



# Oneida Business Committee

Regular Meeting  
8:30 AM Wednesday, August 14, 2024  
BC Conference Room, 2nd floor, Norbert Hill Center

## Agenda

Meeting agenda is available here: [oneida-nsn.gov/government/business-committee/agendas-packets/](https://oneida-nsn.gov/government/business-committee/agendas-packets/). Materials for the "General Tribal Council" section of the agenda, if any, are available to enrolled members of the Oneida Nation; to obtain a copy, visit the Government Administrative Office, 1st floor, Norbert Hill Center and present a valid Tribal I.D. or go to <https://goo.gl/uLp2jE>. Scheduled times are subject to change.

### I. CALL TO ORDER

### II. OPENING

### III. ADOPT THE AGENDA

### IV. OATH OF OFFICE

- A. **Oneida Election Board Ad-Hoc Committee - Violet Blake and Lynette Jordan**  
Sponsor: Lisa Liggins, Secretary
- B. **Oneida Election Board Alternate - Justine Huff, Mary King, and Lynette Jordan - Administered Oath of Office on July 11, 2024**  
Sponsor: Lisa Liggins, Secretary
- C. **Oneida ESC Group LLC Board of Managers - John Breuninger**  
Sponsor: Lisa Liggins, Secretary
- D. **Oneida Nation Arts Board - Frederick Muscavitch and Weeya Calif**  
Sponsor: Lisa Liggins, Secretary
- E. **Oneida Nation Veteran Affairs Committee - Jason Kurowski**  
Sponsor: Lisa Liggins, Secretary
- F. **Oneida Police Commission - George Skenandore**  
Sponsor: Lisa Liggins, Secretary
- G. **On?yote?a?ká ni? i Standing Committee - Ethel Marie Cornelius, William Cornelius, Katsitsiyo Danforth, Gail Grissman, Michelle Hill, Judith Sprangers, Laura Laitnen-Warren, Laura Manthe, Lawrence Roberts II, Anthony Konkol, Dwight Steffes, Kirsten VanDyke, Taryn Webster**  
Sponsor: Lisa Liggins, Secretary
- H. **Pardon and Forgiveness Screening Committee - Jason Kurowski**  
Sponsor: Lisa Liggins, Secretary

**V. MINUTES**

- A. **Approve the July 24, 2024, regular Business Committee meeting minutes**  
Sponsor: Lisa Liggins, Secretary

**VI. RESOLUTIONS**

- A. **Adopt resolution entitled 2023 ITBC Herd Development Grant Application Support**  
Sponsor: Mark W. Powless, General Manager
- B. **Adopt resolution entitled Submission of ISDEAA Section 105(l) Lease Proposals to the Department of Interior**  
Sponsor: Melinda J. Danforth, Director/Intergovernmental Affairs

**VII. STANDING COMMITTEES****A. FINANCE COMMITTEE**

1. **Accept the July 11, 2024, regular Finance Committee meeting minutes**  
Sponsor: Lawrence Barton, Treasurer
2. **Accept the July 25, 2024, regular Finance Committee meeting minutes**  
Sponsor: Lawrence Barton, Treasurer

**B. LEGISLATIVE OPERATING COMMITTEE**

1. **Adopt Landlord-Tenant Law Rule # 2 - Income Based Rental Program Eligibility, Selection and Other Requirements**  
Sponsor: Jameson Wilson, Councilman

**VIII. UNFINISHED BUSINESS**

- A. **Determine next steps regarding five (5) appointment(s) - Oneida Personnel Commission**  
Sponsor: Lisa Liggins, Secretary

**IX. TRAVEL REPORTS**

- A. **Approve the travel report - Secretary Lisa Liggins and Councilman Jonas Hill - Assembly Democratic Campaign Committee Fundraiser - Wisconsin Dells, WI - July 23-25, 2024**  
Sponsor: Lisa Liggins, Secretary and Jonas Hill, Councilman
- B. **Approve the travel report - Councilwoman Jennifer Webster - Dept. of Children & Families and Dept. of Health & Human Services State-Tribal Consultations - Hayward, WI - June 3-5, 2024**  
Sponsor: Jennifer Webster, Councilwoman
- C. **Approve the travel report - Councilwoman Jennifer Webster - Indian Health Services Tribal Self Governance Advisory Committee Meeting - Washington, DC - July 22-24, 2024**  
Sponsor: Jennifer Webster, Councilwoman

- D. **Approve the travel report - Councilwoman Jennifer Webster - National Indian Head Start Association Conference - Billings, MT - June 23-28, 2024**  
Sponsor: Jennifer Webster, Councilwoman
- E. **Approve the travel report - Councilwoman Jennifer Webster - PROGRESS Act Tribal Consultation - Bloomington, MN - July 16-17, 2024**  
Sponsor: Jennifer Webster, Councilwoman
- F. **Approve the travel report - Councilman Jameson Wilson - NCAI Leading Tribal Nations Executive Education Program - Cambridge, MA - June 22-28, 2024**  
Sponsor: Jameson Wilson, Councilman
- G. **Approve the travel report - Councilman Jonas Hill - 2024 Leading Tribal Nations Executive Education Program - Boston, MA - June 22-29, 2024**  
Sponsor: Jonas Hill, Councilman
- H. **Approve the travel report - Councilman Jonas Hill - Republican National Convention - Milwaukee, WI - July 14-19, 2024**  
Sponsor: Jonas Hill, Councilman
- I. **Approve the travel report - Councilman Kirby Metoxen - Tribal Leadership Conference 2024 - Morongo, CA - July 14-19, 2024**  
Sponsor: Kirby Metoxen, Councilman

## **X. TRAVEL REQUESTS**

- A. **Approve the travel request - Councilmen Jonas Hill and Kirby Metoxen - 2024 Consultations Dept. of Natural Resources, Dept. of Tourism, WI Housing & Economic Development Authority, Safety & professional Services - Red Cliff, WI - October 1-4, 2024**  
Sponsor: Jonas Hill, Councilman and Kirby Metoxen, Councilman
- B. **Approve the travel request - Councilman Kirby Metoxen - 2024 Annual American Indian Tourism Conference - Marksville, LA - October 28-November 01, 2024**  
Sponsor: Kirby Metoxen, Councilman
- C. **Enter the e-poll results into the record regarding the approved travel request for Secretary Lisa Liggins to attend three (3) events in the Madison area on August 18-22, 2024**  
Sponsor: Lisa Liggins, Secretary

## **XI. NEW BUSINESS**

- A. **Accept the status report on the February 14, 2024, tribal member request regarding the Oneida Higher Education Office**  
Sponsor: Mark W. Powless, General Manager

**XII. REPORTS****A. OPERATIONAL**

1. **Defer the Emergency Management FY-2024 3rd quarter report to the August 28, 2024, regular Business Committee meeting**  
Sponsor: Kaylynn Gresham, Director/Emergency Management

**B. APPOINTED BOARDS, COMMITTEES, COMMISSIONS (8:30 a.m.)**

1. **Accept the Anna John Resident Centered Care Community Board FY-2024 3rd quarter report**  
Sponsor: Lorna Skenandore, Chair/Anna John Resident Centered Care Community Board
2. **Accept the Environmental Resources Board FY-2024 3rd quarter memo**  
Sponsor: Lisa Liggins, Secretary
3. **Accept the Oneida Community Library Board FY-2024 3rd quarter report**  
Sponsor: Stephanie Metoxen, Chair/Oneida Community Library Board
4. **Accept the Oneida Election Board FY-2024 3rd quarter report**  
Sponsor: Ray Skenandore, Chair/Oneida Election Board
5. **Accept the Oneida Nation Arts Board FY-2024 3rd quarter report**  
Sponsor: Harmony Hill, Chair/Oneida Nation Arts Board
6. **Accept the Oneida Nation Veterans Affairs Committee FY-2024 3rd quarter report**  
Sponsor: Gerald Cornelius, Chair/Oneida Nation Veterans Affairs Committee
7. **Accept the Oneida Personnel Commission FY-2024 3rd quarter memorandum**  
Sponsor: Lisa Liggins, Secretary
8. **Accept the Oneida Police Commission FY-2024 3rd quarter report**  
Sponsor: Richard VanBoxtel, Chair/Oneida Police Commission
9. **Accept the Pardon and Forgiveness Screening Committee FY-2024 3rd quarter report**  
Sponsor: Eric Boulanger, Chair/Pardon and Forgiveness Screening Committee
10. **Accept the Southeastern Oneida Tribal Services Advisory Board FY-2024 3rd quarter report**  
Sponsor: Diane Hill, Chair/Southeastern Wisconsin Oneida Tribal Services Advisory Board

**C. ELECTED BOARDS, COMMITTEES, COMMISSIONS (9:00 a.m.)**

1. **Accept the Oneida Gaming Commission FY-2024 3rd quarter report**  
Sponsor: Mark A. Powless Sr., Chair/Oneida Gaming Commission
2. **Accept the Oneida Land Claims Commission FY-2024 3rd quarter report**  
Sponsor: Chris Cornelius, Chair/Oneida Land Claims Commission

3. **Accept the Oneida Land Commission FY-2024 3rd quarter report**  
Sponsor: John Danforth, Chair/Oneida Land Commission
4. **Accept the Oneida Nation Commission on Aging FY-2024 3rd quarter report**  
Sponsor: Winnifred Thomas, Chair/Oneida Nation Commission on Aging
5. **Accept the Oneida Nation School Board FY-2024 3rd quarter report**  
Sponsor: Sacheen Lawrence, Chair/Oneida Nation School Board
6. **Accept the Oneida Trust Enrollment Committee FY-2024 3rd quarter report**  
Sponsor: Jermaine Delgado, Chair/Oneida Trust Enrollment Committee

**D. STANDING COMMITTEES**

1. **Accept the Finance Committee FY-2024 3rd quarter report**  
Sponsor: Lawrence Barton, Treasurer
2. **Accept the Legislative Operating Committee FY-2024 3rd quarter report**  
Sponsor: Jameson Wilson, Councilman

**XIII. GENERAL TRIBAL COUNCIL**

**A. PETITIONER LINDSEY BLACKOWL - Accept status updates - petition # 2402**

1. **Accept the legal analysis status update regarding petition # 2024-02**  
Sponsor: Kelly McAndrews, Deputy Chief Counsel
2. **Accept the statement of effect status update regarding petition # 2024-02**  
Sponsor: Jameson Wilson, Councilman

**XIV. EXECUTIVE SESSION**

**A. REPORTS**

1. **Accept the Chief Counsel report**  
Sponsor: Jo Anne House, Chief Counsel
2. **Accept the General Manager report (11:30 a.m.)**  
Sponsor: Mark W. Powless, General Manager
3. **Defer the Gaming General Manager FY-2024 3rd quarter report to the August 27, 2024, executive session Business Committee meeting**  
Sponsor: Louise Cornelius, Gaming General Manager
4. **Accept the Retail General Manager FY-2024 3rd quarter report (10:30 a.m.)**  
Sponsor: Debra Powless, Retail General Manager
5. **Accept the Security Director FY-2024, 3rd quarter report (11:00 a.m.)**  
Sponsor: Katsitsiyo Danforth, Security Director

6. **Defer the Executive HR Director FY-2024 3rd quarter report to the August 28, 2024, regular Business Committee meeting**  
Sponsor: Todd VanDen Heuvel, Executive HR Director
7. **Defer the Hotel to Gaming Transition Committee August 13, 2024, report to the August 27, 2024, executive session Business Committee meeting**  
Sponsor: Louise Cornelius, Gaming General Manager

**B. AUDIT COMMITTEE**

1. **Accept the Audit Committee FY-2024 3rd quarter report**  
Sponsor: Lisa Liggins, Secretary

**C. NEW BUSINESS**

1. **Approve a limited waiver of sovereign immunity - Cornerstone Community Center Area contract - file # 2024-0812**  
Sponsor: Louise Cornelius, Gaming General Manager
2. **Discuss the BC Officers proposal regarding a Create a System of Commerce tactic**  
Sponsor: Lisa Liggins, Secretary
3. **Review application(s) for five (5) vacancies - Oneida Personnel Commission**  
Sponsor: Lisa Liggins, Secretary

**XV. ADJOURN**

Posted on the Oneida Nation's official website, [www.oneida-nsn.gov](http://www.oneida-nsn.gov) pursuant to the Open Records and Open Meetings law (§ 107.14.)

The meeting packet of the open session materials for this meeting is available by going to the Oneida Nation's official website at: [oneida-nsn.gov/government/business-committee/agendas-packets/](http://oneida-nsn.gov/government/business-committee/agendas-packets/)

For information about this meeting, please call the Government Administrative Office at (920) 869-4364 or (800) 236-2214

## Oneida Election Board Ad-Hoc Committee - Violet Blake and Lynette Jordan

**Business Committee Agenda Request**

1. Meeting Date Requested: 08/14/24

2. General Information:

Session:  Open  Executive – must qualify under §107.4-1.  
Justification: *Choose reason for Executive.*

3. Supporting Documents:

- |  |  |   |
|--|--|---|
| <input type="checkbox"/> Bylaws                    | <input type="checkbox"/> Fiscal Impact Statement | <input type="checkbox"/> Presentation           |
| <input type="checkbox"/> Contract Document(s)      | <input type="checkbox"/> Law                     | <input type="checkbox"/> Report                 |
| <input checked="" type="checkbox"/> Correspondence | <input type="checkbox"/> Legal Review            | <input type="checkbox"/> Resolution             |
| <input type="checkbox"/> Draft GTC Notice          | <input type="checkbox"/> Minutes                 | <input type="checkbox"/> Rule (adoption packet) |
| <input type="checkbox"/> Draft GTC Packet          | <input type="checkbox"/> MOU/MOA                 | <input type="checkbox"/> Statement of Effect    |
| <input type="checkbox"/> E-poll results/back-up    | <input type="checkbox"/> Petition                | <input type="checkbox"/> Travel Documents       |
| <input type="checkbox"/> Other: <i>Describe</i>    |  |   |

4. Budget Information:

- |  |  |                                     |
|--|--|-------------------------------------|
| <input type="checkbox"/> Budgeted                  | <input type="checkbox"/> Budgeted – Grant Funded | <input type="checkbox"/> Unbudgeted |
| <input checked="" type="checkbox"/> Not Applicable | <input type="checkbox"/> Other: <i>Describe</i>  |                                     |

5. Submission:

Authorized Sponsor: Lisa Liggins, Secretary

Primary Requestor: Amber Martinez, Recording Clerk

Additional Requestor: (Name, Title/Entity)


Additional Requestor: (Name, Title/Entity)

Submitted By: AMARTIN3



## Memorandum

TO: Oneida Business Committee

FROM: Brooke Doxtator, BCC Supervisor 

DATE: July 26, 2024

RE: Oath of Office – Oneida Election Board - Ad Hoc Committee.

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### Background

On July 24, 2024, the Oneida Business Committee appointed Violet Blake and Lynette Jordan to Oneida Election Board - Ad Hoc Committee.



Oneida Election Board Alternate - Justine Huff, Mary King, and Lynette Jordan - Administered Oath of...

## Business Committee Agenda Request

1. Meeting Date Requested: 08/14/24

2. General Information:

Session:  Open  Executive – must qualify under §107.4-1.

Justification: *Choose reason for Executive.*

3. Supporting Documents:

- |  |  |   |
|--|--|---|
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| <input type="checkbox"/> Contract Document(s)      | <input type="checkbox"/> Law                     | <input type="checkbox"/> Report                 |
| <input checked="" type="checkbox"/> Correspondence | <input type="checkbox"/> Legal Review            | <input type="checkbox"/> Resolution             |
| <input type="checkbox"/> Draft GTC Notice          | <input type="checkbox"/> Minutes                 | <input type="checkbox"/> Rule (adoption packet) |
| <input type="checkbox"/> Draft GTC Packet          | <input type="checkbox"/> MOU/MOA                 | <input type="checkbox"/> Statement of Effect    |
| <input type="checkbox"/> E-poll results/back-up    | <input type="checkbox"/> Petition                | <input type="checkbox"/> Travel Documents       |
| <input type="checkbox"/> Other: <i>Describe</i>    |  |   |

4. Budget Information:

- |  |  |                                     |
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| <input type="checkbox"/> Budgeted                  | <input type="checkbox"/> Budgeted – Grant Funded | <input type="checkbox"/> Unbudgeted |
| <input checked="" type="checkbox"/> Not Applicable | <input type="checkbox"/> Other: <i>Describe</i>  |                                     |

5. Submission:

Authorized Sponsor: Lisa Liggins, Secretary

Primary Requestor: Amber Martinez, Recording Clerk

Additional Requestor: (Name, Title/Entity)


Additional Requestor: (Name, Title/Entity)

Submitted By: AMARTIN3



## Memorandum

TO: Oneida Business Committee

FROM: Brooke Doxtator, BCC Supervisor 

DATE: July 30, 2024

RE: Oath of Office – Oneida Election Board Alternate

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### Background

On July 10, 2024, the Oneida Business Committee appointed Justine Huff, Mary King, and Lynette Jordan.

Their oaths would have been scheduled for the Oneida Business Committee meeting on July 24, 2024, however, they needed to be sworn in by July 20, 2024 for the 2024 Special Election. Other arrangements to administer her oath were made in accordance with the Boards, Committees, and Commissions law.

“§105.9-1 (b) If an oath is administered outside of an Oneida Business Committee meeting, a quorum of Oneida Business Committee members shall be present to witness the oath.”

On July 11, 2024, Tribal Secretary, Lisa Liggins administered the oath of office Justine Huff, Mary King, and Lynette Jordan. The following Oneida Business Committee members were present: Lawrence Barton, Lisa Liggins, Jonas Hill, Kirby Metoxen, Jameson Wilson.

Oneida ESC Group LLC Board of Managers - John Breuninger

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### Business Committee Agenda Request

1. Meeting Date Requested: 08/14/24

2. General Information:

Session:  Open  Executive – must qualify under §107.4-1.  
Justification: *Choose reason for Executive.*

3. Supporting Documents:

- Bylaws  Fiscal Impact Statement  Presentation
- Contract Document(s)  Law  Report
- Correspondence  Legal Review  Resolution
- Draft GTC Notice  Minutes  Rule (adoption packet)
- Draft GTC Packet  MOU/MOA  Statement of Effect
- E-poll results/back-up  Petition  Travel Documents
- Other: *Describe*

4. Budget Information:

- Budgeted  Budgeted – Grant Funded  Unbudgeted
- Not Applicable  Other: *Describe*

5. Submission:

Authorized Sponsor: Lisa Liggins, Secretary

Primary Requestor: Amber Martinez, Recording Clerk

Additional Requestor: (Name, Title/Entity)


Additional Requestor: (Name, Title/Entity)

Submitted By: AMARTIN3



## Memorandum

TO: Oneida Business Committee

FROM: Brooke Doxtator, BCC Supervisor 

DATE: July 26, 2024

RE: Oath of Office – Oneida ESC Group, LLC Board of Managers

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### Background

On July 24, 2024, the Oneida Business Committee appointed John Breuninger to the Oneida ESC Group, LLC Board of Managers.

Oneida Nation Arts Board - Frederick Muscavitch and Weeya Calif

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## Business Committee Agenda Request

**1. Meeting Date Requested:** 08/14/24

**2. General Information:**

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 Justification: *Choose reason for Executive.*

**3. Supporting Documents:**

- |  |  |   |
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**4. Budget Information:**

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**5. Submission:**

Authorized Sponsor: Lisa Liggins, Secretary

Primary Requestor: Amber Martinez, Recording Clerk

Additional Requestor: (Name, Title/Entity)


Additional Requestor: (Name, Title/Entity)

Submitted By: AMARTIN3



## Memorandum

TO: Oneida Business Committee

FROM: Brooke Doxtator, BCC Supervisor 

DATE: July 26, 2024

RE: Oath of Office – Oneida Nation Arts Board

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### Background

On July 24, 2024, the Oneida Business Committee appointed Weeya Calif and Frederick Muscavitch to the Oneida Nation Arts Board.

Oneida Nation Veteran Affairs Committee - Jason Kurowski

## Business Committee Agenda Request

**1. Meeting Date Requested:** 08/14/24

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Justification: *Choose reason for Executive.*

**3. Supporting Documents:**

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**5. Submission:**

Authorized Sponsor: Lisa Liggins, Secretary

Primary Requestor: Amber Martinez, Recording Clerk

Additional Requestor: (Name, Title/Entity)


Additional Requestor: (Name, Title/Entity)

Submitted By: AMARTIN3



## Memorandum

TO: Oneida Business Committee

FROM: Brooke Doxtator, BCC Supervisor 

DATE: July 26, 2024

RE: Oath of Office – Oneida Nation Veteran Affairs Committee

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### Background

On July 24 2024, the Oneida Business Committee appointed Jason Kurowski to the Oneida Nation Veteran Affairs Committee.



Oneida Police Commission - George Skenandore

## Business Committee Agenda Request

**1. Meeting Date Requested:** 08/14/24

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Justification: *Choose reason for Executive.*

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**5. Submission:**

Authorized Sponsor: Lisa Liggins, Secretary

Primary Requestor: Amber Martinez, Recording Clerk

Additional Requestor: (Name, Title/Entity)


Additional Requestor: (Name, Title/Entity)

Submitted By: AMARTIN3



## Memorandum

TO: Oneida Business Committee

FROM: Brooke Doxtator, BCC Supervisor 

DATE: July 26, 2024

RE: Oath of Office – Oneida Police Commission

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### Background

On July 24, 2024, the Oneida Business Committee appointed George Skenandore to the Oneida Police Commission.

On?yote?a?ká ni? i Standing Committee - Ethel Marie Cornelius, William Cornelius, Katsitsiyo Danforth,...

## Business Committee Agenda Request

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5. Submission:

Authorized Sponsor: Lisa Liggins, Secretary

Primary Requestor: Amber Martinez, Recording Clerk

Additional Requestor: (Name, Title/Entity)


Additional Requestor: (Name, Title/Entity)

Submitted By: AMARTIN3



## Memorandum

TO: Oneida Business Committee

FROM: Brooke Doxtator, BCC Supervisor 

DATE: July 26, 2024

RE: Oath of Office – On?yote?a?ká ni? i Standing Committee

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### Background

On July 24 2024, the Oneida Business Committee appointed Ethel Marie Cornelius, William Cornelius, Katsitsiyo Danforth, Gail Grissman, Michelle Hill, Judith Sprangers, Laura Laitnen-Warren, Laura Manthe, Lawrence Roberts II, Anthony Konkol, Dwight Steffes, Kirsten VanDyke, and Taryn Webster to the On?yote?a?ká ni? i Standing Committee.

Pardon and Forgiveness Screening Committee - Jason Kurowski

## Business Committee Agenda Request

**1. Meeting Date Requested:** 08/14/24

**2. General Information:**

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Justification: *Choose reason for Executive.*

**3. Supporting Documents:**

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|--|--|---|
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| <input type="checkbox"/> Contract Document(s)      | <input type="checkbox"/> Law                     | <input type="checkbox"/> Report                 |
| <input checked="" type="checkbox"/> Correspondence | <input type="checkbox"/> Legal Review            | <input type="checkbox"/> Resolution             |
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| <input type="checkbox"/> E-poll results/back-up    | <input type="checkbox"/> Petition                | <input type="checkbox"/> Travel Documents       |
| <input type="checkbox"/> Other: <i>Describe</i>    |  |   |

**4. Budget Information:**

- |  |  |                                     |
|--|--|-------------------------------------|
| <input type="checkbox"/> Budgeted                  | <input type="checkbox"/> Budgeted – Grant Funded | <input type="checkbox"/> Unbudgeted |
| <input checked="" type="checkbox"/> Not Applicable | <input type="checkbox"/> Other: <i>Describe</i>  |                                     |

**5. Submission:**

Authorized Sponsor: Lisa Liggins, Secretary

Primary Requestor: Amber Martinez, Recording Clerk

Additional Requestor: (Name, Title/Entity)


Additional Requestor: (Name, Title/Entity)

Submitted By: AMARTIN3



## Memorandum

TO: Oneida Business Committee

FROM: Brooke Doxtator, BCC Supervisor 

DATE: July 26, 2024

RE: Oath of Office – Pardon and Forgiveness Screening Committee

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### Background

On July 24 2024, the Oneida Business Committee appointed Jason Kurowski to the Pardon and Forgiveness Screening Committee.

Approve the July 24, 2024, regular Business Committee meeting minutes

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## Business Committee Agenda Request

**1. Meeting Date Requested:** 08/14/24

**2. General Information:**

Session:  Open  Executive – must qualify under §107.4-1.  
Justification: DRAFT materials/discussion

**3. Supporting Documents:**

- |   |  |   |
|---|--|---|
| <input type="checkbox"/> Bylaws                 | <input type="checkbox"/> Fiscal Impact Statement | <input type="checkbox"/> Presentation           |
| <input type="checkbox"/> Contract Document(s)   | <input type="checkbox"/> Law                     | <input type="checkbox"/> Report                 |
| <input type="checkbox"/> Correspondence         | <input type="checkbox"/> Legal Review            | <input type="checkbox"/> Resolution             |
| <input type="checkbox"/> Draft GTC Notice       | <input checked="" type="checkbox"/> Minutes      | <input type="checkbox"/> Rule (adoption packet) |
| <input type="checkbox"/> Draft GTC Packet       | <input type="checkbox"/> MOU/MOA                 | <input type="checkbox"/> Statement of Effect    |
| <input type="checkbox"/> E-poll results/back-up | <input type="checkbox"/> Petition                | <input type="checkbox"/> Travel Documents       |
| <input type="checkbox"/> Other: <i>Describe</i> |  |   |

**4. Budget Information:**

- |   |  |  |
|---|--|--|
| <input type="checkbox"/> Budgeted       | <input type="checkbox"/> Budgeted – Grant Funded | <input checked="" type="checkbox"/> Unbudgeted |
| <input type="checkbox"/> Not Applicable | <input type="checkbox"/> Other: <i>Describe</i>  |  |

**5. Submission:**

Authorized Sponsor: Lisa Liggins, Secretary

Primary Requestor: \_\_\_\_\_

Additional Requestor: (Name, Title/Entity)

Additional Requestor: (Name, Title/Entity)

Submitted By: BPIGMAN

**DRAFT****Oneida Business Committee**

**Executive Session**  
**8:30 AM Tuesday, July 23, 2024**  
**BC Conference Room, 2nd floor, Norbert Hill Center**

**Regular Meeting**  
**8:30 AM Wednesday, July 24, 2024**  
**BC Conference Room, 2nd floor, Norbert Hill Center**

**Minutes**

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**EXECUTIVE SESSION**

**Present:** Chairman Tehassi Hill, Vice-Chairman Brandon Yellowbird-Stevens, Treasurer Lawrence Barton, Secretary Lisa Liggins, Councilman: Kirby Metoxen (via Microsoft Teams<sup>1</sup>), Councilman: Jonas Hill, Councilwoman: Jennifer Webster, Councilman: Jameson Wilson;

**Not Present:** Councilman Marlon Skenandore;

**Arrived at:** n/a

**Others present:** Jo A. House, RaLinda Ninham-Lamberies (via Microsoft Teams), Mark W. Powless (via Microsoft Teams), Todd VanDen Heuvel (via Microsoft Teams, Louise Cornelius (via Microsoft Teams, Lisa Summers (via Microsoft Teams), Debra Danforth (via Microsoft Teams, Jason Doxtator (via Microsoft Teams, Justin Nishimoto (via Microsoft Teams, Michelle Danforth-Anderson (via Microsoft Teams, Kristal Hill (via Microsoft Teams), Maureen Perkins (via Microsoft Teams), Melinda J Danforth (via Microsoft Teams, Shannon Stone (via Microsoft Teams, Eric McLester (via Microsoft Teams, Brandon Wisneski (via Microsoft Teams), Dana McLester (via Microsoft Teams, Mercie Danforth (via Microsoft Teams, Chad Fuss (via Microsoft Teams, Eric Bristol (via Microsoft Teams, Bobbi Jo King (via Microsoft Teams, James Sommerfeldt (via Microsoft Teams, Lori Hill (via Microsoft Teams, Danielle White (via Microsoft Teams, Rae Skenandore (via Microsoft Teams, Danelle Wilson (via Microsoft Teams), David Jordan (via Microsoft Teams), Aliskwet Ellis (via Microsoft Teams), Bonnie Pigman (via Microsoft Teams)

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<sup>1</sup> Microsoft Teams is software which provides a communication and collaboration platform for workplace chat, file sharing, and video meetings.



**DRAFT****REGULAR MEETING**

**Present:** Chairman Tehassi Hill, Vice-Chairman Brandon Yellowbird-Stevens, Treasurer Lawrence Barton, Council members: Jennifer Webster, Jameson Wilson;

**Not Present:** Secretary: Lisa Liggins, Councilmen: Jonas Hill, Kirby Metoxen, Marlon Skenandore

**Arrived at:** n/a

**Others present:** Jo A. House, RaLinda Ninham-Lamberies , Mark W. Powless, Todd Vanden Heuvel (via Microsoft Teams), Kirby Metoxen (via Microsoft Teams), Debra Powless (via Microsoft Teams), Lisa Summers (via Microsoft Teams), Melanie Burkhart (via Microsoft Teams), Jason Doxtator (via Microsoft Teams), Justin Nishimoto (via Microsoft Teams), Troy Parr (via Microsoft Teams), Lisa Rauschenbach (via Microsoft Teams), Shannon Stone (via Microsoft Teams), Debra Danforth (via Microsoft Teams), Connor Kestell (via Microsoft Teams), Sidney White (via Microsoft Teams), Louise Cornelius, Cheryl Stevens (via Microsoft Teams), Paul Witek (via Microsoft Teams), Peggy Helm-Quest (via Microsoft Teams), Clorissa Leeman (via Microsoft Teams), Derick Denny (via Microsoft Teams), Jeri Bauman (via Microsoft Teams), Grace Elliott (via Microsoft Teams), Patricia King (via Microsoft Teams), Joyce King (via Microsoft Teams), Kristine Hill (via Microsoft Teams), Leslie Doxtater (via Microsoft Teams), Michelle Danforth-Anderson (via Microsoft Teams), Maureen Metoxen (via Microsoft Teams), Danelle Wilson (via Microsoft Teams), Fawn Billie (via Microsoft Teams), Fawn Cottrell (via Microsoft Teams), Janice Decorah (via Microsoft Teams), Rhiannon Metoxen (via Microsoft Teams), David Jordan (via Microsoft Teams), Maureen Perkins (via Microsoft Teams), Kristal Hill (via Microsoft Teams), Debbie Melchert (via Microsoft Teams), Clorissa Leeman (via Microsoft Teams), Rae Skenandore (via Microsoft Teams), Dana McLester (via Microsoft Teams), Tavia James-Charles (via Microsoft Teams), Carol Silva (via Microsoft Teams), Carolyn Salutz (via Microsoft Teams), Brooke Doxtator (via Microsoft Teams), Michael Debraska (via Microsoft Teams), Joann Ninham (via Microsoft Teams), Shannon Davis (via Microsoft Teams), Mary Graves (via Microsoft Teams), Lisa Duff (via Microsoft Teams), Carol Silva (via Microsoft Teams), Derrick Denny (via Microsoft Teams), Garth Webster, Justine Huff, Mary King, Michelle Doxtator, Dakota Decorah, Wendy Haack, Tina Jorgenson, Diane Wilson, Warren Stevens, Jean Johnson, Lisa Metoxen, America Hartman, Nathalie Benton, Nicole Rommel, Connor Cornelius, Jeanine Krueger, Mari Kriescher, Yasiman Metoxen, Sarah Capelle, Cindy Lecker, Nancy Barton, Barb Metoxen, Jessica Vandekamp, Greg Matson, Amber Cornelius, Alvin Summers, Kevin John, Rositta Cornelius, Alec Moore, Matt Denny, Terry Cornelius, Eric McLester, John Danforth, Rochel Smith, Brian Doxtator, Earl Jordan, Susan Danforth, Cristal Sanchez Moreno, Melissa Moreno, Lourdes Moreno, Nallely Berumen, Logan Mitchell, Johanna Helein, Maria Moreno, Richardo Moreno Luna, Mikhayla Shaw, Joel Maxum, Eric Boulanger, Brandon Vandehei, Andy Leitzke, Ronald King Jr., Alexis Woefel, Michael Krueger, Jerry Lancaths, Cathy Metoxen, Ed Delgado, Bonnie Pigman (via Microsoft Teams);

**I. CALL TO ORDER**

*Meeting called to order by Chairman Tehassi Hill at 8:31 a.m.*

For the record: Secretary Lisa Liggins and Councilman Jonas Hill are out on approved travel to attend the Assembly Democratic Campaign Committee Fundraiser in Wisconsin Dells, WI on July 23-25, 2024. Councilmen Kirby Metoxen is on vacation. Councilman Marlon Skenandore is on leave.

**DRAFT****II. OPENING (00:00:05)**

Opening provided by Chairman Tehassi Hill.

**A. Special recognition for years of service**

Sponsor: Todd VanDen Heuvel, Executive HR Director

*Special recognition for years of service by Todd Vanden Heuvel of the following individuals: 45 years of service - Jean Johnson; 40 years of service - Justine Huff; 35 years of service - Nathalie Benton; 30 years of service - Julie Teteak, Anthony Vania, Michelle Edwards, Earl Jordan, Misti Urbanek, Inez Thomas, Karen Smith, Kelly Kinjerski, Richard Hawpetoss, Terry Cornelius, Rositta Cornelius, Matthew Denny, Mistylee Herzog, Tina Jorgensen, Kevin John, Lisa Matchopatow, Jacque Boyle, Dennis Johnson Sr., Dwaine Kerk, Lisa Bartz, Todd Mahlik, Shelly Skenandore, Jennifer Green; 25 years of service - Diane Wilson, Scott Nickel, Denise Sorenson, Alvin Summers, Bradley Shimek.*

**III. ADOPT THE AGENDA (00:37:40)**

Motion by Jameson Wilson to adopt the agenda with two (2) noted changes [1) under New Business, add item entitled Approve an exception to resolution # BC-01-12-22-A and cancel the discussion on the Executive Session section of the regular meeting agenda scheduled for August 13, 2024; and 2) under the Executive Session, New Business, add item entitled Approve a limited waiver of sovereign immunity - Wolters Kluwer UpToDate Inc Subscription - file # 2024-0508], seconded by Lawrence Barton. Motion carried:

Ayes: Lawrence Barton, Jennifer Webster, Jameson Wilson, Brandon Yellowbird-Stevens

Not Present: Jonas Hill, Lisa Liggins, Kirby Metoxen, Marlon Skenandore

**IV. OATH OF OFFICE****A. Oneida Police Department - Michael Krueger and Cristal Sanches Moreno**

(00:38:50)

Sponsor: Lisa Liggins, Secretary

*Oaths of office administered by Councilwoman Jennifer Webster. Michael Krueger and Cristal Sanches Moreno were present.*

**V. MINUTES****A. Approve the July 10, 2024, regular Business Committee meeting minutes**

(00:46:37)

Sponsor: Lisa Liggins, Secretary

Motion by Jennifer Webster to approve the July 10, 2024, regular Business Committee meeting minutes, seconded by Lawrence Barton. Motion carried:

Ayes: Lawrence Barton, Jennifer Webster, Jameson Wilson, Brandon Yellowbird-Stevens

Not Present: Jonas Hill, Lisa Liggins, Kirby Metoxen, Marlon Skenandore

**DRAFT****VI. RESOLUTIONS****A. Adopt resolution entitled Oneida Nation Comprehensive Division HUD ONAP Tribal VASH Renewal (00:47:03)**

Sponsor: Mark W. Powless, General Manager

Motion by Lawrence Barton to adopt resolution 07-24-24-A Oneida Nation Comprehensive Division HUD ONAP Tribal VASH Renewal, seconded by Jennifer Webster. Motion carried:

Ayes: Lawrence Barton, Jennifer Webster, Jameson Wilson, Brandon Yellowbird-Stevens

Not Present: Jonas Hill, Lisa Liggins, Kirby Metoxen, Marlon Skenandore

**B. Adopt resolution entitled Office of Violence Against Women - FY2024 Tribal Sexual Assault Services Program grant application (00:49:36)**

Sponsor: Mark W. Powless, General Manager

Motion by Lawrence Barton to adopt resolution 07-24-24-B Office of Violence Against Women - FY2024 Tribal Sexual Assault Services Program Grant Application, seconded by Brandon Yellowbird-Stevens. Motion carried:

Ayes: Lawrence Barton, Jennifer Webster, Jameson Wilson, Brandon Yellowbird-Stevens

Not Present: Jonas Hill, Lisa Liggins, Kirby Metoxen, Marlon Skenandore

**C. Adopt resolution entitled Amendments to the Back Pay Law (00:50:22)**

Sponsor: Jameson Wilson, Councilman

Motion by Jennifer Webster to adopt resolution 07-24-24-C Amendments to the Back Pay Law, seconded by Brandon Yellowbird-Stevens. Motion carried:

Ayes: Lawrence Barton, Jennifer Webster, Jameson Wilson, Brandon Yellowbird-Stevens

Not Present: Jonas Hill, Lisa Liggins, Kirby Metoxen, Marlon Skenandore

**D. Adopt resolution entitled Adoption of the FY-2024-2027 Oneida Nation Tribal Transportation Improvement Plan (TTIP) and Tribal Transportation Program Agreement (TTP/G2G) including Corresponding Referenced Funding Agreements (RFA) (00:55:25)**

Sponsor: Mark W. Powless, General Manager

Motion by Lawrence Barton to adopt resolution 07-24-24-D Adoption of the FY-2024-2027 Oneida Nation Tribal Transportation Improvement Plan (TTIP) and Tribal Transportation Program Agreement (TTP/G2G) including Corresponding Referenced Funding Agreements (RFA), seconded by Brandon Yellowbird-Stevens. Motion carried:

Ayes: Lawrence Barton, Jennifer Webster, Jameson Wilson, Brandon Yellowbird-Stevens

Not Present: Jonas Hill, Lisa Liggins, Kirby Metoxen, Marlon Skenandore

**DRAFT**

- E. Adopt resolution entitled Approval of Use of Economic Development, Diversification and Community Development Funds for a donation of \$400,000 for the 2025 NFL Draft (00:57:16)**

Sponsor: Louise Cornelius, Gaming General Manager

Motion by Lawrence Barton to adopt resolution 07-24-24-E Approval of Use of Economic Development, Diversification and Community Development Funds for a donation of \$400,000 for the 2025 NFL Draft, seconded by Brandon Yellowbird-Stevens. Motion carried:

Ayes: Lawrence Barton, Jennifer Webster, Jameson Wilson, Brandon Yellowbird-Stevens

Not Present: Jonas Hill, Lisa Liggins, Kirby Metoxen, Marlon Skenandore

**VII. APPOINTMENTS**

- A. Determine next steps regarding three (3) appointments - Oneida Election Board Ad Hoc Committee (01:04:18)**

Sponsor: Lisa Liggins, Secretary

Motion by Jameson Wilson to accept the selected applicants, to appoint Violet Blake and Lynette Jordan to the Oneida Election Board Ad Hoc Committee with terms ending December 31, 2024, and to request the Secretary to repost the remaining vacancy, seconded by Jennifer Webster. Motion carried:

Ayes: Lawrence Barton, Jennifer Webster, Jameson Wilson, Brandon Yellowbird-Stevens

Not Present: Jonas Hill, Lisa Liggins, Kirby Metoxen, Marlon Skenandore

- B. Determine next steps regarding one (1) appointment(s) - Oneida ESC Group LLC Board of Managers (01:05:02)**

Sponsor: Lisa Liggins, Secretary

Motion by Jennifer Webster to accept the selected applicant and to appoint John Breuninger to the Oneida ESC Group, LLC Board of Managers with a term ending June 30, 2027, seconded by Jameson Wilson. Motion carried:

Ayes: Lawrence Barton, Jennifer Webster, Jameson Wilson, Brandon Yellowbird-Stevens

Not Present: Jonas Hill, Lisa Liggins, Kirby Metoxen, Marlon Skenandore

- C. Determine next steps regarding two (2) appointments - Oneida Nation Arts Board (01:05:33)**

Sponsor: Lisa Liggins, Secretary

Motion by Jennifer Webster to accept the selected applicants, to appoint Weeya Calif the Oneida Nation Arts Board with a term ending March 31, 2026, and to appoint Frederick Muscavitch to the Oneida Nation Arts Board with a term ending March 31, 2025, seconded by Jameson Wilson. Motion carried:

Ayes: Lawrence Barton, Jennifer Webster, Jameson Wilson, Brandon Yellowbird-Stevens

Not Present: Jonas Hill, Lisa Liggins, Kirby Metoxen, Marlon Skenandore

**DRAFT**

- D. Determine next steps regarding one (1) appointment - Oneida Nation Veteran Affairs Committee (01:06:14)**  
Sponsor: Lisa Liggins, Secretary

Motion by Jennifer Webster to accept the selected applicant and to appoint Jason Kurowski to the Oneida Nation Veteran Affairs Committee with a term ending December 31, 2027, seconded by Lawrence Barton. Motion carried:

Ayes: Lawrence Barton, Jennifer Webster, Jameson Wilson, Brandon Yellowbird-Stevens  
Not Present: Jonas Hill, Lisa Liggins, Kirby Metoxen, Marlon Skenandore

- E. Determine next steps regarding five (5) appointment(s) - Oneida Personnel Commission (01:06:41)**  
Sponsor: Lisa Liggins, Secretary

Motion by Jennifer Webster to defer the Oneida Personnel Commission appointment to the August 14, 2024, regular Business Committee meeting and to request the Secretary to repost the vacancies, seconded by Jameson Wilson. Motion carried:

Ayes: Lawrence Barton, Jennifer Webster, Jameson Wilson, Brandon Yellowbird-Stevens  
Not Present: Jonas Hill, Lisa Liggins, Kirby Metoxen, Marlon Skenandore

- F. Determine next steps regarding one (1) appointment - Oneida Police Commission (01:07:10)**  
Sponsor: Lisa Liggins, Secretary

Motion by Jennifer Webster to accept the selected applicant and to appoint George Skenandore to the Oneida Police Commission with a term ending July 31, 2029, seconded by Jameson Wilson. Motion carried:

Ayes: Lawrence Barton, Jennifer Webster, Jameson Wilson, Brandon Yellowbird-Stevens  
Not Present: Jonas Hill, Lisa Liggins, Kirby Metoxen, Marlon Skenandore

- G. Determine next steps regarding thirteen (13) appointment(s) - On?yote?a?ká ni? i Standing Committee (01:07:37)**  
Sponsor: Lisa Liggins, Secretary

Motion by Jennifer Webster to accept the selected applicants and to appoint Ethel Marie Cornelius, William Cornelius, Katsitsiyo Danforth, Gail Grissman, Michelle Hill, Judith Sprangers, Laura Laitnen-Warren, Laura Manthe, Lawrence Roberts II, Anthony Konkol, Dwight Steffes, Kirsten VanDyke, and Taryn Webster to the On?yote?a?ká ni? i Standing Committee with terms ending December 31, 2027, seconded by Jameson Wilson. Motion carried:

Ayes: Lawrence Barton, Jennifer Webster, Jameson Wilson, Brandon Yellowbird-Stevens  
Not Present: Jonas Hill, Lisa Liggins, Kirby Metoxen, Marlon Skenandore

**DRAFT**

- H. Determine next steps regarding three (3) appointments - Pardon and Forgiveness Screening Committee (01:08:27)**  
Sponsor: Lisa Liggins, Secretary

Motion by Jennifer Webster to accept the selected applicant and to appoint Jason Kurowski to the Pardon and Forgiveness Screening Committee (Community-at-Large, Twenty-five (25+) years of age) with a term ending August 31, 2026, seconded by Lawrence Barton. Motion carried:

Ayes: Lawrence Barton, Jennifer Webster, Jameson Wilson, Brandon Yellowbird-Stevens

Not Present: Jonas Hill, Lisa Liggins, Kirby Metoxen, Marlon Skenandore

**VIII. STANDING COMMITTEES****A. FINANCE COMMITTEE**

- 1. Accept the June 13, 2024, regular Finance Committee meeting minutes (01:09:05)**  
Sponsor: Lawrence Barton, Treasure5)

Motion by Jennifer Webster to accept the June 13, 2024, regular Finance Committee meeting minutes, seconded by Jameson Wilson. Motion carried:

Ayes: Lawrence Barton, Jennifer Webster, Jameson Wilson, Brandon Yellowbird-Stevens

Not Present: Jonas Hill, Lisa Liggins, Kirby Metoxen, Marlon Skenandore

- 2. Accept the June 27, 2024, regular Finance Committee meeting minutes (01:15:53)**  
Sponsor: Lawrence Barton, Treasurer

Motion by Jennifer Webster to accept the June 27, 2024, regular Finance Committee meeting minutes, seconded by Jameson Wilson. Motion carried:

Ayes: Lawrence Barton, Jennifer Webster, Jameson Wilson, Brandon Yellowbird-Stevens

Not Present: Jonas Hill, Lisa Liggins, Kirby Metoxen, Marlon Skenandore

**B. LEGISLATIVE OPERATING COMMITTEE**

- 1. Accept the June 19, 2024, regular Legislative Operating Committee meeting minutes (01:16:16)**  
Sponsor: Jameson Wilson, Councilman

Motion by Jennifer Webster to accept the June 19, 2024, regular Legislative Operating Committee meeting minutes, seconded by Lawrence Barton. Motion carried:

Ayes: Lawrence Barton, Jennifer Webster, Jameson Wilson, Brandon Yellowbird-Stevens

Not Present: Jonas Hill, Lisa Liggins, Kirby Metoxen, Marlon Skenandore

**DRAFT****IX. NEW BUSINESS**

- A. Approve two (2) requested actions - CDC # 19-007 Boundary Signage (01:16:39)**  
Sponsor: Mark W. Powless, General Manager

Motion by Jennifer Webster to approve a procedural exception to forgo Phase II of the CIP process of routing the CDC Approval Package to various review entities and to approve CDC Approval Package for CDC # 19-007 Boundary Signage, seconded by Lawrence Barton. Motion carried:

Ayes: Lawrence Barton, Jennifer Webster, Jameson Wilson, Brandon Yellowbird-Stevens  
Not Present: Jonas Hill, Lisa Liggins, Kirby Metoxen, Marlon Skenandore

- B. Approve Oneida Comprehensive Health Division to participate with State of WI Division of Public Health - WI Well Badger Resource Center (01:17:30)**  
Sponsor: Mark W. Powless, General Manager

Motion by Jennifer Webster to approve Oneida Comprehensive Health Division to participate with State of WI Division of Public Health - WI Well Badger Resource Center, seconded by Brandon Yellowbird-Stevens. Motion carried:

Ayes: Lawrence Barton, Jennifer Webster, Jameson Wilson, Brandon Yellowbird-Stevens  
Not Present: Jonas Hill, Lisa Liggins, Kirby Metoxen, Marlon Skenandore

- C. Review the Oneida Youth Leadership Institute charter and bylaws and determine next steps (01:18:13)**  
Sponsor: Marlon Skenandore, Councilman

Motion by Jennifer Webster to approve the Oneida Youth Leadership Institute charter and bylaws, seconded by Brandon Yellowbird-Stevens. Motion carried:

Ayes: Lawrence Barton, Jennifer Webster, Jameson Wilson, Brandon Yellowbird-Stevens  
Not Present: Jonas Hill, Lisa Liggins, Kirby Metoxen, Marlon Skenandore

- D. Review the Ultimate Texas Hold'Em Rules of Play and determine next steps (01:27:44)**  
Sponsor: Mark A Powless, Sr., Chair/Oneida Gaming Commission

Motion by Jennifer Webster to approve the notice of the Ultimate Texas Hold'Em Rules of Play approved by the Oneida Gaming Commission on June 19, 2024, and to direct notice to the Gaming Commission there are no requested revisions under Section 501.6-14(d), seconded by Brandon Yellowbird-Stevens. Motion carried:

Ayes: Lawrence Barton, Jennifer Webster, Jameson Wilson, Brandon Yellowbird-Stevens  
Not Present: Jonas Hill, Lisa Liggins, Kirby Metoxen, Marlon Skenandore

**DRAFT**

- E. Approve an exception to resolution # BC-01-12-22-A and cancel the discussion on the Executive Session section of the regular meeting agenda scheduled for August 13, 2024 (01:28:24)**

Sponsor: Lisa Liggins, Secretary

Motion by Jennifer Webster to approve an exception to resolution # BC-01-12-22-A and cancel the discussion on the Executive Session section of the regular meeting agenda scheduled for August 13, 2024, seconded by Jameson Wilson. Motion carried:

Ayes: Lawrence Barton, Jennifer Webster, Jameson Wilson, Brandon Yellowbird-Stevens

Not Present: Jonas Hill, Lisa Liggins, Kirby Metoxen, Marlon Skenandore

**X. REPORTS****A. OPERATIONAL (01:29:13)**

- 1. Accept the Big Bear Media FY-2024 3rd quarter report (01:29:22)**

Sponsor: Mark W. Powless, General Manager

Motion by Brandon Yellowbird-Stevens to accept the Big Bear Media FY-2024 3rd quarter report, seconded by Jennifer Webster. Motion carried:

Ayes: Lawrence Barton, Jennifer Webster, Jameson Wilson, Brandon Yellowbird-Stevens

Not Present: Jonas Hill, Lisa Liggins, Kirby Metoxen, Marlon Skenandore

- 2. Accept the Comprehensive Health Division FY-2024 3rd quarter report (01:30:12)**

Sponsor: Mark W. Powless, General Manager

Motion by Jennifer Webster to accept the Comprehensive Health Division FY-2024 3rd quarter report, seconded by Brandon Yellowbird-Stevens. Motion carried:

Ayes: Lawrence Barton, Jennifer Webster, Jameson Wilson, Brandon Yellowbird-Stevens

Not Present: Jonas Hill, Lisa Liggins, Kirby Metoxen, Marlon Skenandore

- 3. Accept the Comprehensive Housing Division FY-2024 3rd quarter report (01:30:42)**

Sponsor: Mark W. Powless, General Manager

Motion by Lawrence Barton to accept the Comprehensive Housing Division FY-2024 3rd quarter report, seconded by Jennifer Webster. Motion carried:

Ayes: Lawrence Barton, Jennifer Webster, Jameson Wilson, Brandon Yellowbird-Stevens

Not Present: Jonas Hill, Lisa Liggins, Kirby Metoxen, Marlon Skenandore

- 4. Accept the Digital Technology Services FY-2024 3rd quarter report (01:46:44)**

Sponsor: Mark W. Powless, General Manager

Motion by Brandon Yellowbird-Stevens to accept the Digital Technology Services FY-2024 3rd quarter report, seconded by Jameson Wilson. Motion carried:

Ayes: Lawrence Barton, Jennifer Webster, Jameson Wilson, Brandon Yellowbird-Stevens

Not Present: Jonas Hill, Lisa Liggins, Kirby Metoxen, Marlon Skenandore



**DRAFT****5. Accept the Education and Training FY-2024 3rd quarter report (02:02:52)**

Sponsor: Mark W. Powless, General Manager

Motion by Lawrence Barton to accept the Education and Training FY-2024 3rd quarter report, seconded by Brandon Yellowbird-Stevens. Motion carried:

Ayes: Lawrence Barton, Jennifer Webster, Jameson Wilson, Brandon Yellowbird-Stevens

Not Present: Jonas Hill, Lisa Liggins, Kirby Metoxen, Marlon Skenandore

**6. Accept the Environmental, Health, Safety, Land, & Agriculture Division FY-2024 3rd quarter report (02:08:32)**

Sponsor: Mark W. Powless, General Manager

Motion by Jennifer Webster to accept the Environmental, Health, Safety, Land, & Agriculture Division FY-2024 3rd quarter report, seconded by Lawrence Barton. Motion carried:

Ayes: Lawrence Barton, Jennifer Webster, Jameson Wilson, Brandon Yellowbird-Stevens

Not Present: Jonas Hill, Lisa Liggins, Kirby Metoxen, Marlon Skenandore

**7. Accept the Grants FY-2024 3rd quarter report (02:16:13)**

Sponsor: Mark W. Powless, General Manager

Motion by Jennifer Webster to accept the Grants FY-2024 3rd quarter report, seconded by Lawrence Barton. Motion carried:

Ayes: Lawrence Barton, Jennifer Webster, Jameson Wilson, Brandon Yellowbird-Stevens

Not Present: Jonas Hill, Lisa Liggins, Kirby Metoxen, Marlon Skenandore

**8. Accept the Human Services Division FY-2024 3rd quarter report (02:16:41)**

Sponsor: Mark W. Powless, General Manager

Motion by Jennifer Webster to accept the Human Services Division FY-2024 3rd quarter report, seconded by Lawrence Barton. Motion carried:

Ayes: Lawrence Barton, Jennifer Webster, Jameson Wilson, Brandon Yellowbird-Stevens

Not Present: Jonas Hill, Lisa Liggins, Kirby Metoxen, Marlon Skenandore

**9. Accept the Public Works Division FY-2024 3rd quarter report (02:17:13)**

Sponsor: Mark W. Powless, General Manager

Motion by Brandon Yellowbird-Stevens to accept the Public Works Division FY-2024 3rd quarter report, seconded by Lawrence Barton. Motion carried:

Ayes: Lawrence Barton, Jennifer Webster, Jameson Wilson, Brandon Yellowbird-Stevens

Not Present: Jonas Hill, Lisa Liggins, Kirby Metoxen, Marlon Skenandore

**10. Accept the Tribal Action Plan FY-2024 3rd quarter report (02:18:38)**

Sponsor: Mark W. Powless, General Manager

Motion by Jennifer Webster to accept the Tribal Action Plan FY-2024 3rd quarter report, seconded by Brandon Yellowbird-Stevens. Motion carried:

Ayes: Lawrence Barton, Jennifer Webster, Jameson Wilson, Brandon Yellowbird-Stevens

Not Present: Jonas Hill, Lisa Liggins, Kirby Metoxen, Marlon Skenandore

**DRAFT****XI. GENERAL TRIBAL COUNCIL****A. PETITIONER LINDSEY BLACKOWL - Accept status updates - petition # 2024-02****1. Accept the fiscal impact statement status update regarding petition # 2024-02 (02:22:42)**

Sponsor: RaLinda Ninham-Lamberies, Chief Financial Officer

Motion by Brandon Yellowbird-Stevens to accept the fiscal impact statement status update regarding petition # 2024-02, seconded by Lawrence Barton. Motion carried:

Ayes: Lawrence Barton, Jennifer Webster, Jameson Wilson, Brandon Yellowbird-Stevens

Not Present: Jonas Hill, Lisa Liggins, Kirby Metoxen, Marlon Skenandore

**2. Accept the statement of effect status update regarding petition # 2024-02 (02:22:42)**

Sponsor: Jameson Wilson, Councilman

Motion by Brandon Yellowbird-Stevens to accept the statement of effect status update regarding petition # 2024-02, seconded by Lawrence Barton. Motion carried:

Ayes: Lawrence Barton, Jennifer Webster, Jameson Wilson, Brandon Yellowbird-Stevens

Not Present: Jonas Hill, Lisa Liggins, Kirby Metoxen, Marlon Skenandore

**3. Accept the legal analysis status update regarding petition # 2024-02 (02:22:42)**

Sponsor: Jo Anne House, Chief Counsel

Motion by Brandon Yellowbird-Stevens to accept the legal analysis status update regarding petition # 2024-02, seconded by Lawrence Barton. Motion carried:

Ayes: Lawrence Barton, Jennifer Webster, Jameson Wilson, Brandon Yellowbird-Stevens

Not Present: Jonas Hill, Lisa Liggins, Kirby Metoxen, Marlon Skenandore

**XII. EXECUTIVE SESSION (02:26:39)****A. REPORTS****1. Accept the Chief Counsel report (02:28:27)**

Sponsor: Jo Anne House, Chief Counsel

Motion by Lawrence Barton to accept the Chief Counsel report, seconded by Jennifer Webster. Motion carried:

Ayes: Lawrence Barton, Jennifer Webster, Jameson Wilson, Brandon Yellowbird-Stevens

Not Present: Jonas Hill, Lisa Liggins, Kirby Metoxen, Marlon Skenandore

**DRAFT****2. Accept the General Manager report (02:28:59)**

Sponsor: Mark W. Powless, General Manager

Motion by Jameson Wilson to accept the General Manager report, seconded by Jennifer Webster.

Motion carried:

Ayes: Lawrence Barton, Jennifer Webster, Jameson Wilson, Brandon Yellowbird-Stevens

Not Present: Jonas Hill, Lisa Liggins, Kirby Metoxen, Marlon Skenandore

**3. Accept the Intergovernmental Affairs, Communications, and Self-Governance July 2024 report (02:29:21)**

Sponsor: Melinda J. Danforth, Director/Intergovernmental Affairs

Motion by Jennifer Webster to accept the Intergovernmental Affairs, Communications, and Self-Governance July 2024 report, seconded by Jameson Wilson. Motion carried:

Ayes: Lawrence Barton, Jennifer Webster, Jameson Wilson, Brandon Yellowbird-Stevens

Not Present: Jonas Hill, Lisa Liggins, Kirby Metoxen, Marlon Skenandore

Motion by Jennifer Webster to approve the federal lobbyist contract - PACE, LLP - file # 2024-0715, seconded by Brandon Yellowbird-Stevens. Motion carried:

Ayes: Lawrence Barton, Jennifer Webster, Jameson Wilson, Brandon Yellowbird-Stevens

Not Present: Jonas Hill, Lisa Liggins, Kirby Metoxen, Marlon Skenandore

Motion by Jennifer Webster to approve the USDA Model Agreement and Model Annual Funding Agreement - Aware Contract no. A21AV01075 Amendment/Modification No. 0002 - file # 2021-0723, seconded by Brandon Yellowbird-Stevens. Motion carried:

Ayes: Lawrence Barton, Jennifer Webster, Jameson Wilson, Brandon Yellowbird-Stevens

Not Present: Jonas Hill, Lisa Liggins, Kirby Metoxen, Marlon Skenandore

Motion by Lawrence Barton to approve the Menominee Indian Tribe of Wisconsin - USDA Sub-Award - Addendum #2 - file # 2021-0726, seconded by Jennifer Webster. Motion carried:

Ayes: Lawrence Barton, Jennifer Webster, Jameson Wilson, Brandon Yellowbird-Stevens

Not Present: Jonas Hill, Lisa Liggins, Kirby Metoxen, Marlon Skenandore

**4. Accept the Treasurer's June 2024 report (02:30:50)**

Sponsor: Lawrence Barton, Treasurer

Motion by Jennifer Webster to accept the Treasurer's June 2024, report, seconded by Jameson Wilson. Motion carried:

Ayes: Lawrence Barton, Jennifer Webster, Jameson Wilson, Brandon Yellowbird-Stevens

Not Present: Jonas Hill, Lisa Liggins, Kirby Metoxen, Marlon Skenandore

**DRAFT****B. AUDIT COMMITTEE****1. Accept the May 17, 2024, regular Audit Committee meeting minutes (02:31:13)**

Sponsor: Lisa Liggins, Secretary

Motion by Jennifer Webster to accept the May 17, 2024, regular Audit Committee meeting minutes, seconded by Brandon Yellowbird-Stevens. Motion carried:

Ayes: Lawrence Barton, Jennifer Webster, Jameson Wilson, Brandon Yellowbird-Stevens

Not Present: Jonas Hill, Lisa Liggins, Kirby Metoxen, Marlon Skenandore

**2. Accept the Mini Baccarat compliance audit and lift the confidentiality requirement (02:31:32)**

Sponsor: Lisa Liggins, Secretary

Motion by Jennifer Webster to accept the Mini Baccarat compliance audit and lift the confidentiality requirement, seconded by Lawrence Barton. Motion carried:

Ayes: Lawrence Barton, Jennifer Webster, Jameson Wilson, Brandon Yellowbird-Stevens

Not Present: Jonas Hill, Lisa Liggins, Kirby Metoxen, Marlon Skenandore

**3. Accept the Bingo Compliance audit and lift the confidentiality requirement (02:31:50)**

Sponsor: Lisa Liggins, Secretary

Motion by Jennifer Webster to accept the Bingo Compliance audit and lift the confidentiality requirement, seconded by Brandon Yellowbird-Stevens. Motion carried:

Ayes: Lawrence Barton, Jennifer Webster, Jameson Wilson, Brandon Yellowbird-Stevens

Not Present: Jonas Hill, Lisa Liggins, Kirby Metoxen, Marlon Skenandore

**4. Accept the Drop and Count compliance audit and lift the confidentiality requirement (02:32:06)**

Sponsor: Lisa Liggins, Secretary

Motion by Jennifer Webster to accept the Drop and Count compliance audit and lift the confidentiality requirement, seconded by Brandon Yellowbird-Stevens. Motion carried:

Ayes: Lawrence Barton, Jennifer Webster, Jameson Wilson, Brandon Yellowbird-Stevens

Not Present: Jonas Hill, Lisa Liggins, Kirby Metoxen, Marlon Skenandore

**C. NEW BUSINESS****1. Approve a limited waiver of sovereign immunity - NRT Technologies - file # 2024-0339 (02:32:28)**

Sponsor: Louise Cornelius, Gaming General Manager

Motion by Lawrence Barton to approve a limited waiver of sovereign immunity - NRT Technologies - file # 2024-0339, seconded by Jennifer Webster. Motion carried:

Ayes: Lawrence Barton, Jennifer Webster, Jameson Wilson, Brandon Yellowbird-Stevens

Not Present: Jonas Hill, Lisa Liggins, Kirby Metoxen, Marlon Skenandore

**DRAFT****2. Accept the discussion regarding the Economic Development, Diversification and Community Development Funds for \$400,000 donation for the 2025 NFL Draft as information (02:32:46)**

Sponsor: Justin Nishimoto, Economic Strategy Coordinator

Motion by Brandon Yellowbird-Stevens to accept the discussion regarding the Economic Development, Diversification and Community Development Funds for \$400,000 donation for the 2025 NFL Draft as information, seconded by Jameson Wilson. Motion carried:

Ayes: Lawrence Barton, Jennifer Webster, Jameson Wilson, Brandon Yellowbird-Stevens

Not Present: Jonas Hill, Lisa Liggins, Kirby Metoxen, Marlon Skenandore

**3. Review application(s) for one (1) vacancy - Oneida ESC Group LLC Board of Managers (02:33:12)**

Sponsor: Lisa Liggins, Secretary

Motion by Brandon Yellowbird-Stevens to accept the discussion regarding the application(s) for the Oneida ESC Group LLC Board of Managers vacancy as information, seconded by Jennifer Webster. Motion carried:

Ayes: Lawrence Barton, Jennifer Webster, Jameson Wilson, Brandon Yellowbird-Stevens

Not Present: Jonas Hill, Lisa Liggins, Kirby Metoxen, Marlon Skenandore

**4. Review application(s) for three (3) vacancies - Oneida Election Board Ad Hoc Committee (02:33:12)**

Sponsor: Lisa Liggins, Secretary

Motion by Brandon Yellowbird-Stevens to accept the discussion regarding the application(s) for the Oneida Election Board Ad Hoc Committee vacancies as information, seconded by Jennifer Webster. Motion carried:

Ayes: Lawrence Barton, Jennifer Webster, Jameson Wilson, Brandon Yellowbird-Stevens

Not Present: Jonas Hill, Lisa Liggins, Kirby Metoxen, Marlon Skenandore

**5. Review application(s) for two (2) vacancies - Oneida Nation Arts Board (02:33:12)**

Sponsor: Lisa Liggins, Secretary

Motion by Brandon Yellowbird-Stevens to accept the discussion regarding the application(s) for the Oneida Nation Arts Board vacancies as information, seconded by Jennifer Webster. Motion carried:

Ayes: Lawrence Barton, Jennifer Webster, Jameson Wilson, Brandon Yellowbird-Stevens

Not Present: Jonas Hill, Lisa Liggins, Kirby Metoxen, Marlon Skenandore

**6. Review application(s) for one (1) vacancy - Oneida Nation Veteran Affairs Committee (02:33:12)**

Sponsor: Lisa Liggins, Secretary

Motion by Brandon Yellowbird-Stevens to accept the discussion regarding the application for the Oneida Nation Veteran Affairs Committee vacancy as information, seconded by Jennifer Webster. Motion carried:

Ayes: Lawrence Barton, Jennifer Webster, Jameson Wilson, Brandon Yellowbird-Stevens

Not Present: Jonas Hill, Lisa Liggins, Kirby Metoxen, Marlon Skenandore

**DRAFT****7. Review application(s) for five (5) vacancies - Oneida Personnel Commission (02:33:12)**

Sponsor: Lisa Liggins, Secretary

Motion by Brandon Yellowbird-Stevens to accept the discussion regarding the application(s) for the Oneida Personnel Commission vacancies as information, seconded by Jennifer Webster. Motion carried:

Ayes: Lawrence Barton, Jennifer Webster, Jameson Wilson, Brandon Yellowbird-Stevens  
Not Present: Jonas Hill, Lisa Liggins, Kirby Metoxen, Marlon Skenandore

**8. Review application(s) for one (1) vacancy - Oneida Police Commission (02:33:12)**

Sponsor: Lisa Liggins, Secretary

Motion by Brandon Yellowbird-Stevens to accept the discussion regarding the application(s) for the Oneida Police Commission vacancy as information, seconded by Jennifer Webster. Motion carried:

Ayes: Lawrence Barton, Jennifer Webster, Jameson Wilson, Brandon Yellowbird-Stevens  
Not Present: Jonas Hill, Lisa Liggins, Kirby Metoxen, Marlon Skenandore

**9. Review application(s) for thirteen (13) vacancies - On?yote?a?ká ni? i Standing Committee (02:33:12)**

Sponsor: Lisa Liggins, Secretary

Motion by Brandon Yellowbird-Stevens to accept the discussion regarding the application(s) for the On?yote?a?ká ni? i Standing Committee vacancies as information, seconded by Jennifer Webster. Motion carried:

Ayes: Lawrence Barton, Jennifer Webster, Jameson Wilson, Brandon Yellowbird-Stevens  
Not Present: Jonas Hill, Lisa Liggins, Kirby Metoxen, Marlon Skenandore

**10. Review application(s) for three (3) vacancies - Pardon and Forgiveness Screening Committee (02:33:12)**

Sponsor: Lisa Liggins, Secretary

Motion by Brandon Yellowbird-Stevens to accept the discussion regarding the application(s) for the Pardon and Forgiveness Screening Committee vacancies as information, seconded by Jennifer Webster. Motion carried:

Ayes: Lawrence Barton, Jennifer Webster, Jameson Wilson, Brandon Yellowbird-Stevens  
Not Present: Jonas Hill, Lisa Liggins, Kirby Metoxen, Marlon Skenandore

**11. Review draft recommendations for the September 8, 2024, special General Tribal Council meeting and determine next steps (02:33:57)**

Sponsor: Lisa Liggins, Secretary

Motion by Jennifer Webster to accept the discussion regarding the draft recommendations for the September 8, 2024, special General Tribal Council meeting as information, seconded by Jameson Wilson. Motion carried:

Ayes: Lawrence Barton, Jennifer Webster, Jameson Wilson, Brandon Yellowbird-Stevens  
Not Present: Jonas Hill, Lisa Liggins, Kirby Metoxen, Marlon Skenandore

**DRAFT**

**12. Discuss Community Concern and determine next steps (02:34:23)**

Sponsor: Floyd Silas Sr.

Motion by Lawrence Barton to accept the discussion on the Community Concern as information, seconded by Brandon Yellowbird-Stevens. Motion carried:

Ayes: Lawrence Barton, Jennifer Webster, Jameson Wilson, Brandon Yellowbird-Stevens

Not Present: Jonas Hill, Lisa Liggins, Kirby Metoxen, Marlon Skenandore

**13. Approve a limited waiver of sovereign immunity - Wolters Kluwer-UpToDate Inc. Subscription - file # 2024-0508 (02:34:44)**

Sponsor: Mark W. Powless, General Manager

Motion by Jennifer Webster to approve a limited waiver of sovereign immunity - Wolters Kluwer-UpToDate Inc. Subscription - file # 2024-0508, seconded by Brandon Yellowbird-Stevens. Motion carried:

Ayes: Lawrence Barton, Jennifer Webster, Jameson Wilson, Brandon Yellowbird-Stevens

Not Present: Jonas Hill, Lisa Liggins, Kirby Metoxen, Marlon Skenandore

**XIII. ADJOURN (02:35:07)**

Motion by Jameson Wilson to adjourn at 11:06 a.m., seconded by Brandon Yellowbird-Stevens. Motion carried:

Ayes: Lawrence Barton, Jennifer Webster, Jameson Wilson, Brandon Yellowbird-Stevens

Not Present: Jonas Hill, Lisa Liggins, Kirby Metoxen, Marlon Skenandore

Minutes prepared by Bonnie Pigman, Information Management Specialist.  
Minutes approved as presented on \_\_\_\_\_.

\_\_\_\_\_  
Lisa Liggins, Secretary  
ONEIDA BUSINESS COMMITTEE

Adopt resolution entitled 2023 ITBC Herd Development Grant Application Support

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**Business Committee Agenda Request**

1. **Meeting Date Requested:** 08/14/24

2. **Session:**

Open     Executive – must qualify under §107.4-1.

Justification: *Choose or type justification.*

3. **Requested Motion:**

Accept as information; OR

Support a resolution for an application to the InterTribal Buffalo Council

4. **Areas potentially impacted or affected by this request:**

Finance

Programs/Services

Law Office

DTS

Gaming/Retail

Boards, Committees, or Commissions

Other: The Oneida Farm

5. **Additional attendees needed for this request:**

Mark W. Powless, General Manager

Eric McLester, Env Hlth Saf Land & Ag Division Director

Vanessa Miller, Food & Ag Area Manager

*Name, Title/Entity OR Choose from List*



**6. Supporting Documents:**

- Bylaws
- Fiscal Impact Statement
- Presentation
- Contract Document(s)
- Law
- Report
- Correspondence
- Legal Review
- Resolution
- Draft GTC Notice
- Minutes
- Rule (adoption packet)
- Draft GTC Packet
- MOU/MOA
- Statement of Effect
- E-poll results/back-up
- Petition
- Travel Documents
- Other: Agenda Request Memo

**7. Budget Information:**

- Budgeted – Tribal Contribution
- Budgeted – Grant Funded
- Unbudgeted
- Not Applicable
- Other: *Describe*

**8. Submission:**

Authorized Sponsor:


 Digitally signed by Mark W. Powless  
 Date: 2024.07.24 16:44:39 -05'00'  
 Name, Title/Entity OR Choose from List

Primary Requestor:

(Name, Title/Entity)

A good mind. A good heart. A strong fire.



**Date:** July 24, 2024

**To:** BC Agenda Request

**From:** Donald Miller, Grants Office

**Re:** Resolution - "FY 2023 Herd Development Grant"

---

Good day,

Annually the InterTribal Buffalo Council (ITBC) offers grant opportunities to its members. These grants can vary from \$19,500 to \$75,000. The Oneida Nation has applied for and received these grants every year and the funding from this program has been used to expand the farm, buy equipment and conduct farm repairs.

As part of their granting process the ITBC requires that each applicant provide a resolution from their governing body to demonstrate their Tribe's support for the ITBC and the herd development program.

Please see the attached resolution.

If there are further questions, please contact:

Don Miller  
920-496-7329  
Dmiller1@oneidanation.org

**GRANT PROPOSAL AUTHORIZATION FORM**

ONEIDA GRANTS OFFICE

PH: (920) 496-7330 FAX: (920) 496-7494

**Form instructions:** Fill in all information requested. To enter data in the grey areas; a drop down called "form field option" box will appear. In the "items drop-down list" click on which one you want; then click on the "up" arrow move it to the top and click on ok. In the reporting area: Double click on the box you want to put an "x" in. A "check box form field" box will appear, in "under default value" click on "checked" then ok.

**PROGRAM INFORMATION**

|   |  |
|---|--|
| Department: Oneida Nation Farm,                                   | Division/Non-Division: LHSL & AG       |
| Program: Buffalo Herd Development                                 | Program Accountant: Christine Anderson |
| Person Responsible for proposal development: Thomas Swiecichowski | Phone: (920) 833-7952                  |
| Person Responsible for grant administration: Thomas Swiecichowski | Phone: (920) 833-7952                  |
| Project Title: Oneida Nation Herd Development Project             |  |

**GRANT INFORMATION**

|   |   |  |
|---|---|--|
| Name of Funding Source: InterTribal Buffalo Council                                   |   | Type (pick one): Foundation            |
| Title of Grant:<br>2023 Herd Development Grant  |   | CFDA No: N/A                           |
| Application Deadline: August 31, 2024   |   | Maximum Grant Amount: \$100,000.00     |
| Project Period (dates):<br>10/1/24 – 9/30/25  | Budget Period (dates):<br>10/1/24 – 9/30/25 | Type of Project (pick one): Continuing |
| Maximum Match Requested (% or \$): N/A  | Match Type (pick one): None                 |  |
| Is a Tribal resolution required? If yes, please notify Grants Office immediately. Yes |   |  |
| Will this grant create a: New position No Committee No Commission No Board No         |   |  |
| If Yes to new position has HRD been informed? No                                      |   |  |
| If Yes to any of above, has MIS been informed for computer needs? No                  |   |  |
| If Yes to any of above, has Facilities Management been informed for space needs? No   |   |  |
| Will this grant fund an existing position? No Name of Position(s):                    |   |  |
| If YES, attach draft job description for all grant funded positions.                  |   |  |
| <b>PLEASE NOTE: Position/employee will be phased out when grant funding ends.</b>     |   |  |

**Project Proposal Summary (must answer all these questions):** The purpose, benefit(s), where is the match coming from, are there any other programs collaborating, travel justification, position justification, or pertinent information: The Purpose of this grant is to support the continued development of the Oneida Buffalo herd. The grant requires no match and will not affect Tribal contribution.

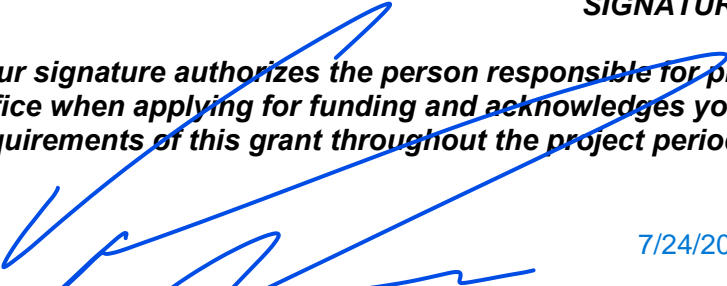
List any capital expenditures (cap ex), technology expenses & CIP purchases (**NOTE: Must follow the appropriate Cap ex, CIP or Technology SOP for each purchase request.:** NONE

**Vendors:** Verified that Vendors contracted with are NOT suspended/debarred: Yes X No  NA

**Reporting:** Quarterly  Semi-Annually  Yearly X Narrative  Financial

**SIGNATURES**

Your signature authorizes the person responsible for proposal development to work with the Grants Office when applying for funding and acknowledges your responsibility to successfully administer all requirements of this grant throughout the project period and budget period.

  
7/24/2024  
\_\_\_\_\_  
1. Supervisor Signature Date  
SIGNATURE VERIFIES & APPROVES ANY MATCH

*Eric McLester* 7/24/24

\_\_\_\_\_  
2. Division/Non-Division Director Signature Date  
SIGNATURE APPROVES GRANT PROJECT & ANY MATCH

*Donald Miller* 7/24/2024

\_\_\_\_\_  
3. Grants Office Signature Date  
FINAL SIGNATURE PRIOR TO OBTAINING OBC SIGNATURES

Revised: 4/22/2021  
GO-001

# Oneida Nation

Post Office Box 365

Phone: (920)869-2214

Oneida, WI 54155



## **BC Resolution # 08-14-24-X 2023 ITBC Herd Development Grant Application Support**

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**WHEREAS,** the Oneida Nation is a federally recognized Indian government and a treaty tribe recognized by the laws of the United States of America; and

**WHEREAS,** the Oneida General Tribal Council is the governing body of the Oneida Nation; and

**WHEREAS,** the Oneida Business Committee has been delegated the authority of Article IV, Section 1, of the Oneida Tribal Constitution by the Oneida General Tribal Council; and

**WHEREAS,** the Oneida Nation has determined that the overall goal of the Oneida Nation is to protect, maintain and improve the standard of living and the environment in which the Oneida people live; and

**WHEREAS,** the Oneida Buffalo Herd Development Project promotes food sovereignty and self-sufficiency and is an integral component of the Oneida Community Integrated Food System (OCIFS) because it provides high quality, hormone-free, traditional bison meat products for the improved health and well-being of the Oneida Community; and

**WHEREAS,** the Oneida Nation is committed to maintaining long-term support for the Oneida Buffalo Herd Development Project; and

**WHEREAS,** the Oneida Business Committee has on several occasions in the past, on behalf of the Oneida Nation, expressed their support through resolutions for similar grant applications and the InterTribal Buffalo Council; and

**NOW THEREFORE BE IT RESOLVED,** that the Oneida Nation authorizes and supports the Oneida Farm's submission of a grant application to the InterTribal Buffalo Council for the purposes of restoring and supporting the Oneida Buffalo Herd Development Project in a manner that is culturally, ecologically and economically self-sustaining, and supportive of the Oneida Nations nutritional goals and community health. The official Tribal representative to the InterTribal Buffalo Council shall be Thomas Swiecichowski, Oneida Farm Manager and his alternate shall be Vanessa Miller, Food & Agricultural Area Manager.

**PLEASE NOTE:**

1. DO NOT include the Certification. The Certification includes the voting record and Secretary signature line and will be added after the adoption of the resolution.
2. If resolution runs to 2 or more pages, make sure to update the header with the TITLE



**6. Supporting Documents:**

- |  |  |   |
|--|--|---|
| <input type="checkbox"/> Bylaws                    | <input type="checkbox"/> Fiscal Impact Statement | <input type="checkbox"/> Presentation           |
| <input type="checkbox"/> Contract Document(s)      | <input checked="" type="checkbox"/> Law          | <input type="checkbox"/> Report                 |
| <input checked="" type="checkbox"/> Correspondence | <input type="checkbox"/> Legal Review            | <input checked="" type="checkbox"/> Resolution  |
| <input type="checkbox"/> Draft GTC Notice          | <input type="checkbox"/> Minutes                 | <input type="checkbox"/> Rule (adoption packet) |
| <input type="checkbox"/> Draft GTC Packet          | <input type="checkbox"/> MOU/MOA                 | <input type="checkbox"/> Statement of Effect    |
| <input type="checkbox"/> E-poll results/back-up    | <input type="checkbox"/> Petition                | <input type="checkbox"/> Travel Documents       |
| <input type="checkbox"/> Other: <i>Describe</i>    |  |   |

**7. Budget Information:**

- |   |  |
|---|--|
| <input type="checkbox"/> Budgeted – Tribal Contribution | <input type="checkbox"/> Budgeted – Grant Funded   |
| <input type="checkbox"/> Unbudgeted                     | <input checked="" type="checkbox"/> Not Applicable |
| <input type="checkbox"/> Other: <i>Describe</i>         |  |

**8. Submission:**

Authorized Sponsor: Melinda J. Danforth, Intergovernmental Affairs Director

Primary Requestor: Brandon Wisneski, Self-Governance Manager

# Memorandum

To: Oneida Business Committee  
From: Brandon Wisneski, Self-Governance Manager  
Date: 8/14/2024  
Re: Adoption of Resolution entitled Submission of ISDEAA Section 105(l) Lease Proposals to the Department of Interior

---

Presented for the Business Committee's consideration is a resolution authorizing submission of ISDEAA Section 105(l) lease funding proposals to the Department of Interior. The purpose of adopting the resolution and submitting 105(l) lease proposals is to secure additional federal funding for the Nation.

Under Section 105(l) of the Indian Self Determination and Education Assistance Act (ISDEAA) Public Law 93-638, the Secretary of Interior is required to enter into a lease with a tribe, upon the tribe's request, for a facility the tribe uses to carry out the tribe's responsibilities under a contract or compact, commonly referred to as a "105(l) lease."

The 105 (l) leases are not traditional leases. They are facility cost agreements that compensate Tribes for facility operational expenses associated with using a facility to administer ISDEAA contracted/compact services. 105(l) leases do not grant right of entry to the Department of Interior.

Once negotiated, 105(l) leases are renewable annually so long as the Nation continues to use the facility to deliver compacted programs, services, functions or activities (PSFAs). The 105(l) leases will provide a new, annual source of federal funding to support the Nation's facility expenses and delivery of the Nation's programs to our community.

Oneida Nation is a Title IV Self-Governance tribe with a compact and funding agreement with the Department of Interior under the ISDEAA. The Nation may submit 105(l) lease proposals for any of the Nation's facilities (or portion of facilities) that meet the following requirements:

- The Nation holds title to, a leasehold interest in, or a trust interest in a specific facility;
- The Nation is using the facility to administer and deliver services under an approved ISDEAA 638 compact or contract or 297 grant;
- The Programs, Functions, Services, and Activities (PFSAs) that the Tribe is conducting in the facility must be in an approved Self-Governance or Self-Determination contract/compact or 297 grant.



The Nation has had 105(l) leases in place with the Indian Health Service for its healthcare facilities since FY2019. Pursuing 105(l) leases through Department of Interior for the Nation's BIA-compacted programs will bring in an additional source of federal funding that the Nation is entitled to under federal law.

The Office of Self-Governance is working with the Nation's departments to identify eligible facilities, gather required documentation, and develop proposal packages for submission to the Department of Interior. One of the required documents the Nation must submit with its lease proposals is a tribal resolution. This resolution is presented today for the Oneida Business Committee's consideration.

Once the terms and compensation for each lease proposal have been negotiated between the Nation and Department of Interior, the 105(l) leases for each facility will be presented to the Oneida Business Committee for consideration and approval.

**Requested Action:**

**Adopt resolution entitled Submission of ISDEAA Section 105(l) Lease Proposals to Department of Interior**

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This content is from the eCFR and is authoritative but unofficial.

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## Title 25 – Indians

### Chapter V – Bureau of Indian Affairs, Department of the Interior, and Indian Health Service, Department of Health and Human Services

#### Part 900 – Contracts Under the Indian Self-Determination and Education Assistance Act

**Authority:** 25 U.S.C. 450f *et seq.*

**Source:** 61 FR 32501, June 24, 1996, unless otherwise noted.

#### Subpart H Lease of Tribally-Owned Buildings by the Secretary

**§ 900.69** What is the purpose of this subpart?

**§ 900.70** What elements are included in the compensation for a lease entered into between the Secretary and an Indian tribe or tribal organization for a building owned or leased by the Indian tribe or tribal organization that is used for administration or delivery of services under the Act?

**§ 900.71** What type of reserve fund is anticipated for funds deposited into a reserve for replacement of facilities as specified in § 900.70(c)?

**§ 900.72** Who is the guardian of the fund and may the funds be invested?

**§ 900.73** Is a lease with the Secretary the only method available to recover the types of cost described in § 900.70?

**§ 900.74** How may an Indian tribe or tribal organization propose a lease to be compensated for the use of facilities?

**Editorial Note:** Nomenclature changes to part 900 appear at 67 FR 34602, May 15, 2002.

#### Subpart H—Lease of Tribally-Owned Buildings by the Secretary

##### **§ 900.69 What is the purpose of this subpart?**

Section 105(l) of the Act requires the Secretary, at the request of an Indian tribe or tribal organization, to enter into a lease with the Indian tribe or tribal organization for a building owned or leased by the tribe or tribal organization that is used for administration or delivery of services under the Act. The lease is to include compensation as provided in the statute as well as “such other reasonable expenses that the Secretary determines, by regulation, to be allowable.” This subpart contains requirements for these leases.

##### **§ 900.70 What elements are included in the compensation for a lease entered into between the Secretary and an Indian tribe or tribal organization for a building owned or leased by the Indian tribe or tribal organization that is used for administration or delivery of services under the Act?**

To the extent that no element is duplicative, the following elements may be included in the lease compensation:

- (a) Rent (sublease);

- (b) Depreciation and use allowance based on the useful life of the facility based on acquisition costs not financed with Federal funds;
- (c) Contributions to a reserve for replacement of facilities;
- (d) Principal and interest paid or accrued;
- (e) Operation and maintenance expenses, to the extent not otherwise included in rent or use allowances, including, but not limited to, the following:
  - (1) Water, sewage;
  - (2) Utilities;
  - (3) Fuel;
  - (4) Insurance;
  - (5) Building management supervision and custodial services;
  - (6) Custodial and maintenance supplies;
  - (7) Pest control;
  - (8) Site maintenance (including snow and mud removal);
  - (9) Trash and waste removal and disposal;
  - (10) Fire protection/fire fighting services and equipment;
  - (11) Monitoring and preventive maintenance of building structures and systems, including but not limited to:
    - (i) Heating/ventilation/air conditioning;
    - (ii) Plumbing;
    - (iii) Electrical;
    - (iv) Elevators;
    - (v) Boilers;
    - (vi) Fire safety system;
    - (vii) Security system; and
    - (viii) Roof, foundation, walls, floors.
  - (12) Unscheduled maintenance;
  - (13) Scheduled maintenance (including replacement of floor coverings, lighting fixtures, repainting);
  - (14) Security services;
  - (15) Management fees; and
  - (16) Other reasonable and necessary operation or maintenance costs justified by the contractor;
- (f) Repairs to buildings and equipment;

- (g) Alterations needed to meet contract requirements;
- (h) Other reasonable expenses; and
- (i) The fair market rental for buildings or portions of buildings and land, exclusive of the Federal share of building construction or acquisition costs, or the fair market rental for buildings constructed with Federal funds exclusive of fee or profit, and for land.

**§ 900.71 What type of reserve fund is anticipated for funds deposited into a reserve for replacement of facilities as specified in § 900.70(c)?**

Reserve funds must be accounted for as a capital project fund or a special revenue fund.

**§ 900.72 Who is the guardian of the fund and may the funds be invested?**

- (a) The Indian tribe or tribal organization is the guardian of the fund.
- (b) Funds may be invested in accordance with the laws, regulations and policies of the Indian tribe or tribal organization subject to the terms of the lease or the self-determination contract.

**§ 900.73 Is a lease with the Secretary the only method available to recover the types of cost described in § 900.70?**

No. With the exception of paragraph (i) in § 900.70, the same types of costs may be recovered in whole or in part under section 106(a) of the Act as direct or indirect charges to a self-determination contract.

**§ 900.74 How may an Indian tribe or tribal organization propose a lease to be compensated for the use of facilities?**

There are three options available:

- (a) The lease may be based on fair market rental.
- (b) The lease may be based on a combination of fair market rental and paragraphs (a) through (h) of § 900.70, provided that no element of expense is duplicated in fair market rental.
- (c) The lease may be based on paragraphs (a) through (h) of § 900.70 only.



1

## 105(I) Guidebook Overview

- (ISDEAA) Section 105(I)
- Eligibility Requirements
- Types of Compensation
- How to Start the Process
- Required Documents
- Lease Terms & Renewals

2

## Indian Self Determination and Education Assistance Act (ISDEAA)

- The act is statutory and , upon request of a tribe or tribal organization, requires the Secretaries of the Department of the Interior and the Department of Health and Human Services, to enter into a facility lease agreement for certain facilities used for the provision (PFSAs) assumed under ISDEAA.
- Programs, Functions, Services, or Activities (**PFSAs**)

3

## What is a 105(I) Facility Lease?

Chapter 1

- They are not traditional leases.
- They are facility cost agreements that compensate the Tribes for facility operational expenses associated with using the facility to administer (ISDEAA) contracted/compact services.

4

## The Tribe's Considerations

### Eligibility

- Tribe must hold title to the facility; or
- A leasehold interest in the facility; or
- A trust interest in the facility
- The facility must be occupied, the space must be used for a qualified program function or activity, and the PFSA must be in an approved ISDEAA Self-Determination contract, Self-Governance compact, or Public Law 100-297 grant.

### Types of Compensation

- Fair Market Rental
- Cost Elements listed in 25 CFR Section 900.70 (a) – (h) only
- Combination of Fair Market Value and Cost Elements

*\* Costs included in compensation must be reasonable and not duplicative.*

Chapter 1

Chapters 1 and 3

5

## Cost Elements listed in 25 CFR Section 900.70 (a) – (h) only

**To the extent that no element is duplicative, the following elements may be included:**

- (a) Rent (sublease).
- (b) Depreciation of the useful life of the facility based on acquisition costs not financed with federal funds.
- (c) Contributions to a reserve for replacement of facilities.
- (d) Principal and interest paid or accrued.
- (e) Operation and maintenance expenses, to the extent not otherwise included in rent or use allowances.
- (f) Repairs to buildings and facility equipment (no furnishings or office equipment).
- (g) Alterations that are needed to meet program requirements (Tenant improvements).
- (h) Other reasonable expenses (Tribe must provide written justification).

Chapters 1 and 3

6

## How to Start the Process

Chapter 2

- On Tribal letterhead, submit a letter of intent to [ISDEAA105L@BIA.GOV](mailto:ISDEAA105L@BIA.GOV)
- **The letter of intent should include:**
  - Identify each facility, including the address.
  - List the approved ISDEAA PFSAs in each facility.
  - The type of compensation the Tribe is seeking.
  - A statement of ownership interest.
  - Identify whether the Tribe operates on fiscal or calendar year.

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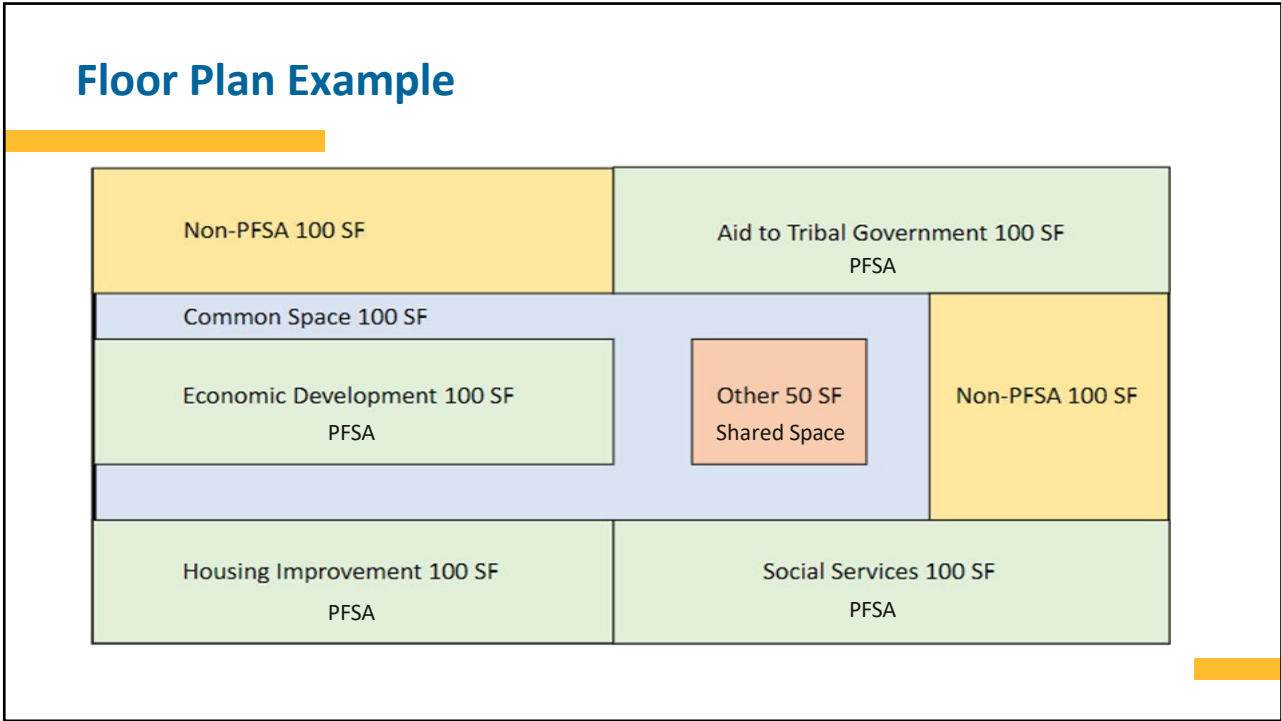
## Required Documents

Chapter 3

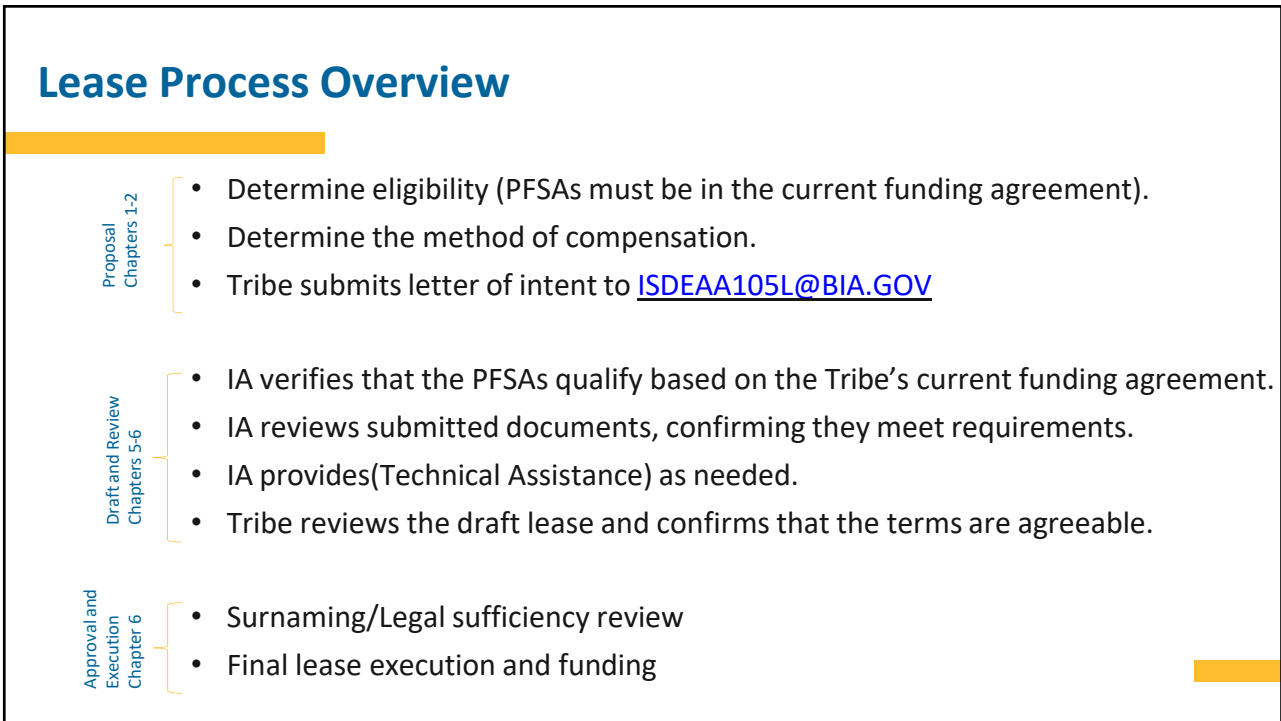
- Proof of ownership (Title, Deed, Trust Interest, Rental Agreement).
- Certificate of occupancy.
- Recent photos of the facility's interior and exterior.
- Fair market rental appraisal/analysis (FMRA) and or proof of actual cost.
- Floor plans that clearly identify all spaces and types of use.
- Financial certification.
- Tribal resolution.

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## Lease Terms and Renewals

Chapters 6 - 7

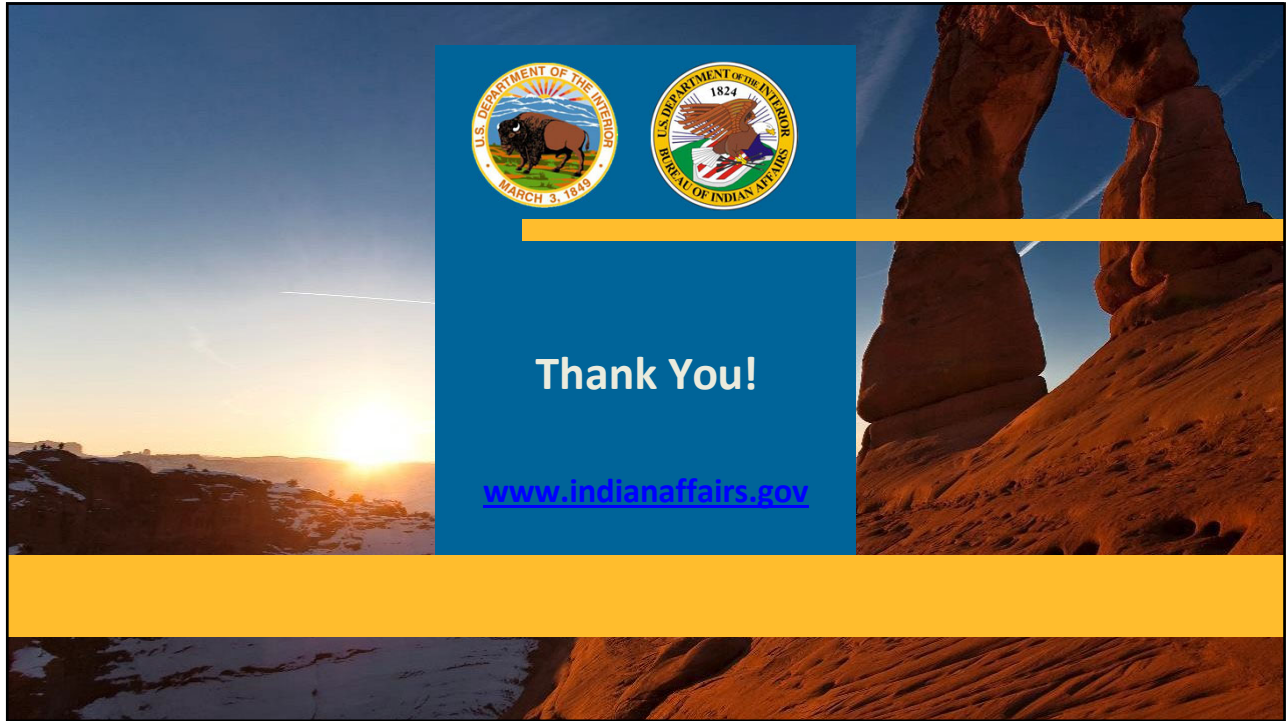
- Initial lease is prorated beginning upon receipt of approved letter of intent.
- Lease is incorporated into the ISDEAA 638 contract, compact, or 297 grant.
- **Lease Renewals:**
  - renewal requests must be received 90 days before lease expiration.
  - All renewals are for a full calendar year or fiscal year.
  - Terms may be renegotiated at renewal (space, method of compensation).

11

## The Path Forward

- All correspondence needs to go through [ISDEAA105L@BIA.GOV](mailto:ISDEAA105L@BIA.GOV)
- The guidebook, presentation slides, and sample templates are posted at: <https://www.bia.gov/as-ia/ofpsm/otl>
- The 105(l) team will provide technical assistance as needed.
- The 105(l) team will coordinate with IHS to ensure no overlaps.

12



# Oneida Nation

Post Office Box 365

Phone: (920)869-2214

Oneida, WI 54155



## BC Resolution # 08-14-24-X

### Submission of ISDEAA Section 105(l) Lease Proposals to the Department of Interior

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**WHEREAS,** the Oneida Nation is a federally recognized Indian government and a treaty tribe recognized by the laws of the United States of America; and

**WHEREAS,** the Oneida General Tribal Council is the governing body of the Oneida Nation; and

**WHEREAS,** the Oneida Business Committee has been delegated the authority of Article IV, Section 1, of the Oneida Tribal Constitution by the Oneida General Tribal Council; and

**WHEREAS,** the Oneida Nation is a Title IV Self-Governance tribe and operates facilities under a compact entered into under the Indian Self-Determination and Education Assistance Act (25 U.S.C. 450 et seq.); and

**WHEREAS,** federal law requires the Secretary of the U.S. Department of the Interior to enter into a lease agreement with a tribe proposing a lease pursuant to Section 105(l) of Public Law 93-638, as amended (codified at 25 U.S.C. § 5324(l)), with such lease compensation as calculated in accordance with 25 C.F.R. Part 900 Subpart H (beginning at 25 C.F.R. § 900.69); and

**NOW THEREFORE BE IT RESOLVED,** the Nation's Self-Governance Manager is authorized to submit lease proposals to the U.S. Department of the Interior for the following facilities pursuant to Public Law 93-638:

- Department of Public Works, located at W1278 Ranch Road, Oneida, WI 54155
- Farm Office, located at N6034 County Road C, Seymour, WI 54165
- Farm Outbuildings, located at N6034 County Road C, Seymour, WI 54165
- Groundskeeping Facility – 1237 Flightway Dr, located at 1237 Flightway Drive, De Pere, WI 54115
- Groundskeeping Facility – 1239 Flightway Dr, located at 1239 Flightway Drive, De Pere, WI 54115
- Groundskeeping Facility – Amelia Cornelius Park, located at 3263 Goose Road, Green Bay, WI 54313
- Groundskeeping Facility – Freedom Road, located at N5901 County Rd E, De Pere, WI 54115
- Land Management Office, located at 470 Airport Drive, Oneida, WI 54155
- Little Bear Development Center, located at N7332 Water Circle Place, Oneida, WI 54155
- Norbert Hill Center, located at N7210 Seminary Road, Oneida, WI 54155
- Oneida Aging and Disability Services, located at 2907 S Overland Road, Oneida WI 54155
- Oneida Apple Orchard, located at 3976 W Mason Street, Oneida, WI 54155
- Oneida Community Education Center, located at 2632 Packerland Drive, Green Bay, WI 54313
- Oneida Comprehensive Housing Office, located at 2913 Commissioner Street, Oneida, WI 54155
- Oneida Nation Judiciary Center, located at 2630 West Mason Street, Green Bay, WI 54303

BC Resolution # 08-14-24-X  
Submission of ISDEAA Section 105(l) Lease Proposals to the Department of Interior  
Page 2 of 2

- 43 • Oneida Nation Law Enforcement Center, located at 2738 Freedom Road, Oneida, WI 54155
- 44 • Oneida Police Department Storage Facility, located at 641 Airport Drive, Oneida, WI 54155
- 45 • Ridgeview Plaza - Suites 1, 2 & 3, located at 3759 West Mason Street, Oneida, WI 54155
- 46 • Skenandoah Complex, located at 909 Packerland Drive, Green Bay, WI 54303
- 47 • Social Services Building, located at 2640 West Point Road, Green Bay, WI 54304
- 48 • Three Sisters Head Start, located at 2801 West Mason Street, Green Bay, WI 54304
- 49 • Tsyunhehkwa Agriculture, located at N139 Riverdale Drive, Oneida, WI 54155

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51  
52 **NOW THEREFORE BE IT FURTHER RESOLVED**, the Nation’s Self-Governance Manager is authorized  
53 to negotiate said lease agreements and to take all measures necessary to implement said lease  
54 agreements for fiscal year 2024 and subsequent lease periods for which funds are available; and  
55

56 **NOW THEREFORE BE IT FURTHER RESOLVED**, the Nation’s Chairperson is authorized to execute said  
57 lease agreements for fiscal year 2024 and subsequent lease periods for which funds are available; and  
58

59 **NOW THEREFORE BE IT FINALLY RESOLVED**, the Nation’s Chief Financial Officer is hereby designated  
60 as the appropriate official to verify the information provided by the Nation for purposes of calculating lease  
61 compensation under Section 105(l) of Public Law 93-638, and is hereby authorized to attest as to the  
62 accuracy of such.  
63

64  
65 *PLEASE NOTE:*

- 66 1. DO NOT include the Certification. The Certification includes the voting record and Secretary  
67 signature line and will be added after the adoption of the resolution.
- 68 2. If resolution runs to 2 or more pages, make sure to update the header with the TITLE



**6. Supporting Documents:**

- |  |  |   |
|--|--|---|
| <input type="checkbox"/> Bylaws                            | <input type="checkbox"/> Fiscal Impact Statement | <input type="checkbox"/> Presentation           |
| <input type="checkbox"/> Contract Document(s)              | <input type="checkbox"/> Law                     | <input type="checkbox"/> Report                 |
| <input type="checkbox"/> Correspondence                    | <input type="checkbox"/> Legal Review            | <input type="checkbox"/> Resolution             |
| <input type="checkbox"/> Draft GTC Notice                  | <input checked="" type="checkbox"/> Minutes      | <input type="checkbox"/> Rule (adoption packet) |
| <input type="checkbox"/> Draft GTC Packet                  | <input type="checkbox"/> MOU/MOA                 | <input type="checkbox"/> Statement of Effect    |
| <input checked="" type="checkbox"/> E-poll results/back-up | <input type="checkbox"/> Petition                | <input type="checkbox"/> Travel Documents       |
| <input type="checkbox"/> Other: <i>Describe</i>            |  |   |

**7. Budget Information:**

- |   |  |
|---|--|
| <input type="checkbox"/> Budgeted – Tribal Contribution | <input type="checkbox"/> Budgeted – Grant Funded   |
| <input type="checkbox"/> Unbudgeted                     | <input checked="" type="checkbox"/> Not Applicable |
| <input type="checkbox"/> Other: <i>Describe</i>         |  |

**8. Submission:**

Authorized Sponsor: Lawrence Barton, Treasurer

Primary Requestor: Melissa Alvarado, Office Manager



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## INTERNAL MEMORANDUM

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**TO:** FINANCE COMMITTEE  
**FROM:** MELISSA ALVARADO, OFFICE MANAGER  
**SUBJECT:** E-POLL RESULTS – FC MINUTES OF JULY 11, 2024  
**DATE:** 07/11/24

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An E-Poll vote of the Finance Committee was conducted to approve the Finance Committee meeting minutes of July 11, 2024. The E-Poll and minutes were sent out today July 11, 2024 and concluded today. The results of the completed E-Poll are as follows:

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**E-POLL RESULTS:**

**There was a Majority of 4 FC members voting to approve the July 11, 2024 Finance Committee Meeting Minutes. FC Members voting included: *RaLinda Ninham-Lamberies, Lisa Liggins, Jonas Hill, and Louise Cornelius.***

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These Finance Committee Minutes of July 11, 2024 will be placed on the next Finance Committee agenda to acknowledge this E-Poll action. Per the FC By-Laws all Minutes of the FC will be submitted to the Secretary's Office once a month for BC acceptance.





**ONEIDA**  
**FINANCE COMMITTEE**

**REGULAR MEETING**

**JULY 11, 2024 • Time: 8:30 A.M.**

**Business Committee Conference Room**

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**REGULAR MEETING MINUTES**

**FC MEMBERS PRESENT:**

Larry Barton, BC Treasurer/FC Chair

RaLinda Ninham-Lamberies, CFO/FC Vice-Chair

Lisa Liggins, BC Secretary

Jonas Hill, BC Council Member

Louise Cornelius, Gaming GM

**FC MEMBERS EXCUSED:** Jennifer Webster, BC Council Member, and Sarah White, Purchasing Director

**OTHERS PRESENT:** Kevin House Sr., Kaylynn Gresham, Nathan Maufort, Ryan Raduechel, Deborah Gerondale, Jamie Willis, Diahanna King, Kevin House Jr., Lambert Metoxen, Jason King, Amber Cornelius, Greg Matson, David Emerson, Laura Laitinen-Warren, Sharon Mousseau, Linda Jenkins, David Jordan, Maureen Perkins, Michelle Danforth-Anderson (on the phone), and Melissa Alvarado taking notes

**I. CALL TO ORDER:** The FC Regular Meeting was called to order by the FC Chair at 8:30 A.M.

**II. APPROVAL OF AGENDA:** JULY 11, 2024

Motion by RaLinda Ninham-Lamberies to approve the July 11, 2024 Finance Committee Meeting Agenda. Seconded by Lisa Liggins. Motion carried unanimously.

**III. FC MINUTES:** June 27, 2024 (Approved via E-Poll on 06/28/24)

Motion by Lisa Liggins to acknowledge the FC E-Poll action taken on June 28, 2024 approving the June 27, 2024 Finance Committee Meeting Minutes. Seconded by RaLinda Ninham-Lamberies. Abstained by Jonas Hill. Motion carried.

**IV. UNFINISHED BUSINESS:**

1. Bay Navigators Special Olympics Team – Donation  
Requester: Lynn DeWitt, Coach of Bay Navigators

Amount: \$3,000.00

Motion by RaLinda Ninham-Lamberies to approve from the Finance Committee Donations the request from Bay Navigators Special Olympics Team - Donation in the amount of \$3,000. Seconded by Jonas Hill. Motion carried unanimously.

#### V. CAPITAL EXPENDITURES:

1. **Technical Security Integration Inc. – Surveillance Rm Upgrades** Amount: \$143,748.22  
Jason King, Surveillance

Motion by Jonas Hill to approve both the Technical Security Integration Inc. – Surveillance Room Upgrades in the amount of \$143,748.22 and the Staples Inc. – Surveillance Room Upgrades in the amount of \$6,368.60. Seconded by Louise Cornelius. Motion carried unanimously.

2. **Staples Inc. – Surveillance Rm Upgrades** Amount: \$6,368.60  
Jason King, Surveillance

- See Action in Capital Expenditures #1.

3. **TCS John Huxley – Purchase of Tables and Installation** Amount: \$244,787.76  
Lambert Metoxen, Gaming-Table Games

Motion by RaLinda Ninham-Lamberies to approve both the TCS John Huxley – Purchase of Tables and Installation in the amount of \$244,787.76 and the TCS John Huxley – Purchase (4) Podiums in the amount of \$51,514.00. Seconded by Jonas Hill. Motion carried unanimously.

4. **C R Fochs – Purchase of Generators** Amount: \$140,780.00  
Greg Matson, CHD

Motion by Jonas Hill to approve the C R Fochs – Purchase of Generators in the amount of \$140,780.00. Seconded by Louise Cornelius. Motion carried unanimously.

5. **Light & Wonder – Purchase (6) Slot Machines** Amount: \$142,710.00  
David Emerson, Gaming-Slots

Motion by RaLinda Ninham-Lamberies to approve the Light & Wonder – Purchase (6) Slot Machines in the amount of \$142,710.00. Seconded by Lisa Liggins. Motion carried unanimously.

6. TCS John Huxley – Purchase (4) Podiums Amount: \$51,514.00  
Lambert Metoxen, Gaming-Table Games

- See Action in Capital Expenditures #3.

## VI. NEW BUSINESS:

1. Bay Towel – Blanket PO Increase Amount: \$60,000.00  
Jamie Willis, CompHealth

Motion by RaLinda Ninham-Lamberies to approve the Bay Towel – Blanket PO Increase in the amount of \$60,000.00. Seconded by Louise Cornelius. Motion carried unanimously.

2. Vinton Construction Company – Construction Contract Amount: \$236,952.92  
Kevin House, Engineering

Motion by RaLinda Ninham-Lamberies to approve the Vinton Construction Company – Construction Contract in the amount of \$236,952.92. Seconded by Jonas Hill. Motion carried unanimously.

3. Nexstar Media Group Inc. – Locker Room Live Amount: \$84,000.00  
Michelle Danforth-Anderson, Tourism

Motion by RaLinda Ninham-Lamberies to approve the Nexstar Media Group Inc. – Locker Room Live in the amount of \$84,000.00. Seconded by Lisa Liggins. Motion carried unanimously.

4. FY25 Blkt PO – Performance Foods Amount: \$350,000.00  
Sharon Mousseau, ONES

Motion by Jonas Hill to approve the FY25 Blanket PO – Performance Foods in the amount of \$350,000.00, the FY25 Blanket PO – Lamers Bus Lines in the amount of \$420,000.00 and the FY25 Blanket PO – Country Kids in the amount of \$70,000.00. Seconded by RaLinda Ninham-Lamberies. Motion carried unanimously.

5. FY25 Blkt PO – Lamers Bus Lines Amount: \$420,000.00  
Sharon Mousseau, ONES

- See Action in New Business #4.

6. FY25 Blkt PO – Country Kids  
Sharon Mousseau, ONES

Amount: \$70,000.00

- See Action in New Business #4.

7. Mission Support Services – Amend. Main Casino Ramp Repairs  
Nathan Maufort, Gaming-Facilities

Amount: \$408,000.00

Motion by Lisa Liggins to approve the Mission Support Services – Amendment Main Casino Ramp Repairs in the amount of \$408,000.00. Seconded by RaLinda Ninham-Lamberies. Motion carried unanimously.

8. VVC Holding LLC – Service Contract  
Deborah Gerondale, CompHealth

Amount: \$465,074.52

Motion by RaLinda Ninham-Lamberies to approve the VVC Holding LLC – Service Contract in the amount of \$465,074.52. Seconded by Lisa Liggins. Motion carried unanimously.

9. Mavid Construction – IMAC Carpet Replacement  
Nathan Maufort, Gaming-Facilities

Amount: \$120,130.00

Motion by Lisa Liggins to approve the Mavid Construction – IMAC Carpet Replacement in the amount of \$120,130.00. Seconded by RaLinda Ninham-Lamberies. Motion carried unanimously.

10. Vital Smarts (Crucial Learning) – Course Material  
Laura Laitinen-Warren, HRD

Amount: \$65,875.00

Motion by RaLinda Ninham-Lamberies to approve the Vital Smarts (Crucial Learning) – Course Material in the amount of \$65,875.00. Seconded by Lisa Liggins. Motion carried unanimously.

## VII. ONEIDA FINANCE FUND:

### Report:

1. Oneida Finance Fund Report – July 2024  
Melissa Alvarado, Office Manager

Motion by Lisa Liggins to accept the Oneida Finance Fund Report for July 2024. Seconded by Louise Cornelius. Motion carried unanimously.

**Requests:**

- 1. CHD Annual National Night Out 8/6/24 - Refreshments      Amount: 24 Cases  
Requester: Terry Thomas, CHD

Motion by Ralinda Ninham-Lamberies to approve from the Oneida Finance Fund the product request for twenty-four (24) cases of Coca-Cola products for refreshments at the Annual National Night Out for the Comprehensive Housing Department on August 6, 2024. Seconded by Jonas Hill. Motion carried unanimously.

Motion by Jonas Hill to recess. Seconded by Lisa Liggins. Motion carried unanimously. Time: 8:57 A.M.

FC Chair called the meeting back to order at 9:01 A.M.

**VIII. EXECUTIVE SESSION:** None

**IX. ADMINISTRATIVE /INTERNAL:** None

**X. FOLLOW UP:** None

**XI. FOR INFORMATION ONLY:**

- 1. IT – 90 Day Free Trial (2) Games  
David Emerson, Gaming-Slots

Motion by Jonas Hill to accept the IT – 90 Day Free Trial (2) Games as FYI. Seconded by Louise Cornelius. Motion carried unanimously.

**XII. ADJOURN:** Motion by Ralinda Ninham-Lamberies to adjourn. Seconded by Louise Cornelius.

Motion carried unanimously. Time: 9:12 A.M.

Minutes submitted by:  
Melissa Alvarado, Office Manager  
& Finance Committee Contact/Recording Secretary

*Finance Committee Approval Date of Minutes via E-Poll:* July 11, 2024





**6. Supporting Documents:**

- |  |  |   |
|--|--|---|
| <input type="checkbox"/> Bylaws                            | <input type="checkbox"/> Fiscal Impact Statement | <input type="checkbox"/> Presentation           |
| <input type="checkbox"/> Contract Document(s)              | <input type="checkbox"/> Law                     | <input type="checkbox"/> Report                 |
| <input type="checkbox"/> Correspondence                    | <input type="checkbox"/> Legal Review            | <input type="checkbox"/> Resolution             |
| <input type="checkbox"/> Draft GTC Notice                  | <input checked="" type="checkbox"/> Minutes      | <input type="checkbox"/> Rule (adoption packet) |
| <input type="checkbox"/> Draft GTC Packet                  | <input type="checkbox"/> MOU/MOA                 | <input type="checkbox"/> Statement of Effect    |
| <input checked="" type="checkbox"/> E-poll results/back-up | <input type="checkbox"/> Petition                | <input type="checkbox"/> Travel Documents       |
| <input type="checkbox"/> Other: <i>Describe</i>            |  |   |

**7. Budget Information:**

- |   |  |
|---|--|
| <input type="checkbox"/> Budgeted – Tribal Contribution | <input type="checkbox"/> Budgeted – Grant Funded   |
| <input type="checkbox"/> Unbudgeted                     | <input checked="" type="checkbox"/> Not Applicable |
| <input type="checkbox"/> Other: <i>Describe</i>         |  |

**8. Submission:**

Authorized Sponsor: Lawrence Barton, Treasurer

Primary Requestor: Melissa Alvarado, Office Manager





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## INTERNAL MEMORANDUM

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**TO:** FINANCE COMMITTEE  
**FROM:** MELISSA ALVARADO, OFFICE MANAGER  
**SUBJECT:** E-POLL RESULTS – FC MINUTES OF JULY 25, 2024  
**DATE:** 07/25/24

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An E-Poll vote of the Finance Committee was conducted to approve the Finance Committee meeting minutes of July 25, 2024. The E-Poll and minutes were sent out July 25, 2024 and concluded today. The results of the completed E-Poll are as follows:

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**E-POLL RESULTS:**

**There was a Majority of 4 FC members voting to approve the July 25, 2024 Finance Committee Meeting Minutes. FC Members voting included: *RaLinda Ninham-Lamberies, Jennifer Webster, Chad Fuss, and Sarah White.***

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These Finance Committee Minutes of July 25, 2024 will be placed on the next Finance Committee agenda to acknowledge this E-Poll action. Per the FC By-Laws all Minutes of the FC will be submitted to the Secretary's Office once a month for BC acceptance.



# ONEIDA

## FINANCE COMMITTEE

### REGULAR MEETING

JULY 25, 2024 ▪ Time: 8:30 A.M

Business Committee Conference Room/ Microsoft Teams

## REGULAR MEETING MINUTES

### FC MEMBERS PRESENT:

Larry Barton, BC Treasurer/FC Chair                      RaLinda Ninham-Lamberies CFO/FC Vice-Chair  
 Jennifer Webster, BC Council Member                      Chad Fuss, Asst. Gaming CFO  
 Sarah White, Purchasing Director

**FC MEMBERS EXCUSED:** Lisa Liggins, BC Secretary and Jonas Hill, BC Council Member

**OTHERS PRESENT:** David Emerson, Heather Ohuafi, Sam VanDen Heuvel, Paul Truttman, Troy Parr, Mari Kriescher, Diana Taubel, Melinda Danforth, Ryan Beebe, Matt Winters, Megan Olson, Marni King, Heather Cloud, Jenna Robbins, Josephine Skenandore, Maureen Perkins, David Jordan, and Melissa Alvarado taking notes

**I. CALL TO ORDER:** The FC Regular Meeting was called to order by the FC Chair at 8:27 A.M.

### II. APPROVAL OF AGENDA: JULY 25, 2024

Motion by RaLinda Ninham-Lamberies to approve the July 25, 2024 Finance Committee Meeting Agenda with one deletion under New Business #1. Seconded by Jennifer Webster. Motion carried unanimously.

### III. MINUTES: JULY 11, 2024 (Approved via E-Poll on 07/11/24)

Motion by Jennifer Webster to acknowledge the FC E-Poll action taken on July 11, 2024 approving the July 11, 2024 Finance Committee Meeting Minutes. Seconded by Chad Fuss. Motion carried unanimously.

### IV. TABLED BUSINESS: None

### V. CAPITAL EXPENDITURES:

|   |                        |
|---|------------------------|
| 1. Camera Corner (CCCP) – PO Increase Dvled Video Systems | Amount: \$8,600.00     |
| Josephine Skenandore, DTS                                 | Total PO: \$720,373.30 |

Motion by RaLinda Ninham-Lamberies to approve the Camera Corner (CCCP) – PO Increase Dvled Video Systems in the amount of \$8,600.00 making the total PO \$720,373.30. Seconded by Sarah White. Motion carried unanimously.

## VI. NEW BUSINESS:

1. **FY25 Blanket PO – CESA 7** **Amount: \$150,000.00**  
 Carla Witkowski, Education & Training

Deleted from the Agenda.

2. **NRT Technologies – Service Contract** **Amount: \$83,700.00**  
 Heather Ohuafi/Mary Wasurick, Gaming-Marketing

Motion by RaLinda Ninham-Lamberies to approve the NRT Technologies – Service Contract in the amount of \$83,700.00. Seconded by Jennifer Webster. Motion carried unanimously.

3. **Technical Security Integreation Inc. – OJC Surv. Camera Equip.** **Amount: \$69,236.05**  
 Paul Truttman, Engineering

Motion by Jennifer Webster to approve the Technical Security Integreation Inc. – Oneida Judicial Center Surveillance Camera Equipment in the amount of \$69,236.05. Seconded by Chad Fuss. Motion carried unanimously.

4. **Mission Support Services LLC – SC Lobby Change 1** **Amount: \$17,120.00**  
 Sam VanDen Heuvel, Engineering **Total Contract: \$146,550.00**

Motion by RaLinda Ninham-Lamberies to approve the Mission Support Services LLC – Skenandoah Complex Lobby Change 1 in the amount of \$17,120.00 making the total contract \$146,550.00. Seconded by Sarah White. Motion carried unanimously.

5. **FY25 Blanket PO – M3 Insurance Solutions – Services** **Amount: \$240,000.00**  
 Louise Cornelius, Gaming-Admin

Motion by Jennifer Webster to approve the FY25 Blanket PO – M3 Insurance Solutions-Services in the amount of \$240,000.00. Seconded by RaLinda Ninham-Lamberies. Motion carried unanimously.

- 6. Casino Tech – FY24 Blanket PO Increase** Amount: \$30,000.00  
David Emerson, Gaming-Slots Total Blanket PO: \$118,000.00

Motion by RaLinda Ninham-Lamberies to approve the Casino Tech – FY24 Blanket PO Increase in the amount of \$30,000.00 making the total FY24 Blanket PO \$118,000.00. Seconded by Jennifer Webster. Motion carried unanimously.

- 7. Dynamic Gaming – Purchase (22) Slot Machine Conversions** Amount: \$77,290.00  
David Emerson, Gaming-Slots

Motion by RaLinda Ninham-Lamberies to approve the Dynamic Gaming – Purchase (22) Slot Machine Conversions in the amount of \$77,290.00. Seconded by Sarah White. Motion carried unanimously.

- 8. Brown County Highway Commission – PO Increase** Amount: ~~\$300,000.00~~  
Troy Parr, Comm. Development \$500,000.00  
Total PO: \$1,150,000.00

Motion by Chad Fuss to approve the Brown County Highway Commission – PO Increase in the amount of \$300,000.00 with the additional \$200,000.00 making the total PO \$1,150,000.00 with the proper backup documentation forwarded to the Finance Committee. Seconded by Jennifer Webster. Motion carried unanimously.

- 9. Village of Ashwaubenon – Annual Agreement Payment** Amount: \$278,386.00  
Melinda Danforth, Legislative Affairs

Motion by RaLinda Ninham-Lamberies to approve items 9, 10, & 11 to the Village of Ashwaubenon to not exceed the stipulated amounts. Seconded by Jennifer Webster. Motion carried unanimously.

For the Record: Wingate hasn't been taken out of the Village of Ashwaubenon - Annual Agreement Payment, so this amount will be reduced.

- 10. Village of Ashwaubenon – EMS Annual Agreement Payment** Amount: \$25,000.00  
Melinda Danforth, Legislative Affairs

- See Action in New Business #9.

- 11. Village of Ashwaubenon – P & R Annual Agreement Payment** Amount: \$50,000.00  
Melinda Danforth, Legislative Affairs

- See Action in New Business #9.

**12. FY25 Blanket PO – Apricity Treatment Center** Amount: \$500,000.00  
Mari Kriescher, Comp. Health

Motion by RaLinda Ninham-Lamberies to approve the FY25 Blanket POs #12 - #22 in the amounts requested. Seconded by Jennifer Webster. Motion carried unanimously.

**13. FY25 Blanket PO – Array Therapy Telehealth Services** Amount: \$1,449,940.00  
Mari Kriescher, Comp. Health

- See Action in New Business #12.

**14. FY25 Blanket PO – Burkwood Treatment Center** Amount: \$450,000.00  
Mari Kriescher, Comp. Health

- See Action in New Business #12.

**15. FY25 Blanket PO – Jackie Nitschke Center** Amount: \$200,000.00  
Mari Kriescher, Comp. Health

- See Action in New Business #12.

**16. FY25 Blanket PO – Keystone Treatment Center** Amount: \$862,500.00  
Mari Kriescher, Comp. Health

- See Action in New Business #12.

**17. FY25 Blanket PO – Keystone Treatment Center (T.O.R. Grant)** Amount: \$200,000.00  
Mari Kriescher, Comp. Health

- See Action in New Business #12.

**18. FY25 Blanket PO – Mahala’s Hope Inc.** Amount: \$100,000.00  
Mari Kriescher, Comp. Health

- See Action in New Business #12.

**19. FY25 Blanket PO – Mashkawisen Treatment Center** Amount: \$144,500.00  
Mari Kriescher, Comp. Health

- See Action in New Business #12.

20. FY25 Blanket PO – Options Counseling Services  
Mari Kriescher, Comp. Health Amount: \$150,000.00
- See Action in New Business #12.
21. FY25 Blanket PO – Pathways to a Better Life LLC  
Mari Kriescher, Comp. Health Amount: \$100,000.00
- See Action in New Business #12.
22. FY25 Blanket PO – Tellurian UCAN Inc.  
Mari Kriescher, Comp. Health Amount: \$250,000.00
- See Action in New Business #12.

#### VIII. DONATIONS / ONEIDA FINANCE FUND:

##### Report:

1. FC Donation Report – July 2024  
Melissa Alvarado, Office Manager

Motion by Jennifer Webster to accept the FC Donation Report for July 2024. Seconded by RaLinda Ninham-Lamberies. Motion carried unanimously.

##### Requests:

1. Apricity Amount: \$3,000.00  
Requester: Jill Harp, Development Director

Motion by RaLinda Ninham-Lamberies to approve from the Finance Committee Donations the request from Apricity - Donation in the amount of \$3,000. Seconded by Sarah White. Motion carried unanimously.

2. Freedom House Ministries Inc. Amount: \$3,000.00  
Requester: Jenna Robbins, Director of Engagement

Motion by RaLinda Ninham-Lamberies to approve from the Finance Committee Donations the request from Freedom House Ministries Inc. - Donation in the amount of \$3,000. Seconded by Jennifer Webster. Motion carried unanimously.

3. American Indian Chamber of Commerce of WI Amount: \$3,000.00  
Requester: Marni King, Board Member

Motion by Jennifer Webster to approve from the Finance Committee Donations the request from American Indian Chamber of Commerce of WI – Donation/Sponsorship in the amount of \$3,000. Seconded by Chad Fuss. Motion carried unanimously.

For the Record: This donation is specifically to the American Indian Chamber of Commerce of WI for them to use as they see fit.

- 4. Big Brothers Big Sisters The Big Night Out 10/17/24**      **Amount: \$2,500.00**  
Requester: Megan Olson, Rep. from Big Brother Big Sisters

Motion by RaLinda Ninham-Lamberies to approve from the Finance Committee Donations the request from Big Brothers Big Sisters The Big Night Out October 17, 2024 - Sponsorship in the amount of \$2,500. Seconded by Jennifer Webster. Motion carried unanimously.

- 5. Northeast WI Black Sheep**      **Amount: \$3,000.00**  
Requester: Kurt Jordan

Motion by RaLinda Ninham-Lamberies to approve from the Finance Committee Donations the request from Northeast WI Black Sheep - Donation in the amount of \$3,000 for them to utilize as they see fit. Seconded by Jennifer Webster. Abstained by Chad Fuss. Motion carried.

## **VII. EXECUTIVE SESSION:**

Motion by Jennifer Webster to go into Executive Session. Seconded by RaLinda Ninham-Lamberies. Motion carried unanimously. Time: 8:59 A.M.

Motion by Chad Fuss to come out of Executive Session. Seconded by Jennifer Webster. Motion carried unanimously. Time: 9:01 A.M.

- 1. Consolidated Health BHS - FY25 Blanket PO – MD Contract 2019-1399**  
Mari Kriescher, Comp. Health

Motion by Chad Fuss to approve the Consolidated Health Behavioral Health Services – FY25 Blanket POs #1 - #5 in the amounts requested. Seconded by RaLinda Ninham-Lamberies. Motion carried unanimously.

2. **Consolidated Health BHS - FY25 Blanket PO – MD Contract 2018-0651**  
Mari Kriescher, Comp. Health

- See Action in Executive Session #1.

3. **Consolidated Health BHS - FY25 Blanket PO – MD Contract 2019-0988**  
Mari Kriescher, Comp. Health

- See Action in Executive Session #1.

4. **Consolidated Health BHS - FY25 Blanket PO – MD Contract 2018-0653**  
Mari Kriescher, Comp. Health

- See Action in Executive Session #1.

5. **Consolidated Health BHS - FY25 Blanket PO – MD Contract 2018-0655**  
Mari Kriescher, Comp. Health

- See Action in Executive Session #1.

#### **X. ADMINISTRATIVE /INTERNAL:**

1. **Finance Committee – FY24 3<sup>rd</sup> Quarter Report to the BC**  
Melissa Alvarado, Office Manager

Motion by Jennifer Webster to approve the Finance Committee – FY24 3<sup>rd</sup> Quarter Report to the BC. Seconded by Chad Fuss. Motion carried unanimously.

#### **XI. FOLLOW UP:** None

#### **XII. FOR INFORMATION ONLY:**

1. **FY25 Blanket PO - National Indian Gaming Commission Fees**  
Louise Cornelius, Gaming-Admin

Motion by Jennifer Webster to accept the FY25 Blanket PO – National Indian Gaming Commission Fees as FYI. Seconded by Sarah White. Motion carried unanimously.

2. **FY25 Blanket PO - State of WI Gaming Compact Fees**  
Louise Cornelius, Gaming-Admin

Motion by RaLinda Ninham-Lamberies to accept the FY25 Blanket PO – State of WI Gaming Compact Fees as FYI. Seconded by Sarah White. Motion carried unanimously.

3. **Boelter LLC – Combi Ovens, Blast Chiller and Warming Boxes**



Chad Fuss, Gaming-Admin

Motion by RaLinda Ninham-Lamberies to accept the Boelter LLC – Combi Ovens, Blast Chiller and Warming Boxes and the Boelter LLC – Banquet Chafing Dish, Heat Lamps and Displays as FYIs. Seconded by Sarah White. Motion carried unanimously.

**4. Boelter LLC – Banquet Chafing Dish, Heat Lamps and Displays**

Chad Fuss, Gaming-Admin

- See Action in For Information Only #3.

**XIII. ADJOURN:** Motion by Chad Fuss to adjourn. Seconded by Sarah White.

Motion carried unanimously. Time: 9:08 A.M.

Minutes submitted by:  
Melissa Alvarado, Office Manager  
& Finance Committee Contact/Recording Secretary

*Finance Committee Approval Date of Minutes via E-Poll:* July 25, 2024

Adopt Landlord-Tenant Law Rule # 2 - Income Based Rental Program Eligibility, Selection and Other...

**Business Committee Agenda Request**

**1. Meeting Date Requested:** 08/14/24

**2. Session:**

Open     Executive – must qualify under §107.4-1.

Justification: *Choose or type justification.*

**3. Requested Motion:**

Accept as information; OR

Consider the adoption of amendments to the Landlord-Tenant Law Rule No. 2 - – Income Based Rental Program Eligibility, Selection and Other Requirements.

**4. Areas potentially impacted or affected by this request:**

Finance

Programs/Services

Law Office

MIS

Gaming/Retail

Boards, Committees, or Commissions

Other: Comprehensive Housing

Division

**5. Additional attendees needed for this request:**

*Name, Title/Entity OR Choose from List*

*Name, Title/Entity OR Choose from List*

*Name, Title/Entity OR Choose from List*

*Name, Title/Entity OR Choose from List*

**6. Supporting Documents:**

- |   |  |  |
|---|--|--|
| <input type="checkbox"/> Bylaws                 | <input type="checkbox"/> Fiscal Impact Statement | <input type="checkbox"/> Presentation                      |
| <input type="checkbox"/> Contract Document(s)   | <input type="checkbox"/> Law                     | <input type="checkbox"/> Report                            |
| <input type="checkbox"/> Correspondence         | <input type="checkbox"/> Legal Review            | <input type="checkbox"/> Resolution                        |
| <input type="checkbox"/> Draft GTC Notice       | <input type="checkbox"/> Minutes                 | <input checked="" type="checkbox"/> Rule (adoption packet) |
| <input type="checkbox"/> Draft GTC Packet       | <input type="checkbox"/> MOU/MOA                 | <input type="checkbox"/> Statement of Effect               |
| <input type="checkbox"/> E-poll results/back-up | <input type="checkbox"/> Petition                | <input type="checkbox"/> Travel Documents                  |
| <input type="checkbox"/> Other: <i>Describe</i> |  |  |

**7. Budget Information:**

- |   |  |
|---|--|
| <input type="checkbox"/> Budgeted – Tribal Contribution | <input type="checkbox"/> Budgeted – Grant Funded   |
| <input type="checkbox"/> Unbudgeted                     | <input checked="" type="checkbox"/> Not Applicable |
| <input type="checkbox"/> Other: <i>Describe</i>         |  |

**8. Submission:**


Authorized Sponsor: Jameson Wilson, Councilmember

Primary Requestor: Clorissa N. Leeman, LRO Senior Staff Attorney



Oneida Nation  
 Oneida Business Committee  
 Legislative Operating Committee  
 PO Box 365 • Oneida, WI 54155-0365  
 Oneida-nsn.gov



TO: Oneida Business Committee  
 FROM: Jameson Wilson, Legislative Operating Committee Chairman   
 DATE: August 1, 2024  
 RE: Certification of Amendments to the Landlord-Tenant Law Rule No. 2 – Income Based Rental Program Eligibility, Selection and Other Requirements

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The Legislative Operating Committee reviewed the certification packet provided for the amendments to the Landlord-Tenant Law Rule No. 2 – Income Based Rental Program Eligibility, Selection and Other Requirements (“Rule”). The Legislative Operating Committee is responsible for certifying a proposed rule after determining the authorized agency has complied with the requirements for certification stated in section 106.7-2 of the Administrative Rulemaking law, and forwarding the rule to the Oneida Business Committee for consideration of adoption. [1 O.C. 106.7-3].

Certification by the Legislative Operating Committee means:

- The certification packet provided by the Comprehensive Housing Division and Oneida Land Commission for the Rule contained all documentation required by the Administrative Rulemaking law for a complete administrative record;
- The promulgation of the amendments to the Rule complied with the procedural requirements contained in the Administrative Rulemaking law; and
- The amendments to the Rule did not exceed the rulemaking authority granted under the law for which the Rule is being promulgated. [1 O.C. 106.7-2].

The Legislative Operating Committee certified the Rule on August 1, 2024, finding good cause under section 106.7-1(a) of the Administrative Rulemaking law to certify the Rule, despite being presented for certification outside of the time limits allowed by Law upon closure of the public comment period. [1 O.C. 106.7-1(a)].

The purpose of the Rule is to provide additional eligibility requirements, selection procedures and general requirements that govern the Comprehensive Housing Division’s income-based rental programs. [Rule 2.1-1]. The mission of the income-based housing program is to develop, maintain, and operate affordable housing in safe, sanitary, and healthy environments within the reservation. *Id.*

The Rule provides that pursuant to the Native American Housing Assistance and Self Determination Act (NAHASDA), in order to be eligible for an income-based rental agreement, the household must qualify as low income at the time of initial occupancy. [Rule 2.4-2]. The Rule further provides that in order to qualify as low-income, applicants’ household income may not exceed eighty percent (80%) of the regional gross annual income based on the data from Outagamie County. *Id.*

The proposed amendments to the Rule remove the provisions on how the Comprehensive Housing Division calculates income, and instead provides that the Comprehensive Housing Division shall

calculate income in accordance with 24 CFR § 5.609 and shall provide the effective language to the Legislative Reference Office to be published as Appendix 01 to this Rule so that applicable income calculations are publicly available on the Oneida Register. *[Rule 2.4-2]*.

The Rule was developed in accordance with the Landlord-Tenant law, which was adopted for purposes of provide mechanisms for protecting the rights of the landlords and tenants of the Nation's rental programs. *[6 O.C. 611.1-1]*. The Landlord-Tenant law ("the Law") confers administrative rulemaking authority to the Comprehensive Housing Division and the Oneida Land Commission as authorized by the Administrative Rulemaking law. *[6 O.C. 611.4]*. The Law states that the Comprehensive Housing Division shall provide residential rental programs to low-income members of the Nation and their families. *[6 O.C. 611.4-1(b)]*. The Oneida Land Commission and the Comprehensive Housing Division are required to jointly establish rules naming said programs and providing the specific requirements and regulations that apply to each program. *[6 O.C. 611.4-1]*. Additionally, the Land Commission and the Comprehensive Housing Division are required to jointly develop rules governing the selection of applicants for the issuance of rental agreements. *[6 O.C. 611.4-3]*. The Law also provides where such rental requirements relate solely to premises administered pursuant to federal funding, the Comprehensive Housing Division has sole authority. *[6 O.C. 611.3-1(g)]*. Accordingly, the Comprehensive Housing Division has sole rulemaking authority for these rules.

The amendments to the Rule are now ready to be considered by the Oneida Business Committee for adoption. The amendments to the Rule would become effective immediately upon adoption by the Oneida Business Committee in accordance with section 106.9-1 of the Administrative Rulemaking law.

### **Requested Action**

Consider the adoption of amendments to the Landlord-Tenant Law Rule No. 2 – Income Based Rental Program Eligibility, Selection and Other Requirements.

**MEMORANDUM**

**TO:** Legislative Operating Committee

**FROM:** Lisa Rauschenbach, CHD Director  
Krystal John, OLO Staff Attorney

**DATE:** July 2, 2024

**SUBJECT:** Request for Certification of Procedural Compliance  
Landlord-Tenant Rule No. 2 – Income Based Rental Program Eligibility, Selection and  
Other Requirements

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The Comprehensive Housing Division, as defined in the Landlord Tenant law, is exercising its rulemaking authority to revise Rule No. 2 – Income Based Rental Program Eligibility, Selection and Other Requirements to align with Code of Federal Regulations (CFR 24 Part 5.609) that has redefined the definition of household income used for federally funded housing programs.

In accordance with the Administrative Rulemaking law, a public meeting was held for this rule on December 13, 2023, for which the comment period expired on December 20, 2023.

The following attachments are included for your review:

1. Rule No. 2 – Income Based Rental Program Eligibility, Selection and Other Requirements
2. Comprehensive Housing Division (Oneida Housing Authority) Approval
3. Summary Report
4. Public Meeting Notice
5. Copy of Public Meeting Published in the Kalihwisaks – Page 31 of the December 2023 issue.
6. Public Meeting Sign-in Sheet
7. Public meeting transcription from the December 13, 2023, Public Meeting
8. Public Meeting Comment Memorandum

Following certification, this rule shall become effective immediately.

I understand that pursuant to the Administrative Rulemaking Law there are requirements for bringing the request for certification forward within 6 months of the public meeting unless otherwise approved by the Oneida Business Committee and that the timeline for that expired June 20, 2024. There was a misunderstanding that occurred between CHD staff and the Oneida Law Office wherein each party thought the other had submitted the certification materials for LOC's consideration in January/February, which was well within the 6 month time period allowed by the law.

CHD and the Oneida Law Office are hereby requesting that the OBC consider adopting this rule without requiring an additional public meeting for the following reasons:

1. There was little to no public interest/comments received during the first round of public comments and CHD has not heard any concerns outside of the comment period;
2. The revisions are NOT DISCRETIONARY. The changes to the rule are required to be made to comply with changes in federal HUD regulations regarding how income calculated for income-based housing where federal funding subsidizes the cost of housing. The changes in the federal rules became effective January 1, 2024.

Please contact Lisa Rauschenbach, CHD Director, with any questions you may have or if any additional information is required.

NOTICE OF  
**PUBLIC MEETING**

TO BE HELD

**December 13, 2023 at 10:00 A.M.**

IN THE

**CHD Conference Room**

**2913 Commission Street, Oneida, WI 54155**

In accordance with the Administrative Rulemaking Law, the Comprehensive Housing Division (CHD) is hosting this Public Meeting to gather feedback from the community regarding the following rule:

**Landlord-Tenant Rule No. 2 -  
Income Based Rental Program Eligibility, Selection and  
Other Requirements**

**This is a proposal to amend the rule by:**

- Updating the maximum income calculation requirements to bring Oneida's rule into compliance with amendments adopted to 24 CFR § 5.609 required to become effective on January 1, 2024.
- The CFR previously approached income from a list of things that were counted as income and now approaches it by counting all income from all sources except for the listed deductions from income.

To obtain copies of the Public Meeting documents for this proposal, please visit [www.oneida-nsn.gov/Register/PublicMeetings](http://www.oneida-nsn.gov/Register/PublicMeetings).

**PUBLIC COMMENT PERIOD  
OPEN UNTIL December 20, 2023**

During the Public Comment Period, all interested persons may submit written comments and/or a transcript of any testimony/spoken comments made during the Public Meeting. These may be submitted to The Comprehensive Housing Division by U.S. mail, interoffice mail, e-mail or fax.

**Comprehensive Housing Division**  
2913 Commissioner Street, Oneida, WI 54155  
[sdenny@oneidanation.org](mailto:sdenny@oneidanation.org)  
Phone: 920-869-2227  
Fax: 920-869-2836





10

# Title 6. Property and Land – Chapter 611

## LANDLORD-TENANT

### Rule # 2 – Income Based Rental Program Eligibility, Selection and Other Requirements

- 2.1. Purpose and Delegation
- 2.2. Adoption, Amendment and Repeal
- 2.3. Definitions
- 2.4. Eligibility Requirements
- 2.5. Application Process and Wait List
- 2.6. Tenant Selection
- 2.7. Rental Unit Catalog, Setting Rents and Security Deposits
- 2.8. Annual Inspection and Rental Agreement Renewal
- 2.9. Rental Agreement Cancellation

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#### 2.1. Purpose and Delegation

2.1-1. *Purpose.* The purpose of this rule is to provide additional eligibility requirements, selection procedures and general requirements that govern the Comprehensive Housing Division’s income-based rental programs. The mission of the income-based housing program is to develop, maintain, and operate affordable housing in safe, sanitary and healthy environments within the reservation.

2.1-2. *Authority.* The Landlord-Tenant law delegated the Comprehensive Housing Division and Land Commission joint rulemaking authority pursuant to the Administrative Rulemaking law. However that delegation excluded the Land Commission from having joint authority where the rules relate solely to premises administered pursuant to federal funding. Accordingly, the Comprehensive Housing Division has sole rulemaking authority for these rules.

#### 2.2. Adoption, Amendment and Repeal

2.2-1. This rule was adopted by the Comprehensive Housing Division in accordance with the procedures of the Administrative Rulemaking law.

2.2-2. This rule may be amended or repealed by the approval of the Comprehensive Housing Division pursuant to the procedures set out in the Administrative Rulemaking law.

2.2-3. Should a provision of this rule or the application thereof to any person or circumstances be held as invalid, such invalidity shall not affect other provisions of this rule which are considered to have legal force without the invalid portions.

2.2-4. In the event of a conflict between a provision of this rule and a provision of another rule, internal policy, procedure or other regulation, the provisions of this rule control.

2.2-5. This rule supersedes all prior rules, regulations, internal policies or other requirements relating to the Landlord-Tenant law.

#### 2.3. Definitions

2.3-1. This section governs the definitions of words and phrases used within this rule. All words not defined herein are to be used in their ordinary and everyday sense.

- 43 (a) “Comprehensive Housing Division” means the entity responsible for housing matters  
 44 specifically related to rental agreements as defined by Oneida Business Committee  
 45 Resolution.<sup>1</sup>  
 46 (b) “Household” means all persons residing within the income-based rental unit.  
 47 (c) “HUD” means the United States Department of Housing and Urban Development.  
 48 (b) “Landlord” means the Nation in its capacity to rent real property subject to a rental  
 49 agreement.  
 50 (c) “Nation” means the Oneida Nation.  
 51 (d) “Premises” means the property covered by a rental agreement, including not only the  
 52 real property and fixtures, but also any personal property furnished by the landlord pursuant  
 53 to a rental agreement.  
 54 (e) “Rental Agreement” means a written contract between a landlord and a tenant, whereby  
 55 the tenant is granted the right to use or occupy the premises for a residential purpose for  
 56 one (1) year or less.  
 57 (f) “Tenant” means the person granted the right to use or occupy a premises pursuant to a  
 58 rental agreement.  
 59 (g) “Tribal member” means an enrolled member of the Nation.  
 60 (h) “Security Deposit” means a payment made to the landlord by the tenant to ensure that  
 61 rent will be paid and other responsibilities of the rental agreement performed.  
 62

#### 63 2.4. Eligibility Requirements

64 2.4-1. *Tribal Member Status.* At least one (1) of the household members listed in the household  
 65 composition is required to be a Tribal member. Comprehensive Housing Division staff shall verify  
 66 enrollment status by either requiring a copy of the Tribal Identification Card or requesting  
 67 verification from the Trust Enrollment Department.

68 2.4-2. *Maximum Income.* Pursuant to the Native American Housing Assistance and Self  
 69 Determination Act (NAHASDA), in order to be eligible for an income-based rental agreement, the  
 70 household must qualify as low income at the time of initial occupancy. In order to qualify as low-  
 71 income, applicants’ household income may not exceed eighty percent (80%) of the regional gross  
 72 annual income based on the data from Outagamie County.<sup>2</sup> For the purposes of this section, ~~gross~~  
 73 ~~annual income is all income from any and all sources of income from all adult members of the~~  
 74 ~~household anticipated to be received in an upcoming twelve (12) month period unless specifically~~  
 75 ~~excluded from income in this section. Applicants shall provide Comprehensive Housing Division~~  
 76 ~~staff written verification of income.~~ CHD shall calculate income in accordance with 24 CFR §  
 77 5.609 and shall provide the effective language to the Legislative Reference Office to be published  
 78 as Appendix 01 to this Rule so that applicable income calculations are publicly available on the  
 79 Oneida Register.

- 80 (a) ~~For purposes of calculating income to determine eligibility, the Comprehensive~~  
 81 ~~Housing Division staff shall include per capita payments to the extent that receipt of per~~  
 82 ~~capita payment may be verified for the prior year based on the tax return.~~

<sup>1</sup> See BC Resolution 10-12-16-D providing that for purposes of the Landlord-Tenant law, the Comprehensive Housing Division means the Division of Land Management for general rental agreements, the Oneida Housing Authority for income-based rental agreements and Elder Services for rental agreements through the Elder Services program.

<sup>2</sup> Pursuant to resolution BC-01-25-12-A, Outagamie County is designated as the data source for collecting regional gross income for determining low-income housing eligibility because the income in that area is generally higher than Brown County’s and results in more persons being eligible based on the income requirements.

~~(b) For the purpose of calculating income to determine eligibility, the Comprehensive Housing Division staff shall include in annual income net income from household assets where net household assets are defined in accordance with 24 CFR 5.603.<sup>3</sup>~~

~~(b) For purposes of calculating income to determine eligibility, the Comprehensive Housing Division staff may not include the following:~~

~~(1) Income from employment of any household minors;~~

~~(2) Payments received for the care of foster children and/or handicapped/mentally incompetent adults;~~

~~(3) Lump-sum additions to household assets including, but not limited to, inheritances, insurance payments, capital gains, and settlements for personal and/or property losses, excluding payments in lieu of earnings, such as unemployment, disability compensation, worker's compensation, and severance pay, which are included in income;~~

~~(4) Amounts received by the household that is specifically for, or in reimbursement of, the cost of medical expenses for any member of the household;~~

~~(5) Income of a live-in medical aide;~~

~~(6) Any amounts received as student financial assistance;~~

~~(7) Income of any adult household members that are students, other than the head of household, in excess of \$480 annually; the first \$480 of annual income received by an adult student household member shall be included as income;~~

~~(8) Payments made to any member of the household serving in the armed forces for exposure to hostile fire;~~

~~(9) Amounts received under training programs funded by HUD; —~~

~~(10) — Amounts received by persons with disabilities, which amounts are disregarded for a limited time for purposes of Supplemental Security Income eligibility and benefits because such amounts are set aside for use under a Plan for Achieving Self Support;~~

~~(11) — Temporary, nonrecurring and/or sporadic income (including gifts);~~

~~(12) — Adoption assistance payments that exceed \$480 annually; the first \$480 of annual adoption assistance payments shall be included as income;~~

~~(13) — Deferred periodic amounts from supplemental security income and social security benefits that are received in a lump-sum amount or in prospective monthly amounts.~~

~~(14) — Amounts paid by a state agency to a member of the household with a developmental disability to offset the cost of services and/or equipment needed to keep the developmentally disabled member living in the household; and~~

~~(15) — Amounts specifically excluded from income by any applicable federal statute and/or regulation, specifically those identified in the Federal Register.<sup>4</sup>~~

2.4-3. *Minimum Income.* Applicants shall meet a minimum household income of \$7,800 per year.

2.4-4. *Outstanding Debts.* Applicants for a rental agreement may not have a past due balance greater than two hundred dollars (\$200) owed to any utility provider and may not have any prior debt owed to the Comprehensive Housing Division.

2.4-5. *Prior Comprehensive Housing Division Eviction.* Applicants that have had a rental agreement with the Comprehensive Housing Division subject to an eviction and termination within two (2) years from the date of the application are not eligible to participate in the income-based rental program.

<sup>3</sup> See HUD Occupancy Handbook, Exhibit 5-2: Assets.

<sup>4</sup> The most recent notice of federally required exclusions was published on December 14, 2012 and can be found in the Federal Register at 77 FR 74495.

126 2.4-6. *Criminal Convictions.* Applicants with any of the following types of convictions are not  
127 eligible for participation in the income-based rental program, provided that the Pardon and  
128 Forgiveness law may provide an exception to the conditions contained in this section:

- 129 (a) A drug conviction within three (3) years from the date of application;  
130 (b) A felony conviction within five (5) years from the date of application; and/or  
131 (c) A criminal conviction based upon an act of violence within two (2) years from the date  
132 of the application.

133 2.4-7. *Pardon and Forgiveness.* A grant of a pardon or forgiveness pursuant to the Nation's  
134 Pardon and Forgiveness law may result in an otherwise ineligible tenant becoming eligible.  
135

## 136 **2.5. Application Process and Wait List**

137 2.5-1. *Applying.* Persons wishing to participate in the income-based housing program shall  
138 complete the Comprehensive Housing Division rental agreement application and any other  
139 accompanying forms required based on the income-based program eligibility requirements. The  
140 Comprehensive Housing Division staff may not consider any applications for selection and/or  
141 placement on the wait list until the application and all accompanying forms are complete. Upon  
142 receipt of a completed application, including all supplementary forms, Comprehensive Housing  
143 Division staff shall date and time stamp the application. If, regardless of a complete application  
144 submittal, additional information is required to determine eligibility, the Comprehensive Housing  
145 Division staff shall request such information and maintain the application submittal date provided  
146 that the applicant responds to the information requests in a reasonably timely fashion.

147 (a) *Household Composition Form.* The Comprehensive Housing Division staff shall  
148 require applicants to the income-based housing program to complete a Household  
149 Composition Form which provides the full name, age and date of birth of each person  
150 contemplated to reside in the income-based rental unit. In order to verify such information,  
151 the Comprehensive Housing Division staff shall require that applicants submit the  
152 following with the Household Composition Form:

- 153 (1) Copies of social security cards for each person contemplated to reside in the  
154 income-based rental unit, provided that for newly born babies that have not yet been  
155 issued a social security card a birth certificate is sufficient;  
156 (2) A copy of a picture identification card for each adult contemplated to reside in  
157 the income-based rental unit;  
158 (3) If any adults in the home are enrolled in post-secondary education, verification  
159 of enrollment in the form of a financial aid award letter or other documentation  
160 directly from the school; and  
161 (4) If an adult in the household is the custodial parent/guardian of a minor, a copy  
162 of the court documents which awarded such placement.

163 (b) *Background Checks.* In order to ensure compliance with the eligibility requirements  
164 of the Landlord-Tenant law and these rules, Comprehensive Housing Division staff shall  
165 perform a background check on each adult in the household. Household adults are also  
166 subject to annual background checks upon annual rental agreement renewal pursuant to  
167 2.8-5 and as may be determined to be necessary to maintain the safety of the community  
168 by the Comprehensive Housing Division staff.

169 2.5-2. *Notification of Eligibility, Placement on the Wait List.* When Comprehensive Housing  
170 Division staff completes its review of an application and determines the applicant(s) eligible for  
171 the income-based rental program, the staff shall:

172 (a) Place the applicant(s) into one (1) of the following categories of renters based on the  
173 household size and needs as provided below:

174 (1) Single Adult/Adult Couple – A maximum of two (2) adults in the household,  
175 no children.

176 (2) Small Household – A maximum four (4) household members in the household.

177 (3) Large Household – A household of five (5) or more household members.

178 (4) Elder – A household with a maximum of two (2) adults and no children wherein  
179 at least one (1) adult is sixty-two (62) years old or older at the time of application.

180 (5) Minimum Handicap Accessibility Required – For each of the category types  
181 provided in subsections (1)-(4) above, there shall be an additional category for each  
182 requiring minimum handicap accessibility. This category shall be reserved for  
183 households with at least one (1) household member requiring permanent and  
184 minimal handicap accessibility (i.e. permanent use of a walker); this category  
185 includes all handicap needs that do not amount to full wheelchair accessibility.

186 (6) Maximum Handicap Accessibility Required – For each of the category types  
187 provided in subsections (1)-(4) above, there shall be an additional category for each  
188 in which as least one (1) household member requires full wheelchair handicap  
189 accessibility.

190 (b) Determine whether there is a wait list for the type of rental unit required based on the  
191 applicant's category of renter.

192 (1) If there is a wait list established, place the applicant on the wait list based on  
193 the date and time stamp of the application. At such time, Comprehensive Housing  
194 Division staff shall provide the applicant with notice of their placement on the wait  
195 list and the requirement to update their application should anything change prior to  
196 their designated use of rental unit becoming available. An applicant may request  
197 to be removed from the wait list at any time.

198 (2) If there is not a wait list established and there are available rental units available  
199 for the applicant's renter category, move to the tenant selection process provided in  
200 sections 2.6-3 and 2.6-4.

201 2.5-3. *Notification of Ineligibility.* If review of a complete submitted application and/or annual  
202 renewal reveals that an applicant is ineligible to participate in the income-based rental program  
203 based on the Landlord-Tenant law and/or rules, the Comprehensive Housing Division staff shall  
204 notify the applicant of the cause of the ineligibility and how the applicant may become eligible in  
205 the future. At such time, Comprehensive Housing Division staff shall also inform the applicant of  
206 other housing opportunities offered by the Nation for which the applicant may be eligible, if  
207 applicable.

208 2.5-4. *Required Application Updates.* Applicants on the wait list are required to update the  
209 application, at a minimum, annually, but also whenever information submitted on the application  
210 has changed. Applicants that fail to complete the application update within the allotted timeframe  
211 will be removed from the wait list and required to re-apply for future consideration absent proof  
212 of extenuating circumstances, for which Comprehensive Housing Division staff may provide a  
213 grace period of a maximum of ten (10) calendar days. For any updated application that reveals an  
214 applicant has become ineligible, Comprehensive Housing Division staff shall remove the applicant  
215 from the wait list and provide the applicant notice of the cause for ineligibility.

216

217 **2.6. Tenant Selection**

218 2.6-1. *Household Size and Available Units.* When a rental premise becomes available, the  
219 Comprehensive Housing Division staff shall preliminarily select a tenant based on the first  
220 applicant on the wait list for the said unit type based on the corresponding renter and unit  
221 categorization. In the event that a handicap accessible unit becomes available and there are no  
222 applicants on the wait list for the said type of handicap accessible unit, an applicant from the same  
223 renter category that does not require handicap accessibility may be selected for the said unit.

224 2.6-2. *Notice of Tenant Selection.* When an applicant is selected for a rental unit in accordance  
225 with this section, the Comprehensive Housing Division staff shall provide the applicant with notice  
226 of tenant selection. The notice, at a minimum, shall include the address of the rental premise, the  
227 required security deposit and monthly rent, and a requirement that the applicant respond within  
228 fifteen (15) calendar days to accept/reject the rental premise noting that the security deposit is due  
229 at the time of acceptance. Applicants that pay a security deposit and fail to complete the selection  
230 process to actually take occupancy forfeit the security deposit to the Comprehensive Housing  
231 Division as consideration for holding the unit. Comprehensive Housing Division shall return the  
232 security deposit to the applicant only in circumstances where the applicant is prevented from  
233 entering the rental agreement based on a loss of eligibility due to circumstances outside of the  
234 applicant's control (i.e. death of a Tribal member that made the household eligible for the income-  
235 based rental program).

236 (a) *Failure to Respond or Rejecting a Rental Premise.* If a rental premise is rejected for  
237 any reason or the applicant fails to respond to the notice, Comprehensive Housing Division  
238 staff shall remove the applicant from the wait list; in such circumstances the applicant may  
239 re-apply for the income-based rental program following a ninety (90) calendar day period  
240 of ineligibility.

241 (b) *Accepting a Rental Premise.* In order for an applicant's acceptance of a rental premise  
242 to be complete, the applicant shall submit along with the acceptance a payment for the full  
243 security deposit. Prior to accepting a security deposit payment, Comprehensive Housing  
244 Department staff shall verify that the applicant remains eligible for the income-based rental  
245 program and the rental unit type based on the household's categorization.

246 (1) *Standard Timeframe for Completing the Rental Agreement and Taking*  
247 *Occupancy.* Except as provided in subsection (2) below, applicants that have  
248 accepted a rental premise from the income-based rental program have five (5)  
249 calendar days from the date of acceptance and payment of the security deposit to:

250 (A) Reconfirm that they remain eligible for the income-based rental  
251 program and remain in the same category of renters;

252 (B) Pay the first month's rent; and

253 (C) Execute the rental agreement and all required supplemental forms,  
254 provided that the agreement may not be executed until (A) and (B) are  
255 complete.

256 (2) *Extended Timeframe for Completing the Rental Agreement for Applicants*  
257 *Providing Termination Notice to Another Landlord or Housing Program.* The  
258 Comprehensive Housing Division offers an extended timeframe for applicants  
259 required to provide thirty (30) or more calendar or business days' notice of  
260 termination of a rental agreement to a current landlord or housing program. In such  
261 circumstances, in order to qualify for the extended timeframe, the applicant shall  
262 provide proof of the notice requirement in his/her current rental agreement by

263 submitting the signed rental agreement to the Comprehensive Housing Division.  
 264 Upon submittal of such proof, the applicant shall have thirty (30) calendar days  
 265 from the date of acceptance and payment of the security deposit to:

266 (A) Reconfirm that they remain eligible for the income-based rental  
 267 program and remain in the same category of renters;

268 (B) Pay the first month's rent; and

269 (C) Execute the rental agreement and all required supplemental forms,  
 270 provided that the agreement may not be executed until (A) and (B) are  
 271 complete.

272 (3) *Taking Occupancy.* The Comprehensive Housing Division shall provide the  
 273 tenant with keys to the rental premises upon execution of the rental agreement. As  
 274 such time, the Comprehensive Housing Division staff shall provide the tenant with  
 275 a check-in sheet and notice the tenant that he/she has seven (7) calendar days from  
 276 the date the tenant takes occupancy to complete the check-in sheet and submit it to  
 277 the Comprehensive Housing Division.  
 278

## 279 **2.7. Rental Unit Catalog, Setting Rents and Security Deposits**

280 2.7-1. *Rental Unit Catalog.* The Comprehensive Housing Division shall maintain a catalog of all  
 281 rental units included in the income-based rental program. Said catalog shall categorize each rental  
 282 unit based on designated use for the type of renter in accordance with the types of renters  
 283 established in section 2.5-2(a).

284 2.7-2. *Setting Rents.* The Comprehensive Housing Division shall determine the required monthly  
 285 rent for each household based on the household's income in accordance with the following:

286 (a) Rent may not exceed thirty percent (30%) of the household's adjusted gross income  
 287 based on the income calculation requirements provided in section 2.4-3. Adjusted gross  
 288 income means the annual household income remaining after the Comprehensive Housing  
 289 Division staff applies the following deductions:

290 (1) *Dependent Deduction.* A deduction of \$480.00 from annual income for each  
 291 household minor dependent or adult dependent where the adult dependent is either  
 292 a full-time student or a person with disabilities.

293 (2) *Elder and/or Disabled Deduction.* A total deduction of \$400.00 from annual  
 294 income for a household in which:

295 (A) A household member is sixty-two (62) years of age or older; and/or

296 (B) A household member is a person with a disability.

297 (3) *Medical and Attendant Expenses.* For a household qualifying under 2.7-2(a)(2),  
 298 a deduction for medical expenses<sup>5</sup> that are in excess of three percent (3%) of annual  
 299 income and all expenses for live-in periodic attendant care assistance or apparatus  
 300 to the extent necessary to enable a member of the family to be employed.

301 (4) *Child Care Expenses.* A deduction for reasonable child care expenses from  
 302 annual income if the child care:

303 (A) Enables an adult household member to seek employment activity, be  
 304 gainfully employed, or further his/her education; and

305 (B) Expenses are not reimbursed.

306 (5) *Child Support for a Household Minor.* A deduction for the full amount of child  
 307 support paid by a household member for a household minor (i.e. when the parent

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<sup>5</sup> Medical expenses are those identified in Title VII, Section IV of NAHASDA.

308 paying child support lives in the same household as the child for which the parent  
309 is paying child support).

310 (6) *Earned Income of Minors*. A deduction in the amount of any earned income of  
311 any minor household member.

312 (7) *Travel Expenses for Employment or Education-Related Travel*. A maximum  
313 deduction of \$25.00 per week for travel expenses for employment or education  
314 related travel.

315 (b) Monthly rent may not exceed the fair market rents of the rental premise as determined  
316 by the data for Outagamie County.

317 (c) Households with any member that qualifies as a party listed below shall receive  
318 preferential rent wherein the Comprehensive Housing Division may not charge rent that  
319 exceeds twenty percent (20%) of the household's adjusted gross income based on the  
320 income calculation requirements provided in section 2.4-3.

321 (1) Elder Tribal Member – A Tribal member that is sixty-two (62) years old or  
322 older.

323 (2) Handicapped Tribal Member – A Tribal member that has a physical disability  
324 as documented by a medical provider/or proof of disability payments.

325 (3) Legally Incompetent Adult Tribal Member – A Tribal member that has been  
326 determined to be a legally incompetent adult based on the findings of a court of  
327 competent jurisdiction.

328 (4) Mentally Disabled Minor Tribal Member – A Tribal member under the age of  
329 eighteen (18) years old that has a mental disability as documented by a medical  
330 provider.

331 2.7-3. *Standard Security Deposit*. Comprehensive Housing Division staff shall set the standard  
332 security deposit required for each rental premise in the income-based rental program at \$350.00.

333 2.7-4. *Increased Security Deposit for Pets*. Tenants in the Comprehensive Housing Division's  
334 general rental program may have pets in accordance with the Domestic Animal Ordinance,  
335 provided that an increased security deposit is required.

336 (a) The standard security deposit does not apply to tenants with pets. Comprehensive  
337 Housing Division staff shall set the increased security deposit required for households with  
338 pets at a rate of \$350.00 plus an additional \$200.00 per pet.

339 (b) In the event that a tenant wishes to acquire a pet after the rental agreement has been  
340 signed, the tenant shall notify the Comprehensive Housing Division and shall pay the  
341 difference between the increased security deposit for pets and the standard security deposit.  
342 Tenants that fail to report a pet in the household may be assessed charges for an increased  
343 security deposit for pets if such pets are reported to the Comprehensive Housing Division  
344 and/or discovered at the time of an inspection.

345

## 346 **2.8. Annual Inspection and Rental Agreement Renewal**

347 2.8-1. *Scheduling Annual Inspections*. Comprehensive Housing Division staff shall schedule  
348 tenants' annual inspections for a date that is within ninety (90) calendar days of the expiration of  
349 the tenants' rental agreement.

350 2.8-2. *Inspection Checklist*. Comprehensive Housing Division staff completing the annual  
351 inspection shall use the checklist that is approved by the Comprehensive Housing Division  
352 director. Upon completion of the inspection, Comprehensive Housing Division staff shall request  
353 that the tenant(s) sign the completed checklist.



354 2.8-3. *Damages.* Tenants are required to pay costs to repair any damages to the rental premises  
355 discovered during the annual inspection that do not amount to normal wear and tear. Payment for  
356 such costs must be received by the Comprehensive Housing Division prior to signing a rental  
357 agreement renewal, provided that the Comprehensive Housing Division may offer the tenant a  
358 payment agreement in for the damages, in which case the repayment agreement shall be signed  
359 prior to the rental agreement renewal.

360 2.8-4. *Immediate Notice of Change in Household Composition and/or Income.* Tenants shall  
361 immediately notify the Comprehensive Housing Division of any change in the tenant's household  
362 composition and/or income, regardless of the date scheduled for the annual renewal.

363 (a) *Change in Household Composition.* If a change in the household composition changes  
364 the tenant's category of renter based on section 2.5-2(a), the Comprehensive Housing  
365 Division staff shall work to transfer the household to a rental unit of corresponding  
366 category as soon as possible. If no such units are currently available, Comprehensive  
367 Housing Division staff shall move the tenant to the top of the waiting list. In order to be  
368 transferred or placed on a wait list, the tenant shall demonstrate that they remain eligible  
369 for the income-based rental program and are current with rent and utility payments.  
370 Tenants are only eligible for rental unit transfers within their current category of renter if,  
371 in the Comprehensive Housing Division's discretion, the transfer is needed to better  
372 accommodate the household composition.

373 (b) *Change in Household Income.* A change in household income may cause a change in  
374 the amount of monthly rent required, accordingly, any change in household income that is  
375 not reported within thirty (30) calendar days of the change shall result in a retroactive  
376 adjustment of the rent if the change results in an increase of rent payments. Retroactive  
377 rent shall be applied for each month there was a change in income that was not reported,  
378 excluding the initial thirty (30) calendar days provided to the tenant to report the change.  
379 The tenant is responsible for payment of all current and retroactive adjustments of rent and  
380 may be eligible for a repayment agreement, provided that in all circumstances and  
381 retroactive rental arrears shall be paid in full within one (1) year.

382 (c) *Rental Agreement Amendment.* Should a change in household size and/or income cause  
383 a change in the terms of the tenant's rental agreement, an amendment to the rental  
384 agreement is required to be executed.

385 2.8-5. *Rental Agreement Renewal.* Each rental agreement is limited to a twelve (12) month term.  
386 Tenants wishing to remain in the property are required to complete the annual rental agreement  
387 renewal by verifying that the household continues to meet all eligibility requirements contained in  
388 the Landlord-Tenant law and rules excluding the maximum income requirement provided in article  
389 2.4-2. Once continued eligibility is verified, tenants that remain eligible are required to sign a  
390 rental agreement renewal.

391 (a) The Comprehensive Housing Division may, in its discretion, decline renewal of a rental  
392 agreement if it determines that the renewal is not in the best interest of the Nation. (b)

393 In the event a tenant fails to enter a rental agreement renewal and has not vacated the  
394 rental premises within thirty (30) calendar days of the expiration of the rental agreement,  
395 the Comprehensive Housing Division shall initiate the eviction process pursuant to the  
396 Eviction and Termination law.

397 2.8-6. *Ineligibility Due to Renewal or an Update of Household Information.* Comprehensive  
398 Housing Division staff shall provide tenants that become ineligible to participate in the income-  
399 based rental program based on a renewal or update of household information with notice

400 specifying the cause of the ineligibility and, if possible, how the household may reinstate  
401 eligibility.

402 (a) *Ineligibility Due to Renewal.* In circumstances where the tenant learns of ineligibility  
403 as part of the annual renewal, Comprehensive Housing Division staff shall include in the  
404 notice of ineligibility that renewal of the rental agreement is not available at such time and  
405 that the tenant is entitled to a minimum of a thirty (30) day notice to cure, by reinstating  
406 eligibility, or vacate.

407 (b) *Ineligibility Due to an Update of Household Information.* In circumstances where the  
408 tenant learns of ineligibility as part of an update of household information, Comprehensive  
409 Housing Division staff shall include in the notice of ineligibility the warning of potential  
410 termination in accordance with the rental agreement. In the event the tenant is unable to  
411 or fails to reinstate their eligibility in accordance with the timeline provided in the notice,  
412 the Comprehensive Housing Division shall permit the tenant to remain in the unit for the  
413 longer of the duration of the rental agreement or ninety (90) calendar days from the date of  
414 the notice of ineligibility.

415 (1) If the tenants' circumstances result in the tenant completing the term of the  
416 rental agreement, eligibility shall be reconsidered at the time of the annual renewal.  
417 If the tenant remains ineligible at the time of renewal, article 2.8-6(a) applies.

418 (2) If the tenants' circumstances result in the tenant receiving a thirty (30) calendar  
419 day notice to cure or ninety (90) calendar day notice to vacate, the tenant shall enter  
420 a limited term rental agreement to cover any time which exceeds the current rental  
421 agreement.

422 (c) *Limited Term Rental Agreements.* Limited term rental agreements are available in  
423 accordance with article 2.8-6(a) and (b) of these rules and section 611.9-4 of the Landlord-  
424 Tenant law. At a minimum, limited term rental agreement shall include:

425 (1) The date of the original notice of ineligibility;

426 (2) An explanation that the tenant has thirty (30) calendar days to reinstate  
427 eligibility;

428 (3) As applicable, an explanation that if eligibility is not timely reinstated, that the  
429 limited term rental agreement takes the place of the thirty (30) calendar day notice  
430 to cure or vacate required by the Eviction and Termination law; and

431 (4) An explanation that if eligibility is not timely reinstated, the rental unit will be  
432 reclaimed including the date the locks will be changed.

433

## 434 **2.9. Rental Agreement Cancellation**

435 2.9-1. *Two Week Notice Required.* Tenant wishing to cancel a rental agreement in the general  
436 rental program are requested to provide the Comprehensive Housing Division with a minimum of  
437 two (2) weeks of notice.

438 2.9-2. *Prorated Rent.* In the event of cancellation of a rental agreement or abandonment of the  
439 rental premises, the Comprehensive Housing Division staff shall prorate the required last month's  
440 rent payment based upon the greater of the following:

441 (a) The number of calendar days the unit was occupied in the last month; or

442 (b) Two (2) weeks from the date of cancellation or the date the Comprehensive Housing  
443 Division learns of abandonment.

444

445 *End.*

446

447 Original effective date: 04-13-2017  
448



10

# Title 6. Property and Land – Chapter 611

## LANDLORD-TENANT

### Rule # 2 – Income Based Rental Program Eligibility, Selection and Other Requirements

- 2.1. Purpose and Delegation
- 2.2. Adoption, Amendment and Repeal
- 2.3. Definitions
- 2.4. Eligibility Requirements
- 2.5. Application Process and Wait List
- 2.6. Tenant Selection
- 2.7. Rental Unit Catalog, Setting Rents and Security Deposits
- 2.8. Annual Inspection and Rental Agreement Renewal
- 2.9. Rental Agreement Cancellation

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#### 2.1. Purpose and Delegation

2.1-1. *Purpose.* The purpose of this rule is to provide additional eligibility requirements, selection procedures and general requirements that govern the Comprehensive Housing Division’s income-based rental programs. The mission of the income-based housing program is to develop, maintain, and operate affordable housing in safe, sanitary and healthy environments within the reservation.

2.1-2. *Authority.* The Landlord-Tenant law delegated the Comprehensive Housing Division and Land Commission joint rulemaking authority pursuant to the Administrative Rulemaking law. However that delegation excluded the Land Commission from having joint authority where the rules relate solely to premises administered pursuant to federal funding. Accordingly, the Comprehensive Housing Division has sole rulemaking authority for these rules.

#### 2.2. Adoption, Amendment and Repeal

2.2-1. This rule was adopted by the Comprehensive Housing Division in accordance with the procedures of the Administrative Rulemaking law.

2.2-2. This rule may be amended or repealed by the approval of the Comprehensive Housing Division pursuant to the procedures set out in the Administrative Rulemaking law.

2.2-3. Should a provision of this rule or the application thereof to any person or circumstances be held as invalid, such invalidity shall not affect other provisions of this rule which are considered to have legal force without the invalid portions.

2.2-4. In the event of a conflict between a provision of this rule and a provision of another rule, internal policy, procedure or other regulation, the provisions of this rule control.

2.2-5. This rule supersedes all prior rules, regulations, internal policies or other requirements relating to the Landlord-Tenant law.

#### 2.3. Definitions

2.3-1. This section governs the definitions of words and phrases used within this rule. All words not defined herein are to be used in their ordinary and everyday sense.

- 43 (a) “Comprehensive Housing Division” means the entity responsible for housing matters  
 44 specifically related to rental agreements as defined by Oneida Business Committee  
 45 Resolution.<sup>1</sup>  
 46 (b) “Household” means all persons residing within the income-based rental unit.  
 47 (c) “HUD” means the United States Department of Housing and Urban Development.  
 48 (b) “Landlord” means the Nation in its capacity to rent real property subject to a rental  
 49 agreement.  
 50 (c) “Nation” means the Oneida Nation.  
 51 (d) “Premises” means the property covered by a rental agreement, including not only the  
 52 real property and fixtures, but also any personal property furnished by the landlord pursuant  
 53 to a rental agreement.  
 54 (e) “Rental Agreement” means a written contract between a landlord and a tenant, whereby  
 55 the tenant is granted the right to use or occupy the premises for a residential purpose for  
 56 one (1) year or less.  
 57 (f) “Tenant” means the person granted the right to use or occupy a premises pursuant to a  
 58 rental agreement.  
 59 (g) “Tribal member” means an enrolled member of the Nation.  
 60 (h) “Security Deposit” means a payment made to the landlord by the tenant to ensure that  
 61 rent will be paid and other responsibilities of the rental agreement performed.  
 62

## 63 **2.4. Eligibility Requirements**

64 2.4-1. *Tribal Member Status.* At least one (1) of the household members listed in the household  
 65 composition is required to be a Tribal member. Comprehensive Housing Division staff shall verify  
 66 enrollment status by either requiring a copy of the Tribal Identification Card or requesting  
 67 verification from the Trust Enrollment Department.

68 2.4-2. *Maximum Income.* Pursuant to the Native American Housing Assistance and Self  
 69 Determination Act (NAHASDA), in order to be eligible for an income-based rental agreement, the  
 70 household must qualify as low income at the time of initial occupancy. In order to qualify as low-  
 71 income, applicants’ household income may not exceed eighty percent (80%) of the regional gross  
 72 annual income based on the data from Outagamie County.<sup>2</sup> For the purposes of this section, CHD  
 73 shall calculate income in accordance with 24 CFR § 5.609 and shall provide the effective language  
 74 to the Legislative Reference Office to be published as Appendix 01 to this Rule so that applicable  
 75 income calculations are publicly available on the Oneida Register.

- 76 (a)  
 77 2.4-3. *Minimum Income.* Applicants shall meet a minimum household income of \$7,800 per year.  
 78 2.4-4. *Outstanding Debts.* Applicants for a rental agreement may not have a past due balance  
 79 greater than two hundred dollars (\$200) owed to any utility provider and may not have any prior  
 80 debt owed to the Comprehensive Housing Division.  
 81 2.4-5. *Prior Comprehensive Housing Division Eviction.* Applicants that have had a rental  
 82 agreement with the Comprehensive Housing Division subject to an eviction and termination within

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<sup>1</sup> See BC Resolution 10-12-16-D providing that for purposes of the Landlord-Tenant law, the Comprehensive Housing Division means the Division of Land Management for general rental agreements, the Oneida Housing Authority for income-based rental agreements and Elder Services for rental agreements through the Elder Services program.

<sup>2</sup> Pursuant to resolution BC-01-25-12-A, Outagamie County is designated as the data source for collecting regional gross income for determining low-income housing eligibility because the income in that area is generally higher than Brown County’s and results in more persons being eligible based on the income requirements.

83 two (2) years from the date of the application are not eligible to participate in the income-based  
84 rental program.

85 2.4-6. *Criminal Convictions.* Applicants with any of the following types of convictions are not  
86 eligible for participation in the income-based rental program, provided that the Pardon and  
87 Forgiveness law may provide an exception to the conditions contained in this section:

- 88 (a) A drug conviction within three (3) years from the date of application;
- 89 (b) A felony conviction within five (5) years from the date of application; and/or
- 90 (c) A criminal conviction based upon an act of violence within two (2) years from the date  
91 of the application.

92 2.4-7. *Pardon and Forgiveness.* A grant of a pardon or forgiveness pursuant to the Nation's  
93 Pardon and Forgiveness law may result in an otherwise ineligible tenant becoming eligible.

94

## 95 **2.5. Application Process and Wait List**

96 2.5-1. *Applying.* Persons wishing to participate in the income-based housing program shall  
97 complete the Comprehensive Housing Division rental agreement application and any other  
98 accompanying forms required based on the income-based program eligibility requirements. The  
99 Comprehensive Housing Division staff may not consider any applications for selection and/or  
100 placement on the wait list until the application and all accompanying forms are complete. Upon  
101 receipt of a completed application, including all supplementary forms, Comprehensive Housing  
102 Division staff shall date and time stamp the application. If, regardless of a complete application  
103 submittal, additional information is required to determine eligibility, the Comprehensive Housing  
104 Division staff shall request such information and maintain the application submittal date provided  
105 that the applicant responds to the information requests in a reasonably timely fashion.

106 (a) *Household Composition Form.* The Comprehensive Housing Division staff shall  
107 require applicants to the income-based housing program to complete a Household  
108 Composition Form which provides the full name, age and date of birth of each person  
109 contemplated to reside in the income-based rental unit. In order to verify such information,  
110 the Comprehensive Housing Division staff shall require that applicants submit the  
111 following with the Household Composition Form:

- 112 (1) Copies of social security cards for each person contemplated to reside in the  
113 income-based rental unit, provided that for newly born babies that have not yet been  
114 issued a social security card a birth certificate is sufficient;
- 115 (2) A copy of a picture identification card for each adult contemplated to reside in  
116 the income-based rental unit;
- 117 (3) If any adults in the home are enrolled in post-secondary education, verification  
118 of enrollment in the form of a financial aid award letter or other documentation  
119 directly from the school; and
- 120 (4) If an adult in the household is the custodial parent/guardian of a minor, a copy  
121 of the court documents which awarded such placement.

122 (b) *Background Checks.* In order to ensure compliance with the eligibility requirements  
123 of the Landlord-Tenant law and these rules, Comprehensive Housing Division staff shall  
124 perform a background check on each adult in the household. Household adults are also  
125 subject to annual background checks upon annual rental agreement renewal pursuant to  
126 2.8-5 and as may be determined to be necessary to maintain the safety of the community  
127 by the Comprehensive Housing Division staff.

128 2.5-2. *Notification of Eligibility, Placement on the Wait List.* When Comprehensive Housing

129 Division staff completes its review of an application and determines the applicant(s) eligible for  
 130 the income-based rental program, the staff shall:

131 (a) Place the applicant(s) into one (1) of the following categories of renters based on the  
 132 household size and needs as provided below:

133 (1) Single Adult/Adult Couple – A maximum of two (2) adults in the household,  
 134 no children.

135 (2) Small Household – A maximum four (4) household members in the household.

136 (3) Large Household – A household of five (5) or more household members.

137 (4) Elder – A household with a maximum of two (2) adults and no children wherein  
 138 at least one (1) adult is sixty-two (62) years old or older at the time of application.

139 (5) Minimum Handicap Accessibility Required – For each of the category types  
 140 provided in subsections (1)-(4) above, there shall be an additional category for each  
 141 requiring minimum handicap accessibility. This category shall be reserved for  
 142 households with at least one (1) household member requiring permanent and  
 143 minimal handicap accessibility (i.e. permanent use of a walker); this category  
 144 includes all handicap needs that do not amount to full wheelchair accessibility.

145 (6) Maximum Handicap Accessibility Required – For each of the category types  
 146 provided in subsections (1)-(4) above, there shall be an additional category for each  
 147 in which as least one (1) household member requires full wheelchair handicap  
 148 accessibility.

149 (b) Determine whether there is a wait list for the type of rental unit required based on the  
 150 applicant's category of renter.

151 (1) If there is a wait list established, place the applicant on the wait list based on  
 152 the date and time stamp of the application. At such time, Comprehensive Housing  
 153 Division staff shall provide the applicant with notice of their placement on the wait  
 154 list and the requirement to update their application should anything change prior to  
 155 their designated use of rental unit becoming available. An applicant may request  
 156 to be removed from the wait list at any time.

157 (2) If there is not a wait list established and there are available rental units available  
 158 for the applicant's renter category, move to the tenant selection process provided in  
 159 sections 2.6-3 and 2.6-4.

160 *2.5-3. Notification of Ineligibility.* If review of a complete submitted application and/or annual  
 161 renewal reveals that an applicant is ineligible to participate in the income-based rental program  
 162 based on the Landlord-Tenant law and/or rules, the Comprehensive Housing Division staff shall  
 163 notify the applicant of the cause of the ineligibility and how the applicant may become eligible in  
 164 the future. At such time, Comprehensive Housing Division staff shall also inform the applicant of  
 165 other housing opportunities offered by the Nation for which the applicant may be eligible, if  
 166 applicable.

167 *2.5-4. Required Application Updates.* Applicants on the wait list are required to update the  
 168 application, at a minimum, annually, but also whenever information submitted on the application  
 169 has changed. Applicants that fail to complete the application update within the allotted timeframe  
 170 will be removed from the wait list and required to re-apply for future consideration absent proof  
 171 of extenuating circumstances, for which Comprehensive Housing Division staff may provide a  
 172 grace period of a maximum of ten (10) calendar days. For any updated application that reveals an  
 173 applicant has become ineligible, Comprehensive Housing Division staff shall remove the applicant  
 174 from the wait list and provide the applicant notice of the cause for ineligibility.

175

176 **2.6. Tenant Selection**

177 2.6-1. *Household Size and Available Units.* When a rental premise becomes available, the  
178 Comprehensive Housing Division staff shall preliminarily select a tenant based on the first  
179 applicant on the wait list for the said unit type based on the corresponding renter and unit  
180 categorization. In the event that a handicap accessible unit becomes available and there are no  
181 applicants on the wait list for the said type of handicap accessible unit, an applicant from the same  
182 renter category that does not require handicap accessibility may be selected for the said unit.

183 2.6-2. *Notice of Tenant Selection.* When an applicant is selected for a rental unit in accordance  
184 with this section, the Comprehensive Housing Division staff shall provide the applicant with notice  
185 of tenant selection. The notice, at a minimum, shall include the address of the rental premise, the  
186 required security deposit and monthly rent, and a requirement that the applicant respond within  
187 fifteen (15) calendar days to accept/reject the rental premise noting that the security deposit is due  
188 at the time of acceptance. Applicants that pay a security deposit and fail to complete the selection  
189 process to actually take occupancy forfeit the security deposit to the Comprehensive Housing  
190 Division as consideration for holding the unit. Comprehensive Housing Division shall return the  
191 security deposit to the applicant only in circumstances where the applicant is prevented from  
192 entering the rental agreement based on a loss of eligibility due to circumstances outside of the  
193 applicant's control (i.e. death of a Tribal member that made the household eligible for the income-  
194 based rental program).

195 (a) *Failure to Respond or Rejecting a Rental Premise.* If a rental premise is rejected for  
196 any reason or the applicant fails to respond to the notice, Comprehensive Housing Division  
197 staff shall remove the applicant from the wait list; in such circumstances the applicant may  
198 re-apply for the income-based rental program following a ninety (90) calendar day period  
199 of ineligibility.

200 (b) *Accepting a Rental Premise.* In order for an applicant's acceptance of a rental premise  
201 to be complete, the applicant shall submit along with the acceptance a payment for the full  
202 security deposit. Prior to accepting a security deposit payment, Comprehensive Housing  
203 Department staff shall verify that the applicant remains eligible for the income-based rental  
204 program and the rental unit type based on the household's categorization.

205 (1) *Standard Timeframe for Completing the Rental Agreement and Taking*  
206 *Occupancy.* Except as provided in subsection (2) below, applicants that have  
207 accepted a rental premise from the income-based rental program have five (5)  
208 calendar days from the date of acceptance and payment of the security deposit to:

209 (A) Reconfirm that they remain eligible for the income-based rental  
210 program and remain in the same category of renters;

211 (B) Pay the first month's rent; and

212 (C) Execute the rental agreement and all required supplemental forms,  
213 provided that the agreement may not be executed until (A) and (B) are  
214 complete.

215 (2) *Extended Timeframe for Completing the Rental Agreement for Applicants*  
216 *Providing Termination Notice to Another Landlord or Housing Program.* The  
217 Comprehensive Housing Division offers an extended timeframe for applicants  
218 required to provide thirty (30) or more calendar or business days' notice of  
219 termination of a rental agreement to a current landlord or housing program. In such  
220 circumstances, in order to qualify for the extended timeframe, the applicant shall



221 provide proof of the notice requirement in his/her current rental agreement by  
 222 submitting the signed rental agreement to the Comprehensive Housing Division.  
 223 Upon submittal of such proof, the applicant shall have thirty (30) calendar days  
 224 from the date of acceptance and payment of the security deposit to:

225 (A) Reconfirm that they remain eligible for the income-based rental  
 226 program and remain in the same category of renters;

227 (B) Pay the first month's rent; and

228 (C) Execute the rental agreement and all required supplemental forms,  
 229 provided that the agreement may not be executed until (A) and (B) are  
 230 complete.

231 (3) *Taking Occupancy*. The Comprehensive Housing Division shall provide the  
 232 tenant with keys to the rental premises upon execution of the rental agreement. As  
 233 such time, the Comprehensive Housing Division staff shall provide the tenant with  
 234 a check-in sheet and notice the tenant that he/she has seven (7) calendar days from  
 235 the date the tenant takes occupancy to complete the check-in sheet and submit it to  
 236 the Comprehensive Housing Division.  
 237

## 238 **2.7. Rental Unit Catalog, Setting Rents and Security Deposits**

239 2.7-1. *Rental Unit Catalog*. The Comprehensive Housing Division shall maintain a catalog of all  
 240 rental units included in the income-based rental program. Said catalog shall categorize each rental  
 241 unit based on designated use for the type of renter in accordance with the types of renters  
 242 established in section 2.5-2(a).

243 2.7-2. *Setting Rents*. The Comprehensive Housing Division shall determine the required monthly  
 244 rent for each household based on the household's income in accordance with the following:

245 (a) Rent may not exceed thirty percent (30%) of the household's adjusted gross income  
 246 based on the income calculation requirements provided in section 2.4-3. Adjusted gross  
 247 income means the annual household income remaining after the Comprehensive Housing  
 248 Division staff applies the following deductions:

249 (1) *Dependent Deduction*. A deduction of \$480.00 from annual income for each  
 250 household minor dependent or adult dependent where the adult dependent is either  
 251 a full-time student or a person with disabilities.

252 (2) *Elder and/or Disabled Deduction*. A total deduction of \$400.00 from annual  
 253 income for a household in which:

254 (A) A household member is sixty-two (62) years of age or older; and/or

255 (B) A household member is a person with a disability.

256 (3) *Medical and Attendant Expenses*. For a household qualifying under 2.7-2(a)(2),  
 257 a deduction for medical expenses<sup>3</sup> that are in excess of three percent (3%) of annual  
 258 income and all expenses for live-in periodic attendant care assistance or apparatus  
 259 to the extent necessary to enable a member of the family to be employed.

260 (4) *Child Care Expenses*. A deduction for reasonable child care expenses from  
 261 annual income if the child care:

262 (A) Enables an adult household member to seek employment activity, be  
 263 gainfully employed, or further his/her education; and

264 (B) Expenses are not reimbursed.

265 (5) *Child Support for a Household Minor*. A deduction for the full amount of child

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<sup>3</sup> Medical expenses are those identified in Title VII, Section IV of NAHASDA.

266 support paid by a household member for a household minor (i.e. when the parent  
267 paying child support lives in the same household as the child for which the parent  
268 is paying child support).

269 (6) *Earned Income of Minors*. A deduction in the amount of any earned income of  
270 any minor household member.

271 (7) *Travel Expenses for Employment or Education-Related Travel*. A maximum  
272 deduction of \$25.00 per week for travel expenses for employment or education  
273 related travel.

274 (b) Monthly rent may not exceed the fair market rents of the rental premise as determined  
275 by the data for Outagamie County.

276 (c) Households with any member that qualifies as a party listed below shall receive  
277 preferential rent wherein the Comprehensive Housing Division may not charge rent that  
278 exceeds twenty percent (20%) of the household's adjusted gross income based on the  
279 income calculation requirements provided in section 2.4-3.

280 (1) Elder Tribal Member – A Tribal member that is sixty-two (62) years old or  
281 older.

282 (2) Handicapped Tribal Member – A Tribal member that has a physical disability  
283 as documented by a medical provider/or proof of disability payments.

284 (3) Legally Incompetent Adult Tribal Member – A Tribal member that has been  
285 determined to be a legally incompetent adult based on the findings of a court of  
286 competent jurisdiction.

287 (4) Mentally Disabled Minor Tribal Member – A Tribal member under the age of  
288 eighteen (18) years old that has a mental disability as documented by a medical  
289 provider.

290 2.7-3. *Standard Security Deposit*. Comprehensive Housing Division staff shall set the standard  
291 security deposit required for each rental premise in the income-based rental program at \$350.00.

292 2.7-4. *Increased Security Deposit for Pets*. Tenants in the Comprehensive Housing Division's  
293 general rental program may have pets in accordance with the Domestic Animal Ordinance,  
294 provided that an increased security deposit is required.

295 (a) The standard security deposit does not apply to tenants with pets. Comprehensive  
296 Housing Division staff shall set the increased security deposit required for households with  
297 pets at a rate of \$350.00 plus an additional \$200.00 per pet.

298 (b) In the event that a tenant wishes to acquire a pet after the rental agreement has been  
299 signed, the tenant shall notify the Comprehensive Housing Division and shall pay the  
300 difference between the increased security deposit for pets and the standard security deposit.  
301 Tenants that fail to report a pet in the household may be assessed charges for an increased  
302 security deposit for pets if such pets are reported to the Comprehensive Housing Division  
303 and/or discovered at the time of an inspection.

304

## 305 **2.8. Annual Inspection and Rental Agreement Renewal**

306 2.8-1. *Scheduling Annual Inspections*. Comprehensive Housing Division staff shall schedule  
307 tenants' annual inspections for a date that is within ninety (90) calendar days of the expiration of  
308 the tenants' rental agreement.

309 2.8-2. *Inspection Checklist*. Comprehensive Housing Division staff completing the annual  
310 inspection shall use the checklist that is approved by the Comprehensive Housing Division  
311 director. Upon completion of the inspection, Comprehensive Housing Division staff shall request

312 that the tenant(s) sign the completed checklist.

313 2.8-3. *Damages.* Tenants are required to pay costs to repair any damages to the rental premises  
314 discovered during the annual inspection that do not amount to normal wear and tear. Payment for  
315 such costs must be received by the Comprehensive Housing Division prior to signing a rental  
316 agreement renewal, provided that the Comprehensive Housing Division may offer the tenant a  
317 payment agreement in for the damages, in which case the repayment agreement shall be signed  
318 prior to the rental agreement renewal.

319 2.8-4. *Immediate Notice of Change in Household Composition and/or Income.* Tenants shall  
320 immediately notify the Comprehensive Housing Division of any change in the tenant's household  
321 composition and/or income, regardless of the date scheduled for the annual renewal.

322 (a) *Change in Household Composition.* If a change in the household composition changes  
323 the tenant's category of renter based on section 2.5-2(a), the Comprehensive Housing  
324 Division staff shall work to transfer the household to a rental unit of corresponding  
325 category as soon as possible. If no such units are currently available, Comprehensive  
326 Housing Division staff shall move the tenant to the top of the waiting list. In order to be  
327 transferred or placed on a wait list, the tenant shall demonstrate that they remain eligible  
328 for the income-based rental program and are current with rent and utility payments.  
329 Tenants are only eligible for rental unit transfers within their current category of renter if,  
330 in the Comprehensive Housing Division's discretion, the transfer is needed to better  
331 accommodate the household composition.

332 (b) *Change in Household Income.* A change in household income may cause a change in  
333 the amount of monthly rent required, accordingly, any change in household income that is  
334 not reported within thirty (30) calendar days of the change shall result in a retroactive  
335 adjustment of the rent if the change results in an increase of rent payments. Retroactive  
336 rent shall be applied for each month there was a change in income that was not reported,  
337 excluding the initial thirty (30) calendar days provided to the tenant to report the change.  
338 The tenant is responsible for payment of all current and retroactive adjustments of rent and  
339 may be eligible for a repayment agreement, provided that in all circumstances and  
340 retroactive rental arrears shall be paid in full within one (1) year.

341 (c) *Rental Agreement Amendment.* Should a change in household size and/or income cause  
342 a change in the terms of the tenant's rental agreement, an amendment to the rental  
343 agreement is required to be executed.

344 2.8-5. *Rental Agreement Renewal.* Each rental agreement is limited to a twelve (12) month term.  
345 Tenants wishing to remain in the property are required to complete the annual rental agreement  
346 renewal by verifying that the household continues to meet all eligibility requirements contained in  
347 the Landlord-Tenant law and rules excluding the maximum income requirement provided in article  
348 2.4-2. Once continued eligibility is verified, tenants that remain eligible are required to sign a  
349 rental agreement renewal.

350 (a) The Comprehensive Housing Division may, in its discretion, decline renewal of a rental  
351 agreement if it determines that the renewal is not in the best interest of the Nation. (b)

352 In the event a tenant fails to enter a rental agreement renewal and has not vacated the  
353 rental premises within thirty (30) calendar days of the expiration of the rental agreement,  
354 the Comprehensive Housing Division shall initiate the eviction process pursuant to the  
355 Eviction and Termination law.

356 2.8-6. *Ineligibility Due to Renewal or an Update of Household Information.* Comprehensive  
357 Housing Division staff shall provide tenants that become ineligible to participate in the income-

358 based rental program based on a renewal or update of household information with notice  
 359 specifying the cause of the ineligibility and, if possible, how the household may reinstate  
 360 eligibility.

361 (a) *Ineligibility Due to Renewal.* In circumstances where the tenant learns of ineligibility  
 362 as part of the annual renewal, Comprehensive Housing Division staff shall include in the  
 363 notice of ineligibility that renewal of the rental agreement is not available at such time and  
 364 that the tenant is entitled to a minimum of a thirty (30) day notice to cure, by reinstating  
 365 eligibility, or vacate.

366 (b) *Ineligibility Due to an Update of Household Information.* In circumstances where the  
 367 tenant learns of ineligibility as part of an update of household information, Comprehensive  
 368 Housing Division staff shall include in the notice of ineligibility the warning of potential  
 369 termination in accordance with the rental agreement. In the event the tenant is unable to  
 370 or fails to reinstate their eligibility in accordance with the timeline provided in the notice,  
 371 the Comprehensive Housing Division shall permit the tenant to remain in the unit for the  
 372 longer of the duration of the rental agreement or ninety (90) calendar days from the date of  
 373 the notice of ineligibility.

374 (1) If the tenants' circumstances result in the tenant completing the term of the  
 375 rental agreement, eligibility shall be reconsidered at the time of the annual renewal.  
 376 If the tenant remains ineligible at the time of renewal, article 2.8-6(a) applies.

377 (2) If the tenants' circumstances result in the tenant receiving a thirty (30) calendar  
 378 day notice to cure or ninety (90) calendar day notice to vacate, the tenant shall enter  
 379 a limited term rental agreement to cover any time which exceeds the current rental  
 380 agreement.

381 (c) *Limited Term Rental Agreements.* Limited term rental agreements are available in  
 382 accordance with article 2.8-6(a) and (b) of these rules and section 611.9-4 of the Landlord-  
 383 Tenant law. At a minimum, limited term rental agreement shall include:

384 (1) The date of the original notice of ineligibility;

385 (2) An explanation that the tenant has thirty (30) calendar days to reinstate  
 386 eligibility;

387 (3) As applicable, an explanation that if eligibility is not timely reinstated, that the  
 388 limited term rental agreement takes the place of the thirty (30) calendar day notice  
 389 to cure or vacate required by the Eviction and Termination law; and

390 (4) An explanation that if eligibility is not timely reinstated, the rental unit will be  
 391 reclaimed including the date the locks will be changed.

392

## 393 **2.9. Rental Agreement Cancellation**

394 2.9-1. *Two Week Notice Required.* Tenant wishing to cancel a rental agreement in the general  
 395 rental program are requested to provide the Comprehensive Housing Division with a minimum of  
 396 two (2) weeks of notice.

397 2.9-2. *Prorated Rent.* In the event of cancellation of a rental agreement or abandonment of the  
 398 rental premises, the Comprehensive Housing Division staff shall prorate the required last month's  
 399 rent payment based upon the greater of the following:

400 (a) The number of calendar days the unit was occupied in the last month; or

401 (b) Two (2) weeks from the date of cancellation or the date the Comprehensive Housing  
 402 Division learns of abandonment.

403

404 *End.*

405  
406  
407

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Original effective date: 04-13-2017

# Title 6. Property and Land - Chapter 611, Landlord-Tenant, Rule #2 - Income Based Rental Program, Eligibility, Selection and Other Requirements - Appendix 01

## §5.609

(5) For the Shelter Plus Care Program, the "Recipient" as defined in 24 CFR 582.5;

(6) For the Supportive Housing Program, the "recipient" as defined in 24 CFR 583.5;

(7) For the Section 202 Supportive Housing Program for the Elderly, the "Owner" as defined in 24 CFR 891.205;

(8) For the Section 202 Direct Loans for Housing for the Elderly and Persons with Disabilities, the "Borrower" as defined in 24 CFR 891.505; and

(9) For the Section 811 Supportive Housing Program for Persons with Disabilities, the "owner" as defined in 24 CFR 891.305.

*Tenant rent.* The amount payable monthly by the family as rent to the unit owner (Section 8 owner or PHA in public housing). (This term is not used in the Section 8 voucher program.)

*Total tenant payment.* See §5.628.

*Utility allowance.* If the cost of utilities (except telephone) and other housing services for an assisted unit is not included in the tenant rent but is the responsibility of the family occupying the unit, an amount equal to the estimate made or approved by a PHA or HUD of the monthly cost of a reasonable consumption of such utilities and other services for the unit by an energy-conservative household of modest circumstances consistent with the requirements of a safe, sanitary, and healthful living environment.

*Utility reimbursement.* The amount, if any, by which the utility allowance for a unit, if applicable, exceeds the total tenant payment for the family occupying the unit. (This definition is not used in the Section 8 voucher program, or for a public housing family that is paying a flat rent.)

*Very low income family.* A family whose annual income does not exceed 50 percent of the median family income for the area, as determined by HUD with adjustments for smaller and larger families, except that HUD may establish income ceilings higher or lower than 50 percent of the median income for the area if HUD finds that such variations are necessary because of unusually high or low family incomes.

*Welfare assistance.* Welfare or other payments to families or individuals, based on need, that are made under

## 24 CFR Subtitle A (4-1-22 Edition)

programs funded, separately or jointly, by Federal, State or local governments (including assistance provided under the Temporary Assistance for Needy Families (TANF) program, as that term is defined under the implementing regulations issued by the Department of Health and Human Services at 45 CFR 260.31).

*Work activities.* See definition at section 407(d) of the Social Security Act (42 U.S.C. 607(d)).

[61 FR 54498, Oct. 18, 1996, as amended at 65 FR 16716, Mar. 29, 2000; 65 FR 55161, Sept. 12, 2000; 66 FR 6223, Jan. 19, 2001; 67 FR 47432, July 18, 2002; 81 FR 12370, Mar. 8, 2016]

### FAMILY INCOME

#### §5.609 Annual income.

(a) *Annual income* means all amounts, monetary or not, which:

(1) Go to, or on behalf of, the family head or spouse (even if temporarily absent) or to any other family member; or

(2) Are anticipated to be received from a source outside the family during the 12-month period following admission or annual reexamination effective date; and

(3) Which are not specifically excluded in paragraph (c) of this section.

(4) Annual income also means amounts derived (during the 12-month period) from assets to which any member of the family has access.

(b) Annual income includes, but is not limited to:

(1) The full amount, before any payroll deductions, of wages and salaries, overtime pay, commissions, fees, tips and bonuses, and other compensation for personal services;

(2) The net income from the operation of a business or profession. Expenditures for business expansion or amortization of capital indebtedness shall not be used as deductions in determining net income. An allowance for depreciation of assets used in a business or profession may be deducted, based on straight line depreciation, as provided in Internal Revenue Service regulations. Any withdrawal of cash or assets from the operation of a business or profession will be included in income, except to the extent the withdrawal is reimbursement of cash

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## § 5.609

or assets invested in the operation by the family;

(3) Interest, dividends, and other net income of any kind from real or personal property. Expenditures for amortization of capital indebtedness shall not be used as deductions in determining net income. An allowance for depreciation is permitted only as authorized in paragraph (b)(2) of this section. Any withdrawal of cash or assets from an investment will be included in income, except to the extent the withdrawal is reimbursement of cash or assets invested by the family. Where the family has net family assets in excess of \$5,000, annual income shall include the greater of the actual income derived from all net family assets or a percentage of the value of such assets based on the current passbook savings rate, as determined by HUD;

(4) The full amount of periodic amounts received from Social Security, annuities, insurance policies, retirement funds, pensions, disability or death benefits, and other similar types of periodic receipts, including a lump-sum amount or prospective monthly amounts for the delayed start of a periodic amount (except as provided in paragraph (c)(14) of this section);

(5) Payments in lieu of earnings, such as unemployment and disability compensation, worker's compensation and severance pay (except as provided in paragraph (c)(3) of this section);

(6) *Welfare assistance payments.* (i) Welfare assistance payments made under the Temporary Assistance for Needy Families (TANF) program are included in annual income only to the extent such payments:

(A) Qualify as assistance under the TANF program definition at 45 CFR 260.31; and

(B) Are not otherwise excluded under paragraph (c) of this section.

(ii) If the welfare assistance payment includes an amount specifically designated for shelter and utilities that is subject to adjustment by the welfare assistance agency in accordance with the actual cost of shelter and utilities, the amount of welfare assistance income to be included as income shall consist of:

(A) The amount of the allowance or grant exclusive of the amount specifi-

cally designated for shelter or utilities; plus

(B) The maximum amount that the welfare assistance agency could in fact allow the family for shelter and utilities. If the family's welfare assistance is ratably reduced from the standard of need by applying a percentage, the amount calculated under this paragraph shall be the amount resulting from one application of the percentage.

(7) Periodic and determinable allowances, such as alimony and child support payments, and regular contributions or gifts received from organizations or from persons not residing in the dwelling;

(8) All regular pay, special pay and allowances of a member of the Armed Forces (except as provided in paragraph (c)(7) of this section).

(9) For section 8 programs only and as provided in 24 CFR 5.612, any financial assistance, in excess of amounts received for tuition and any other required fees and charges, that an individual receives under the Higher Education Act of 1965 (20 U.S.C. 1001 *et seq.*), from private sources, or from an institution of higher education (as defined under the Higher Education Act of 1965 (20 U.S.C. 1002)), shall be considered income to that individual, except that financial assistance described in this paragraph is not considered annual income for persons over the age of 23 with dependent children. For purposes of this paragraph, "financial assistance" does not include loan proceeds for the purpose of determining income.

(c) Annual income does not include the following:

(1) Income from employment of children (including foster children) under the age of 18 years;

(2) Payments received for the care of foster children or foster adults (usually persons with disabilities, unrelated to the tenant family, who are unable to live alone);

(3) Lump-sum additions to family assets, such as inheritances, insurance payments (including payments under health and accident insurance and worker's compensation), capital gains and settlement for personal or property losses (except as provided in paragraph (b)(5) of this section);

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(4) Amounts received by the family that are specifically for, or in reimbursement of, the cost of medical expenses for any family member;

(5) Income of a live-in aide, as defined in § 5.403;

(6) Subject to paragraph (b)(9) of this section, the full amount of student financial assistance paid directly to the student or to the educational institution;

(7) The special pay to a family member serving in the Armed Forces who is exposed to hostile fire;

(8)(i) Amounts received under training programs funded by HUD;

(ii) Amounts received by a person with a disability that are disregarded for a limited time for purposes of Supplemental Security Income eligibility and benefits because they are set aside for use under a Plan to Attain Self-Sufficiency (PASS);

(iii) Amounts received by a participant in other publicly assisted programs which are specifically for or in reimbursement of out-of-pocket expenses incurred (special equipment, clothing, transportation, child care, etc.) and which are made solely to allow participation in a specific program;

(iv) Amounts received under a resident service stipend. A resident service stipend is a modest amount (not to exceed \$200 per month) received by a resident for performing a service for the PHA or owner, on a part-time basis, that enhances the quality of life in the development. Such services may include, but are not limited to, fire patrol, hall monitoring, lawn maintenance, resident initiatives coordination, and serving as a member of the PHA's governing board. No resident may receive more than one such stipend during the same period of time;

(v) Incremental earnings and benefits resulting to any family member from participation in qualifying State or local employment training programs (including training programs not affiliated with a local government) and training of a family member as resident management staff. Amounts excluded by this provision must be received under employment training programs with clearly defined goals and objectives, and are excluded only for

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the period during which the family member participates in the employment training program;

(9) Temporary, nonrecurring or sporadic income (including gifts);

(10) Reparation payments paid by a foreign government pursuant to claims filed under the laws of that government by persons who were persecuted during the Nazi era;

(11) Earnings in excess of \$480 for each full-time student 18 years old or older (excluding the head of household and spouse);

(12) Adoption assistance payments in excess of \$480 per adopted child;

(13) [Reserved]

(14) Deferred periodic amounts from supplemental security income and Social Security benefits that are received in a lump sum amount or in prospective monthly amounts, or any deferred Department of Veterans Affairs disability benefits that are received in a lump sum amount or in prospective monthly amounts.

(15) Amounts received by the family in the form of refunds or rebates under State or local law for property taxes paid on the dwelling unit;

(16) Amounts paid by a State agency to a family with a member who has a developmental disability and is living at home to offset the cost of services and equipment needed to keep the developmentally disabled family member at home; or

(17) Amounts specifically excluded by any other Federal statute from consideration as income for purposes of determining eligibility or benefits under a category of assistance programs that includes assistance under any program to which the exclusions set forth in 24 CFR 5.609(c) apply. A notice will be published in the FEDERAL REGISTER and distributed to PHAs and housing owners identifying the benefits that qualify for this exclusion. Updates will be published and distributed when necessary.

(d) *Annualization of income.* If it is not feasible to anticipate a level of income over a 12-month period (e.g., seasonal or cyclic income), or the PHA believes that past income is the best available indicator of expected future income, the PHA may annualize the income anticipated for a shorter period, subject



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to a redetermination at the end of the shorter period.

[61 FR 54498, Oct. 18, 1996, as amended at 65 FR 16716, Mar. 29, 2000; 67 FR 47432, July 18, 2002; 70 FR 77743, Dec. 30, 2005; 79 FR 36164, June 25, 2014; 81 FR 12370, Mar. 8, 2016]

**§ 5.611 Adjusted income.**

Adjusted income means annual income (as determined by the responsible entity, defined in § 5.100 and § 5.603) of the members of the family residing or intending to reside in the dwelling unit, after making the following deductions:

(a) *Mandatory deductions.* In determining adjusted income, the responsible entity must deduct the following amounts from annual income:

- (1) \$480 for each dependent;
- (2) \$400 for any elderly family or disabled family;
- (3) The sum of the following, to the extent the sum exceeds three percent of annual income:

(i) Unreimbursed medical expenses of any elderly family or disabled family; and

(ii) Unreimbursed reasonable attendant care and auxiliary apparatus expenses for each member of the family who is a person with disabilities, to the extent necessary to enable any member of the family (including the member who is a person with disabilities) to be employed. This deduction may not exceed the earned income received by family members who are 18 years of age or older and who are able to work because of such attendant care or auxiliary apparatus; and

(4) Any reasonable child care expenses necessary to enable a member of the family to be employed or to further his or her education.

(b) *Additional deductions.* (1) For public housing, a PHA may adopt additional deductions from annual income. The PHA must establish a written policy for such deductions.

(2) For the HUD programs listed in § 5.601(d), the responsible entity shall calculate such other deductions as required and permitted by the applicable program regulations.

[66 FR 6223, Jan. 19, 2001]

**§ 5.612 Restrictions on assistance to students enrolled in an institution of higher education.**

No assistance shall be provided under section 8 of the 1937 Act to any individual who:

(a) Is enrolled as a student at an institution of higher education, as defined under section 102 of the Higher Education Act of 1965 (20 U.S.C. 1002);

(b) Is under 24 years of age;

(c) Is not a veteran of the United States military;

(d) Is unmarried;

(e) Does not have a dependent child;

(f) Is not a person with disabilities, as such term is defined in section 3(b)(3)(E) of the 1937 Act and was not receiving assistance under section 8 of the 1937 Act as of November 30, 2005; and

(g) Is not otherwise individually eligible, or has parents who, individually or jointly, are not eligible on the basis of income to receive assistance under section 8 of the 1937 Act.

[70 FR 77743, Dec. 30, 2005, as amended at 73 FR 49333, Aug. 21, 2008]

**§ 5.613 Public housing program and Section 8 tenant-based assistance program: PHA cooperation with welfare agency.**

(a) This section applies to the public housing program and the Section 8 tenant-based assistance program.

(b) The PHA must make best efforts to enter into cooperation agreements with welfare agencies under which such agencies agree:

(1) To target public assistance, benefits and services to families receiving assistance in the public housing program and the Section 8 tenant-based assistance program to achieve self-sufficiency;

(2) To provide written verification to the PHA concerning welfare benefits for families applying for or receiving assistance in these housing assistance programs.

[65 FR 16717, Mar. 29, 2000]

**§ 5.615 Public housing program and Section 8 tenant-based assistance program: How welfare benefit reduction affects family income.**

(a) *Applicability.* This section applies to covered families who reside in public

**Financial Analysis for:**

Rule #2 - Income Based Rental Program Eligibility, Selection, and Other Requirements

| <b>Type of Cost</b>   | <b>Description/Comment</b>   | <b>Dollar Amount</b> |
|---|--|----------------------|
| Start Up Costs  |  | \$0.00               |
| Personnel   |  | \$0.00               |
| Office  |  | \$0.00               |
| Documentation Costs   |  | \$0.00               |
| Estimate of time necessary for an individual or agency to comply with the rule after implementation | Upon approval, CHD will administer changes to Rule #2 effective January 1, 2024, in conjunction with changes to CFR Part 5.609 | N/A                  |
| Other, please explain   |  |                      |
| Total   | Annual Net Revenue   |                      |

**Summary Report for:** Income Based Rental Program Rule #2

**Original effective date:** 4/13/17

**Amendment effective date:** Immediately upon adoption.

**Name of law being interpreted:** Title 6. Property and Land – Chapter 611, Landlord Tenant

**Rule Number:** 2

**Other Laws or Rules that may be affected:** Rule #4 - Income Based Rent-to-Own Program

**Brief Summary of the proposed rule:** The Income Based Rental Program Rule provides additional eligibility requirements, selection procedures, and general requirements that govern this income-based rental program.

The U.S. Department of Housing and Urban Development (HUD) has made changes to 24 Code of Federal Regulation (CFR) Part 5.609 that introduces new definitions pertaining to Annual Income and forms of income excluded from Annual Income calculations, that are used in determining program eligibility and income-based rent rates for programs funded through HUD.

**Statement of Effect:** See attached.

**Financial Analysis:** See attached.



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 Legislative Operating Committee  
 PO Box 365 • Oneida, WI 54155-0365  
 Oneida-nsn.gov



## Statement of Effect

*Amendments to Landlord-Tenant Rule No.2 – Income Based Rental Program Eligibility, Selection and Other Requirements*

### Summary

The proposed amendments to the Landlord-Tenant Rule No.2 – Income Based Rental Program Eligibility, Selection and Other Requirements remove the provisions on how the Comprehensive Housing Division calculates income, and instead provides that the Comprehensive Housing Division shall calculate income in accordance with 24 CFR § 5.609 and shall provide the effective language to the Legislative Reference Office to be published as Appendix 01 to this Rule so that applicable income calculations are publicly available on the Oneida Register. [Rule 2.4-2].

*Submitted by: Clorissa N. Leeman, Staff Attorney, Legislative Reference Office*

*Date: November 14, 2023*

### Analysis by the Legislative Reference Office

The Landlord-Tenant law (“the Law”) confers administrative rulemaking authority to the Comprehensive Housing Division and the Oneida Land Commission as authorized by the Administrative Rulemaking law. [see Landlord-Tenant law section 611.4]. The Law states that the Comprehensive Housing Division shall provide residential rental programs to low-income members of the Nation and their families. [see Landlord-Tenant law section 611.4-1]. The Oneida Land Commission and the Comprehensive Housing Division are required to jointly establish rules naming said programs and providing the specific requirements and regulations that apply to each program. [see Landlord-Tenant law section 611.4-1]. Additionally, the Land Commission and the Comprehensive Housing Division are required to jointly develop rules governing the selection of applicants for the issuance of rental agreements. [see Landlord-Tenant law section 611.4-3]. Oneida Business Committee Resolution BC-10-12-16-D provides that for purposes of this law, the Comprehensive Housing Division means the Oneida Housing Authority for income-based rental agreements. The Law also provides where such rental requirements relate solely to premises administered pursuant to federal funding, the Comprehensive Housing Division has sole authority. Accordingly, the Comprehensive Housing Division has sole rulemaking authority for these rules.

Landlord-Tenant Rule No. 2 - Income Based Rental Program Eligibility, Selection and Other Requirements (“the Rule”) provides additional eligibility requirements, selection procedures and general requirements that govern the Comprehensive Housing Division’s income-based rental programs. The mission of the income-based housing program is to develop, maintain, and operate affordable housing in safe, sanitary, and healthy environments within the reservation.

The Rule provides that pursuant to the Native American Housing Assistance and Self Determination Act (NAHASDA), in order to be eligible for an income-based rental agreement, the household must qualify as low income at the time of initial occupancy. [Rule 2.4-2]. The Rule further provides that in order to qualify as low-income, applicants’ household income may not

exceed eighty percent (80%) of the regional gross annual income based on the data from Outagamie County. *Id.*

The proposed amendments to the Rule remove the provisions on how the Comprehensive Housing Division calculates income, and instead provides that the Comprehensive Housing Division shall calculate income in accordance with 24 CFR § 5.609 and shall provide the effective language to the Legislative Reference Office to be published as Appendix 01 to this Rule so that applicable income calculations are publicly available on the Oneida Register. *[Rule 2.4-2]*.

### ***Conclusion***

There are no legal bars to adopting the amendments to the Landlord-Tenant Rule No.2– Income Based Rental Program Eligibility, Selection and Other Requirements.

**Comprehensive Housing Division  
Public Meeting****Rule No. 2 – Income Based Rental Program Eligibility, Selection and Other Requirements**

Comprehensive Housing Division Conference Room  
December 13, 2023, 10:00 a.m.

**Present:**

Lisa Rauschenbach, Comprehensive Housing Division; Scott Denny, Comprehensive Housing Division

**Scott Denny:**

Good morning. The time is 10:00 a.m. and today's date is December 13, 2023. I will now call the public meeting for the Landlord Tenant Rule No. 2 – Income Based Rental Program Eligibility, Selection and Other Requirements to order.

The Comprehensive Housing Division is holding this meeting to inform the Oneida community of changes to the program rule, based on Chapter 24 of Code of Federal Regulations, Part 5.609 changes in how income is defined for HUD funded programs.

All persons who wish to present oral testimony will need to register on the sign-in sheet provided.

Written comments may be submitted to the Comprehensive Housing Division, by U.S. mail, interoffice mail, email or fax as provided on the public meeting notice. These comments must be received by close of business on December 20, 2023.

In attendance from the Comprehensive Housing Division is:

- Scott Denny - Area Manager for Residential Rentals & Outreach
- Lisa Rauschenbach, Division Director

We will begin today's public meeting for Landlord Tenant Rule No. 2 – Income Based Rental Program Eligibility, Selection and Other Requirements.

In summary, this rule reflects the following pertaining to 24 CFR Part 5.609

- Income is all amounts, not specifically excluded in Part 5.609(b).
- Part 5.609 offers a more elaborate and detailed definition of excluded student income.
- Part 5.609 offers a more elaborate and detailed definition of excluded veteran income.

**Scott Denny:**

With there being no speakers registered, the public meeting for Rule No. 2 – Income Based Rental Program Eligibility, Selection and Other Requirements is now closed at 10:35 a.m.

Written comments may be submitted until close of business on December 20, 2023.

**-End of Meeting-**



**Comprehensive Housing Division  
Public Meeting**

**Rule No. 2 – Income Based Rental Program Eligibility, Selection and Other Requirements**

Comprehensive Housing Division Conference Room

December 13, 2023, 10:00 a.m.

**Present:**

Lisa Rauschenbach, Comprehensive Housing Division; Scott Denny, Comprehensive Housing Division

There were no community members present at the Public Meeting, and Comprehensive Housing Division received no written comment within the period provided.



Oneida Nation  
Oneida Business Committee  
Legislative Operating Committee  
PO Box 365 • Oneida, WI 54155-0365  
Oneida-nsn.gov



**LEGISLATIVE OPERATING COMMITTEE PUBLIC MEETING**

Comprehensive Housing Division Conference Room

**December 13, 2023 10:00a.m.**

**CHD Public Meeting - Rule #2 – Income Based Rental Program Eligibility, Selection & Other Requirements**

**PUBLIC MEETING SIGN IN SHEET**

|     | Name: (Print clearly)    | Email Address / Phone #        | Department/Roll # | Oral Testimony (Y) or (N) |
|-----|--------------------------|--------------------------------|-------------------|---------------------------|
| 1.  | <i>Scott Denny</i>       | <i>sdenny@oneida.nsn.gov</i>   | <i>CHD 1465</i>   |                           |
| 2.  | <i>Lisa Rauschenbach</i> | <i>lrausche@oneida.nsn.gov</i> | <i>CHD 13218</i>  |                           |
| 3.  |                          |                                |                   |                           |
| 4.  |                          |                                |                   |                           |
| 5.  |                          |                                |                   |                           |
| 6.  |                          |                                |                   |                           |
| 7.  |                          |                                |                   |                           |
| 8.  |                          |                                |                   |                           |
| 9.  |                          |                                |                   |                           |
| 10. |                          |                                |                   |                           |
| 11. |                          |                                |                   |                           |
| 12. |                          |                                |                   |                           |



**C. Approve request for Certification of Procedural Compliance**

Sponsor: Krystal John

Motion by Donald McLester to approve forwarding the rule changes to the Legislative Operating Committee for certification of procedural compliance, seconded by Sherrole Benton. Motion carried:

Ayes: Sherrole Benton, Donald McLester  
 Abstained: Patricia Cornelius, Frederick Muscavitch

*Patricia Cornelius arrived at 5:15 p.m.*

*Item VII.B. revisited.*

Motion by Donald McLester to go into executive session at 5:29 p.m., seconded by Patricia Cornelius. Motion carried:

Ayes: Sherrole Benton, Patricia Cornelius, Donald McLester, Frederick Muscavitch

Motion by Patricia Cornelius to come out of executive session at 6:01 p.m., seconded by Donald McLester. Motion carried:

Ayes: Sherrole Benton, Patricia Cornelius, Donald McLester, Frederick Muscavitch

**D. Legal Opinion(s)**

Sponsor: Krystal John

**1. Real Estate Tools – Rights of First Offer, Rights of First Refusal and Options to Purchase, Waving Contingencies; and other tools**

Motion by Sherrole Benton to accept as information the update regarding Real Estate Tools – Rights of First Offer, Rights of First Refusal and Options to Purchase, Waving Contingencies and other tools and defer to the August 12, 2024, meeting, seconded by Donald McLester. Motion carried:

Ayes: Sherrole Benton, Patricia Cornelius, Donald McLester, Frederick Muscavitch

**2. Required Approvals for Initiating a Land Acquisition**

*For the Record: Attorney Krystal John advised she modified her submission and only submitted one legal opinion so the motion under VII.D.1. was good.*

**VIII. REPORTS (FY-24 DEADLINES Q1-FEB 6, SEMI-ANNUAL-APR, Q2-APR 30, Q3-AUG 6, ANNUAL-OCT, Q4-NOV 5)**

Determine next steps regarding five (5) appointment(s) - Oneida Personnel Commission

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## Business Committee Agenda Request

**1. Meeting Date Requested:** 07/24/24

**2. General Information:**

Session:  Open  Executive – must qualify under §107.4-1.  
Justification: DRAFT materials/discussion

**3. Supporting Documents:**

- |  |  |   |
|--|--|---|
| <input type="checkbox"/> Bylaws                    | <input type="checkbox"/> Fiscal Impact Statement | <input type="checkbox"/> Presentation           |
| <input type="checkbox"/> Contract Document(s)      | <input type="checkbox"/> Law                     | <input type="checkbox"/> Report                 |
| <input checked="" type="checkbox"/> Correspondence | <input type="checkbox"/> Legal Review            | <input type="checkbox"/> Resolution             |
| <input type="checkbox"/> Draft GTC Notice          | <input type="checkbox"/> Minutes                 | <input type="checkbox"/> Rule (adoption packet) |
| <input type="checkbox"/> Draft GTC Packet          | <input type="checkbox"/> MOU/MOA                 | <input type="checkbox"/> Statement of Effect    |
| <input type="checkbox"/> E-poll results/back-up    | <input type="checkbox"/> Petition                | <input type="checkbox"/> Travel Documents       |
| <input type="checkbox"/> Other: <i>Describe</i>    |  |   |

**4. Budget Information:**

- |  |  |                                     |
|--|--|-------------------------------------|
| <input type="checkbox"/> Budgeted                  | <input type="checkbox"/> Budgeted – Grant Funded | <input type="checkbox"/> Unbudgeted |
| <input checked="" type="checkbox"/> Not Applicable | <input type="checkbox"/> Other: <i>Describe</i>  |                                     |

**5. Submission:**

Authorized Sponsor: Lisa Liggins, Secretary

Primary Requestor: Amber Martinez, Recording Clerk

Additional Requestor: (Name, Title/Entity)


Additional Requestor: (Name, Title/Entity)

Submitted By: AMARTIN3



## Memorandum

TO: Oneida Business Committee

FROM: Brooke Doxtator, BCC Supervisor 

DATE: July 15, 2024

RE: Appointment(s) – Oneida Personnel Commission

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### Background

Four (4) vacancies have been posted for the Oneida Personnel Commission. The vacancies are to complete terms ending March 31, 2026, March 31, 2027, March 31, 2028, and March 31, 2029.

The vacancies have been posted since April 14, 2021. The latest application deadline was July 5, 2024, and one (1) application(s) was received for the following applicant(s):

- Frederick Muscavitch

### Select action(s) provided below:

- 1) accept the selected the applicant(s) and appoint to a term ending March 31, 2026, March 31, 2027, March 31, 2028, March 31, 2029, OR
- 2) reject the selected applicant(s) and oppose the vote\*\*; OR
- 3) request the Secretary to re-notice the vacancy(ies)

Approve the travel report - Secretary Lisa Liggins and Councilman Jonas Hill - Assembly Democratic...

## Business Committee Agenda Request

1. Meeting Date Requested: 08/14/24

2. General Information:

Session:  Open  Executive – must qualify under §107.4-1.

Justification: *Choose reason for Executive.*

3. Supporting Documents:

- |   |  |   |
|---|--|---|
| <input type="checkbox"/> Bylaws                 | <input type="checkbox"/> Fiscal Impact Statement | <input type="checkbox"/> Presentation           |
| <input type="checkbox"/> Contract Document(s)   | <input type="checkbox"/> Law                     | <input checked="" type="checkbox"/> Report      |
| <input type="checkbox"/> Correspondence         | <input type="checkbox"/> Legal Review            | <input type="checkbox"/> Resolution             |
| <input type="checkbox"/> Draft GTC Notice       | <input type="checkbox"/> Minutes                 | <input type="checkbox"/> Rule (adoption packet) |
| <input type="checkbox"/> Draft GTC Packet       | <input type="checkbox"/> MOU/MOA                 | <input type="checkbox"/> Statement of Effect    |
| <input type="checkbox"/> E-poll results/back-up | <input type="checkbox"/> Petition                | <input type="checkbox"/> Travel Documents       |
| <input type="checkbox"/> Other: <i>Describe</i> |  |   |

4. Budget Information:

- Budgeted  Budgeted – Grant Funded  Unbudgeted
- Not Applicable  Other: *Describe*

5. Submission:

Authorized Sponsor: Lisa Liggins, Secretary and Jonas Hill, Councilman

Primary Requestor: \_\_\_\_\_

Additional Requestor: (Name, Title/Entity)

Additional Requestor: (Name, Title/Entity)

Submitted By: LLIGGINS

# BUSINESS COMMITTEE TRAVEL REPORT



**Travel Report for:** Lisa Liggins Jonas Hill

**Travel Event:** Assembly Democratic Campaign Committee Fundraiser

**Travel Location:** Wisconsin Dells, WI

**Departure Date:** 07/23/2024      **Return Date:** 07/25/2024

**Projected Cost:** \$911.50      **Actual Cost:** \$548.74 and \$443.84

**Date Travel was Approved by OBC:** 07/10/2024

## Narrative/Background:

Intergovernmental Affairs inquired on July 9, 2024, if I would be able to attend. The BC took action at the July 10, 2024, regular BC meeting to approve this travel request for myself and also for Councilman Jonas Hill.

By attending this event, the Oneida Nation shows its financial support for the democratic assembly and allows for the Nation to network and develop rapport with individual legislators while sharing the Nation's concerns, issues, and resolves for legislative items. This is important in my role as the appointee to the Special Committee on State/Tribal Relations (SCSTR). These types of events are attended on both sides of the house to balance the political outreach.

Some of the attendees that Councilman Hill and I had the opportunity to speak with are:

- Rep. Greta Neubauer - District 66 - Racine
  - WI State Assembly Minority Leader
- Rep. Kalan Haywood - District 16 - Milwaukee
  - WI State Assembly Assistant Minority Leader
- Rep. Lisa Subeck - District 78 - Madison
  - WI State Assembly Minority Caucus Chair
- Rep. Jill Billings - District 95 - LaCrosse
- Rep. Jenna Jacobsen - District 43 - Oregon
- Rep. Sue Conley - District 44 - Janesville
  - Sue will be serving on the SCSTR this session.

- Rep. David Considine - District 81 - Baraboo
- Rep. Lee Snodgrass - District 57 - Appleton
- Rep. Jodi Emerson - District 91 - Eau Claire
- Rep. Supreme Moore Omokunde - District 17 - Milwaukee
- Rep. Tip McGuire - District 64 - Kenosha
- Rep. Christine Sinicki - District 20 - Milwaukee

Throughout the day we were able to talk with various legislators and staff about the six (6) items that tribes have submitted for consideration by the SCSTR. I was also able to speak with Rep. Neubauer, Minority Leaders, and with Rep. McGuire, who sits on the Joint Committee on Finance, about the budget considerations the Nation is submitting through the Department of Administration.

**Item(s) Requiring Attention:**

Rep. McGuire asked for some additional information regarding the budget considerations. That follow up has been forwarded to the Local and State Lobbyists for completion. Please note, all costs for this travel were paid from the Secretary's travel line.

**Requested Action:**

Approve the travel report - Secretary Lisa Liggins and Councilman Jonas Hill - Assembly Democratic Campaign Committee Fundraiser - Wisconsin Dells, WI - July 23-25, 2024

Approve the travel report - Councilwoman Jennifer Webster - Dept. of Children & Families and Dept. of...

### Business Committee Agenda Request

1. Meeting Date Requested: 08/14/24

2. Session:

Open  Executive – must qualify under §107.4-1.

Justification: Jennifer Webster 06/03/2024 -06/05/2024 Dept. of Children & Families + Dept. of Human & Human Services State-Tribal Consultations Hayward, WI

3. Requested Motion:

Accept as information; OR

Approve Travel Report - Jennifer Webster 06/03/2024 -06/05/2024 Dept. of Children & Families + Dept. of Human & Human Services State-Tribal Consultations Hayward, WI

4. Areas potentially impacted or affected by this request:

- Finance  Programs/Services
- Law Office  DTS
- Gaming/Retail  Boards, Committees, or Commissions
- Other: Oneida Child Support Dept.

5. Additional attendees needed for this request:

- Name, Title/Entity OR Choose from List*
- Name, Title/Entity OR Choose from List*
- Name, Title/Entity OR Choose from List*
- Name, Title/Entity OR Choose from List*

**6. Supporting Documents:**

- |  |  |   |
|--|--|---|
| <input type="checkbox"/> Bylaws  | <input type="checkbox"/> Fiscal Impact Statement | <input type="checkbox"/> Presentation           |
| <input type="checkbox"/> Contract Document(s)                              | <input type="checkbox"/> Law                     | <input checked="" type="checkbox"/> Report      |
| <input type="checkbox"/> Correspondence                                    | <input type="checkbox"/> Legal Review            | <input type="checkbox"/> Resolution             |
| <input type="checkbox"/> Draft GTC Notice                                  | <input type="checkbox"/> Minutes                 | <input type="checkbox"/> Rule (adoption packet) |
| <input type="checkbox"/> Draft GTC Packet                                  | <input type="checkbox"/> MOU/MOA                 | <input type="checkbox"/> Statement of Effect    |
| <input type="checkbox"/> E-poll results/back-up                            | <input type="checkbox"/> Petition                | <input type="checkbox"/> Travel Documents       |
| <input checked="" type="checkbox"/> Other: Narrative / Background / Agenda |  |   |

**7. Budget Information:**

- |   |   |
|---|---|
| <input type="checkbox"/> Budgeted – Tribal Contribution | <input checked="" type="checkbox"/> Budgeted – Grant Funded |
| <input type="checkbox"/> Unbudgeted                     | <input type="checkbox"/> Not Applicable                     |
| <input type="checkbox"/> Other: Special Projects        |   |

**8. Submission:**

Authorized Sponsor: Jennifer Webster, Councilwoman

Primary Requestor: (Name, Title/Entry)



# BUSINESS COMMITTEE TRAVEL REPORT



**Travel Report for:** Jennifer Webster  
**Travel Event:** Dept of Children & Families + Dept of Health & Human Services State-Tribal Consultations  
**Travel Location:** Hayward, WI  
**Departure Date:** 06/03/2024 **Return Date:** 06/05/2024  
**Projected Cost:** \$1096.25 **Actual Cost:** \$665.25  
**Date Travel was Approved by OBC:** 04/24/2024

### Narrative/Background:

State of Wisconsin held their annual State-Tribal Consultations on June 3-4, 2024 in Hayward, WI. June 4 was with DCF where we discussed Foster Care and Indian Child Welfare and issues Oneida is having specifically in regards to Child Support and the utilization of the State of Wisconsin Child Support Kids System. More specifically that Oneida Nation Child Support is a necessary program that helps families collect support needed with day-to-day household living expenses from the custodial parent. This issue has risen to a national level and with the help of our friends in Madison and Governor Evers we can work towards a Legislative Fix. June 5 was with Dept of Health & Human Services working together to develop policies, programs, and funding initiatives that affect tribal communities. I have also included for your reading pleasure the Legislative Process Overview, the Administrative Rulemaking Process Overview and the 2023-2024 and 2025-2026 Legislative Session information.

### Item(s) Requiring Attention:

Click here to enter text.

### Requested Action:

Approve Travel Report



# WISCONSIN DEPARTMENT of HEALTH SERVICES

## 2024 Tribal Consultation Meeting Annotated Agenda

Lac Courte Oreilles Band of Lake Superior Chippewa Indians

Seven Winds Casino/Convention Center

13767 W: County Road B

Hayward, WI 54843

*Wed* June 5, 2024  
8:30am-3pm

**8:00 a.m. Registration Open**  
Continental Breakfast Served

**8:30 a.m. Welcome and Opening Remarks**

- Lac Courte Oreilles Leadership or Designee
- Kirsten Johnson, Secretary-designee, Wisconsin Department of Health Services

### Introductions

- Bad River
- Forest County Potawatomi
- Ho-Chunk Nation
- Lac Courte Oreilles
- Lac du Flambeau
- Menominee
- Oneida Nation
- Red Cliff
- Sokaogon
- St. Croix
- Stockbridge Munsee
- Great Lakes Inter-Tribal Council
- DHS
- Other Agencies

### Office of the Secretary – Secretary Johnson

- DHS Bi-annual Budget Overview-Kirsten Johnson
- Opioid Initiatives-Michelle Haese
- Tribal Affairs Office-Gail Nahwahquaw

**9:30am**

### DHS- Division of Medicaid Services – Amanda Dreyer

- All Inclusive Rate-Amanda Dreyer, Brandon Watson
- Non-Emergency Medical Transportation-Brandon Watson
- Tribal Shared Savings-Brandon Watson



Wisconsin Department of Children and Families

Governor Tony Evers  
Secretary Emilie Amundson  
dcf.wisconsin.gov

## Agenda

### Tribal Consultation Meeting

Sevenwinds Casino

June 4, 2024

*Tues*

8:30 AM Breakfast (optional)

9:30 AM Welcome and Introductions

Tribal Agenda Items & Discussion

- ✓ • Strengthening State and Tribal Child Support Enforcement Act (Lac Courte Oreilles)

10:30 AM Break (10 minutes)

Tribal Agenda Items & Discussion (continued)

12:00 PM Lunch (provided)

*Lost souls*

*Family Services - Edlundson*

1:00 PM Tribal Agenda Items & Discussion (continued)

YoungStar update and tribal engagement plan

2:00 PM Break (10 minutes)

SFY25-27 Biennial Budget Discussion

CANPB Strategic Plan and Funding

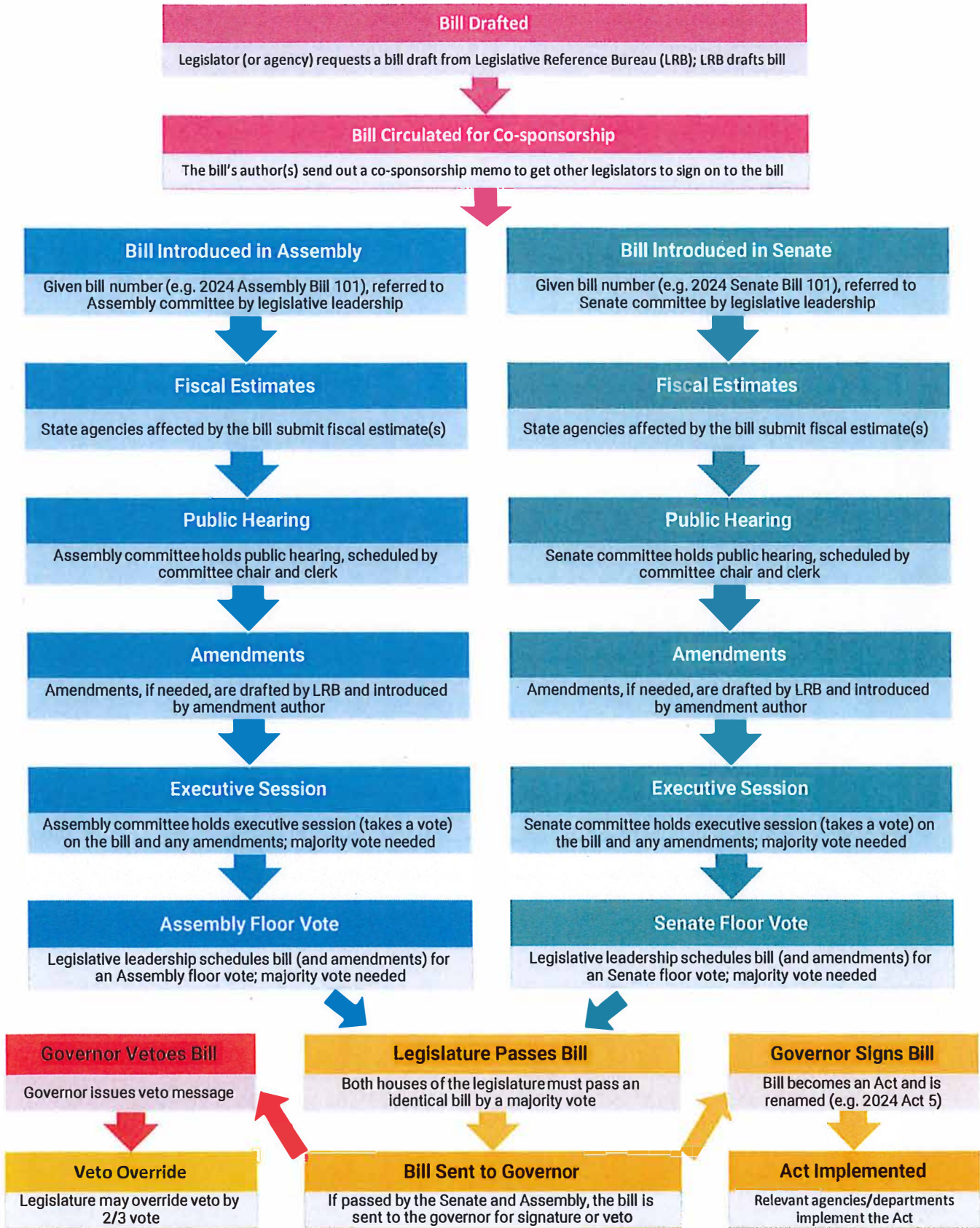
*Legislation Updates*

Summary & Next Steps

3:00 pm Adjourn

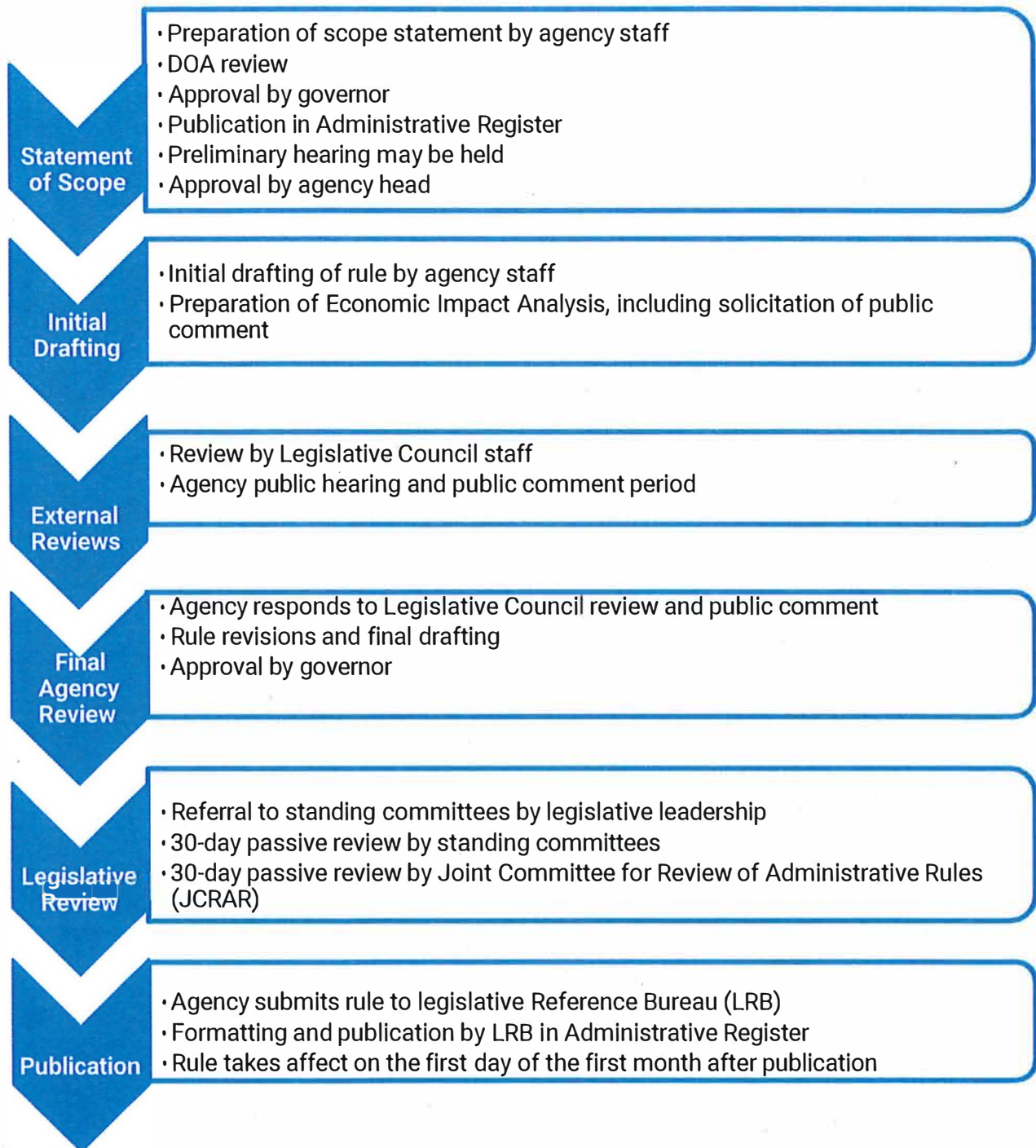


# Legislative Process Overview





# Administrative Rulemaking Process Overview

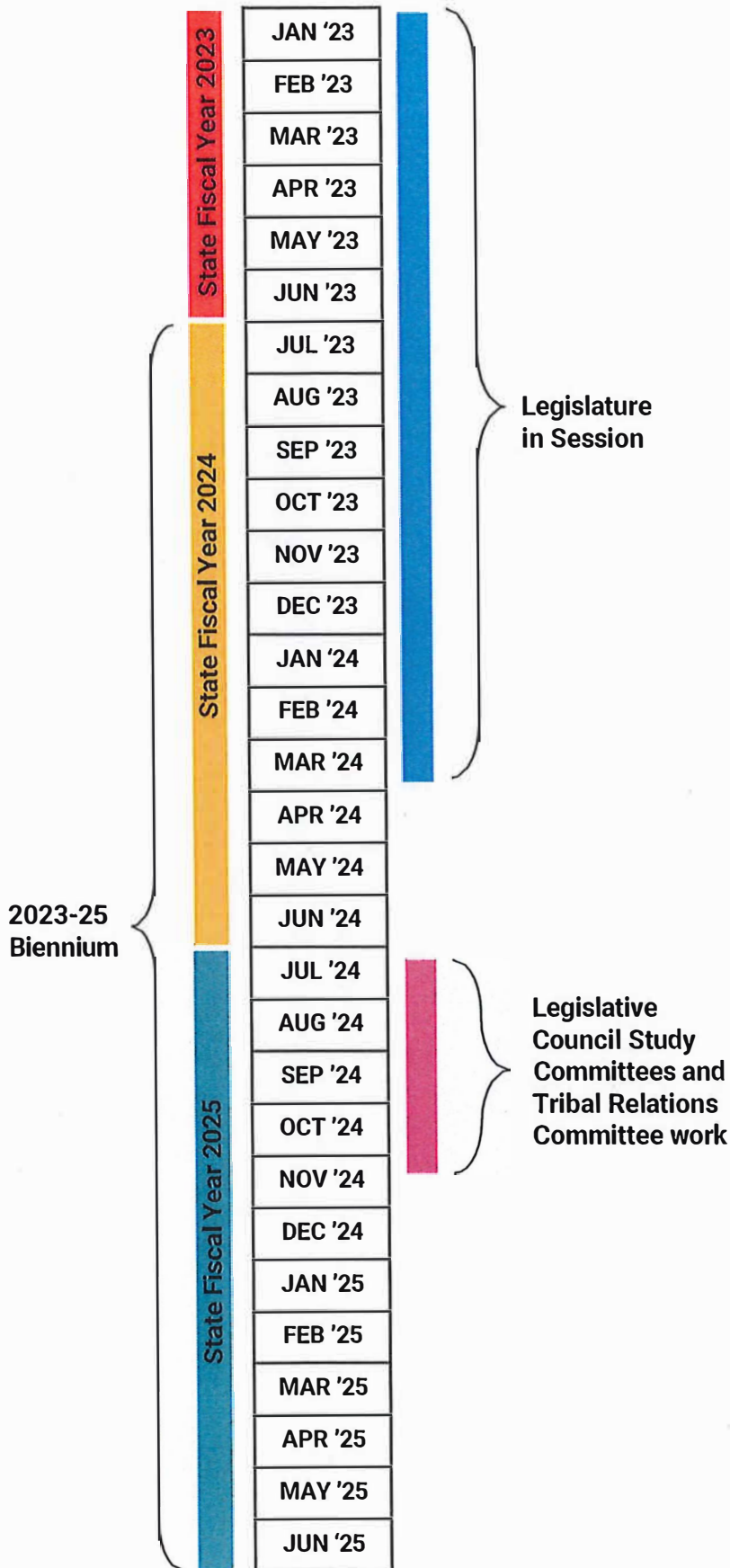


[Wisconsin Legislator Briefing Book 2019-20, Chapter 4: Administrative Rulemaking](#), Legislative Council

[Issue Brief: Emergency Rulemaking Process](#), Legislative Council



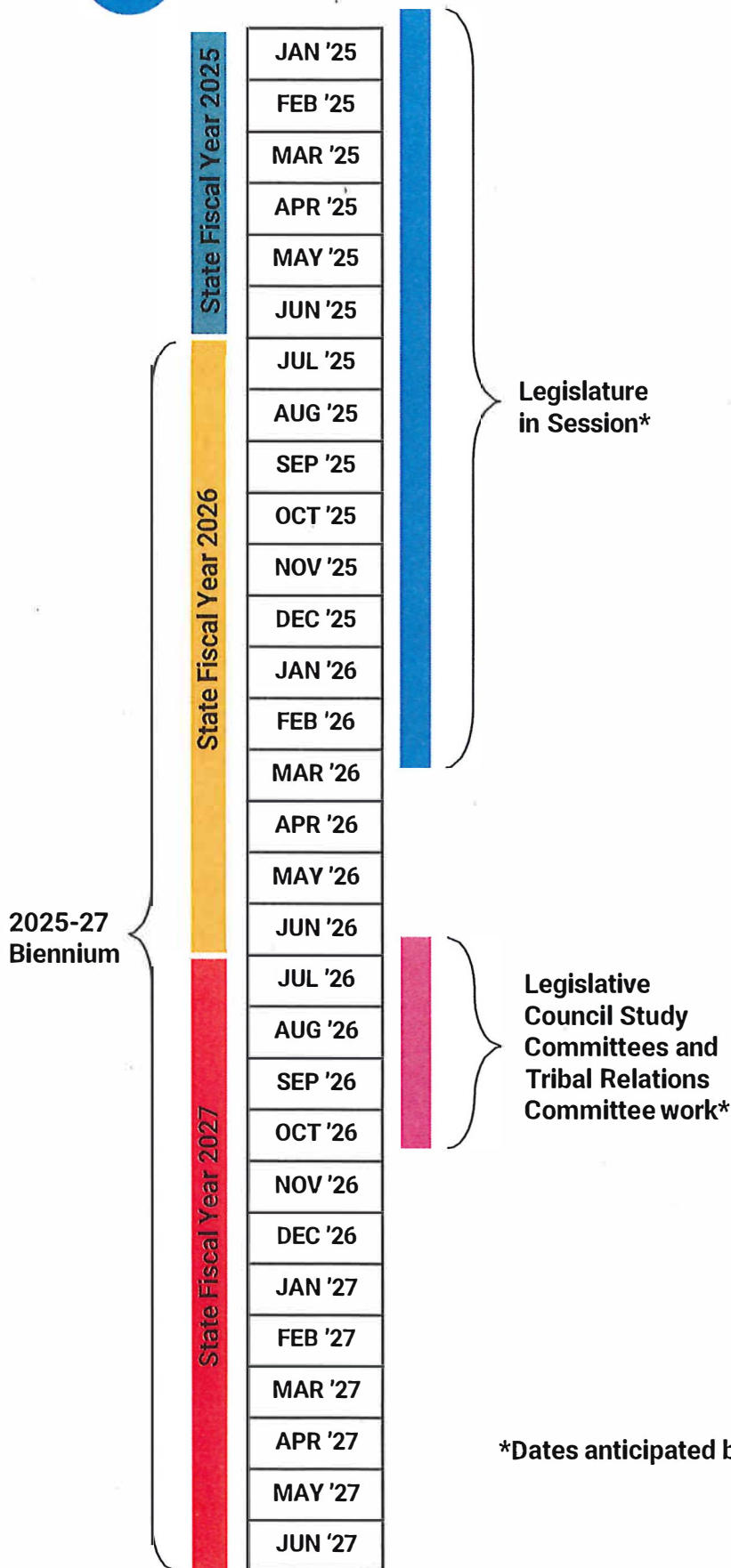
# 2023-24 Legislative Session



- **January 3, 2023**  
– Inauguration
- **February 16, 2023**- Governor Evers delivered budget address, announced his executive budget
- **April 5, 2023** - JFC held public hearing on Governor's 2023-25 Biennial Budget in Waukesha Whitewater
- **April 11, 2023** - JFC held public hearing on 2023-25 Biennial Budget in Eau Claire
- **April 12, 2023** - JFC held public hearing on 2023-25 Biennial Budget in Wisconsin Dells
- **April 26, 2023**- JFC held public hearing on 2023-25 Biennial Budget in Minocqua
- **May 2 – June 22, 2023** - JFC held executive sessions on the 2023-25 Biennial Budget
- **July 5, 2023** - 2023-25 Biennial Budget enacted
- **February 22, 2024** - Last Assembly floor session held
- **March 12, 2024** - Last Senate floor session held
- **September 15, 2024** - Agencies submit budget requests for 2025-27 Biennial Budget to the Department of Administration (re-estimates only; with some exceptions, no GPR-funded expenditures, per Governor's Budget Letter to Agencies)



# 2025-26 Legislative Session



- **January 6, 2025-** Inauguration
- **Before last Tuesday in January 2025\*-** Governor delivers budget address, announces Executive Budget
- **Spring 2025\*-** JFC holds public hearings on 2025-27 Biennial Budget
- **Spring/early summer 2025\*-** JFC holds executive sessions on 2025-27 Biennial Budget
- **July 2025\*-** 2025-27 Biennial Budget enacted
- **September 2025\*-** Agencies submit budget requests for 2027-29 Biennial Budget to Department of Administration

\*Dates anticipated based on prior legislative sessions

Approve the travel report - Councilwoman Jennifer Webster - Indian Health Services Tribal Self...

### Business Committee Agenda Request

1. Meeting Date Requested: 08/14/24

2. Session:

Open  Executive – must qualify under §107.4-1.

Justification: Jennifer Webster 07/22/2024 -07/24/2024 IHS Tribal Self Governance Advisory Committee Mtg Washington, DC

3. Requested Motion:

Accept as information; OR

Approve Travel Report - Jennifer Webster 07/22/2024 -07/24/2024 IHS Tribal Self Governance Advisory Committee Mtg Washington, DC

4. Areas potentially impacted or affected by this request:

- Finance  Programs/Services
- Law Office  DTS
- Gaming/Retail  Boards, Committees, or Commissions
- Other: Oneida Self Governance

5. Additional attendees needed for this request:

- Name, Title/Entity OR Choose from List*
- Name, Title/Entity OR Choose from List*
- Name, Title/Entity OR Choose from List*
- Name, Title/Entity OR Choose from List*



**6. Supporting Documents:**

- |  |  |   |
|--|--|---|
| <input type="checkbox"/> Bylaws  | <input type="checkbox"/> Fiscal Impact Statement | <input type="checkbox"/> Presentation           |
| <input type="checkbox"/> Contract Document(s)                              | <input type="checkbox"/> Law                     | <input checked="" type="checkbox"/> Report      |
| <input type="checkbox"/> Correspondence                                    | <input type="checkbox"/> Legal Review            | <input type="checkbox"/> Resolution             |
| <input type="checkbox"/> Draft GTC Notice                                  | <input type="checkbox"/> Minutes                 | <input type="checkbox"/> Rule (adoption packet) |
| <input type="checkbox"/> Draft GTC Packet                                  | <input type="checkbox"/> MOU/MOA                 | <input type="checkbox"/> Statement of Effect    |
| <input type="checkbox"/> E-poll results/back-up                            | <input type="checkbox"/> Petition                | <input type="checkbox"/> Travel Documents       |
| <input checked="" type="checkbox"/> Other: Narrative / Background / Agenda |  |   |

**7. Budget Information:**

- |   |   |
|---|---|
| <input type="checkbox"/> Budgeted – Tribal Contribution | <input checked="" type="checkbox"/> Budgeted – Grant Funded |
| <input type="checkbox"/> Unbudgeted                     | <input type="checkbox"/> Not Applicable                     |
| <input type="checkbox"/> Other: Special Projects        |   |

**8. Submission:**

Authorized Sponsor: Jennifer Webster, Councilwoman

Primary Requestor: (Name, Title/Entity)

# BUSINESS COMMITTEE TRAVEL REPORT



Travel Report for: Jennifer Webster

Travel Event: IHS Tribal Self Governance Advisory Committee Mtg

Travel Location: Washington DC

Departure Date: 07/22/2024 Return Date: 07/24/2024

Projected Cost: \$1756.50 Actual Cost: \$0

Date Travel was Approved by OBC: 06/12/2024

**Narrative/Background:**

The IHS Tribal Self Governance Advisory Committee was July 23-24, 2024 held in Washington DC. I serve as the Primary for the Bemidji Area. Airfare was purchased for \$1321.96, however due to the Microsoft airline glitch the airlines could not get me to DC until evening of July 23, which only left 1 day meeting with a return that same evening. I did not attend, and the airline is processing a full refund. I was able to join the meeting online. Please note that If I did attend the meeting in person, travel is reimbursed. Please allow this as close out of this travel. Attached is the agenda for fyi.

**Item(s) Requiring Attention:**

Click here to enter text.

**Requested Action:**

Approve Report

Agenda

IHS Tribal Self-Governance Advisory Committee (TSGAC)  
July 22-23, 2024  
Location: Embassy Suites, 900 10th St NW, Washington, DC 20001

ZOOM Information

<https://us02web.zoom.us/j/83198229977?pwd=cCtBbDArNm1BQnJqMVJ2NEFIZm9udz09>

Meeting ID: 831 9822 9977

Passcode: 331597

+1 301 715 8592

MONDAY, JULY 22, 2024

1:00 – 2:00: Tribal Caucus

2:00 – 2:25: Roll Call & Introductions

2:25 – 2:30: Opening Prayer

2:30 – 2:45: TSGAC Committee Business

- February 2024 minutes
- Area processes for nominations

2:45 – 3:30: Opening Remarks

*Chris Anoatubby, Lt. Governor, Chickasaw Nation and TSGAC Chair*  
*Ben Smith, Deputy Director, Indian Health Service (IHS)*

3:30 – 4:45: IHS Strategic Plan

- One IHS
- One HR

*IHS Representative*

4:45 – 5:00: ACA/IHCIA Update

*Cyndi Ferguson, SENSE Inc.*  
*Elliott Milhollin, Partner, Hobbs Straus Dean & Walker*

5:00: Recess

TUESDAY, JULY 23, 2024

9:00-9:05: Opening Prayer

9:05 – 9:30: Office of Tribal Self-Governance (OTSG) Update  
*Stacey Ecoffey, Deputy Director for Intergovernmental Affairs, IHS*  
*Jennifer Cooper, Director, OTSG, IHS*

9:30 – 10:00: Joint Venture

TSGAC Meeting Agenda (July 22-23, 2024)

Page 1 of 2

- How split up joint venture between ambulatory vs hospitals vs non-medical/behavioral health

*IHS Representative*

10:00 – 11:30: Budget Update

- Implementation on SCOTUS decision regarding CSC
- Reductions EHR, HC Construction, Sanitation
- Unobligated Funds

*Jillian Curtis, Director, Office of Finance and Accounting, IHS*

11:30 – 1:00: Lunch / Executive lunch

1:00 – 2:00: Implementation of Executive Order 14112

On December 6, 2023, the President signed Executive Order 14112, *Reforming Federal Funding and Support for Tribal Nations to Better Embrace Our Trust Responsibilities and Promote the Next Era of Tribal Self-Determination*, which, among other things, sets US policy to design and administer federal funding and support for Tribal programs in a manner that better recognizes and supports Tribal Sovereignty and Self-Determination. TSGAC will learn more about and discuss how HHS and IHS are implementing the Executive Order.

*HHS Representative*

*IHS Representative*

2:00 – 3:00: Discuss Self-Governance Expansion with STAC Leadership

*STAC Tribal Leadership*

*HHS Representative*

3:00 – 3:15: Break

3:15 – 4:30 – Wrap-Up Discussion with the IHS Deputy Director

*During the open discussion, TSGAC members have an opportunity to raise issues or questions from their Area with IHS leadership.*

- Priorities for remainder of term
- Transitioning Behavioral Health Grants to formula funding that can be delivered through Self-Determination and Self-Government agreements
- VA/IHS Reimbursement
- Completing Section 105 guidance

*Benjamin P. Smith, Deputy Director, Indian Health Service*

4:30: Adjourn

Any follow up for the TSGAC Technical Workgroup will be handled via email

TSGAC Meeting Agenda (July 22-23, 2024)

Page 2 of 2

Approve the travel report - Councilwoman Jennifer Webster - National Indian Head Start Association...

### Business Committee Agenda Request

1. Meeting Date Requested: 08/14/24

2. Session:

Open  Executive – must qualify under §107.4-1.

Justification: Jennifer Webster 06/24/2024 -06/28/2024 National Indian Head Start Conference Billings, MT

3. Requested Motion:

Accept as information; OR

Approve Travel Report - Jennifer Webster 06/24/2024 -06/28/2024 National Indian Head Start Conference Billings, MT

4. Areas potentially impacted or affected by this request:

- Finance  Programs/Services
- Law Office  DTS
- Gaming/Retail  Boards, Committees, or Commissions
- Other: Oneida Head Start

5. Additional attendees needed for this request:

- Name, Title/Entity OR Choose from List*
- Name, Title/Entity OR Choose from List*
- Name, Title/Entity OR Choose from List*
- Name, Title/Entity OR Choose from List*

**6. Supporting Documents:**

- |   |  |   |
|---|--|---|
| <input type="checkbox"/> Bylaws   | <input type="checkbox"/> Fiscal Impact Statement | <input type="checkbox"/> Presentation           |
| <input type="checkbox"/> Contract Document(s)   | <input type="checkbox"/> Law                     | <input checked="" type="checkbox"/> Report      |
| <input type="checkbox"/> Correspondence   | <input type="checkbox"/> Legal Review            | <input type="checkbox"/> Resolution             |
| <input type="checkbox"/> Draft GTC Notice   | <input type="checkbox"/> Minutes                 | <input type="checkbox"/> Rule (adoption packet) |
| <input type="checkbox"/> Draft GTC Packet   | <input type="checkbox"/> MOU/MOA                 | <input type="checkbox"/> Statement of Effect    |
| <input type="checkbox"/> E-poll results/back-up   | <input type="checkbox"/> Petition                | <input type="checkbox"/> Travel Documents       |
| <input checked="" type="checkbox"/> Other: 33rd NIHSDA Management Trainin Conference Schedule |  |   |

**7. Budget Information:**

- |   |   |
|---|---|
| <input type="checkbox"/> Budgeted – Tribal Contribution | <input checked="" type="checkbox"/> Budgeted – Grant Funded |
| <input type="checkbox"/> Unbudgeted                     | <input type="checkbox"/> Not Applicable                     |
| <input type="checkbox"/> Other: Special Projects        |   |

**8. Submission:**

Authorized Sponsor: Jennifer Webster, Councilwoman

Primary Requestor: (Name, Title/Entity)

# BUSINESS COMMITTEE TRAVEL REPORT



Travel Report for: Jennifer Webster

Travel Event: National Indian Head Start Conference

Travel Location: Billings, MT

Departure Date: 06/24/2024 Return Date: 06/28/2024

Projected Cost: \$2618.50 Actual Cost: \$2239.38

Date Travel was Approved by OBC: 01/10/2024

**Narrative/Background:**

The National Indian Head Start Directors Association held their 33<sup>rd</sup> Annual Head Start Conference June 24-27,2024 in Billings, MT. I was able to join our Oneida’s Head Start Director and new Education Manager for the Conference. This was an opportunity to Advance tribal sovereignty, gain early education knowledge, support Language, culture and foster collaboration. Special attention was given for the support of all tribes for their collective voices in advocating for change. On March 23, 2024 the Further Consolidated Appropriation Act of 2024 was signed into law. This Act contains a provision which specifies that AIAN programs have the discretion to consider eligibility for Head Start services regardless of income.

THIS MEANS AIAN PROGRAMS NO LONGER HAVE INCOME REQUIREMENTS FOR ELIGIBILITY. A huge WIN for Indian Country. NIHSDA also acknowledged former Board Members from Oneida: Pamela Nimham, Deborah Thundercloud, Joan Christnot and John Pavek. I also had the opportunity to attend the Strengthening AIAN Head Start Program Tribal Leaders Consultation with the Office of Head Start with Khari Garvin the Director of the Office of Head Start at the Administration for Children & Families at the Department of Health and Human Services, to share concerns from Oneida and remind him of Executive Order 14112 Reforming Federal Funding and Support for Tribal Nations To Better Embrace Our Trust Responsibilities and Promote the Next Era of Tribal Self-Determination.

Click here to enter text.

**Requested Action:**

Approve Report Note: Travel Expenses Funded by Office of Head Start

33<sup>rd</sup> NIHSDA Management Training Conference

|             | <b>Monday</b><br>6-24-24<br>9:00a-4:00p   | <b>Tuesday</b><br>6-25-24<br>8:30a-11:15a  | <b>Tuesday</b><br>6-25-24<br>1:30p-3:00p  | <b>Tuesday</b><br>6-25-24<br>3:30p-5:00p  | <b>Wednesday</b><br>6-26-24<br>8:30a-10:00a | <b>Wednesday</b><br>6-26-24<br>10:30a-12:00p   |
|-------------|---|--|---|---|---|--|
| Ballroom A  | Training-for-Trainers on Trauma-Responsive Care: A Framework of Resilience for Tribes<br>Melody RedBird Post                    | Opening Session<br><br>It Begins with Us: An Indigenous Historical Perspective<br>NIEA | Building Belonging: The Leader's Role In Building Belonging with Staff (Pt 1)<br>Carol Bellamy, Patrice Griffin                       | Building Belonging: The Leader's Role In Building Belonging with Staff (Pt 2)<br>Carol Bellamy, Patrice Griffin               | General Session<br><br>OHS Update           | Celebrating the Sacred Through the Power of Play<br>DTL  |
| Ballroom B  | Leadership Essentials: Vision, Empowerment, and Collaboration In Practice<br>Nila Rinehart, Jubal Raffety                       |  | Building Stronger Foundations: Fun Team Building for Head Start Staff<br>Kassy Lopez-Sonchar  | Growing Leadership<br>Heather Stelzer, Kris Nance   |   | The Wheels of TRUST.. are you rolling in the right direction?<br>Sylvia Hubbard  |
| Ballroom C  | The Season for Healing: Conscious Discipline In Tribal Communities<br>Annette Chastain  |  | The Season Of Healing - An Adult-first Journey of Conscious Discipline<br>Wynonna Toealna   | Ready for GameDay - Strategies to Create Happy and Confident Teachers<br>Rebecca Freedman, Nina Schumacher, Kayla Schumacher  |   | Staff Wellness and Mental Health Promotion using Conscious Discipline<br>Annelle Chastain, Marie Tabanera Herrick                            |
| Conf. Rm 5  | Cultural Integration: Indigenizing Young Athletes Through Traditional Games, Language, and Food<br>Kassy Lopez, Mike Richardson |  | Integrating Traditional Foods Throughout our Programs (Pt 1)<br>Betsy McDougall, Darlene Zacherle                                     | Integrating Traditional Foods Throughout our Programs (Pt 2)<br>Betsy McDougall, Darlene Zacherle                             |   | Revisiting School Readiness in Head Start and Early Head Start<br>Carol Bellamy, Patrice Griffin   |
| Skybridge 1 |   |  | A Systems Approach to Child Safety Incidents (Pt 1)<br>Racquel Martinez, Ronda Ritchie  | A Systems Approach to Child Safety Incidents (Pt 2)<br>Racquel Martinez, Ronda Ritchie  |   | Fiscal 101<br>Racquel Martinez, Chris Bolinger   |
| Skybridge 2 |   |  | HS Governance 101: Tribal Council Members, Policy Council Members and Head Start Leadership<br>Chris Bolinger, Laura Waukechon-Factor | Welcoming Tribal Leaders and Partners into Head Start and Early Head Start Programs<br>Laura Waukechon-Factor, Chris Bolinger |   | Head Start Enterprise System Overview (HSES)<br>Darlene Zacherle, Ron Ransom   |
| Skybridge 3 |   |  | Leadership for Health Coordinators (Pt 1)<br>Alma Sandoval  | Leadership for Health Coordinators (Pt 2)<br>Alma Sandoval  |   | The 1303 Application Process: The 5 Key Issues<br>PMFO   |
| Skybridge 4 |   |  | Change in Scope<br>PMFO   | Internal Controls: The GAO Greenbook<br>PMFO  |   | Head Start Programs are a Maternal Health Intervention for American Indian and Alaska Native Families<br>Mercedes Gutierrez, Candace Shelton |
| Skyview 1   |   |  | Budgeting for Mental Health (Pt 1)<br>Manisha Tare, Ron Ransom  | Budgeting for Mental Health (Pt 2)<br>Manisha Tare, Ron Ransom  |   | Building Sustainable Mental Health Systems<br>Manisha Tare   |



## National Indian Head Start Directors Association

*Standing Strong and preserving the identity  
of AIAN children and families*

[www.nlhdsda.org](http://www.nlhdsda.org) 405-360-2919 [Info@nlhdsda.org](mailto:Info@nlhdsda.org)

### **New Eligibility Provisions for American Indian and Alaska Native Programs**

Eligibility, recruitment, selection, enrollment, and attendance (ERSEA) governs how programs determine eligibility, enroll children, and track attendance. Here is how the new provisions included in the Further Consolidated Appropriations Act of 2024 affect ERSEA for Region XI AIAN programs (these changes are effective immediately and apply to this fiscal year and for all future years):

#### **Eligibility**

In Region XI programs, **all** pregnant women or children are now eligible if they are located in the program's **service area** (the geographic area identified in an approved grant application within which a grantee may provide Head Start services) and meet the **age requirements for children** (For Early Head Start, except when the child is transitioning to Head Start, a child must be an infant or a toddler younger than three years old. For Head Start, a child must: be at least three years old or, turn three years old by the date used to determine eligibility for public school in the community in which the Head Start program is located; and be no older than the age required to attend school.) **AIAN programs no longer have income requirements for eligibility.**

#### **Selection**

A program must annually establish **selection criteria** that weigh the prioritization of selection of participants, based on community needs identified in the community needs assessment. Criteria should **prioritize** children based on relevant family or child risk factors, which can include homelessness, foster care, age, eligibility for special education or early intervention services, and family income. These criteria may also include prioritizing children in families where a child, a family member, or a member of the same household is a member of an Indian tribe. (Tribes have the authority to define their tribal membership requirements and how they will use those requirements for Head Start selection criteria.) When establishing selection criteria, programs must engage in consultation with and obtain approval from their governing body and policy council.

Programs must still ensure at least 10 percent of their total funded enrollment is filled by children eligible for services under IDEA, unless the responsible HHS official grants a waiver.

For questions, please contact Kristi Bentkowski at 405-360-2919 or [kristi@threefeathersassoc.com](mailto:kristi@threefeathersassoc.com)



|   |   |                              |
|---|---|------------------------------|
| <b>ACF</b><br>Administration for Children<br>and Families | <b>U.S. DEPARTMENT<br/>         OF HEALTH AND HUMAN SERVICES</b>  |                              |
|   | 1. Log Number: ACF-OHS-<br>PI-24-03   | 2. Issuance Date: 05/13/2024 |
|   | 3. Originating Office: Office of Head Start   |                              |
|   | 4. Key Words: Eligibility; AIAN; American Indian and<br>Alaska Native; Consolidated Appropriations Act; Fiscal Year<br>2024 |                              |

## PROGRAM INSTRUCTION

**TO:** All Head Start recipients, including Head Start, Early Head Start, Early Head Start-Child Care Partnerships, Collaboration Offices, and National Centers

**SUBJECT:** New Eligibility Provisions for American Indian and Alaska Native programs

### INSTRUCTION:

On March 23, 2024, President Biden signed the Further Consolidated Appropriations Act, 2024 (Public Law 118-47), which provides fiscal year (FY) 2024 appropriations for several federal departments and agencies. This spending bill funds Head Start programs through the remainder of the fiscal year. The Office of Head Start (OHS) funding changes for FY 2024 are detailed in a separate Program Instruction (PI), ACF-OHS-PI-24-02. This PI describes changes to eligibility criteria for Region XI, American Indian and Alaska Native (AIAN) Head Start recipients in Section 238 of the Further Consolidated Appropriations Act, 2024.

OHS regularly engages with tribes to understand the special circumstances of AIAN Head Start programs. Through regular consultation, tribal leaders and Tribal Head Start administrators have indicated that tribes should be able to exercise appropriate discretion in determining which children should be eligible and prioritized for Head Start services. Following this historic statutory change, OHS affirms that tribes — to the maximum extent possible — should determine which children in their communities would most benefit from Head Start services.

### Implementation of the New Eligibility Provision

This provision specifies that in FY 2024, and every year after, AIAN programs have the discretion to consider eligibility for Head Start services regardless of income. This provision applies to programs operated by an Indian tribe as defined in the Head Start Act, 42 U.S.C. 9801, or designated by an Indian tribe to operate on its behalf. The new language applies to both tribal and non-tribal children in an AIAN program's service area. This law will increase the number of children in tribal communities who are eligible to participate in Head Start services, including opportunities to participate in activities that engage their Native language and culture.

ordinances. The criteria vary from tribe to tribe, so uniform membership requirements do not exist. Tribes have the authority to define their tribal membership requirements and how they will use those requirements for Head Start selection criteria.

Please note that guidance under ACF-IM-HS-23-02 American Indian and Alaska Native (AIAN) Eligibility Through Tribal TANF is no longer relevant. AIAN programs no longer must adhere to income eligibility requirements, inclusive of Head Start program eligibility due to receipt of public assistance.

### **Data and Reporting**

The OHS Program Information Report (PIR) provides comprehensive data on the services provided and staff, children, and families served by Head Start and Early Head Start programs nationwide. All grant recipients and delegates are required to submit a PIR annually. The 2024–2025 PIR will be updated to reflect these changes to AIAN eligibility policy. OHS issued guidance to grant recipients on May 9 on how to submit the 2023–2024 PIR for those AIAN programs that deem families eligible per the new language in Section 238 during this program year.

### **Monitoring**

The Head Start Act requires periodic federal review of all Head Start programs. Recipients with upcoming FY 2024 monitoring reviews will be monitored according to these changes to AIAN eligibility policy. FY 2025 monitoring protocols will reflect these changes.

### **Full Enrollment Initiative**

Additional guidance will be forthcoming from OHS about how this new provision will impact the Full Enrollment Initiative (FEI). OHS plans to extend flexibility to AIAN grant recipients in the FEI to allow time to implement this new law.

### **Change in Scope Process**

This new eligibility provision will not impact Change in Scope applications that have already been approved and implemented. If you have questions about a change in scope request, please reach out to your regional office.

### **Training and Technical Assistance (TTA) and Ongoing Support**

With this new law, many resources and materials available to programs on the Early Childhood Learning and Knowledge Center (ECLKC) need to be updated. It will take time to align the website with the new provision.

OHS encourages recipients to continue to use the TTA system, inclusive of the four National Centers and the Region XI TTA network, for support. The OHS TTA system supports program staff in delivering quality services to children and families. The TTA system offers support at the

Approve the travel report - Councilwoman Jennifer Webster - PROGRESS Act Tribal Consultation -...

### Business Committee Agenda Request

1. Meeting Date Requested: 08/14/24

2. Session:

Open  Executive – must qualify under §107.4-1.

Justification: Jennifer Webster 07/17/2024 – 07/17/2024  
PROGRESS Act Tribal Consultation Bloomington, MN

3. Requested Motion:

Accept as information; OR

Approve Travel Report - Jennifer Webster 07/17/2024 – 07/17/2024 PROGRESS Act  
Tribal Consultation Bloomington, MN

4. Areas potentially impacted or affected by this request:

- Finance  Programs/Services
- Law Office  DTS
- Gaming/Retail  Boards, Committees, or Commissions
- Other: Oneida Self Governance

5. Additional attendees needed for this request:

- Name, Title/Entity OR Choose from List*
- Name, Title/Entity OR Choose from List*
- Name, Title/Entity OR Choose from List*
- Name, Title/Entity OR Choose from List*

**6. Supporting Documents:**

- Bylaws
- Fiscal Impact Statement
- Presentation
- Contract Document(s)
- Law
- Report
- Correspondence
- Legal Review
- Resolution
- Draft GTC Notice
- Minutes
- Rule (adoption packet)
- Draft GTC Packet
- MOU/MOA
- Statement of Effect
- E-poll results/back-up
- Petition
- Travel Documents
- Other: Narrative / Background / Agenda

**7. Budget Information:**

- Budgeted – Tribal Contribution
- Budgeted – Grant Funded
- Unbudgeted
- Not Applicable
- Other: Special Projects

**8. Submission:**

Authorized Sponsor: Jennifer Webster, Councilwoman

Primary Requestor: (Name, Title/Entity)

# BUSINESS COMMITTEE TRAVEL REPORT



Travel Report for: Jennifer Webster

Travel Event: PROGRESS Act Tribal Consultation

Travel Location: Bloomington, MN

Departure Date: 07/17/2024 Return Date: 07/17/2024

Projected Cost: \$1076.00 Actual Cost: \$653.43

Date Travel was Approved by OBC: 07/10/2024

### Narrative/Background:

The US Department of the Interior, Assistant Secretary for Indian Affairs held a Tribal Consultation for: PROGRESS Act Proposed Rule on Self-Governance on July 17, 2024. Held at the Minnesota Valley National Wildlife Refuge. I am the Bemidji Area Alternate, however Chief Executive Melanie Benjamin from Mille Lacs Band had retired in early July and I was asked to step in as Primary until the department publishes the Final Rule in December. I have attached the rough estimate of the PROGRESS Act Negotiated Rulemaking Committee.

Background: The Negotiated Rulemaking Committee was formed in 2022 to make proposals to rules amending the regulations governing the implementation of subchapter IV of the Indian Self-Determinations and Educations Assistance Act (ISDEAA) and the departments Tribal Self-Governance Programs.

### Item(s) Requiring Attention:

Click here to enter text.

### Requested Action:

Approve Report



**U.S. Department of the Interior, Assistant Secretary for Indian Affairs**

**Tribal Consultation For:**

**PROGRESS Act Proposed Rule on Self-Governance**

*Minnesota Valley National Wildlife Refuge  
U.S. Fish & Wildlife Service  
3815 American Blvd E,  
Bloomington, MN 55425*

*July 17, 2024  
1:00 pm-4:00 pm CT*

| TIME (CT) | SESSION   |
|-----------|---|
| 1:00 PM   | Consultation Session Opening<br>• Kearns & West   |
| 1:05 PM   | Traditional Blessing - <i>most Capella #</i>  |
| 1:10 PM   | U.S. Department of the Interior Welcome<br>• Wizipan Garriott, Principal Deputy Assistant Secretary - Indian Affairs<br>o Welcome remarks   |
| 1:15 PM   | PROGRESS Act Committee Member Welcome<br>• Jennifer Webster, Councilwoman, Oneida Nation<br>o Welcome remarks   |
| 1:20 PM   | PROGRESS Act Consultation Overview<br>✓ Wizipan Garriott, Principal Deputy Assistant Secretary - Indian Affairs<br>• Sharee Freeman, Director, Office of Self Governance, Office of the Assistant Secretary for Indian Affairs<br>• Samuel Kohn, Senior Counselor, Office of the Assistant Secretary for Indian Affairs<br>• Melanie Founkiller, Director of Self-Governance and Health Policy, Choctaw Nation of Oklahoma<br>• Jennifer Webster, Councilwoman, Oneida Nation - <i>List</i> |
| 1:50 PM   | ✓ Tribal Input on Text of Proposed Rule   |
| 3:50 PM   | Consultation Session Close<br>• Wizipan Garriott, Principal Deputy Assistant Secretary - Indian Affairs   |

Rough Estimate of Revised PROGRESS Act Neg Reg Timeline

March 19, 2024

April 4, 2024 – December 20, 2024 (37 weeks, 1 day; 260 days)

Weeks Remaining for 37 weeks  
Committee to complete  
Draft rule and for DOI to vet &  
publish NPRM in Fed .Reg. - 10 weeks (Thursday, June 13, 2024) NPRM  
by Dec. 21, 2024 27 weeks

75-day Public comment - 11 weeks (June 14 – Aug. 30, 2024)  
16 weeks

4 weeks for DOI to compile  
Public comments and  
Reconvene Committee - 4 weeks (August 30 – Sept. 27, 2024)  
12 weeks

8 weeks for Comm to  
Review comments &  
Complete recommended  
Final Rule - 8 weeks (Sept. 27, 2024 - Nov. 22, 2024)  
4 weeks

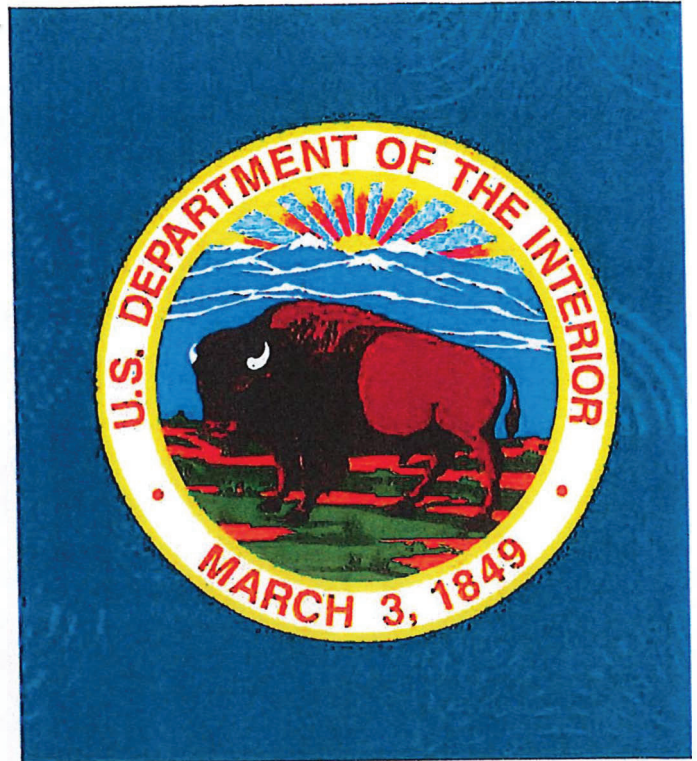
Department vets and - 4 weeks (Nov. 22, 2024 – December 21, 2024)  
Publishes the Final Rule  
by statutory expiration  
of rulemaking authority  
(12.21.2024)

zero time (25 U.S.C. 5373(a)(3) – “The authority to promulgate [PROGRESS Act] regulations shall expire on the date that is 50 months [Dec. 21, 2024] after the date of enactment of the PROGRESS for Indian Tribes Act.”

*Sept. 4-10 sub DC  
10-11 sub  
D/E/AM @ 10/20/24*

**Tribal Consultation  
PROGRESS Act  
Proposed Regulations  
25 CFR Part 1000**

July 2024



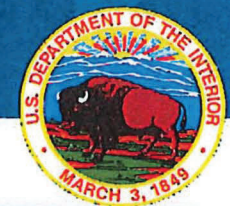
**Government-to-Government Tribal Consultation**

- **Topic for Consultation:** Proposed Rule implementing 25 CFR 1000 – Annual Funding Agreements Under the Tribal Self-Government Act Amendments to the Indian Self-Determination and Education Act
- DOI Tribal Consultations are **closed to the Public**. Press please self-identify.
- **Court reporter will create transcript** to ensure we respond to comments.
- During today's session, we will ask Tribal leaders and elected officials, and/or Tribal government representatives to provide comments. **When commenting, please begin with your name and Tribal affiliation for the court reporter.**



## Process used for Negotiated Rulemaking

- The Committee met 15 times between August 2022 and April 2024 to negotiate and generate text of the Proposed Rule.
- Each meeting was open to the public and the public had the opportunity to provide comment. The Committee received no public comments during its meetings.



## Self-Governance Negotiated Rulemaking Committee

*Alternate*

*Primary*  
Tribal Members of Self-Governance Negotiated Rulemaking Committee

|   |  |   |   |
|---|--|---|---|
| W. Ron Allen, Chairman/CEO                      | Jamestown S'Klallam Tribe.   | Sandra Sampson, Board Treasurer                           | Confederated Tribes of the Umatilla Indian Reservation.           |
| Melanie Benjamin, Chief Executive               | Mille Lacs Band of Ojibwe.   | Jennifer Webster, Councilwoman                            | Oneida Nation.  |
| Richard Peterson, President                     | Central Council of the Tlingit and Haida Indian Tribes of Alaska.        | Gerry Hope, Transportation Director, Former Tribal Leader | Sitka Tribe of Alaska.  |
| Michael Dolson, Councilman                      | The Confederated Salish and Kootenai Tribes of the Flathead Reservation. | Jody LaMere, Councilwoman                                 | Chippewa Cree Indians of the Rocky Boy's Reservation.             |
| Melanie Fourkiller, Director of Self-Governance | Choctaw Nation of Oklahoma.  | Lana Butler, Secretary                                    | Sac and Fox Nation.   |
| Russel (Buster) Attebery, Chairman              | Karuk Tribe.   | Will Micklin, Second Vice President                       | Central Council of the Tlingit and Haida Indian Tribes of Alaska. |
| Karen Fierro, Self-Governance Director          | Ak-Chin Indian Community.  | Annette Bryan, Council Member                             | Puyallup Tribes of Indians.                                       |





## Major Provisions of the PROGRESS Act and Proposed Rule:

- 25 U.S.C. § 5368 – Investment Standard has changed to "prudent investment standard".
- 25 U.S.C. § 5963(b) – Waiver of regulations - 120 days for decision, if no decision, it is deemed approved. For non-BIA it is deemed denied.
- Amends Title IV to be similar to Indian Health Service (IHS) Title V and allows for administrative efficiencies by enabling Tribes to operate under similar statutory frameworks for self-governance.
- Tribes requested and the Department agreed to codify the Executive Orders consultation process in the proposed regulation for all matters involving self-governance.



## The Committee reached consensus on most of the rule:

- Subpart A – General Provisions
- Subpart B – Selection of Additional Tribes for Participation in Tribal Self-Governance
- Subpart C – Planning and Negotiation Grants for BIA Programs
- Subpart D – Financial Assistance for Planning and Negotiations Activities for Non-BIA Programs
- Subpart H – Negotiation Process
- Subpart I – Final Offer
- Subpart J – Waiver of Regulation
- Subpart L – Federal Tort Claims
- Subpart M – Reassumption
- Subpart N – Retrocession
- Subpart O – Trust Evaluation
- Subpart P – Reports
- Subpart Q – Operational Provisions
- Subpart S – Conflicts of Interest
- Subpart T – Tribal Consultation Process



## **The Committee did not reach consensus on:**

### Subpart G – Funding Agreements for Non-BIA Bureaus

There was a disagreement between the Tribal and Federal representatives on which functions may be inherent Federal functions in Non-BIA negotiations, and on language involving contract support costs for Non-BIA funding agreements. Disagreement was on these provisions:

- 1000.845 – Are there any non-BIA programs that may not be included in a funding agreement?
- 1000.885 – What funds are included in a non-BIA funding agreement?



## **The Committee did not reach consensus on:**

### Subpart K – Construction

There was a disagreement between the Tribal and Federal representatives on adding a definition of Categorical Exclusion. Disagreement was on these provisions:

- 1000.1301 – What key construction terms do I need to know?

There was a disagreement between the Tribal and Federal representatives on who is authorized to approve NEPA and NHPA compliance for a project.

There was a disagreement between the Tribal and Federal representatives regarding how a Tribe/Consortium is recognized for lead agency status for environmental determinations relating to a construction project or program performed by a Tribe/Consortium.



## Comment Period

- During the comment period, Tribal leaders and/or elected Tribal officials will be invited to provide comments first. Please state your name and Tribal affiliation for the court reporter.
- Any written comments must be submitted by email to [consultation@bia.gov](mailto:consultation@bia.gov) by 11:59 pm ET on Thursday, August 22, 2024. **Please submit written comments as early as possible.**
- On September 30, 2023, Congress extended the expiration of authority provision to expire on December 21, 2024. **Due to our timeline, the Department does not anticipate adding more consultation sessions or extending the comment period on this Proposed Rule.**

Approve the travel report - Councilman Jameson Wilson - NCAI Leading Tribal Nations Executive...

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## Business Committee Agenda Request

**1. Meeting Date Requested:** 08/14/24

**2. Session:**

Open     Executive – must qualify under §107.4-1.

Justification: *Choose or type justification.*

**3. Requested Motion:**

Accept as information; OR

Approve travel report from Councilman Jameson Wilson for the NCAI Leading Tribal Nations Executive Education Program in Cambridge, Massachusetts, June 22-28, 2024.

**4. Areas potentially impacted or affected by this request:**

Finance

Programs/Services

Law Office

DTS

Gaming/Retail

Boards, Committees, or Commissions

Other: OBC

**5. Additional attendees needed for this request:**

*Name, Title/Entity OR Choose from List*

*Name, Title/Entity OR Choose from List*

*Name, Title/Entity OR Choose from List*

*Name, Title/Entity OR Choose from List*

**6. Supporting Documents:**

- |   |  |  |
|---|--|--|
| <input type="checkbox"/> Bylaws                 | <input type="checkbox"/> Fiscal Impact Statement | <input type="checkbox"/> Presentation                |
| <input type="checkbox"/> Contract Document(s)   | <input type="checkbox"/> Law                     | <input checked="" type="checkbox"/> Report           |
| <input type="checkbox"/> Correspondence         | <input type="checkbox"/> Legal Review            | <input type="checkbox"/> Resolution                  |
| <input type="checkbox"/> Draft GTC Notice       | <input type="checkbox"/> Minutes                 | <input type="checkbox"/> Rule (adoption packet)      |
| <input type="checkbox"/> Draft GTC Packet       | <input type="checkbox"/> MOU/MOA                 | <input type="checkbox"/> Statement of Effect         |
| <input type="checkbox"/> E-poll results/back-up | <input type="checkbox"/> Petition                | <input checked="" type="checkbox"/> Travel Documents |
| <input type="checkbox"/> Other: <i>Describe</i> |  |  |

**7. Budget Information:**

- |  |  |
|--|--|
| <input checked="" type="checkbox"/> Budgeted – Tribal Contribution | <input type="checkbox"/> Budgeted – Grant Funded |
| <input type="checkbox"/> Unbudgeted                                | <input type="checkbox"/> Not Applicable          |
| <input type="checkbox"/> Other: <i>Describe</i>                    |  |

**8. Submission:**

Authorized Sponsor: Jameson Wilson, Councilman

Primary Requestor: Fawn Cottrell, Executive Assistant to Councilman Wilson

# BUSINESS COMMITTEE TRAVEL REPORT



**Travel Report for:** Jameson Wilson  
 Enter name(s) of other Travelers OR [SPACE BAR] to delete

Enter name(s) of other Travelers OR [SPACE BAR] to delete

**Travel Event:** NCAI Leading Tribal Nations Executive Education Program

**Travel Location:** Cambridge, MA

**Departure Date:** 06/22/2024      **Return Date:** 06/28/2024

**Projected Cost:** 1146.36      **Actual Cost:** 1264.21

**Date Travel was Approved by OBC:** 07/11/2024

## Narrative/Background:

There is so much to unpack regarding my unforgettable experience at Harvard Business School's 2024 Tribal Leadership Program.

The preparation for this program was very intensive as participants were required to read eighteen (18) intriguing case studies weeks in advance of the sessions which focused on leadership in context and crisis, strategic mindset and leading senior teams, negotiations and systems thinking for change, corporate governance and inclusive governance systems, environmental and natural resource management, strategic tradeoffs, and self-care and leadership.

The case study discussions were led by Harvard Business School's Senior Lecturers and Professors who delivered an engaging, immersive, and participative learning experience. What an absolute masterclass performance from these professionals. There were a total of 77 participants (48 women and 29 men) representing 60 different tribal nations (20 First Nations from Canada). Of the 77 participants, there were:

- Twelve (12) Chiefs, Governors or Chairpersons
- Thirty-three (33) Councilmembers
- Twenty (20) employees and executive staff

- Six (6) who identified as “other”
- Four (4) in the philanthropic space and
- Two (2) tribal citizens

It was truly an honor to share the same space with these incredibly intelligent people and I am so grateful for the relationship building that occurred with this group! I am confident the connections that were made amongst this cohort will be long lasting and will strengthen the intertribal collaboration within Indian Country.

Yaw^ko kiwah (thank you very much) to the National Congress of American Indians (NCAI), San Manuel Band of Mission Indians, and Harvard Business School for working together to bring the Tribal Leadership Program to fruition!

**Item(s) Requiring Attention:**

I will bring a request to an OBC Work session to explore the opportunity to host negotiations workshop with Rob Wilkinson, Harvard Business School Professor, for OBC, OLO, LOC and IGA staff.

**Requested Action:**

Approve travel report from Councilman Jameson Wilson for the NCAI Leading Tribal Nations Executive Education Program in Cambridge, Massachusetts, June 22-28, 2024.



**Harvard**  
**Business**  
**School**

JAMESON WILSON  
HAS SUCCESSFULLY COMPLETED  
**TRIBAL LEADERS PROGRAM**

IN WITNESS WHEREOF  
THE OFFICIAL SIGNATURE AND SEAL  
ARE HERETO AFFIXED

BOSTON, MASSACHUSETTS  
THIS TWENTY-EIGHTH DAY OF JUNE, TWO THOUSAND TWENTY-FOUR



---

DAVID AGER, FACULTY CHAIR







Tribal Leaders Program  
June 23 - 28, 2024  
Harvard Business School



Approve the travel report - Councilman Jonas Hill - 2024 Leading Tribal Nations Executive Education...

---

## Business Committee Agenda Request

1. **Meeting Date Requested:** 08/14/24

2. **Session:**

Open     Executive – must qualify under §107.4-1.

Justification: *Choose or type justification.*

3. **Requested Motion:**

Accept as information; OR

**Approve travel report for Councilman Jonas Hill, Leading Tribal Nations Executive Education Program at Harvard Business School, Boston, MA, June 22-28, 2024.**

4. **Areas potentially impacted or affected by this request:**

Finance

Programs/Services

Law Office

DTS

Gaming/Retail

Boards, Committees, or Commissions

Other: *Describe*

5. **Additional attendees needed for this request:**

*Name, Title/Entity OR Choose from List*

*Name, Title/Entity OR Choose from List*

*Name, Title/Entity OR Choose from List*

*Name, Title/Entity OR Choose from List*

**6. Supporting Documents:**

- |  |  |   |
|--|--|---|
| <input type="checkbox"/> Bylaws  | <input type="checkbox"/> Fiscal Impact Statement | <input type="checkbox"/> Presentation           |
| <input type="checkbox"/> Contract Document(s)  | <input type="checkbox"/> Law                     | <input type="checkbox"/> Report                 |
| <input type="checkbox"/> Correspondence  | <input type="checkbox"/> Legal Review            | <input type="checkbox"/> Resolution             |
| <input type="checkbox"/> Draft GTC Notice  | <input type="checkbox"/> Minutes                 | <input type="checkbox"/> Rule (adoption packet) |
| <input type="checkbox"/> Draft GTC Packet  | <input type="checkbox"/> MOU/MOA                 | <input type="checkbox"/> Statement of Effect    |
| <input type="checkbox"/> E-poll results/back-up  | <input type="checkbox"/> Petition                | <input type="checkbox"/> Travel Documents       |
| <input checked="" type="checkbox"/> Other: travel report, certificate of completion and agenda |  |   |

**7. Budget Information:**

- |  |  |
|--|--|
| <input checked="" type="checkbox"/> Budgeted – Tribal Contribution | <input type="checkbox"/> Budgeted – Grant Funded |
| <input type="checkbox"/> Unbudgeted                                | <input type="checkbox"/> Not Applicable          |
| <input type="checkbox"/> Other: <i>Describe</i>                    |  |

**8. Submission:**

Authorized Sponsor: Jonas Hill, Councilman

Primary Requestor: (Name, Title/Entity)

# BUSINESS COMMITTEE TRAVEL REPORT



**Travel Report for:** Jonas Hill

**Travel Event:** 2024 Leading Tribal Nations  
Executive Education Program at Harvard Business School

**Travel Location:** Boston, MA

**Departure Date:** 06/22/2024      **Return Date:** 06/29/2024

**Projected Cost:** 3175.43      **Actual Cost:** 2723.10

**Date Travel was Approved by OBC:** 04/10/2024

## Narrative/Background:

This was an excellent opportunity presented by the National Congress of Native Americans in cooperation with Harvard Business School and took place on the Harvard campus. I received a scholarship which paid for half of the registration cost. This training was designed for newly elected tribal leaders to provide an understanding of foundational concepts designed to bring out the best in my leadership. Below is a synopsis of the sessions I attended throughout the week.

### Leading People and Delivering Results

Building trust is one of the most important aspects of effectively leading people, along with increasing influence and motivating others. Building relationships and achieving results are the two most important factors of effective leadership. Believing a leader can get the job done is centrally important to trusting that leader. Additionally, serving the community is a privilege and a leader who focuses on community concerns is an important leadership quality. Leaders must act when a peer leader treats others poorly, sending a message to the organization that the people are the most important aspect of leadership. Having clear goals and roles is very important to effective leadership.

### Leadership and Crisis

Leadership in times of intense stress and complexity require quick action, clear communication, rational planning, an adaptive approach, and compassion to guide teams through the process and prevent escalation of an already stressful situation. Leaders must work together to assess situations and create flexible plans. Teams that are most effective adapt their working strategy as new information is presented. Clear, honest, and direct two-way communication is important and may lead to new solutions to issues. A great leader is compassionate and aware of the stress and challenges on emotional, physical, and mental levels crisis has on their teams.

### Strategic Trade Offs

Tradeoffs are inevitable as you cannot meet the needs of everyone. A good leader must make important decisions at the expense of other possible decisions. The goal is to maximize return while

considering the compromises that must be considered. Good leaders make tough decisions while considering all of the tradeoffs involved.

#### Putting Purpose to Work

Organizational purpose in the workplace can optimize value for employees and tribal membership. Employees need to find that the work they do is purposeful to the mission of the organization to be fully engaged. Spending time crafting a clear purpose statement will improve morale and help employees align their work with that purpose statement.

#### Working with your Board of on Strategic Renewal

Strategic planning is important to guide the organization to align resources available to specific, well thought out initiatives. Setting goals for the organization is a key responsibility of the board, in our case the Business Committee. The Business Committee has a strong influence on the allocation of funds in the best interest of the organization and the Oneida Nation membership and it is very important that the OBC engage in strategic planning to prioritize projects in alignment with broader community goals.

#### The Responsibilities of Power and Authority

If you trust someone with a responsibility, you must also grant them the authority to execute it effectively. The leader that is in charge must also have the authority to make decisions for that project. When a project is assigned, it is important to ensure the project manager has the authority to make decisions while establishing boundaries that define that authority. Finally, holding people accountable for the decisions made is also important. This is accomplished by reviewing decisions, providing feedback, and directing a change in direction if necessary.

#### Nation Building and Tribal Governance

Native nation building is the process by which a Native nation strengthens its own capacity for effective and culturally relevant self-government and for self-determined and sustainable community development. Nation building involves building institutions of self-government that are culturally appropriate to the nation and that are effective in addressing the nation's challenges. It involves developing the nation's capacity to make timely, strategically informed decisions about its affairs and to implement those decisions. It involves a comprehensive effort to rebuild societies that work. In other words, a nation-building approach understands that tribes are not merely interest groups, but governing nations confronting classic problems of human societies. The following principles are central to Nation Building:

- The nation makes the major decisions
- The nation back up authority with competence
- Governing institutions match community beliefs about how authority should be organized
- Decisions are made with long-term priorities in mind
- Individuals who recognize the need for fundamental change and can engage with community to make that happen

#### Tribal Sustainable Development

Tribes strive to live sustainably, the seven-generation concept means that we make decisions based on the impact on the next seven generations. Traditional knowledge guides development in tribal communities. By respecting and harnessing traditional practices and knowledge, which coexist harmoniously with the natural environment, we can make decisions that are ecologically sustainable.

#### Creating Public Value: Thinking and Acting Strategically

Thinking about action both forward and backward helps to catch issues that may arise. This is a strategic action that helps to align resources and support with the action by sharing it with employees and the community to garner support. The starting point of this process is the individual who acts as a change agent. Public leadership entails a demonstrated commitment to the pursuit of publicly valuable outcomes. And strategically thinking through important decisions benefits all involved.

Designing New, Collaborative Approaches to Tackling Problems

Collaborative problem solving involves multiple people and ideas, it is important to:

- set expectations
- provide variety in problem solving
- communicate the problem clearly so the solution can be found more effectively
- encourage creativity in problem solving
- provide positive feedback to eliminate participant pitfalls such as: fear of performance evaluation, lack of confidence, lack of clarity, and hierarchy concerns are just a few of the reasons people may not initially participate in a meeting
- consider solutions. Once several possible ideas have been identified, discuss the advantages and drawbacks of each one until a consensus is made.
- once a solution is determined, assign tasks to work towards a resolution. A team that has been invested in the creation of the solution will be invested in its resolution. The best time to act is now
- reconnect as a team once the solutions are implemented and the problem is solved. what went well? what didn't? why? the solution is the start of the next collaboration
- celebrate success to unify the team

#### Finding Economic Opportunity in the Face of Climate Change

As fossil fuel exploitation fades out due to pollution and climate change, renewable energy is increasing, and this presents an advantageous economic opportunity in the renewable energy sector. The physical damages of climate change are already with us. If we don't act now, it will be impossible to repair. Investing in green technology is the way of the future.

#### The Political Power of Weak Interests

It is difficult to create policy that represents large numbers of diverse individual interests. This is why policies tend to pass surrounding concentrated interest (such as interests of corporations or big business). In sum, the weaker interest (big business) overpowers the interests of the greater collective population because the weaker interest is more concentrated.

#### Strategic Negotiation Fundamentals

Strategic negotiation refers to planned and goal-oriented process where parties seek to reach an agreement that serves the interests of both. Negotiation training includes identifying weaknesses and flaws in thinking; mainly that intuition can often lead us in the wrong direction due to underlying biases and judgements. By recognizing this we can position ourselves into a better, nonbiased pattern of thinking to improve our negotiation outcomes.

#### Multiparty Negotiation

Multiparty negotiations are common, even among those who are not professional negotiators: think of department heads dividing up scarce resources, family members debating the future of a business, or a group of consumers launching a class-action lawsuit. Three issues in particular can make a multiparty negotiation more complex than two-party talks: (1) coalition formation, (2) process-management issues, and (3) the fluctuating nature of each party's best alternative to a negotiated agreement. When more than two people are negotiating, special guidance is needed. In particular, negotiators in a group must devote greater attention to managing (1) information, (2) alliances, and (3) decision rules.

#### Using Data to Frame Initiatives and Garner Community Support

A community needs assessment is a way of collecting data and surveying stakeholders to understand gaps in community services, as well as the strengths and assets available in your community. A community needs assessment is a systematic process of identifying the needs or gaps in service of a neighborhood, town, city, or state, as well as the resources and strengths available to meet those needs. A needs assessment includes:

- Perceived needs - Assign Tasks. A problem identified and a solution selected is not a problem solved. Once a solution is determined, assign tasks to work towards a resolution. A team that has been invested in the creation of the solution will be invested in its resolution. The best time to act is now.

- Expressed needs - A perceived need becomes an expressed need when a number of individuals take similar action - Normative needs are identified based on a set of agreed-upon criteria or standards.
- Normative needs - Normative needs are identified based on a set of agreed-upon criteria or standards.
- Absolute needs - These needs are deemed universal, including those for survival.
- Relative needs - Relative needs are identified based on equity.

Conducting a community needs assessment will help your organization gain a deeper understanding of your community, prioritize its resources, appeal to stakeholders like your board or donors, inform new programming and celebrate successes.

- Understand your community more deeply
- Prioritize programs and resources
- Get stakeholders on board
- Inform new programs
- Celebrate success

Surveying community members and identifying needs are beneficial at any stage. Here are some of the times you may want to assess community needs:

- When planning and developing a new program or initiative
- During your annual or periodic review of existing projects
- When given a mandate from a local government
- To justify grants, funding, and resource allocation
- To empower communities by identifying their strengths and assets

#### Leading in the Age of AI

Leadership in the age of AI requires executives to balance addressing the ethical and security risks of technology and harnessing its competitive advantages. Integrating AI into the modern workspace has impacts for organizational culture. As companies increasingly use AI to drive decisions, workplace dynamics will evolve, and more organizations may begin shaping their systems around principles like innovation, agility, and continuous learning. Such a shift emphasizes the importance of an adaptive culture that recognizes and balances the strengths of humans and machines.

#### Systems Thinking for Social Change

Systems theory looks at how each part contributes to the whole in the ways an individual functions within society, and how those parts might interact and complicate issues. By adopting a complete view of a person's situation within their environment, we have greater context to develop effective interventions.

#### Place Based Strategies for Systems Change

A system is a set of elements that are interconnected in a way that they have their own pattern over time and can be small like a cell or large like an entire community. System change means to deliberately change the patterns that hold the system back from reaching its full potential. Ways to create these changes include:

- Create a case for change
- Make information accessible
- Create collaborations
- Create disruptive routines to break up the old, ineffective patterns
- Develop policies that facilitate and reinforce systemic change
- Shift culture, mindsets, and behaviors
- Develop rules and standards for the new normal

#### Self-Care Leadership

When leaders invest in themselves through self-care, it gives followers permission to also engage in self-care. This improves the health of the organization. When a leader improves their leadership skills they improve their ability to lead. Moving away from disruptive leadership patterns improves the health of the entire organization. Transparency is key to effective leadership. It is important to have leaders

who are ethical and transparent at the top of the organization because all the employees, as well as every entity below, follow suit. In order to break poor habits within the organization that change starts at the top.

**Item(s) Requiring Attention:**

None - this report is for information only.

**Requested Action:**

Approve travel report for Councilman Jonas Hill, Leading Tribal Nations Executive Education Program at Harvard Business School, Boston, MA, June 22-28, 2024.

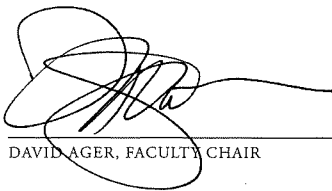




Harvard  
Business  
School

JONAS G. HILL  
HAS SUCCESSFULLY COMPLETED  
TRIBAL LEADERS PROGRAM  
IN WITNESS WHEREOF  
THE OFFICIAL SIGNATURE AND SEAL  
ARE HERETO AFFIXED

BOSTON, MASSACHUSETTS  
THIS TWENTY-EIGHTH DAY OF JUNE, TWO THOUSAND TWENTY-FOUR



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DAVID AGER, FACULTY CHAIR





Tribal Leaders Program  
June 23 - 28, 2024  
Harvard Business School





**Harvard  
Business  
School**

**Tribal Leaders Program  
June 23 - 28, 2024**



| Day 1   | Day 2   | Day 3   | Day 4  | Day 5  | Day 6   |
|---|---|---|--|--|---|
| Sunday, June 23<br>Leadership   | Monday, June 24<br>Strategic Mindset, Good Governance<br>and Leadership   | Tuesday, June 25<br>Nation Building, Public Policy and<br>Responding Effectively to Social Needs  | Wednesday, June 26<br>Principles of Environmental Management<br>and Negotiations   | Thursday, June 27<br>Community Support, Community<br>Engagement and Social Change  | Friday, June 28<br>Self-Care and Leadership   |
| 8:00 AM - 12:00 PM<br>Campus Arrival and Check-In   | 6:30 AM - 7:30 AM Breakfast<br>7:30 AM - 8:25 AM ET<br>Discussion Group Meetings<br>8:30 AM - 10:00 AM<br>Strategic Trade-Offs<br>Case: Commerce Bank<br>Faculty: Ryan Buell        | 6:30 AM - 7:30 AM Breakfast<br>7:30 AM - 8:25 AM ET<br>Discussion Group Meetings<br>8:30 AM - 10:00 AM<br>Nation Building and Tribal Governance<br>Case: tbd<br>Faculty: Eric Henson                    | 6:30 AM - 7:30 AM Breakfast<br>7:30 AM - 8:25 AM ET<br>Discussion Group Meetings<br>8:30 AM - 10:00 AM<br>Finding Economic Opportunity in the<br>Face of Climate Change<br>Case: Entrepreneurship in a Changing Arctic<br>Faculty: Gunnar Trumbull | 6:30 AM - 7:30 AM Breakfast<br>7:30 AM - 8:25 AM ET<br>Discussion Group Meetings<br>8:30 AM - 10:00 AM<br>Using Data to Frame initiatives and Garner<br>Community Support<br>Faculty: Ayelet Israeli | 6:30 AM - 7:30 AM Breakfast<br>7:30 AM - 8:25 AM ET<br>Discussion Group Meetings<br>8:30 AM - 10:00 AM<br>Self-care and Leadership<br>Case: Harlem Children's Zone<br>Faculty: Tom DeLong |
| 10:00 AM - 12:30 PM<br>Brunch   | 10:00 AM - 10:30 AM<br>Break<br>10:30 AM - 12:00 PM<br>Putting Purpose to Work<br>Case: Satya Nadella at Microsoft<br>Faculty: Krishna Palepu<br>12:00 PM - 12:15 PM<br>Class Photo | 10:00 AM - 10:30 AM<br>Break<br>10:30 AM - 12:00 PM<br>Tribal Sustainable Development<br>Case: tbd<br>Faculty: Eric Henson and Josh Flax  | 10:00 AM - 10:30 AM<br>Break<br>10:30 AM - 12:00 PM<br>The Political Power of Weak Interests<br>Interactive Lecture<br>Faculty: Gunnar Trumbull  | 10:00 AM - 10:30 AM<br>Break<br>10:30 AM - 12:00 PM<br>Leading in the Age of AI<br>Faculty: Ayelet Israeli   | 10:00 AM - 10:30 AM<br>Break<br>10:30 AM - 12:00 PM<br>Program Close and Certificate Ceremony<br>Interactive Discussion<br>Faculty: David Ager  |
| 12:30 PM - 1:00 PM<br>Smudge Ceremony   | 12:15 PM - 1:00 PM<br>Lunch   | 12:00 PM - 1:00 PM<br>Lunch   | 12:00 PM - 1:00 PM<br>Lunch  | 12:00 PM - 1:30 PM<br>Lunch  | 12:00 PM - 1:30 PM<br>Lunch   |
| 1:00 PM - 1:30 PM<br>Program Opening<br>David Ager  | 1:00 PM - 2:30 PM<br>Working with your Board on<br>Strategic Renewal<br>Case: Yahoo<br>Faculty: Krishna Palepu  | 1:00 PM - 2:30 PM<br>Creating Public Value: Thinking and Acting<br>Strategically<br>Case: Nobody's Core Business: Confronting<br>Cross Cutting Problems in the Public Sector<br>Faculty: Jorrit de Jong | 1:00 PM - 2:30 PM<br>Strategic Negotiation Fundamentals<br>Interactive Discussion<br>Faculty: Robert Wilkinson   | 1:30 PM - 3:00 PM<br>Systems Thinking for Social Change<br>Case: KaBoom!: Play at Scale<br>Faculty: Kash Rangan  | 12:00 PM - 5:00 PM<br>Program Departure   |
| 1:30 PM - 3:00 PM<br>Leading People and Delivering Results<br>Case: Rob Parson<br>Faculty: David Ager | 2:30 PM - 3:00 PM<br>Break  | 2:30 PM - 3:00 PM<br>Break  | 2:30 PM - 3:00 PM<br>Break   | 3:00 PM - 3:30 PM<br>Break   |   |
| 3:00 PM - 3:30 PM<br>Break  | 3:00 PM - 4:30 PM<br>The Responsibilities of Power<br>and Authority<br>The Milgram Experiment<br>Faculty: Monique Burns   | 3:00 PM - 4:30 PM<br>Desining New, Collaborative Approaches to<br>Tackling Problems<br>Case: How Rockford, Illinois Changd<br>Course to Tackle Veteran Homelessness<br>Faculty: Jorrit de Jong          | 3:00 PM - 4:30 PM<br>Multiparty Negotiation<br>Various Exercises<br>Faculty: Robert Wilkinson  | 3:30 PM - 5:00 PM<br>Place Based Strategies for Systems Change<br>Interactive Lecture<br>Faculty: Kash Rangan  |   |
| 3:30 PM - 5:00 PM<br>Leadership and Crisis<br>Case: Chilean Mining Rescue<br>Faculty: David Ager      | 4:30 PM - 6:00 PM<br>Free Time  | 4:30 PM - 6:00 PM<br>Free Time  | 4:30 PM - 6:00 PM<br>Free Time   | 4:30 PM - 5:30 PM<br>Free Time   |   |
| 5:00 PM - 5:30 PM<br>Free Time  |   |   |  |  |   |
| 5:30 PM - 6:00 PM<br>Opening Reception  |   |   |  | 5:30 PM - 6:00 PM<br>Closing Reception   |   |
| 6:00 PM - 8:00 PM<br>Dinner   | 6:00 PM - 8:00 PM<br>Dinner   | 6:00 PM - 8:00 PM<br>Dinner   | 6:00 PM - 8:00 PM<br>Dinner  | 6:00 PM - 8:00 PM<br>Closing Plated Dinner   |   |

Approve the travel report - Councilman Jonas Hill - Republican National Convention - Milwaukee, WI - Jul

### Business Committee Agenda Request

1. Meeting Date Requested: 08/14/24

2. Session:

Open     Executive – must qualify under §107.4-1.

Justification: *Choose or type justification.*

3. Requested Motion:

Accept as information; OR

Approve travel report for Councilman Jonas Hill, Republican National Convention, Milwaukee, WI, July 14 - 19, 2024.

4. Areas potentially impacted or affected by this request:

- Finance
- Law Office
- Gaming/Retail
- Other: *Describe*
- Programs/Services
- DTS
- Boards, Committees, or Commissions

5. Additional attendees needed for this request:

- Name, Title/Entity OR Choose from List*
- Name, Title/Entity OR Choose from List*
- Name, Title/Entity OR Choose from List*
- Name, Title/Entity OR Choose from List*

**6. Supporting Documents:**

- |   |  |   |
|---|--|---|
| <input type="checkbox"/> Bylaws                 | <input type="checkbox"/> Fiscal Impact Statement | <input type="checkbox"/> Presentation           |
| <input type="checkbox"/> Contract Document(s)   | <input type="checkbox"/> Law                     | <input checked="" type="checkbox"/> Report      |
| <input type="checkbox"/> Correspondence         | <input type="checkbox"/> Legal Review            | <input type="checkbox"/> Resolution             |
| <input type="checkbox"/> Draft GTC Notice       | <input type="checkbox"/> Minutes                 | <input type="checkbox"/> Rule (adoption packet) |
| <input type="checkbox"/> Draft GTC Packet       | <input type="checkbox"/> MOU/MOA                 | <input type="checkbox"/> Statement of Effect    |
| <input type="checkbox"/> E-poll results/back-up | <input type="checkbox"/> Petition                | <input type="checkbox"/> Travel Documents       |
| <input type="checkbox"/> Other: <i>Describe</i> |  |   |

**7. Budget Information:**

- |  |  |
|--|--|
| <input checked="" type="checkbox"/> Budgeted – Tribal Contribution | <input type="checkbox"/> Budgeted – Grant Funded |
| <input type="checkbox"/> Unbudgeted                                | <input type="checkbox"/> Not Applicable          |
| <input type="checkbox"/> Other: <i>Describe</i>                    |  |

**8. Submission:**

Authorized Sponsor: Jonas Hill, Councilman

Primary Requestor: (Name, Title/Entity)

# BUSINESS COMMITTEE TRAVEL REPORT



|                                  |                              |              |            |
|----------------------------------|------------------------------|--------------|------------|
| Travel Report for:               | Jonas Hill                   |              |            |
| Travel Event:                    | Republic National Convention |              |            |
| Travel Location:                 | Milwaukee, WI                |              |            |
| Departure Date:                  | 07/14/2024                   | Return Date: | 07/19/2024 |
| Projected Cost:                  | 2854.50                      | Actual Cost: | 2703.50    |
| Date Travel was Approved by OBC: | 06/26/2024                   |              |            |

## Narrative/Background:

I recently represented the Nation at the Republican National Convention in Milwaukee, WI, June 14-19. This experience changed my perception of how the Nation participates in party politics in a nonpartisan way. The following is a synopsis of each day of the convention.

### Opening Reception

This was an all-day session. The morning included a regular committee including voting. I learned about the dynamics of the national committee process. I met a lot of people in the Wisconsin republican committee and the republican delegation. On the first night Newt Gingrich addressed the Wisconsin Delegation. Every state had their own hotel (some had 2).

I spoke to the Wisconsin Delegation on behalf of the Nation. The points of interest I delivered to the Wisconsin republican delegation included self-determination, sovereignty, and upholding culture.

I met with representatives of other tribes. I learned a lot about how other tribes strategize to deliver points of interest on behalf of their tribes to republican leadership. I sat down with Morongo, Pechanga, Potawatomie, Lumbee, Catawba, Hock (Ho-chunk), Porch Creek and Osage Nation. I also met some top republican officials.

I got a chance to talk to Ted Cruz and Vivek Ramaswamy Presidential Candidate and American entrepreneur.

## Item(s) Requiring Attention:

[Click here to enter text.](#)

## Requested Action:

Approve travel report for Councilman Jonas Hill, Republican National Convention, Milwaukee, WI, July 14 - 19, 2024.

Approve the travel report - Councilman Kirby Metoxen - Tribal Leadership Conference 2024 - Morongo,...

### Business Committee Agenda Request

1. Meeting Date Requested: 08/14/24

2. Session:

Open  Executive – must qualify under §107.4-1.

Justification: *Choose or type justification.*

3. Requested Motion:

Accept as information; OR

Approve Travel Report - Councilman Kirby Metoxen- Tribal Leadership Conference 2024 - July 14 -19, 2024 - Morongo, CA.

4. Areas potentially impacted or affected by this request:

Finance

Programs/Services

Law Office

DTS

Gaming/Retail

Boards, Committees, or Commissions

Other: OBC

5. Additional attendees needed for this request:

*Name, Title/Entity OR Choose from List*

*Name, Title/Entity OR Choose from List*

*Name, Title/Entity OR Choose from List*

*Name, Title/Entity OR Choose from List*

**6. Supporting Documents:**

- |   |  |   |
|---|--|---|
| <input type="checkbox"/> Bylaws                         | <input type="checkbox"/> Fiscal Impact Statement | <input type="checkbox"/> Presentation           |
| <input type="checkbox"/> Contract Document(s)           | <input type="checkbox"/> Law                     | <input type="checkbox"/> Report                 |
| <input type="checkbox"/> Correspondence                 | <input type="checkbox"/> Legal Review            | <input type="checkbox"/> Resolution             |
| <input type="checkbox"/> Draft GTC Notice               | <input type="checkbox"/> Minutes                 | <input type="checkbox"/> Rule (adoption packet) |
| <input type="checkbox"/> Draft GTC Packet               | <input type="checkbox"/> MOU/MOA                 | <input type="checkbox"/> Statement of Effect    |
| <input type="checkbox"/> E-poll results/back-up         | <input type="checkbox"/> Petition                | <input type="checkbox"/> Travel Documents       |
| <input checked="" type="checkbox"/> Other: event agenda |  |   |

**7. Budget Information:**

- |  |  |
|--|--|
| <input type="checkbox"/> Budgeted – Tribal Contribution                | <input type="checkbox"/> Budgeted – Grant Funded |
| <input type="checkbox"/> Unbudgeted                                    | <input type="checkbox"/> Not Applicable          |
| <input checked="" type="checkbox"/> Other: NATOW Partial Reimbursement |  |

**8. Submission:**

Authorized Sponsor: Kirby Metoxen, Councilman

Primary Requestor: (Name, Title/Entity)



# BUSINESS COMMITTEE TRAVEL REPORT



**Travel Report for:** Kirby Metoxen  
**Travel Event:** Tribal Leadership Conference 2024  
**Travel Location:** Morongo, CA  
**Departure Date:** 07/14/2024 **Return Date:** 07/19/2024  
**Projected Cost:** 2500 **Actual Cost:** NATOW Partial Reimbursement  
**Date Travel was Approved by** 05/22/2024

## **OBC:**

### **Narrative/Background:**

The Tribal Leadership Council is a board-governed not-for-profit business that proudly supports tribal leaders and executives with continuing education and provides tools to better their organizations. Tribal Leadership Council, an organization dedicated to enhancing and supporting tribal sovereignty, education, and uplifting tribal communities through comprehensive solutions. It is their primary focus is to empower leadership and promoting economic growth and prosperity for tribal communities. By leveraging their experience and deep understanding of the challenges that tribal leaders and executives face, they aim to be a trusted partner.

### **Item(s) Requiring Attention:**

[Click here to enter text.](#)

### **Requested Action:**

Approve travel report - Councilman Kirby Metoxen - Tribal Leadership Conference 2024 - July 15 -19, 2024 - Morongo, CA.

Public Packet

178 of 338

# TRIBAL LEADERSHIP CONFERENCE

## 2024

Morongo Casino, Resort & Spa

### SAVE THE DATE

July 15-18 2024

#### CONTACT

JUSTIN@TRIBALLEADERSHIPCOUNCIL.COM

DRU@TRIBALLEADERSHIPCOUNCIL.COM



TO REGISTER FOR THE CONFERENCE PLEASE USE THE FOLLOWING LINK:

[https://whova.com/portal/registration/tles\\_202407/](https://whova.com/portal/registration/tles_202407/)

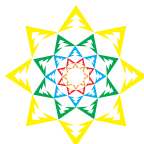
**HOTEL CODE:0715TLF**

\*\*\*MUST call hotel to make reservations to receive discount.\*\*\*

**Call (888) MORONGO (888) 667-6646**



TRIBAL  
LEADERSHIP COUNCIL



TRIBAL LEADERSHIP COUNCIL  
FOUNDATION

TRIBALLEADERSHIPCOUNCIL.COM



Tribal Leadership Conference  
July 15-18, 2024  
Morongo Casino, Resort & Spa

Conference Agenda

(As of April 18, 2024)

**MONDAY JULY 15, 2024**

**Opening Reception**

Time: Evening (TBA)

Location: Drum Room

**TUESDAY JULY 16, 2024**

**Registration**

Time: 7:00 am to 8:45 am

Location: Pre-Function, Conference Center

**Breakfast**

Time: 7:30 am to 8:30 am

Location: Ballroom, Conference Center

**Opening Ceremonies**

Time: 8:00 am to 9:00 am

Location: Ballroom. Conference Center

Opening Remarks

Andrew "Dru" Alejandre, Vice-Chairman – Tribal Leadership Council

Justin Barrett, Chairman – Tribal Leadership Council

Invocation

TBA

Tribal Welcome

TBA

Cultural Presentation

TBA

**General Session****Current Federal Legislation That Will Impact Indian Country and Looking Ahead to the 119<sup>th</sup> Congress**

Time: 9:00 am to 9:45 am

Location: Ballroom, Conference Center

Keynote Speaker: Larry Wright Jr., Executive Director – National Congress of American Indians

**Break**

Time: 9:45 am to 10:00 am

**Breakout Sessions**

Time: 10:00 am to 11:00 am

**Branding: The Importance of a Tribal Wide Brand and Branding Yourself**

Location: Eagle Breakout Room, Conference Center

Moderator: Justin Barrett, Chairman – Tribal Leadership Council

Speakers: Shannon Holsey, President – Stockbridge-Munsee Band of Mohican Indians  
Wendi Long, Marketing Director – Indigo Sky Casino  
Michael Michaud, CEO – Leech Lake Gaming  
Walter Boyd, Partnership Activation – Red Circle Agency

**Indigenous and Servant Leadership**

Location: Hawk Breakout Room, Conference Center

Moderator: Mauricia Chavarria-Quam, Board of Directors – Santa Clara Pueblo Utility Authority

Speakers: Jon Greendeer, President – Ho-Chunk Nation  
Jeff Fife, Chief of Staff – Muscogee Nation

**Tribal Employment Rights Office (TERO)**

Location: Drum Room, Hotel Tower

Moderator: Geoffrey Blackwell, General Counsel & Chief of Staff – National Congress of American Indians

Speakers: Warren Harjo, CESO Manager – Muscogee Nation

**Lunch**

Time: 11:15 am to 12:00 pm

Location: Ballroom, Conference Center

**General Session****Tribal Leadership Council: The Purpose, Mission, and Vision of the Organization**

Time: 11:30 am to 12:00 pm

Location: Ballroom, Conference Center

Speakers: Justin Barrett, Chairman – Tribal Leadership Council  
Andrew “Dru” Alejandre, Vice Chairman – Tribal Leadership Council

**iGaming, Sportsbetting, and Social Casinos**

Time: 12:00 pm to 1:00 pm

Location: Ballroom, Conference Center

Moderator: Kelli Weaver, VP Relationships – SBC

Speakers: Missy Stanisz, Sr Director of Product Management – Everi Holdings Inc.  
Anika Howard, President & CEO – Wondr Nation  
Fiona Power, Senior Director | Partner Relations – FanDuel

**Strategic Planning for Growth**

Time: 1:00 pm to 1:45 pm

Moderator: Michael Kim, Managing Partner – GGHM

Speakers: Miko Hernandez, Partner – Faegre Drinker Biddle & Reath LLP  
Damon Safranek, CEO – Paskenta Band of Nomlaki Indians  
Alex Wesaw, Treasurer – Pokagon Band of Potawatomi

**Break**

Time: 1:45 pm to 2:00 pm

**Breakout Sessions**

Time: 2:00 pm to 3:00 pm

**Best Practices for Social Media**

Location: Eagle Breakout Room, Conference Center

Moderator:

Speakers:

**The History of Tribal Gaming**

Location: Hawk Breakout Room, Conference Center

Moderator:

Speakers: Lynn “Nay” Valbuena, Chairwoman – San Manuel Band of Mission Indians  
Elizabeth Homer, Attorney – Homer Law

**CDFI's**

Location: Drum Room, Hotel Rower

Moderator:

Speakers: Geoffrey Blackwell, General Counsel & Chief of Staff – National Congress of American Indians

**Break**

Time: 3:00 pm to 3:15 pm

**Breakout Sessions**

Time: 3:15 pm to 4:15 pm

**Managing Your Time for Balance**

Location: Eagle Breakout Room, Conference Center

Moderator: Michele Scott, Tribal Councilor – Mashantucket Pequot Tribal Nation

Speakers: Liberty Reyes, Chief of Staff – San Manuel Band of Mission Indians

**Gaming Associations**

Location: Hawk Breakout Room, Conference Center

Moderator:

Speakers: Susan Jensen, Executive Director – California Nations Indian Gaming Association  
Rebecca George, Executive Director – Washington Indian Gaming Association

**Diversifying the Portfolio**

Location: Drum Room, Hotel Tower

Moderator: John Hosman, Partner – FS Advisors

Speakers: Andrew “Dru” Alejandre, Chairman – Paskenta Band of Nomlaki Indians

**Break**

Time: 4:15 pm to 4:30 pm

**Breakout Sessions**

Time: 4:30 pm to 5:30 pm

**8(a) Federal Contracting**

Location: Ballroom, Conference Center

Moderator: Andrew “Dru” Alejandre, Chairman – Paskenta Band of Nomlaki Indians

Speakers: Matt Metcalf, CEO – Eastern Shawnee Companies

Tyler Levier, COO – Prairie Band, LLC

Travis Olsen, SVP of Tribal Pursuits & Engagement – Tapa Companies

**Health**

Location: Eagle Breakout Room, Conference Center

Moderator:

Speakers:

**Collaboration with Federal, State, and Local Governments**

Location: Hawk Breakout Room, Conference Center

Moderator:

Speakers: Shannon Holsey, President – Stockbridge-Munsee Band of Mohican Indians  
Jacob (Jake) Keyes, Chairman – Iowa Tribe of Oklahoma  
Jeff Fife, Chief of Staff – Muscogee Nation

**Networking Event**

Time: TBA

Location: Poolside

**WEDNESDAY JULY 17, 2024****Registration**

Time: 7:00 am to 8:45 am

Location: Pre-Function, Conference Center

**Breakfast**

Time: 7:30 am to 8:30 am

Location: Ballroom, Conference Center

**Opening Ceremonies**

Time: 8:00 am to 9:00 am

Location: Ballroom, Conference Center

Opening Remarks

Andrew “Dru” Alejandre, Vice-Chairman – Tribal Leadership Council

Justin Barrett, Chairman – Tribal Leadership Council

Invocation

TBA

Sponsor Recognition

**General Session****Strategic Relationships in Indian Country**

Time: 9:00 am to 9:45 am

Location: Ballroom, Conference Center

Moderator: E. Skye Byrd, Director of Strategic Partnerships – The National Center for American Indian Enterprise Development

Speakers: Shannon Holsey, President – Stockbridge-Munsee Band of Mohican Indians  
Alex Wesaw, Treasurer – Pokagon Band of Potawatomi

**Break**

Time: 9:45 am to 10:00 am

**Breakout Sessions**

Time: 10:00 am to 11:00 am

**Navigating Federal Agencies**

Location: Eagle Breakout Room, Conference Center

Moderator:

Speakers: Larry Wright Jr., Executive Director – National Congress of American Indians

**United Women of Tribal Gaming**

Location: Hawk Breakout Room

Moderator: Kelli Weaver, Secretary – United Women of Tribal Gaming

Speakers: Margo Gray, Interim Chair – United Women of Tribal Gaming

**MMIP – A Look at How Different Regions are Handling the Ongoing Crisis**

Moderator: Jeannie Hovland, Vice Chair – National Indian Gaming Commission

Speakers: Raquel Williams, Vice Chairwoman – Wilton Rancheria

Rachel Fernandez, Executive Director – Maeqtekuahkihkiw Metaemohsak

Karissa Hodge, President & Founder – Missing & Murdered Indigenous People  
– Chahta

**Lunch**

Time: 10:00 am to 12:00 pm

Location: Ballroom, Conference Center

**General Session****Emerging Leaders**

Time: 11:30 am to 12:30 pm

Location: Ballroom, Conference Center

Moderator: Meryl Picard, Chairwoman – Bishop Paiute Tribe

Speakers: Johnny Hernandez, Vice Chairman – San Manuel Band of Mission Indians

Jacob “Jake” Keyes, Chairman – Iowa Tribe of Oklahoma

**Awards**

Time: 12:30 pm to 1:00 pm

Location: Ballroom, Conference Center

Hosted By: Tribal Leadership Council Board of Directors

**Renew Your Success**

Time: 1:00 pm to 1:45 pm

Location: Ballroom, Conference Center

Keynote Speaker: Haydee Antezana



**Break**

Time: 1:45 pm to 2:00 pm

**Breakout Sessions**

2:00 pm to 3:00 pm

**Breaking Down Barriers to Utilize Funding More Efficiently**

Location: Eagle Breakout Room, Conference Center

Moderator: Shannon Holsey, President – Stockbridge-Munsee Band of Mohican Indians

Speakers: Kelli Weaver, Treasurer – Tribal Leadership Council  
Zechariah Harjo, Secretary of the Nation – Muscogee Nation  
Mauricia Chavarria-Quam, Board of Directors – Santa Clara Pueblo Utility Authority

**Tribal Development Program**

Location: Hawk Breakout Room. Conference Center

Speaker: Thomas Lozano, Treasurer – Enterprise Rancheria

**Tribal Banking**

Location: Drum Room, Hotel Tower

Moderator: Alex Wesaw, Vice President | Commercial Relationship Manager –  
Huntington National Bank

Speakers: James Boggs, President of Community & Tribal Banking, Sovereign Bank  
Amber Buker, Founder & CEO – Totem Technologies  
Isaiah Vivanco, Chairman – Soboba Band of Luiseno Indians  
Geneva Mojado, Chairwoman – Legacy Bancorp

**Break**

Time: 3:00 pm to 3:15 pm

**Breakout Sessions**

3:15 pm to 4:15 pm

**Understanding Data for Economic Development Projects Including Expansions**

Location: Eagle Breakout Room, Conference Center

Moderator: Justin Barrett, Treasurer – Eastern Shawnee Tribe

Speakers: Eric Trevan, President & CEO – aLocal Solutions  
Michael Kim, Managing Partner – GGHM  
Alex Wesaw, Treasurer – Pokagon Band of Potawatomi

**Gaming Commissions**

Location: Hawk Breakout Room. Conference Center

Moderator: Kelli Weaver, Treasurer – Tribal Leadership Council

Speakers: Jamie Hummingbird, Chairman – National Tribal Gaming Commissioners & Regulators  
Richard Armstrong, General Counsel – National Tribal Gaming Commissioners & Regulators, Chairman – Picayune Rancheria Tribal Gaming Commission  
Richard Chissoe, Commission Chairperson – Sandia Tribal Gaming Commission  
Kelly Myers, Director | Government Affairs - GLI

**The Importance of Tribal LLC's and Section 17 Corporations**

Location: Drum Room, Hotel Tower

Moderator: Erick Giles, Attorney – Drummond Woodsum

Speakers: Elizabeth Homer, Attorney – Homer Law  
Matt Metcalf, CEO – Eastern Shawnee Companies  
Jamie Fullmer, Chairman – Blue Stone Strategy Partners

**Break**

Time: 4:15 pm to 4:30 pm

**Breakout Sessions**

4:30 pm to 5:30 pm

**The Difference Between Oversight and Management**

Location: Ballroom, Conference Center

Moderator: Shannon Holsey, President – Stockbridge-Munsee Band of Mohican Indians

Speakers: Michele Scott, Tribal Councilor – Mashantucket Pequot Tribal Nation  
Chris Floyd, Chairman – Shawnee Development

**The Importance of Economic Impact Studies**

Location: Eagle Breakout Room. Conference Center

Moderator: Justin Barrett, Chairman – Tribal Leadership Council

Speakers: Victor Flores, President – Oklahoma Tribal Finance Consortium  
James Siva, Chairman – California Nations Indian Gaming Association  
Eric Trevan, President & CEO – aLocal Solutions

**Food Sovereignty**

Location: Hawk Breakout Room, Conference Center

Moderator: Kelli Weaver, Treasurer – Tribal Leadership Council

Speakers: Jon Greendeer, President – Ho-Chunk Nation

**Networking Event**

Time: Evening (TBA)

Location: TBA

### **THURSDAY JULY 18, 2024**

#### **Breakfast**

Time: 7:30 am to 8:30 am

Location: Ballroom, Conference Center

#### **General Session**

##### **Tribal Justice Systems**

Time: 8:00 am to 9:00 am

Location: Ballroom, Conference Center

Moderator: Elizabeth Homer, Attorney – Homer Law

Speakers:

#### **Break**

Time: 9:00 am to 9:15 am

#### **Breakout Sessions**

Time: 9:15 am to 10:15 am

##### **Energy Sovereignty: A Look at Tribal Energy Projects**

Location: Ballroom, Conference Center

Moderator: Mark Harding, Managing Partner – Sovereign Resiliency Partners

Speakers: Mauricia Chavarria-Quam, Board of Directors – Santa Clara Pueblo Utility Authority

Damon Safranek, CEO – Paskenta Band of Nomlaki Indians

##### **Lessons for New Council Members**

Location: Eagle Breakout Room, Conference Center

Moderator: Andrew “Dru” Alejandre, Vice Chairman – Tribal Leadership Council

Speakers: Steven Orihuela, Secretary/Treasurer – Bishop Paiute Tribe

William Lowe, Tribal & Government Relations Advisor – United American Indian Involvement, Inc

Michele Scott, Tribal Councilor – Mashantucket Pequot Tribal Nation

#### **Civic Engagement**

Location: Hawk Breakout Room, Conference Center

Moderator:

Speakers:

#### **Break**

Time: 10:15 am to 10:30 am

#### **Breakout Sessions**

Time: 10:30 am to 11:30 am

**Women in Leadership**

Location: Ballroom, Conference Center

Moderator: Shannon Holsey, President – Stockbridge-Munsee Band of Mohican Indians

Speakers: Marcy LaFerr, Board of Directors – Kiowa Casinos  
Michele Scott, Tribal Councilor – Mashantucket Pequot Tribal Nation

**TBA**

Location: Eagle Breakout Room, Conference Center

Speaker:

**Overcoming Challenges in Leaderships**

Location: Hawk Breakout Room, Conference Center

Moderator: James Siva, Vice Chairman – Morongo Band of Mission Indians

Speakers: Meryl Picard, Chairwoman – Bishop Paiute Tribe  
William Lowe, Tribal & Government Relations Advisor – United American Indian Involvement, Inc

**Lunch**

Time: 11:30 am to 12:30 pm

Location: Ballroom, Conference Center

**Closing Ceremonies**

Time: 12:00 pm to 12:30 pm

Location: Ballroom, Conference Center

Approve the travel request - Councilmen Jonas Hill and Kirby Metoxen - 2024 Consultations Dept. of...

### Business Committee Agenda Request

1. Meeting Date Requested: 08/14/24

2. Session:

Open  Executive – must qualify under §107.4-1.

Justification: *Choose or type justification.*

3. Requested Motion:

Accept as information; OR

Approve travel request – Councilman Jonas Hill & Councilman Kirby Metoxen – 2024 Consultations (Dept. of Natural Resources, Dept. of Tourism, WI Housing & Economic Development Authority, Safety & professional Services)- Red Cliff, WI – October 01-04, 2024

4. Areas potentially impacted or affected by this request:

- Finance  Programs/Services
- Law Office  MIS
- Gaming/Retail  Boards, Committees, or Commissions
- Other: OBC

5. Additional attendees needed for this request:

- Name, Title/Entity OR Choose from List*
- Name, Title/Entity OR Choose from List*
- Name, Title/Entity OR Choose from List*
- Name, Title/Entity OR Choose from List*

**6. Supporting Documents:**

- |   |  |  |
|---|--|--|
| <input type="checkbox"/> Bylaws                 | <input type="checkbox"/> Fiscal Impact Statement | <input type="checkbox"/> Presentation                |
| <input type="checkbox"/> Contract Document(s)   | <input type="checkbox"/> Law                     | <input type="checkbox"/> Report                      |
| <input type="checkbox"/> Correspondence         | <input type="checkbox"/> Legal Review            | <input type="checkbox"/> Resolution                  |
| <input type="checkbox"/> Draft GTC Notice       | <input type="checkbox"/> Minutes                 | <input type="checkbox"/> Rule (adoption packet)      |
| <input type="checkbox"/> Draft GTC Packet       | <input type="checkbox"/> MOU/MOA                 | <input type="checkbox"/> Statement of Effect         |
| <input type="checkbox"/> E-poll results/back-up | <input type="checkbox"/> Petition                | <input checked="" type="checkbox"/> Travel Documents |
| <input type="checkbox"/> Other: <i>Describe</i> |  |  |

**7. Budget Information:**

- |  |  |
|--|--|
| <input checked="" type="checkbox"/> Budgeted – Tribal Contribution | <input type="checkbox"/> Budgeted – Grant Funded |
| <input type="checkbox"/> Unbudgeted                                | <input type="checkbox"/> Not Applicable          |
| <input type="checkbox"/> Other: )                                  |  |

**8. Submission:**

Authorized Sponsor: Kirby Metoxen, Councilman

Primary Requestor: (Name, Title/Entity)

### Oneida Business Committee Travel Request

1. OBC Meeting Date Requested: 8 / 14 / 24

e-poll requested

#### 2. General Information:

Event Name: Dept. of Natural Resources, Dept. of Tourism, WI Housing & Economic Development Authority, Safety & professional Service

Event Location: Red Cliff, WI

Attendee(s): Kirby Metoxen

Departure Date: 10/01/2024

Attendee(s): Jonas Hill

Return Date: 10/04/2024

Attendee(s):

#### 3. Budget Information:

Funds available in individual travel budget(s)

Unbudgeted

Grant Funded or Reimbursed

Cost Estimate: 1045.22

#### 4. Justification:

Describe the justification of this Travel Request:

Approve travel request - Councilman Jonas Hill & Councilman Kirby Metoxen – 2024 Consulations (Dept. of Natural Resources, Dept. of Tourism, WI Housing & Economic Development Authority, Safety & professional Services)- Red Cliff, WI – October 01-04, 2024

Note: Dates are tentative as the agenda is not released.

DNR is dedicated to working with Wisconsinites while preserving and enhancing the natural resources of Wisconsin. At the Wisconsin Department of Tourism, we develop statewide campaigns, support industry stakeholders, and propel strategic growth as we leverage the things that are uniquely Wisconsin. WHEDA helps Wisconsin thrive by expanding access to affordable housing choices. The mission of DSPS is to promote economic growth and stability while protecting the citizens of Wisconsin as designated by statute.

#### 5. Submission

Sponsor: Kirby Metoxen, Councilmember

- 1) Save a copy of this form for your records.
- 2) Print this form as a \*.pdf OR print and scan this form in as \*.pdf.
- 3) E-mail this form and all supporting materials in a **SINGLE** \*.pdf file to: BC\_Agenda\_Requests@oneidanation.org

**ONEIDA NATION - OBC**  
**TRAVEL AUTHORIZATION REQUEST**

**General Travel Information**

|   |  |             |            |
|---|--|-------------|------------|
| Name of Traveler  |  |             |            |
| <i>Legal name as it appears on Travelers Driver's License or State ID, no nicknames</i> |  |             |            |
| Employee Number   |  |             |            |
| Destination   | Red Cliff, WI                          |             |            |
| Departure date  | 10/01/2024                             | Return date | 10/04/2024 |
| Purpose of travel   | Consultation DNR, Tourism, WHEDA, DSPS |             |            |
| Charged GL Account  |  |             |            |

**GSA (General Services Administration) Rates are linked on SharePoint under Employee Resources**

|                       |          |  |  |
|-----------------------|----------|--|--|
| Per Diem rate per day | \$ 59.00 |  |  |
|-----------------------|----------|--|--|

**Cost Estimate Information**

## Personal Automobile Mileage Expenses

|  |             |                              |             |              |
|--|-------------|------------------------------|-------------|--------------|
| Total miles  | 550         | Multiply by the Mileage rate | \$ .625     | \$ 343.75    |
| <b>Description</b>                                     | <b>Rate</b> | <b>Factor</b>                | <b>Days</b> | <b>Total</b> |
| Per Diem for initial travel date                       | \$ 59.00    | 0.75                         | 1           | \$ 44.25     |
| Per Diem full day at destination                       | \$ 59.00    | 1.00                         | 2           | \$ 118.00    |
| Per Diem for return travel date                        | \$ 59.00    | 0.75                         | 1           | \$ 44.25     |
| Subtract included meals                                |             |                              |             |              |
| Miscellaneous expenses: taxi, parking, fees, etc.      |             |                              |             |              |
| <b>Subtotal = Advance to Traveler</b>                  |             |                              |             | \$ 550.25    |
| Lodging including room, taxes, fees, and hotel parking |             |                              |             | \$ 494.97    |
| Airfare  |             |                              |             |              |
| Luggage Fees   |             |                              |             |              |
| Car Rental   |             |                              |             |              |
| Registration   |             |                              |             |              |
| <b>Subtotal</b>  |             |                              |             | \$ 494.97    |
| <b>Total Trip Cost Estimate</b>                        |             |                              |             | \$ 1,045.22  |

I understand this advance will be deducted from my claim for reimbursement of actual travel expenses.  
I also understand that if this advance is not cleared within 10 calendar days after my travel return date, the Nation has the authority to withhold any advanced funds from future wages.

**Signatures / Approvals**

|            |           |      |
|------------|-----------|------|
|            | Signature | Date |
| Traveler   |           |      |
| Supervisor |           |      |

Send all travel related items to: [CentralAccounting\\_Travel@oneidation.org](mailto:CentralAccounting_Travel@oneidation.org)



Approve the travel request - Councilman Kirby Metoxen - 2024 Annual American Indian Tourism...

**Business Committee Agenda Request**

1. Meeting Date Requested: 08/12/24

2. Session:

Open  Executive – must qualify under §107.4-1.  
Justification: Choose or type justification.

3. Requested Motion:

Accept as information; OR

Approve travel request - Councilman Kirby Metoxen -2024 Annual American Indian Tourism Conference- Marksville, LA, October 38-Nov 01, 2024

4. Areas potentially impacted or affected by this request:

- Finance  Programs/Services
- Law Office  MIS
- Gaming/Retail  Boards, Committees, or Commissions
- Other: OBC

5. Additional attendees needed for this request:

- Name, Title/Entity OR Choose from List
- Name, Title/Entity OR Choose from List
- Name, Title/Entity OR Choose from List
- Name, Title/Entity OR Choose from List

**6. Supporting Documents:**

- |   |  |   |
|---|--|---|
| <input type="checkbox"/> Bylaws   | <input type="checkbox"/> Fiscal Impact Statement | <input type="checkbox"/> Presentation           |
| <input type="checkbox"/> Contract Document(s)                                   | <input type="checkbox"/> Law                     | <input type="checkbox"/> Report                 |
| <input type="checkbox"/> Correspondence   | <input type="checkbox"/> Legal Review            | <input type="checkbox"/> Resolution             |
| <input type="checkbox"/> Draft GTC Notice                                       | <input type="checkbox"/> Minutes                 | <input type="checkbox"/> Rule (adoption packet) |
| <input type="checkbox"/> Draft GTC Packet                                       | <input type="checkbox"/> MOU/MOA                 | <input type="checkbox"/> Statement of Effect    |
| <input type="checkbox"/> E-poll results/back-up                                 | <input type="checkbox"/> Petition                | <input type="checkbox"/> Travel Documents       |
| <input checked="" type="checkbox"/> Other: travel auth., travel request, agenda |  |   |

**7. Budget Information:**

- |  |  |
|--|--|
| <input type="checkbox"/> Budgeted – Tribal Contribution                          | <input type="checkbox"/> Budgeted – Grant Funded |
| <input type="checkbox"/> Unbudgeted  | <input type="checkbox"/> Not Applicable          |
| <input checked="" type="checkbox"/> Other: reimbursement partial hotel<br>AIANTA |  |

**8. Submission:**

Authorized Sponsor: Kirby Metoxen, Councilman

Primary Requestor: (Name, Title/Entity)

### Oneida Business Committee Travel Request

1. OBC Meeting Date Requested: 08 / 12 / 24  e-poll requested

2. General Information:

Event Name: 2024 Annual American Indian Tourism Conference

Event Location: Marksville, LA Attendee(s): Kirby Metoxen

Departure Date: October 27, 2024 Attendee(s):

Return Date: November 01, 2024 Attendee(s):

3. Budget Information:

- Funds available in individual travel budget(s)
- Unbudgeted
- Grant Funded or Reimbursed

Cost Estimate: 3340.60  
(AIANTA partial reimbursement hotel)

4. Justification:

Describe the justification of this Travel Request:

Every year the Annual American Indian Tourism Conference attracts more than 300 attendees, who attend for the networking opportunities, the high-level keynote sessions and the informative breakout sessions led by some of the leading hospitality industry experts. AITC, the only national conference dedicated to travel and tourism across Native Nations and communities. The theme of this year's American Indigenous Tourism Conference (AITC) underscores the transformative journey of native nations and communities in reshaping the narrative that has long been shaped by external forces. The narrative, once crafted and disseminated by others, is now being reclaimed and redefined by Indigenous voices themselves. This paradigm shift signifies a departure from the outdated notion of representation without participation; instead, it heralds a new era of collaboration and ownership, where Indigenous perspectives, rooted in centuries-old traditions and wisdom, take center stage. It is a pivotal moment for Indigenous peoples as they assert their agency, share their stories authentically, and showcase their rich cultural heritage. In essence, it marks a resounding call for recognition, respect, and empowerment—a testament to the resilience and vitality of Indigenous communities.

5. Submission

Sponsor: Kirby Metoxen, Councilmember

- 1) Save a copy of this form for your records.
- 2) Print this form as a \*.pdf OR print and scan this form in as \*.pdf.
- 3) E-mail this form and all supporting materials in a **SINGLE** \*.pdf file to: BC\_Agenda\_Requests@oneidanation.org

**ONEIDA NATION - OBC**  
**TRAVEL AUTHORIZATION REQUEST**

**General Travel Information**

|   |  |             |            |
|---|--|-------------|------------|
| Name of Traveler  | Kirby Metoxen  |             |            |
| <i>Legal name as it appears on Travelers Driver's License or State ID, no nicknames</i> |  |             |            |
| Employee Number   |  |             |            |
| Destination   | Marksville, LA   |             |            |
| Departure date  | 10/27/2024   | Return date | 11/01/2024 |
| Purpose of travel   | 26th Annual American Indigenous Tourism Conference Program |             |            |
| Charged GL Account  |  |             |            |

**GSA (General Services Administration) Rates are linked on SharePoint under Employee Resources**

|                       |          |  |  |
|-----------------------|----------|--|--|
| Per Diem rate per day | \$ 59.00 |  |  |
|-----------------------|----------|--|--|

**Cost Estimate Information**

## Personal Automobile Mileage Expenses

|  |     |                              |               |             |              |
|--|-----|------------------------------|---------------|-------------|--------------|
| Total miles  | 430 | Multiply by the Mileage rate | \$ .625       | \$ 268.75   |              |
| <b>Description</b>                                     |     | <b>Rate</b>                  | <b>Factor</b> | <b>Days</b> | <b>Total</b> |
| Per Diem for initial travel date                       |     | \$ 59.00                     | 0.75          | 1           | \$ 44.25     |
| Per Diem full day at destination                       |     | \$ 59.00                     | 1.00          | 4           | \$ 236.00    |
| Per Diem for return travel date                        |     | \$ 59.00                     | 0.75          | 1           | \$ 44.25     |
| Subtract included meals                                |     |                              |               |             |              |
| Miscellaneous expenses: taxi, parking, fees, etc.      |     |                              |               |             |              |
| <b>Subtotal = Advance to Traveler</b>                  |     |                              |               |             | \$ 593.25    |
| Lodging including room, taxes, fees, and hotel parking |     |                              |               |             | \$ 609.35    |
| Airfare  |     |                              |               |             | \$ 953.00    |
| Luggage Fees   |     |                              |               |             | \$ 60.00     |
| Car Rental   |     |                              |               |             | \$ 350.00    |
| Registration   |     |                              |               |             | \$ 775.00    |
| <b>Subtotal</b>  |     |                              |               |             | \$ 2,747.35  |
| <b>Total Trip Cost Estimate</b>                        |     |                              |               |             | \$ 3,340.60  |

I understand this advance will be deducted from my claim for reimbursement of actual travel expenses.  
I also understand that if this advance is not cleared within 10 calendar days after my travel return date, the Nation has the authority to withhold any advanced funds from future wages.

**Signatures / Approvals**

|            |           |      |
|------------|-----------|------|
|            | Signature | Date |
| Traveler   |           |      |
| Supervisor |           |      |

Send all travel related items to: [CentralAccounting\\_Travel@oneidanation.org](mailto:CentralAccounting_Travel@oneidanation.org)



Sign Me Up Donate



# 26TH ANNUAL AMERICAN INDIGENOUS TOURISM CONFERENCE

PARAGON CASINO RESORT, MARKSVILLE, LA  
OCTOBER 28 -31, 2024



**AIANTA**  
American Indian Alaska Native  
Tourism Association



**AMERICAN  
INDIGENOUS  
TOURISM**  
CENTRAL



**TUNICA-BILOXI**  
TRIBE OF LOUISIANA



- | [AITC Main Page](#) | [Sessions & Speakers](#) v | [Registration](#) v | [Hotel & Travel](#) | [Sponsor AITC](#) | [AITC Silent Auction](#) |
- [Excellence in Tourism Industry Awards](#) | [Business of Art Seminar](#) | [Mobile Workshops](#) |

## 26th Annual American Indigenous Tourism Conference Program October 28-31, 2024

### Monday, October 28, 2024

9:00 a.m. – 4:40 p.m.

#### Mobile Workshops

Mobile Workshop 1: Spring Bayou Sightseeing Tour, Luncheon & Cultural Activities  
Mobile Workshop 2: Tunica-Biloxi Museum and Ancient Mounds Tour, Luncheon & Cultural Activities

[\[More Info\]](#)

1:00 p.m. – 5:00 p.m.

#### Business of Art Workshop

Learn tips on building tribal arts programs, working with galleries and museums, organizing local arts markets and more. [\[More Info\]](#)

6:00 p.m. – 8:00 p.m.

**Opening Reception**

Sponsor: Tunica-Biloxi Tribe of Louisiana

Hosted by Paragon Hotel Casino | Tunica-Biloxi Tribe of Louisiana

**Tuesday, October 29, 2024**

7:00 a.m. – 5:00 p.m.  
**Conference Check-in**

Sponsors: Visit Cherokee, Paragon Casino Resort, Tunica-Biloxi Tribe of Louisiana

7:00 a.m. – 5:00 p.m.

**Exhibit Hall Open**

7:00 a.m. – 5:00 p.m.

**AIANTA Lounge Open**

Sponsor: Arizona Office of Tourism

8:30 a.m. – 10:00 a.m.

**Opening Ceremonies/Regalia Day**

Sponsor: *To be announced*

Welcome to the 2024 American Indigenous Tourism Conference with the theme “Cultural Tourism: Changing the Narrative.” We are so excited to celebrate the future of tourism across our Native Nations and communities. It’s our time!

10:00 a.m. – 10:30 a.m.

**Mid-Morning Coffee Break**

10:30 a.m. – 11:30 a.m.

**Breakout Sessions “1”**

**Session 1A: Office of Indian Economic Development (OIED): Re-Visioning the economic future of Indian Country**

Rebekah Horsechief, Economic Development Specialist, DOI – ASIA – Office of Indian Economic Development  
Jennifer Cesar, Alaska Zone Manager, Office of Indian Economic Development

[more info ...](#)

**Session 1B: *To be announced***

**Session 1C: “Got A Plan?” Business Plan Development – A Case Study**

Matthew Robinson, Co-Founder and Principal, KlasRobinson Q.E.D.  
Essence Oyos (Mesa Grande Band of Diegueño Mission Indians), Secretary of the Board, Mesa Grande Business Development Corporation

[more info ...](#)

11:45 a.m. – 1:00 p.m.

**Luncheon/General Session**

Sponsor: *Inn of the Mountain Gods*

*Keynote Speaker to be announced*

1:15 p.m. – 2:30 p.m.

**AIANTA Regional Meetings**

Join members of the AIANTA Board of Directors and nearby colleagues to discuss issues and challenges facing your region. Input gathered at these sessions will help AIANTA advise decision makers in supporting tribal tourism development and growth, and determine how to best deliver training and other resources.

[more info ...](#)

2:30 p.m. – 3:00 p.m.  
3:00 p.m. – 4:30 p.m.

**Snack & Chat with Exhibitors**  
**AIANTA Town Hall Gathering Session**

**Wednesday, October 30, 2024**

7:00 a.m. – 5:00 p.m.

**Conference Check-in**

Sponsors: Visit Cherokee, Paragon Casino Resort, Tunica-Biloxi Tribe of Louisiana

7:30 a.m. – 9:00 a.m.

**Networking Continental Breakfast**

Sponsor: Chickasaw Country

7:00 a.m. – 5:00 p.m.

**AIANTA Lounge Open**

Sponsor: Arizona Office of Tourism

9:00 a.m. – 10:40 a.m.  
10:45 a.m. – 11:15 a.m.  
11:15 a.m. – 12:15 p.m.

**Welcome Plenary Session**  
**Mid-Morning Coffee Break**  
**Breakout Sessions "2"**

**Session 2A: Agritourism – Getting Started and Going**  
Kelli Hepler, Agritourism Specialist, American Indian Alaska Native Tourism Association

[more info ...](#)

**Session 2B: To be announced**  
**Session 2C: Harmony of the Past and Future: AI That Feels More Human**  
Daniel Willems, Founder & CEO, Lanier Web Development

[more info ...](#)

12:30 p.m. – 1:30 p.m.

**Luncheon/General Session**

Sponsor: *To be announced*

*Keynote Speaker to be announced*

1:30 p.m. – 2:30 p.m.

**Breakout Sessions "3"**

**Session 3A: Securing your Capital Funding for your Tribal Tourism Project**

Rick MacLeod Farley, Principal Consultant, MacLeod Farley & Associates

[more info ...](#)

**Session 3B: Empowering Indigenous Voices: Inclusion of Local First Contact Tribes in Cultural and Ecotourism at Wealthiest Historical Colonial Sites**

Chenae Bullock, Founder & CEO, Moskehtu Consulting

[more info ...](#)

2:30 p.m. – 3:00 p.m.

*Session 3C: To be announced*

**Snack & Chat with Exhibitors**

3:00 p.m. – 4:00 p.m.

**Breakout Sessions "4"**

*Session 4A: To be announced*

[more info ...](#)

**Session 4B: Incorporating Culture into Tourism**

Steven Sahlender, VP of Operations, Alaska Group, Goldbelt

Jessica Skiba, Tourism Manager, Goldbelt

[more info ...](#)

4:10 p.m. – 5:10 p.m.

*Session 4C: To be announced*

**Breakout Sessions "5"**

*Session 5A: To be announced*

**Session 5B: Centering Tribal Communities in Cultural Tourism**

Alex Lane, Manager of Visitor Services, Museum of the Cherokee People

Tyra Maney, Designer, Museum of the Cherokee People

Anna Chandler, Manager of External Affairs & Communication, Museum of the Cherokee People

[more info ...](#)

**Session 5C: Developing Indigenous Experiences and Tribal Partnerships**

Francisco Campos, Travel Experiences Developer with The Travel Corporation, Destination America

[more info ...](#)

6:00 p.m. – 7:00 p.m.

**No Host Happy Hour**

7:00 p.m. – 10:00 p.m.

**Excellence in Tourism Industry Awards**

Gala Sponsor: [Brand USA](#)

**Thursday, October 31, 2024**

7:30 a.m. – 12:00 p.m.

**Conference Check-in**

Sponsors: Visit Cherokee, Paragon Casino Resort, Tunica-Biloxi Tribe of Louisiana

8:15 a.m. – 9:30 a.m.



**Plated Breakfast and General Session**

Keynote Speakers: Erik Stegman, CEO, Native Americans in Philanthropy  
Sponsor: *To be announced*

7:30 a.m. – 3:00 p.m.

**AIANTA Lounge Open**

Sponsor: Arizona Office of Tourism

9:40 a.m. – 10:40 a.m.

**Breakout Sessions "6"**

**Session 6A:** *To be announced*

**Session 6B: Using Technology to Streamline Operations and Increase Sales**

Wyatt Gilmore, CEO, Native American Tours

Tyralita Brown, General Manager, Ken's Tours

[more info ...](#)

**Session 6C: Welcome to Indian Country: How Working with Bloggers Helps Tourism and Education**

Tim Trudell, Freelance Writer and Online Content Creator, The Walking Tourists

[more info ...](#)

10:30 a.m. – 11:00 a.m.

**Mid-Morning Coffee Break**

11:00 a.m. – 12:00 p.m.

**Breakout Sessions "7"**

**Session 7A: America's Scenic Byways: Boosting Tourism and Empowering Communities**

Wanda Maloney, Scenic Byway Consultant/Owner, Corridor Solutions

Sharon Strouce, Executive Director, National Scenic Byway Foundation

[more info ...](#)

**Session 7B:** *To be announced*

**Session 7C:** *To be announced*

12:15 p.m. – 1:15 p.m.

**Preview Luncheon**

Sponsored by the hosts of the 27th Annual American Indigenous Tourism Conference in 2025 – stay tuned!

1:30 p.m. – 2:30 p.m.

**Breakout Sessions "8"**

**Session 8A: Dark Night Skies and Proper Light Use: Why You Should Care and How It Can Benefit Your Community, Wildlife, and Human Health**

Gina Pearson, Planner and Outreach Coordinator, National Park Service, Natural Sounds and Night Skies Program

[more info ...](#)

**Session 8B: How to Use AI Tools to Build Your Cultural Tourism Marketing Materials**

Monica Polling, Chief Identity Officer, Sounding Line Consulting

[more info ...](#)

Session 8C: Sustainability at the Core

Russell Walters, Regional Director North America, Adventure Travel Trade Association

[more info ...](#)

2:30 p.m. – 3:00 p.m.

**Snack & Chat with Exhibitors**

3:00 p.m. – 4:00 p.m.

**The Heart Speaks (Closing Session)**

Keynote Speaker: Lora Ann Chaisson, Principal Chief, United Houma Nation & AIANTA  
Board of Directors Vice President

Bureau of Indian Affairs



Native American Agriculture Fund



Bureau of Land Management



National Park Service



Juan Bautista de Anza National Historic Trail



Lewis & Clark National Historic Trail



National Endowment of the Arts



United States Forest Service



**AIANTA**

American Indian Alaska Native  
Tourism Association

Enter the e-poll results into the record regarding the approved travel request for Secretary Lisa Liggins to

### Business Committee Agenda Request

1. Meeting Date Requested: 08/14/24

2. General Information:

Session:  Open  Executive – must qualify under §107.4-1.  
Justification: DRAFT materials/discussion

3. Supporting Documents:

- Bylaws
- Fiscal Impact Statement
- Presentation
- Contract Document(s)
- Law
- Report
- Correspondence
- Legal Review
- Resolution
- Draft GTC Notice
- Minutes
- Rule (adoption packet)
- Draft GTC Packet
- MOU/MOA
- Statement of Effect
- E-poll results/back-up
- Petition
- Travel Documents
- Other: *Describe*

4. Budget Information:

- Budgeted
- Budgeted – Grant Funded
- Unbudgeted
- Not Applicable
- Other: *Describe*

5. Submission:

Authorized Sponsor: Lisa Liggins, Secretary

Primary Requestor: \_\_\_\_\_

Additional Requestor: (Name, Title/Entity)

Additional Requestor: (Name, Title/Entity)

Submitted By: BPIGMAN

**From:** [Secretary](#)  
**To:** [Brandon L. Yellowbird-Stevens](#); [Jameson J. Wilson](#); [Jennifer A. Webster](#); [Jonas G. Hill](#); [Kirby W. Metoxen](#); [Lawrence E. Barton](#); [Lisa A. Liggins](#); [Marlon G. Skenandore](#); [Tehassi Tasi Hill](#); [Secretary](#); [BC Agenda Requests](#)  
**Cc:** [Danelle A. Wilson](#); [David P. Jordan](#); [Fawn J. Billie](#); [Fawn L. Cottrell](#); [Janice M. Decorah](#); [Kristal E. Hill](#); [Maureen S. Perkins](#); [Rhiannon R. Metoxen](#)  
**Subject:** E-POLL RESULTS: Approve the travel request for Secretary Lisa Liggins to attend three (3) events in the Madison area - Madison, WI - August 18-22, 2024  
**Date:** Friday, August 2, 2024 4:34:06 PM  
**Attachments:** [image001.png](#)  
[BCTR Approve the travel request - Secretary Lisa Liggins - Three events in the Madison area - August 18-22 2024.pdf](#)

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## E-POLL RESULTS

The e-poll to approve the travel request for Secretary Lisa Liggins to attend three (3) events in the Madison area - Madison, WI - August 18-22, 2024, **has carried**. Below are the results:

Support: Lawrence Barton, Jonas Hill, Kirby Metoxen, Jennifer Webster, Jameson Wilson

Yawa?kó

**Brooke Doxtator**

Boards, Committees, and Commissions Supervisor  
 Government Administrative Office (GAO)

office 920.869.4452

---

**From:** Secretary <TribalSecretary@oneidanation.org>  
**Sent:** Thursday, August 1, 2024 2:18 PM  
**To:** Brandon L. Yellowbird-Stevens <bstevens@oneidanation.org>; Jameson J. Wilson <jwilson@oneidanation.org>; Jennifer A. Webster <JWEBSTE1@oneidanation.org>; Jonas G. Hill <jhill1@oneidanation.org>; Kirby W. Metoxen <KMETOX@oneidanation.org>; Lawrence E. Barton <lbarton2@oneidanation.org>; Lisa A. Liggins <lliggins@oneidanation.org>; Marlon G. Skenandore <mskenan1@oneidanation.org>; Tehassi Tasi Hill <thill7@oneidanation.org>; Secretary <TribalSecretary@oneidanation.org>  
**Cc:** Danelle A. Wilson <dwilson1@oneidanation.org>; David P. Jordan <djordan1@oneidanation.org>; Fawn J. Billie <fbillie@oneidanation.org>; Fawn L. Cottrell <fcottrel@oneidanation.org>; Janice M. Decorah <jdecora2@oneidanation.org>; Kristal E. Hill <khill@oneidanation.org>; Maureen S. Perkins <mperkin2@oneidanation.org>; Rhiannon R. Metoxen <rmetoxe2@oneidanation.org>  
**Subject:** E-POLL REQUEST: Approve the travel request for Secretary Lisa Liggins to attend three (3) events in the Madison area - Madison, WI - August 18-22, 2024

## E-POLL REQUEST

### **Summary:**

There are three (3) events being held in the Madison area: State Senate Democratic Committee

th

(SSDC) Fundraiser (August 19 ), Committee to Elect a Republican Senate (CERS) Fundraiser (August 21<sup>st</sup>), and the first Special Committee on State-Tribal Relations meeting (August 22<sup>nd</sup>). I will telecommute from Madison on August 20<sup>th</sup>. Tribal vehicle has been reserved for transportation.

**Justification for E-Poll:**

The requests to attend were received after the last regular Business Committee meeting (July 24<sup>th</sup>) and next regular Business Committee meeting isn't until August 14<sup>th</sup> which is only a few days prior to the planned departure date.

**Requested Action:**

Approve the travel request for Secretary Lisa Liggins to attend three (3) events in the Madison area - Madison, WI - August 18-22, 2024

**Deadline for response:**

Responses are due no later than **4:30 p.m., Friday, August 2, 2024.**

**Voting:**

Use the voting button above, if available; OR  
Reply with "Support" or "Oppose".

Yawa?kó

Brooke Doxtator

Boards, Committees, and Commissions Supervisor  
Government Administrative Office (GAO)

office 920.869.4452



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### Oneida Business Committee Travel Request

1. OBC Meeting Date Requested: \_\_\_ / \_\_\_ / \_\_\_  e-poll requested

2. General Information: Three (3) events in the Madison area  
Event Name: [1) State Senate Democratic Committee Fundraiser, 2) Committee to Elect a Republican Senate Fundraiser, and 3) Special Committee on State-Tribal Relations Meeting]

Event Location: Madison, WI Attendee(s): Lisa Liggins

Departure Date: Aug 18, 2024 Attendee(s):

Return Date: Aug 22, 2024 Attendee(s):

### 3. Budget Information:

- Funds available in individual travel budget(s)
- Unbudgeted
- Grant Funded or Reimbursed

Cost Estimate: \$1312.00  
*Based on GSA Pricing and including allowable price adjustment*

### 4. Justification:

Describe the justification of this Travel Request:

On July 25, 2024, Intergovernmental Affairs requested attendees for two State Legislature related fundraising events, the State Senate Democratic Committee (SSDC) Fundraiser on August 19th and the Committee to Elect a Republican Senate (CERS) Fundraiser on August 21st. By attending these events, the Oneida Nation shows it support financially for the State Senate, it also allows for the Nation to network and develop rapport with individual legislators while sharing our concerns, issues, and resolves for legislative items which is important in my role as the appointee to the Special Committee on State-Tribal Relations. Both events are being held in the Madison area. As noted in related travel requests made prior, the Nation attends types of events on both sides of the house to balance the political outreach.

On July 31, 2024, I received notice of the first meeting of the Special Committee on State-Tribal Relations (SCSTR) for this session will be held at the State Capitol on August 22nd.

On August 20th, I will be telecommuting.

### 5. Submission

Sponsor: Lisa Liggins, Secretary

- 1) Save a copy of this form for your records.
- 2) Print this form as a \*.pdf OR print and scan this form in as \*.pdf.
- 3) E-mail this form and all supporting materials in a **SINGLE** \*.pdf file to: BC\_Agenda\_Requests@oneidanation.org

**Lisa A. Liggins**

---

**From:** Tana D. Aguirre <taguirre@oneidanation.org>  
**Sent:** Thursday, July 25, 2024 2:11 PM  
**Subject:** 2 more State Legislature fundraisers

Hello,

I am in need of more attendees, three for each event:

- **Monday, August 19** – SSDC Fundraiser (Pleasant View Golf Course, Middleton, WI)
- **Wednesday, August 21, 9 AM** – CERS Annual Fundraiser (University Ridge Golf Course, Verona, WI)

Please let me know asap if you are interested.

Thank you

**Monday, August 19** – SSDC Fundraiser (Pleasant View Golf Course, Middleton, WI)

Monday, August 19 – 8 a.m. registration, 9 a.m. shotgun start  
Pleasant View Golf Course, 1322 N. Pleasant View Road, Middleton, WI  
RSVP to Sam at [sam@wisenatedems.org](mailto:sam@wisenatedems.org)  
Make checks payable to SSDC, PO Box 164, Madison, WI 53701  
Donate online at: <https://secure.actblue.com/donate/ssdcgolf24>

**Wednesday, August 21, 9 AM** – CERS Annual Fundraiser (University Ridge Golf Course, Verona, WI)

Special Guests: WI Republican State Senators  
Wednesday, August 21  
9:00 AM- Registration and Range Open  
10:00 AM-Shotgun Start  
4:00 PM- Reception  
University Ridge Golf Course, 9002 County Rd PD, Verona, WI 53593  
**Golfing spots are full.** Reception and hole sponsorships still available. Waitlists available for golfing. Contact [rachelmariekeith@gmail.com](mailto:rachelmariekeith@gmail.com) or 262-370-0177.  
Checks payable to: CERS, PO Box 2741, Madison, WI 53701

Tana Aguirre  
Oneida Nation Intergovernmental Affairs & Communications



A good mind. A good heart. A strong Fire.

office: 920.869.4239  
cell: 920.819.0692  
Email: [taguirre@oneidanation.org](mailto:taguirre@oneidanation.org)

**Lisa A. Liggins**

---

**From:** Learned, Julie <Julie.Learned@legis.wisconsin.gov>  
**Sent:** Wednesday, July 31, 2024 11:50 AM  
**To:** Bilek, Katherine S - DOT; Cornelius, Benjamin M - DNR; Jaeger, Kathryn - DWD (Katie); McKinny, Christopher J - DOJ; Nahwahquaw, Gail M - DHS; O'Connor, David J - DPI; Peterson, Cyless N - DOT; Lozano, Stephanie M - DCF; Wilmer, Holly A - DOR; Brooks Boyd; D. Allen; Dee Ann Allen; Dylan Jennings; Gorzlancyk, Abby; Joey Awonohopay; Jon Greendeer; Jon Greendeer; Learned, Julie; Lisa A. Liggins; Liz Arbuckle; Lorraine Gouge; McCarthy, Steven; Melissa Topping; Michael Decorah; Nicole Boyd; Rep.Conley; Rep.Edming; Rep.Mursau; Rep.Rozar; Sappenfield, Anne L.; Sen.Felzkowski; Sen.Smith; Shannon Holsey; Virginia DeFord  
**Subject:** Special Committee on State-Tribal Relations First Meeting Date

Dear Members,

Please hold **Thursday, August 22<sup>nd</sup> at 10 a.m.** for the first meeting of the Special Committee on State-Tribal Relations. The meeting will be held in the State Capitol, with a remote option for members to attend if needed. More specific details on the exact meeting room, agenda, meeting materials, and Zoom access information will be sent to members roughly one week before the meeting.

Questions, please contact our office.

**Julie Learned**

Senior Administrative Assistant, Wisconsin Legislative Council  
608.504.5702 | [julie.learned@legis.wisconsin.gov](mailto:julie.learned@legis.wisconsin.gov)  
One East Main Street, Suite 401, Madison, WI 53703





STATE OF WISCONSIN  
**JOINT LEGISLATIVE COUNCIL**

**Legislative Council Special Committee on State-Tribal Relations**

**Chair Jeffrey Mursau**, Representative  
 Crivitz, WI 54114

**Dee Ann Allen**  
 Lac du Flambeau Band of Lake Superior Chippewa  
 Indians  
 Lac du Flambeau, WI 54538

**Joey Awonohopay**, Secretary  
 Menominee Tribal Legislature  
 Keshena, WI 54135

**Nicole Boyd**, Chairwoman  
 Red Cliff Band of Lake Superior Chippewa Indians  
 Bayfield, WI 54814

**Michael Decorah**, Senior Intergovernmental  
 Affairs Specialist  
 St. Croix Chippewa Indians of Wisconsin  
 Webster, WI 54893

**Lorraine Gouge**, Vice-Chairwoman  
 Lac Courte Oreilles Tribal Governing Board  
 Hayward, WI 54843

**Shannon Holsey**, President  
 Stockbridge-Munsee Community  
 Bowler, WI 54416

**Lisa Liggins**, Secretary  
 Oneida Nation  
 Oneida, WI 54155

**Jeff Smith**, Senator  
 Brunswick, WI 54701

**Vice Chair Mary Felzkowski**, Senator  
 Tomahawk, WI 54487

**Liz Arbuckle**, Tribal Council Member  
 Bad River Band of the Lake Superior Tribe of  
 Chippewa Indians  
 Ashland, WI 54806

**Brooks A. Boyd**, Tribal Councilman  
 Forest County Potawatomi Community  
 Crandon, WI 54520

**Sue Conley**, Representative  
 Janesville, WI 53545

**James Edming**, Representative  
 Glen Flora, WI 54526

**Jon Greendeer, Jr.**, President  
 Ho-Chunk Nation  
 Black River Falls, WI 54615

**Dylan Jennings**  
 Sokaogon Chippewa Community  
 Crandon, WI 54520

**Donna Rozar**, Representative  
 Marshfield, WI 54449

June 2024

**STUDY ASSIGNMENT:** The Special Committee is directed to study issues relating to American Indians and the American Indian tribes and bands in this state and develop specific recommendations and legislative proposals relating to these issues. [s. 13.83 (3), Stats.]

**17 MEMBERS:** 4 Representatives; 2 Senators; and 11 Public Members.

**LEGISLATIVE COUNCIL STAFF:** Steve McCarthy Senior Staff Attorney, Abby Gorzlaneyk, Staff Attorney, and Julie Learned, Administrative Staff.

**ONEIDA NATION  
TRAVEL AUTHORIZATION REQUEST**

**General Travel Information**

|   |   |             |            |
|---|---|-------------|------------|
| Name of Traveler  | Lisa Liggins  |             |            |
| <i>Legal name as it appears on Travelers Driver's License or State ID, no nicknames</i> |   |             |            |
| Employee Number   | [REDACTED]  |             |            |
| Destination City  | Madison, WI   |             |            |
| Departure date  | 08/18/2024  | Return date | 08/22/2024 |
| Purpose of travel   | SDCC Fundraiser, CERS Fundraiser, and SCSTR Meeting |             |            |
| Charged GL Account  |   |             |            |

**GSA (General Services Administration) Rates are linked on SharePoint under Employee Resources**

|                               |          |
|-------------------------------|----------|
| Per Diem rate per day (meals) | \$ 64.00 |
|-------------------------------|----------|

**Cost Estimate Information**

Personal Automobile Mileage Expenses

|  |             |                              |             |                        |
|--|-------------|------------------------------|-------------|------------------------|
| Total miles  | 0           | Multiply by the Mileage rate | \$ .625     | \$ 0.00                |
| <b>Description</b>                                     | <b>Rate</b> | <b>Factor</b>                | <b>Days</b> | <b>Total</b>           |
| Per Diem for initial travel date                       | \$ 64.00    | 0.75                         | 1           | \$ 48.00               |
| Per Diem full day at destination                       | \$ 64.00    | 1.00                         | 3           | \$ 192.00              |
| Per Diem for return travel date                        | \$ 64.00    | 0.75                         | 1           | \$ 48.00               |
| Included meals total                                   |             |                              |             |                        |
| Miscellaneous expenses: taxi, parking, fees, etc.      |             |                              |             |                        |
| <b>Sub-Total = Travel Advance</b>                      |             |                              |             | \$ 288.00              |
| Lodging including room, taxes, fees, and hotel parking | \$ 131.00   |                              | 4           | \$ 524.00              |
| Airfare  |             |                              |             | \$ 0.00                |
| Luggage Fees   |             |                              |             | \$ 0.00                |
| Car Rental   |             |                              |             | \$ 0.00                |
| Registration   |             |                              |             | \$ 0.00                |
| Allowable price adjustment                             |             |                              |             | \$ 500.00              |
| <b>No virtual card needed</b>                          |             |                              |             | <del>\$ 1,024.00</del> |
| <del><b>Sub-Total = Virtual Card</b></del>             |             |                              |             | <del>\$ 1,024.00</del> |
| <b>Total Cost Estimate</b>                             |             |                              |             | \$ 1,312.00            |

I understand this advance will be deducted from my claim for reimbursement of actual travel expenses. I also understand that if this advance is not cleared within 10 calendar days after my travel return date, the Nation has the authority to withhold any advanced funds from future wages.

**Signatures / Approvals**

|                     |            |            |
|---------------------|------------|------------|
|                     | Signature  | Date       |
| Traveler            | [REDACTED] | [REDACTED] |
| Department Sign-off | [REDACTED] | [REDACTED] |

Send all travel related items to: [CentralAccounting\\_Travel@oneidanation.org](mailto:CentralAccounting_Travel@oneidanation.org)

Accept the status report on the February 14, 2024, tribal member request regarding the Oneida Higher...

---

### Business Committee Agenda Request

1. Meeting Date Requested: 08/14/24

2. Session:

- Open     Executive – must qualify under §107.4-1.  
Justification: *Choose or type justification.*

3. Requested Motion:

- Accept as information; OR  
*Enter the requested motion related to this item.*

4. Areas potentially impacted or affected by this request:

- |   |   |
|---|---|
| <input type="checkbox"/> Finance                | <input type="checkbox"/> Programs/Services                  |
| <input type="checkbox"/> Law Office             | <input type="checkbox"/> MIS                                |
| <input type="checkbox"/> Gaming/Retail          | <input type="checkbox"/> Boards, Committees, or Commissions |
| <input type="checkbox"/> Other: <i>Describe</i> |   |

5. Additional attendees needed for this request:

- Name, Title/Entity OR Choose from List*  
*Name, Title/Entity OR Choose from List*  
*Name, Title/Entity OR Choose from List*  
*Name, Title/Entity OR Choose from List*

**6. Supporting Documents:**

- |   |  |   |
|---|--|---|
| <input type="checkbox"/> Bylaws                 | <input type="checkbox"/> Fiscal Impact Statement | <input type="checkbox"/> Presentation           |
| <input type="checkbox"/> Contract Document(s)   | <input type="checkbox"/> Law                     | <input checked="" type="checkbox"/> Report      |
| <input type="checkbox"/> Correspondence         | <input type="checkbox"/> Legal Review            | <input type="checkbox"/> Resolution             |
| <input type="checkbox"/> Draft GTC Notice       | <input type="checkbox"/> Minutes                 | <input type="checkbox"/> Rule (adoption packet) |
| <input type="checkbox"/> Draft GTC Packet       | <input type="checkbox"/> MOU/MOA                 | <input type="checkbox"/> Statement of Effect    |
| <input type="checkbox"/> E-poll results/back-up | <input type="checkbox"/> Petition                | <input type="checkbox"/> Travel Documents       |
| <input type="checkbox"/> Other: <i>Describe</i> |  |   |

**7. Budget Information:**

- |   |  |
|---|--|
| <input type="checkbox"/> Budgeted – Tribal Contribution | <input type="checkbox"/> Budgeted – Grant Funded |
| <input type="checkbox"/> Unbudgeted                     | <input type="checkbox"/> Not Applicable          |
| <input type="checkbox"/> Other: <i>Describe</i>         |  |

**8. Submission:**

Authorized Sponsor: Mark W. Powless, General Manager

Primary Requestor: (Name, Title/Entity)

General Manager  
909 Packerland Dr.  
Green Bay, WI 54303  
920-496-7000



**To:** Oneida Business Committee  
**From:** Mark W. Powless, General Manager  
**Date:** August 6, 2024  
**Re:** Higher Education Review/Response

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The purpose of this memorandum is to provide response to the requests of Tribal member Marena Bridges during the February 14, 2024, Regular Oneida Business Committee Meeting.

During the February 14, 2024, Regular Oneida Business Committee Meeting, Marena Bridges submitted the attached agenda item request. The memorandum aims to provide specific response to the questions below. The response the first question was provided by the Higher Education department and the response to the third question was provided by the Oneida Law Office.

- 1. Motion to direct Oneida Higher Education (OHE) office to immediately revise its current policy to allow for the direct disbursement of grant funds not for tuition and fees to students, rather than to educational institutions.**

*The best explanation I can give is that per the Resolution, students must be able to apply for federal financial aid. Anytime a student receives any type of federal financial aid including grants, loans and federal work study, the financial aid office must be informed of any other financial assistance being used for educational purposes. The Oneida Higher Ed Grant is considered financial aid. When any financial aid comes into a school, their priority is making sure the direct expenses of tuition and books are covered. Then any excess is refunded back to the student based on the school's policies and timelines.*

*The Higher Ed Department follows this process. Award letters and checks are sent directly to the financial aid offices so they can be run through the schools' systems. When the schools provide us cost of attendance figures they are general. So an actual student's costs may be more or less than the figures provided. Though we understand that the excess funds are important to students, as an Educational Department our priority is the direct costs of tuition and books.*

*Also schools refund excess funds back at certain timelines to ensure that students are not getting refunds and then dropping out or changing credit loads. Our process also ensures that students are not getting over awarded, meaning they are getting more financial aid than they are allowed. This can catch up to students, sometimes years down the road, affecting financial aid eligibility in the future.*

*For these reasons we stand by this policy.*

- 2. Motion to direct Oneida Higher Education (OHE) to introduce provisions for flexibility and exceptions in their policies to accommodate extraordinary circumstances, such as university insolvency, closure, or misappropriation of funds.**

The Higher Education Scholarship Law is on the active files list for the Legislative Operating Committee. The rule making process is also designated to Higher Education. The consideration for provisions to accommodate extraordinary circumstances will be reviewed with these work groups.

- 3. Motion to direct the Oneida Law Office to actively pursue all necessary legal actions to recoup the tribal funds that were misappropriated by Union Institute and University.**

*“One of the initial difficulties with this request is balancing the need to protect the funds of the Nation, ensure they are being used for the purpose they were allocated, and the individual impact of the process that has been chosen. In this case, we are talking about members who have selected a school to attend and are monitoring the validity of the curriculum, what they are learning, and the value of the schools reputation. This is, as identified by the individual, a “unique” situation for which we cannot draft a policy or process. Perhaps this is in the nature of additional counseling to applicants regarding monitoring their chosen school to ensure they are getting value. I am not certain that devising a rule for unique circumstances isn’t simply making the rules so broad that it isn’t effective at all in meeting any of the criteria identified above.*

*In addition, I believe that law and rule making activities are occurring at the Legislative Operating Committee level. Is this something we want to request be rolled into that process to ensure it obtains a comprehensive analysis. Or, identify that it has been incorporated into this process and any further independent action would be unnecessary.”*

## Position Statement for Agenda Item Request

**To:** Oneida Business Committee

**Subject:** Request for Critical Review and Action by Oneida Higher Education (OHE)  
Considering Recent Events

I am writing to bring to your attention a matter of concern regarding the policies and actions of the Oneida Higher Education (OHE) office, particularly in relation to the disbursement of educational grant funds under extraordinary circumstances. This statement aims to provide a brief account of the events and decisions that have adversely impacted my educational journey and to propose necessary actions.

### Chronology of Events

1. July 12, 2023: I was awarded the OHE grant, a critical component of my financial aid package.
2. July 20, 2023: I discovered of the misappropriation of student refunds at my university, Union Institute and University (UIU), including scholarships and loans. This alarming revelation compelled me to contact Mr. Josh Gerzetich, my higher education advisor, to express my concerns and seek guidance. My apprehension was heightened by the absence of my student loan refund, which was also pending.
3. August 4, 2023: I proposed an alternative solution to Mr. Gerzetich to have the OHE scholarship disbursed directly to me, bypassing UIU's financial system. This was an attempt to safeguard the funds from the ongoing fiscal mismanagement at UIU. Directly granting students has precedence set during the initial phase of the "college comeback program" during the height of the COVID pandemic.
4. August 7, 2023: Mr. Gerzetich contacts me and tells me that his "higher ups" have directed that my grant check must be sent to UIU or voided. Presented with no other alternatives, and interpreting voiding the check as turning down my grant, advice, I reluctantly authorized the dispatch of the grant check to UIU.
5. August 8, 2023: My student loan refund is disbursed by wire transfer to avoid sanctions by the DOE due to my complaint.
6. August 23, 2023: Mr. Gerzetich confirms of the cashing of the grant check by UIU, yet no disbursement of these funds to my account was made.
7. December 1: After months of correspondence looking for guidance and asking for a possible regrant, I am offered the option to file an appeal with OHE. The appeal forms do not address my specific situation and I am told to "do the best" I can. All appeals, ending with the Education and Training Manager, are summarily denied. OHE Director Mitch Metoxen cites

that he does not have the authority to authorize a regrant. Area and Training Manager, Jacqueline Smith, cites OHE's adherence to policy.

### **The Financial and Administrative Turmoil at UIU:**

1. UIU has been officially designated as a financially distressed institution by the Higher Learning Commission and placed on Heightened Cash Monitoring 2 (HCM2) by the U.S. Department of Education.
2. The university has been fined \$4.3 million for fiscal mismanagement.
3. Dr. Thomas Frederick, Vice President of Academic Affairs, disclosed in a town hall meeting the critical financial state of UIU, acknowledging the inability to disburse owed refunds to students.

### **My Academic Progress Amidst Adversities:**

1. Despite these financial and administrative challenges, I successfully defended my dissertation proposal on September 18, 2023, advancing to ABD status.
2. I will be starting my dissertation supervision at Antioch University in March 2024 pursuant to a teach-out agreement.
3. I have requested and been approved for two final terms of funding from OHE as I complete my dissertation.

### **Key Issues and Proposed Actions:**

1. Direct Disbursement of Grant Funds to Students:
  - a. Issue: The rigid adherence to policy, without consideration for extraordinary circumstances, directly contributed to the misappropriation of my scholarship funds.
  - b. Proposed Action: Revise OHE policy to allow for the direct disbursement of grant funds to students.
2. Policy Flexibility and Compassionate Consideration:
  - a. Issue: The lack of flexibility in OHE's policies, coupled with a failure to provide alternative solutions, has led to a significant personal and educational setback for me.
  - b. Proposed Action: Introduce policy exceptions and flexibility within OHE to address extraordinary circumstances, ensuring that students are not adversely affected by external factors beyond their control.
3. Active Pursuit of Misappropriated Funds:
  - a. Issue: The response from OHE and the Oneida Law Office has been inadequate in addressing the misappropriation of tribal funds by UIU.
  - b. Proposed Action: Direct the Oneida Law Office to take legal actions to recover these funds and to actively advocate on behalf of affected students.



In conclusion, I respectfully request the Oneida Business Committee to consider this detailed overview and approve the following motions:

1. Motion to direct Oneida Higher Education (OHE) office to immediately revise its current policy to allow for the direct disbursement of grant funds not for tuition and fees to students, rather than to educational institutions.
2. Motion to direct Oneida Higher Education (OHE) to introduce provisions for flexibility and exceptions in their policies to accommodate extraordinary circumstances, such as university insolvency, closure, or misappropriation of funds.
3. Motion to direct the Oneida Law Office to actively pursue all necessary legal actions to recoup the tribal funds that were misappropriated by Union Institute and University.

Your attention to and action on this matter are crucial for not only addressing my immediate situation but also for ensuring that OHE's policies and actions align with the values of fairness, compassion, and responsibility that our community upholds.

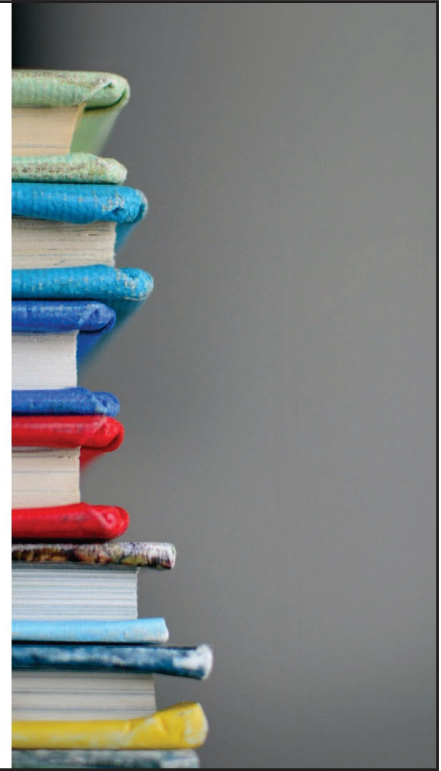
Thank you for your time and consideration. I am hopeful that with your guidance, we can rectify this situation and strengthen our community's educational support systems.

Sincerely,

Marena Bridges

# Addressing Challenges & Proposing Solutions for Oneida Higher Education

Empowering Students & Rebuilding Trust



1

## Background



### Oneida Higher Education

Focused on providing scholarships and support for Oneida tribal members pursuing higher education



### Union Institute & University

Private university offering online and flexible degree programs for adults



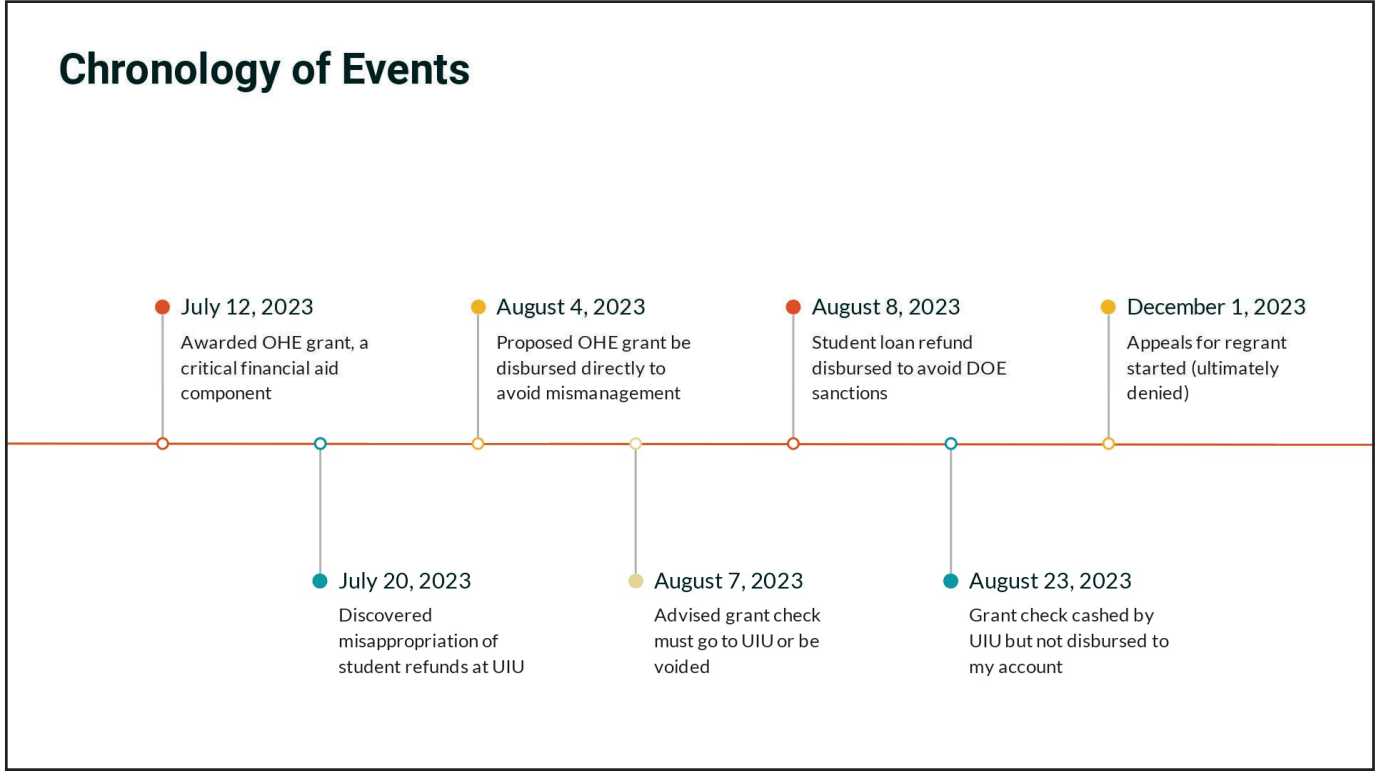
### UIU Facing Financial Issues

Designated as financially distressed with fines and inability to refund students

1

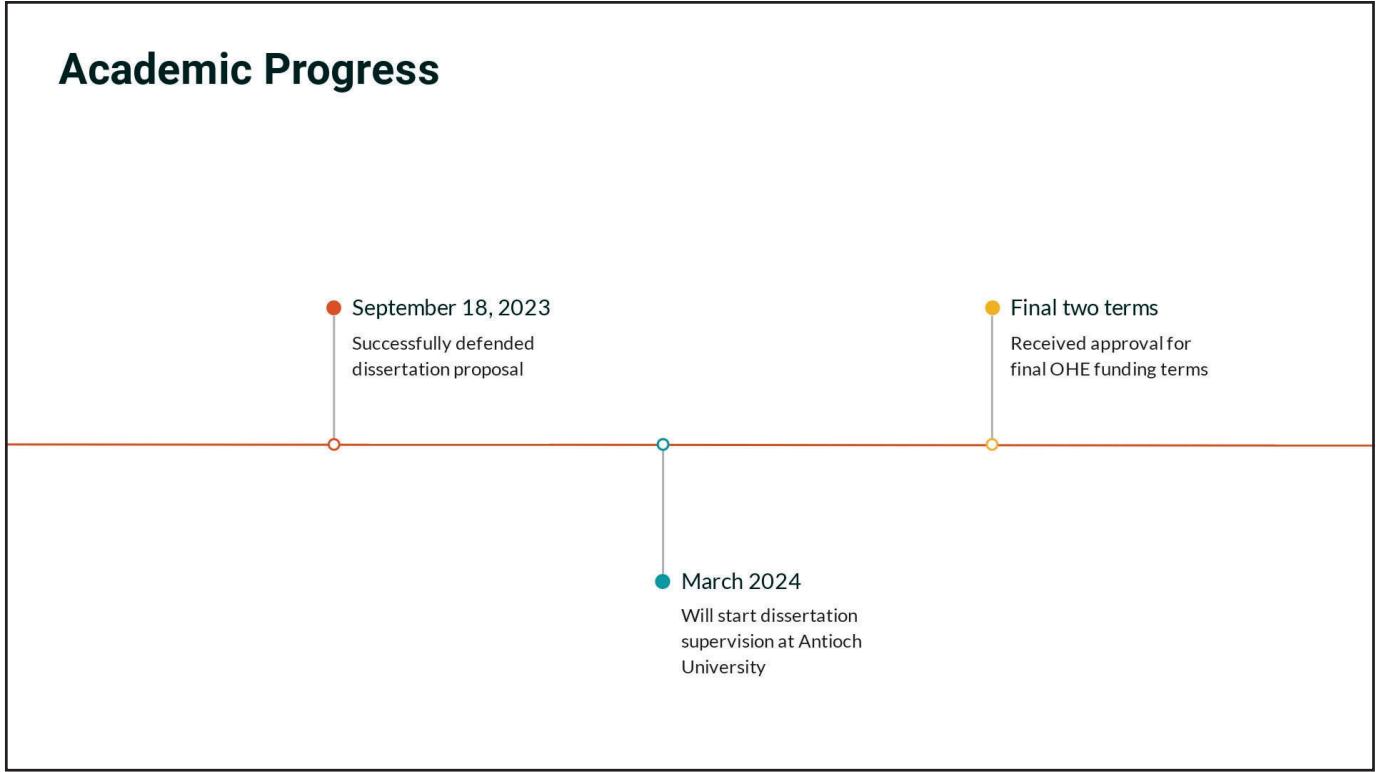
2

## Chronology of Events



3

## Academic Progress



4

2

## Key Issues



### Rigid policy adherence

Rigid adherence to policy directly contributed to the misappropriation of scholarship funds.



### Lack of flexibility

The lack of flexibility in OHE's policies, coupled with a failure to provide alternative solutions, has led to a significant personal and educational setback.



### Inadequate response

The response from OHE and the Oneida Law Office has been inadequate in addressing the misappropriation of tribal funds by UIU.

5

## Proposed Solutions

Motions for Consideration



### Revising OHE policy

Direct OHE to revise policy to allow direct disbursement of grant funds to students instead of institutions



### Adding flexibility

Direct OHE to add flexibility and exceptions to policies for extraordinary circumstances



### Pursuing legal action

Direct Law Office to pursue legal action to recoup misappropriated funds from Union Institute

3

These motions aim to improve policies and recover lost funds relating to the Union Institute scandal.

6

# Q & A

THANK YOU FOR YOUR TIME AND ATTENTION.



Defer the Emergency Management FY-2024 3rd quarter report to the August 28, 2024, regular Business.

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## Business Committee Agenda Request

1. Meeting Date Requested: 8/28/24

2. Session:

Open     Executive – must qualify under §107.4-1.

Justification: *Choose or type justification.*

3. Requested Motion:

Accept as information; OR Enter the requested motion related to this item.

Quarter 3 Emergency Management Report

4. Areas potentially impacted or affected by this request:

Finance

Programs/Services

Law Office

MIS

Gaming/Retail

Boards, Committees, or Commissions

Other:

5. Additional attendees needed for this request:

*Name, Title/Entity OR Choose from List*

Kaylynn Gresham, Emergency Management Director

**6. Supporting Documents:**

- |   |  |   |
|---|--|---|
| <input type="checkbox"/> Bylaws                 | <input type="checkbox"/> Fiscal Impact Statement | <input type="checkbox"/> Presentation           |
| <input type="checkbox"/> Contract Document(s)   | <input type="checkbox"/> Law                     | <input checked="" type="checkbox"/> Report      |
| <input type="checkbox"/> Correspondence         | <input type="checkbox"/> Legal Review            | <input type="checkbox"/> Resolution             |
| <input type="checkbox"/> Draft GTC Notice       | <input type="checkbox"/> Minutes                 | <input type="checkbox"/> Rule (adoption packet) |
| <input type="checkbox"/> Draft GTC Packet       | <input type="checkbox"/> MOU/MOA                 | <input type="checkbox"/> Statement of Effect    |
| <input type="checkbox"/> E-poll results/back-up | <input type="checkbox"/> Petition                | <input type="checkbox"/> Travel Documents       |
| <input type="checkbox"/> Other:                 |  |   |

**7. Budget Information:**

- |   |  |
|---|--|
| <input type="checkbox"/> Budgeted – Tribal Contribution                       | <input type="checkbox"/> Budgeted – Grant Funded |
| <input type="checkbox"/> Unbudgeted   | <input type="checkbox"/> Not Applicable          |
| <input checked="" type="checkbox"/> Other: Provided in G Drive: EM QR3 Budget |  |

**8. Submission:**

Authorized Sponsor: Kaylynn Gresham, Emergency Management Director

Primary Requestor: Kaylynn Gresham, EM Director

Kaylynn Gresham – Director Emergency Management Department

## Objectives and Metrics

### Mission Statement

Through planning and mitigation activities Emergency Management works to ensure the Oneida Nation is in a constant state of readiness to respond to, and recover from an emergency or disaster, that threatens the life or safety of community members, the environment, or the assets of the Oneida Nation.

### Purpose

Emergency Management serves to aid, counsel, and assist the agencies and entities of the Oneida Nation that respond to emergencies or disasters that affect the Oneida Community and its members, through coordination of local and regional, police, fire, Emergency Management Services or rescue response when necessary.

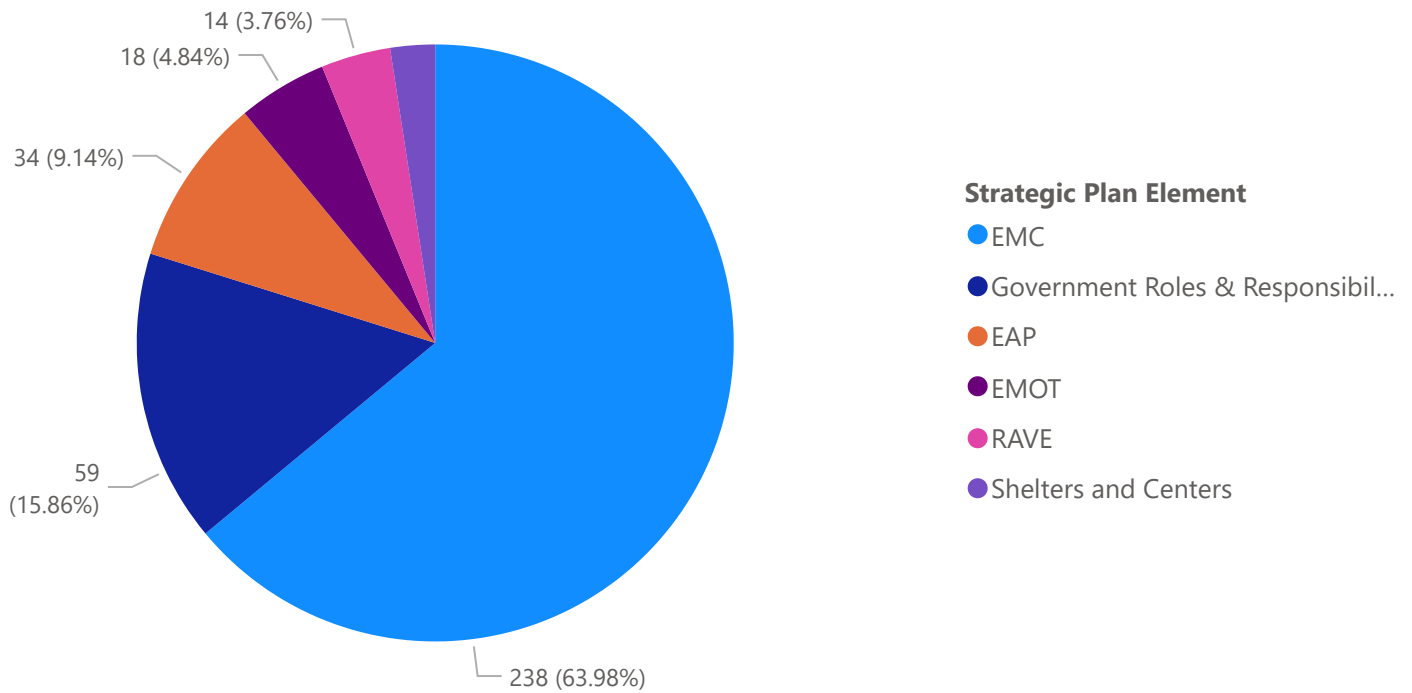
| Goal Number | Goal   | Activity   | Outputs   |
|-------------|--|--|---|
| 1           | Develop emergency management capacity                      | Grant applications, budget and staffing request, training and succession plan, technology implementation   | Emergency Management (EM) program, staffing model and succession plan is developed and adopted, technology resources are in place             |
| 2           | Seasonal Review of Shelters and warming & cooling centers. | Vulnerability and needs analysis, meetings, reports and updates.   | Locations identified and Departments trained.   |
| 3           | Develop and implement Emergency Action Plans (EAP)         | Vulnerability and needs analysis, meetings, reports and updates. Identify facility or event leads, EAP or EMP assessments, outreach and education, EAP and EMP documents | Funding agreements, staff commitments from Oneida divisions and departments. Number of buildings and events that have current and updated EAP |
| 4           | Emergency Management Operations Team                       | Identify qualified Team members from across the Oneida Nation organization to have lead roles in their area of expertise.  | Letters of commitment, regular scheduled meeting with agendas and minutes.  |
| 5           | Expand the Capabilities of RAVE alert system               | Needs analysis, technology acquisition and deployment, outreach and education.   | Emergency notification system reaches intended audience   |



Kaylynn Gresham – Director Emergency Management Department

**Objectives and Metrics**

### Strategic Plan Element



| Staff               | Job Title                      | Number of Activities |
|---------------------|--------------------------------|----------------------|
| Kaylynn Gresham     | DIR-EMERGENCY MANAGEMENT       | 227                  |
| Tavia James-Charles | COORD-EMERGENCY MGMT           | 142                  |
| Victoria Flowers    | COORD-ENVIRONMENTAL COMPLIANCE | 3                    |
| <b>Total</b>        |                                | <b>372</b>           |

Kaylynn Gresham – Director Emergency Management Department

**Goal #1 Emergency Management Capacity**

Strategic Plan Linkage

| Goal                                 | Activity  |
|--------------------------------------|---|
| Emergency Management Operations Team | Identify qualified Team members from across the Oneida Nation organization to have lead roles in their area of expertise. |

| Activity  | Count      |
|---|------------|
| BC Meeting  | 35         |
| Budget and Finance Meeting  | 9          |
| Emergency Management Program Administration, Development and Evaluation | 31         |
| Emergency Management Team Meetings                                      | 27         |
| Grant Workplan and Budget Development                                   | 5          |
| Reporting   | 22         |
| Staff Meeting   | 2          |
| Training and Outreach   | 12         |
| Training or Webinar   | 95         |
| <b>Total</b>  | <b>238</b> |

Highlights

- 65 Weather Radios to Aging and Disability Services
- Climate Adaption 101 Workshop
- Crowd Management Training - Resch Center
- Cyber Security Certification
- Health Campus Site Visit
- Monitor Power Outages
- Monitor weather and response
- Outagamie Snow Storm Follow-up
- Storm Response Update

| Employee            | Job Title                      |
|---------------------|--------------------------------|
| Kaylynn Gresham     | DIR-EMERGENCY MANAGEMENT       |
| Tavia James-Charles | COORD-EMERGENCY MGMT           |
| Victoria Flowers    | COORD-ENVIRONMENTAL COMPLIANCE |

Kaylynn Gresham – Director Emergency Management Department

**Goal #2 Seasonal Review of Shelters and Warm and Cooling Shelters**

Strategic Plan Linkage

| Goal                                 | Activity  |
|--------------------------------------|---|
| Emergency Management Operations Team | Identify qualified Team members from across the Oneida Nation organization to have lead roles in their area of expertise. |

| Activity                                    | Comments   |
|---|--|
| Red Cross SHelter Training - Eagle Room     | Training on Mass Care and setting up a shelter                                     |
| Shelter Review Guide                        | Review shelter material for walk through coming up with Civic Center and Red Cross |
| Safe Shelter and Parking Check In           | Monthly Check-in, all good more people than normal back to original site.          |
| Safe Shelter and Parking Check-in           | Monthly check in via teams   |
| Safe Parking Monthly check in               | Monthly check in call with Safe Parking  |
| Red Cross Coordination for shelter training | Finalizing training info for up coming training of staff for shelter set-up        |
| Finalize Shelter training and agenda        | Finalize agenda with Red Cross and send materials for training                     |
| Shetler Training Finalize                   | Collaborate with Red Cross to set-up Shelter training for May 15                   |
| Family Assistance Plan                      | Begin development of Family Assistance Plan - for Family Assistnace Center         |

| Employee            | Job Title                |
|---------------------|--------------------------|
| Kaylynn Gresham     | DIR-EMERGENCY MANAGEMENT |
| Tavia James-Charles | COORD-EMERGENCY MGMT     |

Kaylynn Gresham – Director Emergency Management Department

**Goal #3 Emergency Action Plan**

Strategic Plan Linkage

| Goal   | Activity   |
|--|--|
| Develop and implement Emergency Action Plans (EAP) | Vulnerability and needs analysis, meetings, reports and updates. Identify facility or event leads, EAP or EMP assessments, outreach and education, EAP and EMP documents |

| Activity                              | Count of Activity |
|---------------------------------------|-------------------|
| Post-disaster Activities              | 16                |
| Emergency Plan Modification or Update | 8                 |
| Information Management                | 6                 |
| EAP                                   | 2                 |
| Disaster Response                     | 1                 |
| Pre-disaster Mitigation Planning      | 1                 |
| <b>Total</b>                          | <b>34</b>         |

| Highlights                                    | Comments  |
|---|---|
| Weather Briefing                              | Virtual Attendance - wether webinar and emails  |
| Outagamie County power outage discussion      | On call with Outagamie for Storm Response   |
| Discussion and tracking for Winter Storm Cora | EOC Activation Team discussion on Response to Winter Storm Cora for AAR development   |
| Emergency Action Plan Updates                 | EAP updates/revision- Emails sent to M. Metoxen (HRD) about a phone tree log, still waiting to hear back from L. Hill. Reached out to T. Patton, for SEOTS EAP, reviewed and approved for signatures. |
| AAR for winter storm Cora                     | Develop After Action Report for Winter Storm Cora   |

| Employee            | Job Title                      |
|---------------------|--------------------------------|
| Kaylynn Gresham     | DIR-EMERGENCY MANAGEMENT       |
| Tavia James-Charles | COORD-EMERGENCY MGMT           |
| Victoria Flowers    | COORD-ENVIRONMENTAL COMPLIANCE |

Kaylynn Gresham – Director Emergency Management Department

**Goal #4 Emergency Management Operations Teams**

Strategic Plan Linkage

| Goal                                 | Activity  |
|--------------------------------------|---|
| Emergency Management Operations Team | Identify qualified Team members from across the Oneida Nation organization to have lead roles in their area of expertise. |

| Activity                  | Count of Activity |
|---------------------------|-------------------|
| Environmental Planning    | 3                 |
| Interdepartmental Meeting | 15                |
| <b>Total</b>              | <b>18</b>         |

| Project                                   | Comments  |
|---|---|
| After Action Report, Storm Response       |   |
| Strategic Communication Plan              | Begin Development of Strategic Communication Plan 9-10 am, via teams. |
| Climate Adaption Conference               | Conference at Oneida Hotel noon - 4                                   |
| Oneida Energy Strategic Planning Workshop | in person @ Little Bear   |
| LOC Meeting                               | LOC Meeting   |
| LOC Meeting                               | LOC Meeting teams   |
| DPW Safety Officer                        | Meeting with Safety Officer and sending RAVE Info                     |
| Climate Adaption Conference               | Panelist representing WiTEMA  |
| Strategic Planning - Energy               | Participate in Strategic Planning for Energy Team                     |
| Oneida Energy Strategic Planning Workshop | Two day work shop, very interactive to bring good ideas to the table. |
| CDRZ Discussion                           | Via teams.  |

| Employee            | Job Title                |
|---------------------|--------------------------|
| Kaylynn Gresham     | DIR-EMERGENCY MANAGEMENT |
| Tavia James-Charles | COORD-EMERGENCY MGMT     |

Kaylynn Gresham – Director Emergency Management Department

### Goal #5 RAVE Communication

| Strategic Plan Linkage                       |   |
|--|---|
| Goal   | Activity  |
| Expand the Capabilities of RAVE alert system | Needs analysis, technology acquisition and deployment, outreach and education.                  |
| Project                                      | Comments  |
| DTS info for Gaming and add employees        | Working with DTS to check employee info and alerts for gaming employees                         |
| RAVE updates and template                    | Template creation - optin campaign beginning  |
| RAVE Academy                                 | Sending information to Robert - Safety Coordinator  |
| Department contact updates and templates     | Review departmental RAVE groups and prescribed templates for weather alert notifications        |
| Health Center Construction Updates           | RAVE messages and info for operations and emergency messaging                                   |
| In platform working with platform changes    | RAVE made changes to their alerting platform, reviewing the changes                             |
| Academy and Template                         | Information for the new Safety Coordinator - access to the RAVE system and template instruction |
| RAVE platform - groups and templates         | In platform updating groups and templates for severe weather                                    |
| Updates in RAVE Platform and craft message   | Ensure employees info is upto date.<br>Due to impending storm - Delay for Oneida until 10 am    |
| Continued Collaborate Discussion             | Discussion with Comp Health, HRD and EM for use of Collaborate                                  |
| Changes in platform                          | Discussion on changes and personal emails in MyOneida   |
| RAVE Collaborate                             | Discussion about RAVE Collaborate with Health Center  |
| Coordination with Comp Health                | Coordination with updates and discussion on collaborate   |
| Platform Updates                             | Changes made in RAVE Platform by RAVE - review  |

Employee

Job Title

Kaylynn Gresham DIR-EMERGENCY MANAGEMENT

Accept the Anna John Resident Centered Care Community Board FY-2024 3rd quarter report

## Business Committee Agenda Request

1. Meeting Date Requested: 08/114/24

2. General Information:

Session:  Open  Executive – must qualify under §107.4-1.

Justification: *Choose reason for Executive.*

3. Supporting Documents:

- |   |  |   |
|---|--|---|
| <input type="checkbox"/> Bylaws                 | <input type="checkbox"/> Fiscal Impact Statement | <input type="checkbox"/> Presentation           |
| <input type="checkbox"/> Contract Document(s)   | <input type="checkbox"/> Law                     | <input checked="" type="checkbox"/> Report      |
| <input type="checkbox"/> Correspondence         | <input type="checkbox"/> Legal Review            | <input type="checkbox"/> Resolution             |
| <input type="checkbox"/> Draft GTC Notice       | <input type="checkbox"/> Minutes                 | <input type="checkbox"/> Rule (adoption packet) |
| <input type="checkbox"/> Draft GTC Packet       | <input type="checkbox"/> MOU/MOA                 | <input type="checkbox"/> Statement of Effect    |
| <input type="checkbox"/> E-poll results/back-up | <input type="checkbox"/> Petition                | <input type="checkbox"/> Travel Documents       |
| <input type="checkbox"/> Other: <i>Describe</i> |  |   |

4. Budget Information:

- |  |  |                                     |
|--|--|-------------------------------------|
| <input type="checkbox"/> Budgeted                  | <input type="checkbox"/> Budgeted – Grant Funded | <input type="checkbox"/> Unbudgeted |
| <input checked="" type="checkbox"/> Not Applicable | <input type="checkbox"/> Other: <i>Describe</i>  |                                     |

5. Submission:

Authorized Sponsor: Lorna Skenandore, Chair/Anna John Resident Centered Care Community Board

Primary Requestor: Shannon Davis, Recording Clerk

Additional Requestor: (Name, Title/Entity)

Additional Requestor: (Name, Title/Entity)

Submitted By: SDAVIS

## FY-2024 3rd (Apr - Jun) Quarter Report

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### Anna John Resident Centered Care Community Board

Approved by official entity action on: 7/23/2024

Submitted by: Lorna Skenandore

OBC Liaison: Jennifer Webster

OBC Liaison: Lawrence Barton

#### **PURPOSE**

The purpose of the Anna John Resident Centered Care Community (AJRCCC) Board is to serve in an advisory capacity ensuring operations of AJRCCC are within the guidelines and policies of the Oneida Nation and within all regulations, rules, policies governing the operation of a nursing home. The Board ensures the AJRCCC maintains a safe and sanitary environment while providing quality care and services to residents of the facility and as ordered by each resident's attending physician.

#### **AUTHORITY**

The Anna John Resident Centered Care Community Board is responsible for, including, but not limited to:

- (a) Enhancing services between the community, the residents of AJRCCC, their families and the AJRCCC Administration.
- (b) Being involved, visiting, and participating in activities with the residents of AJRCCC.
- (c) Ensuring that the AJRCCC is equipped and staffed in a manner that provided the best services for residents of the AJRCCC.
- (d) Bringing the Board's and AJRCCC residents' concerns and/or complaints to the AJRCCC Administration, as well as the Comprehensive Health Division Director and/or the Oneida Business Committee liaison to the Board.
- (e) Ensuring that the AJRCCC operates within the guidelines and policies governing its operations.
- (f) Ensuring that the AJRCCC maintains a safe and sanitary environment while providing quality care and services to its residents as ordered by each resident's attending physician; and
- (g) Carrying out all other powers and/or duties delegated to the Board by the laws of the Nation.



**BCC MEMBERS**

Patricia Moore  
Member  
07/31/2024

Jeanette Ninham  
Member  
07/31/2024

Brenda VandenLangenberg  
Member  
07/31/2025

Valerie Groleau  
Member  
07/31/2026

Lorna Skenandore  
Chair  
07/31/2026

Beverly Anderson  
Vice-Chair  
07/31/2027

Shirley Schuyler  
Member  
07/31/2027

**MEETINGS**

2<sup>nd</sup> Wednesday of each month.

5:00 p.m.

Anna John Resident Centered Care Community Congregate Meal Site 2901 S. Overland Dr.  
Oneida, WI. 54155

Emergency Meetings: None

**CONTACT INFORMATION**

CONTACT: Lorna Skenandore

TITLE: Chair

PHONE NUMBER: 920-869-4324

E-MAIL: [ajc-lske@oneidanation.org](mailto:ajc-lske@oneidanation.org)

MAIN WEBSITE: <https://oneida-nsn.gov/government/boards-committees-and-commissions/appointed/#Anna-John-Resident-Centered-Care-Community-Board>

## ACCOMPLISHMENTS

### ACCOMPLISHMENT #1

Summary:

Community and organizational buy-in will be formed and economic sustainability will be promoted.

Impact:

The Board continues to meet monthly and attend the Resident Council meetings when able. By attending the latter, the Board can hear concerns directly from the residents and can attempt to solve issues or bring up concerns to other areas such as the Business Committee or include the issue on an agenda at the next regular board meeting.

### ACCOMPLISHMENT #2

Summary:

Continue to update the education of the Anna John Resident Centered Care Community Board members.

Impact:

Currently the Board receives monthly updates from the Nursing Home Administration about what is happening at the nursing home, and the Board provides feedback and asks questions they may have.

## GOALS

### LONG-TERM GOAL #1

Work with the Nursing Home Director and staff to build a stronger relationship and improve communication.

Strong Governing Systems and Cultural Relevancy

Update on Goal:

It is the intention of the Board to work on building a strong relationship with the Nursing Home Director, and Administration. It is discouraging for the Board that the Director chooses not to attend the monthly Board meetings, some Administration requires multiple reminders for reports; some of which are either turned in late or not turned in at all. The Board will be working with the Legislative Reference Office and the Board's legal counsel to review their By-laws and determine how to move forward with the Director and Administration so that relevance of the Board is understood and not dismissed.

**LONG-TERM GOAL #2**

Promote and support elder community events and to share information that would benefit or promote health services that may be provided by the Anna John Resident Centered Care Community.

Transformational Leadership and Strategic Outlook

Update on Goal:

Attend and provide beneficial information for services that may be provided by or at the Anna John Resident Centered Care Community.

**LONG-TERM GOAL #3**

Attend training and education opportunities to better provide knowledge for Anna John Resident Centered Care Community Board members when it comes to residents of the nursing home.

Cultural Relevancy and Strategic Outlook

Update on Goal:

Request training opportunities from the Nursing Home Director, as well as requesting training and conference information from the Elder Services Manager or the Oneida Nation Commission on Aging.

**QUARTERLY GOAL #1**

Work with the Nursing Home Director and staff to build a stronger relationship and improve communication.

Strong Governing Systems and Cultural Relevancy

Update on Goal:

The Board approved for the Nursing Home to purchase a new grill for the kitchen in May. The residents look forward to BBQs for special holidays.

**QUARTERLY GOAL #2**

Request training and conference opportunities that the Board could attend.

Cultural Relevancy and Strategic Outlook

Update on Goal:

Request training opportunities from the Nursing Home Director, as well as requesting training and conference information from the Elder Services Manager or the Oneida Nation Commission on Aging.

**STIPENDS**

Per the Boards, Committees, and Commissions law, stipends are set via OBC resolution. BC resolution 04-13-22-B sets the stipend amounts.

|            | Total dollar amount paid | Number of stipend type |               |                |
|------------|--------------------------|------------------------|---------------|----------------|
|            |                          | Regular Mtg            | Emergency Mtg | Hearings/Other |
| April 2024 | <b>\$375</b>             | <b>1</b>               | <b>0</b>      | <b>0</b>       |
| May 2024   | <b>\$450</b>             | <b>1</b>               | <b>0</b>      | <b>0</b>       |
| June 2024  | <b>\$525</b>             | <b>1</b>               | <b>0</b>      | <b>0</b>       |

**BUDGET**

FY-2024 BUDGET: \$13,000

FY-2024 EXPENDITURES AS OF END OF REPORTING PERIOD: \$4,475

This third quarter budget was used for stipends.

**REQUESTS****OTHER**

Enter other information, if needed.

Accept the Environmental Resources Board FY-2024 3rd quarter memo

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## Business Committee Agenda Request

**1. Meeting Date Requested:** 08/14/24

**2. General Information:**

Session:  Open  Executive – must qualify under §107.4-1.

Justification: *Choose reason for Executive.*

**3. Supporting Documents:**

- |  |  |   |
|--|--|---|
| <input type="checkbox"/> Bylaws                    | <input type="checkbox"/> Fiscal Impact Statement | <input type="checkbox"/> Presentation           |
| <input type="checkbox"/> Contract Document(s)      | <input type="checkbox"/> Law                     | <input type="checkbox"/> Report                 |
| <input checked="" type="checkbox"/> Correspondence | <input type="checkbox"/> Legal Review            | <input type="checkbox"/> Resolution             |
| <input type="checkbox"/> Draft GTC Notice          | <input type="checkbox"/> Minutes                 | <input type="checkbox"/> Rule (adoption packet) |
| <input type="checkbox"/> Draft GTC Packet          | <input type="checkbox"/> MOU/MOA                 | <input type="checkbox"/> Statement of Effect    |
| <input type="checkbox"/> E-poll results/back-up    | <input type="checkbox"/> Petition                | <input type="checkbox"/> Travel Documents       |
| <input type="checkbox"/> Other: <i>Describe</i>    |  |   |

**4. Budget Information:**

- |  |  |                                     |
|--|--|-------------------------------------|
| <input type="checkbox"/> Budgeted                  | <input type="checkbox"/> Budgeted – Grant Funded | <input type="checkbox"/> Unbudgeted |
| <input checked="" type="checkbox"/> Not Applicable | <input type="checkbox"/> Other: <i>Describe</i>  |                                     |

**5. Submission:**

Authorized Sponsor: Lisa Liggins, Secretary

Primary Requestor: Shannon Davis, Recording Clerk

Additional Requestor: (Name, Title/Entity)


Additional Requestor: (Name, Title/Entity)

Submitted By: SDAVIS



## Memorandum

TO: Oneida Business Committee

FROM: Brooke Doxtator, Boards, Committees and Commissions Supervisor on behalf of the Environmental Resources Board 

DATE: August 1, 2024

RE: Oneida Environmental Resources Board FY-2024 3<sup>rd</sup> Quarter Report

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The Government Administrative Office is asking the Oneida Business Committee to accept this memorandum in place of the Oneida Environmental Resource Board FY-2024 3<sup>rd</sup> Quarter Report.

### Membership:

ERB consists of nine (9) members. There are currently nine (9) vacancies with three (3) year terms.

### Background:

- On September 28, 2022, the OBC made a motion to accept the Environmental, Health, Safety, Land, and Agriculture Environmental Resource Board assessment; to recommend the dissolution the Environment Resource Board; and to direct Chief Counsel to bring back a report in 45 days on actions that need to take place in order to complete the dissolution of the Environmental Resource Board including amendments to laws and addressing any background material.
- On December 7, 2022, the Legislative Operating Committee added several laws to the Active Files List to addresses amendments needed for the dissolution of the Environmental Resources Board and transition of responsibilities

Accept the Oneida Community Library Board FY-2024 3rd quarter report

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## Business Committee Agenda Request

**1. Meeting Date Requested:** 08/14/24

**2. General Information:**

Session:  Open  Executive – must qualify under §107.4-1.  
Justification: *Choose reason for Executive.*

**3. Supporting Documents:**

- |   |  |   |
|---|--|---|
| <input type="checkbox"/> Bylaws                 | <input type="checkbox"/> Fiscal Impact Statement | <input type="checkbox"/> Presentation           |
| <input type="checkbox"/> Contract Document(s)   | <input type="checkbox"/> Law                     | <input checked="" type="checkbox"/> Report      |
| <input type="checkbox"/> Correspondence         | <input type="checkbox"/> Legal Review            | <input type="checkbox"/> Resolution             |
| <input type="checkbox"/> Draft GTC Notice       | <input type="checkbox"/> Minutes                 | <input type="checkbox"/> Rule (adoption packet) |
| <input type="checkbox"/> Draft GTC Packet       | <input type="checkbox"/> MOU/MOA                 | <input type="checkbox"/> Statement of Effect    |
| <input type="checkbox"/> E-poll results/back-up | <input type="checkbox"/> Petition                | <input type="checkbox"/> Travel Documents       |
| <input type="checkbox"/> Other: <i>Describe</i> |  |   |

**4. Budget Information:**

- |  |  |                                     |
|--|--|-------------------------------------|
| <input type="checkbox"/> Budgeted                  | <input type="checkbox"/> Budgeted – Grant Funded | <input type="checkbox"/> Unbudgeted |
| <input checked="" type="checkbox"/> Not Applicable | <input type="checkbox"/> Other: <i>Describe</i>  |                                     |

**5. Submission:**

Authorized Sponsor: Stephanie Metoxen, Chair/Oneida Community Library Board

Primary Requestor: Shannon Davis, Recording Clerk

Additional Requestor: (Name, Title/Entity)

Additional Requestor: (Name, Title/Entity)

Submitted By: SDAVIS

# FY-2024 3rd (Apr - Jun) Quarter Report

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## Oneida Community Library Board

Approved by official entity action on: August 1, 2024

Submitted by: Stephanie Metoxen

OBC Liaison: Marlon Skenandore

OBC Liaison: Jameson Wilson

### **PURPOSE**

The purpose of the Board is to administer and oversee the administration of the Oneida Community Library in accordance with the laws of the Nation, Chapter 43 of the Wisconsin Statutes, and any policies pursuant thereto.

### **AUTHORITY**

Supporting and endorsing the American Library Association's Library Bill of Rights and freedom to read statement, the Board accepts that its purpose is to assist the Oneida General Tribal Council and library staff:

- (A) To provide quality library and information services to the people of the Oneida community as well as Brown and Outagamie County residents through continuation of existing tribal, county, and inter-library system agreements.
- (B) To encourage and promote the development of library services to meet the informational, educational, cultural, and recreational needs of the Oneida Community Library clients.
- (C) To develop policies which will protect the unique resources held by the Oneida Community Library; specifically, those pertaining to the Oneida/Haudenosaunee and other Native American Nations.
- (D) To promote the use of meeting areas within the Oneida Community Library for socially useful and cultural activities.

The Board shall be responsible for:

- (1) The monitoring of, and advising on, the programs, services and acquisitions of print/non-print materials provided to Oneida Community Library clientele.
- (2) The carrying out of all powers and duties set forth in Wis. Stat., §43.58, as well as any other law, rule, policy, or contractual provision created thereunder.
- (3) The carrying out of any other authority delegated through the laws, policies, rules, and resolutions of the Nation.



**BCC MEMBERS**

Kathleen Cornelius  
Member  
03/31/2024

Vacant  
School Administrator  
03/31/2025

Stephanie Metoxen  
Chair  
03/31/2024

Bridget John  
Vice-Chair  
03/31/2026

Carmelita Escamea  
Member  
03/31/2025

**MEETINGS**

3<sup>rd</sup> Monday of each month.

12:00 p.m.

Oneida Community Library 201 Elm St., Oneida, WI. 54155

Emergency Meetings: 0

**CONTACT INFORMATION**

CONTACT: Stephanie Metoxen

TITLE: Chair

PHONE NUMBER: 920-869-4324

E-MAIL: [Library\\_Board@oneidanation.org](mailto:Library_Board@oneidanation.org)

MAIN WEBSITE: <https://oneida-nsn.gov/government/boards-committees-and-commissions/appointed/#Oneida-Community-Library-Board>

**ACCOMPLISHMENTS**

**ACCOMPLISHMENT #1**

Summary:

To help promote the Oneida Community Library monthly events and any special events.

Impact:

With the Board attending and promoting the libraries monthly events or special events it brings more attention to the library and services and programs they have to offer. This promotes a good strategic outlook and how the library can continue to provide long term services and materials.

## **ACCOMPLISHMENT #2**

Summary:

To help promote technological and social changes that challenge the traditional library experience.

Impact:

The Board is always willing to share what the library has going on and wanting to assist in getting resources out to the community, and willing to work with other areas to help the children and students of the Oneida Community. By doing this it is promoting and encouraging a strategic outlook.

## **ACCOMPLISHMENT #3**

Summary:

Support and encourage the Library Manager in moving forward with Engineering for library updates and the CIP project.

Impact:

With the Board supporting the Library Manager it is encouraging cultural relevancy and a strong strategic outlook for continued cultural relevancy. Currently due to inadequate spacing and security needs, there is limited opportunities for cultural and educational events and information.

## **GOALS**

### **LONG-TERM GOAL #1**

To help promote the Oneida Community Library monthly events and any special events.

Strategic Outlook

Update on Goal:

Help promote and spread the word on future events that the library is planning and collaborating on with other areas.

**LONG-TERM GOAL #2**

To help promote technological and social changes that challenge the traditional library experience.

Strategic Outlook

Update on Goal:

Help promote and spread the word on cultural and educational events being planned by the library.

**LONG-TERM GOAL #3**

Support and encourage the Library Manager in moving forward with Engineering for library updates and the CIP project.

Cultural Relevancy and Strategic Outlook

Update on Goal:

Be there to provide any assistance, guidance, or to help in moving the library expansion project forward.

**QUARTERLY GOAL #1**

To help promote the Oneida Community Library monthly events and any special events

Strategic Outlook

Update on Goal:

There were six (6) events that took place in the third quarter: Empowering Women, Book Repair, Quillwork, Presentation from Larry Hauptman, Great Law Presentation, Going Fishing event with Early Intervention.

**QUARTERLY GOAL #2**

To help promote technological and social changes that challenge the traditional library experience.

Strategic Outlook

Update on Goal:

The Board offered any kind of support to assist in getting the job title of the Library Manager to Library Director to meet industry and State standards. The Board has also began working on updating the libraries code of conduct policy.

**QUARTERLY GOAL #3**

Support and encourage the Library Manager in moving forward with Engineering for Library updates and the CIP project.

Cultural Relevancy and Strategic Outlook

Update on Goal:

The Board receives updates and provides assistance as needed and/or requested.

**STIPENDS**

Per the Boards, Committees, and Commissions law, stipends are set via OBC resolution. BC resolution 04-13-22-B sets the stipend amounts.

|            | Total dollar amount paid | Number of stipend type |               |                |
|------------|--------------------------|------------------------|---------------|----------------|
|            |                          | Regular Mtg            | Emergency Mtg | Hearings/Other |
| April 2024 | \$300                    | 1                      | 0             | 0              |
| May 2024   | \$300                    | 1                      | 0             | 0              |
| June 2024  | \$300                    | 1                      | 0             | 0              |

**BUDGET**

FY-2024 BUDGET: \$3,000

FY-2024 EXPENDITURES AS OF END OF REPORTING PERIOD: \$1,425

The Boards budget is solely for stipends.

**REQUESTS**

None currently

**OTHER**

None currently

Accept the Oneida Election Board FY-2024 3rd quarter report

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## Business Committee Agenda Request

**1. Meeting Date Requested:** 08/14/24

**2. General Information:**

Session:  Open  Executive – must qualify under §107.4-1.  
 Justification: *Choose reason for Executive.*

**3. Supporting Documents:**

- |   |  |   |
|---|--|---|
| <input type="checkbox"/> Bylaws                 | <input type="checkbox"/> Fiscal Impact Statement | <input type="checkbox"/> Presentation           |
| <input type="checkbox"/> Contract Document(s)   | <input type="checkbox"/> Law                     | <input checked="" type="checkbox"/> Report      |
| <input type="checkbox"/> Correspondence         | <input type="checkbox"/> Legal Review            | <input type="checkbox"/> Resolution             |
| <input type="checkbox"/> Draft GTC Notice       | <input type="checkbox"/> Minutes                 | <input type="checkbox"/> Rule (adoption packet) |
| <input type="checkbox"/> Draft GTC Packet       | <input type="checkbox"/> MOU/MOA                 | <input type="checkbox"/> Statement of Effect    |
| <input type="checkbox"/> E-poll results/back-up | <input type="checkbox"/> Petition                | <input type="checkbox"/> Travel Documents       |
| <input type="checkbox"/> Other: <i>Describe</i> |  |   |

**4. Budget Information:**

- |  |  |                                     |
|--|--|-------------------------------------|
| <input type="checkbox"/> Budgeted                  | <input type="checkbox"/> Budgeted – Grant Funded | <input type="checkbox"/> Unbudgeted |
| <input checked="" type="checkbox"/> Not Applicable | <input type="checkbox"/> Other: <i>Describe</i>  |                                     |

**5. Submission:**

Authorized Sponsor: Ray Skenandore, Chair/Oneida Election Board

Primary Requestor: Shannon Davis, Recording Clerk

Additional Requestor: (Name, Title/Entity)

Additional Requestor: (Name, Title/Entity)

Submitted By: SDAVIS

# FY-2024 3rd (Apr - Jun) Quarter Report

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## Oneida Election Board

Approved by official entity action on: August 6, 2024

Submitted by: Ray Skenandore, Chair

OBC Liaison: Lisa Liggins

OBC Liaison: Tehassi Hill

### PURPOSE

The Board was created to carry out the provisions of the Election Law and Article III, Sections 2 & 3 of the Constitution of the Oneida Nation. The purpose of the Board is to conduct the Nation's elections in compliance with the laws of the Nation and assist with GTC meetings in reference to voting.

### AUTHORITY

The Board is responsible to conduct elections and to govern all procedures used in the election process along with attending GTC meetings. The Board has all delegated authority established through the laws, policies, rules, and resolutions of the Nation, including, but not limited to, the Election Law.

### BCC MEMBERS

Melinda K. Danforth  
Member  
07/31/2024

Jermaine Delgado  
Member  
07/31/2025

Vicki Cornelius  
Vice-Chair  
07/31/2026

Teresa Schuman  
RECUSED  
07/31/2024

Raymond Skenandore  
Chair  
07/31/2025

Tonya Webster  
RECUSED  
07/31/2026

Patricia Moore  
Member  
07/31/2024

Kalene White  
Member  
07/31/2025

Stephanie Metoxen  
Secretary  
07/31/2026

**MEETINGS**

2<sup>nd</sup> and 4<sup>th</sup> Monday of each month.

5:00 P.M.

NHC BC Executive Conference Room, N7210 Seminary Rd, Oneida, WI. 54155

Emergency Meetings: 0

**CONTACT INFORMATION**

CONTACT: Ray Skenandore

TITLE: Chair

PHONE NUMBER: 920-869-4324

E-MAIL: [Election\\_Board@oneidanation.org](mailto:Election_Board@oneidanation.org)

MAIN WEBSITE: <https://oneida-nsn.gov/government/boards-committees-and-commissions/elected/#Oneida-Election-Board>

**ACCOMPLISHMENTS****ACCOMPLISHMENT #1**

Summary:

The Election Board will conduct all Oneida Elections in compliance with Oneida Law, Policy and/or Resolution.

Impact:

The Oneida Election Board conducted the 2024 Special Election Caucus on April 6, 2024. Applications for elected boards, committees and commission were made available to be submitted for the 2024 Special Election and were due to be submitted no later than 4:30 pm on Friday, April 12, 2024. The Board officially accepted the recusals of Vice-Chair Tonya Webster, and Secretary Teresa Schuman at the April 22, 2024 Election Board meeting. The Board also did an election of officers to fill the two (2) vacant officer positions at the May 2, 2024 regular Election Board meeting. Applications and Petitions were received, and verifications and reviews were completed for all applicants wishing to be considered for the 2024 Special Election. Two (2) hearings were conducted for the Legal Resources Center Advocate position. One (1) went to Judiciary and the decision was upheld. Ballots were prepared and received. Travel was processed for those that were going to Milwaukee.

**ACCOMPLISHMENT #2**

Summary:

Develop, adopt, review, and amend applicable standard operating procedures (SOPs) and our By-Laws.

Impact:

The Board has developed a table of contents for all Standard Operating Procedures (SOPs) and determined a priority list of what needs to be reviewed first.

**GOALS****LONG-TERM GOAL #1**

The Election Board will conduct all Oneida Elections in compliance with Oneida Law, Policy and/or Resolution.

Strong Governing Systems

Update on Goal:

Continue to review and ensure all Oneida Election functions continue to be in compliance with Oneida Law, Policy and/or Resolution.

**LONG-TERM GOAL #2**

Develop, adopt, review, and amend applicable standard operating procedures (SOPs) and our By-Laws.

Strong Governing Systems

Update on Goal:

Continue to review and make any amendments to our SOPs and By-Laws annually.

**QUARTERLY GOAL #1**

The Election Board will conduct all Oneida Elections in compliance with Oneida Law, Policy and/or Regulation

Strong Governing Systems

Update on Goal:

The Board verified all elected positions for the 2024 Special Election and prepared for the Caucus and application process.



**QUARTERLY GOAL #2**

Develop, adopt, review, and amend applicable standard operating procedures (SOPs) and our By-Laws.

Strong Governing Systems

Update on Goal:

Due to changes in the way the amendment process is being completed, the Election Board has not been able to work with the Boards attorney and move forward.

**STIPENDS**

*Per the Boards, Committees, and Commissions law, stipends are set via OBC resolution. BC resolution 04-13-22-B sets the stipend amounts.*

|            | Total dollar amount paid | Number of stipend type |               |                |
|------------|--------------------------|------------------------|---------------|----------------|
|            |                          | Regular Mtg            | Emergency Mtg | Hearings/Other |
| April 2024 | <b>\$1975</b>            | <b>2</b>               | <b>0</b>      | <b>2</b>       |
| May 2024   | <b>\$1000</b>            | <b>2</b>               | <b>0</b>      | <b>3</b>       |
| June 2024  | <b>\$3600</b>            | <b>2</b>               | <b>0</b>      | <b>1</b>       |

**BUDGET**

FY-2024 BUDGET: \$81,000

FY-2024 EXPENDITURES AS OF END OF REPORTING PERIOD: \$17,647

In the third quarter the expenses were stipends and supplies.

**REQUESTS**

Nothing currently

**OTHER**

Nothing currently

Accept the Oneida Nation Arts Board FY-2024 3rd quarter report

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## Business Committee Agenda Request

**1. Meeting Date Requested:** 08/14/24

**2. General Information:**

Session:  Open  Executive – must qualify under §107.4-1.  
 Justification: *Choose reason for Executive.*

**3. Supporting Documents:**

- |   |  |   |
|---|--|---|
| <input type="checkbox"/> Bylaws                 | <input type="checkbox"/> Fiscal Impact Statement | <input type="checkbox"/> Presentation           |
| <input type="checkbox"/> Contract Document(s)   | <input type="checkbox"/> Law                     | <input checked="" type="checkbox"/> Report      |
| <input type="checkbox"/> Correspondence         | <input type="checkbox"/> Legal Review            | <input type="checkbox"/> Resolution             |
| <input type="checkbox"/> Draft GTC Notice       | <input type="checkbox"/> Minutes                 | <input type="checkbox"/> Rule (adoption packet) |
| <input type="checkbox"/> Draft GTC Packet       | <input type="checkbox"/> MOU/MOA                 | <input type="checkbox"/> Statement of Effect    |
| <input type="checkbox"/> E-poll results/back-up | <input type="checkbox"/> Petition                | <input type="checkbox"/> Travel Documents       |
| <input type="checkbox"/> Other: <i>Describe</i> |  |   |

**4. Budget Information:**

- |  |  |                                     |
|--|--|-------------------------------------|
| <input type="checkbox"/> Budgeted                  | <input type="checkbox"/> Budgeted – Grant Funded | <input type="checkbox"/> Unbudgeted |
| <input checked="" type="checkbox"/> Not Applicable | <input type="checkbox"/> Other: <i>Describe</i>  |                                     |

**5. Submission:**

Authorized Sponsor: Harmony Hill, Chair/Oneida Nation Arts Board

Primary Requestor: Shannon Davis, Recording Clerk

Additional Requestor: (Name, Title/Entity)

Additional Requestor: (Name, Title/Entity)

Submitted By: SDAVIS

# FY-2024 3rd (Apr - Jun) Quarter Report

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## Oneida Nation Arts Board

Approved by official entity action on: 8/1/2024

Submitted by: Harmony Hill

OBC Liaison: Lisa Liggins

OBC Liaison: Jennifer Webster

### **PURPOSE**

The Board was established to assist in the promotion of a community that embraces art as a pathway to sovereignty, where traditional and contemporary arts are woven into the fabric of everyday life and embolden a sense of belonging. The Board was further established to provide advisory guidance and support to the Oneida Nation Arts Program ("ONAP"), and to oversee the Dollars for Arts Project ("DAP") in accordance with the DAP Law, the Wisconsin Regranting Program guidelines, and any other governing program guidelines as may be amended from time-to-time hereafter.

### **AUTHORITY**

The powers and duties that have been delegated to the Board include, but are not limited to, the following.

- (1) *Advisory*
  - A. Advise and guide an impactful Oneida Nation Arts Program; and
  - B. Serve as a sounding board and feedback loop to the ONAP Director for matters related to the arts in the Oneida Nation.
- (2) *Advocacy*
  - A. Participate in the arts through teaching, learning, sharing and outreach.
  - B. Support artists in the community through support of and participation in programs, events, arts groups, and activities; and
  - C. Report ONAP/DAP/Board activities and impact to the Oneida Business Committee.
- (3) *Evaluation*
  - A. Evaluate the ONAP by request of the ONAP Director; and
  - B. Provide support for determining impactful measures of ONAP/DAP success.
- (4) *Fiscal*
  - A. Approve policies and procedures for the overall coordination and administration of the Wisconsin Regranting Program and any other governing program guidelines as may be amended from time-to-time hereafter.
  - B. Review and evaluate regranting annually.
  - C. Allocate DAP funds annually and;

- D. Approve Fiscal Sponsorships.
- (5) Carry out all additional powers/duties delegated to the Board through the DAP Law, Boards, Committees and Commissions Law; and any other governing laws, policies, rules and/or resolutions of the Nation

**BCC MEMBERS**

Cody Cottrell  
 Chair  
 03/31/2024

Peter Skenandore  
 Member  
 03/31/2025

Harmony Hill  
 Vice-Chair  
 03/31/2024

Kelli Strickland  
 Member  
 03/31/2026

Stacie Cutbank  
 Member  
 03/31/2025

Vacant  
 Member  
 03/31/2026

Christine Klimmek  
 Member  
 03/31/2025

**MEETINGS**

2<sup>nd</sup> Tuesday in September, December, March, and June.

5:00 PM

Microsoft Teams

Emergency Meetings: None

**CONTACT INFORMATION**

CONTACT: Sherrole Benton

TITLE: Arts Program Supervisor

PHONE NUMBER: 920-490-3832

E-MAIL: [Sbenton@oneidanation.org](mailto:Sbenton@oneidanation.org)

MAIN WEBSITE: <https://oneida-nsn.gov/government/boards-committees-and-commissions/appointed/#Oneida-Nation-Arts-Board>

## ACCOMPLISHMENTS

### ACCOMPLISHMENT #1

Summary:

Successful management of the annual Wisconsin Regranting program, that involves Dollars for Arts (DAP) and Planting Seeds of Knowledge (SEEDS) grants.

Impact:

There was \$11,500 awarded for the Dollars for Art grants in 2024 which will be matched by the Arts Program with Tribal Contribution. The Board approved some website changed changes for the descriptions of the award types and approved four (4) new applications for Artist Development, Arts Starts, Community Group and Professional Artist. We also approved two (2) new DAP policies for DAP Failure to Turn in Final Grant Report and the DAP Extension Policy.

## GOALS

### LONG-TERM GOAL #1

Successful management of the annual Wisconsin Regranting program, that involves Dollars for Arts (DAP) and Planting Seeds of Knowledge (SEEDS) grants

Strong Governing Systems

Update on Goal:

The Arts Board members formed sub-committee to review the tribe's DAP law and will continue working on it during the next year.

### LONG-TERM GOAL #2

Review the Dollars for Arts law (Title 1. Government and Finances – Chapter 128) and clarify guidelines for applicants to the grant program.

Cultural Relevancy

Update on Goal:

A continuation of reviewing their By-Laws and SOPs to ensure the boards alignment with all policies, laws and governing documents of Boards, Committees and Commissions.

### QUARTERLY GOAL #1

Successful management of the annual Wisconsin Regranting program, that involves Dollars for Arts (DAP) and Planting Seeds of Knowledge (SEEDS) grants

Strong Governing Systems

Update on Goal:

Reviewing the DAP Law to ensure the Regranting Program guidelines are clear, valid, and applicable to arts grant applicants.

**STIPENDS**

Per the Boards, Committees, and Commissions law, stipends are set via OBC resolution. BC resolution 04-13-22-B sets the stipend amounts.

|            | Total dollar amount paid | Number of stipend type |               |                |
|------------|--------------------------|------------------------|---------------|----------------|
|            |                          | Regular Mtg            | Emergency Mtg | Hearings/Other |
| April 2024 | <b>\$225</b>             | <b>1</b>               | <b>0</b>      | <b>0</b>       |
| May 2024   | <b>\$0</b>               | <b>0</b>               | <b>0</b>      | <b>0</b>       |
| June 2024  | <b>\$150</b>             | <b>1</b>               | <b>0</b>      | <b>0</b>       |

**BUDGET**

FY-2024 BUDGET:

[Click here to enter Budget](#)

FY-2024 EXPENDITURES AS OF END OF REPORTING PERIOD:

\$900

The budget for this board is only for stipends

**REQUESTS**

None currently

**OTHER**

The Board received an update from Clan Manager Nicholas Metoxen regarding some staffing changes within the Arts Program.

Accept the Oneida Nation Veterans Affairs Committee FY-2024 3rd quarter report

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## Business Committee Agenda Request

1. Meeting Date Requested: 08/14/24

2. General Information:

Session:  Open  Executive – must qualify under §107.4-1.  
Justification: DRAFT materials/discussion

3. Supporting Documents:

- |   |  |   |
|---|--|---|
| <input type="checkbox"/> Bylaws                 | <input type="checkbox"/> Fiscal Impact Statement | <input type="checkbox"/> Presentation           |
| <input type="checkbox"/> Contract Document(s)   | <input type="checkbox"/> Law                     | <input checked="" type="checkbox"/> Report      |
| <input type="checkbox"/> Correspondence         | <input type="checkbox"/> Legal Review            | <input type="checkbox"/> Resolution             |
| <input type="checkbox"/> Draft GTC Notice       | <input type="checkbox"/> Minutes                 | <input type="checkbox"/> Rule (adoption packet) |
| <input type="checkbox"/> Draft GTC Packet       | <input type="checkbox"/> MOU/MOA                 | <input type="checkbox"/> Statement of Effect    |
| <input type="checkbox"/> E-poll results/back-up | <input type="checkbox"/> Petition                | <input type="checkbox"/> Travel Documents       |
| <input type="checkbox"/> Other: <i>Describe</i> |  |   |

4. Budget Information:

- |  |  |                                     |
|--|--|-------------------------------------|
| <input type="checkbox"/> Budgeted                  | <input type="checkbox"/> Budgeted – Grant Funded | <input type="checkbox"/> Unbudgeted |
| <input checked="" type="checkbox"/> Not Applicable | <input type="checkbox"/> Other: <i>Describe</i>  |                                     |

5. Submission:

Authorized Sponsor: Gerald Cornelius, Chair/Oneida Nation Veterans Affairs Committee

Primary Requestor: Amber Martinez, Recording Clerk

Additional Requestor: (Name, Title/Entity)

Additional Requestor: (Name, Title/Entity)

Submitted By: AMARTIN3

## FY-2024 3rd (Apr - Jun) Quarter Report

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### Oneida Nation Veteran Affairs Committee (ONVAC)

Approved by official entity action on: July 9, 2024

Submitted by: John Breuninger

OBC Liaison: Jennifer Webster

OBC Liaison Alternate: Larry Barton

OBC Liaison Alternate: Jonas Hill

OBC Liaison Alternate: Jameson Wilson

#### **PURPOSE**

The PURPOSE of the Oneida Nation Veteran Affairs Committee (ONVAC) is to serve as an advisory body to the Oneida Nation's Veteran Services Office in all matters related to the Oneida Nation's veteran's rights, benefits, veteran affairs issues, and to protect the honor and integrity of the Oneida Nation and all veterans who have served honorably in the United States Uniformed Services. It is the PURPOSE of the ONVAC to assist the Tribal Veterans Services Officer (TVSO) in the formulation and administration of veteran's programs, services, ceremonies, and events as necessary, and to be the advocates for the Chartered Veterans Organizations and other organized veteran groups located on the Oneida Reservation. Furthermore, the ONVAC shall represent the Oneida Nation at the request of the elected Oneida Business Committee (OBC) who have appointed each member to the ONVAC. Finally, the ONVAC shall serve as the responsible party for the management of the Veteran's Memorial site to be officially named by the Oneida Land Commission, in the near future.

#### **AUTHORITY**

ONVAC was established by the Oneida Business Committee (OBC) by motion on January 12, 1994 and further established through the adoption of bylaws on October 29, 1997, which were amended on February 13, 2013 and again on November 14, 2023, which the ONVAC approved. The updated bylaws are currently in the process of being approved by the OBC.



**BCC MEMBERS**

|   |   |
|---|---|
| John Breuninger<br>Secretary<br>12/31/2025                                    | Vacant<br>Member<br>12/31/2027              |
| Gerald Cornelius<br>Chair<br>12/31/2025                                       | Floyd Hill II<br>Vice-Chair<br>12/31/2026   |
| Dale Webster<br>Member<br>12/31/2025  | Deke Suri<br>Member<br>12/31/2026           |
| Lynn Summers<br>Member<br>12/31/2026  | Benjamin Skenandore<br>Member<br>12/31/2027 |
| Kerry Metoxen<br>Member<br>12/31/2027   |   |
| **Connor Kestell<br>Member<br>12/31/2023 – Filling in until vacancy is filled |   |

**MEETINGS**

Held every 2<sup>nd</sup> Tuesday of each month.

5:00 P.M

Oneida Veteran Services Office 134 Riverdale Dr., Oneida, Wisconsin

Emergency Meetings: Zero (0)

**CONTACT INFORMATION**

CONTACT: Gerald Cornelius/John Breuninger

TITLE: ONVAC Chair & Secretary

PHONE NUMBER: (920)615-6521 / (920)562-7536

E-MAIL: [onv-gcor@oneidanation.org](mailto:onv-gcor@oneidanation.org) & [onv-jbre@oneidanation.org](mailto:onv-jbre@oneidanation.org)

MAIN WEBSITE: <https://oneida-nsn.gov/government/boards-committees-and-commissions/appointed/#Oneida-Nation-Veterans-Affairs-Committee>

## ACCOMPLISHMENTS

### ACCOMPLISHMENT #1

Summary:

Color Guard Activities: Including the 2024 Pow Wow grand entries, the ONVAC presented the colors at 12 activities this quarter. A full listing may be made available upon request.

Impact:

Service to the Oneida People as well as representing the veterans of our community by providing honor to all who have served in the United States Uniformed Services. Taking the leadership role in ceremonies, meetings, funerals, etc., the ONVAC continues to "give back" to the People and community who have supported us for our service. We are recognized as representatives of our Oneida Nation and the United States when we participate in the presentation of the colors at various activities.

### Accomplishment #2

Summary:

The ONVAC sponsored the annual Code Talkers Golf Outing on May 24<sup>th</sup> and the event was a great success. Eighty players participated and ONVAC was very pleased to indicate that we had 12 volunteers who assisted with the event as well as the Oneida Royalty.

Impact:

Community engagement and celebrations within our community, showing our veterans are supporting our community. Furthermore, recognizing our four known Oneida Code Talkers keeps the recognition of these individuals and their respective families, along with the ONVAC well within the community's memories.

### Accomplishment #3

Summary:

Four Eagle Feathers were presented within the Quarter with ONVAC being the supporters. These four Eagle Feathers went to: Joe Valentino, Floyd Hill, Lynn Summers and the fourth being placed upon the VFW's Eagle Staff in recognition and memory of Gordon Cornelius by his son Bruce Cornelius.

Impact:

In giving we shall receive. Our Oneida Nation Veterans support activities both within and outside of our communities, thereby providing support to the needs and desires of our larger geographic area.

**Accomplishment #4**

Summary:

Community Breakfast: Each Friday morning, the Oneida Veteran Service Office staff and veteran volunteers (including ONVAC members) prepare and serve breakfast to the veterans and Oneida community members. This breakfast is financed by donations from the attendees.

Impact:

Camaraderie brings a group of people with like interests together to meet, celebrate, visit and EAT! The community breakfasts at the Oneida Veterans Service Office are just the place for all of the above. Starting off as a kind gesture for our community veterans, the breakfast activity now brings many people together each week and, also provides a forum for educational opportunities for the community.

**GOALS**Long-term Goal #1

Strengthen veteran participation in the Oneida community by the continuation of programs and services which are currently being provided and continuously being available to assist wherever and whenever there is a need.

Responsiveness – Availability to the public and timeous reaction to the needs and opinions of the public.

Update on Goal:

ONVAC members continue to be available to our People and community. We participate in community activities which enhance the community's quality of life.

Short-term Goal #1

Continue to support the efforts to enhance the Veteran Memorial (site) by working with the Oneida Land Commission on the Lease and Naming of the site. Furthermore, working with Tourism and the Oneida Engineering Department on enhancements and improvements as well as replacement of the "paver bricks" and the addition of two new monuments.

Consensus Oriented – Public participation in the planning and implementation of the enhancements with all veterans as well as the Oneida community by providing continuous updates through meetings and multi-media outlets and publications.

Update on Goal:

An "all veteran" meeting was held discussing the Veteran Memorial (site) enhancements currently being completed (construction) with additional meetings as the projects continue. The ONVAC has representatives in the two chartered veteran organizations (VFW & WIVA) and their continuous discussions, plans, etc. continue to occur.

**STIPENDS**

Per the Boards, Committees, and Commissions law, stipends are set via OBC resolution. BC resolution 04-13-22-B sets the stipend amounts.

|            | Total dollar amount paid | Number of stipend type |               |                |
|------------|--------------------------|------------------------|---------------|----------------|
|            |                          | Regular Mtg            | Emergency Mtg | Hearings/Other |
| April 2024 | \$525                    | 1                      |               |                |
| May 2024   | \$675                    | 1                      |               |                |
| June 2024  | \$525                    | 1                      |               |                |

**BUDGET**

FY-2024 BUDGET: \$56,874

FY-2024 EXPENDITURES AS OF END OF REPORTING PERIOD: [Click here to enter Expenditures](#)

The ONVAC is working on ribbon shirt designs and caps to procure within this next quarter. Our last enhancements were ten (10) years ago. We will again be sponsoring and hosting the Annual Code Talkers Golf Outing – May 24, 2024, procurement of new flags, travel to requested events/conferences such as; Ira Hayes Memorial and Wisconsin's State of Nations Report.

**REQUESTS**

None at this time

**OTHER**

None at this time

Accept the Oneida Personnel Commission FY-2024 3rd quarter memorandum

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## Business Committee Agenda Request

**1. Meeting Date Requested:** 08/14/24

**2. General Information:**

Session:  Open  Executive – must qualify under §107.4-1.

Justification: *Choose reason for Executive.*

**3. Supporting Documents:**

- |   |  |   |
|---|--|---|
| <input type="checkbox"/> Bylaws                 | <input type="checkbox"/> Fiscal Impact Statement | <input type="checkbox"/> Presentation           |
| <input type="checkbox"/> Contract Document(s)   | <input type="checkbox"/> Law                     | <input checked="" type="checkbox"/> Report      |
| <input type="checkbox"/> Correspondence         | <input type="checkbox"/> Legal Review            | <input type="checkbox"/> Resolution             |
| <input type="checkbox"/> Draft GTC Notice       | <input type="checkbox"/> Minutes                 | <input type="checkbox"/> Rule (adoption packet) |
| <input type="checkbox"/> Draft GTC Packet       | <input type="checkbox"/> MOU/MOA                 | <input type="checkbox"/> Statement of Effect    |
| <input type="checkbox"/> E-poll results/back-up | <input type="checkbox"/> Petition                | <input type="checkbox"/> Travel Documents       |
| <input type="checkbox"/> Other: <i>Describe</i> |  |   |

**4. Budget Information:**

- |  |  |                                     |
|--|--|-------------------------------------|
| <input type="checkbox"/> Budgeted                  | <input type="checkbox"/> Budgeted – Grant Funded | <input type="checkbox"/> Unbudgeted |
| <input checked="" type="checkbox"/> Not Applicable | <input type="checkbox"/> Other: <i>Describe</i>  |                                     |

**5. Submission:**

Authorized Sponsor: Lisa Liggins, Secretary

Primary Requestor: Amber Martinez, Recording Clerk

Additional Requestor: (Name, Title/Entity)


Additional Requestor: (Name, Title/Entity)

Submitted By: AMARTIN3



## Internal Memorandum

TO: Oneida Business Committee

FROM: Brooke Doxtator, Boards, Committees and Commissions Supervisor on behalf of   
the Oneida Personnel Commission

DATE: August 1, 2024

RE: Oneida Personnel Commission Update

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The purpose of this correspondence is to provide you with an update on the status of the Personnel Commission, and to seek Oneida Business Committee (OBC) direction on proceeding with the outlined options or determining a different course of action.

### Background

On April 11, 2018, the Oneida Business Committee adopted resolution BC-04-11-18-A entitled, Dissolution of Personnel Commission, Tolling all Timelines in Personnel Related Matters, and Directing the Development of Emergency Amendments to Existing Laws. They also adoption resolution BC-04-11-18-B Creation of the Personnel Selection Committee.

On September 12, 2018, the Oneida Business Committee adopted a motion to defer posting the Oneida Personnel Commission vacancies until the updated bylaws are presented and approved by the Oneida Business Committee.

On September 26, 2018, the Oneida Business Committee adopted resolution BC-09-26-18-F entitled, "Rescission of the Dissolution of the Oneida Personnel Commission and Related Emergency Amendments in accordance with General Tribal Council's August 27, 2018, Directive."

This resolution formally recognized General Tribal Council's directive to rescind the actions of the Oneida Business Committee related to the dissolution of the Oneida Personnel Commission, and to rescind the related emergency amendments. As a result, resolution BC-04-11-18-A, which dissolved the Oneida Personnel Commission, was formally repealed and the Oneida Personnel Commission was formally reinstated.

Resolution BC-09-26-18-F (attached) provides details on how the Oneida Personnel Commission's responsibilities will be addressed until such time that the Oneida Personnel Commission is prepared to exercise its authority once again.

Also, on September 26, 2018, a proposed draft of the bylaws was presented to the Oneida Business Committee for consideration. The Oneida Business Committee adopted a motion to defer the Oneida Personnel Commission bylaws to an Oneida Business Committee work meeting for further review and discussion.

On October 16, 2018, the Oneida Personnel Commission bylaws were discussed during the Oneida Business Committee work session, during this meeting the Oneida Business Committee made the decision to defer the Oneida Personnel Commission bylaws to a separate meeting between the Nation's Secretary, the Legislative Operating Committee Chairman, and the staff of the Legislative Reference Office for more in-depth discussion and consideration of ideas.

On November 28, 2018, the Legislative Operating Committee, provided an update to the Oneida Business Committee on the progress of the Oneida Personnel Commission.

On January 9, 2019, the Oneida Business Committee adopted the Oneida Personnel Commission bylaws.

On October 23, 2019, the Oneida Business Committee adopted further amendments to the Oneida Personnel Commission bylaws.

#### **POSTING AND APPOINTMENTS – HISOTRY & CURRENT STATUS**

On January 23, 2019, we posted the vacancies for the Oneida Personnel Commission and continued to do so throughout the year until the position were filled.

In the beginning of 2020, OPeC had five (5) members:

- Carole Liggins,
- Sandra Skenadore,
- Carol Smith,
- Daniel Thomas<sup>1</sup> and
- Renee Zakhar.

On March 11, 2020, the Oneida Business Committee appointed Twylite Moore to the Oneida Personnel Commission, however, Twylite was unable to take her oath of office due to the COVID-19 pandemic.

“Motion by Jennifer Webster to appoint Twylite Moore to the Oneida Personnel Commission with a term ending March 31, 2025, seconded by Brandon Stevens. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Trish King, Brandon Stevens, Ernie Stevens III, Jennifer Webster

Opposed: Kirby Metoxen

Abstained: Lisa Summers”

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<sup>1</sup> Daniel Thomas' term was expiring March 31, 2020, this vacancy was posted January 31, 2020

On March 19, 2020, a COVID-19 there was a Core Decision Making Team Declaration for the Suspension of all non-emergent expenses & stipends and activity by certain boards, committees, and commissions. This declaration included the Personnel Commission.

On April 8, 2020, the Oneida Personnel Commission was placed in temporary closure status by BC Resolution 04-08-20-B. This resolution also discontinued oaths of office.

While in temporary closure status Sandra Skenadore's term expired. This vacancy along with the five (5) Pro tem vacancies have been posted since May 2021. This action results in two (2) regular position vacancy, and continuation of the five (5) Pro tem vacancies. It is notable that all five (5) Pro tem positions were vacant prior to COVID as well.

In April of 2021, the Oneida Business Committee adopted BC Resolution 04-14-21-B, which authorized the boards, committee, and commissions to begin meeting virtually effective June 14, 2021, if needed.

On August 24, 2021, Twylite Moore was administered her oath of office. Ms. Moore is eligible to resume her term until March 31, 2025. At this point in time, all regular positions were filled; however, the five (5) Pro tem positions remained vacant.

On February 9, 2022, the Oneida Business Committee terminated the appointment of Carol Smith, this vacancy was posted immediately after her termination and has remained vacant due to no applicants. This action results in two (2) regular position vacancies, and continuation of the five (5) Pro tem vacancies.

On March 17, 2022, Carole Liggins submitted her resignation effective immediately. This action resulted in three (3) regular position vacancies, and continuation of the five (5) Pro tem vacancies.

On March 31, 2022, Renee Zakhar's term expired this vacancy was posted since February 2022, however, no applications were received. This action resulted in four (4) regular position vacancies, and continuation of the five (5) Pro tem vacancies.

On April 14, 2022, the GAO presented this memorandum at the OBC work session. It was determined that we should continue the status quo with suggestions to announce the vacancies on Facebook Live and an article in the Kalihwisaks.

Between April 2022 and September 2023, the GAO office continued to post the vacancies and provide quarterly updates to the Oneida Business Committee.



On September 27, 2023, the Oneida Business Committee reviewed one application and made the following motion:

“Jonas Hill motioned to request the Secretary to re-notice the four (4) vacancies, noting there were no qualified applicants per 105.7-1.(c)(2), and send the discussion regarding the ongoing Oneida Personnel Commission vacancies to the November 2, 2023, BC Work Session, seconded by Jennifer Webster. Motion carried:

Ayes: Lawrence Barton, Jonas Hill, Kirby Metoxen, Jennifer Webster, Jameson Wilson  
Not Present: Tehassi Hill, Lisa Liggins, Marlon Skenandore”

## TRAINING

In accordance with their bylaws §1-7, the Commissioners must complete training prior to participating in any screenings, interviews and/or grievance hearings on behalf of the OPeC.

The Training and Development Department from the Human Resources Area identified training for the Oneida Personnel Commission.

The former Commissioners struggled to complete this training on their own. We haven't had one commissioner complete all the training for full certification<sup>2</sup> to date. We are asking the Business Committee to consider adding language to their motions when appointing members to the OPeC that they need to receive full certification within 180 days of appointment.

## NEXT STEPS

1. The GAO will continue to work on filling the vacant positions.
2. The OBC is reviewing the OPeC bylaws to assess if changes are needed.

### Requested Action

Accept this memorandum as an update on the progress of the Oneida Personnel Commission and determine next steps, if needed.

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<sup>2</sup> Full certification allows members to participate in pre-screenings, interviews, and hearings.

Accept the Oneida Police Commission FY-2024 3rd quarter report

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## Business Committee Agenda Request

**1. Meeting Date Requested:** 08/14/24

**2. General Information:**

Session:  Open  Executive – must qualify under §107.4-1.

Justification: *Choose reason for Executive.*

**3. Supporting Documents:**

- |   |  |   |
|---|--|---|
| <input type="checkbox"/> Bylaws                 | <input type="checkbox"/> Fiscal Impact Statement | <input type="checkbox"/> Presentation           |
| <input type="checkbox"/> Contract Document(s)   | <input type="checkbox"/> Law                     | <input checked="" type="checkbox"/> Report      |
| <input type="checkbox"/> Correspondence         | <input type="checkbox"/> Legal Review            | <input type="checkbox"/> Resolution             |
| <input type="checkbox"/> Draft GTC Notice       | <input type="checkbox"/> Minutes                 | <input type="checkbox"/> Rule (adoption packet) |
| <input type="checkbox"/> Draft GTC Packet       | <input type="checkbox"/> MOU/MOA                 | <input type="checkbox"/> Statement of Effect    |
| <input type="checkbox"/> E-poll results/back-up | <input type="checkbox"/> Petition                | <input type="checkbox"/> Travel Documents       |
| <input type="checkbox"/> Other: <i>Describe</i> |  |   |

**4. Budget Information:**

- |  |  |                                     |
|--|--|-------------------------------------|
| <input type="checkbox"/> Budgeted                  | <input type="checkbox"/> Budgeted – Grant Funded | <input type="checkbox"/> Unbudgeted |
| <input checked="" type="checkbox"/> Not Applicable | <input type="checkbox"/> Other: <i>Describe</i>  |                                     |

**5. Submission:**

Authorized Sponsor: Richard VanBoxtel, Chair/Oneida Police Commission

Primary Requestor: Shannon Davis, Recording Clerk

Additional Requestor: (Name, Title/Entity)

Additional Requestor: (Name, Title/Entity)

Submitted By: SDAVIS

# FY-2024 3rd (Apr - Jun) Quarter Report

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## Oneida Police Commission

Approved by official entity action on: 7/24/2024

Submitted by: Richard VanBoxtel, Chair

OBC Liaison: Lisa Liggins

OBC Liaison: Jonas Hill

### **PURPOSE**

The purpose of the Police Commission is to regulate the conduct of the Oneida Nation law enforcement personnel according to the highest professional standards. The Police Commission was established to provide oversight regarding the activities and actions of the law enforcement operations to provide the greatest possible professional services through its representatives on the Police Commission. The Police Commission is an oversight body and does not involve decision making processes on day-to-day activities of those law enforcement services.

### **AUTHORITY**

The Police Commission has all delegated authority established through the laws, policies, rules, and resolutions of the Nation, including but not limited to, the Oneida Nation Law Enforcement Ordinance.

### **BCC MEMBERS**

Vacant  
Member  
07/31/2024

Dan Skenandore  
Vice-Chair  
07/31/2027

William Sauer  
Member  
07/31/2025

Richard VanBoxtel  
Chair  
07/31/2028

Beverly Anderson  
Member  
07/31/2026

**MEETINGS**

4<sup>th</sup> Wednesday of each month.

5:00 pm

Oneida Police Department 2783 Freedom Rd. Oneida, WI. 54155

Emergency Meetings: None

**CONTACT INFORMATION**

CONTACT: Richard VanBoxtel

TITLE: Chair

PHONE NUMBER: 920-869-4324

E-MAIL: [Police\\_Commission@oneidanation.org](mailto:Police_Commission@oneidanation.org)

MAIN WEBSITE: <https://oneida-nsn.gov/government/boards-committees-and-commissions/appointed/#Oneida-Police-Commission>

**ACCOMPLISHMENTS****ACCOMPLISHMENT #1**

Summary:

One of the Commissions goals is to develop positive relationships with the Oneida Community.

Impact:

The Police Commission has open mandatory monthly meetings with the Police Chief and/or the Assistant Police Chief to review and approve the Oneida Police Department monthly report and to keep the Police Commission informed of all duties and responsibilities of the department and provide guidance. In accordance with the Law Enforcement Ordinance, the Commission worked with the Police Department to approve and fill vacant positions and approve standard operating procedures (SOP) and work standards.

**ACCOMPLISHMENT #2**

Summary:

Develop three (3) community events to promote good relations between the community, Police Commission, and Police Department while measuring attendance at events.

Impact:

The Commission is looking forward to working with and supporting the Police Department in community events throughout the year. It is important to the Commission to have these stable

relationships with both the Oneida Community and the Police Department. Being present at events, participating and being involved helps to promote healthy, safe, and strong bonds with the community and the Police Department.

## **GOALS**

### **LONG-TERM GOAL #1**

The Commission will participate in community events to help create and promote positive, stronger relationships within the Oneida Community and with the Oneida Police Department.

Cultural Relevancy and Strategic Outlook

Update on Goal:

Continue working with the Police Department to develop events quarterly.

### **LONG-TERM GOAL #2**

Each Commissioner will have the opportunity to attend training to become more familiar with law enforcement.

Strong Governing Systems

Update on Goal:

Request any upcoming trainings or conferences that would benefit the Oneida Police Commission and allow them to provide better support and/or guidance to the Oneida Police Department. At this time training will take place beginning in FY2025, due to availability and timing for processing purposes.

### **QUARTERLY GOAL #1**

The Commission will participate in community events to help create and promote positive, stronger relationships within the Oneida Community and with the Oneida Police Department.

Promoting positive community relations

Update on Goal:

The Police Commission has approved to purchase shirts for Commissioners to wear at community events. Some events that took place in the third quarter were the NWTC Public Safety & Human Services Career Fair, Girl Scout Troop Presentation, D.A.R.E Graduation, Bay Area Career Expo, and the Oneida Nation Pow Wow. Commissioners could not make all events, but we are aware and supportive.

**STIPENDS**

Per the Boards, Committees, and Commissions law, stipends are set via OBC resolution. BC resolution 04-13-22-B sets the stipend amounts.

|            | Total dollar amount paid | Number of stipend type |               |                |
|------------|--------------------------|------------------------|---------------|----------------|
|            |                          | Regular Mtg            | Emergency Mtg | Hearings/Other |
| April 2024 | \$0                      | 0                      | 0             | 0              |
| May 2024   | \$225                    | 1                      | 0             | 0              |
| June 2024  | \$300                    | 1                      | 0             | 0              |

**BUDGET**

FY-2024 BUDGET: \$17,600

FY-2024 EXPENDITURES AS OF END OF REPORTING PERIOD: \$1,425

The budget for the 3rd quarter was solely for stipends.

**REQUESTS**

None Currently

**OTHER**

Looking forward to the vacant position being filled in the 4th quarter.

Accept the Pardon and Forgiveness Screening Committee FY-2024 3rd quarter report

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## Business Committee Agenda Request

1. Meeting Date Requested: 08/14/24

2. General Information:

Session:  Open  Executive – must qualify under §107.4-1.  
Justification: DRAFT materials/discussion

3. Supporting Documents:

- |   |  |   |
|---|--|---|
| <input type="checkbox"/> Bylaws                 | <input type="checkbox"/> Fiscal Impact Statement | <input type="checkbox"/> Presentation           |
| <input type="checkbox"/> Contract Document(s)   | <input type="checkbox"/> Law                     | <input checked="" type="checkbox"/> Report      |
| <input type="checkbox"/> Correspondence         | <input type="checkbox"/> Legal Review            | <input type="checkbox"/> Resolution             |
| <input type="checkbox"/> Draft GTC Notice       | <input type="checkbox"/> Minutes                 | <input type="checkbox"/> Rule (adoption packet) |
| <input type="checkbox"/> Draft GTC Packet       | <input type="checkbox"/> MOU/MOA                 | <input type="checkbox"/> Statement of Effect    |
| <input type="checkbox"/> E-poll results/back-up | <input type="checkbox"/> Petition                | <input type="checkbox"/> Travel Documents       |
| <input type="checkbox"/> Other: <i>Describe</i> |  |   |

4. Budget Information:

- |  |  |                                     |
|--|--|-------------------------------------|
| <input type="checkbox"/> Budgeted                  | <input type="checkbox"/> Budgeted – Grant Funded | <input type="checkbox"/> Unbudgeted |
| <input checked="" type="checkbox"/> Not Applicable | <input type="checkbox"/> Other: <i>Describe</i>  |                                     |

5. Submission:

Authorized Sponsor: Eric Boulanger, Chair

Primary Requestor: Amber Martinez, Recording Clerk

Additional Requestor: (Name, Title/Entity)

Additional Requestor: (Name, Title/Entity)

Submitted By: AMARTIN3

# FY-2024 3rd (Apr - Jun) Quarter Report

---

## PARDON AND FORGIVENESS SCREENING COMMITTEE

Approved by official entity action on: August 2, 2024

Submitted by: Eric Boulanger, Chair

OBC Liaison: Jonas Hill

OBC Liaison: Jennifer Webster

### PURPOSE

The purpose of the PFSC is to provide a fair, efficient, and formal process for considering pardons and forgiveness.

### AUTHORITY

1-3. *Authority.*

- (a) *Purpose.* The purpose of the PFSC is to provide a fair, efficient and formal process for considering requests for a pardon or forgiveness by:
  - (1) Promulgating internal standard operating procedures necessary to govern its proceedings;
  - (2) Reviewing and processing applications for a pardon or forgiveness in an orderly and expeditious manner;
  - (3) Reviewing an applicant's background investigation report received from the Oneida Human Resources Department;
  - (4) Conducting and presiding over hearings to obtain a pardon or forgiveness from the Nation;
  - (5) Providing formal, written recommendations to the Oneida Business Committee to approve or deny a pardon or forgiveness application;
  - (6) Taking other actions reasonably related to the purpose of the PFSC and;
  - (7) Carrying out all other powers and duties delegated by the laws of the Nation, including, but not limited to, the Pardon and Forgiveness law.
- (b) The PFSC does not:
  - (1) Have authority to enter into contracts; or
  - (2) Have authority to create policy or legislative rules.



**BCC MEMBERS**

Eric Boulanger  
Chair  
August 31, 2026

Ronald King Jr  
OPD Alternate  
August 31, 2026

Julie King  
Member HSD Primary  
August 31, 2026

Sandra Skenadore  
Community at Large, 55+  
August 31, 2026

Michelle Madl  
Member HSD Alternate  
August 31, 2026

Vacant  
Community at Large, 25+  
August 31, 2026

Vacant  
Community at Large, Alternate 25+  
August 31, 2026

Vacant  
Community at Large, Alternate 55+  
August 31, 2026

**MEETINGS**

Held every 2nd Monday of February, May, August, and November of each month.

10:00 A.M.

Microsoft Teams

Emergency Meetings: Zero

**CONTACT INFORMATION**

CONTACT: Brooke Doxtator

TITLE: Boards, Committees, and Commissions Supervisor

PHONE NUMBER: 920-869-4452

E-MAIL: Boards@oneidanation.org

MAIN WEBSITE: <https://oneida-nsn.gov/government/boards-committees-and-commissions/appointed/#Pardon-and-Forgiveness-Screening-Committee>

## **ACCOMPLISHMENTS**

### **ACCOMPLISHMENT #1**

Summary:

We will continue to identify and create SOPs as needed /necessary.

Impact:

Ensure we have the best tools and resources in place to effectively carry out our duties and responsibilities as provided in the Pardon and Forgiveness law.

### **Accomplishment #2**

Summary:

Our bylaws were successfully amended on April 28, 2021. The amended bylaws streamlined our membership and added minimum age and background check qualification for the community-at-large positions.

Impact:

Creating a transition plan will ensure the Committee will move forward without interruption even in the event all new members are appointed to the Committee.

### **Accomplishment #3**

Summary:

We had a regular meeting on May 13, 2024, and there was one Pardon or Forgiveness applications to review.

Impact:

Ensure we have the best tools and resources in place to effectively carry out our duties and responsibilities as provided in the Pardon and Forgiveness law.

**GOALS**

Long-term Goal #1

Create transition plan for new appointed Pardon and Forgiveness Screening Committee members.

Create a transition plan that will ensure the Committee will move forward without interruption even in the event all new members are appointed to the Committee.

Update on Goal:

Terms expired in August 2023. There was a smooth transition from the previous Committee members to the newly appointed members, so pardon and forgiveness applicants don't have any interruption in the pardon and forgiveness process.

Quarterly Goal #1

Create and update standard operating procedures.

Ensure we have the best tools and resources in place to effectively carry out our duties and responsibilities as provided in the Pardon and Forgiveness law.

Update on Goal:

Our goal is to identify and/or create additional standard operating procedures as is needed/required to effectively carry out our duties and responsibilities. We will schedule work meetings to identify and create additional standard operating procedures. We will implement an annual review process for the standard operating procedures moving forward.

**STIPENDS**

*Per the Boards, Committees, and Commissions law, stipends are set via OBC resolution. BC resolution 04-13-22-B sets the stipend amounts.*

|            | Total dollar amount paid | Number of stipend type |               |                |
|------------|--------------------------|------------------------|---------------|----------------|
|            |                          | Regular Mtg            | Emergency Mtg | Hearings/Other |
| April 2024 | \$0.00                   | 0                      | 0             | 0              |
| May 2024   | \$50.00                  | 1                      | 0             | 1              |
| June 2024  | \$0.00                   | 0                      | 0             | 0              |

**BUDGET**

FY-2024 Budget:

No Budget, stipends are paid from BC Special Projects

FY-2024 Expenditures as of end of reporting period:

Zero (0)

Budget utilization and projections do not apply to the Pardon and Forgiveness Screening Committee.

**REQUESTS**

No requests.

**OTHER**

The Community-at-large 25+ member, Community-at-large 25+ alternate, and Community-at-large 55+ alternate remain vacant. The vacancies are currently posted.

There was one Pardon or Forgiveness applications received for the hearing in the 3rd quarter that was rescheduled to August 12, 2024.

Accept the Southeastern Oneida Tribal Services Advisory Board FY-2024 3rd quarter report

## Business Committee Agenda Request

1. Meeting Date Requested: 08/14/24

2. General Information:

Session:  Open  Executive – must qualify under §107.4-1.  
Justification: DRAFT materials/discussion

3. Supporting Documents:

- |  |  |   |
|--|--|---|
| <input type="checkbox"/> Bylaws                    | <input type="checkbox"/> Fiscal Impact Statement | <input type="checkbox"/> Presentation           |
| <input type="checkbox"/> Contract Document(s)      | <input type="checkbox"/> Law                     | <input checked="" type="checkbox"/> Report      |
| <input checked="" type="checkbox"/> Correspondence | <input type="checkbox"/> Legal Review            | <input type="checkbox"/> Resolution             |
| <input type="checkbox"/> Draft GTC Notice          | <input type="checkbox"/> Minutes                 | <input type="checkbox"/> Rule (adoption packet) |
| <input type="checkbox"/> Draft GTC Packet          | <input type="checkbox"/> MOU/MOA                 | <input type="checkbox"/> Statement of Effect    |
| <input type="checkbox"/> E-poll results/back-up    | <input type="checkbox"/> Petition                | <input type="checkbox"/> Travel Documents       |
| <input type="checkbox"/> Other: <i>Describe</i>    |  |   |

4. Budget Information:

- |  |  |                                     |
|--|--|-------------------------------------|
| <input type="checkbox"/> Budgeted                  | <input type="checkbox"/> Budgeted – Grant Funded | <input type="checkbox"/> Unbudgeted |
| <input checked="" type="checkbox"/> Not Applicable | <input type="checkbox"/> Other: <i>Describe</i>  |                                     |

5. Submission:

Authorized Sponsor: Diane Hill, Chair

Primary Requestor: Amber Martinez, Recording Clerk

Additional Requestor: (Name, Title/Entity)

Additional Requestor: (Name, Title/Entity)

Submitted By: AMARTIN3

### Southeastern Wisconsin Oneida Tribal Services Advisory Board Agenda Request

Regular Southeastern Wisconsin Oneida Tribal Services Advisory Board meetings are held the second Monday of each month. The deadline for submitting agenda items for consideration at a Regular Southeastern Wisconsin Oneida Tribal Services Advisory Board meeting is 4:30 p.m. on the Tuesday preceding the meeting date.

1. Meeting Date:

2. General Information:

Session:  Open  Executive – See Open Records and Open Meetings law §107.4, then choose one:

Choose One

Agenda Header:

Requested Action (please describe):

3. Supporting Materials

Resolution  Report  Other – list below

1.

3.

2.

4.

4. Submission:

Authorized Sponsor:

Name, Title / Dept.

Primary Requestor/Submitter:

Name, Title / Dept. or Tribal Member

# FY-2024 3rd (Apr - Jun) Quarter Report

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## Southeastern Oneida Tribal Services Advisory Board

Approved by official entity action on:

Submitted by: Lloyd D Ninham, Secretary

OBC Liaison: Kirby Metoxen

Alternate OBC Liaisons: Jonas Hill

Alternate OBC Liaisons: Jennifer Webster

### **PURPOSE**

The Board was established through resolution BC-4-494-A, which was adopted by the Oneida Business Committee on April 4, 1994, pursuant to the authority delegated it under Article IV, Section 1 of the Oneida Nation Constitution.

### **AUTHORITY**

The Board was established for purposes advice and constructive input to the Southeastern Wisconsin Oneida Tribal Services (SEOTS) Director working in partnership to formulate social services programs for the Oneida people residing in Southeastern Wisconsin by including, but not limited to:

- a. Acting as an ambassador for the SEOTS program by promoting its mission whenever possible.
- b. Reviewing the SEOTS administration.
- c. Guiding and advising the SEOTS administration.
- d. Adhering to the appropriate chain of command in all relative communications with the Oneida Business Committee; and
- e. Conducting all other powers and/or duties delegated to SEOTS by the laws and/or policies of the Nation.

**BCC MEMBERS**

Michael Coleman  
Vice-Chair  
March 31, 2025

Vacant  
Member  
March 31, 2026

Lloyd Ninham  
Secretary  
March 31, 2025

Diane Hill  
Chair  
March 31, 2027

Judy Dordel  
Member  
March 31, 2025

Caryle Wheelock  
Member  
March 31, 2027

Vacant  
Member  
March 31, 2026

**MEETINGS**

Held every 2<sup>nd</sup> Monday of each month.

6:00 P.M.

Southeastern Oneida Tribal Services Office at 5233 Morgan Ave, Milwaukee Wisconsin 53220 and via Microsoft Teams

Emergency Meetings: Zero (0)

**CONTACT INFORMATION**

CONTACT: Diane Hill, Chair

TITLE: Southeastern Oneida Tribal Services Advisory Board

PHONE NUMBER: (414)329-4101

E-MAIL: SEOTS@oneidanation.org

MAIN WEBSITE: <https://oneida-nsn.gov/government/boards-committees-and-commissions/appointed/#Southeastern-Wisconsin-Oneida-Tribal-Services-Advisory-Board>



## **ACCOMPLISHMENTS**

### **ACCOMPLISHMENT #1**

Summary:

Oneida Cultural Heritage Department has continued to assist SEOTS. Leander Danforth has provided virtual Oneida language classes for the community. The Oneida Cultural Heritage Department collaborated with staff & board members establishing the ten raised garden beds installed in front of the building. SEOTS has provided various classes allowing the community to network and learn new techniques.

Impact:

Support SEOTS mission by engaging with the community to create involvement. Encourage community participation in events provided by SEOTS. Demonstrate community involvement by fostering concerns relative to the ideas and concerns from the community.

### **Accomplishment #2**

Summary:

Engage with the community for services that are available such as, food, health, clothing, etc. July 13th SEOTS Community Picnic at Zablocki Park 12-3pm. SEOTS will provide hamburgers, chips, and water. Cupcakes were donated on behalf of the SEOTS Advisory Board.

Impact:

SEOTS Advisory Board supported SEOTS mission to actively engage with the community to pursue ways to meet the needs and implement programing.

### **Accomplishment #3**

Summary:

Events held in collaboration with other tribal agencies located in Milwaukee. SEOTS Advisory board continues to explore and support community organizations., tentative plans to work with Oneida Occupation Health for CPR classes, and Red Magic.

Impact:

Provide learning resources for individuals and families to better self-sustain.

## GOALS

### Long-term Goal #1

Participation- fostering a system in which the public feel that they are part of the decision-making process, including freedom of expression and assiduous concern for the best interests of the tribe and community in general.

Support the community by communicating able the resources via social media, word of mouth and mailers.

Being able to communicate with the community openly with multiple options relaying information will lead the way for being able to lay the way for three (3) Good Governance principles to all tribal members that live outside the reservation.

Update on Goal:

The SEOTS Advisory Board Facebook page shares program information which provides tribal members access to services such as Oneida Nation Programs in Oneida and at the SEOTS office, intertribal powwows, and other relevant community events hosted by outside organizations.

### Long-term Goal #2

Encourage discussion from community members while participating in community events.

Host and support two (2) annual events per year, one being the summer family community picnic and the other event in fall/winter.

Good Governance Principle: Participation – Fostering a system in which the public feels that they are a part of the decision-making processes including freedom of expression and assiduous concern for the best interests of the Nation and community in general.

Update on Goal:

The SEOTS board is currently collaborating events with the SEOTS Manager. The SEOTS board is actively seeking fundraising efforts that will provide space for a seasonal craft fair.

### Quarterly Goal #1

Engage with the community for services available: food, health, clothing, etc.

Being able to engage with the community and encouraging them on how to better care for themselves and the welfare of their descendants.

Update on Goal:

To continue achieving community goals the Advisory Board submitted the FY2024 SEOTS Advisory Board budget to align with BC Resolution #06-14-23-E, maintaining FY2023 levels with no increase.

**STIPENDS**

Per the Boards, Committees, and Commissions law, stipends are set via OBC resolution. BC resolution 04-13-22-B sets the stipend amounts.

|            | Total dollar amount paid | Number of stipend type |               |                |
|------------|--------------------------|------------------------|---------------|----------------|
|            |                          | Regular Mtg            | Emergency Mtg | Hearings/Other |
| April 2024 | <b>\$375.00</b>          | <b>1</b>               | <b>0</b>      | <b>0</b>       |
| May 2024   | <b>\$375.00</b>          | <b>1</b>               | <b>0</b>      | <b>0</b>       |
| June 2024  | <b>\$300.00</b>          | <b>1</b>               | <b>0</b>      | <b>0</b>       |

**BUDGET**

FY-2024 BUDGET: \$13,615.00

FY-2024 EXPENDITURES AS OF END OF REPORTING PERIOD: \$4,200

SEOTS has been participating with several events for the Oneida Community and continues to work with SEOTS Administration in planning future events. Our biggest and most engaged event is the annual community picnic.

**REQUESTS**

None.

**OTHER**

None.

Accept the Oneida Gaming Commission FY-2024 3rd quarter report

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## Business Committee Agenda Request

1. **Meeting Date Requested:** 08/14/24

2. **General Information:**

Session:  Open  Executive – must qualify under §107.4-1.

Justification: *Choose reason for Executive.*

3. **Supporting Documents:**

- |   |  |   |
|---|--|---|
| <input type="checkbox"/> Bylaws                 | <input type="checkbox"/> Fiscal Impact Statement | <input type="checkbox"/> Presentation           |
| <input type="checkbox"/> Contract Document(s)   | <input type="checkbox"/> Law                     | <input checked="" type="checkbox"/> Report      |
| <input type="checkbox"/> Correspondence         | <input type="checkbox"/> Legal Review            | <input type="checkbox"/> Resolution             |
| <input type="checkbox"/> Draft GTC Notice       | <input type="checkbox"/> Minutes                 | <input type="checkbox"/> Rule (adoption packet) |
| <input type="checkbox"/> Draft GTC Packet       | <input type="checkbox"/> MOU/MOA                 | <input type="checkbox"/> Statement of Effect    |
| <input type="checkbox"/> E-poll results/back-up | <input type="checkbox"/> Petition                | <input type="checkbox"/> Travel Documents       |
| <input type="checkbox"/> Other: <i>Describe</i> |  |   |

4. **Budget Information:**

- |  |  |                                     |
|--|--|-------------------------------------|
| <input type="checkbox"/> Budgeted                  | <input type="checkbox"/> Budgeted – Grant Funded | <input type="checkbox"/> Unbudgeted |
| <input checked="" type="checkbox"/> Not Applicable | <input type="checkbox"/> Other: <i>Describe</i>  |                                     |

5. **Submission:**

Authorized Sponsor: Mark A. Powless Sr., Chair/Oneida Gaming Commission

Primary Requestor: Shannon Davis, Recording Clerk

Additional Requestor: (Name, Title/Entity)

Additional Requestor: (Name, Title/Entity)

Submitted By: SDAVIS

# FY-2024 3rd (Apr - Jun) Quarter Report

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## ONEIDA GAMING COMMISSION

Approved by official entity action on: 08/05/2024

Submitted by: OGC Chairman Mark A. Powless, Sr.

OBC Liaison: Vice Chairman Brandon Yellowbird Stevens

### PURPOSE

The Oneida Gaming Commission and its departments collectively promote and ensure the integrity, security, honesty and fairness of the regulation and administration of Gaming.

### AUTHORITY

Summarily, the OGC's authority is to effectuate the gaming regulatory purposes of the Oneida Nation Gaming Ordinance (ONGO), Indian Gaming Regulatory Act, Oneida Gaming Minimum Internal Controls, and the Compact. [See the ONGO 501. 6-14. (a)-(w) for enumerated authority and responsibilities.]

### BCC MEMBERS

Mark A. Powless, Sr.  
Chairman  
August 2028

Reynold (Tom) Danforth  
Vice Chairman  
August 2025

Michelle Braaten  
Secretary  
August 2027

Jeremy King  
Appointed Commissioner  
August 2024

### MEETINGS

1<sup>st</sup> and 3<sup>rd</sup> Monday of each month.

9:00 AM

In person at OGC Office: 2669 W. Mason Street or request link for Microsoft Teams participation

Emergency Meetings: None this quarter

## CONTACT INFORMATION

CONTACT: Mark A. Powless, Sr.  
TITLE: Commission Chairman  
PHONE NUMBER: (920) 497-5850  
E-MAIL: mpowles5@oneidanation.org  
MAIN WEBSITE: Coming soon!

## ACCOMPLISHMENTS

### ACCOMPLISHMENT #1

Summary:

Agent Monthly Refresh on Job Requirements & Testing. As part of the monthly testing, agents were provided information for Title 31 in advance. This is a job requirement and by allowing the employees time prior to educate themselves and review for the actual test, helped them achieve a passing score. The employee's knowledge and receiving the necessary tools and resources to do the job, in return are above average.

Impact:

The impact is positive and long-term. This is required annually of each agent to pass. Working on improving each year is what the employees should strive for and produce quality work.

### ACCOMPLISHMENT #2

Summary:

OGC-Patron dispute process was drafted.

Impact:

The creation of the OGC-Patron dispute process facilitates improved communication ensuring the patron that their issue will be addressed and resolved. It further provides a transparent and fair dispute process, that leads to greater satisfaction, trust and integrity of the organization.

### ACCOMPLISHMENT #3

Summary:

On short notice, we initiated and completed the badging process for all Oneida Hotel staff to include completion of gaming work permits in anticipation of the Hotel transition scheduled for October 1, 2024.

Impact:

Hotel staff will be classified as gaming employees and processed as such. This will now be an added On-going responsibility of our department.

## **GOALS**

### LONG-TERM GOAL #1 (ALIGNMENT)

review and ensure alignment of OGC strategies, organization structure, processes, rewards, and people.

Periodic evaluation of alignment creates opportunities to identify necessary and continuous improvement.

Update on Goal:

All departments continue diligently working on internal assessments, particularly relevant to organization structure and position titles to account for the specific regulatory needs of the OGC and improved preparedness of technological advancements of the gaming industry, as well as ever-evolving scams of cheats, fraud, and cybersecurity criminals.

### LONG-TERM GOAL #2 (REMODEL)

remodel physical work areas/office spaces and virtual platforms continues to better accommodate improved cross-functional workflows and updated technology installations/usage.

To support the Nation's vision of a strong economy, it is important to evaluate and make necessary adjustments to how and where we work to be most effective with resources. Leveraging technology and making improvements to our physical and virtual workspaces are integral to the Nation's financial efficacy.

Update on Goal:

Some office equipment was updated to allow staff to work more efficiently and have access to current software and technology needed. Surveillance is working on getting updated quotes to order workstation items needed to replace dilapidated equipment for employee safety and protection.

### QUARTERLY GOAL #1 (ALIGNMENT)

standard operating procedures and workflows to be updated and relocated to a shared platform for all OGC departments and employees to reference.

Updating SOPs and workflows ensure there are accurate, consistent, and repeatable processes in place to reference by which compliance and accountability can be measured and enforced.

Update on Goal:

SOPs are being reviewed and updated, particularly for annual regulatory requirements and

obligations. DTS was able to get Teams created for us in the Teams app. Still working on getting the SharePoint/website updated.

QUARTERLY GOAL #2 (REMODEL)

create OGC website page to house and share content that includes electronic forms/links for employee, vendor, and patron reference and usage.

Improving upon how and what we communicate, particularly in the virtual space by leveraging technology, is essential for the OGC and its departments to be proactive in the ever-evolving gaming regulatory industry.

Update on Goal:

Documents are being formatted for ideal content and link reference. DTS has updated that they are ready for us to start sending them the documents we would like readily accessible. Due to scheduling conflicts this is taking longer than expected.

**STIPENDS**

Per the Boards, Committees, and Commissions law, stipends are set via OBC resolution. BC resolution 04-13-22-B sets the stipend amounts.

|            | Total dollar amount paid | Stipends are only paid to Pro-tems for hearing conflicts of interest that may arise. |               |                |
|------------|--------------------------|--|---------------|----------------|
|            |                          | Regular Mtg  | Emergency Mtg | Hearings/Other |
| April 2024 | \$0                      | 2  | 0             | 2              |
| May 2024   | \$300                    | 2  | 0             | 1              |
| June 2024  | \$0                      | 2  | 0             | 1              |

**BUDGET**

FY-2024 BUDGET: \$5,320,129

FY-2024 EXPENDITURES AS OF END OF REPORTING PERIOD: \$4,529,983

Expenses to date, are approximately 85% of the total annual budget, which were used to maintain services of the Surveillance, Compliance, Investigations & Licensing, and Administration departments of the OGC. Similar expenses will be incurred next quarter.

**REQUESTS**

**OTHER**

None



Accept the Oneida Land Claims Commission FY-2024 3rd quarter report

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## Business Committee Agenda Request

**1. Meeting Date Requested:** 08/14/24

**2. General Information:**

Session:  Open  Executive – must qualify under §107.4-1.  
Justification: DRAFT materials/discussion

**3. Supporting Documents:**

- |   |  |   |
|---|--|---|
| <input type="checkbox"/> Bylaws                 | <input type="checkbox"/> Fiscal Impact Statement | <input type="checkbox"/> Presentation           |
| <input type="checkbox"/> Contract Document(s)   | <input type="checkbox"/> Law                     | <input checked="" type="checkbox"/> Report      |
| <input type="checkbox"/> Correspondence         | <input type="checkbox"/> Legal Review            | <input type="checkbox"/> Resolution             |
| <input type="checkbox"/> Draft GTC Notice       | <input type="checkbox"/> Minutes                 | <input type="checkbox"/> Rule (adoption packet) |
| <input type="checkbox"/> Draft GTC Packet       | <input type="checkbox"/> MOU/MOA                 | <input type="checkbox"/> Statement of Effect    |
| <input type="checkbox"/> E-poll results/back-up | <input type="checkbox"/> Petition                | <input type="checkbox"/> Travel Documents       |
| <input type="checkbox"/> Other: <i>Describe</i> |  |   |

**4. Budget Information:**

- |  |  |                                     |
|--|--|-------------------------------------|
| <input type="checkbox"/> Budgeted                  | <input type="checkbox"/> Budgeted – Grant Funded | <input type="checkbox"/> Unbudgeted |
| <input checked="" type="checkbox"/> Not Applicable | <input type="checkbox"/> Other: <i>Describe</i>  |                                     |

**5. Submission:**

Authorized Sponsor: Chris Cornelius, Chair/Oneida Land Claims Commission

Primary Requestor: \_\_\_\_\_

Additional Requestor: (Name, Title/Entity)

Additional Requestor: (Name, Title/Entity)

Submitted By: BPIGMAN

# FY-2024 3rd (Apr - Jun) Quarter Report

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ONEIDA LAND CLAIMS COMMISSION (OLCC)

Approved by official entity action on: August 1, 2024

Submitted by: Chris Cornelius, Chair OLCC

OBC Liaison: Brandon Yellowbird-Stevens

OBC Liaison: Lisa Liggins

## PURPOSE

The Oneida Land Claims Commission (OLCC) purpose is to supervise all activities involving the New York Land Claims, including post settlement; and to develop strategies, provide direction and recommendations, for litigation, negotiation and/or settlement to the Oneida Business Committee (OBC) and the Oneida General Tribal Council (GTC). The OLCC will inform and educate the membership on issues pertaining to the Oneida Nation land claims, and seek participation from the membership, and carrying out the following duties:

- a. Report membership concerns and suggestions to the OBC.
- b. Hold public meetings and conduct outreach to allow the membership to participate in recommendations for all Oneida Nation land claims and settlement efforts.
- c. Study other Indian land claim settlements and disseminate that information to the membership and the OBC.
- d. Manage the OLCC budget
- e. Assist the OBC with any land claims arising out of natural resource issues/disputes as requested by the OBC.
- f. Carry out all other duties delegated by the GTC

## AUTHORITY

Created by the Business Committee as directed by the membership. The OLCC shall inform and educate the membership on the issues pertaining to Oneida Nation land claims, seek participation of the membership, and be further responsible for carrying out the following duties: (a) Bring forward concerns and suggestions of the membership regarding the Nation's land claims to the Oneida Business Committee. (b) As part of its advisory procedures, to hold public meetings and undergo outreach to provide an opportunity for the membership to voice their concerns and suggestions regarding the Nation's land claims settlement efforts and to share those concerns/suggestions with the Oneida Business Committee. (c) Study other Indian land claim settlements achieved between tribal, state, and federal governments and disseminate the

information to the membership and the Oneida Business Committee. (d) Manage the budget that the Oneida Business Committee provides to the OLCC in accordance with governing laws and policies of the Nation. (e) Assist the Oneida Business Committee with any land claims arising out of natural resource issues/disputes as requested by the Oneida Business Committee. (f) Carry out all other powers and/or duties delegated to the OLCC through any laws, policies, rules and/or resolutions of the Nation.

### **BCC MEMBERS**

Chris Cornelius  
Chair  
July 31, 2024

Michael S King  
Commissioner  
July 31, 2025

Donald McLester  
Vice-Chair  
July 31, 2024

Candace House  
Commissioner  
July 31, 2024

Kerry Kennedy  
Secretary  
July 31, 2026

### **MEETINGS**

The first and third Thursday of each month.

5:00 P.M.

Norbert Hill Center, Room 338, N7210 Seminary Road, Oneida WI. In Person and Microsoft Teams

Emergency Meetings: Zero (0)

Work Meetings<sup>1</sup>: 9

Joint Meetings: 1

Outreach events: 6

### **CONTACT INFORMATION**

CONTACT: Chris Cornelius  
TITLE: Oneida Land Claims Commission Chair  
PHONE NUMBER: (920) 869-4430  
E-MAIL: LandClaims\_Comm@oneidanation.org

---

<sup>1</sup> Work meeting are not paid

## **ACCOMPLISHMENTS**

### **ACCOMPLISHMENT #1**

Summary:

The Commission held a special work meeting to plan our large annual outreach event. We set our date and time, agenda, set-up, food, budget, etc. We also discussed the 2023 event and ways we could improve.

Impact:

To foster a system in which the public feels they are part of the decision-making process, including freedom of expression and assiduous concern for the best interests of the Nation and community in general.

### **Accomplishment #2**

Summary:

Approved a research project to interview key stakeholders from our land claims; to help educate ourselves and the community; and to capture historical information surrounding our land claims and to gather input and recommendations for our land claims, from our elders and other key stakeholders.

Impact:

These materials will be utilized to inform and educate the community and the Commission about historic events and timelines.

### **Accomplishment #3**

Summary:

Approved a new OLCC appointment, Candace House, to the Commission, filling a vacancy

Impact:

Candace brings a new perspective, diversity, and added value to our commission. She participated in the educational Homeland Tours sponsored by a previous OLCC. She volunteered to help improve our new member onboarding training and shared suggestions on improving the NY Homeland Tours for future community education outreach.

### **Accomplishment #4**

Summary:

The OLCC completed a joint meeting with the OBC on June 4, 2024.

Impact:

The OLCC shared a historical overview, duties, responsibilities, goals, Quarterly, Semi-Annual and Annual GTC reports. An overview of Land Claims research and completed surveys were shared along with the OLCC's recommendations. Concerns on the BCC Law and Bylaws language were discussed. Formal requests for regular joint meetings with Business Committee on strategic planning were made. A complete audio of the July 7, 2014 GTC meeting on attorney Arlinda Locklear's report on the Oneida Land Claim was shared, including GTC members questions at the end of the report. The need for administrative help was discussed. The Commission needs to hire administrative help to complete on-going events, projects, duties, and responsibilities. This meeting provided all OBC members with an historical overview of the NY Oneida Land Claims, the purpose of the OLCC, and current needs.

#### **Accomplishment #5**

Summary:

The Oneida Land Claims Commission conducted membership outreach at the Oneida Farmer's Market June 13, 2024.

Impact:

Completing outreach events helps us in gathering community input and consensus on our land claims; we provided land claims education through one-on-one interaction and distribution of education materials.

#### **Accomplishment #6**

Summary:

The OLCC requested a college student intern for the summer and was granted a student. The request was made due to the need of administrative help to organize the OLCC office, supplies, equipment, educational materials, books, filing, scanning records, compiling survey information, conducting book inventories, printing event materials, and creating labels for outreach materials.

Impact:

The student intern created an organized office setting that has greatly improved our working environment for internal and external customers; improved office efficiency for conducting meetings, working, special events, and outreach.

## GOALS

### Long-term Goal #1

Conduct outreach to our membership. We seek participation from our members. Provide education on all Oneida land Claims, past and present.

This supports the Nation's vision by including the membership in the decision-making process and it also supports the Nation's mission statement to, "strengthen and protect our people, reclaim our land and enhance the environment by exercising our sovereignty.

Update on Goal:

1. The Commission continues to conduct community outreach by posting articles on social media.
2. Educational videos are shared on social media and information is posted in the Kalihwisaks.
3. The Commission approved extra spending for social media expenses.
4. A questionnaire was developed to interview all the people who have history or firsthand knowledge of our land claims history.
5. The Commission attended historical lectures from author Laurence Hauptman and
6. had a private one on one meeting with Hauptman to discuss land claims.
7. We completed outreach at Hauptman lectures, by setting up a table to distribute educational materials, and collected community input.
8. Conducted outreach at the Farmers Market.

### Long-term Goal #2

Compile and forward membership recommendations, Land Claims research, and the Commissions' recommendations to the Oneida Business Committee on behalf of the membership, as directed by the membership

This supports the Nation's vision by including the membership in the decision-making process and it also supports the Nation's mission statement to, "To strengthen and protect our people, reclaim our land and enhance the environment by exercising our sovereignty."

Update on Goal:

Held a joint meeting with the newly elected Oneida Business Committee; and requested regular annual standing meetings to meet and discuss the Oneida land Claims status, our research, the memberships' recommendations, and the commission's recommendations. We are exploring other methods of communication to share information in a more timely manner. We began including some of our recommendations in the quarterly reports (See 'Requests' and 'Other' sections below.

### Quarterly Goal #3

Gather input from the Oneida membership regarding Oneida Land Claims.

This supports the Nation's vision by including the membership in the decision-making process and it also supports the Nation's mission statement to, "To strengthen and protect our people, reclaim our land and enhance the environment by exercising our sovereignty."

Update on Goal:

1. Completed outreach at the Farmers' Market and several Laurence Hauptman community events.
2. IPADS were ordered to improve the community survey process at outreach events.

**STIPENDS**

Per the Boards, Committees, and Commissions law, stipends are set via OBC resolution. BC resolution 04-13-22-B sets the stipend amounts.

|            | Total dollar amount paid | Number of stipend type |               |                |
|------------|--------------------------|------------------------|---------------|----------------|
|            |                          | Regular Mtg            | Emergency Mtg | Hearings/Other |
| April 2024 | \$1,100                  | 2                      | 0             | 1              |
| May 2024   | \$800                    | 2                      | 0             | 0              |
| June 2024  | \$900                    | 2                      | 0             | 0              |

**BUDGET**

FY-2024 BUDGET: #99,160.00

FY-2024 EXPENDITURES AS OF END OF REPORTING PERIOD: \$25,386.00

Continue to expand outreach events, to include SEOTS and other Oneida communities; and seek input from other Tribal Nations.

**REQUESTS**

We request the OBC to make the unresolved New York Land Claims a priority; and to immediately resume talks with our brothers and sisters of the Thames.

We recommend land title searches be completed on all allotted lands, and to cloud land titles on all land determined to have been illegally taken or not returned by the government.

We are requesting a part time administrative assistant to help with all day-to-day activities, projects, and all other job duties, responsibilities, and tasks listed on the previous OLCC Executive Assistant job description that the BCC office cannot do or complete in a timely manner.

Quarterly updates from the Nation's negotiators regarding all settlement efforts is requested.

We request the Business Committee and Land Claims negotiators to review and include our Land Claims recommendations, along with the memberships' recommendations in any land negotiations or settlement efforts.

**OTHER**

Land Claims Recommendations: As a way, to reclaim our land, we support: 1) the direct purchasing of all land within our original treaty territories in New York and Wisconsin, 2) Sending annual letters to the governor of New York, the president of the United States, the Senate on Indian Affairs, the BIA (Bureau of Indian Affairs), the DOI (Department of Interior), and all other lawmakers (i.e. Congressional representatives, both state and federal), regarding our unresolved land claims; in order to lobby the United States that they have a "moral and legal responsibility to provide the Oneidas an alternative remedy" and to give notice we still have unresolved land claims and to request meetings to discuss reparations, an alternative legislative remedy, and a just resolution to the unjust court ruling of laches.



Accept the Oneida Land Commission FY-2024 3rd quarter report

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## Business Committee Agenda Request

**1. Meeting Date Requested:** 08/14/24

**2. General Information:**

Session:  Open  Executive – must qualify under §107.4-1.  
Justification: DRAFT materials/discussion

**3. Supporting Documents:**

- |   |  |   |
|---|--|---|
| <input type="checkbox"/> Bylaws                 | <input type="checkbox"/> Fiscal Impact Statement | <input type="checkbox"/> Presentation           |
| <input type="checkbox"/> Contract Document(s)   | <input type="checkbox"/> Law                     | <input checked="" type="checkbox"/> Report      |
| <input type="checkbox"/> Correspondence         | <input type="checkbox"/> Legal Review            | <input type="checkbox"/> Resolution             |
| <input type="checkbox"/> Draft GTC Notice       | <input type="checkbox"/> Minutes                 | <input type="checkbox"/> Rule (adoption packet) |
| <input type="checkbox"/> Draft GTC Packet       | <input type="checkbox"/> MOU/MOA                 | <input type="checkbox"/> Statement of Effect    |
| <input type="checkbox"/> E-poll results/back-up | <input type="checkbox"/> Petition                | <input type="checkbox"/> Travel Documents       |
| <input type="checkbox"/> Other: <i>Describe</i> |  |   |

**4. Budget Information:**

- |  |  |                                     |
|--|--|-------------------------------------|
| <input type="checkbox"/> Budgeted                  | <input type="checkbox"/> Budgeted – Grant Funded | <input type="checkbox"/> Unbudgeted |
| <input checked="" type="checkbox"/> Not Applicable | <input type="checkbox"/> Other: <i>Describe</i>  |                                     |

**5. Submission:**

Authorized Sponsor: John Danforth, Chair/Oneida Land Commission

Primary Requestor: Brooke Doxtator, BCC Supervisor

Additional Requestor: (Name, Title/Entity)

Additional Requestor: (Name, Title/Entity)

Submitted By: BDOXTAT1

# FY-2024 3<sup>rd</sup> (April-June) Quarter Report

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## Oneida Land Commission

Approved by official entity action on: August 5, 2024

Submitted by: Sherrole Benton

OBC Liaison: Tehassi Hill

OBC Liaison: Jennifer Webster

### **PURPOSE**

The Commission was established for the purpose of managing the Nation's land resources with authority to carry out all the powers and duties as delegated under the following laws of the Nation:

### **AUTHORITY**

The Commission has the authority to carry out all the powers and duties as delegated under the following laws of the Nation:

- (a) The Real Property law;
- (b) The Leasing law;
- (c) The Building Code;
- (d) The Condominium Ordinance;
- (e) The Zoning and Shoreland Protection law;
- (f) The Eviction and Termination law;
- (g) The Landlord-Tenant law;
- (h) The Mortgage and Foreclosure law;
- (i) The Cemetery Law; and
- (j) All any other delegating law, policy, rule and/or resolution of the Nation.

**BCC MEMBERS**

John Danforth  
Chair  
07/31/2025

Patricia Cornelius  
Commissioner  
07/31/2026

Sid White  
Vice Chair  
07/31/2026

Don McLester  
Commissioner  
07/31/2024

Sherrole Benton  
Secretary  
07/31/2024

Fred Muscavitch  
Commissioner  
07/31/2024

Vacant  
Commissioner  
07/31/2025

**MEETINGS**

Held every 2<sup>nd</sup> and 4<sup>th</sup> Monday of each month.

5:00 p.m.

Little Bear Conference Room and Microsoft Teams

Emergency Meetings: No emergency meetings were held this quarter

**CONTACT INFORMATION**

CONTACT: Brooke Doxtator

TITLE: Boards, Committees, and Commissions Supervisor

PHONE NUMBER: (920) 869-4452

E-MAIL: Land\_Commission@oneidanation.org

MAIN WEBSITE: <https://oneida-nsn.gov/government/boards-committees-and-commissions/elected/#Oneida-Land-Commission>

## ACCOMPLISHMENTS

### ACCOMPLISHMENT #1

Summary:

The Land Commission approved a request from Comprehensive Housing Division to increase the maximum mortgage for a HIP purchase to match the HUD 184 mortgage increase of \$498,257.00 dollars at the Bay Bank.

Impact:

The Homeownership by Independent Purchase (HIP) program allows tribal members to purchase real estate and improvements and the tribe purchases the land. This program simultaneously affords Tribal member's greater independence in the real estate purchase process and increases the available land base for the fee-to-trust process for the tribe. By approving the maximum mortgage amount, tribal members will have better opportunities to purchase real estate in the current competitive market.

### ACCOMPLISHMENT #2

Summary:

The Land Commission requested information from the Oneida Law Office about real estate tools to use for land acquisition including clarification about Rights of First Offer, Rights of First Refusal, Waiving Contingencies, and other real estate options.

Impact:

This information and clarification about real estate tools that the Land Commission could use will provide opportunities for flexible buyer approaches to acquiring land and real estate. The Land Commission may consider a review of its acquisition SOPs through work meetings with the Land Management, Law Office, and other professionals who work the field. These work meeting would assist Land Commission members with possibly refining land acquisition priorities, identifying any or potential defects in the acquisition process, and improving communication procedures within the Land Management division and others within the organization and externally with potential sellers.

**ACCOMPLISHMENT #3**

Summary:

Since April of 2024, the Land Commission approved the purchase of 103.28 acres of land. Currently, Oneida Nation's total land ownership is about 28,882.77 acres which represents about 44% of the reservation.

| <b>Closed</b> | <b>File #</b> | <b>Property</b> | <b>Name/Address</b> | <b>Acres</b> | <b>Use</b> | <b>Municipality</b> | <b>Price</b>   |
|---------------|---------------|-----------------|---------------------|--------------|------------|---------------------|----------------|
| 5/6/2024      | 01202204V     | VandenElzen     | Cty U               | 78.71        | Vacant     | Oneida              | \$1,794,600.00 |
| 5/31/2024     | 01202402C     | IDS             | 3560 Packerland     | 10.2         | Vacant     | Ashwau.             | \$915,300.00   |
| 5/31/2024     | 07202207V     | VandenElzen     | W600 Blk Pearl      | 14.55        | Vacant     | Oneida              | \$1,60,050.00  |
|               |               |                 | <b>Acres</b>        | 103.46       |            | <b>Purchase</b>     | \$2,869,950.00 |

Impact:

The Land Commission goal is to acquire land and real estate to bolster the Oneida Nation's sovereignty and provide resources for its citizens. The Land Commission is actively pursuing land acquisitions and following the guidance in the 2033 Land Acquisition Plan as approved by GTC.

**GOALS**LONG-TERM GOAL #1

Provide Open Communication

The Land Commission strives to be open and transparent regarding actions and decisions. Our goal is for regular communication with membership via General Tribal Council meetings and other communication outlets. We want the membership to be informed and engaged with land acquisition, zoning, and land use as it pertains to our Nation.

Update on Goal:

The Land Commission updated our presentation for the recent GTC Meeting.

LONG-TERM GOAL #2

Strengthen Sovereignty

Re-establish roles & responsibilities to fully implement the 2033 Land Acquisition Plan approved by GTC. The 2033 Plan provides an allocation of funds to reacquire land within the Oneida Reservation.

Update on Goal:

We continue to purchase land following the guidance in the 2033 Land Acquisition Plan. In addition we are working with the Oneida Law Office about clarifications and use of various real estate tools to improve acquisition of land and real estate approaches and improving the internal and external communication strategy.

LONG-TERM GOAL # 3

Promoting Positive Community Relations

The Land Commission heard a request from the Comprehensive Housing Division to consider collaborating with them and other tribal entities to find ways to make home ownership more affordable for tribal citizens. The Commission is anticipating follow-up reports from CHD regarding clarification on roles and authority to design a home construction loan program from other entities including CHD, Finance, Planning, Veterans, and Bay Bank.

Update on Goal:

A collaborative plan for a home construction loan program would alleviate the housing shortage in our community. The plan is anticipated to provide another lending option for tribal citizens to acquire homes through the HIP and FSBO opportunities. It would have a low interest rate to be determined by the land commission, and lower contingency requirements for building homes. The proposed collaboration plan would target the creation of 24 to 32 mortgage-based home ownerships within a period of four years. Once the collaborative plan has been completed, the Environmental, Health, Safety, Land, and Agriculture (EHSLA) division will prepare a draft about how CHD, Land Commission, Bay Bank, and other program and services can access or approve funds their respective funds/accounts to set up a construction loan program for tribal citizens.

**STIPENDS**

*Per the Boards, Committees, and Commissions law, stipends are set via OBC resolution. BC resolution 04-13-22-B sets the stipend amounts.*

|            | Total dollar amount paid | Number of stipend type |               |                |
|------------|--------------------------|------------------------|---------------|----------------|
|            |                          | Regular Mtg            | Emergency Mtg | Hearings/Other |
| April 2024 | \$900                    | 2                      | 0             | 0              |
| May 2024   | \$1,000                  | 2                      | 0             | 1              |
| June 2024  | \$1,100                  | 2                      | 0             | 0              |

**BUDGET**

FY-2024 BUDGET: \$16,000

FY-2024 EXPENDITURES AS OF END OF REPORTING PERIOD: \$11,250

Our budget is used for meeting and hearing stipends.

**REQUESTS**

None

**OTHER**

Commissioner Jennifer Hill resigned on May 28, 2024. The Oneida Business Committee approved the Government Administrative Office to post the vacancy on June 12, 2024.

Accept the Oneida Nation Commission on Aging FY-2024 3rd quarter report

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## Business Committee Agenda Request

**1. Meeting Date Requested:** 08/14/24

**2. General Information:**

Session:  Open  Executive – must qualify under §107.4-1.  
Justification: *Choose reason for Executive.*

**3. Supporting Documents:**

- |   |  |   |
|---|--|---|
| <input type="checkbox"/> Bylaws                 | <input type="checkbox"/> Fiscal Impact Statement | <input type="checkbox"/> Presentation           |
| <input type="checkbox"/> Contract Document(s)   | <input type="checkbox"/> Law                     | <input checked="" type="checkbox"/> Report      |
| <input type="checkbox"/> Correspondence         | <input type="checkbox"/> Legal Review            | <input type="checkbox"/> Resolution             |
| <input type="checkbox"/> Draft GTC Notice       | <input type="checkbox"/> Minutes                 | <input type="checkbox"/> Rule (adoption packet) |
| <input type="checkbox"/> Draft GTC Packet       | <input type="checkbox"/> MOU/MOA                 | <input type="checkbox"/> Statement of Effect    |
| <input type="checkbox"/> E-poll results/back-up | <input type="checkbox"/> Petition                | <input type="checkbox"/> Travel Documents       |
| <input type="checkbox"/> Other: <i>Describe</i> |  |   |

**4. Budget Information:**

- |  |  |                                     |
|--|--|-------------------------------------|
| <input type="checkbox"/> Budgeted                  | <input type="checkbox"/> Budgeted – Grant Funded | <input type="checkbox"/> Unbudgeted |
| <input checked="" type="checkbox"/> Not Applicable | <input type="checkbox"/> Other: <i>Describe</i>  |                                     |

**5. Submission:**

Authorized Sponsor: Winnifred Thomas, Chair/Oneida Nation Commission on Aging

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Primary Requestor: Shannon Davis, Recording Clerk

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Additional Requestor: *(Name, Title/Entity)*

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Additional Requestor: *(Name, Title/Entity)*

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Submitted By: SDAVIS

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## FY-2024 3rd (Apr - Jun) Quarter Report

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# Oneida Nation Commission on Aging

Approved by official entity action on: 7/23/2024

Submitted by: Winnifred Thomas, ONCOA Chair

OBC Liaison: Jennifer Webster

OBC Liaison Alternate: Brandon Yellowbird-Stevens

### **PURPOSE**

The purpose of ONCOA is to adhere to the Oneida Nation's Vision, Mission, Core Values and to be knowledgeable and supportive of all programs and services that place priority on the well-being of our Oneida Elders. ONCOA must exist based on State statutory requirement for the Oneida Nation to receive funds for Aging and Disability Services.

### **AUTHORITY**

Pursuant to Section 46.82(4)(a) of the Wisconsin Statutes, the Oneida Business Committee established ONCOA as the advisory and policy development board for the Nation's Tribal Aging Unit, known as Oneida Elder Services, to be knowledgeable and supportive of all programs and services that can meet the needs of the Nation's Elders and to carry out the powers and duties delegated under Wis. Stat., § 46.82, which include, but are not limited to:

- (a) Representing the views, interests, and concerns of the Elders by identifying and promoting ways to:
  - (1) Assist the Oneida Elder Services Program with planning, development, maintenance and coordination of aging programs, long term care, home and community-based services, with a focus on providing Elders with access to services, benefits, opportunities, and ensuring a coordinated and comprehensive effort.
  - (2) Develop a mutually supportive relationship with the aging programs to include, but not be limited to: Greater Wisconsin Agency on Aging Resource (GWAAR), Wisconsin Tribal Aging Unit Association (WTAUA), and Great Lakes Intertribal Tribal Council (GLITC).
  - (3) Review and make recommendations on matters affecting the Nation's Elders to include development and approval of Wisconsin Three Year Aging Plan.
- (b) Working with Oneida Elder Services to plan and develop administrative and program policies in accordance with the state law, Oneida Nation, funding agencies, and within the limits established for programs funded

by the federal or state government for administration by Tribal Aging Units;



- (c) Promoting the views, needs, and concerns of the Elders in Tribal, county, state, and federal policies and decisions;
- (d) Providing information and personal support to individual Elders;
- (e) Promoting opportunities for Elders to contribute to their own welfare and to the welfare of the community;
- (f) Assisting Oneida Elder Services in the development and implementation of an annual comprehensive and coordinated Tribal Aging Plan, including, but not limited to, Title III, Title V, Title VI, and Tribal contribution or funds set aside for Elders;
- (g) Reviewing and making recommendations on actions or proposals relating to matters affecting programs and benefits addressing Elder needs and welfare prior to approval by the Oneida Business Committee;
- (h) Assisting Oneida Elder Services in its efforts to organize, develop, modify, and expand available services and programs for Elders by utilizing all resources;
- (i) Reviewing reports that Oneida Elder Services is required to submit to funding agencies and other reports that ONCOA may deem appropriate;
- (j) Advocating for Elders; and
- (k) Carrying out all other powers and/or duties delegated to ONCOA through the laws, policies, rules and resolutions of the Oneida Nation, as well as state and federal law.

### **BCC MEMBERS**

Winnifred Thomas  
Chair  
July 31, 2026

Carole Liggins  
Member  
July 31, 2025

Sandra Skenadore  
Vice-Chair  
July 31, 2026

Neoma Orsburn  
Member  
July 31, 2024

Janice McLester  
Secretary  
July 31, 2024

Donald White  
Member  
July 31, 2025

Barbara Cornelius  
Member  
July 31, 2024

Claudia Skenandore  
Member  
July 31, 2026

Mary J Doxtator  
Member  
July 31, 2025

## MEETINGS

Meetings are held the 2<sup>nd</sup> and 4<sup>th</sup> Tuesday of each month.

1:00 P.M.

Aging & Disability Services Building, Conference Room, 2907 W Overland Road, Oneida WI

Emergency Meetings: None

## CONTACT INFORMATION

CONTACT: Winnifred Thomas

TITLE: ONCOA Chair

PHONE NUMBER: 920-770-8813

E-MAIL: [oca-wtho@oneidanation.org](mailto:oca-wtho@oneidanation.org)

MAIN WEBSITE: <https://oneida-nsn.gov/government/boards-committees-andcommissions/elected>

## ACCOMPLISHMENTS

### ACCOMPLISHMENT #1

Summary:

ONCOA worked with the Legislative Reference Office to update the Commission's by-laws.

Impact:

Due to changes in the by-law amendment process, it has caused yet another roadblock in getting the boards by-laws updated. This is causing much frustration for the Commission.

### Accomplishment #2

Summary:

One of the ONCOA members living in Brown County has been appointed to the Brown County Aging and Disability Resource Center to provide tribal input on services and programs available to tribal residents of Brown County. An ONCOA member may also participate on Aging and Disability Resource Center Outagamie County Board.

Impact:

ONCOA members provide tribal input and network with providers to coordinate services for tribal members.

**Accomplishment #3**

Summary:

Three ONCOA members attended the Great Lakes Native American Elders Association (GLNEA) Quarterly Conference hosted by St. Croix on June 5 & 6, 2024. The conference focused on Alzheimer's/Dementia and helping caregivers learn how to care for the individual, coping with the physical and emotional demands, and caring for yourself. The food sovereignty speaker talked about the elder food boxes, expansion of the program, healthy nutritious food, gardening, and recruiting vendors to provide food for the food boxes.

Impact:

ONCOA members provided input and suggestions for the Elder food boxes, and received info on the Alzheimer's/Dementia program that can be shared with Oneida Elders.

**GOALS**Long-term Goal #1

Create a Strategic Plan for the Oneida Nation Commission on Aging.

Ensure we have the best tools and resources in place to effectively carry out our duties and responsibilities

Update on Goal:

ONCOA will continue to meet to discuss projects and tasks. ONCOA will work to complete short and long term goals.

Long-term Goal #2

To socialize, learn and seek wellness information: ONCOA will advocate for the development of educational seminars for Alzheimer's research and awareness. Stroke prevention research and awareness, as well as other long term care services and supportive opportunities for our Tribal Elders.

Provide opportunity for elders to meet and discuss issues effecting or pertaining to the Nation's elder community. Provide educational research and awareness information that may be of benefit for elders with specific medical needs or that may be at risk. Provide social networking opportunities on local, county and State levels.

Update on Goal:

ONCOA will work with the General Manager and his staff on Alzheimer's research and awareness, stroke prevention research and awareness, as well as other long term care services and supportive opportunities for our Nation's Elders.

**STIPENDS**

Per the Boards, Committees, and Commissions law, stipends are set via OBC resolution. BC resolution 04-13-22-B sets the stipend amounts.

|            | Total dollar amount paid | Number of stipend type |               |                |
|------------|--------------------------|------------------------|---------------|----------------|
|            |                          | Regular Mtg            | Emergency Mtg | Hearings/Other |
| April 2024 | <b>\$1,400.00</b>        | <b>2</b>               | <b>0</b>      | <b>0</b>       |
| May 2024   | <b>\$1,500.00</b>        | <b>2</b>               | <b>0</b>      | <b>0</b>       |
| June 2024  | <b>\$2,000.00</b>        | <b>2</b>               | <b>0</b>      | <b>0</b>       |

**BUDGET**

FY-2024 BUDGET: \$72,150

FY-2024 EXPENDITURES AS OF END OF REPORTING PERIOD: \$24,433

ONCOA will continue to fulfill the duties associated with Section 46.82(4)(a) of the Wisconsin Statutes identified in ONCOA Bylaws, the 2024 Elder Expo event coordinated with the Aging & Disability Department later in 2024 and attending conferences/seminars and other functions in the community.

**REQUESTS**

None

**OTHER**

None

Accept the Oneida Nation School Board FY-2024 3rd quarter report

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## Business Committee Agenda Request

**1. Meeting Date Requested:** 08/14/24

**2. General Information:**

Session:  Open  Executive – must qualify under §107.4-1.

Justification: *Choose reason for Executive.*

**3. Supporting Documents:**

- |   |  |   |
|---|--|---|
| <input type="checkbox"/> Bylaws                 | <input type="checkbox"/> Fiscal Impact Statement | <input type="checkbox"/> Presentation           |
| <input type="checkbox"/> Contract Document(s)   | <input type="checkbox"/> Law                     | <input checked="" type="checkbox"/> Report      |
| <input type="checkbox"/> Correspondence         | <input type="checkbox"/> Legal Review            | <input type="checkbox"/> Resolution             |
| <input type="checkbox"/> Draft GTC Notice       | <input type="checkbox"/> Minutes                 | <input type="checkbox"/> Rule (adoption packet) |
| <input type="checkbox"/> Draft GTC Packet       | <input type="checkbox"/> MOU/MOA                 | <input type="checkbox"/> Statement of Effect    |
| <input type="checkbox"/> E-poll results/back-up | <input type="checkbox"/> Petition                | <input type="checkbox"/> Travel Documents       |
| <input type="checkbox"/> Other: <i>Describe</i> |  |   |

**4. Budget Information:**

- |  |  |                                     |
|--|--|-------------------------------------|
| <input type="checkbox"/> Budgeted                  | <input type="checkbox"/> Budgeted – Grant Funded | <input type="checkbox"/> Unbudgeted |
| <input checked="" type="checkbox"/> Not Applicable | <input type="checkbox"/> Other: <i>Describe</i>  |                                     |

**5. Submission:**

Authorized Sponsor: Sacheen Lawrence, Chair/Oneida Nation School Board

Primary Requestor: Shannon Davis, Recording Clerk

Additional Requestor: (Name, Title/Entity)

Additional Requestor: (Name, Title/Entity)

Submitted By: SDAVIS

# FY-2024 3rd (Apr - Jun) Quarter Report

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## Oneida Nation School Board

Approved by official entity action on: July 29, 2024

Submitted by: Sacheen Lawrence, School Board Chair

OBC Liaison: Marlon Skenandore

OBC Liaison: Lisa Liggins

### PURPOSE

The Board was established to coordinate existing and future education programs of the Oneida Nation; per directive of the Oneida General Tribal Council, to be an autonomous administrator of the Oneida Nation School System ("System") under a Memorandum of Agreement with the Oneida Business Committee; and to administer the Oneida Nation School System Endowment in accordance with the Nation's Endowments law as authorized under resolution BC-02-27-19-B.

### AUTHORITY

In accordance with the Oneida General Tribal Council's directive, on March 21, 1988, the Board entered into a Memorandum of Agreement ("MOA") with the Oneida Business Committee, delegating certain powers and duties to the Board, which, subject to amendment from time-to-time hereafter, include, but are not limited to...

### BCC MEMBERS

Sacheen Lawrence  
School Board Chair  
7/31/2025

Katsitsiyo Danforth  
Vice Chair  
7/31/2026

Vicki L. Cornelius  
Secretary  
7/31/2024

Barbara Cornelius  
Member At-large  
7/31/2024

Kathleen Cornelius  
Member At-large  
7/31/2025

Candace House  
Parent Member  
7/31/2025

Teresa Schuman  
Member At-large  
7/31/2024

Melissa Skenandore  
Parent Member  
7/31/2024

## MEETINGS

1<sup>st</sup> Monday of each month and 2<sup>nd</sup> meeting is as needed.

5 p.m.

Oneida Nation Elementary School Library or Virtual via Microsoft Teams

Emergency Meetings: 1

## CONTACT INFORMATION

CONTACT: Jolene Hensberger  
TITLE: Administrative Assistant  
PHONE NUMBER: (920) 869-4654  
E-MAIL: [School\\_Board@oneidanation.org](mailto:School_Board@oneidanation.org)  
MAIN WEBSITE: <https://oneida-nsn.gov/education/oneida-nation-school-system/>

## ACCOMPLISHMENTS

*Reviewed the surrounding districts policies on bullying*

### ACCOMPLISHMENT #1

Summary:

Addressed concerns on bullying from community, students, and their families. Took action and reviewed surrounding districts policies and implemented some of those procedures into consideration with a cultural aspect. We are continuing to work with our Restorative Justice Program and Kanani Nunies from the Oneida Cultural Heritage Department to develop a culturally sensitive plan to decrease bullying in our school system.

Impact: We recommended to the administration to develop positive behavioral program for a more positive student environment.

### Accomplishment #2

Summary:

Addressed concerns from staff, parents, and community members about the Special Education referral process. We invited all the ONSS special education staff to voice their concerns and

suggest positive changes. The ONSS Special Education department was educated in the correct Bureau of Indian Education referral process.

Impact:

Assist the school system in helping the Special Education population to reach their full potential and to receive services in a timely manner.

### **Accomplishment #3**

Summary:

The School Board initiated an annual three BIE school board training

Impact:

The School Board was able to choose specific training topics based on previous agenda items. It was decided annual BIE trainings should be held every year for new school board members and to be utilized as a refresher for current school board members.

The school board is more knowledgeable on the BIE process and protocols for the school system. We were informed of the various training topics and resources that the BIE offers.

## **GOALS**

### Long-term Goal #1

Develop a ONSS staff pension plan for the staff of the Oneida Nation School System.

This promotes employee morale, competitiveness for recruitment of quality staff, and will be a longitudinal incentive for staff to remain within the school system.

Update on Goal:

The high school principal had been delegated to lead and form an ONSS staff pension plan committee. Future progress updates is pending the approval of FY25 CIP projects.

### Long-term Goal #2

Update the Oneida Nation School Board Bylaws and participate in the revision of the Boards, Committees, and Commissions Law Stipend Resolution.

Clear vision in how the School Board operates.

Update on Goal:

Change in the LOC process resulted in School Board removing from LOC active files list.

### Quarterly Goal #1

Review of school system organizational Chart



Reviewing and updating the school system organizational chart will utilize staff and employees more efficiently.

Update on Goal:  
School Board is in the early planning stages of this goal.

Quarterly Goal #2

Update on Goal:  
[Click here to enter your update on Goal – less than 200 words](#)

**STIPENDS**

*Per the Boards, Committees, and Commissions law, stipends are set via OBC resolution. BC resolution 04-13-22-B sets the stipend amounts.*

|            | Total dollar amount paid | Number of stipend type |                     |                |
|------------|--------------------------|------------------------|---------------------|----------------|
|            |                          | Regular Mtg            | Emergency/Joint Mtg | Hearings/Other |
| April 2024 | 3000                     | 3                      | 1                   | 3              |
| May 2024   | 4400                     | 3                      | 0                   | 1              |
| June 2024  | 1925                     | 2                      | 1                   | 2              |

**BUDGET**

FY-2024 BUDGET: \$64,952

FY-2024 EXPENDITURES AS OF END OF REPORTING PERIOD: \$23,225

Budget has been used mainly for stipends. The Board attended a 3-day BIE in-person School Board training in May 2024. Those expenses are included in the total expenditures for the reporting period.

**REQUESTS**

Enter request(s), if needed.

**OTHER.**

Enter other information, if needed.

Accept the Oneida Trust Enrollment Committee FY-2024 3rd quarter report

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## Business Committee Agenda Request

**1. Meeting Date Requested:** 08/14/24

**2. General Information:**

Session:  Open  Executive – must qualify under §107.4-1.

Justification: *Choose reason for Executive.*

**3. Supporting Documents:**

- |   |  |   |
|---|--|---|
| <input type="checkbox"/> Bylaws                 | <input type="checkbox"/> Fiscal Impact Statement | <input type="checkbox"/> Presentation           |
| <input type="checkbox"/> Contract Document(s)   | <input type="checkbox"/> Law                     | <input checked="" type="checkbox"/> Report      |
| <input type="checkbox"/> Correspondence         | <input type="checkbox"/> Legal Review            | <input type="checkbox"/> Resolution             |
| <input type="checkbox"/> Draft GTC Notice       | <input type="checkbox"/> Minutes                 | <input type="checkbox"/> Rule (adoption packet) |
| <input type="checkbox"/> Draft GTC Packet       | <input type="checkbox"/> MOU/MOA                 | <input type="checkbox"/> Statement of Effect    |
| <input type="checkbox"/> E-poll results/back-up | <input type="checkbox"/> Petition                | <input type="checkbox"/> Travel Documents       |
| <input type="checkbox"/> Other: <i>Describe</i> |  |   |

**4. Budget Information:**

- |  |  |                                     |
|--|--|-------------------------------------|
| <input type="checkbox"/> Budgeted                  | <input type="checkbox"/> Budgeted – Grant Funded | <input type="checkbox"/> Unbudgeted |
| <input checked="" type="checkbox"/> Not Applicable | <input type="checkbox"/> Other: <i>Describe</i>  |                                     |

**5. Submission:**

Authorized Sponsor: Jermaine Delgado, Chair/Oneida Trust Enrollment Committee

Primary Requestor: Shannon Davis, Recording Clerk

Additional Requestor: (Name, Title/Entity)

Additional Requestor: (Name, Title/Entity)

Submitted By: SDAVIS

# FY-2024 3rd (Apr - Jun) Quarter Report

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## Oneida Trust Enrollment Committee (OTEC)

Approved by official entity action on: 08/02/2024

Submitted by: Venessa Cardish/John Danforth

OBC Liaison: Jameson Wilson

### PURPOSE

Sustain the Oneida membership and protect our trust assets. To exercise stewardship over tribal enrollment and trust assets while providing leadership to sustain the tribe.

### AUTHORITY

To maintain the official roll of the Oneida Nation and to administer exclusive control of the Oneida Nation trust funds and endowment funds as directed by the GTC. As fiduciaries over the Oneida Nation trust and endowment funds, OTEC is a long-term investor.

### BCC MEMBERS

Jermaine Delgado

Chair

07/31/2022-07/31/2025

Norbert Hill Jr.

Member

07/31/2022-07/31/2025

Jennifer Hill-Kelley

Vice-Chair

07/31/2021-07/31/2024

Dylan Benton

Member

07/31/2021-07/31/2024

Geraldine Danforth

Secretary

07/31/2021-07/31/2024

Dorothy Ninham

Member

07/31/2023-07/31/2026

Pamela Ninham

Member

07/31/2023-07/31/2026

Jameson Wilson

Member/Liaison

07/31/2023-07/31/2026

Kirsten Van Dyke

Member

07/21/2022-07/31/2025

## MEETINGS

3<sup>rd</sup> Monday of each month.

5 PM

HYBRID: IN-PERSON AT ARCHIQUETTE (ENROLLMENT) BUILDING OR VIA TEAMS

Emergency Meetings: N/A

## CONTACT INFORMATION

CONTACT: John Danforth

TITLE: Interim-Director

PHONE NUMBER: 920-869-6200

E-MAIL: [jdanford7@oneidanation.org](mailto:jdanford7@oneidanation.org)

MAIN WEBSITE: [Oneida Nation | Trust Enrollments \(oneida-nsn.gov\)](https://oneida-nation.gov)

## ACCOMPLISHMENTS

### ACCOMPLISHMENT #1

Summary:

Staff attorney, Carl Artman brought forth a draft of the bcc law with the areas revised that OTEC identified as issues. OTEC approved the draft as presented at their regular meeting on June 27, 2024.

Impact:

the current OTEC committee has made it an ongoing commitment to find a resolution to the issues that previous committee members have identified with the inception of the BCC Law. this will assist in OTEC's full compliance with the bcc law.

### ACCOMPLISHMENT #2

Summary: year 2 of GWA & food assistance application online in members only portal. additionally, option to update direct deposit (ACH) and contact information.

GWA Applications:

Impact: tribal-wide impact. acceptance of the hard copy applications assists with members who do not have access to technology. however, it assists with members who are not within reservation boundaries or live out-of-state and allows them to still apply for the benefit, update their address and direct deposit information.

the Trust Enrollment department strives to assist the membership with more accessible ways to deliver the services they provide. after the initial year of the online application for FY2023 GWA & food assistance application, the department worked in conjunction with Digital Technology Services (DTS) to improve on the online rollout of the program this year.

### **ACCOMPLISHMENT #3**

Summary:

GWA late payment application processing, check re-issues, and ACH updates

Impact:

GWA provides an opportunity for membership to receive their funds without IRS or State income tax implications. GWA being, a relatively new program, also poses new hurdles for developing rules and processes to better serve members and the nation. Checks now have definitive expiration dates and Enrollment Staff reach out to members who have not cashed theirs. Additionally, Trust Enrollment no longer accepts digital banking institutions for ACH/direct deposit. These institutions generally have lower daily or weekly deposit limits and create additional work for Trust Enrollment and Central Accounting when a payment is rejected. All digital banking institutions were removed from the database and members are encouraged to use national, regional, or local banks.

### **GOALS**

#### LONG-TERM GOAL #1

Security cameras, update Archiquette building locks.

Provide indoor and outdoor surveillance for the trust enrollment department. Additionally provide updated, automatic, keyless, locking mechanisms for doors for staff.

Update on Goal:

a walkthrough with Digital Technology Services (DTS), was completed in May, identifying the optimal location for indoor and outdoor camera placement. commencement of both the cameras and transition to keyless, locked doors expected in FY2025.

#### LONG-TERM GOAL #2

Develop electronic Members services on members only portal.

Ease of access to information and document submission better serves all tribal members, especially those living further away.

Update on Goal:

Digital Technology Services (DTS) is assisting Trust Enrollment with a database update and

continues to develop the capabilities of the members only portal to increase submission rates of GWA applications and OLIP beneficiary submissions.

QUARTERLY GOAL

Establish minor trust distributions as GWA

Providing enrolled young adults an opportunity to receive more of their minor trust funds and building upon financial literacy.

Update on Goal:

This goal is currently being reviewed by the Oneida Law Office and Treasurers office for implantation and legality. Staff Attorney and Trust Enrollment Director brought forth recommendations and provisions for a transition in the distribution method. This is based on the parameters of needs and not to exceed what could be considered an extravagant threshold, therefore, it can be considered non-taxable income.

QUARTERLY GOAL #2

Secure CIP project for new enrollment building

All 17000 members of the Oneida Nation are serviced by Trust Enrollment. An updated, ADA compliant building, is being requested to better serve the tribes members.

Update on Goal:

A CIP request was initiated in Spring 2023 and continues to follow CIP process for review and approval. The current CIP project was intended to be brought forth for FY2025. however, the trust enrollment director is also researching other cost-effective options. such as, relocation and utilization of other tribal buildings that may have adequate space to house (8) eight trust enrollment staff, records, and sufficient space for high traffic customer base and members with disabilities to take pictures for their Tribal ID's.

**STIPENDS**

*Per the Boards, Committees, and Commissions law, stipends are set via OBC resolution. BC resolution 04-13-22-B sets the stipend amounts.*

|            | Total dollar amount paid | Number of stipend type |               |                |
|------------|--------------------------|------------------------|---------------|----------------|
|            |                          | Regular Mtg            | Emergency Mtg | Hearings/Other |
| April 2024 | \$ 500                   | X                      |               |                |
| May 2024   | \$ 700                   | X                      |               |                |
| June 2024  | \$ 400                   | X                      |               |                |

**BUDGET**

FY-2024 BUDGET: \$1,193,292

April-June \$298, 323

FY-2024 EXPENDITURES AS OF END OF REPORTING PERIOD:

April-June \$236, 999

Variance reflects unfilled budgeted position. Position was expected to be posted and filled in FY'24 quarter 3 but was not. Goal is to have position posted and filled in Quarter 4.

**REQUESTS**

Enter request(s), if needed.

**OTHER**

Enter other information, if needed.

Accept the Finance Committee FY-2024 3rd quarter report

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### Business Committee Agenda Request

1. Meeting Date Requested: 08/14/24

2. Session:

Open     Executive – must qualify under §107.4-1.

Justification: *Choose or type justification.*

3. Requested Motion:

Accept as information; OR

Accept and/or approve the Finance Committee Q3 Report

4. Areas potentially impacted or affected by this request:

Finance

Programs/Services

Law Office

DTS

Gaming/Retail

Boards, Committees, or Commissions

Other: *Describe*

5. Additional attendees needed for this request:

*Name, Title/Entity OR Choose from List*

*Name, Title/Entity OR Choose from List*

*Name, Title/Entity OR Choose from List*

*Name, Title/Entity OR Choose from List*



**6. Supporting Documents:**

- |   |  |   |
|---|--|---|
| <input type="checkbox"/> Bylaws                 | <input type="checkbox"/> Fiscal Impact Statement | <input type="checkbox"/> Presentation           |
| <input type="checkbox"/> Contract Document(s)   | <input type="checkbox"/> Law                     | <input checked="" type="checkbox"/> Report      |
| <input type="checkbox"/> Correspondence         | <input type="checkbox"/> Legal Review            | <input type="checkbox"/> Resolution             |
| <input type="checkbox"/> Draft GTC Notice       | <input type="checkbox"/> Minutes                 | <input type="checkbox"/> Rule (adoption packet) |
| <input type="checkbox"/> Draft GTC Packet       | <input type="checkbox"/> MOU/MOA                 | <input type="checkbox"/> Statement of Effect    |
| <input type="checkbox"/> E-poll results/back-up | <input type="checkbox"/> Petition                | <input type="checkbox"/> Travel Documents       |
| <input type="checkbox"/> Other: <i>Describe</i> |  |   |

**7. Budget Information:**

- |   |  |
|---|--|
| <input type="checkbox"/> Budgeted – Tribal Contribution | <input type="checkbox"/> Budgeted – Grant Funded   |
| <input type="checkbox"/> Unbudgeted                     | <input checked="" type="checkbox"/> Not Applicable |
| <input type="checkbox"/> Other: <i>Describe</i>         |  |

**8. Submission:**

Authorized Sponsor: Lawrence Barton, Treasurer

Primary Requestor: Melissa Alvarado, Office Manager

## FINANCE COMMITTEE

FY24 – Third Quarter Report (Apr. to Jun. 2024)

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**Approved by Official BC Action on:** 7/19/95

**PURPOSE:** The Finance Committee (FC) is a working Sub-Committee of the Oneida Business Committee. Responsibilities include recommending financial decisions related to Nation policies, and oversight /guidance of organizational expenditures in support of the mission, values, and strategic goals of the Oneida Nation.

**WHO WE SERVE:** The FC works with all departments to ensure expenditures of any substantial amount are procured in the most cost effective and fair manner; as established by the processes and procedures of the Purchasing procurement manual. The FC also serves Oneida Community groups, tribal veterans' groups, local charitable organizations, and Oneida members through Finance Committee Donations and the Oneida Finance Fund.

**FINANCE COMMITTEE MEMBERS:** Members include three BC Council Members Jennifer Webster, Jonas Hill, and Lisa Liggins; the Treasurer, Lawrence Barton who chairs the meetings; Chief Financial Officer, RaLinda Ninham-Lamberies who acts as the Vice-Chair; Gaming General Manager, Louise Cornelius; Purchasing Director, Sarah White; and a Community Elder Member (position is currently vacant). Chad Fuss, Assistant Gaming CFO is an alternate for the GGM.

**MEETINGS:** Meetings are held twice a month, on the Thursday after a regularly scheduled BC meeting. In the 3<sup>rd</sup> Quarter, the Finance Committee held six regular meetings on: Apr. 11<sup>th</sup> & 25<sup>th</sup>; May 9<sup>th</sup> & 23<sup>rd</sup>; and Jun. 13<sup>th</sup> & 27<sup>th</sup>, 2024. There were no work sessions.

**GOALS:** The two identified goals of the Finance Committee are as follows:

1. To support and improve all processes, procedures, laws, budgets, and resolutions that pertain to responsible financial oversight/expenditures for the Nation.
2. Demonstrate consistent community commitment by providing Donations to Not-for-Profits, Veteran's groups, and charitable organizations; and by offering Oneida Finance Funds/Products to the Oneida membership and Oneida community groups.

## INTERNAL OPERATIONS/DEPARTMENT ACTIVITIES

In the 3<sup>rd</sup> Quarter the Finance Committee reviewed and approved Fifty-Nine (59) requests from the organization for a total of \$15,320,124.69. The requests consisted of FY24 Blanket Purchase Order Increases, Purchase Order Increases, Gaming & Program Capital Expenditures, Change Orders, Vendor/various service contracts, and Construction contracts.

Informational requests are reported to the Finance Committee to provide transparency within the organization of business activities/procedures; Intergovernmental Agreements; and Reports for and by the FC. In the Third Quarter the FC reviewed Fifteen (15) informational items and internal reports including: FC Monthly Reports; Government to Government Agreements, and Slot Lease/Percentage/Free Trial Games.

## INVESTMENT UPDATES

There were no updates in the Third Quarter.

## ONEIDA FINANCE FUND

The Finance Committee reviews Oneida Finance Fund (OFF) requests at their first meeting of each month. The Fiscal Year 2024 funding for use is \$56,502.00. Per the FC Community Fund criteria all approved funding requests represent the following categories:

- 1.) Self-Development;
- 2.) Community Events; and

In the 3<sup>rd</sup> Quarter the Finance Committee reviewed and approved thirty-nine (39) OFF funding requests for a total amount of \$14,738.48. The OFF balance at the end of the 3<sup>rd</sup> Quarter is **\$-79.53**. There were nine product requests this quarter in the amount of 214 cases. The balance for product is 88 cases. Attached is a listing of 3<sup>rd</sup> Quarter requests.

## FINANCE COMMITTEE DONATIONS

The Finance Committee reviews Donation requests at their second meeting of each month. The Donation allocation for Fiscal Year 2024 is \$100,000. Per the FC Donation criteria all requests approved represent the following categories: Oneida Community Causes; Local Groups (charitable); and Nation Groups (Indian Affiliated). There were ten Donation requests in the Third Quarter for a total of \$26,050.70 leaving an end balance of \$25,949.30. See attached summary.

## FY 2024 Oneida Finance Fund

### THIRD QUARTER FUND REQUEST

| Q3 | Mtg Date | Name of Requester   | Req. Category | Title /Description                                 | Req Amount | FC Action |
|----|----------|---------------------|---------------|--|------------|-----------|
| 1  | 4/11/24  | Jodi Skenandore     | SelfDev-Youth | Oneida Lacrosse Program fees for nephew            | \$ 135.00  | Approved  |
| 2  | 4/11/24  | Nicole Cantu        | SelfDev-Youth | Oneida Lacrosse Program fees for daughter          | \$ 135.00  | Approved  |
| 3  | 4/11/24  | Lois Stevens        | SelfDev-Youth | WI Purple Aces AAU Basketball fees for daughter    | \$ 500.00  | Approved  |
| 4  | 4/11/24  | Dannielle Webster   | SelfDev-Youth | Gymnastics fees for daughter                       | \$ 364.50  | Approved  |
| 5  | 4/11/24  | Dale Doxtator       | SelfDev-Adult | YMCA Membership                                    | \$ 500.00  | Approved  |
| 6  | 4/11/24  | Jessica Meristil    | SelfDev-Youth | Northern Grace Youth Camp fees for son             | \$ 240.00  | Approved  |
| 7  | 4/11/24  | Debra Santiago      | SelfDev-Adult | Burn Boot Camp Membership                          | \$ 500.00  | Approved  |
| 8  | 4/11/24  | Leah Stroobants     | SelfDev-Adult | YMCA Membership                                    | \$ 500.00  | Approved  |
| 9  | 4/11/24  | Jason Danforth      | SelfDev-Adult | Grit365 Family Membership                          | \$ 500.00  | Approved  |
| 10 | 4/11/24  | Lindsey Blackowl    | SelfDev-Youth | No Limit Basketball fees for daughter              | \$ 315.00  | Approved  |
| 11 | 4/11/24  | Lindsey Blackowl    | SelfDev-Youth | Oneida Lacrosse & No Limit Basketball fees for son | \$ 472.50  | Approved  |
| 12 | 4/11/24  | Vicki Metoxen       | SelfDev-Youth | National Young Scholars Program fees for grandson  | \$ 500.00  | Approved  |
| 13 | 4/11/24  | Debra Skenandore    | SelfDev-Youth | WI Blizzard Basketball fees for daughter           | \$ 500.00  | Approved  |
| 14 | 5/9/24   | Imani Ninham        | SelfDev-Adult | Synergy Sports Performance fees                    | \$ 500.00  | Approved  |
| 15 | 5/9/24   | Jamie Willis        | SelfDev-Youth | Mathnasium of Green Bay fees for daughter          | \$ 500.00  | Approved  |
| 16 | 5/9/24   | Rhiannon Metoxen    | SelfDev-Youth | Lacrosse fees for son                              | \$ 112.50  | Approved  |
| 17 | 5/9/24   | Lance Denny Jr.     | SelfDev-Youth | Smooth Moves Wrestling Club fees for son           | \$ 270.00  | Approved  |
| 18 | 5/9/24   | Katrina Paprocki    | SelfDev-Youth | Smooth Moves Wrestling Club fees for son           | \$ 270.00  | Approved  |
| 19 | 5/9/24   | Andrew Doxtater     | SelfDev-Youth | Art Classes & Golf Lessons for son                 | \$ 261.00  | Approved  |
| 20 | 5/9/24   | Cassandra Cornelius | SelfDev-Youth | YMCA Camp U-Nah-Li-Ya fees for daughter            | \$ 500.00  | Approved  |
| 21 | 5/9/24   | Twila Pamanet       | SelfDev-Youth | Southwest Softball Association fees for daughter   | \$ 328.50  | Approved  |
| 22 | 5/9/24   | Twila Pamanet       | SelfDev-Youth | STARZ Gymnastics Academy fees for daughter         | \$ 500.00  | Approved  |
| 23 | 5/9/24   | Jessica Meristil    | SelfDev-Youth | Westosha Falcon Youth Football fees for son        | \$ 301.78  | Approved  |
| 24 | 5/9/24   | Melinda J. Danforth | SelfDev-Adult | Stretch Zone Program fees                          | \$ 500.00  | Approved  |
| 29 | 5/9/24   | Merissa Bloedorn    | SelfDev-Youth | Oneida Lacrosse Program fees for son               | \$ 169.20  | Approved  |
| 30 | 6/13/24  | Heather Dombroski   | SelfDev-Youth | WI Heat Softball Travel Team fees for daughter     | \$ 500.00  | Approved  |
| 31 | 6/13/24  | Shawn Skenandore    | SelfDev-Youth | VR Camp I & II fees for son                        | \$ 500.00  | Approved  |

|    |         |                     |               |   |              |          |
|----|---------|---------------------|---------------|---|--------------|----------|
| 32 | 6/13/24 | Ashley Blaker       | SelfDev-Youth | No Limits Basketball fees for son                       | \$ 337.50    | Approved |
| 33 | 6/13/24 | Vanessa Miller      | SelfDev-Youth | D1 Minnesota AAU Basketball fees for son                | \$ 500.00    | Approved |
| 34 | 6/13/24 | Sunshine Bain       | SelfDev-Adult | FIRE Fitness Membership                                 | \$ 500.00    | Approved |
| 35 | 6/13/24 | Racheal Menomin     | SelfDev-Adult | Burn Boot Camp Membership                               | \$ 500.00    | Approved |
| 36 | 6/13/24 | Jesus Hernandez     | SelfDev-Youth | Green Bay Elite Cheer fees for daughter                 | \$ 500.00    | Approved |
| 37 | 6/13/24 | Vickie Cornelius    | SelfDev-Adult | YMCA Family Membership                                  | \$ 324.00    | Approved |
| 38 | 6/13/24 | George Powless      | SelfDev-Adult | WIBF Bible Camp fees                                    | \$ 175.50    | Approved |
| 39 | 6/13/24 | Kassandra Powless   | SelfDev-Youth | WIBF Bible Camp fees for daughter                       | \$ 175.50    | Approved |
| 40 | 6/13/24 | Schommer<br>Rebecca | SelfDev-Adult | WIBF Bible Camp fees                                    | \$ 175.50    | Approved |
| 41 | 6/13/24 | Schommer<br>Dominic | SelfDev-Adult | WIBF Bible Camp fees                                    | \$ 175.50    | Approved |
| 42 | 6/13/24 | Kurt Jordan         | SelfDev-Youth | Baseball 2024 League & Tournament fees for son          | \$ 500.00    | Approved |
| 43 | 6/13/24 | Kurt Jordan         | SelfDev-Youth | WI Heat Fastpitch Softball Tournament fees for daughter | \$ 500.00    | Approved |
|    |         |                     |               |   | \$ 14,738.48 |          |

**THIRD QUARTER PRODUCT REQUESTS**

|   | Mtg Date | Name of Requester | Req. Category | Title /Description   | Req Amount | FC Action |
|---|----------|-------------------|---------------|--|------------|-----------|
| 1 | 5/9/24   | Linda Koehler     | CommEvent     | OBH Recovery Nest /Recovery Coach Academy - Refreshments                           | 25 Cases   | Approved  |
| 2 | 5/9/24   | Randy Griswod     | CommEvent     | Fritsch Park Neighborhood Association Movie in the Park 6/7/24 -Refreshments       | 25 Cases   | Approved  |
| 3 | 5/9/24   | Sam Bartles       | CommEvent     | McArthur Heights Neighborhood Association Father's Day Expo 6/15/24 - Refreshments | 25 Cases   | Approved  |
| 4 | 5/13/24  | Tana Aguirre      | CommEvent     | Ted Fritsch Block Party June 21, 2024 - Refreshments                               | 25 Cases   | Approved  |
| 5 | 5/23/24  | Wanda Boivin      | CommEvent     | Oneida Community Library Summer Reading Program 6/17-7/30/24 - Refreshments        | 25 Cases   | Approved  |
| 6 | 6/13/24  | Reese Hill        | CommEvent     | REZurrected Ridez Farmers Market Bash 7/18/24 - Refreshments                       | 23 Cases   | Approved  |
| 7 | 6/13/24  | Donnie Webster    | CommEvent     | Holy Apostles Church Brat Barn Oneida Farmers Market 8/29 & 9/19/24 - Refreshments | 25 Cases   | Approved  |
| 8 | 6/13/24  | Kevin Jordan      | CommEvent     | Zion Lutheran Church Brat Barn Oneida Farmers Market 7/11 & 7/25/24 - Refreshments | 25 Cases   | Approved  |
| 9 | 6/27/24  | Shannon Davis     | CommEvent     | Oneida Election Board/2024 Special Election 7/20/24 - Refreshments                 | 16 Cases   | Approved  |

# Finance Committee Donations

## FY 2024– Allocation & Expenditures

Budgeted Amount - \$100,000.00

| <u>1st Quarter Requests</u>                  | <u>Amount Approved</u>                       |
|--|--|
| 1. Safe Shelter Inc.                         | \$3,000.                                     |
| 2. Oneida Nation Veteran Services Department | \$3,000.                                     |
| 3. WI Alzheimer's Association                | \$3,000.                                     |
| 4. Bay Port Dance Team                       | \$3,000.                                     |
| 5. NATOW                                     | <u>\$3,000.</u>                              |
|  | \$15,000. Total                              |
|  | <b>1<sup>st</sup> Qtr. Balance \$85,000.</b> |

| <u>2nd Quarter Requests</u>                 | <u>Amount Approved</u>                       |
|---|--|
| 1. Great Lakes Native American Elder Assoc. | \$3,000.                                     |
| 2. Exceptional Equestrians Company          | \$3,000.                                     |
| 3. Brown County Blackjacks                  | \$3,000.                                     |
| 4. Feeding America Eastern WI Inc.          | \$3,000.                                     |
| 5. National Tribal Trial College            | \$3,000.                                     |
| 6. Friends of Women in Recovery             | \$3,000.                                     |
| 7. Encompass Early Education & Care Inc.    | \$3,000.                                     |
| 8. Museum of Wisconsin Art Inc.             | \$3,000.                                     |
| 9. VFW Post 7784                            | \$3,000.                                     |
| 10. Mandolin Foundation Limited             | \$3,000.                                     |
| 11. YWCA of Green Bay Inc.                  | <u>\$3,000.</u>                              |
|   | \$33,000. Total                              |
|   | <b>2<sup>nd</sup> Qtr. Balance \$52,000.</b> |

| <u>3rd Quarter Requests</u>                  | <u>Amount Approved</u> |
|--|------------------------|
| 1. UW Green Bay Foundation                   | \$1,500.               |
| 2. Robert Cornelius Post #7784-VFW Auxiliary | \$1,254.70             |
| 3. CASA of Brown County                      | \$3,000.               |
| 4. Brain Center of Green Bay                 | \$2,500.               |

|   |                   |
|---|-------------------|
| 5. Holy Apostles Church                 | \$2,796.          |
| 6. NATHPO                               | \$3,000.          |
| 7. St. John Homeless Shelter            | \$3,000.          |
| 8. Cerebral Palsy Inc.                  | \$3,000.          |
| 9. Bay Navigators Special Olympics Team | \$3,000.          |
| 10. NeighborWorks Green Bay             | <u>\$3,000.</u>   |
|   | \$26,050.70 Total |

**3<sup>rd</sup> Qtr. Balance \$25,949.30**

**FINANCE COMMITTEE DONATIONS  
QUARTERLY FUND BALANCE BY CATEGORY**

| <b>FIRST QUARTER DONATIONS</b>                                    |                   |                     |                      |
|---|-------------------|---------------------|----------------------|
| <b>Designations /Percentages</b>                                  | <b>Allocation</b> | <b>Expenditures</b> | <b>Balance</b>       |
| 1. Oneida Community Causes - 40%                                  | \$40,000.         | \$6,000.            | \$34,000.            |
| 2. Local Groups (Charitable) & Nat'l Groups (Indian Affil.) - 60% | \$60,000.         | \$9,000.            | \$51,000.            |
|   | <u>\$100,000.</u> | <u>\$15,000.</u>    | <u>\$85,000.</u>     |
| <b>SECOND QUARTER DONATIONS</b>                                   |                   |                     |                      |
| <b>Designations /Percentages</b>                                  | <b>Allocation</b> | <b>Expenditures</b> | <b>Balance</b>       |
| 1. Oneida Community Causes - 40%                                  | \$34,000.         | \$3,000.            | \$31,000.            |
| 2. Local Groups (Charitable) & Nat'l Groups (Indian Affil.) - 60% | \$51,000.         | \$30,000.           | \$21,000.            |
|   | <u>\$85,000.</u>  | <u>\$33,000.</u>    | <u>\$52,000.</u>     |
| <b>THIRD QUARTER DONATIONS</b>                                    |                   |                     |                      |
| <b>Designations /Percentages</b>                                  | <b>Allocation</b> | <b>Expenditures</b> | <b>Balance</b>       |
| 1. Oneida Community Causes - 40%                                  | \$31,000.         | \$4,050.70          | \$26,949.30          |
| 2. Local Groups (Charitable) & Nat'l Groups (Indian Affil.) - 60% | \$21,000.         | \$22,000.00         | <b>(-\$1,000.00)</b> |
|   | <u>\$52,000.</u>  | <u>\$26,254.70</u>  | <u>\$25,949.30</u>   |

Accept the Legislative Operating Committee FY-2024 3rd quarter report

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### Business Committee Agenda Request

1. Meeting Date Requested: 08/14/24

2. Session:

Open     Executive – must qualify under §107.4-1.

Justification: *Choose or type justification.*

3. Requested Motion:

Accept as information; OR

Accept the Legislative Operating Committee Fiscal Year 2024 Third Quarter Report

4. Areas potentially impacted or affected by this request:

- Finance
- Law Office
- Gaming/Retail
- Other: *Describe*
- Programs/Services
- MIS
- Boards, Committees, or Commissions

5. Additional attendees needed for this request:

- Name, Title/Entity OR Choose from List*
- Name, Title/Entity OR Choose from List*
- Name, Title/Entity OR Choose from List*
- Name, Title/Entity OR Choose from List*



**6. Supporting Documents:**

- |   |  |   |
|---|--|---|
| <input type="checkbox"/> Bylaws                 | <input type="checkbox"/> Fiscal Impact Statement | <input type="checkbox"/> Presentation           |
| <input type="checkbox"/> Contract Document(s)   | <input type="checkbox"/> Law                     | <input checked="" type="checkbox"/> Report      |
| <input type="checkbox"/> Correspondence         | <input type="checkbox"/> Legal Review            | <input type="checkbox"/> Resolution             |
| <input type="checkbox"/> Draft GTC Notice       | <input type="checkbox"/> Minutes                 | <input type="checkbox"/> Rule (adoption packet) |
| <input type="checkbox"/> Draft GTC Packet       | <input type="checkbox"/> MOU/MOA                 | <input type="checkbox"/> Statement of Effect    |
| <input type="checkbox"/> E-poll results/back-up | <input type="checkbox"/> Petition                | <input type="checkbox"/> Travel Documents       |
| <input type="checkbox"/> Other: <i>Describe</i> |  |   |

**7. Budget Information:**

- |   |  |
|---|--|
| <input type="checkbox"/> Budgeted – Tribal Contribution | <input type="checkbox"/> Budgeted – Grant Funded   |
| <input type="checkbox"/> Unbudgeted                     | <input checked="" type="checkbox"/> Not Applicable |
| <input type="checkbox"/> Other: <i>Describe</i>         |  |

**8. Submission:**

Authorized Sponsor: Jameson Wilson, Councilmember

Primary Requestor: Clorissa N. Leeman, LRO Senior Staff Attorney



Oneida Nation  
Oneida Business Committee  
Legislative Operating Committee  
PO Box 365 • Oneida, WI 54115-0365  
Oneida-nsn.gov



## Legislative Operating Committee Fiscal Year 2024 Third Quarter Report April 2024 – June 2024

### Legislative Operating Committee Guiding Principles

The Legislative Operating Committee set forth the following guiding principles to provide clarity and direction on the Legislative Operating Committee's legislative efforts during the 2023-2026 legislative term:

- Re-indigenize our legislative foundation with Tsi? Niyukwaliho TÁ.
- Build an effective team through collaboration with departments, communities, and affected entities.
- Enhance community involvement through outreach and communication.
- Exercise our sovereignty through the development of community focused laws that promote Tsi? Niyukwaliho TÁ.
- Create a strategy driven agenda reflecting Oneida community values that align with the Oneida Business Committee's Strategic Plan.

### Legislative Operating Committee Action on Legislative Requests

During the FY24 Third Quarter the Legislative Operating Committee added twelve (12) legislative items to its Active Files List. The Legislative Operating Committee denied no legislative items during the FY24 Third Quarter.

On April 3, 2024, the Legislative Operating Committee added the GTC Government Participation GWE law, Petition: C. Kestell- Address Housing Issues/Veterans Home Loan Program, and the Renewable Energy law to the Active Files List.

On May 1, 2024, the Legislative Operating Committee added the Culturally Significant Event Participation Program law and the Oneida Nation School Board bylaws amendments to the Active Files List.

On May 15, 2024, the Legislative Operating Committee added the Computer Resources Ordinance amendments and the Vehicle Driver Certification and Fleet Management law amendments to the Active Files List.

On June 5, 2024, the Legislative Operating Committee added the Oneida Life Insurance Plan law amendments and the Uniform Commercial Code to the Active Files List.

On June 19, 2024, the Legislative Operating Committee added the Vendor Licensing law amendments, Independent Contractor Policy amendments, and the Oneida Travel and Expense Policy repeal to the Active Files List.

### **FY24 Third Quarter Legislative Accomplishments**

The Legislative Operating Committee brought forward no legislative items for adoption or amendment during the FY24 Third Quarter.

### **FY24 Third Quarter Administrative Accomplishments**

During the FY24 Third Quarter the Legislative Operating Committee collaborated with the Oneida Law Office and the Government Administrative Office to address how bylaws would be processed in the future. Moving forward, the Government Administrative Office and the board, committee, or commission's assigned attorney from the Oneida Law Office will assist in developing amendments to bylaws. This change in process will allow bylaw amendments to be directly placed on an Oneida Business Committee meeting agenda for approval. This means the Legislative Operating Committee will no longer process amendments to bylaws for boards, committees, and commissions of the Nation, which should streamline the amendment process. All nine (9) bylaws amendments currently on the Active Files List were removed from the Legislative Operating Committee's Active Files List on May 15, 2024.

### **FY24 Third Quarter Community Outreach Efforts**

Focusing on its guiding principle to enhance community involvement through outreach and communication, during the FY24 Third Quarter the Legislative Operating Committee held the following three (3) community outreach events:

- April 2, 2024: Community work session on the Eviction and Termination law amendments;
- June 4, 2024: Community meeting on the Hunting, Fishing, and Trapping law amendments and the Guardianship law; and
- June 19, 2024: Community meeting on the Eviction and Termination law amendments.

On April 2, 2024, from 12:00 p.m. through 1:30 p.m. the Legislative Operating Committee held a community work session on the Eviction and Termination law amendments in the Norbert Hill Center's cafeteria as well as on Microsoft Teams. The purpose of this community work session was to read through the Eviction and Termination law line-by-line and collect comments, questions, or suggestions for how to potentially amend the language included in the law. Approximately thirty-seven (37) people participated in this community work session.

On June 4, 2024, from 5:30 p.m. through 7:30 p.m. the Legislative Operating Committee held a community meeting in the Norbert Hill Center's cafeteria. Topics discussed during the community meeting included brief overview of the legislative process as well as a discussion of Hunting, Fishing, and Trapping law amendments and the development of a new Guardianship law. The purpose of this community meeting was to provide an opportunity for open discussion in which

people could share comments, questions, or suggestions on potential issues and amendments that should be addressed regarding the topics discussed. Approximately thirty (30) people participated in this community meeting.

On June 19, 2024, from 5:30 p.m. through 7:30 p.m. the Legislative Operating Committee held a community meeting focused on the Eviction and Termination law in the Norbert Hill Center's cafeteria in collaboration with the Comprehensive Housing Division. During this community meeting the Comprehensive Housing Division provided an informational presentation on how evictions and terminations are currently handled, and then the Legislative Operating Committee presented on potential amendments to the Eviction and Termination law that would comply with the February 25, 2024, GTC directive to remove the words alleged and allegations from the law. The community meeting also included time for open discussion on ways to improve the Eviction and Termination law as well as time for questions to be answered. Approximately twenty-one (21) people attended this community meeting.

The Legislative Operating Committee intends to hold community outreach events on a quarterly basis and encourages everyone to attend and participate in future community outreach events.

### **FY24 Third Quarter Legislative Highlights**

The Legislative Operating Committee would like to highlight its work on the following legislative items during the FY24 Third Quarter:

#### **Back Pay Law Amendments**

This item is sponsored by Jonas Hill. The Legislative Operating Committee held one (1) work meetings during the FY24 Third Quarter regarding this legislative matter. On April 12, 2024, the Legislative Operating Committee held a public meeting on the proposed amendments to the Back Pay law. One (1) individual provided comments during the public meeting. The public comment period was then held open until April 19, 2024. No submissions of written comments were received during the public comment period. The Legislative Operating Committee reviewed and considered the public comments received on June 11, 2024.

#### **Business Corporations Law**

This item is sponsored by Jameson Wilson. The Legislative Operating Committee held one (1) work meeting during the FY24 Third Quarter regarding this legislative matter.

#### **Computer Resources Ordinance Amendments**

This item is sponsored by Jameson Wilson The Legislative Operating Committee held one (1) work meeting during the FY24 Third Quarter regarding this legislative matter.

#### **Environmental Review Law**

This item is sponsored by Kirby Metoxen and Jonas Hill. The Legislative Operating Committee held two (2) work meeting during the FY24 Third Quarter regarding this legislative matter.

**Eviction and Termination Law Amendments**

This item is sponsored by Jonas Hill and Marlon Skenandore. The Legislative Operating Committee held eight (8) work meetings during the FY24 Third Quarter regarding this legislative matter. On April 2, 2024, the Legislative Operating Committee held a community work session on the Eviction and Termination law amendments. On April 19, 2024, the Legislative Operating Committee held a community meeting on the Eviction and Termination law amendments in collaboration with the Comprehensive Housing Division.

**Finance Committee Bylaws Amendments**

This item was sponsored by Kirby Metoxen. The Legislative Operating Committee held one (1) work meeting during the FY24 Third Quarter regarding this legislative matter. This item was removed from the Active Files List on May 15, 2024. The Legislative Operating Committee will no longer be processing amendments to bylaws for boards, committees, and commissions of the Nation.

**Gift Card Law**

This item was sponsored by Kirby Metoxen. The Legislative Operating Committee held one (1) work meeting during the FY24 Third Quarter regarding this legislative matter. This item was removed from the Active Files List on April 17, 2024.

**Guardianship Law Amendments**

This item is sponsored by Marlon Skenandore. The Legislative Operating Committee held three (3) work meetings during the FY24 Third Quarter regarding this legislative matter. On June 4, 2024, the Legislative Operating Committee held a community meeting in which the topic of a new Guardianship law was included on the agenda.

**Higher Education Scholarship Law**

This item is sponsored by Jameson Wilson. The Legislative Operating Committee held two (2) work meetings during the FY24 Third Quarter regarding this legislative matter.

**Hunting, Fishing, and Trapping Law Amendments**

This item is sponsored by Jonas Hill. The Legislative Operating Committee held two (2) work meetings during the FY24 Third Quarter regarding this legislative matter. On June 4, 2024, the Legislative Operating Committee held a community meeting in which the topic of amendments to the Hunting, Fishing, and Trapping law was included on the agenda.

**Investigative Leave Policy Amendments**

This item is sponsored by Marlon Skenandore. The Legislative Operating Committee held one (1) work meeting during the FY24 Third Quarter regarding this legislative matter.

**Law Enforcement Ordinance Amendments**

This item is sponsored by Jonas Hill. The Legislative Operating Committee held two (2) work meetings during the FY24 Third Quarter regarding this legislative matter.

**Marijuana Law**

This item is sponsored by Jameson Wilson. The Legislative Operating Committee held one (1) work meeting during the FY24 Third Quarter regarding this legislative matter.

**Oneida Election Board Bylaws Amendments**

This item was sponsored by Marlon Skenandore. The Legislative Operating Committee held one (1) work meeting during the FY24 Third Quarter regarding this legislative matter. This item was removed from the Active Files List on May 15, 2024. The Legislative Operating Committee will no longer be processing amendments to bylaws for boards, committees, and commissions of the Nation.

**Oneida Land Trust Law**

This item was sponsored by Jameson Wilson. The Legislative Operating Committee held two (2) work meeting during the FY24 Third Quarter regarding this legislative matter. This item was removed from the Active Files List on May 15, 2024.

**Oneida Nation Commission on Aging Bylaws Amendments**

This item was sponsored by Jennifer Webster. The Legislative Operating Committee held one (1) work meeting during the FY24 Third Quarter regarding this legislative matter. This item was removed from the Active Files List on May 15, 2024. The Legislative Operating Committee will no longer be processing amendments to bylaws for boards, committees, and commissions of the Nation.

**Oneida Nation School Board Bylaws Amendments**

This item was sponsored by Marlon Skenandore. The Legislative Operating Committee held one (1) work meeting during the FY24 Third Quarter regarding this legislative matter. This item was removed from the Active Files List on May 15, 2024. The Legislative Operating Committee will no longer be processing amendments to bylaws for boards, committees, and commissions of the Nation.

**Oneida Nation Veterans Affairs Committee Bylaws Amendments**

This item was sponsored by Jennifer Webster and Jonas Hill. The Legislative Operating Committee held one (1) work meeting during the FY24 Third Quarter regarding this legislative matter. This item was removed from the Active Files List on May 15, 2024. The Legislative Operating Committee will no longer be processing amendments to bylaws for boards, committees, and commissions of the Nation.

**Oneida Personnel Commission Bylaws Amendments**

This item was sponsored by Marlon Skenandore. The Legislative Operating Committee held one (1) work meeting during the FY24 Third Quarter regarding this legislative matter. This item was removed from the Active Files List on May 15, 2024. The Legislative Operating Committee will no longer be processing amendments to bylaws for boards, committees, and commissions of the Nation.

**Oneida Personnel Policies and Procedures**

This item is sponsored by all members of the Legislative Operating Committee. The Legislative Operating Committee held five (5) work meetings during the FY24 Third Quarter regarding this legislative matter.

**Oneida Trust Enrollment Committee Bylaws Amendments**

This item was sponsored by Jameson Wilson. The Legislative Operating Committee held one (1) work meeting during the FY24 Third Quarter regarding this legislative matter. This item was removed from the Active Files List on May 15, 2024. The Legislative Operating Committee will no longer be processing amendments to bylaws for boards, committees, and commissions of the Nation.

**Pardon and Forgiveness Screening Committee Bylaws Amendments**

This item was sponsored by Jonas Hill. The Legislative Operating Committee held one (1) work meeting during the FY24 Third Quarter regarding this legislative matter. This item was removed from the Active Files List on May 15, 2024. The Legislative Operating Committee will no longer be processing amendments to bylaws for boards, committees, and commissions of the Nation.

**Real Property Law Amendments**

This item is sponsored by Jameson Wilson. The Legislative Operating Committee held two (2) work meeting during the FY24 Third Quarter regarding this legislative matter.

**Southeastern Wisconsin Oneida Tribal Services Advisory Board Bylaws Amendments**

This item was sponsored by Jonas Hill. The Legislative Operating Committee held one (1) work meeting during the FY24 Third Quarter regarding this legislative matter. This item was removed from the Active Files List on May 15, 2024. The Legislative Operating Committee will no longer be processing amendments to bylaws for boards, committees, and commissions of the Nation.

**Taxation Law**

This item is sponsored by Jameson Wilson. The Legislative Operating Committee held one (1) work meeting during the FY24 Third Quarter regarding this legislative matter.

**Tribal Sovereignty in Data Research Law**

This item is sponsored by Jennifer Webster. The Legislative Operating Committee held six (6) work meetings during the FY24 Third Quarter regarding this legislative matter.

**Two Spirit Inclusion Law**

This item is sponsored by Jennifer Webster. The Legislative Operating Committee held six (6) work meetings during the FY24 Third Quarter regarding this legislative matter.

**Vehicle Driver Certification and Fleet Management Law Amendments**

This item is sponsored by Jameson Wilson. The Legislative Operating Committee held one (1) work meetings during the FY24 Third Quarter regarding this legislative matter.

**FY24 Third Quarter Legislative Operating Committee Meetings**

All Legislative Operating Committee meetings are open to the public and held on the first and third Wednesday of each month, at 9:00 a.m. in the Norbert Hill Center's Business Committee Conference Room and on Microsoft Teams.

The Legislative Operating Committee held the following meetings during the FY24 Third Quarter:

- April 3, 2024 – Regular meeting;
- April 17, 2024 – Regular meeting;
- May 1, 2024 – Regular meeting;
- May 15, 2024 – Regular meeting;
- June 5, 2024 – Regular meeting; and
- June 19, 2024 – Regular meeting.

In addition to attending the Legislative Operating Committee meetings in person, individuals provided the opportunity to attend the Legislative Operating Committee meeting through Microsoft Teams. Anyone who would like to access the Legislative Operating Committee meeting through Microsoft Teams can provide their name, phone number or e-mail address to [LOC@oneidanation.org](mailto:LOC@oneidanation.org) by the close of business the day before a meeting of the Legislative Operating Committee to receive the link to the Microsoft Teams meeting.

For those who may be unable to attend the Legislative Operating Committee meeting either in person or on Microsoft Teams, an audio recording of the Legislative Operating Committee meeting is made available on the Nation's website after the meeting concludes.

**Goals for FY24 Fourth Quarter**

During the FY24 Fourth Quarter the Legislative Operating Committee will focus its legislative efforts on the following matters:

- Hold an additional LOC Community meeting.
- Complete the LOC's strategic planning.



- Adoption of the Back Pay law amendments.
- Develop a draft of the Eviction and Termination law amendments.
- Hold a public meeting for the Investigative Leave Policy amendments.
- Hold a public meeting for the Vehicle Driver Certification and Fleet Management law amendments.
- Hold a public meeting for the Computer Resources Ordinance amendments.

## Legislative Reference Office

The Legislative Reference Office's mission is to provide support for the Legislative Operating Committee in developing clear and consistent legislation that reflects the Nation's values, builds upon the Nation's strong foundation, and reaffirms our inherent sovereignty.

In addition to the assisting the Legislative Operating Committee with the development of legislation, the Legislative Reference Office also:

- Drafts statements of effect for Oneida Business Committee and General Tribal Council resolutions;
- Drafts statements of effect for General Tribal Council resolutions petitions;
- Drafts and provides other assistance to various department and entities of the Nation with administrative rulemaking;
- Drafts and provides other assistance to various department and entities of the Nation with bylaws; and
- Manages all other administrative duties and recordkeeping for the Legislative Operating Committee.

During the FY24 Third Quarter the Legislative Reference Office was staffed by the following individuals:

- Clorissa N. Leeman, Senior Legislative Staff Attorney.
  - Contact: [cleeman@oneidanation.org](mailto:cleeman@oneidanation.org)
- Carolyn Salutz, Legislative Staff Attorney.
  - Contact: [csalutz@oneidanation.org](mailto:csalutz@oneidanation.org)
- Grace Elliott, Legislative Staff Attorney.
  - Contact: [gelliott@oneidanation.org](mailto:gelliott@oneidanation.org)

## Legislative Operating Committee Contact Information

Feel free to contact the LOC at [LOC@oneidanation.org](mailto:LOC@oneidanation.org) with any questions or comments, or individual LOC members at the following:

- |  |   |
|--|---|
| ▪ Jameson Wilson, LOC Chairman<br><a href="mailto:jwilson@oneidanation.org">jwilson@oneidanation.org</a>   | ▪ Jonas Hill, LOC Member<br><a href="mailto:jhill1@oneidanation.org">jhill1@oneidanation.org</a>            |
| ▪ Kirby Metoxen, LOC Vice-Chairman<br><a href="mailto:kmetox@oneidanation.org">kmetox@oneidanation.org</a> | ▪ Marlon Skenandore, LOC Member<br><a href="mailto:mshenan1@oneidanation.org">mshenan1@oneidanation.org</a> |

- Jennifer Webster, LOC Member  
[jwebste1@oneidanation.org](mailto:jwebste1@oneidanation.org)



*The Legislative Operating Committee from left to right: Kirby Metoxen, Jameson Wilson, Jennifer Webster, Marlon Skenandore, Jonas Hill.*