

ONEIDA NATION ARTS PROGRAM

Dollars for Art Program (DAP)

Community Group Application

Applications must be received or postmarked on the fourth Friday of July, 7/26/2024, for activities occurring October 1st, 2024 through September 30th, 2025. Applicants **must** pre-register on Community Pass OR email Arts Coordinator Sadie details of their prospective DAP project before applying.

Applicant Information

Name of Organization:	Contact Person:	
Address:		
City:	State:	Zip Code:
Phone (include area code):	Email:	
Art Discipline(s):		
Project Title:		
Project Start Date:	Project End Date:	
ONAP Grant Request Amount: (Can apply for up to \$3000.00)	\$ _____	

Community Group Application Questions

1. Have you been awarded a DAP grant in the past? If so, briefly explain when you received funding and what kind of project you worked on.
2. All DAP projects must provide evidence of a direct benefit to an Oneida community in the state of Wisconsin. Briefly describe the public component of your project and how the Oneida community will be impacted.
3. Describe your plan to market your project to the general public.
4. How many community members do you anticipate reaching through your project?
5. How many Native American artists will be contributing to your project?
6. What is your organization's mission?
7. Are you any of the following?: (check all that apply)
 - Program within the Oneida Nation of Wisconsin
 - IRS 501 c(3); year incorporated _____
 - Using a fiscal sponsor

Authorizing Signature

Date mm/dd/yyyy

Signature of Fiscal Sponsor (if using) Date mm/dd/yyyy

Email completed application to swilson1@oneidanation.org with subject line: DAP App Re: Your Name

Community Group Application Details & Guidelines

Please read carefully and provide the following information in your application. All material must be submitted together in one submission.

Required Additional Material

I. NARRATIVE – Up to two typed pages

1. Provide a brief description of the proposed project including:

- a) Describe what your project entails – include where you will work on your project, who is involved and the role(s) of those involved.
- b) Who is your target audience and how will you reach them?
- c) What are your goals for this project; what do you hope to accomplish?
- d) Briefly explain the budget summary and project expenses.

2. How will this project benefit the Oneida community? (Why is this project necessary?)

3. Address the following questions only if you've previously received a DAP grant.

- a) How does the current project you are proposing expand your learning from previous years?
- b) What will you do differently with your proposed project versus your past DAP grant project(s)?

II. BUDGET SUMMARY PAGE

You must include a project budget summary. All grant funds received are to be used to finance your project. Awards will be distributed in two payments. If awarded, you will receive 75% of your award in October 2024 and the remaining 25% will be dispersed to you 3-4 weeks after you submit your final grant report. There is an example budget on page 7. If you are awarded less than the amount you applied for, you can complete a 'DAP Project Extension/Revision Request' to revise your budget.

III. ADDITIONAL SUPPORTING MATERIALS (Optional)

1. A maximum of five additional supporting materials will be accepted. Examples of supporting materials include: an artist bio, an artist resume, letters of support, etc.)
2. DAP grant applicants are encouraged to attend the grant panel review and present a maximum of a five-minute oral presentation about the project to the panel.

I. NARRATIVE

Use the next two pages to type your narrative. Your narrative should not exceed two pages. If you would prefer to type your narrative in an external document – feel free to do so.

I. NARRATIVE

II. BUDGET

Use this page to create an itemized list of your anticipated expenses. Make sure to account for every dollar applied for. List supplies you will use for your project, the cost of a class/lessons from an instructor. If you would prefer to type your narrative in an external document – feel free to do so. Use the sample budget on the next page for reference.

Item	Expense
TOTAL (should total amount applied for):	\$

Community Group: **SAMPLE** of DAP Project Itemized Budget

Item	Expense
<p align="center">Marketing</p> <p>(Specify type - Advertising, printing & mailing brochures, flyers and posters, etc.)</p>	\$850.00
<p align="center">Space Rental</p> <p>(Specify type - Rental of gallery space, theatre hall, rehearsal space, etc.)</p>	\$850.00
<p align="center">Supplies & Materials</p> <p>(Specify type – Paint brushes, SD cards for camera, flash drives, canvases, clay, beads, quills, etc.)</p>	\$500.00
<p align="center">Travel</p> <p>(Specify type - Mileage, Uber/taxis, toll charges, rental car, etc.)</p>	\$250.00
<p align="center">Operating Expenses</p> <p>(Specify type - Postage, equipment rentals, insurance fees, shipping costs)</p>	\$550.00
<p>TOTAL: (Should total amount applied for. Cannot exceed \$3000.00)</p>	<p>\$ 3,000.00</p>

DAP FY24-25 Application Calendar

May 2024 – July 15th, 2024	Notify ONAP of intent to apply. Notification should be in the form of an email (swilson1@oneidanation.org) or by completing the pre-registration form on Community Pass. If emailing Sadie, include a brief description of your intended DAP project.
Friday, July 26th, 2024	Application Deadline
August 2024 <i>Exact date TDB</i>	Peer panel convenes to review & score applications.
September 10th, 2024	ONAB meets to make grant determinations
Week of September 16th, 2024	Applicants are notified of grant acceptance or rejection.
After October 1st, 2024	Upon receipt of signed grant agreement, payment of 1 st portion of award will be issued.
September 30th, 2025	Final grant report deadline – Upon acceptance of the final grant report by ONAP, payment of 2 nd and final portion of award will be issued.

*Oneida Nation takes 3-4 weeks to process payments once paperwork is received.

Defined Terms:

**Community* - Communities can be geographic places or groups with shared ethnicity, language, religion occupation, recreational pursuits, or regional affinities. In order to be eligible for a DAP grant, the proposed project must take place in an Oneida community in the state of Wisconsin.

**Capital Equipment/Expenditures* (not funded by DAP grant) - Items costing more than \$1,000 with a useful life of more than one year or capital expenditures, e.g., renovation of existing facilities.

**Peer Panel* - Refers to community members who adjudicate grant applications. The peer panel reviews each application using the guideline review criteria. Applicants are strongly encouraged to attend the panel meeting. Peer panelists may ask applicants questions pertaining to the review criteria. Applicants may make a 5-minute presentation on the proposed project. Individual panelist rate and score the application on its own merit using the review criteria. Each panelists scores are tabulated and a final composite score is given for each application.

**Oneida Nation Arts Board (ONAB)* - an advisory board that oversees the WI Regranting Program and the Dollars for Art Program (DAP) grant. ONAB will determine funding awards based on panel's recommendations.

**Fiscal Receiver/Sponsor* - An artist who works closely with a community agency may wish to have that agency serve as a fiscal receiver for the award. An incorporated, nonprofit, tax-exempt organization that provides administrative and financial services to the instructing artist for the apprenticeship is a fiscal receiver.

Activities NOT funded by DAP:

1. Purchase of capital equipment (items costing more than \$1000 with a useful life of more than one year) or capital expenditures, e.g., renovation of existing facilities;
2. Prizes or awards
3. Refreshments or receptions
4. Activities not open to the general public

Dollars for Art Program (DAP) Community Group Application Checklist

The following must be completed/submitted by Friday, July 26th, 2024:

- a) Complete pre-registration on Community Pass OR email Arts Coordinator Sadie Wilson (swilson1@oneidanation.org) a short summary of the DAP project you plan to work on.
- b) Fill out application pages 1 and 2 and sign on page 2.
- c) Complete narrative – up to two pages with budget explanation.
- d) Complete itemized budget summary anticipated expenses.
- e) Attach any supporting materials you wish to include. (Optional)

Compile items b-f into a single document and email it to swilson1@oneidanation.org with subject line: “DAP App Re: Your Name”