



# Oneida Business Committee

Regular Meeting  
8:30 AM Wednesday, January 11, 2023  
BC Conference Room, 2nd floor, Norbert Hill Center

## Minutes

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### REGULAR MEETING

**Present:** Vice-Chairman Brandon Stevens, Council members: Marie Cornelius, Daniel Guzman King (via Microsoft Teams<sup>1</sup>), David P. Jordan, Kirby Metoxen, Jennifer Webster;

**Not Present:** Chairman Tehassi Hill, Treasurer Tina Danforth, Secretary Lisa Liggins,

**Arrived at:** n/a

**Others present:** Jo Anne House, Keith Doxtator, Melinda J. Danforth (via Microsoft Teams), Mark W. Powless, Todd Vandenheuvel (via Microsoft Teams), Louise Cornelius (via Microsoft Teams), Katsitsiyo Danforth (via Microsoft Teams), Kaylynn Gresham (via Microsoft Teams), Debra Powless (via Microsoft Teams), Danelle Wilson (via Microsoft Teams), Rhiannon Metoxen (via Microsoft Teams), Kristal Hill (via Microsoft Teams), Rae Skenandore (via Microsoft Teams), Lisa Summers (via Microsoft Teams), Clorissa Leeman (via Microsoft Teams), Justin Nishimoto (via Microsoft Teams), Sarah White (via Microsoft Teams), Melanie Burkhart (via Microsoft Teams), Jacque Boyle (via Microsoft Teams), Michelle Danforth-Anderson, Cheryl Stevens (via Microsoft Teams), Tina Jorgensen, Carolyn Salutz (via Microsoft Teams), Grace Elliott (via Microsoft Teams), Michael Troge (via Microsoft Teams), Trisha Patton (via Microsoft Teams), Vanessa Miller (via Microsoft Teams), Thomas Swiecichowski (via Microsoft Teams), Paul Witek (via Microsoft Teams), Michelle Tipple, Mary Cornelissen, Sharon VanDeHei, Brad Skenandore, Leah Stroobants, Dana McLester, Arlouine Bain, Joann Ninham, Tsyoshaht Delgado, Racquel Hill, Jameson Wilson (via Microsoft Teams), Christopher Johnson (via Microsoft Teams), Patricia King (via Microsoft Teams), Debbie Melchert (via Microsoft Teams), Brooke Doxtator (via Microsoft Teams), Shannon Davis (via Microsoft Teams), Kerry Kennedy, Deke Suri, Lynn Summers, Floyd Hill, Mike Denny, Nancy Barton, Cathy L. Metoxen, Ed Delgado, Mike Debraska (via Microsoft Teams), Aliskwet Ellis;

## I. CALL TO ORDER

*Meeting called to order by Vice-Chairman Brandon Stevens at 10:32 a.m.*

*For the record: Chairman Tehassi Hill is attending Public Service Commission and BEAD consultations in Lac du Flambeau, WI, Secretary Lisa Liggins is out on personal, and Treasurer Tina Danforth is out on leave.*

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<sup>1</sup> Microsoft Teams is software which provides a communication and collaboration platform for workplace chat, file sharing, and video meetings.

## II. OPENING (00:00:15)

Opening provided by Councilman Kirby Metoxen.

### A. Special recognition for years of service (00:02:07)

Sponsor: Todd VanDen Heuvel, Executive HR Director

*Special recognition for years of service by Vice-Chairman Brandon Stevens of the following individuals: 45 years of service - Mary Cornelissen; 40 years of service - Arlouine Bain, Kathleen King; 35 year of service - Eileen Smith-Paredes; 30 years of service - Dawn Dammerich, Lisa Hock, Michelle Miller, Patricia Moore, Rita Reiter, Tina Rosenthal, David Skenandore, Michael Spiering, Toni Spruce, Melissa Webster, Lennette White; 25 years of service - Scott Braatz, Kevin Brusky, Darnell Danforth, Kathy Doxtater, Denise Freeman, Katherine Jordan, Melissa Jordan, Jason King, Murry Mehlhouse, Servilla VanDyke.*

## III. ADOPT THE AGENDA (00:13:42)

Motion by Marie Cornelius to adopt the agenda with three (3) additions [1) under the Resolutions section, add item entitled Adopt resolution entitled Acknowledging the Authority of Oneida ESC Group, LLC, and its subsidiaries, to Waive Sovereign Immunity for the Purpose of Entering into an Agreement of Indemnity and Capital Retention Agreement With Euler Hermes North America Insurance Company; 2) under the New Business section, add item entitled Accept legal review - Classification of the General Tribal Council Meeting Stipend as a General Welfare Exclusion; and 3) under the General Tribal Council section, add item entitled Review tribal member request to discuss travel from SEOTS to Oneida for the January 16, 2023, special General Tribal Council meeting], seconded by Jennifer Webster. Motion carried:

Ayes: Marie Cornelius, Daniel Guzman King, David P. Jordan, Kirby Metoxen, Jennifer Webster

Not Present: Tina Danforth, Tehassi Hill, Lisa Liggins

## IV. OATH OF OFFICE

### A. Oneida Election Board Ad Hoc Committee - Candace House (00:18:15)

Sponsor: Lisa Liggins, Secretary

### B. Oneida Nation Veteran Affairs Committee - Deke K. Suri, Floyd J. Hill, Lynn L. Summers (00:18:15)

Sponsor: Lisa Liggins, Secretary

*Oaths of office administered by Councilwoman Jennifer Webster. Deke Suri, Floyd Hill, and Lynn Summers were present. Candace House was not present.*

## V. MINUTES

### A. Approve the December 28, 2022, regular Business Committee meeting minutes (00:21:00)

Sponsor: Lisa Liggins, Secretary

Motion by Jennifer Webster to approve the December 28, 2022, regular Business Committee meeting minutes, seconded by Marie Cornelius. Motion carried:

Ayes: Marie Cornelius, Daniel Guzman King, David P. Jordan, Kirby Metoxen, Jennifer Webster

Not Present: Tina Danforth, Tehassi Hill, Lisa Liggins

## VI. RESOLUTIONS

### A. Adopt resolution entitled FY-2022 Indian Housing Block Grant (IHBG) Competitive Grant Program Application (00:21:33)

Sponsor: Mark W. Powless, General Manager

Motion by Jennifer Webster to adopt resolution entitled 01-11-23-A FY-2022 Indian Housing Block Grant (IHBG) Competitive Grant Program Application, seconded by Marie Cornelius. Motion carried:

Ayes: Marie Cornelius, Daniel Guzman King, David P. Jordan, Kirby Metoxen, Jennifer Webster

Not Present: Tina Danforth, Tehassi Hill, Lisa Liggins

### B. Adopt resolution entitled Extension of Declaration of Public Health State of Emergency Until March 19, 2023 (00:23:06)

Sponsor: Kaylynn Gresham, Director/Emergency Management

Motion by David P. Jordan to adopt resolution entitled 01-11-23-B Extension of Declaration of Public Health State of Emergency Until March 19, 2023, seconded by Jennifer Webster. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Kirby Metoxen, Jennifer Webster

Abstained: Marie Cornelius  
Not Present: Tina Danforth, Tehassi Hill, Lisa Liggins

### C. Adopt resolution entitled Authorizing Use of Carry Over Funds For Health Campus Resiliency Project (00:23:57)

Sponsor: Kaylynn Gresham, Director/Emergency Management

Motion by Marie Cornelius to extend the public comment period for Nancy Barton for an additional one (1) minute, seconded by Jennifer Webster. Motion carried:

Ayes: Marie Cornelius, Daniel Guzman King, David P. Jordan, Kirby Metoxen, Jennifer Webster

Not Present: Tina Danforth, Tehassi Hill, Lisa Liggins

Motion by Jennifer Webster to adopt resolution entitled 01-11-23-C Authorizing Use of Carry Over Funds For Health Campus Resiliency Project, seconded by Marie Cornelius. Motion carried:

Ayes: Marie Cornelius, Daniel Guzman King, David P. Jordan, Kirby Metoxen, Jennifer Webster

Not Present: Tina Danforth, Tehassi Hill, Lisa Liggins

- D. Adopt resolution entitled Building Resilient Infrastructure and Communities Program Federal Emergency Management Agency (FEMA) (00:47:51)**  
Sponsor: Kaylynn Gresham, Director/Emergency Management

Motion by Jennifer Webster to adopt resolution entitled 01-11-23-D Building Resilient Infrastructure and Communities Federal Emergency Management Agency (FEMA) Grant Application with two (2) noted changes [1) in line 1, delete "Program"; and 2) add "Grant Application" after "(FEMA)"], seconded by Marie Cornelius. Motion carried:

Ayes: Marie Cornelius, Daniel Guzman King, David P. Jordan, Kirby Metoxen, Jennifer Webster  
Not Present: Tina Danforth, Tehassi Hill, Lisa Liggins

- E. Adopt resolution entitled Acknowledging the Authority of Oneida ESC Group, LLC, and its subsidiaries, to Waive Sovereign Immunity for the Purpose of Entering into an Agreement of Indemnity and Capital Retention Agreement With Euler Hermes North America Insurance Company (00:49:30)**  
Sponsor: Lisa Liggins, Secretary

Motion by Marie Cornelius to adopt resolution entitled 01-11-23-E Acknowledging the Authority of Oneida ESC Group, LLC, and its subsidiaries, to Waive Sovereign Immunity for the Purpose of Entering into an Agreement of Indemnity and Capital Retention Agreement With Euler Hermes North America Insurance Company, seconded by Jennifer Webster. Motion carried:

Ayes: Marie Cornelius, Daniel Guzman King, David P. Jordan, Kirby Metoxen, Jennifer Webster  
Not Present: Tina Danforth, Tehassi Hill, Lisa Liggins

## **VII. STANDING COMMITTEES**

### **A. COMMUNITY DEVELOPMENT PLANNING COMMITTEE**

- 1. Accept the November 3, 2022, regular Community Development Planning Committee meeting minutes (00:53:47)**  
Sponsor: Brandon Stevens, Vice-Chairman

Motion by Marie Cornelius to accept the November 3, 2022, regular Community Development Planning Committee meeting minutes, seconded by Jennifer Webster. Motion carried:

Ayes: Marie Cornelius, Daniel Guzman King, David P. Jordan, Kirby Metoxen, Jennifer Webster  
Not Present: Tina Danforth, Tehassi Hill, Lisa Liggins

### **B. LEGISLATIVE OPERATING COMMITTEE**

- 1. Accept the December 21, 2022, regular Legislative Operating Committee meeting minutes (01:01:11)**  
Sponsor: David P. Jordan, Councilman

Motion by Marie Cornelius to accept the December 21, 2022, regular Legislative Operating Committee meeting minutes, seconded by Kirby Metoxen. Motion carried:

Ayes: Marie Cornelius, Daniel Guzman King, David P. Jordan, Kirby Metoxen, Jennifer Webster  
Not Present: Tina Danforth, Tehassi Hill, Lisa Liggins

**C. QUALITY OF LIFE COMMITTEE**

**1. Accept the November 17, 2022, regular Quality of Life Committee meeting minutes (01:06:02)**

Sponsor: Marie Cornelius, Councilwoman

Motion by Jennifer Webster to accept the November 17, 2022, regular Quality of Life Committee meeting minutes, seconded by David P. Jordan. Motion carried:

Ayes: Marie Cornelius, Daniel Guzman King, David P. Jordan, Kirby Metoxen, Jennifer Webster

Not Present: Tina Danforth, Tehassi Hill, Lisa Liggins

**VIII. STANDING ITEMS**

**A. ARPA FRF and Tribal Contribution Savings Submissions (01:19:30)**

*No submissions to consider.*

**IX. NEW BUSINESS**

**A. Approve two (2) requested actions - CDC # 19-002 E&EE One Stop Replacement (01:20:59)**

Sponsor: Mark W. Powless, General Manager

Motion by Marie Cornelius to approve CDC approval package for CDC # 19-002 E&EE One Stop Replacement and to activate \$1,264,000 from the FY-2023 CIP Budget for CDC # 19-002 E&EE One Stop Replacement, seconded by Kirby Metoxen. Motion carried:

Ayes: Marie Cornelius, Daniel Guzman King, David P. Jordan, Kirby Metoxen, Jennifer Webster

Not Present: Tina Danforth, Tehassi Hill, Lisa Liggins

**B. Approve three (3) requested actions - CDC # 21-113 Oneida Nation Farm Office & Shop (01:29:00)**

Sponsor: Mark W. Powless, General Manager

Motion by David P. Jordan to approve a procedural exception to forgo Phase II of the CIP process of routing the CDC approval package to the various review entities; to approve the CDC approval package for CDC # 21-113 Oneida Nation Farm Office & Shop; and to activate \$1,846,000 from the Tribal Contribution Savings for CDC # 21-113 Oneida Nation Farm Office & Shop, seconded by Marie Cornelius. Motion carried:

Ayes: Marie Cornelius, Daniel Guzman King, David P. Jordan, Kirby Metoxen, Jennifer Webster

Not Present: Tina Danforth, Tehassi Hill, Lisa Liggins

**C. Review request for a report regarding the Eight Generation LLC custom blankets purchase approved by the Finance Committee on November 14, 2022, and determine next steps (01:33:20)**

Sponsor: Nancy Barton, Tribal Member

Motion by Jennifer Webster to accept discussion as information, seconded by Marie Cornelius. Motion carried:

Ayes: Marie Cornelius, Daniel Guzman King, David P. Jordan, Kirby Metoxen, Jennifer Webster  
Not Present: Tina Danforth, Tehassi Hill, Lisa Liggins

*The Oneida Business Committee, by consensus, recessed at 12:38 p.m. to 1:30 p.m.*

*Vice-Chairman Brandon Stevens called the meeting to order at 1:32 p.m.*

*Roll call for the record:*

*Present: Councilwoman Marie Cornelius; Councilman Daniel Guzman King; Councilman David P. Jordan; Councilman Kirby Metoxen; Vice-Chairman Brandon Stevens; Councilwoman Jennifer Webster;*

*Not Present: Treasurer Tina Danforth; Chairman Tehassi Hill; Secretary Lisa Liggins;*

**D. Accept legal review - Classification of the General Tribal Council Meeting Stipend as a General Welfare Exclusion (02:06:37)**

Sponsor: Jo Anne House, Chief Counsel

Motion by Marie Cornelius to accept the legal review as information, seconded by Jennifer Webster. Motion carried:

Ayes: Marie Cornelius, Daniel Guzman King, David P. Jordan, Kirby Metoxen, Jennifer Webster  
Not Present: Tina Danforth, Tehassi Hill, Lisa Liggins

**X. GENERAL TRIBAL COUNCIL**

**A. Review request to schedule a General Tribal Council meeting at the Resch Center and determine next steps (02:20:30)**

Sponsor: Nancy Barton, Tribal Member

Motion by Jennifer Webster to accept the discussion as information, seconded by Marie Cornelius. Motion carried:

Ayes: Marie Cornelius Daniel Guzman King, Kirby Metoxen, Jennifer Webster  
Abstained: David P. Jordan  
Not Present: Tina Danforth, Tehassi Hill, Lisa Liggins

**B. Review the Outdoor General Tribal Council Meeting close out report and determine next steps (02:54:57)**

Sponsor: Marie Cornelius, Councilwoman

Motion by Jennifer Webster to accept the Outdoor General Tribal Council Meeting close out report, seconded by Kirby Metoxen. Motion carried:

Ayes: Marie Cornelius, Daniel Guzman King, David P. Jordan, Kirby Metoxen, Jennifer Webster  
Not Present: Tina Danforth, Tehassi Hill, Lisa Liggins

**C. Review tribal member request to discuss travel from SEOTS to Oneida for the January 16, 2023, special General Tribal Council meeting (02:57:58)**  
Sponsor: Mike Debraska, Tribal Member

Motion by Jennifer Webster to defer the request to the General Manager, seconded by Marie Cornelius. Motion carried:

Ayes: Marie Cornelius, Daniel Guzman King, David P. Jordan, Kirby Metoxen, Jennifer Webster  
Not Present: Tina Danforth, Tehassi Hill, Lisa Liggins

**XI. EXECUTIVE SESSION (03:05:28)**

Motion by Jennifer Webster to go into executive session at 2:31 p.m., seconded by Marie Cornelius. Motion carried:

Ayes: Marie Cornelius, Daniel Guzman King, David P. Jordan, Kirby Metoxen, Jennifer Webster  
Not Present: Tina Danforth, Tehassi Hill, Lisa Liggins

Motion by Jennifer Webster to come out of executive session at 4:05 p.m., seconded by Marie Cornelius. Motion carried:

Ayes: Marie Cornelius, Daniel Guzman King, David P. Jordan, Kirby Metoxen, Jennifer Webster  
Not Present: Tina Danforth, Tehassi Hill, Lisa Liggins

**A. REPORTS**

**1. Accept the Chief Counsel report (03:07:00)**

Sponsor: Jo Anne House, Chief Counsel

Motion by Marie Cornelius to accept the Chief Counsel report, seconded by David P. Jordan. Motion carried:

Ayes: Marie Cornelius, Daniel Guzman King, David P. Jordan, Kirby Metoxen, Jennifer Webster  
Not Present: Tina Danforth, Tehassi Hill, Lisa Liggins

Motion by Jennifer Webster to approve third amendment to Judicial Contract with Robert J. Collins, II, contract # 2018-0256 and first amendment to Judicial Contract with Rodney Dequaine, contract # 2021-0691, seconded by Marie Cornelius. Motion carried:

Ayes: Marie Cornelius, Daniel Guzman King, David P. Jordan, Kirby Metoxen, Jennifer Webster  
Not Present: Tina Danforth, Tehassi Hill, Lisa Liggins

**2. Accept the General Manager report (03:07:58)**

Sponsor: Mark W. Powless, General Manager

Motion by David P. Jordan to accept the General Manager report, seconded by Marie Cornelius. Motion carried:

Ayes: Marie Cornelius, Daniel Guzman King, David P. Jordan, Kirby Metoxen, Jennifer Webster  
Not Present: Tina Danforth, Tehassi Hill, Lisa Liggins

**B. NEW BUSINESS**

**1. Review Virtual GTC Meeting Stipend Payment memorandum and determine next steps (03:08:16)**

Sponsor: Lisa Liggins, Secretary

Motion by Jennifer Webster to accept Review Virtual GTC Meeting Stipend Payment memorandum as information, seconded by Marie Cornelius. Motion carried:

Ayes: Marie Cornelius, Daniel Guzman King, David P. Jordan, Kirby  
Metoxen, Jennifer Webster

Not Present: Tina Danforth, Tehassi Hill, Lisa Liggins

**2. Accept additional materials regarding CDC # 19-002 E&EE One Stop Replacement (03:08:43)**

Sponsor: Mark W. Powless, General Manager

Motion by Marie Cornelius to accept additional materials regarding CDC # 19-002 E&EE One Stop Replacement, seconded by Jennifer Webster. Motion carried:

Ayes: Marie Cornelius, Daniel Guzman King, David P. Jordan, Kirby  
Metoxen, Jennifer Webster

Not Present: Tina Danforth, Tehassi Hill, Lisa Liggins

**XII. ADJOURN (03:09:18)**

Motion by David P. Jordan to adjourn at 4:08 p.m., seconded by Daniel Guzman King. Motion carried:

Ayes: Marie Cornelius, Daniel Guzman King, David P. Jordan, Kirby  
Metoxen, Jennifer Webster

Not Present: Tina Danforth, Tehassi Hill, Lisa Liggins

Minutes prepared by Aliskwet Ellis, Senior Information Management Specialist.  
Minutes approved as presented on February 8, 2023.

  
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Lisa Liggins, Secretary  
ONEIDA BUSINESS COMMITTEE