project team is seeking an amendment to BC Resolution #10-12-22-C to change the project conclusion date from April 30, 2025, to September 30, 2025.

### Background:

The approved project will ensure effective and efficient office, market, meeting, and shop space for staff. In addition, it replaces some of the space lost to fire and storm damaged structures.

The Business Committee approved Resolution #10-12-22-C Obligation for Oneida Nation Farm Office Utilizing Tribal Contribution Savings, for the purpose of funding for this project.

The time extension is needed to allow the expenditure of the allocated funding to finalize the development of the project.

### Attachments:

- BC Resolution #10-12-22-C Obligation for Oneida Nation Farm Office Utilizing Tribal Contribution Savings.
- Draft Amendment to BC Resolution #10-12-22-C.
- Statement of Effect.

### Action Requested:

1. Approval of Amendment to BC Resolution #10-12-22-C.

# Oneida Nation

Post Office Box 365

Phone: (920)869-2214

Oneida, WI 54155



## BC Resolution # 10-12-22-C

### Obligation for Oneida Nation Farm Office Utilizing Tribal Contribution Savings

- WHEREAS,** the Oneida Nation is a federally recognized Indian government and a treaty tribe recognized by the laws of the United States of America; and
- WHEREAS,** the Oneida General Tribal Council is the governing body of the Oneida Nation; and
- WHEREAS,** the Oneida Business Committee has been delegated the authority of Article IV, Section 1, of the Oneida Tribal Constitution by the Oneida General Tribal Council; and
- WHEREAS,** the Oneida Nation has received Fiscal Recovery Funds (*FRF*) through the American Rescue Plan Act of 2021 (*ARPA*) funds to address matters arising out of the COVID-19 pandemic; and
- WHEREAS,** the Oneida Business Committee has approved application of ARPA FRF through the revenue loss formula set forth in 31 CFR 35.6(d)(2) which applied these federal funds throughout the Nation's budget to governmental programs business units beginning with "42#####"; and
- WHEREAS,** the savings from the application of these funds has resulted in tribal funds being placed in the line "Tribal Contribution Savings" in the Investment Report presented in the Treasurer's Report; and
- WHEREAS,** the Oneida Business Committee has determined that Tribal Contribution Savings funds should be used as set out in resolution # BC-06-09-21-B, as amended by resolution # BC-06-23-21-C which designates percentage allocations to eight categories (*percentages rounded*) –
- Direct Membership Assistance, 45% of funds;
  - Housing, 17% of funds;
  - Food and Agriculture, 12% of funds;
  - Education, 6% of funds;
  - Culture and Language, 10% of funds;
  - Revenue Generations, 2% of funds;
  - Government Roles and Responsibilities, 3% of funds;
  - Overall Priority – Land, Infrastructure, Sovereignty, 5% of funds; and
- WHEREAS,** this request is to fund the build of a new farm office space which will help facilitate tours, include an expanded on site Beef and Bison market, and support a more effective and efficient office and meeting space for staff; and
- WHEREAS,** the Project Owner for the proposed project is requesting \$1,846,000 obligated from the Tribal Contribution Savings, Food and Agriculture; and



BC Resolution # 10-12-22-C  
Obligation for Oneida Nation Farm Office Utilizing Tribal Contribution Savings  
Page 2 of 2

**WHEREAS,** this project will be concluded by April 30, 2025; and

**WHEREAS,** the Oneida Business Committee has reviewed the proposed project; and

**NOW THEREFORE BE IT RESOLVED,** that the Oneida Business Committee approves the obligation of funds for the Oneida Nation Farm Office in the amount of \$1,846,000 from Tribal Contribution Savings, Food and Agriculture with Vanessa Miller, Food and Agriculture Area Manager assigned as the Project Owner.

**CERTIFICATION**

I, the undersigned, as Secretary of the Oneida Business Committee, hereby certify that the Oneida Business Committee is composed of 9 members of whom 5 members constitute a quorum; 6 members were present at a meeting duly called, noticed and held on the 12<sup>th</sup> day of October, 2022; that the forgoing resolution was duly adopted at such meeting by a vote of 4 members for, 0 members against, and 1 member not voting\*; and that said resolution has not been rescinded or amended in any way.

  
\_\_\_\_\_  
Lisa Liggins, Secretary  
Oneida Business Committee

\*According to the By-Laws, Article I, Section 1, the Chair votes "only in the case of a tie."

# REDLINE Oneida Nation

Post Office Box 365

Phone: (920)869-2214



Oneida, WI 54155

### **BC Resolution # Leave this line blank**

#### **Amendment to BC Resolution # 10-12-22-C Obligation for Oneida Nation Farm Office Utilizing Tribal Contribution Savings**

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**WHEREAS,** the Oneida Nation is a federally recognized Indian government and a treaty tribe recognized by the laws of the United States of America; and

**WHEREAS,** the Oneida General Tribal Council is the governing body of the Oneida Nation; and

**WHEREAS,** the Oneida Business Committee has been delegated the authority of Article IV, Section 1, of the Oneida Tribal Constitution by the Oneida General Tribal Council; and

**WHEREAS,** the Oneida Nation has received Fiscal Recovery Funds (*FRF*) through the American Rescue Plan Act of 2021 (*ARPA*) funds to address matters arising out of the COVID-19 pandemic; and

**WHEREAS,** the Oneida Business Committee has approved application of ARPA FRF through the revenue loss formula set forth in 31 CFR 35.6(d)(2) which applied these federal funds throughout the Nation’s budget to governmental programs business units beginning with “42#####”; and

**WHEREAS,** the savings from the application of these funds has resulted in tribal funds being placed in the line “Tribal Contribution Savings” in the Investment Report presented in the Treasurer’s Report; and

**WHEREAS,** the Oneida Business Committee has determined that Tribal Contribution Savings funds should be used as set out in resolution # BC-06-09-21-B, as amended by resolution # BC-06-23-21-C which designates percentage allocations to eight categories (*percentages rounded*) –

- Direct Membership Assistance, 45% of funds;
- Housing, 17% of funds;
- Food and Agriculture, 12% of funds;
- Education, 6% of funds;
- Culture and Language, 10% of funds;
- Revenue Generations, 2% of funds;
- Government Roles and Responsibilities, 3% of funds;
- Overall Priority – Land, Infrastructure, Sovereignty, 5% of funds; and

**WHEREAS,** this request is to fund the build of a new farm office space which will help facilitate tours, include an expanded on site Beef and Bison market, and support a more effective and efficient office and meeting space for staff; and

BC Resolution # \_\_\_\_\_  
Amendment to BC Resolution # 10-12-22-C Obligation for Oneida Nation Farm Office Utilizing  
Tribal Contribution Savings  
Page 2 of 2

42 **WHEREAS,** the Project Owner for the proposed project is requesting \$1,846,000 obligated from the  
43 Tribal Contribution Savings, Food and Agriculture; and

44 **WHEREAS,** this project will be concluded by **September 30, 2025**; and

45  
46 **WHEREAS,** the Oneida Business Committee has reviewed the proposed project; and

47  
48 **NOW THEREFORE BE IT RESOLVED,** ~~that~~ the Oneida Business Committee approves the obligation of  
49 funds for the Oneida Nation Farm Office (**CIP # 21-113**) in the amount of \$1,846,000 from Tribal  
50 Contribution Savings, Food and Agriculture; with Vanessa Miller, Food and Agriculture Area Manager  
51 assigned as the Project Owner.

# Oneida Nation

Post Office Box 365

Phone: (920)869-2214

Oneida, WI 54155



## BC Resolution # Leave this line blank

### Amendment to BC Resolution # 10-12-22-C Obligation for Oneida Nation Farm Office Utilizing Tribal Contribution Savings

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- 4 **WHEREAS,** the Oneida Nation is a federally recognized Indian government and a treaty tribe
- 5 recognized by the laws of the United States of America; and
- 6
- 7 **WHEREAS,** the Oneida General Tribal Council is the governing body of the Oneida Nation; and
- 8
- 9 **WHEREAS,** the Oneida Business Committee has been delegated the authority of Article IV, Section 1,
- 10 of the Oneida Tribal Constitution by the Oneida General Tribal Council; and
- 11
- 12 **WHEREAS,** the Oneida Nation has received Fiscal Recovery Funds (*FRF*) through the American
- 13 Rescue Plan Act of 2021 (*ARPA*) funds to address matters arising out of the COVID-19
- 14 pandemic; and
- 15
- 16 **WHEREAS,** the Oneida Business Committee has approved application of ARPA FRF through the
- 17 revenue loss formula set forth in 31 CFR 35.6(d)(2) which applied these federal funds
- 18 throughout the Nation’s budget to governmental programs business units beginning with
- 19 “42#####”; and
- 20
- 21 **WHEREAS,** the savings from the application of these funds has resulted in tribal funds being placed in
- 22 the line “Tribal Contribution Savings” in the Investment Report presented in the Treasurer’s
- 23 Report; and
- 24
- 25 **WHEREAS,** the Oneida Business Committee has determined that Tribal Contribution Savings funds
- 26 should be used as set out in resolution # BC-06-09-21-B, as amended by resolution # BC-
- 27 06-23-21-C which designates percentage allocations to eight categories (*percentages*
- 28 *rounded*) –
- 29 • Direct Membership Assistance, 45% of funds;
- 30 • Housing, 17% of funds;
- 31 • Food and Agriculture, 12% of funds;
- 32 • Education, 6% of funds;
- 33 • Culture and Language, 10% of funds;
- 34 • Revenue Generations, 2% of funds;
- 35 • Government Roles and Responsibilities, 3% of funds;
- 36 • Overall Priority – Land, Infrastructure, Sovereignty, 5% of funds; and
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- 38 **WHEREAS,** this request is to fund the build of a new farm office space which will help facilitate tours,
- 39 include an expanded on site Beef and Bison market, and support a more effective and
- 40 efficient office and meeting space for staff; and
- 41
- 42 **WHEREAS,** the Project Owner for the proposed project is requesting \$1,846,000 obligated from the
- 43 Tribal Contribution Savings, Food and Agriculture; and

BC Resolution # \_\_\_\_\_  
Amendment to BC Resolution # 10-12-22-C Obligation for Oneida Nation Farm Office Utilizing  
Tribal Contribution Savings  
Page 2 of 2

44 **WHEREAS,** this project will be concluded by September 30, 2025; and

45

46 **WHEREAS,** the Oneida Business Committee has reviewed the proposed project; and

47

48 **NOW THEREFORE BE IT RESOLVED,** the Oneida Business Committee approves the obligation of  
49 funds for the Oneida Nation Farm Office (CIP #21-113) in the amount of \$1,846,000 from Tribal  
50 Contribution Savings, Food and Agriculture; with Vanessa Miller, Food and Agriculture Area Manager  
51 assigned as the Project Owner.



Oneida Nation  
 Oneida Business Committee  
 Legislative Operating Committee  
 PO Box 365 • Oneida, WI 54155-0365  
[Oneida-nsn.gov](http://Oneida-nsn.gov)



### Statement of Effect

*Amendment to BC Resolution # 10-12-22-C Obligation for Oneida Nation Farm Office Utilizing Tribal Contribution Savings*

#### Summary

The resolution amends resolution BC-10-12-22-C, *Obligation for Oneida Nation Farm Office Utilizing Tribal Contribution Savings*, to extend the date in which the project needs to be completed by from April 30, 2025 to September 30, 2025.

*Submitted by: Clorissa N. Leeman, Senior Staff Attorney, Legislative Reference Office  
 Date: March 7, 2025*

#### Analysis by the Legislative Reference Office

The Oneida Nation received federal funds through the American Rescue Plan Act of 2021 (ARPA) funds to address matters arising out of the COVID-19 pandemic. The Oneida Business Committee has approved application of ARPA funds to lost revenue and allocation of tribal funds to the ARPA Federal Rescue Funds to investments in the “Lost Revenue” line (ARPA FRF LR) in the Investment Report. The savings from the application of these funds has resulted in tribal funds being placed in the line “Tribal Contribution Savings” in the Investment Report presented in the Treasurer’s Report”

The Oneida Business Committee determined that these funds should be used as set out in resolution BC-06-09-21-B, *Setting Goals for Application of Funding from the American Rescue Plan Act of 2021 to Direct Support to Individuals, Families, Community and the Oneida Nation*, as amended by resolution BC-06-23-21-C, *Amendment # 1 to the American Rescue Plan Act of 2021 Investment Allocation to Direct Membership Assistance*. In resolution BC-06-09-21-B, the Oneida Business Committee identified that the primary applications for the use of ARPA FRF would be to aid members and create tangible benefits related to housing, food sovereignty, education, and culture. In addition, the Oneida Business Committee directed the ARPA FRF to be spread across a three (3) year period in eight (8) specific categories to guide expenditures to meet such primary applications in an informed and transparent manner through the approval of projects by resolution.

After the adoption of resolution BC-06-09-21-B, the Oneida Business Committee received information which indicated that there was a more immediate need to address the pandemic’s twelve (12) to fifteen (15) month negative impact on the membership’s access to jobs, education, healthcare, and housing. The Oneida Business Committee then adopted resolution BC-06-23-21-C, *Amendment # 1 to the American Rescue Plan Act of 2021 Investment Allocation to Direct Membership Assistance*, which amended resolution BC-06-09-21-B to reflect its decision, which, more specifically, was to apply the 45% Direct Membership Assistance payment of three thousand dollars (\$3,000) in the current fiscal year, with any remaining funds after the payment to be allocated in Fiscal Years 2022 and 2023. Additionally, resolution BC-06-23-21-C provided clarification on the eligibility for membership assistance general welfare exclusion payments,

application period, obligation, and ability to approve projects across fiscal years; and directed that the allocations be reviewed at least each fiscal year to determine whether modifications should be made. The work sheet that was attached to resolution BC-06-09-21-B was also deleted by resolution BC-06-23-21-C and replaced with the work sheet attached thereto, entitled, *American Recovery Plan Act – FRF; Lost Revenue; ARPA FRF LR Investments – Updated June 23, 2021*.

The Oneida Business Committee was then presented with recommended amendments to the processes based on implementation of the June 2021 resolutions, application of ARPA FRF through the lost revenue formula, identification of direct use and Tribal Contribution Savings. The Oneida Business Committee reviewed the recommendations and determined that the recommended amendments offer clarification in the processes and provide reporting at intervals that will keep all parties informed on the status of approved projects. The Oneida Business Committee then adopted resolution BC-03-30-22-A, *Updating Tribal Contribution Savings Processes and Allocations*, which superseded the processes identified in Resolve #6 of resolution BC-06-09-21-B, as amended by Resolve #2 of resolution BC-06-23-21-C and adopted a new project approval process which was to be supplemented with needed Standard Operating Procedures approved by the FRF Program Office.

Resolution BC-03-30-22-A had certain responsibilities delegated to the Strategic Planner. For the 2023-2026 term the Oneida Business Committee has removed the Strategic Planner from the approved positions for the support of the Oneida Business Committee. The Oneida Business Committee has identified a need to amend the reporting process and provide the membership reporting on the status of the TC Savings projects funds. Through the adoption of resolution BC-05-22-24-A, *Amending BC Resolution 03-30-22-A, Updating Tribal Contribution Savings Processes and Allocations*, the Oneida Business Committee amends the reporting process identified in resolution BC 03-30-22-A to address reporting by the project owner and the Chief Financial Officer. This resolution also provides that the resolution BC-03-30-22-A updated Tribal Contributions Savings Allocation spreadsheet is the last approved Tribal Contribution Savings Allocation spreadsheet and is attached to this amended BC resolution.

The Oneida Business Committee adopted resolution BC-10-12-22-C, *Obligation for Oneida Nation Farm Office Utilizing Tribal Contribution Savings*, which approved the obligation of funds for the building of a new farm office space in the amount of one million eight hundred forty-six thousand dollars (\$1,846,000) from the Tribal Contribution Savings – Food and Agriculture; with Vanessa Miller, Food and Agriculture Area Manager assigned as Project Owner. This project was to be concluded by April 30, 2025. Resolution BC-10-12-22-C was exempt from the statement of effect requirement in accordance with resolution BC-07-28-21-L, *Amending Requirement for a Statement of Effect to Exclude Resolutions Obligating ARPA FRF LR Funds for Projects Approved Through the FRF Office*.

This resolution amends resolution BC-10-12-22-C to extend the date in which the project needs to be completed by from April 30, 2025 to September 30, 2025, and also adds in references CIP number #21-113.

### ***Conclusion***

Adoption of this resolution would not conflict with any of the Nation's laws.

Adopt resolution entitled Authorize Use of Economic, Development, Diversification and Community...

## Business Committee Agenda Request

1. Meeting Date Requested: 03/12/25

2. Session:

Open     Executive – must qualify under §107.4-1.

Justification: *Choose or type justification.*

3. Requested Motion:

Accept as information; OR

Accept the resolution for \$507,366.00 to pay for the WEVI Grant

4. Areas potentially impacted or affected by this request:

Finance

Programs/Services

Law Office

DTS

Gaming/Retail

Boards, Committees, or Commissions

Other: *Describe*

5. Additional attendees needed for this request:

*Name, Title/Entity OR Choose from List*

Eric McLester, Director Health Safety Land and Ag.

*Name, Title/Entity OR Choose from List*

*Name, Title/Entity OR Choose from List*



**6. Supporting Documents:**

- |   |  |   |
|---|--|---|
| <input type="checkbox"/> Bylaws                           | <input type="checkbox"/> Fiscal Impact Statement | <input checked="" type="checkbox"/> Presentation        |
| <input type="checkbox"/> Contract Document(s)             | <input type="checkbox"/> Law                     | <input checked="" type="checkbox"/> Report              |
| <input type="checkbox"/> Correspondence                   | <input type="checkbox"/> Legal Review            | <input checked="" type="checkbox"/> Resolution          |
| <input type="checkbox"/> Draft GTC Notice                 | <input type="checkbox"/> Minutes                 | <input type="checkbox"/> Rule (adoption packet)         |
| <input type="checkbox"/> Draft GTC Packet                 | <input type="checkbox"/> MOU/MOA                 | <input checked="" type="checkbox"/> Statement of Effect |
| <input type="checkbox"/> E-poll results/back-up           | <input type="checkbox"/> Petition                | <input type="checkbox"/> Travel Documents               |
| <input type="checkbox"/> Other: Handout by Monday 3.10.25 |  |   |

**7. Budget Information:**

- |   |  |
|---|--|
| <input type="checkbox"/> Budgeted – Tribal Contribution | <input type="checkbox"/> Budgeted – Grant Funded |
| <input type="checkbox"/> Unbudgeted                     | <input type="checkbox"/> Not Applicable          |
| <input type="checkbox"/> Other: <i>Describe</i>         |  |

**8. Submission:**

Authorized Sponsor: Justin Nishimoto, Economic Strategy Coordinator

Primary Requestor: (Name, Title/Entity)



# MEMO

To: Oneida Business Committee  
From: Justin Nishimoto, Economic Strategy Coordinator  
Date: March 3<sup>rd</sup>, 2025  
Re: EDDCD Request for Electric Vehicle Grant of \$507,366

---

## **Background**

The ELA department has applied for the Economic Development, Diversification, and Community Development (EDDCD) Fund, and the Oneida Nation was notified of the award \$507,366 under the Wisconsin Electric Vehicle Infrastructure Grant (WEVI) Round 1, on May 15, 2024. The award consists of an 80% Federal Share or \$405,892.80, and a 20% Nation's Share or \$101,473. It is a reimbursable grant, based on paid receipts for the expended amount during the project performance period that are submitted to the state for reimbursement. Pending the release of funding from the state, we anticipate the project to be completed by December 2025, if not sooner.

## **Current Request**

Request the use of EDDCD funds in the amount of \$507,366 and once completed to reimburse the EDDCD fund of \$405,892.80.

## **Findings after review**

The request supplied the presentation and these 4 charging ports that could earn \$75,686-\$100,915 per year, along with having patrons staying longer at our sites.

The Guiding Document utilized to determine the use of the EDDCD funds include the OBC Broad Goals and Economic Development Plan which have the following economic related items:

- **Marketing and Image**—Raise the Oneida Nation’s profile through marketing efforts aimed at internal and external audiences.
- **Revenue Generation** – We want to gain financial security by leveraging our assets and strengths, such as agriculture, tourism, entertainment, and the ability to create our own corporate and tax laws to provide financial independence from Gaming and from the federal government to provide a strong economy where the Nation and community members can succeed and have individual independence and self-reliance.

### **In Closing**

The requested \$507,366 payment and the return of \$405,892.20 of the Economic Development, Diversity, and Community Development fund and this is appropriate use of these funds.

Economic Development, Diversification, and Community Development Fund (EDDCD) Request

Name: Victoria Flowers

Date Requested: 2/20/25

Department: ELA

Please Select  use for the funds:

- Social Wellness       Housing       Community Design       Parks and Recreation
- Transportation, Facilities & Utilities       Economic Development       Agriculture
- Natural Resources       Land Use       Public Safety

Detailed Description (Please attach any supporting documents to form and dollar amounts needed):

The Oneida Nation, was notified of the award \$507,366 under the Wisconsin Electric Vehicle Infrastructure Grant (WEVI) Round 1, on May 15, 2024. The award consists of an 80% Federal Share or \$405,892.80, and a 20% Nation's Share or \$101,473. It is a reimbursable grant, based on paid receipts for the expended amount during the project performance period that are submitted to the state for reimbursement. Pending the release of funding from the state, we anticipate the project to be completed by December 2025, if not sooner.

We are requesting EDDCDF funding for the entire amount, of \$507,366 with up to \$405,892.80 being returned to the fund after reimbursement from the state. The remaining EDDCDF up to \$101,473 will cover the Nation's share. Requests for reimbursement will be made monthly, based on paid receipts. Currently reimbursement has been approximately 3 weeks from request to payment.

It is for the installation of a Level 3 DC Fast Charger (DCFC) that will have 4 charging ports at 160 kW per port and capable of charging 4 vehicles simultaneously. It will provide opportunities to promote the Oneida Nation brand, events, retail offerings and other customer capture opportunities for Nation owned entities.

Market Analysis & Revenue Potential - Average DC fast chargers operate at a 15–20% utilization rate, equating to 216–288minutes of daily use. The recommended charge rate for Green Bay's DC fast charging stations is \$0.32 per kWh, with comparable stations within a 100-mile radius charging between \$0.28 and \$0.38 per kWh. According to the U.S. Department of Energy, the average Level 3 charging session lasts 42 minutes and consumes 22 kWh, generating \$7.04 per customer. Factoring in a typical 6% tax, customers generally spend \$10–\$15 per charge minute; for this market. This translates to an average of 3 kWh per minute and daily revenue ranges from \$207.36 to \$276.48, or annual revenue of \$75,686–\$100,915.

\*For more information please refer to the 2014 Comprehensive Plan, Land Use Plan, Neighborhood Development Plan, Live, Sustain, Grow Plan, and the Economic Development Plan.

Does this project already exist or have been approved for CIP? No

If "YES" please indicate the CIP or project number:

Responsible employee for authorizing expenditures:



## Oneida West Mason Casino EV Charging Station Investment Analysis

### Charging Rate and Market Comparison

The recommended charge rate for Green Bay's DC fast charging stations is \$0.32 per kWh, with comparable stations within a 100-mile radius charging between \$0.28 and \$0.38 per kWh.

### Customer Charging Patterns and Revenue Estimates

- According to the U.S. Department of Energy, the average Level 3 charging session lasts 42 minutes and consumes 22 kWh, generating \$7.04 per customer at the suggested rate.
- Factoring in a typical 6% tax, customers generally spend \$10–\$15 per charge.

### Station Utilization and Revenue Potential

- Average DC fast chargers operate at a 15–20% utilization rate, equating to 216–288 minutes of daily use.
- Charging stations typically deliver 0.5–5 kWh per minute; for the Green Bay market, we estimate an average of 3 kWh per minute.
- Based on this rate, projected daily revenue ranges from \$207.36 to \$276.48, translating to an annual revenue of \$75,686–\$100,915. (High utilization areas will make roughly \$800/day)

### Seasonal Impact on Utilization

- Utilization is expected to peak between April and October due to increased travel and favorable weather conditions.
- During winter months, utilization may drop by 50%, particularly at the West Mason Casino site.



### **Ancillary Business Impact**

- Studies indicate that 30–50% of gasoline customers also make in-store purchases.
- While the West Mason Casino differs from a traditional convenience store, we anticipate:
  - A high percentage of customers enter for restroom use and complimentary refreshments.
  - Some patrons will engage in casino activities, sports betting, slot machines, or food purchases.
  - Others will remain in their vehicles or visit neighboring businesses, which studies suggest could see a 1.5–3% revenue increase due to charger installation.

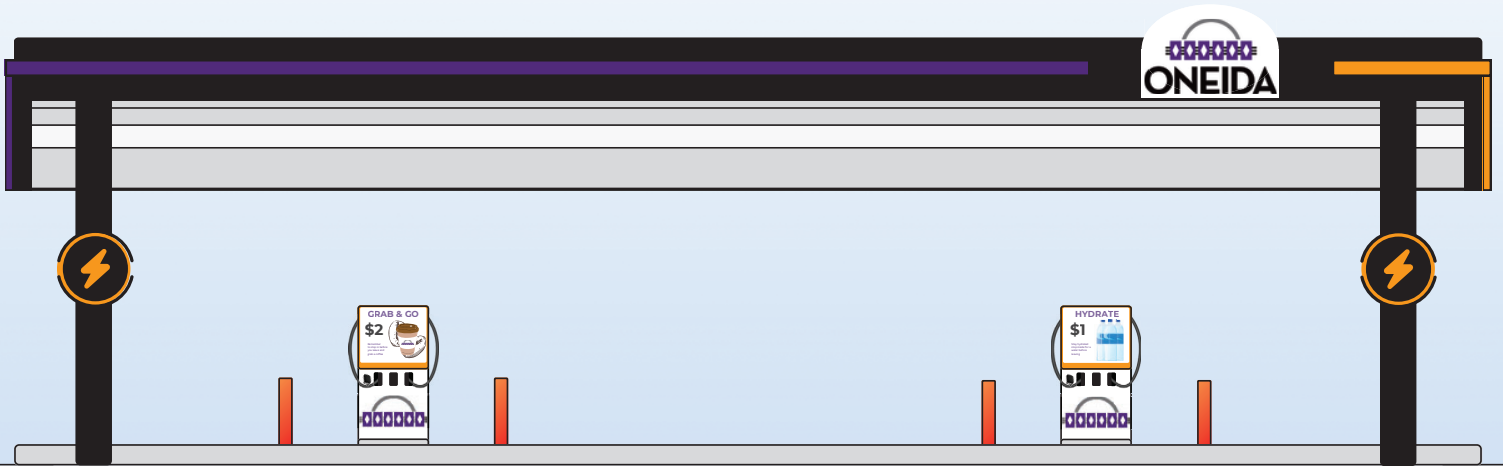
### **Return on Investment (ROI) Projections**

- Accounting for operation and maintenance costs, we anticipate an ROI within three years, with the potential for a one-year return under optimal conditions.
- Tracking systems can be implemented to analyze on-site spending beyond charging fees.
- Without the WEVI grant, the ROI period would extend to approximately 4–7 years.

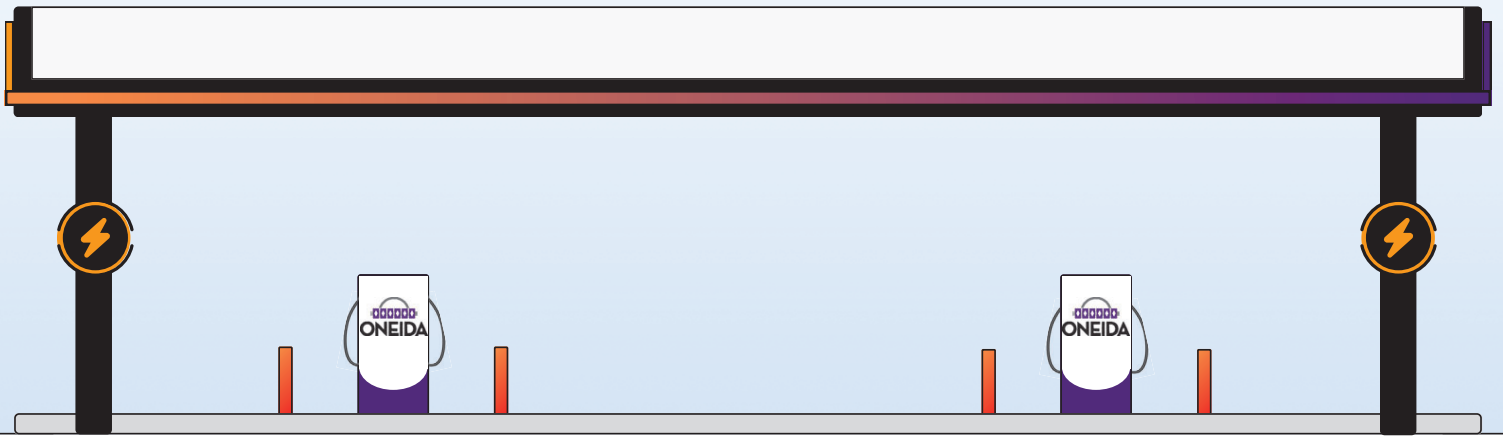
### **Strong Business Opportunity**

The Oneida West Mason Casino EV charging station presents a strong investment opportunity, both in direct revenue from charging and indirect benefits from increased foot traffic. While seasonal fluctuations will impact utilization, the station is expected to generate a reliable revenue stream and enhance customer engagement with the casino and nearby businesses.

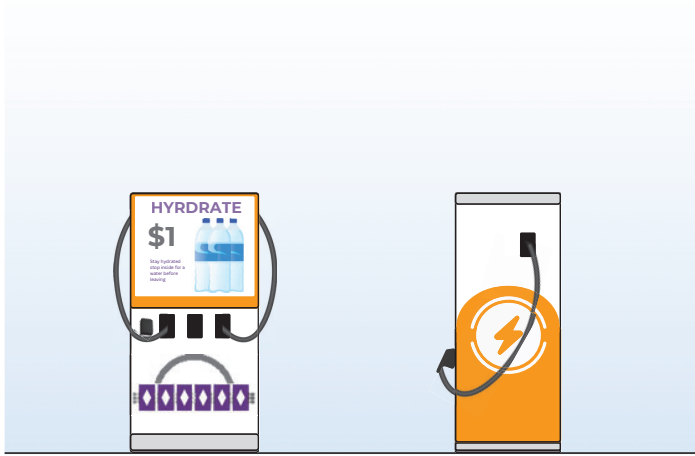
FRONT VIEW



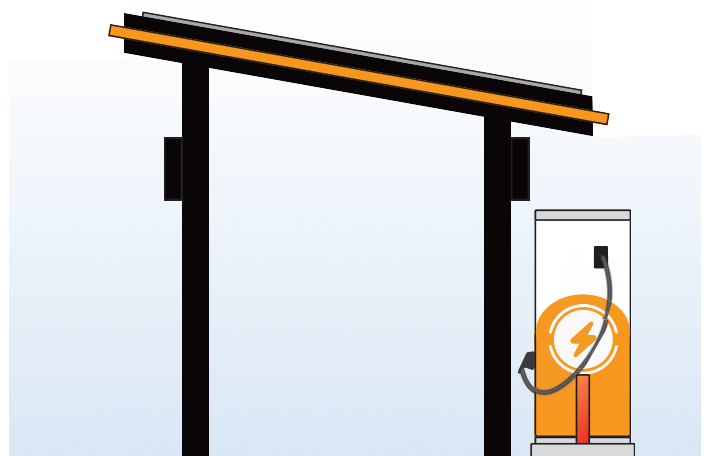
REAR VIEW







DISPENSER DETAIL



SIDE VIEW



## RED E Enterprise Administrator Features

### Charging Station Management

Assign devices and settings to locations and sub locations

### Control Charging Time

Set charging station hours of operation

Set separate availability schedules for weekdays and weekends

### Access Control

Grant charging station access to authorized users and manage access at location level

### Reports

Daily and monthly consumption reports by user, charging station, location, company

Review active charging sessions

Run session history reports by station and user

Review real-time consumption for each location

Export reports in PDF, XLSX, CSV customizable usage reports

Map of sites

Charger uptime

Parking/idle time and buffer time management

Tax Management

First come first serve and equal distribution load management

Dashboard with quick view

Petroleum displacement report

Greenhouse gas savings report

### Pricing and Payments

Set pricing by kWh, session, hour or any combination thereof

Integrated pay for parking collection

Payment collection in app

Generate custom usage reports & export data for invoicing

### Administrator Dashboard Access

Grant users access to specific locations and devices

Administrator access level control

### Reseller Dashboard and Whitelabeling

Resellers can manage stations on behalf of their customers

Brand dashboard with any company logo and email

Create a unique company URL (e.g. https:// company. juice.net) for each end customer

### Automated Load Balancing

Limit maximum power load for each location or group of charging stations

Monitor current load

Review maximum load per location and per day

### Troubleshooting Tools

Review state of the charging station: status, temperature, voltage, kW, amperage

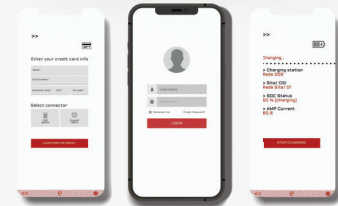
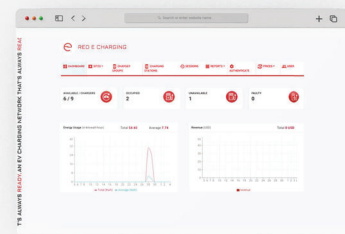
View logs and events for each charging station

RED E is a registered trademark of Red E Charging, a HAGE Automotive Group company. Other product and company names mentioned herein may be trademarks or trade names of their respective owners.

\*Certifications and registrations are anticipated and subject to change.

### Driver Features

- Start charging using mobile app
- Review current session status
- Review history and cost of sessions
- Charging start and stop notifications
- App available for iOS and Android
- Payment via app or direct through web-page





# Electric Vehicle Supply Equipment (EVSE) Overview & Best Practices

---

Electric Vehicle Charging Stations

## EVSE Types

### Level 1 Charging

Approximately 5 miles of range per  
1 hour of charging\*

### Level 2 Charging

Approximately 25 miles of range per  
1 hour of charging†

### DC Fast Charging

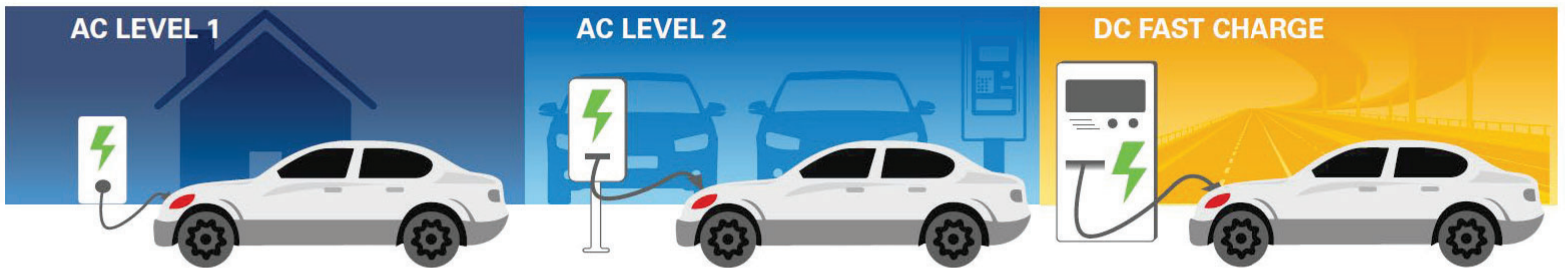
Approximately 100 to 200+ miles of  
range per  
30 minutes of charging‡



Comparison of EV Charging Power Levels

Produced by GNA for NYSERDA

**KNOW YOUR EV CHARGING STATIONS**



**Voltage**

120V 1-Phase AC

**Amps**

12 - 16 Amps

**Charging Loads**

1.4 to 1.9 kW

**Charge time for vehicle**

3 - 5 miles of range per hour

**Voltage**

208V or 240V 1-Phase AC

**Amps**

12 - 80 Amps (Typ. 32 Amps)

**Charging Loads**

2.5 to 19.2 kW (Typ. 7kW)

**Charge time for vehicle**

10 - 20 miles of range per hour

**Voltage**

480V 3-Phase AC

**Amps**

< 125 Amps (Typ. 60 Amps)

**Charging Loads**

< 90 kW (Typ. 50kW)

**Charge time for vehicle**

80% Charge in 20 - 30 minutes

## Level 2 & DCFC Comparison

### Level 2

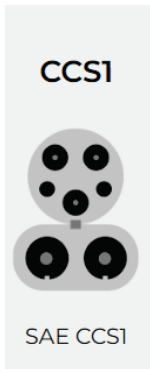
- **Voltage:** 240V (requires dedicated circuit)
- **Charging Speed:** Approximately 10-30 miles of range per hour.
- **Best For:** Home charging, workplace charging, and some public stations.
- **How It Works:**
  - Installed by an electrician; requires a dedicated 240V circuit.
  - Uses a higher voltage to provide faster AC charging compared to Level 1.
  - Compatible with most EVs using standard connectors like J1772.
- **Benefits:** Balances installation cost and speed; ideal for daily use.

### DCFC (Level 3)

- **Voltage:** 400-900V DC (Direct Current)
- **Charging Speed:** Adds approximately 60-100+ miles of range in 20 minutes.
- **Best For:** Public charging stations for long-distance travel or quick top-ups.
- **How It Works:**
  - Converts AC power to DC within the charging station itself.
  - Directly supplies DC power to the EV battery, bypassing the onboard charger.
  - Uses specialized connectors like CCS or CHAdeMO.
- **Considerations:**
  - Expensive to install and maintain.
  - Not all EVs are compatible with fast charging.
- **Applications:** Ideal for highway corridors and urban fast-charge hubs.

# DC Fast Charging Connectors

Non-Tesla  
Combined  
Charging  
System 1



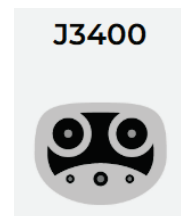
Uses the same 5-pin layout for the connector used for AC L1 and L2 charging with two additional bottom "DC" pins for DCFC.

Non-Tesla  
CHAdeMO



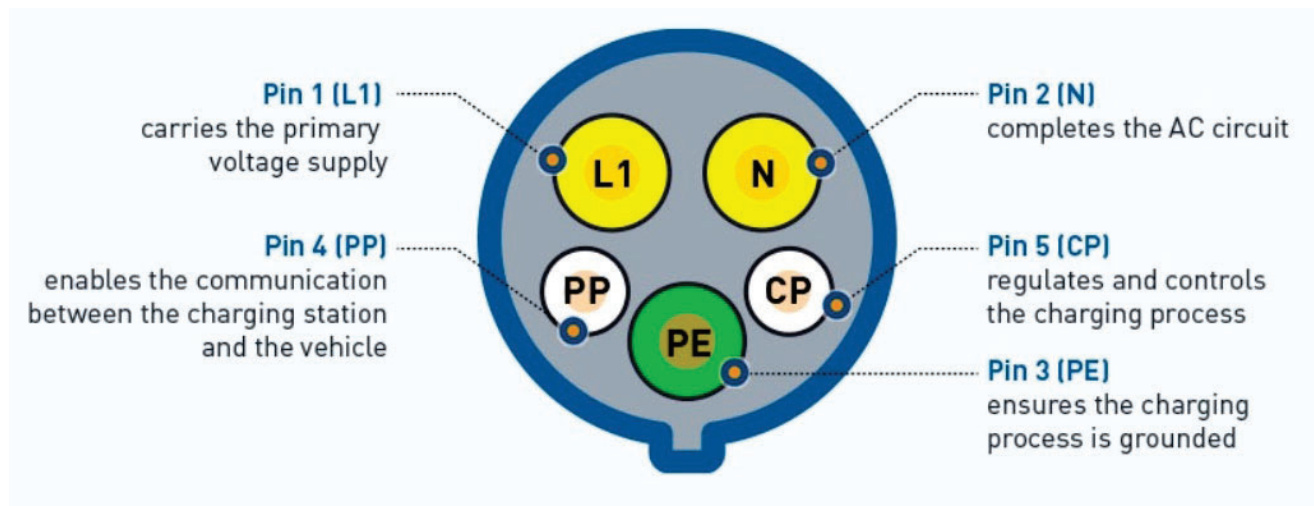
CHAdeMO is a fast-charging system for battery electric vehicles, developed in 2010 by the CHAdeMO Association and is being phased out.

Tesla and New  
NACS  
Charging  
Configuration



All major Auto OEM and EV charging companies plan to adopt the J3400 connector in 2025. Non-Tesla EV's produced in 2024 continue to have CCS1 port.

# Non-Tesla Level 1 & 2 Plug





## EV Site Host

- Owns or leases the property where EVSE is installed.
  - Responsible for providing physical space and ensuring accessibility.
- Stall signage to identify as EV-only.
  - Signage at each charging stall
  - Stenciling on parking spots
- Cord management to prevent a tripping hazard
- Installation in accordance with the National Electric Code (NEC) and National Fire Protection Association (NFPA) standards
- EVSE crash protection



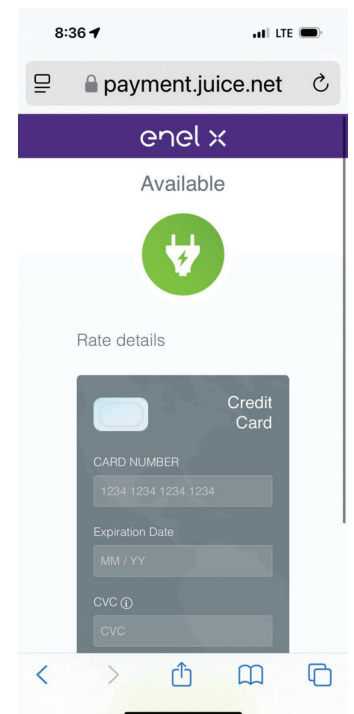
## Charge Point Operator (CPO)

- Manages and operates the EVSE infrastructure.
  - Ensures functionality and connectivity of charging stations.
- Responsibilities:
  - Monitor and maintain equipment.
  - Provide technical support and troubleshooting.
  - Managing network connectivity for payment and data communication.
  - Implement pricing models and collecting revenue.
- Examples:
  - EVgo, Electrify America.



## Charge Point Manager (CPM)

- Responsible for the software and operational aspects of EVSE networks.
  - Coordinates between site hosts, CPOs, and end-users.
- Responsibilities:
  - Managing access control and user authentication.
  - Providing analytics and reporting for usage, energy consumption, and downtime.
  - Implementing demand response and energy management systems.
  - Overseeing updates and upgrades to hardware and software.
  - Software platforms integrated with EVSE networks.



## Role Interaction

- Site Host + CPO:
  - Site hosts provide the physical infrastructure; CPOs manage operations and maintenance.
- CPO + Chargepoint Manager:
  - CPOs rely on managers for software solutions and system optimization.
- Site Host + Chargepoint Manager:
  - Managers provide insights and tools for site hosts to enhance customer service.





## Site Host Models Third-Party

- A third party installs, operates, and maintains the charging station.
- Collects revenues directly
- May charge membership fees for access to their network of stations.
- Generally leases space and remit a fee or revenue share from the charging station to the site host.

## Site Host Models Owner-Operator



- Owner-operator:
  - Purchases EV Supply Equipment (EVSE) from a charging service provider (CSP)
  - Separate contractor installs
  - Owner-operator has sole responsibility for:
    - operation, maintenance, and utility interconnection.
  - CSP offers warranties covering repair and replacement
  - Assistance with coordinating with utilities.
  - May need to purchase network access software
    - To monitor usage
    - Locatable via mobile app-based software
    - Manage pricing and customer payment

## EV Site Selection Considerations

- EV adoption in the surrounding area based on connector type.
  - Tesla, CCS, or CHAdeMO
- Site safety and AODA accessibility
- Local traffic and travel patterns.
- Proximity to major roads and highways.
- Nearby services and amenities
- Status and type of nearby charging sites.
- Dwell time compared to charging type, hours versus minutes.



## Soft-Infrastructure Needs

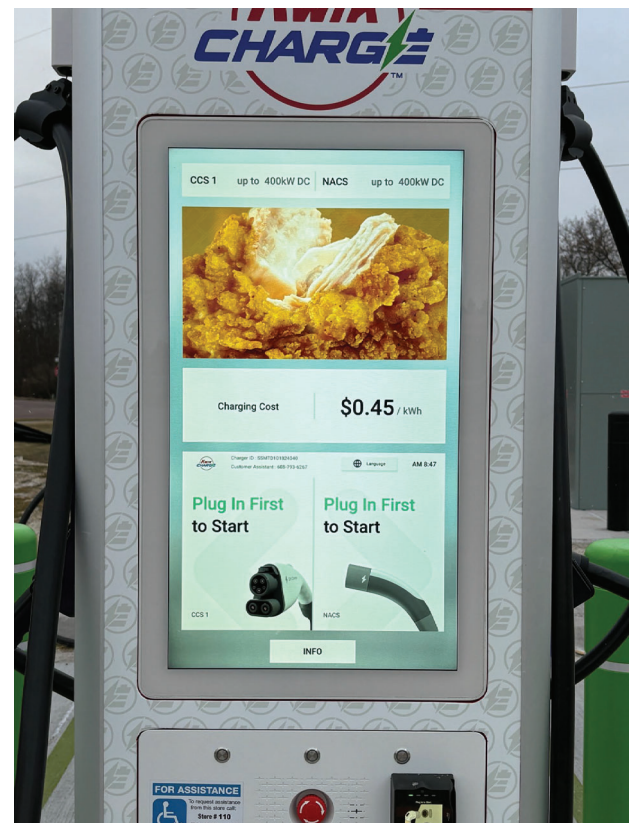
- Dedicated EV Charging Space
- Policy and enforcement
  - Towing and ticketing
  - Fines
- Permitting and operational needs
- Utility negotiation
  - Peak pricing
  - Demand Charge
  - Tariffs
- Contracts, leases, subleases
- Customer concerns





# Chargepoint Management

- Maintaining accessibility and safety
  - Snow removal, lighting, foot traffic
  - Site maintenance
- Managing vehicle/EVSE problems
  - Overheating
  - Cold weather concerns
- Backup Power supply
- Pricing, POS, Wifi connectivity, interoperability considerations
- Metrics

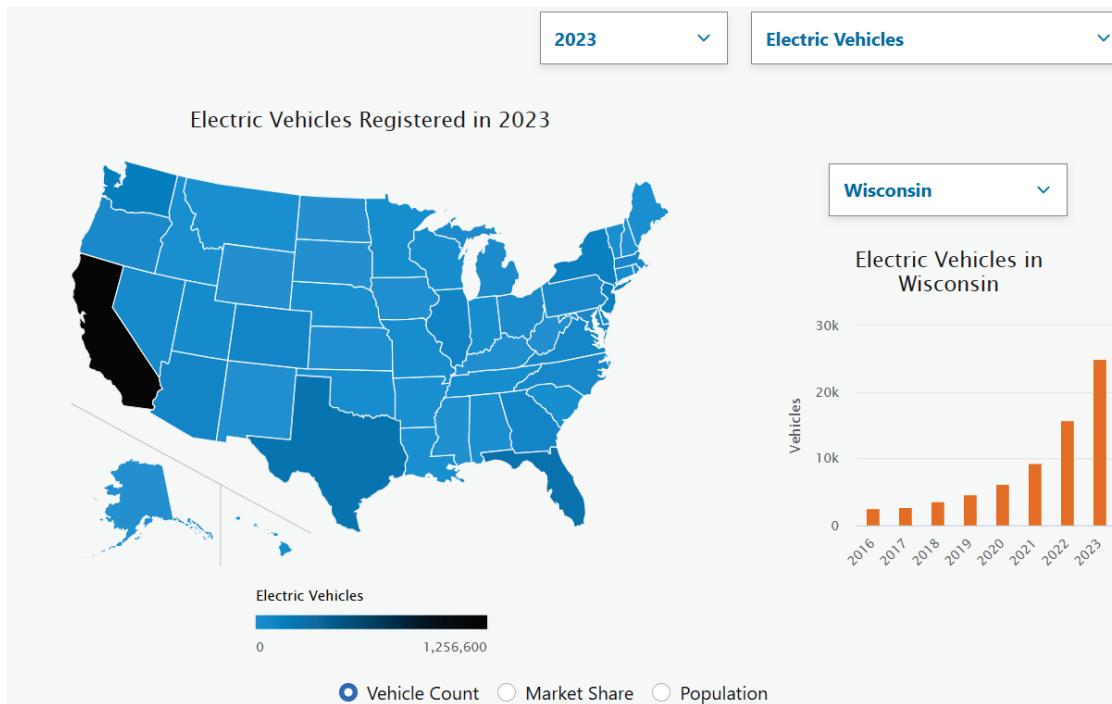


# EV Site Consideration

ASSESSING THE BUSINESS CASE	UTILITY ENGAGEMENT	AUTHORITY HAVING JURISDICTION (AHJ) ENGAGEMENT
<ul style="list-style-type: none"> <li><input type="checkbox"/> Assess the public policy environment.</li> <li><input type="checkbox"/> Evaluate potential sites.</li> <li><input type="checkbox"/> Assess which site host ownership model is preferred.</li> <li><input type="checkbox"/> Assess what kind of charging the organization wants to provide and what hardware and software might be needed.</li> <li><input type="checkbox"/> Estimate installation, operational, and maintenance costs.</li> <li><input type="checkbox"/> Estimate insurance and warranty costs.</li> <li><input type="checkbox"/> Project soft costs as best as possible.</li> <li><input type="checkbox"/> Consider future-proofing.</li> <li><input type="checkbox"/> Review available incentives from a state, a utility, the Volkswagen settlement, or AHJs.</li> <li><input type="checkbox"/> Assess what kind of fees the organization wants/needs to charge.</li> <li><input type="checkbox"/> Assess demand/return on investment (ROI).</li> <li><input type="checkbox"/> As applicable, determine which party retains environmental attributes (credits) if/when they are generated.</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Research what utilities in the AHJ are doing on EV charging and developing stations and whether they own stations.</li> <li><input type="checkbox"/> Assess if the utility provides make-ready infrastructure.</li> <li><input type="checkbox"/> Communicate early with the utility while assessing the business case to determine what it may need from the organization to plan any infrastructure upgrades.</li> <li><input type="checkbox"/> Understand the utility's interconnection requirements, timeline, and inspection process.</li> <li><input type="checkbox"/> Research the utility's fee structure.</li> <li><input type="checkbox"/> Determine if a specific person/team can work with the organization through the project development process.</li> <li><input type="checkbox"/> As applicable, determine which party retains environmental attributes (credits) if/when they are generated.</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Determine which codes and ordinances apply to the site, including construction and electrical installation.</li> <li><input type="checkbox"/> Research who is in charge of permitting at the AHJ, what permitting requirements are in place, and what the permitting timeline and process entail.</li> <li><input type="checkbox"/> Research the AHJ's expedited permitting process, if applicable.</li> <li><input type="checkbox"/> Review the local AHJ require a site installation plan and anything else needed in the application submission package.</li> <li><input type="checkbox"/> Research local zoning, building code, or parking requirements that need to be incorporated into the planning process.</li> <li><input type="checkbox"/> Research any requirements governing the operation of EVSE.</li> </ul>



# Wisconsin 2023 EV Registrations





## About EV...

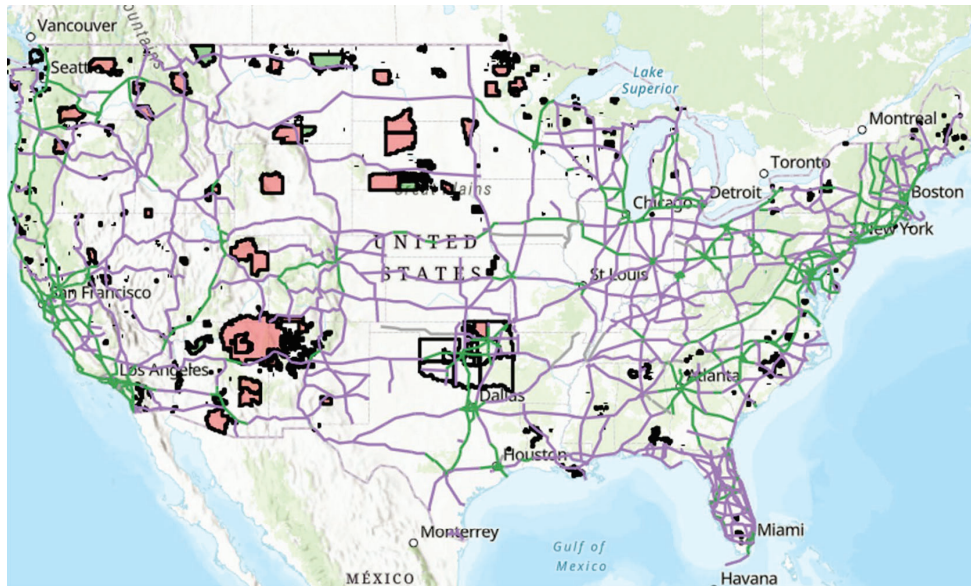
### An Edmunds Report states

- In 2023, over one million EVs were sold in the US, which was a 56% increase from 2022
- Approximately 2.5 million in operation today

## EV Chargers In the US

- There are over 181,000 public charging ports at more than 66,000 station locations across the US.
- Level 2: 135,800 ports
- DCFC: 44,625 ports

Center for Sustainable Energy Sept. 9, 2024



NEVI and Alternative Fuel Corridors data from Alternative Fuels Center



## Definitions

EVSE: Electric Vehicle Supply Equipment - Hardware used to provide electricity to EVs, including cables, connectors, and communication protocols.

L1 (Level 1): Uses a standard 120V household outlet; typically provides 2-5 miles of range per hour.

L2 (Level 2): Requires a 240V outlet; provides faster charging, typically 10-60 miles of range per hour.

L3 (Level 3) or DCFC (DC Fast Charger): Direct Current Fast Charger, provides rapid charging by converting AC to DC; typically delivers 60-200+ miles of range in 20-40 minutes.

CCS: Combined Charging System - A standardized charging protocol for DC fast charging.

J1772: A standard connector for Level 1 and Level 2 charging in North America except Tesla.

OCPP: Open Charge Point Protocol - A communication standard for interoperability between EVSE and back-end systems. Networks and Payment

RFID: Radio Frequency Identification - A method used for accessing EVSE via cards or fobs.

SOC: State of Charge - The current battery charge level, usually expressed as a percentage.

TOU: Time-of-Use - A billing rate structure where electricity prices vary by time of day.



Oneida Nation  
 Oneida Business Committee  
 Legislative Operating Committee  
 PO Box 365 • Oneida, WI 54155-0365  
 Oneida-nsn.gov



### **Statement of Effect**

*Approval of Use of EDDCD to Fund the WEVI Grant of \$507,366.00 for Electric Vehicle Charging Stations*

### **Summary**

The resolution approves an allocation of five hundred and seven thousand three hundred sixty-six dollars (\$507,366) from the Economic Development, Diversification and Community Development Fund for the purpose of funding the WEVI Grant for electric charging stations with assignment number ED25-003.

*Submitted by: Clorissa N. Leeman, Senior Staff Attorney, Legislative Reference Office*

*Date: March 7, 2025*

### **Analysis by the Legislative Reference Office**

The Oneida Business Committee has adopted resolutions which set aside funds disbursed from corporations to the Nation in an Economic Development, Diversification and Community Development fund (“the Fund”) and describes the process for accessing those funds. [Resolutions BC-09-28-16-B, BC-07-12-17-A, BC-12-12-18-B, BC-01-23-19-C, BC-01-23-19-D, and BC-05-26-21-B]. When a request to utilize monies from the Fund is received, the Review Team, comprised of the Strategic Planner, Business Analyst, and the Budget Analyst, review the request for use of the Fund and determines if the proposed use is consistent with the Fund. The Review Team is then required to provide a written recommendation to the Oneida Business Committee regarding whether to authorize the allocation from the Fund to a specific project identified by a contract number, CIP number, economic development opportunity number or other easily trackable number or designation. The Oneida Business Committee is then responsible for authorizing use of the Fund by a resolution clearly identifying the amount of funds authorized and purpose of the funds, which may be identified by a contract number, CIP number, economic development opportunity number or other easily trackable number or designation, and the employee responsible for authorizing expenditures of the authorized amount.

Through the adoption of this resolution the Oneida Business Committee would be approving an allocation of five hundred and seven thousand three hundred sixty-six dollars (\$507,366) from the Fund for the purpose of funding the WEVI Grant for electric charging stations with assignment number ED-25-003. This resolution provides that the five hundred and seven thousand three hundred sixty-six dollars (\$507,366) from the Fund is not intended to be used for any other expenses, and any unspent funds will be returned to the Fund.

This resolution does not specifically state how utilizing the Fund for this purpose is aligned with the Oneida Business Committee Broad Goals or the approved Economic Development Plan Elements, but one may assume this threshold was met if the resolution is ultimately being recommended. Victoria Flowers, Environmental Compliance Coordinator, is identified as the responsible employee for this allocation of funding.



***Conclusion***

Adoption of this resolution would not conflict with any of the Nation's laws.

# Oneida Nation

Post Office Box 365

Phone: (920)869-2214



Oneida, WI 54155

## **BC Resolution # Leave this line blank**

### **Approval of Use of Economic Development, Diversification and Community Development Fund to Fund the Wisconsin Electric Vehicle Infrastructure Grant of \$507,366.00 for Electric Vehicle Charging Stations**

1  
2  
3  
4  
5 **WHEREAS,** the Oneida Nation is a federally recognized Indian government and a treaty tribe  
6 recognized by the laws of the United States of America; and

7  
8 **WHEREAS,** the Oneida General Tribal Council is the governing body of the Oneida Nation; and

9  
10 **WHEREAS,** the Oneida Business Committee has been delegated the authority of Article IV, Section 1,  
11 of the Oneida Tribal Constitution by the Oneida General Tribal Council; and

12  
13 **WHEREAS,** the Economic Development, Diversification and Community Development Fund was  
14 created by resolutions # BC-09-28-16-B, BC-07-12-17-A, and BC-01-23-19-D and the  
15 procedures for use of the fund set forth in resolution # BC-12-12-18-B, BC-01-23-19- C,  
16 and BC-05-26-21-B, *Updating and Clarifying Access to the Economic Development,*  
17 *Diversification and Community Development Fund As Amended;* and

18  
19 **WHEREAS,** the requested \$507,366.00 for the funding of the WEVI Grant and returning 20% or up to  
20 \$405,892.20 to the EDDCD Fund; and

21  
22 **WHEREAS,** utilizing the Economic Development, Diversification, and Community Development Fund  
23 to fund \$507,366.00 to the ELA Department to receive the funds from the WEVI Grant; and

24  
25 **NOW THEREFORE BE IT RESOLVED,** the Oneida Business Committee does approve the allocation of  
26 \$507,366.00 from the Economic Development, Diversification and Community Development Funds for the  
27 purpose of funding the WEVI Grant with assignment number ED25-003.

28  
29 **BE IT FUTHER RESOLVED,** the \$507,366.00 as payment is not intended to be used for any other  
30 expenses and any unspent funds from the \$507,366.00 will be returned to the Economic Development,  
31 Diversification, and Community Development Fund.

32  
33 **BE IT FINALLY RESOLVED,** the responsible employees identified as Victoria Flowers, Environmental  
34 Compliance Coordinator.

Adopt resolution entitled Fiscal Year 2025 Cost Savings Tools

---

**Business Committee Agenda Request**

**1. Meeting Date Requested:** 3/26/25

**2. Session:**

Open     Executive – must qualify under §107.4-1.

Justification: Choose or type justification

**3. Requested Motion:**

Accept as information; OR

FY 25 Cost Savings Tools Resolution

**4. Areas potentially impacted or affected by this request:**

- |  |   |
|--|---|
| <input type="checkbox"/> Finance               | <input type="checkbox"/> Programs/Services                  |
| <input type="checkbox"/> Law Office            | <input type="checkbox"/> DTS                                |
| <input type="checkbox"/> Gaming/Retail         | <input type="checkbox"/> Boards, Committees, or Commissions |
| <input checked="" type="checkbox"/> Other: All |   |

**5. Additional attendees needed for this request:**

Enter (Name, Title/Entity) OR Choose from List

Enter (Name, Title/Entity) OR Choose from List

Enter (Name, Title/Entity) OR Choose from List

Enter (Name, Title/Entity) OR Choose from List

**6. Supporting Documents:**

- |  |  |   |
|--|--|---|
| <input type="checkbox"/> Bylaws                    | <input type="checkbox"/> Fiscal Impact Statement | <input type="checkbox"/> Presentation                   |
| <input type="checkbox"/> Contract Document(s)      | <input type="checkbox"/> Law                     | <input type="checkbox"/> Report                         |
| <input checked="" type="checkbox"/> Correspondence | <input type="checkbox"/> Legal Review            | <input checked="" type="checkbox"/> Resolution          |
| <input type="checkbox"/> Draft GTC Notice          | <input type="checkbox"/> Minutes                 | <input type="checkbox"/> Rule (adoption packet)         |
| <input type="checkbox"/> Draft GTC Packet          | <input type="checkbox"/> MOU/MOA                 | <input checked="" type="checkbox"/> Statement of Effect |
| <input type="checkbox"/> E-poll results/back-up    | <input type="checkbox"/> Petition                | <input type="checkbox"/> Travel Documents               |
| <input type="checkbox"/> Other: Describe           |  |   |

**7. Budget Information:**

- |   |  |
|---|--|
| <input type="checkbox"/> Budgeted – Tribal Contribution | <input type="checkbox"/> Budgeted – Grant Funded |
| <input type="checkbox"/> Unbudgeted                     | <input type="checkbox"/> Not Applicable          |
| <input type="checkbox"/> Other: Describe                |  |

**8. Submission:**

Authorized Sponsor: RaLinda Ninham-Lamberies, Chief Financial Officer

Primary Requestor: (Name, Title/Entity)

## MEMORANDUM

**To:** Oneida Business Committee  
**From:** RaLinda Ninham-Lamberies, CFO  
**Date:** March 18, 2025  
**Subject:** FY 25 Cost Savings Tools Resolution

As requested, Finance is submitting the FY 25 Cost Savings Tools Resolution. All of the changes requested in the February and March work sessions have been incorporated. The Statement of Effect finds that the resolution is not compliant with the Budget and Finances Law.



## Statement of Effect

### *FY2025 Cost Savings Tools*

Through the adoption of this resolution the Oneida Business Committee finds that failure to implement cost savings tools may put the Nation in a detrimental financial position including cash availability and in accordance with section 121.10-2 of the Budget and Finances law, this resolution then approves a variety of actions to serve as cost saving tools such as actions to address capital improvement projects, a hiring freeze, restriction of discretionary spending, restriction of capital expenditures, the purchasing process. Adoption of this resolution does not comply with the Budget and Finances law and resolution BC-09-13-17-A, *Adoption of Budget Contingency Plan in Conformance with the Budget Control and Management and Control Law*.

*Submitted by: Clorissa N. Leeman, Senior Staff Attorney, Legislative Reference Office*

*Date: March 18, 2025*

### ***Analysis by the Legislative Reference Office***

The Budget and Finances law (“the Law”) sets forth the requirements to be followed by the Oneida Business Committee and the Oneida fund units when preparing the budget to be presented to the General Tribal Council for approval, and establishes financial policies and procedures for the Nation which:

- institutionalize best practices in financial management to guide decision makers in making informed decisions regarding the provision of services, implementation of business plans for enterprises, investments, and capital assets;
- provide a long term financial prospective and strategic intent, linking budget allocations to organizational goals, as well as providing fiscal controls and accountability for results and outcomes;
- identify and communicate to the membership of the Nation spending decisions for the government function, grant obligations, enterprises, membership mandates, capital expenditures, technology projects, and capital improvement projects;
- establish a framework for effective financial risk management; and
- encourage participation by the Nation’s membership. [1 O.C. 121.1-1].

The Nation is required to develop, adopt, and manage an annual budget. [1 O.C. 121.5-1]. All revenues and expenditures of the Nation shall be in accordance with the annual budget. *Id.* The Nation’s annual budget is required to be a balanced budget, which does not propose to spend more funds than are reasonably expected to become available to the Nation during that fiscal year. *Id.* The Budget and Finances law provides for the process and procedures to be used for the development and adoption of the Nation’s budget. [1 O.C. 121.5-4].

The Law addresses budget contingency planning. The Law requires that the Oneida Business Committee work with the Chief Financial Officer, Executive Managers, and managers to create a budget contingency plan which provides a strategy for the Nation to respond to extreme financial

distress that could negatively impact the Nation. [1 O.C. 121.10-1]. Extreme financial distress includes, but is not limited to, natural or human-made disasters, United States Government shutdown, emergency proclamations, and economic downturns. [1 O.C. 121.10-1(a)]. The Oneida Business Committee is required to approve the budget contingency plan, and any amendments thereto, through the adoption of a resolution. [1 O.C. 121.10-1(b)]. As part of the budget contingency plan, the Oneida Business Committee may require the use of cost saving tools, provided that the use of such cost saving tools complies with all laws of the Nation. [1 O.C. 121.10-2]. Cost saving tools may include, but are not limited to, the use of stabilization funds, reductions of expenditures, furloughs; and layoffs. [1 O.C. 121.10-2(a)-(d)]. When the Oneida Business Committee determines that the Nation is under extreme financial distress, the Oneida Business Committee is responsible for implementing the budget contingency plan. [1 O.C. 121.10-3].

The last budget contingency plan adopted by the Oneida Business Committee occurred through resolution BC-09-13-17-A, *Adoption of Budget Contingency Plan in Conformance with the Budget Control and Management and Control Law*. This resolution required that:

*Tribal operations develop contingency plans for their respective areas, and update them by the first (1st) of March on an annual basis. Contingency plans shall be developed by Tribal operations and by each subsection of the operations supervised by the direct report or appropriate Chairperson of Tribal Boards, Committees, and Commissions. Each direct report or appropriate Chairperson shall be responsible for receiving, reviewing, approving, and maintaining the contingency plans for each subsection of the operations supervised by the direct report or appropriate Chairperson. Direct reports or appropriate Chairperson shall submit their high-level contingency plans to the officers of the Oneida Business Committee.*

Through the adoption of resolution BC-09-13-17-A, the Oneida Business Committee also adopted the attached Budget Contingency Plan for the Nation. The Budget Contingency Plan provides that the Oneida Business Committee, with the advice from the Chief Financial Officer's office is responsible for preparing the recommended action plan whereas the Oneida Business Committee is responsible for creating necessary action by formal resolution and each separate level of decline shall require a new resolution. The Budget Contingency Plan provides the following levels of decline and definitions of reductions:

<b>Level of Decline</b>	<b>Definitions of Reductions</b>
Tier I	1% - Delaying expenses, deferment
Tier II	2% - Cost containments
Tier III	3 % - Tribal Operations & OBC identify and preserve specific core services
Tier IV	4% - Tribal Operations & OBC identify and preserve specific core services
Tier V	5% - The OBC identify mandatory cuts across the Nation

Examples of Oneida Business Committee action by formal resolution in accordance with the Budget Contingency Plan include resolution BC-03-17-20-A, *Adoption of Tier IV Budget*

*Contingency Plan for the Remainder of Fiscal Year 2020 as a Result of Potential COVID-19 Pandemic Financial Impacts, and resolution BC-04-08-20-C, Tier V Budget Contingency Declared for Remainder of Fiscal Year 2020.*

In May of 2022, when the Oneida Business Committee took action to adopt the most recent permanent amendments to what is now the Budget and Finances law, through the adoption of resolution BC-05-11-22-B, *Amendments to the Budget Management and Control Law*, the Oneida Business Committee directed that guidelines for the contents of the budget contingency plan be issued by Finance by November 1, 2022, with the final budget contingency to be brought forward to the Oneida Business Committee for consideration by April 1, 2023. It does not appear that this directive was met, as no budget contingency plan has been adopted by the Oneida Business Committee since the adoption of resolution BC-09-13-17-A.

This resolution provides that due to the current political environment, there are unresolved legal issues regarding a federal funding freeze, and a partial government shutdown may take effect as soon as March 14, 2025<sup>1</sup>. The resolution provides that it is necessary for our financial sustainability to proactively plan for a potential reduction in Federal grant funds through adjusting our spending activities to ensure that sources and uses of funding continue to balance within the Fiscal Year 2025 budget.

Through the adoption of this resolution the Oneida Business Committee finds that failure to implement cost savings tools may put the Nation in a detrimental financial position including cash availability and in accordance with section 121.10-2 of the Budget and Finances law. This resolution then approves a variety of actions to serve as cost saving tools such as actions to address capital improvement projects, a hiring freeze, restriction of discretionary spending, restriction of capital expenditures, the purchasing process. The Oneida Business Committee is then given an active role in determining if additional measures are needed or if the requirements of this resolution should be rescinded at the recommendation of the CFO during the monthly Treasurer's report or as needed per the request of the Chief Financial Officer. This resolution directs that unless the future of Federal funding is solidified, these cost savings tools will also serve as guidance for developing the Fiscal Year 2026 budget. In compliance with the Budget and Finances law section 121.10. *Budget Contingency Planning*, this resolution directs Finance to bring forward a Budget Contingency Plan for approval prior to Fiscal Year 2026, and directs that the plan be reviewed annually to ensure accuracy and effectiveness with the current situation and considering future lessons learned. The actions directed by this resolution will be effective as of March 30, 2025, and will remain in effect until official action is taken by the Oneida Business Committee to amend or rescind this resolution or Fiscal Year 2025 budget and any potential continuing resolution is concluded.

The proposed resolution appears to be invoking the use of cost savings tools without the implementation of a budget contingency plan. The Budget and Finances law allows cost savings tools to be used *as part of* a budget contingency plan. [1 O.C. 121.10-2]. The Oneida Business Committee is required to take action to implement a budget contingency plan when the Oneida

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<sup>1</sup> A United States federal government shutdown did not occur on March 14, 2025 – on March 14, 2025, the Senate passed a continuing resolution that will fund the federal government at fiscal year 2024 levels, with a few exceptions, until September 30, 2025. President Donald Trump signed the legislation into law on March 15, 2025.



Business Committee determines that the Nation is under extreme financial distress. [1 O.C. 121.10-3]. Although this resolution identifies the potential for extreme financial distress, the Oneida Business Committee has not taken any action to implement a budget contingency plan. Additionally, the last budget contingency plan for the Nation as adopted through resolution BC-09-13-17-A, provides that the Oneida Business Committee, with the advice from the Chief Financial Officer's office is responsible for preparing the recommended action plan whereas the Oneida Business Committee is responsible for creating necessary action by formal resolution and each separate level of decline shall require a new resolution. The Oneida Business Committee has not taken any action to implement a budget contingency plan by adopting via resolution an action plan in accordance with an appropriate level of decline as required by resolution BC-09-13-17-A. The Budget and Finances law does not permit the use of cost savings tools in the absence of a budget contingency plan.

Therefore, adoption of this resolution would not comply with the Budget and Finances law and resolution BC-09-13-17-A, *Adoption of Budget Contingency Plan in Conformance with the Budget Control and Management and Control Law*.

### **Conclusion**

Adoption of this resolution does not comply with the Budget and Finances law and resolution BC-09-13-17-A, *Adoption of Budget Contingency Plan in Conformance with the Budget Control and Management and Control Law*.

- The proposed resolution appears to be invoking the use of cost savings tools without the implementation of a budget contingency plan. The Budget and Finances law allows cost savings tools to be used *as part of* a budget contingency plan. [1 O.C. 121.10-2]. The Oneida Business Committee is required to take action to implement a budget contingency plan when the Oneida Business Committee determines that the Nation is under extreme financial distress. [1 O.C. 121.10-3]. Although this resolution provides that the Nation may experience extreme financial distress, the Oneida Business Committee has not invoked a budget contingency plan, and therefore cannot utilize the cost savings tools prescribed in section 121.10-2 of the Budget and Finances law.
- Additionally, the last budget contingency plan for the Nation as adopted through resolution BC-09-13-17-A, *Adoption of Budget Contingency Plan in Conformance with the Budget Control and Management and Control Law*, provides that the Oneida Business Committee, with the advice from the Chief Financial Officer's office is responsible for preparing the recommended action plan whereas the Oneida Business Committee is responsible for creating necessary action by formal resolution and each separate level of decline shall require a new resolution. The Oneida Business Committee has not taken any action to implement a budget contingency plan by adopting via resolution an action plan in accordance with an appropriate level of decline as required by resolution BC-09-13-17-A.

# Oneida Nation

Post Office Box 365

Phone: (920)869-2214



Oneida, WI 54155

## **BC Resolution # Leave this line blank Fiscal Year 2025 Cost Savings Tools**

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- WHEREAS,** the Oneida Nation is a federally recognized Indian government and a treaty tribe recognized by the laws of the United States of America; and
- WHEREAS,** the Oneida General Tribal Council is the governing body of the Oneida Nation; and
- WHEREAS,** the Oneida Business Committee has been delegated the authority of Article IV, Section 1, of the Oneida Tribal Constitution by the Oneida General Tribal Council; and
- WHEREAS,** the Oneida Business Committee has the fiscal responsibility of managing all economic affairs and Enterprises of the Oneida Tribe of Indians of Wisconsin; and
- WHEREAS,** a budget plan for Fiscal Year 2025 was presented and adopted by General Tribal Council on October 23, 2024; and
- WHEREAS,** this budget plan was developed and based on projections of gaming, retail, and Federal grant revenues not yet realized; and
- WHEREAS,** there is a significant level of uncertainty in the communications and actions of the Trump Administration which may impact access to Oneida’s projected Federal funding; and
- WHEREAS,** on January 27<sup>th</sup> the Office of Budget Management (OMB) issued a memo directing all federal departments and agencies temporarily freeze all federal financial assistance programs and supporting activities consistent with the President’s policies and requirements; and
- WHEREAS,** OMB rescinded the earlier memo while stating that this is NOT a rescission of the federal funding freeze. It is simply a rescission of the OMB memo. Also stating that “the President’s Executive Orders on federal funding remain in full force and effect and will be rigorously implemented”; and
- WHEREAS,** two lawsuits were filed, both of which resulted in court orders blocking the Trump administration from holding onto the money; and
- WHEREAS,** the legal issues regarding the federal funding freeze remain unresolved; and
- WHEREAS,** industry experts on the potential impact of a freeze on access to Federal funds to Tribal Organizations would be significant; and
- WHEREAS,** we continue to evaluate the specific impacts to funding of Oneida Nation programs and services; and

44 **WHEREAS,** a partial government shutdown may take effect as soon as March 14, 2025; and  
45

46 **WHEREAS,** it is necessary for our financial sustainability to proactively plan for a potential reduction in  
47 Federal grant funds through adjusting our spending activities to ensure that sources and  
48 uses of funding continue to balance within the Fiscal Year 2025 budget; and  
49

50 **NOW THEREFORE BE IT RESOLVED,** the Oneida Business Committee finds that failure to implement  
51 cost savings tools may put the Nation in a detrimental financial position including cash availability and in  
52 accordance with Section 121.10-2 of the Budget and Finances Law.  
53

54 **BE IT FURTHER RESOLVED,** the Oneida Business Committee is approving the following actions.

55 1. All Capital Improvement Projects that have been approved prior to March 30, 2025, will continue to the  
56 limit of their activated funding.

57 2. The Nation will implement a hiring freeze except positions that are required to address issues of  
58 health, safety, regulatory, enterprise revenues, or will prevent a program or service from being  
59 provided. In the absence of a specific process to address a hiring freeze due to cost savings tools,  
60 exceptions to the hiring freeze will follow a modified Section 9 Unbudgeted Positions of the Standard  
61 Operating Procedure: Employment Cap and Labor Allocations Level – Budget and Finances Law,  
62 Chapter 121. The relevant portions of this section have been modified to remove the term  
63 “unbudgeted” and are summarized as follows:

64 • 9.2. *Exception:* The Officers of the Oneida Business Committee may authorize a position for a  
65 fund unit.

66 • 9.3. All requests for positions must be submitted to [bc\\_officers\\_sessions@oneidanation.org](mailto:bc_officers_sessions@oneidanation.org) for  
67 consideration.

68 ○ 9.3.1. Requests should be submitted by the Manager utilizing the position request form to  
69 the Direct Report.

70 ○ 9.3.2. The Manager along with the Direct Report will present the request at the Oneida  
71 Business Committee Officers Meeting and include all documentation as outlined on the  
72 position request form and in coordination with HRD.

73 ○ 9.3.3. The Chief Financial Officer shall provide the Oneida Business Committee Officers  
74 a written fiscal analysis and any input on the proposed position.

75 ○ 9.3.4. The Oneida Business Committee Officers shall be the final decision in whether a  
76 position is authorized.

77 • 9.4. Managers will submit the request to the Direct Report for approval to add 100% fully grant  
78 funded positions to the Labor Allocations List. The Direct Report will confirm with Chief Financial  
79 Officer that the position is 100% fully grant funded. The Chief Financial Officer will confirm the  
80 availability or collectability of the grant funds.

81 3. In the context of an uncertain fiscal future at this time, management will review and restrict all  
82 discretionary spending to those expenses that are deemed necessary to maintaining operations.  
83 Expenses will not be restricted if doing so would result in further negative financial repercussions. Direct  
84 reports may implement additional review processes to govern their areas as they deem necessary to  
85 aid in restricting expenses.

86 4. All capital expenditures are restricted to only those expenditures that are required to address issues of  
87 health, safety, regulatory, or revenues. Expenses will not be restricted if doing so would result in further  
88 negative financial repercussions. Again, Direct reports may implement an additional review process to  
89 govern their areas as they deem necessary to aid in implementing cost savings tools.

90 5. The Purchasing process will not change. It will be assumed that any requests submitted after March  
91 30<sup>th</sup> have undergone all the necessary review and approval required by their respective area.

92 6. No new Capital Improvement Projects will have activation of funds after March 30, 2025.

93 **BE IT FURTHER RESOLVED**, the Oneida Business Committee shall have an active role in determining if  
94 additional measures are needed or if the requirements of this resolution should be rescinded at the  
95 recommendation of the Chief Financial Officer during the monthly Treasurer's report or as needed per the  
96 request of the Chief Financial Officer.

97 **BE IT FURTHER RESOLVED**, unless the future of Federal funding is solidified, these cost savings tools  
98 will also serve as guidance for developing the Fiscal Year 2026 budget.

99 **BE IT FURTHER RESOLVED**, in compliance with the Budget and Finances Law section 121.10. Budget  
100 Contingency Planning, Finance will bring forward a Budget Contingency Plan for approval prior to Fiscal  
101 Year 2026 and the plan shall be reviewed annual to ensure accuracy and effectiveness with the current  
102 situation and considering future lessons learned.

103 **BE IT FINALLY RESOLVED**, the above actions are effective as of March 30, 2025, and will remain in effect  
104 until official action is taken by the Oneida Business Committee to amend or rescind this resolution or Fiscal  
105 Year 2025 budget and any potential continuing resolution is concluded.

Adopt resolution entitled Authorization to Participate in the Midwest Tribal Energy Resources Association'

**Business Committee Agenda Request**

1. Meeting Date Requested: 3/26/25

2. Session:

Open  Executive – must qualify under §107.4-1.

Justification: Choose or type justification

3. Requested Motion:

Accept as information; OR

Resolution to participate in the Midwest Tribal Energy Resources Association T



4. Areas potentially impacted or affected by this request:

- Finance
- Law Office
- Gaming/Retail
- Other:
- Programs/Services
- DTS
- Boards, Committees, or Commissions

5. Additional attendees needed for this request:

Mark W. Powless, General Manager  
 Shannon Stone, Public Works Division Director  
 Paul Witek, Engineering Director/Senior Architect  
 Enter (Name, Title/Entity) OR Choose from List

**6. Supporting Documents:**

- Bylaws
- Contract Document(s)
- Correspondence
- Draft GTC Notice
- Draft GTC Packet
- E-poll results/back-up
- Other: Describe
- Fiscal Impact Statement
- Law
- Legal Review
- Minutes
- MOU/MOA
- Petition
- Presentation
- Report
- Resolution
- Rule (adoption packet)
- Statement of Effect
- Travel Documents

**7. Budget Information:**

- Budgeted – Tribal Contribution
- Unbudgeted
- Other: No cost-share
- Budgeted – Grant Funded
- Not Applicable

**8. Submission:**

**Mark W. Powless**

Digitally signed by Mark W. Powless  
Date: 2025.03.17 15:45:41 -05'00'

Authorized Sponsor: Mark W. Powless, General Manager

Primary Requestor: Michael Troge, Energy Projects Manager

March 17, 2025

To: Oneida Nation Business Committee  
From: Michael Troge  
Re: memo to support resolution to participate in the Midwest Tribal Energy Resources Association (MTERA) Tribal Energy Capacity Building Program

### Community Change Grant

The Midwest Tribal Energy Resources Association (MTERA) has been awarded the Community Change Grant by the Environmental Protection Agency. This funding will provide \$164,706 per year for three years to each of the thirty-five Midwest Tribes in Wisconsin, Minnesota, and Michigan. This grant is intended to support energy capacity Tribal energy goals.

### MTERA background

In 2014, Oneida Nation co-founded the Midwest Tribal Energy Resources Association (MTERA). MTERA's mission is to **empower Tribes to manage Tribal energy resources through collective action**. They are a collaborator to support Tribal interests in energy sovereignty planning and deployment. The MTERA currently has thirty-one member-Tribes from Wisconsin, Minnesota, and Michigan. Each member-Tribe appoints a representative to sit on the MTERA Board. An Executive Committee comprised of four member-Tribe appointees serve as officers.

MTERA has been very effective providing technical assistance to member-Tribes. They have also been very successful procuring funding from various agencies and foundations. Most notably is the Community Change Grant and the Solar for All program, both administered by the Environmental Protection Agency (EPA).

### Federal Funding Status

Executive Orders have created a lot of confusion regarding available federal funding. Productive communication with federal agencies has been non-existent since January. However, MTERA

staff remain confident that the federal government will keep its commitment. Timing has been a key driver. Most of the application materials were submitted in 2024, and many of the awards were received by January 2025. However, delayed funding will likely delay program implementation. Other funding sources are being investigated to support energy initiatives.





# Oneida Nation

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Oneida, WI 54155

## BC Resolution # Leave this line blank

### Authorization to Participate in the Midwest Tribal Energy Resources Association's Tribal Energy Capacity Building Program and To Identify the Tribe's Energy Champions

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**WHEREAS,** the Oneida Nation is a federally recognized Indian government and a treaty tribe recognized by the laws of the United States of America; and

**WHEREAS,** the Oneida General Tribal Council is the governing body of the Oneida Nation; and

**WHEREAS,** the Oneida Business Committee has been delegated the authority of Article IV, Section 1, of the Oneida Tribal Constitution by the Oneida General Tribal Council; and

**WHEREAS,** the Oneida Nation is committed to promoting sustainable energy practices and enhancing energy resources within its community; and

**WHEREAS,** the Midwest Tribal Energy Resources Association (MTERA) offers the Community Change Grant sub-award to support tribal energy initiatives, providing valuable capacity building resources and funding of \$164,706 per year for three years totaling \$494,118.00; and

**WHEREAS,** participation in the MTERA Community Change Grant program aligns with the Oneida Nation's goals to improve energy efficiency, develop renewable energy projects, and foster community resilience; and

**WHEREAS,** the Oneida Nation recognizes the importance of having a dedicated individual to lead and champion energy initiatives within the community; and

**NOW, THEREFORE, BE IT RESOLVED** that the Oneida Nation Business Committee hereby authorizes the Oneida Nation to participate in the Midwest Tribal Energy Resources Association's Tribal Energy Capacity Building program;

**BE IT FURTHER RESOLVED** that Michael Troge, Energy Projects Manager, is hereby identified and appointed as the Tribe's Energy Champion, responsible for overseeing and coordinating all activities related to the MTERA Community Change Grant program and other energy initiatives;

**BE IT FINALLY RESOLVED** that the Energy Projects Manager, or their designee, is authorized to take all necessary actions to complete and submit the sub-award application for the Tribal Energy Capacity Building program on behalf of the Oneida Nation.

Adopt resolution entitled Amendment to BC Resolution # 08-14-24-B Submission of ISDEAA Section...

### Business Committee Agenda Request

1. Meeting Date Requested: 3/26/25

2. Session:

Open  Executive – must qualify under §107.4-1.

Justification: Choose or type justification

3. Requested Motion:

Accept as information; OR

Adopt resolution entitled Amendment to BC Resolution #08-14-24-B Submissio



4. Areas potentially impacted or affected by this request:

- Finance  Programs/Services
- Law Office  DTS
- Gaming/Retail  Boards, Committees, or Commissions
- Other:

5. Additional attendees needed for this request:

Enter (Name, Title/Entity) OR Choose from List

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**6. Supporting Documents:**

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|---|--|---|
| <input type="checkbox"/> Bylaws                 | <input type="checkbox"/> Fiscal Impact Statement | <input type="checkbox"/> Presentation           |
| <input type="checkbox"/> Contract Document(s)   | <input type="checkbox"/> Law                     | <input checked="" type="checkbox"/> Report      |
| <input type="checkbox"/> Correspondence         | <input type="checkbox"/> Legal Review            | <input checked="" type="checkbox"/> Resolution  |
| <input type="checkbox"/> Draft GTC Notice       | <input type="checkbox"/> Minutes                 | <input type="checkbox"/> Rule (adoption packet) |
| <input type="checkbox"/> Draft GTC Packet       | <input type="checkbox"/> MOU/MOA                 | <input type="checkbox"/> Statement of Effect    |
| <input type="checkbox"/> E-poll results/back-up | <input type="checkbox"/> Petition                | <input type="checkbox"/> Travel Documents       |
| <input type="checkbox"/> Other: Describe        |  |   |

**7. Budget Information:**

- |   |  |
|---|--|
| <input type="checkbox"/> Budgeted – Tribal Contribution | <input type="checkbox"/> Budgeted – Grant Funded   |
| <input type="checkbox"/> Unbudgeted                     | <input checked="" type="checkbox"/> Not Applicable |
| <input type="checkbox"/> Other: Describe                |  |

**8. Submission:**

Authorized Sponsor: Melinda J. Danforth, Intergovernmental Affairs Director

Primary Requestor: Brandon Wisneski, Self-Governance Manager

# Memorandum

To: Oneida Business Committee  
From: Brandon Wisneski, Self-Governance Manager  
Date: 3/26/2025  
Re: Adoption of Amendment to BC Resolution #08-14-24-B Submission of ISDEAA Section 105(l) Lease Proposals to the Department of Interior

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## **Background:**

Presented for the Business Committee's consideration is an Amendment to BC Resolution 08-14-24-B Submission of ISDEAA Section 105(l) Lease Proposals to the Department of the Interior. The purpose of the amendment is to secure additional federal funding for the Nation by expanding the scope of our initial funding request to include Calendar Year 2023 and subsequent years.

The prior resolution authorized the submission of ISDEAA 105(l) Lease proposals for the Department of Interior for Fiscal Year 2024 and subsequent years. The Office of Self-Governance has been submitting required materials to Department of the Interior to negotiate 105(l) leases and funding for the Nation's eligible facilities.

Since that time, the Department of the Interior and Office of Self-Governance identified that the Nation is also eligible for 105(l) funding retroactive to 2023. In addition, the Office of Self-Governance is proposing lease agreements based on Calendar Year rather than Fiscal Year, in order to match the Nation's DOI Self-Governance Compact and Funding Agreement, which also operates on a Calendar Year.

In order to process the Nation's 105(l) lease request to retroactively include funding for 2023, the Department of the Interior has requested that the Nation provide an updated Tribal Resolution to include Calendar Year 2023. The proposed amendment to the resolution makes this change.

## **105(l) Lease General Information**

Under Section 105(l) of the Indian Self Determination and Education Assistance Act (ISDEAA) Public Law 93-638, the Secretary of Interior is required to enter into a lease with a tribe, upon the tribe's request, for a facility the tribe uses to carry out the tribe's responsibilities under a contract or compact, commonly referred to as a "105(l) lease."

The 105 (l) leases are not traditional leases. They are facility cost agreements that compensate Tribes for facility operational expenses associated with using a facility to administer ISDEAA

contracted/compacted services. 105(l) leases do not grant right of entry to the Department of Interior.

Once negotiated, 105(l) leases are renewable annually so long as the Nation continues to use the facility to deliver compacted programs, services, functions or activities (PSFAs). The 105(l) leases will provide a new, annual source of federal funding from to support the Nation's facility expenses and delivery of the Nation's programs to our community.

Oneida Nation is a Title IV Self-Governance tribe with a compact and funding agreement with the Department of Interior under the ISDEAA. The Nation may submit 105(l) lease proposals for any of the Nation's facilities (or portion of facilities) that meet the following requirements:

- The Nation holds title to, a leasehold interest in, or a trust interest in a specific facility;
- The Nation is using the facility to administer and deliver services under an approved ISDEAA 638 compact or contract or 297 grant;
- The Programs, Functions, Services, and Activities (PFSAs) that the Tribe is conducting in the facility must be in an approved Self-Governance or Self-Determination contract/compact or 297 grant.

The Nation has had 105(l) leases in place with the Indian Health Service for its healthcare facilities since FY2019. Pursuing 105(l) leases through Department of Interior for the Nation's BIA-compacted programs will bring in an additional source of federal funding that the Nation is entitled to under federal law.

The Office of Self-Governance is working with the Nation's departments to identify eligible facilities, gather required documentation, and submit lease proposal packages to the Department of Interior. One of the required documents the Nation must submit with its lease proposals is a tribal resolution.

Once the terms and compensation for each lease proposal have been negotiated between the Nation and Department of Interior, the 105(l) leases for each facility will be presented to the Oneida Business Committee for consideration and approval.

**Requested Action:**

**Adopt resolution entitled Amendment to BC Resolution #08-14-24-B Submission of ISDEAA Section 105(l) Lease Proposals to the Department of Interior**

# Oneida Nation

Post Office Box 365

Phone: (920)869-2214



Oneida, WI 54155

## BC Resolution # 08-14-24-B

### Submission of ISDEAA Section 105(l) Lease Proposals to the Department of Interior

- WHEREAS,** the Oneida Nation is a federally recognized Indian government and a treaty tribe recognized by the laws of the United States of America; and
- WHEREAS,** the Oneida General Tribal Council is the governing body of the Oneida Nation; and
- WHEREAS,** the Oneida Business Committee has been delegated the authority of Article IV, Section 1, of the Oneida Tribal Constitution by the Oneida General Tribal Council; and
- WHEREAS,** the Oneida Nation is a Title IV Self-Governance tribe and operates facilities under a compact entered into under the Indian Self-Determination and Education Assistance Act (25 U.S.C. 450 et seq.); and
- WHEREAS,** federal law requires the Secretary of the U.S. Department of the Interior to enter into a lease agreement with a tribe proposing a lease pursuant to Section 105(l) of Public Law 93-638, as amended (codified at 25 U.S.C. § 5324(l)), with such lease compensation as calculated in accordance with 25 C.F.R. Part 900 Subpart H (beginning at 25 C.F.R. § 900.69); and

**NOW THEREFORE BE IT RESOLVED,** the Nation's Self-Governance Manager is authorized to submit lease proposals to the U.S. Department of the Interior for the following facilities pursuant to Public Law 93-638:

- Department of Public Works, located at W1278 Ranch Road, Oneida, WI 54155
- Farm Office, located at N6034 County Road C, Seymour, WI 54165
- Farm Outbuildings, located at N6034 County Road C, Seymour, WI 54165
- Groundskeeping Facility – 1237 Flightway Dr, located at 1237 Flightway Drive, De Pere, WI 54115
- Groundskeeping Facility – 1239 Flightway Dr, located at 1239 Flightway Drive, De Pere, WI 54115
- Groundskeeping Facility – Amelia Cornelius Park, located at 3263 Goose Road, Green Bay, WI 54313
- Groundskeeping Facility – Freedom Road, located at N5901 County Rd E, De Pere, WI 54115
- Land Management Office, located at 470 Airport Drive, Oneida, WI 54155
- Little Bear Development Center, located at N7332 Water Circle Place, Oneida, WI 54155
- Norbert Hill Center, located at N7210 Seminary Road, Oneida, WI 54155
- Oneida Aging and Disability Services, located at 2907 S Overland Road, Oneida WI 54155
- Oneida Apple Orchard, located at 3976 W Mason Street, Oneida, WI 54155
- Oneida Community Education Center, located at 2632 Packerland Drive, Green Bay, WI 54313
- Oneida Comprehensive Housing Office, located at 2913 Commissioner Street, Oneida, WI 54155
- Oneida Nation Judiciary Center, located at 2630 West Mason Street, Green Bay, WI 54303

**BC Resolution # 08-14-24-B**  
**Submission of ISDEAA Section 105(l) Lease Proposals to the Department of Interior**  
**Page 2 of 2**

- Oneida Nation Law Enforcement Center, located at 2738 Freedom Road, Oneida, WI 54155
- Oneida Police Department Storage Facility, located at 641 Airport Drive, Oneida, WI 54155
- Ridgeview Plaza - Suites 1, 2 & 3, located at 3759 West Mason Street, Oneida, WI 54155
- Skenandoah Complex, located at 909 Packerland Drive, Green Bay, WI 54303
- Social Services Building, located at 2640 West Point Road, Green Bay, WI 54304
- Three Sisters Head Start, located at 2801 West Mason Street, Green Bay, WI 54304
- Tsyunhehkwa Agriculture, located at N139 Riverdale Drive, Oneida, WI 54155

**NOW THEREFORE BE IT FURTHER RESOLVED**, the Nation's Self-Governance Manager is authorized to negotiate said lease agreements and to take all measures necessary to implement said lease agreements for fiscal year 2024 and subsequent lease periods for which funds are available; and

**NOW THEREFORE BE IT FURTHER RESOLVED**, the Nation's Chairperson is authorized to execute said lease agreements for fiscal year 2024 and subsequent lease periods for which funds are available; and

**NOW THEREFORE BE IT FINALLY RESOLVED**, the Nation's Chief Financial Officer is hereby designated as the appropriate official to verify the information provided by the Nation for purposes of calculating lease compensation under Section 105(l) of Public Law 93-638, and is hereby authorized to attest as to the accuracy of such.

#### CERTIFICATION

I, the undersigned, as Secretary of the Oneida Business Committee, hereby certify that the Oneida Business Committee is composed of 9 members of whom 5 members constitute a quorum; 8 members were present at a meeting duly called, noticed and held on the 14<sup>th</sup> day of August, 2024; that the forgoing resolution was duly adopted at such meeting by a vote of 7 members for, 0 members against, and 0 members not voting\*; and that said resolution has not been rescinded or amended in any way.

  
\_\_\_\_\_  
Lisa Liggins, Secretary  
Oneida Business Committee

\*According to the By-Laws, Article I, Section 1, the Chair votes "only in the case of a tie."

# Oneida Nation

Post Office Box 365

Phone: (920)869-2214

Oneida, WI 54155



**BC Resolution # Leave this line blank**

**Amendment to BC Resolution # 08-14-24-B Submission of ISDEAA Section 105(l) Lease Proposals to the Department of Interior**

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**WHEREAS,** the Oneida Nation is a federally recognized Indian government and a treaty tribe recognized by the laws of the United States of America; and

**WHEREAS,** the Oneida General Tribal Council is the governing body of the Oneida Nation; and

**WHEREAS,** the Oneida Business Committee has been delegated the authority of Article IV, Section 1, of the Oneida Tribal Constitution by the Oneida General Tribal Council; and

**WHEREAS,** the Oneida Nation is a Title IV Self-Governance tribe and operates facilities under a compact entered into under the Indian Self-Determination and Education Assistance Act (25 U.S.C. 450 et seq.); and

**WHEREAS,** federal law requires the Secretary of the U.S. Department of the Interior to enter into a lease agreement with a tribe proposing a lease pursuant to Section 105(l) of Public Law 93-638, as amended (codified at 25 U.S.C. § 5324(l)), with such lease compensation as calculated in accordance with 25 C.F.R. Part 900 Subpart H (beginning at 25 C.F.R. § 900.69); and

**WHEREAS,** the Oneida Business Committee, through BC Resolution #08-14-24-B, authorized the submission of lease proposals to the U.S. Department of the Interior for the following facilities pursuant to Public Law 93-638:

- Department of Public Works, located at W1278 Ranch Road, Oneida, WI 54155
- Farm Office, located at N6034 County Road C, Seymour, WI 54165
- Farm Outbuildings, located at N6034 County Road C, Seymour, WI 54165
- Groundskeeping Facility – 1237 Flightway Dr, located at 1237 Flightway Drive, De Pere, WI 54115
- Groundskeeping Facility – 1239 Flightway Dr, located at 1239 Flightway Drive, De Pere, WI 54115
- Groundskeeping Facility – Amelia Cornelius Park, located at 3263 Goose Road, Green Bay, WI 54313
- Groundskeeping Facility – Freedom Road, located at N5901 County Rd E, De Pere, WI 54115
- Land Management Office, located at 470 Airport Drive, Oneida, WI 54155
- Little Bear Development Center, located at N7332 Water Circle Place, Oneida, WI 54155
- Norbert Hill Center, located at N7210 Seminary Road, Oneida, WI 54155
- Oneida Aging and Disability Services, located at 2907 S Overland Road, Oneida WI 54155



BC Resolution # \_\_\_\_\_  
Amendment to BC Resolution #08-14-24-B Submission of ISDEAA Section 105(l) Lease Proposals  
to the Department of Interior Page 2 of 2

- 43 • Oneida Apple Orchard, located at 3976 W Mason Street, Oneida, WI 54155
- 44 • Oneida Community Education Center, located at 2632 Packerland Drive, Green Bay,
- 45 WI 54313
- 46 • Oneida Comprehensive Housing Office, located at 2913 Commissioner Street, Oneida,
- 47 WI 54155
- 48 • Oneida Nation Judiciary Center, located at 2630 West Mason Street, Green Bay, WI
- 49 54303
- 50 • Oneida Nation Law Enforcement Center, located at 2738 Freedom Road, Oneida, WI
- 51 54155
- 52 • Oneida Police Department Storage Facility, located at 641 Airport Drive, Oneida, WI
- 53 54155
- 54 • Ridgeview Plaza - Suites 1, 2 & 3, located at 3759 West Mason Street, Oneida, WI
- 55 54155
- 56 • Skenandoah Complex, located at 909 Packerland Drive, Green Bay, WI 54303
- 57 • Social Services Building, located at 2640 West Point Road, Green Bay, WI 54304
- 58 • Three Sisters Head Start, located at 2801 West Mason Street, Green Bay, WI 54304
- 59 • Tsyunhehkwa Agriculture, located at N139 Riverdale Drive, Oneida, WI 54155
- 60

61 **WHEREAS,** the Oneida Business Committee, through BC Resolution #08-14-24-B, authorized the  
 62 negotiation and execution of said lease agreements for fiscal year 2024 and subsequent  
 63 lease periods for which funds are available; and  
 64

65 **WHEREAS,** the Nation’s Office of Self-Governance has determined that the Nation is also eligible for  
 66 105(l) lease agreements and funding retroactive to 2023; and  
 67

68 **WHEREAS,** the Department of the Interior has requested an updated resolution to include authorization  
 69 for submission of 105(l) lease proposals for 2023; and  
 70

71 **NOW THEREFORE BE IT RESOLVED,** the Oneida Business Committee amends BC Resolution 08-14-  
 72 24-B, to authorize the Nation’s Self-Governance Manager to negotiate said lease agreements and to take  
 73 all measures necessary to implement said lease agreements for calendar year 2023, and subsequent lease  
 74 periods for which funds are available; and  
 75

76 **NOW THEREFORE BE IT FURTHER RESOLVED,** the Oneida Business Committee amends BC  
 77 Resolution 08-14-24-B, to authorize the Chairperson to execute said lease agreements for calendar year  
 78 2023, and subsequent lease periods for which funds are available; and  
 79

80 **NOW THEREFORE BE IT FINALLY RESOLVED,** the Nation’s Chief Financial Officer is hereby designated  
 81 as the appropriate official to verify the information provided by the Nation for purposes of calculating lease  
 82 compensation under Section 105(l) of Public Law 93-638 and is hereby authorized to attest as to the  
 83 accuracy of such.

Enter the e-poll results regarding the adopted BC resolution # 02-21-25-A Endorsement of NET LEC, LLC

## Business Committee Agenda Request

1. Meeting Date Requested: 03/26/25

2. General Information:

Session:  Open  Executive – must qualify under §107.4-1.  
Justification: DRAFT materials/discussion

3. Supporting Documents:

- |  |  |   |
|--|--|---|
| <input type="checkbox"/> Bylaws                            | <input type="checkbox"/> Fiscal Impact Statement | <input type="checkbox"/> Presentation           |
| <input type="checkbox"/> Contract Document(s)              | <input type="checkbox"/> Law                     | <input type="checkbox"/> Report                 |
| <input type="checkbox"/> Correspondence                    | <input type="checkbox"/> Legal Review            | <input type="checkbox"/> Resolution             |
| <input type="checkbox"/> Draft GTC Notice                  | <input type="checkbox"/> Minutes                 | <input type="checkbox"/> Rule (adoption packet) |
| <input type="checkbox"/> Draft GTC Packet                  | <input type="checkbox"/> MOU/MOA                 | <input type="checkbox"/> Statement of Effect    |
| <input checked="" type="checkbox"/> E-poll results/back-up | <input type="checkbox"/> Petition                | <input type="checkbox"/> Travel Documents       |
| <input type="checkbox"/> Other: <i>Describe</i>            |  |   |

4. Budget Information:

- |   |  |  |
|---|--|--|
| <input type="checkbox"/> Budgeted       | <input type="checkbox"/> Budgeted – Grant Funded | <input checked="" type="checkbox"/> Unbudgeted |
| <input type="checkbox"/> Not Applicable | <input type="checkbox"/> Other: <i>Describe</i>  |  |

5. Submission:

Authorized Sponsor: Lisa Liggins, Secretary

Primary Requestor: \_\_\_\_\_

Additional Requestor: (Name, Title/Entity)

Additional Requestor: (Name, Title/Entity)

Submitted By: BPIGMAN

**From:** [Secretary](#)  
**To:** [Secretary](#); [Tehassi Tasi Hill](#); [Brandon L. Yellowbird-Stevens](#); [Lawrence E. Barton](#); [Lisa A. Liggins](#); [Kirby W. Metoxen](#); [Jennifer A. Webster](#); [Jameson J. Wilson](#); [Marlon G. Skenandore](#); [Jonas G. Hill](#)  
**Cc:** [Danelle A. Wilson](#); [Rhiannon R. Metoxen](#); [Kristal E. Hill](#); [David P. Jordan](#); [Janice M. Decorah](#); [Fawn J. Billie](#); [Fawn L. Cottrell](#); [BC Agenda Requests](#); [Jason W. Doxtator](#)  
**Subject:** E-POLL RESULTS: Adopt resolution entitled Endorsement of NET LEC, LLC dba Nsight's application for Broadband, Equity, Access and Deployment Funding.  
**Date:** Monday, February 24, 2025 8:55:20 AM  
**Attachments:** [image001.png](#)  
[BCAR Adopt resolution entitled Endorsement of NET LEC, LLC dba Nsight's application for Broadband, Equity, Access and Deployment Funding.pdf](#)  
[02-21-25-A Endorsement of NET LEC, LLC dba Nsight's application for Broadband, Equity, Access, and Deployment Funding.pdf](#)

---

## E-POLL RESULTS

The e-poll to Adopt resolution entitled Endorsement of NET LEC, LLC dba Nsight's application for Broadband, Equity, Access and Deployment Funding, **has carried**. Below are the results:

Support: Lawrence Barton, Jonas Hill, Lisa Liggins, Kirby Metoxen, Marlon Skenandore, Jennifer Webster, Brandon Yellowbird-Stevens

Yawa?kó

**Brooke Doxtator**

Boards, Committees, and Commissions Supervisor  
 Government Administrative Office (GAO)

office 920.869.4452

---

**From:** Secretary <TribalSecretary@oneidanation.org>  
**Sent:** Thursday, February 20, 2025 1:21 PM  
**To:** Tehassi Tasi Hill <thill7@oneidanation.org>; Brandon L. Yellowbird-Stevens <bsteven@oneidanation.org>; Lisa A. Liggins <lliggins@oneidanation.org>; Lawrence E. Barton <lbarton2@oneidanation.org>; Jameson J. Wilson <jwilson@oneidanation.org>; Jennifer A. Webster <JWEBSTE1@oneidanation.org>; Kirby W. Metoxen <KMETOX@oneidanation.org>; Jonas G. Hill <jhill1@oneidanation.org>; Marlon G. Skenandore <mskenan1@oneidanation.org>; Secretary <TribalSecretary@oneidanation.org>  
**Cc:** Danelle A. Wilson <dwilson1@oneidanation.org>; Rhiannon R. Metoxen <rmetoxe2@oneidanation.org>; David P. Jordan <djordan1@oneidanation.org>; Kristal E. Hill <khill@oneidanation.org>; Fawn J. Billie <fbillie@oneidanation.org>; Fawn L. Cottrell <fcottrel@oneidanation.org>; Janice M. Decorah <jdecora2@oneidanation.org>  
**Subject:** E-POLL REQUEST: Adopt resolution entitled Endorsement of NET LEC, LLC dba Nsight's application for Broadband, Equity, Access and Deployment Funding.

## E-POLL REQUEST

**Summary:**

Nsight (NET LEC, LLC) has requested a resolution or letter of support, from the Oneida Nation as part of its grant application for BEAD (Broadband, Equity, Access, and Deployment Funding). Official support from the Oneida Nation will help strengthen their grant application. Jason Doxtator, Chief Information Officer would encourage and promote the support of Nsight's grant application as it will bring additional broadband services to the Oneida Nation reservation as laid out in the resolution.

**Justification for E-Poll:**

Nsight Grant is due on Tuesday, February 25, 2025 and the next OBC meeting occurs on Wednesday, February 26, 2025.

**Requested Action:**

Adopt resolution entitled Endorsement of NET LEC, LLC dba Nsight's application for Broadband, Equity, Access and Deployment Funding.

**Deadline for response:**

Responses are due no later than **4:30 p.m., Friday, February 21, 2025.**

**Voting:**

Use the voting button above, if available; OR  
Reply with "Support" or "Oppose".

Yawakó

Brooke Doxtator

Boards, Committees, and Commissions Supervisor  
Government Administrative Office (GAO)

office 920.869.4452



*CONFIDENTIALITY NOTICE: This message and any included attachments are intended only for the addressee. This message may contain privileged, confidential, or proprietary information. Unauthorized forwarding, printing, copying, distribution, or use of such information is strictly prohibited and may be unlawful. If you have received this message in error, please inform us promptly by reply e-mail, then delete the e-mail and destroy any printed copy.*

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## Business Committee Agenda Request

1. Meeting Date Requested: 02/26/25

2. Session:

Open     Executive – must qualify under §107.4-1.

Justification: *Choose or type justification.*

3. Requested Motion:

Accept as information; OR

*Enter the requested motion related to this item.*

4. Areas potentially impacted or affected by this request:

Finance

Programs/Services

Law Office

DTS

Gaming/Retail

Boards, Committees, or Commissions

Other: *Describe*

5. Additional attendees needed for this request:

Jason Doxtator, DTS CIO

*Name, Title/Entity OR Choose from List*

*Name, Title/Entity OR Choose from List*

*Name, Title/Entity OR Choose from List*

**6. Supporting Documents:**

- Bylaws
- Fiscal Impact Statement
- Presentation
- Contract Document(s)
- Law
- Report
- Correspondence
- Legal Review
- Resolution
- Draft GTC Notice
- Minutes
- Rule (adoption packet)
- Draft GTC Packet
- MOU/MOA
- Statement of Effect
- E-poll results/back-up
- Petition
- Travel Documents
- Other: *Describe*

**7. Budget Information:**

- Budgeted – Tribal Contribution
- Budgeted – Grant Funded
- Unbudgeted
- Not Applicable
- Other: *Describe*

**8. Submission:**

**Mark W. Powless**

Digitally signed by Mark W. Powless  
Date: 2025.02.11 13:49:34 -06'00'

Authorized Sponsor: Mark W. Powless, General Manager

Primary Requestor: Jason Doxtator



# Memorandum

**To:** Oneida Business Committee  
**From:** Jason W. Doxtator, Chief Information Officer  
**CC:** Mark W. Powless, General Manager  
**Date:** 02/20/2025  
**Re:** Oneida Nation Support for Nsight BEAD Grant

Nsight (NET LEC, LLC) has requested a resolution or letter of support, from the Oneida Nation as part of its grant application for BEAD (Broadband, Equity, Access, and Deployment Funding). Official support from the Oneida Nation will help strengthen their grant application. For additional information please review the additional documents with regards to this request.

I would encourage and promote the support of Nsight's grant application as it will bring additional broadband services to the Oneida Nation reservation as laid out in the resolution.

Thank you for your consideration!

Sincerely,

Jason W. Doxtator

# Oneida Nation

Post Office Box 365

Phone: (920)869-2214



Oneida, WI 54155

**BC Resolution # Leave this line blank**  
**Endorsement of NET LEC, LLC dba Nsight's application for Broadband, Equity, Access and Deployment Funding**

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**WHEREAS,** the Oneida Nation is a federally recognized Indian government and a treaty tribe recognized by the laws of the United States of America; and

**WHEREAS,** the Oneida General Tribal Council is the governing body of the Oneida Nation; and

**WHEREAS,** the Oneida Business Committee has been delegated the authority of Article IV, Section 1, of the Oneida Tribal Constitution by the Oneida General Tribal Council; and

**WHEREAS,** the Oneida Nation Reservation has been identified as having inadequate, expensive and unreliable broadband services through testing conducted by the Nation's Digital Technology Services and vendors; and

**WHEREAS,** higher reliance on technology to access Nation programming, services and information for the community increasing the reach and efficiencies of the Nation's programs and services has been hampered by lack of inadequate and reliable broadband services; and

**WHEREAS,** members of the Oneida Nation living on the Reservation may be experience higher living wages but still lag in the ability to afford broadband services; and

**WHEREAS,** the partnership and collaboration of the Nation and Nsight in increasing access to broadband services will provide resources currently unavailable to members; and

**NOW THEREFORE BE IT RESOLVED,** the Oneida Business Committee does endorse NET LEC. LLC, dba Nsight's application for Broadband, Equity, Access, and Deployment funding to support broadband expansion for the Oneida Nation Reservation.



# ONEIDA LAW OFFICE

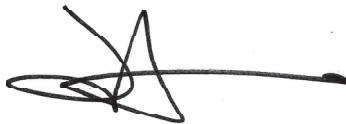
*CONFIDENTIAL: ATTORNEY/CLIENT WORK PRODUCT*

TO: Nathaniel J. Villarreal  
DTS Department-Digital Technology Services

*Use this number on future correspondence:*

**2025-0174**

FROM: Jo Anne House, Chief Counsel



Digitally signed by Jo Anne House  
Date: 2025.02.10 11:23:19 -06'00'

*Law Office use only*  
 Purchasing review not required  
 HRD approval needed

DATE: February 10, 2025

RE: Net Lec LLC aka Nsight

*If you have any questions or comments regarding this review, please call 869-4327.*

The attached agreement, contract, policy and/or guaranty has been reviewed by the Oneida Law Office for legal content only. Please review for compliance with the current budget resolution prior to entering said contract. Please note the following:

I have attached a draft resolution for the Oneida Business Committee. You will need to send both a PDF and the Word version to the BC-Agenda Request e-mail along with the agenda form and a cover letter explaining the request.

As an endorsement of a grant application, no Statement of Effect is required.

## BC Agenda Request Detail - DTS Resolution

The actual BEAD grant is a Nsight grant and not a grant Oneida is going after. Below is a summary and links to what BEAD is.

The BEAD Grant refers to the **Broadband Equity, Access, and Deployment (BEAD) Program**. [This program, managed by the National Telecommunications and Information Administration \(NTIA\), provides \\$42.45 billion to expand high-speed Internet access across the United States.](#) The BEAD Program aims to:

1. [Expand Infrastructure: Fund the deployment of broadband infrastructure to unserved and underserved areas.](#)
2. [Promote Digital Equity: Ensure that all communities, including those in rural and low-income areas, have access to reliable and affordable high-speed Internet.](#)
3. [Support Adoption Programs: Facilitate programs that help people adopt and effectively use broadband services.](#)
- 4.

The program supports planning, infrastructure deployment, and adoption initiatives in all 50 states, Washington D.C., Puerto Rico, and other U.S. [territories](#).

# Oneida Nation

Post Office Box 365

Phone: (920) 869-2214



Oneida, WI 54155

## **BC Resolution # 02-21-25-A**

### **Endorsement of NET LEC, LLC dba Nsight's application for Broadband, Equity, Access and Deployment Funding**


- WHEREAS,** the Oneida Nation is a federally recognized Indian government and a treaty tribe recognized by the laws of the United States of America; and
- WHEREAS,** the Oneida General Tribal Council is the governing body of the Oneida Nation; and
- WHEREAS,** the Oneida Business Committee has been delegated the authority of Article IV, Section 1, of the Oneida Tribal Constitution by the Oneida General Tribal Council; and
- WHEREAS,** the Oneida Nation Reservation has been identified as having inadequate, expensive and unreliable broadband services through testing conducted by the Nation's Digital Technology Services and vendors; and
- WHEREAS,** higher reliance on technology to access Nation programming, services and information for the community increasing the reach and efficiencies of the Nation's programs and services has been hampered by lack of inadequate and reliable broadband services; and
- WHEREAS,** members of the Oneida Nation living on the Reservation may be experience higher living wages but still lag in the ability to afford broadband services; and
- WHEREAS,** the partnership and collaboration of the Nation and Nsight in increasing access to broadband services will provide resources currently unavailable to members; and

**BC Resolution # 02-21-25-A**  
**Endorsement of NET LEC, LLC dba Nsight's application for Broadband, Equity, Access and**  
**Deployment Funding**  
**Page 2 of 2**

**NOW THEREFORE BE IT RESOLVED**, the Oneida Business Committee does endorse NET LEC. LLC, dba Nsight's application for Broadband, Equity, Access, and Deployment funding to support broadband expansion for the Oneida Nation Reservation.

**CERTIFICATION**

I, the undersigned, as Secretary of the Oneida Business Committee, hereby certify that the Oneida Business Committee is composed of 9 members of whom 5 members constitute a quorum; 7 members participated in an electronic vote (e-poll) which closed on the 21<sup>st</sup> day of February, 2025; that the forgoing resolution was duly adopted by a vote of 7 members for, 0 members against, and 0 members not voting\*; and that said resolution has not been rescinded or amended in any way. The results of the e-poll will be entered into the record at the next Oneida Business Committee meeting scheduled on March 12, 2025.

  
\_\_\_\_\_  
Lisa Liggins, Secretary  
Oneida Business Committee

\*According to the By-Laws, Article I, Section 1, the Chair votes "only in the case of a tie."

Determine next steps regarding one (1) vacancy - Pardon and Forgiveness Screening Committee

## Business Committee Agenda Request

1. Meeting Date Requested: 03/26/25

2. General Information:

Session:  Open  Executive – must qualify under §107.4-1.  
Justification: DRAFT materials/discussion

3. Supporting Documents:

- |  |  |   |
|--|--|---|
| <input type="checkbox"/> Bylaws                    | <input type="checkbox"/> Fiscal Impact Statement | <input type="checkbox"/> Presentation           |
| <input type="checkbox"/> Contract Document(s)      | <input type="checkbox"/> Law                     | <input type="checkbox"/> Report                 |
| <input checked="" type="checkbox"/> Correspondence | <input type="checkbox"/> Legal Review            | <input type="checkbox"/> Resolution             |
| <input type="checkbox"/> Draft GTC Notice          | <input type="checkbox"/> Minutes                 | <input type="checkbox"/> Rule (adoption packet) |
| <input type="checkbox"/> Draft GTC Packet          | <input type="checkbox"/> MOU/MOA                 | <input type="checkbox"/> Statement of Effect    |
| <input type="checkbox"/> E-poll results/back-up    | <input type="checkbox"/> Petition                | <input type="checkbox"/> Travel Documents       |
| <input type="checkbox"/> Other: <i>Describe</i>    |  |   |

4. Budget Information:

- |  |  |                                     |
|--|--|-------------------------------------|
| <input type="checkbox"/> Budgeted                  | <input type="checkbox"/> Budgeted – Grant Funded | <input type="checkbox"/> Unbudgeted |
| <input checked="" type="checkbox"/> Not Applicable | <input type="checkbox"/> Other: <i>Describe</i>  |                                     |

5. Submission:

Authorized Sponsor: Lisa Liggins, Secretary

Primary Requestor: Amber Martinez, Recording Clerk

Additional Requestor: (Name, Title/Entity)


Additional Requestor: (Name, Title/Entity)

Submitted By: AMARTIN3



## Memorandum

TO: Oneida Business Committee

FROM: Brooke Doxtator, BCC Supervisor 

DATE: March 18, 2025

RE: Appointment(s) – Pardon and Forgiveness Screening Committee

---

### Background

One (1) vacancy was posted for the Pardon and Forgiveness Screening Committee. The vacancy is to complete a term ending August 31, 2026.

The vacancy has been posted since July 2, 2023. The latest application deadline was March 7, 2025, and one (1) application(s) was received for the following applicant(s):

- Lori Elm

### Select action(s) provided below:

- 1) accept the selected the applicant(s) and appoint to a term ending August 31, 2026, OR
- 2) reject the selected applicant(s) and oppose the vote\*\*; OR
- 3) request the Secretary to re-notice the vacancy(ies)

Determine next steps regarding one (1) vacancy - Oneida Nation School Board

---

## Business Committee Agenda Request

**1. Meeting Date Requested:** 03/26/25

**2. General Information:**

Session:  Open  Executive – must qualify under §107.4-1.  
Justification: DRAFT materials/discussion

**3. Supporting Documents:**

- |  |  |   |
|--|--|---|
| <input type="checkbox"/> Bylaws                    | <input type="checkbox"/> Fiscal Impact Statement | <input type="checkbox"/> Presentation           |
| <input type="checkbox"/> Contract Document(s)      | <input type="checkbox"/> Law                     | <input type="checkbox"/> Report                 |
| <input checked="" type="checkbox"/> Correspondence | <input type="checkbox"/> Legal Review            | <input type="checkbox"/> Resolution             |
| <input type="checkbox"/> Draft GTC Notice          | <input type="checkbox"/> Minutes                 | <input type="checkbox"/> Rule (adoption packet) |
| <input type="checkbox"/> Draft GTC Packet          | <input type="checkbox"/> MOU/MOA                 | <input type="checkbox"/> Statement of Effect    |
| <input type="checkbox"/> E-poll results/back-up    | <input type="checkbox"/> Petition                | <input type="checkbox"/> Travel Documents       |
| <input type="checkbox"/> Other: <i>Describe</i>    |  |   |

**4. Budget Information:**

- |  |  |                                     |
|--|--|-------------------------------------|
| <input type="checkbox"/> Budgeted                  | <input type="checkbox"/> Budgeted – Grant Funded | <input type="checkbox"/> Unbudgeted |
| <input checked="" type="checkbox"/> Not Applicable | <input type="checkbox"/> Other: <i>Describe</i>  |                                     |

**5. Submission:**

Authorized Sponsor: Lisa Liggins, Secretary

Primary Requestor: Amber Martinez, Recording Clerk

Additional Requestor: (Name, Title/Entity)


Additional Requestor: (Name, Title/Entity)

Submitted By: AMARTIN3



## Memorandum

TO: Oneida Business Committee

FROM: Brooke Doxtator, BCC Supervisor 

DATE: March 18, 2025

RE: Appointment(s) – Oneida Nation School Board

---

### Background

One (1) vacancy was posted for the Oneida Nation School Board. The vacancy is to complete a term ending July 31, 2026.

The vacancy has been posted since September 25, 2024. The latest application deadline was March 7, 2025, and one (1) application(s) was received for the following applicant(s):

- Sharell Hill

### Select action(s) provided below:

- 1) accept the selected the applicant(s) and appoint to a term ending July 31, 2026, OR
- 2) reject the selected applicant(s) and oppose the vote\*\*; OR
- 3) request the Secretary to re-notice the vacancy(ies)





**6. Supporting Documents:**

- |  |  |   |
|--|--|---|
| <input type="checkbox"/> Bylaws                            | <input type="checkbox"/> Fiscal Impact Statement | <input type="checkbox"/> Presentation           |
| <input type="checkbox"/> Contract Document(s)              | <input type="checkbox"/> Law                     | <input type="checkbox"/> Report                 |
| <input type="checkbox"/> Correspondence                    | <input type="checkbox"/> Legal Review            | <input type="checkbox"/> Resolution             |
| <input type="checkbox"/> Draft GTC Notice                  | <input checked="" type="checkbox"/> Minutes      | <input type="checkbox"/> Rule (adoption packet) |
| <input type="checkbox"/> Draft GTC Packet                  | <input type="checkbox"/> MOU/MOA                 | <input type="checkbox"/> Statement of Effect    |
| <input checked="" type="checkbox"/> E-poll results/back-up | <input type="checkbox"/> Petition                | <input type="checkbox"/> Travel Documents       |
| <input type="checkbox"/> Other: <i>Describe</i>            |  |   |

**7. Budget Information:**

- |   |  |
|---|--|
| <input type="checkbox"/> Budgeted – Tribal Contribution | <input type="checkbox"/> Budgeted – Grant Funded   |
| <input type="checkbox"/> Unbudgeted                     | <input checked="" type="checkbox"/> Not Applicable |
| <input type="checkbox"/> Other: <i>Describe</i>         |  |

**8. Submission:**

Authorized Sponsor: Larry Barton, Treasurer

Primary Requestor: Ashley Blaker, Office Manager



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INTERNAL MEMORANDUM

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**TO:** FINANCE COMMITTEE  
**FROM:** ASHLEY BLAKER, OFFICE MANAGER  
**SUBJECT:** E-POLL RESULTS – FC MINUTES OF FEBRUARY 13, 2025  
**DATE:** 02/13/25

---

An E-Poll vote of the Finance Committee was conducted to approve the Finance Committee meeting minutes of February 13, 2025. The E-Poll and minutes were sent out today and concluded today. The results of the completed E-Poll are as follows:

---

**E-POLL RESULTS:**

**There was a Majority of 5 FC members voting to approve the February 13, 2025, Finance Committee Meeting Minutes. FC Members voting included: *RaLinda Ninham-Lamberies, Lisa Liggins, Jennifer Webster, Chad Fuss, and Jonas Hill.***

---

These Finance Committee Minutes of February 13, 2025, will be placed on the next Finance Committee agenda to acknowledge this E-Poll action. Per the FC By-Laws all Minutes of the FC will be submitted to the Secretary's Office once a month for BC acceptance.

**FINANCE COMMITTEE**

FC REGULAR MEETING

FEBRUARY 13, 2025 • Time: 8:30 A.M

Business Committee Conference Room / Microsoft Teams

---

**REGULAR MEETING MINUTES****FC MEMBERS PRESENT:**

Larry Barton, BC Treasurer/FC Chair

RaLinda Ninham-Lamberies CFO/FC Vice-Chair

Jonas Hill, BC Council Member

Sarah White, Purchasing Director

Chad Fuss, Asst. Gaming CFO

Jennifer Webster, BC Council Member

Lisa Liggins, BC Secretary

**OTHERS PRESENT:** James Sommerfeldt, Rachel Lemke, Cory Habeck, Nate Villarreal, Lambert Metoxen, Nathan Maufort, Henrietta Cornelius, Brian Smith, James Petitjean, David Emerson, and Ashley Blaker.

**I. CALL TO ORDER:**

The FC Regular Meeting was called to order by the FC Chair at 8:26 A.M.

**II. APPROVAL OF AGENDA:** FEBRUARY 13, 2025

Motion by RaLinda Ninham-Lamberies to approve the February 13, 2025, Finance Committee Meeting Agenda. Seconded by Jennifer Webster. Motion carried unanimously.

**III. FC MINUTES:** JANUARY 23, 2025 (Approved via E-Poll on 1/23/25)

Motion by Jennifer Webster to acknowledge the FC E-Poll action taken on January 23, 2025, approving the January 23, 2025, Finance Committee Meeting Minutes. Seconded by RaLinda Ninham-Lamberies. Motion carried unanimously.

**IV. SPECIAL FC E-POLL:**

1. FY25 Blkt PO - Kane Communications Group Amount: \$169,200.00  
Requester: Jamie Willis, OCHD (Approved via E-Poll on 01/29/25)

Motion by Jennifer Webster to acknowledge the special FC E-Poll action taken on January 29, 2025, approving the FY25 Blkt PO – Kane Communications Group in the amount of

\$169,200.00. Seconded by Sarah White. Motion carried unanimously.

2. WisconSibs, Inc. Vegas Madness – Sponsorship Amount: \$3,000.00  
Requester: Bill Grennell, Executive Director (Approved via E-Poll on 02/03/25)

Motion by Jonas Hill to acknowledge the special FC E-Poll action taken on February 3, 2025, approving the WisconSibs, Inc. Vegas Madness – Sponsorship in the amount of \$3,000.00. Seconded by Jennifer Webster. Motion carried unanimously.

## **V. CAPITAL EXPENDITURES:**

1. EnergiTech Services – Fuel Pump Upgrades (TC, 4Paths, 54) Amount: \$355,255.00  
Brian Smith, Retail

Motion by RaLinda Ninham-Lamberies to approve EnergiTech Services – Fuel Pump Upgrades (TC, 4Paths, 54) in the amount of \$355,255.00. Seconded by Jonas Hill. Motion carried unanimously.

2. Pool Envoy – Hotel Lap Pool Removal Amount: \$86,600.00  
Nathan Maufort, Gaming – Facilities

Motion by Jennifer Webster to approve Pool Envoy – Hotel Lap Pool Removal in the amount of \$86,600.00. Seconded by RaLinda Ninham-Lamberies. Motion carried unanimously.

## **VI. NEW BUSINESS:**

1. FY25 Blkt PO – Green Bay Health Services Amount: \$150,000.00  
Carrie Lindsey/Rachel Lemke, Comp Health

Motion by RaLinda Ninham-Lamberies to approve FY25 Blkt PO – Green Bay Health Services in the amount of \$150,000.00. Seconded by Jonas Hill. Motion carried unanimously.

2. PDS – Managed Services for Identity Management Amount: \$72,000.00  
James Sommerfeldt, DTS

Motion by RaLinda Ninham-Lamberies to approve PDS – Managed Services for Identity Management in the amount of \$72,000.00. Seconded by Lisa Liggins. Motion carried unanimously.

3. Data Financial – Custom Playing Cards Amount: \$114,250.88  
Lambert Metoxen, Gaming – Table Games

Motion by RaLinda Ninham-Lamberies to approve Data Financial – Custom Playing Cards in the amount of \$114,250.88. Seconded by Jennifer Webster. Motion carried unanimously.

4. Baycom, Inc. – Antenna Installation Amount: \$416,921.00  
Nate Villarreal, DTS

Motion by RaLinda Ninham-Lamberies to approve Baycom, Inc. – Antenna Installation in the amount of \$416,921.00. Seconded by Sarah White. Motion carried unanimously.

5. FY25 Blkt PO – Austin Straubel Field – Casino Access Rd. Amount: \$166,271.24  
Lorna Skenandore, Gaming – Admin

Motion by Jennifer Webster to approve FY25 Blkt PO – Austin Straubel Field – Casino Access Rd. in the amount of \$166,271.24. Seconded by Sarah White. Motion carried unanimously.

For the record, Chad Fuss would like the individuals who worked on this contract to come speak to the FC members and explain how this was decided for Gaming to make the payments.

## VII. ONEIDA FINANCE FUND:

### REPORT:

1. Oneida Finance Fund Report – February 2025  
Ashley Blaker, Office Manager

Motion by Jennifer Webster to accept the Oneida Finance Fund Report for February 2025. Seconded by Jonas Hill. Motion carried unanimously.

### REQUEST(S):

1. Pure Barre Membership fees Amount: \$750.00  
Requester: Virginia Peltier

Motion by RaLinda Ninham-Lamberies to approve from the Oneida Finance Fund the request for Pure Barre Membership fees in the amount of \$750.00. Seconded by Lisa Liggins. Motion carried unanimously.

2. Volleyball Club fees Amount: \$750.00  
Requester: William Cornelius for Mishun

Motion by RaLinda Ninham-Lamberies to approve from the Oneida Finance Fund the request for Volleyball Club fees in the amount of \$750.00. Seconded by Lisa Liggins. Abstained by Jonas Hill. Motion carried.

3. Pure Barre Membership fees Amount: \$750.00  
Requester: Amber Sticka

Motion by Jennifer Webster to approve from the Oneida Finance Fund the request for Pure Barre Membership fees in the amount of \$750.00. Seconded by Lisa Liggins. Motion carried unanimously.

4. Bay Area Yoga Studio fees Amount: \$750.00  
Requester: Sylvia Cornelius

Motion by Jennifer Webster to approve from the Oneida Finance Fund the request for Bay Area Yoga Studio fees in the amount of \$750.00. Seconded by Jonas Hill. Motion carried unanimously.

5. Educational School Trip & Summer Camp fees Amount: \$621.00  
Requester: Jessica Meristil for Jonavin

Motion by RaLinda Ninham-Lamberies to approve from the Oneida Finance Fund the request for Educational School Trip & Summer Camp fees in the amount of \$621.00. Seconded by Jonas Hill. Motion carried unanimously.

6. Grit365 Family Membership Amount: \$720.00  
Requester: Jason Danforth

Motion by RaLinda Ninham-Lamberies to approve from the Oneida Finance Fund the request for Grit365 Family Membership fees in the amount of \$720.00. Seconded by Lisa Liggins. Motion carried unanimously.

7. Basketball League & Summer Camp fees Amount: \$750.00  
Requester: Hudson Denny for Monroe

Motion by RaLinda Ninham-Lamberies to approve from the Oneida Finance Fund the request for Basketball League & Summer Camp fees in the amount of \$750.00. Seconded by Lisa Liggins. Motion carried unanimously.

8. AHS Music Program fees Amount: \$750.00  
Requester: Hudson Denny for Landon

Motion by RaLinda Ninham-Lamberies to approve from the Oneida Finance Fund the request for AHS Music Program fees in the amount of \$750.00. Seconded by Lisa Liggins. Motion carried unanimously.

9. The Athletic Club Registration fees Amount: \$674.10  
Requester: Vashi Rios

Motion by Jonas Hill to approve from the Oneida Finance Fund the requests for #9, #10, & #11 in the amounts requested. Seconded by Jennifer Webster. Motion carried unanimously.

10. The Athletic Club Registration fees Amount: \$674.10  
Requester: Vashi Rios for Valencia

- See action in Oneida Finance Fund Requests #9.

11. The Athletic Club Registration fees Amount: \$674.10  
Requester: Vashi Rios for Armonie

- See action in Oneida Finance Fund Requests #9.

12. AAU Basketball fees Amount: \$750.00  
Requester: Vanessa Miller for Javon

Motion by RaLinda Ninham-Lamberies to approve from the Oneida Finance Fund the request for AAU Basketball fees in the amount of \$750.00. Seconded by Jonas Hill. Motion carried unanimously.

13. YMCA Membership Amount: \$750.00  
Requester: Kathryn Burks

Motion by Jonas Hill to approve from the Oneida Finance Fund the request for YMCA Membership fees in the amount of \$750.00. Seconded by Lisa Liggins. Motion carried



unanimously. Corrected adjusted amount noted to be \$1,391 and NOT \$1,390, in the backup of this request.

14. YMCA Membership Amount: \$750.00  
Requester: Matthew Kunstman

Motion by RaLinda Ninham-Lamberies to approve from the Oneida Finance Fund the request for YMCA Membership fees in the amount of \$750.00. Seconded by Jonas Hill. Motion carried unanimously.

15. YMCA Membership Amount: \$421.20  
Requester: Jamie Willis

Motion by Jonas Hill to approve from the Oneida Finance Fund the request for YMCA Membership fees in the amount of \$421.20. Seconded by Jennifer Webster. Motion carried unanimously.

16. Volleyball Club fees Amount: \$517.50  
Requester: Amber VanDen Heuvel for Kennedy

Motion by Jonas hill to approve from the Oneida Finance Fund the requests for #16 & #17 in the amounts requested. Seconded by Jennifer Webster. Motion carried unanimously.

17. Volleyball Club fees Amount: \$517.50  
Requester: Amber VanDen Heuvel for Reese

- See Action in Oneida Finance Fund Requests #16.

18. Pure Barre Membership fees Amount: \$750.00  
Requester: Mary Graves

Motion by Jonas Hill to approve from the Oneida Finance Fund the request for Pure Barre Membership fees in the amount of \$750.00. Seconded by Lisa Liggins. Motion carried unanimously.

19. YMCA Membership Amount: \$572.40  
Requester: Michele Doxtator

Motion by Jonas Hill to approve from the Oneida Finance Fund the request for YMCA

Membership fees in the amount of \$572.40. Seconded by Jennifer Webster. Motion carried unanimously.

20. NEW Fusion Dance & Performing Arts fees Amount: \$750.00  
Requester: Irene Danforth for Kaylonni

Motion by Jonas Hill to approve from the Oneida Finance Fund the request for NEW Fusion Dance & Performing Arts fees in the amount of \$750.00. Seconded by RaLinda Ninham-Lamberies. Motion carried unanimously.

21. YMCA Summer Camp fees Amount: \$750.00  
Requester: Waehihoweh Maracle for Kendall

Motion by Jonas Hill to approve from the Oneida Finance Fund the request for YMCA Summer Camp fees in the amount of \$750.00. Seconded by RaLinda Ninham-Lamberies. Motion carried unanimously.

22. The Driveway Basketball Training fees Amount: \$750.00  
Requester: Leon White for Willow

Motion by RaLinda Ninham-Lamberies to approve from the Oneida Finance Fund the request for the Driveway Basketball Training fees in the amount of \$750.00. Seconded by Lisa Liggins. Motion carried unanimously.

23. YMCA Membership Amount: \$750.00  
Requester: Tami Hill

Motion by RaLinda Ninham-Lamberies to approve from the Oneida Finance Fund the request for YMCA Membership fees in the amount of \$750.00. Seconded by Jonas Hill. Motion carried unanimously.

24. YMCA Membership Amount: \$572.40  
Requester: Raeann Skenandore

Motion by RaLinda Ninham-Lamberies to approve from the Oneida Finance Fund the request for YMCA Membership fees in the amount of \$572.40. Seconded by Jonas Hill. Motion carried unanimously.

25. Ashwaubenon HS Softball fees Amount: \$750.00  
Requester: Marques Danforth for Mataya

Motion by RaLinda Ninham-Lamberies to approve from the Oneida Finance Fund the request for Ashwaubenon HS Softball fees in the amount of \$750.00. Seconded by Jonas Hill. Motion carried unanimously.

26. Peloton Fitness App & Girlz Ink Academy fees Amount: \$750.00  
Requester: Connie Danforth

Motion by RaLinda Ninham-Lamberies to approve from the Oneida Finance Fund the request for Peloton Fitness App & Girlz Ink Academy fees in the amount of \$750.00. Seconded by Jennifer Webster. Motion carried unanimously.

27. Swimming Lessons Amount: \$750.00  
Requester: Kathryn Burks for Jamir

Motion by RaLinda Ninham-Lamberies to approve from the Oneida Finance Fund the requests for #27 & #28 in the amounts requested. Seconded by Sarah White. Motion carried unanimously.

28. Swimming Lessons Amount: \$750.00  
Requester: Kathryn Burks for JaMichael

- See Action in Oneida Finance Fund Requests #27.

### **VIII. EXECUTIVE SESSION:**

Motion by Jennifer Webster to go into Executive Session. Seconded by Sarah White. Motion carried unanimously. Time: 8:47 A.M.

Motion by Chad Fuss to come out of Executive Session. Seconded by Jonas Hill. Motion carried unanimously. Time: 8:52 A.M.

1. Consolidated Health – FY25 Blkt PO – Independent Contract 2024-1157  
Henrietta Cornelius, Comp Health – Dental

Motion by Jennifer Webster to defer the request back to the requester to have HRD & the Law Office review the agreement with the change to relationship status for Consolidated Health – FY25 Blkt PO – Independent Contract 2024-1157. Seconded by RaLinda Ninham-Lamberies. Abstained by Lisa Liggins, for the record there isn't sufficient information in

the packet and can't vote on this motion. Motion carried.

2. **ADMINISTRATIVE /INTERNAL:** None

3. **FOLLOW UP:** None

4. **FOR INFORMATION ONLY:**

1. IGT – Lease (4) Games - \$65 Per Day  
David Emerson, Gaming-Slots

Motion by Jennifer Webster to accept as information only IGT – Lease (4) Games at \$65 per day. Seconded by RaLinda Ninam-Lamberies. Motion carried unanimously.

- I. **ADJOURN:** Motion by RaLinda Ninham-Lamberies to adjourn. Seconded by Sarah White. Motion carried unanimously. Time: 9:02 A.M.

Minutes submitted by:  
Ashley Blaker, Office Manager  
& Finance Committee Contact/Recording Secretary

*Finance Committee Approval Date of Minutes via E-Poll:* February 13, 2025

Accept the February 27, 2025, regular Finance Committee meeting minutes

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## Business Committee Agenda Request

**1. Meeting Date Requested:** 03/12/25

**2. Session:**

Open     Executive – must qualify under §107.4-1.

Justification: *Choose or type justification.*

**3. Requested Motion:**

Accept as information; OR

Accept the FC Minutes for 02/27/25 & E-Poll

**4. Areas potentially impacted or affected by this request:**

Finance

Programs/Services

Law Office

DTS

Gaming/Retail

Boards, Committees, or Commissions

Other: All areas that require FC approval

**5. Additional attendees needed for this request:**

*Name, Title/Entity OR Choose from List*

*Name, Title/Entity OR Choose from List*

*Name, Title/Entity OR Choose from List*

*Name, Title/Entity OR Choose from List*

**6. Supporting Documents:**

- |  |  |   |
|--|--|---|
| <input type="checkbox"/> Bylaws                            | <input type="checkbox"/> Fiscal Impact Statement | <input type="checkbox"/> Presentation           |
| <input type="checkbox"/> Contract Document(s)              | <input type="checkbox"/> Law                     | <input type="checkbox"/> Report                 |
| <input type="checkbox"/> Correspondence                    | <input type="checkbox"/> Legal Review            | <input type="checkbox"/> Resolution             |
| <input type="checkbox"/> Draft GTC Notice                  | <input checked="" type="checkbox"/> Minutes      | <input type="checkbox"/> Rule (adoption packet) |
| <input type="checkbox"/> Draft GTC Packet                  | <input type="checkbox"/> MOU/MOA                 | <input type="checkbox"/> Statement of Effect    |
| <input checked="" type="checkbox"/> E-poll results/back-up | <input type="checkbox"/> Petition                | <input type="checkbox"/> Travel Documents       |
| <input type="checkbox"/> Other: <i>Describe</i>            |  |   |

**7. Budget Information:**

- |   |  |
|---|--|
| <input type="checkbox"/> Budgeted – Tribal Contribution | <input type="checkbox"/> Budgeted – Grant Funded   |
| <input type="checkbox"/> Unbudgeted                     | <input checked="" type="checkbox"/> Not Applicable |
| <input type="checkbox"/> Other: <i>Describe</i>         |  |

**8. Submission:**

Authorized Sponsor: Larry Barton, Treasurer

Primary Requestor: Ashley Blaker, Office Manager



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## INTERNAL MEMORANDUM

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**TO:** FINANCE COMMITTEE  
**FROM:** ASHLEY BLAKER, OFFICE MANAGER  
**SUBJECT:** E-POLL RESULTS – FC MINUTES OF FEBRUARY 27, 2025  
**DATE:** 02/27/25

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An E-Poll vote of the Finance Committee was conducted to approve the Finance Committee meeting minutes of February 27, 2025. The E-Poll and minutes were sent out today and concluded today. The results of the completed E-Poll are as follows:

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**E-POLL RESULTS:**

**There was a Majority of 5 FC members voting to approve the February 27, 2025, Finance Committee Meeting Minutes. FC Members voting included: *RaLinda Ninham-Lamberies, Lisa Liggins, Jennifer Webster, Chad Fuss, and Sarah White.***

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These Finance Committee Minutes of February 27, 2025, will be placed on the next Finance Committee agenda to acknowledge this E-Poll action. Per the FC By-Laws all Minutes of the FC will be submitted to the Secretary's Office once a month for BC acceptance.



## FINANCE COMMITTEE

### FC REGULAR MEETING

FEBRUARY 27, 2025 • Time: 8:30 A.M

Business Committee Conference Room / Microsoft Teams

## REGULAR MEETING MINUTES

### FC MEMBERS PRESENT:

Larry Barton, BC Treasurer/FC Chair

RaLinda Ninham-Lamberies CFO/FC Vice-Chair

Sarah White, Purchasing Director

Lisa Liggins, BC Secretary

Chad Fuss, Asst. Gaming CFO

Jennifer Webster, BC Council Member

**FC MEMBERS EXCUSED:** Jonas Hill, BC Council Member

**OTHERS PRESENT:** David Emerson, Shelly Stevens, Tonya Webster, Trista Cornelius-Henricks, Kyle Skenandore, Troy Parr, Crystal Holtz, Deke Suri, Gena Selky, Paul Smith, Conner Kestell, Valerie Groleau, David Jordan, and Ashley Blaker.

**I. CALL TO ORDER:** The FC Regular Meeting was called to order by the FC Chair at 8:26 A.M.

**II. APPROVAL OF AGENDA:** FEBRUARY 27, 2025

Motion by Jennifer Webster to approve the February 27, 2025, Finance Committee Meeting Agenda. Seconded by Chad Fuss. Motion carried unanimously.

**III. FC MINUTES:** FEBRUARY 13, 2025 (Approved via E-Poll on 02/13/25)

Motion by Jennifer Webster to acknowledge the FC E-Poll action taken on February 13, 2025, approving the February 13, 2025, Finance Committee Meeting Minutes. Seconded by Lisa Liggins. Motion carried unanimously.

### IV. CAPITAL EXPENDITURES:

1. CDW-G – Network Switches for Oneida Hotel

Amount: \$89,209.89

Josie Skenandore, Gaming – DTS

Motion by RaLinda Ninham-Lamberies to approve CDW-G – Network Switches for Oneida Hotel in the amount of \$89,209.89. Seconded by Lisa Liggins. Motion carried unanimously.



2. IGT – Purchase (6) Slot Machines Amount: \$102,320.00  
David Emerson, Gaming – Slots

Motion by RaLinda Ninham-Lamberies to approve IGT – Purchase (6) Slot Machines in the amount of \$102,320.00. Seconded by Jennifer Webster. Motion carried unanimously.

#### **V. NEW BUSINESS:**

1. Gitchi Gaming, Inc. – Baccarat & Poker Chairs Amount: \$53,460.00  
Lambert Metoxen, Gaming – Table Games

Motion by RaLinda Ninham-Lamberies to approve Gitchi Gaming, Inc. – Baccarat & Poker Chairs in the amount of \$53,460.00. Seconded by Sarah White. Motion carried unanimously.

2. Oneida Pow Wow Event Team – Supply Advance Amount: \$151,350.00  
Tonya Webster, Oneida Pow Wow Event Team

Motion by Jennifer Webster to approve Oneida Pow Wow Event Team – Supply Advance in the amount of \$151,350.00. Seconded by Sarah White. Motion carried unanimously.

3. Oneida Construction Services – Const. Contract 2024-1213 Amount: \$96,010.00  
Kyle Skenandore, Engineering

Motion by Jennifer Webster to approve Oneida Construction Services – Const. Contract 2024-1213 in the amount of \$96,010.00. Seconded by Chad Fuss. Motion carried unanimously.

4. Bay Lake Regional Planning Commission – Professional Services Amount: \$70,005.00  
Troy Parr, Planning

Motion by Lisa Liggins to approve Bay Lake Regional Planning Commission – Professional Services in the amount of \$70,005.00 with noted contingency to the requester to provide a letter from the granting agency being okay with being sole-source. Seconded by Jennifer Webster. Motion carried unanimously. For the record Troy Parr wanted it to be known that the total grant amount is \$100,400, with the remaining balance for OES who is a sub-contractor of Bay Lake.

5. **ADD-ON:** Lamar Advertising Contract – Billboard Space Amount: \$95,395.00  
Crystal Holtz, Communications

Motion by RaLinda Ninham-Lamberies to approve Lamar Advertising Contract – Billboard Space in the amount of \$95,395.00. Seconded by Lisa Liggins. Motion carried unanimously.

## VI. DONATION:

### REPORT:

1. FC Donation Report – February 2025  
Ashley Blaker, Office Manager

Motion by Jennifer Webster to accept the FC Donation Report for February 2025. Seconded by RaLinda Ninham-Lamberies. Motion carried unanimously.

### REQUEST(S):

1. Encompass Early Education & Care, Inc. – Sponsorship Amount: \$3,000.00  
Requester: Carly Novak, Coordinator

Motion by Jennifer Webster to approve from the Finance Committee Donations the request from Encompass Early Education & Care, Inc. – Donation in the amount of \$3,000. Seconded by RaLinda Ninham-Lamberies. Motion carried unanimously.

2. House of Hope Green Bay, Inc. – Sponsorship Amount: \$3,000.00  
Requester: Beth Hudak, Director

Motion by RaLinda Ninham-Lamberies to approve from the Finance Committee Donations the request from House of Hope Green Bay, Inc. – Sponsorship in the amount of \$3,000. Seconded by Lisa Liggins. Motion carried unanimously.

3. Brown County Blackjacks – Donation Amount: \$3,000.00  
Requester: Deke Suri, Director

Motion by Jennifer Webster to approve from the Finance Committee Donations the request from Brown County Blackjacks – Donation in the amount of \$3,000. Seconded by RaLinda Ninham-Lamberies. Motion carried unanimously.

4. The Automobile Gallery, Inc. – Donation Amount: \$3,000.00  
Requester: Aaron Geitner, Executive Director

Motion by Lisa Liggins to defer the request back to the requester for additional information for the request from The Automobile Gallery, Inc. – Donation in the amount of \$3,000. Seconded by RaLinda Ninham-Lamberies. Motion carried unanimously. Ashley to follow up with the requester to get more information on how this ties to benefiting the Oneida Community and reference the FC Donations SOP and share with the FC members once received.

5. Oneida Assembly of God Church – Donation Amount: \$3,000.00  
Requester: Cletus Ninham I, Member

Motion by Jennifer Webster to approve from the Finance Committee Donations the request from Oneida Assembly of God Church – Donation in the amount of \$3,000. Seconded by RaLinda Ninham-Lamberies. Motion carried unanimously.

6. Waking Women Healing Institute – Donation Amount: \$3,000.00  
Requester: Kristin Welch, Founder

Motion by Jennifer Webster to approve from the Finance Committee Donations the request from Waking Women Healing Institute – Donation in the amount of \$3,000. Seconded by Sarah White. Abstained by RaLinda Ninham-Lamberies. Motion carried.

7. Milwaukee Intertribal Circle, Inc. Amount: \$3,000.00  
Requester: Paul Smith, Member

Motion by RaLinda Ninham-Lamberies to approve from the Finance Committee Donations the request from Milwaukee Intertribal Circle, Inc. – Donation in the amount of \$3,000. Seconded by Lisa Liggins. Motion carried unanimously.

8. National Society Sons of the American Revolution – Donation Amount: \$3,000.00  
Requester: Robert Haglund, President

Motion by Jennifer Webster to approve from the Finance Committee Donations the request from National Society Sons of the American Revolution – Donation in the amount of \$3,000. Seconded by Chad Fuss. Motion carried unanimously.

9. King Elementary PTO – ASK – Donation Amount: \$3,000.00  
Requester: Lacey Jessogne, Vice-President

Motion by RaLinda Ninham-Lamberies to approve from the Finance Committee Donations the request from King Elementary PTO – ASK – Donation in the amount of \$3,000. Seconded by Jennifer Webster. Motion carried unanimously.

10. Robert Cornelius Post #7784 VFW Auxiliary – Donation	Amount: <del>\$2,569.95</del>
Requester: Valerie Groleau, VFW Ladies Auxiliary	<b>\$3,000.00</b>

Motion by Jennifer Webster to approve from the Finance Committee Donations the request from Robert Cornelius Post #7784 VFW Auxiliary – Donation in the adjusted amount of \$3,000. Seconded by RaLinda Ninham-Lamberies. Motion carried unanimously.

11. St. Joseph Congregation – Donation	Amount: \$3,000.00
Requester: Everett Doxtator, Deacon	

Motion by RaLinda Ninham-Lamberies to approve from the Finance Committee Donations the request from St. Joseph Congregation – Donation in the amount of \$3,000. Seconded by Jennifer Webster. Motion carried unanimously.

12. Immaculate Conception – Donation	Amount: \$3,000.00
Requester: Everett Doxtator, Deacon	

Motion by RaLinda Ninham-Lamberies to approve from the Finance Committee Donations the request from Immaculate Conception – Donation in the amount of \$3,000. Seconded by Jennifer Webster. Motion carried unanimously.

**VII. EXECUTIVE SESSION:** None

**VIII. ADMINISTRATIVE /INTERNAL:** None

**IX. FOLLOW UP:** None

**X. FOR INFORMATION ONLY:** None

**XI. ADJOURN:** Motion by RaLinda Ninham-Lamberies to adjourn. Seconded by Jennifer Webster. Motion carried unanimously. Time: 9:09 A.M.

Minutes submitted by:  
Ashley Blaker, Office Manager  
& Finance Committee Contact/Recording Secretary

*Finance Committee Approval Date of Minutes via E-Poll:* February 27, 2025

Accept the February 19, 2025, regular Legislative Operating Committee meeting minutes

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### Business Committee Agenda Request

1. Meeting Date Requested: 03/12/25

2. Session:

Open     Executive – must qualify under §107.4-1.

Justification: *Choose or type justification.*

3. Requested Motion:

Accept as information; OR

Accept the February 19, 2025 Legislative Operating Committee meeting minutes.

4. Areas potentially impacted or affected by this request:

- |   |   |
|---|---|
| <input type="checkbox"/> Finance                | <input type="checkbox"/> Programs/Services                  |
| <input type="checkbox"/> Law Office             | <input type="checkbox"/> DTS                                |
| <input type="checkbox"/> Gaming/Retail          | <input type="checkbox"/> Boards, Committees, or Commissions |
| <input type="checkbox"/> Other: <i>Describe</i> |   |

5. Additional attendees needed for this request:

- Name, Title/Entity OR Choose from List*
- Name, Title/Entity OR Choose from List*
- Name, Title/Entity OR Choose from List*
- Name, Title/Entity OR Choose from List*

**6. Supporting Documents:**

- |   |  |   |
|---|--|---|
| <input type="checkbox"/> Bylaws                 | <input type="checkbox"/> Fiscal Impact Statement | <input type="checkbox"/> Presentation           |
| <input type="checkbox"/> Contract Document(s)   | <input type="checkbox"/> Law                     | <input type="checkbox"/> Report                 |
| <input type="checkbox"/> Correspondence         | <input type="checkbox"/> Legal Review            | <input type="checkbox"/> Resolution             |
| <input type="checkbox"/> Draft GTC Notice       | <input checked="" type="checkbox"/> Minutes      | <input type="checkbox"/> Rule (adoption packet) |
| <input type="checkbox"/> Draft GTC Packet       | <input type="checkbox"/> MOU/MOA                 | <input type="checkbox"/> Statement of Effect    |
| <input type="checkbox"/> E-poll results/back-up | <input type="checkbox"/> Petition                | <input type="checkbox"/> Travel Documents       |
| <input type="checkbox"/> Other: <i>Describe</i> |  |   |

**7. Budget Information:**

- |   |  |
|---|--|
| <input type="checkbox"/> Budgeted – Tribal Contribution | <input type="checkbox"/> Budgeted – Grant Funded   |
| <input type="checkbox"/> Unbudgeted                     | <input checked="" type="checkbox"/> Not Applicable |
| <input type="checkbox"/> Other: <i>Describe</i>         |  |

**8. Submission:**

Authorized Sponsor: Jameson Wilson, Councilman

Primary Requestor: Clorissa N. Leeman, LRO Senior Staff Attorney



**LEGISLATIVE OPERATING COMMITTEE MEETING MINUTES**  
 Oneida Business Committee Conference Room-2nd Floor Norbert Hill Center  
 February 19, 2025  
 9:00 a.m.

**Present:** Jameson Wilson, Kirby Metoxen, Jennifer Webster, Marlon Skenandore

**Excused:** Jonas Hill

**Others Present:** Clorissa N. Leeman, Grace Elliott, Carolyn Salutz

**Others Present on Microsoft Teams:** Debra Powless, Diane Wilson, Eric Boulanger, Kristal Hill, Michelle Braaten, Nicole Rommel, Peggy Helm-Quest, Fawn Billie, Rae Skenandore, Kaylynn Gresham, Barbara Webster, Justin Nishimoto, Tavia James-Charles, Janice Decorah, Fawn Cottrell, Jason Martinez, Rhiannon Metoxen, Lisa Liggins.

**I. Call to Order and Approval of the Agenda**

Jameson Wilson called the February 19, 2025, Legislative Operating Committee meeting to order at 9:00 a.m.

Motion by Jennifer Webster to approve the agenda; seconded by Marlon Skenandore. Motion carried unanimously.

**II. Minutes to be Approved**

**1. February 5, 2025 LOC Meeting Minutes**

Motion by Kirby Metoxen to approve the February 5, 2025 LOC meeting minutes and forward to the Oneida Business Committee; seconded by Jennifer Webster. Motion carried unanimously.

**III. Current Business**

**IV. New Submissions**

**1. Election Law Amendments**

Motion by Marlon Skenandore to add the Election law amendments to the Active Files List with Jonas Hill as the sponsor; seconded by Jennifer Webster. Motion carried unanimously.

**V. Additions**



**VI. Administrative Updates**

**1. Certification of Real Property Law Rule No. 3 – Easements**

Motion by Jennifer Webster to certify the Real Property Law Rule No. 3 - Easements and forward to the Oneida Business Committee for consideration; seconded by Marlon Skenandore Motion carried unanimously.

**VII. Executive Session**

**VIII. Adjourn**

Motion by Jennifer Webster to adjourn at 9:11 a.m.; seconded by Kirby Metoxen. Motion carried unanimously.



Review the three (3) requested directives from the December 11, 2025, regular Business Committee...

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## Business Committee Agenda Request

1. Meeting Date Requested: 03/26/25

2. Session:

Open     Executive – must qualify under §107.4-1.

Justification: *Choose or type justification.*

3. Requested Motion:

Accept as information; OR

CIP #16-011 – Action noted on attached memo.

4. Areas potentially impacted or affected by this request:

Finance

Programs/Services

Law Office

DTS

Gaming/Retail

Boards, Committees, or Commissions

Other: *Describe*

5. Additional attendees needed for this request:

Tina Jorgensen – HSD Director

Arlouine Bain - Recreation Director

Sam Vanden Heuvel - Senior Construction Manager

*Name, Title/Entity OR Choose from List*

**6. Supporting Documents:**

- Bylaws
- Fiscal Impact Statement
- Presentation
- Contract Document(s)
- Law
- Report
- Correspondence
- Legal Review
- Resolution
- Draft GTC Notice
- Minutes
- Rule (adoption packet)
- Draft GTC Packet
- MOU/MOA
- Statement of Effect
- E-poll results/back-up
- Petition
- Travel Documents
- Other: *Describe*

**7. Budget Information:**

- Budgeted – Tribal Contribution
- Budgeted – Grant Funded
- Unbudgeted
- Not Applicable
- Other: Additional funding request.

**8. Submission:**

**Mark W. Powless** Digitally signed by Mark W. Powless  
Date: 2025.03.17 09:28:00 -05'00'

Authorized Sponsor: Mark W. Powless, General Manager

Primary Requestor: Paul J. Witek – Engineering Director/Senior Architect

March 14, 2025

## Business Committee Agenda Request - Memo

**Project No.:** 16-011      **Project Title:** Recreation Complex

### Purpose:

The project team is responding to the Business Committee action requesting options for the project development based upon discussion at the General Tribal Council meetings.

### Background:

Previous Business Committee actions:

- Approval of project's Concept Paper: January 9, 2019.
- Approval of project's CDC Approval Package and activation of FY2023 CIP funds (\$250,000): September 13, 2023.
- Request report on project's budget due in March 2025: December 11, 2024.

The motion from the December 11, 2024 meeting reads: *"Motion by Jennifer Webster to accept the draft November 18, 2024, special General Tribal Council meeting minutes; to direct CIP # 16-011 to be revised to focus on current Recreation needs with options for future growth; to direct CIP # 16-011 Project Team to present a proposed budget estimate to the Oneida Business Committee at the first meeting in March 2025; to direct the Treasurer to assign appropriate personnel to be assigned to the Project Team for CIP # 16-011 to provide financial guidance, seconded by Jonas Hill. Motion carried."*

Based upon the motion on the project:

- The Treasurer assigned the Chief Financial Officer (CFO) to the project team.
- The project team meet, and the CFO noted the Nation could only afford a project budget of approximately \$20,000,000.
- The project team reviewed the Space Needs Summary and focused on Recreation, removing spaces allocated for Aquatics and Fitness.

- The project team reduced the sizes of various spaces and removed others from the program.
- The other largest impact to building size was the gymnasium/basketball court quantity. The project team adjusted the court count and defined options for various building sizes.

The attached Project Option Summary denotes the previous options and includes new options for reducing the building size and associated project budget estimate.

**Attachments:**

- 16-011 Project Option Summary.
- 16-011 Space Needs Summary - Options 3 thru 5.
- 16-011 Project Budget Estimate - Options 3 thru 5

**Action Requested:**

1. Support to present the project options to General Tribal Council for approval.



March 14, 2025

**Project Option Summary**

**Project No.:** 16-011      **Project Title:** Recreation Complex

Option Title	General Space Description	Basketball Courts Description	Gross Building Square Feet	Estimated Total Project Budget:
Approved CDC Package – Option 1	Recreation Spaces - included Fitness Spaces - included Aquatic Spaces – included	High School size (50’x84’) – 3 courts	132,201	\$ 87,685,000
CDC Package – Option 2	Recreation Spaces - included Fitness Spaces - included Aquatic Spaces – NOT included	High School size (50’x84’) – 3 courts	106,270	\$ 64,117,000
Scope Reduction to meet Budget constraint - Option 3	Recreation Spaces – included, reduced Fitness Spaces – NOT included Aquatic Spaces – NOT included	High School size (50’x84’) – 1 court Middle School size (42’x74’) – 2 cross courts	34,730	\$ 20,678,000
Scope Reduction to better align with need - Option 4	Recreation Spaces – included, reduced Fitness Spaces – NOT included Aquatic Spaces – NOT included	High School size (50’x84’) – 1 court High School size (50’x84’) – 2 cross courts	43,715	\$ 25,673,000
Scope Reduction to align with client desire - Option 5	Recreation Spaces – included, reduced Fitness Spaces – NOT included Aquatic Spaces – NOT included	High School size (50’x84’) – 2 courts Middle School size (42’x74’) – 4 cross courts	52,590	\$ 30,599,000
Existing Civic Center	Existing	High School size (50’x84’) – 1 court Practice size (42’x62’) – 2 cross courts	15,850	N/A

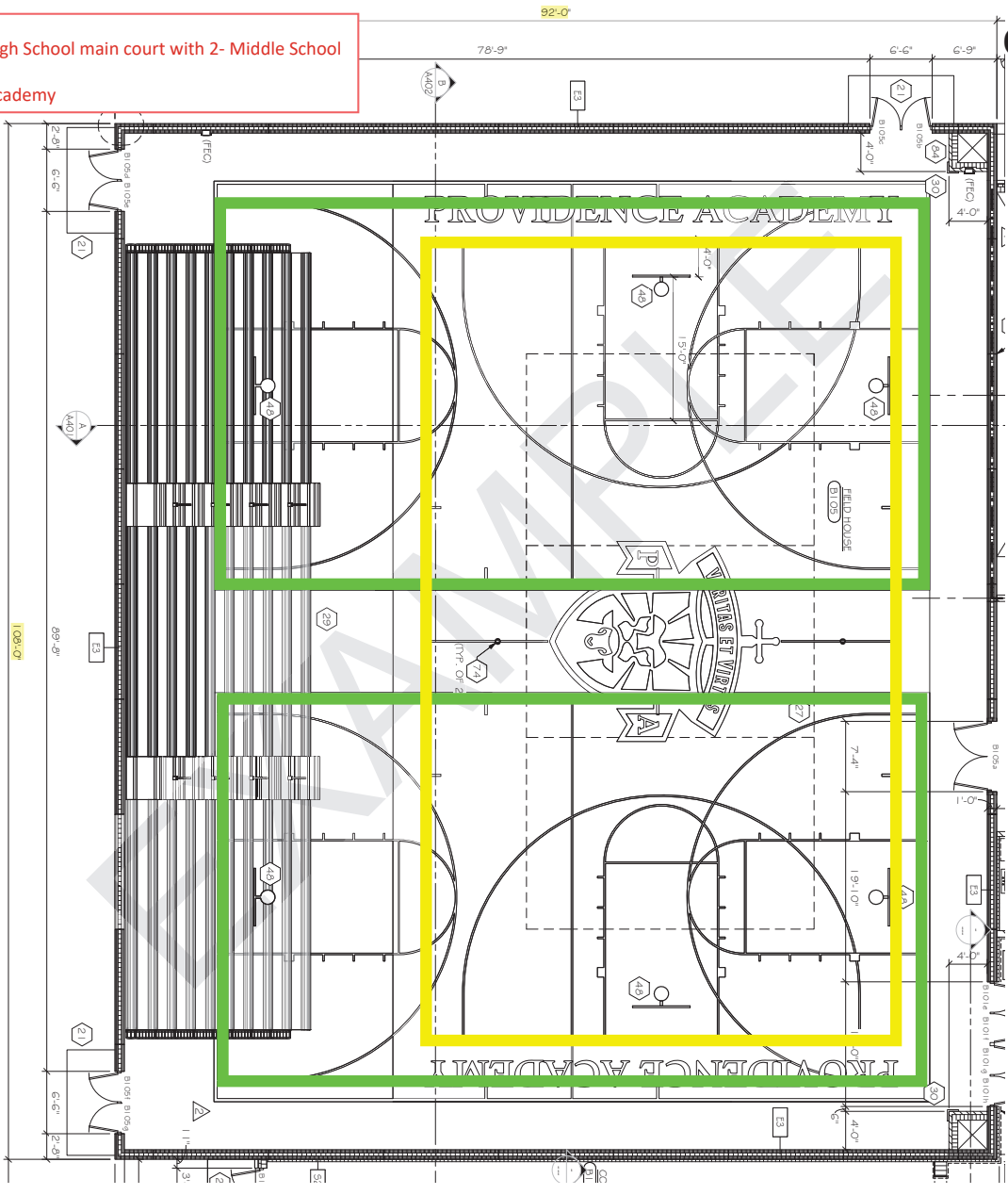
See attached sketches for basketball court options noted above.

**OPTION #3**

Note:  
This gymnasium consists of 1- High School main court with 2- Middle School cross courts.  
Reference shown: Providence Academy

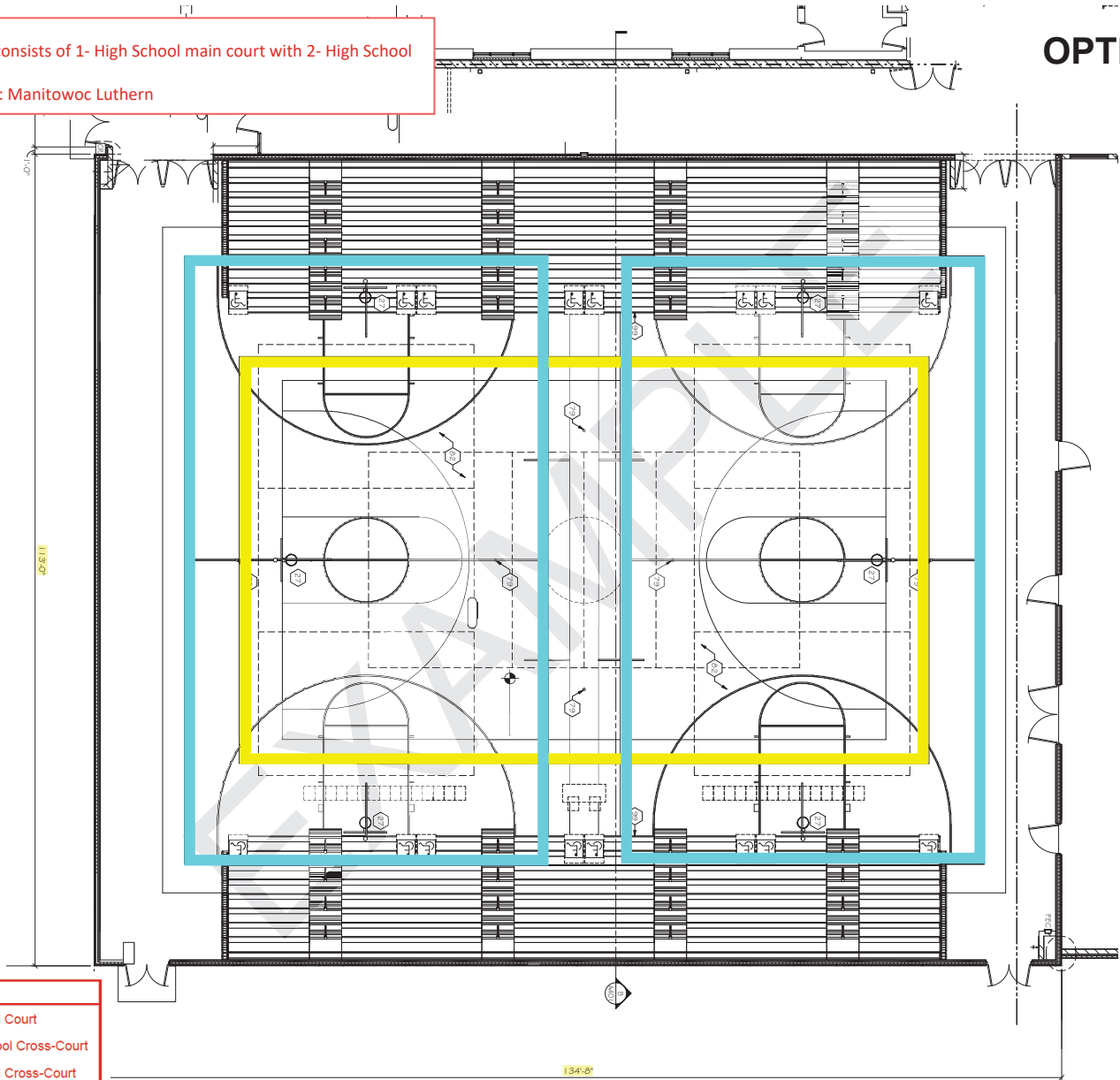
**LEGEND**

- High School Court
- Middle School Cross-Court
- High School Cross-Court



Note:  
This gymnasium consists of 1- High School main court with 2- High School cross courts.  
Reference shown: Manitowoc Lutheran

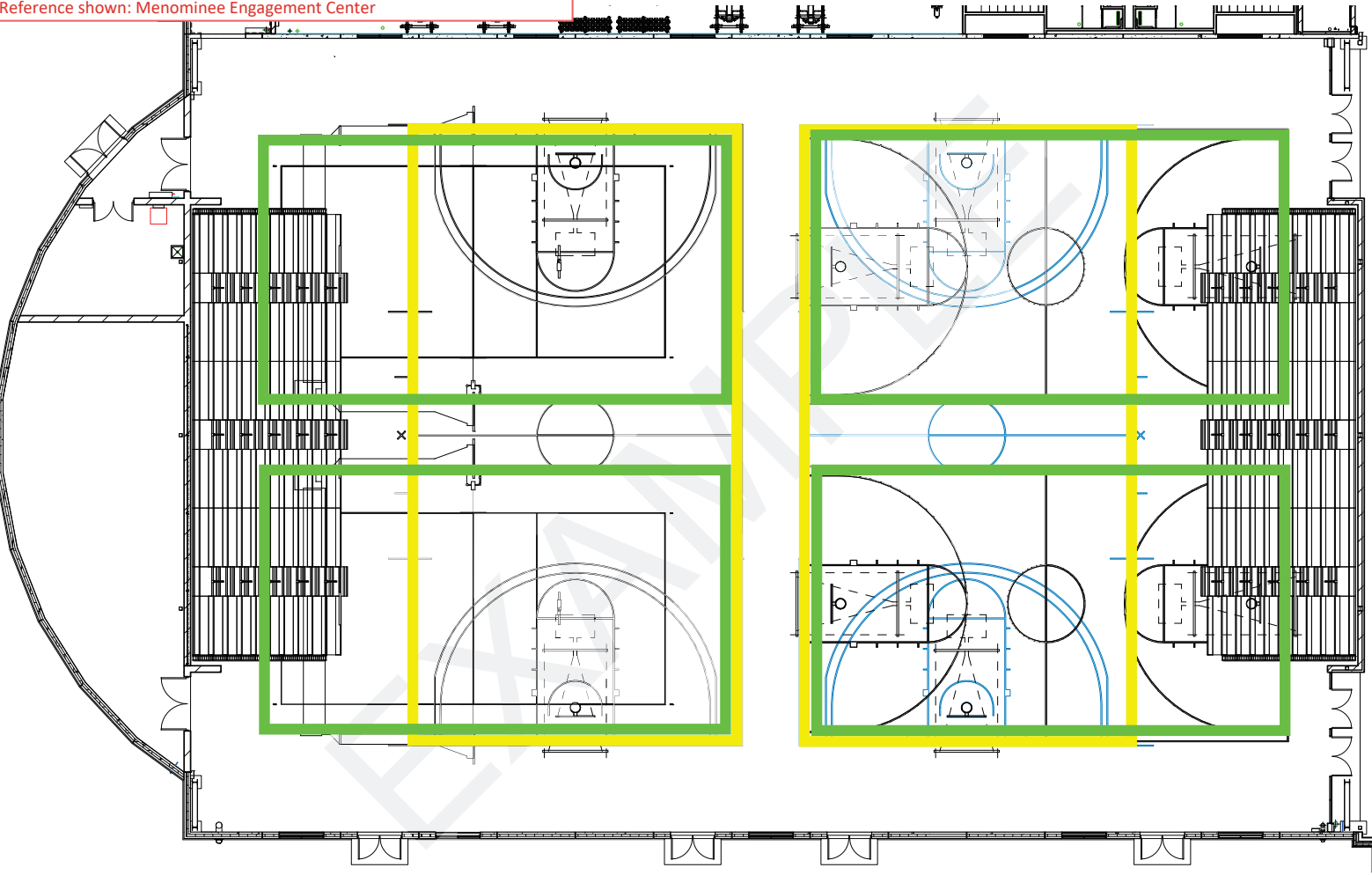
**OPTION #4**



**LEGEND**  
High School Court  
Middle School Cross-Court  
High School Cross-Court

**OPTION #5**

Note:  
This gymnasium consists of 2- High School main courts with 4- Middle School cross courts.  
Reference shown: Menominee Engagement Center



**LEGEND**

- High School Court
- Middle School Cross-Court
- High School Cross-Court



# SPACE NEEDS SUMMARY

# OPTION 3

Project: Oneida Recreation Complex  
 Project No.: 16-011  
 Date: March 12, 2025

## OVERALL SUMMARY by Area

Area Title	Comment	New Sq. Ft.
Activity Spaces		10,511
Community Spaces		10,100
Aquatics Spaces		0
Support Spaces		2,300
Administration Spaces		2,095
<b>Total Net Sq. Ft.:</b>		<b>25,006</b>

	Adder Factor - % of Total Net SF	
Circulation	19.44%	4,862
Latent Space	19.44%	4,862
<b>Total Circulation/Latent Space:</b>		<b>9,724</b>

**TOTAL GROSS SQ. FT. 34,730**

Existing Civil Center	Gross Sq. Ft.:	15,850
Existing Oneida Family Fitness	Gross Sq. Ft.:	44,528
		<b>60,378</b>

## SPACE NEEDS SUMMARY

Project: Oneida Recreation Complex  
 Project No.: 16-011  
 Date: March 12, 2025

## Activity Spaces

Room Name	Existing Room No.	Existing Sq. Ft.	# of Rooms	Sq. Ft. per Room	Total Sq. Ft.
Gymnasium					
<i>1- HS Basketball Court (50'x84') with 2- middle school cross courts</i>			1	9936	9936
<i>Fitness Court</i>	D005	5400	0	6760	0
<i>Shared Court</i>			0	6760	0
<i>Recreation Court</i>	130	6420	0	6760	0
<i>Experiential area (Indoor ropes course &amp; Climbing Wall)</i>			0	2350	0
<i>Gymnasium Storage</i>	D007	382	1	575	575
<del>Aerobics Studio</del> Group Fitness Studio	C005	873	0	2000	0
<del>Aerobics Studio</del> Group Fitness Storage			0	200	0
Spin Studio	C001	1059	0	1200	0
Yoga Studio	C010	588	0	1000	0
Yoga Studio Storage			0	100	0
Martial Arts Studio	C135	2197	0	1600	0
Martial Arts Studio Storage			0	200	0
Cardiovascular Fitness Room	C120	1517	0	4000	0
<del>Free Weight Room</del>	C040	1141			0
Weight Room (Strength Area)	C026	693	0	3000	0
<del>Free Motion Room</del>	C115				0
Fitness & Strength Storage	C030,C032	129	0	200	0
<del>Fitness Storage</del>	C101, C107	161			0
<del>Fitness Equipment Check-Out</del>	C014	481			0
<del>Experiential - Multipurpose (w/ Sink Room)</del>	B010	476	0	660	0
<del>Experiential - Repair Room</del>	B008	273			0
<del>Experiential - Storage &amp; Repair</del>	B012,B014	359	0	3600	0
<del>Experiential - Storage</del>	C111	112			0
Running Track (200 meter)	D100	1818	0	5000	0
<del>Climbing Wall</del>					0
<del>Climbing Wall Check-Out Storage</del>					0
Indoor Multi-Purpose field			0	20000	0
<del>Multi-Purpose Activity Room</del>					
<del>Multi-Purpose Room Storage</del>					
<b>TOTAL NET Sq. Ft.:</b>					10,511

## Community Spaces

Room Name	Existing Room No.	Existing Sq. Ft.	# of Rooms	Sq. Ft. per Room	Total Sq. Ft.
Teen Center and Game Room			1	1800	1800
Arts & Crafts Room	109	600	1	1000	1000
Golf Simulator			0	500	0
Learning Center	120	711	1	800	800
Multi-Purpose Classroom			1	900	900
Classroom Storage			1	100	100
Cafeteria (seating for 150)			1	2250	2250
Kitchen - Commercial	123	179	1	500	500
Community Outreach Area			1	700	700
Social Recreation Room	115	787	1	900	900
Elders Lounge			0	600	0
Child Care			0	1000	0
Childcare Storage			0	150	0
Childcare Check-in			0	50	0
Laundry	132	168	1	150	150
Storage - Recreation	various	1077	1	1000	1000
<b>TOTAL NET Sq. Ft.:</b>					10,100

## Aquatics Spaces

Room Name	Existing Room No.	Existing Sq. Ft.	# of Rooms	Sq. Ft. per Room	Total Sq. Ft.
Lap Pool - 6 lanes			0	2500	0
Recreation Pool	D050	1364	0	3500	0
Therapy/Warm Water Pool			0	1500	0
Pool Deck	D050	1873	0	7500	0
Family Viewing Area			0	300	0
Whirlpool Spa			0	250	0
Sauna			0	200	0
Pool Storage	D054	304	0	1200	0
Lifeguard Room	D024	126	0	400	0
Aquatic Supervisor's Office			0	120	0
First Aid Room			0	0	0
Pool Mechanicals	D020,D022	337	0	1200	0
<b>TOTAL NET Sq. Ft.:</b>					0

## Support Spaces

Room Name	Existing Room No.	Existing Sq. Ft.	# of Rooms	Sq. Ft. per Room	Total Sq. Ft.
Lobby/lounge/Hall of Fame	D018	359	1	500	500
Reception/Access Control	D017	250	1	150	150
Concessions/Juice Bar	C018	288	0	300	0
Lactation Room	D011	89	0	150	0
Pro Shop			0	200	0
Fitness Assessment Room	D002	143	0	300	0
Locker Room - Family - Lockers	D058	196	2	325	650
Locker Room - Family - Showers	D060, D062	133	0	100	0
Locker Room - Mens	D036-D048	761	0	1000	0
Locker Room - Womens	D028-D035	707	0	1000	0
Locker Room - Boys			0	1000	0
Locker Room - Girls			0	1000	0
Vending Alcove			0	80	0
General Building Storage			1	250	250
Public Restrooms			2	200	400
Custodial	136	149	1	350	350
<b>TOTAL NET Sq. Ft.:</b>					2,300

## Administration Spaces

Room Name	Existing Room No.	Existing Sq. Ft.	# of Rooms	Sq. Ft. per Room	Total Sq. Ft.
Fitness - Director	D112	151	0	150	0
Fitness - Supervisor	D114	123	0	120	0
Fitness - Member Services Manager	D120	127	0	120	0
<del>Fitness - Adventure Manager</del>	C105	180	0		0
Fitness - Experiential Education Manager	D118	187	0	120	0
Fitness - Experiential	C100	118	0	120	0
Fitness - Martial Arts			0	120	0
Fitness - Staff Office	C016	125	0	120	0
<del>Fitness - Storage</del>	C109	104			0
Recreation - Director	107	81	1	125	125
Recreation - Office Manager	101	135	1	100	100
Recreation - Supervisor	102, 103	81	3	100	300
Recreation - Office	106, 111	171	4	100	400
Conference Room - Fitness	D110	189	0	400	0
Conference Room - Recreation	114	392	1	400	400
Workroom - w/ Printer/Copier	D016	202	0	200	0
Staff Breakroom			1	250	250
<del>Staff Restroom</del>	D014	96			0
Staff Locker Room/Showers/Restrooms	D010-D016	624	2	200	400
Building Maintenance Manager			1	120	120
<b>TOTAL NET Sq. Ft.:</b>					2,095

# SPACE NEEDS SUMMARY

# OPTION 4

Project: Oneida Recreation Complex  
 Project No.: 16-011  
 Date: March 12, 2025

## OVERALL SUMMARY by Area

Area Title	Comment	New Sq. Ft.
Activity Spaces		16,980
Community Spaces		10,100
Aquatics Spaces		0
Support Spaces		2,300
Administration Spaces		2,095
<b>Total Net Sq. Ft.:</b>		<b>31,475</b>

	Adder Factor - % of Total Net SF	
Circulation	19.44%	6,120
Latent Space	19.44%	6,120
<b>Total Circulation/Latent Space:</b>		<b>12,240</b>

**TOTAL GROSS SQ. FT. 43,715**

Existing Civil Center	Gross Sq. Ft.:	15,850
Existing Oneida Family Fitness	Gross Sq. Ft.:	44,528
		60,378

## SPACE NEEDS SUMMARY

Project: Oneida Recreation Complex  
 Project No.: 16-011  
 Date: March 12, 2025

## Activity Spaces

Room Name	Existing Room No.	Existing Sq. Ft.	# of Rooms	Sq. Ft. per Room	Total Sq. Ft.
Gymnasium					
<i>1- HS Basketball Court (50'x84') with 2- high school cross courts</i>			1	15255	15255
<i>Fitness Court</i>	D005	5400	0	6760	0
<i>Shared Court</i>			0	6760	0
<i>Recreation Court</i>	130	6420	0	6760	0
<i>Experiential area (Indoor ropes course &amp; Climbing Wall)</i>			0	2350	0
<i>Gymnasium Storage</i>	D007	382	3	575	1725
<del>Aerobics Studio</del> Group Fitness Studio	C005	873	0	2000	0
<del>Aerobics Studio</del> Group Fitness Storage			0	200	0
Spin Studio	C001	1059	0	1200	0
Yoga Studio	C010	588	0	1000	0
Yoga Studio Storage			0	100	0
Martial Arts Studio	C135	2197	0	1600	0
Martial Arts Studio Storage			0	200	0
Cardiovascular Fitness Room	C120	1517	0	4000	0
<del>Free Weight Room</del>	C040	1141			0
Weight Room (Strength Area)	C026	693	0	3000	0
<del>Free Motion Room</del>	C115				0
Fitness & Strength Storage	C030,C032	129	0	200	0
<del>Fitness Storage</del>	C101, C107	161			0
<del>Fitness Equipment Check Out</del>	C014	481			0
<del>Experiential - Multipurpose (w/ Sink Room)</del>	B010	476	0	660	0
<del>Experiential - Repair Room</del>	B008	273			0
<del>Experiential - Storage &amp; Repair</del>	B012,B014	359	0	3600	0
<del>Experiential - Storage</del>	C111	112			0
Running Track (200 meter)	D100	1818	0	5000	0
<del>Climbing Wall</del>					0
<del>Climbing Wall Check Out Storage</del>					0
Indoor Multi-Purpose field			0	20000	0
<del>Multi-Purpose Activity Room</del>					
<del>Multi-Purpose Room Storage</del>					
<b>TOTAL NET Sq. Ft.:</b>					16,980

## Community Spaces

Room Name	Existing Room No.	Existing Sq. Ft.	# of Rooms	Sq. Ft. per Room	Total Sq. Ft.
Teen Center and Game Room			1	1800	1800
Arts & Crafts Room	109	600	1	1000	1000
Golf Simulator			0	500	0
Learning Center	120	711	1	800	800
Multi-Purpose Classroom			1	900	900
Classroom Storage			1	100	100
Cafeteria (seating for 150)			1	2250	2250
Kitchen - Commercial	123	179	1	500	500
Community Outreach Area			1	700	700
Social Recreation Room	115	787	1	900	900
Elders Lounge			0	600	0
Child Care			0	1000	0
Childcare Storage			0	150	0
Childcare Check-in			0	50	0
Laundry	132	168	1	150	150
Storage - Recreation	various	1077	1	1000	1000
<b>TOTAL NET Sq. Ft.:</b>					10,100

## Aquatics Spaces

Room Name	Existing Room No.	Existing Sq. Ft.	# of Rooms	Sq. Ft. per Room	Total Sq. Ft.
Lap Pool - 6 lanes			0	2500	0
Recreation Pool	D050	1364	0	3500	0
Therapy/Warm Water Pool			0	1500	0
Pool Deck	D050	1873	0	7500	0
Family Viewing Area			0	300	0
Whirlpool Spa			0	250	0
Sauna			0	200	0
Pool Storage	D054	304	0	1200	0
Lifeguard Room	D024	126	0	400	0
Aquatic Supervisor's Office			0	120	0
First Aid Room			0	0	0
Pool Mechanicals	D020,D022	337	0	1200	0
<b>TOTAL NET Sq. Ft.:</b>					0

**Support Spaces**

Room Name	Existing Room No.	Existing Sq. Ft.	# of Rooms	Sq. Ft. per Room	Total Sq. Ft.
Lobby/lounge/Hall of Fame	D018	359	1	500	500
Reception/Access Control	D017	250	1	150	150
Concessions/Juice Bar	C018	288	0	300	0
Lactation Room	D011	89	0	150	0
Pro Shop			0	200	0
Fitness Assessment Room	D002	143	0	300	0
Locker Room - Family - Lockers	D058	196	2	325	650
Locker Room - Family - Showers	D060, D062	133	0	100	0
Locker Room - Mens	D036-D048	761	0	1000	0
Locker Room - Womens	D028-D035	707	0	1000	0
Locker Room - Boys			0	1000	0
Locker Room - Girls			0	1000	0
Vending Alcove			0	80	0
General Building Storage			1	250	250
Public Restrooms			2	200	400
Custodial	136	149	1	350	350
<b>TOTAL NET Sq. Ft.:</b>					2,300

**Administration Spaces**

Room Name	Existing Room No.	Existing Sq. Ft.	# of Rooms	Sq. Ft. per Room	Total Sq. Ft.
Fitness - Director	D112	151	0	150	0
Fitness - Supervisor	D114	123	0	120	0
Fitness - Member Services Manager	D120	127	0	120	0
<del>Fitness - Adventure Manager</del>	C105	180	0		0
Fitness - Experiential Education Manager	D118	187	0	120	0
Fitness - Experiential	C100	118	0	120	0
Fitness - Martial Arts			0	120	0
Fitness - Staff Office	C016	125	0	120	0
<del>Fitness - Storage</del>	C109	104			0
Recreation - Director	107	81	1	125	125
Recreation - Office Manager	101	135	1	100	100
Recreation - Supervisor	102, 103	81	3	100	300
Recreation - Office	106, 111	171	4	100	400
Conference Room - Fitness	D110	189	0	400	0
Conference Room - Recreation	114	392	1	400	400
Workroom - w/ Printer/Copier	D016	202	0	200	0
Staff Breakroom			1	250	250
<del>Staff Restroom</del>	D014	96			0
Staff Locker Room/Showers/Restrooms	D010-D016	624	2	200	400
Building Maintenance Manager			1	120	120
<b>TOTAL NET Sq. Ft.:</b>					2,095



# SPACE NEEDS SUMMARY

# OPTION 5

Project: Oneida Recreation Complex  
 Project No.: 16-011  
 Date: March 12, 2025

## OVERALL SUMMARY by Area

Area Title	Comment	New Sq. Ft.
Activity Spaces		23,370
Community Spaces		10,100
Aquatics Spaces		0
Support Spaces		2,300
Administration Spaces		2,095
<b>Total Net Sq. Ft.:</b>		<b>37,865</b>
	Adder Factor - % of Total Net SF	
Circulation	19.44%	7,362
Latent Space	19.44%	7,362
<b>Total Circulation/Latent Space:</b>		<b>14,725</b>
<b>TOTAL GROSS SQ. FT.</b>		<b>52,590</b>
Existing Civil Center	Gross Sq. Ft.:	15,850
Existing Oneida Family Fitness	Gross Sq. Ft.:	44,528
		<b>60,378</b>

## SPACE NEEDS SUMMARY

Project: Oneida Recreation Complex  
 Project No.: 16-011  
 Date: March 12, 2025

## Activity Spaces

Room Name	Existing Room No.	Existing Sq. Ft.	# of Rooms	Sq. Ft. per Room	Total Sq. Ft.
Gymnasium					
2- HS Basketball Courts (50'x84') with 4- Middle school cross courts			1	20520	20520
Fitness Court	D005	5400	0	6760	0
Shared Court			0	6760	0
Recreation Court	130	6420	0	6760	0
Experiential area (Indoor ropes course & Climbing Wall)			0	2350	0
Gymnasium Storage	D007	382	3	950	2850
Aerobics Studio Group Fitness Studio	C005	873	0	0	0
Aerobics Studio Group Fitness Storage			0	200	0
Spin Studio	C001	1059	0	1200	0
Yoga Studio	C010	588	0	1000	0
Yoga Studio Storage			0	100	0
Martial Arts Studio	C135	2197	0	1600	0
Martial Arts Studio Storage			0	200	0
Cardiovascular Fitness Room	C120	1517	0	4000	0
Free Weight Room	C040	1141			0
Weight Room (Strength Area)	C026	693	0	3000	0
Free Motion Room	C115				0
Fitness & Strength Storage	C030,C032	129	0	200	0
Fitness Storage	C101, C107	161			0
Fitness Equipment Check-Out	C014	481			0
Experiential - Multipurpose (w/ Sink Room)	B010	476	0	660	0
Experiential - Repair Room	B008	273			0
Experiential - Storage & Repair	B012,B014	359	0	3600	0
Experiential - Storage	C111	112			0
Running Track (200 meter)	D100	1818	0	5000	0
Climbing Wall					0
Climbing Wall Check-Out Storage					0
Indoor Multi-Purpose field			0	20000	0
Multi-Purpose Activity Room					
Multi-Purpose Room Storage					
<b>TOTAL NET Sq. Ft.:</b>					<b>23,370</b>

**Community Spaces**

Room Name	Existing Room No.	Existing Sq. Ft.	# of Rooms	Sq. Ft. per Room	Total Sq. Ft.
Teen Center and Game Room			1	1800	1800
Arts & Crafts Room	109	600	1	1000	1000
Golf Simulator			0	500	0
Learning Center	120	711	1	800	800
Multi-Purpose Classroom			1	900	900
Classroom Storage			1	100	100
Cafeteria (seating for 150)			1	2250	2250
Kitchen - Commercial	123	179	1	500	500
Community Outreach Area			1	700	700
Social Recreation Room	115	787	1	900	900
Elders Lounge			0	600	0
Child Care			0	1000	0
Childcare Storage			0	150	0
Childcare Check-in			0	50	0
Laundry	132	168	1	150	150
Storage - Recreation	various	1077	1	1000	1000
<b>TOTAL NET Sq. Ft.:</b>					10,100

**Aquatics Spaces**

Room Name	Existing Room No.	Existing Sq. Ft.	# of Rooms	Sq. Ft. per Room	Total Sq. Ft.
Lap Pool - 6 lanes			0	2500	0
Recreation Pool	D050	1364	0	3500	0
Therapy/Warm Water Pool			0	1500	0
Pool Deck	D050	1873	0	7500	0
Family Viewing Area			0	300	0
Whirlpool Spa			0	250	0
Sauna			0	200	0
Pool Storage	D054	304	0	1200	0
Lifeguard Room	D024	126	0	400	0
Aquatic Supervisor's Office			0	120	0
First Aid Room			0	0	0
Pool Mechanicals	D020,D022	337	0	1200	0
<b>TOTAL NET Sq. Ft.:</b>					0

## Support Spaces

Room Name	Existing Room No.	Existing Sq. Ft.	# of Rooms	Sq. Ft. per Room	Total Sq. Ft.
Lobby/lounge/Hall of Fame	D018	359	1	500	500
Reception/Access Control	D017	250	1	150	150
Concessions/Juice Bar	C018	288	0	300	0
Lactation Room	D011	89	0	150	0
Pro Shop			0	200	0
Fitness Assessment Room	D002	143	0	300	0
Locker Room - Family - Lockers	D058	196	2	325	650
Locker Room - Family - Showers	D060, D062	133	0	100	0
Locker Room - Mens	D036-D048	761	0	1000	0
Locker Room - Womens	D028-D035	707	0	1000	0
Locker Room - Boys			0	1000	0
Locker Room - Girls			0	1000	0
Vending Alcove			0	80	0
General Building Storage			1	250	250
Public Restrooms			2	200	400
Custodial	136	149	1	350	350
<b>TOTAL NET Sq. Ft.:</b>					2,300

## Administration Spaces

Room Name	Existing Room No.	Existing Sq. Ft.	# of Rooms	Sq. Ft. per Room	Total Sq. Ft.
Fitness - Director	D112	151	0	150	0
Fitness - Supervisor	D114	123	0	120	0
Fitness - Member Services Manager	D120	127	0	120	0
<del>Fitness - Adventure Manager</del>	C105	180	0		0
Fitness - Experiential Education Manager	D118	187	0	120	0
Fitness - Experiential	C100	118	0	120	0
Fitness - Martial Arts			0	120	0
Fitness - Staff Office	C016	125	0	120	0
<del>Fitness - Storage</del>	C109	104			0
Recreation - Director	107	81	1	125	125
Recreation - Office Manager	101	135	1	100	100
Recreation - Supervisor	102, 103	81	3	100	300
Recreation - Office	106, 111	171	4	100	400
Conference Room - Fitness	D110	189	0	400	0
Conference Room - Recreation	114	392	1	400	400
Workroom - w/ Printer/Copier	D016	202	0	200	0
Staff Breakroom			1	250	250
<del>Staff Restroom</del>	D014	96			0
Staff Locker Room/Showers/Restrooms	D010-D016	624	2	200	400
Building Maintenance Manager			1	120	120
<b>TOTAL NET Sq. Ft.:</b>					2,095

# PROJECT BUDGET ESTIMATE

PROJECT NAME: **Oneida Recreation Complex - Recreation Only  
Option #3**

PROJECT No.: 16-011

DATE: March 12, 2025

## SOFT and MISCELLANEOUS COSTS

Engineering Dept. Fees		0
Architect / Engineer Fees & Reimbursables		1,106,000
Commissioning		158,000
Soil Borings, Testing and Surveys		17,000
Agency Review and Approval Fees		16,000
Insurance - Builders Risk	covered by property insurance	
Historical/Cultural/Archaeological Review		2,000

Sub-total: 1,299,000

## CONSTRUCTION

Utility Relocation/Extension		366,000
Site Work & Landscape		1,220,000
Building Construction & General Conditions		12,203,000
Indoor track and multi-use field surface		0

Sub-total: 13,789,000

Oneida Preference Amount		58,000
Sustainable Design Premium	3.5%	483,000
Inflation Factor: 2 years	5% per year	1,469,000

Sub-total: 15,799,000

## FIXTURES, FURNISHINGS AND EQUIPMENT

Division 10 - Specialties		243,000
Division 11/12 - Equipment & Furnishings		790,000
Division 27 - Communications		493,000
Division 28 - Electronic Safety & Security		174,000

Sub-total: 1,700,000

TOTAL:		18,798,000
Contingency:	10.0%	1,880,000
Finance Costs:	0.0%	0

**ESTIMATED TOTAL PROJECT BUDGET: \$ 20,678,000**

# PROJECT BUDGET ESTIMATE

PROJECT NAME: **Oneida Recreation Complex - Recreation Only  
Option #4**

PROJECT No.: 16-011

DATE: March 12, 2025

## SOFT and MISCELLANEOUS COSTS

Engineering Dept. Fees		0
Architect / Engineer Fees & Reimbursables		1,376,000
Commissioning		197,000
Soil Borings, Testing and Surveys		22,000
Agency Review and Approval Fees		20,000
Insurance - Builders Risk	covered by property insurance	
Historical/Cultural/Archaeological Review		2,000

Sub-total: 1,617,000

## CONSTRUCTION

Utility Relocation/Extension		456,000
Site Work & Landscape		1,519,000
Building Construction & General Conditions		15,186,000
Indoor track and multi-use field surface		0

Sub-total: 17,161,000

Oneida Preference Amount		68,000
Sustainable Design Premium	3.5%	601,000
Inflation Factor: 2 years	5% per year	1,828,000

Sub-total: 19,658,000

## FIXTURES, FURNISHINGS AND EQUIPMENT

Division 10 - Specialties		306,000
Division 11/12 - Equipment & Furnishings		983,000
Division 27 - Communications		556,000
Division 28 - Electronic Safety & Security		219,000

Sub-total: 2,064,000

TOTAL:		23,339,000
Contingency:	10.0%	2,334,000
Finance Costs:	0.0%	0

**ESTIMATED TOTAL PROJECT BUDGET: \$ 25,673,000**

# PROJECT BUDGET ESTIMATE

PROJECT NAME: **Oneida Recreation Complex - Recreation Only  
Option #5**

PROJECT No.: 16-011

DATE: March 12, 2025

## SOFT and MISCELLANEOUS COSTS

Engineering Dept. Fees		0
Architect / Engineer Fees & Reimbursables		1,643,000
Commissioning		235,000
Soil Borings, Testing and Surveys		26,000
Agency Review and Approval Fees		23,000
Insurance - Builders Risk	covered by property insurance	
Historical/Cultural/Archaeological Review		2,000

Sub-total: 1,929,000

## CONSTRUCTION

Utility Relocation/Extension		544,000
Site Work & Landscape		1,813,000
Building Construction & General Conditions		18,132,000
Indoor track and multi-use field surface		0

Sub-total: 20,489,000

Oneida Preference Amount		78,000
Sustainable Design Premium	3.5%	717,000
Inflation Factor: 2 years	5% per year	2,182,000

Sub-total: 23,466,000

## FIXTURES, FURNISHINGS AND EQUIPMENT

Division 10 - Specialties		368,000
Division 11/12 - Equipment & Furnishings		1,173,000
Division 27 - Communications		618,000
Division 28 - Electronic Safety & Security		263,000

Sub-total: 2,422,000

TOTAL:		27,817,000
Contingency:	10.0%	2,782,000
Finance Costs:	0.0%	0

**ESTIMATED TOTAL PROJECT BUDGET: \$ 30,599,000**

**4. Accept the Oneida Youth Leadership Institute FY-2024 4th quarter report (00:43:55)**

Sponsor: Marlon Skenandore, Councilman

Motion by Marlon Skenandore to accept the Oneida Youth Leadership Institute FY-2024 4th quarter report, seconded by Jennifer Webster. Motion carried:

Ayes: Lawrence Barton, Jonas Hill, Kirby Metoxen, Marlon Skenandore,  
Jennifer Webster, Jameson Wilson, Brandon Yellowbird-Stevens

Not Present: Lisa Liggins

**XIII. GENERAL TRIBAL COUNCIL**

**A. PETITIONER SHERROLE BENTON - Move Oneida Nation Arts Program under Tourism or Community Development - petition # 2024-03**

**1. Approve three (3) requested actions regarding petition # 2024-03 (00:44:33)**

Sponsor: Lisa Liggins, Secretary

*Secretary Lisa Liggins arrived at 9:24 a.m.*

Motion by Lawrence Barton to acknowledge receipt of the petition from Sherrole Benton regarding Move Oneida Nation Arts Program under Tourism or Community Development; to direct the BC Direct Report Offices to complete and submit their administrative impact statements of the petition to the Tribal Secretary mailbox by Thursday, January 2, 2025; and to direct the Law, Finance, and Legislative Reference Offices to complete, respectively, the legal review, fiscal impact statement, and statement of effect with status updates to be submitted for the January 22, 2025, regular Business Committee meeting agenda and the first Business Committee meeting of the month thereafter or until the final documents are submitted, seconded by Kirby Metoxen. Motion carried:

Ayes: Lawrence Barton, Jonas Hill, Kirby Metoxen, Marlon Skenandore,  
Jennifer Webster, Jameson Wilson, Brandon Yellowbird-Stevens

Not Present: Lisa Liggins

**B. Accept the draft November 18, 2024, special General Tribal Council meeting minutes and review requested action (00:53:27)**

Sponsor: Lisa Liggins, Secretary

Motion by Jennifer Webster to accept the draft November 18, 2024, special General Tribal Council meeting minutes; to direct CIP # 16-011 to be revised to focus on current Recreation needs with options for future growth; to direct CIP # 16-011 Project Team to present a proposed budget estimate to the Oneida Business Committee at the first meeting in March 2025; to direct the Treasurer to assign appropriate personnel to be assigned to the Project Team for CIP # 16-011 to provide financial guidance, seconded by Jonas Hill. Motion carried:

Ayes: Lawrence Barton, Jonas Hill, Lisa Liggins, Kirby Metoxen, Marlon Skenandore, Jennifer Webster, Jameson Wilson, Brandon Yellowbird-Stevens



Approve the travel request - Councilwoman Jennifer Webster - Self-Governance Meeting (IHS-TSGAC) -

### Business Committee Agenda Request

1. Meeting Date Requested: 03/12/25

2. Session:

Open  Executive – must qualify under §107.4-1.

Justification: Self Governance Meeting (IHS -TSGAC) Washington D.C July 22-25-2025 Jennifer Webster

3. Requested Motion:

Accept as information; OR

Approve Jennifer Webster Travel Self Governance Meeting (IHS – TSGAC) July 22-25-2025

4. Areas potentially impacted or affected by this request:

- Finance  Programs/Services
- Law Office  DTS
- Gaming/Retail  Boards, Committees, or Commissions
- Other: Oneida Business Committee

5. Additional attendees needed for this request:

- Name, Title/Entity OR Choose from List*
- Name, Title/Entity OR Choose from List*
- Name, Title/Entity OR Choose from List*
- Name, Title/Entity OR Choose from List*

**6. Supporting Documents:**

- |   |  |  |
|---|--|--|
| <input type="checkbox"/> Bylaws                         | <input type="checkbox"/> Fiscal Impact Statement | <input type="checkbox"/> Presentation                |
| <input type="checkbox"/> Contract Document(s)           | <input type="checkbox"/> Law                     | <input type="checkbox"/> Report                      |
| <input type="checkbox"/> Correspondence                 | <input type="checkbox"/> Legal Review            | <input type="checkbox"/> Resolution                  |
| <input type="checkbox"/> Draft GTC Notice               | <input type="checkbox"/> Minutes                 | <input type="checkbox"/> Rule (adoption packet)      |
| <input type="checkbox"/> Draft GTC Packet               | <input type="checkbox"/> MOU/MOA                 | <input type="checkbox"/> Statement of Effect         |
| <input type="checkbox"/> E-poll results/back-up         | <input type="checkbox"/> Petition                | <input checked="" type="checkbox"/> Travel Documents |
| <input checked="" type="checkbox"/> Other: Backup info. |  |  |

**7. Budget Information:**

- |   |   |
|---|---|
| <input type="checkbox"/> Budgeted – Tribal Contribution | <input checked="" type="checkbox"/> Budgeted – Grant Funded |
| <input type="checkbox"/> Unbudgeted                     | <input type="checkbox"/> Not Applicable                     |
| <input type="checkbox"/> Other: <i>Describe</i>         |   |

**8. Submission:**

Authorized Sponsor: Jennifer Webster, Councilwoman

Primary Requestor: (Name, Title/Entity)

### Oneida Business Committee Travel Request

1. OBC Meeting Date Requested: 3 / 12 / 25  e-poll requested

2. General Information:

Event Name: Self Governance Meeting (IHS -TSGAC)

Event Location: Washington DC Attendee(s): Jennifer Webster

Departure Date: Jul 22, 2025 Attendee(s):

Return Date: Jul 25, 2025 Attendee(s):

3. Budget Information:

- Funds available in individual travel budget(s)
- Unbudgeted
- Grant Funded or Reimbursed

Cost Estimate: \$ 1756.50

4. Justification:

Describe the justification of this Travel Request:

Council Member Jennifer Webster -Indian Health Service's Tribal Self- Governance Advisory Committee Meeting, Washington, D.C.

July 23, (PM)  
July 24, (all day)

The Indian Health Services (IHS) Tribal Self Governance Advisory Committee (TSGAC) provides a forum for Tribal and Federal officials to discuss issues related to Tribal administration of Federal programs and services, exchange and develop solutions intended to improve Self-Governance and enhance the Tribal-Federal partnership.

All Travel expenses are reimbursed.

5. Submission

Sponsor: Jennifer Webster, Councilmember

- 1) Save a copy of this form for your records.
- 2) Print this form as a \*.pdf OR print and scan this form in as \*.pdf.
- 3) E-mail this form and all supporting materials in a **SINGLE** \*.pdf file to: BC\_Agenda\_Requests@oneidanation.org

**ONEIDA NATION  
TRAVEL AUTHORIZATION REQUEST**

**General Travel Information**

Name of Traveler	Jennifer Webster		
<i>Legal name as it appears on Travelers Driver's License or State ID, no nicknames</i>			
Employee Number			
Destination City	Washington, DC		
Departure date	07/22/2025	Return date	07/25/2025
Purpose of travel	Self Governance Meeting (IHS -TSGAC)		
Charged GL Account			

**GSA (General Services Administration) Rates are linked on SharePoint under Employee Resources**

Per Diem rate per day (meals)	\$ 69.00
-------------------------------	----------

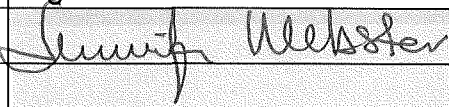
**Cost Estimate Information**

Personal Automobile Mileage Expenses

Total miles		Multiply by the Mileage rate	\$ .625	\$ 0.00
<b>Description</b>	<b>Rate</b>	<b>Factor</b>	<b>Days</b>	<b>Total</b>
Per Diem for initial travel date	\$ 69.00	0.75	1	\$ 51.75
Per Diem full day at destination	\$ 69.00	1.00	2	\$ 138.00
Per Diem for return travel date	\$ 69.00	0.75	1	\$ 51.75
Included meals total				
Miscellaneous expenses: taxi, parking, fees, etc.				
<b>Sub-Total = Travel Advance</b>				\$ 241.50
Lodging including room, taxes, fees, and hotel parking	\$ 279.00		3	\$ 837.00
Airfare				\$ 1,000.00
Luggage Fees				
Car Rental				
Registration				
Allowable price adjustment				\$ 500.00
<b>Sub-Total = Virtual Card</b>				\$ 2,337.00
<b>Total Cost Estimate</b>				\$ 2,578.50

I understand this advance will be deducted from my claim for reimbursement of actual travel expenses. I also understand that if this advance is not cleared within 10 calendar days after my travel return date, the Nation has the authority to withhold any advanced funds from future wages.

**Signatures / Approvals**

	Signature	Date
Traveler		02/28/2025
Supervisor		

Send all travel related items to: CentralAccounting\_Travel@oneidanation.org



## TSGAC/SGAC Advisory Committee Meetings

July 22 @ 8:00 am - July 24 @ 5:00 pm EDT



July 22, 2025 – DOI SGAC (all day)

July 23, 2025 – DOI SGAC (AM)

July 23, 2025 – IHS TSGAC (PM)

July 24, 2025 – IHS TSGAC (all day)

+ Google Calendar

+ Export to Calendar

### DETAILS

**Start:**

July 22 @ 8:00 am EDT

Approve the travel request - Councilman Marlon Skenandore - 2025 Tribal Leaders Media Training &...

### Business Committee Agenda Request

1. Meeting Date Requested: 03/12/25

2. Session:

Open     Executive – must qualify under §107.4-1.

Justification: *Choose or type justification.*

3. Requested Motion:

Accept as information; OR

Approve Travel Request – Councilman Marlon Skenandore to 2025 Tribal Leaders Media Training & Communications Fellowship, Phoenix, AZ. May 28-30, 2025

4. Areas potentially impacted or affected by this request:

- |   |   |
|---|---|
| <input type="checkbox"/> Finance                | <input type="checkbox"/> Programs/Services                  |
| <input type="checkbox"/> Law Office             | <input type="checkbox"/> MIS                                |
| <input type="checkbox"/> Gaming/Retail          | <input type="checkbox"/> Boards, Committees, or Commissions |
| <input type="checkbox"/> Other: <i>Describe</i> |   |

5. Additional attendees needed for this request:

*Name, Title/Entity OR Choose from List*  
*Name, Title/Entity OR Choose from List*  
*Name, Title/Entity OR Choose from List*  
*Name, Title/Entity OR Choose from List*

**6. Supporting Documents:**

- |   |  |  |
|---|--|--|
| <input type="checkbox"/> Bylaws                 | <input type="checkbox"/> Fiscal Impact Statement | <input type="checkbox"/> Presentation                |
| <input type="checkbox"/> Contract Document(s)   | <input type="checkbox"/> Law                     | <input type="checkbox"/> Report                      |
| <input type="checkbox"/> Correspondence         | <input type="checkbox"/> Legal Review            | <input type="checkbox"/> Resolution                  |
| <input type="checkbox"/> Draft GTC Notice       | <input type="checkbox"/> Minutes                 | <input type="checkbox"/> Rule (adoption packet)      |
| <input type="checkbox"/> Draft GTC Packet       | <input type="checkbox"/> MOU/MOA                 | <input type="checkbox"/> Statement of Effect         |
| <input type="checkbox"/> E-poll results/back-up | <input type="checkbox"/> Petition                | <input checked="" type="checkbox"/> Travel Documents |
| <input type="checkbox"/> Other: <i>Describe</i> |  |  |

**7. Budget Information:**

- |  |  |
|--|--|
| <input checked="" type="checkbox"/> Budgeted – Tribal Contribution | <input type="checkbox"/> Budgeted – Grant Funded |
| <input type="checkbox"/> Unbudgeted                                | <input type="checkbox"/> Not Applicable          |
| <input type="checkbox"/> Other: <i>Describe</i>                    |  |

**8. Submission:**

Authorized Sponsor: Marlon Skenandore, Councilman

Primary Requestor: *Name, Title/Entity*



## Memorandum

To: Oneida Business Committee

From: Marlon Skenandore, Councilman

Date: March 4, 2025

Re: Request to attend 2025 Tribal Leaders Media Training & Communications Fellowship – Phoenix, AZ – May 28-30, 2025

---

Shekóli,

This memo is a request to attend the 2025 Tribal Leaders Media Training & Communications Fellowship May 28 – 30, 2025.

This event is geared to elected tribal leaders, communications officers, tribal government staff and any tribal professional looking to elevate their public speaking, confidence and a better understanding of media and communications.

### Requested Action

Approve Councilman Marlon Skenandore to attend the 2025 Tribal Leaders Media Training & Communications Fellowship in Phoenix, AZ May 28-30, 2025.

Yaw^ko



### Oneida Business Committee Travel Request

1. OBC Meeting Date Requested: 03 / 12 / 25  e-poll requested

#### 2. General Information:

Event Name: 2025 Tribal Leaders Media Training & Communications Fellowship

Event Location: Phoenix, AZ

Attendee(s):

Departure Date:

Attendee(s):

Return Date:

Attendee(s):

#### 3. Budget Information:

Funds available in individual travel budget(s)

Unbudgeted

Grant Funded or Reimbursed

Cost Estimate: 1900.00

#### 4. Justification:

Describe the justification of this Travel Request:

Seeking to attend the Tribal Leaders Media Training & Communications Fellowship in Phoenix, AZ May 28-30, 2025. To enhance my community work and a better understanding in media and communications.  
Points of interest:  
- media landscape of Indian Country  
- communication techniques mobilizing communities & advance policy  
- network w reporters, tribal leaders and political strategists on importance of communication  
- build relationships w news media  
- video and see progress of digital recordings

#### 5. Submission

Sponsor:

- 1) Save a copy of this form for your records.
- 2) Print this form as a \*.pdf OR print and scan this form in as \*.pdf.
- 3) E-mail this form and all supporting materials in a **SINGLE** \*.pdf file to: BC\_Agenda\_Requests@oneidanation.org

**Fawn J. Billie**

---

**From:** Marlon G. Skenandore  
**Sent:** Tuesday, March 4, 2025 10:48 AM  
**To:** Fawn J. Billie  
**Subject:** Fw: 2025 Tribal Leaders Media Training & Communications Fellowship

Def interested in this just sending as a double reminder lol

Get [Outlook for iOS](#)

---

**From:** National Congress of American Indians <ncai@ncai.org>  
**Sent:** Thursday, February 27, 2025 8:04:46 AM  
**To:** Marlon G. Skenandore <msskenan1@oneidanation.org>  
**Subject:** 2025 Tribal Leaders Media Training & Communications Fellowship

[View this email in your browser](#)



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## 2025 Tribal Leaders Media Training & Communications Fellowship

**Strengthen Your Voice. Amplify Your Impact.**

**Attention tribal leaders, communications professionals, and aspiring leaders—** Join NCAI and 40+ tribal leaders for our third annual Media Training and Communications Fellowship at Arizona State University. By the end of this training, participants will know how to:

- Create strong narratives, tell compelling stories, and deliver effective messages.
- Use their voices and digital tools to advocate for policy change at all levels.
- Build and maintain relationships with news outlets and media professionals.

This exclusive fellowship is open to elected tribal leaders, communications officers, tribal government staff, and any tribal professional looking to elevate their public speaking confidence while enhancing their understanding of media and communications.

- **Dates:** May 28-30, 2025
- **Location:** [Walter Cronkite School of Journalism & Mass Communications at Arizona State University](#)
- **Cost:** \$1,000—includes four nights of lodging, daily breakfast, lunch, and snacks (*excludes dinner and transportation*)



Learn from experts who understand the unique media landscape of Indian Country. Hear from reporters, tribal leaders, and political strategists on the importance of communications. Sharpen your skills in the **state-of-the-art Cronkite Television studio!**

## Spots Are Limited — Apply by March 21!

This exclusive fellowship is limited to 45 participants, with priority given to elected tribal leaders. Applicants will be notified on a rolling acceptance basis. **The deadline to apply is March 21.**

**Don't miss this opportunity** to elevate your storytelling, public speaking, and media strategy across platforms!

[Learn More](#)

[Apply Now](#)





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Enter the e-poll results into the record regarding the approved travel request for Councilman Kirby...

## Business Committee Agenda Request

1. Meeting Date Requested: 03/26/25

2. General Information:

Session:  Open  Executive – must qualify under §107.4-1.  
Justification: DRAFT materials/discussion

3. Supporting Documents:

- |  |  |   |
|--|--|---|
| <input type="checkbox"/> Bylaws                            | <input type="checkbox"/> Fiscal Impact Statement | <input type="checkbox"/> Presentation           |
| <input type="checkbox"/> Contract Document(s)              | <input type="checkbox"/> Law                     | <input type="checkbox"/> Report                 |
| <input type="checkbox"/> Correspondence                    | <input type="checkbox"/> Legal Review            | <input type="checkbox"/> Resolution             |
| <input type="checkbox"/> Draft GTC Notice                  | <input type="checkbox"/> Minutes                 | <input type="checkbox"/> Rule (adoption packet) |
| <input type="checkbox"/> Draft GTC Packet                  | <input type="checkbox"/> MOU/MOA                 | <input type="checkbox"/> Statement of Effect    |
| <input checked="" type="checkbox"/> E-poll results/back-up | <input type="checkbox"/> Petition                | <input type="checkbox"/> Travel Documents       |
| <input type="checkbox"/> Other: <i>Describe</i>            |  |   |

4. Budget Information:

- Budgeted  Budgeted – Grant Funded  Unbudgeted  
 Not Applicable  Other: *Describe*

5. Submission:

Authorized Sponsor: Lisa Liggins, Secretary

Primary Requestor: \_\_\_\_\_

Additional Requestor: (Name, Title/Entity)

Additional Requestor: (Name, Title/Entity)

Submitted By: BPIGMAN

**From:** [Secretary](#)  
**To:** [Secretary](#); [Tehassi Tasi Hill](#); [Brandon L. Yellowbird-Stevens](#); [Lawrence E. Barton](#); [Lisa A. Liggins](#); [Jennifer A. Webster](#); [Kirby W. Metoxen](#); [Jameson J. Wilson](#); [Jonas G. Hill](#); [Marlon G. Skenandore](#)  
**Cc:** [BC Agenda Requests](#); [Danelle A. Wilson](#); [Rhiannon R. Metoxen](#); [David P. Jordan](#); [Kristal E. Hill](#); [Fawn L. Cottrell](#); [Fawn J. Billie](#); [Janice M. Decorah](#)  
**Subject:** E-POLL RESULTS: Approve the travel request - Councilman Kirby Metoxen - Department of Health Services (DHS) and Department of Children and Families (DCF) Consultation - Baraboo, WI - April 15-16, 2025.  
**Date:** Monday, March 17, 2025 1:22:59 PM  
**Attachments:** [Approve the travel request - Councilman Kirby Metoxen - Department of Health Services and Department of Children and Families Consultation - Baraboo, WI - April 15-16, 2025.pdf](#)

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## E-POLL RESULTS

The e-poll to Approve the travel request - Councilman Kirby Metoxen - Department of Health Services (DHS) and Department of Children and Families (DCF) Consultation - Baraboo, WI - April 15-16, 2025, **has carried**. Below are the results:

Support: Lawrence Barton, Jonas Hill, Lisa Liggins, Marlon Skenandore, Jennifer Webster

YawΛ?kó

Brooke Doxtator

Boards, Committees, and Commissions Supervisor  
Government Administrative Office (GAO)

office 920.869.4452

---

**From:** Secretary  
**Sent:** Thursday, March 13, 2025 4:11 PM  
**To:** Tehassi Tasi Hill <[thill7@oneidanation.org](mailto:thill7@oneidanation.org)>; Brandon L. Yellowbird-Stevens <[BSTEVENS@oneidanation.org](mailto:BSTEVENS@oneidanation.org)>; Lawrence E. Barton <[lbarton2@oneidanation.org](mailto:lbarton2@oneidanation.org)>; Lisa A. Liggins <[lliggins@oneidanation.org](mailto:lliggins@oneidanation.org)>; Jennifer A. Webster <[JWEBSTE1@oneidanation.org](mailto:JWEBSTE1@oneidanation.org)>; Kirby W. Metoxen <[KMETOX@oneidanation.org](mailto:KMETOX@oneidanation.org)>; Jameson J. Wilson <[jjwilson@oneidanation.org](mailto:jjwilson@oneidanation.org)>; Jonas G. Hill <[jjhill1@oneidanation.org](mailto:jjhill1@oneidanation.org)>; Marlon G. Skenandore <[mmskenan1@oneidanation.org](mailto:mmskenan1@oneidanation.org)>  
**Cc:** Danelle A. Wilson <[DWILSON1@ONEIDANATION.org](mailto:DWILSON1@ONEIDANATION.org)>; Rhiannon R. Metoxen <[rmetoxe2@oneidanation.org](mailto:rmetoxe2@oneidanation.org)>; Kristal E. Hill <[khill@oneidanation.org](mailto:khill@oneidanation.org)>; David P. Jordan <[djordan1@oneidanation.org](mailto:djordan1@oneidanation.org)>; Janice M. Decorah <[jdecora2@oneidanation.org](mailto:jdecora2@oneidanation.org)>; Fawn L. Cottrell <[fcottrel@oneidanation.org](mailto:fcottrel@oneidanation.org)>; Fawn J. Billie <[fbillie@oneidanation.org](mailto:fbillie@oneidanation.org)>  
**Subject:** E-POLL REQUEST: Approve the travel request - Councilman Kirby Metoxen - Department of Health Services (DHS) and Department of Children and Families (DCF) Consultation - Baraboo, WI - April 15-16, 2025.

## E-POLL REQUEST

### **Summary:**

The Department of Children and Families (DCF) provides or oversees county administration of programs to assist children and families. Those include assistance for children in need of protection or services, adoption and foster care services, the licensing of facilities that provide out-of-home care for children, background investigations of child caregivers, child abuse and neglect investigations, and community-based juvenile justice services. WI Department of Health Services mission is to protect and promote the health and safety of the people of Wisconsin. Councilwoman Jennifer Webster is unable to attend.

**Justification for E-Poll:**

Notice of the meeting was received Thursday, March 13, 2025 via email. Travel arrangements will need to occur to ensure securement of lodging.

**Requested Action:**

Approve the travel request - Councilman Kirby Metoxen - Department of Health Services (DHS) and Department of Children and Families (DCF) Consultation - Baraboo, WI - April 15-16, 2025.

**Deadline for response:**

Responses are due no later than **4:30 p.m., Friday, March 14, 2025.**

Yawa?kó

Brooke Doxtator

Boards, Committees, and Commissions Supervisor  
Government Administrative Office (GAO)

office 920.869.4452

### Oneida Business Committee Travel Request

1. OBC Meeting Date Requested: \_\_\_ / \_\_\_ / \_\_\_

e-poll requested

#### 2. General Information:

Event Name: DHS and DCF consultation

Event Location: Baraboo, WI

Attendee(s): Kirby Metoxen

Departure Date: 04/15/2025

Attendee(s): Kirby Metoxen

Return Date: 04/16/2025

Attendee(s): Kirby Metoxen

#### 3. Budget Information:

- Funds available in individual travel budget(s)
- Unbudgeted
- Grant Funded or Reimbursed

Cost Estimate: \$400

#### 4. Justification:

Describe the justification of this Travel Request:

Approve the travel request for Councilman Kirby Metoxen to attend the DHS and DCF consultation in Baraboo, WI - April 15-16, 2025

The Department of Children and Families (DCF) provides or oversees county administration of programs to assist children and families. Those include assistance for children in need of protection or services, adoption and foster care services, the licensing of facilities that provide out-of-home care for children, background investigations of child caregivers, child abuse and neglect investigations, and community-based juvenile justice services. WI Department of Health Services mission is to protect and promote the health and safety of the people of Wisconsin.

#### 5. Submission

Sponsor: Kirby Metoxen, Councilman

- 1) Save a copy of this form for your records.
- 2) Print this form as a \*.pdf OR print and scan this form in as \*.pdf.
- 3) E-mail this form and all supporting materials in a **SINGLE** \*.pdf file to: BC\_Agenda\_Requests@oneidanation.org



**From:** [Tana D. Aguirre](#)  
**To:** [Kirby W. Metoxen](#)  
**Cc:** [Kristal E. Hill](#)  
**Subject:** DHS & DCF Consultation Meetings  
**Date:** Thursday, March 13, 2025 10:18:49 AM  
**Attachments:** [image001.png](#)

---

Hello kirby,

As alternate for DCF, as alternate, I was hoping you would be willing to attend the DHS and DCF consultation meetings April 15-16 in Baraboo as Jenny if unable to attend. Please let me know if you are able to attend.

Thank you

**Tana Aguirre**  
**Oneida Nation Intergovernmental Affairs & Communications**



**A good mind. A good heart. A strong Fire.**

**office: 920.869.4239**

**cell: 920.819.0692**

**Email: [taguirre@oneidanation.org](mailto:taguirre@oneidanation.org)**

Enter the e-poll results into the record regarding the approved travel request for Councilman Kirby...

## Business Committee Agenda Request

1. Meeting Date Requested: 03/26/25

2. General Information:

Session:  Open  Executive – must qualify under §107.4-1.  
Justification: DRAFT materials/discussion

3. Supporting Documents:

- |  |  |   |
|--|--|---|
| <input type="checkbox"/> Bylaws                            | <input type="checkbox"/> Fiscal Impact Statement | <input type="checkbox"/> Presentation           |
| <input type="checkbox"/> Contract Document(s)              | <input type="checkbox"/> Law                     | <input type="checkbox"/> Report                 |
| <input type="checkbox"/> Correspondence                    | <input type="checkbox"/> Legal Review            | <input type="checkbox"/> Resolution             |
| <input type="checkbox"/> Draft GTC Notice                  | <input type="checkbox"/> Minutes                 | <input type="checkbox"/> Rule (adoption packet) |
| <input type="checkbox"/> Draft GTC Packet                  | <input type="checkbox"/> MOU/MOA                 | <input type="checkbox"/> Statement of Effect    |
| <input checked="" type="checkbox"/> E-poll results/back-up | <input type="checkbox"/> Petition                | <input type="checkbox"/> Travel Documents       |
| <input type="checkbox"/> Other: <i>Describe</i>            |  |   |

4. Budget Information:

- Budgeted  Budgeted – Grant Funded  Unbudgeted  
 Not Applicable  Other: *Describe*

5. Submission:

Authorized Sponsor: Lisa Liggins, Secretary

Primary Requestor: \_\_\_\_\_

Additional Requestor: (Name, Title/Entity)

Additional Requestor: (Name, Title/Entity)

Submitted By: BPIGMAN

**From:** [Secretary](#)  
**To:** [BC Agenda Requests](#)  
**Subject:** FW: E-POLL RESULTS #1: Approve the travel request - Councilman Kirby Metoxen - 2025 American Indian Alaska Native Tourism Association (AIANTA) Board Meeting - Carson City, NV - April 9-11, 2025.  
**Date:** Monday, March 17, 2025 1:12:23 PM  
**Attachments:** [Approve the travel request - Councilman Kirby Metoxen - 2025 AIANTA Board Meeting - Carson City NV - April 9-11, 2025.pdf](#)

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**From:** Secretary

**Sent:** Tuesday, March 11, 2025 8:48 AM

**To:** Tehassi Tasi Hill <[thill7@oneidanation.org](mailto:thill7@oneidanation.org)>; Brandon L. Yellowbird-Stevens <[BSTEVENS@oneidanation.org](mailto:BSTEVENS@oneidanation.org)>; Lawrence E. Barton <[lbarton2@oneidanation.org](mailto:lbarton2@oneidanation.org)>; Lisa A. Liggins <[lliggins@oneidanation.org](mailto:lliggins@oneidanation.org)>; Jennifer A. Webster <[JWEBSTE1@oneidanation.org](mailto:JWEBSTE1@oneidanation.org)>; Jameson J. Wilson <[jjwilson@oneidanation.org](mailto:jjwilson@oneidanation.org)>; Kirby W. Metoxen <[KMETOX@oneidanation.org](mailto:KMETOX@oneidanation.org)>; Jonas G. Hill <[jhill1@oneidanation.org](mailto:jhill1@oneidanation.org)>; Marlon G. Skenandore <[mmskenan1@oneidanation.org](mailto:mmskenan1@oneidanation.org)>

**Cc:** Danelle A. Wilson <[DWILSON1@ONEIDANATION.org](mailto:DWILSON1@ONEIDANATION.org)>; Rhiannon R. Metoxen <[rmetoxe2@oneidanation.org](mailto:rmetoxe2@oneidanation.org)>; David P. Jordan <[djordan1@oneidanation.org](mailto:djordan1@oneidanation.org)>; Kristal E. Hill <[khill@oneidanation.org](mailto:khill@oneidanation.org)>; Janice M. Decorah <[jdecora2@oneidanation.org](mailto:jdecora2@oneidanation.org)>; Fawn L. Cottrell <[fcottrel@oneidanation.org](mailto:fcottrel@oneidanation.org)>; Fawn J. Billie <[fbillie@oneidanation.org](mailto:fbillie@oneidanation.org)>

**Subject:** E-POLL RESULTS #1: Approve the travel request - Councilman Kirby Metoxen - 2025 American Indian Alaska Native Tourism Association (AIANTA) Board Meeting - Carson City, NV - April 9-11, 2025.

## **E-POLL RESULTS #1**

The e-poll to Approve the travel request - Councilman Kirby Metoxen - 2025 American Indian Alaska Native Tourism Association (AIANTA) Board Meeting - Carson City, NV - April 9-11, 2025, **has carried**. Below are the results:

Support: Jonas Hill, Lisa Liggins, Kirby Metoxen, Marlon Skenandore, Jennifer Webster, Jameson Wilson, Brandon Yellowbird-Stevens

Yawa?kó

Brooke Doxtator

Boards, Committees, and Commissions Supervisor  
Government Administrative Office (GAO)

office 920.869.4452

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**From:** Secretary <[TribalSecretary@oneidanation.org](mailto:TribalSecretary@oneidanation.org)>

**Sent:** Friday, March 7, 2025 3:26 PM

**To:** Secretary <[TribalSecretary@oneidanation.org](mailto:TribalSecretary@oneidanation.org)>; Tehassi Tasi Hill <[thill7@oneidanation.org](mailto:thill7@oneidanation.org)>; Brandon L. Yellowbird-Stevens <[bstevens@oneidanation.org](mailto:bstevens@oneidanation.org)>; Lawrence E. Barton <[lbarton2@oneidanation.org](mailto:lbarton2@oneidanation.org)>; Lisa A. Liggins <[lliggins@oneidanation.org](mailto:lliggins@oneidanation.org)>; Kirby W. Metoxen <[KMETOX@oneidanation.org](mailto:KMETOX@oneidanation.org)>; Jennifer A. Webster <[JWEBSTE1@oneidanation.org](mailto:JWEBSTE1@oneidanation.org)>; Jameson J. Wilson <[jwilson@oneidanation.org](mailto:jwilson@oneidanation.org)>; Marlon G. Skenandore <[mshenan1@oneidanation.org](mailto:mshenan1@oneidanation.org)>; Jonas G. Hill <[jhill1@oneidanation.org](mailto:jhill1@oneidanation.org)>

**Cc:** Danelle A. Wilson <[dwilson1@oneidanation.org](mailto:dwilson1@oneidanation.org)>; Rhiannon R. Metoxen <[rmetoxe2@oneidanation.org](mailto:rmetoxe2@oneidanation.org)>; Kristal E. Hill <[khill@oneidanation.org](mailto:khill@oneidanation.org)>; David P. Jordan <[djordan1@oneidanation.org](mailto:djordan1@oneidanation.org)>; Janice M. Decorah <[jdecora2@oneidanation.org](mailto:jdecora2@oneidanation.org)>; Fawn J. Billie <[fbillie@oneidanation.org](mailto:fbillie@oneidanation.org)>; Fawn L. Cottrell <[fcottrel@oneidanation.org](mailto:fcottrel@oneidanation.org)>

**Subject:** E-POLL REQUEST #1: Approve the travel request - Councilman Kirby Metoxen - 2025 American Indian Alaska Native Tourism Association (AIANTA) Board Meeting - Carson City, NV - April 9-11, 2025.

### **E-POLL REQUEST #1**

#### **Summary:**

The annual in-person AIANTA Board meeting is scheduled for April 9-11, 2025, in Carson City, Nevada, hosted at the Stewart Indian School. The agenda will include discussions on the AIANTA background, board resources, and strategic planning for the 2025-2026 period. Councilman Kirby Metoxen serves on the Board of Directors. AIANTA will provide accommodation and contribute \$500 towards travel expenses.

#### **Justification for E-Poll:**

Notice of the meeting was received Thursday, March 6, 2025 via email. The next BC Meeting on March 12, 2025 has been cancelled and travel arrangements will need to occur.

#### **Requested Action:**

Approve the travel request - Councilman Kirby Metoxen - 2025 American Indian Alaska Native Tourism Association (AIANTA) Board Meeting - Carson City, NV - April 9-11, 2025.

#### **Deadline for response:**

Responses are due no later than **4:30 p.m., Monday, March 10, 2025.**

#### **Voting:**

Use the voting button above, if available; OR  
Reply with "Support" or "Oppose".

Yawakó

**Brooke Doxtator**

Boards, Committees, and Commissions Supervisor  
Government Administrative Office (GAO)

office 920.869.4452

## Oneida Business Committee Travel Request

1. **OBC Meeting Date Requested:**    \_\_\_ / \_\_\_ / \_\_\_

e-poll requested

### 2. General Information:

Event Name: 2025 American Indian Alaska Native Tourism Association (AIANTA) Board Meeting

Event Location: Carson City, NV

Attendee(s): Kirby Metoxen

Departure Date: 04/09/2025

Attendee(s): Kirby Metoxen ▼

Return Date: 04/11/2025

Attendee(s): Kirby Metoxen

### 3. Budget Information:

- Funds available in individual travel budget(s)  
 Unbudgeted  
 Grant Funded or Reimbursed

Cost Estimate: \$800

### 4. Justification:

Describe the justification of this Travel Request:

The annual in-person AIANTA Board meeting is scheduled for April 9-11, 2025, in Carson City, Nevada, hosted at the Stewart Indian School. The agenda will include discussions on the AIANTA background, board resources, and strategic planning for the 2025-2026 period. Councilman Kirby Metoxen serves on the Board of Directors.

NOTE: AIANTA will provide accommodation and contribute \$500 towards travel expenses.

Founded in 1998, AIANTA was established by tribes for tribes to address inequities in the tourism system. Governed by an all-Native board of directors, AIANTA serves as a united voice for the \$15.7 billion Native hospitality sector. AIANTA's priorities are:

to provide technical assistance and training, research, and publications to American Indian, Alaska Native and Native Hawaiian communities engaged in tourism and hospitality; to facilitate conversations with the Native communities, federal agencies, non-profit associations, and elected officials on the economic and cultural importance of a healthy hospitality industry; to highlight the importance of visiting authentic Native destinations, including cultural, heritage, historic, and artistic sites; and to generate awareness, interest and demand for these destinations with domestic and international travelers, the travel trade and the media.

### 5. Submission

Sponsor: Kirby Metoxen, Councilman ▼

- 1) Save a copy of this form for your records. Save a Copy...  
2) Print this form as a \*.pdf OR print and scan this form in as \*.pdf.  
3) E-mail this form and all supporting materials in a **SINGLE** \*.pdf file to: [BC\\_Agenda\\_Requests@oneidanation.org](mailto:BC_Agenda_Requests@oneidanation.org)

URGENT IMPORTANT INFORMATION REQUIRES YOUR ATTENTION: AIANTA Board Retreat - April 8-11, 2025

SR Sherry Rupert <srupert@aianta.org>

To Anderson, Kate (TRBL); Brian Wadsworth; Charlene Virgilio; Hanford McCloud; Jamey Cagle; Jimmy John Thompson; Kirby W. Metoxen; Lora Ann Chaisson; Malia Sanders; Michelle Liberty; Nikki Graham; Sarah Kazhe; Sherry Rupert; Travis Owens

Reply, Reply All, Forward, icons

Thu 3/6/2025 3:27 PM

This sender srupert@aianta.org is from outside your organization.

You replied to this message on 3/6/2025 5:32 PM. This message was sent with High importance.

Good Afternoon Board,

I am following up on our discussion of the upcoming AIANTA Board Retreat to take place April 9-10, 2025, in Carson City, NV at the Stewart Indian School. As I mentioned, we are going to use funding received from Native Voices Rising to support your attendance. AIANTA will cover lodging and transportation (to and from airport) and a \$500 stipend towards a flight, if needed. We will need your arrival and departure dates as soon as possible so we can secure lodging and transportation. We will also need to know any changes in your travel plans, so we don't incur any additional travel costs.

The following is the Draft Board Retreat Agenda to begin your planning:

- Tues, April 8, 2025 Travel Day/Team Building Activity (Please arrive early afternoon) Dinner on Your Own
Wed, April 9, 2025 AIANTA Background and Board Tools (All Board Members should plan to attend the entire day) Lunch Provided Dinner on Your Own
Thurs, April 10, 2025 Vision and Planning for 2025-2026 (All Board Members should plan to attend the entire day - Please Do Not make arrangements to fly out prior to 6pm PT) Board Meeting Lunch Provided Dinner on Your Own
Fri, April 11, 2025 Travel Day

Please let me know if you have any questions.

Sherry



Enter the e-poll results into the record regarding the approved travel request for Councilwoman Jennifer...

## Business Committee Agenda Request

**1. Meeting Date Requested:** 03/26/25

**2. General Information:**

Session:  Open  Executive – must qualify under §107.4-1.  
Justification: DRAFT materials/discussion

**3. Supporting Documents:**

- |  |  |   |
|--|--|---|
| <input type="checkbox"/> Bylaws                            | <input type="checkbox"/> Fiscal Impact Statement | <input type="checkbox"/> Presentation           |
| <input type="checkbox"/> Contract Document(s)              | <input type="checkbox"/> Law                     | <input type="checkbox"/> Report                 |
| <input type="checkbox"/> Correspondence                    | <input type="checkbox"/> Legal Review            | <input type="checkbox"/> Resolution             |
| <input type="checkbox"/> Draft GTC Notice                  | <input type="checkbox"/> Minutes                 | <input type="checkbox"/> Rule (adoption packet) |
| <input type="checkbox"/> Draft GTC Packet                  | <input type="checkbox"/> MOU/MOA                 | <input type="checkbox"/> Statement of Effect    |
| <input checked="" type="checkbox"/> E-poll results/back-up | <input type="checkbox"/> Petition                | <input type="checkbox"/> Travel Documents       |
| <input type="checkbox"/> Other: <i>Describe</i>            |  |   |

**4. Budget Information:**

- Budgeted  Budgeted – Grant Funded  Unbudgeted  
 Not Applicable  Other: *Describe*

**5. Submission:**

Authorized Sponsor: Lisa Liggins, Secretary

Primary Requestor: \_\_\_\_\_

Additional Requestor: (Name, Title/Entity)

Additional Requestor: (Name, Title/Entity)

Submitted By: BPIGMAN

**From:** [Secretary](#)  
**To:** [BC Agenda Requests](#)  
**Subject:** FW: E-POLL RESULTS #2: Approve the travel request – Councilwoman Jennifer Webster – 27th U.S. Department of Health & Human Services (HHS) Annual Tribal Budget Consultation – Washington D.C. – April 21-24, 2025.  
**Date:** Monday, March 17, 2025 1:13:56 PM  
**Attachments:** [Approve the travel request - Councilwoman Jennifer Webster - 27th HHS Annual Tribal Budget Consultation - Washington D.C. - April 21-24, 2025.pdf](#)

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**From:** Secretary

**Sent:** Tuesday, March 11, 2025 8:50 AM

**To:** Tehassi Tasi Hill <[thill7@oneidanation.org](mailto:thill7@oneidanation.org)>; Brandon L. Yellowbird-Stevens <[BSTEVENS@oneidanation.org](mailto:BSTEVENS@oneidanation.org)>; Lawrence E. Barton <[lbarton2@oneidanation.org](mailto:lbarton2@oneidanation.org)>; Lisa A. Liggins <[lliggins@oneidanation.org](mailto:lliggins@oneidanation.org)>; Jennifer A. Webster <[JWEBSTE1@oneidanation.org](mailto:JWEBSTE1@oneidanation.org)>; Jameson J. Wilson <[jjwilson@oneidanation.org](mailto:jjwilson@oneidanation.org)>; Kirby W. Metoxen <[KMETOX@oneidanation.org](mailto:KMETOX@oneidanation.org)>; Jonas G. Hill <[jhill1@oneidanation.org](mailto:jhill1@oneidanation.org)>; Marlon G. Skenandore <[mmskenan1@oneidanation.org](mailto:mmskenan1@oneidanation.org)>

**Cc:** Danelle A. Wilson <[DWILSON1@ONEIDANATION.org](mailto:DWILSON1@ONEIDANATION.org)>; Rhiannon R. Metoxen <[rrmetoxe2@oneidanation.org](mailto:rrmetoxe2@oneidanation.org)>; David P. Jordan <[djordan1@oneidanation.org](mailto:djordan1@oneidanation.org)>; Kristal E. Hill <[khill@oneidanation.org](mailto:khill@oneidanation.org)>; Janice M. Decorah <[jdecora2@oneidanation.org](mailto:jdecora2@oneidanation.org)>; Fawn L. Cottrell <[fcottrel@oneidanation.org](mailto:fcottrel@oneidanation.org)>; Fawn J. Billie <[fbillie@oneidanation.org](mailto:fbillie@oneidanation.org)>

**Subject:** E-POLL RESULTS #2: Approve the travel request – Councilwoman Jennifer Webster – 27th U.S. Department of Health & Human Services (HHS) Annual Tribal Budget Consultation – Washington D.C. – April 21-24, 2025.

## E-POLL RESULTS #2

The e-poll to Approve the travel request – Councilwoman Jennifer Webster – 27<sup>th</sup> U.S. Department of Health & Human Services (HHS) Annual Tribal Budget Consultation – Washington D.C. – April 21-24, 2025, **has carried**. Below are the results:

Support: Jonas Hill, Lisa Liggins, Kirby Metoxen, Marlon Skenandore, Jennifer Webster, Jameson Wilson, Brandon Yellowbird-Stevens

Yawa?kó

Brooke Doxtator

Boards, Committees, and Commissions Supervisor  
Government Administrative Office (GAO)

office 920.869.4452

---

**From:** Secretary <[TribalSecretary@oneidanation.org](mailto:TribalSecretary@oneidanation.org)>

**Sent:** Friday, March 7, 2025 3:28 PM

**To:** Secretary <[TribalSecretary@oneidanation.org](mailto:TribalSecretary@oneidanation.org)>; Tehassi Tasi Hill <[thill7@oneidanation.org](mailto:thill7@oneidanation.org)>;



Brandon L. Yellowbird-Stevens <[bstevens@oneidanation.org](mailto:bstevens@oneidanation.org)>; Lawrence E. Barton <[lbarton2@oneidanation.org](mailto:lbarton2@oneidanation.org)>; Lisa A. Liggins <[lliggins@oneidanation.org](mailto:lliggins@oneidanation.org)>; Kirby W. Metoxen <[KMETOX@oneidanation.org](mailto:KMETOX@oneidanation.org)>; Jennifer A. Webster <[JWEBSTE1@oneidanation.org](mailto:JWEBSTE1@oneidanation.org)>; Jameson J. Wilson <[jwilson@oneidanation.org](mailto:jwilson@oneidanation.org)>; Marlon G. Skenandore <[mshenan1@oneidanation.org](mailto:mshenan1@oneidanation.org)>; Jonas G. Hill <[jhill1@oneidanation.org](mailto:jhill1@oneidanation.org)>

**Cc:** Danelle A. Wilson <[dwilson1@oneidanation.org](mailto:dwilson1@oneidanation.org)>; Rhiannon R. Metoxen <[rmetoxe2@oneidanation.org](mailto:rmetoxe2@oneidanation.org)>; Kristal E. Hill <[khill@oneidanation.org](mailto:khill@oneidanation.org)>; David P. Jordan <[djordan1@oneidanation.org](mailto:djordan1@oneidanation.org)>; Janice M. Decorah <[jdecora2@oneidanation.org](mailto:jdecora2@oneidanation.org)>; Fawn J. Billie <[fbillie@oneidanation.org](mailto:fbillie@oneidanation.org)>; Fawn L. Cottrell <[fcottrel@oneidanation.org](mailto:fcottrel@oneidanation.org)>

**Subject:** E-POLL REQUEST #2: Approve the travel request – Councilwoman Jennifer Webster – 27th U.S. Department of Health & Human Services (HHS) Annual Tribal Budget Consultation – Washington D.C. – April 21-24, 2025.

## **E-POLL REQUEST #2**

### **Summary:**

The Annual Tribal Budget Consultation provides a forum for HHS leadership and financial officers to consult with Tribal leaders on funding and policy priorities for the Department's budget. This year's Consultation will focus on identifying Tribal funding and policy Priorities for year 2027 budget. HHS will identify specific issues for consultation collaboration with tribes during the planning calls scheduled for March.

### **Justification for E-Poll:**

Planning purposes Meeting Site Hotel is filling up fast. The March 12, 2025, BC Meeting is being canceled and travel arrangements will need to occur.

### **Requested Action:**

Approve the travel request – Councilwoman Jennifer Webster – 27<sup>th</sup> U.S. Department of Health & Human Services (HHS) Annual Tribal Budget Consultation – Washington D.C. – April 21-24, 2025.

### **Deadline for response:**

Responses are due no later than **4:30 p.m., Monday, March 10, 2025.**

### **Voting:**

Use the voting button above, if available; OR  
Reply with "Support" or "Oppose".

Yawaʔkó

Brooke Doxtator

Boards, Committees, and Commissions Supervisor  
Government Administrative Office (GAO)

office 920.869.4452

### Oneida Business Committee Travel Request

1. OBC Meeting Date Requested: \_\_\_ / \_\_\_ / \_\_\_

e-poll requested

#### 2. General Information:

Event Name: 27th HHS Annual Tribal Budget Consultation Washington, D.C. April 21, 2025- April 24, 2025

Event Location: Washington D.C.

Attendee(s): Jennifer Webster

Departure Date: 04/21/2025

Attendee(s): Jennifer Webster

Return Date: 04/24/2025

Attendee(s): Jennifer Webster

#### 3. Budget Information:

- Funds available in individual travel budget(s)
- Unbudgeted
- Grant Funded or Reimbursed

Cost Estimate: \$ 2578.50

#### 4. Justification:

Describe the justification of this Travel Request:

Summary: The Annual Tribal Budget Consultation provides a forum for HHS leadership and financial officers to consult with Tribal leaders on funding and policy priorities for the Department's budget.

Justification for E-Poll: Planning purposes Meeting Site Hotel is filling up fast. March 12, 2025 BC Meeting is being canceled.

Requested Action: Approve e-poll for travel Jennifer Webster.

Deadline for responses:  
Responses are due no later than 4:30p.m. March 12, 2025

#### 5. Submission

Sponsor: Jennifer Webster, Councilwoman

- 1) Save a copy of this form for your records. Save a Copy...
- 2) Print this form as a \*.pdf OR print and scan this form in as \*.pdf.
- 3) E-mail this form and all supporting materials in a **SINGLE** \*.pdf file to: BC\_Agenda\_Requests@oneidanation.org

**ONEIDA NATION**  
**TRAVEL AUTHORIZATION REQUEST**

**General Travel Information**

Name of Traveler	Jennifer Webster		
<i>Legal name as it appears on Travelers Driver's License or State ID, no nicknames</i>			
Employee Number			
Destination City	Washington D.C.		
Departure date	04/21/2025	Return date	04/24/2025
Purpose of travel	27th HHS Annual Tribal Budget Consultation		
Charged GL Account			

**GSA (General Services Administration) Rates are linked on SharePoint under Employee Resources**

Per Diem rate per day (meals)	\$ 69.00
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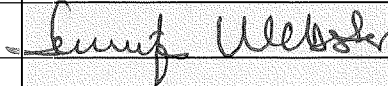
**Cost Estimate Information**

## Personal Automobile Mileage Expenses

Total miles		Multiply by the Mileage rate	\$ .625	\$ 0.00
<b>Description</b>	<b>Rate</b>	<b>Factor</b>	<b>Days</b>	<b>Total</b>
Per Diem for initial travel date	\$ 69.00	0.75	1	\$ 51.75
Per Diem full day at destination	\$ 69.00	1.00	2	\$ 138.00
Per Diem for return travel date	\$ 69.00	0.75	1	\$ 51.75
Included meals total				
Miscellaneous expenses: taxi, parking, fees, etc.				
<b>Sub-Total = Travel Advance</b>				\$ 241.50
Lodging including room, taxes, fees, and hotel parking	\$ 279.00		3	\$ 837.00
Airfare				\$ 1,000.00
Luggage Fees				
Car Rental				
Registration				
Allowable price adjustment				\$ 500.00
<b>Sub-Total = Virtual Card</b>				\$ 2,337.00
<b>Total Cost Estimate</b>				\$ 2,578.50

I understand this advance will be deducted from my claim for reimbursement of actual travel expenses. I also understand that if this advance is not cleared within 10 calendar days after my travel return date, the Nation has the authority to withhold any advanced funds from future wages.

**Signatures / Approvals**

	Signature	Date
Traveler		02/28/2025
Supervisor		

Send all travel related items to: CentralAccounting\_Travel@oneidanation.org



DEPARTMENT OF HEALTH & HUMAN SERVICES

Office of the Secretary

Washington, D.C. 20201

January 17, 2025

Dear Tribal Leader:

I write to invite you to the 27<sup>th</sup> U.S. Department of Health and Human Services (HHS) Annual Tribal Budget Consultation (ATBC), which will take place in-person on April 22 - 23, 2025, at the Hubert H. Humphrey Building at 200 Independence Avenue, SW, Washington, DC. Tribes are once again invited to register for one-on-one consultations in conjunction with the ATBC.

The ATBC will provide a forum for tribes to collectively share their views and priorities with HHS officials on national health and human services funding priorities and make recommendations for the Department's FY 2027 budget request. We hope the consultation will provide a venue for a two-way conversation between tribal leaders and HHS officials on program issues and concerns that will lead to recommendations for action. The components of this year's consultation are as follows:

***Virtual ATBC Planning Sessions with Tribal Leaders  
March 5 and 19, 2025***

As in previous years, HHS will continue to work with you to improve the consultation process. The Department understands the importance of hearing from tribes on national and regional issues, as well as tribal-specific concerns. HHS will host two planning sessions to prepare for the consultation. These will take place on:

- Wednesday, March 5 from 3:00 – 4:00pm ET 2-3pm
- Wednesday, March 19 from 3:00 – 4:00pm ET 2-3pm

Please register to attend one or both of the consultation planning calls at the following link: <https://hhs.gov/zoomgov.com/meeting/register/HcAOZncSE-vffQpNMhqMA>. More information about the agendas for these sessions is forthcoming.

***27<sup>th</sup> HHS Annual Tribal Budget Consultation in Washington, DC  
April 22-23, 2025***

The Annual Tribal Budget Consultation provides a forum for HHS leadership and financial officers to consult with Tribal leaders on funding and policy priorities for the Department's budget. This year's consultation will focus on identifying Tribal funding and policy priorities for the FY 2027 budget. HHS will identify specific issues for consultation in collaboration with tribes during the planning calls scheduled for March. These issues will then be sent to tribal leaders prior to the ATBC so that you can prepare your thoughts, ideas, and recommendations.

online

Travel

Approve the application for elected Boards, Committees and Commissions

---

## Business Committee Agenda Request

**1. Meeting Date Requested:** 03/26/25

**2. General Information:**

Session:  Open  Executive – must qualify under §107.4-1.  
Justification: DRAFT materials/discussion

**3. Supporting Documents:**

- |  |  |   |
|--|--|---|
| <input type="checkbox"/> Bylaws                    | <input type="checkbox"/> Fiscal Impact Statement | <input type="checkbox"/> Presentation           |
| <input type="checkbox"/> Contract Document(s)      | <input type="checkbox"/> Law                     | <input type="checkbox"/> Report                 |
| <input checked="" type="checkbox"/> Correspondence | <input type="checkbox"/> Legal Review            | <input type="checkbox"/> Resolution             |
| <input type="checkbox"/> Draft GTC Notice          | <input type="checkbox"/> Minutes                 | <input type="checkbox"/> Rule (adoption packet) |
| <input type="checkbox"/> Draft GTC Packet          | <input type="checkbox"/> MOU/MOA                 | <input type="checkbox"/> Statement of Effect    |
| <input type="checkbox"/> E-poll results/back-up    | <input type="checkbox"/> Petition                | <input type="checkbox"/> Travel Documents       |
| <input type="checkbox"/> Other: <i>Describe</i>    |  |   |

**4. Budget Information:**

- |  |  |                                     |
|--|--|-------------------------------------|
| <input type="checkbox"/> Budgeted                  | <input type="checkbox"/> Budgeted – Grant Funded | <input type="checkbox"/> Unbudgeted |
| <input checked="" type="checkbox"/> Not Applicable | <input type="checkbox"/> Other: <i>Describe</i>  |                                     |

**5. Submission:**

Authorized Sponsor: Candace House, Chair/Oneida Election Board

Primary Requestor: Shannon Davis, Recording Clerk

Additional Requestor: (Name, Title/Entity)

Additional Requestor: (Name, Title/Entity)

Submitted By: SDAVIS

## APPLICATION FOR ELECTED POSITIONS

Oneida Business Committee, Judges, Legal Resource Attorney and Advocate, Boards, Committees, and Commissions

### INFORMATION AND INSTRUCTIONS

#### CONFLICT OF INTEREST

Conflict of interest means any interest, real or apparent, whether it be personal, financial, political, or otherwise, in which an elected official, officer, political appointee, employee, contractor, or appointed or elected member, or their immediate family members, friends or associates, or any other person with whom they have contact, have that conflicts with any right of the Nation to property, information, or any other right to own and operate activities free from undisclosed competition or other violation of such rights of the Nation. In addition, conflict of interest also means any financial or familial interest an elected official, officer, political appointee, employee, contractor, or appointed or elected member or their immediate family members may have in any transaction between the Nation and an outside party.

Oneida Election Law §102.5-3. No applicant may have a conflict of interest with the position for which they are being considered, provided that any conflict of interest which may be eliminated within thirty (30) calendar days of being elected shall not be considered as a bar to nomination or election.

#### APPLICATION REQUIREMENTS

- It is the applicant's responsibility to ensure their application is complete
- All fields are required unless noted otherwise
- An application must be completed for each vacancy you are applying for
- Provide proof of address (Valid WI driver's license, utility bill, insurance statement, rent receipt or mortgage statement) Oneida Nation Tribal Enrollment ID is **NOT** an acceptable proof of address, and will **NOT** be accepted.
- Applicants must attach to their application documentation including, but not limited to, copies of degree certificates, official transcripts, and certifications as proof of qualifications for the position they seek. Those applications that do not have the proper back-up documentation regarding qualifications will be deemed as incomplete and applicant will not be eligible for candidacy.
- Judge Applicants – Submit a completed Disclosure and Authorization to comply with §801.11-1. (a)(4) of the Judiciary law. The Disclosure and Authorization is in a separate packet.
- Applications and petitions where the applicant was not nominated during caucus shall be filed by presenting the information to the Nation's Secretary, or designated agent, during normal business hours, 8:00 a.m. to 4:30 p.m. Monday through Friday, within five (5) business days after the caucus. No mailed, internal Nation mail delivery or faxed and/or other delivery method shall be accepted.

**Board, Committee, and Commission applicants, please note:** A Board, Committee or Commission (BCC) E-mail address will be assigned to you for BCC business and meeting information. You must be available to provide quarterly reports in accordance with the Boards, Committees and Commissions law §105.12-3 §At least one (1) member of the entity shall attend the Oneida Business Committee meeting where the quarterly report is an agenda item."

#### CONTACT US

Phone:	(920) 869-4324	Email:	Election_Board@oneidanation.org
In Person:	NORBERT HILL CENTER N7210 SEMINARY RD ONEIDA WI 54155	Mail:	GOVERNMENT ADMINISTRATIVE OFFICE PO BOX 413 ONEIDA WI 54155-0365
Website:	<a href="https://oneida-nsn.gov/government/boards-committees-and-commissions/">https://oneida-nsn.gov/government/boards-committees-and-commissions/</a>		

## APPLICATION FOR ELECTED POSITIONS

### SECTION 1: NAME OF ENTITY YOU ARE APPLYING FOR

### SECTION 2: APPLICANT INFORMATION

Roll #: \_\_\_\_\_ Date of Birth: \_\_\_\_\_  
(IF APPLICABLE)

Name: \_\_\_\_\_  
FIRST MIDDLE LAST MAIDEN (IF ANY)

Physical Address: \_\_\_\_\_  
STREET APT CITY STATE ZIP

Mailing Address: \_\_\_\_\_  
(if different from above) STREET/PO BOX APT CITY STATE ZIP

County of Residence: \_\_\_\_\_

Provide your preferred method of contact below:

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

### OFFICE USE ONLY

Acceptable Proof of Residency:

- Valid WI Driver License/State ID
- Current Utility Bill
- Current Insurance Statement
- Current Rent Receipt/Mortgage Statement

**Note: Oneida Nation Tribal Enrollment Identification cards are not accepted.**

**Applicants must attach to their application documentation including, but not limited to, copies of degree certificates, official transcripts, and certifications as proof of qualifications for the position they seek. Those applications that do not have the proper back-up documentation regarding qualifications will be deemed as incomplete and applicant will not be eligible for candidacy.**

**SECTION 3: HISTORY – COMPLETE APPLICABLE SECTIONS.** Attach resume or additional sheet(s) as needed

**History on Boards, Committees and Commissions**

**ELECTION BOARD \* ONEIDA COMMISISON ON AGING \* GAMING COMMISSION**

Board, Committee or Commission (most recent first)	Years	Position

**Employment History**

**GAMING COMMISSION \* LAND COMMISSION \* CHIEF JUDGES \* GTC ATTORNEY \* LEGAL RESOURCE ADVOCATE**

Employer (most recent first)	Years	Position

**Education**

**GAMING COMMISSION \* ALL JUDGES \* GTC ATTORNEY \* LEGAL RESOURCE ADVOCATE**

Name and Address of Institution (most recent first)	Years	Credits Completed	Degree

**ALL JUDGES Must provide Disclosure and Authorization**

A completed Disclosure and Authorization to comply with Subsection 801.11-1.(a)(4) of the Judiciary law is attached.

**SECTION 4: APPLICANT SIGNATURE, ACKNOWLEDGMENT AND RELEASE**

- I acknowledge that all information provided in and with this application is true and correct.
- If elected for the position applied for in this application, I will not disclose any information, confidential or otherwise, to any outside source, unless first approved by the appropriate parties. Further, I understand I may be subject to the Removal Law for failure to abide by this statement.
- I declare the disclosure of any conflicts of interest and any future conflict(s) will be provided to the appropriate party. Further, I understand I may be subject to the Removal Law for failure to disclose any and all conflicts, whether future or overlooked, in writing to the appropriate parties.
- I understand that if elected I am responsible to uphold the laws and regulations of the Oneida Nation including but not limited to the Code of Ethics law.
- I hereby authorize all persons and/or entities to which this release is presented, having information related to or concerning the applicant, to furnish any and all such information to the Oneida Election Board.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**PRINT NAME AS YOU WANT IT TO APPEAR ON THE BALLOT**



### Background Investigation

In addition, to the BCC application, this form is **REQUIRED** for Applicants applying for:

**GAMING COMMISSION \* ONEIDA COMMISSION ON AGING \* TRUST ENROLLMENT COMMITTEE \* ALL JUDGES**

#### SECTION 5: BACKGROUND INFORMATION

Date of Birth: \_\_\_\_\_ Social Security #: \_\_\_\_\_

Driver's License #: \_\_\_\_\_ State Held: \_\_\_\_\_

Name: \_\_\_\_\_  
FIRST MIDDLE LAST MAIDEN (IF ANY)

#### SECTION 6: OTHER NAMES (List any previously used or alias names, attach additional pages, if needed)

- 1. \_\_\_\_\_
- 2. \_\_\_\_\_
- 3. \_\_\_\_\_
- 4. \_\_\_\_\_

#### SECTION 7: PREVIOUS ADDRESSES List address for the past 10 years (most recent first) attach additional pages, if needed.

- 1. \_\_\_\_\_  
STREET APT  
CITY STATE ZIP  
From: \_\_\_\_\_ To: \_\_\_\_\_  
MM/YYYY MM/YYYY
- 2. \_\_\_\_\_  
STREET APT  
CITY STATE ZIP  
From: \_\_\_\_\_ To: \_\_\_\_\_  
MM/YYYY MM/YYYY
- 3. \_\_\_\_\_  
STREET APT  
CITY STATE ZIP  
From: \_\_\_\_\_ To: \_\_\_\_\_  
MM/YYYY MM/YYYY
- 4. \_\_\_\_\_  
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Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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County of Residence: \_\_\_\_\_

Provide your preferred method of contact below:

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

### OFFICE USE ONLY

Acceptable Proof of Residency:

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Name: \_\_\_\_\_  
FIRST MIDDLE LAST MAIDEN (IF ANY)

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1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_

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- |   |   |
|---|---|
| <p>1. _____</p> <p style="text-align: center;">STREET APT</p> <hr/> <p style="text-align: center;">CITY STATE ZIP</p> <p>From: _____ To: _____</p> <p style="text-align: center;">MM/YYYY MM/YYYY</p> | <p>3. _____</p> <p style="text-align: center;">STREET APT</p> <hr/> <p style="text-align: center;">CITY STATE ZIP</p> <p>From: _____ To: _____</p> <p style="text-align: center;">MM/YYYY MM/YYYY</p> |
| <p>2. _____</p> <p style="text-align: center;">STREET APT</p> <hr/> <p style="text-align: center;">CITY STATE ZIP</p> <p>From: _____ To: _____</p> <p style="text-align: center;">MM/YYYY MM/YYYY</p> | <p>4. _____</p> <p style="text-align: center;">STREET APT</p> <hr/> <p style="text-align: center;">CITY STATE ZIP</p> <p>From: _____ To: _____</p> <p style="text-align: center;">MM/YYYY MM/YYYY</p> |

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- In addition, my signature below authorizes the Government Administrative Office or their Designee/Incheck to complete a background check related to this application.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Review and determine next steps regarding the NFL Draft VIP Pass Ticket Distribution

**Business Committee Agenda Request**

1. Meeting Date Requested: 03/26/25

2. Session:

Open  Executive – must qualify under §107.4-1.

Justification: *Choose or type justification.*

3. Requested Motion:

Accept as information; OR

Motion to approve utilizing the Ticket Distribution SOP for ALL VIP Passes for NFL Draft

4. Areas potentially impacted or affected by this request:

Finance

Programs/Services

Law Office

DTS

Gaming/Retail

Boards, Committees, or Commissions

Other: *Describe*

5. Additional attendees needed for this request:

*Name, Title/Entity OR Choose from List*

*Name, Title/Entity OR Choose from List*

*Name, Title/Entity OR Choose from List*

*Name, Title/Entity OR Choose from List*

**6. Supporting Documents:**

- |  |  |   |
|--|--|---|
| <input type="checkbox"/> Bylaws                                    | <input type="checkbox"/> Fiscal Impact Statement | <input type="checkbox"/> Presentation           |
| <input type="checkbox"/> Contract Document(s)                      | <input type="checkbox"/> Law                     | <input type="checkbox"/> Report                 |
| <input type="checkbox"/> Correspondence                            | <input type="checkbox"/> Legal Review            | <input type="checkbox"/> Resolution             |
| <input type="checkbox"/> Draft GTC Notice                          | <input type="checkbox"/> Minutes                 | <input type="checkbox"/> Rule (adoption packet) |
| <input type="checkbox"/> Draft GTC Packet                          | <input type="checkbox"/> MOU/MOA                 | <input type="checkbox"/> Statement of Effect    |
| <input type="checkbox"/> E-poll results/back-up                    | <input type="checkbox"/> Petition                | <input type="checkbox"/> Travel Documents       |
| <input checked="" type="checkbox"/> Other: Ticket Distribution SOP |  |   |

**7. Budget Information:**

- |   |  |
|---|--|
| <input type="checkbox"/> Budgeted – Tribal Contribution | <input type="checkbox"/> Budgeted – Grant Funded |
| <input type="checkbox"/> Unbudgeted                     | <input type="checkbox"/> Not Applicable          |
| <input type="checkbox"/> Other: <i>Describe</i>         |  |


**8. Submission:**

Authorized Sponsor: Lawrence Barton, Treasurer

Primary Requestor: (Name, Title/Entity)



## Memorandum

To: Oneida Business Committee  
From: Larry Barton, Treasurer   
Date: March 18, 2025  
Re: VIP Passes for NFL Draft

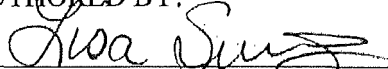
---

Requesting formal action that ALL NFL Draft VIP passes follow the Ticket Distribution SOP. The membership shall be formally notified to provide name and enrollment for random selection.

Thank you.

Attached: 1-27-2016 Ticket Distribution SOP



<b>ONEIDA TRIBE OF WISCONSIN</b>	<b>TITLE:</b> Ticket Distribution	ORIGINATION DATE: 01/27/2016 REVISION DATE: N/A EFFECTIVE DATE: Upon OBC approval
<b>DEPARTMENT:</b> Oneida Business Committee	<b>APPROVED BY:</b> <i>Oneida Business Committee</i> See Attached OBC meeting minutes	DATE: 01/27/2016
<b>AUTHOR:</b> Lisa Summers, Secretary	<b>AUTHORED BY:</b> 	DATE: 01/27/2016

### 1.0 PURPOSE

- 1.1 Standardize how tickets are distributed by the Oneida Business Committee

### 2.0 DEFINITIONS

- 2.1 *Alternate* means an individual who receives tickets in the event a winner refuses or does not claim.
- 2.2 *Packers Ticket Drawing Pool* means those Tribal members who provided the required information by June 30 and is the random drawing pool used for a random drawing of Packers Tickets.
- 2.3 *Random Drawing* means an act of choosing the recipients of tickets.
- 2.4 *Random Drawing Pool* means those Tribal members who are at least eighteen (18) years old on or before the date of the random drawing, for a random drawing for anything other than Packers Tickets.
- 2.5 *Secretary* means the current elected Secretary of the Tribe or his or her designee.

### 3.0 WORK STANDARD

- 3.1 All tickets will be tracked on a Ticket Distribution Form.
- 3.2 For a random drawing:
- 3.2.1 Notice of random drawing will be provided to the Enrollment Department and the Intergovernmental Affairs and Communications Department no less than five (5) business days prior to drawing.
- 3.2.2 A number of alternates equaling no less than two times the number of winners are selected. Alternates are selected from the same random drawing pool and at the same time as the winners.

- 3.3 Where the dates fall on a Saturday, Sunday, or holiday the deadline shall be construed to be the close of business on the following business day.

#### **4.0 PACKERS TICKETS**

- 4.1 In the event Packers Tickets are available for Tribal members, the following timelines and procedure will be followed. This procedure applies only to Packers Tickets for preseason games and regular season games.

##### June 1

- 4.2 BC Support Office sends a mailing to those Tribal members who are at least eighteen (18) years old on or before July 1.
- 4.3 Mailing includes:
- 4.3.1 Notice that a code of conduct is required in order to accept Packers tickets,
  - 4.3.2 Space for Tribal member to provide the required information:
    - 4.3.2.1 Name,
    - 4.3.2.2 Date of birth,
    - 4.3.2.3 Enrollment number, and
    - 4.3.2.4 Telephone number.
  - 4.3.3 Notice that required information must be returned to the BC Support Office no later than June 30 in order to be included in the Packers Ticket Drawing Pool.

##### July 1

- 4.4 Packers Ticket Drawing Pool is closed and includes only those Tribal members who returned the required information to the BC Support Office by June 30.
- 4.5 Deadline for Joint Marketing to provide notification to the BC Support Office of Packers Tickets available to Tribal members.

#### **5.0 RECEIPTING AND PROCESSING TICKETS**

- 5.1 Tickets are received by the Business Committee Support Office (BC Support Office).
- 5.2 BC Support Office:
- 5.2.1 Verifies the number of tickets received by double count.
  - 5.2.2 Completes any applicable paperwork indicating receipt of tickets.
  - 5.2.3 Completes applicable spaces on the Ticket Distribution Form. Ticket

Distribution Form must include:

- 5.2.3.1 Description of tickets received
  - 5.2.3.2 Date tickets received by the BC Support Office
  - 5.2.3.3 Source of tickets (i.e. donation, contract, sponsorship)
  - 5.2.3.4 Date tickets disbursed and to whom
  - 5.2.4 Provides copy of Ticket Distribution Form to the Secretary within one (1) business day.
- 5.3 Secretary adds Ticket Distribution Form to the next Business Committee meeting agenda for the consideration of how tickets will be distributed.
- 5.3.1 Three options for consideration are:
    - 5.3.1.1 Random drawing
      - 5.3.1.1.1 A random drawing may be considered only if adequate time is available for the notification required in 3.2.
    - 5.3.1.2 First come, first serve
      - 5.3.1.2.1 Eligibility criteria for first come, first serve must be determined by the Business Committee (i.e. Tribal members, employees only, elders age 55 and over)
    - 5.3.1.3 Transfer tickets to Joint Marketing
  - 5.3.2 An E-poll may be used (See OBC SOP titled Conducting Electronic Voting (E-polls)).

## 6.0 RANDOM DRAWING

### Prepare for random drawing

- 6.1 BC Support Office provides notice to the Enrollment Department of random drawing. Notice must include:
  - 6.1.1 Date of random drawing.
  - 6.1.2 Time of random drawing.
  - 6.1.3 Number of winners needed.
  - 6.1.4 Number of alternates needed.
  - 6.1.5 Criteria for random drawing pool.
- 6.2 BC Support Office provides notice to the Intergovernmental Affairs and Communications Department of random drawing. Notice must include:
  - 6.2.1 Date of random drawing.
  - 6.2.2 Time of random drawing.
  - 6.2.3 Number of winners that will be drawn.
  - 6.2.4 Date and Time winners may begin to claim their tickets.
  - 6.2.5 Deadline by which winners must claim their tickets.
- 6.3 BC Support Office reserves meeting space to conduct the drawing.

### Pre-Drawing Activities

- 6.4 BC Support Office ensures equipment is functional in order for the Enrollment Department staff to complete the random drawing.

Post-Drawing Activities

- 6.5 After random drawing is complete, the Enrollment Department staff provides the winner and alternate information to the BC Support Office. This information includes:
- 6.5.1 Winner/Alternate Names
  - 6.5.2 Winner/Alternate Enrollment Number
  - 6.5.3 Winner/Alternate Address
  - 6.5.4 Winner/Alternate Phone Number
- 6.6 BC Support Office notifies winner by phone.
- 6.6.1 Winner may accept or refuse/decline.
  - 6.6.2 If winner accepts:
    - 6.6.2.1 See 9.0.
  - 6.6.3 If winner declines tickets or cannot be contacted within three (3) business days from the date of the random drawing:
    - 6.6.3.1 Alternate is notified.
    - 6.6.3.2 If alternate accepts,
      - 6.6.3.2.1 See 9.0.
    - 6.6.3.3 If alternate declines tickets or cannot be contacted within three (3) business days from the date of the random drawing:
      - 6.6.3.3.1 see 6.6.3.1.

**7.0 FIRST COME, FIRST SERVE**

- 7.1 BC Support Office provides notice to Intergovernmental Affairs and Communications of ticket availability. Notice must include:
- 7.1.1 Total number of tickets available.
  - 7.1.2 Limit of tickets available per person (i.e. four (4) tickets per person).
  - 7.1.3 Eligibility Criteria determined by the Business Committee in 5.3.1.2.1.
  - 7.1.4 Date and Time tickets may begin to be claimed.
  - 7.1.5 Deadline by which tickets must be claimed.
- 7.2 See 9.0.

**8.0 TRANSFER TICKETS TO JOINT MARKETING**

- 8.1 BC Support Office:
  - 8.1.1 Contacts Joint Marketing within one (1) business day to arrange transfer of tickets.
  - 8.1.2 Completes Ticket Distribution Form when transfer of tickets is completed.
  - 8.1.3 Files Ticket Distribution Form and forwards a copy to the appropriate party/parties as needed or required by contract or policy.

**9.0 DISBURSING TICKETS**

- 9.1 Recipient signs Acceptance Receipt and code of conduct agreement, if applicable
- 9.2 BC Support Office
  - 9.2.1 Receives acceptance receipt and code of conduct agreement, if applicable.
  - 9.2.2 Updates Ticket Distribution Form.
  - 9.2.3 Disburses tickets.
    - 9.2.3.1 Tickets may be mailed or picked up.
  - 9.2.4 Files Ticket Distribution Form and forwards a copy to the appropriate party/parties as needed or required by contract or policy.

**10.0 UNCLAIMED TICKETS**

- 10.1 Any tickets that are unclaimed 48 hours prior to the event will be transferred to Joint Marketing.
- 10.2 See 8.0.

**11.0 REFERENCES**

- 11.1 Conducting Electronic Voting (E-polls) SOP

**12.0 FORMS**

- 12.1 Ticket Distribution Form
- 12.2 Acceptance Receipt
- 12.3 Code of Conduct

**13.0 FLOW CHART**

## XIII. NEW BUSINESS

- A. Accept request for Business Committee recognition and award of \$500 Exxon/Mobile Alliance Program grant to each six (6) area schools in cooperation with Oneida One Stops and Oneida Travel Center (00:26:00)**

Sponsor: Michele Doxtator, Area Manager/Retail Profits

*Presentation of awards by Michele Doxtator and Angela Parks to Niki Disterhaft (Lannoye Elementary School), Kris Wells (Hillcrest Elementary School), Jamie Kallies (Pioneer Elementary School), Diane Stelmach (Martin Luther King Elementary School), Yvette Peguero (Oneida Nation Elementary School), Sharon Mousseau (Oneida High School).*

- B. Approve Ticket Distribution Standard Operating Procedure (4:23:00)**

Sponsor: Lisa Summers, Tribal Secretary

Motion by Tehassi Hill to approve the Ticket Distribution Standard Operating Procedure, seconded by Lisa Summers. Motion carried unanimously.

Ayes: Fawn Billie, Tehassi Hill, Trish King, Brandon Stevens, Lisa Summers, Jennifer Webster

Not Present: Melinda J. Danforth, David Jordan

- C. Approve request to co-host the 2016 Tri-History Conference on June 13-17, 2016 (00:29:22)**

Sponsor: Jennifer Webster, Councilwoman

Motion by Lisa Summers to approve the request to co-host the 2016 Tri-History Conference on June 13-17, 2016, seconded by Fawn Billie. Motion carried with one abstention:

Ayes: Fawn Billie, Tehassi Hill, Trish King, Brandon Stevens, Lisa Summers

Abstained: Jennifer Webster

Not Present: Melinda J. Danforth, David Jordan

## XIV. TRAVEL (4:24:32)

A. Travel Reports

- 1. Accept travel report – Councilwoman Jennifer Webster – 2015 National Indian Head Start Directors Association (NIHSDA)/Office of Head Start (OHS) Tribal Leader Consultation – Sacramento, CA – June 15-17, 2015**

Motion by Lisa Summers to accept the travel report – Councilwoman Jennifer Webster – 2015 National Indian Head Start Directors Association (NIHSDA)/Office of Head Start (OHS) Tribal Leader Consultation – Sacramento, CA – June 15-17, 2015, seconded by Brandon Stevens. Motion carried with one abstention:

Ayes: Fawn Billie, Tehassi Hill, Trish King, Brandon Stevens, Lisa Summers

Abstained: Jennifer Webster

Not Present: Melinda J. Danforth, David Jordan

- 2. Accept travel reports – Secretary Lisa Summers, Councilwoman Jennifer Webster, and Councilman Tehassi Hill – 72<sup>nd</sup> Annual National Congress of American Indians (NCAI) Conference – San Diego, CA – October 17-24, 2015**

Motion by Fawn Billie to accept the travel reports – Secretary Lisa Summers, Councilwoman Jennifer Webster, and Councilman Tehassi Hill – 72<sup>nd</sup> Annual National Congress of American Indians (NCAI) Conference – San Diego, CA – October 17-24, 2015, seconded by Brandon Stevens. Motion carried with three abstentions:

Ayes: Fawn Billie, Trish King, Brandon Stevens

Abstained: Tehassi Hill, Lisa Summers, Jennifer Webster

Not Present: Melinda J. Danforth, David Jordan