



KALIH
WISAKS

WISCONSIN

2023-2024 Content Submission Deadlines and Publication Schedule

Edition	Submission Deadline (1st Thursday of Each Month)	Publication Date (Last Tuesday of each month)
Nov.	Oct. 5	Oct. 31
Dec.	Nov. 2	Nov. 28
Jan.	Dec. 7	Dec. 26
Feb.	Jan. 4	Jan. 30
March	Feb. 1	Feb. 27
April	March 7	March 26
May	April 4	April 30
June	May 2	May 28
July	June 6	June 25
Aug.	July 3*	July 30
Sep.	Aug. 1	Aug. 27
Oct.	Sep. 5	Sep. 24
Nov.	Oct. 3	Oct. 29
Dec.	Nov. 7	Nov. 26

*Due to July 4 holiday, content will be due Wed., July 3 for the August edition.

2023-2024 Ads Specifications

**Submit all files to
Kalihwisaks@OneidaNation.org**

- Acceptable File Formats: High Resolution PDF and Jpeg.
 Publisher files WILL NOT be accepted. Save As PDF (print quality.)
- Minor edit available on PDF
 - No edits on Jpeg
 - Word doc will be reformatted for space.

PLEASE NOTE ADS: submit ads according to dimensions sizes below, improper sized ads will be returned for reformatting.

Please provide submissions per the schedule to left for print version. If content is received after deadline, it will still be reviewed for priority. Submit as word or pdf. Pictures placed inside word doc are not usable. Submit all pictures as individual attachments. Ads may be reformatted due to space available. Dates after publication will not run in the print version.

Flyers and information can be posted on-line at any time to Kalihwisaks Facebook Page

Event Check List – Please make sure the following details are present on your flyer.

- Date
- Time
- Location
- Contact Information

Obituaries – Obituaries received after the 15th of the month will be published in the next edition. For example, obituaries received on October 16 will be published in the December edition rather than the November edition.

Other forms of Content – Editorial and/or opinion-based letters or advertisements are not accepted. Content related to a scheduled GTC or require GTC action are not accepted. Campaign advertising is accepted. For questions on campaign advertising, contact a member of the Kalihwisaks team for details.

Display Advertising – Currently, the Kalihwisaks does not charge for display advertising. Below are some examples of ad sizes. The Kalihwisaks prioritizes advertising from Oneida enrolled members and Oneida Organizational Entities.

1 Column 2.425 x 9.625	2 Column 5.085 x 9.625	Half Page Vertical 3.75 x 9.625	3/8's Page 5.085 x 4.6875	Quarter Page 3.75 x 4.6875
Half Page Horizontal 7.75 x 4.6875				