

Oneida Business Committee



Executive Session
8:30 AM Tuesday, December 12, 2023
BC Conference Room, 2nd floor, Norbert Hill Center

Regular Meeting
8:30 AM Wednesday, December 13, 2023
BC Conference Room, 2nd floor, Norbert Hill Center

Agenda

Meeting agenda is available here: oneida-nsn.gov/government/business-committee/agendas-packets/. Materials for the "General Tribal Council" section of the agenda, if any, are available to enrolled members of the Oneida Nation; to obtain a copy, visit the Government Administrative Office, 1st floor, Norbert Hill Center and present a valid Tribal I.D. or go to <https://goo.gl/uLp2jE>. Scheduled times are subject to change.

I. CALL TO ORDER

II. OPENING

- A. Special recognition for retirement - Carolyn Skenandore**
Sponsor: Mark W. Powless, General Manager
- B. Special recognition for retirement - Deborah Thundercloud**
Sponsor: Mark W. Powless, General Manager
- C. Special recognition**
Sponsor: Lisa Liggins, Secretary

III. ADOPT THE AGENDA

IV. OATH OF OFFICE

- A. Oneida Police Department - Seth Kuhn**
Sponsor: Richard VanBoxtel, Chair/Oneida Police Commission
- B. Pardon and Forgiveness Screening Committee - Sandra Skenadore - Administered Oath of Office on December 6, 2023**
Sponsor: Lisa Liggins, Secretary

V. MINUTES

- A. Approve the November 8, 2023, regular Business Committee meeting minutes**
Sponsor: Lisa Liggins, Secretary

VI. RESOLUTIONS

- A. Adopt resolution entitled Amendment to BC Resolution # 07-13-22-P Obligation for Oneida Nation Home Infrastructure Program Utilizing Tribal Contribution Savings**
Sponsor: Lawrence Barton, Treasurer
- B. Adopt resolution entitled Pardon Forgiveness Law Application Fee**
Sponsor: Lisa Liggins, Secretary
- C. Adopt resolution entitled Grant Application to the National Telecommunications and Information Administration for the Tribal Broadband Grant Program to Improve Broadband Connectivity on the Reservation**
Sponsor: Mark W. Powless, General Manager

VII. APPOINTMENTS

- A. Determine next steps regarding one (1) vacancy - Oneida Election Board**
Sponsor: Lisa Liggins, Secretary
- B. Determine next steps regarding nine (9) vacancies - Oneida Election Board Ad Hoc Committee**
Sponsor: Lisa Liggins, Secretary
- C. Determine next steps regarding four (4) vacancies - Oneida Personnel Commission**
Sponsor: Lisa Liggins, Secretary
- D. Determine next steps regarding one (1) Community-at-Large vacancy - Oneida Nation School Board**
Sponsor: Lisa Liggins, Secretary
- E. Determine next steps regarding one (1) Parent/Guardian vacancy - Oneida Nation School Board**
Sponsor: Lisa Liggins, Secretary
- F. Determine next steps regarding two (2) Human Services Department vacancies - Pardon and Forgiveness Screening Committee**
Sponsor: Lisa Liggins, Secretary
- G. Determine next steps regarding two (2) Oneida Police Department vacancies - Pardon and Forgiveness Screening Committee**
Sponsor: Lisa Liggins, Secretary

VIII. STANDING COMMITTEES**A. FINANCE COMMITTEE**

1. **Accept the October 26, 2023, regular Finance Committee meeting minutes**
Sponsor: Lawrence Barton, Treasurer
2. **Accept the November 9, 2023, regular Finance Committee meeting minutes**
Sponsor: Lawrence Barton, Treasurer
3. **Accept the November 30, 2023, regular Finance Committee meeting minutes**
Sponsor: Lawrence Barton, Treasurer

B. LEGISLATIVE OPERATING COMMITTEE

1. **Accept the November 1, 2023, regular Legislative Operating Committee meeting minutes**
Sponsor: Jameson Wilson, Councilman
2. **Adopt the Audit Committee bylaws amendments**
Sponsor: Jameson Wilson, Councilman

IX. TRAVEL REPORTS

- A. **Approve the travel report - Councilmembers: Jonas Hill, Kirby Metoxen, Marlon Skenandore - National Congress of American Indians (NCAI) Convention & Marketplace - New Orleans, LA - November 12-17, 2023**
Sponsor: Kirby Metoxen, Councilman

X. TRAVEL REQUESTS

- A. **Approve the travel request - Councilman Marlon Skenandore - 6th Annual Seminole Tribe of Florida Renewable Energy & Sustainability Conference – Hollywood, FL – February 5-9, 2024**
Sponsor: Marlon Skenandore, Councilman
- B. **Enter the e-poll results into the record regarding the approved travel request for Vice-Chairman Brandon Yellowbird-Stevens to attend the White House Tribal Nations Summit in Washington, D.C. on December 5-7, 2023**
Sponsor: Lisa Liggins, Secretary
- C. **Enter the e-poll results into the record regarding the approved travel request for Councilwoman Jennifer Webster to attend the Indian Health Services Tribal Self Governance Advisory Committee meeting in Washington, D.C. on December 12-14, 2023**
Sponsor: Lisa Liggins, Secretary

- D. **Enter the e-poll results into the record regarding the approved travel request for Councilman Jameson Wilson to attend the 6th Annual Seminole Tribe of Florida Renewable Energy and Sustainability Conference in Hollywood, FL on February 2-8, 2024**
Sponsor: Lisa Liggins, Secretary

XI. NEW BUSINESS

- A. **Accept the OBC Customer Service Training Guide as information**
Sponsor: Jameson Wilson, Councilman
- B. **Appoint Michelle Tipple as the Oneida Nation representative on the Northeast Wisconsin Healthcare Emergency Response Coalition**
Sponsor: Mark W. Powless, General Manager
- C. **Approve the CY-2024 vacancy postings for Boards, Committees, Commissions, Tribally Chartered Entities, and Standing Committees**
Sponsor: Lisa Liggins, Secretary
- D. **Approve OBC SOP entitled OBC Special Projects Budget Expenditure of Funds**
Sponsor: Lisa Summers, OBC Area Manager
- E. **Research Request: Drs. Webster and Stevens - Community Support Request - Seeds of Tomorrow: Nurturing Roots of Oneida Governance**
Sponsor: Jo Anne House, Chief Counsel
- F. **Review FY-2025 Budget schedule and determine next steps**
Sponsor: Lawrence Barton, Treasurer
- G. **Review funding request from Safe Shelter, Inc. and determine next steps**
Sponsor: Pearl Webster, Executive Director/Safe Shelter, Inc.
- H. **Review the 2024 Special Election recommendation and determine next steps**
Sponsor: Ray Skenandore, Chair/Oneida Election Board
- I. **Post nine (9) vacancies for alternates for the 2024 Special Election - Oneida Election Board**
Sponsor: Ray Skenandore, Chair/Oneida Election Board
- J. **Enter the e-poll results into the record regarding the approved Research Request: Jessica Hill-Jorgensen – UW-Green Bay - To Get Back On Our Path, We Will Encircle Our Minds in accordance with BC Resolution # 05-08-19-A**
Sponsor: Lisa Liggins, Secretary
- K. **Enter the e-poll results into the record regarding the approved Research Request: Nasbah Hill – UW-Green Bay - “An Examination of the Impact of Charlie Hill’s Legacy on the Misrepresentation and Invisibility of Native People in the Media” in accordance with BC**
Sponsor: Lisa Liggins, Secretary

XII. REPORTS**A. TRIBALLY CHARTERED ENTITIES (11:30 a.m.)**

1. **Accept the Bay Bancorporation, Inc. FY-2023 4th quarter report**
Sponsor: Jeff Bowman, President/Bay Bank
2. **Accept the Oneida Airport Hotel Corporation FY-2023 4th quarter report**
Sponsor: Kathy Hughes, Chair/Oneida Airport Hotel Corporation
3. **Accept the Oneida ESC Group, LLC FY-2023 4th quarter report**
Sponsor: John Breuninger, Chair/Oneida ESC Group Board of Managers
4. **Accept the Oneida Golf Enterprise FY-2023 4th quarter report**
Sponsor: Justin Nishimoto, Agent/Oneida Golf Enterprise

XIII. EXECUTIVE SESSION**A. REPORTS**

1. **Accept the Chief Counsel report**
Sponsor: Jo Anne House, Chief Counsel
2. **Accept the Intergovernmental Affairs, Communications, and Self-Governance November report (8:30 a.m.)**
Sponsor: Melinda J. Danforth, Director/Intergovernmental Affairs
3. **Accept the General Manager report (10:30 a.m.)**
Sponsor: Mark W. Powless, General Manager
4. **Accept the Treasurer's October 2023 report (11:30 a.m.)**
Sponsor: Lawrence Barton, Treasurer
5. **Accept the Bay Bancorporation, Inc. FY-2023 4th quarter executive report (1:30 p.m.)**
Sponsor: Jeff Bowman, President/Bay Bank
6. **Accept the Oneida Airport Hotel Corporation FY-2023 4th quarter executive report (2:30 p.m.)**
Sponsor: Kathy Hughes, Chair/Oneida Airport Hotel Corporation
7. **Accept the Oneida ESC Group, LLC FY-2023 4th quarter executive report (2:00 p.m.)**
Sponsor: John Breuninger, Chair/Oneida ESC Group Board of Managers
8. **Accept the Oneida Golf Enterprise FY-2023 4th quarter executive report (3:00 p.m.)**
Sponsor: Justin Nishimoto, Agent/Oneida Golf Enterprise
9. **Accept the Business Analyst FY-2023 4th quarter report**
Sponsor: Justin Nishimoto, Business Analyst

B. AUDIT COMMITTEE

1. **Accept the October 17, 2023, regular Audit Committee meeting minutes**
Sponsor: Lisa Liggins, Secretary
2. **Accept the Gaming Contracts compliance audit and lift the confidentiality requirement**
Sponsor: Lisa Liggins, Secretary
3. **Accept the Gaming Machines (Slots) compliance audit and lift the confidentiality requirement**
Sponsor: Lisa Liggins, Secretary
4. **Accept the Gaming Machine (Slots) Year-End compliance audit and lift the confidentiality requirement**
Sponsor: Lisa Liggins, Secretary
5. **Accept the Information Technology compliance audit and lift the confidentiality requirement**
Sponsor: Lisa Liggins, Secretary
6. **Accept the Table Games compliance audit and lift the confidentiality requirement**
Sponsor: Lisa Liggins, Secretary
7. **Accept the Title 31 compliance audit and lift the confidentiality requirement**
Sponsor: Lisa Liggins, Secretary
8. **Accept the Kalihwisaks controls assessment audit and lift the confidentiality requirement**
Sponsor: Lisa Liggins, Secretary
9. **Accept the Enrollments performance assurance audit and lift the confidentiality requirement**
Sponsor: Lisa Liggins, Secretary

C. NEW BUSINESS

1. **Approve contract - Bay Bank Account Agreement - file # 2023-1230**
Sponsor: Keith Doxtator, Chief Financial Officer
2. **Approve the Transamerica Retirement Services - Governmental 401k Plan fourth amendment**
Sponsor: Keith Doxtator, Chief Financial Officer
3. **Approve the Transamerica Retirement Services - Enterprise 401k Plan second amendment**
Sponsor: Keith Doxtator, Chief Financial Officer
4. **Approve a limited waiver of sovereign immunity - Brown County - Austin Straubel International Airport - Lease - file # 2023-1077**
Sponsor: Louise Cornelius, Gaming General Manager

5. **Approve a limited waiver of sovereign immunity - Canva - file # 2023-1246**
Sponsor: Mark W. Powless, General Manager
6. **Approve a limited waiver of sovereign immunity - NJOY LLC - file # 2023-1139**
Sponsor: Debra Powless, Retail General Manager
7. **Review Integrated Resort Plan updates and determine next steps**
Sponsor: Tehassi Hill, Chairman
8. **Review application(s) for one (1) vacancy - Oneida Election Board**
Sponsor: Lisa Liggins, Secretary
9. **Review application(s) for nine (9) vacancies - Oneida Election Board Ad Hoc Committee**
Sponsor: Lisa Liggins, Secretary
10. **Review application(s) for four (4) vacancies - Oneida Personnel Commission**
Sponsor: Lisa Liggins, Secretary
11. **Review application(s) for one (1) Community-at-Large vacancy - Oneida Nation School Board**
Sponsor: Lisa Liggins, Secretary
12. **Review application(s) for one (1) Parent/Guardian vacancy - Oneida Nation School Board**
Sponsor: Lisa Liggins, Secretary
13. **Review applications for two (2) Human Services Department vacancies - Pardon and Forgiveness Screening Committee**
Sponsor: Lisa Liggins, Secretary
14. **Review applications for two (2) Oneida Police Department vacancies - Pardon and Forgiveness Screening Committee**
Sponsor: Lisa Liggins, Secretary
15. **Enter the e-poll results into the record regarding the approved attorney contract - Arlinda Locklear - file # 2023-1217**
Sponsor: Lisa Liggins, Secretary

XIV. ADJOURN

Posted on the Oneida Nation's official website, www.oneida-nsn.gov pursuant to the Open Records and Open Meetings law (§ 107.14.)

The meeting packet of the open session materials for this meeting is available by going to the Oneida Nation's official website at: oneida-nsn.gov/government/business-committee/agendas-packets/

For information about this meeting, please call the Government Administrative Office at (920) 869-4364 or (800) 236-2214

Special recognition for retirement - Carolyn Skenandore

Business Committee Agenda Request

1. Meeting Date Requested: 12/13/23

2. Session:

Open Executive – must qualify under §107.4-1.

Justification: *Choose or type justification.*

3. Requested Motion:

Accept as information; OR

Enter the requested motion related to this item.

4. Areas potentially impacted or affected by this request:

- | | |
|---|---|
| <input type="checkbox"/> Finance | <input type="checkbox"/> Programs/Services |
| <input type="checkbox"/> Law Office | <input type="checkbox"/> DTS |
| <input type="checkbox"/> Gaming/Retail | <input type="checkbox"/> Boards, Committees, or Commissions |
| <input checked="" type="checkbox"/> Other: None | |

5. Additional attendees needed for this request:

Name, Title/Entity OR Choose from List

Name, Title/Entity OR Choose from List

Name, Title/Entity OR Choose from List

Name, Title/Entity OR Choose from List

6. Supporting Documents:

- Bylaws
- Fiscal Impact Statement
- Presentation
- Contract Document(s)
- Law
- Report
- Correspondence
- Legal Review
- Resolution
- Draft GTC Notice
- Minutes
- Rule (adoption packet)
- Draft GTC Packet
- MOU/MOA
- Statement of Effect
- E-poll results/back-up
- Petition
- Travel Documents
- Other: Retirement recognition

7. Budget Information:

- Budgeted – Tribal Contribution
- Budgeted – Grant Funded
- Unbudgeted
- Not Applicable
- Other: *Describe*

8. Submission:

Authorized Sponsor: Mark W. Powless Digitally signed by Mark W. Powless
Date: 2023.11.27 13:48:12 -06'00'
Name, Title/Entity OR Choose from List

Primary Requestor: Elijah G. Metoxen, Aging & Disability Manager, Aging & Disability Services



Memo

To: Oneida Business Committee
From: Elijah G. Metoxen, Oneida Aging & Disability Services Manager
Date: November 20, 2023
Re: Agenda Request for 12.13.23

Requesting to be added to the beginning of the BC agenda during the meeting on December 13th, 2023. I have an employee Carolyn Skenandore who is retiring from the Oneida Nation on December 31st, 2023 and would like to recognize her and present her with a gift. I'll also give a brief summary of Ms. Skenandore's career.

If you have any questions please feel free to contact me.

Elijah G. Metoxen

Digitally signed by Elijah G. Metoxen
Date: 2023.11.20 10:00:25 -06'00'

Elijah G. Metoxen, Aging & Disability Program Manager Date 11.20.23

Special recognition for retirement - Deborah Thundercloud

Business Committee Agenda Request

1. Meeting Date Requested: 12/13/23

2. Session:

Open Executive – must qualify under §107.4-1.

Justification: *Choose or type justification.*

3. Requested Motion:

Accept as information; OR

Enter the requested motion related to this item.

4. Areas potentially impacted or affected by this request:

Finance

Programs/Services

Law Office

DTS

Gaming/Retail

Boards, Committees, or Commissions

Other: *Describe*

5. Additional attendees needed for this request:

Name, Title/Entity OR Choose from List

Name, Title/Entity OR Choose from List

Name, Title/Entity OR Choose from List

Name, Title/Entity OR Choose from List

6. Supporting Documents:

- Bylaws
- Fiscal Impact Statement
- Presentation
- Contract Document(s)
- Law
- Report
- Correspondence
- Legal Review
- Resolution
- Draft GTC Notice
- Minutes
- Rule (adoption packet)
- Draft GTC Packet
- MOU/MOA
- Statement of Effect
- E-poll results/back-up
- Petition
- Travel Documents
- Other: Special Recognition – Deborah Thundercloud - Retirement

7. Budget Information:

- Budgeted – Tribal Contribution
- Budgeted – Grant Funded
- Unbudgeted
- Not Applicable
- Other: *Describe*

8. Submission:

Mark W. Powless

Digitally signed by Mark W. Powless
Date: 2023.11.06 15:09:15 -06'00'

Authorized Sponsor: Mark W. Powless, General Manager

Primary Requestor: Jacqueline Smith, Area Manager Education & Training

Memo

To: Mark Powless, General Manager

From: Jacqueline Smith, Area Manager Education & Training

Date: November 6, 2023

Re: BC Agenda Request – December 13

Education & Training Administration is requesting to be on the December 13, 2023 BC Agenda for the purpose of recognizing Deborah Thundercloud's retirement.

I am requesting to do a 5–10 minute presentation recognizing Debbie's contributions to the Oneida Nation as she retires the end of December 2023.

Thank you for your consideration.

6. Supporting Documents:

- | | | |
|---|--|---|
| <input type="checkbox"/> Bylaws | <input type="checkbox"/> Fiscal Impact Statement | <input type="checkbox"/> Presentation |
| <input type="checkbox"/> Contract Document(s) | <input type="checkbox"/> Law | <input type="checkbox"/> Report |
| <input type="checkbox"/> Correspondence | <input type="checkbox"/> Legal Review | <input type="checkbox"/> Resolution |
| <input type="checkbox"/> Draft GTC Notice | <input type="checkbox"/> Minutes | <input type="checkbox"/> Rule (adoption packet) |
| <input type="checkbox"/> Draft GTC Packet | <input type="checkbox"/> MOU/MOA | <input type="checkbox"/> Statement of Effect |
| <input type="checkbox"/> E-poll results/back-up | <input type="checkbox"/> Petition | <input type="checkbox"/> Travel Documents |
| <input type="checkbox"/> Other: <i>Describe</i> | | |

7. Budget Information:

- | | |
|---|--|
| <input type="checkbox"/> Budgeted – Tribal Contribution | <input type="checkbox"/> Budgeted – Grant Funded |
| <input type="checkbox"/> Unbudgeted | <input type="checkbox"/> Not Applicable |
| <input type="checkbox"/> Other: <i>Describe</i> | |

8. Submission:

Authorized Sponsor: Lisa Liggins, Secretary

Primary Requestor: (Name, Title/Entity)

Oneida Police Department - Seth Kuhn

Business Committee Agenda Request

1. Meeting Date Requested: 12/13/23

2. Session:

Open Executive – must qualify under §107.4-1.

Justification: *Choose or type justification.*

3. Requested Motion:

Accept as information; OR

Administer Oath of Office for one new hire: Seth Kuhn

4. Areas potentially impacted or affected by this request:

Finance

Programs/Services

Law Office

DTS

Gaming/Retail

Boards, Committees, or Commissions

Other: *Describe*

5. Additional attendees needed for this request:

Eric Boulanger, Chief of Police

Joel Maxam, Assistant Chief of Police

Brandon Vande Hei, Lieutenant

Seth Kuhn, Police Officer

6. Supporting Documents:

- | | | |
|---|--|---|
| <input type="checkbox"/> Bylaws | <input type="checkbox"/> Fiscal Impact Statement | <input type="checkbox"/> Presentation |
| <input type="checkbox"/> Contract Document(s) | <input type="checkbox"/> Law | <input type="checkbox"/> Report |
| <input type="checkbox"/> Correspondence | <input type="checkbox"/> Legal Review | <input type="checkbox"/> Resolution |
| <input type="checkbox"/> Draft GTC Notice | <input type="checkbox"/> Minutes | <input type="checkbox"/> Rule (adoption packet) |
| <input type="checkbox"/> Draft GTC Packet | <input type="checkbox"/> MOU/MOA | <input type="checkbox"/> Statement of Effect |
| <input type="checkbox"/> E-poll results/back-up | <input type="checkbox"/> Petition | <input type="checkbox"/> Travel Documents |
| <input type="checkbox"/> Other: <i>Describe</i> | | |

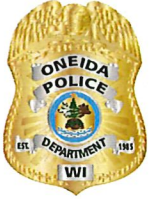
7. Budget Information:

- | | |
|---|--|
| <input type="checkbox"/> Budgeted – Tribal Contribution | <input type="checkbox"/> Budgeted – Grant Funded |
| <input type="checkbox"/> Unbudgeted | <input type="checkbox"/> Not Applicable |
| <input type="checkbox"/> Other: <i>Describe</i> | |

8. Submission:

Authorized Sponsor: Richard Van Boxel, Police Commission Chairman

Primary Requestor: Eric Boulanger, Chief of Police



Oneida Police Department

P.O. Box 365, Oneida, WI 54155

Eric H. Boulanger
Chief of Police



MEMORANDUM

To: Oneida Business Committee
From: Joel Maxam, Chief of Police 
Date: November 16, 2023
Subj: Oneida Police Department – Oath of Office for Seth Kuhn

This is a request to administer the oath of office for new hire: Seth Kuhn

Pardon and Forgiveness Screening Committee - Sandra Skenadore - Administered Oath of Office on...

Business Committee Agenda Request

1. Meeting Date Requested: 12/13/23

2. General Information:

Session: Open Executive – must qualify under §107.4-1.

Justification: *Choose reason for Executive.*

3. Supporting Documents:

- | | | |
|--|--|---|
| <input type="checkbox"/> Bylaws | <input type="checkbox"/> Fiscal Impact Statement | <input type="checkbox"/> Presentation |
| <input type="checkbox"/> Contract Document(s) | <input type="checkbox"/> Law | <input type="checkbox"/> Report |
| <input checked="" type="checkbox"/> Correspondence | <input type="checkbox"/> Legal Review | <input type="checkbox"/> Resolution |
| <input type="checkbox"/> Draft GTC Notice | <input type="checkbox"/> Minutes | <input type="checkbox"/> Rule (adoption packet) |
| <input type="checkbox"/> Draft GTC Packet | <input type="checkbox"/> MOU/MOA | <input type="checkbox"/> Statement of Effect |
| <input type="checkbox"/> E-poll results/back-up | <input type="checkbox"/> Petition | <input type="checkbox"/> Travel Documents |
| <input type="checkbox"/> Other: <i>Describe</i> | | |

4. Budget Information:

- | | | |
|--|--|-------------------------------------|
| <input type="checkbox"/> Budgeted | <input type="checkbox"/> Budgeted – Grant Funded | <input type="checkbox"/> Unbudgeted |
| <input checked="" type="checkbox"/> Not Applicable | <input type="checkbox"/> Other: <i>Describe</i> | |

5. Submission:

Authorized Sponsor: Lisa Liggins, Secretary

Primary Requestor: Bonnie Pigman, Recording Clerk

Additional Requestor: (Name, Title/Entity)


Additional Requestor: (Name, Title/Entity)

Submitted By: BPIGMAN



Memorandum

TO: Oneida Business Committee

FROM: Brooke Doxtator, BCC Supervisor 

DATE: December 6, 2023

RE: Oath of Office – Pardon and Forgiveness Screening Committee

Background

On November 8, 2023, the Oneida Business Committee appointed Sandra Skenadore to the Pardon and Forgiveness Screening Committee.

Sandra's oath would have been scheduled for the Oneida Business Committee meeting on November 22, 2023, however, the Business Committee regular meeting was cancelled. Other arrangements to administer her oath were made in accordance with the Boards, Committees, and Commissions law.

“§105.9-1 (b) If an oath is administered outside of an Oneida Business Committee meeting, a quorum of Oneida Business Committee members shall be present to witness the oath.”

On December 6, 2023, Tribal Secretary, Lisa Liggins administered the oath of office to Sandra Skenadore. The following Oneida Business Committee members were present: Lisa A. Liggins, Jennifer A. Webster, Kirby W. Metoxen, Jameson J. Wilson, Marlon G. Skenandore

Approve the November 8, 2023, regular Business Committee meeting minutes

Business Committee Agenda Request

1. Meeting Date Requested: 12/13/23

2. General Information:

Session: Open Executive – must qualify under §107.4-1.
Justification: *Choose reason for Executive.*

3. Supporting Documents:

- | | | |
|---|--|---|
| <input type="checkbox"/> Bylaws | <input type="checkbox"/> Fiscal Impact Statement | <input type="checkbox"/> Presentation |
| <input type="checkbox"/> Contract Document(s) | <input type="checkbox"/> Law | <input type="checkbox"/> Report |
| <input type="checkbox"/> Correspondence | <input type="checkbox"/> Legal Review | <input type="checkbox"/> Resolution |
| <input type="checkbox"/> Draft GTC Notice | <input checked="" type="checkbox"/> Minutes | <input type="checkbox"/> Rule (adoption packet) |
| <input type="checkbox"/> Draft GTC Packet | <input type="checkbox"/> MOU/MOA | <input type="checkbox"/> Statement of Effect |
| <input type="checkbox"/> E-poll results/back-up | <input type="checkbox"/> Petition | <input type="checkbox"/> Travel Documents |
| <input type="checkbox"/> Other: <i>Describe</i> | | |

4. Budget Information:

- | | | |
|--|--|-------------------------------------|
| <input type="checkbox"/> Budgeted | <input type="checkbox"/> Budgeted – Grant Funded | <input type="checkbox"/> Unbudgeted |
| <input checked="" type="checkbox"/> Not Applicable | <input type="checkbox"/> Other: <i>Describe</i> | |

5. Submission:

Authorized Sponsor: Lisa Liggins, Secretary

Primary Requestor: _____

Additional Requestor: (Name, Title/Entity)

Additional Requestor: (Name, Title/Entity)

Submitted By: CELLIS1

DRAFT**Oneida Business Committee****Executive Session**

8:30 AM Tuesday, Tuesday, November 09, 2023
BC Conference Room, 2nd floor, Norbert Hill Center

Regular Meeting

8:30 AM Wednesday, November 08, 2023
BC Conference Room, 2nd floor, Norbert Hill Center

Minutes**EXECUTIVE SESSION**

Present: Chairman Tehassi Hill, Vice-Chairman Brandon Yellowbird-Stevens, Treasurer Lawrence Barton, Secretary Lisa Liggins, Council members: Jonas Hill, Kirby Metoxen, Jameson Wilson;

Not Present: Council members: Jennifer Webster, Marlon Skenandore;

Arrived at: n/a

Others present: Jo Anne House, Melinda J. Danforth (via Microsoft Teams¹), Keith Doxtator, Mark W. Powless (via Microsoft Teams), Louise Cornelius (via Microsoft Teams), Todd Vanden Heuvel (via Microsoft Teams), Katsitsiyo Danforth (via Microsoft Teams), Debra Powless (via Microsoft Teams), Kaylynn Gresham (via Microsoft Teams), Justin Nishimoto (via Microsoft Teams), Loucinda Conway (via Microsoft Teams), Clorissa Leeman (via Microsoft Teams), Lisa Summers (via Microsoft Teams), Kristal Hill (via Microsoft Teams), Chad Fuss (via Microsoft Teams), James Petitjean (via Microsoft Teams), RaLinda Ninham-Lamberies (via Microsoft Teams), Rae Skenandore (via Microsoft Teams), Melanie Burkhart (via Microsoft Teams), Lori Hill (via Microsoft Teams), Jacque Boyle (via Microsoft Teams), Tina Jorgensen (via Microsoft Teams), Shannon Stone (via Microsoft Teams), Eric McLester (via Microsoft Teams), Jason Doxtator (via Microsoft Teams), Josephine Skenandore (via Microsoft Teams), Eric Bristol (via Microsoft Teams), Dana McLester (via Microsoft Teams), Kristine Hill;

REGULAR MEETING

Present: Chairman Tehassi Hill, Vice-Chairman Brandon Yellowbird-Stevens, Treasurer Lawrence Barton, Secretary Lisa Liggins, Council members: Jonas Hill, Kirby Metoxen, Marlon Skenandore, Jameson Wilson;

Not Present: Councilwoman Jennifer Webster;

Arrived at: n/a

Others present: Jo A. House, Keith Doxtator, Melinda J. Danforth (via Microsoft Teams), Mark W. Powless (via Microsoft Teams), Todd Vanden Heuvel (via Microsoft Teams), Justin Nishimoto (via Microsoft Teams), Danelle Wilson (via Microsoft Teams), Kristal Hill (via Microsoft Teams), Rhiannon Metoxen (via Microsoft Teams), Janice Decorah (via Microsoft Teams), Fawn Billie (via Microsoft Teams), Fawn Cottrell (via Microsoft Teams), Maureen Perkins (via Microsoft Teams), Clorissa Leeman (via Microsoft Teams), Lisa Summers (via Microsoft Teams), Rae Skenandore (via Microsoft Teams), Grace Elliot (via Microsoft Teams), Carolyn Salutz (via Microsoft Teams), Matthew J. Denny (via Microsoft Teams), Maureen Metoxen (via Microsoft Teams), Melanie Burkhart (via Microsoft Teams), Lori Hill (via Microsoft Teams), Tina Jorgensen (via Microsoft Teams), Eric McLester (via Microsoft Teams), Lisa Rauschenbach (via Microsoft Teams), Sidney White (via Microsoft Teams), Jay Kennard (via Microsoft Teams), Michelle Tipple (via Microsoft Teams), Jamie Willis (via Microsoft Teams), Lisa Slaby (via Microsoft Teams), Mari Kriescher (via Microsoft Teams), Linda Taylor (via Microsoft Teams), Mary Cornelissen (via Microsoft Teams), Paul Witek (via Microsoft Teams), Tanya Hill (via Microsoft Teams), Marsha Danforth (via Microsoft Teams), Troy Parr (via Microsoft Teams), Sam Vanden Heuvel (via Microsoft Teams), Don Miller (via Microsoft Teams), Connor Kestell (via Microsoft Teams), Kristine Hill (via Microsoft Teams), Patricia King (via Microsoft Teams), Debbie Melchert (via Microsoft Teams), Bonnie Pigman (via Microsoft Teams), Shannon Davis (via Microsoft Teams), Carol Silva (via Microsoft Teams), John Breuninger (via Microsoft Teams), Yvonne White (via Microsoft Teams), Ray Skenandore,

¹ Microsoft Teams is software which provides a communication and collaboration platform for workplace chat, file sharing, and video meetings.

DRAFT

Michelle Braaten (via Microsoft Teams), Reynold Danforth (via Microsoft Teams), Diane Hill (via Microsoft Teams), Lorna Skenandore (via Microsoft Teams), Michael Coleman (via Microsoft Teams), Tamara Vanschyndel (via Microsoft Teams), Eric Boulanger (via Microsoft Teams), Chrisstara Cornelius (via Microsoft Teams), Mary Graves (via Microsoft Teams), Aliskwet Ellis (via Microsoft Teams);

I. CALL TO ORDER

Meeting called to order by Chairman Tehassi Hill at 8:32 a.m.

For the record: Councilwoman Jennifer Webster is out on approved travel attending the Bemidji Area Budget Formulation in Prior Lake, MN.

II. OPENING (00:00:13)

Opening provided by Councilman Jameson Wilson.

III. ADOPT THE AGENDA (00:05:05)

Secretary Lisa Liggins arrived at 8:37 a.m.

Motion by Lawrence Barton to adopt the agenda with two (2) noted changes [1) under the Resolutions section, delete item VI.D. Adopt resolution entitled The Designation of SafeShelter Inc. as the Principle Point of Contract for Homeless Grants; and 2) under the travel requests section, add item entitled Approve the travel request – Chairman Tehassi Hill – Tribal Consultations – Black River Falls, WI – November 27-29, 2023], seconded by Brandon Yellowbird-Stevens. Motion carried:

Ayes: Lawrence Barton, Jonas Hill, Lisa Liggins, Kirby Metoxen, Marlon Skenandore, Jameson Wilson, Brandon Yellowbird-Stevens

Not Present: Jennifer Webster

IV. OATH OF OFFICE

A. Oneida Youth Leadership Institute Board - Chrisstara Cornelius (00:05:58)

Sponsor: Lisa Liggins, Secretary

Oath of office administered by Secretary Lisa Liggins. Chrisstara Cornelius was present via Microsoft Teams.

V. MINUTES

A. Approve the October 25, 2023, regular Business Committee meeting minutes (00:08:25)

Sponsor: Lisa Liggins, Secretary

Motion by Brandon Yellowbird-Stevens to approve the October 25, 2023, regular Business Committee meeting minutes, seconded by Lisa Liggins. Motion carried:

Ayes: Lawrence Barton, Jonas Hill, Lisa Liggins, Kirby Metoxen, Marlon Skenandore, Jameson Wilson, Brandon Yellowbird-Stevens

Not Present: Jennifer Webster

DRAFT**VI. RESOLUTIONS**

- A. Adopt resolution entitled Amendment to BC Resolution # 08-25-21-C Obligation for CIP #23-005, Residential Home Sites, Utilizing American Rescue Plan Act of 2021 Federal Relief Funds (00:08:45)**
Sponsor: Mark W. Powless, General Manager

Motion by Lisa Liggins to adopt resolution entitled 11-08-23-A Amendment to BC Resolution # 08-25-21-C Obligation for CIP #23-005, Residential Home Sites, Utilizing American Rescue Plan Act of 2021 Federal Relief Funds, seconded by Jameson Wilson. Motion carried:

Ayes: Lawrence Barton, Jonas Hill, Lisa Liggins, Kirby Metoxen, Marlon Skenandore, Jameson Wilson, Brandon Yellowbird-Stevens
Not Present: Jennifer Webster

- B. Adopt resolution entitled CY 2024 County Tribal Law Enforcement Grant – Brown County (00:10:27)**
Sponsor: Richard Van Boxtel, Chair/Oneida Police Commission

Motion by Lisa Liggins to adopt resolution entitled 11-08-23-B CY 2024 County Tribal Law Enforcement Grant – Brown County, seconded by Jonas Hill. Motion carried:

Ayes: Lawrence Barton, Jonas Hill, Lisa Liggins, Kirby Metoxen, Marlon Skenandore, Jameson Wilson, Brandon Yellowbird-Stevens
Not Present: Jennifer Webster

- C. Adopt resolution entitled CY 2024 County Tribal Law Enforcement Grant – Outagamie County (00:10:54)**
Sponsor: Richard VanBoxtel, Chair/Oneida Police Commission

Motion by Lisa Liggins to adopt resolution entitled 11-08-23-C CY 2024 County Tribal Law Enforcement Grant – Outagamie County, seconded by Jonas Hill. Motion carried:

Ayes: Lawrence Barton, Jonas Hill, Lisa Liggins, Kirby Metoxen, Marlon Skenandore, Jameson Wilson, Brandon Yellowbird-Stevens
Not Present: Jennifer Webster

VII. APPOINTMENTS

- A. Determine next steps regarding two (2) elder 55+ vacancies - Pardon and Forgiveness Screening Committee (00:11:18)**
Sponsor: Lisa Liggins, Secretary

Motion by Lisa Liggins to accept the selected applicant; to appoint Sandra Skenadore to the Pardon and Forgiveness Screening Committee with a term ending August 31, 2026; and to direct the Secretary to notice the remaining vacancy, seconded by Kirby Metoxen. Motion carried:

Ayes: Lawrence Barton, Jonas Hill, Lisa Liggins, Kirby Metoxen, Marlon Skenandore, Jameson Wilson, Brandon Yellowbird-Stevens
Not Present: Jennifer Webster

DRAFT**VIII. STANDING COMMITTEES****A. LEGISLATIVE OPERATING COMMITTEE**

- 1. Accept the October 18, 2023, regular Legislative Operating Committee meeting minutes (00:13:19)**

Sponsor: Jameson Wilson, Councilman

Motion by Kirby Metoxen to accept the October 18, 2023, regular Legislative Operating Committee meeting minutes, seconded by Jonas Hill. Motion carried:

Ayes: Lawrence Barton, Jonas Hill, Lisa Liggins, Kirby Metoxen, Marlon Skenandore, Jameson Wilson, Brandon Yellowbird-Stevens

Not Present: Jennifer Webster

IX. TRAVEL REQUESTS

- A. Approve the travel request - Treasurer Lawrence Barton - Reservation Economic Summit (RES) - Las Vegas, NV - March 11-14, 2024 (00:13:45)**

Sponsor: Lawrence Barton, Treasurer

Motion by Jameson Wilson to approve the travel request for Treasurer Lawrence Barton and up to three (3) additional Business Committee members to attend the Reservation Economic Summit (RES) in Las Vegas, NV on March 11-14, 2024, seconded by Kirby Metoxen. Motion carried:

Ayes: Lawrence Barton, Jonas Hill, Lisa Liggins, Kirby Metoxen, Marlon Skenandore, Jameson Wilson, Brandon Yellowbird-Stevens

Not Present: Jennifer Webster

- B. Approve the travel request - Chairman Tehassi Hill - Tribal Consultations - Black River Falls, WI - November 27-29, 2023 (00:15:52)**

Sponsor: Tehassi Hill, Chairman

Motion by Jonas Hill to approve the travel request for Chairman Tehassi Hill and Secretary Lisa Liggins to attend the Tribal Consultations in Black River Falls, WI on November 27-29, 2023, seconded by Kirby Metoxen. Motion carried:

Ayes: Lawrence Barton, Jonas Hill, Lisa Liggins, Kirby Metoxen, Marlon Skenandore, Jameson Wilson, Brandon Yellowbird-Stevens

Not Present: Jennifer Webster

For the record: Councilman Kirby Metoxen stated, the 26th, 27th, and 28th, I will be in St. Cloud.

X. NEW BUSINESS

- A. Approve the concept paper - CDC # 21-115 Conservation - Field Office (00:15:55)**

Sponsor: Mark W. Powless, General Manager

Motion by Jonas Hill to approve the concept paper - CDC # 21-115 Conservation - Field Office, seconded by Brandon Yellowbird-Stevens. Motion carried:

Ayes: Lawrence Barton, Jonas Hill, Lisa Liggins, Marlon Skenandore, Jameson Wilson, Brandon Yellowbird-Stevens

Opposed: Kirby Metoxen

Not Present: Jennifer Webster

DRAFT**B. Approve two (2) requested actions - CDC # 09-011 OCHD Integrated Campus (00:22:34)**

Sponsor: Mark W. Powless, General Manager

Motion by Brandon Yellowbird-Stevens to approve procedural exception to forgo Phase II of the CIP process of routing the CDC approval package to the various review entities and to approve the CDC approval package for CDC # 09-011 OCHD Integrated Campus, seconded by Jameson Wilson. Motion carried:

Ayes: Lawrence Barton, Jonas Hill, Lisa Liggins, Kirby Metoxen, Marlon Skenandore, Jameson Wilson, Brandon Yellowbird-Stevens
Not Present: Jennifer Webster

For the record: Treasurer Lawrence Barton stated, at some juncture we have to reconcile and revisit the three-bid process resolution as well. Given there's federal loan dollars, let alone, tribal contribution, and/or other sources from the clinic. I think it is problematic to make assumption that that resolution from 2020 is applicable to the scale of this project, given it's de facto public money, it's the members money. I don't make assumption that's an acceptable or agreeable means in which to move the project forward. I would hope that we come to consensus that this would be a three-bid project at a minimum. Thank you.

C. Approve two (2) requested actions regarding the 2023 Facility and Life Safety Inspections on all Oneida Gaming Facilities (00:36:56)

Sponsor: Mark W. Powless, General Manager

Motion by Jonas Hill to accept the Annual Notice of Substantial Compliance with Facility Licensing Requirements in accordance with the Oneida Nation-State of Wisconsin Gaming Compact and to request the Oneida Gaming Commission to issue the letter of annual notice of Substantial Compliance for Life Safety and all supporting documentation required by the State of Wisconsin in accordance with compact requirements, seconded by Kirby Metoxen. Motion carried:

Ayes: Lawrence Barton, Jonas Hill, Lisa Liggins, Kirby Metoxen, Marlon Skenandore, Jameson Wilson, Brandon Yellowbird-Stevens
Not Present: Jennifer Webster

XI. REPORTS**A. OPERATIONAL****1. Accept the Emergency Management FY-2023 4th quarter report (00:39:03)**

Sponsor: Kaylynn Gresham, Director/Emergency Management

Motion by Brandon Yellowbird-Stevens to accept the Emergency Management FY-2023 4th quarter report, seconded by Marlon Skenandore. Motion carried:

Ayes: Lawrence Barton, Jonas Hill, Lisa Liggins, Kirby Metoxen, Marlon Skenandore, Jameson Wilson, Brandon Yellowbird-Stevens
Not Present: Jennifer Webster

DRAFT**B. APPOINTED BOARDS, COMMITTEES, COMMISSIONS****1. Accept the Anna John Resident Centered Care Community Board FY-2023 4th quarter report (00:39:42)**

Sponsor: Lorna Skenandore, Chair/Anna John Resident Centered Care Community Board

Motion by Brandon Yellowbird-Stevens to accept the Anna John Resident Centered Care Community Board FY-2023 4th quarter report, seconded by Jonas Hill. Motion carried:

Ayes: Lawrence Barton, Jonas Hill, Lisa Liggins, Kirby Metoxen, Marlon Skenandore, Jameson Wilson, Brandon Yellowbird-Stevens

Not Present: Jennifer Webster

2. Accept the Oneida Community Library Board FY-2023 4th quarter report (00:40:21)

Sponsor: Bridget John, Chair/Oneida Community Library Board

Motion by Lawrence Barton to accept the Oneida Community Library Board FY-2023 4th quarter report, seconded by Brandon Yellowbird-Stevens. Motion carried:

Ayes: Lawrence Barton, Jonas Hill, Lisa Liggins, Kirby Metoxen, Marlon Skenandore, Jameson Wilson, Brandon Yellowbird-Stevens

Not Present: Jennifer Webster

3. Accept the Oneida Environmental Resources Board FY-2023 4th quarter memorandum (00:40:43)

Sponsor: Lisa Liggins, Secretary

Motion by Brandon Yellowbird-Stevens to accept the Oneida Environmental Resources Board FY-2023 4th quarter memorandum, seconded by Marlon Skenandore. Motion carried:

Ayes: Lawrence Barton, Jonas Hill, Lisa Liggins, Kirby Metoxen, Marlon Skenandore, Jameson Wilson, Brandon Yellowbird-Stevens

Not Present: Jennifer Webster

4. Accept the Oneida Nation Arts Board FY-2023 4th quarter report (00:41:12)

Sponsor: Cody Cottrell, Chair/Oneida Nation Arts Board

Motion by Kirby Metoxen to accept the Oneida Nation Arts Board FY-2023 4th quarter report, seconded by Lawrence Barton. Motion carried:

Ayes: Lawrence Barton, Jonas Hill, Lisa Liggins, Kirby Metoxen, Marlon Skenandore, Jameson Wilson, Brandon Yellowbird-Stevens

Not Present: Jennifer Webster

5. Accept the Oneida Nation Veterans Affairs Committee FY-2023 4th quarter report (00:41:39)

Sponsor: Gerald Cornelius, Chair/Oneida Nation Veterans Affairs Committee

Motion by Lawrence Barton to accept the Oneida Nation Veterans Affairs Committee FY-2023 4th quarter report, seconded by Jonas Hill. Motion carried:

Ayes: Lawrence Barton, Jonas Hill, Lisa Liggins, Kirby Metoxen, Marlon Skenandore, Jameson Wilson, Brandon Yellowbird-Stevens

Not Present: Jennifer Webster

DRAFT

- 6. Accept the Oneida Personnel Commission FY-2023 4th quarter memorandum (00:42:01)**
Sponsor: Lisa Liggins, Secretary

Motion by Kirby Metoxen to accept the Oneida Personnel Commission FY-2023 4th quarter memorandum, seconded by Brandon Yellowbird-Stevens. Motion carried:

Ayes: Lawrence Barton, Jonas Hill, Lisa Liggins, Kirby Metoxen, Marlon Skenandore, Jameson Wilson, Brandon Yellowbird-Stevens
Not Present: Jennifer Webster

- 7. Accept the Oneida Police Commission FY-2023 4th quarter report (00:42:28)**
Sponsor: Richard VanBoxtel, Chair/Oneida Police Commission

Motion by Jonas Hill to accept the Oneida Police Commission FY-2023 4th quarter report, seconded by Lisa Liggins. Motion carried:

Ayes: Lawrence Barton, Jonas Hill, Lisa Liggins, Kirby Metoxen, Marlon Skenandore, Jameson Wilson, Brandon Yellowbird-Stevens
Not Present: Jennifer Webster

- 8. Accept the Pardon and Forgiveness Screening Committee FY-2023 4th quarter report (00:42:49)**
Sponsor: Eric Boulanger, Chair/Pardon and Forgiveness Screening Committee

Motion by Lisa Liggins to accept the Pardon and Forgiveness Screening Committee FY-2023 4th quarter report, seconded by Jonas Hill. Motion carried:

Ayes: Lawrence Barton, Jonas Hill, Lisa Liggins, Kirby Metoxen, Marlon Skenandore, Jameson Wilson, Brandon Yellowbird-Stevens
Not Present: Jennifer Webster

- 9. Accept the Southeastern Wisconsin Oneida Tribal Services Advisory Board FY-2023 4th quarter report (00:43:06)**
Sponsor: Diane Hill, Chair/Southeastern Wisconsin Oneida Tribal Services Advisory Board

Motion by Kirby Metoxen to accept the Southeastern Wisconsin Oneida Tribal Services Advisory Board FY-2023 4th quarter report, seconded by Jameson Wilson. Motion carried:

Ayes: Lawrence Barton, Jonas Hill, Lisa Liggins, Kirby Metoxen, Marlon Skenandore, Jameson Wilson, Brandon Yellowbird-Stevens
Not Present: Jennifer Webster

C. ELECTED BOARDS, COMMITTEES, COMMISSIONS

- 1. Accept the Oneida Election Board FY-2023 4th quarter report (00:43:29)**
Sponsor: Ray Skenandore, Chair/Oneida Election Board

Motion by Brandon Yellowbird-Stevens to accept the Oneida Election Board FY-2023 4th quarter report, seconded by Lisa Liggins. Motion carried:

Ayes: Lawrence Barton, Jonas Hill, Lisa Liggins, Kirby Metoxen, Marlon Skenandore, Jameson Wilson, Brandon Yellowbird-Stevens
Not Present: Jennifer Webster

DRAFT**2. Accept the Oneida Gaming Commission FY-2023 4th quarter report (00:43:58)**

Sponsor: Mark A. Powless Sr., Chair/Oneida Gaming Commission

Motion by Brandon Yellowbird-Stevens to accept the Oneida Gaming Commission FY-2023 4th quarter report, seconded by Jameson Wilson. Motion carried:

Ayes: Lawrence Barton, Jonas Hill, Lisa Liggins, Kirby Metoxen, Marlon Skenandore, Jameson Wilson, Brandon Yellowbird-Stevens
 Not Present: Jennifer Webster

Motion by Lisa Liggins to direct the OBC liaison to the Oneida Gaming Commission to follow up on the two items in the requested section of the report, seconded by Kirby Metoxen. Motion carried:

Ayes: Lawrence Barton, Jonas Hill, Lisa Liggins, Kirby Metoxen, Marlon Skenandore, Jameson Wilson
 Abstain: Brandon Yellowbird-Stevens
 Not Present: Jennifer Webster

3. Accept the Oneida Land Claims Commission FY-2023 4th quarter report (00:51:50)

Sponsor: Chris Cornelius, Chair/ Oneida Land Claims Commission

Motion by Lisa Liggins to accept the Oneida Land Claims Commission FY-2023 4th quarter report, seconded by Jameson Wilson. Motion carried:

Ayes: Lawrence Barton, Jonas Hill, Lisa Liggins, Kirby Metoxen, Marlon Skenandore, Jameson Wilson, Brandon Yellowbird-Stevens
 Not Present: Jennifer Webster

4. Accept the Oneida Land Commission FY-2023 4th quarter report (00:53:06)

Sponsor: Sidney White, Chair/Oneida Land Commission

Motion by Jonas Hill to accept the Oneida Land Commission FY-2023 4th quarter report, seconded by Lawrence Barton. Motion carried:

Ayes: Lawrence Barton, Jonas Hill, Lisa Liggins, Kirby Metoxen, Marlon Skenandore, Jameson Wilson, Brandon Yellowbird-Stevens
 Not Present: Jennifer Webster

5. Accept the Oneida Nation Commission on Aging FY-2023 4th quarter report (00:53:43)

Sponsor: Winnifred Thomas, Chair/Oneida Nation Commission on Aging

Motion by Brandon Yellowbird-Stevens to accept the Oneida Nation Commission on Aging FY-2023 4th quarter report, seconded by Jonas Hill. Motion carried:

Ayes: Lawrence Barton, Jonas Hill, Lisa Liggins, Kirby Metoxen, Marlon Skenandore, Jameson Wilson, Brandon Yellowbird-Stevens
 Not Present: Jennifer Webster

6. Accept the Oneida Nation School Board FY-2023 4th quarter report (00:54:40)

Sponsor: Sacheen Lawrence, Chair/Oneida Nation School Board

Motion by Jonas Hill to accept the Oneida Nation School Board FY-2023 4th quarter report, seconded by Kirby Metoxen. Motion carried:

Ayes: Lawrence Barton, Jonas Hill, Lisa Liggins, Kirby Metoxen, Marlon Skenandore, Jameson Wilson, Brandon Yellowbird-Stevens
 Not Present: Jennifer Webster

DRAFT**7. Accept the Oneida Trust Enrollment Committee FY-2023 4th quarter report (00:55:01)**

Sponsor: Jermaine Delgado, Chair/Oneida Trust Enrollment Committee

Councilman Kirby Metoxen left at 9:29 a.m.

Motion by Lisa Liggins to accept the Oneida Trust Enrollment Committee FY-2023 4th quarter report, seconded by Jonas Hill. Motion carried:

Ayes: Lawrence Barton, Jonas Hill, Lisa Liggins, Kirby Metoxen, Marlon Skenandore, Jameson Wilson, Brandon Yellowbird-Stevens
 Not Present: Kirby Metoxen, Jennifer Webster

Motion by Lawrence Barton to add in person presence to be required starting January 1, 2024, to the next BC work session, seconded by Lisa Liggins. Motion carried:

Ayes: Lawrence Barton, Jonas Hill, Lisa Liggins, Marlon Skenandore, Jameson Wilson, Brandon Yellowbird-Stevens
 Not Present: Kirby Metoxen, Jennifer Webster

D. STANDING COMMITTEES**1. Accept the Finance Committee FY-2023 4th quarter report (00:58:41)**

Sponsor: Lawrence Barton, Treasurer

Councilman Kirby Metoxen returned at 9:31 a.m.

Motion by Jonas Hill to accept the Finance Committee FY-2023 4th quarter report, seconded by Brandon Yellowbird-Stevens. Motion carried:

Ayes: Lawrence Barton, Jonas Hill, Lisa Liggins, Marlon Skenandore, Jameson Wilson, Brandon Yellowbird-Stevens
 Abstained: Kirby Metoxen
 Not Present: Jennifer Webster

2. Accept the Legislative Operating Committee FY-2023 4th quarter report (00:59:12)

Sponsor: Jameson Wilson, Councilman

Motion by Lawrence Barton to accept the Legislative Operating Committee FY-2023 4th quarter report, seconded by Marlon Skenandore. Motion carried:

Ayes: Lawrence Barton, Jonas Hill, Lisa Liggins, Kirby Metoxen, Marlon Skenandore, Jameson Wilson, Brandon Yellowbird-Stevens
 Not Present: Jennifer Webster

DRAFT**XII. GENERAL TRIBAL COUNCIL****A. Approve the 2024 annual report (01:01:49)**

Sponsor: Lisa Liggins, Secretary

Motion by Lisa Liggins to approve the 2024 annual report, seconded by Jameson Wilson. Motion carried:

Ayes: Lawrence Barton, Jonas Hill, Lisa Liggins, Kirby Metoxen, Marlon Skenandore, Jameson Wilson, Brandon Yellowbird-Stevens
Not Present: Jennifer Webster

Motion by Lisa Liggins to direct the OBC officers to follow up on the two outstanding items in the memorandum dated October 31, 2023, regarding the General Tribal Council Directives report, seconded by Lawrence Barton. Motion carried:

Ayes: Lawrence Barton, Jonas Hill, Lisa Liggins, Kirby Metoxen, Marlon Skenandore, Jameson Wilson, Brandon Yellowbird-Stevens
Not Present: Jennifer Webster

B. Approve the notice and materials for the January 15, 2024, tentatively scheduled annual General Tribal Council meeting (01:04:59)

Sponsor: Lisa Liggins, Secretary

Motion by Lisa Liggins to approve the notice and materials for the January 15, 2024, tentatively scheduled annual General Tribal Council meeting, seconded by Jameson Wilson. Motion carried:

Ayes: Lawrence Barton, Jonas Hill, Lisa Liggins, Kirby Metoxen, Marlon Skenandore, Jameson Wilson, Brandon Yellowbird-Stevens
Not Present: Jennifer Webster

XIII. EXECUTIVE SESSION**A. REPORTS****1. Accept the Chief Counsel report (01:18:35)**

Sponsor: Jo Anne House, Chief Counsel

Motion by Jonas Hill to accept the Chief Counsel report and to support the proposed language identified in the coexistence agreement identified in the November 7th memo pending final legal review, seconded by Lisa Liggins. Motion carried:

Ayes: Lawrence Barton, Jonas Hill, Lisa Liggins, Kirby Metoxen, Marlon Skenandore, Jameson Wilson, Brandon Yellowbird-Stevens
Not Present: Jennifer Webster

2. Accept the General Manager report (01:18:53)

Sponsor: Mark W. Powless, General Manager

Motion by Jonas Hill to accept the General Manager report, seconded by Brandon Yellowbird-Stevens. Motion carried:

Ayes: Lawrence Barton, Jonas Hill, Lisa Liggins, Kirby Metoxen, Marlon Skenandore, Jameson Wilson, Brandon Yellowbird-Stevens
Not Present: Jennifer Webster

DRAFT**3. Accept the Gaming General Manager FY-2023 4th quarter report (01:19:11)**

Sponsor: Louise Cornelius, Gaming General Manager

Motion by Lawrence Barton to accept the Gaming General Manager FY-2023 4th quarter report, seconded by Lisa Liggins. Motion carried:

Ayes: Lawrence Barton, Jonas Hill, Lisa Liggins, Kirby Metoxen, Marlon Skenandore, Jameson Wilson, Brandon Yellowbird-Stevens

Not Present: Jennifer Webster

4. Accept the Retail General Manager FY-2023 4th quarter report (01:19:32)

Sponsor: Debra Powless, Retail General Manager

Motion by Jonas Hill to accept the Retail General Manager FY-2023 4th quarter report, seconded by Kirby Metoxen. Motion carried:

Ayes: Lawrence Barton, Jonas Hill, Lisa Liggins, Kirby Metoxen, Marlon Skenandore, Jameson Wilson, Brandon Yellowbird-Stevens

Not Present: Jennifer Webster

5. Accept the Executive HR Director FY-2023 4th quarter report (01:19:50)

Sponsor: Todd VanDen Heuvel, Executive HR Director

Motion by Jonas Hill to accept the Executive HR Director FY-2023 4th quarter report, seconded by Kirby Metoxen. Motion carried:

Ayes: Lawrence Barton, Jonas Hill, Lisa Liggins, Kirby Metoxen, Marlon Skenandore, Jameson Wilson, Brandon Yellowbird-Stevens

Not Present: Jennifer Webster

6. Accept the Security Director FY-2023 4th quarter report (01:20:06)

Sponsor: Katsitsiyo Danforth, Security Director

Motion by Lisa Liggins to accept the Security Director FY-2023 4th quarter report, seconded by Brandon Yellowbird-Stevens. Motion carried:

Ayes: Lawrence Barton, Jonas Hill, Lisa Liggins, Kirby Metoxen, Marlon Skenandore, Jameson Wilson, Brandon Yellowbird-Stevens

Not Present: Jennifer Webster

7. Accept the Treasurer's September 2023 report (01:20:23)

Sponsor: Lawrence Barton, Treasurer

Motion by Jonas Hill to accept the Treasurer's September 2023 report, seconded by Jameson Wilson. Motion carried:

Ayes: Lawrence Barton, Jonas Hill, Lisa Liggins, Kirby Metoxen, Marlon Skenandore, Jameson Wilson, Brandon Yellowbird-Stevens

Not Present: Jennifer Webster

DRAFT

B. AUDIT COMMITTEE

- 1. Accept the Audit Committee FY-2023 4th quarter report (01:20:41)**
Sponsor: Lisa Liggins, Secretary

Motion by Kirby Metoxen to accept the Audit Committee FY-2023 4th quarter report, seconded by Jonas Hill. Motion carried:

Ayes: Lawrence Barton, Jonas Hill, Lisa Liggins, Kirby Metoxen, Marlon Skenandore, Jameson Wilson, Brandon Yellowbird-Stevens
 Not Present: Jennifer Webster

C. NEW BUSINESS

- 1. Review applications for two (2) elder 55+ vacancies - Pardon and Forgiveness Screening Committee (01:21:00)**
Sponsor: Lisa Liggins, Secretary

Motion by Lisa Liggins to accept the discussion regarding the application for the Pardon and Forgiveness Screening Committee vacancy as information, seconded by Jonas Hill. Motion carried:

Ayes: Lawrence Barton, Jonas Hill, Lisa Liggins, Kirby Metoxen, Marlon Skenandore, Jameson Wilson, Brandon Yellowbird-Stevens
 Not Present: Jennifer Webster

XIV. ADJOURN (01:21:25)

Motion by Brandon Yellowbird-Stevens to adjourn at 9:53 a.m., seconded by Jameson Wilson. Motion carried:

Ayes: Lawrence Barton, Jonas Hill, Lisa Liggins, Kirby Metoxen, Marlon Skenandore, Jameson Wilson, Brandon Yellowbird-Stevens
 Not Present: Jennifer Webster

Minutes prepared by Aliskwet Ellis, Senior Information Management Specialist.
Minutes approved as presented on _____.

Lisa Liggins, Secretary
ONEIDA BUSINESS COMMITTEE

Adopt resolution entitled Amendment to BC Resolution # 07-13-22-P Obligation for Oneida Nation Home.

Business Committee Agenda Request

1. Meeting Date Requested: 12/13/23

2. Session:

Open Executive – must qualify under §107.4-1.
Justification: *Choose or type justification.*

3. Requested Motion:

Accept as information; OR
Adopt resolution

4. Areas potentially impacted or affected by this request:

- Finance
- Law Office
- Gaming/Retail
- Other: *Describe*
- Programs/Services
- DTS
- Boards, Committees, or Commissions

5. Additional attendees needed for this request:

Name, Title/Entity OR Choose from List
Name, Title/Entity OR Choose from List
Name, Title/Entity OR Choose from List
Name, Title/Entity OR Choose from List

6. Supporting Documents:

- | | | |
|---|--|---|
| <input type="checkbox"/> Bylaws | <input type="checkbox"/> Fiscal Impact Statement | <input type="checkbox"/> Presentation |
| <input type="checkbox"/> Contract Document(s) | <input type="checkbox"/> Law | <input type="checkbox"/> Report |
| <input type="checkbox"/> Correspondence | <input type="checkbox"/> Legal Review | <input checked="" type="checkbox"/> Resolution |
| <input type="checkbox"/> Draft GTC Notice | <input type="checkbox"/> Minutes | <input type="checkbox"/> Rule (adoption packet) |
| <input type="checkbox"/> Draft GTC Packet | <input type="checkbox"/> MOU/MOA | <input type="checkbox"/> Statement of Effect |
| <input type="checkbox"/> E-poll results/back-up | <input type="checkbox"/> Petition | <input type="checkbox"/> Travel Documents |
| <input type="checkbox"/> Other: <i>Describe</i> | | |

7. Budget Information:

- | | |
|--|--|
| <input checked="" type="checkbox"/> Budgeted – Tribal Contribution | <input type="checkbox"/> Budgeted – Grant Funded |
| <input type="checkbox"/> Unbudgeted | <input type="checkbox"/> Not Applicable |
| <input type="checkbox"/> Other: <i>Describe</i> | |

8. Submission:


Authorized Sponsor: Larry Barton, Treasurer

Primary Requestor: (Name, Title/Entity)



Memorandum

To: Oneida Business Committee

From: Larry Barton, Treasurer 

Date: November 27, 2023

Re: Amending resolution 7-13-22-P
Obligation for Home Infrastructure Program Utilizing Tribal Contribution Savings

Resolution 7-13-22-P approved the Oneida Nation’s Home Infrastructure Program to pay the cost of connecting enrolled members of the Oneida Nation who reside on the reservation to natural gas when the service is located on their roadway but is not run to their house, pay the cost for enrolled members of the Oneida Nation who live on the reservation, relying on a well for water, to purchase and have installed water softeners and/or water purification systems, and pay the cost for connecting enrolled members of the Oneida Nation who live on the reservation to internet when the service is located on their roadway, and pay the cost to buy out enrolled members of the Oneida Nation who live on the reservation out of their expensive contracts for internet service, propane gas service and water filtration rental contracts so that the above services can be implemented and completed.

\$3,000,000 has been obligated from Tribal Contribution Savings. This program is available to eligible enrolled members of the Oneida Nation who reside on the reservation, are at least 18 years of age, and are listed as the homeowner.

The Treasurer’s Office is requesting an amendment of the 11th whereas:
 “this project will be concluded December 31, 2023”
 To: “ this project will conclude when allocated money lapses”

The Treasurer’s Office is also asking for a stay on the deadline date of December 31, 2023 until the Law Office can do a Statement of Effect on the requested amendment.

Thank you.

Oneida Nation

Post Office Box 365

Phone: (920)869-2214

Oneida, WI 54155



BC Resolution # 07-13-22-P

Obligation for Oneida Nation Home Infrastructure Program Utilizing Tribal Contribution Savings

- WHEREAS,** the Oneida Nation is a federally recognized Indian government and a treaty tribe recognized by the laws of the United States of America; and
- WHEREAS,** the Oneida General Tribal Council is the governing body of the Oneida Nation; and
- WHEREAS,** the Oneida Business Committee has been delegated the authority of Article IV, Section 1, of the Oneida Tribal Constitution by the Oneida General Tribal Council; and
- WHEREAS,** the Oneida Nation has received Fiscal Recovery Funds (*FRF*) through the American Rescue Plan Act of 2021 (*ARPA*) funds to address matters arising out of the COVID-19 pandemic; and
- WHEREAS,** the Oneida Business Committee has approved application of ARPA FRF through the revenue loss formula set forth in 31 CFR 35.6(d)(2) which applied these federal funds throughout the Nation's budget to governmental programs business units beginning with "42#####"; and
- WHEREAS,** the savings from the application of these funds has resulted in tribal funds being placed in the line "Tribal Contribution Savings" in the Investment Report presented in the Treasurer's Report; and
- WHEREAS,** the Oneida Business Committee has determined that Tribal Contribution Savings funds should be used as set out in resolution # BC-06-09-21-B, as amended by resolution # BC-06-23-21-C which designates percentage allocations to eight categories (*percentages rounded*) –
- Direct Membership Assistance, 45% of funds;
 - Housing, 17% of funds;
 - Food and Agriculture, 12% of funds;
 - Education, 6% of funds;
 - Culture and Language, 10% of funds;
 - Revenue Generations, 2% of funds;
 - Government Roles and Responsibilities, 3% of funds;
 - Overall Priority – Land, Infrastructure, Sovereignty, 5% of funds; and

BC Resolution # 07-13-22-P
Obligation for Oneida Nation Home Infrastructure Program Utilizing Tribal Contribution Savings
Page 2 of 2

- WHEREAS,** the Oneida Nation Home Infrastructure Program will pay the cost of connecting enrolled members of the Oneida Nation who reside on the reservation to natural gas when the service is located on their roadway but is not run to their house, pay the cost for enrolled members of the Oneida Nation who live on the reservation, relying on a well for water, to purchase and have installed water softeners and/or water purification systems, and pay the cost for connecting enrolled members of the Oneida Nation who live on the reservation to internet when the service is located on their roadway, and pay the cost to buy out enrolled members of the Oneida Nation who live on the reservation out of their expensive contracts for internet service, propane gas service and water filtration rental contracts so that the above services can be implemented and completed.; and
- WHEREAS,** the Project Owner for the proposed project is requesting \$3,000,000 obligated from the Tribal Contribution Savings, Housing; and
- WHEREAS,** the Oneida Nation Home Infrastructure Program is available to eligible enrolled members of the Oneida Nation who reside on the reservation, are at least 18 years of age, and are listed as the home owner; and
- WHEREAS,** this project will be concluded by December 31, 2023; and
- WHEREAS,** the Oneida Business Committee has reviewed the proposed project; and

NOW THEREFORE BE IT RESOLVED, that the Oneida Business Committee approves the obligation of funds for the Oneida Nation Home Infrastructure Program, in the amount of \$3,000,000 from Tribal Contribution Savings, Housing with Mark W. Powless, General Manager assigned as the Project Owner.

CERTIFICATION

I, the undersigned, as Secretary of the Oneida Business Committee, hereby certify that the Oneida Business Committee is composed of 9 members of whom 5 members constitute a quorum; 6 members were present at a meeting duly called, noticed and held on the 13th day of July, 2022; that the forgoing resolution was duly adopted at such meeting by a vote of 5 members for, 0 members against, and 0 members not voting*; and that said resolution has not been rescinded or amended in any way.



Lisa Liggins, Secretary
Oneida Business Committee

*According to the By-Laws, Article I, Section 1, the Chair votes "only in the case of a tie."

Oneida Nation

Post Office Box 365

Phone: (920)869-2214



Oneida, WI 54155

**BC Resolution # Leave line blank
Amendment to BC Resolution # 07-13-22-P Obligation for Oneida Nation Home Infrastructure
Program Utilizing Tribal Contribution Savings**

- WHEREAS,** the Oneida Nation is a federally recognized Indian government and a treaty tribe recognized by the laws of the United States of America; and
- WHEREAS,** the Oneida General Tribal Council is the governing body of the Oneida Nation; and
- WHEREAS,** the Oneida Business Committee has been delegated the authority of Article IV, Section 1, of the Oneida Tribal Constitution by the Oneida General Tribal Council; and
- WHEREAS,** the Oneida Nation has received Fiscal Recovery Funds (*FRF*) through the American Rescue Plan Act of 2021 (*ARPA*) funds to address matters arising out of the COVID-19 pandemic; and
- WHEREAS,** the Oneida Business Committee has approved application of ARPA FRF through the revenue loss formula set forth in 31 CFR 35.6(d)(2) which applied these federal funds throughout the Nation's budget to governmental programs business units beginning with "42#####"; and
- WHEREAS,** the savings from the application of these funds has resulted in tribal funds being placed in the line "Tribal Contribution Savings" in the Investment Report presented in the Treasurer's Report; and
- WHEREAS,** the Oneida Business Committee has determined that Tribal Contribution Savings funds should be used as set out in resolution # BC-06-09-21-B, as amended by resolution # BC-06-23-21-C which designates percentage allocations to eight categories (*percentages rounded*) –
- Direct Membership Assistance, 45% of funds;
 - Housing, 17% of funds;
 - Food and Agriculture, 12% of funds;
 - Education, 6% of funds;
 - Culture and Language, 10% of funds;
 - Revenue Generations, 2% of funds;
 - Government Roles and Responsibilities, 3% of funds;
 - Overall Priority – Land, Infrastructure, Sovereignty, 5% of funds; and

BC Resolution # Leave Blank
Amendment to BC Resolution # 07-13-22-P Obligation for Oneida Nation Home Infrastructure
Program Utilizing Tribal Contribution Savings
Page 2 of 2

WHEREAS, the Oneida Nation Home Infrastructure Program will pay the cost of connecting enrolled members of the Oneida Nation who reside on the reservation to natural gas when the service is located on their roadway but is not run to their house, pay the cost for enrolled members of the Oneida Nation who live on the reservation, relying on a well for water, to purchase and have installed water softeners and/or water purification systems, and pay the cost for connecting enrolled members of the Oneida Nation who live on the reservation to internet when the service is located on their roadway, and pay the cost to buy out enrolled members of the Oneida Nation who live on the reservation out of their expensive contracts for internet service, propane gas service and water filtration rental contracts so that the above services can be implemented and completed.; and

WHEREAS, the Project Owner for the proposed project is requesting \$3,000,000 obligated from the Tribal Contribution Savings, Housing; and

WHEREAS, the Oneida Nation Home Infrastructure Program is available to eligible enrolled members of the Oneida Nation who reside on the reservation, are at least 18 years of age, and are listed as the home owner; and

WHEREAS, this project will be concluded by ~~December 31, 2023~~ when allocated money lapses; and

WHEREAS, the Oneida Business Committee has reviewed the proposed project; and

NOW THEREFORE BE IT RESOLVED, that the Oneida Business Committee approves the obligation of funds for the Oneida Nation Home Infrastructure Program, in the amount of \$3,000,000 from Tribal Contribution Savings, Housing with Mark W. Powless, General Manager assigned as the Project Owner.



Statement of Effect

Amendment to Resolution BC-07-13-22-P Obligation for Oneida Nation Home Infrastructure Program Utilizing Tribal Contribution Savings

Summary

The resolution amends resolution BC-07-13-22-P, *Obligation for Oneida Nation Home Infrastructure Program Utilizing Tribal Contribution Savings*, to revise the date in which the project needs to be completed by from December 31, 2023, to when the money lapses.

Submitted by: Clorissa N. Leeman, Senior Staff Attorney, Legislative Reference Office
Date: November 29, 2023

Analysis by the Legislative Reference Office

The Oneida Nation received federal funds through the American Rescue Plan Act of 2021 (ARPA) funds to address matters arising out of the COVID-19 pandemic. The Oneida Business Committee has approved application of ARPA funds to lost revenue and allocation of tribal funds to the ARPA Federal Rescue Funds to investments in the “Lost Revenue” line (ARPA FRF LR) in the Investment Report. The savings from the application of these funds has resulted in tribal funds being placed in the line “Tribal Contribution Savings” in the Investment Report presented in the Treasurer’s Report” The Oneida Business Committee determined that these funds should be used as set out in resolution BC-06-09-21-B, *Setting Goals for Application of Funding from the American Rescue Plan Act of 2021 to Direct Support to Individuals, Families, Community and the Oneida Nation*, as amended by resolution BC-06-23-21-C, *Amendment # 1 to the American Rescue Plan Act of 2021 Investment Allocation to Direct Membership Assistance*.

The Oneida Business Committee adopted resolution BC-07-13-22-P, *Obligation for Oneida Nation Home Infrastructure Program Utilizing Tribal Contribution Savings*, which approved the obligation of funds for the Oneida Nation Home Infrastructure Program, in the amount of three million dollars (\$3,000,000) from Tribal Contribution Savings, Housing with Mark W. Powless, General Manager assigned as the Project Owner. Resolution BC-08-25-21-C was exempt from the statement of effect requirement in accordance with resolution BC-07-28-21-L, *Amending Requirement for a Statement of Effect to Exclude Resolutions Obligating ARPA FRF LR Funds for Projects Approved Through the FRF Office*.

This resolution amends resolution BC-07-13-22-P, *Obligation for Oneida Nation Home Infrastructure Program Utilizing Tribal Contribution Savings*, to revise the date in which the project needs to be completed by from December 31, 2023, to when the money lapses.

Conclusion

Adoption of this resolution would not conflict with any of the Nation’s laws.

Adopt resolution entitled Pardon Forgiveness Law Application Fee

Business Committee Agenda Request

1. Meeting Date Requested: 12/4/23

2. Session:

Open Executive – must qualify under §107.4-1.

Justification: *Choose or type justification.*

Other -



3. Requested Motion:

Accept as information; OR Enter the requested motion related to this item.

Approve Revise Resolution Pardon & Forgiveness #05-13-20-F to lower Application fee.

4. Areas potentially impacted or affected by this request:

Finance

Programs/Services

Law Office

MIS

Gaming/Retail

Boards, Committees, or Commissions

Other:

5. Additional attendees needed for this request:

Name, Title/Entity OR Choose from List

Pardon & Forgiveness Committee Members



6. Supporting Documents:

- Bylaws
- Fiscal Impact Statement
- Presentation
- Contract Document(s)
- Law
- Report
- Correspondence
- Legal Review
- Resolution
- Draft GTC Notice
- Minutes
- Rule (adoption packet)
- Draft GTC Packet
- MOU/MOA
- Statement of Effect
- E-poll results/back-up
- Petition
- Travel Documents
- Other: Redline /CleanCopy

7. Budget Information:

- Budgeted – Tribal Contribution
- Budgeted – Grant Funded
- Unbudgeted
- Not Applicable
- Other:

8. Submission:

Authorized Sponsor: Lisa Liggins, Secretary

Primary Requestor: _____

Oneida Nation

Post Office Box 365

Phone: (920)869-2214



Oneida, WI 54155

BC Resolution # Pardon and Forgiveness Law Application Fee

- WHEREAS,** the Oneida Nation is a federally recognized Indian government and a treaty tribe recognized by the laws of the United States of America; and
- WHEREAS,** the Oneida General Tribal Council is the governing body of the Oneida Nation; and
- WHEREAS,** the Oneida Business Committee has been delegated the authority of Article IV, Section 1, of the Oneida Tribal Constitution by the Oneida General Tribal Council; and
- WHEREAS,** the Pardon and Forgiveness law ("the Law") was adopted by the Oneida Business Committee through resolution BC-02-19-93-I and amended by resolutions BC-05-13-20-G, BC-11-13-93-B, BC-11-24-93-B, BC-07-31-02-A, BC-05-25-11-A, and BC-01-22-14-B; and
- WHEREAS,** the purpose of this Law is to provide a fair, efficient and formal process by which a member of the Nation may receive a pardon for the conviction of a crime(s); a member of the Nation may receive forgiveness for acts that render him or her ineligible for housing with the Nation or other benefits; and a member of the Nation or non-member may receive forgiveness for acts that render him or her ineligible for employment with the Nation; an occupational license, certification or permit issued by the Nation, housing through the Nation or other benefit; and
- WHEREAS,** the Law requires that when submitting an application for a pardon or forgiveness the applicant includes the payment of a nonrefundable fee; and
- WHEREAS,** the Law requires that the Oneida Business Committee set the nonrefundable fee amount through the adoption of a resolution; and
- NOW THEREFORE BE IT RESOLVED,** that the Oneida Business Committee hereby sets forth the application fee for a pardon or forgiveness to be Zero dollars (\$0).

Oneida Nation

Post Office Box 365

Phone: (920)869-2214



Oneida, WI 54155

BC Resolution # **05-13-20-F** Pardon and Forgiveness Law Application Fee

- WHEREAS, the Oneida Nation is a federally recognized Indian government and a treaty tribe recognized by the laws of the United States of America; and
 - WHEREAS, the Oneida General Tribal Council is the governing body of the Oneida Nation; and
 - WHEREAS, the Oneida Business Committee has been delegated the authority of Article IV, Section 1, of the Oneida Tribal Constitution by the Oneida General Tribal Council; and
 - WHEREAS, the Pardon and Forgiveness law ("the Law") was adopted by the Oneida Business Committee through resolution BC-02-19-93-I and amended by resolutions [BC-05-13-20-G](#), [BC-11-13-93-B](#), [BC-11-24-93-B](#), [BC-07-31-02-A](#), [BC-05-25-11-A](#), and [BC-01-22-14-B](#); and
 - WHEREAS, the purpose of this Law is to provide a fair, efficient and formal process by which a member of the Nation may receive a pardon for the conviction of a crime(s); a member of the Nation may receive forgiveness for acts that render him or her ineligible for housing with the Nation or other benefits; and a member of the Nation or non-member may receive forgiveness for acts that render him or her ineligible for employment with the Nation; an occupational license, certification or permit issued by the Nation, housing through the Nation or other benefit; and
 - WHEREAS, the Law requires that when submitting an application for a pardon or forgiveness the applicant includes the payment of a nonrefundable fee; and
 - WHEREAS, the Law requires that the Oneida Business Committee set the nonrefundable fee amount through the adoption of a resolution; and
- NOW THEREFORE BE IT RESOLVED, that the Oneida Business Committee hereby sets forth the application fee for a pardon or forgiveness to be Zerofifty dollars (\$50).

CERTIFICATION

~~I, the undersigned, as Secretary of the Oneida Business Committee, hereby certify that the Oneida Business Committee is composed of 9 members of whom 5 members constitute a quorum; 9 members were present at a meeting duly called, noticed and held on the 13th day of May, 2020; that the forgoing resolution was duly adopted at such meeting by a vote of 8 members for, 0 members against, and 0 members not voting*; and that said resolution has not been rescinded or amended in any way.~~

Lisa Summers, Secretary
Oneida Business Committee

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Oneida Nation
Oneida Business Committee
Legislative Operating Committee
PO Box 365 • Oneida, WI 54155-0365
Oneida-nsn.gov



Statement of Effect

Pardon and Forgiveness Law Application Fee

Summary

This resolution sets the nonrefundable application fee amount for requesting a pardon or forgiveness from the Nation in accordance with the Pardon and Forgiveness law.

Submitted by: Clorissa N. Leeman, Senior Staff Attorney, Legislative Reference Office

Date: December 4, 2023

Analysis by the Legislative Reference Office

The Pardon and Forgiveness law (“the Law”) was adopted by the Oneida Business Committee for the purpose of providing a fair, efficient and formal process by which a member of the Nation may receive a pardon for the conviction of a crime(s); a member of the Nation may receive forgiveness for acts that render him or her ineligible for housing with the Nation or other benefits; and a member of the Nation or non-member may receive forgiveness for acts that render him or her ineligible for employment with the Nation, an occupational license, certification or permit issued by the Nation, housing through the Nation or other benefit. [1 O.C. 126.1-1].

The Law requires that an application for a pardon or forgiveness include payment of a nonrefundable fee. [1 O.C. 126.6-4(a)(6), 126.6-4(b)(9)]. The Oneida Business Committee is delegated the responsibility to set the fee amount through resolution. [1 O.C. 126.7-1].

This resolution sets the application fee for requesting a pardon or forgiveness by the Nation at zero dollars (\$0).

Conclusion

Adoption of this resolution would not conflict with any of the Nation’s laws.

Title 1. Government and Finances - Chapter 126
PARDON AND FORGIVENESS
Tsi'náhte ʌhutawani·yóne Olihwá·ke
of what they will be free of matter

126.1. Purpose and Policy	126.6. Pardon and Forgiveness Eligibility and Application
126.2. Adoption, Amendment, Conflicts	126.7. Fees
126.3. Definitions	126.8. Hearings
126.4. Pardon and Forgiveness Screening Committee Responsibilities	126.9. Conditions and Restrictions
126.5. Tribal Secretary's Office Responsibilities	126.10. Oneida Business Committee

126.1. Purpose and Policy

126.1-1. *Purpose.*

- (a) The purpose of this Law is to provide a fair, efficient and formal process by which:
- (1) a Tribal member may receive a pardon for the conviction of a crime(s); or
 - (2) a Tribal member may receive forgiveness for acts that render him or her ineligible for housing with the Tribe or other Tribal benefits.
 - (3) a Tribal member or non-Tribal member may receive forgiveness for acts that render him or her ineligible for Tribal employment; an occupational license, certification or permit issued by the Tribe; housing through the Tribe; or other Tribal benefit.
- (b) This Law defines the duties and responsibilities of the Oneida Pardon and Forgiveness Screening Committee, Oneida Business Committee, Oneida Tribal Secretary's Office, and other persons involved in the granting or denial of pardons and forgiveness.

126.1-2. *Policy.* It is the policy of the Oneida Tribe of Indians of Wisconsin to grant pardons or forgiveness to individuals upon demonstration of full rehabilitation, trustworthiness and/or commitment to lawful behavior. Nothing contained herein shall be construed as permitting the employment of individuals who are otherwise disqualified for employment from certain occupations under Tribal, State or Federal Law. Receipt of a pardon or forgiveness does not affect obligations imposed as part of a sentence or conviction in another jurisdiction.

126.2. Adoption, Amendment, Conflicts

126.2-1. This Law was adopted by the Oneida Business Committee by Resolution BC-05-25-11-A and amended by Resolution BC-01-22-14-B.

126.2-2. This Law may be amended pursuant to the procedures set out in Tribal law by the Oneida Business Committee or the Oneida General Tribal Council.

126.2-3. Should a provision of this Law or the application thereof to any person or circumstances be held as invalid, such invalidity shall not affect other provisions of this Law which are considered to have legal force without the invalid portions.

126.2-4. In the event of a conflict between a provision of this Law and a provision of another law, ordinance, policy, regulation, rule, resolution, or motion, the provisions of this Law shall control. Provided that, this Law repeals Resolution BC-7-31-02-A: Resolution Adopting a New Oneida Pardon Ordinance.

126.2-5. This Law is adopted under authority of the Constitution of the Oneida Tribe of Indians

of Wisconsin.

126.3. Definitions

126.3-1. This section shall govern the definitions of words and phrases used within this Law. All words not defined herein shall be used in their ordinary and everyday sense.

- (a) “Applicant” shall mean an individual who is applying for a pardon or forgiveness from the Tribe.
- (b) “Certified mail” shall mean mail sent through either the United States Postal Service or the Tribal Inter-Office Certified system that provides proof of delivery and receipt.
- (c) “Committee” shall mean the Pardon and Forgiveness Screening Committee.
- (d) “Conditions” shall mean a requirement or prerequisite event or activity.
- (e) “Conflict of interest” shall mean a conflict between the private interests and the official responsibilities of the committee member.
- (f) “Conviction” shall mean an individual was either found guilty or entered a plea of guilty or no contest to charges of a crime in any court of competent jurisdiction.
- (g) “Court of competent jurisdiction” shall mean any court or forum that has the power and authority to properly exercise jurisdiction over a dispute or interpret and/or enforce laws.
- (h) “Crime” shall mean any act, default, or conduct punishable as a felony or a misdemeanor.
- (i) “Forgiveness” shall mean the formal and public act of acknowledging or excusing an individual’s actions or behavior that makes him or her ineligible for Tribal employment, an occupational license, certification or permit issued by the Tribe, housing through the Tribe or other Tribal benefit
- (j) “Hearing” shall mean a public hearing, a noticed public forum in which an applicant has an opportunity to present a case for obtaining a pardon or forgiveness from the Tribe.
- (k) “Individual” shall mean a Tribal member seeking a pardon for a conviction of a crime, a Tribal member seeking forgiveness for an act(s) that makes him or her ineligible for housing with the Tribe or other Tribal benefit(s) or anyone seeking forgiveness for an act(s) that renders him or her ineligible for employment, an occupational license, certification or permit issued by the Tribe.
- (l) “Family member” shall mean a spouse, child sibling, parent, grandparent, grandchild, step-parent, step-child, in-law or legal guardian.
- (m) “Pardon” shall mean the formal and public act of acknowledging or excusing a Tribal member’s criminal conviction that makes him or her ineligible for Tribal employment, an occupational license, a certification or permit issued by the Tribe, housing through the Tribe, or other Tribal benefit.
- (n) “Prominent locations” shall include, but not be limited to, the following: the Tribal newspaper; at least one (1) local newspaper with regular distribution within the Reservation boundaries; one (1) regional Indian newspaper; and the Tribe’s official website.
- (o) “Restriction” shall mean a limitation or constraint imposed.
- (p) “Tribal” or “Tribe” shall mean the Oneida Tribe of Indians of Wisconsin.
- (q) “Victim” shall mean a person or entity against whom an offense, either civil or criminal, has been committed.

126.4. Pardon and Forgiveness Screening Committee Responsibilities

126.4-1. A Committee is hereby created for the purpose of carrying out the provisions of this Law.

126.4-2. *Authority.* The Committee shall:

- (a) promulgate internal standard operating procedures necessary to govern its proceedings;
- (b) review and process applications for a pardon or forgiveness in an orderly and expeditious manner;
- (c) review an applicant's background investigation report received from the Oneida Human Resources Department;
- (d) conduct and preside over hearings;
- (e) provide formal, written recommendations to the Oneida Business Committee to approve or deny a pardon or forgiveness application; and
- (f) take other actions reasonably related to the purpose of the Committee.

126.5. Tribal Secretary's Office Responsibilities

126.5-1. The Tribal Secretary's Office shall assist the Committee with carrying out the provisions of this Law and assist individuals in applying for a pardon or forgiveness. The Tribal Secretary's Office shall:

- (a) create and implement procedures necessary to process pardon and forgiveness applications.
- (b) accept pardon and forgiveness applications.
- (c) submit and track requests for a background investigation.
- (d) forward pardon and forgiveness applications to the Committee when the background investigations are complete.
- (e) maintain a record of all pardon and forgiveness applications filed, every pardon and forgiveness request granted or denied, and the reasons for each action.
- (f) maintain a complete and accurate record of all proceedings, including all correspondence, transcripts, documents, evidence, and appearances made in connection with the applications.
- (g) perform other duties in connection with matters under this Law as may be requested by the Committee.

126.6. Pardon and Forgiveness Eligibility and Application

126.6-1. *Eligibility.* A Tribal member may receive a pardon for any criminal conviction(s), or a forgiveness for an act(s) that renders the Tribal member ineligible for housing with the Tribe or other Tribal benefit(s); and any individual may receive forgiveness for an act(s) that renders the individual ineligible for Tribal employment, an occupational license, certification or permit issued by the Tribe.

- (a) Upon completion of incarceration, parole, probation and/or deferred prosecution, Tribal members shall be eligible to apply for a pardon.
- (b) One (1) year after an act is committed, or affirmed through the conclusion of any appeal process, an individual shall be eligible to apply for pardon or forgiveness.

126.6-2. *Ineligibility.* An individual is ineligible for a pardon or forgiveness if he or she is:

- (a) being investigated for an act and if found to have committed such act, would be ineligible for the benefit he or she is seeking; or
- (b) appealing a termination and the termination makes him or her ineligible for the benefit he or she is seeking; or
- (c) currently incarcerated, on parole, probation, and/or under a deferred prosecution agreement; or
- (d) has any outstanding penalties or fines.

126.6-3. *Initiating an Application.* Applications for a pardon or forgiveness may be obtained from the Tribal Secretary's Office or on the Tribal website. Completed applications shall be filed with

the Tribal Secretary's Office in person, during normal Tribal business hours, or sent by certified mail to the Tribal Secretary at P.O. Box 365, Oneida, WI 54155.

126.6-4. *Required Application Information.* Each applicant is responsible for submitting all required materials and authorizations.

- (a) A completed pardon application shall include the following:
 - (1) a copy of the applicant's Tribal enrollment card.
 - (2) a copy or copies of any discharge papers from incarceration or jail.
 - (3) official verification of any successful completion date of the probation, parole or deferred prosecution.
 - (4) any necessary releases for investigations and/or background checks.
 - (5) any authorizations from a probation officer to release information.
 - (6) the required non-refundable fee as specified under 126.6.
 - (7) a personal written statement, including the reason(s) for requesting a pardon and a description and documentation of the applicant's efforts towards self-improvement.
 - (8) information regarding the conviction(s) for which the applicant is seeking a pardon, including:
 - (A) date(s) upon which the crime(s) occurred;
 - (B) location(s) where the crime(s) occurred;
 - (C) date(s) of conviction(s); and
 - (D) jurisdiction(s) which imposed the sentence(s).
 - (9) verification of attendance or successful completion of any counseling, therapy, or rehabilitative programs such as anger management or coping skills classes.
 - (10) letters of reference or support from people well-regarded in the community. Such letters shall detail the applicant's accomplishments or contributions to the community or attest to the applicant's rehabilitation and trustworthiness. These may include, but are not limited to:
 - (A) clergy or other spiritual leaders.
 - (B) employers and/or community members.
 - (C) teachers.
 - (D) organizers of support groups the applicant attends or has attended.
 - (11) any other information relevant to the applicant's conviction(s) or rehabilitation efforts.
 - (12) proof of payment of all penalties and fines.
- (b) A completed forgiveness application shall include the following:
 - (1) a copy of the applicant's Tribal enrollment card, if applicable.
 - (2) the applicant's employment record prior to the act, if applicable.
 - (3) the applicant's background records.
 - (4) the act that triggered the applicant's ineligibility.
 - (5) the impact of the act on the Tribe.
 - (6) the length of time since the act.
 - (7) a written statement from the applicant demonstrating remorse for the violation.
 - (8) two (2) letters of recommendation, with no more than one (1) recommendation coming from a person who is a family member of the applicant.
 - (9) the required non-refundable fee as specified under 126.6.
 - (10) any additional credible and relevant information.
 - (11) proof of payment of all penalties and fines.

126.6-5. Failure of the applicant to provide a complete application, or any of the required

information and/or materials may result in:

- (a) the application being returned with a request for more information; or
- (b) the application being removed from consideration; or
- (c) denial of a pardon or forgiveness.

126.6-6. *Applicant Misrepresentations.* Any applicant who misrepresents, omits, or falsifies any information on the application or during the pardon process shall be denied a pardon. If a pardon is granted and it is later determined that there is misrepresented or false information, or pertinent information was purposefully omitted, the Oneida Business Committee shall have the right to rescind the pardon.

126.7. Fees

126.7-1. Each application shall be accompanied by a non-refundable fee as set by the Oneida Business Committee in a resolution. Said payment shall be made payable to the Oneida Tribe in the form of a:

- (a) money order; or
- (b) cashier's check; or
- (c) intra-tribal purchase document, if a Tribal department or program, such as Social Services, will be providing the funds for the application fee.

126.8. Hearings

126.8-1. *Notice of the Hearing.* The Committee shall conduct quarterly hearings and provide official notice to the applicant by certified mail, including the date, time and location of the hearing, at least thirty (30) calendar days prior to the hearing. Notice shall also be posted in prominent locations at least thirty (30) calendar days prior to the hearing. If alternate arrangements have been made under 126.8-2, notice shall be posted in prominent locations with as much advance notice as possible and as time permits.

- (a) Notice of the hearings scheduled for the year shall be posted on the Tribal website and periodically in the Tribal newspaper.
- (b) Hearings shall take place at a regularly scheduled time and location to be determined by the Committee and shall be open to the public.

126.8-2. *Alternate Hearing Arrangements.* Applicants who reside out of the State of Wisconsin who are unable to attend a hearing may submit a written request by certified mail to the Tribal Secretary's Office for alternate arrangements to appear by video conference and/or to reschedule the hearing date. If alternate arrangements are unavailable, the applicant may withdraw the application up to three (3) business days prior to the hearing without penalty, and may re-apply for a pardon at any time.

126.8-3. *Failure of Applicant to Attend Hearing.* Failure of the applicant to appear at the hearing may result in the Committee postponing making a determination on the application or recommending the Oneida Business Committee deny the application.

- (a) Applicants with a legitimate reason for failing to appear for a hearing shall have ten (10) calendar days from the date of the missed hearing to provide documentation to the Committee. Such documentation may include, but is not limited to; a Doctor's excuse, accident/police report, or funeral notice.

126.8-4. *Testimony and Notarized Statements.* The Committee shall obtain oral testimony at the hearing from the applicant, and any victims, witnesses or other persons supporting or opposing the pardon or forgiveness.

- (a) Victims, witnesses, and other persons unavailable for a scheduled hearing may submit a notarized statement for consideration.

- (b) The Committee may institute recesses and postponements as they see fit.
- (c) The Committee may ask questions at any time during the hearing.
- (d) The Committee may require the applicant to provide further documentation.
 - (1) Within five (5) business days of the hearing, the Committee shall send a written request by certified mail to the applicant for the additional documentation.
 - (2) The applicant shall submit the documentation to the Tribal Secretary's Office within thirty (30) calendar days after receiving the request for the documentation. Failure of the applicant to provide any of the required documentation may result in:
 - (A) the application being removed from consideration; or
 - (B) denial of the application.

126.8-5. *Deliberations and Recommendation.* After the hearing, the Committee shall go into executive session for deliberations.

- (a) The Committee shall consider all information gathered from the hearing, the application, the background investigation, and any testimony or notarized statements when determining whether to recommend that the application be approved or denied.
 - (1) The Committee shall be responsible for weighing the appropriateness of granting a pardon or forgiveness.
- (b) *Recommendation.* After considering the factors provided, the Committee shall make a decision and compose a formal, written recommendation for each application, including reasons to approve or deny the application within sixty (60) days after the pardon or forgiveness hearing. The recommendation, including any dissenting opinions issued by the Committee shall be forwarded to the Oneida Business Committee within thirty (30) calendar days after making a decision, along with the following materials for review:
 - (1) All information from the application and the background investigation;
 - (2) Any notarized statements submitted;
 - (3) A proposed draft resolution; and
 - (4) An audio recording of the hearing, upon request by an Oneida Business Committee member.

126.9. Conditions and Restrictions

126.9-1. *Pardons.* Certain convictions may affect a Tribal member's rights under state or federal law, or result in restrictions being placed on a Tribal member, regardless of whether a Tribal pardon has been granted.

- (a) *Civil Rights.* A pardon by the Tribe does not guarantee the restoration of all civil rights, and each recipient of a Tribal pardon is responsible for determining whether the pardon affects any non-Tribal restrictions or limitations that may be applicable pursuant to the conviction.
- (b) *Employment.* Individuals convicted of a crime that is "substantially related" to the care of another person or animal may be subject to extended or permanent restrictions on licensing or professional credentials in fields relating to such caretaking. A Tribal pardon shall not affect these restrictions.
- (c) *Sex Offender Registry.* Receipt of a Tribal pardon shall in no way affect registration, tracking or other restrictions or obligations imposed upon sex offenders.
- (d) *Voting Rights.* Each state, and the federal government are empowered to determine whether felons may vote in elections, caucuses, referendums or any other venue dependent on the votes of citizenry. The granting of a Tribal pardon shall not supersede the rights of these jurisdictions to determine the eligibility of voters.

126.9-2. *Other Restrictions.* The Committee's written recommendation to the Oneida Business

Committee to approve an applicant's request for a pardon or forgiveness may also recommend the Oneida Business Committee impose restrictions on the applicant. If the Committee does not recommend a restriction, the Oneida Business Committee shall have the authority to place restrictions on the applicant before approving the pardon or forgiveness request. Restrictions shall specify the time lines attached to them, which may expand over a period of months, years, or indefinitely.

- (a) Restrictions shall be clearly defined and may include the following:
 - (1) The applicant is ineligible for a transfer, promotion or job reassignment.
 - (2) The applicant may be prohibited from:
 - (A) Handling cash and/or merchandise.
 - (B) Having Tribal property sign-off authority.
 - (C) Supervising staff.
 - (D) Supervising or caring for children or the elderly.
 - (E) Any other restrictions the Oneida Business Committee determines as appropriate.
- (b) When restrictions are imposed for a period of greater than five (5) years, the applicant may, after five (5) years, apply to have the restrictions modified or lifted. The request to modify or lift restrictions will follow the same process required to request a pardon.
- (c) The applicant shall sign a written statement describing each restriction, and time period of such restriction prior to becoming employed by the Tribe.

126.9-3. *Conditions.* The Committee may also recommend that an applicant requesting a pardon or forgiveness be required to complete conditions before the applicant is granted the pardon or forgiveness. If the Committee does not recommend a condition, the Oneida Business Committee shall have the authority to place conditions on the applicant before approving the pardon or forgiveness request.

- (a) Conditions shall be clearly defined and may include the following:
 - (1) perform community service hours within a Tribal Department.
 - (2) payment of restitution to the Tribe.
 - (3) any other conditions the Oneida Business Committee determines as appropriate.

126.10. Oneida Business Committee

126.10-1. The Oneida Business Committee shall consider all of the information received by the Committee prior to making a determination on whether to issue or deny a pardon or forgiveness application. The Oneida Business Committee may accept, reject or modify the Committee's recommendation.

126.10-2. *Deliberations.* Deliberations by the Oneida Business Committee shall take place in executive session. The Oneida Business Committee may request, by written notice, that the applicant be present during the deliberations to provide oral testimony or to answer questions. The notice shall be provided to the applicant thirty (30) days prior to the deliberations and shall contain the time, place and date of the deliberations.

126.10-3. *Final Decision.* The Oneida Business Committee shall issue or deny the pardon or forgiveness in open session, by resolution, including the reasons therefor and shall include for the record a clear indication of any decision and shall list the specific crimes to be pardoned or acts to be forgiven. This decision is final and cannot be appealed. Applicants may be eligible to re-apply for a pardon or forgiveness one (1) year from the date of the most recent denial of a pardon or forgiveness.

126.10-4. *Notification.* Notification of the final decision shall be sent to the applicant from the

Tribal Secretary's office by certified mail or personally served within ten (10) business days following the decision. Applicants have a right to documentation of the final decision along with the resolution, and the reason(s) for the final decision.

126.10-5. *Resolution.* To grant or deny a pardon or forgiveness, a majority vote of the Oneida Business Committee is required.

126.10-6. *Eligibilities.* Unless otherwise directed by the Oneida Business Committee, a pardon or forgiveness may fully or partially restore some Tribal eligibilities lost as a result of a conviction or act including:

- (a) employment; and/or
- (b) an occupational license, certificate or permit; and/or
- (c) housing; and/or
- (d) other Tribal benefit.

End.

Adopted – BC-2-19-93-I

Adopted – BC-11-13-93-B (Oneida Pardon Procedures Policy)

Adopted – BC-11-24-93-B (Temporary Pardons)

Adopted – BC-7-31-02-A

Adopted – BC-05-25-11-A

Adopted – BC-01-22-14-B

Emergency Adoption – BC-04-28-21-A

Emergency Extended – BC-10-27-21-A (Emergency Expired)

Adopt resolution entitled Grant Application to the National Telecommunications and Information...

Business Committee Agenda Request

1. Meeting Date Requested: 12/27/23

2. Session:

Open Executive – must qualify under §107.4-1.

Justification: *Choose or type justification.*

3. Requested Motion:

Accept as information; OR

Authorize a Resolution

4. Areas potentially impacted or affected by this request:

Finance

Programs/Services

Law Office

DTS

Gaming/Retail

Boards, Committees, or Commissions

Other: *Describe*

5. Additional attendees needed for this request:

Mark W. Powless, General Manager

Nathaniel Villarreal, Senior Network Analyst, DTS

Name, Title/Entity OR Choose from List

Name, Title/Entity OR Choose from List

6. Supporting Documents:

- Bylaws
- Fiscal Impact Statement
- Presentation
- Contract Document(s)
- Law
- Report
- Correspondence
- Legal Review
- Resolution
- Draft GTC Notice
- Minutes
- Rule (adoption packet)
- Draft GTC Packet
- MOU/MOA
- Statement of Effect
- E-poll results/back-up
- Petition
- Travel Documents
- Other: Memo

7. Budget Information:

- Budgeted – Tribal Contribution
- Budgeted – Grant Funded
- Unbudgeted
- Not Applicable
- Other: *Describe*

8. Submission:

Mark W. Powless Digitally signed by Mark W. Powless
Date: 2023.12.07 11:20:18 -06'00'

Authorized Sponsor: Mark W. Powless, General Manager

Primary Requestor: Nathaniel Villarreal, Senior Network Analyst

A good mind. A good heart. A strong fire.



Date: December 7, 2023

To: BC Agenda Request

From: Donald Miller, Grants Office

Re: Resolution - "Grant Application to the National Telecommunications and Information Administration for the Tribal Broadband Grant Program to Improve Broadband Connectivity on the Reservation"

Good day,

The nature of this request is for a BC resolution that would authorize DTS to apply for a grant from the NTIA Dept of Commerce to in essence hookup the 274 identified unserved homes on the reservation, giving them low cost high speed internet service.

The grant in question requires no match and so will not affect Tribal contribution. The project will be accomplished in partnership with Nsight the internet provider.

The resolution is required by the funder to verify Tribal consent.

We respectfully request authorization to submit this resolution to the Business Committee for their consideration.

Thank you






If there are further questions, please contact:

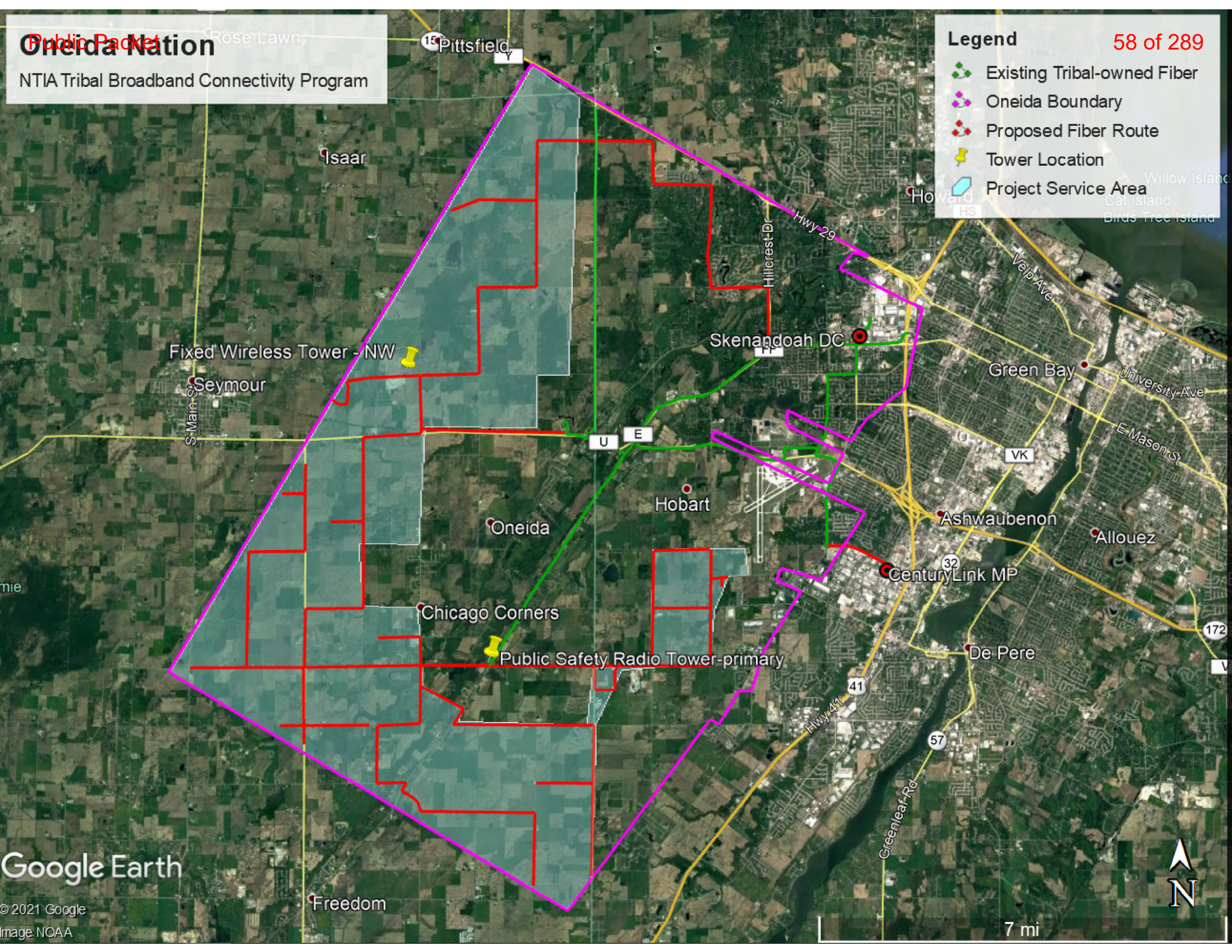
Don Miller
920-496-7329
Dmiller1@oneidanation.org

Oneida Nation

NTIA Tribal Broadband Connectivity Program

Legend 58 of 289

-  Existing Tribal-owned Fiber
-  Oneida Boundary
-  Proposed Fiber Route
-  Tower Location
-  Project Service Area



Google Earth

© 2021 Google
Image NOAA



7 mi

Oneida Nation

Post Office Box 365

Phone: (920)869-2214



Oneida, WI 54155

BC Resolution

Grant Application to the National Telecommunications and Information Administration for the Tribal Broadband Grant Program to Improve Broadband Connectivity on the Reservation

- WHEREAS,** the Oneida Nation is a federally recognized Indian government and a treaty tribe recognized by the laws of the United States of America; and
- WHEREAS,** the Oneida General Tribal Council is the governing body of the Oneida Nation; and
- WHEREAS,** the Oneida Business Committee has been delegated the authority of Article IV, Section 1, of the Oneida Tribal Constitution by the Oneida General Tribal Council; and
- WHEREAS,** the Oneida Nation has a critical need for broadband services and facilities because portions of the Reservation are underserved and lack adequate broadband capacity; and
- WHEREAS,** the resolution of this problem will require the designing, engineering, and construction of new broadband and wireless communication facilities and systems to address these inadequacies within the reservation boundaries; and
- WHEREAS,** the Department of Commerce and the National Telecommunications and Information Administration (NTIA) have stated their commitment to expanding tribal broadband infrastructure deployment and services in underserved and/or unserved areas and promoting digital inclusion through the Tribal Broadband Connectivity Program; and
- WHEREAS,** the NTIA has issued a funding opportunity (NTIA-ICG-TBCPO-2023-2008098) for the deployment of broadband infrastructure and Broadband Services on Tribal Lands; and
- WHEREAS,** a resolution of consent from each tribal government is required;

NOW THEREFORE BE IT RESOLVED, the Oneida Nation provides this resolution to indicate its support and consent for the Digital Technology Systems department to apply to NTIA for the Tribal Broadband Grant Program on behalf of the Oneida Nation.

Determine next steps regarding one (1) vacancy - Oneida Election Board

Business Committee Agenda Request

1. Meeting Date Requested: 12/13/23

2. General Information:

Session: Open Executive – must qualify under §107.4-1.
 Justification: *Choose reason for Executive.*

3. Supporting Documents:

- | | | |
|--|--|---|
| <input type="checkbox"/> Bylaws | <input type="checkbox"/> Fiscal Impact Statement | <input type="checkbox"/> Presentation |
| <input type="checkbox"/> Contract Document(s) | <input type="checkbox"/> Law | <input type="checkbox"/> Report |
| <input checked="" type="checkbox"/> Correspondence | <input type="checkbox"/> Legal Review | <input type="checkbox"/> Resolution |
| <input type="checkbox"/> Draft GTC Notice | <input type="checkbox"/> Minutes | <input type="checkbox"/> Rule (adoption packet) |
| <input type="checkbox"/> Draft GTC Packet | <input type="checkbox"/> MOU/MOA | <input type="checkbox"/> Statement of Effect |
| <input type="checkbox"/> E-poll results/back-up | <input type="checkbox"/> Petition | <input type="checkbox"/> Travel Documents |
| <input type="checkbox"/> Other: <i>Describe</i> | | |

4. Budget Information:

- | | | |
|--|--|-------------------------------------|
| <input type="checkbox"/> Budgeted | <input type="checkbox"/> Budgeted – Grant Funded | <input type="checkbox"/> Unbudgeted |
| <input checked="" type="checkbox"/> Not Applicable | <input type="checkbox"/> Other: <i>Describe</i> | |

5. Submission:

Authorized Sponsor: Lisa Liggins, Secretary

Primary Requestor: Shannon Davis, Recording Clerk

Additional Requestor: (Name, Title/Entity)

Additional Requestor: (Name, Title/Entity)

Submitted By: SDAVIS



Memorandum

TO: Oneida Business Committee

FROM: Brooke Doxtator, BCC Supervisor

DATE: December 5, 2023

RE: Appointment(s) – Oneida Election Board

Background

One (1) vacancy was posted for the Oneida Election Board. The vacancy is to complete a term ending July 31, 2026.

The vacancy has been posted since September 27, 2023. The latest application deadline was November 3, 2023, and one (1) application was received for the following applicant(s):

- Stephanie Metoxen

Select action(s) provided below:

- 1) accept the selected the applicant(s) and appoint to a term ending July 31, 2026.
- 2) reject the selected applicant(s) and oppose the vote**, OR
- 3) request the Secretary to re-notice the vacancy(ies)

Determine next steps regarding nine (9) vacancies - Oneida Election Board Ad Hoc Committee

Business Committee Agenda Request

1. Meeting Date Requested: 12/13/23

2. General Information:

Session: Open Executive – must qualify under §107.4-1.

Justification: *Choose reason for Executive.*

3. Supporting Documents:

- | | | |
|--|--|---|
| <input type="checkbox"/> Bylaws | <input type="checkbox"/> Fiscal Impact Statement | <input type="checkbox"/> Presentation |
| <input type="checkbox"/> Contract Document(s) | <input type="checkbox"/> Law | <input type="checkbox"/> Report |
| <input checked="" type="checkbox"/> Correspondence | <input type="checkbox"/> Legal Review | <input type="checkbox"/> Resolution |
| <input type="checkbox"/> Draft GTC Notice | <input type="checkbox"/> Minutes | <input type="checkbox"/> Rule (adoption packet) |
| <input type="checkbox"/> Draft GTC Packet | <input type="checkbox"/> MOU/MOA | <input type="checkbox"/> Statement of Effect |
| <input type="checkbox"/> E-poll results/back-up | <input type="checkbox"/> Petition | <input type="checkbox"/> Travel Documents |
| <input type="checkbox"/> Other: <i>Describe</i> | | |

4. Budget Information:

- | | | |
|--|--|-------------------------------------|
| <input type="checkbox"/> Budgeted | <input type="checkbox"/> Budgeted – Grant Funded | <input type="checkbox"/> Unbudgeted |
| <input checked="" type="checkbox"/> Not Applicable | <input type="checkbox"/> Other: <i>Describe</i> | |

5. Submission:

Authorized Sponsor: Lisa Liggins, Secretary

Primary Requestor: Shannon Davis, Recording Clerk

Additional Requestor: (Name, Title/Entity)


Additional Requestor: (Name, Title/Entity)

Submitted By: SDAVIS



Memorandum

TO: Oneida Business Committee

FROM: Brooke Doxtator, BCC Supervisor 

DATE: December 5, 2023

RE: Appointment(s) – Oneida Election Board Ad Hoc Committee

Background

Nine (9) vacancies were posted for the Oneida Election Board Ad Hoc Committee. The vacancies are to complete the term ending December 31, 2024.

The vacancies have been posted since November 2023. The latest application deadline was December 8, 2023, and two (2) application(s) were received for the following applicant(s):

- Justine Huff
- Mary King

Select action(s) provided below:

- 1) accept the selected the applicant(s) and appoint to a term ending December 31, 2024
- 2) reject the selected applicant(s) and oppose the vote**, OR
- 3) request the Secretary to re-notice the vacancy(ies)

Determine next steps regarding four (4) vacancies - Oneida Personnel Commission

Business Committee Agenda Request

1. Meeting Date Requested: 12/13/23

2. General Information:

Session: Open Executive – must qualify under §107.4-1.
Justification: *Choose reason for Executive.*

3. Supporting Documents:

- | | | |
|--|--|---|
| <input type="checkbox"/> Bylaws | <input type="checkbox"/> Fiscal Impact Statement | <input type="checkbox"/> Presentation |
| <input type="checkbox"/> Contract Document(s) | <input type="checkbox"/> Law | <input type="checkbox"/> Report |
| <input checked="" type="checkbox"/> Correspondence | <input type="checkbox"/> Legal Review | <input type="checkbox"/> Resolution |
| <input type="checkbox"/> Draft GTC Notice | <input type="checkbox"/> Minutes | <input type="checkbox"/> Rule (adoption packet) |
| <input type="checkbox"/> Draft GTC Packet | <input type="checkbox"/> MOU/MOA | <input type="checkbox"/> Statement of Effect |
| <input type="checkbox"/> E-poll results/back-up | <input type="checkbox"/> Petition | <input type="checkbox"/> Travel Documents |
| <input type="checkbox"/> Other: <i>Describe</i> | | |

4. Budget Information:

- | | | |
|--|--|-------------------------------------|
| <input type="checkbox"/> Budgeted | <input type="checkbox"/> Budgeted – Grant Funded | <input type="checkbox"/> Unbudgeted |
| <input checked="" type="checkbox"/> Not Applicable | <input type="checkbox"/> Other: <i>Describe</i> | |

5. Submission:

Authorized Sponsor: Lisa Liggins, Secretary

Primary Requestor: Bonnie Pigman, Recording Clerk

Additional Requestor: (Name, Title/Entity)


Additional Requestor: (Name, Title/Entity)

Submitted By: BPIGMAN



Memorandum

TO: Oneida Business Committee

FROM: Brooke Doxtator, BCC Supervisor 

DATE: December 13, 2023

RE: Appointment(s) – Oneida Personnel Commission

Background

Four (4) regular member vacancies have been posted for the Oneida Personnel Commission. The vacancies are to complete terms ending March 31, 2024, March 31, 2026, March 31, 2027, and March 31, 2028.

The vacancies have been posted since April 14, 2021. The latest application deadline was November 3, 2023, and one (1) regular member application(s) was received for the following applicant(s):

- Stephanie J Metoxen

Select action(s) provided below:

- 1) accept the selected the applicant(s) and appoint to a term ending March 31, 2024, March 31, 2026, March 31, 2027, OR March 31, 2028, OR
- 2) reject the selected applicant(s) and oppose the vote**; OR
- 3) request the Secretary to re-notice the vacancy(ies)

Determine next steps regarding one (1) Community-at-Large vacancy - Oneida Nation School Board

Business Committee Agenda Request

1. Meeting Date Requested: 12/13/23

2. General Information:

Session: Open Executive – must qualify under §107.4-1.

Justification: *Choose reason for Executive.*

3. Supporting Documents:

- | | | |
|--|--|---|
| <input type="checkbox"/> Bylaws | <input type="checkbox"/> Fiscal Impact Statement | <input type="checkbox"/> Presentation |
| <input type="checkbox"/> Contract Document(s) | <input type="checkbox"/> Law | <input type="checkbox"/> Report |
| <input checked="" type="checkbox"/> Correspondence | <input type="checkbox"/> Legal Review | <input type="checkbox"/> Resolution |
| <input type="checkbox"/> Draft GTC Notice | <input type="checkbox"/> Minutes | <input type="checkbox"/> Rule (adoption packet) |
| <input type="checkbox"/> Draft GTC Packet | <input type="checkbox"/> MOU/MOA | <input type="checkbox"/> Statement of Effect |
| <input type="checkbox"/> E-poll results/back-up | <input type="checkbox"/> Petition | <input type="checkbox"/> Travel Documents |
| <input type="checkbox"/> Other: <i>Describe</i> | | |

4. Budget Information:

- | | | |
|--|--|-------------------------------------|
| <input type="checkbox"/> Budgeted | <input type="checkbox"/> Budgeted – Grant Funded | <input type="checkbox"/> Unbudgeted |
| <input checked="" type="checkbox"/> Not Applicable | <input type="checkbox"/> Other: <i>Describe</i> | |

5. Submission:

Authorized Sponsor: Lisa Liggins, Secretary

Primary Requestor: Bonnie Pigman, Recording Clerk

Additional Requestor: (Name, Title/Entity)


Additional Requestor: (Name, Title/Entity)

Submitted By: BPIGMAN



Memorandum

TO: Oneida Business Committee

FROM: Brooke Doxtator, BCC Supervisor 

DATE: December 5, 2023

RE: Appointment(s) – Oneida Nation School Board Community-at-large position

Background

One (1) Community-at-large vacancy was posted for the Oneida Nation School Board. The vacancy is to complete term ending July 31, 2026.

The vacancy has been posted since September 26, 2023. The latest application deadline was November 3, 2023, and two (2) application(s) were received for the following applicant(s):

- Daisee Francour
- Teresa Schuman

Select action(s) provided below:

- 1) accept the selected the applicant(s) and appoint to a term ending July 31, 2026 OR
- 2) reject the selected applicant(s) and oppose the vote**; OR
- 3) request the Secretary to re-notice the vacancy(ies)

Determine next steps regarding one (1) Parent/Guardian vacancy - Oneida Nation School Board

Business Committee Agenda Request

1. Meeting Date Requested: 12/13/23

2. General Information:

Session: Open Executive – must qualify under §107.4-1.

Justification: *Choose reason for Executive.*

3. Supporting Documents:

- | | | |
|--|--|---|
| <input type="checkbox"/> Bylaws | <input type="checkbox"/> Fiscal Impact Statement | <input type="checkbox"/> Presentation |
| <input type="checkbox"/> Contract Document(s) | <input type="checkbox"/> Law | <input type="checkbox"/> Report |
| <input checked="" type="checkbox"/> Correspondence | <input type="checkbox"/> Legal Review | <input type="checkbox"/> Resolution |
| <input type="checkbox"/> Draft GTC Notice | <input type="checkbox"/> Minutes | <input type="checkbox"/> Rule (adoption packet) |
| <input type="checkbox"/> Draft GTC Packet | <input type="checkbox"/> MOU/MOA | <input type="checkbox"/> Statement of Effect |
| <input type="checkbox"/> E-poll results/back-up | <input type="checkbox"/> Petition | <input type="checkbox"/> Travel Documents |
| <input type="checkbox"/> Other: <i>Describe</i> | | |

4. Budget Information:

- | | | |
|--|--|-------------------------------------|
| <input type="checkbox"/> Budgeted | <input type="checkbox"/> Budgeted – Grant Funded | <input type="checkbox"/> Unbudgeted |
| <input checked="" type="checkbox"/> Not Applicable | <input type="checkbox"/> Other: <i>Describe</i> | |

5. Submission:

Authorized Sponsor: Lisa Liggins, Secretary

Primary Requestor: Bonnie Pigman, Recording Clerk

Additional Requestor: (Name, Title/Entity)


Additional Requestor: (Name, Title/Entity)

Submitted By: BPIGMAN



Memorandum

TO: Oneida Business Committee

FROM: Brooke Doxtator, BCC Supervisor 

DATE: December 5, 2023

RE: Appointment(s) – Oneida Nation School Board Parent/Guardian Position

Background

One (1) Parent/Guardian vacancy was posted for the Oneida Nation School Board. The vacancy is to complete term ending July 31, 2025.

The Parent vacancy has been posted since November 5, 2021. The latest application deadline was November 3, 2023, and one (1) application(s) was received for the following applicant(s):

- Melissa Skenandore

Select action(s) provided below:

- 1) accept the selected the applicant(s) and appoint to a term ending July 31, 2025, OR
- 2) reject the selected applicant(s) and oppose the vote**; OR
- 3) request the Secretary to re-notice the vacancy(ies)

Determine next steps regarding two (2) Human Services Department vacancies - Pardon and Forgiveness

Business Committee Agenda Request

1. Meeting Date Requested: 12/13/23

2. General Information:

Session: Open Executive – must qualify under §107.4-1.

Justification: *Choose reason for Executive.*

3. Supporting Documents:

- | | | |
|--|--|---|
| <input type="checkbox"/> Bylaws | <input type="checkbox"/> Fiscal Impact Statement | <input type="checkbox"/> Presentation |
| <input type="checkbox"/> Contract Document(s) | <input type="checkbox"/> Law | <input type="checkbox"/> Report |
| <input checked="" type="checkbox"/> Correspondence | <input type="checkbox"/> Legal Review | <input type="checkbox"/> Resolution |
| <input type="checkbox"/> Draft GTC Notice | <input type="checkbox"/> Minutes | <input type="checkbox"/> Rule (adoption packet) |
| <input type="checkbox"/> Draft GTC Packet | <input type="checkbox"/> MOU/MOA | <input type="checkbox"/> Statement of Effect |
| <input type="checkbox"/> E-poll results/back-up | <input type="checkbox"/> Petition | <input type="checkbox"/> Travel Documents |
| <input type="checkbox"/> Other: <i>Describe</i> | | |

4. Budget Information:

- | | | |
|--|--|-------------------------------------|
| <input type="checkbox"/> Budgeted | <input type="checkbox"/> Budgeted – Grant Funded | <input type="checkbox"/> Unbudgeted |
| <input checked="" type="checkbox"/> Not Applicable | <input type="checkbox"/> Other: <i>Describe</i> | |

5. Submission:

Authorized Sponsor: Lisa Liggins, Secretary

Primary Requestor: Bonnie Pigman, Recording Clerk

Additional Requestor: (Name, Title/Entity)


Additional Requestor: (Name, Title/Entity)

Submitted By: BPIGMAN



Memorandum

TO: Oneida Business Committee

FROM: Brooke Doxtator, BCC Supervisor 

DATE: December 6, 2023

RE: Pardon and Forgiveness Screening Committee Appointments – Human Service Department

Background

According to the Pardon and Forgiveness Screening Committee Bylaws, section 1-5. Membership

(a) Number of Members. The PFSC shall consist of four (4) members and four (4) alternates from three (3) representative areas who shall serve a term consistent with that of the Oneida Business Committee's term of office.

(2) The three (3) representative areas shall be made up of:

(B) One (1) member and one (1) alternate representative from the Oneida Social Services Department¹; and

Tina Jorgenson, Governmental Human Services Division Director recommended Julie King as the primary Human Services representative, and Michelle Madl as the alternate Human Services representative.

Select action(s) provided below:

- 1) accept the selected the applicant(s) and appoint to a term ending August 31, 2026 OR
- 2) reject the selected applicant(s) and oppose the vote**; OR
- 3) request the Secretary to re-notice the vacancy(ies)

¹ Social Services is now known as Human Services Department

Determine next steps regarding two (2) Oneida Police Department vacancies - Pardon and Forgiveness...

Business Committee Agenda Request

1. Meeting Date Requested: 12/13/23

2. General Information:

Session: Open Executive – must qualify under §107.4-1.

Justification: *Choose reason for Executive.*

3. Supporting Documents:

- | | | |
|--|--|---|
| <input type="checkbox"/> Bylaws | <input type="checkbox"/> Fiscal Impact Statement | <input type="checkbox"/> Presentation |
| <input type="checkbox"/> Contract Document(s) | <input type="checkbox"/> Law | <input type="checkbox"/> Report |
| <input checked="" type="checkbox"/> Correspondence | <input type="checkbox"/> Legal Review | <input type="checkbox"/> Resolution |
| <input type="checkbox"/> Draft GTC Notice | <input type="checkbox"/> Minutes | <input type="checkbox"/> Rule (adoption packet) |
| <input type="checkbox"/> Draft GTC Packet | <input type="checkbox"/> MOU/MOA | <input type="checkbox"/> Statement of Effect |
| <input type="checkbox"/> E-poll results/back-up | <input type="checkbox"/> Petition | <input type="checkbox"/> Travel Documents |
| <input type="checkbox"/> Other: <i>Describe</i> | | |

4. Budget Information:

- | | | |
|--|--|-------------------------------------|
| <input type="checkbox"/> Budgeted | <input type="checkbox"/> Budgeted – Grant Funded | <input type="checkbox"/> Unbudgeted |
| <input checked="" type="checkbox"/> Not Applicable | <input type="checkbox"/> Other: <i>Describe</i> | |

5. Submission:

Authorized Sponsor: Lisa Liggins, Secretary

Primary Requestor: Bonnie Pigman, Recording Clerk

Additional Requestor: (Name, Title/Entity)


Additional Requestor: (Name, Title/Entity)

Submitted By: BPIGMAN



Memorandum

TO: Oneida Business Committee

FROM: Brooke Doxtator, BCC Supervisor 

DATE: December 6, 2023

RE: Pardon and Forgiveness Screening Committee Appointment – Oneida Police Department

Background

According to the Pardon and Forgiveness Screening Committee Bylaws, section 1-5. Membership

(a) Number of Members. The PFSC shall consist of four (4) members and four (4) alternates from three (3) representative areas who shall serve a term consistent with that of the Oneida Business Committee's term of office.

(1) Unless otherwise stated herein, the four (4) alternates shall be considered members of the PFSC, with the same responsibilities and powers as PFSC members, including, but not limited to, the ability to create a quorum and vote under sections 3-5 and 3-7, below.

(A) For purposes hereof and absent an express statement to the contrary, the term "member(s)" shall refer collectively to PFSC members and alternates.

(2) The three (3) representative areas shall be made up of:

(A) One (1) member and one (1) alternate representative from the Oneida Police Department

Eric Boulanger, Chief of Police recommended himself as the primary Oneida Police Department representative and Ronald E King Jr as the alternate Oneida Police Department representative.

Select action(s) provided below:

- 1) accept the selected the applicant(s) and appoint to a term ending August 31, 2026 OR
- 2) reject the selected applicant(s) and oppose the vote**; OR
- 3) request the Secretary to re-notice the vacancy(ies)

Accept the October 26, 2023, regular Finance Committee meeting minutes

Business Committee Agenda Request

1. **Meeting Date Requested:** 12/13/23

2. **Session:**

Open Executive – must qualify under §107.4-1.

Justification: *Choose or type justification.*

3. **Requested Motion:**

Accept as information; OR

Accept the FC Minutes for 10/26/23 & E-Poll

4. **Areas potentially impacted or affected by this request:**

Finance

Programs/Services

Law Office

DTS

Gaming/Retail

Boards, Committees, or Commissions

Other: All areas that require FC approval

5. **Additional attendees needed for this request:**

Name, Title/Entity OR Choose from List

Name, Title/Entity OR Choose from List

Name, Title/Entity OR Choose from List

Name, Title/Entity OR Choose from List

6. Supporting Documents:

- | | | |
|--|--|---|
| <input type="checkbox"/> Bylaws | <input type="checkbox"/> Fiscal Impact Statement | <input type="checkbox"/> Presentation |
| <input type="checkbox"/> Contract Document(s) | <input type="checkbox"/> Law | <input type="checkbox"/> Report |
| <input type="checkbox"/> Correspondence | <input type="checkbox"/> Legal Review | <input type="checkbox"/> Resolution |
| <input type="checkbox"/> Draft GTC Notice | <input checked="" type="checkbox"/> Minutes | <input type="checkbox"/> Rule (adoption packet) |
| <input type="checkbox"/> Draft GTC Packet | <input type="checkbox"/> MOU/MOA | <input type="checkbox"/> Statement of Effect |
| <input checked="" type="checkbox"/> E-poll results/back-up | <input type="checkbox"/> Petition | <input type="checkbox"/> Travel Documents |
| <input type="checkbox"/> Other: <i>Describe</i> | | |

7. Budget Information:

- | | |
|---|--|
| <input type="checkbox"/> Budgeted – Tribal Contribution | <input type="checkbox"/> Budgeted – Grant Funded |
| <input type="checkbox"/> Unbudgeted | <input checked="" type="checkbox"/> Not Applicable |
| <input type="checkbox"/> Other: <i>Describe</i> | |

8. Submission:

Authorized Sponsor: Larry Barton, Treasurer

Primary Requestor: Melissa Alvarado, Office Manager



INTERNAL MEMORANDUM

TO: FINANCE COMMITTEE
FROM: MELISSA ALVARADO, OFFICE MANAGER
SUBJECT: E-POLL RESULTS – FC MINUTES OF OCTOBER 26, 2023
DATE: 10/27/23

An E-Poll vote of the Finance Committee was conducted to approve the Finance Committee meeting minutes of October 26, 2023. The E-Poll and minutes were sent out today and concluded today. The results of the completed E-Poll are as follows:

E-POLL RESULTS:

There was a Majority of 4 FC members voting to approve the October 26, 2023 Finance Committee Meeting Minutes. FC Members voting included: *Keith Doxtator, RaLinda Ninham-Lamberies, Jonas Hill, and Louise Cornelius.*

These Finance Committee Minutes of October 26, 2023 will be placed on the next Finance Committee agenda to acknowledge this E-Poll action. Per the FC By-Laws all Minutes of the FC will be submitted to the Secretary's Office once a month for BC acceptance.



ONEIDA

FINANCE COMMITTEE

REGULAR MEETING

OCTOBER 26, 2023 • Time: 8:30 A.M

Business Committee Conference Room/ Microsoft Teams

REGULAR MEETING MINUTES

FC MEMBERS PRESENT:

Larry Barton, Treasurer/FC Chair

Jonas Hill, BC Council Member

Louise Cornelius, Gaming GM

Keith Doxtator CFO/FC Vice-Chair

Sarah White, Purchasing Director-via Teams

RaLinda Ninham-Lamberies, Asst. CFO

FC MEMBERS EXCUSED: Lisa Liggins, BC Secretary; Jennifer Webster, BC Council Member; and Melissa Alvarado

OTHERS PRESENT: Mark W. Powless-via Teams, David Emerson-via Teams, Paul Witek-via Teams, Kyle Skenandore-via Teams, Paul Truttman-via Teams, Frank Noble-via Teams, Sharon Mousseau-via Teams, Linda Jenkins-via Teams, Michelle Danforth-Anderson-via Teams, and Carol Silva-via Teams

I. CALL TO ORDER: The FC Regular Meeting was called to order by the FC Chair at 8:30 A.M.

II. APPROVAL OF AGENDA: OCTOBER 26, 2023

Motion by Keith Doxtator to approve the October 26, 2023 Finance Committee Meeting Agenda. Seconded by Louise Cornelius. Motion carried unanimously.

III. MINUTES: OCTOBER 12, 2023 (Approved via E-Poll on 10/12/23):

Motion by Jonas Hill to acknowledge the FC E-Poll action taken on October 12, 2023 approving the October 12, 2023 Finance Committee Meeting Minutes. Seconded by Keith Doxtator. Motion carried unanimously.

IV. TABLED BUSINESS: None

V. CAPITAL EXPENDITURES:

1. IT – Purchase (10) Slot Machines
David Emerson, Gaming-Slots

Amount: \$236,804.00

Motion by Jonas Hill to approve the IT – Purchase (10) Slot Machines in the amount of \$236,804.00. Seconded by Louise Cornelius. Motion carried unanimously.

VII. NEW BUSINESS:

1. Otis Elevator Company – Facility Maint. & Repairs Amount: \$131,000.00
Paul Witek, Engineering

Motion by Keith Doxtator to approve the Otis Elevator Company – Facility Maintenance & Repairs in the amount of \$131,000.00. Seconded by RaLinda Ninham-Lamberies. Motion carried unanimously.

2. FY24 Blanket PO – Brain Power Wellness Amount: \$63,000.00
Sharon Mousseau, ONES

Motion by Jonas Hill to approve the FY24 Blanket PO – Brain Power Wellness in the amount of \$63,000.00. Seconded by Keith Doxtator. Motion carried unanimously.

3. FY24 Blanket PO – United Parcel Services (UPS) Amount: \$200,000.00
Michelle Danforth-Anderson, Tourism

Motion by Keith Doxtator to approve the FY24 Blanket PO – United Parcel Services (UPS) in the amount of \$200,000.00. Seconded by Louise Cornelius. Opposed by RaLinda Ninham-Lamberies. Motion carried.

For the Record: RaLinda opposition is because we require the requesters to be at Finance Committee.

4. FY24 Blanket PO – Gordon Flesch Amount: \$650,000.00
Michelle Danforth-Anderson, Tourism

Motion by Keith Doxtator to approve the FY24 Blanket PO – Gordon Flesch in the amount of \$350,000.00. Seconded by Louise Cornelius. Motion carried unanimously.

5. FY24 Blanket PO – Mail Haus Inc Amount: \$100,000.00
Michelle Danforth-Anderson, Tourism

Motion by Keith Doxtator to approve the FY24 Blanket PO – Mail Haus Inc. in the amount of \$100,000.00. Seconded by Louise Cornelius. Motion carried unanimously.

6. FY24 Blanket PO – Oneida Post Office Amount: \$900,000.00
Michelle Danforth-Anderson, Tourism

Motion by Keith Doxtator to approve the FY24 Blanket PO – Oneida Post Office in the amount of \$900,000.00. Seconded by RaLinda Ninham-Lamberies. Motion carried unanimously.

7. FY24 Blanket PO – Pitney Bowes Amount: \$200,000.00
Michelle Danforth-Anderson, Tourism

Motion by Jonas Hill to approve the FY24 Blanket PO – Pitney Bowes in the amount of \$200,000.00. Seconded by RaLinda Ninham-Lamberies. Motion carried unanimously.

8. Mission Support Services LLC – Amendment Contract 2022-0725 Amount: \$6,005,800.00
Paul Witek, Engineering

Motion by Keith Doxtator to approve the Mission Support Services LLC – Amendment Contract 2022-0725 in the amount of \$6,005,800.00. To have the Finance Committee review the sole source resolution and provide a recommendation. Seconded by Louise Cornelius. Opposed by RaLinda Ninham-Lamberies. Motion carried.

For the Record: Ralinda would like to indicate that she has opposed the approval based upon the fact that as an agency that accepts federal grant dollars, we are required to avoid conflicts of interest that are either real or perceived. A company owned by the Nation that does not require a three bid process that has access to insider information with the budgeted amounts of various CIP projects and a contract that allows for the cost of work plus design builders and design builders fee with a guaranteed maximum price and the contractor knows the guaranteed maximum price. From my perspective that is a conflict of interest. For that reason, I cannot approve.

9. Mission Support Services LLC – Oneida Nation Farm Contract Amount: \$1,661,323.00
Paul Witek, Engineering

Motion by Ralinda Ninham-Lamberies to approve from the Finance Committee Donations the request from Oneida Nation Veterans Services Department – Donation in the amount of \$3,000. Seconded by Keith Doxtator. Motion carried unanimously.

IX. EXECUTIVE SESSION: None

X. ADMINISTRATIVE /INTERNAL:

1. Finance Committee – FY23 Fourth Quarter Report to the BC
Melissa Alvarado, Office Manager

Motion by Keith Doxtator to approve the Finance Committee – FY23 Fourth Quarter Report to the BC. Seconded by Jonas Hill. Motion carried unanimously.

XI. FOLLOW UP: None

XII. FOR INFORMATION ONLY:

1. IGT – (1) WAP WOF Lease Slot Machine
David Emerson, Gaming-Slots

Motion by Jonas Hill to accept the IGT-(1) WAP WOF Lease Slot Machine as FYI. Seconded by Louise Cornelius. Motion carried unanimously.

XIII. ADJOURN: Motion by Jonas Hill to adjourn. Seconded by RaLinda Ninham-Lamberies.

Motion carried unanimously. Time: 9:53 A.M.

Minutes submitted by:

Keith Doxtator, CFO

Transcribed by:

Melissa Alvarado, Office Manager

& Finance Committee Contact/Recording Secretary

Finance Committee Approval Date of Minutes via E-Poll: October 27, 2023

Accept the November 9, 2023, regular Finance Committee meeting minutes

Business Committee Agenda Request

1. Meeting Date Requested: 12/13/23

2. Session:

Open Executive – must qualify under §107.4-1.

Justification: *Choose or type justification.*

3. Requested Motion:

Accept as information; OR

Accept the FC Minutes for 11/9/23 & E-Poll

4. Areas potentially impacted or affected by this request:

Finance

Programs/Services

Law Office

DTS

Gaming/Retail

Boards, Committees, or Commissions

Other: All areas that require FC approval

5. Additional attendees needed for this request:

Name, Title/Entity OR Choose from List

Name, Title/Entity OR Choose from List

Name, Title/Entity OR Choose from List

Name, Title/Entity OR Choose from List

6. Supporting Documents:

- | | | |
|--|--|---|
| <input type="checkbox"/> Bylaws | <input type="checkbox"/> Fiscal Impact Statement | <input type="checkbox"/> Presentation |
| <input type="checkbox"/> Contract Document(s) | <input type="checkbox"/> Law | <input type="checkbox"/> Report |
| <input type="checkbox"/> Correspondence | <input type="checkbox"/> Legal Review | <input type="checkbox"/> Resolution |
| <input type="checkbox"/> Draft GTC Notice | <input checked="" type="checkbox"/> Minutes | <input type="checkbox"/> Rule (adoption packet) |
| <input type="checkbox"/> Draft GTC Packet | <input type="checkbox"/> MOU/MOA | <input type="checkbox"/> Statement of Effect |
| <input checked="" type="checkbox"/> E-poll results/back-up | <input type="checkbox"/> Petition | <input type="checkbox"/> Travel Documents |
| <input type="checkbox"/> Other: <i>Describe</i> | | |

7. Budget Information:

- | | |
|---|--|
| <input type="checkbox"/> Budgeted – Tribal Contribution | <input type="checkbox"/> Budgeted – Grant Funded |
| <input type="checkbox"/> Unbudgeted | <input checked="" type="checkbox"/> Not Applicable |
| <input type="checkbox"/> Other: <i>Describe</i> | |

8. Submission:

Authorized Sponsor: Larry Barton, Treasurer

Primary Requestor: Melissa Alvarado, Office Manager



INTERNAL MEMORANDUM

TO: FINANCE COMMITTEE
FROM: MELISSA ALVARADO, OFFICE MANAGER
SUBJECT: E-POLL RESULTS – FC MINUTES OF NOVEMBER 9, 2023
DATE: 11/14/23

An E-Poll vote of the Finance Committee was conducted to approve the Finance Committee meeting minutes of November 9, 2023. The E-Poll and minutes were sent out yesterday November 13, 2023 and concluded today. The results of the completed E-Poll are as follows:

E-POLL RESULTS:

There was a Majority of 3 FC members voting to approve the November 9, 2023 Finance Committee Meeting Minutes. FC Members voting included: *Keith Doxtator, Jennifer Webster, and Chad Fuss.*

These Finance Committee Minutes of November 9, 2023 will be placed on the next Finance Committee agenda to acknowledge this E-Poll action. Per the FC By-Laws all Minutes of the FC will be submitted to the Secretary's Office once a month for BC acceptance.



ONEIDA

FINANCE COMMITTEE

REGULAR MEETING

NOVEMBER 9, 2023 • Time: 8:30 A.M.

Business Committee Conference Room / Microsoft Teams

REGULAR MEETING MINUTES

FC MEMBERS PRESENT:

Larry Barton, Treasurer/FC Chair	Keith Doxtator, CFO/FC Vice-Chair
Lisa Liggins, BC Secretary	Jennifer Webster, BC Council Member
Chad Fuss, Asst. Gaming CFO-via Team	Sarah White, Purchasing Director-via Teams

FC MEMBERS EXCUSED: Jonas Hill, BC Council Member and Melissa Alvarado

OTHERS PRESENT: Mark W. Powless-via Team, David Emerson-via Teams, Christopher Danforth-via Teams, Dana McLester-via Teams, Loucinda Conway-via Teams, Michelle Danforth-Anderson-via Teams, Tonya Webster-via Teams, Janice Decorah-via Team and Carol Silva-via Teams

I. CALL TO ORDER: The FC Regular Meeting was called to order by the FC Chair at 8:29 A.M.

II. APPROVAL OF AGENDA: NOVEMBER 9, 2023

Motion by Chad Fuss to approve the November 9, 2023 Finance Committee Meeting Agenda. Seconded by Keith Doxtator. Motion carried unanimously.

III. FC MINUTES: October 26, 2023 (Approved via E-Poll on 10/27/23)

Motion by Jennifer Webster to acknowledge the FC E-Poll action taken on October 27, 2023 approving the October 26, 2023 Finance Committee Meeting Minutes. Seconded by Lisa Liggins. Motion carried unanimously.

IV. TABLED BUSINESS: None

V. CAPITAL EXPENDITURES:

1. IGT – Purchase (20) Slot Machines	Amount: \$421,930.00
David Emerson, Gaming-Slots	

Motion by Jennifer Webster to approve the IGT – Purchase of (20) Slot Machines in the amount of \$421,930.00. Seconded by Keith Doxtator. Motion carried unanimously.

2. Bergstorm GM Ford – Vehicle Purchase Amount: \$57,583.50
Christopher Danforth, DPW-Automotive

Motion by Keith Doxtator to approve the Bergstorm GM Ford – Vehicle Purchase in the amount of \$57,583.50. Seconded by Chad Fuss. Motion carried unanimously.

3. Baycom Incorporated – Purchase of Radios & Chargers Amount: \$696,225.00
Katsi Danforth, Security

Motion by Lisa Liggins to approve the Baycom Incorporated – Purchase of Radios & Chargers in the amount of \$696,225.00. Seconded by Jennifer Webster. Motion carried unanimously.

VI. NEW BUSINESS:

1. Amerind Risk Mgmt Corp. – Insurance Coverage Payment Amount: \$365,871.00
Dana McLester, CHD

Motion by Jennifer Webster to approve the Amerind Risk Mgmt Corp. – Insurance Coverage Payment in the amount of \$365,871.00. Seconded by Chad Fuss. Motion carried unanimously.

2. RSM US LLP – Service Contract Amount: \$65,000.00
Loucinda Conway, Internal Audit

Motion by Jennifer Webster to approve the RSM US LLP – Service Contract in the amount of \$65,000.00. Seconded by Chad Fuss. Abstained by Lisa Liggins. Motion carried.

3. FY24 Blanket PO – Steen Macek Amount: \$265,000.00
Michelle Danforth-Anderson, Tourism

Motion by Jennifer Webster to approve the FY24 Blanket PO – Steen Macek in the amount of \$265,000.00. Seconded by Keith Doxtator. Motion carried unanimously.

Note: Finance Committee acknowledges this is sole source and Purchasing to bid this out for next year.

VII. ONEIDA FINANCE FUND:**Report:**

1. Oneida Finance Fund Report – November 2023
Melissa Alvarado, Office Manager

Motion by Jennifer Webster to accept the Oneida Finance Fund Report for November 2023.

Seconded by Keith Doxtator. Motion carried unanimously.

Requests:

1. Select Soccer Registration fees Amount: \$500.00
Requester: Maggie Teunissen for Demi

Motion by Jennifer Webster to approve from the Oneida Finance Fund the request for Select Soccer Registration fees for the daughter of the requester in the amount of \$500.

Seconded by Chad Fuss. Motion carried unanimously.

2. Hockey League fees Amount: \$306.90
Requester: Marcus Webster for Oliver

Motion by Chad Fuss to approve from the Oneida Finance Fund the request for Hockey League fees for the son of the requester in the amount of \$306.90. Seconded by Keith Doxtator. Abstained by Jennifer Webster. Motion carried.

3. Hockey League fees Amount: \$94.50
Requester: Marcus Webster for Wesson

Motion by Lisa Liggins to approve from the Oneida Finance Fund the request for Hockey League fees for the son of the requester in the amount of \$94.50. Seconded by Chad Fuss. Abstained by Jennifer Webster. Motion carried.

4. Hockey League fees Amount: \$423.90
Requester: Marcus Webster for Raleiha

- See Action in New Business #3.

5. Impact Sports Academy Baseball Program fees Amount: \$500.00
Requester: Melinda J. Danforth for Wahalu

Motion by Jennifer Webster to approve from the Oneida Finance Fund the request for

Impact Sports Academy Baseball Program fees for the son of the requester in the amount of \$500.00. Seconded by Chad Fuss. Motion carried unanimously.

6. Lacrosse Registration fees Amount: \$450.00
Requester: Elijah Metoxen for Wesay

Motion by Jennifer Webster to approve from the Oneida Finance Fund the request for Lacrosse Registration fees for the son of the requester in the amount of \$450.00. Seconded by Chad Fuss. Motion carried unanimously.

Amendment to the main motion by Lisa Liggins to approve from the Oneida Finance Fund the request for Lacrosse Registration fees for the son of the requester in the amount of \$468.00. Seconded by Keith Doxtator. Motion carried unanimously.

7. Language & Friendship Program fees Amount: \$500.00
Requester: Tonya Webster for Justice

Motion by Jennifer Webster to approve from the Oneida Finance Fund the request for Language & Friendship Program fees for the daughter of the requester in the amount of \$500. Seconded by Chad Fuss. Motion carried unanimously.

8. Tai Chi Lessons Amount: \$450.00
Requester: Steven Skenandore

Motion by Jennifer Webster to approve from the Oneida Finance Fund the request for Tai Chi Lessons in the amount of \$450. Seconded by Chad Fuss. Motion carried unanimously.

9. AAU Basketball fees Amount: \$500.00
Requester: Tanya Danforth for DeBron

Motion by Chad Fuss to approve from the Oneida Finance Fund the request for AAU Basketball fees for the son of the requester in the amount of \$500. Seconded by Lisa Liggins. Motion carried unanimously.

10. Impact Sports Academy Baseball Program fees Amount: \$500.00
Requester: Gerald Danforth for Wakinyan

Motion by Jennifer Webster to approve from the Oneida Finance Fund the request for

Impact Sports Academy Baseball Program fees for the son of the requester in the amount of \$500.00. Seconded by Chad Fuss. Motion carried unanimously.

11. NEW Fusion Dance & Performing Arts fees Amount: \$500.00
Requester: Gerald Danforth for Wicahpi

- See Action in New Business #10.

12. The Workshop Basketball fees Amount: \$500.00
Requester: Emily Webster for Darrius

Motion by Lisa Liggins to approve from the Oneida Finance Fund the request for The Workshop Basketball fees for the son of the requester in the amount of \$500. Seconded by Jennifer Webster. Motion carried unanimously.

13. The Workshop Basketball fees Amount: \$500.00
Requester: Emily Webster for David

- See Action in New Business #12.

14. FIRE Fitness Camp fees Amount: \$500.00
Requester: Chad Metoxen

Motion by Jennifer Webster to approve from the Oneida Finance Fund the request for FIRE Fitness Membership in the amount of \$500. Seconded by Lisa Liggins. Motion carried unanimously.

15. Purdy Performance Soccer fees Amount: \$500.00
Requester: Laura Cornelius for Cashton

Motion by Jennifer Webster to approve from the Oneida Finance Fund the request for Purdy Performance Soccer fees for the grandson of the requester in the amount of \$500. Seconded by Keith Doxtator. Motion carried unanimously.

16. Workout App fees Amount: \$500.00
Requester: Constance Danforth

Motion by Lisa Liggins to approve from the Oneida Finance Fund the request for Workout

App fees in the amount of \$500. Seconded by Jennifer Webster. Motion carried unanimously.

17. Various Sports fees Amount: \$500.00

Requester: Constance Danforth for Niles

- See Action in New Business #16.

18. Honorbound Fitness Membership Amount: \$500.00

Requester: Stevi Skenandore

Motion by Jennifer Webster to approve from the Oneida Finance Fund the request for Honorbound Fitness Membership in the amount of \$500. Seconded by Chad Fuss. Motion carried unanimously.

19. Air Force Gymnastics fees Amount: \$500.00

Requester: Jessica Danforth for Arielle

Motion by Lisa Liggins to approve from the Oneida Finance Fund the request for Air Force Gymnastics fees for the daughter of the requester in the amount of \$500. Seconded by Chad Fuss. Motion carried unanimously.

20. Air Force Gymnastics fees Amount: \$500.00

Requester: Jessica Danforth for Jayla

- See Action in New Business #19.

21. Askren Wrestling Academy fees Amount: \$500.00

Requester: Jamison Skenandore for Benson

Motion by Jennifer Webster to approve from the Oneida Finance Fund the request for Askren Wrestling Academy fees for the son of the requester in the amount of \$500. Seconded by Chad Fuss. Motion carried unanimously.

22. Highschool AP & Dual Enrollment College Credit Classes Amount: \$500.00

Requester: Lisa Liggins for Thurston

Motion by Jennifer Webster to approve from the Oneida Finance Fund the request for

Highschool AP & Dual Enrollment College Credit Classes for the son of the requester in the amount of \$500. Seconded by Chad Fuss. Abstained by Lisa Liggins. Motion carried.

VIII. EXECUTIVE SESSION: None

IX. ADMINISTRATIVE /INTERNAL: None

X. FOLLOW UP: None

XI. FOR INFORMATION ONLY:

1. Everi – (4) Smokin Hot Stuff Spin Frenzy Lease Games
David Emerson, Gaming-Slots

Motion by Jennifer Webster to accept the Everi – (4) Smokin Hot Stuff Spin Frenzy Lease Games as FYI. Seconded by Lisa Liggins. Motion carried unanimously.

XII. ADJOURN: Motion Jennifer Webster by to adjourn. Seconded by Chad Fuss.

Motion carried unanimously. Time: 8:55 A.M.

Minutes submitted by:

Keith Doxtator, CFO

Transcribed by:

Melissa Alvarado, Office Manager

& Finance Committee Contact/Recording Secretary

Finance Committee Approval Date of Minutes via E-Poll: November 14, 2023

Accept the November 30, 2023, regular Finance Committee meeting minutes

Business Committee Agenda Request

1. Meeting Date Requested: 12/13/23

2. Session:

Open Executive – must qualify under §107.4-1.

Justification: *Choose or type justification.*

3. Requested Motion:

Accept as information; OR

Accept the FC Minutes for 11/30/23 & E-Poll

4. Areas potentially impacted or affected by this request:

Finance

Programs/Services

Law Office

DTS

Gaming/Retail

Boards, Committees, or Commissions

Other: All areas that require FC approval

5. Additional attendees needed for this request:

Name, Title/Entity OR Choose from List

Name, Title/Entity OR Choose from List

Name, Title/Entity OR Choose from List

Name, Title/Entity OR Choose from List

6. Supporting Documents:

- | | | |
|--|--|---|
| <input type="checkbox"/> Bylaws | <input type="checkbox"/> Fiscal Impact Statement | <input type="checkbox"/> Presentation |
| <input type="checkbox"/> Contract Document(s) | <input type="checkbox"/> Law | <input type="checkbox"/> Report |
| <input type="checkbox"/> Correspondence | <input type="checkbox"/> Legal Review | <input type="checkbox"/> Resolution |
| <input type="checkbox"/> Draft GTC Notice | <input checked="" type="checkbox"/> Minutes | <input type="checkbox"/> Rule (adoption packet) |
| <input type="checkbox"/> Draft GTC Packet | <input type="checkbox"/> MOU/MOA | <input type="checkbox"/> Statement of Effect |
| <input checked="" type="checkbox"/> E-poll results/back-up | <input type="checkbox"/> Petition | <input type="checkbox"/> Travel Documents |
| <input type="checkbox"/> Other: <i>Describe</i> | | |

7. Budget Information:

- | | |
|---|--|
| <input type="checkbox"/> Budgeted – Tribal Contribution | <input type="checkbox"/> Budgeted – Grant Funded |
| <input type="checkbox"/> Unbudgeted | <input checked="" type="checkbox"/> Not Applicable |
| <input type="checkbox"/> Other: <i>Describe</i> | |

8. Submission:

Authorized Sponsor: Larry Barton, Treasurer

Primary Requestor: Melissa Alvarado, Office Manager



INTERNAL MEMORANDUM

TO: FINANCE COMMITTEE
FROM: MELISSA ALVARADO, OFFICE MANAGER
SUBJECT: E-POLL RESULTS – FC MINUTES OF NOVEMBER 30, 2023
DATE: 11/30/23

An E-Poll vote of the Finance Committee was conducted to approve the Finance Committee meeting minutes of November 30, 2023. The E-Poll and minutes were sent out today and concluded today. The results of the completed E-Poll are as follows:

E-POLL RESULTS:

There was a Majority of 5 FC members voting to approve the November 30, 2023 Finance Committee Meeting Minutes. FC Members voting included: *Keith Doxtator, Lisa Liggins, Jonas Hill, Chad Fuss, and Sarah White.*

These Finance Committee Minutes of November 30, 2023 will be placed on the next Finance Committee agenda to acknowledge this E-Poll action. Per the FC By-Laws all Minutes of the FC will be submitted to the Secretary's Office once a month for BC acceptance.



ONEIDA

FINANCE COMMITTEE

REGULAR MEETING

NOVEMBER 30, 2023 • Time: 8:30 A.M

Business Committee Conference Room/ Microsoft Teams

REGULAR MEETING MINUTES

FC MEMBERS PRESENT:

Larry Barton, Treasurer/FC Chair	Keith Doxtator CFO/FC Vice-Chair
Lisa Liggins, BC Secretary	Jonas Hill, BC Council Member
Chad Fuss, Asst. Gaming CFO	Sarah White, Purchasing Director

FC MEMBERS EXCUSED: Jennifer Webster, BC Council Member

OTHERS PRESENT: Andrew Doxtater, David Emerson-via Teams, Sam VanDen Heuvel-via Teams, Sharon Mousseau-via Teams, Linda Jenkins-via Teams, Melinda J. Danforth, Tana Aguirre, Maureen Perkins-via Teams, Janice Decorah-via Teams, David Jordan-via Teams, Carol Silva-via Teams, and Melissa Alvarado taking notes

I. CALL TO ORDER: The FC Regular Meeting was called to order by the FC Chair at 8:30 A.M.

II. APPROVAL OF AGENDA: NOVEMBER 30, 2023

Motion by Chad Fuss to approve the November 30, 2023 Finance Committee Meeting Agenda. Seconded by Sarah White. Motion carried unanimously.

III. MINUTES: NOVEMBER 9, 2023 (Approved via E-Poll on 11/14/23)

Motion by Chad Fuss to acknowledge the FC E-Poll action taken on November 14, 2023 approving the November 9, 2023 Finance Committee Meeting Minutes. Seconded by Sarah White. Motion carried unanimously.

IV. SPECIAL FC E-POLL:

1. Everi – Purchase of (24) Slot Machines Amount: \$440,700.00
Requester: David Emerson, Gaming Slots (Approved via E-Poll on 11/7/23)

Motion by Lisa Liggins to acknowledge the FC E-Poll action taken on November 7, 2023 approving the Everi – Purchase of (24) Slot Machines in the amount of \$440,700.00.

Seconded by Jonas Hill. Motion carried unanimously.

V. TABLED BUSINESS: None

VI. CAPITAL EXPENDITURES:

- | | |
|---|---------------------|
| 1. Data Financial Inc. – G&D BPS C5 TITO System
Andrew Doxtator, Gaming-Accounting | Amount: \$71,729.76 |
|---|---------------------|

Motion by Lisa Liggins to approve the Data Financial Inc. – G&D BPS C5 TITO System in the amount of \$71,729.76. Seconded by Keith Doxtator. Motion carried unanimously.

- | | |
|---|----------------------|
| 2. Gaming Art – Purchase (6) Slot Machines
David Emerson, Gaming-Slots | Amount: \$141,960.00 |
|---|----------------------|

Motion by Keith Doxtator to approve items #2 - #10 in the amounts requested. Seconded by Jonas Hill. Motion carried unanimously.

- | | |
|--|----------------------|
| 3. Bluberi – Purchase (6) Slot Machines
David Emerson, Gaming-Slots | Amount: \$139,000.00 |
|--|----------------------|

- See Action in Capital Expenditures #2.

- | | |
|---|----------------------|
| 4. AGS – Purchase (14) Slot Machines
David Emerson, Gaming-Slots | Amount: \$315,930.00 |
|---|----------------------|

- See Action in Capital Expenditures #2.

- | | |
|--|----------------------|
| 5. Aristocrat – Purchase (32) Slot Machines
David Emerson, Gaming-Slots | Amount: \$709,805.00 |
|--|----------------------|

- See Action in Capital Expenditures #2.

- | | |
|---|----------------------|
| 6. IGT – Purchase (35) Bar Top Slot Machines
David Emerson, Gaming-Slots | Amount: \$479,845.00 |
|---|----------------------|

- See Action in Capital Expenditures #2.

- | | |
|---|----------------------|
| 7. IGT – Purchase (15) Bar Top Slot Machines
David Emerson, Gaming-Slots | Amount: \$209,965.00 |
|---|----------------------|

- See Action in Capital Expenditures #2.

8. Konami – Purchase (8) Slot Machines Amount: \$147,970.00
David Emerson, Gaming-Slots

- See Action in Capital Expenditures #2.

9. Light N Wonder – Purchase (20) Slot Machines Amount: \$447,700.00
David Emerson, Gaming-Slots

- See Action in Capital Expenditures #2.

10. Zitro USA Inc.– Purchase (6) Slot Machines Amount: \$134,793.00
David Emerson, Gaming-Slots

- See Action in Capital Expenditures #2.

VII. NEW BUSINESS:

1. Government Policy Solutions – Service Contract
Melinda J. Danforth, Legislative Affairs

Motion by Lisa Liggins to approve the Government Policy Solutions – Service Contract.

Seconded by Jonas Hill. Motion carried unanimously.

2. FY24 Blanket PO – Constellation Energy Amount: \$70,000.00
Sharon Mousseau, ONES

Motion by Chad Fuss to approve the FY24 Blanket PO – Constellation Energy in the amount of \$70,000.00. Seconded by Keith Doxtator. Motion carried unanimously.

3. FY24 Blanket PO – WE Energies Amount: \$300,000.00
Sharon Mousseau, ONES

Motion by Chad Fuss to approve the FY24 Blanket PO – WE Energies in the amount of \$300,000.00. Seconded by Jonas Hill. Motion carried unanimously.

4. Johnson Controls Fire Protection LP – Service Contract Amount: \$68,741.16
Sharon Mousseau, ONES

Motion by Chad Fuss to approve the Johnson Controls Fire Protection LP – Service Contract in the amount of \$68,741.16. Seconded by Keith Doxtator. Motion carried

unanimously.

- | | |
|--|----------------------|
| 5. Davis Marketing – 2 nd Addendum Service Contract | Amount: \$167,100.00 |
| Chad Fuss, Gaming Admin | |

Motion by Jonas Hill to approve the Davis Marketing – 2nd Addendum Service Contract in the amount of \$167,100.00. Seconded by Keith Doxtator. Motion carried unanimously.

- | | |
|---|---------------------|
| 6. Somerville Inc. – 1 st Amendment Service Contract | Amount: \$32,440.00 |
| Sam VanDen Heuvel/Paul Witek, Engineering | Total: \$326,540.00 |

Motion by Keith Doxtator to approve the Somerville Inc. – 1st Amendment Service Contract in the amount of \$32,440.00 making the total PO \$326,540.00. Seconded by Chad Fuss. Motion carried unanimously.

- | | |
|---|----------------------|
| 7. Everi Payments Inc. – Service Contract | Amount: \$137,724.00 |
| Andrew Doxtater, Gaming-Accounting | |

Motion by Lisa Liggins to approve the Everi Payments Inc. – Service Contract in the amount of \$137,724.00. Seconded by Jonas Hill. Motion carried unanimously.

VIII. DONATIONS / ONEIDA FINANCE FUND:

Report:

1. FC Donation Report – November 2023
Melissa Alvarado, Office Manager

Motion by Chad Fuss to accept the FC Donation Report for November 2023. Seconded by Keith Doxtator. Motion carried unanimously.

Requests:

1. WI Alzheimer's Association – 38th Annual WI State Conf. Sponsorship Amount: \$3,000.00
Requester: Kennedy Turner, Conference Event Planner

Motion by Chad Fuss to approve from the Finance Committee Donations the request from WI Alzheimer's Association – 38th Annual WI State Conf. Sponsorship in the amount of \$3,000. Seconded by Lisa Liggins. Motion carried unanimously.

2. Bay Port Dance Team Donation
Requester: Tana Aguirre

Amount: \$3,000.00

Motion by Lisa Liggins to approve from the Finance Committee Donations the request from Bay Port Dance Team Donation in the amount of \$3,000. Seconded by Jonas Hill. Motion carried unanimously.

IX. EXECUTIVE SESSION: None

X. ADMINISTRATIVE /INTERNAL:

1. Investment Update
Keith Doxtator, CFO

Motion by Chad Fuss to accept the report with the review of the Investment Statement Policy at an upcoming Finance Committee work meeting for any changes. Seconded by Lisa Liggins. Motion carried unanimously.

For the Record: Treasurer, Larry Barton, mentioned Investors will come in around February/March with a look back to the prior year and then forecast what the successive orders will look like for the next year.

XI. FOLLOW UP: None

XII. FOR INFORMATION ONLY:

1. FY24 Blanket PO – Light and Wonder Monthly Lease Payments
David Emerson, Gaming-Slots

Motion by Keith Doxtator to accept the FY24 Blanket PO – Light and Wonder Monthly Lease Payments as FYI. Seconded by Jonas Hill. Motion carried unanimously.

XIII. ADJOURN: Motion by Chad Fuss to adjourn. Seconded by Lisa Liggins.

Motion carried unanimously. Time: 9:20 A.M.

Minutes submitted by:
Melissa Alvarado, Office Manager
& Finance Committee Contact/Recording Secretary

Finance Committee Approval Date of Minutes via E-Poll: November 30, 2023

Accept the November 1, 2023, regular Legislative Operating Committee meeting minutes

Business Committee Agenda Request

1. Meeting Date Requested: 12/13/23

2. Session:

Open Executive – must qualify under §107.4-1.

Justification: *Choose or type justification.*

3. Requested Motion:

Accept as information; OR

Accept the November 1, 2023, Legislative Operating Committee meeting minutes.

4. Areas potentially impacted or affected by this request:

Finance

Programs/Services

Law Office

MIS

Gaming/Retail

Boards, Committees, or Commissions

Other: *Describe*

5. Additional attendees needed for this request:

Name, Title/Entity OR Choose from List

Name, Title/Entity OR Choose from List

Name, Title/Entity OR Choose from List

Name, Title/Entity OR Choose from List

6. Supporting Documents:

- | | | |
|---|--|---|
| <input type="checkbox"/> Bylaws | <input type="checkbox"/> Fiscal Impact Statement | <input type="checkbox"/> Presentation |
| <input type="checkbox"/> Contract Document(s) | <input type="checkbox"/> Law | <input type="checkbox"/> Report |
| <input type="checkbox"/> Correspondence | <input type="checkbox"/> Legal Review | <input type="checkbox"/> Resolution |
| <input type="checkbox"/> Draft GTC Notice | <input checked="" type="checkbox"/> Minutes | <input type="checkbox"/> Rule (adoption packet) |
| <input type="checkbox"/> Draft GTC Packet | <input type="checkbox"/> MOU/MOA | <input type="checkbox"/> Statement of Effect |
| <input type="checkbox"/> E-poll results/back-up | <input type="checkbox"/> Petition | <input type="checkbox"/> Travel Documents |
| <input type="checkbox"/> Other: <i>Describe</i> | | |

7. Budget Information:

- | | |
|---|--|
| <input type="checkbox"/> Budgeted – Tribal Contribution | <input type="checkbox"/> Budgeted – Grant Funded |
| <input type="checkbox"/> Unbudgeted | <input checked="" type="checkbox"/> Not Applicable |
| <input type="checkbox"/> Other: <i>Describe</i> | |

8. Submission:

Authorized Sponsor: Jameson Wilson, Councilmember

Primary Requestor: Clorissa N. Leeman, LRO Senior Staff Attorney



LEGISLATIVE OPERATING COMMITTEE MEETING MINUTES

Microsoft Teams¹
 November 1, 2023
 9:00 a.m.

Present: Jameson Wilson, Marlon Skenandore, Jonas Hill. Jennifer Webster, Kirby Metoxen

Others Present: Clorissa N. Leeman, Grace Elliott, Carolyn Salutz, Kristal Hill, Fawn Cottrell, Maureen Perkins, Fawn Billie, Brooke Doxtator, Janice Decorah, Carrie Lindsey, Joy Salzwedel, Keith Doxtator, Krystal John, Laura Laitinen-Warren, Lisa Moore, Lori Hill, Katsitsiyi Danforth, Eric Boulanger, Peggy Helm-Quest, Raquel Hill, Rae Skenandore, Trina Schuyler, Carl Artman, Eric McLester, Debra Santiago, Matt Denny, Mark W. Powless, Mark A. Powless, Todd Vanden Heuvel, James Poels, Patricia Garvey, Kaylynn Gresham.

I. Call to Order and Approval of the Agenda

Jameson Wilson called the November 1, 2023, Legislative Operating Committee meeting to order at 9:00 a.m.

Motion by Jennifer Webster approve the agenda; seconded by Jonas Hill. Motion carried unanimously.

II. Minutes to be Approved

1. October 18, 2023 LOC Meeting Minutes

Motion by Kirby Metoxen to approve the October 18, 2023, LOC meeting minutes and forward to the Oneida Business Committee; seconded by Jennifer Webster. Motion carried unanimously.

III. Current Business

1. Clean Air Policy Amendments

Motion by Jennifer Webster to approve the public meeting packet for the Clean Air Policy Amendments with noted change to the public meeting notice, and forward the Clean Air Policy Amendments to a public meeting to be held on December 15, 2023; seconded by Kirby Metoxen. Motion carried unanimously.

¹ Due to the Norbert Hill Center's Oneida Business Committee Conference Room being closed as a result of maintenance issues, this Legislative Operating Committee meeting was held solely on Microsoft Teams.



IV. New Submissions**1. Oneida Nation Commission on Aging Bylaws Amendments**

Motion by Jennifer Webster to add the Oneida Nation Commission on Aging Bylaws Amendments to the Active Files List with Jennifer Webster as the sponsor; seconded by Kirby Metoxen. Motion carried unanimously.

2. Southeastern Wisconsin Oneida Tribal Services Advisory Board Bylaws Amendments

Motion by Jennifer Webster to deny the request to add the Southeastern Wisconsin Oneida Tribal Services Advisory Board Bylaws Amendments to the Active Files List, and send it back to SEOTS with a request to bring forward clarification on what they are looking for; seconded by Marlon Skenandore. Motion carried unanimously.

3. Oneida General Welfare Law Amendments

Motion by Jennifer Webster to add the Oneida General Welfare law amendments to the Active Files List with Jonas Hill and Jameson Wilson as the sponsors; seconded by Kirby Metoxen. Motion carried unanimously.

4. Onlayote?aká ni?i Commission Bylaws

Motion by Jennifer Webster to add the Onlayote?aká ni?i Commission Bylaws to the Active Files List with Jameson Wilson as the sponsor; seconded by Kirby Metoxen. Motion carried unanimously.

V. Additions**VI. Administrative Items****1. E-Poll Results: Approval of the LOC and LRO Annual Reports for GTC**

Motion by Jennifer Webster to enter into the record the results of the October 23, 2023, e-poll entitled, Approval of the LOC and LRO Annual Reports for GTC; seconded by Kirby Metoxen. Motion carried unanimously.

2. Legislative Operating Committee Community Meeting Notice

Motion by Jonas Hill to approve the Legislative Operating Committee community meeting notice and schedule the community meeting to take place on December 6, 2023; seconded by Jennifer Webster. Motion carried unanimously.

3. Legislative Operating Committee Fiscal Year 2023 Fourth Quarter Report

Motion by Jennifer Webster to approve the Legislative Operating Committee Fiscal Year 2023 Fourth Quarter Report and forward to the Oneida Business Committee; seconded by Jonas Hill. Motion carried unanimously.

VII. Executive Session

VIII. Adjourn

Motion by Jennifer Webster to adjourn at 9:45 a.m.; seconded by Jonas Hill. Motion carried unanimously.

Adopt the Audit Committee bylaws amendments

Business Committee Agenda Request

1. Meeting Date Requested: 12/13/23

2. Session:

Open Executive – must qualify under §107.4-1.

Justification: *Choose or type justification.*

3. Requested Motion:

Accept as information; OR

Adopt the Audit Committee bylaws amendments.

4. Areas potentially impacted or affected by this request:

Finance

Programs/Services

Law Office

MIS

Gaming/Retail

Boards, Committees, or Commissions

Other: Audit Committee

5. Additional attendees needed for this request:

Name, Title/Entity OR Choose from List

Name, Title/Entity OR Choose from List

Name, Title/Entity OR Choose from List

Name, Title/Entity OR Choose from List

6. Supporting Documents:

- | | | |
|---|--|---|
| <input checked="" type="checkbox"/> Bylaws | <input type="checkbox"/> Fiscal Impact Statement | <input type="checkbox"/> Presentation |
| <input type="checkbox"/> Contract Document(s) | <input type="checkbox"/> Law | <input type="checkbox"/> Report |
| <input type="checkbox"/> Correspondence | <input type="checkbox"/> Legal Review | <input type="checkbox"/> Resolution |
| <input type="checkbox"/> Draft GTC Notice | <input type="checkbox"/> Minutes | <input type="checkbox"/> Rule (adoption packet) |
| <input type="checkbox"/> Draft GTC Packet | <input type="checkbox"/> MOU/MOA | <input type="checkbox"/> Statement of Effect |
| <input type="checkbox"/> E-poll results/back-up | <input type="checkbox"/> Petition | <input type="checkbox"/> Travel Documents |
| <input checked="" type="checkbox"/> Other: Legislative Analysis | | |

7. Budget Information:

- | | |
|---|--|
| <input type="checkbox"/> Budgeted – Tribal Contribution | <input type="checkbox"/> Budgeted – Grant Funded |
| <input type="checkbox"/> Unbudgeted | <input checked="" type="checkbox"/> Not Applicable |
| <input type="checkbox"/> Other: <i>Describe</i> | |

8. Submission:

Authorized Sponsor: Jameson Wilson, Councilmember

Primary Requestor: Clorissa N. Leeman, LRO Senior Staff Attorney

AUDIT COMMITTEE BYLAWS**Article I. Authority**

1-1. *Name.* The name of this committee shall be the Audit Committee, hereinafter referred to as "Committee."

1-2. *Authority.* By the authority of the Oneida Business Committee, the Committee was created by adoption of the Audit Law Resolution BC-07-15-98-C which has been updated to Internal Audit BC 08 09 17 B. Through Internal Audit BC 08 09 17 B, the Committee has been delegated the authority to ensure the integrity of the Oneida Nation's financial reporting and audit systems. Definitions for the words used throughout these bylaws shall be taken from Internal Audit BC 08 09 17 B. All words not defined in Internal Audit BC 08 09 17 B shall be used in their ordinary and everyday sense.

1-3. *Office.* The office of the Committee shall be located within the exterior boundaries of the Oneida Reservation and its mailing address shall be P.O. Box 365, Oneida, WI 54155.

1-4. Membership.

- a. Number of members. The Committee shall consist of five (5) members.
- b. How elected or appointed.
 1. Four (4) Committee members shall be Oneida Business Committee members, ~~excluding the Treasurer,~~ selected by a majority of the Oneida Business Committee.
 - A. Any member of the Oneida Business Committee, ~~with the exception of the Treasurer,~~ may serve as Ad Hoc when needed.
 2. One (1) Committee member shall be a member of the community who meets the qualifications of 1-4(d).
 - A. The Committee member from the Community shall be selected through the application and appointment process set forth in those sections of the Boards, Committees and Commissions law that govern the appointment of persons to entities of the Nation that are subject to the law.
- c. How vacancies are filled. Vacancies on the Committee shall be filled in accordance with section 1-4(b) for the remainder of the outstanding term.
- d. Qualifications of members.
 1. The appointed Committee member shall be at least twenty-one (21) years of age and be an enrolled member of the Oneida Nation.
 2. Committee members shall be both independent and financially literate or have access to financial expertise, whether in the form of the Chief Financial Officer, a single individual serving on the Committee, or collectively among Committee members. Components of financial expertise include:
 - A. The ability to assess the general application of the principles and standards in connection with the accounting for estimates, accruals, and reserves.
 - B. An understanding of internal controls.
 - C. An understanding of the procedures for financial reporting.
 - D. An understanding of Audit Committee functions and responsibilities.
- e. Term of office.
 1. The terms of the Audit Committee members shall coincide with the term of the Oneida Business Committee.
 2. The term of the appointed community member shall expire midway through the term of the Oneida Business Committee.
 3. Defining independence of each Committee member is important for the Nation and no Committee member may:
 - A. Be employed by any entity of the Nation.

- 50 B. Provide contract services to the Nation.
 51 C. Be a member of any other of the Nation's boards, committees or
 52 commissions, other than the Oneida Business Committee.
 53 D. Represent any interests other than the Oneida Nation's while acting as a
 54 member of the Committee.
 55 4. Committee members shall strictly adhere to the Oneida Nation's laws and policies,
 56 establishing ethical standards and/or conflicts of interest, and any code of conduct. All
 57 work shall be performed in accordance with the International Professional Practices
 58 Framework. Failure to do so may result in the removal from the Committee or
 59 termination of an appointment.
 60

61 Article II. Officers

- 62 2-1. The Committee shall have two (2) officers: Chairperson and Vice-Chairperson. The terms
 63 of office for the officers shall coincide with the terms of the Oneida Business Committee
 64 members.
 65 a. If selected to serve on the Committee, the Oneida Business Committee Treasurer shall not
 66 serve as Chairperson or Vice-Chairperson of the Committee.
 67 2-2. *Chairperson Duties.* The Chairperson shall preside over all meetings and may not vote
 68 except in the case of a tie. The Chairperson shall be responsible for calling meetings and
 69 notifying members with the assistance of the Internal Audit Department.
 70 2-3. *Vice-Chairperson Duties.* The Vice-Chairperson shall assist the Chairperson with his or her
 71 duties, at the request of the Chairperson, and shall preside over all meetings in the
 72 Chairperson's absence.
 73 2-4. *How Officers are Chosen.* The Chairperson and Vice-Chairperson shall be chosen from the
 74 Oneida Business Committee representatives by all Committee members present at the first
 75 meeting held after the Committee is appointed.
 76 2-5. *Personnel.* The Committee shall recruit and hire a qualified Internal Audit Manager to lead
 77 the internal audit function and to assure unbiased audit and investigative processes and
 78 reporting.
 79

80 Article III. Meetings

- 81 3-1. All meetings of the Audit Committee are to be closed session as required by the
 82 International Professional Practices Framework with the exceptions below. Notice of
 83 Committee meetings shall be provided to members and to the public in accordance with
 84 these bylaws and the applicable provisions of the Nation's Open Records and Open
 85 Meetings law.
 86 3-2. The Committee shall meet on a monthly basis within the Reservation boundaries.
 87 a. All Committee members are expected to attend each meeting.
 88 b. The Committee may invite entity representatives, auditors or others to attend meetings
 89 and provide pertinent information.
 90 c. The Committee may hold meetings in executive session with auditors, legal counsel,
 91 and entity representatives as invited.
 92 3-3. *Emergency and Special Meetings.* Emergency or special meetings of the Committee may
 93 be called by the Chairperson or upon written request of any two (2) members. The
 94 Chairperson shall designate a time and place for holding an emergency or special meeting.
 95 3-4. *Virtual Meetings.* Virtual meetings are allowed in accordance with Audit Committee
 96 Virtual meetings SOP.
 97 3-5. *Notice of Emergency or Special Meeting.* Notice of an emergency or special meeting shall
 98 be:
 99 a. *Members.* The Committee shall provide notice to members at least forty-eight (48)

- hours prior to the date set for any such meeting, unless, for good cause, such notice is impossible or impractical. Notice may be communicated in person, or through electronic communication.
- 3-6. *Quorum*. A quorum shall consist of a majority of current members of the Committee and shall include the Chairperson or Vice-Chairperson.
- 3-7. *Order of Business*. The regular meetings of the Committee shall follow the order of business as set out herein:
- I. Call to Order.
 - II. Approval of Agenda
 - III. Approval of Minutes
 - IV. Old Business
 - V. New Business
 - VI. Tabled Business
 - VII. Executive Session
 - VIII. Adjourn
- 3-8. *Voting*. Decisions of the Committee shall be based on a majority of a quorum of members present at a meeting. The officer presiding at a meeting shall vote only in case of a tie.
- a. Electronic e-polls are allowed as long as they are conducted in accordance with Conducting Electronic Voting (E-Polls) SOP.
- 3-9. *Stipends*.
- a. *Audit Committee Meetings*. The appointed Committee member shall be paid a meeting stipend of seventy-five dollars (\$75.00) per any meeting provided that the meeting has established a quorum.
 - b. *Oneida Business Committee Meetings – Presentation of Annual Audit*. The appointed Committee member shall be paid a stipend of seventy-five dollars (\$75.00) for attending the Oneida Business Committee meeting when the annual audit is presented by the external auditors.

Article IV. Reporting

- 4-1. Agenda items shall be in an identified format.
- 4-2. Minutes shall be typed and in a consistent format designed to generate the most informative record of the meetings of the Committee.
- 4-3. Handouts, reports, memoranda and the like may be attached to the minutes and agenda, or may be kept separately, provided that all materials can be identified to the meeting in which they were presented.
- 4-4. The Committee shall report to the Oneida Business Committee and to the General Tribal Council, when appropriate, relative to audits, financial reports, management reports and recommended corrective measures.
- 4-5. The Committee shall report to the Oneida Business Committee, as often as deemed appropriate, the approved Committee minutes, audit reports and appropriate supporting information.
- a. Minutes and audit reports require Oneida Business Committee acceptance in order to finalize the audit records.

Article V. Amendments

- 5-1. The Bylaws of the Committee shall be amended with the approval of a quorum of the Committee and upon subsequent approval by the Oneida Business Committee.

Article VI. Responsibilities

- 149 6-1. The Committee shall have oversight of the activities of the internal audit function in
150 independent assignments related to auditing, evaluating, and special investigations related
151 to detecting fraudulent financial reporting and conducting investigations into fraud and
152 theft in the Oneida Nation's entities. The Committee shall perform all work in accordance
153 with the International Professional Practices Framework.
- 154 6-2. *Enforcement.* The Committee shall have the ability to utilize all existing enforcement
155 authorities to carry out their responsibilities to achieve their purpose, including:
156 a. Request the Business Committee to compel entity representatives to attend meetings
157 in order to represent issues.
158 b. Request the Business Committee to compel entity representatives to comply with audit
159 requests and reply to audit reports.
160 c. Instruct the external auditor and the internal auditor that the Committee expects to be
161 advised if there are any areas that require its special attention.
162 d. Request the Business Committee to issue notices of noncompliance to entity employees
163 in accordance with the disciplinary provisions relating to work performance and
164 personal actions, as provided for in the Oneida Nation's Personnel Policies and
165 Procedures.
166 e. Request the Business Committee to issue notices of violation of Oath of Office, as
167 appropriate, to entity members.
168 f. Seek improvements to assure the Oneida Nation's laws and policies establishing ethical
169 standards and/or conflicts of interest, as well as any code of conduct implemented are
170 current and adequate to ensure fairness for all and equity by protecting the resources.
- 171 6-3. *Financial Statements.* The Committee shall review and discuss annual statements and
172 Managements Discussion & Analysis (MD&A) with auditors.
- 173 6-4. *Internal Control.* The Committee shall ensure that entities have developed and follow an
174 adequate system of internal control, including:
175 a. Compliance with legal and regulatory requirements.
176 b. Risk assessment and risk management.
177 c. Adopt a code of ethics which includes monitoring and enforcement.
178 d. Establish procedures for the receipt, retention, and treatment of complaints; establish a
179 confidential anonymous submission by individuals for concerns regarding questionable
180 matters.
181 e. Ensure open communication and information flow with entities, internal auditors and
182 external auditors.
- 183 6-5. *External Audit.* The Committee shall be responsible for evaluating and recommending to the
184 Oneida Business Committee, an independent public accounting firm for the annual or any
185 special audit, unless there is a prior alternative written agreement in place delegating the
186 responsibility for a given special audit. When an external auditor is hired, the Committee
187 shall:
188 a. Verify the qualifications of the external auditor.
189 b. Oversee the performance of the external audit.
190 c. Assure all reports from the external auditor go directly to the Committee.
- 191 6-6. *Compliance.* The Committee shall review the effectiveness of the system for monitoring
192 compliance with laws and regulations and the results of an entity's investigation and follow-
193 up of any instances of non-compliance. Special audits and/or investigations may be
194 recommended by the Audit Committee.
- 195 6-7. *Other Responsibilities.* The Committee shall complete a self-evaluation annually to identify
196 improvement opportunities. This includes comparing the Committee's performance to its
197 bylaws, any formal guidelines and rules, and against best practices. Such review is
198 confidential and may or may not include evaluations of particular members.

AUDIT COMMITTEE BYLAWS**Article I. Authority**

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 - A. Any member of the Oneida Business Committee may serve as Ad Hoc when needed.
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 - A. The Committee member from the Community shall be selected through the application and appointment process set forth in those sections of the Boards, Committees and Commissions law that govern the appointment of persons to entities of the Nation that are subject to the law.
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 - C. An understanding of the procedures for financial reporting.
 - D. An understanding of Audit Committee functions and responsibilities.
- e. Term of office.
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 2. The term of the appointed community member shall expire midway through the term of the Oneida Business Committee.
 3. Defining independence of each Committee member is important for the Nation and no Committee member may:
 - A. Be employed by any entity of the Nation.

- 50 B. Provide contract services to the Nation.
 51 C. Be a member of any other of the Nation's boards, committees or
 52 commissions, other than the Oneida Business Committee.
 53 D. Represent any interests other than the Oneida Nation's while acting as a
 54 member of the Committee.
 55 4. Committee members shall strictly adhere to the Oneida Nation's laws and policies,
 56 establishing ethical standards and/or conflicts of interest, and any code of conduct. All
 57 work shall be performed in accordance with the International Professional Practices
 58 Framework. Failure to do so may result in the removal from the Committee or
 59 termination of an appointment.
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61 **Article II. Officers**

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 63 of office for the officers shall coincide with the terms of the Oneida Business Committee
 64 members.
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 66 serve as Chairperson or Vice-Chairperson of the Committee.
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 69 notifying members with the assistance of the Internal Audit Department.
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 71 duties, at the request of the Chairperson, and shall preside over all meetings in the
 72 Chairperson's absence.
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 74 Oneida Business Committee representatives by all Committee members present at the first
 75 meeting held after the Committee is appointed.
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 77 the internal audit function and to assure unbiased audit and investigative processes and
 78 reporting.
 79

80 **Article III. Meetings**

- 81 3-1. All meetings of the Audit Committee are to be closed session as required by the
 82 International Professional Practices Framework with the exceptions below. Notice of
 83 Committee meetings shall be provided to members and to the public in accordance with
 84 these bylaws and the applicable provisions of the Nation's Open Records and Open
 85 Meetings law.
 86 3-2. The Committee shall meet on a monthly basis within the Reservation boundaries.
 87 a. All Committee members are expected to attend each meeting.
 88 b. The Committee may invite entity representatives, auditors or others to attend meetings
 89 and provide pertinent information.
 90 c. The Committee may hold meetings in executive session with auditors, legal counsel,
 91 and entity representatives as invited.
 92 3-3. *Emergency and Special Meetings.* Emergency or special meetings of the Committee may
 93 be called by the Chairperson or upon written request of any two (2) members. The
 94 Chairperson shall designate a time and place for holding an emergency or special meeting.
 95 3-4. *Virtual Meetings.* Virtual meetings are allowed in accordance with Audit Committee
 96 Virtual meetings SOP.
 97 3-5. *Notice of Emergency or Special Meeting.* Notice of an emergency or special meeting shall
 98 be:
 99 a. *Members.* The Committee shall provide notice to members at least forty-eight (48)

- 100 hours prior to the date set for any such meeting, unless, for good cause, such notice is
101 impossible or impractical. Notice may be communicated in person, or through
102 electronic communication.
- 103 3-6. *Quorum*. A quorum shall consist of a majority of current members of the Committee and
104 shall include the Chairperson or Vice-Chairperson.
- 105 3-7. *Order of Business*. The regular meetings of the Committee shall follow the order of
106 business as set out herein:
- 107 I. Call to Order.
 - 108 II. Approval of Agenda
 - 109 III. Approval of Minutes
 - 110 IV. Old Business
 - 111 V. New Business
 - 112 VI. Tabled Business
 - 113 VII. Executive Session
 - 114 VIII. Adjourn
- 115 3-8. *Voting*. Decisions of the Committee shall be based on a majority of a quorum of members
116 present at a meeting. The officer presiding at a meeting shall vote only in case of a tie.
- 117 a. Electronic e-polls are allowed as long as they are conducted in accordance with
118 Conducting Electronic Voting (E-Polls) SOP.
- 119 3-9. *Stipends*.
- 120 a. *Audit Committee Meetings*. The appointed Committee member shall be paid a meeting
121 stipend of seventy-five dollars (\$75.00) per any meeting provided that the meeting has
122 established a quorum.
 - 123 b. *Oneida Business Committee Meetings – Presentation of Annual Audit*. The appointed
124 Committee member shall be paid a stipend of seventy-five dollars (\$75.00) for attending
125 the Oneida Business Committee meeting when the annual audit is presented by the external
126 auditors.

127 128 **Article IV. Reporting**

- 129 4-1. Agenda items shall be in an identified format.
- 130 4-2. Minutes shall be typed and in a consistent format designed to generate the most informative
131 record of the meetings of the Committee.
- 132 4-3. Handouts, reports, memoranda and the like may be attached to the minutes and agenda, or
133 may be kept separately, provided that all materials can be identified to the meeting in which
134 they were presented.
- 135 4-4. The Committee shall report to the Oneida Business Committee and to the General Tribal
136 Council, when appropriate, relative to audits, financial reports, management reports and
137 recommended corrective measures.
- 138 4-5. The Committee shall report to the Oneida Business Committee, as often as deemed
139 appropriate, the approved Committee minutes, audit reports and appropriate supporting
140 information.
- 141 a. Minutes and audit reports require Oneida Business Committee acceptance in order to
142 finalize the audit records.

143 144 **Article V. Amendments**

- 145 5-1. The Bylaws of the Committee shall be amended with the approval of a quorum of the
146 Committee and upon subsequent approval by the Oneida Business Committee.

147 148 **Article VI. Responsibilities**

- 149 6-1. The Committee shall have oversight of the activities of the internal audit function in
150 independent assignments related to auditing, evaluating, and special investigations related
151 to detecting fraudulent financial reporting and conducting investigations into fraud and
152 theft in the Oneida Nation's entities. The Committee shall perform all work in accordance
153 with the International Professional Practices Framework.
- 154 6-2. *Enforcement.* The Committee shall have the ability to utilize all existing enforcement
155 authorities to carry out their responsibilities to achieve their purpose, including:
156 a. Request the Business Committee to compel entity representatives to attend meetings
157 in order to represent issues.
158 b. Request the Business Committee to compel entity representatives to comply with audit
159 requests and reply to audit reports.
160 c. Instruct the external auditor and the internal auditor that the Committee expects to be
161 advised if there are any areas that require its special attention.
162 d. Request the Business Committee to issue notices of noncompliance to entity employees
163 in accordance with the disciplinary provisions relating to work performance and
164 personal actions, as provided for in the Oneida Nation's Personnel Policies and
165 Procedures.
166 e. Request the Business Committee to issue notices of violation of Oath of Office, as
167 appropriate, to entity members.
168 f. Seek improvements to assure the Oneida Nation's laws and policies establishing ethical
169 standards and/or conflicts of interest, as well as any code of conduct implemented are
170 current and adequate to ensure fairness for all and equity by protecting the resources.
- 171 6-3. *Financial Statements.* The Committee shall review and discuss annual statements and
172 Managements Discussion & Analysis (MD&A) with auditors.
- 173 6-4. *Internal Control.* The Committee shall ensure that entities have developed and follow an
174 adequate system of internal control, including:
175 a. Compliance with legal and regulatory requirements.
176 b. Risk assessment and risk management.
177 c. Adopt a code of ethics which includes monitoring and enforcement.
178 d. Establish procedures for the receipt, retention, and treatment of complaints; establish a
179 confidential anonymous submission by individuals for concerns regarding questionable
180 matters.
181 e. Ensure open communication and information flow with entities, internal auditors and
182 external auditors.
- 183 6-5. *External Audit.* The Committee shall be responsible for evaluating and recommending to the
184 Oneida Business Committee, an independent public accounting firm for the annual or any
185 special audit, unless there is a prior alternative written agreement in place delegating the
186 responsibility for a given special audit. When an external auditor is hired, the Committee
187 shall:
188 a. Verify the qualifications of the external auditor.
189 b. Oversee the performance of the external audit.
190 c. Assure all reports from the external auditor go directly to the Committee.
- 191 6-6. *Compliance.* The Committee shall review the effectiveness of the system for monitoring
192 compliance with laws and regulations and the results of an entity's investigation and follow-
193 up of any instances of non-compliance. Special audits and/or investigations may be
194 recommended by the Audit Committee.
- 195 6-7. *Other Responsibilities.* The Committee shall complete a self-evaluation annually to identify
196 improvement opportunities. This includes comparing the Committee's performance to its
197 bylaws, any formal guidelines and rules, and against best practices. Such review is
198 confidential and may or may not include evaluations of particular members.



Audit Committee Bylaws Amendments Legislative Analysis

SECTION 1. EXECUTIVE SUMMARY

<i>Analysis by the Legislative Reference Office</i>	
Intent of the Amendments	<ul style="list-style-type: none"> ▪ Eliminate the prohibition of the Oneida Business Committee Treasurer from serving on the Audit Committee. <i>[Bylaws Section 1-4.b.1]</i>; and ▪ Clarify that if serving on the Audit Committee, the Oneida Business Committee Treasurer shall not serve as Chairperson or Vice-Chairperson of the Audit Committee. <i>[Bylaws Section 2-1.a]</i>.
Purpose	The Audit Committee is as a standing committee of the Oneida Business Committee (“OBC”) that was established pursuant to the Nation’s Internal Audit law, which was adopted and subsequently amended through resolutions BC-07-15-98-C and BC-08-09-17-B, to oversee the internal audit process, including, but not limited to, any and all violations of the Nation’s policies, laws, rules and directives. <i>[1 O.C. 108.1-1]</i> .
Related Legislation	Oneida Nation Constitution, Internal Audit law, Social Media Policy, Travel and Expense Policy, Conflict of Interest law, Open Records and Open Meetings law; Vehicle Driver Certification and Fleet Management law; Computer Resources Ordinance.
Enforcement/Due Process	Committee members are required to strictly adhere to the laws, as well as policies, of the Nation regarding ethics and/or conflicts of interest and any code of conduct, including the International Professional Practices Framework. A failure to adhere to the above could result in a member’s removal from the Committee or a termination of his/her appointment. <i>[Committee Bylaws 1-4(e)(4)]</i> . The Internal Audit law grants the Committee the authority to utilize all existing enforcement mechanisms to carry out its responsibilities as set forth therein. <i>[1 O.C. 108.4-2]</i> .
Public Meeting	Public meetings are not required for bylaws.
Fiscal Impact	A fiscal impact statement is not required for bylaws.

SECTION 2. BACKGROUND

- 1
- 2 **A.** Bylaws provide a framework for the operation and management of a board, committee or commission
- 3 of the Nation; the government of its members; and the regulation of its affairs.
- 4 **B.** The Audit Committee was established pursuant to the Internal Audit law, which was adopted and
- 5 subsequently amended by resolutions BC-07-15-98-C and BC-08-09-17-B, respectively. *[1 O.C.*
- 6 *108.2-1]*. The Committee is a standing committee of the Oneida Business Committee that oversees
- 7 the internal audit process, including, but not limited to, any investigations into complaints alleging or
- 8 suspecting improprieties and/or violations of the Nation’s policies, laws, rules and directives. *[1 O.C.*
- 9 *108.4-1]*.
- 10 **C.** On September 13, 2023, the Oneida Business Committee adopted a motion to direct the Legislative
- 11 Operating Committee to review the Audit Committee bylaws dated December 14, 2022, specifically
- 12 Section 1-4.b.1.A. that prohibits the Treasurer from serving on the Audit Committee and determine if
- 13 amendments are appropriate. Treasurer Lawrence Barton also submitted a request to the Legislative
- 14 Operating Committee for this item. On October 4, 2023, the Legislative Operating Committee added
- 15 the Audit Committee Bylaws Amendments to the Active Files List.

- 16 D. The Committee’s current bylaws were adopted in December of 2022. As a standing committee of the
 17 OBC, the Audit Committee is not subject to the Boards, Committees and Commissions law, and thus,
 18 amendments to its bylaws do not have to conform to the provisions therein that govern the bylaws of
 19 other boards, committees and commissions of the Nation not exempted therefrom. [1 O.C. 105.1-
 20 1(a)].
 21
 22

23 SECTION 3. AMENDMENTS

24 This section details the proposed amendments to the Audit Committee bylaws.

25 A. Article I. Authority.

- 26 ▪ **Section 1-4 – Membership.** Section 1-4 of the Committee’s bylaws currently provides that
 27 “Four (4) Committee members shall be Oneida Business Committee members, excluding the
 28 Treasurer, selected by a majority of the Oneida Business Committee.” [Bylaws 1-4.b.1]. The
 29 bylaws then go on to state that “Any member of the Oneida Business Committee, with the
 30 exception of the Treasurer, may serve as Ad Hoc when needed.” [Bylaws 1-4.b.1.A]. Under
 31 the proposed amendments to the bylaws, the prohibition of the Treasurer from serving on the
 32 Audit Committee was removed and this section, will now also read that “Four (4) Committee
 33 members shall be Oneida Business Committee members selected by a majority of the Oneida
 34 Business Committee Any member of the Oneida Business Committee may serve as Ad Hoc
 35 when needed.” [Proposed Bylaws 1-4.b.1].

- 36 ▪ **Impact:** This amendment allows the Oneida Business Committee Treasurer to serve on the
 37 Audit Committee.

38 B. Article II. Officers.

- 39 ▪ **Section 2-1 – Officers.** Section 2-1 of the Committee’s bylaws currently provides that the
 40 Committee shall have two (2) officers: Chairperson and Vice-Chairperson. [Bylaws 2-1].
 41 Under the proposed amendments to the bylaws, a new provision was added which would
 42 provide that if selected to serve on the Committee, the Oneida Business Committee Treasurer
 43 shall not serve as Chairperson or Vice-Chairperson of the Committee. [Proposed Bylaws 2-
 44 1.a].

- 45 ▪ **Impact:** This amendment prohibits the Treasurer from serving as the Audit Committee
 46 Chairperson or Vice-Chairperson. The Treasurer already serves as the Chairperson of the
 47 Finance Committee.
 48
 49

50 SECTION 4. LEGISLATION RELATED TO BOARDS, COMMITTEES AND COMMISSIONS

51 Below is a summary of laws referenced in and related to the proposed amendments to the Audit
 52 Committee bylaws.
 53

- 54 A. **Oneida Nation Constitution.** The Constitution of the Oneida Nation contains a provision that allows
 55 for the creation of committees for the proper conduct of tribal business of the Nation. [Oneida Nation
 56 Constitution, Article IV, Section 1(g)].

- 57 a. There are no conflicts between the proposed bylaws amendments and the Oneida Nation
 58 Constitution.
 59

- 60 B. **Internal Audit Law [1 O.C. Chapter 108].** The Internal Audit law creates a process by which
 61 internal audits are conducted upon the Nation’s entities and delegates responsibilities for the purpose
 62 of conducting such audits. [1 O.C. 108.1-1]. The Audit Committee, established by the Internal Audit
 63 law, is a standing committee of the Oneida Business Committee with the responsibility for overseeing
 64 the internal audit process, including, but not limited to, any and all investigations into complaints

65 received alleging or suspecting improprieties and/or violations of the Nation's policies, laws, rules
66 and directives. [1 O.C. 108-4-1].

67 a. There are no conflicts between the proposed bylaws amendments and the Nation's
68 Internal Audit law.

69

70 **C. Conflict of Interest Law [2 O.C. Chapter 217].** The Conflict of Interests law ensures that all
71 employees, contractors, elected officials, officers, political appointees, appointed and elected
72 members and all others who may have access to information or materials that are confidential or may
73 be used by competitors of the Nation's enterprises or interests be subject to specific limitations to
74 which such information and materials may be used in order to protect the interests of the Nation. [2
75 O.C. 217.1-1]. A conflict of interest means any interest, real or apparent, whether it be personal,
76 financial, political, or otherwise, in which an elected official, officer, political appointee, employee,
77 contractor, or appointed or elected member, or their immediate family members, friends or associates,
78 or any other person with whom they have contact, have that conflicts with any right of the Nation to
79 property, information, or any other right to own and operate activities free from undisclosed
80 competition or other violation of such rights of the Nation. [2 O.C. 217.3-1(b)]. In addition, conflict
81 of interest also means any financial or familial interest an elected official, officer, political appointee,
82 employee, contractor, or appointed or elected member or their immediate family members may have
83 in any transaction between the Nation and an outside party. *Id.* All elected officials, officers, political
84 appointees, and elected or appointed members of the Nation are required to disclose any conflicts of
85 interest. [2 O.C. 217.4-2(c)]. A member of the Oneida Business Committee who fails to disclose a
86 conflict of interest may be subject to removal pursuant to the Removal Law or penalties pursuant to
87 laws of the Nation regarding penalties. [2 O.C. 217.6-2].

88 a. There are no conflicts between the proposed bylaws amendments and the Nation's
89 Internal Audit law.

Approve the travel report - Councilmembers: Jonas Hill, Kirby Metoxen, Marlon Skenandore - National...

Business Committee Agenda Request

1. **Meeting Date Requested:** 12/13/23

2. **Session:**

Open Executive – must qualify under §107.4-1.

Justification: *Choose or type justification.*

3. **Requested Motion:**

Accept as information; OR

Approve travel report-Councilmembers Hill, Skenandore and Metoxen-National Congress of American Indians (NCAI) Convention & Marketplace - New Orleans, LA – November 12-17, 2023

4. **Areas potentially impacted or affected by this request:**

Finance

Programs/Services

Law Office

DTS

Gaming/Retail

Boards, Committees, or Commissions

Other: OBC

5. **Additional attendees needed for this request:**

Name, Title/Entity OR Choose from List

Name, Title/Entity OR Choose from List

Name, Title/Entity OR Choose from List

Name, Title/Entity OR Choose from List

6. Supporting Documents:

- | | | |
|--|--|---|
| <input type="checkbox"/> Bylaws | <input type="checkbox"/> Fiscal Impact Statement | <input type="checkbox"/> Presentation |
| <input type="checkbox"/> Contract Document(s) | <input type="checkbox"/> Law | <input type="checkbox"/> Report |
| <input type="checkbox"/> Correspondence | <input type="checkbox"/> Legal Review | <input type="checkbox"/> Resolution |
| <input type="checkbox"/> Draft GTC Notice | <input type="checkbox"/> Minutes | <input type="checkbox"/> Rule (adoption packet) |
| <input type="checkbox"/> Draft GTC Packet | <input type="checkbox"/> MOU/MOA | <input type="checkbox"/> Statement of Effect |
| <input type="checkbox"/> E-poll results/back-up | <input type="checkbox"/> Petition | <input type="checkbox"/> Travel Documents |
| <input checked="" type="checkbox"/> Other: Travel Report | | |

7. Budget Information:

- | | |
|--|--|
| <input checked="" type="checkbox"/> Budgeted – Tribal Contribution | <input type="checkbox"/> Budgeted – Grant Funded |
| <input type="checkbox"/> Unbudgeted | <input type="checkbox"/> Not Applicable |
| <input type="checkbox"/> Other: <i>Describe</i> | |

8. Submission:

Authorized Sponsor: Name, Title/Entity OR Choose from List

Primary Requestor: (Name, Title/Entity)

BUSINESS COMMITTEE TRAVEL REPORT



Travel Report for: Kirby Metoxen
Jonas Hill
Marlon Skenandore

Travel Event: National Congress of American Indian Annual Meeting

Travel Location: New Orleans, LA

Departure Date: 11/12/2023 **Return Date:** 11/17/2023

Projected Cost: Enter Cost **Actual Cost:** Enter Cost

Date Travel was Approved by OBC: 12/05/2023

Narrative/Background:

During the annual conference, three major events occurred: including NCAI leadership elections, proposed NCAI constitutional amendments and proposed NCAI bylaws amendment.

NCAI Leadership Elections concluded with the following individuals elected.

- NCAI President - Mark Macarro (Chairman of the Pechanga Band of Indians)
- First Vice President - Brian Weeden (Chairman of the Mashpee Wampanoag Tribe)
- Secretary - Nicklaus Lewis (Lummi Nation Councilmember)
- Treasurer - David Woerz (Chickasaw Nation Legislator)
- Midwest Regional Vice President - Lennie Fineday (Secretary/Treasurer of Leech Lake)
- Alternate Midwest Regional VP - Michelle Beaudin (LCO Councilmember)

NCAI Proposed Constitutional Amendments (did not pass)

- These amendments would have effectively disallowed state-based recognized Tribes to be voting members of NCAI.
- Amendment failed. (44% voted in favor, 56% voted against) 2/3 majority vote required.

NCAI Proposed Bylaw Amendment (passed)

- The amendment establishes a International Standing Committee for NCAI.

- Overwhelmingly supported.

Councilman Kirby Metoxen served as the primary delegate on behalf of the Oneida Nation and casted the Nation's votes in accordance with the Business Committee's direction.

Councilman Jonas Hill volunteered to assist with the NCAI Elections and vied for the NCAI Midwest Vice President position.

The Nation representatives met with several Tribal leaders to discuss the elections and proposed constitutional amendments. The discussion surrounding the proposed constitutional amendments became very divisive and emotional, and Oneida was polled several times from both sides.

NCAI Resolutions

- NCAI received 66 resolutions, none of which the Oneida Nation opposed.
-

Item(s) Requiring Attention:

None.

Requested Action:

Accept the Report.

Approve the travel request - Councilman Marlon Skenandore - 6th Annual Seminole Tribe of Florida...

Business Committee Agenda Request

1. **Meeting Date Requested:** 12/13/23

2. **Session:**

Open Executive – must qualify under §107.4-1.

Justification: *Choose or type justification.*

3. **Requested Motion:**

Accept as information; OR

Approve the travel request – Councilman Marlon Skenandore – 6th Annual Seminole Tribe of Florida Renewable Energy & Sustainability Conference – Hollywood, FL – Feb 5-9, 2024

4. **Areas potentially impacted or affected by this request:**

Finance

Programs/Services

Law Office

MIS

Gaming/Retail

Boards, Committees, or Commissions

Other: *Describe*

5. **Additional attendees needed for this request:**

Name, Title/Entity OR Choose from List

Name, Title/Entity OR Choose from List

Name, Title/Entity OR Choose from List

Name, Title/Entity OR Choose from List

6. Supporting Documents:

- | | | |
|---|--|--|
| <input type="checkbox"/> Bylaws | <input type="checkbox"/> Fiscal Impact Statement | <input type="checkbox"/> Presentation |
| <input type="checkbox"/> Contract Document(s) | <input type="checkbox"/> Law | <input type="checkbox"/> Report |
| <input type="checkbox"/> Correspondence | <input type="checkbox"/> Legal Review | <input type="checkbox"/> Resolution |
| <input type="checkbox"/> Draft GTC Notice | <input type="checkbox"/> Minutes | <input type="checkbox"/> Rule (adoption packet) |
| <input type="checkbox"/> Draft GTC Packet | <input type="checkbox"/> MOU/MOA | <input type="checkbox"/> Statement of Effect |
| <input type="checkbox"/> E-poll results/back-up | <input type="checkbox"/> Petition | <input checked="" type="checkbox"/> Travel Documents |
| <input type="checkbox"/> Other: <i>Describe</i> | | |

7. Budget Information:

- | | |
|--|--|
| <input checked="" type="checkbox"/> Budgeted – Tribal Contribution | <input type="checkbox"/> Budgeted – Grant Funded |
| <input type="checkbox"/> Unbudgeted | <input type="checkbox"/> Not Applicable |
| <input type="checkbox"/> Other: <i>Describe</i> | |

8. Submission:

Authorized Sponsor: Marlon Skenandore, Councilman

Primary Requestor: *Name, Title/Entity*

Oneida Business Committee Travel Request

1. OBC Meeting Date Requested: 12 / 13 / 23 e-poll requested

2. General Information:

Event Name: 6th Annual Seminole Tribe of Florida Renewable Energy & Sustainability Conference

Event Location: Hollywood, FL

Attendee(s):

Departure Date:

Attendee(s):

Return Date:

Attendee(s):

3. Budget Information:

Funds available in individual travel budget(s)

Unbudgeted

Grant Funded or Reimbursed

Cost Estimate: \$1800

4. Justification:

Describe the justification of this Travel Request:

The conference will focus on the newly changing landscape for Tribal energy development and sustainability. While attending the conference, seeking to: network, and learn/explore opportunities on how to improve and implement our processes:
best practices
federal leadership
policy & regulatory changes
funding projects
development & planning project trends
grant opportunities

5. Submission

Sponsor:

- 1) Save a copy of this form for your records.
- 2) Print this form as a *.pdf OR print and scan this form in as *.pdf.
- 3) E-mail this form and all supporting materials in a **SINGLE** *.pdf file to: BC_Agenda_Requests@oneidanation.org

FEBRUARY 6-8, 2024

TIME	TUESDAY, FEBRUARY 6
8:00 – 9:00am	Registration: 1st Floor Lobby Continental Breakfast: Classroom 1
9:00 – 9:15am	Welcome Facilitator: Chance Rush (<i>Hidatsa, Arapaho, Dakota, Oneida, Otoe</i>) Cloudboy Consulting, LLC Opening Prayer Opening Remarks: Marcellus W. Osceola, Jr. Chairman, Seminole Tribe of Florida
9:15 – 9:45am	Opening Keynote Presentation: <u>DOE Office of Indian Energy Overview & Funding Opportunities Across the Department</u> Lizana Pierce, Deployment Supervisor Office of Indian Energy U.S. Department of Energy Dr. Thomas Jones (<i>Cherokee Nation of Oklahoma, Naknek Native Village</i>), Deployment Specialist U.S. DOE Office of Indian Energy Policy and Programs
9:45-10:45am	<u>Updates to the Seminole Tribe of Florida</u> <u>Big Cypress and Brighton Solar Projects</u> Harvey Rambarath, PMP, AICP, LEED GA, Assistant Director Planning & Development, Seminole Tribe of Florida
10:45 – 11:00am	BREAK
11:00 – 12:00pm	<u>What Energizing Rural Communities Means for Galena, Alaska</u> Tim Kalke, Sustainable Energy for Galena Alaska, Inc. (SEGA)
12:00 – 1:30pm	LUNCH IN THE BEAR CLAN ROOM
1:30 – 2:30pm	<u>Why Community Engagement is Essential for Clean Energy Projects on Tribal Lands</u> Michelle Holiday (<i>Iowa Tribe of Oklahoma</i>) President of Michelle Holiday & Associates Jacquelyn Barnum Director of Planning and Operations Cabazon Band of Cahuilla Indians
2:30 – 3:30pm	<u>Decarbonizing Transportation Energy and Considerations for Indian Country</u> Victoria Flowers, Senior Environmental Scientist, Oneida Engineering Solutions (OES) Tammy Klein, Founder & CEO, Transport Energy Strategies
3:00 – 3:45pm	BREAK
3:45 – 4:45pm	<u>Bureau of Indian Affairs Renewable Energy Accelerated Deployment Initiative</u> Dale Albert Bond, Division Chief, Division of Energy and Mineral Development U.S. Dept. Of the Interior – Bureau of Indian Affairs – Office of Trust Services

FEBRUARY 6-8, 2024

TIME	WEDNESDAY, FEBRUARY 7
7:30 – 8:30am	<p>Registration: 1st Floor Lobby Continental Breakfast: Classroom 1</p>
8:30 – 9:30am	<p><u>An Energy Independent Tribal Nation</u> John Osceola (<i>Seminole Tribe of Florida</i>), Owner Gem Osceola (<i>Seminole Tribe of Florida</i>), Advisor Emre Erkul, Advisor Florida Seminole Commerce Vincent Benini, Chief Commercial Officer PositivEnergy</p>
9:30 – 10:00am	<p><u>Affordable Housing and Sustainable Energy Efficiencies</u> Shelly J. Tucciarelli (<i>Oneida Nation of Wisconsin</i>) Founder and Executive Director, Visionary Ventures</p>
10:00 – 10:30am	<p><u>Hydrogen Alliance</u> Roxana Bekemohammadi, Founder & Executive Director United States Hydrogen Alliance, formerly known as Western States Hydrogen Alliance</p>
10:30 – 11:00am	<p>NETWORKING BREAK</p>
11:00 – 12:00pm	<p><u>Florida Power and Light – Reducing Carbon-Based Power Sources</u> Desiree Cureton, Sr. Project Manager, Tribal Relations – Introduction Lauren Sher, Sr. Director of Development – FPL’s Decarbonization Program Sunanda Behara, Exec. Director of Development – SolarVantage and Powering Public Spaces Kristin Eaton, Sr. Environmental Specialist – Solar and Wildlife Corridors</p>
12:00 – 1:30pm	<p>LUNCH IN THE BEAR CLAN ROOM</p>
1:30 – 2:00pm	<p><u>Renewable Energy & Sustainability In Alaska: Challenges & Opportunities</u> David Karabelnikoff (<i>Knik Tribe - Aleut and Athabaskan</i>) Renewable Energy & Regenerative Economic Development Karabelnikoff & Associates</p>
2:00 – 3:00pm	<p><u>Leveraging and Maximizing Financial Assistance and Tax Credits for Tribal Clean Energy Projects</u> Pilar Thomas (<i>Pascua Yaqui Tribe</i>), Partner, Quarles and Brady LLP</p>
3:00 – 3:15pm	<p>BREAK</p>
3:15 – 4:15pm	<p><u>No-Cost Capacity-Building Services for Tribal Clean Energy Development</u> Cheri Smith (<i>Mi’Kmaq descendant</i>), President & CEO MIT Indigenous Communities Fellow David Harper (<i>Colorado River Indian Tribes/Mohave</i>) Head of Tribal Engagement & DEIJ Jennifer Rouda Head of Technical Assistance and Project Finance Wendolyn Holland Sr. Advisor, Policy & Tax Alliance for Tribal Clean Energy</p>

FEBRUARY 6-8, 2024

WEDNESDAY, FEBRUARY 7	
4:15 – 5:00pm	<p align="center"><u>Micro-Grid Developments in Indian Country</u> Ken Ahmann Tribal Utility Authority Director Colusa Indian Energy</p>
THURSDAY, FEBRUARY 8	
7:00 – 8:00am	<p align="center">Registration: 1st Floor Lobby Continental Breakfast: Classroom 1</p>
8:00 – 9:00am	<p align="center"><u>Little River Band of Ottawa Indians - Native American Utility Company: Tribal Power Program</u> Eugene Magnuson (<i>Pokagon Band of Potawatomi Indians</i>) Lacey Horn (<i>Cherokee Nation</i>) Mike Bedley Native American Utility Company (NAUC)</p>
9:00 – 10:00am	<p align="center"><u>Evaluating Human and Institutional Infrastructure to Maximize Energy and Sustainability Opportunities</u> Amy Wilson, Founder & Principal Consultant SEE Renewal</p>
10:00 – 10:15am	<u>BREAK</u>
10:15 – 11:00am	<p align="center"><u>Building a Community-Led Climate Resiliency Program</u> Jill Horwitz, M.U.R.P., LEED-GA Climate Resiliency Officer Krystle Bowers (<i>Seminole Tribe of Florida</i>) Climate Resiliency Policy Coordinator Cody Motlow (<i>Seminole Tribe of Florida</i>) Climate Resiliency Outreach Coordinator Heritage and Environment Resources Office Seminole Tribe of Florida</p>
11:00 – 12:00pm	<p align="center"><u>Reducing Climate Pollution: Priority Climate Action Plans for Tribes</u> Todd Isherwood, Resilient Energy Program Manager Sovereign Resiliency Partners Poonam Boparai, Principal and San Diego Office Director Ascent Environmental</p>
12:00 – 1:30pm	LUNCH IN THE BEAR CLAN ROOM
1:30 – 2:30pm	<p align="center"><u>Microgrids to Support Tribal Energy Sovereignty</u> Tim McDuffie, PE, Business Development Manager Scale Microgrids</p>
2:30 – 2:45pm	<u>BREAK</u>
2:45 – 3:45pm	<p align="center"><u>Championing Tribal Energy Sovereignty & Grid Resilience</u> Shaun Tsabetsaye (<i>Zuni Pueblo</i>) Sr. Business Development Manager Digital Energy Solutions Larsen & Toubro Limited Power Transmission & Distribution</p>

Enter the e-poll results into the record regarding the approved travel request for Vice-Chairman Brandon.

Business Committee Agenda Request

1. Meeting Date Requested: 12/13/23

2. General Information:

Session: Open Executive – must qualify under §107.4-1.

Justification: *Choose reason for Executive.*

3. Supporting Documents:

- | | | |
|--|--|---|
| <input type="checkbox"/> Bylaws | <input type="checkbox"/> Fiscal Impact Statement | <input type="checkbox"/> Presentation |
| <input type="checkbox"/> Contract Document(s) | <input type="checkbox"/> Law | <input type="checkbox"/> Report |
| <input type="checkbox"/> Correspondence | <input type="checkbox"/> Legal Review | <input type="checkbox"/> Resolution |
| <input type="checkbox"/> Draft GTC Notice | <input type="checkbox"/> Minutes | <input type="checkbox"/> Rule (adoption packet) |
| <input type="checkbox"/> Draft GTC Packet | <input type="checkbox"/> MOU/MOA | <input type="checkbox"/> Statement of Effect |
| <input checked="" type="checkbox"/> E-poll results/back-up | <input type="checkbox"/> Petition | <input type="checkbox"/> Travel Documents |
| <input type="checkbox"/> Other: <i>Describe</i> | | |

4. Budget Information:

- | | | |
|--|--|-------------------------------------|
| <input type="checkbox"/> Budgeted | <input type="checkbox"/> Budgeted – Grant Funded | <input type="checkbox"/> Unbudgeted |
| <input checked="" type="checkbox"/> Not Applicable | <input type="checkbox"/> Other: <i>Describe</i> | |

5. Submission:

Authorized Sponsor: Lisa Liggins, Secretary

Primary Requestor: _____

Additional Requestor: (Name, Title/Entity)

Additional Requestor: (Name, Title/Entity)

Submitted By: CELLIS1

From: [Secretary](#)
To: [Secretary](#); [Tehassi Tasi Hill](#); [Brandon L. Yellowbird-Stevens](#); [Lawrence E. Barton](#); [Lisa A. Liggins](#); [Kirby W. Metoxen](#); [Jennifer A. Webster](#); [Jameson J. Wilson](#); [Marlon G. Skenandore](#); [Jonas G. Hill](#)
Cc: [Danelle A. Wilson](#); [Rhiannon R. Metoxen](#); [Kristal E. Hill](#); [David P. Jordan](#); [Janice M. Decorah](#); [Fawn J. Billie](#); [Fawn L. Cottrell](#); [Maureen S. Perkins](#); [BC Agenda Requests](#)
Subject: E-POLL RESULTS #4: Approve the travel request - Vice-Chairman Brandon Yellowbird-Stevens - White House Tribal Nations Summit- Washington, D.C. - December 5-7, 2023
Date: Tuesday, November 28, 2023 3:06:40 PM
Attachments: [BCAR Approve the travel request - Vice-Chairman Brandon Yellowbird-Stevens - White House Tribal Nations Summit- Washington, D.C. - December 5-7, 2023.pdf](#)

E-POLL RESULTS

The e-poll to approve the travel request - Vice-Chairman Brandon Yellowbird-Stevens - White House Tribal Nations Summit- Washington, D.C. - December 5-7, 2023, **has carried**. Below are the results:

Support: Lawrence Barton, Jonas Hill, Lisa Liggins, Kirby Metoxen, Marlon Skenandore, Jennifer Webster, Jameson Wilson

Apologies for the late send out, tentative results were sent out appropriately on time in order to process the travel.

[Aliskwet Ellis](#)

Senior Information Management Specialist
Government Administrative Office

From: Secretary <TribalSecretary@oneidanation.org>
Sent: Friday, November 17, 2023 1:57 PM
To: Secretary <TribalSecretary@oneidanation.org>; Tehassi Tasi Hill <thill7@oneidanation.org>; Brandon L. Yellowbird-Stevens <bstevens@oneidanation.org>; Lawrence E. Barton <lbarton2@oneidanation.org>; Lisa A. Liggins <lliggins@oneidanation.org>; Kirby W. Metoxen <KMETOX@oneidanation.org>; Jennifer A. Webster <JWEBSTE1@oneidanation.org>; Jameson J. Wilson <jwilson@oneidanation.org>; Marlon G. Skenandore <mskenan1@oneidanation.org>; Jonas G. Hill <jhill1@oneidanation.org>
Cc: Danelle A. Wilson <dwilson1@oneidanation.org>; Rhiannon R. Metoxen <rmetoxe2@oneidanation.org>; Kristal E. Hill <khill@oneidanation.org>; David P. Jordan <djordan1@oneidanation.org>; Janice M. Decorah <jdecora2@oneidanation.org>; Fawn J. Billie <fbillie@oneidanation.org>; Fawn L. Cottrell <fcottrel@oneidanation.org>; Maureen S. Perkins <mperkin2@oneidanation.org>
Subject: E-POLL REQUEST #4: Approve the travel request - Vice-Chairman Brandon Yellowbird-Stevens - White House Tribal Nations Summit- Washington, D.C. - December 5-7, 2023

E-POLL REQUEST

Summary:

The White House Tribal Nations Summit is an event held annually in Washington, D.C. with representation of Tribal Leaders from across the nation. The Summit allows for the opportunity to

engage directly with officials on the highest level of the current Biden-Harris Administration. Vice-Chairman Yellowbird-Stevens has agreed to attend on behalf of the Oneida Nation, as they are allowing only one Leader from each Nation.

Justification for E-Poll:

Travel arrangements need to be made and the travel occurs before the next BC meeting.

-

Requested Action:

Approve the travel request - Vice-Chairman Brandon Yellowbird-Stevens - White House Tribal Nations Summit- Washington, D.C. - December 5-7, 2023

Deadline for response:

Responses are due no later than **4:30 p.m., Monday, November 20, 2023.**

Voting:

Use the voting button above, if available; OR
Reply with "Support" or "Oppose".

Aliskwet Ellis

Senior Information Management Specialist
Government Administrative Office

O: 920.869.4408 • E: cellis1@oneidanation.org

P.O. Box 365 • Oneida, WI • 54155



A good mind. A good heart. A strong fire.

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Business Committee Agenda Request

1. Meeting Date Requested: 12/13/23

2. Session:

Open Executive – must qualify under §107.4-1.

Justification: *Choose or type justification.*

3. Requested Motion:

Accept as information; OR

Approve the Travel Request for Vice-Chairman Brandon Yellowbird-Stevens who has been invited to attend the White House Tribal Nations Summit in Washington D.C. – December 6 -7, 2023

4. Areas potentially impacted or affected by this request:

Finance

Programs/Services

Law Office

MIS

Gaming/Retail

Boards, Committees, or Commissions

Other: *Describe*

5. Additional attendees needed for this request:

Name, Title/Entity OR Choose from List

Name, Title/Entity OR Choose from List

Name, Title/Entity OR Choose from List

Name, Title/Entity OR Choose from List

6. Supporting Documents:

- | | | |
|---|--|--|
| <input type="checkbox"/> Bylaws | <input type="checkbox"/> Fiscal Impact Statement | <input type="checkbox"/> Presentation |
| <input type="checkbox"/> Contract Document(s) | <input type="checkbox"/> Law | <input type="checkbox"/> Report |
| <input type="checkbox"/> Correspondence | <input type="checkbox"/> Legal Review | <input type="checkbox"/> Resolution |
| <input type="checkbox"/> Draft GTC Notice | <input type="checkbox"/> Minutes | <input type="checkbox"/> Rule (adoption packet) |
| <input type="checkbox"/> Draft GTC Packet | <input type="checkbox"/> MOU/MOA | <input type="checkbox"/> Statement of Effect |
| <input type="checkbox"/> E-poll results/back-up | <input type="checkbox"/> Petition | <input checked="" type="checkbox"/> Travel Documents |
| <input type="checkbox"/> Other: <i>Describe</i> | | |

7. Budget Information:

- | | |
|--|--|
| <input checked="" type="checkbox"/> Budgeted – Tribal Contribution | <input type="checkbox"/> Budgeted – Grant Funded |
| <input type="checkbox"/> Unbudgeted | <input type="checkbox"/> Not Applicable |
| <input type="checkbox"/> Other: <i>Describe</i> | |

8. Submission:

Authorized Sponsor: Brandon Yellowbird-Stevens, Vice-Chairman

Primary Requestor: *Name, Title/Entity*

Oneida Business Committee Travel Request

1. OBC Meeting Date Requested: 12 / 13 / 23 e-poll requested

2. General Information:

Event Name: _____ White House Tribal Nations Summit _____

Event Location: _____ Washington D.C. _____ Attendee(s):

Departure Date: Attendee(s):

Return Date: Attendee(s):

3. Budget Information:

Funds available in individual travel budget(s)

Unbudgeted

Grant Funded or Reimbursed

Cost Estimate: _____ \$2650 _____

4. Justification:

Describe the justification of this Travel Request:

The White House Tribal Nations Summit an event held annually in Washington D.C. with representation from Tribal Leaders from across the nation. The Summit allows for the opportunity to engage directly with officials on the highest level of the current Biden-Harris Administration. Vice-Chairman Yellowbird-Stevens has agreed to attend on behalf of the Oneida Nation, as they are allowing only one Leader from each Nation.

5. Submission

Sponsor:

- 1) Save a copy of this form for your records.
- 2) Print this form as a *.pdf OR print and scan this form in as *.pdf.
- 3) E-mail this form and all supporting materials in a **SINGLE** *.pdf file to: BC_Agenda_Requests@oneidanation.org

Rhiannon R. Metoxen

From: Danelle A. Wilson
Sent: Tuesday, November 14, 2023 9:27 AM
To: Brandon L. Yellowbird-Stevens; Melinda J. Danforth; Rhiannon R. Metoxen
Cc: Tehassi Tasi Hill
Subject: FW: White House Tribal Nations Summit December 6-7, 2023_ Dear Tribal Leader Letter
Attachments: White House Tribal Nations Summit 2023 DTLL.pdf

Good morning Brandon,
 Attached is the invite for the White House Tribal Nation Summit.

The link to register is embedded in the letter.

Yawa?kó (Thank you)

Danelle Wilson

She/her/hers

Executive Assistant
 Oneida Nation Chairman



A good mind. A good heart. A strong fire.

office 920.869.4389
 fax 920.869.4040

PO Box 365
 Oneida, WI 54115-0365
 oneida-nsn.gov

=[]=[]=<>=[]=[]=

*The only person you are destined to become is the person you decide to be ~
 Ralph Waldo Emerson*

From: Baker, Diane <Diane.Baker@bia.gov>
Sent: Monday, November 13, 2023 12:35 PM
To: Mikew@badriver-nsn.gov; james.crawford@fcp-nsn.gov; maasusga@ho-chunk.com; Louis.Taylor@lco-nsn.gov; jjohnsonsr@ldftribe.com; Tehassi Tasi Hill <thill7@oneidanation.org>; nicole.boyd@redcliff-nsn.gov; thomasf@stcroixojibwe-nsn.gov; Robert.vanzile@scc-nsn.gov; shannon.holsey@mohican-nsn.gov
Cc: brtsecretary@badriver-nsn.gov; Terri.Miller@lco-nsn.gov; JAllen@ldftribe.com; jody.hartwig@mohican-nsn.gov; Danelle A. Wilson <dwilson1@oneidanation.org>; melissa.topping@redcliff-nsn.gov; Carmen.McGeshick@scc-nsn.gov; Alex.McCorkle@fcp-nsn.gov; virginia.deford@ho-chunk.com; Warren, Lynn M <Lynn.Warren@bia.gov>; Poitra, Tammie <Tammie.Poitra@bia.gov>
Subject: White House Tribal Nations Summit December 6-7, 2023_ Dear Tribal Leader Letter

Good afternoon Tribal Leaders,

I hope my message finds you safe and well.

We have been asked to share with you the attached White House, Dear Tribal Leader letter (DTLL) announcing the White House Tribal Nations Summit coming up on December 6-7, 2023. Please see the attachment for specific details and note, registration for the event is due November 27, 2023 by 5pm EST.

Diane L. Baker
Superintendent/Program Manager
Great Lakes Agency
916 Lake Shore Drive W
Ashland, Wisconsin 54806
715-682-4527 (office)
612-816-9626 (mobile)
Telework status Th & F

“Where there’s a will, there’s a way”

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THE WHITE HOUSE
WASHINGTON

Dear Tribal Leader,

The White House is pleased to announce the 2023 White House Tribal Nations Summit on December 6th and 7th in Washington, D.C.

This event is at the core of the Biden-Harris Administration's commitment to our Nation-to-Nation relationship with Tribal Nations. The Summit will feature new Administration announcements and updates in our work to implement vital policy initiatives supporting Tribal communities. The Summit is also an opportunity for Tribal leaders and top Administration officials to have meaningful conversations about the most important issues facing Tribal communities.

The Biden-Harris Administration looks forward to having productive conversations with Tribal government representatives from across Indian Country about all that we have accomplished and what more we can accomplish together.

Additional details are forthcoming. Please register for the 2023 White House Tribal Nations Summit **by 5pm ET on Monday, November 27th, 2023** at the link below. Due to limited capacity, we can only accommodate one Tribal leader per Tribe. Tribal leaders who cannot attend, but would like to designate another governmental representative of the Tribe, may do so by emailing TNS@who.eop.gov.

Please register here: [White House Tribal Nations Summit | IGA | The White House](#)

If you have any questions, please reach out to TNS@who.eop.gov.

Respectfully,

White House Office of Intergovernmental Affairs
White House Domestic Policy Council

Enter the e-poll results into the record regarding the approved travel request for Councilwoman Jennifer...

Business Committee Agenda Request

1. Meeting Date Requested: 12/13/23

2. General Information:

Session: Open Executive – must qualify under §107.4-1.

Justification: *Choose reason for Executive.*

3. Supporting Documents:

- | | | |
|--|--|---|
| <input type="checkbox"/> Bylaws | <input type="checkbox"/> Fiscal Impact Statement | <input type="checkbox"/> Presentation |
| <input type="checkbox"/> Contract Document(s) | <input type="checkbox"/> Law | <input type="checkbox"/> Report |
| <input type="checkbox"/> Correspondence | <input type="checkbox"/> Legal Review | <input type="checkbox"/> Resolution |
| <input type="checkbox"/> Draft GTC Notice | <input type="checkbox"/> Minutes | <input type="checkbox"/> Rule (adoption packet) |
| <input type="checkbox"/> Draft GTC Packet | <input type="checkbox"/> MOU/MOA | <input type="checkbox"/> Statement of Effect |
| <input checked="" type="checkbox"/> E-poll results/back-up | <input type="checkbox"/> Petition | <input type="checkbox"/> Travel Documents |
| <input type="checkbox"/> Other: <i>Describe</i> | | |

4. Budget Information:

- | | | |
|--|--|-------------------------------------|
| <input type="checkbox"/> Budgeted | <input type="checkbox"/> Budgeted – Grant Funded | <input type="checkbox"/> Unbudgeted |
| <input checked="" type="checkbox"/> Not Applicable | <input type="checkbox"/> Other: <i>Describe</i> | |

5. Submission:

Authorized Sponsor: Lisa Liggins, Secretary

Primary Requestor: _____

Additional Requestor: (Name, Title/Entity)

Additional Requestor: (Name, Title/Entity)

Submitted By: CELLIS1

From: [Secretary](#)
To: [Secretary](#); [Tehassi Tasi Hill](#); [Brandon L. Yellowbird-Stevens](#); [Lawrence E. Barton](#); [Lisa A. Liggins](#); [Kirby W. Metoxen](#); [Jennifer A. Webster](#); [Jameson J. Wilson](#); [Marlon G. Skenandore](#); [Jonas G. Hill](#)
Cc: [Danelle A. Wilson](#); [Rhiannon R. Metoxen](#); [Kristal E. Hill](#); [David P. Jordan](#); [Janice M. Decorah](#); [Fawn J. Billie](#); [Fawn L. Cottrell](#); [Maureen S. Perkins](#)
Subject: E-POLL RESULTS #1: Approve the travel request - Councilwoman Jennifer Webster - IHS Tribal Self Governance Advisory Committee meeting - Washington, D.C. - December 12-14, 2023
Date: Monday, November 20, 2023 1:14:44 PM
Attachments: [BCAR Approve the travel request - Councilwoman Jennifer Webster - IHS TSGAC - Washington D.C. - December 12-14, 2023.pdf](#)

E-POLL RESULTS

The e-poll to approve the travel request - Councilwoman Jennifer Webster - IHS Tribal Self Governance Advisory Committee meeting - Washington, D.C. - December 12-14, 2023, **has carried**. Below are the results:

Support: Lawrence Barton, Lisa Liggins, Kirby Metoxen, Marlon Skenandore, Jennifer Webster, Jameson Wilson, Brandon Yellowbird-Stevens

[Aliskwet Ellis](#)
Senior Information Management Specialist
Government Administrative Office

From: Secretary <TribalSecretary@oneidanation.org>
Sent: Thursday, November 16, 2023 1:22 PM
To: Secretary <TribalSecretary@oneidanation.org>; Tehassi Tasi Hill <thill7@oneidanation.org>; Brandon L. Yellowbird-Stevens <bstevens@oneidanation.org>; Lawrence E. Barton <lbarton2@oneidanation.org>; Lisa A. Liggins <lliggins@oneidanation.org>; Kirby W. Metoxen <KMETOX@oneidanation.org>; Jennifer A. Webster <JWEBSTE1@oneidanation.org>; Jameson J. Wilson <jwilson@oneidanation.org>; Marlon G. Skenandore <mskenan1@oneidanation.org>; Jonas G. Hill <jhill1@oneidanation.org>
Cc: Danelle A. Wilson <dwilson1@oneidanation.org>; Rhiannon R. Metoxen <rmetoxe2@oneidanation.org>; Kristal E. Hill <khill@oneidanation.org>; David P. Jordan <djordan1@oneidanation.org>; Janice M. Decorah <jdecora2@oneidanation.org>; Fawn J. Billie <fbillie@oneidanation.org>; Fawn L. Cottrell <fcottrel@oneidanation.org>; Maureen S. Perkins <mperkin2@oneidanation.org>
Subject: E-POLL REQUEST #1: Approve the travel request - Councilwoman Jennifer Webster - IHS Tribal Self Governance Advisory Committee meeting - Washington, D.C. - December 12-14, 2023

E-POLL REQUEST

Summary:

The Indian Health Service (IHS) Tribal Self Governance Advisory Committee (TSGAC) provides a forum for Tribal and Federal officials to discuss issues related to Tribal administration of Federal programs and services, exchange ideas, and develop solutions intended to improve Self-Government and enhance the Tribal-Federal partnership. All travel expenses are reimbursed.

Justification for E-Poll:

Travel arrangements need to be made and the second BC meeting in November has been cancelled. The travel occurs before the next BC meeting.

Requested Action:

Approve the travel request - Councilwoman Jennifer Webster - IHS Tribal Self Governance Advisory Committee meeting - Washington, D.C. - December 12-14, 2023

Deadline for response:

Responses are due no later than **4:30 p.m., Friday, November 17, 2023.**

Voting:

Use the voting button above, if available; OR
Reply with "Support" or "Oppose".

Aliskwet Ellis

Senior Information Management Specialist
Government Administrative Office

O: 920.869.4408 • E: cellis1@oneidanation.org

P.O. Box 365 • Oneida, WI • 54155



A good mind. A good heart. A strong fire.

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Business Committee Agenda Request

1. **Meeting Date Requested:** 11/22/23

2. **Session:**

Open Executive – must qualify under §107.4-1.

Justification: *Choose or type justification.*

3. **Requested Motion:**

Accept as information; OR

Approve travel request Note: Travel Expenses are reimbursed

4. **Areas potentially impacted or affected by this request:**

Finance

Programs/Services

Law Office

DTS

Gaming/Retail

Boards, Committees, or Commissions

Other: *Describe*

5. **Additional attendees needed for this request:**

Name, Title/Entity OR Choose from List

Name, Title/Entity OR Choose from List

Name, Title/Entity OR Choose from List

Name, Title/Entity OR Choose from List

6. Supporting Documents:

- | | | |
|---|--|---|
| <input type="checkbox"/> Bylaws | <input type="checkbox"/> Fiscal Impact Statement | <input type="checkbox"/> Presentation |
| <input type="checkbox"/> Contract Document(s) | <input type="checkbox"/> Law | <input type="checkbox"/> Report |
| <input type="checkbox"/> Correspondence | <input type="checkbox"/> Legal Review | <input type="checkbox"/> Resolution |
| <input type="checkbox"/> Draft GTC Notice | <input type="checkbox"/> Minutes | <input type="checkbox"/> Rule (adoption packet) |
| <input type="checkbox"/> Draft GTC Packet | <input type="checkbox"/> MOU/MOA | <input type="checkbox"/> Statement of Effect |
| <input type="checkbox"/> E-poll results/back-up | <input type="checkbox"/> Petition | <input type="checkbox"/> Travel Documents |
| <input type="checkbox"/> Other: <i>Describe</i> | | |

7. Budget Information:

- | | |
|---|---|
| <input type="checkbox"/> Budgeted – Tribal Contribution | <input checked="" type="checkbox"/> Budgeted – Grant Funded |
| <input type="checkbox"/> Unbudgeted | <input type="checkbox"/> Not Applicable |
| <input type="checkbox"/> Other: <i>Describe</i> | |

8. Submission:

Authorized Sponsor: Jennifer Webster, Councilwoman

Primary Requestor: (Name, Title/Entity)

Oneida Business Committee Travel Request

1. OBC Meeting Date Requested: 11 / 22 / 23 e-poll requested

2. General Information:

Event Name: Self Governance Mtg (IHS-TSGAC)

Event Location: Washington DC Attendee(s): Jennifer Webster

Departure Date: December 12, 2023 Attendee(s):

Return Date: December 14, 2023 Attendee(s):

3. Budget Information:

- Funds available in individual travel budget(s)
- Unbudgeted
- Grant Funded or Reimbursed

Cost Estimate: \$2394.50

4. Justification:

Describe the justification of this Travel Request:

Council Member Jennifer Webster - Indian Health Service's Tribal Self-Governance Advisory Committee Meeting.
 Washington DC
 December 12-14, 2023

IHS TAGAC Meeting:
 Dec. 13 (all day)
 Dec. 14 (am only)

The Inidan Health Service (IHS) Tribal Self Governance Advisory Committee (TSGAC) provides a forum for Tribal and Federal officials to discuss issues related to Tribal administration of Federal programs and services, exchange ideas, and develop solutions intended to improve Self-Government and enhance the Tribal-Federal partnership.

All travel expenses are reimbursed.

5. Submission

Sponsor: Jennifer Webster, Councilmember

- 1) Save a copy of this form for your records.
- 2) Print this form as a *.pdf OR print and scan this form in as *.pdf.
- 3) E-mail this form and all supporting materials in a **SINGLE** *.pdf file to: BC_Agenda_Requests@oneidation.org

Jennifer A. Webster

From: selfgov_tribal@tribalsegofgov.simplelists.com on behalf of Jay Spaan
<jays@tribalsegofgov.org>
Sent: Thursday, October 19, 2023 6:29 PM
To: selfgov_tribal@tribalsegofgov.simplelists.com
Subject: DOI SGAC and IHS TSGAC Meetings - December 2023

DECEMBER 2023

DOI SGAC Meeting:

Dec 11 (PM)
Dec 12 (All day)

IHS TSGAC Meeting:

Dec 13 (All day)
Dec 14 (AM)

December Embassy Room Block Link: <https://book.passkey.com/go/50b0d3b>

DOI SGAC AND IHS TSGAC COMMITTEE MEMBERS - PLEASE SUBMIT SUGGESTIONS FOR THE DOI SGAC OR IHS TSGAC MEETINGS TO INFO@TRIBALSELFgov.ORG BY OCTOBER 30, 2023.

[CLICK HERE TO REGISTER TO ATTEND THE MEETINGS.](#)

Zoom links, agendas, and other information will be provided in advance of the meetings.

Thank you!

Jay Spaan | Executive Director
Self-Governance Communication & Education Tribal Consortium (SGCETC)
918.370.4258 | tribalsegofgov.org

Check out SGCETC's original docuseries *For Our People, Stories of Tribal Self-Governance & Sovereignty* at:
www.youtube.com/@ForOurPeople_TSG

Take advantage of the early bird registration discount! [Register](#) today for the 2024 Tribal Self-Governance Conference!

To unsubscribe from this list please go to
<https://tribalsegofgov.simplelists.com/confirm/?u=oLUojHQta21XzwyOPbj7UY6GZmCtOgXO>

**ONEIDA NATION
TRAVEL AUTHORIZATION REQUEST**

General Travel Information

Name of Traveler	Jennifer Webster		
<i>Legal name as it appears on Travelers Driver's License or State ID, no nicknames</i>			
Employee Number	[REDACTED]		
Destination City	Washington DC		
Departure date	12/12/2023	Return date	12/14/2023
Purpose of travel	Self Governance Mtg (IHS TSGAC)		
Charged GL Account	[REDACTED]		

GSA (General Services Administration) Rates are linked on SharePoint under Employee Resources

Per Diem rate per day (meals)	\$ 79.00
-------------------------------	----------

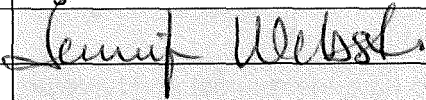
Cost Estimate Information

Personal Automobile Mileage Expenses

Total miles	[REDACTED]	Multiply by the Mileage rate	\$.625	\$ 0.00
Description	Rate	Factor	Days	Total
Per Diem for initial travel date	\$ 79.00	0.75	1	\$ 59.25
Per Diem full day at destination	\$ 79.00	1.00	1	\$ 79.00
Per Diem for return travel date	\$ 79.00	0.75	1	\$ 59.25
Included meals total				\$ 1.00
Miscellaneous expenses: taxi, parking, fees, etc.				\$ 50.00
Sub-Total = Travel Advance				\$ 246.50
Lodging including room, taxes, fees, and hotel parking	\$ 196.00		3	\$ 588.00
Airfare				\$ 1,000.00
Luggage Fees				\$ 60.00
Car Rental				\$ 0.00
Registration				\$ 0.00
Allowable price adjustment				\$ 500.00
Sub-Total = Virtual Card				\$ 2,148.00
Total Cost Estimate				\$ 2,394.50

I understand this advance will be deducted from my claim for reimbursement of actual travel expenses. I also understand that if this advance is not cleared within 10 calendar days after my travel return date, the Nation has the authority to withhold any advanced funds from future wages.

Signatures / Approvals

	Signature	Date
Traveler		11-9-23
Supervisor	[REDACTED]	[REDACTED]

Send all travel related items to: CentralAccounting_Travel@oneidanation.org

Enter the e-poll results into the record regarding the approved travel request for Councilman Jameson...

Business Committee Agenda Request

1. Meeting Date Requested: 12/13/23

2. General Information:

Session: Open Executive – must qualify under §107.4-1.

Justification: *Choose reason for Executive.*

3. Supporting Documents:

- | | | |
|--|--|---|
| <input type="checkbox"/> Bylaws | <input type="checkbox"/> Fiscal Impact Statement | <input type="checkbox"/> Presentation |
| <input type="checkbox"/> Contract Document(s) | <input type="checkbox"/> Law | <input type="checkbox"/> Report |
| <input type="checkbox"/> Correspondence | <input type="checkbox"/> Legal Review | <input type="checkbox"/> Resolution |
| <input type="checkbox"/> Draft GTC Notice | <input type="checkbox"/> Minutes | <input type="checkbox"/> Rule (adoption packet) |
| <input type="checkbox"/> Draft GTC Packet | <input type="checkbox"/> MOU/MOA | <input type="checkbox"/> Statement of Effect |
| <input checked="" type="checkbox"/> E-poll results/back-up | <input type="checkbox"/> Petition | <input type="checkbox"/> Travel Documents |
| <input type="checkbox"/> Other: <i>Describe</i> | | |

4. Budget Information:

- | | | |
|--|--|-------------------------------------|
| <input type="checkbox"/> Budgeted | <input type="checkbox"/> Budgeted – Grant Funded | <input type="checkbox"/> Unbudgeted |
| <input checked="" type="checkbox"/> Not Applicable | <input type="checkbox"/> Other: <i>Describe</i> | |

5. Submission:

Authorized Sponsor: Lisa Liggins, Secretary

Primary Requestor: _____

Additional Requestor: (Name, Title/Entity)

Additional Requestor: (Name, Title/Entity)

Submitted By: CELLIS1

From: [Secretary](#)
To: [Secretary](#); [Tehassi Tasi Hill](#); [Brandon L. Yellowbird-Stevens](#); [Lawrence E. Barton](#); [Lisa A. Liggins](#); [Kirby W. Metoxen](#); [Jennifer A. Webster](#); [Jameson J. Wilson](#); [Marlon G. Skenandore](#); [Jonas G. Hill](#)
Cc: [Danelle A. Wilson](#); [Rhiannon R. Metoxen](#); [Kristal E. Hill](#); [David P. Jordan](#); [Janice M. Decorah](#); [Fawn J. Billie](#); [Fawn L. Cottrell](#); [Maureen S. Perkins](#); [BC Agenda Requests](#)
Subject: E-POLL RESULTS #2: Approve the travel request – Councilman Jameson Wilson – 6th Annual Seminole Tribe of Florida Renewable Energy and Sustainability Conference – Hollywood, FL – February 2-8, 2024
Date: Monday, November 20, 2023 1:14:59 PM
Attachments: [BCAR Approve the travel request - Councilman Jameson Wilson - Renewable Energy Conference - Hollywood, FL - Feb 2-8, 2024.pdf](#)
[MS comment beyond vote.pdf](#)

E-POLL RESULTS

The e-poll to approve the travel request – Councilman Jameson Wilson – 6th Annual Seminole Tribe of Florida Renewable Energy and Sustainability Conference – Hollywood, FL – February 2-8, 2024, **has carried**. Below are the results:

Support: Lawrence Barton, Jonas Hill, Lisa Liggins, Kirby Metoxen, Marlon Skenandore, Jennifer Webster, Jameson Wilson, Brandon Yellowbird-Stevens

Per section 5.2.c. of the OBC SOP “[Conducting Electronic Voting \(E-polls\)](#)”, attached are copies of any comment made by an OBC member beyond a vote.

[Aliskwet Ellis](#)
 Senior Information Management Specialist
 Government Administrative Office

From: Secretary <TribalSecretary@oneidanation.org>
Sent: Thursday, November 16, 2023 1:26 PM
To: Secretary <TribalSecretary@oneidanation.org>; Tehassi Tasi Hill <thill7@oneidanation.org>; Brandon L. Yellowbird-Stevens <bstevens@oneidanation.org>; Lawrence E. Barton <lbarton2@oneidanation.org>; Lisa A. Liggins <lliggins@oneidanation.org>; Kirby W. Metoxen <KMETOX@oneidanation.org>; Jennifer A. Webster <JWEBSTE1@oneidanation.org>; Jameson J. Wilson <jwilson@oneidanation.org>; Marlon G. Skenandore <mskenan1@oneidanation.org>; Jonas G. Hill <jhill1@oneidanation.org>
Cc: Danelle A. Wilson <dwilson1@oneidanation.org>; Rhiannon R. Metoxen <rmetoxe2@oneidanation.org>; Kristal E. Hill <khill@oneidanation.org>; David P. Jordan <djordan1@oneidanation.org>; Janice M. Decorah <jdecora2@oneidanation.org>; Fawn J. Billie <fbillie@oneidanation.org>; Fawn L. Cottrell <fcottrel@oneidanation.org>; Maureen S. Perkins <mperkin2@oneidanation.org>
Subject: E-POLL REQUEST #2: Approve the travel request – Councilman Jameson Wilson – 6th Annual Seminole Tribe of Florida Renewable Energy and Sustainability Conference – Hollywood, FL – February 2-8, 2024

E-POLL REQUEST

Summary:

Councilman Wilson is requesting to attend The Renewable Energy Conference Feb. 2-8, 2024. The 6th Annual Seminole Tribe of Florida Renewable Energy and Sustainability Conference will focus on the newly changing landscape for Tribal energy development and sustainability, including best practices, federal leadership, policy, and regulatory changes, funding a project, and project planning/development trends. The Conference will give Tribes and First Nations an opportunity to explore the range of renewable energy and sustainability opportunities that exist and how to start the process. With energy being one of Councilman Wilson's five priorities for the term, attending this conference could provide resources, partnerships, and opportunities for the Nation.

Justification for E-Poll:

E-poll is requested due to time constraints of solidifying travel and keeping travel costs to a minimum. This travel request was prepared to be submitted to the December 13, 2023, BC Meeting for consideration. With travel costs continuing to rise, it is requested that this request be considered by the committee via e-poll.

Requested Action:

Approve the travel request – Councilman Jameson Wilson – 6th Annual Seminole Tribe of Florida Renewable Energy and Sustainability Conference – Hollywood, FL – February 2-8, 2024

Deadline for response:

Responses are due no later than **4:30 p.m., Friday, November 17, 2023.**

Voting:

Use the voting button above, if available; OR
Reply with "Support" or "Oppose".

Aliskwet Ellis

Senior Information Management Specialist
Government Administrative Office

O: 920.869.4408 • E: cellis1@oneidanation.org

P.O. Box 365 • Oneida, WI • 54155



A good mind. A good heart. A strong fire.

CONFIDENTIALITY NOTICE: This message and any included attachments are intended only for the addressee. This message may contain privileged, confidential, or proprietary information. Unauthorized forwarding, printing, copying, distribution, or use of such information is strictly prohibited and may be unlawful. If you have received this message in error, please inform us promptly by reply e-mail, then delete the e-mail and destroy any printed copy.

Business Committee Agenda Request

1. **Meeting Date Requested:** 12/13/23

2. **Session:**

Open Executive – must qualify under §107.4-1.

Justification: *Choose or type justification.*

3. **Requested Motion:**

Accept as information; OR

Approve travel request for Councilman Jameson Wilson to attend the 6th Annual Seminole Tribe of Florida Renewable Energy and Sustainability Conference February 6-8, 2024

4. **Areas potentially impacted or affected by this request:**

Finance

Programs/Services

Law Office

DTS

Gaming/Retail

Boards, Committees, or Commissions

Other: OBC

5. **Additional attendees needed for this request:**

Name, Title/Entity OR Choose from List

Name, Title/Entity OR Choose from List

Name, Title/Entity OR Choose from List

Name, Title/Entity OR Choose from List

6. Supporting Documents:

- | | | |
|---|--|--|
| <input type="checkbox"/> Bylaws | <input type="checkbox"/> Fiscal Impact Statement | <input type="checkbox"/> Presentation |
| <input type="checkbox"/> Contract Document(s) | <input type="checkbox"/> Law | <input type="checkbox"/> Report |
| <input type="checkbox"/> Correspondence | <input type="checkbox"/> Legal Review | <input type="checkbox"/> Resolution |
| <input type="checkbox"/> Draft GTC Notice | <input type="checkbox"/> Minutes | <input type="checkbox"/> Rule (adoption packet) |
| <input type="checkbox"/> Draft GTC Packet | <input type="checkbox"/> MOU/MOA | <input type="checkbox"/> Statement of Effect |
| <input type="checkbox"/> E-poll results/back-up | <input type="checkbox"/> Petition | <input checked="" type="checkbox"/> Travel Documents |
| <input type="checkbox"/> Other: <i>Describe</i> | | |

7. Budget Information:

- | | |
|--|--|
| <input checked="" type="checkbox"/> Budgeted – Tribal Contribution | <input type="checkbox"/> Budgeted – Grant Funded |
| <input type="checkbox"/> Unbudgeted | <input type="checkbox"/> Not Applicable |
| <input checked="" type="checkbox"/> Other: NEW North reimbursing \$500 of registration fee | |

8. Submission:

Authorized Sponsor: Jameson Wilson, Councilman

Primary Requestor: Fawn Cottrell, Executive Assistant to Councilman Wilson

Oneida Business Committee Travel Request

1. OBC Meeting Date Requested: 12 / 13 / 23

e-poll requested

2. General Information:

Event Name: 6th Annual Seminole Tribe of Florida Renewable Energy and Sustainability Conference

Event Location: Hollywood, Florida

Attendee(s): Jameson Wilson

Departure Date: Feb 5, 2024

Attendee(s):

Return Date: Feb 9, 2024

Attendee(s):

3. Budget Information:

Funds available in individual travel budget(s)

Unbudgeted

Grant Funded or Reimbursed

Cost Estimate: \$2,058.50

4. Justification:

Describe the justification of this Travel Request:

The 6th Annual Seminole Tribe of Florida Renewable Energy and Sustainability Conference will focus on the newly changing landscape for Tribal energy development and sustainability, including best practices, federal leadership, policy and regulatory changes, funding a project, and project planning/development trends. The Conference will give Tribes and First Nations an opportunity to explore the range of renewable energy and sustainability opportunities that exist and how to start the process.

5. Submission

Sponsor: Jameson Wilson, Councilmember

- 1) Save a copy of this form for your records.
- 2) Print this form as a *.pdf OR print and scan this form in as *.pdf.
- 3) E-mail this form and all supporting materials in a **SINGLE** *.pdf file to: BC_Agenda_Requests@oneidanation.org

FEBRUARY 6-8, 2024

TIME	TUESDAY, FEBRUARY 6
8:00 – 9:00am	Registration: 1st Floor Lobby Continental Breakfast: Classroom 1
9:00 – 9:15am	Welcome Facilitator: Chance Rush (<i>Hidatsa, Arapaho, Dakota, Oneida, Otoe</i>) Cloudboy Consulting, LLC Opening Prayer Opening Remarks: Marcellus W. Osceola, Jr. Chairman, Seminole Tribe of Florida
9:15 – 9:45am	Opening Keynote Presentation: <u>DOE Office of Indian Energy Overview & Funding Opportunities Across the Department</u> Lizana Pierce, Deployment Supervisor Office of Indian Energy U.S. Department of Energy Dr. Thomas Jones (<i>Cherokee Nation of Oklahoma, Naknek Native Village</i>), Deployment Specialist U.S. DOE Office of Indian Energy Policy and Programs
9:45-10:45am	<u>Updates to the Seminole Tribe of Florida Big Cypress and Brighton Solar Projects</u> Harvey Rambarath, PMP, AICP, LEED GA, Assistant Director Planning & Development, Seminole Tribe of Florida
10:45 – 11:00am	BREAK
11:00 – 12:00pm	<u>What Energizing Rural Communities Means for Galena, Alaska</u> Tim Kalke, Sustainable Energy for Galena Alaska, Inc. (SEGA)
12:00 – 1:30pm	LUNCH IN THE BEAR CLAN ROOM
1:30 – 2:30pm	<u>Why Community Engagement is Essential for Clean Energy Projects on Tribal Lands</u> Michelle Holiday (<i>Iowa Tribe of Oklahoma</i>) President of Michelle Holiday & Associates Jacquelyn Barnum Director of Planning and Operations Cabazon Band of Cahuilla Indians
2:30 – 3:30pm	<u>Decarbonizing Transportation Energy and Considerations for Indian Country</u> Victoria Flowers, Senior Environmental Scientist, Oneida Engineering Solutions (OES) Tammy Klein, Founder & CEO, Transport Energy Strategies
3:00 – 3:45pm	BREAK
3:45 – 4:45pm	<u>Bureau of Indian Affairs Renewable Energy Accelerated Deployment Initiative</u> Dale Albert Bond, Division Chief, Division of Energy and Mineral Development U.S. Dept. Of the Interior – Bureau of Indian Affairs – Office of Trust Services

FEBRUARY 6-8, 2024

TIME	WEDNESDAY, FEBRUARY 7
7:30 – 8:30am	<p>Registration: 1st Floor Lobby Continental Breakfast: Classroom 1</p>
8:30 – 9:30am	<p><u>An Energy Independent Tribal Nation</u> John Osceola (<i>Seminole Tribe of Florida</i>), Owner Gem Osceola (<i>Seminole Tribe of Florida</i>), Advisor Emre Erkul, Advisor Florida Seminole Commerce Vincent Benini, Chief Commercial Officer PositivEnergy</p>
9:30 – 10:00am	<p><u>Affordable Housing and Sustainable Energy Efficiencies</u> Shelly J. Tucciarelli (<i>Oneida Nation of Wisconsin</i>) Founder and Executive Director, Visionary Ventures</p>
10:00 – 10:30am	<p><u>Hydrogen Alliance</u> Roxana Bekemohammadi, Founder & Executive Director United States Hydrogen Alliance, formerly known as Western States Hydrogen Alliance</p>
10:30 – 11:00am	<p>NETWORKING BREAK</p>
11:00 – 12:00pm	<p><u>Florida Power and Light – Reducing Carbon-Based Power Sources</u> Desiree Cureton, Sr. Project Manager, Tribal Relations – Introduction Lauren Sher, Sr. Director of Development – FPL’s Decarbonization Program Sunanda Behara, Exec. Director of Development – SolarVantage and Powering Public Spaces Kristin Eaton, Sr. Environmental Specialist – Solar and Wildlife Corridors</p>
12:00 – 1:30pm	<p>LUNCH IN THE BEAR CLAN ROOM</p>
1:30 – 2:00pm	<p><u>Renewable Energy & Sustainability In Alaska: Challenges & Opportunities</u> David Karabelnikoff (<i>Knik Tribe - Aleut and Athabaskan</i>) Renewable Energy & Regenerative Economic Development Karabelnikoff & Associates</p>
2:00 – 3:00pm	<p><u>Leveraging and Maximizing Financial Assistance and Tax Credits for Tribal Clean Energy Projects</u> Pilar Thomas (<i>Pascua Yaqui Tribe</i>), Partner, Quarles and Brady LLP</p>
3:00 – 3:15pm	<p>BREAK</p>
3:15 – 4:15pm	<p><u>No-Cost Capacity-Building Services for Tribal Clean Energy Development</u> Cheri Smith (<i>Mi’Kmaq descendant</i>), President & CEO MIT Indigenous Communities Fellow David Harper (<i>Colorado River Indian Tribes/Mohave</i>) Head of Tribal Engagement & DEIJ Jennifer Rouda Head of Technical Assistance and Project Finance Wendolyn Holland Sr. Advisor, Policy & Tax Alliance for Tribal Clean Energy</p>

FEBRUARY 6-8, 2024

TIME		WEDNESDAY, FEBRUARY 7	
4:15 – 5:00pm		<p align="center"><u>Micro-Grid Developments in Indian Country</u> Ken Ahmann Tribal Utility Authority Director Colusa Indian Energy</p>	
TIME		THURSDAY, FEBRUARY 8	
7:00 – 8:00am		<p align="center">Registration: 1st Floor Lobby Continental Breakfast: Classroom 1</p>	
8:00 – 9:00am		<p align="center"><u>Little River Band of Ottawa Indians - Native American Utility Company:</u> <u>Tribal Power Program</u> Eugene Magnuson (<i>Pokagon Band of Potawatomi Indians</i>) Lacey Horn (<i>Cherokee Nation</i>) Mike Bedley Native American Utility Company (NAUC)</p>	
9:00 – 10:00am		<p align="center"><u>Evaluating Human and Institutional Infrastructure to Maximize Energy and Sustainability Opportunities</u> Amy Wilson, Founder & Principal Consultant SEE Renewal</p>	
10:00 – 10:15am		<u>BREAK</u>	
10:15 – 11:00am		<p align="center"><u>Building a Community-Led Climate Resiliency Program</u> Jill Horwitz, M.U.R.P., LEED-GA Climate Resiliency Officer Krystle Bowers (<i>Seminole Tribe of Florida</i>) Climate Resiliency Policy Coordinator Cody Motlow (<i>Seminole Tribe of Florida</i>) Climate Resiliency Outreach Coordinator Heritage and Environment Resources Office Seminole Tribe of Florida</p>	
11:00 – 12:00pm		<p align="center"><u>Reducing Climate Pollution: Priority Climate Action Plans for Tribes</u> Todd Isherwood, Resilient Energy Program Manager Sovereign Resiliency Partners Poonam Boparai, Principal and San Diego Office Director Ascent Environmental</p>	
12:00 – 1:30pm		LUNCH IN THE BEAR CLAN ROOM	
1:30 – 2:30pm		<p align="center"><u>Microgrids to Support Tribal Energy Sovereignty</u> Tim McDuffie, PE, Business Development Manager Scale Microgrids</p>	
2:30 – 2:45pm		<u>BREAK</u>	
2:45 – 3:45pm		<p align="center"><u>Championing Tribal Energy Sovereignty & Grid Resilience</u> Shaun Tsabetsaye (<i>Zuni Pueblo</i>) Sr. Business Development Manager Digital Energy Solutions Larsen & Toubro Limited Power Transmission & Distribution</p>	

From: [Marlon G. Skenandore](#)
To: [Jonas G. Hill](#); [Secretary](#); [Tehassi Tasi Hill](#); [Brandon L. Yellowbird-Stevens](#); [Lawrence E. Barton](#); [Lisa A. Liggins](#); [Kirby W. Metoxen](#); [Jennifer A. Webster](#); [Jameson J. Wilson](#)
Cc: [Danelle A. Wilson](#); [Rhiannon R. Metoxen](#); [Kristal E. Hill](#); [David P. Jordan](#); [Janice M. Decorah](#); [Fawn J. Billie](#); [Fawn L. Cottrell](#); [Maureen S. Perkins](#)
Subject: Re: E-POLL REQUEST #2: Approve the travel request – Councilman Jameson Wilson – 6th Annual Seminole Tribe of Florida Renewable Energy and Sustainability Conference – Hollywood, FL – February 2-8, 2024
Date: Thursday, November 16, 2023 3:13:39 PM

Support

FYI would like to be an additional add on to this travel request.

Marlon

Get [Outlook for iOS](#)

Accept the OBC Customer Service Training Guide as information

Business Committee Agenda Request

1. **Meeting Date Requested:** 12/13/23

2. **Session:**

- Open Executive – must qualify under §107.4-1.
Justification: *Choose or type justification.*

3. **Requested Motion:**

- Accept as information; OR

Accept the OBC Customer Service Training Guide as an FYI

4. **Areas potentially impacted or affected by this request:**

- | | |
|--|---|
| <input type="checkbox"/> Finance | <input type="checkbox"/> Programs/Services |
| <input type="checkbox"/> Law Office | <input type="checkbox"/> DTS |
| <input type="checkbox"/> Gaming/Retail | <input type="checkbox"/> Boards, Committees, or Commissions |
| <input checked="" type="checkbox"/> Other: OBC | |

5. **Additional attendees needed for this request:**

Name, Title/Entity OR Choose from List

Name, Title/Entity OR Choose from List

Name, Title/Entity OR Choose from List

Name, Title/Entity OR Choose from List

6. Supporting Documents:

- | | | |
|--|--|---|
| <input type="checkbox"/> Bylaws | <input type="checkbox"/> Fiscal Impact Statement | <input type="checkbox"/> Presentation |
| <input type="checkbox"/> Contract Document(s) | <input type="checkbox"/> Law | <input type="checkbox"/> Report |
| <input type="checkbox"/> Correspondence | <input type="checkbox"/> Legal Review | <input type="checkbox"/> Resolution |
| <input type="checkbox"/> Draft GTC Notice | <input type="checkbox"/> Minutes | <input type="checkbox"/> Rule (adoption packet) |
| <input type="checkbox"/> Draft GTC Packet | <input type="checkbox"/> MOU/MOA | <input type="checkbox"/> Statement of Effect |
| <input type="checkbox"/> E-poll results/back-up | <input type="checkbox"/> Petition | <input type="checkbox"/> Travel Documents |
| <input checked="" type="checkbox"/> Other: Oneida Business Committee Customer Service Training Guide | | |

7. Budget Information:

- | | |
|---|--|
| <input type="checkbox"/> Budgeted – Tribal Contribution | <input type="checkbox"/> Budgeted – Grant Funded |
| <input type="checkbox"/> Unbudgeted | <input checked="" type="checkbox"/> Not Applicable |
| <input type="checkbox"/> Other: <i>Describe</i> | |

8. Submission:

Authorized Sponsor: Jameson Wilson, Councilman

Primary Requestor: Fawn Cottrell, Executive Assistant to Councilman Wilson



Oneida Business Committee
Customer Service
Training Guide

September 27, 2023

Table of Contents:

- Introduction.....pg. 3
- Vision and Mission.....pg. 3
- Scope of Services.....pg. 3
- Duties and Responsibilities.....pg. 4
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- Call Log.....pg. 10
- Avaya Phone How-to Instructions.....pg. 11

Introduction

Congratulations on joining a team of people dedicated to serving Oneida Nation members and clients! We are excited to have you on our team, welcome aboard! This training guide will provide you with the necessary knowledge to provide the utmost excellent customer service to Oneida Nation members, clients, and customers.

Vision and Mission

Vision Statement

A Nation of strong families built on Tsinuykwaliho TÁ and a strong economy

Mission Statement

To strengthen and protect our people, reclaim our land and enhance the environment by exercising our sovereignty

Scope of Services

- Share information regarding governmental processes of the Oneida Nation
 - General Tribal Council
 - Oneida Business Committee
 - Government Administrative Office
- Direct members to the appropriate department if/when needed
- **In the event of an escalated call:**
 - **Political Appointee shall contact their supervisor and either transfer the caller to the supervisor or provide the supervisor's phone number and email to the caller and inform the member they will be contacted by the supervisor within 24 hours.**

- If the caller requests to make a formal community complaint, the OBC member will follow the guidance set forth in the Community Complaints and/or Concerns SOP.

Duties and Responsibilities

- Always provide excellent customer service for all internal and external customers of the operations and in all activities. Establish and maintain effective working relationships with all internal and external customers of the Oneida Nation and community, including:
 - Explaining complex information in simple terms
 - Determine which Oneida Nation department or program best fits the customer need and refer customer.
 - If unable to identify the appropriate department, transfer the customer to the Call Center Coordinator.
- Ensure established procedures and processes are utilized at all times, to provide the customer maximum understanding of Oneida Nation services.
- Take customer calls and provide accurate, satisfactory answers to their queries and concerns.
- De-escalate situations involving dissatisfied customers, offering patient assistance and support.
- Collaborate with other Oneida Nation administrative professionals to improve customer service experience.
- Professionally handle inbound and outbound calls
 - Record Tribal member information (name and enrollment number), details of comments, inquiries, complaints, concerns, needed follow-up and actions taken
- Effectively communicate and coordinate with internal administrative departments of the Oneida Nation to improve customer service experience
- Provide Tribal members with organizational information such as services, programs, policies, procedures etc.
- Check voicemail messages upon arriving for shift and after lunch break

Points of Contact

OBC members and staff	Phone number	Email address
Tehassi Hill – Chair	(920) 869-4420	Thill7@oneidnation.org
Danelle Wilson, Executive Assistant – Chair	(920) 869-4389	Dwilson1@oneidnation.org
Brandon Yellowbird Stevens – Vice Chair	(920) 869-4378	bstevens@oneidnation.org
RC Metoxen, Project Coordinator – Vice Chair	(920) 869-4469	Rmetoxe2@oneidnation.org
Lisa Liggins – Secretary	(920) 869-4421	lliggins@oneidnation.org
David Jordan – Gov’t Relations Specialist – Secretary	(920) 869-4483	djordan1@oneidnation.org
Larry Barton – Treasurer	(920) 869-4394	Lbarton2@oneidnation.org
Janice Decorah – Legislative Assistant – Treasurer	(920) 869-4462	Jdecora2@oneidnation.org
Jennifer Webster – Councilwoman	(920) 869-4457	Jwebste1@oneidnation.org
Kirby Metoxen – Councilman	(920) 869-4441	kmetox@oneidnation.org
Kristal Hill, Executive Assistant – Councilman Metoxen	(920) 869-4344	khill@oneidnation.org

Jameson Wilson – Councilman	(920) 869-4385	jwilson@oneidanation.org
Fawn Cottrell, Executive Assistant – Councilman Wilson	(920) 869-4374	fcottrel@oneidanation.org
Marlon Skenandore – Councilman	(920) 869-4424	Mskenan1@oneidanation.org
Fawn Billie, Executive Assistant – Councilman Skenandore	(920) 869-4337	fbillie@oneidanation.org
Jonas Hill – Councilman	(920) 869-4461	Jhill1@oneidanation.org
Maureen Perkins, Legislative Assistant – Councilman Hill	(920) 869-4482	Mperkin2@oneidanation.org

Position/ Role:	Name:	Phone Number:
OBC Area Manager	Lisa Summers	(920)869-4447
Boards, Committees & Commissions Supervisor	Brooke Doxtator	(920)869-4452
GAO Call Center Coordinator	Lisa Hill	(920)869-4481
Web Content Administrator	Xavier Horkman	(920)869-4313
Sr. Communications Specialist	Nathan Wisneski	(920)869-4458
Public Relations Director	Bobbi Webster	(920)869-4270

Standing Committees of the Oneida Nation	
Entity	Members
Audit Committee	Lisa Liggins, Secretary Kirby Metoxen, Councilman Marlon Skenandore, Councilman
Finance Committee	Lawrence Barton, Treasurer Lisa Liggins, Secretary Jennifer Webster, Councilwoman Jonas Hill, Councilman
Legislative Operating Committee	Jonas Hill, Councilman Kirby Metoxen, Councilman Marlon Skenandore, Councilman Jennifer Webster, Councilwoman Jameson Wilson, Councilman

Entity	Primary Liaison	Alternate Liaison
Regulatory/Hearing Body		
Oneida Election Board	Lisa Liggins	Tehassi Hill
Oneida Environmental Resource Board	Marlon Skenandore	Lawrence Barton
Oneida Gaming Commission	Brandon Yellowbird-Stevens	Jonas Hill Kirby Metoxen
Oneida Land Commission	Tehassi Hill	Jennifer Webster
Oneida Pardon and Forgiveness Screening Committee	Jonas Hill	Jennifer Webster
Oneida Police Commission	Lisa Liggins	Jonas Hill

Entity	Primary Liaison	Alternate Liaison
Oneida Nation School Board	Marlon Skenandore	Lisa Liggins
Oneida Trust Enrollment Committee	Jameson Wilson, Member	
Advisory		
Anna John Resident Centered Care Community Board	Jennifer Webster	Lawrence Barton
Oneida Nation Arts Board	Lisa Liggins	Jennifer Webster
Oneida Nation Commission on Aging	Jennifer Webster	Brandon Yellowbird-Stevens
Oneida Land Claims Commission	Lisa Liggins	Brandon Yellowbird-Stevens
Oneida Community Library Board	Marlon Skenandore	Jameson Wilson
Southeast Wisconsin Oneida Tribal Services Advisory Board	Kirby Metoxen	Jonas Hill Jennifer Webster
Oneida Nation Veterans Affairs Committee	Jennifer Webster	Jameson Wilson Jonas Hill Lawrence Barton
Oneida Personnel Commission	Tehassi Hill	Lisa Liggins
Governing Responsibility/Organizational Group		
Head Start Policy Council	Jennifer Webster	Kirby Metoxen
GTC Legal Resource Center	Tehassi Hill	Lisa Liggins
TAP Tribal Coordinating Committee	Tehassi Hill, Chairman	Jonas Hill
Hall of Fame Selection Committee	Brandon Yellowbird-Stevens	Jonas Hill

Customer Service Training

It is critical that we provide excellent customer service and professionalism when communicating and interacting with clients and stakeholders via inbound/outbound calls, email, letter, in public settings, virtually and on social media platforms. The Oneida Business Committee (OBC) is the governing body of the Oneida Nation when General Tribal Council is not in session; therefore, it is paramount the OBC and its Professional Staff provide our community and clients with the best possible service experience through the practice of the Nation's Core Values and Good Mind Principles.

Essential Customer Service Skills include:

- Active listening
 - Active Listening allows for a better understanding of the community member's needs and shows our willingness to help. To listen actively, allows the customer to talk without interruption, reflect their main question or concern back to them, and ask clarifying questions as necessary.
- Attentiveness
 - Ensure that each community member is aware that you understand their needs. By repeating each community member's concerns back to them and asking relevant questions, we can communicate that we understand the community member and we are making an effort to help solve their problems/concerns/inquiries.
- Communication ú Telephone Etiquette
 - When communicating with community members it is important to always treat them with the upmost respect. Be courteous and polite. Always use "please" and "thank you" to create an inviting experience and build positive community relationships. Let the community member finish speaking before you begin speaking, and always maintain a professional and calm tone of voice. Try to make a point to call the community member by their name. Ask the community member their name and pronounce it correctly, this communicates respect for the community member and lets them know that they are important.
- Empathy
 - Always extend empathy towards community members who contact the Oneida Nation. Be professional, patient and understanding when speaking with community members. Some callers may be upset,

frustrated, and/or confused when calling the Nation so speaking to community members with kindness and compassion goes a long way in decreasing the caller's frustrations and succeeding in helping solve their concerns/inquiries.

- Flexibility
 - Go the extra mile; demonstrate through actions that the community member is important by giving more than the minimum effort required. This could be as simple as reviewing their previous call notes, so you can speak with authority and be knowledgeable on their inquiry.
- Problem- solving
 - Ask open-ended questions, rather than simply repeating the community member's statements, ask questions that encourage the community member to give more information in their own words. For example, if the community member mentions that they can't find the GWA application on the Oneida website, don't just repeat what they say, "so you are calling about an application." Instead, ask an open-ended question: "I see you are calling about the GWA application available online on Oneida's website in the members only portal. Would you mind telling me a little bit more so I can help you?" Asking appropriate questions makes the conversation more collaborative and gets to the root cause of the issue.
 - Taking detailed call notes and providing an after-call summary is essential for excellent customer service. It is important to take the extra step to accurately summarize the interaction in the community member's call notes so that we can save the community member from any frustration if they call again about the same issue.

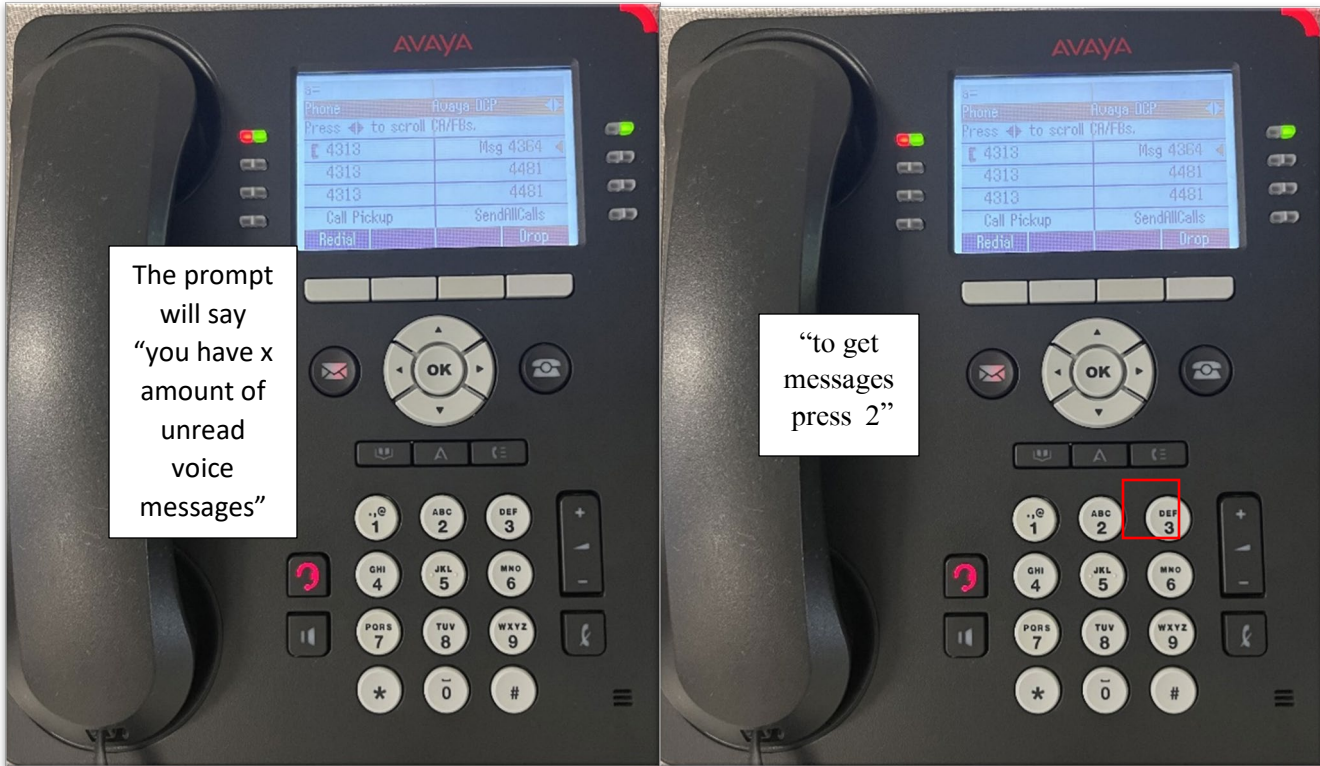
Call Log

Creating a call log is an efficient way to track your calls and information on the caller. As employees and representatives of the Oneida Nation, we occasionally serve as the initial point of contact for members who have inquiries regarding various programs and services of the Nation.

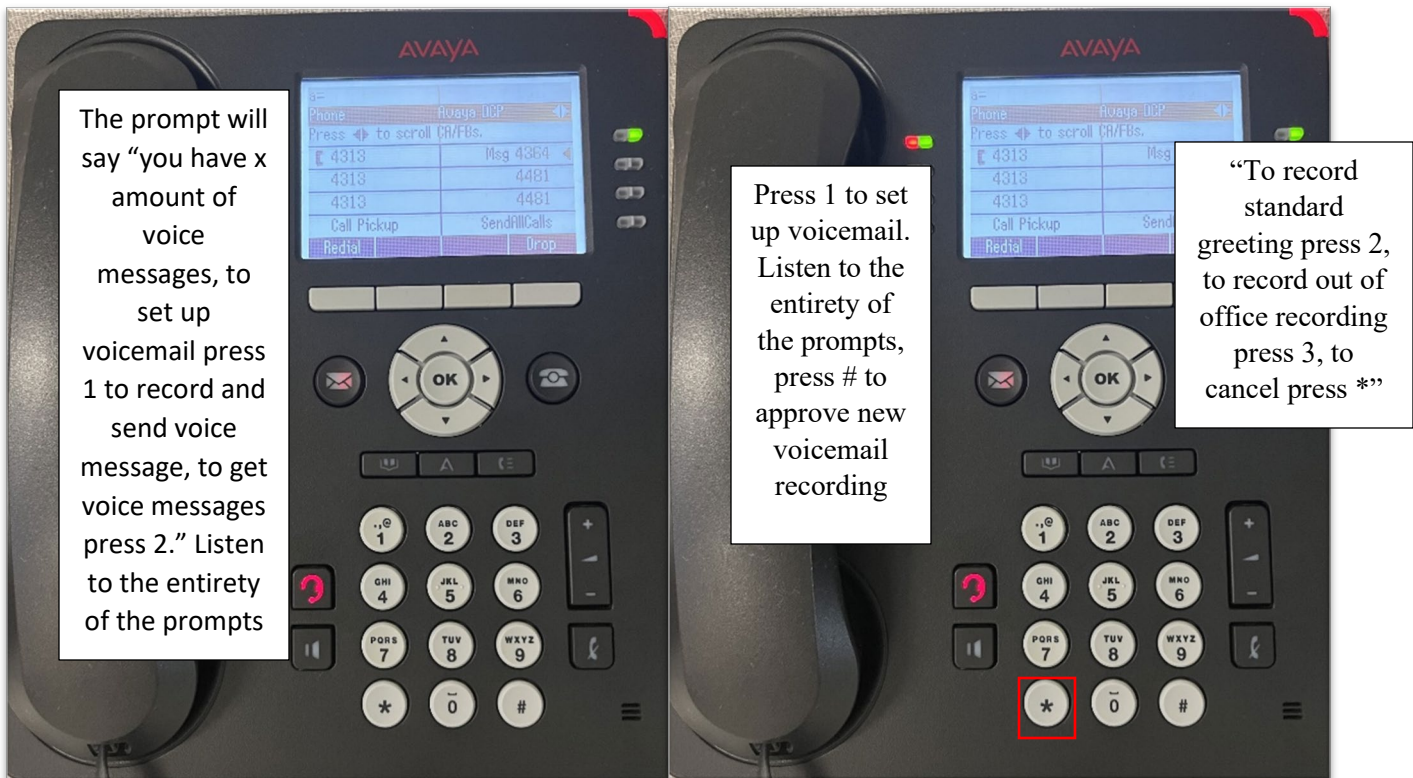
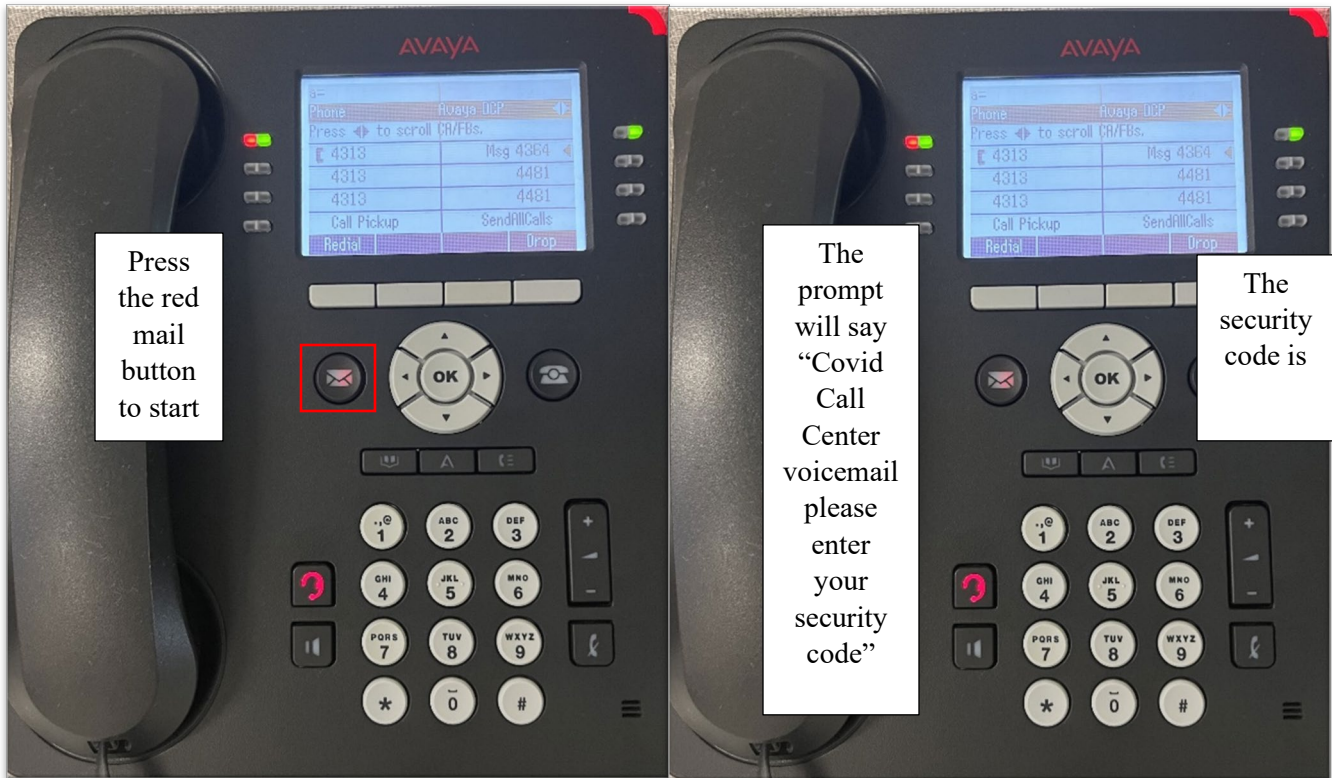
- Track call information for each incoming call on the Call Log by listing:
 - Date
 - Name of staff member
 - Name of caller (and enrollment number if a member)
 - Phone number of the caller
 - Purpose and details of the call
 - Response from staff member and how they assisted the caller
- Example of call log (created in Excel) below:

Date	Caller Name	Roll #	Phone #	Purpose of call	Call status
xx/xx/xx	Insert caller name	#XXXX	XXX-XXX-XXXX	Concern regarding...	Follow up or no follow up needed

Checking Voicemails



Setting up Voicemail

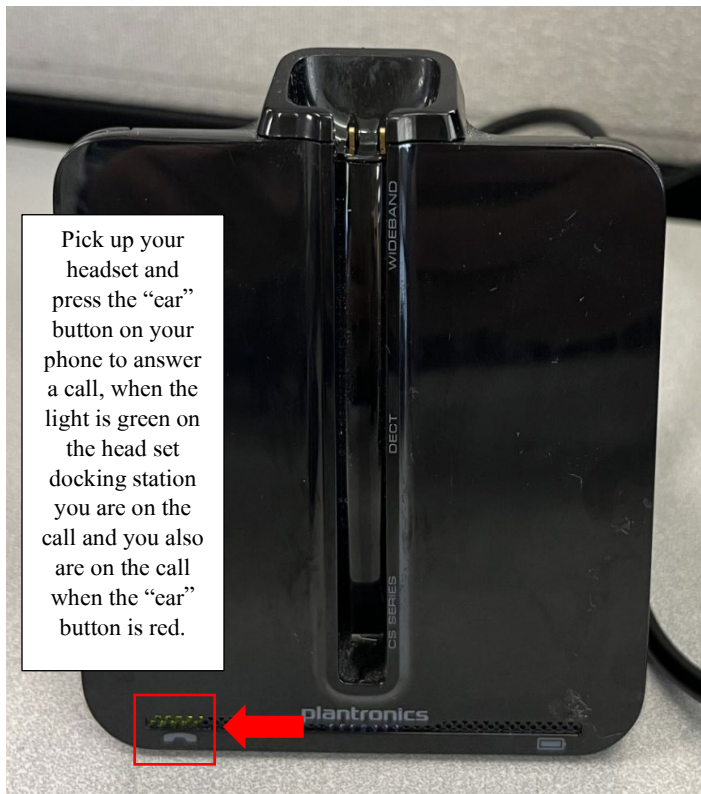


Checking Missed Calls

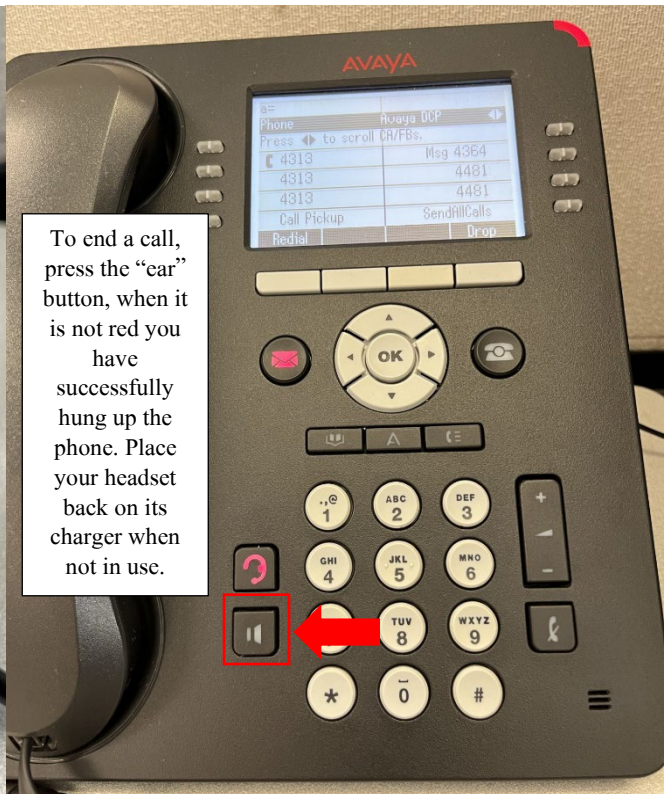


Press Arrow Button until you reach the "Missed" section

Answering the Phone

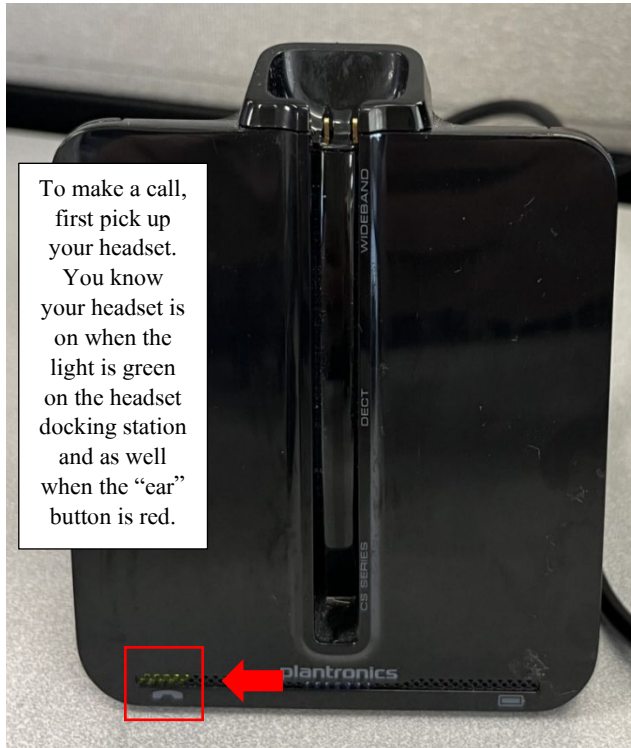


Pick up your headset and press the "ear" button on your phone to answer a call, when the light is green on the head set docking station you are on the call and you also are on the call when the "ear" button is red.

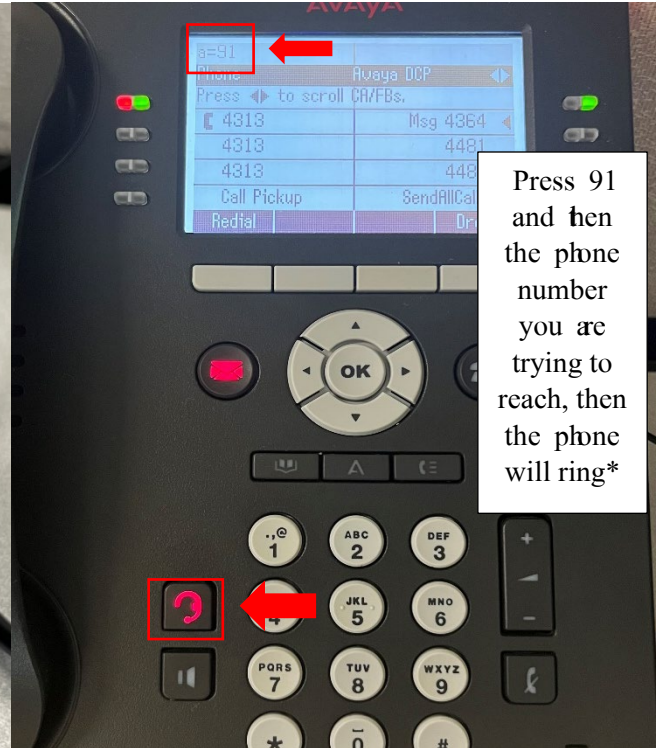


To end a call, press the "ear" button, when it is not red you have successfully hung up the phone. Place your headset back on its charger when not in use.

Outgoing Calls

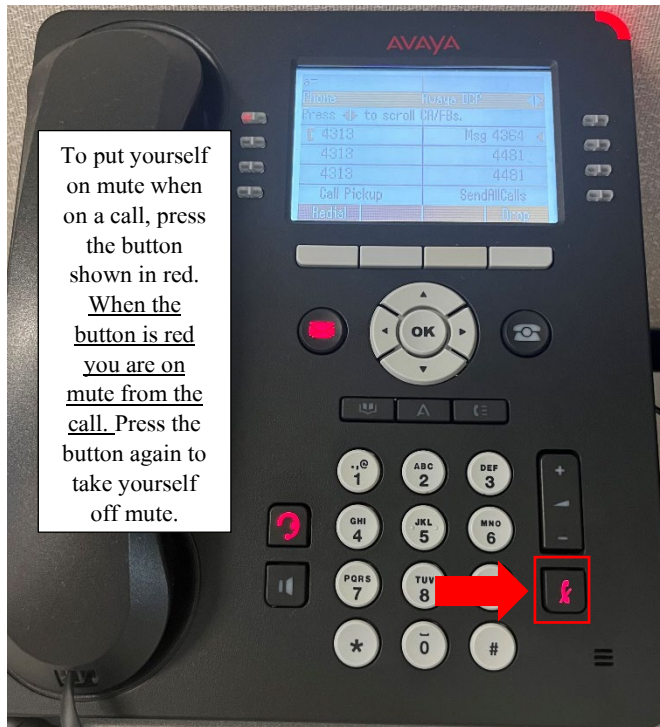


To make a call, first pick up your headset. You know your headset is on when the light is green on the headset docking station and as well when the “ear” button is red.



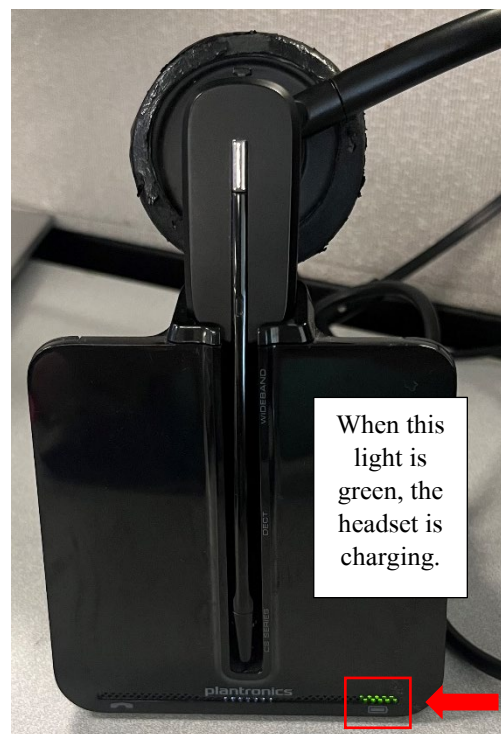
Press 91 and then the phone number you are trying to reach, then the phone will ring*

Muting Yourself



To put yourself on mute when on a call, press the button shown in red. When the button is red you are on mute from the call. Press the button again to take yourself off mute.

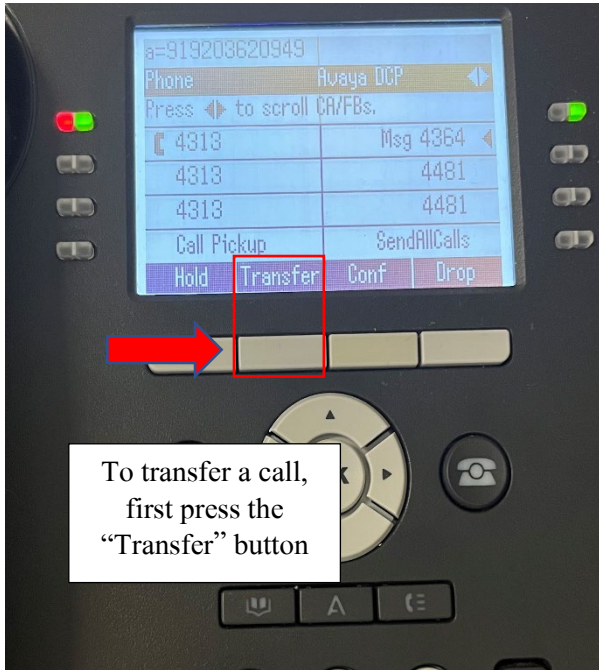
Headset Controls



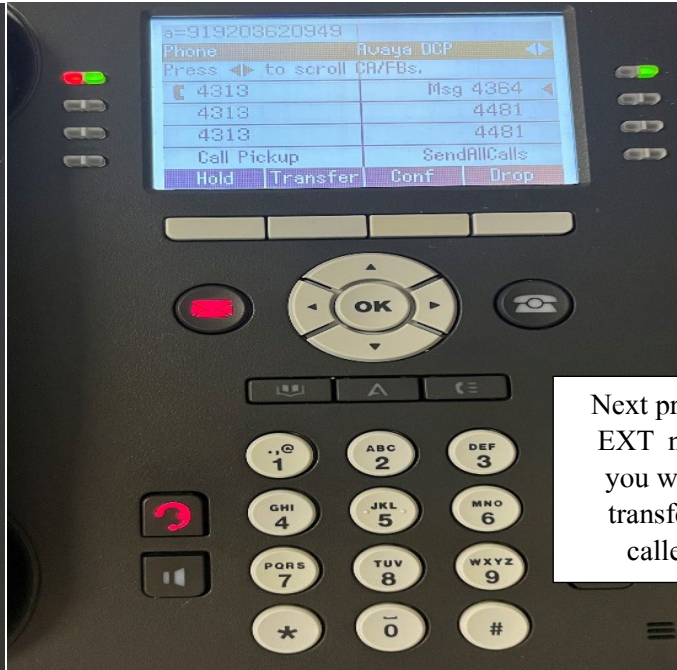
When this light is green, the headset is charging.

Transferring Calls

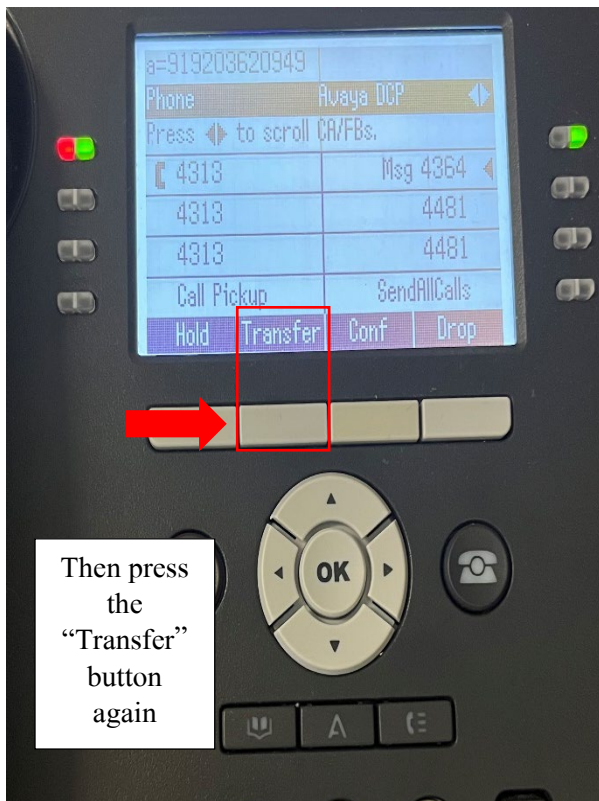
It is recommended to provide the Caller with the phone number to the transfer department they wish to reach in case the transfer is unsuccessful



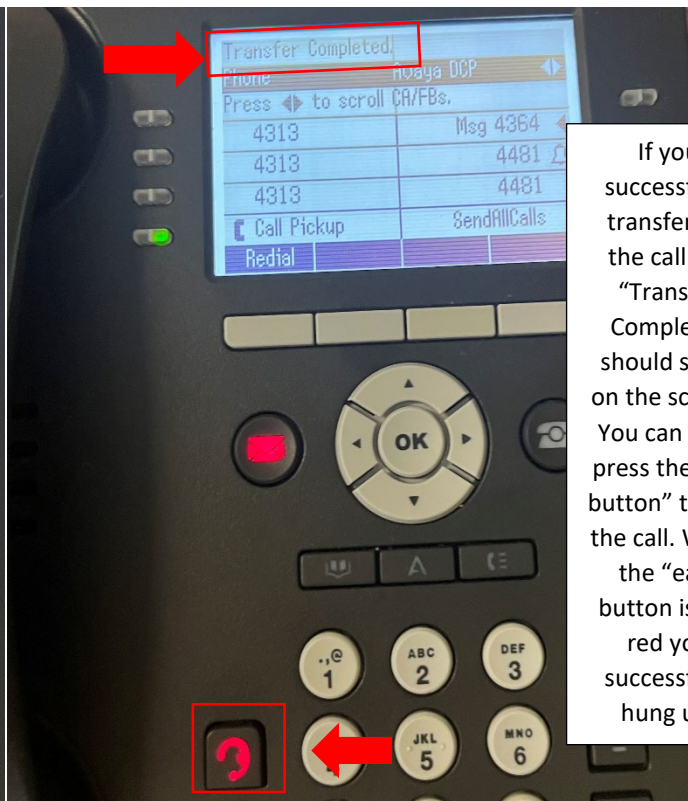
To transfer a call, first press the "Transfer" button



Next press the EXT number you want to transfer the caller to

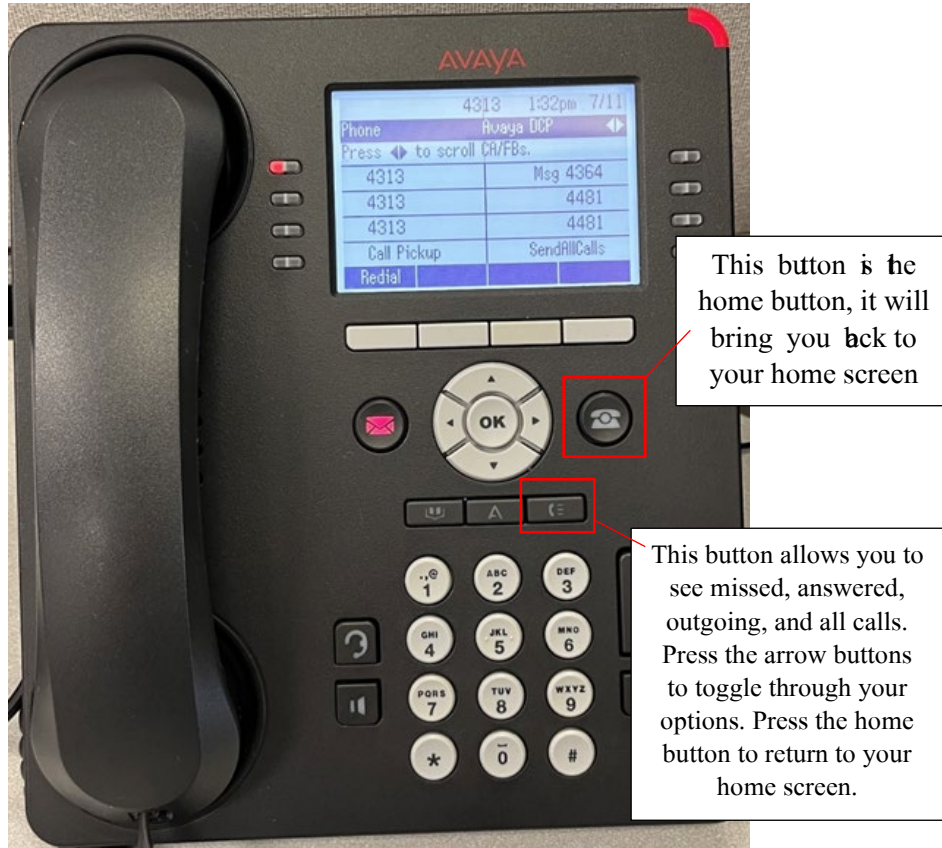


Then press the "Transfer" button again



If you successfully transferred the call the "Transfer Complete" should show on the screen. You can then press the "ear button" to end the call. When the "ear" button is not red you successfully hung up.

General Phone Controls




6. Supporting Documents:

- Bylaws
- Fiscal Impact Statement
- Presentation
- Contract Document(s)
- Law
- Report
- Correspondence
- Legal Review
- Resolution
- Draft GTC Notice
- Minutes
- Rule (adoption packet)
- Draft GTC Packet
- MOU/MOA
- Statement of Effect
- E-poll results/back-up
- Petition
- Travel Documents
- Other: Memo and back up

7. Budget Information:

- Budgeted – Tribal Contribution
- Budgeted – Grant Funded
- Unbudgeted
- Not Applicable
- Other:

8. Submission:

Authorized Sponsor: Mark W. Powless, General Manager 

Primary Requestor: Debra Danforth BSN, RN OCHD Division Director

November 14, 2023

Oneida Business Committee

The Oneida Emergency Management Director, Kaylyn Gresham, has served as the Oneida Nation representative on the Northeast Wisconsin Healthcare Emergency Response Coalition (NEW HERC) for the past few years. Beginning January 1, 2024, Kaylynn will step down from this role and another representative from our organization will need to be identified.

Being familiar with the work of this coalition and my routine interactions with its members and coalition coordinated activities, I feel I am an appropriate individual to fill the vacancy. I hold over two decades of experience in various public health roles and am a current member of the Oneida Comprehensive Health Division Executive Management Team. I feel these two areas will help bridge the important work to prepare our healthcare and medical readiness during emergencies.

Included in this communication is some background information about the NEW HERC. I have confirmed support from the NEW HERC coordinator, Steve Pelch, as well as my direct supervisor, Debra Danforth. Additionally, Debra Danforth has volunteered to serve as a backup representative should it be necessary. I therefore seek support from the Oneida Business Committee to represent Oneida Nation on the NEW HERC.

Michelle Tipple BSN, RN
Community/ Public Health Officer
mtipple@oneidanation.org
920-869-4896

CC:

Kaylynn Gresham
Debra Danforth



North East Wisconsin Healthcare Emergency Readiness Coalition

Region 3

2023-2024

DHS Contractor

Coordinator	Steve Pelch	920-609-7910	coordinator@newherc.com
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Region 3 Officers of the Board

President	Genevieve Willemon	920-391-4777	genevieve.willemon@browncountywi.gov
Vice President	Bill Manis	920-374-0432	william.manis@froedtert.com
Secretary	Stephanie Smith	920-590-0570	stephanie.smith@nwtc.edu
Treasurer	Kevin Siehr	920-901-7899	Kevin.siehr@aah.org

Region 3 Board Members

Hospital Rep	Debbie Holschbach	920-323-0497	deborah.holschbach@froedtert.com
Public Health Rep	Sarah Lornson	920-339-4054	slornson@deperewi.gov
LTC Rep	Nancy Bohrman	920-743-5566	nancy.bohrman@dcmedical.org
EMS Rep	Dr. Sarah DiMezza		skgray765@gmail.com
EM Rep	Tracy Nollenberg	920-255-1085	nollenberg.tracy@kewauneeco.org
Fire Rep	Chris Hohol	920-427-6920	christopher.hohol@wisconsin.gov
Oneida Rep	Kaylynn Gresham	920-869-2711	kgresham@oneidanation.org
Menominee Rep	OPEN		
Law Enforcement	Todd Cummings	920-683-4199	toddcumings@manitowoccountywi.gov

Region 3 Non Voting Members

Response/Business Operations	Steve Pelch	920-609-7910	coordinator@newherc.com
Wiscom SME	Mike Tedeschi	920-676-1660	communications@newherc.com
Medical Advisor	Chris Painter	920-569-9202	cpainter@baycare.net



North East Wisconsin Healthcare Emergency Readiness Coalition – Region 3

Roles and Responsibilities of the Officers of the Board

The NEW HERC has a Board of Directors consisting of 13 members. There are four Officers of the Board: President, Vice President, Secretary, and Treasurer. There are nine voting members of the Board consisting of representatives of: Hospitals, Public Health, Long Term Care, Emergency Medical Services, Fire, Law Enforcement, Oneida Nation, Menominee Tribe of Indians. Please see the Articles of Incorporation and Bylaws for detailed information on election, terms, governance and other business affairs. This document provides insight into the roles and responsibilities of each position on our board. Please note, this list is not completely inclusive, and acts as a general guide and reference.

OFFICERS OF THE BOARD

President:

The President is a voting member, but generally abstains from votes unless needed as a tie-breaker. The President heads up the Board and oversees all the business and affairs of the board. Duties include, but are not limited to:

- Presides at board meetings typically conducted once per month.
- Creates meeting agendas in collaboration with the Coordinator.
- Appoints people to committees as needed.
- Serves as the contact for board issues.
- Sets goals and objectives with the board and ensures they are met.
- Holds members accountable for attending meetings.
- Serves as a member of the State Advisory Committee which meets monthly.
- Works with Coordinator to ensure all deliverables on the Work Plan are completed.
- Works with the Coordinator to ensure all DHS expectations are met.

Vice President:

The Vice President is a voting member that offers support for the President and other leadership when needed. Duties include, but are not limited to:

- Prepares to and assume the duties of the President when the President is not available.
- Assists the President in the execution of his or her duties.
- Serves as the contact for board issues.
- Sets goals and objectives with the board and ensures they are met.
- Holds members accountable for attending meetings.
- Serves as a member of the State Advisory Committee which meets monthly.
- Works with Coordinator to ensure all deliverables on the Work Plan are completed.
- Works with the Coordinator to ensure all DHS expectations are met.



North East Wisconsin Healthcare Emergency Readiness Coalition – Region 3

Roles and Responsibilities of the Officers of the Board

Secretary

The Secretary is a voting member who records and archives the minutes, including a record of discussion and votes, of each meeting of the Board of Directors. Additionally, the Secretary is responsible for keeping track of the organization's activities to make sure the actions of the organization are in accordance with the organization's Bylaws. Duties include, but are not limited to:

- Work with Coordinator to ensure board members' contact information is in order.
- Work with Coordinator to ensure that board members are given appropriate notice of meetings, and proactively records these meetings.
- Assures that an agenda has been prepared by the board president and that the agenda is distributed in advance of the meeting.
- Oversees the distribution of background information for agenda items to be discussed.
- Prepares the official minutes of the meeting and records motions, discussions, votes, and decisions.
- Prepares and provides the previous meeting's written minutes to board members before the next meeting and records any changes or corrections.

Treasurer

The Treasurer is a voting member and is accountable for keeping accurate accounting records of the receipts and disbursements of the organization. This person is a signatory on all bank accounts. Additionally, the Treasurer is responsible for keeping track of the organization's financial condition. Duties include, but are not limited to:

- Works with Coordinator to ensure accurate budget record keeping.
- Ensures all Grant Applications are complete and appropriate.
- Ensures tax-related documents and legal forms are filed on time, such as the documents required to maintain the organization's tax-exempt status.
- Assists the Coordinator in preparing the annual budget and presenting it to the Board for approval
- Reviews the annual audit and answers board members' questions.



North East Wisconsin Healthcare Emergency Readiness Coalition – Region 3

Roles and Responsibilities of the Officers of the Board

Caucus Members

The Board consists of nine voting members each representing a different caucus within Region 3. Their role is to represent, and vote on behalf of all entities falling within that caucus, within Region 3. These members should reach out to, and have frequent conversations with their peer organizations to ensure they are knowledgeable on the wants and needs of each entity.

The Nine Caucus Members are:

1. Hospitals
2. Public Health
3. Long Term Care
4. Emergency Medical Services
5. Emergency Management
6. Fire
7. Law Enforcement
8. Oneida Nation
9. Menominee Tribe of Indians



North East Wisconsin Healthcare Emergency Readiness Coalition – Region 3

Roles and Responsibilities of the Officers of the Board

OTHER MEMBERS

There may be other necessary members that assist the Board, but do not have voting privileges. These members generally are contracted by the Board to perform specific functions in assisting NEW HERC perform effectively and efficiently as a business and to ensure compliance with expectations from regulatory and governmental agencies. Please see contractual agreements for full details.

Coordinator

Coordinator is a private contractor working for DHS supporting the Wisconsin Office of Preparedness and Emergency Health Care. Responsibilities include attending meetings and calls with OPEHC and ensuring compliance with federal requests on behalf of NEW HERC. The coordinator will work with the Board to ensure completion of the regional work plan, conduct regular meetings, and act as an information conduit between DHS and NEW HERC.

In addition, the coordinator will ensure NEW HERC maintains preparedness, response, burn surge, pediatric plans and other documents such as EMPOWER and SVI to ensure compliance with grant requirements.

Medical Advisor

The medical advisor provides medical, administrative, technical and policy leadership to Northeast Wisconsin Healthcare Emergency Readiness Coalition. The Medical Advisor offers guidance related to a physician's perspective, to develop medical surge capacity, engage stakeholders in the region to develop medical surge capacity, and educate partners on the disaster tiers framework for health response. The medical advisor also ensures that planning and response to emergencies and disasters is based on sound ethical principles and evidence-based guidelines. Finally, the advisor works closely with the NEW HERC coordinator and NEW HERC Board to complete activities contained in the healthcare coalition workplan.

The Medical Advisor is invited to attend the NEW HERC Board meetings monthly and is invited to attend the monthly state meeting. There may be other meetings such as a state wide medical advisor meeting that this person may attend and represent NEW HERC.

SME:

The Subject Matter Expert (SME), will develop and implement a common WISCOM Matrix to all NEW HERC hospital facilities and will assure one WISCOM user training is conducted for all hospital facilities.



North East Wisconsin Healthcare Emergency Readiness Coalition – Region 3

Roles and Responsibilities of the Officers of the Board

In addition the SME will conduct monthly “WISCOM Radio Roll Call Checks” (1st, 2nd and 3rd Shift) and ensure all performance measures within PM10, PM12, PM13 relating to communications are completed appropriately. The SME will work directly with the HERC Coordinator to track trends and issues regarding WISCOM operation in the NEW HERC region and ensure deliverables and expectations found in the Coalition Assessment Tool are met.

The SME will also conduct training sessions for EMResources, and assist with implementation, troubleshooting and other needed work within the EMResources platform. In addition, the SME will assist with webpage design and updating, and will assist the Response & Business Operations person as needed.

Response & Business Operations

The Response and Business Operations (RBO) person provides coverage within Region 3, on behalf of the NEW HERC in responding to real life incidents, and assists other regions within the State when requested. They act as a resource on NEW HERC functions and routine business operations. They conduct all business operations on behalf of the NEW HERC and act as the liaison between counties, organizations and OPEHC during and after any incident.

The RBO conducts any work requested by the NEW HERC Board, or for the benefit of the NEW HERC. This may include work on budgeting, RTAC budgeting, meeting preparation, COVID meetings, business operations, business policies, agendas and meeting work. The intent is to ensure smooth business operations of the NEW HERC.



Northeast Wisconsin

Healthcare Emergency Readiness Coalition – Region 3 Inc

NEW HERC



NEW HERC
Board Member Handbook

History

In response to the attacks of September 11, 2001 and the subsequent anthrax attacks later that year, public health and medical leaders became concerned about the low level of preparedness for bioterrorist attacks on the U. S. Federal funding for hospitals and the start of the US Hospital Preparedness Program (HPP) began by the passage of the Public Health Security and Bioterrorism Preparedness and Response Act of 2002 and was administered by the US Health Resources and Services Administration (HRSA).

The grant program under HRSA supported health-related activities to prepare for and respond effectively to bioterrorism and other public health emergencies, including the collaboration on emergency preparedness plans. Region 3 initiated a committee of hospital representatives by forming a committee called HRSA. This committee met monthly and began identifying gaps in their individual disaster plans.

Approximately \$125 million was appropriated to provide States with funding directed toward addressing the identified gaps in hospital preparedness. The early program was focused on building capacity, and emphasized activities such as decontamination, maintaining pharmaceutical caches, identifying hospital bed surge capacity, and training providers in the diagnosis of diseases caused by bioterrorism.

In 2004 emphasis of the program shifted from a capacity-based, bioterrorism-focused program to an all hazards, capabilities-based approach. The change meant that hospitals could no longer meet requirements simply by purchasing equipment and/or supplies; they needed to demonstrate the capability to perform core functions common to all responses. At this time, the HRSA group in Region 3 changed names to become the Wisconsin Hospital Emergency Preparedness Program (WHEPP).

With WHEPP, programmatic emphasis moved to an all-hazards capability-based approach and encouraged collaboration and specifically required the development of a regional hazard vulnerability analysis (HVA). The HVA became the base for identification of potential threats to hospitals and to communities, from which all emergency preparedness planning was derived. At this time Region 3 WHEPP began adding members from Emergency Management and EMS.

The Pandemic and All Hazards Preparedness Act of 2006 created the Office of the Assistant Secretary for Preparedness and Response (ASPR) as the principle advisor to the secretary for DHHS. The HPP program was transferred from HRSA to ASPR, which placed the program in alignment with federal response programs such as NDMS. Within the HPP, the overarching goals included improving medical surge and hospital preparedness and meeting Minimum Levels of Readiness (MLoRs). Specific programmatic goals included several items:

- Establishing and maintaining electronic systems to track available hospital beds and other resources through the US National Hospital Available Beds for Emergencies and Disasters (HAVBED) system



NEW HERC
Board Member Handbook

- Establishing and maintaining the US Emergency System for Advance Registration of Volunteer Health Professionals (ESAR-VHP) networks—which consist of electronic systems to register, track, and verify the credentials of volunteer health care providers to assist with medical surge during public health emergencies
- Developing health care coalitions and partnerships—networks of health care facilities that can provide medical services, resources, or support during a public health emergency
- Educating and training health care workers
- Implementing and maintaining NIMS activities
- Engaging with other responders through interoperable communications system
- Establishing, maintaining, or enhancing medical countermeasure caches to protect health care workers during an emergency
- Enhancing mass fatality management and evacuation and shelter-in-place plan
- Exercising and improving awardee preparedness plans and coordinating regional exercises

Alignment of the HPP with the US Public Health Emergency Preparedness (PHEP) program occurred in 2012, integrating hospital and public health preparedness and elimination of duplicate goals. The goal of PHEP, which is administered by the US Centers for Disease Control and Prevention (CDC) is to strengthen state and local public health departments' ability to respond to a variety of public health emergencies.

The need for additional realignment for both the PHEP and HPP programs was described by the US General Accounting Office (GAO) in March of 2013. A GAO report noted that progress had been made with some of the capabilities, but was lacking in many areas, specifically in the area of hospital evacuation. Hospital and health care facility evacuation became a focal event with the landfall of the 2012 Hurricane Sandy in New York City. Hospitals became required to have evacuation plans as part of accreditation and US Centers for Medicare and Medicaid Services (CMS) regulatory requirements.

One of the hallmarks of PHEP and HPP has been development of coalitions. Although groups such as Region 3 met consistently prior to this, frameworks for Coalitions were created with expectations that each region would implement. At this time, MLoRs were discontinued, and Work Plans were initiated with expectations of compliance. The Coalitions were to include representation from Hospitals, Public Health, and EMS all working toward to same expectations contained within the work plan.

Today, Region 3 is one of 7 regions within Wisconsin. Region 3 is a formal tax-exempt corporation and has a formal Board of Directors. The Board now includes representation from Hospitals, Public Health, Long Term Care, EMS, EM, Fire, Law Enforcement, Oneida Nation, and the Menominee Tribe of Indians. Understanding the each of the members of the Board have full time jobs within their own organizations, the state contracts with a Coordinator to assist.



NEW HERC
Board Member Handbook

The Coordinator has access to State assets and acts as the liaison between the Board and the State to ensure all expectations of the Region are met. In addition, Region 3 contracts with a Medical Advisor and with a Subject Matter Expert on radio communication.

Region 3 continues to advance healthcare regionally with a mission to ensure that the collaboration of Health Care organizations and public / private-sector partners coordinate their preparation for, and response to, a mass casualty incident or catastrophic health event.

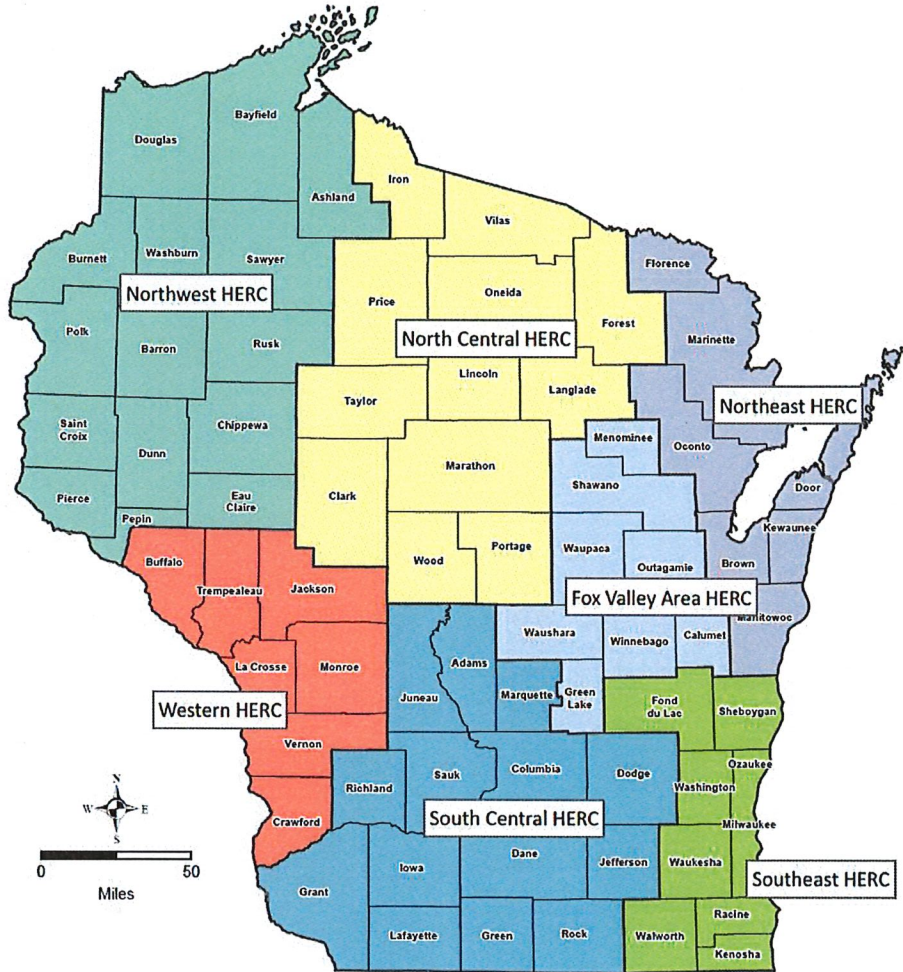
Through acceptance of funding from ASPR, each regional healthcare emergency readiness coalition in the State of Wisconsin agrees to complete and submit a specific work plan. The work plans are organized by the four Federal Health care Preparedness and Response Capabilities of

1. Foundation for Healthcare and Medical Readiness
 - a. Establish and Operationalize a Health Care Coalition
 - b. Identify Risks and Needs
 - c. Develop a Health Care Coalition Preparedness Plan
 - d. Train and Prepare for Health Care and Medical Workforce
 - e. Ensure Preparedness is Sustainable
2. Health Care and Medical Response Coordination
 - a. Develop and Coordinate Health Care Organization and Health Care Coalition Response Plans
 - b. Utilize Information Sharing Procedures and Platforms
 - c. Coordinate Response Strategy, Resources, and Communication
3. Continuity of Health Care Service Delivery
 - a. Identify Essential Functions for Health Care Delivery
 - b. Plan for Continuity of Operations
 - c. Maintain Access to Non-Personnel Resources during an Emergency
 - d. Develop Strategies to Protect Health Care Information Systems and Networks
 - e. Protect Responders Safety and Health
 - f. Plan for and Coordinate Health Care Evacuation and Relocation
 - g. Coordinate Health Care Delivery System Recovery
4. Medical Surge
 - a. Plan for a Medical Surge
 - b. Respond to a Medical Surge



NEW HERC
Board Member Handbook

Wisconsin Healthcare Emergency Readiness Coalitions (HERC)



HERC Regional Coordinators			
Region 1	Aimee Wollman Nesseth	715-379-6664	coordinator@nwwiherc.org
Region 2	Robbie Deede	715-360-6822	herc.coordinator@ncw-herc.org
Region 3	Steve Pelch	920-609-7910	coordinator@newherc.com
Region 4	Loren Klemp	608-751-0698	loren.klemp@gmail.com
Region 5	Jennifer Behnke	608-215-6102	jennifer.behnke@scwiherc.org
Region 6	Tracey Froiland	920-427-2229	tracey.froiland@fvherc.com
Region 7	Kate Barrett	262-388-4362	kbarrett@hercregion7.org

Approve the CY-2024 vacancy postings for Boards, Committees, Commissions, Tribally Chartered...

Business Committee Agenda Request

1. Meeting Date Requested: 12/13/23

2. General Information:

Session: Open Executive – must qualify under §107.4-1.

Justification: *Choose reason for Executive.*

3. Supporting Documents:

- | | | |
|--|--|---|
| <input type="checkbox"/> Bylaws | <input type="checkbox"/> Fiscal Impact Statement | <input type="checkbox"/> Presentation |
| <input type="checkbox"/> Contract Document(s) | <input type="checkbox"/> Law | <input checked="" type="checkbox"/> Report |
| <input checked="" type="checkbox"/> Correspondence | <input type="checkbox"/> Legal Review | <input type="checkbox"/> Resolution |
| <input type="checkbox"/> Draft GTC Notice | <input type="checkbox"/> Minutes | <input type="checkbox"/> Rule (adoption packet) |
| <input type="checkbox"/> Draft GTC Packet | <input type="checkbox"/> MOU/MOA | <input type="checkbox"/> Statement of Effect |
| <input type="checkbox"/> E-poll results/back-up | <input type="checkbox"/> Petition | <input type="checkbox"/> Travel Documents |
| <input type="checkbox"/> Other: <i>Describe</i> | | |

4. Budget Information:

- | | | |
|--|--|-------------------------------------|
| <input type="checkbox"/> Budgeted | <input type="checkbox"/> Budgeted – Grant Funded | <input type="checkbox"/> Unbudgeted |
| <input checked="" type="checkbox"/> Not Applicable | <input type="checkbox"/> Other: <i>Describe</i> | |

5. Submission:

Authorized Sponsor: Lisa Liggins, Secretary

Primary Requestor: Brooke Doxtator, BCC Supervisor

Additional Requestor: (Name, Title/Entity)

Additional Requestor: (Name, Title/Entity)

Submitted By: BDOXTAT1



Memorandum

TO: Oneida Business Committee

FROM: Brooke Doxtator, Boards, Committees, and Commissions Supervisor on behalf of Secretary, Lisa Liggins 

DATE: December 1, 2023

RE: Board, Committee, Commission, Tribally Chartered Entities, and Standing Committee Vacancies

Background

The purpose of this request is to approve the postings for the CY2024 vacancies on the boards, committees, commissions, tribally chartered entities, and standing committees.

According to section 105.6-4 of the Boards, Committees, and Commissions law “the Secretary shall request and receive approval from the Oneida Business Committee to post the notice of vacancy.”

This listing applies to appointed positions only and does not include any unknown vacancies (ex. resignations) that may occur throughout the year.

Action requested:

Approve the calendar year 2024 vacancy postings for Boards, Committees, Commissions, Tribally Chartered Entities, and Standing Committees.



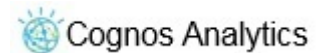
Annual BCCs Upcoming Vacancies

Upcoming vacancies for: 2024

End Term Date	Full Name	Board Name
Mar 31, 2024	METOXEN, STEPHANIE J	Oneida Community Library Board
Mar 31, 2024	CORNELIUS, KATHLEEN S	Oneida Community Library Board
Mar 31, 2024	HILL, HARMONY J	Oneida Nation Arts Board
Mar 31, 2024	COTTRELL, CODY	Oneida Nation Arts Board
Mar 31, 2024	HILL, DIANE S	Southeastern Wisconsin Tribal Services Advisory Board
Mar 31, 2024	REED, NATYSHA R	Southeastern Wisconsin Tribal Services Advisory Board
Mar 31, 2024	HILL, KATHLEEN M	Southeastern Wisconsin Tribal Services Advisory Board
Mar 31, 2024	FABIAN, DEBRA L	Southeastern Wisconsin Tribal Services Advisory Board
Jun 30, 2024	SKENANDORE-CORNELIUS, ELAINE M	Bay Bancorporation
Jun 30, 2024	ORIE, FERN V	Bay Bancorporation
Jun 30, 2024	BREUNINGER, JOHN L	Oneida ESC Corporation LLC
Jun 30, 2024	METOXEN, ELIJAH G	Oneida Youth Leadership Institute Board
Jul 31, 2024	MOORE, PATRICIA S	Anna John Resident Centered Care Community Board
Jul 31, 2024	NINHAM, JEANETTE L	Anna John Resident Centered Care Community Board

Dec 1, 2023 - 10:18:36 AM

Page: 1 of 1



Board, Committee, and Commission Member Annual Vacancy Report

Approve OBC SOP entitled OBC Special Projects Budget Expenditure of Funds

Business Committee Agenda Request

1. Meeting Date Requested: 12/13/23

2. Session:

Open Executive – must qualify under §107.4-1.

Justification: *Choose or type justification.*

3. Requested Motion:

Accept as information; OR

Adopt a motion which approves the DRAFT OBC & GAO SOP titled “OBC Special Projects Budget Expenditure of Funds.”

4. Areas potentially impacted or affected by this request:

Finance

Programs/Services

Law Office

DTS

Gaming/Retail

Boards, Committees, or Commissions

Other: *Describe*

5. Additional attendees needed for this request:

Name, Title/Entity OR Choose from List

Name, Title/Entity OR Choose from List

Name, Title/Entity OR Choose from List

Name, Title/Entity OR Choose from List

6. Supporting Documents:

- | | | |
|---|--|---|
| <input type="checkbox"/> Bylaws | <input type="checkbox"/> Fiscal Impact Statement | <input type="checkbox"/> Presentation |
| <input type="checkbox"/> Contract Document(s) | <input type="checkbox"/> Law | <input type="checkbox"/> Report |
| <input type="checkbox"/> Correspondence | <input type="checkbox"/> Legal Review | <input type="checkbox"/> Resolution |
| <input type="checkbox"/> Draft GTC Notice | <input type="checkbox"/> Minutes | <input type="checkbox"/> Rule (adoption packet) |
| <input type="checkbox"/> Draft GTC Packet | <input type="checkbox"/> MOU/MOA | <input type="checkbox"/> Statement of Effect |
| <input type="checkbox"/> E-poll results/back-up | <input type="checkbox"/> Petition | <input type="checkbox"/> Travel Documents |
| <input checked="" type="checkbox"/> Other: DRAFT SOP & Supporting Flow Chart(s) | | |

7. Budget Information:

- | | |
|---|--|
| <input type="checkbox"/> Budgeted – Tribal Contribution | <input type="checkbox"/> Budgeted – Grant Funded |
| <input type="checkbox"/> Unbudgeted | <input checked="" type="checkbox"/> Not Applicable |
| <input type="checkbox"/> Other: <i>Describe</i> | |

8. Submission:

Authorized Sponsor: Lisa Summers, BC Area Manager

Primary Requestor: Lisa Summers, BC Area Manager



Memorandum

TO: Oneida Business Committee

FROM: Lisa Summers, OBC Area Manager 

DATE: December 5, 2023

RE: Request to approve OBC & GAO SOP Titled "OBC Special Projects Budget Expenditure of Funds"

The purpose of this correspondence is to notify the Oneida Business Committee (OBC), that the final draft standard operating procedure (SOP) titled "OBC Special Projects Budget Expenditure of Funds" is ready for approval.

Background

The OBC reviewed the SOP titled "OBC Special Projects Budget Expenditure of Funds" at the November 2, 2023, work session, including the procedure to expend funds in the OBC Special Projects Budget. The OBC determined it was important to provide additional time for review and provide feedback on the process through November 20, 2023.


Two persons provided suggested changes to the draft by the November 20, 2023, date and those changes have been incorporated into the SOP. These two suggestions included identifying Chapter 121 Budget and Finance and associated policy as the governing law and adding the definition of OBC Area Manager.

Please note, the Government Administrative Office (GAO) is in the process of developing a fillable form for the OBC to use when submitting requests in accordance with 3.4.1.2; however, this form will not be available until the end of December and was not requested or required, it is being developed for the OBC's convenience and for the GAO's tracking of requests moving forward.

Requested Action

1. Approve the SOP titled "OBC Special Projects Budget Expenditure of Funds."

cc: Patricia King, Executive Assistant

 ONEIDA NATION STANDARD OPERATING PROCEDURE	TITLE: OBC Special Projects Budget Expenditure of Funds	ORIGINATION DATE: July 1, 2023 REVISION DATE: EFFECTIVE DATE: After last signature
AUTHOR: Patricia King, Executive Assistant & Lisa Summers, OBC Area Manager	APPROVED BY: Lisa Summers, OBC Area Manger	DATE: November 20, 2023
DEPARTMENT: Government Administrative Office and Oneida Business Committee	APPROVED BY: <i>Title & Signature</i>	DATE
DIVISION: Non-Divisional	APPROVED BY: <i>Title & Signature</i>	DATE:
	APPROVED BY: <i>Title & Signature</i>	DATE:
EEO REFERENCE NUMBER:	COMPLIANCE REVIEW BY: <i>EEO</i>	DATE:
PAGE NO: 1 of 2	APPROVED BY: <i>Executive HR Director</i>	DATE:

1.0 PURPOSE

- 1.1 To establish standard procedure to request expenditure of funds from the Oneida Business Committee’s Budget titled “Special Projects.”

2.0 DEFINITIONS

- 2.1 **Fiscal Year:** Oneida’s fiscal year begins on October 1 and ends on September 30 of each year.
- 2.2 **OBC Area Manager:** Position number 02974 that is responsible to carry out delegated budget responsibilities on behalf of the Oneida Business Committee, and supervises the Government Administrative Office.
- 2.3 **OBC Special Projects Budget:** Fund unit assigned #4272041, where OBC budgets and expends dollars to support term-specific government initiatives.
- 2.4 **Mission:** To strengthen and protect our people, reclaim our land and enhance the environment by exercising our sovereignty.

- 2.5 Native Nation Building: Intentional use of five (5) principles in decision-making and long-term planning which are 1) Transformational Leadership, 2) Strong Governing Systems, 3) Seventh Generation Thinking, 4) Cultural Match and 5) Sovereignty.
- 2.6 Strategic Initiative: a comprehensive plan that an organization sets out for achieving its strategic goals or long-term visions for improvement. (If a goal asks what you want to achieve, a strategic initiative explains how you can achieve it.
- 2.7 Unidentified Expense: a set amount in the OBC Special Projects Budget at the beginning of each fiscal year which does not have a pre-identified allocation.
- 2.8 Vision Statement: “A Nation of Strong Families built on Tsi?niyukwalihot^ and a strong economy.”

3.0 WORK STANDARDS / PROCEDURES

- 3.1 Funds shall be budgeted in the OBC Special Projects Budget at a set dollar amount in each fiscal cycle.
 - 3.1.1 Processing the OBC Special Projects Budget in accordance with the Nation’s budget processes is the responsibility of the OBC Area Manager and/or designee(s).
 - 3.1.1.1 The Nation’s budgeting process is governed by law, Chapter 121 titled “Budget and Finances.”
 - 3.1.2 The OBC Area Manager shall provide a recommendation on the amount for the upcoming fiscal year based on a previous three (3) year expense average and any specific requests from the OBC.
 - 3.1.3 The recommended dollar amount for the upcoming fiscal year will be provided to the OBC no later than March 1 of each year.
 - 3.1.4 The OBC shall ratify or modify (increase or decrease) the recommended dollar amount no later than March 31 of each year.
 - 3.1.5 Final dollar amounts in the OBC Special Projects Budget shall be approved as part of the Nation’s approved fiscal law and policy.
- 3.2 Sign off for the OBC Special Projects Budget is delegated to the OBC Area Manger.
- 3.3 All funds expended from the OBC Special Projects budget which fall into the “Unidentified Expense” category of allocation(s), shall be approved by not less than six (6) members of the OBC.

Procedures

- 3.4 Submitting Requests for Funding Allocation
 - 3.4.1 Each OBC member may identify a special project to be funded in an upcoming fiscal year.
 - 3.4.1.1 Requests should include a summary of the purpose and an estimated dollar amount.
 - 3.4.1.1.1 Summary and purpose should consider whether the request aligns with the Nation's Vision, Mission, Nation Building projects or a Strategic Initiative.
 - 3.4.1.2 The OBC member should submit the request in writing to the OBC Area Manger no later than January 31st each year.
- 3.5 Processing Pre-Allocated Request
 - 3.5.1 Requests to expend funds for a Pre-Allocated project are submitted to the OBC Area Manager for processing.
 - 3.5.1.1 The OBC Area Manager will verify within three (3) business days, that the request is pre-allocated.
 - 3.5.1.2 Once verification is completed, the OBC Area Manager assigns the appropriate Government Administrative Office team member to work with the Requestor to complete the request in accordance with the Nation's approved accounting procedures.
- 3.6 Processing "Unidentified Expense" Request:
 - 3.6.1 The Requestor submits to the OBC Area Manager, a request to identify if funds are available in the "Unidentified Expense" allocation.
 - 3.6.1.1 Within one (1) business day, the OBC Area Manager shall verify and notify the Requestor of available funds.
 - 3.6.2 "Unidentified Funds" Available. The Requestor is responsible to obtain OBC support to utilize the "Unidentified Expense" allocation from the OBC Special Projects Budget.
 - 3.6.2.1 Sufficient record which demonstrates support from the OBC, is a poll in which results identify at least six (6) OBC Members are in agreement with the expense.
 - 3.6.3 Once support to proceed is obtained, the Requestor submits the request to process along with the poll results to the OBC Area Manager for processing.
 - 3.6.3.1 The OBC Area Manager assigns the appropriate Government Administrative Office team member to work with the Requestor to complete the request in accordance with the Nation's approved accounting procedures.

3.6.4 “Unidentified Funds” Not Available. The OBC Area Manager notifies the Requestor, and no additional action is taken to process the request.

4.0 REFERENCES

4.1 Oneida Nation Law, Chapter 121 titled “Budget and Finances.”

5.0 FORMS

5.1 None.

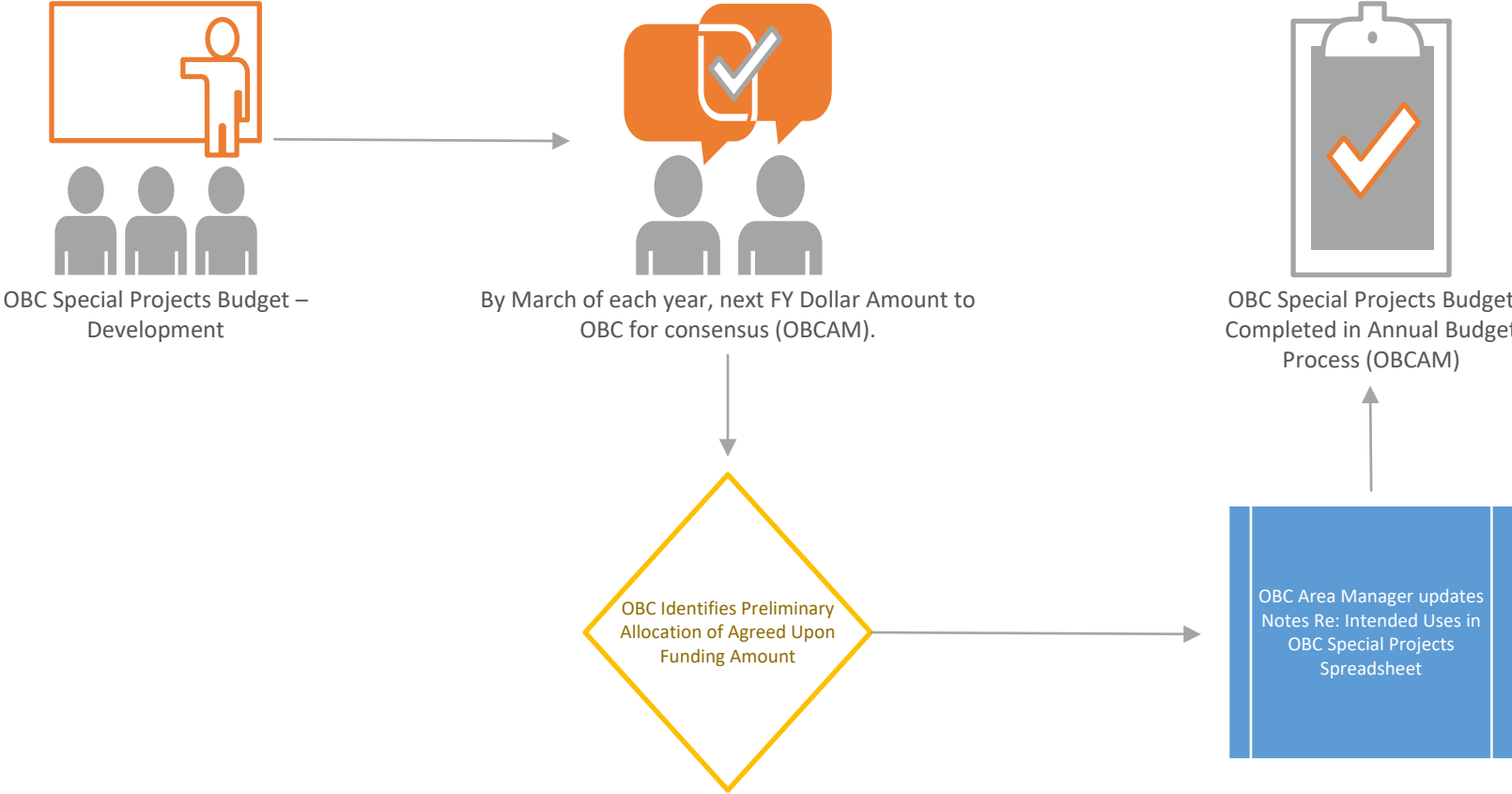
6.0 FLOW CHART

6.1 Processing Expenditure Requests from the OBC Special Projects Budget

6.2 Identifying and Validating Requested Allocations for the OBC Special Projects Budget.

DRAFT

identifying and validating requested allocations for the OBC Special Projects Budget.



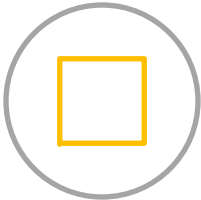
Processing Expenditure Requests from the OBC Special Projects Budget



Pre Allocated Requests – Submitted to OBCAM for processing



Request is verified as pre-allocated



Request is completed by GAO after verification



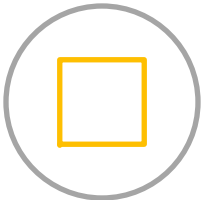
“Unidentified” Requests – Submitted to OBCAM to verify available funds.



Request for funds reviewed against approved budget & response provided to requestor



Funds Available – Requestor submits to OBC for consensus approval



Request is completed by GAO once consensus is achieved



Funds Not Available – Requestor is notified & request is not processed.

Oneida Business Committee Special Projects Request

Submitting Requests for Funding Allocation

- Each OBC member may identify a special project to be funded in an upcoming fiscal year.
 - Requests should include a summary of the purpose and an estimated dollar amount.
 - Summary and purpose should consider whether the request aligns with the Nation’s Vision, Mission, Nation Building projects or a Strategic Initiative.
 - The OBC member should submit the request in writing to the OBC Area Manger no later than January 31st each year.

Name: _____

Project Title: _____

Estimated Expense: _____

Summary of Purpose:

Signature: _____ Date: _____

Research Request: Drs. Webster and Stevens - Community Support Request - Seeds of Tomorrow:...

Business Committee Agenda Request

1. Meeting Date Requested: 12/13/23

2. Session:

Open Executive – must qualify under §107.4-1.

Justification: *Choose or type justification.*

3. Requested Motion:

Accept as information; OR

Approve support for research request.

4. Areas potentially impacted or affected by this request:

Finance

Programs/Services

Law Office

DTS

Gaming/Retail

Boards, Committees, or Commissions

Other: *Describe*

5. Additional attendees needed for this request:

Name, Title/Entity OR Choose from List

Name, Title/Entity OR Choose from List

Name, Title/Entity OR Choose from List

Name, Title/Entity OR Choose from List

6. Supporting Documents:

- | | | |
|---|--|--|
| <input type="checkbox"/> Bylaws | <input type="checkbox"/> Fiscal Impact Statement | <input checked="" type="checkbox"/> Presentation |
| <input type="checkbox"/> Contract Document(s) | <input type="checkbox"/> Law | <input type="checkbox"/> Report |
| <input type="checkbox"/> Correspondence | <input checked="" type="checkbox"/> Legal Review | <input type="checkbox"/> Resolution |
| <input type="checkbox"/> Draft GTC Notice | <input type="checkbox"/> Minutes | <input type="checkbox"/> Rule (adoption packet) |
| <input type="checkbox"/> Draft GTC Packet | <input type="checkbox"/> MOU/MOA | <input type="checkbox"/> Statement of Effect |
| <input type="checkbox"/> E-poll results/back-up | <input type="checkbox"/> Petition | <input type="checkbox"/> Travel Documents |
| <input checked="" type="checkbox"/> Other: Book Summary | | |

7. Budget Information:

- | | |
|---|--|
| <input type="checkbox"/> Budgeted – Tribal Contribution | <input type="checkbox"/> Budgeted – Grant Funded |
| <input type="checkbox"/> Unbudgeted | <input checked="" type="checkbox"/> Not Applicable |
| <input type="checkbox"/> Other: <i>Describe</i> | |

8. Submission:

Authorized Sponsor: Jo Anne House, Chief Counsel

Primary Requestor: (Name, Title/Entity)

Jo Anne House, PhD | Chief Counsel
James R. Bittorf | Deputy Chief Counsel
Kelly M. McAndrews | Senior Staff Attorney

Carl J. Artman
Krystal L. John
Peggy A. Van Gheem
Lydia M. Witte

Law Office



MEMORANDUM

TO: Oneida Business Committee

FROM: Jo Anne House, Chief Counsel

DATE: December 6, 2023

SUBJECT: Community Support Request – Seeds of Tomorrow: Nurturing Roots of Oneida Governance

The authors are editing and writing a book regarding the Oneida Nation and governance.

We are seeking Business Committee support for a book project we are working on. We are attaching a...project summary that includes the details of the project and a rough table of contents with chapter authors. We are also seeking approval for those chapter authors that are current tribal employees. We understand employees might need to obtain their supervisor's consent to work on such a project and we were hoping a blanket approval from the BC would address the approval requirements for employees.

Please note, Chapter 9 will involve obtaining input from the community. Those chapter authors are working on hosting four such meetings to gather that input. Three will be in Oneida, one will be in Milwaukee. They are also letting people know that if any additional groups want to give input, they will make themselves available for additional meetings.

We are excited about this project and will send the Business Committee a draft of the book for review before we send it to the publisher. We hope to have a complete draft of this book this summer. Note, we have not chosen a publisher or sent a proposal to any publishers yet.

As identified, there will be research conducted involving members and there are multiple authors who are also employees of the Oneida Nation.

I have reviewed the summary and proposed community input. It is my opinion that this research project will provide beneficial information for the Oneida Nation. It is my recommendation that the project be supported by the Oneida Business Committee.

Recommended Action:

Motion to approve research request, consistent with resolution # BC-05-08-19-A, Research Requests: Review and Approval to Conduct, and, in accordance with:

Page 2

- a. Resolve #2(3), Drs. Webster and Stevens are required to submit the final book draft for review;
- b. Resolve #2(4), Drs. Webster and Stevens are required to submit a copy of the published work and can request to present the research findings to the Oneida Business Committee; and
- c. Resolve #5, any further use of this research information is subject to authorization by the Oneida Business Committee.

If you have further questions, please contact me.

Edited by Rebecca M. Webster and Lois Stevens

We're embarking on another adventure related to the Great Law. This grass roots book project builds on decades long conversations in our community about how to return to our traditional governing structure. This book will cover the history of the Great Law, our unique history as the Duck Creek Oneidas, the current state of governance, and then it will turn to discussing how we can transition from our current form of governance to our traditional form of governance. We hope this book will not only serve as a guide for our community, but for other tribal communities that want to embark on ways to reincorporate their traditional governing structures. It will also serve as a resource to those wanting to learn more about historic traditional governing structures and how Oneida, like other tribes, transitioned over time into new structures. Understanding that history helps us see that we can transition again.

We know this is likely a conversation that will take generations before our community is ready to make sweeping changes. The pieces we lay out in this book will serve as a guide and a resource for our community as we continue to have these conversations. One of my favorite parts of this project so far is the impressive number of Oneida voices we will have in this book. Each chapter will start off with a brief poem by Oneida poets Richard (Lotni) Elm-Hill and Kenzie Allen. Each chapter will incorporate voices from our youth (yet to be selected), including a brief section at the end of each chapter that a youth will write. We also hope to have artwork from our community members throughout the book. The authors of the chapter related to overcoming obstacles will be holding focus groups to hear from our community members in the months to come. Everyone is welcome to attend these meetings.

Table of Contents and Authors (Chapter titles TBD)

Introduction *(by Bob Brown)*

1. Great Law - Original Governing Structure *(by Becky Webster)*
2. Gender Roles and Responsibilities *(by Yuntle McLester)*
3. How we got here, colonization, removal, IRA *(by Carol Cornelius and Doug Kiel)*
4. 1970s – longhouse building history, our fire *(by Artley Skenandore)*
5. Current state of operations/structure *(by Jen Falck and Lois Stevens)*
6. Tribal School Clan Council *(by Sarah Wonderful & Students)*
7. Why simply inserting culture into current structure will not work *(by Jameson Wilson and Lois Stevens)*
8. The case for operating under original structure - Onondaga, Tonawanda, and Tuscarora *(by Lou Williams Jr.)*
9. Barriers and how to overcome them *(by Michele Doxtator, Julie Clark, and Breann Clark)*
10. Who are you taking with you through this transition period? *(by Paul Ninham, John Powless III, Jameson Wilson)*
11. Resetting the clan system *(by Randy Cornelius)*
12. What it can look like in modern times *(by Marena Bridges)*
13. Designing the future – healing and Oneida communities *(by Mark Powless)*

Conclusion *(by Michele Doxtator, Becky Webster, Amelia Webster)*

Review FY-2025 Budget schedule and determine next steps

Business Committee Agenda Request

1. Meeting Date Requested: 12/13/23

2. Session:

- Open Executive – must qualify under §107.4-1.
Justification: *Choose or type justification.*

3. Requested Motion:

- Accept as information; OR
Enter the requested motion related to this item.

4. Areas potentially impacted or affected by this request:

- | | |
|---|---|
| <input type="checkbox"/> Finance | <input checked="" type="checkbox"/> Programs/Services |
| <input type="checkbox"/> Law Office | <input type="checkbox"/> DTS |
| <input type="checkbox"/> Gaming/Retail | <input type="checkbox"/> Boards, Committees, or Commissions |
| <input type="checkbox"/> Other: <i>Describe</i> | |

5. Additional attendees needed for this request:

- Name, Title/Entity OR Choose from List*
Name, Title/Entity OR Choose from List
Name, Title/Entity OR Choose from List
Name, Title/Entity OR Choose from List

6. Supporting Documents:

- | | | |
|---|--|---|
| <input type="checkbox"/> Bylaws | <input type="checkbox"/> Fiscal Impact Statement | <input type="checkbox"/> Presentation |
| <input type="checkbox"/> Contract Document(s) | <input type="checkbox"/> Law | <input type="checkbox"/> Report |
| <input type="checkbox"/> Correspondence | <input type="checkbox"/> Legal Review | <input type="checkbox"/> Resolution |
| <input type="checkbox"/> Draft GTC Notice | <input type="checkbox"/> Minutes | <input type="checkbox"/> Rule (adoption packet) |
| <input type="checkbox"/> Draft GTC Packet | <input type="checkbox"/> MOU/MOA | <input type="checkbox"/> Statement of Effect |
| <input type="checkbox"/> E-poll results/back-up | <input type="checkbox"/> Petition | <input type="checkbox"/> Travel Documents |
| <input checked="" type="checkbox"/> Other: Draft FY25 Budget Schedule | | |

7. Budget Information:

- | | |
|---|--|
| <input type="checkbox"/> Budgeted – Tribal Contribution | <input type="checkbox"/> Budgeted – Grant Funded |
| <input type="checkbox"/> Unbudgeted | <input type="checkbox"/> Not Applicable |
| <input type="checkbox"/> Other: <i>Describe</i> | |

8. Submission:

Authorized Sponsor: Larry Barton, Treasurer

Primary Requestor: (Name, Title/Entity)




Oneida Nation
Oneida Business Committee
PO Box 365 • Oneida, WI 54155-0365
oneida-nsn.gov



Memorandum

To: Oneida Business Committee

From: Larry Barton, Treasurer 

Date: November 27, 2023

Re: Draft FY25 Budget Schedule for Discussion/Review

The draft FY25 Budget Schedule is a general timeline to guide the budget process from formation to adoption, subject to change.

Thank you.

Budget Calendar -	Draft	Responsible Party
Date Activity	Activity	
12/7/2023	Set Nations Priorities	BC
1/8/2024	HRD Wage Plan Communicated to Organizations	HRD
1/24/2024	Approve Budget Calendar and Guidelines	BC
1/30/2024	Budget Kick Off Meeting	BC/CFO/ACFO/SABC
Week of 2-11	Community listening sessions	BC/CFO/ACFO/SABC
3/7/2023	Present community input & updates regarding goals	BC/CFO/ACFO/SABC
3/13/2024	Payroll Reports Submitted to B.U.	ACFO/SABC
4/11/2024	Gaming and Retail operational and Capex Budgets completed	Gaming & Retail
4/18/2024	If needed provide updated budget guidance to the organization	BC/CFO/ACFO/SABC
5/2/2024	CIP budget request prioritized and submitted	GM Designee
5/13/2024	Remaining Division and Non-Divisional operational and Capex budgets entered	All
6/10/2024	Submit all forms to BUDGET email	All
6/17/2024	FY2025 Budget Consolidation, First Draft completed sent to BC/GMs/CFO	ACFO
6/26/2024	BC approves budget packet to members	BC/CFO/ACFO
6/28/2024	Packet to Mail Center	Secretary's Office
6/29/2024	Packet Printed	Printing
7/29/2024	Packet Mailed to Members	Mail Center
8/1/2024	Packet received by Members	Mail Center
September	Community Meetings Informational Presentations	BC/CFO/ACFO/SABC
No later than 10-1-24	GTC Meeting to adopt budget	GTC

Activities that are bolded are firm dates, all others are targets.

Review funding request from Safe Shelter, Inc. and determine next steps

Business Committee Agenda Request

1. **Meeting Date Requested:** 12/13/23

2. **Session:**

Open Executive – must qualify under §107.4-1.

Justification: Other - type reason

3. **Requested Motion:**

Accept as information; OR

Requesting support for unbudgeted utilities payment to get safe Shelter Inc through cold winter months of Dec 2023, Jan, Feb, and Mar 2024. Utility bills of like prior months attached. Also rationale attached re: previous requests that were made to cover these costs.

4. **Areas potentially impacted or affected by this request:**

Finance

Programs/Services

Law Office

DTS

Gaming/Retail

Boards, Committees, or Commissions

Other: *Describe*

5. **Additional attendees needed for this request:**

Pearl WebsterMSN RN Executive Director Safe Shelter Inc

Name, Title/Entity OR Choose from List

Name, Title/Entity OR Choose from List

Name, Title/Entity OR Choose from List

6. Supporting Documents:

- | | | |
|--|--|---|
| <input type="checkbox"/> Bylaws | <input type="checkbox"/> Fiscal Impact Statement | <input type="checkbox"/> Presentation |
| <input type="checkbox"/> Contract Document(s) | <input type="checkbox"/> Law | <input type="checkbox"/> Report |
| <input checked="" type="checkbox"/> Correspondence | <input type="checkbox"/> Legal Review | <input checked="" type="checkbox"/> Resolution |
| <input type="checkbox"/> Draft GTC Notice | <input type="checkbox"/> Minutes | <input type="checkbox"/> Rule (adoption packet) |
| <input type="checkbox"/> Draft GTC Packet | <input type="checkbox"/> MOU/MOA | <input type="checkbox"/> Statement of Effect |
| <input type="checkbox"/> E-poll results/back-up | <input type="checkbox"/> Petition | <input type="checkbox"/> Travel Documents |
- Other: Unanticipated operational expenses due to lack of knowledge of impending costs which became the responsibility of Safe Shelter Inc FY 2024

7. Budget Information:

- | | |
|---|--|
| <input type="checkbox"/> Budgeted – Tribal Contribution | <input type="checkbox"/> Budgeted – Grant Funded |
| <input type="checkbox"/> Unbudgeted | <input checked="" type="checkbox"/> Not Applicable |
| <input type="checkbox"/> Other: <i>Describe</i> | |

8. Submission:

Authorized Sponsor: Name, Title/Entity OR Choose from List

Primary Requestor: Pearl Webster Safe Shelter Executive director



November 30, 2023

Oneida Business Committee
Oneida Nation

Pearl Webster MSN RN Executive Director
2155 Hutson Rd
Green Bay WI 54303
Pearl.webster@safesheltergb.org

This message accompanies the request before you explaining the rationale.

In June of 2022 Safe Shelter requested \$700,000 funding to tide us through our first year of independent operations. The following documents per Business Committee (BC) request were provided to BC & to present to the Quality-of-Life team to answer their questions

1. Strategic Plan
2. Projected 22-23 Budget
3. Operational Plan

In the Safe Shelter Inc Strategic Plan and in the projected 22-23 projected budget it was explained why this amount was being requested. It was known at that time that Safe Shelter Inc would become financially responsible for the building utilities and waste management costs beginning with Oneida FY 24.

This is noted in the attached.

This was asked for in the original request in June 2022 because utility costs were projected even though the actual costs were unknown at that time. Safe Shelter Inc could not possibly have this much reserve at that time to cover 2023-24 winter month timeframe, nor would we have reached our 2-year anniversary, which would better position us to obtain larger financial donations.

After a series of meetings, requests, etc., Safe Shelter Inc received notice the above combined parties would provide half of the original 7k ask, which is documented in attached memo of July 20, 2022. The amount awarded was \$350,000 in 2 increments of \$150,000 each.

The original request of 7k was carefully projected in consideration of payroll (QuickBooks costs, Workers Compensation), liability insurances, daily resident needs to provide for a family of 60 individuals, and now \$2-3000 each month for utilities & waste management.

Safe Shelter Inc has been frugal in spending. Our accounts are open for your review. I am listing funding applied for and funding received. SS is fortunate for funding received based on respective time in operations.

Grants Received Since SS opened November 15, 2021

1. ESG-CV Emergency Solutions Grant -Covid. As Safe Shelter's fiscal agent, WWGP wrote for this grant to cover 1st year operations for Safe Shelter Inc. They managed the grant and did not apply it all to SS.
2. Mainstreet Bounce Back for awarded **10 k in Nov 22**. This is a WI business startup grant.
3. **Emergency Solutions Grant (ESG) for 500,000K in Dec 21. We did not get this grant**, only 8 nonprofits in WI were chosen.
This was the same grant received for Safe Shelters 1st year of operations, so I was not surprised we did not get it (however disappointed).
4. The **State Subsidy Grant 2023 in Oct 22. We were awarded 35K**, which is just beginning to provide funds.
5. Received a **10 k in a reimbursement award for executing the 2021 ESG grant correctly**.
6. Received notice 1/23 that Safe Shelter is included in the 45 nonprofits selected in Green Bay to participate in the Give Big Green Bay event. This event is scheduled for a 24 hour period, beginning at noon on February 21 to noon on February 22, 2023. It is a major fundraiser due to the Green Bay Packer organization matching every dollar donated to nonprofits. **SS was awarded 28,286.00 on March 31, 2023**. SS raised 25,000.00 but the Packer organization could not pay a 50/50 match due to total donation going over their allotment dollars. So, all nonprofits did not get the amount stated at the start of this event.
7. Homeless Case Management Services **Grant 50K (did not get this grant)**
8. **ARPA Grant 100K (did not get)**
9. SSSG Grant **35,200.00 Awarded this grant**
10. EFSP Grant 10K Pending **Awarded 7/2023 \$8098**
11. Basic Needs 10k Pending **AWARDED 6/2023 30,000.00**
12. FFGB grant (fence) **Awarded \$7,500 8/31/23** which will go toward a fence btw Safe Parking & Safe Shelter for safety reasons.
13. WHEDA , fridge, washer, paint, blinds **pending for 50k**
14. Spirit Pump RETAIL 10/2023 **Awarded \$1000**
15. Capacity Building Initiative BOD 10/15/23 . Just **awarded \$7500 for Board of Director training**.
16. St Norbert Abby 11/14/23 , Child Advocacy request, \$7760.00, pending
17. SSSG 2024 10/26/23. \$100,000.00, pending
18. JJK, \$100,000 Nov 2023, pending
19. P.E.O. H.E.L.P. fund, Inc. Optimist Club, \$3000 fence project. Nov 2023 pending
20. In process of completing 990 form which will better position SS to seek funding from sources who require 2 years of successful operations.

Safe Shelter met with the Oneida Comprehensive Housing Department in summer Of 2022 to discuss written partnership so SS could access HUD funding. This cannot happen without this written

agreement. I was told they did not want to do this because they got burnt by another local nonprofit, in addition did not want money taken from their funding awards.

The Oneida grant writer told me SS must have this to access HUD funding. I discussed this with the GM several times since meeting with Oneida Housing and he said he would assist in this request. As recent as October 2023 I was informed this agreement could only happen via OBC Resolution, in addition not until spring 2024.

If you need additional information, please let me know.

Thank you.

Pearl Webster

Safe Shelter Inc Executive Director



Safe Shelter, Inc. is the vision of Pearl Webster, a member of the Oneida Tribe of Indians of Wisconsin. Safe Shelter, a family homeless shelter, opened doors in November 2021 and is a non-profit 501 3 (c).

STRATEGIC PLAN FOR 2022 -2025

*(Includes: Strategic Plan, Logic Model, Financial Strategy,
Fundraising Strategy, Budget to January 2025 and*

Narrative on How Funds Were Spent)

*The goal of a nonprofit is to further its mission, which includes raising enough money
to continue to operate and be sustainable.*

VS

The goal of a for-profit company is to return dividends to shareholders or profit to owners

3

2155 Hutson Road,
Green Bay, WI 54304
920-932-3380

<http://www.safesheltergb.org/>

FOUNDING PHILOSOPHY

Safe Shelter is founded on Cultural Oneida Values and Oneida cultural concepts that are directly integrated with the resources and services Safe Shelter provides. The Safe Shelter logo features the eagle in a perched position as if guarding her nest. Just below, the six diamonds represent how the nations of the Iroquois Confederacy bind together to create strength and unity. The diamonds are encircled in what Indigenous Peoples refer to as the circle of life. The circle also represents the continuous duty to provide for individuals affected by not having a place to call home.

VISION

END HOMELESSNESS

MISSION

Safe Shelter **Tsi? Tehonahtlo"hostu"** (the Oneida name for where they shelter themselves) will provide temporary shelter to homeless families and veterans, while providing resources which supports the dignity and self-worth of all guests in their transitioning to self-sufficiency.

VALUES

- S** Safety, sensitivity, security, sustainability, and support.
- A** Acceptance, advocacy, accountability, and adapting trauma informed care principles and practices.
- F** Fairness, family-orientation, and feelings of belonging.
- E** Embrace diversity, empathy, and encourage trusting relationships in a trusting environment.

GOAL

The goal of Safe Shelter is to provide a warm, clean, comfortable place for residents to stay in their time of need. We understand when the residents come to Safe Shelter, they are hungry, cold, scared, traumatized, abused, addicted, penniless, embarrassed, and doing their best to survive with their children. Our staff works with them to help overcome obstacles, trauma, and homelessness. We work fervently to help them find a place to live and a job to help them pay the rent and work with their addictions. We can't do it all at Safe Shelter, however, we can refer residents to the resources that can help. We want all staff to encourage a welcoming environment for residents, children, and others.

EXECUTIVE SUMMARY

OVERVIEW

Safe Shelter, Inc. was established in November of 2021, funded by the ESG Grant, assisted by the Oneida Nation and Wise Women Gathering Place with a vision to END HOMELESSNESS. Safe Shelter has thirteen rooms and fifty-eight beds for adults with children and is located on the Oneida Reservation. Safe Shelter offers adults with children a place to sleep, food to eat, and a safe place to live while providing nutritious meals, beds, clothing, support services, counseling, assistance finding jobs, referrals for services, and assisting families transition toward finding their "safe shelter" and "building a strong family".

PROBLEM TO SOLVE

Homeless is increasing according to HUD. Brown County reported that in April 2020 there were 612 experiencing homelessness and in March 2021 the number grew to 1,177 with 41% being children and youth under 18 years old. 16% of homeless were American Indian/Alaskan Native and 33% of the homeless were Blacks. It appears that Natives and Blacks are experiencing homelessness at a rate of 15.7 times other populations.

OUR SOLUTION

Safe Shelter provides counseling, advocacy, and supportive services to adults in the shelter to help them learn and grow so they are employable and able to find homes to live in. The obstacle to overcome is lack of education, felonies or evictions on their record. With hard work, resources, and dedication we can overcome those obstacles and since opening the doors, we have placed 15 families in homes.

TARGET MARKET

The target market for is residents who live in Wisconsin for one year, then Oneidas, other Natives, and Brown County residents. Safe Shelter has 13 rooms and can accommodate families based on availability and need.

COMPETITION

Other shelters are not competition. Safe Shelter and other shelters work with homeless people, provide resources, work tirelessly to END HOMELESSNESS in this area. Other shelters are not competition but are partners.

GROWTH CHANNEL

We will be working aggressively on a campaign to raise an awareness and funds to END HOMELESSNESS. This will include a social media campaign and news stories sharing the plight and successes of homeless people.

MARKETING

We will work on an active Facebook page, Twitter account and Instagram account to solicit donations, participate in events, and share the plight of homelessness and financial need to END HOMELESSNESS.

TARGETS OR MILESTONES

To raise funds through grants and fundraising allowing Safe Shelter to operate into the future and continue realizing the vision to END HOMELESSNESS.

Work with staff and volunteers to ensure they are trained in their jobs and know how to apply "trauma informed care" with each person residing in Safe Shelter.

To provide on-site or offsite programming for children, teens, adult women, and adult males that will help them become strong and successful adults.

REVENUE

Safe Shelter began operations under the ESG Grant with Wise Women Gathering Place as the fiscal agent. That grant expired June 30, 2022 and Safe Shelter received emergency funding from the Oneida Tribe of Wisconsin to keep the doors open, pay personnel, and support services. Safe Shelter is a 501 (c)(3) agency – with a non-profit status.

EXPENSES

Safe Shelter staff consists of twelve employees - two positions unfilled which come to approximately \$330,000 per year. The operational expenses and supportive services amount to about \$126,680 per year. The total needed to operate one year would be \$456,680 and after one year, Safe Shelter will have grants to cover the subsequent years.

DESIRED TEAM MEMBERS:

- *Member of Oneida Business Committee on Board
- *Board Members with non-profit experience
- *Experienced Case Manager/Social Worker/Advocates
- *Child Advocate *Activities/Resource Person

DESIRED PARTNERS TO:

- *Assist with marketing and IT;
- *Assist with planning fundraisers to operate the shelter ;
- *Be creative redeveloping Safe Shelter;
- *Interact and train residents and their children.

*Pearl Webster, Founder and Executive Director of Safe Shelter
received publicity from NBC 26, WBAY, WFRV, Press Gazette, and named "Remarkable Women of NE Wisconsin"
for opening the Shelter and realizing her dream for a homeless shelter on the reservation.*

MARKETING

At Safe Shelter we believe the issue of homelessness is a solvable issue and with the help of governments, foundations, philanthropic entities, and individuals we can acquire the funds necessary to find a solution to the barriers that caused residents and their children to be homeless. Being a non-profit, Safe Shelter relies on partners and donors to keep the doors of Safe Shelter open so families without a home can find safe shelter.

The Oneida Tribe of Indians has generously provided funds to help keep our doors open BUT this isn't enough, so Safe Shelter will work to raise funds to operate and keep over 60 adults, children, and veterans in a place where they can sleep and live in a safe place, until they find their own home. We plan to reach out to the Oneida Tribe of Indians, other tribes, government grants, foundations, philanthropic entities, and individuals to raise funds through direct donations or grants.

Safe Shelter is applying for grants that target homelessness, housing, families in need, employment, developing the skills of residents, rehabilitation, and helping single male veterans.

OUTCOMES, GOALS AND KEY PERFORMANCE INDICATORS

Homelessness is a problem that exists in our community and a nationwide epidemic. There are many reasons for the increase in homelessness and these are the issues Safe Shelter wants to address. It appears that Natives and Blacks are experiencing homelessness at a rate of 15.7 times other populations. An Oneida woman, Pearl Webster, is the founder and visionary for Safe Shelter. She is fulfilling a desire to help the homeless and use her knowledge and understanding of "people of color" to work with these populations to help them stabilize and find a home.

LOGIC MODEL OUTCOMES

INPUTS What we invest.	OUTPUT or ACTIVITIES What We Do	PARTICIPATION Who
Staff:	We have <u>Safety Staff</u> who monitor the building 24 hours per day, 7 days per week. A potential resident will be come to Safe Shelter by referral from other homeless shelters or coming to the building. They will meet with an <u>Intake Worker/Advocate</u> who will gather information, conduct a drug screening and be shown a room, based on availability of room. Once here they will meet with a <u>Case Manager/Advocate</u> who will help them overcome obstacles to having a home. Residents will attend classes, apply for jobs, and work to remove barriers. Continental breakfast is available, daily. Lunch is "on their own" or donated meals. The <u>Cook</u> will make a meal for the residents for dinner. We have a <u>Support/Float and a variety of volunteers</u> who will provide classes, seminars, and training to help residents. The <u>Executive Director</u> and <u>Administrative Coordinator</u> will handle the administrative functions, operations, personnel, and assist in fundraising and grant writing.	5 Safety Staff 2.5 Intake Worker/ Advocate 1 Case Manager/ Advocate 1 Cook 1 Executive Director 1 Administrative Coordinator 1 Support/Float
Time:	Safe Shelter is operated 7 days per week/24 hours per day	Staff
Facilities:	The building is 1,207 square feet and there are 13 rooms with 1, 2, 3, or 4 bunk beds. We are receiving support services from the Oneida Tribe.	Oneida Tribal Departments
Materials:	We accept donations of money, food, clothing, services, paper products, cleaning products, or anything that can be used by a family shelter.	*Individuals *Restaurants *Bakeries *Stores

Money:	We pay twelve staff and operational expenses.	*Financial donations are handled by the Executive Director. *Other donations are handled by staff and volunteers.
Equipment:	The equipment used by Safe Shelter is typical office equipment, security monitors, and kitchen equipment.	Staff

Learning Changes in Awareness, Knowledge, Attitudes, Motivations, Opinions, Behavioral Intent, Skills, Aspirations January 2023 - Short Term Outcomes	Action Changes in Behavior, Decision- Making, Policies, Social Action June 2023 - Medium Term Outcomes
Write grants to use for operating expenses and plan the fundraising events and solicit funds from the Oneida Nation Business Committee for operating expenses.	Work with Veteran’s and veterans officers to solicit funding, help remove the barriers to employment, and homelessness.
Educate the government and community on the need to address homelessness on or near the reservation. Our families are impacted.	Begin fundraising events, write grants, begin a social media campaign to raise funds.
Educate Safe Shelter Staff and Residents on new policies, procedures, and operations while practicing “trauma informed care” practices.	Conduct numerous adult sessions to help residents on their journey toward self-sufficiency and sessions for youth to help them through this difficult time in their life.
Write information articles to publish on social media sites and local papers to create an awareness of the plight of homeless and how YOU can help. (<i>Donations</i>)	Continually revise policies to accommodate new staff and new residents.
Join homeless and local business associations and become active in that community to create an awareness of homelessness and solicit donations.	Partner with homeless and local business associations to become known in the community and work with them to help reduce homelessness.

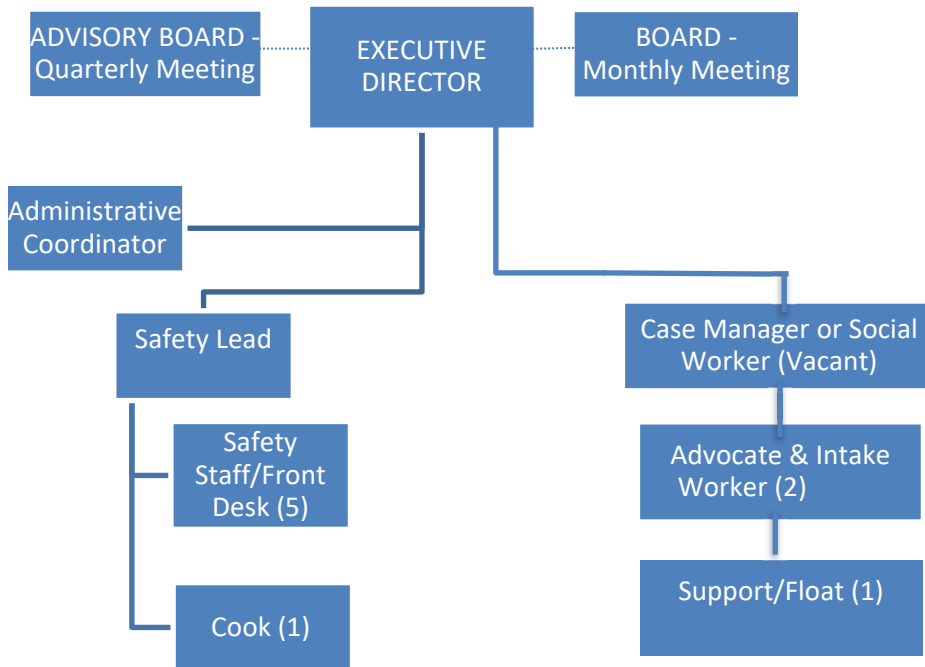
Conditions: Changes in Social (Well-being), Economic, Civic, or Environmental Ongoing and January 2024 - Long Term Outcomes
Former Residents will be employed and enjoy living in their own places based on services, knowledge, or skills acquired from Safe Shelter and who participated in their plan.
Safe Shelter will be a part of the homeless shelter associations and active in the local communities.
Safe Shelter will be sustainable. We will operate with funds raised by Safe Shelter Staff, Board, Executive Director, and Volunteers.

ASSUMPTIONS	EXTERNAL FACTORS
*We believe we will receive grant funding to operate Safe Shelter. *Safe Shelter Advocates and Case Managers will be assertive with implementation of each Resident’s case plan to help them overcome their barriers. *We believe we will be good partners with the Oneida Tribe and other agencies in the community.	*Safe Shelter will be mindful of the economics of the Oneida Tribe and the national economy. *It is necessary for Safe Shelter to raise funds and receive grants amounting to at least \$450,000 annually to keep the doors open.
EVALUATION	
The success of Safe Shelter will be measured by the number of people sleeping in the shelter (residents) who ended up finding their own home, found the means to pay rent, and by the amount of funding/donations received.	

GOALS

	Goal #1	Goal #2	Goal #3
Specific	Raise funds in the amount of \$450,000 annually through fundraising, grants and donations. We will submit grants for ten funding opportunities that are appropriate for Safe Shelter by June 30, 2023.	Safe Shelter Advocates will communicate with their assigned 6 or 7 resident rooms weekly and submit documentation showing a minimum of 4 hours per week and activities conducted. Staff will help residents offering referrals, planning and making contacts with and for residents. To stay at Safe Shelter residents will be required to work with the Advocate and Case Manager on their plan. Reports on time with Residents will be entered into the system and reviewed weekly by the Executive Director for compliance.	Management and designated staff of Safe Shelter will utilize 8 hours of time per month to learning how to improve operations of Safe Shelter. They will learn through videos, books, Ted Talks, You Tube, seminars, and other homeless shelters. They will budget their time to ensure the care of Residents is a priority and will manage their time for learning. They will submit to the Safe Shelter Board each month how they filled the 8 hours that month.
Measurable			
Attainable			
Realistic			
Timely			
	RE: Funding	RE: Ending Homelessness for Residents	RE: Management Staff Learning

SAFE SHELTER ORGANIZATIONAL CHART



Safe Shelter was operating under the ESG Grant, with Wise Women Gathering Place as the Fiscal Agent until June 30, 2022. On July 1, 2022 Safe Shelter will no longer have Wise Women Gathering Place as the Fiscal Agent and will be 100% responsible for raising funds to operate, complete administrative duties (including managing personnel), operating the homeless shelter, and interviewing staff for the independent Safe Shelter.

Starting over with a limited budget, limited staff, and the opportunity to improve the operations of Safe Shelter it may be necessary for staff to work in other positions to ensure Safe Shelter is fully staffed. It will be necessary for staff to work at least one weekend per month, fill vacancies, and to assist with general housekeeping.

The **EXECUTIVE DIRECTOR** will be responsible for the operation of Safe Shelter. The Executive Director will be responsible to raise funds to operate Safe Shelter by writing grants or submitting letters to philanthropic organizations. They will be responsible to manage the budget, use Quick Books, supervise Shelter Leads, Administrative Coordinator, Case Manager, and volunteers. The Executive Director will ensure policies are up to date and communicate with Staff and Residents on a regular basis. The Executive Director will have the sole authority to approve of a Resident's exit from the Safe Shelter for violations of Safe Shelter's policies.

The position of **ADMINISTRATIVE COORDINATOR** is vacant and work closely with the Executive Director. The duties will consist of administrative duties, managing the email, working on social media pages, research, collecting reports from staff, helping with grant writing/fundraising/events, general housekeeping, taking minutes, filing, writing purchase orders and getting approvals from the Executive Director, work on Quick Books, and will assist with duties assigned by the Executive Director.

Safe Shelter needs a qualified, experienced **CASE MANAGER OR SOCIAL WORKER**. This position is vacant and will report to the Executive Director. They will be responsible for monitoring and assigning residents to the Advocate or Intake Workers. They will ensure proper reporting is complete and that Advocates are working with residents on their individual plans.

Safe Shelter will have two **ADVOCATES OR INTAKE WORKERS**. Safe Shelter requires one Advocate or Intake Worker seven days per week to work shifts of 9:00 a.m. to 5:00 p.m. and 12:00 p.m. to 8:00 p.m. They will have a case load with a minimum of 6 families. They are responsible to conduct an intake on a potential resident, conduct an interview/orientation, perform a drug screening, and ensure residents are worked with a minimum of four hours per week. All activities must be documented with the outcome of the effort.

The **SAFETY LEAD** will be responsible to ensure all Front Desk/Safety Personnel know their jobs and will be responsible to find coverage for a shift, in the case of an absence. All Safety Staff will be responsible for monitoring the cameras/grounds/shelter, ensuring residents are checked each time they enter the building for contraband, general housekeeping, record keeping on resident attendance, ending conflict among residents, and monitoring residents in the day room to ensure they are following rules and completing their chores.

The **SAFETY STAFF/FRONT DESK** will do general cleaning of the shelter, check restrooms for supplies, paperwork, and ensuring residents complete their chores. The night **SAFETY STAFF/FRONT DESK** may be assigned to work in the county system to collect data for potential residents and print information for Advocates to conduct intakes. This will require online training.

The **COOK** will provide home cooked meals five nights per week and will ensure there is food available for continental breakfasts. It will be the responsibility of the Cook to order and/or purchase food. This position will report to the Security Lead, for administrative purposes only

The **SUPPORT PERSON/FLOAT** will work all shifts, fill in vacancies, help in kitchen, work with youth, conduct intakes, help with homework, and assist with other duties needed in the Shelter. This is an entry level position, and the person will be introduced to all positions in the Shelter. They will be eligible for promotion into a vacant position, if they show a demonstrated ability to perform that job.

SWOT ANALYSIS

STRENGTHS	WEAKNESSES
<p>1s. Although Safe Shelter is “new”, it has been in operation seven months and learned what NOT to do.</p> <p>2s. Safe Shelter is being developed with the vision, passion and dedication of it’s founder.</p> <p>3s. Safe Shelter have staff who care about the vision and mission of Safe Shelter.</p> <p>4s. Safe Shelter has a cooperative relationship with the Oneida Tribe of Indians of Wisconsin.</p> <p>5s. Safe Shelter has volunteers who want this to succeed and are willing to write grants and conduct fundraising activities.</p> <p>6s. Safe Shelter is equipped to operate without any major expenditures required.</p>	<p>1w. Safe Shelter personnel policies and operational policies for employees and residents need to be revised.</p> <p>2w. Safe Shelter is may not be eligible for some grants because they are new and have not operated for a year.</p> <p>3w. Safe Shelter is underfunded and cannot operate for one year unless they receive funds from the Oneida Tribe.</p> <p>4w. Some of the current staff of Safe Shelter need to be trained to operate under new policies.</p> <p>5w. Safe Shelter has major vacant positions such as Case Manager and Assistant/Coordinator.</p> <p>6w. Safe Shelter must rely on donations from the community to feed the residents.</p>
OPPORTUNITIES	THREATS
<p>1o. There are ARPA funds available in the country and state that Safe Shelter will be eligible for.</p> <p>2o. Safe Shelter has volunteers willing to assist.</p> <p>3o. Safe Shelter can open the shelter to Veterans and they will be eligible to apply for Veterans grants.</p> <p>4o. There are opportunities to assist the families in the shelter.</p> <p>5o. Safe Shelter can begin a social media campaign to create an awareness of homelessness to solicit on-line donations.</p> <p>6o. There is an opportunity for Safe Shelter to re-create itself and fulfill the vision of the founder.</p>	<p>1t. Safe Shelter doesn’t receive adequate funds from the Oneida Tribe.</p> <p>2t. Safe Shelter will be denied eligibility for some grants because they are not one year old.</p> <p>3t. Safe Shelter may lose staff because they can’t provide medical insurance.</p> <p>4t. The cost of food will rise and it will be difficult to feed the residents.</p> <p>5t. Landlords will raise rents and will not rent to people with criminal backgrounds.</p> <p>6t. Safe Shelter may have to close it’s doors without funding.</p>

RISK ANALYSIS

1. Since Safe Shelter is a family homeless shelter, it is possible for residents to bring in lice, bedbugs, or COVID into the building.

RESOLUTION: When residents move into the shelter, their clothes and bedding will be washed in hot water. If it is noticed that a resident may have lice or bedbugs, the family will be discretely checked. That family will be quarantined to their room until the infestation is cleaned. If a resident contracts COVID they will be quarantined and will have to stay in their room until they receive two negative tests. All residents will be required to wear masks outside their rooms, except when they are eating.

2. A resident of Safe Shelter harms another resident of Safe Shelter.

RESOLUTION: Safe Shelter Security will carefully observe the monitors to ensure policies are being followed in all areas of the Shelter and will react promptly to any non-compliance actions. If there are any physical altercations, the residents will be talked to and the Police Department may be called. The aggressor will be asked to leave the building immediately. The aggressor will have an opportunity to discuss the situation with the Advocate and Executive Director to determine final action.

3. Children pay in the parking lot and there is a danger they be hit by a car, entering the Shelter.

RESOLUTION: The back end of the parking lot will be roped off and children must stay in that area and parents will be required to watch their children when playing in the parking lot.

FINANCIAL PROJECTIONS AND BUDGET IN SIX MONTH INCREMENTS

	6-22 to 1-23	1-23 to 6-23	6-23 to 1-24	1-24 to 6-24	6-24 to 1-25
Building - Cleaning Supplies	1,000	1,000	1,000	1,000	1,000
Building - Furniture/Equipment	1,000	1,000	1,000	1,000	1,000
Building - Housekeeping Supplies	1,000	1,000	1,000	1,000	1,000
Building - Janitorial Services – Waste Removal	1,000	1,000	1,000	1,000	1,000
Building Repairs – inside Shelter	1,000	1,000	1,000	1,000	1,000
Building Expenses	2,000	2,000	2,000	2,000	2,000
Insurance - Prop/Liab	9,000	9,000	9,000	9,000	9,000
Insurance- Board	1,000	1,000	1,000	1,000	1,000
Insurance – Workers Comp	3,000	3,000	3,000	3,000	3,000
Kitchen – Equipment	2,000	2,000	2,000	2,000	2,000
Kitchen - Food Purchases	2,000	2,000	2,000	2,000	2,000
Office - IT – Software and Licenses	3,000	3,000	3,000	3,000	3,000
Office - Office Supplies	1,000	1,000	1,000	1,000	1,000
Office - Postage	300	300	300	300	300
Office - Printing	3,000	2,000	3,000	2,000	3,000
Operations - Emergency Fund	1,000	1,000	1,000	1,000	1,000
Operations- Fundraising – Event/Consultant	1,500	1,500	1,500	1,500	1,500
Resident - Bus Tickets	500	500	500	500	500
Resident - Emergency Hotel	1,000	1,000	1,000	1,000	1,000
Resident Curriculum	1,000	1,000	1,000	1,000	1,000
Resident – Job Training	1,000	1,000	1,000	1,000	1,000
Resident Expenses	1,000	1,000	1,000	1,000	1,000
Resident -Gas Cards	1,000	1,000	1,000	1,000	1,000
Staff - Consultants – Contracts	3,000	3,000	3,000	3,000	3,000
Staff - Subscriptions -Meeting Expense	2,000	2,000	2,000	2,000	2,000
Staff – Employee Incentive	2,000	2,000	2,000	2,000	2,000
Staff - Travel/Mileage	1,000	1,000	1,000	1,000	1,000
Staff -Wages & Taxes	165,000	165,000	165,000	165,000	165,000
Staff - Overtime	1,000	1,000	1,000	1,000	1,000
Staff & Board Development	500	500	500	500	500
Utilities – Building	15,000	15,000	15,000	15,000	15,000
Utilities - Telephone/ Internet	3,000	3,000	3,000	3,000	3,000
Beginning Balance	\$167,000				
TOTAL	228,880	227,800	228,000	227,800	228,800
*Will have funds to operate until October 30, 2022. Shortage (\$61,880) needed to operate until January 2023.					
REVENUE PROJECTIONS	Funds to Jan. 2023	Funds to June 2023	Funds to Jan. 2024	Funds to June 2024	Funds to Jan. 2025
Donation from Oneida Tribe of Wisconsin BC Resolution #BC-04-27-22-B for \$150,000					
Request full donation or low interest loan from Oneida Tribe of Wisconsin or (Community Development – ARPA Funds) – June 2022 Request	\$456,600 to be used to June 2023. After that Safe Shelter will submit for grants to operate annually.				
Grant from Veteran’s Administration *Working on Application	\$150,000 to prevent single male veterans from being homeless. Will apply to Veteran’s Administration in 2022.				
Application to Goodwill NWC for funds to cover shortage of \$61,880 *Working on Application	\$161,880 application to Goodwill NWC.				

U.S. Venture/Schmidt Family Foundation (USV/SFF) to help the disadvantaged, improve the quality of people's lives, and strengthen our communities. *Working on Application	\$300,000 Grant Application to U.S. Venture/Schmidt Family Foundation (USV/SFF) which is due July 15, 2022.
Continuum of Care Supplemental to Address Unsheltered and Rural Homelessness – HUD *Working on Application	\$60,000 due October 22, 2022
Will continue to research funding opportunities whether it is a grant, low interest loan, etc.	

BUDGET NARRATIVE FOR AN ANNUAL BUDGET

****The numbers are based on previous years operations and estimates based on 13 families in the Shelter. The numbers are rounded up to the nearest thousands. Safe Shelter will operate within those budget figures to stay within budget.***

Building - Cleaning Supplies	2,000	The building expenses will be for basic cleaning supplies, replacement of broken furniture, waste removal, rugs, and other building expenses. Building repairs was taken out of the budget to save money. Will conduct a specific fundraiser for Shelter Operations in Year1, and thereafter develop an emergency reserve fund to support ongoing repairs and building updates.
Building - Furniture/Equipment	2,000	
Building - Housekeeping Supplies	2,000	
Building - Janitorial Services – Waste Removal	2,000	
Building Repairs – inside Shelter	2,000	
Building Utilities	30,000	These are the insurance estimates to cover liability, board and worker's compensation insurance.
Building Expenses	4,000	
Insurance - Prop/Liab	18,000	
Insurance- Board	2,000	The kitchen has the equipment it needs, however, there may a need to replace and repair equipment. We will count on having donations for food and there will be a need to purchase spices, butter, flour, fruit, or other food items to prepare meals.
Insurance – Workers Comp	6,000	
Kitchen – Equipment	2,000	The kitchen has the equipment it needs, however, there may a need to replace and repair equipment. We will count on having donations for food and there will be a need to purchase spices, butter, flour, fruit, or other food items to prepare meals.
Kitchen - Food Purchases	6,000	
Office - IT – Software and Licenses	6,000	The basic office expenses will include payroll service fees, software licenses, printers, basic office supplies, postage, and printing promotional materials to raise awareness of homelessness during fundraising campaigns.
Office - Office Supplies	2,000	
Office - Postage	600	
Office – Telephone, Internet, etc.	6,000	
Office - Printing	6,000	
Operations - Emergency Fund	2,000	The emergency fund is for contingencies in the shelter or for needs of the residents. We don't have staff familiar with fundraising and need fees to hire consultant with fundraising events and social media.
Operations- Fundraising – Event/Consultant	3,000	
Resident - Bus Tickets	1,000	These are the funds that are to be used to help residents find and apply for jobs, learn skills, transportation, and a hotel for emergency shelter if a resident must be exited for a serious violation of policies.
Resident - Emergency Hotel	1,000	
Resident Curriculum	2,000	
Resident – Job Training	2,000	
Resident Expenses	2,000	
Resident -Gas Cards	2,000	Staff Wages. The Shelter will have 13 paid full-time employees. We will train individuals for the entry level position. To minimize costs, it was necessary to eliminate health insurance, overtime, and vacation time. Safe Shelter will provide employee a variety of incentives to maintain employees such as training, subscriptions, professional development, and meeting expenses.
Staff – Employment or Consultant Contracts	6,000	
Staff - Subscriptions -Meeting Expense	4,000	
Staff – Employee Incentive	4,000	
Staff - Travel/Mileage	2,000	
Staff -Wages & Taxes	330,000	
Staff - Overtime	2,000	
Staff & Board Development	1,000	
Utilities - Telephone/ Internet	6,000	
TOTAL	456,680	



NARRATIVE ON USE OF ESG GRANT FUNDS AND ACCOMPLISHMENTS FOR SAFE SHELTER

Brown County reported that in April 2020 there were 612 experiencing homelessness and in March 2021 that number grew to 1,177 people experiencing homelessness. 41% of the homeless are children and youth under 18 years old, 16% are American Indian/Alaskan Native. 33% of the homeless are Blacks. Natives and Blacks are experiencing homelessness at a rate of 15.7 times other populations. Safe Shelter has helped 15 families find homes to live in by providing referrals, direct services, helping them find jobs, and live independently, which is a huge success in the arena of homeless shelters.

A cross section of individuals worked on writing 2020 -2021 and the ESG Grant which was awarded February 2021. Wise Women Gathering Place was the Fiscal Agent and managed the budget for Safe Shelter, Inc. until June 30, 2022. Safe Shelter opened the doors in November 2021 and had a soft opening on November 15, 2021. Safe Shelter is new family shelter and there was a steep learning curve for all involved. The total grant funds received and expended was \$407,040.07. Purchases included equipment, furniture, bedding and start-up costs that will not be necessary, from this point forward.

The funds were spent in the following areas:

EXPENDITURE	CUMULATIVE TOTAL
HAZARD PAY: \$3.05 per hour during COVID	41,449.393
FRINGE ADVOCACY	11,254.02
FRINGE OPERATIONS STAFF	17,668.72
TOTAL SALARY: Wages (regular and over-time) for all staff (advocates, security, director, safety monitor, coordinator), state taxes, federal taxes, unemployment taxes, worker's compensation, etc.	235,544.80
IT CONSULTANTS: Set up computers, server, install software	5,017.50
IT EQUIPMENT: Purchase computers, server, furnace, monitors, etc.	19,610.55
JANITORIAL: Rug service, mats, etc.	2,657.18
OCCUPANCY COSTS: Purchase printing, postage, supplies, IT software, subscriptions, washers, dryers, oven, refrigerator, freezer, icemaker, storage pod, internet, telephone landline, cell phone, IT services. <i>*Note: Many of these items are a one time purchase.</i>	36,148.11
PROGRAM EXPENSES: Supplies, curriculum, emergency funds, gas cards, bus tickets	8,665.01
PROGRAM SUPPLIES: Purchase food, cleaning products, bed frames, mattresses, linens, pillows, diapers, feminine products, towels, television, carts, bins,	28,026.15
MOTEL VOUCHERS: Emergency shelter for residents, motel vouchers, supplies	11,099.04
TOTAL ESG GRANT	\$407,040.07

Grants Received Since SS opened November 15, 2021

1. ESG-CV Emergency Solutions Grant -Covid. As Safe Shelter's fiscal agent, WWGP wrote for this grant to cover 1st year operations for Safe Shelter Inc.
2. Mainstreet Bounce Back for **10 k in Nov 22**. This is a WI business startup grant.
3. **Emergency Solutions Grant (ESG)for 500,000K in Dec 21. We did not get this grant**, only 8 were
Awarded in WI. This was the same grant received for Safe Shelters 1st year of operations, so I was not surprised we did not get it (however disappointed).
4. The **State Subsidy Grant 2023 in Oct 22. We are awarded this grant of 35K**, which is just beginning to provide funds.
5. Received a **10 k in** a reimbursement award for executing the 2021 ESG grant correctly.
6. Received notice 1/23 that Safe Shelter is included in the 45 nonprofits selected in Green Bay to participate in the Give Big Green Bay event. This event is scheduled for a 24 hour period, beginning at noon on February 21 to noon on February 22, 2023. It is a major fundraiser due to the Green Bay Packer organization matching every dollar donated to nonprofits. **SS was awarded 28,286.00 on March 31,2023**. SS raised 25,000.00 but the Packer organization could not pay a 50/50 match due to total donation going over their allotment dollars. So all nonprofits did not get the amount stated at the start of this event.
7. Homeless Case Management Services **Grant 50K (did not get)**
8. **ARPA Grant 100K (did not get)**
9. SSSG Grant **35,200.00** **Awarded this grant**
10. EFSP Grant 10K Pending **Awarded 7/2023 \$8098**
11. Basic Needs 10k Pending **AWARDED 6/2023 30,000.00**
12. FFGB grant (fence) **Awarded \$7,500 8/31/23**
13. WHEDA , fridge, washer, paint, blinds pending for 50k
14. Spirit Pump RETAIL 10/2023 \$1000
15. Capacity Building Initiative BOD **10/15/23 awarded \$7500**
16. St Norbert Abby 11/14/23 , Child Advocacy request, \$7760.00, pending
17. SSSG 2024 10/26/23. \$100,000.00, pending
18. JJK, \$100,000 Nov 2023, pending
19. P.E.O. H.E.L.P. fund, Inc. Optimist Club, \$3000 fence project. Nov 2023 pending
20. Working on US Venture Grant now, due 1/5/24
21. Working on Otto Bremmer Trust Fund now, due 1/5/24

Safe Shelter Inc

Statement of Activity

July 1, 2022 - December 3, 2023

	TOTAL
Revenue	
4000 Contributed income	
4010 Donations Directed by Individuals	82,795.08
4030 Oneida Tribe Contributions	150,000.00
Total 4000 Contributed income	232,795.08
4100 Corporate & Foundation Grants	47,101.43
4120 Basic Needs Giving Partnership (BNGP) Income	30,000.00
Total 4100 Corporate & Foundation Grants	77,101.43
4200 State & Federal Grants & Contracts	155,823.00
4230 ESG CV Income	232.00
4240 SSSG Income	5,500.00
4290 Other Grants (from other nonprofits)	50.00
Total 4200 State & Federal Grants & Contracts	161,605.00
Services	12,470.00
Total Revenue	\$483,971.51
GROSS PROFIT	\$483,971.51
Expenditures	
Cleaning Supplies	27.90
Contract & professional fees	
Accounting fees	726.27
Legal fees	75.00
Total Contract & professional fees	801.27
Do Not Use - Needs Fixed - Charitable Contributions	93.53
Insurance	
Directors & officers insurance	468.00
Liability insurance	5,405.57
Property insurance	2,722.75
Total Insurance	8,596.32
Melio Service Fees	2.50
Occupancy	
Cleaning	519.64
Total Occupancy	519.64
Office expenses	541.77
Bank fees & service charges	40.00
Computer Repairs	1,000.00
Equipment lease & maintenance	1,628.61
Office supplies	185.46
Printing & photocopying	1,480.00
Shipping & postage	298.00
Software & apps	1,100.00
Total Office expenses	6,273.84

Safe Shelter Inc

Statement of Activity

July 1, 2022 - December 3, 2023

	TOTAL
Payroll expenses	-8,788.00
FICA tax	-652.07
SSSG	652.07
Total FICA tax	0.00
Salaries & wages	1,834.08
SSSG	8,788.00
Total Salaries & wages	10,622.08
Taxes	38,685.08
Unemployment	1,863.78
SSSG	152.29
Total Unemployment	2,016.07
Wages	388,612.92
Workers' compensation insurance	3,770.00
Total Payroll expenses	434,918.15
Permit and Licensing Fees	50.00
Purchases	115.44
QuickBooks Payments Fees	72.60
Supplies	
Supplies & materials	2,921.07
Total Supplies	2,921.07
Unapplied Cash Bill Payment Expenditure	0.00
Total Expenditures	\$454,392.26
NET OPERATING REVENUE	\$29,579.25
NET REVENUE	\$29,579.25

Bill Date	Account Number	Next Meter Read Date	Amount Due	Payment Due Date
10/02/2023	0402048525-00078	10/30/2023	\$1,944.69	10/24/2023

Customer Name ONEIDA NATION
Service Address 2155 HUTSON RD
 GREEN BAY WI 54303-4712

Activity Since Last Bill

08/31/2023	Previous Balance	\$1,967.87
09/20/2023	Payment	-\$1,967.87
	Balance	\$0.00
	Total Current Charges	\$1,944.69
	Total Current Balance	\$1,944.69

Electric Service

Elec Sm Coml & Ind 3Ph Cg-5

Meter 6017184

Actual Reading 09/29/2023	4290
Set Reading 08/31/2023	-4128
	162
Meter Constant	x 80
Total Electric Use	12960 KWH

Energy Charges/Credits

Customer Charge	29 Days at \$3.31400	\$96.11
Energy Charge	12,970 KWH at \$0.11674	\$1,514.12
Fuel Cost Adjustment - Prior Year	12,970 KWH at \$0.00138 (28/29 Days)	\$17.28

Other Service Charges/Credits

WI Low Income Assistance Fee		\$13.04
Subtotal:		\$13.04
Electric Service Total:		\$1,640.55

Gas Service

Gas Sm Coml & Ind Firm Cg-FS

Meter 1504604

Actual Reading 09/29/2023	14724
Actual Reading 08/31/2023	-14200
Total Gas Use	524 CCF

524 CCF x 1.058 BTU = 554.4 Therms

Local Distribution Service

Customer Charge	29 Days at \$0.98630	\$28.60
Distribution	554.4 Therms at \$0.16170	\$89.65

Gas Supply Service

Base Gas	554.4 Therms at \$0.48830	\$270.71
PGA	554.4 Therms at -\$0.15300	-\$84.82

Subtotal: \$304.14
Gas Service Total: \$304.14

Messages

The Public Service Commission of Wisconsin approved a Fuel Cost Adjustment (FCA) charge related to higher fuel costs in 2022. This charge will apply to September through December 2023 electricity use and appear on September through December bills. Please see your bill for details.

View your bill online anytime in My Account. Visit our website to sign up.

ACCOUNT NUMBER: 0402048525-00078 INVOICE: 4753831632 Page 1 of 2 WEC_PDF_Out 7086 {14}

Please return this stub with your payment.

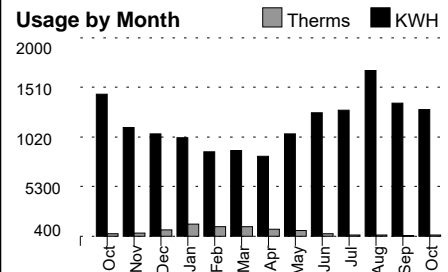


ACCOUNT NUMBER: 0402048525-00078

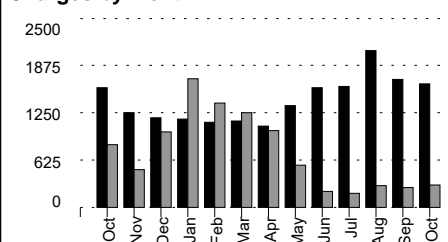
Account Summary
 Bill Period: 08/31/2023 to 09/29/2023

	Oct 2023	Sep 2023	Oct 2022
Billing Days	30	30	33
Avg Temp	62°F	69°F	61°F
Heating Deg Days	90	15	136
Cooling Deg Days	68	130	77
KWH Used	12970	13600	14480
Avg KWH / Day	432.3	453.3	438.8
Therms Used	554.4	499.3	658.8
Avg Therms / Day	18.5	16.6	20

Graphs



Charges by Month



Amount Due By 10/24/2023 \$1,944.69

A 1% late fee will be charged on any unpaid balance

Please write your account number on your check

Amount Enclosed

ONEIDA NATION
 C/O ONEIDA NATIONS ACCOUNTS PAYABLE
 PO BOX 365
 ONEIDA WI 54155-0365

Wisconsin Public Service
 PO Box 6040
 Carol Stream IL 60197-6040

0110402048525000782 3000194469

Bill Date	Account Number	Next Meter Read Date	Amount Due	Payment Due Date
10/02/2023	0402048525-00078	10/30/2023	\$1,944.69	10/24/2023

KWH consumption is billed using 15 Minutes interval electronic pulse data, which may not match your meter readings.

Account Summary
 Bill Period: 08/31/2023 to 09/29/2023

	Oct 2023	Sep 2023	Oct 2022
Billing Days	30	30	33
Avg Temp	62°F	69°F	61°F
Heating Deg Days	90	15	136
Cooling Deg Days	68	130	77
KWH Used	12970	13600	14480
Avg KWH / Day	432.3	453.3	438.8
Therms Used	554.4	499.3	658.8
Avg Therms / Day	18.5	16.6	20

Graphs

Usage by Month

Legend: ■ Therms ■ KWH

Charges by Month

Bill Date	Account Number	Next Meter Read Date	Amount Due	Payment Due Date
08/31/2023	0402048525-00078	09/29/2023	\$1,967.87	09/22/2023

Customer Name ONEIDA NATION
Service Address 2155 HUTSON RD
 GREEN BAY WI 54303-4712

Activity Since Last Bill

08/02/2023	Previous Balance	\$2,373.29
08/24/2023	Payment	-\$2,373.29
	Balance	\$0.00
	Total Current Charges	\$1,967.87
	Total Current Balance	\$1,967.87

Electric Service

Elec Sm Coml & Ind 3Ph Cg-5

Meter 6017184

Actual Reading 08/31/2023	4128
Actual Reading 08/02/2023	-3958
	170
Meter Constant	x 80
Total Electric Use	13600 KWH
Actual Reading 08/31/2023	1263
Actual Reading 08/02/2023	-1203
	60
Meter Constant	x 80
On Peak	4800 KWH
Off Peak	8800 KWH

Energy Charges/Credits

Customer Charge	29 Days at \$3.31400	\$96.11
Energy Charge	13,600 KWH at \$0.11674	\$1,587.66

Other Service Charges/Credits

WI Low Income Assistance Fee		\$13.04
Subtotal:		\$1,696.81
Electric Service Total:		\$1,696.81

Gas Service

Gas Sm Coml & Ind Firm Cg-FS

Meter 1504604

Actual Reading 08/31/2023	14200
Actual Reading 08/02/2023	-13729
Total Gas Use	471 CCF

471 CCF x 1.06 BTU = 499.3 Therms

Local Distribution Service

Customer Charge	30 Days at \$0.98630	\$29.59
Distribution	499.3 Therms at \$0.16170	\$80.74

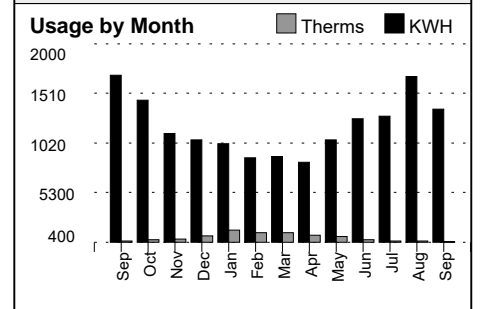
Gas Supply Service

Base Gas	499.3 Therms at \$0.48830	\$243.81
PGA	499.3 Therms at -\$0.16640	-\$83.08
Subtotal:		\$271.06
Gas Service Total:		\$271.06

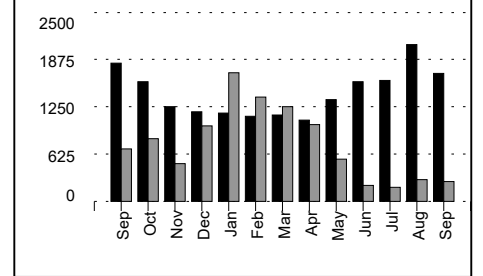
Account Summary
 Bill Period: 08/02/2023 to 08/31/2023

	Sep 2023	Aug 2023	Sep 2022
Billing Days	30	33	31
Avg Temp	69°F	71°F	68°F
Heating Deg Days	15	2	1
Cooling Deg Days	130	214	173
KWH Used	13600	16800	16960
Avg KWH / Day	453.3	509.1	547.1
Therms Used	499.3	554.9	565
Avg Therms / Day	16.6	16.8	18.2

Graphs



Charges by Month



ACCOUNT NUMBER: 0402048525-00078 INVOICE: 4716232520 Page 1 of 2 WEC_PDF_Out 14211 {13}

Please return this stub with your payment.



ACCOUNT NUMBER: 0402048525-00078

Amount Due By	09/22/2023	\$1,967.87
A 1% late fee will be charged on any unpaid balance		
Please write your account number on your check		
Amount Enclosed		
<input type="text"/>		

ONEIDA NATION
 C/O ONEIDA NATIONS ACCOUNTS PAYABLE
 PO BOX 365
 ONEIDA WI 54155-0365

Wisconsin Public Service
 PO Box 6040
 Carol Stream IL 60197-6040

0110402048525000782 6000196787

Bill Date	Account Number	Next Meter Read Date	Amount Due	Payment Due Date
08/31/2023	0402048525-00078	09/29/2023	\$1,967.87	09/22/2023

Messages

View your bill online anytime in My Account. Visit our website to sign up.

Account Summary
 Bill Period: 08/02/2023 to 08/31/2023

	Sep 2023	Aug 2023	Sep 2022
Billing Days	30	33	31
Avg Temp	69°F	71°F	68°F
Heating Deg Days	15	2	1
Cooling Deg Days	130	214	173
KWH Used	13600	16800	16960
Avg KWH / Day	453.3	509.1	547.1
Therms Used	499.3	554.9	565
Avg Therms / Day	16.6	16.8	18.2

Graphs

Usage by Month

■ Therms ■ KWH

Charges by Month

Bill Date	Account Number	Next Meter Read Date	Amount Due	Payment Due Date
10/31/2023	0402048525-00078	12/01/2023	\$1,732.38	11/22/2023

Customer Name ONEIDA NATION
Service Address 2155 HUTSON RD
 GREEN BAY WI 54303-4712

Activity Since Last Bill

10/02/2023	Previous Balance	\$1,944.69
10/23/2023	Payment	-\$1,944.69
	Balance	\$0.00
	Total Current Charges	\$1,732.38
	Total Current Balance	\$1,732.38

Electric Service

Elec Sm Coml & Ind 3Ph Cg-5

Meter 6017184

Actual Reading 10/30/2023	4423
Actual Reading 09/29/2023	-4290
	133
Meter Constant	x 80
Total Electric Use	10640 KWH

Energy Charges/Credits

Customer Charge	31 Days at \$3.31400	\$102.73
Energy Charge	10,620 KWH at \$0.11674	\$1,239.78
Fuel Cost Adjustment - Prior Year	10,620 KWH at \$0.00138	\$14.66
Other Service Charges/Credits		
WI Low Income Assistance Fee		\$13.04
	Subtotal:	\$13.04
	Electric Service Total:	\$1,370.21

Gas Service

Gas Sm Coml & Ind Firm Cg-FS

Meter 1504604

Actual Reading 10/30/2023	15484
Actual Reading 09/29/2023	-14724
Total Gas Use	760 CCF
760 CCF x 1.054 BTU = 801 Therms	

Local Distribution Service

Customer Charge	31 Days at \$0.98630	\$30.58
Distribution	801 Therms at \$0.16170	\$129.52
Gas Supply Service		
Base Gas	801 Therms at \$0.48830	\$391.13
PGA	801 Therms at -\$0.15300 (1/31 Days)	-\$3.95
PGA	801 Therms at -\$0.23880 (30/31 Days)	-\$185.11
	Subtotal:	\$362.17
	Gas Service Total:	\$362.17

Messages

View your bill online anytime in My Account. Visit our website to sign up.
 KWH consumption is billed using 15 Minutes interval electronic pulse data, which may not match your meter readings.

ACCOUNT NUMBER: 0402048525-00078 INVOICE: 4792355645 Page 1 of 2 WEC_PDF_Out 6498 {12}

Please return this stub with your payment.



ACCOUNT NUMBER: 0402048525-00078

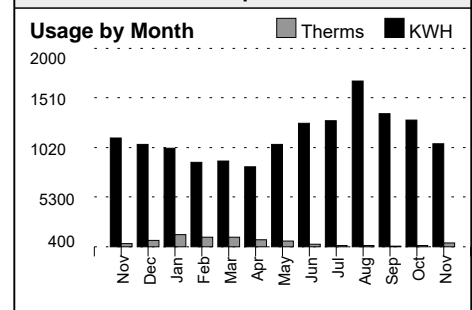
ONEIDA NATION
 C/O ONEIDA NATIONS ACCOUNTS PAYABLE
 PO BOX 365
 ONEIDA WI 54155-0365

Wisconsin Public Service
 PO Box 6040
 Carol Stream IL 60197-6040

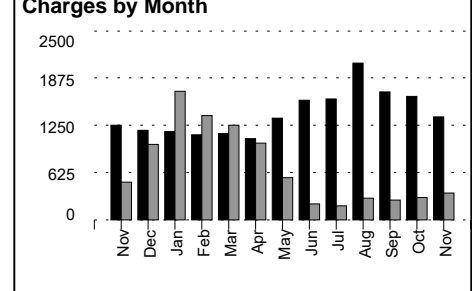
Account Summary
 Bill Period: 09/29/2023 to 10/30/2023

	Nov 2023	Oct 2023	Nov 2022
Billing Days	32	30	32
Avg Temp	52°F	62°F	48°F
Heating Deg Days	389	90	428
Cooling Deg Days	31	68	1
% Warmer	9		
KWH Used	10620	12970	11200
Avg KWH / Day	331.9	432.3	350
Therms Used	801	554.4	722.4
Avg Therms / Day	25	18.5	22.6

Graphs



Charges by Month



Amount Due By 11/22/2023 \$1,732.38
A 1% late fee will be charged on any unpaid balance
Please write your account number on your check
Amount Enclosed
<input type="text"/>

0110402048525000782 7000173238

Bill Date	Account Number	Next Meter Read Date	Amount Due	Payment Due Date
10/31/2023	0402048525-00078	12/01/2023	\$1,732.38	11/22/2023

Struggling to pay your bill? There are several energy assistance programs available to eligible customers. To learn if you qualify, visit our website or call.

Account Summary
 Bill Period: 09/29/2023 to 10/30/2023

	Nov 2023	Oct 2023	Nov 2022
Billing Days	32	30	32
Avg Temp	52°F	62°F	48°F
Heating Deg Days	389	90	428
Cooling Deg Days	31	68	1
% Warmer	9		
KWH Used	10620	12970	11200
Avg KWH / Day	331.9	432.3	350
Therms Used	801	554.4	722.4
Avg Therms / Day	25	18.5	22.6

Graphs

Usage by Month

■ Therms ■ KWH

Charges by Month

Bill Date	Account Number	Next Meter Read Date	Amount Due	Payment Due Date
03/30/2023	0402048525-00078	05/02/2023	\$2,100.95	04/21/2023

Customer Name ONEIDA NATION
Service Address 2155 HUTSON RD
 GREEN BAY WI 54303-4712

Activity Since Last Bill

03/03/2023	Previous Balance	\$2,404.25
03/21/2023	Payment	-\$2,404.25
	Balance	\$0.00
	Total Current Charges	\$2,100.95
	Total Current Balance	\$2,100.95

Electric Service

Elec Sm Coml & Ind 3Ph Cg-5

Meter 6017184

Actual Reading 03/30/2023	3297
Actual Reading 03/02/2023	-3193
	104
Meter Constant	x 80
Total Electric Use	8320 KWH
Actual Reading 03/30/2023	999
Actual Reading 03/02/2023	-969
	30
Meter Constant	x 80
On Peak	2400 KWH
Off Peak	5920 KWH

Energy Charges/Credits

Customer Charge	28 Days at \$3.31400	\$92.79
Energy Charge	8,320 KWH at \$0.11674	\$971.28

Other Service Charges/Credits

WI Low Income Assistance Fee		\$13.73
------------------------------	--	---------

Subtotal: \$1,077.80

Electric Service Total: \$1,077.80

Gas Service

Gas Sm Coml & Ind Firm Cg-FS

Meter 1504604

Actual Reading 03/30/2023	11114
Actual Reading 03/02/2023	-10005
Total Gas Use	1109 CCF

1109 CCF x 1.044 BTU = 1157.8 Therms

Local Distribution Service

Customer Charge	27 Days at \$0.98630	\$26.63
Distribution	1,157.8 Therms at \$0.16170	\$187.22

Gas Supply Service

Base Gas	1,157.8 Therms at \$0.48830	\$565.35
PGA	1,157.8 Therms at \$0.21070	\$243.95

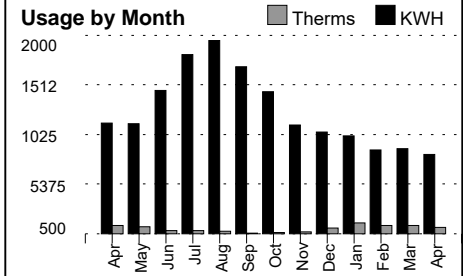
Subtotal: \$1,023.15

Gas Service Total: \$1,023.15

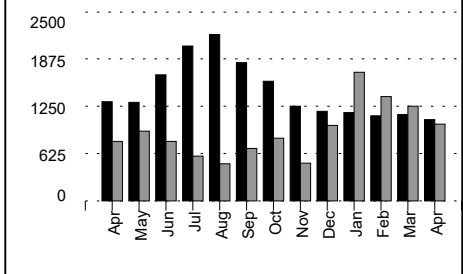
Account Summary
 Bill Period: 03/02/2023 to 03/29/2023

	Apr 2023	Mar 2023	Apr 2022
Billing Days	28	30	30
Avg Temp	30°F	26°F	32°F
Heating Deg Days	974	1112	995
Cooling Deg Days	0	0	0
% Warmer	2		
KWH Used	8320	8880	11440
Avg KWH / Day	297.1	296	381.3
Therms Used	1157.8	1366.6	1358.9
Avg Therms / Day	41.4	45.6	45.3

Graphs



Charges by Month



ACCOUNT NUMBER: 0402048525-00078 INVOICE: 4530318310 Page 1 of 2 WEC_PDF_Out 26155 {1}

Please return this stub with your payment.



ACCOUNT NUMBER: 0402048525-00078

Amount Due By 04/21/2023	\$2,100.95
A 1% late fee will be charged on any unpaid balance	
Please write your account number on your check	
Amount Enclosed	
<input type="text"/>	

ONEIDA NATION
 C/O ONEIDA NATIONS ACCOUNTS PAYABLE
 PO BOX 365
 ONEIDA WI 54155-0365

Wisconsin Public Service
 PO Box 6040
 Carol Stream IL 60197-6040

0110402048525000782 6000210095

Bill Date	Account Number	Next Meter Read Date	Amount Due	Payment Due Date
03/30/2023	0402048525-00078	05/02/2023	\$2,100.95	04/21/2023

Messages

View your bill online anytime in My Account. Visit our website to sign up.

Account Summary
 Bill Period: 03/02/2023 to 03/29/2023

	Apr 2023	Mar 2023	Apr 2022
Billing Days	28	30	30
Avg Temp	30°F	26°F	32°F
Heating Deg Days	974	1112	995
Cooling Deg Days	0	0	0
% Warmer	2		
KWH Used	8320	8880	11440
Avg KWH / Day	297.1	296	381.3
Therms Used	1157.8	1366.6	1358.9
Avg Therms / Day	41.4	45.6	45.3

Graphs

Usage by Month

■ Therms ■ KWH

Charges by Month

Oneida Nation

Post Office Box 365

Phone: (920)869-2214



Oneida, WI 54155

BC Resolution # 06-21-22-A

Amendment to Resolution BC-04-27-22-B Removing Restrictions on Use of the Donation

- WHEREAS,** the Oneida Nation is a federally recognized Indian government and a treaty tribe recognized by the laws of the United States of America; and
- WHEREAS,** the Oneida General Tribal Council is the governing body of the Oneida Nation; and
- WHEREAS,** the Oneida Business Committee has been delegated the authority of Article IV, Section 1, of the Oneida Tribal Constitution by the Oneida General Tribal Council; and
- WHEREAS,** the Oneida Business Committee adopted resolution # BC-04-27-22-B, *Approval of Use of Economic Development, Diversification and Community Development Funds for a Donation of \$150,000 to the Safe Shelter, Inc.* and restricted its use to programming activities; and
- WHEREAS,** the Oneida Business Committee has met with representatives of Safe Shelter, Inc. regarding the limitations on the donation, the financial future, and request for release of the restrictions in order to be able to provide services which include personnel costs; and
- WHEREAS,** the Oneida Business Committee agrees that removing the restrictions is appropriate;

NOW THEREFORE BE IT RESOLVED, the Oneida Business Committee amends resolution # BC-04-27-22-B by deleting the second resolve and related restrictions on use of the donated funds.

CERTIFICATION

I, the undersigned, as Secretary of the Oneida Business Committee, hereby certify that the Oneida Business Committee is composed of 9 members of whom 5 members constitute a quorum; 6 members participated in an electronic vote (e-poll) which closed on the 21th day of June, 2022; that the forgoing resolution was duly adopted by a vote of 6 members for, 0 members against, and 0 members not voting*; and that said resolution has not been rescinded or amended in any way. The results of the e-poll will be entered into the record at the next Oneida Business Committee scheduled on July 13, 2022.


 Lisa Liggins, Secretary
 Oneida Business Committee

*According to the By-Laws, Article I, Section 1, the Chair votes "only in the case of a tie."

Review the 2024 Special Election recommendation and determine next steps

Business Committee Agenda Request

1. Meeting Date Requested: 12/13/23

2. General Information:

Session: Open Executive – must qualify under §107.4-1.
 Justification: *Choose reason for Executive.*

3. Supporting Documents:

- | | | |
|--|--|---|
| <input type="checkbox"/> Bylaws | <input type="checkbox"/> Fiscal Impact Statement | <input type="checkbox"/> Presentation |
| <input type="checkbox"/> Contract Document(s) | <input type="checkbox"/> Law | <input type="checkbox"/> Report |
| <input checked="" type="checkbox"/> Correspondence | <input type="checkbox"/> Legal Review | <input type="checkbox"/> Resolution |
| <input type="checkbox"/> Draft GTC Notice | <input type="checkbox"/> Minutes | <input type="checkbox"/> Rule (adoption packet) |
| <input type="checkbox"/> Draft GTC Packet | <input type="checkbox"/> MOU/MOA | <input type="checkbox"/> Statement of Effect |
| <input type="checkbox"/> E-poll results/back-up | <input type="checkbox"/> Petition | <input type="checkbox"/> Travel Documents |
| <input type="checkbox"/> Other: <i>Describe</i> | | |

4. Budget Information:

- | | | |
|--|--|-------------------------------------|
| <input type="checkbox"/> Budgeted | <input type="checkbox"/> Budgeted – Grant Funded | <input type="checkbox"/> Unbudgeted |
| <input checked="" type="checkbox"/> Not Applicable | <input type="checkbox"/> Other: <i>Describe</i> | |

5. Submission:

Authorized Sponsor: Ray Skenandore, Chair/Oneida Election Board

Primary Requestor: Shannon Davis, Recording Clerk

Additional Requestor: (Name, Title/Entity)

Additional Requestor: (Name, Title/Entity)

Submitted By: SDAVIS



MEMORANDUM

To: Business Committee
From: Ray Skenandore, Election Board Chair *RS*
Date: November 28, 2023
Re: Recommended Date(s) for 2024 Special Election

The Oneida Election Law 102.9-1 states: *Special Elections shall be set in accordance with 102.12-6; whereas, 102.12-6 states: Dates of all Special Elections shall be set, as provided for in this law, by the Business Committee as recommended by the Election Board or as ordered by the Judiciary in connection with an election challenge.*

On behalf of the Election Board, the following schedule is hereby recommended for the 2024 Special Election:

DAY	DATE	TIME	PURPOSE
Saturday	April 06, 2024	1:00 p.m.	Caucus
Friday	April 12, 2024	4:30 p.m.	Application Deadline
Saturday	July 13, 2024 or July 20, 2024	7 am – 7 pm	Special Election
Wednesday	August 28, 2024	8:30 am	BC Mtg to Ratify Results
Wednesday	September 11, 2024	8:30 am	BC Mtg to Administer Oaths of Office

Please let us know of any questions/concerns.

Yaw^ko

Post nine (9) vacancies for alternates for the 2024 Special Election - Oneida Election Board

Business Committee Agenda Request

1. Meeting Date Requested: 12/13/23

2. General Information:

Session: Open Executive – must qualify under §107.4-1.

Justification: *Choose reason for Executive.*

3. Supporting Documents:

- | | | |
|--|--|---|
| <input type="checkbox"/> Bylaws | <input type="checkbox"/> Fiscal Impact Statement | <input type="checkbox"/> Presentation |
| <input type="checkbox"/> Contract Document(s) | <input type="checkbox"/> Law | <input type="checkbox"/> Report |
| <input checked="" type="checkbox"/> Correspondence | <input type="checkbox"/> Legal Review | <input type="checkbox"/> Resolution |
| <input type="checkbox"/> Draft GTC Notice | <input type="checkbox"/> Minutes | <input type="checkbox"/> Rule (adoption packet) |
| <input type="checkbox"/> Draft GTC Packet | <input type="checkbox"/> MOU/MOA | <input type="checkbox"/> Statement of Effect |
| <input type="checkbox"/> E-poll results/back-up | <input type="checkbox"/> Petition | <input type="checkbox"/> Travel Documents |
| <input type="checkbox"/> Other: <i>Describe</i> | | |

4. Budget Information:

- | | | |
|--|--|-------------------------------------|
| <input type="checkbox"/> Budgeted | <input type="checkbox"/> Budgeted – Grant Funded | <input type="checkbox"/> Unbudgeted |
| <input checked="" type="checkbox"/> Not Applicable | <input type="checkbox"/> Other: <i>Describe</i> | |

5. Submission:

Authorized Sponsor: Ray Skenandore, Chair/Oneida Election Board

Primary Requestor: Shannon Davis, Recording Clerk

Additional Requestor: (Name, Title/Entity)

Additional Requestor: (Name, Title/Entity)

Submitted By: SDAVIS



MEMORANDUM

To: Business Committee
From: Ray Skenandore, Election Board Chair *RS*
Date: November 28, 2023
Re: Request to Post Nine (9) Vacancies – Oneida Election Board Alternates

Purpose:

Requires BC action per Boards, Committees and Commissions Law.

Background:

Due to recusal and the increase of staff needed for the polls, the Election Board is requesting to post for nine (9) alternates to help with the 2024 Special Election.

Action Requested:

Approve request to post nine (9) vacancies for alternates on the Oneida Election Board for the 2024 Special Election.

Enter the e-poll results into the record regarding the approved Research Request: Jessica Hill-Jorgensen

Business Committee Agenda Request

1. Meeting Date Requested: 12/13/23

2. General Information:

Session: Open Executive – must qualify under §107.4-1.

Justification: *Choose reason for Executive.*

3. Supporting Documents:

- | | | |
|--|--|---|
| <input type="checkbox"/> Bylaws | <input type="checkbox"/> Fiscal Impact Statement | <input type="checkbox"/> Presentation |
| <input type="checkbox"/> Contract Document(s) | <input type="checkbox"/> Law | <input type="checkbox"/> Report |
| <input type="checkbox"/> Correspondence | <input type="checkbox"/> Legal Review | <input type="checkbox"/> Resolution |
| <input type="checkbox"/> Draft GTC Notice | <input type="checkbox"/> Minutes | <input type="checkbox"/> Rule (adoption packet) |
| <input type="checkbox"/> Draft GTC Packet | <input type="checkbox"/> MOU/MOA | <input type="checkbox"/> Statement of Effect |
| <input checked="" type="checkbox"/> E-poll results/back-up | <input type="checkbox"/> Petition | <input type="checkbox"/> Travel Documents |
| <input type="checkbox"/> Other: <i>Describe</i> | | |

4. Budget Information:

- | | | |
|--|--|-------------------------------------|
| <input type="checkbox"/> Budgeted | <input type="checkbox"/> Budgeted – Grant Funded | <input type="checkbox"/> Unbudgeted |
| <input checked="" type="checkbox"/> Not Applicable | <input type="checkbox"/> Other: <i>Describe</i> | |

5. Submission:

Authorized Sponsor: Lisa Liggins, Secretary

Primary Requestor: _____

Additional Requestor: (Name, Title/Entity)

Additional Requestor: (Name, Title/Entity)

Submitted By: CELLIS1

From: [Secretary](#)
To: [Brandon L. Yellowbird-Stevens](#); [Jameson J. Wilson](#); [Jennifer A. Webster](#); [Jonas G. Hill](#); [Kirby W. Metoxen](#); [Lawrence E. Barton](#); [Lisa A. Liggins](#); [Marlon G. Skenandore](#); [Tehassi Tasi Hill](#)
Cc: [Jo A. House](#); [BC Agenda Requests](#); [Danelle A. Wilson](#); [David P. Jordan](#); [Fawn J. Billie](#); [Fawn L. Cottrell](#); [Janice M. Decorah](#); [Kristal E. Hill](#); [Maureen S. Perkins](#); [Rhiannon R. Metoxen](#)
Subject: E-POLL RESULTS: Research Request – Jessica Hill-Jorgensen – UW-Green Bay - To Get Back On Our Path, We Will Encircle Our Minds - review recommendation and determine next steps
Date: Monday, November 13, 2023 6:13:37 PM
Attachments: [E-Poll Request - Research Request - Jessica Hill-Jorgenson.pdf](#)

E-POLL RESULTS

The e-poll to approve research request, consistent with resolution # BC-05-08-19-A, Research Requests: Review and Approval to Conduct, and, in accordance with: a.) Resolve #2(3), Ms. Hill-Jorgensen is required to submit the final draft research paper for review; b.) Resolve #2(4), Ms. Hill-Jorgensen is required to submit a copy of the published work and can request to present the research findings to the Oneida Business Committee; and c.) Resolve #5, any further use of this research information is subject to authorization by the Oneida Business Committee, **has carried**. Below are the results:

Support: Lawrence Barton, Jonas Hill, Lisa Liggins, Kirby Metoxen, Marlon Skenandore, Jennifer Webster, Jameson Wilson, Brandon Yellowbird-Stevens

[Aliskwet Ellis](#)
 Senior Information Management Specialist
 Government Administrative Office

From: Secretary <TribalSecretary@oneidanation.org>
Sent: Thursday, November 9, 2023 1:56 PM
To: Secretary <TribalSecretary@oneidanation.org>; Tehassi Tasi Hill <thill7@oneidanation.org>; Brandon L. Yellowbird-Stevens <bstevens@oneidanation.org>; Lawrence E. Barton <lbarton2@oneidanation.org>; Lisa A. Liggins <lliggins@oneidanation.org>; Kirby W. Metoxen <KMETOX@oneidanation.org>; Jennifer A. Webster <JWEBSTE1@oneidanation.org>; Jameson J. Wilson <jwilson@oneidanation.org>; Marlon G. Skenandore <mskenan1@oneidanation.org>; Jonas G. Hill <jhill1@oneidanation.org>
Cc: Danelle A. Wilson <dwilson1@oneidanation.org>; Rhiannon R. Metoxen <rmetoxe2@oneidanation.org>; Kristal E. Hill <khill@oneidanation.org>; David P. Jordan <djordan1@oneidanation.org>; Janice M. Decorah <jdecora2@oneidanation.org>; Fawn J. Billie <fbillie@oneidanation.org>; Fawn L. Cottrell <fcottrel@oneidanation.org>; Maureen S. Perkins <mperkin2@oneidanation.org>
Subject: E-POLL REQUEST: Research Request – Jessica Hill-Jorgensen – UW-Green Bay - To Get Back On Our Path, We Will Encircle Our Minds - review recommendation and determine next steps

E-POLL REQUEST

Summary:

Summary of the research request is attached in the memorandum from Chief Counsel.

Justification for E-Poll:

Jessica Hill-Jorgensen is requesting review and action on the research request prior to December 1, 2023, as part of the timeline to completion of her dissertation. The next Oneida Business Committee meeting is not scheduled until after this date.

Requested Action:

Motion to approve research request, consistent with resolution # BC-05-08-19-A, Research Requests:

Review and Approval to Conduct, and, in accordance with:

- a. Resolve #2(3), Ms. Hill-Jorgenson is required to submit the final draft research paper for review;
- b. Resolve #2(4), Ms. Hill-Jorgenson is required to submit a copy of the published work and can request to present the research findings to the Oneida Business Committee; and
- c. Resolve #5, any further use of this research information is subject to authorization by the Oneida Business Committee.

Deadline for response:

Responses are due no later than **4:30 p.m., Monday, November 13, 2023.**

Voting:

Use the voting button above, if available; OR
Reply with "Support" or "Oppose".

Aliskwet Ellis

Senior Information Management Specialist
Government Administrative Office

O: 920.869.4408 • E: cellis1@oneidanation.org

P.O. Box 365 • Oneida, WI • 54155



A good mind. A good heart. A strong fire.

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Business Committee Agenda Request

1. Meeting Date Requested: *Click or tap to enter a date.*

2. Session:

Open Executive – must qualify under §107.4-1.

Justification: *Choose or type justification.*

3. Requested Motion:

Accept as information; OR

1. Approve e-poll request. 2. Approve Research Request

4. Areas potentially impacted or affected by this request:

Finance

Programs/Services

Law Office

DTS

Gaming/Retail

Boards, Committees, or Commissions

Other: *Describe*

5. Additional attendees needed for this request:

Name, Title/Entity OR Choose from List

Name, Title/Entity OR Choose from List

Name, Title/Entity OR Choose from List

Name, Title/Entity OR Choose from List

6. Supporting Documents:

- | | | |
|---|--|---|
| <input type="checkbox"/> Bylaws | <input type="checkbox"/> Fiscal Impact Statement | <input type="checkbox"/> Presentation |
| <input type="checkbox"/> Contract Document(s) | <input type="checkbox"/> Law | <input type="checkbox"/> Report |
| <input type="checkbox"/> Correspondence | <input checked="" type="checkbox"/> Legal Review | <input type="checkbox"/> Resolution |
| <input type="checkbox"/> Draft GTC Notice | <input type="checkbox"/> Minutes | <input type="checkbox"/> Rule (adoption packet) |
| <input type="checkbox"/> Draft GTC Packet | <input type="checkbox"/> MOU/MOA | <input type="checkbox"/> Statement of Effect |
| <input type="checkbox"/> E-poll results/back-up | <input type="checkbox"/> Petition | <input type="checkbox"/> Travel Documents |
| <input type="checkbox"/> Other: <i>Describe</i> | | |

7. Budget Information:

- | | |
|---|--|
| <input type="checkbox"/> Budgeted – Tribal Contribution | <input type="checkbox"/> Budgeted – Grant Funded |
| <input type="checkbox"/> Unbudgeted | <input checked="" type="checkbox"/> Not Applicable |
| <input type="checkbox"/> Other: <i>Describe</i> | |

8. Submission:

Authorized Sponsor: Jo Anne House, Chief Counsel

Primary Requestor: (Name, Title/Entity)

Jo Anne House, PhD | Chief Counsel
James R. Bittorf | Deputy Chief Counsel
Kelly M. McAndrews | Senior Staff Attorney

Carl J. Artman
Krystal L. John
Peggy A. Van Gheem
Lydia M. Witte

Law Office



MEMORANDUM

TO: Lisa Liggins, Secretary
FROM: Jo Anne House, Chief Counsel
DATE: November 9, 2023
SUBJECT: E-Poll Request – Research Request – Jessica Hill-Jorgenson

I am requesting an e-poll regarding the research request submitted by Jessica Hill-Jorgenson. She is requesting review and action on the research request prior to December 1, 2023, as part of the timeline to completion of her dissertation. The next Oneida Business Committee meeting is not scheduled until after this date.

I have attached a memo describing the research request and recommend approval of the research under resolution # BC-05-08-19-A, *Research Requests: Review and Approval to Conduct*.

Requested Action

1. Approval of e-poll request.
2. Approval of research.
Motion to approve research request, consistent with resolution # BC-05-08-19-A, Research Requests: Review and Approval to Conduct, and, in accordance with:
 - a. Resolve #2(3), Ms. Hill-Jorgenson is required to submit the final draft research paper for review;
 - b. Resolve #2(4), Ms. Hill-Jorgenson is required to submit a copy of the published work and can request to present the research findings to the Oneida Business Committee; and
 - c. Resolve #5, any further use of this research information is subject to authorization by the Oneida Business Committee.

If you have further questions, please contact me.

Jo Anne House, PhD | Chief Counsel
James R. Bittorf | Deputy Chief Counsel
Kelly M. McAndrews | Senior Staff Attorney

Carl J. Artman
Krystal L. John
Peggy A. Van Gheem
Lydia M. Witte

Law Office



MEMORANDUM

TO: Oneida Business Committee

FROM: Jo Anne House, Chief Counsel

DATE: November 9, 2023

SUBJECT: Research Recommendation – Jessica Hill-Jorgensen – Tsi? twatthahalatane
^twa?nikuhlakwe?nu ni: To Get Back On Our Path, We Will Encircle Our Minds

Jessica Hill-Jorgensen is a doctoral candidate in the First Nations Studies at University of Wisconsin – Green Bay. The Chair of her dissertation committee is Dr. Lois Stevens. Ms. Hill-Jorgensen’s study is intended to meet the following goal.

“The purpose of this qualitative study is to explore the transference of Haudenosaunee Knowledge through oral storytelling from a cultural knowledge bearer to a new learner, and how a relationship grounded in Haudenosaunee practices and values cultivates holistic wellness and strengthens cultural identity by untangling the mental discord created by colonialism.”

Ms. Hill-Jorgensen will be conducting interviews over a six-month period with members “seeking to understand how the [members] cultural identity and wellness as Haudenosaunee people has been impacted by living out Haudenosaunee ancestral knowledge in their daily lives by sharing personal experiences through stories.” Individuals participating in this study will remain anonymous and will not include children or other protected categories.

This study can identify connections between learning, learning processes, and how connections with Oneida way of living that can be created or recreated to increase learning opportunities. Programming within the Oneida Nation School System, Cultural Heritage, adult language programming, and the Oneida Nation Museum may be improved or developed as a result of the findings in this study.

Recommended Action:

Motion to approve research request, consistent with resolution # BC-05-08-19-A, Research Requests: Review and Approval to Conduct, and, in accordance with:

- a. Resolve #2(3), Ms. Hill-Jorgensen is required to submit the final draft research paper for review;
- b. Resolve #2(4), Ms. Hill-Jorgensen is required to submit a copy of the published work and can request to present the research findings to the Oneida Business Committee; and
- c. Resolve #5, any further use of this research information is subject to authorization by the Oneida Business Committee.

If you have further questions, please contact me.

Oneida Nation

Post Office Box 365

Phone: (920) 869-2214



Oneida, WI 54155

BC Resolution # 05-08-19-A

Research Requests: Review and Approval to Conduct

- WHEREAS,** the Oneida Nation is a federally recognized Indian government and a treaty tribe recognized by the laws of the United States of America; and
- WHEREAS,** the Oneida General Tribal Council is the governing body of the Oneida Nation; and
- WHEREAS,** the Oneida Business Committee has been delegated the authority of Article IV, Section 1, of the Oneida Tribal Constitution by the Oneida General Tribal Council; and
- WHEREAS,** the General Tribal Council created the Oneida higher-education scholarship which provides funding for undergrad and graduate level degrees that has led to a significant increase in the number of Oneida members obtaining bachelor's degrees and then obtaining graduate level degrees; and
- WHEREAS,** such graduate level programs generally require research papers to be completed as a thesis or dissertation; and
- WHEREAS,** Oneida members in these programs frequently wish to conduct a research project that provides insight and awareness to an aspect of the Oneida Nation as a government, business, and/or community, and such research should be reviewed to ensure that Oneida members, the Nation, and the community are protected, the information developed is provided to the Nation, and the research accurately portrays the complex history and current activities of the Oneida Nation and its members; and
- WHEREAS,** there is increased research of tribes and Native Americans by colleges and universities, and businesses conducting research on new products; and
- WHEREAS,** research in medicine and science has taken steps to protect research subjects now recognize that tribes and Native Americans should be taken into consideration given their unique aspects and need for protection; and
- WHEREAS,** the Oneida Business Committee has relied upon an informal process of review through the Oneida Law Office regarding research requests, including information access, to determine whether approve an authorization to conduct research or issuance of a community support letter; and
- WHEREAS,** the Oneida Business Committee, through the Quarterly Reporting process by boards, committees and commissions and divisions of the Nation, has identified that a greater number of research projects regarding the Nation and its members is occurring than originally understood; and

NOW THEREFORE BE IT RESOLVED, that the Oneida Business Committee sets forth the following requirements when conducting research involving the Oneida Nation and its members, including requests for community support letters regarding research.

BE IT FURTHER RESOLVED, that requests by students in bachelor's, master's or doctoral level studies shall:

1. Be provided a copy of this resolution by the Education and Training Department when approved for the Oneida higher-education scholarship and upon receiving the first scholarship payment; then by memo or other notice annually thereafter.
2. Be submitted to the Chief Counsel of the Oneida Law Office for review and recommendation for action to the Oneida Business Committee.
 - a. The Chief Counsel shall call upon necessary expertise within the organization to review research requests, specifically departments or entities affected, and provide a recommendation to approve, disapprove, or amend research requests.
 - b. The Chief Counsel shall submit the research request to the Oneida Business Committee with a brief summary of the research, the name of the student, the degree and education institution attending, and a recommendation to approve or disapprove the research request.
3. Be required to submit a copy of the final draft of the research to the Chief Counsel of the Oneida Law Office for review regarding accuracy of the information.
4. Be required to submit a copy of the published or approved research project to the Chief Counsel of the Oneida Law Office to be presented to the Oneida Business Committee a final published or approved research project. The Chief Counsel shall notify the student of the date of the Oneida Business Committee meeting and invite the student to provide a brief overview of the research and findings.

BE IT FURTHER RESOLVED, that any research request by an educational institution or business which requires access to the Oneida Nation or members for research studies of human subjects shall be:

1. Presented to the Director of Comprehensive Health Operations for review and recommendation for action to the Oneida Business Committee.
 - a. The Director shall call upon necessary expertise within the organization to review research requests, specifically departments or entities affected, and provide a recommendation to approve, disapprove, or amend research requests.
 - b. The Director shall submit the research request to the Oneida Business Committee with a brief summary of the research, the name of the researcher, the university or business being represented, and a recommendation to approve or disapprove the research request.
2. Be required to submit a copy of the final draft of the research to the Director for review regarding accuracy of the information.
3. Be required to submit a copy of the published or approved research project to the Director to be presented to the Oneida Business Committee a final published or approved research project. The Director shall notify the researcher of the date of the Oneida Business Committee meeting and invite the researcher to provide a brief overview of the research and findings

BE IT FURTHER RESOLVED, that no entity, employee or representative of the Oneida Nation is authorized to approve research on behalf of the Oneida Nation unless in accordance with this resolution or a law which supersedes this resolution.

BC Resolution # 05-08-19-A
Research Requests: Review and Approval to Conduct
Page 3 of 3

BE IT FINALLY RESOLVED, no research project data or materials can be utilized for any other or for extended research without written approval of the Oneida Nation.

CERTIFICATION

I, the undersigned, as Secretary of the Oneida Business Committee, hereby certify that the Oneida Business Committee is composed of 9 members of whom 5 members constitute a quorum; 6 members were present at a meeting duly called, noticed and held on the 8th day of May, 2019; that the forgoing resolution was duly adopted at such meeting by a vote of 5 members for, 0 members against, and 0 members not voting*; and that said resolution has not been rescinded or amended in any way.



Lisa Summers, Secretary
Oneida Business Committee

*According to the By-Laws, Article I, Section 1, the Chair votes "only in the case of a tie."

Enter the e-poll results into the regarding the approved Research Request: Nasbah Hill – UW-Green Bay

Business Committee Agenda Request

1. Meeting Date Requested: 12/13/23

2. General Information:

Session: Open Executive – must qualify under §107.4-1.

Justification: *Choose reason for Executive.*

3. Supporting Documents:

- | | | |
|--|--|---|
| <input type="checkbox"/> Bylaws | <input type="checkbox"/> Fiscal Impact Statement | <input type="checkbox"/> Presentation |
| <input type="checkbox"/> Contract Document(s) | <input type="checkbox"/> Law | <input type="checkbox"/> Report |
| <input type="checkbox"/> Correspondence | <input type="checkbox"/> Legal Review | <input type="checkbox"/> Resolution |
| <input type="checkbox"/> Draft GTC Notice | <input type="checkbox"/> Minutes | <input type="checkbox"/> Rule (adoption packet) |
| <input type="checkbox"/> Draft GTC Packet | <input type="checkbox"/> MOU/MOA | <input type="checkbox"/> Statement of Effect |
| <input checked="" type="checkbox"/> E-poll results/back-up | <input type="checkbox"/> Petition | <input type="checkbox"/> Travel Documents |
| <input type="checkbox"/> Other: <i>Describe</i> | | |

4. Budget Information:

- | | | |
|--|--|-------------------------------------|
| <input type="checkbox"/> Budgeted | <input type="checkbox"/> Budgeted – Grant Funded | <input type="checkbox"/> Unbudgeted |
| <input checked="" type="checkbox"/> Not Applicable | <input type="checkbox"/> Other: <i>Describe</i> | |

5. Submission:

Authorized Sponsor: Lisa Liggins, Secretary

Primary Requestor: _____

Additional Requestor: (Name, Title/Entity)

Additional Requestor: (Name, Title/Entity)

Submitted By: CELLIS1

From: [Secretary](#)
To: [Secretary](#); [Tehassi Tasi Hill](#); [Brandon L. Yellowbird-Stevens](#); [Lawrence E. Barton](#); [Lisa A. Liggins](#); [Kirby W. Metoxen](#); [Jennifer A. Webster](#); [Jameson J. Wilson](#); [Marlon G. Skenandore](#); [Jonas G. Hill](#)
Cc: [Danelle A. Wilson](#); [Rhiannon R. Metoxen](#); [Kristal E. Hill](#); [David P. Jordan](#); [Janice M. Decorah](#); [Fawn J. Billie](#); [Fawn L. Cottrell](#); [Maureen S. Perkins](#)
Subject: E-POLL RESULTS #3: Research Request – Nasbah Hill – UW-Green Bay - “An Examination of the Impact of Charlie Hill’s Legacy on the Misrepresentation and Invisibility of Native People in the Media” - review recommendation and determine next steps
Date: Monday, November 20, 2023 1:15:04 PM
Attachments: [Research Request - Nasbah Hill - UW-Green Bay - -An Examination of the Impact of Charlie Hill-s Legacy on the Misrepresentation and Invi.pdf](#)

E-POLL RESULTS

The e-poll to approve the research request, consistent with resolution # BC-05-08-19-A, Research Requests: Review and Approval to Conduct, and, in accordance with: a.) Resolve #2(3), Ms. Hill is required to submit the final draft research paper for review; b.) Resolve #2(4), Ms. Hill is required to submit a copy of the published work and can request to present the research findings to the Oneida Business Committee; and c.) Resolve #5, any further use of this research information is subject to authorization by the Oneida Business Committee, **has carried**. Below are the results:

Support: Lawrence Barton, Jonas Hill, Lisa Liggins, Kirby Metoxen, Marlon Skenandore, Jennifer Webster, Jameson Wilson, Brandon Yellowbird-Stevens

[Aliskwet Ellis](#)

Senior Information Management Specialist
Government Administrative Office

From: Secretary <TribalSecretary@oneidanation.org>

Sent: Thursday, November 16, 2023 2:34 PM

To: Secretary <TribalSecretary@oneidanation.org>; Tehassi Tasi Hill <thill7@oneidanation.org>; Brandon L. Yellowbird-Stevens <bsteven@oneidanation.org>; Lawrence E. Barton <lbarton2@oneidanation.org>; Lisa A. Liggins <lliggins@oneidanation.org>; Kirby W. Metoxen <KMETOX@oneidanation.org>; Jennifer A. Webster <JWEBSTE1@oneidanation.org>; Jameson J. Wilson <jwilson@oneidanation.org>; Marlon G. Skenandore <mskenan1@oneidanation.org>; Jonas G. Hill <jhill1@oneidanation.org>

Cc: Danelle A. Wilson <dwilson1@oneidanation.org>; Rhiannon R. Metoxen <rmetoxe2@oneidanation.org>; Kristal E. Hill <khill@oneidanation.org>; David P. Jordan <djordan1@oneidanation.org>; Janice M. Decorah <jdecora2@oneidanation.org>; Fawn J. Billie <fbillie@oneidanation.org>; Fawn L. Cottrell <fcottrel@oneidanation.org>; Maureen S. Perkins <mperkin2@oneidanation.org>

Subject: E-POLL REQUEST #3: Research Request – Nasbah Hill – UW-Green Bay - “An Examination of the Impact of Charlie Hill’s Legacy on the Misrepresentation and Invisibility of Native People in the Media” - review recommendation and determine next steps

E-POLL REQUEST

Summary:

Summary of the research request is attached in the memorandum from Chief Counsel.

Justification for E-Poll:

Nasbah Hill is requesting review and action on the research request prior to December 1, 2023, as part of the timeline to completion of her dissertation. The next Oneida Business Committee meeting is not scheduled until after this date.

Requested Action:

Approve research request, consistent with resolution # BC-05-08-19-A, Research Requests:

Review and Approval to Conduct, and, in accordance with:

- a. Resolve #2(3), Ms. Hill is required to submit the final draft research paper for review;
- b. Resolve #2(4), Ms. Hill is required to submit a copy of the published work and can request to present the research findings to the Oneida Business Committee; and
- c. Resolve #5, any further use of this research information is subject to authorization by the Oneida Business Committee.

Deadline for response:

Responses are due no later than **4:30 p.m., Friday, November 17, 2023.**

Voting:

Use the voting button above, if available; OR

Reply with "Support" or "Oppose".

Aliskwet Ellis

Senior Information Management Specialist

Government Administrative Office

O: 920.869.4408 • E: cellis1@oneidanation.org

P.O. Box 365 • Oneida, WI • 54155



A good mind. A good heart. A strong fire.

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Jo Anne House, PhD | Chief Counsel
James R. Bittorf | Deputy Chief Counsel
Kelly M. McAndrews | Senior Staff Attorney

Carl J. Artman
Krystal L. John
Peggy A. Van Gheem
Lydia M. Witte

Law Office



MEMORANDUM

TO: Lisa Liggins, Secretary
FROM: Jo Anne House, Chief Counsel
DATE: November 9, 2023
SUBJECT: E-Poll Request – Research Request – Nasbah Hill

I am requesting an e-poll regarding the research request submitted by Nasbah Hill. She is requesting review and action on the research request prior to December 1, 2023, as part of the timeline to completion of her dissertation. The next Oneida Business Committee meeting is not scheduled until after this date.

I have attached a memo describing the research request and recommend approval of the research under resolution # BC-05-08-19-A, *Research Requests: Review and Approval to Conduct*.

Requested Action

1. Approval of e-poll request.
2. Approval of research.
Motion to approve research request, consistent with resolution # BC-05-08-19-A, Research Requests: Review and Approval to Conduct, and, in accordance with:
 - a. Resolve #2(3), Ms. Hill is required to submit the final draft research paper for review;
 - b. Resolve #2(4), Ms. Hill is required to submit a copy of the published work and can request to present the research findings to the Oneida Business Committee; and
 - c. Resolve #5, any further use of this research information is subject to authorization by the Oneida Business Committee.

If you have further questions, please contact me.

Business Committee Agenda Request

1. Meeting Date Requested: *Click or tap to enter a date.*

2. Session:

Open Executive – must qualify under §107.4-1.

Justification: *Choose or type justification.*

3. Requested Motion:

Accept as information; OR

E-poll Request and Approval of Research – Nasbah Hill, UW-GB

4. Areas potentially impacted or affected by this request:

Finance

Programs/Services

Law Office

DTS

Gaming/Retail

Boards, Committees, or Commissions

Other: *Describe*

5. Additional attendees needed for this request:

Name, Title/Entity OR Choose from List

Name, Title/Entity OR Choose from List

Name, Title/Entity OR Choose from List

Name, Title/Entity OR Choose from List

6. Supporting Documents:

- | | | |
|--|--|---|
| <input type="checkbox"/> Bylaws | <input type="checkbox"/> Fiscal Impact Statement | <input type="checkbox"/> Presentation |
| <input type="checkbox"/> Contract Document(s) | <input type="checkbox"/> Law | <input type="checkbox"/> Report |
| <input checked="" type="checkbox"/> Correspondence | <input type="checkbox"/> Legal Review | <input checked="" type="checkbox"/> Resolution |
| <input type="checkbox"/> Draft GTC Notice | <input type="checkbox"/> Minutes | <input type="checkbox"/> Rule (adoption packet) |
| <input type="checkbox"/> Draft GTC Packet | <input type="checkbox"/> MOU/MOA | <input type="checkbox"/> Statement of Effect |
| <input type="checkbox"/> E-poll results/back-up | <input type="checkbox"/> Petition | <input type="checkbox"/> Travel Documents |
| <input type="checkbox"/> Other: <i>Describe</i> | | |

7. Budget Information:

- | | |
|---|--|
| <input type="checkbox"/> Budgeted – Tribal Contribution | <input type="checkbox"/> Budgeted – Grant Funded |
| <input type="checkbox"/> Unbudgeted | <input checked="" type="checkbox"/> Not Applicable |
| <input type="checkbox"/> Other: <i>Describe</i> | |

8. Submission:

Authorized Sponsor: Jo Anne House, Chief Counsel

Primary Requestor: (Name, Title/Entity)

Jo Anne House, PhD | Chief Counsel
James R. Bittorf | Deputy Chief Counsel
Kelly M. McAndrews | Senior Staff Attorney

Carl J. Artman
Krystal L. John
Peggy A. Van Gheem
Lydia M. Witte

Law Office



MEMORANDUM

TO: Oneida Business Committee

FROM: Jo Anne House, Chief Counsel

DATE: November 16, 2023

SUBJECT: Research Request – Nasbah Hill – UW-Green Bay – “An Examination of the Impact of Charlie Hill’s Legacy on the Misrepresentation and Invisibility of Native People in the Media”

Nasbah Hill is a student in the University of Wisconsin – Green Bay First Nations Education doctoral program. She has completed the necessary coursework and has received approval regarding her proposal in the dissertation process. Her dissertation is a study of community impression of the impact of comedian Charlie Hill in the media.

Ms. Hill will be interviewing members of the Oneida Community and recording their stories for a qualitative analysis. There are no concerns regarding youth or others in a protective class that would be included in this research.

I believe that having a greater understanding of Indigenous shaping visual media in the comedy arena will provide valuable insight to the Oneida Nation’s Arts Program and Museum regarding developing programming. In addition, this will have the additional benefit of documenting the individual history of Oneida members.

Recommended Action:

Motion to approve research request, consistent with resolution # BC-05-08-19-A, Research Requests: Review and Approval to Conduct, and, in accordance with:

- a. Resolve #2(3), Ms. Hill is required to submit the final draft research paper for review;
- b. Resolve #2(4), Ms. Hill is required to submit a copy of the published work and can request to present the research findings to the Oneida Business Committee; and
- c. Resolve #5, any further use of this research information is subject to authorization by the Oneida Business Committee.

If you have further questions, please contact me.

Oneida Nation

Post Office Box 365

Phone: (920) 869-2214



Oneida, WI 54155

BC Resolution # 05-08-19-A

Research Requests: Review and Approval to Conduct

- WHEREAS,** the Oneida Nation is a federally recognized Indian government and a treaty tribe recognized by the laws of the United States of America; and
- WHEREAS,** the Oneida General Tribal Council is the governing body of the Oneida Nation; and
- WHEREAS,** the Oneida Business Committee has been delegated the authority of Article IV, Section 1, of the Oneida Tribal Constitution by the Oneida General Tribal Council; and
- WHEREAS,** the General Tribal Council created the Oneida higher-education scholarship which provides funding for undergrad and graduate level degrees that has led to a significant increase in the number of Oneida members obtaining bachelor's degrees and then obtaining graduate level degrees; and
- WHEREAS,** such graduate level programs generally require research papers to be completed as a thesis or dissertation; and
- WHEREAS,** Oneida members in these programs frequently wish to conduct a research project that provides insight and awareness to an aspect of the Oneida Nation as a government, business, and/or community, and such research should be reviewed to ensure that Oneida members, the Nation, and the community are protected, the information developed is provided to the Nation, and the research accurately portrays the complex history and current activities of the Oneida Nation and its members; and
- WHEREAS,** there is increased research of tribes and Native Americans by colleges and universities, and businesses conducting research on new products; and
- WHEREAS,** research in medicine and science has taken steps to protect research subjects now recognize that tribes and Native Americans should be taken into consideration given their unique aspects and need for protection; and
- WHEREAS,** the Oneida Business Committee has relied upon an informal process of review through the Oneida Law Office regarding research requests, including information access, to determine whether approve an authorization to conduct research or issuance of a community support letter; and
- WHEREAS,** the Oneida Business Committee, through the Quarterly Reporting process by boards, committees and commissions and divisions of the Nation, has identified that a greater number of research projects regarding the Nation and its members is occurring than originally understood; and

NOW THEREFORE BE IT RESOLVED, that the Oneida Business Committee sets forth the following requirements when conducting research involving the Oneida Nation and its members, including requests for community support letters regarding research.

BE IT FURTHER RESOLVED, that requests by students in bachelor's, master's or doctoral level studies shall:

1. Be provided a copy of this resolution by the Education and Training Department when approved for the Oneida higher-education scholarship and upon receiving the first scholarship payment; then by memo or other notice annually thereafter.
2. Be submitted to the Chief Counsel of the Oneida Law Office for review and recommendation for action to the Oneida Business Committee.
 - a. The Chief Counsel shall call upon necessary expertise within the organization to review research requests, specifically departments or entities affected, and provide a recommendation to approve, disapprove, or amend research requests.
 - b. The Chief Counsel shall submit the research request to the Oneida Business Committee with a brief summary of the research, the name of the student, the degree and education institution attending, and a recommendation to approve or disapprove the research request.
3. Be required to submit a copy of the final draft of the research to the Chief Counsel of the Oneida Law Office for review regarding accuracy of the information.
4. Be required to submit a copy of the published or approved research project to the Chief Counsel of the Oneida Law Office to be presented to the Oneida Business Committee a final published or approved research project. The Chief Counsel shall notify the student of the date of the Oneida Business Committee meeting and invite the student to provide a brief overview of the research and findings.

BE IT FURTHER RESOLVED, that any research request by an educational institution or business which requires access to the Oneida Nation or members for research studies of human subjects shall be:

1. Presented to the Director of Comprehensive Health Operations for review and recommendation for action to the Oneida Business Committee.
 - a. The Director shall call upon necessary expertise within the organization to review research requests, specifically departments or entities affected, and provide a recommendation to approve, disapprove, or amend research requests.
 - b. The Director shall submit the research request to the Oneida Business Committee with a brief summary of the research, the name of the researcher, the university or business being represented, and a recommendation to approve or disapprove the research request.
2. Be required to submit a copy of the final draft of the research to the Director for review regarding accuracy of the information.
3. Be required to submit a copy of the published or approved research project to the Director to be presented to the Oneida Business Committee a final published or approved research project. The Director shall notify the researcher of the date of the Oneida Business Committee meeting and invite the researcher to provide a brief overview of the research and findings

BE IT FURTHER RESOLVED, that no entity, employee or representative of the Oneida Nation is authorized to approve research on behalf of the Oneida Nation unless in accordance with this resolution or a law which supersedes this resolution.

BE IT FINALLY RESOLVED, no research project data or materials can be utilized for any other or for extended research without written approval of the Oneida Nation.

CERTIFICATION

I, the undersigned, as Secretary of the Oneida Business Committee, hereby certify that the Oneida Business Committee is composed of 9 members of whom 5 members constitute a quorum; 6 members were present at a meeting duly called, noticed and held on the 8th day of May, 2019; that the forgoing resolution was duly adopted at such meeting by a vote of 5 members for, 0 members against, and 0 members not voting*; and that said resolution has not been rescinded or amended in any way.



Lisa Summers, Secretary
Oneida Business Committee

*According to the By-Laws, Article I, Section 1, the Chair votes "only in the case of a tie."

Accept the Bay Bancorporation, Inc. FY-2023 4th quarter report

Business Committee Agenda Request

1. Meeting Date Requested: 11/22/23

2. Session:

Open Executive – must qualify under §107.4-1.

Justification: *Choose or type justification.*

3. Requested Motion:

Accept as information; OR

Enter the requested motion related to this item.

4. Areas potentially impacted or affected by this request:

Finance

Programs/Services

Law Office

DTS

Gaming/Retail

Boards, Committees, or Commissions

Other: *Describe*

5. Additional attendees needed for this request:

Name, Title/Entity OR Choose from List

Name, Title/Entity OR Choose from List

Name, Title/Entity OR Choose from List

Name, Title/Entity OR Choose from List

6. Supporting Documents:

- | | | |
|---|--|---|
| <input type="checkbox"/> Bylaws | <input type="checkbox"/> Fiscal Impact Statement | <input type="checkbox"/> Presentation |
| <input type="checkbox"/> Contract Document(s) | <input type="checkbox"/> Law | <input checked="" type="checkbox"/> Report |
| <input type="checkbox"/> Correspondence | <input type="checkbox"/> Legal Review | <input type="checkbox"/> Resolution |
| <input type="checkbox"/> Draft GTC Notice | <input type="checkbox"/> Minutes | <input type="checkbox"/> Rule (adoption packet) |
| <input type="checkbox"/> Draft GTC Packet | <input type="checkbox"/> MOU/MOA | <input type="checkbox"/> Statement of Effect |
| <input type="checkbox"/> E-poll results/back-up | <input type="checkbox"/> Petition | <input type="checkbox"/> Travel Documents |
| <input type="checkbox"/> Other: <i>Describe</i> | | |


7. Budget Information:

- | | |
|---|--|
| <input type="checkbox"/> Budgeted – Tribal Contribution | <input type="checkbox"/> Budgeted – Grant Funded |
| <input type="checkbox"/> Unbudgeted | <input checked="" type="checkbox"/> Not Applicable |
| <input type="checkbox"/> Other: <i>Describe</i> | |

8. Submission:

Authorized Sponsor: Larry Barton, Treasurer

Primary Requestor: Jeff Bowman, President, Bay Bank



Bay Bank
QUARTERLY REPORT

Quarter ended September 30, 2023

A. **BAY BANK**

Submitted by: Jeff Bowman, Board Member
Directors: Fern Orié, Sam McMahon, Jeff Bowman, Joshua Cottrell
Todd Van Den Heuvel, Elaine Skenandore-Cornelius

Oneida Business Committee Contact: David Jordan

B. **MINUTES**

None Submitted

ACTION TAKEN

No Tribal Policy changes.

D. **FINANCIAL**

Note that various financial reports

December 31, 2023 is Bay Bank's fiscal year end.

E. **SPECIAL EVENTS AND TRAVEL**

None

F. **PERSONAL COMMENTS**

Bay Bank account numbers as of September 30, 2023:

1,915	Checking Accounts
542	Business Checking Accounts
167	Money Market Accounts

1,622	Savings Accounts
251	Certificates of Deposit
94	Commercial Real Estate Loans
1,163	Residential Real Estate Loans
262	Business Loans
922	Consumer Loans
40	Oneida Small Business 2000 Loan Program Loans
621	Oneida HRIP Loans
280	Other Tribal Loans

The Oneida Small Business Loan Program 2000 that is administered by Bay Bank started on May 1, 2002. As of this date over \$ 16.8 million in new loans have been made to over 154 new or growing Oneida tribal member owned businesses.

The Oneida HRIP loans total \$11.2 million as of September 30, 2023, and have been made to 621 customers.

The Section 184 mortgage loans serviced under FHLB MPF program totaled \$92.6 million on September 30, 2023. There are 741 loans in the program currently.

G. GOALS AND OBJECTIVES

2023 GOALS:

GOAL A: Bay Bank will strive to attain a minimum 0.70% Return on Assets for the year ending December 31, 2023. Return on Assets (ROA) is a common measurement of a bank's profitability. This ratio informs you how well the bank is managing and investing the bank's assets.

2023 ROA Goal	2023 YTD ROA Actual	2023 Peer Group Average
0.70 %	0.79%	1.00%

GOAL B: Bay Bank will strive to attain a minimum 7.00 % Return on Equity for the year ending December 31, 2023. Return on Equity (ROE) is the measurement of how well the bank is performing for its stockholder.

2023 ROE Goal	2023 YTD ROE Actual	2023 Peer Group Average
7.00 %	10.88 %	11.77 %

Bay Bank had budgeted total loans for the quarter ended September 30, 2023, in the amount of \$ 90.4 million. Total loans on September 30, 2023, were \$ 91.8 million, an increase of \$ 1.4 million from budget. Loans increased \$ 11.2 million over the 12-month period ended September 30, 2023.

Bay Bank had budgeted total deposits for the quarter ended September 30, 2023, in the amount of \$193.3 million. Total deposits on September 30, 2023, were \$ 214.5 million, an increase of \$ 21.2 million over budget. Deposits increased \$ 23.9 million for the past twelve months, the result of increase in transaction accounts, savings deposits, and time deposits.

H.

MEETINGS

Monthly meeting on the fourth Thursday of each month. Well attended. During the quarter, Joshua Cottrell and Sam McMahon were appointed as bank directors. In addition, Bob Jossie retired as a bank director.

Accept the Oneida Airport Hotel Corporation FY-2023 4th quarter report

Business Committee Agenda Request

1. Meeting Date Requested: 12/13/23

2. Session:

Open Executive – must qualify under §107.4-1.

Justification: *Choose or type justification.*

3. Requested Motion:

Accept as information; OR

Motion to accept the OAHC FY23 4th Quarter Report

4. Areas potentially impacted or affected by this request:

Finance

Programs/Services

Law Office

DTS

Gaming/Retail

Boards, Committees, or Commissions

Other: *Describe*

5. Additional attendees needed for this request:

Name, Title/Entity OR Choose from List

Name, Title/Entity OR Choose from List

Name, Title/Entity OR Choose from List

Name, Title/Entity OR Choose from List

6. Supporting Documents:

- | | | |
|---|--|---|
| <input type="checkbox"/> Bylaws | <input type="checkbox"/> Fiscal Impact Statement | <input type="checkbox"/> Presentation |
| <input type="checkbox"/> Contract Document(s) | <input type="checkbox"/> Law | <input checked="" type="checkbox"/> Report |
| <input type="checkbox"/> Correspondence | <input type="checkbox"/> Legal Review | <input type="checkbox"/> Resolution |
| <input type="checkbox"/> Draft GTC Notice | <input type="checkbox"/> Minutes | <input type="checkbox"/> Rule (adoption packet) |
| <input type="checkbox"/> Draft GTC Packet | <input type="checkbox"/> MOU/MOA | <input type="checkbox"/> Statement of Effect |
| <input type="checkbox"/> E-poll results/back-up | <input type="checkbox"/> Petition | <input type="checkbox"/> Travel Documents |
| <input type="checkbox"/> Other: <i>Describe</i> | | |

7. Budget Information:

- | | |
|---|--|
| <input type="checkbox"/> Budgeted – Tribal Contribution | <input type="checkbox"/> Budgeted – Grant Funded |
| <input type="checkbox"/> Unbudgeted | <input type="checkbox"/> Not Applicable |
| <input type="checkbox"/> Other: <i>Describe</i> | |

8. Submission:

Authorized Sponsor: Name, Title/Entity OR Choose from List

Primary Requestor: Kathy Hughes, Chairwoman, Oneida Airport Hotel Corp.

Oneida Airport Hotel Corporation
Radisson Hotel & Conference Center
Quarterly Report
For the quarter ended: September 30, 2023

Narrative Section

Business practice, market overview, place within market:

- Q4 STR Occupancy 54.7% down to comp set; ADR at \$149.75 which is over comp set; RevPar at \$81.84 which is down to comp set. Had a large convention cancel in the month, which affected our selling time and overall occupancy YOY.
- Sales team currently at Director Sales, 2 Sales Manager's, Corporate Revenue Manager, 2 Catering Manager's, Sales & Catering Admin and Catering Coordinator.

Competitive analysis:

- Transient guestrooms midweek has been identified as down to comp set – working on increasing this through brand promotions and working with Aimbridge Revenue team.
- Group business continues to be strong and up over comp set; transient is the need area and are trying to combat this with occupancy over rate.

Strategies for improved value:

- Developed packaging & incentive bookings for Corporate/Association Meetings, Tour & Travel, Wedding, Travel Agents and Transient markets to gain short term bookings for need months.
- Working with Radisson/Choice Corporate in all Sales markets to gain leverage and recognition, as well as utilizing their Meeting Planner incentive programs and transient booking promotions.
- Working with Aimbridge Regional properties to gain leverage and recognition.
- Working closely with Discover Green Bay (formerly CVB) in all Sales markets to keep top of mind and participate in all sales initiatives.
- Attended Connect Marketplace in April to gain leverage with future Smerf, Association and Corporate Group business.

Material changes or developments in market/business:

- Red Lion in Appleton now a Hilton – in our STR comp set.
- Holiday Inn Appleton now a DoubleTree by Marriott – in our STR comp set.

Market growth:

- Legacy Hotel broke ground, due to open December 2023 – 79 room property
- Cambria Suites will be breaking ground in Ashwaubenon on Oneida Street. – 100 room property. This is the current site of Ashville Suites and Acts 1:8 offices.

Pending legal action:

- Yes

6. Supporting Documents:

- | | | |
|---|--|---|
| <input type="checkbox"/> Bylaws | <input type="checkbox"/> Fiscal Impact Statement | <input type="checkbox"/> Presentation |
| <input type="checkbox"/> Contract Document(s) | <input type="checkbox"/> Law | <input type="checkbox"/> Report |
| <input type="checkbox"/> Correspondence | <input type="checkbox"/> Legal Review | <input type="checkbox"/> Resolution |
| <input type="checkbox"/> Draft GTC Notice | <input type="checkbox"/> Minutes | <input type="checkbox"/> Rule (adoption packet) |
| <input type="checkbox"/> Draft GTC Packet | <input type="checkbox"/> MOU/MOA | <input type="checkbox"/> Statement of Effect |
| <input type="checkbox"/> E-poll results/back-up | <input type="checkbox"/> Petition | <input type="checkbox"/> Travel Documents |
| <input type="checkbox"/> Other: <i>Describe</i> | | |

7. Budget Information:

- | | |
|---|--|
| <input type="checkbox"/> Budgeted – Tribal Contribution | <input type="checkbox"/> Budgeted – Grant Funded |
| <input type="checkbox"/> Unbudgeted | <input checked="" type="checkbox"/> Not Applicable |
| <input type="checkbox"/> Other: <i>Describe</i> | |

8. Submission:

Authorized Sponsor: Tehassi Hill, Chairman

Primary Requestor: Jeff House, Oneida ESC Group



Oneida ESC Group, LLC

4th Quarter Report – FY23

November 22, 2023

OESC Board of Managers:

John L. Breuninger, Chairman

Jacquelyn Zalim

Leslie Wheelock

Oneida ESC Group, LLC

Oneida ESC Group, LLC (OESC), was formed in 2012 as a holding company to house subsidiaries to conduct business with the federal government, state and municipal governments and commercial and industrial customers throughout the world. OESC has nine (9) subsidiaries, Oneida Total Integrated Enterprises (OTIE), Mission Support Services (MS2), Oneida General Mechanical Corp (GMC), Sustainment and Restoration Services (SRS), Oneida Engineering Solutions (OES), Oneida Environmental (OE), Oneida LG2 Environmental (LG2), Oneida Professional Services (OPS), and 1822 Land and Development Company of Oneida (1822).

OESC's subsidiaries are supported by OESC with general management and administrative functions, including accounting and contracting management, human resource management, IT support, overall management, and marketing, bid and proposal. Below is a summary of OESC and its subsidiary's activities.

Narrative Report

a. Explanation of the core of the Corporation's business practices and market overview

OESC's subsidiary limited liability companies focus on contracts issued by the government agencies, (federal, state, and local) and commercial customers for engineering, science (environmental) construction, professional services, and real estate development work. OESC's revenue is derived from the subsidiaries that operate in the full and open market as well as the Small Business Administration Business Development Markets primarily as 8(a), Small Business, and Disadvantage Business Enterprise designated companies when and where appropriate.

OESC and its subsidiaries are a highly technical organization providing research/Investigation, design, construction services, engineering, and project management. Oneida ESC Group operates in four core services:

- Environmental services – Assessment, investigation, design, testing, NEPA, biological, action planning, project management, and more.
- Construction– Repair, service, abatement, renovation, demolition, mechanical systems, electrical services, and new construction.
- Engineering Services – Design and project managements for site and site design, mechanical, electrical, plumbing, civil, structural, transportation, survey, water / wastewater systems and storm water management.
- Real Estate Development – Commercial and light industrial tenants, Low Income Housing Tax Credit (LIHTC) multi-family housing.

Oneida Total Integrated Enterprises (OTIE) – Competes in the full and open marketplace as a small business (less than 750 employees). Core competencies include environmental services, environmental remediation, engineering services and project management.

Mission Support Services (MS2) –Graduated the US Small Business Administration on March 15, 2023. MS2 is focused on construction management. Core competencies include construction management services, new and renovated structures, HVAC systems and controls Utility systems - water, sewer, gas, electrical, electrical power generators, transformers, and distribution, Communication and security systems, interior remodeling,

Oneida ESC Group, LLC

MS2 sells to the federal market, commercial and tribal markets.

General Mechanical Corporation (GMC) – Operates mainly as an HVAC Contractor but has performed both General Contracting and Electrical Contracting in Eastern FL. Company has been accepted into the SBA 8(a) Business development Program on November 2, 2022.

Sustainment & Restoration Services (SRS) – 8a Graduation date is February 18, 2024. SRS core competencies include facility investigations, corrective measures design/implementation, remedial designs/remedial actions, assessment, and environmental cleanup, wetland's assessment and wetlands restoration design, brownfields, phase I & II ESAs, asset inventory, evaluation, environmental engineering and design, and wastewater treatment and sewerage systems.

LG2 Environmental Services (LG2) - is a full-service environmental services company that provides a wide range of quality, responsive environmental services in southeastern US. LG2 experience and capabilities include archaeological and cultural resource assessments; natural resource assessment and management (wetlands, biological assessments, aquatic, and other biology), site contamination assessment and remediation, environmental compliance, NEPA documentation, for Federal, State, and Local government permitting projects.

Oneida Professional Services (OPS)- is a full spectrum professional services group providing a wide array of manpower solutions to government and commercial clients. Services include training and educational support services, a broad spectrum of specialized technical support for complex training environments and advanced learning for the Naval Postgraduate School, master's and PhD-level engineers and research scientists. OPS also provides manpower needs for software engineering services.

Oneida Engineering Solutions (OES) – OES focuses on performing transportation engineering services for governmental agencies (Federal, State and Local). OES provides engineering for urban/rural roadways, interstate highways, interchanges, capacity expansions, bridges, roundabouts, local streets, and parking lots. OES is certified as a Disadvantage Business Enterprise in the State of Wisconsin.

Oneida Environmental (OE) - provides archaeological and cultural resource assessments; natural resource assessment and management (wetlands, biological assessments, aquatic, and other biology), NEPA documentation for Federal, State, and Local government permitting projects.

1822 Land and Development Company of Oneida (1822) – 1822 is a real estate holding company that owns, leases and sub-lease various real estate holdings in and around the Oneida Nation Reservation. The overall goal is to grow the portfolio that meets the needs of the Oneida Nation and Northeastern WI.

b. Explanation of the Corporation's current place within the market

OESC operates in a fiercely competitive and expanding market. An abundance of Architecture / Engineering / Construction (AEC) firms that provide similar services to those offered by OESC. Competitive factors for our success include performance reputation,

Oneida ESC Group, LLC

network, price, geographic location, and availability of technically skilled personnel.

Three of the top five federal spending agencies awarding non-competitive contracts are OESC customers.

c. Explanation of the outlines of strategies by the Corporation for improved value in the market

OESC's subsidiaries are positioned to take advantage of existing relationships, contracts, and networks OTIE has established since 2008.

We continuously evaluate solutions to broaden and capture a larger share of the Federal and State markets. Each subsidiary operates based on primary NAICS codes with secondary NAICS codes that overlap with the sister companies.

d. Explanation of the Corporation's relative performance vs. competitors and identification of key competitors within the market

Our competitors include Small Businesses, Alaskan Native Corporations (ANCs); Native American Owned, and tribally owned small businesses; and Native Hawaiian Organizations (NHOs). Each of these are in a category of small business that may be awarded prime contracts without competition. Oneida ESC subsidiaries also compete against other 8(a) firms for set-aside acquisitions, including small businesses that are categorized as Woman-Owned, HUB Zone, Service-Disabled Veteran Owned small business, and others. Finally, Oneida ESC competes in full and open markets without restrictions.

Typical competitors include Small Business firms with fewer than 750 employees in NAICS 562910, Environmental Remediation. Another area of significant competition is the regional Transportation Engineering firms in Wisconsin for WI DOT work (OES).

e. Explanation of any material changes or developments in the market or nature of business the Corporation is primarily engaged in since the last reporting period.

The labor market seems to be loosening up, a little. We see more resumes for open positions but overall, we still need qualified positions in engineering, environmental sciences, and construction management.

The construction industry has also begun to settle down, some material prices, E.G., lumber, have normalized and lead times for large complex components such as Heating and Air Conditioning systems are down to 15 weeks compared to one year as was the case in November of 2022.

f. Identification of the primary goals and targets of the Corporation and progress made towards accomplishment of the same.

Goals for Oneida ESC Group

Growth at a sustainable rate is the primary business goal for OESC. Financial reward for OESC occurs when we align our investment strategies according to our client's mission priorities.

Oneida ESC Group, LLC

Targets for OESC Subsidiaries:

Opportunities continue to exist in geographies where all companies have successful past performance and where personnel involved in such projects have established strong relationships with teaming partners and clients. Opportunities continue to emerge based on the combined efforts of OESC's marketing and sales efforts. Target clients continue to include Department of Defense agencies (various bases – Navy, Air Force, and Army), The Environmental Protection Agency, Bureau of Indian Affairs, WI Department of Transportation, Milwaukee Metropolitan Sewer District, and the Oneida Nation.

New target clients include extended services on existing bases, geographical growth on “new” bases where OESC has not performed work on in the past, municipalities geographically related to OESC offices and other Tribal Nations.

g. Identification of key elements for success in strategies given, including risks, resources, and relations available and needed to successfully fulfill outlined strategies
Key elements for success in the OESC model include:

- Meeting performance indicators, including safety, staff turnover, profitability, staff utilization, backlog, and capacity.
- Adapting to a changing customer base, contract type, or key skill set. We recognize and reconfigure based on identified needs to deliver strategic growth.
- Identification of contract capacity and access is under regular review.
- Increasing our geographic footprint and capabilities.

Risk in the marketplace

- We operate in highly competitive industries.
- Contracting is often erratic and unpredictable; cancellations or delays in pending awards by government agencies could adversely affect us.
- International operations carry additional risk.
- Loss of key personnel
- Adoption of new contract laws or regulations.

h. Identification of medium (two to five year) and long (greater than five year) prospects and sustainability of the Corporation given the present status, strategies, and risks

Our medium and long-range prospects for sustainability are balanced by business diversification and consistent project management delivery.

We have successfully groomed long-term business relationships with key US Agencies for services delivered around the world. Contracting with the US government remains a reliable strategy in terms of payment, stability, and growth opportunity.

Medium-term prospects

OESC's prospects in the two- to five-year term rely on our sturdy performance in engineering, science, and construction to existing clients; adjacent clients/services and geographic areas; and new service offerings to new clients. OESC continues to focus on

Oneida ESC Group, LLC

business development and talent acquisition to meet our growth metrics.

Long-term prospects

OESC envisions steady growth with our key customers over the long term. OESC is nimble and agile, allowing us to focus on governments funding flows.

Continued reliance on low-price awards is a staple in our business model and we continue to adjust the pricing structure to ensure that we remain competitive. We continue to concentrate marketing efforts on maximizing our return on investment through expanding support for existing customers, developing tasks under existing contracts, and collaborating with firms that need either small business participation or our specialized expertise.

i. Explanation of market growth (if any) experienced by the Corporation, identifying sources of growth (i.e., organic growth through market share increase, volume of business increase, acquisition of competition or other assets, etc.)

Our growth has been mostly organic and is based on our reputation in the market. We have re-aligned our corporate brand by including Oneida in all business names moving forward. We have made a concerted effort draw on our expertise in the polyfluoroalkyl substances (PFAS) and Perfluorooctanoic acid (PFOA) remediation market. We also see growth in our traditional engineering services such as civil, mechanical, electrical, and structural.

Oneida ESC Group, LLC

- j. **Summary of the assets of the Corporation, including but not limited to its financial, physical, employee, customer, brand or intellectual property, and supply assets.**

OESC ASSETS
<p><u>Financial (On Balance Sheet)</u> Cash –Checking Account Work In Process on Current Projects Fixed Assets such as Vehicles, Furniture and Fixtures, and Miscellaneous Equipment Other Assets such as Prepaid Expenses, Investment</p> <p><u>Employees</u> OESC: Oneida ESC Group (Holding Company) - 49 EEs OTIE: Oneida Total Integrated Enterprises (Engineering and Environmental - 132 EES 1822: 1822 Land and Development Co of Oneida (Real Estate Development) -1 EE MS2: Mission Support Services (Construction Management) - 38 EE GMC: General Mechanical Corp (HVAC/Piping and Electrical Contractor) -17 EEs SRS: Sustainment Restoration Services (Environmental Services) - 126 EEs LG2: LG2 Environmental Services (Cultural and Natural Resources) - 64 EEs OES: Oneida Engineering Solutions (Transportation and Engineering) - 46 EEs OPS: Oneida Professional Services (Staffing Resources Services) - 23 EES Oneida Environmental (Environmental Services) -3 EEs</p>

- k. **Summary and status of any pending legal action to which the Corporation is a party and any relevant government regulation to which the Corporation may be subject.**

USACE Huntington District has directed OTIE to perform additional excavation work that OTIE considers to be out of scope on one of OTIE's remediation projects at the Plum Brook Ordnance Works site in Ohio. OTIE worked with counsel and submitted a claim on April 14 for a price of \$1,087,160.15. The government responded with an offer to pay \$73,962.03. OTIE is in the process of appealing the decision to the Armed Services Board of Contract Appeals.

I. Financial Report

Oneida ESC Group, LLC

Oneida ESC Group, LLC

Disclosure Report

(a)

Board Member	Title	Time in Position	Date renews or expires
John L. Breuninger	Chairman of the Board	12/18/16 to present	6/2024
Jacquelyn Zalim	Board Member	3/14/12 to present	6/2025
Leslie Wheelock	Board Member	12/13/16 to present	6/2023

(b)

OESC Key Management Personnel	Title	Time in Position	Date Renews or Expires
Jeff House	President/CEO	1/1/2017	1/1/2024

(c) Summary of any financial or familial relationship between any board or Company key management personnel

None

a. Summary of any financial or familial relationship with any current member of OBC or any member of any regulatory body within Oneida such as a board committee or commission charged with regulating the Corporation's industry or activities.

None

b. Names of any other person, whether it be a business in any legal form or an individual, doing business with the Company for purposes of mutual enterprise – JV; membership in an LLC together; partnership; acquisition as a subsidiary.

OTIE has a majority interest in OTIE-RS&H JV, OCH JV, OTIE-Ahtna JV, OTIE-ERRG JV, and OTIE-Merrick JV. The Company has an equal interest in OTIE-PWT JV. The Company has a minority interest in Tetra Tech – OTIE JV and NDN-OTIE JV.

MS2 has a majority interest in MS2-MEC JV.

SRS has a majority interest in SRS-CAPE JV, SRS-ERRG JV, SRS-RFI JV, SRS Battelle JV, SRS-BB&E JV, SRS-Alliant JV and SRS-CAPE II JV. SRS has a minority interest in Alliant-SRS JV. SRS is the sole owner of LG2 Environmental Solutions, Inc.

OES has a minority interest in Dane Partners, and a majority interest in OES-Pond JV and OES-Pond II JV.

Oneida ESC Group, LLC

- c. Summary of financial transactions or relationships between those listed in (d).
- d. Names of any other person, whether it be a business in any legal form or an individual, doing business with the Company for purposes of mutual enterprise – JV; membership in an LLC together; partnership; acquisition as a subsidiary.
- i. The OTIE-RS&H JV is a joint venture formed between OTIE and Reynolds, Smith & Hills, Inc. to perform work with the Air Force Civil Engineering Center (AFCEC). The JV also holds a contract to perform work with the U.S. Army Corps of Engineers (USACE) Japan District.
 - ii. The OCH JV is a joint venture formed between OTIE and CH2M Hill to perform work for EPA under the Environmental Services and Operations contract I CLIN 2 (Regions 4, 5, 6 and 7) and CLIN 3 (Regions 8, 9 and 10), and to perform work for NAVFAC Southwest under the Multiple Award Remedial Action Contract.
 - iii. OTIE-PWT JV is a joint venture formed between OTIE and Pacific Western Technologies, Ltd. to perform work for USEPA under the Design and Engineering Services (DES) contract for CLIN 3 (Regions 8, 9 and 10).
 - iv. OTIE-Ahtna JV is a joint venture formed between OTIE and Ahtna Environmental, Inc. to perform work for an EPA Remediation Environmental Services small business set-aside contract.
 - v. OTIE-ERRG JV is a joint venture formed between OTIE and Engineering / Remediation Resources Group to submit a proposal to Naval Facilities Engineering Command Southwest for a Remedial Action Contract.
 - vi. OTIE-Merrick JV is a joint venture formed between OTIE and Merrick & Company to perform A&E services for the Air Force Civil Engineering Center.
 - vii. Tetra Tech – OTIE JV is a joint venture formed between Tetra Tech, Inc. and OTIE to submit a proposal to USACE Tulsa for an Environmental Remediation Services contract.
 - viii. NDN-OTIE JV is a joint venture formed between The NDN Companies, Inc. and OTIE, formed under the Mentor-Protégé arrangement between NDN and OTIE. The JV was formed to submit proposals to various federal government clients for environmental work.
 - ix. MS2-MEC JV is a joint venture formed between Midwest Environmental Controls and MS2 to perform work under a Demolition Abatement contract at Edwards AFB. The joint venture was approved by the US SBA on August 14, 2015.
 - x. SRS-CAPE JV is a joint venture formed between SRS and CAPE Environmental Management to perform work for USACE Seattle on a Pre-placed Remedial Action Contract. The joint venture was approved by the US SBA on December 12, 2017. The JV received an 8a sole-source award from USACE Kansas City District.
 - xi. SRS-ERRG JV is a joint venture formed between SRS and Engineering / Remediation Resources Group to submit a proposal to Naval Facilities Engineering Command Southwest for an Environmental Multiple Award Contract. The joint venture was approved by the US SBA on April 12, 2018.
 - xii. SRS-RFI JV is a joint venture between SRS and Robotics Fabrication, Inc. to perform munitions response work for USACE Huntsville. SBA approved the JV on September 16, 2019. USACE Huntsville awarded a contract for munitions work to the JV.
 - xiii. SRS Battelle JV is a joint venture between SRS and Battelle, formed under the Mentor-Protégé arrangement between SRS and Battelle. The JV will submit a proposal to USACE Norfolk District for an Environmental Services contract and will submit a proposal to USACE Tulsa District for an Environmental Remediation Services contract. The joint venture was approved by the US SBA on September 21, 2020.

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- xiv. SRS-BB&E JV is a joint venture between SRS and BB&E, Inc. The JV submitted a proposal to Army Combat Command – Aberdeen Proving Ground for environmental compliance services at Fort Huachuca, which was not awarded to the JV. The joint venture was approved by the US SBA on October 19, 2020.
- xv. SRS-Alliant JV is a joint venture between SRS and Alliant Corporation. The JV was awarded a contract with USACE Louisville for A&E services for environmental engineering.
- xvi. Alliant-SRS JV is a joint venture between Alliant Corporation and SRS. The JV submitted a proposal to USACE Tulsa for a Service-Disabled Veteran Owned Small Business set-aside contract for environmental remediation services.
- xvii. SRS-CAPE II JV is a joint venture between SRS and CAPE Environmental Management to perform work for USACE Kansas City District on an environmental demolition contract. The joint venture is in the process of requesting/receiving approval by the US SBA.
- xviii. Dane Partners is a joint venture formed between Ayres Associates Inc., EMCS Inc., Short Elliot Hendrickson Inc., and OES to pursue projects with the Wisconsin Department of Transportation. OES has a 25% interest in Dane Partners.
- xix. OES-Pond JV is a joint venture between OES and Pond Company. The JV is approved by SBA as a Mentor-Protégé. The JV submitted a proposal to USACE Sacramento District for AE Design and Investigation and submitted a proposal to the U.S. Air Force for Mechanical and Electrical Engineering Services at Hurlburt Field.
- xx. OES-Pond II JV is a joint venture between OES and Pond Company. The JV is set up to receive 8(a) contracts and will request approval from SBA if the JV seeks a sole-source award.

Accept the Oneida Golf Enterprise FY-2023 4th quarter report

Business Committee Agenda Request

1. Meeting Date Requested: 12/13/23

2. Session:

Open Executive – must qualify under §107.4-1.

Justification: *Choose or type justification.*

3. Requested Motion:

Accept as information; OR Enter the requested motion related to this item.

4. Areas potentially impacted or affected by this request:

Finance

Programs/Services

Law Office

MIS

Gaming/Retail

Boards, Committees, or Commissions

Other:

5. Additional attendees needed for this request:

Name, Title/Entity OR Choose from List

Joe Hanrahan, GM

6. Supporting Documents:

- | | | |
|---|--|---|
| <input type="checkbox"/> Bylaws | <input type="checkbox"/> Fiscal Impact Statement | <input type="checkbox"/> Presentation |
| <input type="checkbox"/> Contract Document(s) | <input type="checkbox"/> Law | <input checked="" type="checkbox"/> Report |
| <input type="checkbox"/> Correspondence | <input type="checkbox"/> Legal Review | <input type="checkbox"/> Resolution |
| <input type="checkbox"/> Draft GTC Notice | <input type="checkbox"/> Minutes | <input type="checkbox"/> Rule (adoption packet) |
| <input type="checkbox"/> Draft GTC Packet | <input type="checkbox"/> MOU/MOA | <input type="checkbox"/> Statement of Effect |
| <input type="checkbox"/> E-poll results/back-up | <input type="checkbox"/> Petition | <input type="checkbox"/> Travel Documents |
| <input type="checkbox"/> Other: | | |

7. Budget Information:

- | | |
|---|--|
| <input type="checkbox"/> Budgeted – Tribal Contribution | <input type="checkbox"/> Budgeted – Grant Funded |
| <input type="checkbox"/> Unbudgeted | <input checked="" type="checkbox"/> Not Applicable |
| <input type="checkbox"/> Other: | |

8. Submission:

Authorized Sponsor: Justin Nishimoto, Business Analyst

Primary Requestor: _____



THORNBERRY CREEK
AT ONEIDA

FY2023 Fourth Quarter Business Report



Oneida Golf Enterprise

September 30, 2023

Golf & Related Operations

Business Practice, Market Overview, & Place within Market

- Per NGF data, rounds played in Wisconsin were up 8.2% YOY through September
- Through September, rounds played at Thornberry Creek were up approx. 33% YOY
- Revenue from Greens Fees & Cart fees were up 11.44% YOY
- Thornberry Creek is the most premium priced facility in Northeast Wisconsin with daily rates about 20% higher than neighboring courses
- Dynamic pricing models have allowed us to take advantage of high demand timeframes, maximizing revenue during those periods
- Service satisfaction levels are much more in line this season with the price and reputation of the facility
- Golf Outing and related banquet business were up considerably YOY and we have a 100% retention rate for outings in FY24 thus far

Strategies for Improved Value

- More lucrative packages for travelling golf groups through partnerships with local hotels
- Continue training staff on customer service and hospitality tactics that add value
- Experiential add-ons that attract next generation of golfers e.g. social media interaction opportunities, integration of technology, and incentivize casual and non-green grass golfers to utilize the facility
- Rebuild Junior Programs to be a pipeline to more youth and family play

Market Growth/Changes

- Increase in simulator-based facilities in Howard, Green Bay, and the Fox Valley are more attractive to casual golfers (the Clubhouse – Howard, WI, GB Indoor Golf – Green Bay, NextGen – Green Bay, X-Golf – Appleton, The Turn – Ashwaubenon)
- Patriot Golf (Pulaski) under new ownership (Fall 2023)
- Other local courses, namely Hilly Haven, was far ahead on simulator-based leagues and continues to lead the market in combining green grass and non-green grass services

Course & Grounds

- Aging equipment is in need of more repairs in order to maintain the course at the proper times
- Water usage was very high due to an abnormally dry summer
- Despite challenges, customer satisfaction with course conditions was extremely positive
- Several courses in the area dealt with burn out, especially in roughs

Food & Beverage and Event Operations

Business Practice, Market Overview, & Place within Market

- *The bar and restaurant received considerably high marks in both food service and food quality this season; revenues are up 35.9% YOY while COGs are down 18.9%*
- *Despite this, it remains a challenge to draw in non-golf diners from the area*

- *Wedding bookings are behind last year's pace; however, market trends show that booking windows are much tighter than past years, with the average wedding being booked only eight months in advance*
- *We continue to push for non-wedding banquets including, but not limited to: business luncheons, non-profit fundraisers/seminars, bridal and baby showers, graduation parties, retirement parties, etc.*
- *Increasing room charges and food & beverage minimums did not adversely impact our business*

Strategies for Improved Value

- *Bar and Restaurant specials will continue as they proved to keep golfers here after their rounds*
- *We will push more aggressive specials in the off-season to continue to draw new customers*
- *Increasing brand awareness through aggressive advertising will be a focus of the off-season*
- *We will explore partnering with entertainment vendors to attract new customers and keep existing customers in the off-season*
- *Lodging partnerships may help draw in more customers on Packer weekends*

Market Growth/Changes

- *D2 is the closest competitor and they consistently draw crowds on nights and weekends when we have the most challenges*
- *The growth of the surrounding neighborhood(s) is something we need to take advantage of by getting our name out and advertising that we are open to the public*
 - *There is a common misconception that we are a private facility*
 - *This may have to do with either reputation or confusion with Oneida Country Club*
- *A la carte/DIY banquet facilities where parties can choose outside vendors are the biggest threat to our banquet business, especially weddings*
 - *Black Sheep, The Farm (Pulaski), Ledgecrest, Gather on Broadway*