



Oneida Nation School Board Meeting Minutes

Date: February 05, 2024

Time: 5:00 p.m. **Location:** Elementary School Library

Disclaimer: All participants, virtual and or in-person, please be advised that this meeting will be recorded for documentation purposes.

The Oneida Nation School Board is committed and accountable to students, parents, families, staff, and community members to provide regulatory oversight for a safe, positive, culturally diverse, holistic, learning atmosphere based on Onayoté a'ka values. We will provide the expectations, resources, and educational opportunities to encourage students to be productive.

Present: Sacheen Lawrence, Katsi Danforth, Vicki Cornelius, Barb Cornelius, Kathe Cornelius, Candace House, Teresa Schuman

Excused: None

Unexcused: None

Others: Sheri Mousseau, Tracy Christensen, Artley Skenandore, Linda Jenkins, Jackie House, Fay LeMense, Kanani Nunies, Gina Madueno, Jolene Hensberger (recorder)

I. Call to Order by: Sacheen Lawrence **Time:** 5:02 p.m.

II. Agenda

Motion by Katsi Danforth to approve the agenda with changes: 1) move Items IX.C.4 and 5 to first item of discussion; 2) add 2024-2025 Contract Renewal Letter to agenda; 3) add the 3% increase letter to agenda; 4) add the Q1 Report to packet. Seconded by Vicki L. Cornelius. Motion carries.

III. Special Event *(none)*

No action needed.

IV. Open Forum *(none)*

No action needed.

V. Minutes

A. January 23, 2024

Motion by Katsi Danforth to approve the January 23, 2024 Minutes. Seconded by Kathe Cornelius. Motion carries.

VI. E-polls *(none)*

No action needed.

VII. Tabled Business (none)

No action needed.

VIII. New Business (none)

No action needed.

IX. Superintendent Items

A. Approve Superintendent Report

Motion by Katsi Danforth to approve the Superintendent report. Seconded by Candace House. Motion carries.

Secondary motion by Katsi Danforth to have the Superintendent review past minutes for any follow up requests needing to be done yet regarding the Language Department, and to respond to Kanani Nunies' questions and submit that follow up to the Board at the next meeting. Seconded by Kathe Cornelius. Oppose: Barb Cornelius. Abstention: Teresa Schuman. Motion carries.

Discussion: Board request to have acting Language Department Director attend Board meetings.

[excerpt of Discussion from January 23, 2024 Meeting: Regarding Language Department, Immersion Program(s): Request for Superintendent to find out how next year student acceptance for enrollment will be determined.]

Item IX.C.8 was discussed next.

1. Approve 2024 – 2025 Home/School/Community Learning Compact

Motion by Katsi Danforth to approve the 2024 – 2025 Home/School/Community Learning Compact. Seconded by Kathe Cornelius. Motion carries.

2. Approve the ONSS Teacher Recruitment and Retention Policy

Motion by Katsi Danforth to approve the Teacher Recruitment and Retention Policy. Seconded by Kathe Cornelius. Motion carries.

3. Approve the 2024-2025 Notice of Contract Renewal Letter

Motion by Teresa Schuman to defer the Contract Renewal Letter until the eligibility of Cost-of-Living Adjustment verbiage is added to the contracts, re-reviewed by Attorney Van Gheem, added to the Renewal Letter, and brought back to the first meeting in March. Seconded by Katsi Danforth. Motion carries.

4. Approve the 3% Payment Letter to Contracted Staff

Motion by Katsi Danforth to approve the 3% payment letter to contracted staff. Seconded by Candace House. Motion carries.

Barb Cornelius departed at 6:01 p.m.

B. Standing Items / Follow Up

1. Accept JOM Budget Update

Motion by Kathe Cornelius to accept the JOM Budget update. Seconded by Teresa Schuman. Motion carries. Abstention by Katsi Danforth – For the record: *I am on the committee.* Motion carries.

2. ONSS Staff Retirement Plan Committee

Verbal update by Artley Skenandore. Joint meeting with the Business Committee is scheduled March 4, 2024, from 11 a.m. to 12 p.m.

Board requested Artley Skenandore to send the retirement plan information to the School Board prior to the meeting.

[excerpt from January 23, 2024 Minutes: Motion by Katsi Danforth to request the School Board Administrative Assistant to submit a request for a joint meeting with the Business Committee, Artley Skenandore, and Sheri Mousseau to further discuss. Seconded by Kathe Cornelius. Motion carries.]

[excerpt from November 20, 2023 Minutes: Motion by Kathe Cornelius to set up a meeting with the Business Committee, School Board, including Artley Skenandore, and Superintendent Mousseau regarding getting the approval for this retirement process. Seconded by Melinda K. Danforth. Motion carries.]

C. Administrative Staff Reports

1. Accept Business Manager

Motion by Katsi Danforth to accept the Business Manager report. Seconded by Vicki L. Cornelius. Motion carries.

2. Accept Ramah Navajo Settlement Budget Update

Motion by Katsi Danforth to accept the Ramah Navajo Settlement Budget Update. Seconded by Vicki L. Cornelius. Motion carries.

3. Accept Elementary / Middle School Principal

Motion by Katsi Danforth to accept the K-8 Principal Report. Seconded by Kathe Cornelius. Motion carries.

Motion by Katsi Danforth to have Superintendent follow up with K-8 Principal regarding email sent by Gina Madueno on November 3, 2023, and to bring back update at the first meeting in March. Seconded by Teresa Schuman. Motion carries.

4. Accept High School Principal

Motion by Katsi Danforth to accept the High School Principal report. Seconded by Vicki L. Cornelius.

5. Accept Oneida Language Department

Verbal update by Artley Skenandore.

Motion by Katsi Danforth to accept the Oneida Language Department report. Seconded by Vicki L. Cornelius. Motion carries.

Discussion: Kanani Nunies asked for the office hours of the Language Department. Their Face Book page may need to be updated.

School Board requested the plan and measuring tools of whether students in the programs can successfully transition into a public school, and the curriculum plan for students after third grade.

6. Accept Special Education Coordinator

Motion by Teresa Schuman to accept the Special Education Coordinator report. Seconded by Kathe Cornelius. Motion carries.

7. Accept K-12 Technology Coordinator

Motion by Teresa Schuman to accept the Technology Coordinator report. Seconded by Kathe Cornelius. Motion carries.

Sacheen Lawrence departed at 6:07 p.m. Katsi Danforth is acting Chair.

8. Accept FACE (Families and Child Education)

Motion by Teresa Schuman to accept the FACE report. Seconded by Barb Cornelius. Motion carries.

Motion by Vicki L. Cornelius to enter into Executive Session at 6:10 p.m., and to move items X.D – G as first items of discussion. Seconded by Kathe Cornelius. Motion carries.

Present: Sacheen Lawrence, Katsi Danforth, Vicki Cornelius, Barb Cornelius, Kathe Cornelius, Candace House, Teresa Schuman

Excused: Barb Cornelius, Sacheen Lawrence

Unexcused: None

Others: Sheri Mousseau, Linda Jenkins, Jolene Hensberger (recorder)

Motion by Vicki L. Cornelius to come out of Executive Session at 6:38 p.m. Seconded by Candace House. Motion carries.

X. Executive Session

A. Review and Discussion of Internal Audit (no documentation)

Motion by Teresa Schuman to defer to Executive Session meeting in second meeting of February, and to direct Superintendent to contact the Auditing Department for results if unable to obtain it, to ask them if the School Board needs to directly request it, and to bring back the original formal response from Auditing. Seconded by Kathe Cornelius. Motion carries.

[excerpt from January 23, 2024 Minutes]: Motion by Vicki L. Cornelius to defer to review until next meeting and to request the presence of the Language Program Director. Seconded by Kathe Cornelius. Motion carries.]

[excerpt from December 04, 2023 Minutes: Motion by Katsi Danforth to approve the Superintendent's report. Seconded by Kathe Cornelius. Motion carries.

Secondary motion by Melinda K. Danforth to have Superintendent to put the Internal Audit on the next School Board Agenda under executive session and to request the presence of the Language Department Director. Seconded by Kathe Cornelius. Motion carries.

Discussion: The Restorative Justice program is a school-wide program. There are more people working with students, which helps with the overall success rates. The referral process is generated through data generated from the EduClimber program and staff. The Restorative Justice program started in September 2023; data is still being obtained to further develop the program and services.]

B. Bureau of Indian Education (BIE) Tribally Controlled School Board Training Topics

Motion by Kathe Cornelius to schedule the in-person meeting in May 2024, and to have it at the Oneida Hotel. Seconded by Teresa Schuman. Motion carries.

[excerpt from January 23, 2024 Minutes: Motion by Kathe Cornelius to request Superintendent Mousseau to obtain available BIE School Board training dates and times for in-person training on the following topics, School Board Roles and Responsibilities; Building Collaboration: Working Together for Student Achievement; Overview of Public Law 100-297; Roberts Rules of Order, and Habits of Highly Effective School Boards, and bring information back to the School Board. Seconded by Teresa Schuman. Motion carries.]

C. Quarter 1 School Board Report (no documentation)

Motion by Vicki L. Cornelius to approve the Q1 report and to have the Administrative Assistant send to the Boards, Committees, Commissions office to be put on the BC Agenda, and for Sacheen Lawrence to attend the report meeting on February 14, 2024. Seconded by Kathe Cornelius. Motion carries.

[excerpt from January 23, 2024 Minutes: Motion by Teresa Schuman to have School Board Administrative Assistant to email the Board the last quarter report, and for board members to submit feedback to Chair and Vice Chair by or before January 31, 2024. Seconded by Vicki L. Cornelius. Motion carries.]

D. Approve 2024 – 2025 Superintendent Contract form

Motion by Candace House to defer items X.D – G. to the first meeting of March to allow time to add verbiage of *may be eligible of cost-of-living adjustment* to the contract forms and the Contract Renewal Letter and to send to Attorney Van Gheem for review, and to bring back to the first meeting of March. Seconded by Vicki L. Cornelius. Motion carries.

E. Approve 2024 – 2025 Administrator Contract form

Motion by Candace House to defer items X.D – G. to the first meeting of March to allow time to add verbiage of *may be eligible of cost-of-living adjustment* to the contract forms and the Contract Renewal Letter and to send to Attorney Van Gheem for review, and to bring back to the first meeting of March. Seconded by Vicki L. Cornelius. Motion carries.

F. Approve 2024 – 2025 Employee Contract form

Motion by Candace House to defer items X.D – G. to the first meeting of March to allow time to add verbiage of *may be eligible of cost-of-living adjustment* to the contract forms and the Contract Renewal Letter and to send to Attorney Van Gheem for review, and to bring back to the first meeting of March. Seconded by Vicki L. Cornelius. Motion carries.

G. Approve 2024 2025 Food Service Worker Contract form

Motion by Candace House to defer items X.D – G. to the first meeting of March to allow time to add verbiage of *may be eligible of cost-of-living adjustment* to the contract forms and the Contract Renewal Letter and to send to Attorney Van Gheem for review, and to bring back to the first meeting of March. Seconded by Vicki L. Cornelius. Motion carries.

E. Schedule second February meeting date

Motion by Vicki L. Cornelius to have Administrative Assistant email Board members for a second meeting date. Seconded by Kathe Cornelius. Motion carries.

XI. Adjournment

Motion by Vicki L. Cornelius to adjourn at 6:44 p.m. Seconded by Kathe Cornelius. Motion carries.



Vicki L. Cornelius, School Board Secretary

Approved on: 3/04/2024