

2023 1st Quarter Report

For Boards, Committees, and Commissions (BCCs)

Approved by official entity action on: 1/27/2023

Submitted by: Eric Boulanger, Chair

OBC Liaison: Brandon Stevens

OBC Liaison: Jennifer Webster

PARDON AND FORGIVENESS SCREENING COMMITTEE

Purpose:

The purpose of the PFSC is to provide a fair, efficient and formal process for considering pardons and forgiveness.

BCC Members

Eric Boulanger
Chair
August 31, 2023

Sandra Skenadore
Member
August 31, 2023

Ronald King Jr.
Alternate
August 31, 2023

Vacant
Alternate
August 31, 2023

Elijah Metoxen
Member
August 31, 2023

Vacant
Member
August 31, 2023

Julie King
Alternate
August 31, 2023

Vacant
Alternate
August 31, 2023

Substantiated Complaints (if applicable)

Per § 105.12-4.(a) of the [Boards, Committees and Commissions law](#), annual and semi-annual reports shall contain information on the number of substantiated complaints against all members of the entity.

Per § 105.3-1.(q) a "Substantiated complaint" means a complaint or allegation in a complaint that was found to be valid by clear and convincing evidence.

NUMBER OF SUBSTANTIATED COMPLAINTS: Zero (0)

Meetings

Held every 3rd Monday of February, May, August, and November at 10:00 AM.

Due to scheduling conflicts the November meeting was rescheduled to December 5, 2022, at 11:00 am.

Emergency Meetings: Zero (0) emergency meetings were held

Contact Info

CONTACT: Brooke Doxtator

TITLE: Boards, Committees, and Commissions Supervisor

PHONE NUMBER: (920) 869-4452

E-MAIL: Boards@oneidanation.org

MAIN WEBSITE: <https://oneida-nsn.gov/government/boards-committees-and-commissions/appointed/#Pardon-and-Forgiveness-Screening-Committee>

Status report of Three-Year Outcomes/Goals

Outcome/Goal # 1

Create and update standard operating procedures.

IS THIS A LONG-TERM OR QUARTERLY GOAL? Long-term

GOOD GOVERNANCE PRINCIPLE:

Effectiveness and Efficiency - Processes implemented by the Nation producing favorable results which meets the needs of Membership, Employees, Community, while making the best use of resources – human, technological, financial, natural and environmental

HOW OUTCOME/GOAL SUPPORTS THE GOOD GOVERNANCE PRINCIPLE:

Ensure we have the best tools and resources in place to effectively carry out our duties and responsibilities as provided in the Pardon and Forgiveness law.

ACCOMPLISHMENTS REGARDING THE OUTCOME/GOAL:

We approved an SOP during our May 2023 quarterly meeting and continue to identify and create SOP's.

EXPECTATIONS/FUTURE PLANS REGARDING THE OUTCOME/GOAL:

Our goal is to identify and/or create additional standard operating procedures. We scheduled work meetings to identify and create additional standard operating procedures. We will implement an annual review process for the standard operating procedures moving forward. We've created and approved several SOP's including hearings, meetings, e-poll.

Outcome/Goal # 2

Create transition plan for newly appointed Pardon and Forgiveness Screening Committee members

IS THIS A LONG-TERM OR QUARTERLY GOAL? Long-term

GOOD GOVERNANCE PRINCIPLE:

Accountability - The acknowledgement and assumption of responsibility for decisions and actions as well as the applicable rules of law

HOW OUTCOME/GOAL SUPPORTS THE GOOD GOVERNANCE PRINCIPLE:

Creating a transition plan will ensure the Committee will move forward without interruption even in the event that all new members are appointed to the Committee.

ACCOMPLISHMENTS REGARDING THE OUTCOME/GOAL:

Our bylaws were successfully amended on October 9, 2019. The amended bylaws streamlined our membership and added minimum age and background check qualifications for the community-at-large positions.

EXPECTATIONS/FUTURE PLANS REGARDING THE OUTCOME/GOAL:

When our terms expire in August 2023, we are hoping for a smooth transition from the current Committee members to the newly appointed members, so pardon and forgiveness applicants don't have any interruptions in the pardon and forgiveness process.

Stipends

Per the Boards, Committees, and Commissions law, stipends are set via OBC resolution. BC resolution # 05-08-19-B sets the stipend amounts.

Budget Information

FY-2023 BUDGET:

No Budget, stipends are paid from BC Special Projects

FY-2023 EXPENDITURES AS OF END OF REPORTING PERIOD:

\$0

Requests

No Requests at this time.

Other

The BC resolution 04-14-21-A Extension of the Waiver of the Application Fee under the Pardon and Forgiveness Law for Fiscal Year 2022 has expired. The application fee for Pardon and Forgiveness applications has been reinstated at \$50 per BC Resolution 05-13-20-F which sets the Pardon and Forgiveness application fee.

We had one (1) pardon applicant in the quarter, the hearing was held on December 9, 2022, and the recommendation of the Committee was to approve the pardon. The Business Committee approved the pardon by resolution 12-28-22-E.

The Community-at-large 25+ member, Community-at-large 25+ alternate, and Community-at-large 55+ alternate remain vacant. The vacancies have been posted but the Government Administrative Office has not received any applications as of January 26, 2023.