



Oneida Business Committee

Regular Meeting
8:30 AM Wednesday, October 09, 2024
BC Conference Room, 2nd floor, Norbert Hill Center

Agenda

Meeting agenda is available here: oneida-nsn.gov/government/business-committee/agendas-packets/. Materials for the "General Tribal Council" section of the agenda, if any, are available to enrolled members of the Oneida Nation; to obtain a copy, visit the Government Administrative Office, 1st floor, Norbert Hill Center and present a valid Tribal I.D. or go to <https://goo.gl/uLp2jE>. Scheduled times are subject to change.

I. CALL TO ORDER

II. OPENING

III. ADOPT THE AGENDA

IV. MINUTES

- A. **Approve the September 25, 2024, regular Business Committee meeting minutes**
Sponsor: Lisa Liggins, Secretary

V. RESOLUTIONS

- A. **Adopt resolution entitled Amendments to the Computer Resources Ordinance**
Sponsor: Jameson Wilson, Councilman

VI. APPOINTMENTS

- A. **Post one (1) vacancy - Oneida Land Commission**
Sponsor: Lisa Liggins, Secretary

VII. STANDING COMMITTEES**A. FINANCE COMMITTEE**

1. **Accept the September 12, 2024, regular Finance Committee meeting minutes**
Sponsor: Lawrence Barton, Treasurer
2. **Accept the September 26, 2024, Finance Committee meeting minutes**
Sponsor: Lawrence Barton, Treasurer

B. LEGISLATIVE OPERATING COMMITTEE

1. **Accept the September 18, 2024, Legislative Operating Committee meeting minutes**
Sponsor: Jameson Wilson, Councilman

VIII. TABLED BUSINESS

- A. **Adopt resolution entitled Affordable Home Ownership Strategy**
Sponsor: Jo Anne House, Chief Counsel

IX. NEW BUSINESS

- A. **Accept the initial report regarding General Welfare Assistance payments**
Sponsor: Mark W. Powless, General Manager
- B. **Accept as information Councilman Jonas Hill's appointment as Community Advisory Committee (CAC) for the Lower Green Bay and Fox River Area of Concern with the Wisconsin Department of Natural Resources**
Sponsor: Jonas Hill, Councilman
- C. **Approve the Approval Package CDC # 21-115 Conservation-Field Office**
Sponsor: Mark W. Powless, General Manager
- D. **Accept the status update report regarding veteran gravestones**
Sponsor: Mark W. Powless, General Manager
- E. **Accept as information quarterly report on Project: Root Causes of Stroke Risk Disparity in Wisconsin Native Americans**
Sponsor: Mark W. Powless, General Manager

X. GENERAL TRIBAL COUNCIL

- A. **Schedule the 2025 annual General Tribal Council meeting**
Sponsor: Lisa Liggins, Secretary

- B. **Approve the notice and materials for the November 18, 2024, tentatively scheduled special General Tribal Council meeting**
Sponsor: Lisa Liggins, Secretary
- C. **Approve the notice and materials for the December 16, 2024, tentatively scheduled special General Tribal Council meeting**
Sponsor: Lisa Liggins, Secretary

XI. EXECUTIVE SESSION

A. REPORTS

- 1. **Accept the Chief Counsel report**
Sponsor: Jo Anne House, Chief Counsel
- 2. **Accept the General Manager report**
Sponsor: Mark W. Powless, General Manager
- 3. **Accept the Treasurer's August 2024 report (11:00 a.m.)**
Sponsor: Lawrence Barton, Treasurer

B. NEW BUSINESS

- 1. **Review the 2025 Annual General Tribal Council report templates**
Sponsor: Lisa Liggins, Secretary
- 2. **Enter the e-poll results into the record regarding authorizing the Law Office to work with Native American Rights Fund (NARF) and sign the Apache Stronghold amicus curiae brief**
Sponsor: Lisa Liggins, Secretary

XII. ADJOURN

Posted on the Oneida Nation's official website, www.oneida-nsn.gov pursuant to the Open Records and Open Meetings law (§ 107.14.)

The meeting packet of the open session materials for this meeting is available by going to the Oneida Nation's official website at: oneida-nsn.gov/government/business-committee/agendas-packets/

For information about this meeting, please call the Government Administrative Office at (920) 869-4364 or (800) 236-2214

Approve the September 25, 2024, regular Business Committee meeting minutes

Business Committee Agenda Request

1. Meeting Date Requested: 10/09/24

2. General Information:

Session: Open Executive – must qualify under §107.4-1.
Justification: *Choose reason for Executive.*

3. Supporting Documents:

- | | | |
|---|--|---|
| <input type="checkbox"/> Bylaws | <input type="checkbox"/> Fiscal Impact Statement | <input type="checkbox"/> Presentation |
| <input type="checkbox"/> Contract Document(s) | <input type="checkbox"/> Law | <input type="checkbox"/> Report |
| <input type="checkbox"/> Correspondence | <input type="checkbox"/> Legal Review | <input type="checkbox"/> Resolution |
| <input type="checkbox"/> Draft GTC Notice | <input checked="" type="checkbox"/> Minutes | <input type="checkbox"/> Rule (adoption packet) |
| <input type="checkbox"/> Draft GTC Packet | <input type="checkbox"/> MOU/MOA | <input type="checkbox"/> Statement of Effect |
| <input type="checkbox"/> E-poll results/back-up | <input type="checkbox"/> Petition | <input type="checkbox"/> Travel Documents |
| <input type="checkbox"/> Other: <i>Describe</i> | | |

4. Budget Information:

- | | | |
|---|--|--|
| <input type="checkbox"/> Budgeted | <input type="checkbox"/> Budgeted – Grant Funded | <input checked="" type="checkbox"/> Unbudgeted |
| <input type="checkbox"/> Not Applicable | <input type="checkbox"/> Other: <i>Describe</i> | |

5. Submission:

Authorized Sponsor: Lisa Liggins, Secretary

Primary Requestor: _____

Additional Requestor: (Name, Title/Entity)

Additional Requestor: (Name, Title/Entity)

Submitted By: BPIGMAN

DRAFT**Oneida Business Committee****Executive Session**

8:30 AM Tuesday, September 24, 2024
BC Conference Room, 2nd floor, Norbert Hill Center

Regular Meeting

8:30 AM Wednesday, September 25, 2024
BC Conference Room, 2nd floor, Norbert Hill Center

Minutes**EXECUTIVE SESSION**

Present: Chairman Tehassi Hill, Vice-Chairman Brandon Yellowbird-Stevens, Secretary Lisa Liggins, Council members: Jonas Hill, Kirby Metoxen, Marlon Skenandore, Jennifer Webster, Jameson Wilson;

Not Present: Treasurer Lawrence Barton;

Arrived at: n/a

Others present: Kelly McAndrews, Mark W. Powless (via Microsoft Teams¹), Melinda J. Danforth (via Microsoft Teams), Lisa Summers (via Microsoft Team), Justin Nishimoto (via Microsoft Teams), Joe Hanrahan (via Microsoft Teams), Brandon Wisneski (via Microsoft Teams), Melissa Nuthals (via Microsoft Teams), Danelle Wilson (via Microsoft Teams), Bonnie Pigman (via Microsoft Teams)

REGULAR MEETING

Present: Chairman Tehassi Hill, Vice-Chairman Brandon Yellowbird-Stevens, Secretary Lisa Liggins, Council members: Jonas Hill, Kirby Metoxen, Marlon Skenandore, Jennifer Webster, Jameson Wilson;

Not Present: Treasurer Lawrence Barton;

Arrived at: n/a

Others present: Kelly McAndrews, Mark W. Powless, Todd Vanden Heuvel (via Microsoft Teams), Lisa Summers (via Microsoft Teams), Melanie Burkhart (via Microsoft Teams), Justin Nishimoto (via Microsoft Teams), Melinda J Danforth (via Microsoft Teams), Debra Powless (via Microsoft Teams), Debra Danforth (via Microsoft Teams), Eric McLester (via Microsoft Teams), Clorissa Leeman (via Microsoft Teams), Grace Elliott (via Microsoft Teams), Sidney White (via Microsoft Teams), Vanessa Miller (via Microsoft Teams), Paul Witek (via Microsoft Teams), Melissa Alvarado (via Microsoft Teams), Maureen Metoxen (via Microsoft Teams), Carolyn Salutz (via Microsoft Teams), Patricia King (via Microsoft Teams), Stacie Cutbank (via Microsoft Teams), Joyce King (via Microsoft Teams), Danelle Wilson (via Microsoft Teams), Fawn Billie (via Microsoft Teams), Fawn Cottrell (via Microsoft Teams), Maureen Perkins (via Microsoft Teams), David Jordan (via Microsoft Teams), Kristal Hill (via Microsoft Teams), Rhiannon Metoxen (via Microsoft Teams), Debbie Melchert (via Microsoft Teams), Rae Skenandore (via Microsoft Teams), Shannon Davis (via Microsoft Teams, Carol Silva (via Microsoft Teams), Connor Kestell (via Microsoft Teams), Nancy Barton, Luis Yamberla, Maruja Picuasi, Keith Metoxen, Jackie Smith, JoAnne King, Brylee King, Phil King, Leroy King, Ann McCotter, Lyndsey Waupoose, Mark Powless, Elaine Skenandore, Paula King, Michelle Danforth, Brenda Skenandore, Debbie Thundercloud, Carolyn Skenandore, Cathy L Metoxen, Edward Delgado, Bonnie Pigman (via Microsoft Teams)

I. CALL TO ORDER

Meeting called to order by Chairman Tehassi Hill at 8:30 a.m.

For the record: Treasurer Lawrence Barton is out on approved travel attending the Native American Finance Officers Association Conference (NAFOA) in San Diego, CA – September 22-25, 2024

¹ Microsoft Teams is software which provides a communication and collaboration platform for workplace chat, file sharing, and video meetings.

DRAFT**II. OPENING (00:00:06)**

Opening provided by Councilman Jameson Wilson

- A. Special recognition for years of service - JoAnne King**
Sponsor: Mark W. Powless, General Manager
- B. Special Guests - Luis Yamberla and Maruja Picuasi from Quichua Nation of Ecuador**
Sponsor: Keith Metoxen, Tribal Member

III. ADOPT THE AGENDA (00:19:10)

Motion by Jameson Wilson to adopt the agenda with two (2) additions [1) under the Resolutions section, add item entitled Adopt resolution entitled Great Lakes Intertribal Food Coalition - Data Sovereignty; and 2) under the Travel Requests section, add item entitled Approve the travel request - Councilwoman Jennifer Webster - Bemidji Area Director Interviews - Minneapolis, MN - October 1-2, 2024], seconded by Jennifer Webster. Motion carried:

Ayes: Jonas Hill, Kirby Metoxen, Lisa Liggins, Marlon Skenandore, Jennifer Webster, Jameson Wilson, Brandon Yellowbird-Stevens
Not Present: Lawrence Barton

IV. MINUTES

- A. Approve the September 11, 2024, regular Business Committee meeting minutes (00:20:30)**
Sponsor: Lisa Liggins, Secretary

Councilman Jonas Hill left 9:18 a.m.

Councilman Jonas Hill returned 9:19 a.m.

Motion by Lisa Liggins to approve the September 11, 2024, regular Business Committee meeting minutes with one (1) correction [on page 5 under item VI.E. correct voting by Lisa Liggins opposed], seconded by Jonas Hill. Motion carried:

Ayes: Kirby Metoxen, Lisa Liggins, Marlon Skenandore, Jennifer Webster, Jameson Wilson, Brandon Yellowbird-Stevens
Not Present: Lawrence Barton

DRAFT**V. RESOLUTIONS**

- A. Adopt resolution entitled Tribal Tourism Grant Application (00:21:24)**
Sponsor: Mark W. Powless, General Manager

Motion by Lisa Liggins to defer this item to the General Manager for additional due diligence, seconded by Brandon Yellowbird-Stevens. Motion carried:

Ayes: Jonas Hill, Kirby Metoxen, Lisa Liggins, Marlon Skenandore, Jennifer Webster, Jameson Wilson, Brandon Yellowbird-Stevens
Not Present: Lawrence Barton

- B. Adopt resolution entitled Amendment to BC Resolution 08-25-21-D Obligation for CIP #21-111, Multi-Family Housing, Utilizing American Rescue Plan Act of 2021 Federal Relief Funds (00:21:24)**
Sponsor: Mark W. Powless, General Manager

Motion by Lisa Liggins to adopt resolution 09-25-24-A Amendment to BC Resolution 08-25-21-D Obligation for CIP #21-111, Multi-Family Housing, Utilizing American Rescue Plan Act of 2021 Federal Relief Funds, seconded by Jameson Wilson. Motion carried:

Ayes: Jonas Hill, Kirby Metoxen, Lisa Liggins, Marlon Skenandore, Jennifer Webster, Jameson Wilson, Brandon Yellowbird-Stevens
Not Present: Lawrence Barton

- C. Adopt resolution entitled Amendments to the Vehicle Driver Certification and Fleet Management Law (00:44:53)**
Sponsor: Jameson Wilson, Councilman

Motion by Jennifer Webster to adopt resolution 09-25-24-B Amendments to the Vehicle Driver Certification and Fleet Management Law, seconded by Jonas Hill. Motion carried:

Ayes: Jonas Hill, Kirby Metoxen, Lisa Liggins, Marlon Skenandore, Jennifer Webster, Jameson Wilson, Brandon Yellowbird-Stevens
Not Present: Lawrence Barton

Councilman Kirby Metoxen left 9:47 a.m.

DRAFT

- D. Adopt resolution entitled Safe Shelter donation for \$15,000 from the Economic, Development, Diversification and Community Development Fund (00:47:52)**
Sponsor: Justin Nishimoto, Economic Strategy Coordinator

Motion by Lisa Liggins to direct the General Manager and Economic Strategic Planner to work with the Chief Financial Officer or designee, to identify the funding source and amounts of all donations and contributions made to Safe Shelter, Inc. from the Oneida Nation and that this information be included in a perfected request for the use of Economic Development, Diversification and Community Development funds by Safe Shelter Inc., seconded by Jameson Wilson. Motion carried:

Ayes: Jonas Hill, Lisa Liggins, Marlon Skenandore, Jennifer Webster,
Jameson Wilson, Brandon Yellowbird-Stevens
Not Present: Lawrence Barton, Kirby Metoxen

Motion by Lisa Liggins to defer item V.D. *Adopt resolution entitled Safe Shelter donation for \$15,000 from the Economic, Development, Diversification and Community Development Fund* back to the Economic Strategy Coordinator noting item is incomplete and can be resubmitted when it is perfected and to direct the Economic Strategy Coordinator to request responses from Safe Shelter Inc. to the three (3) question on page 2 of the September 19, 2024, memorandum to be included with the perfected request, seconded by Jameson Wilson. Motion carried:

Ayes: Jonas Hill, Lisa Liggins, Marlon Skenandore, Jennifer Webster,
Jameson Wilson, Brandon Yellowbird-Stevens
Not Present: Lawrence Barton, Kirby Metoxen

Councilman Kirby Metoxen returned 9:50 a.m.

- E. Adopt resolution entitled Great Lakes Intertribal Food Coalition - Data Sovereignty (01:20:27)**
Sponsor: Marlon Skenandore, Councilman

Motion by Jennifer Webster to adopt resolution 09-25-24-C Great Lakes Intertribal Food Coalition - Data Sovereignty, seconded by Jonas Hill. Motion carried:

Ayes: Jonas Hill, Kirby Metoxen, Lisa Liggins, Marlon Skenandore, Jennifer Webster, Jameson Wilson, Brandon Yellowbird-Stevens
Not Present: Lawrence Barton

VI. STANDING COMMITTEES**A. FINANCE COMMITTEE**

- 1. Accept the August 15, 2024, regular Finance Committee meeting minutes (01:20:53)**
Sponsor: Lawrence Barton, Treasurer

Motion by Lisa Liggins to accept the August 15, 2024, regular Finance Committee meeting minutes, seconded by Marlon Skenandore. Motion carried:

Ayes: Jonas Hill, Kirby Metoxen, Lisa Liggins, Marlon Skenandore, Jennifer Webster, Jameson Wilson, Brandon Yellowbird-Stevens
Not Present: Lawrence Barton

DRAFT

- 2. Accept the August 29, 2024, regular Finance Committee meeting minutes (01:21:15)**
Sponsor: Lawrence Barton, Treasurer

Motion by Jennifer Webster to accept the August 29, 2024, regular Finance Committee meeting minutes, seconded by Lisa Liggins. Motion carried:

Ayes: Jonas Hill, Kirby Metoxen, Lisa Liggins, Marlon Skenandore, Jennifer Webster, Jameson Wilson, Brandon Yellowbird-Stevens
Not Present: Lawrence Barton

B. LEGISLATIVE OPERATING COMMITTEE

- 1. Accept the September 4, 2024, regular Legislative Operating Committee meeting minutes (01:21:34)**
Sponsor: Jameson Wilson, Councilman

Motion by Lisa Liggins to accept the September 4, 2024, regular Legislative Operating Committee meeting minutes, seconded by Jennifer Webster. Motion carried:

Ayes: Jonas Hill, Kirby Metoxen, Lisa Liggins, Marlon Skenandore, Jennifer Webster, Jameson Wilson, Brandon Yellowbird-Stevens
Not Present: Lawrence Barton

VII. TABLED BUSINESS

- A. Adopt resolution entitled Affordable Home Ownership Strategy (01:21:56)**
Sponsor: Jo Anne House, Chief Counsel

Item was not acted upon and remains on the table.

VIII. TRAVEL REPORTS

- A. Approve the travel report - Vice-Chairman Brandon Yellowbird-Stevens and Councilman Kirby Metoxen - Democratic National Convention - Chicago, IL - August 19-22, 2024 (01:22:16)**
Sponsor: Brandon Yellowbird-Stevens, Vice-Chairman, Kirby Metoxen, Councilman

Motion by Jonas Hill to approve the travel report from Vice-Chairman Brandon Yellowbird-Stevens and Councilman Kirby Metoxen for the Democratic National Convention in Chicago, IL on August 19-22, 2024, seconded by Jennifer Webster. Motion carried:

Ayes: Jonas Hill, Lisa Liggins, Marlon Skenandore, Jennifer Webster, Jameson Wilson, Brandon Yellowbird-Stevens
Abstained: Kirby Metoxen
Not Present: Lawrence Barton

DRAFT**IX. TRAVEL REQUESTS****A. Approve the travel request - Councilman Jonas Hill - Tribal Nations Resiliency Conference - Box Elder, SD - October 8-11, 2024 (01:28:22)**

Sponsor: Jonas Hill, Councilman

Motion by Jameson Wilson to approve the travel request for Councilman Jonas Hill to attend the Tribal Nations Resiliency Conference in Box Elder, SD on October 8-11, 2024, seconded by Jennifer Webster. Motion carried:

Ayes: Jonas Hill, Kirby Metoxen, Lisa Liggins, Marlon Skenandore, Jennifer Webster, Jameson Wilson, Brandon Yellowbird-Stevens

Not Present: Lawrence Barton

B. Approve the travel request - Councilman Kirby Metoxen - Native American Tourism, of WI and Great Lakes Inter-Tribal Council Meeting - Milwaukee, WI - October 9-10, 2024 (01:30:33)

Sponsor: Kirby Metoxen, Councilman

Motion by Lisa Liggins to approve the travel request for Councilman Kirby Metoxen to attend the Native American Tourism, of WI and Great Lakes Inter-Tribal Council Meeting in Lac Courte Oreilles, WI on October 9-10, 2024, seconded by Jonas Hill. Motion carried:

Ayes: Jonas Hill, Lisa Liggins, Marlon Skenandore, Jennifer Webster, Jameson Wilson, Brandon Yellowbird-Stevens

Abstained: Kirby Metoxen

Not Present: Lawrence Barton

For the record: Councilman Kirby Metoxen stated he is the President of Native American Tourism and will be chairing the event.

C. Approve the travel request - Councilman Jameson Wilson - 2025 Reservation Economic Summit - Las Vegas, NV - March 9-14, 2025 (01:31:21)

Sponsor: Jameson Wilson, Councilman

Motion by Lisa Liggins to approve the travel request for up to four (4) Business Committee members to attend the 2025 Reservation Economic Summit in Las Vegas, NV on March 9-14, 2025, seconded by Jennifer Webster. Motion carried:

Ayes: Jonas Hill, Kirby Metoxen, Lisa Liggins, Marlon Skenandore, Jennifer Webster, Jameson Wilson, Brandon Yellowbird-Stevens

Not Present: Lawrence Barton

D. Approve the travel request – Councilwoman Jennifer Webster – Bemidji Area Director Interviews – Minneapolis, MN – October 1-2, 2024 (01:33:06)

Sponsor: Jameson Wilson, Councilman

Motion by Jonas Hill to approve the travel request for Councilwoman Jennifer Webster to attend the Bemidji Area Director Interviews in Minneapolis, MN on October 1-2, 2024, seconded by Jameson Wilson. Motion carried:

Ayes: Jonas Hill, Kirby Metoxen, Lisa Liggins, Marlon Skenandore, Jennifer Webster, Jameson Wilson, Brandon Yellowbird-Stevens

Not Present: Lawrence Barton

DRAFT**X. NEW BUSINESS**

Councilwoman Jennifer Webster left 10:16 a.m.

Councilwoman Jennifer Webster returned 10:19 a.m.

**A. Approve seven (7) actions regarding the Tribal Contribution Savings report
(01:35:05)**

Sponsor: Lisa Liggins, Secretary

Motion by Lisa Liggins to extend the public comment period for Nancy Barton for an additional three (3) minutes, seconded by Brandon Yellowbird-Stevens. Motion carried:

Ayes: Jonas Hill, Kirby Metoxen, Lisa Liggins, Marlon Skenandore, Jennifer Webster, Jameson Wilson, Brandon Yellowbird-Stevens

Not Present: Lawrence Barton

Secretary Lisa Liggins left 10:28 a.m.

Motion by Jennifer Webster to accept the Tribal Contribution Savings report dated September 17, 2024, as information; to direct the General Manager to complete an assessment of the Emergency Food Pantry, Food Distribution program, and Elder Food Box program to determine if adequate resources are being directed to these programs to address the need in the community and to submit an open session report on the assessment to the December 11, 2024, regular Oneida Business Committee meeting; to adopt resolution 09-25-24-D Tribal Contribution Savings - Final Obligation Opportunities; to adopt resolution 09-25-24-E Tribal Contribution Savings - Final Obligation Opportunities - Boundary Signage Project, CDC #19-007; to direct the General Manager and Intergovernmental Affairs Director to review the contingency budget of Boundary Signage Project, CDC # 19-007; to direct the General Manager to review the practice of including "Engineering Department Fees" in the budget estimates for projects being processed through the Capital Improvement Process to determine the reasoning/need for these fees and to submit a report on the review to the November 7, 2024, Business Committee work session for further discussion; and to defer the discussion regarding the assessment of current obligations and projects funded by Tribal Contribution Savings to the January 2025 Business Committee work session, seconded by Lisa Liggins. Motion carried:

Ayes: Jonas Hill, Kirby Metoxen, Marlon Skenandore, Jennifer Webster, Jameson Wilson, Brandon Yellowbird-Stevens

Not Present: Lawrence Barton, Lisa Liggins²

B. Approve an exception to BC resolution # 04-08-20-K for CIP #15-001 Oneida Community Cannery (02:02:14)

Sponsor: Mark W. Powless, General Manager

Motion by Jennifer Webster to approve an exception to BC resolution # 04-08-20-K for CIP #15-001 Oneida Community Cannery, seconded by Jonas Hill. Motion carried:

Ayes: Jonas Hill, Marlon Skenandore, Jennifer Webster, Jameson Wilson, Brandon Yellowbird-Stevens

Opposed: Kirby Metoxen
Not Present: Lawrence Barton, Lisa Liggins

² Secretary Lisa Liggins was present to support the motion, but was not present for voting.

DRAFT

- C. Defer the initial report regarding GWA payments to the October 9, 2024, regular Business Committee meeting (02:27:41)**
Sponsor: Lisa Liggins, Secretary

Motion by Jennifer Webster to defer the initial report regarding GWA payments to the October 9, 2024, regular Business Committee meeting, seconded by Brandon Yellowbird-Stevens. Motion carried:

Ayes: Jonas Hill, Kirby Metoxen, Marlon Skenandore, Jennifer Webster,
Jameson Wilson, Brandon Yellowbird-Stevens
Not Present: Lawrence Barton, Lisa Liggins

- D. Approve the U.S. Indian Health Service-Bemidji Area - Oneida Nation Buyback for HIM Billing/Coding Review FY-2025 - file # 2024-1035 (02:28:06)**
Sponsor: Melinda J. Danforth, Intergovernmental Affairs Director

Motion by Jennifer Webster to approve the U.S. Indian Health Service-Bemidji Area - Oneida Nation Buyback for HIM Billing/Coding Review FY-2025 - file # 2024-1035, seconded by Brandon Yellowbird-Stevens. Motion carried:

Ayes: Jonas Hill, Kirby Metoxen, Marlon Skenandore, Jennifer Webster,
Jameson Wilson, Brandon Yellowbird-Stevens
Not Present: Lawrence Barton, Lisa Liggins

XI. GENERAL TRIBAL COUNCIL

- A. Cancel the tentatively scheduled special General Tribal Council meeting on November 4, 2024 (02:28:40)**
Sponsor: Lisa Liggins, Secretary

Motion by Jennifer Webster to cancel the tentatively scheduled special General Tribal Council meeting on November 4, 2024, seconded by Jameson Wilson. Motion carried:

Ayes: Jonas Hill, Kirby Metoxen, Marlon Skenandore, Jennifer Webster,
Jameson Wilson, Brandon Yellowbird-Stevens
Not Present: Lawrence Barton, Lisa Liggins

XII. EXECUTIVE SESSION (02:28:39)

Motion by Brandon Yellowbird-Stevens to add under the Executive Session, New Business, item entitled Accept the Oneida Golf Enterprise agent report as information, seconded by Jennifer Webster. Motion carried:

Ayes: Jonas Hill, Kirby Metoxen, Marlon Skenandore, Jennifer Webster,
Jameson Wilson, Brandon Yellowbird-Stevens
Not Present: Lawrence Barton, Lisa Liggins

DRAFT**A. REPORTS****1. Accept the General Manager report (02:38:51)**

Sponsor: Mark W. Powless, General Manager

Motion by Brandon Yellowbird-Stevens to accept the General Manager report, seconded by Jonas Hill.

Motion carried:

Ayes: Jonas Hill, Kirby Metoxen, Marlon Skenandore, Jennifer Webster,
Jameson Wilson, Brandon Yellowbird-Stevens

Not Present: Lawrence Barton, Lisa Liggins

2. Defer the Treasurer's August 2024 report to the October 9, 2024, Business Committee meeting (02:39:09)

Sponsor: Lawrence Barton, Treasurer

Motion by Brandon Yellowbird-Stevens to defer the Treasurer's August 2024 report to the October 9, 2024, Business Committee meeting, seconded by Jonas Hill. Motion carried:

Ayes: Jonas Hill, Kirby Metoxen, Marlon Skenandore, Jennifer Webster,
Jameson Wilson, Brandon Yellowbird-Stevens

Not Present: Lawrence Barton, Lisa Liggins

3. Accept the Intergovernmental Affairs and Self-Governance September 2024 report (02:39:26)

Sponsor: Melinda J. Danforth, Intergovernmental Affairs Director

Motion by Brandon Yellowbird-Stevens to accept the Intergovernmental Affairs and Self-Governance September 2024 report, seconded by Jameson Wilson. Motion carried:

Ayes: Jonas Hill, Kirby Metoxen, Marlon Skenandore, Jennifer Webster,
Jameson Wilson, Brandon Yellowbird-Stevens

Not Present: Lawrence Barton, Lisa Liggins

B. AUDIT COMMITTEE**1. Accept the July 16, 2024, regular Audit Committee meeting minutes (02:41:17)**

Sponsor: Lisa Liggins, Secretary

Motion by Brandon Yellowbird-Stevens to accept the July 16, 2024, regular Audit Committee meeting minutes, seconded by Jennifer Webster. Motion carried:

Ayes: Jonas Hill, Kirby Metoxen, Marlon Skenandore, Jennifer Webster,
Jameson Wilson, Brandon Yellowbird-Stevens

Not Present: Lawrence Barton, Lisa Liggins

2. Accept the Craps Rules of Play compliance audit and lift the confidentiality requirement (02:41:32)

Sponsor: Lisa Liggins, Secretary

Motion by Brandon Yellowbird-Stevens to accept the Craps Rules of Play compliance audit and lift the confidentiality requirement, seconded by Jennifer Webster. Motion carried:

Ayes: Jonas Hill, Kirby Metoxen, Marlon Skenandore, Jennifer Webster,
Jameson Wilson, Brandon Yellowbird-Stevens

Not Present: Lawrence Barton, Lisa Liggins

DRAFT**3. Accept the Mississippi Stud Rules of Play compliance audit and lift the confidentiality requirement (02:41:48)**

Sponsor: Lisa Liggins, Secretary

Motion by Brandon Yellowbird-Stevens to accept the Mississippi Stud Rules of Play compliance audit and lift the confidentiality requirement, seconded by Jennifer Webster. Motion carried:

Ayes: Jonas Hill, Kirby Metoxen, Marlon Skenandore, Jennifer Webster,
Jameson Wilson, Brandon Yellowbird-Stevens

Not Present: Lawrence Barton, Lisa Liggins

4. Accept the Card Games and Poker Rules of Play compliance audit and lift the confidentiality requirement (02:42:03)

Sponsor: Lisa Liggins, Secretary

Motion by Brandon Yellowbird-Stevens to accept the Card Games and Poker Rules of Play compliance audit and lift the confidentiality requirement, seconded by Jennifer Webster. Motion carried:

Ayes: Jonas Hill, Kirby Metoxen, Marlon Skenandore, Jennifer Webster,
Jameson Wilson, Brandon Yellowbird-Stevens

Not Present: Lawrence Barton, Lisa Liggins

C. NEW BUSINESS**1. Accept the July 3, 2024, Business Committee Officer session notes (02:42:18)**

Sponsor: Lisa Summers, OBC Area Manager

Motion by Brandon Yellowbird-Stevens to accept the July 3, 2024, Business Committee Officer session notes, seconded by Jennifer Webster. Motion carried:

Ayes: Jonas Hill, Kirby Metoxen, Marlon Skenandore, Jennifer Webster,
Jameson Wilson, Brandon Yellowbird-Stevens

Not Present: Lawrence Barton, Lisa Liggins

2. Accept the September 4, 2024. Business Committee Officer session notes (02:42:37)

Sponsor: Lisa Summers, OBC Area Manager

Motion by Brandon Yellowbird-Stevens to accept the September 4, 2024. Business Committee Officer session notes, seconded by Jennifer Webster. Motion carried:

Ayes: Jonas Hill, Kirby Metoxen, Marlon Skenandore, Jennifer Webster,
Jameson Wilson, Brandon Yellowbird-Stevens

Not Present: Lawrence Barton, Lisa Liggins

DRAFT**3. Adopt resolution entitled Approval of FY 2025 Annual Limited Waiver of Sovereign Immunity for Real Estate Transactions Insured by First American Title Insurance Company (02:42:51)**

Sponsor: Mark W. Powless, General Manager

Motion by Brandon Yellowbird-Stevens to adopt resolution 09-25-24-F Approval of FY 2025 Annual Limited Waiver of Sovereign Immunity for Real Estate Transactions Insured by First American Title Insurance Company,³ seconded by Jennifer Webster. Motion carried:

Ayes: Jonas Hill, Kirby Metoxen, Marlon Skenandore, Jennifer Webster,
Jameson Wilson, Brandon Yellowbird-Stevens

Not Present: Lawrence Barton, Lisa Liggins

4. Adopt resolution entitled Self-Governance FY 2024-2028 Multi-Year Funding Agreement between the Oneida Nation and U.S. Department of Health and Human Services (02:43:12)

Sponsor: Melinda J. Danforth, Intergovernmental Affairs Director

Motion by Brandon Yellowbird-Stevens to adopt resolution 09-25-24-G Self-Governance FY 2024-2028 Multi-Year Funding Agreement between the Oneida Nation and U.S. Department of Health and Human Services,⁴ seconded by Jennifer Webster. Motion carried:

Ayes: Jonas Hill, Kirby Metoxen, Marlon Skenandore, Jennifer Webster,
Jameson Wilson, Brandon Yellowbird-Stevens

Not Present: Lawrence Barton, Lisa Liggins

5. Accept the Oneida Golf Enterprise agent report as information (02:43:36)

Sponsor: Justin Nishimoto, Agent/Oneida Golf Enterprise

Motion by Jennifer Webster to accept the Oneida Golf Enterprise agent report as information, seconded by Jameson Wilson. Motion carried:

Ayes: Jonas Hill, Kirby Metoxen, Marlon Skenandore, Jennifer Webster,
Jameson Wilson, Brandon Yellowbird-Stevens

Not Present: Lawrence Barton, Lisa Liggins

³ In accordance with § 107.6-3 of the Nation's Open Records and Open Meetings law the Secretary has determined that the adopted resolution is considered an open session record. See also § 107.4-107.5

⁴ In accordance with § 107.6-3 of the Nation's Open Records and Open Meetings law the Secretary has determined that the adopted resolution is considered an open session record. See also § 107.4-107.5

DRAFT

XIII. ADJOURN (02:43:55)

Motion by Brandon Yellowbird-Stevens to adjourn at 11:14 a.m., seconded by Kirby Metoxen. Motion carried:

Ayes: Jonas Hill, Kirby Metoxen, Marlon Skenandore, Jennifer Webster,
Jameson Wilson, Brandon Yellowbird-Stevens
Not Present: Lawrence Barton, Lisa Liggins

DRAFT

Minutes prepared by Bonnie Pigman, Information Management Specialist.
Minutes approved as presented on _____.

Lisa Liggins, Secretary
ONEIDA BUSINESS COMMITTEE

DRAFT**Oneida Business Committee****Executive Session**

8:30 AM Tuesday, September 24, 2024
BC Conference Room, 2nd floor, Norbert Hill Center

Regular Meeting

8:30 AM Wednesday, September 25, 2024
BC Conference Room, 2nd floor, Norbert Hill Center

Minutes**EXECUTIVE SESSION**

Present: Chairman Tehassi Hill, Vice-Chairman Brandon Yellowbird-Stevens, Secretary Lisa Liggins, Council members: Jonas Hill, Kirby Metoxen, Marlon Skenandore, Jennifer Webster, Jameson Wilson;

Not Present: Treasurer Lawrence Barton;

Arrived at: n/a

Others present: Kelly McAndrews, Mark W. Powless (via Microsoft Teams¹), Melinda J. Danforth (via Microsoft Teams), Lisa Summers (via Microsoft Team), Justin Nishimoto (via Microsoft Teams), Joe Hanrahan (via Microsoft Teams), Brandon Wisneski (via Microsoft Teams), Melissa Nuthals (via Microsoft Teams), Danelle Wilson (via Microsoft Teams), Bonnie Pigman (via Microsoft Teams)

REGULAR MEETING

Present: Chairman Tehassi Hill, Vice-Chairman Brandon Yellowbird-Stevens, Secretary Lisa Liggins, Council members: Jonas Hill, Kirby Metoxen, Marlon Skenandore, Jennifer Webster, Jameson Wilson;

Not Present: Treasurer Lawrence Barton;

Arrived at: n/a

Others present: Kelly McAndrews, Mark W. Powless, Todd Vanden Heuvel (via Microsoft Teams), Lisa Summers (via Microsoft Teams), Melanie Burkhart (via Microsoft Teams), Justin Nishimoto (via Microsoft Teams), Melinda J Danforth (via Microsoft Teams), Debra Powless (via Microsoft Teams), Debra Danforth (via Microsoft Teams), Eric McLester (via Microsoft Teams), Clorissa Leeman (via Microsoft Teams), Grace Elliott (via Microsoft Teams), Sidney White (via Microsoft Teams), Vanessa Miller (via Microsoft Teams), Paul Witek (via Microsoft Teams), Melissa Alvarado (via Microsoft Teams), Maureen Metoxen (via Microsoft Teams), Carolyn Salutz (via Microsoft Teams), Patricia King (via Microsoft Teams), Stacie Cutbank (via Microsoft Teams), Joyce King (via Microsoft Teams), Danelle Wilson (via Microsoft Teams), Fawn Billie (via Microsoft Teams), Fawn Cottrell (via Microsoft Teams), Maureen Perkins (via Microsoft Teams), David Jordan (via Microsoft Teams), Kristal Hill (via Microsoft Teams), Rhiannon Metoxen (via Microsoft Teams), Debbie Melchert (via Microsoft Teams), Rae Skenandore (via Microsoft Teams), Shannon Davis (via Microsoft Teams, Carol Silva (via Microsoft Teams), Connor Kestell (via Microsoft Teams), Nancy Barton, Luis Yamberla, Maruja Picuasi, Keith Metoxen, Jackie Smith, JoAnne King, Brylee King, Phil King, Leroy King, Ann McCotter, Lyndsey Waupoose, Mark Powless, Elaine Skenandore, Paula King, Michelle Danforth, Brenda Skenandore, Debbie Thundercloud, Carolyn Skenandore, Cathy L Metoxen, Edward Delgado, Bonnie Pigman (via Microsoft Teams)

I. CALL TO ORDER

Meeting called to order by Chairman Tehassi Hill at 8:30 a.m.

For the record: Treasurer Lawrence Barton is out on approved travel attending the Native American Finance Officers Association Conference (NAFOA) in San Diego, CA – September 22-25, 2024

¹ Microsoft Teams is software which provides a communication and collaboration platform for workplace chat, file sharing, and video meetings.

DRAFT**II. OPENING (00:00:06)**

Opening provided by Councilman Jameson Wilson

- A. Special recognition for years of service - JoAnne King**
Sponsor: Mark W. Powless, General Manager
- B. Special Guests - Luis Yamberla and Maruja Picuasi from Quichua Nation of Ecuador**
Sponsor: Keith Metoxen, Tribal Member

III. ADOPT THE AGENDA (00:19:10)

Motion by Jameson Wilson to adopt the agenda with two (2) additions [1) under the Resolutions section, add item entitled Adopt resolution entitled Great Lakes Intertribal Food Coalition - Data Sovereignty; and 2) under the Travel Requests section, add item entitled Approve the travel request - Councilwoman Jennifer Webster - Bemidji Area Director Interviews - Minneapolis, MN - October 1-2, 2024], seconded by Jennifer Webster. Motion carried:

Ayes: Jonas Hill, Kirby Metoxen, Lisa Liggins, Marlon Skenandore, Jennifer Webster, Jameson Wilson, Brandon Yellowbird-Stevens
Not Present: Lawrence Barton

IV. MINUTES

- A. Approve the September 11, 2024, regular Business Committee meeting minutes (00:20:30)**
Sponsor: Lisa Liggins, Secretary

Councilman Jonas Hill left 9:18 a.m.

Councilman Jonas Hill returned 9:19 a.m.

Motion by Lisa Liggins to approve the September 11, 2024, regular Business Committee meeting minutes with one (1) correction [on page 5 under item VI.E. correct voting by Lisa Liggins opposed], seconded by Jonas Hill. Motion carried:

Ayes: Kirby Metoxen, Lisa Liggins, Marlon Skenandore, Jennifer Webster, Jameson Wilson, Brandon Yellowbird-Stevens
Not Present: Lawrence Barton

DRAFT**V. RESOLUTIONS**

- A. Adopt resolution entitled Tribal Tourism Grant Application (00:21:24)**
Sponsor: Mark W. Powless, General Manager

Motion by Lisa Liggins to defer this item to the General Manager for additional due diligence, seconded by Brandon Yellowbird-Stevens. Motion carried:

Ayes: Jonas Hill, Kirby Metoxen, Lisa Liggins, Marlon Skenandore, Jennifer Webster, Jameson Wilson, Brandon Yellowbird-Stevens
Not Present: Lawrence Barton

- B. Adopt resolution entitled Amendment to BC Resolution 08-25-21-D Obligation for CIP #21-111, Multi-Family Housing, Utilizing American Rescue Plan Act of 2021 Federal Relief Funds (00:21:24)**
Sponsor: Mark W. Powless, General Manager

Motion by Lisa Liggins to adopt resolution 09-25-24-A Amendment to BC Resolution 08-25-21-D Obligation for CIP #21-111, Multi-Family Housing, Utilizing American Rescue Plan Act of 2021 Federal Relief Funds, seconded by Jameson Wilson. Motion carried:

Ayes: Jonas Hill, Kirby Metoxen, Lisa Liggins, Marlon Skenandore, Jennifer Webster, Jameson Wilson, Brandon Yellowbird-Stevens
Not Present: Lawrence Barton

- C. Adopt resolution entitled Amendments to the Vehicle Driver Certification and Fleet Management Law (00:44:53)**
Sponsor: Jameson Wilson, Councilman

Motion by Jennifer Webster to adopt resolution 09-25-24-B Amendments to the Vehicle Driver Certification and Fleet Management Law, seconded by Jonas Hill. Motion carried:

Ayes: Jonas Hill, Kirby Metoxen, Lisa Liggins, Marlon Skenandore, Jennifer Webster, Jameson Wilson, Brandon Yellowbird-Stevens
Not Present: Lawrence Barton

Councilman Kirby Metoxen left 9:47 a.m.

DRAFT

- D. Adopt resolution entitled Safe Shelter donation for \$15,000 from the Economic, Development, Diversification and Community Development Fund (00:47:52)**
Sponsor: Justin Nishimoto, Economic Strategy Coordinator

Motion by Lisa Liggins to direct the General Manager and Economic Strategic Planner to work with the Chief Financial Officer or designee, to identify the funding source and amounts of all donations and contributions made to Safe Shelter, Inc. from the Oneida Nation and that this information be included in a perfected request for the use of Economic Development, Diversification and Community Development funds by Safe Shelter Inc., seconded by Jameson Wilson. Motion carried:

Ayes: Jonas Hill, Lisa Liggins, Marlon Skenandore, Jennifer Webster,
Jameson Wilson, Brandon Yellowbird-Stevens
Not Present: Lawrence Barton, Kirby Metoxen

Motion by Lisa Liggins to defer item V.D. *Adopt resolution entitled Safe Shelter donation for \$15,000 from the Economic, Development, Diversification and Community Development Fund* back to the Economic Strategy Coordinator noting item is incomplete and can be resubmitted when it is perfected and to direct the Economic Strategy Coordinator to request responses from Safe Shelter Inc. to the three (3) question on page 2 of the September 19, 2024, memorandum to be included with the perfected request, seconded by Jameson Wilson. Motion carried:

Ayes: Jonas Hill, Lisa Liggins, Marlon Skenandore, Jennifer Webster,
Jameson Wilson, Brandon Yellowbird-Stevens
Not Present: Lawrence Barton, Kirby Metoxen

Councilman Kirby Metoxen returned 9:50 a.m.

- E. Adopt resolution entitled Great Lakes Intertribal Food Coalition - Data Sovereignty (01:20:27)**
Sponsor: Marlon Skenandore, Councilman

Motion by Jennifer Webster to adopt resolution 09-25-24-C Great Lakes Intertribal Food Coalition - Data Sovereignty, seconded by Jonas Hill. Motion carried:

Ayes: Jonas Hill, Kirby Metoxen, Lisa Liggins, Marlon Skenandore, Jennifer Webster, Jameson Wilson, Brandon Yellowbird-Stevens
Not Present: Lawrence Barton

VI. STANDING COMMITTEES**A. FINANCE COMMITTEE**

- 1. Accept the August 15, 2024, regular Finance Committee meeting minutes (01:20:53)**
Sponsor: Lawrence Barton, Treasurer

Motion by Lisa Liggins to accept the August 15, 2024, regular Finance Committee meeting minutes, seconded by Marlon Skenandore. Motion carried:

Ayes: Jonas Hill, Kirby Metoxen, Lisa Liggins, Marlon Skenandore, Jennifer Webster, Jameson Wilson, Brandon Yellowbird-Stevens
Not Present: Lawrence Barton

DRAFT

- 2. Accept the August 29, 2024, regular Finance Committee meeting minutes (01:21:15)**
Sponsor: Lawrence Barton, Treasurer

Motion by Jennifer Webster to accept the August 29, 2024, regular Finance Committee meeting minutes, seconded by Lisa Liggins. Motion carried:

Ayes: Jonas Hill, Kirby Metoxen, Lisa Liggins, Marlon Skenandore, Jennifer Webster, Jameson Wilson, Brandon Yellowbird-Stevens
Not Present: Lawrence Barton

B. LEGISLATIVE OPERATING COMMITTEE

- 1. Accept the September 4, 2024, regular Legislative Operating Committee meeting minutes (01:21:34)**
Sponsor: Jameson Wilson, Councilman

Motion by Lisa Liggins to accept the September 4, 2024, regular Legislative Operating Committee meeting minutes, seconded by Jennifer Webster. Motion carried:

Ayes: Jonas Hill, Kirby Metoxen, Lisa Liggins, Marlon Skenandore, Jennifer Webster, Jameson Wilson, Brandon Yellowbird-Stevens
Not Present: Lawrence Barton

VII. TABLED BUSINESS

- A. Adopt resolution entitled Affordable Home Ownership Strategy (01:21:56)**
Sponsor: Jo Anne House, Chief Counsel

Item was not acted upon and remains on the table.

VIII. TRAVEL REPORTS

- A. Approve the travel report - Vice-Chairman Brandon Yellowbird-Stevens and Councilman Kirby Metoxen - Democratic National Convention - Chicago, IL - August 19-22, 2024 (01:22:16)**
Sponsor: Brandon Yellowbird-Stevens, Vice-Chairman, Kirby Metoxen, Councilman

Motion by Jonas Hill to approve the travel report from Vice-Chairman Brandon Yellowbird-Stevens and Councilman Kirby Metoxen for the Democratic National Convention in Chicago, IL on August 19-22, 2024, seconded by Jennifer Webster. Motion carried:

Ayes: Jonas Hill, Lisa Liggins, Marlon Skenandore, Jennifer Webster, Jameson Wilson, Brandon Yellowbird-Stevens
Abstained: Kirby Metoxen
Not Present: Lawrence Barton

DRAFT**IX. TRAVEL REQUESTS****A. Approve the travel request - Councilman Jonas Hill - Tribal Nations Resiliency Conference - Box Elder, SD - October 8-11, 2024 (01:28:22)**

Sponsor: Jonas Hill, Councilman

Motion by Jameson Wilson to approve the travel request for Councilman Jonas Hill to attend the Tribal Nations Resiliency Conference in Box Elder, SD on October 8-11, 2024, seconded by Jennifer Webster. Motion carried:

Ayes: Jonas Hill, Kirby Metoxen, Lisa Liggins, Marlon Skenandore, Jennifer Webster, Jameson Wilson, Brandon Yellowbird-Stevens

Not Present: Lawrence Barton

B. Approve the travel request - Councilman Kirby Metoxen - Native American Tourism, of WI and Great Lakes Inter-Tribal Council Meeting - Milwaukee, WI - October 9-10, 2024 (01:30:33)

Sponsor: Kirby Metoxen, Councilman

Motion by Lisa Liggins to approve the travel request for Councilman Kirby Metoxen to attend the Native American Tourism, of WI and Great Lakes Inter-Tribal Council Meeting in Lac Courte Oreilles, WI on October 9-10, 2024, seconded by Jonas Hill. Motion carried:

Ayes: Jonas Hill, Lisa Liggins, Marlon Skenandore, Jennifer Webster, Jameson Wilson, Brandon Yellowbird-Stevens

Abstained: Kirby Metoxen

Not Present: Lawrence Barton

For the record: Councilman Kirby Metoxen stated he is the President of Native American Tourism and will be chairing the event.

C. Approve the travel request - Councilman Jameson Wilson - 2025 Reservation Economic Summit - Las Vegas, NV - March 9-14, 2025 (01:31:21)

Sponsor: Jameson Wilson, Councilman

Motion by Lisa Liggins to approve the travel request for up to four (4) Business Committee members to attend the 2025 Reservation Economic Summit in Las Vegas, NV on March 9-14, 2025, seconded by Jennifer Webster. Motion carried:

Ayes: Jonas Hill, Kirby Metoxen, Lisa Liggins, Marlon Skenandore, Jennifer Webster, Jameson Wilson, Brandon Yellowbird-Stevens

Not Present: Lawrence Barton

D. Approve the travel request – Councilwoman Jennifer Webster – Bemidji Area Director Interviews – Minneapolis, MN – October 1-2, 2024 (01:33:06)

Sponsor: Jameson Wilson, Councilman

Motion by Jonas Hill to approve the travel request for Councilwoman Jennifer Webster to attend the Bemidji Area Director Interviews in Minneapolis, MN on October 1-2, 2024, seconded by Jameson Wilson. Motion carried:

Ayes: Jonas Hill, Kirby Metoxen, Lisa Liggins, Marlon Skenandore, Jennifer Webster, Jameson Wilson, Brandon Yellowbird-Stevens

Not Present: Lawrence Barton

DRAFT**X. NEW BUSINESS**

Councilwoman Jennifer Webster left 10:16 a.m.

Councilwoman Jennifer Webster returned 10:19 a.m.

**A. Approve seven (7) actions regarding the Tribal Contribution Savings report
(01:35:05)**

Sponsor: Lisa Liggins, Secretary

Motion by Lisa Liggins to extend the public comment period for Nancy Barton for an additional three (3) minutes, seconded by Brandon Yellowbird-Stevens. Motion carried:

Ayes: Jonas Hill, Kirby Metoxen, Lisa Liggins, Marlon Skenandore, Jennifer Webster, Jameson Wilson, Brandon Yellowbird-Stevens

Not Present: Lawrence Barton

Secretary Lisa Liggins left 10:28 a.m.

Motion by Jennifer Webster to accept the Tribal Contribution Savings report dated September 17, 2024, as information; to direct the General Manager to complete an assessment of the Emergency Food Pantry, Food Distribution program, and Elder Food Box program to determine if adequate resources are being directed to these programs to address the need in the community and to submit an open session report on the assessment to the December 11, 2024, regular Oneida Business Committee meeting; to adopt resolution 09-25-24-D Tribal Contribution Savings - Final Obligation Opportunities; to adopt resolution 09-25-24-E Tribal Contribution Savings - Final Obligation Opportunities - Boundary Signage Project, CDC #19-007; to direct the General Manager and Intergovernmental Affairs Director to review the contingency budget of Boundary Signage Project, CDC # 19-007; to direct the General Manager to review the practice of including "Engineering Department Fees" in the budget estimates for projects being processed through the Capital Improvement Process to determine the reasoning/need for these fees and to submit a report on the review to the November 7, 2024, Business Committee work session for further discussion; and to defer the discussion regarding the assessment of current obligations and projects funded by Tribal Contribution Savings to the January 2025 Business Committee work session, seconded by Lisa Liggins. Motion carried:

Ayes: Jonas Hill, Kirby Metoxen, Marlon Skenandore, Jennifer Webster, Jameson Wilson, Brandon Yellowbird-Stevens

Not Present: Lawrence Barton, Lisa Liggins²

B. Approve an exception to BC resolution # 04-08-20-K for CIP #15-001 Oneida Community Cannery (02:02:14)

Sponsor: Mark W. Powless, General Manager

Motion by Jennifer Webster to approve an exception to BC resolution # 04-08-20-K for CIP #15-001 Oneida Community Cannery, seconded by Jonas Hill. Motion carried:

Ayes: Jonas Hill, Marlon Skenandore, Jennifer Webster, Jameson Wilson, Brandon Yellowbird-Stevens

Opposed: Kirby Metoxen
Not Present: Lawrence Barton, Lisa Liggins

² Secretary Lisa Liggins was present to support the motion, but was not present for voting.

DRAFT

- C. Defer the initial report regarding GWA payments to the October 9, 2024, regular Business Committee meeting (02:27:41)**
Sponsor: Lisa Liggins, Secretary

Motion by Jennifer Webster to defer the initial report regarding GWA payments to the October 9, 2024, regular Business Committee meeting, seconded by Brandon Yellowbird-Stevens. Motion carried:

Ayes: Jonas Hill, Kirby Metoxen, Marlon Skenandore, Jennifer Webster,
Jameson Wilson, Brandon Yellowbird-Stevens
Not Present: Lawrence Barton, Lisa Liggins

- D. Approve the U.S. Indian Health Service-Bemidji Area - Oneida Nation Buyback for HIM Billing/Coding Review FY-2025 - file # 2024-1035 (02:28:06)**
Sponsor: Melinda J. Danforth, Intergovernmental Affairs Director

Motion by Jennifer Webster to approve the U.S. Indian Health Service-Bemidji Area - Oneida Nation Buyback for HIM Billing/Coding Review FY-2025 - file # 2024-1035, seconded by Brandon Yellowbird-Stevens. Motion carried:

Ayes: Jonas Hill, Kirby Metoxen, Marlon Skenandore, Jennifer Webster,
Jameson Wilson, Brandon Yellowbird-Stevens
Not Present: Lawrence Barton, Lisa Liggins

XI. GENERAL TRIBAL COUNCIL

- A. Cancel the tentatively scheduled special General Tribal Council meeting on November 4, 2024 (02:28:40)**
Sponsor: Lisa Liggins, Secretary

Motion by Jennifer Webster to cancel the tentatively scheduled special General Tribal Council meeting on November 4, 2024, seconded by Jameson Wilson. Motion carried:

Ayes: Jonas Hill, Kirby Metoxen, Marlon Skenandore, Jennifer Webster,
Jameson Wilson, Brandon Yellowbird-Stevens
Not Present: Lawrence Barton, Lisa Liggins

XII. EXECUTIVE SESSION (02:28:39)

Motion by Brandon Yellowbird-Stevens to add under the Executive Session, New Business, item entitled Accept the Oneida Golf Enterprise agent report as information, seconded by Jennifer Webster. Motion carried:

Ayes: Jonas Hill, Kirby Metoxen, Marlon Skenandore, Jennifer Webster,
Jameson Wilson, Brandon Yellowbird-Stevens
Not Present: Lawrence Barton, Lisa Liggins

DRAFT**A. REPORTS****1. Accept the General Manager report (02:38:51)**

Sponsor: Mark W. Powless, General Manager

Motion by Brandon Yellowbird-Stevens to accept the General Manager report, seconded by Jonas Hill.

Motion carried:

Ayes: Jonas Hill, Kirby Metoxen, Marlon Skenandore, Jennifer Webster,
Jameson Wilson, Brandon Yellowbird-Stevens

Not Present: Lawrence Barton, Lisa Liggins

2. Defer the Treasurer's August 2024 report to the October 9, 2024, Business Committee meeting (02:39:09)

Sponsor: Lawrence Barton, Treasurer

Motion by Brandon Yellowbird-Stevens to defer the Treasurer's August 2024 report to the October 9, 2024, Business Committee meeting, seconded by Jonas Hill. Motion carried:

Ayes: Jonas Hill, Kirby Metoxen, Marlon Skenandore, Jennifer Webster,
Jameson Wilson, Brandon Yellowbird-Stevens

Not Present: Lawrence Barton, Lisa Liggins

3. Accept the Intergovernmental Affairs and Self-Governance September 2024 report (02:39:26)

Sponsor: Melinda J. Danforth, Intergovernmental Affairs Director

Motion by Brandon Yellowbird-Stevens to accept the Intergovernmental Affairs and Self-Governance September 2024 report, seconded by Jameson Wilson. Motion carried:

Ayes: Jonas Hill, Kirby Metoxen, Marlon Skenandore, Jennifer Webster,
Jameson Wilson, Brandon Yellowbird-Stevens

Not Present: Lawrence Barton, Lisa Liggins

B. AUDIT COMMITTEE**1. Accept the July 16, 2024, regular Audit Committee meeting minutes (02:41:17)**

Sponsor: Lisa Liggins, Secretary

Motion by Brandon Yellowbird-Stevens to accept the July 16, 2024, regular Audit Committee meeting minutes, seconded by Jennifer Webster. Motion carried:

Ayes: Jonas Hill, Kirby Metoxen, Marlon Skenandore, Jennifer Webster,
Jameson Wilson, Brandon Yellowbird-Stevens

Not Present: Lawrence Barton, Lisa Liggins

2. Accept the Craps Rules of Play compliance audit and lift the confidentiality requirement (02:41:32)

Sponsor: Lisa Liggins, Secretary

Motion by Brandon Yellowbird-Stevens to accept the Craps Rules of Play compliance audit and lift the confidentiality requirement, seconded by Jennifer Webster. Motion carried:

Ayes: Jonas Hill, Kirby Metoxen, Marlon Skenandore, Jennifer Webster,
Jameson Wilson, Brandon Yellowbird-Stevens

Not Present: Lawrence Barton, Lisa Liggins

DRAFT**3. Accept the Mississippi Stud Rules of Play compliance audit and lift the confidentiality requirement (02:41:48)**

Sponsor: Lisa Liggins, Secretary

Motion by Brandon Yellowbird-Stevens to accept the Mississippi Stud Rules of Play compliance audit and lift the confidentiality requirement, seconded by Jennifer Webster. Motion carried:

Ayes: Jonas Hill, Kirby Metoxen, Marlon Skenandore, Jennifer Webster,
Jameson Wilson, Brandon Yellowbird-Stevens

Not Present: Lawrence Barton, Lisa Liggins

4. Accept the Card Games and Poker Rules of Play compliance audit and lift the confidentiality requirement (02:42:03)

Sponsor: Lisa Liggins, Secretary

Motion by Brandon Yellowbird-Stevens to accept the Card Games and Poker Rules of Play compliance audit and lift the confidentiality requirement, seconded by Jennifer Webster. Motion carried:

Ayes: Jonas Hill, Kirby Metoxen, Marlon Skenandore, Jennifer Webster,
Jameson Wilson, Brandon Yellowbird-Stevens

Not Present: Lawrence Barton, Lisa Liggins

C. NEW BUSINESS**1. Accept the July 3, 2024, Business Committee Officer session notes (02:42:18)**

Sponsor: Lisa Summers, OBC Area Manager

Motion by Brandon Yellowbird-Stevens to accept the July 3, 2024, Business Committee Officer session notes, seconded by Jennifer Webster. Motion carried:

Ayes: Jonas Hill, Kirby Metoxen, Marlon Skenandore, Jennifer Webster,
Jameson Wilson, Brandon Yellowbird-Stevens

Not Present: Lawrence Barton, Lisa Liggins

2. Accept the September 4, 2024. Business Committee Officer session notes (02:42:37)

Sponsor: Lisa Summers, OBC Area Manager

Motion by Brandon Yellowbird-Stevens to accept the September 4, 2024. Business Committee Officer session notes, seconded by Jennifer Webster. Motion carried:

Ayes: Jonas Hill, Kirby Metoxen, Marlon Skenandore, Jennifer Webster,
Jameson Wilson, Brandon Yellowbird-Stevens

Not Present: Lawrence Barton, Lisa Liggins

DRAFT**3. Adopt resolution entitled Approval of FY 2025 Annual Limited Waiver of Sovereign Immunity for Real Estate Transactions Insured by First American Title Insurance Company (02:42:51)**

Sponsor: Mark W. Powless, General Manager

Motion by Brandon Yellowbird-Stevens to adopt resolution 09-25-24-F Approval of FY 2025 Annual Limited Waiver of Sovereign Immunity for Real Estate Transactions Insured by First American Title Insurance Company,³ seconded by Jennifer Webster. Motion carried:

Ayes: Jonas Hill, Kirby Metoxen, Marlon Skenandore, Jennifer Webster,
Jameson Wilson, Brandon Yellowbird-Stevens

Not Present: Lawrence Barton, Lisa Liggins

4. Adopt resolution entitled Self-Governance FY 2024-2028 Multi-Year Funding Agreement between the Oneida Nation and U.S. Department of Health and Human Services (02:43:12)

Sponsor: Melinda J. Danforth, Intergovernmental Affairs Director

Motion by Brandon Yellowbird-Stevens to adopt resolution 09-25-24-G Self-Governance FY 2024-2028 Multi-Year Funding Agreement between the Oneida Nation and U.S. Department of Health and Human Services,⁴ seconded by Jennifer Webster. Motion carried:

Ayes: Jonas Hill, Kirby Metoxen, Marlon Skenandore, Jennifer Webster,
Jameson Wilson, Brandon Yellowbird-Stevens

Not Present: Lawrence Barton, Lisa Liggins

5. Accept the Oneida Golf Enterprise agent report as information (02:43:36)

Sponsor: Justin Nishimoto, Agent/Oneida Golf Enterprise

Motion by Jennifer Webster to accept the Oneida Golf Enterprise agent report as information, seconded by Jameson Wilson. Motion carried:

Ayes: Jonas Hill, Kirby Metoxen, Marlon Skenandore, Jennifer Webster,
Jameson Wilson, Brandon Yellowbird-Stevens

Not Present: Lawrence Barton, Lisa Liggins

³ In accordance with § 107.6-3 of the Nation's Open Records and Open Meetings law the Secretary has determined that the adopted resolution is considered an open session record. See also § 107.4-107.5

⁴ In accordance with § 107.6-3 of the Nation's Open Records and Open Meetings law the Secretary has determined that the adopted resolution is considered an open session record. See also § 107.4-107.5

DRAFT

XIII. ADJOURN (02:43:55)

Motion by Brandon Yellowbird-Stevens to adjourn at 11:14 a.m., seconded by Kirby Metoxen. Motion carried:

Ayes: Jonas Hill, Kirby Metoxen, Marlon Skenandore, Jennifer Webster,
Jameson Wilson, Brandon Yellowbird-Stevens
Not Present: Lawrence Barton, Lisa Liggins

DRAFT

Minutes prepared by Bonnie Pigman, Information Management Specialist.
Minutes approved as presented on _____.

Lisa Liggins, Secretary
ONEIDA BUSINESS COMMITTEE

Adopt resolution entitled Amendments to the Computer Resources Ordinance

Business Committee Agenda Request

1. Meeting Date Requested: 10/9/24

2. Session:

Open Executive – must qualify under §107.4-1.

Justification: *Choose or type justification.*

3. Requested Motion:

Accept as information; OR

Adopt the resolution entitled, Amendments to the Computer Resources Ordinance.

4. Areas potentially impacted or affected by this request:

- | | |
|---|---|
| <input type="checkbox"/> Finance | <input type="checkbox"/> Programs/Services |
| <input type="checkbox"/> Law Office | <input type="checkbox"/> MIS |
| <input type="checkbox"/> Gaming/Retail | <input type="checkbox"/> Boards, Committees, or Commissions |
| <input type="checkbox"/> Other: <i>Describe</i> | |

5. Additional attendees needed for this request:

- Name, Title/Entity OR Choose from List*
- Name, Title/Entity OR Choose from List*
- Name, Title/Entity OR Choose from List*
- Name, Title/Entity OR Choose from List*

6. Supporting Documents:

- | | | |
|---|---|---|
| <input type="checkbox"/> Bylaws | <input checked="" type="checkbox"/> Fiscal Impact Statement | <input type="checkbox"/> Presentation |
| <input type="checkbox"/> Contract Document(s) | <input checked="" type="checkbox"/> Law | <input type="checkbox"/> Report |
| <input checked="" type="checkbox"/> Correspondence | <input type="checkbox"/> Legal Review | <input checked="" type="checkbox"/> Resolution |
| <input type="checkbox"/> Draft GTC Notice | <input type="checkbox"/> Minutes | <input type="checkbox"/> Rule (adoption packet) |
| <input type="checkbox"/> Draft GTC Packet | <input type="checkbox"/> MOU/MOA | <input checked="" type="checkbox"/> Statement of Effect |
| <input type="checkbox"/> E-poll results/back-up | <input type="checkbox"/> Petition | <input type="checkbox"/> Travel Documents |
| <input checked="" type="checkbox"/> Other: Legislative Analysis | | |

7. Budget Information:

- | | |
|---|--|
| <input type="checkbox"/> Budgeted – Tribal Contribution | <input type="checkbox"/> Budgeted – Grant Funded |
| <input type="checkbox"/> Unbudgeted | <input checked="" type="checkbox"/> Not Applicable |
| <input type="checkbox"/> Other: <i>Describe</i> | |

8. Submission:


Authorized Sponsor: Jameson Wilson, Councilmember

Primary Requestor: Clorissa N. Leeman, LRO Senior Staff Attorney



Oneida Nation
 Oneida Business Committee
 Legislative Operating Committee
 PO Box 365 • Oneida, WI 54155-0365
 Oneida-nsn.gov



TO: Oneida Business Committee
 FROM: Jameson Wilson, LOC Chairperson 
 DATE: October 2, 2024
 RE: Adoption of Amendments to the Computer Resources Ordinance

Please find the following attached backup documentation for your consideration of the adoption of amendments to the Computer Resources Ordinance:

1. Resolution: Amendments to the Computer Resources Ordinance
2. Statement of Effect: Amendments to the Computer Resources Ordinance
3. Computer Resources Ordinance Amendments Legislative Analysis
4. Computer Resources Ordinance Amendments Draft (Redline)
5. Computer Resources Ordinance Amendments Draft (Clean)
6. Computer Resources Ordinance Amendments Fiscal Impact Statement

Overview

The purpose of the Computer Resources Ordinance is to regulate the usage of technology resources and processed data owned and operated by the Nation. [2 O.C. 215.1-1]. Amendments to the Computer Resources Ordinance are being sought to:

- Revise the title and references throughout the Law from “computer resources” to “technology resources.”
- Clarify that users are expected to conduct themselves professionally and to refrain from using technology resources of the Nation for activities that are inappropriate no matter in what location the user utilizes the technology resources of the Nation. [2 O.C. 215.5-1].
- Clarify that it shall not be deemed an inappropriate use for a user to share information or evidence regarding the inappropriate use of another user if reporting the inappropriate use in accordance with the proper reporting structure. [2 O.C. 215.5-2].
- Clarify that any standard operating procedure defining excessive use of technology resources for any user that is an employee of the Nation is required to be developed in accordance with all other laws and rules of the Nation. [2 O.C. 215.7-1(a)].
- Include a new provision in which DTS is delegated rulemaking authority in accordance with the Administrative Rulemaking law to promulgate rules to govern technology resources of the Nation. [2 O.C. 215.9-1].

The Legislative Operating Committee developed the proposed amendments to the Computer Resources Ordinance through collaboration with representatives from Digital Technology Services. The Legislative Operating Committee held two (2) work meetings on the development of the amendments to the Computer Resources Ordinance.

The development of the amendments to the Computer Resources Ordinance complies with all processes and procedures required by the Legislative Procedures Act, including the development

of a legislative analysis, a fiscal analysis, and the opportunity for public review during a public meeting and public comment period. [1 O.C. 109.6, 109.7, 109.8].

The Legislative Operating Committee held a public meeting on the proposed amendments to the Computer Resources Ordinance on August 21, 2024. No individuals provided public comments during this public meeting. The public comment period was then held open until August 28, 2024. No written comments were received during this public comment period.

The amendments to the Computer Resources Ordinance will become effective on October 23, 2024.

Requested Action

Adopt the Resolution: Amendments to the Computer Resources Ordinance



Statement of Effect

Amendments to the Computer Resources Ordinance

Summary

This resolution adopts amendments to the Computer Resources Ordinance.

Submitted by: Clorissa N. Leeman, Senior Staff Attorney, Legislative Reference Office

Date: September 20, 2024

Analysis by the Legislative Reference Office

This resolution adopts amendments to the Computer Resources Ordinance. The purpose of the Computer Resources Ordinance is to regulate the usage of technology resources and processed data owned and operated by the Nation. [2 O.C. 215.1-1]. Amendments to the Computer Resources Ordinance are being sought to:

- Revise the title and references throughout the Law from “computer resources” to “technology resources.”
- Clarify that users are expected to conduct themselves professionally and to refrain from using technology resources of the Nation for activities that are inappropriate no matter in what location the user utilizes the technology resources of the Nation. [2 O.C. 215.5-1].
- Clarify that it shall not be deemed an inappropriate use for a user to share information or evidence regarding the inappropriate use of another user if reporting the inappropriate use in accordance with the proper reporting structure. [2 O.C. 215.5-2].
- Clarify that any standard operating procedure defining excessive use of technology resources for any user that is an employee of the Nation is required to be developed in accordance with all other laws and rules of the Nation. [2 O.C. 215.7-1(a)].
- Include a new provision in which DTS is delegated rulemaking authority in accordance with the Administrative Rulemaking law to promulgate rules to govern technology resources of the Nation. [2 O.C. 215.9-1].

Adoption of any legislation is required to comply with the Legislative Procedures Act (“the LPA”), which was adopted by the General Tribal Council through resolution GTC-01-07-13-A for the purpose of providing a standardized process for the adoption of laws of the Nation. [1 O.C. 109.1-1]. The Computer Resources Ordinance amendments complied with all processes and procedures required by the LPA, including the development of a legislative analysis, a fiscal analysis, and the opportunity for public review during a public meeting and public comment period. [1 O.C. 109.6, 109.7, 109.8].

The Legislative Operating Committee held a public meeting on the proposed amendments to the Computer Resources Ordinance on August 21, 2024. No individuals provided public comments during this public meeting. The public comment period was then held open until August 28, 2024. No written comments were received during this public comment period.

The amendments to the Computer Resources Ordinance will become effective on October 23, 2024.

Conclusion

Adoption of this resolution would not conflict with any of the Nation's laws.

FINANCE ADMINISTRATION
Fiscal Impact Statement



MEMORANDUM

TO: RaLinda Ninham-Lamberies, Chief Financial Officer
 FROM: Rae Skenandore, Senior Analyst/Budget Coordinator
 DATE: September 24, 2024
 RE: **Fiscal Impact of the Amendments to the Computer Resource Ordinance Law**

I. Estimated Fiscal Impact Summary

| | | |
|---|--|-------------------------|
| Law: Amendments to the Computer Resource Ordinance Law | | Draft 1 |
| Implementing Agency | Digital Technology Services (DTS) | |
| Estimated time to comply | 10 days, in compliance with the Legislative Procedures Act | |
| Estimated Impact | Current Fiscal Year | 10 Year Estimate |
| Total Estimated Fiscal Impact | No Fiscal Impact | No Fiscal Impact |

II. Background

This Law was originally adopted by the Oneida Business Committee in 2004 through resolution BC-09-29-04-B.

The purpose of this law is to regulate the usage of technology resources and processed data owned and operated by the Nation.

According to the Legislative Reference Office (LRO), the amendments to the law include the following.

- Revise the title and references from “computer resources” to “technology resources.”
- Clarify that users are expected to display professional conduct.
- Clarify that it is appropriate to share information or evidence regarding the inappropriate use of another user in accordance with the proper reporting structure.

- Clarify that any standard operating procedure defining excessive use of technology resources for any user that is an employee of the Nation must be developed in accordance with all other laws and rules of the Nation.
- Includes a new provision in which Digital Technology Services is delegated rulemaking authority in accordance with the Administrative Rulemaking law to promulgate rules to govern technology resources of the Nation.

III. Methodology and Assumptions

A “Fiscal Impact Statement” means an estimate of the total identifiable fiscal year financial effects associated with legislation and includes startup costs, personnel, office, documentation costs, as well as an estimate of the amount of time necessary for an agency to comply with the Law after implementation.

Finance does NOT identify the source of funding for the estimated cost or allocate any funds to the legislation.

The analysis was completed based on the information provided as of the date of this memo.

IV. Findings

As stated, this Law has been in place since 2004. There are no start-up costs, no increases in personnel are needed, and no increases in office or documentation costs. The implementing agencies are prepared to implement all changes when approved.

V. Financial Impact

There is no fiscal impact of implementing this legislation.

VI. Recommendation

Finance does not make a recommendation about a course of action in this matter. Rather, it is the purpose of this analysis to disclose the potential financial impact of this legislation, so that the Oneida Business Committee and General Tribal Council has the information with which to render a decision.



COMPUTER RESOURCES ORDINANCE AMENDMENTS LEGISLATIVE ANALYSIS

SECTION 1. EXECUTIVE SUMMARY

| <i>Analysis by the Legislative Reference Office</i> | |
|---|---|
| Intent of the Proposed Amendments | <ul style="list-style-type: none"> ▪ Revise the title and references throughout the Law from “computer resources” to “technology resources.” ▪ Clarify that users are expected to conduct themselves professionally and to refrain from using technology resources of the Nation for activities that are inappropriate no matter in what location the user utilizes the technology resources of the Nation. [2 O.C. 215.5-1]. ▪ Clarify that it shall not be deemed an inappropriate use for a user to share information or evidence regarding the inappropriate use of another user if reporting the inappropriate use in accordance with the proper reporting structure. [2 O.C. 215.5-2]. ▪ Clarify that any standard operating procedure defining excessive use of technology resources for any user that is an employee of the Nation is required to be developed in accordance with all other laws and rules of the Nation. [2 O.C. 215.7-1(a)]. ▪ Include a new provision in which DTS is delegated rulemaking authority in accordance with the Administrative Rulemaking law to promulgate rules to govern technology resources of the Nation. [2 O.C. 215.9-1]. |
| Purpose | The purpose of this law is to regulate the usage of technology resources and processed data owned and operated by the Nation. [2 O.C. 215.1-1]. |
| Affected Entities | DTS, employees, independent contractor personnel, interns, members of boards, committees or commissions, volunteers, guests, and visitors |
| Public Meeting | A public meeting was held on August 21, 2024. The public comment period was held open until August 28, 2024. No public comments were received during the public meeting or comment period. |
| Fiscal Impact | A fiscal impact statement was provided by the Finance Administration on September 24, 2024. |

SECTION 2. LEGISLATIVE DEVELOPMENT

- 1
- 2 **A. Background.** The Computer Resources Ordinance was originally adopted by the Oneida Business
- 3 Committee in 2004 through resolution BC-09-29-04-B. The purpose of the Computer Resources
- 4 Ordinance is to regulate the usage of technology resources and processed data owned and operated by
- 5 the Nation. [2 O.C. 215.1-1]. It is the policy of the Nation to provide its community and employees
- 6 access to the tools necessary to participate in a technological society. [2 O.C. 210.1-2].
- 7 **B. Request for Amendments.** On the April 30, 2024, the Legislative Operating Committee received a
- 8 request from Shane Hill, Manager of Digital Security with the Digital Technology Services (DTS), to
- 9 consider amendments to this law to include a delegation of rulemaking authority to DTS so DTS has
- 10 the ability to promulgate rules to support and enforce the Computer Resources Ordinance. The

11 Legislative Operating Committee added the Computer Resources Ordinance amendments to its Active
12 Files List on May 15, 2024.

13

14 **SECTION 3. CONSULTATION AND OUTREACH**

15 A. Representatives from the following departments or entities participated in the development of the
16 amendments to the Computer Resources Ordinance and this legislative analysis:

17 ▪ DTS.

18 B. The following laws were reviewed in the drafting of this analysis:

19 ▪ Administrative Rulemaking law; and

20 ▪ Oneida Personnel Policies and Procedures.

21

22 **SECTION 4. PROCESS**

23 A. The development of the proposed amendments to the Computer Resources Ordinance complies with
24 the process set forth in the Legislative Procedures Act (LPA).

25 ▪ On May 15, 2024, the Legislative Operating Committee added the Computer Resources Ordinance
26 to its Active Files List.

27 ▪ On June 5, 2024, the Legislative Operating Committee approved the draft of the proposed
28 amendments to the Computer Resources Ordinance and directed that a legislative analysis be
29 developed.

30 ▪ On June 19, 2024, the Legislative Operating Committee approved the legislative analysis of the
31 proposed amendments to the Computer Resources Ordinance.

32 ▪ On July 1, 2024, the Legislative Operating Committee conducted an e-poll entitled, *Approval of*
33 *the Computer Resources Ordinance Amendments Public Meeting Packet*. The requested action of
34 this e-poll was to approve the Computer Resources Ordinance amendments public meeting packet
35 and forward the Computer Resources Ordinance amendments to a public meeting to be held on
36 August 21, 2024. This e-poll was approved by Jennifer Webster, Jonas Hill, Jameson Wilson, and
37 Kirby Metoxen. Marlon Skenandore is on a personal leave and therefore did not provide a response
38 to the e-poll.

39 ▪ On July 17, 2024, the Legislative Operating Committee conducted an e-poll entitled, *Approval of*
40 *the Canceled July 17, 2024 LOC Meeting Materials*. One of the approved actions of this e-poll
41 was to enter into the record the results of the July 1, 2024, e-poll entitled, *Approval of the*
42 *Computer Resources Ordinance Amendments Public Meeting Packet*.

43 ▪ On August 21, 2024, the public meeting was held for the proposed amendments to the Computer
44 Resources Ordinance. No individuals provided oral comments during the public meeting.

45 ▪ On August 28, 2024, the public comment period closed. No individuals provided written comment
46 during the public comment period.

47 ▪ On September 4, 2024, the Legislative Operating Committee approved the public comment review
48 memorandum, draft, and legislative analysis for the proposed amendments to the Computer
49 Resources Ordinance. The Legislative Operating Committee also approved the fiscal impact
50 statement request memorandum and forwarded the materials to the Finance Department directing
51 that a fiscal impact statement be prepared and submitted to the LOC by September 18, 2024. The
52 Legislative Operating Committee also entered into the record the results of the July 17, 2024, e-
53 poll entitled, *Approval of the Canceled July 17, 2024 LOC Meeting Materials*.

- 54 ▪ On September 24, 2024, the Finance Administration provided the Legislative Operating
55 Committee with the fiscal impact statement for the proposed amendments to the Computer
56 Resources Ordinance.
- 57 **B.** At the time this legislative analysis was developed the following work meetings had been held
58 regarding the development of the amendments to the Computer Resources Ordinance:
- 59 ▪ May 31, 2024: LOC work session with DTS.
60 ▪ July 26, 2024: LOC work session with DTS.
- 61

62 **SECTION 5. CONTENTS OF THE LEGISLATION**

- 63 **A. *Computer to Technology Resources.*** The proposed amendments to the Law change the title and
64 references throughout the Law from “computer resources” to “technology resources.” Technology
65 resources is defined as any tools, systems, and applications that use technology to fulfill their purposes.
66 [2 *O.C. 215.3-1(e)*]. The Law provides that technology resources may include, but are not limited to,
67 computers, tablets, telephones, facsimile machines, photocopiers, networks, virtual applications, and
68 software, such as internet connectivity and access to internet services and electronic mail. *Id.*
- 69 ▪ *Effect.* The revised title and references throughout the Law are more inclusive of the fact that the
70 Nation uses many different forms of technology beyond just computers, and the amendments
71 demonstrate that the Law should apply to all technology used within the Nation, not just computers.
- 72 **B. *Location of Inappropriate Personal Use.*** Currently, the Law provides that users are expected to
73 conduct themselves professionally and to refrain from using technology resources of the Nation for
74 activities that are inappropriate. [2 *O.C. 215.5-1*]. The proposed amendments to the Law add in
75 clarification that users are expected to conduct themselves professionally and to refrain from using
76 technology resources of the Nation for activities that are inappropriate no matter in what location the
77 user utilizes the technology resources of the Nation. *Id.*
- 78 ▪ *Effect.* The proposed amendments to the Law recognize that the same expectations apply even
79 though some users of the Nation may be using technology resources of the Nation from a variety
80 of locations, especially with the ability for some employees of the Nation to telecommute.
- 81 **C. *Reporting Inappropriate Use.*** The proposed amendments to the Law add in a new section that clarifies
82 that it shall not be deemed an inappropriate use for a user to share information or evidence regarding
83 the inappropriate use of another user if reporting the inappropriate use in accordance with the proper
84 reporting structure. [2 *O.C. 215.5-2*].
- 85 ▪ *Effect.* The Legislative Operating Committee intended that this new provision to the Law make it
86 very clear that a user who may forward on or share information or evidence regarding the
87 inappropriate use of another user will not be found to be engaging in an inappropriate use if using
88 the information or evidence to report the inappropriate use of another user in accordance with the
89 proper reporting structure.
- 90 **D. *Development of Standard Operating Procedures.*** Currently the Law provides that supervisors are
91 authorized to develop standard operating procedures defining excessive use for users subject to the
92 Nation’s personnel policies and procedures and who are under the supervisor’s authority. [2 *O.C. 215.7-*
93 *1(a)*]. The proposed amendments to the Law add further clarification into the Law by providing that
94 supervisors are authorized to develop standard operating procedures defining excessive use of
95 technology resources for any user that is an employee of the Nation and subject to the supervisor’s
96 authority, in addition to the fact that any standard operating procedure is required to be developed in
97 accordance with all other laws and rules of the Nation. *Id.*

- 98 ▪ *Effect.* The proposed amendment to the Law clarifies that any standard operating procedure
99 developed by a supervisor needs to be developed in accordance with all other laws and rules of the
100 Nation. It is important that there is consistency throughout the laws, rules, and standard operating
101 procedures of the Nation and that no conflicts exist between the various levels of regulations.
- 102 **E. *Delegation of Administrative Rulemaking Authority.*** The proposed amendments to the Law add in a
103 new provision in which DTS is delegated rulemaking authority in accordance with the Administrative
104 Rulemaking law to promulgate rules to govern technology resources of the Nation. [2 O.C. 215.9-1].
- 105 ▪ *Effect.* The Administrative Rulemaking law provides that only authorized agencies may
106 promulgate rules once they are granted rulemaking authority by a law of the Nation. [1 O.C. 106.4-
107 1]. This new provision of the Law delegates DTS rulemaking authority in accordance with the
108 Administrative Rulemaking law. This delegation of rulemaking authority will allow DTS to
109 develop rules to best govern the technology resources of the Nation.
110

111 SECTION 6. EXISTING LEGISLATION

- 112 **A. *References to the Other Laws of the Nation.*** The following laws of the Nation are referenced in the
113 Computer Resources Ordinance.
- 114 ▪ *Oneida Personnel Policies and Procedures.* The purpose of the Oneida Personnel Policies and
115 Procedures is to provide for the Nation's employee related policies and procedures including
116 recruitment, selection, compensation and benefits, employee relations, safety and health, program
117 and enterprise rules and regulations, and record keeping.
- 118 ▪ This Law provides that employee violations of this law are subject to discipline in
119 accordance with the Nation's laws governing employment. [2 O.C. 215.10-3].
- 120 ▪ Any disciplinary action against an employee for a violation of the Computer Resources
121 Ordinance is required to be conducted in accordance with the Oneida Personnel Policies
122 and Procedures.
- 123 ▪ *Administrative Rulemaking Law.* The Administrative Rulemaking law provides an efficient,
124 effective, and democratic process for enacting and revising administrative rules, to ensure that
125 authorized agencies act in a responsible and consistent manner when enacting and revising
126 administrative rules. [1 O.C. 106.1-2].
- 127 ▪ This Law delegates rulemaking authority to DTS to promulgate rules to govern technology
128 resources of the Nation. [2 O.C. 215.9-1].
- 129 ▪ Any rules promulgated by DTS are required to be developed in accordance with the process
130 and procedures of the Administrative Rulemaking law.
- 131 **B. *Other Laws that Reference the Computer Resources Ordinance.*** The following laws of the Nation
132 reference the Computer Resources Ordinance. The proposed amendments to the Law do not conflict
133 with any of the referenced laws.
- 134 ▪ *Social Media Policy.* The Social Media Policy regulates social media accounts, including a social
135 networking web page, blog or microblog, that is administered on behalf of the Tribe or a Tribal
136 entity. [2 O.C. 218.1-1].
- 137 ▪ The Social Media Policy is not intended to provide a right for employees to use the internet
138 or social media while at work for personal use. [2 O.C. 218.1-3]. Supervisors retain
139 discretion to permit or prohibit the personal use of computers in accordance with the
140 Computer Resources Ordinance. *Id.*

- 141 ▪ *Boards, Committees, and Commissions Law.* The Boards, Committees, and Commissions law
142 governs boards, committees, and commissions of the Nation, including the procedures regarding
143 the appointment and election of persons to boards, committees and commissions, creation of
144 bylaws, maintenance of official records, compensation, and other items related to boards,
145 committees and commissions [1 O.C. 105.1-1].
146 ▪ The Boards, Committees, and Commissions law provides that a member of an entity shall
147 sign an acknowledgment form provided by the Nation’s Secretary indicating notice of the
148 Nation’s applicable computer and media related laws, policies and rules. [1 O.C. 105.14-
149 3(d)].
150

151 **SECTION 7. OTHER CONSIDERATIONS**

- 152 A. *Fiscal Impact.* Under the Legislative Procedures Act, a fiscal impact statement is required for all
153 legislation except emergency legislation [1 O.C. 109.6-1]. Oneida Business Committee resolution BC-
154 10-28-20-A titled, “*Further Interpretation of ‘Fiscal Impact Statement’ in the Legislative Procedures*
155 *Act,*” provides further clarification on who the Legislative Operating Committee may direct complete
156 a fiscal impact statement at various stages of the legislative process, as well as timeframes for
157 completing the fiscal impact statement.
158 ▪ *Conclusion.* The Legislative Operating Committee received a fiscal impact statement from the
159 Finance Administration on September 24, 2024.

160

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Title 2. Employment – Chapter 215
COMPUTER TECHNOLOGY RESOURCES ORDINANCE

| | | | |
|-------|-----------------------------|----------------|--|
| 215.1 | Purpose and Policy | 215.7 | Limitations on Use |
| 215.2 | Adoption, Amendment, Repeal | 215.8 | <u>Computer Technology</u> Resources Acknowledgment Form |
| 215.3 | Definitions | | |
| 215.4 | Acceptable Use | | |
| 215.5 | Inappropriate Personal Use | <u>215.9</u> | <u>Administrative Rulemaking Authority</u> |
| 215.6 | Privacy | <u>215.910</u> | Violations |

215.1 Purpose and Policy.

215.1-1. *Purpose.* The purpose of this policy law is to regulate the usage of Tribally technology resources and processed data owned and operated computer resources by the Nation.

215.1-2. *Policy.* It is the policy of the Tribe Nation to provide its community and employees access to the tools necessary to participate in a technological society. Allowing limited personal use of these tools helps enhance the quality of the workplace and helps the Tribe Nation to retain highly qualified and skilled workers and officials, as well as to develop the technological skills of the community. Pursuant to this law, users are permitted limited use of Tribal computer technology resources of the Nation for personal needs if the use does not interfere with the authorized duties of the user or official business of the Tribe Nation.

(a) This law does not create a right to use Tribal computer technology resources of the Nation for personal use.

(b) This law in no way limits use of computer technology resources to fulfill authorized duties.

215.2 Adoption, Amendment, Repeal.

215.2-1. This law was adopted by the Oneida Business Committee by resolution BC Resolution #0 9-29-04-B and effective immediately upon passage of that ~~amended by resolution— BC- - -~~

215.2-2. This law may be amended or repealed by the Oneida Business Committee ~~in accordance with or the Oneida legislative and administrative~~ General Tribal Council pursuant to the procedures set out in the Legislative Procedures Act.

215.2-3. Should a provision of this law or the application thereof to any person or circumstances be held as invalid, such invalidity shall not affect other provisions of this law which are considered to have legal force without the invalid portions.

215.2-4. ~~All other Oneida laws, policies, regulations, rules, resolutions, motions and all other similar actions which are inconsistent with this law are hereby repealed unless specifically re-enacted after adoption of this law. Specifically, the following resolution is repealed by this law: BC 3-3-99-A (Adoption of Computer Resources Acceptable Use Policy).~~ In the event of a conflict between a provision of this law and a provision of another law, the provisions of this law shall control.

215.2-5. This law is adopted under authority of the Constitution of the Oneida ~~Tribe of Indians of Wisconsin~~ Nation.

215.3 Definitions.

215.3-1. This section shall govern the definitions of words and phrases used within this law. -All

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39 words not defined herein shall be used in their ordinary and everyday sense.

40 ~~(a) A Computer Resources~~ means ~~Tribally owned personal computers, networks, and~~
41 ~~software, including Internet connectivity and access to internet services and electronic mail~~
42 ~~(e-mail). Limitations and monitoring of computer resources may also include, peripheral~~
43 ~~equipment, such as personal digital assistants (PDAs), telephones, facsimile machines, and~~
44 ~~photocopiers, only to the extent that the peripheral equipment is used in conjunction with~~
45 ~~Tribal personal computers and software.~~

46 ~~(b) An Employee~~ means ~~an individual employed by the Oneida Tribe of Indians of Wisconsin.~~
47 (a) "Employee" means any individual who is employed by the Nation but does not include
48 elected or appointed officials or individuals employed by a corporation chartered by the
49 Nation.

50 (b) "DTS" means the Digital Technology Services.

51 ~~(c) AMIS~~ "Nation" means the Oneida ~~Management Information Systems Department.~~
52 Nation.

53 ~~(d) A "Personal Use"~~ means ~~computer~~ any technology resource use that is conducted for
54 purposes other than accomplishing an authorized activity or official business of the
55 ~~Tribe~~ Nation.

56 ~~(e) A Tribe~~ means ~~the Oneida Tribe of Indians of Wisconsin.~~

57 ~~(f) A User~~ means ~~all those who use the Tribal computer resources~~ (e) "Technology
58 Resources" means any tools, systems, and applications that use technology to fulfill their
59 purposes. Technology resources may include, but are not limited to, computers, tablets,
60 telephones, facsimile machines, photocopiers, networks, virtual applications, and software,
61 such as internet connectivity and access to internet services and electronic mail.

62 (f) "User" means any individual who uses the technology resources of the Nation, including
63 but not limited to employees, independent contractor personnel, interns, members of boards,
64 committees or commissions, volunteers, guests, and visitors.

65 215.4 Acceptable Use.

66 215.4-1. Users may utilize ~~computer~~ technology resources for authorized activities.

67 215.4-2. Users may engage in personal use of ~~computer~~ technology resources when such use does
68 not interfere with the mission or operations of the entity in control of the resources and does not
69 violate applicable ~~personnel policies and~~ laws, rules, or standard operating procedures of the
70 Nation.

71 215.4-3. Employees may engage in limited personal use of ~~computer~~ technology resources if the
72 usage does not violate section 215.5-1 of the law or standards enacted pursuant to section 215.7-1
73 of the law.

74 215.5 Inappropriate Personal Use.

75 215.5-1. Users are expected to conduct themselves professionally and to refrain from using ~~Tribal~~
76 ~~computer~~ technology resources of the Nation for activities that are inappropriate ~~no matter in what~~
77 location the user utilizes the technology resources of the Nation. Misuse or inappropriate personal
78 use of ~~Tribal computer~~ technology resources of the Nation includes:
79

80 (a) Any personal use that could cause congestion, delay, or disruption of service to the
81

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82 network. ~~For example~~This may include, but is not limited to, downloading video, sound
83 or other large file attachments that can degrade performance of the entire network.

84 (b) The creation, copying, transmission, or retransmission of chain letters or unauthorized
85 mass mailings regardless of the subject matter. An unauthorized mass mailing is a mailing
86 sent to fifty (50) or more addresses without the permission of the ~~employee~~employee's
87 supervisor.

88 (c) Using ~~Tribal computer~~technology resources of the Nation for activities that are illegal.

89 (d) Using ~~Tribal computer~~technology resources of the Nation for activities that are
90 offensive to fellow users. ~~Such activities include:~~but are not limited to, hate speech, or
91 material that ridicules another individual on the basis of race, creed, religion, color, sex,
92 disability, national origin, or sexual orientation.

93 (e) The creation, download, viewing, storage, copying, or transmission of sexually explicit
94 or sexually oriented materials.

95 (f) Posting unauthorized information to external newsgroups, bulletin boards, or other
96 public forums.

97 (g) The unauthorized acquisition, use, reproduction, transmission, or distribution of any
98 controlled information including ~~computer~~ software and data, that includes, copyrighted,
99 trade marked or material with other intellectual property rights ~~(, beyond fair use), or~~or
100 proprietary data.

101 (h) Unauthorized use of another ~~user~~user's password or account.

102 (i) Excessive personal use of the internet pursuant to section 215.7-1 ~~(a)~~ of this law.

103 (j) Maintenance of a private business without proper authorization.

104 (k) Transmission of computer viruses or other malicious code.

105 215.5-2. It shall not be deemed an inappropriate use for a user to share information or evidence
106 regarding the inappropriate use of another user if reporting the inappropriate use in accordance
107 with the proper reporting structure.

109 215.6 Privacy.

110 215.6-1. All activities ~~on computer~~using technology resources of the Nation may be monitored,
111 intercepted, recorded, read, copied, or captured by MISDTS to ensure user compliance with this
112 ~~ordinance~~law. Use of ~~computer~~technology resources, authorized or unauthorized, constitutes
113 consent to this monitoring, interception, recording, reading, copying, or capturing.

114 215.6-2. This ~~policy~~law in no way creates a right to privacy in ~~computer~~technology resource
115 usage. ~~Users should not expect privacy in their usage, including accessing personal e-mail,~~
116 ~~brokerage, credit card, and bank accounts through the internet.~~

118 215.7 Limitations on Use.

119 215.7-1. The privilege to use ~~Tribal computer~~the technology resources of the Nation for personal
120 use may be revoked or limited. ~~If the user is subject to the Tribe's personnel policies~~Nation's
121 laws and procedures rules governing employment, the supervisor may revoke or limit the privileges
122 of that user.

123 (a) Supervisors are hereby authorized to develop standard operating procedures defining
124 excessive use ~~for users~~of technology resources for any user that is an employee of the

125 ~~Nation and~~ subject to the ~~Tribe=s personnel policies and procedures and who are under the~~
 126 ~~supervisor=s supervisor’s~~ authority. ~~These~~Any standard operating procedure shall be
 127 developed in accordance with all other laws and rules of the Nation. The standard operating
 128 procedures may also establish the appropriate times to use ~~computer~~technology resources
 129 for personal use. Supervisors ~~must~~shall provide adequate notice of the terms of ~~these any~~
 130 standard operating procedures to all individuals covered by such procedures.
 131 (b) Tribal entities, agencies, or departments that provide ~~computer~~technology resources to
 132 community members or to the public may adopt usage policies not inconsistent with this
 133 ~~ordinance~~law or rules developed in accordance with this law.

134
135 **215.8 Computer Technology Resources Acknowledgment Form.**

136 215.8-1. Users shall receive a copy of the ~~Computer Technology~~ Resources ~~Ordinance~~law and
 137 ~~Computer Resources Acknowledgment~~technology resources acknowledgment form. All users
 138 shall sign the ~~Acknowledgment Form~~acknowledgment form in order to gain or continue access to
 139 ~~computer~~technology resources. ~~of the Nation.~~

140
141 **215.9 Administrative Rulemaking Authority.**

142 215.9-1. DTS shall be delegated rulemaking authority in accordance with the Administrative
 143 Rulemaking law to promulgate rules to govern technology resources of the Nation.

144
145 **215.10 Violations.**

146 215.910-1. Violations of the law or any rule adopted in accordance with this law may result in
 147 limitation on use of or a loss of access to the computer technology resources. of the Nation.

148 215.910-2. The Oneida Tribe Nation reserves the right to advise law enforcement officials of
 149 suspected crime illegal activity found within a user=s computer user’s technology resources and
 150 provide them such resources as evidence.

151 215.910-3. Employee violations of this law are subject to the Oneida Tribe=s progressive
 152 disciplinary policies contained in the Tribe=s personnel policies and procedures, up to and
 153 including termination. discipline in accordance with the Nations laws governing employment.

154
155 *End.*

156
157
158
159 Emergency Adopted ~~BC # 3-03~~-24-04-A *(Emergency Adoption)*
 160 Adopted ~~BC # 9-09~~-29-04-B *(Permanent Adoption)*
 161 Amended - BC- - - - -

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**Title 2. Employment – Chapter 215
TECHNOLOGY RESOURCES**

| | | | |
|-------|-----------------------------|--------|--|
| 215.1 | Purpose and Policy | 215.6 | Privacy |
| 215.2 | Adoption, Amendment, Repeal | 215.7 | Limitations on Use |
| 215.3 | Definitions | 215.8 | Technology Resources Acknowledgment Form |
| 215.4 | Acceptable Use | 215.9 | Administrative Rulemaking Authority |
| 215.5 | Inappropriate Personal Use | 215.10 | Violations |

215.1 Purpose and Policy.

215.1-1. *Purpose.* The purpose of this law is to regulate the usage of technology resources and processed data owned and operated by the Nation.

215.1-2. *Policy.* It is the policy of the Nation to provide its community and employees access to the tools necessary to participate in a technological society. Allowing limited personal use of these tools helps enhance the quality of the workplace and helps the Nation to retain highly qualified and skilled workers and officials, as well as to develop the technological skills of the community. Pursuant to this law, users are permitted limited use of technology resources of the Nation for personal needs if the use does not interfere with the authorized duties of the user or official business of the Nation.

(a) This law does not create a right to use technology resources of the Nation for personal use.

(b) This law in no way limits use of technology resources to fulfill authorized duties.

215.2 Adoption, Amendment, Repeal.

215.2-1. This law was adopted by the Oneida Business Committee by resolution BC-0 9-29-04-B and amended by resolution BC-__-__-__-__.

215.2-2. This law may be amended or repealed by the Oneida Business Committee or the Oneida General Tribal Council pursuant to the procedures set out in the Legislative Procedures Act.

215.2-3. Should a provision of this law or the application thereof to any person or circumstances be held as invalid, such invalidity shall not affect other provisions of this law which are considered to have legal force without the invalid portions.

215.2-4. In the event of a conflict between a provision of this law and a provision of another law, the provisions of this law shall control.

215.2-5. This law is adopted under authority of the Constitution of the Oneida Nation.

215.3 Definitions.

215.3-1. This section shall govern the definitions of words and phrases used within this law. All words not defined herein shall be used in their ordinary and everyday sense.

(a) “Employee” means any individual who is employed by the Nation but does not include elected or appointed officials or individuals employed by a corporation chartered by the Nation.

(b) “DTS” means the Digital Technology Services.

(c) “Nation” means the Oneida Nation.

(d) “Personal use” means any technology resource use that is conducted for purposes other than accomplishing an authorized activity or official business of the Nation.

(e) “Technology Resources” means any tools, systems, and applications that use technology to fulfill their purposes. Technology resources may include, but are not limited to, computers,

Draft 1 for OBC Consideration
2024 10 02

39 tablets, telephones, facsimile machines, photocopiers, networks, virtual applications, and
40 software, such as internet connectivity and access to internet services and electronic mail.
41 (f) “User” means any individual who uses the technology resources of the Nation, including but
42 not limited to employees, independent contractor personnel, interns, members of boards,
43 committees or commissions, volunteers, guests, and visitors.

44

45 **215.4 Acceptable Use.**

46 215.4-1. Users may utilize technology resources for authorized activities.

47 215.4-2. Users may engage in personal use of technology resources when such use does not
48 interfere with the mission or operations of the entity in control of the resources and does not violate
49 applicable laws, rules, or standard operating procedures of the Nation.

50 215.4-3. Employees may engage in limited personal use of technology resources if the usage does
51 not violate section 215.5-1 of the law or standards enacted pursuant to section 215.7-1 of the law.

52

53 **215.5 Inappropriate Personal Use.**

54 215.5-1. Users are expected to conduct themselves professionally and to refrain from using
55 technology resources of the Nation for activities that are inappropriate no matter in what location the
56 user utilizes the technology resources of the Nation. Misuse or inappropriate personal use of
57 technology resources of the Nation includes:

58 (a) Any personal use that could cause congestion, delay, or disruption of service to the
59 network. This may include, but is not limited to, downloading video, sound or other large file
60 attachments that can degrade performance of the entire network.

61 (b) The creation, copying, transmission, or retransmission of chain letters or unauthorized
62 mass mailings regardless of the subject matter. An unauthorized mass mailing is a mailing
63 sent to fifty (50) or more addresses without the permission of the employee’s supervisor.

64 (c) Using technology resources of the Nation for activities that are illegal.

65 (d) Using technology resources of the Nation for activities that are offensive to fellow users.
66 Such activities include, but are not limited to, hate speech, or material that ridicules another
67 individual on the basis of race, creed, religion, color, sex, disability, national origin, or
68 sexual orientation.

69 (e) The creation, download, viewing, storage, copying, or transmission of sexually explicit
70 or sexually oriented materials.

71 (f) Posting unauthorized information to external newsgroups, bulletin boards, or other public
72 forums.

73 (g) The unauthorized acquisition, use, reproduction, transmission, or distribution of any
74 controlled information including software and data, that includes, copyrighted, trade marked
75 or material with other intellectual property rights, beyond fair use, or proprietary data.

76 (h) Unauthorized use of another user’s password or account.

77 (i) Excessive personal use of the internet pursuant to section 215.7-1(a) of this law.

78 (j) Maintenance of a private business without proper authorization.

79 (k) Transmission of computer viruses or other malicious code.

80 215.5-2. It shall not be deemed an inappropriate use for a user to share information or evidence
81 regarding the inappropriate use of another user if reporting the inappropriate use in accordance with
82 the proper reporting structure.

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2024 10 02

83

84 **215.6 Privacy.**

85 215.6-1. All activities using technology resources of the Nation may be monitored, intercepted,
86 recorded, read, copied, or captured by DTS to ensure user compliance with this law. Use of
87 technology resources, authorized or unauthorized, constitutes consent to this monitoring,
88 interception, recording, reading, copying, or capturing.

89 215.6-2. This law in no way creates a right to privacy in technology resource usage. Users should
90 not expect privacy in their usage, including accessing personal e-mail, brokerage, credit card, and
91 bank accounts through the internet.

92

93 **215.7 Limitations on Use.**

94 215.7-1. The privilege to use the technology resources of the Nation for personal use may be
95 revoked or limited. If the user is subject to the Nation's laws and rules governing employment, the
96 supervisor may revoke or limit the privileges of that user.

97 (a) Supervisors are hereby authorized to develop standard operating procedures defining
98 excessive use of technology resources for any user that is an employee of the Nation and
99 subject to the supervisor's authority. Any standard operating procedure shall be developed in
100 accordance with all other laws and rules of the Nation. The standard operating procedures
101 may also establish the appropriate times to use technology resources for personal use.
102 Supervisors shall provide adequate notice of the terms of any standard operating procedures
103 to all individuals covered by such procedures.

104 (b) Tribal entities, agencies, or departments that provide technology resources to community
105 members or to the public may adopt usage policies not inconsistent with this law or rules
106 developed in accordance with this law.

107

108 **215.8 Technology Resources Acknowledgment Form.**

109 215.8-1. Users shall receive a copy of the Technology Resources law and technology resources
110 acknowledgment form. All users shall sign the acknowledgment form in order to gain or continue
111 access to technology resources of the Nation.

112

113 **215.9 Administrative Rulemaking Authority.**

114 215.9-1. DTS shall be delegated rulemaking authority in accordance with the Administrative
115 Rulemaking law to promulgate rules to govern technology resources of the Nation.

116

117 **215.10 Violations.**

118 215.10-1. Violations of the law or any rule adopted in accordance with this law may result in
119 limitation on use of or a loss of access to the technology resources of the Nation.

120 215.10-2. The Nation reserves the right to advise law enforcement officials of suspected illegal
121 activity found within a user's technology resources and provide them such resources as evidence.

122 215.10-3. Employee violations of this law are subject to discipline in accordance with the Nations
123 laws governing employment.

124

125 *End.*

126

- 128 Emergency Adopted – BC-03-24-04-A
- 129 Adopted – BC-09-29-04-B
- 130 Amended – BC-__-__-__-__
- 131
- 132 #

Oneida Nation

Post Office Box 365

Phone: (920)869-2214



Oneida, WI 54155

BC Resolution # 10-09-24-X
Amendments to the Computer Resources Ordinance

- 1
- 2
- 3
- 4 **WHEREAS,** the Oneida Nation is a federally recognized Indian government and a treaty tribe
- 5 recognized by the laws of the United States of America; and
- 6
- 7 **WHEREAS,** the Oneida General Tribal Council is the governing body of the Oneida Nation; and
- 8
- 9 **WHEREAS,** the Oneida Business Committee has been delegated the authority of Article IV, Section 1,
- 10 of the Oneida Tribal Constitution by the Oneida General Tribal Council; and
- 11
- 12 **WHEREAS,** the Computer Resources Ordinance (“the Law”) was adopted by the Oneida Business
- 13 Committee through resolution BC-09-29-04-B; and
- 14
- 15 **WHEREAS,** the purpose of this Law is to regulate the usage of technology resources and processed
- 16 data owned and operated by the Nation; and
- 17
- 18 **WHEREAS,** the amendments to the Law revise the title and references throughout the Law from
- 19 “computer resources” to “technology resources”; and
- 20
- 21 **WHEREAS,** the amendments to the Law clarify that users are expected to conduct themselves
- 22 professionally and to refrain from using technology resources of the Nation for activities
- 23 that are inappropriate no matter in what location the user utilizes the technology resources
- 24 of the Nation; and
- 25
- 26 **WHEREAS,** the amendments to the Law clarify that it shall not be deemed an inappropriate use for a
- 27 user to share information or evidence regarding the inappropriate use of another user if
- 28 reporting the inappropriate use in accordance with the proper reporting structure; and
- 29
- 30 **WHEREAS,** the amendments to the Law clarify that any standard operating procedure defining
- 31 excessive use of technology resources for any user that is an employee of the Nation is
- 32 required to be developed in accordance with all other laws and rules of the Nation; and
- 33
- 34 **WHEREAS,** the amendments to the Law include a new provision in which Digital Technology Services
- 35 is delegated rulemaking authority in accordance with the Administrative Rulemaking law to
- 36 promulgate rules to govern technology resources of the Nation; and
- 37
- 38 **WHEREAS,** the Legislative Operating Committee developed the proposed amendments to the Law
- 39 through collaboration with representatives from Digital Technology Services; and
- 40
- 41 **WHEREAS,** in accordance with the Legislative Procedures Act a legislative analysis and fiscal impact
- 42 statement were completed for the proposed amendments to the Law; and
- 43

**BC Resolution # 10-09-24-X
Amendments to the Computer Resources Ordinance
Page 2 of 2**

44 **WHEREAS,** the Legislative Operating Committee held a public meeting on the proposed amendments
45 to the Law on August 21, 2024, with no individuals providing oral comments, and the public
46 comment period for the amendments to this Law was held open until August 28, 2024, with
47 no submission of written comments received; and
48
49 **NOW THEREFORE BE IT RESOLVED,** the Oneida Business Committee hereby adopts the amendments
50 to the Computer Resources Ordinance, now known as the Technology Resources law, which shall become
51 effective on October 23, 2024.

Post one (1) vacancy - Oneida Land Commission

Business Committee Agenda Request

1. Meeting Date Requested: 10/09/24

2. General Information:

Session: Open Executive – must qualify under §107.4-1.
Justification: DRAFT materials/discussion

3. Supporting Documents:

- | | | |
|--|--|---|
| <input type="checkbox"/> Bylaws | <input type="checkbox"/> Fiscal Impact Statement | <input type="checkbox"/> Presentation |
| <input type="checkbox"/> Contract Document(s) | <input type="checkbox"/> Law | <input type="checkbox"/> Report |
| <input checked="" type="checkbox"/> Correspondence | <input type="checkbox"/> Legal Review | <input type="checkbox"/> Resolution |
| <input type="checkbox"/> Draft GTC Notice | <input type="checkbox"/> Minutes | <input type="checkbox"/> Rule (adoption packet) |
| <input type="checkbox"/> Draft GTC Packet | <input type="checkbox"/> MOU/MOA | <input type="checkbox"/> Statement of Effect |
| <input type="checkbox"/> E-poll results/back-up | <input type="checkbox"/> Petition | <input type="checkbox"/> Travel Documents |
| <input type="checkbox"/> Other: <i>Describe</i> | | |

4. Budget Information:

- | | | |
|--|--|-------------------------------------|
| <input type="checkbox"/> Budgeted | <input type="checkbox"/> Budgeted – Grant Funded | <input type="checkbox"/> Unbudgeted |
| <input checked="" type="checkbox"/> Not Applicable | <input type="checkbox"/> Other: <i>Describe</i> | |

5. Submission:

Authorized Sponsor: Lisa Liggins, Secretary

Primary Requestor: Brooke Doxtator, BCC Supervisor

Additional Requestor: (Name, Title/Entity)


Additional Requestor: (Name, Title/Entity)

Submitted By: BDOXTAT1



Memorandum

TO: Oneida Business Committee

FROM: Brooke Doxtator, BCC Supervisor 

DATE: October 1, 2024

RE: Post one (1) vacancy – Oneida Land Commission

Background

There is a vacancy on the Oneida Land Commission that needs to be posted. The vacancy is due to the resignation of John Danforth. The vacancy is for term ending July 31, 2025.

According to the Oneida Land Commission bylaws section 1-5.c.2.

“Unexpired Terms. Vacancies in unexpired terms shall be filled by appointment by the Oneida Business Committee pursuant to the Boards, Committees and Commissions law for the remainder of the unexpired term.”

Action requested:

Post one (1) vacancy for the Oneida Land Commission.

Accept the September 12, 2024, regular Finance Committee meeting minutes

Business Committee Agenda Request

1. Meeting Date Requested: 10/9/24

2. Session:

Open Executive – must qualify under §107.4-1.

Justification: *Choose or type justification.*

3. Requested Motion:

Accept as information; OR

Accept the FC Minutes for 9/12/24 & E-Poll

4. Areas potentially impacted or affected by this request:

Finance

Programs/Services

Law Office

DTS

Gaming/Retail

Boards, Committees, or Commissions

Other: All areas that require FC approval

5. Additional attendees needed for this request:

Name, Title/Entity OR Choose from List

Name, Title/Entity OR Choose from List

Name, Title/Entity OR Choose from List

Name, Title/Entity OR Choose from List

6. Supporting Documents:

- | | | |
|--|--|---|
| <input type="checkbox"/> Bylaws | <input type="checkbox"/> Fiscal Impact Statement | <input type="checkbox"/> Presentation |
| <input type="checkbox"/> Contract Document(s) | <input type="checkbox"/> Law | <input type="checkbox"/> Report |
| <input type="checkbox"/> Correspondence | <input type="checkbox"/> Legal Review | <input type="checkbox"/> Resolution |
| <input type="checkbox"/> Draft GTC Notice | <input checked="" type="checkbox"/> Minutes | <input type="checkbox"/> Rule (adoption packet) |
| <input type="checkbox"/> Draft GTC Packet | <input type="checkbox"/> MOU/MOA | <input type="checkbox"/> Statement of Effect |
| <input checked="" type="checkbox"/> E-poll results/back-up | <input type="checkbox"/> Petition | <input type="checkbox"/> Travel Documents |
| <input type="checkbox"/> Other: <i>Describe</i> | | |

7. Budget Information:

- | | |
|---|--|
| <input type="checkbox"/> Budgeted – Tribal Contribution | <input type="checkbox"/> Budgeted – Grant Funded |
| <input type="checkbox"/> Unbudgeted | <input checked="" type="checkbox"/> Not Applicable |
| <input type="checkbox"/> Other: <i>Describe</i> | |

8. Submission:

Authorized Sponsor: Lawrence Barton, Treasurer

Primary Requestor: Melissa Alvarado, Budget Manager



INTERNAL MEMORANDUM

TO: FINANCE COMMITTEE
FROM: MELISSA ALVARADO, OFFICE MANAGER
SUBJECT: E-POLL RESULTS – FC MINUTES OF SEPTEMBER 12, 2024
DATE: 09/13/24

An E-Poll vote of the Finance Committee was conducted to approve the Finance Committee meeting minutes of September 12, 2024. The E-Poll and minutes were sent out September 12, 2024 and concluded today. The results of the completed E-Poll are as follows:

E-POLL RESULTS:

There was a Majority of 4 FC members voting to approve the September 12, 2024 Finance Committee Meeting Minutes. FC Members voting included: *RaLinda Ninham-Lamberies, Lisa Liggins, Jonas Hill, and Chad Fuss.*

These Finance Committee Minutes of September 12, 2024 will be placed on the next Finance Committee agenda to acknowledge this E-Poll action. Per the FC By-Laws all Minutes of the FC will be submitted to the Secretary's Office once a month for BC acceptance.



ONEIDA
FINANCE COMMITTEE
REGULAR MEETING
SEPTEMBER 12, 2024 • Time: 8:30 A.M.
Business Committee Conference Room

REGULAR MEETING MINUTES

FC MEMBERS PRESENT:

| | |
|-------------------------------------|---|
| Larry Barton, BC Treasurer/FC Chair | RaLinda Ninham-Lamberies, CFO/FC Vice-Chair |
| Lisa Liggins, BC Secretary | Jonas Hill, BC Council Member |
| Chad Fuss, Asst. Gaming CFO | Sarah White, Purchasing Director |

FC MEMBERS EXCUSED: Jennifer Webster, BC Council Member

OTHERS PRESENT: Jason Martinez, Nicole Rommel, Connie Danforth, Carrie Lindsey, Brenda Haen, Shendola Flores, Amber Cornelius, Greg Matson, Trista Cornelius-Henricks, Ron Wurth, Duwayne Matson, David Jordan, Maureen Perkins, and Melissa Alvarado taking notes

I. CALL TO ORDER: The FC Regular Meeting was called to order by the FC Chair at 8:28 A.M.

II. APPROVAL OF AGENDA: SEPTEMBER 12, 2024

Motion by RaLinda Ninham-Lamberies to approve the September 12, 2024 Finance Committee Meeting Agenda with one add-on under Oneida Finance Fund Requests #2 along with four deletions under New Business #2, #34, #36 and #37. Seconded by Lisa Liggins. Abstained by Lisa Liggins. Motion carried.

III. FC MINUTES: August 29, 2024 (Approved via E-Poll on 08/29/24)

Motion by Jonas Hill to acknowledge the FC E-Poll action taken on August 29, 2024 approving the August 29, 2024 Finance Committee Meeting Minutes. Seconded by RaLinda Ninham-Lamberies. Motion carried unanimously.

IV. CAPITAL EXPENDITURES: None

VI. NEW BUSINESS:

1. FY25 Blkt PO – PRN Home & Therapy LLC– Home Health Services Amount: \$500,000.00
 Brenda Haen, Comp. Health

Motion by Sarah White to approve the FY25 Blanket PO – PRN Home & Therapy LLC-Home Health Services in the amount of \$500,000.00. Seconded by Chad Fuss. Motion carried unanimously.

2. FY25 Blkt PO – Patterson Dental Supply – Dental Supplies Amount: \$162,411.00
Henrietta Cornelius, Comp. Health

Delete from the Agenda.

3. FY25 Blkt PO – Quality Crown Bridge – Dental Lab Services Amount: \$119,000.00
Henrietta Cornelius, Comp. Health

Motion by Sarah White to defer the FY25 Blanket PO – Quality Crown Bridge–Dental Lab Services in the amount of \$119,000.00 to the September 26th Finance Committee meeting. Seconded by RaLinda Ninham-Lamberies. Motion carried unanimously.

4. FY25 Blkt PO – Gorden Flesch - Copier/Click Charges Amount: \$350,000.00
Michelle Danforth-Anderson, Tourism

Motion by Chad Fuss to approve the FY25 Blanket PO – Gorden Flesch-Copier/Click Charges in the amount of \$350,000.00. Seconded by Lisa Liggins. Motion carried unanimously.

5. FY25 Blkt PO – Mail Haus Inc. – Postage Amount: \$50,000.00
Michelle Danforth-Anderson, Tourism

Motion by Sarah White to defer the FY25 Blanket PO – Mail Haus Inc.-Postage in the amount of \$50,000.00 to the October 10th Finance Committee meeting. Seconded by RaLinda Ninham-Lamberies. Motion carried unanimously.

6. FY25 Blkt PO – Oneida Post Office – Postage & PO Box Amount: \$900,000.00
Michelle Danforth-Anderson, Tourism

Motion by RaLinda Ninham-Lamberies to approve the FY25 Blanket PO – Oneida Post Office-Postage & PO Box in the amount of \$900,000.00. Seconded by Sarah White. Motion carried unanimously.

7. FY25 Blkt PO – Pitney Bowes – Postage & Supplies Amount: \$200,000.00
Michelle Danforth-Anderson, Tourism

Motion by RaLinda Ninham-Lamberies to approve the FY25 Blanket PO – Pitney Bowes- Postage & Supplies in the amount of \$200,000.00. Seconded by Sarah White. Motion carried unanimously.

8. FY25 Blkt PO – Steen Macek - Paper & Envelope Supplies Amount: \$250,000.00
Michelle Danforth-Anderson, Tourism

Motion by Sarah White to defer the FY25 Blanket PO – Steen Macek-Paper & Envelope Supplies in the amount of \$250,000.00 to the September 26th Finance Committee meeting. Seconded by Jonas Hill. Motion carried unanimously.

9. FY25 Blkt PO – UPS – Shipping Costs Amount: \$250,000.00
Michelle Danforth-Anderson, Tourism

Motion by RaLinda Ninham-Lamberies to approve the FY25 Blanket PO – UPS-Shipping Costs in the amount of \$250,000.00. Seconded by Sarah White. Motion carried unanimously.

10. FY25 Blkt PO – All One Staffing Amount: \$650,000.00
Connie Danforth, Comp. Health

Motion by Lisa Liggins to approve items #10, #11, #12, and #13 in the amounts requested. Seconded by RaLinda Ninham-Lamberies. Motion carried unanimously.

11. FY25 Blkt PO – PRN Health Services Amount: \$2,200,000.00
Connie Danforth, Comp. Health

- See Action in New Business #10.

12. FY25 Blkt PO – STAT Temporary Services Amount: \$850,000.00
Connie Danforth, Comp. Health

- See Action in New Business #10.

13. FY25 Blkt PO – PRN Home Health & Therapy Amount: \$750,000.00
Connie Danforth, Comp. Health

- See Action in New Business #13.

14. FY25 Blkt PO – Performance Food Group Amount: \$225,000.00
 Connie Danforth, Comp. Health

Motion by Jonas Hill to approve the FY25 Blanket PO – Performance Food Group in the amount of \$225,000.00. Seconded by RaLinda Ninham-Lamberies. Motion carried unanimously.

15. FY25 Blkt PO – Arms of Angels Amount: \$150,000.00
 Carrie Lindsey, Comp. Health

Motion by RaLinda Ninham-Lamberies to approve items #15 - #26 for the noted amounts pending submittal of the Law Office required documentation. Seconded by Lisa Liggins. Motion carried unanimously.

16. FY25 Blkt PO – Aspiro Amount: \$100,000.00
 Carrie Lindsey, Comp. Health

- See Action in New Business #15.

17. FY25 Blkt PO – Bruss Supportive Community Living Inc. Amount: \$150,000.00
 Carrie Lindsey, Comp. Health

- See Action in New Business #15.

18. FY25 Blkt PO – Crossroads Care Center of West Green Bay Amount: \$150,000.00
 Carrie Lindsey, Comp. Health

- See Action in New Business #15.

19. FY25 Blkt PO – Cerebral Palsy Amount: \$120,000.00
 Carrie Lindsey, Comp. Health

- See Action in New Business #15.

20. FY25 Blkt PO – Clarity Care Inc. Amount: \$120,000.00
 Carrie Lindsey, Comp. Health

- See Action in New Business #15.

21. FY25 Blkt PO – Compass Development S.C. Amount: \$200,000.00
 Carrie Lindsey, Comp. Health

- See Action in New Business #15.

22. FY25 Blkt PO – Cornerstone Caregiving
Carrie Lindsey, Comp. Health Amount: \$100,000.00

- See Action in New Business #15.

23. FY25 Blkt PO – Good Shepherd Services LTD
Carrie Lindsey, Comp. Health Amount: \$150,000.00

- See Action in New Business #15.

24. FY25 Blkt PO – Helping Hands Caregivers
Carrie Lindsey, Comp. Health Amount: \$350,000.00

- See Action in New Business #15.

25. FY25 Blkt PO – La Sante Wisconsin Inc.
Carrie Lindsey, Comp. Health Amount: \$100,000.00

- See Action in New Business #15.

26. FY25 Blkt PO – Natural Living Adult Family Home
Carrie Lindsey, Comp. Health Amount: \$120,000.00

- See Action in New Business #15.

27. FY25 Blkt PO – Graphic Composition
Ron Wurth, Gaming-Marketing Amount: \$975,000.00

Motion by RaLinda Ninham-Lamberies to approve the FY25 Blanket PO – Graphic Composition in the amount of \$975,000.00. Seconded by Jonas Hill. Motion carried unanimously.

28. FY25 Blkt PO – Lamers Bus Lines Inc.
Jason Martinez, Head Start Amount: \$202,000.00

Motion by Jonas Hill to approve the FY25 Blanket PO – Lamers Bus Lines Inc. in the amount of \$202,000.00. Seconded by RaLinda Ninham-Lamberies. Motion carried unanimously.

29. FY25 Blkt PO – WPS (Land Management)
Nicole Rommel, Land Management Amount: \$170,000.00

Motion by Jonas Hill to approve the FY25 Blanket PO – WPS (Land Management) in the amount of \$170,000.00. Seconded by RaLinda Ninham-Lamberies. Motion carried unanimously.

30. FY25 Blkt PO – First Supply
Amber Cornelius, CHD Amount: \$210,000.00

Motion by Jonas Hill to approve items #30 - #33, #35, and #38 in the amounts requested. Seconded by . Motion carried unanimously.

31. FY25 Blkt PO – Ferguson
Amber Cornelius, CHD Amount: \$52,000.00

- See Action in New Business #30.

32. FY25 Blkt PO – Menards
Amber Cornelius, CHD Amount: \$315,000.00

- See Action in New Business #30.

33. FY25 Blkt PO – The Home Depot
Amber Cornelius, CHD Amount: \$445,000.00

- See Action in New Business #30.

34. FY25 Blkt PO – Contract Construction Services
Amber Cornelius, CHD Amount: \$50,000.00

Delete from the Agenda

35. FY25 Blkt PO – Yellow Thunder DBA Mid State Supply
Amber Cornelius, CHD Amount: \$56,000.00

- See Action in New Business #30.

36. FY25 Blkt PO – Hill Fit It LLC
Amber Cornelius, CHD Amount: \$350,000.00

Delete from the Agenda

37. FY25 Blkt PO – Richard’s Heating & Cooling Inc.
Amber Cornelius, CHD Amount: \$50,000.00

Delete from the Agenda

38. FY25 Blkt PO – Woodstock Harwood Flooring LLC Amount: \$85,000.00
Amber Cornelius, CHD

- See Action in New Business #30.

39. FY25 Blkt PO – 1822 Land & Development (Food Distribution) Amount: \$51,000.00
Marilyn King, Food Distribution

Motion by Lisa Liggins to approve the FY25 Blanket PO – 1822 Land & Development (Food Distribution) in the amount of \$51,000.00. Seconded by Sarah White. Motion carried unanimously.

Jonas Hill left at 9:29 AM

VII. ONEIDA FINANCE FUND / DONATION:

Report:

1. Oneida Finance Fund Report – September 2024
Melissa Alvarado, Office Manager

Motion by Lisa Liggins to accept the Oneida Finance Fund Report for September 2024 and approve items #1 and #2 under Requests. Seconded by RaLinda Ninham-Lamberies. Motion carried unanimously.

Requests:

1. Oneida Sobriety Round Up 10/12/24 - Refreshments Amount: 25 Cases
Requester: Nick Webster

- See Action in Oneida Finance Fund Report #1.

2. **ADD-ON:** 31st Annual Harvest and Husking Bee 10/5/24 – Refreshments
Requester: Kyle Wisneski, Tsyunhehkwa Amount: 25 Cases

- See Action in Oneida Finance Fund Report #1.

VIII. EXECUTIVE SESSION: None

IX. ADMINISTRATIVE /INTERNAL: None

X. FOLLOW UP: None

XI. FOR INFORMATION ONLY: None

XII. ADJOURN: Motion by RaLinda Ninham-Lamberies to adjourn. Seconded by Lisa Liggins.

Motion carried unanimously. Time: 9:37 A.M.

Minutes submitted by:

Melissa Alvarado, Budget Manager

& Finance Committee Contact/Recording Secretary

Finance Committee Approval Date of Minutes via E-Poll: September 13, 2024

Accept the September 26, 2024, Finance Committee meeting minutes

Business Committee Agenda Request

1. Meeting Date Requested: 10/9/24

2. Session:

Open Executive – must qualify under §107.4-1.

Justification: *Choose or type justification.*

3. Requested Motion:

Accept as information; OR

Accept the FC Minutes for 9/26/24 & E-Poll

4. Areas potentially impacted or affected by this request:

Finance

Programs/Services

Law Office

DTS

Gaming/Retail

Boards, Committees, or Commissions

Other: All areas that require FC approval

5. Additional attendees needed for this request:

Name, Title/Entity OR Choose from List

Name, Title/Entity OR Choose from List

Name, Title/Entity OR Choose from List

Name, Title/Entity OR Choose from List

6. Supporting Documents:

- | | | |
|--|--|---|
| <input type="checkbox"/> Bylaws | <input type="checkbox"/> Fiscal Impact Statement | <input type="checkbox"/> Presentation |
| <input type="checkbox"/> Contract Document(s) | <input type="checkbox"/> Law | <input type="checkbox"/> Report |
| <input type="checkbox"/> Correspondence | <input type="checkbox"/> Legal Review | <input type="checkbox"/> Resolution |
| <input type="checkbox"/> Draft GTC Notice | <input checked="" type="checkbox"/> Minutes | <input type="checkbox"/> Rule (adoption packet) |
| <input type="checkbox"/> Draft GTC Packet | <input type="checkbox"/> MOU/MOA | <input type="checkbox"/> Statement of Effect |
| <input checked="" type="checkbox"/> E-poll results/back-up | <input type="checkbox"/> Petition | <input type="checkbox"/> Travel Documents |
| <input type="checkbox"/> Other: <i>Describe</i> | | |

7. Budget Information:

- | | |
|---|--|
| <input type="checkbox"/> Budgeted – Tribal Contribution | <input type="checkbox"/> Budgeted – Grant Funded |
| <input type="checkbox"/> Unbudgeted | <input checked="" type="checkbox"/> Not Applicable |
| <input type="checkbox"/> Other: <i>Describe</i> | |

8. Submission:

Authorized Sponsor: Lawrence Barton, Treasurer

Primary Requestor: Melissa Alvarado, Budget Manager



INTERNAL MEMORANDUM

TO: FINANCE COMMITTEE
FROM: MELISSA ALVARADO, OFFICE MANAGER
SUBJECT: E-POLL RESULTS – FC MINUTES OF SEPTEMBER 26, 2024
DATE: 09/27/24

An E-Poll vote of the Finance Committee was conducted to approve the Finance Committee meeting minutes of September 26, 2024. The E-Poll and minutes were sent out September 26, 2024 and concluded today. The results of the completed E-Poll are as follows:

E-POLL RESULTS:

There was a Majority of 6 FC members voting to approve the September 26, 2024 Finance Committee Meeting Minutes. FC Members voting included: *RaLinda Ninham-Lamberies, Lisa Liggins, Jennifer Webster, Jonas Hill, Chad Fuss, and Sarah White.*

These Finance Committee Minutes of September 26, 2024 will be placed on the next Finance Committee agenda to acknowledge this E-Poll action. Per the FC By-Laws all Minutes of the FC will be submitted to the Secretary's Office once a month for BC acceptance.



ONEIDA

FINANCE COMMITTEE

REGULAR MEETING

SEPTEMBER 26, 2024 • Time: 8:30 A.M

Business Committee Conference Room/ Microsoft Teams

REGULAR MEETING MINUTES

FC MEMBERS PRESENT:

Larry Barton, BC Treasurer/FC Chair

RaLinda Ninham-Lamberies CFO/FC Vice-Chair

Lisa Liggins, BC Secretary

Jennifer Webster, BC Council Member

Jonas Hill, BC Council Member

Chad Fuss, Asst. Gaming CFO

Sarah White, Purchasing Director

FC MEMBERS EXCUSED:

OTHERS PRESENT: Henrietta Cornelius, James Petitjean, Nathan Maufort, Nick Anderson, Leah Dodge, Mercie Danforth, Lynn Schmidt, Lisa Moore, Mari Kriescher, Courtney Georgia, Lambert Metoxen, David Jordan, Maureen Perkins, and Melissa Alvarado taking notes

I. CALL TO ORDER: The FC Regular Meeting was called to order by the FC Chair at 8:23 A.M.

II. APPROVAL OF AGENDA: SEPTEMBER 26, 2024

Motion by RaLinda Ninham-Lamberies to approve the September 26, 2024 Finance Committee Meeting Agenda with four add-ons three under New Business #54, #55, #56 and one under Executive Session #2, one deletion under Executive Session #1, and defer item #2 under Unfinished Business to the next Finance Committee meeting. Seconded by Lisa Liggins. Motion carried unanimously.

III. MINUTES: SEPTEMBER 12, 2024 (Approved via E-Poll on 09/12/24)

Motion by Chad Fuss to acknowledge the FC E-Poll action taken on September 12, 2024 approving the September 12, 2024 Finance Committee Meeting Minutes. Seconded by Lisa Liggins. Motion carried unanimously.

IV. UNFINISHED BUSINESS:

1. FY25 Blkt PO – Quality Crown Bridge – Dental Lab Services Amount: \$119,000.00
Henrietta Cornelius, Comp. Health

Motion by RaLinda Ninham-Lamberies to approve the FY25 Blanket PO – Quality Crown Bridge–Dental Lab Services in the amount of \$50,000.00. Seconded by Lisa Liggins.
Motion carried unanimously.

2. FY25 Blkt PO – Steen Macek - Paper & Envelope Supplies Amount: \$250,000.00
Michelle Danforth-Anderson, Tourism

Defer to the next Finance Committee meeting (10/10/24).

V. CAPITAL EXPENDITURES: None**VI. NEW BUSINESS:**

1. Town of Oneida – Governance Agreement 2024 Payment Amount: \$165,000.00
Melinda Danforth, Legislative Affairs

Motion by RaLinda Ninham-Lamberies to approve the Town of Oneida – Governance Agreement 2024 Payment in the amount of \$165,000.00. Seconded by Sarah White.
Motion carried unanimously.

2. FY25 Blkt PO – Chambers & Owen Inc. Amount: \$50,000,000.00
Debra Powless, Retail

Motion by RaLinda Ninham-Lamberies to approve items #2 - #27 the FY25 Blanket POs for Retail in the amounts requested. Seconded by Jennifer Webster. Motion carried unanimously.

3. FY25 Blkt PO – US Venture Inc. Amount: \$21,000,000.00
Debra Powless, Retail

- See Action in New Business #2.

4. FY25 Blkt PO – True North Energy Amount: \$6,000,000.00
Debra Powless, Retail

- See Action in New Business #2.

5. FY25 Blkt PO – WP Beverages LLC (Pepsi)
Debra Powless, Retail Amount: \$700,002.00
- See Action in New Business #2.
6. FY25 Blkt PO – Reyes Holding (Coca-Cola)
Debra Powless, Retail Amount: \$550,000.00
- See Action in New Business #2.
7. FY25 Blkt PO – Dean Distributing Inc.
Debra Powless, Retail Amount: \$550,000.00
- See Action in New Business #2.
8. FY25 Blkt PO – Frito-Lay Inc.
Debra Powless, Retail Amount: \$380,000.00
- See Action in New Business #2.
9. FY25 Blkt PO – Kay Beer Distributing Inc.
Debra Powless, Retail Amount: \$280,000.00
- See Action in New Business #2.
10. FY25 Blkt PO – Triangle Distributing Co Inc.
Debra Powless, Retail Amount: \$250,002.00
- See Action in New Business #2.
11. FY25 Blkt PO – Birdseye Dairy Inc.
Debra Powless, Retail Amount: \$240,000.00
- See Action in New Business #2.
12. FY25 Blkt PO – Kitchen Fresh Foods LLC
Debra Powless, Retail Amount: \$210,006.00
- See Action in New Business #2.

13. FY25 Blkt PO – EnergiTech (US Venture Inc.)
Debra Powless, Retail Amount: \$199,003.00
- See Action in New Business #2.
14. FY25 Blkt PO – Seven-Up Bottling Co Inc.
Debra Powless, Retail Amount: \$190,000.00
- See Action in New Business #2.
15. FY25 Blkt PO – WPS
Debra Powless, Retail Amount: \$189,590.00
- See Action in New Business #2.
16. FY25 Blkt PO – Lightning Wash LLC
Debra Powless, Retail Amount: \$150,000.00
- See Action in New Business #2.
17. FY25 Blkt PO – Kag Energy LLC
Debra Powless, Retail Amount: \$143,004.00
- See Action in New Business #2.
18. FY25 Blkt PO – WDI LLC
Debra Powless, Retail Amount: \$130,000.00
- See Action in New Business #2.
19. FY25 Blkt PO – Loomis LLC
Debra Powless, Retail Amount: \$112,000.00
- See Action in New Business #2.
20. FY25 Blkt PO – Red Bull Distribution Co Inc.
Debra Powless, Retail Amount: \$110,007.00
- See Action in New Business #2.

21. FY25 Blkt PO – EnergiTech (US Venture Inc.) Amount: \$84,826.00
Debra Powless, Retail
- See Action in New Business #2.
22. FY25 Blkt PO – Badger Liquor Co Inc. Amount: \$80,000.00
Debra Powless, Retail
- See Action in New Business #2.
23. FY25 Blkt PO – Badger Inventory Service Inc. Amount: \$63,000.00
Debra Powless, Retail
- See Action in New Business #2.
24. FY25 Blkt PO – Barj LLC (Erberts & Gerberts) Amount: \$50,000.00
Debra Powless, Retail
- See Action in New Business #2.
25. FY25 Blkt PO – Simone DeCoteau (Simon’s Burritos) Amount: \$50,000.00
Debra Powless, Retail
- See Action in New Business #2.
26. FY25 Blkt PO – General Beer Northeast Amount: \$50,000.00
Debra Powless, Retail
- See Action in New Business #2.
27. FY25 Blkt PO – General Beverage Sales Co – Liquor Amount: \$50,000.00
Debra Powless, Retail
- See Action in New Business #2.
28. FY25 Blkt PO – Go 4 The Green – Lawn Care Services Amount: \$164,530.00
Nathan Maufort, Gaming-Facilities

Motion by RaLinda Ninham-Lamberies to accept the FY25 Blanket PO – Go 4 The Green-Lawn Care Services as FYI. Seconded by Lisa Liggins. Motion carried unanimously.

29. FY25 Blkt PO – Lakeland Supply – Custodial Supplies Amount: \$62,300.00
Leah Dodge, Gaming-Facilities

Motion by RaLinda Ninham-Lamberies to approve items #29, #30, & #33 the FY25 Blanket POs for Gaming-Facilities in the amounts requested. Seconded by Jennifer Webster. Motion carried unanimously.

30. FY25 Blkt PO – Lakeland Supply – Paper Products Amount: \$180,200.00
Leah Dodge, Gaming-Facilities

- See Action in New Business #29.

31. FY25 Blkt PO – Belson – Cleaning Chemicals/Supplies Amount: \$60,000.00
Leah Dodge, Gaming-Facilities

Motion by RaLinda Ninham-Lamberies to accept items #31 & #32 the FY25 Blanket POs for Gaming-Facilities as FYIs. Seconded by Lisa Liggins. Motion carried unanimously.

32. FY25 Blkt PO – Belson – Trash Liners Amount: \$140,000.00
Leah Dodge, Gaming-Facilities

- See Action in New Business #31.

33. FY25 Blkt PO – Vestis (Aramark) Amount: \$160,000.00
Leah Dodge, Gaming-Facilities

- See Action in New Business #29.

34. FY25 Blkt PO – Badger Liquor Amount: \$450,000.00
Louise Cornelius, Gaming-Admin

Motion by Ralinda Ninham-Lamberies to approve items #34 - #42 the FY25 Blanket POs for Gaming-Admin in the amounts requested. Seconded by Jonas Hill. Motion carried unanimously.

35. FY25 Blkt PO – Breakthru Beverage Amount: \$100,000.00
Louise Cornelius, Gaming-Admin

- See Action in New Business #34.

36. FY25 Blkt PO – Dean Distributing Amount: \$575,000.00

Louise Cornelius, Gaming-Admin

- See Action in New Business #34.

37. FY25 Blkt PO – General Beverage Amount: \$450,000.00
Louise Cornelius, Gaming-Admin

- See Action in New Business #34.

38. FY25 Blkt PO – Kay Beer Distribution Amount: \$350,000.00
Louise Cornelius, Gaming-Admin

- See Action in New Business #34.

39. FY25 Blkt PO – Triangle Distributing Amount: \$250,000.00
Louise Cornelius, Gaming-Admin

- See Action in New Business #34.

40. FY25 Blkt PO – Oak View Group-Cash/CC Sales Reimb. Amount: \$4,500,000.00
Louise Cornelius, Gaming-Admin

- See Action in New Business #34.

41. FY25 Blkt PO – Oak View Group-Comps Reimbursement Amount: \$2,000,000.00
Louise Cornelius, Gaming-Admin

- See Action in New Business #34.

42. FY25 Blkt PO – Oak View Group-Profit & Loss Amount: \$500,000.00
Louise Cornelius, Gaming-Admin

- See Action in New Business #34.

43. FY25 Blkt PO – WPS (CompHealth) Amount: \$144,000.00
Debra Danforth, Comp. Health

Motion by RaLinda Ninham-Lamberies to approve the FY25 Blanket PO – WPS (CompHealth) in the amount of \$144,000.00. Seconded by Jonas Hill. Motion carried unanimously.

44. FY25 Blkt PO – Keona Health Amount: \$85,940.00

Deborah Gerondale, Comp. Health

- See Action in New Business #44.

52. FY25 Blkt PO – Soft Computer Consultants Inc. Amount: \$126,570.00
Deborah Gerondale, Comp. Health

- See Action in New Business #44.

53. FY25 Blkt PO – Redsail Technologies LLC Amount: \$67,770.00
Deborah Gerondale, Comp. Health

- See Action in New Business #44.

54. **ADD-ON:** FY25 Blkt PO – Core Amount: \$100,000.00
Mari Kriescher, Comp. Health

Motion by RaLinda Ninham-Lamberies to approve items #54 & #55 the FY25 Blanket POs for Comp. Health in the amounts requested. Seconded by Lisa Liggins. Motion carried unanimously.

55. **ADD-ON:** FY25 Blkt PO – Ascend Recovery Center Amount: \$100,000.00
Mari Kriescher, Comp. Health

- See Action in New Business #54.

56. **ADD-ON:** FY25 Blkt PO – Lucid Health Amount: \$100,000.00
Courtney Georgia, Comp. Health

Motion by RaLinda Ninham-Lamberies to approve the FY25 Blanket PO – Lucid Health in the amount of \$100,000.00. Seconded by Lisa Liggins. Motion carried unanimously.

VIII. DONATION:

Report:

1. FC Donation Report – September 2024
Melissa Alvarado, Budget Manager

Motion by Jennifer Webster to accept the FC Donation Report for September 2024. Seconded by RaLinda Ninham-Lamberies. Motion carried unanimously.

Requests: None

VII. EXECUTIVE SESSION:

Motion by RaLinda Ninham-Lamberies to go into Executive Session. Seconded by Chad Fuss.

Motion carried unanimously. Time: 8:52 A.M.

Motion by RaLinda Ninham-Lamberies to come out of Executive Session. Seconded by Lisa Liggins. Motion carried unanimously. Time: 8:53 A.M.

1. PO Increase - PRN Health Care Contract 2021-0924
Debra Santiago, Comp. Health

Delete from the Agenda

2. **ADD-ON:** PO Increase - Independent Contract 2018-0651
Mari Kriescher, Comp. Health

Motion by Jonas Hill to approve the PO Increase – Independent Contract #2018-0651 in the amount requested. Seconded by Jennifer Webster. Motion carried unanimously.

X. ADMINISTRATIVE /INTERNAL: None

XI. FOLLOW UP: None

XII. FOR INFORMATION ONLY:

1. FY25 Blanket POs for Gaming-Table Games
Lambert Metoxen, Gaming-Table Games

Motion by Jennifer Webster to accept the FY25 Blanket POs for Gaming Table Games as FYI. Seconded by Sarah White. Motion carried unanimously.

XIII. ADJOURN: Motion by RaLinda Ninham-Lamberies to adjourn. Seconded by Chad Fuss.

Motion carried unanimously. Time: 8:55 A.M.

Minutes submitted by:
Melissa Alvarado, Budget Manager
& Finance Committee Contact/Recording Secretary

Finance Committee Approval Date of Minutes via E-Poll: September 27, 2024

Accept the September 18, 2024, Legislative Operating Committee meeting minutes

Business Committee Agenda Request

1. Meeting Date Requested: 10/9/24

2. Session:

Open Executive – must qualify under §107.4-1.

Justification: *Choose or type justification.*

3. Requested Motion:

Accept as information; OR

Accept the September 18, 2024, Legislative Operating Committee meeting minutes.

4. Areas potentially impacted or affected by this request:

- | | |
|---|---|
| <input type="checkbox"/> Finance | <input type="checkbox"/> Programs/Services |
| <input type="checkbox"/> Law Office | <input type="checkbox"/> MIS |
| <input type="checkbox"/> Gaming/Retail | <input type="checkbox"/> Boards, Committees, or Commissions |
| <input type="checkbox"/> Other: <i>Describe</i> | |

5. Additional attendees needed for this request:

- Name, Title/Entity OR Choose from List*
- Name, Title/Entity OR Choose from List*
- Name, Title/Entity OR Choose from List*
- Name, Title/Entity OR Choose from List*

6. Supporting Documents:

- | | | |
|---|--|---|
| <input type="checkbox"/> Bylaws | <input type="checkbox"/> Fiscal Impact Statement | <input type="checkbox"/> Presentation |
| <input type="checkbox"/> Contract Document(s) | <input type="checkbox"/> Law | <input type="checkbox"/> Report |
| <input type="checkbox"/> Correspondence | <input type="checkbox"/> Legal Review | <input type="checkbox"/> Resolution |
| <input type="checkbox"/> Draft GTC Notice | <input checked="" type="checkbox"/> Minutes | <input type="checkbox"/> Rule (adoption packet) |
| <input type="checkbox"/> Draft GTC Packet | <input type="checkbox"/> MOU/MOA | <input type="checkbox"/> Statement of Effect |
| <input type="checkbox"/> E-poll results/back-up | <input type="checkbox"/> Petition | <input type="checkbox"/> Travel Documents |
| <input type="checkbox"/> Other: <i>Describe</i> | | |

7. Budget Information:

- | | |
|---|--|
| <input type="checkbox"/> Budgeted – Tribal Contribution | <input type="checkbox"/> Budgeted – Grant Funded |
| <input type="checkbox"/> Unbudgeted | <input checked="" type="checkbox"/> Not Applicable |
| <input type="checkbox"/> Other: <i>Describe</i> | |

8. Submission:

Authorized Sponsor: Jameson Wilson, Councilmember

Primary Requestor: Clorissa N. Leeman, LRO Senior Staff Attorney



LEGISLATIVE OPERATING COMMITTEE MEETING MINUTES
 Oneida Business Committee Conference Room-2nd Floor Norbert Hill Center
 September 18, 2024
 9:00 a.m.

Present: Jonas Hill, Kirby Metoxen, Marlon Skenandore, Jennifer Webster

Excused: Jameson Wilson

Others Present: Clorissa N. Leeman, Grace Elliott

Others Present on Microsoft Teams: Krystal John, Fawn Cottrell, Kaylynn Gresham, Kristal Hill, Maureen Perkins, Rae Skenandore, Mark Powless, Todd Vanden Heuvel, Ralinda Ninham-Lamberies, Carolyn Salutz, Eric Boulanger, Derrick Denny, Fawn Billie, Michelle Hill, Sarah White

I. Call to Order and Approval of the Agenda

Kirby Metoxen called the September 18, 2024, Legislative Operating Committee meeting to order at 9:00 a.m.

Motion by Jonas Hill to approve the agenda; seconded by Jennifer Webster. Motion carried unanimously.

II. Minutes to be Approved

1. September 4, 2024 LOC Meeting Minutes

Motion by Marlon Skenandore to approve the September 4, 2024, LOC meeting minutes; seconded by Jennifer Webster. Motion carried unanimously.

III. Current Business

1. Vehicle Driver Certification and Fleet Management Law Amendments

Motion by Jennifer Webster to approve the adoption packet for the proposed amendments to the Vehicle Driver Certification and Fleet Management law and forward to the Oneida Business Committee for consideration; seconded by Jonas Hill. Motion carried unanimously.

2. Oneida Life Insurance Plan Law Amendments

Motion by Jonas Hill to approve the legislative analysis for the proposed amendments to the Oneida Life Insurance Plan law; seconded by Marlon Skenandore. Motion carried unanimously.



3. Landlord Tenant Law Amendments

Motion by Jennifer Webster to approve the draft of the proposed amendments to the Landlord Tenant law and direct that a legislative analysis be completed; seconded by Marlon Skenandore. Motion carried unanimously.

IV. New Submissions**V. Additions****VI. Administrative Items****VII. Executive Session****VIII. Adjourn**

Motion by Marlon Skenandore to adjourn at 9:12 a.m.; seconded by Jennifer Webster. Motion carried unanimously.

Adopt resolution entitled Affordable Home Ownership Strategy

Business Committee Agenda Request

1. **Meeting Date Requested:** *Click or tap to enter a date.*

2. **Session:**

Open Executive – must qualify under §107.4-1.

Justification: *Choose or type justification.*

3. **Requested Motion:**

Accept as information; OR

Accept report and consider action.

4. **Areas potentially impacted or affected by this request:**

Finance

Programs/Services

Law Office

DTS

Gaming/Retail

Boards, Committees, or Commissions

Other: *Describe*

5. **Additional attendees needed for this request:**

RaLinda Ninham Lamberies, Chief Financial Officer

Mark W. Powless, General Manager

Name, Title/Entity OR Choose from List

Name, Title/Entity OR Choose from List

6. Supporting Documents:

- | | | |
|--|--|---|
| <input type="checkbox"/> Bylaws | <input type="checkbox"/> Fiscal Impact Statement | <input type="checkbox"/> Presentation |
| <input type="checkbox"/> Contract Document(s) | <input type="checkbox"/> Law | <input type="checkbox"/> Report |
| <input checked="" type="checkbox"/> Correspondence | <input type="checkbox"/> Legal Review | <input checked="" type="checkbox"/> Resolution |
| <input type="checkbox"/> Draft GTC Notice | <input type="checkbox"/> Minutes | <input type="checkbox"/> Rule (adoption packet) |
| <input type="checkbox"/> Draft GTC Packet | <input type="checkbox"/> MOU/MOA | <input type="checkbox"/> Statement of Effect |
| <input type="checkbox"/> E-poll results/back-up | <input type="checkbox"/> Petition | <input type="checkbox"/> Travel Documents |
| <input type="checkbox"/> Other: <i>Describe</i> | | |

7. Budget Information:

- | | |
|---|--|
| <input type="checkbox"/> Budgeted – Tribal Contribution | <input type="checkbox"/> Budgeted – Grant Funded |
| <input checked="" type="checkbox"/> Unbudgeted | <input type="checkbox"/> Not Applicable |
| <input type="checkbox"/> Other: <i>Describe</i> | |

8. Submission:

Authorized Sponsor: Jo Anne House, Chief Counsel

Primary Requestor: (Name, Title/Entity)

Jo Anne House, PhD | Chief Counsel
James R. Bittorf | Deputy Chief Counsel
Kelly M. McAndrews | Deputy Chief Counsel

Carl J. Artman
Krystal L. John
Peggy A. Van Gheem

Law Office



MEMORANDUM

TO: Oneida Business Committee
FROM: Jo Anne House, Chief Counsel
DATE: August 28, 2024
SUBJECT: Resolution – *Affordable Home Ownership Strategy*

On July 10, 2024, the Oneida Business Committee adopted a motion, “to accept the report on Affordable Home Ownership Strategy/Veteran Loan Assessment and direct the Treasurer, Chief Financial Officer, General Manager, and Chief Counsel to work together to identify/recommend funds to be used for the program in the amount of four (4) million dollars for each of the two (2) programs.”

A draft resolution (see attached) was reviewed by Mark Powless, General Manager, and the Comprehensive Housing Division, to identify any recommended amendments to clarify the resolution. The revised resolution was forwarded to the RaLinda Ninham Lamberies, Chief Financial Officer, and the final draft was presented for a Statement of Effect.

The proposed action utilizes APRA-FRF-LR-TCS funds in the amount of \$8 million for the purposes of creating two programs – Revolving Affordable Mortgage Fund and Home Construction Support Services. The funds are combined into a single fund to reduce administration time and costs. Finally, the resolution directs rulemaking to be conducted to develop the program and allow the funds to be released. The General Manager is directed to report monthly on the status of the rulemaking to the Oneida Business Committee.

If you have further questions, please contact me.



Oneida Nation
 Oneida Business Committee
 Legislative Operating Committee
 PO Box 365 • Oneida, WI 54155-0365
Oneida-nsn.gov



Statement of Effect
Affordable Home Ownership Strategy

Summary

Through the adoption of this resolution the Oneida Business Committee:

- obligates eight million dollars (\$8,000,000) of APRA FRF LR Tribal Contribution Savings for the purpose of funding the Comprehensive Housing Division’s Revolving Affordable Mortgage Loan Fund;
- directs the General Manager to create rules for mortgage programs which include requirements specific to veteran’s housing programs among other loan recipients; report at the second Oneida Business Committee meeting of each month on the status of the rulemaking amendments until the programs are fully developed; and upon submission of the amended rule(s) the General Manager shall request the Revolving Affordable Mortgage Loan Fund be made accessible; and
- directs the General Manager to work collaboratively with Bay Bank to identify services that could be provided to members to make home construction more accessible through training, guides, and support services to homeowners to obtain necessary permits and inspections.

Submitted by: Clorissa N. Leeman, Senior Staff Attorney, Legislative Reference Office

Date: September 6, 2024

Analysis by the Legislative Reference Office

Through the adoption of this resolution the Oneida Business Committee obligates eight million dollars (\$8,000,000) of APRA FRF LR Tribal Contribution Savings for the purpose of funding the Comprehensive Housing Division’s “Revolving Affordable Mortgage Loan Fund” from which the repayments on mortgage loans will be repaid into this revolving loan which shall become accessible for programming use as identified in this resolution and shall be tracked and accounted for separately from all existing mortgages.

This resolution identifies that the General Manager and the Comprehensive Housing Division have identified amendments to existing rules regarding land and housing to create better programming options which will be supported by this request, and that the Oneida Business Committee directs the General Manager to move forward with the amendments to create the proposed programming under the Administrative Rulemaking law.

This resolution thereby directs the General Manager to create rules for mortgage programs which include requirements specific to veteran’s housing programs among other loan recipients; report at the second Oneida Business Committee meeting of each month on the status of the rulemaking amendments until the programs are fully developed; and upon submission of the amended rule(s) the General Manager shall request the Revolving Affordable Mortgage Loan Fund be made accessible.

The Administrative Rulemaking law provides an efficient, effective, and democratic process for the adoption and amendment of administrative rules. [1 O.C. 106.1-1, 106.1-2]. The Administrative Rulemaking law provides authorized agencies the opportunity to promulgate rules interpreting the provisions of any law enforced or administered by it; provided that, a rule may not exceed the rulemaking authority granted under the law for which the rule is being promulgated. [1 O.C. 106.4-1]. An authorized agency is any board, committee, commission, department, program, or officer of the Nation that has been granted rulemaking authority. [1 O.C. 106.3-1(a)]. A rule is a set of requirements enacted by an authorized agency in order to implement, interpret and/or enforce a law of the Nation, which may include citation fee and penalty schedules. [1 O.C. 106.3-1(h)]. A rule developed in accordance with the Administrative Rulemaking law has the same force and effect as the law which delegated the authorized agency rulemaking authority, and cannot conflict or supersede a law, policy, or rule of the Nation or a resolution adopted by the Oneida Business Committee or General Tribal Council. [1 O.C. 106.4-1(a)-(b)].

The Mortgage and Foreclosure law sets the standards and requirements for participation in the mortgage programs and prescribes the foreclosure process required to be used in the event of a default of a mortgage. [6 O.C. 612.1-1]. The Mortgage and Foreclosure law provides that consistent with available funds, the Comprehensive Housing Division is responsible for providing mortgage programs for the following purposes and is required to establish rules naming said programs and providing the specific requirements for each program:

- Financing the purchase or down payment of existing homes and lands;
- Construction of new homes;
- Repairs and improvements to existing homes; and
- Refinancing existing mortgages. [6 O.C. 612.4-1].

The Mortgage and Foreclosure law then delegates joint administrative rulemaking authority to the Comprehensive Housing Division and the Oneida Land Commission for the purpose of governing:

- The selection of applicants for the issuance of a mortgage [6 O.C. 612.4-3];
- The requirements of mortgages entered into by the Comprehensive Housing Division [6 O.C. 612.4-4];
- The disposition of personal property [6 O.C. 612.7-5(a)(3)(B)]; and
- The razing of a foreclosed upon property. [6 O.C. 612.7-5(d)(2)].

The resolution also mentions the “Residential Sales Rule,” which is being interpreted to mean the Real Property Law Rule No. 2 - Comprehensive Housing Division Residential Sales. The Real Property law delegates administrative rulemaking authority to the Oneida Land Commission and the Comprehensive Housing Division to exercise joint rulemaking authority to provide process requirements, including but not limited to advertising, notice, prequalification, and selection, that apply in all circumstances when the Nation is selling a residential property. [6 O.C. 601.12-1].

This resolution’s directive that the General Manager create rules for mortgage programs which include requirements specific to veteran’s housing programs among other loan recipients conflicts with the Administrative Rulemaking law. The Administrative Rulemaking law provides that only authorized agencies may promulgate rules. [1 O.C. 106.4-1]. Additionally, the Administrative Rulemaking law requires that authorized agencies be delegated rulemaking authority through a law of the Nation, not a resolution. [1 O.C. 106.4-1].

The General Manager is not delegated administrative rulemaking authority through the Mortgage and Foreclosure law, the Real Property law, or any other law of the Nation that addresses property or land. Therefore, the General Manager is not an authorized agency under the Administrative Rulemaking law and has no authority to develop rules regarding mortgage programs. This resolution's directive that the General Manager develop rules regarding mortgage programs also conflicts with the Mortgage and Foreclosure law's very clear delegation of rulemaking authority to the Comprehensive Housing Division, and the Oneida Land Commission in certain circumstances. Additionally in accordance with the Administrative Rulemaking law, this resolution cannot confer administrative rulemaking authority to the General Manager.

It is also important to note that the Administrative Rulemaking law provides that the authorized agency has the authority to decide if amendments to a rule are necessary to pursue, and the law further clarifies that the Oneida Business Committee cannot compel an authorized agency to amend a rule. [1 O.C. 106.12-3]. Therefore, the Oneida Business Committee cannot, through adoption of this resolution, compel the amendment of any existing rule. If the Comprehensive Housing Division and the Oneida Land Commission were to decide that amendments to a rule should be made, any amendments made to the rule would need to follow the process provided for in the Administrative Rulemaking law. [1 O.C. 106.4-3].

This resolution also directs the General Manager to work collaboratively with Bay Bank to identify services that could be provided to members to make home construction more accessible through training, guides, and support services to homeowners to obtain necessary permits and inspections.

Conclusion

Adoption of this resolution would conflict with the Administrative Rulemaking law and the Mortgage and Foreclosure law.

The conflict in this resolution could be eliminated if instead of directing the General Manager to "create rules for mortgage programs which include requirements specific to veteran's housing programs among other loan recipients" which the Oneida Business Committee lacks the authority to do, the resolution instead directed the General Manager to monitor the progress of the Comprehensive Housing Division to create or amend rules for mortgage programs which include requirements specific to veteran's housing programs among other loan recipients, and then report at the second Oneida Business Committee meeting of each month on the status of the Comprehensive Housing Division's rulemaking progress until the programs are fully developed

E. Adopt resolution entitled Affordable Home Ownership Strategy (00:31:31)
 Sponsor: Jo Anne House, Chief Counsel

Motion by Lawrence Barton to table this item, seconded by Jonas Hill. Motion carried:

Ayes: Lawrence Barton, Jonas Hill, Kirby Metoxen, Marlon Skenandore,
 Jameson Wilson
 Opposed: Lisa Liggins
 Not Present: Tehassi Hill, Jennifer Webster

For the record: Secretary Lisa Liggins stated, On July 10th the General Manager and the Comprehensive Housing Division presented the "Affordable Home Ownership Strategy" to the Oneida Business Committee which contained four (4) parts; a budget request specifically for Comprehensive Housing Division's in house revolving home program to assist with Homeownership by Independent Purchase Program (HIPP) and For Sale by Owner Program; collaboration with the [Oneida] Land Commission to purchase ready to sell homes for the Residential Sales Program; collaboration with internal areas to revamp and create a successful Home Building Opportunity Program (HBO) that prepares and provides Oneida members with vacant lots to build homes; and collaboration with Bay Bank to administer the construction loan program on behalf of the Division, in which the Nation guarantees the construction loan. The areas completed the directive as requested. Additional direction was given for the Law Office to work with Finance to identify funds to fund the \$8 million dollars that was requested and required to make this Affordable Home Ownership Strategy a success and that was what was completed today so therefore I oppose the tabling of this resolution. Thank you.

For the record: Councilman Jameson Wilson stated, Mine was more along the lines of the conclusion of the statement of effect as the resolution, as is, directs the General Manager to create rules for mortgage programs which include requirements specific to the Veterans Housing Programs among other loan recipients. The Business Committee does not have authority to delegate that type of authority to the General Manager and those authorities would actually lie within the, for that law, with the Comprehensive Housing Division and Land Management. and Land Commission. If the resolution were restated to reflect "monitoring", have General Manager monitor the administrative rulemaking authority that's delegated to those affected entities, then I think we would be in compliance. But as the Legislative Operating Committee Chairman that's why I decided to support the tabling of the item. Thank you.

For the record: Vice-Chairman Brandon Yellowbird-Stevens stated, I believe if we're able to have discussion on the resolution, I think we could have rectified all of that. Have the conversation, talk about it, and make motions to that effect. That's why, I am not in a position to vote, but my counsel would have said, "talk about the issues, get a better understanding of what we need to see coming back here to this table if the resolution wasn't ready". Simply tabling an item doesn't allow for that, that's why I would have pressed to just to talk about it and could have brought it back in 30 days.

F. Adopt resolution entitled Authorization to Open an Operating Bank Account for the Oneida Hotel (00:44:35)
 Sponsor: Louise Cornelius, Gaming General Manager

Motion by Lawrence Barton to adopt resolution 09-11-24-E Authorization to Open an Operating Bank Account for the Oneida Hotel, seconded by Lisa Liggins. Motion carried:

Ayes: Lawrence Barton, Jonas Hill, Lisa Liggins, Kirby Metoxen, Marlon Skenandore, Jameson Wilson
 Not Present: Tehassi Hill, Jennifer Webster

Accept the initial report regarding General Welfare Assistance payments

Business Committee Agenda Request

1. Meeting Date Requested: 10/9/24

2. Session:

Open Executive – must qualify under §107.4-1.

Justification: *Choose or type justification.*

3. Requested Motion:

Accept as information; OR

Enter the requested motion related to this item.

4. Areas potentially impacted or affected by this request:

Finance

Programs/Services

Law Office

MIS

Gaming/Retail

Boards, Committees, or Commissions

Other: *Describe*

5. Additional attendees needed for this request:

Name, Title/Entity OR Choose from List

Name, Title/Entity OR Choose from List

Name, Title/Entity OR Choose from List

Name, Title/Entity OR Choose from List

6. Supporting Documents:

- | | | |
|---|--|---|
| <input type="checkbox"/> Bylaws | <input type="checkbox"/> Fiscal Impact Statement | <input type="checkbox"/> Presentation |
| <input type="checkbox"/> Contract Document(s) | <input type="checkbox"/> Law | <input checked="" type="checkbox"/> Report |
| <input type="checkbox"/> Correspondence | <input type="checkbox"/> Legal Review | <input type="checkbox"/> Resolution |
| <input type="checkbox"/> Draft GTC Notice | <input type="checkbox"/> Minutes | <input type="checkbox"/> Rule (adoption packet) |
| <input type="checkbox"/> Draft GTC Packet | <input type="checkbox"/> MOU/MOA | <input type="checkbox"/> Statement of Effect |
| <input type="checkbox"/> E-poll results/back-up | <input type="checkbox"/> Petition | <input type="checkbox"/> Travel Documents |
| <input type="checkbox"/> Other: <i>Describe</i> | | |

7. Budget Information:

- | | |
|---|--|
| <input type="checkbox"/> Budgeted – Tribal Contribution | <input type="checkbox"/> Budgeted – Grant Funded |
| <input type="checkbox"/> Unbudgeted | <input type="checkbox"/> Not Applicable |
| <input type="checkbox"/> Other: <i>Describe</i> | |

8. Submission:

Authorized Sponsor: Mark W. Powless, General Manager

Primary Requestor: (Name, Title/Entity)

General Manager
909 Packerland Dr.
Green Bay, WI 54303
920-496-7000



To: Oneida Business Committee
From: Mark W. Powless, General Manager
Date: October 3, 2024
Re: GWA Payments Initial Report

The purpose of this memorandum is to provide an update regarding removing GWA payments being included in income calculations within the Nation's programs and services.

During the August 28, 2024 Regular Business Committee Meeting, the following motion passed:

Motion by Jonas Hill to direct the General Manager, Intergovernmental Affairs and Communications and the Law Office to create a project team with the General Manager as the lead to identify where GWA payments are included as income within the Nation's programs and services and to take steps to amend program and service requirements to exclude GWA payments as income whether funded by Tribal Contribution, federal or state funding, or third party funding and to report quarterly on the status of this project team and an initial report due the second Business Committee meeting in September to identify the programs, income formula, and funding source, seconded by Lawrence Barton.

Included herein are three updates:

- 1) The project team has met four times (weekly meetings) to discuss the GWA topic. One key member of the team was out for two weeks due to a pre-approved vacation. Representatives from Intergovernmental Affairs, Oneida Law Office, Comprehensive Housing Division, and the General Manager's office participated in the meetings.
- 2) The tasks to be completed include:
 - a. Contact the regional Housing and Urban Development (HUD) office in Chicago, Illinois, to receive an update on the application of General Welfare payments to rent determination. During the previous update from HUD in February 2023 they informed us that our current method of rent calculation had not been amended.

Getting a response has been a challenge (3 emails sent and one phone call). We have now moved up the chain of command at HUD to request a response.

- b. Contact the Ho-Chunk Nation to discuss their approach to calculating rent for their HUD units. Intergovernmental Affairs successfully received response and we now requesting a formal meeting with their Housing staff.
- c. Develop an analysis of revising Comprehensive Housing Division's method for calculating rent to fully understand the impact of the change for our tenants. Currently, for some tenants, including General Welfare payments as income is beneficial due to the minimum income requirement of Comprehensive Housing Division.
- d. Currently, Comprehensive Housing Division is the only program/service of the Nation counting General Welfare payments as income.

6. Supporting Documents:

- | | | |
|--|--|---|
| <input type="checkbox"/> Bylaws | <input type="checkbox"/> Fiscal Impact Statement | <input type="checkbox"/> Presentation |
| <input type="checkbox"/> Contract Document(s) | <input type="checkbox"/> Law | <input type="checkbox"/> Report |
| <input checked="" type="checkbox"/> Correspondence | <input type="checkbox"/> Legal Review | <input type="checkbox"/> Resolution |
| <input type="checkbox"/> Draft GTC Notice | <input type="checkbox"/> Minutes | <input type="checkbox"/> Rule (adoption packet) |
| <input type="checkbox"/> Draft GTC Packet | <input type="checkbox"/> MOU/MOA | <input type="checkbox"/> Statement of Effect |
| <input type="checkbox"/> E-poll results/back-up | <input type="checkbox"/> Petition | <input type="checkbox"/> Travel Documents |
| <input type="checkbox"/> Other: <i>Describe</i> | | |

7. Budget Information:

- | | |
|---|--|
| <input type="checkbox"/> Budgeted – Tribal Contribution | <input type="checkbox"/> Budgeted – Grant Funded |
| <input type="checkbox"/> Unbudgeted | <input checked="" type="checkbox"/> Not Applicable |
| <input type="checkbox"/> Other: <i>Describe</i> | |

8. Submission:

Authorized Sponsor: Jonas Hill, Councilman

Primary Requestor: (Name, Title/Entity)



Memorandum

To: Oneida Business Committee
From: Councilman Jonas Hill
Date: September 20, 2024
Re: Community Advisory Committee (CAC) - Appointment

Shekoli,

I have been appointed to the Community Advisory Committee for the Lower Green Bay and Fox River Area of Concern with the Wisconsin Department of Natural Resources. I applied for the appointment and was appointed on September 18, 2024.

The WDNR CAC is a group of concerned community members appointed to advise the WDNR, along with group of appointed and dedicated citizens from the Brown County area, regarding the Lower Green Bay and Fox River Area of Concern remedial action plans. More information can be found here:

<https://dnr.wisconsin.gov/topic/GreatLakes/GreenBay.html>

I understand that as long as I am under oath as an Oneida Business Committee Member that I am serving in my official capacity at all times. However, I will not be representing the interests of the Oneida Business Committee in this capacity and will be volunteering as a concerned community member of the Greater Green Bay Area. This is an informal appointment and as such the attached email will serve as notice of my selection on the CAC.

Recommendation

Accept as information the Wisconsin Department of Natural Resources appointment of Councilman Jonas Hill to the Community Advisory Committee, effective September 18th, 2024, through September 18th, 2025.

Yaw^ko

RE: Update on Your Application for Community Advisory Committee (CAC)



Juan Corpus <juan.corpus@thenewnorth.com>

To Jonas G. Hill

Cc Kupsky, Brianna G - DNR; Maureen S. Perkins

This sender juan.corpus@thenewnorth.com is from outside your organization.

You replied to this message on 9/19/2024 2:41 PM.

Hi Jonas – Here are some answers to your questions,

- How long is the term?
 - 1 year
- Will there be a formal letter coming?
 - The below email was to serve as notice, will you need a more formal notice?
- Is there an oath of office?
 - No, as the committee begins to meet, you all will begin to narrow down Mission, Vision, Goals, etc.

Juan Corpus (*He, Him, El*)

Vice President: Diversity, Equity & Inclusion

New North, Inc.

c 920-355-1638

juan.corpus@thenewnorth.com | www.thenewnorth.com

From: Juan Corpus <juan.corpus@thenewnorth.com>

Sent: Wednesday, September 18, 2024 2:00 PM

To: Jonas G. Hill <jhill1@oneidanation.org>

Cc: Kupsky, Brianna G - DNR <Brianna.Kupsky@wisconsin.gov>

Subject: Update on Your Application for Community Advisory Committee (CAC)

Jonas,

We are excited to inform you that after reviewing your application and your interview with us, you have been selected to become a part of the Community Advisory Committee (CAC). We decided to bypass the group interviews based on the talents of our candidates.

Your qualifications and passion for our community stood out, and we believe you have a lot to offer to this Committee. The next step will involve a future email / Invitation pulling the Committee together in the 2nd half of October. If you have any dates that do not work for an in-person meeting from 10/14 through 10/31, please let us know.

We are thrilled about the possibility of working with you and are looking forward to learning more about you through this next stage.

Thank you again for your interest in the CAC. If you have any questions in the meantime, feel free to reach out.

Best regards,

Juan Corpus and Brie Kupsky

Juan Corpus (*He, Him, El*)

Vice President: Diversity, Equity & Inclusion

New North, Inc.

2740 W. Mason Street, BT344

Green Bay, WI 54303

c 920-355-1638

juan.corpus@thenewnorth.com | www.thenewnorth.com

#18counties #1community #newnorthproud

[LinkedIn](#) | [Facebook](#) | [Twitter](#) | [Instagram](#)

Approve the Approval Package CDC # 21-115 Conservation-Field Office

Business Committee Agenda Request

1. Meeting Date Requested: 10/9/24

2. Session:

Open Executive – must qualify under §107.4-1.

Justification: *Choose or type justification.*

3. Requested Motion:

Accept as information; OR

Action noted on attached memo.

4. Areas potentially impacted or affected by this request:

Finance

Programs/Services

Law Office

DTS

Gaming/Retail

Boards, Committees, or Commissions

Other: *Describe*

5. Additional attendees needed for this request:

Eric McLester - EHSLA Division Director

Shad Webster – Natural Resource Director

Name, Title/Entity OR Choose from List

Name, Title/Entity OR Choose from List

6. Supporting Documents:

- Bylaws
- Fiscal Impact Statement
- Presentation
- Contract Document(s)
- Law
- Report
- Correspondence
- Legal Review
- Resolution
- Draft GTC Notice
- Minutes
- Rule (adoption packet)
- Draft GTC Packet
- MOU/MOA
- Statement of Effect
- E-poll results/back-up
- Petition
- Travel Documents
- Other: #21-115 CDC Approval Package

7. Budget Information:

- Budgeted – Tribal Contribution
- Budgeted – Grant Funded
- Unbudgeted
- Not Applicable
- Other: *Describe*

Mark W.
Powless

Digitally signed by Mark
W. Powless
Date: 2024.09.27
10:15:17 -05'00'

8. Submission:

Authorized Sponsor: Mark W. Powless, General Manager

Primary Requestor: Paul J. Witek – Engineering Director/Senior Architect

September 27, 2024

Business Committee Agenda Request - Memo

Project No.: 21-115 **Project Title:** Conservation – Field Office

Purpose:

The project team is seeking approval of the project through the Capital Improvement Process (CIP).

Background:

The proposed project would remove the existing vacant house structure and construct a new building to provide efficient, functional space for the Conservation Department Field Office operations.

The Business Committee approved the project's Concept Paper on November 8, 2023.

Project need and justification is denoted in the attached CDC #21-115 CDC Approval Package.

The project has completed Phase II of the CIP and has been routed to the various tribal review entities.

Attachments:

- 21-115 CDC Approval Package with CIP Form-05.
- Memo – Project Team's replies to CIP review comments.

Action Requested:

1. Approval of the CDC Approval Package for CDC #21-115 Conservation – Field Office.

Conservation – Field Office



CDC #21-115

CDC APPROVAL PACKAGE

Project Client: Conservation Department

Project Team:

| | |
|---------------|---|
| Shad Webster | Natural Resource Director |
| Louis Mehojah | Natural Resources Tech. Supervisor - Conservation Dept. |
| Terry Metoxen | Senior Warden - Police Dept. |
| Kurt Jordan | Project Manager - Land Management |
| Eric McLester | Director - Environmental Health Safety Land & Ag Division |
| Briggs Noble | Construction Manager - Engineering Dept. |
| Paul J. Witek | Engineering Director/Senior Architect - Engineering Dept. |

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PROJECT EXECUTIVE SUMMARY

Project Title: Conservation – Field Office

Project Description:

The Conservation Department serves the Oneida Elders, Membership, Community, and other departments of the Oneida Nation. This project is required to allow the department to provide its services in a functional, efficient, effective, accessible manner. The current separation of the Conservation Department office functions from the field functions creates numerous issues as noted in this package. The proposed project would address the issues by constructing a new building to provide office space, shop space, and vehicle storage garage.

(see page 7 of CDC Approval Package)

Management/Business Plan:

The Conservation Department is a tribal service entity not structured to accumulate profits; therefore, a Business Plan is not applicable for this project per the Capital Improvement Process. No changes to the current management structure will be required due to this project.

(see page 8 of CDC Approval Package)

Site Selection:

The proposed project would be constructed on the current Conservation Department Field Operations parcel.

(see page 10 of CDC Approval Package)

Project Budget Estimate: (also see page 10 of CDC Approval Package)

| | | |
|--|-----|--------------------|
| Soft & Misc. Costs: | | \$145,000 |
| Construction: | | \$1,068,000 |
| Furniture, Fixtures & Equipment (FFE): | | \$137,000 |
| Contingency: | 12% | \$162,000 |
| Total (rounded): | | \$1,512,000 |

Financial Plan:

Project funds have been requested in the FY2025 CIP budget.

(see page 11 of CDC Approval Package)

Communication Plan:

The standard process will be used for communicating the project status to the community.

(see page 12 of CDC Approval Package)

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I. Needs Assessment and Project Justification

A. **Introduction:** The Conservation Department serves the Oneida Elders, Membership, Community, and other departments of the Oneida Nation by providing the services noted below. This project is required to allow the department to provide these services in a functional, efficient, effective, accessible manner within its current limited resources.

1. Timber Management to meet the demand for processed (cut and split) wood resource, for heating supplementation, Ceremonial Funeral Burns, and other natural resource gathering/processing efforts.
 - a) Hazard tree removals and forest stand improvements are a prime utilized direct service to the Membership and Community.
2. Protect and establish the Oneida Nation's natural resources by assisting in the implementation of the Conservation Department initiatives, by maintaining rural recreational trails and pedestrian transportation routes, designated trees and shrubs, stocking and monitoring lakes, streams, and wildlife, and by implementing water and air protection standards.
3. Participate in community conservation, education, and cultural awareness events.
4. The utilization of services provided by natural resource gathering opportunities. These opportunities assist with alleviating some of the financial and/or food burdens of day to day living and can provide a positive outcome for individuals or families. During a time of difficult and uncertain situations, faced by many within our community, the simple act of being able utilize natural resources can have a long-term positive effect on their overall health and wellbeing.
5. Conservation Crew directly impacts the Oneida community's overall quality of life. Properly managed habitats provide access to culturally important natural resources. The managed habitats that sustain native wildlife populations provide essential cultural resources for the Oneida community.
6. Maintain and secure equipment and vehicles for the program activities and operations.

B. Present Facilities:

1. In 2006 the Conservation Department was approved to move into the house located on the parcel assigned to them for their field operations (N8047 County Road U). The use of the house as an office was granted a waiver by the Business Committee (4/12/06) of the 1996 policy of not using houses for office/business purposes. The support for locating Conservation at this location was based upon the Facilities Management Team's (FMT) recommendation to allow the use as temporary, with the long-term plan to replace the house with an office structure.

CDC #21-115

2. By 2018 the house was no longer capable of serving the needs of the department both for functional need and due to the conditions of the structure. So, the department moved its office function into the Land Management building on Airport Drive. At the time, the Land Division was under restructuring efforts and had available office space, however, this did not allow for the moving of department equipment/materials/supplies/etc.

C. **Problem:** The current separation of the department office functions from the field functions creates numerous issues as noted below. Also noted below are issues with limitations on the structures on the field site:

1. With no staff or limited time staff are on site, oversight of the grounds and drop-off of materials (wood yard waste, etc.) has been an issue. This includes materials not placed in the proper location or inappropriate materials being left on site.
2. Inefficient for staff to travel back and forth from physical office to field office site.
 - a) Making it increasingly difficult to meet the direct service requirements and requests from the community.
 - b) Exposing the staff to additional risk/liability when traveling between sites.
3. Vehicles stored outside exposing them to the elements which shortens the life span of these tribal assets.
 - a) Makes it difficult to control unauthorized persons from accessing the vehicles.
4. Vehicles/assets not located at one property.
5. The existing vacant field office structure is not usable due to:
 - a) It was not intended to be a permanent location. The Facilities Management Team's (FMT) recommendation was to allow the use as temporary, with the long-term plan to replace the house with an office structure.
 - b) Need for replacement of roof, windows, plumbing items, and HVAC system.
 - c) The shop/barn is not well insulated and consumes a lot of energy to heat.
6. The Conservation Crew workforce is utilizing their best efforts to meet the increased service needs and requests from the community; however, the separation of operations makes that difficult.

II. Business Plan

- A. The Conservation Department is a tribal service entity not structured to accumulate profits; therefore, a Business Plan is not applicable for this project per the Capital Improvement Process.

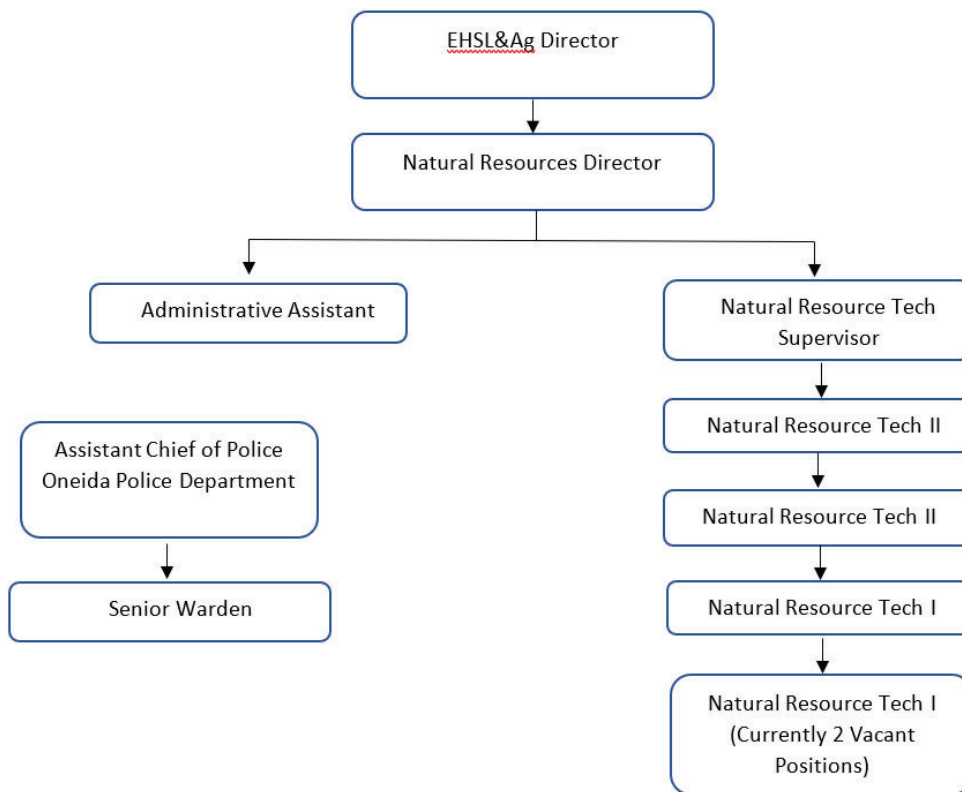
B. Potential revenue sources to offset operational costs of the completed project include:

1. Sportsman License fees
2. Sportsman Fishing License fees

III. Management Plan

A. Management: The Conservation Department is within the Environmental, Health, Safety, Land & Agriculture Division. No changes to the current management structure will be required due to this project.

B. Organizational Chart



C. Staffing, Requestor: Initially, current staffing will not change as a result of this project. However, as the program offerings grow, new staff are expected to grow to manage those programs. Those positions will be requested, as the need arises, through the normal HRD processes.

D. Staffing, Service Departments: The tribal service departments that are impacted by this project include the following. Their need for additional staffing due to this project is noted:

1. DPW – Facilities: no additional position(s) needed.
2. DPW – Groundskeeping: no additional position(s) needed
3. DPW – Custodial: no additional position(s) needed.

4. DTS: no additional position(s) needed.

IV. Facility Concept and Space Requirements

- A. The proposed project would remove the existing house and construct a new building to provide space for offices, multi-purpose space for training, breakroom & lockers, restrooms, shop space, cold storage space for tools, materials, etc., and vehicle storage garage.
- B. The new facility will be code compliant, more efficient for staff and equipment maintenance requirements, and house vehicles/equipment in secured storage.
- C. The new facility would include a generator to allow the staff to function in the event of a power outage. The department has a responsibility to address hazard tree issues during inclement weather events and power loss. Having the generator allows the ability to respond effectively and efficiently.
- D. The proposed building will be approximately 6,500 square feet.
- E. Consistent with the Oneida Design Standards, it is our intention to utilize sustainable design principles on this project. Meaning, we will design, construct, and operate the building to minimize negative impacts to the natural environment and health, while optimizing long-term costs.
- F. The spaces included in the project: see Concept Plans included in the Appendix.

V. Site Selection Criteria

- A. The proposed project would be constructed on the current Conservation Department Field Operations parcel (N8047 County Road U).
 1. see Concept Plans included in the Appendix.

VI. Environmental

- A. An Environmental Assessment may be initiated once the project has been approved and the design is at a stage where there is sufficient information to determine the need for an assessment.

VII. Budget Estimate

- A. The Project Budget Estimate follows:

SOFT and MISCELLANEOUS COSTS

| | | |
|---|-------------------------------|--------|
| Engineering Dept. Fees | | 64,000 |
| Design Fees & Reimbursables | | 75,000 |
| Soil Borings, Testing and Surveys | | 5,000 |
| Agency Review and Approval Fees | | 1,000 |
| Insurance - Builders Risk | covered by property insurance | |
| Historical/Cultural/Archaeological Review | | 350 |

Sub-total: 145,000

CONSTRUCTION

| | | |
|------------------------------|--|---------|
| Utility Relocation/Extension | | 10,000 |
| Site Work & Landscape | | 100,000 |
| Building Construction | | 816,000 |
| Building Demolition | | 45,000 |

Sub-total: 971,000

| | | |
|----------------------------|-------------|--------|
| Oneida Preference Amount | | 16,000 |
| Sustainable Design Premium | 0% | 0 |
| Inflation Factor: 2 years | 4% per year | 81,000 |

Sub-total: 1,068,000

FIXTURES, FURNISHINGS AND EQUIPMENT

| | | |
|--|--|--------|
| Division 10 - Specialties | | 9,000 |
| Division 11 - Equipment | | 5,000 |
| Division 12 - Furnishings | | 15,000 |
| Division 27 - Communications | | 38,000 |
| Division 28 - Electronic Safety & Security | | 70,000 |

Sub-total: 137,000

| | | |
|----------------|-------|-----------|
| TOTAL: | | 1,350,000 |
| Contingency: | 12.0% | 162,000 |
| Finance Costs: | 0.0% | 0 |

ESTIMATED TOTAL PROJECT BUDGET: \$ 1,512,000

VIII. Financial Plan

- A. It is proposed to fund this project through the tribal CIP Budget. Project funds have been requested in the FY2025 CIP budget.
- B. The Project Team has been researching possible grant opportunities for the project and has identified the following potentials:
 - 1. None.

IX. Communication Plan

- A. Information included in a communication plan for this project will include:
 - 1. CIP project number
 - 2. Project title
 - 3. Brief description of the project scope
 - 4. Project schedule

- B. The Project Information will be communicated to the community and staff as follows:
 - 1. Reports on Oneida website (Construction Manager)
 - 2. Groundbreaking and dedication ceremonies scheduled with the events coordinator (Construction Manager / Business Unit Manager)
 - 3. Periodic articles in the Kalihwisaks based upon the specific needs of the project. (Construction Manager / Client).

X. Project timeline

- A. Upon approval of the CDC Approval Package and allocation of budget funding:
 - 1. CIP Phase III - Design 19 weeks
 - 2. CIP Phase IV - Bidding & Construction 66 weeks

- B. Assuming approval of CDC Package in June 2024, that establishes project completion in May 2026.

XI. Appendix

- A. 21-115 Concept Plans.




S I T E P L A N

SCALE: 1" = 50'



PRELIMINARY
NOT FOR CONSTRUCTION

| | | |
|--|--|--|
|  | PROPOSED NEW BUILDING CONSERVATION FIELD OFFICE ONEIDA, WISCONSIN | |
| | DIVISION OF PUBLIC WORKS ENGINEERING DEPT. ONEIDA, WISCONSIN | DATE <u>3/19/24</u> PROJECT NO. <u>21-115</u> |

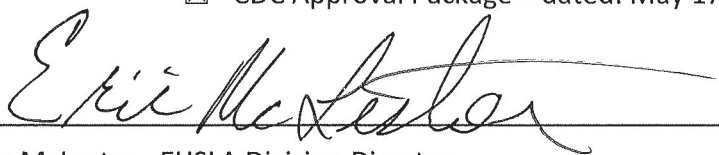


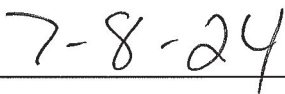
**Capital Improvement Process (CIP)
- Client Division Director Approval Form**

To: Eric McLester - EHSLA Division Director
Through: Shad Webster – Director of Natural Resources
From: Briggs Noble – Construction Manager
Date: May 21, 2024
Re: Conservation Field Office, CDC# 21-115

I have reviewed the attached Capital Improvement Process (CIP) document identified below for the above noted project and approve of the project moving into the next phase of the CIP Process

- Concept Paper – dated: October 20, 2023
- CDC Approval Package – dated: May 17, 2024


Eric McLester - EHSLA Division Director


Date

Memo

To: Oneida Business Committee
From: Paul Witek, AIA, LEED-AP – Engineering Director / Senior Architect
CC: Project Team
Date: 8/16/2024
Re: Conservation Field Office CDC #21-115

The following are the project team’s responses to the comments received from the various review entities of the Capital Improvement Process (CIP) regarding the CDC Approval Package for this project.

EHSLA Division – Environmental Quality Department

Comment: When final design and footprint become available, we will conduct further review and provide comments.

Response: Environmental Quality staff will be invited to the project design meetings.

EHSLA Division – ECO-Services Department

Comment: No comments received.

Response: N/A

EHSLA Division – Land Management Department

Comment: No comments received.

Response: N/A

Land Commission

Comment: 7/22/24 OLC Meeting: Motion by Sidney White to approve CDC #21-115 Conservation Field Office CDC Approval Package, seconded by Donald McLester. Motion carried: Ayes: Sherrole Benton, Patricia Cornelius; Donald McLester, Frederick Muscavitch; Sidney White.

Response: N/A

Environmental Resource Board

Comment: ERB is not meeting at this time due to a lack of members (quorum, need at least 5 members present).

Response: N/A

Chief Financial Officer

Comment: Disapproval, Lack of available financial resources.

Response: Understood. The project will request funding through the Capital Improvement Process in future fiscal years until resources are available. The Project Team will continue to monitor potential grant opportunities. An approved CDC Approval Package adds legitimacy to grant applications.

Division of Public Works Director

Comment: I have no comments. I approve this project to move forward.

Response: N/A

Accept the status update report regarding veteran gravestones

Business Committee Agenda Request

1. Meeting Date Requested: 10/9/24

2. Session:

Open Executive – must qualify under §107.4-1.

Justification: *Choose or type justification.*

3. Requested Motion:

Accept as information; OR

Enter the requested motion related to this item.

4. Areas potentially impacted or affected by this request:

- | | |
|---|---|
| <input type="checkbox"/> Finance | <input checked="" type="checkbox"/> Programs/Services |
| <input type="checkbox"/> Law Office | <input type="checkbox"/> MIS |
| <input type="checkbox"/> Gaming/Retail | <input type="checkbox"/> Boards, Committees, or Commissions |
| <input type="checkbox"/> Other: <i>Describe</i> | |

5. Additional attendees needed for this request:

- Name, Title/Entity OR Choose from List*
- Name, Title/Entity OR Choose from List*
- Name, Title/Entity OR Choose from List*
- Name, Title/Entity OR Choose from List*

6. Supporting Documents:

- Bylaws
- Fiscal Impact Statement
- Presentation
- Contract Document(s)
- Law
- Report
- Correspondence
- Legal Review
- Resolution
- Draft GTC Notice
- Minutes
- Rule (adoption packet)
- Draft GTC Packet
- MOU/MOA
- Statement of Effect
- E-poll results/back-up
- Petition
- Travel Documents
- Other: *Describe*

7. Budget Information:

- Budgeted – Tribal Contribution
- Budgeted – Grant Funded
- Unbudgeted
- Not Applicable
- Other: *Describe*

8. Submission:

Mark W. Powless Digitally signed by Mark W. Powless
Date: 2024.10.01 17:36:57 -05'00'

Authorized Sponsor: Mark W. Powless, General Manager

Primary Requestor: (Name, Title/Entity)

General Manager
 909 Packerland Dr.
 Green Bay, WI 54303
 920-496-7000



To: Oneida Business Committee
From: Mark W. Powless, General Manager
Date: October 1, 2024
Re: Veteran Gravestones

The purpose of this memorandum is to provide a response to a request from Tribal member, Nancy Barton, regarding Oneida Nation Veteran Gravestones.

During the April 24, 2024, the following request was reviewed by the Oneida Business Committee during their Regular BC Meeting:

Request

Approximately 260 graves; all do not need to be cleaned and reset. Episcopal, Methodist, Church of Christ Cemetery (E&EE), and all other applicable cemeteries in Oneida. The Nation can apply/received money from Veteran’s Affairs & State to apply for to power wash and reset the headstones.

Action

BC to direct the appropriate departments such as Veterans, IGA, and Grants to research and find the funding to refurbish and reconstruct the headstones for the Civil War and WWI Veterans and to come back with an updated report to the October 9, 2024, BC meeting.

Response

Prior to the COVID-19 pandemic, the Oneida Veteran’s Department conducted an inventory of Veteran graves at local cemeteries. The following totals were recorded:

| | |
|------------|--------------------------------------|
| 20 | Oneida Nation Cemetary |
| 50 | St. Joseph Cemetary on Seminary Rd |
| 6 | White Cemetaryon E & EE |
| 30 | Zion Lutheran Cemetary |
| 24 | Oneida Assembly of God Cemetary |
| 274 | Oneida Holy Apostles Church Cemetary |
| 7 | Mormon Church on Cty U |
| 195 | Oneida Methodist Church |
| 606 | Total |

Cleaning

Per the U.S. Department of Veterans Affairs (VA):

The goal of cleaning is to remove air pollution soiling, lichen, bird droppings, dirt, salts, and sap — it is NOT to make the headstone or marker look "like new." Improper or unnecessary cleaning can accelerate the deterioration of marble and granite; pre-1970s bronze was not sealed and will have a blue-green patina that will not be removed by cleaning.

VA prohibits the general public from power washing Government-furnished headstones and markers due to the damage it may cause to historical headstones.

Even gentle cleaning is not recommended for headstones and markers exhibiting severe surface erosion or cracks, especially older stones.

(Source: <https://www.cem.va.gov/hmm/cleaning.asp>)

Of particular note regarding Oneida Nation gravestones is the presence of many Civil War era gravestones dating back approximately 150 years. These gravestones exhibit varying levels of deterioration and cleaning may accelerate the deterioration. Of those gravestones the greatest need for cleaning are the oldest gravestones.

A local vendor, as well as the VA recommend cleaning with D/2 Biological Solution. This chemical cleaner removes biological pollutants such as algae, mold, and lichen. The potential cost ranges between \$10,000-\$15,000. Attached is a Safety Data Sheet.

Resetting/Replacing

Up to 25 Veteran gravestones need resetting or replacement. An exact number is not known because:

- 1) Some names and grave information are currently unknown. Names on the gravestones have deteriorated beyond recognition and historical data is not available.
- 2) Notification to families of known gravestones will be required should some families not desire to have the grave site disturbed.
- 3) The Veteran may not have been registered in Wisconsin, thus limiting access to required VA paperwork.

The VA will provide replacement gravestones, at no cost. The cost to install the gravestones will fall on the Nation. The cost estimate, depending on the work necessary to remove current installations and re-install, will range between \$450-\$2,300.

Recommendations

Power washing of VA gravestones is highly discouraged and even gentle cleaning is discouraged for older gravestones. A chemical cleaner has been recommended however such chemicals are harmful to humans. The long-term effects on stone and environment are unknown.

The cleaning of gravestones is not recommended.

Resetting/Replacement

Connor Kestell, Oneida Nation Tribal Veteran Service Officer, has experience requesting replacing gravestones from the VA. Per the Va, “an individual employed by the relevant state, tribal organization, or local government whose official responsibilities include serving veterans and families of veterans, such as a state or county veterans service officer” may apply for a burial headstone. Attached is the application.

Ideally, family consent is desired before resetting or replacing any gravestones. In many, if not most, family contact information is not available. A community notice through the Kalihwisaks is appropriate to inform family members and provide an opportunity to decline an disturbance of a gravesite.

Resetting/Replacing Veteran gravestones is recommended. Prior to any action being taken a 6-month notice will be provided in the Kalihwisaks. The cost to install can be absorbed within existing budgets. Replacement will be accomplished during the summer/fall of 2025.

Note: The review of Veteran information was a humbling experience. Extreme gratitude was experienced for Oneida Tribal member service in the United States Armed Forces. Undoubtedly there are countless stories of untold bravery and sacrifice, by our ancestors, contained within the confines of our cemeteries.

1. Product and Company Identification

Product Code: 00400
Product Name: D/2 Biological Solution
Company Name: D/2 Biological Solution, Inc.
PO Box 3746
Westport, MA 02790
Phone Number: (917)693-7441
Web site address: d2bio.com
Emergency Contact: Chem-Tel (800)255-3924

Recommended Use: Removal of stains from mold, algae, mildew, lichen and air pollutants. Effective on marble, granite, limestone, travertine, brownstone, masonry, stucco, wood, canvas and other architectural surfaces.
Intended Use: For sale to, use and storage by service persons only.
Additional Information: Additional Product Codes: 00401, 00402

2. Hazards Identification

Skin Corrosion/Irritation, Category 3
Serious Eye Damage/Eye Irritation, Category 2B
Acute Toxicity: Oral, Category 4



GHS Signal Word:

GHS Hazard Phrases: **Warning**

Causes mild skin irritation.

Causes eye irritation.

GHS Precaution Phrases:

Harmful if swallowed.

GHS Response Phrases:

Do not eat, drink or smoke when using this product.

Keep out of reach of children.

If in eyes: Rinse cautiously with water for several minutes. Remove contact lenses, if present and easy to do. Continue rinsing.

Rinse mouth.

If swallowed: Call a Poison Center or doctor if you feel unwell.

GHS Storage and Disposal Phrases:

If on skin (or in hair): Wash with plenty of soap and water.

Store in cool dry place at room temperature away from direct sunlight.

Dispose of contents and container according to the local, city, state and federal regulations.

Potential Health Effects (Acute and Chronic):

Chronic: Effects may be delayed.

Inhalation:

May be harmful if inhaled. Causes respiratory tract irritation. The toxicological properties of this substance have not been fully investigated. Inhalation of dust may cause respiratory tract irritation. Can produce delayed pulmonary edema. Causes irritation of the mucous membrane and upper respiratory tract.

Skin Contact:

May be harmful if absorbed through the skin. Causes skin irritation.

Eye Contact:

Ingestion:

Causes eye irritation. May cause chemical conjunctivitis.

May be harmful if swallowed. May cause gastrointestinal irritation with nausea, vomiting and diarrhea. The toxicological properties of this substance have not been fully investigated.

3. Composition/Information on Ingredients

| CAS # | Chemical Name | Concentration by wt. |
|------------|--|----------------------|
| 7732-18-5 | Water | 85 - 97% |
| 68424-85-1 | Quaternary ammonium compounds, ADBAC blend | < 1% |
| 68424-95-3 | Quaternary ammonium compounds, DDAC blend | < 1% |
| 68439-46-3 | Non-ionic surfactant | 2 - 4% |

4. First Aid Measures

Emergency and First Aid

Procedures:

- In Case of Inhalation:** Remove from exposure and move to fresh air immediately. If breathing is difficult, give oxygen. Get medical aid.
- In Case of Skin Contact:** Wash off with soap and plenty of water. Flush skin with plenty of water for at least 15 minutes while removing contaminated clothing and shoes. Wash clothing before reuse.
- In Case of Eye Contact:** Rinse thoroughly with plenty of water for at least 15 minutes. Flush eyes with plenty of water for at least 15 minutes, occasionally lifting the upper and lower eyelids. Consult a physician.
- In Case of Ingestion:** Never give anything by mouth to an unconscious person. Rinse mouth with water. Do NOT induce vomiting. If conscious and alert, rinse mouth and drink 2-4 cupfuls of milk or water. Consult a physician.
- Signs and Symptoms Of Exposure:** To the best of our knowledge, the chemical, physical, and toxicological properties have not been thoroughly investigated.
- Note to Physician:** Show this safety data sheet to the doctor in attendance. Move out of dangerous area. Treat symptomatically and supportively.

5. Fire Fighting Measures

- Flash Pt:** N/A
- Explosive Limits:** LEL: N/A UEL: N/A
- Autoignition Pt:** NE
- Suitable Extinguishing Media:** Use water spray, dry chemical, carbon dioxide, or alcohol-resistant foam. Use agent most appropriate to extinguish fire. Use water spray, dry chemical, carbon dioxide, or appropriate foam.
- Fire Fighting Instructions:** Wear self contained breathing apparatus for fire fighting if necessary. As in any fire, wear a self-contained breathing apparatus in pressure-demand, MSHA/NIOSH (approved or equivalent), and full protective gear. During a fire, irritating and highly toxic gases may be generated by thermal decomposition or combustion. This material in sufficient quantity and reduced particle size is capable of creating a dust explosion.
- Flammable Properties and Hazards:** No data available.

6. Accidental Release Measures

| | |
|---|---|
| Steps To Be Taken In Case Material Is Spilled: | Personal precautions. Use personal protective equipment. Avoid breathing vapors, mist or gas. Ensure adequate ventilation. Environmental precautions. Do not let product enter drains. Soak up with inert absorbent material and dispose of as hazardous waste. Keep in suitable, closed containers for disposal. Use proper personal protective equipment as indicated in Section 8. Spills/Leaks: Vacuum or sweep up material and place into a suitable disposal container. Clean up spills immediately, observing precautions in the Protective Equipment section. Avoid generating dusty conditions. |
|---|---|

7. Handling and Storage

| | |
|---|---|
| Precautions To Be Taken in Handling: | Handle in accordance to good industrial safety practice and hygiene. Keep container tightly closed in a dry and well-ventilated place. Store in a tightly closed container. Store in a cool, dry, well-ventilated area away from incompatible substances. Store protected from moisture. |
| Precautions To Be Taken in Storing: | Keep container tightly closed in a dry, well ventilated place away from incompatible substances (Oxidizing Agents and Chlorinated Compounds). Keep out of reach of children. |

8. Exposure Controls/Personal Protection

| | |
|---|---|
| Exposure Guidelines exposure limits | This product, as supplied, does not contain any hazardous materials with occupational established by the specific region regulatory bodies. |
| Engineering Controls | Eyewash station and shower. |
| General Hygiene | Handle in accordance with good industrial safety and hygiene standards. Wash hands before break and at end of the day. Do not smoke. |
| Eye & Face Protection | Wear safety goggles with side protection conforming to EN 166. |
| Skin & Body Protection | Wear protective gloves and clothing. |
| Respiratory Protection | If irritation is experienced or exposure limits are exceeded use a respirator that complies with appropriate government standards such as NIOSH (US) or CEN (EU). |

9. Physical and Chemical Properties

| | | | |
|---|------------------------------------|--|--------------------------------|
| Physical States: | <input type="checkbox"/> Gas | <input checked="" type="checkbox"/> Liquid | <input type="checkbox"/> Solid |
| Appearance and Odor: | Colorless liquid with herbal odor. | | |
| Melting Point: | NE | | |
| Boiling Point: | > 212.00 F | | |
| Freezing Point: | 16 F | | |
| Decomposition Temperature: | NE | | |
| Autoignition Pt: | NE | | |
| Flash Pt: | NE | | |
| Explosive Limits: | LEL: N/A | UEL: N/A | |
| Specific Gravity (Water = 1): | 1.020 | | |
| Density: | 8.50 LB/GA | | |
| Bulk density: | NE | | |
| Vapor Pressure (vs. Air or mm Hg): | NE | | |
| Vapor Density (vs. Air = 1): | > 1 | | |
| Evaporation Rate: | NE | | |
| Solubility in Water: | 100% | | |
| Saturated Vapor Concentration: | NE | | |
| Viscosity: | NP | | |
| pH: | 9.0 - 10.0 | | |
| Percent Volatile: | No data. | | |
| VOC / Volume: | 0.0000 G/L | | |
| Particle Size: | NE | | |
| Heat Value: | NE | | |
| Corrosion Rate: | NE | | |

10. Stability and Reactivity

| | | |
|---|---|--|
| Stability: | Unstable <input type="checkbox"/> | Stable <input checked="" type="checkbox"/> |
| Conditions To Avoid - Instability: | No data available. Incompatible materials. | |
| Incompatibility - Materials To Avoid: | Strong oxidizing agents, Strong acids, Strong bases, Ammonia, magnesium, Sodium, calcium salts. | |
| Hazardous Decomposition Or Byproducts: | Thermal decomposition can lead to irritating and toxic fumes and gases | |
| Possibility of Hazardous Reactions: | Will occur <input type="checkbox"/> | Will not occur <input checked="" type="checkbox"/> |
| Conditions To Avoid - Hazardous Reactions: | None. | |

11. Toxicological Information

| | |
|---|--|
| Toxicological Information: | Acute toxicity. No data available. Respiratory or skin sensitization: Germ cell mutagenicity. Reproductive toxicity - no data available. Specific target organ toxicity -single exposure (Globally Harmonized System) Specific target organ toxicity -repeated exposure (Globally Harmonized System) Aspiration hazard. Epidemiology: No information found. Teratogenicity: No information available. Reproductive Effects: Mutagenicity: Neurotoxicity: |
| Irritation or Corrosion: | CAS# 68439-46-3: Acute toxicity, LD50, Oral, Rat, 1378. MG/KG. Results: Vascular: Measurement of regional blood flow. Biochemical: Enzyme inhibition, induction, or change in blood or tissue levels: Dehydrogenases. Biochemical: Metabolism (Intermediary): Lipids including transport. - Journal of the American College of Toxicology., Mary Ann Liebert, Inc., New York, NY, Vol/p/yr: 10(4),427, 1991 CAS# 7320-34-5: Acute toxicity, LD50, Skin, Species: Rabbit, 4640. MG/KG. Results: Paternal Effects: Testes, epididymis, sperm duct. - National Technical Information Service, Vol/p/yr: OTS0571153, No data available. |
| Carcinogenicity/Other Information: | Carcinogenicity. IARC: No component of this product present at levels greater than or equal to 0.1% is identified as probable, possible or confirmed human carcinogen by IARC. ACGIH: No component of this product present at levels greater than or equal to 0.1% is identified as a carcinogen or potential carcinogen by ACGIH. NTP: No component of this product present at levels greater than or equal to 0.1% is identified as a known or anticipated carcinogen by NTP. OSHA: No component of this product present at levels greater than or equal to 0.1% is identified as a carcinogen or potential carcinogen by OSHA. CAS# 7320-34-5: Not listed by ACGIH, IARC, NTP, or CA Prop 65. |
| Carcinogenicity: | NTP? No IARC Monographs? No OSHA Regulated? No |

12. Ecological Information

| | |
|--|---|
| Results of PBT and vPvB assessment: | No data available. CAS# 68439-46-3: LC50, Fathead Minnow (Pimephales promelas), 11000. UG/L, 96 H, Mortality, Water temperature: 22.00 C C. Results: Morphological changes. - Acute Toxicity and Structure-Activity Relationships of Nine Alcohol Ethoxylate Surfactants to Fathead Minnow and Daphnia magna, Wong, D.C.L., P.B. Dorn, and E.Y. Chai, 1997 |
| Persistence and Degradability: | No data available. |

Bioaccumulative

Potential: No data available

Mobility in Soil: No data available.

13. Disposal Considerations

Waste Disposal Method: Product.
Observe all federal, state, and local environmental regulations.
Do not reuse container.

14. Transport Information

LAND TRANSPORT (US DOT):

DOT Proper Shipping Name: Not regulated as a hazardous material.

DOT Hazard Class:

UN/NA Number:

LAND TRANSPORT (Canadian TDG):

TDG Shipping Name: Not Regulated.

MARINE TRANSPORT (IMDG/IMO):

IMDG/IMO Shipping Name: Not Regulated.

AIR TRANSPORT (ICAO/IATA):

ICAO/IATA Shipping Name: Not Regulated.

15. Regulatory Information

EPA SARA (Superfund Amendments and Reauthorization Act of 1986) Lists

| CAS # | Chemical Name | S. 302 (EHS) | S. 304 RQ | S. 313 (TRI) |
|------------|---|--------------|-----------|--------------|
| 7173-51-5 | 1-Decanaminium, N-Decyl-N,N-dimethyl-, chloride | No | No | No |
| 29911-27-1 | 2-Propanol, 1-(1-methyl-2-propoxyethoxy)- | No | No | No |
| 7396-58-9 | Didecylamine, N-methyl- | No | No | No |

| CAS # | Chemical Name | Other US EPA or State Lists |
|------------|---|-------------------------------------|
| 7173-51-5 | 1-Decanaminium, N-Decyl-N,N-dimethyl-, chloride | CA PROP.65: No; CA TAC, Title 8: No |
| 29911-27-1 | 2-Propanol, 1-(1-methyl-2-propoxyethoxy)- | CA PROP.65: No; CA TAC, Title 8: No |
| 7396-58-9 | Didecylamine, N-methyl- | CA PROP.65: No; CA TAC, Title 8: No |

U.S. Federal Regulations

| | | |
|---------------------------|---|---------------|
| SARA 302, 304, 313 | Superfund Amendment and Reauthorization Act of 1986 | In compliance |
| CA PROP. 65 | California Proposition 65 | In compliance |
| CWA | Clean Water Act | In compliance |
| CERCLA | Comprehensive Environmental Response and Compensation Act | In compliance |

International Regulations

| | | |
|-----------------|--|---------------|
| TSCA | U.S. Toxic Substance Control Act Section 8(b) Inventory | In compliance |
| DSL/NDSL | Canadian Domestic Substance List/Non Domestic Substance List | In compliance |

16. Other Information

Hazard Rating System:

HMIS:

| | |
|--------------|---|
| HEALTH | 1 |
| FLAMMABILITY | 0 |
| PHYSICAL | 0 |
| PPE | B |



Revision Date: 09/20/2019

Additional Information About This Product: No data available.

This Product:

Company Policy or Disclaimer:

The manufacturer believes the data set forth are accurate and makes no warranty with respects thereto and disclaims all liability for reliance thereon. Such data are offered solely for consideration, investigation and verification. Also, the data set forth is for the concentrated finished product. All lab samples are for experimental purposes only and used at the customers discretion.

RESPONDENT BURDEN - Public reporting burden for this collection of information is estimated to average 15 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. VA cannot conduct or sponsor a collection of information unless it has a valid OMB number. Your response (per OMB guidance) is voluntary, however, your response is required to obtain benefits. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden to the VA Clearance Officer (005R1B), 810 Vermont Avenue, NW, Washington, DC 20420. Please DO NOT send claims for benefits to this address.

PRIVACY ACT - VA considers the responses you submit confidential (38 U.S.C. 5701). VA may only disclose this information outside the VA if the disclosure is authorized under the Privacy Act, including the routine uses identified in the VA system of records, 48VA40B, published in the Federal Register. VA considers the requested information relevant and necessary to determine maximum benefits under the law.

BENEFIT PROVIDED

a. BURIAL HEADSTONE OR MARKER

For Veterans who died on or after November 1, 1990 - VA will furnish a burial headstone or marker for the grave of any eligible deceased Veteran in a private or local government cemetery regardless of whether or not the grave is marked with a privately-purchased, permanent and durable headstone or marker.

For Veterans who died before November 1, 1990 - VA will furnish a burial headstone or marker for the **UNMARKED GRAVE** of any eligible deceased Veteran. The applicant must certify by checking "NO" in block 4 that a privately-purchased, permanent and durable headstone or marker or Government-furnished headstone or marker is not present on the grave.

b. MEMORIAL HEADSTONE OR MARKER - VA will furnish a memorial headstone or marker to commemorate an eligible deceased Veteran whose remains have not been recovered or identified, were buried at sea, donated to science, or cremated and the remains scattered. VA will only furnish a memorial headstone or marker after the disposition of the Veteran's remains. Once provided by VA, a memorial headstone or marker **must be placed in an established cemetery**, and will not be used as a memento. For a memorial headstone or marker, the applicant must check box in block 2 and explain the disposition of the remains.

c. PRESIDENTIAL MEMORIAL CERTIFICATE - A Presidential Memorial Certificate (PMC) is an engraved paper certificate, bearing the signature of the current president, to honor the memory of Veterans discharged under other than dishonorable conditions. VA will provide the applicant with a PMC if the Veteran is eligible for a headstone, marker, or medallion. The applicant may request additional PMCs by indicating how many in block 22 of this form. Applicants may use a VA Form 40-0247, Presidential Memorial Certificate Request Form to order additional PMCs to other addresses.

WHO IS ELIGIBLE - Any deceased Veteran who was discharged under conditions other than dishonorable or any Servicemember of the Armed Forces of the United States who dies on active duty may be eligible. **Service after September 7, 1980 for enlisted, and October 16, 1981 for officers, must be for a minimum of 24 months continuous active duty or be completed under special circumstances, e.g., death on active duty.** Persons who have only limited active duty service for training while in the National Guard or Reserves are not eligible unless there are special circumstances, e.g., death while on active duty, or as a result of training. Reservists and National Guard members who, at time of death, were entitled to retired pay, or would have been entitled, but for being under the age of 60, are eligible; please submit a copy of the Reserve Retirement Eligibility Benefits Letter with the claim. Reservists called to active duty other than training and National Guard members who are Federalized and who serve for the period called are eligible. Service prior to World War I requires detailed military and burial documentation, e.g., muster rolls, extracts from State files, military or State organization where served, pension or land warrant, etc.

WHO CAN APPLY - Federal regulation defines "applicant" for a **Burial Headstone or Marker** that will mark the gravesite or burial site of an eligible deceased individual as:

- (i) A decedent's family member, which includes the decedent's spouse or individual who was in a legal union as defined in 38 CFR 3.1702(b)(1)(ii) with the decedent; a child, parent, or sibling of the decedent, whether biological, adopted, or step relation; and any lineal or collateral descendant of the decedent;
- (ii) A personal representative, defined as a family member or other individual who has identified himself or herself as the person responsible for making decisions concerning the interment of the remains of or memorialization of a deceased individual;
- (iii) A representative of a Congressionally-chartered Veterans Service Organization;
- (iv) An individual employed by the relevant state, tribal organization, or local government whose official responsibilities include serving veterans and families of veterans, such as a state or county veterans service officer;
- (v) Any individual who is responsible, under the laws of the relevant state or locality, for the disposition of the unclaimed remains of the decedent or for other matters relating to the interment or memorialization of the decedent; or
- (vi) Any individual, if the dates of service of the veteran to be memorialized, or on whose service the eligibility of another individual for memorialization is based, ended prior to April 6, 1917.

Federal regulation defines "applicant" for a **Memorial Headstone or Marker** to commemorate an eligible individual as a member of the decedent's family, which includes the decedent's spouse or individual who was in a legal union as defined in 38 CFR 3.1702(b)(1)(ii) with the decedent; a child, parent, or sibling of the decedent, whether biological, adopted, or step relation; and any lineal or collateral descendant of the decedent.

HOW TO SUBMIT A CLAIM - Please attach a copy of the deceased Veteran's discharge certificate (DD Form 214 or equivalent) the VA Pre-Need Eligibility Determination letter, or a copy of other official document(s) establishing qualifying military service. If you are unable to locate copies of military records, apply anyway, as VA will attempt to obtain records necessary to make an eligibility determination. **Do not send original documents;** they will not be returned.

ELECTRONICALLY submit your claim and supporting documents by using Quick Submit at <https://eauth.va.gov/accessva/>. You will be instructed to register during your first sign-on attempt. **Multiple claims can be submitted electronically via Quick Submit.**

If you prefer, you may MAIL claims to: NCA FP Evidence Intake Center
PO Box 5237
Janesville, WI 53547

FAX VA Form 40-1330 claims and supporting documents to **1-800-455-7143**.

IMPORTANT: *If faxing more than one claim - fax each claim package (claim plus supporting documents) individually, i.e., disconnect the call and redial for each submission.*

SIGNATURES REQUIRED - The applicant signs in block 23; the person agreeing to accept delivery (consignee) in block 27, and the cemetery or other responsible official in block 31. If there is no official on duty at the cemetery, the signature of the person responsible for the property listed in block 29 is required. VA will not accept entries of "None," "Not Applicable," or "NA". State Veterans' Cemeteries are not required to complete blocks 25 through 33.

ASSISTANCE NEEDED - Should you have questions when filling out this form, you may contact our Applicant Assistance Unit toll free at: 1-800-697-6947, or at: ask.va.gov. If additional assistance is needed to complete this claim, contact the nearest VA Regional Office, national cemetery, or a local veterans' organization. No fee should be paid in connection with the preparation of this claim.

TRANSPORTATION AND DELIVERY OF MARKER - VA will ship the headstone or marker without charge to the consignee designated. The truck driver is required to bring the pallet or monument to the end of the trailer. The consignee must utilize their equipment to unload the pallet or monument from the truck and inspect the headstone or marker for accuracy prior to installation. **VA will not deliver a headstone or marker to a Post Office box.** The applicant must provide the full delivery address and telephone number of the consignee. The applicant must explain in block 33 if the consignee is not a business. For delivery to a Rural Route address, the applicant must include a daytime telephone number including area code. If the applicant fails to include the required address and telephone number, VA will not deliver the marker. The Government is not responsible for costs to install or remove the headstone or marker in private cemeteries.

CAUTION - *To avoid delays in the production and delivery of the headstone or marker, please check carefully to be sure you have accurately furnished all required information before faxing or mailing the claim. If inaccurate information is furnished, it may result in an incorrectly inscribed headstone or marker. Headstones and markers furnished remain the property of the United States Government and may not be used for any purpose other than to be placed at an eligible individual's grave or in a memorial section within a cemetery.*

DETACH AND RETAIN THIS GENERAL INFORMATION SHEET FOR YOUR RECORDS.

**UPRIGHT HEADSTONE
WHITE MARBLE (U) OR
LIGHT GRAY GRANITE (V)**



This headstone is 42 inches long, 13 inches wide and 4 inches thick. Weight is approximately 230 pounds. Variations may occur in stone color, and the marble may contain light to moderate veining. Additional inscription is limited to 15 characters (including spaces) up to four lines maximum.



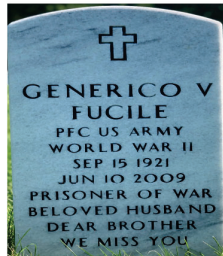
Spousal inscription information (i.e., name, date of birth, and date of death) is authorized on a Government-furnished headstone or marker if the Veteran's date of death is on or after October 1, 2019. For flat markers, the spousal information is inscribed at the bottom. For upright headstones, the spousal information is inscribed on the back.

NOTE: Historic headstones (Prior to World War I) - In addition to the headstone and markers pictured, two special styles of upright headstones are available for those who served with Union Forces during the Civil War or for those who served in the Spanish-American War. Another style headstone is available for those who served with the Confederate States of America during the Civil War. The applicant must submit detailed documentation to VA that supports eligibility for a historic headstone. Inscriptions on these headstone types are intentionally limited to assure historic accuracy. For example, only ranks above 'Private' were historically authorized; emblems of belief and the words 'Civil War' are not authorized.

BRONZE NICHE (Z)



This niche marker is 8-1/2 inches long, 5-1/2 inches wide, with 7/16 inch rise. Weight is approximately 3 pounds; mounting bolts and washers are furnished with the marker. Used for columbarium or mausoleum interment. Also provided to supplement a privately-purchased, permanent and durable headstone or marker for eligible Veterans who died on or after November 1, 1990 and are buried in a private cemetery. Additional inscription is limited to 27 characters (including spaces) up to two lines maximum.



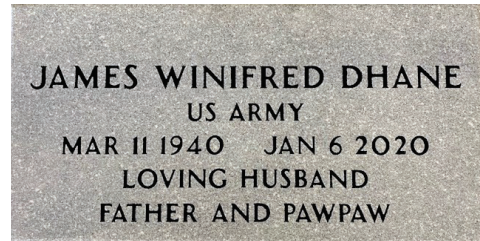
VA will include a Prisoner of War (POW) or Former Prisoner of War (FPW) inscription, upon request and with confirmation. Character and space limitations apply based on marker type.

**FLAT MARKERS
BRONZE (B)**



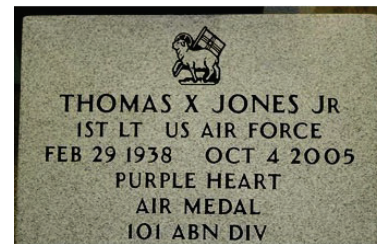
This grave marker is 24 inches long, 12 inches wide, with 3/4 inch rise. Weight is approximately 18 pounds. Anchor bolts, nuts and washers for fastening to a base are furnished with the marker. The concrete base or slab is not furnished by the Government, and some cemeteries may require a base or slab as part of the installation. VA will not pay for or reimburse for this cost. Additional inscription is limited to 27 characters (including spaces) up to two lines maximum.

LIGHT GRAY GRANITE (G) OR WHITE MARBLE (F)



This grave marker is 24 inches long, 12 inches wide, and 4 inches thick. Weight is approximately 130 pounds. Variations may occur in stone color; the marble may contain light to moderate veining. Additional inscription is limited to 27 characters (including spaces) up to two lines maximum.

SMALL FLAT GRANITE (L)



This grave marker is 18 inches long, 12 inches wide, and 3 inches thick. Weight is approximately 70 pounds. Variations may occur in stone color. Additional inscription is limited to 27 characters (including spaces) up to two lines maximum.

INSCRIPTION INFORMATION

MANDATORY ITEMS - Information in English about the decedent (provided by an authorized applicant). Such items are: Legal Name, Branch of Service, Year of Birth, Year of Death, and for State Veterans and National Cemeteries only, the section and grave number. Branches of Service include: U.S. Army (USA), U.S. Navy (USN), U.S. Air Force (USAF), U.S. Marine Corps (USMC), U.S. Coast Guard (USCG), U.S. Space Force (USSF), U.S. Army Air Forces (USAAF), Women's Army Auxiliary Corps (WAAC), U.S. Public Health Service (USPHS), National Oceanic & Atmospheric Administration (NOAA), Women's Air Force Service Pilots (WASP), and other organizations authorized for certain periods of time. Different examples of inscription formats are illustrated above. More than one branch of service is permitted, subject to space availability. VA will inscribe the phrase "IN MEMORY OF" on all memorial headstones and markers, as required under 38 CFR 38.630(c).

OPTIONAL ITEMS - Information in English about the decedent (provided by an authorized applicant). Optional items are identified by bold blocks on this form. Periods of war includes active duty service during a recognized period of war and the individual does not have to serve in the actual place of war, e.g., Korea may be inscribed if the Veteran served during the Korean War period, even though the individual never served in the country. VA will inscribe authorized country names (e.g., Afghanistan, Iraq, etc.) as the periods of war only if the individual served in country. The applicant must submit supporting documentation to VA to have the highest rank and/or awards inscribed on the headstone or marker.

ADDITIONAL ITEMS - Information in English or non-English text about the decedent (provided by an authorized applicant), consisting only of characters of the Latin alphabet and/or numbers. Examples of additional items include appropriate terms of endearment, nicknames (in expressions such as "OUR BELOVED POPPY"), military or civilian credentials or accomplishments such as DOCTOR, REVEREND, etc., and special unit designations such as WOMEN'S ARMY CORPS, ARMY AIR CORPS, ARMY NURSE CORPS or SEABEES. The applicant must request an additional inscription item in block 18, and each request is subject to VA approval. VA will not inscribe graphics, emblems or pictures. VA will inscribe authorized emblems of belief, the Medal of Honor, and the Southern Cross of Honor for Civil War Confederates.

INCOMPLETE OR INACCURATE INFORMATION ON THE CLAIM MAY RESULT IN ITS RETURN TO THE CLAIMANT, A DELAY IN RECEIPT OF THE HEADSTONE OR MARKER, OR AN INCORRECT INSCRIPTION.



CLAIM FOR STANDARD GOVERNMENT HEADSTONE OR MARKER

IMPORTANT: Please read the General Information Sheet before completing this form. Type or print clearly all information except for signatures. Illegible printing could result in an incorrect headstone or marker or delivery. Failure to complete each block may result in delayed processing. **Blocks outlined in bold are optional inscription items. PLEASE INCLUDE MILITARY DISCHARGE DOCUMENTS.**

1. TYPE OF REQUEST
- INITIAL REQUEST (First time)
- REPLACEMENT (Specify reason in Block 33, Remarks)

2. CHECK BOX IF REMAINS ARE NOT BURIED AND EXPLAIN IN BLOCK 33 (e.g., buried at sea, remains scattered, etc.)
- REMAINS NOT BURIED

3. NAME OF DECEASED TO BE INSCRIBED ON HEADSTONE OR MARKER (No Nicknames or titles permitted)

| | | | |
|--------------------|---------------------|------|----------------------------------|
| FIRST (Or Initial) | MIDDLE (Or Initial) | LAST | SUFFIX (Sr., Jr., II, III, etc.) |
|--------------------|---------------------|------|----------------------------------|

4. IS GRAVE CURRENTLY MARKED WITH A PRIVATELY PURCHASED, PERMANENT AND DURABLE MARKER
- YES NO

5. RACE OR ETHNICITY (You may select more than one. Information will be used for statistical purposes only.)

- ASIAN OR ASIAN AMERICAN AMERICAN INDIAN OR ALASKA NATIVE BLACK OR AFRICAN AMERICAN
- HISPANIC OR LATINO NATIVE HAWAIIAN OR OTHER PACIFIC ISLANDER NOT HISPANIC OR LATINO
- WHITE

6. SEX (Information will be used for statistical purposes only.)

- MALE FEMALE
- UNSPECIFIED OR ANOTHER GENDER IDENTITY

VETERAN'S SERVICE AND IDENTIFYING INFORMATION (Use numbers only, e.g., 05-15-1941)

| | | | | | | | | |
|---|--|---|-------------------|-----|------|-------------------|-----|------|
| 7. VETERAN'S SOCIAL SECURITY NO. AND/OR SERVICE NO. SSN (999-99-9999): | | 8. PLACE OF BIRTH (City and State or Country) | 9A. DATE OF BIRTH | | | 9B. DATE OF DEATH | | |
| SVC. NO: | | | MONTH | DAY | YEAR | MONTH | DAY | YEAR |

PERIODS OF ACTIVE MILITARY DUTY (For additional space use Block 33)

| 10A. DATE(S) ENTERED | | | 10B. DATE(S) SEPARATED | | |
|----------------------|-----|------|------------------------|-----|------|
| MONTH | DAY | YEAR | MONTH | DAY | YEAR |

11. HIGHEST RANK ATTAINED (Optional, but if included, no pay grade)

12. PRISONER OF WAR (Optional, but if included, documentation must be provided)

- POW FORMER POW (FPOW)

13. BRANCH OF SERVICE (Check applicable box(es) - must be consistent with rank in Box 11)

- ARMY NAVY MARINE CORPS COAST GUARD
- AIR FORCE ARMY AIR FORCES MERCHANT MARINE
- SPACE FORCE PUBLIC HEALTH SVC.
- OTHER (Specify): _____

14. VALOR OR PURPLE HEART AWARD(S) (Optional, but if included, documentation must be provided)

- MEDAL OF HONOR DST SVC CROSS SILVER STAR
- DST FLYING CROSS PURPLE HEART AIR MEDAL
- OTHER (Specify): _____

15. TYPE OF HEADSTONE OR MARKER REQUESTED (Please ensure marker selection is permitted at selected cemetery) (Check one)

- (B) FLAT BRONZE (G) FLAT GRANITE (U) UPRIGHT MARBLE
- (F) FLAT MARBLE (Z) BRONZE NICHE (V) UPRIGHT GRANITE
- (L) SMALL FLAT GRANITE

16. PERIODS OF WAR (Optional, but if included, check all applicable box(es))

- WORLD WAR II PERSIAN GULF
- KOREA AFGHANISTAN
- VIETNAM IRAQ
- OTHER (Specify): _____

17. EMBLEM OF BELIEF (Optional)

- EMBLEM NUMBER (Specify) (See page 5 for available emblems)
- NONE

18. ADDITIONAL INSCRIPTION/TERM OF ENDEARMENT (Optional) (Space will vary according to type of marker)

19A. NAME AND MAILING ADDRESS OF APPLICANT (No., Street, City, State, and ZIP Code)

19B. DAYTIME OR CELL TELEPHONE NUMBER OF APPLICANT (Include Area Code)

19C. E-MAIL ADDRESS (Optional)

19D. FAX NO. (Optional)

20. APPLICANT IS:

- FAMILY MEMBER (Specify relationship): _____
- VETERANS SERVICE OFFICER
- PERSONAL REPRESENTATIVE (Person responsible for decisions concerning burial of decedent; include written authorization)

21. IF REMAINS ARE UNCLAIMED, APPLICANT IS:

- FUNERAL HOME (that received remains)
- CEMETERY (where remains are buried)

22. PRESIDENTIAL MEMORIAL CERTIFICATE ((bearing the signature of the current President) the number you request to be mailed to you. VA will send one certificate if no quantity is indicated and "none" is not selected)

_____ NUMBER REQUESTED NONE

CERTIFICATION: By signing below I certify the headstone or marker will be installed in the cemetery listed in block 29 at no expense to the Government and all information entered on this form is true and correct to the best of my knowledge. I also certify, to the best of my knowledge, that the decedent has never committed a serious crime, such as murder or other offense that could have resulted in imprisonment for life, has never been convicted of a serious crime, and has never been convicted of a sexual offense for which the Veteran was sentenced to a minimum of life imprisonment or a period of 99 years or more.

PENALTY: The law provides severe penalties, which include fine or imprisonment, or both, for the willful submission of any statement or evidence of a material fact, knowing it to be false or for the fraudulent acceptance of any benefit to which you are not entitled.

23. SIGNATURE OF APPLICANT

24. DATE (MM/DD/YYYY)

CERTIFICATION: By signing below I agree to accept prepaid delivery of the headstone or marker for placement on the gravesite for which it is requested, or if placement on the grave is impossible or impractical, as close to the grave as possible within the grounds of the private or local governmental cemetery where the grave is located.

25. NAME AND DELIVERY ADDRESS OF BUSINESS (CONSIGNEE) THAT WILL ACCEPT PREPAID DELIVERY (No., Street, City, State, and ZIP Code; P.O. BOX IS NOT ACCEPTABLE) **MUST SIGN IN BLOCK 27**

26. DAYTIME OR CELL PHONE NO. OF CONSIGNEE (Include Area Code)

27. **PRINTED NAME AND SIGNATURE OF PERSON REPRESENTING BUSINESS (CONSIGNEE) NAMED IN BLOCK 25**

28. DATE (MM/DD/YYYY)

CERTIFICATION: By signing below I certify the type and placement of the headstone or marker in block 15 adheres to the policies and guidelines of the selected private cemetery in block 25.

29. NAME AND ADDRESS OF CEMETERY OR FAMILY PLOT WHERE GRAVE IS LOCATED (No., Street, City, State, and ZIP Code) **MUST SIGN IN BLOCK 31**

30. DAYTIME PHONE NO. OF CEMETERY (Include Area Code)

31. **PRINTED NAME AND SIGNATURE OF CEMETERY OR OTHER RESPONSIBLE OFFICIAL**

32. DATE (MM/DD/YYYY)

33. REMARKS

34. STATION NO. (State/Tribal Cemetery Only)

35. SECTION/GRAVE NO. (State/Tribal Cemetery Only)

| | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|
|  |  |  |  |  |  |  |  |  |  |
| (01) CHRISTIAN CROSS | (02) BUDDHIST (Wheel of Righteousness) | (03) HEBREW (Star of David) | (04) PRESBYTERIAN CROSS | (05) RUSSIAN ORTHODOX CROSS | (06) LUTHERAN CROSS | (07) EPISCOPAL CROSS | (08) UNITARIAN CHURCH (Flaming Chalice) | (09) UNITED METHODIST CHURCH | (10) AARONIC ORDER CHURCH |
|  |  |  |  |  |  |  |  |  |  |
| (11) MORMON (Angel Moroni) | (12) NATIVE AMERICAN CHURCH OF NORTH AMERICA | (13) SERBIAN ORTHODOX | (14) GREEK CROSS | (15) BAHAI (9 Pointed Star) | (16) ATHEIST | (17) MUSLIM (Crescent and Star) | (18) HINDU | (19) KONKO-KYO FAITH | (20) COMMUNITY OF CHRIST |
|  |  |  |  |  |  |  |  |  |  |
| (21) SUFISM REORIENTED | (22) TENRIKYO CHURCH | (23) SEICHO-NO-IE | (24) CHURCH OF WORLD MESSIANITY | (25) UNITED CHURCH OF RELIGIOUS SCIENCE | (26) CHRISTIAN REFORMED CHURCH | (27) UNITED MORAVIAN CHURCH | (28) ECKANKAR | (29) CHRISTIAN CHURCH | (30) CHRISTIAN & MISSIONARY ALLIANCE |
|  |  |  |  |  |  |  |  |  |  |
| (31) UNITED CHURCH OF CHRIST | (32) HUMANIST | (33) PRESBYTERIAN CHURCH (USA) | (34) IZUMO TAISHAKYO MISSION OF HAWAII | (35) SOKA GAKKAI INTERNATIONAL (USA) | (36) SIKH (KHANDA) | (37) WICCA (Pentacle) | (38) LUTHERAN CHURCH MISSOURI SYNOD | (39) NEW APOSTOLIC CHURCH | (40) SEVENTH DAY ADVENTIST CHURCH |
|  |  |  |  |  |  |  |  |  |  |
| (41) CELTIC CROSS | (42) ARMENIAN CROSS | (43) FAROHTAR | (44) MESSIANIC JEWISH | (45) KOHEN HANDS | (46) CATHOLIC CELTIC CROSS | (47) CHRISTIAN SCIENTIST (Cross & Crown) | (48) MEDICINE WHEEL | (49) INFINITY | (51) LUTHER ROSE |
|  |  |  |  |  |  |  |  |  |  |
| (52) LANDING EAGLE | (53) FOUR DIRECTIONS | (54) CHURCH OF NAZARENE | (55) HAMMER OF THOR | (56) UNIFICATION CHURCH | (57) SANDHILL CRANE | (58) CHURCH OF GOD | (59) POMEGRANATE | (60) MESSIANIC | (61) SHINTO |
|  |  |  |  |  |  |  |  |  |  |
| (62) SACRED HEART | (63) AFRICAN ANCESTRAL TRADITIONALIST (Nyame Ye Ohene) | (64) MALTESE CROSS | (65) DRUID (Awen) | (66) WISCONSIN EVANGELICAL LUTHERAN SYNOD | (67) POLISH NATIONAL CATHOLIC CHURCH | (68) GUARDIAN ANGEL | (69) HEART | (70) SHEPHERD AND FLAG | (71) AFRICAN METHODIST EPISCOPAL |
|  |  |  |  |  |  |  | Emblems 79 through 97 have not yet been assigned | |  |
| (72) EVANGELICAL LUTHERAN CHURCH | (73) UNIVERSALIST CROSS | (74) FAITH AND PRAYER | (75) ICHTHYS | (76) NICHIREN SHOSHU TEMPLE | (77) DOVE OF PEACE | (78) KINGIAN FAITH | Emblems 79 through 97 have not yet been assigned | | (98) DRUZE |

To obtain the most recent information about headstones and markers including the complete and most current list of available emblems of belief (listing and graphics), please visit our website at <https://www.cem.va.gov/hmm/types.asp>.

Review tribal member request regarding veteran gravestones

Business Committee Agenda Request

1. Meeting Date Requested: 04/24/24

2. Session:

Open Executive – must qualify under §107.4-1.

Justification: *Choose or type justification.*

3. Requested Motion:

Accept as information; OR

Action listed in memo

4. Areas potentially impacted or affected by this request:

Finance

Programs/Services

Law Office

DTS

Gaming/Retail

Boards, Committees, or Commissions

Other: *Describe*

5. Additional attendees needed for this request:

Name, Title/Entity OR Choose from List

Name, Title/Entity OR Choose from List

Name, Title/Entity OR Choose from List

Name, Title/Entity OR Choose from List

6. Supporting Documents:

- Bylaws
- Fiscal Impact Statement
- Presentation
- Contract Document(s)
- Law
- Report
- Correspondence
- Legal Review
- Resolution
- Draft GTC Notice
- Minutes
- Rule (adoption packet)
- Draft GTC Packet
- MOU/MOA
- Statement of Effect
- E-poll results/back-up
- Petition
- Travel Documents
- Other: *Describe*

7. Budget Information:

- Budgeted – Tribal Contribution
- Budgeted – Grant Funded
- Unbudgeted
- Not Applicable
- Other: *Describe*

8. Submission:

Authorized Sponsor: Nancy Barton, Tribal Member

Primary Requestor: (Name, Title/Entity)

Memo

To: Oneida Business Committee

From: Nancy Barton

Date: April 15, 2024

Re: Veteran Gravestones

Request

Approximately 260 graves; all do not need to be cleaned and reset. Episcopal, Methodist, Church of Christ Cemetery (E&EE), and all other applicable cemeteries in Oneida.

The Nation can apply/received money from Veteran's Affairs & State to apply for to power wash and reset the headstones.

Action

BC to direct the appropriate departments such as Veterans, IGA, and Grants to research and find the funding to refurbish and reconstruct the headstones for the Civil War and WWI Veterans and to come back with an updated report to the October 9, 2024, BC meeting.

DRAFT**X. TRAVEL REQUESTS**

- A. Approve the travel request - Councilwoman Jennifer Webster - Dept. of Children & Families and Dept. of Health & Human Services State-Tribal Consultation - Hayward, WI - June 3-5, 2024 (01:07:58)**
Sponsor: Jennifer Webster, Councilwoman.

Motion by Jameson Wilson to approve the travel request for Councilwoman Jennifer Webster to attend the Dept. of Children & Families and Dept. of Health & Human Services State-Tribal Consultation in Hayward, WI on June 3-5, 2024, seconded by Lisa Liggins. Motion carried:

Ayes: Lawrence Barton, Jonas Hill, Lisa Liggins, Kirby Metoxen, Jennifer Webster, Jameson Wilson, Brandon Yellowbird-Stevens
Not Present: Marlon Skenandore

XI. NEW BUSINESS

- A. Accept the Root Causes of Stroke Risk Disparity in Wisconsin Native Americans quarterly report (01:08:29)**
Sponsor: Mark W. Powless, General Manager

Motion by Jennifer Webster to accept the Root Causes of Stroke Risk Disparity in Wisconsin Native Americans quarterly report, seconded by Kirby Metoxen. Motion carried:

Ayes: Lawrence Barton, Jonas Hill, Lisa Liggins, Kirby Metoxen, Jennifer Webster, Jameson Wilson, Brandon Yellowbird-Stevens
Not Present: Marlon Skenandore

- B. Research Request: Wisconsin State Task Force on MMIW - University of Wisconsin-Madison - Healing Through Tech Agency: A road-map to combat tech-facilitated abuse in Indigenous Nations (01:09:30)**
Sponsor: Jennifer Webster, Councilwoman

Motion by Lisa Liggins to approve the research request, consistent with resolution # BC-05-08-19-A, Research Requests: Review and Approval to Conduct, and, in accordance with: a.) Resolve #2(3), Wisconsin State Task Force on MMIW is required to submit the final draft research paper for review; b.) Resolve #2(4), Wisconsin State Task Force on MMIW is required to submit a copy of the published work and can request to present the research findings to the Oneida Business Committee; and c.) Resolve #5, any further use of this research information is subject to authorization by the Oneida Business Committee, seconded by Lawrence Barton. Motion carried:

Ayes: Lawrence Barton, Jonas Hill, Lisa Liggins, Kirby Metoxen, Jennifer Webster, Jameson Wilson, Brandon Yellowbird-Stevens
Not Present: Marlon Skenandore

- C. Review tribal member request regarding veteran gravestones (01:18:31)**
Sponsor: Nancy Barton, Tribal Member

Motion by Lisa Liggins to direct the General Manager and Intergovernmental Affairs Director to review the tribal member request regarding veteran gravestones and to bring back a status report to the October 9, 2024, regular Business Committee meeting, seconded by Lawrence Barton. Motion carried:

Ayes: Lawrence Barton, Jonas Hill, Lisa Liggins, Kirby Metoxen, Jennifer Webster, Jameson Wilson, Brandon Yellowbird-Stevens
Not Present: Marlon Skenandore

6. Supporting Documents:

- Bylaws
- Fiscal Impact Statement
- Presentation
- Contract Document(s)
- Law
- Report
- Correspondence
- Legal Review
- Resolution
- Draft GTC Notice
- Minutes
- Rule (adoption packet)
- Draft GTC Packet
- MOU/MOA
- Statement of Effect
- E-poll results/back-up
- Petition
- Travel Documents
- Other:

7. Budget Information:

- Budgeted – Tribal Contribution
- Budgeted – Grant Funded
- Unbudgeted
- Not Applicable
- Other:

8. Submission:

Mark W. Powless 9/25/2024

Authorized Sponsor: Mark W. Powless, General Manager

Primary Requestor: Debra J. Danforth, RN, BSN, OCHD Division Director

Debra J. Danforth RN, BSN

9/25/2024

Project: "Root Causes of Stroke Risk Disparity in Wisconsin Native Americans"

The "Root Causes of Stroke Risk Disparity in Wisconsin Native Americans" is a partnership between the Oneida Comprehensive Health Division (OCHD) and the University of Wisconsin-Madison Stroke Team (UWMST). The program was funded as a University of Wisconsin-Madison Chancellor's Grant. Having found significant stroke risk factors in the elders, it is important that we work with younger tribal members to decrease these risk factors before they become established in the young. This led to founding this second study along with the Oneida Health division. It is hoped that we will eventually work across all ages to establish tribal health principals

This project will enroll 100 participants between the ages of 35-55 years of age to reduce the risk of stroke and stroke risk factors in Native Americans. Participation will be 1 year in length with all participants completing a carotid ultrasound test, health and family history, cognitive test, and a blood draw at the beginning and end of the study. All participants will be studied and managed with standard medical care for stroke risk factors, receive education for how to modify stroke risk factors, and will be assigned to work with a certified wellness coach. During enrollment, all participants will meet with a wellness coach to discuss health and wellness topics of their choosing, which will help move them toward achieving their health goals. Participants will become knowledgeable about Oneida programs that address social support, diet, and exercise to modify stroke risk factors and stress.

To date, we have enrolled 82 participants and 73 participants have completed baseline studies. We expect to have enrollment completed for this study by November 2024, with the beginning of the 1-year follow-up visits during that month as well.

Project: "Stroke Prevention in the Wisconsin Native American Population"

The "Stroke Prevention in the Wisconsin Native American Population" is a partnership between the Oneida Comprehensive Health Division (OCHD) and the University of Wisconsin-Madison Stroke Team (UWMST). The program works with the entire tribe to advance health and decrease stroke risk factors. We also work with individual elders to learn what works best at improving health.

To date, the OCHD-UWMST team has enrolled 120 participants. 119 participants completed baseline studies. Of the participants enrolled, 100 are high risk for stroke (51 receive intensive coaching, 49 randomized to standard health care and 19 are low risk controls), 94 are female and 25 are male. Of the current enrolled participants 79 have completed year 2 visits.

PROGRESS TO DATE

We will plan to have all 2-year follow-up appointments completed by November of 2024.

Both our 2024 Shapiro Scholars have completed their summer internship. Ms. Lada Nechval and Ms. Olivia Prescott have shared their research abstracts and posters with all co-authors (members of Oneida team and University of Wisconsin-Madison) and are awaiting approvals to finalize their project reports.

These project reports will be presented at the UW-Madison Medical Student Research Forum on November 25th, and the Research Days for both the Department of Neurological Surgery (October 11th) and Department of Medicine (April 2025). In addition, Ms. Olivia Prescott is seeking a path of distinction in Public Health, and she will be presenting the same abstract for that as well.

| Team Member | Conference | Presentation Title | Status |
|--------------|--|--|---|
| Hannah Cress | American Heart Association International Stroke Conference | Baseline Characteristics In Participants In The Stroke Prevention In The Wisconsin Native American Population | Not accepted 11/04/2022 |
| Kevin Thomas | American Heart Association EPI/Lifestyle Conference | Total Plaque Area And Association With Stroke Risk Factors In A Native American Population | Presented; poster presentation March 1, 2023 in Boston, MA |
| Brady Kerwin | Internal UW Madison School of Medicine and Public Health Medical Student Research Forum (Shapiro Scholars) | Carotid artery plaque texture features and stroke risk factors in Diabetic versus Nondiabetic Native Americans | Presented on November 21, 2022 at the UW Madison Health Sciences Learning Center |
| Jacob Jones | Internal UW Madison School of Medicine and Public Health Medical Student Research Forum (Shapiro Scholars) | Preliminary Results Stroke Prevention in the Wisconsin Native American Population | Presented on November 21, 2022 at the UW Madison Health Sciences Learning Center |
| Hannah Cress | Journal article submitted to Neuroepidemiology | The Stroke Prevention In The Wisconsin Native American Population Study Protocol | Published in Journal of Neuroepidemiology. Cress HJ, Mitchell CC, Wilbrand SM, Wesley UV, Morel Valdés GM, Hess T, Varghese T, Maybock J, Metoxen M, Riesenber A, Vandenberg C, Blohowiak |

| | | | |
|-------------------------------------|---|--|---|
| | | | CJ, Kennard J, Danforth D, Dempsey RJ. Methods in 'Stroke Prevention in the Wisconsin Native American Population'. Neuroepidemiology. 2024 Jan 31. doi: 10.1159/000536426. Epub ahead of print. PMID: 38295773. |
| Louden Akin | Abstract to the American Heart Association EPI/Lifestyle Conference | The Effects of Wellness Coaching on Lowering Stroke Risk Factors in a Wisconsin Native American Population | Accepted to the AHA Epi Lifestyle conference, presented as poster March, 2024. Published and available online; Akin L, Wilbrand SM, Hess T, Risenberg A, Maybock J, Vandenberg C, Blohowiak C, Kennard J, Danforth D, Dempsey RJ, Mitchell C. Abstract P242: The effects of wellness coaching on lowering stroke risk factors in a Wisconsin native American population. 16-MAY-2024, https://doi.org/10.1161/circ.149.Suppl_1.P242 . Circulation. 2024;149:AP242. |
| Robert Dempsey & Umadevi Wesley | Abstract submitted to AANS | Circulating Biomarkers for Prediction and Prevention of Stroke in Native American Population | Presented at the AANS, October 2023 |
| Robert Dempsey | Abstract submitted to WFNS | Traditional and Novel Stroke Risk Factors in an indigenous Population of Native Americans in the USA | Presented at the WFNS, December 2023 |
| Thomas Staniszewski | Abstract submitted to Shapiro Summer Student Research | The Relationship of Stroke Risk Factors to Cognitive Measures in a Native American Population | Presented at the Shapiro Summer Research Symposium |
| Thomas Staniszewski | Abstract submitted to the Department of Neurological Surgery Research Day | The Relationship of Stroke Risk Factors to Cognitive Measures in a Native American Population | Presented at the Department of Neurological Surgery Research Day |
| Louden Akin | Abstract submitted to the Department of Neurological Surgery Research Day | The Effects of Wellness Coaching on Lowering Stroke Risk Factors in a Wisconsin Native American Population | Presented at the Department of Neurological Surgery Research Day |
| Hannah Cress | Preparing a second paper | Paper will examine the relationship between ultrasound Doppler measures and cognition | TBD |
| Carol Mitchell & Stephanie Wilbrand | Preparing Baseline characteristics paper | Baseline Characteristics in Stroke Prevention in the Wisconsin Native American Population | TBD |
| Louden Akin | Abstract submitted to the Department of Neurological Surgery Research Day | The Effects of Wellness Coaching on Lowering Stroke Risk Factors in a Wisconsin Native American Population | Accepted to the Department of Medicine Research Day Published and available online; Akin L, Wilbrand SM, Hess T, Risenberg A, Maybock J, Vandenberg C, Blohowiak C, Kennard J, |

| | | | |
|----------------|---|--|--|
| | | | Danforth D, Dempsey RJ, Mitchell C. Abstract P242: The effects of wellness coaching on lowering stroke risk factors in a Wisconsin native American population. 16-MAY-2024, https://doi.org/10.1161/circ.149.Suppl_1.P242 . Circulation. 2024;149:AP242. |
| Kevin Thomas | American Heart Association EPI/Lifestyle Conference | Total Plaque Area And Association With Stroke Risk Factors In A Native American Population | Accepted to the Department of Medicine Research Day Kevin Thomas, Stephanie M. Wilbrand, Jenna Maybock, Yurim Lee, Brady Kerwin, Melissa Metoxen, Debra Danforth, Robert J. Dempsey, Carol C. Mitchell. Total Plaque Area and Association with Stroke Risk Factors in a Native American Population |
| Olivi Prescott | Abstract and Poster for Shapiro Summer Program | Impact of Health Coaching on Atherosclerotic Burden and Clinical Stroke Risk Factors in Wisconsin Native Americans | Preparing |
| Lada Nechval | Abstract and Poster for Shapiro Summer Program | Effect of Health Coaching on Stroke Risk Factors in a Wisconsin Native American Population | Preparing |

Quarterly Update for Oneida Business Committee (OBC):
Alzheimer's Disease and Related Dementias projects approved by
OBC

September 2024


Table of Contents

1. **Oneida Nation Alzheimer's Disease Community Advisory Board (CAB)**
2. **Indigenous Cultural Understanding of the Alzheimer's Disease and Related Dementia Research and Engagement (ICARE) – Research Project**
3. **Addressing Alzheimer's Disease and Related Dementias Disparities: The American Indigenous Cognitive Assessment (AMICA) – Research Project**
4. **Oneida Helping Oneida Family Caregiving Study (OHO) – Research Project**
5. **Wisconsin Alzheimer's Disease Research Center Community Engaged Recruitment (ADRC Clinical Core) – Research Project**

Project Descriptions

1. **Oneida Nation Alzheimer's Disease Community Advisory Board (CAB)**
 - Oneida Business Committee Approved April 24, 2019 - *Resolution # 04-24-19-A*
 - PI: Carey Gleason, PhD – University of Wisconsin
 - Co-I: Sanjay Asthana, MD – University of Wisconsin

Overview: The Wisconsin Alzheimer's Disease Research Center's (ADRC) Inclusion of Under-Represented Groups (IURG) Core seeks to ensure that all groups benefit from science addressing Alzheimer's disease and related dementias (ADRD). Following principles of community engaged research, the Center sought to partner with minoritized communities to address ADRD. Specifically, the Center's IURG core: 1) established and supports an Alzheimer's Disease Community Advisory Board (CAB) in the Oneida Nation of Wisconsin, and 2) solicited feedback on what the community needed in order to respond to ADRD in their communities.

Activities: Oneida Alzheimer's CAB meets monthly with the aims of addressing ADRD-related community needs. The CAB is co-chaired by Ms. Terry Hetzel and Dr. Carey Gleason. Agenda cover standing topics including outreach/communication updates, research updates, clinic developments and other general announcements. CAB members have been invited to participate in national scientific meetings as stakeholders. In total, the CAB continues to serve as a partner for the UW Alzheimer's disease research program.  below for current membership list.

Funding Status: The IURG Core for the Wisconsin ADRC and affiliated research projects have provided support for stipends for CAB members. We received notice of our renewal on June 11, 2024. This funding is secure through 3/31/2029.

ONEIDA CAB BOARD MEMBERSHIP – CAB Approved March 2023
 CAB Minutes Roll: List by representation area and title (e.g. alternate/board) for those present
 Revised June 2024

CO-CHAIRS (March 2023-2026)

- Terry Hetzel – (Oneida)
- Carey Gleason – (UW)

ONEIDA HEALTH CENTER (April 2023-2026)

- Debbie Miller – Dementia Coordinator – Board
 - Providers representing Oneida Health Team (Rotating attendance)
 - Dr. Garstka
 - Dr. Danby or Dr. Lane (TBD)

Oneida Aging and Disability Resource Center (May 2023-2026)

- Jodie Tess – Board (Newly appointed)
- Eli Metoxen – Alternate

ONCOA (June 2023-2026)

- Mary Jane Doxtator - Board
- Barbara Cornelius – Alternate (to be nominated after next ONCOA meeting.)

ONEIDA VETERANS (July 2023-2026)

- John Breuninger – Board
- Connor Kestell - Alternate

ONEIDA NATION & UW-MADISON (August 2023-2026)

- Melissa Metoxen (NACHP) - Board
- Marlene R. Summers (ICARE) – Board
- Lois Strong (ICARE) – Alternate
- Sacheen Linda Lawrence (Outreach) – Board
- TBD (Outreach) - Alternate
- Kala Cornelius (AMICA) – Board
- Carrie Trojanczyk (AMICA) - Alternate

ONEIDA COMMUNITY (September 2023-2026)

- Florence Petri (Community) - Board
- Delora Cornelius (Community) – Alternate
- Cassandra Thomas (Caregiver) - Board
- Linda Torres (Caregiver) – Alternate

UW- MADISON (October 2023-2026)

- Nick Lambrou – Board
- Megan Zuelsdorff – Alternate

ONEIDA NURSING HOME (November 2023-2026)

- Wenona “Wendy” Wolter – Board
- Karen Krause - Alternate
- Jonathen Piontek - Alternate

- AFFILIATES:**
1. Jennifer Webster – OBC Liaisons
 2. James Bester – UW Outreach
 3. Fabu Carter – UW Outreach
 4. Mary Wyman – UW Researcher
 5. Danielle Lennon – UW Wyman Lab Researcher
 6. Taryn James – UW Researcher
 7. Yowelunh McLester-Davis – UW Researcher
 8. Lexi Nelson – UW Gleason Lab Admin Support
 9. Tracy Smith – UW Gleason Lab Program Director

2. Indigenous Cultural Understanding of the Alzheimer’s Disease and Related Dementia Research and Engagement (ICARE) – Research Project

- Oneida Business Committee approved April 2019 (while grant was being prepared) *Resolution # 04-24-19-B*
 - PI: Kristen Jacklin, PhD - University of Minnesota
 - Co-PI: Carey Gleason, PhD – University of Wisconsin

Overview: The Indigenous Cultural Understandings of Alzheimer’s Disease and Related Dementia – Research and Engagement (ICARE) is a research project funded by the National Institutes of Health. This research is being conducted as a collaboration between the Memory Keepers Medical Discovery Team, University of Minnesota – Duluth, the Wisconsin Alzheimer’s Disease Research Center, and First Nation community members in Manitoulin Island, Ontario. The goal of the research is to improve the lives of American Indian/First Nations persons with Alzheimer’s disease and related dementias by investigating the impact of the disease on patients, families, and communities.

Activities: The team is working on the first aim of ICARE R01 – the NIH funded five-year extension of the ICARE R56 project. Community Researchers for the Oneida site have completed interviews with the first

two rounds of participants; healthy older adults and caregivers of loved ones with late stage dementia, respectively. The analysis team has generated Oneida specific preliminary findings for the healthy older adult data, and is currently preparing a presentation for community review. Participant recruitment has started for the next (and final) round of interviews, which will be conducted in pairs (dyads) consisting of (1) people who have mild or moderate stage dementia and (2) their caregivers.

Funding Status: Original project funded for 2 years (2019-2021) through R56 funding. Funding was renewed (ICARE R01). New project end date is 2/28/2026.

3. Addressing Alzheimer's Disease and Related Dementias Disparities: The American Indigenous Cognitive Assessment (AMICA) – Research Project

- Oneida Business Committee Approved October 28, 2020 – *Received research authorization letter on Nov 4, 2020*
 - PI: Kristen Jacklin, PhD - University of Minnesota
 - MPI: Carey Gleason, PhD – University of Wisconsin
 - MPI: Tassy Parker, PhD – University of New Mexico

Overview: The American Indigenous Cognitive Assessment (AMICA) Project tackles the significant dementia disparity that exists for Indigenous populations by determining the scalability of recently developed, culturally tailored, brief cognitive tests for dementia, for use with 3 diverse American Indian (AI) populations. Compared to the majority population, Indigenous rates of Alzheimer's disease and related dementias (ADRD) are approximately 3 times higher. This research will adapt and validate a collection of complementary Indigenous cognitive assessment tools developed in Canada and Australia for use among AI populations in the United States.

Activities: The Oneida Indigenous Knowledge Advisory Group (IKAG) is active and comprised of respected community members as recommended by Oneida Nation Longhouse and Community Advisory Board leadership. The Oneida IKAG continues to meet monthly. Most recently, the Oneida IKAG nominated two members to represent them at the National IKAG meeting, which took place September 9th-13th in Albuquerque, NM. This meeting included IKAG representatives from all partnering Tribal Communities (Oneida, WI; Albuquerque, NM and Red Lake, MN), and provided opportunities for knowledge exchange across the entire AMICA team.

The National IKAG has completed review and reached consensus on adaptations for the AMICA memory screening assessment tool. Next steps include reviewing and adapting physical, behavioral and mental health history questionnaires.

In early 2025, we are aiming to begin the second phase of the project. In this phase, we intend to pilot the newly adapted Toolkit and ensure that along with being culturally safe and appropriate, it is valid and reliable. We recently received Oneida CAB support for phase 2 and are beginning a request for a Business Committee Tribal Resolution.

Lastly, the AMICA team is pleased to present a poster based on IKAG recommendations entitled *Trusting the Process: Integrating Cultural Safety into Dementia Assessments with Indigenous Peoples* at this year's International Indigenous Dementia Network Conference: <https://www.iidrn.org/conference>.

Funding Status: Funded by NIH (AG074231). Start date 06/1/2022 through 05/31/2027.

4. **Oneida Helping Oneida Family Caregiving Study (OHO) – Research Project**

- Oneida Business Committee Approved October 28, 2020 - *Resolution # 10-28-20-C*
 - PIs: Mary F. Wyman, PhD and Carey Gleason, PhD – University of Wisconsin

Overview: The purpose of this project is to learn about factors influencing the use of community-based services by Oneida family caregivers of elders with memory loss. Family caregiving of elders is more common in Indigenous communities compared to other groups, but utilization of available services (e.g., caregiver education and support, financial help, respite) is low. The study entails a community-based survey of Oneida Nation of Wisconsin community members on family caregiving and service awareness and use (N=507, completed Spring 2021), followed by qualitative interviews with community members living on/near the Oneida reservation who are caregivers of elders with memory loss (N=10, completed Fall 2021). The research questions were developed with Oneida community partners (e.g., Aging & Disability Services; Dementia Care Specialist; Oneida Alzheimer's CAB) and tribal members were employed for the project. Research presentations and publications involve tribal partners in authorship.

Activities: Data analysis with community members, UW students, and the PIs is complete. Our focus is on continued dissemination of findings, which were shared via email with the Oneida BC and other leadership. This quarter, we presented to the community at SEOTS and at the National Gathering of American Indian Veterans in Naperville, IL. A UW medical student and enrolled Oneida member is developing supporting materials and presented a scientific poster on this community-based research partnership at a Caregiving conference in Pittsburgh, PA. To learn more, please review the OHO Community Report, available in electronic form at <https://uwmadison.box.com/v/OHO-Report-2024>.

Funding Status: Completed. Funded 2020-2021 by the University of Wisconsin-Madison ICTR/Collaborative Center for Health Equity (CCHE), under the Advancing Health Equity and Diversity (AHEAD) initiative.

5. **Wisconsin Alzheimer's Disease Research Center Community Engaged Recruitment (ADRC Clinical Core) – Research Project**

- Oneida Business Committee Approved September 28, 2022 - *Resolution # 09-28-22-A*

Overview: The Wisconsin ADRC's Clinical Core enrolls participants into a longitudinal, observational cohort study. Comprehensive data are collected every 1 to 2 years and include cognitive testing, physical examination, laboratory testing, and detailed lifestyle and clinical data. Sub-study data include Cerebrospinal fluid (CSF) and neuroimaging biomarkers, e.g. amyloid and tau markers of disease. These data are used widely by researchers at the Center. Typically, data are shared with national repositories focused on AD/DRD. Based on a goal of respecting data sovereignty, we are sequestering data and biological samples in Wisconsin. This is done so with the permission of NIH Center leaders, and will continue until recommendations/guidelines are established for researchers seeking to use data or samples from the national repositories to examine AD/DRD in individuals identifying as American Indian / Alaska Native (AI/AN).

Activities pertaining to enrollment/study visits: The Wisconsin ADRC recruitment of Oneida Nation participants is now fully operational. Since our presentation to the BC and approval of a resolution to recruit at the Oneida Nation (9/28/22), we have enrolled 22 new individuals identifying as AI/AN into our Center's Core Study. Altogether there are 91 individuals enrolled who identified their primary, secondary or tertiary race as AI/AN, as per the demographic questions of the ADRC. We did not collect Tribal

affiliation information from those identifying as AI/AN. To remedy this oversight, we are contacting all individuals to gather Tribal affiliation information.

Activities pertaining to data sovereignty: As of our last report, we noted that some biological samples were sent to the Biomarker Lab at our Center to NCRAD between October 1, 2022 (date of our approval by the BC) and April 3, 2023 (date of notification to sequester). Twenty samples were shared with the National Repository (NCRAD) during this period and are sequestered at NCRAD. This month Stephanic Steidel from NCRAD confirmed, “previously received AI/AN samples have been and remain sequestered [sic] pending confirmation on how these samples should be handled going forward based on tribes' decisions.”

Our overarching goal is that samples and data are not used in ways that are harmful to citizens of the Oneida Nation. We will provide an update in our next quarterly report of any breeches or deviations.

Funding Status: We recieved notice of our renewal on June 11, 2024. This funding is secure through 3/31/2029.