Higher Education Department
College Comeback Program (CCB)

STUDENT HANDBOOK

ONEIDA

Oneida Higher Education

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Monday through Friday (Central Standard Time)
8:00am – 4:30pm

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COLLEGE COMEBACK PROGRAM (CCB)

MISSION

The Oneida Higher Education College Comeback Program (CCB) may provide financial aid in the form of tuition, fees and books to Oneida enrolled members to regain eligibility for the Oneida Higher Education Scholarship.

INTRODUCTION

Qualifying members may use the CCB program to earn reinstatement credits. The education credits must be offered through an accredited institution recognized by the US Department of Education. Credits must be at the same level of education at the time of suspension.

ELIGIBILITY REQUIREMENTS

1. Be an enrolled member of the Oneida Nation.

2. Be accepted into a degree seeking program offered through an accredited institution recognized by the US Department of Education.

3. Be officially suspended from the Oneida Higher Education Grant.

4. And/Or be officially suspended from Title IV Federal Financial Aid due to SAP (Satisfactory Academic Progress) due to GPA (Grade Point Average Completion Rate).

5. Be out of school attendance for at least one term (based on school's timeline- term, semester, trimester, quarter, module, etc.).

6. Students who received the past Student Relief Fund program (Suspended) and passed such courses successfully, may be considered for College Comeback without a delay in funding. Students who received the past Student Relief Fund program (Supsended) and did not pass their courses successfully will not be eligible for College Come Back for at least one term/semester.

APPLICATION REQUIREMENTS

1. Submit a copy of an acceptance letter.

2. Complete the College Comeback Application each academic Year (August to July).

3. Complete the College Comeback Program Acknowledgment and Agreement form each academic year.

4. Complete the College Comeback Academic Plan each semester/term.
   Students must complete the Academic Plan that is provided in the College Comeback application packet. A class schedule alone is NOT acceptable.

5. Submit official transcripts if funded by the recent Student Relief Fund Suspended funds *(Refer to "Funding Process," "Copy of Official Transcripts" for clarification).*

(College Comeback program applications/forms can be obtained on the Oneida Nation website www.oneida-nsn.gov/highered).

STUDENT RESPONSIBILITIES

1. All expenses incurred prior to attending school will be the student's responsibility. Expenses may include the following: Admission fees, housing deposits, transportation to the school, and other related fees prior to the start of school.

2. Each academic year (August to July) students are required to complete the College Comeback Program Application packet.

3. Students are expected to periodically check with the Oneida Higher Education Office regarding the status of their files.

4. Students are required to attend scheduled meetings with an Oneida Higher Education Advisor (this can be in-person, via telephone, or via virtual format such as TEAMS or ZOOM).

5. Students are required to identify available school resources to ensure success.

6. Students are required to complete the number of credits within the semester, term or time frame for which the College Comeback award was provided. Failure to do so may result in termination from the program.

7. Students must submit a copy of their official grades at the end of each semester or term to be considered for continued funding *(Refer to "Funding Process," "Copy of Official Transcripts" for clarification).*

8. It is the student's responsibility to notify the Oneida Higher Education office of any and all changes, e.g., a change in schools, mailing address, email, telephone number, a change in the number of college credits, etc.

9. It is the student's responsibility to ensure that all required documentation is received by the Higher Education office before their semester/term/quarter ends.

FUNDING PROCESS

1. Students who wish to be considered for the College Comeback Program are required to have the following documents completed and on file prior to the end of semester/term.

   - **College Comeback Program Application**
   - **College Comeback Program Academic Plan**
   - **College Comeback Program Acknowledgment and Agreement Form**
   - **Copy of admission, acceptance or enrollment document if applicable.**

- **FAFSA (Free Application for Federal Student Aid) may be required to determine Federal financial aid status.**
- **Academic Suspension Assessment (ASA) Form** (*Oneida H.E. sends this form directly to the school financial aid office for book and tuition costs.*)
- **College Comeback Higher Ed. Counseling Form**
- **Copy of Official Transcripts** *(Official transcripts must come directly from the higher education institution (college/university) to the Oneida Higher Education Office. Transcripts received from the student or "issued to the student" will not be accepted. Transcripts can be requested through a variety of options and the cost will vary per institution. It will be the student's responsibility to request the transcript and pay any applicable fees. Official transcripts can only be sent to the HE office via postal mail, rush service (e.g., FEDEX) or official e-transcripts through such services like eScript-safe, Parchment, Credentials Solution, National Clearinghouse, etc.*

  *If being mailed via U.S. Post office, please have the transcript mailed to:
  Oneida Higher Education
  PO Box 365
  Oneida, WI 54155

  *If being delivered by a rush service such as FEDEX, please have transcripts delivered to:
  Oneida Higher Education
  3759 W Mason Street
  Suite 3
  Oneida, WI 54155

  *If your school utilizes a "third party" transcript service such as eScript-safe, Parchment, Credentials Solutions, National Student Clearinghouse, etc. – the official electronic transcript can be sent to:
  highered@oneidanation.org

  We do not accept faxed transcripts.

2. Students who have all the required documents in their files will have their files reviewed and awarded in order of completion. It is important to have files completed as early as possible to ensure funding is received in a timely manner.

3. An award letter listing the College Comeback award amount will be sent to the student and school.

4. College Comeback Program funding will be based on an August 1 to July 31 academic school year.

5. Students will be eligible for books, tuition and required fees only.

6. The College Comeback Program can award up to $20,000 per academic year for bachelor's degrees or less, $25,000 for graduate degrees or $30,000 for doctoral degrees as determined by the school's book and tuition costs. Max limits will also take into account any academic year funding received via the regular Oneida Higher Education Scholarship and recent Student Relief Fund program.

7. Checks will be sent directly to the school's Business/Financial Aid Office.

8. Checks not cashed within the timeframe indicated on the check shall become void and not reissued.

9. If a student withdraws, any refund should be sent back to the Oneida Higher Education office and not the student.

IMPORTANT: Students are advised NOT to start school/classes until they receive the College Comeback Award Letter. Students who choose to start prior to the receipt of the award letter are responsible for any incurred costs.

FUNDING ELIGIBILITY

1. Students will be required to work with an Oneida Higher Education Advisor to determine appropriate credit load to ensure success.

LENGTH OF FUNDING TERMS/ELIGIBILITY

Length of funding will be determined on a case by case basis and will consider:
- Total number of credits needed for reinstatement with the Oneida Higher Education Scholarship
- Number of credits scheduled for each term.
- Number of credits needed to regain federal financial aid eligibility.
- CCB awards will not be counted as terms of funding used.

The College Comeback Program does not cover the following:
- Student's working on duplicate or lesser degrees.
- Students that have maxed the allowed terms of funding.
- Students in loan default.
- Students not eligible for Title IV Federal Financial aid due to 150% rule.
- Students 100% covered via other free funding sources such as other grants and scholarships will not be considered for College Comeback.
- Students seeking funding after the semester or term has ended.

ACADEMIC GUIDELINES/GRADING REQUIREMENTS

1.Students are required to submit a copy of their official transcripts at the end of each semester/term *(refer to "Funding Process," "Copy of Official Transcripts" for more details).*

2. Calculating Grade Point Averages (GPA's): Students are required to "successfully complete" all the credits/courses they were funded for within the semester/term funded. Therefore, courses that do not have associated grades or grade point averages such as, incompletes, withdrawals, in progress, unsatisfactory, failing, etc., will be considered as non-passing grades. The semester or term grade point average (GPA) will then be recalculated based on the number of actual credits funded for.

3.Students are required to complete all credits/courses funded with a term GPA of 2.0 or higher for vocational and undergraduate levels and 3.0 for graduate and doctoral levels to avoid suspension.

(The only exception is if we receive 100% refund)

APPEAL PROCEDURE

If an applicant is suspended from the College Comeback Program, they may file an appeal as follows:

1.   After receiving written documentation from the Oneida Higher Education Advisor informing the student they are not eligible for funding and the specific reason; the student has the opportunity to appeal the decision.

2.   The student can request an appeal form from the Oneida Higher Education Office containing the appeal process directions. The student will be sent an appeal direction form that will need to be signed and returned to the Higher Education Office. The official appeal form can then be requested. The student has (30) calendar days from the date the appeal application was mailed to return all required forms, grades and documentation to the Oneida Higher Education Advisor. The appeal will be reviewed, and the Higher Education Advisor has (10) working days from the receipt of the appeal to respond in writing to the appeal decision.

3.   If the student's appeal has been denied, the student can submit a second appeal in writing with attached documents within (30) calendar days from the date of the denial letter directly to the Higher Education Manager: Oneida Nation, Attn: Higher Education Dept., P.O. Box 365, Oneida, WI 54155. The Manager has (10) working days from the receipt of the appeal to respond in writing to the appeal decision.

4.   If the student is denied by the Higher Education Manager, the student may appeal in writing with attached documents within (10) working days from the second denial letter to the Education and Training Area Manager: Oneida Nation, Attn: Education & Training Area Managers Office, P.O. Box 365, Oneida, WI 54155. The Area Manager has (10) working days to respond in writing to the appeal.

ADDITIONAL CONSIDERATIONS

The College Comeback Program is currently a pilot program contingent upon funding allocations.

Students applying for the College Comeback program after school has already started will need to provide documentation from school showing that they are currently meeting the College Comeback Program requirements.