

GTC Legal Resource Center
Ridgeview Plaza, Suite 8
P.O. Box 365
3759 West Mason Street
Oneida, WI 54155
(920) 496-5320
Email: GTC_LRC@oneidanation.org



INTAKE FORM INSTRUCTIONS

The services of the GTC Legal Resource Center (GTC LRC) is accessible to Oneida Enrolled Members and Oneida Nation Employees seeking legal advice and/or representation at the Oneida Judiciary.

1. Request a GTC LRC Intake Form via Online (Fillable Form), Email, Telephone or in person.

The Intake Form is available:

Online – oneida-nsn.gov/LRC

Email – GTC_LRC@oneidanation.org

Telephone - 920-496-5320

2. Complete the Intake Form, skip any areas that do not pertain to your issue, sign and return the form with the required and/or related documentation.

A complete filing includes:

- a. **Intake Form completed and signed.**
 - b. **Copies of required and/or related documents needed for review.**
(*i.e.*, Court Orders)
3. Once the completed Intake Form is filed with the required documentation to the GTC LRC, it will be placed on the Weekly Staff Meeting Agenda for review.
 4. The GTC LRC Attorney and Advocates will review the submission, evaluate, and determine eligibility.
 5. Once the GTC Legal Resource Center Attorney and Advocates determines eligibility you will be contacted. All requests for services will receive a response.
 6. There is **NO COST** for the Advocacy services provided by the GTC LRC. However, clients are responsible for paying all filing fees and any other costs associated with their case.

Any questions contact the GTC Legal Resource Center at 920-496-5320