



# **Oneida Business Committee**

## **Executive Session**

**9:00 a.m. Tuesday, July 12, 2016**

**Executive Conference Room, 2<sup>nd</sup> floor, Norbert Hill Center**

## **Regular Meeting**

**9:00 a.m. Wednesday, July 13, 2016**

**BC Conference Room, 2<sup>nd</sup> floor, Norbert Hill Center**

## **Minutes**

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### **EXECUTIVE SESSION**

**Present:** Chairwoman Tina Danforth, Treasurer Trish King, Secretary Lisa Summers, Council members: Fawn Billie, David Jordan, Brandon Stevens, Jennifer Webster;

**Not Present:** Vice-Chairwoman Melinda J. Danforth, Councilman Tehassi Hill;

**Arrived at:** ;

**Others present:** Patrick Stensloff, Dale Wheelock, Troy Parr, Jo Anne House, Joanie Buckley, Dave Cluckey, Larry Barton, Ralinda Ninham-Lambers;

### **REGULAR MEETING**

**Present:** Chairwoman Tina Danforth, Treasurer Trish King, Secretary Lisa Summers, Council members: Fawn Billie, David Jordan, Brandon Stevens, Jennifer Webster;

**Not Present:** Vice-Chairwoman Melinda J. Danforth, Councilman Tehassi Hill;

**Arrived at:** ;

**Others present:** Jo Anne House, Brad Graham, Bill Graham, Don White, Susan House, Heather Heuer, Joanie Buckley, Jessica Wallenfang, Donald Miller, Mike Hill, Danelle Wilson, Chris Johnson, Shannon Columb, Cathy Metoxen, Dawn Moon-Kopetsky, Leyne Orosco, Larry Barton, Dale Wheelock, Susan White, Troy Parr, Paul Witek, Patrick Pelky, Nancy Barton, Mason Thomas, Jacque Boyle, James Petitjean, Florence Petri, Nathan Smith, Arthur Cornelius, Floyd Hill, Reann Skenandore, Bonnie Pigman, Sheila Huntington, Brent Truttman, Elena Hill, Leanna Doxtator, Sue Doxtator;

### **I. CALL TO ORDER AND ROLL CALL** by Chairwoman Tina Danforth at 9:01 a.m.

For the record: Vice-Chairwoman Melinda J. Danforth is attending the Region 5 Tribal Operations Committee (R5TOC) meeting in Bowler, WI on behalf of Councilman Tehassi Hill. Councilman Tehassi Hill is away on approved travel to attend the Food Distribution Program on Indian Reservations meeting in Norman, OK.

### **II. OPENING (00:00:25)** by Tribal Member Shirley Barber

### III. **ADOPT THE AGENDA (00:01:55)**

Motion by Lisa Summers to adopt the agenda with the following change: [Move item 14.B.01. Approve travel request in accordance with Travel & Expense Policy – Nine (9) Oneida Nation Veterans Affairs Committee (ONVAC) members – Indian Summer Festival – September 8-11, 2016, first on the agenda], seconded by Jennifer Webster. Motion carried unanimously:

Ayes: Fawn Billie, David Jordan, Trish King, Brandon Stevens, Lisa Summers, Jennifer Webster  
Not Present: Melinda J. Danforth, Tehassi Hill

### IV. **OATHS OF OFFICE (No Requested Action)**

### V. **MINUTES (00:04:53)**

#### **A. Approve June 22, 2016, regular meeting minutes**

Sponsor: Lisa Summers, Tribal Secretary

Motion by Lisa Summers to approve the June 22, 2016, regular meeting minutes, seconded by Fawn Billie. Motion carried with one abstention:

Ayes: Fawn Billie, Trish King, Brandon Stevens, Lisa Summers, Jennifer Webster  
Abstained: David Jordan  
Not Present: Melinda J. Danforth, Tehassi Hill

#### **B. Approve July 5, 2016, special meeting minutes**

Sponsor: Lisa Summers, Tribal Secretary

Motion by Lisa Summers to approve the July 5, 2016, special meeting minutes, seconded by David Jordan. Motion carried unanimously:

Ayes: Fawn Billie, David Jordan, Trish King, Brandon Stevens, Lisa Summers, Jennifer Webster  
Not Present: Melinda J. Danforth, Tehassi Hill

### VI. **RESOLUTIONS (00:06:00)**

#### **A. Adopt resolution titled Participation in a Nationwide Elder Needs Assessment**

Sponsor: Don White, Division Director/Governmental Services

Motion by Lisa Summers to adopt resolution # 07-13-16-A Participation in a Nationwide Elder Needs Assessment, seconded by Jennifer Webster. Motion carried unanimously:

Ayes: Fawn Billie, David Jordan, Trish King, Brandon Stevens, Lisa Summers, Jennifer Webster  
Not Present: Melinda J. Danforth, Tehassi Hill

#### **B. Adopt resolution titled The Economic Development Administration Program Grant**

Sponsor: Joanie Buckley, Division Director/Internal Services

Motion by Lisa Summers to adopt resolution # 07-13-16-B The Economic Development Administration Program Grant, seconded by Trish King. Motion carried unanimously:

Ayes: Fawn Billie, David Jordan, Trish King, Brandon Stevens, Lisa Summers, Jennifer Webster  
Not Present: Melinda J. Danforth, Tehassi Hill

**C. Adopt resolution titled Revenue Allocation Plan Fiscal Year 2016**

Sponsor: Jo Anne House, Chief Counsel

Motion by Lisa Summers to adopt resolution # 07-13-16-C Revenue Allocation Plan Fiscal Year 2016, seconded by Trish King. Motion carried unanimously:

Ayes: Fawn Billie, David Jordan, Trish King, Brandon Stevens, Lisa Summers, Jennifer Webster

Not Present: Melinda J. Danforth, Tehassi Hill

**D. Adopt resolution titled Implementing Per Capita Plan for Fiscal Year 2017 to Fiscal Year 2021 Adopted by General Tribal Council on June 13, 2016**

Sponsor: Lisa Summers, Tribal Secretary

Motion by Lisa Summers to adopt resolution titled Implementing Per Capita Plan for Fiscal Year 2017 to Fiscal Year 2021 Adopted by General Tribal Council on June 13, 2016, seconded by Brandon Stevens. Motion ruled out of order by Chairwoman Tina Danforth.

For the record: Chairwoman Tina Danforth stated based on what Jo Anne said she said it is my discretion to call it out of order due to the grey areas and again I think due to the uncertainty of what the outcome of the June 13<sup>th</sup> because the main motion is the main motion and the main motion was \$2,000 for 5 years. That stands. And if there's an amendment that is contradictory then we are not ready to move forward unless we are going to pay \$2,000 plus \$1,300 and I don't think that was the intent of the floor on that day. And I think from a procedural standpoint this needs to be addressed and it's not clear. It is totally not clear. A main motion passes, the entirety of the main motion passes along with its' amendments. Based on that, I am going to say it's out of order.

Motion by Lisa Summers to table this item to the July 27, 2016, regular Business Committee meeting, seconded by David Jordan. Motion carried unanimously:

Ayes: Fawn Billie, David Jordan, Trish King, Brandon Stevens, Lisa Summers, Jennifer Webster

Not Present: Melinda J. Danforth, Tehassi Hill

**VII. APPOINTMENTS (No Requested Action)**

**VIII. STANDING COMMITTEES (00:15:56)**

**A. Legislative Operating Committee**

Sponsor: Councilman Brandon Stevens, Chair

**1. Accept June 15, 2016, Legislative Operating Committee meeting minutes**

Motion by Lisa Summers to accept the June 15, 2016, Legislative Operating Committee meeting minutes, seconded by Trish King. Motion carried unanimously:

Ayes: Fawn Billie, David Jordan, Trish King, Brandon Stevens, Lisa Summers, Jennifer Webster

Not Present: Melinda J. Danforth, Tehassi Hill

**B. Finance Committee**

Sponsor: Treasurer Trish King, Chair

**1. Approve July 5, 2016, Finance Committee meeting minutes**

Motion by Lisa Summers to approve the July 5, 2016, Finance Committee meeting minutes, seconded by David Jordan. Motion carried unanimously:

Ayes: Fawn Billie, David Jordan, Trish King, Brandon Stevens, Lisa Summers,  
Jennifer Webster

Not Present: Melinda J. Danforth, Tehassi Hill

**C. Community Development & Planning Committee (No Requested Action)**

**D. Quality of Life Committee (No Requested Action)**

**IX. GENERAL TRIBAL COUNCIL (00:17:23)**

**A. Petitioner Michael Debraska: Special GTC meeting to establish a Health Care Board**

Sponsor: Lisa Summers, Tribal Secretary

**1. Accept financial analysis**

*EXCERPT FROM MAY 25, 2016: (1) Motion by Lisa Summers to accept the legislative analysis, seconded by David Jordan. Motion carried unanimously. (2) Motion by Lisa Summers to accept the legal analysis, seconded by David Jordan. Motion carried unanimously. (3) Motion by David Jordan to defer the financial analysis for thirty (30) days, seconded by Jennifer Webster. Motion carried unanimously.*

*EXCERPT FROM MAY 11, 2016: Motion by Jennifer Webster to defer the legal analysis to the next regular business Committee meeting, seconded by David Jordan. Motion carried unanimously.*

*EXCERPT FROM APRIL 27, 2016: Motion by Melinda J. Danforth to accept the legislative progress report regarding Petitioner Michael Debraska: Special GTC meeting to establish a Health Care Board, seconded by Jennifer Webster. Motion carried unanimously.*

*EXCERPT FROM March 9, 2016: Motion by David Jordan to accept the verified petition from Michael Debraska: Special GTC meeting to establish a Health Care Board; to send the verified petition to the Law, Finance, Legislative Reference, and Direct Report Offices for the legal, financial, legislative, and administrative analyses to be completed; to direct the Law, Finance, and Legislative Reference Offices to submit the analyses to the Tribal Secretary's Office within sixty (60) days, and that a progress report be submitted in forty-five (45) days; and to direct the Direct Report Offices to submit the appropriate administrative analyses to the Tribal Secretary's Office within thirty (30) days, seconded by Trish King. Motion carried unanimously.*

Motion by Lisa Summers to accept the financial analysis regarding Petitioner Michael Debraska: Special GTC meeting to establish a Health Care Board, seconded by David Jordan. Motion carried unanimously:

Ayes: Fawn Billie, David Jordan, Trish King, Brandon Stevens, Lisa Summers,  
Jennifer Webster

Not Present: Melinda J. Danforth, Tehassi Hill

**B. Petitioner Michael Debraska: Special GTC meeting regarding Per Capita Distribution \$3,000/\$5,000**

Sponsor: Lisa Summers, Tribal Secretary

**1. Accept legislative progress report noting the analysis is due at the July 27, 2016, regular Business Committee meeting**

Motion by Lisa Summers to accept the legislative progress report regarding Petitioner Michael Debraska: Special GTC meeting regarding Per Capita Distribution \$3,000/\$5,000, noting the analysis is due at the July 27, 2016, regular Business Committee meeting, seconded by David Jordan. Motion carried unanimously:

Ayes: Fawn Billie, David Jordan, Trish King, Brandon Stevens, Lisa Summers, Jennifer Webster  
Not Present: Melinda J. Danforth, Tehassi Hill

**2. Accept legal progress report noting the analysis is due at the July 27, 2016, regular Business Committee meeting**

Motion by Lisa Summers to accept the legal progress report regarding Petitioner Michael Debraska: Special GTC meeting regarding Per Capita Distribution \$3,000/\$5,000, noting the analysis is due at the July 27, 2016, regular Business Committee meeting, seconded by Fawn Billie. Motion carried unanimously:

Ayes: Fawn Billie, David Jordan, Trish King, Brandon Stevens, Lisa Summers, Jennifer Webster  
Not Present: Melinda J. Danforth, Tehassi Hill

*EXCERPT FROM MAY 25, 2016: Motion by Lisa Summers to accept the financial analysis, seconded by David Jordan. Motion carried unanimously.*

*EXCERPT FROM MAY 12, 2016: Motion by David Jordan to accept the verified petition from Michael Debraska regarding Per Capita Distribution; to send the verified petition to the Law, Finance, Legislative Reference, and Direct Report Offices for the legal, financial, legislative, and administrative analyses to be completed; to direct the Law, Finance, and Legislative Reference Offices to submit the analyses to the Tribal Secretary's Office within sixty (60) days, and that a progress report be submitted in forty-five (45) days; and to direct the Direct Report Offices to submit the appropriate administrative analyses to the Tribal Secretary's Office within thirty (30) day, seconded by Lisa Summers. Motion carried unanimously.*

**X. STANDING ITEMS (No Requested Action)**

**XI. UNFINISHED BUSINESS (1:32:43)**

**A. Accept update regarding Oneida Sacred Burial Grounds per GTC Directive**

*(This item is scheduled to begin at 11:00 a.m.)*

Sponsor: Brandon Stevens, Councilman

*EXCERPT FROM JUNE 22, 2016: Motion by Jennifer Webster [... to request the Tribal Secretary notify the Land Commission, Division of Land Management, Development Division, Trust & Enrollment Committee, and any other parties that are necessary, to be present at the July 13, 2016, regular Business Committee meeting, seconded by Fawn Billie. Motion carried unanimously.]<sup>1</sup>*

*EXCERPT FROM JUNE 8, 2016: Motion by Lisa Summers to accept the information in the memorandum from the Trust Department dated May 31, 2016, as information, noting there have been two (2) identified alternative sites for a cemetery should the need arise and to send this item to the next available Officers' meeting for continued follow-up with the overall cemetery work plan, seconded by Tehassi Hill. Motion carried unanimously.*

*EXCERPT FROM MARCH 9, 2016: (1) Motion by Tehassi Hill to accept the presentation regarding the Oneida Sacred Burial Grounds per GTC Directive, seconded by Trish King. Motion carried unanimously. (2) Amendment to the main motion by Tehassi Hill to request an update at the first regular Business Committee meeting in June regarding potential locations of the cemetery, seconded by Trish King. Motion carried unanimously.*

Motion by Lisa Summers to accept the update and handout regarding Oneida Sacred Burial Grounds as information, seconded by Brandon Stevens. Motion carried unanimously:

Ayes: Fawn Billie, David Jordan, Trish King, Brandon Stevens, Lisa Summers, Jennifer Webster

Not Present: Melinda J. Danforth, Tehassi Hill

**XII. TABLED BUSINESS (No Requested Action)**

**XIII. NEW BUSINESS (00:20:19)**

**A. Approve request to support recommendation of Nathaniel S. King to be appointed to the Bay Bancorporation Board of Directors**

Liaison: Tina Danforth, Tribal Chairwoman

Motion by Lisa Summers to approve the request to support the recommendation of Nathaniel S. King to be appointed to the Bay Bancorporation Board of Directors, seconded by David Jordan. Motion carried unanimously:

Ayes: Fawn Billie, David Jordan, Trish King, Brandon Stevens, Lisa Summers, Jennifer Webster

Not Present: Melinda J. Danforth, Tehassi Hill

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<sup>1</sup> This excerpt comes from the June 22, 2016, regular Business Committee meeting minutes for item X.A. Defer update regarding Work Plan for CIP # 14-002 Cemetery Improvements to the July 27, 2016, regular Business Committee meeting.

**B. Approve Indian Housing Plan for Fiscal Year 2017**

Sponsor: Dale Wheelock, Director/Oneida Housing Authority

Motion by Lisa Summers to approve the Indian Housing Plan for Fiscal Year 2017, seconded by Fawn Billie. Motion carried unanimously:

Ayes: Fawn Billie, David Jordan, Trish King, Brandon Stevens, Lisa Summers,  
Jennifer Webster

Not Present: Melinda J. Danforth, Tehassi Hill

**C. Accept update and presentation as information – Youth Leadership Event – Washington D.C. – June 12-16, 2016**

Sponsor: Tina Danforth, Tribal Chairwoman

Motion by David Jordan to accept the update and presentation as information – Youth Leadership Event – Washington D.C. – June 12-16, 2016, seconded by Lisa Summers. Motion carried unanimously:

Ayes: Fawn Billie, David Jordan, Trish King, Brandon Stevens, Lisa Summers,  
Jennifer Webster

Not Present: Melinda J. Danforth, Tehassi Hill

**D. Enter E-poll results into the record approving letter of support from Oneida Business Committee for grant application submission by Oneida Nation's gang task force program seeking program funding aimed at decreasing risks of girls entering juvenile system**

Sponsor: Lisa Summers, Tribal Secretary

Motion by Lisa Summers to enter the E-poll results into the record approving letter of support from Oneida Business Committee for grant application submission by Oneida Nation's gang task force program seeking program funding aimed at decreasing risks of girls entering juvenile system, seconded by Jennifer Webster. Motion carried unanimously:

Ayes: Fawn Billie, David Jordan, Trish King, Brandon Stevens, Lisa Summers,  
Jennifer Webster

Not Present: Melinda J. Danforth, Tehassi Hill

**E. Enter E-poll results into the record for approved travel request – Councilman Tehassi Hill – Food Distribution Program on Indian Reservations meeting – Norman, OK – July 11-13, 2016**

Sponsor: Lisa Summers, Tribal Secretary

Motion by Jennifer Webster to enter the E-poll results into the record for approved travel request – Councilman Tehassi Hill – Food Distribution Program on Indian Reservations meeting – Norman, OK – July 11-13, 2016, noting it is 100% grant funded, seconded by Lisa Summers. Motion carried unanimously:

Ayes: Fawn Billie, David Jordan, Trish King, Brandon Stevens, Lisa Summers,  
Jennifer Webster

Not Present: Melinda J. Danforth, Tehassi Hill

*Secretary Lisa Summers departs at 10:01 a.m.*

*Secretary Lisa Summers returns at 10:04 a.m.*

- F. Approve request to direct Tribal Treasurer and Chief Counsel to submit declaratory ruling request to Oneida Judiciary by July 15, 2016, regarding Chairwoman Tina Danforth's opinion that the June 13, 2016, General Tribal Council's per capita motion and amendments had irregularities and needed further discussion by General Tribal Council**  
Sponsor: Trish King, Tribal Treasurer

Motion by Lisa Summers to approve the request to direct the Tribal Treasurer and Chief Counsel to submit declaratory ruling request to Oneida Judiciary by July 15, 2016, regarding interpretation and opinion that the June 13, 2016, General Tribal Council's per capita motion and amendments had irregularities and needed further discussion by General Tribal Council. Motion failed for lack of support.

Motion by Trish King to withdraw this request from the agenda, seconded by Lisa Summers. Motion carried unanimously:

Ayes: Fawn Billie, David Jordan, Trish King, Brandon Stevens, Lisa Summers, Jennifer Webster  
Not Present: Melinda J. Danforth, Tehassi Hill

#### **XIV. TRAVEL (1:11:14)**

##### **A. TRAVEL REPORTS**

- 1. Accept travel report – Chairwoman Tina Danforth – National Leadership Conference – Hinckley, MN – June 20-23, 2016**

Motion by Lisa Summers to accept the travel report – Chairwoman Tina Danforth – National Leadership Conference – Hinckley, MN – June 20-23, 2016, seconded by David Jordan. Motion carried unanimously:

Ayes: Fawn Billie, David Jordan, Trish King, Brandon Stevens, Lisa Summers, Jennifer Webster  
Not Present: Melinda J. Danforth, Tehassi Hill

Motion by Lisa Summers to defer this item to the Chairwoman's Office for further development; and to bring back a proposal on how we can implement over the next year, seconded by Jennifer Webster. Motion carried unanimously:

Ayes: Fawn Billie, David Jordan, Trish King, Brandon Stevens, Lisa Summers, Jennifer Webster  
Not Present: Melinda J. Danforth, Tehassi Hill

##### **B. TRAVEL REQUESTS**

- 1. Approve travel request in accordance with Travel & Expense Policy – Nine (9) Oneida Nation Veterans Affairs Committee (ONVAC) members – Indian Summer Festival – September 8-11, 2016**

Liaison: Jennifer Webster, Councilwoman

Motion by David Jordan to approve the travel request in accordance with Travel & Expense Policy – Nine (9) Oneida Nation Veterans Affairs Committee (ONVAC) members – Indian Summer Festival – September 8-11, 2016, noting it is a budgeted item, seconded by Lisa Summers. Motion carried unanimously:

Ayes: Fawn Billie, David Jordan, Trish King, Brandon Stevens, Lisa Summers, Jennifer Webster  
Not Present: Melinda J. Danforth, Tehassi Hill



**2. Approve travel request – Secretary Lisa Summers – Midwest Alliance of Sovereign Tribes (MAST) summer meeting – Pokagon Band of Potawatomi Indians/Buffalo, MI – July 20-21, 2016**

Motion by David Jordan to approve the travel request – Secretary Lisa Summers – Midwest Alliance of Sovereign Tribes (MAST) summer meeting – Pokagon Band of Potawatomi Indians/Buffalo, MI – July 20-21, 2016, seconded by Fawn Billie. Motion carried with one abstention:

Ayes: Fawn Billie, David Jordan, Trish King, Brandon Stevens, Jennifer Webster  
Abstained: Lisa Summers  
Not Present: Melinda J. Danforth, Tehassi Hill

**3. Approve travel request – Councilman Tehassi Hill – 2016 Partners in Action Conference – Sault Ste. Marie, MI – July 19-21, 2016**

Motion by Lisa Summers to approve the travel request – Councilman Tehassi Hill – 2016 Partners in Action Conference – Sault Ste. Marie, MI – July 19-21, 2016; and to approve up to two (2) additional Business Committee members to also attend if it is within their budgets, seconded by Jennifer Webster. Motion carried unanimously:

Ayes: Fawn Billie, David Jordan, Trish King, Brandon Stevens, Lisa Summers, Jennifer Webster  
Not Present: Melinda J. Danforth, Tehassi Hill

Motion by Lisa Summers to recess at 10:35 a.m. and to reconvene at 11:00 a.m., seconded by Fawn Billie. Motion carried unanimously:

Ayes: Fawn Billie, David Jordan, Trish King, Brandon Stevens, Lisa Summers, Jennifer Webster  
Not Present: Melinda J. Danforth, Tehassi Hill

*Meeting called to order by Chairwoman Tina Danforth at 11:03 a.m.*

*Vice-Chairwoman Melinda J. Danforth and Councilman Tehassi Hill not present.*

Motion by Lisa Summers to recess at 11:39 a.m. and to reconvene at 1:30 p.m., seconded by David Jordan. Motion carried unanimously:

Ayes: Fawn Billie, David Jordan, Trish King, Brandon Stevens, Lisa Summers, Jennifer Webster  
Not Present: Melinda J. Danforth, Tehassi Hill

*Meeting called to order by Chairwoman Tina Danforth at 1:30 p.m.*

*Vice-Chairwoman Melinda J. Danforth and Councilman Tehassi Hill not present.*

**XV. REPORTS (2:08:30) *(This section of the agenda is scheduled to begin at 1:30 p.m.)***

**A. OPERATIONAL REPORTS**

**1. Accept Development Division FY '16 3<sup>rd</sup> quarter report**

Sponsors: James Petitjean, Interim Assistant Division Director/Development; Jacque Boyle, Interim Assistant Division Director/Operations; Scott Cottrell, Utilities Manager

Motion by Trish King to accept the Development Division FY '16 3<sup>rd</sup> quarter report, seconded by Lisa Summers. Motion carried unanimously:

Ayes: Fawn Billie, David Jordan, Trish King, Brandon Stevens, Lisa Summers, Jennifer Webster

Not Present: Melinda J. Danforth, Tehassi Hill

Motion by Lisa Summers to request the Interim Assistant Development Division Director of Operations to analyze the questions that have come up today regarding the Healthcare facility and then provide updated information at the August 16, 2016, Business Committee work meeting, seconded by Jennifer Webster. Motion carried unanimously:

Ayes: Fawn Billie, David Jordan, Trish King, Brandon Stevens, Lisa Summers, Jennifer Webster

Not Present: Melinda J. Danforth, Tehassi Hill

**2. Defer Environmental Health & Safety Division FY '16 3<sup>rd</sup> quarter report to the July 27, 2016, regular Business Committee meeting**

Sponsor: Patrick Pelky, Division Director/Environmental Health & Safety

Motion by Lisa Summers to defer the Environmental Health & Safety Division FY '16 3<sup>rd</sup> quarter report to the July 27, 2016, regular Business Committee meeting, seconded by Brandon Stevens. Motion carried unanimously:

Ayes: Fawn Billie, David Jordan, Trish King, Brandon Stevens, Lisa Summers, Jennifer Webster

Not Present: Melinda J. Danforth, Tehassi Hill

**3. Defer Division of Land Management FY '16 3<sup>rd</sup> quarter report to the July 27, 2016, regular Business Committee meeting**

Sponsor: Patrick Pelky, Division Director/Land Management

Motion by Lisa Summers to defer the Division of Land Management FY '16 3<sup>rd</sup> quarter report to the July 27, 2016, regular Business Committee meeting, seconded by Fawn Billie. Motion carried unanimously:

Ayes: Fawn Billie, David Jordan, Trish King, Brandon Stevens, Lisa Summers, Jennifer Webster

Not Present: Melinda J. Danforth, Tehassi Hill

**B. CORPORATE REPORTS *(No Requested Action)***

### **C. BOARDS, COMMITTEES, AND COMMISSIONS**

#### **1. Defer Anna John Residential Centered Care Community Board FY '16 3<sup>rd</sup> quarter report to the July 27, 2016, regular Business Committee meeting**

Chair: Candace House

Liaison: Melinda J. Danforth, Tribal Vice-Chairwoman

Motion by Jennifer Webster to defer the Anna John Residential Centered Care Community Board FY '16 3<sup>rd</sup> quarter report to the July 27, 2016, regular Business Committee meeting, seconded by Trish King.

Motion carried unanimously:

Ayes: Fawn Billie, David Jordan, Trish King, Brandon Stevens, Lisa Summers,  
Jennifer Webster

Not Present: Melinda J. Danforth, Tehassi Hill

#### **2. Accept Oneida Nation Arts Board FY '16 3<sup>rd</sup> quarter report**

Chair-Elect: Dawn Walschinski

Liaison: Jennifer Webster, Councilwoman

Motion by Jennifer Webster to accept the Oneida Nation Arts Board FY '16 3<sup>rd</sup> quarter report, seconded by Lisa Summers. Motion carried unanimously:

Ayes: Fawn Billie, David Jordan, Trish King, Brandon Stevens, Lisa Summers,  
Jennifer Webster

Not Present: Melinda J. Danforth, Tehassi Hill

## **XVI. EXECUTIVE SESSION (1:16:27)**

### **A. REPORTS**

#### **1. Accept Chief Counsel report – Jo Anne House, Chief Counsel**

Motion by Lisa Summers to accept the Chief Counsel report dated July 8, 2016, seconded by Jennifer Webster. Motion carried unanimously:

Ayes: Fawn Billie, David Jordan, Trish King, Brandon Stevens, Lisa Summers,  
Jennifer Webster

Not Present: Melinda J. Danforth, Tehassi Hill

### **B. STANDING ITEMS**

#### **1. Land Claims Strategy (*No Requested Action*)**

### **C. AUDIT COMMITTEE**

Sponsor: Councilman Tehassi Hill, Chair

#### **1. Accept May 12, 2016, Audit Committee meeting minutes**

Motion by Lisa Summers to accept the May 12, 2016, Audit Committee meeting minutes, seconded by Fawn Billie. Motion carried unanimously:

Ayes: Fawn Billie, David Jordan, Trish King, Brandon Stevens, Lisa Summers,  
Jennifer Webster

Not Present: Melinda J. Danforth, Tehassi Hill

**2. Approve Four Card Poker audit and lift confidentiality requirement allowing tribal members to view the audit**

Motion by Lisa Summers to approve the Four Card Poker audit and lift confidentiality requirement allowing tribal members to view the audit, seconded by Jennifer Webster. Motion carried unanimously:

Ayes: Fawn Billie, David Jordan, Trish King, Brandon Stevens, Lisa Summers, Jennifer Webster

Not Present: Melinda J. Danforth, Tehassi Hill

**3. Approve Three Card Poker Rules of Play audit and lift confidentiality requirement allowing tribal members to view the audit**

Motion by Lisa Summers to approve the Three Card Poker Rules of Play audit and lift confidentiality requirement allowing tribal members to view the audit, seconded by Fawn Billie. Motion carried unanimously:

Ayes: Fawn Billie, David Jordan, Trish King, Brandon Stevens, Lisa Summers, Jennifer Webster

Not Present: Melinda J. Danforth, Tehassi Hill

**4. Approve Roulette Rules of Play audit and lift confidentiality requirement allowing tribal members to view the audit**

Motion by Lisa Summers to approve the Roulette Rules of Play audit and lift confidentiality requirement allowing tribal members to view the audit, seconded by Jennifer Webster. Motion carried unanimously:

Ayes: Fawn Billie, David Jordan, Trish King, Brandon Stevens, Lisa Summers, Jennifer Webster

Not Present: Melinda J. Danforth, Tehassi Hill

**D. UNFINISHED BUSINESS**

**1. Accept update regarding Print Shop – Mail Center Operational Plan**

**(1:30-2:00)**

Sponsor: Joanie Buckley, Division Director/Internal Services

*EXCERPT FROM APRIL 13, 2016: Motion by Fawn Billie to accept the Print Shop – Mail Center Operational plan as information and to request an update for the July 13, 2016, regular Business Committee meeting, seconded by Melinda J. Danforth. Motion carried unanimously.*

*EXCERPT FROM MARCH 30, 2016: No formal action was taken on this item.*

*EXCERPT FROM DECEMBER 9, 2015: (1) Motion by David Jordan to accept the report, seconded by Fawn Billie. Motion carried unanimously. (2) Motion by Lisa Summers to require the next update be brought back to the March 23, 2016, regular Business Committee meeting, seconded by Jennifer Webster. Motion carried unanimously.*

*EXCERPT FROM SEPTEMBER 23, 2015: Motion by Brandon Stevens to accept the update as information, seconded by Fawn Billie. Motion carried unanimously.*

*EXCERPT FROM SEPTEMBER 9, 2015: (1) Motion by Jennifer Webster to accept this item as information, seconded by Lisa Summers. Motion carried unanimously. (2) Amendment to the main motion by Melinda J. Danforth to request the Internal Services Director bring back the assessment to the Business Committee in three (3) months, seconded by Lisa Summers. Motion carried unanimously.*

Motion by Lisa Summers to accept the Oneida Printing October-May 2016 report; and to request a final close-out report be brought back in ninety (90) days which includes any final transition items and timelines, seconded by Brandon Stevens. Motion carried unanimously:

Ayes: Fawn Billie, David Jordan, Trish King, Brandon Stevens, Lisa Summers, Jennifer Webster

Not Present: Melinda J. Danforth, Tehassi Hill

Motion by Lisa Summers to request the Internal Services Division Director to start including transitioning this item into their quarterly report, seconded by Jennifer Webster. Motion carried unanimously:

Ayes: Fawn Billie, David Jordan, Trish King, Brandon Stevens, Lisa Summers, Jennifer Webster

Not Present: Melinda J. Danforth, Tehassi Hill

**2. Accept transition plan from Internal Services/MIS Department regarding Surveillance System Replacement Project**

*(This item is scheduled to begin at 2:00 p.m.)*

Sponsor: Joanie Buckley, Division Director/Internal Services

*EXCERPT FROM APRIL 27, 2016: Motion by David Jordan to accept the update from the Gaming Commission, Retail, Finance, and Gaming regarding Surveillance System Replacement Project and to request that the agreed upon action plan be placed in writing and signed by all affected parties, seconded by Tehassi Hill. Motion carried unanimously.*

*EXCERPT FROM APRIL 13, 2016: (1) Motion by Lisa Summers to request that the team working on this item meet and collaborate on how to proceed and bring back this item to the April 27, 2016, regular Business Committee meeting for an update, seconded by Jennifer Webster. Motion carried unanimously. (2) Motion by Lisa Summers to defer a policy development on this issue to the Internal Services/MIS Department to bring back a recommendation on a transition plan which moves the Nation towards a long-term systems alignment and for this draft plan to be brought back to the July 13, 2016, regular Business Committee meeting, seconded by Fawn Billie. Motion carried unanimously. (3) Motion by David Jordan to request all the teams that were to be brought together and put under one team for a RFP to be vetted out and be transparent, seconded by Lisa Summers. Motion carried unanimously.*

Motion by Lisa Summers to accept the transition plan from Internal Services/MIS Department regarding Surveillance System Replacement Project, seconded by Fawn Billie. Motion carried unanimously:

Ayes: Fawn Billie, David Jordan, Trish King, Brandon Stevens, Lisa Summers, Jennifer Webster

Not Present: Melinda J. Danforth, Tehassi Hill

Motion by Lisa Summers to direct that an internal team be established from a minimum of MIS Department, Oneida Police Department, Gaming Commission and Security, and Purchasing Department to develop a full transition plan for the Operations based on the recommendations provided in the report; and to request an update on the progress be brought back to a regular Business Committee meeting in six (6) months which would be January of 2017, seconded by Jennifer Webster. Motion carried unanimously:

Ayes: Fawn Billie, David Jordan, Trish King, Brandon Stevens, Lisa Summers, Jennifer Webster

Not Present: Melinda J. Danforth, Tehassi Hill

**E. TABLED BUSINESS *(No Requested Action)***

## **F. NEW BUSINESS**

### **1. Review U.S. Dept. of Housing and Urban Development (HUD) On-Site Monitoring review report and determine appropriate corrective actions**

*(This item is scheduled to begin at 9:00 a.m.)*

Sponsor: Melinda J. Danforth, Tribal Vice-Chairwoman

Motion by Lisa Summers to request the Legislative Operating Committee to develop emergency amendments to the Conflict of Interest Policy to address mandatory recusal in the event of certain conflicts within forty-five (45) days; and to bring back final amendments as soon as possible (in regards to Finding #1), seconded by Brandon Stevens. Motion carried unanimously:

Ayes: Fawn Billie, David Jordan, Trish King, Brandon Stevens, Lisa Summers, Jennifer Webster

Not Present: Melinda J. Danforth, Tehassi Hill

Motion by Lisa Summers to direct the Chief Financial Officer to address training requirements, including that there is cross-training to ensure a trained employee is available during each step of the process (in regards to Finding #2), seconded by Jennifer Webster. Motion carried unanimously:

Ayes: Fawn Billie, David Jordan, Trish King, Brandon Stevens, Lisa Summers, Jennifer Webster

Not Present: Melinda J. Danforth, Tehassi Hill

Motion by Lisa Summers to direct the Chief Financial Officer to begin development of an updated or new Standard Operating Procedure addressing sole source contracting and, where needed, documentation of external funding approval of sole source (in regards to Finding #3), seconded by David Jordan. Motion carried unanimously:

Ayes: Fawn Billie, David Jordan, Trish King, Brandon Stevens, Lisa Summers, Jennifer Webster

Not Present: Melinda J. Danforth, Tehassi Hill

Motion by Lisa Summers to direct the Tribal Secretary to develop Standard Operating Procedures and necessary Charter amendments regarding appointments to boards and agenda of corporate entities which prohibit conflict with duties as a tribal employee (in regards to Finding #4), seconded by Jennifer Webster. Motion carried unanimously:

Ayes: Fawn Billie, David Jordan, Trish King, Brandon Stevens, Lisa Summers, Jennifer Webster

Not Present: Melinda J. Danforth, Tehassi Hill

Motion by Lisa Summers to direct the Tribal Secretary to coordinate the management responses with the Law Office, Finance, Housing, and Planning on behalf of the Oneida Business Committee by the identified deadline, seconded by Jennifer Webster. Motion carried unanimously:

Ayes: Fawn Billie, David Jordan, Trish King, Brandon Stevens, Lisa Summers, Jennifer Webster

Not Present: Melinda J. Danforth, Tehassi Hill

### **2. Approve draft letter of engagement retaining Fletcher Law, PLLC – contract # 2016-0718**

Sponsors: Trish King, Tribal Treasurer; Brandon Stevens, Councilman

Motion by Lisa Summers to approve engagement retaining Fletcher Law, PLLC – contract # 2016-0718; and to request the funds come from the Business Committee special projects budget with the understanding the funds are allocated from the Student Ambassador, Language Immersion, and Rites of Passage allocations, seconded by Trish King. Motion carried unanimously:

Ayes: Fawn Billie, David Jordan, Trish King, Brandon Stevens, Lisa Summers, Jennifer Webster

Not Present: Melinda J. Danforth, Tehassi Hill

**3. Review Business Committee Officers' recommendations regarding personnel action, transition, and annual evaluation follow-up**

Sponsor: Melinda J. Danforth, Tribal Vice-Chairwoman

Motion by Lisa Summers to approve the Business Committee Officers' recommendations dated July 12, 2016, regarding personnel action, transition, and annual evaluation follow-up; and to direct the Vice-Chair's Office to carry out the actions approved in the materials presented, seconded by Fawn Billie.

Motion carried unanimously:

Ayes: Fawn Billie, David Jordan, Trish King, Brandon Stevens, Lisa Summers, Jennifer Webster

Not Present: Melinda J. Danforth, Tehassi Hill

**4. Approve request to direct Area Manager of Human Resources Dept. to postpone posting Land Claims Commission – Administrative Assistant position**

Sponsors: Trish King, Tribal Treasurer; Lisa Summers, Tribal Secretary

Liaison: Jennifer Webster, Councilwoman

Motion by Lisa Summers to approve the request to hold off on posting the Land Claims Commission – Administrative Assistant position until the Business Committee and Land Claims Commission can meet to discuss and collaborate efforts to create efficiencies in staff roles, seconded by Jennifer Webster. Motion carried unanimously:

Ayes: Fawn Billie, David Jordan, Trish King, Brandon Stevens, Lisa Summers, Jennifer Webster

Not Present: Melinda J. Danforth, Tehassi Hill

**5. Review and approve Business Committee Officer's recommendations regarding Interim Assistant Development Division Director – Operations' thirty (30) day report**

Sponsor: Melinda J. Danforth, Tribal Vice-Chairwoman

Motion by Lisa Summers to accept the update from the Interim Assistant Development Division Director of Operations; and to ask the Officers to continue working with the Interim Assistant Director to obtain a more detailed report on the operations as it relates to overall measurements, including the Plumbing Departments' work with the Operations, Community, and the newly developed Housing Division, seconded by Jennifer Webster. Motion carried unanimously:

Ayes: Fawn Billie, David Jordan, Trish King, Brandon Stevens, Lisa Summers, Jennifer Webster

Not Present: Melinda J. Danforth, Tehassi Hill

**XVII. ADJOURN**

Motion by Lisa Summers to adjourn at 2:25 p.m., seconded by Fawn Billie. Motion carried unanimously:

Ayes: Fawn Billie, David Jordan, Trish King, Brandon Stevens, Lisa Summers, Jennifer Webster

Not Present: Melinda J. Danforth, Tehassi Hill

Minutes prepared by Heather Heuer, Information Management Specialist

Minutes approved as presented/corrected on July 27, 2016.



Lisa Summers, Secretary  
ONEIDA BUSINESS COMMITTEE