

# Oneida Business Committee



**Executive Session**  
**8:30 AM Tuesday, February 11, 2025**  
**BC Conference Room, 2nd floor, Norbert Hill Center**

**Regular Meeting**  
**8:30 AM Wednesday, February 12, 2025**  
**BC Conference Room, 2nd floor, Norbert Hill Center**

## Agenda

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*Meeting agenda is available here: [oneida-nsn.gov/government/business-committee/agendas-packets/](https://oneida-nsn.gov/government/business-committee/agendas-packets/). Materials for the "General Tribal Council" section of the agenda, if any, are available to enrolled members of the Oneida Nation; to obtain a copy, visit the Government Administrative Office, 1st floor, Norbert Hill Center and present a valid Tribal I.D. or go to <https://goo.gl/uLp2jE>. Scheduled times are subject to change.*

### **I. CALL TO ORDER**

- A. Special recognition - Lifetime achievement - Kathy Hughes (11:15 a.m.)**  
Sponsor: Jennifer Webster, Councilwoman
- B. Special recognition - Lifetime achievement - Sandra Brehmer (11:15 a.m.)**  
Sponsor: Jennifer Webster, Councilwoman

### **II. OPENING**

### **III. ADOPT THE AGENDA**

### **IV. MINUTES**

- A. Approve the January 17, 2025, emergency Business Committee meeting minutes**  
Sponsor: Lisa Liggins, Secretary
- B. Approve the January 22, 2025, regular Business Committee meeting minutes**  
Sponsor: Lisa Liggins, Secretary

### **V. RESOLUTIONS**

- A. Adopt resolution entitled Recognizing Kathleen Hughes for Lifetime Achievements and Contribution to the Oneida Nation**  
Sponsor: Jennifer Webster, Councilwoman

- B. Adopt resolution entitled Recognizing Sandra Brehmer for Lifetime Achievements and Contributions to the Oneida Nation**  
Sponsor: Jennifer Webster, Councilwoman
- C. Adopt resolution entitled Improving Access to Dementia Care for Native American Veteran and Non-Veteran Elders**  
Sponsor: Mark W. Powless, General Manager
- D. Consider resolution entitled Approval of Use of Economic Development, Diversification and Community Development Funds for a Donation of \$18,069.23 for the Rites of Passage Program**  
Sponsor: Justin Nishimoto, Economic Strategy Coordinator
- E. Adopt resolution entitled Ratifying approval of the Oneida Youth Leadership Institute Charter and By-Laws**  
Sponsor: Jo Anne House, Chief Counsel

## **VI. STANDING COMMITTEES**

### **A. FINANCE COMMITTEE**

- 1. Accept the Finance Committee January 9, 2025, regular meeting minutes**  
Sponsor: Lawrence Barton, Treasurer
- 2. Accept the Finance Committee January 23, 2025, regular meeting minutes**  
Sponsor: Lawrence Barton, Treasurer

### **B. LEGISLATIVE OPERATING COMMITTEE**

- 1. Accept the January 15, 2025, regular Legislative Operating Committee meeting minutes**  
Sponsor: Jameson Wilson, Councilman
- 2. Adopt Real Property Law rule # 1 - Land Assessments for the Nation's Decisionmakers to Build an Autonomous Community (LANDBAC)**  
Sponsor: Jameson Wilson, Councilman
- 3. Adopt Real Property Law rule # 2 - Land Use Licenses**  
Sponsor: Jameson Wilson, Councilman

## **VII. TRAVEL REPORTS**

- A. Approve the travel report - Councilman Jonas Hill - 2025 Presidential Inauguration - Washington, D.C. - January 17-21, 2025**  
Sponsor: Jonas Hill, Councilman

**VIII. TRAVEL REQUESTS**

- A. Approve the travel request - Councilman Kirby Metoxen - 2025 Wisconsin Governor's Conference on Tourism - La Crosse, WI - March 9-12, 2025**  
Sponsor: Kirby Metoxen, Councilman
- B. Approve the travel request - Councilman Marlon Skenandore - Feeding America Leadership and Oneida Nation Representative - Washington, D.C. - March 4-7, 2025**  
Sponsor: Marlon Skenandore, Councilman
- C. Approve the travel request - Councilwoman Jennifer Webster - 2025 Tribal Self-Governance Tribal Advisory Committee SGAC/TSGAC - Arlington, VA - March 17-21, 2025**  
Sponsor: Jennifer Webster, Councilwoman
- D. Approve the travel request in accordance with § 219.16-1. Oneida Nation Commission on Aging – for nine (9) members to attend the 2025 Great Lakes Native American Elders Association quarterly meetings**  
Sponsor: Winnifred Thomas, Chair/Oneida Nation Commission on Aging
- E. Enter the e-poll results into the record regarding the approved travel request for Councilman Jonas Hill to attend the National Republican Congressional Committee Winter Meeting in Key Biscayne, FL on February 27-March 2, 2025**  
Sponsor: Lisa Liggins, Secretary

**IX. NEW BUSINESS**

- A. Approve the Comprehensive Housing Division, Environmental, Land & Agricultural Division, Oneida Land Commission & Oneida Business Committee Memorandum of Agreement - file # 2025-0009**  
Sponsor: Lawrence Barton, Treasurer
- B. Accept the Special Committee on State-Tribal Relations final report as information**  
Sponsor: Lisa Liggins, Secretary
- C. Approve two (2) requested actions - CIP # 19-004 Amelia Cornelius Culture Park Site Amenities**  
Sponsor: Mark W. Powless, General Manager
- D. Approve contract # 2025-0107 Memorandum of Understanding (MOU) with The Board of Regents of the University of Wisconsin System d.b.a. UW-Green Bay and Oneida Nation**  
Sponsor: Melinda J. Danforth, Intergovernmental Affairs Director
- E. Review the funding source recommendation from the Treasurer regarding the Town of Oneida request**  
Sponsor: RaLinda Ninham-Lamberies, Chief Financial Officer
- F. Enter the e-poll into the record regarding the approved research request - Cutbank - Reconnecting with Duck Creek Inspiring a Sense of Place and Stewardship**  
Sponsor: Lisa Liggins, Secretary

**X. REPORTS****A. OPERATIONAL (9:30 a.m.)**

1. **Accept the Emergency Management FY-2025 1st quarter report**  
Sponsor: Kaylynn Gresham, Emergency Management Director

**B. APPOINTED BOARDS, COMMITTEES, COMMISSIONS (8:30 a.m.)**

1. **Accept Anna John Resident Centered Care Community Board FY-2025 1st quarter report**  
Sponsor: Lorna Skenandore, Chair/Anna John Resident Centered Care Community Board
2. **Accept Oneida Community Library Board FY-2025 1st quarter report**  
Sponsor: Stephanie Metoxen, Chair/Oneida Community Library Board
3. **Accept Oneida Environmental Resource Board FY-2025 1st quarter memorandum**  
Sponsor: Lisa Liggins, Secretary
4. **Accept Oneida Nation Arts Board FY-2025 1st quarter report**  
Sponsor: Christine Klimmek, Vice-Chair/Oneida Nation Arts Board
5. **Accept the Oneida Nation Veteran Affairs Committee FY-2025 1st quarter report**  
Sponsor: John Breuninger, Secretary/Oneida Nation Veteran Affairs Committee
6. **Accept Oneida Personnel Committee FY-2025 1st quarter memorandum**  
Sponsor: Lisa Liggins, Secretary
7. **Accept Oneida Police Commission FY-2025 1st quarter report**  
Sponsor: Richard VanBoxtel, Chair/Oneida Police Commission
8. **Accept the Pardon and Forgiveness Screening Committee FY-2025 1st quarter report**  
Sponsor: Eric Boulanger, Chair/Pardon and Forgiveness Screening Committee
9. **Accept the Southeastern Wisconsin Oneida Tribal Services Advisory Board FY-2025 1st quarter report**  
Sponsor: Diane Hill, Chair/Southeastern Wisconsin Oneida Tribal Services Advisory Board

**C. ELECTED BOARDS, COMMITTEES, COMMISSIONS (9:00 a.m.)**

1. **Accept the Oneida Election Board FY-2025 1st quarter report**  
Sponsor: Candace House, Chair/Oneida Election Board
2. **Accept the Oneida Gaming Commission FY-2025 1st quarter report**  
Sponsor: Mark Powless Sr., Chair/Oneida Gaming Commission



3. **Accept the Oneida Land Claims Commission FY-2025 1st quarter report**  
Sponsor: Chris Cornelius, Chair/Oneida Land Claims Commission
4. **Accept the Oneida Land Commission FY-2025 1st quarter report**  
Sponsor: Sidney White, Chair/Oneida Land Commission
5. **Accept the Oneida Nation Commission on Aging FY-2025 1st quarter report**  
Sponsor: Winnifred Thomas, Chair/Oneida Nation Commission on Aging
6. **Accept the Oneida Nation School Board FY-2025 1st quarter report**  
Sponsor: Sacheen Lawrence, Chair/Oneida Nation School Board
7. **Accept Oneida Trust Enrollment Committee FY-2025 1st quarter report**  
Sponsor: Jermaine Delgado, Chair/Oneida Trust Enrollment Committee

#### D. **STANDING COMMITTEES**

1. **Accept the Finance Committee FY-2025 1st quarter report**  
Sponsor: Lawrence Barton, Treasurer
2. **Accept the Legislative Operating Committee FY-2025 1st quarter report**  
Sponsor: Jameson Wilson, Councilman
3. **Accept the On?yote?a?ká ni? i Standing Committee FY-2025 1st quarter report**  
Sponsor: Taryn Webster, Chair/On?yote?a?ká ni? i Standing Committee

### XI. **GENERAL TRIBAL COUNCIL**

#### A. **PETITIONER SHERROLE BENTON - petition # 2024-03**

1. **Accept the legal review status update regarding petition # 2024-03**  
Sponsor: Jo Anne House, Chief Counsel
2. **Accept the fiscal impact statement status update regarding petition # 2024-03**  
Sponsor: Lisa Liggins, Secretary
3. **Schedule a special General Tribal Council meeting to address the Benton petition # 2024-03**  
Sponsor: Lisa Liggins, Secretary

- B. **Approve the notice and mailer for the March 16, 2025, tentatively scheduled annual General Tribal Council meeting**  
Sponsor: Lisa Liggins, Secretary

**XII. EXECUTIVE SESSION****A. REPORTS**

1. **Accept the Chief Counsel report**  
Sponsor: Jo Anne House, Chief Counsel
2. **Accept the General Manager report (10:00 a.m.)**  
Sponsor: Mark W. Powless, General Manager
3. **Accept the Treasurer's December 2024 report (2:00 p.m.)**  
Sponsor: Lawrence Barton, Treasurer
4. **Accept the Gaming General Manager FY-2025 1st quarter report 8:30 a.m.)**  
Sponsor: Louise Cornelius, Gaming General Manager
5. **Accept the Retail General Manager FY-2025 1st quarter report (9:00 a.m.)**  
Sponsor: Debra Powless, Retail General Manager
6. **Accept the Executive HR Director FY-2025 1st quarter report (9:30 a.m.)**  
Sponsor: Laura Laitinen-Warren, Executive HR Director
7. **Accept the Security Director FY-2025 1st quarter report (11:00 a.m.)**  
Sponsor: Katsitsiyo Danforth, Security Director

**B. AUDIT COMMITTEE**

1. **Accept the Audit Committee FY-2025 1st quarter report**  
Sponsor: Lisa Liggins, Secretary

**C. NEW BUSINESS**

1. **Approve the Business Committee 401(k) Savings Plan Notice of Employer Matching Contribution and move the resolution to open session**  
Sponsor: RaLinda Ninham-Lamberies, Chief Financial Officer
2. **Accept the January 3, 2025, Business Committee Officer session notes**  
Sponsor: Lisa Liggins, Secretary
3. **Deliberations regarding pardon application - Enrique R. Caravantes**  
Sponsor: Eric Boulanger, Chair/Pardon and Forgiveness Screening Committee

**XIII. ADJOURN**

Posted on the Oneida Nation's official website, [www.oneida-nsn.gov](http://www.oneida-nsn.gov) pursuant to the Open Records and Open Meetings law (§ 107.14.)

The meeting packet of the open session materials for this meeting is available by going to the Oneida Nation's official website at: [oneida-nsn.gov/government/business-committee/agendas-packets/](http://oneida-nsn.gov/government/business-committee/agendas-packets/)

For information about this meeting, please call the Government Administrative Office at (920) 869-4364 or (800) 236-2214

Special recognition - Lifetime achievement - Kathy Hughes

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### Business Committee Agenda Request

1. Meeting Date Requested: 02/12/25

2. Session:

Open     Executive – must qualify under §107.4-1.

Justification: Kathleen Hughes Lifetime Achievement Award

3. Requested Motion:

Accept as information; OR

Approve Resolution Kathleen Hughes

4. Areas potentially impacted or affected by this request:

Finance

Programs/Services

Law Office

DTS

Gaming/Retail

Boards, Committees, or Commissions

Other: Oneida Business Committee

5. Additional attendees needed for this request:

*Name, Title/Entity OR Choose from List*

*Name, Title/Entity OR Choose from List*

*Name, Title/Entity OR Choose from List*

*Name, Title/Entity OR Choose from List*

**6. Supporting Documents:**

- |   |  |   |
|---|--|---|
| <input type="checkbox"/> Bylaws                                     | <input type="checkbox"/> Fiscal Impact Statement | <input type="checkbox"/> Presentation           |
| <input type="checkbox"/> Contract Document(s)                       | <input type="checkbox"/> Law                     | <input type="checkbox"/> Report                 |
| <input type="checkbox"/> Correspondence                             | <input type="checkbox"/> Legal Review            | <input checked="" type="checkbox"/> Resolution  |
| <input type="checkbox"/> Draft GTC Notice                           | <input type="checkbox"/> Minutes                 | <input type="checkbox"/> Rule (adoption packet) |
| <input type="checkbox"/> Draft GTC Packet                           | <input type="checkbox"/> MOU/MOA                 | <input type="checkbox"/> Statement of Effect    |
| <input type="checkbox"/> E-poll results/back-up                     | <input type="checkbox"/> Petition                | <input type="checkbox"/> Travel Documents       |
| <input checked="" type="checkbox"/> Other: Lifetime Achievement Bio |  |   |

**7. Budget Information:**

- |   |  |
|---|--|
| <input type="checkbox"/> Budgeted – Tribal Contribution     | <input type="checkbox"/> Budgeted – Grant Funded |
| <input type="checkbox"/> Unbudgeted                         | <input type="checkbox"/> Not Applicable          |
| <input checked="" type="checkbox"/> Other: Special Projects |  |

**8. Submission:**

Authorized Sponsor: Jennifer Webster, Councilwoman

Primary Requestor: (Name, Title/Entity)



## Memorandum

To: Oneida Business Committee  
From: Jenifer Webster Council Member  
Date: February 12, 2025  
Re: Lifetime Achievement

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A proposal for "Lifetime Achievement" was brought forth to BC Work Meeting December 07, 2023, and received approval for recognition of "Lifetime Achievement" recognition for former Tribal Leaders and / or Judges with funding from the special events budget. We are planning to recognize retired Oneida Business Committee Vice Chairwoman, and Treasurer Kathleen Hughes at the February 12, 2025, Oneida Business Committee meeting.

The service of our elders is so appreciated we want to express our gratitude for the years of service and achievements as governmental officials.

Thank you for your time and consideration.

## Kathleen Hughes

**“Motion Carried. NEXT”** Famous words of Kathleen Hughes, who served as Vice Chair and Treasure of the Oneida Nation during some of the most progressive and prosperous years in contemporary history.

Kathy was known for being quick no nonsense efficient kind of leader. She may have a record for some of the fastest Business Committee meetings ever held.

Perhaps that came from her military background as a Veteran of the United States Army she served her nation first and foremost.

As Treasurer she commanded control of the managers to tend their budgets and reports and it was during her tenure we were gaining ground in keeping a set aside and saving money. She believed in holding people accountable for their responsibilities.

Compact negotiations meant lobbying the Wisconsin Legislature week after week, long arduous trips to Madison.

Kathy was a staunch advocate for building a better quality of life for her people, for all people. She focused her efforts on health care and improving our facilities and services locally and on a national level. As Co-Chair of The Tribal Consultation Advisory Committee she worked collaboratively with the National Indian Health Board and

She was one of the most respected leaders in health issues in Indian Country. She worked with many national committees including the National Indian Health Board. In 2009 it was Vice

Chairwoman Hughes who greeted President Obama and informed him of the need for healthcare reform in Indian Country. In 2010 Vice Chairwoman Hughes received the National Impact Award for her work on a national level.

Today we are the beneficiaries of many years of dedicated efforts by Kathy Hughes.

Kathy is the daughter of the late Edmund and Blanche Powless who provided her with the guidance and love to be a giving and productive woman. Kathy has a son Tim and he and his family are proud of the woman they call Mom.

In her spare time Kathy found the time to take some time for fishing and camping with friends she considered family.

Kathy served on the Oneida Business Committee as Treasurer in (years0

Kathy served as Vice Chairwoman on the Business Committee in (Years)

Kathy is retired and enjoying her time with family.





**6. Supporting Documents:**

- |   |  |   |
|---|--|---|
| <input type="checkbox"/> Bylaws                                     | <input type="checkbox"/> Fiscal Impact Statement | <input type="checkbox"/> Presentation           |
| <input type="checkbox"/> Contract Document(s)                       | <input type="checkbox"/> Law                     | <input type="checkbox"/> Report                 |
| <input type="checkbox"/> Correspondence                             | <input type="checkbox"/> Legal Review            | <input checked="" type="checkbox"/> Resolution  |
| <input type="checkbox"/> Draft GTC Notice                           | <input type="checkbox"/> Minutes                 | <input type="checkbox"/> Rule (adoption packet) |
| <input type="checkbox"/> Draft GTC Packet                           | <input type="checkbox"/> MOU/MOA                 | <input type="checkbox"/> Statement of Effect    |
| <input type="checkbox"/> E-poll results/back-up                     | <input type="checkbox"/> Petition                | <input type="checkbox"/> Travel Documents       |
| <input checked="" type="checkbox"/> Other: Lifetime Achievement Bio |  |   |

**7. Budget Information:**

- |   |  |
|---|--|
| <input type="checkbox"/> Budgeted – Tribal Contribution     | <input type="checkbox"/> Budgeted – Grant Funded |
| <input type="checkbox"/> Unbudgeted                         | <input type="checkbox"/> Not Applicable          |
| <input checked="" type="checkbox"/> Other: Special Projects |  |

**8. Submission:**

Authorized Sponsor: Jennifer Webster, Councilwoman

Primary Requestor: (Name, Title/Entity)



## Memorandum

To: Oneida Business Committee  
From: Jenifer Webster Council Member  
Date: February 12, 2025  
Re: Lifetime Achievement

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A proposal for "Lifetime Achievement" was brought forth to BC Work Meeting December 07, 2023, and received approval for recognition of "Lifetime Achievement" recognition for former Tribal Leaders and / or Judges with funding from the special events budget. We are planning to recognize retired Oneida Business Committee Council member Sandra Brehmer at the February 12, 2025, Oneida Business Committee meeting.

The service of our elders is so appreciated we want to express our gratitude for the years of service and achievements as governmental officials.

Thank you for your time and consideration.

## Sandra (Sandy) Brehmer

Sandra "Sandy" Brehmer is the oldest of 13 children born to the late Betty and Leo Doxtator in 1943. Born at St. Mary's Hospital in Green Bay she attended St. Joseph Academy in Oneida. One of the two women that were instrumental in bringing gaming to a Native Community here in Oneida back in 1976, this effort really paid off for all the Native Wisconsin Tribes Statewide. To assist with helping pay to keep the lights on at the Civic Center (aka Oneida Nation Memorial Building) both Sandra Brehmer and Alma Webster started the Bingo operation that within a few years brought in hundreds of thousands of dollars in profits for the Oneida Nation and really began the building block / foundation for Tribal Nations in the State of Wisconsin. Tribal gaming had begun.

The ultimate goal was to make enough revenue to keep the lights turned on in that facility as at the time it was one of the main buildings frequented by Oneida Tribal members and especially the kids in the area. They not only made goal they also made enough to pay all the workers who helped build and grow this gem. Whether it was a Bingo Caller, a Floor Worker or a young Clean-Up crew which cleaned and collected cans for the aluminum, all were compensated as well as content in this effort and it was truly paying off.

Although hailed as one of the Bingo Queens, Brehmer has given more to this community than just getting Bingo rolling (which we all know is secure and stable yet today). Sandra raised 5 children and just felt she needed to be at home more often for her kids instead of on the Bingo floor each night. She did leave that behind as she pursued her instincts as a mom. Sandra proudly has 5 children, Patti Hoefft, Timothy Ninham, Pam Ninham, Steve Ninham and Matthew Ninham. She also has 6 Grandchildren, Lauren, Olivia, Vivien, Maksim, Camille and Imani as well as 2 great grandchildren, Owen and Evan. Sandy also advocated for several initiatives that helped put Oneida on the map as one of the most progressive Tribes in the State of Wisconsin.

After she left the Bingo Hall, Irene Moore talked her into becoming the Community Action Coordinator. This move led her to what's known today as the Communications Department. She promoted everything the Tribe was then moving forward with. TV Bingo was broadcast live on TV in the late 80's, early 90's. Then came Lott Oneida and Big Green. All of this programming did eventually succumb to new guidelines which were enforced by the State / Federal Governing Laws. Brehmer attended many tradeshow and events promoting all Oneida had to offer. As she has noted "it was colorful" and loved doing what she did.

After careful consideration Ninham threw her hat in the ring and ran for the Business Committee in 1993 and served 3 terms (9 years) as a councilwoman.

Approve the January 17, 2025, emergency Business Committee meeting minutes

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### Business Committee Agenda Request

1. Meeting Date Requested: 02/12/25

2. General Information:

Session:  Open  Executive – must qualify under §107.4-1.  
Justification: DRAFT materials/discussion

3. Supporting Documents:

- Bylaws
- Fiscal Impact Statement
- Presentation
- Contract Document(s)
- Law
- Report
- Correspondence
- Legal Review
- Resolution
- Draft GTC Notice
- Minutes
- Rule (adoption packet)
- Draft GTC Packet
- MOU/MOA
- Statement of Effect
- E-poll results/back-up
- Petition
- Travel Documents
- Other: *Describe*

4. Budget Information:

- Budgeted
- Budgeted – Grant Funded
- Unbudgeted
- Not Applicable
- Other: *Describe*

5. Submission:

Authorized Sponsor: Lisa Liggins, Secretary

Primary Requestor: \_\_\_\_\_

Additional Requestor: (Name, Title/Entity)

Additional Requestor: (Name, Title/Entity)

Submitted By: BPIGMAN

**DRAFT****Oneida Business Committee**

**Emergency Meeting**  
**10:00 AM Friday, January 17, 2025**  
**Virtual - Microsoft Teams<sup>1</sup>**

**Minutes****EMERGENCY MEETING**

**Present:** Chairman Tehassi Hill, Vice-Chairman Brandon Yellowbird-Stevens, Treasurer Lawrence Barton, Secretary Lisa Liggins, Council members: Kirby Metoxen, Marlon Skenandore, Jameson Wilson;

**Not Present:** Council members: Jonas Hill, Jennifer Webster;

**Arrived at:** n/a

**Others present:** Louise Cornelius, Mark W. Powless, Kaylynn Gresham, Danelle Wilson, Rhiannon Metoxen, David P. Jordan, Kristal Hill, Fawn Billie, Fawn Cottrell, Maureen Perkins, Lisa Summers, Martin Prevost, Aliskwet Ellis;

**I. CALL TO ORDER**

*Meeting called to order by Chairman Tehassi Hill at 10:00 a.m.*

*Councilman Kirby Metoxen was present, but was unable to have camera on due to technological issues.<sup>2</sup>*

**II. OPENING (00:00:50)**

*Opening provided by Councilman Kirby Metoxen.*

**III. ADOPT THE AGENDA (00:01:49)**

Motion by Lisa Liggins to adopt the agenda as presented, seconded by Jameson Wilson. Motion carried:

Ayes:	Brandon Yellowbird-Stevens, Lawrence Barton, Lisa Liggins, Kirby Metoxen, Marlon Skenandore, Jameson Wilson
Not Present:	Jennifer Webster, Jonas Hill

<sup>1</sup> Microsoft Teams is software which provides a communication and collaboration platform for workplace chat, file sharing, and video meetings.

<sup>2</sup> OBC SOP Holding a Virtual Meeting 5.3.1 If an OBC member experiences a technological issue during a virtual meeting which disrupts the OBC member's ability to keep their video camera on during the virtual meeting, the OBC member shall notify the OBC of the technological issue as soon as possible.

# DRAFT

## IV. GENERAL TRIBAL COUNCIL

- A. **Cancel the January 20, 2025, annual General Tribal Council meeting (00:02:53)**  
Sponsor: Lisa Liggins, Secretary

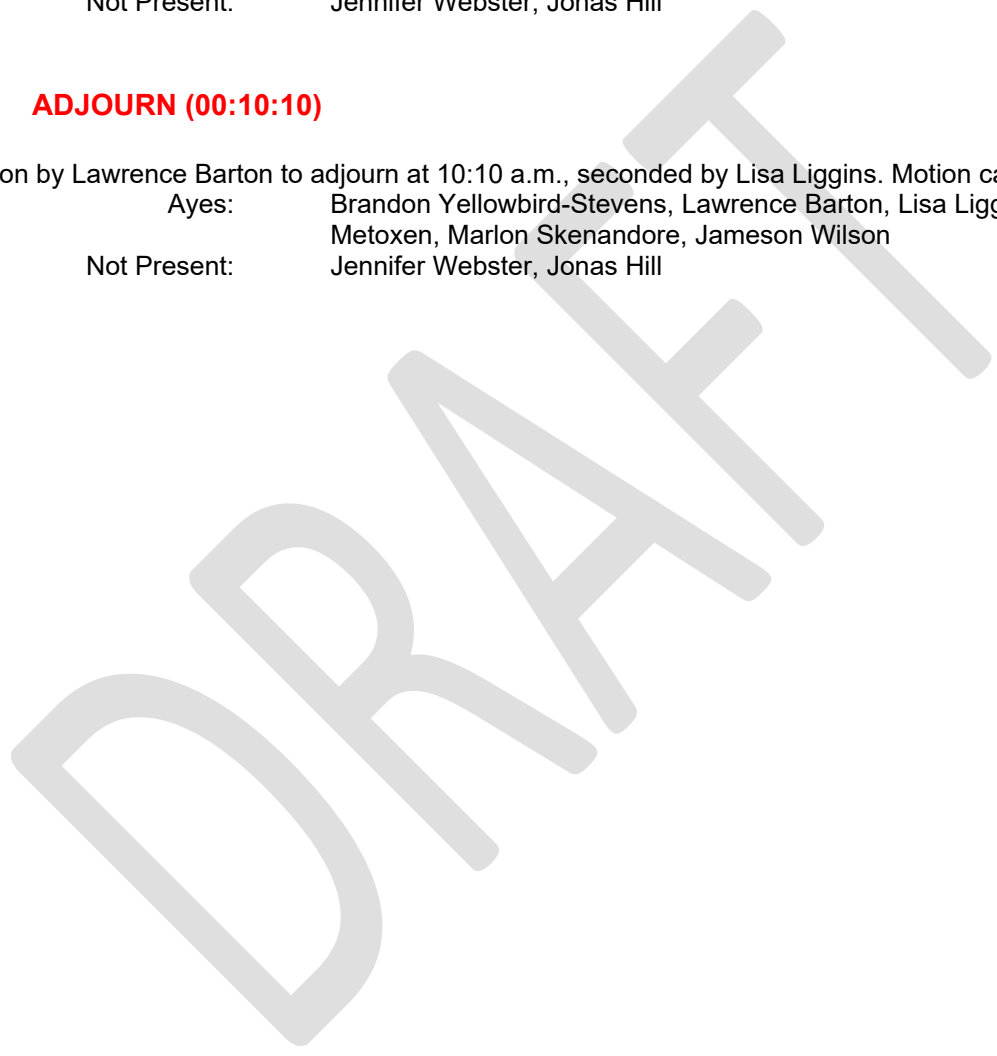
Motion by Brandon Yellowbird-Stevens to accept the inclement weather update as information and to postpone the Annual General Tribal Council Meeting to the alternate date of March 16, 2025, seconded by Jameson Wilson.

Ayes: Brandon Yellowbird-Stevens, Lawrence Barton, Lisa Liggins, Kirby Metoxen, Marlon Skenandore, Jameson Wilson  
Not Present: Jennifer Webster, Jonas Hill

## V. ADJOURN (00:10:10)

Motion by Lawrence Barton to adjourn at 10:10 a.m., seconded by Lisa Liggins. Motion carried:

Ayes: Brandon Yellowbird-Stevens, Lawrence Barton, Lisa Liggins, Kirby Metoxen, Marlon Skenandore, Jameson Wilson  
Not Present: Jennifer Webster, Jonas Hill



Minutes prepared by Aliskwet Ellis, Senior Information Management Specialist.  
Minutes approved as presented on \_\_\_\_\_.

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Lisa Liggins, Secretary  
ONEIDA BUSINESS COMMITTEE

**DRAFT****Oneida Business Committee**

**Emergency Meeting**  
**10:00 AM Friday, January 17, 2025**  
**Virtual - Microsoft Teams<sup>1</sup>**

**Minutes****EMERGENCY MEETING**

**Present:** Chairman Tehassi Hill, Vice-Chairman Brandon Yellowbird-Stevens, Treasurer Lawrence Barton, Secretary Lisa Liggins, Council members: Kirby Metoxen, Marlon Skenandore, Jameson Wilson;

**Not Present:** Council members: Jonas Hill, Jennifer Webster;

**Arrived at:** n/a

**Others present:** Louise Cornelius, Mark W. Powless, Kaylynn Gresham, Danelle Wilson, Rhiannon Metoxen, David P. Jordan, Kristal Hill, Fawn Billie, Fawn Cottrell, Maureen Perkins, Lisa Summers, Martin Prevost, Aliskwet Ellis;

**I. CALL TO ORDER**

*Meeting called to order by Chairman Tehassi Hill at 10:00 a.m.*

*Councilman Kirby Metoxen was present, but was unable to have camera on due to technological issues.<sup>2</sup>*

**II. OPENING (00:00:50)**

*Opening provided by Councilman Kirby Metoxen.*

**III. ADOPT THE AGENDA (00:01:49)**

Motion by Lisa Liggins to adopt the agenda as presented, seconded by Jameson Wilson. Motion carried:

Ayes:	Brandon Yellowbird-Stevens, Lawrence Barton, Lisa Liggins, Kirby Metoxen, Marlon Skenandore, Jameson Wilson
Not Present:	Jennifer Webster, Jonas Hill

<sup>1</sup> Microsoft Teams is software which provides a communication and collaboration platform for workplace chat, file sharing, and video meetings.

<sup>2</sup> OBC SOP Holding a Virtual Meeting 5.3.1 If an OBC member experiences a technological issue during a virtual meeting which disrupts the OBC member's ability to keep their video camera on during the virtual meeting, the OBC member shall notify the OBC of the technological issue as soon as possible.



# DRAFT

## IV. GENERAL TRIBAL COUNCIL

- A. **Cancel the January 20, 2025, annual General Tribal Council meeting (00:02:53)**  
Sponsor: Lisa Liggins, Secretary

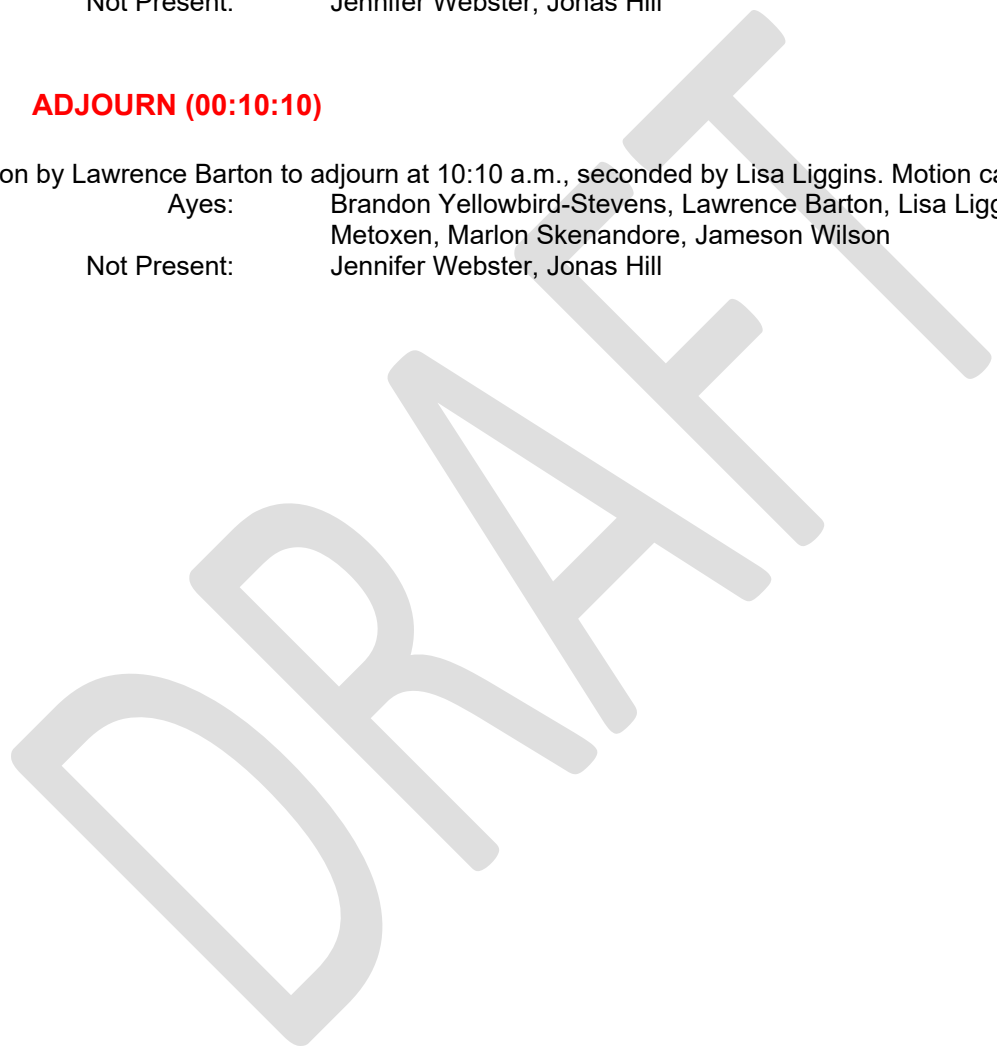
Motion by Brandon Yellowbird-Stevens to accept the inclement weather update as information and to postpone the Annual General Tribal Council Meeting to the alternate date of March 16, 2025, seconded by Jameson Wilson.

Ayes: Brandon Yellowbird-Stevens, Lawrence Barton, Lisa Liggins, Kirby Metoxen, Marlon Skenandore, Jameson Wilson  
Not Present: Jennifer Webster, Jonas Hill

## V. ADJOURN (00:10:10)

Motion by Lawrence Barton to adjourn at 10:10 a.m., seconded by Lisa Liggins. Motion carried:

Ayes: Brandon Yellowbird-Stevens, Lawrence Barton, Lisa Liggins, Kirby Metoxen, Marlon Skenandore, Jameson Wilson  
Not Present: Jennifer Webster, Jonas Hill



Minutes prepared by Aliskwet Ellis, Senior Information Management Specialist.  
Minutes approved as presented on \_\_\_\_\_.

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Lisa Liggins, Secretary  
ONEIDA BUSINESS COMMITTEE

Approve the January 22, 2025, regular Business Committee meeting minutes

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## Business Committee Agenda Request

**1. Meeting Date Requested:** 02/12/25

**2. General Information:**

Session:  Open  Executive – must qualify under §107.4-1.  
Justification: DRAFT materials/discussion

**3. Supporting Documents:**

- |   |  |   |
|---|--|---|
| <input type="checkbox"/> Bylaws                 | <input type="checkbox"/> Fiscal Impact Statement | <input type="checkbox"/> Presentation           |
| <input type="checkbox"/> Contract Document(s)   | <input type="checkbox"/> Law                     | <input type="checkbox"/> Report                 |
| <input type="checkbox"/> Correspondence         | <input type="checkbox"/> Legal Review            | <input type="checkbox"/> Resolution             |
| <input type="checkbox"/> Draft GTC Notice       | <input checked="" type="checkbox"/> Minutes      | <input type="checkbox"/> Rule (adoption packet) |
| <input type="checkbox"/> Draft GTC Packet       | <input type="checkbox"/> MOU/MOA                 | <input type="checkbox"/> Statement of Effect    |
| <input type="checkbox"/> E-poll results/back-up | <input type="checkbox"/> Petition                | <input type="checkbox"/> Travel Documents       |
| <input type="checkbox"/> Other: <i>Describe</i> |  |   |

**4. Budget Information:**

- |   |  |  |
|---|--|--|
| <input type="checkbox"/> Budgeted       | <input type="checkbox"/> Budgeted – Grant Funded | <input checked="" type="checkbox"/> Unbudgeted |
| <input type="checkbox"/> Not Applicable | <input type="checkbox"/> Other: <i>Describe</i>  |  |

**5. Submission:**

Authorized Sponsor: Lisa Liggins, Secretary

Primary Requestor: \_\_\_\_\_

Additional Requestor: (Name, Title/Entity)

Additional Requestor: (Name, Title/Entity)

Submitted By: BPIGMAN

**DRAFT****Oneida Business Committee**

**Regular Meeting**  
**8:30 AM Wednesday, January 22, 2025**  
**BC Conference Room, 2nd floor, Norbert Hill Center**

**Minutes****REGULAR MEETING**

**Present:** Chairman Tehassi Hill, Vice-Chairman Brandon Yellowbird-Stevens, Treasurer Lawrence Barton, Secretary Lisa Liggins, Council members: Jonas Hill, Kirby Metoxen, Jennifer Webster, Jameson Wilson;

**Not Present:** Councilman: Marlon Skenandore

**Arrived at:** n/a

**Others present:** Jo A. House, RaLinda Ninham-Lamberies, Melinda J. Danforth (via Microsoft Teams<sup>1</sup>), Mark W. Powless, Todd Vanden Heuvel (via Microsoft Teams), Lisa Summers (via Microsoft Teams), Laura Laitinen-Warren (via Microsoft Teams), Ashley M. Blaker (via Microsoft Teams), Katsitsiyo Danforth (via Microsoft Teams), Kaylynn Gresham (via Microsoft Teams), Lisa Duff (via Microsoft Teams), Danelle Wilson (via Microsoft Teams), Rhiannon Metoxen (via Microsoft Teams), Janice Deborah (via Microsoft Teams), David P. Jordan (via Microsoft Teams), Fawn Billie (via Microsoft Teams), Fawn Cottrell (via Microsoft Teams), Maureen Perkins (via Microsoft Teams), Kristal Hill (via Microsoft Teams), Clorissa Leeman (via Microsoft Teams), Loucinda Conway (via Microsoft Teams), Rae Skenandore (via Microsoft Teams), Melissa Alvarado (via Microsoft Teams), Melanie Burkhart (via Microsoft Teams), Tavia James-Charles (via Microsoft Teams), Grace Elliot (via Microsoft Teams), Carolyn Salutz (via Microsoft Teams), Debbie Melchert (via Microsoft Teams), Patricia King (via Microsoft Teams), Nicolas Reynolds (via Microsoft Teams), Stacy Cutbank (via Microsoft Teams), Martin Prevost (via Microsoft Teams), Shannon Davis (via Microsoft Teams), Carol Silva (via Microsoft Teams), Amber Martinez (via Microsoft Teams), Patricia Moore (via Microsoft Teams), Mary Graves (via Microsoft Teams), Michelle Danforth-Anderson (via Microsoft Teams), Wendy Haack, Lynette Jordan, Diamond Randolph, Derrick Denny, Nyia Yang, Patricia Elm, Joy Salzwedel, Jackie Smith, Mary Heney, Arnold Heney, Deanne Davis, Barb Metoxen, Jessica Vandekamp, Margo Kruse, Simone Diamond, Debbie Danforth, Mercie Danforth, Lisa Slaby, Audra Gardner, Tracie Christson, Justine Huff, Mary King, David Emerson, Mari Kriescher, Morningstar Bailey, Stevi Ventura, Yasiman Metoxen, Sarah Capelle, Heidi Blanks, Michelle Doxtator, Maria Davis, Lydia Sorge, Skye Treirl, Diane Taubel, Sandia Funmaker, Matilda Godfrey, Jamie Willis, Phil Wisneski, Kimberly Ninham, Sarah Danforth, Kim Reiter-Summers, Kathy King, Ryan Gerhardt, Leah Dodge, Sid White, Kiara Skenandore, Greg Matson, Derick Denny, Vanessa Miller, Jacy Rsmussen, Alicia Summers, Jaymin Rainey, Jay Rasmussen, Nikki Warnke, Jean Webster, Sean Powless, Sherri Forgette, Susan Danforth, Cheryl VanDenBerg, Scott Schaumberg, Terry Hock, Allen Kruse, Glen Olson, Mark Powless, Aliskwet Ellis (via Microsoft Teams), Bonnie Pigman (via Microsoft Teams);

<sup>1</sup> Microsoft Teams is software which provides a communication and collaboration platform for workplace chat, file sharing, and video meetings.

**DRAFT****I. CALL TO ORDER**

*Meeting called to order by Chairman, Tehassi Hill at 8:30 a.m.*

*For the record: Councilman Marlon Skenandore is out on approved travel attending the Great Lakes Inter-Tribal Coalition Coordinating Committee Quarterly Meeting in Black River Falls.*

**II. OPENING (00:00:09)**

*Opening provided by Councilman Kirby Metoxen*

**A. Special recognition for years of service**

Sponsor: Laura Laitinen-Warren, Executive HR Director

*Special recognition for years of service by Laura Laitinen-Warren of the following individuals: 40 years of service - Barbara R. Metoxen; 30 years of service - Jesse P. Lawe, Corey J. Richmond, Mari J. Kriescher, Laurie J. Becker, Tanya M. Skenandore, Sara A. Skenandore, Roxanne L. Charles; 25 years of service - Reggie J. Thompson, Scott A. Tisch, William P. Vervoort, Nyia Yang, Koua Vang, Deanne Davis, Monica L. Doxtator, Christine I. King-Thomas, Kimberly J. Reiter-Summers, Patricia A. Elm, Mary R. Heney, Matilda F. Godfrey, Mark D. Steinbach, Reginald R. Skenandore Jr.*

**III. ADOPT THE AGENDA (00:21:29)**

Motion by Lisa Liggins to adopt the agenda with one (1) deletion [1] under the New Business section, delete item entitled Exception to resolution # BC 11-13-24-K to cancel the April 23, 2025, regular Business Committee meeting], seconded by Lawrence Barton. Motion carried:

Ayes: Lawrence Barton, Jonas Hill, Lisa Liggins, Kirby Metoxen, Jennifer Webster, Jameson Wilson, Brandon Yellowbird-Stevens

Not Present: Marlon Skenandore

**IV. OATH OF OFFICE****A. Oneida Election Board Ad-Hoc Committee - Patricia Moore, Justine Huff, Mary King, Lynette Jordan, and Colleen Cornelius (00:22:50)**

Sponsor: Lisa Liggins, Secretary

*Oaths of office administered by Secretary Lisa Liggins. Justine Huff, Mary King, Lynette Jordan were present. Patricia Moore and Colleen Cornelius were not present.*

*Item X.A.3. was addressed next.*

*Oath of office administered by Secretary Lisa Liggins. Patricia Moore was present via Microsoft Teams.*

*Item XII.A.1. was addressed next*

**DRAFT****V. MINUTES****A. Approve the January 8, 2025, regular Business Committee meeting minutes (01:01:03)**

Sponsor: Lisa Liggins, Secretary

Motion by Lisa Liggins to approve the January 8, 2025, regular Business Committee meeting minutes, seconded by Jonas Hill. Motion carried:

Ayes: Lawrence Barton, Jonas Hill, Lisa Liggins, Kirby Metoxen, Jennifer Webster, Jameson Wilson, Brandon Yellowbird-Stevens

Not Present: Marlon Skenandore

**VI. RESOLUTIONS****A. Adopt resolution entitled Amending BC Resolution 03-23-22-C Obligation to Support Oneida Early Childhood Programs Utilizing Tribal Contribution Savings (01:11:23)**

Sponsor: Mark W. Powless, General Manager

Motion by Lisa Liggins to adopt resolution 01-22-25-A Amending BC Resolution 01-22-25-A Obligation to Support Oneida Early Childhood Programs Utilizing Tribal Contribution Savings, seconded by Brandon Yellowbird-Stevens. Motion carried:

Ayes: Lawrence Barton, Jonas Hill, Lisa Liggins, Kirby Metoxen, Jennifer Webster, Jameson Wilson, Brandon Yellowbird-Stevens

Not Present: Marlon Skenandore

**B. Adopt resolution entitled Amendments to the Oneida Life Insurance Plan Law (01:12:26)**

Sponsor: Jameson Wilson, Councilman

Motion by Jennifer Webster to adopt resolution 01-22-25-B Amendments to the Oneida Life Insurance Plan Law, seconded by Brandon Yellowbird-Stevens. Motion carried:

Ayes: Lawrence Barton, Jonas Hill, Lisa Liggins, Kirby Metoxen, Jennifer Webster, Jameson Wilson, Brandon Yellowbird-Stevens

Not Present: Marlon Skenandore

**VII. STANDING COMMITTEES****A. FINANCE COMMITTEE****1. Accept the December 12, 2024, regular Finance Committee meeting minutes (01:12:50)**

Sponsor: Lawrence Barton, Treasurer

Motion by Lisa Liggins to accept the December 12, 2024, regular Finance Committee meeting minutes, seconded by Jennifer Webster. Motion carried:

Ayes: Lawrence Barton, Jonas Hill, Lisa Liggins, Kirby Metoxen, Jennifer Webster, Jameson Wilson, Brandon Yellowbird-Stevens

Not Present: Marlon Skenandore

**DRAFT**

- 2. Accept the December 19, 2024, regular Finance Committee meeting minutes (01:13:12)**  
Sponsor: Lawrence Barton, Treasurer

Motion by Jonas Hill to accept the December 19, 2024, regular Finance Committee meeting minutes, seconded by Kirby Metoxen. Motion carried:

Ayes: Lawrence Barton, Jonas Hill, Lisa Liggins, Kirby Metoxen, Jennifer Webster, Jameson Wilson, Brandon Yellowbird-Stevens  
Not Present: Marlon Skenandore

**B. LEGISLATIVE OPERATING COMMITTEE**

- 1. Accept the December 18, 2024, regular Legislative Operating Committee meeting minutes (01:13:31)**  
Sponsor: Jameson Wilson, Councilman

Motion by Lisa Liggins to accept the December 18, 2024, regular Legislative Operating Committee meeting minutes, seconded by Jonas Hill. Motion carried:

Ayes: Lawrence Barton, Jonas Hill, Lisa Liggins, Kirby Metoxen, Jennifer Webster, Jameson Wilson, Brandon Yellowbird-Stevens  
Not Present: Marlon Skenandore

**VIII. TRAVEL REQUESTS**

- A. Approve the travel request - Chairman Tehassi Hill - National Indian Child Care Association (NICCA) Leadership Institute - Herndon, VA - March 10-14, 2025 (01:13:52)**  
Sponsor: Tehassi Hill, Chairman

Motion by Jonas Hill to approve the travel request for Chairman Tehassi Hill to attend the National Indian Child Care Association (NICCA) Leadership Institute in Herndon, VA on March 10-14, 2025, seconded by Jennifer Webster. Motion carried:

Ayes: Lawrence Barton, Jonas Hill, Lisa Liggins, Kirby Metoxen, Jennifer Webster, Jameson Wilson, Brandon Yellowbird-Stevens  
Not Present: Marlon Skenandore

- B. Approve the travel request - Chairman Tehassi Hill - Midwest Alliance of Sovereign Tribes (MAST) Impact Week - Washington, D.C. - March 22-26, 2025 (01:14:29)**  
Sponsor: Tehassi Hill, Chairman

Motion by Jonas Hill to approve the travel request for four (4) Business Committee members to attend the Midwest Alliance of Sovereign Tribes (MAST) Impact Week in Washington, D.C. on March 22-26, 2025, seconded by Lisa Liggins. Motion carried:

Ayes: Lawrence Barton, Jonas Hill, Lisa Liggins, Kirby Metoxen, Jennifer Webster, Jameson Wilson, Brandon Yellowbird-Stevens  
Not Present: Marlon Skenandore

**DRAFT**

- C. Approve the travel request - Councilman Marlon Skenandore - 2025 Teen Summit - Wisconsin Dells, WI - February 26-28, 2025 (01:15:47)**  
Sponsor: Marlon Skenandore, Councilman

Motion by Jonas Hill to approve the travel request for Councilman Marlon Skenandore to attend the 2025 Teen Summit in Wisconsin Dells, WI on February 26-28, 2025, seconded by Jennifer Webster.  
Motion carried:

Ayes: Lawrence Barton, Jonas Hill, Lisa Liggins, Kirby Metoxen, Jennifer Webster, Jameson Wilson, Brandon Yellowbird-Stevens  
Not Present: Marlon Skenandore

- D. Approve the travel request - Councilwoman Jennifer Webster - Department of Health and Human Services Secretary's Tribal Advisory Committee (STAC) - Washington, D.C. - February 24-27, 2025 (01:16:10)**  
Sponsor: Jennifer Webster, Councilwoman

Motion by Jonas Hill to approve the travel request for Councilwoman Jennifer Webster to attend the Department of Health and Human Services Secretary's Tribal Advisory Committee (STAC) in Washington, D.C. on February 24-27, 2025, seconded by Lisa Liggins. Motion carried:

Ayes: Lawrence Barton, Jonas Hill, Lisa Liggins, Kirby Metoxen, Jennifer Webster, Jameson Wilson, Brandon Yellowbird-Stevens  
Not Present: Marlon Skenandore

- E. Enter the e-poll results into the record regarding the approved travel request for Vice-Chairman Brandon Yellowbird-Stevens to attend the Packers Super Bowl Invite in New Orleans, LA on February 7-10, 2025 (01:17:29)**  
Sponsor: Lisa Liggins, Secretary

Motion by Jonas Hill to enter the e-poll results into the record regarding the approved travel request for Vice-Chairman Brandon Yellowbird-Stevens to attend the Packers Super Bowl Invite in New Orleans, LA on February 7-10, 2025, seconded by Lisa Liggins. Motion carried:

Ayes: Jonas Hill, Lisa Liggins, Kirby Metoxen, Jennifer Webster, Jameson Wilson, Brandon Yellowbird-Stevens  
Abstained: Lawrence Barton  
Not Present: Marlon Skenandore

*For the record: Treasurer Lawrence Barton stated I do not support this travel request.*

*Item IX.C. was addressed next.*

- F. Enter the e-poll results into the record regarding the approved travel request for Councilman Jonas Hill to attend the 2025 Presidential Inauguration in Washington, D.C. on January 17-20, 2025 (02:20:28)**  
Sponsor: Jonas Hill, Councilman

Motion by Brandon Yellowbird-Stevens to enter the e-poll results into the record regarding the approved travel request for Councilman Jonas Hill to attend the 2025 Presidential Inauguration in Washington, D.C. on January 17-20, 2025, seconded by Jameson Wilson. Motion carried:

Ayes: Lawrence Barton, Jonas Hill, Lisa Liggins, Kirby Metoxen, Jennifer Webster, Jameson Wilson, Brandon Yellowbird-Stevens  
Not Present: Marlon Skenandore

**DRAFT****IX. NEW BUSINESS****A. Post one (1) vacancy - Oneida Election Board (02:27:05)**  
Sponsor: Lisa Liggins, Secretary

Motion by Lisa Liggins to accept the request to post one (1) vacancy on the Oneida Election Board, noting the vacancy will be on the 2025 special election ballot, seconded by Jameson Wilson. Motion carried:

Ayes: Lawrence Barton, Jonas Hill, Lisa Liggins, Kirby Metoxen, Jennifer Webster, Jameson Wilson, Brandon Yellowbird-Stevens  
Not Present: Marlon Skenandore

**B. Post twelve (12) vacancies - Oneida Election Board Alternates (02:30:02)**  
Sponsor: Lisa Liggins, Secretary

Motion by Lisa Liggins to post the twelve (12) vacancies for the Oneida Election Board Alternates, seconded by Jennifer Webster. Motion carried:

Ayes: Lawrence Barton, Jonas Hill, Lisa Liggins, Kirby Metoxen, Jennifer Webster, Jameson Wilson, Brandon Yellowbird-Stevens  
Not Present: Marlon Skenandore

*Item XI.A.1. was addressed next*

**C. Review Town of Oneida fire equipment funding request and determine next steps (01:22:33)**  
Sponsor: Tehassi Hill, Chairman

Motion by Lisa Liggins to direct the Chairman to work with General Manager and Intergovernmental Affairs Director to implement communication improvements with the Town of Oneida and to direct the Treasurer to review the request from the Town of Oneida and to present a funding source recommendation for up to \$140,000 on the February 12, 2025, Business Committee meeting agenda for consideration, seconded by Brandon Yellowbird-Stevens. Motion carried:

Ayes: Lawrence Barton, Jonas Hill, Lisa Liggins, Kirby Metoxen, Jennifer Webster, Jameson Wilson, Brandon Yellowbird-Stevens  
Not Present: Marlon Skenandore

*Item VIII.F. was addressed next*

**X. REPORTS****A. OPERATIONAL****1. Accept the Big Bear Media FY-2025 1st quarter report (00:45:38)**  
Sponsor: Mark W. Powless, General Manager

Motion by Brandon Yellowbird-Stevens to accept the Big Bear Media FY-2025 1st quarter report, seconded by Jennifer Webster. Motion carried:

Ayes: Lawrence Barton, Jonas Hill, Lisa Liggins, Kirby Metoxen, Jennifer Webster, Jameson Wilson, Brandon Yellowbird-Stevens  
Not Present: Marlon Skenandore



**DRAFT****2. Accept the Comprehensive Health Division FY-2025 1st quarter report (00:48:24)**

Sponsor: Mark W. Powless, General Manager

Motion by Lisa Liggins to accept the Comprehensive Health Division FY-2025 1st quarter report, seconded by Jennifer Webster. Motion carried:

Ayes: Lawrence Barton, Jonas Hill, Lisa Liggins, Kirby Metoxen, Jennifer Webster, Jameson Wilson, Brandon Yellowbird-Stevens

Not Present: Marlon Skenandore

*Item X.A.4. was addressed next*

**3. Accept the Comprehensive Housing Division FY-2025 1st quarter report (00:26:43)**

Sponsor: Mark W. Powless, General Manager

Motion by Brandon Yellowbird-Stevens to accept the Comprehensive Housing Division FY-2025 1st quarter report, seconded by Jennifer Webster. Motion carried:

Ayes: Lawrence Barton, Jonas Hill, Lisa Liggins, Kirby Metoxen, Jennifer Webster, Jameson Wilson, Brandon Yellowbird-Stevens

Not Present: Marlon Skenandore

*Item X.A.6 was addressed next*

**4. Accept the Digital Technology Services FY-2025 1st quarter report (00:49:16)**

Sponsor: Mark W. Powless, General Manager

Motion by Brandon Yellowbird-Stevens to accept the Digital Technology Services FY-2025 1st quarter report, seconded by Lisa Liggins. Motion carried:

Ayes: Lawrence Barton, Jonas Hill, Lisa Liggins, Kirby Metoxen, Jennifer Webster, Jameson Wilson, Brandon Yellowbird-Stevens

Not Present: Marlon Skenandore

**5. Accept the Division of Public Works FY-2025 1st quarter report (00:49:44)**

Sponsor: Mark W. Powless, General Manager

Motion by Jennifer Webster to accept the Division of Public Works FY-2025 1st quarter report, seconded by Lisa Liggins. Motion carried:

Ayes: Lawrence Barton, Jonas Hill, Lisa Liggins, Kirby Metoxen, Jennifer Webster, Jameson Wilson, Brandon Yellowbird-Stevens

Not Present: Marlon Skenandore

*Item X.A.7. was addressed next*

**6. Accept the Education and Training FY-2025 1st quarter report (00:37:45)**

Sponsor: Mark W. Powless, General Manager

Motion by Jennifer Webster to accept the Education and Training FY-2025 1st quarter report, seconded by Brandon Yellowbird-Stevens. Motion carried:

Ayes: Lawrence Barton, Jonas Hill, Lisa Liggins, Kirby Metoxen, Jennifer Webster, Jameson Wilson, Brandon Yellowbird-Stevens

Not Present: Marlon Skenandore

*Item X.A.1. was addressed next*

**DRAFT****7. Accept the Environmental, Land, & Agriculture Division FY-2025 1st quarter report (00:52:14)**

Sponsor: Mark W. Powless, General Manager

Motion by Jennifer Webster to accept the Environmental, Land, & Agriculture Division FY-2025 1st quarter report, seconded by Kirby Metoxen. Motion carried:

Ayes: Lawrence Barton, Jonas Hill, Lisa Liggins, Kirby Metoxen, Jennifer Webster, Jameson Wilson, Brandon Yellowbird-Stevens

Not Present: Marlon Skenandore

**8. Accept the Grants FY-2025 1st quarter report (00:56:17)**

Sponsor: Mark W. Powless, General Manager

Motion by Lisa Liggins to accept the Grants FY-2025 1st quarter report, seconded by Jennifer Webster. Motion carried:

Ayes: Lawrence Barton, Jonas Hill, Lisa Liggins, Kirby Metoxen, Jennifer Webster, Jameson Wilson, Brandon Yellowbird-Stevens

Not Present: Marlon Skenandore

**9. Accept the Human Services Division FY-2025 1st quarter report (00:59:07)**

Sponsor: Mark W. Powless, General Manager

Motion by Brandon Yellowbird-Stevens to accept the Human Services Division FY-2025 1st quarter report, seconded by Kirby Metoxen. Motion carried:

Ayes: Lawrence Barton, Jonas Hill, Lisa Liggins, Kirby Metoxen, Jennifer Webster, Jameson Wilson, Brandon Yellowbird-Stevens

Not Present: Marlon Skenandore

**10. Accept the Tribal Action Plan FY-2025 1st quarter report (00:59:36)**

Sponsor: Mark W. Powless, General Manager

Motion by Jennifer Webster to accept the Tribal Action Plan FY-2025 1st quarter report, seconded by Brandon Yellowbird-Stevens. Motion carried:

Ayes: Lawrence Barton, Jonas Hill, Lisa Liggins, Kirby Metoxen, Jennifer Webster, Jameson Wilson, Brandon Yellowbird-Stevens

Not Present: Marlon Skenandore

*Item V.A. was addressed next*

**DRAFT****XI. GENERAL TRIBAL COUNCIL****A. PETITIONER SHERROLE BENTON - petition # 2024-03****1. Accept the statement of effect regarding petition # 2024-03 (02:30:30)**

Sponsor: Jameson Wilson, Councilman

*Councilman Jonas Hill left 11:10 a.m.*

Motion by Jennifer Webster to accept the statement of effect regarding petition # 2024-03, to accept the legal review status update regarding petition # 2024-03, and to accept the fiscal impact statement status update regarding petition # 2024-03, seconded by Brandon Yellowbird-Stevens. Motion carried:

Ayes: Lawrence Barton, Lisa Liggins, Kirby Metoxen, Jennifer Webster,  
Jameson Wilson, Brandon Yellowbird-Stevens

Not Present: Jonas Hill, Marlon Skenandore

**2. Accept the legal review status update regarding petition # 2024-03 (02:30:30)**

Sponsor: Jo Anne House, Chief Counsel

Motion by Jennifer Webster to accept the statement of effect regarding petition # 2024-03, to accept the legal review status update regarding petition # 2024-03, and to accept the fiscal impact statement status update regarding petition # 2024-03, seconded by Brandon Yellowbird-Stevens. Motion carried:

Ayes: Lawrence Barton, Lisa Liggins, Kirby Metoxen, Jennifer Webster,  
Jameson Wilson, Brandon Yellowbird-Stevens

Not Present: Jonas Hill, Marlon Skenandore

**3. Accept the fiscal impact statement status update regarding petition # 2024-03 (02:30:30)**

Sponsor: Lisa Liggins, Secretary

Motion by Jennifer Webster to accept the statement of effect regarding petition # 2024-03, to accept the legal review status update regarding petition # 2024-03, and to accept the fiscal impact statement status update regarding petition # 2024-03, seconded by Brandon Yellowbird-Stevens. Motion carried:

Ayes: Lawrence Barton, Lisa Liggins, Kirby Metoxen, Jennifer Webster,  
Jameson Wilson, Brandon Yellowbird-Stevens

Not Present: Jonas Hill, Marlon Skenandore

*Councilman Jonas Hill returned 11:14 a.m.***4. Schedule a special General Tribal Council meeting to address the Benton petition # 2024-03 (02:31:27)**

Sponsor: Lisa Liggins, Secretary

Motion by Lisa Liggins to defer the scheduling of a special General Tribal Council meeting to address petition # 2024-03 to the February 12, 2025, regular Business Committee meeting, seconded by Lawrence Barton. Motion carried:

Ayes: Lawrence Barton, Jonas Hill, Lisa Liggins, Kirby Metoxen, Jennifer  
Webster, Jameson Wilson, Brandon Yellowbird-Stevens

Not Present: Marlon Skenandore

**DRAFT**

- B. Review the April 7, 2025, tentatively scheduled General Tribal Council meeting and determine next steps (02:34:37)**  
Sponsor: Lisa Liggins, Secretary

Motion by Lawrence Barton to reschedule the April 7, 2025, tentatively scheduled General Tribal Council meeting to address the On^yote aka ni i Project Plan on Monday, May 5, 2025, at 6:00 p.m., seconded by Jennifer Webster. Motion carried:

Ayes: Lawrence Barton, Jonas Hill, Lisa Liggins, Kirby Metoxen, Jennifer Webster, Jameson Wilson, Brandon Yellowbird-Stevens  
Not Present: Marlon Skenandore

- C. Schedule the 2025 semi-annual General Tribal Council meeting (02:42:40)**  
Sponsor: Lisa Liggins, Secretary

Motion by Jonas Hill to schedule the 2025 semi-annual General Tribal Council meeting on Sunday, July 20, 2025, at 2:00 p.m., seconded by Lawrence Barton. Motion carried:

Ayes: Lawrence Barton, Jonas Hill, Lisa Liggins, Kirby Metoxen, Jennifer Webster, Jameson Wilson, Brandon Yellowbird-Stevens  
Not Present: Marlon Skenandore

**XII. EXECUTIVE SESSION (02:45:32)**

Motion by Lisa Liggins to go into executive session at 11:24 a.m., seconded by Brandon Yellowbird-Stevens. Motion carried:

Ayes: Lawrence Barton, Jonas Hill, Lisa Liggins, Kirby Metoxen, Jennifer Webster, Jameson Wilson, Brandon Yellowbird-Stevens  
Not Present: Marlon Skenandore

Motion by Lisa Liggins to come out of executive session at 3:30 p.m., seconded by Lawrence Barton. Motion carried:

Ayes: Lawrence Barton, Jonas Hill, Lisa Liggins, Kirby Metoxen, Jennifer Webster, Jameson Wilson, Brandon Yellowbird-Stevens  
Not Present: Marlon Skenandore

*Item IV.A. was re-addressed next.*

**A. REPORTS**

- 1. Accept the Chief Counsel report (02:48:50)**  
Sponsor: Jo Anne House, Chief Counsel

Motion by Jennifer Webster to accept the Chief Counsel report, seconded by Jonas Hill. Motion carried:

Ayes: Lawrence Barton, Jonas Hill, Lisa Liggins, Kirby Metoxen, Jennifer Webster, Jameson Wilson, Brandon Yellowbird-Stevens  
Not Present: Marlon Skenandore

**DRAFT****2. Accept the General Manager report (02:49:06)**

Sponsor: Mark W. Powless, General Manager

Motion by Jonas Hill to accept the General Manager report, seconded by Jameson Wilson. Motion carried:

Ayes: Lawrence Barton, Jonas Hill, Lisa Liggins, Kirby Metoxen, Jennifer Webster, Jameson Wilson, Brandon Yellowbird-Stevens  
 Not Present: Marlon Skenandore

**3. Accept the Intergovernmental Affairs and Self-Governance January 2025 report (02:49:20)**

Sponsor: Melinda J. Danforth, Intergovernmental Affairs Director

Motion by Jennifer Webster to accept the Intergovernmental Affairs and Self-Governance January 2025 report, seconded by Jameson Wilson. Motion carried:

Ayes: Lawrence Barton, Jonas Hill, Lisa Liggins, Kirby Metoxen, Jennifer Webster, Jameson Wilson, Brandon Yellowbird-Stevens  
 Not Present: Marlon Skenandore

**B. AUDIT COMMITTEE****1. Accept the November 19, 2024, regular Audit Committee meeting minutes (02:49:35)**

Sponsor: Lisa Liggins, Secretary

Motion by Jennifer Webster to accept the November 19, 2024, regular Audit Committee meeting minutes, seconded by Jonas Hill. Motion carried:

Ayes: Lawrence Barton, Jonas Hill, Lisa Liggins, Kirby Metoxen, Jennifer Webster, Jameson Wilson, Brandon Yellowbird-Stevens  
 Not Present: Marlon Skenandore

**2. Accept the Cage-Vault-Kiosk Year End compliance audit and lift the confidentiality requirement (02:49:49)**

Sponsor: Lisa Liggins, Secretary

Motion by Jonas Hill to accept the Cage-Vault-Kiosk Year End compliance audit and lift the confidentiality requirement, seconded by Lisa Liggins. Motion carried:

Ayes: Lawrence Barton, Jonas Hill, Lisa Liggins, Kirby Metoxen, Jennifer Webster, Jameson Wilson, Brandon Yellowbird-Stevens  
 Not Present: Marlon Skenandore

**3. Accept the Sports Wagering compliance audit and lift the confidentiality requirement (02:50:03)**

Sponsor: Lisa Liggins, Secretary

Motion by Lisa Liggins to accept the Sports Wagering compliance audit and lift the confidentiality requirement, seconded by Jameson Wilson. Motion carried:

Ayes: Lawrence Barton, Jonas Hill, Lisa Liggins, Kirby Metoxen, Jennifer Webster, Jameson Wilson, Brandon Yellowbird-Stevens  
 Not Present: Marlon Skenandore

**DRAFT**

**C. NEW BUSINESS**

- 1. Approve a limited waiver of sovereign immunity - Green Bay Converting LLC (GBC LLC) - Mutual Confidentiality and Non-Disclosure Agreement - file # 2024-1538 (02:50:19)**

Sponsor: Justin Nishimoto, Economic Strategy Coordinator

Motion by Jonas Hill to approve a limited waiver of sovereign immunity - Green Bay Converting LLC (GBC LLC) - Mutual Confidentiality and Non-Disclosure Agreement - file # 2024-1538, seconded by Jennifer Webster. Motion carried:

Ayes: Lawrence Barton, Jonas Hill, Lisa Liggins, Kirby Metoxen, Jennifer Webster, Jameson Wilson, Brandon Yellowbird-Stevens

Not Present: Marlon Skenandore

- 2. Approve a limited waiver of sovereign immunity - Swedish Match - Swisher Venture Agreement 2025 - file # 2025-0013 (02:50:40)**

Sponsor: Debra Powless, Retail General Manager

Motion by Lisa Liggins to approve a limited waiver of sovereign immunity - Swedish Match - Swisher Venture Agreement 2025 - file # 2025-0013, seconded by Jonas Hill. Motion carried:

Ayes: Lawrence Barton, Jonas Hill, Lisa Liggins, Kirby Metoxen, Jennifer Webster, Jameson Wilson, Brandon Yellowbird-Stevens

Not Present: Marlon Skenandore

**XIII. ADJOURN (02:51:00)**

Motion by Lawrence Barton to adjourn at 3:34 p.m., seconded by Jameson Wilson. Motion carried:

Ayes: Lawrence Barton, Jonas Hill, Lisa Liggins, Kirby Metoxen, Jennifer Webster, Jameson Wilson, Brandon Yellowbird-Stevens

Not Present: Marlon Skenandore

Minutes prepared by Bonnie Pigman, Information Management Specialist.  
Minutes approved as presented on \_\_\_\_\_.

\_\_\_\_\_  
Lisa Liggins, Secretary  
ONEIDA BUSINESS COMMITTEE

Adopt resolution entitled Recognizing Kathleen Hughes for Lifetime Achievements and Contribution to the

### Business Committee Agenda Request

1. Meeting Date Requested: 02/12/25

2. Session:

Open     Executive – must qualify under §107.4-1.

Justification: Kathleen Hughes Lifetime Achievement Award

3. Requested Motion:

Accept as information; OR

Approve Resolution Kathleen Hughes

4. Areas potentially impacted or affected by this request:

Finance

Programs/Services

Law Office

DTS

Gaming/Retail

Boards, Committees, or Commissions

Other: Oneida Business Committee

5. Additional attendees needed for this request:

*Name, Title/Entity OR Choose from List*

*Name, Title/Entity OR Choose from List*

*Name, Title/Entity OR Choose from List*

*Name, Title/Entity OR Choose from List*

**6. Supporting Documents:**

- |   |  |   |
|---|--|---|
| <input type="checkbox"/> Bylaws                                     | <input type="checkbox"/> Fiscal Impact Statement | <input type="checkbox"/> Presentation           |
| <input type="checkbox"/> Contract Document(s)                       | <input type="checkbox"/> Law                     | <input type="checkbox"/> Report                 |
| <input type="checkbox"/> Correspondence                             | <input type="checkbox"/> Legal Review            | <input checked="" type="checkbox"/> Resolution  |
| <input type="checkbox"/> Draft GTC Notice                           | <input type="checkbox"/> Minutes                 | <input type="checkbox"/> Rule (adoption packet) |
| <input type="checkbox"/> Draft GTC Packet                           | <input type="checkbox"/> MOU/MOA                 | <input type="checkbox"/> Statement of Effect    |
| <input type="checkbox"/> E-poll results/back-up                     | <input type="checkbox"/> Petition                | <input type="checkbox"/> Travel Documents       |
| <input checked="" type="checkbox"/> Other: Lifetime Achievement Bio |  |   |

**7. Budget Information:**

- |   |  |
|---|--|
| <input type="checkbox"/> Budgeted – Tribal Contribution     | <input type="checkbox"/> Budgeted – Grant Funded |
| <input type="checkbox"/> Unbudgeted                         | <input type="checkbox"/> Not Applicable          |
| <input checked="" type="checkbox"/> Other: Special Projects |  |

**8. Submission:**

Authorized Sponsor: Jennifer Webster, Councilwoman

Primary Requestor: (Name, Title/Entity)





## Memorandum

To: Oneida Business Committee  
From: Jenifer Webster Council Member  
Date: February 12, 2025  
Re: Lifetime Achievement

---

A proposal for "Lifetime Achievement" was brought forth to BC Work Meeting December 07, 2023, and received approval for recognition of "Lifetime Achievement" recognition for former Tribal Leaders and / or Judges with funding from the special events budget. We are planning to recognize retired Oneida Business Committee Vice Chairwoman, and Treasurer Kathleen Hughes at the February 12, 2025, Oneida Business Committee meeting.

The service of our elders is so appreciated we want to express our gratitude for the years of service and achievements as governmental officials.

Thank you for your time and consideration.

## Kathleen Hughes

**“Motion Carried. NEXT”** Famous words of Kathleen Hughes, who served as Vice Chair and Treasure of the Oneida Nation during some of the most progressive and prosperous years in contemporary history.

Kathy was known for being quick no nonsense efficient kind of leader. She may have a record for some of the fastest Business Committee meetings ever held.

Perhaps that came from her military background as a Veteran of the United States Army she served her nation first and foremost.

As Treasurer she commanded control of the managers to tend their budgets and reports and it was during her tenure we were gaining ground in keeping a set aside and saving money. She believed in holding people accountable for their responsibilities.

Compact negotiations meant lobbying the Wisconsin Legislature week after week, long arduous trips to Madison.

Kathy was a staunch advocate for building a better quality of life for her people, for all people. She focused her efforts on health care and improving our facilities and services locally and on a national level. As Co-Chair of The Tribal Consultation Advisory Committee she worked collaboratively with the National Indian Health Board and

She was one of the most respected leaders in health issues in Indian Country. She worked with many national committees including the National Indian Health Board. In 2009 it was Vice

Chairwoman Hughes who greeted President Obama and informed him of the need for healthcare reform in Indian Country. In 2010 Vice Chairwoman Hughes received the National Impact Award for her work on a national level.

Today we are the beneficiaries of many years of dedicated efforts by Kathy Hughes.

Kathy is the daughter of the late Edmund and Blanche Powless who provided her with the guidance and love to be a giving and productive woman. Kathy has a son Tim and he and his family are proud of the woman they call Mom.

In her spare time Kathy found the time to take some time for fishing and camping with friends she considered family.

Kathy served on the Oneida Business Committee as Treasurer in (years0

Kathy served as Vice Chairwoman on the Business Committee in (Years)

Kathy is retired and enjoying her time with family.

# Oneida Nation

Post Office Box 365

Phone: (920)869-2214



Oneida, WI 54155

## BC Resolution # 02-12-25-X

### 1 Recognizing Kathleen Hughes for Lifetime Achievements and Contributions to the Oneida Nation

2  
3 **WHEREAS,** the Oneida Nation is a federally recognized Indian government and a treaty tribe  
4 recognized by the laws of the United States of America; and  
5

6 **WHEREAS,** the Oneida General Tribal Council is the governing body of the Oneida Nation; and  
7

8 **WHEREAS,** the Oneida Business Committee has been delegated the authority of Article IV, Section 1,  
9 of the Oneida Tribal Constitution by the Oneida General Tribal Council; and  
10

11 **WHEREAS,** members of the Oneida Nation have given their time, hopes, and energies to the Nation  
12 and community; and  
13

14 **WHEREAS,** those actions have provided guidance in developing the Nation to meet future goals,  
15 provide opportunities for members, and to create programs, services and benefits for  
16 members; and  
17

18 **WHEREAS,** members have stepped forward to make these decisions on behalf of all of us embracing  
19 and demonstrating Tsi' Niyukwalihó•ta (our ways); and  
20

21 **WHEREAS,** the Oneida Business Committee has identified that recognizing these actions, such as has  
22 been in the past for:

- 23 • Indigenous Peoples Day, resolution # BC-09-26-12-F;
- 24 • Proclamation of Oneida Nation Code Talkers Day, resolution # BC-12-11-13-A;
- 25 • Recognition of Dr. Clifford Abbott, resolution # BC-08-12-15-A
- 26 • Proclamation of Appreciation *Susan White*, resolution # BC-04-25-18-A;
- 27 • Proclamation Naming June 19 as Norbert S, Hill, Sr. Remembrance Day, resolution #  
28 BC-03-27-19-B;
- 29 • Proclamation of Appreciation *Charles Frederick Whitney "Chaz" Wheelock*, resolution  
30 # BC-12-09-20-B;
- 31 • Obligation for Oneida National Treasures Recognition utilizing Tribal Contribution  
32 Savings, resolution # BC-07-13-22-N;
- 33 • Recognition of members serving on the Oneida Business Committee – Lois June  
34 Powless, Wendell William McLester, Julie Barton, and Alma Webster: and  
35

36 **WHEREAS,** Kathleen Hughes has had a long and varied career with the Oneida Nation and a review  
37 of the minutes of the Oneida Business Committee shows some of this gift of her time and  
38 skills she has given:

- 39 • her first appearance in the minutes is in 1979 as a bookkeeper working with Alma  
40 Webster and then as Acting Assistant Controller, a Program Manager in 1980, the  
41 Assistant then Acting and finally Tribal Administrator beginning in 1982, and then again  
42 in 1992 when she was employed as the Assistant Gaming Manager;

**BC Resolution # 02-12-25-X**  
**Recognizing Kathleen Hughes for Lifetime Achievements and Contributions to the Oneida Nation**  
**Page 2 of 2**

- 43
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- 53
- she served on the start-up of the Oneida Airport Hotel Corporation for many terms and is currently serving on the Board of Directors to assist in the transition of the hotel as an independent property to a part of the gaming operations;
  - she also served on the Bingo Committee (1980), the Trust Enrollment Committee (1990), the Gaming Commission (1991), and the Oneida Appeals Commission (2000);
  - she served as Treasurer for three terms working with Chairman Purcell Powless, and two terms with Chairwoman Deborah Doxtator;
  - finally, Kathy Hughes served as the Vice Chairwoman of the Oneida Business Committee for three terms from 2002 to 2011 serving with Chairwoman Cristina Danforth, and Chairmen Gerald Danforth and Rick Hill; and

54 **NOW THEREFORE BE IT RESOLVED**, the Oneida Business Committee recognizes Kathleen Hughes for  
55 her lifetime of giving her time and skills to the Oneida Nation and the community raising us all in the process.

Adopt resolution entitled Recognizing Sandra Brehmer for Lifetime Achievements and Contributions to the

### Business Committee Agenda Request

1. Meeting Date Requested: 02/12/25

2. Session:

Open     Executive – must qualify under §107.4-1.

Justification: Sandra Brehmer Lifetime Achievement Award

3. Requested Motion:

Accept as information; OR

Approve Resolution Sandra Brehmer

4. Areas potentially impacted or affected by this request:

- |  |   |
|--|---|
| <input type="checkbox"/> Finance                                     | <input type="checkbox"/> Programs/Services                  |
| <input type="checkbox"/> Law Office                                  | <input type="checkbox"/> DTS                                |
| <input type="checkbox"/> Gaming/Retail                               | <input type="checkbox"/> Boards, Committees, or Commissions |
| <input checked="" type="checkbox"/> Other: Oneida Business Committee |   |

5. Additional attendees needed for this request:

*Name, Title/Entity OR Choose from List*  
*Name, Title/Entity OR Choose from List*  
*Name, Title/Entity OR Choose from List*  
*Name, Title/Entity OR Choose from List*

**6. Supporting Documents:**

- |   |  |   |
|---|--|---|
| <input type="checkbox"/> Bylaws                                     | <input type="checkbox"/> Fiscal Impact Statement | <input type="checkbox"/> Presentation           |
| <input type="checkbox"/> Contract Document(s)                       | <input type="checkbox"/> Law                     | <input type="checkbox"/> Report                 |
| <input type="checkbox"/> Correspondence                             | <input type="checkbox"/> Legal Review            | <input checked="" type="checkbox"/> Resolution  |
| <input type="checkbox"/> Draft GTC Notice                           | <input type="checkbox"/> Minutes                 | <input type="checkbox"/> Rule (adoption packet) |
| <input type="checkbox"/> Draft GTC Packet                           | <input type="checkbox"/> MOU/MOA                 | <input type="checkbox"/> Statement of Effect    |
| <input type="checkbox"/> E-poll results/back-up                     | <input type="checkbox"/> Petition                | <input type="checkbox"/> Travel Documents       |
| <input checked="" type="checkbox"/> Other: Lifetime Achievement Bio |  |   |

**7. Budget Information:**

- |   |  |
|---|--|
| <input type="checkbox"/> Budgeted – Tribal Contribution     | <input type="checkbox"/> Budgeted – Grant Funded |
| <input type="checkbox"/> Unbudgeted                         | <input type="checkbox"/> Not Applicable          |
| <input checked="" type="checkbox"/> Other: Special Projects |  |

**8. Submission:**

Authorized Sponsor: Jennifer Webster, Councilwoman

Primary Requestor: (Name, Title/Entity)



## Memorandum

To: Oneida Business Committee  
From: Jenifer Webster Council Member  
Date: February 12, 2025  
Re: Lifetime Achievement

---

A proposal for "Lifetime Achievement" was brought forth to BC Work Meeting December 07, 2023, and received approval for recognition of "Lifetime Achievement" recognition for former Tribal Leaders and / or Judges with funding from the special events budget. We are planning to recognize retired Oneida Business Committee Council member Sandra Brehmer at the February 12, 2025, Oneida Business Committee meeting.

The service of our elders is so appreciated we want to express our gratitude for the years of service and achievements as governmental officials.

Thank you for your time and consideration.



## Sandra (Sandy) Brehmer

Sandra "Sandy" Brehmer is the oldest of 13 children born to the late Betty and Leo Doxtator in 1943. Born at St. Mary's Hospital in Green Bay she attended St. Joseph Academy in Oneida. One of the two women that were instrumental in bringing gaming to a Native Community here in Oneida back in 1976, this effort really paid off for all the Native Wisconsin Tribes Statewide. To assist with helping pay to keep the lights on at the Civic Center (aka Oneida Nation Memorial Building) both Sandra Brehmer and Alma Webster started the Bingo operation that within a few years brought in hundreds of thousands of dollars in profits for the Oneida Nation and really began the building block / foundation for Tribal Nations in the State of Wisconsin. Tribal gaming had begun.

The ultimate goal was to make enough revenue to keep the lights turned on in that facility as at the time it was one of the main buildings frequented by Oneida Tribal members and especially the kids in the area. They not only made goal they also made enough to pay all the workers who helped build and grow this gem. Whether it was a Bingo Caller, a Floor Worker or a young Clean-Up crew which cleaned and collected cans for the aluminum, all were compensated as well as content in this effort and it was truly paying off.

Although hailed as one of the Bingo Queens, Brehmer has given more to this community than just getting Bingo rolling (which we all know is secure and stable yet today). Sandra raised 5 children and just felt she needed to be at home more often for her kids instead of on the Bingo floor each night. She did leave that behind as she pursued her instincts as a mom. Sandra proudly has 5 children, Patti Hoefft, Timothy Ninham, Pam Ninham, Steve Ninham and Matthew Ninham. She also has 6 Grandchildren, Lauren, Olivia, Vivien, Maksim, Camille and Imani as well as 2 great grandchildren, Owen and Evan. Sandy also advocated for several initiatives that helped put Oneida on the map as one of the most progressive Tribes in the State of Wisconsin.

After she left the Bingo Hall, Irene Moore talked her into becoming the Community Action Coordinator. This move led her to what's known today as the Communications Department. She promoted everything the Tribe was then moving forward with. TV Bingo was broadcast live on TV in the late 80's, early 90's. Then came Lott Oneida and Big Green. All of this programming did eventually succumb to new guidelines which were enforced by the State / Federal Governing Laws. Brehmer attended many tradeshow and events promoting all Oneida had to offer. As she has noted "it was colorful" and loved doing what she did.

After careful consideration Ninham threw her hat in the ring and ran for the Business Committee in 1993 and served 3 terms (9 years) as a councilwoman.

# Oneida Nation

Post Office Box 365

Phone: (920)869-2214



Oneida, WI 54155

## BC Resolution # 02-12-25-X

### Recognizing Sandra Brehmer for Lifetime Achievements and Contributions to the Oneida Nation

- 1  
2  
3 **WHEREAS,** the Oneida Nation is a federally recognized Indian government and a treaty tribe  
4 recognized by the laws of the United States of America; and  
5  
6 **WHEREAS,** the Oneida General Tribal Council is the governing body of the Oneida Nation; and  
7  
8 **WHEREAS,** the Oneida Business Committee has been delegated the authority of Article IV, Section 1,  
9 of the Oneida Tribal Constitution by the Oneida General Tribal Council; and  
10  
11 **WHEREAS,** members of the Oneida Nation have given their time, hopes, and energies to the Nation  
12 and community; and  
13  
14 **WHEREAS,** those actions have provided guidance in developing the Nation to meet future goals,  
15 provide opportunities for members, and to create programs, services and benefits for  
16 members; and  
17  
18 **WHEREAS,** members have stepped forward to make these decisions on behalf of all of us embracing  
19 and demonstrating Tsi' Niyukwalihó•ta (our ways); and  
20  
21 **WHEREAS,** the Oneida Business Committee has identified that recognizing these actions, such as has  
22 been in the past for:  
23  
24 • Indigenous Peoples Day, resolution # BC-09-26-12-F;  
25 • Proclamation of Oneida Nation Code Talkers Day, resolution # BC-12-11-13-A;  
26 • Recognition of Dr. Clifford Abbott, resolution # BC-08-12-15-A  
27 • Proclamation of Appreciation *Susan White*, resolution # BC-04-25-18-A;  
28 • Proclamation Naming June 19 as Norbert S. Hill, Sr. Remembrance Day, resolution #  
29 BC-03-27-19-B;  
30 • Proclamation of Appreciation *Charles Frederick Whitney "Chaz" Wheelock*, resolution  
31 # BC-12-09-20-B;  
32 • Obligation for Oneida National Treasures Recognition utilizing Tribal Contribution  
33 Savings, resolution # BC-07-13-22-N;  
34 • Recognition of members serving on the Oneida Business Committee – Lois June  
35 Powless, Wendell William McLester, Julie Barton, and Alma Webster; and  
36 **WHEREAS,** Sandra (Ninham) Brehmer gave many years of service to the Oneida Nation, and the  
37 minutes of the Oneida Business Committee show these highlights:  
38  
39 • In 1973 she is identified as the CAP Coordinator;  
40 • 1980 she is identified as the Chair of the Oneida Bingo Committee;  
41 • 1983 she participated in discussing bingo regulation with the BIA Bingo Task Force;  
42 • 1983 involved in the promotion of forms utilized in the bingo operations for sale to other  
43 Native Nations and the expansion of the Irene Moore Activity Center;  
• 1984 she was appointed to the JTPA Council and served as the Bongo Director;

**BC Resolution # 02-12-25-X**  
**Recognizing Sandra Brehmer for Lifetime Achievements and Contributions to the Oneida Nation**  
**Page 2 of 2**

- 44 • 1985 she served on the Oneida Private Industry Council;
- 45 • 1986 brought forward centralized advertising and development of logo and became
- 46 the Bingo Facilities/Promotions Director of Advertising and Promotions Department;
- 47 • 1999 she served on the Community Support Committee;
- 48 • 1991 served on the Anna John Nursing Home Board;
- 49 • and three terms as Council Member on the Oneida Business Committee; and
- 50

51 **NOW THEREFORE BE IT RESOLVED**, the Oneida Business Committee recognizes Sandra (Ninham)  
52 Brehmer for her lifetime of giving her time and skills to the Oneida Nation and the community raising us all  
53 in the process.



**6. Supporting Documents:**

- Bylaws
- Fiscal Impact Statement
- Presentation
- Contract Document(s)
- Law
- Report
- Correspondence
- Legal Review
- Resolution
- Draft GTC Notice
- Minutes
- Rule (adoption packet)
- Draft GTC Packet
- MOU/MOA
- Statement of Effect
- E-poll results/back-up
- Petition
- Travel Documents
- Other:

**7. Budget Information:**

- Budgeted – Tribal Contribution
- Budgeted – Grant Funded
- Unbudgeted
- Not Applicable
- Other:

**8. Submission:**

Authorized Sponsor: Mark W. Powless, General Manager *Mark W. Powless*

Primary Requestor: Debra J. Danforth, RN, BSN, OCHD Division Director *Debra J. Danforth*

Oneida Comprehensive Health Division  
 Oneida Community Health Center  
 Behavioral Health Services  
 Anna John Resident Centered Care Community  
 Employee Health Nursing



To: Oneida Business Committee

From: Debra Danforth BSN, RN  
 Oneida Comprehensive Health Division Director

Debra J. Danforth  
 RN, BSN

Digitally signed by Debra J. Danforth RN, BSN  
 Date: 2025.01.24 15:39:37 -06'00'

Date: January 20, 2025

Re: Recommendation for Research Project "Improving Access to Dementia Care for Native American Veteran and Non-Veteran Elders"

I have reviewed the Attached Resolution and information provided for the Research proposal entitled "Improving Access to Dementia Care for Native American Veteran and Non-Veteran Elders". This proposal is a collaborative effort by the University of Wisconsin Madison School of Medicine and Public Health, the Department of Veteran Affairs Office of Rural Health, the Wisconsin Alzheimer's Disease Research Center, and the Oneida Comprehensive Health Division (OCHD). The project combines grants from the Veterans Affairs Office of Rural Health and the Health Resources and Services Administration (HRSA). Funding is available for at least five years through the HRSA grant, with the possibility of renewal thereafter.

The Madison VA Research & Development Committee has determined that the project is best categorized as Quality Improvement rather than research, however, the request was submitted as a research project with the Principal Investigator listed as Dr. Mary Wyman. The goal of the project is to increase access to high-quality and culturally safe dementia services to support aging in place for Oneida Elders. The project aims to expand existing dementia assessment and management services through telehealth. Additionally, local health staff and remote telehealth staff will be educated and empowered to provide high-quality, culturally safe care for Elders. The project will work with Veteran Elders, and their family caregivers.

The project plans to conduct a needs assessment to identify gaps in dementia care access and infrastructure within the Oneida Nation community. This will involve interviews with ten (10) Native American Elders, ten (10) family members, and ten (10) tribal stakeholders as well as two (2) focus group sessions with OCHD health staff. A total of fifty (50) subjects will be enrolled. Inclusion criteria for interviews include identifying as Native American and being aged 55 years of age or older identifying as a caregiver of a Native American Elder aged 55 or older. Targeted recruitment will aim to enroll at least ten (10) self-identified military Veterans and ten (10) caregivers of military Veterans. Additional criteria include the ability to communicate in English. Health care staff focus groups and education sessions will include those currently employed in providing health care or community services to Native Americans aged 55 and older, with the ability to communicate in English.

Mailing Address: P.O. Box 365, Oneida, WI 54155  
<https://oneida-nsn.gov/resources/health/>

Oneida Community Health Center  
 Behavioral Health Services  
 Anna John Resident Centered Care Community  
 Employee Health Nursing

525 Airport Rd., Oneida, WI 54155  
 2640 West Point Rd., Green Bay, WI 54304  
 2901 S. Overland Rd., Oneida, WI 54155  
 701 Packerland Dr., Green Bay, WI 54303

Phone: (920) 869-2711 or 1-866-869-2711  
 Phone: (920) 490-3790 or 1-888-490-2457  
 Phone: (920) 869-2797  
 Phone: (920) 405-4492

Fax: (920) 869-1780  
 Fax: (920) 490-3883  
 Fax: (920) 869-3238  
 Fax: (920) 405-4494

The Oneida Comprehensive Health Division recommends that all future requests for research and/or phases of this or any future proposals must seek Oneida Business Committee approval in accordance with the BC Resolution #05-08-19-A. All data must be de-identified, and any publications and/or use of the Oneida Nation data will require further approval by the Oneida Nation and/or OCHD. It is recommended that information or publications from this research and/or any phase of this research be presented to the Oneida Business Committee prior to distribution to other forums as well as at the completion of the research. It is OCHD recommendation that the OCHD Division Director or designee, review and approve all research results prior to presentation at community meetings, local conferences, national conferences, or in scientific publications. The researchers must recognize the Oneida Nation as the protector and owner of the information collected as part of this study/research. The final disposition of the information collected will be determined by the Oneida Nation, including its use, storage and/or destruction.

Based upon my review, the OCHD recommends that the Oneida Business Committee consider requiring formal approval for any researcher requesting access to the Oneida Nation data for future specified research. This approval should be granted by the Oneida Nation and be subject to review by its representatives. If the approval process is not agreeable, then it is recommended that the Oneida Business Committee only approve the research proposal to collect and analyze the data, with additional approval required to share any data based on the research findings.

It is also recommended that the Oneida Business Committee include a stipulation that all information collected within the boundaries of the Oneida Nation will be the property of the Oneida; Nation and may not be released in any form to individuals, agencies, or organizations without further approval and authorization from the Oneida Nation.

In accordance with BC Resolution #05-08-19-A, the OCHD Division Director recommends that the Oneida Business Committee approve the resolution and consider the additional recommendations to clearly protect the Nation's data sovereignty and samples of the participants in this research request from the University of Wisconsin School of Medicine and Public Health, led by Principal Investigator Dr. Mary Wyman.

cc: Karen Lane, DO, OCHD Medical Director  
Sidney White, OCHD Assistant Division Director  
Mark W. Powless, Oneida Nation General Manager



**DEPARTMENT OF VETERANS AFFAIRS**

William S. Middleton Memorial Veterans Hospital & Clinics  
2500 Overlook Terrace  
Madison, WI 53705

DATE: November 20, 2024  
TO: Debbie Danforth, Director, Oneida Comprehensive Health Division  
FROM: Mary Wyman, PhD, and Steve Barczy, MD, Madison Veterans Affairs Hospital and University of Wisconsin  
RE: Request for approval for Tribal Approval for the project: "Improving Access to Dementia Care for Native American Veteran and Non-Veteran Elders" in the Oneida Nation of Wisconsin

Dear Director Danforth:

Please accept this request for your endorsement for Oneida Nation of Wisconsin Business Committee approval in the form of a Resolution for the Quality Improvement project entitled "Improving Access to Dementia Care for Native American Veteran and Non-Veteran Elders."

The project combines funding from two sources: a grant from the Veterans Affairs Office of Rural Health (ORH) and a Health Resources and Services Administration (HRSA) grant to a state-wide consortium of the Geriatric Workforce Enhancement Program (GWEP). A key collaborator is the Wisconsin Alzheimer's Disease Research Center, who has an established partnership with the Oneida Nation of Wisconsin. Funding is available for the project for at least five years (through the HRSA grant), with renewal of funding possible after that time.

You have been extremely helpful in partnering with our group over the past several years and consulting with us to develop the grant proposal. As you know, the project's goal is to increase access to high-quality and culturally-safe dementia services to support aging in place for Oneida Elders. We aim to do this by expanding the reach of existing dementia assessment and management services through telehealth, educating and empowering local clinic staff and remote telehealth staff in providing high-quality, culturally-safe care for Elders, and partnering with existing Oneida groups to continue to educate and empower the Oneida community about aging and dementia. By combining our funding sources, we will work with Veteran and non-Veteran Elders and their family caregivers. The research team will employ Oneida Tribal members who will be involved in the training of research staff, questionnaire and interview guide development, participant recruitment, development of clinical processes, and interpretation and dissemination of findings.

The Madison VA Research & Development Committee felt the project was best categorized as Quality Improvement, rather than research. We have filed the Quality Improvement self-certification with the University of Wisconsin Institutional Review Board (IRB). Thus, the project will not receive further IRB review. In keeping with IRB-required standards, data security and participant confidentiality will be rigorously guarded through use of secured electronic storage for all data, restriction of data access to the research team only, and careful de-identification of data prior to analysis. Informed consent will be obtained from all participants. All data will remain under the control of the Oneida Nation of Wisconsin. Results will be presented locally, at national conferences, and in scientific journals; we will work closely with the Oneida Alzheimer's Community Advisory Board (CAB) to obtain reviews and approval of all research results prior to presentation. We will submit a copy of the final research products to you, the



Director of Comprehensive Health Division of the Oneida Nation of Wisconsin, for review to ensure the accuracy of the information.

We are attaching the project protocol for your review as well as letters of support from Oneida Veterans, the Oneida Alzheimer's CAB, and the University of Wisconsin Native American Center for Health Professions, all of whom will provide consultation throughout the project. Thank you for your consideration of this proposed research undertaking.

Sincerely,



Mary Wyman, PhD  
Clinical Psychologist Investigator, W.S. Middleton Memorial Veterans Hospital (Madison VA)  
Clinical Adjunct Associate Professor, University of Wisconsin School of Medicine and Public Health  
[mfwyman@wisc.edu](mailto:mfwyman@wisc.edu)

ATTACHMENTS:

1. Project description in the form of a protocol prepared for ethics review at UW-Madison and Madison VA
2. Quality Improvement status self-certification, UW-Madison
3. Letter of support, ONVAC
4. Letter of support, Oneida Alzheimer's CAB
5. Letter of support, UW NACHP

Gerald Cornelius, *Chairman*  
Floyd Hill II, *Vice Chairman*  
John L. Breuninger, *Secretary*

*Members:*

Kerry Metoxen  
Ben Skenandore  
Dale Webster

Jason Kurowski  
Deke Suri  
Lynn Summers

Oneida Nation  
Veterans Affairs Committee



October 17, 2024

RE: Letter of Support for research/clinical innovations study by Drs Wyman and Barczy  
“Improving Access to Dementia Care for Native American Veterans and Non-Veteran Elders” in  
the Oneida Nation of Wisconsin

Dear Chairman Hill:

This letter is written by and for the Oneida Nation Veteran Affairs Committee (ONVAC) which supports the on-going research/clinical activities of the aforementioned study. ONVAC members are actively involved with the researchers in assistance to the specifics of the study. This is our second letter of support as the research moves forward into the second phase of the study.

Assistance to all of Oneida’s veterans and their respective families remains a continuing goal of our committee and is inclusive of the ONVAC and our two locally chartered VFW and WIVA Chapters, both of which are represented on the ONVAC.

We therefore, request the Oneida Business Committee (OBC) to consider their continued support for all of our efforts in our community regarding our veterans and our non-veteran elders regarding dementia research.

Thank you for considering this request.

John L. Breuninger, Secretary  
Oneida Nation Veteran Affairs Committee  
[Onv-jbre@oneidanation.org](mailto:Onv-jbre@oneidanation.org)  
[Breuningerjohn@gmail.com](mailto:Breuningerjohn@gmail.com)  
(920) 562-7536

DATE: October 30, 2024

TO: Tehassi Hill, Oneida Tribal Chairman

FROM: Members of the Oneida Alzheimer's Community Advisory Board

RE: Letter of support for quality improvement project: "Improving Access to Dementia Care for Native American Veteran and Non-Veteran Elders" in the Oneida Nation of Wisconsin

Dear Chairman Hill,

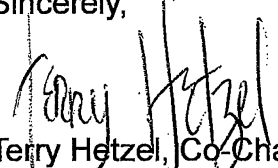
I am writing as a representative of the Oneida Alzheimer's Disease and Related Dementia Community Advisory Board ("Oneida Alzheimer's CAB"), a group formed as part of the dementia- and aging-focused research partnership between the Wisconsin Alzheimer's Disease Research Center, Madison, Wisconsin (represented by Carey Gleason, PhD), and the Oneida Nation of Wisconsin. This partnership was formally supported through a resolution by the Oneida Business Committee in April 2019. Our mission is to guide culturally tailored outreach, education, and research in our community and to Veterans. We want to teach tribal members and their families about dementia, reduce the stigma, and increase access to culturally competent dementia diagnostic services.

Please accept this letter of support for the request for approval for a newly-funded project in Oneida led by Mary Wyman, PhD and Steve Barczy, MD, from the Madison VA Hospital and the University of Wisconsin, entitled "Improving Access to Dementia Care for Native American Veteran and Non-Veteran Elders" in the Oneida Nation of Wisconsin. With its combined research and clinical focus, this project is fully aligned with our mission. The Oneida Alzheimer's CAB reviewed this project at its October 16, 2024 meeting and granted its approval for submission to the Oneida Business Committee. We strongly believe this project has the potential to significantly benefit the Oneida community and urge the Oneida Business Committee to grant their approval.

The project lead, Dr. Mary Wyman, has been attending Oneida Alzheimer's CAB meetings since 2020 and led the successful research project "Oneida Helping Oneida Family Caregiving Study." She also works closely with our members on outreach to Oneida Veterans to support brain health. The Oneida Alzheimer's CAB provided input on the project and will continue to provide input throughout the funding period and beyond, primarily through updates at monthly CAB meetings. Multiple members of the CAB will be employed and closely involved as consultants and partners in the project.

In summary, we support this study and request approval from the Oneida Business Committee to conduct this project. This project has the potential to make a significant contribution to addressing long-standing disparities related to Alzheimer's disease in our community. Thank you for your consideration.

Sincerely,



Terry Hetzel, Co-Chair

Representing the Oneida Alzheimer's Community Advisory Board



DATE: November 7, 2024

TO: Tehassi Hill, Oneida Tribal Chairman

FROM: Melissa F. Metoxen, MS  
Assistant Director, Native American Center for Health Professions

RE: Letter of support for: "Improving Access to Dementia Care for Native American Veteran and Non-Veteran Elders" in the Oneida Nation of Wisconsin

Dear Chairman Hill,

I serve as the Assistant Director for the Native American Center for Health Professions (NACHP, nay-chip) at UW-Madison School of Medicine and Public Health. I am writing on behalf of NACHP to offer support of the project led by Mary Wyman, PhD and Steve Barczy, MD from the Madison VA Hospital and the University of Wisconsin, entitled "**Improving Access to Dementia Care for Native American Veteran and Non-Veteran Elders**" in the Oneida Nation of Wisconsin. The project is described in their memo and represents an exciting collaboration between Veterans Affairs, the Health Resources and Services Administration, the University of Wisconsin, and the Oneida Comprehensive Health Division.

This project will leverage the many strengths of our community in order to build infrastructure to increase access to quality healthcare for our Veterans and Elders as they age in place. The goals of this grant are to offer training and support in dementia services to clinic staff and more culturally appropriate care for Elders in the partnering healthcare systems around Oneida.

NACHP is a longtime partner of Dr. Mary Wyman as she is also involved with the Oneida Alzheimer's Community Advisory Board, of which I have been a part of since about 2015. One of NACHP's roles in our partnership with Oneida and these various projects is to ensure Native American students pursuing health careers have the ability to become involved in research, projects and opportunities to engage with tribal communities. For this particular project, we plan to partner with Drs. Wyman and Barczy to offer opportunities for students to be part of this work.

This project has the potential to make a significant contribution in addressing long-standing disparities related to Alzheimer's disease in our community. We support this project and look forward to expanding the partnership and offering support to Oneida Veterans and Elders living with Dementia and Alzheimer's.

Sincerely,

Melissa F. Metoxen, MS  
Assistant Director, Native American Center for Health Professions  
mfmetoxen@wisc.edu



Date: Friday, November 15, 2024 12:21:24 AM

Print

Close

**IRB00093987**

SF: nPBA: Basic Study Information

University of  
Wisconsin-Madison  
HS IRB Application

Study # : IRB00093987  
Principal Investigator:  
Mary Wyman

## Basic Study Information

### 1. Formal Title

This is the title that will appear in correspondence.

\* Provide the full, formal study title.

Improving Access to Dementia Care for Native American Veteran and Non-Veteran Elders

### 2. Transferred Study

Answer Yes to this question only if:

- a) the principal investigator (PI) for this application is coming to UW-Madison, UW Health, or the Madison VA from another institution and,
- b) they plan to open a study here that is already IRB-approved at their previous institution.

\* Is this study being transferred from another institution?

Yes  No

### 3. Principal Investigator

\* Identify the Principal Investigator.

Mary Wyman

**IRB00093987**

SF: nPBA: Type of Research Application

# Type of Research Application

## 1. Type of Research Application

\* Select one of the following: Exemption

**IRB00093987**

SF: nPBA: PI Appointment

# PI Appointment

## 1. Principal Investigator

PI: Mary Wyman

## 2. Primary Appointment

\* Choose the appointment under which you will be conducting this research. Note, most UW-Madison employees with clinical appointments at UW Health conduct ALL their research under their UW-Madison appointment. Only choose option 2 (UW Hospital and Clinics) if the scope of your UW-Madison appointment does NOT include research. Madison VA (Wm. S. Middleton VA Hospital)

## 3. Investigator-Initiated Study

\* Is this an investigator-initiated study?

Yes  No

IRB00093987

SF: nPBA: Study Team

# Study Team

## 1. Points of Contact Selection

Points of contact can edit the application and will receive email notifications about this submission.

Please do not use personal email addresses (e.g., Gmail, Hotmail, etc.). A campus business email can be changed following the instructions here.

If the PI is serving as the only study point of contact, indicate that here.

Can't find someone in the chooser? See [this FAQ](#) for help.

To register a NetID, click here.

\* Identify the points of contact for this study (limit of four).

Name	Email
Danielle Lennon	dblelennon@wisc.edu
Mary Wyman	mfwyman@wisc.edu

## 2. All Other Study Team Personnel

List ONLY UW-Madison, UW Health, or Madison VA personnel. External personnel will be listed elsewhere in the application.

Please do not use personal email addresses (e.g., Gmail, Hotmail, etc.). A campus business email can be changed following the instructions here.

Study team members listed below will have read-access only and will not be able to edit the application. They also will not receive email notifications.

Can't find someone in the chooser? See [this FAQ](#) for help.

To register a NetID, click here.

List all the other members of the study team (not including the PI or points of contact).

Name	Email
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IRB00093987

SF: nPBA: Study Team Roles

# Study Team Roles

## 1. Primary POC

If the PI is serving as the primary point of contact, indicate that here.

\* Identify the primary point of contact for this study.


Mary Wyman

## 2. Human Subject Involvement

\* Does this study involve recruiting, consenting, or interacting with human subjects?

Yes  No

### 2.1. Study Team Details

For each study team member below, click the  button and check the boxes to indicate that study team member's roles for this study. Note: Some study team members may not have any roles listed below.

Tell us which study team members will: recruit human subjects, obtain informed consent from human subjects, interact with human subjects, or perform cognitive assessments on human subjects.

Study Team Member	Recruit Subjects	Obtain Informed Consent	Interact with Subjects
Danielle Lennon	yes	yes	yes
Mary Wyman	yes	yes	yes

IRB00093987

SF: nPBA: Funding

# Funding

## 1. Funding Administered by UW Madison

Answer no to this question if this study will only be supported by VA funding; you will have the opportunity to add VA funding later in the application.

\* Do you have pending or approved funding administered through Research and Sponsored Programs (RSP) or Business Services to support this project?

Yes  No

### 1.1. Funding Sources

For **federal funds**, pending sources may be listed if the grant has received a highly meritorious score. For example, an impact score of <30 is an indication of a highly meritorious NIH grant proposal. Receipt of a request for Just In Time (JIT) documentation is another indication of a highly meritorious proposal.

For **non-federal funds**, pending sources may be listed if you have confirmation from the sponsor that funding will be awarded due to merit AND the sponsor has a peer-review process.

For **industry**, do not select industry sponsors who are only providing drug/device OR only limited support for the study.

\* Use this chooser to select each funding source administered through UW-Madison that will support this study or project.

#### Funding Source Details

View	PI Name	Barczi,Steve
	Proposal ID	FP00003531
	Award ID	AWD00002942
	Funding Title	Wisconsin Geriatric Workforce Enhancement Program
	Project ID	No Value Entered
	Sponsor (Source)	MARQUETTE UNIVERSITY
	Sponsor Reference	2593-03-01

**Funding Source Details**

Number	
Primary Sponsor	DHHS, PHS, HEALTH RESOURCES AND SERVICES
Primary Sponsor Reference Number	1 U1QHP53041-01-00
Federal	Yes
Status	Active
Start Date	7/1/2024
End Date	6/30/2025

**2. Other Funding**

- \* Do you have pending or approved funding NOT listed on this page?  
 Yes  No

**2.1. Sponsor**

- \* Provide the name of the funder or sponsor (e.g., ICTR, WPP).

Department of Veterans Affairs, Office of Rural Health (funds go through W.S. Middleton Memorial Veterans Hospital)

**2.2. Description**

- \* Provide a brief title or description of the funding award.

"Successful Aging in Place for Tribal Veterans: Improving Access to Dementia Specialty Care through Telemedicine" (project FY ID# PROJFY-010217)

IRB00093987

SF: nPBA: Conflict of Interest

# Conflict Of Interest

Please review the study team member Outside Activities Report (OAR) and managed entities data below before answering the questions on this page.

**All study team members have completed their Outside Activities Report for the year.**

*NOTE: Per campus policy all study team members must submit an OAR every year and keep it up to date.*

**No study team members have any managed entities at this time.**

## 1. Intellectual Property

\* Do any study team members involved in the design or conduct of the research (including their spouses and dependent children) own intellectual property that will be used in the study or project?

Yes  **No**

## 2. Other Entities

\* Besides the sponsor(s) of this project or entities listed above, do any study team members have a fiduciary or financial relationship with entities that will be involved in this study or that may be significantly affected by it?

Yes  **No**

## 3. Incentives

\* Do any of the study team receive any incentives for recruiting human subjects or any other purpose directly related to the study or project?

Yes  **No**

IRB00093987

SF: nPBA: VA Status

# VA Status

All studies that fall under Madison VA purview must be reviewed and approved by the VA Research and Development (R&D) Committee in addition to being reviewed by the Health Sciences IRB. For information about the VA R&D Committee review process, please contact **VHAMADRDCoordinator@va.gov**.

## 1. VA Status

- ✓ \* Does this study involve the Madison VA (Wm. S. Middleton VA Hospital); e.g., funding from the VA, conducted under VA appointment, use of VA facility, recruitment of veterans or use of their data or samples at the Madison VA?
  - Yes  No

## 2. VA Activities

VA research is defined as research conducted by investigators (serving on VA compensated, WOC, or IPA appointments) while on VA time or on VA property. Use of VA space that is rented by the University does not apply.

Note: The research may be funded by the VA, by other sponsors, or be unfunded.

- \* Check conditions that apply to this study OR select ONLY the last option and indicate which limited activities will be conducted at the VA in the following question.

**Research is conducted by investigators while on VA time or on VA property (the study or project uses Madison VA facilities for more than administrative or sample processing activities).**

**The project or study is supported by VA funds.**

The R&D committee may grant permission for some non-VA studies to conduct limited activities involving the VA. Select ONLY this option if you have consulted with the VA R&D and this applies to your study.

## 2.1. Name of Sponsor

Provide the name of the sponsor.

Veterans Affairs Office of Rural Health

## 2.2. Federal Funding Source

\* Is the funding source a federal agency?

Yes  No

## 3. R&D Committee Endorsement

VA R&D committee endorsement document can be found in IRBNet (My Projects>Project Administration>Reviews>Board Documents).

\* Please upload the VA RDC approval letter.

There are no items to display

IRB00093987

SF: nPBA: PRMC CRU

# Scientific Review: PRMC & CRU

## 1. Cancer Related

\* Is the scientific question of the protocol cancer related?

Yes  **No**

## 2. Targeting Cancer Patients

\* Are you specifically targeting cancer patients for enrollment in this study?

Yes  **No**

## 3. Use of Cancer Data or Images

\* Does this study involve the review and/or use of biological specimens/data/images/records from cancer patients?

Yes  **No**

## 4. Use of CRU

If the answer to this question is Yes, you must upload a copy of the CRU application to the Submit activity form.

\* Will this study use the Clinical Research Unit (CRU)?

Yes  **No**



**IRB00093987**

SF: nPBA: Exemption

# Exemption

## 1. Exemption Category

If your research does not fit within one of the categories below, please select Full Review on the Type of Research Application page.

\* Select the relevant category or categories for which you are requesting an exemption determination.

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### 2. Research involving the use of educational tests, surveys, interviews.

- Surveys (with adults only)
- Interviews (with adults only)
- Focus groups (with adults only)
- Educational tests
- Observation of public behavior

May NOT involve an intervention (see exemption 3) or linking to additional personally-identifiable data.

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### 5. Research and demonstration projects conducted or supported by a Federal department or agency.

- Subject to the approval of department or agency heads that are designed to study, evaluate, improve, or otherwise examine public benefit or service programs

IRB00093987

SF: nPBA: External Collaborations 2

# External Collaborations

## 1. Outside UW Activities

\* Will any UW/UW Health or Madison VA personnel conduct any of the following study activities at locations outside the UW/UW Health or Madison VA: subject recruitment, obtaining informed consent, or interacting or intervening with subjects?

Yes  No

### 1.1. Describe Activities at Non-UW Locations

\* Describe what activities will be occurring outside the UW/UW Health or Madison VA and at which locations.

Recruitment will NOT occur at UW/UW Health, Madison VA, or any other Veterans Affairs healthcare system facilities.

UW/UW Health and Madison VA employees listed in this application will be recruiting participants and conducting surveys/interviews in-person on the Oneida Nation of Wisconsin Reservation near Green Bay, WI. Some surveys/interviews will occur using remote technology (telephone or virtual conferencing). In addition, some online gatherings of potential participants, i.e. WI area Tribal Veteran Service Officers or relevant Community Advisory Boards, may be used for participant recruitment.

Concurrent approval of this IRB application is being sought from the Oneida Nation and surveys will not be conducted without Tribal approval of the proposed survey collection. The proposed survey collection in the grant application has initial Oneida Nation and Oneida Community Advisory Board support for the surveys proposed.

If other Native American reservations or communities outside of the Oneida Reservation/Oneida Nation community become involved in the de-identified surveys, similar Tribal approvals for the proposed survey collection will be obtained on a Tribe-by-Tribe basis.

IRB00093987

SF: nPBA: Sharing Data Outside UW

# Sharing Data Outside UW

## 1. Sharing Data Outside UW Madison

\* Will subject data, images, or specimens be shared outside the UW Madison?

Yes  No

## 2. Sending Data or Specimens

\* Select which of the following will be released outside the UW Madison/Madison VA (Wm. S. Middleton VA Hospital).

Data

Images

Specimens

## 3. Recipients

Select the entities with whom the data, images, or specimens will be shared.

Institution Name	Smart IRB Member	AAHRPP Accredited	Other
There are no items to display			

## 4. Other External Recipients

For entities or individuals not listed above, list them here.



The Oneida Nation of Wisconsin are the owners and ultimate authority of data collected from de-identified surveys regarding preferences for Telehealth Dementia-Related Care that are conducted on the Oneida Nation Reservation. The findings and raw and processed DE-IDENTIFIED data will be shared with the Oneida Nation of Wisconsin in accordance with the Nation's sovereign right to control data (even survey data) collected on their lands.

Additionally, de-identified data will be shared with a Minneapolis VA investigator (Consultant on this project), Dr. Hildi Hagedorn, for collaboration analysis of results.

## 5. Purpose of Sharing Data or Specimens

\* Describe the purpose of sending the data, images, or specimens to each recipient site. If data, images, or specimens will be included in registry or repository, state that below.

Dr Hagedorn will assist with data analysis and interpretation.



As noted above, Tribal approval for research activities on the Oneida Nation Reservation requires the option for data sharing. Enabling data sharing is part of many standard agreements with sovereign tribal nations. The Oneida Nation of Wisconsin's elected officials will leverage the data shared for their Nation's priorities.

## 6. Information Included

\* Describe what information will be included with the data, images, or specimens that will be shared.

Raw and processed de-identified data from surveys and interviews will be included in possible data sharing.

## 7. Identifiability

\* Select the level of identifiability of the data, images or specimens being shared.

- Directly Identifiable
- Coded (i.e., indirectly identifiable)
- Anonymous (i.e., de-identified)**

## 8. Transmitting Data or Specimens

- \* Describe how the data, images, or specimens will be transmitted (e.g. Box) and how confidentiality will be protected (e.g., who maintains the key code).

Data will be shared through secure download via Box. This link will be locked so it can't be shared outside of those granted permission.

## 9. Return of Data or Specimens

- \* Address whether the data, images or specimens will be returned to UW Madison and if not, why not (e.g., samples will be exhausted).

Not applicable

## 10. Informing Subjects

- \* Are subjects being informed of the plans to share data, images, or specimens?

**Yes**  No

**IRB00093987**

SF: nPBA: Study Procedures and Special Populations

# Study Procedures and Special Populations

## 1. Study Procedures Involved

Select "Review or use of information from health care records"

\* If your study involves any of the following special procedures or considerations, additional information may be needed. Select all that apply. If none apply, check Not Applicable.

Creation of audio or video recordings or photographs

Interviews, focus groups, surveys, questionnaires, assessments (e.g., QOL, SCID, BDI, etc.)

## 2. Special Populations

If you will collect data points identifying individuals as any of the following, select the corresponding box(es):

\* Is the research designed to include any of the following populations? Select "Not Applicable" if the research will not include any of the populations below. NOTE: If enrolling pregnant women, children, or prisoners, and you can identify them as such, check the box.

American Indian or Alaska Native (AI/AN) communities

Poor/uninsured, elderly/aged, or educationally disadvantaged

Veterans/ Active-duty members of the military

IRB00093987

SF: nPBA: Research Design and Procedures

# Research Design and Procedures

## 1. Overall Purpose

Describe the research questions or gap in knowledge the study proposes to address or contribute to in language that someone who is educated but not an expert in the field can understand.

### \* What is the overall purpose and aim of this project or study?

The long-term aim of this project is to increase access to culturally appropriate, comprehensive dementia care for aging Native Americans, to support aging in place. Combining funding from two sources, the project will focus on aging military Veterans and non-Veterans by understanding unique facilitators and barriers and leveraging existing healthcare services specific to each group. This will build on previous efforts to reduce disparities in access to high-quality telehealth and geriatrics for this population. Beginning with a stakeholder-informed needs assessment and environmental scan to adapt our approach to the needs of the Oneida Nation of Wisconsin, we will then build needed infrastructure, including delivery of healthcare staff and community education, and adapt established collaborative/consultative telemedicine protocol for implementation within the Native American community.

## 2. Pre-Existing Information/Background Knowledge

### \* What prior information or knowledge exists to support the conduct of this project or study?

✓ The Native American population is aging and faces serious gaps in access to crucial geriatrics specialty care. The American Indian/Alaska Natives (AI/AN) population is rapidly aging and disproportionately impacted by Alzheimer's disease and related dementias, which affect as many as 1 in 3 AI/AN Elders. In light of strong ties to the land and the tribal community, many Elders wish to age in place even in the setting of cognitive decline. Research suggests that AI/AN people provide more family caregiving to older adults (versus institutionalization) than other racialized groups. However, AI/AN Elders experience significant barriers to obtaining dementia diagnosis and management services, as well as supportive services for them and their caregivers, including culturally appropriate dementia care. This is in part due to limited geriatric specialists in rural and disadvantaged areas. Significantly, AI/AN serve in the military at a higher rate than other US groups and face unique risks for dementia and unique barriers to obtaining care. In addition, through the Veterans Affairs (VA) healthcare system, AI/AN Veterans have unique access to dementia care services. In FY23, the VA VISN 12 (Wisconsin/Northern Illinois/UP Michigan) had almost 2000 VA enrollees identifying solely as AI/AN, 51% of whom are aged 60 or older (this does not include enrollees with multiple race/ethnic identities or those who chose not to report race, and thus is likely an undercount). Therefore, there is an urgent need for novel approaches to support aging in place for the



growing population of AI/AN Elders -- both Veterans and non-Veterans -- through delivery of culturally appropriate and accessible comprehensive dementia care.

### 3. Study Procedures and Interventions

Provide an overview of the types of records that will be reviewed, what information from these records will be collected, and the kinds of analyses that will be performed on the study data. If data from multiple sources will be used describe this here (e.g., medical record information connected to imaging or billing information or data from multiple institutions collated).

\* Briefly describe the procedures and interventions that will be performed for this project or study and all study arms involved. Do not include information on recruitment or consent.

The project will result in de-identified data from surveys, interviews, and document review to learn about healthcare preferences of Native American Veterans and non-Veterans and facilitators and barriers to dementia care telehealth delivery within the Tribal Nation and relevant healthcare system (Veterans Affairs, UWHealth) service structures. Throughout these activities, there will be a focus on the long-term goal of building trust and effective collaborations among stakeholders. Activities include the following:

✓ 1) We will conduct a needs assessment to determine specific gaps in dementia care access and infrastructure for this community. We will collect data on Elder/family preferences for care and opinions about telehealth, and patient education needs regarding brain health and aging. We will conduct interviews with 10 Native American Elders, 10 family members, and 10 Tribal key stakeholders and hold 2 focus group sessions with Tribal Clinic staff. Data collection will be in person whenever possible. Team-based audio-only rapid qualitative analysis will be used to identify key themes. Findings will be member-checked.

2) We will complete an environmental scan in collaboration within the Tribal Health Clinic/Comprehensive Health Division, Indian Health Service (IHS) and VA. We will identify facility, regional, and national stakeholders key to initial establishment of business agreements and workflows for leveraging existing telehealth infrastructure to deliver comprehensive dementia care to Native American Elders in their homes or through their Tribal Clinic. Data collected will focus on characterizing relevant structures within the organizations, and will primarily utilize individual interviews (via Teams or email) and document review. As appropriate, rapid qualitative analysis methods will be used to identify key facilitators and barriers to effective VA-IHS partnerships. Subsequently we will embark on a similar scan in relevant work units within UW/UWHealth with the same methodology.

3) We will develop, deliver and evaluate Geriatrics education modules for local Tribal Clinic staff and a new cultural training for VA and UWHealth geriatrics clinicians. Development of Tribal Clinic workforce education efforts will be guided through a structured training needs assessment. In Year 1, we will deliver  $\geq 2$  geriatrics training courses with good learner satisfaction ratings, assessed via anonymous surveys. Development of a new education product for clinical staff on culturally appropriate geriatrics care for AI/AN Elders and their families, adaptable for each unique Native community, will be informed by the needs assessment and a stakeholder-engaged process. This will incorporate best-practice DEI approaches within Kirkpatrick's training model. In pilot training with N=5 VA staff, we will complete structured assessments using the Kirkpatrick framework to determine if



learners are satisfied with the content (reaction), have gained skills (learning) and feel they able to utilize the curriculum (behavior and results). Acceptability and effectiveness will be assessed using an adapted version of a validated survey assessing learners' perceptions of ease of use, compatibility with current practice, and satisfaction with the training curriculum (e.g., amount of training content). Feasibility will be additionally evaluated through research team review and consultation with Madison VA education specialists.

#### 4. Incidental or Adventitious Findings

\* Will any study procedures produce incidental or adventitious findings (e.g., imaging scans, laboratory blood tests, depression screening questionnaires, etc.)?

Yes  **No**

#### 5. Instruments Involved

This question is intended to identify projects involving the development or use of medical devices. This does not apply to surveys, questionnaires, or statistical analysis software.

\* Are there instruments of any kind, including software, tests run on samples, and algorithms, used in the study?

Yes  **No**

**IRB00093987**

SF: nPBA: Subject Identification Medical Records

# Subject Identification: Medical Records

## 1. Medical Record Use

\* Will medical records be used to identify subjects or records?

Yes  **No**

IRB00093987

SF: nPBA: Risks and Benefits

# Risks and Benefits

## 1. Direct Benefits Intended

For this type of research there are generally no direct benefits to subjects. The response to this question, "There are no direct benefits to subjects", would be acceptable.

\* Are any of the research activities intended to directly benefit subjects?

Yes  No

## 2. Potential Benefits to Society

Describe how the research might help future patients.

\* Describe the importance of the knowledge reasonably to be gained from this study and what benefit the research may provide to society.

The knowledge gained from this study will inform subsequent project efforts to develop and deliver culturally-safe, tribal-specific dementia care services for Native American Elders. Successful project completion will serve as an example and a blueprint that can inform similar efforts to reduce disparities and improve access to care with other Native Tribal Nations.

## 3. Direct Physical Intervention

A physical intervention refers to study procedures that may pose a risk (however minimal) to a subject's body (e.g., blood draws, MRI scans, drug or device trials, exercise, dietary restrictions/supplements). Examples of activities that are NOT physical intervention include obtaining informed consent and administering surveys.

\* Does this study involve direct physical intervention with subjects?

Yes  No

## 4. Potential Psychosocial Risks

For this type of research the risks to subjects are generally limited to the risk of breach of confidentiality. The response to this question, "There is a risk of breach of confidentiality", would be acceptable.

- \* Describe any potential psychosocial risks to subjects, such as psychological stress or confidentiality risks (including risk to reputation, economic risks, and legal risks).

Minimal risk but there may be psychological distress talking about topics related to healthcare experiences and needs.

There is a risk of a confidentiality breach.

## 5. Procedures to Minimize Risks

The response to this question should address how the risk of breach of confidentiality will be minimized. For example, it could be described that the study team has several measures in place to protect against a breach of confidentiality, such as limiting the number of people who view identifiable information, coding study instruments, storing study data in restricted areas and on computers that are password-protected, only transmitting coded data outside the institution (if data will be shared), and using a secure web-interface to transmit data off-site (if data will be shared).

- \* Describe the procedures in place to minimize risks from all interventions performed for research purposes. This should include activities in place to identify, monitor, mitigate, and eliminate risks to the degree possible.

The PI and many members of the team are experienced geriatric healthcare providers. The PI has clinical expertise in mental health for aging populations. These team members will be involved with data collection and will have a procedure to report concerns for participant distress to the PI, who will perform additional assessment as indicated, and make referrals to appropriate support services. Before beginning study activities, all team members will receive training in culturally appropriate and ethical research. A Native American cultural consultant will be a paid member of the study team and ~~provide guidance on how to address concerns.~~ This will be done while protecting participant confidentiality. ✓

To reduce risk of data breach, data will be coded to remove direct identifiers and the link to the code will be stored in a separate file accessible only via password. paper files will be stored in a secure campus location and destroyed after data has been entered electronically. Video and/or audio files will be recorded using a secure device and will be stored in a restricted access folder within a secure Box server at the University of Wisconsin. If names or identifiable information are revealed during the recordings, this information will not be recorded in the transcription. Audio files are for transcription purposes only and will be permanently destroyed as soon as transcription is complete.

Only approved personnel will have access to study data. To protect from inappropriate use of disclosure, we will clearly designate team members who need to know participant information, and SOPs will be in place to ensure proper deidentification of data. Additionally, piloting will occur to ensure there is no accidental loss or destruction of data.

IRB00093987

SF: nPBA: Subject Population

# Subject Population

## 1. Total Subjects

You must provide an integer. If you are enrolling a range of subjects (e.g., 50 to 100 subjects), enter the larger number.

- \* Provide the number of subjects that will be enrolled at sites for which UW Madison is serving as the reviewing IRB.

50

## 2. Inclusion Criteria

- \* Describe the main inclusion criteria.

For interviews:

-Identify as Native American and aged 55 years or older

OR

- identify as a caregiver of a Native American Elder who is aged 55 or older

Within these groups, targeted recruitment will be done to enroll at least 10 self-identified military Veterans and 10 caregivers of military Veteran

-Ability to communicate in English.

For healthcare staff focus groups and education sessions:

-be employed providing healthcare or community services to Native Americans aged 55+

-Ability to communicate in English.

## 3. Exclusion Criteria

- \* Describe the main exclusion criteria.

- Greater than moderate-severe cognitive impairment

- Severe hearing impairment which precludes ability to participate in an interview

## 4. Targeted Populations

Populations could be racial/ethnic, sex, or gender (this also applies to gender identity, or lack thereof).

\* Will this study target or exclude specific populations?

Yes  No

### 4.1. Targeted Population Justification

\* Describe the population that will be targeted or excluded and provide justification.

This project is focused on improving dementia-related care for Wisconsin-based Native American Elders, both Veteran and non-Veteran. As such, we are targeting this population, i.e. Native Americans. In addition, we seek to include Veterans in order to understand their unique experiences.

IRB00093987

SF: nPBA: Special Populations Justification

# Special Populations Justification

## 1. Justification

If more than one special population is enrolled, separate justifications should be provided for each unique population.

- \* What is the justification for the inclusion of these subjects?

Including these subjects is crucial so that secondary outcomes (delivery of healthcare trainings and expansion of services for tribal Veterans and non-Veterans) are both culturally appropriate and community-based.

## 2. Safeguards

Include the measures that will be taken to minimize any potential coercion or undue influence in recruitment and ongoing participation in the study.

- \* Describe the additional safeguards that have been included in this study to protect the rights and welfare of these subjects.

- Developed project in close collaboration with Native American and Veteran team members
- Having a cultural consultant on the study team
- Obtaining tribal government pre-approval for research activities and ongoing dynamic consent with the Oneida Nation of Wisconsin regarding survey implementation and results dissemination. This involved maintaining communication with tribal government, including discussions with Community Advisory Boards, throughout duration of study.
- If any other Native American tribe or community becomes involved in surveys they will also have community approval of de-identified survey data collection and result dissemination



**IRB00093987**

SF: nPBA: American Indian or Alaska Native (AI/AN) Communities

# American Indian or Alaska Native (AI/AN) Communities

## 1. Confirmation

For more information on UW's Tribal Consultation policy, see Regent Policy Document 8-2.

\* Confirm that you will consult with the UW Tribal Relations Office and obtain tribal approval prior to initiation of research activities.

Yes  No

## 2. Upload Documentation

If available, upload tribal approval documentation.

**File**

There are no items to display

IRB00093987

SF: nPBA: Recruitment Methods

# Recruitment Methods

## 1. Recruitment Plan

This description should address what methods will be used, when and how often they will be used, and how many times potential subjects will be contacted.

\* Describe the recruitment plan for this study.

Study team members will present the study at a meeting of potential participants, including community events related to aging well, brain health, Native American Elders. Those who wish to know more will be invited to talk to the study team at the end of the meeting.

The study team will post an announcement about the study on community-specific social media sites. The announcement will instruct potential participants to contact the study team only by phone, email, or by clicking a link to the study page. Responders may not contact the study team through private messaging on social media. Any posts to specific groups on social media will adhere to the groups' administrative rules.

Fliers will be posted, instructing potential participants to contact the study team only by phone or email.

No recruitment will occur at VA or UWHealth facilities/clinical settings or encounters.

## 2. Recruitment Material Upload

Upload recruitment materials such as recruitment emails, letters, phone scripts, brochures, or advertisements.

There are no items to display

## 3. Approved Recruitment Database Usage

\* Are you using an IRB approved recruitment database to disseminate recruitment materials or to contact subjects?

Yes  No

**IRB00093987**

SF: nPBA: Subject Screening

# Subject Screening

## 1. Preliminary Eligibility Screen

\* Will subjects undergo a preliminary screen to determine basic eligibility?

Yes  **No**

## 2. Planned Study Procedures Before Obtaining Consent

Examples include fasting, discontinuing medications, etc.

\* Will there be any procedures performed before informed consent is obtained from subjects (apart from screening)?

Yes  **No**

**IRB00093987**

SF: nPBA: Remuneration and Costs

# Remuneration and Costs

## 1. Payment

\* Will subjects be compensated to participate in the study?

Yes  **No**

## 2. Costs

\* Will subjects incur any costs as a result of study participation (pharmacy preparation fees, payment for a device, billing of study procedures to subjects insurance)?

Yes  **No**

IRB00093987

SF: nPBA: Privacy and Confidentiality

# Privacy and Confidentiality

## 1. Privacy Plan

Privacy is defined in terms of having control over the extent, timing, and circumstances of sharing oneself (physically, behaviorally, or intellectually) with others. In the context of research, this primarily pertains to methods used to obtain information about subjects or the setting in which research takes place.

\* Explain how the subjects' privacy will be protected. (e.g., research intervention is conducted in a private room).

All interviews will take place in a private room with individuals. The focus group will take place in a private setting, accessible only to those being included.

Additionally, all survey measures will be given on an IRB-approved secure site (e.g. UW RedCap or Qualtrics) or on paper if that is preferred. In regard to data storage, participants' data will be de-identified utilizing appropriate measures and stored on a secure server or in a locked office space.

## 2. Level of Identifiability

\* Select how subjects are identified in the data. Check all that apply.

No Identifiers (De-identified, Anonymous, or Anonymized): stored data is stripped of all identifiers

## 3. Data Protection Plan

Records and data include informed consent documents, case report forms or study flow sheets, survey instruments, database or spreadsheet, screening logs or telephone eligibility sheets, web based information gathering tool, audio/video/photo recordings of subjects, labeled specimens, data about subjects, subject identifiers, etc.

The study team should describe how data confidentiality will be protected. Some measures that are often used and acceptable to the IRB are: using codes so that no direct subject identifiers are recorded on data collection sheets; creating codes for data that are not based on subject identifiers (i.e., avoiding codes that include subject initials or are based on birth dates); and destroying the link to the code as soon as possible.

\* How will the study team protect research records, data, and/or specimens against inappropriate use or disclosure, or malicious or

accidental loss, or destruction? Include how and where the data and/or specimens will be stored.

Data will be coded to remove direct identifiers and the link to the code will be stored in a separate file accessible only via password.

Paper files will be stored in a secure campus location and destroyed after data has been entered electronically. Video and/or audio files will be recorded using a secure device and will be stored in a restricted access folder within a secure Box server at the University of Wisconsin.

If names or identifiable information are revealed during the recordings, this information will not be recorded in the transcription. Audio files are for transcription purposes only and will be permanently destroyed as soon as transcription is complete.

Only approved personnel will have access to study data. To protect from inappropriate use or disclosure, we will clearly designate select team members who need to know participant information, and SOPs will be in place to ensure proper deidentification of data. Additionally, piloting will occur to ensure there is no accidental loss or destruction of data.

## 4. Certificate of Confidentiality

If NIH, CDC, FDA, or other federal funding from an agency that automatically issues a Certificate of Confidentiality as part of the terms of the award, answer "Yes".

\* Is there a Certificate of Confidentiality (CoC), or will one be obtained, for this research?

Yes  No

**IRB00093987**

SF: nPBA: Retention of Data and/or Specimens

# Retention of Data and or Specimens

## 1. Future Research Plans

\* Will data and/or specimens collected for this study be banked for future research outside the scope of the current project?

Yes  No

**IRB00093987**

SF: nPBA: Exemption Consent

# Exemption Consent

## 1. Upload Exemption Consent

- The exemption consent template is available here.
- For educational and social-behavioral studies, you can use the Consent Form Wizard. The Wizard does not include HIPAA authorization language.

Upload all consent materials (scripts, information sheet, etc.).



NAEDC-Information Sheet V1(0.01)

## 2. Exemption Consent Process

- \* Please describe the consent process.

Information sheet will be presented as the first page of the paper survey, or information sheet will be provided to subjects prior to starting in-person interviews/focus groups/education sessions.

If interviews/focus groups/education sessions are conducted remotely, the sheet will be sent via email or postal service prior to starting data collection.



IRB00093987

SF: nPBA: HIPAA General

# HIPAA

## 1. Identifiable Information

\* Will the research involve identifiable health information for any reason?

Yes  No

### 1.1. UW Madison Health Care Component or Madison VA

The HCC of the UW-Madison currently includes SMPH clinical departments; School of Pharmacy (clinical units only); School of Nursing; University Health Services (non-student records only); State Laboratory of Hygiene; and Waisman Center (clinical units only). Ensure the PI or any study team members are covered under HIPAA Privacy Rule regulations as part of their appointment.

\* Are you or any member of the study team conducting the study under an appointment that is within the UW-Madison Health Care Component (HCC) and/or Affiliated Covered Entity (ACE) or the Madison VA?

Yes  No

### 1.2. HIPAA Authorization

\* Will HIPAA authorization for access to the PHI be obtained for all or some subjects, or for only some uses?

- Yes, always: HIPAA authorization will be obtained from all subjects with signed documentation.
- Yes, sometimes or without signed documentation: HIPAA authorization will not be obtained from some subjects/uses or may be obtained without a signature.
- No: HIPAA authorization will not be obtained from any subjects.**

### 1.3. External PHI Access

\* Will you access or obtain fully identifiable health information from a health care provider that is not UW or UW Health or the Madison VA, such as Meriter or ACHC, without first obtaining patient permission or authorization?

Yes  **No**

IRB00093987

SF: nPBA: HIPAA Full Waiver and Authorizations

# Authorization and Waivers

When sharing fully identifiable health information outside of UW or UW Health or obtaining it from a covered entity that is not UW or UW Health (e.g. bringing PHI from Meriter to a UW workstation to contact for phone screening or to recruit), you may need a partial waiver of authorization and accounting for disclosures may be required. Please consult with the **HIPAA Privacy Officer** and consult the Accounting for Disclosures Guidance found **here**.

## 1. HIPAA Requirements Fulfillment

\* Please select which option will be applied to fulfill HIPAA requirements:

Request Full Waiver of Authorization

## 2. Applicable HIPAA Identifiers

Select which of following identifiers will be associated with the health information you propose to collect for study purposes. Check all that apply to your study. If none of these identifiers will be collected for you study, select 'None of the Above'.

Names

Geographic subdivisions smaller than a state

Age of individuals over 89 years old, including year of birth indicative of such age

Telephone numbers

Electronic mail addresses

Biometric identifiers (including finger and voice prints)

**IRB00093987**

SF: nPBA: HIPAA Request for Full Waiver/Authorization

# Request for Authorization/Waivers

## 1. Type of PHI Records

\* Identify the PHI to be used. Select all that apply.

Demographic information

## 2. Confirm Policy for Sharing PHI Externally

For help, see HIPAA – Privacy & Security Coordinators. Examples of directly identifiable data is data that includes name, MRN, narrative text fields, or a rare condition that can be traced back to an individual.

If you disclose directly identifiable PHI outside the HIPAA covered entity under which you are conducting the study, confirm you will contact the UW Madison HIPAA Privacy Officer or the Madison VA Privacy Officer.

Yes  No

## 3. PHI Protection Plan

The HIPAA Privacy Rule requires certain assurances in order for an IRB to grant a waiver of authorization for the use of PHI, which is why this information is requested on this page. The answer to question 3 in the Privacy and Confidentiality Section of this application, "How will the study team protect research records, data, and/or specimens against inappropriate use or disclosure, or malicious or accidental loss, or destruction?", can be used for this response.

\* Describe your plan to protect PHI from unauthorized use or disclosure.

Only minimally necessary identifying information will be collected from participants. Only team members who are on the protocol will have access to PHI as needed to complete study tasks. All PHI will be stored on secure servers and locked in a secure location accessible only to study team members.

Paper files will be stored in a secure campus location and destroyed after data has been entered electronically.

Data will be coded to remove direct identifiers and the link to the code will be stored in a separate file accessible only via password.

## 4. PHI Destruction Plan

The HIPAA Privacy Rule discourages indefinite storage of identifiable information for research purposes. Destruction of identifiable information once data analysis has occurred or the study is completed are acceptable responses.

\* Describe your plan for destroying identifiers at the earliest possible opportunity.

Identifiers will be destroyed at the earliest opportunity consistent with the conduct of the study, which may be as required by FDA regulations, study related agreements or applicable record retention schedules.

## 5. Waiver/Alteration Justification

The study team might respond to this question by explaining that only the minimum necessary PHI needed will be collected, the medical record is the best source of the PHI, and it would be difficult to obtain written authorization given that the study team will not interact with the patients whose information will be used for the research.

\* Explain why the study cannot practicably be conducted without the waiver of authorization or altered authorization.

Signed consent will not be obtained, in the interest of limiting the number of study documents with the participant's name and participation in the study activities indicates consent and authorization.

HIPAA language will be included in the information sheet.

Identifiers will only be maintained temporarily, and only the minimum necessary PHI needed will be collected.

Subjects are from a distinct culture or community in which trust in government/academic institutions has been historically compromised. The research,

and subsequent clinical innovation efforts, would be impracticable without an alteration.

Therefore, the study team is requesting altered authorization so that there will be no documents identifying participants.

## 6. Limitations Confirmation

In order for a waiver of authorization to be granted, the study team must agree to this condition.

\* Federal law prohibits the re-use or disclosure of PHI in connection with this research to any person or entity other than those authorized to receive it, except: (1) as required by law; (2) for authorized oversight of the research; or (3) in connection with other research for which the HIPAA Privacy Rule permits the PHI to be used or disclosed. Do you agree to abide by these limitations in order to obtain a waiver of authorization?

Yes  No

IRB00093987

SF: nPBA: Recordings and Photographs

# Audio/Video Recordings and Photographs

## 1. Recordings Collected

\* Select which of the following will be collected for this study. Check all that apply.

Audio recordings

Video recordings

Photographs

## 2. Identifiable Recordings

E.g., full face photo/video, audio recording of first and last name, or other individually identifiable information.

\* Will the subject be identifiable in the audio/video recording or photograph?

Yes  No

## 3. Retain Recordings

\* Will the audio/video recordings or photographs be retained beyond the conclusion of this study?

Yes  No

## 4. External Transcription

\* Will anyone outside the study team transcribe audio recordings?

Yes  No

IRB00093987

SF: nPBA: Interviews, Focus Groups, Surveys, Questionnaires

# Interviews, Focus Groups, Surveys, Questionnaires

## 1. Tool Details

\* Describe the interview tools, questionnaires, or surveys that will be used. Click the add button to provide information about each tool to be used.

View	Tool Description	patient/family member interview
	Tool Standardized	No
	File name	NAEDC_Focus Group-Interview Questions V.1
	Tool Manner	Telephone In-person Internet
	Tool Manner Other	in-person interviews will be conducted in a private room at sites on or near the Oneida Nation of Wisconsin reservation, including the Oneida Veterans Service Center, the WI ADRC Oneida Outreach Offices, the Oneida Tribal Health Center, and the Oneida Aging and Disability Services offices.
	Date Modified	10/17/2024

View	Tool Description	Focus group/interviews with Tribal Clinic staff
	Tool Standardized	No
	File name	NAEDC_Focus Group-Interview Questions V.1
	Tool Manner	Telephone In-person Internet
	Tool Manner Other	Focus groups and interviews that are in-person will be conducted in a private room at sites on or near the Oneida Nation of Wisconsin reservation, including the Oneida Veterans Service Center, the WI ADRC Oneida Outreach Offices, the Oneida Tribal Health Center, and the Oneida Aging and Disability Services offices.



Date Modified	10/17/2024
---------------	------------

View	Tool Description	Participant Evaluation Survey -- Healthcare staff education event
	Tool Standardized	Yes
	File name	NAEDC-Healthcare Staff Education Post Survey V.1
	Tool Manner	In-person Internet
	Tool Manner Other	in-person education will occur at the Oneida Health Clinic, Madison VA, or University Hospital. For internet surveys, we will use UW Qualtrics or RedCap.
	Date Modified	10/17/2024

## 2. Cognitive or Psychological Assessment

\* Are any of the uploaded instruments used to assess cognitive or psychological status or function?

Yes  **No**

**IRB00093987**

SF: nPBA: Interviews, Focus Groups, Surveys, Questionnaires Cont.

# Interviews, Focus Groups, Surveys, Questionnaires Cont.

## 1. Focus Group

\* Will the study involve conducting focus groups?

**Yes**  No

### 1.1. Identity Protection Plan

\* Describe how the identity of individuals participating will be protected.

Participants will be informed prior to the beginning of the focus group that confidentiality cannot be guaranteed in a group setting, however, participants will be asked to keep information shared during the session private.

## 2. In-Home Visit

\* Does the study involve in-home visits?

Yes  **No**

IRB00093987

SF: nPBA: Supplemental Information

# Supplemental Information

## 1. Additional Documents

Provide any additional relevant documents (e.g., data sharing agreements, letters of support, MOUs, site permission letters), if applicable.

 letters of support for funded VA grant proposal(0.01)

### 1.1. Describe Documents

Describe what additional documents were added in 1.

Three letters of support submitted with the grant proposal to Veterans Affairs Office of Rural Health, which was successfully funded. Additional letters of support from community/academic partners are being prepared and will be coming from: Oneida Nation Veteran Affairs Committee (ONVAC), the Oneida Alzheimer’s Community Advisory Board (CAB), and the University of Wisconsin Native American Center for Health Professionals, all of whom will provide consultation throughout the project.

**IRB00093987**

SF: nPBA: Final Page

# Final Page

## 1. Assurance

- The information presented in this application is accurate;
- If the application is being submitted on behalf of the Principal Investigator (PI) rather than by the PI, the information presented was done so with the PI's agreement; and
- The specific aims and description of research (including subject population, subject interventions, collaborators, performance sites, and general scope of work) in this IRB application are consistent with those described in the sources of support listed as providing financial and/or material resources to conduct this study.

\* Do you certify the above statements?

Yes  No

## 2. Complete and Submit Application Instructions

To complete and submit this application to the IRB office, please follow the steps below:

- Select 'Finish' or 'Exit' on this page to be directed to the application workspace.
- In the application workspace, click the Submit activity to send the application to the IRB office. NOTE: The Submit activity is only available to certain study team members.



## UW-Madison QI/Program Evaluation Self-Certification Tool

Click "download PDF" to save a copy of this page for your records. *Note:* The ED/SBS IRB Office does not maintain copies of your responses.

Projects that do not meet the federal definition of research pursuant to 45 CFR 46 do not require IRB review. This tool was developed by the IRBs to assist the UW-Madison community in determining when a project falls outside of the IRB's purview because it does not constitute research.

**NOTE:** This tool is not designed to determine all of the cases when a project falls outside of the IRB's purview. This tool is only for determining if a project is QI/Program Evaluation, rather than research. The tool should not be used for public health surveillance projects, as these projects require consultation with the IRBs Office Director. The IRBs Office has additional resources that can help determine the need for IRB review based on inclusion of human subjects, as well as qualification for exemption.

### **Instructions:**

Please complete the requested project information, as this document may be used for documentation that IRB review is not required. Select the appropriate answers to each question in the order they appear below. Additional questions may appear based on your answers. If you do not receive a STOP HERE message, the form may be printed as certification that the project is "not research", and does not require IRB review. The IRBs Office will not review your responses as part of the self-certification process. Responses are, however, maintained in Qualtrics for quality assurance/improvement purposes.

**Name of Project Lead/Investigator:**

Mary Wyman

**Project Title:**

Improving Access to Dementia Care for Native American Veteran and non-Veteran Elders

**Brief Description of Project/Goals:**

The long-term aim of this project is to increase access to culturally appropriate, comprehensive dementia care for aging Native Americans, to support aging in place. Combining funding from two sources, the project will focus on aging military Veterans and non-Veterans by understanding unique facilitators and barriers and leveraging existing healthcare services specific to each group. This will build on previous efforts to reduce disparities in access to high-quality telehealth and geriatrics for this population. Beginning with a stakeholder-informed needs assessment and environmental scan to adapt our approach to the needs of the Oneida Nation of Wisconsin, we will then build needed infrastructure, including delivery of healthcare staff and community education, and adapt established collaborative/consultative telemedicine protocol for implementation within the Native American community.

**conducted:**

Medicine and Public Health (SMPH) ▾

**Q1:** Will the project involve testing an experimental drug, device (including medical software or assays), or biologic? [**More Info**]

 Yes No

**Q2:** Has the project received funding (e.g. federal, industry) to be conducted as a human subjects research study? [**More Info**]

 Yes No

**Q3:** Is this a multi-site project (e.g. there is a coordinating or lead center, more than one site participating, and/or a study-wide protocol)? [**More Info**]

 Yes No



**Q4:** Is this a systematic investigation designed with the intention to contribute to generalizable knowledge (e.g. testing a hypothesis; randomization of subjects; comparison of case vs. control; observational research; comparative effectiveness research; or comparable criteria in alternative research paradigms)? [**More**

**Info**]

- Yes
- No**

**Q5:** Will the results of the project be published, presented or disseminated outside of the institution conducting it? [**More**

**Info**]

- Yes**
- No

**Q6:** Will the project occur regardless of whether individuals conducting it may benefit professionally from it? [**More Info**]

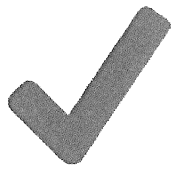
- Yes**
- No

Q7. Is the project intended to improve or evaluate the practice of process within a particular institution or a specific program?

[ **More Info** ]

Yes

No



The project appears to constitute QI and/or Program Evaluation and IRB review is not required because, in accordance with federal regulations, your project does not constitute research as defined under 45 CFR 46.102(d). If the project results are disseminated, they should be characterized as QI and/or Program Evaluation findings. Finally, if the project changes in any way that might affect the intent or design, please complete this self-certification again to ensure that IRB review is still not required. Click the button below to view a printable version of this form to save with your files, as it serves as documentation that IRB review is not required for this project.

**Current Date:** 10/25/2024



# ONEIDA LAW OFFICE

*CONFIDENTIAL: ATTORNEY/CLIENT WORK PRODUCT*

TO: Jamie L. Willis  
Health Center Department

*Use this number on future correspondence:*

## 2024-1361

FROM: Kelly M. McAndrews, Deputy Chief Counsel

<p><b>Kelly M. McAndrews</b>  <small>Digitally signed by Kelly M. McAndrews  Date: 2024.11.07 13:03:35 -06'00'</small></p>
--

<p><i>Law Office use only</i></p> <p><input checked="" type="checkbox"/> Purchasing review not required</p> <p><input type="checkbox"/> HRD approval needed</p>
---

DATE: November 7, 2024

RE: “Addressing ADRD Disparities: Indigenous Behavioral an Cognitive Symptoms (IBACS) Checklists”

*If you have any questions or comments regarding this review, please call 869-4327.*

The attached agreement, contract, policy and/or guaranty has been reviewed by the Oneida Law Office for legal content only. Please review for compliance with the current budget resolution prior to entering said contract. Please note the following:

History: This proposal, a project entitled “Addressing ADRD Disparities: Indigenous Behavioral an Cognitive Symptoms (IBACS) Checklists” appears to be a consistent with and a furtherance of BC Resolution # 04-24-19-A Community Based Movement to Build Health Equity and Address Alzheimer’s Disease in Wisconsin’s Indian Country. There are four (4) specific aims of this Resolution:

Specific Aim 1: Continue the Oneida Alzheimer’s and Related Dementias Community Advisory Board “Oneida Alzheimer’s CAB” to guide a culturally tailored outreach, education and research.

Specific Aim 2:  
Reach middle-aged adults, military Veterans and youth with Dementia Curriculum.

Specific Aim 3:  
Work to reduce stigma associated with Alzheimer’s and Related Dementias by providing outreach and education.

Specific Aim 4: Continue efforts to optimize access to culturally competent dementia diagnostics.

Compliance with BC Resolution #05-08-19-A, Research Requests: Review and Approval to Conduct: In a memorandum to the Business Committee dated October 4, 2024, the Comprehensive Health Division summarized the proposal and provided the recommendation. This memorandum meets the requirements of BC Resolution #05-08-19-A, which requires (relevant to this request):

[A]ny research request by an educational institution or business which requires access to the Oneida Nation or members for research studies of human subjects shall be:

1. Presented to the Director of Comprehensive Health Operations for review and recommendation for action to the Oneida Business Committee.
  - a. The Director shall call upon necessary expertise within the organization to review research requests, specifically departments or entities affected, and provide a recommendation to approve, disapprove, or amend research requests.
  - b. The Director shall submit the research request to the Oneida Business Committee with a brief summary of the research, the name of the researcher, the university or business being represented, and a recommendation to approve or disapprove the research request.
2. Be required to submit a copy of the final draft of the research to the Director for review regarding accuracy of the information.
3. Be required to submit a copy of the published or approved research project to the Director to be presented to the Oneida Business Committee a final published or approved research project. The Director shall notify the researcher of the date of the Oneida Business Committee meeting and invite the researcher to provide a brief overview of the research and findings.

On July 12, 2024, Oneida Nation's Alzheimer's Disease and Related Dementias Community Advisory Board (CAB) provided a letter of support for the proposal.

Similar approved projects include:

1. Indigenous Cultural Understanding of Alzheimer's Disease and Related Dementia Research and Engagement (ICARE). 04-24-19-B (Medical Keepers Medical Discovery Team).
2. Addressing Alzheimer's Disease and Related Dementias Disparities: The American INDIGENOUS COGNITIVE Assessment (AMICA). BC motion to approve, *also* BC letter of support 10/28/2020; *See also* Resolution 10-28-20-C; additional consideration of Phase 2, Law Office Review No. 2024-1329, proposed resolution included in BC Agenda Packed for 11/13/24.
3. Oneida Helping Oneida Family Caregiving Study (OHO). *Also* BC resolution 10-28-20-C.
4. Wisconsin Alzheimer's Disease Research Center Community Engaged Recruitment (ADRC Clinical Core). 09-28-22-A.

- ▶ The document is in appropriate legal form. (*Execution is a management decision.*)

Last, I have been asked if a Statement of Effect (SoE) is required. An SoE is not required for two reasons, 1.) Research requests don't require a resolution on the Nation's end, a BC motion would suffice. Comprehensive Health uses Resolutions for this purpose as a matter of preference, and demonstration of formal approval to involved entities; 2.) Resolutions are exempt from an SoE when it approve a contract or agreement accompanied by a legal review. Participation in the requested study is an agreement to participate, subject to the Nation's requirements.

# Oneida Nation

Post Office Box 365

Phone: (920)869-2214

Oneida, WI 54155



## BC Resolution # 02-12-25-X

### Improving Access to Dementia Care for Native American Veteran and Non-Veteran Elders

- 1   **WHEREAS,**   the Oneida Nation is a federally recognized Indian government and a treaty tribe
- 2                    recognized by the laws of the United States of America; and
- 3
- 4   **WHEREAS,**   the Oneida General Tribal Council is the governing body of the Oneida Nation; and
- 5
- 6   **WHEREAS,**   the Oneida Business Committee has been delegated the authority of Article IV, Section 1,
- 7                    of the Oneida Tribal Constitution by the Oneida General Tribal Council; and
- 8
- 9   **WHEREAS,**   the proposed research proposal is to create a collaborative effort by the University of
- 10                   Wisconsin Madison School of Medicine and Public Health, the Department of Veteran
- 11                   Affairs Office of Rural health, the Wisconsin Alzheimer’s Disease Research Center and the
- 12                   Oneida Comprehensive Health Division; and
- 13
- 14   **WHEREAS,**   the proposed research project will combine grants from the Veteran Affairs Office of Rural
- 15                   Health and the Health Resources and Services Administration (HRSA) which is available
- 16                   through the HRSA grant for at least 5 years with the possibility of renewal thereafter; and
- 17
- 18   **WHEREAS,**   the project aims to expand existing dementia assessment and management services
- 19                   through telehealth to increase access to high-quality and culturally safe dementia services
- 20                   to support aging in place for Oneida Elders while educating local health care staff and
- 21                   remote telehealth staff to provide high-quality, culturally safe care for elders through work
- 22                   with Veteran Elders, Non-Veteran Elders and their family caregivers; and
- 23
- 24   **WHEREAS,**   the project plans to conduct a needs assessment to identify gaps in dementia care access
- 25                   and infrastructure within the Oneida Nation Community by conducting interviews with 10
- 26                   Native American elders, 10 family members and 10 tribal stakeholders, as well as 2 focus
- 27                   group sessions with OCHD clinic staff. A total of 50 subjects will be enrolled who fit the
- 28                   criteria of Native American, 55 years of age or older or identifying as a caregiver of a Native
- 29                   American aged 55 years or older; and
- 30
- 31   **WHEREAS,**   targeted recruitment will aim to enroll at least 10 self-identified military Veterans and 10
- 32                   caregivers of military Veterans who are able to communicate in English; and
- 33
- 34   **NOW THEREFORE BE IT RESOLVED,** the proposed project submitted from the University of Wisconsin
- 35                   Madison School of Medicine and Public Health, the Department of Veterans Affairs Office of Rural Health,
- 36                   the Wisconsin Alzheimer’s Disease Research Center in collaboration with the Oneida Comprehensive
- 37                   Health Division will be led by Principal investigator Dr. Mary Wyman Clinical Psychologist Investigator, W.S.
- 38                   Middleton Memorial Veterans Hospital (Madison VA);
- 39

BC Resolution # 02-12-25-X  
Improving Access to Dementia Care for Native American Veteran and Non-Veteran Elders  
Page 2 of 2

40 **BE IT FURTHER RESOLVED**, that data collected will be de-identified to protect confidentiality and  
41 minimize any risk associated with the completion of this study and/or any future phases of this project will  
42 require additional approvals in accordance with Resolution BC-05-08-19-A;

43  
44 **BE IT FURTHER RESOLVED**, that any data collected will remain the property of the Oneida Nation and  
45 any publication of results will require prior approval of the Oneida Nation Business Committee;

46  
47 **BE IT FURTHER RESOLVED**, that information or publications from this research and/or any phase of this  
48 research be presented to the Oneida Business Committee prior to distribution to other forums for approval  
49 to include presentation at community meetings, local conferences, national conferences or in scientific  
50 journals;

51  
52 **BE IT FINALLY RESOLVED**, that the Oneida Nation is the protector and owner of the information collected  
53 as part of this study. The final disposition of the information collected will be determined by the Oneida  
54 Nation, including it's use, storage and/or destruction;

55



Consider resolution entitled Approval of Use of Economic Development, Diversification and Community...

## Business Committee Agenda Request

1. Meeting Date Requested: 2/12/25

2. Session:

Open     Executive – must qualify under §107.4-1.

Justification: *Choose or type justification.*

3. Requested Motion:

Accept as information; OR Enter the requested motion related to this item.

Adopt Resolution to donate \$18,069.23 to the Rites of Passage Program from the EDDCD

4. Areas potentially impacted or affected by this request:

Finance

Programs/Services

Law Office

MIS

Gaming/Retail

Boards, Committees, or Commissions

Other:

5. Additional attendees needed for this request:

*Name, Title/Entity OR Choose from List*

Justin Nishimoto, Economic Strategy Coordinator

**6. Supporting Documents:**

- |   |  |   |
|---|--|---|
| <input type="checkbox"/> Bylaws                 | <input type="checkbox"/> Fiscal Impact Statement | <input checked="" type="checkbox"/> Presentation        |
| <input type="checkbox"/> Contract Document(s)   | <input type="checkbox"/> Law                     | <input type="checkbox"/> Report                         |
| <input type="checkbox"/> Correspondence         | <input type="checkbox"/> Legal Review            | <input checked="" type="checkbox"/> Resolution          |
| <input type="checkbox"/> Draft GTC Notice       | <input type="checkbox"/> Minutes                 | <input type="checkbox"/> Rule (adoption packet)         |
| <input type="checkbox"/> Draft GTC Packet       | <input type="checkbox"/> MOU/MOA                 | <input checked="" type="checkbox"/> Statement of Effect |
| <input type="checkbox"/> E-poll results/back-up | <input type="checkbox"/> Petition                | <input type="checkbox"/> Travel Documents               |
| <input type="checkbox"/> Other:                 |  |   |

**7. Budget Information:**

- |   |  |
|---|--|
| <input type="checkbox"/> Budgeted – Tribal Contribution | <input type="checkbox"/> Budgeted – Grant Funded   |
| <input type="checkbox"/> Unbudgeted                     | <input checked="" type="checkbox"/> Not Applicable |
| <input type="checkbox"/> Other:                         |  |

**8. Submission:**

Authorized Sponsor: Justin Nishimoto, Economic Strategy Coordinator

Primary Requestor: \_\_\_\_\_



# MEMO

To: Oneida Business Committee  
From: Economic Development, Diversification, and Community Development Team  
Date: January 31, 2025  
Re: Tetwatunhatenyehse Request of \$18,069.23 Donation for Rites of Passage

---

## **Background**

The Tetwatunhatenyehse is requesting a donation for the use of the Economic Development, Diversification, and Community Development Fund to purchase equipment to execute the Rites of Passage (ROP) program. Tetwatunhatenyehse (We are changing our lives) is a group created to nurture young emerging leaders and their families by reestablishing Lotinushuni teachings of Rites of Passage and reviving community in Oneida, WI.

## **Current Request**

Tetwatunhatenyehse requesting a \$18,069.23 donation to attain the necessary funding to purchase equipment needed to successfully execute the Rites of Passage (ROP) program. The estimated expense covers the essential needs for the program which will be integral in making the program sustainable for years to come.

## **Findings after review**

The ROP is aligned with community development and quoted below:

*"ROP is in direct alignment with the Nation's vision which is stated as: "A nation of strong families built on Tsi?niyukwalihot^ and a strong economy." The ROP is a catalyst for inspiring young men and women to reclaim our ancestral knowledge and relearn extended and clan family systems. The ROP initiative aligns with the Nation's vision by guiding our young emerging leaders through the process of building a strong foundational understanding of*

*Tsi?niyukwalihot^ and assisting them with reacquiring their identity as On^yote?a ?ká. Therefore, the ROP is vital in sustaining a nation of strong families built on our ways.”*

The Guiding Documents utilized to determine the use of the EDDCD funds include the Broad Goals and the Comprehensive Plan Elements which have the following related items:

- **Health and Safety-** We want healthy Tribal members and will provide an independent health care system to nurture the health of all native people by reducing drug addictions, providing disability support, and improving mental, physical, social, spiritual and emotional health to help them feel safe in their environment.
- **Social Wellness-**Ensure overall wellness for latiksa shu ha tsi Niyole lotikst^ hoku ha (children as far as the old people)

### **In Closing**

The requested \$18,069.23 from the EDDCD fund for ROP is an appropriated use of the fund.

Economic Development, Diversification, and Community Development Fund (EDDCD) Request

Name: Jameson Wilson

Date Requested: 1/30/25

Department: Rites of Passage

Please Select  use for the funds:

- Social Wellness       Housing       Community Design       Parks and Recreation
- Transportation, Facilities & Utilities       Economic Development       Agriculture
- Natural Resources       Land Use       Public Safety

Detailed Description (Please attach any supporting documents to form and dollar amounts needed):

Tetwatunhatenyehse (We are changing our lives) is a group created to nurture young emerging leaders and their families by reestablishing Lotinushuni teachings of Rites of Passage and reviving community in Oneida, WI.

The purpose of this request is to attain the necessary funding to purchase equipment needed to successfully execute the Rites of Passage (ROP) program. The estimated expense covers the essential needs for the program which will be integral in making the program sustainable for years to come. The requested amount is \$18,069.23

ROP is in direct alignment with the Nation's vision which is stated as: "A nation of strong families built on Tsi?niyukwalihot^ and a strong economy." The ROP is a catalyst for inspiring young men and women to reclaim our ancestral knowledge and relearn extended and clan family systems. The ROP initiative aligns with the Nation's vision by guiding our young emerging leaders through the process of building a strong foundational understanding of Tsi?niyukwalihot^ and assisting them with reacquiring their identity as On^yote?a·ká. Therefore, the ROP is vital in sustaining a nation of strong families built on our ways.

\*For more information please refer to the 2014 Comprehensive Plan, Land Use Plan, Neighborhood Development Plan, Live, Sustain, Grow Plan, and the Economic Development Plan.

Does this project already exist or have been approved for CIP? No

If "YES" please indicate the CIP or project number:

Responsible employee for authorizing expenditures: Jameson Wilson



## Memorandum

To: Justin Nishimoto, Economic Development, Diversification, and Community Development Fund

From: Councilman Jameson Wilson

Date: January 29, 2025

Re: Rites of Passage Economic Development Community Development and Diversification Funding Request

### Purpose

This memo serves as a funding request for Rites of Passage group from Economic Development, Diversification, and Community Development Fund.

### Background

The Rites of Passage (ROP) is a grass roots initiative that is focused on mentoring youth by sharing and demonstrating traditional cultural teachings. Tetwatunhatenyehse (We are changing our lives) is a group created to nurture young emerging leaders and their families by reestablishing Lotinushuni teachings of Rites of Passage and reviving community in Oneida, WI. ROP is in direct alignment with the Nation's vision which is stated as: "A nation of strong families built on Tsi?niyukwalihot^ and a strong economy." The ROP is a catalyst for inspiring young men and women to reclaim our ancestral knowledge and relearn extended and clan family systems. The estimated expense covers the essential needs for the program which will be integral in making the program sustainable for years to come. The requested amount is \$18,069.23

### Requested action

To consider the request for \$18,069.23 from the Economic Development Community Development and Diversification Fund for the Rites of Passage program.

### Other related information

Attached are the following related documents:

- ROP Budget

Item	Quantity	cost per unit	Total Cost	Link/source of price & other details	Other details
<b>Storage Unit</b>	12	75	900	unit for the year	75 dollars / month located at hobart storage units
<b>Tarps:</b>					
20'x30'	2	269.99	539.98	<a href="#">20'x30' Canvas 2 pack</a>	For sweat lodges (2)
16'x20'	10	144.99	1,449.90	<a href="#">16'x20' Canvas 2 pack</a>	For youth lodges
12'x16'	6	89.99	539.94	<a href="#">12'x16' Canvas 2 pack</a>	For youth lodges
<b>Rope</b>	4.00	71.99	287.96	<a href="#">Paracord</a>	for building/maintenance of youth lodges
<b>Survival kit (does not include a knife)</b>	30	21.99	659.70	<a href="#">Survival Kit</a>	For youth to utilize during survival skills training
<b>Stationary</b>					
Binders	9	45.99	413.91	<a href="#">Binders</a>	For youth to remain organized
Pens	2	29.99	29.99	<a href="#">Pens</a>	
Notebooks	9	15.95	143.55	<a href="#">Notebook</a>	
Pouches	5	34.99	174.95	<a href="#">Pouch</a>	
<b>Camping Gear</b>					
tents	15	89.99	1349.85	Coleman 2 person tents	
Fire starting kits	50	17.99	899.5	Cohlgan's Fire In a Box Kit	
<b>Project materials</b>					
Pottery clay	1	50	50	<a href="#">Clay</a>	
Beading thread	2	25	50	N.E.W. Beads and Jewelry	
Beads	4	20	80	N.E.W. Beads and Jewelry	
Project Leather	2	100	200	2 deer hides	
<b>Gift Allowance</b>	12	200	2400		Various gifts for guest speakers/teachers/helpers of the program

<b>Leather</b>	16	200	2400	<a href="#">White deer hides</a>	Full Hides for 4th year 'graduates' regalia
<b>Food 1</b>	19	200	3800	Indigenous and healthy diet oriented	Cost for food for each meeting day- approx \$200/meeting to feed about 60 people/meeting
<b>Food 2</b>	1	1700	1700	Indigenous and healthy diet oriented	Cost of food for the duration of fasting week- includes food for small feasts for youth each day and also for firekeepers through an entire 7 days
<b>Grand total</b>			18069.23		





Oneida Nation  
 Oneida Business Committee  
 Legislative Operating Committee  
 PO Box 365 • Oneida, WI 54155-0365  
[Oneida-nsn.gov](http://Oneida-nsn.gov)



### Statement of Effect

*Approval of Use of Economic Development, Diversification and Community Development Funds for a Donation of \$18,069.23 for the Rites of Passage Program*

### Summary

The resolution approves an allocation of eighteen thousand sixty-nine dollars sand twenty-three cents (\$18,069.23) from the Economic Development, Diversification and Community Development Fund for the purpose of donation to the Rites of Passage Program.

*Submitted by: Clorissa N. Leeman, Senior Staff Attorney, Legislative Reference Office  
 Date: February 3, 2025*

### Analysis by the Legislative Reference Office

The Oneida Business Committee has adopted resolutions which set aside funds disbursed from corporations to the Nation in an Economic Development, Diversification and Community Development fund (“the Fund”) and describes the process for accessing those funds. [Resolutions BC-09-28-16-B, BC-07-12-17-A, BC-12-12-18-B, BC-01-23-19-C, BC-01-23-19-D, and BC-05-26-21-B]. When a request to utilize monies from the Fund is received, the Review Team, comprised of the Strategic Planner, Business Analyst, and the Budget Analyst, review the request for use of the Fund and determines if the proposed use is consistent with the Fund. The Review Team is then required to provide a written recommendation to the Oneida Business Committee regarding whether to authorize the allocation from the Fund to a specific project identified by a contract number, CIP number, economic development opportunity number or other easily trackable number or designation. The Oneida Business Committee is then responsible for authorizing use of the Fund by a resolution clearly identifying the amount of funds authorized and purpose of the funds, which may be identified by a contract number, CIP number, economic development opportunity number or other easily trackable number or designation, and the employee responsible for authorizing expenditures of the authorized amount.

Through the adoption of this resolution the Oneida Business Committee would be approving an allocation of eighteen thousand sixty-nine dollars sand twenty-three cents (\$18,069.23) from the Fund for the purpose of donation to the Rites of Passage Program. This resolution provides that the eighteen thousand sixty-nine dollars sand twenty-three cents (\$18,069.23) from the Fund is not intended to be used for salaries or related expenses, and any unspent funds will be returned to the Fund. This resolution provides that utilizing the Fund for this purpose is aligned with the Oneida Business Committee Broad Goals and the approved Economic Development Plan Elements related to community development. Jameson Wilson, Oneida Business Committee councilmember, is identified as the responsible individual for this allocation of funding. This resolution does not directly provide a contract number, CIP number, economic development opportunity number or other easily trackable number or designation – but this funding could be tracked through the resolution number.

***Conclusion***

Adoption of this resolution would not conflict with any of the Nation's laws.

# Oneida Nation

Post Office Box 365

Phone: (920)869-2214

Oneida, WI 54155



## BC Resolution # 02-12-25-X

### Approval of Use of Economic Development, Diversification and Community Development Funds for a Donation of \$18,069.23 for the Rites of Passage Program

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**WHEREAS,** the Oneida Nation is a federally recognized Indian government and a treaty tribe recognized by the laws of the United States of America; and

**WHEREAS,** the Oneida General Tribal Council is the governing body of the Oneida Nation; and

**WHEREAS,** the Oneida Business Committee has been delegated the authority of Article IV, Section 1, of the Oneida Tribal Constitution by the Oneida General Tribal Council; and

**WHEREAS,** the Economic Development, Diversification and Community Development Fund was created by resolutions # BC-09-28-16-B, BC-07-12-17-A, and BC-01-23-19-D and the procedures for use of the fund set forth in resolution # BC-12-12-18-B, BC-01-23-19- C, and BC-05-26-21-B, *Updating and Clarifying Access to the Economic Development, Diversification and Community Development Fund As Amended*; and

**WHEREAS,** the Tetwatunhatenyehse (We are changing our lives) is a group created to nurture young emerging leaders and their families by reestablishing Lotinushuni teachings of Rites of Passage and reviving community in Oneida, WI; and

**WHEREAS,** the Oneida Business Committee member, Jameson Wilson has asked the EDDCD team to review and recommend the use of \$18,069.23 for a donation to the Rites of Passage Program; and

**WHEREAS,** utilizing the Economic Development, Diversification and Community Development Fund to support the Rites of Passage Program is aligned with the Oneida Business Committee Broad Goals and approved Comprehensive Plan Elements related to community development; and

**NOW THEREFORE BE IT RESOLVED,** the Oneida Business Committee does approve the allocation of \$18,069.23 from the Economic Development, Diversification and Community Development Funds for the purpose of a donation to the Rites of Passage Program.

**BE IT FUTHER RESOLVED,** the \$18,069.23 donation is not intended to be used for salaries or related expenses and any funds not used to be refunded to the EDDCD fund.

**BE IT FINALLY RESOLVED,** the responsible employees identified as Business Committee Member, Jameson Wilson.

Adopt resolution entitled Ratifying approval of the Oneida Youth Leadership Institute Charter and By-Laws

### Business Committee Agenda Request

1. Meeting Date Requested: *Click or tap to enter a date.*

2. Session:

Open     Executive – must qualify under §107.4-1.

Justification: *Choose or type justification.*

3. Requested Motion:

Accept as information; OR

Adopt resolution ratifying approval of the Oneida Youth Leadership Institute Charter and By-Laws.

4. Areas potentially impacted or affected by this request:

Finance

Programs/Services

Law Office

DTS

Gaming/Retail

Boards, Committees, or Commissions

Other: OYLI

5. Additional attendees needed for this request:

*Name, Title/Entity OR Choose from List*

*Name, Title/Entity OR Choose from List*

*Name, Title/Entity OR Choose from List*

*Name, Title/Entity OR Choose from List*

**6. Supporting Documents:**

- |  |  |   |
|--|--|---|
| <input checked="" type="checkbox"/> Bylaws         | <input type="checkbox"/> Fiscal Impact Statement | <input type="checkbox"/> Presentation           |
| <input type="checkbox"/> Contract Document(s)      | <input type="checkbox"/> Law                     | <input type="checkbox"/> Report                 |
| <input checked="" type="checkbox"/> Correspondence | <input type="checkbox"/> Legal Review            | <input checked="" type="checkbox"/> Resolution  |
| <input type="checkbox"/> Draft GTC Notice          | <input type="checkbox"/> Minutes                 | <input type="checkbox"/> Rule (adoption packet) |
| <input type="checkbox"/> Draft GTC Packet          | <input type="checkbox"/> MOU/MOA                 | <input type="checkbox"/> Statement of Effect    |
| <input type="checkbox"/> E-poll results/back-up    | <input type="checkbox"/> Petition                | <input type="checkbox"/> Travel Documents       |
| <input type="checkbox"/> Other: <i>Describe</i>    |  |   |

**7. Budget Information:**

- |   |  |
|---|--|
| <input type="checkbox"/> Budgeted – Tribal Contribution | <input type="checkbox"/> Budgeted – Grant Funded   |
| <input type="checkbox"/> Unbudgeted                     | <input checked="" type="checkbox"/> Not Applicable |
| <input type="checkbox"/> Other: <i>Describe</i>         |  |

**8. Submission:**

Authorized Sponsor: Jo Anne House, Chief Counsel

Primary Requestor: (Name, Title/Entity)

Jo Anne House, PhD | Chief Counsel  
James R. Bittorf | Deputy Chief Counsel  
Kelly M. McAndrews | Deputy Chief Counsel

Carl J. Artman  
Krystal L. John  
Peggy A. Van Gheem  
Andrea L. Gage

Law Office



**M E M O R A N D U M**

**TO:** Oneida Business Committee  
**FROM:** Jo Anne House, Chief Counsel  
**DATE:** February 5, 2025  
**SUBJECT:** Ratification of Oneida Youth Leadership Institute Charter and Bylaws Amendments

---

The Oneida Business Committee received amendments to the charter and bylaws of the Oneida Youth Leadership Institute which were reviewed by Attorney Krystal John for conformance with tribal law. The legal review indicated that approval was at the discretion of the Oneida Business Committee. On July 24, 2024 the Oneida Business Committee adopted a motion approving the amendments.

Upon further review by the Government Administration Office, it was identified that the charter and bylaws required approval by resolution. As a result, the action by motion was insufficient.

I have attached a proposed resolution which would ratify the July 24, 2025 action which satisfies the requirements of the charter and bylaws. Adoption of the resolution would take a simple majority vote and if adopted, would retroactively approve the charter and bylaws amendments.

This resolution does not require a Statement of Effect as it ratifies an action which was accompanied by a legal review conducted by the Oneida Law Office.

If you have further questions, please contact me.

**C. Review the Oneida Youth Leadership Institute charter and bylaws and determine next steps (01:18:13)**

Sponsor: Marlon Skenandore, Councilman

Motion by Jennifer Webster to approve the Oneida Youth Leadership Institute charter and bylaws, seconded by Brandon Yellowbird-Stevens. Motion carried:

Ayes: Lawrence Barton, Jennifer Webster, Jameson Wilson, Brandon Yellowbird-Stevens

Not Present: Jonas Hill, Lisa Liggins, Kirby Metoxen, Marlon Skenandore

**D. Review the Ultimate Texas Hold'Em Rules of Play and determine next steps (01:27:44)**

Sponsor: Mark A Powless, Sr., Chair/Oneida Gaming Commission

Motion by Jennifer Webster to approve the notice of the Ultimate Texas Hold'Em Rules of Play approved by the Oneida Gaming Commission on June 19, 2024, and to direct notice to the Gaming Commission there are no requested revisions under Section 501.6-14(d), seconded by Brandon Yellowbird-Stevens. Motion carried:

Ayes: Lawrence Barton, Jennifer Webster, Jameson Wilson, Brandon Yellowbird-Stevens

Not Present: Jonas Hill, Lisa Liggins, Kirby Metoxen, Marlon Skenandore

**E. Approve an exception to resolution # BC-01-12-22-A and cancel the discussion on the Executive Session section of the regular meeting agenda scheduled for August 13, 2024 (01:28:24)**

Sponsor: Lisa Liggins, Secretary

Motion by Jennifer Webster to approve an exception to resolution # BC-01-12-22-A and cancel the discussion on the Executive Session section of the regular meeting agenda scheduled for August 13, 2024, seconded by Jameson Wilson. Motion carried:

Ayes: Lawrence Barton, Jennifer Webster, Jameson Wilson, Brandon Yellowbird-Stevens

Not Present: Jonas Hill, Lisa Liggins, Kirby Metoxen, Marlon Skenandore

**X. REPORTS**

**A. OPERATIONAL**

**1. Accept the Big Bear Media FY-2024 3rd quarter report (01:29:22)**

Sponsor: Mark W. Powless, General Manager

Motion by Brandon Yellowbird-Stevens to accept the Big Bear Media FY-2024 3rd quarter report, seconded by Jennifer Webster. Motion carried:

Ayes: Lawrence Barton, Jennifer Webster, Jameson Wilson, Brandon Yellowbird-Stevens

Not Present: Jonas Hill, Lisa Liggins, Kirby Metoxen, Marlon Skenandore

# Oneida Nation

Post Office Box 365

Phone: (920)869-2214



Oneida, WI 54155

## BC Resolution # 02-12-25-X

### Ratifying Approval of the Oneida Youth Leadership Institute Charter and By-laws

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**WHEREAS,** the Oneida Nation is a federally recognized Indian government and a treaty tribe recognized by the laws of the United States of America; and

**WHEREAS,** the Oneida General Tribal Council is the governing body of the Oneida Nation; and

**WHEREAS,** the Oneida Business Committee has been delegated the authority of Article IV, Section 1, of the Oneida Tribal Constitution by the Oneida General Tribal Council; and

**WHEREAS,** the Oneida Youth Leadership Institute (*Institute*) was created “to operate and support programs and activities which promote leadership qualities in Oneida youth, and to solicit charitable donations to fund such programs and activities” *Charter, Section 1(B)*; and

**WHEREAS,** the current Institute Board identified updates needed to the charter and by-laws originally approved in 2016; and

**WHEREAS,** the Oneida Business Committee received the proposed amended charter and by-laws at the July 24, 2024, regular meeting and adopted a motion “to approve the Oneida Youth Leadership Institute charter and bylaws”; and

**WHEREAS,** the charter required amendments to be approved by resolution; and

**WHEREAS,** the Oneida Business Committee desires to ratify the action of July 24, 2024 by adoption of a resolution; and

**NOW THEREFORE BE IT RESOLVED,** the Oneida Business Committee ratifies the action of July 24, 2024, which adopted the amendments to the Oneida Youth Leadership Institute charter and bylaws effective on the date of adoption of the motion.



Accept the Finance Committee January 9, 2025, regular meeting minutes

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### Business Committee Agenda Request

**1. Meeting Date Requested:** 02/12/25

**2. Session:**

Open     Executive – must qualify under §107.4-1.

Justification: *Choose or type justification.*

**3. Requested Motion:**

Accept as information; OR

Accept the FC Minutes for 01/09/25 & E-Poll

**4. Areas potentially impacted or affected by this request:**

Finance

Programs/Services

Law Office

DTS

Gaming/Retail

Boards, Committees, or Commissions

Other: All areas that require FC approval

**5. Additional attendees needed for this request:**

*Name, Title/Entity OR Choose from List*

*Name, Title/Entity OR Choose from List*

*Name, Title/Entity OR Choose from List*

*Name, Title/Entity OR Choose from List*

**6. Supporting Documents:**

- |  |  |   |
|--|--|---|
| <input type="checkbox"/> Bylaws                            | <input type="checkbox"/> Fiscal Impact Statement | <input type="checkbox"/> Presentation           |
| <input type="checkbox"/> Contract Document(s)              | <input type="checkbox"/> Law                     | <input type="checkbox"/> Report                 |
| <input type="checkbox"/> Correspondence                    | <input type="checkbox"/> Legal Review            | <input type="checkbox"/> Resolution             |
| <input type="checkbox"/> Draft GTC Notice                  | <input checked="" type="checkbox"/> Minutes      | <input type="checkbox"/> Rule (adoption packet) |
| <input type="checkbox"/> Draft GTC Packet                  | <input type="checkbox"/> MOU/MOA                 | <input type="checkbox"/> Statement of Effect    |
| <input checked="" type="checkbox"/> E-poll results/back-up | <input type="checkbox"/> Petition                | <input type="checkbox"/> Travel Documents       |
| <input type="checkbox"/> Other: <i>Describe</i>            |  |   |

**7. Budget Information:**

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|---|--|
| <input type="checkbox"/> Budgeted – Tribal Contribution | <input type="checkbox"/> Budgeted – Grant Funded   |
| <input type="checkbox"/> Unbudgeted                     | <input checked="" type="checkbox"/> Not Applicable |
| <input type="checkbox"/> Other: <i>Describe</i>         |  |

**8. Submission:**

Authorized Sponsor: Larry Barton, Treasurer

Primary Requestor: Ashley Blaker, Office Manager



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## INTERNAL MEMORANDUM

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**TO:** FINANCE COMMITTEE  
**FROM:** ASHLEY BLAKER, OFFICE MANAGER  
**SUBJECT:** E-POLL RESULTS – FC MINUTES OF JANUARY 9, 2025  
**DATE:** 01/10/25

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An E-Poll vote of the Finance Committee was conducted to approve the Finance Committee meeting minutes of January 9, 2025. The E-Poll and minutes were sent out yesterday and concluded today. The results of the completed E-Poll are as follows:

---

**E-POLL RESULTS:**

**There was a Majority of 4 FC members voting to approve the January 9, 2025, Finance Committee Meeting Minutes. FC Members voting included: *Lisa Liggins, RaLinda Ninham-Lamberies, Chad Fuss, and Sarah White.***

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These Finance Committee Minutes of January 9, 2025, will be placed on the next Finance Committee agenda to acknowledge this E-Poll action. Per the FC By-Laws all Minutes of the FC will be submitted to the Secretary's Office once a month for BC acceptance.



## FINANCE COMMITTEE

### FC REGULAR MEETING

JANUARY 09, 2025 • Time: 8:30 A.M

Business Committee Conference Room / Microsoft Teams

## REGULAR MEETING MINUTES

### FC MEMBERS PRESENT:

Larry Barton, BC Treasurer/FC Chair

RaLinda Ninham-Lamberies CFO/FC Vice-Chair

Lisa Liggins, BC Secretary

Sarah White, Purchasing Director

Chad Fuss, Asst. Gaming CFO

**FC MEMBERS EXCUSED:** Jennifer Webster, BC Council Member and Jonas Hill, BC Council Member

**OTHERS PRESENT:** Nathan Maufort, Andrew Doxtater, Paul Truttman, Sid White, Jamie Willis, Paul Hockers, David Emerson, Maureen Perkins, David Jordan, Mark W. Powless, and Ashley Blaker.

**I. CALL TO ORDER:** The FC Regular Meeting was called to order by the FC Chair at 8:29 A.M.

**II. APPROVAL OF AGENDA:** JANUARY 09, 2025

Motion by RaLinda Ninham-Lamberies to approve the January 09, 2025, Finance Committee Meeting Agenda with one update. CapEx Request #2 will need to be moved to under New Business #6. Seconded by Chad Fuss. Motion carried unanimously.

**III. FC MINUTES:** DECEMBER 19, 2024 (Approved via E-Poll on 12/19/24)

Motion by RaLinda Ninham-Lamberies to acknowledge the FC E-Poll action taken on December 19, 2024, approving the December 19, 2024, Finance Committee Meeting Minutes. Seconded by Lisa Liggins. Motion carried unanimously.

**IV. CAPITAL EXPENDITURES:**

1. Tweet Garot – Hotel Rooftop Units

Amount: \$82,840.00

Nathan Maufort, Gaming – Facilities

Motion by RaLinda Ninham-Lamberies to approve Tweet Garot – Hotel Rooftop

Units in the amount of \$82,840.00. Seconded by Sarah White. Motion carried unanimously.

#### **V. NEW BUSINESS:**

1. FY25 Blkt PO – Data Financial Maint. Agreement Amount: \$601,832.00  
Andrew Doxtater, Gaming – Accounting

Motion by RaLinda Ninham-Lamberies to approve the FY25 Blkt PO – Data Financial Maint. Agreement in the amount of \$601,832.00. Seconded by Lisa Liggins. Motion carried unanimously.

2. Kain Energy Corp. – HVAC Controls Amount: \$124,600.00  
Paul Truttman, Engineering

Motion by RaLinda Ninham-Lamberies to approve the Kain Energy Corp. – HVAC Controls in the amount of \$124,600.00. Seconded by Chad Fuss. Motion carried unanimously.

3. Camera Corner Connecting Point – AV Systems Amount: \$74,116.92  
Paul Truttman, Engineering

Motion by Chad Fuss to approve the Camera Corner Connecting Point – AV Systems in the amount of \$74,116.92. Seconded by Lisa Liggins. Motion carried unanimously.

4. NV Technologies – Fire/Alarm System Amount: \$68,600.00  
Paul Truttman, Engineering

Motion by RaLinda Ninham-Lamberies to approve the NV Technologies – Fire/Alarm System in the amount of \$68,600.00. Seconded by Lisa Liggins. Motion carried unanimously.

5. FY25 Blkt PO – Kane Communications Group Amount: \$169,200.00  
Jamie Willis, OCHD

Motion by RaLinda Ninham-Lamberies to defer the request until the FC receives updated contract/documents and will then initiate an e-poll for the FY25 Blkt PO – Kane Communications Group in the amount of \$169,200.00. Seconded by Lisa

Liggins. Motion carried unanimously.

6. Jack's Maint. Service – Deep Cleaning Services Amount: \$71,520.00  
Paul Hockers, Gaming – Admin

Motion by Lisa Liggins to approve the Jack's Maint. Service – Deep Cleaning Services in the amount of \$71,520.00. Seconded by Sarah White. Motion carried unanimously.

## VI. ONEIDA FINANCE FUND:

### REPORT:

1. Oneida Finance Fund Report – January 2025  
Ashley Blaker, Office Manager

Motion by RaLinda Ninham-Lamberies to accept the Oneida Finance Fund Report for January 2025. Seconded by Lisa Liggins. Motion carried unanimously.

### REQUEST(S):

1. Spanish Trip & DL Course fees Amount: \$750.00  
Requester: Dan Skenandore for Alysa

Motion by RaLinda Ninham-Lamberies to approve from the Oneida Finance Fund the request for Spanish Trip & DL Course fees for the daughter of the requester in the amount of \$750.00. Seconded by Sarah White. Motion carried unanimously.

2. Baseball Training – Velocity/GRB fees Amount: \$750.00  
Requester: Kelly Skenandore-Holtz for Kai

Motion by RaLinda Ninham-Lamberies to approve from the Oneida Finance Fund the request for Baseball Training – Velocity/GRB fees for the son of the requester in the amount of \$750.00. Seconded by Sarah White. Motion carried unanimously.

3. Bitty Ball Training Session fees Amount: \$720.00  
Requester: Vanessa Miller for Lennox

Motion by RaLinda Ninham-Lamberies to approve from the Oneida Finance Fund the request for Bitty Ball Training Session fees for the son of the requester in the amount of \$720.00. Seconded by Sarah White. Motion carried unanimously.

4. YMCA Membership Amount: ~~\$624.40~~ \$626.40  
Requester: Zack Smith

Motion by Sarah White to approve requests #4 and #5 from the Oneida Finance Fund the request for YMCA Membership with the noted changes of the amounts. The corrected amount of \$626.40 and not \$624.40. Seconded by Lisa Liggins. Motion carried unanimously.

5. YMCA Membership Amount: ~~\$624.40~~ \$626.40  
Requester: Kenton Smith

See Action in Oneida Finance Fund Requests #4.

6. Sun Prairie Athletic Club Membership Amount: \$584.10  
Requester: Harrison Barton

Motion by RaLinda Ninham-Lamberies to approve from the Oneida Finance Fund the request for Sun Prairie Athletic Club Membership in the amount of \$584.10. Seconded by Sarah White. Motion carried unanimously.

7. Construct Lacrosse fees Amount: \$750.00  
Requester: John Nicholas for Hudson

Motion by RaLinda Ninham-Lamberies to approve from the Oneida Finance Fund the request for Construct Lacrosse fees for the son of the requester in the amount of \$750.00. Seconded by Sarah White. Motion carried unanimously.

8. Starz Gymnastics Academy fees Amount: \$750.00  
Requester: Twila Pamanet for Tea

Motion by RaLinda Ninham-Lamberies to approve from the Oneida Finance Fund the request for Starz Gymnastics Academy fees for the daughter of the requester in the amount of \$750.00. Seconded by Sarah White. Motion carried unanimously.

9. Impact Sports Academy fees Amount: \$750.00  
Requester: Gerald Danforth for Wakinyan

Motion by Chad Fuss to approve from the Oneida Finance Fund the requests for #9 and #10 in the amounts requested. Seconded by RaLinda Ninham-Lamberies. Motion carried unanimously.

10. Tri-County Gymnastics fees Amount: \$750.00  
Requester: Gerald Danforth for Wicahpi

See Action in Oneida Finance Fund Requests #9.

11. John Casablancas Talent fees Amount: \$750.00  
Requester: Laura Cornelius for Cashton

Motion by Lisa Liggins to defer the request back to the requester for additional information for John Casablancas Talent fees for the grandson of the requester in the amount of \$750.00. Seconded by Sarah White. Motion carried unanimously.

Ashley to reach out to the requester for the additional information and share it with the FC once received.

12. YMCA Membership Amount: \$750.00  
Requester: Laura Cornelius

Motion by Sarah White to approve from the Oneida Finance Fund the request for YMCA Membership fees in the amount of \$750.00. Seconded by Chad Fuss. Motion carried unanimously.

13. FVP Volleyball fees Amount: \$750.00  
Requester: Tawny Danforth for Sydney

Motion by Sarah White to approve from the Oneida Finance Fund the request for FVP Volleyball fees for the daughter of the requester in the amount of \$750.00. Seconded by RaLinda Ninham-Lamberies. Motion carried unanimously.

14. GBSW Baseball fees Amount: \$585.00  
Requester: Marques Danforth for Marques Jr.

Motion by RaLinda Ninham-Lamberies to approve from the Oneida Finance Fund the request for GBSW Baseball fees for the son of the requester in the amount of \$585.00. Seconded by Sarah White. Motion carried unanimously.

## **VII. DONATION:**

### **REQUEST(S):**

1. United National Indian Tribal Youth, Inc. – Sponsorship Amount: \$3,000.00  
Requester: Mary Kim Titla, Executive Director

Motion by RaLinda Ninham-Lamberies to approve from the Finance Committee Donations the request from United National Tribal Youth, Inc. – Sponsorship in the amount of \$3,000.00. Seconded by Lisa Liggins. Motion carried unanimously.



**VIII. EXECUTIVE SESSION:** None

**IX. ADMINISTRATIVE /INTERNAL:** None

**X. FOLLOW UP:** None

**XI. FOR INFORMATION ONLY:**

1. LNW – Lease (4) Cosmic Slot Machines - \$65 Per Day  
David Emerson, Gaming-Slots

Motion by Lisa Liggins to accept as information only. Seconded by Sarah White. Motion carried unanimously.

**XII. ADJOURN:** Motion by RaLinda Ninham-Lamberies to adjourn. Seconded by Chad Fuss. Motion carried unanimously. Time: 9:07 A.M.

Accept the Finance Committee January 23, 2025, regular meeting minutes

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### Business Committee Agenda Request

1. Meeting Date Requested: 02/12/25

2. Session:

Open     Executive – must qualify under §107.4-1.

Justification: *Choose or type justification.*

3. Requested Motion:

Accept as information; OR

Accept the FC Minutes for 01/23/25 & E-Poll

4. Areas potentially impacted or affected by this request:

Finance

Programs/Services

Law Office

DTS

Gaming/Retail

Boards, Committees, or Commissions

Other: All areas that require FC approval

5. Additional attendees needed for this request:

*Name, Title/Entity OR Choose from List*

*Name, Title/Entity OR Choose from List*

*Name, Title/Entity OR Choose from List*

*Name, Title/Entity OR Choose from List*

**6. Supporting Documents:**

- |  |  |   |
|--|--|---|
| <input type="checkbox"/> Bylaws                            | <input type="checkbox"/> Fiscal Impact Statement | <input type="checkbox"/> Presentation           |
| <input type="checkbox"/> Contract Document(s)              | <input type="checkbox"/> Law                     | <input type="checkbox"/> Report                 |
| <input type="checkbox"/> Correspondence                    | <input type="checkbox"/> Legal Review            | <input type="checkbox"/> Resolution             |
| <input type="checkbox"/> Draft GTC Notice                  | <input checked="" type="checkbox"/> Minutes      | <input type="checkbox"/> Rule (adoption packet) |
| <input type="checkbox"/> Draft GTC Packet                  | <input type="checkbox"/> MOU/MOA                 | <input type="checkbox"/> Statement of Effect    |
| <input checked="" type="checkbox"/> E-poll results/back-up | <input type="checkbox"/> Petition                | <input type="checkbox"/> Travel Documents       |
| <input type="checkbox"/> Other: <i>Describe</i>            |  |   |

**7. Budget Information:**

- |   |  |
|---|--|
| <input type="checkbox"/> Budgeted – Tribal Contribution | <input type="checkbox"/> Budgeted – Grant Funded   |
| <input type="checkbox"/> Unbudgeted                     | <input checked="" type="checkbox"/> Not Applicable |
| <input type="checkbox"/> Other: <i>Describe</i>         |  |

**8. Submission:**

Authorized Sponsor: Larry Barton, Treasurer

Primary Requestor: Ashley Blaker, Office Manager



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INTERNAL MEMORANDUM

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**TO:** FINANCE COMMITTEE  
**FROM:** ASHLEY BLAKER, OFFICE MANAGER  
**SUBJECT:** E-POLL RESULTS – FC MINUTES OF JANUARY 23, 2025  
**DATE:** 01/23/25

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An E-Poll vote of the Finance Committee was conducted to approve the Finance Committee meeting minutes of January 23, 2025. The E-Poll and minutes were sent out today and concluded today. The results of the completed E-Poll are as follows:

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**E-POLL RESULTS:**

**There was a Majority of 4 FC members voting to approve the January 23, 2025, Finance Committee Meeting Minutes. FC Members voting included: *Jennifer Webster, Chad Fuss, Jonas Hill, and RaLinda Ninham-Lamberies.***

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These Finance Committee Minutes of January 23, 2025, will be placed on the next Finance Committee agenda to acknowledge this E-Poll action. Per the FC By-Laws all Minutes of the FC will be submitted to the Secretary's Office once a month for BC acceptance.



**FINANCE COMMITTEE**  
**FC REGULAR MEETING**  
**JANUARY 23, 2025 • Time: 8:30 A.M**  
**Business Committee Conference Room**

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**REGULAR MEETING MINUTES**

**FC MEMBERS PRESENT:**

Larry Barton, BC Treasurer/FC Chair

RaLinda Ninham-Lamberies CFO/FC Vice-Chair

Jonas Hill, BC Council Member

Sarah White, Purchasing Director

Chad Fuss, Asst. Gaming CFO

Jennifer Webster, BC Council Member

**FC MEMBERS EXCUSED:** Lisa Liggins, BC Secretary

**OTHERS PRESENT:** Josie Skenandore, Cory Habeck, Kevin House, Tim Skenandore, David Emerson, John Breuninger, Dan Ammerman, Kim Nohr, Gail Nohr, Deke Suri, Maureen Perkins, and Ashley Blaker.

**I. CALL TO ORDER:** The FC Regular Meeting was called to order by the FC Chair at 8:30 A.M.

**II. APPROVAL OF AGENDA:** JANUARY 23, 2025

Motion by Jonas Hill to approve the January 23, 2025, Finance Committee Meeting Agenda.

Seconded by Chad Fuss. Motion carried unanimously.

**III. FC MINUTES:** JANUARY 09, 2025 (Approved via E-Poll on 01/09/25)

Motion by Jennifer Webster to acknowledge the FC E-Poll action taken on January 9, 2025, approving the January 9, 2025, Finance Committee Meeting Minutes. Seconded by Sarah White. Motion carried unanimously.

**IV. SPECIAL FC E-POLL:**

1. John Casablanças Talent fees

Amount: \$750.00

Requester: Laura Cornelius for Cashton (Approved via E-Poll on 01/13/25)

Motion by Jennifer Webster to acknowledge the FC E-Poll action taken on January 13, 2025, approving the OFF Request for John Casablanças Talent fees in the amount of \$750.00. Seconded by Jonas Hill. Motion carried unanimously.

**V. CAPITAL EXPENDITURES:**

1. Faith Technologies – Cabling for Oneida Hotel Amount: \$63,100.00  
Josie Skenandore, Gaming – DTS

Motion by Jennifer Webster to approve Faith Technologies – Cabling for Oneida Hotel in the amount of \$63,100.00. Seconded by RaLinda Ninham-Lamberies. Motion carried unanimously.

2. OTIS Elevator Company – Oneida Hotel Lobby Elevators Amount: \$549,300.00  
Tim Skenandore, Gaming – Facilities

Motion by Jennifer Webster to approve OTIS Elevator Company – Oneida Hotel Lobby Elevators in the amount of \$549,300.00. Seconded by Jonas Hill. Motion carried unanimously.

**VI. NEW BUSINESS:**

1. FY25 Blkt PO Increase – Faith Technologies Amount: \$30,000.00  
Cory Habeck, DTS Total PO: \$60,000.00

Motion by Jennifer Webster to approve FY25 Blkt PO Increase – Faith Technologies in the amount of \$30,000.00. Seconded by RaLinda Ninham-Lamberies. Motion carried unanimously.

2. Vertiv Corporation – Liebert UPS-Battery Systems Amount: \$67,516.00  
Cory Habeck, DTS

Motion by Jonas Hill to approve Vertiv Corporation – Liebert UPS-Battery Systems in the amount of \$67,516.00. Seconded by Jennifer Webster. Motion carried unanimously.

3. Agilysys Subscription – Versa Saas Solution Amount: \$50,267.12  
Josie Skenandore, Gaming – DTS

Motion by RaLinda Ninham-Lamberies to approve Agilysys Subscription – Versa Saas Solution in the amount of \$50,267.12. Seconded by Jonas Hill. Motion carried unanimously.

4. OMNI Paint & Glass, LLC – Interior Painting Project Amount: \$495,025.00  
Tim Skenandore, Gaming – Facilities

Motion by Jennifer Webster to approve OMNI Paint & Glass, LLC – Interior Painting Project in the amount of \$495,025.00. Seconded by Sarah White. Motion carried unanimously.

5. Bloom Companies, LLC – Uskah Village Apts. Amount: \$107,989.00  
Kevin House – Engineering

Motion by RaLinda Ninham-Lamberies to approve Bloom Companies, LLC – Uskah Village Apts. in the amount of \$107,989.00. Seconded by Sarah White. Motion carried unanimously.

6. FY25 Blkt PO Increase – OTIS Elevator Co. Amount: \$70,084.68  
Tim Skenandore, Gaming – Facilities Total PO: \$91,684.68

Motion by Jennifer Webster to approve FY25 Blkt PO Increase – OTIS Elevator Co. in the amount of \$70,084.68. Seconded by RaLinda Ninham-Lamberies. Motion carried unanimously.

## VII. DONATION:

### REPORT:

1. FC Donation Report – January 2025  
Ashley Blaker, Office Manager

Motion by Jonas Hill to accept the FC Donation Report for January 2025. Seconded by Jennifer Webster. Motion carried unanimously.

### REQUEST(S):

1. VFW Post 7784 – Donation Amount: \$3,000.00  
Requester: Deke Suri, Post Commander (presenting gift)

Motion by Jennifer Webster to approve from the Finance Committee Donations the request from VFW Post 7784 – Donation in the amount of \$3,000. Seconded by Jonas Hill. Motion carried unanimously.

2. Mandolin Foundation Limited – Donation Amount: \$3,000.00  
Requester: Paula Jolly, Executive Director

Motion by Jonas Hill to approve from the Finance Committee Donations the request from Mandolin Foundation Limited – Donation in the amount of \$3,000. Seconded by RaLinda Ninham-Lamberies. Motion carried unanimously.

3. Veterans 1<sup>st</sup> of NEW Inc. – Donation Amount: \$3,000.00  
Requester: Kim Nohr, President

Motion by Jonas Hill to approve from the Finance Committee Donations the request from Veterans 1<sup>st</sup> of NEW Inc. – Donation in the amount of \$3,000. Seconded by Sarah White.

Motion carried unanimously.

4. One Mile Leadership Project – Donation Amount: \$3,000.00  
Requester: Major General (retired) Dan Ammerman, Mentor

Motion by Jennifer Webster to approve from the Finance Committee Donations the request from One Mile Leadership Project – Donation in the amount of \$3,000. Seconded by RaLinda Ninham-Lamberies. Motion carried unanimously.

5. United Natives Sports Gala – Donation Amount: \$3,000.00  
Requester: Dr. Crystal Lee, CEO & Founder

Motion by RaLinda Ninham-Lamberies to approve from the Finance Committee Donations the request from United Natives Sports Gala – Donation in the amount of \$3,000. Seconded by Jonas Hill. Motion carried unanimously.

6. WisconSibs, Inc. Vegas Madness – Sponsorship Amount: \$3,000.00  
Requester: Bill Grennell, Executive Director

Motion by Chad Fuss to defer the request back to the requester for additional information for the request from WisconSibs, Inc. – Sponsorship in the amount of \$3,000. Seconded by Jonas Hill. Abstained by RaLinda Ninham-Lamberies. Motion carried. Ashley to follow up with the requester to get more information and share with the FC members.

**VIII. EXECUTIVE SESSION:** None

**IX. ADMINISTRATIVE /INTERNAL:**

1. Finance Committee - FY25 1<sup>st</sup> Quarter Report to the BC  
Ashley Blaker, Office Manager

Motion by Jennifer Webster to approve the Finance Committee – FY25 1<sup>st</sup> Quarter Report to the BC. Seconded by Chad Fuss. Motion carried unanimously.

**X. FOLLOW UP:** None

**XI. FOR INFORMATION ONLY:**

1. IGT – Payment Term Update for IMAC - \$65 Per Day  
David Emerson, Gaming-Slots

Motion by Jennifer Webster to accept as information only IGT – Payment Term Update for IMAC at \$65 per day. Seconded by Jonas Hill. Motion carried unanimously.



**XII. ADJOURN:** Motion by Jennifer Webster to adjourn. Seconded by Sarah White.

Motion carried unanimously. Time: 9:10 A.M.

Minutes submitted by:  
Ashley Blaker, Office Manager  
& Finance Committee Contact/Recording Secretary

*Finance Committee Approval Date of Minutes via E-Poll:* January 23, 2025

Accept the January 15, 2025, regular Legislative Operating Committee meeting minutes

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### Business Committee Agenda Request

1. Meeting Date Requested: 02/12/25

2. Session:

Open     Executive – must qualify under §107.4-1.

Justification: *Choose or type justification.*

3. Requested Motion:

Accept as information; OR

Accept the January 15, 2025 Legislative Operating Committee meeting minutes.

4. Areas potentially impacted or affected by this request:

- |   |   |
|---|---|
| <input type="checkbox"/> Finance                | <input type="checkbox"/> Programs/Services                  |
| <input type="checkbox"/> Law Office             | <input type="checkbox"/> DTS                                |
| <input type="checkbox"/> Gaming/Retail          | <input type="checkbox"/> Boards, Committees, or Commissions |
| <input type="checkbox"/> Other: <i>Describe</i> |   |

5. Additional attendees needed for this request:

- Name, Title/Entity OR Choose from List*
- Name, Title/Entity OR Choose from List*
- Name, Title/Entity OR Choose from List*
- Name, Title/Entity OR Choose from List*

**6. Supporting Documents:**

- |   |  |   |
|---|--|---|
| <input type="checkbox"/> Bylaws                 | <input type="checkbox"/> Fiscal Impact Statement | <input type="checkbox"/> Presentation           |
| <input type="checkbox"/> Contract Document(s)   | <input type="checkbox"/> Law                     | <input type="checkbox"/> Report                 |
| <input type="checkbox"/> Correspondence         | <input type="checkbox"/> Legal Review            | <input type="checkbox"/> Resolution             |
| <input type="checkbox"/> Draft GTC Notice       | <input checked="" type="checkbox"/> Minutes      | <input type="checkbox"/> Rule (adoption packet) |
| <input type="checkbox"/> Draft GTC Packet       | <input type="checkbox"/> MOU/MOA                 | <input type="checkbox"/> Statement of Effect    |
| <input type="checkbox"/> E-poll results/back-up | <input type="checkbox"/> Petition                | <input type="checkbox"/> Travel Documents       |
| <input type="checkbox"/> Other: <i>Describe</i> |  |   |

**7. Budget Information:**

- |   |  |
|---|--|
| <input type="checkbox"/> Budgeted – Tribal Contribution | <input type="checkbox"/> Budgeted – Grant Funded   |
| <input type="checkbox"/> Unbudgeted                     | <input checked="" type="checkbox"/> Not Applicable |
| <input type="checkbox"/> Other: <i>Describe</i>         |  |

**8. Submission:**

Authorized Sponsor: Jameson Wilson, Councilman

Primary Requestor: Clorissa N. Leeman, LRO Senior Staff Attorney



**LEGISLATIVE OPERATING COMMITTEE MEETING MINUTES**  
 Oneida Business Committee Conference Room-2nd Floor Norbert Hill Center  
 January 15, 2025  
 9:00 a.m.

**Present:** Jameson Wilson, Kirby Metoxen, Jonas Hill, Jennifer Webster, Marlon Skenandore

**Others Present:** Clorissa N. Leeman, Grace Elliott, Carolyn Salutz

**Others Present on Microsoft Teams:** Carl Artman, Carrie Lindsey, David P. Jordan, Eric Boulanger, Shannon Stone, Justin Nishimoto, Katsitsiyo Danforth, Kristal Hill, Mark A. Powless Sr., Mark Powless, Sarah White, Maureen Perkins, Michelle Braaten, Rae Skenandore, Ronald Vanschyndel, Trina Schuyler, Brooke Doxtator, Michelle Tipple, Eric McLester, Fawn Cottrell, Mae Cornelius, Matt Denny

**I. Call to Order and Approval of the Agenda**

Jameson Wilson called the January 15, 2025, Legislative Operating Committee meeting to order at 9:00 a.m.

Motion by Jonas Hill to approve the agenda; seconded by Marlon Skenadore. Motion carried unanimously.

**II. Minutes to be Approved**

**1. December 18, 2024 LOC Meeting Minutes**

Motion by Kirby Metoxen to approve the December 18, 2024 LOC meeting minutes and forward to the Oneida Business Committee; seconded by Jonas Hill. Motion carried unanimously.

**III. Current Business**

**1. Oneida Life Insurance Plan Law Amendments**

Motion by Marlon Skenandore to approve the adoption packet for the Oneida Life Insurance Plan law amendments and forward to the Oneida Business Committee for consideration; seconded by Jonas Hill. Motion carried unanimously.

**2. Petition S. Benton – Move Oneida Nation Arts Program under Tourism or Community Development**

Motion by Marlon Skenandore to accept the statement of effect for the Petition: S. Benton – Move Oneida Nation Art Program under Tourism or Community Development with noted change and forward to the Oneida Business Committee; seconded by Kirby Metoxen. Motion carried unanimously.



**3. Oneida Nation Law Enforcement Ordinance Amendments**

Motion by Jonas Hill to approve the updated draft and legislative analysis for the Oneida Nation Law Enforcement Ordinance amendments; seconded by Marlon Skenandore.  
Motion carried unanimously.

**IV. New Submissions****V. Additions****VI. Administrative Updates****VII. Executive Session****VIII. Adjourn**

Motion by Kirby Metoxen to adjourn at 9:19 a.m.; seconded by Marlon Skenandore.  
Motion carried unanimously.

Adopt Real Property Law rule # 1 - Land Assessments for the Nation's Decisionmakers to Build an...

**Business Committee Agenda Request**

1. Meeting Date Requested: 02/12/25

2. Session:

Open  Executive – must qualify under §107.4-1.

Justification: *Choose or type justification.*

3. Requested Motion:

Accept as information; OR

Consider adoption of the Real Property Law Rule No. 1 – Land Assessments for the Nation’s Decisionmakers to Build an Autonomous Community.

4. Areas potentially impacted or affected by this request:

- Finance  Programs/Services
- Law Office  DTS
- Gaming/Retail  Boards, Committees, or Commissions
- Other: Land Management, Oneida Land Commission

5. Additional attendees needed for this request:

- Name, Title/Entity OR Choose from List*
- Name, Title/Entity OR Choose from List*
- Name, Title/Entity OR Choose from List*
- Name, Title/Entity OR Choose from List*

**6. Supporting Documents:**

- |   |  |  |
|---|--|--|
| <input type="checkbox"/> Bylaws                 | <input type="checkbox"/> Fiscal Impact Statement | <input type="checkbox"/> Presentation                      |
| <input type="checkbox"/> Contract Document(s)   | <input type="checkbox"/> Law                     | <input type="checkbox"/> Report                            |
| <input type="checkbox"/> Correspondence         | <input type="checkbox"/> Legal Review            | <input type="checkbox"/> Resolution                        |
| <input type="checkbox"/> Draft GTC Notice       | <input type="checkbox"/> Minutes                 | <input checked="" type="checkbox"/> Rule (adoption packet) |
| <input type="checkbox"/> Draft GTC Packet       | <input type="checkbox"/> MOU/MOA                 | <input type="checkbox"/> Statement of Effect               |
| <input type="checkbox"/> E-poll results/back-up | <input type="checkbox"/> Petition                | <input type="checkbox"/> Travel Documents                  |
| <input type="checkbox"/> Other: <i>Describe</i> |  |  |

**7. Budget Information:**

- |   |  |
|---|--|
| <input type="checkbox"/> Budgeted – Tribal Contribution | <input type="checkbox"/> Budgeted – Grant Funded   |
| <input type="checkbox"/> Unbudgeted                     | <input checked="" type="checkbox"/> Not Applicable |
| <input type="checkbox"/> Other: <i>Describe</i>         |  |

**8. Submission:**


Authorized Sponsor: Jameson Wilson, Councilman

Primary Requestor: Clorissa N. Leeman, LRO Senior Staff Attorney



Oneida Nation  
 Oneida Business Committee  
 Legislative Operating Committee  
 PO Box 365 • Oneida, WI 54155-0365  
 Oneida-nsn.gov



TO: Oneida Business Committee  
 FROM: Jameson Wilson, Legislative Operating Committee Chairman   
 DATE: February 5, 2025  
 RE: Certification of the Real Property Law Rule No. 1 – Land Assessments for the Nation’s Decisionmakers to Build an Autonomous Community (LANDBAC)

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The Legislative Operating Committee reviewed the certification packet provided for the Real Property Law Rule No. 1 – Land Assessments for the Nation’s Decisionmakers to Build an Autonomous Community (“Rule”). The Legislative Operating Committee is responsible for certifying a proposed rule after determining the authorized agency has complied with the requirements for certification stated in section 106.7-2 of the Administrative Rulemaking law, and forwarding the rule to the Oneida Business Committee for consideration of adoption. [1 O.C. 106.7-3].

Certification by the Legislative Operating Committee means:

- The certification packet provided by the Land Management Area of the Environmental, Land and Agricultural Division and Oneida Land Commission for the Rule contained all documentation required by the Administrative Rulemaking law for a complete administrative record;
- The promulgation of the Rule complied with the procedural requirements contained in the Administrative Rulemaking law; and
- The Rule did not exceed the rulemaking authority granted under the law for which the Rule is being promulgated. [1 O.C. 106.7-2].

The Legislative Operating Committee certified the Rule on February 5, 2025.

The purpose of the Rule is to provide set consistent practices and expectations for Land Management’s reviewing and assigning of land uses to Tribal land in a way that incorporates all approved land policies to care for the land while working towards building an autonomous community. [Rule 1.1-1]. The Rule addresses:

- Making the Nation’s land available to internal entities, including:
  - Applying the land policy framework;
  - Proof of available land;
  - Land Management’s Leasing and Rental Portfolio [Rule 1.4];
- External land use requests, including defining external land use requests. [Rule 1.5].

The Rule was developed in accordance with the Real Property law which provides the regulations and procedures for the transfer, control and management of the territory within the Reservation and all Tribal land; to integrate these regulations and procedures with the real property laws and practices of other federal and state sovereigns which may hold jurisdiction within the Reservation; and to establish licensing and certification requirements for the Nation’s employees dealing with real property transactions. [6 O.C. 601.1-1]. The Real Property law delegates joint administrative rulemaking authority to the Oneida Land Commission and the Oneida Planning Department any



other affected Oneida divisions and departments for the purpose of developing Land Use Technical Unit rules. [6 O.C. 601.12-2(e)]. The Real Property law provides that the Oneida Land Commission is responsible for allocating and assigning land uses to all Tribal lands in accordance with the Land Use Technical Unit rules.

The Rule is now ready to be considered by the Oneida Business Committee for adoption. The Rule would become effective immediately upon adoption by the Oneida Business Committee in accordance with section 106.9-1 of the Administrative Rulemaking law.

**Requested Action**

Consider the adoption of the Real Property Law Rule No. 1 – Land Assessments for the Nation’s Decisionmakers to Build an Autonomous Community.

## Environmental, Land, &amp; Agricultural Division



A good mind. A good heart. A strong fire.

**MEMORANDUM**

**TO:** Legislative Operating Committee  
**FROM:** Nicole Rommel, Deputy Director – Land Management  
**DATE:** January 27, 2025  
**SUBJECT:** Request for Certification of Procedural Compliance  
 Real Property Law Rule No. 1 – Land Assessments for the Nation’s  
 Decisionmakers to Build an Autonomous Community - LANDBAC

The Land Management Area of the Environmental, Land and Agricultural Division and the Land Commission, as defined in the Real Property Law, is exercising its rulemaking authority to further define sections of Title 6, Chapter 601, Real Property Law.

This rule is newly drafted; this rule is not amendment to an existing rule.

In accordance with the Administrative Rulemaking law, a public meeting was held for this rule on October 8, 2024, for which the comment period expired on October 16, 2024.

The following attachments are included for your review:

1. Rule No. 1 – LANDBAC – Clean Version<sup>1</sup>;
2. ELA Division Director Approval of Rule No. 1 – LANDBAC;
3. Oneida Land Commission Rule Approval;
4. Public Meeting Packet;
5. Copy of Public Meeting Notice Published in the Kalihwisaks – Page 28 of the October 2024 issue (published September 24, 2024); and
6. Public Meeting transcription from the October 8, 2024, Public Meeting<sup>2</sup>.

Following certification, this rule shall become effective immediately.

<sup>1</sup> The only revisions made to the rule since the public meeting were to update the name of the Environmental, Health, Safety, Land & Agricultural Division to Environmental, Land and Agricultural Division. Accordingly, for the Summary Report, please include the Public Meeting Packet as no revisions were made to the Summary Report Documents.

<sup>2</sup> No public meeting sign in sheet is attached because no one attended the public meeting. Similarly, no public comment memorandum is provided because no public comments were received.



## Title 6. Property and Land – Chapter 601

### REAL PROPERTY LAW

#### Rule # 1 – Land Assessments for the Nation’s Decisionmakers to Build an Autonomous Community (LANDBAC)

- 2.1. Purpose and Policy
- 2.2. Adoption and Authority
- 2.3. Definitions
- 2.4. Making the Nation’s Land Available to its Internal Entities
- 2.5. External Land Use Requests

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### 1.1. Purpose and Policy

1.1-1. *Purpose.* The purpose of this rule is to set consistent practices and expectations for Land Management’s reviewing and assigning of land uses to Tribal land in a way that incorporates all approved land policies to care for the land while working towards building an autonomous community.

1.1-2. *Policy.* The policy behind this rule is to utilize the Nation’s various subject matter experts when making land use decisions through consistent application of approved processes.

### 1.2. Adoption and Authority

1.2-1. This rule was jointly adopted by Land Management and the Oneida Land Commission in accordance with the Administrative Rulemaking law.

1.2-2. This rule may be amended or repealed by the joint approval of the Land Management and the Oneida Land Commission pursuant to the procedures set out in the Administrative Rulemaking law.

1.2-3. Should a provision of this rule or the application of this rule to any person or circumstances be held as invalid, such invalidity shall not affect other provisions of this rule which are considered to have legal force without the invalid portions.

1.2-4. In the event of a conflict between a provision of this rule and a provision of another rule, internal policy, procedure, or other regulation; the provisions of this rule controls.

1.2-5. This rule supersedes all prior rules, regulations, internal policies or other requirements relating to the Leasing Law.

### 1.3. Definitions

1.3-1. This section governs the definitions of words and phrases used within this rule. All words not defined herein are to be used in their ordinary and everyday sense.

(a) *External Land Use Requests.* Means a request to rent, lease or otherwise make use of tribal land where the requesting party is not acting as a representative of a department of the Nation that reports under the Nation’s federal Tax ID.

(b) *Land Policy Framework.* Means, in relevant part, the outline approved by the Nation that describes the desired future character of places on and around the Reservation to include a range of possible uses and/or activities.

(c) *Internal Entity.* Means an entity of the Nation operating under the direction of the Oneida Business Committee and within the management structure of the Nation.

(d) *Land Management Senior Management.* Means the Environmental, Health, Safety, Land and Agricultural Division Director and Deputy Director and the management team they build to implement this Rule.

(e) *Land Assessment Team.* Means a group of professionals employed by the Nation with varying subject matter expertise related to the review and assessment of real

50 property that is assembled by Land Management to review and assess the Nation's land  
51 uses.

52 (f) *Land Data Sheet*. Means a comprehensive summary of the status of a specific  
53 parcel of land owned by the Nation to include information related to any encumbrances,  
54 contracts, encroachments, improvements, assigned uses and/or preliminary uses the  
55 format of which is approved by the Oneida Land Commission.

56 (g) *Acquisition Data Sheet*. Means an acquisition review tool prepared by the  
57 Acquisition Manager to provide summary information about the proposed acquisition to  
58 include property identifying information, which Land Commission priorities it meets,  
59 how it compares to similar properties that have recently sold, and any concerns  
60 highlighted by the Nation's subject matter experts.

61 (h) *Preliminary Use Report*. Means a report prepared by the Land Assessment Team  
62 that identifies the physical characteristics of a specific parcel owned by the Nation and  
63 which identifies general uses that are permitted and not permitted based on the parcels  
64 specific characteristics and designations in accordance with effective land laws, rules and  
65 policies.

66 (i) *Specific Use Report*. Means a report prepared by the Land Assessment Team that  
67 reviews a proposed specific use of a specific parcel of land owned by the Nation that  
68 provides recommendations for Land Commission's consideration in reviewing a specific  
69 use request.

70

#### 71 1.4. **Making the Nation's Land Available to its Internal Entities.**

72 1.4-1. *Applying the Land Policy Framework*. Land owned by the Nation shall be made available  
73 to the Nation's entities for uses that align with the Land Policy Framework. When Land  
74 Management is evaluating use of a parcel, Land Management shall submit the Land Data Sheet  
75 for the parcel to the Planning and Development Director to eliminate possible uses of the parcel  
76 based on the Land Policy Framework. Upon receipt of the updated Land Data Sheet with any  
77 potential uses required to be eliminated by the Land Policy Framework reflected, Land  
78 Management shall send the parcel's Land Data Sheet to the Land Assessment Team to request a  
79 Preliminary Use Report, which will be used to identify potential uses for the subject parcel.

80 (a) *Potential Uses of the Nation's Land*. All uses of the Nation's land shall be classified  
81 into one of the following categories of use which can be further classified as uses by  
82 internal or external parties:

- 83 (1) Residential;
- 84 (2) Commercial;
- 85 (3) Agricultural;
- 86 (4) Institutional;
- 87 (5) Industrial;
- 88 (6) Conservancy;
- 89 (7) Mixed Use;
- 90 (8) Open Space; or
- 91 (9) Flex Use.

92 (b) *Land Assessment Team*. The Land Assessment Team shall be comprised of the  
93 following professionals employed by the Nation:

- 94 (1) Land Management Senior Management;
- 95 (2) Planning and Development Area Manager;

- 96 (3) Environmental Specialist;  
97 (4) Tribal Historical Preservation Officer;  
98 (5) GLIS Specialist;  
99 (6) Zoning Administrator;  
100 (7) Other subject matter experts based on the characteristics of the parcel to  
101 include:
- 102 A. If there is a house, then Comprehensive Housing Division Maintenance  
103 and Rehabilitation Area Manager.
- 104 (c) *Preliminary Use Report*. Land Management shall generate a preliminary use report  
105 template that allows space for each member of the Land Assessment Team to provide  
106 subject matter expertise feedback regarding a subject parcel. The template shall ask each  
107 team member if there are any potential use that should be eliminated based on their  
108 assessment of the parcel. Upon receipt of a Land Data Sheet and a request to complete a  
109 preliminary use report, each team member shall have 30 calendar days to complete their  
110 entry in the Preliminary Use Report.
- 111 (1) *Governmental Land Hold*. A governmental land hold removes the parcel from  
112 the pool of land available for use. The Planning and Development Area  
113 Manager’s entry on the Preliminary Use Report shall ask whether Planning and  
114 Development is requesting a governmental hold on the parcel for the Nation’s  
115 future development or for use as open space.
- 116 (d) *Land Data Sheet*. When the Preliminary Use Report is complete, Land Management  
117 shall enter the potential uses that were not eliminated into the parcel’s Land Data Sheet as  
118 “allowed” and shall enter “disallowed” for all used that were eliminated by the team.
- 119 (e) *Holding Land for Governmental Development or Open Space*. When the Preliminary  
120 Use Report is complete, if the Planning Area Manager requested the parcel to be held for  
121 governmental development or open space use, then the Planning Manager shall submit an  
122 approval request to hold the parcel to the General Manager with a memorandum in  
123 support which cites to support in the Land Policy Framework and any pertinent zoning  
124 recommendations based on the requested hold. The approval request shall be submitted  
125 to the General Manager within 30 calendar days of the date the Preliminary Use Report is  
126 finalized, and the General Manager shall have 10 calendar days to issue an approval or  
127 denial of the Planning and Development Area Manager’s request wherein a declination to  
128 respond to the request within the provided timeframe shall be deemed an approval.
- 129 (1) *General Manager Response*. The General Manager shall issue his or her  
130 response to both the Planning Manager and Land Management.
- 131 (A) *Approve*. If the General Manager approves the Planning Manager’s  
132 request to hold the land for the Nation’s development or open space use,  
133 then the Planning and Development Area Manager shall submit the  
134 request to hold the parcel(s) along with supporting documentation and the  
135 General Manager’s approval to the next available Oneida Land  
136 Commission meeting.
- 137 (B) *Modify*. If the General Manager approves the Planning Manager’s  
138 request to hold the land for the Nation’s development or open space use  
139 subject to modifications, then the Planning Manager shall implement all  
140 modifications required by the General Manager and submit the modified  
141 request to hold the parcel(s) along with supporting documentation and the

- 142 General Manager's approval to the next available Oneida Land  
 143 Commission meeting.
- 144 (B) *Deny*. If the General Manager denies the Planning Manager's request  
 145 to hold the land for the Nation's development or open space use, then  
 146 Land Management shall file the request and the denial in the parcel's data  
 147 file and continue processing the land for inclusion in the Pool of Available  
 148 Land as provided in section 2.4-2 below.
- 149 (2) *Oneida Land Commission Response*. If the General Manager approved or  
 150 modified the Planning Manager's request to hold land out of the Pool of Available  
 151 Land, when the request is brought before the Oneida Land Commission, the  
 152 Oneida Land Commission shall take one of the following actions:
- 153 (A) *Approve*. If the Oneida Land Commission approves the request to  
 154 hold the land for the Nation's development or open space use, then Land  
 155 Management shall update the status of the parcel(s) accordingly on the  
 156 Land Data Sheet(s) and shall remove said parcel(s) from the Pool of  
 157 Available Land, as provided in section 2.4-2 below.
- 158 (B) *Modify*. If the General Manager approves the Planning Manager's  
 159 request to hold the land for the Nation's development or open space use  
 160 subject to modifications, then Land Management shall implement all  
 161 modifications required by the Land Commission, update the status of the  
 162 parcel(s) accordingly on the Land Data Sheet(s) and remove said parcel(s)  
 163 from the Pool of Available Land, as provided in section 2.4-2 below.
- 164 (B) *Deny*. If the Oneida Land Commission denies the request to hold the  
 165 land for the Nation's development or open space use, then Land  
 166 Management shall file the request and the denial in the parcel's data file  
 167 and continue processing the land for inclusion in the Pool of Available  
 168 Land as provided in section 2.4-2 below.
- 169 (3) *Zoning Verification*. If Land Commission approves any land hold for  
 170 governmental development and/or open space use, then Land Management shall  
 171 request confirmation from the Zoning Administrator that the parcel's current  
 172 zoning designation aligns with Land Commission's approved land hold. If the  
 173 Zoning Administrator determines either an initial Oneida zoning or a rezoning of  
 174 Oneida's prior zoning designation is required, the Zoning Administrator shall  
 175 engage the Oneida Zoning and Shoreland Protection law to execute the required  
 176 zoning actions. The Zoning Administrator shall inform Land Management of any  
 177 approved zoning actions affecting the parcel for tracking in the Land Data Sheet;  
 178 Land Management shall update the Land Data Sheet with zoning information as  
 179 soon as possible.
- 180 1.4-2. *Pool of Available Land*. Land Management shall maintain a list of all parcels that are  
 181 available for use, internally or externally, where said list shall include all parcels except those  
 182 that are held for governmental development and/or open space use as provide in 2.4-1 above.
- 183 (a) *Advertising Parcels for Internal Use*. Land Management shall create a list of the pool  
 184 of available land to be advertised for internal entities on the Oneida intranet.
- 185 (1) At a minimum, the list shall include:
- 186 A. Parcel number and address (if available);
- 187 B. Link to the Preliminary Use Report; and



- 188 C. Summary of potential uses based on the Preliminary Use Report.  
189 (2) Land Management shall ensure that all parcels are posted in the pool of  
190 available land advertised for internal entities for a minimum of ninety (90)  
191 calendar days before Land Management may assign said lands to any of its rental  
192 or leasing portfolios.  
193 (3) Any internal entities with interest in any advertised parcels shall submit the  
194 Parcel Interest Form to Land Management wherein the Parcel Interest Form shall  
195 be available with the Pool of Available Land advertisement on the Oneida  
196 Intranet. The form shall indicate to internal entities that they may request the land  
197 be available for a future use so that any use assigned by Land Management are  
198 short term in nature to make the future use possible.  
199 (4) When Land Management receives a Parcel Interest Form, Land Management  
200 shall reassemble the Land Assessment Team for development of a specific use  
201 report that includes each professional's recommendations in relation to the  
202 specific use requested by the internal entity. Land Management shall assemble  
203 the team's recommendations related to the requested use and formulate an  
204 overarching recommendation in the Specific Use Report for Oneida Land  
205 Commission's consideration. When the Specific Use Report is complete, Land  
206 Management shall submit the request along with the Specific Use Report and any  
207 corresponding supporting documentation to the next available Oneida Land  
208 Commission agenda and shall notify the requestor of the Land Commission's  
209 meeting date and how the requestor may attend the meeting.  
210 A. *Specific Use Report.* Land Management shall generate a specific use  
211 report template that allows space for each member of the Land  
212 Assessment Team to provide subject matter expertise feedback regarding a  
213 subject parcel.  
214 B. *Land Commission Approval.* If Land Commission approved the,  
215 current or future requested use of a parcel by an internal entity, then:  
216 i. *Current Use.* If Land Commission approved a current use,  
217 Land Management shall process an Internal Building and Land  
218 Assignment to the Internal Entity for the use approved by the Land  
219 Commission.  
220 ii. *Future Use.* If Land Commission approved a future use, Land  
221 Management shall note that the parcel be available for internal use  
222 at a future date on the Land Data Sheet to ensure and agreements  
223 entered on the parcel expire before the internal entity's requested  
224 use start date.  
225 iii. *Zoning Actions.* If the Specific Use Report notes any required  
226 zoning actions in order to implement the requested use, the Zoning  
227 Administrator shall take said execute the required zoning action  
228 following Land Commission's approval of a specific use. The  
229 Zoning Administrator shall inform Land Management of any  
230 approved zoning actions affecting the parcel for tracking in the  
231 Land Data Sheet; Land Management shall update the Land Data  
232 Sheet with zoning information as soon as possible. All required

233 zoning actions must be complete before an Internal Building and  
 234 Land Assignment may be executed.

235 C. *Land Commission Denial.* If Land Commission denies an internal  
 236 entity's specific use request, Land Management shall file the request in the  
 237 parcel file and notify the requestor of Land Commission's denial.

238 1.4-3. *Land Management's Leasing and Rental Portfolio.* Any land that is not subject to a  
 239 governmental hold or assigned to any internal entity shall be available for including in the Land  
 240 Management leasing portfolio after the parcel has been advertised for internal entities a  
 241 minimum on 90 calendar days on the Oneida Intranet. At least once a year, Land Management  
 242 shall assess its leasing and rental programs and assign an inventory portfolio to each active  
 243 program for Land Commission's consideration. Land Management shall comply with the  
 244 specific requirements of the individual laws and rules for allowing external entities to use the  
 245 Nation's land, provided that, prior to leasing land commercially to an external party, Land  
 246 Management shall offer the commercial parcel to 1822.

247

## 248 **1.5. External Land Use Requests**

249 1.5-1. *Defining External Land Use Requests.* All external land use requests are subject to  
 250 processes contained in the specific rules governing the rental, lease, easement, license, and/or  
 251 permit processes; the Nation may not assign a land use to an external third party outside of the  
 252 processes contained in the applicable laws, rules and procedures. To the extent the Nation  
 253 receives an external request for land use outside of the applicable prescribed process, Land  
 254 Management shall treat the request as a general request to add the subject land to the applicable  
 255 land management portfolio such that it could become available for advertisement pursuant to the  
 256 applicable process in the future.

257 (a) *Agricultural Leasing and Renting.* All external land use requests for agricultural  
 258 land are subject to the Leasing Law, Rule # X, Agricultural Leasing, and Landlord-  
 259 Tenant Law, Rule #X Agricultural Rentals.

260 (b) *Commercial Leasing.* All external land use requests for commercial land are  
 261 subject to the Leasing Law, Rule # X, Commercial Leasing.

262 (c) *Residential Rentals.* All external land use requests for residential land to rent (the  
 263 Nation owns the land and the home) are subject to the Landlord-Tenant Law, Rule #'s 1-  
 264 X identifying processes for the following rental programs:

- 265 (1) Income-based rentals;
- 266 (2) General Rentals;
- 267 (3) Elder Rentals;
- 268 (4) Rent-to-Own Program rentals; and
- 269 (5) VASH Vouchers.

270 (d) *Residential Leases.* All external land use requests for residential land to lease (the  
 271 Nation owns the land and the lessee owns the home) are subject to the Leasing Law, Rule  
 272 #s X – X identifying processes for the following residential leasing programs:

- 273 (1) Residential Leasing (in general);
- 274 (2) Home Build Opportunities Residential Leasing (HBO); and
- 275 (3) Homeownership by Independent Purchase (HIP) Residential Leasing.

276 (e) *Land Use Licenses/Special Event Permits.* All external land use requests to  
 277 temporarily use tribal land are subject to the Real Property law, Rule # X, Land Use  
 278 Licenses/Special Event Permits.



279 (f) *Land Permits.* All external land use requests to move earth on tribal land are  
280 subject to the Zoning and Shoreland Protection law, specifically those provisions related  
281 to Land Use Permits.

282 (g) *Easements.* All external land use requests for easements from the Nation (on  
283 fee or trust land) and easements on land subject to the Nation's jurisdiction shall be  
284 evaluated and administered in accordance with the Real Property Rule #3, Easements.

285 (h) *Various Other Land Use Requests.* Various other specific land use requests may  
286 be required pursuant to applicable Oneida laws, for example a Tree Cutting Permit is  
287 required pursuant to the Wood Cutting law. External parties seeking information as to  
288 what permits are required prior to engaging in various activities on land owned by the  
289 Nation or subject to the Nation's jurisdiction should contact Land Management, a  
290 department within the Environmental, Health, Safety, Land and Agricultural Division.

291 *End.*

292

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293 Original Effective Date:

Environmental, Land, & Agricultural Division



A good mind. A good heart. A strong fire.

MEMORANDUM

TO: Eric McLester, Environmental, Land, and Agriculture Division
FROM: Nicole Rommel, Deputy Director – Land Management
DATE: January 02, 2025
SUBJECT: Director Approval of Rule No. 1 – Land Assessments for the Nation’s Decisionmakers to Build an Autonomous Community - LANDBAC

The Land Management Area of the Environmental, Land and Agricultural Division and the Land Commission, as defined in the Real Property Law, is exercising its rulemaking authority to further define sections of Title 6, Chapter 601, Real Property Law.

This rule is newly drafted; this rule is not amendment to an existing rule.

Attached is the most recent DRAFT of the Rule. To send this to the LOC for certification, the Division Directors approval is needed.

Please review the document and sign below with your approval.

I approve Real Property Law Rule No. 1 – Land Assessments for the Nation’s Decisionmakers to Build an Autonomous Community – LANDBAC.

Handwritten signature of Eric McLester

Handwritten date 1-7-25

Eric McLester, Director – Environmental, Land and Agriculture Division

Date



## Oneida Land Commission

Regular Meeting  
5:00 p.m. Monday, August 12, 2024  
Little Bear Conference Room & Microsoft Teams

### Minutes

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**Present:** Vice Chair Sidney White, Secretary Sherrole Benton, Commissioners: Patricia Cornelius, Donald McLester, Frederick Muscavitch

**Arrived at:** N/A

**Excused:** Chair John Danforth

**Others Present:** Matthew Denny, Brooke Doxtator, Victoria Flowers, Lauren Hartman, Michelle Hill, Krystal John, Wes Johnson, Eric McLester, Frank Noble, Troy Parr, Mariah Rauschenbach, Nicole Rommel;

#### I. CALL TO ORDER AND ROLL CALL

*Meeting called to order by Vice Chair Sidney White at 5:01 p.m.*

#### II. ADOPT THE AGENDA

Motion by Frederick Muscavitch to adopt the agenda with two (2) additions [1] IX.B. Approve the Right for First Refusal for 4890 County Line Rd, 2) IX.C. Neighbor Letters, seconded by Patricia Cornelius. Motion carried:

Ayes: Sherrole Benton, Patricia Cornelius, Donald McLester, Frederick Muscavitch

*Item VII.A. addressed next.*

#### III. TASK LIST

- A. Right of First Refusal – Legal Opinion
- B. New York Land
  - 1. Hunting
  - 2. Imminent Domain
- C. Realtor Backup
- D. Building Naming
- E. Developer Agreement

#### IV. READING OF MINUTES

##### A. Approve the July 22, 2024, regular Oneida Land Commission meeting minutes

Sponsor: Sherrole Benton

Motion by Frederick Muscavitch to approve the July 22, 2024, regular Oneida Land Commission meeting minutes, seconded by Donald McLester. Motion carried:

Ayes: Sherrole Benton, Patricia Cornelius, Donald McLester, Frederick Muscavitch

**V. TABLED BUSINESS****VI. OLD BUSINESS****A. Review and approve the revised Land Acquisition through Land Management for Residential Leasing (HIP) standard operating procedure**

Sponsor: Nicole Rommel

Motion by Sherrole Benton to approve the revised Land Acquisition through Land Management for Residential Leasing Homeownership by Independent Purchase (HIP) standard operating procedure with all the recommended changes, seconded by Patricia Cornelius. Motion carried:

Ayes: Sherrole Benton, Patricia Cornelius, Donald McLester  
Opposed: Frederick Muscavitch

Motion by Frederick Muscavitch to request a written legal opinion on section 5.2 on the accuracy, seconded by Donald McLester. Motion carried:

Ayes: Sherrole Benton, Patricia Cornelius, Donald McLester, Frederick Muscavitch

**B. Review and approve the Land Use License Rule and forward through the Rule Making process**

Sponsor: Nicole Rommel

Motion by Donald McLester to approve the draft Land Use License Rule, to forward through the Rule Making process that includes a public hearing and allow staff to use the rule during the rule making process and no fees will be charges until rule making is complete, seconded by Patricia Cornelius. Motion carried:

Ayes: Sherrole Benton, Patricia Cornelius, Donald McLester, Frederick Muscavitch  
Abstained: Frederick Muscavitch

*For the Record: Frederick Muscavitch abstained because he didn't have a chance to read.*

**C. Review Naming Standard Operating Procedure and determine next steps (no submission)**

Sponsor: Nicole Rommel

EXCERPT FROM July 8, 2024: Motion by Frederick Muscavitch to defer to the August 12, 2024, meeting, seconded by Donald McLester. Motion carried:

Motion by Donald McLester to defer to the first meeting in September, seconded by Patricia Cornelius. Motion carried:

Ayes: Sherrole Benton, Patricia Cornelius, Donald McLester, Frederick Muscavitch

*Item VII.B. addressed next.*

**VII. NEW BUSINESS****A. Approve request to install a six (6) foot fence at 1329 Onu U Sla Way**

Sponsor: Mariah Rauschenbach

Motion by Donald McLester to deny the request, seconded by Patricia Cornelius. Motion carried:

Ayes: Sherrole Benton, Patricia Cornelius, Donald McLester, Frederick  
Muscavitch*For the Record: Sherrole Benton stated this is temporary denial as member will need to finish going through process before it can come back to the Land Commission for consideration.**Item IV.A. addressed next.***B. Approve letter to Treasure Larry Barton regarding training**

Sponsor: Frederick Muscavitch

Motion by Frederick Muscavitch to request Brooke to revise the letter with reference to the bylaws section regarding training, add to letterhead, get signed by John and forward to the Treasurer as soon as possible, seconded by Donald McLester. Motion carried:

Ayes: Patricia Cornelius, Donald McLester, Frederick Muscavitch  
Abstained: Sherrole Benton*For the Record: Sherrole Benton abstained because she thinks the timing might be a problem.***C. Discuss inviting the Forester to a meeting**

Sponsor: Frederick Muscavitch

Motion by Frederick Muscavitch to invite the Forester to meet with the Land Commission at the first meeting in September, seconded by Patricia Cornelius. Motion carried:

Ayes: Patricia Cornelius, Donald McLester, Frederick Muscavitch  
Opposed: Sherrole Benton*For the Record: Sherrole Benton is opposed because it is not in our authority to call individual staff members to question them about their work or the successes or failures of their work.***D. Discuss installing a fence at Parcel # 170222901**

Sponsor: Frederick Muscavitch

Motion by Frederick Muscavitch to request the EHSLA Director work with Zoning to put up an appropriate visual or physical barrier, seconded by Donald McLester. Motion carried:

Ayes: Sherrole Benton, Patricia Cornelius, Donald McLester, Frederick  
Muscavitch**E. Approve the FY-2025 Oneida Land Commission meeting schedule**

Sponsor: Brooke Doxtator

Motion by Frederick Muscavitch to approve the FY-2025 Oneida Land Commission meeting schedule, seconded by Donald McLester. Motion carried:

Ayes: Sherrole Benton, Patricia Cornelius, Donald McLester, Frederick  
Muscavitch

**F. Approve the FY-2025 Oneida Land Commission hearing schedule**

Sponsor: Brooke Doxtator

Motion by Frederick Muscavitch to approve the FY-2025 Oneida Land Commission hearing schedule, seconded by Donald McLester. Motion carried:

Ayes: Sherrole Benton, Patricia Cornelius, Donald McLester, Frederick Muscavitch

**G. Approve the Building Demolition standard operating procedure**

Sponsor: Nicole Rommel

Motion by Frederick Muscavitch to approve the Building Demolition standard operating procedure with recommended changes, seconded by Donald McLester. Motion carried:

Ayes: Sherrole Benton, Patricia Cornelius, Donald McLester, Frederick Muscavitch

**H. Approve the Home Building Opportunities (HBO) Site Preparation standard operating procedure**

Sponsor: Nicole Rommel

Motion by Sherrole Benton to approve the Home Building Opportunity (HBO) Site Preparation standard operating procedure with acronyms spelled out, and a definition added for Landbac, seconded by Patricia Cornelius. Motion carried:

Ayes: Sherrole Benton, Patricia Cornelius, Donald McLester, Frederick Muscavitch

**I. Approve the Landbac Rule and forward through the Rule Making process**

Sponsor: Nicole Rommel

Motion by Frederick Muscavitch to approve the draft Landbac Rule, forward through the Rule Making process which includes a Public hearing and approve the staff to use the Rule while in the Rule making process, seconded by Donald McLester. Motion carried:

Ayes: Sherrole Benton, Patricia Cornelius, Donald McLester, Frederick Muscavitch

**J. Approve the Easement Rule and forward through the Rule Making process**

Sponsor: Nicole Rommel

Motion by Frederick Muscavitch to defer the draft Easement Rule for consideration of implementation until next month and approve for it to go to public hearing, seconded by Patricia Cornelius. Motion carried:

Ayes: Sherrole Benton, Patricia Cornelius, Donald McLester, Frederick Muscavitch

**VIII. REPORTS (FY-24 DEADLINES Q1-FEB 6, SEMI-ANNUAL-APR, Q2-APR 30, Q3-AUG 6, ANNUAL-OCT, Q4-NOV 5)****A. Enter the e-poll results into the record regarding the approval of the Oneida Land Commission FY-2024 3<sup>rd</sup> quarter report**

Sponsor: Sherrole Benton

Motion by Patricia Cornelius to enter the e-poll results into the record regarding the approval of the Oneida Land Commission FY-2024 3<sup>rd</sup> quarter report, seconded by Donald McLester. Motion carried:

Ayes: Sherrole Benton, Patricia Cornelius, Donald McLester, Frederick Muscavitch

Motion by Patricia Cornelius to go into executive session at 6:11 p.m., seconded by Donald McLester. Motion carried:

Ayes: Sherrole Benton, Patricia Cornelius, Donald McLester, Frederick Muscavitch

Motion by Patricia Cornelius to come out of executive session at 6:55 p.m., seconded by Donald McLester. Motion carried:

Ayes: Sherrole Benton, Patricia Cornelius, Donald McLester, Frederick Muscavitch

**IX. EXECUTIVE SESSION****A. OLD/TABLED BUSINESS****1. Determine next steps regarding File # 06202402V (no submission)**

Sponsor: Lauren Hartman

*EXCERPT FROM June 24, 2024: Motion by Sherrole Benton to defer File #06202402V to the July 8, 2024, meeting with information regarding the covenants, seconded by Donald McLester. Motion carried:*

*EXCERPT FROM July 8, 2024: Motion by Patricia Cornelius to table File # 06202402V, seconded by Donald McLester. Motion carried:*

*For the record: No action taken on this item.*

**2. Real Estate Tools – Rights of First Offer, Rights of First Refusal and Options to Purchase, Waiving Contingencies; and other tools (no submission)**

Motion by Donald McLester to approve developing training for rights of first offer, rights of first refusal, options of purchase, waiving contingencies, other tools along with reviewing the standard operating procedures for defects, seconded by Patricia Cornelius. Motion carried:

Ayes: Sherrole Benton, Patricia Cornelius, Donald McLester, Frederick Muscavitch

**3. Determine next steps regarding File # 07202402C**

Sponsor: Sidney White

Motion by Sherrole Benton to allow the Oneida Nation Entities to view the facilities for File # 07202402C and Parcel # 6H-1083-1, seconded by Patricia Cornelius. Motion carried:

Ayes: Sherrole Benton, Patricia Cornelius, Donald McLester, Frederick Muscavitch

**B. Approve the Right for First Refusal for 4890 County Line Rd**

Sponsor: Nicole Rommel

Motion by Patricia Cornelius to approve satisfying the mortgage for 4890 County Line Rd to avoid an assignment of lease for loan number xxx9253, seconded by Donald McLester. Motion carried:

Ayes: Sherrole Benton, Patricia Cornelius, Donald McLester, Frederick Muscavitch

**C. Neighbor Letters**

Sponsor: Frederick Muscavitch

Motion by Frederick Muscavitch to approve sending the letter to the three (3) landowners listed on the handout and authorizing offers up to [REDACTED] should she be contacted by them, seconded by Donald McLester. Motion carried:

Ayes: Sherrole Benton, Patricia Cornelius, Donald McLester, Frederick Muscavitch

Motion by Patricia Cornelius to go into executive session at 7:01 p.m., seconded by Donald McLester. Motion carried:

Ayes: Sherrole Benton, Patricia Cornelius, Donald McLester, Frederick Muscavitch

Motion by Donald McLester to come out of executive session at 7:04 p.m., seconded Frederick Muscavitch. Motion carried:

Ayes: Sherrole Benton, Patricia Cornelius, Donald McLester, Frederick Muscavitch

Motion by Patricia Cornelius to add Old Seymour property to the agenda, seconded by Donald McLester. Motion carried:

Ayes: Sherrole Benton, Patricia Cornelius, Donald McLester, Frederick Muscavitch

**D. Old Seymour Property**

Sponsor: Eric McLester

Motion by Patricia Cornelius to approve increasing the offer up to [REDACTED] per acre for the property on Old Seymour Road with no hunting privileges, seconded by Frederick Muscavitch. Motion carried:

Ayes: Sherrole Benton, Patricia Cornelius, Donald McLester, Frederick Muscavitch



**X. ADJOURNMENT**

Motion by Donald McLester to adjourn at 7:05 p.m., seconded by Sherrole Benton. Motion carried:  
Ayes: Sherrole Benton, Patricia Cornelius, Donald McLester, Frederick  
Muscautch

*Roll call for the record:*

*Present: Vice Chair Sidney White, Secretary Sherrole Benton, Commissioners: Patricia Cornelius,  
Donald McLester, Frederick Muscautch*

Minutes prepared by Brooke Doxtator, Boards, Committees, and Commissions Supervisor.  
Minutes approved as presented August 26, 2024.

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Sherrole Benton, Secretary  
Oneida Land Commission

NOTICE OF  
**PUBLIC MEETING**

To be held on  
**Tuesday, October 8, 2024**  
**10:00 a.m.**

In the  
**Little Bear Development Center Conference Room**  
**N7332 Water Circle Place, Oneida, WI 54155**

In accordance with the Administrative Rulemaking Law, the Environmental, Health, Safety, Land and Agricultural Division, the General Manager and Oneida Land Commission are hosting this Public Meeting to gather feedback regarding the following new proposed rules:

**Real Property Rule #1— Land Assessments for the Nation’s Decisionmaker’s to Build an Autonomous Community (LANDBAC)**

- ◆ Replaces the former Land Use Technical Unit (LUTU) process as the Nation’s process for assessing land uses to prioritize greatest and best use by the Nation to provide for the community;
- ◆ The process distinguishes between offerings to the Nation’s internal entities and requests from external parties to use the Nation’s land wherein all possible available uses are governed by separate rules (see various leasing rules, Land Use License Rule, and Easements Rule).

**Real Property Rule #2— Land Use Licenses**

- ◆ Formalizes a former general practice and SOP into an administrative rule while expanding the scope to apply to large gatherings (75 people or more) on land owned by tribal members.

**Real property Rule #3—Easements**

- ◆ Formalizes a former SOP into an administrative rule which applies to third party requests to use/access the Nation’s land and individual trust land owners requests for easement processing through the Bureau of Indian Affairs (BIA) on their land.

To obtain copies of the Public Meeting documents for this proposal, please visit [www.oneida-nsn.gov/Register/PublicMeetings](http://www.oneida-nsn.gov/Register/PublicMeetings).

**PUBLIC COMMENT PERIOD**

**OPEN UNTIL Wednesday, October**  
**16, 2024**

During the Public Comment Period, all interested persons may submit written comments and/or a transcript of any testimony/spoken comments made during the Public Meeting. These may be submitted to Land Management by U.S. mail, interoffice mail, e-mail or fax.

**Land Management**  
**PO Box 365, Oneida, WI 54155**  
**Email: [nrommel@oneidanation.org](mailto:nrommel@oneidanation.org)**  
**Phone: 920-869-6505**

**Summary Report for:**

Land Management

**Original Effective Date:** N/A**Amendment Effective Date:** 08/12/2024**Name of Rule:** Land Assessments for the Nation's Decisionmaker's to Build an Autonomous Community (LANDBAC)**Name Law being Interpreted:** Real Property Law**Rule #:** 1**Other Laws or Rules that may be affected:** N/A**Brief Summary of the proposed rule:**

- ◆ Replaces the former Land Use Technical Unit (LUTU) process as the Nation's process for assessing land uses to prioritize greatest and best use by the Nation to provide for the community.
- ◆ The process distinguishes between offerings to the Nation internal entities and requests from external parties to use the Nation's land wherein all possible available uses are governed by separate rules (see various leasing rules, Land Use License Rule, and Easements Rule).

**Statement of Effect:****Financial Analysis:**

Note: In addition- the agency must send a written request to each entity which may be affected by the rule- asking that they provide information about how the rule would financially affect them. The agency must include each entity's response in the financial analysis. If the agency does not receive a response within 10 business days after the request is made, the financial analysis can note which entities did not provide a response.

**Financial Analysis for:**

Land Assessments for the Nation's Decisionmaker's to Build an Autonomous Community

<b><u>Type of Cost</u></b>	<b><u>Description/Comment</u></b>	<b><u>Dollar Amount</u></b>
Start Up Costs	N/A	\$0.00
Personnel	N/A	\$0.00
Office	N/A	\$0.00
Documentation Costs	N/A	\$0.00
Estimate of time necessary for an individual or agency to comply with the rule after implementation		Immediate
Other, please explain	N/A	N/A
Total	Annual Net Revenue	\$0.00



Oneida Nation  
 Oneida Business Committee  
 Legislative Operating Committee  
 PO Box 365 • Oneida, WI 54155-0365  
[Oneida-nsn.gov](http://Oneida-nsn.gov)



## Statement of Effect

*Real Property Law Rule No. 1 – Land Assessments for the Nation’s Decisionmakers to Build an Autonomous Community*

### *Summary*

The Real Property Law Rule No. 1 – Land Assessments for the Nation’s Decisionmakers to Build an Autonomous Community provides set consistent practices and expectations for Land Management’s reviewing and assigning of land uses to Tribal land in a way that incorporates all approved land policies to care for the land while working towards building an autonomous community.

*Submitted by: Clorissa N. Leeman, Senior Staff Attorney, Legislative Reference Office*

*Date: September 20, 2024*

### *Analysis by the Legislative Reference Office*

The Administrative Rulemaking law provides authorized agencies the opportunity to promulgate rules interpreting the provisions of any law enforced or administered by it; provided that, a rule may not exceed the rulemaking authority granted under the law for which the rule is being promulgated. [1 O.C. 106.4-1]. Rulemaking authority is defined as the delegation of authority to authorized agencies found in the Nation’s laws, other than the Administrative Rulemaking law, which allows authorized agencies to implement, interpret and/or enforce a law of the Nation. [1 O.C. 106.3-1(i)]. An authorized agency is defined as “any board, committee, commission, department, program or officer of the Nation that has been granted rulemaking authority.” [1 O.C. 106.3-1(a)].

The Real Property law provides regulations and procedures for the transfer, control and management of the territory within the Reservation and all Tribal land; to integrate these regulations and procedures with the real property laws and practices of other federal and state sovereigns which may hold jurisdiction within the Reservation; and to establish licensing and certification requirements for the Nation’s employees dealing with real property transactions. [6 O.C. 601.1-1]. It is the policy of the Nation to set out the responsibilities and expectations for persons purchasing and/or managing real property on behalf of the Nation and/or within the Reservation and to provide real property holder’s rights and responsibilities. [6 O.C. 601.1-1].

The Real Property law delegates joint administrative rulemaking authority to the Oneida Land Commission and the Oneida Planning Department any other affected Oneida divisions and

departments for the purpose of developing Land Use Technical Unit rules. [6 O.C. 601.12-2(e)]. The Real Property law provides that the Oneida Land Commission is responsible for allocating and assigning land uses to all Tribal lands in accordance with the Land Use Technical Unit rules.

The purpose of the Real Property Law Rule No. 1 – Land Assessments for the Nation’s Decisionmakers to Build an Autonomous Community (“the Rule”) is to provide set consistent practices and expectations for Land Management’s reviewing and assigning of land uses to Tribal land in a way that incorporates all approved land policies to care for the land while working towards building an autonomous community. [Rule 1.1-1]. The Rule addresses:

- Making the Nation’s land available to internal entities, including:
  - Applying the land policy framework;
  - Proof of available land;
  - Land Management’s Leasing and Rental Portfolio [Rule 1.4];
- External land use requests, including:
  - Defining external land use requests [Rule 1.5].

### ***Conclusion***

There are no legal bars to adopting the Real Property Law Rule No. 1 – Land Assessments for the Nation’s Decisionmakers to Build an Autonomous Community.

### Setting Time and Notice to Interested Parties

The following estates are being prepared for probate by the Oneida Nation, Land Commission Hearing Body.

To attend a scheduled hearing virtually contact Cindy Lecker, Land, Title & Trust Specialist, Oneida Nation, Land Management, • 470 Airport Dr. PO Box 365, • Oneida, WI 54155, • 920-869-6610 CLecker@oneidanation.org

#### In the Matter of the Estate of Leo W Sundquist, Case No. 2024 LCP 0006

1. An application for probate was filed.
2. The decedent with a date of birth of 09/13/1951 and date of death 01/04/2024, was an Oneida Nation member, domiciled off the Oneida Reservation at 2449 West Point Rd., Green Bay, WI 54304
3. **The deadline to submit claims is 11/01/2024.**
4. All interested persons are hereby noticed.

### NOTICE OF PUBLIC MEETING TO BE HELD

**Tuesday, October 8, 2024 at 10:00am**  
**Little Bear Development Center Conference Room**  
**N7332 Water Circle Place, Oneida, WI 54155**

In accordance with the Administrative Rule-making Law, the Comprehensive Housing Division and the Oneida Land Commission are hosting this Public Meeting to gather feedback from the community regarding pro-posed amendments to the following rule:

#### Real Property Rule #1— Land Assessments for the Nation’s Decisionmaker’s to Build an Autonomous Community (LANDBAC)

- ◊ Replaces the former Land Use Technical Unit (LUTU) process as the Nation’s process for assessing land uses to prioritize greatest and best use by the Nation to provide for the community;
- ◊ The process distinguishes between offerings to the Nation’s internal entities and requests from external parties to use the Nation’s land wherein all possible available uses are governed by separate rules (see various leasing rules, Land Use License Rule, and Easements Rule).

#### Real Property Rule #2— Land Use Licenses

- ◊ Formalizes a former general practice and SOP into an administrative rule while expanding the scope to apply to large gatherings (75 people or more) on land owned by tribal members.

#### Real property Rule #3—Easements

- ◊ Formalizes a former SOP into an administrative rule which applies to third party requests to use/access the Nation’s land and individual trust land owners requests for easement processing through the Bureau of Indian Affairs (BIA) on their land.

To obtain copies of the Public Meeting documents for this proposal, please visit [www.oneida-nsn.gov/Register/PublicMeetings](http://www.oneida-nsn.gov/Register/PublicMeetings).

#### PUBLIC COMMENT PERIOD OPEN UNTIL Wednesday, October 16, 2024

During the Public Comment Period, all interested persons may submit written comments and/or a transcript of any testimony/spoken comments made during the Public Meeting. These may be submitted to The Comprehensive Housing Division by U.S. mail, interoffice mail, e-mail or fax.

Comprehensive Housing Division  
2913 Commissioner Street, Oneida, WI 54155  
nrommel@oneidanation.org  
Phone: 920-869-6505

## ONEIDA JUDICIARY

Tsi nu téshakotiya?tolétha / Trial Court

Payment can be made either in person at the Oneida Trial Court located at 2630 West Mason Street, Green Bay, WI 54303; or by mailing said payment to Oneida Trial Court P.O. Box 19, Oneida, WI 54155

### Oneida entities owed a debt: ONEIDA TRIAL COURT

#### NOTICE OF INTENT TO GARNISH

Debtor's Names:

- ◆ Terry Lee Cooper Blackowl
- ◆ Kimberly R. Batiste

First published notice 9/24





A good mind. A good heart. A strong fire.

**Land Management**

**Public Meeting**

**Rule #1 – Land Assessment for the Nation’s Decisionmaker’s to Build an Autonomous Community (LANDBAC)**

**Rule #2 – Land Use License**

**Rule #3 - Easements**

Little Bear Development Center Conference Room

N7332 Water Circle Place, Oneida, WI 54155

October 8, 2024 @ 10:00 a.m.

**Present:** Diane Wilson in person, Lauren Hartman on Teams, Krystal John on Teams, Mark Powless on Teams, Eric McLester in person, Nicole Rommel in person

**Nicole Rommel:** So we’re here to have the public meeting on Tuesday, October 8, 2024 at Little Bear on three rules that are going through the rule making process which is Real Property Rule #1, Land Assessment for the Nation’s Decisionmaker’s to Build an Autonomous Community which is LANDBAC, Real Property #2 which is Land Use Licenses, and Real Property Rule #3 which is Easements. At this time, which is 10:02 there isn’t anyone from the public here to make comments. Ummm.....

**Krystal John:** You can state that you’ll leave, umm that you’ll wait 15 minutes and then you’ll close the public meeting.

**Nicole Rommel:** OK and we’ll wait 15 minutes until 10:15, then we’ll close the meeting.

**Krystal John:** OK now stop your recording and then turn it back on at 10:15

**Nicole Rommel:** Thank you.

**Nicole Rommel:** Started the recording, we didn’t have any community come umm to give verbal comment, the public period is open until Wednesday, October 16, 2024, those written comments can be made to Land Management, PO Box 365, Oneida, WI 54155 or they can be emailed to [nrommel@oneidanation.org](mailto:nrommel@oneidanation.org) or the phone number is 920-869-6505 for any questions. At this time I’m going to stop the public hearing, thank you.



Adopt Real Property Law rule # 2 - Land Use Licenses

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**Business Committee Agenda Request**

**1. Meeting Date Requested:** 02/12/25

**2. Session:**

Open     Executive – must qualify under §107.4-1.

Justification: *Choose or type justification.*

**3. Requested Motion:**

Accept as information; OR

Consider adoption of the Real Property Law Rule No. 2 – Land Use Licenses.

**4. Areas potentially impacted or affected by this request:**

Finance

Programs/Services

Law Office

DTS

Gaming/Retail

Boards, Committees, or Commissions

Other: Land Management, Oneida

Land Commission

**5. Additional attendees needed for this request:**

*Name, Title/Entity OR Choose from List*

*Name, Title/Entity OR Choose from List*

*Name, Title/Entity OR Choose from List*

*Name, Title/Entity OR Choose from List*

**6. Supporting Documents:**

- |   |  |  |
|---|--|--|
| <input type="checkbox"/> Bylaws                 | <input type="checkbox"/> Fiscal Impact Statement | <input type="checkbox"/> Presentation                      |
| <input type="checkbox"/> Contract Document(s)   | <input type="checkbox"/> Law                     | <input type="checkbox"/> Report                            |
| <input type="checkbox"/> Correspondence         | <input type="checkbox"/> Legal Review            | <input type="checkbox"/> Resolution                        |
| <input type="checkbox"/> Draft GTC Notice       | <input type="checkbox"/> Minutes                 | <input checked="" type="checkbox"/> Rule (adoption packet) |
| <input type="checkbox"/> Draft GTC Packet       | <input type="checkbox"/> MOU/MOA                 | <input type="checkbox"/> Statement of Effect               |
| <input type="checkbox"/> E-poll results/back-up | <input type="checkbox"/> Petition                | <input type="checkbox"/> Travel Documents                  |
| <input type="checkbox"/> Other: <i>Describe</i> |  |  |

**7. Budget Information:**

- |   |  |
|---|--|
| <input type="checkbox"/> Budgeted – Tribal Contribution | <input type="checkbox"/> Budgeted – Grant Funded   |
| <input type="checkbox"/> Unbudgeted                     | <input checked="" type="checkbox"/> Not Applicable |
| <input type="checkbox"/> Other: <i>Describe</i>         |  |

**8. Submission:**

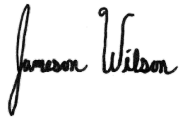
Authorized Sponsor: Jameson Wilson, Councilman

Primary Requestor: Clorissa N. Leeman, LRO Senior Staff Attorney



Oneida Nation  
 Oneida Business Committee  
 Legislative Operating Committee  
 PO Box 365 • Oneida, WI 54155-0365  
 Oneida-nsn.gov



TO: Oneida Business Committee  
 FROM: Jameson Wilson, Legislative Operating Committee Chairman   
 DATE: February 5, 2025  
 RE: Certification of the Real Property Law Rule No. 2 – Land Use Licenses

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The Legislative Operating Committee reviewed the certification packet provided for the Real Property Law Rule No. 2 – Land Use Licenses (“Rule”). The Legislative Operating Committee is responsible for certifying a proposed rule after determining the authorized agency has complied with the requirements for certification stated in section 106.7-2 of the Administrative Rulemaking law, and forwarding the rule to the Oneida Business Committee for consideration of adoption. *[1 O.C. 106.7-3]*.

Certification by the Legislative Operating Committee means:

- The certification packet provided by the Land Management Area of the Environmental, Land and Agricultural Division and Oneida Land Commission for the Rule contained all documentation required by the Administrative Rulemaking law for a complete administrative record;
- The promulgation of the Rule complied with the procedural requirements contained in the Administrative Rulemaking law; and
- The Rule did not exceed the rulemaking authority granted under the law for which the Rule is being promulgated. *[1 O.C. 106.7-2]*.

The Legislative Operating Committee certified the Rule on February 5, 2025.

The purpose of the Rule is to create a process for accepting, reviewing, and approving or denying land use license application requests where the Oneida Land Commission is the decision maker while the Land Management staff are the application processors. *[Rule 2.1-1]*. The Rule addresses:

- Prohibited uses of land use licenses *[Rule 2.4]*;
- Land use license applicants, including when a land use license is required, land use license exceptions, and the requirement of a land use permit *[Rule 2.5]*;
- Land use license review process, including information on the evaluating team, team feedback, Land Management recommendation, Oneida Land Commission approval or denial, appealing a denial, when a land use license includes a land permit, and notice to the evaluating team *[Rule 2.5 ]*;
- Licensee’s duties *[Rule 2.6]*;
- Public conduct during events, including conduct, driving, and parking during parades, races, walks, or marches *[Rule 2.7]*;
- Land use license fees *[Rule 2.8]*; and
- On-site land use license enforcement, including the ability to modify or revoke the land use license on-site *[Rule 2.9]*.

The Rule was developed in accordance with the Real Property law which provides the regulations and procedures for the transfer, control and management of the territory within the Reservation and all Tribal land; to integrate these regulations and procedures with the real property laws and practices of other federal and state sovereigns which may hold jurisdiction within the Reservation; and to establish licensing and certification requirements for the Nation's employees dealing with real property transactions. [6 O.C. 601.1-1]. The Real Property law delegates joint administrative rulemaking authority to the Oneida Land Commission and Land Management to jointly develop rules regarding easements and land use licenses. [6 O.C. 601.12-3(a)]. The Real Property law provides that the Oneida Land Commission is responsible for approving or denying all easements or land use licenses. [6 O.C. 601.12-2(b)].

The Rule is now ready to be considered by the Oneida Business Committee for adoption. The Rule would become effective immediately upon adoption by the Oneida Business Committee in accordance with section 106.9-1 of the Administrative Rulemaking law.

**Requested Action**

Consider the adoption of the Real Property Law Rule No. 2 – Land Use Licenses.

## Environmental, Land, &amp; Agricultural Division



A good mind. A good heart. A strong fire.

**MEMORANDUM**

**TO:** Legislative Operating Committee  
**FROM:** Nicole Rommel, Deputy Director – Land Management  
**DATE:** January 27, 2025  
**SUBJECT:** Request for Certification of Procedural Compliance  
 Real Property Law Rule No. 2 – Land Use Licenses

The Land Management Area of the Environmental, Land and Agricultural Division and the Land Commission, as defined in the Real Property Law, is exercising its rulemaking authority to further define sections of Title 6, Chapter 601, Real Property Law.

This rule is newly drafted; this rule is not amendment to an existing rule.

In accordance with the Administrative Rulemaking law, a public meeting was held for this rule on October 8, 2024, for which the comment period expired on October 16, 2024.

The following attachments are included for your review:

1. Rule No. 2 – Land Use Licenses – Clean Version<sup>1</sup>;
2. ELA Division Director Approval of Rule No. 2 – Land Use Licenses;
3. Oneida Land Commission Rule Approval;
4. Public Meeting Packet;
5. Copy of Public Meeting Notice Published in the Kalihwisaks – Page 28 of the October 2024 issue (published September 24, 2024); and
6. Public Meeting transcription from the October 8, 2024, Public Meeting<sup>2</sup>.

Following certification, this rule shall become effective immediately.

<sup>1</sup> The only revisions made to the rule since the public meeting were to update the name of the Environmental, Health, Safety, Land & Agricultural Division to Environmental, Land and Agricultural Division. Accordingly, for the Summary Report, please the Public Meeting Packet as no revisions were made to the Summary Report Documents.

<sup>2</sup> No public meeting sign in sheet is attached because no one attended the public meeting. Similarly, no public comment memorandum is provided because no public comments were received.



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## Title 6. Property and Land – Chapter 601

### REAL PROPERTY LAW

#### Rule # 2 – Land Use Licenses

- 2.1.Purpose and Authority
- 2.2.Adoption, Amendment and Repeal
- 2.3.Definitions
- 2.4.Prohibited Uses
- 2.5.Land Use License Applicants
- 2.5.Land Use License Review Process
- 2.6.Licensee’s Duties
- 2.7.Public Conduct During Events

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#### 2.1. Purpose and Authority

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2.1-1. *Purpose.* The purpose of this rule is to create processes for accepting, reviewing, and approving or denying land use license application requests where the Oneida Land Commission is the decision maker and the Land Management staff are the application processors.

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2.1-2. *Authority.* The Real Property law, specifically §601.12-3(a), delegates rulemaking authority to Land Management and the Oneida Land Commission in accordance with the Administrative Rulemaking law.

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#### 2.2. Adoption, Amendment and Repeal

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2.2-1. This rule was adopted by Land Management and the Oneida Land Commission in accordance with the procedures of the Administrative Rulemaking law.

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2.2-2. This rule may be amended or repealed by the Land Management and the Oneida Land Commission and/or the Oneida Business Committee pursuant to the procedures set out in the Administrative Rulemaking law.

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2.2-3. Should a provision of this rule or the application thereof to any person or circumstances be held as invalid, such invalidity shall not affect other provisions of this rule which are considered to have legal force without the invalid portions.

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2.2-4. In the event of a conflict between a provision of this rule and a provision of another rule, internal policy, procedure, or other regulation; the provisions of this rule shall control.

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2.2-5. This rule supersedes all prior rules, regulations, internal policies or other requirements related to Land Use Licenses.

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#### 2.3. Definitions

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2.3-1. This section shall govern the definitions of words and phrases used within this rule. All words not defined herein shall be used in their ordinary and everyday sense.

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(a) “Land Use License” means an agreement entered into by the Nation providing a tribal member the right to have gatherings within the reservation boundaries of groups larger than 75 people and/or an agreement between the Nation and any third party granting said party the right to occupy and/or utilize a specified piece of Tribal land for a specific purpose and a specific duration.

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(b) “Land Use License Consideration Team” means a group of professionals employed by

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the Nation who have subject matter expertise that may affect the issuance of a Land Use License and as defined in more detail in section 2.6-1 of this Rule.

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(c) “Land Use Permit” means an approval from the Oneida Zoning Department pursuant

48 to the Zoning and Shoreland Protection Ordinance that provides conditions to ensure  
49 that a proposed use that would amount to a disturbance of the land, including but not  
50 limited to, the erection, movement, or structural alteration of any structure other than a  
51 building, is compliant with applicable law.

52

#### 53 **2.4. Prohibited Uses**

54 2.4-1. Land Use Licenses may not allow for the use of alcohol and/or drugs on the Nation's property  
55 excluding individual fee and trust land and residentially leased properties.

56

#### 57 **2.5. Land Use License Applicants**

58 2.5-1. Any tribal member seeking to host an event of 75 persons or more on their property  
59 located within the Oneida Reservation and/or any person or entity requesting to use land owned  
60 by the Oneida Nation to occupy and/or utilize a specified piece of Tribal land for a specific  
61 purpose and a specific duration shall submit an application for a Land Use License to the Land  
62 Management Department. Use of land shall extend to nontribal members and/or entities simply  
63 accessing land otherwise closed to public access pursuant to the applicable tribal laws, including but not  
64 limited to the Public Use of Tribal Lands law. Applications will not be considered until they are  
65 complete.

66 2.5-2. *Land Use License Exceptions.* The following are events and land uses that do not require  
67 a Land Use License provided that Land Management shall determine the applicability and/or  
68 exemptions of Land Use Licenses to the Nation's property. In the event an exception is granted as  
69 related to a Land Use License, an independent review is required by the Zoning Department to  
70 determine if a Land Use Permit is required pursuant to the Real Property law and any  
71 corresponding rules. Application for a Land Use License is required where there is a fire and/or  
72 fireworks on the Nation's property (leased properties excluded), provided that the Nation reserves  
73 the right to waive the requirements for a Land Use License based on the determination of the  
74 Nation's Fire Marshal.

75 (a) Use of land in accordance with the permitted use pursuant to an active lease with the  
76 Oneida Nation;

77 (b) Gatherings of seventy-five (75) people or less provided that this exemption shall not  
78 apply in instances the Nation's land is being used for any commercial purpose and  
79 gathering 75 or more people may invalidate other applicable exemptions in Land  
80 Management's sole discretion;

81 (c) Use of buildings in accordance with the rental agreements with various entities of the  
82 Nation, including but not limited to, the County H Recreation Building, the Veteran's  
83 Building rental spaces, and/or the Holy Apostles Hall, provided that, this exemption shall  
84 not apply to uses beyond the primary use or intended activity and capacity of the site; and

85 (d) Access to land owned by the Nation pursuant to a contract for services validly executed  
86 by the Nation and the service provider.

87 2.4-3. *Land Use Permit May be Required.* An application for a Land Use License may also require  
88 a Land Use Permit pursuant to the Zoning and Shoreland Protection law if temporary structures  
89 are to be erected on the site as part of the requested use or if there is any anticipated disturbance  
90 of land. To the extent a Land Use Permit is required along with the Land Use License, the Land  
91 Use License Application will also function as the request for the Land Use Permit and will be  
92 routed for Zoning Department approval by Land Management staff processing the Land Use  
93 License. The Land Use Permit review process is independent of the Land Use License process



94 and if a Land Use Permit is not granted by the Oneida Zoning Department, said use shall not be  
95 authorized within the corresponding Land Use License. If both the Land Use License and the Land  
96 Use Permit are granted, signatory approvals are required from both Land Management and Zoning  
97 Department representatives.

98

99 **2.5. Land Use License Review Process**

100 2.5-1. *Evaluating Team.* Land Management staff shall forward the Land Use License Application  
101 and all supporting materials to the Land Use License Consideration Team as soon as possible. The  
102 Land use License Consideration Team consists of:

- 103 (a) Oneida Zoning Department;
- 104 (b) Oneida Police Department;
- 105 (c) Oneida Risk Management Department;
- 106 (d) Oneida Sanitarian (when food is sold/given away as part of the Land Use License  
107 Request);
- 108 (e) Oneida Public Health Officer;
- 109 (f) Oneida Emergency Management Director;
- 110 (g) Oneida Law Office; and
- 111 (h) Any other interested stake holder within the Nation that may have control over the land  
112 subject to the Land Use License request.

113 2.5-2. *Team Feedback.* From the date the Land Use License Application and supporting  
114 materials are sent to the Land Use License Consideration Team, the representatives shall  
115 have five (5) business days to return comments to Land Management for consideration in issuing  
116 the Land Use License.

117 2.5-3. *Land Management Recommendation.* Land Management shall review all comments  
118 received from the Land Use License Consideration Team and create a recommendation for  
119 approving/denying the Land Use License Request including any recommended additional terms  
120 and conditions and shall forward all information and staff's recommendation to the Environmental,  
121 Land, and Agricultural (ELA) Division Director or his/her designee.

122 2.5-4. *Land Commission Approval and Denial.* Land Commission hereby accepts the  
123 recommendations provided by Land Management which is based on the information provided by  
124 the Land Use Consideration Team which is comprised of subject matter experts employed by the  
125 Nation in the fields of health, safety, law, risk and emergency management, law enforcement,  
126 zoning, and any other area implicated based on a requested use.

127 (a) If the ELA Division Director or his/her designee recommends approval of Land  
128 Use License application, Land Commission hereby automatically approves said Land Use  
129 License.

130 (b) If the ELA Division Director or his/her designee recommends denial of a Land  
131 Use License application, Land Commission hereby automatically denies said Land Use  
132 License.

133 2.5-5. *Appealing a Denial.* Any applicant whose Land Use License application is denied by  
134 Land Commission may request reconsideration from the Oneida Land Commission if  
135 reconsideration is requested to Oneida Land Management within ten (10) business days of the  
136 notice of denial.

137 2.5-6. *When a Land Use License Includes a Land Permit.* When a Land Use License includes a  
138 requirement for a Land Use Permit for use of a temporary structure or a disruption of land, Land  
139 Management shall forward the application to the Zoning Department for its review immediately



140 upon receipt and shall coordinate dual signatures from the EHSLA Division Director and the  
141 Zoning Administrator when both a Land Use License and Land Use Permit is to be issued.

142 2.5-7. *Notice to Evaluating Team.* When a Land Use License is issued, Land Management staff  
143 shall provide notice of the issuance to each representative of the Land Use License Consideration  
144 Team.

145

## 146 **2.6. Licensee's Duties**

147 2.6-1. Once the application is granted, the applicant becomes the licensee. All licensees shall  
148 comply with all permit directions and conditions and with all applicable laws and ordinances,  
149 and shall follow all safety directives from the Police Department, Fire Department, Zoning  
150 Officers and/or Department of Public Works Staff. The licensee's failure to follow any safety  
151 directives, or their allowance of any unsafe conditions to develop or continue, shall be grounds  
152 for citation and for denial of future land use license applications.

153

## 154 **2.7. Public Conduct During Events**

155 2.7-1. *Generally.* All attendees at any event must obey all applicable Oneida Nation, state and  
156 federal laws and regulations. The Licensee shall take necessary remedial measures to ensure  
157 attendee compliance with applicable laws and regulations and to prevent unsafe conditions from  
158 developing or continuing, up to and including stopping the event if attendee conduct is creating a  
159 nuisance or disturbance.

160 2.7-2. *Public Conduct During Parades, Races, Walks, or Marches.* No person shall obstruct,  
161 impede, interfere with, or unreasonably hamper any parade, race, walk, march, or parade  
162 assembly, nor any person, vehicle, or animal participating or used in a parade.

163 2.7-3. *Driving Through Parades, Races, Walks, or Marches.* No person shall drive a vehicle  
164 between the vehicles or persons comprising a parade, race, walk, or march when such vehicles  
165 or persons are in motion and are conspicuously designated as participating in such an event.

166 2.7-4. *Parking On Parade, Race, Walk, or March Route.* The Chief of Police may prohibit or  
167 restrict the parking of vehicles along a highway or part thereof constituting a part of the route  
168 of a parade, race, walk, or march. The Chief of Police shall post signs to such effect, and no  
169 person shall park or leave unattended any vehicle in violation thereof.

170

## 171 **2.8. Land Use License Fees**

172 2.8-1. The Oneida Land Commission may implement Land Use License fees by adopting a Land  
173 Use License Fee Schedule by Oneida Land Commission Resolution. If there is no Land Use License  
174 Fee Schedule adopted by Oneida Land Commission, no fees may be charged for being granted a Land  
175 Use License. If/when a Land Use License Fee Schedule is adopted, it shall be provided to the Oneida  
176 Legislative Reference Office to be posted on the Oneida Register along with this Rule.

177

## 178 **2.9. On-Site Land Use License Enforcement**

179 2.9-1. *Ability to Modify or Revoke the Land Use License On-Site.* If an Oneida Police Officer,  
180 Zoning Office, and/or the Fire Marshall, collectively Oneida Authorities, believes an event may  
181 be becoming unsafe to the public health and safety of the community, Oneida Authorities may,  
182 regardless of compliance with applicable Land Use License terms and conditions use their  
183 discretion to:

184 (a) Add additional health and safety requirements to a Land Use License on the scene  
185 of the event that must be complied with in order to avoid revoking the Land Use License;

186 and/or  
187 (b) Revoke the Land Use License, provided that, Oneida authorities shall work with  
188 licensees to avoid revoking a Land Use License to the extent possible. If Oneida  
189 Authorities revoke a Land Use License, there will be no reimbursement of Land Use  
190 License fees.  
191  
192 *End.*  
193

---

194 Original Effective Date:

Environmental, Land, & Agricultural Division



MEMORANDUM

**TO:** Eric McLester, Environmental, Land, and Agriculture Division  
**FROM:** Nicole Rommel, Deputy Director – Land Management  
**DATE:** January 02, 2025  
**SUBJECT:** Director Approval of Rule No. 2 – Land Use Licenses

The Land Management Area of the Environmental, Land and Agricultural Division and the Land Commission, as defined in the Real Property Law, is exercising its rulemaking authority to further define sections of Title 6, Chapter 601, Real Property Law.

This rule is newly drafted; this rule is not amendment to an existing rule.

Attached is the most recent DRAFT of the Rule. To send this to the LOC for certification, the Division Directors approval is needed.

Please review the document and sign below with your approval.

I approve Real Property Law Rule No. 2 – Land Use Licenses

A handwritten signature in black ink that reads "Eric McLester".

A handwritten date "1-7-25" in black ink.

Eric McLester, Director – Environmental, Land and Agriculture Division

Date



## Oneida Land Commission

Regular Meeting  
5:00 p.m. Monday, August 12, 2024  
Little Bear Conference Room & Microsoft Teams

### Minutes

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**Present:** Vice Chair Sidney White, Secretary Sherrole Benton, Commissioners: Patricia Cornelius, Donald McLester, Frederick Muscavitch

**Arrived at:** N/A

**Excused:** Chair John Danforth

**Others Present:** Matthew Denny, Brooke Doxtator, Victoria Flowers, Lauren Hartman, Michelle Hill, Krystal John, Wes Johnson, Eric McLester, Frank Noble, Troy Parr, Mariah Rauschenbach, Nicole Rommel;

#### I. CALL TO ORDER AND ROLL CALL

*Meeting called to order by Vice Chair Sidney White at 5:01 p.m.*

#### II. ADOPT THE AGENDA

Motion by Frederick Muscavitch to adopt the agenda with two (2) additions [1] IX.B. Approve the Right for First Refusal for 4890 County Line Rd, 2) IX.C. Neighbor Letters, seconded by Patricia Cornelius. Motion carried:

Ayes: Sherrole Benton, Patricia Cornelius, Donald McLester, Frederick Muscavitch

*Item VII.A. addressed next.*

#### III. TASK LIST

- A. Right of First Refusal – Legal Opinion
- B. New York Land
  - 1. Hunting
  - 2. Imminent Domain
- C. Realtor Backup
- D. Building Naming
- E. Developer Agreement

#### IV. READING OF MINUTES

##### A. Approve the July 22, 2024, regular Oneida Land Commission meeting minutes

Sponsor: Sherrole Benton

Motion by Frederick Muscavitch to approve the July 22, 2024, regular Oneida Land Commission meeting minutes, seconded by Donald McLester. Motion carried:

Ayes: Sherrole Benton, Patricia Cornelius, Donald McLester, Frederick Muscavitch

**V. TABLED BUSINESS****VI. OLD BUSINESS****A. Review and approve the revised Land Acquisition through Land Management for Residential Leasing (HIP) standard operating procedure**

Sponsor: Nicole Rommel

Motion by Sherrole Benton to approve the revised Land Acquisition through Land Management for Residential Leasing Homeownership by Independent Purchase (HIP) standard operating procedure with all the recommended changes, seconded by Patricia Cornelius. Motion carried:

Ayes: Sherrole Benton, Patricia Cornelius, Donald McLester  
Opposed: Frederick Muscavitch

Motion by Frederick Muscavitch to request a written legal opinion on section 5.2 on the accuracy, seconded by Donald McLester. Motion carried:

Ayes: Sherrole Benton, Patricia Cornelius, Donald McLester, Frederick Muscavitch

**B. Review and approve the Land Use License Rule and forward through the Rule Making process**

Sponsor: Nicole Rommel

Motion by Donald McLester to approve the draft Land Use License Rule, to forward through the Rule Making process that includes a public hearing and allow staff to use the rule during the rule making process and no fees will be charges until rule making is complete, seconded by Patricia Cornelius. Motion carried:

Ayes: Sherrole Benton, Patricia Cornelius, Donald McLester, Frederick Muscavitch  
Abstained: Frederick Muscavitch

*For the Record: Frederick Muscavitch abstained because he didn't have a chance to read.*

**C. Review Naming Standard Operating Procedure and determine next steps (no submission)**

Sponsor: Nicole Rommel

EXCERPT FROM July 8, 2024: Motion by Frederick Muscavitch to defer to the August 12, 2024, meeting, seconded by Donald McLester. Motion carried:

Motion by Donald McLester to defer to the first meeting in September, seconded by Patricia Cornelius. Motion carried:

Ayes: Sherrole Benton, Patricia Cornelius, Donald McLester, Frederick Muscavitch

*Item VII.B. addressed next.*

**VII. NEW BUSINESS****A. Approve request to install a six (6) foot fence at 1329 Onu U Sla Way**

Sponsor: Mariah Rauschenbach

Motion by Donald McLester to deny the request, seconded by Patricia Cornelius. Motion carried:

Ayes: Sherrole Benton, Patricia Cornelius, Donald McLester, Frederick  
Muscaivitch

*For the Record: Sherrole Benton stated this is temporary denial as member will need to finish going through process before it can come back to the Land Commission for consideration.*

*Item IV.A. addressed next.*

**B. Approve letter to Treasure Larry Barton regarding training**

Sponsor: Frederick Muscaivitch

Motion by Frederick Muscaivitch to request Brooke to revise the letter with reference to the bylaws section regarding training, add to letterhead, get signed by John and forward to the Treasurer as soon as possible, seconded by Donald McLester. Motion carried:

Ayes: Patricia Cornelius, Donald McLester, Frederick Muscaivitch  
Abstained: Sherrole Benton

*For the Record: Sherrole Benton abstained because she thinks the timing might be a problem.*

**C. Discuss inviting the Forester to a meeting**

Sponsor: Frederick Muscaivitch

Motion by Frederick Muscaivitch to invite the Forester to meet with the Land Commission at the first meeting in September, seconded by Patricia Cornelius. Motion carried:

Ayes: Patricia Cornelius, Donald McLester, Frederick Muscaivitch  
Opposed: Sherrole Benton

*For the Record: Sherrole Benton is opposed because it is not in our authority to call individual staff members to question them about their work or the successes or failures of their work.*

**D. Discuss installing a fence at Parcel # 170222901**

Sponsor: Frederick Muscaivitch

Motion by Frederick Muscaivitch to request the EHSLA Director work with Zoning to put up an appropriate visual or physical barrier, seconded by Donald McLester. Motion carried:

Ayes: Sherrole Benton, Patricia Cornelius, Donald McLester, Frederick  
Muscaivitch

**E. Approve the FY-2025 Oneida Land Commission meeting schedule**

Sponsor: Brooke Doxtator

Motion by Frederick Muscaivitch to approve the FY-2025 Oneida Land Commission meeting schedule, seconded by Donald McLester. Motion carried:

Ayes: Sherrole Benton, Patricia Cornelius, Donald McLester, Frederick  
Muscaivitch

**F. Approve the FY-2025 Oneida Land Commission hearing schedule**

Sponsor: Brooke Doxtator

Motion by Frederick Muscavitch to approve the FY-2025 Oneida Land Commission hearing schedule, seconded by Donald McLester. Motion carried:

Ayes: Sherrole Benton, Patricia Cornelius, Donald McLester, Frederick Muscavitch

**G. Approve the Building Demolition standard operating procedure**

Sponsor: Nicole Rommel

Motion by Frederick Muscavitch to approve the Building Demolition standard operating procedure with recommended changes, seconded by Donald McLester. Motion carried:

Ayes: Sherrole Benton, Patricia Cornelius, Donald McLester, Frederick Muscavitch

**H. Approve the Home Building Opportunities (HBO) Site Preparation standard operating procedure**

Sponsor: Nicole Rommel

Motion by Sherrole Benton to approve the Home Building Opportunity (HBO) Site Preparation standard operating procedure with acronyms spelled out, and a definition added for Landbac, seconded by Patricia Cornelius. Motion carried:

Ayes: Sherrole Benton, Patricia Cornelius, Donald McLester, Frederick Muscavitch

**I. Approve the Landbac Rule and forward through the Rule Making process**

Sponsor: Nicole Rommel

Motion by Frederick Muscavitch to approve the draft Landbac Rule, forward through the Rule Making process which includes a Public hearing and approve the staff to use the Rule while in the Rule making process, seconded by Donald McLester. Motion carried:

Ayes: Sherrole Benton, Patricia Cornelius, Donald McLester, Frederick Muscavitch

**J. Approve the Easement Rule and forward through the Rule Making process**

Sponsor: Nicole Rommel

Motion by Frederick Muscavitch to defer the draft Easement Rule for consideration of implementation until next month and approve for it to go to public hearing, seconded by Patricia Cornelius. Motion carried:

Ayes: Sherrole Benton, Patricia Cornelius, Donald McLester, Frederick Muscavitch

**VIII. REPORTS (FY-24 DEADLINES Q1-FEB 6, SEMI-ANNUAL-APR, Q2-APR 30, Q3-AUG 6, ANNUAL-OCT, Q4-NOV 5)****A. Enter the e-poll results into the record regarding the approval of the Oneida Land Commission FY-2024 3<sup>rd</sup> quarter report**

Sponsor: Sherrole Benton

Motion by Patricia Cornelius to enter the e-poll results into the record regarding the approval of the Oneida Land Commission FY-2024 3<sup>rd</sup> quarter report, seconded by Donald McLester. Motion carried:

Ayes: Sherrole Benton, Patricia Cornelius, Donald McLester, Frederick Muscavitch

Motion by Patricia Cornelius to go into executive session at 6:11 p.m., seconded by Donald McLester. Motion carried:

Ayes: Sherrole Benton, Patricia Cornelius, Donald McLester, Frederick Muscavitch

Motion by Patricia Cornelius to come out of executive session at 6:55 p.m., seconded by Donald McLester. Motion carried:

Ayes: Sherrole Benton, Patricia Cornelius, Donald McLester, Frederick Muscavitch

**IX. EXECUTIVE SESSION****A. OLD/TABLED BUSINESS****1. Determine next steps regarding File # 06202402V (no submission)**

Sponsor: Lauren Hartman

*EXCERPT FROM June 24, 2024: Motion by Sherrole Benton to defer File #06202402V to the July 8, 2024, meeting with information regarding the covenants, seconded by Donald McLester. Motion carried:*

*EXCERPT FROM July 8, 2024: Motion by Patricia Cornelius to table File # 06202402V, seconded by Donald McLester. Motion carried:*

*For the record: No action taken on this item.*

**2. Real Estate Tools – Rights of First Offer, Rights of First Refusal and Options to Purchase, Waving Contingencies; and other tools (no submission)**

Motion by Donald McLester to approve developing training for rights of first offer, rights of first refusal, options of purchase, waiving contingencies, other tools along with reviewing the standard operating procedures for defects, seconded by Patricia Cornelius. Motion carried:

Ayes: Sherrole Benton, Patricia Cornelius, Donald McLester, Frederick Muscavitch



**3. Determine next steps regarding File # 07202402C**

Sponsor: Sidney White

Motion by Sherrole Benton to allow the Oneida Nation Entities to view the facilities for File # 07202402C and Parcel # 6H-1083-1, seconded by Patricia Cornelius. Motion carried:

Ayes: Sherrole Benton, Patricia Cornelius, Donald McLester, Frederick Muscavitch

**B. Approve the Right for First Refusal for 4890 County Line Rd**

Sponsor: Nicole Rommel

Motion by Patricia Cornelius to approve satisfying the mortgage for 4890 County Line Rd to avoid an assignment of lease for loan number xxx9253, seconded by Donald McLester. Motion carried:

Ayes: Sherrole Benton, Patricia Cornelius, Donald McLester, Frederick Muscavitch

**C. Neighbor Letters**

Sponsor: Frederick Muscavitch

Motion by Frederick Muscavitch to approve sending the letter to the three (3) landowners listed on the handout and authorizing offers up to [REDACTED] should she be contacted by them, seconded by Donald McLester. Motion carried:

Ayes: Sherrole Benton, Patricia Cornelius, Donald McLester, Frederick Muscavitch

Motion by Patricia Cornelius to go into executive session at 7:01 p.m., seconded by Donald McLester. Motion carried:

Ayes: Sherrole Benton, Patricia Cornelius, Donald McLester, Frederick Muscavitch

Motion by Donald McLester to come out of executive session at 7:04 p.m., seconded Frederick Muscavitch. Motion carried:

Ayes: Sherrole Benton, Patricia Cornelius, Donald McLester, Frederick Muscavitch

Motion by Patricia Cornelius to add Old Seymour property to the agenda, seconded by Donald McLester. Motion carried:

Ayes: Sherrole Benton, Patricia Cornelius, Donald McLester, Frederick Muscavitch

**D. Old Seymour Property**

Sponsor: Eric McLester

Motion by Patricia Cornelius to approve increasing the offer up to [REDACTED] per acre for the property on Old Seymour Road with no hunting privileges, seconded by Frederick Muscavitch. Motion carried:

Ayes: Sherrole Benton, Patricia Cornelius, Donald McLester, Frederick Muscavitch

**X. ADJOURNMENT**

Motion by Donald McLester to adjourn at 7:05 p.m., seconded by Sherrole Benton. Motion carried:  
Ayes: Sherrole Benton, Patricia Cornelius, Donald McLester, Frederick Muscavitch

*Roll call for the record:*

*Present: Vice Chair Sidney White, Secretary Sherrole Benton, Commissioners: Patricia Cornelius, Donald McLester, Frederick Muscavitch*

Minutes prepared by Brooke Doxtator, Boards, Committees, and Commissions Supervisor.  
Minutes approved as presented August 26, 2024.

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Sherrole Benton, Secretary  
Oneida Land Commission

NOTICE OF  
**PUBLIC MEETING**

To be held on  
**Tuesday, October 8, 2024**  
**10:00 a.m.**

In the  
**Little Bear Development Center Conference Room**  
**N7332 Water Circle Place, Oneida, WI 54155**

In accordance with the Administrative Rulemaking Law, the Environmental, Health, Safety, Land and Agricultural Division, the General Manager and Oneida Land Commission are hosting this Public Meeting to gather feedback regarding the following new proposed rules:

**Real Property Rule #1— Land Assessments for the Nation’s Decisionmaker’s to Build an Autonomous Community (LANDBAC)**

- ◆ Replaces the former Land Use Technical Unit (LUTU) process as the Nation’s process for assessing land uses to prioritize greatest and best use by the Nation to provide for the community;
- ◆ The process distinguishes between offerings to the Nation’s internal entities and requests from external parties to use the Nation’s land wherein all possible available uses are governed by separate rules (see various leasing rules, Land Use License Rule, and Easements Rule).

**Real Property Rule #2— Land Use Licenses**

- ◆ Formalizes a former general practice and SOP into an administrative rule while expanding the scope to apply to large gatherings (75 people or more) on land owned by tribal members.

**Real property Rule #3—Easements**

- ◆ Formalizes a former SOP into an administrative rule which applies to third party requests to use/access the Nation’s land and individual trust land owners requests for easement processing through the Bureau of Indian Affairs (BIA) on their land.

To obtain copies of the Public Meeting documents for this proposal, please visit [www.oneida-nsn.gov/Register/PublicMeetings](http://www.oneida-nsn.gov/Register/PublicMeetings).

**PUBLIC COMMENT PERIOD**

**OPEN UNTIL Wednesday, October**  
**16, 2024**

During the Public Comment Period, all interested persons may submit written comments and/or a transcript of any testimony/spoken comments made during the Public Meeting. These may be submitted to Land Management by U.S. mail, interoffice mail, e-mail or fax.

**Land Management**  
**PO Box 365, Oneida, WI 54155**  
**Email: [nrommel@oneidanation.org](mailto:nrommel@oneidanation.org)**  
**Phone: 920-869-6505**

**Summary Report for:**

Land Management

**Original Effective Date:** N/A  
**Amendment Effective Date:** 08/12/2024  
**Name of Rule:** Land Use Licenses  
**Name Law being Interpreted:** Real Property Law  
**Rule #:** 2  
**Other Laws or Rules that may be affected:** N/A

**Brief Summary of the proposed rule:**

- ◆ Formalizes a former general practice and SOP into an administrative rule while expanding the scope to apply to large gatherings (75 people or more) on land owned by tribal members.

**State of Effect:****Financial Analysis:**

Note: In addition- the agency must send a written request to each entity which may be affected by the rule- asking that they provide information about how the rule would financially affect them. The agency must include each entity's response in the financial analysis. If the agency does not receive a response within 10 business days after the request is made, the financial analysis can note which entities did not provide a response.

**Financial Analysis for: Land Use License Rule**

<b><u>Type of Cost</u></b>	<b><u>Description/Comment</u></b>	<b><u>Dollar Amount</u></b>
Start Up Costs	N/A	\$0.00
Personnel	N/A	\$0.00
Office	N/A	\$0.00
Documentation Costs	N/A	\$0.00
Estimate of time necessary for an individual or agency to comply with the rule after implementation		Immediate
Other, please explain	N/A	N/A
Total	Annual Net Revenue	\$0.00



## Statement of Effect

### *Real Property Law Rule No. 2 – Land Use Licenses*

#### *Summary*

The Real Property Law Rule No. 2 – Land Use Licenses creates a process for accepting, reviewing, and approving or denying land use license application requests where the Oneida Land Commission is the decision maker while the Land Management staff are the application processors.

*Submitted by: Clorissa N. Leeman, Senior Staff Attorney, Legislative Reference Office*

*Date: September 20, 2024*

#### *Analysis by the Legislative Reference Office*

The Administrative Rulemaking law provides authorized agencies the opportunity to promulgate rules interpreting the provisions of any law enforced or administered by it; provided that, a rule may not exceed the rulemaking authority granted under the law for which the rule is being promulgated. [1 O.C. 106.4-1]. Rulemaking authority is defined as the delegation of authority to authorized agencies found in the Nation’s laws, other than the Administrative Rulemaking law, which allows authorized agencies to implement, interpret and/or enforce a law of the Nation. [1 O.C. 106.3-1(i)]. An authorized agency is defined as “any board, committee, commission, department, program or officer of the Nation that has been granted rulemaking authority.” [1 O.C. 106.3-1(a)].

The Real Property law provides regulations and procedures for the transfer, control and management of the territory within the Reservation and all Tribal land; to integrate these regulations and procedures with the real property laws and practices of other federal and state sovereigns which may hold jurisdiction within the Reservation; and to establish licensing and certification requirements for the Nation’s employees dealing with real property transactions. [6 O.C. 601.1-1]. It is the policy of the Nation to set out the responsibilities and expectations for persons purchasing and/or managing real property on behalf of the Nation and/or within the Reservation and to provide real property holder’s rights and responsibilities. [6 O.C. 601.1-1].

The Real Property law delegates joint administrative rulemaking authority to the Oneida Land Commission and Land Management to jointly develop rules regarding easements and land use licenses. [6 O.C. 601.12-3(a)]. The Real Property law provides that the Oneida Land Commission is responsible for approving or denying all easements or land use licenses. [6 O.C. 601.12-2(b)].

The purpose of the Real Property Law Rule No. 2 – Land Use Licenses <sup>1</sup>(“the Rule”) is to create a process for accepting, reviewing, and approving or denying land use license application requests where the Oneida Land Commission is the decision maker while the Land Management staff are the application processors. [Rule 2.1-1]. The Rule addresses:

- Prohibited uses of land use licenses [Rule 2.4];
- Land use license applicants, including when a land use license is required, land use license exceptions, and the requirement of a land use permit [Rule 2.5];
- Land use license review process, including information on the evaluating team, team feedback, Land Management recommendation, Oneida Land Commission approval or denial, appealing a denial, when a land use license includes a land permit, and notice to the evaluating team [Rule 2.5<sup>2</sup>];
- Licensee’s duties [Rule 2.6];
- Public conduct during events, including conduct, driving, and parking during parades, races, walks, or marches [Rule 2.7];
- Land use license fees [Rule 2.8]; and
- On-site land use license enforcement, including the ability to modify or revoke the land use license on-site [Rule 2.9].

### ***Conclusion***

There are no legal bars to adopting the Real Property Law Rule No. 2 – Land Use Licenses.

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<sup>1</sup> Real Property Law Rule No. 2 – Comprehensive Housing Division Residential Sales already exists, and it is believed the intention of this new rule is not to replace the existing rule, so therefore this Real Property Law Rule No. 2 – Land Use Licenses will need to be renumbered.

<sup>2</sup> There are two sections 2.5 included in this Rule currently.

### Setting Time and Notice to Interested Parties

The following estates are being prepared for probate by the Oneida Nation, Land Commission Hearing Body.

To attend a scheduled hearing virtually contact Cindy Lecker, Land, Title & Trust Specialist, Oneida Nation, Land Management, • 470 Airport Dr. PO Box 365, • Oneida, WI 54155, • 920-869-6610 CLecker@oneidanation.org

#### In the Matter of the Estate of Leo W Sundquist, Case No. 2024 LCP 0006

1. An application for probate was filed.
2. The decedent with a date of birth of 09/13/1951 and date of death 01/04/2024, was an Oneida Nation member, domiciled off the Oneida Reservation at 2449 West Point Rd., Green Bay, WI 54304
3. **The deadline to submit claims is 11/01/2024.**
4. All interested persons are hereby noticed.

### NOTICE OF PUBLIC MEETING TO BE HELD

**Tuesday, October 8, 2024 at 10:00am**  
**Little Bear Development Center Conference Room**  
**N7332 Water Circle Place, Oneida, WI 54155**

In accordance with the Administrative Rule-making Law, the Comprehensive Housing Division and the Oneida Land Commission are hosting this Public Meeting to gather feedback from the community regarding pro-posed amendments to the following rule:

#### Real Property Rule #1— Land Assessments for the Nation’s Decisionmaker’s to Build an Autonomous Community (LANDBAC)

- ◊ Replaces the former Land Use Technical Unit (LUTU) process as the Nation’s process for assessing land uses to prioritize greatest and best use by the Nation to provide for the community;
- ◊ The process distinguishes between offerings to the Nation’s internal entities and requests from external parties to use the Nation’s land wherein all possible available uses are governed by separate rules (see various leasing rules, Land Use License Rule, and Easements Rule).

#### Real Property Rule #2— Land Use Licenses

- ◊ Formalizes a former general practice and SOP into an administrative rule while expanding the scope to apply to large gatherings (75 people or more) on land owned by tribal members.

#### Real property Rule #3—Easements

- ◊ Formalizes a former SOP into an administrative rule which applies to third party requests to use/access the Nation’s land and individual trust land owners requests for easement processing through the Bureau of Indian Affairs (BIA) on their land.

To obtain copies of the Public Meeting documents for this proposal, please visit [www.oneida-nsn.gov/Register/PublicMeetings](http://www.oneida-nsn.gov/Register/PublicMeetings).

#### PUBLIC COMMENT PERIOD OPEN UNTIL Wednesday, October 16, 2024

During the Public Comment Period, all interested persons may submit written comments and/or a transcript of any testimony/ spoken comments made during the Public Meeting. These may be submitted to The Comprehensive Housing Division by U.S. mail, interoffice mail, e-mail or fax.

Comprehensive Housing Division  
2913 Commissioner Street, Oneida, WI 54155  
nrommel@oneidanation.org  
Phone: 920-869-6505

## ONEIDA JUDICIARY Tsi nu téshakotiya?tolétha / Trial Court

Payment can be made either in person at the Oneida Trial Court located at 2630 West Mason Street, Green Bay, WI 54303; or by mailing said payment to Oneida Trial Court P.O. Box 19, Oneida, WI 54155

### Oneida entities owed a debt: ONEIDA TRIAL COURT

#### NOTICE OF INTENT TO GARNISH

##### Debtor's Names:

- ◆ Terry Lee Cooper Blackowl
- ◆ Kimberly R. Batiste

First published notice 9/24





**Land Management  
Public Meeting  
Rule #1 – Land Assessment for the Nation’s Decisionmaker’s to Build an Autonomous  
Community (LANDBAC)  
Rule #2 – Land Use License  
Rule #3 - Easements**

Little Bear Development Center Conference Room  
N7332 Water Circle Place, Oneida, WI 54155  
October 8, 2024 @ 10:00 a.m.

**Present:** Diane Wilson in person, Lauren Hartman on Teams, Krystal John on Teams, Mark Powless on Teams, Eric McLester in person, Nicole Rommel in person

**Nicole Rommel:** So we’re here to have the public meeting on Tuesday, October 8, 2024 at Little Bear on three rules that are going through the rule making process which is Real Property Rule #1, Land Assessment for the Nation’s Decisionmaker’s to Build an Autonomous Community which is LANDBAC, Real Property #2 which is Land Use Licenses, and Real Property Rule #3 which is Easements. At this time, which is 10:02 there isn’t anyone from the public here to make comments. Ummm.....

**Krystal John:** You can state that you’ll leave, umm that you’ll wait 15 minutes and then you’ll close the public meeting.

**Nicole Rommel:** OK and we’ll wait 15 minutes until 10:15, then we’ll close the meeting.

**Krystal John:** OK now stop your recording and then turn it back on at 10:15

**Nicole Rommel:** Thank you.

**Nicole Rommel:** Started the recording, we didn’t have any community come umm to give verbal comment, the public period is open until Wednesday, October 16, 2024, those written comments can be made to Land Management, PO Box 365, Oneida, WI 54155 or they can be emailed to [nrommel@oneidanation.org](mailto:nrommel@oneidanation.org) or the phone number is 920-869-6505 for any questions. At this time I’m going to stop the public hearing, thank you.



**6. Supporting Documents:**

- |   |  |   |
|---|--|---|
| <input type="checkbox"/> Bylaws                 | <input type="checkbox"/> Fiscal Impact Statement | <input type="checkbox"/> Presentation           |
| <input type="checkbox"/> Contract Document(s)   | <input type="checkbox"/> Law                     | <input type="checkbox"/> Report                 |
| <input type="checkbox"/> Correspondence         | <input type="checkbox"/> Legal Review            | <input type="checkbox"/> Resolution             |
| <input type="checkbox"/> Draft GTC Notice       | <input type="checkbox"/> Minutes                 | <input type="checkbox"/> Rule (adoption packet) |
| <input type="checkbox"/> Draft GTC Packet       | <input type="checkbox"/> MOU/MOA                 | <input type="checkbox"/> Statement of Effect    |
| <input type="checkbox"/> E-poll results/back-up | <input type="checkbox"/> Petition                | <input type="checkbox"/> Travel Documents       |
| <input type="checkbox"/> Other: <i>Describe</i> |  |   |

**7. Budget Information:**

- |  |  |
|--|--|
| <input type="checkbox"/> Budgeted – Tribal Contribution  | <input type="checkbox"/> Budgeted – Grant Funded |
| <input type="checkbox"/> Unbudgeted                      | <input type="checkbox"/> Not Applicable          |
| <input checked="" type="checkbox"/> Other: Travel report |  |

**8. Submission:**

Authorized Sponsor: Jonas Hill, Councilman

Primary Requestor: (Name, Title/Entity)

# BUSINESS COMMITTEE TRAVEL REPORT



Travel Report for:	Jonas Hill		
Travel Event:	Presidential Inauguration		
Travel Location:	Washington, DC		
Departure Date:	01/17/2025	Return Date:	01/21/2025
Projected Cost:	5704.54	Actual Cost:	4891.10
Date Travel was Approved by OBC:	01/06/2025		

## Narrative/Background:

This travel provided me with an opportunity to enhance the Nation's relationships with other Native American Nations and officials as well as local, state, and federal officials and administration. Specifically, I was able to communicate with the Republican administration on behalf of the Nation's issues.

I met with congressional representatives from Wisconsin Scott Fitzgerald, Bryan Steil, Tom Tiffany, Glenn Grothman, and Derrick Van Orden and advocated for Oneida's issues.

I met with all of the Native American Representatives at the Navajo Nation building to collaborate and strategize for the upcoming four years. I was able to network and strategize and generate collaborative ideas for an efficient strategy for the next four years. Networking is so vital to building good intergovernmental relationships.

I met with Sean Duffy, Secretary of Transportation, to discuss the importance of maintaining self-governance under the Federal DOT. It is crucial that we foster working relationships with all federal officials; highlighting how our constituents benefit from programs and services.

Overall, I advocated with all Wisconsin Representatives and met with other top Republican officials to broaden their perspectives on Native American issues in general and Oneida issues in specific. This was a very successful trip to our Nation's capital.

The Oneida Nation Intergovernmental Affairs Department requested an OBC member attend this event to strengthen the relationships with the congressional staff and elected officials of the Republican Party. The Nation does not choose sides in politics; instead, we build relationships with both parties and attend major political events to enhance relationships and bring awareness to the issues of the Nation. This was an important event because the new Republican administration is making a lot of changes, and we want to ensure we have met with them and expressed the issues that are important to the Nation. Regular face to face meetings are very important to build solid repour with this administration because of the overarching funding decisions made that directly impact the Nation.

This travel was on behalf of the Nation and although it came out of my individual travel budget; in the future the Intergovernmental Affairs Department has agreed to budget similar travel requests to alleviate the high expense from the shoulders of OBC member individual travel budgets.



**Item(s) Requiring Attention:**

[Click here to enter text.](#)

**Requested Action:**

Approve the travel report for Councilman Jonas Hill, Presidential Inauguration, Washington D.C., January 17-21, 2025.

Approve the travel request - Councilman Kirby Metoxen - 2025 Wisconsin Governor's Conference on...

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## Business Committee Agenda Request

1. Meeting Date Requested: 2/12/25

2. Session:

Open     Executive – must qualify under §107.4-1.

Justification: *Choose or type justification.*

3. Requested Motion:

Accept as information; OR Enter the requested motion related to this item.

Approve travel request - Councilman Kirby Metoxen - 2025 Wisconsin Governor's Conference on Tourism- La Crosse, WI, March 9-12, 2025.

4. Areas potentially impacted or affected by this request:

Finance

Programs/Services

Law Office

MIS

Gaming/Retail

Boards, Committees, or Commissions

Other: OBC

5. Additional attendees needed for this request:

*Name, Title/Entity OR Choose from List*

**6. Supporting Documents:**

- |   |  |   |
|---|--|---|
| <input type="checkbox"/> Bylaws                           | <input type="checkbox"/> Fiscal Impact Statement | <input type="checkbox"/> Presentation           |
| <input type="checkbox"/> Contract Document(s)             | <input type="checkbox"/> Law                     | <input type="checkbox"/> Report                 |
| <input type="checkbox"/> Correspondence                   | <input type="checkbox"/> Legal Review            | <input type="checkbox"/> Resolution             |
| <input type="checkbox"/> Draft GTC Notice                 | <input type="checkbox"/> Minutes                 | <input type="checkbox"/> Rule (adoption packet) |
| <input type="checkbox"/> Draft GTC Packet                 | <input type="checkbox"/> MOU/MOA                 | <input type="checkbox"/> Statement of Effect    |
| <input type="checkbox"/> E-poll results/back-up           | <input type="checkbox"/> Petition                | <input type="checkbox"/> Travel Documents       |
| <input checked="" type="checkbox"/> Other: travel request |  |   |

**7. Budget Information:**

- |  |  |
|--|--|
| <input checked="" type="checkbox"/> Budgeted – Tribal Contribution     | <input type="checkbox"/> Budgeted – Grant Funded |
| <input type="checkbox"/> Unbudgeted                                    | <input type="checkbox"/> Not Applicable          |
| <input checked="" type="checkbox"/> Other: partial reimbursement-NATOW |  |

**8. Submission:**

Authorized Sponsor: Kirby Metoxen, Councilman

Primary Requestor: \_\_\_\_\_

### Oneida Business Committee Travel Request

1. OBC Meeting Date Requested: 2 / 12 / 25  e-poll requested

#### 2. General Information:

Event Name: 2025 Wisconsin Governor's Conference on Tourism

Event Location: La Crosse, WI Attendee(s): Kirby Metoxen

Departure Date: 3/09/2025 Attendee(s):

Return Date: 3/12/2025 Attendee(s):

#### 3. Budget Information:

- Funds available in individual travel budget(s)
- Unbudgeted
- Grant Funded or Reimbursed

Cost Estimate: \$950 (hotel, mileage, per diem)  
partial reimbursement from NATOW

#### 4. Justification:

Describe the justification of this Travel Request:

Approve travel request - Councilman Kirby Metoxen - 2025 Wisconsin Governor's Conference on Tourism-Madison, WI, March 9-12, 2025.

The Wisconsin Governor's Conference on Tourism (WIGCOT) is one of the nation's leading state tourism conferences, pairing education and networking to uplift Wisconsin's powerful tourism industry. This renowned annual conference brings together destination marketing organizations, tourism attractions and vendors to put Wisconsin's tourism industry on the cutting edge of research, trends and tools.

Councilman Metoxen is the President of NATOW, and representative of the Oneida Nation on the NATOW board - mission is to promote tribal tourism and economic development, while highlighting the beauty, diversity and cultural dynamism of the 11 federally recognized tribes of Wisconsin. Tourism is the leading industry in tribal economies and plays a critical role in generating employment and revenues for essential governmental services for tribes and their members, including healthcare, housing, education, elder services, pre-K and more. By expanding their tourism initiatives throughout the state, region and nation, Wisconsin's tribes are scaffolding their efforts to be self-sufficient and boost their economies.

#### 5. Submission

Sponsor: Kirby Metoxen, Councilmember

- 1) Save a copy of this form for your records.
- 2) Print this form as a \*.pdf OR print and scan this form in as \*.pdf.
- 3) E-mail this form and all supporting materials in a **SINGLE** \*.pdf file to: BC\_Agenda\_Requests@oneidanation.org



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# Event Agenda

2025 Wisconsin Governor's Conference on Tourism

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## Sun, Mar 09, 2025

2:30 PM - 7:00 PM	Conference Registration Desk Open
3:00 PM - 4:30 PM	Roundtables - Learn about Team Tourism Resources
5:00 PM - 6:00 PM	Seasonal Reporters Recognition Happy Hour
6:00 PM - 9:00 PM	Opening Night Reception

---

## Mon, Mar 10, 2025

7:00 AM - 3:30 PM	Conference Registration Desk Open
8:00 AM - 9:00 AM	Breakfast and Opening Remarks
9:00 AM - 10:45 AM	Keynote Presentation & Secretary Sayer's Address
11:00 AM - 12:00 PM	Concurrent Breakout Sessions
12:30 PM - 1:45 PM	Lunch Recognizing Tribal Partners
2:00 PM - 3:15 PM	Boundless Brands Plenary Session
3:30 PM - 5:30 PM	Marketplace
6:00 PM - 9:00 PM	Dinner on own - Explore La Crosse

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## Tue, Mar 11, 2025

7:00 AM - 12:00 PM	Conference Registration Desk Open
8:00 AM - 9:00 AM	Tourism Awards Recognition Breakfast
9:00 AM - 10:45 AM	Tourism Awards presented by Governor Evers & Keynote Presentation
11:00 AM - 12:00 PM	Concurrent Breakout Sessions
12:30 PM - 1:45 PM	Networking Lunch
2:00 PM - 3:15 PM	Tourism Trends Plenary Session
3:30 PM - 4:30 PM	Concurrent Breakout Sessions
5:00 PM - 6:15 PM	Networking Reception
6:30 PM - 9:00 PM	Awards Dinner

Approve the travel request - Councilman Marlon Skenandore - Feeding America Leadership and Oneida...

**Business Committee Agenda Request**

1. Meeting Date Requested: 02/12/25

2. Session:

Open  Executive – must qualify under §107.4-1.

Justification: *Choose or type justification.*

3. Requested Motion:

Accept as information; OR

Approve Travel Request – Councilman Marlon Skenandore to Feeding America Leadership and Oneida Nation Representative, Washington D.C. March 4 - 7, 2025

4. Areas potentially impacted or affected by this request:

Finance

Programs/Services

Law Office

MIS

Gaming/Retail

Boards, Committees, or Commissions

Other: *Describe*

5. Additional attendees needed for this request:

*Name, Title/Entity OR Choose from List*

*Name, Title/Entity OR Choose from List*

*Name, Title/Entity OR Choose from List*

*Name, Title/Entity OR Choose from List*

**6. Supporting Documents:**

- |   |  |  |
|---|--|--|
| <input type="checkbox"/> Bylaws                 | <input type="checkbox"/> Fiscal Impact Statement | <input type="checkbox"/> Presentation                |
| <input type="checkbox"/> Contract Document(s)   | <input type="checkbox"/> Law                     | <input type="checkbox"/> Report                      |
| <input type="checkbox"/> Correspondence         | <input type="checkbox"/> Legal Review            | <input type="checkbox"/> Resolution                  |
| <input type="checkbox"/> Draft GTC Notice       | <input type="checkbox"/> Minutes                 | <input type="checkbox"/> Rule (adoption packet)      |
| <input type="checkbox"/> Draft GTC Packet       | <input type="checkbox"/> MOU/MOA                 | <input type="checkbox"/> Statement of Effect         |
| <input type="checkbox"/> E-poll results/back-up | <input type="checkbox"/> Petition                | <input checked="" type="checkbox"/> Travel Documents |
| <input type="checkbox"/> Other: <i>Describe</i> |  |  |

**7. Budget Information:**

- |   |   |
|---|---|
| <input type="checkbox"/> Budgeted – Tribal Contribution | <input checked="" type="checkbox"/> Budgeted – Grant Funded |
| <input type="checkbox"/> Unbudgeted                     | <input type="checkbox"/> Not Applicable                     |
| <input type="checkbox"/> Other: <i>Describe</i>         |   |

**8. Submission:**

Authorized Sponsor: Marlon Skenandore, Councilman

Primary Requestor: *Name, Title/Entity*



## Memorandum

To: Oneida Business Committee

From: Marlon Skenandore, Councilman

Date: February 5, 2025

Re: Feeding America Leadership and Oneida Nation Representative  
March 4 - 7, 2025

---

Shekóli,

I have received an invitation as a representative to attend the Feeding America leadership team in Washington D.C. Along with those lobbying efforts, the team has also agreed for me to advocate for our tribal/indigenous rights and sovereignty.

- a. Feeding America national team is organizing to meet with Congressional representatives March 4-7, 2025
- b. Farm Bill – Ask will be tailored to items we can accomplish in the Farm Bill.
- c. Prioritized leadership team – a. Have not been to Washington D.C with Feeding America leadership team before. b. Live in the 8<sup>th</sup> or 3<sup>rd</sup> Congressional District. Those two districts have representatives that are on the Critical Committee on Agriculture.
- d. Meetings will be with Congressional representatives in our footprint., as well as both Senators.
- e. All expenses are paid through Feeding America grant.

In addition to Feeding America efforts, I will be consulting with Intergovernmental Affairs Director and federal lobbyist for our Nation's requests.

### Requested Action

Approve Councilman Marlon Skenandore to attend Feeding America leadership and Oneida Nation rights and advocacy March 4-7, 2025 in Washington D.C.

Yaw^ko

### Oneida Business Committee Travel Request

1. OBC Meeting Date Requested: 02 / 12 / 25  e-poll requested

#### 2. General Information:

Event Name: Feeding America & Tribal Rights Advocacy

Event Location: Washington D.C. Attendee(s):

Departure Date:  Attendee(s):

Return Date:  Attendee(s):

#### 3. Budget Information:

- Funds available in individual travel budget(s)
- Unbudgeted
- Grant Funded or Reimbursed

Cost Estimate: 0

#### 4. Justification:

Describe the justification of this Travel Request:

Attending as a representative for Feeding America and Oneida Nation, to meet with our congressional delegates and senate advocating for our food programs, tribal initiatives and preservation and protecting our sovereignty. Travel expenses will be covered by Feeding America grant.

Yaw^ko  
Marlon Skenandore, Councilman

#### 5. Submission

Sponsor:

- 1) Save a copy of this form for your records.
- 2) Print this form as a \*.pdf OR print and scan this form in as \*.pdf.
- 3) E-mail this form and all supporting materials in a **SINGLE** \*.pdf file to: BC\_Agenda\_Requests@oneidanation.org

**Fawn J. Billie**

---

**Subject:** FW: 3 Big Opportunities for Food Leaders Lab graduates

**From:** Matt Stienstra <[mstienstra@feedingamericawi.org](mailto:mstienstra@feedingamericawi.org)>  
**Sent:** Monday, January 6, 2025 2:25 PM  
**To:** Matt Stienstra <[mstienstra@feedingamericawi.org](mailto:mstienstra@feedingamericawi.org)>  
**Subject:** 3 Big Opportunities for Food Leaders Lab graduates

Hi all,

We've got a lot coming up this spring for advocacy. Paid Advocacy training and two potential trips to DC. Please read all three and sign up!

State Budget Advocacy - (for everyone within driving distance of Waukesha or Madison)

- a. This is a big one (even though it's not in D.C.) We are working with Feeding Wisconsin to host a few paid Advocacy training events in February. These are like mini-Food Leaders Lab sessions, but super focused on the State Budget, creating your testimony/ask - and learning how to influence how Wisconsin spends \$87 BILLION dollars.
    - i. This WILL be focused on asks to support things like food pantries, gleaning, and school meals. This is ultimately run through Feeding Wisconsin and the asks we are creating are to help make sure that food pantries can actually have enough great food to serve people....and that we can make it easier for farmers to support their local communities.
  - b. **[SIGN UP HERE \(the closest one to you all will be in Waukesha on February 15th\)](#) - funding for food for our pantries is hanging in the balance. Please sign up for Waukesha if you can make it!**
2. Washington D.C. Visit #1
    - a. Feeding America (nationally) is organizing a fly-in to meet with Congressional representatives March 4-7th.
    - b. There is no conference to attend, this is entirely focused on meeting with Congressional representatives - and the asks will need to be tailored to things we can accomplish in the Farm Bill.
    - c. We will be prioritizing selecting folks that (a) have not been to Washington DC with us before and (b) live in the 8th or 3rd Congressional District. Those two districts have representatives that are on the CRITICAL Committee on Agriculture.
    - d. I will be lining up meetings with all Congressional Reps in our footprint, as well as both Senators. We're looking for **2 total people** for this opportunity (based on our budget). Of course, all expenses are paid through a grant, and you'd receive an additional stipend for your time.
    - e. **Reply "DC #1" if you'd like to attend** - and please know....we have more than 50 graduates and can only bring a couple people to this one!
  3. Washington D.C. Visit #2 - FRAC Conference

- a. Each year, FRAC holds a MASSIVE conference for anti-hunger advocates across the country. There will ALSO be a visit to Capitol Hill to meet your Congressional representatives and to talk about hunger.
- b. I'm submitting a proposal to have a Food Leaders Lab panel at the FRAC Conference that will be held in Washington from May 4-6 this year.
  - i. For this panel, I'd love to have 3-4 Food Leaders Lab graduates attend - and talk about what advocacy means to YOU, and why it is effective.
- c. For this trip, you would need to fly out to Washington on the morning of May 4th, and return the morning of May 7th. You would participate in a panel discussion, you would attend the conference and sessions that align with your interests, and you would visit our Congressional Representatives to talk about hunger. This conference is typically packed and a real working trip .
- d. **REPLY "FRAC" if you'd like to attend THIS opportunity.**



**Matt Stienstra**  
*Director of Strategic Partnerships and Programs*  
Office: 414.831.6305  
mstienstra@feedingamericawi.org  
f in @ d t  
**GIVE HELP GET HELP**



Approve the travel request - Councilwoman Jennifer Webster - 2025 Tribal Self-Governance Tribal...

### Business Committee Agenda Request

1. Meeting Date Requested: 02/12/25

2. Session:

Open  Executive – must qualify under §107.4-1.

Justification: 2025 Tribal Self-Governance Tribal Advisory Committee SGAC/TSGAC Arlington, VA 03/17/2025-03/21/2025 Jennifer Webster

3. Requested Motion:

Accept as information; OR

Approve Travel 2025 Tribal Self-Governance Tribal Advisory Committee SGAC/TSGAC Arlington, VA 03/17/2025-03/21/2025 Jennifer Webster

4. Areas potentially impacted or affected by this request:

- Finance  Programs/Services
- Law Office  DTS
- Gaming/Retail  Boards, Committees, or Commissions
- Other: Oneida Business Committee

5. Additional attendees needed for this request:

- Name, Title/Entity OR Choose from List*
- Name, Title/Entity OR Choose from List*
- Name, Title/Entity OR Choose from List*
- Name, Title/Entity OR Choose from List*



**6. Supporting Documents:**

- |   |  |  |
|---|--|--|
| <input type="checkbox"/> Bylaws                   | <input type="checkbox"/> Fiscal Impact Statement | <input type="checkbox"/> Presentation                |
| <input type="checkbox"/> Contract Document(s)     | <input type="checkbox"/> Law                     | <input type="checkbox"/> Report                      |
| <input type="checkbox"/> Correspondence           | <input type="checkbox"/> Legal Review            | <input type="checkbox"/> Resolution                  |
| <input type="checkbox"/> Draft GTC Notice         | <input type="checkbox"/> Minutes                 | <input type="checkbox"/> Rule (adoption packet)      |
| <input type="checkbox"/> Draft GTC Packet         | <input type="checkbox"/> MOU/MOA                 | <input type="checkbox"/> Statement of Effect         |
| <input type="checkbox"/> E-poll results/back-up   | <input type="checkbox"/> Petition                | <input checked="" type="checkbox"/> Travel Documents |
| <input checked="" type="checkbox"/> Other: Backup |  |  |

**7. Budget Information:**

- |   |   |
|---|---|
| <input type="checkbox"/> Budgeted – Tribal Contribution | <input checked="" type="checkbox"/> Budgeted – Grant Funded |
| <input type="checkbox"/> Unbudgeted                     | <input type="checkbox"/> Not Applicable                     |
| <input type="checkbox"/> Other: <i>Describe</i>         |   |

**8. Submission:**

Authorized Sponsor: Jennifer Webster, Councilwoman

Primary Requestor: (Name, Title/Entity)

### Oneida Business Committee Travel Request

1. OBC Meeting Date Requested: 03 / 12 / 25  e-poll requested

2. General Information:

Event Name: 2025 Tribal Self-Governance Tribal Advisory Committee SGAC/TSGAC

Event Location: Arlington, VA Attendee(s): Jennifer Webster

Departure Date: Mar 17, 2025 Attendee(s):

Return Date: Mar 21, 2025 Attendee(s):

3. Budget Information:

- Funds available in individual travel budget(s)
- Unbudgeted
- Grant Funded or Reimbursed

Cost Estimate: \$ 2926.50( Reimbursed )

4. Justification:

Describe the justification of this Travel Request:

Council Member Jennifer Webster -Indian Health Service’s Tribal Self Governance Advisory Committee Meeting.

The Indian Health Service (IHS) Tribal Self Governance Advisory Committee (TSGAC) provides a forum for Tribal and Federal officials to discussions related to Tribal administration of Federal programs and services, exchanges ideas, and develop solutions intended to improve Self-Governance and enhance the Tribal-Federal partnership.

All travel expenses are reimbursed.

5. Submission

Sponsor: Jennifer Webster, Councilmember

- 1) Save a copy of this form for your records.
- 2) Print this form as a \*.pdf OR print and scan this form in as \*.pdf.
- 3) E-mail this form and all supporting materials in a **SINGLE** \*.pdf file to: BC\_Agenda\_Requests@oneidanation.org

**ONEIDA NATION  
TRAVEL AUTHORIZATION REQUEST**

**General Travel Information**

Name of Traveler	Jennifer Webster		
<i>Legal name as it appears on Travelers Driver's License or State ID, no nicknames</i>			
Employee Number			
Destination City	Arlington, VA		
Departure date	03/17/2025	Return date	03/21/2025
Purpose of travel	2025 Tribal Self-Governance Tribal Advisory Committee SGAC/TSGAC		
Charged GL Account			

**GSA (General Services Administration) Rates are linked on SharePoint under Employee Resources**

Per Diem rate per day (meals)	\$ 69.00
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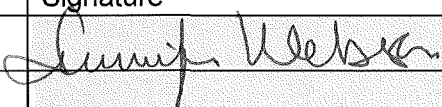
**Cost Estimate Information**

Personal Automobile Mileage Expenses

Total miles		Multiply by the Mileage rate	\$ .625	\$ 0.00
<b>Description</b>	<b>Rate</b>	<b>Factor</b>	<b>Days</b>	<b>Total</b>
Per Diem for initial travel date	\$ 69.00	0.75	1	\$ 51.75
Per Diem full day at destination	\$ 69.00	1.00	3	\$ 207.00
Per Diem for return travel date	\$ 69.00	0.75	1	\$ 51.75
Included meals total				
Miscellaneous expenses: taxi, parking, fees, etc.				
<b>Sub-Total = Travel Advance</b>				\$ 310.50
Lodging including room, taxes, fees, and hotel parking	\$ 279.00		4	\$ 1,116.00
Airfare				\$ 1,000.00
Luggage Fees				
Car Rental				
Registration				
Allowable price adjustment				\$ 500.00
<b>Sub-Total = Virtual Card</b>				\$ 2,616.00
<b>Total Cost Estimate</b>				\$ 2,926.50

I understand this advance will be deducted from my claim for reimbursement of actual travel expenses. I also understand that if this advance is not cleared within 10 calendar days after my travel return date, the Nation has the authority to withhold any advanced funds from future wages.

**Signatures / Approvals**

	Signature	Date
Traveler		02/06/2025
Supervisor		

Send all travel related items to: [CentralAccounting\\_Travel@oneidanation.org](mailto:CentralAccounting_Travel@oneidanation.org)

**David P. Jordan**

---

**From:** Jennifer A. Webster  
**Sent:** Friday, January 3, 2025 2:20 PM  
**To:** David P. Jordan  
**Subject:** Self Gov 2025 Schedule

**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

**SGAC/TSGAC 2025 Meeting Schedule:**

- March 18, 2025 @ 8am-March 20, 2025 through 5pm (EDT)
  - Hilton Arlington National Landing- 2399 Richmond Highway, Arlington, VA
  
- July 22, 2025 @ 8am – July 24, 2025 through 5pm (EDT)
  - Embassy Suites, DC Convention Center, 900 10<sup>th</sup> Street NW, Washington DC
  
- December 9, 2025 @ 8am – December 11, 2025 through 5pm (EDT)
  - Embassy Suites, DC Convention Center, 900 10<sup>th</sup> Street NW, Washington DC

Can you fill out a Travel Auth for these as well, these are for Self Governance Mtgs.  
Thanks,

Jennifer Webster  
Council Member  
Oneida Nation  
PO Box 365 Oneida, WI 54155  
920-869-4457 W  
920-639-9190 C

Approve the travel request in accordance with § 219.16-1. Oneida Nation Commission on Aging – for nine

### Business Committee Agenda Request

1. Meeting Date Requested: 02/12/25

2. General Information:

Session:  Open  Executive – must qualify under §107.4-1.  
Justification: DRAFT materials/discussion

3. Supporting Documents:

- Bylaws
- Fiscal Impact Statement
- Presentation
- Contract Document(s)
- Law
- Report
- Correspondence
- Legal Review
- Resolution
- Draft GTC Notice
- Minutes
- Rule (adoption packet)
- Draft GTC Packet
- MOU/MOA
- Statement of Effect
- E-poll results/back-up
- Petition
- Travel Documents
- Other: *Describe*

4. Budget Information:

- Budgeted
- Budgeted – Grant Funded
- Unbudgeted
- Not Applicable
- Other: *Describe*

5. Submission:

Authorized Sponsor: Winnifred Thomas, Chair/Oneida Nation Commission on Aging

Primary Requestor: Amber Martinez, Recording Clerk

Additional Requestor: (Name, Title/Entity)

Additional Requestor: (Name, Title/Entity)

Submitted By: AMARTIN3



## Memorandum

TO: Oneida Business Committee

FROM: Winnifred Thomas, Chair *Winnifred L. Thomas*

DATE: January 24, 2025

RE: Oneida Nation Commission on Aging travel request for up to nine (9) members to attend the 2025 Great Lakes Native American Elders Association quarterly meetings

---

Oneida Nation Commission on Aging (ONCOA) is respectfully requesting approval from the Oneida Business Committee for up to nine (9) Commissioners to attend the 2025 Great Lakes Native American Elders Association (GLNAEA) quarterly meetings.

Given that these events are on a state platform and whereas the Oneida Nation Commission on Aging recognizes the importance of having our Nation represented, the Oneida Nation Commission on Aging, at a duly called meeting on November 11, 2024, approved each member's attendance and participation for these events. The Elder Services van is used to transport the commissioners. Most meals are provided for the commissioners at GLNAEA meetings. Hotel stays account for most of the expenses. The average cost per traveler in 2024 was \$275.

Please find attached the following documents:

1. Memo from Winnifred Thomas, Chair/ONCOA
2. The tentative upcoming Great Lakes Native American Elders Association meeting locations
3. A sample of a previous Great Lakes Native American Elders Association agenda
4. A sample of a previous travel authorization request form for one (1) Oneida Nation Commission on Aging member

Oneida Nation Commission on Aging By-Laws section 1-7(e) reads  
Up to nine (9) Commissioners shall attend the Quarterly Great Lakes Native American Elders Association (GLNAEA) four (4) times per year for two (2) full days;

Oneida Nation Commission on Aging acknowledges the importance of having members attend these meetings. These conferences provide a great environment and platform for members to acquire a lot of training, knowledge and build relationships with other Wisconsin Elders who provide the same service to their elder community's.

Funding for the Oneida Nation Commission on Aging travelers will come out of the Oneida Nation Commission on Aging budget for FY 2025, in accordance with the Oneida Travel and Expense policy § 219.16-1.

**Requested Action**

Approve the travel request in accordance with § 219.16-1. Oneida Nation Commission on Aging – for nine (9) members to attend the 2025 Great Lakes Native American Elders Association quarterly meetings.

**TENTATIVE UPCOMING GLNAEA MEETINGS**  
**ADDITIONAL INFORMATION WILL BE PROVIDED**

**MARCH 12-13, 2025**

LAC DU FLAMBEAU  
 LAKE OF THE TORCHES  
 1/800-258-6724

**JUNE 4-5, 2025**

STOCKBRIDGE-MUNSEE  
 NORTH STAR CASINO/HOTEL  
 715/787-3110

**SEPTEMBER 2-3, 2025**

BAD RIVER  
 CASINO/HOTEL  
 715/682-7121

**DECEMBER 3-4, 2025**

RED CLIFF  
 LEGENDARY WATERS CASINO/HOTEL  
 1/833-372-8661  
 715/779-3712

**UNOFFICIAL GLNAEA MEMBERS**  
**AS OF NOVEMBER 30, 2024**

<b><i>VOTING MEMBERS</i></b>	185	91%
<b><i>ON-VOTING MEMBERS</i></b>	19	9%
<b><i>TOTAL</i></b>	204	100%



**GREAT LAKES NATIVE AMERICAN ELDER ASSOCIATION**

**DECEMBER 4 & 5, 2024 FOREST COUNTY CASINO, POTAWATOMI TRIBE  
CARTER WI.**

**AGENDA SUBJECT TO CHANGE OR REVISE**

**1:00 to 2:00.....Food will be served and Social Time**

**2:00 to 3:00.....Presenter TBA**

**3:00 to 3:30.....Break and Social Time**

**3:30 to 4:30.....Presenter TBA**

**4:30 TO 5:30.....Break before Dinner**

**5:30 to 7:30.....TBA**

**GLNAEA AGENDA FOR DECEMBER 5<sup>TH</sup>.**

**7:00 BREAKFAST**

- 1. 9:00 Meeting called to order.....Wes Martin, Chairman**
- 2. Presentation of Colors.....Forest Co. Potawatomi Tribe Veterans**
- 3. Flag Song..... Forest County Potawatomi Drum Goup**
- 4. Opening Prayer..... Elder from Forest County Potawatomi**
- 5. Veterans Song and Retiring of Colors, Drum Group & Veterans**
- 6. Welcome Elders.....Tribal Representative\_\_\_\_\_.**
- 7. Roll Call of GLNAEA..... Frances LittleWolf, Vice Chairperson**
- 8. Roll call of Tribes.....Frances LittleWolf, Vice Chairperson**
- 9. Mission Statement.....Marlene Summers ..... Secretary**
- 10. Birthday Roll Call..... Wes Martin.....Chairman**
- 11. Statement.....Wes Martin Chairman**
- 12. Guest Speaker..... To be announced**
- 13. Judicare Update.....**
- 14.Old and New Business.....**
- 15. Pie Contest.....**



**ONEIDA NATION  
TRAVEL AUTHORIZATION REQUEST**

**General Travel Information**

Name of Traveler	Traveler		
<i>Legal name as it appears on Travelers Driver's License or State ID, no nicknames</i>			
Employee Number	[REDACTED]		
Destination City	Carter, Wisconsin		
Departure date	12/04/2024	Return date	12/05/2024
Purpose of travel	Attend Great Lakes Native American Elders Association meeting		
Charged GL Account			

**GSA (General Services Administration) Rates are linked on SharePoint under Employee Resources**

Per Diem rate per day (meals)	\$ 68.00
-------------------------------	----------

**Cost Estimate Information**

Personal Automobile Mileage Expenses

Total miles	[REDACTED]	Multiply by the Mileage rate	\$ .625	\$ 0.00
<b>Description</b>	<b>Rate</b>	<b>Factor</b>	<b>Days</b>	<b>Total</b>
Per Diem for initial travel date	\$ 68.00	0.75	1	\$ 51.00
Per Diem full day at destination	\$ 68.00	1.00	1	\$ 68.00
Per Diem for return travel date	\$ 68.00	0.75	1	\$ 51.00
Included meals total				
Miscellaneous expenses: taxi, parking, fees, etc.				
<b>Sub-Total = Travel Advance</b>				\$ 170.00
Lodging including room, taxes, fees, and hotel parking	\$ 120.00		1	\$ 120.00
Airfare				\$ 0.00
Luggage Fees				\$ 0.00
Car Rental				\$ 0.00
Registration				\$ 0.00
Allowable price adjustment				\$ 500.00
<b>Sub-Total = Virtual Card</b>				\$ 620.00
<b>Total Cost Estimate</b>				\$ 790.00

I understand this advance will be deducted from my claim for reimbursement of actual travel expenses. I also understand that if this advance is not cleared within 10 calendar days after my travel return date, the Nation has the authority to withhold any advanced funds from future wages.

**Signatures / Approvals**

	Signature	Date
Traveler	[REDACTED]	[REDACTED]
Supervisor	[REDACTED]	[REDACTED]

Send all travel related items to: [CentralAccounting\\_Travel@oneidanation.org](mailto:CentralAccounting_Travel@oneidanation.org)

Enter the e-poll results into the record regarding the approved travel request for Councilman Jonas Hill to

### Business Committee Agenda Request

1. Meeting Date Requested: 02/12/25

2. General Information:

Session:  Open  Executive – must qualify under §107.4-1.  
Justification: DRAFT materials/discussion

3. Supporting Documents:

- Bylaws  Fiscal Impact Statement  Presentation
- Contract Document(s)  Law  Report
- Correspondence  Legal Review  Resolution
- Draft GTC Notice  Minutes  Rule (adoption packet)
- Draft GTC Packet  MOU/MOA  Statement of Effect
- E-poll results/back-up  Petition  Travel Documents
- Other: *Describe*

4. Budget Information:

- Budgeted  Budgeted – Grant Funded  Unbudgeted
- Not Applicable  Other: *Describe*

5. Submission:

Authorized Sponsor: Lisa Liggins, Secretary

Primary Requestor: \_\_\_\_\_

Additional Requestor: (Name, Title/Entity)

Additional Requestor: (Name, Title/Entity)

Submitted By: BPIGMAN

**From:** [Secretary](#)  
**To:** [Secretary](#); [Tehassi Tasi Hill](#); [Brandon L. Yellowbird-Stevens](#); [Lawrence E. Barton](#); [Lisa A. Liggins](#); [Kirby W. Metoxen](#); [Jennifer A. Webster](#); [Jameson J. Wilson](#); [Marlon G. Skenandore](#); [Jonas G. Hill](#)  
**Cc:** [Danelle A. Wilson](#); [Rhiannon R. Metoxen](#); [Kristal E. Hill](#); [David P. Jordan](#); [Janice M. Decorah](#); [Fawn J. Billie](#); [Fawn L. Cottrell](#); [Maureen S. Perkins](#); [BC Agenda Requests](#)  
**Subject:** Revised E-POLL RESULTS: Approve the travel request - Councilman Jonas Hill - National Republican Congressional Committee Winter Meeting - Key Biscayne, FL - February 27-March 2, 2025  
**Date:** Monday, January 20, 2025 9:30:36 AM

---

## E-POLL RESULTS

The e-poll to Approve the travel request - Councilman Jonas Hill - National Republican Congressional Committee Winter Meeting - Key Biscayne, FL - February 27-March 2, 2025, **has carried**. Below are the results:

Support: Lawrence Barton, Jonas Hill, Lisa Liggins, Kirby Metoxen, Marlon Skenandore, Jennifer Webster, Jameson Wilson, Brandon Yellowbird-Stevens

*Aliskwet Ellis*  
 Senior Information Management Specialist  
 Government Administrative Office

---

**From:** Secretary <[TribalSecretary@oneidanation.org](mailto:TribalSecretary@oneidanation.org)>  
**Sent:** Thursday, January 16, 2025 1:13 PM  
**To:** Secretary <[TribalSecretary@oneidanation.org](mailto:TribalSecretary@oneidanation.org)>; Tehassi Tasi Hill <[thill7@oneidanation.org](mailto:thill7@oneidanation.org)>; Brandon L. Yellowbird-Stevens <[bstevens@oneidanation.org](mailto:bstevens@oneidanation.org)>; Lawrence E. Barton <[lbarton2@oneidanation.org](mailto:lbarton2@oneidanation.org)>; Lisa A. Liggins <[lliggins@oneidanation.org](mailto:lliggins@oneidanation.org)>; Kirby W. Metoxen <[KMETOX@oneidanation.org](mailto:KMETOX@oneidanation.org)>; Jennifer A. Webster <[JWEBSTE1@oneidanation.org](mailto:JWEBSTE1@oneidanation.org)>; Jameson J. Wilson <[jwilson@oneidanation.org](mailto:jwilson@oneidanation.org)>; Marlon G. Skenandore <[mskenan1@oneidanation.org](mailto:mskenan1@oneidanation.org)>; Jonas G. Hill <[jhill1@oneidanation.org](mailto:jhill1@oneidanation.org)>  
**Cc:** Danelle A. Wilson <[dwilson1@oneidanation.org](mailto:dwilson1@oneidanation.org)>; Rhiannon R. Metoxen <[rmetoxe2@oneidanation.org](mailto:rmetoxe2@oneidanation.org)>; Kristal E. Hill <[khill@oneidanation.org](mailto:khill@oneidanation.org)>; David P. Jordan <[djordan1@oneidanation.org](mailto:djordan1@oneidanation.org)>; Janice M. Decorah <[jdecora2@oneidanation.org](mailto:jdecora2@oneidanation.org)>; Fawn J. Billie <[fbillie@oneidanation.org](mailto:fbillie@oneidanation.org)>; Fawn L. Cottrell <[fcottrel@oneidanation.org](mailto:fcottrel@oneidanation.org)>; Maureen S. Perkins <[mperkin2@oneidanation.org](mailto:mperkin2@oneidanation.org)>  
**Subject:** E-POLL REQUEST: Approve the travel request - Councilman Jonas Hill - National Republican Congressional Committee Winter Meeting - Key Biscayne, FL - February 27-March 2, 2025

## E-POLL REQUEST

### **Summary:**

Councilman Hill has worked hard to develop relationships in the Republican Party. His participation in the Republican National Convention has resulted in many high-level relationships with Republican leadership and staff, and he will be continuing to develop and solidify those relationships by attending the Presidential Inauguration. In addition, Councilman Hill has an opportunity to attend the National Republican Congressional Committee 2025 winter meeting in Key Biscayne, FL, February 27-March 2, 2025.

**Justification for E-Poll:**

Travel arrangements need to be made before the next BC meeting.

**Requested Action:**

Approve the travel request - Councilman Jonas Hill - National Republican Congressional Committee Winter Meeting - Key Biscayne, FL - February 27-March 2, 2025

**Deadline for response:**

Responses are due no later than **4:30 p.m., Friday, January 17, 2025.**

**Voting:**

Use the voting button above, if available; OR  
Reply with "Support" or "Oppose".

**Aliskwet Ellis**

Senior Information Management Specialist  
Government Administrative Office

O: 920.869.4408 • E: [cellis1@oneidanation.org](mailto:cellis1@oneidanation.org)

P.O. Box 365 • Oneida, WI • 54155



A good mind. A good heart. A strong fire.

*CONFIDENTIALITY NOTICE: This message and any included attachments are intended only for the addressee. This message may contain privileged, confidential, or proprietary information. Unauthorized forwarding, printing, copying, distribution, or use of such information is strictly prohibited and may be unlawful. If you have received this message in error, please inform us promptly by reply e-mail, then delete the e-mail and destroy any printed copy.*

## Oneida Business Committee Travel Request

**1. OBC Meeting Date Requested:** 01 / 16 / 25       e-poll requested

### 2. General Information:

Event Name: National Republican Congressional Committee Winter Meeting

Event Location: Key Biscayne, FL      Attendee(s): Jonas Hill

Departure Date: Feb 27, 2025      Attendee(s):

Return Date: March 2, 2025      Attendee(s):

Hotel: TBD

Flight: \$1,200

Perdiem: \$322

Cost Estimate: Additional expenses may be incurred

### 3. Budget Information:

- Funds available in individual travel budget(s)  
 Unbudgeted  
 Grant Funded or Reimbursed

### 4. Justification:

Describe the justification of this Travel Request:

Councilman Hill has worked hard to develop relationships in the Republican Party. His participation in the Republican National Convention has resulted in many high-level relationships with Republican leadership and staff, and he will be continuing to develop and solidify those relationships by attending the Presidential Inauguration. In addition, Councilman Hill has an opportunity to attend the National Republican Congressional Committee 2025 winter meeting in Key Biscayne, FL, February 28-March 2, 2025.

The Nation is at the Committee level sponsorship allowing Councilman Hill the opportunity to attend multiple events to continue making positive relations on the Nation's behalf.

This travel will be estimated once approved as Scott Dacey will be reserving the room and the cost is unknown at this time.

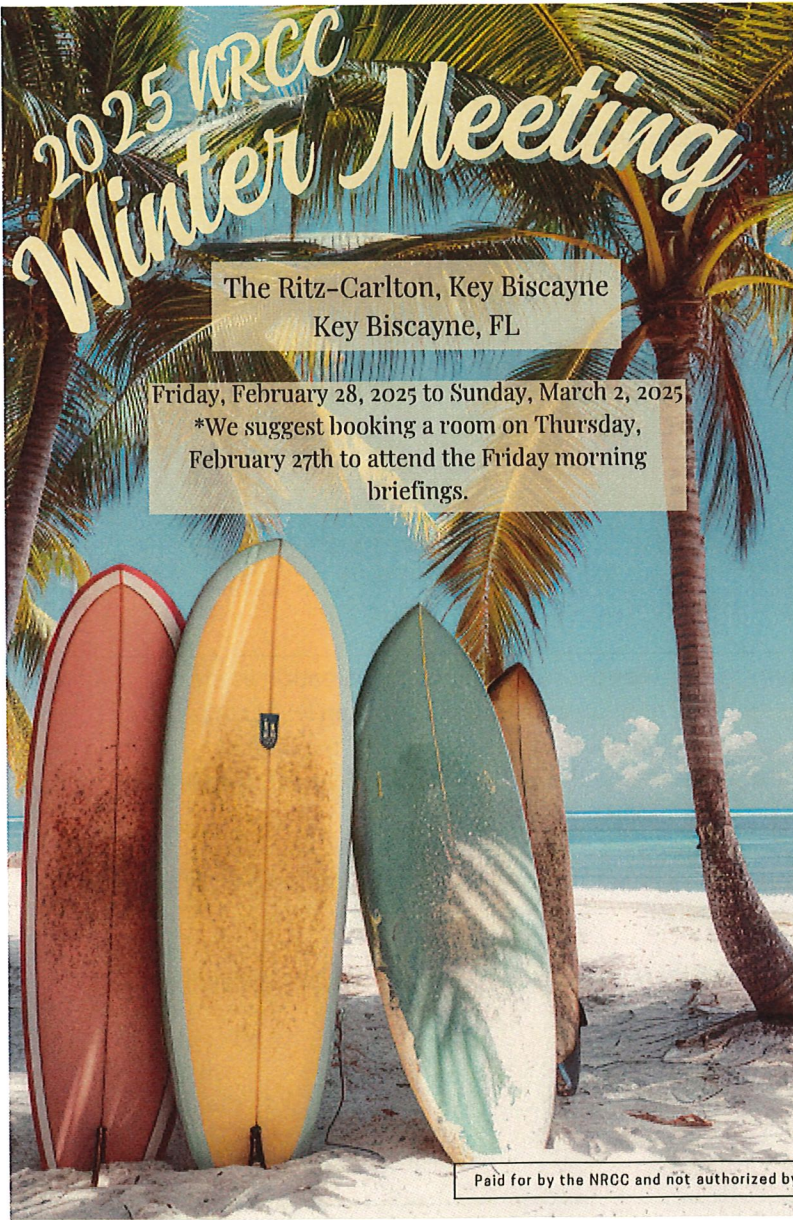
This travel has been approved to come out of Lisa Liggins travel budget.

### 5. Submission

Sponsor: Jonas Hill, Councilmember

- 1) Save a copy of this form for your records.
- 2) Print this form as a \*.pdf OR print and scan this form in as \*.pdf.
- 3) E-mail this form and all supporting materials in a **SINGLE** \*.pdf file to: BC\_Agenda\_Requests@oneidanation.org





# 2025 NRCC Winter Meeting

The Ritz-Carlton, Key Biscayne  
Key Biscayne, FL

Friday, February 28, 2025 to Sunday, March 2, 2025  
\*We suggest booking a room on Thursday, February 27th to attend the Friday morning briefings.

## Friday, February 28th

- 8:30 AM - 11:00 AM Winter Meeting Registration**  
Location: Ritz-Carlton Ballroom Foyer
- 8:30 AM Breakfast Buffet Opens**  
Location: Ritz-Carlton Ballroom Foyer
- 9:00 AM - 10:30 AM Team Johnson & NRCC Policy and Political Briefing**  
Location: Ritz-Carlton Ballroom
- 11:00 AM - 12:00 PM 218 Kickoff Event**  
Location: Oceanfront Lawn; Rain Location: Ritz-Carlton Ballroom Patio \*This event is only open to 218 personal donors
- 3:30 PM - 4:30 PM Winter Meeting Registration**  
Location: Ritz-Carlton Ballroom Foyer
- 6:00 PM - 8:00PM Cocktail Reception and Dinner**  
Location: Grand Lawn; Rain Location: Ritz-Carlton Ballroom

## Saturday, March 1st

- 7:30 AM - 1:00 PM Shotgun Golf (\$250/person; \$90 additional for rental clubs)**  
Transportation provided from Ritz-Carlton lobby beginning at 7:30 AM  
Location: Crandon Golf at Key Biscayne (6700 Crandon Boulevard, Key Biscayne, FL 33149)
- 9:30 AM - 12:30 PM Catamaran Sailing (\$200/person)**  
Transportation provided from the Ritz-Carlton lobby at 9:30 AM
- 3:00 PM - 4:00 PM Ice Cream and Margarita Social**  
Location: Grand Lawn
- 6:00 PM - 6:30 PM Top Investors Reception**  
Location: North Pool, Dune; Rain Location: Ritz-Carlton Ballroom  
\*This event is only open to \$30,000+ PAC and \$10,000+ individual donors.
- 6:30 PM - 8:00 PM Farewell Reception**  
Location: North Pool, Dune; Rain Location: Ritz-Carlton Ballroom

## Sunday, March 2nd

- 11:00 AM Ritz-Carlton check-out time**



Paid for by the NRCC and not authorized by any candidate or candidate's committee. NRCC.org



Approve the Comprehensive Housing Division, Environmental, Land & Agricultural Division, Oneida Land

### Business Committee Agenda Request

1. Meeting Date Requested: 02/12/25

2. Session:

- Open     Executive – must qualify under §107.4-1.  
Justification: *Choose or type justification.*

3. Requested Motion:

- Accept as information; OR  
Motion to approve MOA

4. Areas potentially impacted or affected by this request:

- |   |   |
|---|---|
| <input type="checkbox"/> Finance                | <input checked="" type="checkbox"/> Programs/Services       |
| <input type="checkbox"/> Law Office             | <input type="checkbox"/> DTS                                |
| <input type="checkbox"/> Gaming/Retail          | <input type="checkbox"/> Boards, Committees, or Commissions |
| <input type="checkbox"/> Other: <i>Describe</i> |   |

5. Additional attendees needed for this request:

*Name, Title/Entity OR Choose from List*  
*Name, Title/Entity OR Choose from List*  
*Name, Title/Entity OR Choose from List*  
*Name, Title/Entity OR Choose from List*

**6. Supporting Documents:**

- |   |  |   |
|---|--|---|
| <input type="checkbox"/> Bylaws                 | <input type="checkbox"/> Fiscal Impact Statement | <input type="checkbox"/> Presentation           |
| <input type="checkbox"/> Contract Document(s)   | <input type="checkbox"/> Law                     | <input type="checkbox"/> Report                 |
| <input type="checkbox"/> Correspondence         | <input checked="" type="checkbox"/> Legal Review | <input type="checkbox"/> Resolution             |
| <input type="checkbox"/> Draft GTC Notice       | <input type="checkbox"/> Minutes                 | <input type="checkbox"/> Rule (adoption packet) |
| <input type="checkbox"/> Draft GTC Packet       | <input type="checkbox"/> MOU/MOA                 | <input type="checkbox"/> Statement of Effect    |
| <input type="checkbox"/> E-poll results/back-up | <input type="checkbox"/> Petition                | <input type="checkbox"/> Travel Documents       |
| <input checked="" type="checkbox"/> Other: MOA  |  |   |

**7. Budget Information:**

- |   |  |
|---|--|
| <input type="checkbox"/> Budgeted – Tribal Contribution | <input type="checkbox"/> Budgeted – Grant Funded |
| <input type="checkbox"/> Unbudgeted                     | <input type="checkbox"/> Not Applicable          |
| <input type="checkbox"/> Other: <i>Describe</i>         |  |

**8. Submission:**

Authorized Sponsor: Lawrence Barton, Treasurer

Primary Requestor: (Name, Title/Entity)



## Memorandum

To: Oneida Business Committee

From: Larry Barton, Treasurer

Date: January 27, 2025

Re: MOA Comprehensive Housing Division, Environmental Land & Agriculture Division, Land Commission

---

The attached MOA between Comprehensive Housing Division, Environmental Land & Agriculture Division, Land Commission has received a legal review and is before the Business Committee for approval prior to execution.

Thank you.

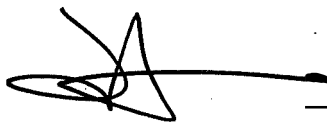
**ONEIDA LAW OFFICE****CONFIDENTIAL: ATTORNEY/CLIENT WORK PRODUCT**

TO: Lawrence E. Barton, Business Committee Treasurer  
c: Janice Decorah

Use this number on future correspondence:

**2025-0009**

FROM: Jo Anne House, Chief Counsel

 Digitally signed by Jo Anne House  
Date: 2025.01.15  
09:34:39 -06'00'

*Law Office use only*

- Purchasing review not required  
 HRD approval needed

DATE: January 15, 2025

RE: MOA with Comprehensive Housing Division, Environmental, Land & Agriculture  
Division, Oneida Land Commission

*If you have any questions or comments regarding this review, please call 869-4327.*

The attached agreement, contract, policy and/or guaranty has been reviewed by the Oneida Law Office for legal content only. Please review for compliance with the current budget resolution prior to entering said contract. Please note the following:

- ✓ The document is in appropriate legal form. (*Execution is a management decision.*)
- ✓ Requires Business Committee approval prior to execution.

The Budget and Finances law, section 121.6-5, prohibits obligating “the Nation to make any future expenditures beyond the current budget year unless the fund unit identifies, and the Oneida Business Committee approves through the adoption of a resolution, the source and extent of any future funds that are recommended to be held in reserve to meet that future obligation.”

The MOA identifies in section 7(a) that the “Acquisition Fund shall be compensated from the General Fund on an annual basis during the budget process using the value of the asset...” (emphasis added). Section 12 identifies that “in the event a provision of this Agreement is determined to be invalid or unenforceable, the remaining provisions shall remain in full force and effect.”

The MOA identifies that any funding transfers occur in accordance with the budgeting processes. Further, that if there is a conflict with any law, that law supersedes the MOA. The Budget and Finances law prohibitions supersede any language to the contrary in the MOA. To the extent that funds are not available or allocated during the budgeting process, or approved by the Oneida Business Committee or the General Tribal Council during the budget approval process, those actions would supersede the MOA.



**COMPREHENSIVE HOUSING DIVISION,  
ENVIRONMENTAL, LAND & AGRICULTURAL DIVISION,  
ONEIDA LAND COMMISSION &  
ONEIDA BUSINESS COMMITTEE  
MEMORANDUM OF AGREEMENT**



This Memorandum of Agreement is entered into this 9th day of December, 2024, by and between the Oneida Comprehensive Housing Division (hereinafter, "CHD"), Land Management, a department of the Environmental, Land and Agricultural Division (hereinafter, "ELA"), the Oneida Land Commission (hereinafter, "OLC") and the Oneida Business Committee (hereinafter, "OBC"). This Agreement is effective upon the date signature of all parties is received and shall remain in effect until terminated by any party. All parties hereto agree to respect and abide by the provisions set forth herein as follows:

**Agreement Scope and History**

1. This Agreement addresses obligations and duties related to the transfer of housing assets to CHD that were purchased by ELA on behalf of the OLC using the Acquisition Fund. The Acquisition Fund consists of the Land Acquisition budget allocation and Land Acquisition Funds in the Investment Summary of the Treasurer Report.
2. Historically, residential assets were sold by Land Management and Land Management compensated the Acquisition Fund when the homes sold. When the residential sales were moved from Land Management to Comprehensive Housing Division in 2017, a Memorandum of Understanding was signed between the ELA, CHD and OLC that required quarterly reconciliation of assets and reimbursement to OLC's Acquisition Fund.
3. Since the Memorandum of Understanding was signed, the Nation and the world experienced the COVID-19 pandemic and the Nation's financial condition was drastically altered. CHD no longer has funds to compensate the OLC's Acquisition Fund on a quarterly basis.<sup>1</sup> ]
4. The parties have discussed methods by which CHD or the Nation might compensate the Acquisition Fund with the Chief Financial Officer and reached the agreements contained herein.

**Residential Asset Transfer to CHD and Reconciliation with the General Fund**

5. CHD and ELA shall track all assets transferred to CHD based on fiscal year and shall distinguish between HBO lots transferred, and parcels transferred with improvements (houses).
6. When ELA transfers an HBO to CHD, there shall be no expectation that the Acquisition Fund is compensated for the cost of acquiring the land.
7. When ELA transfers a parcel with improvements for CHD to add to their inventory at their discretion as either a rental unit or a residential sales unit, the Acquisition Fund shall be compensated from the General Fund, which is the Oneida Nation's main government operations fund, for the cost of the improvements, provided that the Acquisition Fund shall

<sup>1</sup> No money out loans when we sell a home.

Page 2

not be compensated for the cost of acquiring the land.

- a. The Acquisition Fund shall be compensated from the General Fund on an annual basis during the budget process using the value of the asset submitted by CHD into the Fixed Asset Transfer Form which shall be based on the appraised value of the improvements.
  - i. If there is no appraisal of the improvements from the acquisition of the property, CHD shall order an appraisal upon receipt of the asset.
  - ii. For example, if CHD received 3 houses from ELA in 2025 where each improvement was valued at \$200,000 and each land parcel was valued at \$100,000, the Acquisition Fund would be compensated \$600,000 from the General Fund for the value of the improvements in the FY 2026 budget.
8. In instances where an acquisition is required due to a pending Bay Bank foreclosure on land subject to a residential lease or where purchase of the improvements is required to terminate a residential lease, the cost to exercise the Nation's right of first refusal and/or to acquire the improvements shall be paid from the Acquisition Fund. The Acquisition Fund shall be compensated for the full acquisition cost by CHD on a case-by-case basis, via the the budget process:

#### **Affordable Housing Strategy**

9. OLC commits to acquiring a minimum of four (4) ready to sell homes on behalf of CHD on an annual basis provided that the minimum number of ready to sell homes acquired shall be reconsidered a minimum of once every three years.
10. If/when ELA and/or the OLC work to acquire additional property for which the intent is to transfer the asset to CHD as a residential asset, such parties shall work to garner input and feedback from CHD prior to submitting any offer to purchase such that price negotiations may be considered based on the condition of the improvements. Land Management and CHD will set guidelines and create a process including, deadline dates, methods of communication, and determine how condition of improvements will factor into the purchase price.
11. If/when ELA and/or the OLC work to acquire property specifically for CHD, CHD shall be included in all negotiations through its legal counsel appointed through the Oneida Law Office; offers to purchase for the ready to sell homes may not be submitted to the Seller on behalf of the Nation without prior review and approval from CHD.

#### **Other/Miscellaneous**

12. In the event that a provision of this Agreement is determined to be invalid or unenforceable, the remaining provisions shall remain in full force and effect.
13. This Agreement contains the entire agreement of the parties and supersedes all prior oral and written agreements between the parties on the subject matter, provided that nothing in this Agreement supersedes applicable requirements imposed upon either party by the Nation, the State of Wisconsin and/or federal law.
14. Whenever, during the term of this Agreement, any disagreement or dispute arises between the parties as to the interpretation of this Agreement or any obligations arising hereunder,

Page 3

all such matters shall be resolved, whenever possible, by meeting and conferring. Any party may request a meeting for this purpose by giving written notice to the other party, in which case the other party shall make themselves available for a meeting within fifteen (15) calendar days. If the dispute is not resolved at this initial meeting, a second meeting shall be held within fifteen (15) calendar days. The parties may pursue non-binding mediation as mutually agreed upon.

- 15. Any party may terminate this Agreement at any time by providing thirty (30) calendar days of written notice to the other party. Notice to include reasons for termination and how any outstanding compensation will be handled.

IN WITNESS WHEREOF the authorized representatives of the parties hereby agree to the provisions of this agreement on the date set forth below.

**COMPREHENSIVE HOUSING DIVISION:**

Lisa Rauschenbach Digitally signed by Lisa Rauschenbach  
Date: 2024.12.09 15:34:28 -06'00'

Lisa Rauschenbach – Director Comprehensive Housing Division

\_\_\_\_\_  
Date

**ENVIRONMENTAL, LAND & AGRICULTURAL DIVISION:**

Eric McLester  
Eric McLester – Director Environmental, Land and Agricultural Division

12-9-24  
Date

**ONEIDA LAND COMMISSION:**

Sid White  
Sid White, Chairperson

12/9/24  
Date

**ONEIDA BUSINESS COMMITTEE:**

\_\_\_\_\_  
Lawrence Barton, Treasurer

\_\_\_\_\_  
Date

A good mind. A good heart. A strong fire.







**6. Supporting Documents:**

- |  |  |   |
|--|--|---|
| <input type="checkbox"/> Bylaws                    | <input type="checkbox"/> Fiscal Impact Statement | <input type="checkbox"/> Presentation           |
| <input type="checkbox"/> Contract Document(s)      | <input type="checkbox"/> Law                     | <input checked="" type="checkbox"/> Report      |
| <input checked="" type="checkbox"/> Correspondence | <input type="checkbox"/> Legal Review            | <input type="checkbox"/> Resolution             |
| <input type="checkbox"/> Draft GTC Notice          | <input type="checkbox"/> Minutes                 | <input type="checkbox"/> Rule (adoption packet) |
| <input type="checkbox"/> Draft GTC Packet          | <input type="checkbox"/> MOU/MOA                 | <input type="checkbox"/> Statement of Effect    |
| <input type="checkbox"/> E-poll results/back-up    | <input type="checkbox"/> Petition                | <input type="checkbox"/> Travel Documents       |
| <input type="checkbox"/> Other: <i>Describe</i>    |  |   |

**7. Budget Information:**

- |   |  |
|---|--|
| <input type="checkbox"/> Budgeted – Tribal Contribution | <input type="checkbox"/> Budgeted – Grant Funded   |
| <input type="checkbox"/> Unbudgeted                     | <input checked="" type="checkbox"/> Not Applicable |
| <input type="checkbox"/> Other: <i>Describe</i>         |  |

**8. Submission:**

Authorized Sponsor: Lisa Liggins, Secretary

Primary Requestor: (Name, Title/Entity)



Oneida Nation  
Oneida Business Committee  
PO Box 365 • Oneida, WI 54155-0365  
[oneida-nsn.gov](http://oneida-nsn.gov)



## Memorandum

To: Oneida Business Committee

From: Lisa Liggins, Secretary

Cc: Tana Aguirre, State Lobbyist/Intergovernmental Affairs

Date: January 30, 2025

Re: Special Committee on State-Tribal Relations final report

---

### **Background**

Wisconsin State law requires the Joint Legislative Council to create a Special Committee on State-Tribal Relations each biennium. The Special Committee on State-Tribal Relations is directed to study issues relating to American Indians and the American Indian tribes and bands in the state of Wisconsin, develop specific recommendations and legislative proposals relating to these issues, and report its findings and its legislative recommendations to the Joint Legislative Council.

In June 2024, I was appointed to serve as a Public Member of the 2024 Special Committee on State-Tribal Relations; I have been appointed each biennium since 2020. The final report from the Special Committee on State-Tribal Relations has been issued and is posted, along with additional information including drafts, minutes, and agendas, on their website<sup>1</sup>. Notification will be provided once the Joint Legislative Council schedules its meeting to receive the final report.

Additional work related to these recommendations include, providing testimony and/or written comments at public hearings, and lobbying efforts; this work is coordinated by Intergovernmental Affairs. If there are questions, please reach out to Tana or me.

### **Requested Action**

Accept the Special Committee on State-Tribal Relations final report as information.

---

<sup>1</sup> <https://docs.legis.wisconsin.gov/misc/lc/study/2024/2703>



STATE OF WISCONSIN  
JOINT LEGISLATIVE COUNCIL

June 27, 2024

Ms. Lisa Liggins, Secretary  
Oneida Nation  
P.O. Box 365  
Oneida, WI 54155

Dear Ms. Liggins:

We are pleased to inform you that the Joint Legislative Council has appointed you to serve as a Public Member of the Legislative Council Special Committee on State-Tribal Relations. The special committee is directed to study issues relating to American Indians and the American Indian tribes and bands in this state and develop specific recommendations and legislative proposals relating to these issues. [s. 13.83 (3), Stats.].

A membership list is enclosed. As soon as the first meeting has been scheduled, you will be notified. In addition, a Q&A regarding membership on a study committee is enclosed for your information.

If you have any questions concerning the work of your committee, please feel free to contact: Steve McCarthy, Senior Staff Attorney, or Abby Gorzlancyk, Staff Attorney, at (608) 266-1304.

Thank you for serving on the study committee. We look forward to receiving the findings and recommendations of your committee.

Sincerely,

Handwritten signature of Senator Chris Kapenga.

---

Senator Chris Kapenga, Co-Chair  
Joint Legislative Council

Handwritten signature of Representative Nancy VanderMeer.

---

Representative Nancy VanderMeer, Co-Chair  
Joint Legislative Council

CK:NVM:ksm  
Enclosures

---

# Wisconsin Legislative Council

## COMMITTEE RECOMMENDATIONS

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### SPECIAL COMMITTEE ON STATE-TRIBAL RELATIONS

Prepared by Steve McCarthy, Senior Staff Attorney, and  
Abby Gorzlancyk, Staff Attorney

January 29, 2025

CR-2025-02

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The Wisconsin Legislative Council is a nonpartisan legislative service agency. Among other services provided to the Wisconsin Legislature, staff of the Wisconsin Legislative Council conduct study committees under the direction of the Joint Legislative Council.

Established in 1947, the Joint Legislative Council directs study committees to study and recommend legislation regarding major policy questions facing the state. Study committee members are selected by the Joint Legislative Council and include both legislators and citizen members who are knowledgeable about a study committee's topic.

This document summarizes committee activity and presents study committee recommendations to the Joint Legislative Council.

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## PART I | EXECUTIVE SUMMARY

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State law requires the Joint Legislative Council to create a Special Committee on State-Tribal Relations each biennium. The special committee is then required to report its findings and its legislative recommendations to the Joint Legislative Council. [s. 13.83 (3), Stats.]

### BACKGROUND

The special committee, chaired by Representative Jeffrey Mursau, discussed numerous policy options spanning an array of substantive areas of law, but with particular focus this biennium on ideas related to K-12 education and housing. Ideas proposed for committee action include items from the committee's work in previous legislative session that did not pass the Legislature, ideas proposed by the committee chair, and other items proposed by committee members and executive agency staff assigned to the committee as technical advisors.

The committee completed its assignment in December 2024 and recommends five bills for introduction in the 2025-26 legislative session.

### STUDY COMMITTEE'S MEETINGS AND RECOMMENDATIONS

The special committee met four times from August through December of 2024, including one meeting in the Oneida Nation that followed a tour of various Oneida Nation sites for committee members and staff.

In concluding its work, the committee recommends the following five bill drafts for introduction by the Joint Legislative Council:

- **LRB-0122/1** provides that school boards and charter schools may not prohibit a pupil who is a member of, a descendent of a member of, or eligible to be enrolled in, a federally recognized, whether currently or in the past, American Indian tribe or band from wearing traditional tribal regalia at a graduation ceremony or school-sponsored event.
- **LRB-0123/1** adds tribal governments of a federally recognized American Indian tribe or band in this state and employees of tribal governments to the list of entities and persons who are authorized to copy a certified copy of a vital record for administrative use by the authorized entity.
- **LRB-0124/1** provides an option for a tribe to decide whether each individual applicant for a lifetime license to teach the American Indian language associated with the tribe in an American Indian language program is qualified to receive the lifetime license.
- **LRB-0541/1** changes the criteria for the tribal teacher member of the Professional Standards Council for Teachers by removing the requirement that the teacher be licensed by the Department of Public Instruction (DPI).
- **LRB-0585/1** requires each school district to report the numbers, ages, and tribal affiliation of American Indian children attending the schools of the school district.

## PART II | COMMITTEE ACTIVITY

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### ASSIGNMENT

The Joint Legislative Council appointed the chairperson of the Special Committee on State-Tribal Relations by an April 19, 2024 mail ballot. The committee was directed to study issues relating to American Indians and the American Indian tribes and bands in this state and develop specific recommendations and legislative proposals relating to these issues. [s. 13.83 (3), Stats.]

Membership of the special committee was appointed by June 25, 2024 and August 12, 2024 mail ballots. The final committee membership consisted of four representatives, two senators and 11 public members. A list of committee members is included as **Appendix 1** to this report.

### SUMMARY OF MEETINGS

The committee held four meetings on the following dates:

August 22, 2024.

September 24, 2024.

November 13, 2024.

December 18, 2024.

#### August 22, 2024

At the first meeting Steve McCarthy, Legislative Council Senior Staff Attorney, and Abby Gorzlaneyk, Staff Attorney, provided an overview of information provided in LC Study Committee Memo No. 1. Specifically, Mr. McCarthy noted that the memo no. 1 describes three bill drafts and three new ideas for legislation put before the committee by Chair Mursau to prompt discussion to determine whether there is committee consensus to advance any of the bills or ideas or whether the committee would like to request modifications or additional information on any or all of the items for discussion.

At the beginning of the discussion of each of the bill drafts and new ideas for consideration, Mr. McCarthy and Ms. Gorzlaneyk provided relevant background material, described the bill drafts and ideas, and identified issues and questions that the committee may wish to take into consideration in its discussion.

#### **2023 Assembly Bill 210/2023 Senate Bill 199, relating to pupils wearing traditional tribal regalia at a graduation ceremony or school-sponsored event**

Mr. McCarthy noted that all three bills on the committee's agenda for discussion are identical to versions recommended unanimously by the committee last session, and though all three passed the Assembly, all failed to pass the Senate.

After hearing a description of the bill's provisions, committee members, including Mr. Decorah, Mr. Awonohopay, Ms. Liggins, and Ms. Arbuckle expressed broad support for once again recommending introduction of the bill. Members said that the protections offered in the bill are still needed as this is an ongoing issue at some graduation ceremonies.

Chair Mursau directed a redrafted version of the bill be brought before the committee at a future meeting for committee action.



**2023 Assembly Bill 211/2023 Senate Bill 200, relating to authorization for tribal governments to copy certified copies of vital records for administrative use**

After hearing a description of the bill's provisions, Ms. Liggins and Mr. Decorah noted that tribal governments and the people they serve would benefit from a tribe being able to make copies of certified copies of vital records for administrative use.

Chair Mursau directed a redrafted version of the bill be brought before the committee at a future meeting for committee action.

**2023 Assembly Bill 214/2023 Senate Bill 203, relating to a lifetime license that authorizes an individual to teach an American Indian language in an American Indian language program and modifying rules promulgated by the Department of Public Instruction**

Mr. Awonohopay noted this bill was originally an idea of the Menominee Nation, and that they still hope to get it enacted. He also thanked staff from DPI for their work on the bill last session.

Chair Mursau directed a redrafted version of the bill be brought before the committee at a future meeting for committee action.

**Discussion of Ideas for Legislation Submitted by Members to the Chair****Tribal Impact Statements**

Mr. McCarthy briefly described the idea of requiring a "tribal impact statement" attached to any introduced bill or administrative rule, and outlined certain questions that would need to be answered about the scope and potential unintended consequences of implementing such an idea.

Ms. Liggins noted that Mr. Greendeer, who submitted the idea but was excused from the meeting, asked her to pass along to the committee that the idea is intended to be narrower in scope, but advised that Mr. Greendeer could best provide context for the request.

Senator Smith asked to learn whether any other states include requirements for a statement of tribal impact on legislation, and Chair Mursau cautioned that a broad and burdensome requirement would be difficult to get enacted into law.

Other members, including Mr. Decorah, Ms. Allen, and Ms. Arbuckle generally expressed their support for proactive measures to recognize tribal sovereignty, and technical advisory staff described some of the actions their individual agencies take to consider tribal impacts in their work.

Chair Mursau directed Legislative Council staff to conduct research and further outreach and then update the committee with more information at a future meeting.

**Tribal Office in Madison**

Ms. Gorzlanzyk described the request to consider establishing a state-tribal resource office at or near the State Capitol in Madison by requiring the Department of Administration (DOA) to maintain a state-tribal relations office and enter into agreements with federally recognized tribes and bands to access the office space. The stated goal of the office would be to provide space for tribal leaders to conduct business, particularly with state agencies and officials, in Madison. The space would include workstations for each tribe and access to meeting and conference room space.

Ms. Gorzlancyk noted that there may be ways to accomplish this request without enacted legislation, and asked if any members knew whether any conversations between tribal officials and DOA have taken place. Ms. Liggins again noted that this idea came from the Ho-Chunk Nation, but that she was not sure if outreach to DOA has yet occurred.

Mr. Awonohopay, Mr. Decorah, and Ms. Arbuckle noted their general support of the idea, highlighting the value in having a dedicated meeting space for reasons of both practicality and recognizing tribal sovereignty.

Chair Mursau directed Legislative Council staff to conduct further outreach and update the committee with more information at a future meeting.

### **Tribal Law Enforcement Officers as Deputy Conservation Wardens**

Ms. Gorzlancyk described the request by committee members for consideration is to add tribal law enforcement officers and Great Lakes Indian Fish and Wildlife Commission (GLIFWC)-certified conservation commission wardens to the definition of deputy conservation wardens.

Ms. Arbuckle stated that the goal of the request generally relates to tribal sovereignty, but that she could follow up with additional information about the scope of the request.

Chair Mursau directed Legislative Council staff to conduct further outreach and update the committee with more information at a future meeting.

### **Committee Discussion**

Senator Smith suggested that the committee think about expanding on the work currently underway by the Department of Justice Task Force on Murdered and Missing Indigenous Women, and look into whether any suggestions for legislation by that group could be worked on by the special committee.

Mr. Awonohopay raised an issue in regards to 2023 Wisconsin Act 14, which related to a residential housing infrastructure revolving loan fund and program administered by the Wisconsin Housing and Economic Development Authority (WHEDA). Specifically, it appears the act has effectively excluded tribal government participation in many cases because of a requirement that any eligible land be subject to state property tax. Ms. Gorzlancyk provided some background information on Act 14 and noted that WHEDA guidance on the grant program appears to confirm that any land not subject to state property tax is not eligible for the program.

Mr. Decorah expressed support for legalization of a state medical marijuana program, noting that some action on that issue is a top priority for his tribe.

Mr. McCarthy noted that the Oneida Nation has offered to host a future committee meeting, and that Chair Mursau and Legislative Council staff will reach out with more information about future meetings in the coming weeks.

### **September 24, 2024**

At the September 24, 2024 meeting, Mr. McCarthy and Ms. Gorzlancyk provided an overview of information provided in LC Study Committee Memo No. 2. Specifically, Mr. McCarthy noted that the memo describes three bill drafts and four ideas for legislation put before the committee by Chair Mursau to determine whether there is committee consensus to advance any of the bills or ideas or whether the committee would like to request modifications or additional information on any or all of the items discussed.

At the beginning of the discussion of each of the bill drafts and ideas for consideration, Mr. McCarthy and Ms. Gorzlaneyk briefly summarized the idea from the first committee meeting, provided additional information and research obtained since the first meeting, and identified issues and questions the committee may wish to consider in its discussion.

### **2025 LRB-0122/P1, relating to pupils wearing traditional tribal regalia at a graduation ceremony or school-sponsored event**

Mr. McCarthy noted that all three bill drafts on the committee's agenda for discussion are identical to the versions the committee recommended unanimously last session and discussed at the first committee meeting. Each of the bill drafts was redrafted with updated numbers for the 2025-26 legislative session.

After hearing a description of the bill draft's provisions, Representative Rozar asked if the committee had received any complaints about students not being allowed to wear tribal regalia at school events since the bill was considered last session.

Mr. Greendeer noted that these issues would likely not be brought to the committee, but each year during graduation season issues relating to wearing tribal regalia at graduation arise at all tribal levels. He stated that tribal governments also do not have specific data on which districts allow students to wear tribal regalia at school events and which do not, and that this issue would likely continue to occur until legislation is passed. He further noted that, generally speaking, these issues arise with little time to be resolved, and result in students not being allowed to wear their regalia or deciding not to walk at graduation.

Mr. McCarthy noted that comments made at the first meeting indicate that this is still an ongoing issue for tribal members.

Mr. O'Connor stated that DPI receives comments and contacts about this issue each year around graduation time, noting that those are just the issues that are raised with the department so there are likely more examples than the department knows about. He also noted that the State Superintendent sent out a letter to all school districts this past year asking the districts to review their policies on tribal regalia at graduation ceremonies and other school-sponsored events.<sup>1</sup>

Chair Mursau directed the bill draft be brought before the committee at a future meeting for committee action.

### **2025 LRB-0123/P1, relating to authorization for tribal governments to copy certified copies of vital records for administrative use**

After hearing a description of the bill draft's provisions and a summary of comments made at the last committee meeting about the reason tribal governments utilize copies of certified copies of vital records, Senator Felzkowski asked why the legislation has not been passed or been previously enacted.

Chair Mursau agreed that this is a common-sense legislative change and stated that it was likely an oversight in the original legislation. He also noted the bill draft did not get a vote on the Senate floor last session.

Mr. Greendeer also agreed that this is a common-sense legislative change that just extends an exemption that already exists to tribal governments.

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<sup>1</sup> See the [letter from State Superintendent Jill Underly \(May 16, 2024\)](#).

Mr. McCarthy added that the penalty for copying a certified vital record without an exemption is a felony, even if enforcement of the punishment against tribal governments for making these records under current law is unlikely.

Chair Mursau directed the bill draft be brought before the committee at a future meeting for committee action.

**2025 LRB-0124/P1, relating to a lifetime license that authorizes an individual to teach an American Indian language in an American Indian language program and modifying rules promulgated by the Department of Public Instruction**

After hearing a description of the bill draft's provisions, Mr. Awonohopay expressed broad support for recommending introduction of the bill draft.

Chair Mursau directed the bill draft be brought before the committee at a future meeting for committee action.

**Discussion of Ideas for Legislation Submitted by Committee Members to the Chair**

Mr. McCarthy noted that committee members submitted helpful information on the ideas for legislation prior to this meeting which was appreciated. Also, that in the last week, committee staff received some additional information from executive agency counterparts that has changed some of the substance of the ideas since the publication of Memo No. 2.

**Tribal Impact Statements**

Mr. McCarthy reviewed the idea of requiring tribal impact statements to be attached to any introduced bill in the Legislature and outlined certain questions that would need to be answered about the scope and potential unintended consequences of such an idea.

Mr. Greendeer stated that there are often oversights in legislation regarding tribes and tribal members, and stated that tribal impact statements could avoid those oversights in the future.

Chair Mursau explained that historically tribes were often overlooked during bill drafting, but that during his time in the Legislature this has gotten better. However, he supported a formal process for notifying and including tribes regarding legislation that may impact them.

Mr. Greendeer noted that representatives and senators, particularly those that represent tribal communities, do work hard to ensure the inclusion of tribes in legislation.

Representative Rozar asked if there was any consideration of the fiscal impacts of tribal impact statements. Mr. McCarthy stated that there have been previous proposals to add tribal impact statements, and in those cases, DOA and Legislative Reference Bureau (LRB) both filed fiscal estimates where the cost would be indeterminate but could be absorbed.

Mr. McCarthy then explained that it would be helpful to discuss the specifics of what a tribal impact is for purposes of notifying the tribes. Mr. Greendeer suggested a broader standard that would include any legislation that might impact Indian country, such as land issues, jurisdiction issues, and financial issues. He also noted that a broader standard like this would likely include more legislation that is not included in the proposal being discussed. He also stated that there is a cost to not having tribal impact statements, including the time and energy spent to fix legislation after it is enacted.

Senator Felzkowski voiced concerns about slowing down the legislative process, along with concerns about creating expectations that the statement would be taken into consideration before passing all legislation, when that may not be the case. Additionally, she noted that other

levels of government and interest groups employ lobbyists to track legislation and advocate on their behalf.

Chair Mursau proposed creating a system that notifies the tribes of legislation that may impact tribes and tribal members, and then leave it up to the tribes to do the advocacy themselves or through the elected officials that represent their communities. Senator Felzkowski responded that all legislation could have an impact on the tribes and bands, rendering a general notification ineffective.

Mr. Greendeer responded that the request was not intended to create additional bureaucracy and acknowledged that the statements may not be reviewed by all legislators or change the outcome of the legislation. However, he explained that the idea would be important as an intentional step to include tribes in the legislative process.

Chair Mursau noted that the state already has a notification system for introduced legislation generally, with the ability to specify notifications to key terms or words. Mr. Greendeer responded that the notification system is a good tool for information, but it is not useful in identifying legislation that may impact tribes.

Representative Conley asked who would be required to notify the tribes about bills that may impact tribes. Mr. Greendeer suggested either LRB or other staff that understands what legislation is moving in either chamber or in key committees. Representative Conley noted that it might be good to centralize communication to make it easier to reach out to all of the tribes and bands. Mr. McCarthy stated that in previously proposed legislation, LRB along with the chair of the Special Committee on State-Tribal Relations could request a tribal impact statement, and then DOA would assign an agency to complete the report. The committee could consider requiring LRB to notify each of the tribes and bands and leaving it up to each tribe to formally submit a statement that is part of the record similar to fiscal impact statements.

Chair Mursau directed committee staff to draft a bill draft that requires LRB to notify the tribes of introduced bills that may have a tribal impact, using previous legislation as a starting point.

### **Tribal Office in Madison**

Ms. Gorzlanzyk reviewed the idea of requesting DOA to allow tribal leaders and staff to utilize office space in Madison and outlined certain questions that would need to be answered about the scope and potential unintended consequences of such an idea.

Representative Rozar asked how DOA would treat a request from another sovereign nation to use office space owned and maintained by the state. Mr. McCarthy responded by deferring to DOA, and stated that there are ways to differentiate the 11 federally recognized tribes and bands in Wisconsin and their relationship with the federal government from other sovereign nations.

Representative Rozar also asked how tribal governments and tribal members are taxed and support the state government. Mr. Greendeer responded that trust property is exempt from property tax, unlike fee land that is taxed. Also, he stated that tribal governments are employers, whose employees pay income tax. He said the only way an individual is not paying any taxes would be if they lived and worked on the reservation and never left, and for tribes like Ho-Chunk, which is not contiguous, this is not possible.

Chair Mursau asked how much space the tribes are looking for and whether the space would be permanent or requested as needed. Senator Felzkowski said she hopes that DOA can enter into an agreement for the use of their surplus office space in Madison without legislation. Ms. Gorzlanzyk noted that committee staff is still working to learn from DOA whether this request can be accomplished without a legislative change. Mr. Greendeer responded that DOA should

have enough extra space post-COVID, but will come back with the exact amount of space and the ancillary needs, noting that this is different than previous requests to create an embassy type of space.

Chair Mursau directed committee staff to continue communicating with DOA and for tribal members to work on a consensus about the amount and permanence of the space.

### **Tribal Law Enforcement Officers as Deputy Conservation Wardens**

Ms. Gorzlancyk reviewed the idea of adding tribal law enforcement officers and GLIFWC conservation wardens as other law enforcement officers for purposes of s. 29.941, Stats. She also mentioned staff was able to speak to the Department of Natural Resources (DNR) and learned that the department does consider tribal law enforcement officers as other law enforcement officers for purposes of specifically requested mutual aid.

Representative Rozar asked whether it is DNR's understanding that tribal law enforcement officers are considered other law enforcement officers for purpose of requested mutual aid, so the requested amendment would not change the law but instead be codifying current practice. Ms. Gorzlancyk confirmed that adding tribal law enforcement officers specifically to s. 29.941, Stats., would not change DNR's current practice of requesting mutual aid from tribal law enforcement as needed.

Ms. Arbuckle stated that in the past, this law is not always interpreted in the manner DNR stated. She asked if there is any data about historical and current use of tribal law enforcement officers to assist conservation wardens. Ms. Gorzlancyk said that she did not ask about this data and was not sure if there is data on how many mutual aid requests DNR makes and to whom they are made. Ms. Arbuckle stated that there appears to be some discrepancy in the implementation of this statute.

Senator Felzkowski, Representative Rozar, and Ms. Arbuckle spoke about differences in when mutual aid requests are made and to whom, likely based on personal relationships. Chair Mursau commented that even if the statute was changed to explicitly include tribal law enforcement officers as other law enforcement officers, that would not require conservation wardens to make mutual aid requests to tribal law enforcement officers.

Representative Conley commented that one solution may be explicitly adding tribal law enforcement officers to the definition of other law enforcement officers, so there is no confusion that tribal law enforcement officers are included in s. 29.941, Stats. Ms. Arbuckle agreed.

Representative Rozar asked if there was documentation of specific instances where tribal law enforcement officers were not called upon by DNR conservation wardens to assist. Ms. Arbuckle responded that she would follow up with that information.

Chair Mursau directed committee staff and committee members to continue to work through this idea.

### **Bipartisan Housing Package**

Ms. Gorzlancyk reviewed four of the bills passed last session as part of the Bipartisan Housing Package. Specifically, she noted that three of the acts, 2023 Wisconsin Acts 14, 15, and 18, create loan programs with requirements that explicitly exclude housing projects on tribal trust land, while the loan program under 2023 Wisconsin Act 17 does not have those requirements. However, after consulting with WHEDA, there is a practical limitation in implementing these loan funds for housing projects on tribal trust land, due barriers in obtaining a security interest in the property. This is because trust land is owned by the U.S. government for the benefit of the



tribe, so it cannot be the subject of a security interest like fee land or other land subject to property taxes.

Chair Mursau commented that tribal governments often make developments that better their entire community, not just tribal members. However, he noted that not being able to obtain a security interest on the trust land is an issue that tribes encounter when obtaining loans. Chair Mursau supported changing the requirements of the loan programs so that housing developments on trust land could be eligible.

Ms. Liggins commented that tribes take out loans from banks with some frequency, even for projects on trust land. She also noted that there is an upcoming consultation between the tribes and WHEDA where they may be able to discuss this issue. In the meantime, she supported the committee continuing to work on making the loan funds available to projects on trust land.

Senator Felzkowski commented that the infrastructure loan program, 2023 Wisconsin Act 14, would likely be the most important program to change.

Chair Mursau directed committee staff and committee members to continue to work through this idea, especially with the tribes' upcoming WHEDA consultation.

## **November 13, 2024**

At the November 13, 2024 meeting, members of the Special Committee on State-Tribal Relations, the Technical Advisory Committee, and Legislative Council staff participated in a shuttle tour of various Oneida Nation sites. Sites visited included various tribal government buildings, including human services and court complexes, an Oneida long house, and Oneida log homes.

Ms. Gorzlancyk and Mr. McCarthy provided an overview of information provided in LC Study Committee Memo No. 3. At the beginning of the discussion of each of the bill drafts and ideas for consideration, Ms. Gorzlancyk and Mr. McCarthy provided relevant background material, provided additional information and research obtained since the committee's last meeting, and identified issues and questions the committee may wish to consider in its discussion.

### **2025 LRB-0520/P1, relating to eligibility for the main street housing rehabilitation revolving loan fund and loan program**

Ms. Gorzlancyk described the loan program and bill draft, noting that the bill draft modifies the main street housing rehabilitation revolving loan fund and program to replace the term "political subdivisions" with "governmental units," and includes American Indian tribes and bands as governmental units, and it creates an exception to the general program requirement that the housing be taxable under ch. 70, Stats., for reservation and trust land.

Mr. Awonohopay noted that this bill draft is less of a priority for the Menominee Nation, but thought it might be useful if made available to other tribes through the changes proposed in the bill draft.

Representative Rozar and Senator Felzkowski asked about, and discussed whether, a tribe interested in utilizing this loan program and the loan programs addressed in the next two bill drafts under consideration by the committee would still be unable to utilize the programs if there is no way for a lender to get a security interest in untaxable reservation or trust land. Ms. Gorzlancyk noted that while the bill drafts do not address the security interest issue, the bill drafts would provide the legal framework for a tribe to utilize the program if it is able to solve the security interest issue with WHEDA.

**2025 LRB-0521/P1, relating to eligibility for the commercial-to-housing conversion revolving loan fund and loan program**

Ms. Gorzlancyk described the commercial-to-housing conversion revolving loan fund and accompanying bill draft, noting that the bill draft clarifies that a tribal housing authority created by a tribal council meets the definition of a “developer” under the program, and that the same changes to the term “governmental units” and the exceptions to the taxable land requirement for reservation and trust land in the previous bill draft are also included in this bill draft.

A representative of Lac Courte Oreilles attending the meeting on behalf of Mr. Trepanier stated this type of program might be useful for his tribe since it just created its own tribal housing authority.

**2025 LRB-0518/P1, relating to eligibility for tribal housing authorities and tribal lands for the residential housing infrastructure revolving loan program**

Ms. Gorzlancyk described the residential housing infrastructure revolving loan program as, very generally, aimed at providing loans to developers and the governmental units for infrastructure costs relating to building housing developments. She then described that the changes made to the program in the bill draft included the same changes in previously described bill drafts relating to specifying that a tribal housing authority created by a tribal council meets the definition of a “developer” under the program, and creating an exception to the general program requirement that the housing be taxable under ch. 70, Stats., for reservation and trust land.

Ms. Liggins noted that the bill draft’s definition of “developer” appears to be appropriately broad. The committee again discussed the security interest issue, with Ms. Liggins and Senator Felzkowski expressing interest in having a representative of WHEDA possibly appear before the committee to describe the agency’s efforts to assist tribes with this issue.

Mr. Awonohopay stated there would be value in using the committee as a venue for pursuing legislation important to the state’s tribes, noting that the changes to these housing programs modified by the bill drafts would be necessary regardless of when the security interest issue is resolved.

Representative Rozar asked generally for a description of the barriers tribes face when looking to acquire and develop land. Mr. Greendeer gave a number of examples, including the disposition of the land, time and resources required to take land from fee to trust, objections from local governments, and time and resources it takes dealing with the federal government.

**2025 LRB-0541/P1, relating to membership of the Professional Standards Council for Teachers**

Ms. Gorzlancyk described the bill draft, noting that it was requested by DPI. Specifically, DPI has struggled to fill a membership spot on the Professional Standards Council for Teachers (PSCT), which advises the state superintendent on standards for the licensure of teachers, for a *licensed* teacher who teaches in a tribal school. DPI suggested the bill draft to remove the licensure requirement because many tribal school teachers are not licensed by the state, and doing so may open the pool of eligible tribal candidates to achieve the goal of having consistent tribal representation on the council.

The committee, including Ms. Liggins, Mr. Awonohopay, and Senator Felzkowski, discussed whether DPI has done enough to solicit a member for the Council, and whether tribal representation could be better achieved in other ways. Staff from DPI noted their outreach efforts to the state’s three tribal schools, and mentioned that they have had willing candidates



who would have qualified to serve but for the statutory licensure requirement. The committee agreed the bill draft as drafted should proceed and be voted on at the committee's last meeting.

### **2025 LRB-0585/P1, relating to requiring school districts to report information related to American Indian children attending school in the school district**

Mr. McCarthy described the bill draft, noting that it is identical, but for a delayed effective date, to a bill recommended by the committee last session.

Representative Rozar asked how DPI uses demographic data it collects. DPI staff stated that the data assists the department with its federal data reporting obligations, and it is currently difficult to get accurate data from American Indian children because the data collection forms do not have a specific place for a parent to designate a tribal affiliation. DPI stated that roughly two-thirds of school districts voluntarily collect tribal affiliation data currently, and noted that the bill would make such data collection uniform across the state.

Chair Mursau noted that he did not think this data collection requirement would be very burdensome for school districts to meet.

The committee generally discussed federal funding for schools that serve children with tribal affiliation. Ms. Liggins and Mr. Awonohopay noted that this data collection could assist DPI with identifying school districts with minimal or no tribal affiliation among its students, which could help DPI target its efforts to encourage and enforce compliance with Act 31 requirements, requiring public schools to teach about the history, culture, and tribal sovereignty of Wisconsin's American Indian nations. Representative Rozar asked tribal members of the committees if tribal nations collect data on their members in tribal schools, and a number of tribes, including Menominee Nation, Lac Courte Oreilles, and Oneida Nation, indicated that they do.

### **Committee Discussion**

The committee discussed the feasibility of getting the bill drafts the committee has worked on this session enacted by the Legislature next session. Senator Felzkowski expressed her concern about moving forward with the housing package bill drafts before ensuring the security interest issue is resolved so that the bill drafts will be effective and useful upon enactment.

Representative Conley urged the committee to still act on the bill drafts at its last meeting since there will be time next session for the tribes to work with WHEDA on the security interest issue before asking for public hearings and votes on those bill drafts in the Legislature.

Mr. Awonohopay mentioned that he is still working on identifying boards and councils in state government that may benefit from tribal membership, as that issue is still a priority.

The committee engaged in a lengthy discussion about enforcement of Act 31. Mr. Greendeer noted that compliance is a concern, and that he would like to see school districts incentivized to better teach Act 31 curriculum, and for tribal teachers and speakers to be compensated for their time and expertise when utilized by a school district for Act 31 lessons. He noted that Act 31 is not for the benefit of the tribes, but rather, for the benefit of the entire state.

Ms. Liggins noted that bill drafts approved by the committee to update Act 31, including relating to model academic standards by DPI, have not passed the Legislature. Representative Conley and Senator Felzkowski noted the inherent difficulty in enforcement of such mandates.

### **December 18, 2024**

At the final meeting of the committee, Samantha Linden from WHEDA, along with Erica Steele, Tribal Liaison, and Matthew Fortney, General Counsel, presented remarks regarding the

agency's position on the housing bill drafts the committee discussed last meeting. Very generally, WHEDA supports the changes in the definition of political subdivision, developer, and residential housing in the bill drafts. WHEDA requested more information from tribal governments and potential adjustments to the bill drafts regarding applicability of the comprehensive planning and cost-reduction analysis requirements to tribal governments. Lastly, they suggested reviewing the bill drafts to ensure there was no barrier to the requirement in all three loan programs of either an unlimited personal guarantee or a loan-to-value ratio of 75 percent or less as confirmed by an appraisal.

Representative Rozar asked if there are federal programs that may assist with the problems raised by the committee in previous meetings. Mr. Fortney responded that using housing tax credits as an example, it is possible to obtain security interests, but the timeline is significantly extended due to the time it takes to having items recorded by the Bureau of Indian Affairs.

Representative Conley asked if the changes WHEDA suggested can be made now or whether the bill drafts will be stalled until next interim. Chair Mursau responded that he is willing to work with WHEDA and interested tribal governments in sorting out these issues and introducing the bill drafts himself next session.

Representative Mursau asked about any updates on where talks about the security interests issue flagged in the last two meetings are. Mr. Awonohopay responded that Menominee Nation's attorney, Kris Goodwill, is meeting with Mr. Fortney this week, and they are hoping to make progress towards solving that issue. Mr. Fortney stated that the personal guarantee requirement is statutory but there is an exception to that requirement that could be utilized.

Ms. Goodwill, speaking on behalf of Mr. Awonohopay, asked for clarification on questions WHEDA had for tribal governments about the applicability of the comprehensive planning, housing element, and cost-reduction analysis requirements of the current loan programs. Mr. Fortney responded that one of the stated goals of the legislation was to reduce the time and cost related to developing housing imposed by local governments. The loan programs address this goal in two ways. The first is to require a housing plan and comprehensive planning (which municipalities are required to complete outside of these loan programs) be updated in the last five years. WHEDA is interested in whether there is a corollary to these requirements for tribal governments to create parity between municipal and tribal governments under the bill draft. The second is to require municipal governments to submit an analysis of all the steps taken to reduce the cost of housing through changes in zoning, such as expedited review, that have saved money for housing developers and how much money has been saved. WHEDA is interested in whether there is a corollary to these requirements for tribal governments. Not having a corollary may make it harder for tribal governments to win loans as the program becomes more competitive, as the amount of money saved is one factor WHEDA considers.

Ms. Goodwill stated that Menominee does have a tribal housing authority with corollaries that can be compared to these requirements, and is looking forward to a productive meeting with WHEDA.

Mr. Awonohopay requested that the definition of developer be changed in the bill drafts to include the various forms tribal housing authorities and tribal governments may take, by changing the current language regarding tribal housing authorities to instead be "a tribal housing authority or other business entity created by a tribal council."

Chair Mursau stated his goal was to make the necessary fixes to the bill drafts and introduce them himself in the upcoming session.

**2025 LRB-0122/1, relating to pupils wearing traditional tribal regalia at a graduation ceremony or school-sponsored event**

Mr. McCarthy provided a brief explanation of the bill draft, indicating that it was unchanged relative to the version recommended by the committee last session.

Ms. Liggins recognized the work of DPI on this topic and their support of this legislation.

The committee approved a motion to recommend introduction of the bill draft.

**2025 LRB-0123/1, relating to authorization for tribal governments to copy certified copies of vital records for administrative use**

Mr. McCarthy provided a brief explanation of the bill draft, indicating that the bill draft was unchanged relative to the version recommended by the committee last session.

Chair Mursau noted that this bill draft seemed like common sense and should have been changed some time ago. Members generally agreed with this sentiment.

The committee approved a motion to recommend introduction of the bill draft.

**2025 LRB-0124/1, relating to a lifetime license that authorizes an individual to teach an American Indian language in an American Indian language program and modifying rules promulgated by the Department of Public Instruction**

Mr. McCarthy provided a brief explanation of the bill draft, indicating that the bill draft was unchanged relative to the version recommended by the committee last session.

Kevyn Ratcliffe, Legislative Liaison, DPI, commented that under current law, only DPI can issue teacher licenses, but the bill draft prevents DPI from issuing licenses unless the corresponding tribal government approves the license.

The committee approved a motion to recommend introduction of the bill draft.

**2025 LRB-0585/1, relating to requiring school districts to report information related to American Indian children attending school in the school district**

Mr. McCarthy provided a brief explanation of the bill draft, indicating that the bill draft was unchanged relative to the version recommended by the committee last session.

The committee approved a motion to recommend introduction of the bill draft.

**2025 LRB-0541/1, relating to the membership of the Professional Standards Council for Teachers**

Ms. Gorzlancyk provided a brief explanation of the bill draft, indicating that the bill draft was unchanged relative to the version discussed at the previous meeting of the committee.

The committee approved a motion to recommend introduction of the bill draft.

## PART III | RECOMMENDATIONS

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This Part of the report provides background information on, and a description of, the bill drafts as recommended by the Special Committee on State-Tribal Relations.

### **LRB-0122/1, RELATING TO PUPILS WEARING TRADITIONAL TRIBAL REGALIA AT A GRADUATION CEREMONY OR SCHOOL-SPONSORED EVENT**

#### **Background**

LRB-0122/1 is identical to 2023 Assembly Bill 210 and 2023 Senate Bill 199, which were recommended by the special committee and introduced by the Joint Legislative Council last session. This bill passed unanimously out of the Assembly Education Committee and passed the Assembly on a voice vote, but was not heard in the Senate.

Currently, Wisconsin law contains some general protections for a pupil's sincerely held religious beliefs with regard to all examinations and other academic requirements. Additionally, no student may be denied participation in, be denied the benefits of, or be discriminated against in any curricular, extracurricular, pupil services, recreational, or other program or activity because of race, religion, national origin, ancestry, or creed. However, current law does not explicitly address an American Indian student's rights to wear traditional regalia at a graduation ceremony or school-sponsored event.

#### **Description**

The bill draft provides that school boards and charter schools may not prohibit a pupil who is a member of, descendent of a member of, or eligible to be enrolled in, a federally recognized, whether currently or in the past, American Indian tribe or band from wearing traditional tribal regalia at a graduation ceremony or school-sponsored event. The bill draft defines "traditional tribal regalia" as a tribe's traditional dress or recognized objects of religious or cultural significance, including tribal symbols, beads, and feathers.

### **LRB-0123/1, RELATING TO AUTHORIZATION FOR TRIBAL GOVERNMENTS TO COPY CERTIFIED COPIES OF VITAL RECORDS FOR ADMINISTRATIVE USE**

#### **Background**

LRB-0123/1 is identical to 2023 Assembly Bill 211 and 2023 Senate Bill 200, which were recommended by the special committee and introduced by the Joint Legislative Council last session. This bill passed unanimously out of the Assembly Committee on State Affairs and passed the Assembly on a voice vote, but was not heard in the Senate.

Under current law, a financial institution, state agency, county department, Wisconsin Works agency, service office, or long-term care district or an employee of any of these entities is exempt from penalties that would otherwise apply for copying a certified copy of a vital record if the use copy is for use by the authorized entity and the copy is marked "FOR ADMINISTRATIVE USE."

#### **Description**

The bill draft adds tribal governments of a federally recognized American Indian tribe or band in this state and employees of tribal governments to the list of entities and persons who are

authorized to copy a certified copy of a vital record for administrative use by the authorized entity

## **LRB-0124/1, RELATING TO A LIFETIME LICENSE THAT AUTHORIZES AN INDIVIDUAL TO TEACH AN AMERICAN INDIAN LANGUAGE IN AN AMERICAN INDIAN LANGUAGE PROGRAM AND MODIFYING RULES PROMULGATED BY THE DEPARTMENT OF PUBLIC INSTRUCTION**

### **Background**

LRB-0124/1 is identical to 2023 Assembly Bill 214 and 2023 Senate Bill 203, which were recommended by the special committee and introduced by the Joint Legislative Council last session. This bill passed unanimously out of the Assembly Education Committee and passed the Assembly on a voice vote, but was not heard in the Senate.

Under current law, an individual who holds any provisional teaching license is eligible for a tier III lifetime license upon successfully completing six semesters of teaching experience. One such provisional teaching license is for a teacher participating in American Indian language programs. Current law also requires DPI to establish standards certifying the abilities of these teachers. Those standards require, among other things, that the applicant for the license must be certified as competent in the American Indian language by the applicable tribal council, tribal language division, or local American Indian parent advisory committee.

### **Description**

The bill draft provides an option for a federally recognized American Indian tribe or band to decide whether each applicant for a lifetime license to teach the American Indian language associated with the tribe or band in an American Indian language program is qualified to receive the lifetime license. To exercise this option, an American Indian tribe or band must notify DPI in writing. If an American Indian tribe or band exercises this option, DPI may not issue a lifetime license to teach the associated American Indian language to an individual unless the tribe or band notifies the department that it has determined that the individual is qualified for a lifetime license to teach the American Indian language in an American Indian language program. Under the bill draft, if an American Indian tribe or band opts to review individual applicants for a lifetime license, DPI must notify the tribal government whenever an individual applies for a tier III lifetime license in the language that is associated with the tribal government. Upon receiving the notice from DPI, the tribal government must determine whether the applicant is highly skilled in the language, and notify the department of one of the following:

- If the associated tribal government determines that the individual is highly skilled in the language, that the tribal government endorses the individual for a tier III lifetime license in the language.
- If the associated tribal government determines that the individual is not highly skilled in the language, that the tribal government does not endorse the individual for a tier III lifetime license in the language but does endorse the individual to renew a tier II license in the language.

The bill draft also provides that DPI may grant a tier III lifetime license in an American Indian language only if the applicant satisfies certain other requirements needed for a tier III lifetime

license and is endorsed for the tier III lifetime license by the tribal government associated with that language.

## **LRB-0541/1, RELATING TO MEMBERSHIP OF THE PROFESSIONAL STANDARDS COUNCIL FOR TEACHERS**

### **Background**

Under current law, one member of the Professional Standards Council for Teachers (PSCT), which advises DPI, must be a person licensed as a teacher by DPI, employed in a tribal school, and recommended by a federally recognized American Indian tribe or band in Wisconsin that has a tribal school.

### **Description**

The bill draft removes the requirement that this PSCT member be licensed by DPI, instead requiring the member to be employed as a teacher in a tribal school and recommended by a federally recognized American Indian tribe or band in Wisconsin that has a tribal school.

## **LRB-0585/1, RELATING TO REQUIRING SCHOOL DISTRICTS TO REPORT INFORMATION RELATED TO AMERICAN INDIAN CHILDREN ATTENDING SCHOOL IN THE SCHOOL DISTRICT**

### **Background**

LRB-0585/1 is identical to 2023 Assembly Bill 212 and 2023 Senate Bill 201, which were recommended by the special committee and introduced by the Joint Legislative Council last session. This bill passed unanimously out of the Assembly Education Committee but was not voted on by the Assembly and was not heard in the Senate.

Under current law, the state superintendent of public instruction must conduct a statewide, biennial assessment of the need for American Indian language and culture education programs. Various information must be included in this assessment, including information on the numbers, ages, location, and tribal affiliation of American Indian pupils. While certain school districts began voluntarily reporting tribal affiliation data to DPI during the 2021-2022 academic school year, current law does not explicitly require school districts to collect this information and report it to DPI. Current law also requires each school district to submit an annual school district report to DPI. This report must include various information related to the school district, including the number of children taught in the schools of the school district, the number of hours of direct pupil instruction provided in each school of the school district, and the names of all teachers employed by the school district during the school year.

### **Description**

The bill draft expands the requirements of the annual report that each school district must provide to DPI, requiring the report to include the numbers, ages, and tribal affiliations of American Indian children attending the schools of the school district.



## PART IV | SPECIAL COMMITTEE VOTES

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At the December 18, 2024 meeting, the Special Committee on State-Tribal Relations voted unanimously to recommend the following bill drafts for introduction by the Joint Legislative Council in the 2025-26 legislative session:

- 2025 LRB-0122/1, relating to pupils wearing traditional tribal regalia at a graduation ceremony or school-sponsored event, passed by a vote of Ayes, 11 (Reps. Mursau, Conley, and Rozar; Sens. Felzkowski and Smith; and Public Members Awonohopay, Nicole Boyd, Decorah, Greendeer, Holsey, and Liggins); Noes, 0; and Not Voting, 6 (Rep. Edming; and Public Members Allen, Arbuckle, Brooks A. Boyd, Jennings, and Trepanier).
- 2025 LRB-0123/1, relating to authorization for tribal governments to copy certified copies of vital records for administrative use, passed by a vote of Ayes, 11 (Reps. Mursau, Conley, and Rozar; Sens. Felzkowski and Smith; and Public Members Awonohopay, Nicole Boyd, Decorah, Greendeer, Holsey, and Liggins); Noes, 0; and Not Voting, 6 (Rep. Edming; and Public Members Allen, Arbuckle, Brooks A. Boyd, Jennings, and Trepanier).
- 2025 LRB-0124/1, relating to a lifetime license that authorizes an individual to teach an American Indian language in an American Indian language program and modifying rules promulgated by the Department of Public Instruction, passed by a vote of Ayes, 11 (Reps. Mursau, Conley, and Rozar; Sens. Felzkowski and Smith; and Public Members Awonohopay, Nicole Boyd, Decorah, Greendeer, Holsey, and Liggins); Noes, 0; and Not Voting, 6 (Rep. Edming; and Public Members Allen, Arbuckle, Brooks A. Boyd, Jennings, and Trepanier).
- 2025 LRB-0585/1, relating to requiring school districts to report information related to American Indian children attending school in the school district, passed by a vote of Ayes, 10 (Reps. Mursau, Conley, and Rozar; Sens. Felzkowski and Smith; and Public Members Awonohopay, Nicole Boyd, Decorah, Greendeer, and Liggins); Noes, 0; and Not Voting, 7 (Rep. Edming; and Public Members Allen, Arbuckle, Brooks A. Boyd, Holsey, Jennings, and Trepanier).
- 2025 LRB-0541/1, relating to the membership of the Professional Standards Council for Teachers, passed by a vote of Ayes, 10 (Reps. Mursau, Conley, and Rozar; Sens. Felzkowski and Smith; and Public Members Awonohopay, Nicole Boyd, Decorah, Greendeer, and Liggins); Noes, 0; and Not Voting, 7 (Rep. Edming; and Public Members Allen, Arbuckle, Brooks A. Boyd, Holsey, Jennings, and Trepanier).

## APPENDIX 1 | LIST OF COMMITTEE MEMBERS

### Special Committee on State-Tribal Relations

<b>Chair Jeffrey Mursau</b> , Representative Crivitz, WI 54114	<b>Vice Chair Mary Felzkowski</b> , Senator Tomahawk, WI 54487
<b>Dee Ann Allen</b> Lac du Flambeau Band of Lake Superior Chippewa Indians Lac du Flambeau, WI 54538	<b>Liz Arbuckle</b> , Tribal Council Member Bad River Band of the Lake Superior Tribe of Chippewa Indians Ashland, WI 54806
<b>Joey Awonohopay</b> , Secretary Menominee Tribal Legislature Keshena, WI 54135	<b>Brooks A. Boyd</b> , Tribal Councilman Forest County Potawatomi Community Crandon, WI 54520
<b>Nicole Boyd</b> , Chairwoman Red Cliff Band of Lake Superior Chippewa Indians Bayfield, WI 54814	<b>Sue Conley</b> , Representative Janesville, WI 53545
<b>Michael Decorah</b> , Senior Intergovernmental Affairs Specialist St. Croix Chippewa Indians of Wisconsin Webster, WI 54893	<b>James Edming</b> , Representative Glen Flora, WI 54526
<b>Jon Greendeer, Jr.</b> , President Ho-Chunk Nation Black River Falls, WI 54615	<b>Shannon Holsey</b> , President Stockbridge-Munsee Community Bowler, WI 54416
<b>Dylan Jennings</b> Sokaogon Chippewa Community Crandon, WI 54520	<b>Lisa Liggins</b> , Secretary Oneida Nation Oneida, WI 54155
<b>Donna Rozar</b> , Representative Marshfield, WI 54449	<b>Jeff Smith</b> , Senator Brunswick, WI 54701
<b>Bill Trepanier</b> , Secretary/Treasurer Lac Courte Oreilles Tribal Governing Board Hayward, WI 54843	

**STUDY ASSIGNMENT:** The Special Committee is directed to study issues relating to American Indians and the American Indian tribes and bands in this state and develop specific recommendations and legislative proposals relating to these issues. [s. 13.83 (3), Stats.]

**17 MEMBERS:** 4 Representatives; 2 Senators; and 11 Public Members.

**LEGISLATIVE COUNCIL STAFF:** Steve McCarthy Senior Staff Attorney, Abby Gorzlaneyk, Staff Attorney, and Julie Learned, Administrative Staff.



## APPENDIX 2 | LIST OF COMMITTEE MATERIALS

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### August 22, 2024

- Memo No. 1, “Topics of Committee Discussion” (August 13, 2024).
- Minutes of the August 22, 2024 meeting.

### September 30, 2024

- Memo No. 2, “Topics of Committee Discussion” (September 23, 2024).
- 2025 LRB-0122/P1, relating to pupils wearing traditional tribal regalia at a graduation ceremony or school-sponsored event.
- 2025 LRB-0123/P1, relating to authorization for tribal governments to copy certified copies of vital records for administrative use.
- 2025 LRB-0124/P1, relating to a lifetime license that authorizes an individual to teach an American Indian language in an American Indian language program and modifying rules promulgated by the Department of Public Instruction.
- Memorandum from the Ho-Chunk Nation, “Tribal Impact Statements,” by Ryan Greendeer, Executive Government Relations Officer (September 16, 2024).
- 2001 Assembly Bill 772, relating to preparation of tribal impact statements for bills that would have an impact on tribal governments or American Indians.
- 2003 Assembly Bill 399, relating to preparation of tribal impact statements for bills that would have an impact on tribal governments or American Indians.
- Memorandum from the Ho-Chunk Nation, “Establishing a State-Tribal Resource Office at/near the Capitol in Madison,” by Ryan Greendeer, Executive Government Relations Officer (July 17, 2024).
- Minutes of the September 30, 2024 meeting.

### November 13, 2024

- Memo No. 3, “Topics of Committee Discussion” (November 6, 2024).
- 2025 LRB-0520/P1, relating to eligibility for the main street housing rehabilitation revolving loan fund and loan program.
- 2025 LRB-0521/P1, relating to eligibility for the commercial-to-housing conversion revolving loan fund and loan program.
- 2025 LRB-0518/P1, relating to eligibility for tribal housing authorities and tribal lands for the residential housing infrastructure revolving loan program.
- 2025 LRB-0541/P1, relating to the membership of the Professional Standards Council for Teachers.
- 2025 LRB 0585/P1, relating to requiring school districts to report information related to American Indian children attending school in the school district.
- Minutes of the November 13, 2024 meeting.

**December 18, 2024**

- Memo No. 4, “Items for Committee Approval” (December 11, 2024).
- LRB-0122/1, relating to pupils wearing traditional tribal regalia at a graduation ceremony or school-sponsored event.
- LRB-0123/1, relating to authorization for tribal governments to copy certified copies of vital records for administrative use.
- LRB-0124/1, relating to a lifetime license that authorizes an individual to teach an American Indian language in an American Indian language program and modifying rules promulgated by the Department of Public Instruction.
- LRB-0541/1, relating to the membership of the Professional Standards Council for Teachers.
- LRB-0585/1, relating to requiring school districts to report information related to American Indian children attending school in the school district.
- Letter to Members of the 2024 Special Committee on State-Tribal Relations, from Samantha Linden, Legislative Liaison, Wisconsin Housing and Economic Development Authority (December 18, 2024).
- Minutes of the December 18, 2024 meeting.

Approve two (2) requested actions - CIP # 19-004 Amelia Cornelius Culture Park Site Amenities

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## Business Committee Agenda Request

1. Meeting Date Requested: 02/12/25

2. Session:

Open     Executive – must qualify under §107.4-1.

Justification: *Choose or type justification.*

3. Requested Motion:

Accept as information; OR

CIP #19-004 – Actions noted on attached memo.

4. Areas potentially impacted or affected by this request:

Finance

Programs/Services

Law Office

DTS

Gaming/Retail

Boards, Committees, or Commissions

Other: *Describe*

5. Additional attendees needed for this request:

Michelle Danforth – Marketing & Tourism Director

Shannon Stone – DPW Director

Suzanna Jordan – Groundskeeping Manager

*Name, Title/Entity OR Choose from List*

**6. Supporting Documents:**

- Bylaws
- Fiscal Impact Statement
- Presentation
- Contract Document(s)
- Law
- Report
- Correspondence
- Legal Review
- Resolution
- Draft GTC Notice
- Minutes
- Rule (adoption packet)
- Draft GTC Packet
- MOU/MOA
- Statement of Effect
- E-poll results/back-up
- Petition
- Travel Documents
- Other: *Describe*

**7. Budget Information:**

- Budgeted – Tribal Contribution
- Budgeted – Grant Funded
- Unbudgeted
- Not Applicable
- Other: Additional funding request.

**8. Submission:**

**Mark W. Powless** Digitally signed by Mark W. Powless  
Date: 2025.02.03 17:24:56 -06'00'

Authorized Sponsor: Mark W. Powless, General Manager

Primary Requestor: Paul J. Witek – Engineering Director/Senior Architect

February 3, 2025

## Business Committee Agenda Request - Memo

**Project No.:** 19-004      **Project Title:** ACCP – Site Amenities

### Purpose:

The project team is seeking to modify a previously approved project and request additional funding.

### Background:

The approved project includes enhancements/amenities at the Amelia Cornelius Culture Park (ACCP) to improve safety, handicap accessibility and functionality of the property. The project includes sub-projects: CIP #22-108 Veterans Memorial Improvements, CIP #22-109 Groundskeeping Garage, and CIP #24-104 ACCP Visitor Center.

The Business Committee approved the project's CDC Package on October 26, 2022.

The project's current funding is from BC Resolution # 03-23-22-D Utilizing Tribal Contribution Savings (BC Resolution #12-11-24-B extended the project completion time) and from CIP funds transferred from CIP #16-001 (BC approved transfer 10/25/23).

The amenities included in the main project and sub-project #22-108 Veterans Memorial Improvements have been constructed and are complete (see attached Project Overview for more detail). The costs associated with these amenities were greater than the original estimates done by Oneida Engineering Services, LLC (OES). The higher costs impacted the unobligated funds that were to be used for the remaining portions of the project.

The sub-projects remaining are: #22-109 Groundskeeping Garage and #24-104 ACCP Visitor Center.



**Schematic Design Concept of Visitor Center**

The Project Team reviewed the available budget funds and the scope of the remaining work for the sub-projects to determine options to allow the continued development of the remaining sub-projects. We have identified the following as recommendations:

1. #22-109 Groundskeeping Garage – separate the project from the Amelia Cornelius Culture Park project to have it stand on its own.
  - a. Funding for the separated project would be requested within the FY2026 CIP Budget.
  - b. Current funding would remain with the ACCP project.
2. #24-104 ACCP Visitor Center – in addition to the current unobligated funding, add \$767,500.00 to continue development of the project.
  - a. Funding sources identified by the CFO are:
    - i. 2026 CIP Budget request
    - ii. Prior Year Carryover funds
    - iii. Tribal Contribution Savings (TCS) funds
  - b. The CFO noted the determination of the specific funding source is a BC decision.
    - i. The Project Team recommends using Carryover or TCS funds in order to allow the project to continue without further delay. Waiting for CIP funds would delay project development and increase costs.
  - c. The additional funding is needed to account for Fiber Optic line, Surveillance System, FF&E items, inflation, and contingency.
  - d. The attached Project Funding Request has a breakdown the requested amount.

**Attachments:**

- Project Funding Request – dated 1/20/25.
- Amelia Cornelius Culture Park Overview – Dated 1/20/25.

**Action Requested:**

1. Approval to remove project #22-109 Groundskeeping Garage from the Amelia Cornelius Culture Park project and make it an independent project.
2. Approve allocation of \$767,500.00 from << *identify source* >> to the #19-004 Amelia Cornelius Culture Park – Site Amenities for the Visitor Center.

# Project Funding Request

19-004 ACCP - Site Amenities

January 20, 2025

<b>Unbudgeted Items:</b> (Funding approved prior to creation of CDC Approval Package)	<b>Not Included in CDC Approval Package</b>
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Log Home Relocation to Site	\$ 30,872.50
Fiber Optic & Surveillance System for Visitor Center	\$ 290,000.00
FF&E Items for Visitor Center	\$ 119,000.00
16% Price escalation from 2022	\$ 175,200.00
12% Contingency	\$ 152,400.00
Sub-Totals:	\$ 767,472.50

**Additional Funding Needed:** \$ 767,500.00

Current Unobligated Budget: \$ 1,458,209.66

Revised Estimated Total Project Budget: \$ 2,225,709.66





# AMELIA CORNELIUS CULTURE PARK OVERVIEW

January 20, 2025

## 2022 BC Approves \$2.6M TCSF

### The top reasons for funding the project

- ▶ 1. Oneida people need a place to experience and learn the basics about Oneida. This includes; where and how we lived, and the challenges our ancestors faced throughout history.
- ▶ 2. Strengthen Sovereignty. The more children, adults, neighbors and politicians we can educate about who we are, the stronger a position we have in our surrounding community.
- ▶ 3. Accessibility. Part of the overall design of the requested components of the park is accessibility for elders and persons with disabilities. It is our goal that any person with any disability will be to visit this park.
- ▶ 4. Enhance an Oneida tourism asset to enhance Oneida's visitor experience.



## Construction Components

### 1. Veterans Memorial Wall Area

**COMPLETED (Fall 2023-Spring 2024)**

- ▶ a. Repave parking lot
- ▶ b. Repair existing sidewalk
- ▶ c. Add accessible sidewalk from wall to Eagle Statue on hill
- ▶ d. Remove existing pavers (will be repurposed at site)
- ▶ e. New base for eagle statue at east end of wall
- ▶ f. Add accessible sidewalk from parking lot to connect the wall

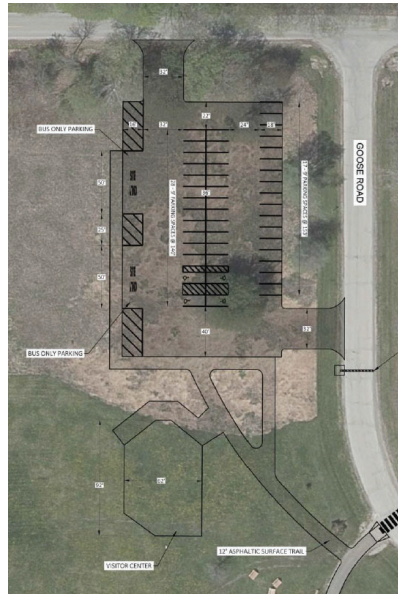




## Construction Components Cont.

### 2. Northwest Corner Upgrades

- ▶ a. Parking Lot with bus parking and drop off - **COMPLETE**
- ▶ b. Accessible Sidewalks – **COMPLETE**
- ▶ c. Structure – Bathroom / Pavilion, Visitor Center - **IN DESIGN**



## Construction Components Cont.

### 3. Northside Log Home & Long House Area

#### COMPLETE

- ▶ a. Accessible pathways – requested by DPW that all paths are asphalt for easy maintenance.
- ▶ b. Accessible ramps up to all cabins. (NEW DOORS COMING SOON)
- ▶ c. Roadway/culvert replacement
- ▶ d. Small Theater surface area to seat 60 patrons comfortably
- ▶ e. DPW Shed to be torn down and replaced at new location.
- ▶ f. Safety markings and road closure gates on the road.



## Construction Components Cont.

### 4. Language House Parking Area

#### COMPLETE

- ▶ This road work was added and includes removing the road, taking out the pine tree and resurfacing the parking area and turn around.
- ▶ NOTE: This project does not include the language house. The language house is still in discussions.





**6. Supporting Documents:**

- |  |  |   |
|--|--|---|
| <input type="checkbox"/> Bylaws                          | <input type="checkbox"/> Fiscal Impact Statement | <input type="checkbox"/> Presentation           |
| <input checked="" type="checkbox"/> Contract Document(s) | <input type="checkbox"/> Law                     | <input type="checkbox"/> Report                 |
| <input type="checkbox"/> Correspondence                  | <input checked="" type="checkbox"/> Legal Review | <input type="checkbox"/> Resolution             |
| <input type="checkbox"/> Draft GTC Notice                | <input type="checkbox"/> Minutes                 | <input type="checkbox"/> Rule (adoption packet) |
| <input type="checkbox"/> Draft GTC Packet                | <input checked="" type="checkbox"/> MOU/MOA      | <input type="checkbox"/> Statement of Effect    |
| <input type="checkbox"/> E-poll results/back-up          | <input type="checkbox"/> Petition                | <input type="checkbox"/> Travel Documents       |
| <input type="checkbox"/> Other: <i>Describe</i>          |  |   |

**7. Budget Information:**

- |   |  |
|---|--|
| <input type="checkbox"/> Budgeted – Tribal Contribution           | <input type="checkbox"/> Budgeted – Grant Funded |
| <input type="checkbox"/> Unbudgeted                               | <input type="checkbox"/> Not Applicable          |
| <input checked="" type="checkbox"/> Other: Funded by State Budget |  |

**8. Submission:**

Authorized Sponsor: Melinda J. Danforth, Intergovernmental Affairs Director

Primary Requestor: (Name, Title/Entity)





## MEMORANDUM

TO: Melinda J. Danforth, Director  
Intergovernmental Affairs

FROM: Tana Aguirre, Lobbyist  
Intergovernmental Affairs

DATE: February 4, 2025

SUBJECT: UWGB - Oneida Nation Bird Monitoring MOU

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The Oneida Nation applied for gaming compact funds for UW-Green Bay / Audubon through the 2023-25 state biennium process and was awarded \$185,221 (\$89,400 in year 1; \$95,821 in year 2) per 12-month period to go toward staffing and programmatic activity.

The Oneida Nation, National Audubon Society, and the University of Wisconsin-Green Bay's Cofrin Center for Biodiversity are partnering to implement a program focused on restoring and maintaining bird habitats on tribal lands. This initiative, known as the Habitat Restoration Program, aims to enhance ecological health while supporting biodiversity through active habitat management and long-term monitoring.

As part of this effort, the Nation, Audubon, the Northeastern Wisconsin (NEW) Bird Alliance—a National Audubon Society Local Chapter—and UW-Green Bay are spearheading a volunteer-based bird monitoring initiative. The Project is dedicated to assessing the success of habitat restoration efforts by surveying recently restored tribal grasslands, marshes, and forests. This monitoring effort is a critical component of the broader Habitat Restoration Program, providing essential data to evaluate ecological outcomes and inform future conservation strategies.

Per the Wisconsin Joint Finance Committee, the funds would be transferred to Oneida Nation and then Oneida Nation would develop grant agreements to get funding to awarded program. The period for receiving the funds is July 01, 2023-June 30, 2025.

The legal opinion and MOU is attached.

Recommendation: Approve the MOU with The Board of Regents of the University of Wisconsin System d.b.a. UW-Green Bay and Oneida Nation.

# ONEIDA LAW OFFICE

*CONFIDENTIAL: ATTORNEY/CLIENT WORK PRODUCT*

TO: Tana D. Aguirre  
Intergovernmental Affairs Department

*Use this number on future correspondence:*

**2025-0107**

FROM: James R. Bittorf, Deputy Chief Counsel

<b>James R. Bittorf</b>	Digitally signed by James R. Bittorf Date: 2025.01.29 14:02:30 -06'00'
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<i>Law Office use only</i>	
<input type="checkbox"/> Purchasing review not required	
<input type="checkbox"/> HRD approval needed	

DATE: January 29, 2025

RE: UWGB - Oneida Nation Bird Monitoring MOU

*If you have any questions or comments regarding this review, please call 869-4327.*

The attached agreement, contract, policy and/or guaranty has been reviewed by the Oneida Law Office for legal content only. Please review for compliance with the current budget resolution prior to entering said contract. Please note the following:

- ✓ The document is in appropriate legal form. *(Execution is a management decision.)*
- ✓ Requires Business Committee approval prior to execution.

**MEMORANDUM OF UNDERSTANDING****BETWEEN****The Board of Regents of the University of Wisconsin System d.b.a. UW-Green Bay****AND****Oneida Nation**

This MEMORANDUM OF UNDERSTANDING (“MOU”) is entered into by and between The Board of Regents of the University of Wisconsin System d.b.a. UW-Green Bay (“UWGB” or “UW-Green Bay”) and the Oneida Nation (the “Nation”), a federally recognized Indian tribe (each a “party” and collectively, the “parties”).

WHEREAS, under Wis. Stat. § 16.088(3) and pursuant to a Grant Agreement (the “Grant Agreement”) between the Oneida Nation and the Wisconsin Department of Administration (the “Department”), the Department may award grant funds (the “Grant Funds”) to the Nation in each state fiscal year to support the Oneida Nation’s collaboration with UW-Green Bay concerning Audubon Great Lakes restoration projects, and the Grant Funds may not be awarded or distributed after June 30, 2028; and

WHEREAS, the Nation, National Audubon Society, Inc. dba Audubon Great Lakes (“Audubon”), and UW-Green Bay’s Cofrin Center for Biodiversity are collaborating on a program to restore and maintain bird habitats on tribal lands and to monitor the restored habitats (the “Habitat Restoration Program”); and the Nation, Audubon, the Northeastern Wisconsin (NEW) Bird Alliance (a National Audubon Society Local Chapter), and UW-Green Bay are leading a volunteer bird monitoring effort (the “Project”) on recently restored tribal grasslands, marshes, and forests to evaluate the success of these restorations, and the Project is integral to the Habitat Restoration Program; and

WHEREAS, pursuant to the Grant Agreement, the Nation may use the Grant Funds to pay for direct and indirect costs necessary to support the Habitat Restoration Program, including but not limited to paying for services and goods pursuant to contracts with UWGB; and

WHEREAS, under the Grant Agreement, the Nation is required to return or reimburse to the Department any funds in excess of the Grant Award Amount and any Grant Funds that are used by the Nation, Audubon, or UWGB for purposes not authorized under the Grant Agreement; and

WHEREAS, under the Grant Agreement, the Nation must maintain a financial management system which permits tracing of expenditures adequate to establish the Grant Funds have been used for eligible purposes; must ensure accounting records for the Grant Funds are sufficiently segregated from other agreements, programs, and projects; must maintain a uniform double-entry, full accounting system and financial management system in accordance with Generally Accepted Accounting Principles; and must ensure that Audubon and UWGB each have financial management systems that comply with all of the foregoing requirements; and

WHEREAS, under the Grant Agreement, on or before thirty (30) days after the end of each fiscal year of the Nation (October 1 through September 30), the Nation, Audubon, and UWGB must each submit to the Department copies of each entity's general ledger showing all expenditures made with Grant Funds during the most recently completed fiscal year of the Nation; and

WHEREAS, the Nation will provide Grant Funds to UWGB to pay for direct and indirect costs necessary for Habitat Restoration Program activities as set forth in this MOU and as contemplated in Wis. Stat. § 16.088(3) and the Grant Agreement.

WHEREFORE, the Nation and UWGB agree as follows

**1) SCOPE AND PURPOSE OF THE MOU**

- a) The UW-Green Bay and the Nation seek to partner together to support the Project. This work with all be facilitated in coordination with Audubon.
- b) Funding from the Nation to UWGB will support the continuation of the successful implementation of the Project. Funding will also support student and staff salaries and fringe benefits, travel, services and programmatic costs associated with the Project.
- c) The Project's goals include continuing to: 1) Collect data at existing monitoring locations, which includes spring and fall migratory shorebird and waterfowl surveys and breeding bird surveys in grasslands, forests, marshes, and grazing lands (and potentially other biota). 2) Analyze collected bird data and provide land management guidance to the Nation at their key restoration sites. 3) Work to engage an even larger community of birdwatchers through more community outreach events. 4) Expand understanding of what constitutes bird conservation via a formalized Oneida cultural exchange and build bridges between the Oneida and non-tribal communities. 5) Organize outreach events centered on the OBMP and volunteer in the Oneida community.

**2) CONDITIONS**

**a) Term and Termination**

- i) This MOU is effective as of July 1, 2023 and shall terminate on October 31, 2025, with the possibility to renewal thereafter, pending availability and approval of state funding.
- ii) The success of the Project will be measured through engagement with each of the Project goals listed above.
- iii) Either party may terminate this MOU by providing sixty (60) days advance written notice to the other party; provided, however, that unless otherwise agreed to in writing by the parties, this MOU shall immediately terminate in the event the Department requires the return of Grant Funds, withholds Grant Funds, or terminates the Grant Agreement, or the Wisconsin Legislature does not appropriate necessary funds.

**b) Payment**

- i) In consideration of the services provided by UWGB under this agreement as outlined in Appendix 1, the Oneida Nation agrees to: Pay to UWGB the amount of \$185,221 (\$89,400 in year 1; \$95,821 in year 2) per 12-month period to go toward staffing and programmatic activity.
- ii) Any employees hired pursuant to this contract are employees of the University of Wisconsin-Green Bay, and are subject to the personnel rules, policies, and procedures for faculty or academic staff, as appropriate to the respective appointment at UWGB as established by Wisconsin statute, and, or administrative rules; and, or by policies or procedures adopted by the Board of Regents of the University of Wisconsin System, and, or UWGB.
- iii) UWGB is responsible for making the payments for all state and federal employment withholding taxes, including FICA, FUTA and any other employment taxes.

**c) Financial Management System and Examination of Records**

UWGB shall:

- i) maintain a financial management system that permits the tracing of funds to a level of expenditure adequate to establish that Grant Funds received from the Nation have been used for eligible purposes;
- ii) assure that accounting records of Grant Funds received from the Oneida Nation under this MOU are sufficiently segregated from other agreements, programs, and or projects;
- iii) maintain a uniform double entry, full accounting system and a financial management information system in accordance with Generally Accepted Accounting Principles;
- iv) retain accounting records and all other files relating to expenditures made with Grant Funds for at least three years following final payment of Grant Funds by the Department;
- v) allow the Department and authorized representatives of the Department to have access to and the right upon reasonable advance notice to examine, audit, excerpt, transcribe and copy on UWGB's premises any directly pertinent records and computer files involving transactions relating to the Grant Agreement or this MOU, and, if the material is held in an automated format, provide copies of the materials in the automated format or such other computer files as the Department may request.
- vi) submit to the Department copies of UWGB's general ledger entries showing all expenditures made with Grant Funds within 30 days of the close of the Nation's fiscal year (October 1 – September 30), and submit to the Department any other documents reasonably requested by the Department for purposes of determining whether Grant Funds have been used for eligible uses as set forth in the Grant Agreement. All submissions to the Department shall reference "Oneida Nation Habitat Restoration Program Grant Agreement – Wis. Stat. § 16.088(3)" and be addressed to:

Dawn Vick, Administrator  
Division of Intergovernmental Relations  
Department of Administration  
101 E. Wilson Street  
Madison, WI 53703  
Email: [dawn.vick@wiscosin.gov](mailto:dawn.vick@wiscosin.gov)

with copies to the Nation's representative listed in section 3 below.

d) **Amendment; Waiver**

No amendment, modification, or waiver of any condition, provision, or term of this MOU shall be valid or of any effect unless made in writing specifying with particularity the nature and extent of the amendment, modification, or waiver and agreed to and signed by the parties hereto.

e) **Additional Actions** Each Party agrees to do all acts and things and to make, sign, and deliver such written instruments as may from time to time be reasonably required to carry out the terms and provisions of this MOU.

f) **Insurance and Indemnity**

UWGB, as an agency of the State of Wisconsin, is self-insured for liability protection. Such protection applies to university and state officers and employees only. All other individuals and organizations must provide their own liability coverage.

i) Oneida Nation agrees to indemnify and hold UWGB harmless from any and all losses, costs, expenses, fees, claims, damages, liabilities and causes of action (including reasonable costs and expenses of defending against such claims to the extent permitted by law) which arises out of actions of its agents, employees or officers or in connection with the performance of the same under this MOU or any amendments thereto.

ii) In turn UWGB agrees to such extent permitted by law to indemnify and hold Oneida Nation harmless from any and all losses, costs, expenses, fees, claims, damages, liabilities and causes of action (including reasonable costs and expenses of defending against such claims to the extent permitted by law) which arises out of actions of its agents, employees or officers or in connection with the performance of the same under this MOU or any amendments thereto

g) **Notice**

Notices and communications hereunder shall be deemed made upon receipt if given by e-mail, or within three (3) days of mailing if placed in registered or certified, securely-wrapped envelope with postage fully prepaid, return receipt requested, and addressed to the party to receive such notice, invoice, or communication, and deposited with the United States Postal Service for delivery.

h) **Governing Law**

This agreement shall be governed by the laws of the State of Wisconsin.

i) **Authority**

Any individual signing below on behalf of the two Parties to this Memorandum of Understanding personally represent that he/she/they has full authority to bind said Parties on whose behalf he/she/they is signing.

3) **CONTACTS**

a) **UWGB:**

i) **Programmatic:**

Erin Giese, Associate Director of Cofrin Center for Biodiversity  
Cofrin Center for Biodiversity, MAC 212B  
University of Wisconsin-Green Bay  
2420 Nicolet Drive  
Green Bay, WI 54311  
[giesee@uwgb.edu](mailto:giesee@uwgb.edu)  
920-465-2545

ii) **Financial:**

Taylor St. Onge, Grants Accountant  
C/O Controller's Office, David A. Cofrin Library, Room 730  
University of Wisconsin-Green Bay  
2420 Nicolet Drive  
Green Bay, WI 54311  
[grantsaccounting@uwgb.edu](mailto:grantsaccounting@uwgb.edu)

iii) **Administrative:**

Roger Wareham, Director, Office of Grants and Research  
David A. Cofrin Library, Room 825C  
University of Wisconsin-Green Bay  
2420 Nicolet Drive  
Green Bay, WI 54311  
[warehamr@uwgb.edu](mailto:warehamr@uwgb.edu)  
920-465-2565

b) **Oneida Nation:**

Anthony Kuchma  
Wetland Project Manager  
Oneida Environmental, Land, and Agriculture Division  
P.O. Box 365  
Oneida, WI 54155

[akuchma@oneidanation.org](mailto:akuchma@oneidanation.org)

Office: (920) 869-4592

Cell: (920) 615-1097

**EXECUTED:**

**University of Wisconsin-Green Bay**

**Oneida Nation**

By: \_\_\_\_\_

By: \_\_\_\_\_

Name: Roger Wareham  
Title: Director, Grants & Research

Name: Tehassi tasi Hill  
Title: Chairman

Dated: \_\_\_\_\_

Dated: \_\_\_\_\_





**6. Supporting Documents:**

- |  |  |   |
|--|--|---|
| <input type="checkbox"/> Bylaws                    | <input type="checkbox"/> Fiscal Impact Statement | <input type="checkbox"/> Presentation           |
| <input type="checkbox"/> Contract Document(s)      | <input type="checkbox"/> Law                     | <input type="checkbox"/> Report                 |
| <input checked="" type="checkbox"/> Correspondence | <input type="checkbox"/> Legal Review            | <input type="checkbox"/> Resolution             |
| <input type="checkbox"/> Draft GTC Notice          | <input type="checkbox"/> Minutes                 | <input type="checkbox"/> Rule (adoption packet) |
| <input type="checkbox"/> Draft GTC Packet          | <input type="checkbox"/> MOU/MOA                 | <input type="checkbox"/> Statement of Effect    |
| <input type="checkbox"/> E-poll results/back-up    | <input type="checkbox"/> Petition                | <input type="checkbox"/> Travel Documents       |
| <input type="checkbox"/> Other: <i>Describe</i>    |  |   |

**7. Budget Information:**

- |   |  |
|---|--|
| <input type="checkbox"/> Budgeted – Tribal Contribution | <input type="checkbox"/> Budgeted – Grant Funded |
| <input checked="" type="checkbox"/> Unbudgeted          | <input type="checkbox"/> Not Applicable          |
| <input type="checkbox"/> Other: <i>Describe</i>         |  |

**8. Submission:**

Authorized Sponsor: RaLinda Ninham-Lamberies CFO

Primary Requestor: RaLinda Ninham-Lamberies CFO

**DRAFT****IX. NEW BUSINESS****A. Post one (1) vacancy - Oneida Election Board (02:27:05)**

Sponsor: Lisa Liggins, Secretary

Motion by Lisa Liggins to accept the request to post one (1) vacancy on the Oneida Election Board, noting the vacancy will be on the 2025 special election ballot, seconded by Jameson Wilson. Motion carried:

Ayes: Lawrence Barton, Jonas Hill, Lisa Liggins, Kirby Metoxen, Jennifer Webster, Jameson Wilson, Brandon Yellowbird-Stevens

Not Present: Marlon Skenandore

**B. Post twelve (12) vacancies - Oneida Election Board Alternates (02:30:02)**

Sponsor: Lisa Liggins, Secretary

Motion by Lisa Liggins to post the twelve (12) vacancies for the Oneida Election Board Alternates, seconded by Jennifer Webster. Motion carried:

Ayes: Lawrence Barton, Jonas Hill, Lisa Liggins, Kirby Metoxen, Jennifer Webster, Jameson Wilson, Brandon Yellowbird-Stevens

Not Present: Marlon Skenandore

*Item XI.A.1. was addressed next*

**C. Review Town of Oneida fire equipment funding request and determine next steps (01:22:33)**

Sponsor: Tehassi Hill, Chairman

Motion by Lisa Liggins to direct the Chairman to work with General Manager and Intergovernmental Affairs Director to implement communication improvements with the Town of Oneida and to direct the Treasurer to review the request from the Town of Oneida and to present a funding source recommendation for up to \$140,000 on the February 12, 2025, Business Committee meeting agenda for consideration, seconded by Brandon Yellowbird-Stevens. Motion carried:

Ayes: Lawrence Barton, Jonas Hill, Lisa Liggins, Kirby Metoxen, Jennifer Webster, Jameson Wilson, Brandon Yellowbird-Stevens

Not Present: Marlon Skenandore

*Item VIII.F. was addressed next*

**X. REPORTS****A. OPERATIONAL****1. Accept the Big Bear Media FY-2025 1st quarter report (00:45:38)**

Sponsor: Mark W. Powless, General Manager

Motion by Brandon Yellowbird-Stevens to accept the Big Bear Media FY-2025 1st quarter report, seconded by Jennifer Webster. Motion carried:

Ayes: Lawrence Barton, Jonas Hill, Lisa Liggins, Kirby Metoxen, Jennifer Webster, Jameson Wilson, Brandon Yellowbird-Stevens

Not Present: Marlon Skenandore

Finance Administration Office



To: Oneida Nation Business Committee  
From: Ralinda R. Ninham-Lamberies, CFO  
Lawrence Barton, Treasurer  
Date: February 6, 2025  
RE: Review Town of Oneida fire equipment funding request and determine next steps

The Town of Oneida Volunteer Fire department attended the January 22, 2025, Oneida Business Committee meeting to review their request for funding from the Oneida Nation to replace equipment that has reached the end of life. The action taken by the Oneida Business Committee directed the Treasurer to review the request from the Town of Oneida and to present a funding source recommendation for up to \$140,000 to the February 12, 2025, Business Committee meeting for consideration.

Melinda Danforth, Intergovernmental Affairs Director, presented potential funding options which included:

1. Wisconsin Tribal Assistance Grant has \$250,000 in funding that has not been designated. Melinda has advised that the General Manager may request \$50,000 of these funds for the Oneida Reads program. In addition, the School System would like to propose use of this funding source to upgrade the track facilities and the purchase of lacrosse sticks and equipment.
2. BIA Self-Governance Fire Protection has \$59,326 in carryover dollars from years 2019-2024.
3. BIA Self-Governance General has \$90,000 in carryover dollars.

The recommendation to the Oneida Business Committee is adopt a resolution to transfer the BIA Self-Governance Fire Protection funds in the amount of \$59,326 to the Town of Oneida.

If the Oneida Business Committee wishes to meet the full financial need of \$138,200 identified by the Town of Oneida as the full financial need, there are additional options:

1. Allocate \$78,874 from either BIA Self-Governance General carryover funds, Prior Year Carryover, or TC Savings to meet the full financial need of \$138,200.
2. Allocate \$138,200 from either BIA Self-Governance General carryover funds, Prior Year Carryover, or TC Savings.

Enter the e-poll into the record regarding the approved research request - Cutbank - Reconnecting with...

## Business Committee Agenda Request

1. Meeting Date Requested: 02/12/25

2. General Information:

Session:  Open  Executive – must qualify under §107.4-1.  
Justification: DRAFT materials/discussion

3. Supporting Documents:

- |  |  |   |
|--|--|---|
| <input type="checkbox"/> Bylaws                            | <input type="checkbox"/> Fiscal Impact Statement | <input type="checkbox"/> Presentation           |
| <input type="checkbox"/> Contract Document(s)              | <input type="checkbox"/> Law                     | <input checked="" type="checkbox"/> Report      |
| <input type="checkbox"/> Correspondence                    | <input checked="" type="checkbox"/> Legal Review | <input type="checkbox"/> Resolution             |
| <input type="checkbox"/> Draft GTC Notice                  | <input type="checkbox"/> Minutes                 | <input type="checkbox"/> Rule (adoption packet) |
| <input type="checkbox"/> Draft GTC Packet                  | <input type="checkbox"/> MOU/MOA                 | <input type="checkbox"/> Statement of Effect    |
| <input checked="" type="checkbox"/> E-poll results/back-up | <input type="checkbox"/> Petition                | <input type="checkbox"/> Travel Documents       |
| <input type="checkbox"/> Other: <i>Describe</i>            |  |   |

4. Budget Information:

- |  |  |                                     |
|--|--|-------------------------------------|
| <input type="checkbox"/> Budgeted                  | <input type="checkbox"/> Budgeted – Grant Funded | <input type="checkbox"/> Unbudgeted |
| <input checked="" type="checkbox"/> Not Applicable | <input type="checkbox"/> Other: <i>Describe</i>  |                                     |

5. Submission:

Authorized Sponsor: Lisa Liggins, Secretary

Primary Requestor: \_\_\_\_\_

Additional Requestor: (Name, Title/Entity)

Additional Requestor: (Name, Title/Entity)

Submitted By: BPIGMAN

**From:** [Secretary](#)  
**To:** [Secretary](#); [Tehassi Tasi Hill](#); [Brandon L. Yellowbird-Stevens](#); [Lawrence E. Barton](#); [Lisa A. Liggins](#); [Kirby W. Metoxen](#); [Jennifer A. Webster](#); [Jameson J. Wilson](#); [Marlon G. Skenandore](#); [Jonas G. Hill](#)  
**Cc:** [Danelle A. Wilson](#); [Rhiannon R. Metoxen](#); [Kristal E. Hill](#); [David P. Jordan](#); [Janice M. Decorah](#); [Fawn J. Billie](#); [Fawn L. Cottrell](#); [Maureen S. Perkins](#); [BC Agenda Requests](#); [Jo A. House](#)  
**Subject:** E-POLL RESULTS: Approve the Research Request – Cutbank – Reconnecting with Duck Creek: Inspiring a Sense of Place and Stewardship as identified in the January 29, 2025, review memo  
**Date:** Friday, January 31, 2025 10:28:30 AM  
**Attachments:** [Research Request – Cutbank – Reconnecting with Duck Creek Inspiring a Sense of Place and Stewardship.pdf](#)  
[image001.png](#)

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## E-POLL RESULTS

The e-poll to Approve the Research Request – Cutbank – Reconnecting with Duck Creek: Inspiring a Sense of Place and Stewardship as identified in the January 29, 2025, review memo, **has carried**. Below are the results:

Support: Lawrence Barton, Jonas Hill, Lisa Liggins, Kirby Metoxen, Marlon Skenandore, Jennifer Webster, Jameson Wilson, Brandon Yellowbird-Stevens

Yawaʔkó

**Brooke Doxtator**

Boards, Committees, and Commissions Supervisor  
Government Administrative Office (GAO)

office 920.869.4452

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**From:** Secretary <TribalSecretary@oneidanation.org>  
**Sent:** Thursday, January 30, 2025 9:14 AM  
**To:** Secretary <TribalSecretary@oneidanation.org>; Tehassi Tasi Hill <thill7@oneidanation.org>; Brandon L. Yellowbird-Stevens <bstevens@oneidanation.org>; Lawrence E. Barton <lbarton2@oneidanation.org>; Lisa A. Liggins <lliggins@oneidanation.org>; Kirby W. Metoxen <KMETOX@oneidanation.org>; Jennifer A. Webster <JWEBSTE1@oneidanation.org>; Jameson J. Wilson <jwilson@oneidanation.org>; Marlon G. Skenandore <mskenan1@oneidanation.org>; Jonas G. Hill <jhill1@oneidanation.org>  
**Cc:** Danelle A. Wilson <dwilson1@oneidanation.org>; Rhiannon R. Metoxen <rmetoxe2@oneidanation.org>; Kristal E. Hill <khill@oneidanation.org>; David P. Jordan <djordan1@oneidanation.org>; Janice M. Decorah <jdecora2@oneidanation.org>; Fawn J. Billie <fbillie@oneidanation.org>; Fawn L. Cottrell <fcottrel@oneidanation.org>; Maureen S. Perkins <mperkin2@oneidanation.org>  
**Subject:** E-POLL REQUEST: Approve the Research Request – Cutbank – Reconnecting with Duck Creek: Inspiring a Sense of Place and Stewardship as identified in the January 29, 2025, review memo

## E-POLL REQUEST

**Summary:**

A research request was received and reviewed by Chief Counsel in accordance with resolution # BC-05-08-19-A. Chief Counsel recommends approval of the research request and associated actions identified in the memorandum dated January 29, 2025.

**Justification for E-Poll:**

An e-poll is requested to get a response to the student in a timely manner.

**Requested Action:**

Approve the Research Request – Cutbank – Reconnecting with Duck Creek: Inspiring a Sense of Place and Stewardship as identified in the January 29, 2025, review memo.

**Deadline for response:**

Responses are due no later than **4:30 p.m., Friday, January 31 , 2025.**

**Voting:**

Use the voting button above, if available; OR  
Reply with “Support” or “Oppose”.

Yawλ?kó

Brooke Doxtator

Boards, Committees, and Commissions Supervisor  
Government Administrative Office (GAO)

office 920.869.4452



*CONFIDENTIALITY NOTICE: This message and any included attachments are intended only for the addressee. This message may contain privileged, confidential, or proprietary information. Unauthorized forwarding, printing, copying, distribution, or use of such information is strictly prohibited and may be unlawful. If you have received this message in error, please inform us promptly by reply e-mail, then delete the e-mail and destroy any printed copy.*

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## Business Committee Agenda Request

**1. Meeting Date Requested:** *Click or tap to enter a date.*

**2. Session:**

Open     Executive – must qualify under §107.4-1.

Justification: *Choose or type justification.*

**3. Requested Motion:**

Accept as information; OR

Approve e-poll request and approve research request.

**4. Areas potentially impacted or affected by this request:**

Finance

Programs/Services

Law Office

DTS

Gaming/Retail

Boards, Committees, or Commissions

Other: *Describe*

**5. Additional attendees needed for this request:**

*Name, Title/Entity OR Choose from List*

*Name, Title/Entity OR Choose from List*

*Name, Title/Entity OR Choose from List*

*Name, Title/Entity OR Choose from List*



**6. Supporting Documents:**

- |  |  |   |
|--|--|---|
| <input type="checkbox"/> Bylaws                            | <input type="checkbox"/> Fiscal Impact Statement | <input type="checkbox"/> Presentation           |
| <input type="checkbox"/> Contract Document(s)              | <input type="checkbox"/> Law                     | <input checked="" type="checkbox"/> Report      |
| <input type="checkbox"/> Correspondence                    | <input checked="" type="checkbox"/> Legal Review | <input type="checkbox"/> Resolution             |
| <input type="checkbox"/> Draft GTC Notice                  | <input type="checkbox"/> Minutes                 | <input type="checkbox"/> Rule (adoption packet) |
| <input type="checkbox"/> Draft GTC Packet                  | <input type="checkbox"/> MOU/MOA                 | <input type="checkbox"/> Statement of Effect    |
| <input checked="" type="checkbox"/> E-poll results/back-up | <input type="checkbox"/> Petition                | <input type="checkbox"/> Travel Documents       |
| <input type="checkbox"/> Other: <i>Describe</i>            |  |   |

**7. Budget Information:**

- |   |  |
|---|--|
| <input type="checkbox"/> Budgeted – Tribal Contribution | <input type="checkbox"/> Budgeted – Grant Funded   |
| <input type="checkbox"/> Unbudgeted                     | <input checked="" type="checkbox"/> Not Applicable |
| <input type="checkbox"/> Other: <i>Describe</i>         |  |

**8. Submission:**

Authorized Sponsor: Jo Anne House, Chief Counsel

Primary Requestor: (Name, Title/Entity)

Jo Anne House, PhD | Chief Counsel  
James R. Bittorf | Deputy Chief Counsel  
Kelly M. McAndrews | Deputy Chief Counsel

Carl J. Artman  
Krystal L. John  
Peggy A. Van Gheem  
Andrea L. Gage

Law Office



## MEMORANDUM

**TO:** Lisa Liggins, Secretary

**FROM:** Jo Anne House, Chief Counsel

**DATE:** January 29, 2025

**SUBJECT:** E-Poll Request – Cutbank Research Request Approval

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I am requesting an e-poll for the research request to be completed by the end of the week. Ms. Cutbank has a specific timeline for completion of her research and studies to avoid additional semesters for graduation. While it is possible to place this on the next available Oneida Business Committee agenda, that delay results in additional costs to the student.

I am requesting:

1. Approval of the e-poll to be issued.
2. Motion to approve the research as identified in the January 29, 2025 review memo.

Motion to approve the research consistent with resolution # BC-05-08-19-A, *Research Requests: Review and Approval to Conduct*, and, in accordance with:

- Resolve #2(3), Ms. Cutbank is required to submit the final draft research paper for review;
- Resolve #2(4), Ms. Cutbank is required to submit a copy of the published work and can request to present the research findings to the Oneida Business Committee;
- Resolve #5, any further use of this research information is subject to authorization by the Oneida Business Committee.

If you have further questions, please contact me.

Jo Anne House, PhD | Chief Counsel  
James R. Bittorf | Deputy Chief Counsel  
Kelly M. McAndrews | Deputy Chief Counsel

Carl J. Artman  
Krystal L. John  
Peggy A. Van Gheem  
Andrea L. Gage

Law Office



## MEMORANDUM

**TO:** Oneida Business Committee

**FROM:** Jo Anne House, Chief Counsel

**DATE:** January 29, 2025

**SUBJECT:** Research Request – Cutbank – Reconnecting with Duck Creek: Inspiring a Sense of Place and Stewardship

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Stacie Cutbank is a Master of Arts in Cultural Sustainability at Goucher College. Ms. Cutbank's research will be on the relationship of the community to Duck Creek which flows through the Reservation. The research is a qualitative study which involves review of existing Works Project Administration stories and focus groups. Ms. Cutbank will also be contacting various personnel within the Oneida Nation as subject matter experts as well as community members with a cultural expertise. The result will be a guided tour historical and cultural story about Duck Creek.

This type of collecting of information, reviewing and summarizing available information, and creating information resource that will benefit the community and possibly educational groups such as the Oneida Nation School System and local schools. I believe that the research would benefit the Museum and Cultural Heritage Department and may provide resources to Tourism at Big Bear Media. I have some concerns that the research may be overbroad, but I believe it can be accomplished by the student.

**Recommendation:** I recommend approval of this research request, consistent with resolution # BC-05-08-19-A, *Research Requests: Review and Approval to Conduct*, and, in accordance with:

- Resolve #2(3), Ms. Cutbank is required to submit the final draft research paper for review;
- Resolve #2(4), Ms. Cutbank is required to submit a copy of the published work and can request to present the research findings to the Oneida Business Committee;
- Resolve #5, any further use of this research information is subject to authorization by the Oneida Business Committee.

If you have further questions, please contact me.

## Capstone Implementation Proposal Application Master of Arts in Cultural Sustainability

This application must be submitted by the end of your CSP675A: Capstone Proposal course and approved by your Academic Director before you can be enrolled in CSP675B: Capstone Implementation. Please use the gray fillable boxes to add your responses. Note you must also include your signature and that of your advisor before your Academic Director will approve the proposal. Once approved, you will be enrolled in CSP675B.

---

Date of Submission: 01/22/2025

Name of Student: Stacie Cutbank

E-mail: [Stacie.Cutbank@goucher.edu](mailto:Stacie.Cutbank@goucher.edu)

Phone Number: 920-655-6717

Capstone Implementation Start Date: 01/27/2025

Capstone End Date: 05/12/2025

### 1. Capstone Committee

*The student will identify and recruit a Capstone Committee consisting of three members. At least two members of the committee will be drawn from the MACS faculty. Non MACS faculty will be considered for Capstone Committee assignment but students will need to provide an explanation of why such a committee member's professional or academic background prepares them to be an effective evaluator and guide for the Capstone. One committee member will serve as the student's Capstone Advisor.*

Capstone Advisor (name and e-mail address):

Thomas Walker (MACS Faculty Member)

[Thomas.Walker@goucher.edu](mailto:Thomas.Walker@goucher.edu)

Reader (name and e-mail address):

Robert Forloney (MACS Faculty Member)

[Robert.Forloney@goucher.edu](mailto:Robert.Forloney@goucher.edu)

Reader (name and e-mail address):

Priscilla Belisle (non-MACS faculty)

[pbelisle21@gmail.com](mailto:pbelisle21@gmail.com)

Reason for appointment, if non-MACS faculty (Resume Enclosed):

The inclusion of Priscilla Belisle, as my second reader brings an essential cultural perspective to the committee. As an Oneida woman with knowledge of Haudenosaunee culture and teachings, her presence is valuable to the integrity of this capstone project. Her expertise will provide guidance on the sensitivities and protocol for the gathering and sharing of traditional knowledge and practices. Her ability to communicate the deeper meanings of cultural topics and draw a clear direction from my ideas will aid in shaping a capstone that reflects and applies Haudenosaunee concepts. Belisle's support ensures that the project respects Oneida community traditions and values.

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### 2. Capstone Working Title and Abstract

*In 400 words or less, provide a working title for your Capstone and describe its scope, content, and purpose. What is the key question you plan to investigate with this project?*

Working Title: Reconnecting with Duck Creek: Inspiring a Sense of Place and Stewardship

The scope of the capstone project informs and creates a culturally informed walking tour script and accompanying materials that express the social, ecological, and cultural significance of Duck Creek for the Oneida Nation of Wisconsin. This co-created project centralizes the community for the sharing and collecting of personal knowledge and creative expression on the local body of water. The research process illuminates a deeper understanding of Indigenous epistemology through storytelling, revealing a dynamic intersection between Haudenosaunee culture and land.

Oneida tribal members share personal and traditional knowledge about Duck Creek through a talking circle and field visit. Stories and art highlight notable locations for creating a tour route and mapping, illustrating an Indigenous perspective. The research of WPA stories brings forward contrasting and similar narratives between everyday living for Oneida ancestors in the early 1800s and current community experiences. The content emphasizes the significance of traditional ecological knowledge for the longevity of cultural practices. Conversations focused on Haudenosaunee teachings such as the Great Law and Oneida clanship provide a framework for water health monitoring and activities that restore a relationship with the creek.

The purpose of the capstone project:

- Personal: Restores kinship between Duck Creek and tribal members to preserve and protect Oneida stories and lifeways.
- Social: Addresses creative ways for the community to engage in cultural practices that ultimately inspire one's creativity and willingness to participate in activities alongside fellow community members to build trust while respecting and honoring individuality amongst a collective.
- Academic: Demonstrates how Indigenous knowledge systems can be a template for tribal communities focused on restoring cultural practices for community development and programming that translates to stewardship.

Sharing personal stories, experiences, and creative expressions on Duck Creek cultivates a deeper understanding of Oneida's role as caretakers of the land and waters. Restoring a relationship with Duck Creek leads to developing a sense of place in an area with minimal activity—creating a context for the community to connect to for personal inspiration aligned with stewardship and creative expression.

The key question for the research: How does the Oneida community conceptualize their relationship to Duck Creek and what are the stories they tell about it and themselves?

### 3. Statement of Rationale

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*How does this Capstone serve the student's professional and personal goals? How will this Capstone contribute to Cultural Sustainability as a field? Why is this important?*

Duck Creek is a body of water located in the middle of the Oneida Nation reservation that flows north into the bay of Green Bay. Historically, the waters served as a transportation resource, part of a rich ecosystem that sustained a lifeway for the Menominee and Ho Chunk Nation, the original caretakers of the land. In the early 1800s, a treaty was negotiated between tribal and federal governments, ultimately placing a portion of Menominee lands in the care of a small group of Oneidas who involuntarily relocated to Wisconsin, a region with land features such as forests, waterways, and soils to sustain a way of life like their ancestral lands in present day New York. The small community of Oneidas who settled on these lands transferred their identity and relationship to the new territory preserving their identity and continuation of responsibilities as stewards of the land.

Today, the creek still flows through tree-lined banks and grasses, with fish still inhabiting its waters. Oneida's history tells how the people fought for their right to fish along these banks. The relationship between the fish and Oneidas is honored each year in the Spring, with an offering of Indigenous tobacco presented, accompanied by the original words spoken to the Creator to give thanks to the fish and acknowledging their responsibilities.

I have lived on the reservation my entire life and witnessed a significant decline in Duck Creek's health and the demolition of nearby buildings that were once part of a thriving commerce hub. A segment of Duck Creek, stitched together with remnants of adjacent dwellings and businesses, presents an opportunity to develop a cultural corridor. A "cultural" corridor in an Indigenous community aims to enhance the history of the lands tied to the Native American community while promoting economic and community activity and celebrating Indigenous identity through culturally based place-making.

I am intrigued by the many opportunities to restore and revitalize Oneida's identity within a cultural corridor. To build the history and knowledge about this body of water, I am prioritizing the relationship between community and water. I will research how the Oneida community conceptualizes their relationship with Duck Creek, seeking to gather stories of personal connections. I aim to promote a sense of place, that can support programming, and cultural practices that will activate the space by highlighting opportunities to reclaim a broader connection to the water through stewardship.

Storytelling engages the storyteller and listener(s) in understanding each other, the environment, and ways of living. The project seeks to ground mutuality in a shared identity connected to the land by bringing together traditional knowledge and contemporary practices while promoting a more sustainable future in the Oneida community. Understanding the importance of local context and Indigenous values supports a balanced stakeholder partnership. The following is my approach to supporting cultural sustainability in the Oneida community.

Objectives:

1. To assess the principles of a Haudenosaunee worldview, which includes Oneida, also known as one of the Six Nations- Oneida, Seneca, Cayuga, Onondaga, Tuscarora, and Mohawk,

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as it relates to an Indigenous connection to land, particularly in kinship with Duck Creek on the Oneida reservation.

2. Co-create a walking tour with tribal members.
3. Facilitate a field visit with Oneida community members to identify places of interest with historical and cultural significance within the community.
4. Facilitate a talking circle for sharing personal and family memories, experiences, skills, and gifts connected to Duck Creek.

#### 4. Educational Objectives

*What are the educational learning objectives of the Capstone – the most important skills and knowledge you will be able to demonstrate as a result of this capstone? This information can be provided as a list, i.e. to plan and implement an oral history project from beginning to end; to integrate diverse perspectives into public programming; to create an ethical partnership in my community; to assess cultural policy and recommend appropriate and effective changes.*

I plan to co-create a template for a walking tour with participants from the Oneida community. The walking tour, a communication tool, will aid in a deeper understanding how the Oneida community connects to Duck Creek, for the protecting and preserving of traditional knowledge, and assist in understanding community priorities, needs, and/or wants. This working model can serve as a template for the community to begin thinking about the future development of programming that aligns with having a cultural experience with the landscape. Indigenous methodology is essential in this body of research, which focuses on Indigenous epistemology as a primary source for recognizing and building up community-based knowledge to create a context for community members to reconnect with Duck Creek and activate the space.

#### 5. Content and Focus

*Describe the subject(s) you will cover in your Capstone and the specific focus within those subject(s). This section should connect to your Rationale and offer further details that clarify your project.*

Oneida tribal members will focus on storytelling to share personal and traditional knowledge on Duck Creek through a talking circle and field visit. Stories and art will highlight notable locations to create a tour route and mapping, illustrating diversity amongst an Indigenous collective. I will research WPA stories, which have been documented and archived in Oneida and translated into English. I will provide a Haudenosaunee worldview from our Oneida ancestors in the early 1800s to compare the narratives of those participants' current perspectives and community experiences. The content emphasized the significance of traditional ecological knowledge for the longevity of cultural practices. Conversations focused on Haudenosaunee teachings such as the Great Law and Oneida clanship, providing a framework for water health monitoring and cultural-based activities for restoring a relationship with the creek.

#### 1. Indigenous Knowledge Preservation

- Conducting talking circles for shared personal and traditional knowledge



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- Organizing field visits to Duck Creek
  - Researching and analyzing WPA stories in Oneida language and English translations
  - Comparing historical narratives with current community perspectives
2. Cultural Expression and Mapping
    - Creating art to highlight notable locations
    - Developing a tour route based on storytelling and artistic representations
    - Mapping diverse Indigenous perspectives within the collective
  3. Indigenous Research Methodologies
    - Applying Indigenous Epistemology in research approaches
    - Utilizing storytelling as a primary data collection method
    - Integrating Haudenosaunee worldviews into research frameworks
  4. Language Revitalization
    - Studying original Oneida language stories
    - Analyzing translations to preserve linguistic nuances
    - Comparing Oneida to English versions to understand cultural context
  5. Traditional Ecological Knowledge
    - Emphasizing the role of traditional knowledge in sustaining cultural practices
    - Incorporating ecological wisdom into community activities
    - Linking cultural teachings to environmental stewardship
  6. Cultural Governance and Environmental Stewardship
    - Applying Great Law teachings to contemporary issues
    - Utilizing Oneida clanship system as a framework for community organization
    - Implementing water health monitoring based on traditional principles
  7. Cultural Reconnection
    - Restoring community relationship with Duck Creek through targeted activities
    - Bridging historical perspectives with current experiences
    - Fostering intergenerational knowledge transfer through storytelling and field experiences
6. Literature Review and Theoretical Framework  
*This section should review and assess the literature as well as the theoretical and practical models (from your MACS classes as well as outside research) that inform your topic and provide the framework for how you plan to approach your work.*

### **Reconnecting with Duck Creek: A Literature Review on Indigenous Knowledge and Environmental Stewardship**

The capstone project, "Reconnecting with Duck Creek: Inspiring a Sense of Place and Stewardship," seeks to integrate diverse Oneida ways of knowing with contemporary practices to revitalize our community's bond with Duck Creek. Future generations in the Oneida community must urgently remember the history of daily social and cultural activities along Duck Creek and understand a familial relationship to water. My research is inspired by how Indigenous epistemology influences and shapes relationships and care for natural resources through storytelling.



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### Indigenous Research Methodologies and Storytelling

Shawn Wilson's seminal work largely influences the project's framework, *Research Is Ceremony: Indigenous Research Methods* (Wilson 2008). Wilson proposes that research within Indigenous contexts must adhere to respect, reciprocity, relevance, and responsibility to achieve balance while working with people and the environment. This paradigm ensures that our engagement with Duck Creek transcends mere academic inquiry; it becomes a ceremonial act of relationship building with the land that sustains our cultural and physical survival.

Equally important is Jo-ann Archibald's *Indigenous Storywork* (Archibald 2008), which illuminates the role of storytelling in preserving and transmitting knowledge. Archibald's analysis supports the project's use of narratives collected from community elders, positioning these stories as a method of education and a means to foster community cohesion. By integrating narratives from our elders into the walking tour script, we preserve a way of life reflective of that generation and activate the teachings embedded within them for an awakening of kinship with the natural environment, making our cultural heritage accessible and relevant to the multi-generations of Oneidas.

### Traditional Ecological Knowledge

Fikret Berkes' *Sacred Ecology* (Berkes 2012) explores how Indigenous peoples' understanding of ecosystems can contribute to contemporary ecological practices. Berkes' insights into traditional ecological knowledge provide a scientific and cultural framework for the project, suggesting ways I can revitalize Oneida stewardship practices and effectively integrate them into current efforts to restore and sustain Duck Creek.

As a writer and scientist, Robin Wall Kimmerer's *Braiding Sweetgrass* (Kimmerer 2013) focused on restoring ecological communities and relationships to the land. Her approach to bridging the discussions between Native American knowledge and looking to teachers within Indigenous communities builds trust and credibility, which can lead to more knowledge sharing for innovative solutions. It is essential to give credit to Indigenous communities who share their knowledge rather than extracting their expertise and resources for personal and political gain.

### Cultural Space and Community Engagement

Henri Lefebvre's *The Production of Space* (Lefebvre 1991) provides insights into how spaces are socially created. His theories help us think about Duck Creek as a physical space and a place alive with our stories and histories. In Haudenosaunee teachings, the natural environment is our relatives such as Elder Brother Sun, Three Sisters (corn, beans, and squash), and Grandmother Moon. Margaret Somerville and Tony Perkins' work in *Border Work in the Contact Zone: Thinking Indigenous/Non-Indigenous Collaboration Spatially* (Somerville and Perkins 2003) provides a framework for engaging with others to redefine and reclaim our spatial narratives in a way that respects our sovereignty and traditions.

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Modern society continues to deliver rapid technological advancements and social media experiences that foster individualized cultural knowledge, which has implications that perpetuate a loss of connection between humans and the (natural) environment. Community-building can occur through exchange by creating a context for sharing knowledge, traditions, stories, crafts, and skills. The walking tour script honors Indigenous epistemology that reflects Oneida's values and contributes to the ongoing discourse on Indigenous stewardship and community-led environmental conservation.

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### Bibliography

Archibald, Jo-ann. 2008. *Indigenous Storywork: Educating the Heart, Mind, Body, and Spirit*. Vancouver: UBC Press.

Berkes, Fikret. 2012. *Sacred Ecology*. 3rd ed. New York: Routledge.

Kimmerer, Robin Wall. 2013. *Braiding Sweetgrass: Indigenous Wisdom, Scientific Knowledge, and the Teachings of Plants*. Minneapolis: Milkweed Editions.

Lefebvre, Henri. 1991. *The Production of Space*. Translated by Donald Nicholson-Smith. Oxford: Blackwell.

Somerville, Margaret, and Tony Perkins. 2003. "Border Work in the Contact Zone: Thinking Indigenous/Non-Indigenous Collaboration Spatially." *Journal of Intercultural Studies* 24, no. 3: 253-266.

Wilson, Shawn. 2008. *Research Is Ceremony: Indigenous Research Methods*. Halifax: Fernwood Publishing.

#### 7. Methodology and Research Techniques

*How will the Capstone be undertaken, including research, readings, data collection, computer applications, program development, etc? Specify your specific research techniques, such as oral history interviews or participant observation field research. Explain why you believe these strategies will be most effective. For a good guide to writing your methodology, follow this link:*

<http://libguides.usc.edu/writingguide/methodology>.

The ancestral homelands of the Oneida Nation of Wisconsin lie in what is now known today as New York State. Tribal history recounts unique stories from the 1820s of how a small group of Oneida ancestors arrived and settled by Duck Creek, a body of water flowing into the bay of Green Bay. The lands they currently reside on are those of the Menominee Nation, the original caretakers of this territory. A lesser-known narrative is that the process of removing Oneidas

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from their homelands was part of the United States government's hidden agenda to seize all tribal lands in New York and relocate as many Indians westward as possible, ultimately aiming to gain ownership of lands and resources.

Oneidas have lived in Wisconsin for 200 years, yet few known cultural and historical sites attest to their long history of residence there. As a communal and familial society, the Oneida membership maintains a kinship with the lands they reside on and works toward preserving and protecting their culture and identity, reflected in their connection to land and language.

Oneida's history, culture, and adaptability provide a rich foundation for my research, which aims to understand how Oneida community members conceptualize their relationship with Duck Creek. My interdisciplinary theoretical framework pulls from Indigenous methodology, narrative inquiry, stewardship, and place-making; I will work directly with community members to learn how they connect to the waterway.

Each methodology intentionally focuses on supporting and respecting the participant's perspectives and honoring their knowledge-sharing. A decolonized approach to gathering information applies an Indigenous methodology that respects Oneida's unique cultural protocols and ceremonies that will maintain the integrity of Oneida's storytelling and knowledge sharing. Narrative inquiry engages Oneida elders and community members to discover relevant insights that guide culturally responsive understandings of the Oneida experience. Stewardship aligns with Oneida's teachings on land as a living entity while emphasizing a relationship and inherent identity tied to the land and their role in preserving and protecting their cultural heritage and traditional ecological knowledge. The connection to place-making is through cultural mapping to include a visual representation of Oneida on the intangible cultural heritage by including stories, songs, and knowledge tied to specific locations.

My primary methods for collecting community stories and memories are facilitating a talking circle and a field visit. The talking circle will be an informal conversation with some parameters to prompt discussion and stay on topic. Storytelling honors an ancient Oneida cultural practice that primarily brings multi-generations together to carry forward teachings, history, and protocols for continuing beliefs and values. The lens in which I will develop my research will hold key principles that consider the 4rs—responsibility, reciprocity, relationship, and respect.

I will embed these key principles in the research process to ensure that the process for conducting research and interactions honors cultural integrity, fosters mutual benefit, strengthens kinship ties, and upholds accountability to both the community and the environment in the following:

1. Consult with Oneida's Cultural Heritage Advisor, family, and friends to assist in identifying four community members potentially eligible to participate in the project. Communicate to eligible participants background information on the project, the timeline for commitment, and activities, and explain the consent form on the process for gathering stories, sharing information, use of information, storage and access to information, application of information to the capstone project, and individual right to stop engaging

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- in the project. Qualified individuals will be community members who have lived on the reservation and possess firsthand knowledge of Oneida culture and history.
2. Facilitate a field visit where participants will provide photo documentation of historical and cultural sites of interest along a determined route. At the end of the field visit, there will be a brief opportunity for reflection and information sharing, and individuals will have the option to download pictures and identify places of interest.
  3. Holding a talking circle after the field visit allows individuals to share personal or family stories connected to the creek and expand on the historical or cultural aspects of significant sites along the route. Options for sharing include photographs, field notes, reflections, drawings, poems, stories, songs, teachings, and dances. Explain the purpose of the talking circle and recap the consent form, which includes the goals and objectives that identify participants as co-creators for the content applied to the walking tour. The talking circle will be audio-recorded to identify pertinent stories showcasing personal accounts and historical and cultural features.
  4. Prepare a base map on the area of focus for participants to identify and mark places of interest related to their stories and knowledge of Duck Creek. I will apply a range of photographs and short narratives aligned with the locations and areas of interest to highlight the history, culture, and personal connections.

As an enrolled member of the Oneida Nation who has lived on the reservation and worked in various roles within the tribal organization, I have been able to build long-standing familial and communal relationships in the community. In my work as a Tribal Historic Preservation Officer and cultural outreach advocate for the Nation, I continue to grow in my knowledge of Oneida culture and understand the diverse perspectives held by different generations. Also, as a community member, this allows for privileged access to a wide range of participants with varying degrees of traditional knowledge and history.

My connections in the community produce more significant potential to garner more personal knowledge from participants who live and work in the community. My understanding of community dynamics and nuances lends to my positionality, which poses potential biases that will require an awareness and strategy for mitigation. To manage a neutral interpretation of the shared stories, I plan to implement the following methods:

1. Reflexivity: Maintaining a journal throughout the project to log my assumptions, reactions, and interpretations to address biases with my advisor and/or readers.
2. Member checking: Set up timely updates with participants to share and discuss my findings and interpretations with participants to validate accurate representation of shared perspectives and stories.
3. Peer debriefing: Discuss the progress of my methods and findings with my capstone committee, which consists of non-Indigenous and Indigenous perspectives, for a balanced perspective to address any gaps in my analysis.
4. Triangulation: Using multiple data resources such as desk studies, WPA stories, articles, books, curated museum work, community elders, and traditional knowledge holders to corroborate findings and minimize the impact of personal biases.

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Throughout my professional career and during the MACS program, I've learned the importance of building trust with stakeholders and ensuring individuals feel heard. The proposed methods take into consideration that some community members may not feel comfortable sharing in a group setting, which is why I've included options for participants to share stories in an informal one-on-one conversation that will be recorded and analyzed for themes of culture, history, traditional knowledge, and creative expression of personal experiences, to create short narratives that align with significant sites along the route. As a diverse grouping, I will assess the information gathered. I will highlight any contrasts in worldviews to understand contemporary challenges and adaptations better toward implementing and embedding culture in community development. Also, it influences the application of Indigenous worldviews and examines how they shape land use practices for community development in a tribal community.

The Oneida community will use the walking tour as a communication tool that will aid in understanding how the Oneida community connects to Duck Creek, for the protecting and preserving of traditional knowledge, and assist in understanding community priorities, needs, and/or wants. This working model can serve as a template for the community to begin thinking about the future development of programming that aligns with having a cultural experience with the landscape. Indigenous methodology is essential in this body of research, which focuses on Indigenous epistemology as a primary source for recognizing and building up community knowledge to create a context for community members to reconnect with Duck Creek and activating the space.

### 8. Archival Final Submission

*What will be submitted for the Capstone Committee evaluation and deposited into the Goucher Library as evidence of mastery in the field?*

The final submission will include a cultural mapping with a defined route, short narratives and art highlighting points of interest along the route, audio recording of Oneida song(s) and Oneida language. A reflection paper that includes future recommendations. Supporting materials such as photo documentation, historical maps.

### 9. Plan of Work and Communication

*Please submit a project plan of work including objectives, stages of your work, activities, and milestones in a realistic timeline. Include expected student submission dates and faculty feedback dates. It is expected that a Capstone will feature regular mutually scheduled meetings between the capstone advisor and the student. This should be established and included in the Plan of Work. Other readers will be asked for input in accordance with the needs of the project design. A mid-capstone evaluation of work in progress by the entire capstone committee will be held half-way through the capstone experience. This should be scheduled as part of the timeline submitted. The student shall defend the Capstone to the committee at the time of completion, before the end of the final semester. Be sure to include a suggested Defense Date in your timeline.*

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### IRB Capstone Review

Date	Action	Materials to Send
January 24, 2025	Submit full IRB application	Detailed protocol, forms, interview guides
January 24, 2025	Receive initial feedback from IRB	Prepare for potential revisions
January 27, 2025	Submit revisions (if required)	Revised documents based on feedback
January 29, 2025	Final IRB approval	
January 31, 2025	Receive IRB approval	
February 3, 2025	Spring semester start date	Begin research and initiate collaboration with Oneida tribal members

### Oneida Nation Research Request: Resolution #BC-05-08-19-A

Date	Action	Materials to Send
January 27, 2025	Send material to Business Committee Secretary Office and Oneida Law Office	Email proposal and any supporting documents
January 28, 2025	Submit revisions (if required)	Proposal review, comments, and questions
January 29, 2025	Business Committee – E-Poll agenda	Incorporate feedback and resubmit revised proposal
January 29, 2025	Final approval (if revisions were needed)	Confirm approval status with BC minutes
February 3, 2025	Spring semester start date	Begin research and initiate collaboration with Oneida tribal members

### Full Committee Meeting Dates

Date	Topics/Objectives	Materials to Send in Advance	Date to Send Materials
February 10, 2025	<ul style="list-style-type: none"> <li>• Project Overview</li> <li>• Research methodology</li> <li>• Timeline and milestones</li> <li>• Discussion of consent forms, cultural sensibility and community engagement</li> <li>• Feedback on initial research project/walking tour</li> </ul>	<ul style="list-style-type: none"> <li>• Detailed project proposal</li> <li>• Comprehensive timeline</li> <li>• Initial research plan</li> <li>• List of potential community collaborators</li> <li>• Logistics for talking circle, and one-on-one interviews</li> </ul>	February 3, 2025
February 24, 2025	<ul style="list-style-type: none"> <li>• Review initial research findings</li> </ul>	<ul style="list-style-type: none"> <li>• Summary of initial research findings</li> </ul>	February 17, 2025



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	<ul style="list-style-type: none"> <li>• Discuss community partnerships</li> <li>• Discuss Haudenosaunee world view (teachings, principles)</li> <li>• Evaluate progress on WPA stories research</li> <li>• Assess initial mapping and photography plans</li> <li>• Feedback on interview strategies with knowledge holders</li> </ul>	<ul style="list-style-type: none"> <li>• List of established community partnerships</li> <li>• Preliminary analysis of WPA stories</li> <li>• Draft interview questions for participants and cultural advisor</li> <li>• Create base map of area of focus and photography plan</li> </ul>	
March 24, 2025	<ul style="list-style-type: none"> <li>• Progress update on research and conversations with cultural advisor</li> <li>• Review of draft script outline</li> <li>• Discussion of preliminary mapping</li> <li>• Feedback on integration of Haudenosaunee principles, teachings</li> <li>• Address challenges and concerns</li> </ul>	<ul style="list-style-type: none"> <li>• Progress report</li> <li>• Draft script outline</li> <li>• Preliminary mapping of Duck Creek area</li> <li>• Summary of key findings from interviews and research</li> </ul>	March 17, 2025
April 7, 2025 (will include full committee)	<ul style="list-style-type: none"> <li>• Discuss script development progress</li> <li>• Review cultural process</li> <li>• Evaluate integration of Haudenosaunee principles, Oneida language</li> <li>• Discuss balance of ecological, social, and cultural elements</li> <li>• Feedback on draft walking tour route</li> </ul>	<ul style="list-style-type: none"> <li>• Draft walking tour script</li> <li>• Summary of integration of cultural efforts</li> <li>• Outline of Haudenosaunee/Oneida principles and language integration</li> <li>• Draft walking tour route map</li> <li>• Samples of ecological, social, and cultural content</li> </ul>	March 31, 2025
April 21, 2025	<ul style="list-style-type: none"> <li>• Final review of walking tour script and materials</li> <li>• Preparation for committee presentation</li> <li>• Discussion of project outcomes and impacts</li> <li>• Addressing last minute concerns and/or refinements</li> </ul>	<ul style="list-style-type: none"> <li>• Final draft of walking tour script</li> <li>• Complete set of tour materials (maps, photos, etc.)</li> <li>• Draft of committee presentation</li> <li>• Project outcome summary</li> </ul>	April 14, 2025

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	<ul style="list-style-type: none"> <li>• Strategize future application of the project</li> <li>• Address revisions and follow-up research</li> </ul>	<ul style="list-style-type: none"> <li>• Reflection on personal and community impact</li> </ul>	
May 1, 2025	<ul style="list-style-type: none"> <li>• Presentation of final walking tour script</li> <li>• Review of complete mapping and visuals</li> <li>• Discussion of cultural accuracy and sensitivity</li> <li>• Evaluation of project outcomes and impacts</li> <li>• Future recommendations and potential applications</li> <li>• Review of final work address final revisions</li> </ul>	<ul style="list-style-type: none"> <li>• Submit Capstone to committee to review</li> <li>• Final draft of walking tour script</li> <li>• Complete mapping and visual materials</li> <li>• Presentation slides or materials</li> <li>• Summary of community feedback</li> <li>• Reflection on project outcomes and learnings</li> </ul>	April 24, 2025
May 5, 2025	<ul style="list-style-type: none"> <li>• Submit Capstone to Committee for review</li> </ul>	<ul style="list-style-type: none"> <li>• Submit Capstone</li> </ul>	May 5, 2025
May 12, 2025	<ul style="list-style-type: none"> <li>• Full Committee meets for the Defense</li> </ul>		

### Stages for Capstone Implementation

Phase I – Research and Planning		
Date	Activities/Tasks	People/Resources Needed
Jan 27 – Feb 8, 2025	<ul style="list-style-type: none"> <li>• Review Haudenosaunee culture and Duck Creek literature</li> <li>• Analyze WPA stories</li> <li>• Develop project timeline and methodology</li> <li>• Finalize consent form</li> </ul>	<ul style="list-style-type: none"> <li>• Library access (county, Oneida, UWGB)</li> <li>• Oneida Museum</li> <li>• Capstone Committee</li> <li>• Confirm location for talking circle and sharing of information from field visit</li> <li>• Tribal advisor for cultural heritage</li> </ul>
Feb 10 – Feb 23, 2025	<ul style="list-style-type: none"> <li>• Identify and contact tribal partners</li> <li>• Create initial area base map</li> <li>• Prepare for community engagement</li> </ul>	<ul style="list-style-type: none"> <li>• Tribal advisor for cultural heritage</li> <li>• GIS staff</li> <li>• Community contact list</li> </ul>
Phase II – Community Engagement and Data Collection		
Date	Activities/Tasks	People/Resources Needed
Feb 24 – Mar 9, 2025	<ul style="list-style-type: none"> <li>• Collect photographs of historical sites</li> </ul>	<ul style="list-style-type: none"> <li>• Interview participants in a conversational manner</li> </ul>



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	<ul style="list-style-type: none"> <li>• Document environmental restoration work</li> <li>• Create a list of areas of interest</li> <li>• Field visit with participants consenting to engage and share information</li> </ul>	<ul style="list-style-type: none"> <li>• Audio recording equipment</li> <li>• Environmental reports</li> <li>• Transcription software</li> <li>• Consent form hand out and signature request</li> </ul>
Mar 10 – Mar 23, 2025	<ul style="list-style-type: none"> <li>• Continue interviews/dialogue with tribal members</li> <li>• Begin drafting walking tour script</li> <li>• Continue data collection</li> <li>• Conduct a talking circle-sharing with participants consenting to engage and share information (e.g., stories, photos, poems, drawings)</li> </ul>	<ul style="list-style-type: none"> <li>• Focus group participants</li> <li>• Meeting space</li> <li>• Writing materials</li> <li>• Audio recording equipment</li> <li>• Base map</li> <li>• Consent form hand out and signature request</li> </ul>
Mar 24 – Apr 6, 2025	<ul style="list-style-type: none"> <li>• Compile information into narrative</li> <li>• Develop draft walking tour script</li> <li>• Create detailed maps of tour route</li> </ul>	<ul style="list-style-type: none"> <li>• Tribal collaborators</li> <li>• Mapping software</li> <li>• Writing software</li> </ul>
April 7 – April 20, 2025	<ul style="list-style-type: none"> <li>• Meet with content experts and cultural knowledge holders for content accuracy, and addresses cultural protocol</li> <li>• One-on-one meetings with participants verifying and approving shared content and use of material</li> <li>• Refine script based on feedback</li> </ul>	<ul style="list-style-type: none"> <li>• Traditional knowledge holders</li> <li>• Talking circle members</li> </ul>
<b>Phase IV – Finalization and Presentation Preparation</b>		
<b>Date</b>	<b>Activity/Tasks</b>	<b>People/Resources Needed</b>
Apr 21 – May 5, 2025	<ul style="list-style-type: none"> <li>• Finalize walking tour script and materials</li> <li>• Prepare visual aids for presentation</li> <li>• Develop future recommendations</li> </ul>	<ul style="list-style-type: none"> <li>• GIS staff</li> <li>• Presentation tools</li> <li>• Tribal planning committee</li> </ul>

## Capstone Implementation Proposal Application Master of Arts in Cultural Sustainability

	<ul style="list-style-type: none"> <li>• Create implementation plan</li> </ul>	
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### 10. Bibliography

*Attach to this proposal a preliminary bibliography of at least 20 references demonstrating your initial research, approach and familiarity with the topic of your Capstone.*

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Student: \_\_\_\_\_ *Stacie Cutbank* 01/22/2025  
Signature and Date

Capstone Advisor: \_\_\_\_\_  1/25/25  
Signature and Date

Academic Director: \_\_\_\_\_  
Signature and Date

Accept the Emergency Management FY-2025 1st quarter report

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## Business Committee Agenda Request

1. Meeting Date Requested: 2/12/25

2. Session:

Open     Executive – must qualify under §107.4-1.

Justification: *Choose or type justification.*

3. Requested Motion:

Accept as information; OR Enter the requested motion related to this item.

Quarter 1 Emergency Management Report

4. Areas potentially impacted or affected by this request:

Finance

Programs/Services

Law Office

MIS

Gaming/Retail

Boards, Committees, or Commissions

Other:

5. Additional attendees needed for this request:

*Name, Title/Entity OR Choose from List*

Kaylynn Gresham, Emergency Management Director

**6. Supporting Documents:**

- |  |  |   |
|--|--|---|
| <input type="checkbox"/> Bylaws                                    | <input type="checkbox"/> Fiscal Impact Statement | <input type="checkbox"/> Presentation           |
| <input type="checkbox"/> Contract Document(s)                      | <input type="checkbox"/> Law                     | <input checked="" type="checkbox"/> Report      |
| <input type="checkbox"/> Correspondence                            | <input type="checkbox"/> Legal Review            | <input type="checkbox"/> Resolution             |
| <input type="checkbox"/> Draft GTC Notice                          | <input type="checkbox"/> Minutes                 | <input type="checkbox"/> Rule (adoption packet) |
| <input type="checkbox"/> Draft GTC Packet                          | <input type="checkbox"/> MOU/MOA                 | <input type="checkbox"/> Statement of Effect    |
| <input type="checkbox"/> E-poll results/back-up                    | <input type="checkbox"/> Petition                | <input type="checkbox"/> Travel Documents       |
| <input checked="" type="checkbox"/> Other: EAP List, OEMT Training |  |   |

**7. Budget Information:**

- |   |  |
|---|--|
| <input type="checkbox"/> Budgeted – Tribal Contribution                                       | <input type="checkbox"/> Budgeted – Grant Funded |
| <input type="checkbox"/> Unbudgeted   | <input type="checkbox"/> Not Applicable          |
| <input checked="" type="checkbox"/> Other: Provided in G Drive: EM QR1 Budget / Balance Sheet |  |

**8. Submission:**

Authorized Sponsor: Tehassi Hill, Chairman 

Primary Requestor: Kaylynn Gresham, EM Director

Kaylynn Gresham – Director Emergency Management Department

## Objectives and Metrics

### Mission Statement

Through planning and mitigation activities Emergency Management works to ensure the Oneida Nation is in a constant state of readiness to respond to, and recover from an emergency or disaster, that threatens the life or safety of community members, the environment, or the assets of the Oneida Nation.

### Purpose

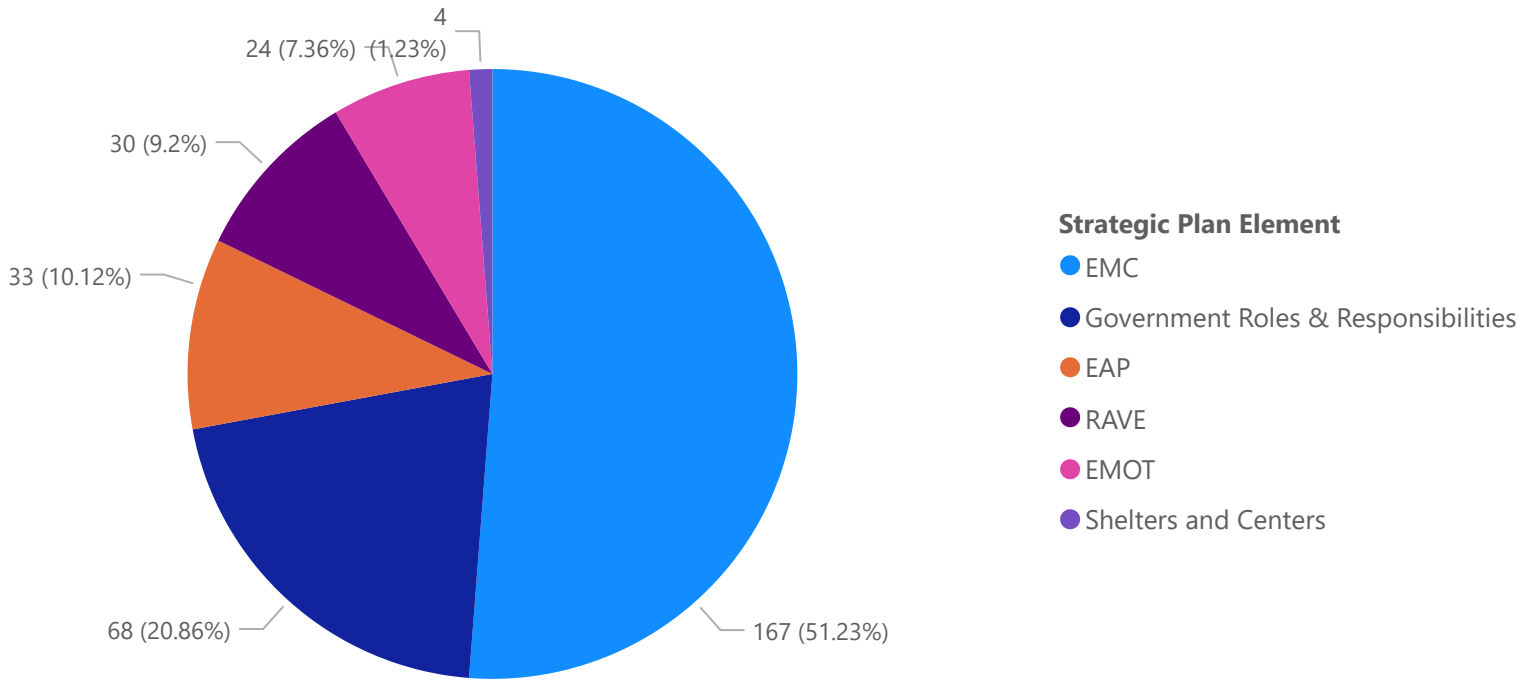
Emergency Management serves to aid, counsel, and assist the agencies and entities of the Oneida Nation that respond to emergencies or disasters that affect the Oneida Community and its members, through coordination of local and regional, police, fire, Emergency Management Services or rescue response when necessary.

Goal Number	Goal	Activity	Outputs
1	Develop emergency management capacity	Grant applications, budget and staffing request, training and succession plan, technology implementation	Emergency Management (EM) program, staffing model and succession plan is developed and adopted, technology resources are in place
2	Seasonal Review of Shelters and warming & cooling centers.	Vulnerability and needs analysis, meetings, reports and updates.	Locations identified and Departments trained.
3	Develop and implement Emergency Action Plans (EAP)	Vulnerability and needs analysis, meetings, reports and updates. Identify facility or event leads, EAP or EMP assessments, outreach and education, EAP and EMP documents	Funding agreements, staff commitments from Oneida divisions and departments. Number of buildings and events that have current and updated EAP
4	Emergency Management Operations Team	Identify qualified Team members from across the Oneida Nation organization to have lead roles in their area of expertise.	Letters of commitment, regular scheduled meeting with agendas and minutes.
5	Expand the Capabilities of RAVE alert system	Needs analysis, technology acquisition and deployment, outreach and education.	Emergency notification system reaches intended audience

Kaylynn Gresham – Director Emergency Management Department

**Objectives and Metrics**

**Strategic Plan Element**



Staff	Job Title	Number of Activities
Kaylynn Gresham	DIR-EMERGENCY MANAGEMENT	186
Tavia James-Charles	COORD-EMERGENCY MGMT	137
Victoria Flowers	COORD-ENVIRONMENTAL COMPLIANCE	3
<b>Total</b>		<b>326</b>



Kaylynn Gresham – Director Emergency Management Department

**Goal #1 Emergency Management Capacity**

Strategic Plan Linkage

Goal	Activity
Emergency Management Operations Team	Identify qualified Team members from across the Oneida Nation organization to have lead roles in their area of expertise.

Activity	Count
BC Meeting	25
Budget and Finance Meeting	1
Emergency Management Team Meetings	30
Reporting	15
Staff Meeting	2
Training or Webinar	85
<b>Total</b>	<b>158</b>

Highlights

- WiTEMA Meeting
- WI State Statute 321, DMA. Joint publication Defense Support of Civil Authorities
- PDMP Meeting with internal Departments
- L105 - Brown County
- K2302 - EOC Skill Set
- ICS 400 - Eagle Room
- Gov Conference Planning meeting
- FEMA Region 5 Quarterly Meeting
- Family Assistance Center Tabletop Exercise
- EOC NFL Draft Meeting
- East Central Region Emergency Management Meeting
- Center for Homeland Defense and Security Independent Study
- CEM workgroup - Tribal Rep
- Building Resilience: How Recent Federal Policy is Laying the Groundwork for Improve Climate Adaption
- AWR 232 Mass Fatality Planning
- 500 Year Flood Plain IHS Guidance

Employee	Job Title
Kaylynn Gresham	DIR-EMERGENCY MANAGEMENT
Tavia James-Charles	COORD-EMERGENCY MGMT
Victoria Flowers	COORD-ENVIRONMENTAL COMPLIANCE

Kaylynn Gresham – Director Emergency Management Department

**Goal #2 Seasonal Review of Shelters and Warm and Cooling Shelters**

Strategic Plan Linkage

Goal	Activity
Emergency Management Operations Team	Identify qualified Team members from across the Oneida Nation organization to have lead roles in their area of expertise.

Activity	Comments
Update sheltering information for Oneida - Red Cross	Update shelter plans
Reviewing shelter plan	Shelter planning for weather events - site planning and paperwork
Reviewing information from Red Cross	Review and update shelter planning
Sheltering information updates - Redcross	Coordination for Red Cross exercise for Shelter set-up

Employee	Job Title
Kaylynn Gresham	DIR-EMERGENCY MANAGEMENT

Kaylynn Gresham – Director Emergency Management Department

**Goal #3 Emergency Action Plan**

Strategic Plan Linkage

Goal	Activity
Develop and implement Emergency Action Plans (EAP)	Vulnerability and needs analysis, meetings, reports and updates. Identify facility or event leads, EAP or EMP assessments, outreach and education, EAP and EMP documents

Activity	Count of Activity
Emergency Plan Modification or Update	16
EAP	10
Pre-disaster Mitigation Planning	6
Disaster Response	1
<b>Total</b>	<b>33</b>

Highlights	Comments
Update ESF 6 and 13 - signed	Upload to EOC Activation File
EAP Tracking and Reporting	Tracking and Reporting EAP for departments, reading through EAP that are drafted, ensuring that they are reported properly.
ESF 6 - Mass Care	Follow up on signature status, place all ESFs in Teams group
Developing the COOP template for Oneida Depts.	Develop a template for Oneida Departments to use for their COOP.
Survey for Hazard Ratings	Complete survey for Hazard Rating for team members

Employee	Job Title
Kaylynn Gresham	DIR-EMERGENCY MANAGEMENT
Tavia James-Charles	COORD-EMERGENCY MGMT

Kaylynn Gresham – Director Emergency Management Department

**Goal #4 Emergency Management Operations Teams**

Strategic Plan Linkage

Goal	Activity
Emergency Management Operations Team	Identify qualified Team members from across the Oneida Nation organization to have lead roles in their area of expertise.

Activity	Count of Activity
Environmental Planning	2
Interdepartmental Meeting	20
Public Health Planning	2
<b>Total</b>	<b>24</b>

Project	Comments
EMC-2022-BR-010-0002 Teams Meeting	Contractor Introduction and Next Steps
Coordination with Intergovernmental Affairs	Coordination to provide assistance to Cherokee in North Carolina in aftermath of Helen and Milton
500 yr flood plain and HUD new rule	Further discussion the impact of the new HUD rule and flood plain mitigation and funding
Discussion with Public Health - HERC	Health Emergency Response Coalition - Changing ByLaws - reveiw requested changes and provide feedback
Meeting with DTS and facilities	In person meeting to discuss possible resources for EOC upgrade - grant funding
Meeting with General Manager - COOP	Meeting with General Mnager to discuss development of COOP. Department development and Nation wide implementation
FEMA Consultation Follow up Meeting	via TEAMS, discussion on the FEMA Consultation from 10/16, what are our thoughts and what were key points, and what are the next steps.

Employee	Job Title
Kaylynn Gresham	DIR-EMERGENCY MANAGEMENT
Tavia James-Charles	COORD-EMERGENCY MGMT
Victoria Flowers	COORD-ENVIRONMENTAL COMPLIANCE

Kaylynn Gresham – Director Emergency Management Department

**Goal #5 RAVE Communication**

Strategic Plan Linkage

Goal	Activity
Expand the Capabilities of RAVE alert system	Needs analysis, technology acquisition and deployment, outreach and education.

Project	Comments
RAVE Summit	10, Rave Summit went from 8am-2pm. Drive home 4 hours
RAVE Summit	Attendance to RAVE Summit
QR Code-RAVE	Developing a QR Code for RAVE, going through the sign up process make sure everything works thoroughly for the community to ensure it will work for the 10/23 meeting. Finding the correct website to develop the powerpoint for the 10/23 GTC meeting.
Working in platform for RAVE Community Opt-in	Developing lists inside RAVE for community opt-in for emergency alerting
Coordination with CEC for community opt-in	Discssion and schedule walk through meeting for community opt in for RAVE
Meeting with Communications	Discussion and plan for RAVE Community Opt-In for October 23 GTC Meeting
Meeting with RAVE	meeting with rave about a keyword, and text response for the opt-in as an alternative to scanning the qr code.
Library walk through	Provide Library staff with info for creating lists and templates in RAVE
RAVE Summit	RAVE Summit
Walk through with Economic Support	Walk through community opt in with Economic Support
Meeting with housing	Working with housing to develop lists in RAVE for emergency alerting, future development of list for tenants

Employee	Job Title
Kaylynn Gresham	DIR-EMERGENCY MANAGEMENT
Tavia James-Charles	COORD-EMERGENCY MGMT

<p>Skenandoah- Mark Powless, POC Lori Hill. Departments: Retail, Purchasing, Licensing, HRD, General Manager Admin.</p> <p><b>NOT COMPLETE, NO CONTACT SINCE 7/2 MEETING.</b></p>	<p>*6/7/2024 I sent an email to M. Powless, referred to L. Hill meeting set for 6/25.  *6/25/2024 L. Hill cancelled that meeting rescheduled to 7/2.  *7/2/2024 Meeting went well. RAVE system training was talked about, EAP does not need to be updated until 12/24.  *8/19/2024 let L. Hill know that cyber needs to be included into the plan. No response.  *9/30/2024- Sent an email to L. Hill giving her the templates for cyber incident report form, and DTS recommendations for cyber being added into the emergency action plan, and updated EAP template.  *11/4/2024 I flagged messages last week for all personnel who did not email me back, however I emailed L. Hill and asked if she got my previous emails, updated her that the Skenandoah Complex has a group in RAVE asked her if she needs help with it let me know so we can set up a meeting.  *1/6/2025 I emailed L. Hill asking if there were any updates, told her if there were any questions to let me know.</p>
<p>Retail- Debra Powless. POC Kathleen King. Buildings: OTC, Packerland, West Wind, Larsen, 4 Paths, HWY 54, E &amp; EE</p> <p><b>NOT COMPLETE, EAP WAITING ON SIGNATURES.</b></p>	<p>*6/10/2024 Email sent to D. Powless, K. King, and J. Clark. K. King back to me on same day.  *6/14/2024 I sent an email back to tell her EAP looks good and is ready for signatures. No response.  *8/2/2024 I sent an email to inform K. King cyber needs to be included in the plan. No response.  *9/30/2024 Sent an email to K. King giving her the templates for cyber incident report form, and DTS recommendations for cyber being added into the EAP, and updated EAP template.  *11/4/2024 I sent an email to K. King, D. Powless, and J. Clark about if they have received my updates to cyber for their emergency action plan and if they need any additional help to please let me know. K. King got back to me and informed me that she added cyber into the plan and that she is just waiting on signatures.  *11/6/2024 I emailed K. King, D. Powless, and J. Clarke and sent over GIS building maps for one stop 54 and EE.  *1/6/2025 I emailed K. King asking if there were any updates on the signatures.</p>
<p>Norbert Hill Center- Lisa Summers  Departments: All building, BC, and Governmental Administrative Office, Cannery, School, HeadStart, LRO, Finance, Audit, IGAC, Self-Governance</p> <p><b>NOT COMPLETE, HOPING TO BE COMPLETE BY SEPTEMBER 2024.</b></p>	<p>*6/20/2024 email sent to L. Summers; meeting was set for 7/25.  *7/25/2024 L. Summers cancelled and rescheduled the meeting to 8/7.  *8/7/2024 meeting went well, sent L. Summers additional documents to work on the plan, L. Summers hoping to get this project done by September of this year.  *9/30/2024 sent an email to L. Summers giving her the templates for cyber incident report form, and DTS recommendations for cyber being added into the EAP, and updated EAP template.  *11/4/2024 I emailed L. Summers asking if she needs any additional help. I also had a meeting with Troy Parr and Tonya Hill on 10/31, and T. Hill told me that she has documents from GIS made for the Town of Oneida Fire Department as they would most likely be the ones responding to the NHC. When I get the documents, I will send them to L. Summers.  *11/6/2024 I emailed L. Summers the GIS building maps for NHC.  *12/16/2024 Meeting with L. Summers today, she stated that she is nearly done with it and is still working on it.  *1/17/2025 I emailed L. Summers and informed her that I have the EAP for the law office if that will be of some help to her at least not taking in the school side of the Norbert hill center.</p>

<p>Norbert Hill Center- HeadStart Jason Martinez POC Crystal Metoxen</p> <p><b>NOT COMPLETE, C. METOXEN WORKING ON IT.</b></p>	<p>*6/20/2024 email sent to J. Martinez; new signatures are needed as there is multiple new admin.</p> <p>*8/2/2024 additional email informing J. Martinez that cyber needs to be included in the EAP as well, J. Martinez informed me that he is setting something up with DTS and will get back to me.</p> <p>*8/5/2024 J. Martinez got back to me stating that he has reached out to DTS for cyber.</p> <p>*9/30/2024 I sent an email to J. Martinez giving him the templates for the cyber incident report form, DTS recommendations for cyber being added into the EAP, and an updated EAP template.</p> <p>*11/4/2024 I sent an email asking for any updates to the Emergency Action Plan. J. Martinez. J. Martinez and got back to me gave me a point of contact, Crystal Metoxen to work with regarding updates of name changes and including cyber.</p> <p>*1/6/2025 I sent an email to C. Metoxen asking if there were any updates or questions about the EAP. C. Metoxen got back to me stating she does not work for the HeadStart program anymore.</p> <p>*1/17/2025 I emailed J. Martinez asking him if he had an additional contact that I can work with. J. Martinez will be getting a new executive assistant next week. Looking into February for a meeting.</p>
<p>Digital Technology Service- Jason Doxtator and Shane Hill</p> <p><b>TEMPLATE COMPLETE- 9/30/2024</b></p>	<p>*6/20/2024 email sent to J. Doxtator; meeting set for July 11 @ 11am.</p> <p>*7/11/2024 meeting went well, discussed adding cyber into the plan sent J. Doxtator and S. Hill a template to get back to me.</p> <p>*7/23/2024 I sent an email asking if they completed anything on the template so I can send out. S. Hill got back to me saying that he will work on something to get to me.</p> <p>*8/8/2024 I sent an email asking what the requirements on Cyber-attacks and threats for the insurance are, seeing if there was another way that I could complete this without having to wait on DTS.</p> <p>*8/15/2024 I sent another email stating that every building needs their own cyber plan, and that I would need something for the template. No reply since 7/23.</p> <p>*8/21/2024 S. Hill got back to me telling me to stop the requests that are coming in for help with the cyber portion of the EAP, with him stating that he will be closing them with no response.</p> <p>K. Gresham then contacted J. Doxtator and S. Hill stating that this needs to get done as a directive of the BC. Meeting scheduled by J. Doxtator on 8/30 from 1:30-2:30 pm, including S. Hill, K. Gresham, and L. Moore. J. Doxtator sent us a template for the cyber incident reporting procedure.</p> <p>*9/5/2024 K. Gresham and I got back to DTS with what we think would be useful in the EAP.</p> <p>*9/27/2024 K. Gresham sent an email asking when the final draft of the cyber reporting procedure will be done. S. Hill said 9/30.</p> <p>*9/30/2024 got the final draft of the EAP.</p>
<p>Norbert Hill Center- Law Office Jo Ann House, POC Margaret Danforth.</p> <p><b>NOT COMPLETE, WORKING ON CYBER.</b></p>	<p>*6/20/2024 email, M. Danforth to review the 2022 plan and get back to me.</p> <p>*8/2/2024 I emailed informing M. Danforth that cyber needs to be included in the plan.</p> <p>*8/20/2024 I informed M. Danforth that I am still waiting for DTS to add cyber into my template. Recommended that she work with DTS to find a plan specific to her department.</p> <p>*9/30/2024 I sent an email to M. Danforth giving her the EAP template, cyber incident reporting form, and DTS recommendations to add to the EAP.</p>

	<p>*11/4/2024 I sent an email to M. Danforth asking if there were any additional questions with the EAP.</p> <p>*11/5/2024 M. Danforth got back to me and stated that she is still working on it.</p> <p>*11/6/2024 M. Danforth asked for a copy of the incident report form.</p> <p>*11/18/2024 M. Danforth sent me the draft of the EAP, hoping to get it done by the end of this week.</p> <p>*12/17/2024 M. Danforth working on the template formatting issues.</p> <p>*1/17/2025 I emailed. J. House asking if there is someone else that I can work on the plan with, as the previous point of contact M. Danforth retired.</p> <p>*1/18/2025 New Point of contact, V. Cardish.</p>
<p>SEOTS- Trisha Patton/Tina Jorgenson</p> <p><b>COMPLETE</b> 10/15/2024</p>	<p>*6/14/2024 I sent an email to T. Patton; she got back to me right away with the plan.</p> <p>*6/20/2024 T. Patton sent EAP to me with signatures.</p> <p>*8/2/2024 I emailed T. Patton to explain that cyber needs to be included into the plan.</p> <p>*9/30/2024 I sent an email to T. Patton giving her the updated EAP template, DTS recommendations, and Cyber Incident Report form.</p> <p>*10/14/2024 T. Patton sent me the EAP with cyber reporting form included, not the Cyber recommendations from DTS, I informed her that she needed to include those and then it will be good to go.</p> <p>*10/15/2024 signed and complete</p>
<p>Casino- Louise Cornelius Buildings: Main, IMAC, Mason, OTC, Packerland, Warehouse, Gaming Warehouse, Gaming Shuttles, Gaming Facilities, Wardrobe POC: Chad Fuss, Josephine Skenandore</p> <p><b>NOT COMPLETE</b></p>	<p>*6/28/2024 I sent an email to L. Cornelius no reply.</p> <p>*8/2/2024 I sent an email to L. Cornelius informing her to include cyber, L. Cornelius included Josephine Skenandore and Chad Fuss to work on including cyber into the emergency action plan.</p> <p>*9/30/2024 I sent an email to L. Cornelius, J. Skenandore, and C. Fuss giving them the EAP template, Cyber Incident Report form, and DTS recommendations.</p> <p>*11/4/2024 I sent an email to L. Cornelius and her points of contacts, C. Fuss and J. Skenandore asking for any updates, also asked if Security Director needs to be included. J. Skenandore got back to me and stated that she is setting up a meeting to discuss further actions.</p> <p>*11/5/2024 Meeting today at 3pm. K. Danforth called me to ask me to send over the EAP. I sent her the forms with everything that is needed. The Oneida Casino Security Booths have these forms they just need to be updated.</p> <p>*12/11/2024 K. Danforth asked more questions and clarification regarding the EAP, asking who would need to sign or anything.</p> <p>*12/13/2024 K. Danforth sent another email asking about the fire procedures. I let her know she can talk to the fire inspector T. Hill and the maintenance workers there.</p> <p>*1/9/2025 K. Danforth emailed with a couple more questions regarding the EAP, I talked to her on the phone and asked her if she had something similar on file that gets updated. She stated that she does and will get back to me with a copy of that one. I also sent her retail's emergency action plan as retail has multiple buildings like the Oneida Casino, some casinos are in the retail locations so having their plan could help them coordinate with one another.</p>
<p>Ridgeview Plaza- Transit Carol J. Stiff.</p> <p><b>NOT COMPLETE</b></p>	<p>*6/28/2024 I sent an email to C. Stiff.</p> <p>*7/1/2024 C. Stiff got back to me, informed her that we just need to review the plan and sign. No reply.</p> <p>*7/25/2024 C. Stiff emailed me and stated that she updated and sent out for signatures. I informed C. Stiff that I am waiting for DTS to update the template.</p>



	<p>*8/2/2024 informed C. Stiff that she should just set up with DTS to include cyber into the plan.</p> <p>*9/30/2024 I sent an email to C. Stiff giving her the EAP template, Cyber Incident Report form, and DTS recommendations.</p> <p>*11/4/2024 I emailed C. Stiff about how the EAP update is going, told her if she had any questions to let me know. C. Stiff got back to me and let me know that she is sending the EAP for sign off.</p> <p>*1/6/2025 I emailed C. Stiff how the signing of the EAP is going.</p>
<p>Ridgeview Plaza- Higher Education Mistylee Herzog.</p> <p><b>COMPLETE</b> 01/09/2025</p>	<p>*7/8/2024 I emailed M. Herzog. She stated that changes do need to be made, told me she would get back to me in August.</p> <p>*8/2/2024 informed M. Herzog that cyber needs to be included. M. Herzog stated that she will be working on it.</p> <p>*9/30/2024 I emailed M. Herzog giving her the EAP template, Cyber incident report form, and DTS recommendations. M. Herzog got back to me right away letting me know she should get this finished soon.</p> <p>*11/5/2024 I emailed M. Herzog to ask her if there were any updates on the status of the EAP.</p> <p>*11/6/2024 M. Herzog emailed me and stated that it is complete it is currently getting sent out for signatures.</p> <p>*1/6/2025 I emailed M. Herzog and asked how the signatures are going along. M. Herzog got back to me and stated that she is going to check with her supervisor to see about how the signatures are coming along.</p> <p>*1/9/2025 M Herzog emailed me the final draft of the Emergency Action Plan.</p>
<p>Ridgeview Plaza- Y.E.S., Education and Training Administration, Vocational Rehabilitation Services. Jacqueline Smith, POC Lois Domencich.</p> <p><b>Education and Training COMPLETE</b> 01/08/2025 <b>Youth Enrichment Services (Y.E.S.) COMPLETE</b> 1/24/2025</p>	<p>*6/28/2024 I sent an email to Jacqueline Smith. No reply.</p> <p>*7/5/2024 L. Domencich reached out to me to send me the plans, I informed her that the Y.E.S. EAP does not need to be updated until 2025, Education and Training needs to be updated, and Vocational Rehabilitation Services needs to be updated as well.</p> <p>*8/2/2024 I sent an email about cyber. No reply.</p> <p>*9/3/2024 I sent an email to L. Domencich, giving her the updated EAP template, DTS recommendations, and the cyber incident report form. L. Domencich stated that they are working on getting these back to me.</p> <p>*11/5/2024 I emailed L. Domencich to see if there were any updates or questions regarding the EAP. L. Domencich is working on the EAPs, she stated she is hoping to have them done by the end of the month.</p> <p>*11/25/2024 L. Domencich emailed a rough draft of the Edu and Training EAP. I sent back recommendations and then it will be sent off for signatures.</p> <p>*1/6/2025 I emailed L. Domencich to see how the signatures are going for the Emergency Action plan.</p> <p>*1/8/2025 L. Domencich sent me the EAP for education and training. Reviewed and signed. Complete.</p> <p>*1/24/2025 Y.E.S. Signed and completed.</p>
<p>Ridgeview Plaza- Legal Resources Gerald Hill</p> <p><b>NOT COMPLETE</b></p>	<p>*6/28/2024 I reached out to G. Hill no reply.</p> <p>*8/2/2024 I informed G. Hill that cyber needs to be included, no reply.</p> <p>*9/30/2024 I emailed G. Hill and cc'd B. Mendolla-Cornelius to hopefully get a reply. Sent the updated EAP template, DTS recommendations, and the cyber incident report form.</p> <p>*11/5/2024 I emailed G. Hill and B. Mendolla-Cornelius about any updates or questions regarding the EAP. No reply since first contact on June 28, 2024.</p>

	<p>*12/16/2024 I sent an email to G. Hill, B. Mendolla-Cornelius, Tsyoslake house, Billie Cornelius-Adkins, asking for updates.</p> <p>*12/17/2024 B. Mendolla-Cornelius called me and let me know that they are working on it, and she will be my point of contact.</p> <p>*1/8/2025 Reached out to B. Mendolla-Cornelius and gave her an example template for the Emergency Action plan, if she has any questions, she will let me know.</p>
<p>Human Services Kanikuhliyo Family Center- Tina Jorgensen. Departments: Family services, economic support.</p> <p><b>COMPLETE. 9/30/2024.</b></p>	<p>*7/17/2024 Family Services maintains a call tree, per J. Berg Hargrove.</p> <p>*8/7/2024 I emailed T. Jorgensen that plan needs to be updated to include cyber as well.</p> <p>*8/9/2024 T. Jorgensen got back to me, working on it.</p> <p>*9/30/2024 I sent an email to T. Jorgensen with the updated EAP template, DTS, recommendations, and the cyber incident report form. T. Jorgensen got back to me right away with the updated EAP, in the process of getting sent for signatures.</p>
<p>Oneida Family Fitness Center- Ryan Waterstreet, POC Amy Griesbach</p> <p><b>COMPLETE 12/5/2024</b></p>	<p>*6/28/2024 I reached out to R. Waterstreet.</p> <p>*7/1/2024 R. Waterstreet got back to me gave me additional contact, A. Griesbach.</p> <p>*7/2/2024 A. Griesbach emailed me their current one. I sent her back recommendations, A. Griesbach stated that they will revise.</p> <p>*8/7/2024 I emailed A. Griesbach that cyber needs to be included, A. Griesbach asked if I ever got a copy and that she sent it to T. Jorgensen. Informed her that I did not receive.</p> <p>*9/17/2024 A. Griesbach got back to me with their updated EAP, she is just missing the portion from DTS. I let her know that I am waiting to hear back from them as well.</p> <p>*9/30/2024 I sent A. Griesbach an email giving her the updated EAP template, DTS recommendations, and the cyber incident report form.</p> <p>*11/5/2024 I emailed A. Griesbach regarding the EAP to see if there were any updates.</p> <p>*11/16/2024- A. Griesbach let me know that the EAP is getting sent around for signatures.</p> <p>*12/5/2024- EAP complete and signed.</p>
<p>Oneida Recreation- Arlouine Bain Buildings: Oneida Civic Center and Oneida Cliff Webster Recreation Center.</p> <p><b>NOT COMPLETE</b></p>	<p>*7/8/2024 I emailed A. Bain; she got back to me stated that she will get started on this.</p> <p>*8/19/2024 I sent an email to inform about cyber being included in the plan.</p> <p>*8/22/2024 A. Bain sent me the Cliff Webster EAP, and cc'd B. Elm.</p> <p>*9/30/2024 I sent an email to A. Bain and B. Elm stating that the EAPs look good, they would just need updated phone numbers, staff, and to add cyber into the plans. I gave them the updated EAP template, DTS recommendations, and the cyber incident report form.</p> <p>*11/6/2024 I sent A. Bain, B. Elm, and L. Blackowl an email asking if they need anything or having any questions regarding the EAP for the Civic and County H. Also sent them the GIS Map for County H.</p> <p>*12/16/2024 I sent an email to A. Bain, B. Elm, and L. Blackowl an email regarding the EAP if they would like to set up a meeting to discuss things further or if they have any updates or questions to please let me know.</p> <p>*1/17/2025 Sent another email asking to see if there were any questions and/or updates. No response.</p>
<p>Aging and Disability- Elijah Metoxen</p> <p><b>COMPLETE</b></p>	<p>*6/28/2024 I sent an email to E. Metoxen.</p> <p>*7/2/2024 E. Metoxen sent me their EAP on file. Informed him everything looks great and does not need to be updated until 2025.</p> <p>*8/19/2024 I sent an email to inform cyber needs to be included.</p>

	<p>*9/30/2024 I sent another email to E. Metoxen giving him the EAP template, DTS recommendations, and the cyber incident report form. Got back to me with updated cyber-EAP. Complete sending for signatures.</p> <p>*12/16/2024 I emailed E. Metoxen and asked him for a signed copy, did not receive. There is new personnel in, so need a new EAP.</p>
<p>Community Education Center- Jessica Vandekamp POC Sean Powless</p> <p><b>NOT COMPLETE</b></p>	<p>*7/8/2024 I sent an email to J. Vandekamp about CEC.</p> <p>*7/9/2024 J. Vandekamp checking into it.</p> <p>*8/19/2024 I sent an email asking about updated plan for CEC, informing that cyber needs to be included.</p> <p>*8/20/2024 J. Vandekamp got back to me, stated that she does have the plan for CEC and will get it to me, also working on cyber with DTS.</p> <p>*9/30/2024 I sent an email J. Vandekamp, gave her the updated EAP template, DTS recommendations, and cyber incident report form.</p> <p>*11/6/2024 I emailed J. Vandekamp, and cc'd Sean Powless the Manager of the CEC to see if there were any updates or additional questions about the update of the EAP. S. Powless got back to me and stated that him and J. Vandekamp are having a meeting on Tuesday about it and will keep me updated.</p> <p>*12/16/2024 I sent an email to S. Powless, and J. Vandekamp to see if there are any updates or questions regarding the EAP.</p> <p>*12/17/2024 sending out for signatures.</p> <p>*1/17/2025 I emailed S. Powless to ask him how the signatures are going for the EAP.</p>
<p>Cultural Heritage- Nicholas Metoxen (turtle), Stepanie Muscavich (wolf), Tsyoshaht Delgado (bear) POC. Irene Danforth, Dominique Danforth</p> <p><b>NOT COMPLETE</b></p>	<p>*8/19/2024 I reached out to inform them about the EAP and cyber included. S. Muscavich got back to me right away and gave me points of contacts.</p> <p>*8/26/2024 I. Danforth got back to me for the cyber portion, I have kept in contact with her updating her on 8/30 that still waiting for DTS.</p> <p>*9/30/2024 I emailed I. Danforth giving her the updated EAP template, DTS recommendations, and cyber incident report form.</p> <p>*11/19/2024 I emailed S. Muscavich to see if there were any updates or any questions regarding the EAP.</p> <p>*12/30/2024 S. Muscavich emailed me the draft eap. Missing cyber. S. Muscavich also set up a meeting for 1/3/2025.</p> <p>*01/03/2025 S. Muscavich, D. Danforth joined the teams meeting, we went through the emergency action plan. Everything looks almost complete just need to add in cyber and it will be good to go.</p>
<p>Museum- Stacy Coon</p> <p><b>NOT COMPLETE</b></p>	<p>*8/19/2024 I reached out to inform S. Coon about the EAP with cyber included. S. Coon got back to me right away.</p> <p>*9/30/2024 I emailed S. Coon letting her know DTS got back to me regarding the cybersecurity plans for Oneida. Gave her the template for the updated EAP, DTS recommendations, and the cyber incident reporting form.</p> <p>*11/19/2024 I emailed S. Coon asking her if she received my email for updating the EAP with cyber included, and if she has any questions to let me know. Also sent the map that GIS made for the Town of Oneida Fire Department. S. Coon got back to me right away and said she will start working on it and get it back to me soon.</p> <p>*1/8/2025 I emailed S. Coon to check in to see how things are going with the emergency action plan, and if there were any questions.</p> <p>*1/24/2025 New Point of Contact Susan Peterson, emailed me a draft of the emergency action plan. The file is ready for signatures.</p>

<p>Arts</p> <p>Library- Eliza Skenandore Buildings: Oneida Library Site 1, Green Earth. Main Library COMPLETE 1/15/2025 GREEN EARTH LIBRARY NOT COMPLETE</p>	<p>*8/19/2024 I sent an email to E. Skenandore about EAP update, and to include cyber. No reply. *9/30/2024 sent an email to E. Skenandore giving her the updated EAP template, DTS recommendations, and the cyber incident reporting form. *10/3/2024 E. Skenandore got back to me and sent me the Oneida Library in site 1's EAP. I informed her that the EAP was good but needed cyber included. Green Earth Library's EAP is being updated. *11/19/2024 I emailed, E. Skenandore and asked her if there are any updates or questions regarding the EAP, also sent her a map that GIS made of the Green Earth Library. *1/8/2025 I emailed E. Skenandore to see if there were any questions or updates for the emergency action plans. *1/15/2025 E. Skenandore emailed me the updated EAP for the Site 1 Library, she is still working on Green Earth.</p>
<p>Food Distribution- Marilyn King  NOT COMPLETE</p>	<p>*8/19/2024 I sent an email to M. King and T. Hill about the EAP update and to include cyber. M. King got back to me right away and sent me an EAP from 2017, I recommended that the names of staff and phone numbers be updated. I also recommended working with DTS on an individual plan for cyber. Then it would be good to go for signatures. *9/30/2024 I sent an email to M. King with updated EAP, DTS recommendations, and cyber incident reporting form. *11/20/2024 I sent an email to M. King and T. Hill asking if there are any updates or questions regarding eap, I also sent the map that gis made for their building. *1/8/2025 I emailed M. King and T. Hill regarding the EAP asking for updates or questions. *1/9/2025 M. King got back to me and asked me for a current emergency action plan. I sent her one that she sent me from 2017 and explained that it needs to be updated with current information that is tailored to the departments in the building. I also sent M. King the cyber portions that need to be added in.</p>
<p>Food Pantry- Todd Hill  NOT COMPLETE</p>	<p>*8/19/2024 I sent an email to M. King and T. Hill about the EAP update and to include cyber. No reply. *9/30/2024 I sent an email to T. Hill with updated EAP, DTS recommendations, and cyber incident reporting form. *11/20/2024 I sent an email to M. King and T. Hill asking if there are any updates or questions regarding eap, I also sent the map that gis made for their building. *1/8/2025 I emailed M. King and T. Hill regarding the EAP asking for updates or questions.</p>
<p>Veterans Services- Connor Kestell Secondary contact: Joseph P. Valentio  COMPLETE 1/15/2025</p>	<p>*8/19/2024 I let C. Kestell know that the plan does not need to update until 10/24, so he has time to update and revise and include cyber. Got back to me right away. *8/20/2024 C. Kestell informed me that he reached out to DTS for help. *9/30/2024 I emailed C. Kestell and J. Valentino, I gave them the updated EAP, DTS recommendations, and the cyber incident reporting form. 10/2/2024 C. Kestell got back to me with the completed EAP, it is getting sent around for signatures and it will be complete.</p>

	<p>*11/20/2024 I emailed, C. Kestell and J. Valentino to see if there were any additional updates. C. Kestell is out of office until the 2<sup>nd</sup> of December. I know that it is complete just waiting on signatures.</p> <p>*1/8/2025 I sent C. Kestell, and J. Valentino an email asking about updates with the signatures.</p> <p>*1/9/2025 C. Kestell got back to me and stated that it is still going around for signatures. M. Denny said that he needs approval from my supervisor, I explained that she does not need to approve it. Still getting sent around for signatures.</p>
<p>Little Bear Development Center- Troy Parr</p> <p><b>NOT COMPLETE</b></p>	<p>*8/19/2024 I sent the EAP from 2019, also informed T. Parr that cyber needs to be included in the plan. No reply.</p> <p>*9/30/2024 I sent another email to Troy, sent the updated EAP, recommendations from DTS, and the cyber incident reporting form.</p> <p>*10/1/2024 T. Parr got back to me today, informed me to schedule a meeting in a couple weeks. Meeting scheduled 10/29 at 2pm.</p> <p>*10/3/2024 I had to reschedule the meeting to 10/22 from 3-4 as I signed up and got approved for the RAVE summit in Chicago during the other meeting time.</p> <p>*10/31/2024 had a meeting with T. Parr and T. Horkman making a plan to plan.</p> <p>*12/16/2024 I sent E. McLester an email asking if he is willing to collaborate the EAP for LBDC. A meeting is scheduled on 1/10 for the update of the Emergency Action Plan.</p> <p>*1/10/2025 upcoming meeting for LBDC.</p> <p>*1/16/2025 Meeting at LBDC, with E. McLester, T. Hill, and T. Parr regarding the EAP, just waiting on the building map and then it will be ready for signatures.</p>
<p>School- Sharon Mousseau, POC Debbie Reiter-Mehojah FACE k-12 Turtle School NHC</p> <p><b>COMPLETE</b></p>	<p>*6/28 I emailed S. Mousseau, POC D. Reiter-Mehojah.</p> <p>*7/2 D. Reiter-Mehojah sent 21 attachments of plans for the school.</p> <p>*7/3 I read through the plan and gave feedback, D. Reiter-Mehojah made the changes.</p>
<p>Daycare- Joanne King- retired Joshua Cornelius</p> <p><b>NOT COMPLETE</b></p>	<p>*8/19/2024 emailed J. King, sent her templates, and informed her to include cyber.</p> <p>*8/20/2024 email back that they are working on it.</p> <p>*9/30/2024 sent J. Cornelius an email congratulating, sent the old EAP with recommendations, sent updated EAP templates, DTS recommendations, and the cyber incident reporting form.</p> <p>*10/2/2024 J. Cornelius stated that he will get started on the EAP next week, when he is aboard full time.</p> <p>*10/2/2024 J. Cornelius gave me a call, let me know he is working on it, found an old EAP from 2018, and sent to him to help him update his EAP.</p> <p>*11/20/2024 I emailed J. Cornelius, asked him if he needed any additional assistance, and if he has any questions or updates.</p> <p>*1/8/2025 I emailed J. Cornelius, if there are any updates or questions about the EAP to let me know.</p> <p>*1/9/2025 J. Cornelius sent me the draft, it is ready to go for signatures.</p>
<p>Big Bear Media- Michelle Danforth-Anderson</p>	<p>*8/19/2024 I emailed M. Danforth-Anderson, sent templates, and referred to DTS for Cyber. M. Danforth-Anderson got back to me same day, sent the plan on file, asked T. Cornelius-Henricks to be the point of contact.</p>

<p>POC Trista Cornelius-Henricks</p> <p><b>NOT COMPLETE, WORKING ON CYBER.</b></p>	<p>*9/30/2024 I sent both contacts the updated EAP, recommendations from DTS, and the cyber incident reporting form.</p> <p>*11/20/2024 I emailed T. Cornelius-Henricks, and M. Danforth-Anderson asking if there were any questions or updates regarding the EAP. T. Cornelius-Henricks got back to me stating that they did not have any updates.</p> <p>*1/8/2025 I emailed T. Cornelius-Henricks, and M. Danforth-Anderson told them I reviewed the EAP the only thing that is needed is the cyber into the EAP. Waiting to hear back.</p> <p>*1/10/2025 T. Cornelius-Henricks stated that she should get back to me next week to submit the updated EAP.</p> <p>*1/30/2025 T. Cornelius-Henricks got back to me with the updated EAP, I let her know it is ready for signatures.</p>
<p>Oneida Hotel- Steve Ninham</p>	<p>*11/20/2024- I was able to find Steven Ninham's information on Outlook, I sent him the template and a brief explanation of what needs to be done by him or his designee for the Oneida Hotel.</p> <p>*1/8/2025- emailed S. Ninham again regarding the EAP for the Oneida Hotel.</p>
<p>Gaming Commission- Mark Powless Sr. POC Jeremy King</p> <p><b>NOT COMPLETE</b></p>	<p>*8/20/2024 I sent an email with templates and informed to include cyber. No response.</p> <p>*9/10/2024 C. Herlache emailed me stating that she will be the point of contact, I informed her that I am working with DTS to finalize the cybersecurity portion of it.</p> <p>*9/30/2024 I sent an email to C. Herlache with the updated EAP, DTS recommendations, and the cyber incident reporting form. OGC has a meeting this week to discuss the emergency action plan, she stated that she will get back to me soon.</p> <p>*11/20/2024 I emailed C. Herlache asking if there were any updates or questions for the EAP. The message got sent back and I do not think that C. Herlache works for Oneida Nation anymore, I forwarded the emails to M. Powless Sr, and asked if he had another point of contact for me to work with.</p> <p>*12/11/2024 I emailed M. Powless and he said I could contact his office, I was asking if there was any updates or questions regarding the emergency action plan.</p> <p>*12/13/2024 Michelle Braaten contacted me to let me know that the department was meeting on Monday to discuss who would be in charge of the emergency action plan.</p> <p>*12/16/2024 Jeremy King contacted me asking to set up a meeting to work together for the EAP, meeting set for 12/19/2024 at 2:00pm. Meeting was cancelled due to OGC closing early because of the weather.</p> <p>*1/6/2025 J. King emailed me to set up a new meeting for Wednesday, January 8, 2025, at 2:30 pm. Met with J. King answered all questions.</p> <p>*1/17/2025 I emailed J. King and told him GLIS is the department to go to for building plans, and asked if he needed an additional meeting.</p>
<p>Trust and Enrollments- John Danforth POC-Brady Moreno</p> <p><b>NOT COMPLETE</b></p>	<p>*8/20/2024 I sent an email with templates and informed to include cyber. J. Danforth stated that he is looking for one on file and cannot find one.</p> <p>*9/30/2024 I emailed J. Danforth asked him if he found anything yet and sent an updated EAP to him. (may need additional help). I asked J. Danforth if he possibly wants to schedule a meeting and go over examples of what needs to be in an Emergency Action Plan.</p> <p>*11/20/2024 I emailed J. Danforth asking if he had any updates or questions about the EAP.</p> <p>*12/26/2024 B. Moreno reached out to me to ask some questions about the EAP.</p>



	<p>*1/17/2025 I emailed B. Moreno asking if she has any additional questions regarding the EAP. She got back to me and stated she has no further questions and is just updating the plan.</p>
<p>Oneida Housing Authority- Lisa Rauschenbach</p> <p><b>NOT COMPLETE</b></p>	<p>*8/20/2024 I sent an email with templates and informed to include cyber. No response.</p> <p>*9/30/2024 I sent an email to L. Rauschenbach, with the updated EAP, DTS recommendations, and the cyber incident reporting form.</p> <p>*12/11/2024- I asked if there are any questions or updates regarding the eap.</p> <p>*1/8/2025 I emailed to ask if there were any questions or updates regarding the EAP.</p>
<p>Division of Land Management- Nicole Rommel</p> <p><b>COMPLETE</b> 12/17/2024</p>	<p>*9/30/2024 I sent an email to N. Rommel about the EAP update and let her know that cyber is included as well.</p> <p>*12/11/2024 I sent an email to N. Rommel about the EAP update, asked her if she needed anything additionally.</p> <p>*12/13/2024 N. Rommel sent an email to me stating that she has updated the EAP and it is being sent to supervisors for signatures.</p> <p>*12/17/2024 N. Rommel emailed me the final draft of the eap.</p>
<p>Oneida Judiciary- Raeann Skenandore, Judge Robert J. Collins, II.</p> <p><b>NOT COMPLETE, WORKING ON CYBER.</b></p>	<p>*8/20/2024 informed that cyber needs to be involved in the plan, plan does not need to be updated until 11/2024.</p> <p>*9/30/2024 I sent R. Skenandore an updated EAP, DTS recommendations, and a cyber incident report form.</p> <p>*12/11/2024 I sent R. Skenandore an email asking if she has any updates about the updating of the plan.</p> <p>*1/17/2025 I sent R. Skenandore an email asking if there are any updates or questions about the EAP. R. Skenandore is having a meeting on 1/23 about the EAP and will get back to me.</p> <p>Meeting scheduled for 2/14 EAP meeting.</p>
<p>Oneida Community Health Center Oneida Behavioral Health Physical Therapy Dental, Optical, Medical, Anna John Nursing Home POC- Sherri Forgette</p> <p><b>ONEIDA HEALTH CENTER and ANNA JOHN fall under Health Center Accreditation Plan</b></p>	<p>*9/30/2024 I sent an email to S. Forgette about the updated EAP that needs to be done for the Health Center, Behavioral Health, and Anna John. I sent the updated Emergency Action Plan, DTS recommendations, and the cyber incident report form.</p> <p>*12/11/2024- sent an email to S. Forgett, and Debra Danforth regarding the update for OHC, OBH, PT, and Anna John.</p> <p>*12/16/2025- S. Forgett sent me an email asking about the plan. I shared the template with her.</p> <p>*1/17/2025 I sent S. Forgette an email sending her the template for the EAP and asking if she had any additional questions.</p>
<p>Oneida Orchard Oneida Farm Tsyunhehkwa-POC Kyle Wisneski, Eric Mclester. Cannery (NHC)</p> <p><b>NOT COMPLETE</b></p>	<p>*6/20/2024 I sent an email to V. Miller regarding EAP update, no response.</p> <p>*9/30/2024 I sent an email to V. Miller about the updated EAP.</p> <p>10/1/2024 V. Miller got back to me and informed me that she would work with me about the Oneida orchard, and the Oneida Farm, as for Tsyunhehkwa I would need to contact, Kyle Wisneski, and Eric Mclester. I sent both the information needed. Also, for the cannery, NHC should be including the cannery, or the cannery should be following the EAP for the Norbert Hill Center which is still getting developed.</p> <p>*12/4/2024 I sent V. Miller an email with the DTS information on there, I asked for any updates on the Oneida Orchard, and Oneida Farm.</p>

	<p>*12/16 I sent an email to K. Wisneski about the EAP if there are any updates or questions.</p> <p>*12/17/2024 K. Wisneski let me know he is working on the Emergency Action Plan for Tsyunhehkwa.</p> <p>*1/17/2025 I emailed K. Wisneski asking for updates.</p>
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Name	Title	ICS 100	ISC 200	ICS 300	NIMS 700	NIMS 800	G191 - ICS/EOC Interface	G2300 Intermediate EOC	W - 410 Practical Application	ICS 400
<b>Mark Powless</b>	General Manager	Complete 1-2025								
Michelle Roberto	Public Transit Manager									
Debbie Danforth	Comp Health Div Director - Operations									
Karen Lane	Comp Health Div Director - Medical									
Michelle Tipple	Public Health Officer	Complete 8-2007	Complete 2-2008	Completed 5-2009	Complete 8-2007	Complete 7-2020	Complete 10-2024	Complete 1-2024	Complete 2-2024	Complete 5-2009
Mari Kreisler	Behavioral Health Director									
Tina Jorgenson	Human Services Div Director	Complete 9-2009	Complete 6-2017	Complete 2-2024	Complete 9-2009	Complete 9-2021	Complete 10-2023	Complete 7-2024	Complete 8-2024	Complete 11-2024
Jennifer Berg-Hardgrove	Family Services Director	Completed 8-2021			Completed 9-2021	Completed 9-2021				
Jessica Vandekamp	Cmty Resource & Economic Support Director									
Shannon Stone	Public Works Div Director	Complete 1-2023		Complete 2-2024			Complete 10-2023	Complete 7-2024	Complete 8-2024	
John Nicholas	Utilities Manager									
Tanya Hill	Zoning Administrator									
Eric McLester	Enviro, Health Safety, Land &									
Lisa Raschenbach	Comp Housing Division Div Director	Completed 1-2025					Completed 10-2023			
	Aging and Disability									
Nicholas Metoxen	Cultural Heritage	Completed 8-2022			Complete 8-2022	Complete 8-2022				
Jason Doxtator	Chief Info Officer - DTS						Completed 1-2025			
<b>Louise Cornelius</b>	Gaming General Manager	Complete 1-2025	Complete 1-2025		Complete 1-2025	Complete 1-2025				
Chad Fuss	Gaming Assistanct CFO									
Erik Cornelius	Casino Manager	Completed 9-2015	Complete 9-2016		Complete 9-2015				Complete 8-2024	
<b>Debra Powless</b>	Retail General Manager									
Kathy King	Retail General Manager									
<b>Ralinda Ninham-Lambaries</b>	Chief Financial Officer									
<b>Eric Boulanger</b>	Chief of Police	Complete	Complete	Complete	Complete	Complete	Completed 10-2023	Completed 7-2024	Completed 2-2012	Complete
<b>Katsi Danforth</b>	Security Director	Complete	Complete	Complete 1-2008						
<b>Melinda Danforth</b>	Intergovernmental Affairs Director									
<b>Lisa Summers</b>	Director of Government Administration	Complete 2-2024	Complete 2-2024	Complete 10 -2024			Complete 1-2025			

Accept Anna John Resident Centered Care Community Board FY-2025 1st quarter report

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## Business Committee Agenda Request

**1. Meeting Date Requested:** 02/12/25

**2. General Information:**

Session:  Open  Executive – must qualify under §107.4-1.  
Justification: DRAFT materials/discussion

**3. Supporting Documents:**

- |   |  |   |
|---|--|---|
| <input type="checkbox"/> Bylaws                 | <input type="checkbox"/> Fiscal Impact Statement | <input type="checkbox"/> Presentation           |
| <input type="checkbox"/> Contract Document(s)   | <input type="checkbox"/> Law                     | <input checked="" type="checkbox"/> Report      |
| <input type="checkbox"/> Correspondence         | <input type="checkbox"/> Legal Review            | <input type="checkbox"/> Resolution             |
| <input type="checkbox"/> Draft GTC Notice       | <input type="checkbox"/> Minutes                 | <input type="checkbox"/> Rule (adoption packet) |
| <input type="checkbox"/> Draft GTC Packet       | <input type="checkbox"/> MOU/MOA                 | <input type="checkbox"/> Statement of Effect    |
| <input type="checkbox"/> E-poll results/back-up | <input type="checkbox"/> Petition                | <input type="checkbox"/> Travel Documents       |
| <input type="checkbox"/> Other: <i>Describe</i> |  |   |

**4. Budget Information:**

- |  |  |                                     |
|--|--|-------------------------------------|
| <input type="checkbox"/> Budgeted                  | <input type="checkbox"/> Budgeted – Grant Funded | <input type="checkbox"/> Unbudgeted |
| <input checked="" type="checkbox"/> Not Applicable | <input type="checkbox"/> Other: <i>Describe</i>  |                                     |

**5. Submission:**

Authorized Sponsor: Lorna Skenandore, Chair/Anna John Resident Centered Care Community Board

Primary Requestor: Shannon Davis, Recording Clerk

Additional Requestor: (Name, Title/Entity)

Additional Requestor: (Name, Title/Entity)

Submitted By: SDAVIS

# FY-2025 1st (Oct - Dec) Quarter Report

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*Text in orange provides instruction in accordance with the Boards, Committees, and Commissions law section 105.12-3. Quarterly Reports to the Oneida Business Committee.*

*Provide the name of the entity, the member submitting the report, and the Oneida Business Committee liaison.*

## Anna John Resident Centered Care Community Board

Approved by official entity action on: January 31, 2025

Submitted by: Lorna Skenandore, Chair

OBC Liaison: Jennifer Webster

OBC Liaison: Lawrence Barton

### **PURPOSE**

The purpose of the Anna John Resident Centered Care Community (AJRCCC) Board is to serve on and advisory capacity ensuring operations of AJRCCC are within guidelines and policies of the Oneida Nation and within all regulations, rules, policies governing the operation of a nursing home. The Board ensures the AJRCCC maintains a safe and sanitary environment while providing quality care and services to residents of the facility and as ordered by each resident's attending physician.

### **AUTHORITY**

The Anna John Resident Centered Care Community Board is responsible for, including but not limited to:

- (a) Enhancing services between the community, the residents of AJRCCC, their families and the AJRCCC Administration.
- (b) Being involved, visiting, and participating in activities with the residents of AJRCCC.
- (c) Ensuring that the AJRCCC is equipped and staffed in a manner that provided the best services for residents of the AJRCCC.
- (d) Bringing the Board's and AJRCCC residents' concerns and/or complaints to the AJRCCC Administration, as well as the Comprehensive Health Division Director and/or the Oneida Business Committee liaison to the Board.
- (e) Ensuring that the AJRCCC operates within the guidelines and policies governing its operations.
- (f) Ensuring that the AJRCCC maintains safe and sanitary environment while providing quality care and services to its residents as ordered by each resident's attending physician; and
- (g) Carrying out all other powers and/or duties delegated to the Board by the laws of the Nation.

**BCC MEMBERS**

*Provide a list of the members and their titles, term expiration dates and contact information.*

Lorna Skenandore  
Chair  
ajc-lske@oneidanation.org  
July 31, 2026

Shirley "Jeannie" Schuyler  
Commissioner  
ajc-ssch@oneidanation.org  
July 31, 2027

Beverly Anderson  
Vice-Chair  
ajc-band@oneidanation.org  
July 31, 2027

Lynn Metoxen  
Commissioner  
ajc-lmet@oneidanation.org  
July 31, 2028

Brenda VandenLangenberg  
Commissioner  
ajc-bvan@oneidanation.org  
July 31, 2025

Jeanette Ninham  
Commissioner  
ajc-jnin@oneidanation.org  
July 31, 2028

Valerie Groleau  
Commissioners  
ajc-vgro@oneidanation.org  
July 31, 2026

**CONTACT INFORMATION**

*Provide contact information for the entity.*

CONTACT: Lorna Skenandore  
TITLE: Chair  
PHONE NUMBER: 920-869-4324  
E-MAIL: [ajc-lske@oneidanation.org](mailto:ajc-lske@oneidanation.org) or [AJRCCC\\_Board@oneidanation.org](mailto:AJRCCC_Board@oneidanation.org)  
MAIN WEBSITE: <https://oneida-nsn.gov/government/boards-committees-and-commissions/appointed/#Anna-John-Resident-Centered-Care-Community-Board>

**MEETINGS**

*List when and how often the entity is holding meetings and whether any emergency meetings have been held. If an emergency meeting was held, indicate the basis of the emergency meeting for each meeting.*

Second (2<sup>nd</sup>) Wednesday of each month.

5:00 pm

Anna John Resident Centered Care Community in the Congregate Meal Site located at 2901 S. Overland Dr. Oneida, WI. 54155.

Emergency Meetings: None

## ACCOMPLISHMENTS

*Provide details of what the entity has accomplished that quarter, including any special events held during the reporting period and any travel by the members and/or staff.*

### ACCOMPLISHMENT #1

Summary:

Improved communication with the Anna John staff and Community Health Director and Assistant Director.

Impact:

With the improved communication it has allowed the Board to build a stronger bond with the Anna John staff and Comprehensive Health Administration to ensure the residents are thriving, happy and being heard.

### ACCOMPLISHMENT #2

Summary:

Additional opportunities for additional training and Education

Impact:

Finding additional opportunities to attend training and educational conferences to obtain more knowledge to bring back and share information that may be beneficial for the Board or staff.

## GOALS

*Provide details of the entity's long-term goals, the entity's goals for the next quarter, and projected quarterly activities.*

### LONG-TERM GOAL #1

Continue working with the comprehensive health and the nursing home staff to maintain a strong relationship and improved communication.

Improving Organizational Changes

Update on Goal:

After having open, honest discussion with staff and Comprehensive Health Administration we have a better understanding of what each of us contributes. We have really started to bridge that communication gap, and the Board is looking forward to continuing working together and helping where and when they can. Comprehensive Health has started making some changes within the nursing home or that impact the nursing home and have asked for input from the

Board, and we appreciate those opportunities to help be a voice for the residents or to help contribute to the continued success of the Anna John Resident Centered Care Community.

### **LONG-TERM GOAL #2**

Promote and support elder community events and share information that would benefit and promote health services that may be provided by the Anna John Resident Centered Care Community.

Promoting Positive Community Relations

Update on Goal:

Working on helping with future Elder Expos to provide information on the services provided at the Anna John Resident Centered Care Community, as well as attending training to further our knowledge on ways to help bring services in or be of assistance to ensure the success of the facility.

### **QUARTERLY GOAL #1**

Continue working with the Comprehensive Health and the nursing home staff to maintain a strong relationship and improved communication.

Improving Organizational Changes

Update on Goal:

Continue meeting with Administration and staff and to continue helping and providing input as needed.

### **QUARTERLY GOAL #2**

Promote and support elder community events and share information that would benefit and promote health services that may be provided by the anna john resident centered care community.

Promoting Positive Community Relations

Update on Goal:

Will be looking at attending training for Great lakes Native American Elder Association (GLNEA) potentially in the second or third quarter and National Indian Council on Aging (NICOA) in September 2025 in Durant, Oklahoma

## **BUDGET**

*Provide the amount of the entities budget and the status of the budget at that quarter.*

FY-2025 BUDGET: \$17,600

FY-2025 EXPENDITURES AS OF END OF REPORTING PERIOD: \$900

List how your BCC is utilizing your budget and projected budgetary uses for the next quarter.

Budget this quarter is only for stipends

**Stipends**

List the amount of each stipend a member may be eligible to receive.

Per the Boards, Committees, and Commissions law, stipends are set via OBC resolution. BC resolution 04-13-22-B sets the stipend amounts.

	Total dollar amount paid	Number of stipend type		
		Regular Mtg	Emergency Mtg	Hearings/Other
October 2024	\$450	1		
November 2024	\$450	1		
December 2024	\$0	0		

**REQUESTS**

List details of any requests to the Oneida Business Committee.

None

**OTHER**

List any other information deemed appropriate by the entity, as well as any other information required by a law or policy of the Nation.

None

Accept Oneida Community Library Board FY-2025 1st quarter report

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## Business Committee Agenda Request

1. Meeting Date Requested: 02/12/25

2. General Information:

Session:  Open  Executive – must qualify under §107.4-1.  
Justification: DRAFT materials/discussion

3. Supporting Documents:

- |   |  |   |
|---|--|---|
| <input type="checkbox"/> Bylaws                 | <input type="checkbox"/> Fiscal Impact Statement | <input type="checkbox"/> Presentation           |
| <input type="checkbox"/> Contract Document(s)   | <input type="checkbox"/> Law                     | <input checked="" type="checkbox"/> Report      |
| <input type="checkbox"/> Correspondence         | <input type="checkbox"/> Legal Review            | <input type="checkbox"/> Resolution             |
| <input type="checkbox"/> Draft GTC Notice       | <input type="checkbox"/> Minutes                 | <input type="checkbox"/> Rule (adoption packet) |
| <input type="checkbox"/> Draft GTC Packet       | <input type="checkbox"/> MOU/MOA                 | <input type="checkbox"/> Statement of Effect    |
| <input type="checkbox"/> E-poll results/back-up | <input type="checkbox"/> Petition                | <input type="checkbox"/> Travel Documents       |
| <input type="checkbox"/> Other: <i>Describe</i> |  |   |

4. Budget Information:

- |  |  |                                     |
|--|--|-------------------------------------|
| <input type="checkbox"/> Budgeted                  | <input type="checkbox"/> Budgeted – Grant Funded | <input type="checkbox"/> Unbudgeted |
| <input checked="" type="checkbox"/> Not Applicable | <input type="checkbox"/> Other: <i>Describe</i>  |                                     |

5. Submission:

Authorized Sponsor: Stephanie Metoxen, Chair/Oneida Community Library Board

Primary Requestor: Shannon Davis, Recording Clerk

Additional Requestor: (Name, Title/Entity)

Additional Requestor: (Name, Title/Entity)

Submitted By: SDAVIS



# FY-2025 1st (Oct - Dec) Quarter Report

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*Text in orange provides instruction in accordance with the Boards, Committees, and Commissions law section 105.12-3. Quarterly Reports to the Oneida Business Committee.*

*Provide the name of the entity, the member submitting the report, and the Oneida Business Committee liaison.*

## Oneida Community Library Board

Approved by official entity action on: January 31, 2025

Submitted by: Stephanie Metoxen

OBC Liaison: Marlon Skenandore

OBC Liaison: Jameson Wilson

### **PURPOSE**

The purpose of the Board is to administer and oversee the administration of the Oneida Community Library in accordance with the laws of the Nation, Chapter 43 of the Wisconsin Statutes, and any policies pursuant thereto.

### **AUTHORITY**

Supporting and endorsing the American Library Association's Library Bill of Rights and freedom to read statement, the Board accepts that its purpose is to assist the Oneida General Tribal Council and library staff:

- (A) To provide quality library and information services to the people of the Oneida community as well as Brown and Outagamie County residents through continuation of existing tribal, county, and inter-library system agreements.
- (B) To encourage and promote the development of library services to meet the informational, educational, cultural, and recreational needs of the Oneida Community Library clients.
- (C) To develop policies which will protect the unique resources held by the Oneida Community Library; specifically, those pertaining to the Oneida/Haudenosaunee and other Native American Nations.
- (D) To promote the use of meeting areas within the Oneida Community Library for socially useful and cultural activities.

The Board shall be responsible for:

- (1) The monitoring of, and advising on, the programs, services and acquisitions of print/non-print materials provided to Oneida Community Library clientele.
- (2) The carrying out of all powers and duties set forth in Wis. Stat., §43.58, as well as any other law, rule, policy, or contractual provision created thereunder.

- (3) The carrying out of any other authority delegated through the laws, policies, rules, and resolutions of the Nation.

## BCC MEMBERS

*Provide a list of the members and their titles, term expiration dates and contact information.*

Stephanie Metoxen

Chair

ocl-smet@oneidanation.org

March 31, 2027

Vacant

School Administrator

None

March 31, 2025

Bridget John

Vice-Chair

ocl-bjoh@oneidanation.org

March 31, 2026

Kathleen Cornelius

Member

ocl-kcor@oneidanation.org

March 31, 2027

Carmelita Escamea

Member

ocl-cesc@oneidanation.org

March 31, 2025

## CONTACT INFORMATION

*Provide contact information for the entity.*

CONTACT: Stephanie Metoxen

TITLE: Chair

PHONE NUMBER: 920-869-4324

E-MAIL: [ocl-smet@oneidanation.org](mailto:ocl-smet@oneidanation.org) or [Library\\_Board@oneidanation.org](mailto:Library_Board@oneidanation.org)

MAIN WEBSITE: <https://oneida-nsn.gov/government/boards-committees-and-commissions/appointed/#Oneida-Community-Library-Board>

## MEETINGS

*List when and how often the entity is holding meetings and whether any emergency meetings have been held. If an emergency meeting was held, indicate the basis of the emergency meeting for each meeting.*

3<sup>rd</sup> Monday of each month.

12:00 p.m.

Oneida Community Library 201 Elm St., Oneida, WI. 54155

Emergency Meetings: 0

## ACCOMPLISHMENTS

*Provide details of what the entity has accomplished that quarter, including any special events held during the reporting period and any travel by the members and/or staff.*

### ACCOMPLISHMENT #1

Summary:

To help promote the Oneida Community Library monthly events and special events, as well as to help promote technological and social changes that challenge the traditional library experience.

Impact:

In the first quarter there were many amazing events that took place. There were story collaborations with Early Intervention, there was story time at the Botanical Garden as well as a summer program and homeschool program, there was a beading circle, group painting, ANIMEE club, Sharbat Tasting and recipe demo just to name a few.

### ACCOMPLISHMENT #2

Summary:

Supporting and encouraging the Library Manager in moving forward with updates and changes for the Library whether that be programming, processes and/or procedures, building updates and projects.

Impact:

The Board provided a letter of support to the Clan Manager to encourage getting some updates and changes to the job title for the Library Manager. There was also the approval of the Automation Services agreement with the Nicolet Federated Library System.

## GOALS

*Provide details of the entity's long-term goals, the entity's goals for the next quarter, and projected quarterly activities.*

### LONG-TERM GOAL #1

To help promote the Oneida Community Library monthly events and special events, as well as to help promote technological and social changes that challenge the traditional library experience.

Promoting Positive Community Relations

Update on Goal:

Promoting Library events and services that are provided will help bring in foot traffic to the libraries and allow community members an opportunity to attend educational sessions and obtain cultural knowledge as well as provide them the means to expand their knowledge or indulge themselves in escaping into a good book or game.

**LONG-TERM GOAL #2**

Supporting and encouraging the Library Manager in moving forward with updates and changes for the Library whether that be programming, processes and/or procedures, building updates and projects.

Improving Organizational Changes

Update on Goal:

In supporting the Library Manager in advancing opportunities within the library will help in allowing the library to provide opportunities for community members to attend events and assist with materials they may need for school or just to gain additional knowledge as well as to provide a safe, clean space place to unwind and enjoy a good book.

**QUARTERLY GOAL #1**

To help promote the Oneida Community Library monthly events and special events, as well as to help promote technological and social changes that challenge the traditional library experience.

Promoting Positive Community Relations

Update on Goal:

Continue to promote and support events and services provided at each Library location.

**QUARTERLY GOAL #2**

Supporting and encouraging the Library Manager in moving forward with updates and changes for the Library whether that be programming, processes and/or procedures, building updates and projects.

Improving Organizational Changes

Update on Goal:

Continue to support Eliza in things that promote growth of the Library and community members.

**BUDGET**

*Provide the amount of the entities budget and the status of the budget at that quarter.*

FY-2025 BUDGET: \$5,000

FY-2025 EXPENDITURES AS OF END OF REPORTING PERIOD: \$300

List how your BCC is utilizing your budget and projected budgetary uses for the next quarter.

Budget is solely for stipends and is part of the Library's budget. Please note that the December meeting was less than one (1) hour therefor no stipend was able to be paid.

**Stipends**

List the amount of each stipend a member may be eligible to receive.

Per the Boards, Committees, and Commissions law, stipends are set via OBC resolution. BC resolution 04-13-22-B sets the stipend amounts.

	Total dollar amount paid	Number of stipend type		
		Regular Mtg	Emergency Mtg	Hearings/Other
October 2024	\$0	0	0	0
November 2024	\$300	1	0	0
December 2024	\$0	1	0	0

**REQUESTS**

List details of any requests to the Oneida Business Committee.

None

**OTHER**

List any other information deemed appropriate by the entity, as well as any other information required by a law or policy of the Nation.

None

Accept Oneida Environmental Resource Board FY-2025 1st quarter memorandum

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## Business Committee Agenda Request

**1. Meeting Date Requested:** 02/12/25

**2. General Information:**

Session:  Open  Executive – must qualify under §107.4-1.  
Justification: DRAFT materials/discussion

**3. Supporting Documents:**

- |  |  |   |
|--|--|---|
| <input type="checkbox"/> Bylaws                    | <input type="checkbox"/> Fiscal Impact Statement | <input type="checkbox"/> Presentation           |
| <input type="checkbox"/> Contract Document(s)      | <input type="checkbox"/> Law                     | <input type="checkbox"/> Report                 |
| <input checked="" type="checkbox"/> Correspondence | <input type="checkbox"/> Legal Review            | <input type="checkbox"/> Resolution             |
| <input type="checkbox"/> Draft GTC Notice          | <input type="checkbox"/> Minutes                 | <input type="checkbox"/> Rule (adoption packet) |
| <input type="checkbox"/> Draft GTC Packet          | <input type="checkbox"/> MOU/MOA                 | <input type="checkbox"/> Statement of Effect    |
| <input type="checkbox"/> E-poll results/back-up    | <input type="checkbox"/> Petition                | <input type="checkbox"/> Travel Documents       |
| <input type="checkbox"/> Other: <i>Describe</i>    |  |   |

**4. Budget Information:**

- |  |  |                                     |
|--|--|-------------------------------------|
| <input type="checkbox"/> Budgeted                  | <input type="checkbox"/> Budgeted – Grant Funded | <input type="checkbox"/> Unbudgeted |
| <input checked="" type="checkbox"/> Not Applicable | <input type="checkbox"/> Other: <i>Describe</i>  |                                     |

**5. Submission:**

Authorized Sponsor: Lisa Liggins, Secretary

Primary Requestor: Shannon Davis, Recording Clerk

Additional Requestor: (Name, Title/Entity)


Additional Requestor: (Name, Title/Entity)

Submitted By: SDAVIS



## Memorandum

TO: Oneida Business Committee

FROM: Brooke Doxtator, Boards, Committees and Commissions Supervisor on behalf of the Environmental Resources Board 

DATE: January 28, 2025

RE: Oneida Environmental Resources Board FY-2025 1<sup>st</sup> Quarter Report

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The Government Administrative Office is asking the Oneida Business Committee to accept this memorandum in place of the Oneida Environmental Resource Board FY-2025 1<sup>st</sup> Quarter Report.

### Membership:

ERB consists of nine (9) members. There are currently nine (9) vacancies with three (3) year terms.

### Background:

- On September 28, 2022, the OBC made a motion to accept the Environmental, Health, Safety, Land, and Agriculture Environmental Resource Board assessment; to recommend the dissolution the Environment Resource Board; and to direct Chief Counsel to bring back a report in 45 days on actions that need to take place in order to complete the dissolution of the Environmental Resource Board including amendments to laws and addressing any background material.
- On December 7, 2022, the Legislative Operating Committee added several laws to the Active Files List to addresses amendments needed for the dissolution of the Environmental Resources Board and transition of responsibilities

Accept Oneida Nation Arts Board FY-2025 1st quarter report

## Business Committee Agenda Request

**1. Meeting Date Requested:** 02/12/25

**2. General Information:**

Session:  Open  Executive – must qualify under §107.4-1.  
Justification: DRAFT materials/discussion

**3. Supporting Documents:**

- |   |  |   |
|---|--|---|
| <input type="checkbox"/> Bylaws                 | <input type="checkbox"/> Fiscal Impact Statement | <input type="checkbox"/> Presentation           |
| <input type="checkbox"/> Contract Document(s)   | <input type="checkbox"/> Law                     | <input checked="" type="checkbox"/> Report      |
| <input type="checkbox"/> Correspondence         | <input type="checkbox"/> Legal Review            | <input type="checkbox"/> Resolution             |
| <input type="checkbox"/> Draft GTC Notice       | <input type="checkbox"/> Minutes                 | <input type="checkbox"/> Rule (adoption packet) |
| <input type="checkbox"/> Draft GTC Packet       | <input type="checkbox"/> MOU/MOA                 | <input type="checkbox"/> Statement of Effect    |
| <input type="checkbox"/> E-poll results/back-up | <input type="checkbox"/> Petition                | <input type="checkbox"/> Travel Documents       |
| <input type="checkbox"/> Other: <i>Describe</i> |  |   |

**4. Budget Information:**

- Budgeted  Budgeted – Grant Funded  Unbudgeted  
 Not Applicable  Other: *Describe*

**5. Submission:**

Authorized Sponsor: Christine Klimmek, Vice-Chair/Oneida Nation Arts Board

Primary Requestor: Shannon Davis, Recording Clerk

Additional Requestor: (Name, Title/Entity)

Additional Requestor: (Name, Title/Entity)

Submitted By: SDAVIS



# FY-2025 1st (Oct - Dec) Quarter Report

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*Text in orange provides instruction in accordance with the Boards, Committees, and Commissions law section 105.12-3. Quarterly Reports to the Oneida Business Committee.*

*Provide the name of the entity, the member submitting the report, and the Oneida Business Committee liaison.*

## Oneida Nation Arts Board

Approved by official entity action on: January 31, 2025

Submitted by: Christine Klemmik

OBC Liaison: Lisa Liggins

OBC Liaison: Jennifer Webster

### **PURPOSE**

The Board was established to assist in the promotion of a community that embraces art as a pathway to sovereignty, where traditional and contemporary arts are woven into the fabric of everyday life and embolden a sense of belonging. The Board was further established to provide advisory guidance and support to the Oneida Nation Arts Program ("ONAP"), and to oversee the Dollars for Arts Project ("DAP") in accordance with the DAP Law, Wisconsin Regranting Program guidelines, and any other governing program guidelines as may be amended from time-to-time hereafter.

### **AUTHORITY**

The powers and duties that have been delegated to the Board include, but are not limited to, the following:

- 1) Advisory
  - A. Advise and guide an impactful Oneida Nation Arts Program; and
  - B. Serve as a sounding board and feedback loop to the ONAP Director for matters related to the arts in the Oneida Nation.
- 2) Advocacy
  - A. Participate in the arts through teaching, learning, sharing and outreach.
  - B. Support artists in the community through support of and participation in programs, events, arts groups, and activities; and
  - C. Report ONAP/DAP/Board activities and impact to the Oneida Business Committee.
- 3) Evaluation
  - A. Evaluate the ONAP by request of the ONAP Director; and
  - B. Provide support for determining impactful measures of ONAP/DAP success.
- 4) Fiscal

- A. Approve policies and procedures for the overall coordination and administration of the Wisconsin Regranting Program and any other governing program guidelines as may be amended from time-to-time hereafter.
  - B. Review and evaluate regranting annually.
  - C. Allocate DAP funds annually; and
  - D. Approve Fiscal Sponsorships.
- 5) Carry out all additional powers/duties delegated to the Board through the DAP Law; Boards, Committees, and Commissions law; and any other governing laws, policies, rules and/or resolutions of the Nation.

## BCC MEMBERS

*Provide a list of the members and their titles, term expiration dates and contact information.*

Harmony Hill  
Chair  
[ona-hhil@oneidanation.org](mailto:ona-hhil@oneidanation.org)  
03/31/2027

Kelli Strickland  
Member  
[ona-kstr@oneidanation.org](mailto:ona-kstr@oneidanation.org)  
03/31/2026

Christine Klimmek  
Vice-Chair  
[ona-ckli@oneidanation.org](mailto:ona-ckli@oneidanation.org)  
03/31/2025

Weeya Calif  
Member  
[ona-wcal@oneidanation.org](mailto:ona-wcal@oneidanation.org)  
03/31/2026

Fred Muscavitch  
Member  
[ona-fmus@oneidanation.org](mailto:ona-fmus@oneidanation.org)  
03/31/2025

Claudia Skenandore  
Member  
[ona-cske@oneidanation.org](mailto:ona-cske@oneidanation.org)  
03/31/2027

Peter Skenandore  
Member  
[ona-pske@oneidanation.org](mailto:ona-pske@oneidanation.org)  
03/31/2025

## CONTACT INFORMATION

*Provide contact information for the entity.*

CONTACT: Harmony Hill  
TITLE: Chair  
PHONE NUMBER: (920)869-4324  
E-MAIL: [ona-hhil@oneidanation.org](mailto:ona-hhil@oneidanation.org) or [boards@oneidanation.org](mailto:boards@oneidanation.org)  
MAIN WEBSITE: <https://oneida-nsn.gov/government/boards-committees-and-commissions/appointed/#Oneida-Nation-Arts-Board>

**MEETINGS**

*List when and how often the entity is holding meetings and whether any emergency meetings have been held. If an emergency meeting was held, indicate the basis of the emergency meeting for each meeting.*

2<sup>nd</sup> Tuesday in September, December, March, and June.

5:00 p.m.

Microsoft Teams or at the Norbert Hill Center 2<sup>nd</sup> Floor BC Executive Conference Room N7210 Seminary Rd, Oneida, WI. 54155

Emergency Meetings: 0

**ACCOMPLISHMENTS**

*Provide details of what the entity has accomplished that quarter, including any special events held during the reporting period and any travel by the members and/or staff.*

**ACCOMPLISHMENT #1**

Summary:

[Click here to enter Accomplishment #1– Brief Summary of 25 words or less](#)

Impact:

[Click here to enter how Accomplishment #1 will support your Strategic Plan or the Nation's Vision – 50 words or less](#)

**ACCOMPLISHMENT #2**

Summary:

[Click here to enter Accomplishment #2– Brief Summary of 25 words or less](#)

Impact:

[Click here to enter how Accomplishment #2 will support your Strategic Plan or the Nations Vision – 50 words or less](#)

**ACCOMPLISHMENT #3**

Summary:

[Click here to enter Accomplishment #3– Brief Summary of 25 words or less](#)

Impact:

Click here to enter how Accomplishment #3 will support your Strategic Plan or the Nation's Vision  
– 50 words or less

## GOALS

*Provide details of the entity's long-term goals, the entity's goals for the next quarter, and projected quarterly activities.*

### LONG-TERM GOAL #1

Successful management of the annual Wisconsin Regranting program, that involves the Dollars for Arts (DAP) and Planting Seeds of Knowledge (SEEDS) grants.

Promoting Positive Community Relations

Update on Goal:

The Arts Board members will form a sub-committee to review the tribe's DAP law and will continue working on it during the next year.

### LONG-TERM GOAL #2

Review the Dollars for Arts law (Title 1. Government and Finances – Chapter 128) and clarify guidelines for applicants to the grant program.

Improving Organizational Changes

Update on Goal:

A continuation of reviewing their By-Laws and SOPs to ensure the boards alignment with all policies, laws and governing documents of Boards, Committees and Commissions.

### QUARTERLY GOAL #1

Successful management of the annual Wisconsin Regranting program, that involves the Dollars for Arts (DAP) and Planting Seeds of Knowledge (SEEDS) grants.

Promoting Positive Community Relations

Update on Goal:

The Arts Board members will continue to review the tribe's DAP law during the year.

### QUARTERLY GOAL #2

Review the Dollars for Arts law (Title 1. Government and Finances – Chapter 128) and clarify guidelines for applicants to the grant program.

Improving Organizational Changes

Update on Goal:

A continuation of reviewing their By-Laws and SOPs to ensure the boards alignment with all policies, laws and governing documents of Boards, Committees and Commissions.

**BUDGET**

*Provide the amount of the entities budget and the status of the budget at that quarter.*

FY-2025 BUDGET: \$4,900

FY-2025 EXPENDITURES AS OF END OF REPORTING PERIOD: \$0

*List how your BCC is utilizing your budget and projected budgetary uses for the next quarter.*

The budget is only for meeting stipends

**Stipends**

*List the amount of each stipend a member may be eligible to receive.*

Per the Boards, Committees, and Commissions law, stipends are set via OBC resolution. BC resolution 04-13-22-B sets the stipend amounts.

	Total dollar amount paid	Number of stipend type		
		Regular Mtg	Emergency Mtg	Hearings/Other
October 2024	\$0	0	0	0
November 2024	\$0	0	0	0
December 2024	\$0	0	0	0

**REQUESTS**

*List details of any requests to the Oneida Business Committee.*

Enter request(s), if needed.

**OTHER**

*List any other information deemed appropriate by the entity, as well as any other information required by a law or policy of the Nation.*

There was no meeting for the Board in the first quarter of FY-2025. There will be discussion regarding Board activity at our meeting in March.

Accept the Oneida Nation Veteran Affairs Committee FY-2025 1st quarter report

---

## Business Committee Agenda Request

**1. Meeting Date Requested:** 02/12/25

**2. General Information:**

Session:  Open  Executive – must qualify under §107.4-1.  
Justification: DRAFT materials/discussion

**3. Supporting Documents:**

- |   |  |   |
|---|--|---|
| <input type="checkbox"/> Bylaws                 | <input type="checkbox"/> Fiscal Impact Statement | <input type="checkbox"/> Presentation           |
| <input type="checkbox"/> Contract Document(s)   | <input type="checkbox"/> Law                     | <input checked="" type="checkbox"/> Report      |
| <input type="checkbox"/> Correspondence         | <input type="checkbox"/> Legal Review            | <input type="checkbox"/> Resolution             |
| <input type="checkbox"/> Draft GTC Notice       | <input type="checkbox"/> Minutes                 | <input type="checkbox"/> Rule (adoption packet) |
| <input type="checkbox"/> Draft GTC Packet       | <input type="checkbox"/> MOU/MOA                 | <input type="checkbox"/> Statement of Effect    |
| <input type="checkbox"/> E-poll results/back-up | <input type="checkbox"/> Petition                | <input type="checkbox"/> Travel Documents       |
| <input type="checkbox"/> Other: <i>Describe</i> |  |   |

**4. Budget Information:**

- |  |  |                                     |
|--|--|-------------------------------------|
| <input type="checkbox"/> Budgeted                  | <input type="checkbox"/> Budgeted – Grant Funded | <input type="checkbox"/> Unbudgeted |
| <input checked="" type="checkbox"/> Not Applicable | <input type="checkbox"/> Other: <i>Describe</i>  |                                     |

**5. Submission:**

Authorized Sponsor: John Breuninger, Secretary/Oneida Nation Commission on Aging

Primary Requestor: Amber Martinez, Recording Clerk

Additional Requestor: (Name, Title/Entity)

Additional Requestor: (Name, Title/Entity)

Submitted By: AMARTIN3

# FY-2025 1st (Oct - Dec) Quarter Report

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*Text in orange provides instruction in accordance with the Boards, Committees, and Commissions law section 105.12-3. Quarterly Reports to the Oneida Business Committee.*

*Provide the name of the entity, the member submitting the report, and the Oneida Business Committee liaison.*

## Oneida Nation Veteran Affairs Committee

Approved by official entity action on: 01/29/2025

Submitted by: John Breuninger, ONVAC Secretary

OBC Liaison: Jennifer Webster

OBC Liaison: Jameson Wilson, Jonas Hill, and Lawrence Barton

### **PURPOSE**

The PURPOSE of the Oneida Nation Veteran Affairs Committee (ONVAC) is to serve as an advisory body to the Oneida Nation's Veteran Services Office in all matters related to the Oneida Nation's veteran's rights, benefits, veteran affairs issues, and to protect the honor and integrity of the Oneida Nation and all veterans who have served honorably in the United States Uniformed Services. It is the PURPOSE of the ONVAC to assist the Tribal Veterans Services Officer (TVSO) in the formulation and administration of veteran's programs, services, ceremonies, and events as necessary, and to be the advocates for the Chartered Veterans Organizations and other organized veteran groups located on the Oneida Reservation. Furthermore, the ONVAC shall represent the Oneida Nation at the request of the elected Oneida Business Committee (OBC) who have appointed each member to the ONVAC. Finally, the ONVAC shall serve as the responsible party for the management of the Veteran's Memorial site to be officially named by the Oneida Land Commission, in the near future.

### **AUTHORITY**

ONVAC was established by the Oneida Business Committee (OBC) by motion on January 12, 1994, and further established through the adoption of bylaws on October 29, 1997, which were amended on February 13, 2013, and again on November 14, 2023, which the ONVAC approved. The updated bylaws are currently in the process of being approved by the OBC.

**BCC MEMBERS**

*Provide a list of the members and their titles, term expiration dates and contact information.*

Gerald Cornelius  
Chair  
onv-gcor@oneidanation.org  
December 31, 2025

Floyd Hill  
Vice Chair  
onv-fhil@oneidanation.org  
December 31, 2026

John Breuninger  
Secretary  
onv-jbre@oneidanation.org  
December 31, 2025

Dale Webster  
Member  
onv-dweb@oneidanation.org  
December 31, 2025

Deke Suri  
Member  
onv-dsur@oneidanation.org  
December 31, 2026

Lynn Summers  
Member  
onv-lsum@oneidanation.org  
December 31, 2026

Kerry Metoxen  
Member  
onv-kmet@oneidanation.org  
December 31, 2027

Benjamin Skenandore  
Member  
onv-bske@oneidanation.org  
December 31, 2027

Vacant  
Member  
Vacant  
December 31, 2027

**CONTACT INFORMATION**

*Provide contact information for the entity.*

CONTACT: Gerald Cornelius/John Breuninger

TITLE: ONVAC Chair & Secretary

PHONE NUMBER: (920)615-6521 / (920)562-7536

E-MAIL: onvac@oneidanation.org

MAIN WEBSITE: <https://oneida-nsn.gov/government/boards-committees-and-commissions/appointed/#Oneida-Nation-Veterans-Affairs-Committee>



**MEETINGS**

*List when and how often the entity is holding meetings and whether any emergency meetings have been held. If an emergency meeting was held, indicate the basis of the emergency meeting for each meeting.*

Held every 2<sup>nd</sup> Tuesday of each month.

5:00 p.m.

Oneida Veteran Services Office 134 Riverdale Dr. Oneida, WI

Emergency Meetings: Zero (0)

**ACCOMPLISHMENTS**

*Provide details of what the entity has accomplished that quarter, including any special events held during the reporting period and any travel by the members and/or staff.*

**ACCOMPLISHMENT #1**

Summary:

Color Guard Activities: ONVAC presented the colors at events this quarter. A full listing may be made available upon request. Multiple Oneida Tribal programs have held conferences at the Oneida Hotel which ONVAC was requested to Present the Colors.

Impact:

Service to the Oneida People as well as representing the veterans of our community by providing honor to all who have served in the United States Uniformed Services. Taking the leadership role in ceremonies, meetings, funerals, etc., the ONVAC continues to "give back" to the People and community who have supported us for our service. We are recognized as representatives of our Oneida Nation and the United States when we participate in the presentation of the colors at various activities.

**ACCOMPLISHMENT #2**

Summary:

Community Breakfast: Each Friday morning, the Oneida Veteran Service Office staff and veteran volunteers (including ONVAC members) prepare and serve breakfast to the veterans and Oneida community members. This breakfast is financed by donations from the attendees.

Impact:

Camaraderie brings a group of people with like interests together to meet, celebrate, visit, and EAT! The community breakfasts at the Oneida Veterans Service Office are just the place for all the above. Starting off as a kind gesture for our community veterans, the breakfast activity now

brings many people together each week and, also provides a forum for educational opportunities for the community.

### **ACCOMPLISHMENT #3**

Summary:

Lighting of the Duck Creek Bridge and the Christmas trees in lower Oneida. Once again in December, the ONVAC along with the two Veteran Chartered Organizations prepared and served food to the hundreds of attendees to the event. Due to the cold and moisture, the food was served in the VFW building. This year, the veterans all working together, prepared 500 hot dogs, 200 brats, four nescos of chili, chips, cookies and drinks (coffee, hot apple cider and hot chocolate) Once again, the Hometown Café provided the hot chocolate. There were over 400 attendees who ate at the VFW and we were pleased that the evening recreation program brought 75 youth to enjoy the bridge and tree lighting and the refreshments.

Impact:

In giving we shall receive. Our Oneida Nation Veterans support activities both within and outside of our communities, thereby providing support to the needs and desires of our larger geographic area.

### **GOALS**

*Provide details of the entity's long-term goals, the entity's goals for the next quarter, and projected quarterly activities.*

#### **LONG-TERM GOAL #1**

Strengthen veteran participation in the Oneida community by the continuation of programs and services which are currently being provided and continuously being available to assist wherever and whenever there is a need.

Responsiveness – Availability to the public and timeous reaction to the needs and opinions of the public.

Update on Goal:

ONVAC members continue to be available to our People and community. We participate in community activities which enhance the community's quality of life.

#### **LONG-TERM GOAL #2**

Continue to support the efforts to enhance the Veteran Memorial (site) by working with the Oneida Land Commission on the Lease and Naming of the site. Furthermore, working with Tourism and the Oneida Engineering Department on enhancements and improvements as well as replacement of the "paver bricks" and the addition of two new monuments

Consensus Oriented – Public participation in the planning and implementation of the enhancements with all veterans as well as the Oneida community by providing continuous updates through meetings and multi-media outlets and publications.

Update on Goal:

An "all veteran" meeting was held discussing the Veteran Memorial (site) enhancements currently being completed (construction) with additional meetings as the projects continue. The ONVAC has representatives in the two chartered veteran organizations (VFW & WIVA) and their continuous discussions, plans, etc. continue to occur.

#### **QUARTERLY GOAL #1**

ONVAC will participate in the 80<sup>th</sup> commemorative Ira Hayes parade and celebration in Sacaton, Arizona in February 2025.

Bringing awareness of the Oneida Nation's Veterans to the public and our continuous support to honoring Native American Veterans throughout the Country.

Update on Goal:

ONVAC will continue to serve our Oneida communities in services to the People. We participate in the TAP and various other tribal organizations.

#### **QUARTERLY GOAL #2**

ONVAC will continue to work with the various tribal organizations on enhancing the veteran memorial site.

Enhance and improve our Community for our People and our visitors.

Update on Goal:

The replacement pavers will be ordered and placed within the new proposed location in the Veteran Memorial site. In addition, we will be working on establishing two additional monuments within the site.

### **BUDGET**

*Provide the amount of the entities budget and the status of the budget at that quarter.*

FY-2025 BUDGET: \$56,824

FY-2025 EXPENDITURES AS OF END OF REPORTING PERIOD: \$7,975

*List how your BCC is utilizing your budget and projected budgetary uses for the next quarter.*

The ONVAC is working on ribbon shirt designs and caps to procure within this next quarter. Our last enhancements were ten (10) years ago. February 2025 travel was requested for an event to Ira Hayes Memorial in Sacaton, Arizona.

**Stipends**

*List the amount of each stipend a member may be eligible to receive.*

Per the Boards, Committees, and Commissions law, stipends are set via OBC resolution. BC resolution 04-13-22-B sets the stipend amounts.

	Total dollar amount paid	Number of stipend type		
		Regular Mtg	Emergency Mtg	Hearings/Other
October 2024	<b>\$525</b>	<b>1</b>	<b>0</b>	<b>0</b>
November 2024	<b>\$525</b>	<b>1</b>	<b>0</b>	<b>0</b>
December 2024	<b>\$525</b>	<b>1</b>	<b>0</b>	<b>0</b>

**REQUESTS**

*List details of any requests to the Oneida Business Committee.*

None.

**OTHER**

*List any other information deemed appropriate by the entity, as well as any other information required by a law or policy of the Nation.*

None.

Accept Oneida Personnel Committee FY-2025 1st quarter memorandum

---

## Business Committee Agenda Request

**1. Meeting Date Requested:** 02/12/25

**2. General Information:**

Session:  Open  Executive – must qualify under §107.4-1.  
Justification: DRAFT materials/discussion

**3. Supporting Documents:**

- |  |  |   |
|--|--|---|
| <input type="checkbox"/> Bylaws                    | <input type="checkbox"/> Fiscal Impact Statement | <input type="checkbox"/> Presentation           |
| <input type="checkbox"/> Contract Document(s)      | <input type="checkbox"/> Law                     | <input type="checkbox"/> Report                 |
| <input checked="" type="checkbox"/> Correspondence | <input type="checkbox"/> Legal Review            | <input type="checkbox"/> Resolution             |
| <input type="checkbox"/> Draft GTC Notice          | <input type="checkbox"/> Minutes                 | <input type="checkbox"/> Rule (adoption packet) |
| <input type="checkbox"/> Draft GTC Packet          | <input type="checkbox"/> MOU/MOA                 | <input type="checkbox"/> Statement of Effect    |
| <input type="checkbox"/> E-poll results/back-up    | <input type="checkbox"/> Petition                | <input type="checkbox"/> Travel Documents       |
| <input type="checkbox"/> Other: <i>Describe</i>    |  |   |

**4. Budget Information:**

- |  |  |                                     |
|--|--|-------------------------------------|
| <input type="checkbox"/> Budgeted                  | <input type="checkbox"/> Budgeted – Grant Funded | <input type="checkbox"/> Unbudgeted |
| <input checked="" type="checkbox"/> Not Applicable | <input type="checkbox"/> Other: <i>Describe</i>  |                                     |

**5. Submission:**

Authorized Sponsor: Lisa Liggins, Secretary

Primary Requestor: Shannon Davis, Recording Clerk

Additional Requestor: (Name, Title/Entity)


Additional Requestor: (Name, Title/Entity)

Submitted By: SDAVIS



## Internal Memorandum

TO: Oneida Business Committee

FROM: Brooke Doxtator, Boards, Committees and Commissions Supervisor on behalf of the Oneida Personnel Commission 

DATE: January 28, 2025

RE: Oneida Personnel Commission Update

---

The purpose of this correspondence is to provide you with an update on the status of the Personnel Commission, and to seek Oneida Business Committee (OBC) direction on proceeding with the outlined options or determining a different course of action.

### Background

On April 11, 2018, the Oneida Business Committee adopted resolution BC-04-11-18-A entitled, Dissolution of Personnel Commission, Tolling all Timelines in Personnel Related Matters, and Directing the Development of Emergency Amendments to Existing Laws. They also adoption resolution BC-04-11-18-B Creation of the Personnel Selection Committee.

On September 12, 2018, the Oneida Business Committee adopted a motion to defer posting the Oneida Personnel Commission vacancies until the updated bylaws are presented and approved by the Oneida Business Committee.

On September 26, 2018, the Oneida Business Committee adopted resolution BC-09-26-18-F entitled, "Rescission of the Dissolution of the Oneida Personnel Commission and Related Emergency Amendments in accordance with General Tribal Council's August 27, 2018, Directive."

This resolution formally recognized General Tribal Council's directive to rescind the actions of the Oneida Business Committee related to the dissolution of the Oneida Personnel Commission, and to rescind the related emergency amendments. As a result, resolution BC-04-11-18-A, which dissolved the Oneida Personnel Commission, was formally repealed and the Oneida Personnel Commission was formally reinstated.

Resolution BC-09-26-18-F (attached) provides details on how the Oneida Personnel Commission's responsibilities will be addressed until such time that the Oneida Personnel Commission is prepared to exercise its authority once again.

Also, on September 26, 2018, a proposed draft of the bylaws was presented to the Oneida Business Committee for consideration. The Oneida Business Committee adopted a motion to defer the Oneida Personnel Commission bylaws to an Oneida Business Committee work meeting for further review and discussion.

On October 16, 2018, the Oneida Personnel Commission bylaws were discussed during the Oneida Business Committee work session, during this meeting the Oneida Business Committee made the decision to defer the Oneida Personnel Commission bylaws to a separate meeting between the Nation's Secretary, the Legislative Operating Committee Chairman, and the staff of the Legislative Reference Office for more in-depth discussion and consideration of ideas.

On November 28, 2018, the Legislative Operating Committee, provided an update to the Oneida Business Committee on the progress of the Oneida Personnel Commission.

On January 9, 2019, the Oneida Business Committee adopted the Oneida Personnel Commission bylaws.

On October 23, 2019, the Oneida Business Committee adopted further amendments to the Oneida Personnel Commission bylaws.

## POSTING AND APPOINTMENTS – HISOTRY & CURRENT STATUS

On January 23, 2019, we posted the vacancies for the Oneida Personnel Commission and continued to do so throughout the year until the position were filled.

In the beginning of 2020, OPeC had five (5) members:

- Carole Liggins,
- Sandra Skenadore,
- Carol Smith,
- Daniel Thomas<sup>1</sup> and
- Renee Zakhar.

On March 11, 2020, the Oneida Business Committee appointed Twylite Moore to the Oneida Personnel Commission, however, Twylite was unable to take her oath of office due to the COVID-19 pandemic.

“Motion by Jennifer Webster to appoint Twylite Moore to the Oneida Personnel Commission with a term ending March 31, 2025, seconded by Brandon Stevens. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Trish King, Brandon Stevens, Ernie Stevens III, Jennifer Webster

Opposed: Kirby Metoxen

Abstained: Lisa Summers”

---

<sup>1</sup> Daniel Thomas' term was expiring March 31, 2020, this vacancy was posted January 31, 2020

On March 19, 2020, a COVID-19 there was a Core Decision Making Team Declaration for the Suspension of all non-emergent expenses & stipends and activity by certain boards, committees, and commissions. This declaration included the Personnel Commission.

On April 8, 2020, the Oneida Personnel Commission was placed in temporary closure status by BC Resolution 04-08-20-B. This resolution also discontinued oaths of office.

While in temporary closure status Sandra Skenadore's term expired. This vacancy along with the five (5) Pro tem vacancies have been posted since May 2021. This action results in two (2) regular position vacancy, and continuation of the five (5) Pro tem vacancies. It is notable that all five (5) Pro tem positions were vacant prior to COVID as well.

In April of 2021, the Oneida Business Committee adopted BC Resolution 04-14-21-B, which authorized the boards, committee, and commissions to begin meeting virtually effective June 14, 2021, if needed.

On August 24, 2021, Twylite Moore was administered her oath of office. Ms. Moore is eligible to resume her term until March 31, 2025. At this point in time, all regular positions were filled; however, the five (5) Pro tem positions remained vacant.

On February 9, 2022, the Oneida Business Committee terminated the appointment of Carol Smith, this vacancy was posted immediately after her termination and has remained vacant due to no applicants. This action results in two (2) regular position vacancies, and continuation of the five (5) Pro tem vacancies.

On March 17, 2022, Carole Liggins submitted her resignation effective immediately. This action resulted in three (3) regular position vacancies, and continuation of the five (5) Pro tem vacancies.

On March 31, 2022, Renee Zakhar's term expired this vacancy was posted since February 2022, however, no applications were received. This action resulted in four (4) regular position vacancies, and continuation of the five (5) Pro tem vacancies.

On April 14, 2022, the GAO presented this memorandum at the OBC work session. It was determined that we should continue the status quo with suggestions to announce the vacancies on Facebook Live and an article in the Kalihwisaks.

Between April 2022 and September 2023, the GAO office continued to post the vacancies and provide quarterly updates to the Oneida Business Committee.



On September 27, 2023, the Oneida Business Committee reviewed one application and made the following motion:

“Jonas Hill motioned to request the Secretary to re-notice the four (4) vacancies, noting there were no qualified applicants per 105.7-1.(c)(2) and send the discussion regarding the ongoing Oneida Personnel Commission vacancies to the November 2, 2023, BC Work Session, seconded by Jennifer Webster. Motion carried:

Ayes: Lawrence Barton, Jonas Hill, Kirby Metoxen, Jennifer Webster, Jameson Wilson Not Present: Tehassi Hill, Lisa Liggins, Marlon Skenandore”

On January 27, 2025, the GAO posted the vacancy for Twylite Moore’s position because her term ends on March 31, 2025. We now have five (5) vacancies posted for regular members and five (5) vacancies posted for Pro Tem members.

## TRAINING

In accordance with their bylaws §1-7, the Commissioners must complete training prior to participating in any screenings, interviews and/or grievance hearings on behalf of the OPeC.

The Training and Development Department from the Human Resources Area identified training for the Oneida Personnel Commission.

The former Commissioners struggled to complete this training on their own. We haven’t had one commissioner complete all the training for full certification<sup>2</sup> to date. We are asking the Business Committee to consider adding language to their motions when appointing members to the OPeC that they need to receive full certification within 180 days of appointment.

## NEXT STEPS

1. The GAO will continue to work on filling the vacant positions.
2. The OBC is reviewing the OPeC bylaws to assess if changes are needed.

### Requested Action

Accept this memorandum as an update on the progress of the Oneida Personnel Commission and determine next steps, if needed.

---

<sup>2</sup> Full certification allows members to participate in pre-screenings, interviews, and hearings.

Accept Oneida Police Commission FY-2025 1st quarter report

## Business Committee Agenda Request

**1. Meeting Date Requested:** 02/12/25

**2. General Information:**

Session:  Open  Executive – must qualify under §107.4-1.  
Justification: DRAFT materials/discussion

**3. Supporting Documents:**

- |   |  |   |
|---|--|---|
| <input type="checkbox"/> Bylaws                 | <input type="checkbox"/> Fiscal Impact Statement | <input type="checkbox"/> Presentation           |
| <input type="checkbox"/> Contract Document(s)   | <input type="checkbox"/> Law                     | <input checked="" type="checkbox"/> Report      |
| <input type="checkbox"/> Correspondence         | <input type="checkbox"/> Legal Review            | <input type="checkbox"/> Resolution             |
| <input type="checkbox"/> Draft GTC Notice       | <input type="checkbox"/> Minutes                 | <input type="checkbox"/> Rule (adoption packet) |
| <input type="checkbox"/> Draft GTC Packet       | <input type="checkbox"/> MOU/MOA                 | <input type="checkbox"/> Statement of Effect    |
| <input type="checkbox"/> E-poll results/back-up | <input type="checkbox"/> Petition                | <input type="checkbox"/> Travel Documents       |
| <input type="checkbox"/> Other: <i>Describe</i> |  |   |

**4. Budget Information:**

- |  |  |                                     |
|--|--|-------------------------------------|
| <input type="checkbox"/> Budgeted                  | <input type="checkbox"/> Budgeted – Grant Funded | <input type="checkbox"/> Unbudgeted |
| <input checked="" type="checkbox"/> Not Applicable | <input type="checkbox"/> Other: <i>Describe</i>  |                                     |

**5. Submission:**

Authorized Sponsor: Richard VanBoxtel, Chair/Oneida Police Commission

Primary Requestor: Shannon Davis, Recording Clerk

Additional Requestor: (Name, Title/Entity)

Additional Requestor: (Name, Title/Entity)

Submitted By: SDAVIS

# FY-2025 1st (Oct - Dec) Quarter Report

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*Text in orange provides instruction in accordance with the Boards, Committees, and Commissions law section 105.12-3. Quarterly Reports to the Oneida Business Committee.*

*Provide the name of the entity, the member submitting the report, and the Oneida Business Committee liaison.*

## Oneida Police Commission

Approved by official entity action on: January 31, 2025

Submitted by: Chair, Richard Van Boxtel

OBC Liaison: Lisa Liggins

OBC Liaison: Jonas Hill

### PURPOSE

The purpose of the Police Commission is to regulate the conduct of the Oneida Nation law enforcement personnel according to the highest professional standards. The Police Commission was established to provide oversight regarding the activities and actions of the law enforcement operations to provide the greatest possible professional services through its representatives on the Police Commission. The Police Commission is an oversight body and does not involve decision making processes on day-to-day activities of those law enforcement services.

### AUTHORITY

The Police Commission has all delegated authority established through the laws, policies, rules, and resolutions of the Nation, including but not limited to, the Oneida Nation Law Enforcement Ordinance.

### BCC MEMBERS

*Provide a list of the members and their titles, term expiration dates and contact information.*

Richard Van Boxtel  
Chair  
onp-rvan@oneidanation.org  
July 31, 2028

William Sauer  
Commissioner  
onp-wsau@oneidanation.org  
July 31, 2025

Dan Skenandore  
Vice-Chair  
onp-dske@oneidanation.org  
July 31, 2027

Beverly Anderson  
Commissioner  
onp-band@oneidanation.org  
July 31, 2026

George Skenandore  
Commissioner  
onp-gske@oneidanation.org  
July 31, 2029

## CONTACT INFORMATION

*Provide contact information for the entity.*

CONTACT: Richard Van Boxtel  
TITLE: Chair  
PHONE NUMBER: 920-869-4324  
E-MAIL: [onp-rvan@oneidanation.org](mailto:onp-rvan@oneidanation.org) or [Police\\_Commission@oneidanation.org](mailto:Police_Commission@oneidanation.org)  
MAIN WEBSITE: <https://oneida-nsn.gov/government/boards-committees-and-commissions/appointed/#Oneida-Police-Commission>

## MEETINGS

*List when and how often the entity is holding meetings and whether any emergency meetings have been held. If an emergency meeting was held, indicate the basis of the emergency meeting for each meeting.*

4<sup>th</sup> Wednesday of each month.

5:00 p.m.

Oneida Police Department 2783 Freedom Rd., Oneida, WI. 54155

Emergency Meetings: None

## ACCOMPLISHMENTS

*Provide details of what the entity has accomplished that quarter, including any special events held during the reporting period and any travel by the members and/or staff.*

### ACCOMPLISHMENT #1

Summary:

Continue to develop positive relationships with the Oneida community, and to assist with developing community events along with the Oneida Police Department. In the first quarter the Commission was able to attend and assist with the handing out treats for Halloween, as well as attending the blanket making even for Christmas along with the stuff the squad event at Festival Foods. The Commission also sponsored the purchase of Challenge Coins for the Police Department to hand out for the upcoming NFL Draft.

Impact:

By continuing to have a positive relationship with the Oneida community it builds trust and reassurance that the Oneida Police Commission and the Oneida Police Department are committed to ensuring we have a safe community.

## **ACCOMPLISHMENT #2**

Summary:

Updating and making amendments to the Law Enforcement Ordinance, and the Oneida police Commission's by-laws. This quarter brought forward some changes for the Commission, which will require some updates, and looking at possible new training and educational opportunities.

Impact:

The Commission had many conversations with their Liaison along with the Legislative Operating Committee and developed a plan on moving forward in updating the Law Enforcement Ordinance and the Commissions by-laws.

## **GOALS**

*Provide details of the entity's long-term goals, the entity's goals for the next quarter, and projected quarterly activities.*

### **LONG-TERM GOAL #1**

One of the Commissions goals is to continue to develop positive relationships with the Oneida community, and to assist with developing community events along with the Oneida Police Department.

Promoting Positive Community Relations

Update on Goal:

Continue to support and assist the Oneida Police Department with community events. Will also be looking at seeing what kind of training opportunities are available that the Commission would be able to attend.

### **LONG-TERM GOAL #2**

Updating and making amendments to the Law Enforcement Ordinance, and the Oneida police Commission's by-laws.

Improving Organizational Changes

Update on Goal:

The Commission will be meeting with the boards attorney to ensure a review is completed of their by-laws, and meeting with the respective areas to ensure that corrections and updates are

made to be in alignment with the amended Law Enforcement Ordinance, and then submitted to the Oneida Business Committee for approval.

#### **QUARTERLY GOAL #1**

One of the Commissions goals is to continue to develop positive relationships with the Oneida community, and to assist with developing community events along with the Oneida Police Department.

Promoting Positive Community Relations

Update on Goal:

Continue to support and assist the Oneida Police Department with community events. Will also be looking at seeing what kind of training opportunities are available that the Commission would be able to attend.

#### **QUARTERLY GOAL #2**

Updating and making amendments to the Law Enforcement Ordinance, and the Oneida police Commission's by-laws.

Improving Organizational Changes

Update on Goal:

The Commission will be meeting with the boards attorney to ensure a review is completed of their by-laws, and meeting with the respective areas to ensure that corrections and updates are made to be in alignment with the amended Law Enforcement Ordinance

### **BUDGET**

*Provide the amount of the entities budget and the status of the budget at that quarter.*

FY-2025 BUDGET: \$17,600

FY-2025 EXPENDITURES AS OF END OF REPORTING PERIOD: \$885

*List how your BCC is utilizing your budget and projected budgetary uses for the next quarter.*

This quarter the budget was used to purchase shirts for the Commission and stipends.

#### **Stipends**

*List the amount of each stipend a member may be eligible to receive.*

*Per the Boards, Committees, and Commissions law, stipends are set via OBC resolution. BC resolution 04-13-22-B sets the stipend amounts.*

	Total dollar amount paid	Number of stipend type		
		Regular Mtg	Emergency Mtg	Hearings/Other
October 2024	\$300	1	0	0
November 2024	\$0	0	0	0
December 2024	\$225	1	0	0

**REQUESTS**

*List details of any requests to the Oneida Business Committee.*

None

**OTHER**

*List any other information deemed appropriate by the entity, as well as any other information required by a law or policy of the Nation.*

None

Accept the Pardon and Forgiveness Screening Committee FY-2025 1st quarter report

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## Business Committee Agenda Request

1. Meeting Date Requested: 02/12/25

2. General Information:

Session:  Open  Executive – must qualify under §107.4-1.  
Justification: DRAFT materials/discussion

3. Supporting Documents:

- |   |  |   |
|---|--|---|
| <input type="checkbox"/> Bylaws                 | <input type="checkbox"/> Fiscal Impact Statement | <input type="checkbox"/> Presentation           |
| <input type="checkbox"/> Contract Document(s)   | <input type="checkbox"/> Law                     | <input checked="" type="checkbox"/> Report      |
| <input type="checkbox"/> Correspondence         | <input type="checkbox"/> Legal Review            | <input type="checkbox"/> Resolution             |
| <input type="checkbox"/> Draft GTC Notice       | <input type="checkbox"/> Minutes                 | <input type="checkbox"/> Rule (adoption packet) |
| <input type="checkbox"/> Draft GTC Packet       | <input type="checkbox"/> MOU/MOA                 | <input type="checkbox"/> Statement of Effect    |
| <input type="checkbox"/> E-poll results/back-up | <input type="checkbox"/> Petition                | <input type="checkbox"/> Travel Documents       |
| <input type="checkbox"/> Other: <i>Describe</i> |  |   |

4. Budget Information:

- |  |  |                                     |
|--|--|-------------------------------------|
| <input type="checkbox"/> Budgeted                  | <input type="checkbox"/> Budgeted – Grant Funded | <input type="checkbox"/> Unbudgeted |
| <input checked="" type="checkbox"/> Not Applicable | <input type="checkbox"/> Other: <i>Describe</i>  |                                     |

5. Submission:

Authorized Sponsor: Eric Boulanger, Chair/Pardon and Forgiveness  
Screening Committee

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Primary Requestor: Amber Martinez, Recording Clerk

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Additional Requestor: *(Name, Title/Entity)*

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Additional Requestor: *(Name, Title/Entity)*

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Submitted By: AMARTIN3

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## FY-2025 1st (Oct - Dec) Quarter Report

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*Text in orange provides instruction in accordance with the Boards, Committees, and Commissions law section 105.12-3. Quarterly Reports to the Oneida Business Committee.*

*Provide the name of the entity, the member submitting the report, and the Oneida Business Committee liaison.*

### Pardon and Forgiveness Screening Committee

Approved by official entity action on: 01/27/2025

Submitted by: Eric Boulanger, Chair

OBC Liaison: Jonas Hill

OBC Liaison: Jennifer Webster

#### **PURPOSE**

The purpose of the PFSC is to provide a fair, efficient, and formal process for considering pardons and forgiveness.

#### **AUTHORITY**

1-3. Authority.

- (a) *Purpose.* The purpose of the PFSC is to provide a fair, efficient and formal process for considering requests for a pardon or forgiveness by:
  - (1) Promulgating internal standard operating procedures necessary to govern its proceedings;
  - (2) Reviewing and processing applications for a pardon or forgiveness in an orderly and expeditious manner;
  - (3) Reviewing an applicant's background investigation report received from the Oneida Human Resources Department;
  - (4) Conducting and presiding over hearings to obtain a pardon or forgiveness from the Nation;
  - (5) Providing formal, written recommendations to the Oneida Business Committee to approve or deny a pardon or forgiveness application;
  - (6) Taking other actions reasonably related to the purpose of the PFSC and;
  - (7) Carrying out all other powers and duties delegated by the laws of the Nation, including, but not limited to, the Pardon and Forgiveness law.
- (b) The PFSC does not:
  - (1) Have authority to enter into contracts; or
  - (2) Have authority to create policy or legislative rules.

**BCC MEMBERS**

*Provide a list of the members and their titles, term expiration dates and contact information.*

Eric Boulanger  
Chair OPD Primary  
eboulan1@oneidanation.org  
August 31, 2026

Ronald King Jr.  
OPD Alternate  
rking2@oneidanation.org  
August 31, 2026

Julie King  
Vice Chair Social Services Primary  
jking3@oneidanation.org  
August 31, 2026

Michelle Madl  
Social Services Alternate  
mmadl@oneidanation.org  
August 31, 2026

Sandra Skenadore  
Community-at-Large Age 55+ Primary  
pfs-sske@oneidanation.org  
August 31, 2026

Kimberly Skenandore-Goodrich  
Community-at-Large 55+ Alternate  
kskena13@oneidanation.org  
August 31, 2026

Jason Kurowski  
Community-at-Large Age 25+ Primary  
pfs-jkur@oneidanation.org  
August 31, 2026

Vacant  
Community-at-Large Age 25+ Alternate  
Vacant  
August 31, 2026

**CONTACT INFORMATION**

*Provide contact information for the entity.*

CONTACT: Amber Martinez

TITLE: Recording Clerk

PHONE NUMBER: 920-869-4372

E-MAIL: Boards@oneidanation.org

MAIN WEBSITE: <https://oneida-nsn.gov/government/boards-committees-and-commissions/appointed/#Pardon-and-Forgiveness-Screening-Committee>

**MEETINGS**

*List when and how often the entity is holding meetings and whether any emergency meetings have been held. If an emergency meeting was held, indicate the basis of the emergency meeting for each meeting.*

Held every 3rd Monday of February, May, August, and November of each month.

10:00 a.m.

Microsoft Teams

Emergency Meetings: Zero (0)

**ACCOMPLISHMENTS**

*Provide details of what the entity has accomplished that quarter, including any special events held during the reporting period and any travel by the members and/or staff.*

**ACCOMPLISHMENT #1**

Summary:

We will continue to identify and create SOPs as needed /necessary.

Impact:

Ensure we have the best tools and resources in place to effectively carry out our duties and responsibilities as provided in the Pardon and Forgiveness law.

**ACCOMPLISHMENT #2**

Summary:

Our bylaws were successfully amended on April 28,2021. The amended bylaws streamlined our membership and added minimum age and background check qualifications for the community-at-large positions.

Impact:

Creating a transition plan will ensure the Committee will move forward without interruption even in the event all new members are appointed to the Committee.

**ACCOMPLISHMENT #3**

Summary:

There were two (2) Pardon or Forgiveness applications received for the hearing in the 1st quarter that was held on November 18, 2024.

Impact:

Effectively carried out our duties and responsibilities as provided in the Pardon and Forgiveness law.

**GOALS**

*Provide details of the entity's long-term goals, the entity's goals for the next quarter, and projected quarterly activities.*

**LONG-TERM GOAL #1**

Create a transition plan for new appointed Pardon and Forgiveness Screening Committee members.

Create a transition plan that will ensure the Committee will move forward without interruption even in the event all new members are appointed to the Committee

Update on Goal:

Terms expire August 2026

**QUARTERLY GOAL #1**

Create and update standard operating procedures.

Ensure we have the best tools and resources in place to effectively carry out our duties and responsibilities as provided in the Pardon and Forgiveness law.

Update on Goal:

Our goal is to identify and/or create additional standard operating procedures as is needed/required to effectively carry out our duties and responsibilities. We will schedule work meetings to identify and create additional standard operating procedures. We will implement an annual review process for the standard operating procedures moving forward.

**BUDGET**

*Provide the amount of the entities budget and the status of the budget at that quarter.*

FY-2025 BUDGET: No Budget, stipends are paid from BC Special Project

FY-2025 EXPENDITURES AS OF END OF REPORTING PERIOD: Zero (0)

*List how your BCC is utilizing your budget and projected budgetary uses for the next quarter.*

Budget utilization and projections do not apply to the Pardon and Forgiveness Screening Committee.

**Stipends**

*List the amount of each stipend a member may be eligible to receive.*

Per the Boards, Committees, and Commissions law, stipends are set via OBC resolution. BC resolution 04-13-22-B sets the stipend amounts.

	Total dollar amount paid	Number of stipend type		
		Regular Mtg	Emergency Mtg	Hearings/Other
October 2024	\$	0	0	0
November 2024	\$100	0	0	1
December 2024	\$	0	0	0

**REQUESTS**

*List details of any requests to the Oneida Business Committee.*

No requests currently.

**OTHER**

*List any other information deemed appropriate by the entity, as well as any other information required by a law or policy of the Nation.*

Community-at-large 25+ alternate remain vacant. The vacancy is currently posted.

There were two (2) Pardon or Forgiveness applications received for the hearing in the 1st quarter that was held on November 18, 2024.

Accept the Southeastern Wisconsin Oneida Tribal Services Advisory Board FY-2025 1st quarter report

## Business Committee Agenda Request

1. Meeting Date Requested: 02/12/25

2. General Information:

Session:  Open  Executive – must qualify under §107.4-1.  
Justification: DRAFT materials/discussion

3. Supporting Documents:

- |   |  |   |
|---|--|---|
| <input type="checkbox"/> Bylaws                 | <input type="checkbox"/> Fiscal Impact Statement | <input type="checkbox"/> Presentation           |
| <input type="checkbox"/> Contract Document(s)   | <input type="checkbox"/> Law                     | <input checked="" type="checkbox"/> Report      |
| <input type="checkbox"/> Correspondence         | <input type="checkbox"/> Legal Review            | <input type="checkbox"/> Resolution             |
| <input type="checkbox"/> Draft GTC Notice       | <input type="checkbox"/> Minutes                 | <input type="checkbox"/> Rule (adoption packet) |
| <input type="checkbox"/> Draft GTC Packet       | <input type="checkbox"/> MOU/MOA                 | <input type="checkbox"/> Statement of Effect    |
| <input type="checkbox"/> E-poll results/back-up | <input type="checkbox"/> Petition                | <input type="checkbox"/> Travel Documents       |
| <input type="checkbox"/> Other: <i>Describe</i> |  |   |

4. Budget Information:

- |  |  |                                     |
|--|--|-------------------------------------|
| <input type="checkbox"/> Budgeted                  | <input type="checkbox"/> Budgeted – Grant Funded | <input type="checkbox"/> Unbudgeted |
| <input checked="" type="checkbox"/> Not Applicable | <input type="checkbox"/> Other: <i>Describe</i>  |                                     |

5. Submission:

Authorized Sponsor: Diane Hill, Chair/Southeastern Wisconsin Oneida Tribal Services Advisory Board

Primary Requestor: Amber Martinez, Recording Clerk

Additional Requestor: *(Name, Title/Entity)*

Additional Requestor: *(Name, Title/Entity)*

Submitted By: AMARTIN3

# FY-2025 1st (Oct - Dec) Quarter Report

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*Text in orange provides instruction in accordance with the Boards, Committees, and Commissions law section 105.12-3. Quarterly Reports to the Oneida Business Committee.*

*Provide the name of the entity, the member submitting the report, and the Oneida Business Committee liaison.*

## Southeastern Oneida Tribal Services Advisory Board

Approved by official entity action on: 01/30/2025

Submitted by: Lloyd D Ninham, Secretary

OBC Liaison: Kirby Metoxen

OBC Liaison: Jonas Hill and Jennifer Webster

### **PURPOSE**

The Advisory Board was established for purposes of providing advice and constructive input to the Southeastern Wisconsin Oneida Tribal Services (SEOTS) Director, working in partnership to formulate social services programs for the Oneida people residing in Southeastern Wisconsin by, including, but not limited to:

### **AUTHORITY**

The Board was established for purposes advice and constructive input to the Southeastern Wisconsin Oneida Tribal Services (SEOTS) Director working in partnership to formulate social services programs for the Oneida people residing in Southeastern Wisconsin by including, but not limited to:

- a. Acting as an ambassador for the SEOTS program by promoting its mission whenever possible.
- b. Reviewing the SEOTS administration.
- c. Guiding and advising the SEOTS administration.
- d. Adhering to the appropriate chain of command in all relative communications with the Oneida Business Committee; and
- e. Conducting all other powers and/or duties delegated to SEOTS by the laws and/or policies of the Nation.

**BCC MEMBERS**

*Provide a list of the members and their titles, term expiration dates and contact information.*

Diane Hill  
Chair  
seo-dhil@oneidanation.org  
March 31, 2027

Michael Coleman  
Vice Chair  
seo-mcol@oneidanation.org  
March 31, 2025

Lloyd Ninham  
Secretary  
seo-lnin@oneidanation.org  
March 31, 2025

Vacant  
Member  
Enter Email  
March 31, 2025

Harmony Hill  
Member  
seo-hhil@oneidanation.org  
March 31, 2026

Vacant  
Member  
Enter Email  
March 31, 2026

Caryle Wheelock  
Member  
seo-cwhe@oneidanation.org  
March 31, 2027

**CONTACT INFORMATION**

*Provide contact information for the entity.*

CONTACT: Diane Hill, Chair

TITLE: Chair

PHONE NUMBER: (414)329-4101

E-MAIL: seots\_board@oneidanation.org

MAIN WEBSITE: <https://oneida-nsn.gov/government/boards-committees-and-commissions/appointed/#Southeastern-WI-Oneida-Tribal-Services-Advisory-Board>

**MEETINGS**

*List when and how often the entity is holding meetings and whether any emergency meetings have been held. If an emergency meeting was held, indicate the basis of the emergency meeting for each meeting.*

Held every 2<sup>nd</sup> Monday of each month.

6:00 p.m.

Southeastern Oneida Tribal Services Office at 5233 Morgan Ave, Milwaukee Wisconsin 53220 and via Microsoft Teams

Emergency Meetings: Zero (0)



**ACCOMPLISHMENTS**

*Provide details of what the entity has accomplished that quarter, including any special events held during the reporting period and any travel by the members and/or staff.*

**ACCOMPLISHMENT #1**

Summary:

Engage with the community for services that are available such as, food, health, clothing, etc. SEOTS Advisory Board has been participating with several events for the Oneida Community and continues to work with SEOTS in planning future events.

Impact:

SEOTS Advisory Board supported SEOTS mission to actively engage with the community to pursue ways to meet the needs and implement programing.

**ACCOMPLISHMENT #2**

Summary:

Events held in collaboration with other tribal agencies located in Milwaukee. SEOTS Advisory board continues to explore and support community organizations.

Impact:

Provide learning resources for individuals and families to better self-sustain.

**ACCOMPLISHMENT #3**

Summary:

Oneida Cultural Heritage Department has continued to assist SEOTS. Leander Danforth has provided virtual Oneida language classes for the community. The Oneida Cultural Heritage Department collaborated with staff & board members establishing the ten raised garden beds installed in front of the building. SEOTS has provided various classes allowing the community to network and learn new techniques.

Impact:

Support SEOTS mission by engaging with the community to create involvement. Encourage community participation in events provided by SEOTS. Demonstrate community involvement by fostering concerns relative to the ideas and concerns from the community.

## GOALS

*Provide details of the entity's long-term goals, the entity's goals for the next quarter, and projected quarterly activities.*

### LONG-TERM GOAL #1

Participation- fostering a system in which the public feel that they are part of the decision-making process, including freedom of expression and assiduous concern for the best interests of the tribe and community in general.

Support the community by communicating able the resources via social media, word of mouth and mailers.

Being able to communicate with the community openly with multiple options relaying information will lead the way for being able to lay the way for three (3) Good Governance principles to all tribal members that live outside the reservation.

Update on Goal:

The SEOTS Advisory Board Facebook page shares program information which provides tribal members access to services such as Oneida Nation Programs in Oneida and at the SEOTS office, intertribal powwows, and other relevant community events hosted by outside organizations.

### LONG-TERM GOAL #2

Encourage discussion from community members while participating in community events.

Host and support two (2) annual events per year, one being the summer family community picnic and the other event in fall/winter.

Good Governance Principle: Participation – Fostering a system in which the public feels that they are a part of the decision-making processes including freedom of expression and assiduous concern for the best interests of the Nation and community in general.

Update on Goal:

The SEOTS board is currently collaborating events with the SEOTS Manager. The SEOTS board is actively seeking fundraising efforts that will provide space for a seasonal craft fair.

### QUARTERLY GOAL #1

Engage with the community for services available: food, health, clothing, etc.

Being able to engage with the community and encouraging them on how to better care for themselves and the welfare of their descendants.

Update on Goal:

To continue achieving community goals the Advisory Board submitted the FY2024 SEOTS Advisory Board budget to align with BC Resolution #06-14-23-E, maintaining FY2023 levels with no increase.

**QUARTERLY GOAL #2**

Host and support two (2) annual events per year, one being the summer family community picnic and the other event in fall/winter

Good Governance Principle: Participation- Fostering a system in which the public feels that they are part of the decision-making processes, including freedom of expression and assiduous concern for the best interests of the Nation and community in general.

Update on Goal:

The SEOTS Advisory Board and SEOTS organized the first annual community baby shower. Twenty-one new or expecting parents signed up and received essential items for their children. Donations came from SEOTS, SEOTS Advisory Board, Kohls Corporation, and other outside companies.

**BUDGET**

*Provide the amount of the entities budget and the status of the budget at that quarter.*

FY-2025 BUDGET: \$25,485.00

FY-2025 EXPENDITURES AS OF END OF REPORTING PERIOD: \$2,330.00

*List how your BCC is utilizing your budget and projected budgetary uses for the next quarter.*

SEOTS has been participating with several events for the Oneida Community and continues to work with SEOTS Administration in planning future events. Our biggest and most engaged event is the annual community picnic.

**Stipends**

*List the amount of each stipend a member may be eligible to receive.*

Per the Boards, Committees, and Commissions law, stipends are set via OBC resolution. BC resolution 04-13-22-B sets the stipend amounts.

	Total dollar amount paid	Number of stipend type		
		Regular Mtg	Emergency Mtg	Hearings/Other
October 2024	\$375	1	0	0
November 2024	\$300	1	0	0
December 2024	\$300	1	0	0

**REQUESTS**

*List details of any requests to the Oneida Business Committee.*

None.

**OTHER**

*List any other information deemed appropriate by the entity, as well as any other information required by a law or policy of the Nation.*

None.

Accept the Oneida Election Board FY-2025 1st quarter report

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## Business Committee Agenda Request

**1. Meeting Date Requested:** 02/12/25

**2. General Information:**

Session:  Open  Executive – must qualify under §107.4-1.  
Justification: DRAFT materials/discussion

**3. Supporting Documents:**

- |   |  |   |
|---|--|---|
| <input type="checkbox"/> Bylaws                 | <input type="checkbox"/> Fiscal Impact Statement | <input type="checkbox"/> Presentation           |
| <input type="checkbox"/> Contract Document(s)   | <input type="checkbox"/> Law                     | <input checked="" type="checkbox"/> Report      |
| <input type="checkbox"/> Correspondence         | <input type="checkbox"/> Legal Review            | <input type="checkbox"/> Resolution             |
| <input type="checkbox"/> Draft GTC Notice       | <input type="checkbox"/> Minutes                 | <input type="checkbox"/> Rule (adoption packet) |
| <input type="checkbox"/> Draft GTC Packet       | <input type="checkbox"/> MOU/MOA                 | <input type="checkbox"/> Statement of Effect    |
| <input type="checkbox"/> E-poll results/back-up | <input type="checkbox"/> Petition                | <input type="checkbox"/> Travel Documents       |
| <input type="checkbox"/> Other: <i>Describe</i> |  |   |

**4. Budget Information:**

- |  |  |                                     |
|--|--|-------------------------------------|
| <input type="checkbox"/> Budgeted                  | <input type="checkbox"/> Budgeted – Grant Funded | <input type="checkbox"/> Unbudgeted |
| <input checked="" type="checkbox"/> Not Applicable | <input type="checkbox"/> Other: <i>Describe</i>  |                                     |

**5. Submission:**

Authorized Sponsor: Candace House, Chair/Oneida Election Board

Primary Requestor: Shannon Davis, Recording Clerk

Additional Requestor: (Name, Title/Entity)

Additional Requestor: (Name, Title/Entity)

Submitted By: SDAVIS

# FY-2025 1st (Oct - Dec) Quarter Report

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*Text in orange provides instruction in accordance with the Boards, Committees, and Commissions law section 105.12-3. Quarterly Reports to the Oneida Business Committee.*

*Provide the name of the entity, the member submitting the report, and the Oneida Business Committee liaison.*

## Oneida Election Board

Approved by official entity action on: February 4, 2025

Submitted by: Candace House, Chair

OBC Liaison: Lisa Liggins

OBC Liaison: Tehassi Hill

### PURPOSE

The Board was created to carry out the provisions of the Election Law and Article III, Sections 2 & 3 of the Constitution of the Oneida Nation. The purpose of the Board is to conduct the Nation's elections in compliance with the laws of the Nation and assist with GTC meetings in reference to voting.

### AUTHORITY

The Board is responsible to conduct elections and to govern all procedures used in the election process along with attending GTC meetings. The Board has all delegated authority established through the laws, policies, rules, and resolutions of the Nation, including but not limited to, the Election Law.

### BCC MEMBERS

*Provide a list of the members and their titles, term expiration dates and contact information.*

Candace House  
Chair

[oeb-cho@oneidanation.org](mailto:oeb-cho@oneidanation.org)  
July 31, 2027

Vicki Cornelius  
Member

[oeb-vcor@oneidanation.org](mailto:oeb-vcor@oneidanation.org)  
July 31, 2026

Tonya Webster  
Vice-Chair

[oeb-tweb@oneidanation.org](mailto:oeb-tweb@oneidanation.org)  
July 31, 2026

Linda Dallas  
Member

[oeb-ldal@oneidanation.org](mailto:oeb-ldal@oneidanation.org)  
July 31, 2027

Stephanie Metoxen  
Secretary

[oeb-smet@oneidanation.org](mailto:oeb-smet@oneidanation.org)  
July 31, 2026

Jermaine Delgado  
Member

[oeb-jdel@oneidanation.org](mailto:oeb-jdel@oneidanation.org)  
July 31, 2025

Teresa Schuman  
Member  
[oeb-tsch@oneidanation.org](mailto:oeb-tsch@oneidanation.org)  
July 31, 2027

Ray Skenandore  
Member  
[oeb-rske@oneidanation.org](mailto:oeb-rske@oneidanation.org)  
July 31, 2025

Kalene White  
Member  
[oeb-kwhi@oneidanation.org](mailto:oeb-kwhi@oneidanation.org)  
July 31, 2025

## CONTACT INFORMATION

*Provide contact information for the entity.*

CONTACT: Candace House  
TITLE: Chair  
PHONE NUMBER: 920-869-4324  
E-MAIL: [oeb-cho@oneidanation.org](mailto:oeb-cho@oneidanation.org) or [Election Board@oneidanation.org](mailto:Election_Board@oneidanation.org)  
MAIN WEBSITE: <https://oneida-nsn.gov/government/boards-committees-and-commissions/elected/#Oneida-Election-Board>

## MEETINGS

*List when and how often the entity is holding meetings and whether any emergency meetings have been held. If an emergency meeting was held, indicate the basis of the emergency meeting for each meeting.*

2<sup>nd</sup> and 4<sup>th</sup> Monday of each month.

5:00 p.m.

Norbert Hill Center N7210 Seminary Rd., Oneida, WI. 54155 and Microsoft Teams

Emergency Meetings: None

## ACCOMPLISHMENTS

*Provide details of what the entity has accomplished that quarter, including any special events held during the reporting period and any travel by the members and/or staff.*

### ACCOMPLISHMENT #1

Summary:

The Election Board was able to fill vacancies and have the new board members sworn in compliance with Oneida law, policy, and/or resolution.

Impact:

In September 2024, 3 board member positions were filled, and new members were sworn in. On October 14, 2024 at the convening of the new board, new officer positions were nominated and elected.

## **ACCOMPLISHMENT #2**

Summary:

Develop, adopt, review, and amend applicable standard operating procedures (SOPs) and our By-Laws.

Impact:

The new board reprioritized which SOPs would be reviewed in the first quarter of 2025. Due to the upcoming elections, we chose 8 election SOPs to be developed, adopted, reviewed, and amended.

## **GOALS**

*Provide details of the entity's long-term goals, the entity's goals for the next quarter, and projected quarterly activities.*

### **LONG-TERM GOAL #1**

The Election Board will conduct all Oneida elections in compliance with Oneida law, policy and/or regulation.

Exercising Sovereignty

Update on Goal:

We have a new Board as well as newly elected officers. We are committed to training, educating, and reviewing SOPs, laws, policies, and regulations prior to the 2025 Special Election to ensure compliance.

### **LONG-TERM GOAL #2**

Develop, adopt, review, and amend applicable standard operating procedures (SOPs) and our By-Laws.

Improving Organizational Changes

Update on Goal:

The new board has prioritized the 1<sup>st</sup> meeting of every month to be in person to develop, adopt, and review all SOPs by year end. This is a standing agenda item.



**QUARTERLY GOAL #1**

The Election Board will conduct all Oneida elections in compliance with Oneida law, policy and/or regulation.

Exercising Sovereignty

Update on Goal:

We have started to review the 2025 Special Election Timetable to conduct all Oneida Elections to ensure compliance for Oneida. In this quarter we have established location based on handicapped accessibility, parking and ease of entry for Elders. We have solidified the dates for the caucus and the 2025 Special Election. We have approved the 2025 Special Election Timetable and memo was sent to the OBC by the Board Chairperson.

**QUARTERLY GOAL #2**

Develop, adopt, review, and amend applicable standard operating procedures (SOPs) and our By-Laws.

Improving Organizational Changes

Update on Goal:

Due to a community concern, the board reviewed SOP with the OEB attorney present to amend SOP for Board member participation at GTC meetings.

**BUDGET**

*Provide the amount of the entities budget and the status of the budget at that quarter.*

FY-2025 BUDGET: \$81,000

FY-2025 EXPENDITURES AS OF END OF REPORTING PERIOD: \$6,400

*List how your BCC is utilizing your budget and projected budgetary uses for the next quarter.*

The first quarter budget so far has only been stipends.

**Stipends**

*List the amount of each stipend a member may be eligible to receive.*

Per the Boards, Committees, and Commissions law, stipends are set via OBC resolution. BC resolution 04-13-22-B sets the stipend amounts.

	Total dollar amount paid	Number of stipend type		
		Regular Mtg	Emergency Mtg	Hearings/Other
October 2024	<b>\$3,200</b>	<b>2</b>	<b>0</b>	<b>1</b>

November 2024	\$2,600	2	0	1
December 2024	\$600	1	0	0

**REQUESTS**

*List details of any requests to the Oneida Business Committee.*

None

**OTHER**

*List any other information deemed appropriate by the entity, as well as any other information required by a law or policy of the Nation.*

None

Accept the Oneida Gaming Commission FY-2025 1st quarter report

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## Business Committee Agenda Request

**1. Meeting Date Requested:** 02/12/25

**2. General Information:**

Session:  Open  Executive – must qualify under §107.4-1.  
Justification: DRAFT materials/discussion

**3. Supporting Documents:**

- |   |  |   |
|---|--|---|
| <input type="checkbox"/> Bylaws                 | <input type="checkbox"/> Fiscal Impact Statement | <input type="checkbox"/> Presentation           |
| <input type="checkbox"/> Contract Document(s)   | <input type="checkbox"/> Law                     | <input checked="" type="checkbox"/> Report      |
| <input type="checkbox"/> Correspondence         | <input type="checkbox"/> Legal Review            | <input type="checkbox"/> Resolution             |
| <input type="checkbox"/> Draft GTC Notice       | <input type="checkbox"/> Minutes                 | <input type="checkbox"/> Rule (adoption packet) |
| <input type="checkbox"/> Draft GTC Packet       | <input type="checkbox"/> MOU/MOA                 | <input type="checkbox"/> Statement of Effect    |
| <input type="checkbox"/> E-poll results/back-up | <input type="checkbox"/> Petition                | <input type="checkbox"/> Travel Documents       |
| <input type="checkbox"/> Other: <i>Describe</i> |  |   |

**4. Budget Information:**

- |  |  |                                     |
|--|--|-------------------------------------|
| <input type="checkbox"/> Budgeted                  | <input type="checkbox"/> Budgeted – Grant Funded | <input type="checkbox"/> Unbudgeted |
| <input checked="" type="checkbox"/> Not Applicable | <input type="checkbox"/> Other: <i>Describe</i>  |                                     |

**5. Submission:**

Authorized Sponsor: Mark Powless Sr., Chair/Oneida Gaming Commission

Primary Requestor: Shannon Davis, Recording Clerk

Additional Requestor: (Name, Title/Entity)

Additional Requestor: (Name, Title/Entity)

Submitted By: SDAVIS

# FY-2025 1st (Oct - Dec) Quarter Report

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Text in **orange** provides instruction in accordance with the Boards, Committees, and Commissions law section 105.12-3. Quarterly Reports to the Oneida Business Committee.

Provide the name of the entity, the member submitting the report, and the Oneida Business Committee liaison.

## Oneida Gaming Commission

Approved by official entity action on: January 31, 2025

Submitted by: OGC Chair, Mark A. Powless Sr.

OBC Liaison: Brandon Yellowbird-Stevens

OBC Liaison: Jonas Hill

### PURPOSE

The Oneida Gaming Commission was established for the purpose of protecting the assets and integrity of Oneida Gaming through regulatory oversight of all Gaming activities within the jurisdiction of the Nation

### AUTHORITY

The Commission has all the authority delegated to it by the laws, policies, rules and resolutions of the Nation, including but not limited to, the authority and responsibility the Oneida Business Committee delegated to the Commission through the Oneida Nation Gaming Ordinance ("ONGO") set forth in Title 5 of the Oneida Code of Laws for the regulation of Gaming Activities, Gaming Operations, Gaming Operators, Gaming Employees, Gaming Facilities, Gaming Services, and the enforcement of the laws and regulations as set forth, defined and fully identified within ONGO.

### BCC MEMBERS

Provide a list of the members and their titles, term expiration dates and contact information.

Mark A. Powless Sr.  
Chair  
[mpowles5@oneidanation.org](mailto:mpowles5@oneidanation.org)  
August 31, 2028

Michelle Braaten  
Secretary  
[mbraaten@oneidanation.org](mailto:mbraaten@oneidanation.org)  
August 31, 2027

Reynold "Tom" Danforth  
Vice-Chair  
[rdanfort@oneidanation.org](mailto:rdanfort@oneidanation.org)  
August 31, 2025

Jeremy King  
Commissioner  
[jking8@oneidanation.org](mailto:jking8@oneidanation.org)  
August 31, 2029

**CONTACT INFORMATION**

*Provide contact information for the entity.*

CONTACT: Mark A. Powless Sr.  
TITLE: Chair  
PHONE NUMBER: 920-497-5850  
E-MAIL: [mpowles5@oneidanation.org](mailto:mpowles5@oneidanation.org)  
MAIN WEBSITE: <https://oneida-nsn.gov/government/boards-committees-and-commissions/elected/#Oneida-Gaming-Commission>

**MEETINGS**

*List when and how often the entity is holding meetings and whether any emergency meetings have been held. If an emergency meeting was held, indicate the basis of the emergency meeting for each meeting.*

1<sup>st</sup> and 3<sup>rd</sup> Monday of each month.

9:00 a.m.

Oneida Gaming Commission 2669 W. Mason St. Green Bay, WI. 54313

Emergency Meetings: 0

**ACCOMPLISHMENTS**

*Provide details of what the entity has accomplished that quarter, including any special events held during the reporting period and any travel by the members and/or staff.*

**ACCOMPLISHMENT #1**

Summary:

We were able to increase the security of all electronic and hard copy forms of criminal history record information (FBI Records) for all key employees of the Gaming Operation.

Impact:

Helps the Gaming Commission enhance the security of compliance documents while keeping us in the compliance with federal regulations.

**ACCOMPLISHMENT #2**

Summary:

Submitting the revised Sports Wagering regulations to the state on January 9, 2025 is a significant accomplishment that underscores the Oneida Nation's commitment to maintaining compliance.

Impact:

Ensures that the Nation's Sports Book operations align with State and industry regulations, reducing the risk of non-compliance, while maintaining operational efficiency.

**ACCOMPLISHMENT #3**

Summary:

90% or more for annual Internal Audit was achieved at 98% for the year. Determining compliance with Oneida Gaming Minimum Internal Control Standards ("OGMICS"). Determining compliance with the OGMICS, an audit to review and evaluate Surveillance Operations is conducted in accordance with regulatory standards.

Impact:

Our own internal criteria set at achieving 90% or above was met. A score of 98% was achieved and the impact is positive and long term. Show that Surveillance personnel are engaged and progressive each year.

**GOALS**

*Provide details of the entity's long-term goals, the entity's goals for the next quarter, and projected quarterly activities.*

**LONG-TERM GOAL #1**

Review and ensure alignment of OGC strategies, organization structure, and processes in each of our areas that fall under our umbrella.

Periodic evaluation of alignment creates opportunities to identify areas that may need necessary and continuous improvements.

Update on Goal:

All departments continue to diligently work on internal assessments, particularly relevant to organization structure and position titles to account for the specific regulatory needs of the OGC and improved preparedness of technological advancements of the gaming industry, as well as ever evolving scams of cheats, fraud, and cybersecurity criminals.

**LONG-TERM GOAL #2**

For annual Internal Audit we would like to be at 100% for this year. Last year we were at 98%, striving to be better this year!

[Click here to enter how your long-term goal supports your Strategic Plan or the Nation's Vision](#)

Update on Goal:

Working closely with staff in all our areas to ensure we are striving to reach 100% compliance.

**QUARTERLY GOAL #1**

Standard Operating Procedures (SOPs) and workflows to be updated and relocated to a shared platform for all OGC Departments and employees to reference.

Updating SOPs and workflows ensure there are accurate, consistent, and repeatable processes in place to reference by which compliance and accountability can be measured and enforced.

Update on Goal:

SOPs are being reviewed and updated, particularly for annual regulatory requirements and obligations. Still working on getting the SharePoint/website updated.

**QUARTERLY GOAL #2**

Create OGC website page to house and share content that includes electronic forms/links for employee, vendor, and patron reference and usage.

Improving upon how and what we communicate, particularly in the virtual space by leveraging technology, is essential for the OGC and its departments to be proactive in the ever-evolving gaming regulatory industry.

Documents are being formatted for ideal content and link reference. DTS has updated that they are ready for us to start sending them the documents we would like to readily have accessible. Due to scheduling conflicts this is taking longer than expected.

Update on Goal:

Still pending as of January 30, 2025 we are waiting on assistance from other areas to help implement this feature.

**BUDGET**

*Provide the amount of the entities budget and the status of the budget at that quarter.*

FY-2025 BUDGET: \$1,465,532

FY-2025 EXPENDITURES AS OF END OF REPORTING PERIOD: \$107,388

List how your BCC is utilizing your budget and projected budgetary uses for the next quarter.

Enter budget utilization and projection information.

**Stipends**

List the amount of each stipend a member may be eligible to receive.

Per the Boards, Committees, and Commissions law, stipends are set via OBC resolution. BC resolution 04-13-22-B sets the stipend amounts.

	Total dollar amount paid	Number of stipend type		
		Regular Mtg	Emergency Mtg	Hearings/Other
October 2024	\$0	3	0	1
November 2024	\$0	2	0	0
December 2024	\$0	2	0	0

**REQUESTS**

List details of any requests to the Oneida Business Committee.

None

**OTHER**

List any other information deemed appropriate by the entity, as well as any other information required by a law or policy of the Nation.

None



Accept the Oneida Land Claims Commission FY-2025 1st quarter report

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### Business Committee Agenda Request

1. Meeting Date Requested: 02/12/25

2. General Information:

Session:  Open  Executive – must qualify under §107.4-1.  
Justification: DRAFT materials/discussion

3. Supporting Documents:

- Bylaws  Fiscal Impact Statement  Presentation
- Contract Document(s)  Law  Report
- Correspondence  Legal Review  Resolution
- Draft GTC Notice  Minutes  Rule (adoption packet)
- Draft GTC Packet  MOU/MOA  Statement of Effect
- E-poll results/back-up  Petition  Travel Documents
- Other: *Describe*

4. Budget Information:

- Budgeted  Budgeted – Grant Funded  Unbudgeted
- Not Applicable  Other: *Describe*

5. Submission:

Authorized Sponsor: Chris Cornelius, Chair/Oneida Land Claims Commission

Primary Requestor: \_\_\_\_\_

Additional Requestor: (Name, Title/Entity)

Additional Requestor: (Name, Title/Entity)

Submitted By: BPIGMAN

# FY-2025 1st (Oct - Dec) Quarter Report

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*Text in orange provides instruction in accordance with the Boards, Committees, and Commissions law section 105.12-3. Quarterly Reports to the Oneida Business Committee.*

*Provide the name of the entity, the member submitting the report, and the Oneida Business Committee liaison.*

## ONEIDA LAND CLAIMS COMMISSION

Approved by official entity action on: January 16, 2025

Submitted by: Chris Cornelius, Chairwoman OLCC

OBC Liaison: Brandon Yellowbird-Stevens

OBC Liaison: Lisa Liggins

### PURPOSE

The Oneida Land Claims Commission (OLCC) purpose is to supervise all activities involving the New York Land Claims, including post settlement; and to develop strategies, provide direction and recommendations, for litigation, negotiation and/or settlement to the Oneida Business Committee (OBC) and the Oneida General Tribal Council (GTC). The OLCC will inform and educate the membership on issues pertaining to the Oneida Nation land claims, and seek participation from the membership, and carrying out the following duties:

- a. Report membership concerns and suggestions to the OBC.
- b. Hold public meetings and conduct outreach to allow the membership to participate in recommendations for all Oneida Nation land claims and settlement efforts.
- c. Study other Indian land claim settlements and disseminate that information to the membership and the OBC.
- d. Manage the OLCC budget
- e. Assist the OBC with any land claims arising out of natural resource issues/disputes as requested by the OBC.
- f. Carry out all other duties delegated by the GTC

### AUTHORITY

Created by the Business Committee as directed by the membership. The OLCC shall inform and educate the membership on the issues pertaining to Oneida Nation land claims, seek participation of the membership, and be further responsible for carrying out the following duties:

(a) Bring forward concerns and suggestions of the membership regarding the Nation's land claims to the Oneida Business Committee. (b) As part of its advisory procedures, to hold public

meetings and undergo outreach to provide an opportunity for the membership to voice their concerns and suggestions regarding the Nation's land claims settlement efforts and to share those concerns/suggestions with the Oneida Business Committee. (c) Study other Indian land claim settlements achieved between tribal, state, and federal governments and disseminate the information to the membership and the Oneida Business Committee. (d) Manage the budget that the Oneida Business Committee provides to the OLCC in accordance with governing laws and policies of the Nation. (e) Assist the Oneida Business Committee with any land claims arising out of natural resource issues/disputes as requested by the Oneida Business Committee. (f) Carry out all other powers and/or duties delegated to the OLCC through any laws, policies, rules and/or resolutions of the Nation.

## BCC MEMBERS

*Provide a list of the members and their titles, term expiration dates and contact information.*

Chris Cornelius  
Chairwoman  
lcc-ccor@oneidanation.org  
July 31, 2028

Deborah Thundercloud  
Vice-Chairwoman  
lcc-dthu@oneidanation.org  
July 31, 2027

Kerry Kennedy  
Secretary  
lcc-kken@oneidanation.org  
July 31, 2026

Michael S King  
Commissioner  
lcc-mkin@oneidanation.org  
July 31, 2025

Candace House  
Commissioner  
lcc-chou@oneidanation.org  
July 31, 2026

## CONTACT INFORMATION

*Provide contact information for the entity.*

CONTACT: Chris Cornelius  
TITLE: Oneida Land Claims Commission Chairwoman  
PHONE NUMBER: (920) 869-4430  
E-MAIL: LandClaims\_Com@oneidanation.org  
MAIN WEBSITE: <https://oneida-nsn.gov/government/land-claims/>

**MEETINGS**

*List when and how often the entity is holding meetings and whether any emergency meetings have been held. If an emergency meeting was held, indicate the basis of the emergency meeting for each meeting.*

The first and third Thursday of each month.

5:00 P.M.

Norbert Hill Center, Room 338, N7210 Seminary Road, Oneida WI. In Person and Microsoft Teams

Emergency Meetings: Zero (0)

**ACCOMPLISHMENTS**

*Provide details of what the entity has accomplished that quarter, including any special events held during the reporting period and any travel by the members and/or staff.*

**ACCOMPLISHMENT #1**

Summary:

Oneida Land Claims Commission held a work meeting October 7, 2024, to work on FY 2025 outreach events.

Impact:

To educate and update the community on Land Claims.

**ACCOMPLISHMENT #2**

Summary:

Work meeting held November 7, 2024, at the regular Oneida Land Claims Commission meeting on the FY 2025 event planning items.

Impact:

This supports the Oneida Land Claims Commission plan to educate and update the community on land claims.

**ACCOMPLISHMENT #3**

Summary:

Held planning discussion, contacted SEOTS to obtain dates for hosting events. Need to discuss/firm up event dates to provide a response to Trisha Patton (SEOTS Director). Worked on Farmers Market events and Activity Book.

Impact:

Supports the Oneida Land Claims Commission's plan to educate the community at large.

## GOALS

*Provide details of the entity's long-term goals, the entity's goals for the next quarter, and projected quarterly activities.*

### LONG-TERM GOAL #1

Conduct outreach to our membership. We seek participation from our members. Provide education on all Oneida land Claims, past and present.

This supports the Nation's vision by including the membership in the decision-making process and it also supports the Nation's mission statement to, "strengthen and protect our people, reclaim our land and enhance the environment by exercising our sovereignty.

Update on Goal:

The Commission conducted some community outreach by posting articles and videos on social media and posting information in the Kalihwisaks. The Commission approved extra spending for social media expenses. A questionnaire was developed to interview all the people who have history or firsthand knowledge of our land claims history. One interview was conducted and recorded. This captured history will be utilized in creating educational materials and collect recommendations to go forward.

### LONG-TERM GOAL #2

Compile and forward membership recommendations, Land Claims research, and the Commissions' recommendations to the Oneida Business Committee on behalf of the membership, as directed by the membership.

This supports the Nation's vision by including the membership in the decision-making process and it also supports the Nation's mission statement to, "To strengthen and protect our people, reclaim our land and enhance the environment by exercising our sovereignty."

Update on Goal:

The Commission continues to gather input from the membership and conduct research on other Tribal Land Claim settlements. We send this information, along with our Land Claim recommendations to the Oneida Business Committee through quarterly, semi-annual, and annual reports.

### LONG-TERM GOAL #3

In 2023-24 the Community requested the Oneida Land Claims Commission to bring back the New York Homeland Tour. To educate the membership about our homeland and our Land Claims. In 2025 our goal is to revisit the homeland, and to bring two (2) community members to assist with research and development; and improve our homeland tours from the past, determine what worked, and what didn't work, and implement a new homeland tour for our membership.

Promoting Positive Community Relations

Update on Goal:

The Commission has conducted research on previous homeland tour events and are strategically planning an exploratory home tour visit.

**QUARTERLY GOAL #1**

Gather input from the Oneida membership regarding Oneida Land Claims.

This supports the Nation's vision by including the membership in the decision-making process and it also supports the Nation's mission statement to, "To strengthen and protect our people, reclaim our land and enhance the environment by exercising our sovereignty."

Update on Goal:

The OLCC will continue to review all surveys, past and present, to improve them; to gather community input/recommendations, and consensus on our land claims. Land Claims Commissioners worked outside of regular paid meetings, researching survey methods, and consulting with personnel at the CEC (Community Education Center) to create a new survey. The OLCC purchased IPADS to improve the community survey process at outreach events.

**BUDGET**

*Provide the amount of the entities budget and the status of the budget at that quarter.*

FY-2025 BUDGET: \$110,850.00

FY-2025 EXPENDITURES AS OF END OF REPORTING PERIOD: \$3,203

*List how your BCC is utilizing your budget and projected budgetary uses for the next quarter.*

Continue to expand outreach events, to include SEOTS and other Oneida communities; and seek input from other Tribal Nations.

**Stipends**

*List the amount of each stipend a member may be eligible to receive.*

Per the Boards, Committees, and Commissions law, stipends are set via OBC resolution. BC resolution 04-13-22-B sets the stipend amounts.

	Total dollar amount paid	Number of stipend type		
		Regular Mtg	Emergency Mtg	Hearings/Other
October 2024	\$900.00	2	0	0
November 2024	\$900.00	2	0	0
December 2024	\$900.00	2	0	0

**REQUESTS**

*List details of any requests to the Oneida Business Committee.*

We request the OBC to make the unresolved New York Land Claims a priority; and to immediately resume talks with our brothers and sisters of the Thames and New York Oneida.

We recommend land title searches be completed on all allotted lands, and to cloud land titles on all land determined to have been illegally taken or not returned by the government.

We are requesting a part time administrative assistant to help with all day-to-day activities, projects, and all other job duties, responsibilities, and tasks listed on the previous OLCC Executive Assistant job description that the BCC office cannot do or complete in a timely manner.

Quarterly updates from the Nation's negotiators regarding all settlement efforts is requested.

We request the Business Committee and Land Claims negotiators to review and include our Land Claims recommendations, along with the memberships' recommendations in any land negotiations or settlement efforts.

**OTHER**

*List any other information deemed appropriate by the entity, as well as any other information required by a law or policy of the Nation.*

Land Claims Recommendations: As a way, to reclaim our land, we support: 1) the direct purchasing of all land within our original treaty territories in New York and Wisconsin, 2) Sending annual letters to the governor of New York, the president of the United States, the Senate on Indian Affairs, the BIA (Bureau of Indian Affairs), the DOI (Department of Interior), and all other lawmakers (i.e. Congressional representatives, both state and federal), regarding our unresolved land claims; in order to lobby the United States that they have a "moral and legal responsibility to provide the Oneidas an alternative remedy" and to give notice we still have unresolved land claims and to request meetings to discuss reparations, an alternative legislative remedy, and a just resolution to the unjust court ruling of laches.

Accept the Oneida Land Commission FY-2025 1st quarter report

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## Business Committee Agenda Request

**1. Meeting Date Requested:** 02/12/25

**2. General Information:**

Session:  Open  Executive – must qualify under §107.4-1.  
Justification: DRAFT materials/discussion

**3. Supporting Documents:**

- |   |  |   |
|---|--|---|
| <input type="checkbox"/> Bylaws                 | <input type="checkbox"/> Fiscal Impact Statement | <input type="checkbox"/> Presentation           |
| <input type="checkbox"/> Contract Document(s)   | <input type="checkbox"/> Law                     | <input checked="" type="checkbox"/> Report      |
| <input type="checkbox"/> Correspondence         | <input type="checkbox"/> Legal Review            | <input type="checkbox"/> Resolution             |
| <input type="checkbox"/> Draft GTC Notice       | <input type="checkbox"/> Minutes                 | <input type="checkbox"/> Rule (adoption packet) |
| <input type="checkbox"/> Draft GTC Packet       | <input type="checkbox"/> MOU/MOA                 | <input type="checkbox"/> Statement of Effect    |
| <input type="checkbox"/> E-poll results/back-up | <input type="checkbox"/> Petition                | <input type="checkbox"/> Travel Documents       |
| <input type="checkbox"/> Other: <i>Describe</i> |  |   |

**4. Budget Information:**

- |  |  |                                     |
|--|--|-------------------------------------|
| <input type="checkbox"/> Budgeted                  | <input type="checkbox"/> Budgeted – Grant Funded | <input type="checkbox"/> Unbudgeted |
| <input checked="" type="checkbox"/> Not Applicable | <input type="checkbox"/> Other: <i>Describe</i>  |                                     |

**5. Submission:**

Authorized Sponsor: Sidney White, Chair/Oneida Land Commission

Primary Requestor: Brooke Doxtator, BCC Supervisor

Additional Requestor: (Name, Title/Entity)

Additional Requestor: (Name, Title/Entity)

Submitted By: BDOXTAT1



# FY-2025 1st (Oct - Dec) Quarter Report

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*Text in orange provides instruction in accordance with the Boards, Committees, and Commissions law section 105.12-3. Quarterly Reports to the Oneida Business Committee.*

*Provide the name of the entity, the member submitting the report, and the Oneida Business Committee liaison.*

## Oneida Land Commission

Approved by official entity action on: [Click here to enter approval date](#)

Submitted by: Fred Muscavitch

OBC Liaison: Tehassi Hill

OBC Liaison: Jennifer Webster

### **PURPOSE**

The Commission was established for the purpose of managing the Nation's land resources with authority to carry out all the powers and duties as delegated under laws of the Nation.

### **AUTHORITY**

The Commission has the authority to carry out all the powers and duties as delegated under the following laws of the Nation:

- (a) The Real Property law;
- (b) The Leasing law;
- (c) The Building Code;
- (d) The Condominium Ordinance;
- (e) The Zoning and Shoreland Protection law;
- (f) The Eviction and Termination law;
- (g) The Landlord-Tenant law;
- (h) The Mortgage and Foreclosure law;
- (i) The Cemetery Law; and
- (j) All any other delegating law, policy, rule and/or resolution of the Nation.

**BCC MEMBERS**

*Provide a list of the members and their titles, term expiration dates and contact information.*

Sidney White  
Chair  
olc-swhi@oneidation.org  
July 31, 2026

Russell Metoxen Jr.  
Vice Chair  
olc-rmet@oneidanation.org  
July 31, 2025

Frederick Muscavitch  
Secretary  
olc-fmus@oneidanation.org  
July 31, 2027

Marie Cornelius  
Member  
olc-ecor@oneidanation.org  
July 31, 2027

Patricia Cornelius  
Member  
olc-pcor@oneidnation.org  
July 31, 2026

Gina Powless-Buenrostro  
Member  
olc-gpow@oneidanation.org  
July 31, 2027

Vacant  
Vacant  
July 31, 2025

**CONTACT INFORMATION**

*Provide contact information for the entity.*

CONTACT: Brooke Doxtator  
TITLE: Boards, Committees, and Commissions Supervisor  
PHONE NUMBER: (920) 869-4452  
E-MAIL: [Land\\_Commission@oneidanation.org](mailto:Land_Commission@oneidanation.org)  
MAIN WEBSITE: <https://oneida-nsn.gov/government/boards-committees-and-commissions/elected/#Oneida-Land-Commission>

**MEETINGS**

*List when and how often the entity is holding meetings and whether any emergency meetings have been held. If an emergency meeting was held, indicate the basis of the emergency meeting for each meeting.*

Held every 2<sup>nd</sup> and 4<sup>th</sup> Monday of each month.

5:00 p.m.

Little Bear Conference Room and Microsoft Teams

Emergency Meetings: One (1) emergency meeting was held on December 4, 2024, regarding a potential acquisition.

**ACCOMPLISHMENTS**

*Provide details of what the entity has accomplished that quarter, including any special events held during the reporting period and any travel by the members and/or staff.*

**ACCOMPLISHMENT #1**

Summary:

The Land Commission approved a request from Comprehensive Housing Division to increase the maximum mortgage for a HIP purchase to match the HUD 184 mortgage increase of \$498,257.00 at Bay Bank.

Impact:

The Homeownership by Independent Purchase (HIP) program allows tribal members to purchase real estate and improvements and the tribe purchases the land. This program simultaneously affords Tribal member's greater independence in the real estate purchase process and increases the available land base for the fee-to-trust process for the tribe. By approving the maximum mortgage amount, tribal members will have better opportunities to purchase real estate in the current competitive market.

**ACCOMPLISHMENT #2**

Summary:

The Land Commission requested information from the Oneida Law Office about real estate tools to use for land acquisition including clarification about Rights of First Offer, Rights of First Refusal, Waiving Contingencies, and other real estate options.

Impact:

This information and clarification about real estate tools that the Land Commission could use will provide opportunities for flexible buyer approaches to acquiring land and real estate. The Land Commission may consider a review of its acquisition SOPs through work meetings with the Land Management, Law Office, and other professionals who work the field. These work meetings would assist Land Commission members with possibly refining land acquisition priorities, identifying any potential defects in the acquisition process, and improving communication procedures within the Land Management division and others within the organization and externally with potential sellers.

**ACCOMPLISHMENT #3**

## Summary:

The Land Commission purchased 521.017 acres of land. Currently, Oneida Nation's total land ownership represents 45% of the reservation.

## Impact:

The Land Commission goal is to acquire land and real estate to bolster the Oneida Nation's sovereignty and provide resources for its citizens. The Land Commission is actively pursuing land acquisitions and following the guidance in the 2033 Land Acquisition Plan as approved by General Tribal Council (GTC).

**GOALS**

*Provide details of the entity's long-term goals, the entity's goals for the next quarter, and projected quarterly activities.*

**LONG-TERM GOAL #1**

Provide Open Communication

The Land Commission strives to be open and transparent regarding actions and decisions. Our goal is for regular communication with membership via General Tribal Council meetings and other communication outlets. We want the membership to be informed and engaged with land acquisition, zoning, and land use as it pertains to our Nation.

## Update on Goal:

The Land Commission updated our presentation for the recent GTC Meeting. The GTC voted to only have the Land Commission report at the annual meeting.

**LONG-TERM GOAL #2**

Strengthen Sovereignty

Re-establish roles & responsibilities to fully implement the 2033 Land Acquisition Plan approved by General Tribal Council. The 2033 Plan provides an allocation of funds to reacquire land within the Oneida Reservation.

## Update on Goal:

We continue to purchase land following the guidance in the 2033 Land Acquisition Plan. In addition, we are working with the Oneida Law Office about clarifications and use of various real estate tools to improve acquisition of land and real estate approaches through improving the internal and external communication strategy.

**QUARTERLY GOAL #1**

Promoting Positive Community Relations

The Land Commission heard a request from the Comprehensive Housing Division (CHD) to consider collaborating with them and other tribal entities to find ways to make home ownership more affordable for tribal citizens. The Commission is anticipating follow-up reports from CHD regarding clarification on roles and authority to design a home construction loan program from other entities including CHD, Finance, Planning, Veterans, and Bay Bank.

Update on Goal:

A collaborative plan for a home construction loan program would alleviate the housing shortage in our community. The plan is anticipated to provide another lending option for tribal citizens to acquire homes through the HIP and FSBO opportunities. It would have a low interest rate to be determined by the Land Commission, and lower contingency requirements for building homes.

**QUARTERLY GOAL #2**

Revise 2033 Land Acquisition plan

This goal is in alignment with the July 1, 2024, General Tribal Council meeting where a motion was made by Jameson Wilson to direct the Land Commission to bring back a revised 2033 land acquisition plan that prioritizes residential housing and to bring to the General Tribal Council at the semi-annual meeting in 2025. Seconded by Bob Smith. Motion carried by show of hands

Update on Goal:

Starting to collaborate with Comprehensive Housing the Environmental, Health, Land, Safety and Agriculture Division for input on potential purchases that have homes.

**BUDGET**

*Provide the amount of the entities budget and the status of the budget at that quarter.*

<u>FY-2025 BUDGET:</u>	\$16,000
<u>FY-2025 EXPENDITURES AS OF END OF REPORTING PERIOD:</u>	\$3,150.00

*List how your BCC is utilizing your budget and projected budgetary uses for the next quarter.*

Our budget is used for meeting and hearing stipends.

**Stipends**

*List the amount of each stipend a member may be eligible to receive.*

Per the Boards, Committees, and Commissions law, stipends are set via OBC resolution. BC resolution 04-13-22-B sets the stipend amounts.

	Total dollar amount paid	Number of stipend type		
		Regular Mtg	Emergency Mtg	Hearings/Other
October 2024	<b>\$1,050.00</b>	<b>2</b>	<b>0</b>	<b>1</b>
November 2024	<b>\$1,000.00</b>	<b>2</b>	<b>0</b>	<b>0</b>
December 2024	<b>\$1,100.00</b>	<b>2</b>	<b>1</b>	<b>0</b>

**REQUESTS**

*List details of any requests to the Oneida Business Committee.*

Requesting consistent Joint meetings with the Oneida Business Committee in accordance with our memorandum of agreement.

**OTHER**

*List any other information deemed appropriate by the entity, as well as any other information required by a law or policy of the Nation.*

None

Accept the Oneida Nation Commission on Aging FY-2025 1st quarter report

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### Business Committee Agenda Request

1. Meeting Date Requested: 02/12/25

2. General Information:

Session:  Open  Executive – must qualify under §107.4-1.  
Justification: DRAFT materials/discussion

3. Supporting Documents:

- Bylaws
- Fiscal Impact Statement
- Presentation
- Contract Document(s)
- Law
- Report
- Correspondence
- Legal Review
- Resolution
- Draft GTC Notice
- Minutes
- Rule (adoption packet)
- Draft GTC Packet
- MOU/MOA
- Statement of Effect
- E-poll results/back-up
- Petition
- Travel Documents
- Other: *Describe*

4. Budget Information:

- Budgeted
- Budgeted – Grant Funded
- Unbudgeted
- Not Applicable
- Other: *Describe*

5. Submission:

Authorized Sponsor: Winnifred Thomas, Chair/Oneida Nation Commission on Aging

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Primary Requestor: Amber Martinez, Recording Clerk

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Additional Requestor: *(Name, Title/Entity)*

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Additional Requestor: *(Name, Title/Entity)*

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Submitted By: AMARTIN3

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# FY-2025 1st (Oct - Dec) Quarter Report

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*Text in orange provides instruction in accordance with the Boards, Committees, and Commissions law section 105.12-3. Quarterly Reports to the Oneida Business Committee.*

*Provide the name of the entity, the member submitting the report, and the Oneida Business Committee liaison.*

## Oneida Nation Commission on Aging

Approved by official entity action on: January 28, 2025

Submitted by: Winnifred Thomas, ONCOA Chair

OBC Liaison: Jennifer Webster

OBC Liaison: Brandon Yellowbird-Stevens

### **PURPOSE**

The purpose of ONCOA is to adhere to the Oneida Nation's Vision, Mission, Core Values and to be knowledgeable and supportive of all programs and services that place priority on the well-being of our Oneida Elders. ONCOA must exist based on State statutory requirement for the Oneida Nation to receive funds for Aging and Disability Services.

### **AUTHORITY**

Pursuant to Section 46.82(4)(a) of the Wisconsin Statutes, the Oneida Business Committee established ONCOA as the advisory and policy development board for the Nation's Tribal Aging Unit, known as Oneida Elder Services, to be knowledgeable and supportive of all programs and services that can meet the needs of the Nation's Elders and to carry out the powers and duties delegated under Wis. Stat., § 46.82, which include, but are not limited to:

- (a) Representing the views, interests, and concerns of the Elders by identifying and promoting ways to:
  - (1) Assist the Oneida Elder Services Program with planning, development, maintenance and coordination of aging programs, long term care, home and community-based services, with a focus on providing Elders with access to services, benefits, opportunities, and ensuring a coordinated and comprehensive effort.
  - (2) Develop a mutually supportive relationship with the aging programs to include, but not be limited to: Greater Wisconsin Agency on Aging Resource (GWAAR), Wisconsin Tribal Aging Unit Association (WTAUA), and Great Lakes Intertribal Tribal Council (GLITC).



- (3) Review and make recommendations on matters affecting the Nation's Elders to include development and approval of Wisconsin Three Year Aging Plan.
- (b) Working with Oneida Elder Services to plan and develop administrative and program policies in accordance with the state law, Oneida Nation, funding agencies, and within the limits established for programs funded by the federal or state government for administration by Tribal Aging Units;
- (c) Promoting the views, needs, and concerns of the Elders in Tribal, county, state, and federal policies and decisions;
- (d) Providing information and personal support to individual Elders;
- (e) Promoting opportunities for Elders to contribute to their own welfare and to the welfare of the community;
- (f) Assisting Oneida Elder Services in the development and implementation of an annual comprehensive and coordinated Tribal Aging Plan, including, but not limited to, Title III, Title V, Title VI, and Tribal contribution or funds set aside for Elders;
- (g) Reviewing and making recommendations on actions or proposals relating to matters affecting programs and benefits addressing Elder needs and welfare prior to approval by the Oneida Business Committee;
- (h) Assisting Oneida Elder Services in its efforts to organize, develop, modify, and expand available services and programs for Elders by utilizing all resources;
- (i) Reviewing reports that Oneida Elder Services is required to submit to funding agencies and other reports that ONCOA may deem appropriate;
- (j) Advocating for Elders; and
- (k) Carrying out all other powers and/or duties delegated to ONCOA through the laws, policies, rules and resolutions of the Oneida Nation, as well as state and federal law.

**BCC MEMBERS**

*Provide a list of the members and their titles, term expiration dates and contact information.*

Winnifred Thomas  
Chair  
oca-wtho@oneidanation.org  
July 31, 2026

Mary Doxtator  
Member  
oca-mdol@oneidanation.org  
July 31, 2025

Sandra Skenadore  
Secretary  
oca-sske@oneidanation.org  
July 31, 2026

Carole Liggins  
Member  
oca-clig@oneidanation.org  
July 31, 2025

Claudia Skenadore  
Vice Chair  
oca-cske@oneidanation.org  
July 31, 2026

Donald White  
Member  
oca-dwhi@oneidanation.org  
July 31, 2025

Cathy Metoxen  
Member  
oca-cmet@oneidanation.org  
July 31, 2027

Neoma Orsburn  
Member  
oca-nors@oneidanation.org  
July 31, 2027

Pearl Webster  
Member  
oca-pweb@oneidanation.org  
July 31, 2027

**CONTACT INFORMATION**

*Provide contact information for the entity.*

CONTACT: Winnifred Thomas

TITLE: Chair

PHONE NUMBER: 920-770-8813

E-MAIL: oca-wtho@oneidanation.org

MAIN WEBSITE: <https://oneida-nsn.gov/government/boards-committees-andcommissions/elected>

## MEETINGS

*List when and how often the entity is holding meetings and whether any emergency meetings have been held. If an emergency meeting was held, indicate the basis of the emergency meeting for each meeting.*

2<sup>nd</sup> and 4<sup>th</sup> Tuesday of each month.

1:00 p.m.

Aging & Disability Services build located at 2907 S. Overland Rd. Oneida, WI 54155, or Microsoft Teams.

Emergency Meetings: 0

## ACCOMPLISHMENTS

*Provide details of what the entity has accomplished that quarter, including any special events held during the reporting period and any travel by the members and/or staff.*

### ACCOMPLISHMENT #1

Summary:

One of the ONCOA members living in Brown County has been appointed to the Brown County Aging and Disability Resource Center to provide tribal input on services and programs available to tribal residents of Brown County. An ONCOA member may also participate on Aging and Disability Resource Center Outagamie County Board.

Impact:

ONCOA members provide tribal input and network with providers to coordinate services for tribal members.

### ACCOMPLISHMENT #2

Summary:

One ONCOA member attended the Great Lakes Native American Elders Association (GLNAEA) Conference hosted by Potawatomi Casino and Hotel in Carter, WI on December 4 – 5, 2024. The conference focused on Alzheimer's/Dementia and helping caregivers learn how to care for the individual, coping with the physical and emotional demands, and caring for yourself.

Impact:

ONCOA members provided input and suggestions for the indigenous elder community and received info on the Alzheimer's/Dementia program that can be shared with Oneida Elders.

**ACCOMPLISHMENT #3**

Summary:

ONCOA released their first DRUMS Newsletter in October 2024. The DRUMS Newsletter was brought back to keep the elder population connected with the community.

Impact:

Continue to keep the elder population connected with the community.

**GOALS**

*Provide details of the entity's long-term goals, the entity's goals for the next quarter, and projected quarterly activities.*

**LONG-TERM GOAL #1**

Continue to work on the Strategic Plan for the Oneida Nation Commission on Aging.

Ensure we have the best tools and resources in place to effectively carry out our duties and responsibilities.

Update on Goal:

ONCOA will continue to meet to discuss projects and tasks. ONCOA will work to complete short- and long-term goals.

**LONG-TERM GOAL #2**

To socialize, learn and seek wellness information: ONCOA will advocate for the development of educational seminars for Alzheimer's research and awareness. Stroke prevention research and awareness, as well as other long term care services and supportive opportunities for our Tribal Elders.

Provide opportunity for elders to meet and discuss issues effecting or pertaining to the Nation's elder community. Provide educational research and awareness information that may be of benefit for elders with specific medical needs or that may be at risk. Provide social networking opportunities on local, county and State levels.

Update on Goal:

ONCOA will work with the General Manager and his staff on Alzheimer's research and awareness, stroke prevention research and awareness, as well as other long term care services and supportive opportunities for our Nation's Elders.

**QUARTERLY GOAL #1**

Continue to provide the DRUMS Newsletter to the elder community.

Ensure that our elders stay informed about local news, events, community initiatives, and important announcements.

Update on Goal:

First DRUMS Newsletter was released in October 2024.

**QUARTERLY GOAL #2**

Transition into a new workspace for the ONCOA commissioners.

Opportunity for the commissioners to have a workspace to work on their projects, goals, and the DRUMS Newsletter at the Elder Services building

Update on Goal:

Transition started in December, expecting to be completed by April 2025.

**BUDGET**

*Provide the amount of the entities budget and the status of the budget at that quarter.*

FY-2025 BUDGET: \$102,150

FY-2025 EXPENDITURES AS OF END OF REPORTING PERIOD: \$25,533

*List how your BCC is utilizing your budget and projected budgetary uses for the next quarter.*

ONCOA will continue to fulfill the duties associated with Section 46.82(4)(a) of the Wisconsin Statutes identified in ONCOA Bylaws, attending conferences/seminars and other functions in the community.

**Stipends**

*List the amount of each stipend a member may be eligible to receive.*

Per the Boards, Committees, and Commissions law, stipends are set via OBC resolution. BC resolution 04-13-22-B sets the stipend amounts.

	Total dollar amount paid	Number of stipend type		
		Regular Mtg	Emergency Mtg	Hearings/Other
October 2024	<b>\$1700</b>	<b>2</b>	<b>0</b>	<b>0</b>
November 2024	<b>\$500</b>	<b>1</b>	<b>0</b>	<b>0</b>
December 2024	<b>\$500</b>	<b>1</b>	<b>0</b>	<b>0</b>

**REQUESTS**

*List details of any requests to the Oneida Business Committee.*

None.

**OTHER**

*List any other information deemed appropriate by the entity, as well as any other information required by a law or policy of the Nation.*

None.

Accept the Oneida Nation School Board FY-2025 1st quarter report

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## Business Committee Agenda Request

**1. Meeting Date Requested:** 02/12/25

**2. General Information:**

Session:  Open  Executive – must qualify under §107.4-1.  
Justification: DRAFT materials/discussion

**3. Supporting Documents:**

- |   |  |   |
|---|--|---|
| <input type="checkbox"/> Bylaws                 | <input type="checkbox"/> Fiscal Impact Statement | <input type="checkbox"/> Presentation           |
| <input type="checkbox"/> Contract Document(s)   | <input type="checkbox"/> Law                     | <input checked="" type="checkbox"/> Report      |
| <input type="checkbox"/> Correspondence         | <input type="checkbox"/> Legal Review            | <input type="checkbox"/> Resolution             |
| <input type="checkbox"/> Draft GTC Notice       | <input type="checkbox"/> Minutes                 | <input type="checkbox"/> Rule (adoption packet) |
| <input type="checkbox"/> Draft GTC Packet       | <input type="checkbox"/> MOU/MOA                 | <input type="checkbox"/> Statement of Effect    |
| <input type="checkbox"/> E-poll results/back-up | <input type="checkbox"/> Petition                | <input type="checkbox"/> Travel Documents       |
| <input type="checkbox"/> Other: <i>Describe</i> |  |   |

**4. Budget Information:**

- |  |  |                                     |
|--|--|-------------------------------------|
| <input type="checkbox"/> Budgeted                  | <input type="checkbox"/> Budgeted – Grant Funded | <input type="checkbox"/> Unbudgeted |
| <input checked="" type="checkbox"/> Not Applicable | <input type="checkbox"/> Other: <i>Describe</i>  |                                     |

**5. Submission:**

Authorized Sponsor: Sacheen Lawrence, Chair/Oneida Nation School Board

Primary Requestor: Amber Martinez, Recording Clerk

Additional Requestor: (Name, Title/Entity)

Additional Requestor: (Name, Title/Entity)

Submitted By: AMARTIN3

# FY-2025 1st (Oct - Dec) Quarter Report

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*Text in orange provides instruction in accordance with the Boards, Committees, and Commissions law section 105.12-3. Quarterly Reports to the Oneida Business Committee.*

*Provide the name of the entity, the member submitting the report, and the Oneida Business Committee liaison.*

## Oneida Nation School Board

Approved by official entity action on: February 3, 2025

Submitted by: Sacheen Lawrence

OBC Liaison: Marlon Skenandore

OBC Liaison: Lisa Liggins

### **PURPOSE**

The Board was established to coordinate existing and future education programs of the Oneida Nation; per directive of the Oneida General Tribal Council, to be an autonomous administrator of the Oneida Nation School System ("System") under a Memorandum of Agreement with the Oneida Business Committee; and to administer the Oneida Nation School System Endowment in accordance with the Nation's Endowments law as authorized under resolution BC-02-27-19-B.

### **AUTHORITY**

In accordance with the Oneida General Tribal Council's directive, on March 21, 1988, the Board entered into a Memorandum of Agreement ("MOA") with the Oneida Business Committee, delegating certain powers and duties to the Board, which, subject to amendment from time-to-time hereafter, include, but are not limited to...



**BCC MEMBERS**

*Provide a list of the members and their titles, term expiration dates and contact information.*

Sacheen Lawrence Chair osb-slaw@oneidanation.org July 31, 2025	Katsitsiyo Danforth Vice Chair kdanfor@oneidanation.org July 31, 2026
Kathleen Cornelius Member osb-kcor@oneidanation.org July 31, 2025	Vacant Member Vacant July 31, 2025
Candace House Member osb-chou@oneidanation.org July 31, 2026	Vacant Member Vacant July 31, 2026
Tracy Metoxen Member osb-tmet@oneidanation.org July 31, 2027	Teresa Schuman Member osb-tschi@oneidanation.org July 31, 2027
Melissa Skenandore Member osb-mske@oneidanation.org July 31, 2027	

**CONTACT INFORMATION**

*Provide contact information for the entity.*

CONTACT:	Jolene Hensberger
TITLE:	Administrative Assistant
PHONE NUMBER:	(920)869-1676
E-MAIL:	school_board@oneidanation.org
MAIN WEBSITE:	<a href="https://oneida-nsn.gov/education/oneida-nation-school-system/">https://oneida-nsn.gov/education/oneida-nation-school-system/</a>

**MEETINGS**

*List when and how often the entity is holding meetings and whether any emergency meetings have been held. If an emergency meeting was held, indicate the basis of the emergency meeting for each meeting.*

1<sup>st</sup> Monday of each month and as needed

5:00 p.m.

Oneida Nation Elementary School Library

Emergency Meetings: 0

**ACCOMPLISHMENTS**

*Provide details of what the entity has accomplished that quarter, including any special events held during the reporting period and any travel by the members and/or staff.*

**ACCOMPLISHMENT #1**

Summary:

The onsite Indian student equalization program (ISEP) review was conducted on November 4<sup>th</sup> - 7<sup>th</sup>, 2024 by a team from the bureau of Indian education (BIE) leadership staff. The purpose of this review is to monitor the school's compliance with selected management standards to assure program compliance.

Impact:

This review aligned the school programs to continue BIE grant compliance and funding for the ISEP programs.

**ACCOMPLISHMENT #2**

Summary:

In compliance with the moa, school board members assisted in hiring necessary school staff including elementary teachers (6), oneida language and culture teachers (2), co-teachers (2), co-teachers trainees (2), parent educator (1), and administrative assistant (1). the board continues to update job descriptions for posting for additional needed positions.

Impact:

Having necessary staff in positions to adequately teach and support our students continues to be a primary for our school system.

**ACCOMPLISHMENT #3**

Summary:

The Oneida Nation school board and school administration met with the Oneida Business Committee to begin the discussions regarding the development of a teacher retirement plan for the staff of the school system.

Impact:

The development of a teacher retirement plan will promote employee morale and will be longitudinal incentive for teachers to stay within the school system.

## **GOALS**

*Provide details of the entity's long-term goals, the entity's goals for the next quarter, and projected quarterly activities.*

### **LONG-TERM GOAL #1**

Raise reading level school wide, K-12 by 4%

This action will align ONSS with the surrounding school district initiatives in establishing increased levels of literacy

Update on Goal:

With the mid-year Houghton-Mifflin-Harcourt assessment results, the reading levels increased by 12.7% since the beginning of the school year. This is an 8.7% beyond the yearlong goal. The third-grade proficient reading rate increased from 16.2% at the beginning of the school year to 25.9% proficient during the mid-year assessment. The instructional coach is working with staff to follow curriculum and assessments with consistency and fidelity.

### **LONG-TERM GOAL #2**

Increase parent involvement through bi-monthly family engagement activities and training.

Parent engagement promotes healthy families and socialization skills with the community.

Update on Goal:

October 3<sup>rd</sup> parent/teacher conferences: 180 parents/guardians attended with raffles for parents as an incentive to attend. October 16<sup>th</sup>: brain power family night with a session in stress relief stretching and physical activity in the ONES small gym with nearly 50 attendees. October 24<sup>th</sup>: Family fest had 441 parents/guardians attending. December 6<sup>th</sup>: 248 parents/guardians enjoyed a K-2<sup>nd</sup> grade concert in the small ONES gym. Parents/guardians will continue to receive information on upcoming activities through phone calls, text messages, and Facebook posts.

**QUARTERLY GOAL #1**

Update Oneida Nation School Board bylaws and participate in the revision of the Boards, Committees, and Commissions law stipend resolution.

Continued input from board members to the business committee promotes health team building and healthy relationships.

Update on Goal:

The school board has not been able to address this goal during this quarter

**QUARTERLY GOAL #2**

Develop an improvement plan within the special education department and general education department to become a cohesive team to support Oneida Nation School system students.

Update on Goal:

Progress updates are continuously provided to the school board monthly.

**BUDGET**

*Provide the amount of the entities budget and the status of the budget at that quarter.*

FY-2025 BUDGET: \$64,952

FY-2025 EXPENDITURES AS OF END OF REPORTING PERIOD: \$1,850

*List how your BCC is utilizing your budget and projected budgetary uses for the next quarter.*

Enter budget utilization and projection information.

**Stipends**

*List the amount of each stipend a member may be eligible to receive.*

Per the Boards, Committees, and Commissions law, stipends are set via OBC resolution. BC resolution 04-13-22-B sets the stipend amounts.

	Total dollar amount paid	Number of stipend type		
		Regular Mtg	Emergency Mtg	Hearings/Other
October 2024	\$1000	2	0	0
November 2024	\$400	1	0	0
December 2024	\$450	1	0	1

**REQUESTS**

*List details of any requests to the Oneida Business Committee.*

Enter request(s), if needed.

**OTHER**

*List any other information deemed appropriate by the entity, as well as any other information required by a law or policy of the Nation.*

On December 19, 2024, there were scheduled screenings where only two school board members were able to attend. Thus, a procedural exception to not having a third school board member present is documented.

Accept Oneida Trust Enrollment Committee FY-2025 1st quarter report

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## Business Committee Agenda Request

**1. Meeting Date Requested:** 02/12/25

**2. General Information:**

Session:  Open  Executive – must qualify under §107.4-1.  
Justification: DRAFT materials/discussion

**3. Supporting Documents:**

- |   |  |   |
|---|--|---|
| <input type="checkbox"/> Bylaws                 | <input type="checkbox"/> Fiscal Impact Statement | <input type="checkbox"/> Presentation           |
| <input type="checkbox"/> Contract Document(s)   | <input type="checkbox"/> Law                     | <input checked="" type="checkbox"/> Report      |
| <input type="checkbox"/> Correspondence         | <input type="checkbox"/> Legal Review            | <input type="checkbox"/> Resolution             |
| <input type="checkbox"/> Draft GTC Notice       | <input type="checkbox"/> Minutes                 | <input type="checkbox"/> Rule (adoption packet) |
| <input type="checkbox"/> Draft GTC Packet       | <input type="checkbox"/> MOU/MOA                 | <input type="checkbox"/> Statement of Effect    |
| <input type="checkbox"/> E-poll results/back-up | <input type="checkbox"/> Petition                | <input type="checkbox"/> Travel Documents       |
| <input type="checkbox"/> Other: <i>Describe</i> |  |   |

**4. Budget Information:**

- |  |  |                                     |
|--|--|-------------------------------------|
| <input type="checkbox"/> Budgeted                  | <input type="checkbox"/> Budgeted – Grant Funded | <input type="checkbox"/> Unbudgeted |
| <input checked="" type="checkbox"/> Not Applicable | <input type="checkbox"/> Other: <i>Describe</i>  |                                     |

**5. Submission:**

Authorized Sponsor: Jermaine Delgado, Chair/Oneida Trust Enrollment Committee

Primary Requestor: Shannon Davis, Recording Clerk

Additional Requestor: (Name, Title/Entity)

Additional Requestor: (Name, Title/Entity)

Submitted By: SDAVIS

# FY-2025 1st (Oct - Dec) Quarter Report

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Text in **orange** provides instruction in accordance with the Boards, Committees, and Commissions law section 105.12-3. Quarterly Reports to the Oneida Business Committee.

Provide the name of the entity, the member submitting the report, and the Oneida Business Committee liaison.

## Oneida Trust Enrollment Committee

Approved by official entity action on: February 5, 2025

Submitted by: Jermaine Delgado, Chair

OBC Liaison: Jameson Wilson

OBC Liaison: [Click here to enter OBC Liaison](#)

### PURPOSE

Sustain the Oneida membership and protect our trust assets. To exercise stewardship over tribal enrollment and trust assets while providing leadership to sustain the tribe.

### AUTHORITY

To maintain the official roll of the Oneida Nation and to administer exclusive control of the Oneida Nation trust funds and endowment funds as directed by the GTC. As fiduciaries over the Oneida Nation trust and endowment funds, OTEC is a long-term investor.

### BCC MEMBERS

*Provide a list of the members and their titles, term expiration dates and contact information.*

Jermaine Delgado

Chair

[otc-jdel@oneidanation.org](mailto:otc-jdel@oneidanation.org)

July 31, 2025

Jennifer Hill-Kelley

Vice-Chair

[otc-jhil@oneidanation.org](mailto:otc-jhil@oneidanation.org)

July 31, 2027

Tracy Metoxen

Member

[otc-tmet@oneidanation.org](mailto:otc-tmet@oneidanation.org)

July 31, 2027

Kirsten Van Dyke

Secretary

[otc-kvan@oneidanation.org](mailto:otc-kvan@oneidanation.org)

July 31, 2025

Norbert Hill Jr.

Member

[otc-nhil@oneidanation.org](mailto:otc-nhil@oneidanation.org)

July 31, 2025

Teresa Schuman

Member

[otc-tsich@oneidanation.org](mailto:otc-tsich@oneidanation.org)

July 31, 2026

Pamela Ninham  
Member  
[otc-pnin@oneidanation.org](mailto:otc-pnin@oneidanation.org)  
July 31, 2026

Dorothy Ninham  
Member  
[otc-dnin@oneidanation.org](mailto:otc-dnin@oneidanation.org)  
July 31, 2026

Jameson Wilson  
Member/Liaison  
[jwilson@oneidanation.org](mailto:jwilson@oneidanation.org)  
July 31, 2026

## CONTACT INFORMATION

*Provide contact information for the entity.*

CONTACT: John Danforth  
TITLE: Trust Enrollment Director  
PHONE NUMBER: 920-869-6200  
E-MAIL: [jdanford7@oneidanation.org](mailto:jdanford7@oneidanation.org)  
MAIN WEBSITE: [Oneida Nation | Trust Enrollments \(oneida-nsn.gov\)](https://oneida-nation.gov/trust-enrollments)

## MEETINGS

*List when and how often the entity is holding meetings and whether any emergency meetings have been held. If an emergency meeting was held, indicate the basis of the emergency meeting for each meeting.*

3<sup>rd</sup> Monday of each month.

5:00 p.m.

Hybrid: In-person at Archiquette (Enrollment) Building or via Teams

Emergency Meetings: N/A



**ACCOMPLISHMENTS**

*Provide details of what the entity has accomplished that quarter, including any special events held during the reporting period and any travel by the members and/or staff.*

**ACCOMPLISHMENT #1**

Summary:

Notice of proposed rulemaking from IRS was brought forward to the OBC and LRO, highlighting defining rules of the Tribal General Welfare Exclusion law.

Impact:

The General Welfare Exclusion law directly impacts how the Oneida nation is able to distribute GWA payments. expanding on GWA capabilities is critical for programs such as minor trust distributions and General Tribal Council meeting stipends.

**ACCOMPLISHMENT #2**

Summary:

Begin transition to Artic IT software to replace AS/400

Impact:

For decades, the Oneida nation has used Power8 (AS/400) as the Nations software for data management. Trust enrollment, courtesy of DTS, is transitioning to a Microsoft based platform (Azure) to administer and maintain member data.

**ACCOMPLISHMENT #3**

Summary:

Minor trust verification and processing

Impact:

Minor trust distribution had some disruptions in October 2023 with rejections of direct deposit. the root of the issue was digital banking institutions having low thresholds for daily or weekly deposit limits. the size of most minor trust claims exceeds these limits but would pass a penny-test verification. trust enrollment elected to no longer accept digital banking institutions for minor trust distribution and experienced only one direct deposit rejection for all minor trust distributions.

**GOALS**

*Provide details of the entity's long-term goals, the entity's goals for the next quarter, and projected quarterly activities.*

**LONG-TERM GOAL #1**

Security cameras, update Archiquette building locks

Provide indoor and outdoor surveillance for the Trust Enrollment Department. Additionally, provide updated, automatic, keyless locking mechanisms for doors for staff.

Update on Goal:

Installation of surveillance and security measures are expected to occur in FY25. A power assist door opener was installed at the main entrance to help members with physical needs access the building more efficiently. Fireproof cabinets were delivered and installed to safely house vital member documents, courtesy of excess BIA funds.

**LONG-TERM GOAL #2**

Develop electronic members services on members only portal

Ease of access to information and document submission better serves all tribal members, especially those living further away.

Update on Goal:

The Members Only portal continues to be utilized by more membership to submit GWA applications and update information. The Members Only portal capabilities will be expanded as Artic-IT software is implemented to replace Power8 and AS/400. The transition to new data management software will bring forward far more capabilities. The Members Only portal is scheduled to be the third phase of the software transition.

**QUARTERLY GOAL #1**

Establish minor trust distributions as GWA.

Providing enrolled young adults an opportunity to receive more of their minor trust funds and building upon financial literacy.

Update on Goal:

This goal is currently being reviewed by the Oneida Law Office. The GWA law will go through the amendment process to consider minor trust distribution changes for FY26.

**QUARTERLY GOAL #2**

Secure CIP project for new enrollment building

All 17,000 members of the Oneida Nation are serviced by Trust Enrollment. An updated, ADA compliant building, is being requested to better serve the tribes members.

Update on Goal:

A CIP request was initiated in spring 2023 and continues to follow CIP process for review and approval. Several large CIP projects are being proposed to General Tribal Council. Larger, community based CIP projects will likely be prioritized by GTC. Advocating for upgrades to the Trust Enrollment facilities will continue to take place.

**BUDGET**

*Provide the amount of the entities budget and the status of the budget at that quarter.*

FY-2025 BUDGET: \$145,835

FY-2025 EXPENDITURES AS OF END OF REPORTING PERIOD: \$26,556

*List how your BCC is utilizing your budget and projected budgetary uses for the next quarter.*

Variance reflects a previously vacant position, Executive Assistant. The vacant position was filled in January 2025. The Project Specialist position was downgraded to Records Tech and is currently vacant but in the hiring process.

**Stipends**

*List the amount of each stipend a member may be eligible to receive.*

Per the Boards, Committees, and Commissions law, stipends are set via OBC resolution. BC resolution 04-13-22-B sets the stipend amounts.

	Total dollar amount paid	Number of stipend type		
		Regular Mtg	Emergency Mtg	Hearings/Other
October 2024	\$600.00	1		
November 2024	\$600.00	1		
December 2024	\$500.00	1		

**REQUESTS**

*List details of any requests to the Oneida Business Committee.*

Enter request(s), if needed.

**OTHER**

*List any other information deemed appropriate by the entity, as well as any other information required by a law or policy of the Nation.*

Enter other information, if needed.

Accept the Finance Committee FY-2025 1st quarter report

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### Business Committee Agenda Request

1. Meeting Date Requested: 02/12/25

2. Session:

Open     Executive – must qualify under §107.4-1.

Justification: *Choose or type justification.*

3. Requested Motion:

Accept as information; OR

Accept and/or approve the Finance Committee Q1 Report

4. Areas potentially impacted or affected by this request:

- |   |  |
|---|--|
| <input checked="" type="checkbox"/> Finance     | <input type="checkbox"/> Programs/Services                             |
| <input type="checkbox"/> Law Office             | <input type="checkbox"/> DTS   |
| <input type="checkbox"/> Gaming/Retail          | <input checked="" type="checkbox"/> Boards, Committees, or Commissions |
| <input type="checkbox"/> Other: <i>Describe</i> |  |

5. Additional attendees needed for this request:

*Name, Title/Entity OR Choose from List*  
*Name, Title/Entity OR Choose from List*  
*Name, Title/Entity OR Choose from List*  
*Name, Title/Entity OR Choose from List*

**6. Supporting Documents:**

- |   |  |   |
|---|--|---|
| <input type="checkbox"/> Bylaws                 | <input type="checkbox"/> Fiscal Impact Statement | <input type="checkbox"/> Presentation           |
| <input type="checkbox"/> Contract Document(s)   | <input type="checkbox"/> Law                     | <input checked="" type="checkbox"/> Report      |
| <input type="checkbox"/> Correspondence         | <input type="checkbox"/> Legal Review            | <input type="checkbox"/> Resolution             |
| <input type="checkbox"/> Draft GTC Notice       | <input type="checkbox"/> Minutes                 | <input type="checkbox"/> Rule (adoption packet) |
| <input type="checkbox"/> Draft GTC Packet       | <input type="checkbox"/> MOU/MOA                 | <input type="checkbox"/> Statement of Effect    |
| <input type="checkbox"/> E-poll results/back-up | <input type="checkbox"/> Petition                | <input type="checkbox"/> Travel Documents       |
| <input type="checkbox"/> Other: <i>Describe</i> |  |   |

**7. Budget Information:**

- |   |  |
|---|--|
| <input type="checkbox"/> Budgeted – Tribal Contribution | <input type="checkbox"/> Budgeted – Grant Funded   |
| <input type="checkbox"/> Unbudgeted                     | <input checked="" type="checkbox"/> Not Applicable |
| <input type="checkbox"/> Other: <i>Describe</i>         |  |

**8. Submission:**

Authorized Sponsor: Larry Barton, Treasurer

Primary Requestor: Ashley Blaker, Office Manager

## FINANCE COMMITTEE

### FY25 – First Quarter Report (October to December 2024)

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**Approved by Official BC Action on:** 7/19/95

**PURPOSE:** The Finance Committee (FC) is a working Sub-Committee of the Oneida Business Committee. Responsibilities include recommending financial decisions related to Nation policies, and oversight /guidance of organizational expenditures in support of the mission, values, and strategic goals of the Oneida Nation.

**WHO WE SERVE:** The FC works with all departments to ensure expenditures of any substantial amount are procured in the most cost effective and fair manner as established by the processes and procedures of the Purchasing procurement manual. The FC also serves Oneida Community groups, tribal veterans' groups, local charitable organizations, and Oneida members through Finance Committee Donations and the Oneida Finance Fund.

**FINANCE COMMITTEE MEMBERS:** Members include three BC Council Members Jennifer Webster, Jonas Hill, and Lisa Liggins; the Treasurer, Lawrence Barton who chairs the meetings; Chief Financial Officer, RaLinda Ninham-Lamberies who acts as the Vice-Chair; Gaming General Manager, Louise Cornelius; Purchasing Director, Sarah White; and a Community Elder Member (position is currently vacant). Chad Fuss, Assistant Gaming CFO is an alternate for the GGM.

**MEETINGS:** Meetings are held twice a month, on the Thursday after a regularly scheduled BC meeting. In the 1<sup>st</sup> Quarter, the Finance Committee held six regular meetings on: Oct. 10<sup>th</sup> & 24<sup>th</sup>; Nov. 14<sup>th</sup> & 21<sup>st</sup>; and Dec. 12<sup>th</sup> & 19<sup>th</sup>, 2025. There were no work sessions during the 1<sup>st</sup> quarter.

**GOALS:** The two identified goals of the Finance Committee are as follows:

1. To support and improve all processes, procedures, laws, budgets, and resolutions that pertain to responsible financial oversight/expenditures for the Nation.
2. Demonstrate consistent community commitment by providing Donations to Not-for-Profits, Veteran's groups, and charitable organizations; and by offering Oneida Finance Funds/Products to the Oneida membership and Oneida community groups.

## INTERNAL OPERATIONS/DEPARTMENT ACTIVITIES

In the 1<sup>st</sup> Quarter the Finance Committee reviewed and approved seventy-five (75) requests from the organization for a total of \$33,904,816.27. The requests consisted of FY25 Blanket Purchase Orders, FY24 Blanket Purchase Order Increase, FY25 Blanket Purchase Order Increases, Gaming & Program Capital Expenditures, Change Orders, Vendor/various service contracts, and Construction contracts.

Informational requests are reported to the Finance Committee to provide transparency within the organization of business activities/procedures; Intergovernmental Agreements; and Reports for and by the FC. In the First Quarter the FC reviewed twelve (12) informational items and internal reports including: FC Monthly Reports; Government to Government Agreements, and Slot Lease/Percentage/Free Trial Games.

## INVESTMENT UPDATES

There were no updates in the First Quarter.

## ONEIDA FINANCE FUND

The Finance Committee reviews Oneida Finance Fund (OFF) requests at their first meeting of each month. The Fiscal Year 2025 funding for use is \$100,000.00. Per the FC Community Fund criteria all approved funding requests represent the following categories:

- 1.) Self-Development;
- 2.) Community Events; and
- 3.) Fundraising activities.

In the 1<sup>st</sup> Quarter the Finance Committee reviewed ninety-three (93) OFF funding requests and approved ninety-one (91) of them for a total amount of \$62,061.06. The OFF balance at the end of the 1<sup>st</sup> Quarter is \$37,938.94. There is currently no product available for product requests. Attached is a listing of 1<sup>st</sup> Quarter requests.

## FINANCE COMMITTEE DONATIONS

The Finance Committee reviews Donation requests at their second meeting of each month. The Donation allocation for Fiscal Year 2025 is \$150,000. Per the FC Donation criteria all requests approved represent the following categories: Oneida Community Causes; Local Groups (charitable); and Nation Groups (Indian Affiliated). There were fourteen Donation requests in the First Quarter for a total of \$42,000.00 leaving an end balance of \$108,000.00. See attached summary.

## FY 2025 Oneida Finance Fund Requests

### FIRST QUARTER REPORT

Q1	Mtg Date	Name of Requester	Req. Category	Title /Description	Req Amount	FC Action
1	10/10/24	Michelle John	SelfDev-Youth	AAU-13 Team WI Blizzard Basketball fees for son	\$ 643.37	Approved
2	10/10/24	Cindy John	SelfDev-Youth	WI Legends National Basketball fees for daughter	\$ 750.00	Approved
3	10/10/24	Jason Widi	SelfDev-Youth	Boy Scout fees & Summer Camp, Religious Ed fees for son	\$ 750.00	Approved
4	10/10/24	Mackenzie Reed	SelfDev-Adult	Dance Team fees	\$ 675.00	Approved for \$750
5	10/10/24	Andrew Doxtater	SelfDev-Youth	NEW Fusion Dance fees for daughter	\$ 750.00	Approved
6	10/10/24	Lorraine Frias	SelfDev-Youth	Soccer fees for daughter	\$ 750.00	Approved
7	10/10/24	Quanah Vasquez	SelfDev-Adult	Piano Lessons	\$ 450.00	Approved
8	10/10/24	Cherie Elm	SelfDev-Youth	Jujitsu Lessons/Classes for son	\$ 432.00	Approved
9	10/10/24	Kristine Hill	SelfDev-Adult	YMCA Membership	\$ 572.40	Approved
10	10/10/24	Kristine Hill	SelfDev-Youth	YMCA Membership for son	\$ 270.00	Approved
11	10/10/24	Kerry Smith	SelfDev-Youth	Piano Lessons & Swim Team fees for daughter	\$ 750.00	Approved
12	10/10/24	Kerry Smith	SelfDev-Youth	Gymnastics fees for daughter	\$ 750.00	Approved
13	10/10/24	Kerry Smith	SelfDev-Adult	YMCA Family Membership	\$ 750.00	Approved
14	10/10/24	Christopher Ness	SelfDev-Adult	Peloton Fitness fees	\$ 501.34	Approved
15	10/10/24	Jason Danforth	SelfDev-Youth	WI Flight Elite Basketball fees for daughter	\$ 750.00	Approved
16	10/10/24	Jason Danforth	SelfDev-Youth	Piano Lessons & Basketball fees for son	\$ 750.00	Approved
17	10/10/24	Margaret King	SelfDev-Adult	YMCA Family Membership	\$ 750.00	Approved
18	10/10/24	Vanessa Miller	SelfDev-Adult	YMCA Family Membership	\$ 750.00	Approved
19	10/10/24	Vanessa Miller	SelfDev-Youth	Work Some More Basketball Training fees for daughter	\$ 750.00	Approved
20	10/10/24	Angela Danforth	SelfDev-Youth	Various Sport Registrations for son	\$ 450.00	Approved
21	10/10/24	Angela Danforth	SelfDev-Youth	Purple Aces Basketball fees for daughter	\$ 405.00	Approved
22	10/10/24	Kelli Lake	SelfDev-Adult	GrowthDay Personal Development fees	\$ 750.00	Approved
23	10/10/24	Danielle White	SelfDev-Youth	Oneida Nation Academy Box Lacrosse fees for daughter	\$ 729.00	Approved
24	10/10/24	Shandra Smith	SelfDev-Youth	Oneida Nation Academy Box Lacrosse fees for son	\$ 729.00	Approved
25	10/10/24	Shandra Smith	SelfDev-Youth	Oneida Nation Academy Box Lacrosse fees for son	\$ 729.00	Approved
26	10/10/24	Chantelle LeBeau	SelfDev-Youth	Oneida Nation Academy Box Lacrosse fees for son	\$ 729.00	Approved
27	10/10/24	Regina Summers	SelfDev-Youth	Oneida Nation Academy Box Lacrosse fees for son	\$ 729.00	Approved
28	10/10/24	Roland Christjohn	SelfDev-Youth	Oneida Nation Academy Box Lacrosse fees for son	\$ 729.00	Approved
29	10/10/24	Amber VanKirk	SelfDev-Adult	YMCA Family Membership	\$ 750.00	Approved
30	11/14/24	Sherry Skenandore	SelfDev-Youth	1848 Team Basketball Training fees for son	\$ 569.70	Approved
31	<del>11/14/24</del>	<del>Alicia Summers</del>	<del>SelfDev-Youth</del>	<del>Oneida Nation Academy Box Lacrosse fees for son</del>	\$ -	Deleted, per requester
32	11/14/24	Nicole Holland	SelfDev-Adult	NW Medicine Health & Wellness Center Membership	\$ 750.00	Approved
33	11/14/24	Jodi Doxtater	SelfDev-Youth	Oneida Nation Academy Box Lacrosse fees for son	\$ 729.00	Approved
34	11/14/24	Isis Croston	SelfDev-Youth	Barb's Centre for Dance fees for daughter	\$ 750.00	Approved
35	11/14/24	Melinda Danforth	SelfDev-Youth	Impact Sports Academy fees for son	\$ 750.00	Approved
36	11/14/24	Amanda Danforth	SelfDev-Youth	Fusion Athletics Cheer fees for daughter	\$ 750.00	Approved



37	11/14/24	Steven Skenandore	SelfDev-Adult	Tai Chi and Yoga Lessons	\$	675.00	Approved
38	11/14/24	Marcus Webster	SelfDev-Youth	Hockey fees for son	\$	495.00	Approved
39	11/14/24	Marcus Webster	SelfDev-Youth	Hocky and Lacrosse fees for son	\$	238.50	Approved
40	11/14/24	Marcus Webster	SelfDev-Youth	Hockey fees for daughter	\$	495.00	Approved
41	11/14/24	Christara Cornelius	SelfDev-Youth	Askren Wrestling Academy fees for son	\$	270.00	Approved
42	11/14/24	Mildred Flores	SelfDev-Adult	Cerebral Palsy Aquatic Classes	\$	750.00	Approved
43	11/14/24	Chad Metoxen	SelfDev-Adult	FIRE Fitness Membership	\$	750.00	Approved
44	11/14/24	Eric Miller	SelfDev-Adult	Planet Fitness Membership	\$	314.00	Approved
45	11/14/24	Michelle John	SelfDev-Youth	Snappers Box Lacrosse for son	\$	750.00	Approved
46	11/14/24	Tina Christjohn	SelfDev-Youth	Snappers Box Lacrosse for son	\$	750.00	Approved
47	11/14/24	Jed Summers	SelfDev-Adult	Impact Sports Academy fees	\$	750.00	Approved
48	11/14/24	Andrew Doxtater	SelfDev-Youth	YWCA Swim Lessons for son	\$	469.80	Approved
49	11/14/24	Tina Moore	SelfDev-Youth	One WI Volleyball Club fees for daughter	\$	750.00	Approved
50	<del>11/14/24</del>	<del>Wesley Bridges Jr.</del>	<del>SelfDev-Adult</del>	<del>SOAR Fox Cities Activity fees</del>	\$	-	Deleted, per requester
51	11/14/24	Matthew Ninham	SelfDev-Youth	Snappers Box Lacrosse fees for son	\$	750.00	Approved
52	11/14/24	Jonas Hill	SelfDev-Adult	Planet Fitness Membership	\$	314.00	Approved
53	11/14/24	Jayleah Skenandore	SelfDev-Youth	Oneida Nation Academy Box Lacrosse fees for son	\$	729.00	Approved
54	11/14/24	Mae Cornelius	SelfDev-Youth	One WI Volleyball Club fees for daughter	\$	750.00	Approved
55	11/14/24	Arron Powless	SelfDev-Youth	Hockey fees for son	\$	657.00	Approved
56	11/14/24	Tina Moore	SelfDev-Adult	FIRE Fitness Membership	\$	700.00	Approved
57	11/14/24	Leon White	SelfDev-Adult	FIRE Fitness Membership	\$	750.00	Approved
58	11/14/24	Arron Powless	SelfDev-Youth	Swim fees for daughter	\$	421.60	Approved
59	11/14/24	John Nicholas	SelfDev-Youth	Oneida Nation Academy Box Lacrosse fees for son	\$	729.00	Approved
60	12/12/24	Yenvstakwas Danforth	SelfDev-Youth	Volleyball Club fees for daughter	\$	750.00	Approved
61	12/12/24	Yenvstakwas Danforth	SelfDev-Youth	ETS Performance Strength Training for son	\$	750.00	Approved
62	12/12/24	Yenvstakwas Danforth	SelfDev-Adult	YMCA Membership	\$	750.00	Approved
63	12/12/24	Yenvstakwas Danforth	SelfDev-Youth	Starz Gymnastics Academy - Junior Ninja Classes	\$	750.00	Approved
64	12/12/24	Clinton Heckner	SelfDev-Adult	Harry & Rose Samson Family Jewish Community Center gym mer	\$	750.00	Approved
65	12/12/24	Dan Skenandore	SelfDev-Youth	Pulaski Sharks Swim Club fees for daughter	\$	616.73	Approved
66	12/12/24	Elijah Metoxen	SelfDev-Youth	Snappers Box Lacrosse fees for son	\$	720.00	Approved
67	12/12/24	Reva Danforth	SelfDev-Youth	FC Elite Volleyball Club fees for daughter	\$	750.00	Approved
68	12/12/24	Stevi Skenandore	SelfDev-Adult	Honorbound Fitness Membership	\$	750.00	Approved
69	12/12/24	Andrew Doxtater	SelfDev-Youth	Guitar Lessons at Jim's Music for son	\$	750.00	Approved
70	12/12/24	Betty Willems	SelfDev-Adult	Porcupine Quill Class	\$	750.00	Approved
71	12/12/24	Tonya Webster	SelfDev-Youth	WDPHS Music Program fees for daughter	\$	750.00	Approved
72	12/12/24	Kayla Gossen	SelfDev-Youth	AAU Basketball fees for daughter	\$	750.00	Approved
73	12/12/24	Nicole Van Den Heuvel	SelfDev-Youth	Various Sports fees for son	\$	750.00	Approved
74	12/12/24	Nicole Van Den Heuvel	SelfDev-Youth	Soccer & Camp fees for son	\$	750.00	Approved
75	12/12/24	Nicole Van Den Heuvel	SelfDev-Youth	Math Tutor & Camp fees for daughter	\$	750.00	Approved
76	12/12/24	Nicole Van Den Heuvel	SelfDev-Youth	Dance Team fees for daughter	\$	750.00	Approved
77	12/12/24	Jessica Danforth	SelfDev-Youth	Gymnastics Class fees for daughter	\$	750.00	Approved
78	12/12/24	Jessica Danforth	SelfDev-Youth	Gymnastics Class fees for daughter	\$	745.22	Approved
79	12/12/24	Jennifer Jordan	SelfDev-Adult	YMCA Membership	\$	624.40	Approved
80	12/12/24	Jolene Billie	SelfDev-Adult	Honorbound Fitness Membership	\$	750.00	Approved

**Public Packet**

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81	12/12/24	Maureen Perkins	SelfDev-Adult	YMCA Membership	\$ 750.00	Approved
82	12/12/24	Michelle Klarkowski	SelfDev-Adult	FIRE Fitness Membership	\$ 750.00	Approved
83	12/12/24	Nelson Ninham	SelfDev-Adult	Titletown MMA Membership	\$ 750.00	Approved
84	12/12/24	Jamison Skenandore	SelfDev-Youth	Wrestling and Softball fees for daughter	\$ 750.00	Approved
85	12/12/24	Margaret VanDen Heuvel	SelfDev-Youth	Various Sports fees for son	\$ 750.00	Approved
86	12/12/24	Margaret VanDen Heuvel	SelfDev-Youth	Basketball Registration fees for son	\$ 750.00	Approved
87	12/12/24	Margaret VanDen Heuvel	SelfDev-Youth	Basketball and Golf fees for son	\$ 750.00	Approved
88	12/12/24	Margaret VanDen Heuvel	SelfDev-Youth	Various Sports fees for son	\$ 750.00	Approved
89	12/12/24	Margaret VanDen Heuvel	SelfDev-Youth	Various Sports fees for son	\$ 750.00	Approved
90	12/12/24	Kurt Jordan	SelfDev-Youth	Softball & Basketball Registration fees for daughter	\$ 750.00	Approved
91	12/12/24	Kurt Jordan	SelfDev-Youth	Football & Baseball Registration fees for son	\$ 750.00	Approved
92	12/12/24	Eugene Kelly	SelfDev-Youth	FVP Volleyball fees for daughter	\$ 750.00	Approved
93	12/12/24	Vanessa Old Coyote	SelfDev-Adult	YMCA Membership	\$ 750.00	Approved
					\$ 62,061.06	

Mtg Date	Name of Requester	Req. Category	Title /Description	Req Amount	FC Action
----------	-------------------	---------------	--------------------	------------	-----------

No Product Available

# Finance Committee Donations

## FY 2025– Allocation & Expenditures

Budgeted Amount - \$150,000.00

1st Quarter Requests	Amount Approved
1. We EmpowHER	\$3,000.
2. Muwekma Ohlone Tribe	\$3,000.
3. Compassionate Home Health Care	\$3,000.
4. Fusion Athletics Booster Club	\$3,000.
5. Oneida Nation Veteran Services Department	\$3,000.
6. WI Alzheimer’s Association	\$3,000.
7. Share, Accept, Grow, Encourage, Inc. (SAGE)	\$3,000.
8. Green Bay Neighborhood Leadership Council	\$3,000.
9. Oneida United Methodist Church	\$3,000.
10. Red Magic Co.	\$3,000.
11. Seymour Police Department	\$3,000.
12. Hillcrest Parent Teacher Organization	\$3,000.
13. Wise Women Gathering Place	\$3,000.
14. Feeding America Eastern WI Inc.	\$3,000.

**\$108,000. Currently Available**

~~~~~

### FINANCE COMMITTEE DONATIONS QUARTERLY FUND BALANCE BY CATEGORY

| FIRST QUARTER DONATIONS                                           |            |              |            |
|-------------------------------------------------------------------|------------|--------------|------------|
| Designations /Percentages                                         | Allocation | Expenditures | Balance    |
| 1. Oneida Community Causes - 40%                                  | \$60,000.  | \$6,000.     | \$54,000.  |
| 2. Local Groups (Charitable) & Nat'l Groups (Indian Affil.) - 60% | \$90,000.  | \$36,000.    | \$54,000.  |
|                                                                   | \$150,000. | \$42,000.    | \$108,000. |

Accept the Legislative Operating Committee FY-2025 1st quarter report

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### Business Committee Agenda Request

1. Meeting Date Requested: 02/12/25

2. Session:

Open     Executive – must qualify under §107.4-1.

Justification: *Choose or type justification.*

3. Requested Motion:

Accept as information; OR

Accept the Legislative Operating Committee Fiscal Year 2025 First Quarter Report.

4. Areas potentially impacted or affected by this request:

- |                                                 |                                                             |
|-------------------------------------------------|-------------------------------------------------------------|
| <input type="checkbox"/> Finance                | <input type="checkbox"/> Programs/Services                  |
| <input type="checkbox"/> Law Office             | <input type="checkbox"/> DTS                                |
| <input type="checkbox"/> Gaming/Retail          | <input type="checkbox"/> Boards, Committees, or Commissions |
| <input type="checkbox"/> Other: <i>Describe</i> |                                                             |

5. Additional attendees needed for this request:

- Name, Title/Entity OR Choose from List*
- Name, Title/Entity OR Choose from List*
- Name, Title/Entity OR Choose from List*
- Name, Title/Entity OR Choose from List*

**6. Supporting Documents:**

- |                                                 |                                                  |                                                 |
|-------------------------------------------------|--------------------------------------------------|-------------------------------------------------|
| <input type="checkbox"/> Bylaws                 | <input type="checkbox"/> Fiscal Impact Statement | <input type="checkbox"/> Presentation           |
| <input type="checkbox"/> Contract Document(s)   | <input type="checkbox"/> Law                     | <input checked="" type="checkbox"/> Report      |
| <input type="checkbox"/> Correspondence         | <input type="checkbox"/> Legal Review            | <input type="checkbox"/> Resolution             |
| <input type="checkbox"/> Draft GTC Notice       | <input type="checkbox"/> Minutes                 | <input type="checkbox"/> Rule (adoption packet) |
| <input type="checkbox"/> Draft GTC Packet       | <input type="checkbox"/> MOU/MOA                 | <input type="checkbox"/> Statement of Effect    |
| <input type="checkbox"/> E-poll results/back-up | <input type="checkbox"/> Petition                | <input type="checkbox"/> Travel Documents       |
| <input type="checkbox"/> Other: <i>Describe</i> |                                                  |                                                 |

**7. Budget Information:**

- |                                                         |                                                    |
|---------------------------------------------------------|----------------------------------------------------|
| <input type="checkbox"/> Budgeted – Tribal Contribution | <input type="checkbox"/> Budgeted – Grant Funded   |
| <input type="checkbox"/> Unbudgeted                     | <input checked="" type="checkbox"/> Not Applicable |
| <input type="checkbox"/> Other: <i>Describe</i>         |                                                    |

**8. Submission:**

Authorized Sponsor: Jameson Wilson, Councilman

Primary Requestor: Clorissa N. Leeman, LRO Senior Staff Attorney



Oneida Nation  
Oneida Business Committee  
Legislative Operating Committee  
PO Box 365 • Oneida, WI 54115-0365  
Oneida-nsn.gov



## Legislative Operating Committee Fiscal Year 2025 First Quarter Report October 2024 – December 2024

### Legislative Operating Committee Strategic Directions

The Legislative Operating Committee completed strategic planning and set forth the following strategic directions to provide clarity and direction on the Legislative Operating Committee's legislative efforts during the 2023-2026 legislative term:

- Improving relationships through communication;
- Improving internal processes and strategy;
- Educating and engaging stakeholders, including youth; and
- Implementing efficient use of technology.

### Legislative Operating Committee Action on Legislative Requests

During the FY25 First Quarter the Legislative Operating Committee added two (2) legislative items to its Active Files List. The Legislative Operating Committee denied zero (0) legislative items during the FY25 First Quarter.

On November 6, 2024, the Legislative Operating Committee added the Indian Preference in Contracting law amendments to its Active Files List.

On December 18, 2024, the Legislative Operating Committee added the Petition S. Benton- Move Oneida Nation Arts Program under Tourism or Community Development to its Active Files List.

### FY25 First Quarter Legislative Accomplishments

During the FY25 First Quarter the Legislative Operating Committee brought forward the following legislative items for amendment:

#### Computer Resources Ordinance Amendments

On October 9, 2024, the Oneida Business Committee adopted amendments to the Computer Resources Ordinance, now known as the Technology Resources law, through the adoption of resolution BC-10-09-24-A. The purpose of the Technology Resources law is to regulate the usage of technology resources and processed data owned and operated by the Nation. [2 O.C. 215.1-1].

The amendments to the Computer Resources Ordinance:

- Revise the title and references throughout the Law from “computer resources” to “technology resources.”

- Clarify that users are expected to conduct themselves professionally and to refrain from using technology resources of the Nation for activities that are inappropriate no matter in what location the user utilizes the technology resources of the Nation. [2 O.C. 215.5-1].
- Clarify that it shall not be deemed an inappropriate use for a user to share information or evidence regarding the inappropriate use of another user if reporting the inappropriate use in accordance with the proper reporting structure. [2 O.C. 215.5-2].
- Clarify that any standard operating procedure defining excessive use of technology resources for any user that is an employee of the Nation is required to be developed in accordance with all other laws and rules of the Nation. [2 O.C. 215.7-1(a)].
- Include a new provision in which DTS is delegated rulemaking authority in accordance with the Administrative Rulemaking law to promulgate rules to govern technology resources of the Nation. [2 O.C. 215.9-1].

### **Investigative Leave Policy Amendments**

On November 13, 2024, the Oneida Business Committee adopted amendments to the Investigative Leave Policy, now known as the Investigative Leave law, through adoption of resolution BC-11-13-24-I. The purpose of the Investigative Leave law is to set forth a process to address investigative leave for employees undergoing work-related investigations. [2 O.C. 208.1-1]. The amendments to the Investigative Leave law:

- Clarify the severity of an alleged violation that may warrant an investigative leave and provide examples. [2 O.C. 208.4-1(a)].
- Clarify the type of risks that an investigative leave is intended to protect against. [2 O.C. 208.4-1(b)].
- Prevent undue financial harm to an employee placed on investigative leave. [2 O.C. 208.4-2(a)].
- Eliminate unpaid status for the employee placed on investigative leave for up to forty-five (45) days. [2 O.C. 208.4-2(a)].
- Balance the intention to prevent undue financial harm to an employee placed on investigative leave with the Nation's fiscal responsibilities by shifting the employee to unpaid status when an investigation cannot be safely concluded within forty-five (45) days. [2 O.C. 208.4-2(c)].
- Clarify that an employee may use their personal and vacation time if the investigative leave extends past forty-five (45) days. [2 O.C. 208.4-2(b)].
- Provide that when an employee has used their personal and vacation time up all pay and benefits stop. [2 O.C. 208.4-2(c)].
- Extend the authority to initiate an investigative leave to include the Executive Director of the Human Resource Department. [2 O.C. 208.5-1(a)].
- Clarify that when there is no division director a supervisor must secure authorization from the person at the highest level in the chain of command under the Oneida Business Committee prior to placing an employee on investigative leave. [2 O.C. 208.5-1(b)(2)].

- Delegate the authority for designating the individual or agency responsible for completing the investigation to the Executive Director of the Human Resource Department and the supervisor, instead of the employee's supervisor and/or area manager. [2 O.C. 208.7-1].
- Delete the requirement that the Equal Employment Officer always conducts the investigation if the employee being investigated reports directly to the Oneida Business Committee and instead provide that they may also serve as a liaison to an investigating agency when that is more appropriate. [2 O.C. 208.7-1].
- Eliminate the option for a supervisor to place an employee in an alternate work assignment while on investigative leave. [2 O.C. 208.9-1(a)].
- Expand the requirements that notice to the employee placed on investigative leave must contain. The additional requirements are as follows: [2 O.C. 208.6-1].
  - The employee must surrender all property of the Nation. [2 O.C. 208.6-1(i)].
  - Clear documentation regarding the status of pay and benefits. [2 O.C. 208.6-1(c)].
  - The definition of business hours. The employee is required to respond to inquiries within twenty-four (24) business hours to remain on paid investigative leave within the first forty-five (45) days. [2 O.C. 208.6-1(d)].
  - Whether the investigation has been referred to an outside agency. [2 O.C. 208.6-1(g)].
  - List of the employee's responsibilities. [2 O.C. 208.6-1(k)].
  - Email address of the person the employee may contact if they have questions related to the investigative leave. [2 O.C. 208.6-1(h)].
- Extend the issuance of the second notice to the employee placed on investigative leave from fifteen (15) days to thirty-five (35) days. [2 O.C. 208.6-2].
- Clarify that the second notice must provide the employee placed on investigative leave with the following information: [2 O.C. 208.6-2].
  - That the employee remains an employee of the Nation. [2 O.C. 208.6-2(a)].
  - Clear documentation regarding the cessation of pay and benefits. [2 O.C. 208.6-2(b)].
  - The definition of business hours as it pertains to the employee's particular area of employment. [2 O.C. 208.6-2(c)].
  - The expected length of the investigation. [2 O.C. 208.6-2(d)].
  - The telephone number, email address, and name of the person to contact with questions. [2 O.C. 208.6-2(e)].
  - The employee's responsibilities. [2 O.C. 208.6-2(f)].
- Eliminate the requirement that a supervisor must conclude an investigation without waiting for the conclusion of a criminal or licensing matter. [2 O.C. 208.9-1(a)].
- Eliminate the requirement that an investigative leave must close upon the passing of fifteen (15) days, plus a possible extension of fifteen (15) days, unless an outside agency is conducting the investigation and instead allow the decision makers to close an investigative leave when a reasonable determination based on verifiable facts can be made. [2 O.C. 208.8-1].
- Expedite investigations by adding a requirement that the supervisor, or the EEO Officer (whichever is overseeing the investigation), provide the Executive Director of the Human Resource Department with weekly updates on the investigation. [2 O.C. 208.8-2].
- Eliminate the provision that requires the supervisor to conclude an investigation within forty-eight (48) hours of receiving the investigative report when someone else is conducting the investigation. [2 O.C. 208.8-1].



- Provide the employee who was placed on investigative leave with a redacted copy of the investigative report when requested, instead of only providing the redacted report to an employee who files an appeal. [2 O.C. 208.7-4(c)].
- Require the supervisor to provide written notice and justification to the Executive Director of the Human Resource Department if they choose not to follow the corrective action recommended by the investigator(s). [2 O.C. 208.7-4(a)(1)].
- Expand an employee's responsibilities when on an investigative leave to include the surrender of all property of the Nation, respond to any inquires within twenty-four (24) business hours, and not share anything related to the investigation on social media. [2 O.C. 208.10-2. 2 O.C. 208.12-1].
- Create the option for an exception to be made to the complete prohibition of the employee who is placed on investigative leave entering any public worksite; if, and only if, it is determined that access is necessary, safe, appropriate, and the specific conditions under which access may be allowed are provided for in the notice to the employee. [2 O.C. 208.9-1(a)(1)].
- Require that the employee placed on investigative leave respond to all inquiries within twenty-four (24) business hours. [2 O.C. 208.9-1(e)].

### **FY25 First Quarter Administrative Accomplishments**

During the FY25 First Quarter the Legislative Operating Committee brought forward the following administrative accomplishments:

#### **Real Property Law Rule No. 2 - Comprehensive Housing Division Residential Sales**

The Legislative Operating Committee certified and forwarded the Real Property Law Rule No. 2 - Comprehensive Housing Division Residential Sales Amendments to the Oneida Business Committee. On November 13, 2024, the Oneida Business Committee adopted the amendments to the Real Property Law Rule No. 2 - Comprehensive Housing Division Residential Sales.

### **FY25 First Quarter Community Outreach Efforts**

Focusing on its efforts to enhance community involvement through outreach and communication, during the FY25 First Quarter the Legislative Operating Committee held one (1) community outreach event.

On December 4, 2024, from 5:30 p.m. through 7:30 p.m. the Legislative Operating Committee held a community meeting in the Norbert Hill Center's cafeteria. Topics discussed during the community meeting included a discussion of the development of the following legislation for the Nation: Marijuana law, Short Term Rental law, and amendments to the Boards, Committees, and Commissions law. The purpose of this community meeting was to provide an opportunity for open discussion in which people could share comments, questions, or suggestions on potential issues that should be addressed regarding the topics discussed.

The Legislative Operating Committee intends to hold community outreach events on a quarterly basis and encourages everyone to attend and participate in future community outreach events.

## **FY25 First Quarter Legislative Highlights**

The Legislative Operating Committee would like to highlight its work on the following legislative items during the FY25 First Quarter:

### **Boards, Committees, and Commissions Law Amendments**

This item is sponsored by Kirby Metoxen. The Legislative Operating Committee held two (2) work meetings during the FY25 First Quarter regarding this legislative matter. On December 4, 2024, the Legislative Operating Committee held a community meeting in which the development of amendments to the Boards, Committees, and Commissions law was a topic of discussion.

### **Business Corporations Law**

This item is sponsored by Jameson Wilson. The Legislative Operating Committee held one (1) work meeting during the FY25 First Quarter regarding this legislative matter.

### **Elder Protection Law**

This item is sponsored by Jennifer Webster and Marlon Skenandore. The Legislative Operating Committee held five (5) work meetings during the FY25 First Quarter regarding this legislative matter.

### **Guardianship Law Amendments**

This item is sponsored by Marlon Skenandore. The Legislative Operating Committee held one (1) work meetings during the FY25 First Quarter regarding this legislative matter.

### **Hunting, Fishing, and Trapping Law Amendments**

This item is sponsored by Jonas Hill. The Legislative Operating Committee held one (1) work meeting during the FY25 First Quarter regarding this legislative matter.

### **Independent Contractor Policy Amendments**

This item is sponsored by Jonas Hill. The Legislative Operating Committee held one (1) work meeting during the FY25 First Quarter regarding this legislative matter.

### **Landlord Tenant Law Amendments**

This item is sponsored by Jonas Hill. The Legislative Operating Committee held one (1) work meeting during the FY25 First Quarter regarding this legislative matter.

### **Law Enforcement Ordinance Amendments**

This item is sponsored by Jonas Hill. The Legislative Operating Committee held four (4) work meetings during the FY25 First Quarter regarding this legislative matter.

**Marijuana Law**

This item was sponsored by Jameson Wilson. The Legislative Operating Committee held one (1) work meeting during the FY25 First Quarter regarding this legislative matter. On December 4, 2024, the Legislative Operating Committee held a community meeting in which the development of a Marijuana law was a topic of discussion.

**Oneida Life Insurance Plan Law Amendments**

This item is sponsored by Jameson Wilson. The Legislative Operating Committee held one (1) work meetings during the FY25 First Quarter regarding this legislative matter. On October 2, 2024, the Legislative Operating Committee conducted an e-poll entitled, *Approval of Canceled October 2, 2024 LOC Meeting Materials*, which approved the public meeting packet for the proposed amendments to the Oneida Life Insurance Plan law, and forward the Oneida Life Insurance Plan law amendments to a public meeting to be held on November 15, 2024. On October 16, 2024, the Legislative Operating Committee entered into the record the results of that October 2, 2024 e-poll. On November 15, 2024, a public meeting regarding the proposed amendments to the Oneida Life Insurance Plan law was held. Five (5) individuals provided comments during the public meeting. The public comment period was then held open until November 22, 2024. Two (2) individuals provided written comments during the public comment period. On December 4, 2024. The Legislative Operating Committee accepted the public comments and the public comment review memorandum and deferred those items to a work meeting held the same day for further consideration. Then on December 18, 2024, the Legislative Operating Committee approved the updated public comment review memorandum, draft, and legislative analysis for the proposed amendments to the Oneida Life Insurance Plan law; and approved the fiscal impact statement request memorandum and forwarded the materials to the Finance Department directing that a fiscal impact statement be prepared and submitted to the LOC by January 9, 2025. The Finance Administration provided the Legislative Operating Committee the fiscal impact statement on December 27, 2024.

**Oneida Personnel Policies and Procedures**

This item is sponsored by all members of the Legislative Operating Committee. The Legislative Operating Committee held two (2) work meetings during the FY25 First Quarter regarding this legislative matter.

**Probate Law**

This item is sponsored by Kirby Metoxen, Jameson Wilson, Marlon Skenandore. The Legislative Operating Committee held two (2) work meetings during the FY25 First Quarter regarding this legislative matter.

**Real Property Law Amendments**

This item is sponsored by Jameson Wilson. The Legislative Operating Committee held two (2) work meeting during the FY25 First Quarter regarding this legislative matter.

**Recycling and Solid Waste Disposal Law Amendments**

This item is sponsored by Kirby Metoxen and Jonas Hill. The Legislative Operating Committee held two (2) work meeting during the FY25 First Quarter regarding this legislative matter.

**Renewable Energy Law**

This item is sponsored by Jameson Wilson. The Legislative Operating Committee held one (1) work meeting during the FY25 First Quarter regarding this legislative matter.

**Short Term Rental Law**

This item is sponsored by Jonas Hill. The Legislative Operating Committee held one (1) work meeting during the FY25 First Quarter regarding this legislative matter. On December 4, 2024, the Legislative Operating Committee held a community meeting in which the development of a Short Term Rental law was a topic of discussion.

**Taxation Law**

This item is sponsored by Jameson Wilson. The Legislative Operating Committee held two (2) work meetings during the FY25 First Quarter regarding this legislative matter.

**Tribal Sovereignty in Data Research Law**

This item is sponsored by Jennifer Webster. The Legislative Operating Committee held two (2) work meetings during the FY25 First Quarter regarding this legislative matter.

**Two Spirit Inclusion Law**

This item is sponsored by Jennifer Webster. The Legislative Operating Committee held one (1) work meeting during the FY25 First Quarter regarding this legislative matter.

**Uniform Commercial Code**

This item is sponsored by Jameson Wilson. The Legislative Operating Committee held two (2) work meetings during the FY25 First Quarter regarding this legislative matter.

**Vendor Licensing Law Amendments**

This item is sponsored by Jonas Hill. The Legislative Operating Committee held one (1) work meeting during the FY25 First Quarter regarding this legislative matter.

**Workplace Violence Law Amendments**

This item is sponsored by Jennifer Webster. The Legislative Operating Committee held one (1) work meeting during the FY25 First Quarter regarding this legislative matter.

**FY25 First Quarter Legislative Operating Committee Meetings**

All Legislative Operating Committee meetings are open to the public and held on the first and First Wednesday of each month, at 9:00 a.m. in the Norbert Hill Center's Business Committee

Conference Room and on Microsoft Teams.

The Legislative Operating Committee held the following meetings during the FY25 First Quarter:

- October 16, 2024 – Regular meeting;
- November 6, 2024 – Regular meeting;
- November 20, 2024 – Regular meeting;
- December 4, 2024 – Regular meeting; and
- December 18, 2024 – Regular meeting.

The October 2, 2024, Legislative Operating Committee meeting was canceled due to a lack of quorum based on scheduling conflicts.

In addition to attending the Legislative Operating Committee meetings in person, individuals provided the opportunity to attend the Legislative Operating Committee meeting through Microsoft Teams. Anyone who would like to access the Legislative Operating Committee meeting through Microsoft Teams can provide their name, phone number or e-mail address to [LOC@oneidanation.org](mailto:LOC@oneidanation.org) by the close of business the day before a meeting of the Legislative Operating Committee to receive the link to the Microsoft Teams meeting.

For those who may be unable to attend the Legislative Operating Committee meeting either in person or on Microsoft Teams, an audio recording of the Legislative Operating Committee meeting is made available on the Nation's website after the meeting concludes.

### **Goals for FY25 Second Quarter**

During the FY25 Second Quarter the Legislative Operating Committee will focus its legislative efforts on the following matters:

- Hold an additional LOC Community meeting.
- Adoption of the Oneida Life Insurance Plan Law Amendments.
- Hold a public meeting for the Oneida Nation Law Enforcement Ordinance Amendments.

### **Legislative Reference Office**

The Legislative Reference Office's mission is to provide support for the Legislative Operating Committee in developing clear and consistent legislation that reflects the Nation's values, builds upon the Nation's strong foundation, and reaffirms our inherent sovereignty.

In addition to the assisting the Legislative Operating Committee with the development of legislation, the Legislative Reference Office also:

- Drafts statements of effect for Oneida Business Committee and General Tribal Council resolutions;
- Drafts statements of effect for General Tribal Council resolutions petitions;
- Drafts and provides other assistance to various department and entities of the Nation with administrative rulemaking;

- Drafts and provides other assistance to various department and entities of the Nation with bylaws; and
- Manages all other administrative duties and recordkeeping for the Legislative Operating Committee.

During the FY25 First Quarter the Legislative Reference Office was staffed by the following individuals:

- Clorissa N. Leeman, Senior Legislative Staff Attorney.
  - Contact: [cleeman@oneidanation.org](mailto:cleeman@oneidanation.org)
- Carolyn Salutz, Legislative Staff Attorney.
  - Contact: [csalutz@oneidanation.org](mailto:csalutz@oneidanation.org)
- Grace Elliott, Legislative Staff Attorney.
  - Contact: [gelliott@oneidanation.org](mailto:gelliott@oneidanation.org)

### Legislative Operating Committee Contact Information

Feel free to contact the LOC at [LOC@oneidanation.org](mailto:LOC@oneidanation.org) with any questions or comments, or individual LOC members at the following:

- Jameson Wilson, LOC Chairman  
[jwilson@oneidanation.org](mailto:jwilson@oneidanation.org)
- Kirby Metoxen, LOC Vice-Chairman  
[kmetox@oneidanation.org](mailto:kmetox@oneidanation.org)
- Jennifer Webster, LOC Member  
[jwebstel@oneidanation.org](mailto:jwebstel@oneidanation.org)
- Jonas Hill, LOC Member  
[jhill1@oneidanation.org](mailto:jhill1@oneidanation.org)
- Marlon Skenandore, LOC Member  
[mshenan1@oneidanation.org](mailto:mshenan1@oneidanation.org)



*The Legislative Operating Committee from left to right: Kirby Metoxen, Jameson Wilson, Jennifer Webster, Marlon Skenandore, Jonas Hill.*

Accept the On?yote?a?ká ni? i Standing Committee FY-2025 1st quarter report

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## Business Committee Agenda Request

1. Meeting Date Requested: 02/12/25

2. General Information:

Session:  Open  Executive – must qualify under §107.4-1.  
Justification: DRAFT materials/discussion

3. Supporting Documents:

- |                                                 |                                                  |                                                 |
|-------------------------------------------------|--------------------------------------------------|-------------------------------------------------|
| <input type="checkbox"/> Bylaws                 | <input type="checkbox"/> Fiscal Impact Statement | <input type="checkbox"/> Presentation           |
| <input type="checkbox"/> Contract Document(s)   | <input type="checkbox"/> Law                     | <input checked="" type="checkbox"/> Report      |
| <input type="checkbox"/> Correspondence         | <input type="checkbox"/> Legal Review            | <input type="checkbox"/> Resolution             |
| <input type="checkbox"/> Draft GTC Notice       | <input type="checkbox"/> Minutes                 | <input type="checkbox"/> Rule (adoption packet) |
| <input type="checkbox"/> Draft GTC Packet       | <input type="checkbox"/> MOU/MOA                 | <input type="checkbox"/> Statement of Effect    |
| <input type="checkbox"/> E-poll results/back-up | <input type="checkbox"/> Petition                | <input type="checkbox"/> Travel Documents       |
| <input type="checkbox"/> Other: <i>Describe</i> |                                                  |                                                 |

4. Budget Information:

- Budgeted  Budgeted – Grant Funded  Unbudgeted  
 Not Applicable  Other: *Describe*

5. Submission:

Authorized Sponsor: Taryn Webster, Chair/On?yote?a?ká ni? i Standing Committee

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Primary Requestor: Brooke Doxtator, BCC Supervisor

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Additional Requestor: *(Name, Title/Entity)*

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Additional Requestor: *(Name, Title/Entity)*

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Submitted By: BDOXTAT1

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# FY-2025 1st (Oct - Dec) Quarter Report

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*Text in orange provides instruction in accordance with the Boards, Committees, and Commissions law section 105.12-3. Quarterly Reports to the Oneida Business Committee.*

*Provide the name of the entity, the member submitting the report, and the Oneida Business Committee liaison.*

## Onlayoteʔaʔká niʔ i Standing Committee

Approved by official entity action on: February 4, 2025

Submitted by: Taryn Webster

OBC Liaison: Lisa Liggins, Secretary

OBC Liaison: Jameson Wilson, Councilman

### **PURPOSE**

The purpose of the Onlayoteʔaʔká niʔ i Standing Committee is to serve on behalf of the General Tribal Council and Oneida Business Committee as it relates to the implementation of the Onlayoteʔaʔká niʔ i Project Plan which was presented at the Annual General Tribal Council Meeting on January 30, 2023, and subsequently supported by General Tribal Council on July 24, 2023.

### **AUTHORITY**

Powers and duties. The powers of the Onlayoteʔaʔká niʔ i Standing Committee are advisory, with duties that include, but are not limited to the following:

- 1) Assist with ensuring accurate and timely information is provided to the Oneida Community regarding relevant or associated enrollment projection data and projected impacts based on that data.
- 2) Provide constructive input or advice to the General Tribal Council and Oneida Business Committee on matters relating the implementation of the Onlayoteʔaʔká niʔ i Project Plan.
- 3) Act as listening and communication agents on behalf of the community, by sharing general information, timelines or other matters relating to the implementation of the approved project plan.
- 4) Ensure the Oneida Nation's Vision and Mission are considered and incorporated.
- 5) Responding to and acting upon any other delegated authority established through the laws, policies, rules, and resolutions of the Oneida Nation.
- 6) Create non-stipend sub-committees for the purpose of assisting in outreach and education regarding the Onlayoteʔaʔká niʔ i Project Plan, and whose composition is representative of individuals who may be impacted by implementation of the plan.



**BCC MEMBERS**

*Provide a list of the members and their titles, term expiration dates and contact information.*

Taryn Webster  
Chair  
oni-tweb@oneidanation.org  
December 31, 2027

William Cornelius  
oni-wcor@oneidanation.org  
December 31, 2027

Gail Grissman  
oni-ggri@oneidanation.org  
December 31, 2027

Anthony Konkol  
oni-akon@oneidanation.org  
December 31, 2027

Lisa Liggins  
lliggins@oneidanation.org  
August 31, 2026

Lawrence Roberts II  
oni-lrob@oneidanation.org  
December 31, 2027

Laura Laitinen-Warren  
oni-llai@oneidanation.org  
December 31, 2027

Jameson Wilson  
jwilson@oneidanation.org  
August 31, 2026

Ethel Cornelius  
Vice Chair  
oni-ecor@oneidanation.org  
December 31, 2027

Katsitsiyo Danforth  
oni-kdan@oneidanation.org  
December 31, 2027

Michelle Hill  
oni-mhil@oneidanation.org  
December 31, 2027

Laura Manthe  
oni-lman@oneidanation.org  
December 31, 2027

Judith Sprangers  
oni-spr@oneidanation.org  
December 31, 2027

Dwight Steffes  
oni-dste@oneidanation.org  
December 31, 2027

Kirsten VanDyke  
oni-kvan@oneidanation.org  
December 31, 2027

## CONTACT INFORMATION

*Provide contact information for the entity.*

CONTACT: Brooke Doxtator  
 TITLE: Boards, Committees, and Commissions Supervisor  
 PHONE NUMBER: (920) 869-4452  
 E-MAIL: IAMONEIDA@oneidanation.org  
 COMMITTEE WEBSITE: <https://oneida-nsn.gov/government/business-committee/standing-committees/i-am-oneida/>  
 PROJECT WEBSITE: under construction – expected start date is Thursday, February 6, 2025.

## MEETINGS

*List when and how often the entity is holding meetings and whether any emergency meetings have been held. If an emergency meeting was held, indicate the basis of the emergency meeting for each meeting.*

Held the 1<sup>st</sup> Thursday and 3<sup>rd</sup> Wednesday of each month.

Note: Starting in February 2025, the 3<sup>rd</sup> Wednesday of the month is held as community outreach dates, with additional outreach dates scheduled in accordance with the project communication plan.

5:00 p.m.

Norbert Hill Center, 2<sup>nd</sup> Fl, N7210 Seminary Road, Oneida WI 54155, or Microsoft Teams

Emergency Meetings: None

## ACCOMPLISHMENTS

*Provide details of what the entity has accomplished that quarter, including any special events held during the reporting period and any travel by the members and/or staff.*

### ACCOMPLISHMENT #1

Summary:

The Onʼyoteʼaʼká niʼ i Standing Committee was established.

Impact:

The Onʼyoteʼaʼká niʼ i Standing Committee started meeting in September 2024 and immediately started taking steps to initiate the Onʼyoteʼaʼká niʼ i Project Plan approved by the General Tribal Council.

**ACCOMPLISHMENT #2**

Summary:

Scheduled Special General Tribal Council meeting for May 5, 2025.

Impact:

We are following through on the General Tribal Councils directive. When the General Tribal Council approved the plan, they made motions to schedule a separate General Tribal Council meeting solely for the purpose to discuss the Onlayote?aká ni? I Project Plan and that no stipend be paid for this meeting.

**ACCOMPLISHMENT #3**

Summary:

We are scheduling Community meetings leading up to the General Tribal Council meeting. The scheduled in-person dates are February 19<sup>th</sup>, March 19<sup>th</sup>, and April 16<sup>th</sup>, 2025. Additional sessions will be held in accordance with the plan as it relates to specific categories of community, such as elders, veterans, youth, etc. Lastly, virtual sessions are also under development for those who are not able to participate in person.

Impact:

We will start gathering input and data from community members. The first round of community input sessions will focus on collecting information as it relates to the identified problem (i.e., decreasing enrollment numbers over time under current requirements). The "first round" of community input sessions will be held between February – April 2025.

**GOALS**

*Provide details of the entity's long-term goals, the entity's goals for the next quarter, and projected quarterly activities.*

**LONG-TERM GOAL #1**

Complete operational impacts analysis based on identified solutions.

This goal supports our initiatives because it is part of the plan presented to and approved by the General Tribal Council.

Update on Goal:

"as-is" assessment work is currently under development in coordination with the General Manager's office and is anticipated for a review in early April 2025.

**LONG-TERM GOAL #2**

Re-engage Taylor Policy Group or another demographer to validate data.

This goal supports our initiatives because it is part of the plan presented to and approved by the General Tribal Council.

Update on Goal:

This goal is actively on our radar, but we haven't taken steps to initiate yet, as there are other steps in the plan that need to be accomplished first.

**QUARTERLY GOAL #1**

Update Communication Plan.

This goal supports our initiatives because it is part of the plan presented to and approved by the General Tribal Council.

Update on Goal:

We have an approved communication plan and had our first Facebook Live on October 22, 2024.

**QUARTERLY GOAL #2**

Implement 7x7 ways strategy with the Community to gather input on solutions.

This goal supports our initiatives because it is part of the plan presented to and approved by the General Tribal Council.

Update on Goal:

We started planning community sessions to start gathering input.

**BUDGET**

*Provide the amount of the entities budget and the status of the budget at that quarter.*

FY-2025 BUDGET: \$30,000 (BC Special Projects)

FY-2025 EXPENDITURES AS OF END OF REPORTING PERIOD: \$4,000

*List how your BCC is utilizing your budget and projected budgetary uses for the next quarter.*

We expect our budget utilization to increase in the next quarter as we kick-off our community meetings and outreach.

**Stipends**

*List the amount of each stipend a member may be eligible to receive.*

Per the Boards, Committees, and Commissions law, stipends are set via OBC resolution. BC resolution 04-13-22-B sets the stipend amounts.

|               | Total dollar amount paid | Number of stipend type |               |                |
|---------------|--------------------------|------------------------|---------------|----------------|
|               |                          | Regular Mtg            | Emergency Mtg | Hearings/Other |
| October 2024  | <b>\$1,575.00</b>        | <b>2</b>               | <b>0</b>      | <b>0</b>       |
| November 2024 | <b>\$675.00</b>          | <b>2</b>               | <b>0</b>      | <b>0</b>       |
| December 2024 | <b>\$750.00</b>          | <b>1</b>               | <b>0</b>      | <b>0</b>       |

**REQUESTS**

*List details of any requests to the Oneida Business Committee.*

No identified requests at this time.

**OTHER**

*List any other information deemed appropriate by the entity, as well as any other information required by a law or policy of the Nation.*

No additional information identified at this time.