# FY-2024 2nd quarter report.

## **GRANTS OFFICE - GENERAL MANAGER**

Status report of Outcomes/Goals

## Outcome/Goal # 1

### Enhance tribal services/programs with external grant funding of at least \$5 million per year.

MEASUREMENT: We use an excel spreadsheet to track denied, approved, and pending grants. This is the total amount of grant dollars that this office worked with in either development, submission, budgeting, modifications, or extensions.

		FUNDED	DENIED	PENDING
	2020			
TOTAL:		\$10,032,083.33	\$11,819,796.00	
	2021			
TOTAL:		\$16,173,541.98	\$17,571,374.78	
	2022			
TOTAL:		\$15,914,980.21	\$14,183,484.00	
	2023			
TOTAL:		\$16,728,422.03	\$6,430,442.82	
	2024			
TOTAL:		\$13,085,949.49	\$8,742,368.00	\$21,196,019.61

#### ACCOMPLISHMENTS RELATED TO THE OUTCOME/GOAL:

We continue to assist programs with while maintaining a funding ratio of 1:30 or higher. With ARPA and CARES monies now ending, we continue to have a high return on Oneida Nation's investment into the Oneida Grants Office. Grants Office staff have been working especially hard these past 4 years with a skeleton staff of 3, as we have another \$21 million in pending.

#### EXPECTATIONS/FUTURE PLANS REGARDING THE OUTCOME/GOAL:

Staff will continue to provide grant writing services for all programs that helps to enhance services and provide additional job opportunities for our community members to the best of our abilities with the utmost of dedication and integrity.

## Outcome/Goal # 2

## To increase Oneida Nation staff knowledge by providing grants training to programs/departments in need.

MEASUREMENT: The measurement for this goal will be seasoned program staff having the knowledge to research, plan, and develop narratives and budgets with less help from the Grants Office staff, allowing us to assist new staff. The chart below is a snapshot of the first phase of the grant writing process that will be updated to use as a training tool.

#### **Grant Writing Process - PHASE I** Research & Review RFP/Eligibility Complete Grant Explain Grant Process Program Provides Yes Final Decision to Proceed uthorization Form For Approval Grants Office with data to justify need nate and decide O/Prog/GM (GO/Program) (Program) Development for Future (GO/Program) No Letter of Intent-10. 13 Resolution submitted if Required for Develop Propos approval and (Funder) ded to Proa (GO./Program) (GO/Program) (GO & Program) 21. Develop Proposal Narrative & Budget Draft. If Project is nstruction, Renovation, or Ne Review/Revise required, modify and Position, MUST involve applicable Downloads to OBC re-submit Dept.'s (GO. & Program) (GO/Program) (Program/GO) (GO as AOR) LEGEND Deni Yellow = Program Work GO = Grants Office ellow = Program Work LO = Law Office Prog = Program OBC = Oneida Business Committee PUR = Purchasing AR = Area Manager GO = Grants Office ACC = Accounting BU = Business Unit GM = General Manager CO = Compliance Officer DD = Division Director AOR = Authorized Organizational Represe On-Line Process (Grants Office) CCR = Central Contractor Registration Process Terminator Revised 6/19/07

#### ACCOMPLISHMENTS RELATED TO THE OUTCOME/GOAL:

The Grants Office is currently meeting to update our goals, strategic plan as the Nation progresses, as well as working on our on-line training modules/documents.

### EXPECTATIONS/FUTURE PLANS REGARDING THE OUTCOME/GOAL:

We plan of providing on-line training modules or presentations this year that focus on the on-line grant applications, submissions, and reporting to assist programs in their grant writing activities. Multiple on-line systems are used and are continually being updated. These systems can be confusing and therefore we found that we need to focus on this.

## Outcome/Goal # 3

# Provide administrative support to the Oneida Youth Leadership Institute as the temporary Executive Manager, a 7871 charitable organization.

MEASUREMENT: Administrative duties are accomplished through organization of board activities that assists the board in making tax-deductible contributions to youth organizations and provide funding opportunities that will help develop young Oneida leaders.

## ACCOMPLISHMENTS RELATED TO THE OUTCOME/GOAL:

Schedule, organize, and take minutes at monthly meetings. The board consists of 5 members, with 2 vacancies. The board continues to meet on a regular basis as they work on updating/revising our by-laws and charter and have a scheduled planning session with Kelly Skenandore-Holtz in January. Board members have been recruiting for new board members.

### EXPECTATIONS/FUTURE PLANS REGARDING THE OUTCOME/GOAL:

Funds have been approved to hire a fulltime Executive Manager; however, this is put on hold until OYLI's new strategies are finished. We are in the stages of updating our procedures, by-laws, and charter. Once these are fully developed, our quarterly report will present a new Outcome/Goal directly focused on the Grants Office instead of OYLI.

#### Contact Info

CONTACT: Cheryl Stevens

TITLE: Grants Manager

PHONE NUMBER: 920-496-7331

E-MAIL: cstevens@oneidanation.org

MAIN WEBSITE: https://oneida-nsn.gov/

## Photos (optional):



Oneida Emergency Food Pantry staff and volunteers - USDA grants



Event sponsored by Oneida TAP program - Community Opioid Intervention Program grant