# *Oneida Business Committee*

**Regular Meeting**
**8:30 AM Wednesday, January 10, 2024**
**BC Conference Room, 2nd floor, Norbert Hill Center**

**Agenda**

*Meeting agenda is available here: oneida-nsn.gov/government/business-committee/agendas-packets/. Materials for the "General Tribal Council" section of the agenda, if any, are available to enrolled members of the Oneida Nation; to obtain a copy, visit the Government Administrative Office, 1st floor, Norbert Hill Center and present a valid Tribal I.D. or go to https://goo.gl/uLp2jE. Scheduled times are subject to change.*

## I. CALL TO ORDER

## II. OPENING

**A. Special recognition - Lifetime achievement - Lois J. Powless and Wendell McLester (11:00 a.m.)**
Sponsor: Jennifer Webster, Councilwoman

## III. ADOPT THE AGENDA

## IV. OATH OF OFFICE

**A. Oneida Election Board - Stephanie Metoxen**
Sponsor: Lisa Liggins, Secretary

**B. Oneida Election Board Ad Hoc Committee - Justine Huff, Mary King**
Sponsor: Lisa Liggins, Secretary

**C. Oneida Nation School Board - Teresa Schuman**
Sponsor: Lisa Liggins, Secretary

**D. Pardon and Forgiveness Screening Committee - Eric Boulanger, Ronald King, Jr., Julie King, Michelle Madl**
Sponsor: Lisa Liggins, Secretary

## V. MINUTES

**A.** **Approve the December 13, 2023, regular Business Committee meeting minutes**
Sponsor: Lisa Liggins, Secretary

**B.** **Approve the December 15, 2023, special Business Committee meeting minutes**
Sponsor: Lisa Liggins, Secretary

**C.** **Approve the December 21, 2023, special Business Committee meeting minutes**
Sponsor: Lisa Liggins, Secretary

## VI. RESOLUTIONS

**A.** **Adopt resolution entitled Approval of Use of Economic Development, Diversification and Community Development Funds for a Donation of $35,000 to the Safe Shelter, Inc**
Sponsor: Justin Nishimoto, Business Analyst

**B.** **Adopt resolution entitled Recognizing Lois June Powless for Lifetime Achievements and Contributions to the Oneida Nation**
Sponsor: Jennifer Webster, Councilwoman

**C.** **Adopt resolution entitled Recognizing Wendell William McLester for Lifetime Achievements and Contributions to the Oneida Nation**
Sponsor: Jennifer Webster, Councilwoman

**D.** **Adopt resolution entitled 2023 Tribal Cyber Security Grant Application Authorization**
Sponsor: Mark W. Powless, General Manager

**E.** **Enter the e-poll results into the record regarding the adopted BC resolution # 12-19-23-A Updated Oneida Business Committee 2023-2026 Term Assignment to Standing Committees**
Sponsor: Lisa Liggins, Secretary

## VII. APPOINTMENTS

**A.** **Determine next steps regarding three (3) vacancies - Oneida Nation Veteran Affairs Committee**
Sponsor: Lisa Liggins, Secretary

**B.** **Enter the e-poll results into the record regarding the approved amendment to the December 13, 2023, motion to appoint Teresa Schuman to the Oneida Nation School Board, Community-at-Large position, with a term ending July 31, 2024**
Sponsor: Lisa Liggins, Secretary

## VIII. STANDING COMMITTEES

### A. FINANCE COMMITTEE

1. **Accept the December 14, 2023, regular Finance Committee meeting minutes**
   Sponsor: Lawrence Barton, Treasurer

2. **Accept the December 28, 2023, regular Finance Committee meeting minutes**
   Sponsor: Lawrence Barton, Treasurer

3. **Review recommendation from the Finance Committee regarding BC Resolution # 04-08-20-K and determine next steps**
   Sponsor: Lawrence Barton, Treasurer

### B. LEGISLATIVE OPERATING COMMITTEE

1. **Accept the December 6, 2023, regular Legislative Operating Committee meeting minutes**
   Sponsor: Jameson Wilson, Councilman

2. **Accept the December 20, 2023, regular Legislative Operating Committee meeting minutes**
   Sponsor: Jameson Wilson, Councilman

## IX. TRAVEL REPORTS

A. **Approve the travel report - Councilman Kirby Metoxen - Tribal Nations Tourism Discovery Meeting - Twin Cities, MN - November 27-29, 2023**
   Sponsor: Kirby Metoxen, Councilman

## X. TRAVEL REQUESTS

A. **Approve the travel request - Councilman Kirby Metoxen - Native American Tourism of Wisconsin (NATOW) Gala - Mole Lake, WI - February 2-3, 2024**
   Sponsor: Kirby Metoxen, Councilman

B. **Approve the travel request - Councilman Jameson Wilson - U.S. Department of Energy Tribal Clean Energy Summit - Temecula, CA - February 26-29, 2024**
   Sponsor: Jameson Wilson, Councilman

C. **Approve the travel request - Councilwoman Jennifer Webster - Indian Health Services (IHS) Tribal Self Governance Advisory Committee meeting - Washington, D.C. - February 20-23, 2024**
   Sponsor: Jennifer Webster, Councilwoman

D. **Approve the travel request - Councilwoman Jennifer Webster - National Indian Head Start Association Conference - Billings, MT - June 23-28, 2024**
   Sponsor: Jennifer Webster, Councilwoman

**E.** **Enter the e-poll results intro the record regarding the approved travel request for Secretary Lisa Liggins to attend Testimony on two (2) state bills in Madison, WI on December 19-20, 2023**
Sponsor: Lisa Liggins, Secretary

**F.** **Enter the e-poll results into the record regarding the approved travel request for Councilman Kirby Metoxen to attend the Native American Tourism of Wisconsin (NATOW) & Great Lakes Inter-Tribal Council (GLITC) Meeting - Lac Du Flambeau, WI – January 10-11**
Sponsor: Lisa Liggins, Secretary

## XI. NEW BUSINESS

**A.** **Approve two (2) requested actions - CDC # 23-113 Oneida Judicial Center Safety Upgrades**
Sponsor: Mark W. Powless, General Manager

**B.** **Approve concept paper - CDC # 24-103 Cora House Park Renovations**
Sponsor: Mark W. Powless, General Manager

**C.** **Review tribal member request regarding Handyman Program and determine next steps**
Sponsor: Connor Kestell, Tribal Member

**D.** **Approve the standing committee charter entitled On?yote?a?ká ni?i Project Plan Workgroup**
Sponsor: Jameson Wilson, Councilman

## XII. EXECUTIVE SESSION

**A.** **REPORTS**

1. **Accept the Chief Counsel Report**
Sponsor: Jo Anne House, Chief Counsel

2. **Accept the General Manager report**
Sponsor: Mark W. Powless, General Manager

3. **Accept the Treasurer's October 2023 report**
Sponsor: Lawrence Barton, Treasurer

4. **Accept the Treasurer's November 2023 report**
Sponsor: Lawrence Barton, Treasurer

**B.** **NEW BUSINESS**

1. **Approve a limited waiver of sovereign immunity - Swisher Venture Agreement 2024 - file # 2023-1254**
Sponsor: Debra Powless, Retail General Manager

2. **Review the Alternate Standards to 25 C.F.R. § 547 and determine appropriate next steps**
   Sponsor: Mark A. Powless, Sr., Chair/Oneida Gaming Commission

3. **Review applications for three (3) vacancies - Oneida Nation Veteran Affairs Committee**
   Sponsor: Lisa Liggins, Secretary

## XIII. ADJOURN

Posted on the Oneida Nation's official website, www.oneida-nsn.gov pursuant to the Open Records and Open Meetings law (§ 107.14.)

The meeting packet of the open session materials for this meeting is available by going to the Oneida Nation's official website at: oneida-nsn.gov/government/business-committee/agendas-packets/

For information about this meeting, please call the Government Administrative Office at (920) 869-4364 or (800) 236-2214

Special recognition - Lifetime achievement - Lois J. Powless and Wendell McLester

# Business Committee Agenda Request

1. **Meeting Date Requested:** 01/10/24

2. **Session:**
   ☒ Open ☐ Executive – must qualify under §107.4-1.
   Justification: Other – Lifetime Achievement and Recognition

3. **Requested Motion:**
   ☒ Accept as information; OR
   Honor and Recognition

4. **Areas potentially impacted or affected by this request:**
   ☐ Finance
   ☐ Law Office
   ☐ Gaming/Retail
   ☒ Other: Oneida Nation Members
   ☐ Programs/Services
   ☐ DTS
   ☐ Boards, Committees, or Commissions

5. **Additional attendees needed for this request:**

**6. Supporting Documents:**

- ☐ Bylaws
- ☐ Contract Document(s)
- ☐ Correspondence
- ☐ Draft GTC Notice
- ☐ Draft GTC Packet
- ☐ E-poll results/back-up
- ☐ Fiscal Impact Statement
- ☐ Law
- ☐ Legal Review
- ☐ Minutes
- ☐ MOU/MOA
- ☐ Petition
- ☐ Presentation
- ☐ Report
- ☐ Resolution
- ☐ Rule (adoption packet)
- ☐ Statement of Effect
- ☐ Travel Documents
- ☒ Other: Recognition

**7. Budget Information:**

- ☐ Budgeted – Tribal Contribution
- ☐ Budgeted – Grant Funded
- ☐ Unbudgeted
- ☐ Not Applicable
- ☒ Other: Special Event

**8. Submission:**

Authorized Sponsor: Jenny Webster Council Member

Primary Requestor: _____

Oneida Nation
Oneida Business Committee
PO Box 365 • Oneida, WI 54155-0365
oneida-nsn.gov

ONEIDA

# Memorandum

To: Oneida Business Committee

From: Jennifer Webster Council Member

Date: January 4, 2024

Re: Lifetime achievement

---

A proposal for "Lifetime Achievement" was brought forth to a BC Work Meeting December 07, 2023 and received approval for recognition of "Lifetime Achievement" recognition for former Tribal Leaders and/or Judges with funding from the special events budget. We are planning to recognize retired Oneida Business Committee council member Lois J. Powless and Wendell McLester at the January 10, 2024 Oneida Business Committee meeting.

The service of our elders is so appreciated we want to express our gratitude for the years of service and achievements as governmental officials.

Jennifer Webster was also tasked with bringing forth a Standard Operating Procedures in conjunction with the "Hall of Fame" law.

Thank You for your time and consideration.

Oneida Election Board - Stephanie Metoxen

# Business Committee Agenda Request

1. **Meeting Date Requested:** 01/10/24

2. **General Information:**

Session: ☒ Open ☐ Executive – must qualify under §107.4-1.

Justification: *Choose reason for Executive.*

3. **Supporting Documents:**

| | | |
|---|---|---|
| ☐ Bylaws | ☐ Fiscal Impact Statement | ☐ Presentation |
| ☐ Contract Document(s) | ☐ Law | ☐ Report |
| ☒ Correspondence | ☐ Legal Review | ☐ Resolution |
| ☐ Draft GTC Notice | ☐ Minutes | ☐ Rule (adoption packet) |
| ☐ Draft GTC Packet | ☐ MOU/MOA | ☐ Statement of Effect |
| ☐ E-poll results/back-up | ☐ Petition | ☐ Travel Documents |
| ☐ Other: *Describe* | | |

4. **Budget Information:**

| | | |
|---|---|---|
| ☐ Budgeted | ☐ Budgeted – Grant Funded | ☐ Unbudgeted |
| ☒ Not Applicable | ☐ Other: *Describe* | |

5. **Submission:**

Authorized Sponsor: Lisa Liggins, Secretary

Primary Requestor: Shannon Davis, Recording Clerk

Additional Requestor: *(Name, Title/Entity)*

Additional Requestor: *(Name, Title/Entity)*

Submitted By: SDAVIS

Oneida Nation
Government Administrative Office
PO Box 365 • Oneida, WI 54155-0365
oneida-nsn.gov

# Memorandum

TO: Oneida Business Committee

FROM: Brooke Doxtator, BCC Supervisor

DATE: January 2, 2024

RE: Oath of Office – Oneida Election Board

---

## Background

On December 13, 2023, the Oneida Business Committee appointed Stephanie Metoxen to the Oneida Election Board.

Oneida Election Board Ad Hoc Committee - Justine Huff, Mary King

# Business Committee Agenda Request

1. **Meeting Date Requested:** 01/10/24

2. **General Information:**

Session: ☒ Open ☐ Executive – must qualify under §107.4-1.

Justification: *Choose reason for Executive.*

3. **Supporting Documents:**

| | | |
|---|---|---|
| ☐ Bylaws | ☐ Fiscal Impact Statement | ☐ Presentation |
| ☐ Contract Document(s) | ☐ Law | ☐ Report |
| ☒ Correspondence | ☐ Legal Review | ☐ Resolution |
| ☐ Draft GTC Notice | ☐ Minutes | ☐ Rule (adoption packet) |
| ☐ Draft GTC Packet | ☐ MOU/MOA | ☐ Statement of Effect |
| ☐ E-poll results/back-up | ☐ Petition | ☐ Travel Documents |
| ☐ Other: *Describe* | | |

4. **Budget Information:**

| | | |
|---|---|---|
| ☐ Budgeted | ☐ Budgeted – Grant Funded | ☐ Unbudgeted |
| ☒ Not Applicable | ☐ Other: *Describe* | |

5. **Submission:**

Authorized Sponsor: Lisa Liggins, Secretary

Primary Requestor: Shannon Davis, Recording Clerk

Additional Requestor: *(Name, Title/Entity)*

Additional Requestor: *(Name, Title/Entity)*

Submitted By: SDAVIS

Oneida Nation
Government Administrative Office
PO Box 365 • Oneida, WI 54155-0365
oneida-nsn.gov

# Memorandum

TO: Oneida Business Committee

FROM: Brooke Doxtator, BCC Supervisor

DATE: January 2, 2024

RE: Oath of Office – Oneida Election Board Ad-Hoc Committee

---

## Background

On December 13, 2023, the Oneida Business Committee appointed Justine Huff and Mary King to the Oneida Election Board Ad Hoc Committee.

Oneida Nation School Board - Teresa Schuman

# Business Committee Agenda Request

1. **Meeting Date Requested:** 01/10/24

2. **General Information:**

Session: ☒ Open ☐ Executive – must qualify under §107.4-1.

Justification: *Choose reason for Executive.*

3. **Supporting Documents:**

| | | |
|---|---|---|
| ☐ Bylaws | ☐ Fiscal Impact Statement | ☐ Presentation |
| ☐ Contract Document(s) | ☐ Law | ☐ Report |
| ☒ Correspondence | ☐ Legal Review | ☐ Resolution |
| ☐ Draft GTC Notice | ☐ Minutes | ☐ Rule (adoption packet) |
| ☐ Draft GTC Packet | ☐ MOU/MOA | ☐ Statement of Effect |
| ☐ E-poll results/back-up | ☐ Petition | ☐ Travel Documents |
| ☐ Other: *Describe* | | |

4. **Budget Information:**

| | | |
|---|---|---|
| ☐ Budgeted | ☐ Budgeted – Grant Funded | ☐ Unbudgeted |
| ☒ Not Applicable | ☐ Other: *Describe* | |

5. **Submission:**

Authorized Sponsor: Lisa Liggins, Secretary

Primary Requestor: Bonnie Pigman, Recording Clerk

Additional Requestor: *(Name, Title/Entity)*

Additional Requestor: *(Name, Title/Entity)*

Submitted By: BPIGMAN

Oneida Nation
Government Administrative Office
PO Box 365 • Oneida, WI 54155-0365
oneida-nsn.gov

# Memorandum

TO: Oneida Business Committee

FROM: Brooke Doxtator, BCC Supervisor

DATE: January 2, 2024

RE: Oath of Office – Oneida Nation School Board

---

## Background

On December 13, 2023, the Oneida Business Committee appointed Teresa Schuman to the Oneida Nation School Board.

Pardon and Forgiveness Screening Committee - Eric Boulanger, Ronald King, Jr., Julie King, Michelle Ma

# Business Committee Agenda Request

**1. Meeting Date Requested:** 01/10/24

**2. General Information:**

Session: ☒ Open ☐ Executive – must qualify under §107.4-1.

Justification: *Choose reason for Executive.*

**3. Supporting Documents:**

| | | |
|---|---|---|
| ☐ Bylaws | ☐ Fiscal Impact Statement | ☐ Presentation |
| ☐ Contract Document(s) | ☐ Law | ☐ Report |
| ☒ Correspondence | ☐ Legal Review | ☐ Resolution |
| ☐ Draft GTC Notice | ☐ Minutes | ☐ Rule (adoption packet) |
| ☐ Draft GTC Packet | ☐ MOU/MOA | ☐ Statement of Effect |
| ☐ E-poll results/back-up | ☐ Petition | ☐ Travel Documents |
| ☐ Other: *Describe* | | |

**4. Budget Information:**

| | | |
|---|---|---|
| ☐ Budgeted | ☐ Budgeted – Grant Funded | ☐ Unbudgeted |
| ☒ Not Applicable | ☐ Other: *Describe* | |

**5. Submission:**

Authorized Sponsor: Lisa Liggins, Secretary

Primary Requestor: Bonnie Pigman, Recording Clerk

Additional Requestor: *(Name, Title/Entity)*

Additional Requestor: *(Name, Title/Entity)*

Submitted By: BPIGMAN

Oneida Nation
Government Administrative Office
PO Box 365 • Oneida, WI 54155-0365
oneida-nsn.gov

# Memorandum

TO: Oneida Business Committee

FROM: Brooke Doxtator, BCC Supervisor

DATE: January 2, 2024

RE: Oath of Office – Pardon and Forgiveness Screening Committee

---

## Background

On December 13, 2023, the Oneida Business Committee appointed Eric Boulanger, Ronald King Jr., Julie King and Michelle Madl to the Pardon and Forgiveness Screening Committee.

Approve the December 13, 2023, regular Business Committee meeting minutes

# Business Committee Agenda Request

1. **Meeting Date Requested:** 01/10/24

2. **General Information:**

Session: ☒ Open ☐ Executive – must qualify under §107.4-1.

Justification: *Choose reason for Executive.*

3. **Supporting Documents:**

| | | |
|---|---|---|
| ☐ Bylaws | ☐ Fiscal Impact Statement | ☐ Presentation |
| ☐ Contract Document(s) | ☐ Law | ☐ Report |
| ☐ Correspondence | ☐ Legal Review | ☐ Resolution |
| ☐ Draft GTC Notice | ☒ Minutes | ☐ Rule (adoption packet) |
| ☐ Draft GTC Packet | ☐ MOU/MOA | ☐ Statement of Effect |
| ☐ E-poll results/back-up | ☐ Petition | ☐ Travel Documents |
| ☐ Other: *Describe* | | |

4. **Budget Information:**

| | | |
|---|---|---|
| ☐ Budgeted | ☐ Budgeted – Grant Funded | ☐ Unbudgeted |
| ☒ Not Applicable | ☐ Other: *Describe* | |

5. **Submission:**

Authorized Sponsor: Lisa Liggins, Secretary

Primary Requestor:

Additional Requestor: *(Name, Title/Entity)*

Additional Requestor: *(Name, Title/Entity)*

Submitted By: CELLIS1

DRAFT

# Oneida Business Committee

**Executive Session**
**8:30 AM Tuesday, December 12, 2023**
**BC Conference Room, 2nd floor, Norbert Hill Center**

**Regular Meeting**
**8:30 AM Wednesday, December 13, 2023**
**BC Conference Room, 2nd floor, Norbert Hill Center**

**Minutes**

---

**EXECUTIVE SESSION**
**Present:** Chairman Tehassi Hill, Treasurer Lawrence Barton, Secretary Lisa Liggins, Council members: Jonas Hill, Kirby Metoxen, Marlon Skenandore, Jameson Wilson;
**Not Present:** Vice-Chairman Brandon Yellowbird-Stevens, Councilwoman Jennifer Webster;
**Arrived at:** n/a
**Others present:** Jo Anne House, Melinda J. Danforth (via Microsoft Teams[1]), Keith Doxtator, Mark W. Powless (via Microsoft Teams), Justin Nishimoto (via Microsoft Teams), Nathan King (via Microsoft Teams), Jeff Bowman (via Microsoft Teams), John Breuninger (via Microsoft Teams), Jeanne Calhoun (via Microsoft Teams), Susan House (via Microsoft Teams), Joe Hanrahan (via Microsoft Teams), Kristine Hill;

**REGULAR MEETING**
**Present:** Chairman Tehassi Hill, Vice-Chairman Brandon Yellowbird-Stevens, Treasurer Lawrence Barton, Secretary Lisa Liggins, Council members: Jonas Hill, Kirby Metoxen, Marlon Skenandore, Jameson Wilson;
**Not Present:** Councilwoman Jennifer Webster;
**Arrived at:** n/a
**Others present:** Jo A. House, Keith Doxtator, Melinda J. Danforth, Mark W. Powless, Todd Vanden Heuvel (via Microsoft Teams), Katsitsiyo Danforth (via Microsoft Teams), Kaylynn Gresham (via Microsoft Teams), Justin Nishimoto (via Microsoft Teams), Danelle Wilson (via Microsoft Teams), Rhiannon Metoxen (via Microsoft Teams), Janice Decorah (via Microsoft Teams), David P. Jordan (via Microsoft Teams), Fawn Billie (via Microsoft Teams), Fawn Cottrell (via Microsoft Teams), Maureen Perkins (via Microsoft Teams), Clorissa Leeman (via Microsoft Teams), Lisa Summers (via Microsoft Teams), RaLinda Ninham-Lamberies (via Microsoft Teams), Rae Skenandore (via Microsoft Teams), Bobbi Webster, Lisa Duff (via Microsoft Teams), Grace Elliot (via Microsoft Teams), Carolyn Salutz (via Microsoft Teams), Maureen Metoxen (via Microsoft Teams), Melanie Burkhart (via Microsoft Teams), Lori Hill (via Microsoft Teams), Tina Jorgensen, Debra Danforth (via Microsoft Teams), Jacqueline Smith, Deborah Thundercloud, Ann McCotter, Carolyn Skenandore, Garth Webster, Patricia Denny, Nathan Villarreal (via Microsoft Teams), Joyce King (via Microsoft Teams), Kristine Hill (via Microsoft Teams), Patricia King (via Microsoft Teams), Debbie Melchert (via Microsoft Teams), Brooke Doxtator, Shannon Davis (via Microsoft Teams), Carol Silva (via Microsoft Teams), Jeanne Calhoun (via Microsoft Teams), Jeff House (via Microsoft Teams), Jeff Bowman (via Microsoft Teams), Ray Skenandore, Eric Boulanger, Joel Maxam, Brandon Vande Hei, Nathan Ness, Alexis Woelfel, Ronald E. King, Jr., Seth Kuhn, Carole Liggins, Paul Jadin, Tom Nelson, Nancy Nusbaum, Pogi Dessart, Patricia Cornelius, Timothy Ninham, Barbara Cornelius, Cathy L. Metoxen, Pearl Webster, Judy Cornelius, Aliskwet Ellis (via Microsoft Teams);

---

[1] Microsoft Teams is software which provides a communication and collaboration platform for workplace chat, file sharing, and video meetings.

DRAFT

## I. CALL TO ORDER

*Meeting called to order by Chairman Tehassi Hill at 8:30 a.m.*

*For the record: Councilwoman Jennifer Webster is out on approved travel attending the Indian Health Services Tribal Self Governance Advisory Committee meeting in Washington, D.C.*

## II. OPENING (00:00:16)

*Opening provided by Councilman Jameson Wilson.*

**A. Special recognition for retirement - Carolyn Skenandore (00:06:21)**
Sponsor: Mark W. Powless, General Manager

*Special recognition by Tina Jorgensen, Governmental Services Division Director.*

**B. Special recognition for retirement - Deborah Thundercloud (00:12:07)**
Sponsor: Mark W. Powless, General Manager

*Special recognition by Jacqueline Smith, Education & Training Director and Bobbi Webster, Public Relations Director.*

**C. Special recognition - Brandon Vande Hei (00:49:36)**
Sponsor: Lisa Liggins, Secretary

*Special recognition of Lieutenant Brandon Vande Hei by Secretary Lisa Liggins and Joel Maxam, Assistant Chief of Police.*

## III. ADOPT THE AGENDA (00:55:00)

Motion by Lawrence Barton to adopt the agenda with five (5) noted changes [1) under the Resolution section, add item entitled Approval of Use of Economic Development, Diversification and Community Development Funds for Oneida Nation Solar (ONS) LLC to buyout of Sunvest Solar Investments WI (SIWI) of $187,188; 2) under the New Business, Executive Session section, add item entitled Adopt resolution entitled Oneida Business Committee Approval to Purchase of the Units held by Sunvest Solar Investments WI, LLC, in Oneida Nation Solar LLC; 3) delete item VII.E. Determine next steps regarding one (1) Parent/Guardian vacancy - Oneida Nation School Board; 4) delete item XIII.A.4. Accept the Treasurer's October 2023 report; and 5) delete item XIII.C.12. Review application(s) for one (1) Parent/Guardian vacancy - Oneida Nation School Board], seconded by Brandon Yellowbird-Stevens. Motion carried:

| | |
|---|---|
| Ayes: | Lawrence Barton, Jonas Hill, Lisa Liggins, Kirby Metoxen, Marlon Skenandore, Jameson Wilson, Brandon Yellowbird-Stevens |
| Not Present: | Jennifer Webster |

DRAFT

## IV. OATH OF OFFICE

**A. Oneida Police Department - Seth Kuhn (00:57:38)**
Sponsor: Richard VanBoxtel, Chair/Oneida Police Commission

*Oath of office administered by Secretary Lisa Liggins. Seth Kuhn was present.*

**B. Pardon and Forgiveness Screening Committee - Sandra Skenadore - Administered Oath of Office on December 6, 2023 (01:09:23)**
Sponsor: Lisa Liggins, Secretary

## V. MINUTES

**A. Approve the November 8, 2023, regular Business Committee meeting minutes (01:09:51)**
Sponsor: Lisa Liggins, Secretary

Motion by Lisa Liggins to approve the November 8, 2023, regular Business Committee meeting minutes, seconded by Brandon Yellowbird-Stevens. Motion carried:

Ayes: Lawrence Barton, Jonas Hill, Lisa Liggins, Kirby Metoxen, Marlon Skenandore, Jameson Wilson, Brandon Yellowbird-Stevens
Not Present: Jennifer Webster

## VI. RESOLUTIONS

**A. Adopt resolution entitled Amendment to BC Resolution # 07-13-22-P Obligation for Oneida Nation Home Infrastructure Program Utilizing Tribal Contribution Savings (01:10:10)**
Sponsor: Lawrence Barton, Treasurer

Motion by Lisa Liggins to delete item VI.A. Adopt resolution entitled Amendment to BC Resolution # 07-13-22-P Obligation for Oneida Nation Home Infrastructure Program Utilizing Tribal Contribution Savings from the agenda, noting the request already has been accomplished through BC Resolution # 08-10-22-D Obligation for Oneida Nation Home Infrastructure Program Utilizing Tribal Contribution Savings, seconded by Lawrence Barton. Motion carried:

Ayes: Lawrence Barton, Jonas Hill, Lisa Liggins, Kirby Metoxen, Marlon Skenandore, Jameson Wilson, Brandon Yellowbird-Stevens
Not Present: Jennifer Webster

**B. Adopt resolution entitled Pardon and Forgiveness Law Application Fee (01:15:32)**
Sponsor: Lisa Liggins, Secretary

Motion by Brandon Yellowbird-Stevens to adopt resolution entitled 12-13-23-A Pardon and Forgiveness Law Application Fee, seconded by Jonas Hill. Motion carried:

Ayes: Lawrence Barton, Jonas Hill, Lisa Liggins, Kirby Metoxen, Marlon Skenandore, Jameson Wilson, Brandon Yellowbird-Stevens
Not Present: Jennifer Webster

DRAFT

**C. Adopt resolution entitled Grant Application to the National Telecommunications and Information Administration for the Tribal Broadband Grant Program to Improve Broadband Connectivity on the Reservation (01:18:19)**
Sponsor: Mark W. Powless, General Manager

Motion by Lawrence Barton to adopt resolution entitled 12-13-23-B Grant Application to the National Telecommunications and Information Administration for the Tribal Broadband Grant Program to Improve Broadband Connectivity on the Reservation, seconded by Jameson Wilson. Motion carried:

| | |
|---|---|
| Ayes: | Lawrence Barton, Jonas Hill, Lisa Liggins, Kirby Metoxen, Marlon Skenandore, Jameson Wilson, Brandon Yellowbird-Stevens |
| Not Present: | Jennifer Webster |

**D. Adopt resolution entitled Approval of Use of Economic Development, Diversification and Community Development Funds for Oneida Nation Solar (ONS) LLC to buyout of Sunvest Solar Investments WI (SIWI) of $187,188 (01:18:51)**
Sponsor: Mark W. Powless, General Manager

Motion by Lisa Liggins to adopt resolution entitled 12-13-23-C Approval of Use of Economic Development, Diversification and Community Development Funds for Oneida Nation Solar (ONS) LLC to buyout of Sunvest Solar Investments WI (SIWI) of $187,188, seconded by Jameson Wilson. Motion carried:

| | |
|---|---|
| Ayes: | Lawrence Barton, Jonas Hill, Lisa Liggins, Kirby Metoxen, Marlon Skenandore, Jameson Wilson, Brandon Yellowbird-Stevens |
| Not Present: | Jennifer Webster |

## VII. APPOINTMENTS

**A. Determine next steps regarding one (1) vacancy - Oneida Election Board (01:19:16)**
Sponsor: Lisa Liggins, Secretary

Motion by Lisa Liggins to accept the selected applicant and to appoint Stephanie Metoxen to the Oneida Election Board with a term ending July 31, 2026, seconded by Marlon Skenandore. Motion carried:

| | |
|---|---|
| Ayes: | Lawrence Barton, Jonas Hill, Lisa Liggins, Kirby Metoxen, Marlon Skenandore, Jameson Wilson, Brandon Yellowbird-Stevens |
| Not Present: | Jennifer Webster |

**B. Determine next steps regarding nine (9) vacancies - Oneida Election Board Ad Hoc Committee (01:20:06)**
Sponsor: Lisa Liggins, Secretary

Motion by Lisa Liggins to accept the selected applicants; to appoint Justine Huff and Mary King to the Oneida Election Board Ad Hoc Committee with terms ending December 31, 2024; and to request the Secretary to re-notice the remaining vacancies, seconded by Brandon Yellowbird-Stevens. Motion carried:

| | |
|---|---|
| Ayes: | Lawrence Barton, Jonas Hill, Lisa Liggins, Kirby Metoxen, Marlon Skenandore, Jameson Wilson, Brandon Yellowbird-Stevens |
| Not Present: | Jennifer Webster |

DRAFT

**C. Determine next steps regarding four (4) vacancies - Oneida Personnel Commission (01:20:43)**
Sponsor: Lisa Liggins, Secretary

Motion by Lisa Liggins to request the Secretary to re-notice the vacancies, noting there are no qualified applicants, seconded by Brandon Yellowbird-Stevens. Motion carried:

Ayes: Lawrence Barton, Jonas Hill, Lisa Liggins, Kirby Metoxen, Marlon Skenandore, Jameson Wilson, Brandon Yellowbird-Stevens
Not Present: Jennifer Webster

**D. Determine next steps regarding one (1) Community-at-Large vacancy - Oneida Nation School Board (01:21:17)**
Sponsor: Lisa Liggins, Secretary

Motion by Lisa Liggins to accept the selected applicant and to appoint Teresa Schuman to the Oneida Nation School Board, Community-at-Large position, with a term ending July 31, 2026, seconded by Marlon Skenandore. Motion carried:

Ayes: Lawrence Barton, Jonas Hill, Lisa Liggins, Kirby Metoxen, Marlon Skenandore, Jameson Wilson, Brandon Yellowbird-Stevens
Not Present: Jennifer Webster

**E. Determine next steps regarding two (2) Human Services Department vacancies - Pardon and Forgiveness Screening Committee (01:21:57)**
Sponsor: Lisa Liggins, Secretary

Motion by Lisa Liggins to accept the recommendation from the Governmental Services Division Director as information; to accept the selected applicants; and to appoint Julie King as the primary Human Services representative, and Michelle Madl, as the alternate Human Services representative, to the Pardon and Forgiveness Screening Committee with terms ending August 31, 2026, seconded by Kirby Metoxen. Motion carried:

Ayes: Lawrence Barton, Jonas Hill, Lisa Liggins, Kirby Metoxen, Marlon Skenandore, Jameson Wilson, Brandon Yellowbird-Stevens
Not Present: Jennifer Webster

**F. Determine next steps regarding two (2) Oneida Police Department vacancies - Pardon and Forgiveness Screening Committee (01:22:42)**
Sponsor: Lisa Liggins, Secretary

Motion by Lisa Liggins to accept the recommendation from the Chief of Police as information; to accept the selected applicants; and to appoint Eric Boulanger as the primary Oneida Police Department representative, and Ronald E. King, Jr., as the alternate Oneida Police Department representative, to the Pardon and Forgiveness Screening Committee with terms ending August 31, 2026, seconded by Lawrence Barton. Motion carried:

Ayes: Lawrence Barton, Jonas Hill, Lisa Liggins, Kirby Metoxen, Marlon Skenandore, Jameson Wilson, Brandon Yellowbird-Stevens
Not Present: Jennifer Webster

DRAFT

## VIII. STANDING COMMITTEES

### A. FINANCE COMMITTEE

1. **Accept the October 26, 2023, regular Finance Committee meeting minutes (01:23:29)**
   Sponsor: Lawrence Barton, Treasurer

Motion by Brandon Yellowbird-Stevens to accept the October 26, 2023, regular Finance Committee meeting minutes, seconded by Lisa Liggins. Motion carried:

Ayes: Lawrence Barton, Jonas Hill, Lisa Liggins, Kirby Metoxen, Marlon Skenandore, Jameson Wilson, Brandon Yellowbird-Stevens
Not Present: Jennifer Webster

2. **Accept the November 9, 2023, regular Finance Committee meeting minutes (01:23:54)**
   Sponsor: Lawrence Barton, Treasurer

Motion by Brandon Yellowbird-Stevens to accept the November 9, 2023, regular Finance Committee meeting minutes, seconded by Kirby Metoxen. Motion carried:

Ayes: Lawrence Barton, Jonas Hill, Lisa Liggins, Kirby Metoxen, Marlon Skenandore, Jameson Wilson, Brandon Yellowbird-Stevens
Not Present: Jennifer Webster

3. **Accept the November 30, 2023, regular Finance Committee meeting minutes (01:24:17)**
   Sponsor: Lawrence Barton, Treasurer

Motion by Brandon Yellowbird-Stevens to accept the November 30, 2023, regular Finance Committee meeting minutes, seconded by Kirby Metoxen. Motion carried:

Ayes: Lawrence Barton, Jonas Hill, Lisa Liggins, Kirby Metoxen, Marlon Skenandore, Jameson Wilson, Brandon Yellowbird-Stevens
Not Present: Jennifer Webster

### B. LEGISLATIVE OPERATING COMMITTEE

1. **Accept the November 1, 2023, regular Legislative Operating Committee meeting minutes (01:24:40)**
   Sponsor: Jameson Wilson, Councilman

Motion by Brandon Yellowbird-Stevens to accept the November 1, 2023, regular Legislative Operating Committee meeting minutes, seconded by Jameson Wilson. Motion carried:

Ayes: Lawrence Barton, Jonas Hill, Lisa Liggins, Kirby Metoxen, Marlon Skenandore, Jameson Wilson, Brandon Yellowbird-Stevens
Not Present: Jennifer Webster

DRAFT

2. **Adopt the Audit Committee bylaws amendments (01:25:09)**
   Sponsor: Jameson Wilson, Councilman

Motion by Lisa Liggins to adopt the Audit Committee bylaws amendments with one (1) noted change [1) at line 123, add, "Audit Committee Training. The appointed Committee member shall be paid a training stipend of seventy-five dollars ($75.00) per training."], seconded by Marlon Skenandore. Motion carried:

| | |
|---|---|
| Ayes: | Jonas Hill, Lisa Liggins, Kirby Metoxen, Marlon Skenandore, Jameson Wilson, Brandon Yellowbird-Stevens |
| Abstained: | Lawrence Barton |
| Not Present: | Jennifer Webster |

## IX. TRAVEL REPORTS

**A. Approve the travel report - Councilmembers: Jonas Hill, Kirby Metoxen, Marlon Skenandore - National Congress of American Indians (NCAI) Convention & Marketplace - New Orleans, LA - November 12-17, 2023 (01:32:38)**
Sponsor: Kirby Metoxen, Councilman

Motion by Lawrence Barton to approve the travel report from Councilmembers: Jonas Hill, Kirby Metoxen, Marlon Skenandore for the National Congress of American Indians (NCAI) Convention & Marketplace in New Orleans, LA on November 12-17, 2023, seconded by Lisa Liggins. Motion carried:

| | |
|---|---|
| Ayes: | Lawrence Barton, Jonas Hill, Lisa Liggins, Kirby Metoxen, Marlon Skenandore, Jameson Wilson, Brandon Yellowbird-Stevens |
| Not Present: | Jennifer Webster |

## X. TRAVEL REQUESTS

**A. Approve the travel request - Councilman Marlon Skenandore - 6th Annual Seminole Tribe of Florida Renewable Energy & Sustainability Conference - Hollywood, FL - February 5-9, 2024 (01:33:11)**
Sponsor: Marlon Skenandore, Councilman

Motion by Jonas Hill to approve the travel request for Councilman Marlon Skenandore to attend 6th Annual Seminole Tribe of Florida Renewable Energy & Sustainability Conference in Hollywood, FL on February 5-9, 2024, seconded by Lisa Liggins. Motion carried:

| | |
|---|---|
| Ayes: | Lawrence Barton, Jonas Hill, Lisa Liggins, Kirby Metoxen, Jameson Wilson, Brandon Yellowbird-Stevens |
| Abstained: | Marlon Skenandore |
| Not Present: | Jennifer Webster |

DRAFT

**B. Enter the e-poll results into the record regarding the approved travel request for Vice-Chairman Brandon Yellowbird-Stevens to attend the White House Tribal Nations Summit in Washington, D.C. on December 5-7, 2023 (01:33:57)**
Sponsor: Lisa Liggins, Secretary

Motion by Lisa Liggins to enter the e-poll results into the record regarding the approved travel request for Vice-Chairman Brandon Yellowbird-Stevens to attend the White House Tribal Nations Summit in Washington, D.C. on December 5-7, 2023, seconded by Jonas Hill. Motion carried:

| | |
|---|---|
| Ayes: | Lawrence Barton, Jonas Hill, Lisa Liggins, Kirby Metoxen, Marlon Skenandore, Jameson Wilson |
| Abstained: | Brandon Yellowbird-Stevens |
| Not Present: | Jennifer Webster |

**C. Enter the e-poll results into the record regarding the approved travel request for Councilwoman Jennifer Webster to attend the Indian Health Services Tribal Self Governance Advisory Committee meeting in Washington, D.C. on December 12-14, 2023 (01:34:22)**
Sponsor: Lisa Liggins, Secretary

Motion by Brandon Yellowbird-Stevens to enter the e-poll results into the record regarding the approved travel request for Councilwoman Jennifer Webster to attend the Indian Health Services Tribal Self Governance Advisory Committee meeting in Washington, D.C. on December 12-14, 2023, seconded by Jonas Hill. Motion carried:

| | |
|---|---|
| Ayes: | Lawrence Barton, Jonas Hill, Lisa Liggins, Kirby Metoxen, Marlon Skenandore, Jameson Wilson, Brandon Yellowbird-Stevens |
| Not Present: | Jennifer Webster |

**D. Enter the e-poll results into the record regarding the approved travel request for Councilman Jameson Wilson to attend the 6th Annual Seminole Tribe of Florida Renewable Energy and Sustainability Conference in Hollywood, FL on February 2-8, 2024 (01:34:52)**
Sponsor: Lisa Liggins, Secretary

Motion by Lawrence Barton to enter the e-poll results into the record regarding the approved travel request for Councilman Jameson Wilson to attend the 6th Annual Seminole Tribe of Florida Renewable Energy and Sustainability Conference in Hollywood, FL on February 2-8, 2024, seconded by Lisa Liggins. Motion carried:

| | |
|---|---|
| Ayes: | Lawrence Barton, Jonas Hill, Lisa Liggins, Kirby Metoxen, Marlon Skenandore, Jameson Wilson, Brandon Yellowbird-Stevens |
| Not Present: | Jennifer Webster |

## XI. NEW BUSINESS

**A. Accept the OBC Customer Service Training Guide as information (01:36:50)**
Sponsor: Jameson Wilson, Councilman

Motion by Marlon Skenandore to accept the OBC Customer Service Training Guide as information, seconded by Jonas Hill. Motion carried:

| | |
|---|---|
| Ayes: | Lawrence Barton, Jonas Hill, Lisa Liggins, Kirby Metoxen, Marlon Skenandore, Jameson Wilson, Brandon Yellowbird-Stevens |
| Not Present: | Jennifer Webster |

DRAFT

**B. Appoint Michelle Tipple as the Oneida Nation representative on the Northeast Wisconsin Healthcare Emergency Response Coalition (01:39:56)**
Sponsor: Mark W. Powless, General Manager

Motion by Brandon Yellowbird-Stevens to appoint Michelle Tipple as the Oneida Nation representative on the Northeast Wisconsin Healthcare Emergency Response Coalition, seconded by Lisa Liggins. Motion carried:

| | |
|---|---|
| Ayes: | Lawrence Barton, Jonas Hill, Lisa Liggins, Kirby Metoxen, Marlon Skenandore, Jameson Wilson, Brandon Yellowbird-Stevens |
| Not Present: | Jennifer Webster |

**C. Approve the CY-2024 vacancy postings for Boards, Committees, Commissions, Tribally Chartered Entities, and Standing Committees (01:40:35)**
Sponsor: Lisa Liggins, Secretary

Motion by Lisa Liggins to approve the CY-2024 vacancy postings for Boards, Committees, Commissions, Tribally Chartered Entities, and Standing Committees, seconded by Brandon Yellowbird-Stevens. Motion carried:

| | |
|---|---|
| Ayes: | Lawrence Barton, Jonas Hill, Lisa Liggins, Kirby Metoxen, Marlon Skenandore, Jameson Wilson, Brandon Yellowbird-Stevens |
| Not Present: | Jennifer Webster |

**D. Approve OBC SOP entitled OBC Special Projects Budget Expenditure of Funds (01:41:49)**
Sponsor: Lisa Summers, OBC Area Manager

Motion by Lisa Liggins to approve OBC SOP entitled OBC Special Projects Budget Expenditure of Funds, seconded by Jameson Wilson. Motion carried:

| | |
|---|---|
| Ayes: | Lawrence Barton, Jonas Hill, Lisa Liggins, Kirby Metoxen, Marlon Skenandore, Jameson Wilson, Brandon Yellowbird-Stevens |
| Not Present: | Jennifer Webster |

**E. Research Request: Drs. Webster and Stevens - Community Support Request - Seeds of Tomorrow: Nurturing Roots of Oneida Governance (01:43:10)**
Sponsor: Jo Anne House, Chief Counsel

*Secretary Lisa Liggins left at 10:17 a.m.*

Motion by Lisa Liggins to approve research request, consistent with resolution # BC-05-08-19-A, Research Requests: Review and Approval to Conduct, and, in accordance with: a.) Resolve #2(3), Drs. Webster and Stevens are required to submit the final draft research paper for review; b.) Resolve #2(4), Drs. Webster and Stevens are required to submit a copy of the published work and can request to present the research findings to the Oneida Business Committee; and c.) Resolve #5, any further use of this research information is subject to authorization by the Oneida Business Committee, seconded by Jameson Wilson. Motion carried:

| | |
|---|---|
| Ayes: | Lawrence Barton, Jonas Hill, Kirby Metoxen, Marlon Skenandore, Jameson Wilson |
| Abstained: | Brandon Yellowbird-Stevens |
| Not Present: | Lisa Liggins, Jennifer Webster |

DRAFT

**F. Review FY-2025 Budget schedule and determine next steps (01:49:59)**
Sponsor: Lawrence Barton, Treasurer

*Secretary Lisa Liggins returned at 10:21 a.m.*

Motion by Lisa Liggins to accept the FY-2025 Budget schedule as information, seconded by Jonas Hill. Motion carried:

Ayes: Lawrence Barton, Jonas Hill, Lisa Liggins, Kirby Metoxen, Marlon Skenandore, Jameson Wilson, Brandon Yellowbird-Stevens
Not Present: Jennifer Webster

**G. Review funding request from Safe Shelter, Inc. and determine next steps (01:56:58)**
Sponsor: Pearl Webster, Executive Director/Safe Shelter, Inc.

Motion by Lisa Liggins to direct Justin Nishimoto, Business Analyst to review the request for $35,000 and bring back the recommendation to the January 10, 2023, regular Business Committee meeting, seconded by Lawrence Barton. Motion carried:

Ayes: Lawrence Barton, Jonas Hill, Lisa Liggins, Kirby Metoxen, Marlon Skenandore, Jameson Wilson, Brandon Yellowbird-Stevens
Not Present: Jennifer Webster

**H. Review the 2024 Special Election recommendation and determine next steps (02:43:25)**
Sponsor: Ray Skenandore, Chair/Oneida Election Board

Motion by Lisa Liggins to accept the recommendation from the Oneida Election Board and set the date as July 20, 2024, as the 2024 Special Election date, seconded by Kirby Metoxen. Motion carried:

Ayes: Lawrence Barton, Jonas Hill, Lisa Liggins, Kirby Metoxen, Marlon Skenandore, Jameson Wilson, Brandon Yellowbird-Stevens
Not Present: Jennifer Webster

**I. Post nine (9) vacancies for alternates for the 2024 Special Election - Oneida Election Board (02:45:56)**
Sponsor: Ray Skenandore, Chair/Oneida Election Board

Motion by Lisa Liggins to post nine (9) vacancies for alternates for the 2024 Special Election - Oneida Election Board, seconded by Brandon Yellowbird-Stevens. Motion carried:

Ayes: Lawrence Barton, Jonas Hill, Lisa Liggins, Kirby Metoxen, Marlon Skenandore, Jameson Wilson, Brandon Yellowbird-Stevens
Not Present: Jennifer Webster

**J. Enter the e-poll results into the record regarding the approved Research Request: Jessica Hill-Jorgensen – UW-Green Bay - To Get Back On Our Path, We Will Encircle Our Minds in accordance with BC Resolution # 05-08-19-A (02:46:22)**
Sponsor: Lisa Liggins, Secretary

Motion by Brandon Yellowbird-Stevens to enter the e-poll results into the record regarding the approved Research Request: Jessica Hill-Jorgensen – UW-Green Bay - To Get Back On Our Path, We Will Encircle Our Minds in accordance with BC Resolution # 05-08-19-A, seconded by Lisa Liggins. Motion carried:

Ayes: Lawrence Barton, Jonas Hill, Lisa Liggins, Kirby Metoxen, Marlon Skenandore, Jameson Wilson, Brandon Yellowbird-Stevens
Not Present: Jennifer Webster

DRAFT

**K. Enter the e-poll results into the regarding the approved Research Request: Nasbah Hill – UW-Green Bay - "An Examination of the Impact of Charlie Hill's Legacy on the Misrepresentation and Invisibility of Native People in the Media" in accordance with BC Resolution # 05-08-19-A (02:46:54)**
Sponsor: Lisa Liggins, Secretary

Motion by Jameson Wilson to enter the e-poll results into the record regarding the approved Research Request: Nasbah Hill – UW-Green Bay - "An Examination of the Impact of Charlie Hill's Legacy on the Misrepresentation and Invisibility of Native People in the Media" in accordance with BC Resolution # 05-08-19-A (02:46:54)
Sponsor: Lisa Liggins, Secretary, seconded by Lisa Liggins. Motion carried:
Ayes: Lawrence Barton, Jonas Hill, Lisa Liggins, Kirby Metoxen, Marlon Skenandore, Jameson Wilson, Brandon Yellowbird-Stevens
Not Present: Jennifer Webster

*The Oneida Business Committee, by consensus, recessed at 11:21 a.m. to 11:30 a.m.*

*Meeting called to order by Chairman Tehassi Hill at 11:30 a.m.*

*Roll call for the record:*
*Present: Treasurer Lawrence Barton; Councilman Jonas Hill; Chairman Tehassi Hill; Secretary Lisa Liggins; Councilman Kirby Metoxen; Councilman Marlon Skenandore; Councilman Jameson Wilson;*
*Not Present: Councilwoman Jennifer Webster; Vice-Chairman Brandon Yellowbird-Stevens;*

*Vice-Chairman Brandon Yellowbird-Stevens arrived at 11:31 a.m.*

## XII. REPORTS

### A. TRIBALLY CHARTERED ENTITIES

**1. Accept the Bay Bancorporation, Inc. FY-2023 4th quarter report (02:48:15)**
Sponsor: Jeff Bowman, President/Bay Bank

Motion by Kirby Metoxen to accept the Bay Bancorporation, Inc. FY-2023 4th quarter report, seconded by Jonas Hill. Motion carried:
Ayes: Lawrence Barton, Jonas Hill, Lisa Liggins, Kirby Metoxen, Marlon Skenandore, Jameson Wilson, Brandon Yellowbird-Stevens
Not Present: Jennifer Webster

**2. Accept the Oneida Airport Hotel Corporation FY-2023 4th quarter report (02:53:20)**
Sponsor: Kathy Hughes, Chair/Oneida Airport Hotel Corporation

Motion by Lisa Liggins to accept the Oneida Airport Hotel Corporation FY-2023 4th quarter report, seconded by Kirby Metoxen. Motion carried:
Ayes: Lawrence Barton, Jonas Hill, Lisa Liggins, Kirby Metoxen, Marlon Skenandore, Jameson Wilson, Brandon Yellowbird-Stevens
Not Present: Jennifer Webster

DRAFT

3. **Accept the Oneida ESC Group, LLC FY-2023 4th quarter report (02:54:48)**
   Sponsor: John Breuninger, Chair/Oneida ESC Group Board of Managers

Motion by Kirby Metoxen to accept the Oneida ESC Group, LLC FY-2023 4th quarter report, seconded by Lawrence Barton. Motion carried:

Ayes: Lawrence Barton, Jonas Hill, Lisa Liggins, Kirby Metoxen, Marlon Skenandore, Jameson Wilson, Brandon Yellowbird-Stevens
Not Present: Jennifer Webster

4. **Accept the Oneida Golf Enterprise FY-2023 4th quarter report (02:57:57)**
   Sponsor: Justin Nishimoto, Agent/Oneida Golf Enterprise

Motion by Jonas Hill to accept the Oneida Golf Enterprise FY-2023 4th quarter report, seconded by Marlon Skenandore. Motion carried:

Ayes: Lawrence Barton, Jonas Hill, Lisa Liggins, Kirby Metoxen, Marlon Skenandore, Jameson Wilson, Brandon Yellowbird-Stevens
Not Present: Jennifer Webster

## XIII. EXECUTIVE SESSION

### A. REPORTS

1. **Accept the Chief Counsel report (03:02:19)**
   Sponsor: Jo Anne House, Chief Counsel

Motion by Lisa Liggins to accept the Chief Counsel report, seconded by Jameson Wilson. Motion carried:

Ayes: Lawrence Barton, Jonas Hill, Lisa Liggins, Kirby Metoxen, Marlon Skenandore, Jameson Wilson, Brandon Yellowbird-Stevens
Not Present: Jennifer Webster

2. **Accept the Intergovernmental Affairs, Communications, and Self-Governance November 2023 report (03:02:35)**
   Sponsor: Melinda J. Danforth, Director/Intergovernmental Affairs

Motion by Lisa Liggins to accept the Intergovernmental Affairs, Communications, and Self-Governance November 2023 report, seconded by Marlon Skenandore. Motion carried:

Ayes: Lawrence Barton, Jonas Hill, Lisa Liggins, Kirby Metoxen, Marlon Skenandore, Jameson Wilson
Abstained: Brandon Yellowbird-Stevens
Not Present: Jennifer Webster

Motion by Lisa Liggins to approve a limited waiver of sovereign immunity - WI Tribal Assistance Grant Agreement with the State of Wisconsin - file # 2023-1180, seconded by Jonas Hill. Motion carried:

Ayes: Lawrence Barton, Jonas Hill, Lisa Liggins, Kirby Metoxen, Marlon Skenandore, Jameson Wilson
Abstained: Brandon Yellowbird-Stevens
Not Present: Jennifer Webster

DRAFT

*Continued motions regarding item XIII.A.2. Accept the Intergovernmental Affairs, Communications, and Self-Governance November 2023 report*

Motion by Lisa Liggins to approve a limited waiver of sovereign immunity - Agreement with the State of Wisconsin for the Healing to Wellness Court state funding - file # 2023-1238, seconded by Jonas Hill. Motion carried:

| | |
|---|---|
| Ayes: | Lawrence Barton, Jonas Hill, Lisa Liggins, Kirby Metoxen, Marlon Skenandore, Jameson Wilson |
| Abstained: | Brandon Yellowbird-Stevens |
| Not Present: | Jennifer Webster |

Motion by Lisa Liggins to approve a limited waiver of sovereign immunity - UWGB/Audubon Society Habitat Restoration state funding agreement - file # 2023-1239, seconded by Jameson Wilson. Motion carried:

| | |
|---|---|
| Ayes: | Lawrence Barton, Jonas Hill, Lisa Liggins, Kirby Metoxen, Marlon Skenandore, Jameson Wilson |
| Abstained: | Brandon Yellowbird-Stevens |
| Not Present: | Jennifer Webster |

Motion by Lisa Liggins to approve a limited waiver of sovereign immunity - National Estuarine Research Reserve System state funding agreement - file # 2023-1240, seconded by Jameson Wilson. Motion carried:

| | |
|---|---|
| Ayes: | Lawrence Barton, Jonas Hill, Lisa Liggins, Kirby Metoxen, Marlon Skenandore, Jameson Wilson |
| Abstained: | Brandon Yellowbird-Stevens |
| Not Present: | Jennifer Webster |

Motion by Lisa Liggins to approve the nomination of Councilwoman Jennifer Webster to the Administration for Children and Families Tribal Advisory Committee; to move the nomination letter to open session; and to authorize the Chairman to sign the letter, seconded by Kirby Metoxen. Motion carried:

| | |
|---|---|
| Ayes: | Lawrence Barton, Jonas Hill, Lisa Liggins, Kirby Metoxen, Marlon Skenandore, Jameson Wilson |
| Abstained: | Brandon Yellowbird-Stevens |
| Not Present: | Jennifer Webster |

Motion by Lisa Liggins to approve amendment Number 9 to the IHS Multi-Year Funding Agreement for FY2019 - file # 2023-1281; authorize the Chairman to sign the amendment; and to direct Self-Governance to submit the agreement to IHS, seconded by Kirby Metoxen. Motion carried:

| | |
|---|---|
| Ayes: | Lawrence Barton, Jonas Hill, Lisa Liggins, Kirby Metoxen, Marlon Skenandore, Jameson Wilson |
| Abstained: | Brandon Yellowbird-Stevens |
| Not Present: | Jennifer Webster |

3. **Accept the General Manager report (03:05:38)**
   Sponsor: Mark W. Powless, General Manager

Motion by Lisa Liggins to accept the General Manager report, seconded by Jonas Hill. Motion carried:

| | |
|---|---|
| Ayes: | Lawrence Barton, Jonas Hill, Lisa Liggins, Kirby Metoxen, Marlon Skenandore, Jameson Wilson |
| Abstained: | Brandon Yellowbird-Stevens |
| Not Present: | Jennifer Webster |

DRAFT

4. **Accept the Bay Bancorporation, Inc. FY-2023 4th quarter executive report (03:05:53)**
   Sponsor: Jeff Bowman, President/Bay Bank

Motion by Lisa Liggins to accept the Bay Bancorporation, Inc. FY-2023 4th quarter executive report, seconded by Jameson Wilson. Motion carried:

| | |
|---|---|
| Ayes: | Lawrence Barton, Jonas Hill, Lisa Liggins, Kirby Metoxen, Marlon Skenandore, Jameson Wilson |
| Abstained: | Brandon Yellowbird-Stevens |
| Not Present: | Jennifer Webster |

5. **Accept the Oneida Airport Hotel Corporation FY-2023 4th quarter executive report (03:06:15)**
   Sponsor: Kathy Hughes, Chair/Oneida Airport Hotel Corporation

Motion by Lisa Liggins to accept the Oneida Airport Hotel Corporation FY-2023 4th quarter executive report, seconded by Jameson Wilson. Motion carried:

| | |
|---|---|
| Ayes: | Lawrence Barton, Jonas Hill, Lisa Liggins, Kirby Metoxen, Marlon Skenandore, Jameson Wilson |
| Abstained: | Brandon Yellowbird-Stevens |
| Not Present: | Jennifer Webster |

6. **Accept the Oneida ESC Group, LLC FY-2023 4th quarter executive report (03:06:33)**
   Sponsor: John Breuninger, Chair/Oneida ESC Group Board of Managers

Motion by Jameson Wilson to accept the Oneida ESC Group, LLC FY-2023 4th quarter executive report, seconded by Marlon Skenandore. Motion carried:

| | |
|---|---|
| Ayes: | Lawrence Barton, Jonas Hill, Lisa Liggins, Kirby Metoxen, Marlon Skenandore, Jameson Wilson |
| Abstained: | Brandon Yellowbird-Stevens |
| Not Present: | Jennifer Webster |

7. **Accept the Oneida Golf Enterprise FY-2023 4th quarter executive report (03:06:50)**
   Sponsor: Justin Nishimoto, Agent/Oneida Golf Enterprise

Motion by Jonas Hill to accept the Oneida Golf Enterprise FY-2023 4th quarter executive report, seconded by Marlon Skenandore. Motion carried:

| | |
|---|---|
| Ayes: | Lawrence Barton, Jonas Hill, Lisa Liggins, Kirby Metoxen, Marlon Skenandore, Jameson Wilson |
| Abstained: | Brandon Yellowbird-Stevens |
| Not Present: | Jennifer Webster |

8. **Accept the Business Analyst FY-2023 4th quarter report (03:07:14)**
   Sponsor: Justin Nishimoto, Business Analyst

Motion by Jonas Hill to accept the Business Analyst FY-2023 4th quarter report, seconded by Kirby Metoxen. Motion carried:

| | |
|---|---|
| Ayes: | Lawrence Barton, Jonas Hill, Lisa Liggins, Kirby Metoxen, Marlon Skenandore, Jameson Wilson |
| Abstained: | Brandon Yellowbird-Stevens |
| Not Present: | Jennifer Webster |

DRAFT

## B. AUDIT COMMITTEE

1. **Accept the October 17, 2023, regular Audit Committee meeting minutes (03:07:33)**
   Sponsor: Lisa Liggins, Secretary

Motion by Lawrence Barton to accept the October 17, 2023, regular Audit Committee meeting minutes, seconded by Jonas Hill. Motion carried:

| | |
|---|---|
| Ayes: | Lawrence Barton, Jonas Hill, Lisa Liggins, Kirby Metoxen, Marlon Skenandore, Jameson Wilson, Brandon Yellowbird-Stevens |
| Not Present: | Jennifer Webster |

2. **Accept the Gaming Contracts compliance audit and lift the confidentiality requirement (03:07:48)**
   Sponsor: Lisa Liggins, Secretary

Motion by Lawrence Barton to accept the Gaming Contracts compliance audit and lift the confidentiality requirement, seconded by Lisa Liggins. Motion carried:

| | |
|---|---|
| Ayes: | Lawrence Barton, Jonas Hill, Lisa Liggins, Kirby Metoxen, Marlon Skenandore, Jameson Wilson |
| Abstained: | Brandon Yellowbird-Stevens |
| Not Present: | Jennifer Webster |

3. **Accept the Gaming Machines (Slots) compliance audit and lift the confidentiality requirement (03:08:08)**
   Sponsor: Lisa Liggins, Secretary

Motion by Kirby Metoxen to accept the Gaming Machines (Slots) compliance audit and lift the confidentiality requirement, seconded by Jonas Hill. Motion carried:

| | |
|---|---|
| Ayes: | Lawrence Barton, Jonas Hill, Lisa Liggins, Kirby Metoxen, Marlon Skenandore, Jameson Wilson, Brandon Yellowbird-Stevens |
| Not Present: | Jennifer Webster |

4. **Accept the Gaming Machine (Slots) Year-End compliance audit and lift the confidentiality requirement (03:08:23)**
   Sponsor: Lisa Liggins, Secretary

Motion by Marlon Skenandore to accept the Gaming Machine (Slots) Year-End compliance audit and lift the confidentiality requirement, seconded by Jonas Hill. Motion carried:

| | |
|---|---|
| Ayes: | Lawrence Barton, Jonas Hill, Lisa Liggins, Kirby Metoxen, Marlon Skenandore, Jameson Wilson |
| Abstained: | Brandon Yellowbird-Stevens |
| Not Present: | Jennifer Webster |

5. **Accept the Information Technology compliance audit and lift the confidentiality requirement (03:08:39)**
   Sponsor: Lisa Liggins, Secretary

Motion by Kirby Metoxen to accept the Information Technology compliance audit and lift the confidentiality requirement, seconded by Lawrence Barton. Motion carried:

| | |
|---|---|
| Ayes: | Lawrence Barton, Jonas Hill, Lisa Liggins, Kirby Metoxen, Marlon Skenandore, Jameson Wilson, Brandon Yellowbird-Stevens |
| Not Present: | Jennifer Webster |

DRAFT

6. **Accept the Table Games compliance audit and lift the confidentiality requirement (03:08:58)**
   Sponsor: Lisa Liggins, Secretary

Motion by Jonas Hill to accept the Table Games compliance audit and lift the confidentiality requirement, seconded by Kirby Metoxen. Motion carried:

| | |
|---|---|
| Ayes: | Lawrence Barton, Jonas Hill, Lisa Liggins, Kirby Metoxen, Marlon Skenandore, Jameson Wilson |
| Abstained: | Brandon Yellowbird-Stevens |
| Not Present: | Jennifer Webster |

7. **Accept the Title 31 compliance audit and lift the confidentiality requirement (03:09:16)**
   Sponsor: Lisa Liggins, Secretary

Motion by Lawrence Barton to accept the Title 31 compliance audit and lift the confidentiality requirement, seconded by Marlon Skenandore. Motion carried:

| | |
|---|---|
| Ayes: | Lawrence Barton, Jonas Hill, Lisa Liggins, Kirby Metoxen, Marlon Skenandore, Jameson Wilson |
| Abstained: | Brandon Yellowbird-Stevens |
| Not Present: | Jennifer Webster |

8. **Accept the Kalihwisaks controls assessment audit and lift the confidentiality requirement (03:09:37)**
   Sponsor: Lisa Liggins, Secretary

Motion by Jameson Wilson to accept the Kalihwisaks controls assessment audit and lift the confidentiality requirement, seconded by Lisa Liggins. Motion carried:

| | |
|---|---|
| Ayes: | Lawrence Barton, Jonas Hill, Lisa Liggins, Kirby Metoxen, Marlon Skenandore, Jameson Wilson |
| Abstained: | Brandon Yellowbird-Stevens |
| Not Present: | Jennifer Webster |

9. **Accept the Enrollments performance assurance audit and lift the confidentiality requirement (03:09:57)**
   Sponsor: Lisa Liggins, Secretary

Motion by Lisa Liggins to defer the Enrollments performance assurance audit back to the Audit Committee, seconded by Marlon Skenandore. Motion carried:

| | |
|---|---|
| Ayes: | Lawrence Barton, Jonas Hill, Lisa Liggins, Kirby Metoxen, Marlon Skenandore, Jameson Wilson |
| Abstained: | Brandon Yellowbird-Stevens |
| Not Present: | Jennifer Webster |

DRAFT

## C. NEW BUSINESS

1. **Approve contract - Bay Bank Account Agreement - file # 2023-1230 (03:10:52)**
   Sponsor: Keith Doxtator, Chief Financial Officer

Motion by Lisa Liggins to approve contract - Bay Bank Account Agreement - file # 2023-1230, seconded by Lawrence Barton. Motion carried:

| | |
|---|---|
| Ayes: | Lawrence Barton, Jonas Hill, Lisa Liggins, Kirby Metoxen, Marlon Skenandore, Jameson Wilson |
| Abstained: | Brandon Yellowbird-Stevens |
| Not Present: | Jennifer Webster |

2. **Approve the Transamerica Retirement Services - Governmental 401k Plan fourth amendment (03:11:17)**
   Sponsor: Keith Doxtator, Chief Financial Officer

Motion by Lisa Liggins to adopt the resolution entitled 12-13-23-D Approval of Increase of Automatic Contribution Rate for Participants to 5%, Increase of Employer Matching Contribution Rate to up to 5%, and Compliance Updates Regarding Certain Catch-up Contributions, Required Minimum Distributions, and Required Commencement of Payments for the Oneida Nation Governmental 401(k) Plan, seconded by Lawrence Barton. Motion carried:

| | |
|---|---|
| Ayes: | Lawrence Barton, Jonas Hill, Lisa Liggins, Kirby Metoxen, Marlon Skenandore, Jameson Wilson |
| Abstained: | Brandon Yellowbird-Stevens |
| Not Present: | Jennifer Webster |

Motion by Lisa Liggins to move the adopted resolution into open session, seconded by Marlon Skenandore. Motion carried:

| | |
|---|---|
| Ayes: | Lawrence Barton, Jonas Hill, Lisa Liggins, Kirby Metoxen, Marlon Skenandore, Jameson Wilson |
| Abstained: | Brandon Yellowbird-Stevens |
| Not Present: | Jennifer Webster |

3. **Approve the Transamerica Retirement Services - Enterprise 401k Plan second amendment (03:12:24)**
   Sponsor: Keith Doxtator, Chief Financial Officer

Motion by Lisa Liggins to adopt resolution entitled 12-13-23-E Approval of Amendment No. 2 to the Oneida Nation Enterprise 401(k) Plan Increase of Automatic Deferral Percentage to 5% for Participants in, Newly Hired Employees, and Newly Eligible Employees and to move the adopted resolution into open session, seconded by Marlon Skenandore. Motion carried:

| | |
|---|---|
| Ayes: | Lawrence Barton, Jonas Hill, Lisa Liggins, Kirby Metoxen, Marlon Skenandore, Jameson Wilson |
| Abstained: | Brandon Yellowbird-Stevens |
| Not Present: | Jennifer Webster |

DRAFT

4. **Approve a limited waiver of sovereign immunity - Brown County - Austin Straubel International Airport - Lease - file # 2023-1077 (03:13:04)**
   Sponsor: Louise Cornelius, Gaming General Manager

Motion by Lisa Liggins to approve a limited waiver of sovereign immunity - Brown County - Austin Straubel International Airport - Lease - file # 2023-1077, seconded by Jonas Hill. Motion carried:

| | |
|---|---|
| Ayes: | Lawrence Barton, Jonas Hill, Lisa Liggins, Kirby Metoxen, Marlon Skenandore, Jameson Wilson |
| Abstained: | Brandon Yellowbird-Stevens |
| Not Present: | Jennifer Webster |

5. **Approve a limited waiver of sovereign immunity - Canva - file # 2023-1246 (03:13:28)**
   Sponsor: Mark W. Powless, General Manager

Motion by Marlon Skenandore to approve a limited waiver of sovereign immunity - Canva - file # 2023-1246, seconded by Jameson Wilson. Motion carried:

| | |
|---|---|
| Ayes: | Lawrence Barton, Jonas Hill, Lisa Liggins, Kirby Metoxen, Marlon Skenandore, Jameson Wilson |
| Abstained: | Brandon Yellowbird-Stevens |
| Not Present: | Jennifer Webster |

6. **Approve a limited waiver of sovereign immunity - NJOY LLC - file # 2023-1139 (03:13:48)**
   Sponsor: Debra Powless, Retail General Manager

Motion by Jameson Wilson to approve a limited waiver of sovereign immunity - NJOY LLC - file # 2023-1139, seconded by Lawrence Barton. Motion carried:

| | |
|---|---|
| Ayes: | Lawrence Barton, Jonas Hill, Lisa Liggins, Kirby Metoxen, Marlon Skenandore, Jameson Wilson |
| Abstained: | Brandon Yellowbird-Stevens |
| Not Present: | Jennifer Webster |

7. **Review Integrated Resort Plan updates and determine next steps (03:14:08)**
   Sponsor: Tehassi Hill, Chairman

Motion by Lisa Liggins to direct the Chief Counsel to provide a report and resolution as identified in Law Office memo dated December 12, 2023; to direct the Secretary to schedule a meeting between the Oneida Business Committee, Gaming General Manager and Oneida Airport Hotel Corporation Board; to direct the Secretary to schedule an Oneida Business Committee meeting before the end of the calendar year to review and act upon the report and resolution directed to be developed by Chief Counsel, seconded by Lawrence Barton. Motion carried:

| | |
|---|---|
| Ayes: | Lawrence Barton, Jonas Hill, Lisa Liggins, Kirby Metoxen, Marlon Skenandore, Jameson Wilson, Brandon Yellowbird-Stevens |
| Not Present: | Jennifer Webster |

DRAFT

8. **Review application(s) for one (1) vacancy - Oneida Election Board (03:15:28)**
   Sponsor: Lisa Liggins, Secretary

Motion by Lisa Liggins to accept the discussion regarding the application(s) for the Oneida Election Board vacancy as information, seconded by Kirby Metoxen. Motion carried:

| | |
|---|---|
| Ayes: | Lawrence Barton, Jonas Hill, Lisa Liggins, Kirby Metoxen, Marlon Skenandore, Jameson Wilson |
| Abstained: | Brandon Yellowbird-Stevens |
| Not Present: | Jennifer Webster |

9. **Review application(s) for nine (9) vacancies - Oneida Election Board Ad Hoc Committee (03:16:02)**
   Sponsor: Lisa Liggins, Secretary

Motion by Lisa Liggins to accept the discussion regarding the application(s) for the Oneida Election Board Ad Hoc Committee vacancies as information, seconded by Jonas Hill. Motion carried:

| | |
|---|---|
| Ayes: | Lawrence Barton, Jonas Hill, Lisa Liggins, Kirby Metoxen, Marlon Skenandore, Jameson Wilson |
| Abstained: | Brandon Yellowbird-Stevens |
| Not Present: | Jennifer Webster |

10. **Review application(s) for four (4) vacancies - Oneida Personnel Commission (03:16:20)**
    Sponsor: Lisa Liggins, Secretary

Motion by Lisa Liggins to accept the discussion regarding the application(s) for the Oneida Personnel Commission vacancies as information, seconded by Kirby Metoxen. Motion carried:

| | |
|---|---|
| Ayes: | Lawrence Barton, Jonas Hill, Lisa Liggins, Kirby Metoxen, Marlon Skenandore, Jameson Wilson |
| Abstained: | Brandon Yellowbird-Stevens |
| Not Present: | Jennifer Webster |

11. **Review application(s) for one (1) Community-at-Large vacancy - Oneida Nation School Board (03:16:47)**
    Sponsor: Lisa Liggins, Secretary

Motion by Lisa Liggins to accept discussion regarding the application(s) for the Oneida Nation School Board Community-at-Large vacancy as information, seconded by Kirby Metoxen. Motion carried:

| | |
|---|---|
| Ayes: | Lawrence Barton, Jonas Hill, Lisa Liggins, Kirby Metoxen, Marlon Skenandore, Jameson Wilson |
| Abstained: | Brandon Yellowbird-Stevens |
| Not Present: | Jennifer Webster |

12. **Review applications for two (2) Human Services Department vacancies - Pardon and Forgiveness Screening Committee (03:17:14)**
    Sponsor: Lisa Liggins, Secretary

Motion by Lisa Liggins to accept discussion regarding the application(s) for the Pardon and Forgiveness Screening Committee Human Services Department vacancies as information, seconded by Marlon Skenandore. Motion carried:

| | |
|---|---|
| Ayes: | Lawrence Barton, Jonas Hill, Lisa Liggins, Kirby Metoxen, Marlon Skenandore, Jameson Wilson |
| Abstained: | Brandon Yellowbird-Stevens |
| Not Present: | Jennifer Webster |

DRAFT

13. **Review applications for two (2) Oneida Police Department vacancies - Pardon and Forgiveness Screening Committee (03:17:35)**
Sponsor: Lisa Liggins, Secretary

Motion by Lisa Liggins to accept discussion regarding the application(s) for the Pardon and Forgiveness Screening Committee Oneida Police Department vacancies as information, seconded by Jonas Hill. Motion carried:

| | |
|---|---|
| Ayes: | Lawrence Barton, Jonas Hill, Lisa Liggins, Kirby Metoxen, Marlon Skenandore, Jameson Wilson |
| Abstained: | Brandon Yellowbird-Stevens |
| Not Present: | Jennifer Webster |

14. **Enter the e-poll results into the record regarding the approved attorney contract - Arlinda Locklear - file # 2023-1217 (03:17:57)**
Sponsor: Lisa Liggins, Secretary

Motion by Marlon Skenandore to enter the e-poll results into the record regarding the approved attorney contract - Arlinda Locklear - file # 2023-1217, seconded by Jameson Wilson. Motion carried:

| | |
|---|---|
| Ayes: | Lawrence Barton, Jonas Hill, Lisa Liggins, Kirby Metoxen, Marlon Skenandore, Jameson Wilson |
| Abstained: | Brandon Yellowbird-Stevens |
| Not Present: | Jennifer Webster |

15. **Adopt resolution entitled Oneida Business Committee Approval to Purchase of the Units held by Sunvest Solar Investments WI, LLC, in Oneida Nation Solar LLC (03:18:28)**
Sponsor: Mark W. Powless, General Manager

Motion by Lisa Liggins to adopt resolution entitled 12-13-23-F Oneida Business Committee Approval to Purchase of the Units held by Sunvest Solar Investments WI, LLC, in Oneida Nation Solar LLC and to move the adopted resolution into open session, seconded by Jameson Wilson. Motion carried:

| | |
|---|---|
| Ayes: | Lawrence Barton, Jonas Hill, Lisa Liggins, Kirby Metoxen, Marlon Skenandore, Jameson Wilson |
| Abstained: | Brandon Yellowbird-Stevens |
| Not Present: | Jennifer Webster |

## XIV. ADJOURN

Motion by Jameson Wilson to adjourn at 12:01 p.m., seconded by Kirby Metoxen. Motion carried:

| | |
|---|---|
| Ayes: | Lawrence Barton, Jonas Hill, Lisa Liggins, Kirby Metoxen, Marlon Skenandore, Jameson Wilson, Brandon Yellowbird-Stevens |
| Not Present: | Jennifer Webster |

Minutes prepared by Aliskwet Ellis, Senior Information Management Specialist.
Minutes approved as presented on _____.

_____
Lisa Liggins, Secretary
ONEIDA BUSINESS COMMITTEE

Approve the December 15, 2023, special Business Committee meeting minutes

# Business Committee Agenda Request

1. **Meeting Date Requested:** 01/10/24

2. **General Information:**

Session: ☒ Open ☐ Executive – must qualify under §107.4-1.

Justification: *Choose reason for Executive.*

3. **Supporting Documents:**

| | | |
|---|---|---|
| ☐ Bylaws | ☐ Fiscal Impact Statement | ☐ Presentation |
| ☐ Contract Document(s) | ☐ Law | ☐ Report |
| ☐ Correspondence | ☐ Legal Review | ☐ Resolution |
| ☐ Draft GTC Notice | ☒ Minutes | ☐ Rule (adoption packet) |
| ☐ Draft GTC Packet | ☐ MOU/MOA | ☐ Statement of Effect |
| ☐ E-poll results/back-up | ☐ Petition | ☐ Travel Documents |
| ☐ Other: *Describe* | | |

4. **Budget Information:**

| | | |
|---|---|---|
| ☐ Budgeted | ☐ Budgeted – Grant Funded | ☐ Unbudgeted |
| ☒ Not Applicable | ☐ Other: *Describe* | |

5. **Submission:**

Authorized Sponsor: Lisa Liggins, Secretary

Primary Requestor:

Additional Requestor: *(Name, Title/Entity)*

Additional Requestor: *(Name, Title/Entity)*

Submitted By: CELLIS1

DRAFT

# Oneida Business Committee

**Special Meeting**
**9:00 AM Friday, December 15, 2023**
**BC Conference Room, 2nd floor, Norbert Hill Center**

**Minutes**

**SPECIAL MEETING**
**Present:** Chairman Tehassi Hill, Vice-Chairman Brandon Yellowbird-Stevens (via Microsoft Teams[1]), Treasurer Lawrence Barton, Council members: Jonas Hill, Kirby Metoxen, Marlon Skenandore, Jennifer Webster, Jameson Wilson;
**Not Present:** Secretary Lisa Liggins;
**Arrived at:** n/a
**Others present:** Jo Anne House (via Microsoft Teams), Keith Doxtator, Louise Cornelius (via Microsoft Teams), Loucinda Conway (via Microsoft Teams), David P. Jordan (via Microsoft Teams), Kristal Hill (via Microsoft Teams), Lisa Summers, Chad Fuss (via Microsoft Teams), Misty Jordan (via Microsoft Teams), Jennifer Anderson (via Microsoft Teams), Mark A. Powless, Sr. (via Microsoft Teams), Jeremy King (via Microsoft Teams), James Skenandore (via Microsoft Teams), Corey Topp (via Microsoft Teams), Ryan Hirsch (via Microsoft Teams), Aliskwet Ellis (via Microsoft Teams);

## I. CALL TO ORDER[2]

*Meeting called to order by Chairman Tehassi Hill at 9:00 a.m.*

## II. OPENING

*Opening provided by Councilman Jameson Wilson.*

## III. ADOPT THE AGENDA

Motion by Lawrence Barton to adopt the agenda with one (1) addition [1] under the Executive Session, New Business section, add item entitled Approve a limited waiver of sovereign immunity - file # 2023-1036, 2023-1286, 2023-1258], seconded by Jameson Wilson. Motion carried:

| | |
|---|---|
| Ayes: | Lawrence Barton, Jonas Hill, Kirby Metoxen, Marlon Skenandore, Jennifer Webster, Jameson Wilson, Brandon Yellowbird-Stevens |
| Not Present: | Lisa Liggins |

[1] Microsoft Teams is software which provides a communication and collaboration platform for workplace chat, file sharing, and video meetings.
[2] Due to technical difficulties, there is no audio or video available for this meeting.

DRAFT

## IV. EXECUTIVE SESSION

Motion by Lawrence Barton to go into executive session at 9:06 a.m., seconded by Jennifer Webster. Motion carried:

Ayes: Lawrence Barton, Jonas Hill, Kirby Metoxen, Marlon Skenandore, Jennifer Webster, Jameson Wilson, Brandon Yellowbird-Stevens
Not Present: Lisa Liggins

Motion by Lawrence Barton to come out of executive session at 9:32 a.m., seconded by Jennifer Webster. Motion carried:

Ayes: Lawrence Barton, Jonas Hill, Kirby Metoxen, Marlon Skenandore, Jennifer Webster, Jameson Wilson, Brandon Yellowbird-Stevens
Not Present: Lisa Liggins

### A. AUDIT COMMITTEE

1. **Approve the FY-2023 year end audit presentation materials**
   Sponsor: Lisa Liggins, Secretary

Motion by Jennifer Webster to approve the FY-2023 year end audit presentation materials, seconded by Marlon Skenandore. Motion carried:

Ayes: Lawrence Barton, Jonas Hill, Kirby Metoxen, Marlon Skenandore, Jennifer Webster, Jameson Wilson, Brandon Yellowbird-Stevens
Not Present: Lisa Liggins

2. **Approve the FY-2023 year end audited financial statements presented by RSM, US Auditors**
   Sponsor: Lisa Liggins, Secretary

Motion by Jennifer Webster to approve the FY-2023 year end audited financial statements presented by RSM, US Auditors, seconded by Jameson Wilson. Motion carried:

Ayes: Lawrence Barton, Jonas Hill, Kirby Metoxen, Marlon Skenandore, Jennifer Webster, Jameson Wilson, Brandon Yellowbird-Stevens
Not Present: Lisa Liggins

### B. NEW BUSINESS

1. **Approve a limited waiver of sovereign immunity - file # 2023-1036, 2023-1286, 2023-1258**
   Sponsor: Mark W. Powless, General Manager

Motion by Jennifer Webster to approve a limited waiver of sovereign immunity for two land purchases - file # 2023-1036, 2023-1286, 2023-1258, seconded by Lawrence Barton. Motion carried:

Ayes: Lawrence Barton, Jonas Hill, Kirby Metoxen, Marlon Skenandore, Jennifer Webster, Jameson Wilson, Brandon Yellowbird-Stevens
Not Present: Lisa Liggins

DRAFT

## V. ADJOURN

Motion by Kirby Metoxen to adjourn at 9:35 a.m., seconded by Marlon Skenandore. Motion carried:

| | |
|---|---|
| Ayes: | Lawrence Barton, Jonas Hill, Kirby Metoxen, Marlon Skenandore, Jennifer Webster, Jameson Wilson, Brandon Yellowbird-Stevens |
| Not Present: | Lisa Liggins |

DRAFT

Minutes prepared by Aliskwet Ellis, Senior Information Management Specialist.
Minutes approved as presented on _____.

_____
Lisa Liggins, Secretary
ONEIDA BUSINESS COMMITTEE

Approve the December 21, 2023, special Business Committee meeting minutes

# Business Committee Agenda Request

**1. Meeting Date Requested:** 01/10/24

**2. General Information:**

Session: ☒ Open ☐ Executive – must qualify under §107.4-1.

Justification: *Choose reason for Executive.*

**3. Supporting Documents:**

| | | |
|---|---|---|
| ☐ Bylaws | ☐ Fiscal Impact Statement | ☐ Presentation |
| ☐ Contract Document(s) | ☐ Law | ☐ Report |
| ☐ Correspondence | ☐ Legal Review | ☐ Resolution |
| ☐ Draft GTC Notice | ☒ Minutes | ☐ Rule (adoption packet) |
| ☐ Draft GTC Packet | ☐ MOU/MOA | ☐ Statement of Effect |
| ☐ E-poll results/back-up | ☐ Petition | ☐ Travel Documents |
| ☐ Other: *Describe* | | |

**4. Budget Information:**

| | | |
|---|---|---|
| ☐ Budgeted | ☐ Budgeted – Grant Funded | ☐ Unbudgeted |
| ☒ Not Applicable | ☐ Other: *Describe* | |

**5. Submission:**

Authorized Sponsor: Lisa Liggins, Secretary

Primary Requestor:

Additional Requestor: *(Name, Title/Entity)*

Additional Requestor: *(Name, Title/Entity)*

Submitted By: CELLIS1

DRAFT

# Oneida Business Committee

**Special Meeting**
**4:00 PM Thursday, December 21, 2023**
**BC Conference Room, 2nd floor, Norbert Hill Center**

**Minutes**

**SPECIAL MEETING**
**Present:** Chairman Tehassi Hill, Vice-Chairman Brandon Yellowbird-Stevens, Treasurer Lawrence Barton, Secretary Lisa Liggins, Council members: Jonas Hill, Kirby Metoxen, Marlon Skenandore, Jennifer Webster, Jameson Wilson;
**Not Present:** n/a
**Arrived at:** n/a
**Others present:** JoAnne House, Keith Doxtator, Louise Cornelius (via Microsoft Teams), Carl Artman (via Microsoft Teams), Chad Fuss (via Microsoft Teams), Brenda Mendolla-Buckley (via Microsoft Teams), David P. Jordan (via Microsoft Teams), Kristal Hill (via Microsoft Teams), Fawn Cottrell (via Microsoft Teams), Kristine Hill, Patricia Lassila, Susan House (via Microsoft Teams), Jeanne Calhoun (via Microsoft Teams), Steve Ninham (via Microsoft Teams), Aliskwet Ellis (via Microsoft Teams);

## I. CALL TO ORDER

*Meeting called to order by Chairman Tehassi Hill at 4:00 p.m.*

## II. OPENING (00:00:06)

*Opening provided by Councilman Jameson Wilson.*

## III. ADOPT THE AGENDA (00:05:33)

Motion by Lisa Liggins to adopt the agenda as presented, seconded by Jennifer Webster. Motion carried:

Ayes: Lawrence Barton, Jonas Hill, Lisa Liggins, Kirby Metoxen, Marlon Skenandore, Jennifer Webster, Jameson Wilson, Brandon Yellowbird-Stevens

DRAFT

## IV. EXECUTIVE SESSION (00:05:55)

Motion by Lisa Liggins to go into executive session at 4:06 p.m., seconded by Jonas Hill. Motion carried:

Ayes: Lawrence Barton, Jonas Hill, Lisa Liggins, Kirby Metoxen, Marlon Skenandore, Jennifer Webster, Jameson Wilson, Brandon Yellowbird-Stevens

Motion by Lawrence Barton to come out of executive session at 4:14 p.m., seconded by Jameson Wilson. Motion carried:

Ayes: Lawrence Barton, Jonas Hill, Lisa Liggins, Kirby Metoxen, Marlon Skenandore, Jennifer Webster, Jameson Wilson, Brandon Yellowbird-Stevens

### A. NEW BUSINESS

1. **Adoption of resolution regarding Oneida Integrated Resort (00:06:14);(00:09:08)**
   Sponsor: Jo Anne House, Chief Counsel

Motion by Lisa Liggins to adopt resolution entitled 12-21-23-A Proposed Dissolution of Oneida Airport Hotel Corporation, seconded by Jameson Wilson. Motion carried:

Ayes: Lawrence Barton, Jonas Hill, Lisa Liggins, Kirby Metoxen, Marlon Skenandore, Jennifer Webster, Jameson Wilson, Brandon Yellowbird-Stevens

Motion by Lawrence Barton to adopt resolution entitled 12-21-23-B Consolidation of the Hotel and Conference Center with Oneida Gaming, seconded by Jonas Hill. Motion carried:

Ayes: Lawrence Barton, Jonas Hill, Lisa Liggins, Kirby Metoxen, Marlon Skenandore, Jennifer Webster, Jameson Wilson, Brandon Yellowbird-Stevens

*Item V. was addressed next.*

Motion by Lawrence Barton to move the adopted resolutions into open session, seconded by Jameson Wilson. Motion carried:

Ayes: Lawrence Barton, Jonas Hill, Lisa Liggins, Kirby Metoxen, Marlon Skenandore, Jennifer Webster, Jameson Wilson, Brandon Yellowbird-Stevens

*Item V. was re-addressed next.*

DRAFT

## V. ADJOURN (00:07:54);(00:09:23)

Motion by Jonas Hill to adjourn at 4:17 p.m., seconded by Marlon Skenandore. Motion withdrawn.

*Item IV.A.1. was re-addressed next.*

Motion by Jonas Hill to adjourn at 4:18 p.m., seconded by Jameson Wilson. Motion carried:

Ayes: Lawrence Barton, Jonas Hill, Lisa Liggins, Kirby Metoxen, Marlon Skenandore, Jennifer Webster, Jameson Wilson, Brandon Yellowbird-Stevens

DRAFT

Minutes prepared by Aliskwet Ellis, Senior Information Management Specialist.
Minutes approved as presented on _____.

_____
Lisa Liggins, Secretary
ONEIDA BUSINESS COMMITTEE

Adopt resolution entitled Approval of Use of Economic Development, Diversification and Community...

# Business Committee Agenda Request

1. **Meeting Date Requested:** 1/10/24

2. **Session:**

☒ Open ☐ Executive – must qualify under §107.4-1.

Justification: *Choose or type justification.*

3. **Requested Motion:**

☒ Accept as information; OR Enter the requested motion related to this item.

Accept Resolution for Safe Shelter donation for $35,000 from the EDDCD Fund.

4. **Areas potentially impacted or affected by this request:**

☐ Finance
☐ Law Office
☐ Gaming/Retail
☐ Other:
☐ Programs/Services
☐ MIS
☐ Boards, Committees, or Commissions

5. **Additional attendees needed for this request:**

*Name, Title/Entity OR Choose from List*

**6. Supporting Documents:**

- ☐ Bylaws
- ☐ Contract Document(s)
- ☐ Correspondence
- ☐ Draft GTC Notice
- ☐ Draft GTC Packet
- ☐ E-poll results/back-up
- ☐ Other:
- ☐ Fiscal Impact Statement
- ☐ Law
- ☐ Legal Review
- ☐ Minutes
- ☐ MOU/MOA
- ☐ Petition
- ☐ Presentation
- ☒ Report
- ☒ Resolution
- ☐ Rule (adoption packet)
- ☐ Statement of Effect
- ☐ Travel Documents

**7. Budget Information:**

- ☐ Budgeted – Tribal Contribution
- ☐ Unbudgeted
- ☐ Other:
- ☐ Budgeted – Grant Funded
- ☐ Not Applicable

**8. Submission:**

Authorized Sponsor: Justin Nishimoto, Business Analyst

Primary Requestor: _____

Economic Development, Diversification, and Community Development Fund (EDDCD) Request

Name: Pearl Webster Date Requested: 12/13/23

Department:

Please Select ▪ use for the funds:

☒ Social Wellness ▬ Housing ☐ Community Design ☐ Parks and Recreation

☐ Transportation, Facilities & Utilities ☐ Economic Development ☐ Agriculture

☐ Natural Resources ☐ Land Use ☐ Public Safety

Detailed Description (Please attach any supporting documents to form and dollar amounts needed):

Please see attached.

*For more information please refer to the 2014 Comprehensive Plan, Land Use Plan, Neighborhood Development Plan, Live, Sustain, Grow Plan, and the Economic Development Plan.

Does this project already exist or have been approved for CIP? No

If "YES" please indicate the CIP or project number:

Responsible employee for authorizing expenditures:

Oneida Nation
Oneida Business Committee
PO Box 365 • Oneida, WI 54155-0365
oneida-nsn.gov

# MEMO

To: Oneida Business Committee

From: Economic Development, Diversification, and Community Development Team

Date: January 2nd, 2024

Re: Safe Shelter Request of $35,000 for Operational Costs

---

**Background**

During the previous Business Committee meeting on December 13, 2023, it was requested that the Economic Development, Diversification, and Community Development team to review the request from the Safe Shelter for a $35,000 donation to be used for operational costs for this year.

**Current Request**

On December 13, 2023, Safe Shelter Inc. Requested a $35,000 donation to maintain operations for the homeless shelter. The following is the Business Committee motion on the request.

Motion by the Business Committee to direct Justin Nishimoto, Business Analyst to draft a resolution for $35,000 of the Economic Development, Diversification, and Community Development fund to be donated to the Safe Shelter with the review and recommendation to be submitted for the business committee meeting on January 10th, 2024.

The donation is to be used for operational expenses for the 2024 year.

**Findings after review**

The information supplied by Safe Shelter Inc., identifies operational expenses below:

- $27,571.23 for calendar year 2023 amount for utilities (electric and gas)

- $10,000 for building liability insurance per year

Safe Shelter Inc. has identified $37,571.23 for operational expenses for the past year and the $35,000 will cover for this upcoming year for operational expenses.

The Guiding Documents utilized to determine the use of the EDDCD funds include the Broad Goals and the Comprehensive Plan Elements which have the following housing related items:

- **Housing-** We want Tribal members of all income levels and family sizes to be given the opportunity for affordable housing by filling vacant homes and meeting all housing needs by fully funding existing and future programs by the end of this term to give them a feeling of security.
- **Social Wellness-**Ensure overall wellness for latiksa shu ha tsi Niyole lotikst^ hoku ha (children as far as the old people)
- **Housing**- Provide a variety of housing opportunities to improve social outcomes and wellness.

**In Closing**

The requested $35,000 from the EDDCD fund for Safe Shelter operations is an appropriated use of the fund.

Oneida Nation
Oneida Business Committee
Legislative Operating Committee
PO Box 365 • Oneida, WI 54155-0365
Oneida-nsn.gov

**Statement of Effect**

*Approval of Use of Economic Development, Diversification and Community Development Funds for a Donation of $35,000 to the Safe Shelter, Inc*

***Summary***

The resolution approves an allocation of thirty-five thousand dollars ($35,000) from the Economic Development, Diversification and Community Development Funds for the purpose of a donation to Safe Shelter, Inc. to continue operations.

*Submitted by: Clorissa N. Leeman, Senior Staff Attorney, Legislative Reference Office*
*Date: December 29, 2023*

***Analysis by the Legislative Reference Office***

The Oneida Business Committee has adopted resolutions which set aside funds disbursed from corporations to the Nation in an Economic Development, Diversification and Community Development fund ("the Fund") and describes the process for accessing those funds. *[Resolutions BC-09-28-16-B, BC-07-12-17-A, BC-12-12-18-B, BC-01-23-19-C, BC-01-23-19-D, and BC-05-26-21-B]*. When a request to utilize monies from the Fund is received, the Review Team, comprised of the Strategic Planner, Business Analyst, and the Budget Analyst, review the request for use of the Fund and determines if the proposed use is consistent with the Fund. The Review Team is then required to provide a written recommendation to the Oneida Business Committee regarding whether to authorize the allocation from the Fund to a specific project identified by a contract number, CIP number, economic development opportunity number or other easily trackable number or designation. The Oneida Business Committee is then responsible for authorizing use of the Fund by a resolution clearly identifying the amount of funds authorized and purpose of the funds, which may be identified by a contract number, CIP number, economic development opportunity number or other easily trackable number or designation, and the employee responsible for authorizing expenditures of the authorized amount.

Through the adoption of this resolution the Oneida Business Committee would be approving an allocation of thirty-five thousand dollars ($35,000) from the Economic Development, Diversification and Community Development Funds for the purpose of a donation to Safe Shelter, Inc. to continue operations. This resolution provides that the donation to Safe Shelter, Inc. is not intended to be used for salaries or related expenses. Utilizing the Fund for this purpose is aligned with the Oneida Business Committee Broad Goals and approved Comprehensive Plan Elements related to housing. Executive Director of the Safe Shelter Inc., Pearl Webster, is identified as the responsible employees for this allocation of funding. This resolution does not directly provide a contract number, CIP number, economic development opportunity number or other easily trackable number or designation – but this funding could be tracked through the resolution number.

***Conclusion***

Adoption of this resolution would not conflict with any of the Nation's laws.



A good mind. A good heart. A strong fire.

Oneida Nation
Post Office Box 365
Phone: (920)869-2214 Oneida, WI 54155

**BC Resolution # Leave this line blank**
**Approval of Use of Economic Development, Diversification and Community Development Funds for a Donation of $35,000 to the Safe Shelter, Inc**

**WHEREAS,** the Oneida Nation is a federally recognized Indian government and a treaty tribe recognized by the laws of the United States of America; and

**WHEREAS,** the Oneida General Tribal Council is the governing body of the Oneida Nation; and

**WHEREAS,** the Oneida Business Committee has been delegated the authority of Article IV, Section 1, of the Oneida Tribal Constitution by the Oneida General Tribal Council; and

**WHEREAS,** the Economic Development, Diversification and Community Development Fund was created by resolutions # BC-09-28-16-B, BC-07-12-17-A, and BC-01-23-19-D and the procedures for use of the fund set forth in resolution # BC-12-12-18-B, BC-01-23-19- C, and BC-05-26-21-B, *Updating and Clarifying Access to the Economic Development, Diversification and Community Development Fund As Amended*; and

**WHEREAS,** the Safe Shelter, Board of Directors was created in October of 2019 and worked with the Oneida Nation to identify 2155 Hutson Road as a location to serve as a homeless shelter; and

**WHEREAS,** Safe Shelter, Inc. received their 501 (c) (3) status on March 29, 2022, and has begun writing grants under their own status; and

**WHEREAS,** securing additional funding is a long-term endeavor and Safe Shelter, Inc. wishes to remain open to serve the homeless population; and

**WHEREAS,** the Oneida Business Committee has directed the EDDCD team to review and recommend the use of $35,000 for a donation to the Safe Shelter, Inc; and

**WHEREAS,** utilizing the Economic Development, Diversification and Community Development Fund to support a homeless shelter is aligned with the Oneida Business Committee Broad Goals and approved Comprehensive Plan Elements related to housing.

**NOW THEREFORE BE IT RESOLVED,** the Oneida Business Committee does approve the allocation of $35,000 from the Economic Development, Diversification and Community Development Funds for the purpose of a donation to Safe Shelter, Inc. to continue operations.

**BE IT FUTHER RESOLVED,** the $35,000 donation is not intended to be used for salaries or related expenses.

**BE IT FINALLY RESOLVED,** the responsible employees identified as Executive Director of the Safe Shelter Inc., Pearl Webster.

Adopt resolution entitled Recognizing Lois June Powless for Lifetime Achievements and Contributions to...

# Business Committee Agenda Request

1. **Meeting Date Requested:** 01/10/24

2. **Session:**
   ☒ Open ☐ Executive – must qualify under §107.4-1.
   Justification: Other – Lois J. Powless Lifetime Achievement

3. **Requested Motion:**
   ☒ Accept as information; OR
   *Enter the requested motion related to this item.*

4. **Areas potentially impacted or affected by this request:**
   ☐ Finance
   ☐ Law Office
   ☐ Gaming/Retail
   ☐ Other: *Describe*
   ☐ Programs/Services
   ☐ DTS
   ☐ Boards, Committees, or Commissions

5. **Additional attendees needed for this request:**
   *Name, Title/Entity OR Choose from List*
   *Name, Title/Entity OR Choose from List*
   *Name, Title/Entity OR Choose from List*
   *Name, Title/Entity OR Choose from List*

**6. Supporting Documents:**

- ☐ Bylaws
- ☐ Contract Document(s)
- ☐ Correspondence
- ☐ Draft GTC Notice
- ☐ Draft GTC Packet
- ☐ E-poll results/back-up
- ☐ Fiscal Impact Statement
- ☐ Law
- ☐ Legal Review
- ☐ Minutes
- ☐ MOU/MOA
- ☐ Petition
- ☐ Presentation
- ☐ Report
- ☒ Resolution
- ☐ Rule (adoption packet)
- ☐ Statement of Effect
- ☐ Travel Documents
- ☒ Other: Lifetime Achievement Bio

**7. Budget Information:**

- ☐ Budgeted – Tribal Contribution
- ☐ Budgeted – Grant Funded
- ☐ Unbudgeted
- ☐ Not Applicable
- ☒ Other: Special Projects

**8. Submission:**

Authorized Sponsor: Jennifer Webster, Councilwoman

Primary Requestor: *(Name, Title/Entity)*

Oneida Nation
Oneida Business Committee
PO Box 365 • Oneida, WI 54155-0365
oneida-nsn.gov

ONEIDA

# Memorandum

To: Oneida Business Committee

From: Jennifer Webster Council Member

Date: January 4, 2024

Re: Lifetime achievement

---

A proposal for "Lifetime Achievement" was brought forth to a BC Work Meeting December 07, 2023 and received approval for recognition of "Lifetime Achievement" recognition for former Tribal Leaders and/or Judges with funding from the special events budget. We are planning to recognize retired Oneida Business Committee council member Lois J. Powless and Wendell McLester at the January 10, 2024 Oneida Business Committee meeting. Along with a Tribal Resolutions:

Recognizing Lois J. Powless for Lifetime Achievement and Contributions to the Oneida Nation, and
Recognizing Wendel William McLester for Lifetime Achievement and Contributions to the Oneida Nation, and

The service of our elders is so appreciated we want to express our gratitude for the years of service and achievements as governmental officials.

Jennifer Webster was also tasked with bringing forth a Standard Operating Procedures in conjunction with the "Hall of Fame" law.

Thank You for your time and consideration.

# Oneida Nation

Post Office Box 365

Phone: (920)869-2214 Oneida, WI 54155

**BC Resolution # Leave this line blank**

**Recognizing Lois June Powless for Lifetime Achievements and Contributions to the Oneida Nation**

**WHEREAS,** the Oneida Nation is a federally recognized Indian government and a treaty tribe recognized by the laws of the United States of America; and

**WHEREAS,** the Oneida General Tribal Council is the governing body of the Oneida Nation; and

**WHEREAS,** the Oneida Business Committee has been delegated the authority of Article IV, Section 1, of the Oneida Tribal Constitution by the Oneida General Tribal Council; and

**WHEREAS,** members of the Oneida Nation have given their time, hopes, and energies to the Nation and community; and

**WHEREAS,** those actions have provided guidance in developing the Nation to meet future goals, provide opportunities for members, and to create programs, services and benefits for members; and

**WHEREAS,** members have stepped forward to make these decisions on behalf of all of us embracing and demonstrating Tsi? Niyukwalihó•tʌ (our ways); and

**WHEREAS,** the Oneida Business Committee has identified that recognizing these actions, such as has been in the past for

- Indigenous Peoples Day, resolution # BC-09-26-12-F;
- Proclamation of Oneida Nation Code Talkers Day, resolution # BC-12-11-13-A;
- Recognition of Dr. Clifford Abbott, resolution # BC-08-12-15-A
- Proclamation of Appreciation *Susan White*, resolution # BC-04-25-18-A;
- Proclamation Naming June 19 as Norbert S, Hill, Sr. Remembrance Day, resolution # BC-03-27-19-B;
- Proclamation of Appreciation *Charles Frederick Whitney "Chaz" Wheelock*, resolution # BC-12-09-20-B;
- Obligation for Oneida National Treasures Recognition utilizing Tribal Contribution Savings, resolution # BC-07-13-22-N; and

**WHEREAS,** Lois June Powless has worked on behalf of the Oneida Nation on many tribal entities such as the Oneida Housing Authority, Oneida Land Commission, and the Oneida Commission on Aging, lending her experience and love of the Oneida Nation and community during all of her engagements; and

**NOW THEREFORE BE IT RESOLVED,** the Oneida Business Committee recognizes Lois June Powless for her lifetime of giving her time and skills to the Oneida Nation and the community raising us all in the process.

Adopt resolution entitled Recognizing Wendell William McLester for Lifetime Achievements and...

# Business Committee Agenda Request

1. **Meeting Date Requested:** 01/10/24

2. **Session:**

☒ Open ☐ Executive – must qualify under §107.4-1.

Justification: Other – Wendal William McLester Lifetime Achievement

3. **Requested Motion:**

☒ Accept as information; OR

*Enter the requested motion related to this item.*

4. **Areas potentially impacted or affected by this request:**

☐ Finance
☐ Law Office
☐ Gaming/Retail
☐ Other: *Describe*
☐ Programs/Services
☐ DTS
☐ Boards, Committees, or Commissions

5. **Additional attendees needed for this request:**

*Name, Title/Entity OR Choose from List*
*Name, Title/Entity OR Choose from List*
*Name, Title/Entity OR Choose from List*
*Name, Title/Entity OR Choose from List*

**6. Supporting Documents:**

- ☐ Bylaws
- ☐ Contract Document(s)
- ☐ Correspondence
- ☐ Draft GTC Notice
- ☐ Draft GTC Packet
- ☐ E-poll results/back-up
- ☐ Fiscal Impact Statement
- ☐ Law
- ☐ Legal Review
- ☐ Minutes
- ☐ MOU/MOA
- ☐ Petition
- ☐ Presentation
- ☐ Report
- ☒ Resolution
- ☐ Rule (adoption packet)
- ☐ Statement of Effect
- ☐ Travel Documents
- ☒ Other: Lifetime Achievement Bio

**7. Budget Information:**

- ☐ Budgeted – Tribal Contribution
- ☐ Budgeted – Grant Funded
- ☐ Unbudgeted
- ☐ Not Applicable
- ☒ Other: Special Projects

**8. Submission:**

Authorized Sponsor: Jennifer Webster, Councilwoman

Primary Requestor: *(Name, Title/Entity)*

Oneida Nation
Oneida Business Committee
PO Box 365 • Oneida, WI 54155-0365
oneida-nsn.gov

ONEIDA

# Memorandum

To: Oneida Business Committee

From: Jennifer Webster Council Member

Date: January 4, 2024

Re: Lifetime achievement

---

A proposal for "Lifetime Achievement" was brought forth to a BC Work Meeting December 07, 2023 and received approval for recognition of "Lifetime Achievement" recognition for former Tribal Leaders and/or Judges with funding from the special events budget. We are planning to recognize retired Oneida Business Committee council member Lois J. Powless and Wendell McLester at the January 10, 2024 Oneida Business Committee meeting. Along with a Tribal Resolutions:

Recognizing Lois J. Powless for Lifetime Achievement and Contributions to the Oneida Nation, and
Recognizing Wendel William McLester for Lifetime Achievement and Contributions to the Oneida Nation, and

The service of our elders is so appreciated we want to express our gratitude for the years of service and achievements as governmental officials.

Jennifer Webster was also tasked with bringing forth a Standard Operating Procedures in conjunction with the "Hall of Fame" law.

Thank You for your time and consideration.

# Oneida Nation

Post Office Box 365
Phone: (920)869-2214 Oneida, WI 54155

**BC Resolution # Leave this line blank**

**Recognizing Wendell William McLester for Lifetime Achievements and Contributions to the Oneida Nation**

**WHEREAS,** the Oneida Nation is a federally recognized Indian government and a treaty tribe recognized by the laws of the United States of America; and

**WHEREAS,** the Oneida General Tribal Council is the governing body of the Oneida Nation; and

**WHEREAS,** the Oneida Business Committee has been delegated the authority of Article IV, Section 1, of the Oneida Tribal Constitution by the Oneida General Tribal Council; and

**WHEREAS,** members of the Oneida Nation have given their time, hopes, and energies to the Nation and community; and

**WHEREAS,** those actions have provided guidance in developing the Nation to meet future goals, provide opportunities for members, and to create programs, services and benefits for members; and

**WHEREAS,** members have stepped forward to make these decisions on behalf of all of us embracing and demonstrating Tsi? Niyukwalihó•tʌ (our ways); and

**WHEREAS,** the Oneida Business Committee has identified that recognizing these actions, such as has been in the past for

- Indigenous Peoples Day, resolution # BC-09-26-12-F;
- Proclamation of Oneida Nation Code Talkers Day, resolution # BC-12-11-13-A;
- Recognition of Dr. Clifford Abbott, resolution # BC-08-12-15-A
- Proclamation of Appreciation *Susan White*, resolution # BC-04-25-18-A;
- Proclamation Naming June 19 as Norbert S, Hill, Sr. Remembrance Day, resolution # BC-03-27-19-B;
- Proclamation of Appreciation *Charles Frederick Whitney "Chaz" Wheelock*, resolution # BC-12-09-20-B;
- Obligation for Oneida National Treasures Recognition utilizing Tribal Contribution Savings, resolution # BC-07-13-22-N; and

**WHEREAS,** Wendell William McLester has worked on behalf of the Oneida Nation as an elected member of the Oneida Business Committee as one of the second group of Council members elected after amendments to the Constitution, as the Tribal Treasurer and as a member of the Oneida Veterans of Foreign Wars Robert Cornelius Post #7784, and employed in programming with the Oneida Nation; and

**NOW THEREFORE BE IT RESOLVED,** the Oneida Business Committee recognizes Wendell William McLester for his lifetime of giving his time and skills to the Oneida Nation and the community raising us all in the process.

Adopt resolution entitled 2023 Tribal Cyber Security Grant Application Authorization

# Business Committee Agenda Request

1. **Meeting Date Requested:** 01/10/24

2. **Session:**

☒ Open ☐ Executive – must qualify under §107.4-1.

Justification: *Choose or type justification.*

3. **Requested Motion:**

☐ Accept as information; OR

BC Resolution

4. **Areas potentially impacted or affected by this request:**

☐ Finance
☐ Law Office
☐ Gaming/Retail
☐ Other: *Describe*
☐ Programs/Services
☒ DTS
☐ Boards, Committees, or Commissions

5. **Additional attendees needed for this request:**

Mark W. Powless, General Manager

Jesse Kujawa, Information Security Analyst

*Name, Title/Entity OR Choose from List*

*Name, Title/Entity OR Choose from List*

**6. Supporting Documents:**

- ☐ Bylaws
- ☐ Contract Document(s)
- ☐ Correspondence
- ☐ Draft GTC Notice
- ☐ Draft GTC Packet
- ☐ E-poll results/back-up
- ☐ Fiscal Impact Statement
- ☐ Law
- ☐ Legal Review
- ☐ Minutes
- ☐ MOU/MOA
- ☐ Petition
- ☐ Presentation
- ☐ Report
- ☒ Resolution
- ☐ Rule (adoption packet)
- ☐ Statement of Effect
- ☐ Travel Documents
- ☒ Other: Resolution Memo

**7. Budget Information:**

- ☐ Budgeted – Tribal Contribution
- ☒ Unbudgeted
- ☐ Other: *Describe*
- ☐ Budgeted – Grant Funded
- ☐ Not Applicable

**8. Submission:**

Mark W. Powless Digitally signed by Mark W. Powless Date: 2023.12.14 09:00:17 -06'00'

Authorized Sponsor: Mark W. Powless, General Manager

Primary Requestor: Jesse Kujawa, Information Security Analyst

A good mind. A good heart. A strong fire.

ONEIDA

**Date: December 11, 2023**

**To: BC Agenda Request**

**From: Donald Miller, Grants Office**

**Re: Resolution - "Cyber-Security Resolution"**

---

Good day,

The nature of this request is for a resolution conferring BC consent to apply for the 2023 Tribal Cyber-security Grant Program. The purpose of this grant is to assess the current state of Tribal cyber-security to determine if any gaps exist, to determine the cause of any gaps and to correct those gaps. The amount of funding available is based on the number of applicants but will be no less than $153,592.96.

The grant requires no matching funds and will not impact Tribal contribution.

We respectfully request authorization to submit this resolution to the Business Committee for their consideration.

Thank you,

If there are further questions, please contact:

Don Miller
920-496-7329
Dmiller1@oneidanation.org

# GRANT PROPOSAL AUTHORIZATION FORM

**ONEIDA GRANTS OFFICE**
**PH: (920) 496-7330 FAX: (920) 496-7494**

***Form instructions*: Fill in all information requested. To enter data in the grey areas; a drop down called "form field option" box will appear. In the "items drop-down list" click on which one you want; then click on the "up" arrow move it to the top and click on ok. In the reporting area: Double click on the box you want to put an "x" in. A "check box form field" box will appear, in "under default value" click on "checked" then ok.**

## *PROGRAM INFORMATION*

| | |
|---|---|
| **Department: DTS** | **Division/Non-Division: Internal Services** |
| **Program: Cyber Security** | **Program Accountant:** Elyshia Smith |
| **Person Responsible for proposal development: Jesse Kujawa** | **Phone: (920) 494-3234** |
| **Person Responsible for grant administration: Jesse Kujawa** | **Phone: (920) 494-3234** |
| **Project Title:** Oneida Nation Cyber Security Initiative | |

## *GRANT INFORMATION*

| | | |
|---|---|---|
| **Name of Funding Source:** U.S. Department of Homeland Security | | **Type (pick one): Federal** |
| **Title of Grant: Tribal Cybersecurity Grant Program** | | **CFDA No**: 97.137 |
| **Application Deadline: January 10, 2024** | | **Maximum Grant Amount: $153,593.00** |
| **Project Period (dates): 3/1/24 – 2/29/28** | **Budget Period (dates): 3/1/24 – 2/29/28** | **Type of Project (pick one):** New |
| **Maximum Match Requested (% or $): N/A** | | **Match Type (pick one):** None |
| **Is a Tribal resolution required? If yes, please notify Grants Office immediately. NO** | | |

**Will this grant create a: New position** No **Committee** No **Commission** No **Board** No

**If Yes to new position has HRD been informed?** No

**If Yes to any of above, has MIS been informed for computer needs?** No

**If Yes to any of above, has Facilities Management been informed for space needs?** No

**Will this grant fund an existing position?** No **Name of Position(s):**

**If YES**, *attach draft job description for all grant funded positions.*
**PLEASE NOTE: Position/employee will be phased out when grant funding ends.**

***Project Proposal Summary (must answer all these questions)***: The purpose, benefit(s), where is the match coming from, are there any other programs collaborating, travel justification, position justification, or pertinent information: The Purpose of this grant is to support the development of a cyber security infrastructure and improving the security of critical infrastructure and improving the resilience of the services tribal governments provide their communities. Along those lines the grant will fund the development of a Tribal cyber security planning committee and the creation of a cyber Security plan designed to protect the Nation from cyber attack. The grant requires no match and will not affect Tribal contribution.

List any capital expenditures (cap ex), technology expenses & CIP purchases **(NOTE: Must follow the appropriate Cap ex, CIP or Technology SOP for each purchase request.): NONE**
**Vendors: Verified that Vendors contracted with are NOT suspended/debarred: Yes X No ☐ NA ☐**

**Reporting: Quarterly ☐ Semi-Annually ☐ Yearly X Narrative ☐ Financial ☐**

***SIGNATURES***

***Your signature authorizes the person responsible for proposal development to work with the Grants Office when applying for funding and acknowledges your responsibility to successfully administer all requirements of this grant throughout the project period and budget period.***

Jesse Kujawa Digitally signed by Jesse Kujawa
Date: 2023.12.11 11:52:35 -06'00'

**1. Supervisor Signature Date**
***SIGNATURE VERIFIES & APPROVES ANY MATCH***

Jason W. Doxtator Digitally signed by Jason W. Doxtator
Date: 2023.12.07 15:22:23 -06'00'

**2. Division/Non-Division Director Signature Date**
***SIGNATURE APPROVES GRANT PROJECT & ANY MATCH***

Donald M Miller Digitally signed by Donald M Miller
Date: 2023.12.11 11:57:03 -06'00'

**3. Grants Office Signature Date**
***FINAL SIGNATURE PRIOR TO OBTAINING OBC SIGNATURES***

***Revised: 4/22/2021***
***GO-001***

# Oneida Nation

Post Office Box 365

Phone: (920)869-2214 Oneida, WI 54155

**BC Resolution # Leave this line blank**
**2023 Tribal Cybersecurity Grant Application Authorization**

**WHEREAS,** the Oneida Nation is a federally recognized Indian government and a treaty tribe recognized by the laws of the United States of America; and

**WHEREAS,** the Oneida General Tribal Council is the governing body of the Oneida Nation; and

**WHEREAS,** the Oneida Business Committee has been delegated the authority of Article IV, Section 1, of the Oneida Tribal Constitution by the Oneida General Tribal Council; and

**WHEREAS,** The Oneida Business Committee is aware of the dangers and vulnerabilities of the Oneida Nation with regard to Cyber-attacks; and

**WHEREAS,** The Business Committee considers it in the best interest of the Oneida Nation to take steps to mitigate and protect the Oneida Nation from those dangers and vulnerabilities; and

**NOW THEREFORE BE IT RESOLVED,** that the Oneida Business Committee consents and authorizes the Nations Digital Technology Systems department to apply for grant funding intended to achieve the best level of protection possible from cyber-attacks and resultant damages.

*PLEASE NOTE:*

1. DO NOT include the Certification. The Certification includes the voting record and Secretary signature line and will be added after the adoption of the resolution.
2. If resolution runs to 2 or more pages, make sure to update the header with the TITLE

Enter the e-poll results into the record regarding the adopted BC resolution # 12-19-23-A Updated Oneida

# Business Committee Agenda Request

1. **Meeting Date Requested:** 01/10/24

2. **General Information:**

Session: ☒ Open ☐ Executive – must qualify under §107.4-1.

Justification: *Choose reason for Executive.*

3. **Supporting Documents:**

| | | |
|---|---|---|
| ☐ Bylaws | ☐ Fiscal Impact Statement | ☐ Presentation |
| ☐ Contract Document(s) | ☐ Law | ☐ Report |
| ☐ Correspondence | ☐ Legal Review | ☐ Resolution |
| ☐ Draft GTC Notice | ☐ Minutes | ☐ Rule (adoption packet) |
| ☐ Draft GTC Packet | ☐ MOU/MOA | ☐ Statement of Effect |
| ☒ E-poll results/back-up | ☐ Petition | ☐ Travel Documents |
| ☐ Other: *Describe* | | |

4. **Budget Information:**

| | | |
|---|---|---|
| ☐ Budgeted | ☐ Budgeted – Grant Funded | ☐ Unbudgeted |
| ☒ Not Applicable | ☐ Other: *Describe* | |

5. **Submission:**

Authorized Sponsor: Lisa Liggins, Secretary

Primary Requestor:

Additional Requestor: *(Name, Title/Entity)*

Additional Requestor: *(Name, Title/Entity)*

Submitted By: CELLIS1

| | |
|---|---|
| **From:** | Secretary |
| **To:** | Secretary; Tehassi Tasi Hill; Brandon L. Yellowbird-Stevens; Lawrence E. Barton; Lisa A. Liggins; Kirby W. Metoxen; Jennifer A. Webster; Jameson J. Wilson; Marlon G. Skenandore; Jonas G. Hill |
| **Cc:** | Danelle A. Wilson; Rhiannon R. Metoxen; Kristal E. Hill; David P. Jordan; Janice M. Decorah; Fawn J. Billie; Fawn L. Cottrell; Maureen S. Perkins; BC_Agenda_Requests; Rebecca J. Schommer; Loucinda K. Conway |
| **Subject:** | E-POLL RESULTS #2: Adopt resolution entitled Updated Oneida Business Committee 2023-2026 Term Assignment to Standing Committees |
| **Date:** | Tuesday, December 19, 2023 4:31:02 PM |
| **Attachments:** | BCAR Adopt resolution entitled Updated Oneida Business Committee 2023-2026 Term Assignment to Standing Committees.pdf |

## E-POLL RESULTS

The e-poll to adopt resolution entitled 12-19-23-A Updated Oneida Business Committee 2023-2026 Term Assignment to Standing Committees, **has carried**. Below are the results:

Support: Jonas Hill, Lisa Liggins, Kirby Metoxen, Marlon Skenandore, Jennifer Webster, Jameson Wilson

Aliskwet Ellis
Senior Information Management Specialist
Government Administrative Office

---

**From:** Secretary <TribalSecretary@oneidanation.org>
**Sent:** Monday, December 18, 2023 4:21 PM
**To:** Secretary <TribalSecretary@oneidanation.org>; Tehassi Tasi Hill <thill7@oneidanation.org>; Brandon L. Yellowbird-Stevens <bstevens@oneidanation.org>; Lawrence E. Barton <lbarton2@oneidanation.org>; Lisa A. Liggins <lliggins@oneidanation.org>; Kirby W. Metoxen <KMETOX@oneidanation.org>; Jennifer A. Webster <JWEBSTE1@oneidanation.org>; Jameson J. Wilson <jwilson@oneidanation.org>; Marlon G. Skenandore <mskenan1@oneidanation.org>; Jonas G. Hill <jhill1@oneidanation.org>
**Cc:** Danelle A. Wilson <dwilson1@oneidanation.org>; Rhiannon R. Metoxen <rmetoxe2@oneidanation.org>; Kristal E. Hill <khill@oneidanation.org>; David P. Jordan <djordan1@oneidanation.org>; Janice M. Decorah <jdecora2@oneidanation.org>; Fawn J. Billie <fbillie@oneidanation.org>; Fawn L. Cottrell <fcottrel@oneidanation.org>; Maureen S. Perkins <mperkin2@oneidanation.org>
**Subject:** E-POLL REQUEST #2: Adopt resolution entitled Updated Oneida Business Committee 2023-2026 Term Assignment to Standing Committees

### E-POLL REQUEST

**Summary:**
At the December 13, 2023, regular BC meeting, the BC adopted amendments to the Audit Committee bylaws which allow the Treasurer to be assigned to the Audit Committee. The proposed resolution makes this assignment. A statement of effect is not required for this type of resolution, per BC resolution 09-25-19-B.

**Justification for E-Poll:**

The request is not urgent, however, the BC agreed by consensus to process this change via e-poll.

**Requested Action:**
Adopt resolution entitled Updated Oneida Business Committee 2023-2026 Term Assignment to Standing Committees

**Deadline for response:**
Responses are due no later than **4:30 p.m., Tuesday, December 19, 2023.**

**Voting:**
Use the voting button above, if available; OR
Reply with "Support" or "Oppose".

Aliskwet Ellis
Senior Information Management Specialist
Government Administrative Office
O: 920.869.4408 • E: cellis1@oneidanation.org
P.O. Box 365 • Oneida, WI • 54155

ONEIDA

A good mind. A good heart. A strong fire.

*CONFIDENTIALITY NOTICE: This message and any included attachments are intended only for the addressee. This message may contain privileged, confidential, or proprietary information. Unauthorized forwarding, printing, copying, distribution, or use of such information is strictly prohibited and may be unlawful. If you have received this message in error, please inform us promptly by reply e-mail, then delete the e-mail and destroy any printed copy.*

# Business Committee Agenda Request

1. **Meeting Date Requested:** E-poll requested

2. **Session:**

☒ Open ☐ Executive – must qualify under §107.4-1.

Justification:

3. **Requested Motion:**

☐ Accept as information; OR

Adopt resolution entitled Updated Oneida Business Committee 2023-2026 Term Assignment to Standing Committees

4. **Areas potentially impacted or affected by this request:**

☐ Finance
☐ Law Office
☐ Gaming/Retail
☒ Other: Internal Audit/Audit Committee
☐ Programs/Services
☐ DTS
☐ Boards, Committees, or Commissions

5. **Additional attendees needed for this request:**

n/a

**6. Supporting Documents:**

- ☐ Bylaws
- ☐ Contract Document(s)
- ☒ Correspondence
- ☐ Draft GTC Notice
- ☐ Draft GTC Packet
- ☐ E-poll results/back-up
- ☐ Fiscal Impact Statement
- ☐ Law
- ☐ Legal Review
- ☐ Minutes
- ☐ MOU/MOA
- ☐ Petition
- ☐ Presentation
- ☐ Report
- ☒ Resolution
- ☐ Rule (adoption packet)
- ☐ Statement of Effect
- ☐ Travel Documents
- ☐ Other: *Describe*

**7. Budget Information:**

- ☐ Budgeted – Tribal Contribution
- ☐ Budgeted – Grant Funded
- ☐ Unbudgeted
- ☒ Not Applicable
- ☐ Other: *Describe*

**8. Submission:**

Authorized Sponsor: Lisa Liggins, Secretary

Primary Requestor: *(Name, Title/Entity)*

Oneida Nation
Oneida Business Committee
PO Box 365 • Oneida, WI 54155-0365
oneida-nsn.gov

To: Oneida Business Committee

From: Lisa Liggins, Secretary

CC: Loucinda Conway, Audit Manager

Date: December 18, 2023

RE: Adopt resolution entitled Updated Oneida Business Committee 2023-2026 Term Assignment to Standing Committees

---

The memorandum is intended to provide you information regarding the resolution entitled *Updated Oneida Business Committee 2023-2026 Term Assignment to Standing Committees*.

**Background**
At the start of the 2023-2026 term, the Business Committee (BC) met to determine assignments for the Standing Committees. The Treasurer shared his interest in being assigned to the Audit Committee, however, the bylaws which were in effect at that time, prevented the Treasurer from being assigned to the Audit Committee.

BC resolution # 09-13-23-F, *Oneida Business Committee 2023-2026 Term Assignment to Standing Committees,* was adopted assigning three (3) BC members to the Audit Committee rather than four (4). The BC also took the following action:

> *Motion by Lisa Liggins to direct the Legislative Operating Committee to review the Audit Committee bylaws dated December 14, 2022, specifically Section 1-4.b.1.A. that prohibits the Treasurer from serving on the Audit Committee and determine if amendments are appropriate, seconded by Jennifer Webster. Motion carried:*
>
> *Ayes: Jonas Hill, Lisa Liggins, Kirby Metoxen, Marlon Skenandore, Jennifer Webster, Jameson Wilson, Brandon Yellowbird-Stevens*
> *Abstained: Lawrence Barton*

At the December 13, 2023, regular BC meeting, the BC adopted amendments to the Audit Committee bylaws which allow the Treasurer to be assigned to the Audit Committee.

The proposed resolution makes this assignment. A statement of effect is not required for this type of resolution, per BC resolution 09-25-19-B.

**Requested Action**

Motion to adopt resolution entitled Updated Oneida Business Committee 2023-2026 Term Assignment to Standing Committees.

# Oneida Nation

Post Office Box 365
Phone: (920)869-2214 Oneida, WI 54155

REDLINE TO CURRENT
FOR REFERENCE ONLY

**BC Resolution # ~~09-13-23-F~~ _____**

**Updated Oneida Business Committee 2023-2026 Term Assignment to Standing Committees**

**WHEREAS,** the Oneida Nation is a federally recognized Indian government and a treaty tribe recognized by the laws of the United States of America; and

**WHEREAS,** the Oneida General Tribal Council is the governing body of the Oneida Nation; and

**WHEREAS,** the Oneida Business Committee has been delegated the authority of Article IV, Section 1, of the Oneida Tribal Constitution by the Oneida General Tribal Council; and

**WHEREAS,** the Oneida Business Committee maintains standing committees to take up identified subjects are areas; and

**WHEREAS,** some of these standing committees have automatically assigned memberships based on the elected position on the Oneida Business Committee; and

**WHERE AS,** the Oneida Business Committee adopted resolution BC-09-13-23-F, *Oneida Business Committee 2023-2026 Term Assignment to Standing Committees*; and

**WHEREAS,** the Oneida Business Committee adopted amendments to the Audit Committee bylaws providing the ability for the Treasurer to be assigned to the Audit Committee on December 13, 2023; and

**WHEREAS,** the Treasurer has expressed a desire to be assigned to the Audit Committee; and

**WHEREAS,** the bylaws of the Audit Committee provide for four (4) members of the Oneida Business Committee to be assigned:

**NOW THEREFORE BE IT RESOLVED,** the following are assignments on Oneida Nation standing committees.

| Standing Committees of the Oneida Nation | |
|---|---|
| **Entity** | **Members** |
| Audit Committee | Lisa Liggins, Secretary<br>Kirby Metoxen, Councilman<br>Marlon Skenandore, Councilman<br>Lawrence Barton, Treasurer |
| Finance Committee | Lawrence Barton, Treasurer<br>Lisa Liggins, Secretary<br>Jennifer Webster, Councilwoman<br>Jonas Hill, Councilman |
| Legislative Operating Committee | Jonas Hill, Councilman<br>Kirby Metoxen, Councilman<br>Marlon Skenandore, Councilman<br>Jennifer Webster, Councilwoman<br>Jameson Wilson, Councilman |

**NOW THEREFORE BE IT FINALLY RESOLVED,** this resolution is effective upon adoption and supplants resolution BC-09-13-23-F, *Oneida Business Committee 2023-2026 Term Assignment to Standing Committees.*

# Oneida Nation

Post Office Box 365

Phone: (920)869-2214 Oneida, WI 54155

Proposed for Adoption

**BC Resolution # _____**

**Updated Oneida Business Committee 2023-2026 Term Assignment to Standing Committees**

**WHEREAS,** the Oneida Nation is a federally recognized Indian government and a treaty tribe recognized by the laws of the United States of America; and

**WHEREAS,** the Oneida General Tribal Council is the governing body of the Oneida Nation; and

**WHEREAS,**the Oneida Business Committee has been delegated the authority of Article IV, Section 1, of the Oneida Tribal Constitution by the Oneida General Tribal Council; and

**WHEREAS,** the Oneida Business Committee maintains standing committees to take up identified subjects are areas; and

**WHEREAS,** some of these standing committees have automatically assigned memberships based on the elected position on the Oneida Business Committee; and

**WHERE AS,** the Oneida Business Committee adopted resolution BC-09-13-23-F, *Oneida Business Committee 2023-2026 Term Assignment to Standing Committees*; and

**WHEREAS,** the Oneida Business Committee adopted amendments to the Audit Committee bylaws providing the ability for the Treasurer to be assigned to the Audit Committee on December 13, 2023; and

**WHEREAS,** the Treasurer has expressed a desire to be assigned to the Audit Committee; and

**WHEREAS**, the bylaws of the Audit Committee provide for four (4) members of the Oneida Business Committee to be assigned;

**NOW THEREFORE BE IT RESOLVED,** the following are assignments on Oneida Nation standing committees.

| Standing Committees of the Oneida Nation | |
|---|---|
| **Entity** | **Members** |
| Audit Committee | Lisa Liggins, Secretary<br>Kirby Metoxen, Councilman<br>Marlon Skenandore, Councilman<br>Lawrence Barton, Treasurer |
| Finance Committee | Lawrence Barton, Treasurer<br>Lisa Liggins, Secretary<br>Jennifer Webster, Councilwoman<br>Jonas Hill, Councilman |
| Legislative Operating Committee | Jonas Hill, Councilman<br>Kirby Metoxen, Councilman<br>Marlon Skenandore, Councilman<br>Jennifer Webster, Councilwoman<br>Jameson Wilson, Councilman |

**BE IT FINALLY RESOLVED,** this resolution is effective upon adoption and supplants resolution BC-09-13-23-F, *Oneida Business Committee 2023-2026 Term Assignment to Standing Committees*.

Determine next steps regarding three (3) vacancies - Oneida Nation Veteran Affairs Committee

# Business Committee Agenda Request

1. **Meeting Date Requested:** 01/10/24

2. **General Information:**

Session: ☒ Open ☐ Executive – must qualify under §107.4-1.

Justification: *Choose reason for Executive.*

3. **Supporting Documents:**

| | | |
|---|---|---|
| ☐ Bylaws | ☐ Fiscal Impact Statement | ☐ Presentation |
| ☐ Contract Document(s) | ☐ Law | ☐ Report |
| ☒ Correspondence | ☐ Legal Review | ☐ Resolution |
| ☐ Draft GTC Notice | ☐ Minutes | ☐ Rule (adoption packet) |
| ☐ Draft GTC Packet | ☐ MOU/MOA | ☐ Statement of Effect |
| ☐ E-poll results/back-up | ☐ Petition | ☐ Travel Documents |
| ☐ Other: *Describe* | | |

4. **Budget Information:**

| | | |
|---|---|---|
| ☐ Budgeted | ☐ Budgeted – Grant Funded | ☐ Unbudgeted |
| ☒ Not Applicable | ☐ Other: *Describe* | |

5. **Submission:**

Authorized Sponsor: Lisa Liggins, Secretary

Primary Requestor: Bonnie Pigman, Recording Clerk

Additional Requestor: *(Name, Title/Entity)*

Additional Requestor: *(Name, Title/Entity)*

Submitted By: BPIGMAN

Oneida Nation
Government Administrative Office
PO Box 365 • Oneida, WI 54155-0365
oneida-nsn.gov

# Memorandum

TO: Oneida Business Committee

FROM: Brooke Doxtator, BCC Supervisor

DATE: January 2, 2024

RE: Appointment(s) – Oneida Nation Veteran Affairs Committee

---

## Background

Three (3) vacancies were posted for the Oneida Nation Veteran Affairs Committee. The vacancies are to complete terms ending December 31, 2027.

The vacancies have been posted since November 1, 2023. The latest application deadline was December 8, 2023, and three (3) application(s) were received for the following applicant(s):

- Michael L. Hill
- Kerry Metoxen
- Benjamin Skenandore

## Select action(s) provided below:

1) accept the selected the applicant(s) and appoint to a term ending December 31, 2027, OR

2) reject the selected applicant(s) and oppose the vote**; OR

3) request the Secretary to re-notice the vacancy(ies)

Enter the e-poll results into the record regarding the approved amendment to the December 13, 2023,...

# Business Committee Agenda Request

**1. Meeting Date Requested:** 01/10/24

**2. General Information:**

Session: ☒ Open ☐ Executive – must qualify under §107.4-1.

Justification: *Choose reason for Executive.*

**3. Supporting Documents:**

- ☐ Bylaws
- ☐ Contract Document(s)
- ☐ Correspondence
- ☐ Draft GTC Notice
- ☐ Draft GTC Packet
- ☒ E-poll results/back-up
- ☐ Other: *Describe*
- ☐ Fiscal Impact Statement
- ☐ Law
- ☐ Legal Review
- ☐ Minutes
- ☐ MOU/MOA
- ☐ Petition
- ☐ Presentation
- ☐ Report
- ☐ Resolution
- ☐ Rule (adoption packet)
- ☐ Statement of Effect
- ☐ Travel Documents

**4. Budget Information:**

- ☐ Budgeted
- ☐ Budgeted – Grant Funded
- ☐ Unbudgeted
- ☒ Not Applicable
- ☐ Other: *Describe*

**5. Submission:**

Authorized Sponsor: Lisa Liggins, Secretary

Primary Requestor:

Additional Requestor: *(Name, Title/Entity)*

Additional Requestor: *(Name, Title/Entity)*

Submitted By: CELLIS1

| | |
|---|---|
| **From:** | Secretary |
| **To:** | Secretary; Tehassi Tasi Hill; Brandon L. Yellowbird-Stevens; Lawrence E. Barton; Lisa A. Liggins; Kirby W. Metoxen; Jennifer A. Webster; Jameson J. Wilson; Marlon G. Skenandore; Jonas G. Hill |
| **Cc:** | Danelle A. Wilson; Rhiannon R. Metoxen; Kristal E. Hill; David P. Jordan; Janice M. Decorah; Fawn J. Billie; Fawn L. Cottrell; Maureen S. Perkins; BC_Agenda_Requests; Brooke M. Doxtator |
| **Subject:** | E-POLL RESULTS #1: Amend the December 13, 2023, motion to appoint Teresa Schuman to the Oneida Nation School Board, Community-at-Large position, with a term ending July 31, 2024 |
| **Date:** | Tuesday, December 19, 2023 4:31:45 PM |
| **Attachments:** | BCAR Amend the December 13, 2023, motion to appoint Teresa Schuman to the Oneida Nation School Board, Community-at-Large position, with a term ending July 31, 2024.pdf |

## E-POLL RESULTS

The e-poll to amend the December 13, 2023, motion to appoint Teresa Schuman to the Oneida Nation School Board, Community-at-Large position, with a term ending July 31, 2024, **has carried**. Below are the results:

Support: Lawrence Barton, Jonas Hill, Lisa Liggins, Kirby Metoxen, Marlon Skenandore, Jennifer Webster, Jameson Wilson

Aliskwet Ellis
Senior Information Management Specialist
Government Administrative Office

---

**From:** Secretary <TribalSecretary@oneidanation.org>
**Sent:** Monday, December 18, 2023 4:14 PM
**To:** Secretary <TribalSecretary@oneidanation.org>; Tehassi Tasi Hill <thill7@oneidanation.org>; Brandon L. Yellowbird-Stevens <bstevens@oneidanation.org>; Lawrence E. Barton <lbarton2@oneidanation.org>; Lisa A. Liggins <lliggins@oneidanation.org>; Kirby W. Metoxen <KMETOX@oneidanation.org>; Jennifer A. Webster <JWEBSTE1@oneidanation.org>; Jameson J. Wilson <jwilson@oneidanation.org>; Marlon G. Skenandore <mskenan1@oneidanation.org>; Jonas G. Hill <jhill1@oneidanation.org>
**Cc:** Danelle A. Wilson <dwilson1@oneidanation.org>; Rhiannon R. Metoxen <rmetoxe2@oneidanation.org>; Kristal E. Hill <khill@oneidanation.org>; David P. Jordan <djordan1@oneidanation.org>; Janice M. Decorah <jdecora2@oneidanation.org>; Fawn J. Billie <fbillie@oneidanation.org>; Fawn L. Cottrell <fcottrel@oneidanation.org>; Maureen S. Perkins <mperkin2@oneidanation.org>
**Subject:** E-POLL REQUEST #1: Amend the December 13, 2023, motion to appoint Teresa Schuman to the Oneida Nation School Board, Community-at-Large position, with a term ending July 31, 2024

### E-POLL REQUEST

**Summary:**
At the December 13, 2023, regular OBC meeting, the OBC took action to appoint Teresa Schuman to the to the Oneida Nation School Board, Community-at-Large position, with a term ending July 31, 2026. I'm requesting the end of term date be amended to allow for the partial term for this elected position to be placed on the 2024 Special Election ballot.

**Justification for E-Poll:**
Timely notice to applicants is required by the Boards, Committees, and Commissions law; the next regular OBC meeting is just over three (3) weeks away.

**Requested Action:**
Amend the December 13, 2023, motion to appoint Teresa Schuman to the Oneida Nation School Board, Community-at-Large position, with a term ending July 31, 2024.

**Deadline for response:**
Responses are due no later than **4:30 p.m., Tuesday, December 19, 2023.**

**Voting:**
Use the voting button above, if available; OR
Reply with "Support" or "Oppose".

Aliskwet Ellis
Senior Information Management Specialist
Government Administrative Office
O: 920.869.4408 • E: cellis1@oneidanation.org
P.O. Box 365 • Oneida, WI • 54155

ONEIDA

A good mind. A good heart. A strong fire.

*CONFIDENTIALITY NOTICE: This message and any included attachments are intended only for the addressee. This message may contain privileged, confidential, or proprietary information. Unauthorized forwarding, printing, copying, distribution, or use of such information is strictly prohibited and may be unlawful. If you have received this message in error, please inform us promptly by reply e-mail, then delete the e-mail and destroy any printed copy.*

# Business Committee Agenda Request

1. **Meeting Date Requested:** E-poll requested

2. **Session:**

☒ Open ☐ Executive – must qualify under §107.4-1.

Justification:

3. **Requested Motion:**

☐ Accept as information; OR

Amend the December 13, 2023, motion to appoint Teresa Schuman to the Oneida Nation School Board, Community-at-Large position, with a term ending July 31, 2024

4. **Areas potentially impacted or affected by this request:**

☐ Finance
☐ Law Office
☐ Gaming/Retail
☒ Other: GAO, BCC Supervisor
☐ Programs/Services
☐ DTS
☐ Boards, Committees, or Commissions

5. **Additional attendees needed for this request:**

n/a

**6. Supporting Documents:**

- ☐ Bylaws
- ☐ Contract Document(s)
- ☒ Correspondence
- ☐ Draft GTC Notice
- ☐ Draft GTC Packet
- ☐ E-poll results/back-up
- ☐ Fiscal Impact Statement
- ☐ Law
- ☐ Legal Review
- ☐ Minutes
- ☐ MOU/MOA
- ☐ Petition
- ☐ Presentation
- ☐ Report
- ☐ Resolution
- ☐ Rule (adoption packet)
- ☐ Statement of Effect
- ☐ Travel Documents
- ☒ Other: Draft BC Meeting minutes, excerpt from 2023 General Election Final Report

**7. Budget Information:**

- ☐ Budgeted – Tribal Contribution
- ☐ Budgeted – Grant Funded
- ☐ Unbudgeted
- ☒ Not Applicable
- ☐ Other: *Describe*

**8. Submission:**

Authorized Sponsor: Lisa Liggins, Secretary

Primary Requestor: *(Name, Title/Entity)*

Oneida Nation
Oneida Business Committee
PO Box 365 • Oneida, WI 54155-0365
oneida-nsn.gov

To: Oneida Business Committee

From: Lisa Liggins, Secretary

CC: Brooke Doxtator, BCC Supervisor

Date: December 18, 2023

RE: Request to Amend End of Term Date for Oneida Nation School Board appointment

---

The memorandum is intended to provide you information regarding a request to amend the end of term date for a recent appointment made by the Oneida Business Committee (OBC) to the Oneida Nation School Board.

**Background**
One (1) Community-at-large vacancy was posted for the Oneida Nation School Board. The vacancy is to complete term ending July 31, 2026; the vacancy was on the 2023 General Election Ballot with no applicants running. As such, the vacancy was posted from September 26, 2023, through November 3, 2023, and two (2) application(s) were received.

At the December 13, 2023, regular OBC meeting, the following action was taken:

> *D. Determine next steps regarding one (1) Community-at-Large vacancy – Oneida Nation School Board*
> *Sponsor: Lisa Liggins, Secretary*
>
> > *Motion by Lisa Liggins to accept the selected applicant and to appoint Teresa Schuman to the Oneida Nation School Board, Community-at-Large position, with a term ending July 31, 2026, seconded by Marlon Skenandore. Motion carried:*
> > *Ayes: Lawrence Barton, Jonas Hill, Lisa Liggins, Kirby Metoxen, Marlon Skenandore, Jameson Wilson, Brandon Yellowbird-Stevens*
> > *Not Present: Jennifer Webster*

Later, at that same OBC meeting, the OBC took action to set the 2024 Special Election of July 20, 2024.

**Request**

After further reflection on the OBC's action as it relates to the Oneida Nation School Board Community-at-large vacancy, I'm requesting the OBC amend the end of term date from July 31, 2026, to July 31, 2024.

This amendment will allow the vacancy for this elected position to be filled for a partial term by appointment, rather than a full three (3) years; it will also allow for remainder of the term to be placed on the 2024 Special Election ballot for determination to be made our community. There will be three (3) other Oneida Nation School Board vacancies on that same ballot.

**Requested Action**

Motion to amend the December 13, 2023, motion to appoint Teresa Schuman to the Oneida Nation School Board, Community-at-Large position, with a term ending July 31, 2024.

DRAFT

**C. Determine next steps regarding four (4) vacancies - Oneida Personnel Commission (01:20:43)**
Sponsor: Lisa Liggins, Secretary

Motion by Lisa Liggins to request the Secretary to re-notice the vacancies, noting there are no qualified applicants, seconded by Brandon Yellowbird-Stevens. Motion carried:

Ayes: Lawrence Barton, Jonas Hill, Lisa Liggins, Kirby Metoxen, Marlon Skenandore, Jameson Wilson, Brandon Yellowbird-Stevens
Not Present: Jennifer Webster

**D. Determine next steps regarding one (1) Community-at-Large vacancy - Oneida Nation School Board (01:21:17)**
Sponsor: Lisa Liggins, Secretary

Motion by Lisa Liggins to accept the selected applicant and to appoint Teresa Schuman to the Oneida Nation School Board, Community-at-Large position, with a term ending July 31, 2026, seconded by Marlon Skenandore. Motion carried:

Ayes: Lawrence Barton, Jonas Hill, Lisa Liggins, Kirby Metoxen, Marlon Skenandore, Jameson Wilson, Brandon Yellowbird-Stevens
Not Present: Jennifer Webster

**E. Determine next steps regarding two (2) Human Services Department vacancies - Pardon and Forgiveness Screening Committee (01:21:57)**
Sponsor: Lisa Liggins, Secretary

Motion by Lisa Liggins to accept the recommendation from the Governmental Services Division Director as information; to accept the selected applicants; and to appoint Julie King as the primary Human Services representative, and Michelle Madl, as the alternate Human Services representative, to the Pardon and Forgiveness Screening Committee with terms ending August 31, 2026, seconded by Kirby Metoxen. Motion carried:

Ayes: Lawrence Barton, Jonas Hill, Lisa Liggins, Kirby Metoxen, Marlon Skenandore, Jameson Wilson, Brandon Yellowbird-Stevens
Not Present: Jennifer Webster

**F. Determine next steps regarding two (2) Oneida Police Department vacancies - Pardon and Forgiveness Screening Committee (01:22:42)**
Sponsor: Lisa Liggins, Secretary

Motion by Lisa Liggins to accept the recommendation from the Chief of Police as information; to accept the selected applicants; and to appoint Eric Boulanger as the primary Oneida Police Department representative, and Ronald E. King, Jr., as the alternate Oneida Police Department representative, to the Pardon and Forgiveness Screening Committee with terms ending August 31, 2026, seconded by Lawrence Barton. Motion carried:

Ayes: Lawrence Barton, Jonas Hill, Lisa Liggins, Kirby Metoxen, Marlon Skenandore, Jameson Wilson, Brandon Yellowbird-Stevens
Not Present: Jennifer Webster

**ONEIDA NATION COMMISSION ON AGING – Choose up to three (3)**

| | ONEIDA | MILWAUKEE | TOTAL |
|---|---|---|---|
| Winnifred (Winnie) Thomas | 696 | 69 | 765 |
| Chrissy Liggins | 732 | 66 | 798 |
| Sandra L. Skenadore | 769 | 90 | 859 |

**ONEIDA NATION SCHOOL BOARD – PARENT/GUARDIAN – Choose up to two (2)**

| | ONEIDA | MILWAUKEE | TOTAL |
|---|---|---|---|
| Candace (Jourdan) House | 799 | 85 | 884 |
| Katsi Danforth | 814 | 84 | 898 |

**ONEIDA NATION SCHOOL BOARD – COMMUNITY-AT-LARGE – Choose one (1)**

| | ONEIDA | MILWAUKEE | TOTAL |
|---|---|---|---|
| No Applicants | | | |

**ONEIDA TRUST ENROLLMENT COMMITTEE – Choose up to two (2)**

| | ONEIDA | MILWAUKEE | TOTAL |
|---|---|---|---|
| Pamela Ninham | 822 | 90 | 912 |
| Dorothy Ninham | 727 | 57 | 784 |
| Artley Skenandore | 457 | 63 | 520 |

**ONEIDA JUDICIARY – COURT OF APPEALS – Choose up to two (2)**

| | ONEIDA | MILWAUKEE | TOTAL |
|---|---|---|---|
| Michele Doxtator | 850 | 92 | 942 |
| Daniel Cornelius | 658 | 79 | 737 |

**ONEIDA JUDICIARY – TRIAL COURT – Choose one (1)**

| | ONEIDA | MILWAUKEE | TOTAL |
|---|---|---|---|
| John E. Powless III | 981 | 111 | 1092 |

## REFERENDUM QUESTIONS

1. Should the number of required signatures to petition the GTC to meet on an issue be increased due to the number attending GTC?

| | ONEIDA | MILWAUKEE | TOTAL |
|---|---|---|---|
| YES | 549 | 54 | 603 |
| NO | 378 | 54 | 432 |

2. Should the fitness center be 24 hours 7 days a week?

| | ONEIDA | MILWAUKEE | TOTAL |
|---|---|---|---|
| YES | 465 | 58 | 523 |
| NO | 501 | 53 | 554 |

Accept the December 14, 2023, regular Finance Committee meeting minutes

# Business Committee Agenda Request

1. **Meeting Date Requested:** 01/10/24

2. **Session:**

☒ Open ☐ Executive – must qualify under §107.4-1.

Justification: *Choose or type justification.*

3. **Requested Motion:**

☒ Accept as information; OR

Accept the FC Minutes for 12/14/23 & E-Poll

4. **Areas potentially impacted or affected by this request:**

☒ Finance
☐ Programs/Services
☐ Law Office
☐ DTS
☐ Gaming/Retail
☒ Boards, Committees, or Commissions
☒ Other: All areas that require FC approval

5. **Additional attendees needed for this request:**

*Name, Title/Entity OR Choose from List*

*Name, Title/Entity OR Choose from List*

*Name, Title/Entity OR Choose from List*

*Name, Title/Entity OR Choose from List*

**6. Supporting Documents:**

- ☐ Bylaws
- ☐ Contract Document(s)
- ☐ Correspondence
- ☐ Draft GTC Notice
- ☐ Draft GTC Packet
- ☒ E-poll results/back-up
- ☐ Fiscal Impact Statement
- ☐ Law
- ☐ Legal Review
- ☒ Minutes
- ☐ MOU/MOA
- ☐ Petition
- ☐ Presentation
- ☐ Report
- ☐ Resolution
- ☐ Rule (adoption packet)
- ☐ Statement of Effect
- ☐ Travel Documents
- ☐ Other: *Describe*

**7. Budget Information:**

- ☐ Budgeted – Tribal Contribution
- ☐ Budgeted – Grant Funded
- ☐ Unbudgeted
- ☒ Not Applicable
- ☐ Other: *Describe*

**8. Submission:**

Authorized Sponsor: Lawrence Barton, Treasurer

Primary Requestor: Melissa Alvarado, Office Manager

ONEIDA

# INTERNAL MEMORANDUM

**TO:** FINANCE COMMITTEE

**FROM:** MELISSA ALVARADO, OFFICE MANAGER

**SUBJECT:** E-POLL RESULTS – FC MINUTES OF DECEMBER 14, 2023

**DATE:** 12/15/23

---

An E-Poll vote of the Finance Committee was conducted to approve the Finance Committee meeting minutes of December 14, 2023. The E-Poll and minutes were sent out yesterday December 14, 2023 and concluded today. The results of the completed E-Poll are as follows:

---

**E-POLL RESULTS:**

**There was a Majority of 5 FC members voting to approve the December 14, 2023 Finance Committee Meeting Minutes. FC Members voting included: *Keith Doxtator, Lisa Liggins, Jonas Hill, Chad Fuss, and Sarah White*.**

---

These Finance Committee Minutes of December 14, 2023 will be placed on the next Finance Committee agenda to acknowledge this E-Poll action. Per the FC By-Laws all Minutes of the FC will be submitted to the Secretary's Office once a month for BC acceptance.

**Finance Administration Office**
**Phone: 920- 869-4325**
FAO@oneidanation.org

ONEIDA

# FINANCE COMMITTEE

**REGULAR MEETING**

**DECEMBER 14, 2023 ▪ Time: 8:30 A.M.**

**Business Committee Conference Room / Microsoft Teams**

## REGULAR MEETING MINUTES

**FC MEMBERS PRESENT:**

Larry Barton, BC Treasurer/FC Chair
Keith Doxtator, CFO/FC Vice-Chair
Lisa Liggins, BC Secretary
Jonas Hill, BC Council Member
Chad Fuss, Asst. Gaming CFO
Sarah White, Purchasing Director

**FC MEMBERS EXCUSED:** Jennifer Webster, BC Council Member

**OTHERS PRESENT:** Mark W. Powless-via Team, Carrie Blohowiak-via Teams, Ron Wurth-via Teams, David Jordan-via Teams, Maureen Perkins-via Teams, Jamie Willis-via Teams, DeAnna Perry-via Teams, Terri Bohn-via Teams, Carol Silva-via Teams, and Melissa Alvarado taking notes

**I. CALL TO ORDER:** The FC Regular Meeting was called to order by the FC Chair at 8:32 A.M.

**II. APPROVAL OF AGENDA:** DECEMBER 14, 2023

Motion by Lisa Liggins to approve the December 14, 2023 Finance Committee Meeting Agenda. Seconded by Jonas Hill. Motion carried unanimously.

**III. FC MINUTES:** November 30, 2023 (Approved via E-Poll on 11/30/23)

Motion by Keith Doxtator to acknowledge the FC E-Poll action taken on November 30, 2023 approving the November 30, 2023 Finance Committee Meeting Minutes. Seconded by Chad Fuss. Motion carried unanimously.

**IV. FC WORK MEETING NOTES:** November 30, 2023 (Approved via E-Poll on 12/6/23)

Motion by Chad Fuss to acknowledge the FC E-Poll action taken on December 6, 2023 approving the November 30, 2023 Finance Committee Work Meeting Notes. Seconded by Keith Doxtator. Motion carried unanimously.

**V. TABLED BUSINESS:** None

## VI. CAPITAL EXPENDITURES: None

## VI. NEW BUSINESS:

1. Mission Support Services – Service Contract — Amount: $61,580.00
   Carrie Blohowiak, Comp Health

Motion by Keith Doxtator to approve the Mission Support Services – Service Contract in the amount of $61,580.00. Seconded by Lisa Liggins. Motion carried unanimously.

2. Light and Wonder – Service Contract — Amount: $59,456.00
   Ron Wurth, Gaming-Marketing

Motion by Lisa Liggins to approve the Light and Wonder – Service Contract in the amount of $59,456.00. Seconded by Keith Doxtator. Motion carried unanimously.

## VII. ONEIDA FINANCE FUND:

**Report:**

1. Oneida Finance Fund Report – December 2023
   Melissa Alvarado, Office Manager

Motion by Lisa Liggins to accept the Oneida Finance Fund Report for December 2023. Seconded by Chad Fuss. Motion carried unanimously.

**Requests:**

1. Cerebral Palsy Aquatic Classes — Amount: $500.00
   Requester: Mildred Flores

Motion by Chad Fuss to approve from the Oneida Finance Fund the request for Cerebral Palsy Aquatic Classes for the requester in the amount of $500. Seconded by Jonas Hill. Motion carried unanimously.

2. Piano Lessons — Amount: $360.00
   Requester: Lorranie Frias for Alyah

Motion by Lisa Liggins to approve from the Oneida Finance Fund the request for Piano Lessons for the daughter of the requester in the amount of $360. Seconded by Jonas Hill. Motion carried unanimously.

3. FC Elite Volleyball Club fees Amount: $500.00
   Requester: Reva Danforth for Lilliani

Motion by Keith Doxtator to approve from the Oneida Finance Fund the request for FC Elite Volleyball Club fees for the daughter of the requester in the amount of $500. Seconded by Lisa Liggins. Motion carried unanimously.

4. Barb's Centre for Dance fees Amount: $500.00
   Requester: Nicole VanDenHeuvel for Bella

Motion by Chad Fuss to approve from the Oneida Finance Fund the requests #4-#7 from the same family in the amounts requested. Seconded by Jonas Hill. Motion carried unanimously.

5. Birder Studio of Performing Arts fees Amount: $500.00
   Requester: Nicole VanDenHeuvel for Mikayla

- See Action in New Business #4.

6. Various Sports fees Amount: $500.00
   Requester: Nicole VanDenHeuvel for Maddox

- See Action in New Business #4.

7. Various Sports fees Amount: $500.00
   Requester: Nicole VanDenHeuvel for Logan

- See Action in New Business #4.

8. NEW Fusion Dance & Performing Arts fees Amount: $500.00
   Requester: Irene Danforth for Kaylonni

Motion by Jonas Hill to approve from the Oneida Finance Fund the request for NEW Fusion Dance & Performing Arts fees for the daughter of the requester in the amount of $500. Seconded by Chad Fuss. Motion carried unanimously.

9. Various Sports fees Amount: $500.00
   Requester: Margaret VanDen Heuvel for Jack

Motion by Lisa Liggins to approve from the Oneida Finance Fund the requests #9 & #10 from the same family in the amounts requested. Seconded by Jonas Hill. Motion carried

unanimously.

10. Various Sports fees Amount: $500.00
    Requester: Margaret VanDen Heuvel for Sawyer

- See Action in New Business #9.

11. Volleyball Club fees Amount: $500.00
    Requester: Yena Danforth for Alianna

Motion by Jonas Hill to approve from the Oneida Finance Fund the request for Volleyball Club fees for the daughter of the requester in the amount of $500. Seconded by Chad Fuss. Motion carried unanimously.

12. YMCA Membership Amount: $500.00
    Requester: Melanie Ramey for Natasha

Motion by Chad Fuss to approve from the Oneida Finance Fund the request for YMCA Membership for the daughter of the requester in the amount of $500. Seconded by Keith Doxtator. Motion carried unanimously.

13. Mindvalley Membership Amount: $449.10
    Requester: Kelli Lake

Motion by Chad Fuss to approve from the Oneida Finance Fund the request for Mindvalley Membership for the requester in the amount of $449.10. Seconded by Keith Doxtator. Motion carried unanimously.

14. All That Dance fees Amount: $500.00
    Requester: Janice Yglesias for Shaya

Motion by Lisa Liggins to defer to the next Finance Committee meeting (December 28, 2023). Seconded by Jonas Hill. Motion carried unanimously.

15. Bead Circle – Moose Hair Tufting Lessons Amount: $750.00
    Requester: Betty Willems

Motion by Chad Fuss to approve from the Oneida Finance Fund the group request for Bead Circle – Moose Hair Tufting Lessons in the amount of $750 with receipts included with follow up report of expenses. Seconded by Sarah White. Motion carried unanimously.

16. Raised Beadwork Class Amount: $225.00
    Requester: Ruth Montano

Motion by Lisa Liggins to deny items #16 - #22 pursuant to section 5.12 of the Oneida Finance Fund SOP, as the event has already taken place at the time of the requests. Seconded by Chad Fuss. Motion carried unanimously.

17. Raised Beadwork Class Amount: $225.00
    Requester: April Jordan

- See Action in New Business #16.

18. Raised Beadwork Class Amount: $225.00
    Requester: Lue Rutherford

- See Action in New Business #16.

19. Raised Beadwork Class Amount: $225.00
    Requester: Terri Bohn

- See Action in New Business #16.

20. Raised Beadwork Class Amount: $225.00
    Requester: DeAnna Perry

- See Action in New Business #16.

21. Raised Beadwork Class Amount: $225.00
    Requester: Debra Valentino

- See Action in New Business #16.

22. Raised Beadwork Class Amount: $225.00
    Requester: Laurie Metoxen

- See Action in New Business #16.

23. YMCA Family Membership Amount: $459.00
    Requester: Tasheba Danforth

Motion by Jonas Hill to approve from the Oneida Finance Fund the request for YMCA Family Membership in the amount of $459. Seconded by Chad Fuss. Motion carried unanimously.

24. Volleyball Club fees Amount: $468.00
    Requester: Amber VanDen Heuvel for Kennedi

Motion by Jonas Hill to approve from the Oneida Finance Fund the requests #24 & #25 from the same family in the amounts requested. Seconded by Chad Fuss. Motion carried unanimously.

25. Volleyball Club fees Amount: $468.00
    Requester: Amber VanDen Heuvel for Reese

- See Action in New Business #24.

26. The Workshop Basketball Program fees Amount: $500.00
    Requester: Vanessa Miller for Journee

Motion by Chad Fuss to approve from the Oneida Finance Fund the request for The Workshop Basketball Program fees for the daughter of the requester in the amount of $500. Seconded by Sarah White. Motion carried unanimously.

27. ETS Performance Membership Amount: $500.00
    Requester: Yena Danforth for Richard

Motion by Keith Doxtator to approve from the Oneida Finance Fund the request for ETS Performance Membership for the son of the requester in the amount of $500. Seconded by Chad Fuss. Motion carried unanimously.

28. XO Fitness Membership Amount: $500.00
    Requester: Yena Danforth

Motion by Keith Doxtator to approve from the Oneida Finance Fund the request for XO Fitness Membership in the amount of $500. Seconded by Chad Fuss. Motion carried unanimously.

## VIII. EXECUTIVE SESSION: None

## IX. ADMINISTRATIVE /INTERNAL:

1. Memo to BC – Recommendation for the Sole Source Resolution

Melissa Alvarado, Office Manager

Motion by Lisa Liggins to approve the Memo to BC – Recommendation for the Sole Source Resolution with a minor change to the memo. Seconded by Jonas Hill. Motion carried unanimously.

2. Draft FC By-Laws 11/30/23 Redline
   Melissa Alvarado, Office Manager

Motion by Lisa Liggins to approve the Finance Committee By-Laws with corrections and send to the LOC. Seconded by Chad Fuss. Motion carried unanimously.

3. Sign-Off Authority
   Melissa Alvarado, Office Manager

Motion by Lisa Liggins to accept the updated information and request the CFO and Purchasing Director to bring back an update at the first meeting in February. Seconded by Chad Fuss. Motion carried unanimously.

**X. FOLLOW UP:** None

**XI. FOR INFORMATION ONLY:** None

**XII. ADJOURN:** Motion by Chad Fuss to adjourn. Seconded by Keith Doxtator.

Motion carried unanimously. Time: 9:42 A.M.

Minutes submitted by:
Melissa Alvarado, Office Manager
& Finance Committee Contact/Recording Secretary

*Finance Committee Approval Date of Minutes via E-Poll:* December 15, 2023

Accept the December 28, 2023, regular Finance Committee meeting minutes

# Business Committee Agenda Request

1. **Meeting Date Requested:** 01/10/24

2. **Session:**
   ☒ Open ☐ Executive – must qualify under §107.4-1.
   Justification: *Choose or type justification.*

3. **Requested Motion:**
   ☒ Accept as information; OR
   Accept the FC Minutes for 12/28/23 & E-Poll

4. **Areas potentially impacted or affected by this request:**
   ☒ Finance
   ☐ Programs/Services
   ☐ Law Office
   ☐ DTS
   ☐ Gaming/Retail
   ☒ Boards, Committees, or Commissions
   ☒ Other: All areas that require FC approval

5. **Additional attendees needed for this request:**
   *Name, Title/Entity OR Choose from List*
   *Name, Title/Entity OR Choose from List*
   *Name, Title/Entity OR Choose from List*
   *Name, Title/Entity OR Choose from List*

**6. Supporting Documents:**

- ☐ Bylaws
- ☐ Contract Document(s)
- ☐ Correspondence
- ☐ Draft GTC Notice
- ☐ Draft GTC Packet
- ☒ E-poll results/back-up
- ☐ Fiscal Impact Statement
- ☐ Law
- ☐ Legal Review
- ☒ Minutes
- ☐ MOU/MOA
- ☐ Petition
- ☐ Presentation
- ☐ Report
- ☐ Resolution
- ☐ Rule (adoption packet)
- ☐ Statement of Effect
- ☐ Travel Documents
- ☐ Other: *Describe*

**7. Budget Information:**

- ☐ Budgeted – Tribal Contribution
- ☐ Budgeted – Grant Funded
- ☐ Unbudgeted
- ☒ Not Applicable
- ☐ Other: *Describe*

**8. Submission:**

Authorized Sponsor: Lawrence Barton, Treasurer

Primary Requestor: Melissa Alvarado, Office Manager

ONEIDA

# INTERNAL MEMORANDUM

**TO:** FINANCE COMMITTEE

**FROM:** MELISSA ALVARADO, OFFICE MANAGER

**SUBJECT:** E-POLL RESULTS – FC MINUTES OF DECEMBER 28, 2023

**DATE:** 12/28/23

---

An E-Poll vote of the Finance Committee was conducted to approve the Finance Committee meeting minutes of December 28, 2023. The E-Poll and minutes were sent out today and concluded today. The results of the completed E-Poll are as follows:

---

**E-POLL RESULTS:**

**There was a Majority of 4 FC members voting to approve the December 28, 2023 Finance Committee Meeting Minutes. FC Members voting included: *Keith Doxtator, Jennifer Webster, Chad Fuss, and Sarah White*.**

---

These Finance Committee Minutes of December 28, 2023 will be placed on the next Finance Committee agenda to acknowledge this E-Poll action. Per the FC By-Laws all Minutes of the FC will be submitted to the Secretary's Office once a month for BC acceptance.

**Finance Administration Office**
**Phone: 920- 869-4325**
FAO@oneidanation.org

ONEIDA

# FINANCE COMMITTEE

**REGULAR MEETING**

**DECEMBER 28, 2023 ▪ Time: 8:30 A.M**

**Business Committee Conference Room/ Microsoft Teams**

## REGULAR MEETING MINUTES

**FC MEMBERS PRESENT:**

Larry Barton, BC Treasurer/FC Chair
Keith Doxtator CFO/FC Vice-Chair
Jennifer Webster, BC Council Member
Jonas Hill, BC Council Member
Chad Fuss, Asst. Gaming CFO
Sarah White, Purchasing Director

**FC MEMBERS EXCUSED:** Lisa Liggins, BC Secretary

**OTHERS PRESENT:** Shelly Stevens, Kristal Hill, David Emerson, Kimberlee McGeshick-via Teams, Jim Bittorf-via Teams, Mark W. Powless-via Teams, Todd VanDen Heuvel-via Teams, Louise Cornelius-via Teams, Maureen Perkins-via Teams, David Jordan-via Teams, and Melissa Alvarado taking notes

I. **CALL TO ORDER:** The FC Regular Meeting was called to order by the FC Chair at 8:27 A.M.

II. **APPROVAL OF AGENDA:** DECEMBER 28, 2023

Motion by Chad Fuss to approve the December 28, 2023 Finance Committee Meeting Agenda with changing the order of the agenda. Seconded by Jennifer Webster. Motion carried unanimously.

III. **MINUTES:** DECEMBER 14, 2023 (Approved via E-Poll on 12/15/23)

Motion by Jennifer Webster to acknowledge the FC E-Poll action taken on December 15, 2023 approving the December 14, 2023 Finance Committee Meeting Minutes. Seconded by Chad Fuss. Motion carried unanimously.

IV. **TABLED BUSINESS:** None

V. **CAPITAL EXPENDITURES:** None

VI. **NEW BUSINESS:**

1. Culture Amp – Service Contract Amount: $88,990.00
   Todd VanDen Heuvel, HRD

Motion by Jennifer Webster to approve the Culture Amp – Service Contract. Seconded by Chad Fuss. Motion carried unanimously.

Amendment to the main motion by Chad Fuss to send a memo to HRD with a recommendation that upon the results of the employee survey, that the areas devise actions plans, with implementation to address where the areas may be falling short and should be looking at were scoring high in order to continue to do that. Seconded by Jennifer Webster. Motion carried unanimously.

2. Data Financial – Purchase of Decks of Cards Amount: $112,250.88
   Lambert Metoxen, Gaming-Table Games

Motion by Jennifer Webster to approve the Data Financial – Purchase of Decks of Cards in the amount of $112,250.88. Seconded by Keith Doxtator. Motion carried unanimously.

## VIII. DONATIONS / ONEIDA FINANCE FUND:

**Report:**

1. FC Donation Report – December 2023
   Melissa Alvarado, Office Manager

Motion by Keith Doxtator to accept the FC Donation Report for December 2023. Seconded by Jennifer Webster. Motion carried unanimously.

**Requests:**

1. NATOW – Black Tie Fundraising Gala Dinner Sponsorship Amount: $3,000.00
   Requester: Kimberlee McGeshick, NATOW Executive Director

Motion by Jennifer Webster to approve from the Finance Committee Donations the request from NATOW – Black Tie Fundraising Gala Dinner Sponsorship in the amount of $3,000 with a request to Tourism for a donation item for the live action. Seconded by Keith Doxtator. Motion carried unanimously.

2. All That Dance fees (Deferred on 12/14/23 FC Meeting) Amount: $500.00
   Requester: Janice Yglesias for Shaya

Motion by Keith Doxtator to approve from the Oneida Finance Fund the request for All That Dance fees for the granddaughter of the requester in the amount of $500. Seconded by Jonas Hill. Motion carried unanimously.

## IX. EXECUTIVE SESSION:

Motion by Jennifer Webster to go into Executive Session. Seconded by Chad Fuss. Motion carried unanimously. Time: 8:42 A.M.

Motion by Chad Fuss to come out of Executive Session. Seconded by Jonas Hill. Motion carried unanimously. Time: 8:50 A.M.

1. Legal Services Contract 2023-1217
   James Bittorf, Law Office

Motion by Jonas Hill to approve the Legal Services Contract 2023-1217 in the amount as requested. Seconded by Jennifer Webster. Motion carried unanimously.

## X. ADMINISTRATIVE /INTERNAL: None

## XI. FOLLOW UP: None

## XII. FOR INFORMATION ONLY:

1. Light and Wonder – Lease (4) Cosmic Slot Machines
   David Emerson, Gaming-Slots

Motion by Jennifer Webster to accept both Light and Wonder – Lease (4) Cosmic Slot Machines and the FY24 Blanket PO – Light and Wonder Monthly Lease Payments as FYIs. Seconded by Sarah White. Motion carried unanimously.

2. FY24 Blanket PO – Light and Wonder Monthly Lease Payments
   Lambert Metoxen, Gaming-Table Games

- See Action in For Information Only #1

**XIII. ADJOURN:** Motion by Jennifer Webster to adjourn. Seconded by Chad Fuss.

Motion carried unanimously. Time: 8:52 A.M.

Minutes submitted by:
Melissa Alvarado, Office Manager
& Finance Committee Contact/Recording Secretary

*Finance Committee Approval Date of Minutes via E-Poll:* December 28, 2023

Review recommendation from the Finance Committee regarding BC Resolution # 04-08-20-K and...

# Business Committee Agenda Request

1. **Meeting Date Requested:** 01/10/24

2. **Session:**

☒ Open ☐ Executive – must qualify under §107.4-1.

Justification: *Choose or type justification.*

3. **Requested Motion:**

☒ Accept as information; OR

Accept the FC Memo to the BC – Recommendation to amend or change the BC Resolution #04-08-20-K

4. **Areas potentially impacted or affected by this request:**

☒ Finance
☐ Programs/Services
☐ Law Office
☐ DTS
☐ Gaming/Retail
☐ Boards, Committees, or Commissions
☐ Other: *Describe*

5. **Additional attendees needed for this request:**

*Name, Title/Entity OR Choose from List*

*Name, Title/Entity OR Choose from List*

*Name, Title/Entity OR Choose from List*

*Name, Title/Entity OR Choose from List*

**6. Supporting Documents:**

- [ ] Bylaws
- [ ] Contract Document(s)
- [x] Correspondence
- [ ] Draft GTC Notice
- [ ] Draft GTC Packet
- [ ] E-poll results/back-up
- [ ] Fiscal Impact Statement
- [ ] Law
- [ ] Legal Review
- [ ] Minutes
- [ ] MOU/MOA
- [ ] Petition
- [ ] Presentation
- [ ] Report
- [x] Resolution
- [ ] Rule (adoption packet)
- [ ] Statement of Effect
- [ ] Travel Documents
- [ ] Other: *Describe*

**7. Budget Information:**

- [ ] Budgeted – Tribal Contribution
- [ ] Budgeted – Grant Funded
- [ ] Unbudgeted
- [x] Not Applicable
- [ ] Other: *Describe*

**8. Submission:**

Authorized Sponsor: Lawrence Barton, Treasurer

Primary Requestor: Melissa Alvarado, Office Manager

Oneida Nation
Finance Committee

ONEIDA

**FINANCE ADMINISTRATION OFFICE**
**(920) 869-4325**

**TO:** Oneida Business Committee

**FR:** Finance Committee

**DT:** 12/14/23

**RE:** Recommendation to amend or change the BC Resolution #04-08-20-K

During the Finance Committee work meeting held on November 30, 2023 there was discussion regarding Sole Source and the three-bid process. The Finance Committee is recommending the Business Committee to amend or change the BC Resolution #04-08-20-K Appointing Oneida ESC Group LLC as Nation's General Contractor for Construction Projects, to include the three-bid process. The Finance Committee is also recommending a work team to be formed to create an assessment on the Oneida ESC Group LLC and its subsidiaries. The work team which the Finance Committee is recommending should consist someone from Finance (the CFO), Purchasing (the Purchasing Director), and the three General Managers or their representatives to be part of the team.

Please feel free to contact Treasurer Larry Barton at ext. 4394 or CFO Keith Doxtator at ext. 4491 if you have further questions.

Oneida Nation
Post Office Box 365
Phone: (920)869-2214 Oneida, WI 54155

**BC Resolution # 04-08-20-K**[i]
**Appointing Oneida ESC Group LLC as Nation's General Contractor for Construction Projects**

**WHEREAS,** the Oneida Nation is a federally recognized Indian government and a treaty tribe recognized by the laws of the United States of America; and

**WHEREAS,** the Oneida General Tribal Council is the governing body of the Oneida Nation; and

**WHEREAS,** the Oneida Business Committee has been delegated the authority of Article IV, Section 1, of the Oneida Tribal Constitution by the Oneida General Tribal Council; and

**WHEREAS,** the Oneida Nation is the sole owner of Oneida ESC Group LLC, with the following subsidiaries MS2 (Mission Support Services), OTIE (Oneida Total Integrated Enterprises), SRS (Sustainment & Restoration Services), and OES (Oneida Engineering Solutions); and

**WHEREAS,** Oneida OESC Group LLC has the resources to provide general contracting in construction projects for the Oneida Nation which will support and enhance the Nation's ability to implement Indian Preference and support employment opportunities for Nation members and other Native Americans; and

**WHEREAS,** the Oneida Business Committee, having reviewed the qualifications, quality of services, and ability to meet the demands of the Nation's construction needs, has determined that it should appoint Oneida ESC Group LLC as the Nation's General Contractor; and

**WHEREAS,** this General Contractor appointment will result in consistency in high quality work product, consistency in identifying and making available employment and learning opportunities for Oneida Nation members and Native Americans, and will ease the process of identifying General Contractors and sub-contractors for construction projects thus speeding up the review and approval process regarding Request for Proposals/Bids/Qualifications and negotiating contracts; and

**NOW THEREFORE BE IT RESOLVED,** the Oneida Business Committee appoints Oneida ESC Group LCC as the General Contractor for the Nation[ii].

## CERTIFICATION

I, the undersigned, as Secretary of the Oneida Business Committee, hereby certify that the Oneida Business Committee is composed of 9 members of whom 5 members constitute a quorum; 9 members were present at a meeting duly called, noticed and held on the 8th day of April, 2020; that the forgoing resolution was duly adopted at such meeting by a vote of 7 members for, 0 members against, and 0 members not voting*; and that said resolution has not been rescinded or amended in any way. This is a corrected resolution; the resolution number is corrected as noted in the endnote.

Lisa Liggins, Secretary
Oneida Business Committee

*According to the By-Laws, Article I, Section 1, the Chair votes "only in the case of a tie."

---

[i] The resolution was adopted on April 8, 2020, was numbered in error as 04-08-19-K.

[ii] The Oneida Business Committee took the following actions at the March 23, 2022, regular meeting:

a) Motion to interpret BC resolution # 04-08-20-K, *Appointing Oneida ESC Group LLC as Nation's General Contractor for Construction Projects*, that Oneida ESC Group LLC, and its subsidiaries, are to be utilized as general contractor, design/build vendor, and for other construction related contracts to fully utilize the Oneida Nation owned corporate entity's expertise. Motion carried.

b) Motion to interpret that BC resolution # 04-08-20-K, *Appointing Oneida ESC Group LLC as Nation's General Contractor for Construction Projects*, is applied in the following manner: 1) Where Federal or State Grant Dollars are resourced, an Acknowledgement and Acceptance/Approval Letter is required prior to expending 3rd Party Grant Dollars to mitigate potential Grant Compliance and Audit findings as CFR 200 is applicable to the spending of Federal Grant Funds; and 2) Where Tribal Contribution resources (budgeted or unbudgeted) are utilized, sole source should be applied to procurement solely for services provided by Oneida ESC Group LLC and its subsidiaries. Motion carried.

Accept the December 6, 2023, regular Legislative Operating Committee meeting minutes

# Business Committee Agenda Request

**1. Meeting Date Requested:** 01/10/24

**2. Session:**

☒ Open ☐ Executive – must qualify under §107.4-1.

Justification: *Choose or type justification.*

**3. Requested Motion:**

☒ Accept as information; OR

Accept the December 6, 2023, Legislative Operating Committee meeting minutes.

**4. Areas potentially impacted or affected by this request:**

☐ Finance
☐ Law Office
☐ Gaming/Retail
☐ Other: *Describe*
☐ Programs/Services
☐ MIS
☐ Boards, Committees, or Commissions

**5. Additional attendees needed for this request:**

*Name, Title/Entity OR Choose from List*
*Name, Title/Entity OR Choose from List*
*Name, Title/Entity OR Choose from List*
*Name, Title/Entity OR Choose from List*

**6. Supporting Documents:**

- ☐ Bylaws
- ☐ Contract Document(s)
- ☐ Correspondence
- ☐ Draft GTC Notice
- ☐ Draft GTC Packet
- ☐ E-poll results/back-up
- ☐ Fiscal Impact Statement
- ☐ Law
- ☐ Legal Review
- ☒ Minutes
- ☐ MOU/MOA
- ☐ Petition
- ☐ Presentation
- ☐ Report
- ☐ Resolution
- ☐ Rule (adoption packet)
- ☐ Statement of Effect
- ☐ Travel Documents
- ☐ Other: *Describe*

**7. Budget Information:**

- ☐ Budgeted – Tribal Contribution
- ☐ Budgeted – Grant Funded
- ☐ Unbudgeted
- ☒ Not Applicable
- ☐ Other: *Describe*

**8. Submission:**

Authorized Sponsor: Jameson Wilson, Councilmember

Primary Requestor: Clorissa N. Leeman, LRO Senior Staff Attorney

Oneida Nation
Oneida Business Committee
Legislative Operating Committee
PO Box 365 • Oneida, WI 54155-0365
Oneida-nsn.gov

# LEGISLATIVE OPERATING COMMITTEE MEETING MINUTES

Oneida Business Committee Conference Room-2nd Floor Norbert Hill Center
December 6, 2023
9:00 a.m.

**Present:** Jameson Wilson, Marlon Skenandore, Jennifer Webster, Kirby Metoxen, Jonas Hill (Microsoft Teams)
**Others Present:** Clorissa N. Leeman, Grace Elliott, Carolyn Salutz, Keith Doxtator, Brooke Doxtator
**Others Present on Microsoft Teams:** Michelle Tipple, Wendy Alvarez, Rhiannon Metoxen, Mark W. Powless, Maureen Perkins, Carl Artman, Eric McLester, Jo Anne House, Katsitsiyo Danforth, Kristal Hill, Krystal John, Mark A. Powless, Matt Denny, Peggy Helm-Quest, Todd Vandenheuvel, Barbara Webster, Fawn Cottrell, Janice Decorah, Kaylynn Gresham, Rae Skenandore

## I. Call to Order and Approval of the Agenda

Jameson Wilson called the December 6, 2023, Legislative Operating Committee meeting to order at 9:00 a.m.

Motion by Jennifer Webster approve the agenda; seconded by Kirby Metoxen. Motion carried unanimously.

## II. Minutes to be Approved

### 1. November 1, 2023 LOC Meeting Minutes

Motion by Jennifer Webster to approve the November 1, 2023, LOC meeting minutes; seconded by Marlon Skenandore. Motion carried unanimously.

## III. Current Business

### 1. Audit Committee Bylaws Amendments

Motion by Kirby Metoxen to accept the Audit Committee bylaws amendments and legislative analysis; and forward the Audit Committee bylaws amendments to the Oneida Business Committee for consideration; seconded by Marlon Skenandore. Jennifer Webster opposed. Motion carried.

*Jennifer Webster for the record statement: I just believe that we have to keep those separate. That position oversees the accounting department, the purchasing department and then I don't believe that position should then be on the Finance Committee. I think we*

*need to have our checks and balances and I think those should be separate because influence can happen whether they are a vice-chair or chair of the Audit Committee. Those need to be separate. Thank you.*

**IV. New Submissions**

**1. Drug and Alcohol Free Workplace Law Amendments**

Motion by Kirby Metoxen to deny the request to add the Drug and Alcohol Free Workplace Law Amendments to the Active Files List; seconded by Marlon Skenandore. Jennifer Webster opposed. Motion carried.

*Jennifer Webster for the record statement: There should not be a double standard for elected officials. Yes, we should figure out a process. We need to figure out a way. We all did take an oath to hold ourselves accountable. Thank you.*

**V. Additions**

**VI. Administrative Items**

**VII. Executive Session**

**VIII. Adjourn**

Motion by Jennifer Webster to adjourn at 9:24 a.m.; seconded by Marlon Skenandore. Motion carried unanimously.

Accept the December 20, 2023, regular Legislative Operating Committee meeting minutes

# Business Committee Agenda Request

**1. Meeting Date Requested:** 01/10/24

**2. Session:**

☒ Open ☐ Executive – must qualify under §107.4-1.

Justification: *Choose or type justification.*

**3. Requested Motion:**

☒ Accept as information; OR

Accept the December 20, 2023, Legislative Operating Committee meeting minutes.

**4. Areas potentially impacted or affected by this request:**

☐ Finance
☐ Law Office
☐ Gaming/Retail
☐ Other: *Describe*
☐ Programs/Services
☐ MIS
☐ Boards, Committees, or Commissions

**5. Additional attendees needed for this request:**

*Name, Title/Entity OR Choose from List*
*Name, Title/Entity OR Choose from List*
*Name, Title/Entity OR Choose from List*
*Name, Title/Entity OR Choose from List*

**6. Supporting Documents:**

- ☐ Bylaws
- ☐ Contract Document(s)
- ☐ Correspondence
- ☐ Draft GTC Notice
- ☐ Draft GTC Packet
- ☐ E-poll results/back-up
- ☐ Fiscal Impact Statement
- ☐ Law
- ☐ Legal Review
- ☒ Minutes
- ☐ MOU/MOA
- ☐ Petition
- ☐ Presentation
- ☐ Report
- ☐ Resolution
- ☐ Rule (adoption packet)
- ☐ Statement of Effect
- ☐ Travel Documents
- ☐ Other: *Describe*

**7. Budget Information:**

- ☐ Budgeted – Tribal Contribution
- ☐ Budgeted – Grant Funded
- ☐ Unbudgeted
- ☒ Not Applicable
- ☐ Other: *Describe*

**8. Submission:**

Authorized Sponsor: Jameson Wilson, Councilmember

Primary Requestor: Clorissa N. Leeman, LRO Senior Staff Attorney

Oneida Nation
Oneida Business Committee
Legislative Operating Committee
PO Box 365 • Oneida, WI 54155-0365
Oneida-nsn.gov

# LEGISLATIVE OPERATING COMMITTEE MEETING MINUTES

Oneida Business Committee Conference Room-2nd Floor Norbert Hill Center
December 20, 2023
9:00 a.m.

**Present:** Jameson Wilson, Marlon Skenandore, Jennifer Webster, Kirby Metoxen, Jonas Hill
**Others Present:** Clorissa N. Leeman, Grace Elliott, Keith Doxtator, Brooke Doxtator, Maureen Perkins, Kristal Hill, Fawn Cottrell
**Others Present on Microsoft Teams:** Michelle Tipple, Rhiannon Metoxen, Jo Anne House, Matt Denny, Peggy Helm-Quest, Todd Vandenheuvel, Janice Decorah, Rae Skenandore, Connor Kestell, Tony Doxtator, Linda Dallas, Diane Hill, Eric Boulanger, Justin Nishimoto, Tracey Smith, Michelle Tipple, David P. Jordan, James Poels, Fawn Billie, Kristine Hill, Tawny Danforth, Bonnie Pigman, Terri Schiltz

## I. Call to Order and Approval of the Agenda

Jameson Wilson called the December 20, 2023, Legislative Operating Committee meeting to order at 9:00 a.m.

Motion by Jennifer Webster approve the agenda; seconded by Jonas Hill. Motion carried unanimously.

## II. Minutes to be Approved

### 1. December 6, 2023 LOC Meeting Minutes

Motion by Jennifer Webster to approve the December 6, 2023, LOC meeting minutes; seconded by Marlon Skenandore. Motion carried unanimously.

## III. Current Business

### 1. Drug and Alcohol Free Workplace Law Amendments

Motion by Jennifer Webster to accept the public comments and the public comment review memorandum and defer to a work meeting for further consideration; seconded by Marlon Skenandore. Motion carried unanimously.

### 2. Onʌyoteʔa·ká niʔi Commission Bylaws

Motion by Jennifer Webster to remove the Onʌyoteʔa·ká niʔi Commission Bylaws from the Active Files List; seconded by Marlon Skenandore. Kirby Metoxen and Jonas Hill opposed. Motion carried.

Motion by Jennifer Webster to direct the Legislative Reference Office/Legislative Operating Committee to report out at the next semi-annual GTC meeting regarding development of standing committee for the Onʌyote?a·ká ni?i Project Plan; seconded by Marlon Skenandore. Motion carried unanimously.

**IV. New Submissions**

**1. SEOTS Bylaws Amendments**

Motion by Jennifer Webster to add the SEOTS Bylaws Amendments to the Active Files List with Jonas Hill as the sponsor; seconded by Kirby Metoxen. Motion carried unanimously.

**V. Additions**

**VI. Administrative Items**

**VII. Executive Session**

**VIII. Adjourn**

Motion by Jennifer Webster to adjourn at 9:32 a.m.; seconded by Marlon Skenandore. Motion carried unanimously.

Approve the travel report - Councilman Kirby Metoxen - Tribal Nations Tourism Discovery Meeting - Twin.

# Business Committee Agenda Request

1. **Meeting Date Requested:** 01/10/24

2. **Session:**

☒ Open ☐ Executive – must qualify under §107.4-1.

Justification: *Choose or type justification.*

3. **Requested Motion:**

☐ Accept as information; OR

Approve travel report - Councilman Kirby Metoxen - Tribal Nations Tourism Discovery Meeting-Twin Cities, MN-November 27-29, 2023.

4. **Areas potentially impacted or affected by this request:**

☐ Finance
☐ Law Office
☐ Gaming/Retail
☒ Other: OBC
☐ Programs/Services
☐ DTS
☐ Boards, Committees, or Commissions

5. **Additional attendees needed for this request:**

*Name, Title/Entity OR Choose from List*
*Name, Title/Entity OR Choose from List*
*Name, Title/Entity OR Choose from List*
*Name, Title/Entity OR Choose from List*

**6. Supporting Documents:**

- ☐ Bylaws
- ☐ Contract Document(s)
- ☐ Correspondence
- ☐ Draft GTC Notice
- ☐ Draft GTC Packet
- ☐ E-poll results/back-up
- ☐ Fiscal Impact Statement
- ☐ Law
- ☐ Legal Review
- ☐ Minutes
- ☐ MOU/MOA
- ☐ Petition
- ☐ Presentation
- ☐ Report
- ☐ Resolution
- ☐ Rule (adoption packet)
- ☐ Statement of Effect
- ☐ Travel Documents
- ☒ Other: event agenda

**7. Budget Information:**

- ☐ Budgeted – Tribal Contribution
- ☐ Budgeted – Grant Funded
- ☐ Unbudgeted
- ☐ Not Applicable
- ☒ Other: AIANTA Reimbursement

**8. Submission:**

Authorized Sponsor: Kirby Metoxen, Councilman

Primary Requestor: *(Name, Title/Entity)*

# Business Committee Travel Report

**Travel Report for:** Kirby Metoxen

**Travel Event:** Tribal Nations Tourism Discovery Meeting

**Travel Location:** Twin Cities, MN

**Departure Date:** 11/27/2023 **Return Date:** 11/29/2023

**Projected Cost:** 343.50 **Actual Cost:** 343.50 AIANTA Reimbursement

**Date Travel was Approved by OBC:** 09/27/2023

**Narrative/Background:**
An initial discussion about tourism development and promotion with Tribal Nations, Explore Minnesota and AIANTA. Attendees had the opportunity to talk one-on-one with AIANTA and Explore Minnesota staff and discuss the future of Tribal Nations tourism. The meeting aimed to convene and foster in-depth discussions on the future of tourism, beginning the discussion of what tourism development and promotion looks like between the Tribal Nations, Explore Minnesota, and the American Indian Alaska Native Tourism Association (AIANTA). During the event, Explore Minnesota provided valuable insights into their ongoing efforts through individual Discovery Meetings with Tribal Nations and their members. Attendees learned about current programs and initiatives to promote destinations. Explore Minnesota will also unveiled the upcoming Tribal Nations Tourism Grant program that supports and empowers Tribal Nations in their journey to further develop and promote their distinctive tourism offerings. The American Indian Alaska Native Tourism Association (AIANTA), with their extensive knowledge and experience in assisting Tribal Nations with tourism enterprises and initiatives, shared valuable information and resources about their organization and its dedication to supporting Tribal Nations.

**Item(s) Requiring Attention:**
Click here to enter text.

**Requested Action:**
Approve travel report - Councilman Kirby Metoxen - Tribal Nations Tourism Discovery Meeting-Twin Cities, MN-November 27-29, 2023

# Tourism Discovery Meeting
Agenda

## Tuesday, November 28

| | |
|---|---|
| 9:00 AM - 10:00 AM | Check in<br>Register at the desk and enjoy continental breakfast |
| 10:00 AM - 10:30 AM | Explore Minnesota<br>Explore Minnesota will introduce the agency and share information on programs |
| 10:30 AM - 12:00 PM | AIANTA<br>AIANTA will introduce the organization and share information on programs |
| 12:00 PM - 1:00 PM | Lunch |
| 1:00 PM - 2:30 PM | Discovery<br>This is the time for discussion and delving deeper. Attendees will have the opportunity to talk one-on-one with AIANTA and Explore Minnesota staff and discuss the future of Tribal Nations tourism in Minnesota |
| 2:30 PM - 3:00 PM | Wrap up and Next Steps |

# Business Committee Agenda Request

1. **Meeting Date Requested:** 01/10/24

2. **Session:**

☒ Open ☐ Executive – must qualify under §107.4-1.

Justification: *Choose or type justification.*

3. **Requested Motion:**

☐ Accept as information; OR

Approve travel request - Councilman Kirby Metoxen -Native American Tourism of Wisconsin (NATOW) Gala – Mole Lake, WI – Feb. 02 & 03, 2024

4. **Areas potentially impacted or affected by this request:**

☐ Finance
☐ Law Office
☐ Gaming/Retail
☒ Other: OBC
☐ Programs/Services
☐ MIS
☐ Boards, Committees, or Commissions

5. **Additional attendees needed for this request:**

*Name, Title/Entity OR Choose from List*
*Name, Title/Entity OR Choose from List*
*Name, Title/Entity OR Choose from List*
*Name, Title/Entity OR Choose from List*

**6. Supporting Documents:**

- ☐ Bylaws
- ☐ Contract Document(s)
- ☐ Correspondence
- ☐ Draft GTC Notice
- ☐ Draft GTC Packet
- ☐ E-poll results/back-up
- ☒ Other: travel request
- ☐ Fiscal Impact Statement
- ☐ Law
- ☐ Legal Review
- ☐ Minutes
- ☐ MOU/MOA
- ☐ Petition
- ☐ Presentation
- ☐ Report
- ☐ Resolution
- ☐ Rule (adoption packet)
- ☐ Statement of Effect
- ☐ Travel Documents

**7. Budget Information:**

- ☒ Budgeted – Tribal Contribution
- ☐ Unbudgeted
- ☐ Other: reimbursed
- ☐ Budgeted – Grant Funded
- ☐ Not Applicable

**8. Submission:**

Authorized Sponsor: Kirby Metoxen, Councilman

Primary Requestor: *(Name, Title/Entity)*

# Oneida Business Committee Travel Request

**1. OBC Meeting Date Requested:** 01 / 10 / 24 ☐ e-poll requested

**2. General Information:**

Event Name: Native American Tourism of Wisconsin (NATOW) Gala

Event Location: Mole Lake, WI

Attendee(s): Kirby Metoxen

Departure Date: 02/02/24

Attendee(s):

Return Date: 02/03/24

Attendee(s):

**3. Budget Information:**

☒ Funds available in individual travel budget(s)

☐ Unbudgeted

☐ Grant Funded or Reimbursed

Cost Estimate: 351

**4. Justification:**

Describe the justification of this Travel Request:

Approve travel request - Councilman Kirby Metoxen -Native American Tourism of Wisconsin (NATOW) Gala
Mole Lake, WI Feb. 02 & 03, 2024

Native American Tourism of Wisconsin (NATOW) is holding a Gala February 02, 2024, to support their Annual NATOW Conference (to be held in June 2024) funds raised are to support NATOW's tourism initiatives. Councilman Metoxen is NATOW's President on the Board of Directors and will be assisting in facilitating the Gala. NATOW's mission is to promote tribal tourism and economic development, while highlighting the beauty, diversity, and cultural dynamism of the 11 federally recognized tribes of Wisconsin. Tourism is the leading industry in tribal economies and plays a critical role in generating employment and revenues for essential governmental services for tribes and their members, including healthcare, housing, education, elder services, pre-K and more. By expanding their tourism initiatives throughout the state, region and nation, Wisconsin's tribes are scaffolding their efforts to be self-sufficient and boost their economies. NATOW is comprised of representatives from each tribe who meet bi-monthly to discuss and implement its strategic initiatives. As one of the largest tribal tourism organizations in the country, NATOW has grown to be a recognized force in Wisconsin at gatherings, festivals, and events.

**5. Submission**

Sponsor: Kirby Metoxen, Councilmember

1) Save a copy of this form for your records. Save a Copy...
2) Print this form as a *.pdf *OR* print and scan this form in as *.pdf.
3) E-mail this form and all supporting materials in a **SINGLE** *.pdf file to: BC_Agenda_Requests@oneidanation.org

*Form approved by OBC on 03/25/2015*

**ONEIDA NATION - OBC**

**TRAVEL AUTHORIZATION REQUEST**

**General Travel Information**

| | | | |
|---|---|---|---|
| Name of Traveler | Kirby Metoxen | | |
| *Legal name as it appears on Travelers Driver's License or State ID, no nicknames* | | | |
| Employee Number | | | |
| Destination | Mole Lake, WI | | |
| Departure date | 02/02/2024 | Return date | 02/03/2024 |
| Purpose of travel | Native American Tourism of Wisconsin (NATOW) Gala | | |
| Charged GL Account | | | |

**GSA (General Services Administration) Rates are linked on SharePoint under Employee Resources**

| | | | |
|---|---|---|---|
| Per Diem rate per day | $ 59.00 | | |

**Cost Estimate Information**

Personal Automobile Mileage Expenses

| | | | | |
|---|---|---|---|---|
| Total miles | 212 | Multiply by the Mileage rate | $ .625 | $ 132.50 |

| Description | Rate | Factor | Days | Total |
|---|---|---|---|---|
| Per Diem for initial travel date | $ 59.00 | 0.75 | 1 | $ 44.25 |
| Per Diem full day at destination | $ 59.00 | 1.00 | 0 | $ 0.00 |
| Per Diem for return travel date | $ 59.00 | 0.75 | 1 | $ 44.25 |
| Subtract included meals | | | | |
| Miscellaneous expenses: taxi, parking, fees, etc. | | | | |
| **Subtotal = Advance to Traveler** | | | | $ 221.00 |
| Lodging including room, taxes, fees, and hotel parking | | | | $ 130.00 |
| Airfare | | | | |
| Luggage Fees | | | | |
| Car Rental | | | | |
| Registration | | | | |
| **Subtotal** | | | | $ 130.00 |
| | | | | |
| **Total Trip Cost Estimate** | | | | $ 351.00 |

I understand this advance will be deducted from my claim for reimbursement of actual travel expenses. I also understand that if this advance in not cleared within 10 calendar days after my travel return date, the Nation has the authority to withhold any advanced funds from future wages.

**Signatures / Approvals**

| | Signature | Date |
|---|---|---|
| Traveler | | |
| Supervisor | | |

Send all travel related items to: CentralAccounting_Travel@oneidanation.org

NATOW
Native American Tourism of Wisconsin
SAVE the DATE
Native American Tourism of Wisconsin respectfully asks you to mark your calendar for a Black Tie Fundraising Gala Dinner to help support our Annual NATOW Conference in Red Cliff June of 2024
Friday February 2, 2024
5pm-11pm
Mole Lake Casino Conference Center
3084 State Highway 55 Crandon WI 54520
Native Comedy Show with Mylo Smith
Live Auction
Music and Dancing
$100/Attendees
$500 Sponsor Tables
Seating is limited and registration is required
Registration information: please email Kimberlee McGeshick, NATOW Executive Director via email or phone @ kmcgeshick@glitc.org or 715.622.0139
Event Sponsored by the Sokaogon Chippewa Community and Mole Lake Casino

# Business Committee Agenda Request

1. **Meeting Date Requested:** 01/10/24

2. **Session:**

☒ Open ☐ Executive – must qualify under §107.4-1.

Justification: *Choose or type justification.*

3. **Requested Motion:**

☐ Accept as information; OR

Approve travel request for Councilman Jameson Wilson to attend 2024 Tribal Clean Energy Summit February 27-28, 2024

4. **Areas potentially impacted or affected by this request:**

☐ Finance
☐ Law Office
☐ Gaming/Retail
☒ Other: OBC
☐ Programs/Services
☐ DTS
☐ Boards, Committees, or Commissions

5. **Additional attendees needed for this request:**

*Name, Title/Entity OR Choose from List*
*Name, Title/Entity OR Choose from List*
*Name, Title/Entity OR Choose from List*
*Name, Title/Entity OR Choose from List*

**6. Supporting Documents:**

- ☐ Bylaws
- ☐ Contract Document(s)
- ☐ Correspondence
- ☐ Draft GTC Notice
- ☐ Draft GTC Packet
- ☐ E-poll results/back-up
- ☐ Fiscal Impact Statement
- ☐ Law
- ☐ Legal Review
- ☐ Minutes
- ☐ MOU/MOA
- ☐ Petition
- ☐ Presentation
- ☐ Report
- ☐ Resolution
- ☐ Rule (adoption packet)
- ☐ Statement of Effect
- ☒ Travel Documents
- ☐ Other: *Describe*

**7. Budget Information:**

- ☒ Budgeted – Tribal Contribution
- ☐ Budgeted – Grant Funded
- ☐ Unbudgeted
- ☐ Not Applicable
- ☐ Other: *Describe*

**8. Submission:**

Authorized Sponsor: Jameson Wilson, Councilman

Primary Requestor: Fawn Cottrell, Executive Assistant to Councilman Wilson

# Oneida Business Committee Travel Request

**1. OBC Meeting Date Requested:** 1 / 10 / 24 ☐ e-poll requested

**2. General Information:**

Event Name: DOE Tribal Clean Energy Summit

Event Location: Temecula, CA

Attendee(s): Jameson Wilson

Departure Date: Feb 26, 2024

Attendee(s):

Return Date: Feb 29, 2024

Attendee(s):

**3. Budget Information:**

☒ Funds available in individual travel budget(s)

☐ Unbudgeted

☐ Grant Funded or Reimbursed

Cost Estimate: 1591.50

**4. Justification:**

Describe the justification of this Travel Request:

Approximately every two years, the U.S. Department of Energy (DOE) Office of Indian Energy along with other DOE offices convenes tribal leaders and energy stakeholders to exchange ideas promoting energy infrastructure development for tribes and tribal communities. Tribal leaders and their subject matter experts—together with the DOE, the administration, federal agency partners, state governments, private industry, utilities, and academia—attend to build networks, exchange ideas, explore cross-cutting and cost-effective solutions to national energy interests, and support tribal sovereignty. Through a cooperative agreement with the Office of Indian Energy, the National Conference of State Legislatures collaborates on these summits.

**5. Submission**

Sponsor: Jameson Wilson, Councilmember

1) Save a copy of this form for your records.
2) Print this form as a *.pdf *OR* print and scan this form in as *.pdf.
3) E-mail this form and all supporting materials in a **SINGLE** *.pdf file to: BC_Agenda_Requests@oneidanation.org

*Form approved by OBC on 03/25/2015*

# 2024 Tribal Clean Energy Summit

Office of Indian Energy Policy and Programs

Secretary Jennifer M. Granholm and DOE Office of Indian Energy director Wahleah Johns group photo with tribal leaders at the 2022 Tribal Clean Energy Summit in Washington, DC. Photo by Donica Payne.

## Tribes Leading the Way in Clean Energy

Approximately every two years, the U.S. Department of Energy (DOE) Office of Indian Energy along with other DOE offices convenes tribal leaders and energy stakeholders to exchange ideas promoting energy infrastructure development for tribes and tribal communities.

Tribal leaders and their subject matter experts—together with the DOE, the administration, federal agency partners, state governments, private industry, utilities, and academia—attend to build networks, exchange ideas, explore cross-cutting and cost-effective solutions to national energy interests, and support tribal sovereignty.

Through a cooperative agreement with the Office of Indian Energy, the National Conference of State Legislatures collaborates on these summits.

# Agenda Overview

This overview is subject to change. A detailed program is being developed. Please check this page periodically for updates.

**Tuesday, Feb. 27, 2024**

- 8 a.m.–12 p.m.: Plenary Sessions
- 12 p.m.–1 p.m.: Networking Lunch
- 1 p.m.–5 p.m.: Breakout Sessions
- 5 p.m.–6:30 p.m.: Evening Reception

**Wednesday, Feb. 28, 2024**

- 8 a.m.–12 p.m.: Plenary Sessions
- 12 p.m.–1 p.m.: Networking Lunch
- 1 p.m.–4:30 p.m.: Breakout Sessions and Closing Remarks

# Hotel & Travel

## Hotel Rates & Reservations

**Location:** **Pechanga Resort Casino** 45000 Pechanga Pkwy., Temecula, California, 92592 | Phone: 877-711-2946

Public Packet

**Room Rate:** $184/night plus applicable taxes (government per diem).

To ensure you have a room at Pechanga Resort Casino please book your reservation no later than Friday, Feb. 2. After that date, the group rate cannot be guaranteed, and **rooms may sell out prior to that date**.

**Reservations:** Please **CLICK HERE** and enter group attendee code 8894511 or call (877) 711-2946 and reference the group attendee code to secure the special group rate.

**Please Note:** A major credit card is required to guarantee your reservation. The hotel offers options for early check-in and late check-out for an additional fee. If you would like to stay extra nights outside of the meeting dates, please book your room online at the group rate then call the hotel directly to add on nights to your reservation.

**Hotel Cancellation Policy:** If a guest does not cancel their reservation within 72 hours (three days) before the scheduled day of arrival, then the hotel may charge the guest's credit card one night's room fee plus any applicable taxes.

## Air Travel

The following airports are closest to Pechanga Resort Casino:

| NEARBY AIRPORTS | APPROXIMATE DISTANCE |
|---|---|
| Ontario International Airport (ONT) | 1-hour by car/56 miles |
| San Diego International Airport (SAN) | 1-hour by car/62 miles |
| John Wayne Airport, Orange County (SNA) | 1.5-hours by car/72 miles |

| NEARBY AIRPORTS | APPROXIMATE DISTANCE |
|---|---|
| Palm Springs International Airport (PSP) | 1.75-hours by car/76 miles |
| Los Angeles International Airport (LAX) | 2.25-hours by car/100 miles |

## Ground Travel

A variety of ground transportation options are available upon arrival, including taxi, Lyft, and Uber. Please consult the airport's website for the options available at your destination.

Pechanga Resort Casino does not currently offer a shuttle service.

# Registration

## Registration Fees

- **All Attendees:** $250 early-bird, prior to Dec. 31; $300 after Jan. 1
- **Tribal Elected Leaders and Tribal Employees:** no fee
- **Invited Event Speaker:** no fee.

**Two Ways to Register:**

1. **Click to Register Online:** requires a credit card for attendees paying a registration fee. Confirmations will be sent by email.
2. **Register Onsite:** if unable to make the registration cut-off, onsite registration will be available at Pechanga Resort beginning on Feb. 21.

**Cancellations:** Cancellations received by Feb. 21, will be refunded minus a $50 processing fee. Cancellations must be made in writing and emailed to **NCSL Registration** (registration@ncsl.org). Fees cannot be refunded for registrations cancelled after the summit begins.

Office of
Indian Energy Policy and Programs

1000 Independence Ave. SW
Washington DC 20585
(240) 562-1352

Sign Up for Email Updates

An office of

ABOUT OFFICE OF INDIAN ENERGY POLICY AND PROGRAMS

ENERGY.GOV RESOURCES

FEDERAL GOVERNMENT

Web Policies • Privacy • No Fear Act • Whistleblower Protection •
Notice of EEO Findings of Discrimination • Information Quality • Open Gov • Accessibility •
Vulnerability Disclosure Program

Approve the travel request - Councilwoman Jennifer Webster - Indian Health Services (IHS) Tribal Self...

# Business Committee Agenda Request

1. **Meeting Date Requested:** 01/10/24

2. **General Information:**

Session: ☒ Open ☐ Executive – must qualify under §107.4-1.

Justification: *Choose reason for Executive.*

3. **Supporting Documents:**

| | | |
|---|---|---|
| ☐ Bylaws | ☐ Fiscal Impact Statement | ☐ Presentation |
| ☐ Contract Document(s) | ☐ Law | ☐ Report |
| ☐ Correspondence | ☐ Legal Review | ☐ Resolution |
| ☐ Draft GTC Notice | ☐ Minutes | ☐ Rule (adoption packet) |
| ☐ Draft GTC Packet | ☐ MOU/MOA | ☐ Statement of Effect |
| ☐ E-poll results/back-up | ☐ Petition | ☒ Travel Documents |
| ☐ Other: *Describe* | | |

4. **Budget Information:**

| | | |
|---|---|---|
| ☒ Budgeted | ☒ Budgeted – Grant Funded | ☐ Unbudgeted |
| ☐ Not Applicable | ☐ Other: *Describe* | |

5. **Submission:**

Authorized Sponsor: Jennifer Webster, Councilwoman

Primary Requestor:

Additional Requestor: *(Name, Title/Entity)*

Additional Requestor: *(Name, Title/Entity)*

Submitted By: CELLIS1

# Oneida Business Committee Travel Request

**1. OBC Meeting Date Requested:** 12 / 29 / 23 ☐ e-poll requested

**2. General Information:**

Event Name: Self Governance Mtg (IHS-TSGAC)

Event Location: Washington DC

Attendee(s): Jennifer Webster

Departure Date: February 20, 2024

Attendee(s):

Return Date: February 23, 2024

Attendee(s):

**3. Budget Information:**

☒ Funds available in individual travel budget(s)

☐ Unbudgeted

☒ Grant Funded or Reimbursed

Cost Estimate: $1835.50 (Reimbursed)

**4. Justification:**

Describe the justification of this Travel Request:

Council Member Jennifer Webster - Indian Health Service's Tribal Self-Governance Advisory Committee Meeting. Washington DC

February 21 (pm only)
February 22 (all day)

The Indian Health Service (IHS) Tribal Self Governance Advisory Committee (TSGAC) provides a forum for Tribal and Federal officials to discussissues related to Tribal administration of Federal programs and services, exchange ideas, and develop solutions intended to improve Self-Governance and enhance the Tribal-Federal partnership.

All travel expenses are reimbursed.

**5. Submission**

Sponsor:

1) Save a copy of this form for your records. Save a Copy...
2) Print this form as a *.pdf *OR* print and scan this form in as *.pdf.
3) E-mail this form and all supporting materials in a **SINGLE** *.pdf file to: BC_Agenda_Requests@oneidanation.org

*Form approved by OBC on 03/25/2015*

**ONEIDA NATION**

**TRAVEL AUTHORIZATION REQUEST**

**General Travel Information**

| | | | |
|---|---|---|---|
| Name of Traveler | Jennifer Webster | | |
| *Legal name as it appears on Travelers Driver's License or State ID, no nicknames* | | | |
| Employee Number | | | |
| Destination City | Washington DC | | |
| Departure date | 02/20/2024 | Return date | 02/23/2024 |
| Purpose of travel | Self Governance Mtg (IHS-TSGAC) | | |
| Charged GL Account | | | |

**GSA (General Services Administration) Rates are linked on SharePoint under Employee Resources**

| | |
|---|---|
| Per Diem rate per day (meals) | $ 79.00 |

**Cost Estimate Information**

Personal Automobile Mileage Expenses

| | | | | |
|---|---|---|---|---|
| Total miles | | Multiply by the Mileage rate | $ .625 | $ 0.00 |
| **Description** | **Rate** | **Factor** | **Days** | **Total** |
| Per Diem for initial travel date | $ 79.00 | 0.75 | 1 | $ 59.25 |
| Per Diem full day at destination | $ 79.00 | 1.00 | 2 | $ 158.00 |
| Per Diem for return travel date | $ 79.00 | 0.75 | 1 | $ 59.25 |
| Included meals total | | | | $ 1.00 |
| Miscellaneous expenses: taxi, parking, fees, etc. | | | | |
| **Sub-Total = Travel Advance** | | | | $ 275.50 |
| Lodging including room, taxes, fees, and hotel parking | | | | $ 0.00 |
| Airfare | | | | $ 1,000.00 |
| Luggage Fees | | | | $ 60.00 |
| Car Rental | | | | $ 0.00 |
| Registration | | | | $ 0.00 |
| Allowable price adjustment | | | | $ 500.00 |
| **Sub-Total = Virtual Card** | | | | $ 1,560.00 |
| **Total Cost Estimate** | | | | $ 1,835.50 |

I understand this advance will be deducted from my claim for reimbursement of actual travel expenses. I also understand that if this advance in not cleared within 10 calendar days after my travel return date, the Nation has the authority to withhold any advanced funds from future wages.

**Signatures / Approvals**

| | Signature | Date |
|---|---|---|
| Traveler | Jennifer Webster | 11-9-23 |
| Supervisor | | |

Send all travel related items to: CentralAccounting_Travel@oneidanation.org

Event Series: SGAC/TSGAC Meetings

# SGAC/TSGAC Advisory Committee Meetings

February 20, 2024 - February 22, 2024

Feb 20th SGAC (DOI) All Day

Feb 21st SGAC (DOI) Morning

Feb 21st TSGAC (IHS) Afternoon

Feb 22nd TSGAC (IHS) All Day

+ Google Calendar + Export to Calendar

**DETAILS**

**Start:**

February 20, 2024

**End:**

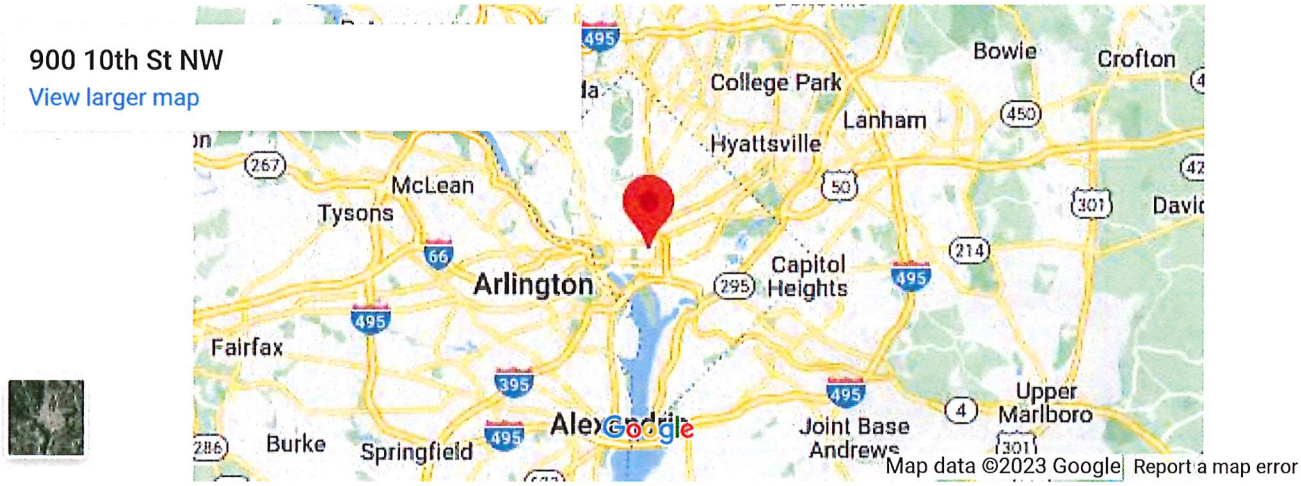
February 22, 2024

**Series:**

SGAC/TSGAC Meetings

**Event Categories:**

SGAC, TSGAC




**VENUE**

Embassy Suites Washington, DC Convention Center

900 10th Street NW

Washington DC, DC 20001 United States + Google Map

View Venue Website

## Related Events

Approve the travel request - Councilwoman Jennifer Webster - National Indian Head Start Association...

# Business Committee Agenda Request

1. **Meeting Date Requested:** 01/10/24

2. **General Information:**

Session: ☒ Open ☐ Executive – must qualify under §107.4-1.

Justification: *Choose reason for Executive.*

3. **Supporting Documents:**

| | | |
|---|---|---|
| ☐ Bylaws | ☐ Fiscal Impact Statement | ☐ Presentation |
| ☐ Contract Document(s) | ☐ Law | ☐ Report |
| ☐ Correspondence | ☐ Legal Review | ☐ Resolution |
| ☐ Draft GTC Notice | ☐ Minutes | ☐ Rule (adoption packet) |
| ☐ Draft GTC Packet | ☐ MOU/MOA | ☐ Statement of Effect |
| ☐ E-poll results/back-up | ☐ Petition | ☒ Travel Documents |
| ☐ Other: *Describe* | | |

4. **Budget Information:**

| | | |
|---|---|---|
| ☐ Budgeted | ☐ Budgeted – Grant Funded | ☐ Unbudgeted |
| ☐ Not Applicable | ☐ Other: *Describe* | |

5. **Submission:**

Authorized Sponsor: Jennifer Webster, Councilwoman

Primary Requestor:

Additional Requestor: *(Name, Title/Entity)*

Additional Requestor: *(Name, Title/Entity)*

Submitted By: CELLIS1

# Oneida Business Committee Travel Request

**1. OBC Meeting Date Requested:** 1 / 24 / 24 ☐ e-poll requested

**2. General Information:**

Event Name: National Indian Head Start Association Conference

Event Location: Billings, MT

Attendee(s): Jennifer Webster

Departure Date: 06/23/2024

Attendee(s):

Return Date: 06/28/2024

Attendee(s):

**3. Budget Information:**

☒ Funds available in individual travel budget(s)

☐ Unbudgeted

☒ Grant Funded or Reimbursed

Cost Estimate: $2618.50

**4. Justification:**

Describe the justification of this Travel Request:

NIHSDA is the the nation's leading voice for American Indian Alaska Native Head Start programs.
Their work focuses on: Advocating for federal legislative and regulatory improvements so that early child development and education services are culturally appropriate and relevant, as well as providing management training opportumites for program directors and management staff of HS/EHS progams to build the leadership capacity of local programs,.
NIHSDA is the only national organization which represents AIAN Head Start and Early Head Start programs.

Travel funded by: Head Start

**5. Submission**

Sponsor: Jennifer Webster, Councilmember

1) Save a copy of this form for your records. Save a Copy...
2) Print this form as a *.pdf *OR* print and scan this form in as *.pdf.
3) E-mail this form and all supporting materials in a **SINGLE** *.pdf file to: BC_Agenda_Requests@oneidanation.org

*Form approved by OBC on 03/25/2015*

**ONEIDA NATION**

**TRAVEL AUTHORIZATION REQUEST**

**General Travel Information**

| | | | |
|---|---|---|---|
| Name of Traveler | Jennifer Ann Webster | | |
| *Legal name as it appears on Travelers Driver's License or State ID, no nicknames* | | | |
| Employee Number | | | |
| Destination City | Billings, MT | | |
| Departure date | 06/23/2024 | Return date | 06/28/2024 |
| Purpose of travel | National Indian Head Start Conference | | |
| Charged GL Account | | | |

**GSA (General Services Administration) Rates are linked on SharePoint under Employee Resources**

| | |
|---|---|
| Per Diem rate per day (meals) | $ 59.00 |

**Cost Estimate Information**

Personal Automobile Mileage Expenses

| | | | | |
|---|---|---|---|---|
| Total miles | | Multiply by the Mileage rate | $ .625 | $ 0.00 |
| **Description** | **Rate** | **Factor** | **Days** | **Total** |
| Per Diem for initial travel date | $ 59.00 | 0.75 | 1 | $ 44.25 |
| Per Diem full day at destination | $ 59.00 | 1.00 | 4 | $ 236.00 |
| Per Diem for return travel date | $ 59.00 | 0.75 | 1 | $ 44.25 |
| Included meals total | | | | $ 1.00 |
| Miscellaneous expenses: taxi, parking, fees, etc. | | | | |
| **Sub-Total = Travel Advance** | | | | $ 323.50 |
| Lodging including room, taxes, fees, and hotel parking | $ 107.00 | | 5 | $ 535.00 |
| Airfare | | | | $ 1,200.00 |
| Luggage Fees | | | | $ 60.00 |
| Car Rental | | | | $ 0.00 |
| Registration | | | | $ 0.00 |
| Allowable price adjustment | | | | $ 500.00 |
| **Sub-Total = Virtual Card** | | | | $ 2,295.00 |
| **Total Cost Estimate** | | | | $ 2,618.50 |

I understand this advance will be deducted from my claim for reimbursement of actual travel expenses. I also understand that if this advance in not cleared within 10 calendar days after my travel return date, the Nation has the authority to withhold any advanced funds from future wages.

**Signatures / Approvals**

| | Signature | Date |
|---|---|---|
| Traveler | | |
| Supervisor | | |

Send all travel related items to: CentralAccounting_Travel@oneidanation.org

**Jennifer A. Webster**

**From:** Jason M. Martinez
**Sent:** Friday, December 29, 2023 2:07 PM
**To:** Deborah J. Thundercloud; Jennifer A. Webster
**Cc:** Jacqueline M. Smith
**Subject:** RE: Headstart Conference 2024

Good Afternoon Jennifer,
Here is a link to the NIHSDA Conference coming up this summer. It looks like registration is not open yet. Once registration opens, we will contact you for more information in order to registration you as a member, I plan on attending myself and I am also hoping our Education Manager could attend as well.

https://www.nihsda.org/about-cjn9

Happy Holidays to you and your family,

*Jay Martinez*
Head Start / Early Head Start Director
Education Department

ONEIDA

A good mind. A good heart. A strong fire.

(TS) Office 920.496.5205
(NH) Office 920.869.4064
Cell 920.764.1871
Fax 920.499.0624

# American Indian Alaska Native Head Start:
## *Principles for Continued Success*
### National Indian Head Start Directors Association (NIHSDA)

*April 2021*

**Introduction.** AI/AN Head Start programs provide a model of success that can be strengthened, expanded, and drawn upon as our country seeks to expand access to early childhood education, improve outcomes for native youth across the board, and increase tribes' ability to design and administer early childhood education funds and programs.

AI/AN Head Start is the most important and successful federal program focused on the dire circumstances faced by all too many native children, principally by addressing health, education, family and community needs in a holistic manner that is akin to traditional native learning styles and cultural practices. AI/AN Head Start's family- and community-centered model is one of the few programs providing resources to address the special needs of young AI/AN children, who on a daily basis must deal with the depression-era economics, terrible crime, and poor health outcomes that make native youth the most at-risk population in the United States.

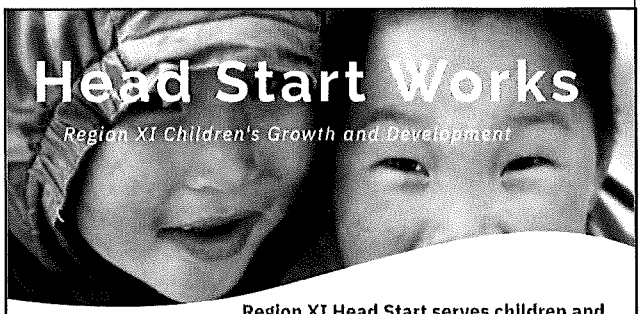
*Currently AI/AN Head Start and Early Head Start serves 23,208 children in 153 programs across 26 states. Seventy-two percent of staff are native, and 46 percent of staff are current or former Head Start parents.*

**Improving AI/AN Head Start.** AI/AN Head Start programs provide critical services, often in extremely difficult circumstances. Strengthening and expanding programs is important to AI/AN Head Start's continued success.

**Categorical eligibility for AI/AN children.** AI/AN children are developmentally vulnerable similar to other categorically eligible children and experience high rates of the same risk factors. They also suffer from health disparities, a higher incidence of disabilities, historical trauma, and a damaged cultural identity. Head Start programs offer a unique array of comprehensive services to children and families that provide support and early intervention, as well as being vital to tribal efforts to preserve Native language and culture. AI/AN children should be categorically eligible to attend tribally operated HS/EHS programs to combat these severe and systemic conditions that affect all Native youth.

**Culturally appropriate evaluation tools.** AI/AN Head Start is deeply committed to providing excellent programs. However, there needs to be further dialogue about developing reliable measurements of program quality in culturally diverse environments. The Classroom Assessment Scoring System (CLASS) lacks valid research on American Indian and Alaska Native children and was designed as a professional development tool rather than a monitoring tool. Triennial reviewers using CLASS have not proved to be culturally sensitive, placing programs in jeopardy based on the Designation Renewal System's (DRS) criteria. Scientific standards should include principles of traditional knowledge and culturally derived research for the purposes of conducting studies and evaluations of AI/AN Head Start programs, which would allow for greater consideration of cultural and behavioral norms.

**Culturally appropriate instruction.** AI/AN Head Start is on the frontline in the preservation of native language and culture, which have proven to be key elements in native student confidence and success in




## What is Region XI Head Start?

**Region XI Head Start serves children and families in programs operated by federally recognized AI/AN tribes.**

The information below is from the AI/AN Family and Child Experiences Survey (FACES) 2015, a descriptive study of the children, families, and programs in Region XI.

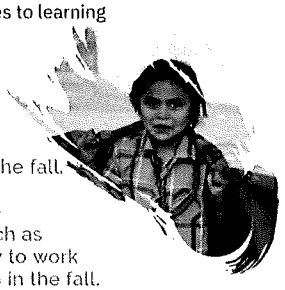
### Language, Literacy, and Math Skills

Region XI Head Start children make gains in language, literacy, and math skills across the program year, although they lag behind other children of the same age nationally.

Over the course of the program year, children make progress toward national norms, gaining between 1.2 and 2.6 standard score points in English receptive and expressive vocabulary, letter-word knowledge, and early math.

### Social Skills and Approaches to Learning

On average, teachers report improvement in Region XI children's social skills and approaches to learning skills during the program year.



According to teacher reports, Region XI Head Start children demonstrate better social skills on average by the spring of the Head Start year than they did in the fall.

Children also show more positive approaches to learning skills (such as attention, persistence, and ability to work independently) in the spring than in the fall.

### Executive Function Skills

Region XI children improve their performance on a measure of executive function over the Head Start program year.

Children's performance on an executive function measure improves from 41% in the fall to 54% in the spring.

Enter the e-poll results intro the record regarding the approved travel request for Secretary Lisa Liggins to

# Business Committee Agenda Request

**1. Meeting Date Requested:** 01/10/24

**2. General Information:**

Session: ☒ Open ☐ Executive – must qualify under §107.4-1.

Justification: *Choose reason for Executive.*

**3. Supporting Documents:**

| | | |
|---|---|---|
| ☐ Bylaws | ☐ Fiscal Impact Statement | ☐ Presentation |
| ☐ Contract Document(s) | ☐ Law | ☐ Report |
| ☐ Correspondence | ☐ Legal Review | ☐ Resolution |
| ☐ Draft GTC Notice | ☐ Minutes | ☐ Rule (adoption packet) |
| ☐ Draft GTC Packet | ☐ MOU/MOA | ☐ Statement of Effect |
| ☒ E-poll results/back-up | ☐ Petition | ☐ Travel Documents |
| ☐ Other: *Describe* | | |

**4. Budget Information:**

| | | |
|---|---|---|
| ☐ Budgeted | ☐ Budgeted – Grant Funded | ☐ Unbudgeted |
| ☒ Not Applicable | ☐ Other: *Describe* | |

**5. Submission:**

Authorized Sponsor: Lisa Liggins, Secretary

Primary Requestor:

Additional Requestor: *(Name, Title/Entity)*

Additional Requestor: *(Name, Title/Entity)*

Submitted By: CELLIS1

## Cheryl-Aliskwet J. Ellis

**From:** Secretary
**Sent:** Saturday, December 16, 2023 5:01 PM
**To:** Secretary; Tehassi Tasi Hill; Brandon L. Yellowbird-Stevens; Lawrence E. Barton; Lisa A. Liggins; Kirby W. Metoxen; Jennifer A. Webster; Jameson J. Wilson; Marlon G. Skenandore; Jonas G. Hill
**Cc:** Danelle A. Wilson; Rhiannon R. Metoxen; Kristal E. Hill; David P. Jordan; Janice M. Decorah; Fawn J. Billie; Fawn L. Cottrell; Maureen S. Perkins; BC_Agenda_Requests
**Subject:** E-POLL RESULTS: Approve the travel request - Secretary Lisa Liggins - Testimony on two (2) state bills - Madison, WI - December 19-20, 2023
**Attachments:** BCAR Approve the travel request - Secretary Lisa Liggins - Testimony on two (2) state bills - Madison, WI - December 19-20, 2023.pdf

**E-POLL RESULTS**

The e-poll to approve the travel request - Secretary Lisa Liggins - Testimony on two (2) state bills - Madison, WI - December 19-20, 2023, **has carried**. Below are the results:

Support: Lawrence Barton, Jonas Hill, Kirby Metoxen, Marlon Skenandore, Jennifer Webster, Jameson Wilson, Brandon Yellowbird-Stevens

Aliskwet Ellis
Senior Information Management Specialist
Government Administrative Office

---

**From:** Secretary <TribalSecretary@oneidanation.org>
**Sent:** Thursday, December 14, 2023 2:05 PM
**To:** Secretary <TribalSecretary@oneidanation.org>; Tehassi Tasi Hill <thill7@oneidanation.org>; Brandon L. Yellowbird-Stevens <bstevens@oneidanation.org>; Lawrence E. Barton <lbarton2@oneidanation.org>; Lisa A. Liggins <lliggins@oneidanation.org>; Kirby W. Metoxen <KMETOX@oneidanation.org>; Jennifer A. Webster <JWEBSTE1@oneidanation.org>; Jameson J. Wilson <jwilson@oneidanation.org>; Marlon G. Skenandore <mskenan1@oneidanation.org>; Jonas G. Hill <jhill1@oneidanation.org>
**Cc:** Danelle A. Wilson <dwilson1@oneidanation.org>; Rhiannon R. Metoxen <rmetoxe2@oneidanation.org>; Kristal E. Hill <khill@oneidanation.org>; David P. Jordan <djordan1@oneidanation.org>; Janice M. Decorah <jdecora2@oneidanation.org>; Fawn J. Billie <fbillie@oneidanation.org>; Fawn L. Cottrell <fcottrel@oneidanation.org>; Maureen S. Perkins <mperkin2@oneidanation.org>
**Subject:** E-POLL REQUEST: Approve the travel request - Secretary Lisa Liggins - Testimony on two (2) state bills - Madison, WI - December 19-20, 2023

**E-POLL REQUEST**

**Summary:**
IGAC is requesting Secretary Lisa Liggins to provide testimony in Madison, WI on December 19-20, 2023, for Senate Bill AB-200 & Senate Bill AB-211.

**Justification for E-Poll:**
The next business committee meeting is January 10, 2024. The travel occurs before the next BC meeting.

**Requested Action:**

Approve the travel request - Secretary Lisa Liggins - Testimony on two (2) state bills - Madison, WI - December 19-20, 2023

**Deadline for response:**
Responses are due no later than **4:30 p.m., Friday, December 15, 2023.**

**Voting:**
Use the voting button above, if available; OR
Reply with “Support” or “Oppose”.

Aliskwet Ellis
Senior Information Management Specialist
Government Administrative Office
O: 920.869.4408 • E: cellis1@oneidanation.org
P.O. Box 365 • Oneida, WI • 54155

ONEIDA

A good mind. A good heart. A strong fire.

*CONFIDENTIALITY NOTICE: This message and any included attachments are intended only for the addressee. This message may contain privileged, confidential, or proprietary information. Unauthorized forwarding, printing, copying, distribution, or use of such information is strictly prohibited and may be unlawful. If you have received this message in error, please inform us promptly by reply e-mail, then delete the e-mail and destroy any printed copy.*

# Oneida Business Committee Travel Request

**1. OBC Meeting Date Requested:** 12 / 19 / 23 [X] e-poll requested

**2. General Information:**

Event Name: Senate Committee on Government Operations Public Hearing /Assembly Committee on State Affair

Event Location: Madison, WI

Attendee(s): Lisa Liggins

Departure Date: Dec 19, 2023

Attendee(s):

Return Date: Dec 20, 2023

Attendee(s):

**3. Budget Information:**

[X] Funds available in individual travel budget(s)

[ ] Unbudgeted

[ ] Grant Funded or Reimbursed

Cost Estimate: 649.00

**4. Justification:**

Describe the justification of this Travel Request:

On Tuesday, December 19, 2023, the Senate Committee on Government Operations will hold a public hearing on 2023 Senate Bill 200 at 12:01 p.m., in Room 201 Southeast, State Capitol. You are welcome and encouraged to attend this hearing and to present testimony on the bill, which was recommended by the study committee. However, you should note that the Legislative Council will not be able to reimburse public member expenses for attending the hearing since it is not a meeting of the study committee. Written testimony is also appropriate. It may be emailed to Senator Duey Stroebel, Chair, Senate Committee on Government Operations, at Sen. Stroebel@legis.wisconsin.gov.
Assembly Committee on State Affairs
Wednesday, December 20, 2023 1:00 PM Room TBD
Public Hearing - Expected to be first bill on the agenda…
AB-211 (State Tribal Relations) authorization for tribal governments to copy certified copies of vital records for administrative use.This bill was prepared for the Joint Legislative Council's Special Committee on State-Tribal Relations.

**5. Submission**

Sponsor: Lisa Liggins, Secretary

1) Save a copy of this form for your records.
2) Print this form as a *.pdf *OR* print and scan this form in as *.pdf.
3) E-mail this form and all supporting materials in a **SINGLE** *.pdf file to: BC_Agenda_Requests@oneidanation.org

*Form approved by OBC on 03/25/2015*

**ONEIDA NATION**

**TRAVEL AUTHORIZATION REQUEST**

**General Travel Information**

| | | | |
|---|---|---|---|
| Name of Traveler | Lisa Liggins | | |
| *Legal name as it appears on Travelers Driver's License or State ID, no nicknames* | | | |
| Employee Number | | | |
| Destination City | Madison, WI | | |
| Departure date | 12/19/2023 | Return date | 12/20/2023 |
| Purpose of travel | Senate Committee on Government Operations Hearing | | |
| Charged GL Account | | | |

**GSA (General Services Administration) Rates are linked on SharePoint under Employee Resources**

| | |
|---|---|
| Per Diem rate per day (meals) | $ 64.00 |

**Cost Estimate Information**

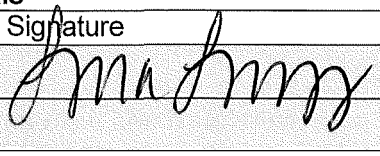
Personal Automobile Mileage Expenses

| | | | | |
|---|---|---|---|---|
| Total miles | 270 | Multiply by the Mileage rate | $ .625 | $ 168.75 |

| Description | Rate | Factor | Days | Total |
|---|---|---|---|---|
| Per Diem for initial travel date | $ 64.00 | 0.75 | 1 | $ 48.00 |
| Per Diem full day at destination | $ 64.00 | 1.00 | 0 | $ 0.00 |
| Per Diem for return travel date | $ 64.00 | 0.75 | 1 | $ 48.00 |
| Included meals total | | | | |
| Miscellaneous expenses: taxi, parking, fees, etc. | | | | |
| | | | **Sub-Total =** | $ 264.75 |
| Lodging including room, taxes, fees, and hotel parking | $ 149.00 | | 1 | $ 149.00 |
| Airfare | | | | $ 0.00 |
| Luggage Fees | | | | $ 0.00 |
| Car Rental | | | | $ 0.00 |
| Registration | | | | $ 0.00 |
| Allowable price adjustment | | | | $ 500.00 |
| | | | **Sub-Total** | $ 649.00 |
| **Total Cost Estimate** | | | | $ 913.75 |

I understand this advance will be deducted from my claim for reimbursement of actual travel expenses. I also understand that if this advance in not cleared within 10 calendar days after my travel return date, the Nation has the authority to withhold any advanced funds from future wages.

**Signatures / Approvals**

| | Signature | Date |
|---|---|---|
| Traveler |  | 12/14/23 |
| Reviewer | | |

Send all travel related items to: CentralAccounting_Travel@oneidanation.org

**David P. Jordan**

**From:** Lisa A. Liggins
**Sent:** Thursday, December 14, 2023 11:17 AM
**To:** David P. Jordan
**Subject:** Fwd: Hearing on Study Committee Bill

Overnight travel request for 11/19-11/20

Epoll issued by end of day tomorrow

Lisa Liggins
Secretary
Oneida Business Committee

---

**From:** Sappenfield, Anne L. <Anne.Sappenfield@legis.wisconsin.gov>
**Sent:** Thursday, December 14, 2023 10:04:46 AM
**To:** Carmen McGeshick <carmen.mcgeshick@scc-nsn.gov>; Chris Boyd <chris.boyd@redcliff-nsn.gov>; Conroy Greendeer, Jr. <conroy.greendeer@ho-chunk.com>; D. Allen <deeannallen2350@gmail.com>; Dee Ann Allen <dee.allen@ldftribe.com>; Joey Awonohopay <jawonohopay@mitw.org>; Kranner, Benjamin <Benjamin.Kranner@legis.wisconsin.gov>; Learned, Julie <Julie.Learned@legis.wisconsin.gov>; Lisa A. Liggins <lliggins@oneidanation.org>; Lorraine Gouge <lorraine.gouge@lco-nsn.gov>; McCarthy, Steven <Steven.McCarthy@legis.wisconsin.gov>; Michael Decorah <michaeld@stcroixtribalcenter.com>; Ned Daniels <Ned.DanielsJr@fcpotawatomi-nsn.gov>; Rep.Edming <Rep.Edming@legis.wisconsin.gov>; Rep.Mursau <Rep.Mursau@legis.wisconsin.gov>; Rep.Rozar <Rep.Rozar@legis.wisconsin.gov>; Rep.Tittl <Rep.Tittl@legis.wisconsin.gov>; Rep.Vining <Rep.Vining@legis.wisconsin.gov>; Sappenfield, Anne L. <Anne.Sappenfield@legis.wisconsin.gov>; Sen.Jacque <Sen.Jacque@legis.wisconsin.gov>; Shannon Holsey <shannon.holsey@mohican-nsn.gov>
**Cc:** Mautz, Kelly <Kelly.Mautz@legis.wisconsin.gov>
**Subject:** Hearing on Study Committee Bill

Members,

On **Tuesday, December 19, 2023**, the Senate Committee on Government Operations will hold a public hearing on 2023 Senate Bill 200 at **12:01 p.m., in Room 201 Southeast, State Capitol**. You are welcome and encouraged to attend this hearing and to present testimony on the bill, which was recommended by the study committee. However, you should note that the Legislative Council will not be able to reimburse public member expenses for attending the hearing since it is not a meeting of the study committee. Written testimony is also appropriate. It may be emailed to Senator Duey Stroebel, Chair, Senate Committee on Government Operations, at Sen.Stroebel@legis.wisconsin.gov.

For your convenience, a copy of the bill and the final report of the committee may be found here. If you have any questions, please contact Steve McCarthy or Ben Kranner, of the Legislative Council staff.

Thank you.

**Anne Sappenfield**
Director, Wisconsin Legislative Council
608.266.1304 | anne.sappenfield@legis.wisconsin.gov
One East Main Street, Suite 401, Madison, WI 53703

## David P. Jordan

**Subject:** Assembly Committee on State Affairs - Testimony
**Location:** Madison

**Start:** Wed 12/20/2023 10:00 AM
**End:** Wed 12/20/2023 5:00 PM

**Recurrence:** (none)

**Meeting Status:** Accepted

**Organizer:** Tana D. Aguirre
**Required Attendees:** Lisa A. Liggins; Forbes McIntosh
**Optional Attendees:** David P. Jordan

**Assembly Committee on State Affairs**
**Wednesday, December 20, 2023 1:00 PM Room TBD**

Public Hearing - Expected to be first bill on the agenda...

AB-211 (State Tribal Relations) authorization for tribal governments to copy certified copies of vital records for administrative use.

Summary of Bill...

This bill was prepared for the Joint Legislative Council's Special Committee on State-Tribal Relations.
Under current law, a financial institution, state agency, county department, Wisconsin Works agency, service office, or long-term care district or an employee of any of these entities are exempt from penalties that would otherwise apply for copying a certified copy of a vital record if the copy is for use by the authorized entity and the copy is marked "FOR ADMINISTRATIVE USE."
This bill adds tribal governments of a federally recognized American Indian tribe or band in this state and employees of tribal governments to the list of entities and persons who are authorized to copy a certified copy of a vital record for administrative use by the authorized entity.

Enter the e-poll results into the record regarding the approved travel request for Councilman Kirby...

# Business Committee Agenda Request

**1. Meeting Date Requested:** 01/10/24

**2. General Information:**

Session: ☒ Open ☐ Executive – must qualify under §107.4-1.

Justification: *Choose reason for Executive.*

**3. Supporting Documents:**

| | | |
|---|---|---|
| ☐ Bylaws | ☐ Fiscal Impact Statement | ☐ Presentation |
| ☐ Contract Document(s) | ☐ Law | ☐ Report |
| ☐ Correspondence | ☐ Legal Review | ☐ Resolution |
| ☐ Draft GTC Notice | ☐ Minutes | ☐ Rule (adoption packet) |
| ☐ Draft GTC Packet | ☐ MOU/MOA | ☐ Statement of Effect |
| ☒ E-poll results/back-up | ☐ Petition | ☐ Travel Documents |
| ☐ Other: *Describe* | | |

**4. Budget Information:**

| | | |
|---|---|---|
| ☐ Budgeted | ☐ Budgeted – Grant Funded | ☐ Unbudgeted |
| ☒ Not Applicable | ☐ Other: *Describe* | |

**5. Submission:**

Authorized Sponsor: Lisa Liggins, Secretary

Primary Requestor:

Additional Requestor: *(Name, Title/Entity)*

Additional Requestor: *(Name, Title/Entity)*

Submitted By: CELLIS1

| | |
|---|---|
| **From:** | Secretary |
| **To:** | Secretary; Tehassi Tasi Hill; Brandon L. Yellowbird-Stevens; Lawrence E. Barton; Lisa A. Liggins; Kirby W. Metoxen; Jennifer A. Webster; Jameson J. Wilson; Marlon G. Skenandore; Jonas G. Hill |
| **Cc:** | Danelle A. Wilson; Rhiannon R. Metoxen; Kristal E. Hill; David P. Jordan; Janice M. Decorah; Fawn J. Billie; Fawn L. Cottrell; Maureen S. Perkins; BC_Agenda_Requests |
| **Subject:** | E-POLL RESULTS: Approve travel request - Councilman Kirby Metoxen - Native American Tourism of Wisconsin (NATOW) & Great Lakes Inter-Tribal Council (GLITC) Meeting – Lac Du Flambeau, WI – January 10-11, 2024 |
| **Date:** | Thursday, December 21, 2023 4:34:05 PM |
| **Attachments:** | BCAR Approve travel request - Councilman Kirby Metoxen - NATOW & GLITC Meeting – Lac Du Flambeau, WI – January 10-11, 2024.pdf |

## E-POLL RESULTS

The e-poll to approve travel request - Councilman Kirby Metoxen - Native American Tourism of Wisconsin (NATOW) & Great Lakes Inter-Tribal Council (GLITC) Meeting – Lac Du Flambeau, WI – January 10-11, 2024, **has carried**. Below are the results:

Support: Lawrence Barton, Jonas Hill, Lisa Liggins, Marlon Skenandore, Jennifer Webster, Jameson Wilson

Aliskwet Ellis
Senior Information Management Specialist
Government Administrative Office

---

**From:** Secretary <TribalSecretary@oneidanation.org>
**Sent:** Wednesday, December 20, 2023 8:45 AM
**To:** Secretary <TribalSecretary@oneidanation.org>; Tehassi Tasi Hill <thill7@oneidanation.org>; Brandon L. Yellowbird-Stevens <bstevens@oneidanation.org>; Lawrence E. Barton <lbarton2@oneidanation.org>; Lisa A. Liggins <lliggins@oneidanation.org>; Kirby W. Metoxen <KMETOX@oneidanation.org>; Jennifer A. Webster <JWEBSTE1@oneidanation.org>; Jameson J. Wilson <jwilson@oneidanation.org>; Marlon G. Skenandore <mskenan1@oneidanation.org>; Jonas G. Hill <jhill1@oneidanation.org>
**Cc:** Danelle A. Wilson <dwilson1@oneidanation.org>; Rhiannon R. Metoxen <rmetoxe2@oneidanation.org>; Kristal E. Hill <khill@oneidanation.org>; David P. Jordan <djordan1@oneidanation.org>; Janice M. Decorah <jdecora2@oneidanation.org>; Fawn J. Billie <fbillie@oneidanation.org>; Fawn L. Cottrell <fcottrel@oneidanation.org>; Maureen S. Perkins <mperkin2@oneidanation.org>
**Subject:** E-POLL REQUEST: Approve travel request - Councilman Kirby Metoxen - Native American Tourism of Wisconsin (NATOW) & Great Lakes Inter-Tribal Council (GLITC) Meeting – Lac Du Flambeau, WI – January 10-11, 2024

### E-POLL REQUEST

**Summary:**
Native American Tourism of Wisconsin (NATOW) meeting is occurring January 10, 2024, in Lac Du Flambeau, WI and the Great Lakes Inter-Tribal Council (GLITC) Annual Meeting is also in Lac Du Flambeau, WI on January 11, 2024. Councilman Metoxen is NATOW's Board of Directors President and will be assisting in planning the NATOW's Gala at the NATOW January 10th Meeting, as well as

requested to provide in person NATOW update at the GLITC Annual Meeting. Both meetings are held at the same location.

**Justification for E-Poll:**
NATOW's Executive Director has requested Councilman attend the NATOW and GLITC meetings in person. The next Business Committee meeting will not take place until January 10, 2024 and Councilman Metoxen would like to make travel arrangements as soon as possible.

**Requested Action:**
Approve travel request - Councilman Kirby Metoxen - Native American Tourism of Wisconsin (NATOW) & Great Lakes Inter-Tribal Council (GLITC) Meeting – Lac Du Flambeau, WI – January 10-11, 2024

**Deadline for response:**
Responses are due no later than **4:30 p.m., Thursday, December 21, 2023.**

**Voting:**
Use the voting button above, if available; OR
Reply with "Support" or "Oppose".

Aliskwet Ellis
Senior Information Management Specialist
Government Administrative Office
O: 920.869.4408 • E: cellis1@oneidanation.org
P.O. Box 365 • Oneida, WI • 54155

ONEIDA

A good mind. A good heart. A strong fire.

*CONFIDENTIALITY NOTICE: This message and any included attachments are intended only for the addressee. This message may contain privileged, confidential, or proprietary information. Unauthorized forwarding, printing, copying, distribution, or use of such information is strictly prohibited and may be unlawful. If you have received this message in error, please inform us promptly by reply e-mail, then delete the e-mail and destroy any printed copy.*

# Business Committee Agenda Request

1. **Meeting Date Requested:** 01/10/24

2. **Session:**

☒ Open ☐ Executive – must qualify under §107.4-1.

Justification: *Choose or type justification.*

3. **Requested Motion:**

☐ Accept as information; OR

Approve travel request - Councilman Kirby Metoxen -Native American Tourism of Wisconsin (NATOW) & Great Lakes Inter-Tribal Council (GLITC) Meeting – Lac Du Flambeau, WI – Jan.10 & 11, 2024

4. **Areas potentially impacted or affected by this request:**

☐ Finance
☐ Law Office
☐ Gaming/Retail
☒ Other: OBC
☐ Programs/Services
☐ MIS
☐ Boards, Committees, or Commissions

5. **Additional attendees needed for this request:**

*Name, Title/Entity OR Choose from List*
*Name, Title/Entity OR Choose from List*
*Name, Title/Entity OR Choose from List*
*Name, Title/Entity OR Choose from List*

**6. Supporting Documents:**

- ☐ Bylaws
- ☐ Contract Document(s)
- ☐ Correspondence
- ☐ Draft GTC Notice
- ☐ Draft GTC Packet
- ☐ E-poll results/back-up
- ☒ Other: travel request
- ☐ Fiscal Impact Statement
- ☐ Law
- ☐ Legal Review
- ☐ Minutes
- ☐ MOU/MOA
- ☐ Petition
- ☐ Presentation
- ☐ Report
- ☐ Resolution
- ☐ Rule (adoption packet)
- ☐ Statement of Effect
- ☐ Travel Documents

**7. Budget Information:**

- ☒ Budgeted – Tribal Contribution
- ☐ Unbudgeted
- ☐ Other: reimbursed
- ☐ Budgeted – Grant Funded
- ☐ Not Applicable

**8. Submission:**

Authorized Sponsor: Kirby Metoxen, Councilman

Primary Requestor: *(Name, Title/Entity)*

# Oneida Business Committee Travel Request

**1. OBC Meeting Date Requested:** ___ / ___ / 24 ☒ e-poll requested

**2. General Information:**

Event Name: Native American Tourism of Wisconsin (NATOW) & Great Lakes Inter-Tribal Council (GLITC) Meeting

Event Location: Lac Du Flambeau, WI

Attendee(s): Kirby Metoxen

Departure Date: 01/10/24

Attendee(s):

Return Date: 01/11/24

Attendee(s):

**3. Budget Information:**

☒ Funds available in individual travel budget(s)

☐ Unbudgeted

☐ Grant Funded or Reimbursed

Cost Estimate: 358.50

**4. Justification:**

Describe the justification of this Travel Request:

Approve travel request - Councilman Kirby Metoxen -Native American Tourism of Wisconsin (NATOW) & Great Lakes Inter-Tribal Council (GLITC) Meeting Lac Du Flambeau, WI Jan.10 & 11, 2024

Native American Tourism of Wisconsin (NATOW) meeting is occurring January 10, 2024, in Lac Du Flambeau, WI and the Great Lakes Inter-Tribal Council (GLITC) Annual Meeting is also in Lac Du Flambeau, WI on January 11, 2024. Councilman Metoxen is NATOW's Board of Directors President and will be assisting in planning the NATOW Gala at the NATOW January Meeting, as well as requested to provide in person NATOW updates at the GLITC Annual Meeting.

NATOW's mission is to promote tribal tourism and economic development, while highlighting the beauty, diversity, and cultural dynamism of the 11 federally recognized tribes of Wisconsin. Tourism is the leading industry in tribal economies and plays a critical role in generating employment and revenues for essential governmental services for tribes and their members, including healthcare, housing, education, elder services, pre-K and more. By expanding their tourism initiatives throughout the state, region and nation, Wisconsin's tribes are scaffolding their efforts to be self-sufficient and boost their economies. NATOW is comprised of representatives from each tribe who meet bi-monthly to discuss and implement its strategic initiatives. As one of

**5. Submission**

Sponsor: Kirby Metoxen, Councilmember

1) Save a copy of this form for your records. Save a Copy...
2) Print this form as a *.pdf *OR* print and scan this form in as *.pdf.
3) E-mail this form and all supporting materials in a **SINGLE** *.pdf file to: BC_Agenda_Requests@oneidanation.org

*Form approved by OBC on 03/25/2015*

**ONEIDA NATION - OBC**

**TRAVEL AUTHORIZATION REQUEST**

**General Travel Information**

| | | | |
|---|---|---|---|
| Name of Traveler | Kirby Metoxen | | |
| *Legal name as it appears on Travelers Driver's License or State ID, no nicknames* | | | |
| Employee Number | | | |
| Destination | Lac Du Flambeau, WI | | |
| Departure date | 01/10/2024 | Return date | 01/11/2024 |
| Purpose of travel | Native American Tourism of Wisconsin (NATOW) & Great Lakes Inter-Tribal Council (GLITC) Meeting | | |
| Charged GL Account | | | |

**GSA (General Services Administration) Rates are linked on SharePoint under Employee Resources**

| | | | |
|---|---|---|---|
| Per Diem rate per day | $ 59.00 | | |

**Cost Estimate Information**

Personal Automobile Mileage Expenses

| | | | | |
|---|---|---|---|---|
| Total miles | 240 | Multiply by the Mileage rate | $ .625 | $ 150.00 |

| Description | Rate | Factor | Days | Total |
|---|---|---|---|---|
| Per Diem for initial travel date | $ 59.00 | 0.75 | 1 | $ 44.25 |
| Per Diem full day at destination | $ 59.00 | 1.00 | 0 | $ 0.00 |
| Per Diem for return travel date | $ 59.00 | 0.75 | 1 | $ 44.25 |
| Subtract included meals | | | | |
| Miscellaneous expenses: taxi, parking, fees, etc. | | | | |
| **Subtotal = Advance to Traveler** | | | | $ 238.50 |
| Lodging including room, taxes, fees, and hotel parking | | | | $ 120.00 |
| Airfare | | | | |
| Luggage Fees | | | | |
| Car Rental | | | | |
| Registration | | | | |
| **Subtotal** | | | | $ 120.00 |
| | | | | |
| **Total Trip Cost Estimate** | | | | $ 358.50 |

I understand this advance will be deducted from my claim for reimbursement of actual travel expenses. I also understand that if this advance in not cleared within 10 calendar days after my travel return date, the Nation has the authority to withhold any advanced funds from future wages.

**Signatures / Approvals**

| | Signature | Date |
|---|---|---|
| Traveler | | |
| Supervisor | | |

Send all travel related items to: CentralAccounting_Travel@oneidanation.org

**2023 Meeting Schedule**

Our Board of Directors Meeting dates for 2023 are as follows:

| | | |
|---|---|---|
| January 12 | Lac du Flambeau | Annual Meeting |
| March 14 | Madison | State of the Tribes Address |
| March | | and Annual Madison Meeting |
| May 11 | Oneida | |
| July 13 | Bowler | |
| September 14 | Red Cliff | Date may change to coincide with Treaty Days |
| November 9 | Milwaukee (FCP) | Date may change to coincide with Hunter Powwow |

Hunting Moon Powwow 2023 is October 20th, 21st, and 22nd.

Approve two (2) requested actions - CDC # 23-113 Oneida Judicial Center Safety Upgrades

# Business Committee Agenda Request

1. **Meeting Date Requested:** 01/10/24

2. **Session:**

☒ Open ☐ Executive – must qualify under §107.4-1.

Justification: *Choose or type justification.*

3. **Requested Motion:**

☐ Accept as information; OR

Actions noted on attached memo.

4. **Areas potentially impacted or affected by this request:**

☐ Finance
☐ Law Office
☐ Gaming/Retail
☐ Other: *Describe*
☐ Programs/Services
☐ DTS
☐ Boards, Committees, or Commissions

5. **Additional attendees needed for this request:**

Raeann Skenandore – Court Administrator

Patricia Garvey – Appeals Court Chief Judge

*Name, Title/Entity OR Choose from List*

*Name, Title/Entity OR Choose from List*

**6. Supporting Documents:**

- ☐ Bylaws
- ☐ Contract Document(s)
- ☒ Correspondence
- ☐ Draft GTC Notice
- ☐ Draft GTC Packet
- ☐ E-poll results/back-up
- ☐ Fiscal Impact Statement
- ☐ Law
- ☐ Legal Review
- ☐ Minutes
- ☐ MOU/MOA
- ☐ Petition
- ☐ Presentation
- ☐ Report
- ☐ Resolution
- ☐ Rule (adoption packet)
- ☐ Statement of Effect
- ☐ Travel Documents
- ☒ Other: #23-113 CDC Approval Package

**7. Budget Information:**

- ☐ Budgeted – Tribal Contribution
- ☐ Budgeted – Grant Funded
- ☒ Unbudgeted
- ☐ Not Applicable
- ☐ Other: *Describe*

**8. Submission:** Mark W. Powless Digitally signed by Mark W. Powless Date: 2023.12.27 15:21:18 -06'00'

Authorized Sponsor: Mark W. Powless, General Manager

Primary Requestor: Paul J. Witek – Engineering Director/Senior Architect

Engineering Department
Division of Public Works

December 27, 2023

## Business Committee Agenda Request - Memo

**Project No.:** 23-113 **Project Title:** Oneida Judiciary Center (OJC) Safety Upgrades

**Purpose:**

The project team is seeking approval of the project through the Capital Improvement Process (CIP).

**Background:**

The intent of the proposed project is to create a safer environment for OJC visitors and staff.

Project need and justification are denoted in the attached CDC #23-113 CDC Approval Package.

Phase II of the CIP has various tribal entities review the project's CDC Approval Package and provide comments on its impacts to the Oneida Reservation. Since the project's building expansion will remain within the current property limits, we feel it is appropriate to forgo Phase II of the CIP process and proceed directly into Phase III – Design.

**Attachments:**

- 23-113 CDC Approval Package with CIP Form-05

**Action Requested:**

1. Approval of procedural exception to forgo Phase II of the CIP process of routing the CDC Approval Package to the various review entities.

2. Approval of the CDC Approval Package for CDC #23-113 Oneida Judicial Center Safety Upgrades.

# Oneida Judicial Center (OJC) Safety Upgrades

ONEIDA

## CDC #23-113

## CDC APPROVAL PACKAGE

December 7, 2023

**Project Client:** Oneida Judiciary

**Project Team:**

| | |
|---|---|
| Raeann Skenandore | Court Administrator – Oneida Judiciary |
| Patricia M Garvey | Judge - Chief Appeals Court – Oneida Judiciary |
| Craig Clausen | Director of Facilities - DPW |
| Paul R. Truttmann | Construction Manager - Engineering Dept. |
| Paul J. Witek | Engineering Director/Senior Architect - Engineering Dept. |

# Table of Contents

PROJECT EXECUTIVE SUMMARY ..... 5
**I. Needs Assessment and Project Justification** ..... 7
**II. Business Plan** ..... 8
**III. Management Plan** ..... 8
**IV. Facility Concept and Space Requirements** ..... 10
**V. Site Selection Criteria** ..... 10
**VI. Environmental** ..... 10
**VII. Budget Estimate** ..... 11
**VIII. Financial Plan** ..... 11
**IX. Communication Plan** ..... 12
**X. Project timeline** ..... 12
**XI. Appendix** ..... 12

THIS PAGE INTENTIONALLY BLANK

# PROJECT EXECUTIVE SUMMARY

**Project Title:** Oneida Judicial Center (OJC) Safety Upgrades

**Project Description:** The intent of the project will be to add an additional layer of security and safety to the employee and visitor entry points at the OJC through the design and creation of a separate visitor entrance addition, security fencing, safety bollard and additional security cameras. (see page 10 of CDC Approval Package)

**Management/Business Plan:** There are no anticipated changes needed to the current management structure because of this project.

**Site Selection:** The project location will be at current facility, no site selection needed.

**Project Budget Estimate:** (also see page 11 of CDC Approval Package)

| | | |
|---|---|---|
| Soft & Misc. Costs: | | $134,000 |
| Construction: | | $668,000 |
| Furniture, Fixtures & Equipment (FFE): | | $71,000 |
| Contingency: | 12% | $104,760 |
| | **Total (rounded):** | **$978,000** |

**Financial Plan:** Project funds will be requested in the FY2025 CIP budget.
(see page 11 of CDC Approval Package)

**Communication Plan:** The standard process will be used for communicating the project status to the community.
(see page 12 of CDC Approval Package)

THIS PAGE INTENTIONALLY BLANK

## I. Needs Assessment and Project Justification

### A. Introduction:

1. The Oneida Judiciary was enacted via General Tribal Council Resolution 01-07-13-B in 2013. The physical location of the courthouse had to be developed utilizing existing Oneida Nation facilities inventory and within a fixed, efficient budget resource. The old Human Resources Department building at 2630 West Mason Street, Green Bay was selected for redesign to accommodate the courthouse and tenants occupied in 2015.

2. A near decade of experience of facility use and expert evaluation has identified the need for improvements in safety and user flow on the property. Proactive measures employed now will ensure long term effective and safe use of the courthouse for all users.

3. The intent of the project will be to add an additional layer of security and safety to the employee and visitor entry points at the OJC.

### B. Present Facilities:

1. The courthouse facility is functioning at full capacity with no additional space and currently houses:

    a) Two courtrooms
    b) A multipurpose peacemaking room
    c) Family court judges
    d) Court clerk offices
    e) Trial court judges and court clerk suite
    f) Court of Appeals judges offices and court clerk suite
    g) Court administration office
    h) Conference meeting room space
    i) Public lobby area
    j) Attorney-client consultation room near the entrance of both courtrooms.

C. **Problem:** The items below were highlighted by OJC Staff and outlined via a security report produced by McMahon Associates, Inc, that was commissioned by Oneida Engineering through its RFP process. (Report included in Appendix)

1. Currently there is no physical barrier at the visitor entrance to OJC. The courthouse entrance is subject to vehicular intrusion or damage.

2. External surveillance camera views face outward from the building leaving significant blind spots to effectively monitor the area and provide comprehensive visual surveillance.

3. The security officer does not have a line of site to parking lot or the first door of entrance.

4. The visitor Entrance at OJC is a single entrance/exit doorway with a security screening station located just inside the door. This singular in & out entrance door creates a safety hazard for court users and litigants – especially during contested hearings and high traffic use periods.

5. Screening takes place in the lobby area with only the security guard as protection against individuals with intent to cause harm.

6. The current Magnetometer screening area for weapons and contraband has only the illusion of a barrier with the use of stanchions. Current space does not allow for an adequate permanent structure or fixture to ensure safety and traffic flow.

7. There is no safety barrier for staff parking.

    a) Incidents where visitors and unidentified people have approached staff outside of courthouse have taken place.
    b) Incidents were discovered where litigants were photographing judge and court personnel vehicles.

8. The staff parking lot is not large enough to accommodate all staff members.

## II. Business Plan

A. The Oneida Judiciary is a tribal service entity not structured to accumulate profits, therefore, a Business Plan is not applicable for this project per the Capital Improvement Process.

B. Potential revenue sources to offset operational costs of the completed project include:

1. Case action filing fees

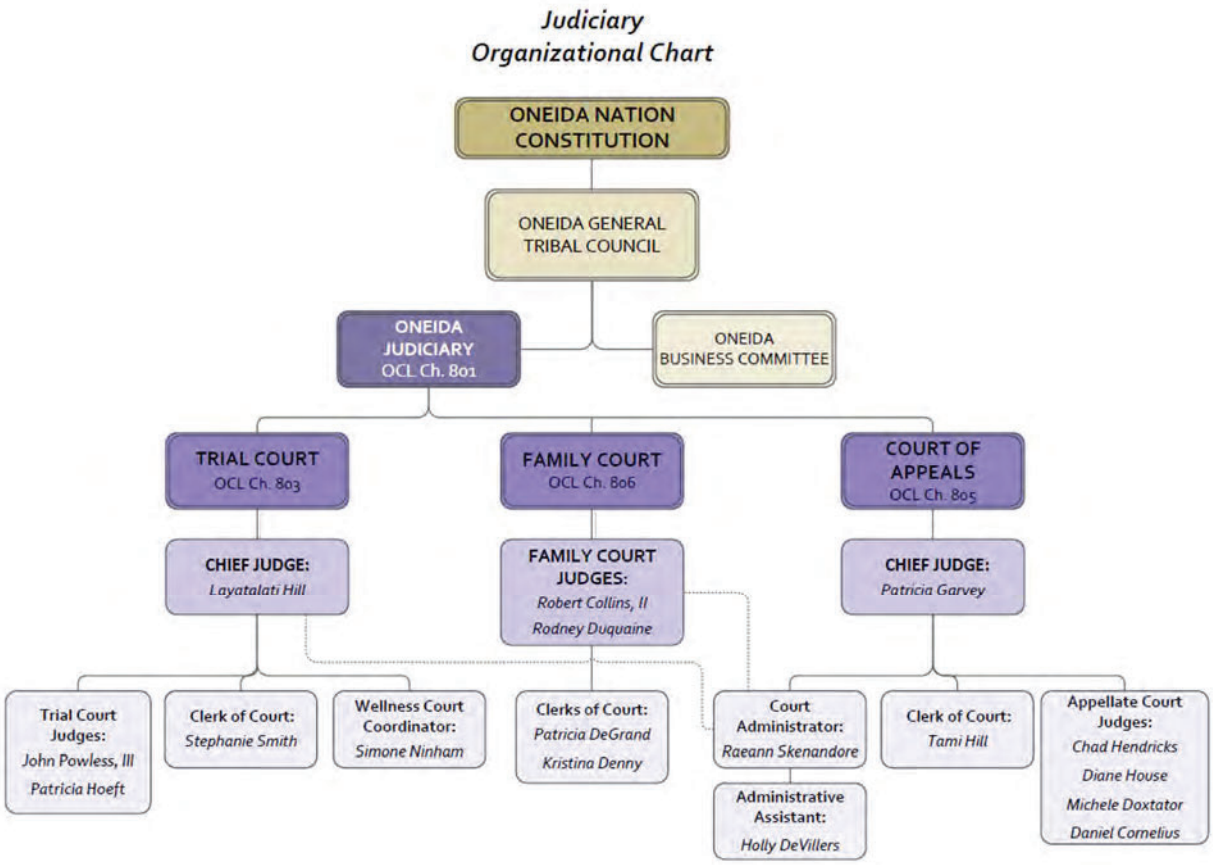
2. Admission to Practice fees

3. Copy and/or Record fees

## III. Management Plan

A. Management: The Oneida Judiciary is an independent branch of tribal government created under the direction of the General Tribal Council. No changes to the current management structure will be required due to this project.

B. Organizational Chart




C. Staffing, Requestor: Initially, current staffing will not change as a result of this project. However, as the program offerings grow, new staff is expected to grow to manage those programs. Those positions will be requested, as the need arises, through the normal HRD processes.

D. Staffing, Service Departments: The tribal service departments that are impacted by this project include the following. Their need for additional staffing due to this project is noted:

1. DPW - Facilities - no additional positions needed.
2. DPW - Groundskeeping - no additional positions needed.
3. DPW - Custodial - no additional positions needed.
4. DTS - no additional positions needed.

5. Security Department - It may be necessary to increase the security services provided by the Security Department. Currently, the Judiciary budgets for 1 FT Security Officer and the Family Court budgets for .50 (HT) but rarely does the HT budget get completely used. It is expected that the project will increase the security need due to screening separation and the HT budget will be fully utilized.

## IV. Facility Concept and Space Requirements

A. The proposed project will include:

1. Visitor entrance addition that will create a screening area for visitors before they are let into main lobby. (Preliminary Plan included in Appendix)

2. New exit vestibule to allow visitors to exit building without going back through screening area. (Preliminary Plan included in Appendix)

3. A gated security enclosure and parking lot upgrade for employees to have a barrier of safety for entering and exiting building.

4. The addition of security cameras to eliminate blind spots area that currently exist near the visitor entrance and in the employee parking lot.

5. Addition of parking bollards near main entrance to deter vehicular attack.

B. Consistent with the Oneida Design Standards, it is our intention to utilize sustainable design principles on this project. Meaning, we will design, construct, and operate the building to minimize negative impacts to the natural environment and health, while optimizing long-term costs.

## V. Site Selection Criteria

A. This project will be a renovation to existing facility, no site selection needed.

## VI. Environmental

A. An Environmental Assessment may be initiated once the project has been approved and the design is at a stage where there is sufficient information to determine the need for an assessment.

## VII. Budget Estimate

**A.** The Project Budget Estimate follows:

| | | | | |
|---|---|---|---|---|
| **SOFT and MISCELLANEOUS COSTS** | | | | |
| Engineering Dept. Fees | | | 49,400 | |
| Architect / Engineer Fees & Reimbursables | | | 80,200 | |
| Soil Borings, Testing and Surveys | | | 3,300 | |
| Agency Review and Approval Fees | | | 700 | |
| Insurance - Builders Risk | | covered by property insurance | | |
| Historical/Cultural/Archaeological Review | | | 350 | |
| | | Sub-total: | | 134,000 |
| **CONSTRUCTION** | | | | |
| General Requirements | | | 51,500 | |
| Site Work & Landscape | | | 311,000 | |
| Building Construction | | | 204,000 | |
| | | Sub-total: | 566,500 | |
| Oneida Preference Amount | | | 11,448 | |
| Sustainable Design Premium | | 7% | 39,700 | |
| Inflation Factor: | 2 years | 4% per year | 50,400 | |
| | | Sub-total: | | 668,000 |
| **FIXTURES, FURNISHINGS AND EQUIPMENT** | | | | |
| Division 10 - Specialties | | | 7,000 | |
| Division 11 - Equipment | | | 0 | |
| Division 12 - Furnishings | | | 0 | |
| Division 27 - Communications | | | 2,000 | |
| Division 28 - Electronic Safety & Security | | | 62,000 | |
| | | Sub-total: | | 71,000 |
| | | TOTAL: | | 873,000 |
| | | Contingency: | 12.0% | 105,000 |
| | | Finance Costs: | 0.0% | 0 |
| | | **ESTIMATED TOTAL PROJECT BUDGET:** | | **$ 978,000** |

## VIII. Financial Plan

A. It is proposed to fund this project through the tribal CIP Budget. Project funds will be requested in the FY2025 CIP budget.

B. The Project Team has been researching possible grant opportunities for the project and has identified the following potentials:

1. BIA Tribal Justice Support One-Time Funding Award

## IX. Communication Plan

A. Information included in a communication plan for this project will include:

1. CIP project number
2. Project title
3. Brief description of the project scope
4. Project schedule

B. The Project Information will be communicated to the community and staff as follows:

1. Reports on Oneida website (Construction Manager)
2. Periodic articles in the Kalihwisaks based upon the specific needs of the project. (Construction Manager)

## X. Project timeline

A. Upon approval of the CDC Approval Package and allocation of budget funding:

1. Approximate Duration of Design & Construction 71 weeks

B. Assuming approval of CDC Package in January of 2024 and project budget activation in October of 2024, that establishes the estimated project substantial completion in January of 2026.

## XI. Appendix

A. Security in Design Report 23_0323
B. OJC Renovation Preliminary Plan 23_0613
C. OJC Parking Parking Update 23_02

# SECURITY IN DESIGN

## Oneida Judiciary Center
## Green Bay, WI

Date: March 23, 2023

O0038-06-22-00177

Prepared By: Dan Burns,
Senior Public Safety Specialist

McMAHON
ENGINEERS ARCHITECTS
1445 McMAHON DRIVE | NEENAH, WI 54956
Mailing P.O. BOX 1025 | NEENAH, WI 54957-1025
PH 920.751.4200 FX 920.751.4284 MCMGRP.COM

Public Safety & Municipal Management

# SECURITY IN DESIGN REPORT

## Table of Contents

**Public Safety** & **Municipal Management** ..... 0
INTRODUCTION ..... 2
McMAHON Security Team ..... 2
PROJECT OVERVIEW ..... 3
PROJECT WORK TASKS ..... 4
Security in Design Assessment ..... 4
Security Assessment ..... 4
KEY FINDINGS ..... 4
GOALS AND RECOMMENDATIONS ..... 5
Goal #1: Keep any potential threat outside of the main part of the building. ..... 6
Goal #2: Add additional layers of physical security (doorways, etc.) between the outside of the building and inside lobby. ..... 6
Goal #3: Improve security, access, and visibility to the south parking lot. ..... 6
Goal #4: Improve security and visibility of the building and entrances in the north parking lot. ..... 7
Goal #5: Enhance Security Officer functions. ..... 7
Goal #6: General security enhancements and process improvements to your safety plan. ..... 8
Goal #7: Training for Judiciary staff ..... 8

# INTRODUCTION

## McMAHON Security Team

The McMAHON Security Services Team is comprised of professionals that are experts at what they do because they have life experience at high levels of security management and training, and credentials as law enforcement officers, fire officials, EMS providers, military personnel, and public safety experts.

The team assigned to the Oneida Judiciary Center Design in Review project included:

**Dan Burns, Senior Public Safety Specialist, Security Services Team Leader**

Dan spent 30 plus years of his career in Public Safety Services specializing in Emergency Medical Services as a provider, educator and administrator of hospital-based EMS and prehospital care organizations. Dan is a proven healthcare leader with an intense focus on helping organizations and leaders improve quality, ensure positive financial impact, increase productivity, and enrich the customer experience. Key strengths include optimizing processes, service line management, financial and strategic planning, developing and nurturing new programs and business plans. He possesses a strong understanding of organizational structure and a proven ability to align various stakeholders to business objectives.

**Steve Norem, Public Safety Specialist**

Steve has over 30 years of management experience. He has been responsible for Public Safety/Security as CEO at YMCAs. Steve has also conducted Assault Prevention Programs, teaching public safety and security practices. Steve holds the position of Operations Director for G5, a Security Assessment and Incident Response Training Company. Mr. Norem currently continues his work with Safety/Security assessment for McMAHON Associates. Mr. Norem also teaches Tactical Shooting Courses.

**Brian Zalewski, Public Safety Specialist**

Brian is a 25-years in law enforcement experience serving currently as a Captain for the Butler Police Department. Brian oversees the department's training, investigations, certifications, policies, and procedures. Brian served the Wauwatosa Police Department for 18-years in various roles and responsibilities. His last assignment was Police Captain where he was second in command – managing 80 staff and oversaw and administered a budget of $17M. Brian belongs to the International Association of Police Chiefs, Association of SWAT Personnel – Wisconsin, and National Tactical Officer's Association to name a few.

**Mike Ramstack, Public Safety Specialist**

Mike is an accomplished Director of Security with 20+ years of success in private sector security and law enforcement fields. He has extensive experience in creating, implementing, improving, and maturing

security programs in high threat environments. Recognized for award-winning leadership, high performance, and achieving results through innovation and cost-effective management of resources. Mike inspires a culture of collaboration, inclusion, and integrity.

**Jeffrey Roemer, Public Safety Manager**

Jeff has over 35 years of experience in public safety and is currently Public Safety Manager of the Public Safety & Municipal Management Group for McMAHON. He is a certified Public Manager and has been providing full time Public Safety Management consulting for the last 24 years. He worked as a Fire Chief, Police Chief, EMS Director, and Emergency Management Director before moving into Public Management Consulting. He has worked with over 300 public safety clients nationwide and internationally.

## PROJECT OVERVIEW

By collaboratively working with our engineering and architectural design colleagues, we've applied a unique perspective to enhance the safety and security for the Oneida Judiciary Center --from its design level through its day-to-day operations. We concentrated our Security in Design on the vestibule area. Some of our Key Findings and Recommendations include the parking lot and other parts of the building that we noticed during the tour.

The McMAHON Security Team incorporated some of the Crime Prevention Through Environmental Design (CPTED) concepts. CPTED is a multi-disciplinary approach of crime prevention that uses urban and architectural design and the management of built and natural environments. CPTED strategies aim to reduce victimization, deter offender decisions that precede criminal acts, and build a sense of community among inhabitants so they can gain territorial control of areas, reduce crime, and minimize fear of crime. The Multi-Building Physical Security Checklist published by the American Red Cross was also used in preparation for this report.

The McMAHON Security Services Team (Jeff Roemer and Dan Burns) met with Raeann Skenandore, Judicial Administrator, Paul Truttmann, and Paul Witek from Oneida Engineering at the Oneida Indian Tribe Judiciary Center located at 2630 W Mason Street, Green Bay, WI 54303 on February 10, 2023. We were joined by our McMAHON architectural and civil engineering colleagues, Steve Knuth, and Ron Wolf.

An interview and discussion were held to generally understand current security issues, concerns, and processes at the Judiciary Center. We concluded the meeting with a tour of the entire building, both inside and outside with Raeann, Paul T., and Paul W. Photographs and notes were taken to document findings and guide recommendations. Additional documentation provided by Ms. Skenandore, including the 2015 Security Assessment by National Criminal Justice Training Center at Fox Valley Technical College and the 2022 Security Assessment Recommendations by State of Wisconsin Department of Justice Officer Bryan Kastelic, and the Oneida Tribe Emergency Management/Response polices, and procedures were reviewed by the team as well. The McMAHON Security project team held an internal

meeting to review all field notes and findings. Final recommendations for this report were created. Information was shared with the McMahon architectural project lead, Steve Knuth. Budget for the project was taken into consideration for the vestibule area and parking lots. We recognize that some recommended items in our Security in Design Review (Security Review) may be deferred to future operating and capital budgeting cycles.

This written report is presented to the Oneida Judiciary Center Administrator as documentation of findings and recommendations that the Center may want to implement in the future. The Security Review conducted for the Center was a supplemental service offering related to the architectural design for remodel of the Vestibule area of the building. The Security Team did not do a comprehensive analysis of security processes and procedures. This expanded scope and detail is offered to the Center should you want a more extensive analysis and/or training in the future.

## PROJECT WORK TASKS

### Security in Design Assessment

- Evaluate current physical security and security practices and processes related to the north / south parking lots and vestibule area.
- Prepare list of potential options in design of the remodel.
- Participate in design meetings with McMAHON architects and designers.
- Participate in McMAHON plan review.

### Security Assessment

- Evaluate current security practices and processes related to the remodel.
- Prepare checklist of potential recommendations.
- Facilitate security and safety questionnaire (during interview and tour).
- Industry standards review and research.
- Facilitate delivery and presentation of written report on March 24, 2023.

## KEY FINDINGS

Key Findings represent items that are currently known from available research about security at the Oneida Judiciary Center, as well as strength of the evidence seen during interview and tour.

1. Staff of the Judiciary Center remarked positively on the capabilities of the current Security Officer. He has positive interpersonal interactions with the public. His work ethic is exemplary.

2. The foot traffic flow into the public entrance from the parking lot is not ideal. It was reported that 5-6 people can stand inside the building or vestibule area during peak times. Depending upon the clientele, this could represent a security threat. It would not take much force to

overwhelm the single security officer in the building. The public can easily bypass the metal detector in its current location.

3. Entering the building allows the public to gain access immediately to the lobby area and court rooms if they are unlocked when in session and/or vacant.

4. The screening procedure has one walk-through screening machine. The Security Officer has secondary means to further screen an individual, using a metal detection wand / hand-held device, but does not deploy it when the primary device alarms. We suggest that consistent secondary screening occurs when needed. Additionally, we entered the building twice with briefcases and backpacks. On both occasions the items were not searched or screened for metal. A review of the current model of walk-through metal detector is suggested to make sure it follows the National Institute of Justice (NIJ) standard 0601.02. Some models will identify or pinpoint segments of the body where issues are detected. This will give the Security Officer a better understanding of a potential threat and the area of the body to concentrate on during further screening. Additionally, following the NIJ standard will ensure annual testing for sensitivity of various sizes of weapons.

5. One Security Officer (officer) on duty. There is one officer assigned from the Casino Security force to manage this building. It was reported that he does not take breaks or lunches. He rarely steps away from his desk. We recommend having two officers on duty during normal business hours. As second officer would allow for rest and meal breaks. The second officer could help during times when larger groups come into the building that need to be managed and screened. The second officer could rescreen individuals setting off the alarm of the walk-through detector with the hand-held wand. The second officer could do regular rounding inside and outside the building – checking on doors and environment. During our meeting on March 23, we noted that there are provisions for requesting additional personnel to be available during high volume periods and during Family Court proceedings. It was mentioned that additional Casino Security staff and/or tribal police can come on site for relief and additional staffing as needed. It is noted that the Center budgets for 20-hours per year of tribal police coverage and a 0.5 FTE Security Officer.

6. The Security Officer does not have line of site to the parking lot or first door entrance into the vestibule. We recommend moving his desk to be in front of the vestibule doors. Visibility of the parking lot will allow the Security Officer to conduct a visual inspection and threat assessment of public coming to the entrance door before they can enter the building. Any threat observed arriving on property could be dealt with outside of the building before entering and/or doors could be locked before a disruptive individual or group enters the vestibule.

7. There is a good distribution of panic alarms and door locking buttons throughout the building.

## GOALS AND RECOMMENDATIONS

Recommendations are suggestions or proposals as to the best course of action given our scope of engagement and understanding of processes and procedures from interviews and onsite tour. The most

important recommendations have been grouped into goals. The McMAHON team understands budget limitations and prioritization of financial resources impact the timing of achieving the goals and recommendations.

## Goal #1: Keep any potential threat outside of the main part of the building.

It would be ideal to extend Vestibule #153 west outside of the building. Move the Security Officer and metal detection / screening process into this new area. The door entering the reception area is locked and only unlocked by the Security Officer once a person is screened sufficiently and no threat exists.

Moving the screening process to outside of the main building keeps any potential threat outside, including high velocity weapons and explosive devices. The brick exterior walls should provide sufficient protection against a small explosive device on a person.

After considering the budget for the project and discussion with McMAHON architects, the recommended remodel of the Vestibule #153 is sufficient to confine the public and any associated threat to the lobby / reception area.

We recommend adding ballistic / protective film to glass doors and windows in the vestibule areas. Consider adding to all exterior windows in the future. This type of product resists low and high velocity destruction of the glass.

## Goal #2: Add additional layers of physical security (doorways, etc.) between the outside of the building and inside lobby.

Adding layers of security or obstacles between a threat and judiciary staff is a design feature to slow down a person threatening safety and security and allows for extra time to summon help or exit the building – moving away from the threat.

Add a door between the Entry Area (#154) and Waiting Area (#192). This door will have panic hardware for egress to meet fire code. The door will have card access on either side. Adding this door essentially confines a threat in the Entry Area (#154). The remodel of the Vestibule and Entry areas adds a third layer of security between a potential threat and judiciary staff and public.

Additional features of the newly designed Vestibule and Entry areas include - two seven-foot columns are added on either side of the Metal Detector to eliminate bypassing the walk-through device. The desk for the Security Officer is moved to allow line of sight into the Vestibule and north parking lot. This line of sight allows the Security Officer to observe the public entering the building and to conduct his/her threat analysis as they walk up to entrance doors. The Security Officer could lock the exterior and interior doors in Vestibule (#153) once a threat is detected.

## Goal #3: Improve security, access, and visibility to the south parking lot.

Provide a gated entrance into the south lot where employees and judges park. Entry to the parking lot can be controlled in a few ways – keypad for entry code, access card (same as door

reader), or license plate reader. Please see design diagrams for fence locations and options for fence materials.

Add opaque fencing around the perimeter of the south lot. Please see civil drawings for recommended options for fence locations and options for fence material.

We recommend that a new light pole be added with camera attached in the southeast corner of the south parking lot. This camera should have two lenses. One lens will be positioned to look at the building's two entrances. The second lens in the camera housing will look at the entry gate area to the south parking lot.

## Goal #4: Improve security and visibility of the building and entrances in the north parking lot.

We recommend adding two cameras to the existing light poles in the north parking lot. Both cameras will face the building and allow the Security Officer to view the entrances to the building as well as anyone walking or standing along the building wall.

Additional camera views should be added to the display for all staff having access to camera views. You will need to contact your security firm to add these new cameras into the display feed.

We recommend adding concrete bollards around the building entrance doors accessed from the north parking lot. When installed, bollards protect the building and property from vehicle incursion. It adds an element of safety for pedestrians standing in the area as well.

## Goal #5: Enhance Security Officer functions.

The Security Officer should wear the wireless, remote panic alarm/door lock available to him when he is away from his desk. It was described to us that there is a watch available that has a panic alarm. There will be times when the officer is away from his desk area while providing a secondary screening or going out into the vestibule area to interact with the public. He needs immediate access to activating a central alarm and locking all doors when under threat.

We recommend that the Security Officer consistently use his metal detection wand to augment his screening procedures. Hand-held wands are typically used following a person walking through a metal detector and setting off the alarm. The alarm panel on the walk-through device can help pinpoint the area of the body that the officer can focus on with the hand-held wand.

We recommend that the Center continue to use added security personnel during peak hours and/or court proceedings. In the future, we recommend budgeting for an additional FTE to be at the Center full-time. The current security officer has a strong work ethic and forgoes his rest and meal breaks throughout the day so he can stay focused on watching cameras and processing walk-in public. A second officer (full-time) would ensure proper breaks and augment security when processing larger groups coming in for family court or other judiciary business. This second position could be used for rounding inside and outside the building. The team can explore requesting roving patrols during the day from Casino Security.

We recommend the Security Officer routinely check visitors against the court calendar on his computer to determine if the public has business at the Judiciary Center. Currently, the public enters the building, is screened, then proceeds to the receptionist to ask a question or conduct business. The Center is essentially open to the uninvited public. We understand that there are public that come in to pay fines. These individuals would not be on the court calendar.

We recommend working towards having direct communication to Brown County 911 dispatch services either via radio or panic alarm during normal business hours. There appears to be an unnecessary delay having to go through the alarm company during normal business hours when security is present.

## Goal #6: General security enhancements and process improvements to your safety plan.

During our interview and tour on February 10, 2023, it was reported that some exterior doors occasionally do not close entirely. Consider adding electronic contacts to any door to the outside. We assume there is some means of detecting a door opening after the building alarm is set for the night. Using this same technology, detection of an open door / door status could be displayed for the Security Officer to monitor during normal business hours.

On our tour there was a closet that stored hazardous materials. This door should be locked when not in use. The status of this door could be added to the “rounding” checklist for the second security officer.

By default, the receptionist is the backup eyes and ears for the Security Officer when he is away from his desk. Therefore, we recommend that the access to camera views – with constant display on a dedicated monitor be added to the Receptionist area.

Workplace violence is a growing trend. Your screening process and procedure is good for the public. We noticed that employees of the Judiciary Center are not screened. We encourage you to move toward screening all employees through the same entrance at the start of their workday.

It would be ideal to add a generator to the building. It was reported that the building does lose power occasionally. Maintaining physical security functions is important for this facility. We did not discuss or test loss of power during the tour. We assume that all keycard access doors default to the locked position when there is a loss of power. You may want to verify this feature with your alarm company or security company that provided the keycard access points and maglocks.

## Goal #7: Training for Judiciary staff.

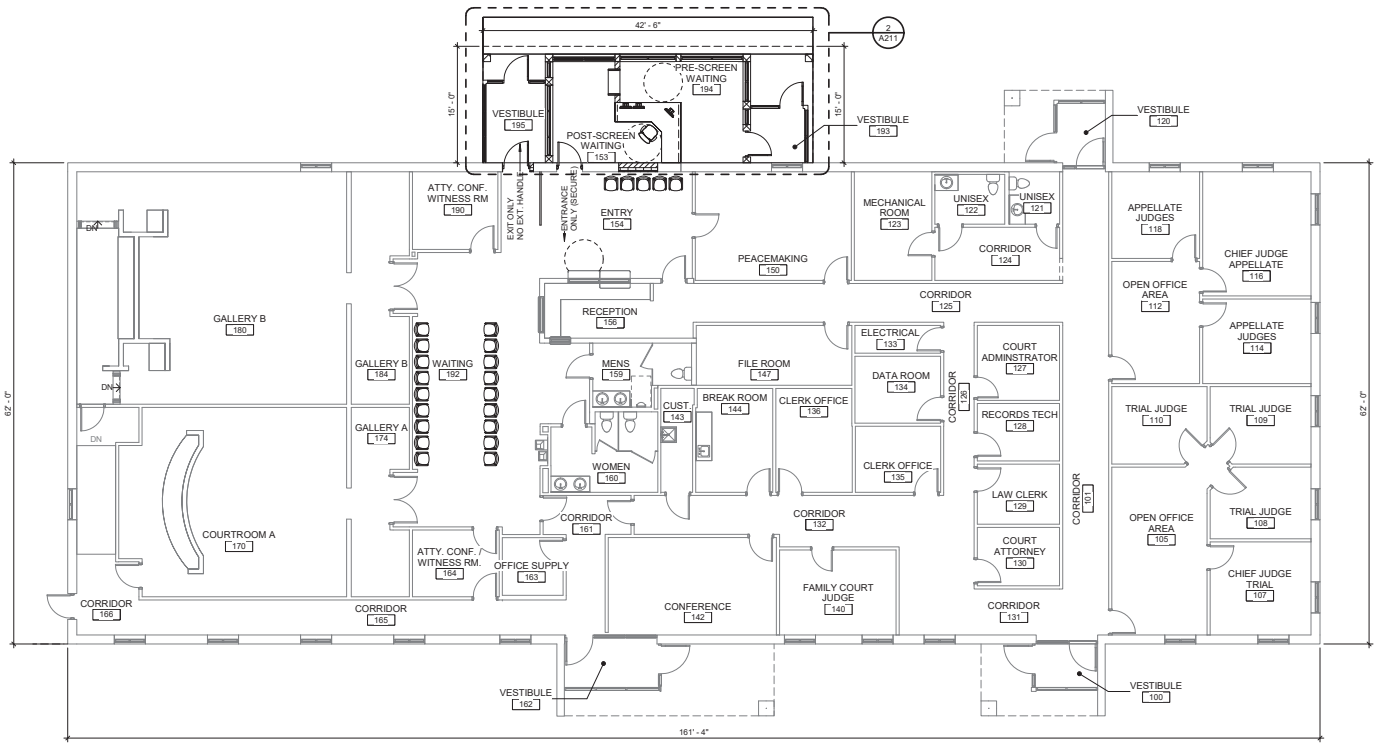
Potential threats exist at the Judiciary Center given the nature of your business. Having staff well educated and trained to respond to situations is paramount to their safety. The McMAHON security team offers a variety of training for security staff and judiciary staff ranging from Assault Prevention, Active Assailant Preparedness, Threat Recognition and Verbal De-escalation Techniques to Tactical Training for Security Officers. This could be considered in the future as budgetary funds become available or planned for in a future fiscal year.

All trainings comply with the National Fire Protection Association and Active Shooter/Hostile Event Response (ASHER) program standards.

This Security in Design review was part of the overall architectural project for the Oneida Judiciary Center. We did not complete a full security analysis including extensive policy and procedure review and interviews with law enforcement. Therefore, our comments are limited to the information gained during the interview and tour. At any time McMAHON is available for a comprehensive security review and training.

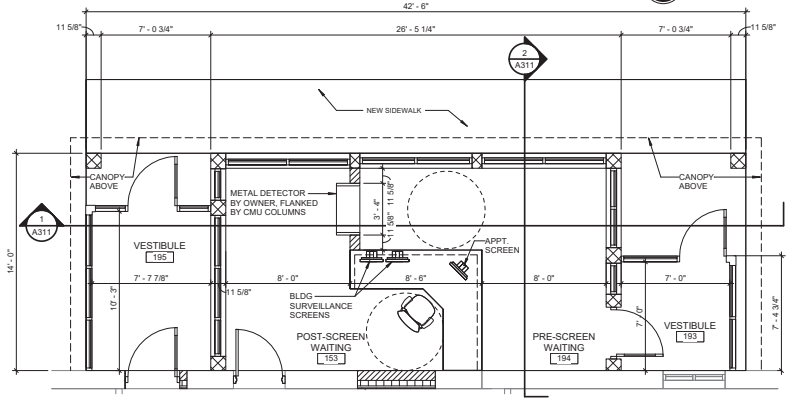
**Thank you for allowing the McMAHON Security Team to participate in your remodel plans.**

Appendix B




## FIRST FLOOR PLAN

1/8" = 1'-0"




## ENLARGED WAITING ROOM PLAN

2 A211 1/4" = 1'-0"

## GENERAL PLAN NOTES

- DO NOT SCALE FROM DRAWINGS. BRING ANY DISCREPANCIES TO THE ARCHITECT'S ATTENTION IMMEDIATELY.
- COORDINATE LOCATIONS AND QUANTITY OF WORK WITH MECHANICAL, ELECTRICAL, AND PLUMBING CONTRACTORS.
- ALL DIMENSIONS ARE CLEAR FROM THE FACE OF FINISHED WALL/PARTITION TO FACE OF FINISHED WALL/PARTITION OR FACE OF EXISTING WALLS ACTUAL FACE.
- ALL PIPING, CONDUIT AND RELATED MECHANICAL AND ELECTRICAL ITEMS SHALL BE CONCEALED WITHIN GYPSUM BOARD FURRING AS REQUIRED IN FINISHED AREAS WHETHER SHOWN ON DRAWINGS OR NOT, UNLESS NOTED OTHERWISE.
- PROVIDE METAL PLATE BACKING AND/OR TREATED WOOD BLOCKING IN WALLS WHERE WALL-MOUNTED EQUIPMENT IS SHOWN ON PLANS OR ELEVATIONS. VERIFY HEIGHT AND LENGTH WITH ACTUAL EQUIPMENT.
- SEE SHEET A011 & A012 FOR LIFE SAFETY PLAN AND FIRE PARTITION RATINGS.
- SHADED AREA INDICATES EXISTING BUILDING.
- CONTRACTOR TO VERIFY ALL EXISTING CONDITIONS BEFORE CONSTRUCTION.

## KEYED PLAN NOTES

PRELIMINARY NOT FOR CONSTRUCTION

**A REMODEL FOR:**
**ONEIDA JUDICIARY CENTER**
**2630 W. MASON ST. GREEN BAY, WI 54313**
**FIRST FLOOR PLAN**

McMAHON ENGINEERS ARCHITECTS
McMAHON ASSOCIATES, INC.
1445 McMAHON DRIVE NEENAH, WI 54956
Mailing: P.O.BOX 1025 NEENAH, WI 54957-1025
Tel: (920) 751-4200 Fax: (920) 751-4284
www.mcmgrp.com

McMahon Associates, Inc. provides this drawing and data, regardless of form, as instruments of service for the project. All copyrights are retained by McMahon Associates, Inc. The client and/or recipient agrees to indemnify, defend and hold McMahon Associates, Inc. harmless from any claims or damages arising out of or in connection with any changes made to this original drawing or data without prior written consent by McMahon Associates, Inc.

| NO. | DATE | REVISION |
|---|---|---|

| DESIGNED | DRAWN |
|---|---|
| SGK | CAW |

PROJECT NO.
00038 082200177

DATE
JUNE 13, 2023

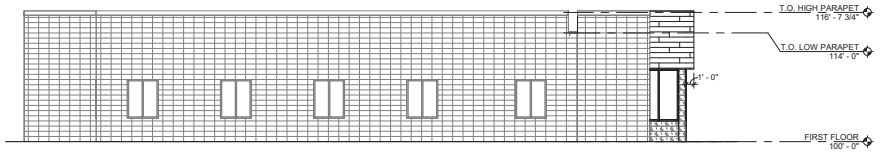
SHEET NO.
A211

6/14/2023 8:38:50 AM

C:\Users\cawyerberg\OneDrive - McMahon Associates\Documents\082200177 - Oneida Judiciary Center_2023-0602_Arch_CAWyerberg.rvt

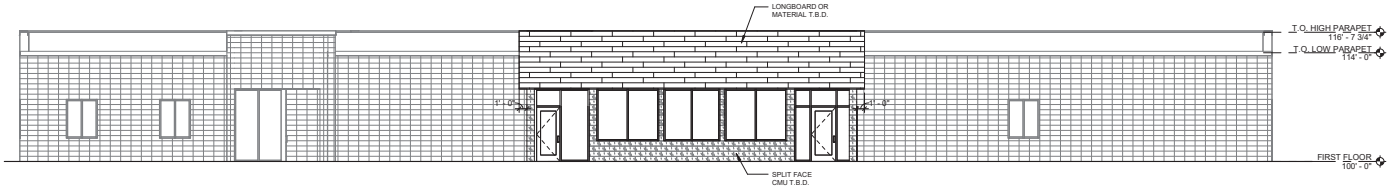
Appendix B

MCM_EXTERIOR MATERIALS LEGEND



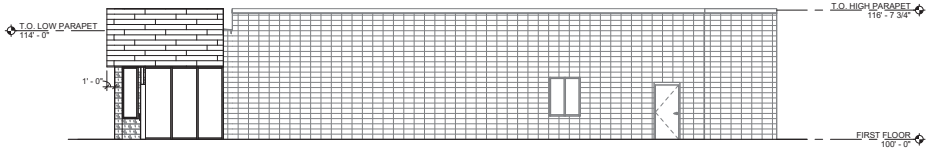

EAST EXTERIOR ELEVATION

1/8" = 1'-0"




NORTH EXTERIOR ELEVATION

1/8" = 1'-0"




WEST EXTERIOR ELEVATION

1/8" = 1'-0"

PRELIMINARY NOT FOR CONSTRUCTION

A REMODEL FOR:
ONEIDA JUDICIARY CENTER
2630 W. MASON ST. GREEN BAY, WI 54313
EXTERIOR ELEVATIONS

McMAHON ENGINEERS ARCHITECTS
McMAHON ASSOCIATES, INC.
1445 McMAHON DRIVE NEENAH, WI 54956
Mailing: P.O.BOX 1025 NEENAH, WI 54957-1025
Tel: (920) 751-4200 Fax: (920) 751-4284
www.mcmgrp.com

McMahon Associates, Inc. provides this drawing and data, regardless of form, as instruments of service for use solely in connection with the project. All common law, statutory and other reserved rights including copyrights are retained by McMahon.
Client and recipient agrees that McMahon Associates, Inc. shall be indemnified by Client and recipient agrees by law to indemnify and hold McMahon Associates, Inc. harmless from any claim arising from unauthorized reuse of or changes made to this original drawing or data without prior written consent by McMahon Associates, Inc.

| NO. | DATE | REVISION |
|---|---|---|

| DESIGNED | DRAWN |
|---|---|
| SGK | CAW |

PROJECT NO.
00038 062200177

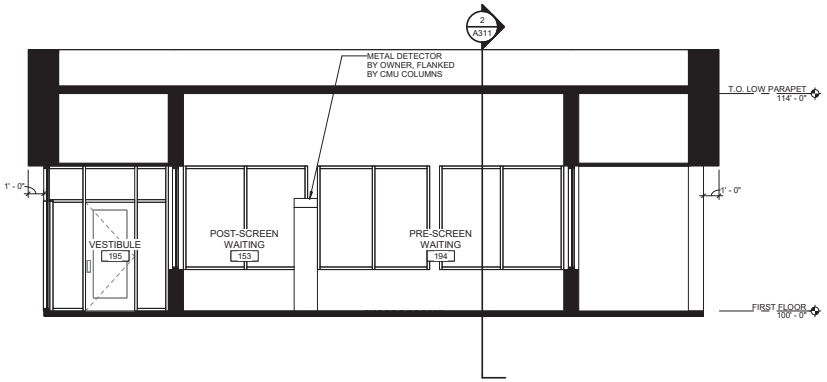
DATE
JUNE 13, 2023

SHEET NO.
A301

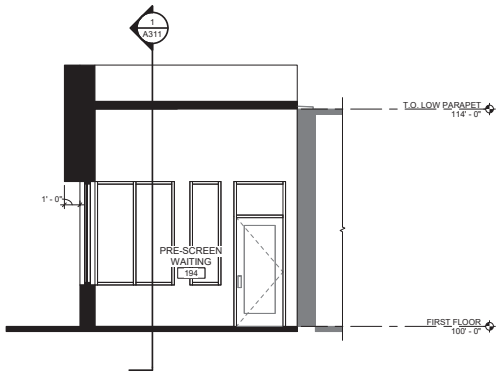
6/14/2023 8:36:51 AM

C:\Users\cawyerberg\OneDrive - McMahon Associates\Documents\062200177 - Oneida Judiciary Center_2023-0602_Arch_CAWyerberg.rvt

Appendix B




1 A311 E/W BUILDING SECTION THRU WAITING
1/4" = 1'-0"




2 A311 N/S BUILDING SECTION THRU WAITING
1/4" = 1'-0"

PRELIMINARY NOT FOR CONSTRUCTION

McMAHON ENGINEERS ARCHITECTS
McMAHON ASSOCIATES, INC.
1445 McMAHON DRIVE NEENAH, WI 54956
Mailing: P.O.BOX 1025 NEENAH, WI 54957-1025
Tel: (920) 751-4200 Fax: (920) 751-4284
www.mcmgrp.com

McMahon Associates, Inc. provides this drawing and data, regardless of form, as instruments of service. All ideas, designs, and copyrights are retained by McMahon Associates, Inc. The client and/or recipient agrees to indemnify and hold McMahon Associates, Inc. harmless to the fullest extent permitted by law. By indemnify and hold McMahon Associates, Inc. harmless from any reuse of or changes made to this original drawing or data without prior written consent by McMahon Associates, Inc.

| NO. | DATE | REVISION |
|---|---|---|

**A REMODEL FOR:**
**ONEIDA JUDICIARY CENTER**
**2630 W. MASON ST. GREEN BAY, WI 54313**
**BUILDING SECTIONS**

| DESIGNED | DRAWN |
|---|---|
| SGK | CAW |

PROJECT NO.
00038 082200177

DATE
JUNE 13, 2023

SHEET NO.
A311

6/14/2023 8:36:52 AM

C:\Users\cawyerberg\OneDrive - McMahon Associates\Documents\082200177 - Oneida Judiciary Center_2023-0602_Arch_CAWyerberg.rvt

Appendix C

McMAHON ENGINEERS ARCHITECTS

McMAHON ASSOCIATES, INC.
1445 McMAHON DRIVE NEENAH, WI 54956
PH 920.751.4200 FX 920.751.4284 MCMGRP.COM

| NO. | DATE | REVISION |
|---|---|---|
| 1 | 4/4/23 | VISION CORNER |

ONEIDA NATION JUDICIARY PARKING UPDATE
CITY OF GREEN BAY, BROWN COUNTY, WI
PARKING LOT OPTION 3

| DESIGNED | DRAWN |
|---|---|
| RJW | JJJ |

PROJECT NO.
00038 06-22-00177

DATE
02/2023

SHEET NO.
C3

rschmeichel, W:\PROJECTS\00038\062200177\CAD\Civil3D\Plan Sheets\Oneida Judicial Building Opt3.dwg, c3 oneida judicial building opt3 - 22x34, Plot Date: 4/4/2023 8:19 AM, xrefs: (x-ais parcels, x-aerial)

Engineering Department
Division of Public Works

ONEIDA

# Capital Improvement Process (CIP)
# - Client Division Director Approval Form

To: Judge Patricia Garvey

*Through:* Raeann Skenandore

From: Paul Truttmann - Project Manager

Date: December 19, 2023

Re: 23-113 Oneida Judicial Center (OJC) Safety Upgrades

I have reviewed the attached Capital Improvement Process (CIP) document identified below for the above noted project and approve of the project moving into the next phase of the CIP Process

☐ Concept Paper – dated: July 12, 2023

☒ CDC Approval Package – dated: December 7, 2023

Patricia M Garvey — 12/19/2023

Patricia Garvey, Judge-Chief Appeals Court — Date

Form CIP-05
Rev. Dec. 4, 2017

Approve concept paper - CDC # 24-103 Cora House Park Renovations

# Business Committee Agenda Request

1. **Meeting Date Requested:** 01/10/24

2. **Session:**

   ☒ Open ☐ Executive – must qualify under §107.4-1.

   Justification: *Choose or type justification.*

3. **Requested Motion:**

   ☐ Accept as information; OR

   Actions noted on attached memo.

4. **Areas potentially impacted or affected by this request:**

   ☐ Finance
   ☐ Programs/Services
   ☐ Law Office
   ☐ DTS
   ☐ Gaming/Retail
   ☐ Boards, Committees, or Commissions
   ☐ Other: *Describe*

5. **Additional attendees needed for this request:**

   Suzanna Jordan – Groundskeeping Manager

   Shannon Stone – Division of Public Works Director

   *Name, Title/Entity OR Choose from List*

   *Name, Title/Entity OR Choose from List*

**6. Supporting Documents:**

- ☐ Bylaws
- ☐ Contract Document(s)
- ☒ Correspondence
- ☐ Draft GTC Notice
- ☐ Draft GTC Packet
- ☐ E-poll results/back-up
- ☐ Fiscal Impact Statement
- ☐ Law
- ☐ Legal Review
- ☐ Minutes
- ☐ MOU/MOA
- ☐ Petition
- ☐ Presentation
- ☐ Report
- ☐ Resolution
- ☐ Rule (adoption packet)
- ☐ Statement of Effect
- ☐ Travel Documents
- ☒ Other: #24-103 Concept Paper

**7. Budget Information:**

- ☐ Budgeted – Tribal Contribution
- ☐ Budgeted – Grant Funded
- ☒ Unbudgeted
- ☐ Not Applicable
- ☐ Other: *Describe*

**8. Submission:**

Mark W. Powless Digitally signed by Mark W. Powless Date: 2024.01.02 09:10:25 -06'00'

Authorized Sponsor: Mark W. Powless, General Manager

Primary Requestor: Paul J. Witek – Engineering Director/Senior Architect

Engineering Department
Division of Public Works

December 29, 2023

## Business Committee Agenda Request - Memo

**Project No.:** 24-103 **Project Title:** Cora House Park Renovations

**Purpose:**

The project team is seeking approval of the project's Concept Paper through the Capital Improvement Process (CIP).

**Background:**

The proposed project would renovate Cora House Park. Current facility problems and a project description are outlined in the Concept Paper.

Approval of the project's Concept Paper will allow the project to proceed into the next phase of CIP, completing a CDC Approval Package. The CDC Approval Package would be brought forward for approval before the project could proceed into design or construction.

**Attachments:**

- 24-103 Concept Paper with CIP Form-05

**Action Requested:**

1. Approval of the Concept Paper for CDC #24-103 Cora House Park Renovations.

# CONCEPT PAPER
For
# Cora House Park Renovations
CDC #24-103

December 28, 2023

## I. Purpose:

A. The Cora House Park (CHP) Renovation Project will create a park master plan and identify proposed upgrades to create an all-inclusive park for the Oneida community. The project would address current equipment replacement needs, facility shortcomings, ADA accessibility, and safety concerns.

B. Some of the problems noted at CHP are:

1. Playground equipment is at the end of its usable life cycle.
2. There is no asphalt or dedicated area for parking.
3. The pavilion structure needs update and has been noted as being too small.
4. No place for spectators to sit and view games in the lacrosse box.
5. Lacrosse box needs repairs and maintenance.
6. Lacrosse box has no lighting.
7. No accessibility sidewalks make it hard for challenged individuals to access the park.
8. Members ask for electrical outlets at the pavilion.

## II. Project Analysis

A. Project Description: The intent of the project is to complete the following upgrades to the park.

1. Add a pour in place playground pad.
2. Update playground equipment.
3. Add parking lot.
4. Add lighting to parking lot and lacrosse box.
5. Add bleachers with concrete base to lacrosse box area.
6. Add accessibility sidewalks.
7. Replace the pavilion with a larger structure and concrete floor.
8. Add the ability for lacrosse box to be used in winter as a skating rink.
9. Evaluate options for adding future restroom facilities.
10. Other upgrades may become evident during project development.

B. Assumptions:

1. That the Tribal organization will support the project moving forward.
2. Funding will be available for developing the project.
3. That the Tribal organization will support the ongoing operational needs/costs of the improvements.

C. Operational Impact:

1. Renovations of the park which requires organizational support may require additional staffing from DPW, Custodial, MIS, etc. A full evaluation will be included in the project's CDC Approval Package.

D. Organizational Goals: The project would support the following goals and objectives of the 2008 Comprehensive Plan for the Oneida Reservation and its 2014 update:

1. Plan Element: **Parks & Recreation**
   a) GOAL: Strengthen families by providing healthy lifestyle experiences.

      (1) Objective 1. Increase and prioritize development of land for recreational use.
      (2) Objective 2. Increase resources to meet the recreational needs of the community.

2. Plan Element: **Community Design**
   a) GOAL: Create an Oneida community of wellness that supports the individual's tie to the land through a sense of place, identity, and appropriate development.

      (1) Objective 1: Create a positive sense of place which identifies the Oneida community.

3. Plan Element: **Land Use**
   a) GOAL: Maintain a balance between the natural components and the built environment of our land.

      (1) Objective 2: Maintain rural character.

## III. Market

A. Market Served:

1. Community
2. Youth Sports
3. School System

B. Competition

1. Other Parks
2. Norbert Hill LaCross Field

**IV. Potential Risk:**

A. Change in Tribal political climate.

B. Personnel changes in leadership roles.

C. Failure to meet and fulfill the Comprehensive Plan's goals and objectives supported by this project.

D. No funding support from BC or GTC.

**V. Potential Investment**

A. Funding Sources: Potential funding sources for this project include:

1. Potential grants will be researched during the development of the CDC package.
2. CIP Budget

B. Funding Sources: Potential funding sources to offset operational costs of the completed project include:

1. N/A

C. Development Costs: This project will not require any funding for completing the project's CDC Approval Package if the Concept Paper is approved.

D. Construction Cost Target:

1. The project's CDC Approval Package will identify the total project budget estimate.

**VI. Time Line** Upon approval of the Concept Paper:

| | | |
|---|---|---|
| A. | CIP Phase I – CDC Approval Package | 11 weeks |
| B. | CIP Phase II -Project Ranking and Approval | 25 weeks |
| C. | CIP Phase III –Design | 30 weeks |
| D. | CIP Phase IV- Construction | 25 weeks |

**VII. Recommendations**

A. It is recommended strong consideration be given to this project in order to help the Groundskeeping Manager accomplish goals and objectives in their work plans as well as those set in the Oneida Reservation Comprehensive Plan.

**VIII. Client Approval** A signed copy of the CIP-05 Form is attached indicating approval by client's division director.

ATTACHMENT: FORM CIP-05

Engineering Department
Division of Public Works

ONEIDA

# Capital Improvement Process (CIP)
# - Client Division Director Approval Form

To: Shannon Stone

*Through:* Suzanna Jordan

From: Paul Truttmann - Project Manager

Date: December 28, 2023

Re: 24-103 Cora House Park Renovations

I have reviewed the attached Capital Improvement Process (CIP) document identified below for the above noted project and approve of the project moving into the next phase of the CIP Process

☒ Concept Paper – dated: December 28, 2023

☐ CDC Approval Package – dated:

Shannon Stone Digitally signed by Shannon Stone
Date: 2023.12.28 12:12:38 -06'00'

Shannon Stone, Division Director-DPW Date

Form CIP-05

Rev. Dec. 4, 2017

Review tribal member request regarding Handyman Program and determine next steps

## Business Committee Agenda Request

1. **Meeting Date Requested:** 01/10/24

2. **Session:**

☒ Open ☐ Executive – must qualify under §107.4-1.

Justification: *Choose or type justification.*

3. **Requested Motion:**

☐ Accept as information; OR

Motion for the OBC to direct the General Manager to develop SOP's and/or guidelines for the program and for it to begin no later than April 8, 2024.

4. **Areas potentially impacted or affected by this request:**

☒ Finance
☒ Law Office
☐ Gaming/Retail
☐ Other: *Describe*
☒ Programs/Services
☐ DTS
☐ Boards, Committees, or Commissions

5. **Additional attendees needed for this request:**

Mark W. Powless, General Manager
*Name, Title/Entity OR Choose from List*
*Name, Title/Entity OR Choose from List*
*Name, Title/Entity OR Choose from List*

**6. Supporting Documents:**

- ☐ Bylaws
- ☐ Contract Document(s)
- ☐ Correspondence
- ☐ Draft GTC Notice
- ☐ Draft GTC Packet
- ☐ E-poll results/back-up
- ☐ Other: *Describe*
- ☐ Fiscal Impact Statement
- ☐ Law
- ☐ Legal Review
- ☐ Minutes
- ☐ MOU/MOA
- ☐ Petition
- ☒ Presentation
- ☐ Report
- ☐ Resolution
- ☐ Rule (adoption packet)
- ☐ Statement of Effect
- ☐ Travel Documents

**7. Budget Information:**

- ☒ Budgeted – Tribal Contribution
- ☒ Unbudgeted
- ☐ Other: *Describe*
- ☐ Budgeted – Grant Funded
- ☐ Not Applicable

**8. Submission:**

Authorized Sponsor: *Name, Title/Entity OR Choose from List*

Primary Requestor: Connor Kestell, GTC Member

January 1, 2024

To: Oneida Business Committee

From: Connor Kestell, GTC Member

Date: January 1, 2024

Re: Handyman Program

Thank you for the opportunity to present my program idea to you. I have attached all of the documents I have submitted to the Oneida Land Commission, Comprehensive Housing, and the General Manager.

I have had meetings with the above-mentioned entities and have not received any feedback as to the status of my idea.

One of our Veteran's is in the process of buying a home and we were told at a public hearing by Comprehensive Housing that the Veteran Loan program does work with the HIIP program. This Veteran met with Comprehensive Housing after choosing a home on the reservation and becoming pre-qualified. He had questions about what he should do next. The meeting was confrontational, and he received zero answers to his questions. Due to this incident, rather than having another meeting with Comprehensive Housing and the General Manager, I felt it was best to bring this issue to the Oneida Business Committee for resolution.

I hope that you will see the value in my idea and yes it needs fine tuning by Comprehensive Housing. I started to present this information in October of 2023 and am curious how long it takes to get an idea up and running. Veteran's and other tribal members are asking for housing, and I don't understand why an idea isn't vetted and either moved forward or denied and that information shared with the tribal member and community timely. People don't have endless time to wait, especially for housing, and if something can't be completed within 30, 60, 90, 120 days that needs to be communicated promptly to the membership.

While in the Navy, we were given timelines for completion. If something wasn't completed on time we were reprimanded. That could result in a loss of wages, a demotion, or other negative consequence. Excuses, valid or not, were not taken into consideration. That is why I am asking the OBC to put a timeline for completion on the General Manager and/or Comprehensive Housing. As stated, they've had this information since October. Whether the program could work or not, should be done and I look forward to hearing the reasons why it can or cannot work at the January 10 OBC meeting.

I do not wish to be confrontational or negative. I can say I was discouraged in meetings due to the automatic "no" that was continually given. Why is the automatic answer "no" when no one has even taken the opportunity to research and determine if an idea will work? As a Veteran and younger member of the Nation, this is my first time being in the political arena, so I don't understand the negativity and condescension of asking questions.

Thank you again for this opportunity.

While I do not know the specifics of the previous "Handyman Special" that was offered by the Oneida Nation, I have heard that it did not work. With that in mind, here is my proposal for the 35 homes that are in inventory and need to be repaired:

- Review the vacant properties and determine a reduced amount considering the amount of repairs. Example: The home in pristine condition is worth $200,000. Currently the property needs $150,000 in repairs. Offer the home for $37,500, which is 75% of the pre repair amount.

- Offer the Tribal member a loan in the amount of $200,000 to repair the property. The first payment will be due 60 days from the signature of the loan or when the residence becomes occupiable. The mortgage payment paid by the member will be based on the full amount of $200,000.

- The Tribal member will choose the contractor(s) to make the repairs. As each step is completed, an invoice will be given to the loan holder for payment from the $162,500 available. The instructions must include that repairs for health and safety must be completed first. Example, the roof, windows, HVAC, plumbing and electrical need to be completed first. Any invoices for flooring, countertops, etc., will be refused until the health and safety repairs are completed. In the event the Tribal member makes repairs out of sequence, so to speak, they need to be made aware they may have to pay for those repairs from their own pocket meaning "loan money" will not be used. The "loan money" needs to primarily be used for health and safety issues. Anything left over can be used for cosmetic items. Contractors must be qualified and licensed. Repairs must be completed to meet code specifications.

- Comprehensive Housing will maintain the position they can inspect a property prior to paying an invoice, monthly, or whatever they deem appropriate throughout the process. With a final inspection at the completion of all work.

- Following the final inspection, Comprehensive Housing and the Tribal member will meet to determine the exact amount spent on repairs. The original loan will be adjusted to reflect the actual amount. Example, the Tribal member "borrowed" $200,0000, $37,500 for the cost of the home and $162,500 for repairs. Upon completion, the Tribal member spent $100,000 on repairs making the final mortgage amount of $137,500. All payments made prior to completion will be reflected in the final mortgage amount.

- If the Tribal member spends the entire $162,500 but the repairs are not complete, such as they still need flooring, carpet, paint, countertops, etc., the Tribal member needs to be aware that those repairs must be paid for from their own money or maybe the Home Improvement loan will be made available for these homes.

- Loans can be funded from "The Loan Department Funds" at Bay Bank. They have sufficient funds, in the area of $14M. Information on the location of funds can be found in the Treasurer's Report, pages 68-69. Funds could be transferred like an intra-tribal.

  ++ Interest rates and home prices make homes unobtainable to the average tribal member, in today's market. This program will help members get on the path to own rather than rent.

  ++ The program will build sweat equity so members are less likely to ruin their homes.

  ++ Gives members a say in what their home will look like.

  ++ Takes labor and supply costs away from the Nation.

  ++ The potential to create jobs to finish these homes.

This is just a rough outline of my proposal, and the Land Commission or Comprehensive Housing will have to determine the specifics of how the program will work. Not only will it benefit Tribal members, but it will also benefit Comprehensive Housing as the vacant homes will be repaired and become occupied.

One note that I believe is important is there should be a minimum amount of time the Tribal member is required to make the home their primary residence. This will discourage those who want to flip the homes and profit.

I would be more than happy to be the pilot to determine if the program will work and how it will work. I am more than willing to share my experiences with it from start to finish and would be willing to attend Land Commission meetings as requested to give updates on what is working and what is not.

From an older list, I have identified two properties that I would like to tour. Tonight, I am asking for permission to view those two properties and to bring a contractor to each property, so I have an idea of what the actual cost to repair each is.

Thank you for this opportunity to share my plan and I hope we will be able to move forward with it.

Approve the standing committee charter entitled On?yote?a?ká ni?i Project Plan Workgroup

# Business Committee Agenda Request

1. **Meeting Date Requested:** 01/10/24

2. **Session:**
   ☒ Open ☐ Executive – must qualify under §107.4-1.
   Justification: *Choose or type justification.*

3. **Requested Motion:**
   ☐ Accept as information; OR
   *Enter the requested motion related to this item.*

4. **Areas potentially impacted or affected by this request:**
   ☐ Finance
   ☐ Law Office
   ☐ Gaming/Retail
   ☐ Other: *Describe*
   ☐ Programs/Services
   ☐ DTS
   ☐ Boards, Committees, or Commissions

5. **Additional attendees needed for this request:**
   Jo Anne House, Chief Counsel
   Lisa Summers, GAO Director
   *Name, Title/Entity OR Choose from List*
   *Name, Title/Entity OR Choose from List*

**6. Supporting Documents:**

- ☐ Bylaws
- ☐ Contract Document(s)
- ☐ Correspondence
- ☐ Draft GTC Notice
- ☐ Draft GTC Packet
- ☐ E-poll results/back-up
- ☐ Fiscal Impact Statement
- ☐ Law
- ☐ Legal Review
- ☐ Minutes
- ☐ MOU/MOA
- ☐ Petition
- ☐ Presentation
- ☐ Report
- ☐ Resolution
- ☐ Rule (adoption packet)
- ☐ Statement of Effect
- ☐ Travel Documents
- ☒ Other: Handout

**7. Budget Information:**

- ☐ Budgeted – Tribal Contribution
- ☐ Budgeted – Grant Funded
- ☐ Unbudgeted
- ☒ Not Applicable
- ☐ Other: *Describe*

**8. Submission:**

Authorized Sponsor: Jameson Wilson, Councilman

Primary Requestor: Fawn Cottrell, Executive Assistant to Councilman Wilson

Oneida Nation
Oneida Business Committee
PO Box 365 • Oneida, WI 54155-0365
oneida-nsn.gov

# Memorandum

To: Oneida Business Committee

From: Onʌyoteʔa·ká niʔi Project Team

Date: January 5, 2024

Re: Onʌyoteʔa·ká niʔi Project Plan Workgroup Standing Committee Charter and related information

---

This correspondence serves the following purposes:

1. memorialize the Oneida Business Committee's (OBC) consensus agreement to proceed with the establishment of a standing committee named the "Onʌyoteʔa·ká niʔi Project Plan Workgroup";
2. provide an status on outline for the verbal update for the January 15, 2024, annual General Tribal Council (GTC) meeting; and
3. request to Approve the standing committee charter entitled Onʌyoteʔa·ká niʔi Project Plan Workgroup will govern the Workgroup in accordance with the Boards, Committees and Commissions (BCC) law.

## Background Information Review

The Onʌyoteʔa·ká niʔi Project Team (Team) met on December 14 and 28, 2023, to identify the next steps needed to establish an Onʌyoteʔa·ká niʔi Project Plan Workgroup (Workgroup) in order to fulfill General Tribal Council's (GTC) directive from the Semi-annual meeting held on July 24, 2023.[1] The recommendation from the Team was to establish this entity as a standing committee governed by charter, which is allowed under the BCC law.

The rationale for this recommendation is identified in section 105.1-1(a) of the Law, which allows entities established by charter[2] to have greater flexibility in the methodology

[1] Motion by Lisa Liggins to support the Onʌyoteʔa·ká niʔ i Project Plan noting updates will be provided at each annual and semi-annual General Tribal Council meeting and to direct the Business Committee to create a Board, Committee, or Commission to manage the project plan in accordance with the Boards, Committees, and Commissions law. Seconded by Jonas Hill. **Motion carried by 2/3 majority vote requirement: (1551 total yes/no votes; 1034 needed for 2/3 majority) 1154 support; 255 opposed; 71 abstained**

2 The Law was utilized as a guide to create the major points in the charter as well as other standing committee charters; however, as identified in section 105.1-1(a) of the Law, is not applicable and therefore allows for the flexibility needed to implement this historical task on behalf of the Nation.

needed to complete their work vs. the rigidity of the bylaws requirements under the BCC law. Due to the historical and complex policy nature of the subject which will be addressed by the Workgroup when implementing the Project Plan itself, the team's recommended approach accomplishes both compliance with the BCC Law and allows flexibility in the entity's governing document on how they function as a group.

The OBC agreed by consensus to proceed this approach; however, noted that this approach should be presented as an update to the GTC on at the annual meeting scheduled for January 15, 2024. Therefore, this aspect of the work completed to date will be incorporated into the verbal update to GTC and the posting of the available Workgroup positions will be set for Monday, January 22, 2024, with an anticipated posting period of 60 days, allowing all interested members to apply for a vacancy.

Additional Information Re: Establishment by Charter Approach

There were several reasons identified by the Team that supported the the creation of an Workgroup by charter, including:

- Proper access to the organization's resources,
    - Two (2) OBC Members will be assigned as part of the Workgroup allowing for the path to proper coordination of information needed and access guidance to operations as needed,
        - Assistance of coordination or access to operations will be completed with both the Government Administrative Office (GAO) and Intergovernmental Affairs (IGA) areas, and
        - Note: a BCC entity not created under provision 105.1-1(a), will not have access or authority to access operations and this was a specific hurdle as an issue identified by the Oneida Trust Enrollment Committee.

- Individual membership eligibility is more flexible under provision 105.1-1, in order to achieve the greater inclusiveness desired.

- Stipend work and pay options are more flexible to match the Workgroup's assigned task.

- Flexibility to increase and decrease the size of the Workgroup as needed to address the work needed as identified in the Project Plan.

- Can serve as a body that is built on consensus rather than being confined to a majority vote under Robert's Rules of Order.

- There is a specific end date for the Workgroup once the assignment is completed.

Status of Verbal Update

The Team continues to prepare the outline for the verbal update for the January 15, 2024, annual GTC meeting. Unfortunately, is it not ready for the January 10, 2024, regular OBC meeting packet; it will be provided as a handout prior to the meeting.

Next Steps

1. Team finalizes the verbal update for the January 15, 2024, annual GTC meeting after OBC approval of standing committee charter.
2. Once the charter is approved, a 60-day posting begins to provide adequate time for notice and applications to be submitted.
    a. The tentative posting date is Monday, January 22, 2024, with a closing date of Friday, March 22, 2024.
3. OBC completes selection of applicants by late March 2024, with the group's first meeting set for early April 2024.
4. Team continues to meet and prepare on-boarding of the new entity.

Requested Action(s)

1. Complete a final review of the draft standing committee charter;
2. Approve the outline for the verbal update for the January 15, 2024, annual GTC meeting (as noted above, this will be a handout); and
3. Approve the standing committee charter entitled Onʌyoteʔa·ká niʔi Project Plan Workgroup.

Thank you for your time and attention regarding this topic. Questions can be directed to Councilman Jameson Wilson at (920)869-4385 or via email at Jwilson@oneidanation.org, or Secretary Lisa Liggins at (920)869-4421 or via email at lliggins@oneidanation.org.

CC: Jo Anne House, Chief Counsel
Lisa Summers, OBC Area Manager
Joyce King, Strategic Planner

# Onʌyoteʔa·ká niʔi Project Plan Workgroup
# Standing Committee Charter

## Authority

1. *Name.* The name of this entity shall be the Onʌyoteʔa·ká niʔi Project Plan Workgroup and may be referred to as the I Am Oneida Project Plan Workgroup.

2. *Establishment.* The Onʌyoteʔa·ká niʔi Project Plan Workgroup is the project team for the Onʌyoteʔa·ká niʔi Project Plan approved by the General Tribal Council on July 24, 2023[1], and further established through the adoption of this charter.

3. *Authority.*
   (a) *Purpose*. The purpose of the Onʌyoteʔa·ká niʔi Project Plan Workgroup is to serve on behalf of the General Tribal Council and the Oneida Business Committee as it relates to the implementation and management of the Onʌyoteʔa·ká niʔi Project Plan which was presented at the Annual General Tribal Council Meeting on January 30, 2023, and subsequently supported by the General Tribal Council on July 24, 2023.
   (b) *Powers and duties*. The powers of the Onʌyoteʔa·ká niʔi Project Plan Workgroup relate to the implementation and management of the Onʌyoteʔa·ká niʔi Project Plan, with duties that include, but are not limited to the following:
      (1) Assist with ensuring accurate and timely information is provided to the Oneida Community regarding relevant or associated enrollment projection data and projected impacts based on that data.
      (2) Provide constructive input or advice to the General Tribal Council and the Oneida Business Committee on matters relating to the implementation and management of the Onʌyoteʔa·ká niʔi Project Plan.
      (3) Act as listening and communication agents on behalf of the community, by sharing general information, timelines or other matters relating to the implementation of the Onʌyoteʔa·ká niʔi Project Plan.
      (4) Ensure the Oneida Nation's Vision[2] and Mission[3] are considered and incorporated.
      (5) Responding to and acting upon any other delegated authority established through the laws, policies, rules and resolutions of the Oneida Nation.

[1] Motion by Lisa Liggins to support the Onʌyoteʔa·ká niʔi Project Plan noting updates will be provided at each annual and semi-annual General Tribal Council meeting and to direct the Business Committee to create a Board, Committee, or Commission to manage the project plan in accordance with the Boards, Committees, and Commissions law. Seconded by Jonas Hill. **Motion carried by 2/3 majority vote requirement: (1551 total yes/no votes; 1034 needed for 2/3 majority) 1154 support; 255 opposed; 71 abstained**

[2] A Nation of strong families built on Tsiʔ niyukwaliho Tʌ and a strong economy.

[3] To strengthen and protect our people, reclaim our land and enhance the environment by exercising our sovereignty.

(6) Create non-stipend sub-committees for the purpose of assisting in outreach and education regarding the Onʌyoteʔa·ká niʔi Project Plan, and whose composition is representative of individuals who may be impacted by implementation of the Onʌyoteʔa·ká niʔi Project Plan.

**Membership**

4. *Membership.*

(a) *Number of members*. The Onʌyoteʔa·ká niʔi Project Plan Workgroup shall consist of not less than nine (9), nor more than fifteen (15) appointed members. Each member shall hold office until their term expires, until their resignation, or until their appointment is terminated in accordance with the Boards, Committees, and Commissions law, section 105.6-2(c).

(1) The members shall be selected as follows.

A. Two (2) members of the Oneida Business Committee selected at the beginning of each term of the Oneida Business Committee;

B. Seven (7) to thirteen (13) members appointed by the Oneida Business Committee.

(2) *Term Expiration.* Although a member's term has expired, they may remain in office until a successor has been sworn in by the Oneida Business Committee.

(3) *Resignation.* A member may resign at any time verbally at a meeting or by delivering written notice to the Government Administrative Office and the Onʌyoteʔa·ká niʔi Project Plan Workgroup Chairperson or Chairperson's designee. The resignation is deemed effective upon acceptance by motion of a member's verbal resignation or upon delivery of the written notices.

(b) *Appointment.* The Onʌyoteʔa·ká niʔi Project Plan Workgroup shall be appointed by the Oneida Business Committee for a term of three (3) years. Terms shall start of the first day of the year (01/01) and shall end on the last day of the year (12/31).

(c) *Vacancies.* Vacancies shall be filled in accordance with the Boards, Committees, and Commissions law, subsections 105.7-1(c) through (e).

(d) *Qualifications of members*. Members of the Onʌyoteʔa·ká niʔi Project Plan Workgroup shall meet the following qualifications:

(1) Be a member of the Oneida Nation.

(2) Age 18 or over on the date of submission of an application.

**Officers**

5. *Officers.* The Officer positions of the Onʌyoteʔa·ká niʔi Project Plan Workgroup shall consist of a Chairperson and a Vice-Chairperson.

6. *Responsibilities of the Chairperson*. The duties, responsibilities and limitations of the Chairperson are as follows:
   (a) Shall call and preside over all meetings of the Onʌyoteʔa·ká niʔi Project Plan Workgroup.
   (b) Shall appoint members to any task forces or subcommittees of the Onʌyoteʔa·ká niʔi Project Plan Workgroup.
   (c) Shall have financial sign-off authority as set forth in section 8.
   (d) Shall submit, or through a designee submit, annual and semi-annual reports, or other reports to the General Tribal Council, as well as quarterly reports to the Oneida Business Committee, in accordance with the Boards, Committees, and Commissions law, sections 105.12-3 and 105.12-4.
   (e) Shall represent and/or request another Officer to represent the Onʌyoteʔa·ká niʔi Project Plan Workgroup at all regularly scheduled/unscheduled reporting requirements to the Oneida Business Committee and other business units of the Nation as may be requested, including, but not limited to, the Oneida Business Committee meeting in which the Onʌyoteʔa·ká niʔi Project Plan Workgroup quarterly report appears on the agenda.
   (f) In collaboration with the Vice-Chairperson and personnel from the Government Administrative Office, shall prepare agendas and handouts, submit any necessary paperwork to ensure stipends are paid, and perform other similar administrative functions, all in accordance with this charter, the Boards, Committees, and Commissions law, section 105.12-1, and the Open Records and Open Meetings law.

7. *Responsibilities of the Vice-Chairperson*. The duties, responsibilities and limitations of the Vice-Chairperson are as follows:
   (a) Shall preside over all meetings of the Onʌyoteʔa·ká niʔi Project Plan Workgroup in the absence of the Chairperson and may call emergency meetings.
   (b) Shall have financial sign-off authority as set forth in section 8.
   (c) In lieu of the Chairperson, shall represent the Onʌyoteʔa·ká niʔi Project Plan Workgroup at all regularly scheduled/unscheduled reporting requirements to the Oneida Business Committee and other business units of the Nation as may be requested, including, but not limited to, the Oneida Business Committee meeting in which the Onʌyoteʔa·ká niʔi Project Plan Workgroup quarterly report appears on the agenda.

(d) In collaboration with the Chairperson and personnel from the Government Administrative Office, shall prepare agendas and handouts, submit any necessary paperwork to ensure stipends are paid, and perform other similar administrative functions, all in accordance with this charter, the Boards, Committees, and Commissions law, section 105.12-1, and the Open Records and Open Meetings law.

8. *Selection of Officers*. Officers of the Onʌyoteʔa·ká niʔi Project Plan Workgroup shall be selected on an annual basis by a consensus of the members in attendance at an Onʌyoteʔa·ká niʔi Project Plan Workgroup meeting of an established quorum.

(a) The selection of Officers shall take place within thirty (30) days after the newly appointed members are present at their first scheduled regular meeting of an established quorum.

(b) Members may be dismissed from their Officer position by consensus of the members in attendance at an Onʌyoteʔa·ká niʔi Project Plan Workgroup meeting of an established quorum, excluding the Officer subject to the vote.

(c) Vacant Officer positions shall be filled by consensus of the members in attendance at an Onʌyoteʔa·ká niʔi Project Plan Workgroup meeting of an established quorum.

(d) Members of the Onʌyoteʔa·ká niʔi Project Plan Workgroup shall not hold more than one (1) Officer position.

## Budget and Support

9. *Budgetary Sign-Off Authority and Travel.* The Onʌyoteʔa·ká niʔi Project Plan Workgroup shall follow the Nation's policies and procedures regarding purchasing and sign-off authority. Levels of budgetary sign-off authority for the Onʌyoteʔa·ká niʔi Project Plan Workgroup shall be as set forth in the manual titled, *Oneida Tribe of Indians of Wisconsin Purchasing Policies and Procedures*, for Area Directors/Enterprise Directors.

(a) All Onʌyoteʔa·ká niʔi Project Plan Workgroup Officers shall have sign-off authority.

(b) Two (2) of the Onʌyoteʔa·ká niʔi Project Plan Workgroup Officers are required to sign-off on all budgetary requests, except as follows.

(1) The Government Administrative Office shall have sign-off authority over requests for stipends, travel per diem and business expense reimbursement.

(2) The Oneida Business Committee may approve member request(s) to travel on behalf of the Onʌyoteʔa·ká niʔi Project Plan Workgroup.

10. *Personnel.* The Onʌyoteʔa·ká niʔi Project Plan Workgroup shall not have authority to hire personnel for its benefit. The Onʌyoteʔa·ká niʔi Project Plan Workgroup shall receive administrative support from staff within the Government Administrative Office that is consistent with the Boards, Committees, and Commissions law for items such as preparing meeting agendas, documents and minutes; providing notice of meetings, meeting agendas, documents and minutes; recording meetings and meeting minutes; maintaining meeting agendas, documents and minutes; and submitting any necessary paperwork to facilitate stipend payments.

**Meetings**

11. *Regular Meetings*. Regular meetings of the Onʌyoteʔa·ká niʔi Project Plan Workgroup be held the first Tuesday of the month, commencing at 5:30 p.m., either in person at the Norbert Hill Center, located at N7210 Seminary Rd., Oneida, WI 54155, or virtually via an agreed upon platform identified by the Onʌyoteʔa·ká niʔi Project Plan Workgroup.
    (a) The meeting date, time and/or place may be changed by consensus of the members in attendance at an Onʌyoteʔa·ká niʔi Project Plan Workgroup meeting of an established quorum so long as notice is provided to all members in writing and, along with the public, in accordance with governing law, including, but not limited to, the Open Records and Open Meetings law, prior to the implementation of a new date, time and/or location.
    (b) The Onʌyoteʔa·ká niʔi Project Plan Workgroup Officers and personnel from the Government Administrative Office shall work collaboratively to ensure all members, along with the public, are provided notice of meeting location, agenda, documents and minutes pursuant to this charter, as well as the Open Records and Open Meetings law, and that the meeting agenda, documents and minutes are prepared and packaged for the members consistent with the Boards, Committees, and Commissions law.
    (c) Meetings shall be run in accordance with Robert's Rules of Order, decisions shall be made by consensus, and meetings shall be open to the public per the Open Records and Open Meetings law.

12. *Quorum*. All meetings of the Onʌyoteʔa·ká niʔi Project Plan Workgroup shall have at least a quorum in attendance, with quorum being defined the majority of sitting members on the day of the meeting, one (1) of which is an Onʌyoteʔa·ká niʔi Project Plan Workgroup Officer.
    (a) Failure to establish a quorum will result in rescheduling of the meeting.

13. *Voting*. Decisions of the Onʌyoteʔa·ká niʔi Project Plan Workgroup shall be by consensus of the members in attendance at an Onʌyoteʔa·ká niʔi Project Plan Workgroup meeting of an established quorum. E-polls are permissible so long as conducted in

accordance with the Boards, Committees, and Commissions law. The Vice-Chairperson shall serve as the Chairperson's designee for the responsibility of conducting an e-poll in the absence or discretion of the Chairperson.

**Stipends and Compensation**

14. *Stipends.* Members of the Onʌyoteʔa·ká niʔi Project Plan Workgroup shall be eligible for the following stipends as set forth in this section. Provided that, appointed Oneida Business Committee members shall not receive a stipend.
    (a) No more than two (2) per month, provided that for which a stipend of $75 shall be paid for each meeting, provided that:
        (1) A quorum was established;
        (2) The meeting of the established quorum lasted for at least one (1) hour; and
        (3) The member collecting the stipend was present for the entire meeting.
    (b) A stipend for attending a duly called joint meeting between the Onʌyoteʔa·ká niʔi Project Plan Workgroup and the Oneida Business Committee for which a stipend of $75 shall be paid, provided that:
        (1) A quorum was established by the Onʌyoteʔa·ká niʔi Project Plan Workgroup;
        (2) The joint meeting lasted for at least one (1) hour; and
        (3) The member collecting the stipend was present for the entire joint meeting.
    (c) For attending an event as defined in this subsection as approved by the Onʌyoteʔa·ká niʔi Project Plan Workgroup.
        *(1) Stakeholder Summits or Community Meetings.* A member shall receive $25 per hour attended, provided that the Onʌyoteʔa·ká niʔi Project Plan Workgroup shall identify the maximum hours which can be paid and the minimum hours which must be scheduled and attended.
        (2) *Specifically Directed Projects*. A member shall receive a $25 stipend per specifically directed project the scope of which is identified by memo and to specifically identified Standing Committee member(s). A specifically directed project includes, as examples and not limitation, representative presenting the quarterly report at an Oneida Business Committee meeting, representative on Facebook Live, or other social media activity.
    (c) A stipend for attending a Judiciary hearing if the member's attendance at the Judiciary hearing was required by official subpoena.
    (d) Task force and subcommittee members shall not be eligible for stipends unless specific exception is made by the Oneida Business Committee or the General Tribal Council.

15. *Compensation.* Besides travel, per diem and business expense reimbursements authorized in accordance with the Oneida Nation's policy for travel and per diem, and by the Boards, Committees, and Commissions law, sections 105.13-9, members shall not be eligible for any other form of compensation for duties/activities they perform on behalf of the Onʌyoteʔa·ká niʔi Project Plan Workgroup.

**Dissolution**

16. *Dissolution.* The Onʌyoteʔa·ká niʔi Project Plan Workgroup dissolution is initiated upon acceptance of their final report by the General Tribal Council.
    (a) Notice of Dissolution and Management of Records shall be conducted in accordance with the Boards, Committees, and Commissions law, sections 105.17-3 and 105.17-4.