

2023 3rd Quarter Report

For Boards, Committees, and Commissions (BCCs)

Approved by official entity action on: April 14, 2023

Submitted by: Cheryl Stevens

OBC Liaison: Treasurer

OBC Liaison: Secretary

ONEIDA YOUTH LEADERSHIP INSTITUTE

Purpose: Overall Outcome/Goal

Oneida Youth Leadership Institute Mission Statement: *Investing in the development of our youth to enhance nation building by learning from our past, embracing our present, and leaving a legacy for the future.*

The Oneida Youth Leadership Institute is a tax-deductible 7871 entity of the Oneida Nation actively planning for the 7th generation by providing opportunities, initiatives, and trainings that can help inspire our Native youth to become strong, progressive leaders. The Youth Leadership Institute will foster youth growth and development in the following:

- Tradition Heritage/Culture
- Healthy Minds/Healthy Bodies
- Citizen Engagement
- Leadership
- Academic Excellence
- Entrepreneurship
- Networking

BCC Members

One (1) Vacant Board Position

Marlon Skenandore, Chair

Board Member

June 2024

Margaret Ellis, Treasurer

Board Member

Extended

Elijah Metoxen

Board Member

April 2026

Melissa Metoxen

Board Member

April 2026

Paul Ninham

Board Member

June 2024

Sid White

Board Member

April 2026

Substantiated Complaints (if applicable)

Per § 105.12-4.(a) of the Boards, Committees and Commissions law, annual and semi-annual reports shall contain information on the number of substantiated complaints against all members of the entity.

Per § 105.3-1.(q) a "Substantiated complaint" means a complaint or allegation in a complaint that was found to be valid by clear and convincing evidence.

NUMBER OF SUBSTANTIATED COMPLAINTS: No complaints received

Meetings

Open meetings every 3rd Thursday on the Month when items to be addressed on agenda. We have been meeting again since October of last year both virtually and in person. We continue to meet monthly with special meetings as needed. Our next meeting is July 19, 2023.

Emergency Meetings: None

Contact Info

CONTACT: Cheryl Stevens
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MAIN WEBSITE: <http://oneidayouthleadership.org/>

Status report of Three-Year Outcomes/Goals

Incorporate Good Governance Principles to: 1) Clear the path for Tribal operations; 2) Fulfill our constitutional responsibility to conserve and develop our common resources; 3) Promote the welfare of ourselves and our descendants

Outcome/Goal # 1

To provide administrative and fundraising support to youth organizations that will bring additional insights and funding opportunities from the non-profit aspect of fundraising.

IS THIS A LONG-TERM OR QUARTERLY GOAL? Long-term

GOOD GOVERNANCE PRINCIPLE:

Equity and Inclusiveness - Providing the opportunity for the Nation's stakeholders to

maintain, enhance, or generally improve their well-being which provides the most compelling message regarding its reason for existence and value to the Nation

HOW OUTCOME/GOAL SUPPORTS THE GOOD GOVERNANCE PRINCIPLE:

The Oneida Youth Leadership Institute is a tax-deductible 7871 entity of the Oneida Nation actively planning for the 7th generation by providing opportunities, initiatives, and trainings that can help inspire our Native youth to become strong, progressive leaders. The Youth Leadership Institute assists youth organizations and programs to foster traditional culture; healthy minds & bodies; community engagement; leadership enhancement; academic excellence; entrepreneurship; and networking. The Oneida Youth Leadership Institute (OYLI) is fully engaged within the community as a tool for tax-exempt fundraising efforts. OYLI charges a 5% administrative fee of all fundraising/donations for operating costs as we work to build our budget funds. We are included in the internal Accounting Dept. processes as well and the process and auditing of the Bay Bank, in which our account is held.

ACCOMPLISHMENTS REGARDING THE OUTCOME/GOAL:

We have assisted with fundraising efforts of 10 various youth groups and over 200 community youth since our inception. Since the pandemic, youth fundraising activities halted. Our last group was the Native American Indigenous Games group, and that has been handed over for them to handle their final expenditures for 2023. We can focus on fundraising efforts for the OYLI and youth leadership building activities/events.

EXPECTATIONS/FUTURE PLANS REGARDING THE OUTCOME/GOAL:

The OYLI had been and will continue to assist community youth groups raise money as a tax-exempt fundraising entity. We have condensed our Bay Bank accounts to a checking and savings only. After paying out NAIG restricted funds and all expenses, we currently have a total of \$45,543.75 in unrestricted funds our checking/savings and no longer have any restricted funds. For sustainability purposes, the Board currently does not intend to disburse unrestricted funds until the account reaches \$100,000, the Board will then provide an application process for donation/sponsorship requests.

Outcome/Goal # 2

Provide open communication to the Nation and community to assure access to updated information. Skills training will also be required of all staff so that we can provide the utmost best customer service to our clientele.

IS THIS A LONG-TERM OR QUARTERLY GOAL? Long-term

GOOD GOVERNANCE PRINCIPLE:

Transparency - Open communication about actions taken and decisions made ensuring access to information is clear

HOW OUTCOME/GOAL SUPPORTS THE GOOD GOVERNANCE PRINCIPLE:

We advertise in the Kalihwisaks and on the Oneida Nation website. The Board held three youth listening sessions to gather information on their needs and wants within the community. We plan on holding a youth opportunity fair/event this summer or Fall.

ACCOMPLISHMENTS REGARDING THE OUTCOME/GOAL:

We currently have a website that provides for on-line donations. We have reached out to update our website with some help from DTS. We currently use the DonorPerfect software for all on-line donations, a donor management system for reporting, client data, and gift processing and this needs to be resubmitted for continual use.

EXPECTATIONS/FUTURE PLANS REGARDING THE OUTCOME/GOAL:

Our goal is to have a fully functioning website, social media page, and online data system in place for smoother donation practices and open communication. These efforts have been brought back with new board members and is currently being worked on. We are also working with the Law Office on updating our Charter and By-laws as needed for reporting requirements as the current Charter and By-laws reporting requirements do not coincide. We will utilize this reporting format until the new reporting formats are formalized with the Law Office and go through the official approval process.

Stipends

Per the Boards, Committees, and Commissions law, stipends are set via OBC resolution. BC resolution # 05-08-19-B sets the stipend amounts.

Budget Information

FY-2023 BUDGET: \$0

\$0 – no stipends – OYLI has received no donations/budget from Oneida Nation. No stipends have ever been requested from any Board members to date.

FY-2023 EXPENDITURES AS OF END OF REPORTING PERIOD:

\$191,340.53 for NAIG payout and costs for Youth Listening Session costs.

Requests

Board member resignation accepted on June 29, 2023. OYLI currently has six (6) board members and is looking for a qualified and able community member to apply to the OYLI board. Assistance in recruiting for a board member would be greatly appreciated.

Other

None

Oneida Youth Leadership 3rd Quarter Financial Narrative Report

Executive summary

Mission: Investing in the development of our youth to enhance nation building by learning from our past, embracing our present, and leaving a legacy for the future.

The Oneida Youth Leadership Institute (OYLI) was established to create the opportunity for youth organizations/groups to accept donations that are tax exempt. The Oneida Youth Leadership Institute is a tax-deductible 7871 entity of the Oneida Nation actively planning for the 7th generation by providing opportunities, initiatives, and trainings that can help inspire our Native youth to become strong, progressive leaders. The Youth Leadership Institute assists youth organizations and programs to foster traditional culture; healthy minds & bodies; community engagement; leadership enhancement; academic excellence; entrepreneurship; and networking.

Statement of financial position

The current financial position is as follows:

Assets = \$45,543.75

Liabilities = \$0

Equity = \$0

Statement of activities

| Oneida Youth Leadership Institute Statement of Activities April 1, 2023 – June 30, 2023 – 3rd Quarter) | | | |
|--|--------------------|----------------------|----------------------|
| Revenues | Unrestricted | Restricted | Total |
| Beginning Balance | \$45,677.47 | \$191,198.62 | \$236,876.09 |
| Donations | \$0 | \$0 | \$0 |
| Grants | \$ 0 | \$ 0 | \$ 0 |
| Investment Income | \$ 0 | \$ 0 | \$ 0 |
| Other (5% fee and/or interest) | \$ 8.19 | \$ 0 | \$ 8.19 |
| Total Revenues | \$45,685.66 | \$191,198.62 | \$236,884.28 |
| Expenses | | | |
| Program Services (payment) | \$ 0 | \$191,198.62 | \$ 191,198.62 |
| General/Administrative | \$ 141.91 | \$ 0 | \$ 141.91 |
| Fundraising | \$ 0 | \$ 0 | \$ 0 |
| Total Expenses | \$ 141.91 | \$ 191,198.62 | \$ 191,340.53 |
| Change in Net Assets | (\$141.91) | (\$191,198.62) | |
| Net Assets, End of Period | \$45,543.75 | \$0 | \$45,543.75 |

Statement of functional expense – 2023 2nd Quarter

Our only revenue currently is the interest gained on our savings account as shown. Although there is approved stipends of \$50 per meeting for up to two meetings a month, the Board currently does not request a stipend, therefore there is no expenses currently for the OYLI Board for this past quarter. The only expense this past quarter was for a series of three Youth Listening Sessions held over the past two quarters. These were reimbursements for expenses to hold the sessions and were reimbursed this past quarter. We made a payment to the only restricted account we work with, Native American Indigenous Games (NAIG) for registration fees.

| Oneida Youth Leadership Statement of Functional Expenses | | | | |
|---|-------------------------|---------------------------------|--------------------|---------------------|
| REVENUES | Program Services | Management & General | Fundraising | TOTAL |
| Donations | \$0 | \$0 | \$0 | \$0 |
| 5% Administrative Fee | \$0 | \$0 | \$0 | \$0 |
| Interest | \$0 | \$8.19 | \$0 | \$8.19 |
| Total Revenues | | \$8.19 | | \$8.19 |
| EXPENSES | | | | |
| Stipends | \$0 | \$0 | \$0 | \$0 |
| Operating Supplies | \$0 | \$141.91 | \$0 | \$141.91 |
| Services | \$0 | \$0 | \$0 | \$0 |
| Grants to Youth Organizations | \$0 | \$0 | \$0 | \$0 |
| Restricted Payments Made | \$191,198.62 | \$0 | \$0 | \$191,340.53 |
| Total Expenses | \$191,198.62 | \$141.91 | \$0 | \$191,340.53 |

Statement of cash flows

| Oneida Youth Leadership Institute Statement of Cash Flow – 2023 3rd Quarter Report | |
|--|--------------------|
| Cash Flow from Operations | |
| Cash received from contributions/donations | \$0 |
| Cash Flow from grants | \$0 |
| Cash Paid for Stipends | \$0 |
| Cash Flow from Activities | |
| Loan Payments | \$0 |
| Increase (Decrease) in cash | |
| Interest | \$8.19 |
| Reimbursements for Youth Sessions | (\$141.91) |
| Payment to NAIG for fees | (\$191,198.62) |
| Unrestricted Cash at End of 3rd Quarter FY 2023 | \$45,543.75 |
| Restricted Cash at End of 3rd Quarter FY 2023 | \$0 |

Notes to financial statements

The Oneida Youth Leadership Institute uses the Oneida Nation's management system that has been approved and is on file in the Minneapolis Area Office of the Bureau of Indians Affairs. This system conforms to federal regulations under OMB Circular A-128 requiring sound fiscal management, accounting and record-keeping procedures. The Oneida Nation has a unique set of financial statements, in which each business unit receives has its own computerized Revenue and Expense Summary and Balance Sheet. The Oneida Nation created its accounting method to properly organize their financial information into accounting records, summarize the accounting records into financial statements, and disclose certain supporting information in accordance with the Generally Accepted Accounting Principles.

The Oneida Nation accounting system tracks the cash balances and corresponding liabilities for the Oneida Youth Leadership Institute. OYLI was provided with a Business Unit number of 001-1208040 and this is where OYLI activity is tracked in the general ledger. The Oneida Nation accounting system mirrors all banking activity which provides for a dual account of all financial activity of the OYLI.

Submitted by Cheryl Stevens, OYLI Executive Manager