

# Oneida Business Committee



**Executive Session**  
8:30 AM Tuesday, August 22, 2023  
BC Conference Room, 2nd floor, Norbert Hill Center

**Regular Meeting**  
8:30 AM Wednesday, August 23, 2023  
BC Conference Room, 2nd floor, Norbert Hill Center

## Minutes

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### **EXECUTIVE SESSION:**

**Present:** Chairman Tehassi Hill, Vice-Chairman Brandon Stevens, Secretary Lisa Liggins, Council members: Daniel Guzman King, David P. Jordan, Kirby Metoxen;

**Not Present:** Treasurer Tina Danforth, Councilwoman Jennifer Webster;

**Arrived at:** n/a

**Others present:** Jo Anne House, Melinda J. Danforth (via Microsoft Teams<sup>1</sup>), Keith Doxtator, Mark W. Powless (via Microsoft Teams), Todd VanDen Heuvel (via Microsoft Teams), Louise Cornelius (via Microsoft Teams), Debra Powless (via Microsoft Teams), Katsitsiyo Danforth (via Microsoft Teams), Kaylynn Gresham (via Microsoft Teams), Justin Nishimoto (via Microsoft Teams), Ralinda Ninham-Lamberies (via Microsoft Teams), Rae Skenandore (via Microsoft Teams), Chad Fuss (via Microsoft Teams), James Petitjean (via Microsoft Teams), Lori Hill (via Microsoft Teams), Tina Jorgensen (via Microsoft Teams), Shannon Stone (via Microsoft Teams), Nicole Rommel (via Microsoft Teams), Shane Archiquette (via Microsoft Teams), Jacqueline Smith (via Microsoft Teams), Jason Doxtator (via Microsoft Teams), Dana McLester (via Microsoft Teams), Mercie Danforth (via Microsoft Teams), Lisa Summers, Jeff Bowman, Nathan King, John Breuning, Jeffrey House, Joe Hanrahan, Kathy Hughes, Jeanne Calhoun, Kristine Hill;

### **REGULAR MEETING**

**Present:** Chairman Tehassi Hill, Vice-Chairman Brandon Stevens, Secretary Lisa Liggins, Council members: Daniel Guzman King, David P. Jordan, Kirby Metoxen;

**Not Present:** Treasurer Tina Danforth, Councilwoman Jennifer Webster;

**Arrived at:** n/a

**Others present:** Jo Anne House, Keith Doxtator, Melinda J. Danforth (via Microsoft Teams), Mark W. Powless, Todd VanDen Heuvel (via Microsoft Teams), Kaylynn Gresham (via Microsoft Teams), Danelle Wilson (via Microsoft Teams), Kristal Hill (via Microsoft Teams), Justin Nishimoto (via Microsoft Teams), Clorissa Leeman, RaLinda Ninham-Lamberies (via Microsoft Teams), Maureen Metoxen (via Microsoft Teams), Matthew Denny (via Microsoft Teams), Rae Skenandore (via Microsoft Teams), Lori Hill (via Microsoft Teams), Tina Jorgensen (via Microsoft Teams), Lisa Rauschenbach (via Microsoft Teams), Grace Elliott, Lisa Summers, Greg Matson (via Microsoft Teams), Kristine Hill (via Microsoft Teams), Patricia King (via Microsoft Teams), Debbie Melchert (via Microsoft Teams), Brooke Doxtator (via Microsoft Teams), Bonnie Pigman (via Microsoft Teams), Shannon Davis (via Microsoft Teams), Jameson Wilson, Marlon Skenadore (via Microsoft Teams), Jonas Hill, Fawn Billie (via Microsoft Teams), Eric Boulanger (via Microsoft Teams), Rochel Smith (via Microsoft Teams), Tina Skenandore (via Microsoft Teams), Sacheen Lawrence (via Microsoft Teams), Jeanne Calhoun, Venessa Cardish (via Microsoft Teams), Mary Graves, Aliskwet Ellis;

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<sup>1</sup> Microsoft Teams is software which provides a communication and collaboration platform for workplace chat, file sharing, and video meetings.

## **I. CALL TO ORDER**

*Meeting called to order by Chairman Tehassi Hill at 8:36 a.m.*

*For the record: Treasurer Tina Danforth is out on leave. Councilwoman Jennifer Webster is out on approved travel attending the National Tribal Opioid Summit in Seattle, WA.*

## **II. OPENING (00:00:11)**

*Opening provided by Chairman Tehassi Hill.*

## **III. ADOPT THE AGENDA (00:04:34)**

Motion by David P. Jordan to adopt the agenda with four (4) additions [1) under the Resolution section, add item entitled Adopt the resolution entitled Adoption of the Oneida Life Insurance Plan Law; 2) under the Travel Report section, add item entitled Approve the travel report - Councilman David P. Jordan - Center for Indigenous Innovation and Health Equity (CIIHE) Tribal Advisory Committee meeting; 3) under the Travel Request section, add item entitled Approve the travel request - Vice-Chairman Brandon Stevens - Indian Gaming Association (IGA) Mid-Year Conference and Expo - Ledyard, CT - September 10-12, 2023; and 4) under the New Business, Executive Session, add item entitled Review memorandum and determine next steps regarding DR17-03], seconded by Daniel Guzman King. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen,  
Brandon Stevens

Not Present: Tina Danforth, Jennifer Webster

## **IV. OATH OF OFFICE**

### **A. Anna John Resident Centered Care Community Board - Beverly Anderson (00:06:15)**

Sponsor: Lisa Liggins, Secretary

### **B. Oneida Election Board - Teresa Schuman (00:06:15)**

Sponsor: Lisa Liggins, Secretary

### **C. Oneida Police Commission - Richard VanBoxtel (00:06:15)**

Sponsor: Lisa Liggins, Secretary

*Oaths of office were administered by Secretary Lisa Liggins. Beverly Anderson and Teresa Schuman were present. Richard VanBoxtel was not present.*

### **D. Oneida Public Safety Pension Board - Rochel Smith (00:08:30)**

Sponsor: Eric Boulanger, Chief of Police

*Oath of office were administered by Secretary Lisa Liggins. Rochel Smith was present.*

## V. MINUTES

### A. Approve the August 2, 2023, regular Business Committee meeting minutes (00:10:22)

Sponsor: Lisa Liggins, Secretary

Motion by Lisa Liggins to approve the August 2, 2023, regular Business Committee meeting minutes, seconded by Brandon Stevens. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen, Brandon Stevens

Not Present: Tina Danforth, Jennifer Webster

## VI. RESOLUTIONS

### A. Adopt resolution entitled Amendment to Labor Allocations Levels – 5 positions from Business Unit 4261007 (00:10:45)

Sponsor: Mark W. Powless, General Manager

Motion by David P. Jordan to adopt resolution entitled 08-23-23-A Amendment to Labor Allocations Levels – 5 positions from Business Unit 4261007, seconded by Daniel Guzman King. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen, Brandon Stevens

Not Present: Tina Danforth, Jennifer Webster

### B. Adopt resolution entitled Approval of Use of Economic Development, Diversification and Community Development Funds for a for a Onetime Start-Up Payment of \$90,036 for Oneida Youth Leadership Institute (OYLI) (00:19:36)

Sponsor: Justin Nishimoto, Business Analyst

Motion by Lisa Liggins to adopt resolution entitled 08-23-23-B Approval of Use of Economic Development, Diversification and Community Development Funds for a for a One Time Start-Up Payment of \$90,036 for Oneida Youth Leadership Institute (OYLI) with one (1) correction [1] at line 26, correct "sponsorship for the Tribal Housing Summit" to "a onetime start-up payment of \$90,036 for Oneida Youth Leadership Institute (OYLI)", seconded by Brandon Stevens. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen, Brandon Stevens

Not Present: Tina Danforth, Jennifer Webster

### C. Adopt resolution entitled Oneida Nation Assistance Fund Application Submission Period and Disbursement Time Frame for 2023 (00:23:39)

Sponsor: Jennifer Hill-Kelley, Chair/Oneida Trust Enrollment Committee

Motion by Lisa Liggins to adopt resolution entitled 08-23-23-C Oneida Nation Assistance Fund Application Submission Period and Disbursement Time Frame for 2023, seconded by David P. Jordan. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen, Brandon Stevens

Not Present: Tina Danforth, Jennifer Webster

**D. Adopt resolution entitled Elder Assistance Program Application Submission Period and Disbursement Time Frame for 2023 (00:25:09)**

Sponsor: Jennifer Hill-Kelley, Chair/Oneida Trust Enrollment Committee

Motion by Lisa Liggins to adopt resolution entitled 08-23-23-D Elder Assistance Program Application Submission Period and Disbursement Time Frame for 2023, seconded by David P. Jordan. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen, Brandon Stevens  
Not Present: Tina Danforth, Jennifer Webster

**E. Adopt resolution entitled Amendments to BC Resolution # 11-10-21-E Obligation for Government Infrastructure, American Rescue Plan Act of 2021 Fiscal Recovery Funds Lost Revenue (00:25:36)**

Sponsor: Lisa Liggins, Secretary

Motion by Lisa Liggins to adopt resolution entitled 08-23-23-E Amendments to BC Resolution # 11-10-21-E Obligation for Government Infrastructure, American Rescue Plan Act of 2021 Fiscal Recovery Funds Lost Revenue, seconded by Brandon Stevens. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen, Brandon Stevens  
Not Present: Tina Danforth, Jennifer Webster

**F. Adopt resolution entitled Setting Supervision and Management of Direct Reports to the Oneida Business Committee and Political Appointments (00:26:43)**

Sponsor: Lisa Liggins, Secretary

Motion by Lisa Liggins to adopt resolution entitled 08-23-23-F Setting Supervision and Management of Direct Reports to the Oneida Business Committee and Political Appointments with two (2) noted changes [1) at line 51, correct "follow" to "following"; and 2) at line 84, correct "Monday" to "Sunday"], seconded by Kirby Metoxen. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen, Brandon Stevens  
Not Present: Tina Danforth, Jennifer Webster

**G. Adopt the resolution entitled Adoption of the Oneida Life Insurance Plan Law (00:28:39)**

Sponsor: David P. Jordan, Councilman

*Secretary Lisa Liggins left at 9:31 a.m.*

*Secretary Lisa Liggins returned at 9:38 a.m.*

Motion by Daniel Guzman King to forward to the Legislative Operating Committee for reconsideration and to consider bringing forward to General Tribal Council, seconded by Kirby Metoxen. Motion withdrawn.

Motion by David P. Jordan to adopt resolution entitled 08-23-23-G Adoption of the Oneida Life Insurance Plan Law and to have it brought back to the Legislative Operating Committee in one (1) year for review, seconded by Lisa Liggins. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen, Brandon Stevens  
Not Present: Tina Danforth, Jennifer Webster

## VII. APPOINTMENTS

### A. Determine next steps regarding one (1) vacancy - Anna John Resident Centered Care Community Board (01:31:26)

Sponsor: Lisa Liggins, Secretary

*Councilman Daniel Guzman King left at 10:06 a.m.*

Motion by Lisa Liggins to accept the selected applicant and to appoint Shirley Schuyler to the Anna John Resident Centered Care Community Board with a term ending July 31, 2027, seconded by David P. Jordan. Motion carried:

Ayes: David P. Jordan, Lisa Liggins, Kirby Metoxen, Brandon Stevens  
Not Present: Tina Danforth, Daniel Guzman King, Jennifer Webster

### B. Determine next steps regarding one (1) vacancy Oneida ESC Group, LLC - Board of Managers (01:32:03)

Sponsor: Lisa Liggins, Secretary

Motion by Lisa Liggins to accept the selected applicant and appoint Leslie Wheelock to the Oneida ESC Group, LLC - Board of Managers with a term ending June 30, 2026, seconded by David P. Jordan. Motion carried:

Ayes: David P. Jordan, Lisa Liggins, Kirby Metoxen, Brandon Stevens  
Not Present: Tina Danforth, Daniel Guzman King, Jennifer Webster

## VIII. STANDING COMMITTEES

### A. FINANCE COMMITTEE

#### 1. Accept the July 31, 2023, regular Finance Committee meeting minutes (01:32:34)

Sponsor: Keith Doxtator, Chief Financial Officer

Motion by Kirby Metoxen to accept the July 31, 2023, regular Finance Committee meeting minutes, seconded by David P. Jordan. Motion carried:

Ayes: David P. Jordan, Lisa Liggins, Kirby Metoxen, Brandon Stevens  
Not Present: Tina Danforth, Daniel Guzman King, Jennifer Webster

#### 2. Accept the August 14, 2023, regular Finance Committee meeting minutes (01:32:57)

Sponsor: Keith Doxtator, Chief Financial Officer

Motion by Kirby Metoxen to accept the August 14, 2023, regular Finance Committee meeting minutes, seconded by David P. Jordan. Motion carried:

Ayes: David P. Jordan, Lisa Liggins, Kirby Metoxen, Brandon Stevens  
Not Present: Tina Danforth, Daniel Guzman King, Jennifer Webster

**B. LEGISLATIVE OPERATING COMMITTEE**

**1. Accept the July 18, 2023, regular Legislative Operating Committee meeting minutes (01:33:17)**

Sponsor: David P. Jordan, Councilman

Motion by Brandon Stevens to accept the July 18, 2023, regular Legislative Operating Committee meeting minutes, seconded by Lisa Liggins. Motion carried:

Ayes: David P. Jordan, Lisa Liggins, Brandon Stevens  
Abstained: Kirby Metoxen  
Not Present: Tina Danforth, Daniel Guzman King, Jennifer Webster

*For the record: Councilman Kirby Metoxen stated, I was out on travel.*

**2. Accept the August 3, 2023, regular Legislative Operating Committee meeting minutes (01:33:46)**

Sponsor: David P. Jordan, Councilman

Motion by Kirby Metoxen to accept the August 3, 2023, regular Legislative Operating Committee meeting minutes, seconded by Lisa Liggins. Motion carried:

Ayes: David P. Jordan, Lisa Liggins, Kirby Metoxen, Brandon Stevens  
Not Present: Tina Danforth, Daniel Guzman King, Jennifer Webster

**3. Accept the Legislative Operating Committee 2020-2023 end of term report (01:34:08)**

Sponsor: David P. Jordan, Councilman

Motion by Lisa Liggins to accept the Legislative Operating Committee 2020-2023 end of term report, seconded by Kirby Metoxen. Motion carried:

Ayes: David P. Jordan, Lisa Liggins, Kirby Metoxen, Brandon Stevens  
Not Present: Tina Danforth, Daniel Guzman King, Jennifer Webster

**IX. TRAVEL REPORTS**

**A. Approve the travel report - Secretary Lisa Liggins - Emerging Trends in Tribal Enrollment - Albuquerque, NM - April 24-27, 2023 (01:39:01)**

Sponsor: Lisa Liggins, Secretary

*Councilman Daniel Guzman King returned at 10:16 a.m.*

Motion by David P. Jordan to approve the travel report from Secretary Lisa Liggins for the Emerging Trends in Tribal Enrollment in Albuquerque, NM - April 24-27, 2023, seconded by Kirby Metoxen.

Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen, Brandon Stevens  
Not Present: Tina Danforth, Jennifer Webster

- B. Approve the travel report - Councilman Kirby Metoxen - Annual American Indian Tourism Conference - Funner, CA - October 23-28, 2022 (01:39:34)**  
Sponsor: Kirby Metoxen, Councilman

Motion by Lisa Liggins to approve the travel report from Councilman Kirby Metoxen for the Annual American Indian Tourism Conference in Funner, CA - October 23-28, 2022, seconded by David P. Jordan. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Brandon Stevens  
Abstained: Kirby Metoxen  
Not Present: Tina Danforth, Jennifer Webster

- C. Approve the travel report - Councilman Kirby Metoxen - Indian Gaming Tradeshow & Convention - San Diego, CA - March 27-31, 2023 (01:40:16)**  
Sponsor: Kirby Metoxen, Councilman

Motion by Lisa Liggins to approve the travel report from Councilman Kirby Metoxen for the Indian Gaming Tradeshow & Convention in San Diego, CA - March 27-31, 2023, seconded by David P. Jordan. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Brandon Stevens  
Abstained: Kirby Metoxen  
Not Present: Tina Danforth, Jennifer Webster

- D. Approve the travel report - Councilman Kirby Metoxen - North American Indigenous Games - Halifax, NS - July 15-19, 2023 (01:40:40)**  
Sponsor: Kirby Metoxen, Councilman

Motion by David P. Jordan to approve the travel report from Councilman Kirby Metoxen for the North American Indigenous Games in Halifax, NS - July 15-19, 2023, seconded by Daniel Guzman King. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen, Brandon Stevens  
Not Present: Tina Danforth, Jennifer Webster

- E. Approve the travel report - Councilman David P. Jordan - Center for Indigenous Innovation and Health Equity (CIIHE) Tribal Advisory Committee meeting - Oklahoma City, Oklahoma - June 28-29, 2023 (01:42:34)**  
Sponsor: David P. Jordan, Councilman

Motion by Lisa Liggins to approve the travel report from Councilman David P. Jordan for the Center for Indigenous Innovation and Health Equity (CIIHE) Tribal Advisory Committee meeting in Oklahoma City, OK - July 15-19, 2023, seconded by Kirby Metoxen. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen, Brandon Stevens  
Not Present: Tina Danforth, Jennifer Webster

## **X. TRAVEL REQUESTS**

- A. Approve the travel request - Chairman Tehassi Hill - Government Accountability Office (GAO) Tribal Advisory Council (TAC) - Oklahoma - September 18-21, 2023 (01:43:04)**  
Sponsor: Tehassi Hill, Chairman

Motion by Kirby Metoxen to approve the travel request for Chairman Tehassi Hill to attend the Government Accountability Office (GAO) Tribal Advisory Council (TAC) in Oklahoma - September 18-21, 2023, seconded by David P. Jordan. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen, Brandon Stevens  
Not Present: Tina Danforth, Jennifer Webster

- B. Approve the travel request - Chairman Tehassi Hill - Democratic Senatorial Campaign Committee Retreat - Solvang, CA - October 5-7, 2023 (01:43:30)**  
Sponsor: Tehassi Hill, Chairman

Motion by Kirby Metoxen to approve the travel request for Chairman Tehassi Hill to attend the Democratic Senatorial Campaign Committee Retreat in Solvang, CA - October 5-7, 2023, seconded by David P. Jordan. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen, Brandon Stevens  
Not Present: Tina Danforth, Jennifer Webster

- C. Approve the travel request - Oneida Business Committee - National Congress of American Indians (NCAI) Convention & Marketplace - New Orleans, LA - November 12-17, 2023 (01:43:54)**  
Sponsor: Lisa Liggins, Secretary

Motion by David P. Jordan to approve the travel request for Oneida Business Committee to attend the National Congress of American Indians (NCAI) Convention & Marketplace in New Orleans, LA - November 12-17, 2023, seconded by Kirby Metoxen. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen, Brandon Stevens  
Not Present: Tina Danforth, Jennifer Webster

- D. Enter the e-poll results into the record regarding the approved travel request for Councilman Kirby Metoxen to attend the 2023 Wisconsin State Fair in West Allis, WI - August 4-6, 2023 (01:49:35)**  
Sponsor: Lisa Liggins, Secretary

Motion by David P. Jordan to enter the e-poll results into the record regarding the approved travel request for Councilman Kirby Metoxen to attend the 2023 Wisconsin State Fair in West Allis, WI - August 4-6, 2023, seconded by Lisa Liggins. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Brandon Stevens  
Abstained: Kirby Metoxen  
Not Present: Tina Danforth, Jennifer Webster



**E. Enter the e-poll results into the record regarding the failed approval of the travel request in accordance with §219.16-1. - Cultural Heritage - four (4) employees - Belleville, Ontario - August 2-5, 2023 (01:50:14)**

Sponsor: Lisa Liggins, Secretary

Motion by Lisa Liggins to enter the e-poll results into the record regarding the failed approval of the travel request in accordance with §219.16-1. - Cultural Heritage - four (4) employees - Belleville, Ontario - August 2-5, 2023, seconded by David P. Jordan. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen,  
Brandon Stevens

Not Present: Tina Danforth, Jennifer Webster

**F. Approve the travel request - Vice-Chairman Brandon Stevens - Indian Gaming Association (IGA) Mid-Year Conference & Expo - Ledyard, CT - September 10-12, 2023 (01:51:03)**

Sponsor: Brandon Stevens, Vice-Chairman

Motion by Kirby Metoxen to approve the travel request for up to three (3) council members to attend the Indian Gaming Association Mid-Year Conference and Expo - Ledyard, CT - September 10-12, 2023, seconded by David P. Jordan. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen,  
Brandon Stevens

Not Present: Tina Danforth, Jennifer Webster

**XI. NEW BUSINESS**

**A. Accept the 2023 General Election final report and declare the official results (01:52:58)**

Sponsor: Tina Skenandore, Chair/Oneida Election Board

Motion by David P. Jordan to accept the 2023 General Election final report and declare the official results, seconded by Brandon Stevens. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen,  
Brandon Stevens

Not Present: Tina Danforth, Jennifer Webster

Motion by Lisa Liggins to direct the Secretary to forward the 2023 Primary Election final report and 2023 General Election final report to the appropriate entities to address the issues of concern identified in each of the reports, seconded by David P. Jordan. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen,  
Brandon Stevens

Not Present: Tina Danforth, Jennifer Webster

**B. Approve the revised 2023 and new 2024 Oneida Business Committee Standing Meeting Schedule<sup>2</sup> (01:56:54)**  
Sponsor: Lisa Liggins, Secretary

Motion by Lisa Liggins to approve the revised 2023 and new 2024 Oneida Business Committee Standing Meeting Schedule, seconded by Kirby Metoxen. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen, Brandon Stevens  
Not Present: Tina Danforth, Jennifer Webster

**C. Approve the job descriptions for job # 03104, 03113, 03340, 03341, 03342 (02:03:26)**  
Sponsor: Tehassi Hill, Chairman

Motion by David P. Jordan to approve the job descriptions for job # 03113, 03340, 03341, 03342 and to approve job # 03104 with one (1) noted change [1] under the Standard Qualifications section, delete "15. A valid driver's license or occupational driver's license, reliable transportation and insurance is required. Must obtain a Wisconsin driver's license or occupational driver's license within thirty (30) days of employment if applicant has an out of state driver's license. Must be authorized as eligible to operate a Personal and Tribal vehicle under the Oneida Nation's Vehicle Driver Certification and Fleet Management Law prior to actual start date. Must maintain driver's eligibility as a condition of employment."], seconded by Daniel Guzman King. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen, Brandon Stevens  
Not Present: Tina Danforth, Jennifer Webster

Motion by Lisa Liggins to direct the Executive Director of HRD, Chief Counsel, and the Chief Financial Officer to bring back a recommendation on how to address the standard qualification of driver's license and driver certification within the Nation's job descriptions no later than the November 2, 2023, BC Work Session, seconded by Daniel Guzman King. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen, Brandon Stevens  
Not Present: Tina Danforth, Jennifer Webster

**D. Post one (1) vacancy - Oneida Gaming Commission (02:24:58)**  
Sponsor: Lisa Liggins, Secretary

Motion by Lisa Liggins to post one (1) vacancy - Oneida Gaming Commission, seconded by David P. Jordan. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen, Brandon Stevens  
Not Present: Tina Danforth, Jennifer Webster

*For the record: Secretary Lisa Liggins stated, In accordance with the Oneida Nation Gaming Ordinance, this vacancy will be posted and an appointment will be made for the remainder of the term by the Oneida Business Committee.*

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<sup>2</sup> The approved schedule included a regular Business Committee meeting on a holiday. That meeting will be adjusted accordingly.

**E. Enter the e-poll results into the record regarding granted express permission to Finance Administration to enter the Trust Enrollment fund unit FY-2024 budget pursuant to § 121.5-4(2) of the Budget and Finances law (02:25:37)**

Sponsor: Lisa Liggins, Secretary

Motion by Lisa Liggins to enter the e-poll results into the record regarding granted express permission to Finance Administration to enter the Trust Enrollment fund unit FY-2024 budget pursuant to § 121.5-4(2) of the Budget and Finances law, seconded by David P. Jordan. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen, Brandon Stevens

Not Present: Tina Danforth, Jennifer Webster

**F. Enter the e-poll results into the record regarding the approved nomination of Jennifer Webster to the CDC Tribal Advisory Committee and Debra Danforth as her authorized representative, and authorization of Chairman Tehassi Hill to sign the nomination letter (02:26:43)**

Sponsor: Lisa Liggins, Secretary

Motion by Lisa Liggins to enter the e-poll results into the record regarding the approved nomination of Jennifer Webster to the CDC Tribal Advisory Committee and Debra Danforth as her authorized representative, and authorization of Chairman Tehassi Hill to sign the nomination letter, seconded by Brandon Stevens. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen, Brandon Stevens

Not Present: Tina Danforth, Jennifer Webster

## **XII. REPORTS**

### **A. OPERATIONAL**

**1. Accept the Emergency Management FY-2023 3rd quarter report (02:27:11)**

Sponsor: Kaylynn Gresham, Director/Emergency Management

Motion by Lisa Liggins to accept the Emergency Management FY-2023 3rd quarter report, seconded by Kirby Metoxen. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen, Brandon Stevens

Not Present: Tina Danforth, Jennifer Webster

### **B. ELECTED BOARDS, COMMITTEES, COMMISSIONS**

**1. Accept the Oneida Nation School Board FY-2023 3rd quarter report (02:29:24)**

Sponsor: Sacheen Lawrence, Chair/Oneida Nation School Board

Motion by Brandon Stevens to accept the Oneida Nation School Board FY-2023 3rd quarter report, seconded by David P. Jordan. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen, Brandon Stevens

Not Present: Tina Danforth, Jennifer Webster

**C. TRIBALLY CHARTERED ENTITIES**

- 1. Accept the Bay Bancorporation, Inc. FY-2023 3rd quarter report (02:29:52)**  
Sponsor: Jeff Bowman, President/Bay Bank

Motion by David P. Jordan to accept the Bay Bancorporation, Inc. FY-2023 3rd quarter report, seconded by Kirby Metoxen. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen,  
Brandon Stevens  
Not Present: Tina Danforth, Jennifer Webster

- 2. Accept the Oneida Airport Hotel Corporation FY-2023 3rd quarter report (02:30:18)**  
Sponsor: Kathy Hughes, Chair/Oneida Airport Hotel Corporation

Motion by Kirby Metoxen to accept the Oneida Airport Hotel Corporation FY-2023 3rd quarter report, seconded by David P. Jordan. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen,  
Brandon Stevens  
Not Present: Tina Danforth, Jennifer Webster

- 3. Accept the Oneida ESC Group, LLC FY-2023 3rd quarter report (02:30:40)**  
Sponsor: John Breuninger, Chair/Oneida ESC Group Board of Managers

Motion by Kirby Metoxen to accept the Oneida ESC Group, LLC FY-2023 3rd quarter report, seconded by David P. Jordan. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen,  
Brandon Stevens  
Not Present: Tina Danforth, Jennifer Webster

- 4. Accept the Oneida Golf Enterprise FY-2023 3rd quarter report (02:31:04)**  
Sponsor: Justin Nishimoto, Agent/Oneida Golf Enterprise

Motion by David P. Jordan to accept the Oneida Golf Enterprise FY-2023 3rd quarter report, seconded by Brandon Stevens. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen,  
Brandon Stevens  
Not Present: Tina Danforth, Jennifer Webster

**D. STANDING COMMITTEES**

- 1. Accept the Community Development Planning Committee FY-2023 3rd quarter report (02:31:28)**  
Sponsor: Brandon Stevens, Vice-Chairman

Motion by Kirby Metoxen to accept the Community Development Planning Committee FY-2023 3rd quarter report, seconded by Brandon Stevens. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen,  
Brandon Stevens  
Not Present: Tina Danforth, Jennifer Webster

**2. Accept the Finance Committee FY-2023 3rd quarter report (02:31:52)**

Sponsor: Keith Doxtator, Chief Financial Officer

Motion by David P. Jordan to accept the Finance Committee FY-2023 3rd quarter report, seconded by Brandon Stevens. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen, Brandon Stevens

Not Present: Tina Danforth, Jennifer Webster

**3. Accept the Legislative Operating Committee FY-2023 3rd quarter report (02:32:11)**

Sponsor: David P. Jordan, Councilman

Motion by Kirby Metoxen to accept the Legislative Operating Committee FY-2023 3rd quarter report, seconded by Brandon Stevens. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen, Brandon Stevens

Not Present: Tina Danforth, Jennifer Webster

**4. Accept the Quality of Life Committee FY-2023 3rd quarter report (02:32:31)**

Sponsor: Daniel Guzman King, Councilman

Motion by David P. Jordan to accept the Quality of Life Committee FY-2023 3rd quarter report, seconded by Daniel Guzman King. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen, Brandon Stevens

Not Present: Tina Danforth, Jennifer Webster

**XIII. GENERAL TRIBAL COUNCIL**

**A. Approve the notice and materials for the October 8, 2023, tentatively scheduled special General Tribal Council meeting (02:32:53)**

Sponsor: Lisa Liggins, Secretary

Motion by Lisa Liggins to approve the notice and materials for the October 8, 2023, tentatively scheduled special General Tribal Council meeting with one (1) noted change [1) to correct the number of seating capacity], seconded by David P. Jordan. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen, Brandon Stevens

Not Present: Tina Danforth, Jennifer Webster

## **XIV. EXECUTIVE SESSION**

### **A. REPORTS**

#### **1. Accept the Chief Counsel report (02:35:43)**

Sponsor: Jo Anne House, Chief Counsel

Motion by Lisa Liggins to accept the Chief Counsel report, seconded by Brandon Stevens. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen,  
Brandon Stevens  
Not Present: Tina Danforth, Jennifer Webster

#### **2. Accept the General Manager report (02:36:05)**

Sponsor: Mark W. Powless, General Manager

Motion by Lisa Liggins to accept the General Manager report, seconded by Brandon Stevens. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen,  
Brandon Stevens  
Not Present: Tina Danforth, Jennifer Webster

#### **3. Accept the Intergovernmental Affairs, Communications, and Self-Governance August 2023 report (02:36:18)**

Sponsor: Melinda J. Danforth, Director/Intergovernmental Affairs

Motion by David P. Jordan to accept the Intergovernmental Affairs, Communications, and Self-Governance August 2023 report, seconded by Lisa Liggins. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen,  
Brandon Stevens  
Not Present: Tina Danforth, Jennifer Webster

Motion by David P. Jordan to approve the request for the nomination of Debra Danforth to the Great Lakes Area Tribal Health Board and authorize Chairman Tehassi Hill to sign the nomination letter, seconded by Lisa Liggins. Motion carried:

Ayes: David P. Jordan, Lisa Liggins, Kirby Metoxen, Brandon Stevens  
Abstained: Daniel Guzman King  
Not Present: Tina Danforth, Jennifer Webster

#### **4. Accept the Chief Financial Officer August 2023 report (02:36:55)**

Sponsor: Keith Doxtator, Chief Financial Officer

Motion by David P. Jordan to accept the Chief Financial Officer August 2023 report, seconded by Kirby Metoxen. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen,  
Brandon Stevens  
Not Present: Tina Danforth, Jennifer Webster

**5. Accept the Executive HR Director FY-2023 3rd quarter report (02:37:11)**

Sponsor: Todd VanDen Heuvel, Executive HR Director

Motion by David P. Jordan to accept the Executive HR Director FY-2023 3rd quarter report, seconded by Lisa Liggins. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen,  
Brandon Stevens

Not Present: Tina Danforth, Jennifer Webster

**6. Accept the Retail General Manager FY-2023 3rd quarter report (02:37:28)**

Sponsor: Debra Powless, Retail General Manager

Motion by David P. Jordan to accept the Retail General Manager FY-2023 3rd quarter report, seconded by Lisa Liggins. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen,  
Brandon Stevens

Not Present: Tina Danforth, Jennifer Webster

**7. Accept the Security Director FY-2023 3rd quarter report (02:37:41)**

Sponsor: Katsitsityo Danforth, Security Director

Motion by David P. Jordan to accept the Security Director FY-2023 3rd quarter report, seconded by Lisa Liggins. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen,  
Brandon Stevens

Not Present: Tina Danforth, Jennifer Webster

**8. Accept the Treasurer's July 2023 report (02:37:55)**

Sponsor: Keith Doxtator, Chief Financial Officer

Motion by David P. Jordan to accept the Treasurer's July 2023 report, seconded by Lisa Liggins. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen,  
Brandon Stevens

Not Present: Tina Danforth, Jennifer Webster

**9. Accept the Bay Bancorporation, Inc. FY-2023 3rd quarter executive report (02:38:09)**

Sponsor: Jeff Bowman, President/Bay Bank

Motion by Brandon Stevens to accept the Bay Bancorporation, Inc. FY-2023 3rd quarter executive report, seconded by Lisa Liggins. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen,  
Brandon Stevens

Not Present: Tina Danforth, Jennifer Webster

**10. Accept the Oneida Airport Hotel Corporation FY-2023 3rd quarter executive report (02:38:25)**

Sponsor: Kathy Hughes, Chair/Oneida Airport Hotel Corporation

Motion by Brandon Stevens to accept the Oneida Airport Hotel Corporation FY-2023 3rd quarter executive report, seconded by David P. Jordan. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen, Brandon Stevens

Not Present: Tina Danforth, Jennifer Webster

**11. Accept the Oneida ESC Group, LLC FY-2023 3rd quarter executive report (02:38:42)**

Sponsor: John Breuninger, Chair/Oneida ESC Group Board of Managers

Motion by Lisa Liggins to accept the Oneida ESC Group, LLC FY-2023 3rd quarter executive report, seconded by David P. Jordan. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen, Brandon Stevens

Not Present: Tina Danforth, Jennifer Webster

**12. Accept the Oneida Golf Enterprise FY-2023 3rd quarter executive report (02:38:57)**

Sponsor: Justin Nishimoto, Agent/Oneida Golf Enterprise

Motion by David P. Jordan to accept the Oneida Golf Enterprise FY-2023 3rd quarter executive report, seconded by Lisa Liggins. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen, Brandon Stevens

Not Present: Tina Danforth, Jennifer Webster

**13. Accept the Business Analyst FY-2023 3rd quarter report (02:39:12)**

Sponsor: Justin Nishimoto, Business Analyst

Motion by Lisa Liggins to accept the Business Analyst FY-2023 3rd quarter report, seconded by Brandon Stevens. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen, Brandon Stevens

Not Present: Tina Danforth, Jennifer Webster

**B. NEW BUSINESS**

**1. Accept the August 1, 2022, Business Committee Officer meeting notes (02:39:27)**

Sponsor: Danelle Wilson, Executive Assistant

Motion by Lisa Liggins to accept the August 1, 2022, Business Committee Officer meeting notes, seconded by David P. Jordan. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen, Brandon Stevens

Not Present: Tina Danforth, Jennifer Webster



**2. Accept the September 6, 2022, Business Committee Officer meeting notes (02:39:42)**

Sponsor: Danelle Wilson, Executive Assistant

Motion by Lisa Liggins to accept the September 6, 2022, Business Committee Officer meeting notes, seconded by David P. Jordan. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen, Brandon Stevens

Not Present: Tina Danforth, Jennifer Webster

**3. Accept the October 10, 2022, Business Committee Officer meeting notes (02:40:01)**

Sponsor: Danelle Wilson, Executive Assistant

Motion by Lisa Liggins to accept the October 10, 2022, Business Committee Officer meeting notes, seconded by David P. Jordan. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen, Brandon Stevens

Not Present: Tina Danforth, Jennifer Webster

**4. Accept the October 31, 2022, Business Committee Officer meeting notes (02:40:12)**

Sponsor: Danelle Wilson, Executive Assistant

Motion by Lisa Liggins to accept the October 31, 2022, Business Committee Officer meeting notes, seconded by David P. Jordan. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen, Brandon Stevens

Not Present: Tina Danforth, Jennifer Webster

**5. Accept the December 5, 2022, Business Committee Officer meeting notes (02:40:24)**

Sponsor: Danelle Wilson, Executive Assistant

Motion by Lisa Liggins to accept the December 5, 2022, Business Committee Officer meeting notes, seconded by David P. Jordan. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen, Brandon Stevens

Not Present: Tina Danforth, Jennifer Webster

**6. Accept the January 3, 2023, Business Committee Officer meeting notes (02:40:37)**

Sponsor: Danelle Wilson, Executive Assistant

Motion by Lisa Liggins to accept the January 3, 2023, Business Committee Officer meeting notes, seconded by David P. Jordan. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen, Brandon Stevens

Not Present: Tina Danforth, Jennifer Webster

**7. Accept the March 7, 2023, Business Committee Officer meeting notes (02:40:49)**  
Sponsor: Danelle Wilson, Executive Assistant

Motion by Lisa Liggins to accept the March 7, 2023, Business Committee Officer meeting notes, seconded by David P. Jordan. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen,  
Brandon Stevens  
Not Present: Tina Danforth, Jennifer Webster

**8. Accept the April 3, 2023, Business Committee Officer meeting notes (02:41:00)**  
Sponsor: Danelle Wilson, Executive Assistant

Motion by Lisa Liggins to accept the April 3, 2023, Business Committee Officer meeting notes, seconded by David P. Jordan. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen,  
Brandon Stevens  
Not Present: Tina Danforth, Jennifer Webster

**9. Accept the May 1, 2023, Business Committee Officer meeting notes (02:41:12)**  
Sponsor: Danelle Wilson, Executive Assistant

Motion by Lisa Liggins to accept the May 1, 2023, Business Committee Officer meeting notes, seconded by David P. Jordan. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen,  
Brandon Stevens  
Not Present: Tina Danforth, Jennifer Webster

**10. Accept the June 15, 2023, Business Committee Officer meeting notes (02:41:23)**  
Sponsor: Danelle Wilson, Executive Assistant

Motion by Lisa Liggins to accept the June 15, 2023, Business Committee Officer meeting notes, seconded by David P. Jordan. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen,  
Brandon Stevens  
Not Present: Tina Danforth, Jennifer Webster

**11. Review application(s) for one (1) vacancy - Anna John Resident Centered Care Community Board (02:41:34)**  
Sponsor: Lisa Liggins, Secretary

Motion by Lisa Liggins to accept the discussion for the Anna John Resident Centered Care Community Board vacancy as information, seconded by David P. Jordan. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen,  
Brandon Stevens  
Not Present: Tina Danforth, Jennifer Webster

**12. Review application(s) for one (1) vacancy - Oneida ESC Group, LLC - Board of Managers (02:41:49)**

Sponsor: Lisa Liggins, Secretary

Motion by Lisa Liggins to accept the discussion for the Oneida ESC Group, LLC - Board of Managers vacancy as information, seconded by David P. Jordan. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen, Brandon Stevens

Not Present: Tina Danforth, Jennifer Webster

**13. Review memorandum and determine next steps regarding DR17-03 (02:42:08)**

Sponsor: Tehassi Hill, Chairman

Motion by Lisa Liggins to accept the discussion as information, seconded by David P. Jordan. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen, Brandon Stevens

Not Present: Tina Danforth, Jennifer Webster

**XV. ADJOURN (02:42:23)**

Motion by Lisa Liggins to adjourn at 11:18 a.m., seconded by David P. Jordan. Motion carried:

Ayes: David P. Jordan, Lisa Liggins, Kirby Metoxen, Brandon Stevens

Opposed: Daniel Guzman King

Not Present: Tina Danforth, Jennifer Webster

Minutes prepared by Aliskwet Ellis, Senior Information Management Specialist.  
Minutes approved as presented on September 13, 2023.



Lisa Liggins, Secretary  
ONEIDA BUSINESS COMMITTEE