

# FY-2025 1st (Oct - Dec) Quarter Report

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Text in **orange** provides instruction in accordance with the Boards, Committees, and Commissions law section 105.12-3. Quarterly Reports to the Oneida Business Committee.

Provide the name of the entity, the member submitting the report, and the Oneida Business Committee liaison.

## Oneida Trust Enrollment Committee

Approved by official entity action on: February 5, 2025

Submitted by: Jermaine Delgado, Chair

OBC Liaison: Jameson Wilson

OBC Liaison: [Click here to enter OBC Liaison](#)

### PURPOSE

Sustain the Oneida membership and protect our trust assets. To exercise stewardship over tribal enrollment and trust assets while providing leadership to sustain the tribe.

### AUTHORITY

To maintain the official roll of the Oneida Nation and to administer exclusive control of the Oneida Nation trust funds and endowment funds as directed by the GTC. As fiduciaries over the Oneida Nation trust and endowment funds, OTEC is a long-term investor.

### BCC MEMBERS

*Provide a list of the members and their titles, term expiration dates and contact information.*

Jermaine Delgado  
Chair  
[otc-jdel@oneidanation.org](mailto:otc-jdel@oneidanation.org)  
July 31, 2025

Kirsten Van Dyke  
Secretary  
[otc-kvan@oneidanation.org](mailto:otc-kvan@oneidanation.org)  
July 31, 2025

Jennifer Hill-Kelley  
Vice-Chair  
[otc-jhil@oneidanation.org](mailto:otc-jhil@oneidanation.org)  
July 31, 2027

Norbert Hill Jr.  
Member  
[otc-nhil@oneidanation.org](mailto:otc-nhil@oneidanation.org)  
July 31, 2025

Tracy Metoxen  
Member  
[otc-tmet@oneidanation.org](mailto:otc-tmet@oneidanation.org)  
July 31, 2027

Teresa Schuman  
Member  
[otc-tsich@oneidanation.org](mailto:otc-tsich@oneidanation.org)  
July 31, 2026

Pamela Ninham  
Member  
[otc-pnin@oneidanation.org](mailto:otc-pnin@oneidanation.org)  
July 31, 2026

Dorothy Ninham  
Member  
[otc-dnin@oneidanation.org](mailto:otc-dnin@oneidanation.org)  
July 31, 2026

Jameson Wilson  
Member/Liaison  
[jwilson@oneidanation.org](mailto:jwilson@oneidanation.org)  
July 31, 2026

## CONTACT INFORMATION

*Provide contact information for the entity.*

CONTACT: John Danforth  
TITLE: Trust Enrollment Director  
PHONE NUMBER: 920-869-6200  
E-MAIL: [jdanford7@oneidanation.org](mailto:jdanford7@oneidanation.org)  
MAIN WEBSITE: [Oneida Nation | Trust Enrollments \(oneida-nsn.gov\)](http://Oneida Nation | Trust Enrollments (oneida-nsn.gov))

## MEETINGS

*List when and how often the entity is holding meetings and whether any emergency meetings have been held. If an emergency meeting was held, indicate the basis of the emergency meeting for each meeting.*

3<sup>rd</sup> Monday of each month.

5:00 p.m.

Hybrid: In-person at Archiquette (Enrollment) Building or via Teams

Emergency Meetings: N/A

## **ACCOMPLISHMENTS**

*Provide details of what the entity has accomplished that quarter, including any special events held during the reporting period and any travel by the members and/or staff.*

### **ACCOMPLISHMENT #1**

Summary:

Notice of proposed rulemaking from IRS was brought forward to the OBC and LRO, highlighting defining rules of the Tribal General Welfare Exclusion law.

Impact:

The General Welfare Exclusion law directly impacts how the Oneida nation is able to distribute GWA payments. expanding on GWA capabilities is critical for programs such as minor trust distributions and General Tribal Council meeting stipends.

### **ACCOMPLISHMENT #2**

Summary:

Begin transition to Artic IT software to replace AS/400

Impact:

For decades, the Oneida nation has used Power8 (AS/400) as the Nations software for data management. Trust enrollment, courtesy of DTS, is transitioning to a Microsoft based platform (Azure) to administer and maintain member data.

### **ACCOMPLISHMENT #3**

Summary:

Minor trust verification and processing

Impact:

Minor trust distribution had some disruptions in October 2023 with rejections of direct deposit. the root of the issue was digital banking institutions having low thresholds for daily or weekly deposit limits. the size of most minor trust claims exceeds these limits but would pass a penny-test verification. trust enrollment elected to no longer accept digital banking institutions for minor trust distribution and experienced only one direct deposit rejection for all minor trust distributions.

## **GOALS**

*Provide details of the entity's long-term goals, the entity's goals for the next quarter, and projected quarterly activities.*

### **LONG-TERM GOAL #1**

Security cameras, update Archiquette building locks

Provide indoor and outdoor surveillance for the Trust Enrollment Department. Additionally, provide updated, automatic, keyless locking mechanisms for doors for staff.

Update on Goal:

Installation of surveillance and security measures are expected to occur in FY25. A power assist door opener was installed at the main entrance to help members with physical needs access the building more efficiently. Fireproof cabinets were delivered and installed to safely house vital member documents, courtesy of excess BIA funds.

### **LONG-TERM GOAL #2**

Develop electronic members services on members only portal

Ease of access to information and document submission better serves all tribal members, especially those living further away.

Update on Goal:

The Members Only portal continues to be utilized by more membership to submit GWA applications and update information. The Members Only portal capabilities will be expanded as Artic-IT software is implemented to replace Power8 and AS/400. The transition to new data management software will bring forward far more capabilities. The Members Only portal is scheduled to be the third phase of the software transition.

### **QUARTERLY GOAL #1**

Establish minor trust distributions as GWA.

Providing enrolled young adults an opportunity to receive more of their minor trust funds and building upon financial literacy.

Update on Goal:

This goal is currently being reviewed by the Oneida Law Office. The GWA law will go through the amendment process to consider minor trust distribution changes for FY26.

### **QUARTERLY GOAL #2**

Secure CIP project for new enrollment building

All 17,000 members of the Oneida Nation are serviced by Trust Enrollment. An updated, ADA compliant building, is being requested to better serve the tribes members.

**Update on Goal:**

A CIP request was initiated in spring 2023 and continues to follow CIP process for review and approval. Several large CIP projects are being proposed to General Tribal Council. Larger, community based CIP projects will likely be prioritized by GTC. Advocating for upgrades to the Trust Enrollment facilities will continue to take place.

**BUDGET**

*Provide the amount of the entities budget and the status of the budget at that quarter.*

FY-2025 BUDGET: \$145,835

FY-2025 EXPENDITURES AS OF END OF REPORTING PERIOD: \$26,556

*List how your BCC is utilizing your budget and projected budgetary uses for the next quarter.*

Variance reflects a previously vacant position, Executive Assistant. The vacant position was filled in January 2025. The Project Specialist position was downgraded to Records Tech and is currently vacant but in the hiring process.

**Stipends**

*List the amount of each stipend a member may be eligible to receive.*

Per the Boards, Committees, and Commissions law, stipends are set via OBC resolution. BC resolution 04-13-22-B sets the stipend amounts.

	Total dollar amount paid	Number of stipend type		
		Regular Mtg	Emergency Mtg	Hearings/Other
October 2024	\$600.00	1		
November 2024	\$600.00	1		
December 2024	\$500.00	1		

**REQUESTS**

*List details of any requests to the Oneida Business Committee.*

Enter request(s), if needed.

**OTHER**

*List any other information deemed appropriate by the entity, as well as any other information required by a law or policy of the Nation.*

Enter other information, if needed.