

FY-2025 1st (Oct - Dec) Quarter Report

Text in **orange** provides instruction in accordance with the Boards, Committees, and Commissions law section 105.12-3. Quarterly Reports to the Oneida Business Committee.

Provide the name of the entity, the member submitting the report, and the Oneida Business Committee liaison.

Pardon and Forgiveness Screening Committee

Approved by official entity action on: 01/27/2025

Submitted by: Eric Boulanger, Chair

OBC Liaison: Jonas Hill

OBC Liaison: Jennifer Webster

PURPOSE

The purpose of the PFSC is to provide a fair, efficient, and formal process for considering pardons and forgiveness.

AUTHORITY

1-3. Authority.

- (a) *Purpose.* The purpose of the PFSC is to provide a fair, efficient and formal process for considering requests for a pardon or forgiveness by:
 - (1) Promulgating internal standard operating procedures necessary to govern its proceedings;
 - (2) Reviewing and processing applications for a pardon or forgiveness in an orderly and expeditious manner;
 - (3) Reviewing an applicant's background investigation report received from the Oneida Human Resources Department;
 - (4) Conducting and presiding over hearings to obtain a pardon or forgiveness from the Nation;
 - (5) Providing formal, written recommendations to the Oneida Business Committee to approve or deny a pardon or forgiveness application;
 - (6) Taking other actions reasonably related to the purpose of the PFSC and;
 - (7) Carrying out all other powers and duties delegated by the laws of the Nation, including, but not limited to, the Pardon and Forgiveness law.
- (b) The PFSC does not:
 - (1) Have authority to enter into contracts; or
 - (2) Have authority to create policy or legislative rules.

BCC MEMBERS

Provide a list of the members and their titles, term expiration dates and contact information.

Eric Boulanger
Chair OPD Primary
eboulan1@oneidanation.org
August 31, 2026

Ronald King Jr.
OPD Alternate
rking2@oneidanation.org
August 31, 2026

Julie King
Vice Chair Social Services Primary
jking3@oneidanation.org
August 31, 2026

Michelle Madl
Social Services Alternate
mmadl@oneidanation.org
August 31, 2026

Sandra Skenadore
Community-at-Large Age 55+ Primary
pfs-sske@oneidanation.org
August 31, 2026

Kimberly Skenandore-Goodrich
Community-at-Large 55+ Alternate
kskena13@oneidanation.org
August 31, 2026

Jason Kurowski
Community-at-Large Age 25+ Primary
pfs-jkur@oneidanation.org
August 31, 2026

Vacant
Community-at-Large Age 25+ Alternate
Vacant
August 31, 2026

CONTACT INFORMATION

Provide contact information for the entity.

CONTACT: Amber Martinez

TITLE: Recording Clerk

PHONE NUMBER: 920-869-4372

E-MAIL: Boards@oneidanation.org

MAIN WEBSITE: <https://oneida-nsn.gov/government/boards-committees-and-commissions/appointed/#Pardon-and-Forgiveness-Screening-Committee>

MEETINGS

List when and how often the entity is holding meetings and whether any emergency meetings have been held. If an emergency meeting was held, indicate the basis of the emergency meeting for each meeting.

Held every 3rd Monday of February, May, August, and November of each month.

10:00 a.m.

Microsoft Teams

Emergency Meetings: Zero (0)

ACCOMPLISHMENTS

Provide details of what the entity has accomplished that quarter, including any special events held during the reporting period and any travel by the members and/or staff.

ACCOMPLISHMENT #1

Summary:

We will continue to identify and create SOPs as needed /necessary.

Impact:

Ensure we have the best tools and resources in place to effectively carry out our duties and responsibilities as provided in the Pardon and Forgiveness law.

ACCOMPLISHMENT #2

Summary:

Our bylaws were successfully amended on April 28,2021. The amended bylaws streamlined our membership and added minimum age and background check qualifications for the community-at-large positions.

Impact:

Creating a transition plan will ensure the Committee will move forward without interruption even in the event all new members are appointed to the Committee.

ACCOMPLISHMENT #3

Summary:

There were two (2) Pardon or Forgiveness applications received for the hearing in the 1st quarter that was held on November 18, 2024.

Impact:

Effectively carried out our duties and responsibilities as provided in the Pardon and Forgiveness law.

GOALS

Provide details of the entity's long-term goals, the entity's goals for the next quarter, and projected quarterly activities.

LONG-TERM GOAL #1

Create a transition plan for new appointed Pardon and Forgiveness Screening Committee members.

Create a transition plan that will ensure the Committee will move forward without interruption even in the event all new members are appointed to the Committee

Update on Goal:

Terms expire August 2026

QUARTERLY GOAL #1

Create and update standard operating procedures.

Ensure we have the best tools and resources in place to effectively carry out our duties and responsibilities as provided in the Pardon and Forgiveness law.

Update on Goal:

Our goal is to identify and/or create additional standard operating procedures as is needed/required to effectively carry out our duties and responsibilities. We will schedule work meetings to identify and create additional standard operating procedures. We will implement an annual review process for the standard operating procedures moving forward.

BUDGET

Provide the amount of the entities budget and the status of the budget at that quarter.

FY-2025 BUDGET: No Budget, stipends are paid from BC Special Project

FY-2025 EXPENDITURES AS OF END OF REPORTING PERIOD: Zero (0)

List how your BCC is utilizing your budget and projected budgetary uses for the next quarter.

Budget utilization and projections do not apply to the Pardon and Forgiveness Screening Committee.

Stipends

List the amount of each stipend a member may be eligible to receive.

Per the Boards, Committees, and Commissions law, stipends are set via OBC resolution. BC resolution 04-13-22-B sets the stipend amounts.

	Total dollar amount paid	Number of stipend type		
		Regular Mtg	Emergency Mtg	Hearings/Other
October 2024	\$	0	0	0
November 2024	\$100	0	0	1
December 2024	\$	0	0	0

REQUESTS

List details of any requests to the Oneida Business Committee.

No requests currently.

OTHER

List any other information deemed appropriate by the entity, as well as any other information required by a law or policy of the Nation.

Community-at-large 25+ alternate remain vacant. The vacancy is currently posted.

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