

Oneida Business Committee



Executive Session
8:30 AM Tuesday, October 23, 2018
 Executive Conference Room, 2nd floor, Norbert Hill Center

Regular Meeting
8:30 AM Wednesday, October 24, 2018
 BC Conference Room, 2nd floor, Norbert Hill Center

Agenda

Meeting agenda is available here: oneida-nsn.gov/government/business-committee/agendas-packets/. Materials under the "General Tribal Council" section of the agenda are available to enrolled members of the Oneida Nation; to obtain a copy, visit the BC Support Office, 2nd floor, Norbert Hill Center and present a valid Tribal I.D. or go to <https://goo.gl/uLp2jE>. Scheduled times are subject to change.

I. CALL TO ORDER

II. OPENING

- A. Special Recognition for Years of Service**
 Sponsor: Geraldine Danforth, Area Manager/Human Resources

III. ADOPT THE AGENDA

IV. OATH OF OFFICE

- A. Oneida Library Board - Xavier Horkman**
 Sponsor: Lisa Summers, Secretary
- B. Oneida Nation Arts Board - Beverly Skenandore**
 Sponsor: Lisa Summers, Secretary
- C. Oneida Youth Leadership Institute - Elijah Metoxen, Melissa Metoxen, Wendy Alvarez**
 Sponsor: Lisa Summers, Secretary

V. MINUTES

- A. Approve the September 26, 2018, regular Business Committee meeting minutes**
 Sponsor: Lisa Summers, Secretary
- B. Approve the October 10, 2018, regular Business Committee meeting minutes**
 Sponsor: Lisa Summers, Secretary

VI. RESOLUTIONS

- A. Adopt resolution entitled Amending Resolution BC-07-26-17-J to Delay the Implementation of the Children's Code**
Sponsor: David P. Jordan, Councilman
- B. Adopt resolution entitled Participation in a Nationwide Elder Needs Assessment**
Sponsor: George Skenandore, Division Director/Governmental Services
- C. Adopt resolution entitled Establishing Priority List of Services in Accordance with the Budget Management and Control Law, s. 121.5-3**
Sponsor: Trish King, Treasurer

VII. APPOINTMENTS

- A. Appoint one (1) applicant to the Oneida Nation Veterans Affairs Committee**
Sponsor: Lisa Summers, Secretary
- B. Appoint one (1) applicant to the Oneida Pow-wow Committee**
Sponsor: Lisa Summers, Secretary

VIII. STANDING COMMITTEES**A. COMMUNITY DEVELOPMENT PLANNING COMMITTEE**

- 1. Accept the September 6, 2018, regular Community Development Planning Committee meeting minutes**
Sponsor: Ernie Stevens III, Councilman

B. FINANCE COMMITTEE

- 1. Approve the October 15, 2018, regular Finance Committee meeting minutes**
Sponsor: Trish King, Treasurer

C. LEGISLATIVE OPERATING COMMITTEE

- 1. Accept the October 3, 2018, regular Legislative Operating Committee meeting minutes**
Sponsor: David P. Jordan, Councilman
- 2. Adopt the amendments to Landlord-Tenant Rule # 1 - General Rental Program Eligibility, Selection and Other Requirements**
Sponsor: David P. Jordan, Councilman
- 3. Send the resolution entitled Setting the Petition Process for the General Tribal Council to an upcoming General Tribal Council meeting for consideration**
Sponsor: David P. Jordan, Councilman

4. **Send the resolution entitled Amending the 120-Day Petition Timeline Adopted by General Tribal Council to an upcoming General Tribal Council meeting for consideration**

Sponsor: David P. Jordan, Councilman

D. QUALITY OF LIFE COMMITTEE

1. **Accept the September 13, 2018, regular Quality of Life Committee meeting minutes**

Sponsor: Brandon Stevens, Vice-Chairman

IX. TRAVEL REPORTS

- A. **Approve the travel report - Councilman Daniel Guzman King - WHEDA and Department of Children and Families consultation - Baraboo, WI - May 31, 2018**

Sponsor: Daniel Guzman King, Councilman

- B. **Approve the travel report - Councilman Kirby Metoxen - Annual American Indian Tourism Conference - Albuquerque, NM - September 16-21, 2018**

Sponsor: Kirby Metoxen, Councilman

X. TRAVEL REQUESTS

- A. **Approve the travel request - Councilman David P. Jordan - New Horizons 2018 Wisconsin Tribal Transportation Conference - Milwaukee, WI - November 5-7, 2018**

Sponsor: David P. Jordan, Councilman

- B. **Approve the travel request - Councilman Kirby Metoxen - Native American Tourism of Wisconsin (NATOW) Board meeting and Great Lakes Inter-tribal Council, Inc. (GLITC) Board meeting - Wisconsin Dells, WI - November 6-8, 2018**

Sponsor: Kirby Metoxen, Councilman

- C. **Approve the travel request - Councilman Kirby Metoxen - Standing up for Rural Wisconsin award ceremony - Wisconsin Dells, WI - October 29-30, 2018**

Sponsor: Kirby Metoxen, Councilman

- D. **Approve the travel request - Councilman Kirby Metoxen - Wisconsin Department of Transportation meeting - Milwaukee, WI - November 5-6, 2018**

Sponsor: Kirby Metoxen, Councilman

- E. **Approve the travel request - Councilwoman Jennifer Webster - Region XI American Indian and Alaska Native National Training Conference - Albuquerque, NM - November 26-30, 2018**

Sponsor: Jennifer Webster, Councilwoman

XI. NEW BUSINESS

- A. **Approve the CY2019 vacancy postings for Boards, Committees, Commissions, Corporate Boards, Standing Committees, and Other**

Sponsor: Lisa Summers, Secretary

- B. Approve the Outagamie County Highway Department County/Municipal agreement - file # 2018-0585**
Sponsor: Troy Parr, Division Director/Community & Economic Development
- C. Approve the Oneida Business Committee Standard Operating Procedure (SOP) entitled Section 16, Travel & Expense Policy**
Sponsor: David P. Jordan, Councilman
- D. Approve an exception to resolution # BC-12-27-16-A and start Executive Session Discussion on December 11, 2018, at 10:00 a.m.**
Sponsor: Lisa Summers, Secretary
- E. Approve three (3) actions regarding the CY2019 OBC Standing Meeting Schedule**
Sponsor: Lisa Summers, Secretary

XII. REPORTS

A. OPERATIONAL

- 1. Accept the Comprehensive Health Division FY-2018 4th quarter report (1:30 p.m.)**
Sponsor: Debra Danforth & Dr. Ravinder Vir, Division Directors/Comprehensive Health-Operations & Medical
- 2. Accept the Governmental Services Division FY-2018 4th quarter report (1:50 p.m.)**
Sponsor: George Skenandore, Division Director/Governmental Services
- 3. Accept the Internal Services Division FY-2018 4th quarter report (2:10 p.m.)**
Sponsor: Joanie Buckley, Division Director/Internal Services
- 4. Accept the Division of Public Works FY-2018 4th quarter report (2:30 p.m.)**
Sponsor: Jacque Boyle, Division Director/Public Works
- 5. Accept the Community & Economic Development Division FY-2018 4th quarter report (2:50 p.m.)**
Sponsor: Troy Parr, Division Director/Community & Economic Development

XIII. GENERAL TRIBAL COUNCIL

- A. Determine an alternate date and time for inclement weather date for the January 31, 2019, annual General Tribal Council meeting**
Sponsor: Lisa Summers, Secretary
- B. Retro-approve Sunday, December 16, 2018, at 10:00 a.m. as the alternate date and time for inclement weather date for the December 10, 2018, special General Tribal Council meeting**
Sponsor: Lisa Summers, Secretary

XIV. EXECUTIVE SESSION**A. REPORTS**

1. **Accept the Comprehensive Health Division FY-2018 4th quarter executive report (8:30 a.m.)**
Sponsor: Debra Danforth & Dr. Ravinder Vir, Division Directors/Comprehensive Health-Operations & Medical
2. **Accept the Governmental Services Division FY-2018 4th quarter executive report (9:00 a.m.)**
Sponsor: George Skenandore, Division Director/Governmental Services
3. **Accept the Internal Services Division FY-2018 4th quarter executive report (9:30 a.m.)**
Sponsor: Joanie Buckley, Division Director/Internal Services
4. **Accept the Division of Public Works FY-2018 4th quarter executive report (10:00 a.m.)**
Sponsor: Jacque Boyle, Division Director/Public Works
5. **Accept the Community & Economic Development Division FY-2018 4th quarter executive report (10:30 a.m.)**
Sponsor: Troy Parr, Division Director/Community & Economic Development
6. **Accept the Chief Counsel report**
Sponsor: Jo Anne House, Chief Counsel
7. **Accept the Chief Financial Officer October 2018 report**
Sponsor: Larry Barton, Chief Financial Officer
8. **Accept the Intergovernmental Affairs, Communications, and Self-Governance October 2018 report**
Sponsor: Melinda J. Danforth, Director/Intergovernmental Affairs

B. STANDING ITEMS

1. **ONEIDA GOLF ENTERPRISE CORPORATION - LADIES PROFESSIONAL GOLF ASSOCIATION**
 - a. **Accept the Thornberry Creek LPGA Classic October 2018 report (1:30 p.m.)**
Sponsor: Josh Doxtator, COO/Oneida Golf Enterprise Corporation

C. AUDIT COMMITTEE

1. **Accept the September 13, 2018, regular Audit Committee meeting minutes**
Sponsor: David P. Jordan, Councilman
2. **Accept the October 11, 2018, regular Audit Committee meeting minutes**
Sponsor: David P. Jordan, Councilman

3. **Accept the Blackjack Rules of Play compliance audit and lift the confidentiality requirement**
Sponsor: David P. Jordan, Councilman
4. **Accept the Complimentary Items & Services compliance audit and lift the confidentiality requirement**
Sponsor: David P. Jordan, Councilman
5. **Accept the Drop and Count Class II Poker & Kiosk compliance audit and lift the confidentiality requirement**
Sponsor: David P. Jordan, Councilman
6. **Accept the Drop and Count compliance audit and lift the confidentiality requirement**
Sponsor: David P. Jordan, Councilman
7. **Accept the Engineering Department performance assurance audit and lift the confidentiality requirement**
Sponsor: David P. Jordan, Councilman
8. **Accept the EZ Baccarat Rules of Play compliance audit and lift the confidentiality requirement**
Sponsor: David P. Jordan, Councilman
9. **Accept the Let it Ride Rules of Play compliance audit and lift the confidentiality requirement**
Sponsor: David P. Jordan, Councilman
10. **Accept the Medical Professionals Administration performance assurance audit and lift the confidentiality requirement**
Sponsor: David P. Jordan, Councilman
11. **Accept the Oneida Golf Enterprise/Thornberry Creek at Oneida Forensic Accounting and Financial Investigation Services Report and lift the confidentiality requirement**
Sponsor: David P. Jordan, Councilman
12. **Accept the Surveillance compliance audit and lift confidentiality requirement**
Sponsor: David P. Jordan, Councilman

D. UNFINISHED BUSINESS

1. **File # PA-501: Follow up with DR01 (11:00 a.m.)**
Sponsor: Tehassi Hill, Chairman; Brandon Stevens, Vice-Chairman; Lisa Summers, Secretary; Trish King, Treasurer
2. **File # PA-502: Follow up with DR16 (11:30 a.m.)**
Sponsor: Tehassi Hill, Chairman; Brandon Stevens, Vice-Chairman; Lisa Summers, Secretary; Trish King, Treasurer
3. **File # PA-503: Follow up with TDR01**
Sponsor: Tehassi Hill, Chairman; Brandon Stevens, Vice-Chairman; Lisa Summers, Secretary; Trish King, Treasurer

E. NEW BUSINESS

1. **Review research request - Diane House - Doctoral Dissertation**
Sponsor: Ernie Stevens III, Councilman
2. **Adopt resolution entitled Regarding Pardon of Timothy Christjohn**
Sponsor: Lisa Summers, Secretary
3. **Adopt resolution entitled Regarding Pardon of Eleanor Swett**
Sponsor: Lisa Summers, Secretary
4. **Adopt resolution entitled Regarding Pardon of Randall Archiquette**
Sponsor: Lisa Summers, Secretary
5. **Review and approve internal memorandum re FY'20 & Future Budget Personnel Requests – Planning Guidelines (2:00 p.m.)**
Sponsor: Trish King, Treasurer
6. **Review applications - Oneida Nation Veterans Affairs Committee**
Sponsor: Lisa Summers, Secretary
7. **Review applications - Oneida Pow-wow Committee**
Sponsor: Lisa Summers, Secretary
8. **Approve a limited waiver of sovereign immunity - Portfolio Meida Inc. Law 360 contract - file # 2018-1216**
Sponsor: Jo Anne House, Chief Counsel

XV. ADJOURN

Posted on the Oneida Nation's official website, www.oneida-nsn.gov, on Friday, October 19, 2018, at 6:30 p.m., pursuant to the Open Records and Open Meetings law (§ 107.14.)

The meeting packet of the open session materials for this meeting is available by going to the Oneida Nation's official website at: oneida-nsn.gov/government/business-committee/agendas-packets/

For information about this meeting, please call the Business Committee Support Office at (920) 869-4364 or (800) 236-2214

Special Recognition ~~Office Business Committee~~ Agenda Request

1. Meeting Date Requested: 10 / 24 / 18

2. General Information:

Session: Open Executive - See instructions for the applicable laws, then choose one:

[Empty text box]

Agenda Header: Announcement/Recognition

Accept as Information only

Action - please describe:

Presentation of Years of Service Certificates to approximately twenty (20) employees by their immediate supervisor along with the Business Committee.

3. Supporting Materials

Report Resolution Contract

Other:

1. List of employees to be recognized

3. [Empty text box]

2. [Empty text box]

4. [Empty text box]

Business Committee signature required

4. Budget Information

Budgeted - Tribal Contribution Budgeted - Grant Funded Unbudgeted

5. Submission

Authorized Sponsor / Liaison:

Geraldine R. Danforth
Geraldine R. Danforth, HRD Area Manager *10-2-18*

Primary Requestor:

Maureen Metoxen, Exec Assist

Your Name, Title / Dept. or Tribal Member

Additional Requestor:

Name, Title / Dept.

Additional Requestor:

Name, Title / Dept.

Oneida Business Committee Agenda Request

6. Cover Memo:

Describe the purpose, background/history, and action requested:

HRD coordinates efforts on a quarterly basis, with all supervisors and the Business Committee to recognize employees who have reached the 25+ years milestone. With the assistance from each supervisor, HRD will create the certificate to be presented to the Years of Service recipient.

- 1) Save a copy of this form for your records.
- 2) Print this form as a *.pdf OR print and scan this form in as *.pdf.
- 3) E-mail this form and all supporting materials in a **SINGLE** *.pdf file to: BC_Agenda_Requests@oneidanation.org

4TH QUARTER 2018 JULY - SEPTEMBER 2018

NAME	SUPERVISOR	DOH	YOS	MEETING DATE - OCT 24TH
DUBOIS, JON W	LALUZERNE, KIM A	Aug 23, 1993	25	
MCARTHUR, CINDY K	LALUZERNE, KIM A	Aug 23, 1993	25	
JOHNSON, HAROLD K	LALUZERNE, KIM A	Sep 29, 1993	25	
SKENANDORE, AMY J	LALUZERNE, KIM A	Sep 29, 1993	25	
WENZEL, ROBERT J	LALUZERNE, KIM A	Sep 29, 1993	25	
PARGO, KIM M	KING, SR, PHILLIP L	Aug 23, 1993	25	
SMITH, GAIL J	JOHN, ROSA M	Aug 24, 1993	25	
DANFORTH, MARGARET A	HOUSE, JO A	Aug 9, 1993	25	
CAPELLE, JAMES R	HOUSE, DAKOTA K	Aug 16, 1993	25	
LARA, II, DANIEL J	HARVATH, JESSALYN M	Aug 5, 1993	25	
SMITH, LARRY B	GOWER, LARAE A	Aug 30, 1993	25	
MANTHE, LAURA L	GARVEY, MARLENE H	Sep 29, 1993	25	
LANE, LAURA A	DOXTATOR, MICHELE M	Aug 1, 1993	25	
PRAHL, DAVID A	DANFORTH, KATSITSIYO T	Aug 16, 1993	25	
WAUPOOSE, KIM L	DANFORTH, KATSITSIYO T	Sep 7, 1993	25	
SUMMERS, JR, RICHARD R	DANFORTH, ERWIN R	Aug 25, 1993	25	
METOXEN, LONNIE L	CORNELIUS, JR, RONALD	Aug 30, 1993	25	
NESS, LESLEY J	CARLSON, JEFFREY R	Aug 9, 1993	25	
CHAMBERS, VICKIE M	BRAATEN, BLAIR A	Sep 7, 1993	25	

Oneida Business Committee Agenda Request

Oneida Library Board - Xavier Horkman

1. Meeting Date Requested: 10 / 24 / 18

2. General Information:

Session: Open Executive - See instructions for the applicable laws, then choose one:

Agenda Header:

Accept as Information only

Action - please describe:

Administer Oath of Office to Xavier Horkman for the Oneida Library Board.

3. Supporting Materials

Report Resolution Contract

Other:

1.

3.

2.

4.

Business Committee signature required

4. Budget Information

Budgeted - Tribal Contribution Budgeted - Grant Funded Unbudgeted

5. Submission

Authorized Sponsor / Liaison:

Primary Requestor/Submitter: Brooke Doxtator, BCC Supervisor
Your Name, Title / Dept. or Tribal Member

Additional Requestor: _____
Name, Title / Dept.

Additional Requestor: _____
Name, Title / Dept.

Oneida Business Committee Agenda Request

6. Cover Memo:

Describe the purpose, background/history, and action requested:

On October 10, 2018 the Oneida Business Committee appointed Xavier Horkman to the Oneida Library Board for a term ending February 28, 2021.

- 1) Save a copy of this form for your records.
- 2) Print this form as a *.pdf *OR* print and scan this form in as *.pdf.
- 3) E-mail this form and all supporting materials in a **SINGLE** *.pdf file to: BC_Agenda_Requests@oneidanation.org

Oneida Business Committee Agenda Request

Oneida Nation Arts Board - Beverly Skenandore

1. Meeting Date Requested: 10 / 24 / 18

2. General Information:

Session: Open Executive - See instructions for the applicable laws, then choose one:

Agenda Header:

Accept as Information only

Action - please describe:

Administer Oath of Office to Beverly Skenandore for the Oneida Nation Arts Board.

3. Supporting Materials

Report Resolution Contract

Other:

1.

3.

2.

4.

Business Committee signature required

4. Budget Information

Budgeted - Tribal Contribution Budgeted - Grant Funded Unbudgeted

5. Submission

Authorized Sponsor / Liaison:

Primary Requestor/Submitter: Brooke Doxtator, BCC Supervisor
Your Name, Title / Dept. or Tribal Member

Additional Requestor: _____
Name, Title / Dept.

Additional Requestor: _____
Name, Title / Dept.

Oneida Business Committee Agenda Request

6. Cover Memo:

Describe the purpose, background/history, and action requested:

On October 10, 2018 the Oneida Business Committee appointed Beverly Skenandore to the Oneida Nation Arts Board for a term ending February 28, 2022.

- 1) Save a copy of this form for your records.
- 2) Print this form as a *.pdf *OR* print and scan this form in as *.pdf.
- 3) E-mail this form and all supporting materials in a **SINGLE** *.pdf file to: BC_Agenda_Requests@oneidanation.org

Oneida Business Committee Agenda Request

Oneida Youth Leadership Institute - Elijah Metoxen, Melissa Metoxen, Wendy Alvarez

1. Meeting Date Requested: 10 / 24 / 18

2. General Information:

Session: Open Executive - See instructions for the applicable laws, then choose one:

Agenda Header:

Accept as Information only

Action - please describe:

Administer Oath of Office to Elijah Metoxen, Melissa Metoxen, and Wendy Alvarez for the Oneida Nation Arts Board.

3. Supporting Materials

Report Resolution Contract

Other:

1.

3.

2.

4.

Business Committee signature required

4. Budget Information

Budgeted - Tribal Contribution Budgeted - Grant Funded Unbudgeted

5. Submission

Authorized Sponsor / Liaison:

Primary Requestor/Submitter: Brooke Doxtator, BCC Supervisor
Your Name, Title / Dept. or Tribal Member

Additional Requestor: _____
Name, Title / Dept.

Additional Requestor: _____
Name, Title / Dept.

Oneida Business Committee Agenda Request

6. Cover Memo:

Describe the purpose, background/history, and action requested:

On October 10, 2018 the Oneida Business Committee appointed Elijah Metoxen, Melissa Metoxen and Wendy Alvarez to the Oneida Youth Leadership Institute Board for terms ending June 30, 2021.

- 1) Save a copy of this form for your records.
- 2) Print this form as a *.pdf *OR* print and scan this form in as *.pdf.
- 3) E-mail this form and all supporting materials in a **SINGLE** *.pdf file to: BC_Agenda_Requests@oneidanation.org

Oneida Business Committee Agenda Request

Approve the September 26, 2018, regular Business Committee meeting minutes

1. Meeting Date Requested: 10 / 20 / 18

2. General Information:

Session: Open Executive - See instructions for the applicable laws, then choose one:

Agenda Header:

Accept as Information only

Action - please describe:

Approve the September 26, 2018, regular Business Committee meeting minutes

3. Supporting Materials

Report Resolution Contract

Other:

- 1.
- 2.
- 3.
- 4.

Business Committee signature required

4. Budget Information

Budgeted - Tribal Contribution Budgeted - Grant Funded Unbudgeted

5. Submission

Authorized Sponsor / Liaison:

Primary Requestor/Submitter: Submitted by: Lisa Liggins, Info. Mgmt. Spec./BC Support Office
Your Name, Title / Dept. or Tribal Member

Additional Requestor: _____
Name, Title / Dept.

Additional Requestor: _____
Name, Title / Dept.

DRAFT**Oneida Business Committee****Executive Session****8:30:AM Tuesday, September 25, 2018****Executive Conference Room, 2nd floor, Norbert Hill Center****Regular Meeting****8:30:AM Wednesday, September 26, 2018****BC Conference Room, 2nd floor, Norbert Hill Center****Minutes****EXECUTIVE SESSION**

Present: Chairman Tehassi Hill, Vice-Chairman Brandon Stevens, Treasurer Trish King, Secretary Lisa Summers, Councilmembers: Daniel Guzman King, David Jordan, Kirby Metoxen, Ernest Stevens III, Jennifer Webster;

Not Present: n/a

Arrived at: n/a

Others present: Jo Anne House, Larry Barton, Lisa Liggins, Laura Laitinen-Warren, Melinda J. Danforth, Tana Aguirre, Candice Skenandore, Melissa Nuthals, Josh Doxtator, Teo Sodeman, Jon-Paul Genet, Bob Barton;

REGULAR MEETING

Present: Chairman Tehassi Hill, Vice-Chairman Brandon Stevens, Treasurer Trish King, Secretary Lisa Summers, Council members: Daniel Guzman King, David Jordan, Kirby Metoxen, Ernest Stevens III, Jennifer Webster;

Not Present: n/a

Arrived at: n/a

Others present: Jo Anne House, Larry Barton, Lisa Liggins, Brad Graham, Bill Graham, Don Miller, Amber Webster, Michelle Meyers, Leah Fuss, Andrea Kolitsch, Mary Burns, Eric Krawczyk, Nicolas Reynolds, Clorissa Santiago, Kristen Hooker, Brandon Wisneski, Matt W. Denny, Maria Danforth, Cathy L. Metoxen, Cathy Bachhuber, Laura Laitinen-Warren, Jen Falck, Brooke Doxtator, Nancy Barton, Ed Delgado, Nancy Skenandore;

I. CALL TO ORDER

Meeting called to order by Chairman Tehassi Hill at 8:31 a.m.

II. OPENING

Opening provided by Chairman Tehassi Hill.

III. ADOPT THE AGENDA (00:03:05)

Motion by Daniel Guzman King to adopt the agenda with one (1) addition in open session [Item IX.B.Approve limited waiver of sovereign immunity - VitalSmarts Trainer Agreement - file # 2018-1156], seconded by Brandon Stevens. Motion carried:

Ayes: Brandon Stevens, Daniel Guzman King, David P. Jordan, Trish King, Kirby Metoxen, Ernie Stevens III, Jennifer Webster

Opposed: Lisa Summers

DRAFT**IV. MINUTES**

- A. Approve September 12, 2018, regular meeting minutes (00:05:06)**
Sponsor: Lisa Summers, Secretary

Motion by David P. Jordan to approve the September 12, 2018, regular meeting minutes, seconded by Jennifer Webster. Motion carried:

Ayes: Brandon Stevens, Daniel Guzman King, David P. Jordan, Trish King, Kirby Metoxen, Ernie Stevens III, Lisa Summers, Jennifer Webster

- B. Approve September 18, 2018, special meeting minutes (00:05:31)**
Sponsor: Lisa Summers, Secretary

Motion by Lisa Summers to approve the September 18, 2018, special meeting minutes, seconded by Kirby Metoxen. Motion carried:

Ayes: Brandon Stevens, Daniel Guzman King, David P. Jordan, Trish King, Kirby Metoxen, Ernie Stevens III, Lisa Summers, Jennifer Webster

V. RESOLUTIONS

- A. Adopt resolution entitled Adoption of the Community Development Planning Committee Charter (00:06:14)**
Sponsor: Ernie Stevens III, Councilman

Motion by Trish King to adopt resolution 09-26-18-A Adoption of the Community Development Planning Committee Charter, seconded by David P. Jordan. Motion carried:

Ayes: Brandon Stevens, Daniel Guzman King, David P. Jordan, Trish King, Kirby Metoxen, Ernie Stevens III, Lisa Summers, Jennifer Webster

Motion by Jennifer Webster to approve the Community Development Planning Committee Charter Standing Operating Procedure entitled New Oneida Nation Business Development for Economic and Revenue Diversification, seconded by Trish King. Motion carried:

Ayes: Brandon Stevens, Daniel Guzman King, David P. Jordan, Trish King, Kirby Metoxen, Ernie Stevens III, Lisa Summers, Jennifer Webster

Materials related to the motion for the approval of the Community Development Planning Committee SOP are located under item VI.A.2.

- B. Adopt resolution entitled 2018 Intertribal Buffalo Council, Buffalo Herd Development Grant (00:14:45)**
Sponsor: Larry Barton, Chief Financial Officer

Motion by Lisa Summers to adopt resolution 09-26-18-B 2018 Intertribal Buffalo Council, Buffalo Herd Development Grant, noting the Secretary's Office will make adjustments for the layout [of the resolution], seconded by Ernie Stevens III. Motion Pending:

Ayes: Brandon Stevens, Daniel Guzman King, David P. Jordan, Trish King, Kirby Metoxen, Ernie Stevens III, Lisa Summers, Jennifer Webster

DRAFT

- C. Adopt resolution entitled Amendments to the Comprehensive Policy Governing Boards, Committees, and Commissions (00:16:08)**
Sponsor: David P. Jordan, Councilman

Motion by Lisa Summers to adopt resolution 09-26-18-C Amendments to the Comprehensive Policy Governing Boards, Committees, and Commissions with two (2) changes [1) request that the language in line 84 of the resolution be changed to a six (6) month deadline to complete the new by-laws; and 2) to eliminate the postmark allowance referenced in lines 112-114 of draft 3], seconded by David P. Jordan. Motion carried:

Ayes: Brandon Stevens, Daniel Guzman King, David P. Jordan, Trish King, Kirby Metoxen, Ernie Stevens III, Lisa Summers, Jennifer Webster

- D. Adopt resolution entitled Boards, Committees, and Commissions Law Stipends (00:35:22)**
Sponsor: David P. Jordan, Councilman

Motion by Jennifer Webster to adopt resolution 09-26-18-D Boards, Committees, and Commissions Law Stipends, with two (2) noted amendments [1) line 13 - add appropriate resolution number; and 2) line 44 and lines 95-96 - correct Personnel Selection Committee to the Oneida Personnel Commission], seconded by Kirby Metoxen. Motion carried:

Ayes: Brandon Stevens, Daniel Guzman King, David P. Jordan, Trish King, Kirby Metoxen, Ernie Stevens III, Lisa Summers, Jennifer Webster

- E. Adopt resolution entitled Oneida Nation's Support of Public Breastfeeding (00:36:13)**
Sponsor: Debra Danforth and Dr. Ravinder Vir, Division Directors/Comprehensive Health-Operations and Medical

Motion by David P. Jordan to adopt resolution 09-26-18-E Oneida Nation's Support of Public Breastfeeding, seconded by Lisa Summers. Motion carried:

Ayes: Brandon Stevens, Daniel Guzman King, David P. Jordan, Trish King, Kirby Metoxen, Ernie Stevens III, Lisa Summers, Jennifer Webster

- F. Determine next steps regarding proposed resolution entitled Action by Oneida Nation as Owner of Corporate Shares (00:44:14)**
Sponsor: Jo Anne House, Chief Counsel

Motion by Lisa Summers to accept the resolution entitled Action by Oneida Nation as Owner of Corporate Shares and send to the Legislative Operating Committee to review, processing, and a statement of effect, seconded by Jennifer Webster. Motion carried:

Ayes: Brandon Stevens, Daniel Guzman King, David P. Jordan, Trish King, Kirby Metoxen, Ernie Stevens III, Lisa Summers, Jennifer Webster

Secretary Lisa Summers left at 9:37 a.m.

Chairman Tehassi Hill left at 9:39 a.m.

Secretary Lisa Summers returned at 9:40 a.m.

Chairman Tehassi Hill returned at 9:42 a.m.

Councilman Daniel Guzman King left at 9:43 a.m.

DRAFT

Councilman Daniel Guzman King returned at 9:50 a.m.

G. Adopt resolution entitled Rescission of the Dissolution of the Oneida Personnel Commission and Related Emergency Amendments in Accordance with General Tribal Council's August 27, 2018 Directive (01:00:46)

Sponsor: David P. Jordan, Councilman

Motion by Lisa Summers to adopt resolution 09-26-18-F Rescission of the Dissolution of the Oneida Personnel Commission and Related Emergency Amendments in Accordance with General Tribal Council's August 27, 2018 Directive with one amendment [to include language which requires bi-monthly updates to the Oneida Business Committee at the second regular meeting of the month], seconded by Kirby Metoxen. Motion carried:

Ayes: Brandon Stevens, Daniel Guzman King, David P. Jordan, Trish King, Kirby Metoxen, Ernie Stevens III, Lisa Summers, Jennifer Webster

Councilman Ernie Stevens III left at 10:08 a.m.

Councilman Ernie Stevens III returned at 10:12 a.m.

Councilman Kirby Metoxen left at 10:19 a.m.

Councilman Kirby Metoxen returned at 10:22 a.m.

Councilwoman Jennifer Webster left at 10:23 a.m.

Councilwoman Jennifer Webster returned at 10:26 a.m.

VI. STANDING COMMITTEES

A. COMMUNITY DEVELOPMENT PLANNING COMMITTEE

1. Accept August 2, 2018, Community Development Planning Committee meeting minutes (01:29:49)

Sponsor: Ernie Stevens III, Councilman

Motion by Jennifer Webster to accept the August 2, 2018, Community Development Planning Committee meeting minutes, seconded by Lisa Summers. Motion carried:

Ayes: Brandon Stevens, Daniel Guzman King, David P. Jordan, Trish King, Kirby Metoxen, Ernie Stevens III, Lisa Summers, Jennifer Webster

Councilman David P. Jordan left at 10:00 a.m.

Councilman David P. Jordan returned at 10:35 a.m.

Secretary Lisa Summers left at 10:35 a.m.

Secretary Lisa Summers returned at 10:43 a.m.

DRAFT

2. Approve Community Development Planning Committee Standard Operating Procedure entitled New Oneida Nation Business Development for Economic and Revenue Diversification (01:39:24)

Sponsor: Ernie Stevens III, Councilman

Action related item VI.A.2. is located under item V.A.; item is completed and will be removed from the agenda.

B. FINANCE COMMITTEE

1. Approve September 17, 2018, Finance Committee meeting minutes (01:40:13)

Sponsor: Trish King, Treasurer

Motion by David P. Jordan to approve the September 17, 2018, Finance Committee meeting minutes, seconded by Ernie Stevens III. Motion carried:

Ayes: Brandon Stevens, Daniel Guzman King, David P. Jordan, Trish King, Kirby Metoxen, Ernie Stevens III, Jennifer Webster

Abstained: Lisa Summers

2. Approve updated Finance Committee policy entitled Donation Policy (01:42:29)

Sponsor: Trish King, Treasurer

Motion by Jennifer Webster to send the updated Finance Committee policy entitled Donation Policy back to the Finance Committee Work Session to correctly reformat this as a Standard Operating Procedure, seconded by Daniel Guzman King. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Kirby Metoxen, Ernie Stevens III, Jennifer Webster

Abstained: Brandon Stevens, Trish King

Not Present: Lisa Summers

Councilman Kirby Metoxen left at 11:18 a.m.

Secretary Lisa Summers left at 11:21 a.m.; Secretary Summers departed on approved travel to attend the Tribal Caucus and Inter-tribal Criminal Justice Council meeting in Turtle Lake, WI.

Councilman Kirby Metoxen returned at 11:30 a.m.

C. LEGISLATIVE OPERATING COMMITTEE

1. Accept September 5, 2018, Legislative Operating Committee meeting minutes (02:21:15)

Sponsor: David P. Jordan, Councilman

Motion by David P. Jordan to accept the September 5, 2018, Legislative Operating Committee meeting minutes, seconded by Ernie Stevens III. Motion carried:

Ayes: Brandon Stevens, Daniel Guzman King, David P. Jordan, Trish King, Kirby Metoxen, Ernie Stevens III, Jennifer Webster

Not Present: Lisa Summers

DRAFT**2. Accept Children's Code Implementation quarterly update (02:21:33)**

Sponsor: David P. Jordan, Councilman

Motion by David P. Jordan to accept the Children's Code Implementation quarterly update, seconded by Jennifer Webster. Motion carried:

Ayes: Brandon Stevens, Daniel Guzman King, David P. Jordan, Trish King,
Kirby Metoxen, Ernie Stevens III, Jennifer Webster

Not Present: Lisa Summers

3. Determine next steps regarding Oneida Personnel Commission bylaws (02:23:56)

Sponsor: David P. Jordan, Councilman

Motion by David P. Jordan to defer the Oneida Personnel Commission bylaws to a Business Committee Work Session for further review and discussion, seconded by Ernie Stevens III. Motion carried:

Ayes: Brandon Stevens, Daniel Guzman King, David P. Jordan, Trish King,
Kirby Metoxen, Ernie Stevens III, Jennifer Webster

Not Present: Lisa Summers

VII. UNFINISHED BUSINESS**A. Defer the Standard Operating Procedure for Special Budget Requests to the October 10, 2018, regular Business Committee meeting (02:26:57)**

Sponsor: Trish King, Treasurer

Motion by Jennifer Webster to defer the Standard Operating Procedure for Special Budget Requests to the October 10, 2018, regular Business Committee meeting, seconded by Brandon Stevens. Motion carried:

Ayes: Brandon Stevens, Daniel Guzman King, David P. Jordan, Trish King,
Kirby Metoxen, Ernie Stevens III, Jennifer Webster

Not Present: Lisa Summers

VIII. TRAVEL REPORTS**A. Approve travel report – Councilman Daniel Guzman King – Oneida Language Conference – Oneidatown, ON, Canada – June 3-6, 2018 (02:27:57)**

Sponsor: Daniel Guzman King, Councilman

Motion by David P. Jordan to approve the travel report from Councilman Daniel Guzman King for the Oneida Language Conference in Oneidatown, ON, Canada – June 3-6, 2018, seconded by Ernie Stevens III. Motion carried:

Ayes: Brandon Stevens, David P. Jordan, Trish King, Kirby Metoxen, Ernie
Stevens III, Jennifer Webster

Abstained: Daniel Guzman King

Not Present: Lisa Summers

DRAFT

- B. Approve travel report - Chairman Tehassi Hill - Representation in Thames for the passing of Bob Antone - Thames, Ontario - December 10-13, 2017 (02:28:30)**
Sponsor: Tehassi Hill, Chairman

Motion by Jennifer Webster to approve the travel report from Chairman Tehassi Hill for the Representation in Thames for the passing of Bob Antone in Thames, Ontario - December 10-13, 2017, seconded by David P. Jordan. Motion carried:

Ayes: Brandon Stevens, Daniel Guzman King, David P. Jordan, Trish King, Kirby Metoxen, Ernie Stevens III, Jennifer Webster
Not Present: Lisa Summers

- C. Approve travel report – Chairman Tehassi Hill – 2018 Nation Indian Gaming Association (NIGA) Trade Show – Las Vegas, NV – April 16-21, 2018 (02:29:23)**
Sponsor: Tehassi Hill, Chairman

Motion by Kirby Metoxen to approve the travel report from Chairman Tehassi Hill for the 2018 Nation Indian Gaming Association (NIGA) Trade Show in Las Vegas, NV – April 16-21, 2018, seconded by David P. Jordan. Motion carried:

Ayes: Brandon Stevens, Daniel Guzman King, David P. Jordan, Trish King, Kirby Metoxen, Ernie Stevens III, Jennifer Webster
Not Present: Lisa Summers

IX. NEW BUSINESS

- A. Approve William Cornelius attorney contract – file # 2018-0099 (02:29:54)**
Sponsor: Matthew W. Denny, Chairman/Oneida Gaming Commission

Motion by Brandon Stevens to approve the William Cornelius attorney contract – file # 2018-0099, noting the expectation that, upon expiration, an RFP will be sent out, seconded by Kirby Metoxen. Motion carried:

Ayes: Brandon Stevens, Daniel Guzman King, David P. Jordan, Trish King, Kirby Metoxen, Ernie Stevens III, Jennifer Webster
Not Present: Lisa Summers

For the record: David P. Jordan stated [the request for an RFP] has nothing to with the current attorney, it's for consistency.

- B. Approve limited waiver of sovereign immunity - VitalSmarts Trainer Agreement - file # 2018-1156 (02:33:12)**
Sponsor:

Motion by Jennifer Webster to approve a limited waiver of sovereign immunity for the VitalSmarts Trainer Agreement - file # 2018-1156, seconded by Kirby Metoxen. Motion carried:

Ayes: Brandon Stevens, Daniel Guzman King, David P. Jordan, Trish King, Kirby Metoxen, Ernie Stevens III, Jennifer Webster
Not Present: Lisa Summers

DRAFT

Motion by Brandon Stevens to recess until 1:30 p.m., seconded by David P. Jordan. Motion carried:
 Ayes: Brandon Stevens, Daniel Guzman King, David P. Jordan, Trish King,
 Kirby Metoxen, Ernie Stevens III, Jennifer Webster
 Not Present: Lisa Summers

Meeting called to order by Chairman Tehassi Hill at 1:32 p.m.

Roll call for the record:

*Present: Chairman Tehassi Hill; Councilman Daniel Guzman King; Councilman David P. Jordan;
 Treasurer Trish King; Councilman Kirby Metoxen; Councilman Ernie Stevens III; Councilwoman
 Jennifer Webster;*

Not Present: Vice-Chairman Brandon Stevens; Secretary Lisa Summers;

X. GENERAL TRIBAL COUNCIL

- A. Determine next steps regarding Petitioner Gladys Dallas – \$5,000 payment within 90 days (02:37:39)**
 Sponsor: Lisa Summers, Secretary

Motion by Jennifer Webster to adopt the Oneida Business Committee position regarding the Gladys Dallas petition calling for a special General Tribal Council meeting with the topic of a \$5,000 payment within 90 days, seconded by Kirby Metoxen. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Trish King, Kirby Metoxen,
 Ernie Stevens III, Jennifer Webster
 Not Present: Brandon Stevens, Lisa Summers

Motion by Daniel Guzman King that the special General Tribal Council meeting request petition submitted by Gladys Dallas with the proposed topic \$5,000 payment within 90 days, shall not be presented to the General Tribal Council in accordance with the adopted Oneida Business Committee position dated today, September 26, 2018, seconded by Jennifer Webster. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Trish King, Kirby Metoxen,
 Ernie Stevens III, Jennifer Webster
 Not Present: Brandon Stevens, Lisa Summers

Motion by Kirby Metoxen to approve the mailing regarding the adopted Oneida Business Committee position to the membership, noting corrections to the Secretary's Cover Memo will be included in the final mailing, seconded by Daniel Guzman King. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Trish King, Kirby Metoxen,
 Ernie Stevens III, Jennifer Webster
 Not Present: Brandon Stevens, Lisa Summers

Vice-Chairman Brandon Stevens returned at 1:33 p.m.

Motion by Jennifer Webster to rescind the July 25, 2018, Oneida Business Committee action and delete the Gladys Dallas petition regarding the \$5,000 payment within 90 days from the General Tribal Council meeting agenda tentatively scheduled for October 28, 2018, seconded by Ernie Stevens III. Motion carried:

Ayes: Brandon Stevens, Daniel Guzman King, David P. Jordan, Trish King,
 Kirby Metoxen, Ernie Stevens III, Jennifer Webster
 Not Present: Lisa Summers

DRAFT

- B. Approve notice and materials for October 28, 2018, tentatively scheduled special General Tribal Council meeting (02:40:31)**
Sponsor: Lisa Summers, Secretary

Motion by David P. Jordan to approve the notice and materials for October 28, 2018, tentatively scheduled special General Tribal Council meeting, seconded by Daniel Guzman King. Motion carried:

Ayes: Brandon Stevens, Daniel Guzman King, David P. Jordan, Trish King,
Kirby Metoxen, Ernie Stevens III, Jennifer Webster
Not Present: Lisa Summers

XI. EXECUTIVE SESSION**A. REPORTS**

Sponsor:

1. Accept Chief Counsel report (02:41:17)

Sponsor: Jo Anne House, Chief Counsel

Motion by Jennifer Webster to accept the Chief Counsel report dated September 25, 2018, seconded by David P. Jordan. Motion carried:

Ayes: Brandon Stevens, Daniel Guzman King, David P. Jordan, Trish King,
Kirby Metoxen, Ernie Stevens III, Jennifer Webster
Not Present: Lisa Summers

2. Accept Intergovernmental Affairs & Communications September 2018 report (02:41:37)

Sponsor: Melinda J. Danforth, Director/Intergovernmental Affairs

Motion by Jennifer Webster to accept the Intergovernmental Affairs & Communications September 2018 report, seconded by David P. Jordan. Motion carried:

Ayes: Brandon Stevens, Daniel Guzman King, David P. Jordan, Trish King,
Kirby Metoxen, Ernie Stevens III, Jennifer Webster
Not Present: Lisa Summers

Motion by Trish King to direct Secretary Lisa Summers and Councilwoman Jennifer Webster to work with Intergovernmental Affairs & Communications on prioritization and communication plans for upcoming federal budget cycles, seconded by David P. Jordan. Motion carried:

Ayes: Brandon Stevens, Daniel Guzman King, David P. Jordan, Trish King,
Kirby Metoxen, Ernie Stevens III, Jennifer Webster
Not Present: Lisa Summers

Motion by Trish King to approve payment of invoice # SI0154346 dated September 24, 2018, from the service agreement line of the Special Funding Budget, seconded by David P. Jordan. Motion carried:

Ayes: Brandon Stevens, Daniel Guzman King, David P. Jordan, Trish King,
Kirby Metoxen, Ernie Stevens III, Jennifer Webster
Not Present: Lisa Summers

Motion by Jennifer Webster to assign Vice-Chairman Brandon Stevens as the Business Committee Liaison to the Voices for Oneida political conduit, seconded by Trish King. Motion carried:

Ayes: Brandon Stevens, Daniel Guzman King, David P. Jordan, Trish King,
Kirby Metoxen, Ernie Stevens III, Jennifer Webster
Not Present: Lisa Summers

DRAFT**B. STANDING ITEMS****1. ONEIDA GOLF ENTERPRISE CORPORATION - LADIES PROFESSIONAL GOLF ASSOCIATION****a. Accept Thornberry Creek LPGA Classic September 2018 report (02:42:39)**

Motion by Brandon Stevens to accept the Thornberry Creek LPGA Classic September 2018 report, seconded by Ernie Stevens III. Motion carried:

Ayes: Brandon Stevens, Daniel Guzman King, David P. Jordan, Trish King, Kirby Metoxen, Ernie Stevens III, Jennifer Webster

Not Present: Lisa Summers

2. SERVICE ELIGIBILITY SUB-COMMITTEE**a. Accept Service Eligibility Sub-Committee August 2018 update (02:43:02)**

Motion by David P. Jordan to accept the Service Eligibility Sub-Committee August 2018 update, seconded by Jennifer Webster. Motion carried:

Ayes: Brandon Stevens, Daniel Guzman King, David P. Jordan, Trish King, Kirby Metoxen, Ernie Stevens III, Jennifer Webster

Not Present: Lisa Summers

C. AUDIT COMMITTEE**1. Accept July 12, 2018, Audit Committee meeting minutes (02:43:25)**

Sponsor: David P. Jordan, Councilman

Motion by Ernie Stevens III to accept the July 12, 2018, Audit Committee meeting minutes, seconded by Kirby Metoxen. Motion carried:

Ayes: Brandon Stevens, Daniel Guzman King, David P. Jordan, Trish King, Kirby Metoxen, Ernie Stevens III, Jennifer Webster

Not Present: Lisa Summers

2. Accept Craps rule of play compliance audit and lift confidentiality requirement (02:43:45)

Sponsor: David P. Jordan, Councilman

Motion by Kirby Metoxen to accept the Craps rule of play compliance audit and lift confidentiality requirement, seconded by David P. Jordan. Motion carried:

Ayes: Brandon Stevens, Daniel Guzman King, David P. Jordan, Trish King, Kirby Metoxen, Ernie Stevens III, Jennifer Webster

Not Present: Lisa Summers

DRAFT**3. Accept Pari-mutuel wagering and rules of play compliance audit and lift confidentiality requirement (02:44:05)**

Sponsor: David P. Jordan, Councilman

Motion by Brandon Stevens to accept the Pari-mutuel wagering and rules of play compliance audit and lift confidentiality requirement, seconded by David P. Jordan. Motion carried:

Ayes: Brandon Stevens, Daniel Guzman King, David P. Jordan, Trish King,
Kirby Metoxen, Ernie Stevens III, Jennifer Webster

Not Present: Lisa Summers

D. UNFINISHED BUSINESS**1. File # ED18-005 - Accept update (02:44:26)**

Sponsor: Ernie Stevens III, Councilman

Motion by Kirby Metoxen to accept the update regarding File # ED18-005, as information, seconded by Trish King. Motion carried:

Ayes: Brandon Stevens, Daniel Guzman King, David P. Jordan, Trish King,
Kirby Metoxen, Ernie Stevens III, Jennifer Webster

Not Present: Lisa Summers

2. File # ED18-120 - Support continuing work (02:44:50)

Sponsor: Ernie Stevens III, Councilman

Motion by Jennifer Webster to accept the update regarding File # ED18-120, as information, and support continued work, seconded by David P. Jordan. Motion carried:

Ayes: Brandon Stevens, Daniel Guzman King, David P. Jordan, Trish King,
Kirby Metoxen, Ernie Stevens III, Jennifer Webster

Not Present: Lisa Summers

E. NEW BUSINESS**1. Approve loan request - Oneida Airport Hotel Corporation (02:45:20)**

Sponsor: Robert Barton, President/OAHC

Motion by David P. Jordan to adopt resolution 09-26-18-G Authorizing Use of \$1,500,000 from the Economic Development, Diversification and Community Development Fund for the Purposes of Providing a 120-Day Bridge Loan to OAHC at an Interest Rate of LIBOR Plus 1%, seconded by Kirby Metoxen. Motion carried:

Ayes: Brandon Stevens, Daniel Guzman King, David P. Jordan, Trish King,
Kirby Metoxen, Ernie Stevens III, Jennifer Webster

Not Present: Lisa Summers

DRAFT

XII. ADJOURN (02:45:35)

Motion by Brandon Stevens to adjourn at 1:42 p.m., seconded by Ernie Stevens III. Motion carried:

Ayes:	Brandon Stevens, Daniel Guzman King, David P. Jordan, Kirby Metoxen, Ernie Stevens III, Jennifer Webster
Opposed:	Trish King
Not Present:	Lisa Summers

DRAFT

Minutes prepared by Lisa Liggins, Information Management Specialist
Minutes approved as presented on _____.

Lisa Summers, Secretary
ONEIDA BUSINESS COMMITTEE

Oneida Business Committee Agenda Request

Approve the October 10, 2018, regular Business Committee meeting minutes

1. Meeting Date Requested: 10 / 24 / 18

2. General Information:

Session: Open Executive - See instructions for the applicable laws, then choose one:

Agenda Header:

Accept as Information only

Action - please describe:

Approve the October 10, 2018, regular Business Committee meeting minutes

3. Supporting Materials

Report Resolution Contract

Other:

- 1.
- 2.
- 3.
- 4.

Business Committee signature required

4. Budget Information

Budgeted - Tribal Contribution Budgeted - Grant Funded Unbudgeted

5. Submission

Authorized Sponsor / Liaison:

Primary Requestor/Submitter: Submitted by: Lisa Liggins, Info. Mgmt. Spec./BC Support Office
Your Name, Title / Dept. or Tribal Member

Additional Requestor: _____
Name, Title / Dept.

Additional Requestor: _____
Name, Title / Dept.

DRAFT**Oneida Business Committee**

Executive Session
8:30 AM Tuesday, October 9, 2018
Executive Conference Room, 2nd floor, Norbert Hill Center

Regular Meeting
8:30 AM Wednesday, October 10, 2018
BC Conference Room, 2nd floor, Norbert Hill Center

Minutes**EXECUTIVE SESSION**

Present: Chairman Tehassi Hill, Vice-Chairman Brandon Stevens, Treasurer Trish King, Secretary Lisa Summers, Councilmembers: Daniel Guzman King, David Jordan, Kirby Metoxen, Ernest Stevens III, Jennifer Webster;

Not Present: Councilman Ernie Stevens III;

Arrived at: Chairman Tehassi Hill at 1:30 p.m.;

Others present: Jo Anne House, Larry Barton, Lisa Liggins, Laura Laitinen-Warren, Troy Parr, Louise Cornelius;

REGULAR MEETING

Present: Chairman Tehassi Hill, Vice-Chairman Brandon Stevens, Treasurer Trish King, Secretary Lisa Summers, Council members: Daniel Guzman King, David Jordan, Kirby Metoxen, Ernest Stevens III, Jennifer Webster;

Not Present: Secretary Lisa Summers;

Arrived at: n/a

Others present: Cathy Bachhuber, Jacque Boyle, Justine Hill, Laura Manthe, Melissa Nuthals, Ray Olson, Pat Pelky, Eugene Schubert, Michael Troge, Chad Wilson, Yvette Peguero, Joylyn Cornelius, Wenona Wolter, Bonnie Reiter, Mary Cornelissen, Michelle Giese, Kerry Danforth, Kerri Vandehai, Brenda Wagner, Barbara Truttman, Kristie Stevens, Rene Cree, Randi Rusniak, Colin Jordan, Gail Skenandore, George Skenandore, Racquel Hill, Jeffrey Prevost, Penelope Hernandez, Daniel A. King, Martina Thomas, Geraldine Danforth, Yasiman Metoxen, Brad Graham, Bill Graham, Brenda Skenandore, Jessica Hernandez, Jesus Hernandez Jr., Tsyoshaht Delgado, Chris Johnson, Kris Hill, Brooke Doxtator, Jolene Hensberger, Chris Cornelius, Ed Delgado, Richard Elm-Hill, Cheryl Stevens;

I. CALL TO ORDER

Meeting called to order by Chairman Tehassi Hill at 8:30 a.m.

For the record: Secretary Lisa Summers on approved travel in Madison, WI representing the Oneida Nation as a public member of the Special Committee on State-Tribal Relations.

DRAFT**II. OPENING**

Opening provided by Chairman Tehassi Hill.

A. Special Recognition of the Oneida Energy Team
Sponsor: Ernie Stevens III, Councilman

Special Recognition by Ernie Stevens III of the Oneida Energy Team (OET) for their continued work in being leaders in the energy field for the Oneida Nation and Oneida Community. OET members present: Jacque Boyle, Justine Hill, Laura Manthe, Melissa Nuthals, Ray Olson, Pat Pelky, Eugene Schubert, Michael Troge, and Chad Wilson. OET members not present: Kaylynn Gresham, Jeff Mears, Kevin Rentmeester, and Paul Witek.

B. Special Recognition for Years of Service
Sponsor: Geraldine Danforth, Area Manager/Human Resources

Special Recognition by Tehassi Hill and Yvette Peguero of Joylyn Cornelius (45 years of service); Special Recognition by Wenona Wolter of Bonnie Reiter (35 years of service); Special Recognition by Mary Cornelissen of Michelle Giese (30 years of service); Special Recognition by Jacque Boyle of Kerry Danforth (30 years of service); Special Recognition by Kerri Vandehei of Brenda Wagner (25 years of service); Special Recognition by Barbara Truttman of Kristie Stevens (25 years of service); Special Recognition by Rene Cree of Randi Rusniak (25 years of service); Special recognition by Colin Jordan of Gail Skenandore (25 years of service); Special Recognition by George Skenandore of Racquel Hill (25 years of service); Special Recognition by Jeffrey Prevost of Penelope Hernandez (25 years of service); Special Recognition by Pat Pelky of Daniel A. King (25 years of service); Special Recognition of the following individuals who could not be present: Laura Beach (35 years of service); Debra Danforth (35 years of service); Shane John (30 years of service); April Skenandore (30 years of service); Chad Jordan (25 years of service); Marlene Garvey (25 years of service); Linda Kriescher (25 years of service); Robert Bangert (25 years of service); Wayne Cornelius (25 years of service); Lynn Schmidt (25 years of service);

III. ADOPT THE AGENDA (00:49:04)

Motion by Brandon Stevens to adopt the agenda with two (2) deletions in executive session [items XIII.B.2. File # ED18-002 - Accept the update and XIII.C.13. File # PA-504: Follow up with DR16], seconded by Jennifer Webster. Motion carried:

Ayes:	Brandon Stevens, Daniel Guzman King, David P. Jordan, Trish King, Kirby Metoxen, Ernie Stevens III, Jennifer Webster
Not Present:	Lisa Summers

Chairman Tehassi Hill left at 9:21 a.m.

DRAFT**IV. MINUTES****A. Approve the September 26, 2018, regular Business Committee meeting minutes (00:51:22)**

Sponsor: Lisa Summers, Secretary

Motion by David P. Jordan to defer the September 26, 2018, regular Business Committee meeting minutes to the October 24, 2018, regular Business Committee meeting, seconded by Jennifer Webster. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Trish King, Kirby Metoxen,
Ernie Stevens III, Jennifer Webster

Not Present: Tehassi Hill, Lisa Summers

V. RESOLUTIONS**A. Adopt resolution entitled Action by Oneida Nation as Owner of Corporate Shares (00:51:49)**

Sponsor: David P. Jordan, Councilman

Motion by Jennifer Webster to adopt resolution 10-10-18-A Action by Oneida Nation as Owner of Corporate Shares, seconded by Trish King. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Trish King, Kirby Metoxen,
Ernie Stevens III, Jennifer Webster

Not Present: Tehassi Hill, Lisa Summers

Chairman Tehassi Hill returns at 9:25 a.m.

B. Enter the e-poll results into the record - Adopted resolution 09-28-18-A Support Indigenous Peoples Day Resolution (00:55:15)

Sponsor: Lisa Summers, Secretary

Motion by David P. Jordan to enter the e-poll results into the record for the adopted resolution 09-28-18-A Support Indigenous Peoples Day Resolution, seconded by Kirby Metoxen. Motion carried:

Ayes: Brandon Stevens, Daniel Guzman King, David P. Jordan, Trish King,
Kirby Metoxen, Ernie Stevens III, Jennifer Webster

Not Present: Lisa Summers

DRAFT**VI. APPOINTMENTS****A. Review the Chairman's recommendation and determine next steps - Oneida Library Board (00:55:46; 01:18:22)**

Sponsor: Tehassi Hill, Chairman

Motion by Jennifer Webster to accept the Chairman's recommendation and appoint Xavier Horkman and Marjorie Stevens to the Oneida Library Board, seconded by Kirby Metoxen. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Trish King, Kirby Metoxen, Jennifer Webster
 Abstained: Brandon Stevens, Ernie Stevens III
 Not Present: Lisa Summers

Motion by Jennifer Webster to rescind the previous motion and to accept the Chairman's recommendation and appoint Xavier Horkman to the Oneida Library Board, seconded by Daniel Guzman King. Motion carried:

Ayes: Brandon Stevens, Daniel Guzman King, David P. Jordan, Trish King, Kirby Metoxen, Ernie Stevens III, Jennifer Webster
 Not Present: Lisa Summers

B. Review the Chairman's recommendation and determine next steps - Oneida Nation Arts Board (00:56:38)

Sponsor: Tehassi Hill, Chairman

Motion by Jennifer Webster to accept the Chairman's recommendation and appoint Beverly Skenandore to the Oneida Nation Arts Board and to approve re-posting the remaining vacancy, seconded by Trish King. Motion carried:

Ayes: Brandon Stevens, Daniel Guzman King, David P. Jordan, Trish King, Kirby Metoxen, Ernie Stevens III, Jennifer Webster
 Not Present: Lisa Summers

C. Appoint three (3) applicants - Oneida Youth Leadership Institute Board of Directors (00:57:33; 01:17:39)

Sponsor: Lisa Summers, Secretary

Motion by Jennifer Webster to defer this item to be addressed later on the agenda, seconded by Ernie Stevens III. Motion carried:

Ayes: Brandon Stevens, Daniel Guzman King, David P. Jordan, Trish King, Kirby Metoxen, Ernie Stevens III, Jennifer Webster
 Not Present: Lisa Summers

Motion by David P. Jordan to appoint Melissa Metoxen, Wendy Alvarez, and Elijah Metoxen to the Oneida Youth Leadership Institute Board of Directors, seconded by Jennifer Webster. Motion carried:

Ayes: Brandon Stevens, Daniel Guzman King, David P. Jordan, Trish King, Ernie Stevens III, Jennifer Webster
 Abstained: Kirby Metoxen
 Not Present: Lisa Summers

DRAFT**VII. STANDING COMMITTEES****A. FINANCE COMMITTEE**

1. **Approve the October 1, 2018, Finance Committee meeting minutes (00:58:22)**
Sponsor: Trish King, Treasurer

Motion by David P. Jordan to approve the October 1, 2018, Finance Committee meeting minutes, seconded by Ernie Stevens III. Motion carried:

Ayes: Brandon Stevens, Daniel Guzman King, David P. Jordan, Trish King, Kirby Metoxen, Ernie Stevens III, Jennifer Webster
Not Present: Lisa Summers

B. LEGISLATIVE OPERATING COMMITTEE

1. **Accept the September 19, 2018, Legislative Operating Committee meeting minutes (00:58:47)**
Sponsor: David P. Jordan, Councilman

Motion by Jennifer Webster to accept the September 19, 2018, Legislative Operating Committee meeting minutes, seconded by Daniel Guzman King. Motion carried:

Ayes: Brandon Stevens, Daniel Guzman King, David P. Jordan, Trish King, Kirby Metoxen, Ernie Stevens III, Jennifer Webster
Not Present: Lisa Summers

C. QUALITY OF LIFE COMMITTEE

1. **Accept the July 12, 2018, Quality of Life Committee meeting minutes (00:59:16)**
Sponsor: Ernie Stevens III, Councilman

Motion by David P. Jordan to accept the July 12, 2018, Quality of Life Committee meeting minutes, seconded by Ernie Stevens III. Motion carried:

Ayes: Brandon Stevens, Daniel Guzman King, David P. Jordan, Trish King, Kirby Metoxen, Ernie Stevens III, Jennifer Webster
Not Present: Lisa Summers

VIII. UNFINISHED BUSINESS

- A. **Send the request for a Standard Operating Procedure for Special Budget Requests to the Finance Committee (00:59:43)**
Sponsor: Trish King, Treasurer

Motion by Jennifer Webster to send the request for a Standard Operating Procedure for Special Budget Requests to the Finance Committee for development, seconded by David P. Jordan. Motion carried:

Ayes: Brandon Stevens, Daniel Guzman King, David P. Jordan, Trish King, Kirby Metoxen, Ernie Stevens III, Jennifer Webster
Not Present: Lisa Summers

DRAFT**IX. TRAVEL REPORTS**

- A. Approve the travel report - Councilman David P. Jordan - National Tribal Gaming Commissioners/Regulators Conference - Prior Lake, MN - September 17-18, 2018 (01:02:07)**

Sponsor: David P. Jordan, Councilman

Motion by Jennifer Webster to approve the travel report from Councilman David P. Jordan for the National Tribal Gaming Commissioners/Regulators Conference in Prior Lake, MN - September 17-18, 2018, seconded by Kirby Metoxen. Motion carried:

Ayes: Brandon Stevens, Daniel Guzman King, Trish King, Kirby Metoxen, Ernie Stevens III, Jennifer Webster
 Abstained: David P. Jordan
 Not Present: Lisa Summers

- B. Approve the travel report - Councilman Daniel Guzman King - Tribal Caucus and Inter-tribal Criminal Justice Council meetings - Baraboo, WI - March 21-22, 2018 (01:02:42)**

Sponsor: Daniel Guzman King, Councilman

Motion by David P. Jordan to approve the travel report from Councilman Daniel Guzman King for the Tribal Caucus and Inter-tribal Criminal Justice Council meetings in Baraboo, WI - March 21-22, 2018, seconded by Ernie Stevens III. Motion carried:

Ayes: Brandon Stevens, David P. Jordan, Trish King, Kirby Metoxen, Ernie Stevens III, Jennifer Webster
 Abstained: Daniel Guzman King
 Not Present: Lisa Summers

X. TRAVEL REQUESTS

- A. Approve the travel request in accordance with § 219.16-1 - Five (5) Family and Child Education (FACE) staff - FACE Regional Technical Assistance Days - Minneapolis, MN - October 24-26, 2018 (01:03:17)**

Sponsor: Todd Hill, Chairman/Oneida Nation School Board

Motion by Jennifer Webster to approve the travel request in accordance with § 219.16-1 for Five (5) Family and Child Education (FACE) staff to attend the FACE Regional Technical Assistance Days in Minneapolis, MN - October 24-26, 2018, seconded by Ernie Stevens III. Motion carried:

Ayes: Brandon Stevens, Daniel Guzman King, David P. Jordan, Trish King, Kirby Metoxen, Ernie Stevens III, Jennifer Webster
 Not Present: Lisa Summers

DRAFT**XI. NEW BUSINESS****A. Retro-approve and retro-authorize the dissertation research request - George Boughton of the University of Cambridge (01:04:01)**

Sponsor: Lisa Summers, Secretary

Motion by Jennifer Webster to retro-approve and retro-authorize the dissertation research request for George Boughton of the University of Cambridge, seconded by David P. Jordan. Motion carried:

Ayes: Brandon Stevens, Daniel Guzman King, David P. Jordan, Trish King,
Kirby Metoxen, Ernie Stevens III, Jennifer Webster

Not Present: Lisa Summers

XII. GENERAL TRIBAL COUNCIL**A. Approve the notice and meeting materials for the tentatively scheduled December 10, 2018, special General Tribal Council meeting (01:04:43)¹**

Sponsor: Trish King, Treasurer; Lisa Summers, Secretary

Motion by Jennifer Webster to approve the notice and meeting materials for the tentatively scheduled December 10, 2018, special General Tribal Council meeting, seconded by Kirby Metoxen. Motion carried:

Ayes: Brandon Stevens, Daniel Guzman King, David P. Jordan, Trish King,
Kirby Metoxen, Ernie Stevens III, Jennifer Webster

Not Present: Lisa Summers

B. Approve four (4) requested actions - Petitioners Dallas re: Special Per Capita payment(s) and/or options (01:06:24)

Sponsor: Lisa Summers, Secretary

Motion by Jennifer Webster to approve the four (4) requested actions [1) to acknowledge receipt of the petition from Gladys and Linda Dallas regarding Special Per Capita payment(s) and/or option; 2) to assign the petition to a GTC meeting agenda tentatively scheduled for January 21, 2019; 3) to direct the Direct Report Offices to complete and submit their administrative impact statements; and 4) to direct the Law, Finance, and Legislative Reference Offices to complete and submit the legal review, fiscal impact statement, and statement of effect, respectively] regarding Petitioners Dallas re: Special Per Capita payment(s) and/or options, seconded by Brandon Stevens. Motion carried:

Ayes: Brandon Stevens, Daniel Guzman King, David P. Jordan, Trish King,
Kirby Metoxen, Jennifer Webster

Opposed: Ernie Stevens III

Not Present: Lisa Summers

¹ Although no formal action was taken, there was discussion and a request to include an "inclement weather date" in the notice and meeting materials for the tentatively scheduled December 10, 2018, special General Tribal Council meeting. Due to production schedule deadlines, an inclement weather date was identified and included in the notice and meeting materials as discussed and informally requested. A formal request for retro-approval of the inclement weather date will be on the October 24, 2018, regular Business Committee meeting agenda.

DRAFT

- C. Approve four (4) requested actions - Petitioner Cathy L. Metoxen re: Oneida Youth Leadership Institute (01:09:32)**
Sponsor: Lisa Summers, Secretary

Motion by Kirby Metoxen to approve the four (4) requested actions [1) to acknowledge receipt of the petition from Cathy L. Metoxen regarding Oneida Youth Leadership Institute; 2) to assign the petition to a GTC meeting agenda tentatively scheduled for January 21, 2019; 3) to direct the Direct Report Offices to complete and submit their administrative impact statements; and 4) to direct the Law, Finance, and Legislative Reference Offices to complete and submit the legal review, fiscal impact statement, and statement of effect, respectively] regarding Petitioner Cathy L. Metoxen re: Oneida Youth Leadership Institute, seconded by Jennifer Webster. Motion carried:

Ayes: Brandon Stevens, Daniel Guzman King, David P. Jordan, Trish King, Kirby Metoxen, Jennifer Webster
Opposed: Ernie Stevens III
Not Present: Lisa Summers

- D. Select the tentative date and time for the 2019 Annual General Tribal Council meeting (01:10:47)**
Sponsor: Lisa Summers, Secretary

Motion by Jennifer Webster to approve Thursday, January 31, 2019, at 6:00 p.m. as the tentatively scheduled date and time for the 2019 annual General Tribal Council meeting, seconded by Kirby Metoxen. Motion carried:

Ayes: Brandon Stevens, Daniel Guzman King, David P. Jordan, Trish King, Kirby Metoxen, Ernie Stevens III, Jennifer Webster
Not Present: Lisa Summers

XIII. EXECUTIVE SESSION (01:16:47)

Motion by David P. Jordan to go into executive session at 9:47 a.m., seconded by Daniel Guzman King. Motion carried:

Ayes: Brandon Stevens, Daniel Guzman King, David P. Jordan, Trish King, Kirby Metoxen, Ernie Stevens III, Jennifer Webster
Not Present: Lisa Summers

Motion by David P. Jordan to come out of executive session at 10:16 a.m., seconded by Daniel Guzman King. Motion carried:

Ayes: Brandon Stevens, Daniel Guzman King, David P. Jordan, Trish King, Kirby Metoxen, Ernie Stevens III, Jennifer Webster
Not Present: Lisa Summers

A. REPORTS

- 1. Accept the Chief Counsel report (01:20:34)**
Sponsor: Jo Anne House, Chief Counsel

Motion by Brandon Stevens to accept the Chief Counsel report, seconded by Trish King. Motion carried:

Ayes: Brandon Stevens, Daniel Guzman King, David P. Jordan, Trish King, Kirby Metoxen, Ernie Stevens III, Jennifer Webster
Not Present: Lisa Summers

DRAFT**2. Accept the Gaming General Manager September 2018 report (01:20:54)**

Sponsor: Louise Cornelius, Gaming General Manager

Motion by Trish King to accept the Gaming General Manager September 2018 report, seconded by Brandon Stevens. Motion carried:

Ayes: Brandon Stevens, Daniel Guzman King, David P. Jordan, Trish King,
Kirby Metoxen, Ernie Stevens III, Jennifer Webster

Not Present: Lisa Summers

B. UNFINISHED BUSINESS**1. File # ED18-029 - Accept the update (01:21:17)**

Sponsor: Troy Parr, Division Director/Community & Economic Development

Motion by David P. Jordan to accept the updated regardign File # ED18-029 as information, seconded by Jennifer Webster. Motion carried:

Ayes: Brandon Stevens, Daniel Guzman King, David P. Jordan, Trish King,
Kirby Metoxen, Ernie Stevens III, Jennifer Webster

Not Present: Lisa Summers

2. File # ED18-002 - Accept the update

Sponsor: Tehassi Hill, Chairman; Brandon Stevens, Vice-Chairman; Lisa Summers, Secretary; Trish King, Treasurer

Item deleted at the adoption of the agenda.

C. NEW BUSINESS**1. Review application(s) - Oneida Library Board (01:21:17)**

Sponsor: Tehassi Hill, Chairman

Motion by David P. Jordan to accept the discussion regarding the application(s) for one (1) Oneida Library Board vacancy as information, seconded by Jennifer Webster. Motion carried:

Ayes: Brandon Stevens, Daniel Guzman King, David P. Jordan, Trish King,
Kirby Metoxen, Ernie Stevens III, Jennifer Webster

Not Present: Lisa Summers

2. Review application(s) - Oneida Nation Arts Board (01:21:37)

Sponsor: Tehassi Hill, Chairman

Motion by Jennifer Webster to accept the discussion regarding the application for two (2) Oneida Nation Art Board vacancies as information, seconded by David P. Jordan. Motion carried:

Ayes: Brandon Stevens, Daniel Guzman King, David P. Jordan, Trish King,
Kirby Metoxen, Ernie Stevens III, Jennifer Webster

Not Present: Lisa Summers

DRAFT**3. Review application(s) - Oneida Youth Leadership Institute Board of Directors (01:21:56)**

Sponsor: Lisa Summers, Secretary

Motion by Jennifer Webster to accept the discussion regarding the applications for three (3) Oneida Youth Leadership Institute Board of Directors vacancies as information, seconded by David P. Jordan. Motion carried:

Ayes: Brandon Stevens, Daniel Guzman King, David P. Jordan, Trish King, Ernie Stevens III, Jennifer Webster
 Abstained: Kirby Metoxen
 Not Present: Lisa Summers

4. Approve a limited waiver of sovereign immunity - Merchant Link LLC - file # 2018-1211 (01:22:27)

Sponsor: Louise Cornelius, Gaming General Manager

Motion by Brandon Stevens to approve a limited waiver of sovereign immunity - Merchant Link LLC - file # 2018-1211, seconded by Kirby Metoxen. Motion carried:

Ayes: Brandon Stevens, Daniel Guzman King, David P. Jordan, Trish King, Kirby Metoxen, Ernie Stevens III, Jennifer Webster
 Not Present: Lisa Summers

5. Approve two (2) actions regarding the Tribal Action Plan (01:22:50)

Sponsor: Tehassi Hill, Chairman; Brandon Stevens, Vice-Chairman; Lisa Summers, Secretary; Trish King, Treasurer

Motion by David P. Jordan to accept the discussion regarding the Tribal Action Plan as information, seconded by Daniel Guzman King. Motion carried:

Ayes: Brandon Stevens, Daniel Guzman King, David P. Jordan, Trish King, Kirby Metoxen, Ernie Stevens III, Jennifer Webster
 Not Present: Lisa Summers

6. Approve a limited waiver of sovereign immunity - CNH America LLC & Waupaca Tractor Inc - file # 2018-1157 (01:23:15)

Sponsor: Larry Barton, Chief Financial Officer

Motion by David P. Jordan to approve a limited waiver of sovereign immunity - CNH America LLC & Waupaca Tractor Inc - file # 2018-1157, seconded by Trish King. Motion carried:

Ayes: Brandon Stevens, Daniel Guzman King, David P. Jordan, Trish King, Kirby Metoxen, Ernie Stevens III, Jennifer Webster
 Not Present: Lisa Summers

DRAFT**7. Approve a limited waiver of sovereign immunity - Austin Straubel International Airport - file # 2018-0990 (01:23:42)**

Sponsor: Louise Cornelius, Gaming General Manager

Motion by David P. Jordan to approve a limited waiver of sovereign immunity - Austin Straubel International Airport - file # 2018-0990, seconded by Jennifer Webster. Motion carried:

Ayes: Brandon Stevens, Daniel Guzman King, David P. Jordan, Trish King, Kirby Metoxen, Ernie Stevens III, Jennifer Webster

Not Present: Lisa Summers

Motion by Kirby Metoxen to authorize the Chairman to sign the Third Ground Lease Extension Agreement - file # 2018-0990, seconded by David P. Jordan. Motion carried:

Ayes: Brandon Stevens, Daniel Guzman King, David P. Jordan, Trish King, Kirby Metoxen, Ernie Stevens III, Jennifer Webster

Not Present: Lisa Summers

8. Approve employment contract - DR16 employment agreement - file # 2018-1226 (01:24:35)

Sponsor: Tehassi Hill, Chairman; Brandon Stevens, Vice-Chairman; Lisa Summers, Secretary; Trish King, Treasurer

Motion by David P. Jordan to approve employment contract - DR16 employment agreement - file # 2018-1226, seconded by Kirby Metoxen. Motion carried:

Ayes: Brandon Stevens, Daniel Guzman King, David P. Jordan, Trish King, Kirby Metoxen, Ernie Stevens III, Jennifer Webster

Not Present: Lisa Summers

For the record: The job number in the employment contract is no longer 9020; the correct job number for the contract is 82008.

9. Approve two (2) actions regarding the Bay Bancorporation, Inc Annual Shareholder meeting (01:25:45)

Sponsor: Jo Anne House, Chief Counsel

Motion by Trish King to approve the proxy statement dated October 10, 2018, regarding the October 12, 2018, Bay Bancorporation, Inc Shareholder meeting, seconded by Kirby Metoxen. Motion carried:

Ayes: Brandon Stevens, Daniel Guzman King, David P. Jordan, Trish King, Kirby Metoxen, Ernie Stevens III, Jennifer Webster

Not Present: Lisa Summers

Motion by Brandon Stevens to approve the liaison to deliver the proxy statement in accordance with resolution # BC-10-10-18-A, seconded by Kirby Metoxen. Motion carried:

Ayes: Brandon Stevens, Daniel Guzman King, David P. Jordan, Trish King, Kirby Metoxen, Ernie Stevens III, Jennifer Webster

Not Present: Lisa Summers

DRAFT**10. File # PA-501: Follow up with DR01 (01:26:41)**

Sponsor: Tehassi Hill, Chairman; Brandon Stevens, Vice-Chairman; Lisa Summers, Secretary; Trish King, Treasurer

Motion by Jennifer Webster to defer File # PA-501: Follow up with DR01 to the October 24, 2018, regular Business Committee meeting, seconded by Brandon Stevens. Motion carried:

Ayes: Brandon Stevens, Daniel Guzman King, David P. Jordan, Trish King, Kirby Metoxen, Ernie Stevens III, Jennifer Webster

Not Present: Lisa Summers

11. File # PA-502: Follow up with DR16 (01:27:11)

Sponsor: Tehassi Hill, Chairman; Brandon Stevens, Vice-Chairman; Lisa Summers, Secretary; Trish King, Treasurer

Motion by Jennifer Webster to defer File # PA-502: Follow up with DR16 to the October 24, 2018, regular Business Committee meeting, seconded by Kirby Metoxen. Motion carried:

Ayes: Brandon Stevens, Daniel Guzman King, David P. Jordan, Trish King, Kirby Metoxen, Ernie Stevens III, Jennifer Webster

Not Present: Lisa Summers

12. File # PA-503: Follow up with TDR01 (01:27:39)

Sponsor: Tehassi Hill, Chairman; Brandon Stevens, Vice-Chairman; Lisa Summers, Secretary; Trish King, Treasurer

Motion by Kirby Metoxen to defer File # PA-503: Follow up with TDR01 to the October 24, 2018, regular Business Committee meeting, seconded by Daniel Guzman King. Motion carried:

Ayes: Brandon Stevens, Daniel Guzman King, David P. Jordan, Trish King, Kirby Metoxen, Ernie Stevens III, Jennifer Webster

Not Present: Lisa Summers

13. File # PA-504: Follow up with DR16

Sponsor: Tehassi Hill, Chairman; Brandon Stevens, Vice-Chairman; Lisa Summers, Secretary; Trish King, Treasurer

Item deleted at the adoption of the agenda.

XIV. ADJOURN (01:28:13)

Motion by David P. Jordan to adjourn at 10:27 a.m., seconded by Daniel Guzman King. Motion carried:

Ayes: Brandon Stevens, Daniel Guzman King, David P. Jordan, Trish King, Kirby Metoxen, Ernie Stevens III, Jennifer Webster

Not Present: Lisa Summers

Minutes prepared by Lisa Liggins, Information Management Specialist
Minutes approved as presented on _____.

Lisa Summers, Secretary
ONEIDA BUSINESS COMMITTEE

Oneida Business Committee Agenda Request

Adopt resolution entitled Amending Resolution BC-07-26-17-J to Delay the Implementation of the Children's Code

1. Meeting Date Requested: 10 / 24 / 18

2. General Information:

Session: Open Executive - See instructions for the applicable laws, then choose one:

Agenda Header: Resolutions

Accept as Information only

Action - please describe:

Consider adoption of the resolution entitled "Amending Resolution BC-07-26-17-J to Delay the Implementation of the Children's Code"

3. Supporting Materials

Report Resolution Contract

Other:

1. Statement of Effect 3.
2. 4.

Business Committee signature required

4. Budget Information

Budgeted - Tribal Contribution Budgeted - Grant Funded Unbudgeted

5. Submission

Authorized Sponsor / Liaison: David P. Jordan, LOC Chairman

Primary Requestor/Submitter: Jennifer Falck, LRO Director
Your Name, Title / Dept. or Tribal Member

Additional Requestor: Name, Title / Dept.

Additional Requestor: Name, Title / Dept.

Oneida Nation

Post Office Box 365

Phone: (920)869-2214



Oneida, WI 54155

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**BC Resolution # _____
Amending Resolution BC-07-26-17-J to Delay the Implementation of the Children’s Code**

- WHEREAS,** the Oneida Nation is a federally recognized Indian government and a treaty tribe recognized by the laws of the United States of America; and
- WHEREAS,** the Oneida General Tribal Council is the governing body of the Oneida Nation; and
- WHEREAS,** the Oneida Business Committee has been delegated the authority of Article IV, Section 1, of the Oneida Tribal Constitution by the Oneida General Tribal Council; and
- WHEREAS,** the Oneida Business Committee adopted the Children’s Code through resolution BC-07-26-17-J; and
- WHEREAS,** resolution BC-07-26-17-J provided that the Children’s Code shall become effective four hundred and fifty-five (455) calendar days from the approval date of the Fiscal Year 2018 budget; and
- WHEREAS,** on October 8, 2017, the General Tribal Council adopted the Fiscal Year 2018 budget through resolution GTC-10-08-17-A; and
- WHEREAS,** the Children’s Code was then set to become effective on January 6, 2019; and
- WHEREAS,** the Nation’s Indian Child Welfare Department has worked diligently to employ appropriate staffing, providing training, develop procedures, standards and forms; and
- WHEREAS,** the Indian Child Welfare Department has worked diligently to negotiate 161 and other agreements with Brown and Outagamie Counties which have not been finalized; and
- WHEREAS,** the Indian Child Welfare Department has worked diligently to identify foster families, residential care facilities, and shelter care contracts which requires additional preparation prior to implementation; and
- WHEREAS,** implementation of the Children’s Code to provide appropriate oversight and protection for the Nation’s children requires careful, collaborative, consistent procedures; and
- WHEREAS,** resolution BC-07-26-17-J authorized the Oneida Business Committee to make such modifications and additions to the effective date and implementation plan as it deems necessary to implement the Children’s Code in accordance with the proposed timelines, and shall ensure that the Children’s Code does not become effective until all proper infrastructure is in place; and
- WHEREAS,** the Indian Child Welfare Department, Oneida Law Office, and Legislative Reference Office have provided a recommendation to delay implementation of the Children’s Code in order to finalize implementation preparation; and

47 **NOW THEREFORE BE IT RESOLVED**, that Oneida Business Committee resolution BC-07-26-17-J,
48 Resolve #1, is hereby amended to change the date by which the Children's Code shall become effective
49 from four hundred and fifty-five (455) calendar days from the approval date of the Fiscal Year 2018 Budget
50 to October 1, 2019.



Statement of Effect

Amending Resolution BC-07-26-17-J to Delay the Implementation of the Children's Code

Summary

The resolution amends Oneida Business Committee resolution BC-07-26-17-J to change the date by which the Children's Code shall become effective from four hundred and fifty-five (455) calendar days from the approval date of the Fiscal Year 2018 Budget to October 1, 2019.

Submitted by: Clorissa N. Santiago, Staff Attorney, Legislative Reference Office

Date: October 11, 2018

Analysis by the Legislative Reference Office

The Oneida Business Committee adopted the Children's Code through resolution BC-07-26-17-J for the purpose of providing for the welfare, care, and protection of Oneida children through the preservation of the family unit, while recognizing that in some circumstances it may be in the child's best interest to not be reunited with his or her family. Furthermore, the Children's Code strengthens family life by assisting parents in fulfilling their responsibilities as well as facilitating the return of Oneida children to the jurisdiction of the Nation and acknowledging the customs and traditions of the Nation when raising an Oneida child.

Oneida Business Committee resolution BC-07-26-17-J provided that the Children's Code would become effective four hundred and fifty-five (455) calendar days from the approval date of the Fiscal Year 2018 budget. The General Tribal Council approved the Fiscal Year 2018 budget on October 8, 2017, through resolution GTC-10-08-17-A, thereby setting the effective date of the Children's Code to January 6, 2019.

Oneida Business Committee resolution BC-07-26-17-J also authorized the Oneida Business Committee to make such modifications and additions to the effective date and implementation plan as it deems necessary to implement the Children's Code in accordance with the proposed timelines, and shall ensure that the Children's Code does not become effective until all proper infrastructure is in place.

It has been identified that more time is needed to finalize the implementation of the Children's Code.

This resolution amends Oneida Business Committee resolution BC-07-26-17-J to change the date by which the Children's Code shall become effective from four hundred and fifty-five (455) calendar days from the approval date of the Fiscal Year 2018 Budget to October 1, 2019.

Conclusion

Adoption of this resolution would not conflict with any of the Nation's laws.

Oneida Business Committee Agenda Request

Adopt resolution entitled Participation in a Nationwide Elder Needs Assessment

1. Meeting Date Requested: 10 / 24 / 18

2. General Information:

Session: Open Executive - See instructions for the applicable laws, then choose one:

Agenda Header: Resolutions

Accept as Information only

Action - please describe:

Request the signing of a Tribal resolution in support of the Oneida Nation's PARTICIPATION IN A NATIONWIDE ELDER NEEDS ASSESSMENT

3. Supporting Materials

Report Resolution Contract

Other:

1.

3.

2.

4.

Business Committee signature required

4. Budget Information

Budgeted - Tribal Contribution Budgeted - Grant Funded Unbudgeted

5. Submission

Authorized Sponsor / Liaison: George Skenandore, Division Director/GSD

Primary Requestor/Submitter: Donald Miller, Technical Writer/Grants
Your Name, Title / Dept. or Tribal Member

Additional Requestor: _____
Name, Title / Dept.

Additional Requestor: _____
Name, Title / Dept.

Oneida Business Committee Agenda Request

6. Cover Memo:

Describe the purpose, background/history, and action requested:

Periodically the Oneida Elder Services Department participates in a needs assessment that is used for determining the needs of Oneida Elders and programs that support them. Participation in this evaluation requires a Tribal resolution.

- 1) Save a copy of this form for your records.
- 2) Print this form as a *.pdf *OR* print and scan this form in as *.pdf.
- 3) E-mail this form and all supporting materials in a **SINGLE** *.pdf file to: BC_Agenda_Requests@oneidation.org

Oneida Nation

Post Office Box 365

Phone: (920) 869-2214

Oneida, WI 54155



**BC Resolution # _____
Participation in a Nationwide Elder Needs Assessment**

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WHEREAS, the Oneida Nation is a federally recognized Indian government and a treaty tribe recognized by the laws of the United States of America; and

WHEREAS, the Oneida General Tribal Council is the governing body of the Oneida Nation; and

WHEREAS, the Oneida Business Committee has been delegated the authority of Article IV, Section 1, of the Oneida Tribal Constitution by the Oneida General Tribal Council; and

WHEREAS, the Oneida Nation has determined that the overall goal of the Oneida Nation is to protect, maintain and improve the standard of living and the environment in which the Oneida people live; and

WHEREAS, long-term care, a category that includes health promotion, home health services, personal care, housekeeping assistance, home delivered meals, skilled nursing care, assisted living, and other in-home services, is an emerging unmet need in Indian Country; and

WHEREAS, three National Resource Centers (North Dakota, Alaska and Hawaii) have been awarded grants through the Administration on Aging, Department of Health & Human Services, to collaborate and provide technical assistance on the health and social needs of American Indian, Alaska Native, and Native Hawaiian elderly and assist these groups in conducting a needs assessment which is a requirement for their AOA grant; and

WHEREAS, the needs assessment is designed to yield information on the following Native elder health care needs:

- General Health Status
- Activities of Daily Living
- Visual, Hearing, and Dental
- Tobacco and Alcohol Use
- Nutrition, Exercise, and Excess Weight
- Social Support, Housing, and Work; and

WHEREAS, in addition to providing technical assistance, the three National Resource Centers on Native Aging are required, by the Older Americans Act, to perform research and disseminate the results of the research; and

37 **WHEREAS,** the three National Resource Centers on Native Aging are asking Tribes throughout the
38 nation to volunteer to participate in a partnership arrangement, to identify the needs of
39 American Indian, Alaska Native, and Native Hawaiian elders nationwide, in which the
40 resource centers and the Tribe/consortium will each assume responsibilities:
41

42 What the Resource Center will provide:

- 43 • Needs assessment instruments
- 44 • Assistance in sampling
- 45 • Training of interviewers
- 46 • Consultation with interviewers via email or telephone
- 47 • Data entry and analysis
- 48 • Data storage
- 49 • Production of tables and comparisons with national statistics

50
51 What each Tribe/consortium will provide:

- 52 • A Tribal Resolution documenting participation in the Native elder social and
53 health needs assessment as applicable
- 54 • A list of elders to interview
- 55 • Interviewers or volunteers to conduct the survey
- 56 • Interpretation of the results with local input
- 57 • Development of recommendations for actions
- 58 • Dissemination of the results to tribal leaders and health officials; and

59
60 **WHEREAS,** summary information from your needs assessment, along with a national comparison report
61 from all the needs assessments, will be returned to the governing council and to the local
62 contact person; and
63

64 **WHEREAS,** the confidentiality of enrolled members and Tribal/consortium information is of the utmost
65 importance; therefore, the information in this needs assessment will be collected
66 anonymously by tribal members with the information stored at the University of North Dakota
67 School of Medicine & Health Sciences within a locked file cabinet and destroyed after a
68 period of ten years; and
69

70 **NOW THEREFORE BE IT RESOLVED,** that the Oneida Nation hereby authorizes participation in the most
71 current *Identifying Our Needs: A Survey of Elders*.
72

73 **NOW THEREFORE BE IT FURTHER RESOLVED,** that the Oneida Nation grants permission to the North
74 Dakota, Alaska, and Hawaii National Resource Centers on Native Aging to use all collected needs assessment
75 information in aggregate format for the purpose of disseminating state, regional, and national results from
76 analyses of the data.
77

78 **BE IT FINALLY RESOLVED,** that specific information collected within the boundaries of the Oneida Nation
79 belongs to the Oneida Nation and may not be released in any form to individuals, agencies, or organizations
80 without tribal authorization.



Statement of Effect

Participation in a Nationwide Elder Needs Assessment

Summary

The resolution seeks authorization for the Oneida Nation to participate in a nationwide elder needs assessment entitled *Identifying Our Needs: A Survey of Elders*.

Submitted by: Kristen M. Hooker, Staff Attorney, Legislative Reference Office

Date: October 19, 2018

Analysis by the Legislative Reference Office

National Resource Centers on Native Aging in North Dakota, Alaska and Hawaii (“Grant Recipients”) have been awarded grants through the U.S. Department of Health & Human Services, Administration on Aging to collaborate and provide technical assistance on the health and social needs of the American Indian, Alaska Native and Native Hawaiian (“Native Groups”) elder populations. With respect to providing technical assistance, the Grant Recipient are required to assist these Native Groups in conducting a needs assessment designed to yield information on the following health care needs of their elder populations:

- General Health Status;
- Activities of Daily Living;
- Visual, Hearing and Dental;
- Tobacco and Alcohol Use;
- Nutrition, Exercise and Excess Weight; and
- Social Support, Housing and Work.

With respect to the collaboration portion of their grant administration, the Grant Recipients are required to compile and analyze needs assessment information in the aggregate and to disseminate the results accordingly. To protect the confidentiality of enrolled members and tribal information, the information will be collected anonymously by tribal members; stored at the University of North Dakota School of Medicine & Health Sciences within a locked file cabinet; and destroyed after a period of ten (10) years.

The Grant Recipients are asking tribes throughout the nation to volunteer to participate in a partnership arrangement to identify the needs of the Native Groups’ elders. Tribes that participate will be responsible to provide:

- A Tribal Resolution documenting participation in the Native elder social and health needs assessment as applicable;
- A list of elders to interview;
- Interviewers or volunteers to conduct the survey;
- Interpretation of the results with local input;

- Development of recommendations for actions; and
- Dissemination of the results to tribal leaders and health officials.

While, the Grant Recipients will be responsible to provide:

- Needs assessment instruments;
- Assistance in sampling;
- Training of interviewers;
- Consultation with interviewers via email or telephone;
- Data entry and analysis;
- Data storage; and
- Production of tables and comparisons with national statistics.

This resolution highlights the fact that long-term care – which includes health promotion, home health services, personal care, housekeeping assistance, home delivered meals, skilled nursing care, assisted living and other in-home services – is an emerging unmet need in Indian Country. It further emphasizes that the overall goal of the Oneida Nation is to protect, maintain and improve the standard of living, as well as the environment, in which the Oneida people live.

This resolution is seeking permission to: (1) allow the Oneida Nation to participate in the most current *Identifying Our Needs: A Survey of Elders*; and (2) allow the Grant Recipients to use all collected needs assessment information in aggregate format for the purpose of disseminating state, regional and national results from analyses of the data. This resolution expressly provides that specific information collected within the boundaries of the Oneida Nation would not be released in any form to individuals, agencies or organizations without Tribal authorization.

This analysis does not include a review of Wisconsin and/or federal law.

Conclusion

Adoption of this resolution would not conflict with any of the Nation's laws.

Oneida Business Committee Agenda Request

Adopt resolution entitled Establishing Priority List of Services in Accordance with the Budget Management

1. Meeting Date Requested: 10 / 24 / 18

2. General Information:

Session: Open Executive - See instructions for the applicable laws, then choose one:

Agenda Header: Resolutions

Accept as Information only

Action - please describe:

Adopt draft resolution titled, "Establishing Priority of Services in Accordance with the Budget Management and Control Law, s. 121.5-3

3. Supporting Materials

Report Resolution Contract

Other:

1. Cover memo

3.

2. S.O.E.

4.

Business Committee signature required

4. Budget Information

Budgeted - Tribal Contribution Budgeted - Grant Funded Unbudgeted

5. Submission

Authorized Sponsor / Liaison: Trish King, Treasurer

Primary Requestor/Submitter: Brian A. Doxtator, Executive Assistant to Tribal Treasurer
Your Name, Title / Dept. or Tribal Member

Additional Requestor: _____
Name, Title / Dept.

Additional Requestor: _____
Name, Title / Dept.

Oneida Business Committee Agenda Request

6. Cover Memo:

Describe the purpose, background/history, and action requested:

History:

The Oneida Business Committee adopted BC Resolution #02-08-17-C, adoption of the Budget Management and Control Law. Purpose. The purpose of this law is to set forth the requirements to be followed by the Oneida Business Committee and Oneida fund units when preparing the budget to be presented to the General Tribal Council for approval and to establish a triennial strategy planning process for the Nation's budget.

Section 121.5-3 outlines service group categories which are required to be prioritized by B.C. resolution. s. 121.5-3.(b).

The attached memo provides the over-all purpose of the ranking with our 3-year budget planning process. Resolution and Statement of Effect are also attached for adoption.

Requested Action:

Adopt O.B.C. Resolution titled, ""Establishing Priority of Services in Accordance with the Budget Management and Control Law, s. 121.5-3.""

1) Save a copy of this form for your records.

2) Print this form as a *.pdf OR print and scan this form in as *.pdf.

3) E-mail this form and all supporting materials in a **SINGLE** *.pdf file to: BC_Agenda_Requests@oneidanation.org



Office of the Treasurer

Memorandum

To: Oneida Business Committee
From: Patricia King, Oneida Nation Treasurer
Date: October 17, 2018
Re: Prioritization of Service Groups - Resolution

This memorandum is provided as an executive summary to the attached resolution titled, “Establishing Priority List of Services in Accordance with the Budget Management and Control Law, s. 121.5-3.

Twahwistatye>n\$ha> translated means, “*We have a certain amount of money.*” The draft resolution provided for Oneida Business Committee consideration and adoption, relates specifically to Chapter 121; and it is because we have a certain amount of money, which funds more than 1,200 programs / services, that Chapter 121 requires prioritization.

The prioritization of programs / services does not mean budget cuts; the prioritization of programs / services enhances our collective focus for accomplishment of our strategies. I.e. The program / service header Housing, prioritized as #1, will still require collective understanding and participation from the other 12 program / service headers, so that our Nation realizes the strategies outlined by Housing.

Therefore, I respectfully provide the resolution titled, “Establishing Priority List of Services in Accordance with the Budget Management and Control Law, s. 121.5-3, for adoption

Yaw^ko for your time and assistance in this matter.



Oneida Nation
 Oneida Business Committee
 Legislative Operating Committee
 PO Box 365 • Oneida, WI 54155-0365
Oneida-nsn.gov



Statement of Effect

Establishing Priority List of Services in Accordance with the Budget Management and Control Law, s. 121.5-3

Summary

The resolution identifies a priority list in accordance with section 121.5-3(b) of the Budget Management and Control Law to provide guidance to the organization and membership regarding the development of budgets and creating or revising programming.

Submitted by: Clorissa N. Santiago, Staff Attorney, Legislative Reference Office

Date: October 17, 2018

Analysis by the Legislative Reference Office

The Budget Management and Control law (“the Law”) was adopted for the purpose of setting forth the requirements to be followed by the Oneida Business Committee and Oneida fund units when preparing the budget to be presented to the General Tribal Council for approval, and for establishing a triennial strategy planning process for the Nation’s budget. [1 O.C. 121.1-1].

The Law requires that the Oneida Business Committee review information collected from community input budget meetings and create a priority list. [1 O.C. 121.5-3]. The Law guides the process of creating a priority list by requiring that the Oneida Business Committee place the list of services provided in section 121.5-3(a)(1)-(13) of the Law in chronological order with the lower number having the highest priority. [1 O.C. 121.5-3(a)(1)-(13)].

The Law then requires the Oneida Business Committee to approve the priority list by resolution no later than the last meeting in February. [1 O.C. 121.5-3(b)]. Due to the fact that the Oneida Business Committee did not receive adequate input from the community budget meetings and recommendations from the Chief Financial Officer and fund unit managers, the Oneida Business Committee required more time to solicit input for the establishment of the priority list required by section 121.5-3 of the Law.

The Law permits the Oneida Business Committee to alter the deadlines for the various processes and procedures provided in this law only upon a showing of good cause, provided that, the Oneida Business Committee shall approve any such alterations by resolution. [1 O.C. 121.5-1]. The Oneida Business Committee found good cause to grant an extension of time for implementation of the Budget Management and Control Act through resolution BC-02-28-18-C.

Resolution BC-02-28-18-C identified that due to the extension of the deadline for the establishment and approval of the priority list required by section 121.5-3, all further deadlines would be extended, and the Oneida Business Committee would develop a continuing budget

resolution to be effective until all requirements of the Budget Management and Control law have been met for fiscal year 2019.

The Oneida Business Committee adopted a continuing budget resolution through BC-08-08-18-A, which directed that the Oneida Nation operate at the Fiscal Year 2018 levels, with a wage increase of eighty-five cents (\$0.85) per hour per eligible employee effective September 30, 2018, until the budget has been formally adopted by the General Tribal Council.

This resolution adopts the priority list in accordance with section 121.5-3(b) of the Law to provide guidance to the organization and membership regarding the development of budgets and creating or revising programming. The resolution also provides that the priority list identified in the resolution is integrated and each priority relates to the other. Housing, Health Care and Government Administration received the highest priority by the Oneida Business Committee, but each of these are supported by every other priority listed in an effort to meet the goal of focusing the organization to meet the members and the Oneida Nation's needs.

Conclusion

Adoption of this resolution would not conflict with any of the Nation's laws.

Oneida Nation

Post Office Box 365

Phone: (920)869-2214



Oneida, WI 54155

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**BC Resolution #
Establishing Priority List of Services in Accordance with the Budget Management and Control
Law, s. 121.5-3**

WHEREAS, the Oneida Nation is a federally recognized Indian government and a treaty tribe recognized by the laws of the United States of America; and

WHEREAS, the Oneida General Tribal Council is the governing body of the Oneida Nation; and

WHEREAS, the Oneida Business Committee has been delegated the authority of Article IV, Section 1, of the Oneida Tribal Constitution by the Oneida General Tribal Council; and

WHEREAS, the Budget Management and Control law establishes the following Purpose and Policy regarding budgeting:

121.1-1. *Purpose.* The purpose of this law is to set forth the requirements to be followed by the Oneida Business Committee and Oneida fund units when preparing the budget to be presented to the General Tribal Council for approval and to establish a triennial strategy planning process for the Nation’s budget.

121.1-2. *Policy.* It is the policy of the Nation to rely on value-based budgeting strategies, identifying proper authorities and ensuring compliance and enforcement; and

WHEREAS, the Treasurer and Oneida Business Committee have directed the creation and submission of Triennial Strategic Plans by every division and business unit of the Oneida Nation to provide short- and long-term guidance on programming and budget development and the Oneida Business Committee has also created a Triennial Strategic Plan; and

WHEREAS, the Treasurer and Oneida Business Committee presented the Priority List requirements to the General Tribal Council and conducted exercises electronically and by paper which resulted in the following Priority List identified by the General Tribal Council:

On September 24, 2018, members of the G.T.C. were asked the following Question: Of these 13 Service Groups, what top 3 are most important to you			
Thirteen (13) Service Group categories	609 Mentimeter - Respondents	253 Paper Respondents	862 Total Respondents
Health Care	437	226	663
Housing	262	143	405
Education & Literacy	270	92	362
Protection and Preservation of Culture & Language	249	87	336
Protection and Preservation of Natural Resources	156	70	226
Human Services	95	73	168
Economic Enterprises	97	41	138
Membership Administration	72	42	114
Government Administration	50	49	99
Utilities, Wells, Wastewater & Septic	49	32	81
Public Safety	37	32	69
Building & Property Maintenance	30	17	47
Planning, Zoning & Development	29	16	45

31 : and,

32 **WHEREAS,** the Oneida Business Committee has reviewed the Quality of Life Survey, a survey mailed
 33 to households of members living on the Reservation every two years, and has
 34 extrapolated the following priority list from the survey identified by the members living in
 35 Brown and Outagamie Counties:

Priority List Category	% of Interest
Housing	31%
Health Care	27%
Planning, Zoning and Development	18%
Education and Literacy	16%
Government Administration	11%
Membership Administration	11%
Protection and Preservation of Language & Culture	9%
Public Safety	6%
Protection and Preservation of Natural Resources	6%
Economic Enterprises	5%
Human Services	5%
Building and Property Maintenance	3%
Utilities, Wells, Wastewater and Septic	1%

36 ; and

37
 38 **WHEREAS,** the Oneida Business Committee, at the beginning of the term, adopted the 2017-2020
 39 Strategic Plan by resolution # BC-09-27-17-B which is intended to create awareness of
 40 short-, mid-, and long-term planning; and

41
 42 **WHEREAAS,** the Oneida Business Committee and the Treasurer have defined employment levels in
 43 resolution # BC-09-27-17-I, which also required all departments to create Workforce
 44 Level Assessments which is intended to standardize how employment levels are
 45 discussed and intended to create awareness of short-, mid-, and long-term planning; and

46
 47 **WHEREAS,** the Oneida Business Committee, by resolution # BC-10-25-17-E, has directed the
 48 creation of Strategic Workforce Plans by every division and business unit of the Nation
 49 which is intended to create awareness of short-, mid-, and long-term planning; and

50
 51 **WHEREAS,** the Oneida Business Committee and General Tribal Council has approved a
 52 Comprehensive Plan for the Oneida Nation which provides guidance for development
 53 within the Oneida Reservation and the Oneida Nation which is intended to create
 54 awareness of short-, mid-, and long-term planning; and

55
 56 **WHEREAS,** the purpose of the Priority List in the Budget Management and Control law is to provide
 57 guidance regarding the activities and focus of the Nation in programming and budgeting
 58 for the current programming activities and budget development, and as guidance placing
 59 the appropriate focus on areas of most importance to the membership and the Nation;
 60 and

61
 62 **WHEREAS,** the Oneida Business Committee desires to the organization to incorporate this
 63 information in all its actions, whether programming, budgeting, employment, or
 64 development; and

65
 66 **WHEREAS,** the Oneida Business Committee, having reviewed all the above information has
 67 determined, in accordance with section 121.5-3(b) of the Budget Management and
 68 Control law to set the priorities of the Nation; and

69
 70 **NOW THEREFORE BE IT RESOLVED,** the Oneida Business Committee adopts the following Priority List
 71 in accordance with section 121.5-3(b) of the Budget Management and Control Law to provide guidance to
 72 the organization and membership regarding the development of budgets and creating or revising
 73 programming. The Priority List is presented in order of highest priority first.

74

- 75 1. Housing
- 76 2. Health Care
- 77 3. Government Administration
- 78 4. Planning, Zoning and Development
- 79 5. Membership Administration
- 80 6. Education and Literacy
- 81 7. Human Services
- 82 8. Protection and Preservation of Culture & Language
- 83 9. Public Safety
- 84 10. Economic Enterprises
- 85 11. Protection and Preservation of Natural Resources
- 86 12. Building and Property Maintenance
- 87 13. Utilities, Wells, Wastewater and Septic

88
89 **BE IT FINALLY RESOLVED**, the Priority List identified above is integrated and each relates to the other,
90 to the extent that Housing, Health Care and Government Administration were prioritized by the Oneida
91 Business Committee, each of these are supported by every other group listed and the goal is to focus the
92 organization to meet the members and the Oneida Nation's needs.

Oneida Business Committee Agenda Request

Appoint one (1) applicant to the Oneida Nation Veterans Affairs Committee

1. Meeting Date Requested: 10 / 24 / 18

2. General Information:

Session: Open Executive - See instructions for the applicable laws, then choose one:

Agenda Header:

Accept as Information only

Action - please describe:

Appoint one (1) applicant to the Oneida Nation Veterans Affairs Committee

3. Supporting Materials

Report Resolution Contract

Other:

1.

3.

2.

4.

Business Committee signature required

4. Budget Information

Budgeted - Tribal Contribution Budgeted - Grant Funded Unbudgeted

5. Submission

Authorized Sponsor / Liaison:

Primary Requestor/Submitter: Brooke Doxtator, BCC Supervisor
Your Name, Title / Dept. or Tribal Member

Additional Requestor: _____
Name, Title / Dept.

Additional Requestor: _____
Name, Title / Dept.

Oneida Business Committee Agenda Request

6. Cover Memo:

Describe the purpose, background/history, and action requested:

One (1) vacancy was posted for the Oneida Nation Veterans Affairs Committee to complete a term ending December 31, 2021

The application deadline was September 14, 2018 and three (3) applications were received for the following individuals:

Nathan Smith
John Breuninger
Michael Hill

- 1) Save a copy of this form for your records.
- 2) Print this form as a *.pdf *OR* print and scan this form in as *.pdf.
- 3) E-mail this form and all supporting materials in a **SINGLE** *.pdf file to: BC_Agenda_Requests@oneidation.org

Oneida Business Committee Agenda Request

Appoint one (1) applicant to the Oneida Pow-wow Committee

1. Meeting Date Requested: 10 / 24 / 18

2. General Information:

Session: Open Executive - See instructions for the applicable laws, then choose one:

Agenda Header:

Accept as Information only

Action - please describe:

Appoint one (1) applicant to the Oneida Pow Wow Committee.

3. Supporting Materials

Report Resolution Contract

Other:

1.

3.

2.

4.

Business Committee signature required

4. Budget Information

Budgeted - Tribal Contribution Budgeted - Grant Funded Unbudgeted

5. Submission

Authorized Sponsor / Liaison:

Primary Requestor/Submitter: Brooke Doxtator, BCC Supervisor
Your Name, Title / Dept. or Tribal Member

Additional Requestor: _____
Name, Title / Dept.

Additional Requestor: _____
Name, Title / Dept.

Oneida Business Committee Agenda Request

6. Cover Memo:

Describe the purpose, background/history, and action requested:

One (1) vacancy was posted for the Oneida Pow Wow Committee to complete a term ending February 29, 2020.

The application deadline was September 14, 2018 and one (1) application was received for the following individual:

Jodi King

1) Save a copy of this form for your records.

2) Print this form as a *.pdf *OR* print and scan this form in as *.pdf.

3) E-mail this form and all supporting materials in a **SINGLE** *.pdf file to: BC_Agenda_Requests@oneidanation.org

Oneida Business Committee Agenda Request

Accept the September 6, 2018, regular Community Development Planning Committee meeting minutes

1. Meeting Date Requested: 10 / 24 / 18

2. General Information:

Session: Open Executive - See instructions for the applicable laws, then choose one:

Agenda Header:

Accept as Information only

Action - please describe:

Motion to accept the September 6, 2018 Community Development Planning Committee (CDPC) meeting minutes.

3. Supporting Materials

Report Resolution Contract

Other:

1. 3.

2. 4.

Business Committee signature required

4. Budget Information

Budgeted - Tribal Contribution Budgeted - Grant Funded Unbudgeted

5. Submission

Authorized Sponsor / Liaison:

Primary Requestor/Submitter: Cathy Bachhuber, Executive Assistant
Your Name, Title / Dept. or Tribal Member

Additional Requestor: _____
Name, Title / Dept.

Additional Requestor: _____
Name, Title / Dept.

Community Development Planning Committee

CDPC Regular Meeting
9:00am – 12:00pm Thursday, September 6, 2018
Business Committee Conference Room



Minutes

Present: Daniel Guzman-King, Brandon Stevens, Jennifer Webster

Others Present: James Petitjean, Paul Witek, Troy Parr, Pat Pelky, Jeff Mears, Susan House, George Skenandore, Susan House, Mike Troge, Larry Barton, Jeff Witte, Susan Doxtator, Louis Cottrell, Kristine Hill, Scott Denny, Joanie Buckley, Cathy Bachhuber

I. Call to Order and Roll Call

Meeting called to order at 9:02 a.m. by Daniel Guzman-King with Brandon Stevens and Jennifer Webster also present.

II. Adopt the Agenda

Motion by Jennifer Webster to adopt the agenda, seconded by Brandon Stevens. Motion carried unanimously.

III. Meeting Minutes

a. Meeting Minutes from August 2, 2018

Motion by Jennifer Webster to approve the August 2, 2018 minutes, seconded by Brandon Stevens. Motion carried unanimously.

IV. Unfinished Business

a. Community Food Enterprise Center – Joanie Buckley

Motion by Jennifer Webster to accept the report for the record, seconded by Brandon Stevens. Motion carried unanimously.

b. CDPC Charter and New Oneida Nation Business Development for Economic and Revenue Diversification SOP

Motion by Jennifer Webster to approve the CDPC Charter, seconded by Brandon Stevens. Motion carried unanimously.

Note: SOP was previously approved by the CDPC.

V. Standing Updates

a. Upper Oneida – Oneida Planning Department

Motion by Jennifer Webster to accept the update, seconded by Brandon Stevens. Motion carried unanimously.

b. Cultural Heritage**1. Cultural Heritage Site Plan – George Skenandore**

Motion by Jennifer Webster to accept the update, seconded by Brandon Stevens. Motion carried unanimously.

2. 200 Year Celebration Quarterly Update – Daniel Guzman-King

Motion by Jennifer Webster to accept the quarterly update, seconded by Brandon Stevens. Motion carried unanimously.

c. Energy Team Update – Ernest Stevens III, Michael Troge

Motion by Brandon Stevens to accept the Energy Team update, seconded by Jennifer Webster. Motion carried unanimously.

Motion by Brandon Stevens to forward the resolution to a BC Work Session, seconded by Jennifer Webster. Motion carried unanimously.

d. Small Housing – Daniel Guzman – King

Motion by Jennifer Webster to approve the update, seconded by Brandon Stevens. Motion carried unanimously.

VI. New Business**a. Economic Development, Diversification and Community Development Funds Bi-Monthly Update – Troy Parr**

Motion by Jennifer Webster to accept the update, seconded by Brandon Stevens. Motion carried unanimously.

Note: CEDD Director will package the funds report with requested documents and distribute to the Business Committee as an FYI.

VII. Executive Session**VIII. Adjourn**

Motion by Brandon Stevens to adjourn at 10:33 a.m., seconded by Jennifer Webster. Motion carried unanimously.

Approve the October 2018 Agenda Request

1. Meeting Date Requested: 10 / 24 / 18

2. General Information:

Session: [X] Open [] Executive - See instructions for the applicable laws, then choose one:

[Empty text box]

Agenda Header: Standing Committees

- [] Accept as Information only
[X] Action - please describe:

BC approval of Finance Committee Meeting Minutes of Oct. 15, 2018

3. Supporting Materials

- [] Report [] Resolution [] Contract
[X] Other:

1. FC E-Poll approving 10/15/18 Minutes 3. [Empty text box]

2. FC Mtg Minutes of 10/15/18 4. [Empty text box]

[] Business Committee signature required

4. Budget Information

- [] Budgeted - Tribal Contribution [] Budgeted - Grant Funded [] Unbudgeted

5. Submission

Authorized Sponsor / Liaison: Trish King, Tribal Treasurer

Primary Requestor: Denise Vigue, Executive Assistant to the CFO /Finance Administration
Your Name, Title / Dept. or Tribal Member

Additional Requestor:
Name, Title / Dept.

Additional Requestor:
Name, Title / Dept.

Oneida Business Committee Agenda Request

6. Cover Memo:

Describe the purpose, background/history, and action requested:

Oneida Business Committee approval is required to approve all Finance Committee meeting actions as the FC is a standing committee of the OBC.

- 1) Save a copy of this form for your records.
- 2) Print this form as a *.pdf *OR* print and scan this form in as *.pdf.
- 3) E-mail this form and all supporting materials in a **SINGLE** *.pdf file to: BC_Agenda_Requests@oneidanation.org



MEMORANDUM

TO: Finance Committee
CC: Business Committee
FR: Denise Vigue, Executive Assistant
DT: Oct. 16, 2018
RE: E-Poll Results of: FC Meeting Minutes of Oct. 15, 2018

An E-Poll vote of the Finance Committee was conducted to approve the 10/15/18 Finance Committee meeting minutes. The results of the completed E-Poll are as follows:

E-POLL RESULTS:

There was a Majority 5 YES votes from Patrick Stensloff, Larry Barton, Chad Fuss, Daniel Guzman King and Shirley Barber to approve the October 15, 2018 Finance Committee Meeting Minutes.

The minutes will be placed on the next Business Committee agenda of 10/24/18 for approval and placed on the next Finance Committee agenda of 11/5/18 to ratify this E-Poll action.

Per the Finance Committee By-Laws Article III-Meetings; Sect: 3-4 Quorum. Four (4) members of the Finance Committee shall constitute a quorum. & Sect: 3-6 Voting. (d) The Finance Committee shall act by a majority of vote of the quorum present at any meeting.



FINANCE COMMITTEE

FC REGULAR MEETING

Oct. 15, 2018 ▪ Time: 9:00 A.M.
BC Executive Conference Room

FC WORK MEETING

Oct. 1, 2018 ▪ Time: 10:10 – 11:20 A.M.
BC Executive Conference Room

REGULAR MEETING MINUTES

FC REGULAR MEETING:

Patricia King, Treasurer/FC Chair
Daniel Guzman King, BC Council Member
Patrick Stensloff, Purchasing Director

Larry Barton, CFO/FC Vice-Chair
Chad Fuss, AGGM-Finance (Gam. Alt.)
Shirley Barber, FC Elder Member

EXCUSED: Jennifer Webster, BC Council Member

OTHERS PRESENT: Dianne McLester-Heim, Nicole Rommel, Edward Metoxen, Laura Manthe, Keith Doxtator, Alexa Priddy, Paul Witek and Denise J. Vigue taking minutes

FC WORK MEETING:

Patricia King, Treasurer/FC Chair
Daniel Guzman King, BC Council Member
Patrick Stensloff, Purchasing Director

Larry Barton, CFO/FC Vice-Chair
Chad Fuss, AGGM-Finance (Gam. Alt.)
Shirley Barber, FC Elder Member

EXCUSED: Jennifer Webster, BC Council Member

OTHERS PRESENT: Denise J. Vigue taking notes

- I. **CALL TO ORDER:** The Regular FC Meeting was called to order by the FC Chair at 9:00 A.M.
- II. **APPROVAL OF AGENDA:** OCTOBER 15, 2018
Motion by Daniel Guzman King to approve the Finance Committee meeting agenda of Oct. 15, 2018. Seconded by Chad Fuss. Motion carried unanimously.
- III. **APPROVAL OF MINUTES:** OCTOBER 1, 2018 (Approved via E-Poll on 10/3/18):
Motion by Patrick Stensloff to ratify the FC E-Poll action taken on 10/3/18 approving the 10/1/18 Finance Committee Meeting Minutes. Seconded by Larry Barton. Motion carried unanimously.
- IV. **TABLED BUSINESS:** None
- V. **CAPITAL EXPENDITURES:** None
- VI. **DONATIONS:**

REPORT(S):

1. **Monthly Donation Report for October 2018**

Denise J. Vigue, Finance

While the SOP's for Donations are still being drafted there was a question to keep donation criteria to FY18 processes, it was agreed by the FC to keep using the FY18 policy criteria and the successive monthly reports will reflect that; this includes percentages use in FY18.

Motion by Chad Fuss to approve the October 2018 Donation Report. Seconded by Daniel Guzman King. Motion carried unanimously.

2. FY18 Donations – Year End Summary -Final

Denise J. Vigue, Finance

Motion by Patrick Stensloff to approve the Final FY 2018 Donation Year End Summary and add it to the FY 2018 Fourth Quarter report from the FC to the Business Committee. Seconded by Shirley Barber. Motion carried unanimously.

REQUESTS:**1. Harvest Moon Event** Amount: \$2,500.**Ohe-lagú Among the Corn Stalks**

Requestor: Laura Manthe

Laura was present and discussed this request: this is the third year they are hosting the event; getting more community support; group working hard to get the harvest out with the rain-soaked fields; hope to have a training workshop in the winter on corn preparation.

Motion by Daniel Guzman King to approve from the Finance Committee Donation Line the Harvest Moon Community Event request from Ohe-lagú Among the Corn Stalks in the amount of \$2,500. Seconded by Shirley Barber. Motion carried unanimously.

2. 1st Annual Appreciation & Leadership Awards Banquet Amount: \$2,500.**Cook Native American Ministries Foundation**

Requestor: Gary S. Metoxen

No one present; the FC discussed the location of the event and how this affects Oneida as a community; they do provide services in Oneida and an amount could be provided specifically for Oneida groups.

Motion by Larry Barton to approve from the Finance Committee Donation Line the donation request from Cook Native American Ministries Foundation in the amount of \$1,500; on the condition that these funds are used in the Oneida community and is explicitly reported in the required follow-up report. Seconded by Chad Fuss. Motion carried unanimously.

3. Restoring Hope Fundraising Event Amount: \$2,000.**St. John the Evangelist Homeless Shelter**

Requestor: Alexa Priddy, Director of Community Engagement

Alexa was present and discussed this request: their event is their major fundraiser that supports 20% of their budget; she discussed the two shelters as well as the acquisition of a third that is for women and their children; does not have exact numbers but there are tribal people utilizing the shelters.

Motion by Larry Barton to approve from the Finance Committee Donation Line the Restoring Hope Fundraising Event sponsorship request from the St. John the Evangelist Homeless Shelter in the amount of \$2,500; the same as what was provided last year. Seconded by Daniel Guzman King. Motion carried unanimously.

4. Shop with a Cop - Oneida Amount: \$1,500.**Greater Green Bay Foundation**

Requestor: Officer Edward Metoxen, OPD

Officer Metoxen was present and provided the FC a background on this program as well as his own experiences when he was younger; the is a daylong event for low income students that spend their time shopping, wrapping gifts and eating with an assigned officer; transportation and the meal are donated; a major sponsor did not provide funds this year so seeking FC and tribal support.

Motion by Larry Barton to approve from the Finance Committee Donation Line the full amount of the Shop with a Cop - Oneida program request from the Greater Green Bay Foundation in the amount of \$1,960. Seconded by Shirley Barber. Motion carried unanimously.

VII. NEW BUSINESS:

- 1. Taylor Policy Group** Amount: \$60,000.
Keith Doxtator, Trust Enrollment

Keith was present and explained this consultant contract is for their ongoing Oneida Project and funds are to provide demographic information.

Motion by Larry Barton to approve the Taylor Policy Group sole source contract request from Trust Enrollment in the amount of \$60,000. Seconded by Patrick Stensloff. Motion carried unanimously.

- 2. FY19 Blanket PO - Walgreens Pharmacy** Amount: \$72,000.
Dianne McLester-Heim, OCHC

Dianne was present and is seeking a FY19 blanket purchase order for after-hours prescription services; discounted rates are in the contract.

Motion by Larry Barton to approve the FY19 Blanket Purchase Order with Walgreens Pharmacy in the amount of \$72,000. Seconded by Daniel Guzman King. Motion carried unanimously.

- 3. FY19 Blanket PO – Vertiv Services Inc.** Amount: \$90,000.
Tim Skenandore, Gaming Facilities

Motion by Patrick Stensloff to approve the FY19 Blanket Purchase Order with Vertiv Services Inc. in the amount of \$90,000. Seconded by Larry Barton. Motion carried unanimously.

- ~~4. FY19 Blanket PO – All American Bingo/VKGS~~ Amount: ~~\$235,000.~~
~~Jessalyn Harvath, Gaming – Bingo/OTB~~

> Request moved to Executive Session #1

- 5. Bally Technologies -User Matrix** Amount: \$90,020.
Chad Fuss, Gaming - Administration

This is for travel expenses related to the Bally systems upgrade; it was noted that the expense reports will be strictly monitored.

Motion by Larry Barton to approve the Bally Technologies User Matrix request in the amount of \$90,020. Seconded by Daniel Guzman King. Motion carried unanimously.

- 6. Mission Support Services -Change Order** Amount: \$5,364.43
Paul Witek, Engineering Dept.

Paul was present and explained this was for items added such as lighting and security systems to finish out the satellite pharmacy at the Anna John Resident Community Care Center.

Motion by Patrick Stensloff to approve the Change Order with Mission Support Services in the amount of \$5,364.43. Seconded by Chad Fuss. Motion carried unanimously.

- 7. Northeast Asphalt, Inc. – P.O. Increase** Amount: \$2,060.00
Nicole Rommel, Land Management

Nicole explained this is to close out the FY2018 PO, vendor needed to do additional work to complete the project.

Motion by Larry Barton to approve the Northeast Asphalt, Inc. Purchase Order increase in the amount of \$2,060. Seconded by Patrick Stensloff. Motion carried unanimously.

VIII. EXECUTIVE SESSION:

Motion to move into Executive Session by Larry Barton. Seconded by Patrick Stensloff. Time: 9:45 A.M.

Motion to come out of Executive Session by Larry Barton. Seconded by Daniel Guzman King. Time: 9:50 A.M.

- 1. FY19 Blanket PO -All American Bingo/VKGS**
Jessalyn Harvath, Gaming – Bingo/OTB

Motion by Daniel Guzman King to approve the FY19 Blanket Purchase Order with All American Bing/VKGS in the amount of \$235,000. Seconded by Patrick Stensloff. Motion carried unanimously.

IX. FOLLOW UP: None

X. FOR INFORMATION ONLY:

- 1. IGT (2) Crystal Reel Percentage Games**
David Emerson

Motion by Patrick Stensloff to accept the IGT (2) Crystal Reel Percentage Games as Information Only. Seconded by Chad Fuss. Motion carried unanimously.

- XI. ADJOURN:** Motion by Chad Fuss to adjourn. Seconded by Patrick Stensloff. Motion carried unanimously. Time: 10:00 A.M.

Minutes taken & transcribed by:
Denise Vigue, Executive Assistant to the CFO
& Finance Committee Contact/Recording Secretary

Finance Committee-E-Poll Minutes Approval Date: October 16, 2018

Oneida Business Committee's FC Minutes Approval Date: _____

Oneida Business Committee Agenda Request

Accept the October 3, 2018, regular Legislative Operating Committee meeting minutes

1. Meeting Date Requested: 10 / 24 / 18

2. General Information:

Session: Open Executive - See instructions for the applicable laws, then choose one:

Agenda Header:

Accept as Information only

Action - please describe:

Accept the October 3, 2018 Legislative Operating Committee's meeting minutes

3. Supporting Materials

Report Resolution Contract

Other:

1. 3.

2. 4.

Business Committee signature required

4. Budget Information

Budgeted - Tribal Contribution Budgeted - Grant Funded Unbudgeted

5. Submission

Authorized Sponsor / Liaison:

Primary Requestor/Submitter: Jennifer Falck, LRO Director
Your Name, Title / Dept. or Tribal Member

Additional Requestor: _____
Name, Title / Dept.

Additional Requestor: _____
Name, Title / Dept.



Oneida Nation
 Oneida Business Committee
 Legislative Operating Committee
 PO Box 365 • Oneida, WI 54155-0365
Oneida-nsn.gov



LEGISLATIVE OPERATING COMMITTEE MEETING MINUTES
 Oneida Business Committee Conference Room-2nd Floor Norbert Hill Center
 October 03, 2018
 9:00 a.m.

Present: David P. Jordan, Kirby Metoxen, Ernest Stevens III, Daniel Guzman King

Excused: Jennifer Webster

Others Present: Maureen Perkins, Kristen Hooker, Brandon Wisneski, Clorissa Santiago, Jennifer Falck, Evander Delgado, Leyne Orosco, Bonnie Pigman

I. Call to Order and Approval of the Agenda

David P. Jordan called the October 3, 2018 Legislative Operating Committee meeting to order at 9:00 a.m.

Motion by Ernest Stevens III to approve the agenda as is; seconded by Kirby Metoxen. Motion carried unanimously.

II. Minutes to be Approved (:26 -:47)
September 19, 2018 LOC Minutes

Motion by Kirby Metoxen to approve the September 19, 2018 Legislative Operating Committee meeting minutes and forward to the Oneida Business Committee for consideration; seconded by Ernest Stevens III. Motion carried unanimously.

III. Current Business

IV. New Submissions

1. Boards, Committees, and Commissions Bylaws (:48-2:07)

Motion by Ernest Stevens III to add the following boards, committees, and commissions to the Active Files List: Oneida Gaming Commission, Oneida Land Claims Commission, Oneida Nation Commission on Aging, Oneida Nation School Board, Anna John Resident Centered Care Community Board, Environmental Resource Board, Oneida Community Library Board, Oneida Nation Arts Board, Oneida Police Commission, Oneida Powwow Committee, Pardon and Forgiveness Screening Committee, Southeastern Oneida Tribal Services Advisory Board; seconded by Kirby Metoxen. Motion carried unanimously.

V. Additions

VI. Administrative Items

1. Rescission of Dissolution of the OPC Resolution E-poll Results (2:09-2:44)

Motion by Kirby Metoxen to enter the e-poll results into the record; seconded by Ernest

A good mind. A good heart. A strong fire.



Stevens III. Motion carried unanimously.

2. Personnel Commission Bylaws E-poll Results (2:47-3:02)

Motion by Ernest Stevens III to enter the Oneida Personnel Commission Bylaws e-poll results into the record; seconded by Kirby Metoxen. Motion carried unanimously.

3. Active Files List Update Memo (3:04-7:19)

Motion by Kirby Metoxen to approve and forward to the Oneida Business Committee; seconded by Ernest Stevens III. Motion carried unanimously.

Motion by Kirby Metoxen to remove the Military Service Employee Protection Policy from the Active Files List; seconded by Ernest Stevens III. Motion carried unanimously.

Motion by Ernest Stevens III to remove the Oneida Personnel Policies and Procedures from the Active Files List; seconded by Kirby Metoxen. Motion carried unanimously.

Motion by Kirby Metoxen to remove the emergency designation from the Employee Protection Policy amendments; seconded by Ernest Stevens III. Motion carried unanimously.

Motion by Ernest Stevens to remove the emergency designation from the Oneida Judiciary Rules of Civil Procedure amendments; seconded by Kirby Metoxen. Motion carried unanimously.

4. GTC Petition Process (7:20-7:28)

Motion by Ernest Stevens III to approve and forward to the Oneida Business Committee for consideration; seconded by Kirby Metoxen.

VII. Executive Session

VIII. Adjourn

Motion by Ernest Stevens III to adjourn the October 03, 2018 Legislative Operating Committee meeting at 9:09 a.m.; seconded by Kirby Metoxen. Motion carried unanimously.

Oneida Business Committee Agenda Request

Adopt the amendments to Landlord-Tenant Rule # 1 - General Rental Program Eligibility, Selection an

1. Meeting Date Requested: 10 / 24 / 18

2. General Information:

Session: Open Executive - See instructions for the applicable laws, then choose one:

Agenda Header: Standing Committees

Accept as Information only

Action - please describe:

Consider adoption of the Landlord Tenant Rule #1 Amendments

3. Supporting Materials

Report Resolution Contract

Other:

1. Rule Certification Packet 3.

2. 4.

Business Committee signature required

4. Budget Information

Budgeted - Tribal Contribution Budgeted - Grant Funded Unbudgeted

5. Submission

Authorized Sponsor / Liaison: David P. Jordan, LOC Chairman

Primary Requestor/Submitter: Jennifer Falck, LRO Director
Your Name, Title / Dept. or Tribal Member


Additional Requestor: Name, Title / Dept.

Additional Requestor: Name, Title / Dept.



Oneida Nation
Oneida Business Committee
Legislative Operating Committee
PO Box 365 • Oneida, WI 54255-0365
Oneida-nsn.gov



TO: Oneida Business Committee
FROM: David P. Jordan, Legislative Operating Committee Chairman 
DATE: October 17, 2018
RE: Certification of Amendments to Landlord Tenant Law Rule No. 1 General Rental Program Eligibility, Selection, and Other Requirements

The Legislative Operating Committee (LOC) has reviewed and certified the amendments to the Landlord Tenant Law Rule No. 1 - General Rental Program Eligibility, Selection, and Other Requirements.

The Landlord-Tenant law (“the Law”) delegates joint administrative rulemaking authority to the Comprehensive Housing Division and the Oneida Land Commission as authorized by the Administrative Rulemaking law. The Law states that the Comprehensive Housing Division shall provide residential rental programs that provide housing for tribal members of the Nation, and requires that the Oneida Land Commission and the Comprehensive Housing Division jointly establish rules naming said programs and providing the specific requirements and regulations that apply to each program. [6 O.C. 611.4-1].

The Landlord Tenant Law Rule No. 1 - General Rental Program Eligibility, Selection, and Other Requirements provides additional eligibility requirements, selection procedures, and general requirements that govern the Comprehensive Housing Division’s general rental programs that are not reserved for elders or low-income Tribal members.

Requested Action

Consider the adoption of the amendments to the Landlord Tenant Law Rule No. 1 - General Rental Program Eligibility, Selection, and Other Requirements.

Jo Anne House, PhD | Chief Counsel
James R. Bittorf | Deputy Chief Counsel

Patricia M. Stevens Garvey
Kelly M. McAndrews
Michelle L. Gordon
Krystal L. John

Law Office



M E M O R A N D U M

TO: Legislative Operating Committee

FROM: Krystal L. John, Staff Attorney

DATE: October 4, 2018

SUBJECT: Request for Certification of Procedural Compliance
Landlord-Tenant Law Rule #1 – General Rental Program Eligibility, Selection and Other Requirements

The Comprehensive Housing Division (CHD) and the Oneida Land Commission are exercising their joint rulemaking authority to amend the General Rental Program Rule pursuant to the Landlord-Tenant law.

There was no attendance at the public meeting and no written comments were submitted. As such, there is no review memorandum of public comments submitted and there have been no revisions to the draft presented for public meeting.

Rulemaking Timeline	
Required Action	Date Completed
Public Meeting notice for the rule is posted in the Kalihwisaks (see page 21) and on the Oneida Register	June 7, 2018
Public Meeting held	June 21, 2018
Public Comment Period closed	June 28, 2018

The following attachments are included for your review:

1. Landlord-Tenant Law Rule No. 1 – General Rental Program Eligibility, Selection and Other Requirements
2. CHD Director Approval
3. Oneida Land Commission Minutes approving Amendments
4. Summary Report
5. Financial Analysis
6. Statement of Effect
7. Copy of Public Meeting Published in the Kalihwisaks – Page 21 of the June 7, 2018 issue
8. Public Meeting Packet
9. Sign in sheet from the June 21, 2018 Public Meeting
10. Public meeting transcription from the June 21, 2018 Public Meeting

Following certification and Oneida Business Committee adoption, this rule shall become effective in ten (10) business days.

**Landlord-Tenant Rule #1 – General Rental
Program Eligibility, Selection and Other
Requirements**



8

Title 6. Property and Land – Chapter 611

LANDLORD-TENANT

Rule # 1 – General Rental Program Eligibility, Selection and Other Requirements

- 1.1. Purpose and Effective Date
- 1.2. Adoption and Authority
- 1.3. Definitions
- 1.4. Eligibility Requirements
- 1.5. Application Process and Waitlist
- 1.6. Tenant Selection
- 1.7. Security Deposits
- 1.8. Annual Inspection and Rental Agreement Renewal
- 1.9. Rental Agreement Cancellation

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1.1. Purpose and Effective Date

1.1-1. *Purpose.* The purpose of this rule is to provide additional eligibility requirements, selection procedures and general requirements that govern the Comprehensive Housing Division’s general rental programs that are not reserved for elders or low-income Tribal members.

1.1-2. *Delegation.* The Landlord-Tenant law delegated the Comprehensive Housing Division and Land Commission joint rulemaking authority pursuant to the Administrative Rulemaking law.

1.2. Adoption and Authority

1.2-1. This rule was jointly adopted by the Comprehensive Housing Division and Land Commission in accordance with the procedures of the Administrative Rulemaking law.

1.2-2. This rule may be amended or repealed by the joint approval of the Comprehensive Housing Division and Land Commission pursuant to the procedures set out in the Administrative Rulemaking law.

1.2-3. Should a provision of this rule or the application thereof to any person or circumstances be held as invalid, such invalidity shall not affect other provisions of this rule which are considered to have legal force without the invalid portions.

1.2-4. In the event of a conflict between a provision of this rule and a provision of another rule, internal policy, procedure, or other regulation; the provisions of this rule control.

1.2-5. This rule supersedes all prior rules, regulations, internal policies or other requirements relating to the Landlord-Tenant law.

1.3. Definitions

1.3-1. This section governs the definitions of words and phrases used within this rule. All words not defined herein are to be used in their ordinary and everyday sense.

(a) “Comprehensive Housing Division” means the division within the Nation under the direction of the Comprehensive Housing Division Director which consists of all residential services offered by the Nation, including but not limited to, all rental programs, the rent-to-own program, and the residential sales and mortgages programs.

(b) “Landlord” means the Nation in its capacity to rent real property subject to a rental agreement.

(c) “Nation” means the Oneida Nation.

48 (d) "Premises" means the property covered by a rental agreement, including not only the
49 real property and fixtures, but also any personal property furnished by the landlord
50 pursuant to a rental agreement.

51 (e) "Rental Agreement" means a written contract between a landlord and a tenant,
52 whereby the tenant is granted the right to use or occupy the premises for a residential
53 purpose for one (1) year or less.

54 (f) "Tenant" means the person granted the right to use or occupy a premise pursuant to a
55 rental agreement.

56 (g) "Security Deposit" means a payment made to the landlord by the tenant to ensure that
57 rent will be paid and other responsibilities of the rental agreement performed.

58

59 **1.4. Eligibility Requirements**

60 1.4-1. *Tribal Member Status.* At least one (1) of the tenants named as a party to the rental
61 agreement is required to be a Tribal member.

62 1.4-2. *Debt to Income Ratio.* In order to be eligible for a rental agreement, applicants shall have
63 a maximum debt to income ratio of fifty percent (50%).

64 (a) Comprehensive Housing Division staff shall calculate the debt to income ratio by
65 dividing the applicant's monthly debt by the applicant's monthly income.

66 (b) For purposes of calculating income for the debt to income ratio, the Comprehensive
67 Housing Division staff:

68 (1) May not include child support payments;

69 (2) May not include education grants/scholarships;

70 (3) May not include medical bills; and

71 (3) Shall include per capita payments to the extent that receipt of per capita
72 payment may be verified for each of the five (5) years prior to rental application.

73 (A) For per capita payments paid by the Nation, the Comprehensive
74 Housing Division staff shall verify with the Trust Enrollment Department
75 that the applicant received the full eligible amount of the per capita
76 payments for each of the five (5) years prior to rental application.

77 (B) For per capita payments paid by other tribes the Comprehensive
78 Housing Division staff shall verify that the applicant received per capita
79 payments for each of the five (5) years prior to rental application using the
80 applicant's tax return.

81 (C) When per capita payments qualify to be considered as part of the
82 income calculation, Comprehensive Housing Division staff shall use an
83 average to the payments the applicant received for the five (5) years prior
84 to rental application.

85 (4) Shall include any debts subject to a repayment agreement in accordance with
86 section 1.4-3.

87 1.4-3. *Outstanding Debts.* Applicants for a rental agreement may not have a past due balance
88 greater than two hundred dollars (\$200) owed to any utility provider and may not have any prior
89 debt owed to the Comprehensive Housing Division, unless:

90 (a) The applicants have entered a payment agreement related to said debts prior to
91 applying for the general rental program; and

92 (b) If the agreement is related to a utility debt, the agreement allows the applicant to
93 continue receiving utility services while paying the debt, including utility hook-up at a

94 new location.

95 1.4-4. *Prior Comprehensive Housing Division Eviction.* Applicants that have had a rental
96 agreement with the Comprehensive Housing Division subject to an eviction and termination
97 within two (2) years from the date of the application are not eligible to participate in the general
98 rental program.

99 1.4-5. *Past Due Accounts.* Applicants for a rental agreement are ineligible if a review of the
100 applicant's credit report reveals more than five (5) accounts that are past due and/or in
101 collections, provided that medical bills may not be included in this consideration

102 1.4-6. *Pardon and Forgiveness.* A grant of a pardon or forgiveness pursuant to the Nation's
103 Pardon and Forgiveness law may result in an otherwise ineligible tenant becoming eligible.

104 **1.5. Application Process and Wait List**

105 1.5-1. *Applying.* Persons wishing to participate in the general rental program shall complete the
106 Comprehensive Housing Division rental agreement application and any other required
107 accompanying forms, including but not limited to, the employment verification form, a release
108 authorization form and a housing needs/preference form. The Comprehensive Housing Division
109 staff may not consider any applications for selection and/or placement on the wait list until the
110 application and all accompanying forms are complete. Upon receipt of a completed application,
111 including all supplementary forms, Comprehensive Housing Division staff shall date and time
112 stamp the application. If, regardless of a complete application submittal, additional information
113 is required to determine eligibility, the Comprehensive Housing Division staff shall request such
114 information and maintain the application submittal date provided that the applicant responds to
115 the information requests within the timeframe designated by the Comprehensive Housing
116 Division.

117 (a) *Household Composition Form.* The Comprehensive Housing Division staff shall
118 require applicants to complete a Household Composition Form which provides the full
119 name, age and date of birth of each person contemplated to reside in rental unit. In order
120 to verify such information, the Comprehensive Housing Division staff shall require that
121 applicants submit a copy of a picture identification card for each adult contemplated to
122 reside in the rental unit including a minimum of one tribal identification card.

123 (b) *Background Checks.* In order to ensure compliance with the eligibility requirements
124 of the Landlord-Tenant law and these rules, Comprehensive Housing Division staff shall
125 perform a background check on each adult in the household. Household adults are also
126 subject to annual background checks upon annual rental agreement renewal pursuant to
127 1.8-5 and as may be determined to be necessary to maintain the safety of the community
128 by the Comprehensive Housing Division staff.

129 1.5-2. *Notification of Eligibility, Placement on the Wait List.* When Comprehensive Housing
130 Division staff completes its review of an application and determines the applicant(s) eligible for
131 the general rental program, the staff shall place the applicant on the waitlist and notice the
132 applicant with a letter of placement on the waitlist as well as the required date for the annual
133 application update.

134 1.5-3. *Notification of Ineligibility.* If review of a complete submitted application and/or annual
135 renewal reveals that an applicant is ineligible to participate in the general rental program based
136 on the Landlord-Tenant law and/or rules, the Comprehensive Housing Division staff shall notify
137 the applicant of the cause of the ineligibility and how the applicant may become eligible in the
138 future. At such time, Comprehensive Housing Division staff shall also inform the applicant of
139 other housing opportunities offered by the Nation for which the applicant may be eligible, if

140 applicable.

141 1.5-4. *Required Application Updates.* Applicants on the wait list are required to update the
142 application, at a minimum, annually, but also whenever information submitted on the application
143 has changed. Applicants that fail to complete the application update within the allotted
144 timeframe will be removed from the wait list and required to re-apply for future consideration.
145 For any updated application that reveals an applicant has become ineligible, Comprehensive
146 Housing Division staff shall remove the applicant from the wait list and provide the applicant
147 notice of the cause for ineligibility.

148

149 **1.6. Tenant Selection**

150 1.6-1. *Pulling from the Waitlist When Units Become Available.* When a rental premise becomes
151 available, the Comprehensive Housing Division staff shall preliminarily select a tenant based on
152 the first applicant on the wait list in consideration of the applicant's noted housing
153 needs/preferences. For example, if a one (1) bedroom unit becomes available and the first
154 applicant on the waitlist has noted on his/her housing needs/preference form that they wish to be
155 contacted only when a unit becomes available that is two (2) bedrooms or larger, Comprehensive
156 Housing Division staff will skip over the first applicant and move on to the next applicant on the
157 waitlist until an applicant is reached whose housing needs/preferences align with the available
158 unit.

159 1.6-2. *Notice of Tenant Selection.* When an applicant is selected for a rental unit in accordance
160 with this section, the Comprehensive Housing Division staff shall provide the applicant with
161 notice of tenant selection. The notice, at a minimum, shall include the address of the rental
162 premise, the required security deposit and monthly rent, and a requirement that the applicant
163 respond within fifteen (15) calendar days to accept/reject the rental premise noting that the
164 security deposit is due at the time of acceptance. Applicants that pay a security deposit and fail
165 to complete the selection process to actually take occupancy forfeit the security deposit to the
166 Comprehensive Housing Division as consideration for holding the unit. Comprehensive Housing
167 Division shall return the security deposit to the applicant only in circumstances where the
168 applicant is prevented from entering the rental agreement based on a loss of eligibility due to
169 circumstances outside of the applicant's control (i.e. death of a Tribal member that made the
170 household eligible for the general rental program).

171 (a) *Failure to Respond or Rejecting a Rental Premise.* If a rental premise is rejected,
172 such rejection shall be submitted to the Comprehensive Housing Division in writing. An
173 applicant who has rejected a unit will remain on the waitlist in his/her existing spot so
174 long as the applicant does not request to be removed from the waitlist. If an applicant
175 fails to respond to the notice, Comprehensive Housing Division staff shall remove the
176 applicant from the wait list; in such circumstances the applicant may re-apply for the
177 general rental program.

178 (b) *Accepting a Rental Premise.* In order for an applicant's acceptance of a rental
179 premise to be complete, the applicant shall submit along with the acceptance a payment
180 for the full security deposit. Prior to accepting a security deposit payment,
181 Comprehensive Housing Department staff shall verify that the applicant remains eligible
182 for the general rental program. Applicants that have accepted a rental premise from the
183 general rental program have thirty (30) calendar days from the date of acceptance and
184 payment of the security deposit to:

185 (1) Reconfirm that they remain eligible for the general rental program;

- 186 (2) Pay the first month's rent; and
187 (3) Execute the rental agreement and all required supplemental forms, provided
188 that the agreement may not be executed until (A) and (B) are complete.
189 (c) *Taking Occupancy.* The Comprehensive Housing Division shall provide the tenant
190 with keys to the rental premises upon execution of the rental agreement. As such time,
191 the Comprehensive Housing Division staff shall provide the tenant with a check-in sheet
192 and notice the tenant that he/she has seven (7) calendar days from the date the tenant
193 takes occupancy to complete the check-in sheet and submit it to the Comprehensive
194 Housing Division.

195
196 **1.7. Security Deposits**

197 1.7-1. *Standard Security Deposit.* The standard security deposit for a general rental unit shall
198 be equal to one (1) month's rent payment.

199 1.7-2. *Increased Security Deposit for Pets.* Tenants in the Comprehensive Housing Division's
200 general rental program may have pets¹ in accordance with the Domestic Animal Ordinance,
201 provided that an increased security deposit is required.

202 (a) The standard security deposit does not apply to tenants with pets. Comprehensive
203 Housing Division staff shall require that tenants with pets (excluding fish) pay a security
204 deposit that is equal to two (2) month's rent payments.

205 (b) In the event that a tenant wishes to acquire a pet after the rental agreement has been
206 signed, the tenant shall notify the Comprehensive Housing Division and shall pay the
207 difference between the increased security deposit for pets and the standard security
208 deposit.

209
210 **1.8. Annual Inspection and Rental Agreement Renewal**

211 1.8-1. *Scheduling Annual Inspections.* Comprehensive Housing Division staff shall schedule
212 tenants' annual inspections for a date that is within thirty (30) calendar days of the expiration of
213 the tenants' rental agreement.

214 1.8-2. *Inspection Checklist.* Comprehensive Housing Division staff completing the annual
215 inspection shall use the checklist that is approved by the Comprehensive Housing Division
216 director. Upon completion of the inspection, Comprehensive Housing Division staff shall
217 request that the tenant(s) sign the completed checklist.

218 1.8-3. *Inspection Findings.* In the event that an inspection reveals conditions that may affect the
219 health and safety of the tenant and/or the community or the integrity and condition of the rental
220 premises, the Comprehensive Housing Division shall implement a follow up schedule to ensure
221 the issue is adequately remedied. If the issue is not adequately remedied based on the schedule
222 determined by the Comprehensive Housing Division, termination and eviction may be necessary.

223 1.8-4. *Damages.* Tenants may be required to pay costs to repair any damages to the rental
224 premises discovered during the annual inspection. Payment for such costs must be received by
225 the Comprehensive Housing Division prior to signing a rental agreement renewal.

226 1.8-5. *Rental Agreement Renewal.* Each rental agreement is limited to a twelve (12) month
227 term. Tenants wishing to remain in the property are required to sign a renewal rental agreement
228 annually. The Comprehensive Housing Division may, in its discretion, decline renewal of a
229 rental agreement if it determines that the renewal is not in the best interest of the Nation. In the

¹ For the purposes of this section, a service animal is not considered a pet and is not subject to the increased security deposit for pets.

230 event a tenant fails to enter a rental agreement renewal and has not vacated the rental premises
231 within thirty (30) calendar days of the expiration of the rental agreement, the Comprehensive
232 Housing Division shall initiate the eviction process pursuant to the Eviction and Termination
233 law.

234

235 **1.9. Rental Agreement Cancellation**

236 1.9-1. *Two Week Notice Required.* Tenant wishing to cancel a rental agreement in the general
237 rental program are requested to provide the Comprehensive Housing Division with a minimum
238 of two (2) weeks of notice.

239 1.9-2. *Prorated Rent.* In the event of cancellation of a rental agreement, the Comprehensive
240 Housing Division staff shall prorate the last month's rent payment requirement based upon the
241 greater of the following:

242 (a) The number of calendar days the unit was occupied in the last month; or

243 (b) Two (2) weeks, which is the minimum allowable notice.

244 1.9-3. *Abandonment.* Where a tenant fails to provide notice of rental agreement cancellation
245 and abandons the rental unit without notice to the Comprehensive Housing Division, the tenant
246 shall be responsible for any costs that may accumulate until the Comprehensive Housing
247 Division is able to terminate the rental agreement in accordance with the Eviction and
248 Termination law.

249

250 *End.*

251

252 Original effective date: 02-09-2017

253 Amendment effective date:


254

255

Comprehensive Housing Division and Oneida Land Commission Approvals

Comprehensive Housing Division

**MEMORANDUM**

TO: Legislative Operating Committee
FROM: Dana McLestor, CHD Division Director 
DATE: October 3, 2018
RE: Approval of Landlord-Tenant Rule #1 Amendments

The Comprehensive Housing Division prepared the amendments to Landlord-Tenant Rule #1 and solicited comments through the public meeting process in accordance with the Administrative Rulemaking law with a Public Meeting held on June 21, 2018 for which the written comment period expired on June 28, 2018. No comments, oral or written, were received and as such there have been no revisions to the amendments presented for public comment. As the CHD Director, I hereby approve the attached amendments to Landlord-Tenant Rule #1 – General Rental Program Eligibility, Selection and Other Requirements and requested the Legislative Operating Committee review for certification of procedural compliance with the Administrative Rulemaking law.



ONEIDA LAND COMMISSION MEETING MINUTES
Land Management Conference Room
May 30, 2018 5:00 p.m.

- I. Called to Order** by Chairperson Rae Skenandore at 5:02 pm.
Present: Chairperson Rae Skenandore, Vice Chairperson Racquel Hill, Secretary Julie Barton, Commissioners: Rebecca Webster and Mike Mousseau
Excused: Jennifer Hill and Lloyd Powless
Others: Sheila Huntington, Carla Clark, Lisa Rauschenbach, Scott Denny, Sue Doxtator, Louis Cottrell, Leanne Doxtater, Krystal John, Michelle Hill
- II. Adoption of Agenda - *Motion*** by Racquel Hill to approve the agenda with the following additions:
X.c.iii. – 02201802RES
X.c.iv – 05201801RES
X.e.i. – 05201801A
X.e.ii. – 05201802A
seconded by Rebecca Webster. Motion carried
- III. Reading of Minutes**
- a. 2018 03 05 Land Commission Meeting**
Motion by Racquel Hill to approve; seconded by Michael Mousseau. Motion carried.
 - b. 2018 03 12 Land Commission Meeting**
Motion by Racquel Hill to approve; seconded by Michael Mousseau. Motion carried.
 - c. 2018 03 20 Land Commission Meeting**
Motion by Racquel Hill to approve; seconded by Michael Mousseau. Motion carried
 - d. 2018 03 22 Land Commission Meeting**
Motion by Racquel Hill to approve; seconded by Michael Mousseau. Motion carried
- IV. Tabled Business – None**
- V. Old Business**
- a. Quarterly Report**
Chair provided the report submitted for January – March 2018.
Motion by Racquel Hill to accept as FYI; seconded by Julie Barton. Motion carried.
- VI. New Business**
- a. GTC Semi Annual Report**
Chair provided the 2018 semi-annual report. The stipend portion wasn't filled in correctly. Should have number of meetings not the total amount of stipends paid.

Motion by Michael Mousseau for retro approval with change to the number amounts of meetings; seconded by Julie Barton. Motion carried.

b. Carol Metoxen Probate

Motion by Racquel Hill to approve contingent upon legal review; seconded by Michael Mousseau. Motion carried

c. Agriculture Leasing Rule

Motion by Racquel Hill to first defer these back to Land Management and Community and Economic Development to work both on the Agriculture and Commercial leasing Rules and for Land to work with individual tribal farmers and to set a special meeting date for June 18th at 5:00 p.m. and to include TAP as first item on the agenda seconded by Julie. Motion carried.

d. Commercial Leasing Rule

Motion by Racquel Hill to first defer these back to Land Management and Community and Economic Development to work both on the Agriculture and Commercial leasing Rules and for Land Management staff to work with individual Tribal farmers and to set a special meeting date for June 18th at 5:00 p.m. and to include TAP as first item on the agenda seconded by Julie. Motion carried.

e. Conflict of Interest Forms

Request received by BC Secretary for all individuals on any board, committee, or commission to complete and submit for each one serving on. This was FYI and no action needed.

f. Advertising Rule

Motion by Rebecca Webster to approve the SOP for advertising homes for sale by owner; seconded by Michael Mousseau. Motion carried.

g. Rule #1 General Rental Program

Motion by Rebecca Webster to request Comprehensive Housing Department to modify section 1.4-3 to allow for potential tenants to have an agreement with utility providers for amounts over \$200.00 provided the utility provider agrees to continue to provide service and in section 1.4-2 those amounts will be included in the debt to income ratio and to approve the public meeting date of June 21th; seconded by Racquel Hill. Motion carried.

h. Rule #1 Mortgage Programs, Guidelines

Motion by Racquel Hill to modify Debt to Income Ratio section to require Land Management to bring the Debt to Income Ratio at a minimum every three years for Land Commission consideration and to be modified by resolution only and to change the circumstances related to medical for the different process to any unforeseen circumstances; seconded by Rebecca Webster. Motion carried

i. Rule #1 Residential Leasing

Summary Report, Financial Analysis & Statement of Effect

Summary Report for General Rental Program

Original effective date: 02/09/2017

Amendment effective date: TBD

Name of rule: General Rental Property Eligibility, Selection, and Other Requirements

Name of law being interpreted: Landlord-Tenant

Rule number: 1

Other laws or rules that may be affected: N/A

Brief summary of the proposed amendments to the rule: The purpose of these amendments to the rule is to:

- provide additional eligibility requirements related to outstanding debts owed to utility providers and the CHD;
- update the selection procedures so that applications are no longer required for each unit and move to a waitlist approach;
- Include provision related to abandonment of a rental premise.

Statement of Effect: Obtained after requesting from the Legislative Reference Office.

Financial Analysis: See Attached.

Financial Analysis for Rule#1 General Rental Program Eligibility, Selection and Other Requirements Rule (Comprehensive Housing Division)

Type of Cost	Description/Comment	Dollar Amount
Start Up Costs	Would be absorbed within the current budget.	\$0
Personnel	N/A	\$0
Office	N/A	\$0
Documentation Costs	N/A	\$0
Estimate of time necessary for an individual or agency to comply with the rule after implementation	One week.	\$0
Other, please explain	N/A	\$0
Total Cost (Annual)		\$0



Statement of Effect

Landlord-Tenant Rule No. 1 - General Rental Program Eligibility, Selection, and Other Requirements

Summary

This rule provides additional eligibility requirements, selection procedures, and general requirements that govern the Comprehensive Housing Division's general rental programs that are not reserved for elders or low-income members of the Oneida Nation.

Submitted by: Clorissa N. Santiago, Staff Attorney, Legislative Reference Office

Date: June 5, 2018

Analysis by the Legislative Reference Office

The Landlord-Tenant law (“the Law”) delegates joint administrative rulemaking authority to the Comprehensive Housing Division and the Oneida Land Commission as authorized by the Administrative Rulemaking law. The Law states that the Comprehensive Housing Division shall provide residential rental programs that provide housing for tribal members of the Nation, and requires that the Oneida Land Commission and the Comprehensive Housing Division jointly establish rules naming said programs and providing the specific requirements and regulations that apply to each program. [6 O.C. 611.4-1].

The Law then goes on to describe the minimum rental eligibility requirements and states that in order to be eligible for a rental agreement, one of the conditions the applicants shall meet are any eligibility requirements set by the rental program's rules. [6 O.C. 611.4-2]. The Oneida Land Commission and the Comprehensive Housing Division delegated joint responsibility for the development of rules governing the selection of applicants for the issuance of rental agreements. [6 O.C. 611.4-3].

Landlord-Tenant Law Rule No. 1 – General Rental Program Eligibility, Selection, and Other Requirements (“the Rule”) was originally promulgated and made effective by the Oneida Land Commission and the Comprehensive Housing Division on February 9, 2017. The Rule provides additional eligibility requirements, selection procedures, and general requirements that govern the Comprehensive Housing Division's general rental programs that are not reserved for elders or low-income members of the Nation, including:

- Eligibility requirements [see Rule section 1.4];
- Application process and waitlist [see Rule section 1.5];
- Tenant selection [see Rule section 1.6];
- Security deposits [see Rule section 1.7];
- Annual inspection and rental agreement renewal [see Rule section 1.8]; and
- Rental agreement cancellation [see Rule section 1.9].

Conclusion

There are no legal bars to adopting the amendments to the Landlord-Tenant Law Rule No. 1 – General Rental Program Eligibility, Selection, and Other Requirements.

Public Meeting Notice & Public Meeting Packet

www.kalihwisaks.com

Local

June 7, 2018 • Tewáshán U'skah 21

Funding available for outerwear

ATTENTION PARENTS OF SCHOOL AGED CHILDREN

The Oneida Tribal TANF program has funding available this year to assist eligible families with clothing for school aged children. TANF will only assist with clothing (shoes/boots, winter jackets/snow pants) for eligible families. The amount of assistance this year will be \$200 per eligible child for regular Head Start enrolled children ages 3 and up, and other enrolled school aged students up to age 19. Please contact your school office now or education department office to obtain verification that your child is an enrolled student for the fall 2018-2019 school year. Caretakers of foster children, (including Guardianship-Subsidized Guardianship) and Kinship Care children need

only provide verification of the child's income if that is the only child/children that assistance is being requested for within the home.

The program will begin taking applications starting Monday June 11 through July 6, 2018 only at the reception desk at Economic Support Services located at 2640 West Point Road, Green Bay WI, in the west wing of the Social Services Building. Please budget and plan ahead now to prepare your children for the upcoming 2018-2019 school year. The TANF program will NOT assist with school supplies.

ONEIDA TRIBAL TANF PROGRAM FEDERAL POVERTY LEVEL INCOME LIMITS & TANF PROGRAM ELIGIBILITY RULES

Household Size Monthly FPL @ 200% for TANF School Assistance

One	\$ 2,023
Two	\$ 2,743
Three	\$ 3,463
Four	\$ 4,183
Five	\$ 4,903
Six	\$ 5,623
Seven	\$ 6,343
Eight	\$ 7,063
Nine	\$ 7,783
Ten	\$ 8,503
Each additional person	add \$720

NOTE: For households with earned income, a 20% deduction off the total earned income is given when determining income eligibility. The program also disregards verified child support paid out as income as well as the first \$200 of child support received into the household when determining eligibility.

Saturday Summer Fun
June 9th - August 25th
9 am - 1 pm
Closed Mondays
Tues - Fri
9 am - 5 pm

Oneida Nation Museum
 W892 County Rd. EE
 De Pere, WI (920) 869-6539
 Oneidationation.org/museum
 facebook.com/oneidamuseum

NOTICE OF PUBLIC MEETING

TO BE HELD
June 21, 2018 at 2:00 P.M.
 IN THE
OBC Conference Room
2nd Floor Norbert Hill Center

In accordance with the Administrative Rulemaking Law, the Comprehensive Housing Division and the Oneida Land Commission are hosting this Public Meeting to gather feedback from the community regarding the following rule:

Landlord-Tenant Rule No. 1 - General Rental Program Eligibility, Selection and Other Requirements

This is a proposal to amend the rule by:

- ◆ Placing a limit of the amount of past due debt that may be owed to a utility provider at \$200 and an impose an ineligibility period for applicants that have recently been evicted by the Nation;
- ◆ Changing the application and selection process to require selection from a wait list, similar to how the income-based program operates; and
- ◆ Clarifying that rent and other costs will accrue throughout the termination process when a tenant abandons a unit without notice to

To obtain copies of the Public Meeting documents for this proposal, please visit www.oneida-nsn.gov/Register/PublicMeetings.

PUBLIC COMMENT PERIOD OPEN UNTIL June 28, 2018

During the Public Comment Period, all interested persons may submit written comments and/or a transcript of any testimony/spoken comments made during the Public Meeting. These may be submitted to The Comprehensive Housing Division by U.S. mail, interoffice mail, e-mail or fax.

Comprehensive Housing Division
 2913 Commissioner Street, Oneida, WI 54155
jhill@oneidationation.org
Phone: 920-869-2227
Fax: 920-869-2836

NOTICE OF
PUBLIC MEETING

TO BE HELD

June 21, 2018 at 2:00 P.M.

IN THE

OBC Conference Room

2nd Floor Norbert Hill Center

N7210 Seminary Road, Oneida, WI 54155

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2913 Commissioner Street, Oneida, WI 54155
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Phone: 920-869-2227
Fax: 920-869-2836**



8

Title 6. Property and Land – Chapter 611

LANDLORD-TENANT

Rule # 1 – General Rental Program Eligibility, Selection and Other Requirements

- 1.1. Purpose and Effective Date
- 1.2. Adoption and Authority
- 1.3. Definitions
- 1.4. Eligibility Requirements
- 1.5. [Advertisings, Application Period and Tenant Selection, Application Process and Waitlist](#)
- 1.6. Tenant Selection
- 1.7. Security Deposits
- 1.8. Annual Inspection and Rental Agreement Renewal
- 1.9. Rental Agreement Cancellation

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1.1. Purpose and Effective Date

1.1-1. *Purpose.* The purpose of this rule is to provide additional eligibility requirements, selection procedures and general requirements that govern the Comprehensive Housing Division’s general rental programs that are not reserved for elders or low-income Tribal members.

1.1-2. *Delegation.* The Landlord-Tenant law delegated the Comprehensive Housing Division and Land Commission joint rulemaking authority pursuant to the Administrative Rulemaking law.

1.2. Adoption and Authority

1.2-1. This rule was jointly adopted by the Comprehensive Housing Division and Land Commission in accordance with the procedures of the Administrative Rulemaking law.

1.2-2. This rule may be amended or repealed by the joint approval of the Comprehensive Housing Division and Land Commission pursuant to the procedures set out in the Administrative Rulemaking law.

1.2-3. Should a provision of this rule or the application thereof to any person or circumstances be held as invalid, such invalidity shall not affect other provisions of this rule which are considered to have legal force without the invalid portions.

1.2-4. In the event of a conflict between a provision of this rule and a provision of another rule, internal policy, procedure, or other regulation; the provisions of this rule control.

1.2-5. This rule supersedes all prior rules, regulations, internal policies or other requirements relating to the Landlord-Tenant law.

1.3. Definitions

1.3-1. This section governs the definitions of words and phrases used within this rule. All words not defined herein are to be used in their ordinary and everyday sense.

(a) “Comprehensive Housing Division” means the division within the Nation under the direction of the Comprehensive Housing Division Director which consists of all residential services offered by the Nation, including but not limited to, all rental programs, the rent-to-own program, and the residential sales and mortgages programs.

47 | ~~means the entity responsible for housing matters specifically related to rental agreements~~
 48 | ~~as defined by Oneida Business Committee Resolution.⁺~~

49 (b) “Landlord” means the Nation in its capacity to rent real property subject to a rental
 50 agreement.

51 (c) “Nation” means the Oneida Nation.

52 (d) “Premises” means the property covered by a rental agreement, including not only the
 53 real property and fixtures, but also any personal property furnished by the landlord
 54 pursuant to a rental agreement.

55 (e) “Rental Agreement” means a written contract between a landlord and a tenant,
 56 whereby the tenant is granted the right to use or occupy the premises for a residential
 57 purpose for one (1) year or less.

58 | (f) “Tenant” means the person granted the right to use or occupy a premises pursuant to a
 59 rental agreement.

60 (g) “Security Deposit” means a payment made to the landlord by the tenant to ensure that
 61 rent will be paid and other responsibilities of the rental agreement performed.
 62

63 **1.4. Eligibility Requirements**

64 1.4-1. *Tribal Member Status.* At least one (1) of the tenants named as a party to the rental
 65 agreement is required to be a Tribal member.

66 1.4-2. *Debt to Income Ratio.* In order to be eligible for a rental agreement, applicants shall have
 67 a maximum debt to income ratio of fifty percent (50%).

68 (a) Comprehensive Housing Division staff shall calculate the debt to income ratio by
 69 dividing the applicant’s monthly debt by the applicant’s monthly income.

70 (b) For purposes of calculating income for the debt to income ratio, the Comprehensive
 71 Housing Division staff:

72 (1) May not include child support payments;

73 (2) May not include education grants/scholarships;

74 (3) May not include medical bills; and

75 (3) Shall include per capita payments to the extent that receipt of per capita
 76 payment may be verified for each of the five (5) years prior to rental application.

77 (A) For per capita payments paid by the Nation, the Comprehensive
 78 Housing Division staff shall verify with the Trust Enrollment Department
 79 that the applicant received the full eligible amount of the per capita
 80 payments for each of the five (5) years prior to rental application.

81 (B) For per capita payments paid by other tribes the Comprehensive
 82 Housing Division staff shall verify that the applicant received per capita
 83 payments for each of the five (5) years prior to rental application using the
 84 applicant’s tax return.

85 (C) When per capita payments qualify to be considered as part of the
 86 income calculation, Comprehensive Housing Division staff shall use an
 87 average to the payments the applicant received for the five (5) years prior
 88 | to rental application.

⁺ ~~See BC Resolution 10-12-16-D providing that for purposes of this law, the Comprehensive
 Housing Division means the Division of Land Management for general rental agreements, the Oneida Housing
 Authority for income-based rental agreements and Elder Services for rental agreements through the Elder Services
 program.~~

89 (4) Shall include any debts subject to a repayment agreement in accordance with
 90 section 1.4-3.

91 1.4-3. ~~Utility Bills~~ *Outstanding Debts.* Applicants for a rental agreement may not have a past
 92 due balance greater than two hundred dollars (\$200) owed to any utility provider and may not
 93 have any prior debt owed to the Comprehensive Housing Division, unless:

94 (a) The applicants have entered a payment agreement related to said debts prior to
 95 applying for the general rental program; and

96 (b) If the agreement is related to a utility debt, the agreement allows the applicant to
 97 continue receiving utility services while paying the debt, including utility hook-up at a
 98 new location. ~~Applicants for a rental agreement may not have any outstanding balance~~
 99 ~~owed to a utility provider.~~

100 1.4-4. *Prior Comprehensive Housing Division Eviction.* Applicants that have had a rental
 101 agreement with the Comprehensive Housing Division subject to an eviction and termination
 102 within two (2) years from the date of the application are not eligible to participate in the general
 103 rental program.

104 1.4-5. *Past Due Accounts.* Applicants for a rental agreement are ineligible if a review of the
 105 applicant's credit report reveals more than five (5) accounts that are past due and/or in
 106 collections, provided that medical bills may not be included in this consideration

107 1.4-6. *Pardon and Forgiveness.* A grant of a pardon or forgiveness pursuant to the Nation's
 108 Pardon and Forgiveness law may result in an otherwise ineligible tenant becoming eligible.

109 ~~1.4-4. *Past Due Accounts.* Applicants for a rental agreement are ineligible if a review of the~~
 110 ~~applicant's credit report reveals more than five (5) accounts that are past due and/or in~~
 111 ~~collections, provided that medical bills may not be included in this consideration.~~

112

113 **1.5. ~~Advertisings, Application Period and Tenant Selection~~**

114 **~~1.5-1. Application Process and Wait List~~**

115 1.5-1. *Applying.* Persons wishing to participate in the general rental program shall complete the
 116 Comprehensive Housing Division rental agreement application and any other required
 117 accompanying forms, including but not limited to, the employment verification form, a release
 118 authorization form and a housing needs/preference form. The Comprehensive Housing Division
 119 staff may not consider any applications for selection and/or placement on the wait list until the
 120 application and all accompanying forms are complete. Upon receipt of a completed application,
 121 including all supplementary forms, Comprehensive Housing Division staff shall date and time
 122 stamp the application. If, regardless of a complete application submittal, additional information
 123 is required to determine eligibility, the Comprehensive Housing Division staff shall request such
 124 information and maintain the application submittal date provided that the applicant responds to
 125 the information requests within the timeframe designated by the Comprehensive Housing
 126 Division.

127 (a) *Household Composition Form.* The Comprehensive Housing Division staff shall
 128 require applicants to complete a Household Composition Form which provides the full
 129 name, age and date of birth of each person contemplated to reside in rental unit. In order
 130 to verify such information, the Comprehensive Housing Division staff shall require that
 131 applicants submit a copy of a picture identification card for each adult contemplated to
 132 reside in the rental unit including a minimum of one tribal identification card.

133 (b) *Background Checks.* In order to ensure compliance with the eligibility requirements
 134 of the Landlord-Tenant law and these rules, Comprehensive Housing Division staff shall

135 perform a background check on each adult in the household. Household adults are also
136 subject to annual background checks upon annual rental agreement renewal pursuant to
137 1.8-5 and as may be determined to be necessary to maintain the safety of the community
138 by the Comprehensive Housing Division staff.

139 1.5-2. *Notification of Eligibility, Placement on the Wait List.* When Comprehensive Housing
140 Division staff completes its review of an application and determines the applicant(s) eligible for
141 the general rental program, the staff shall place the applicant on the waitlist and notice the
142 applicant with a letter of placement on the waitlist as well as the required date for the annual
143 application update.

144 1.5-3. *Notification of Ineligibility.* If review of a complete submitted application and/or annual
145 renewal reveals that an applicant is ineligible to participate in the general rental program based
146 on the Landlord-Tenant law and/or rules, the Comprehensive Housing Division staff shall notify
147 the applicant of the cause of the ineligibility and how the applicant may become eligible in the
148 future. At such time, Comprehensive Housing Division staff shall also inform the applicant of
149 other housing opportunities offered by the Nation for which the applicant may be eligible, if
150 applicable.

151 1.5-4. *Required Application Updates.* Applicants on the wait list are required to update the
152 application, at a minimum, annually, but also whenever information submitted on the application
153 has changed. Applicants that fail to complete the application update within the allotted
154 timeframe will be removed from the wait list and required to re-apply for future consideration.
155 For any updated application that reveals an applicant has become ineligible, Comprehensive
156 Housing Division staff shall remove the applicant from the wait list and provide the applicant
157 notice of the cause for ineligibility.

158 **1.6. Tenant Selection**

160 1.6-1. *Pulling from the Waitlist When Units Become Available.* When a rental premise becomes
161 available, the Comprehensive Housing Division staff shall preliminarily select a tenant based on
162 the first applicant on the wait list in consideration of the applicant's noted housing
163 needs/preferences. For example, if a one (1) bedroom unit becomes available and the first
164 applicant on the waitlist has noted on his/her housing needs/preference form that they wish to be
165 contacted only when a unit becomes available that is two (2) bedrooms or larger, Comprehensive
166 Housing Division staff will skip over the first applicant and move on to the next applicant on the
167 waitlist until an applicant is reached whose housing needs/preferences align with the available
168 unit.

169 1.6-2. *Notice of Tenant Selection.* When an applicant is selected for a rental unit in accordance
170 with this section, the Comprehensive Housing Division staff shall provide the applicant with
171 notice of tenant selection. The notice, at a minimum, shall include the address of the rental
172 premise, the required security deposit and monthly rent, and a requirement that the applicant
173 respond within fifteen (15) calendar days to accept/reject the rental premise noting that the
174 security deposit is due at the time of acceptance. Applicants that pay a security deposit and fail
175 to complete the selection process to actually take occupancy forfeit the security deposit to the
176 Comprehensive Housing Division as consideration for holding the unit. Comprehensive Housing
177 Division shall return the security deposit to the applicant only in circumstances where the
178 applicant is prevented from entering the rental agreement based on a loss of eligibility due to
179 circumstances outside of the applicant's control (i.e. death of a Tribal member that made the
180 household eligible for the general rental program).

181 (a) Failure to Respond or Rejecting a Rental Premise. If a rental premise is rejected,
182 such rejection shall be submitted to the Comprehensive Housing Division in writing. An
183 applicant who has rejected a unit will remain on the waitlist in his/her existing spot so
184 long as the applicant does not request to be removed from the waitlist. If an applicant
185 fails to respond to the notice, Comprehensive Housing Division staff shall remove the
186 applicant from the wait list; in such circumstances the applicant may re-apply for the
187 general rental program.

188 (b) Accepting a Rental Premise. In order for an applicant's acceptance of a rental
189 premise to be complete, the applicant shall submit along with the acceptance a payment
190 for the full security deposit. Prior to accepting a security deposit payment,
191 Comprehensive Housing Department staff shall verify that the applicant remains eligible
192 for the general rental program. Applicants that have accepted a rental premise from the
193 general rental program have thirty (30) calendar days from the date of acceptance and
194 payment of the security deposit to:

- 195 (1) Reconfirm that they remain eligible for the general rental program;
- 196 (2) Pay the first month's rent; and
- 197 (3) Execute the rental agreement and all required supplemental forms, provided
198 that the agreement may not be executed until (A) and (B) are complete.

199 (c) Taking Occupancy. The Comprehensive Housing Division shall provide the tenant
200 with keys to the rental premises upon execution of the rental agreement. As such time,
201 the Comprehensive Housing Division staff shall provide the tenant with a check-in sheet
202 and notice the tenant that he/she has seven (7) calendar days from the date the tenant
203 takes occupancy to complete the check-in sheet and submit it to the Comprehensive
204 Housing Division.

205
206 ~~Advertising.~~ The Comprehensive Housing Division shall advertise all properties for rent in its
207 general rental program both on the Nation's website and at the Comprehensive Housing
208 Division.

209 ~~(a) The Comprehensive Housing Division shall list the monthly rent for the property on the~~
210 ~~advertisement with a note that the security deposit required is equal to one (1) month's rent~~
211 ~~payment.~~

212 ~~(b) The Comprehensive Housing Division shall provide the showing dates and application~~
213 ~~period in the advertisement.~~

214 ~~1.5-2. Application Period.~~ When the Comprehensive Housing Division offers a property for
215 rent in its general rental program, it shall set an application period during which rental
216 applications may be submitted at the Bay Bank drop box. The Comprehensive Housing Division
217 may extend the application period by providing notice of the extension both on the Nation's
218 website, Bay Bank and the Comprehensive Housing Division. The Comprehensive Housing
219 Division shall disqualify rental applications received outside of the application period.

220 ~~(a) Tribal members wishing to rent a property in the Comprehensive Housing Division's~~
221 ~~general rental program may submit a rental application at the Bay Bank drop box, in person,~~
222 ~~using the rental application form available on the Nation's website and at the Comprehensive~~
223 ~~Housing Division, which includes any requirements for supplemental information required to~~
224 ~~verify eligibility. Rental applications submitted using any form other than the Nation will be~~
225 ~~considered ineligible by the Comprehensive Housing Division.~~

226 ~~(b) Prior to accepting a rental application for the drop box, Bay Bank staff shall date and~~

227 | ~~time stamp all rental applications upon receipt. In the event that multiple parties arrive at the~~
 228 | ~~same time to submit a rental application (i.e. if parties are waiting to submit prior to business~~
 229 | ~~hours), Bay Bank staff shall determine the order of receipt through a lottery system in which~~
 230 | ~~each party receives a number by chance. Bay Bank staff shall number the offers having the same~~
 231 | ~~date and time stamps by from lowest drawn number to highest drawn number.~~

232 | ~~(c) — Comprehensive Housing Division staff may not collect the rental applications until the~~
 233 | ~~business day immediately following the close of the application period.~~

234 | ~~1.5.3. Tenant Selection. Upon receipt of submitted rental applications, Comprehensive Housing~~
 235 | ~~Division staff shall determine which applicants are eligible and select a tenant based on the~~
 236 | ~~eligible rental application that was received earliest based on the date and time stamp.~~

237

238 | **1.67. Security Deposits**

239 | ~~1.67-1. Standard Security Deposit. Prior to providing a selected tenant with keys to the property,~~
 240 | ~~Comprehensive Housing Division staff shall ensure that the~~ The standard security deposit for a
 241 | general rental unit shall be equal to one (1) month's rent payment ~~has been paid by the tenant.~~

242 | ~~1.67-2. Increased Security Deposit for Pets. Tenants in the Comprehensive Housing Division's~~
 243 | ~~general rental program may have pets² in accordance with the Domestic Animal Ordinance,~~
 244 | ~~provided that an increased security deposit is required.~~

245 | (a) The standard security deposit does not apply to tenants with pets. Comprehensive
 246 | Housing Division staff shall require that tenants with pets (excluding fish) pay a security
 247 | deposit that is equal to two (2) month's rent payments.

248 | (b) In the event that a tenant wishes to acquire a pet after the rental agreement has been
 249 | signed, the tenant shall notify the Comprehensive Housing Division and shall pay the
 250 | difference between the increased security deposit for pets and the standard security
 251 | deposit.

252

253 | **1.78. Annual Inspection and Rental Agreement Renewal**

254 | ~~1.78-1. Scheduling Annual Inspections. Comprehensive Housing Division staff shall schedule~~
 255 | ~~tenants' annual inspections for a date that is within thirty (30) calendar days of the expiration of~~
 256 | ~~the tenants' rental agreement.~~

257 | ~~1.78-2. Inspection Checklist. Comprehensive Housing Division staff completing the annual~~
 258 | ~~inspection shall use the checklist that is approved by the Comprehensive Housing Division~~
 259 | ~~director. Upon completion of the inspection, Comprehensive Housing Division staff shall~~
 260 | ~~request that the tenant(s) sign the completed checklist.~~

261 | ~~1.78-3. Inspection Findings. In the event that an inspection reveals conditions that may affect the~~
 262 | ~~health and safety of the tenant and/or the community or the integrity and condition of the rental~~
 263 | ~~premises, the Comprehensive Housing Division shall implement a follow up schedule to ensure~~
 264 | ~~the issue is adequately remedied. If the issue is not adequately remedied based on the schedule~~
 265 | ~~determined by the Comprehensive Housing Division, termination and eviction may be necessary.~~

266 | ~~1.78-4. Damages. Tenants may be required to pay costs to repair any damages to the rental~~
 267 | ~~premises discovered during the annual inspection. Payment for such costs must be received by~~
 268 | ~~the Comprehensive Housing Division prior to signing a rental agreement renewal.~~

269 | ~~1.78-5. Rental Agreement Renewal. Each rental agreement is limited to a twelve (12) month~~
 270 | ~~term. Tenants wishing to remain in the property are required to sign a renewal rental agreement~~

² For the purposes of this section, a service animal is not considered a pet and is not subject to the increased security deposit for pets.

271 annually. The Comprehensive Housing Division may, in its discretion, decline renewal of a
272 rental agreement if it determines that the renewal is not in the best interest of the Nation. In the
273 event a tenant fails to enter a rental agreement renewal and has not vacated the rental premises
274 within thirty (30) calendar days of the expiration of the rental agreement, the Comprehensive
275 Housing Division shall initiate the eviction process pursuant to the Eviction and Termination
276 law.

277

278 **1.89. Rental Agreement Cancellation**

279 **1.89-1. Two Week Notice Required.** Tenant wishing to cancel a rental agreement in the general
280 rental program are requested to provide the Comprehensive Housing Division with a minimum
281 of two (2) weeks of notice.

282 **1.89-2. Prorated Rent.** In the event of cancellation of a rental agreement, the Comprehensive
283 Housing Division staff shall prorate the last month's rent payment requirement based upon the
284 greater of the following:

285 (a) The number of calendar days the unit was occupied in the last month; or

286 (b) Two (2) weeks, which is the minimum allowable notice.

287 1.9-3. Abandonment. Where a tenant fails to provide notice of rental agreement cancellation
288 and abandons the rental unit without notice to the Comprehensive Housing Division, the tenant
289 shall be responsible for any costs that may accumulate until the Comprehensive Housing
290 Division is able to terminate the rental agreement in accordance with the Eviction and
291 Termination law.

292

293 *End.*

294

295 Original effective date: 02-09-2017

296 Amendment effective date:

297

298

Summary Report for General Rental Program

Original effective date: 02/09/2017

Amendment effective date: TBD

Name of rule: General Rental Property Eligibility, Selection, and Other Requirements

Name of law being interpreted: Landlord-Tenant

Rule number: 1

Other laws or rules that may be affected: N/A

Brief summary of the proposed amendments to the rule: The purpose of these amendments to the rule is to:

- provide additional eligibility requirements related to outstanding debts owed to utility providers and the CHD;
- update the selection procedures so that applications are no longer required for each unit and move to a waitlist approach;
- Include provision related to abandonment of a rental premise.

Statement of Effect: Obtained after requesting from the Legislative Reference Office.

Financial Analysis: See Attached.



Statement of Effect

Landlord-Tenant Rule No. 1 - General Rental Program Eligibility, Selection, and Other Requirements

Summary

This rule provides additional eligibility requirements, selection procedures, and general requirements that govern the Comprehensive Housing Division's general rental programs that are not reserved for elders or low-income members of the Oneida Nation.

Submitted by: Clorissa N. Santiago, Staff Attorney, Legislative Reference Office

Date: June 5, 2018

Analysis by the Legislative Reference Office

The Landlord-Tenant law ("the Law") delegates joint administrative rulemaking authority to the Comprehensive Housing Division and the Oneida Land Commission as authorized by the Administrative Rulemaking law. The Law states that the Comprehensive Housing Division shall provide residential rental programs that provide housing for tribal members of the Nation, and requires that the Oneida Land Commission and the Comprehensive Housing Division jointly establish rules naming said programs and providing the specific requirements and regulations that apply to each program. [6 O.C. 611.4-1].

The Law then goes on to describe the minimum rental eligibility requirements and states that in order to be eligible for a rental agreement, one of the conditions the applicants shall meet are any eligibility requirements set by the rental program's rules. [6 O.C. 611.4-2]. The Oneida Land Commission and the Comprehensive Housing Division delegated joint responsibility for the development of rules governing the selection of applicants for the issuance of rental agreements. [6 O.C. 611.4-3].

Landlord-Tenant Law Rule No. 1 – General Rental Program Eligibility, Selection, and Other Requirements ("the Rule") was originally promulgated and made effective by the Oneida Land Commission and the Comprehensive Housing Division on February 9, 2017. The Rule provides additional eligibility requirements, selection procedures, and general requirements that govern the Comprehensive Housing Division's general rental programs that are not reserved for elders or low-income members of the Nation, including:

- Eligibility requirements [see Rule section 1.4];
- Application process and waitlist [see Rule section 1.5];
- Tenant selection [see Rule section 1.6];
- Security deposits [see Rule section 1.7];
- Annual inspection and rental agreement renewal [see Rule section 1.8]; and
- Rental agreement cancellation [see Rule section 1.9].

Conclusion

There are no legal bars to adopting the amendments to the Landlord-Tenant Law Rule No. 1 – General Rental Program Eligibility, Selection, and Other Requirements.

Financial Analysis for Rule#1 General Rental Program Eligibility, Selection and Other Requirements Rule (Comprehensive Housing Division)

Type of Cost	Description/Comment	Dollar Amount
Start Up Costs	Would be absorbed within the current budget.	\$0
Personnel	N/A	\$0
Office	N/A	\$0
Documentation Costs	N/A	\$0
Estimate of time necessary for an individual or agency to comply with the rule after implementation	One week.	\$0
Other, please explain	N/A	\$0
Total Cost (Annual)		\$0

Public Meeting Sign-In Sheet & Transcript

Oneida Nation
 Comprehensive Housing Division
 PO Box 68 • Oneida, WI 54155-0365
Oneida-nsn.gov



PUBLIC MEETING hosted by
Oneida Comprehensive Housing Division and Oneida Land Commission
 Business Committee Conference Room-2nd Floor Norbert Hill Center
June 21, 2018 2:00 p.m.

**Amendments to Landlord-Tenant Rule No. 1 – General Rental Program Eligibility, Selection
 and Other Requirements**
PUBLIC MEETING SIGN IN SHEET

	Name: (Print clearly)	Email Address / Phone #	Department/ Roll#/ Board, Committee or Commission	Oral Testimony (Y) or (N)
1.				
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**Comprehensive Housing Division
Public Meeting****Landlord Tenant Rule No. 1 – General Rental Program Eligibility, Selection and Other Requirements**

Business Committee Conference Room-2nd Floor Norbert Hill Center

June 21, 2018 2:00 p.m.

Present:

- Dana McLester – Division Director
- Scott Denny - Area Manager for Residential Rentals & Outreach
- Tina Skenandore – Resident Services Specialist for General Rentals

Scott Denny: Good afternoon. The time is 2:00 p.m. and today's date is June 21, 2018 I will now call the public meeting for the Landlord Tenant Rule No. 1 – General Rental Program Eligibility, Selection and Other Requirements to order. The Comprehensive Housing Division is hosting this public meeting to gather feedback from the community regarding this rule.

All persons who wish to present oral testimony will need to register on the sign-in sheet at the back of the room. Written comments may be submitted to the Comprehensive Housing Division, by U.S. mail, interoffice mail, email or fax as provided on the public meeting notice. These comments must be received by close of business on June 28, 2018. In attendance from the Comprehensive Housing Division is: Dana McLester – Division Director, Scott Denny - Area Manager for Residential Rentals & Outreach, Tina Skenandore – Resident Services Specialist for General Rentals

We will begin today's public meeting for Landlord Tenant Rule No. 1 – General Rental Program Eligibility, Selection and Other Requirements.

This rule identifies:

- Placing a limit of the amount of past due debt that may be owed to a utility provider at \$200 and an impose an ineligibility period for applicants that have recently been evicted by the Nation;
- Changing the application and selection process to require selection from a wait list, similar to how the income-based program operates; and
- Clarifying that rent and other costs will accrue throughout the termination process when a tenant abandons a unit without notice to the Comprehensive Housing Division.

Scott Denny: With there being no speakers registered, the public meeting for Rule No. 1 – General Rental Program Eligibility, Selection and Other Requirements is now closed at 2:30 p.m. Thank you.

-End of Meeting-

Oneida Business Committee Agenda Request

Send the resolution entitled Setting the Petition Process for the General Tribal Council to an upcoming

1. Meeting Date Requested: 10 / 24 / 18

2. General Information:

Session: Open Executive - See instructions for the applicable laws, then choose one:

Agenda Header: Resolutions

Accept as Information only

Action - please describe:

Consider adding the resolution entitled "Setting the Petition Process for the General Tribal Council" to an upcoming General Tribal Council Meeting agenda.

3. Supporting Materials

Report Resolution Contract

Other:

1. SOE

3.

2.

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Business Committee signature required

4. Budget Information

Budgeted - Tribal Contribution Budgeted - Grant Funded Unbudgeted

5. Submission

Authorized Sponsor / Liaison: David P. Jordan, LOC Chairman

Primary Requestor/Submitter: Jennifer Falck, LRO Director
Your Name, Title / Dept. or Tribal Member

Additional Requestor: _____
Name, Title / Dept.

Additional Requestor: _____
Name, Title / Dept.

Oneida Nation

Post Office Box 365

Phone: (920)869-2214

Oneida, WI 54155



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GTC Resolution # _____
Setting the Petition Process for the General Tribal Council

WHEREAS, the Oneida Nation is a federally recognized Indian government and a treaty tribe recognized by the laws of the United States of America; and

WHEREAS, the Oneida General Tribal Council is the governing body of the Oneida Nation; and

WHEREAS, the Constitution of the Oneida Nation, in Article III, Section 6, sets forth the process by which members may petition to bring a subject before the General Tribal Council: "The chairman or fifty (50) qualified voters may, by written notice, call special meetings of the General Tribal Council."; and

WHEREAS, since adoption of the Constitution and as amended from time to time, members have exercised their right to present subjects to the General Tribal Council consistent with the laws and processes adopted by the General Tribal Council and as applicable, adopted by the Oneida Business Committee; and

WHEREAS, the General Tribal Council has evolved from 1936 to this day recognizing several constraints on its ability to call meetings to order with a quorum, in a timely manner, or location of meetings, for example:

- Adoption of resolution GTC-02-20-1949 delegated authority transact business to the Executive Committee because it was "often difficult to assemble sufficient tribal members together at anyone meeting for the purpose of constituting a quorum and transacting such tribal business," [*Whereas # 4*];
- Adoption of amendments to the Constitution in the 1960s to formally create the Oneida Business Committee which expanded the Executive Committee;
- Adoption of resolution GTC-02-25-1982 which directed that the Oneida Business Committee take up actions regarding legislative matters to guide the Nation;
- Adoption of the Ten-Day Notice Policy in 1991 which required notice and information presented to the General Tribal Council to make informed decisions;
- Adoption of a motion restricting the General Tribal Council meeting space to members age 21 [now age 18 because of constitutional amendments] and over until a larger meeting space can be identified;
- Adoption of a motion restricting General Tribal Council meetings to be held within the Oneida Reservation in 2012; and

WHEREAS, the budget, employment, programs, services and activities of the Oneida Nation have increased and become more complicated for which the General Tribal Council has identified that information from the organization regarding its legislative, legal and financial impacts are imperative in making an informed decision; and

WHEREAS, there have been general processes used by the Tribal Secretary to provide the necessary information to the General Tribal Council which should be reduced to basic directives adopted by the General Tribal Council; and

52 **NOW THEREFORE BE IT RESOLVED**, that the General Tribal Council sets forth the following definitions
53 regarding petitions:

- 54 a) Petition means a form created by the Business Committee Support Office which contains spaces
55 for printed names, enrollment numbers, dates of birth and signatures of members who are qualified
56 voters and either a statement requesting the General Tribal Council to take up an issue included
57 the petition or consider an attached resolution, and the name and contact information in the form
58 of an e-mail address and phone number for the Petitioner.
- 59 b) Petitioner means the individual member who is circulating a petition and who will be speaking to
60 the matters in the petition.
- 61 c) Tentative General Tribal Council Meeting Date means the date tentatively identified by the Oneida
62 Business Committee and tentative placement of the petition on the draft agenda.
- 63 d) General Tribal Council Meeting Date is the date of the meeting provided in the meeting notice
64 material which has been mailed to members.
- 65 e) Production schedule means the deadlines necessary to meet the notice requirements set forth in
66 the Ten Day Notice Policy.

67
68 **BE IT FURTHER RESOLVED**, that a petition, in accordance with the Ten Day Notice Policy shall be
69 accompanied by the following materials when presented to the General Tribal Council.

- 70 a) Petition, or facsimile thereof, with the enrollment numbers, birth date, and signatures redacted.
- 71 b) Petitioner Statement, which is a statement in support of the petition submitted either with the
72 petition or by the deadline date set by the Tribal Secretary and approved by the Oneida Business
73 Committee in the production schedule after selection of the Tentative General Tribal Council
74 meeting date.
- 75 c) Statement of Effect, which is the legislative review of the petition and its impact on laws of the
76 Oneida Nation.
- 77 d) Legal Opinion, which is the legal review of the petition and its impact on the organization, taking
78 into consideration the impact identified in the Statement of Effect.
- 79 e) Financial Analysis, which is the financial review of the petition and its impact on the finances of the
80 Oneida Nation, taking into consideration the impact identified in the Statement of Effect and Legal
81 Opinion.
- 82 f) Oneida Business Committee Recommendation, which is the recommendation about how the
83 petition should be addressed based on the Petitioner's Statement, Statement of Effect, Legal
84 Opinion, Financial Analysis and other information available to the Oneida Business Committee.
- 85 g) Presentations, which is the presentation of the Petitioner and the Oneida Business Committee or
86 its designated representative, that will be given at the General Tribal Council meeting.

87
88 **BE IT FURTHER RESOLVED**, the Oneida Business Committee is directed to approve a Production
89 Schedule based on a Tentative General Tribal Council meeting date presented by the Tribal Secretary and
90 selected by the Oneida Business Committee. The Tentative meeting date is finalized when the petition, its
91 supporting information and the agenda is mailed to the membership in accordance with the Ten Day Notice
92 Policy.

93
94 **BE IT FINALLY RESOLVED**, the Business Committee Support Office shall notify the Petitioner, after the
95 adoption of the production schedule, of the deadline date to submit a Petitioner's Statement and any
96 presentation that may be given. The Petitioner shall be notified at the e-mail address provided and by the
97 phone number provided. No other form of notice is required.



Statement of Effect

Setting the Petition Process for the General Tribal Council

Summary

The resolution sets forth a process for the submission of a petition to call a special General Tribal Council meeting by fifty (50) qualified voters of the Nation as permitted by Article III, Section 6 of the Oneida Nation Constitution.

Submitted by: Clorissa N. Santiago, Staff Attorney, Legislative Reference Office

Date: September 11, 2018

Analysis by the Legislative Reference Office

Article III, Section 6 of the Oneida Nation's Constitution provides that the chairman or fifty (50) qualified voters may, by written notice, call special meetings of the General Tribal Council. [*Constitution Article III, Section 6*].

This resolution sets forth a process for how petitions for a special General Tribal Council meeting shall be handled, including:

- Definitions for various terms regarding petitions;
- Requirements for what materials shall be included with the petition when presented to the General Tribal Council;
- A directive to the Oneida Business Committee to approve a Production Schedule based on a Tentative General Tribal Council meeting date presented by the Nation's Secretary and selected by the Oneida Business Committee;
- Statement that the tentative meeting date is finalized when the petition, its supporting information, and the agenda is mailed to the membership in accordance with the Ten Day Notice Policy; and
- Requirement that the Business Committee Support Office shall notify the Petitioner by e-mail address and phone number, after the adoption of the production schedule, of the deadline date to submit a Petitioner's Statement and any presentation that may be given.

The resolution requires that the provisions of the Ten Day Notice Policy be followed. The General Tribal Council adopted the Ten Day Notice Policy for the purpose of providing notice to General Tribal Council of regular or special business to be conducted or action taken at a General Tribal Council meeting. [*1 O.C. 110.1-1*]. The Ten Day Notice Policy requires that any resolution or motion at a General Tribal Council meeting pertaining to due process, or action that would have a direct impact on budgets of operation of the Nation, be subject to a ten (10) day notice requirement.

Conclusion

Adoption of this resolution would not conflict with any of the Nation's laws.

Oneida Business Committee Agenda Request

Send the resolution entitled Amending the 120-Day Petition Timeline Adopted by General Tribal Council

1. Meeting Date Requested: 10 / 24 / 18

2. General Information:

Session: Open Executive - See instructions for the applicable laws, then choose one:

Agenda Header: Resolutions

Accept as Information only

Action - please describe:

Consider adding the resolution entitled "Amending the 120-Day Petition Timeline Adopted by the General Tribal Council" to an upcoming General Tribal Council Meeting agenda.

3. Supporting Materials

Report Resolution Contract

Other:

1. SOE 3.

2. 4.

Business Committee signature required

4. Budget Information

Budgeted - Tribal Contribution Budgeted - Grant Funded Unbudgeted

5. Submission

Authorized Sponsor / Liaison: David P. Jordan, LOC Chairman

Primary Requestor/Submitter: Jennifer Falck, LRO Director
Your Name, Title / Dept. or Tribal Member

Additional Requestor: _____
Name, Title / Dept.

Additional Requestor: _____
Name, Title / Dept.

Oneida Nation

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Oneida, WI 54155



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GTC Resolution # _____
Amending the 120-Day Petition Timeline Adopted by the General Tribal Council

WHEREAS, the Oneida Nation is a federally recognized Indian government and a treaty tribe recognized by the laws of the United States of America; and

WHEREAS, the Oneida General Tribal Council is the governing body of the Oneida Nation; and

WHEREAS, the General Tribal Council enacted the Ten Day Notice Policy on March 4, 1991, as amended, which required prior notice of the agenda items and information related to items in order assist in creating informed discussion and improved decision-making by the General Tribal Council on matters that affect the Oneida Nation which were becoming more complex and technical; and

WHEREAS, the General Tribal Council adopted the Legislative Procedures Act through resolution GTC-01-07-13-A, which superseded the Administrative Procedures Act adopted on 1991, to require notice and comment regarding laws proposed for adoption by the Oneida Business Committee or General Tribal Council to ensure that public policy and public opinion are properly addressed and issues arising out of the proposed law are addressed; and

WHEREAS, the General Tribal Council has directed reports from the Oneida Business Committee regarding travel on June 30, 1990 (pg. 2), from the Treasurer regarding the finances most recently in 2008, and from the organization regarding activities most recently in 2018 requesting additional information in the organizational reports so the member can be informed on the activities of the Oneida Nation and to provide input on those activities; and

WHEREAS, the Oneida Business Committee has requested the organization to review petitions and the request(s) in the petitions and submit impact statements within forty-five (45) days of receipt of the petition at an Oneida Business Committee meeting; and

WHEREAS, the Oneida Business Committee has required a legislative, legal and financial opinions regarding petitions to provide the necessary information to the General Tribal Council and updates regarding the status of those opinions in sixty (60) and ninety (90) days; and

WHEREAS, the legislative impact statement reviews the laws of the Oneida Nation; the legal opinion reviews organizational impact statements, state or federal laws, policy positions and the legislative Statement of Effect; and the financial opinion relied upon the legislative and legal opinions to formulate that opinion; and

WHEREAS, the Oneida Business Committee schedules General Tribal Council meetings based on multiple factors:

- Availability of all conference rooms at the Radisson Inn & Conference Center which is the only facility on the Reservation which can host General Tribal Council meetings;
- Conflicts with Oneida Casino promotional activities to avoid conflicts with available resources such as parking and personnel;

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- Conflicts with external activities in the area or nationally which affect ability or desire to attend meetings;
 - Number of items on the agenda and the reasonableness of completing the agenda during a meeting; and

57 **WHEREAS,** the General Tribal Council adopted a motion which required petitions submitted under
58 Article III, Section 6 of the Constitution to be brought before General Tribal Council within
59 one hundred and twenty (120) days of submission on July 17, 2017; and
60

61 **WHEREAS,** the Oneida Business Committee has modified the process requesting review and
62 responses by the organization to comply with the action of the General Tribal Council which
63 immediately notices the organization division directors and direct reports giving a thirty (30)
64 day time-period in which to provide review and impacts to assist in developing the
65 legislative, legal, and financial opinions; and
66

67 **WHEREAS,** petitions submitted since the adoption of the one hundred and twenty (120) day timeline
68 have been limited to single subjects which has allowed the legislative, legal and financial
69 opinions to be completed within the timeframe; and
70

71 **WHEREAS,** while the opinions have been submitted within the one hundred and twenty (120) day
72 timeline, the compressed timelines prohibit the building of information from the legislative
73 to the legal to the financial opinion to provide the best and complete information to the
74 General Tribal Council on the impact of a petition, which has resulted in some legal and
75 financial opinions identifying that insufficient time was available to complete a review of the
76 impact of the petition; and
77

78 **WHEREAS,** petitions are brought forward by members to raise issues and concerns that the Oneida
79 Nation is requested to address which can be done through the Oneida Business Committee
80 or the General Tribal Council provided the appropriate information is presented to inform
81 that decision; and
82

83 **WHEREAS,** the Oneida Business Committee understands and agrees with the General Tribal Council's
84 desire to have timely presentation of petitions and acknowledges that this conflicts with the
85 demand to have information to make an informed decision;
86

87 **NOW THEREFORE BE IT RESOLVED,** that the General Tribal Council hereby adopts the following rule
88 regarding petitions superseding the July 17, 2017 action setting a one hundred and twenty (120) day
89 timeline:
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1. Petitions shall be presented to the General Tribal Council within one hundred and eighty (180) days of receipt by the Oneida Business Committee Support Office.
 2. No petition can contain more than one subject.



Statement of Effect

Amending the 120-Day Petition Timeline Adopted by the General Tribal Council

Summary

The resolution supersedes the July 17, 2017 General Tribal Council action which set a one hundred and twenty (120) day timeline for petitions to be presented to General Tribal Council, and instead requires that petitions be presented to the General Tribal Council within one hundred and eighty (180) days of receipt by the Oneida Business Committee Support Office, and that no petition contains more than one subject.

Submitted by: Clorissa N. Santiago, Staff Attorney, Legislative Reference Office

Date: September 11, 2018

Analysis by the Legislative Reference Office

Article III, Section 6 of the Oneida Nation's Constitution sets forth the process by which members of the Nation may petition to bring a subject before the General Tribal Council for consideration. [*Constitution Article III, Section 6*]. The Constitution provides that the chairman or fifty (50) qualified voters may, by written notice, call special meetings of the General Tribal Council. [*Constitution Article III, Section 6*].

On July 17, 2017, the General Tribal Council adopted a motion which required petitions submitted under Article III, Section 6 of the Constitution to be processed and brought to the General Tribal Council within one hundred and twenty (120) days of submission.

The General Tribal Council adopted the Ten Day Notice Policy for the purpose of providing notice to the General Tribal Council of regular or special business to be conducted or for any action taken at a General Tribal Council meeting. [*1 O.C. 110.1-1*].

This resolution adopts a rule regarding petitions which supersedes the July 17, 2017, action setting a one hundred and twenty (120) day timeframe, and instead requires that petitions be presented to the General Tribal Council within one hundred and eighty (180) days of receipt by the Oneida Business Committee Support Office, and that no petition can contain more than one subject matter.

The Ten Day Notice Policy requires that any action to overrule a previous action of General Tribal Council shall require a two-thirds (2/3) majority vote. [*1 O.C. 110.3-1(a)(3)*]. Therefore, adoption of this resolution will require a two-thirds majority vote.

Conclusion

Adoption of this resolution would not conflict with any of the Nation's laws, as long as this resolution is adopted by a two-thirds (2/3) majority vote.

Oneida Business Committee Agenda Request

Accept the September 13, 2018, regular Quality of Life Committee meeting minutes

1. Meeting Date Requested: 10 / 24 / 18

2. General Information:

Session: Open Executive - See instructions for the applicable laws, then choose one:

Agenda Header:

Accept as Information only

Action - please describe:

Motion to accept the September 13, 2018 Quality of Life (QoL) meeting minutes.

3. Supporting Materials

Report Resolution Contract

Other:

1. 3.

2. 4.

Business Committee signature required

4. Budget Information

Budgeted - Tribal Contribution Budgeted - Grant Funded Unbudgeted

5. Submission

Authorized Sponsor / Liaison:

Primary Requestor/Submitter: Ernest Stevens III, Councilmember
Your Name, Title / Dept. or Tribal Member

Additional Requestor: Cathy Bachhuber, Executive Assistant
Name, Title / Dept.

Additional Requestor: _____
Name, Title / Dept.



Quality of Life Committee

Meeting Minutes for September 13, 2018

Present: Daniel Guzman-King, Brandon Stevens, Ernest Stevens III, Kirby Metoxen
Others Present: Mandy Schneider, Priscilla Belisle, Ron Melchert, Joanie Buckley, Latsiklanunha Hill, Dr. Ravinder Vir, Amanda Gerondale, Laura Laitinen-Warren, Cheryl Stevens, Evander Delgado, Mandy Suthers

I. Call to Order and Roll Call

Meeting called to order by QOL Chair Brandon Stevens at 8:47 am with Daniel Guzman-King and Kirby Metoxen also present. Ernest Stevens III arrived at 9:06 a.m.

II. Approval of the agenda

Motion by Daniel Guzman-King to approve the agenda, seconded by Kirby Metoxen. Motion carried unanimously.

III. Approval of Meeting Minutes

A. July 12, 2018, Quality of Life meeting minutes

Motion by Daniel Guzman-King to approve the July 12, 2018 Quality of Life meeting minutes, seconded by Kirby Metoxen. Motion carried unanimously.

IV. Unfinished Business

V. New Business

VI. Reports

A. Tribal Action Plan – Priscilla Belisle

Motion by Daniel Guzman-King to forward the memo from the TAP Law and Policy work group regarding the laws to the Legislative Operating Committee, seconded by Ernest Stevens III. Motion carried unanimously.

Motion by Daniel Guzman-King to set up a strategic planning session with the core team to develop and draft a transitional plan and next steps; and bring back an update to the next regularly scheduled Quality of Life meeting, seconded by Ernest Stevens III. Motion carried unanimously.

VII. Additions

VIII. Adjourn

Motion by Daniel Guzman-King to adjourn at 10:49 a.m. seconded by Ernest Stevens III. Motion carried unanimously.

Oneida Business Committee Agenda Request

Approve the travel report - Councilman Daniel Guzman King - WHEDA and Department of Children and Families

1. Meeting Date Requested: 10 / 24 / 18

2. General Information:

Session: Open Executive - See instructions for the applicable laws, then choose one:

Agenda Header:

Accept as Information only

Action - please describe:

Approve Councilman Guzman King's travel report to WHEDA Dept of Children and Families in Wisconsin Dells, WI May 30-31, 2018.

3. Supporting Materials

Report Resolution Contract

Other:

1.

3.

2.

4.

Business Committee signature required

4. Budget Information

Budgeted - Tribal Contribution

Budgeted - Grant Funded

Unbudgeted

5. Submission

Authorized Sponsor / Liaison:

Primary Requestor/Submitter:
Your Name, Title / Dept. or Tribal Member

Additional Requestor: _____
Name, Title / Dept.

Additional Requestor: _____
Name, Title / Dept.

Oneida Business Committee Agenda Request

6. Cover Memo:

Describe the purpose, background/history, and action requested:

Wisconsin Housing and Economic Development Authority (WHEDA) Consultation is to help communities meet their affordable housing needs while also fostering business growth and job creation in Wisconsin.

Items that were discussed and highlights of consultation:

Tribal Housing and Economic needs

Low Income Housing Tax Credit Qualified Allocation Plan update

Tribal Action Plan presentation

WHEDA Tribal Advisory Committee update

Division of Safety - Child Welfare, child and family services review, tribal foster home recruitment

Division of Protective Services - child protective services, Fostering Futures Initiative, ICWA data

Division of Early Care and Education - child care/SHARES, centralized background checks

1) Save a copy of this form for your records.

2) Print this form as a *.pdf OR print and scan this form in as *.pdf.

3) E-mail this form and all supporting materials in a **SINGLE** *.pdf file to: BC_Agenda_Requests@oneidanation.org

BUSINESS COMMITTEE TRAVEL REPORT



Travel Report for:	Daniel Guzman King	Enter name(s) of other Travelers OR [SPACE BAR] to delete
	Enter name(s) of other Travelers OR [SPACE BAR] to delete	Enter name(s) of other Travelers OR [SPACE BAR] to delete
Travel Event:	WHEDA Dept of Children & Families Tribal Consultation	
Travel Location:	Wisconsin Dells, WI	
Departure Date:	05/30/2018	Return Date: 05/31/2018
Projected Cost:	\$289.38	Actual Cost: \$289.38
Date Travel was Approved by OBC:	05/23/2018	

Narrative/Background:

Met with WHEDA's Executive Director, Wyman Winston. We discussed looking at creating new programs to help small businesses create jobs and provide economic development investment in low-income communities. He gave an overview of the state's initiatives. The WHEDA Tribal Advisory Committee gave their update of programming also.

Secretary of WI Department of Children and Families, Eloise Anderson was a keynote. She shared her expertise in child welfare and work support issues. Issues addressed diverse programs-child support enforcement, foster care, adoptions, child abuse prevention, child care, security, background checks.

Ideas that I shared with other leadership stating that Child Welfare is a high priority so ongoing advocacy and ideas on how to recruit or improve the process is always helpful. Also finding creative ways of supporting children while their parent is in treatment. Oneida is working with the Cultural Wellness Facilitators to work on providing cultural specific education to our foster families in the future.

There was a Tribal Action Plan presentation given by Stuart Kuzik, Director of Business and Community Engagement, on how they are taking action regarding housing and economic needs of tribal communities.

Item(s) Requiring Attention:

There are ongoing foster recruitment efforts across the state. We still struggle to recruit homes based on some of the high needs of the children going into care. Always looking for new effective ways to improve on recruitment.

Requested Action:

Motion to approve Councilman Guzman King's travel report to WHEDA Department of Children and Families Tribal Consultation May 30-31, 2018.

Approve the travel report for Councilmember Kirby Metoxen for the American Indian Tourism Conference

Oncida Business Committee Agenda Request

1. Meeting Date Requested: 10 / 24 / 18

2. General Information:

Session: Open Executive - See instructions for the applicable laws, then choose one:

[Empty text box]

Agenda Header: Travel Report

Accept as Information only

Action - please describe:

To accept the travel report for the American Indian Tourism Conference (AITC) September 16th -21st, 2018.

3. Supporting Materials

Report Resolution Contract

Other:

1. [Empty text box]

3. [Empty text box]

2. [Empty text box]

4. [Empty text box]

Business Committee signature required

4. Budget Information

Budgeted - Tribal Contribution Budgeted - Grant Funded Unbudgeted

5. Submission

Authorized Sponsor / Liaison: Kirby Metoxen, Councilmember

Primary Requestor/Submitter: _____
Your Name, Title / Dept. or Tribal Member

Additional Requestor: _____
Name, Title / Dept.

Additional Requestor: _____
Name, Title / Dept.

BUSINESS COMMITTEE TRAVEL REPORT



Travel Report for: Kirby Metoxen

Travel Event: American Indian Tourism Conference (AITC)

Travel Location: Albuquerque, NM

Departure Date: 09/16/2018 Return Date: 09/21/2018

Projected Cost: \$1,316.39 Actual Cost: \$1121.24

Date Travel was Approved by OBC: 07/25/2018

Narrative/Background:

I attended the American Indian Tourism Conference (AITC). This year's conference theme is 20 years of Tribal Tourism Development - Then and Now. The American Indian Tourism Conference (AITC) is the only national conference on tourism in Indian Country. Designed to share knowledge, experience and best practices from tourism programs around the United States. (AIANTA) presented five awards September 19th during its annual Enough Good People Awards ceremony. I want to say congratulations Indian Summer Festival for winning the "Best Cultural Heritage Experience Award". Indian Summer is a national know event where people can go for the powwow, arts and crafts fair, food, music, lacrosse games and educational activities for the whole family. During the conference I attend many sessions and the following are some of the highlights:

Tourism Trends: Create a Managed Tourism Program

Benefits to the managed tourism approach include increased community gains and minimized negative impacts. Tourism produces optimal benefits when a management structure coordinates or oversees all aspects of a Tribe's tourism—planning, developing businesses and activities, as well as promoting and evaluating tourism success. I learned the process of creating a tribal tourism program through unifying tourism offerings, planning and implementing programs to manage visitors and coordinating tourism amenities. They talked about strategies for working with tribal government, as well as ways to fund our tourism program.

Tribal Tourism and Public Lands: Opportunities and Resources for Collaboration

Successful tourism planning and product development needs coordination of range of components, from a trained and prepared workforce to adequate infrastructure and transportation. Cultural heritage tourism seeks to attract visitors that want to experience the places and activities that authentically represent the stories and people of the past and present. For tribes, it often includes the management of tangible and intangible assets, such as man-made and natural environments, artifacts, oral traditions, social practices, music and dance, culinary practices, handcrafts and visual arts. The United States Department of Agriculture (USDA) and the Department of the Interior are home to a variety of programs, resources and potential partnerships that tribes can consider in the process of tourism development. Opportunities include grant and loan programs at USDA that support infrastructure development; tribal heritage preservation grants from the National Park Service; partnership opportunities within the Bureau of Land Management's new Travel and Tourism Action Plan and other technical assistance programs and tribal consultation processes.

Understanding the Profile of International Visitation to Indian Country

This session was about how to attract more European visitors. I learned the outbound trends for two key European arrivals markets: Italy and the United Kingdom. There was Commercial Specialist Luisa Salomoni of the U.S. Consulate in Milan and Chrystal Denys of the U.S. Embassy in London who spoke about their markets and gave information/strategies to attract Italian and British tourists

How to Participate in the Shared Tourism Economy through Airbnb

Through the sharing economy, everything from private homes and rooms, a spot on a couch, RVs, exclusive experiences and much more are now available. Traditional tourism models are changing. Airbnb lists more than 5 million different lodging options on its website. In this session we looked at both the how and why to share the economy. Airbnb offers an opportunity for tribal tourism to grow authentic cultural experiences and market share.

Tribal Tourism Funding Opportunities Panel

This session discussed the implementation of the NATIVE Act and shared grant opportunities which can support Native American tourism efforts, both as direct project outcomes and indirectly through support for overall tribal economic development and placemaking efforts.

Item(s) Requiring Attention:

Travel and lodging.

Requested Action:

Motion to approve travel report for the American Indian Tourism Conference (AITC) September 16th-21st, 2018.

Approve the travel request - Councilman David P. Jordan - New Horizons 2018 Wisconsin Tribal Transportation Conference

Oneida Business Committee Agenda Request

1. Meeting Date Requested: 10 / 24 / 18

2. General Information:

Session: Open Executive - See instructions for the applicable laws, then choose one:

[Empty text box]

Agenda Header: Travel Request

Accept as Information only

Action - please describe:

Request approval to attend New Horizons Wisconsin Tribal Transportation Conference in Milwaukee, WI, November 5-7, 2018.

3. Supporting Materials

Report Resolution Contract

Other:

1. Travel Authorization Request

3. [Empty text box]

2. [Empty text box]

4. [Empty text box]

Business Committee signature required

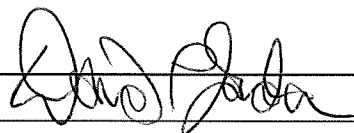
4. Budget Information

Budgeted - Tribal Contribution Budgeted - Grant Funded Unbudgeted

5. Submission

Authorized Sponsor / Liaison:

David P. Jordan, Councilmember

 5372

Primary Requestor/Submitter:

Leyne Orosco, Executive Assistant

Your Name, Title / Dept. or Tribal Member

Additional Requestor:

Name, Title / Dept.

Additional Requestor:

Name, Title / Dept.

Oneida Business Committee Agenda Request

6. Cover Memo:

Describe the purpose, background/history, and action requested:

Request approval to attend New Horizons Wisconsin Tribal Transportation Conference in Milwaukee, WI from November 5-7, 2018.

I am the liaison to the WisDot Inter-Tribal Task Force.

1) Save a copy of this form for your records.

2) Print this form as a *.pdf *OR* print and scan this form in as *.pdf.

3) E-mail this form and all supporting materials in a **SINGLE** *.pdf file to: BC_Agenda_Requests@oneidation.org

ONEIDA NATION
TRAVEL AUTHORIZATION REQUEST

General Travel Information

Name of Traveler	David P. Jordan		
Please list name as it appears on Travelers Driver's License or WI State ID			
	Employee #	██████████	Date of Birth
	██████████		
Destination	Milwaukee, WI		
Departure date	11/05/18	Return date	11/07/18
Purpose of travel	To Attend New Horizons WI Tribal Transportation Conference		
Charged GL Account			

GSA Rate Information for the destination

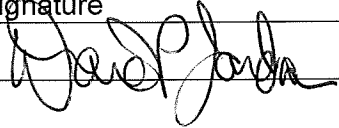
Per Diem rate per day	\$ 66.00	Lodging rate per day	\$ 120.00
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Cost Estimate Information

Description	Rate	Factor	Days/ Miles	Total
Per Diem initial travel date	\$ 66.00	0.75	1	\$ 49.50
Per Diem full day at destination	\$ 66.00	1.00	1	\$ 66.00
Per Diem return travel date	\$ 66.00	0.75	1	\$ 49.50
Subtract included meals				\$ 67.00
Lodging including room rate plus taxes	\$ 120.00		2	\$ 240
Airfare	\$			\$ 0.00
Private Car Mileage	\$.545		240	\$ 130.80
Taxi or car rental	\$			\$ 0.00
Luggage Fees	\$			\$ 0.00
Registration – accept VISA? Yes / No	\$			\$ 0.00
Allowable price adjustment If travel arrangements exceed the Total Cost Estimate re-approval is required				\$ 200.00
Total Cost Estimate				\$ 668.80

I understand this advance will be deducted from my claim for reimbursement of actual travel expenses. I also understand that if this advance is not cleared within 10 calendar days after my travel return date, I shall be held responsible for the full amount advanced and that I may be reprimanded in accordance with the Personal Policies and Procedures for my failure to clear this matter within the time so allotted. Further, in the event that the advance payment is not cleared within 10 calendar days of my return, and I have not filed a formal written dispute as to the amount due, by signing below, I am hereby making a knowing and voluntary wage deduction for the entire amount outstanding.

Signatures / Approvals

	Signature	Date	Contact Phone #
Traveler		10/18/18	869-4459
Program Director			Not needed
General Manager			Not needed



NEW HORIZONS

WISCONSIN TRIBAL TRANSPORTATION CONFERENCE

ENHANCING PARTNERSHIPS AND CREATING NEW OPPORTUNITIES



Registration Information (check one)	
I am registering as a:	Conference Participant <input checked="" type="checkbox"/> _____
	Exhibitor/Vendor _____ <i>(includes one Awards Dinner ticket and access to the Conference)</i>
Contact Information	
Name	DAVID P. JORDAN
Title	Council MEMBER
Affiliation (check one)	Government Representative - Agency:
	Tribal Government Representative - Tribe: ONEIDA
	Certified DBE that has worked with WisDOT - Firm:
	Certified DBE that has not worked with WisDOT - Firm:
	Prime Contractor - Firm:
	Small Business Owner - Firm:
	Organization:
	Community Representative or Advocate:
	WisDOT - Agency:
	Other:
Address	P.O. Box 365
City, State, Zip	Oneida, WI 54155-0365
Phone	920-869-4483
Email	djsordan1@oneidana.gov
Oneida Community Tour - November 6, 2018	
Will you be joining the Milwaukee Museum tour? Participants will meet in the Hotel's lobby at 9:00 am. Seating is limited to 25.	Register here - http://bit.ly/WTTTC2018MPMtour
Business Networking - November 6, 2018	
Are you interested in participating in the Business Networking and Lunch on Tuesday, November 6 th from 10:00 am to 1:00 pm?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Tribal Excellence Awards Dinner - November 6, 2018	
Will you be attending the Tribal Excellence Awards Dinner on November 6 th from 6:30 to 8:30 pm?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Will you bring a guest to the Tribal Excellence Awards Dinner?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Additional dinner tickets may be purchased for \$25 per ticket. Please list Guest Name(s) as you would like them to appear on the name badge(s).	

Submit this registration form and check or purchase order to:

Agnes Fleming, ITTF Coordinator,
WisDOT Inter-Tribal Task Force, 13394 West Trepania Road, Hayward, WI 54843
(715) 558-7750 agnes.fleming@lco-nsn.gov

Check should be payable to: Wisconsin Department of Transportation

<http://wisdottribaltaskforce.org/wttc2018/>



NEW HORIZONS

WISCONSIN TRIBAL TRANSPORTATION CONFERENCE

ENHANCING PARTNERSHIPS AND CREATING NEW OPPORTUNITIES



November 6-7, 2018 | Potawatomi Hotel & Casino | 1721 West Canal Street, Milwaukee, WI 53233

CONFERENCE AGENDA

Tuesday, November 6, 2018

8:00 am to 5:00 pm	REGISTRATION AND VENDOR EXPO
9:00 to 11:30 am	<p>Milwaukee Public Museum Tour – Special Viewing of the “A Tribute to Survival” Exhibition <i>Engaging tour through the North American Indian hall exploring the innovative ways indigenous people in North America have transported goods and people before cars were invented. After the tour, go behind the scenes to see some of the items, from snowshoes to parfleche bags, up close and personal.</i> Shuttle will leave Hotel Lobby at 9:00 am and return at 11:30 am. Pre-Registration Required. Limited to 25 Participants. Register at http://bit.ly/WTTC2018MPMtour</p>
10:00 to 11:30 am	<p>Business Networking Event Tribal Room Gary Mejchar, AICCW</p>
11:30 am to 1:00 pm	<p>Business Networking Lunch & Vendor Expo Tribal Room Sponsored by the American Indian Chamber of Commerce of Wisconsin (AICCW) And the WisDOT Inter-Tribal Task Force (ITTF)</p> <p>Introductions: Agnes Fleming, WisDOT ITTF Coordinator Kelly Jackson, DOT Tribal Program Officer</p> <p>Introduction to the Wisconsin Native Business Directory – ITTF and AICCW</p> <p>Keynote Speaker: Kip Ritchie, President, Greenfire Management Services</p>
1:00 to 1:30 pm	<p>OPENING CEREMONY Event Center Fire Nation Drum and Cultural Presentation Forest County Potawatomi Veterans Posting of Colors Invocation</p>
1:30 to 2:15 pm	<p>Introductions and Welcome Chairman Ned Daniels, Jr., Forest County Potawatomi Community Bob Seitz, WisDOT Deputy Secretary Timothy Marshall, FHWA Assistant Division Administrator Timothy LaPointe, Regional Director Bureau of Indian Affairs Midwest Region Kelly Jackson, DOT Tribal Program Officer</p>
2:15 to 3:00 pm	<p>Keynote Address: Human Trafficking Keynote Speakers: Lieutenant Dawn Jones, Sensitive Crimes Division, Milwaukee Police Department Rachel Fernandez, Family/Domestic Violence Program Manager for Oakes-Waapeqtah Domestic Violence and Sexual Assault Program, Menominee Tribe of Wisconsin Special Agent In Charge Benjamin Poller, Statewide DCI Human Trafficking Bureau</p>
3:00 to 3:15 pm	BREAK



NEW HORIZONS

WISCONSIN TRIBAL TRANSPORTATION CONFERENCE

ENHANCING PARTNERSHIPS AND CREATING NEW OPPORTUNITIES



November 6-7, 2018 | Potawatomi Hotel & Casino | 1721 West Canal Street, Milwaukee, WI 53233

CONFERENCE AGENDA

Tuesday, November 6, 2018

TECHNICAL SESSIONS				
3:15 to 4:00 pm	Safety Woodland Dreams Salon A	Cultural / Environmental Woodland Dreams Salon F	Business & Economic Development Tribal Room	General Transportation Woodland Dreams Salon D & E
	TTP Transportation Safety Fund <i>Tom Fronk, Civil Engineer, BIA Midwest Region</i>	TEK: Traditional Ecological Knowledge <i>Edith Leoso, Bad River Tribe; Marvin DeFoe, Red Cliff Tribe</i>	Upcoming 2018 Project Opportunities (BIA Roads, WisDOT, Enbridge) <i>Scott Hewitt, BIA; Jeff Gust, WisDOT; Gail Wahlberg, Enbridge</i>	Tribal Technical Assistance Program Pilot <i>Victoria Peters, FHWA</i>
4:00 to 4:15 pm	BREAK			
4:15 to 5:00 pm	Safety Woodland Dreams Salon A	Cultural / Environmental Woodland Dreams Salon F	Business & Economic Development Tribal Room	General Transportation Woodland Dreams Salon D & E
	Examples of How Tribes and WisDOT Work Together <i>Crystal Chapman-Chevalier, Menominee Indian Tribe of Wisconsin; Stacey Schreiber, Stockbridge-Munsee Community; Tony Kemnitz, WisDOT; Sandy Stankevich, WisDOT</i>	Wingra Court Decision <i>Bill Quackenbush, Ho-Chunk Nation; Chip Brown, Wisconsin Historical Society</i>	Upcoming Project Opportunities Two – Foxconn in Wisconsin <i>Jela Trask, WEDC; Brett Wallace, WisDOT Foxconn Coordinator; Q&A</i>	Tribal Law & Government <i>Samantha Skenandore, Attorney at Law</i>
5:30 to 6:30 pm	Legislative Reception Event Center – North Prefunction			
6:30 to 8:30 pm	Tribal Excellence Awards Banquet Event Center Entertainment by Paco Fralick, Award Winning Singer, Songwriter and Musician Open to All Conference Participants			

Wednesday, November 7, 2018

8:00 am to 5:00 pm	REGISTRATION AND VENDOR EXPO
8:00 to 9:00 am	OPENING REMARKS Event Center WisDOT Inter-Tribal Task Force Accomplishments Stacey Schreiber, Stockbridge-Munsee Community, Chairwoman, WisDOT ITTF Breakfast and Refreshments
	BREAK
9:00 to 9:15 am	



NEW HORIZONS

WISCONSIN TRIBAL TRANSPORTATION CONFERENCE

ENHANCING PARTNERSHIPS AND CREATING NEW OPPORTUNITIES



November 6-7, 2018 | Potawatomi Hotel & Casino | 1721 West Canal Street, Milwaukee, WI 53233

CONFERENCE AGENDA

Wednesday, November 7, 2018

TECHNICAL SESSIONS				
	Safety Woodland Dreams Salon A	Cultural / Environmental Woodland Dreams Salon F	Business & Economic Development Tribal Room	General Transportation Woodland Dreams Salon D & E
9:15 to 10:00 am	Biking and Walking Improvements for Safety in Tribal Nations <i>Jessica Wineberg, Wisconsin Bike Federation</i>	Wisconsin's Burial Sites Preservation Law: History and Overview of Recent Changes <i>Bill Quackenbush, Ho-Chunk Nation; Chip Brown, Wisconsin Historical Society</i>	ITTF Support Services: Tribal Enterprise and Native Business Resources <i>Agnes Fleming, ITTF; Fern Orie, WINLF/WIBA; Brian Pierson, Godfrey & Kahn; Matt Grove, WTBA; Kevin Chesnik & Jeff Johnson, AICCW</i>	25 CFR 169 Federal Regulations, Rights of Ways <i>Jeremy Larson, BIA</i>
10:00 to 10:15 am	BREAK			
TECHNICAL SESSIONS				
	Safety Woodland Dreams Salon A	Cultural / Environmental Woodland Dreams Salon F	Business & Economic Development Tribal Room	General Transportation Woodland Dreams Salon D & E
10:15 to 11:00 am	Managing ATV Use on Highways for Safety for All Users <i>Jeff Emerson, WisDOT</i>	Sokaogon's Water Quality Program and the Struggle to Obtain Their Treatment as a State <i>Tina VanZile, Sokaogon Chippewa Community</i>	Tribal, Townships and County Partnership Examples and Funding Opportunities <i>Stacey Schreiber, Stockbridge-Munsee Community; Grant Bystol, Shawano County; Lee Shirey, EDA</i>	Easements & Rights of Ways in Indian Country <i>Samantha Skenandore, Attorney at Law</i>
11:00 to 11:15 am	BREAK			
TECHNICAL SESSIONS				
	Safety Woodland Dreams Salon A	Cultural / Environmental Woodland Dreams Salon F	Business & Economic Development Tribal Room	General Transportation Woodland Dreams Salon D & E
11:15 am to Noon	The Section and Use of Roundabouts on Wisconsin Highways <i>Tony Kemnitz, WisDOT</i>	Nibi: Everything You Wanted to Know About the Cultural Significance of Water but Didn't Know to Ask! <i>Edith Leoso, Bad River Tribe</i>	WisDOT DBE Goal Setting, Good Faith Effort Process and Interstate Certification – Panel <i>Michele Carter, WisDOT; Ann Neshek, Arrow Crete; Matt Grove, WTBA</i>	Updates from the FTA and Transit System Management Topics <i>Evan Gross, FTA</i>
Noon to 1:00 pm	LUNCH Event Center			
	A Brief History of Forest County Potawatomi Community that Includes the Area Surrounding the Potawatomi Casino & Hotel Site <i>Jeff A. Crawford, Attorney General, Forest County Potawatomi Community</i>			
1:00 to 1:15 pm	BREAK			



NEW HORIZONS

WISCONSIN TRIBAL TRANSPORTATION CONFERENCE

ENHANCING PARTNERSHIPS AND CREATING NEW OPPORTUNITIES



November 6-7, 2018 | Potawatomi Hotel & Casino | 1721 West Canal Street, Milwaukee, WI 53233

CONFERENCE AGENDA

Wednesday, November 7, 2018

TECHNICAL SESSIONS				
	Safety Woodland Dreams Salon A	Cultural / Environmental Woodland Dreams Salon F	Business & Economic Development Tribal Room	General Transportation Woodland Dreams Salon D & E
1:15 to 2:00 pm	Road Construction Safety <i>Janet Metzger, WisDOT</i>	Wetlands in Wisconsin: Beyond the Water <i>Michael Helmrick, WisDOT</i>	Federal Government Procurement – Minority & Disadvantaged Certifications – Small Business, Woman, Veteran, HUBZone, 8(a) and Associated Contracting Opportunities <i>Aina Vilumsons, Wisconsin Procurement Institute; Shane Mahaffy, SBA</i>	Hypothetical Case: Right of Ways in Indian Country - Panel <i>Samantha Skenandore, Attorney at Law; Norman Pawelczyk, WisDOT; Connie Burns, WisDOT; Jeremy Larson, BIA; Nita Kemp, Lac Courte Oreilles Realty Office</i>
2:00 to 2:15 pm	BREAK			
TECHNICAL SESSIONS				
	Safety Woodland Dreams Salon A	Cultural / Environmental Woodland Dreams Salon F	Business & Economic Development Tribal Room	General Transportation Woodland Dreams Salon D & E
2:15 to 3:00 pm	Low Cost Safety Improvements for Local Roads <i>Andi Bill, UW-Madison Transportation Information Center</i>	Winter Highway Maintenance: Brine and Road Optimization Round Table Discussion with WisDOT Highway Operations Staff	Native American Hiring Provision Updates <i>Michele Carter, WisDOT; Kelly Jackson, WisDOT; FHWA (invited); Travis Wallenfang, Oneida Nation Tribal Preference. Open Forum – Native Business Q & A – Bring Your Questions and Issues – Kevin Chesnik & Jeff Johnson, AICCW</i>	Introduction to Federal Indian Law <i>Samantha Skenandore, Attorney at Law</i>
3:00 to 3:15 pm	CLOSING REFRESHMENTS			
Sponsored by the WisDOT Tribal Historical Preservation Office Program				

Presentations will be available on the ITTF website –

www.wisdottribaltaskforce.org/wttc2018/



Approve the travel request: **Oneida Business Committee Travel Request** Councilman Kirby Metoxen - Native American Tourism of Wisconsin (NATOW)

1. **OBC Meeting Date Requested:** 10 / 24 / 18 e-poll requested

2. General Information:

Event Name: NATOW Board Meeting & GLITC Board Meeting

Event Location: Wisconsin Dells, WI Attendee(s): Kirby Metoxen

Departure Date: Nov 6, 2018 Attendee(s):

Return Date: Nov 8, 2018 Attendee(s):

3. Budget Information:

Funds available in individual travel budget(s)

Unbudgeted

Grant Funded or Reimbursed

Cost Estimate: \$249.54

4. Justification:

Describe the justification of this Travel Request:

Councilman Kirby Metoxen is the representative for NATOW (Native American Tourism of Wisconsin). Kirby will be attending NATOW's regular board meeting on November 7th, 2018 in Wisconsin Dells, WI. NATOW will also be reporting and giving an update at the GLITC (Great Lakes Inter-tribal Council, Inc.) meeting on November 8th, 2018. NATOW will covering hotel expenses for the NATOW and GLITC meetings.

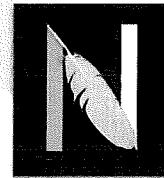
Note: GLITC's agenda does not come out until the week of meeting.

5. Submission

Sponsor: Kirby Metoxen, Councilmember

- 1) Save a copy of this form for your records.
- 2) Print this form as a *.pdf OR print and scan this form in as *.pdf.
- 3) E-mail this form and all supporting materials in a **SINGLE** *.pdf file to: BC_Agenda_Requests@oneidanation.org

NATIVE AMERICAN TOURISM OF WISCONSIN

**NATOW**

NATOW MEETING AGENDA
Wednesday, November 7, 2018
 9 am – 3 pm
 Ho-Chunk Gaming – Wisconsin Dells, WI
 S3214 CR-BD, Baraboo, WI 53913
 (800) 446-5550

9 AM MEETING BEGINS

Conference Call United States: (605) 475-4047 Access Code: 957831 Pin: 3684

1. Call to Order/Roll Call
2. Approval of Minutes from Last Meeting
3. Associate Partner Reports & Requests
 - A. Wisconsin Department of Tourism
 - B. Woodland Indian Art Show & Market
 - C. Woodland Sky Dance Company
 - D. NIGA – PBS Programming and US Capitol Tree
 - E. Little Eagle Arts Foundation (LEAF) - pending
 - F. Indian Community School - pending
4. Report of Executive Director
5. Approval of September October report
6. Financial Report
7. Plan of Work Review – Strategic Planning session #2
8. GLITC/NATOW Meeting – Report and Request
9. Open Issues/Old Business
 - A. Tribal Tourism Assistance Grants
 - Retro approve:
 - Menominee
 - Oneida
 - Mole Lake
 - B. Board Roles & Responsibilities –
 - C. NATOW Board Bylaws –
10. 2019 Conference Update (Standing agenda item)
 - Review Miss Native Wisconsin Guidelines and Strategic Plan
11. New Business
 - A. Approval of FY2018 Budget and Contracts
 - B. Approval of FY2019 Budget and Contracts
 - C. Review Native Wisconsin Guide Interior Pages
 - D. AIANTA
 - Italian FAM tour in Wisconsin
 - Mid-west Representative update
12. Executive Session – Director's Contract
13. Announcements
14. Adjournment

Approve the travel request for Councilman Kirby Metoxen Standing up for Rural Wisconsin award ceremony

Oneida Business Committee Travel Request

1. OBC Meeting Date Requested: 10 / 24 / 18

e-poll requested

2. General Information:

Event Name: Standing up for Rural Wisconsin Award Ceremony at WI Rural Schools Alliance Conference

Event Location: Wisconsin Dells, WI

Attendee(s): Kirby Metoxen

Departure Date: Oct 29, 2018

Attendee(s):

Return Date: Oct 30, 2018

Attendee(s):

3. Budget Information:

- Funds available in individual travel budget(s)
- Unbudgeted
- Grant Funded or Reimbursed

Cost Estimate: \$236.47

4. Justification:

Describe the justification of this Travel Request:

Councilman Kirby Metoxen is a representative for the Oneida Nation.

OCIFS (Oneida Integrated Food Systems) will be receiving the Standing Up for Rural Wisconsin Award from the WI Department of Public Instruction during the WI Rural Schools Alliance Conference.

This award recognizes our aquaponics work in the Farm to School Program. Joanie Buckley and Jesse Padron are confirmed to attend this event as well.

5. Submission

Sponsor: Kirby Metoxen, Councilmember

- 1) Save a copy of this form for your records.
- 2) Print this form as a *.pdf OR print and scan this form in as *.pdf.
- 3) E-mail this form and all supporting materials in a **SINGLE** *.pdf file to: BC_Agenda_Requests@oneidanation.org

Rosa J. Laster

Subject: FW: Standing up for Rural Wisconsin Award

Subject: Standing up for Rural Wisconsin Award

Good morning,

Congratulations again on your program being selected for a Standing up for Rural Wisconsin Award. A special award program will take place at Glacier Canyon Lodge at the Wilderness on Tuesday, October 30, 2018. This award program will be held during the Wisconsin Rural Schools Alliance (WiRSA) Conference. Below is some information about the day as well as lodging. Please check in at 9:30 a.m. in Tundra Room F.

- 9:30 a.m. Check in- Sandstone
- 9:40 am Video Recording – Tundra Room F - the video recording will be done by our folks here at DPI
- 10:45 a.m. Welcome Reception-with Dr. Evers
- 11:45 a.m. Award Ceremony
- 12:15 p.m. Lunch to follow awards ceremony

You are invited to bring guests with you to this special event including the nominator. However, due to limited space, we request you to limit the number of attendees for this event to allow up to four attendees. Please forward your RSVP and list of attendees to Julie Jonuzi at julie.jonuzi@dpi.wi.gov or (608) 267-0360 **no later than Friday, October 5th.**

We also would like to highlight your program during the award ceremony. If you could please submit 5-6 photos and a brief caption of each to Julie Jonuzi by Friday, October 5th we would appreciate it. Along with that, please provide the District or Organization you would like to have named on the plaque. The Oneida Community Integrated Food Systems Members. In addition, please send us the (name, title, employer) of an adult and student that will attending and willing to be interviewed and recorded. The recordings will be made available on our website <https://dpi.wi.gov/rural/awards> (see last year's videos as example).

adult: Jesse Padron, Oneida Food Service Director, Oneida Nation

student: hoping Jesse might have someone in mind

A limited block of rooms have been reserved for the evening of Monday, October 29, at Glacier Canyon Lodge. Please contact Glacier Canyon Lodge directly at (800) 867-9453 and request the WiRSA Travel and lodging costs for you and up to three guests will be reimbursed by the Department of Public Instruction per state guidelines. Deadline for room block rates is Friday, October 10.

Thanks,

Jeff Hicken | *Agriculture, Food and Natural Resource Education Consultant/State FFA Advisor*

WI Department of Public Instruction | Career and Technical Education

(608) 267-9255 | jeffrey.hicken@dpi.wi.gov

Approve the travel request - Councilman Kirby Metoxen - Wisconsin Department of Transportation meeting
Oneida Business Committee Travel Request

1. **OBC Meeting Date Requested:** 10 / 24 / 18 e-poll requested

2. General Information:

Event Name: WisDOT ITTF/THPO/TLAC Meeting at WTTTC

Event Location: Milwaukee, WI

Attendee(s): Kirby Metoxen

Departure Date: Nov 5, 2018

Attendee(s): Rosa Laster

Return Date: Nov 6, 2018

Attendee(s):

3. Budget Information:

Funds available in individual travel budget(s)

Unbudgeted

Grant Funded or Reimbursed

Cost Estimate: \$452.78

4. Justification:

Describe the justification of this Travel Request:

Councilman Kirby Metoxen is the alternate representative for the WisDOT. Kirby and Rosa will be attending the WisDOT ITTF(Wisconsin DOT Inter-Tribal Task Force)/THPO(Tribal Historic Preservation Officers)/TLAC (Tribal Labor Advisory Committee) meeting at the Wisconsin Tribal Transportation Conference November 5 & 6th, 2018 in Milwaukee, WI. The meeting is to review and provide consultation to the Secretary of the Wisconsin Department of Transportation (WisDOT) and tribal leaders on short and long-term transportation policies and priorities that have the potential to impact tribal transportation system. The conference will include important Tribal, Local, State and Federal updates, upcoming construction project updates and networking opportunities.

NOTE: WisDOT will reimburse all travel expenses for this meeting.

5. Submission

Sponsor: Kirby Metoxen, Councilmember

- 1) Save a copy of this form for your records.
- 2) Print this form as a *.pdf OR print and scan this form in as *.pdf.
- 3) E-mail this form and all supporting materials in a **SINGLE** *.pdf file to: BC_Agenda_Requests@oneidanation.org



**Wisconsin DOT Inter-Tribal Task Force (WisDOT ITTF),
Tribal Historic Preservation Officers (THPO),
Tribal Labor Advisory Committee (TLAC)**

Monday, November 5, 2018

12:00 - 4:00 pm

Milwaukee Potawatomi Hotel & Casino – Woodland Dreams Salon BC

MEETING AGENDA

WisDOT ITTF PURPOSE STATEMENT

- *Review and provide consultation to the Secretary of the Wisconsin Department of Transportation (WisDOT) and tribal leaders on short and long-term transportation policies and priorities that have the potential to impact tribal transportation systems and communities.*
- *Evaluate the results and effectiveness of transportation policies and priorities upon tribal transportation systems and communities.*
- *Review and make recommendations to agency administration and elected tribal leaders.*

Teleconference line: 1-(571) 317-3112

Access Code: 318-734-021

Join Meeting: <https://global.gotomeeting.com/join/318734021>

12:00 – 1:00 pm - Lunch

1:00 pm

- 1. Call to Order**
- 2. Review Meeting Minutes & Agenda**
Review/Approve WisDOT ITTF Minutes from September 11, 2018
- 3. Chairwomen's Report**
- ITTF meetings in Tribal Communities
- 4. Review ITTF portion of Annual Report – Agnes Fleming, ITTF Coordinator**
- 5. Review Tribal Historic Preservation Office (THPO) portion of Annual Report - Adam VanZile, THPO Coordinator**
- 6. Review Tribal Labor Advisory Committee (TLAC) portion of Annual Report – Cyless Peterson, TLAC Coordinator**
- 7. Review/Approve WisDOT ITTF Annual Update Report**
- 8. Review/Approve October Work Team meeting notes**
- 9. Discuss location and date of 2019 WTTTC**
- 10. SharePoint Rollout – Ryan Greendeer, Statewide Tribal Liaison**
- 11. Review 2019 Calendar**
- 12. Adjournment**

Please Note: WTTTC Business Networking Expo starts on Tuesday, November 6, 2018 at 10:00 am in the Tribal Room and the WTTTC opening ceremony is scheduled to begin Tuesday, October 6, 2018 at 1:00 pm in the Event Center.

**HOPE TO SEE YOU ALL AT THE LEGISLATIVE RECEPTION TOMORROW
IN THE EVENT CENTER NORTH PRE-FUNCTION**

FROM 5:30 TO 6:30 PM

AND

**TRIBAL EXCELLENCE AWARDS DINNER BANQUET IN THE EVENT CENTER TOMORROW
FROM 6:30 TO 8:30 PM**



NEW HORIZONS

WISCONSIN TRIBAL TRANSPORTATION CONFERENCE

ENHANCING PARTNERSHIPS AND CREATING NEW OPPORTUNITIES



November 6-7, 2018 | Potawatomi Hotel & Casino | 1721 West Canal Street, Milwaukee, WI 53233

CONFERENCE AGENDA

Tuesday, November 6, 2018

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9:00 to 11:30 am	<p>Milwaukee Public Museum Tour – Special Viewing of the “A Tribute to Survival” Exhibition <i>Engaging tour through the North American Indian hall exploring the innovative ways indigenous people in North America have transported goods and people before cars were invented. After the tour, go behind the scenes to see some of the items, from snowshoes to parfleche bags, up close and personal.</i> Shuttle will leave Hotel Lobby at 9:00 am and return at 11:30 am. Pre-Registration Required. Limited to 25 Participants. Register at http://bit.ly/WTTC2018MPMtour</p>
10:00 to 11:30 am	<p>Business Networking Event Tribal Room Gary Mejchar, AICCW</p>
11:30 am to 1:00 pm	<p>Business Networking Lunch & Vendor Expo Tribal Room Sponsored by the American Indian Chamber of Commerce of Wisconsin (AICCW) And the WisDOT Inter-Tribal Task Force (ITTF)</p> <p>Introductions: Agnes Fleming, WisDOT ITTF Coordinator Kelly Jackson, DOT Tribal Program Officer</p> <p>Introduction to the Wisconsin Native Business Directory – ITTF and AICCW</p> <p>Keynote Speaker: Kip Ritchie, President, Greenfire Management Services</p>
1:00 to 1:30 pm	<p>OPENING CEREMONY Event Center Fire Nation Drum and Cultural Presentation Forest County Potawatomi Veterans Posting of Colors Invocation</p>
1:30 to 2:15 pm	<p>Introductions and Welcome Chairman Ned Daniels, Jr., Forest County Potawatomi Community Bob Seitz, WisDOT Deputy Secretary Timothy Marshall, FHWA Assistant Division Administrator Timothy LaPointe, Regional Director Bureau of Indian Affairs Midwest Region Kelly Jackson, DOT Tribal Program Officer</p>
2:15 to 3:00 pm	<p>Keynote Address: Human Trafficking Keynote Speakers: Lieutenant Dawn Jones, Sensitive Crimes Division, Milwaukee Police Department Rachel Fernandez, Family/Domestic Violence Program Manager for Oakes-Waapeqtah Domestic Violence and Sexual Assault Program, Menominee Tribe of Wisconsin Special Agent In Charge Benjamin Poller, Statewide DCI Human Trafficking Bureau</p>
3:00 to 3:15 pm	BREAK



NEW HORIZONS

WISCONSIN TRIBAL TRANSPORTATION CONFERENCE

ENHANCING PARTNERSHIPS AND CREATING NEW OPPORTUNITIES



November 6-7, 2018 | Potawatomi Hotel & Casino | 1721 West Canal Street, Milwaukee, WI 53233

CONFERENCE AGENDA

Tuesday, November 6, 2018

TECHNICAL SESSIONS				
3:15 to 4:00 pm	Safety Woodland Dreams Salon A	Cultural / Environmental Woodland Dreams Salon F	Business & Economic Development Tribal Room	General Transportation Woodland Dreams Salon D & E
	TTP Transportation Safety Fund <i>Tom Fronk, Civil Engineer, BIA Midwest Region</i>	TEK: Traditional Ecological Knowledge <i>Edith Leoso, Bad River Tribe; Marvin DeFoe, Red Cliff Tribe</i>	Upcoming 2018 Project Opportunities (BIA Roads, WisDOT, Enbridge) <i>Scott Hewitt, BIA; Jeff Gust, WisDOT; Gail Wahlberg, Enbridge</i>	Tribal Technical Assistance Program Pilot <i>Victoria Peters, FHWA</i>
BREAK				
4:00 to 4:15 pm				
4:15 to 5:00 pm	Safety Woodland Dreams Salon A	Cultural / Environmental Woodland Dreams Salon F	Business & Economic Development Tribal Room	General Transportation Woodland Dreams Salon D & E
	Examples of How Tribes and WisDOT Work Together <i>Crystal Chapman-Chevalier, Menominee Indian Tribe of Wisconsin; Stacey Schreiber, Stockbridge-Munsee Community; Sandy Stankevich, WisDOT</i>	Wingra Court Decision <i>Bill Quackenbush, Ho-Chunk Nation; Chip Brown, Wisconsin Historical Society</i>	Upcoming Project Opportunities Two – Foxconn in Wisconsin <i>Jela Trask, WEDC; Brett Wallace, WisDOT Foxconn Coordinator; Q&A</i>	Tribal Law & Government <i>Samantha Skenandore, Attorney at Law</i>
5:30 to 6:30 pm	Legislative Reception Event Center – North Prefunction			
6:30 to 8:30 pm	Tribal Excellence Awards Dinner Event Center			
	Entertainment by Paco Fralick, Award Winning Singer, Songwriter and Musician <i>Dinner, Entertainment and Awards</i> Open to All Conference Participants			

Wednesday, November 7, 2018

8:00 am to 5:00 pm	REGISTRATION AND VENDOR EXPO
	OPENING REMARKS Event Center
8:00 to 9:00 am	WisDOT Inter-Tribal Task Force Accomplishments Stacey Schreiber, Stockbridge-Munsee Community, Chairwoman, WisDOT ITTF Breakfast and Refreshments
9:00 to 9:15 am	BREAK



NEW HORIZONS

WISCONSIN TRIBAL TRANSPORTATION CONFERENCE

ENHANCING PARTNERSHIPS AND CREATING NEW OPPORTUNITIES



November 6-7, 2018 | Potawatomi Hotel & Casino | 1721 West Canal Street, Milwaukee, WI 53233

CONFERENCE AGENDA

Wednesday, November 7, 2018

TECHNICAL SESSIONS				
	Safety Woodland Dreams Salon A	Cultural / Environmental Woodland Dreams Salon F	Business & Economic Development Tribal Room	General Transportation Woodland Dreams Salon D & E
9:15 to 10:00 am	Biking and Walking Improvements for Safety in Tribal Nations <i>Jessica Wineberg, Wisconsin Bike Federation</i>	Wisconsin's Burial Sites Preservation Law: History and Overview of Recent Changes <i>Bill Quackenbush, Ho-Chunk Nation; Chip Brown, Wisconsin Historical Society</i>	ITTF Support Services: Tribal Enterprise and Native Business Resources <i>Agnes Fleming, ITTF; Fern Orié, WINLE/WIBA; Brian Pierson, Godfrey & Kahn; Matt Grove, WTBA; Kevin Chesnik & Jeff Johnson, AICCW</i>	25 CFR 169 Federal Regulations, Rights of Ways <i>Jeremy Larson, BIA</i>
10:00 to 10:15 am	BREAK			
TECHNICAL SESSIONS				
	Safety Woodland Dreams Salon A	Cultural / Environmental Woodland Dreams Salon F	Business & Economic Development Tribal Room	General Transportation Woodland Dreams Salon D & E
10:15 to 11:00 am	Managing ATV Use on Highways for Safety for All Users <i>Jeff Emerson, WisDOT</i>	Sokaogon's Water Quality Program and the Struggle to Obtain Their Treatment as a State <i>Tina VanZile, Sokaogon Chippewa Community</i>	Tribal, Townships and County Partnership Examples and Funding Opportunities <i>Stacey Schreiber, Stockbridge-Munee Community; Grant Bystol, Shawano County; Lee Shirey, EDA; Tony Kemnitz, WisDOT</i>	Easements & Rights of Ways in Indian Country <i>Samantha Skenandore, Attorney at Law</i>
11:00 to 11:15 am	BREAK			
TECHNICAL SESSIONS				
	Safety Woodland Dreams Salon A	Cultural / Environmental Woodland Dreams Salon F	Business & Economic Development Tribal Room	General Transportation Woodland Dreams Salon D & E
11:15 am to Noon	The Section and Use of Roundabouts on Wisconsin Highways <i>Tony Kemnitz, WisDOT</i>	Nibi: Everything You Wanted to Know About the Cultural Significance of Water but Didn't Know to Ask! <i>Edith Leoso, Bad River Tribe</i>	WisDOT DBE Goal Setting, Good Faith Effort Process and Interstate Certification – Panel <i>Michele Carter, WisDOT; Ann Neshek, Arrow Crete; Matt Grove, WTBA</i>	Updates from the FTA and Transit System Management Topics <i>Evan Gross, FTA</i>
Noon to 1:00 pm	LUNCH Event Center			
Keynote Speaker: Jeff A. Crawford, Attorney General, Forest County Potawatomi Community				
1:00 to 1:15 pm	BREAK			



NEW HORIZONS

WISCONSIN TRIBAL TRANSPORTATION CONFERENCE

ENHANCING PARTNERSHIPS AND CREATING NEW OPPORTUNITIES



November 6-7, 2018 | Potawatomi Hotel & Casino | 1721 West Canal Street, Milwaukee, WI 53233

CONFERENCE AGENDA

Wednesday, November 7, 2018

TECHNICAL SESSIONS				
	Safety Woodland Dreams Salon A	Cultural / Environmental Woodland Dreams Salon F	Business & Economic Development Tribal Room	General Transportation Woodland Dreams Salon D & E
1:15 to 2:00 pm	Road Construction Safety <i>Janet Metzger, WisDOT</i>	Wetlands in Wisconsin: Beyond the Water <i>Michael Helmrick, WisDOT</i>	Federal Government Procurement – Minority & Disadvantaged Certifications – Small Business, Woman, Veteran, HUBZone, 8(a) and Associated Contracting Opportunities <i>Aina Vilumsons, Wisconsin Procurement Institute; Shane Mahaffy, SBA</i>	Hypothetical Case: Right of Ways in Indian Country - Panel <i>Samantha Skenandore, Attorney at Law; Panelists</i>
2:00 to 2:15 pm	BREAK			
TECHNICAL SESSIONS				
	Safety Woodland Dreams Salon A	Cultural / Environmental Woodland Dreams Salon F	Business & Economic Development Tribal Room	General Transportation Woodland Dreams Salon D & E
2:15 to 3:00 pm	Low Cost Safety Improvements for Local Roads <i>Andi Bill, UW-Madison Transportation Information Center</i>	Winter Highway Maintenance: Brine and Road Optimization Round Table Discussion with WisDOT Highway Operations Staff	Native American Hiring Provision Updates <i>Michele Carter, WisDOT; Kelly Jackson, WisDOT; FHWA (invited); Travis Wallenfang, Oneida Nation Tribal Preference. Open Forum – Native Business Q & A – Bring Your Questions and Issues – Kevin Chesnik & Jeff Johnson, AICCW</i>	Introduction to Federal Indian Law <i>Samantha Skenandore, Attorney at Law</i>
3:00 to 3:15 pm	CLOSING REFRESHMENTS			
Sponsored by the WisDOT Tribal Historical Preservation Office Program				

Presentations will be available on the ITTF website –
www.wisdottribaltaskforce.org/wttc2018/



Oneida Business Committee Travel Request

Approve the travel request - Councilwoman Jennifer Webster - Region XI American Indian and Alaska

1. **OBC Meeting Date Requested:** 10 / 24 / 18 e-poll requested**2. General Information:**Event Name: Region XI American Indian and Alaska Native Training ConferenceEvent Location: Albuquerque, NM Attendee(s): Jennifer WebsterDeparture Date: Nov 26, 2018 Attendee(s): Return Date: Nov 30, 2018 Attendee(s): **3. Budget Information:** Funds available in individual travel budget(s) Unbudgeted Grant Funded or ReimbursedCost Estimate: \$825**4. Justification:**

Describe the justification of this Travel Request:

I have been requested by Head Start/Early Head Start Program to attend the annual national conference as their Tribally-elected leader and Liaison. The registration is free and hotel and airfare will be paid for through the Head Start Grant.

The conference is rich with information specifically tailored for Tribal leaders and has interactive workshops based around Tribal Leadership involvement with Head Start. During this conference there will also be a Head Start Tribal Consultation to voice any challenges or concerns our community has experienced in implementing the Head Start program. Finally, a Tribal leader luncheon will be provided with the Director of the Office of Head Start joining the luncheon.

Travel dates are November 26, 2018 - November 30, 2018. The conference is held November 27, 2018 - November 29, 2018.

5. SubmissionSponsor: Jennifer Webster, Councilmember

- 1) Save a copy of this form for your records.
- 2) Print this form as a *.pdf OR print and scan this form in as *.pdf.
- 3) E-mail this form and all supporting materials in a **SINGLE** *.pdf file to: BC_Agenda_Requests@oneidanation.org



ADMINISTRATION FOR
CHILDREN & FAMILIES

Office of Head Start | 330 C St., SW, 4th Floor, Washington DC 20201 | eclkc.ohs.acf.hhs.gov

October 1, 2018

Mr. Tehassi Hill
Tribal Chairman
Oneida Nation
2801 W Mason St, Ste 1
Green Bay, WI 54313

Ref: 90CI9831

Dear Chairman Hill,

The Region XI American Indian and Alaska Native National Training Conference will take place in Albuquerque, New Mexico November 27-29th, 2018. This year we will be located in the Hotel Albuquerque at Old Town. I am sending this as a special invitation for you to attend.

This is one conference you wouldn't want to miss! The registration is free, and the conference will be rich with information specifically tailored for Tribal leaders. Although this is a 3 day conference, the first day has a track specifically designed for elected Tribal leaders. The interactive workshop is based around Tribal Leadership involvement within Head Start and an opportunity to ask questions and learn directly from the Office of Head Start Federal Staff and our training partners: the T/TA providers from ICF, and from the National Centers for Program Management and Fiscal Operations, National Center on Health, National Center on Quality Teaching and Learning, The National Center on Quality Teaching and Learning, The National Center on Parent, Family, and Community Engagement, The National Center on Cultural and Linguistic Responsiveness and the Early Head Start National Resource Center.

Later in the afternoon we invite you to be a part of Head Start's Tribal Consultation to voice any challenges or concerns your community has experienced implementing Head Start or Early Head Start. The Office of Head Start looks forward to your participation in Consultation, and the Tribal Leader workshops November 27th, 2018. You are also welcome to stay for the next two days to experience first-hand the rich training your Head Start staff will receive.

To show appreciation for your attendance, a tribal leader luncheon will be provided. The Director of the Office of Head Start will join you for the luncheon. More information will be distributed once registration is completed.

To register for the conference, visit: <https://threefeathers.wufoo.com/forms/zmtitsol71dpqb/>

To register for the Tribal Consultation, visit: <http://www.cvent.com/events/office-of-head-start-tribal-consultation-meetings/event-summary-39ce387e689c4125b491e48935ffdd34.aspx>

Sincerely,

Angie Godfrey

Regional Program Manager
Region XI American Indian and Alaska Native

cc: Head Start Director, Tsyoshaht Delgado
Program Specialist, Janaye Ferguson

Oneida Business Committee Agenda Request

Approve the CY2019 vacancy postings for Boards, Committees, Commissions, Corporate Boards, Sta

1. Meeting Date Requested: 10 / 24 / 18

2. General Information:

Session: Open Executive - See instructions for the applicable laws, then choose one:

Agenda Header:

Accept as Information only

Action - please describe:

Approve 2019 vacancy postings for the Boards, Committees, and Commissions, Corporate Boards, and Standing Committees.

3. Supporting Materials

Report Resolution Contract

Other:

1. 3.

2. 4.

Business Committee signature required

4. Budget Information

Budgeted - Tribal Contribution Budgeted - Grant Funded Unbudgeted

5. Submission

Authorized Sponsor / Liaison:

Primary Requestor/Submitter: Brooke Doxtator, BCC Supervisor
Your Name, Title / Dept. or Tribal Member

Additional Requestor: _____
Name, Title / Dept.

Additional Requestor: _____
Name, Title / Dept.

Oneida Business Committee Agenda Request

6. Cover Memo:

Describe the purpose, background/history, and action requested:

Approve the known 2019 vacancy postings for the boards, committees, and commissions, corporate boards and standing committees. This listing applies to appointed positions only and does not include any unknown vacancies (ex. resignations) that may occur throughout the year.

- 1) Save a copy of this form for your records.
- 2) Print this form as a *.pdf *OR* print and scan this form in as *.pdf.
- 3) E-mail this form and all supporting materials in a **SINGLE** *.pdf file to: BC_Agenda_Requests@oneidanation.org

BCCs Terms Ending

BCC NAME	BCC TYPE	TERM END
ONEIDA NATION VETERANS AFFAIRS COMMITTEE	APPOINTED	2/24/2019
ONEIDA LIBRARY BOARD	APPOINTED	2/28/2019
ONEIDA NATION ARTS BOARD	APPOINTED	2/28/2019
ONEIDA NATION VETERANS AFFAIRS COMMITTEE	APPOINTED	2/28/2019
ONEIDA NATION VETERANS AFFAIRS COMMITTEE	APPOINTED	2/28/2019
ONEIDA POW WOW COMMITTEE	APPOINTED	2/28/2019
ONEIDA POW WOW COMMITTEE	APPOINTED	2/28/2019
ONEIDA POW WOW COMMITTEE	APPOINTED	2/28/2019
ONEIDA POW WOW COMMITTEE	APPOINTED	2/28/2019
SOUTHEASTERN ONEIDA TRIBAL SERVICES ADVISORY BOARD	APPOINTED	2/28/2019
SOUTHEASTERN ONEIDA TRIBAL SERVICES ADVISORY BOARD	APPOINTED	2/28/2019
SOUTHEASTERN ONEIDA TRIBAL SERVICES ADVISORY BOARD	APPOINTED	2/28/2019
ONEIDA POLICE COMMISSION	APPOINTED	5/28/2019
AUDIT COMMITTEE	STANDING	6/30/2019
ONEIDA ESC GROUP	CORPORATION	6/30/2019
YOUTH LEADERSHIP INSTITUTE BOARD	OTHER	6/30/2019
YOUTH LEADERSHIP INSTITUTE BOARD	OTHER	6/30/2019
YOUTH LEADERSHIP INSTITUTE BOARD	OTHER	6/30/2019
YOUTH LEADERSHIP INSTITUTE BOARD	OTHER	6/30/2019
BAY BANCORPORATION	CORPORATION	7/23/2019
ANNA JOHN RESIDENT CENTERED CARE COMMUNITY BOARD	APPOINTED	7/31/2019
ANNA JOHN RESIDENT CENTERED CARE COMMUNITY BOARD	APPOINTED	7/31/2019
BAY BANCORPORATION	CORPORATION	7/31/2019
ONEIDA LIBRARY BOARD	APPOINTED	8/14/2019
ONEIDA ENVIRONMENTAL RESOURCE BOARD	APPOINTED	9/30/2019
ONEIDA ENVIRONMENTAL RESOURCE BOARD	APPOINTED	9/30/2019
ONEIDA ENVIRONMENTAL RESOURCE BOARD	APPOINTED	9/30/2019
ONEIDA POLICE COMMISSION	APPOINTED	10/18/2019

Approve the Outagamie County Highway Department and Oneida County Municipal agreement - file # 2018-0585

Oneida Business Committee Agenda Request

1. Meeting Date Requested: 10 / 24 / 18

2. General Information:

Session: Open Executive - See instructions for the applicable laws, then choose one:

[Empty text box]

Agenda Header: New Business

Accept as Information only

Action - please describe:

Request Oneida Business Committee approval on the Oneida Nation and Outagamie County Project Agreement. Transportation project agreement is for engineering design, right-of-way, and construction of transportation enhancements along CTH J, and site improvements for property directly abutting CTH J in Oneida.

3. Supporting Materials

Report Resolution Contract

Other:

1. Aerial map of area of focus 3. [Empty text box]

2. [Empty text box] 4. [Empty text box]

Business Committee signature required

4. Budget Information

Budgeted - Tribal Contribution Budgeted - Grant Funded Unbudgeted

5. Submission

Authorized Sponsor / Liaison: [Signature]

Primary Requestor/Submitter: Susan K. Doxtator
Your Name, Title / Dept. or Tribal Member

Additional Requestor: _____
Name, Title / Dept.

Additional Requestor: _____
Name, Title / Dept.

Oneida Business Committee Agenda Request

6. Cover Memo:

Describe the purpose, background/history, and action requested:

Bureau of Indian Affairs (BIA) eligible funding will be used to offset costs for design and construction. Oneida Nation will handle any additional costs for construction. Outagamie County and Oneida Nation will share costs to develop a consistent highway right-of-way along the site.

- 1) Save a copy of this form for your records.
- 2) Print this form as a *.pdf *OR* print and scan this form in as *.pdf.
- 3) E-mail this form and all supporting materials in a **SINGLE** *.pdf file to: BC_Agenda_Requests@oneidanation.org

ONEIDA LAW OFFICE

CONFIDENTIAL: ATTORNEY/CLIENT WORK PRODUCT

TO: Stacie M. Danforth
Engineering Department

Use this number on future correspondence:

2018-0585

FROM: Kelly M. McAndrews, Staff Attorney *KMM*

DATE: September 4, 2018

RE: Outagamie County Highway Department-County
Municipal Agreement-REVISED

<i>Purchasing Department Use</i>	
<input type="checkbox"/>	Contract Approved
<input checked="" type="checkbox"/>	Contract Not Approved
<i>(see attached explanation)</i>	

If you have any questions or comments regarding this review, please call 869-4327.

The attached agreement, contract, policy and/or guaranty has been reviewed by the Oneida Law Office for legal content only. Please note the following:

- ✓ The document is in appropriate legal form. *(Execution is a management decision.)*
- ✓ Requires Business Committee approval prior to execution, because this is a government-to-government agreement.

OUTAGAMIE COUNTY HIGHWAY DEPARTMENT

COUNTY / MUNICIPAL AGREEMENT

Oneida Community Center design and enhancements along CTH J

DATE: **6/26/2018 update**
 PROJECT: See Below
 HIGHWAY: CTH "J"
 LIMITS: STH 54 to CTH "U"
 MUNICIPALITY: Oneida Nation

The signatory **Oneida Nation** through its undersigned duly authorized officers or officials, hereby requests the County of Outagamie, through its Highway Department, hereinafter called the County, to initiate and effect the proposed improvement project hereinafter described.

PROJECT DESCRIPTION:

Agreement is for engineering design, right-of-way, and construction of transportation enhancements along CTH J, and site improvements for property directly abutting CTH J in Oneida. Bureau of Indian Affairs (BIA) eligible funding will be used to offset costs for design and construction. Oneida Nation will handle any additional costs for construction. Outagamie County and Oneida Nation will share costs to develop a consistent highway right-of-way along the site.

COST ESTIMATE AND PARTICIPATION

PHASE	***** ESTIMATED COST *****					
	Total Estimated Cost	Oneida Nation	%	Outagamie County	%	
<u>ENGINEERING:</u>	\$55,000	\$55,000	100%	\$0	0%	
Phase 1 Transportation	\$25,000	\$25,000	100%			
Phase 2 Site Improvements	\$30,000	\$30,000	100%			
<u>RIGHT OF WAY:</u>	\$10,000	\$5,000	50%	\$5,000	50%	
<u>CONSTRUCTION:</u>	\$254,000	\$254,000	100%	\$0	0%	
Phase 1 Transportation	\$125,000	\$125,000	100%	\$0	0%	
Phase 2 Site Improvements	\$129,000	\$129,000	100%	\$0	0%	
TOTAL PROJECT COST	\$319,000	\$314,000	98.4%	\$5,000.00	1.6%	

Phase 1 Transportation improvements include: widening the highway pavement and road base to accommodate on-street parking stalls; a grass and landscaped terrace; street trees; decorative timber bollards; and wide multi-use paths and sidewalks along and crossing CTH J.

Phase 2 Site improvements include but not limited to: general site grading; stormwater management; and pavement and base work for parking lots and off-highway pedestrian walkways.

This request for the design and construction is subject to the terms and conditions that follow and is made by the undersigned under proper authority to make such request for the designated Municipality and upon acceptance by the Highway Commissioner shall constitute an agreement between the County and the Oneida Nation unless specifically modified or amended by supplemental written agreement between the County and Oneida Nation.

Terms and Conditions

- 1. This Project Agreement and the construction of the Project by the County are dependent upon the availability of funds to the Oneida Nation sufficient to pay the total costs of the Project. Funds will not be made available to the County until they are received by the Oneida Nation from the BIA. Once obligated, the funds made available under this agreement will be held by the Oneida Nation until invoiced by Outagamie County according to Article 4.

The Oneida Nation will provide written notification to the County upon obligation and receipt of funds for the Project.

- 2. This is a Cooperative agreement project between the County and Oneida Nation. The Oneida Nation will be kept informed on the project status and will have input regarding the project design and construction. This project will be administered under the County Administrative Rule 10-02.

- 3. If the Oneida Nation should withdraw the project, it will pay to the County any cost that has been incurred by the County on behalf of the project.

- 4. The project costs in the agreement is an estimate. Oneida Nation will be invoiced periodically, and agrees to pay based on actual costs incurred. Such costs may be greater or less than the estimated amount, however, the Oneida Nation acknowledges that costs between the time this agreement is executed and the actual time of construction can vary. Outagamie County will provide updated cost estimates when available.

- 5. The County's obligation to perform under this contract shall be subject to County Board appropriation of funds sufficient to fund the County's obligations herein.

- 6. Operations and Maintenance responsibilities of facilities built with this project are as follows:

Outagamie County will maintain the following:

- a. Curb & gutter along the County Trunk Highway
- b. Roadway signing and pavement marking
- c. Maintain records of the highway and right-of-way, and utility and access permits

The Oneida Nation will maintain the following:

- a. Surface and roadway base for parking lanes along highway
- b. Storm sewer drainage pipes and structures installed as part of this project
- c. Off-road multimodal facilities and crossings
- d. Signing and pavement markings for multi-modal facilities including highway crossings
- e. Signing and pavement markings for parking stalls along highway
- f. Mowing or landscaping outside the roadway curblines

BY:  _____
 Dean E. Steingaber, P.E. Outagamie County Highway Commissioner

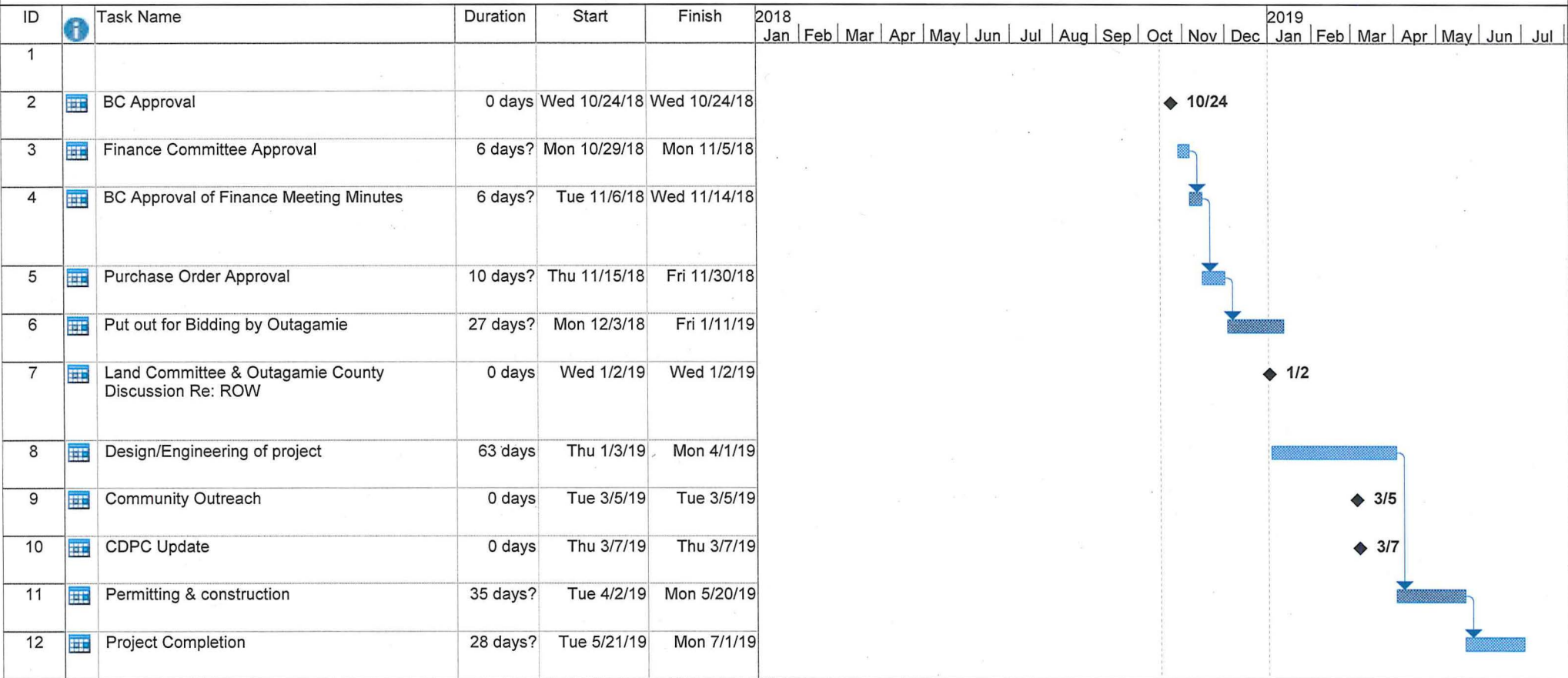
10/12/18
Date

BY: _____
Signed for and on behalf of: Oneida Nation

Date

BY: _____

Date



Oneida Engineering Department
Date: Tue 10/16/18 3:15 PM
15-001ROAD PROJECT FOR STACIE.mpp

Task		Inactive Task		Manual Summary	
Split		Inactive Task		Start-only	
Milestone		Inactive Milestone		Finish-only	
Summary		Inactive Summary		Progress	
Project Summary		Manual Task		Deadline	
External Tasks		Duration-only			
External Milestone		Manual Summary Rollup			



project area

right of way

Oneida Business Committee Agenda Request

Approve the Oneida Business Committee Standard Operating Procedure (SOP) entitled Section 16, T

1. Meeting Date Requested: 10 / 24 / 18

2. General Information:

Session: Open Executive - See instructions for the applicable laws, then choose one:

[Empty text box]

Agenda Header: New Business

Accept as Information only

Action - please describe:

Approve SOP entitled: Section 16, Travel & Expense Policy

3. Supporting Materials

Report Resolution Contract

Other:

1. Section 16, Travel & Expense Policy SOP

3. [Empty text box]

2. [Empty text box]

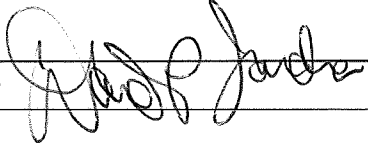
4. [Empty text box]

Business Committee signature required

4. Budget Information

Budgeted - Tribal Contribution Budgeted - Grant Funded Unbudgeted

5. Submission

Authorized Sponsor / Liaison: David P. Jordan, Councilmember 

Primary Requestor/Submitter: Leyne Orosco, Executive Assistant
Your Name, Title / Dept. or Tribal Member

Additional Requestor: _____
Name, Title / Dept.

Additional Requestor: _____
Name, Title / Dept.

Oneida Business Committee Agenda Request


6. Cover Memo:

Describe the purpose, background/history, and action requested:

Requesting the Business Committee approve SOP entitled: Section 16, Travel & Expense Policy.

This SOP will establish the steps required by departments to place a travel request on the BC Agenda that requires OBC approval in accordance with Chapter 219, Oneida Travel & Expense Policy.

- 1) Save a copy of this form for your records.
- 2) Print this form as a *.pdf OR print and scan this form in as *.pdf.
- 3) E-mail this form and all supporting materials in a **SINGLE** *.pdf file to: BC_Agenda_Requests@oneidanation.org

 ONEIDA NATION STANDARD OPERATING PROCEDURE	TITLE: Section 16, Travel & Expense Policy	ORIGINATION DATE: October 5, 2018 REVISION DATE: EFFECTIVE DATE: January 1, 2019
AUTHOR: David Jordan	APPROVED BY: <i>Title & Signature</i>	DATE:
Oneida Business Committee	APPROVED BY: <i>Title & Signature</i>	DATE
EEO REFERENCE NUMBER:	COMPLIANCE REVIEW BY: <i>EEO</i>	DATE:
PAGE NO: 1 of 2	APPROVED BY: <i>HRD Manager</i>	DATE:

1.0 PURPOSE

Standardize travel requests being placed on the Oneida Business Committee Agenda. This SOP will establish the steps required by departments to place a travel request on the Business Committee Agenda that requires Oneida Business Committee approval in accordance with Chapter 219, Oneida Travel and Expense Policy.

2.0 DEFINITIONS

None

3.0 WORK STANDARDS / PROCEDURES

- 3.1 Departments will determine when Business Committee approval is necessary in accordance with the Oneida Travel and Expense Policy.
- 3.2 Prior to submitting an agenda request to the Business Committee, the following items will be required to be completed and submitted by the requesting agency.
 - 3.2.1 An agenda or literature of the meeting/conference individuals are attending.
 - 3.2.2 An explanation of why additional personnel are required to travel.
 - 3.2.3 A Travel Authorization Request form completed for each individual who will be attending said meeting/conference.
 - 3.2.4 A memo from the Director of the requesting agency stating the use or non-use of a Tribal vehicle and the rationale if a Tribal vehicle will not be used.
 - 3.2.5 State whether this travel is grant funded or will be taken out of Tribal contributions.
- 3.3 All requests for travel by air will be submitted to a Business Committee meeting date no later than 30 days prior to required travel date to maximize airline fares.

3.4 An individual from the department will attend the Oneida Business Committee Meeting to address any questions from the Committee.

4.0 REFERENCES

4.1 Chapter 219, Oneida Travel and Expense Policy.

5.0 FORMS

5.1 Travel Authorization Request

6.0 FLOW CHART

6.1

DRAFT

ONEIDA NATION
TRAVEL AUTHORIZATION REQUEST

General Travel Information

Name of Traveler			
Please list name as it appears on Travelers Driver's License or WI State ID			
	Employee #		Date of Birth
Destination			
Departure date		Return date	
Purpose of travel			
Charged GL Account			

GSA Rate Information for the destination

Per Diem rate per day	\$	Lodging rate per day	\$
-----------------------	----	----------------------	----

Cost Estimate Information

Description	Rate	Factor	Days/ Miles	Total
Per Diem initial travel date	\$	0.75		\$ 0.00
Per Diem full day at destination	\$	1.00		\$ 0.00
Per Diem return travel date	\$	0.75		\$ 0.00
Subtract included meals				\$
Lodging including room rate plus taxes	\$			\$ 0
Airfare	\$			\$ 0.00
Private Car Mileage	\$			\$ 0.00
Taxi or car rental	\$			\$ 0.00
Luggage Fees	\$			\$ 0.00
Registration – accept VISA? Yes / No	\$			\$ 0.00
Allowable price adjustment If travel arrangements exceed the Total Cost Estimate re-approval is required				\$ 200.00
Total Cost Estimate				\$ 200.00

I understand this advance will be deducted from my claim for reimbursement of actual travel expenses. I also understand that if this advance is not cleared within 10 calendar days after my travel return date, I shall be held responsible for the full amount advanced and that I may be reprimanded in accordance with the Personal Policies and Procedures for my failure to clear this matter within the time so allotted. Further, in the event that the advance payment is not cleared within 10 calendar days of my return, and I have not filed a formal written dispute as to the amount due, by signing below, I am hereby making a knowing and voluntary wage deduction for the entire amount outstanding.

Signatures / Approvals

	Signature	Date	Contact Phone #
Traveler			
Program Director			Not needed
General Manager			Not needed

Field	Description
Name of Traveler	Please print name. Please use your legal name (as it appears on your driver's license or WI state ID) not a nick name.
Employee number	Enter your employee number. If not an employee, please enter your vendor number.
Date of Birth	Enter your date of birth. Needed by airlines if you will be flying.
Destination	Enter the city and state that you will be traveling to. Include the country if outside the USA.
Departure date	Enter your planned day of departure.
Return date	Enter your planned day of return.
Purpose of travel	Enter the SPECIFIC purpose of the travel. Please include enough information so the users of the form will know what the travel is for. Backup documentation detailing the seminar, training, or conference needs to be attached to the Request Form. Copies of registrations and proposed agendas are also required to be attached. Example: Attend Infinium software training at the Sands Hotel in Las Vegas Nevada from xx/xx/09 to xx/xx/09.
Charged GL Account	The General Ledger number to be charged for the travel to include both the Fund Unit/PRT and the expense account.
Per Diem rate per day	GSA rates (website address available on the Oneida Intranet)
Lodging rate per day	GSA rates (website address available on the Oneida Intranet)
Per Diem initial travel date	The traveler will receive 75% of a full day per diem for the initial day of travel, regardless of the departure time.
Per Diem full day at destination	The traveler will receive 100% of a full day per diem for all full days at the destination.
Per Diem return travel date	The traveler will receive 75% of a full day per diem for the final day of travel, regardless of return time.
Subtract included meals	Subtract the value of meals included in the cost of the seminar or other function or any meals paid for by a third party.
Lodging including room rate plus taxes	Any amount above the Federal Register per day rate requires General Manager approval. It is highly recommended that rates be secured by All Nations Travel at the Norbert Hill Center. Rooms can be secured and paid for in advance by All Nations Travel utilizing the Tribe's Corporate credit card. If this is done, please make a notation on this Request Form that rooms are paid for on the Corporate credit card.
Private Car Mileage	Make sure the traveler is on the Authorized Driver's List and has current insurance coverage recorded at the Human Resources Department. Advance will not be issued for private car mileage if information is not current.
Taxi or car rental	If a taxi or shuttle service is going to be utilized, estimate the funds that will be needed. Be sure to obtain receipts as the receipts will need to be attached to the Expense Report For Car rental - make sure the traveler has current insurance coverage recorded at the Human Resources Department
Total Cost Estimate	The amount entered here is the actual amount of the Advance check to be cut to the traveler. Do not include any items that are being paid with the Tribe's Corporate credit card.
Traveler signature	The traveler must sign and date the request. The traveler phone number is needed in order to contact the traveler or their designee, informing them the Advance is ready to be picked up at Central Accounting. Travel Advance checks do not get mailed.
Program Director signature	The Program Director must sign and date the request. No phone number is needed.
General Manager signature	The General Manager's signature and date are needed only if the lodging rates exceed the GSA rates. No phone number is needed.

Oneida Business Committee Agenda Request

Approve an exception to resolution # BC-12-27-16-A and start Executive Session Discussion on Dec

1. Meeting Date Requested: 10 / 24 / 18

2. General Information:

Session: Open Executive - See instructions for the applicable laws, then choose one:

Agenda Header:

Accept as Information only

Action - please describe:

Approve exception to resolution # BC-12-27-16-A and start Executive Session Discussion on December 11, 2018, at 10:00 a.m.

3. Supporting Materials

Report Resolution Contract

Other:

1.

3.

2.

4.

Business Committee signature required

4. Budget Information

Budgeted - Tribal Contribution Budgeted - Grant Funded Unbudgeted

5. Submission

Authorized Sponsor / Liaison:

Primary Requestor/Submitter:
Your Name, Title / Dept. or Tribal Member

Additional Requestor: _____
Name, Title / Dept.

Additional Requestor: _____
Name, Title / Dept.

Oneida Business Committee Agenda Request

6. Cover Memo:

Describe the purpose, background/history, and action requested:

The December 11, 2018, BC Executive Session Discussion is scheduled to begin at 8:30 a.m. per resolution # BC-12-27-16-A.

At the October 16, 2018, BC Work Session the BC agreed to start at 10:00 a.m. that day due to the special General Tribal Council meeting tentatively scheduled for December 10, 2018, at 6:00 a.m.

- 1) Save a copy of this form for your records.
- 2) Print this form as a *.pdf *OR* print and scan this form in as *.pdf.
- 3) E-mail this form and all supporting materials in a **SINGLE** *.pdf file to: BC_Agenda_Requests@oneidation.org

Oneida Business Committee Agenda Request

Approve three (3) actions regarding the CY2019 OBC Standing Meeting Schedule

1. Meeting Date Requested: 10 / 24 / 18

2. General Information:

Session: Open Executive - See instructions for the applicable laws, then choose one:

Agenda Header:

Accept as Information only

Action - please describe:

(1) Approve the calendar year (CY) 2019 Oneida Business Committee (OBC) Standing Meeting Schedule including exceptions to resolutions # BC-12-27-16-A and BC-09-27-17-D in November and December.
(2) Forward revisions to the CY2019 OBC Standing Meeting Schedule to the BC Work Session agenda as information
(3) Direct the OTEC liaison and member, Councilman Metoxen, to bring the proposed change to the joint meeting schedule to the OTEC for discussion.

3. Supporting Materials

Report Resolution Contract

Other:

1. 3.
2. 4.

Business Committee signature required

4. Budget Information

Budgeted - Tribal Contribution Budgeted - Grant Funded Unbudgeted

5. Submission

Authorized Sponsor / Liaison:

Primary Requestor/Submitter: Submitted by: Lisa Liggins, Information Management Specialist
Your Name, Title / Dept. or Tribal Member

Additional Requestor: _____
Name, Title / Dept.

Additional Requestor: _____
Name, Title / Dept.

Oneida Business Committee Agenda Request

6. Cover Memo:

Describe the purpose, background/history, and action requested:

BACKGROUND

The OBC Meetings Law requires "The Oneida Nation Secretary shall present, on or around October of each year, a proposed schedule for regular meetings of the Oneida Business Committee for approval by the Oneida Business Committee." (§ 117.6-1.)

The attached Calendar Year (CY) 2019 Oneida Business Committee (OBC) Standing Meeting Schedule, include all regular meetings as well as Standing Committee meetings, Joint meetings, Work Sessions, and other appointments as discussed by the OBC at the October 16, 2018, BC Work Session.

Change from CY2018 which will be implemented in CY2019 include:

- 1) Joint meetings with the Judiciary, Land Claims Commission, and Gaming Commission will be held twice per year (previously held on a quarterly basis);
 - At the October 16, 2018, BC Work Session, the quarterly meetings with the Oneida Trust Enrollment Committee were also discussed. These meetings are required by section 10 of the Memorandum of Agreement between the two entities: Long and short-range planning of the Trust Enrollment Department and the Oneida Trust Enrollment Committee will be coordinated with the Oneida Business Committee at the regularly scheduled Quarterly meetings or Special meetings as needed. Historically, it appears to have been difficult for both bodies to meet quarterly. The OBC would like to discuss the possibility of making changes to the quarterly meeting requirement and would like the Oneida Trust Enrollment Committee liaison and member, Councilman Kirby Metoxen, to bring the proposed change to the joint meeting schedule to the Oneida Trust Enrollment Committee for discussion and possible changes to the Memorandum of Agreement.

- 2) Added a BC Budget Work Session to the 1st Tuesday of each month from 9a-12p.

Also requested is to forward revisions to the CY2019 OBC Standing Meeting Schedule, except for those related resolutions # BC-12-27-16-A & # BC-09-27-17-D, to the BC Work Session agenda as information. This will allow for flexibility in scheduling and will prevent simple changes from being submitted to the regular BC meeting agenda. For example, the joint meetings noted on the CY2019 OBC Standing Meeting Schedule must still be confirmed with the other entities; if meeting must be moved, notice will be submitted to the BC Work Session.

Also, as a reminder, the meetings related to resolutions # BC-12-27-16-A & # BC-09-27-17-D are the BC regular meetings, the BC Executive Session Discussions, and the Quarterly Reports meetings.

- 1) Save a copy of this form for your records.
- 2) Print this form as a *.pdf OR print and scan this form in as *.pdf.
- 3) E-mail this form and all supporting materials in a **SINGLE** *.pdf file to: BC_Agenda_Requests@oneidanation.org

January 2019

January 2019							February 2019						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5						1	2
6	7	8	9	10	11	12	3	4	5	6	7	8	9
13	14	15	16	17	18	19	10	11	12	13	14	15	16
20	21	22	23	24	25	26	17	18	19	20	21	22	23
27	28	29	30	31			24	25	26	27	28		

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Dec 30	31	Jan 1, 19 HOLIDAY	2 9:00am LOC 9:00am BC Officer Meeting	3 9:00am CDPC 11:00am Agenda Rev. 1:30pm BC Budget Work Session	4 11:00am OBC Retreat	5
6	7 8:30am Oper. RT	8 8:30am Exec. Sess.	9 8:30am Reg. BC mtg	10 8:30am QoL 10:00am QoL WS 2:00pm Audit Com.	11 11:00am KPI Meeting	12
13	14 9:00am Finance Com.	15 8:30am BC WS	16 9:00am LOC	17 11:00am Agenda Rev.	18	19
20	21	22 DR Reports Group A GGM & IGAC 8:30am Exec. Sess.	23 8:30am Reg. BC mtg	24	25	26
27	28	29	30	31	Feb 1	2

February 2019

February 2019							March 2019						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
					1	2						1	2
3	4	5	6	7	8	9	3	4	5	6	7	8	9
10	11	12	13	14	15	16	10	11	12	13	14	15	16
17	18	19	20	21	22	23	17	18	19	20	21	22	23
24	25	26	27	28			24	25	26	27	28	29	30
							31						

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Jan 27	28	29	30	31	Feb 1	2
3	4 9:00am Finance Com.	5 9:00am BC Budget Work Session 1:30pm Bi-annual Joint with Judiciary	6 9:00am LOC 9:00am BC Officer Meeting	7 9:00am CDPC 11:00am Agenda Rev.	8 11:00am OBC Retreat	9
10	11 8:30am Oper. RT	12 DR Reports Group B 8:30am Exec. Sess.	13 8:30am Reg. BC mtg	14 8:30am QoL 10:00am QoL WS 2:00pm Audit Com.	15	16
17	18 9:00am Finance Com.	19 8:30am BC WS	20 9:00am LOC	21 11:00am Agenda Rev.	22 7:30am Qtrly Vet's Breakfast	23
24	25	26 CFO & IGAC 8:30am Exec. Sess.	27 8:30am Reg. BC mtg	28 8:30am Qtrly Reports BC meeting	Mar 1	2

March 2019

March 2019							April 2019						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
					1	2		1	2	3	4	5	6
3	4	5	6	7	8	9	7	8	9	10	11	12	13
10	11	12	13	14	15	16	14	15	16	17	18	19	20
17	18	19	20	21	22	23	21	22	23	24	25	26	27
24	25	26	27	28	29	30	28	29	30				
31													

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Feb 24	25	26	27	28	Mar 1	2
3	4 9:00am Finance Com.	5 9:00am BC Budget Work Session	6 9:00am LOC 9:00am BC Officer Meeting 3:00pm Bi-annual Joint with Land Claims	7 9:00am CDPC 11:00am Agenda Rev. 1:30pm Bi-annual Joint with Gaming Comm.	8 11:00am OBC Retreat 3:00pm Qtrly SEOTS Visit	9
10	11 8:30am Oper. RT	12 8:30am Exec. Sess.	13 8:30am Reg. BC mtg	14 8:30am QoL 10:00am QoL WS 2:00pm Audit Com.	15	16
17	18 9:00am Finance Com.	19 8:30am BC WS	20 9:00am LOC 3:00pm Qtrly Joint with Trust Enrollment	21 11:00am Agenda Rev. 3:00pm Bi-annual Joint with Land Comm	22	23
24	25	26 GGM & IGAC 8:30am Exec. Sess.	27 8:30am Reg. BC mtg	28	29	30
31	Apr 1	2	3	4	5	6

April 2019

April 2019							May 2019						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6				1	2	3	4
7	8	9	10	11	12	13	5	6	7	8	9	10	11
14	15	16	17	18	19	20	12	13	14	15	16	17	18
21	22	23	24	25	26	27	19	20	21	22	23	24	25
28	29	30					26	27	28	29	30	31	

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Mar 31	Apr 1 9:00am Finance Com.	2 9:00am BC Budget Work Session	3 9:00am LOC 9:00am BC Officer Meeting	4 9:00am CDPC 11:00am Agenda Rev.	5 11:00am OBC Retreat	6
7	8 8:30am Oper. RT	9 8:30am Exec. Sess.	10 8:30am Reg. BC mtg	11 8:30am QoL 10:00am QoL WS 2:00pm Audit Com.	12 11:00am KPI Meeting	13
14	15 9:00am Finance Com.	16 8:30am BC WS	17 9:00am LOC	18 11:00am Agenda Rev.	19 12:00pm 1/2 DAY - HOLIDAY	20
21	22	23 DR Reports Group A CFO & IGAC 8:30am Exec. Sess.	24 8:30am Reg. BC mtg	25	26	27
28	29 9:00am Finance Com.	30 9:00am BC Budget Work Session	May 1	2	3	4

May 2019

May 2019							June 2019						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4							1
5	6	7	8	9	10	11	2	3	4	5	6	7	8
12	13	14	15	16	17	18	9	10	11	12	13	14	15
19	20	21	22	23	24	25	16	17	18	19	20	21	22
26	27	28	29	30	31		23	24	25	26	27	28	29
							30						

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Apr 28	29	30	May 1 9:00am LOC 9:00am BC Officer Meeting	2 9:00am CDPC 11:00am Agenda Rev.	3 11:00am OBC Retreat	4
5	6 8:30am Oper. RT	7 8:30am Exec. Sess.	8 8:30am Reg. BC mtg	9 8:30am QoL 10:00am QoL WS 2:00pm Audit Com.	10	11
12	13 9:00am Finance Com.	14 8:30am BC WS	15 9:00am LOC	16 11:00am Agenda Rev.	17 7:30am Qtrly Vet's Breakfast	18
19	20	21 DR Reports Group B GGM & IGAC 8:30am Exec. Sess.	22 8:30am Reg. BC mtg	23 8:30am Qtrly Reports BC meeting	24 HOLIDAY	25
26	27 HOLIDAY	28	29	30	31	Jun 1

June 2019

June 2019							July 2019						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
						1		1	2	3	4	5	6
2	3	4	5	6	7	8	7	8	9	10	11	12	13
9	10	11	12	13	14	15	14	15	16	17	18	19	20
16	17	18	19	20	21	22	21	22	23	24	25	26	27
23	24	25	26	27	28	29	28	29	30	31			
30													

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
May 26	27	28	29	30	31	Jun 1
2	3 9:00am Finance Com.	4 9:00am BC Budget Work Session	5 9:00am LOC 9:00am BC Officer Meeting	6 9:00am CDPC 11:00am Agenda Rev.	7 11:00am OBC Retreat 3:00pm Qtrly SEOTS Visit	8
9	10 8:30am Oper. RT	11 8:30am Exec. Sess.	12 8:30am Reg. BC mtg	13 8:30am QoL 10:00am QoL WS 2:00pm Audit Com.	14	15
16	17 9:00am Finance Com.	18 8:30am BC WS	19 9:00am LOC 3:00pm Qtrly Joint with Trust Enrollment	20 11:00am Agenda Rev.	21	22
23	24	25 CFO & IGAC 8:30am Exec. Sess.	26 8:30am Reg. BC mtg	27	28	29
30	Jul 1	2	3	4	5	6

July 2019

July 2019							August 2019						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6					1	2	3
7	8	9	10	11	12	13	4	5	6	7	8	9	10
14	15	16	17	18	19	20	11	12	13	14	15	16	17
21	22	23	24	25	26	27	18	19	20	21	22	23	24
28	29	30	31				25	26	27	28	29	30	31

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Jun 30	Jul 1 9:00am Finance Com.	2 9:00am BC Budget Work Session	3 9:00am LOC 9:00am BC Officer Meeting	4 HOLIDAY	5 9:00am CDPC 11:00am OBC Retreat 11:00am Agenda Rev.	6
7	8 8:30am Oper. RT	9 8:30am Exec. Sess.	10 8:30am Reg. BC mtg	11 8:30am QoL 10:00am QoL WS 2:00pm Audit Com.	12	13
14	15 9:00am Finance Com.	16 8:30am BC WS	17 9:00am LOC	18 11:00am Agenda Rev.	19	20
21	22	23 DR Reports Group A GGM & IGAC 8:30am Exec. Sess.	24 8:30am Reg. BC mtg	25	26 11:00am KPI Meeting	27
28	29	30	31	Aug 1	2	3

August 2019

August 2019							September 2019						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3	1	2	3	4	5	6	7
4	5	6	7	8	9	10	8	9	10	11	12	13	14
11	12	13	14	15	16	17	15	16	17	18	19	20	21
18	19	20	21	22	23	24	22	23	24	25	26	27	28
25	26	27	28	29	30	31	29	30					

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Jul 28	29	30	31	Aug 1	2	3
4	5 9:00am Finance Com.	6 9:00am BC Budget Work Session 1:30pm Bi-annual Joint with Judiciary	7 9:00am LOC 9:00am BC Officer Meeting	8 9:00am CDPC 11:00am Agenda Rev.	9 11:00am OBC Retreat	10
11	12 8:30am Oper. RT	13 DR Reports Group B 8:30am Exec. Sess.	14 8:30am Reg. BC mtg	15 8:30am QoL 10:00am QoL WS 2:00pm Audit Com.	16	17
18	19 9:00am Finance Com.	20 8:30am BC WS	21 9:00am LOC	22 11:00am Agenda Rev.	23 7:30am Qtrly Vet's Breakfast	24
25	26	27 CFO & IGAC 8:30am Exec. Sess.	28 8:30am Reg. BC mtg	29 8:30am Qtrly Reports BC meeting	30	31

September 2019

September 2019							October 2019						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7	6	7	8	9	10	11	12
8	9	10	11	12	13	14	13	14	15	16	17	18	19
15	16	17	18	19	20	21	20	21	22	23	24	25	26
22	23	24	25	26	27	28	27	28	29	30	31		
29	30												

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Sep 1	2 HOLIDAY	3 9:00am Finance Com. 1:30pm BC Budget Work Session	4 9:00am LOC 9:00am BC Officer Meeting 3:00pm Bi-annual Joint with Land Claims	5 9:00am CDPC 11:00am Agenda Rev. 1:30pm Bi-annual Joint with Gaming Comm.	6 11:00am OBC Retreat 3:00pm Qtrly SEOTS Visit	7
8	9 8:30am Oper. RT	10 8:30am Exec. Sess.	11 8:30am Reg. BC mtg	12 8:30am QoL 10:00am QoL WS 2:00pm Audit Com.	13	14
15	16 9:00am Finance Com.	17 8:30am BC WS	18 9:00am LOC 3:00pm Qtrly Joint with Trust Enrollment	19 11:00am Agenda Rev. 3:00pm Bi-annual Joint with Land Comm	20	21
22	23	24 GGM & IGAC 8:30am Exec. Sess.	25 8:30am Reg. BC mtg	26	27	28
29	30 9:00am Finance Committee (BC Exec Conf Room)	Oct 1	2	3	4	5

October 2019

October 2019							November 2019						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5						1	2
6	7	8	9	10	11	12	3	4	5	6	7	8	9
13	14	15	16	17	18	19	10	11	12	13	14	15	16
20	21	22	23	24	25	26	17	18	19	20	21	22	23
27	28	29	30	31			24	25	26	27	28	29	30

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Sep 29	30	Oct 1 9:00am BC Budget Work Session	2 9:00am LOC 9:00am BC Officer Meeting	3 9:00am CDPC 11:00am Agenda Rev.	4 11:00am OBC Retreat	5
6	7 8:30am Oper. RT	8 8:30am Exec. Sess.	9 8:30am Reg. BC mtg	10 8:30am QoL 10:00am QoL WS 2:00pm Audit Com.	11 11:00am KPI Meeting	12
13	14 9:00am Finance Com.	15 8:30am BC WS	16 9:00am LOC	17 11:00am Agenda Rev.	18	19
20	21	22 DR Reports Group A CFO & IGAC 8:30am Exec. Sess.	23 8:30am Reg. BC mtg	24	25	26
27	28	29	30	31	Nov 1	2

November 2019

November 2019							December 2019						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
					1	2	1	2	3	4	5	6	7
3	4	5	6	7	8	9	8	9	10	11	12	13	14
10	11	12	13	14	15	16	15	16	17	18	19	20	21
17	18	19	20	21	22	23	22	23	24	25	26	27	28
24	25	26	27	28	29	30	29	30	31				

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Oct 27	28	29	30	31	Nov 1	2
3	4 8:30am Oper. RT 9:00am Finance Com.	5 9:00am BC Budget Work Session	6 9:00am LOC 9:00am BC Officer Meeting	7 9:00am CDPC 11:00am Agenda Rev.	8 11:00am OBC Retreat	9
10	11 HOLIDAY	12 8:30am Exec. Sess.	13 8:30am Reg. BC mtg	14 8:30am QoL 10:00am QoL WS 2:00pm Audit Com.	15	16
17	18 9:00am Finance Com.	19 8:30am BC WS	20 9:00am LOC	21 11:00am Agenda Rev.	22 7:30am Qtrly Vet's Breakfast	23
24	25 GGM & IGAC 8:30am Exec. Sess.	26 8:30am Reg. BC mtg	27 8:30am Qtrly Reports BC meeting	28 HOLIDAY	29 HOLIDAY	30

December 2019

December 2019						
Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

January 2020						
Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Dec 1	2 9:00am Finance Com.	3 9:00am BC Budget Work Session	4 9:00am LOC 9:00am BC Officer Meeting	5 9:00am CDPC 11:00am Agenda Rev.	6 11:00am OBC Retreat 3:00pm Qtrly SEOTS Visit	7
8	9 8:30am Oper. RT	10 8:30am Exec. Sess.	11 8:30am Reg. BC mtg	12 8:30am QoL 10:00am QoL WS 2:00pm Audit Com.	13	14
15	16 9:00am Finance Com.	17 8:30am BC WS	18 9:00am LOC 3:00pm Qtrly Joint with Trust Enrollment	19 11:00am Agenda Rev.	20	21
22	23	24 12:00pm 1/2 DAY - HOLIDAY	25 HOLIDAY	26 CFO & IGAC 8:30am Exec. Sess.	27 8:30am Reg. BC mtg	28
29	30	31	Jan 1, 20	2	3	4

Oneida Business Committee Agenda Request

Accept the Comprehensive Health Division FY-2018 4th quarter report

1. Meeting Date Requested: 10 / 24 / 18

2. General Information:

Session: Open Executive - See instructions for the applicable laws, then choose one:

Agenda Header:

Accept as Information only

Action - please describe:

3. Supporting Materials

Report Resolution Contract

Other:

1.

3.

2.

4.

Business Committee signature required

4. Budget Information

Budgeted - Tribal Contribution Budgeted - Grant Funded Unbudgeted

5. Submission

Authorized Sponsor / Liaison:

Primary Requestor/Submitter:
Your Name, Title / Dept. or Tribal Member

Additional Requestor: _____
Name, Title / Dept.

Additional Requestor: _____
Name, Title / Dept.

**ONEIDA COMPREHENSIVE HEALTH DIVISION
DR. RAVINDER VIR MEDICAL DIRECTOR
DEBRA DANFORTH, RN, BSN, OPERATIONS DIRECTOR
DIVISION UPDATE
Quarter 4 - FY 2018
July 2018- September, 2018**



Executive Management Team:	
Division Dir-Operations, Debra Danforth RN, BSN,	869-4807
Division Dir-Medical, Ravinder Vir, MD,	869-4808
Asst. Operations Director, Vacant,	869-4809
Executive Assistant, Mercie Danforth	869-4810
Business Operations Director, Jeff Carlson,	869-4805
Director of Nursing-OCHC, Sandra Schuyler,	869-4906
Behavioral Health Manager, Mari Kriescher,	490-3737
Employee Health Manager, Mary Cornelissen	405-4492
Public Health Officer, Eric Krawczyk,	869-4812
AJRCCC Continuum of Care Director, Dave Larson	869-2797
	869-4820

Mailing Address: P.O. Box 365, Oneida, WI 54155
<https://oneida-nsn.gov/resources/health/>

Oneida Community Health Center
Behavioral Health Services
Anna John Resident Centered Care Community
Employee Health Nursing

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THE ONEIDA COMPREHENSIVE HEALTH DIVISION IS COMPRISED OF:

Oneida Community Health Center (OCHC)
Anna John Resident Centered Care Community (AJRCCC)
Oneida Behavioral Health (OBH)
Employee Health Services (EHS)

VISION:

A progressive sustainable health system that promotes Tsi?niyukwaliho t^ (Our Ways).

MISSION:

We provide the highest quality, holistic health care to ensure the wellness of OUR Oneida Community.

VALUES:

Responsive Leadership: *Consistent attentive listening, honesty, doing the right thing, timely decision making and seeing issues resolved to completion.*

Culturally Sensitive: *Meeting people where they are and being sensitive to their unique needs as human beings within the Oneida Community.*

Continuous Improvement: *Striving to achieve a higher quality of health care and a higher performing workforce through our Commitment to Learning and Growth.*

Communication: *Fostering honest, respectful and timely communication with the appropriate level of transparency.*

Safety: *Striving for an environment that provides the highest level of physical and emotional safety for our patients, employees and community in an environment free of fear, retaliation and repercussion.*

Respect: *Create a welcoming and compassionate environment focused on the individual needs of OUR community and Health Care Team*

OUR 2015-2018 STRATEGIC PLAN IS FOCUSED IN FOUR SPECIFIC AREAS:

1. Improve Population Health Management
2. Continuous Quality Improvement
3. Optimize Technology
4. Enhance Our Workforce

OUR 2015-2018 INITIATIVES THAT WILL BE FOCUSED TO ACHIEVE OUR STRATEGIES:

1. **Accreditation:** The Comprehensive Health Division will validate and assure the community the delivery of the highest quality health care services in achieving AAAHC (Accreditation Association for Ambulatory Health Care) accreditation by Application submission will be completed by end of Calendar year 2018 through team work, leadership and commitment. By accomplishing accreditation we will provide staff a sense of accomplishment, increase quality of care, enhance public validation for community/customer satisfaction, improve recruitment/retention of providers, and increase the probability of outside funding.
2. **Advancing Technology:** Utilize innovative State of the Art technology and data analytics to continuously improve wellness and health outcomes.
3. **Optimize staffing processes:** To work collaboratively with HRD to enhance the Division processes for recruitment, hiring, and retention and provide recommendation (s) for change to the Oneida Business Committee by September 30, 2017-**GTC has placed the Employment Law on hold.** By enhancing the recruitment, hiring, and retention processes we will have a lean hiring practice, improve our recruitment and retention, enhance our services from HRD (letters, market analysis), have improved collaboration/working relationship with HRD, fill all vacancies with qualified people in a timely manner, and improve our Supervisor/Director satisfaction with HRD processes.

IMPROVE POPULATION HEALTH MANAGEMENT

Initiatives: Optimizing Staffing Processes and Accreditation

- We continue to have vacancies in Primary Care including Pediatrics, Family Practice and Internal Medicine
- Racheal Menomin, Interim Radiology Supervisor returned back from Leave
- Dr. Danby is returned to half time status after extended leave. Stephanie Eberhardy is on leave effective August 2018
- Our no show rates have had a slight increase during 4th quarter to 10.1 % in the Medical Clinic and a slight increase to 12.5 % at OBH.

Medical

- Routine appointments are currently booking 4-8 weeks out for the Medical Clinic
- **See attachment A for Medical Clinic NO-SHOW data**
- **See attachment B for Medical Clinic Access to care data**

Behavioral Health

Improve our access to care, as of 10/1/18

- initial intakes are out
 - 4 weeks for Mental Health,
 - 6 weeks for Co Occurring,
 - 4 weeks for ATODA,
 - 5 weeks for Veteran Evaluation,
 - 5 weeks for Adult Psychiatry,
 - 13 weeks for Child Psychiatry and
 - 1 week for Psychology.

- Ongoing individual sessions are out
 - 1 week for Mental Health,
 - 2 weeks for Co Occurring,
 - 0 week in ATODA,
- For our follow up medication check appointments,
 - 1 week for Adult Psychiatry,
 - 3 week for Child Psychiatry and
 - 1 week for Psychology.
- We continue to provide walk in services with a Triage Counselor and Daily Wellness Support Services as well as the Open Access Opiate Care.
- **See attachment C for Behavioral Health NO-SHOW data.**
- **See attachment D for Behavioral Health Access to Care report.**
- **Access to Care** ongoing evaluation to meet the needs of the patients without hiring of additional staff and maintaining full staff. The positions are posted until filled. **Recruitment is a concern and maintaining our ability to remain competitive within our professional market.** We are completing a market analysis on our professional positions. We participated in the HRSA Virtual BH Recruitment in April. Mari is participating in the *Connections to Mental Wellness* committee. This committee looks at training new providers in this field.
- **We are also looking at Tele Health-** We are working on contracting with ReGroup Therapy to provide Tele Psych services on site at Behavioral Health. This will have to be added to our state license and this process has been initiated through our law office.

Oneida Eye Care

- Headstart Screenings were held from August 14th through the 16th. 111 children were screened and 49 of them failed the screening.
- School screenings were held on September 11th, and 12th.
- Routine appointments are out 4 months. Walk in appointments are still available on Mondays and Thursdays on a first come first served basis.
- Oneida Eye Care started a long term incentive project with Power lenses, which is a new manufactured lens product offered by our lab. The new lenses are at a lower cost to the Tribe and a higher quality to the patient. Details of the project are within our long term incentive goal. Pricing will be established by the end of September 2018 when the incentive project is completed.
- Practice Watch is still not functioning. When previously tested, the entire function would stop if there was no home phone number, that issue has since been resolved. However, there are other bugs in the software which are still being worked on before we can start relying on it as a service. The ability to consistently send prescriptions electronically has not been successful. So far every version of the software tested has not been reliable
- Staff continues to attend HIPAA compliance meetings. The last meeting was March 28th, when they discussed the results of the security risk assessment. We have been making a better effort to follow the workstation security standards.
- Staff represent the Eye Care Department for the Infection Control Team, and the Quality Assurance/AAAHC Accreditation preparation meetings, and the Credentialing Meeting.
- We continue to update our SOP's and Protocols.

Dental

- Routine exams & fillings are scheduled with providers are into the middle of February, 2019
- Emergencies are seen on a daily bases
- Hygiene for on-site dental clinic is scheduling into March, 2019
- Diabetic hygiene clinic is scheduling into March 2019

- AJRCCC hygiene clinic is scheduling into Janaury, 2019
- The new clinical staff members that have been hired in the Dental Department are as follows:
 - Staff Transfers: Angela Grant transferred from the Office Mgr. position to the Dental Systems Coordinator, start date was 09/02/2018
 - Brittany VanBoxel transferred from Dental Assistant to Dental Hygienist start date was 09/02/2018
 - Rachel Fitzpatrick transferred from Dental PAR to Dental Office Mngr. start date was 09/23/2018
 - Dental Assistant: Danielle Schultz was hired as half time start date was 09/02/2018
 - Brian John, resigned from his position as PAR effective 08/03/2018
- Phase I of the dental remodel project was completed early for the dentist suit in the former dental-optical conference room. The dentist now, occupy this space.

ANNA JOHN RESIDENT CENTERED CARE COMMUNITY (AJRCCC) UPDATE:

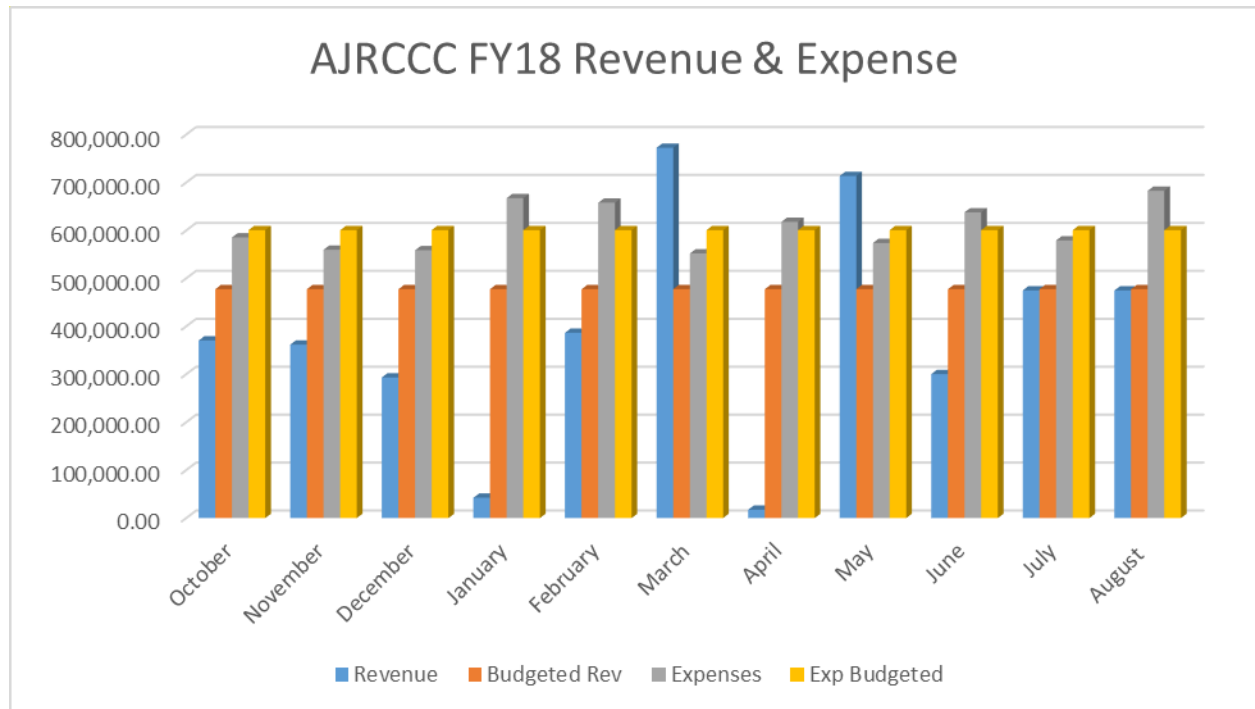


The average daily census for 4th Qtr of the Fiscal Year 2018 is indicated in the chart below:

	JULY	AUG	SEPT	TOTAL
Total Resident Billable Days	1130	1138	1103	3371
Calendar Days	31	31	30	N/A
Oneida Enrolled	27	28	26	N/A
Other Tribe	4	4	5	N/A
Non Tribal	4	4	4	N/A
Number of Beds	48			
Capacity Percentage	76%	76%	77%	
Payment Source	JULY	AUG	SEPT	AVG
Medicaid	75%	76%	79%	76%
Medicare A	7%	4%	3%	5%
Private	10%	11%	11%	10%
VA	3%	5%	3%	3%

- The Congregate Mealsite hours of operation are Monday through Friday from 8:00 AM to 4:30 PM and continues to average 80-100 per day in attendance.
- The AJRCCC Board continues to meet on a regular basis.

Monthly AJRCCC Financials



Please note that the low revenues in some of the months only reflects the time/date of when we entered the information. Thus the higher amounts in March and May.

Monthly Calendars for Activities: **ATTACHMENT H**

Monthly Dietary Menu: **ATTACHMENT I**

OPTIMIZE TECHNOLOGY

Initiatives: Advancing Technology and Accreditation

ELECTRONIC HEALTH RECORD (EHR): GE Centricity

- The EHR Team continues ongoing review and updating of the system on a regular basis as new releases are available within the application and all additional software. Every software update or new release that is needed requires numerous hours of testing and coordination for implementation to assure that all the application and updates are tested before going live.
- The most current version, 12.3.3046.1, was upgraded on July 14, 2018.
- **HIPAA Security Policies/Procedures:**
 - We are in the process of reviewing the current SOPs since they are up for revision. All but two have been reviewed and updated. We will continue to work with MIS to complete the final two SOPs.

- **Risk Assessment (RA):**
 - On-site Risk Assessment was conducted December 8, 2017. We continue to meet monthly to mitigate remaining action items. We will begin to plan 2018 Risk Assessment.
- **Patient Portal:**
 - We continue to work on adoption and education to patients on the concept of the patient portal and to encourage patients to be engaged in their healthcare through technology and online access to their healthcare information. Patient adoption and education of the patient portal will be elevated. Increased staff education, Workflow change, publishing of pamphlet and automation of Clinical Visit Summary (CVS) are just a few areas we will focus on.
 - We have joined the teams of Medical, Behavioral Health, Optical and Dental to have a combined access page to the three portals for all OCHD patients. We are working on a joint pamphlet and advertising to promote all three portals as a whole. We have been working on revisions of the pamphlet with the change in website design and logo.
- **Automated Clinically Messaging (ACM) and Document Management (DM):**
 - This additional software and functionality has been implemented to Centricity EMR and Patient Portal. This functionality will allow providers the ability to send automated mass and individual messaging to patients and referring providers.
 - Automated individual messaging would include the Clinical Visit Summaries (CVS) securely to patients and Transfer of Care (TOC) documents to consulting providers.
 - The ability to get patient's email and service provider's direct address has been a challenge and we continue to gather more emails and direct addresses.
 - We have developed a team of members and set an initial meeting to transition EHR chart documents from Onbase to Document Management. This change will allow for increased tracking, trending and reporting abilities for preventative and standard care services and faxing capabilities
- **E-signature:**
 - E-Signature was implemented for registration documents at OCHC on 7/11/18.
 - BH went live with phase 1 of e-signature forms on 8/7/18, with 2 consecutive "rollouts" of additional phase one forms since that time. BH team is approximately ½ through implementation of e-signature documents and continues to move forward with additional clinical more complex forms in phase 2 of this project. No date has been set for Go Live of Phase 2 documents, as we await further set up, testing, and training on required Document Management software for this process.
 - We are also anticipating expanding the use of forms and application for dental and optical once implementation has been successfully completed in registration and clinical areas of Behavioral Health and the Medical Clinic.
- **Meaningful Use (MU):**
 - We continue to monitor and measure our performance for Program Year 2018. We will need to report on full year on our Clinical Quality Measures at this time for 2018. The team continues to work with MetaStar to help all areas understand and meet Meaningful Use and its different programs.
 - The Centers for Medicare and Medicaid (CMS) has changed the name of this program to "Promoting Interoperability" This includes the current MU program and QPP Programs.
- **MIPS / Quality Payment Program (QPP) Program:**
 - We continue to monitor and measure our performance for Program Year 2018.

- **BH Chart Status Project:**
 - We will need to be transferring our BH Medical Records Excel database into the EMR. This is a task that we will need continued assistance from the GE consultant because of the complexity of the licensing requirements completion prior to the status changing on the patient banner. This is ongoing.
 - We need the signature capture working in order to have all of our licensing requirements in the EMR to have the banner fully functioning for the Chart Status.
 - We are in the process of testing this again once we do the upgrade on 7/14/18. Once we test we will be setting a go live date.
- **Patient Engagement:**
 - Relatient Patient Engagement Solution (RPES): Our Go-Live for OCHC and OBH is scheduled for 10/9/2018. RPES will operate the new automated appointment reminders. It is intended to be implemented with a workflow change to insure an appropriate message to the patients that are scheduled for a provider and/or ancillary appointment. Compulink (Optical) and Dentrix (Dental) cannot be integrated at this time.
- **Reviewing Chronic Care Management:**
 - Discussions with the full OCHD staff to begin. Full implementation may appear in 2-3 years.
- **Community Health Integration:**
 - Looking to be electronically connected for Centricity for Case Management. Community Health would use Centricity instead of San Data. However, they need something that can support a Nursing Care Plan.
- **Reports:**
 - Behavioral Health is consistently receiving the following (COGNOS) reports:
 - Access to Care
 - No Show/Cancellation Provider Utilization
 - Patient Last Visit
 - Columbia Suicide Severity Rating Scale (C-SSRS) and
 - Adverse Childhood Experience
 - Drug Statistic report
 - Zero Suicide Data Elements
 - PHQ 2 Report and Referrals from OCHC and User Audit to assist in Peer Review process
 - OBH Access to Care Report
 - Customer Experience Survey
 - Behavioral Health Awareness Series
 - QPR Trainings
 - Chart Status Report(Crystal Reports)
 - The Request For Proposal (RFP) to review Business Intelligence tool reporting has been delayed due to working on the Patient Engagement Solution.
 - Oneida Community Health Center has successfully been able to work with MIS and Cognos to produce a monthly no show/cancellation report and access to care report.

PATIENT MANAGEMENT SYSTEM (PMS) No new updates for this quarter

CONTINUOUS QUALITY IMPROVEMENT

Initiatives: Accreditation

Accreditation of the Health Division

- Credentialing –SOP is complete
- Privileging-SOP is complete
- Peer Review – Approve SOP
 - Peer Review complete in March-OBH
 - Peer Review complete in April/May-Dental
 - Peer Review complete in May-Optical
 - Peer Review complete in March Community Health
 - Peer Review Pilot in Medical by the Medical Practice Group
- Chart access reports
- Continue to update training database information
- Data collecting and tracking within all departments
- G drive re-organization – checking into software
- Annual SOP review
- Mock Survey - November
- Apply for accreditation – December 31, 2018
- RAVE system is in place, in use, and continually reviewed
- Completed drills – Code Blue, RAVE
- Student Agreement SOP in draft format and being finalized
- HIPAA Chart Audit and SOPs being revised and updated
- Accreditation is being worked on weekly at the management team

Public Health Accreditation

- After some clarifying communication with our accreditation specialist, we were excited to have an approved action plan on 07/20/18.
- Several meetings and work sessions with the governing board on specific ideas and changes to processes that could be made to meet standards/ measures.
- Several work sessions with accreditation coordinator, we were able to put ideas to specific actions and process changes.
- Approved division SOP for approving participation of human research in September. Communicated to division.
- Successfully added two public health laws to the Legislative Operating Committee's (LOC) active files list. We will now be able to move forward with drafting needed amendments to these laws. We will also be able to use these as evidence for PHAB action plan.
- Representatives from Community Health Service's and Oneida Environmental Health & Safety participated in community listening session on proposed "Harvest Law" 09/27/18. Written recommendations were submitted during the activity as well as during the 5-day comment session. Will be able to use this for PHAB action plan.

ENHANCE OUR WORKFORCE

Initiative: Optimizing our staffing processes

HUMAN RESOURCE MANAGEMENT

- We continue to have staffing, space and financial constraints that prevent us from providing optimal access to care in our Division.

Number As of 10/01/18 Comprehensive Health Division Employees: 349 FTE (includes full-time, part-time, LTEs,)

Total Comprehensive Health Division Employees

- **111** Oneida Enrolled (32% of Employee base for OCHD)
- **33** American Indian/Alaskan (9.5% of Employee base for OCHD)
- **3** Black/African American (0.9% of Employee base for OCHD)
- **1** Asian (0.4% of Employee base for OCHD)
- **8** Hispanic/Latino (2.4% of Employee base for OCHD)
- **189** Caucasian/other (53.8% of Employee base for OCHD)
- **4** Two or more Races (1.2% of Employee base for OCHD)

AJRCCC: (62)

- **17** Oneida Enrolled (INCREASED FROM 15% TO 28.5% OF EMPLOYEE BASE FOR AJRCCC)
- **8** American Indian/Alaskan (COMBINED 41.5% OF EMPLOYEE BASE FOR AJRCCC ARE NATIVE)
- **1** Asian
- **4** Hispanic/Latino
- **0** Black/African American
- **3** Two or more Races
- **29** Caucasian/other

- **Behavioral Health (47) (28% of employee base for OBH are Native)**

- 1 Hispanic/Latino
- 7 American Indian/Alaska Native
- 2 Black/African American
- 7 Oneida Enrolled
- 30 Caucasian/other
- 1 Two or More Races

- **Employee Health Nursing (9)**

- 1 American Indian/Alaska Native
- 1 Oneida Enrolled
- 7 Caucasian/other

- **Medical (46) (34% of employee base for Medical are Native)**

- 4 American Indian/Alaskan
- 1 Hispanic/Latino
- 0 Two or more Races
- 11 Oneida Enrolled
- 30 Caucasian/other

- **Operations (185)**

- 1 Black/African American
- 13 American Indian/Alaska Native
- 74 Oneida Enrolled
- 94 Caucasian/other
- 1 Asian

- 2 Hispanic/Latino
- **Current vacancies as of 10/01/18:**
 - CMA-Medical Clinic-1
 - Community Health Representative-Community Health Nursing-1
 - Community Health Worker-Healthy Start Grant-1
 - Dietary Aide Cook/AJRCCC-1
 - RN-AJRCCC-1
 - LPN-OCHC-1
 - CNA-AJRCCC
 - Dental Assistant-4
 - Dental Hygiene-1
 - Psychiatrist
 - Dual Diagnosis Therapist-1
 - Clinical Substance Abuse Counselor-1
 - Psychiatric Nurse Practitioner-1
 - Behavioral Health Supervisor-1
 - Physician Pediatrician, Internal Medicine

FINANCIALS

Comprehensive Health Division

BUDGETED Funding Sources for FY-2018 (Total)

TRIBAL CONTRIBUTION: 4.50% (\$2,699,903)

GRANTS: 3.42% (\$2,053,885)

OTHER SOURCES:

External Sales/Third Party Revenue/other income **58.45%** (\$35,072,745)

Indian Health Services: **33.63%** (\$20,177,282)

Total Budget for FY 2018: \$60,003,815

Actuals as of 09/30/18

1st Quarter Total Actuals as of 12/31/17 (Oct-Dec 2017): \$12,309,348

2nd Quarter Total Actuals as of 03/31/18 (YTD): \$23,755,361

3rd Quarter Total Actuals as of 05/31/18 (YTD): \$33,110,926

4th Quarter Total Actuals as of 09/30/18 (YTD): \$51,286,989 (Preliminary pending final report)

Consolidated Health (OCHC & OBH) has not been utilizing Tribal Contribution to provide services to the Community.

Tribal Contribution is utilized within the Comprehensive Health Division at AJRCCC (Budgeted \$,1,478,742), EHN (Budgeted \$877,126), and Case Management/COP (Budgeted \$343,381 Grant matching requirement), and WIC (Budgeted \$654, Grant matching requirement).

LONG TERM CARE UPDATE:

We are currently rolling out Family Care for the Oneida Nation. Staff have been very busy with training and conducting assessments as required for the new program. We have met on multiple occasions with Lakeland and are working collaboratively during the implementation of the rollout. The Department of Health Services (DHS) staff have heard from CMS staff that CMS would likely not have approved the Tribal Family Care Waiver without more details and provisions, but the level of pressure they were under to approve by July 1, 2018 became the

overriding factor. CMS has stated to DHS that when the Waiver comes up for renewal in January 2020, CMS will require more details be included. As a result, DHS staff are beginning that conversation now with CMS as well as further discussion at the Wisconsin Tribal Health Directors Association level. The DHS plan is to submit the second Waiver as part of the renewal process of the recently approved Tribal Family Care Waiver, which is scheduled for and must be renewed by January 2020. DHS staff believes that including components of the 3-way agreement into the second/renewal Tribal Waiver submission will likely be the path.

CELEBRATIONS AND SUCCESSES:

- Two CHD employees were recognized for their years of service to the Oneida Nation on 10/10/18 with the OBC! Michelle Giese, CMA for 30 years of service and Bonnie Reiter, CNA for 35 years! Congratulations and THANK YOU!



- Implementing Open Access Opiate Care- We have had some impact
- Received the Tribal Opioid Response Grant
- TeleHealth continuing to move forward.
- Suicide Prevention Live Story Completed
- OBH-MOA with Headstart
- Team walked for the "Be the Light Walk" Suicide Prevention
- 1st meeting on 10/3/18 at our Electronic Health Record meeting.
- Go Live is scheduled for 10/09/18 of Reliant Patient Engagement System for Centricity. Reminder call solution

- Please welcome the Oneida Eye Clinic's newest team member. Naomi joined our optical staff as an Optometric Technician on August 20th. She brings over a decade worth of experience to our staff, and is very excited to bring her personable manner to the Oneida community. She is an American Board of Opticianry Certified Optician, since 2010. Most of her education comes from first-hand experience, dealing with patients of all ages and needs. She is well known in the optical community for her friendly demeanor, and high-level of personalized service. Naomi comes from the Upper Peninsula, where she is an enrolled member of the Ojibwe Indian community. In her spare time, she enjoys spending time with her family, playing board games, and trying new foods.



- At the request of our Division Director, our Prenatal Care Coordinator, presented at the Women Empowering Women for Indigenous Nations (WEWIN) conference, "Oneida Nation- Improving the Health of Native Women and their families through Culturally Competent Care" on 07/30/18.
- Prenatal Care Coordinator, received the USBC Tribal Trailblazer Award sponsored by W.K. Kellogg Foundation. She received an expense paid registration to the Eight National Breastfeeding Coalition Conference in Atlanta Georgia Aug 4-5 to receive the award.
- RN- Prenatal Care Coordinator has been working with the IMAC, Main Casino and West Mason Casino to promote breastfeeding with employees. With the Prenatal Care Coordinator's assistance, rooms have been transformed into breastfeeding friendly spaces. The Prenatal Care Coordinator has also been working with representatives at the casinos to encourage the development of policies to ensure consistency in it's use.
- Community Health Workers participated in Great Lakes Inter-Tribal Council's (GLITC) Native Breastfeeding coalition 07/30/18 in Hayward WI. This group is currently focusing on sustainability of the coalition. It's also the coordinator for the breastfeeding survey Oneida Community Members participated in 2017.
- Supervisor did some coloration with Early Head Start/ Head Start to update the Memorandum of Agreement for the school nursing services. Collecting approval signatures in process.
- Event planning for the annual influenza prevention mass clinic event began in August.
- With an upgrade to the EMR, improves documentation of immunizations administered at OCHC. Ongoing partnership with the EMR team to ensure accurate data exchange with the Wisconsin Immunization Registry (WIR).
- RN- Prenatal Care Coordinator completed training in Sept to become a certified lactation counselor (CLC) in September. We are excited to bring this expertise to the team as several grant and other initiatives focus on breastfeeding support and awareness.
- Our Community Health Workers in our Healthy Start program completed their project for the Healthy Wisconsin Leadership Institute (HWLI). One of the activities was to have a support for public breastfeeding resolution approved in a tribal community. Members of Community Health Services Department along with one of our Division Directors presented to the Oneida Business Committee (OBC) on 09/26/18. The resolution was adopted with full support!

- Vision screening at Early Head Start/ Head Start and Oneida Nation Elementary School in Sept.
- Excited to have another nationally certified child passenger safety technician. This is a grueling certification to obtain and maintain. The community health team now has six technicians that maintain the program for the Nation.
- Community Health Worker and RN- Prenatal Care Coordinator attended Indigenous Breastfeeding Counselor training September. We are discussing ideas to bring this native American specific training to the Oneida Community, perhaps teaming up with the Diabetic grant to fund the training.
- RN- Head Start represents school nursing at both the State and national levels on the Oral Health initiative.
- Ongoing work with the various grants coordinated by team members.
- Continue to build capacity among the nurses on the team to provide the Choosing the Best curriculum in the schools.
- Continue to build capacity among the nurses to provide health education through Grapevine project.
- Attended National Association of City and County Health Officers conference to obtain Continuing Education Units (CEU).
- Completed incentives for all Community Health Services Department employees
- Community Health staff are all updated on Cultural Awareness trainings.
- Dealt with a manure spill incident here in Oneida (Duck Creek) with various tribal and State officials.
- Participated in the Healthiest State Health Summit here in Green Bay
- Narcan training for 19 Oneida Police Department officers by Employee Health Nursing
- Health Risk Appraisals completed for 1772 employees and 27 spouses.
- As of the end of September 513 has signed up for 2017-18 RAS and 264 have completed it.
- 50 employees attended the How Health Can Affect Your Eyes by Oneida Optical at the OCHC on 10-3-2018.
- Optical continues to edit Crystal Report formats for the Optical Department with every software version update to read the Clinic's medical record# rather than Compulink's automatic generated # which we don't use. The quote to have Compulink make the same edits, would have cost \$5,000.00 at the minimum.
- Optical Headstart Screenings were held from August 14th through the 16th. 111 children were screened and 49 of them failed the screening.
- Optical Oneida Nation School System screenings were held on September 11th, and 12th.
- An optical representative joined the OCHD Facebook team on August 2nd.
- Optical updated the inventory of all the asset tags.
- Dr. Rosiek attended the Wisconsin Optometric Association Fall Seminar in September, and is now on the Board of Directors, as the North East Shore Society President.
- Two optical staff took over frame inventory for the employee that retired in July.
- Frame inventory was held on September 27th.
- Two Optical staff volunteered to represent the Eye Care Department at the Annual Diabetic Event that was held at the Radisson on August, 29th, 2018.
- Implemented the new Power lens pricing project, which lowered the cost of lenses to both our patients, and the Oneida Nation. This is the result of the long-term incentive.
- Electronic prescribing is functioning properly.
- Helath Promotion Disease Prevention (HPDP) received FULL recognition from CDC for our Diabetes Prevention Program in July.

- Health Promotion Disease Prevention Team (HPDP) awarded the 2018 Health and Wellness Bemidji Area Director's Award for their work in achieving Centers for Disease Control (CDC) Full Recognition of the Medicare Certified Diabetes Prevention Program.
- All HPDP staff is compliant with Cultural Awareness e-Learning and up-to-date on all other e-Learning.
- Three of the Health Promotion Disease Prevention (HPDP) staff have completed the Wellcoaches Wellness Coach Certification Training. This training was 18 weeks. Next steps are to finish the certification requirements.
- All HPDP staff are compliant with Food Handler's Certification
- Lab staff is current for Cultural Awareness training. 100% success rate in July, August, & September.
- Lab staff are current with CPR, Blood Borne Pathogen, and safety training. Currently scheduled for Sexual Harassment training in Oct.
- Sept. 26, 2018 – Lab began running random urine creatinines in-house on our chemistry analyzer, Vitros 5600.
- Lab bulletin boards in the patient blood drawing room continue to have a positive effect on patients and a great source of enjoyment. The boards display educational fun facts, staff pets, & children artwork. The intent was to create a visual appealing display to promote better service for our patients. We have a quarterly staff rotation maintaining the appearance and make sure up to date information is being displayed.
- Completed multiple Strategic plan initiative steps for case management Community Health Nursing.
- Participating in new revenue source by Community Health Nursing RN's being billable with Family Care.
- Dave Larson was awarded the Regional Impact award from the National Indian Health Board (NIHB) for the work in achieving the Tribal Operated Family Care initiative.
- The Diabetes Department is now fully staffed as of October 1, 2018.
- The 20th annual Diabetes Event "Eyes on Diabetes" was another success. Big thanks to the planning committee, Diabetes Team, Health Promotions, Oneida Adventures, WIC/Nutrition, OCHC staff and all volunteers and departments
- Provider Bio-cards with pictures and detachable business cards are in the process of completion which will be available to the community. Dental is in the editing process and to be completed soon
- Reviewed the No-Show Policy for the medical area in relation to the Patient Accounts Representative (PAR) department responsibilities. The PARs started having the patients receive and sign "Declaration of Agreement Regarding No Show or No Show/Patient Canceled less than 24 Hours" forms. July to September, 138 patients completed and scanned the No Show form for this quarter.
- There were a total of 229 new patients registered for the OCHD. Out of the 229 new patient registered, 82 are eligible with insurance, 120 eligible without insurance, 19 non-eligible with insurance and 8 non-eligible without insurance.
- The Patient Accounts Representatives (PARS) were able to get 26% of all active patient's email addresses to enter into the system which will assist with the implementation of the Relatient System software.
- Purchased and Referred Care (PRC) Departmental staff continue to pull together to address the workload and coverage of all areas to ensure our direct patient contact areas are covered sufficiently
- PRC Staff are working together to streamline processes and providing input to work on continuously improving our processes.
- Safety training completed for Oneida Community Health Center (OCHC), Anna John Resident Centered Care Community(AJRCCC), Employee Health Nursing (EHN)

- Safety town event completed – 70 attended, Increased safety knowledge by 35%, Ave post test score 85%, 115 attended graduation event, 68 helmets fitted, 45 booster seats distributed (28 age 4, 30 age 5, 12 age 6)
- Ergonomic Assessments – 4 done at OCHC, 6 chairs replaced, 5 standing desks given out.
- Car seats – Working on getting the car seat education put in the chart. Parenting program getting a trained technician. Quarter statistics in Community Health-Population Based Report
- Recordable Incidents (Time off, Medical treatment) –2 OCHC employee incidents, 0 AJRCCC incident, 0 patron incidents. One recordable incident (needle stick).
- Quarterly Drills completed (Fire done in July). Code Blue, Data Recovery and Call tree scheduled for Nov/ Dec
- Attending Management meeting weekly to work on accreditation processes
- Successful Annual Diabetes Event: “Eyes on Diabetes” - (see attached DB Event Participant Evaluation Summary and Kalihwisaks article ATTACHMENT E
- Successful addition of Functional Dry Needling to services offered at AJRCCC – directly reduces referrals to outside providers due to Provider specific instructions for dry needling. Allows improved outcomes in coordinated plan of care with Employee Risk Management Chiropractic / Nurse staff
- The Physical Therapist attended Wisconsin Physical Therapy Association (WPTA) Fall Conference with programing on Therapeutic Pain Neuroscience Education to improve efficacy of treating chronic pain population
- The Physical Therapist received his 15-year pin and award from WPTA – membership
- The Physical Therapist completed McKenzie Institute Case Manger Continuing Education for spinal disorders
- The Physical Therapist and Therapy Assistant are both members of the McKenzie Institute of Americas
- The Wellness Council had their 1st employee wellness challenge complete with 81% retention rate.
- Department of Public Works (DPW) in collaboration with OCHD have been working on landscaping around the front of the building over the past couple of months. Once the excavation is complete, there will be statues that were designed to coordinate with the three clan signs.



- The Community Health Nursing department partnered with a team from the medical clinic this quarter on a promotional campaign for the benefit of immunizations. Grant dollars were used to create a large I-SPY poster for all four seasons using both pop culture and Oneida Cultural images to engage the children. Each poster contains four positive benefits of immunizations from evidence based resources. Taking a page from the children’s I-SPY book series, the team created four enormous wall posters. Each poster contains cultural and other fun images to transport children on a picture search adventure. Additionally, each poster includes facts of how immunizations have improved health within communities. One wall poster will be displayed during each season (Spring, Summer, Fall, Winter). The project took about two months from start to finish. Thank you to this dedicated team for going above and beyond. Special thanks to Oneida Printing Department for taking this group’s creative ideas and transforming them into a masterful piece of art. Below are two examples of the posters with an enlarged copy attached to this report- ATTACHMENT F&G.



Upcoming Events within the Oneida Comprehensive Health Division:

Oct 20, 2018	JMIO Spooktacular Walk 9:00 AM to 11:30 AM Oneida Nation Elementary School
Oct 22, 2018	Flu Prevention Clinic 3:30 PM-5:30 PM Oneida Nation Elementary School
Nov 13, 2018	Flu Prevention Clinic 10:00 AM-12:00 PM Oneida Nation Elementary School
Nov 14, 2018	JMIO Fall Walk 4:00 PM to 6:30 PM Oneida Nation Elementary School

Employees:

Employee Health Nursing (EHN) will be offering Influenza (flu) vaccines to employees beginning Friday, October 26th from 8:30-9:30 am-AJRCCC in the Front Conference Room
 Thursday, October 18th from 8:30-9:30 am- OBH in the 2nd Floor Small Conference Room on:

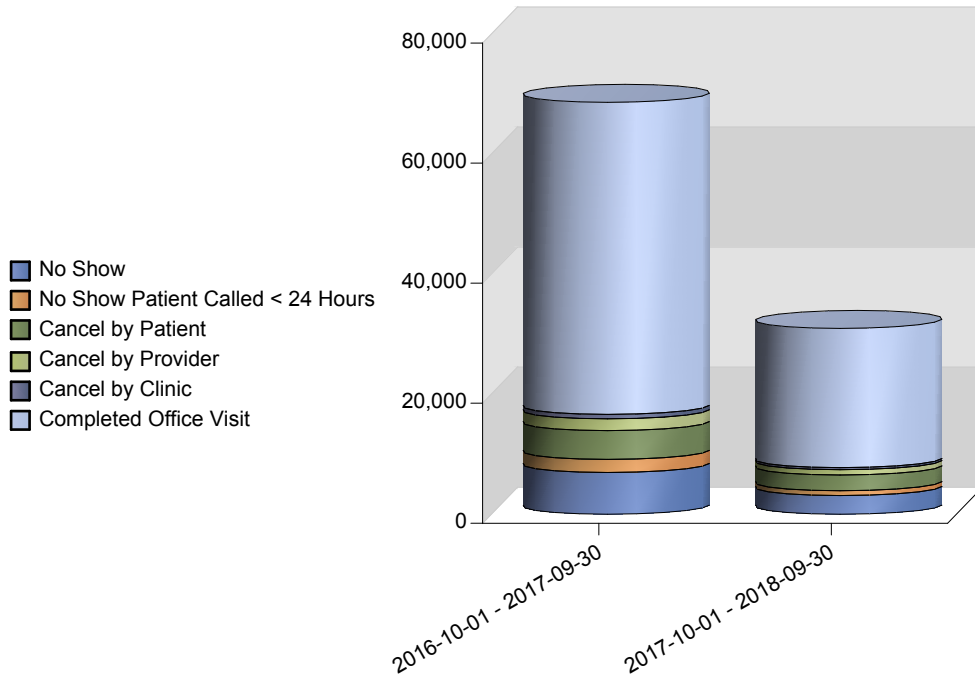


Please follow us on our Oneida Comprehensive Health Division Facebook page!



Three Year By Quarter No Show/Cancellation Summary

Oneida Health Center Medical Clinic



Range	FY QTR	No Show	%	No Show Patient Called < 24 Hrs	%	Cancel by Patient	%	Cancel by Provider	%	Cancel by Clinic	%	No Show Cancellation Total	Completed Office Visit	Total Appointments	Billed Visits	Total Clients
2017-10-01 - 2018-09-30	Qtr04	780	10.6%	162	2.2%	644	8.7%	216	2.9%	92	1.2%	1,866	5,496	7,362	5,304	4,041
	Qtr03	783	10.5%	198	2.7%	642	8.6%	206	2.8%	78	1.0%	1,820	5,615	7,435	5,614	4,031
	Qtr02	751	9.4%	226	2.8%	743	9.3%	288	3.6%	94	1.2%	2,008	5,951	7,959	5,954	4,212
	Qtr01	796	10.0%	217	2.7%	594	7.5%	174	2.2%	79	1.0%	1,805	6,134	7,939	6,137	4,327
2017-10-01 - 2018-09-30		3,110	10.1%	803	2.6%	2,623	8.5%	884	2.9%	343	1.1%	7,499	23,196	30,695	23,009	7,906



Three Year By Quarter No Show/Cancellation Summary

Oneida Health Center Medical Clinic

Range	FY QTR	No Show	%	No Show Patient Called < 24 Hrs	%	Cancel by Patient	%	Cancel by Provider	%	Cancel by Clinic	%	No Show Cancellation Total	Completed Office Visit	Total Appointments	Billed Visits	Total Clients
2016-10-01 - 2017-09-30	Qtr04	1,644	10.5%	474	3.0%	1,117	7.1%	434	2.8%	135	0.9%	3,740	11,990	15,730	11,990	6,404
	Qtr03	1,660	9.9%	506	3.0%	1,341	8.0%	421	2.5%	167	1.0%	4,036	12,772	16,808	12,776	6,363
	Qtr02	1,611	9.3%	564	3.3%	1,233	7.1%	519	3.0%	252	1.5%	4,029	13,256	17,285	13,271	6,549
	Qtr01	2,036	11.0%	637	3.4%	1,105	6.0%	593	3.2%	181	1.0%	4,497	13,978	18,475	13,982	7,075
2016-10-01 - 2017-09-30		6,951	10.2%	2,181	3.2%	4,796	7.0%	1,967	2.9%	735	1.1%	16,302	51,996	68,298	52,019	10,499
Summary		10,061	10.2%	2,984	3.0%	7,419	7.5%	2,851	2.9%	1,078	1.1%	23,801	75,192	98,993	75,028	11,710



Comprehensive Health - Access Of Care

3rd Available appointment

OCHC-Call In/Follow Up/NO-Adult

Resource	Appointment Type	Next 3rd Open
Eberhardy PA-C, Stephanie	Nurse Only-Eber-30	Oct 18, 2018 11:30:00 AM
	Follow Up-30	Oct 8, 2018 1:00:00 PM
Flood MD, Michael	Nurse Only-Flood-30	Sep 13, 2018 3:00:00 PM
	Follow Up-30	Oct 26, 2018 1:00:00 PM
	Call In-30	Sep 17, 2018 2:00:00 PM
Kennard MD, Jay K	Nurse Only-Kennard	Sep 10, 2018 4:00:00 PM
	Follow Up-30	Dec 4, 2018 2:00:00 PM
	Call In-30	Sep 17, 2018 3:30:00 PM
Sumnicht MD, Paul H	Nurse Only-Sumnicht	Sep 6, 2018 11:00:00 AM
	Follow Up-30	Oct 5, 2018 3:00:00 PM
	Call In-30	Sep 7, 2018 9:30:00 AM
Thiry APNP NP-C, Lori B	Nurse Only-Thiry	Sep 10, 2018 5:00:00 PM
	Follow Up-30	Sep 10, 2018 12:00:00 PM
	Call In-30	Sep 7, 2018 10:00:00 AM
Vir, Ravinder	Nurse Only-Vir	Sep 19, 2018 3:00:00 PM
	Follow Up-30	Sep 25, 2018 11:00:00 AM
Wells APNP FNP-BC, Ann M	Nurse Only-Wells-30	Sep 7, 2018 11:00:00 AM
	Follow Up-30	Sep 7, 2018 1:00:00 PM
	Call In-30	Sep 7, 2018 9:00:00 AM

OCHC-Call In/Follow Up/NO-Peds

Resource	Appointment Type	Next 3rd Open
Crabb APNP, Candice L	Follow Up-30	Sep 6, 2018 12:00:00 PM



Comprehensive Health - Access Of Care

3rd Available appointment

Resource	Appointment Type	Next 3rd Open
Crabb APNP, Candice L	Call In-30	Sep 7, 2018 11:00:00 AM
Danby MD, David	Provider Nurse Only-Danby	Sep 7, 2018 11:30:00 AM
	Follow Up-30	Sep 13, 2018 9:30:00 AM
	Call In-30	Sep 12, 2018 4:00:00 PM
Kennard MD, Jay K	Nurse Only-Kennard	Sep 10, 2018 4:00:00 PM
	Follow Up-30	Dec 4, 2018 2:00:00 PM
	Call In-30	Sep 17, 2018 3:30:00 PM
Langner APNP, Dianna L	Follow Up-30	Sep 5, 2018 11:30:00 AM
	Call In-30	Sep 5, 2018 10:30:00 AM
Sumnicht MD, Paul H	Nurse Only-Sumnicht	Sep 6, 2018 11:00:00 AM
	Follow Up-30	Oct 5, 2018 3:00:00 PM
	Call In-30	Sep 7, 2018 9:30:00 AM
Thiry APNP NP-C, Lori B	Nurse Only-Thiry	Sep 10, 2018 5:00:00 PM
	Follow Up-30	Sep 10, 2018 12:00:00 PM
	Call In-30	Sep 7, 2018 10:00:00 AM
Verstoppen MD, Gerald	Nurse Only-Verstoppen-60	Sep 6, 2018 3:30:00 PM
	Follow Up-30	Sep 13, 2018 2:00:00 PM
	Call In-30	Sep 7, 2018 3:00:00 PM
Wells APNP FNP-BC, Ann M	Nurse Only-Wells-30	Sep 7, 2018 11:00:00 AM
	Follow Up-30	Sep 7, 2018 1:00:00 PM
	Call In-30	Sep 7, 2018 9:00:00 AM

OCHC-Diabetes NP-Call In/Follow Up

Resource	Appointment Type	Next 3rd Open
Moureau APNP BC-ADM, Timothy A	Follow Up-DM	Dec 4, 2018 3:30:00 PM



Comprehensive Health - Access Of Care

3rd Available appointment

Resource	Appointment Type	Next 3rd Open
Moureau APNP BC-ADM, Timothy A	Call In-30	Sep 4, 2018 4:00:00 PM

OCHC-Diabetes NP-Foot Care

Resource	Appointment Type	Next 3rd Open
Moureau APNP BC-ADM, Timothy A	Foot Care-30	Dec 4, 2018 3:30:00 PM

OCHC-Diabetes NP-New Patient-60

Resource	Appointment Type	Next 3rd Open
Moureau APNP BC-ADM, Timothy A	New Patient-60	Oct 1, 2018 1:00:00 PM

OCHC-Diabetes RD-Call In/Follow Up/Med Adjustment

Resource	Appointment Type	Next 3rd Open
Schwantes RD CDE, Elizabeth	Med Adjustment	Oct 11, 2018 10:00:00 AM
	DM Education Follow Up	Oct 11, 2018 10:00:00 AM
	Call In-60	Oct 11, 2018 10:00:00 AM

OCHC-Diabetes RD-New Patient

Resource	Appointment Type	Next 3rd Open
Schwantes RD CDE, Elizabeth	New Patient-60	Oct 11, 2018 11:00:00 AM

OCHC-Diabetes RN-Call In/Follow Up/Med Adjustment

Resource	Appointment Type	Next 3rd Open
Colwitz RN CDE, Boni J	Med Adjustment	Sep 11, 2018 9:30:00 AM
	DM Education Follow Up	Sep 11, 2018 9:30:00 AM
	Call In-60	Sep 11, 2018 9:30:00 AM

OCHC-Diabetes RN-New Patient



Comprehensive Health - Access Of Care

3rd Available appointment

Resource	Appointment Type	Next 3rd Open
Colwitz RN CDE, Boni J	New Patient-60	Sep 13, 2018 1:00:00 PM

OCHC-New Patient-Adult

Resource	Appointment Type	Next 3rd Open
Crabb APNP, Candice L	New Patient-30	Sep 13, 2018 11:00:00 AM
Danby MD, David	New Patient-30	Sep 13, 2018 9:30:00 AM
Eberhardy PA-C, Stephanie	New Patient-30	Oct 8, 2018 1:00:00 PM
Flood MD, Michael	New Patient-30	Oct 26, 2018 1:00:00 PM
Kennard MD, Jay K	New Patient-30	Oct 11, 2018 8:30:00 AM
Kreft APNP FNP-BC, Michele Ann	New Patient-30	Sep 7, 2018 12:30:00 PM
Sumnicht MD, Paul H	New Patient-30	Sep 10, 2018 8:30:00 AM
Thiry APNP NP-C, Lori B	New Patient-30	Sep 10, 2018 4:00:00 PM
Vir, Ravinder	New Patient-30	Sep 25, 2018 2:00:00 PM
Wells APNP FNP-BC, Ann M	New Patient-30	Sep 12, 2018 10:00:00 AM

OCHC-Physical-Eberhardy

Resource	Appointment Type	Next 3rd Open
Eberhardy PA-C, Stephanie	Physical-60	Oct 15, 2018 8:00:00 AM

OCHC-Physical-Flood

Resource	Appointment Type	Next 3rd Open
Flood MD, Michael	Physical-30	Sep 28, 2018 8:30:00 AM

OCHC-Physical-Kennard

Resource	Appointment Type	Next 3rd Open
Kennard MD, Jay K	Physical-30	Oct 11, 2018 8:30:00 AM



Comprehensive Health - Access Of Care

3rd Available appointment

OCHC-Physical-Sumnciht

Resource	Appointment Type	Next 3rd Open
Sumnicht MD, Paul H	Physical-30	Sep 10, 2018 8:30:00 AM

OCHC-Physical-Thiry

Resource	Appointment Type	Next 3rd Open
Thiry APNP NP-C, Lori B	Physical-60	Nov 28, 2018 9:00:00 AM

OCHC-Physical-Wells

Resource	Appointment Type	Next 3rd Open
Wells APNP FNP-BC, Ann M	Physical-60	Nov 9, 2018 1:30:00 PM

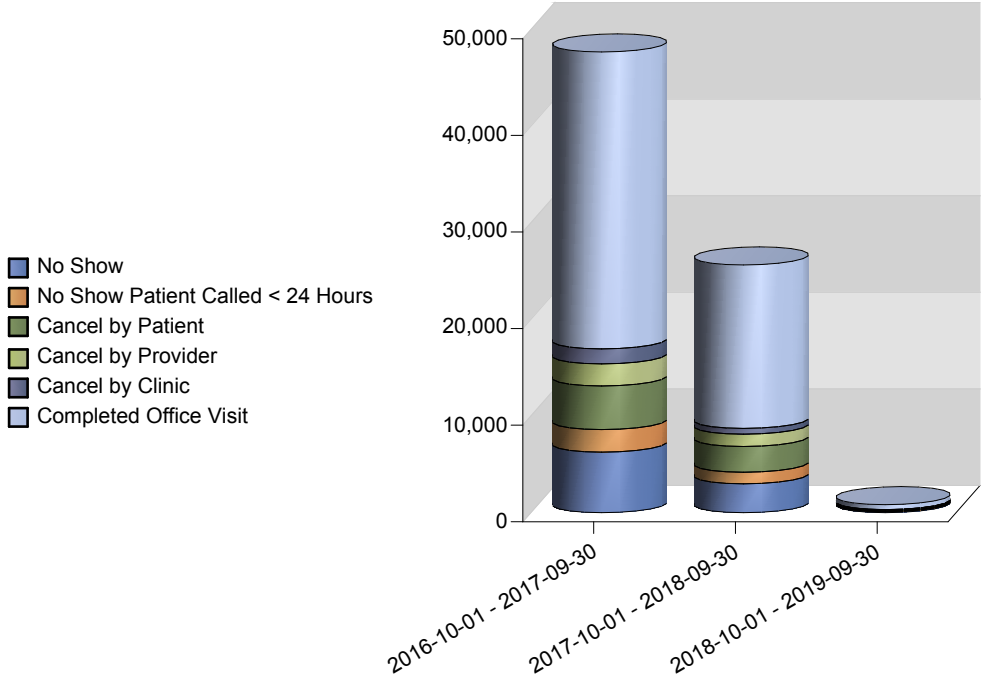
OCHC-WCE-Peds and FP

Resource	Appointment Type	Next 3rd Open
Crabb APNP, Candice L	Well Child Exam-30	Sep 10, 2018 2:30:00 PM
Danby MD, David	Well Child Exam-30	Oct 2, 2018 3:00:00 PM
Kennard MD, Jay K	Well Child Exam-30	Sep 14, 2018 2:30:00 PM
Kreft APNP FNP-BC, Michele Ann	Well Child Exam-30	Sep 6, 2018 3:00:00 PM
Langner APNP, Dianna L	Well Child Exam-30	Oct 9, 2018 8:00:00 AM
Sumnicht MD, Paul H	Well Child Exam-30	Oct 5, 2018 3:00:00 PM
Thiry APNP NP-C, Lori B	Well Child Exam-30	Sep 12, 2018 3:00:00 PM
Verstoppen MD, Gerald	Well Child Exam-30	Oct 10, 2018 1:30:00 PM
Wells APNP FNP-BC, Ann M	Well Child Exam-30	Sep 11, 2018 9:30:00 AM



Three Year By Quarter No Show/Cancellation Summary

Behavioral Health Services



Range	FY QTR	No Show	%	No Show Patient Called < 24 Hrs	%	Cancel by Patient	%	Cancel by Provider	%	Cancel by Clinic	%	No Show Cancellation Total	Completed Office Visit	Total Appointments	Billed Visits	Total Clients
2018-10-01 - 2019-09-30	Qtr01	94	11.4%	42	5.1%	54	6.5%	114	13.8%	12	1.4%	316	512	828	179	572
2018-10-01 - 2019-09-30		94	11.4%	42	5.1%	54	6.5%	114	13.8%	12	1.4%	316	512	828	179	572
2017-10-01 - 2018-09-30	Qtr04	795	12.5%	285	4.5%	652	10.3%	261	4.1%	56	0.9%	2,049	4,298	6,347	4,053	1,603
	Qtr03	822	12.2%	287	4.3%	742	11.0%	282	4.2%	127	1.9%	2,260	4,461	6,721	4,412	1,620
	Qtr02	699	10.3%	338	5.0%	730	10.8%	456	6.7%	192	2.8%	2,415	4,349	6,764	4,330	1,603



Three Year By Quarter No Show/Cancellation Summary

Behavioral Health Services

Range	FY QTR	No Show	%	No Show Patient Called < 24 Hrs	%	Cancel by Patient	%	Cancel by Provider	%	Cancel by Clinic	%	No Show Cancellation Total	Completed Office Visit	Total Appointments	Billed Visits	Total Clients
2017-10-01 - 2018-09-30	Qtr01	671	11.5%	290	5.0%	538	9.3%	280	4.8%	219	3.8%	1,998	3,815	5,813	3,811	1,572
2017-10-01 - 2018-09-30		2,987	11.6%	1,200	4.7%	2,662	10.4%	1,279	5.0%	594	2.3%	8,722	16,923	25,645	16,606	2,659
2016-10-01 - 2017-09-30	Qtr04	1,536	13.5%	512	4.5%	1,087	9.6%	524	4.6%	471	4.1%	4,130	7,250	11,380	7,246	2,224
	Qtr03	1,592	13.3%	599	5.0%	1,100	9.2%	422	3.5%	260	2.2%	3,973	7,962	11,935	7,730	2,246
	Qtr02	1,558	11.9%	610	4.7%	1,331	10.2%	716	5.5%	507	3.9%	4,722	8,318	13,040	8,000	2,273
	Qtr01	1,578	13.9%	617	5.4%	997	8.8%	624	5.5%	316	2.8%	4,132	7,210	11,342	7,216	2,130
2016-10-01 - 2017-09-30		6,264	13.1%	2,338	4.9%	4,515	9.5%	2,286	4.8%	1,554	3.3%	16,957	30,740	47,697	30,192	3,508
Summary		9,345	12.6%	3,580	4.8%	7,231	9.7%	3,679	5.0%	2,160	2.9%	25,995	48,175	74,170	46,977	4,370



BH - Access Of Care

3rd Available appointment

BH ATODA Intakes

Resource	Appointment Type	Next 3rd Open	Weeks until next Appt
Artez BSW CSAC, Danilo Paul	Intake Mental Health/ATODA-90	Nov 14, 2018 10:00:00 AM	6
Kelley AS, CSAC, Elizabeth A	Intake Mental Health/ATODA-90	Dec 21, 2018 2:00:00 PM	12
Lalonde BS CSAC, Scott	Intake Mental Health/ATODA-90	Jan 3, 2019 8:00:00 AM	13
Seegers AS, NCAC II, CSAC, Rachel A	Intake Mental Health/ATODA-90	Oct 30, 2018 10:00:00 AM	4

BH-ATODA (C2)

Resource	Appointment Type	Next 3rd Open	Weeks until next Appt
Agneessens BA CSAC NCAC II, Mike F	Individual Therapy Session-60	Oct 3, 2018 11:00:00 AM	0
Artez BSW CSAC, Danilo Paul	Individual Therapy Session-60	Oct 4, 2018 9:30:00 AM	0
Kelley AS, CSAC, Elizabeth A	Individual Therapy Session-60	Oct 1, 2018 8:00:00 AM	0
Kleinschmidt, Heidi Jean	Individual Therapy Session-60	Jan 2, 2019 3:00:00 PM	13
Lalonde BS CSAC, Scott	Individual Therapy Session-60	Oct 23, 2018 4:00:00 PM	3
Rasmussen BSW CSAC, Dale S	Individual Therapy Session-60	Oct 8, 2018 7:00:00 PM	1
Seegers AS, NCAC II, CSAC, Rachel A	Individual Therapy Session-60	Sep 28, 2018 1:00:00 PM	0

BH-Co-Occuring Intake

Resource	Appointment Type	Next 3rd Open	Weeks until next Appt
Collier, Carmen D MS LPC CSAC	Intake Mental Health/ATODA-90	Nov 13, 2018 8:30:00 AM	6
King MSW LCSW CSAC, Mary Beth	Intake Mental Health/ATODA-90	Dec 13, 2018 8:00:00 AM	10
Krueger MSW LCSW CSAC, Rebecca	Intake Mental Health/ATODA-90	Dec 10, 2018 3:00:00 PM	10
Lambert LPC CSAC, Timothy C	Intake Mental Health/ATODA-90	Nov 30, 2018 8:30:00 AM	9

BH-Co-Occuring C2



BH - Access Of Care

3rd Available appointment

Resource	Appointment Type	Next 3rd Open	Weeks until next Appt
Collier, Carmen D MS LPC CSAC	Individual Therapy Session-60	Oct 4, 2018 3:00:00 PM	0
King MSW LCSW CSAC, Mary Beth	Individual Therapy Session-60	Oct 15, 2018 8:00:00 AM	2
Krueger MSW LCSW CSAC, Rebecca	Individual Therapy Session-60	Oct 15, 2018 8:00:00 AM	2
Lambert LPC CSAC, Timothy C	Individual Therapy Session-60	Oct 12, 2018 3:00:00 PM	2

BH MH Intakes

Resource	Appointment Type	Next 3rd Open	Weeks until next Appt
Blanks MA LPC SAC IT, Heidi	Intake Mental Health/ATODA-90	Nov 16, 2018 10:30:00 AM	7
Brito, MS LMFT SAC IT, Martha	Intake Mental Health/ATODA-90	Nov 19, 2018 10:00:00 AM	7
Cornelius-Adkins MSW LCSW SAC CSOT BCD, Torland E	Intake Mental Health/ATODA-90	Nov 26, 2018 3:00:00 PM	8
Gore MSW LCSW, Monique	Intake Mental Health/ATODA-90	Nov 19, 2018 10:00:00 AM	7
Haen MAC LPC, Robert	Intake Mental Health/ATODA-90	Oct 31, 2018 2:00:00 PM	4
Helander MSW LCSW, Valorie	Intake Mental Health/ATODA-90	Nov 5, 2018 10:00:00 AM	5
Huhtala MSW LCSW, Rhonda	Intake Mental Health/ATODA-90	Nov 29, 2018 9:00:00 AM	8
Krueger MSW LCSW CSAC, Rebecca	Intake Mental Health/ATODA-90	Dec 10, 2018 3:00:00 PM	10
Markvart MSW, APSW, Jennifer L	Intake Mental Health/ATODA-90	Nov 5, 2018 1:00:00 PM	5
Schwartz-Oscar PHD, Samantha	Intake Mental Health/ATODA-90	Nov 6, 2018 2:00:00 PM	5
Shaw MSW LCSW, Lisa	Intake Mental Health/ATODA-90	Nov 8, 2018 8:00:00 AM	5
White MAC, Emma C	Intake Mental Health/ATODA-90	Nov 6, 2018 10:00:00 AM	5

BH-Mental Health (C2)

Resource	Appointment Type	Next 3rd Open	Weeks until next Appt
Blanks MA LPC SAC IT, Heidi	Individual Therapy Session-60	Oct 19, 2018 7:30:00 AM	3
Brito, MS LMFT SAC IT, Martha	Individual Therapy Session-60	Oct 8, 2018 2:00:00 PM	1



BH - Access Of Care

3rd Available appointment

Resource	Appointment Type	Next 3rd Open	Weeks until next Appt
Cornelius-Adkins MSW LCSW SAC CSOT BCD, Torland E	Individual Therapy Session-60	Oct 16, 2018 7:00:00 AM	2
Gore MSW LCSW, Monique	Individual Therapy Session-60	Oct 9, 2018 11:00:00 AM	1
Haen MAC LPC, Robert	Individual Therapy Session-60	Oct 2, 2018 9:00:00 AM	0
Helander MSW LCSW, Valorie	Individual Therapy Session-60	Oct 10, 2018 3:00:00 PM	1
Huhtala MSW LCSW, Rhonda	Individual Therapy Session-60	Oct 26, 2018 5:00:00 PM	4
Markvart MSW, APSW, Jennifer L	Individual Therapy Session-60	Oct 11, 2018 9:00:00 AM	1
Schwartz-Oscar PHD, Samantha	Individual Therapy Session-60	Oct 2, 2018 10:30:00 AM	0
Shaw MSW LCSW, Lisa	Individual Therapy Session-60	Oct 16, 2018 8:30:00 AM	2
White MAC, Emma C	Individual Therapy Session-60	Oct 15, 2018 3:30:00 PM	2

BH-EMDR Intakes

Resource	Appointment Type	Next 3rd Open	Weeks until next Appt
King MSW LCSW CSAC, Mary Beth	BH-EMDR Intake	Nov 19, 2018 1:00:00 PM	7
Shaw MSW LCSW, Lisa	BH-EMDR Intake	Nov 6, 2018 2:00:00 PM	5

BH-EMDR Therapy

Resource	Appointment Type	Next 3rd Open	Weeks until next Appt
Collier, Carmen D MS LPC CSAC	BH-EMDR Therapy	Oct 30, 2018 3:00:00 PM	4
King MSW LCSW CSAC, Mary Beth	BH-EMDR Therapy	Nov 5, 2018 5:30:00 PM	5
Shaw MSW LCSW, Lisa	BH-EMDR Therapy	Oct 24, 2018 4:00:00 PM	3

BH-Veteran Eval

Resource	Appointment Type	Next 3rd Open	Weeks until next Appt
Shaw MSW LCSW, Lisa	Veterans Evaluation	Nov 5, 2018 8:30:00 AM	5

BH-Intial Reiki Appointment



BH - Access Of Care

3rd Available appointment

Resource	Appointment Type	Next 3rd Open	Weeks until next Appt
Brito, MS LMFT SAC IT, Martha	Reiki	Nov 29, 2018 5:00:00 PM	8
King MSW LCSW CSAC, Mary Beth	Reiki	Jan 2, 2019 3:00:00 PM	13
Lalonde BS CSAC, Scott	Reiki	Nov 30, 2018 7:30:00 AM	9
Nehring MSE LPC CSAC CS, Teri	Reiki	Oct 9, 2018 7:00:00 AM	1
Shaw MSW LCSW, Lisa	Reiki	Nov 27, 2018 10:30:00 AM	8

BH-Psych Evals

Resource	Appointment Type	Next 3rd Open	Weeks until next Appt
Sayers PHD, Michael	Psychological Evaluation	Oct 5, 2018 8:30:00 AM	1
Trail PsyD Sharyl	Psychological Evaluation	Oct 12, 2018 1:00:00 PM	2

BH- Psych Eval FU

Resource	Appointment Type	Next 3rd Open	Weeks until next Appt
Sayers PHD, Michael	Psychological Eval Follow Up	Sep 28, 2018 3:00:00 PM	0

BH-Child Evals

Resource	Appointment Type	Next 3rd Open	Weeks until next Appt
Aggarwal MD, Richa	BH-Child Eval	Feb 7, 2019 8:00:00 AM	18

BH-Child Med Checks

Resource	Appointment Type	Next 3rd Open	Weeks until next Appt
Aggarwal MD, Richa	BH-Child Med Check	Jan 3, 2019 11:00:00 AM	13
Dzubinski MD, David L	BH-Child Med Check	Jan 15, 2019 11:00:00 AM	15

BH-Adult Evals



BH - Access Of Care

3rd Available appointment

Resource	Appointment Type	Next 3rd Open	Weeks until next Appt
Pareek, Yogesh C	BH-Adult Eval	Nov 2, 2018 1:00:00 PM	5
Patel MD, Sangita	BH-Adult Eval	Nov 7, 2018 9:00:00 AM	5
Patil MD, Veeranagouda	BH-Adult Eval	Nov 21, 2018 1:00:00 PM	7
Rodriguez MD, Josefina	BH-Adult Eval	Nov 26, 2018 9:00:00 AM	8
Tan MD, Egbert	BH-Adult Eval	Nov 9, 2018 5:00:00 PM	6

BH-Med Checks

Resource	Appointment Type	Next 3rd Open	Weeks until next Appt
Pareek, Yogesh C	BH-Medication Check	Nov 9, 2018 4:00:00 PM	6
Patel MD, Sangita	BH-Medication Check	Oct 10, 2018 11:00:00 AM	1
Patil MD, Veeranagouda	BH-Medication Check	Nov 15, 2018 11:30:00 AM	6
Rodriguez MD, Josefina	BH-Medication Check	Oct 30, 2018 8:30:00 AM	4
Tan MD, Egbert	BH-Medication Check	Nov 8, 2018 6:00:00 PM	5

BH-RN Triage Assessment

Resource	Appointment Type	Next 3rd Open	Weeks until next Appt
Haas, Lisa G	RN-Psychiatric Nursing Assessment	Oct 9, 2018 9:30:00 AM	1
Paluch MSE RN LPC, Dave	RN-Psychiatric Nursing Assessment	Oct 26, 2018 10:00:00 AM	4
Skrivanie PMHNP-BC , Lois	RN-Psychiatric Nursing Assessment	Oct 16, 2018 1:30:00 PM	2

BH-Eval FU

Resource	Appointment Type	Next 3rd Open	Weeks until next Appt
Patil MD, Veeranagouda	BH-Eval FU	Dec 6, 2018 1:30:00 PM	9
Rodriguez MD, Josefina	BH-Eval FU	Oct 31, 2018 9:30:00 AM	4

2018 Diabetes Event Participant Evaluation Summary Report

(Ratings Scale: 5=Excellent, 4=Good, 3=Neutral, 2=Fair, 1=Poor)	5	4	3	2	1
Overall Satisfaction					
Panel Discussion	177 (66%)	60 (22%)	31 (12%)	0	0
Speaker Dr. Carolee Dodge	147 (54%)	73 (27%)	43 (16%)	6 (2%)	1
Meal	179 (67%)	63 (23%)	23 (9%)	4 (1%)	0
Educational Booths	164 (66%)	70 (28%)	14 (6%)	2	0
Did this program motivate you to make changes for you and/or your family?					
Yes					179 (71%)
Maybe					66 (26%)
No					6 (2%)
What would you like to see at future events?/Other Comments					
Prizes					
More prizes/Cont. more prizes					16
Excellent/nice prizes					4
More activity trackers					2
Food gift cards					
Better give aways					
Water bottles					
Raffles					
Staff probaby shouldn't put names in; I am sure prizes are purchased w/ dept funds					
Thanks for more gifts					
Should have more diabetes give aways					
Predraw prizes					
Speaker					
Dynamic motivational speaker/Dr. Carolee was ok but "just ok"/education points already known/not so much on the basics/More intersting speaker					13
Speaker was very nice; I liked the life experience; good humor/Excellent/Great Speaker					6
Speaker variety/More speakers (smaller segments rather than one long)					3
Too long					2
Speaker w/ ways or ideas to help make life changes					
A native local speaker					
I liked the comical speakers better					
More interaction w/ guest speakers					
Food/Drink					
Food is always fab/Meal was great					7
Bigger portions					2
More water/Give out bottled water					2
Bigger bread portions					2
Lactose free desserts					2
Indigenous foods					
Chocolate					
Spicy food					
Spaghetti/Lasagna					
No chicken					
No fish					
Red meat option					
Ranch dressing					
Snacks					
Bring back the tea; help yourself					
Panellists					
More panellists/"inspirational" dialogue/success stories					6
A panel of young people					2
Different view of success stories					1
More people who will help themselves with their health					
Pictures of people before/after weight loss					

Love the taped interviews; makes it more controlled and we see their faces	
The panel was excellent	
Gordy's video/speech was awesome!	
Have some "thin" people on the panel	
Like the honoring of successful people	
Praises	
Great/Informative/Wonderful/Outstanding/Awesome/Perfect/Excellent	17
Keep it like it is/everything was great	11
Thanks/Nice Job	10
You are doing a good job; better and better each year/This one was good	8
A great evening, thank you to all the planners/appreciate the hard work	5
Everything been very interesting/informative	2
Excellent organization/well planned	2
Enjoyed my time (first). Hope to come back next year/Will definitely want to get healthy	2

www.kalihwisaks.com

Health

September 20, 2018 • Wisk Yawá'le 15

2018 Annual Diabetes Event encourages healthy lifestyle

Submitted by Jackie Havel RDN, CD

The Radisson Hotel & Conference Center was buzzing with excitement on the evening of August

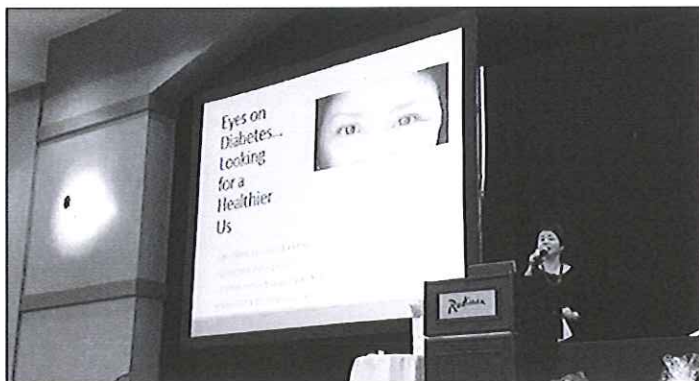
29th as 450 people attended the annual Oneida Community Health Division's Diabetes Event. "Eyes on Diabetes" was this year's theme spon-

sored by the Oneida Comprehensive Health Division and Special Diabetes Program for Indians. The event featured numerous educational

booths; a panelist discussion from three community members who shared their own personal story of living with diabetes; a multi-course, diabetes friendly meal; numerous prizes and giveaways; and noteworthy presentation from our guest speaker and Oneida Nation of Wisconsin enrolled tribal member, Dr.

Carolee Dodge Frances. Dr. Carolee Dodge Frances, whom now lives in Nevada, is an Executive Director of the American Indian Research and Education Center, and Associate Professor within the School of Community Health Sciences. She is an American Indian researcher, and nationally recognized for her re-

search, program development and evaluation work in chronic disease within Tribal communities. Dr. Carolee shared her personal story of living with type 2 diabetes mellitus and gave the audience practical tips on how to successfully manage this life-altering diagnosis.



Submitted photo

Dr. Carolee Dodge Frances shared her personal experience living with type 2 diabetes mellitus at the 2018 Annual Diabetes Event.

Tayari Jones and Tommy Orange among book award finalists

By Hillel Italle
AP National Writer

NEW YORK (AP) ~ Tayari Jones' "An American Marriage" and Tommy Orange's "There, There," two of the year's most talked-about novels, are on the fiction longlist for the National Book Awards.

Other books announced Friday by the National Book Foundation include Lauren Groff's "Florida," Brandon Hobson's "Where the Dead Sit Talking" and Jennifer Clement's "Gun Love." The list features four debut works, including Orange's book, and three short story collections,

Groff's among them.

Earlier this week, the book foundation released longlists of 10 in the categories of translation, poetry, young people's literature and non-fiction. Shortlists of five will come out Oct. 10. Winners will be announced Nov. 14.

The awards are chosen by five-member judging panels that include writers, critics and others in the literary community.

Jones' book, a story told mostly in letters about a black man's wrongful imprisonment, already was widely known thanks to Oprah Winfrey's selecting it for her book club.

Orange's novel about an American Indian community in Oakland, California, has received near-universal praise, with The New York Times calling it a "revelation" that marks "the passing of a generational baton."

Besides "Florida," judges chose a pair of debut story collections: "A Lucky Man," by Jamel Brinkley and Nafissa Thompson-Spires' "Heads of the Colored People: Stories."

Also on Friday's longlist were Daniel Gumbiner's "The Boatbuilder," Rebecca Makkai's "The Great Believers" and Sigrid Nunez's "The Friend."

Do you know our Case Management/Long Term Care Team at Oneida Community Health Services?

Our Team Motto is "Home is where the Heart is."



Front Row: Tammy Skenandore (Long Term Care Administrative Assistant) and Debra Miller (Tribal Dementia Care Specialist).

Middle Row: Beatrice Skenandore (Home Care Worker)

Back Row: Tamar Ramirez (Home Care Worker), Carrie Lindsey (Case Management Program Supervisor), Mallory Patton (Case Management Specialist), Joanne Close (Home Care Worker), Lorfeen John, (Home Care Worker), Ted Skubal (Social Worker).

Our Case Management/Long Term Care Team has three programs:

- **The Dementia Care Specialist** provides services to help people with Dementia to remain in their own homes and gives support to caregivers. They offer person-centered follow-up when cognitive screening results are positive. The Dementia Care Team provides assistance to family members and guardians and helps them find resources to aid in supporting their loved ones.
- **The Family Care Team** assists tribal members who reside on reservation boundaries to receive long-term care services to help them live in their own home whenever possible. Family Care is a Medicaid long-term care program for frail elders, and adults with physical, developmental, or intellectual disabilities. An assessment can be completed to determine medical and financial eligibility.
- **The Home Care Worker Team** provides assistance with personal care needs and light house-keeping services in the home. The services are available to eligible Oneida tribal members living within Oneida Nation Reservation boundaries.

For questions or to learn more about any of these programs, please contact the Program Supervisor, Carrie Lindsey at (920) 869-4946.

What You Need To Know!



Immunizations currently prevents between 2-3 million deaths every year. (World Health Organization)



Immunization is one of the best ways parents can protect their children. (Center for Disease Control and Prevention)



Immunizations can save your family time and money. (Center for Disease Control and Prevention)



New technologies mean vaccines work smarter, not harder. (The Immunization Partnership).



What You Need To Know!



Immunizations protect from serious illness. (Children's Hospital of Wisconsin)



2017 study showed that the flu vaccine can significantly reduce a child's risk of dying from influenza. (Center for Disease Control and Prevention)



For kids born 1994-2016, vaccines will prevent an estimated 855,000 deaths in their lifetimes. (Center for Disease Control and Prevention)



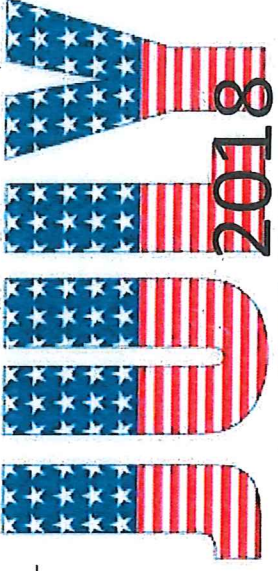
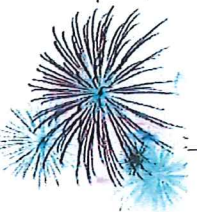



Due to scientific advances, today's vaccines can protect children from more diseases using fewer antigens. (Center for Disease Control and Prevention)



Can You Find? 5 Hoyan Donutes, 5 Big Dipper, 5 Snow Shoes, 5 Pine Tree, 5 Snow Snake, 5 Feast, 5 Deer

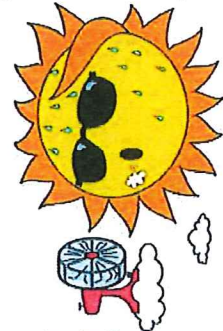
Created in partnership with the Oneida Comprehensive Health Division and the Oneida Tribal Immunizations Grant.

Sun	Mon	Tue	Wed	Thu	Fri	Sat	
<p>1 9:30am Catholic Communion 10am Coffee Social 1pm Methodist Service 2:30 Board Games/ Great Outdoors</p>	<p>2 9am 1-1 Visits 10:30 Exercise/ Great Outdoors 1:30 Mountain Climb Dice 2:30 BINGO</p>	<p>3 9am 1-1 Visits 10:30 Sing a Long Patriotic 1:30 Crafts/ Colorama 3:30 Great Outdoors</p>	<p>4  Happy July 4th 8am Beauty & Barber Shop 9am Manicures 1:30 Chair Exercise</p>	<p>5 9:30 1-1 Visits 10:30 Book Club 1:30 Shoot Out 3:15 TRIVIA/ Great Outdoors</p>	<p>6 9am 1-1 Visits 10:30 Chair Exercise 1:30 Movie & Pop Corn</p>	<p>7 9:30 Card Club 1:30 1-1 Visits 3pm BINGO</p>	
<p>8 9:30am Catholic Communion 10am Coffee Social 1pm 1-1 Visits 2:30 Board Games/ Great Outdoors</p>	<p>9 9am 1-1 Visits 10:30 Exercise/ Great Outdoors 1:30 Mountain Climb Dice 2:30 Bowling/Wii</p>	<p>10 9am 1-1 Visits 10:30 ZUMBA 1:30 Crafts/ Colorama 3:30 Great Outdoors</p>	<p>11 8am Beauty & Barber Shop 9am Manicures 1:30 Chair Exercise 2:30 BINGO</p>	<p>12 9am Making Dog Biscuits 1:30 FARKLE 3:15 TRIVIA/ Great Outdoors</p>	<p>13 9am 1-1 Visits 10:30 Chair Exercise 1:30 Movie & Pop Corn</p>	<p>14 9:30 Card Club 1:30 1-1 Visits 3pm BINGO</p>	
<p>15 9:30am Catholic Communion 10am Coffee Social 1pm 1-1 Visits 2:30 Board Games/ Great Outdoors</p>	<p>16 9am 1-1 Visits 10:30 Exercise/ Great Outdoors 1:30 Mountain Climb Dice 2:30 BINGO</p>	<p>17 9am 1-1 Visits 10:30 Riverview Song Service 1:30 Crafts/ Colorama 3:30 Great Outdoors</p>	<p>18 8am Beauty & Barber Shop 9am Manicures 1:30 Chair Exercise 2:30 BINGO</p>	<p>19 10am Book Club/ Great Outdoors 1:30 1-1 Visits 3pm Horse Race </p>	<p>20 9am 1-1 Visits 10:30 Chair Exercise 1:30 Movie & Pop Corn</p>	<p>21 9:30 Card Club 1:30 1-1 Visits 3pm BINGO</p>	
<p>22 9:30am Catholic Communion 10am Coffee Social 1pm 1-1 Visits 2:30 Board Games/ Great Outdoors</p>	<p>23 9am 1-1 Visits 10:30 Exercise/ Great Outdoors 1:30 Mountain Climb Dice 2:30 Bowling/Wii</p>	<p>24 9am 1-1 Visits 10:30 Resident Council 1:30 Crafts/ Colorama 3:30 Great Outdoors</p>	<p>25 8am Beauty & Barber Shop 9am Manicures 1:30 Chair Exercise 2:30 BINGO</p>	<p>26 10 am Book Club/ Great Outdoors 1:30 FARKLE 4pm Episcopal Service</p>	<p>27 9am 1-1 Visits 10:30 Chair Exercise 1:30 Movie & Pop Corn</p>	<p>28 9:30 Card Club 1:30 1-1 Visits 3pm BINGO</p>	
<p>29 9:30am Catholic Communion 10am Coffee Social 1pm 1-1 Visits 2:30 Board Games/ Great Outdoors</p>	<p>30 9am 1-1 Visits 10:30 Exercise/ Great Outdoors 1:30 Mountain Climb Dice 2:30 BINGO</p>	<p>31 9am 1-1 Visits 10:30 Sing a Long 1:30 Crafts/ Colorama 3:30 Great Outdoors</p>	 <p><small>© Can Stock Photo</small></p>			 	

Sun Mon Tue Wed Thu Fri Sat



2018



1 8am Beauty & Barber Shop
9am Manicures
1:30 Chair Exercise
2:30 BINGO

2 10am Book Club/
Great Outdoors
1:30 1-1 Visits
3pm Balloon Volleyball

3 9am 1-1 Visits
10:30 Exercise /
Great Outdoors
1:30 Movie & Pop Corn

4 9:30 Card Club
1:30 1-1 Visits
3pm BINGO

5 9:30 Catholic
Communion
10am Coffee Social
1pm Methodist Service
2:30 Board Games/
Great Outdoors

6 9am 1-1 Visits
10:30 Exercise/
Great Outdoors
1:30 Mountain
Climb Dice
2:30 Bowling/Wii

7 9am 1-1 Visits
10:30 Sing a Long
1:30 Crafts/Colorama
3:30 Great Outdoors

8 9am Manicures
1:30 Chair Exercise
2:30 BINGO



9 9am Making
Dog Biscuits
1:30 1-1 Visits
3:15 TRIVIA/
Great Outdoors

10 9am 1-1 Visits
10:30 Exercise /
Great Outdoors
1:30 Movie & Pop Corn

11 9:30 Card Club
1:30 1-1 Visits
3pm BINGO

12 9:30 Catholic
Communion
10am Coffee Social
1pm 1-1 Visits
2:30 Board Games/
Great Outdoors

13 9am 1-1 Visits
10:30 Exercise/
Great Outdoors
1:30 Mountain
Climb Dice
2:30 BINGO

14 9am 1-1 Visits
10:30 Native
American History
1:30 Crafts/Colorama
3:30 Great Outdoors

15 8am Beauty & Barber Shop
9am Manicures
1:30 Chair Exercise
2:30 BINGO

16 10am Book Club/
Great Outdoors
1:30 1-1 Visits
3pm Balloon Volleyball

17 9am 1-1 Visits
10:30 Exercise /
Great Outdoors
1:30 Movie & Pop Corn

18 9:30 Card Club
1:30 1-1 Visits
3pm BINGO

19 9:30 Catholic
Communion
10am Coffee Social
1pm 1-1 Visits
2:30 Board Games/
Great Outdoors

20 9am 1-1 Visits
10:30 Exercise/
Great Outdoors
1:30 Mountain
Climb Dice
2:30 Bowling/Wii

21 9am 1-1 Visits
10:30 Riverview Song
Service
1:30 Crafts/Colorama
3pm .. Entertainment by
Eddie Biebel



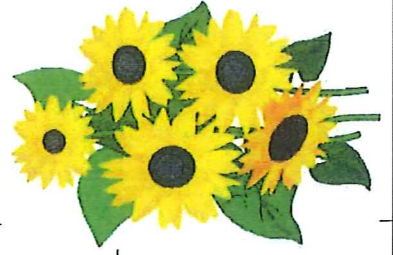
22 8am Beauty & Barber Shop
9am Manicures
1:30 Chair Exercise
2:30 BINGO



23 9am Making Dog
Biscuits
1:30 1-1 Visits
2:30 DICE Game
4pm Episcopal
Service

24 9am 1-1 Visits
10:30 Exercise /
Great Outdoors
1:30 Movie & Pop Corn

25 9:30 Card Club
1:30 1-1 Visits
3pm BINGO



26 9:30 Catholic
Communion
10am Coffee Social
1pm 1-1 Visits
2:30 Board Games/
Great Outdoors

27 9am 1-1 Visits
10:30 Exercise/
Great Outdoors
1:30 Mountain
Climb Dice
2:30 BINGO









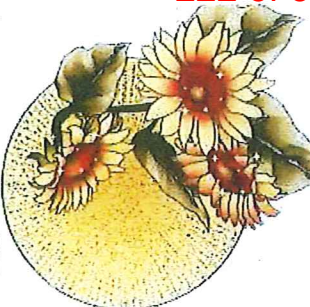



28 9am 1-1 Visits
10:30 Resident
Council
1:30 Crafts/Colorama
3:30 Great

29 8am Beauty & Barber Shop
9am Manicures
1:30 Chair Exercise
2:30 BINGO

30 10am Book Club/
Great Outdoors
1:30 1-1 Visits
3pm
Horse Race

31 9am 1-1 Visits
10:30 Exercise /
Great Outdoors
1:30 Movie & Pop Corn

Sun Mon Tue Wed Thu Fri Sat

Sun	Mon	Tue	Wed	Thu	Fri	Sat
 2 10am Coffee Social 1pm Methodist Service Oneida Singers 2:30 Board Games/ Great Outdoors	 3 9am 1-1 Visits 10:30 Exercise/ Great Outdoors 1:30 Mountain Climb Dice 2:30 BINGO	 4 9am 1-1 Visits 10:30 Balloon Volleyball 2pm Entertainment by Carrie Frechette	5 8am Beauty & Barber Shop 9am Manicures 1:30 Exercise	6 9am Making Dog Biscuits 1:30 1-1 Visits/ Great Outdoors 3pm Sing n Learn	 7 9am 1-1 Visits 10:30 Exercise/ Great Outdoors 1:30 Movie &	1 9:30 Card Club 1:30 1-1 Visits/ Great Outdoors
9 9:30 Catholic Communion 10am Coffee Social 1pm 1-1 Visits 2:30 Board Games/ Great Outdoors	10 10am Exercise/ Great Outdoors 1pm 1-1 Visits 3p Horse 	11 9am 1-1 Visits 10:30 ZUMBA 1:30 Crafts/ Colorama 3:30 Great Outdoors	12 8am Beauty & Barber Shop 9am Manicures 1:30 Exercise	13 9am 1-1 Visits 10:30 Book Club /Great Outdoors 1:30 FARKLE 3pm Entertainment	14 9am 1-1 Visits 10:30 Exercise/ Great Outdoors 1:30 Movie &	15 9:30 Card Club 1:30 1-1 Visits/ Great Outdoors 3pm BINGO
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30 9:30 Catholic Communion 10am Coffee Social 1pm 1-1 Visits 2:30 Board Games/ Great Outdoors	Tuesdays: 5pm ... Devotions w/ Mike 	Tuesdays: 3pm ... Pet Therapy w/ Joan & Emma 				

ATTACHMENT I

SEPTEMBER 2018

Congregate Meal Site, 2901 S. Overland, Oneida, WI 54155 Phone: 1-920-869-1551

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
3 CLOSED IN OBSERVANCE OF LABOR DAY	4 Ring Bologna Parsley Buttered Potatoes Carrots Bread Fruit	5 Country Ribs Sauer Kraut Oven Browned Potatoes Squash Pudding	6 Chili Sandwich Fruit	7 Pork Chops Mashed Potatoes Green Beans Roll Fruit
10 Ham Scalloped Potatoes Green Beans Dinner Roll Fruit	11 ALL STAFF MEETING Corn Soup Sandwich Fruit	12 Roast Beef Mashed Potatoes Carrots Bread Fruit	13 Swedish Meatballs Egg Noodles Squash Cucumber Salad Fruit	14 Honey Dipped Chicken Wild Rice Pilaf California Vegetables Dinner Roll Fruit
17 Liver & Onions Mashed Potatoes Carrots Dinner Roll Cookie	18 Spaghetti Meat Sauce Italian Vegetables Cheesy Mascot Bread Fruit	19 Swiss Steak Egg Noodles Brussels Sprouts Dinner Roll Fruit	20 Beef Stew Mashed Potatoes Dinner Roll Fruit	21 Fish Sweet Potatoes Rye Bread Fruit
24 Hamburger Baked Beans Mixed Vegetables Chips Fruit	25 Tomato Soup Grilled Cheese Gold Fish Brownie/Cherry	26 Turkey Sweet Potatoes Wax Beans Cranberry Sauce Corn Muffin Fruit	27 BIRTHDAY LUNCH Beef Stroganoff Noodles Brussels Sprouts Dinner Roll Fruit Birthday Cake	28 Salmon Loaf Pea Sauce Boiled Potatoes Cole Slaw Molded Fruit Salad


SEPTEMBER 2018

Congregate Meal Site, 2901 S. Overland, Oneida, WI 54155 Phone: 1-920-869-1551

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JULY 2018

Congregate Meal Site, 2901 S. Overland, Oneida, WI 54155 Phone: 1-920-869-1551

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
2 Baked Ham Scalloped Potatoes Green Beans Dinner Roll Fruit	3 ALL STAFF MEETING Corn Soup 3 Inch Sub Fruit Fruit	4 CLOSED IN OBSERVANCE OF INDEPENDENCE DAY	5 Swedish Meatballs Noodles Squash Cucumber Salad Fruit	6 Honey Dipped Chicken Rice Pilaf California Vegetables Corn Muffin Fruit
9 Liver & Onions Mashed Potatoes Carrots Cookies	10 Spaghetti W/Meat Sauce Italian Vegetables Cheesy mascot Bread Fruit	11 Swiss Steak Egg Noodles Brussels Sprouts Dinner Roll Fruit	12 Beef Stew Mashed Potatoes Dinner Roll Fruit	13 Baked Cod Oven Roasted Sweet Potatoes Rye Bread Fruit
16 Hamburger Macaroni & Cheese Peas Fruit	17 Split Pea Soup Cold Sandwich Chips Fruit	18 Roast Turkey Sweet Potatoes Wax Beans Cranberry Sauce Fruit	19 Beef Stroganoff Buttered Noodles Brussels Sprouts Fruit	20 Salmon Loaf W/Pea Sauce Boiled Potatoes Rye Bread Fruited Jell-O
23 Chicken A; La King Biscuits Carrots Fruit	24 Meat Loaf Cheesy Potatoes Green Beans Sliced Bread Fruit	25 Sloppy Joe Buttered Corn Baked Chips Fruit Jell-O	26 BIRTHDAY LUNCH Wild Rice Casserole Green Beans Fruit Birthday Cake	27 Potato Crusted cod California Blend Dinner Roll Fruit
30 Barbecued Chicken Mashed Potatoes Broccoli Cole Slaw Fruit	31 Ring Bologna Boiled Potatoes Carrots Bread Fruit		MENU IS SUBJECT TO CHANGE: Lunch is served Monday-Friday from 12:00-1:00 p.m. Breakfast is served from 9:00-10:00. All meals are served with coffee, juice, milk, tea, or water	

Oneida Business Committee Agenda Request

Accept the Governmental Services Division FY-2018 4th quarter report

1. Meeting Date Requested: 10 / 24 / 18

2. General Information:

Session: Open Executive - See instructions for the applicable laws, then choose one:

Agenda Header:

Accept as Information only

Action - please describe:

3. Supporting Materials

Report Resolution Contract

Other:

1.

3.

2.

4.

Business Committee signature required

4. Budget Information

Budgeted - Tribal Contribution Budgeted - Grant Funded Unbudgeted

5. Submission

Authorized Sponsor / Liaison:

Primary Requestor/Submitter: _____
Your Name, Title / Dept. or Tribal Member

Additional Requestor: _____
Name, Title / Dept.

Additional Requestor: _____
Name, Title / Dept.

Governmental Services Division

FY2018 Fourth Qtr Report

George Skenandore, Division Director

DIVISION EXECUTIVE SUMMARY

The purpose of the Governmental Services Division (GSD) is to provide education and lifelong learning opportunities, programs, and services for individuals and families to encourage and support their overall wellbeing. Programs within GSD assist individuals to discover empowerment, culture, self-sufficiency and enjoy the Nation's amenities from birth until they journey on to the spirit world. The FY2018 fourth quarter report reflects the continual high-level usage of programs/services by community members of all ages. Program services and the employees who serve in those areas continue providing quality customer care and services consistent with the mission, vision and values of the Nation as a whole. GSD works to be strategic and collaborative within the division and with other divisional areas of the Nation to ensure that efficiencies and best practices are used in the delivery of services. All areas within GSD are very thankful for the opportunity to serve the community and for the community's continual support.

ONEIDA CULTURAL HERITAGE

Executive Summary

Cultural Heritage has experienced some major changes this past year. Not only has the area grown in the number of departments/employees it oversees, a new mission statement and department logo have been developed through the participation of all staff. The mission of Oneida Cultural Heritage is to provide *Lotinuhsyu:ní* knowledge & resources to strengthen Tsi? *Niyukwalihó·tΛ.* At this time, the area is comprised of 7 entities: Administration (Cultural Advisor, Language Archivist, Area Manager, & Admin. Assistant), Cultural Wellness, Oneida History Department, Indigenous Diet & Healing, Oneida Community Library (Green Earth Branch), Oneida Nation Museum, & the Tribal Historic Preservation Office; all of which continue their efforts in striving toward the mission statement.

ONEIDA CULTURAL ADVISOR

NARRATIVE	FREQUENCY/ UTILIZATION		HIGHLIGHTS
The Oneida Language is a vital part of our existence and is taught using different teaching methods to meet different learning styles.	# of Walk-ins:	12	*The work of revising the Kalihwi=y% with linguist Cliff Abbott is still in the works. -Update: working on the verses of the 4th day. -The purpose of revision is to someday work with an apprentice to be a possible speaker/reciter of the Kalihwi=y%. *Attended & Spoke at The Great Law Recital hosted by Tuscarora. -History of the Tuscaroras was presented by a Historical Society member who provided new insight to their role that made us the Six Nations. -Focused on the Wampum Belts regarding the laws of our people. -attendance increased daily. -Discussion about hosting next year is between Kanawake or Oneida, WI. -A meeting of the Faithkeepers would come together first then to the People. If a consensus is reached, a messenger would be sent to the Chiefs Council in Ontario to make a formal request. It would then be forwarded to the GLRC. -The need to travel for the planning meetings will soon begin again.
	# of Appointments Made:	7	
	# of Cancelations (including No Call/No Shows):	3	
	# of Presentations/ Workshops Provided:	6	
	# of Presentation/ Workshop Participants:	6	
	# of Home School Participants:	4	
	# of Elder Visits:	14	
	# of Hours worked on Re-writing <i>Kalihwi·yó</i> Instructions:	8.5	
	# of Repatriation Consults:	2	
ANNUAL GOALS	DEMOGRAPHICS		
*Continue sharing all aspects of our Oneida Culture, History, and Language through presentations as requested. *Continue to edit and add components that are later recalled to : -The Creation Story -Ceremonies -Great Law - <i>Kalihwi·yó</i> *Continue working with Cliff Abbott on rewriting <i>Kalihwi·yó</i> into the format that will be recited. *Recite as many of the Wampum Belts as possible and have them transcribed for future use.	Youth (0-17):	1,387	
	Adult (18-54):	946	
	Elder (55+):	794	
	Total:	3,127	

ONEIDA LANGUAGE ARCHIVIST / Tsi? Niyukwalihó·ta EDUCATOR

NARRATIVE	FREQUENCY/ UTILIZATION		HIGHLIGHTS
<p>The mission of the Tsi? Niyukwalihó·ta initiative is to preserve, protect, maintain, and interpret the Oneida traditions, artifacts, language, customs, and history in a manner that shall promote the dignity and respect of the Oneida people and culture.</p>	# of Participants enrolled in Tsi? Niyukwalihó·ta:	11	July 5 & 10: OCHD Tsi? Niyukwalihó·ta fundraiser
	# of Tsi? Niyukwalihó·ta Participants Actively Attending Weekly:	7.33	July 6: Met with tribal elder regarding language project he's working on.
	# of Days Classes were held:	44	July 10 17 31: Language class with first language speaker.
	# of SEOTS Presentations:	1	
	# of SEOTS Presentation Participants:	24	July 16: New Moon Tobacco Burning; 9 July 20: CP @ GBCI about Strawberry Ceremony; 30
ANNUAL GOALS	# of Off-Site Presentation Participants:	143	Aug 2: OCHD Tsi? Niyukwalihó·ta fundraiser
<p>1. Prepare the students to accomplish the two-year intensive Tsi? Niyukwalihó·ta initiative.</p>	# of Hours worked on: Speak Oneida Part II, WPA Books, &/ or Archiving:	79	Aug 11-20: Attended the Great Law Recital with Tsi? Niyukwalihó·ta participants; 5 Aug 31: CP @GBCI about Condolence Ceremony; 29
	DEMOGRAPHICS		
<p>2. Offer a variety of experiential programs to preserve and increase the knowledge and understanding of the Oneida language, culture and history.</p>	Youth (0-17):	9	Sept 5 11 18 25: Language class with first
	Adult (18-54):	127	language speaker.
	Elder (55+):	58	Sept 7: Attended OCHD staff get together; 18
	Total:	194	Sept 10: New Moon Tobacco Burning for Tsi? Niyukwalihó·ta; 7
<p>3. Groom participants to serve as Oneida ambassadors, leaders, mentors, teachers, experts and possible entrepreneurs.</p>			Sept 11: OCHD Tsi? Niyukwalihó·ta fundraiser.
			Sept 12: Constructed Sweatlodge at GBCI; 6 Sept 19: Creation Story Presentation @ SEOTS; 24 Sept 21: Participated in Medicine Society Initiation Ceremony for Tribal member; 2 Sept 26: Did the one-year Death Feast Tobacco Burning for Community Family; 17
			<p>Note: For the language component for the Tsi? Niyukwalihó·ta class, new vocabulary was introduced starting on the new moon up until the full moon. Then from full moon till the next new moon we review old vocabulary.</p>



of Off-Site Presentation Participants



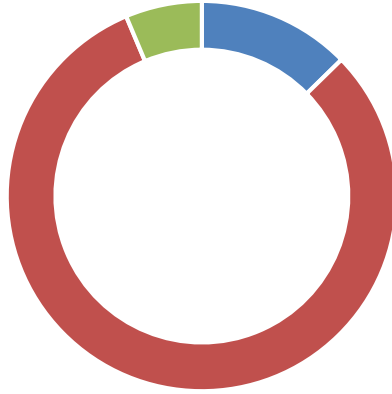
- GBCI-Strawberry Ceremony; 30
- GBCI-Condolence Ceremony; 29
- GBCI-Constructed Sweatlodge; 6
- Opening @ Solar Panel Initiative; 35
- SEOTS-Creation Story; 24
- Medicine Society; 2
- Tobacco Burning for Community Death Feast; 17



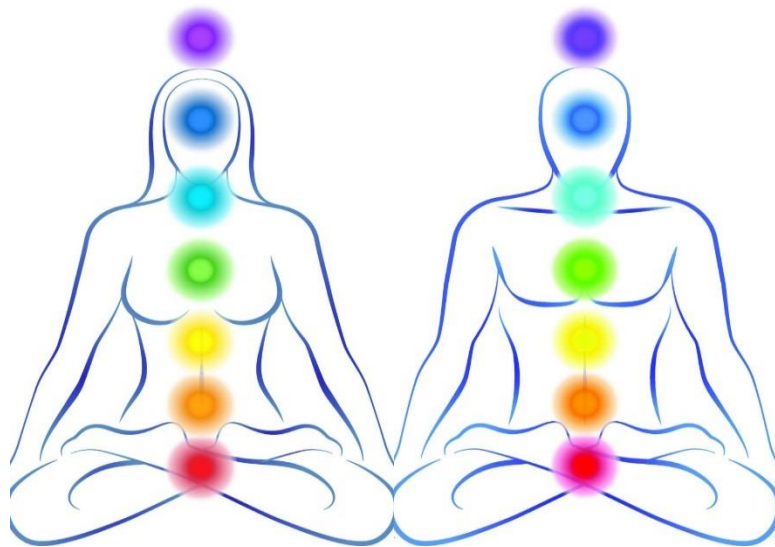
CULTURAL WELLNESS

NARRATIVE	FREQUENCY/ UTILIZATION		HIGHLIGHTS
<p>Promote a holistic cultural based approached to Wellness that encourages & strengthens Tsi? Niyukwalihó'ta (Our Ways)</p> <p>*The Oneida Cultural Wellness Program addresses the impacts/ traumas that have occurred to the mind, heart, spirit, body, environment, society, & primary relationships with a focus on the Lotinuhshyu'ni Creation Story, Ceremonies, Medicine Societies, Great Law, Kalihwi:yó & spirituality</p>	# of Walk-ins:	3	<p>*Hired 2 Indigenous Healing Practitioners; Susan Reiter and Latsiklanunha Hill.</p>
	# of Appointments Made:	200	
	# of Cancelations (including No Call/No Shows):	29	
	# of Presentations/ Workshops Provided:	31	<p>*Medicinal plant walk- Feedback was excellent and strongly agree that it met their expectations. Most use comments were " having a presenter that knew a lot" and "identifying plant and there uses."</p>
	# of Presentation/ Workshop Participants:	174	
	# of Tribal Action Plan Committee Meetings:	2	<p>* Assisted with DV women's group in Reiki training and attunements.</p>
	# of TAP Committee Meeting Participants:	12	
	# of Domestic Violence Program Events/Meetings:	5	<p>*Finished O'cademy leadership training</p>
	DEMOGRAPHICS		
	Youth (0-17):	34	<p>*Attended Redefining Healing Trauma in Native American Communities seminar, O'cademy Leaders at Change training, Conscious Discipline training, disciplinary training, Kronos training, sexual harassments for supervisors training, investigation training, wild edible mushrooms workshop.*2 Wellness O'cademy presentations. Received 10's (highest score) on the evaluation form. -Comments included: "Helps to take a step back and view big picture and think outside the box" and "good knowledge of the cultural background."</p>
	Adult (18-54):	217	
Elder (55+):	17		
Total:	268		
ANNUAL GOALS			
<p>Goal 1: To facilitate Oneida Cultural Wellness Education and Healing through Individual and Group Participation.</p> <p>Goal 2: Update Program Structure</p> <p>I. Alignment review and development of outcomes</p> <p>II. Strategic workforce plan initiative</p> <p>a. Framework</p> <p>b. Training Curriculum</p> <p>c. Cultural Wellness Curriculum</p>			<p>*Assisted with Indigenous Diet & Healing CDC grant activities including medicinal plant presentation, health benefits of elderberry, blackberry, wild rice, and squash.</p>

Cultural Wellness Age Demographics of 4th Quarter



■ Youth (0-17) ■ Adult (18-54) ■ Elder (55+)

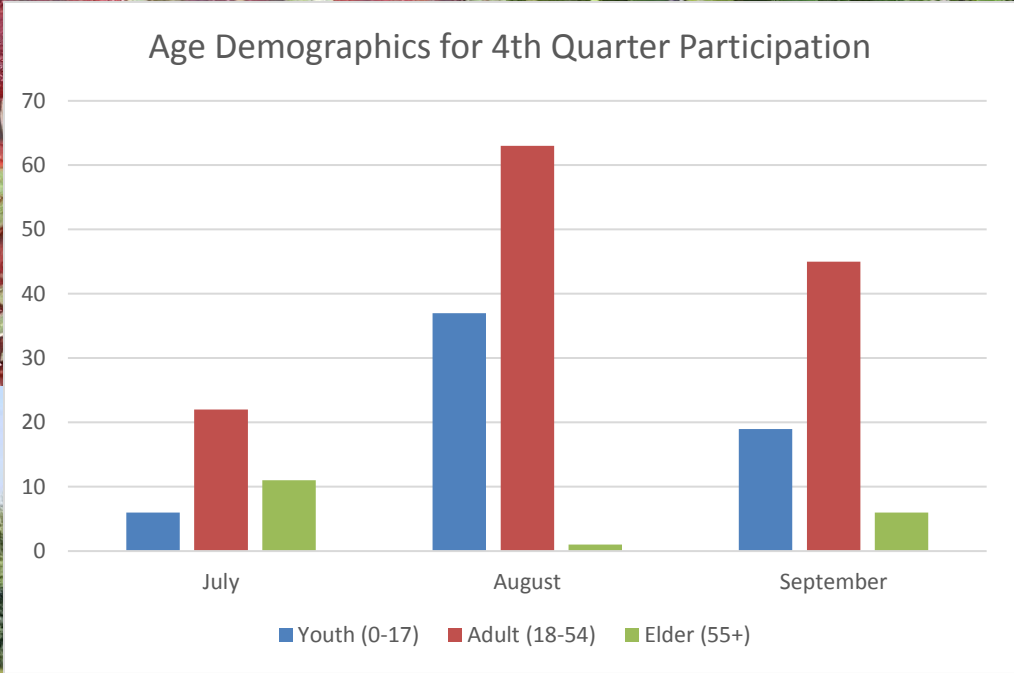
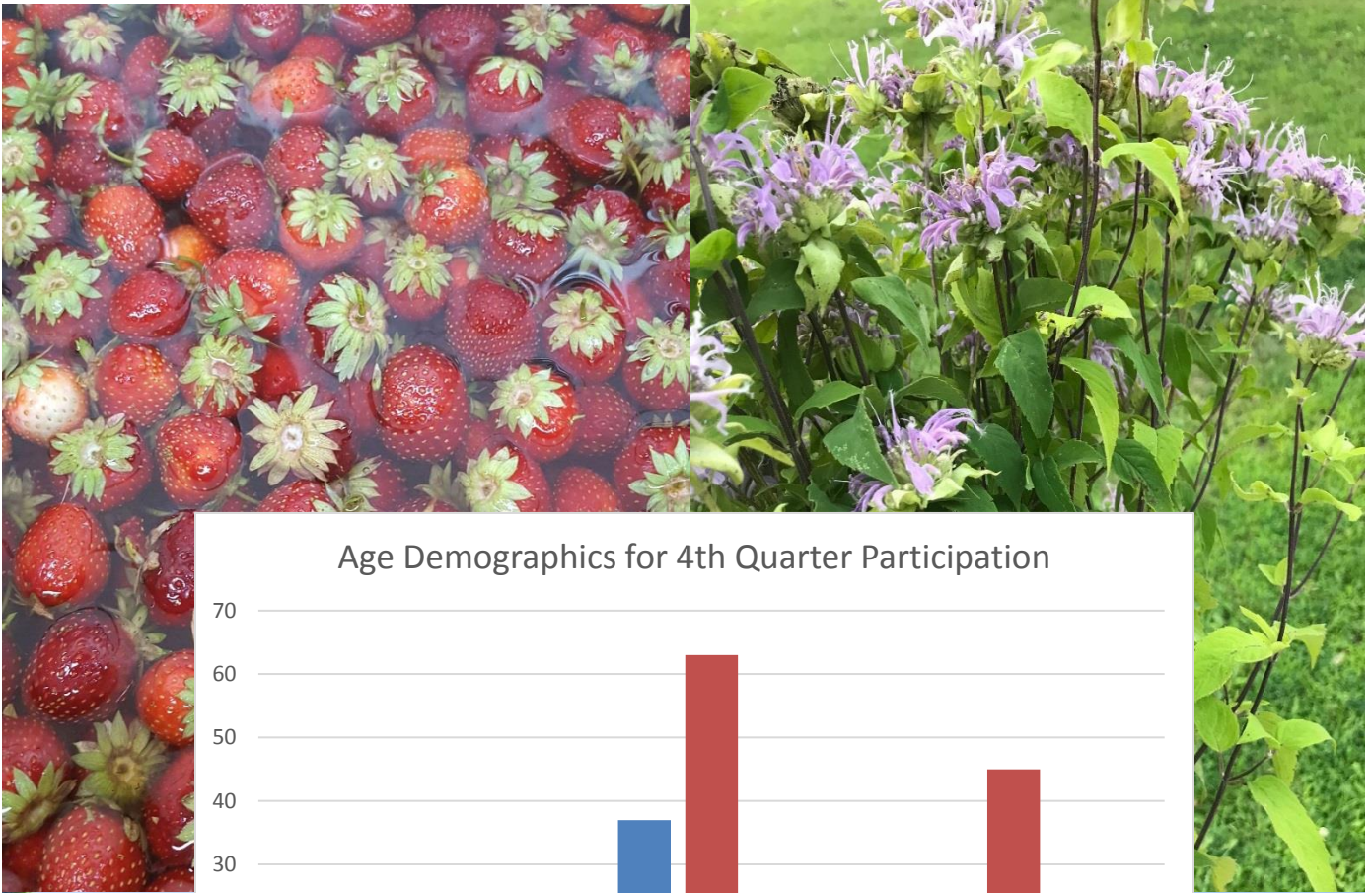


ONEIDA HISTORY DEPARTMENT

NARRATIVE	FREQUENCY/ UTILIZATION		HIGHLIGHTS
The Oneida History Department collects, organizes, preserves, and makes available materials that pertain to the history and	# of History Presentations:	4	Presentations; at Cottage II & Museum 1) Medicine Walk 2) Arrival in Wisconsin 3) Clans 4) Creation Story
	# of History Presentation Participants:	27	
	# of Genealogy Workshops/ Requests:	19	
	# of Genealogy Workshop/		
ANNUAL GOALS	# of NEO Presentations:	6	Kalihwisaks Articles: 1) U.S. Constitution and Haudenosaunee people linked by Josh G. 2) Oneida's Protected Funds by Loretta 3) John A Skenandore's story of the Oneida Boarding School 4) It's puffball season in Oneida. Move to Cottage 3: -Sept 19 Loretta moved to her new office. -Sept 27 Josh & Reggie moved to their new offices. (Continued to move the rest of the History Dept. throughout the week.) -Eliza is expected to be moved in a couple weeks. Videos Created: 1) Duck Creek 2) Core Values (GTC) 3) Puffball 4) Oneida Nature Walk History Chapter: 1) Went to the Regional National Archives to research on the Oneida Indian School. It is taking time to transfer documents from JPEG files to PDF
GOAL 1: Offer a variety of experiential programs to preserve and increase the knowledge of the Oneida Culture.	# of NEO Presentation Participants:	124	
	# of Log Home Tours:	8	
	# of Log Home Tour Participants:	324	
GOAL 2: Create history education documents (i.e. brochures, chapters, curriculum, etc.) for use of the public and community on Oneida History.	# of Kalihwisaks Published:	2	
	# of History Articles Published in Kalihwisaks:	4	
	# of Sagoli Books Sold:	5	
	# of General History Books Sold:	46	
	# of Archive Researchers:	5	
GOAL 3: Utilizing the log homes /long house for events throughout the calendar year for tours, presentations, meetings, etc.	DEMOGRAPHICS		
	Youth (0-17):	175	
	Adult (18-54):	250	
	Elder (55+):	70	
	Total:	495	
	R&E's		
	Sub Account: PRT 001- History Dept. (All Lines)		
	Budgeted:	\$271,218	
	Spent:	\$286,083	
	Remaining Balance:	-\$14,865	
Over, Under, or On Target:	Over		
Variance Explanation:			
Figures based on R&E Report with period ending 8/31/2018.			
*Fringe Benefit accounts for the variance reported.			

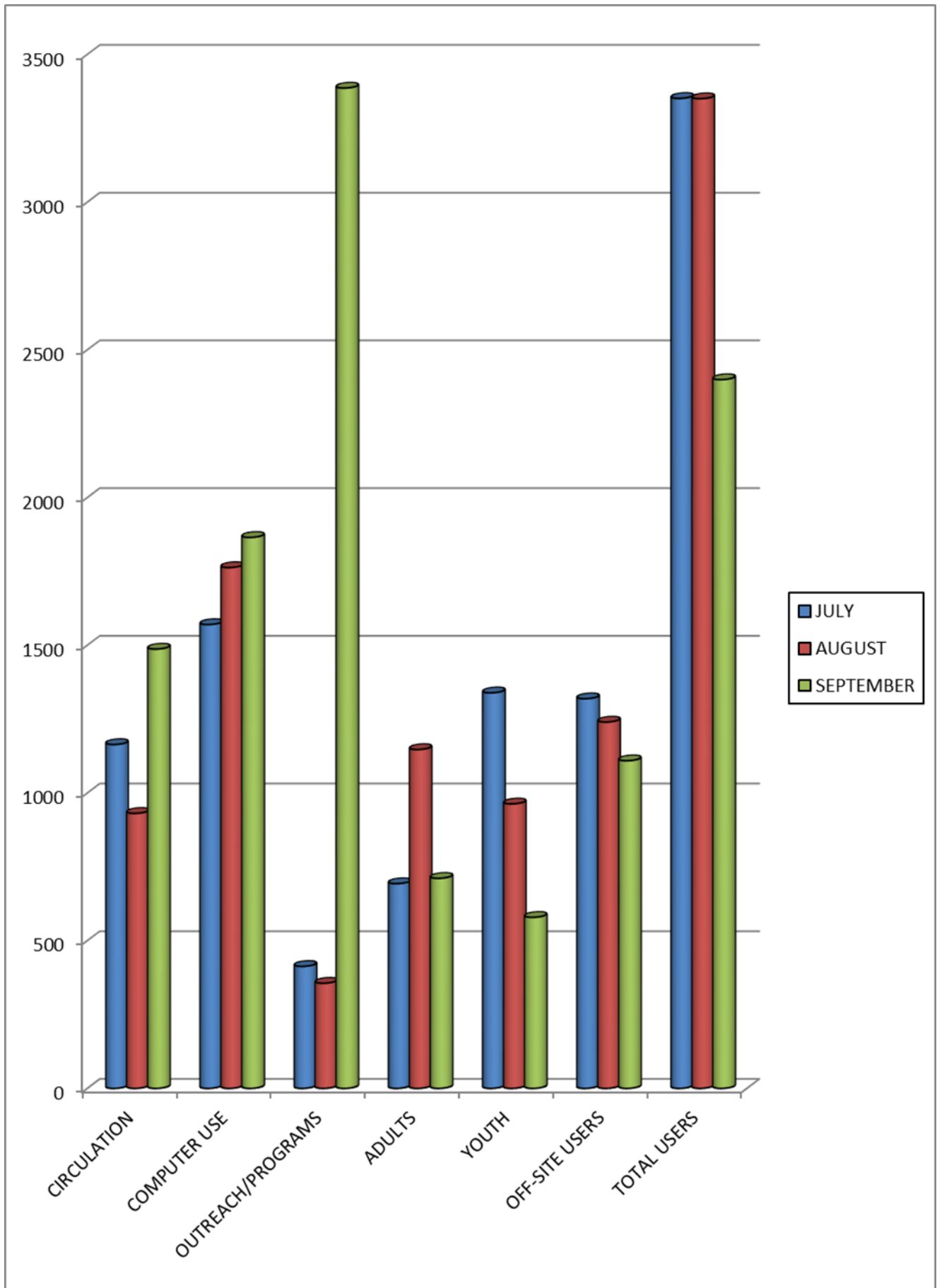
INDIGENOUS DIET & HEALING

NARRATIVE	FREQUENCY/ UTILIZATION		HIGHLIGHTS (CONT.)
The Indigenous Diet & Healing Project utilizes a holistic approach to increase the overall health and wellness of community members by reconnecting tribal members and their families with their traditional Haudenosaunee food systems to have a positive impact on their health and wellbeing.	# of Presentations/ Workshops Provided:	12	August (cont.) -Blackberry workshop completed. -Green Born workshop completed. Travel -Aug. 30- Sept. 2 to Pelkie, MI for Manoomin (Wild Rice) Camp. Staff and Steve Webster (from Families) attended; learning how to make a wild rice pushing pole and knocking sticks used for harvesting wild rice. Planted wild rice as a part of the wild rice restoration project, participated in a canoe safety course, and roasted wild rice. Contacts obtained to host a wild rice harvesting event in Oneida, WI next year. September -Tomatoes for the tomato veggie juice were picked from the community garden. -First Cooking Class with the families utilized five (5) kitchens at the Oneida Nation Elementary School yielding four (4) different wild rice & squash meals. Presentations -Slide show from wild rice camp. -Cultural foods from our Creation Story, Great Law, Kalihwi-yó , and 7 Dancers Story. -Families participated in Hazel nut/raspberry planting workshop and received plants to take home and plant. - Project Support Specialist attended OCHD staff get together.
	# of Presentation/ Workshop Participants:	198	
	# of Home Visits (Inspecting Personal Gardens):	1	
	# of Collaborations w/Oneida Nation's Internal Resources:	29	
	# of Oneida Vocabulary Words Introduced:	17	
ANNUAL GOALS	DEMOGRAPHICS		
1. Engage up to 12 families to actively participate in learning traditional dietary practices in how to: - grow, -harvest, -preserve, and -prepare Indigenous/ wild foods by providing seasonal and cultural traditional teachings that support health and wellness.	Youth (0-17):	62	
	Adult (18-54):	130	
	Elder (55+):	18	
	Total:	210	
	R&E		
	5263831 - Indigenous Diet & Healing		
	Budgeted Amount:	\$138,230.00	
	Transaction To Date:	\$14,052.50	
	Unobligated Amount:	\$124,177.50	
	Budget Explanation		
Grant year runs from 04.30.18-04.29.19. Funds utilized for initial purchases of larger equipment needed and weekly workshops.			
2. Strengthen participants' connection to Tribal Cultural by teaching: -Oneida Vocabulary Words relevant to the Indigenous Food Systems, and about the -Nutritional & Healing Benefits of an Indigenous Diet	HIGHLIGHTS		
	July - Indigenous Diet & Healing Project Manager hired. -Community meeting held to recruit 12 families. -24 families participated in introduction/ signed up for program.		
	August -Pickle workshop completed. -Online survey completed. -Bergamot workshop completed. -Indigenous Diet & Healing Project Support Specialist hired. -Elderberry workshop completed.		



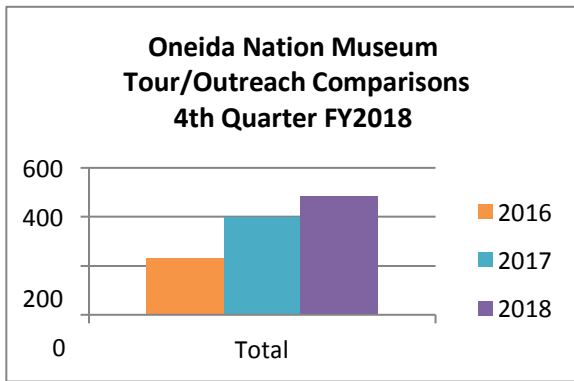
ONEIDA COMMUNITY LIBRARY / GREEN EARTH BRANCH

NARRATIVE	FREQUENCY/ UTILIZATION		HIGHLIGHTS
The Oneida Community Library/Green Earth Branch provides the informational needs of the community while building a collection that reflects our unique Oneida heritage, giving access to current, balanced materials and services to enrich their informational, cultural and recreational needs.	Circulation:	2,957	Summer Reading Program; Purpose: For youth to maintain active reading through summer months for preparation to next school year. - Expectation & Encouragement of Reading before Computer Time was set at both locations. -Resulted in a Total of 938 hours of reading completed by youth.
	Lending/ Borrowing:	3,633	
	SAM/ Wireless Computer Use:	3,954	
	DEMOGRAPHICS		
	Youth (0-17):	2,085	
	Adults (18-54):	2,010	
	Elder (55+):	184	
	Outreach:	252	
	# of External Costumers Served:	3,633	
	Total		
ANNUAL GOALS	R&E'		Grants; Received official award notification for IMLS competitive grant in the sum of \$145,000 over the next two (2) years. -Purpose to upgrade Instruction, Technology & Literacy Programming. Oneida Apple Fest -Outreach count approximately 3,000
*Increase circulation by 5% from our year end baseline: 14,321.	5225640 -Lib. Coll. Enhncmnt Grant		
	Budgeted	\$7,000	
*Increase patron count by 5% from our year end baseline: 33,445.	Spent	\$7,000	
	Remaining Balance	\$0	
*Increase STEM concepts into children's program and cooperation with other department/entities. As of right now both libraries host:	Over, Under, or On Target:	On Target	
	Variance Explanation:		
-Tuesday TECH (Technology & Engineering Can Happen.) -Wednesdays: Cyber Silvers and at Green Earth: -STEM Fridays while at the Main Library: -STEAMMY (Science, Technology, Engineering, Art, Music, Math for Youth) is on Saturdays.	Grant spent in full.		
	5225560 - Library Federated		
	Budgeted	\$28,924	
	Spent	\$26,396	
	Remaining Balance	\$2,528	
	Over, Under, or On Target:	Under	
-Wednesdays: Cyber Silvers and at Green Earth: -STEM Fridays while at the Main Library: -STEAMMY (Science, Technology, Engineering, Art, Music, Math for Youth) is on Saturdays.	Variance Explanation:		
	As of 8/31/18 R & E's		
Address spaces issues in our library. This includes appropriate meeting place, study rooms, staff area and ADA accommodations as requested by the Library Board. Interest in moving into the current space used by Enrollments.	4225033 - Tribal Contribution		
	Budgeted	\$352,579	
	Spent	\$309,480	
	Remaining Balance	\$43,098	
	Over, Under, or On Target:	Under	
Variance Explanation:			
Variance due to staff member on sick leave for over 4 months without a replacement.			

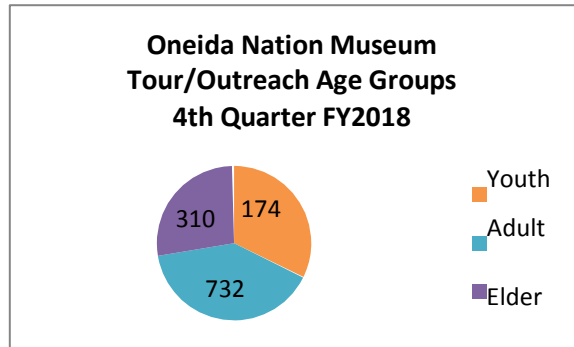


ONEIDA NATION MUSEUM

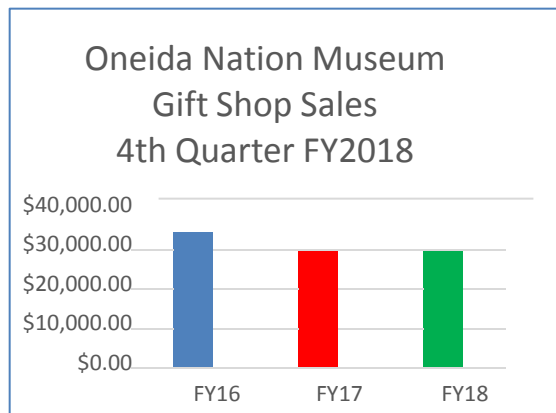
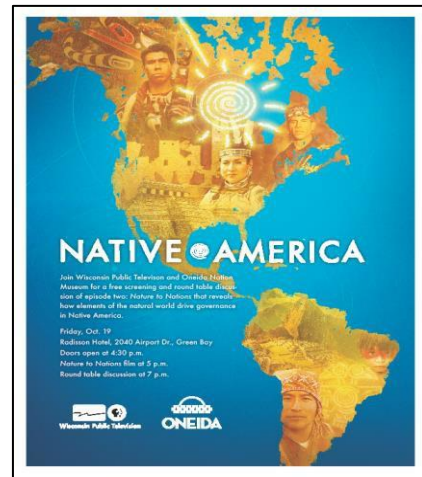
NARRATIVE	FREQUENCY/ UTILIZATION		HIGHLIGHTS Cont.
The Oneida Nation Museum provides education about the Oneida and Iroquois culture, history, and nationhood by developing, preserving, and expanding resources and collections, and by providing exhibits and other educational programming. The museum also promotes Oneida/ Iroquois artists.	Self-Tour Walk-Ins:	440	Grants
	Gift Shop Customers (No Tour Given):	314	*Institute of Museum Library Services for mannequins and training
	# of Tours:	18	
	# of Tour Participants:	331	Professional Development
	# of Events:	4	*Museum Specialists attended American
	# of Event Participants:	10	Midwestern Museum Conf.
	# of Off-Site Presentations:	2	Tours
# of Off-Site Presentation Participants:	121	*Collaboration for #Experience Oneida is on-going with Tourism	
ANNUAL GOALS	DEMOGRAPHICS		
* Research, develop and implement a new exhibit at the Oneida Nation Museum & the Main Casino in the Cultural Corridor on an annual basis. This year's museum exhibit is Lacrosse; opening date is February 26, 2018. Casino exhibit is Corn Husk Doll; implementation date is March 16, 2018. Completed.	Youth (0-17):	174	Collections
	Adult (18-54):	732	-Objects
	Elder (55+):	310	*51 Objects added to Museum's
	Total:	1216	Collection
	R		-Photos
	4225032-Oneida Nation Museum		*Updating identification of Veterans
	Budgeted:	\$524,013	Photos
* Offer a min. of 15 cultural and historically relevant hands-on activities throughout the year to the community and museum visitors. Completed 31 events.	Spent:	\$447,597	* 5,453 photos archived from the
	Remaining Balance:	\$76,416	Kalihwisaks
	Over, Under, or On Target:	Under	*Completed inventorying over 6,000
	Variance Explanation:		photos of permanent archives collection.
	Personnel line is under budget; Figures based on R&E Report with period ending 08.31.18.		181 processed.
* Promote Tribal Artists of all ages through possible exhibit displays & the Annual Young Artist Auction. Completed.	HIGHLIGHTS		*37 items submitted for acquisition
	Marketing *Appdroplet LLC is a marketing tool. The program will be installed within the exhibit at the Cultural Corridor at the Casino in October.		consideration & approval
* Complete & implement necessary SOP's for the Care of our objects, archives and photograph collections by the end of the 2nd quarter FY 2018. In "draft" form.	Awards *Association of Tribal Archives, Libraries and Museums (2018 International Guardians of Cultural and Lifeways Outstanding Project Award) for Lacrosse Exhibit		Community Outreach
			* Word of the Week videos; 4
* Improve the utilization of social media to reach a larger audience to introduce & encourage people to learn the Oneida Language by viewing our weekly Oneida Words MP4 Videos. Completed.			*Call for Baskets for Casino Exhibit
			*3 Raised Beadwork Workshop-
			Cancelled due to schedule conflict
		*Oneida Elder Expo; Museum	
		participated with this event	
		*"Native America" film series; Oneida	
		Museum is partnering with PBS and WPT	
		to host prescreening in October	
		Exhibit Development	
		*Basket Exhibit- Museum	
		*Veterans Exhibit- Museum	
		*6 Nations Exhibit Update -Museum	
		*Moved to WI-Museum	



New Basket Exhibit



Planned Premier of PBS special




UW Oshkosh Taps Program



DPW Tour and Hands-On Activity



TRIBAL HISTORIC PRESERVATION OFFICE (THPO)

NARRATIVE	FREQUENCY/ UTILIZATION		HIGHLIGHTS
<p>To preserve, protect, maintain, and interpret the Oneida Traditions, artifacts, language, custom, and history in a manner that shall promote the dignity and respect of the Oneida people and cultural, program; Tribal Historic Preservation Officer fulfills the grant with the National Park Service to protect preserve Oneida Cultural resources in compliance with the National Historic Preservation Act and the Oneida Tribal Laws.</p>	# of Notification Reviews:	32	<p>Events -Elder Expo.</p> <p>Professional Development Fall Courses at College of Menominee -Project Management 1 -Macroeconomics -American Politics and Government -Public Relations and Marketing.</p> <p>United States Army Core of Engineers sent a Thank you letter to the Chairman for THPO's services provided during consultation meetings.</p> <p>Arrowhead found during 3rd quarter returned to the homeowner.</p> 
	# of Construction Consults:	2	
	# of Permit Reviews:	46	
	# of Research Projects:	46	
	# of Meetings Attended Related to THPO:	8	
	Meeting Updates:		
	Met with Zoning Bill Vandenheuvel to go over the Historic Preservation Process.		
	Met w/ WPS on upcoming utility projects to go over activities. Met w/ Golder Assoc. to review Archaeological Survey completed for cell tower. Met w/ Land office to get burial site buffered & demolition of an asbestos barn.		
	ANNUAL GOALS		
	<p>*Provide protection & management of Archaeological & Historical resources. All earth moving projects will be approved or disapproved within the exterior & interior boundaries by local, federal, tribal or state activities.</p>	<p>Phone meeting with the U.S. Army Core of Engineers to discuss the 404 Clean water Permit. Reviewed the Emergency Plan & incorporated comments.</p>	
<p>*Survey Oneida Reservation using Phase I, II, & Phase III methods. Phase I requires shovel testing every 10-15 transactions, Phase II includes 4x4 grids sift in 3 cm down until no more material is found, and Phase III requires grid profile, soil samples, retrieve material/ artifacts/ remains if present.</p>	DEMOGRAPHICS		
	Local Agencies:	8	
	WI State Agencies:	0	
	Out of the State Agencies:	43	
	Federal Agencies:	43	
	Total:		94
	R&E'		
	5225X03 - Historic Preservation Office		
	Budgeted	\$83,380.00	
	Spent	\$59,053.00	
Remaining Balance	\$24,327.00		
<p>*Maintain Para-Professional Certification</p>	<p>Over, Under, or On Target: Under</p>		
<p>* Administer Tribal Historic Preservation Grant</p>	Variance Explanation:		
<p>*Add 1 historic structures listing on the Oneida and National Register of Historic Places.</p>	<p>Figures based on R&E Report period ending: 8/31/2018. - Personnel and Supplies & Materials account for variance.</p>		
	5225X20 - Capacity Grant		
	Budgeted	\$4,500.00	
	Spent	\$1,844.00	
	Remaining Balance	\$2,656.00	
	Over, Under, or On Target:	Under	
<p>*Provide the Oneida Code 12 Law in Historic Preservation</p>	Variance Explanation:		
<p>* Consult w/ individual parties as</p>	<p>Funds will be used for gravel at the Methodist cemetery waiting for contractor to get vendors</p>		



EDUCATION AND TRAINING

The Education and Training Area of the Oneida Governmental Services Division provides educational and training opportunities for the Oneida people to reach their desired life outcomes.

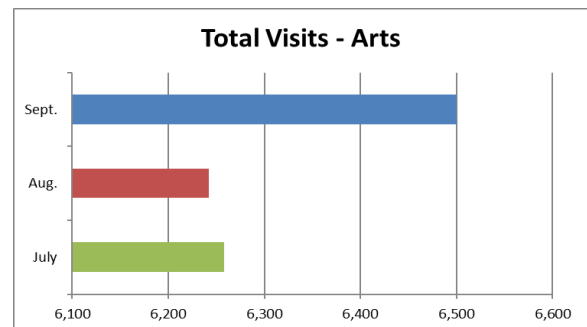
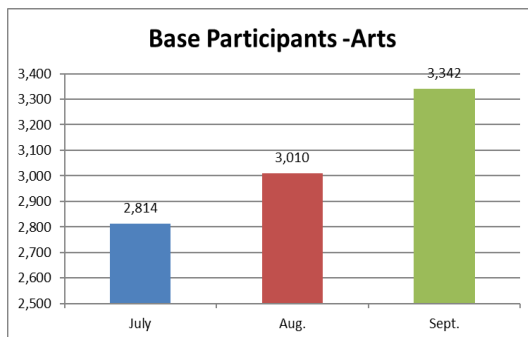
The Area consists of:

- Arts Program
- Community Education Center (CEC)
- Airport Road Child Care Center
- Early Intervention and Birth to Three
- Higher Education
- Job Training (Vocational Rehabilitation, Workforce Investment Opportunity Act & Summer Youth)
- Youth Enrichment Services (YES)



TOP ACTIVITIES

- Higher Ed and E & T Admin are moving to Ridgeview, YES is moving to CEC. Assisting with remodel and coordinating the logistics of moving 3 departments.
- FY2019 budget preparation, including GTC and OBC meeting presentations
- Completed performance review prep meetings and review conversations
- Completed employee incentives
- Held E & T Area Open House for community
- Planned and hosted the Act 31 Celebration in Oneida
- Planning for Community Education Visioning and Community Asset Mapping



TOP ACTIVITIES

Theatre: Our Teen leaders were in this program, doing a fantastic job.

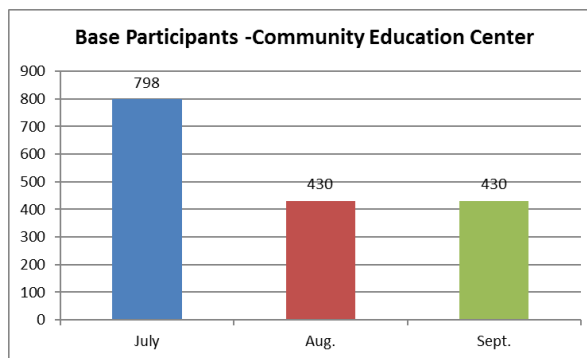
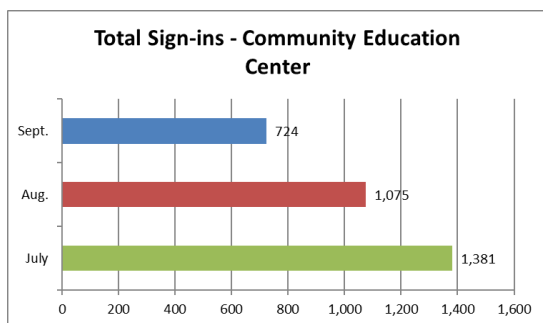
Quill Class: This is our second class for students interested in doing quill work. The students learned how to dye quills, store dye, and then create medallions.



Music from Culture Camp: Outcomes for the Camp included learning and performing 12 songs. The children were taught Oneida language through the Thanksgiving Song; learned about Smoke and Old Moccasin Dances; learned 3 Oneida hymns, and 3 contemporary songs. The children were also taught basic performance etiquette. Other outcomes were the teens showing their leadership to the group. In general, the Teens did a good job at demonstrating their



Community Education Center



TOP ACTIVITIES

- **July Classes:** Music from Our Culture Camp, Porcupine Quill Workshop, He Said/She Said & Blood Quantum Physics
- **August Class:** Destination Discovery, Camp NaNoWriMo, Under the Stars: Rumble
- **September Classes:** Basket Making, Porcupine Quill, Arts Camp, Making My Credit Count, Oneida Minors Trust Fund, Oneida Scholars, Put your Money to work, Your Retirement, Budgeting, Camp NaNoWri Mo
- The CEC has streamlined the following processes to increase staff productivity and decrease staff input time for the following tasks: CEC & Arts Bank Deposit, PRT 150 & PRT 200 Seasonal Costs Reporting, Data Reporting Features, Database Training



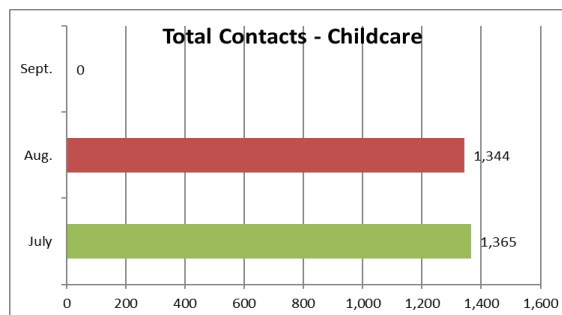
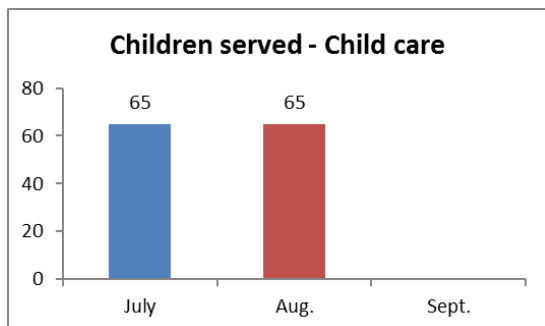
FY18 Changes to Facebook Marketing – From 567 likes to 1085 likes

Increasing presence on Facebook will ultimately increase the organic reach we have for programs and events at the Community Education Center.

- Added “Events” for CEC and Arts classes and programs
- Increase of regular posts, pictures, and videos
- Increase of sharing and boosting events for other departments for cross-communication
- Like and following other community education centers
- Boost special news and events
- Request instructors share classes on their page to increase audience reach and awareness



Airport Road Child Care Center

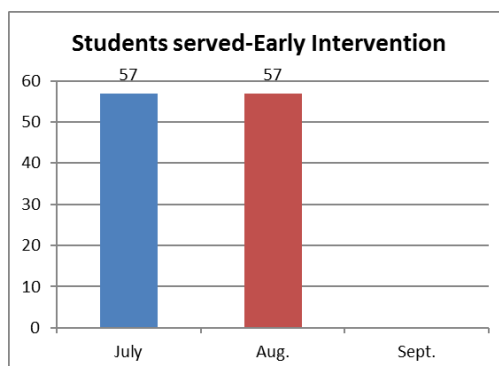


HIGHLIGHTS

- There is 1 vacant teacher and 3 vacant Teacher Trainee positions. The vacant teacher positions continue to contribute to low enrollment.
- 3 children transitioned to another room. Children are screened prior to transitioning up to the next classroom. If a child scores under 80% the parent can have the child remain for 1 more month to work on skill areas as needed. If parent chooses to transition the child to the next classroom, the next classroom is made aware of skill levels and the next classroom develops a plan to work on the skills needed where appropriate.
- 104 children are on the Wait list in the five priority areas.



Early Intervention – Birth to Three



12 (July), 9 (August) children on Individual Family Service Plans (IFSP) received services from the Part C (Birth to 3) Program. Therapy services are provided through Brown or Outagamie counties and the Tribe supports the family through home visits, referrals to Oneida or outside agencies, gas cards for medical appointments in Milwaukee or Madison and therapy supplies not covered by the county. Many children have aged out of Birth to 3 since January and as the school year starts to end they will wait for services in the fall.

45 (July), 45 (August), children are receiving direct therapy services through Part B (ages 3-5). Part B provides, screens, evaluations and therapy services to children who qualify for an educational disability. These children have an Individual Education Plan (IEP). These services include; Speech/language and Occupational therapies and special education services. Two children were added to services in May.

Total contacts with customers

30 (July), 130 (August), contacts were made this month. Early Intervention has 3 therapists, 1 clinician, 1 home visitor and 1 special education teacher. Contacts were made through therapy sessions, contact with parents, program updates on children, IEP and IFSP meetings. The majority of services are at the following

sites; Oneida ARCC, NHC Head Start, 3 Sisters Head Start, community day care centers, onsite services and home visits.

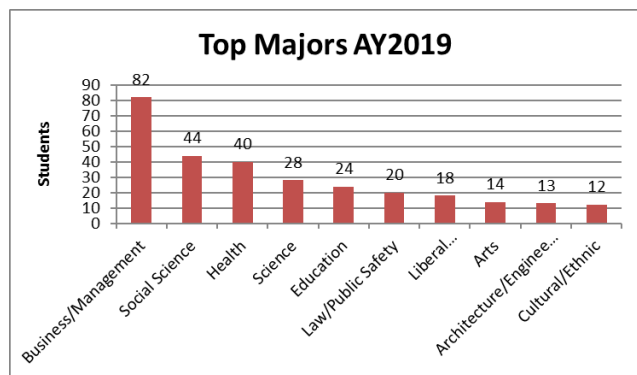
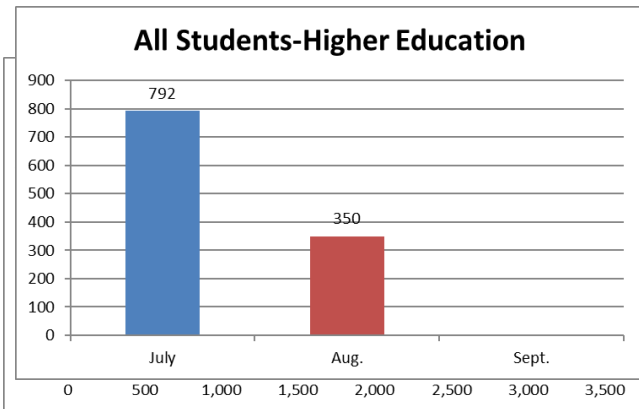
Early Intervention follows the Head Start calendar; therapy services ended May 17, 2018 and will resume Sept. 4, 2018.

September Referrals come from the following programs; Head Start (14), Oneida Health Center (4), Parent self-referrals (2) & ICW (2).

Traveled to Madison for the HHS Birth to 3 ICC meeting.

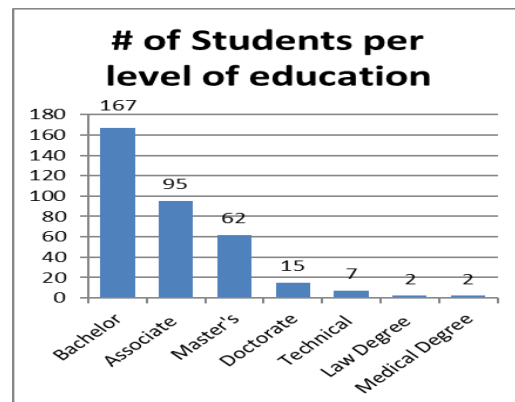


Higher Education Department



Activities - Higher Education

- Reached out to students on Probation contacts: 5 out of 11 (46%) reached
- Working on College Comeback program from Purcell Powless Scholarship to fund students who are suspended from HE grant at NWTTC.
- Working with Finance Office on a Higher Education Endowment
- Went Live with Online HE Applications



- Held Ed. & Trng/Higher Ed./YES Dept. Open House at NHC.
- Received \$4,400 grant from San Manuel Band of Mission Indians to fund 2019 High School College Fair
- Planning: College Intern Lunch and Learns, 2019 High School Health Career Fair
- Met with Site II coordinator, Newly assigned Anthony Cornelius. Set up Higher Ed. info. booth at Site II Housing Development Open House.
- Continued working with Oneida Health Center to get a 2019 Teen Health Fair planned for Spring
- NWTC New Facilities Tour



JOB TRAINING – VOCATIONAL REHABILITATION AND WORKFORCE

The WIOA grant was a competitive submission this year. The grant was submitted in May and the previous grant ended on June 30, 2018. There was tribal contribution budgeted that kept the employees working until July 8, 2018. The employees were laid off due to not receiving the following year grant. Notice of the award was received on July 27, 2018 but was \$24,000 less than proposed. The tribal contribution was not budgeted for FY2019 so there was a shortfall of about \$49,000 for the WIOA program. The WIOA counselor was brought back from layoff. The Job Training Director was not brought back from layoff because of the funding shortfall.

The grant was rewritten to match the funding amount. Because the Director's absence, the Vocational Rehabilitation Administrator/ transition specialist assumed supervision of the WIOA employees. The outreach coordinator will be moved under the WIOA grant at 70% to assist with recruitment of consumers for WIOA, while continuing to assist with the VR recruitment. Because the Interim Administrator/Transition Specialist will be going on maternity leave and the interim transition specialist has resigned for another job, I have taken over supervision of the WIOA program. I plan to train the staff on grant and budget management as well as creating a work plan for them for the new grant.

Because this area is down 2 positions and we have been in a bit of transition, we don't have numbers to report yet. We will submit them next week as we will be putting the annual grant reports together.

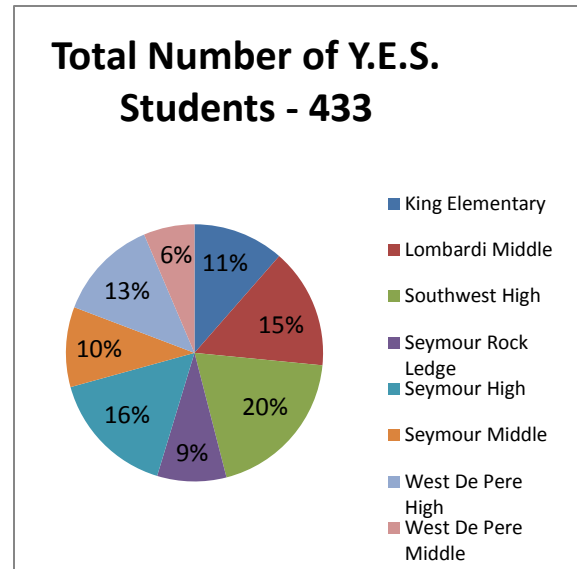
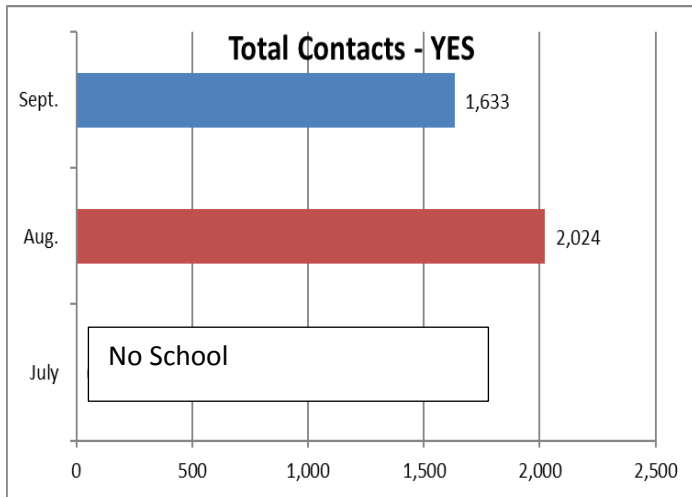
YES

YOUTH ENRICHMENT SERVICES

The Y.E.S. Program Staff provide academic enrichment, social support services, mentoring and promote college and career readiness to Y.E.S. Eligible and Title VI students in service area schools.

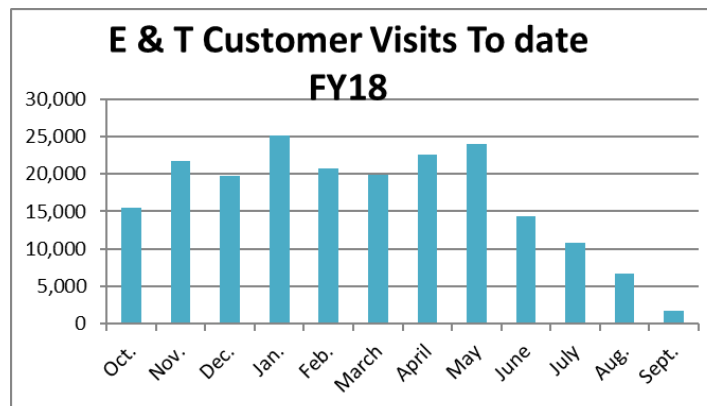
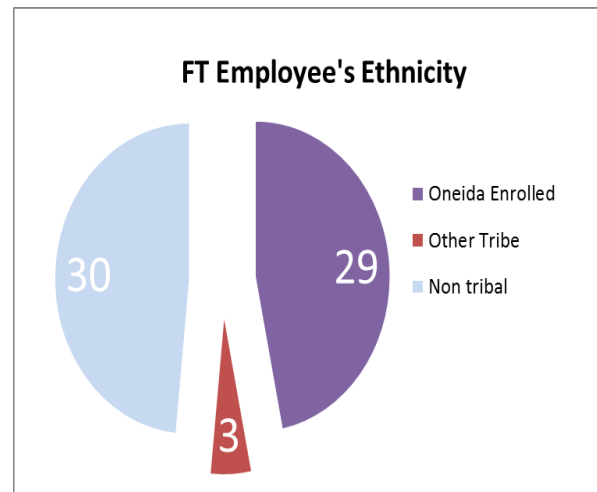
TOP ACTIVITIES

- Y.E.S. Staff on layoff in July, return from layoff was staggered during the month of August, with last staff member returning on August 27th. One vacant advocate position
- The student numbers are preliminary, all the paperwork has not been entered.



Education and Training Area

EDUCATION & TRAINING FTE STAFF	
As of 8/30/2018	
Administration	3
Arts*	2
Child Care*	26
Community Education Center	2
Early Intervention	2
Higher Education*	5
Job Training*	5
Youth Enrichment Services (YES)*	15
Total Staff	60
*vacancies	(2)



PARKS AND RECREATION AREA**Executive Summary**

The Parks and Recreation Area is focused on providing wellness opportunities for Oneida members and employees. The departments in the Area are Family Fitness, Parks, Recreation, and Adventures/Experiential.




The Family Fitness Department has updated the menu of items offered in the fourth quarter. The Center now offers sandwiches and has decreased the number of shakes on the menu. This will help with food waste with our food purchases as we do not have to purchase a wide range of fruits for the shakes. Sandwiches are made with the lettuce from the Oneida Aquaponics. OFF continues to utilize sub-relief to provide instruction for some of the classes. The Fitness Center had a weight loss challenge with a total loss of 184 pounds from 74 participants. The Fitness Center provided “pop-up” fitness classes during the annual shut down, with only one (1) cancellation due to inclement weather.

Parks has been busy getting the parks cleaned and maintained. There was less drug paraphernalia in the parks than in past years. When these items are found, OPD is immediately called.

Recreation has been extremely busy. The youth have been climbing the wall, literally, with the Experiential Department, summer camps, sports specific camps and more. Both gyms at the Civic and Cliff Webster (Cty H.) facilities continue to be utilized by Oneida members. The Cliff Webster facility is open for rentals on the weekends, however, this calendar is filled quickly. Like the other departments in the Area, Recreation provided youth summer camps, and then quickly developed and implemented curriculums for the youth as they return to school and for the elders as they return for weekday activities.

The Experiential and Adventures Department has had a full calendar with activities for all ages. The focus of the Department is to show how easy it is to be active, appreciate the outdoors, and give people the “tools” to know what they need to be outside safely. The staff continuously provide safety talks prior to any excursion, which includes, but is not limited to: telling family/ friends where you are and how long you are expected to be gone, dressing for the weather, and what to do in case of an emergency. The Department had several full camps during the summer, overnight trips, and began work with the school systems. The staff works with native youth in local schools and with youth at Recreation. The Department continues to provide many mindful activities to help groups learn how to de-stress, quiet the mind, and appreciate all the outdoors has to offer. The Mindful Walks are in support of the RAS opportunities for the organization but are open to non-employees as well.

ONEIDA FAMILY FITNESS

NARRATIVE	DEMOGRAPHICS	FREQUENCY/UTILIZATION	BULLET POINTS
<p>Provides health and wellness opportunities for all ages and abilities, to include physical activities and preventative health education to encourage total well-being. Have a continued focus on maximizing fitness and wellness programs to increase engagement and participation.</p>	<p>Base Number: 4,428 members</p> <p>AGE GROUPS</p> <p>0-3: 4-12: 13-17: 18-35: 36-54: 55-64: 65+:</p>	<p>Customers used Oneida Family Fitness services 15,548 times:</p> <p>12 members; 69 visits 89 members; 670 visits 103 members; 920 visits 249 members; 3,700 visits 254 members; 4,068 visits 118 members; 2,141 visits 150 members; 3,179 visits</p> 	<ul style="list-style-type: none"> • Weight Loss challenge (78 participants = 184 lbs) • Youth Fitness Camp; 6 • Swim Lessons; 20 • Collaborated with Insurance providers to be a Silver Sneakers & Optum Advantage fitness facility • Provided 344 fitness classes; 2,980 • Aquatic; 3,685 • 108 Martial Art classes; 925 • 100% customer satisfaction rating achieved • Saturday Pop-Up Yoga classes outside • Off-site fitness classes during shutdown • Golf outing fundraiser for Oneida Youth Fitness Camps (132 golfers = over \$1,000)
<p>Collaborate with Oneida Programs to provide wellness opportunities.</p>		<ul style="list-style-type: none"> • Met with diabetic clients 144 times; working with Health Center to improve program • Exercise class for elders at Elder Services 1x week; 99 • Assisted Health Promotions with the Diabetic Walk; 150 • Collaborate with Diabetic area to provide Bellin Run trainings and prepare Team Oneida; 141 	
<p>Increase participants' knowledge, skills and abilities (KSAs) of physical fitness and healthy lifestyles to reduce health care costs.</p>		<ul style="list-style-type: none"> • Support RAS points for health plan participants by utilization. • Stretching and healthy back demonstrations to Gaming and non-Gaming Custodial staff • Reward members who engage in the recommended physical activity (3-5 days/week); 7% of membership 	

PARKS DEPARTMENT

NARRATIVE DEMOGRAPHICS	FREQUENCY/ UTILIZATION	BULLET POINTS
<p>Provides maintenance and landscaping to 18 parks and two (2) multipurpose fields and community Lacrosse Field in Flying Leaf. The staff repaired and/or replaced parks equipment and provided maintenance on the lawnmowers and weed-eater equipment. In addition to regular maintenance of equipment, the staff assisted with elders craft class.</p>	<p>Base number: 18 Parks and 2 multipurpose fields and the community lacrosse field. Customers utilizing the parks has tapered off due to end of summer and youth returning to school.</p>	<ul style="list-style-type: none"> • Parks are monitored for use, drug paraphernalia, and equipment damage. • Staff repairs parks equipment.

EXPERIENTIAL & ADVENTURE

NARRATIVE	DEMOGRAPHICS	FREQUENCY/ UTILIZATION	BULLET POINTS
<p>Oneida Experiential & Adventures uses hands on interactive activities to help individuals and groups develop themselves to help them be their best selves.</p>	<p>Base number: 824</p>	<p>Customers used Oneida Adventures services 2,479</p>	<p>Clients:</p> <ul style="list-style-type: none"> • Community Members • Individual Employees • Specific Therapy Groups • Department Team Building/Conflict Resolution • Students: ONSS, YES • Environmental Education • Diabetic Summer/Fall Multi-Day Excursions
<p>Oneida Experiential provided healthy options for the RAS point system by helping employees to improve their health by making real behavior changes and discovering and overcoming road blocks preventing them from making the changes previously. Participants</p>	<p>AGE GROUPS</p>	<p>528</p>	<p>Provided classes for:</p> <ul style="list-style-type: none"> • Diabetic Grant • Elder Services • Elder Nature Connection for behavioral changes (kayaking, walks, and birding, rice gathering) • Depression prevention/reduction • Just Move It Oneida (kayaking, biking) • RAS- hiking, biking, mindfulness • Veterans group • Rites of Passage group

<p>increased understanding of physical and emotional health. Instructed interactive Diabetic education- Grant funded programs.</p>	<p>18yo -70yo</p>		<ul style="list-style-type: none"> • Turtle School (canoeing) • High School (canoeing, climbing, kayaking) <p>Conducted activities for Reasonable Alternative Standard (RAS) Points for employees in conjunction with Diabetic & Stress Reduction Education: Mindful walks kayaking, canoeing, hikes. Participants increased stress reduction awareness by 88%.</p>
<p>Family Enrichment Programs Domestic Violence Support AODA Parenting program</p>	<p>18yo -81yo</p>	<p>1317</p>	<p>Elders self- reported significant Increase in morale 84 % With 90% reporting a desire to try new (more physical) programs with us. We had great participation with the Elder Kayaking.</p>
<p>Youth program: Behavior Intervention, Character Development, Environmental, After school, Survival, Outdoor skills, High School Adventure, Youth Healthy Relationships, JMIO,</p>	<p>7yo-18yo</p>	<p>634</p>	<p>Provided Adventure curriculum for youth to connect to the natural world, each other and themselves.</p>



RECREATION

The purpose of the Oneida Recreation Department is to enhance the Oneida Community's quality of life through multi-generational recreation and leisure programs.

Program	Annual Budget	Qtr 1 Expense	Qtr 2 Expense	Qtr 3 Expense	Qtr 4 Expense	On Track Yes/No	Amount (%) Tribal Funds
Recreation	\$1,014,543.00	\$230,812.54	\$234,619.61	\$252,953.79	\$263,190.28	Yes	100

Total Staff	# of Oneida Staff	# of Non Tribal Staff	Current Vacancies
14	12	2	0

Measurable Outcome(s)/Status	
Arts: 48% of art room participants at the Civic Center and 51% of art room participants at the Clifford E. Webster building were introduced to a new art medium each month.	
Education: 69% of learning center participants at the Civic Center and 71% of learning center participants at the Clifford E. Webster building completed their homework assignments.	
Social Recreation: 40% of youth at the Civic Center and 53% of youth at the Clifford E. Webster building were taught the 6 pillars of Character Development and given opportunities to use these traits.	
Sports & Fitness: 64% of youth at the Civic Center and 20% of youth at the Clifford E. Webster building received their 60 minutes of recommended daily physical activity. Flag Football started in Sept. – total attendance = 54.	
Elder Program: 4 sessions of bingo were held this month – 60 different participants – total attendance = 171.	
Summer Program – Session II – 5&6 year olds – 20 participants – total attendance = 255; 9 – 11 year olds – 62 participants – total attendance = 622. Session III – 12-14 year olds – 52 participants – total attendance = 491.	
The Flying Leaf Lacrosse Field was busy in Sept. 2018 – 2 community games and 6 team practices – 272 attendance.	
Base # of Customers (unduplicated)	# of Customer Visits/Contacts (duplicated)
609	7595

Prime/Main Activities/Services Offered this Quarter
Summer Program – July, August – Session II – 5&6, 9-11 & 12-14 & Tball & Pee Wee Baseball
After School Program- September – Arts, Education, Social Recreation & Sports & Fitness; Elder Program - Bingo

Highlights / Challenges / Next Steps
FY18 After-School Program: Arts: 81% of art room participants at the Civic Center and 63% of art room participants at the Clifford E. Webster building were taught new art mediums. Homework Help

Attendance at the Civic = 806 and 1205 at the Clifford E. Webster building. 51% of youth at the Civic and 64% of youth at the Clifford E. Webster building learned about Character Development and put these traits into action. 45% of gym participants at the Civic received their 60 minutes of daily physical exercise and 33% of gym participants at the Clifford E. Webster building did as well.

We fed 4,857 youth during our FY18 after-school program – each meal cost averaged \$1.99.

We paid for 3,054 Transit rides during our FY18 after-school program to ensure the safety of our participants.

2018 Summer Baseball Leagues were a great success this year – T-ball (ages 5&6) – 33 participants – total attendance = 457. Pee Wee (ages 7&8) – 35 participants – total attendance = 552. Little League (ages 9-12) – 32 participants – total attendance = 1268. We had 8 youth register for Babe Ruth this year – not enough to field a team. Adult Coed League – total attendance 801. We also had 2 tournaments at our Ball Fields this year – Little League and Girls Softball – total attendance = 1594.

207 youth registered for our Summer Programs. This is the highest registration total in the past five years.

FY18 Community Rentals – Clifford E. Webster Building = 154 – total attendance = 3,227 community members.



SOCIAL SERVICES**Executive Summary**

Social Services is one of the largest areas in the organization which requires the sharing of large amounts of information. Social Services continues to offer a variety of services to meet the Nation's diverse population. Support and emergency assistance is provided to individuals and families who meet service criteria the related eligibility requirements.

The fourth quarter was filled with grant proposal writing, narratives, budgets and additional financial planning. Areas within Social Services have multiple funding sources from Tribal contribution, Bureau of Indian Affairs (BIA), state and federal agencies. The Oneida Nation's successes are reflected through the services provided which are aligned with the Nation's vision of "A Nation of strong families built on Tsi?Niyukwaliho T^ and a strong economy".

- Positions were filled this quarter and we continue to work with the Human Resources Department (HRD) to fill additional vacancies. New ideas, community access reviews and application friendliness are all part of the hiring process. Continuous improvement is a priority.
- A variety of events are coordinated each month by the Social Services Areas. Below is a short list of activities held in the fourth quarter:
 - Elder Expo 2018 (expanded to two (2) days with a presentation about Alzheimer's)
 - Child Support Awareness Month
 - Community Support event
 - South Eastern Oneida Tribal Services (SEOTS) coordinated transportation for elders and community members to attend events
 - Three (3) listening sessions at the Elder meal site were hosted to gather input that would be included in the Tribal Aging Unit three-year plan that is coming due
 - Elder Services coordinated, collaborated and hosted an Elder Abuse Awareness event
 - Conscious Discipline training and information event held in the evening for community at the Radisson and for staff within Social Services area during the day
 - Social Services areas hosted presentations on a variety of topics throughout the community
- Energy Assistance is in full swing once again and outreach has started for this program. Please contact Economic Support with any questions.
- Temporary Assistance for Needy Families (TANF) managed the Summer Youth Employment program and school clothes projects. 37 TANF youth completed eight (8) weeks of employment.
- Child Care and Development Fund (CCDF) staff are working together to ensure the 2019 quality dollars goes back into the community and are being obligated to various areas.
- Food Distribution completed upgrades on the interior and exterior of the building.
- Food Distribution plans to convert into a store concept where customers would check out their own food. No additional staff will be needed and better service will be provided.
- The Oneida Nation Child Support Agency (ONCSA) continues to work with the Law Office on the child support law amendments.
- August was National Child Support Awareness Month as well as the 10th Anniversary of the Oneida Nation Child Support Agency and celebrated with a Child Support Family Picnic at Pamperin Park.
- Indian Child Welfare (ICW) continues working through the Children's Code implementation plan since the budget was adopted in October 2017. Please see the Family Services report below for more detail on accomplishments.
- Head Start/Early Head Start moved into the newly remodeled building and had a soft opening for parents and teachers.

- Head Start collaborated with the Oneida Language Program to implement an Immersion grant this year where Oneida is only language spoken in the classroom.
- Head Start Before and After programming is now being held at both the Green Bay and Norbert Hill Center sites.
- Head Start (HS)/Early Head Start (EHS) worked with Oneida Behavioral Health to develop a process for Mental Health Consultation and Reflective Supervision with a related Memorandum of Understanding (MOU). Reflective supervision is characterized by active listening and thoughtful questioning by both parties.

ECONOMIC SUPPORT

Handing out 2018 School Clothes



Child Support Agency Event



Community Support Event 2018



TANF Summer Youth



Economic Support has been busy with some internal staff changes, community outreach and education, staff training and travel. Staff attended the Elder Expo, Child Support Awareness, and Diabetic Dinner Event as outreach efforts for all programs. We will continue to do additional outreach in the future, specifically for Energy Assistance and Temporary Assistance for Needy Families (TANF) programs. We have an internal goal to serve at least 100 more households for Energy Assistance. Many staff have been traveling for training specifically for; TANF, Child Care, and Communication.

The most noteworthy programs for the 4th quarter are Temporary Assistance for Needy Families (TANF) and the Child Care and Development Fund (CCDF). TANF received notice in the fourth quarter, that the work participation rates for 2017 were successfully met. The CCDF program has done a great job of following through with initiatives and requirements from the grant to improve the quality of care of children served. The funded projects at Three sisters and Head start are completed.

All state contracts and agreements have been submitted. The Federal Program narratives and reports have been submitted

The previous way to count walk-ins was not accurate so the system for counting walk-in clients has changed to counting the customer log entries rather than customers who sign in via sign-in slips. The difference in visitors was very significant.

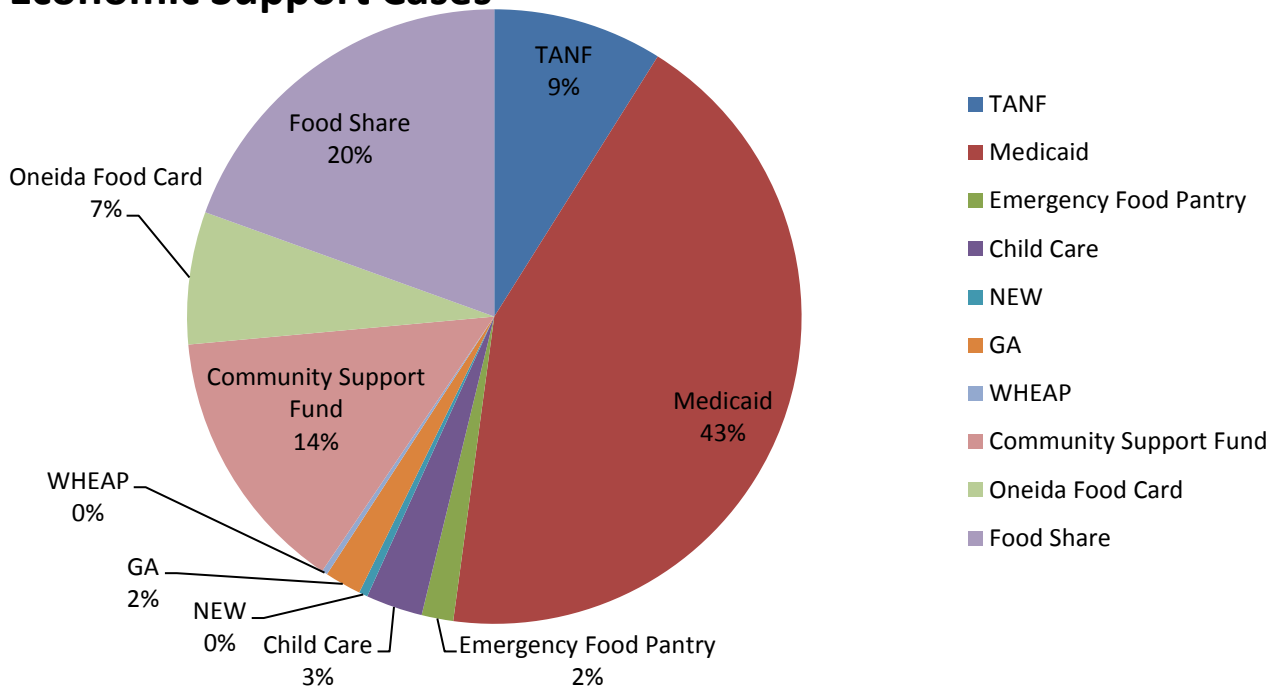
July walk ins: 107 August walk ins: 1446 September walk-ins: 812
 July phone calls: 696 August phone calls: 1006 September phone calls:689
Total Calls: 2391 Total Walk ins: 2365

NARRATIVE	DEMOGRAPHICS	FREQUENCY/ UTILIZATION	BULLET POINTS
Economic Support Department administers several public assistance programs. One of those is the TANF (Temporary Assistance for Needy Families) program. The TANF program promotes employment and personal responsibility to financially strengthen families. This is done by providing parents or caretakers with employment preparation and/or supportive services that promote family self-sufficiency and financial responsibility.	Agency TANF Cases: Cash Assistance: July - 10 August - 9 September - 9 Total cases: 28 Crisis Assistance: July - 7 August - 5 September - 3 Total cases: 15 Diversion Assistance: July - 179 August - 415 September - 22 Total cases: 616	Appointments: July - 103 August - 71 Sept – 72 Total Appts: 246 Calls: July - 853 August - 526 Sept - 707 Total Calls: 2086 No Show/No Calls July - 18 August - 22 Sept - 25 Total No Show No Calls: 65	37 TANF youth completed 8 weeks of employment experience in August. They finished with pizza party with family and supervisors supporting their efforts. The TANF program also completed over 400 applications for school clothes. This project served over 730 children in our service area. TANF continues to serve families to maintain the household with support services.
Medicaid Assistance and Food Share are programs that assist low-income families by providing support in the form of food and medical assistance.	Agency Medicaid: July – 1106 August – 1002 September - 1080 All Medicaid: 3188 Agency FoodShare: July – 484 August – 481 September -473 Total: 1438 FoodShare: 1438		The Income Maintenance program numbers continue to stay steady with no significant increase or decrease in client usage.

<p>Child Care provides, assistance to low-income families through two separate sources. Wisconsin Shares is the state child care assistance program and is processed through the State Child Care system. CCDF (Child Care Development Fund) is a federal grant that is utilized to assist families whose income exceeds the State income guideline. CCDF child care subsidies also assist with some child care registration fees and other community initiatives. Family Services Program grant assists with Respite care services.</p>	<p>Child Care Cases: <u>WI Shares cases:</u> July - 47 August - 45 September - 45 Total- 137 <u>CCDF Cases:</u> July - 26 August - 26 September -27 Total- 79 <u>Family Service Worker (FSP) (Respite) Cases:</u> July - 1 August - 2 September - 1 Total- 4</p>	<p>On-site Child Care center utilized: July - 116 August - 98 September - 101 Total - 315</p>	<p>The child care programs continue to maintain a steady rate of use. The largest fluctuation is between the end and beginning of the school year. The child care staff have made outreach to different child care facilities to tour and introduce themselves. The CCDF that assisted with recent renovations the Three Sister and Head Start are now complete.</p>
<p>Native American Employment Works (NEW) is a program to assist single individuals without minor children with work related expenses when starting new employment or retaining employment.</p>	<p>Applications: July – 21 August - 9 September - 4 Total Applications: 34</p>		<p>NEW support services consist of auto insurance, car repair, work clothing, and tools for employment.</p>
<p>General Assistance (GA) is a program designed to financially assist those with shelter costs for those living on the reservation, without minor child. This program assists those who are awaiting their Social Security Disability (SSD) determination.</p>	<p>Cases: July - 5 August - 4 September - 3 Total Cases: 12</p>	<p>Phone calls: July - 5 August - 2 September – 2 Total: 9</p>	<p>Cash payment given to those for housing related costs including rent, mortgage and/or utilities.</p>
<p>WHEAP (Wisconsin Home Energy Assistance Program) is administered to low-income individuals or families in need of heat and electric assistance.</p>	<p>Applications: July - 4 August - 0 September - 18 Total: 22</p>	<p>Monthly Calls: July - 280 August - 291 September - 172 Total: 743 Walk-ins July - 291 August - 338 September – 218 Total: 847</p>	<p>There was a significant decrease in client numbers as the energy season ended on May 1st. Only application that were reviewed and significant crisis. The program has been planning improved outreach efforts throughout the community. The new heating season started on 10/1/2018</p>

<p>Oneida Food Card- Applicants can come to the office from 9-11 Monday through Friday.</p>	<p>New Users: July New - 174 August - 181 September - 159 Total: 514</p>		<p>Food card usage continues to stay steady.</p>
<p>Oneida Food Pantry was established to address an emergency food assistance need in the community.</p>	<p>New Users: July - 33 August - 41 September - 49 Total: 123</p>	<p>The pantry refers their walk-in customers to Economic Support; however, they will assist clients who are in need.</p>	<p>The pantry use remains consistent and steady with no significant decline or increase in users.</p>
<p>Community Support- Assists tribal members with support services during times of catastrophic illness, injury or emergency event when no other resources exist.</p>	<p>New Users: July - 358 August - 377 September - 304 Total: 1039</p>		<p>Staff met with South Eastern Oneida Tribal Services (SEOTS) staff to review the program on 9/27/18. The effort was to better educate the staff to have increased and appropriate applications being sent. We have worked with OnBase to share our mutual files.</p>

Economic Support Cases





Above pictures are of renovations and equipment that came from Child Care Development Funds (CCDF) Economic Support

FOOD DISTRIBUTION

The Food Distribution Program is a federally funded food assistance program to low income families that provides service to anyone within the reservation boundaries and who are within the income limits set by United States Department of Agriculture (USDA). USDA is the funding source of our grant. Our grant is 75% funded by USDA and 25% funded by tribal contribution.

Improvements have been completed to the interior and exterior of the building. Carpeting was replaced with laminated wood flooring and the staff has worked hard on the appearance of the front of the building.

A main goal is to convert to the store concept. When completed, clients will choose their own foods and check out like a grocery store. Many of the First Nations have converted to this concept and clients are very satisfied with the change overall. When implemented, this concept will be more efficient in the distribution of food and no additional staff will be needed if client number increases. There will be more time for deliveries and will result in better service to clients with eliminating wait time. Presently we deliver on Fridays and if truck is full, clients need to wait till the following week to have food delivered. The store concept has been approved and project has been added to the Capital Improvement Project (CIP) listing.

Some new additional items offered include: wild rice, Campbells cream of mushroom soup, applesauce in individual containers, blue cornmeal, whole grain pasta, and frozen ground buffalo.

NARRATIVE	DEMOGRAPHICS	FREQUENCY/ UTILIZATION	BULLET POINTS
Each month, participating households receive a food package to help them maintain a nutritionally balanced diet. Participants may select from over 100 products. Fresh, frozen and canned goods.	Total base numbers for the quarter: Clients: 2,055 Families: 1,012	Customers that used our program was a total of 2,012 families July: 651 August: 649 Sept: 712	A total of 248 Food Deliveries to the Elderly and Disabled for the quarter.

	<p>AGE GROUPS</p> <p>0-3: 32</p> <p>4-9: 42</p> <p>10-17: 34</p> <p>18-30: 70</p> <p>31-55: 92</p> <p>56-70: 55</p> <p>70+: 18</p>	<p>Phone calls relating to our service for the quarter:</p> <p>Outgoing: 1,199</p> <p>Received: 468</p> <p>Total calls: 1667</p> <p>Walk Ins: 1,713</p>	
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ELDER SERVICES

Elder Services remained steadily busy to close out FY2018. The Triennial strategic plan was completed in July. Three (3) listening sessions held at the elder meal site to gather input to be included in the Tribal Aging Unit three-year plan that is coming due. In August the 6th Annual Elder Expo was held. This event has been steadily growing every year since its conception. This year it was a 2-day event with one day focused on bringing awareness to the issue of Alzheimer’s. Two (2) doctors presented on the topic who specialize in this disease. In September, an Elder Abuse Awareness event was held with many elders attending. Event was to raise awareness on the different types of abuse that occur. It was good to present this at this time with per capita payments being distributed. A Project Manager and Elder Abuse Prevention Supervisor were hired which is a huge relief and in the process of fill current vacancies. Again, thank you for your continued support allowing Elder Services to provide services, attention, and assistance to the elders.

NARRATIVE	DEMOGRAPHICS	FREQUENCY/ UTILIZATION	BULLET POINTS
Mission: To assist our elders to maintain an independent, healthy, productive & quality lifestyle through love, caring & respect through provided services. Vision: To provide quality home & community-based programs for elders & be a model for other aging entities.	Brown & Outagamie Counties within reservation boundaries. Priority is given to elders age 65+ and age 55 to 64 with proof of disability. Base number: 1106	434 unduplicated customers = 12,743 utilization	Twa wah tsile (We are all family) Elder Services provides home & community base services to assist elder to remain in their homes.
	AGE GROUPS		

Congregate Meals	Native American 55+ & Non-Native 60+	231 Clients 3,805 Services	Meals provides 1/3 of daily nutritional value
Home Delivered Meals	Native American 55+ & Non-Native 60+	93 Clients 5,706 Services	Meals provides 1/3 of daily nutritional value
Native American Family Care Giver (NAFCG)	Native American 55+	48 Clients 588 Services	Support groups, Respite Care & Voucher program
Outreach Services	Priority 65+ and disabled, Native American 55+ Non- Native 60+	82 Clients 236 Services	Assessments & Monitor ERS
Elder Abuse	Native American 55+	5 Clients 26 Services	Filled Case Management Position
Benefit Specialist	Priority 65+ & 55 - 64 disabled, Native American	33 Clients 78 Services	Provides information, assistance and administrative representation, coordinates with other county, community, tribal and governmental agencies, under the direction of the Regional Legal Assistance office.
Home-chore	Priority 65+ & 55 - 64 disabled, Native American	242 Clients 375 Services	Snow plowing & lawn services. Minor handy man repairs
Transportation	Native American 55+ & Non-Native 60 +	76 Clients 924 Services	Transportation to meal-site & bus passes for working elders
Information & Referral (I&R) & DRUMS across Oneida Newsletter	55+	1155 elders – DRUMS	DRUMS articles posted monthly in Kalihwisaks, Elder Services Facebook page and A-Z email communication; Information & referrals varies.
The Aging & Disability Resource Specialist (ADRS) offers information and referrals on community and county resources to Oneida community members and functionally assesses members for Medicaid programs found through the Community Option Program Family Care, IRIS and Partnership programs	22-59: 0 calls 60-99: 34 calls 9 referrals made	Long Term (LT) Function Screens: 0 Brief/Short Term Service Coordination: 0 Follow-up: Information & Assistance (I&A): Options Counseling: 0	ADRS position is currently vacant since August 24 th . Position is posted and hopefully filled soon. Topic categories discussed during calls in last three months: adaptive equipment, Alzheimer's and other Dementia, ancillary services, end of life, food, health, home services, housing, income maintenance, legal services, medical home care, nursing home, public benefits, financial-related needs, taxes, transportation.

<p>through Brown and Outagamie Counties.</p>			
<p>Major Home repair 20 clients finished in FY18 \$137,366.45 spent in FY18</p>	<p>Priority 65+ & 55 - 64 disabled, Native American</p>	<p>8 Clients 8 Service requests completed</p>	<p>Repairs regarding health & safety for elders. Project Manager position has been filled. Once trained will take over Major Home Repair program to include providing scope of works for projects. This program was on hold for due to vacancy. However, Kevin House from engineering has been providing scopes of work on his down time for us which was extremely helpful in spending down this money.</p>

Elder Expo 2018



Robert Kinzhuma Scholarship Award Winners



Elder Expo 2018 Vendors



Elder Expp Raffle Prize Helpers



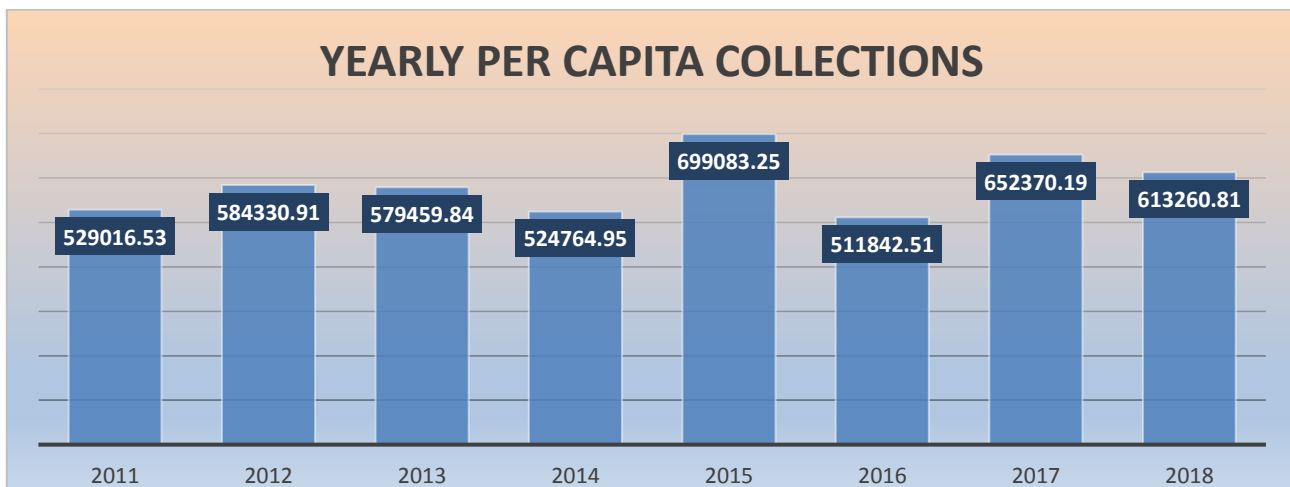
CHILD SUPPORT AGENCY (ONCSA)

Shakoti?nukú·lale? Latiksashúha? (they watch over the children)

The Oneida Nation Child Support Agency (ONCSA) is a federally funded program through the Administration for Children & Families. The ONCSA establishes paternity and child support, locates absent parents, enforces child support orders as well as reviews and modifies child support orders. ONCSA promotes parental responsibility so children receive support from both parents even when they live in separate households. This quarter we filled the final two case manager positions within the agency. At this quarter’s end we had 3,051 open cases which will result in 305 cases per case manager once new staff are fully trained. This is still a higher case load for an ONCSA case manager. The ONCSA continues to work with the law office on our child support law amendments until completion. August was National Child Support Awareness Month as well as the 10th Anniversary of the Oneida Nation Child Support Agency. We celebrated with a Child Support Family Picnic at Pamperin Park on August 9th. Pictures shown below are from the event that day. We had 125 participants and collaboration with Oneida Family Support, Temporary Assistance for Needy Families (TANF), and Head start to make this event a huge success.

NARRATIVE	DEMOGRAPHICS	FREQUENCY/ UTILIZATION	BULLET POINTS
The Oneida Nation Child Support Agency locates absent parents, establishes paternity, establishes child support orders, and enforces these orders for non-custodial parents to pay support for food, clothing, necessities, and health insurance for children. These needs being met provide financial and emotional well-being for children.	Current cases as of 9/30/18: 3,051 305 cases/case manager	10,215 customer contacts this quarter. This includes customer appointments, phone calls, and walk-ins.	Stipulation - 35 Hearings - 27 Advisory Reports - 11 This quarter the director attended the National Child Support Enforcement Association Leadership Symposium. All positions are filled in the Child Support Agency and training continues for newly hired staff this quarter. In, September per capita was intercepted for child support arrears for 787 cases from 519 Oneida tribal members.

The chart below shows a steady collection of Oneida per capita for child support outstanding arrears:



Child Support Family Picnic Pictures

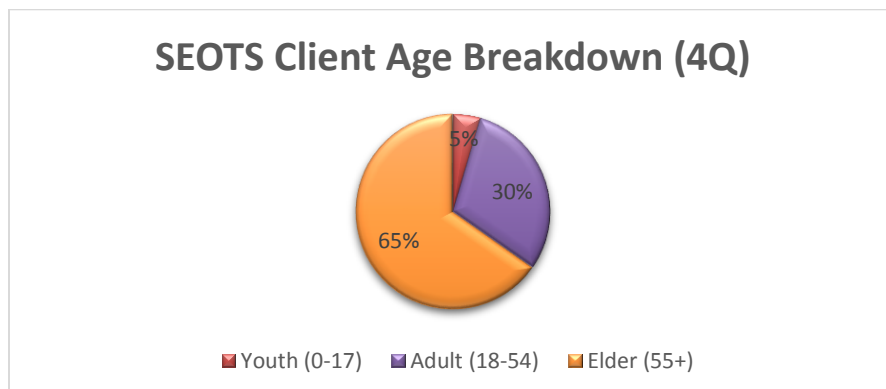


SOUTHEASTERN ONEIDA TRIBAL SERVICES (SEOTS)

SEOTS Mission is strengthening our cultural connection and providing services and programs to enhance the well being of On^yote?a-ka in southeastern Wisconsin.

Overall visits to SEOTS increased by 7% over participation rates in FY2017. For the fiscal year, there were 6,727 visits to SEOTS programs and services. During FY2017 there were 6,285 visits. For the fourth quarter (4Q) of FY2018 there were 1,587 unique visitors, compared to 1,689 during FY2017 (4Q). SEOTS continues to have a significant relationship with the Oneida Elder population of southeast Wisconsin. During the fourth quarter, there were 298 visits to our weekly Elder Activities. Elders also accounted for roughly 65% of the total number of visits to the SEOTS office, programs, and services. Elders make up 28% of the Oneida population of southeast Wisconsin. Overall, the most utilized service remains medication distribution, which accounted for 573 (36%) visits in the fourth quarter.

A goal of SEOTS was to increase awareness of existing programs and services. This was accomplished through direct mail and social media. Visits to complete paperwork related to programs and services increased from 40 in FY2017 (4Q) to 90 in FY2018 (4Q). Notary services increased from 1 in FY2017 (4Q) to 26 in FY2018 (4Q). Also, requests for Enrollments specific paperwork, such as Oneida Life Insurance Plan Plus (OLIPP), increased from zero in FY2017 (4Q) to 20 in FY2018 (4Q). We will continue the awareness building campaign into FY2019.



The age breakdown reflects minimal youth participation due to youth programs at SEOTS concluding during the first week of August. Students return to school resulting in a drop of youth participation at SEOTS. Elder activities take place weekly throughout the year. Note: not all clients provide their age when signing in. The graph represents 1,381 (87%) clients out of the 1,587 who signed in.

NARRATIVE	DEMOGRAPHICS	FREQUENCY/ UTILIZATION	BULLET POINTS
The SEOTS Mission is strengthening our cultural connection and providing services and programs to enhance the well-being of Onáyoṭeʔa-ka living in southeastern Wisconsin. During the third quarter of FY2018, SEOTS continued to work on community engagement activities, in addition to regular programming.	Base number: 1,578 Unduplicated: 587 Total Oneida Population of Southeast Wisconsin: 2,134	Total visits: 1,578	Highlights include weekly Elder activities (298 visits), Office Equipment Use (98 visits) and the Paperwork for Tribal services (90 visits).
AGE GROUPS			
	0-3: 0	Social Media Counts: 1,628 total page likes on Facebook	Total Facebook page likes increased by 44
	4-9: 16		
	10-17: 47	Emails relating to services: NA	
	18-30: 88		
	31-54: 328		
	55-70: 680		
	70+: 222		



Apple Festival.

SEOTS coordinated transportation for 42 Tribal members to attend Apple Fest on Saturday, September 22.

Tribal member Esai is experiencing pounding an Ash log into splints.

FAMILY SERVICES

Indian Child Welfare (ICW): 326 children received services by the department through on-going/intake case management. The department continues working through the Children's Code implementation plan since the budget was adopted October 2017. The ICW department filled the Children's Code related position (Paralegal) in July 2018. The department continued to meet with Outagamie Co. leadership throughout the quarter to continue efforts on the Memorandum of Understanding (MOU) & 161 agreements. Continued efforts toward implementation continue as we have also begun to meet with Judge Collins and the judiciary and began reviewing and editing court related forms and reports.

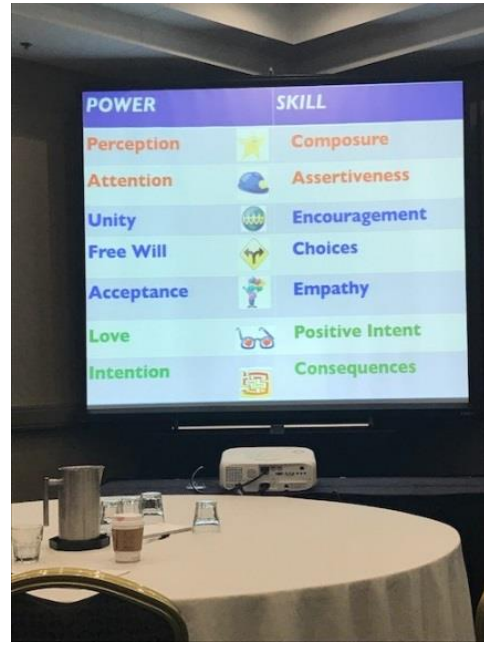
Foster Care: Program continues to recruit and license new foster homes, some child specific and others open to foster placements. Six homes were in the licensing process during the 4th quarter, four child-specific and two generals. Program continues to work in collaboration with the State, Local County, and community on recruitment initiatives as lack of foster homes is a trend across the county. Program was present at the Child Support event, Boo Bash and Farmers Market for community outreach and recruitment purposes.

Parenting: Parenting Education Class (PEC) began in September and, with 16 participants. Trauma Informed Parenting (TIP) evening sessions also began in September with a total of 11 participants. Due to the interest in Conscious Discipline Curriculum Family Services was able to bring in Annette Chastain who is a certified trainer to offer a two-day training to professionals throughout the Nation, 200 attendees. The program has a vacancy as of August and is looking to fill so curriculums can be learned to assist the one Program Coordinator who is currently facilitating and meeting individually with families.

Prevention: Summer program was offered during this quarter to 3rd and 4th graders. Staff from both the Prevention and Domestic Abuse programs transported and provided many activities to the youth throughout July and August. Services for school age youth transitioned back in the schools in September with program staff meeting with school staff for planning purposes. Program offered support and education during the Back to School event in August for Foster and Kinship providers. Staff trained in Reiki and Question Persuade Refer (QPR). Program continues to work toward providing youth education on substance abuse, self-esteem and overall wellness.

Domestic Abuse: Program continues to offer group and individual services to individuals and families who are experiencing domestic abuse or are survivors of sexual assault. Services are offered in the office, in the home and school/community setting. Both Prevention and Domestic Abuse staff assisted with the youth summer program which was offered during the months of July and August. Planning has begun for the annual Domestic Abuse community event scheduled for October 20th. The Program is looking to fill the Office of Violence Against Women Lay Advocate position as it has been vacant since 9/28/18. Family Services department (along with Economic Support and Child Support) had an in-service day on 9/14 for staff enrichment with motivational speaker Chance Rush.

Conscious Discipline Training 8/21 & 8/22 200 attendees from a multitude of departments



Summer Program 2018-Prevention

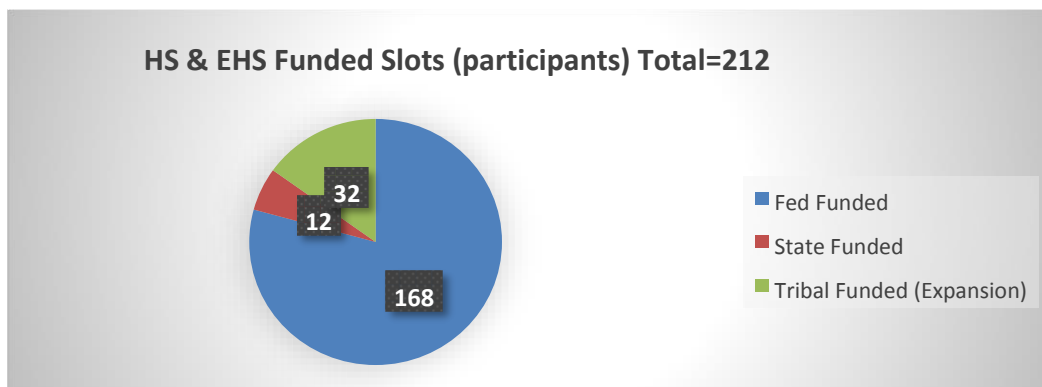
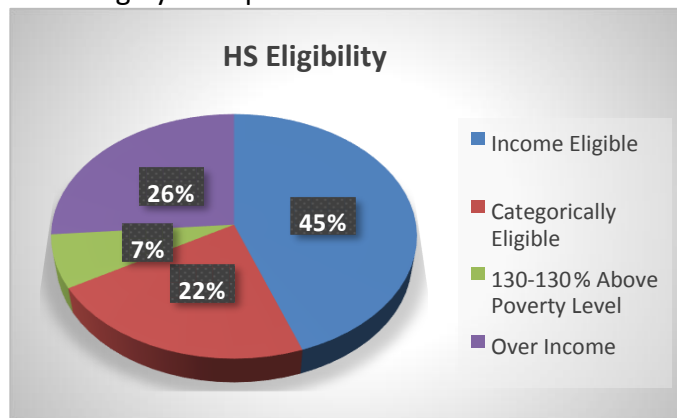
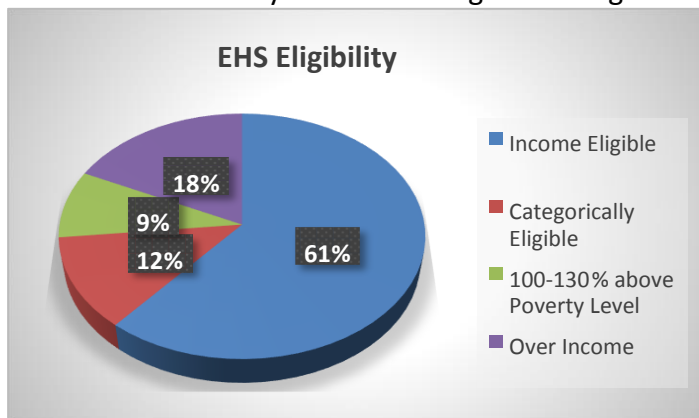


NARRATIVE	DEMOGRAPHICS	FREQUENCY/ UTILIZATION	BULLET POINTS
<p>Indian Child Welfare: Program area provides child protection services, parenting services and foster care services to Oneida children and families in accordance with the Indian Child Welfare Act and the Children and Family Services Department Mission. Program goal is to assist/support families in their effort and ability to provide a safe, nurturing and stable home environment for their children.</p>	<p>326 (Oneida children and families involved in county/state Child Welfare systems, On-going and Intake totals)</p>	<p>2432 (Client contacts; home visits and all correspondence)</p>	<p>* 109 (children) served monthly- On-Going/Intake case management</p>
<p>Foster Care/Kinship Care: License foster homes and kinship providers to offer placements for youth in out of home care (voluntary and involuntary) that follow the placement preferences set forth by the Tribe.</p>	<p>232 (Oneida youth in out-of-home care; with a relative-Kinship Care, foster care, residential, group home, detention center.)</p>	<p>2731 (Client contacts; home visits and all correspondence)</p>	<p>* 58 Kinship-monthly average *14 youth in foster care-monthly average *6 respite</p>
<p>Parenting: Provide parenting education & support to families in the community who are either mandated to meet conditions or voluntarily participating.</p>	<p>91 (voluntary, mandated) parents, foster parents, community members-total served)</p>	<p>1100 (Client/participant contacts; group session, individual sessions, home visits and all correspondence)</p>	<p>*16 participants in Parent Education Class (PEC) & 11 Trauma Informed Parenting (TIP) each session</p>
<p>Prevention: Services provided to youth K-8th grade as well as families designed to support them in healthy and safe lifestyles.</p>	<p>484 (Youth and family attendee totals)</p>	<p>809 (total attendees for all youth group sessions offered)</p>	<p>*youth groups beginning in the schools *youth summer program</p>
<p>Domestic Violence: Education on healthy relationships, crisis and on-going support to families who are experiencing or who have experienced domestic violence.</p>	<p>440 (Women & Men groups and individual services, youth positions vacant)</p>	<p>706 (Group & individual session, all other related correspondences total)</p>	<p>*Women's Group *Men's Group *Individual and crisis support offered</p>

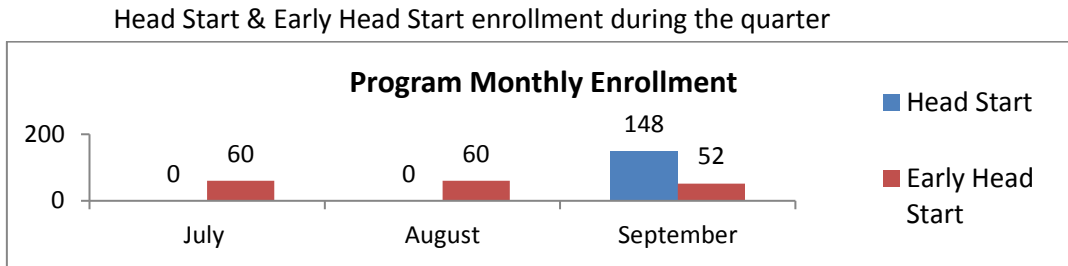
HEAD START (HS)/EARLY HEAD START (EHS)

Summary and highlights:

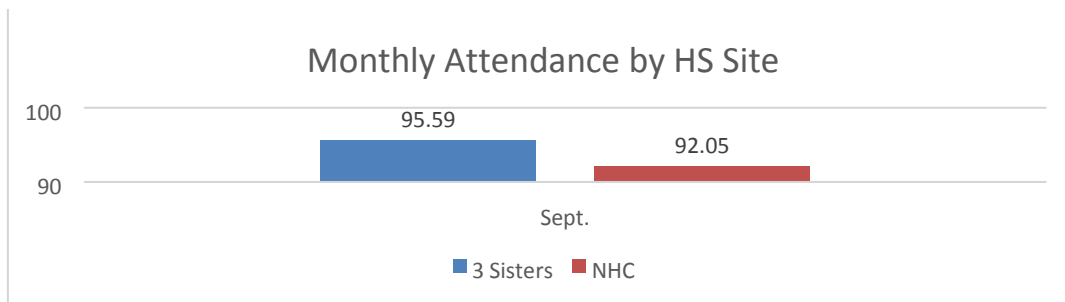
- Completed five-year grant application which included a variety of sections. Thank you to Marsha Danforth from Grants for her assistance. All the HS/EHS managers worked as a team to complete this in addition to the day-to-day program responsibilities.
- Home Visitor is on the Native American Breastfeeding Coalition for EHS program. She is working on an initiative along with Health Start for breastfeeding group for pregnant women.
- School Readiness Planning Team developed. Teacher, home visitors and managers on team. We need parents from both the HS/EHS to be on the team.
- Granted occupancy to the new Early Head Start addition July 20, 2018. Soft Opening for the Early Head Start new addition. Grand opening is scheduled for October and flyers will be coming out soon. All of Head Start and Early Head Start worked together to help pack, unpack, setting up shared spaces and organizing offices along with their regular day-to-day responsibilities.
- Tribal budget completion. Worked with Accounting and management to complete the needed budget items.
- Early Head Start School Readiness-Summer Checkpoint completed.
- Head Start Family Fun Night Kick-off on Sept 27.
- Immersion grant collaboration with Cultural Heritage started this year. Everyone speaks only Oneida in this classroom.
- Before and After programming is now being held at both the Three Sisters Head Start site and now also the Norbert Hill Center site.
- Working with Oneida Behavioral Health to put things in place for Mental Health Consultation and Reflective Supervision with staff Memorandum of Understanding (MOU). Reflective supervision is characterized by active listening and thoughtful questioning by both parties.



Head Start (HS) and Early Head Start (EHS) receives funding to enroll 212 children. The program serves mostly income and categorically eligible children and their families. When a vacancy occurs in either HS or EHS the program has 30 days to fill the vacancy. Head Start was not in session during July and August.



Head Start ATTENDANCE: HS Operating Days during September: 17 Average Daily Attendance= 138
 Monthly Attendance Rate: 93.88% NOTE: HS requires reporting on attendance ADA (average daily attendance) and the average is how our Childplus Software quantifies the data for attendance.



Recruitment & Enrollment: Family Service staff accepts and interview new applicants for HS. HS has a waitlist of 10 children. The program was fully enrolled on the first day of school. EHS had no waitlist during the month.

FAMILY SERVICES focus for Early Head Start (EHS)/Head Start (HS)

Staff meet with families on their caseloads to develop partnerships, set goals with parents, and provide support, referrals and follow up. Staff also plan family events and assist with recruitment.

Family Events: HS held their first Family Event for the school year on September 26 at the NHC cafeteria with 20 families attending for a total of 80 participants at the event. The Kick-Off event highlighted parent education on nutrition, children’s games, meal and raffle. We were thankful that a Three Sisters father solicited from his place of employment (Packer Stadium) a raffle item that included a gift card, cups, bucket and t-shirts from a restaurant at the stadium.

Parenting Education: HS & EHS staff are planning the first Parent Café to begin in November for three sessions. The purpose of the Parent Café is to build the Protective Factors and support the EHS/HS goal of creating stronger, more effective, and meaningful parent engagement and as a gateway to providing parent leadership opportunities. Strong Families Parent Café: Five Strengthening Families Protective Factors that act as buffers against the elements that place children and families at risk. There will be Four Café’s held throughout the program year. Staff are excited to have the ability to offer this form of parenting/family program. Each Café will serve up to 20 parents. A meal and childcare will be provided.

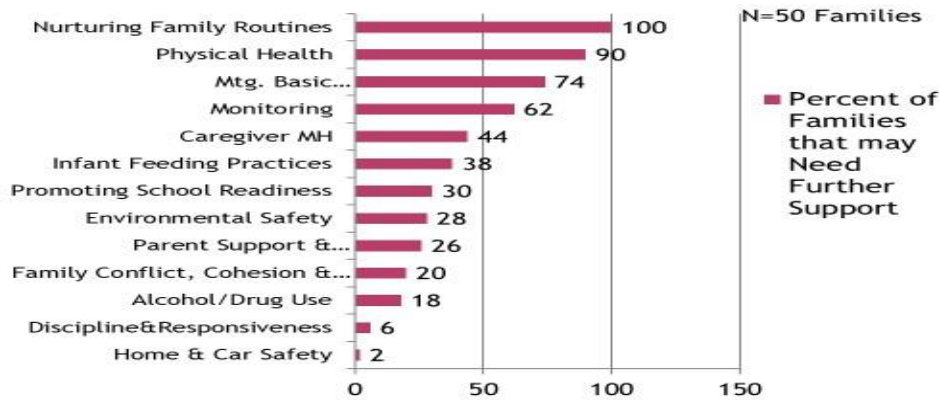
Other: EHS staff participated in a data analysis, discussion and program planning day in September. Some of the outcome data is included in this report.

PROGRAM YEAR 9-DATA (9/1/2017- 8/31/18)

During the program year EHS Provided:

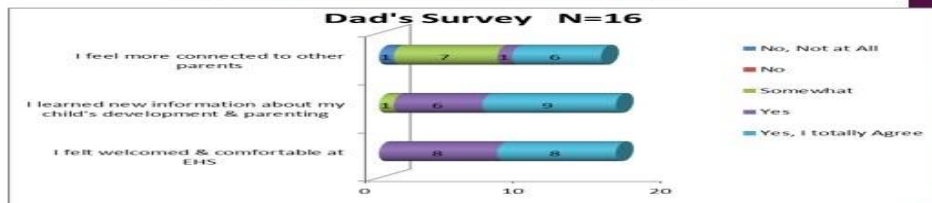
- 1,032 visits
- 77 prenatal visits
- 803 total group participants (Socialization & Family Events)
- 23 Newly Enrolled participants
- In 295 visits male caregivers participated in visit
- 5 Teen Parents; 4 children w/disabilities; 13 parents w/mental illness; 8 parents with substance abuse; 5 homeless or unstable housing; 11 Domestic Violence; 9 child abuse/neglect;

FAMILY MAP-OUTCOMES



EHS annual father survey results:

ANNUAL FATHER SURVEY



Q.1: What did you find to be most helpful to you in EHS?
 "The whole family gets to be involved in the activities"; "All the fun projects"; "The activities that helps out my son"; "We were able to get immediate care for our child's speech/hearing needs. Would not have been able to do that on our own so THANK YOU!!" " Teachers, communication, and inclusion"; "Making sure dad's are included"; "That there is a lot of family events"; "The HV being flexible with times"; " I liked the Farmer's Market stuff and a few of the toys; "Support from worker"; "The interaction with different activities";

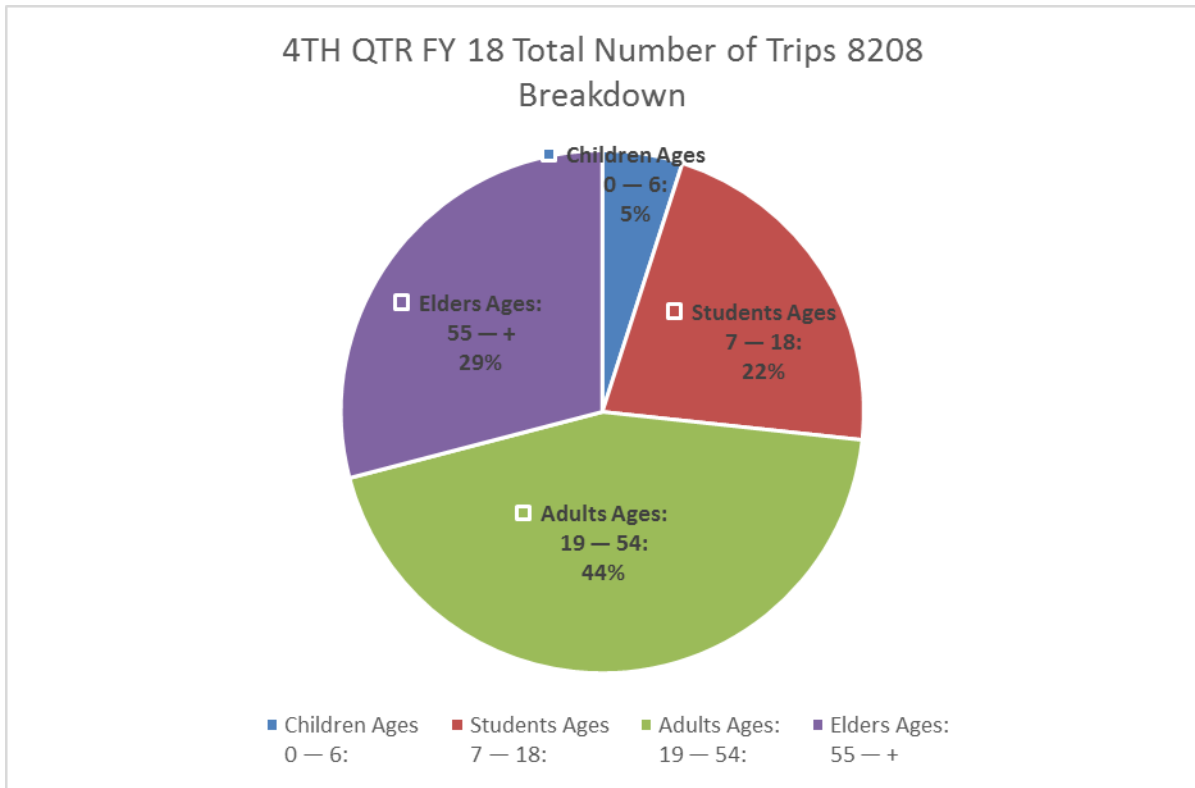
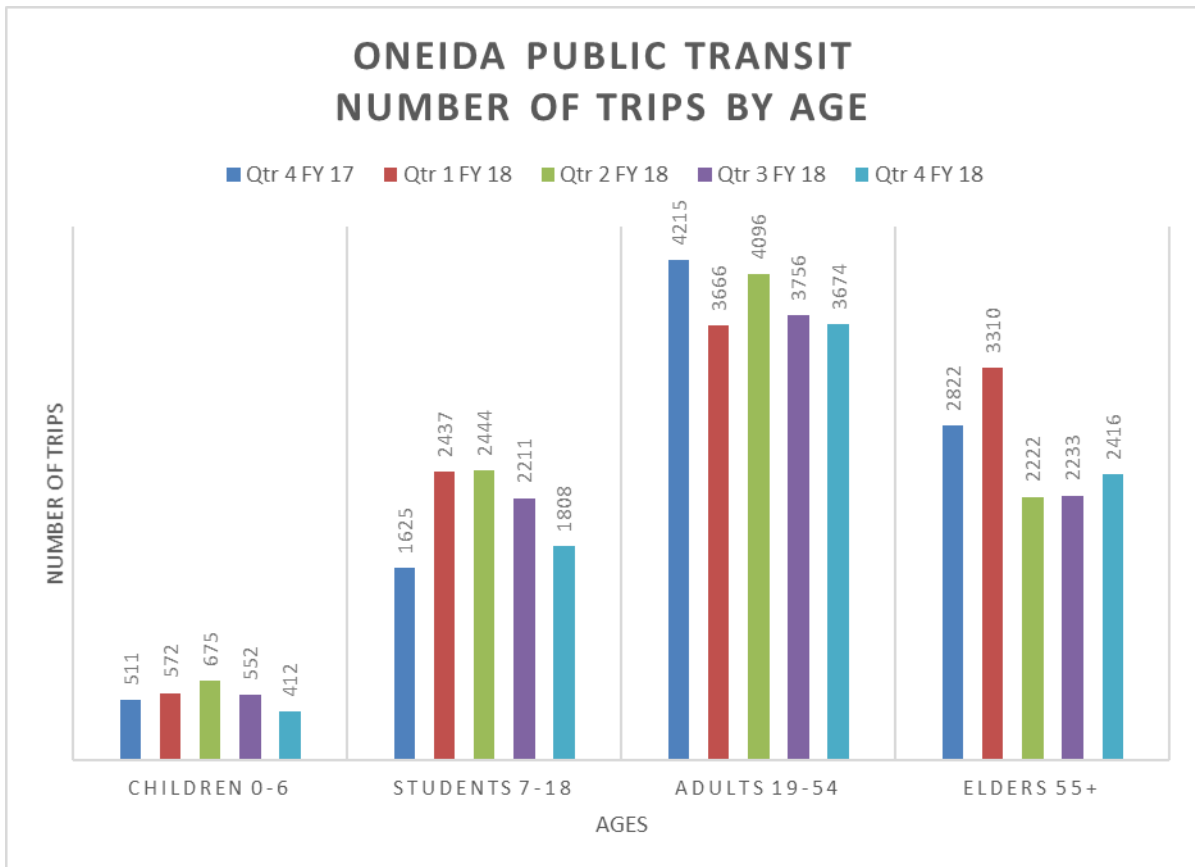
NARRATIVE	DEMOGRAPHICS	FREQUENCY/ UTILIZATION	BULLET POINTS
Early Head Start (EHS)	Birth to 3	Home Visits Jul: 97/8,700 in minutes CANCELS 63 Aug: 81/7530 in minutes CANCELS 45 Sep: 109/9,180 in minutes CANCELS 49 Fathers/Grandfathers: Jul: 22/3, Aug: 11/4, Sep: 15/7 Socialization: Jul: 73 Aug: 19, Sep 39 Parent Education: Jul: 18 (7 fathers) Aug: 4 (2 fathers) Sep: 10 (5 fathers)	Contacts = phone, email, in-person and transport
Disabilities Services	Birth to Three – 8; Brown County – 7, Outagamie County – 1 (All supported by BIA Early Intervention)	Children on an Individual Education Plan (IEP): School not in session. Referral to Green Bay School District – 0 Referred to E. De Pere School District - 0 Referral to Seymour School District – 0 Referral to W. De Pere School District - 0 Referral to BIA Early Intervention – Birth to 3 – 1 Referral to BIA Early Intervention – Three to Five – 0	
Before and After Program	Ages 3-5	-Children enrolled July 2018 = 15 (20 slots available) -Private pay accounts = 3 -Child Care and Development Funds (CCDF) accounts = 3 -Wisconsin Shares accounts = 9	
Immersion Classroom through collaboration with Cultural Heritage and grant. This is a pilot program speaking Oneida Language throughout the day.	Goal for 2018, 2019 and 2020. Progress to be updated in future reports.	16 children were enrolled in the Immersion Classroom. 1 child withdrew on 9/21.	The children are learning the Opening, commands, foods, greetings as well as every day conversation in the Oneida Language. The Immersion grant also provided language classes to all HS/EHS staff and parents in this classroom.
Strength based approach goal	Goal for 2018, 2019 and 2020. Progress to be updated in future reports.	*Increase family knowledge for accessing housing related resources in the community *Identify and develop partnerships with community agencies/programs related to housing, homelessness and substance abuse. *Provide staff training on effects and resources available for substance abuse and homelessness.	Will utilize to promote family well-being and nurture parent-child relationships by providing support, education and resources to all families

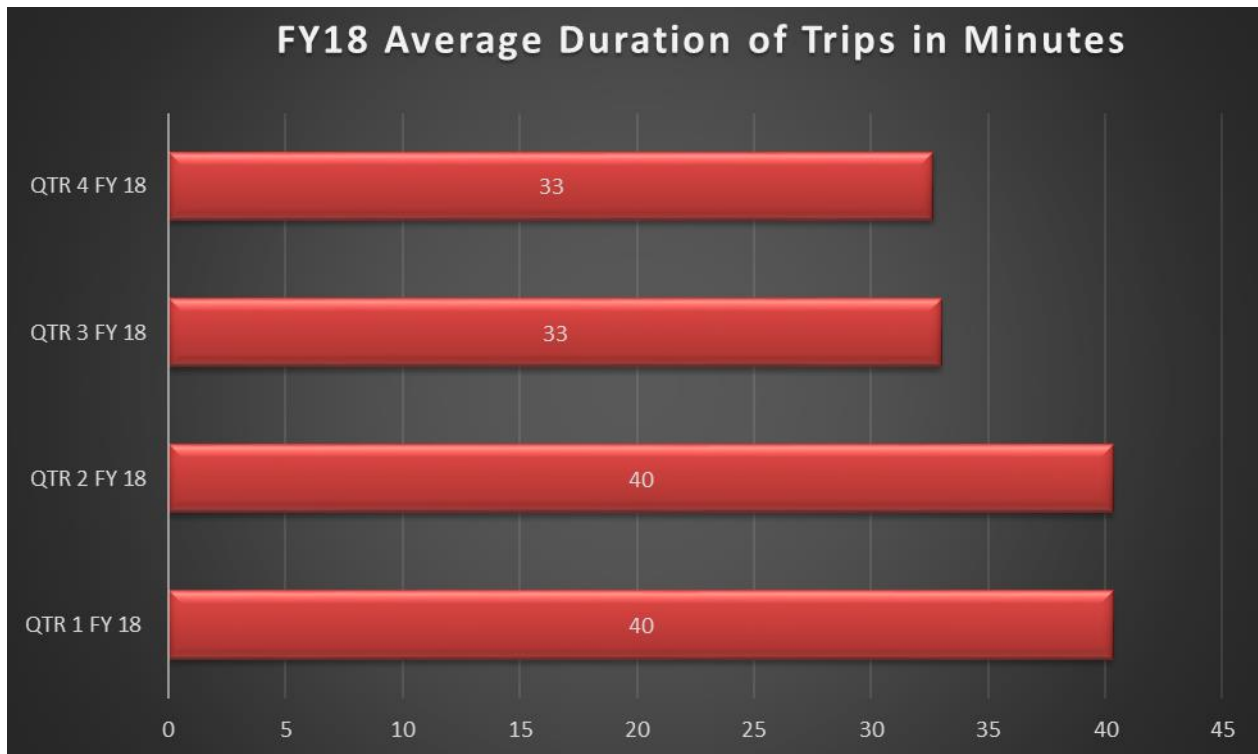
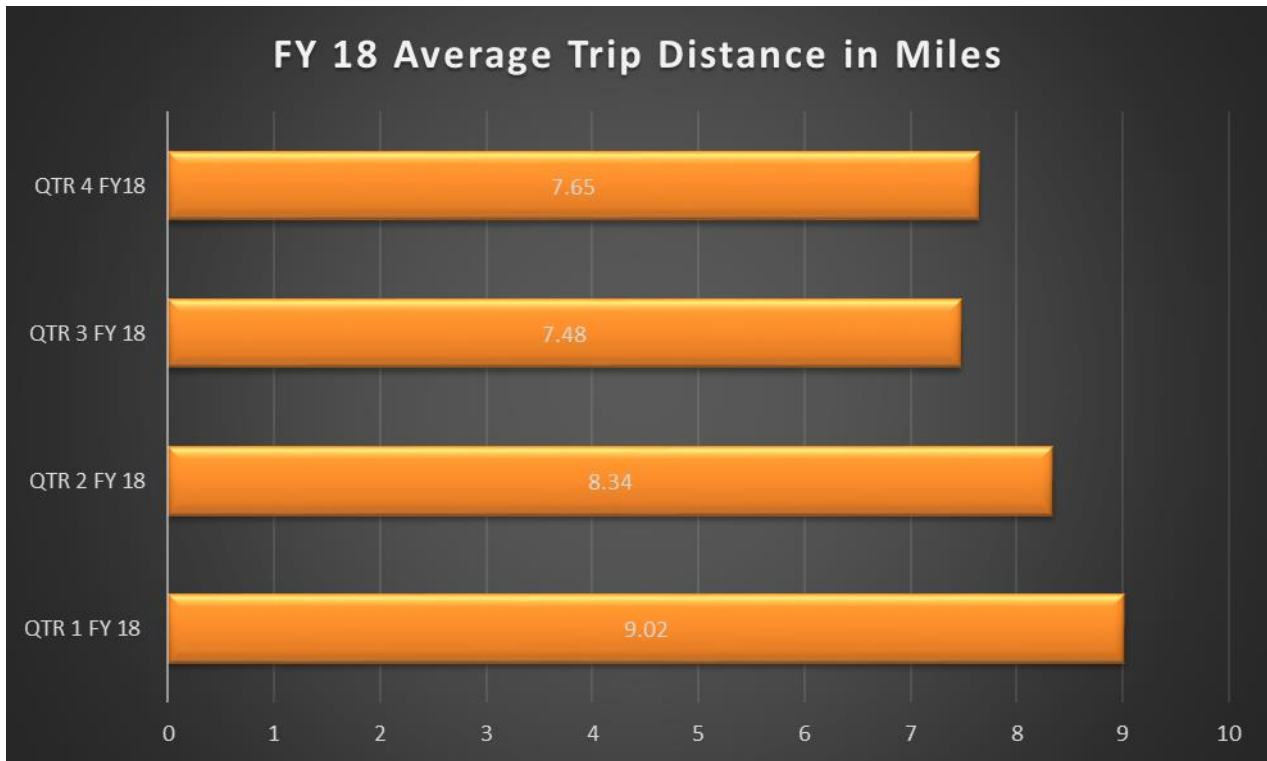
<p>Vision and Hearing Screens</p>		<p>AUGUST: Vision: 111 children screened/61 passed *49 failed screen and Health Services request sent to Parent/Guardian *8 children had glasses prescription at time of screen, 2 children were wearing glasses and 6 children were not Hearing: 111 children screened *94 passed initial screening *17 did not pass and will be rescreened in September SEPTEMBER: Vision Screen: 148 enrolled children. 20 children received their initial screen in September. 5 children have screens pending. 7 of the 20 children failed the vision screen and parents were notified to schedule a follow up eye exam. 96.62 % completion of vision screens. Hearing Screens: 148 enrolled children. 19 children received their initial screen. 4 children will need to be rescreened. 11 children were rescreened due to not passing the first time in August. 5 of those children were referred for follow up with a Health Care Provider due to failing 2 hearing screens. 4 children have screens pending. 97.29 % completion of vision screens.</p>	
<p>Parents/guardians will be in the forefront of making decisions for their child’s services under the Individuals with Disabilities Education Act (IDEA).</p>		<p>Parents will be provided information through the monthly newsletter and training at the Parent Orientation throughout the year. This will help the parent to develop the skills to make an informed decision for their child’s disability placement and/or services and how to advocate for their child’s service under the provisions of IDEA. Survey’s will be conducted quarterly to measure the efficacy of the training and information given.</p>	<p>Children with a suspected disability will receive testing/evaluation, diagnosis and an IFSP or IEP in a timely manner.</p> <p>All children will have access to and can fully participate in the full range of activities and services provided by the HS/EHS program.</p>
<p>Foster a culture of health and wellness for children, families and staff</p>	<p>Starting in FY19.</p>	<p>Dental Health: Healthy Lifestyle: Mental Wellness: Will partner with various areas within the Nation</p>	<p>Education through newsletters, in the classroom, at in-services for staff and through experiences at socialization events</p>



TRANSIT

NARRATIVE	DEMOGRAPHICS	FREQUENCY/ UTILIZATION	BULLET POINTS
<p>Oneida Public Transit provides secure-reliable transportation at a reasonable cost to our passengers of the Oneida community and surrounding communities and is paid for with grants from Wisconsin Department of Transportation (WisDOT), Federal Transportation Administration (FTA), and minimal Tribal Contribution.</p>	<p>YTD Total Number of Individual Clients in our system: 2503</p>	<p>YTD Total Number of completed Trips: 8208</p>	<p>Total Number of clients 16.9% increase from QTR 3 FY18. This is a 362 client increase or new clients added to the system. The total number of trips decreased by 6.22% from Quarter 3. There was a decrease in the number of students due to age limit changed. 11 years old and under must ride with someone at least 16 years of age. We also change the times transporting to schools affecting the number of student riders.</p> <p>To Date: On-Time Performance is currently at 87% compared to 86% of 3rd quarter. Factors to be considered: Increase may be due to becoming more efficient with tablets and training sessions. Target Goal: 95%</p>
	AGE GROUPS		
	Children Ages 0 — 6:	412	25.36% decrease compared to Qtr 3
	Students Ages 7 — 18:	1,808	18.23% decrease compared to Qtr 3
	Adults Ages: 19 — 54:	3,674	2.1% decrease compared to Qtr 3
	Elders Ages: 55 — +	2,416	8.2% increase as compared to Qtr 3
	Total Number of Completed Wheelchair Trips	461	3.13% increase compared to Qtr 3
	Total Miles	60,648	7.26% decrease compared to Qtr 3 F





Oneida Business Committee Agenda Request

Accept the Internal Services Division FY-2018 4th quarter report

1. Meeting Date Requested: 10 / 24 / 18

2. General Information:

Session: Open Executive - See instructions for the applicable laws, then choose one:

Other - type reason

Agenda Header: Reports

Accept as Information only

Action - please describe:

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3. Supporting Materials

Report Resolution Contract

Other:

1. ISD 4th Quarter Report

3. [Empty text box]

2. [Empty text box]

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Business Committee signature required

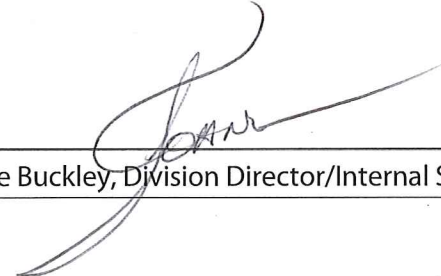
4. Budget Information

Budgeted - Tribal Contribution

Budgeted - Grant Funded

Unbudgeted

5. Submission

Authorized Sponsor / Liaison:  Joanie Buckley, Division Director/Internal Services

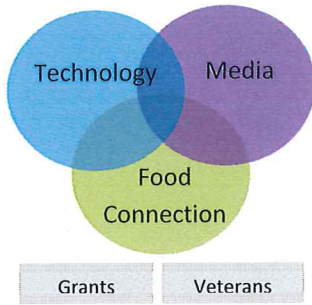
Primary Requestor/Submitter: _____
Your Name, Title / Dept. or Tribal Member

Additional Requestor: _____
Name, Title / Dept.

Additional Requestor: _____
Name, Title / Dept.

INTERNAL SERVICES DIVISION

Fourth Quarter Report FY18 (Jul. – Sep. 2018)



Internal Services had a productive 4th Quarter. This time of year, is always busy with many events including the Pow-Wow, Big Apple Fest, and Agriculture in Action to name a few. In preparation for the end of the fiscal year, and the beginning of a new one, our team supported the nation’s budget process with a department review, adjustments, and collaborating to create an outcome focused presentation for the General Tribal Council. Our three areas of Technology, Media, and Food Connection have excelled in collaborating on projects and working to build a strong nation of strong families.



Technology

Management Information Systems (MIS) upgraded the Nation’s desktop automation suite to Office 365 ProPlus. This upgrade allows for a more productive and secure Microsoft Office experience across phone, tablet, and desktop. The Microsoft team also visited Oneida and presented CityNext which empowers people to build digital, safer, smarter, healthier and more sustainable communities. The project included MIS, Gov. Affairs, Department of Public Works, Emergency Management, Environment Health Safety & Land.



Media

Big Apple Fest was another major success. They continue bring families from around the region and saw an increase in attendance each year. This year there were many volunteers from Associated Bank in addition to our own staff and community members. Five (5) GTC Mailings totaling \$2.1 million copies. Print and postage totals are at \$97,000. Switching to permit 4 has saved the Nation roughly 100,000 in UPS charges.

Food Connection

The Food Center project partners presented the 1st phase assessment. This was developed through community surveys and market analysis. Their final presentation will be the 1st week in December.

Agriculture in Action: A Taste of Oneida is a new monthly lunch event, hosted at Veteran Services, that connects individuals, partners, and programs with the Oneida Nation’s vision of a healthy food system. Our first theme was “Apples in Oneida” which brought together the Oneida Nation High School, Oneida Cannery, Oneida Emergency Food Pantry, a donation of apples from the Oneida Orchard, and a story from Oneida Tourism on the Big Apple Fest. Congruently there is collaboration happening on a Value – Added Apple chip grant to fruition.

Community Lunch Roundtable
12:00 pm - 1:30 pm

SEPTEMBER 20
APPLES IN ONEIDA

OCTOBER 15
RECIPES FOR DIABETES

NOVEMBER 15
WHITE CORN EFFECT

DECEMBER 20
TRIBAL PRODUCTS

LOCATION
VETERAN SERVICES
134 Nevada Dr.
Oneida, WI 54155
Bill Wenzon, OCFS
920-436-5649

Share Your Knowledge
Join us to explore the various elements of the Agricultural Strategy. Each month we will visit an overarching theme that connects individuals, partners, and programs with the Oneida Nation vision of a healthy community. Enjoy a healthy meal and share your insights!

ONEIDA

Special Services

The Grants Office secured \$3.8 million in external funding for the various programs and support services. Veterans Services hosted the Wisconsin Department of Veteran Affairs Secretary, Mr. Daniel Zimmerman in September. They also had 108 veterans participate in this year’s 4th of July Pow-Wow.

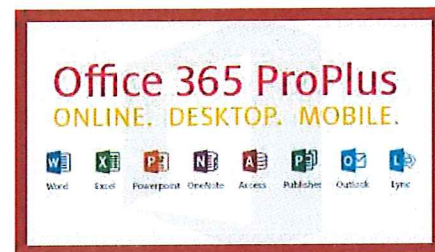
Management Information Systems

ISD - Fourth Quarter Report FY18

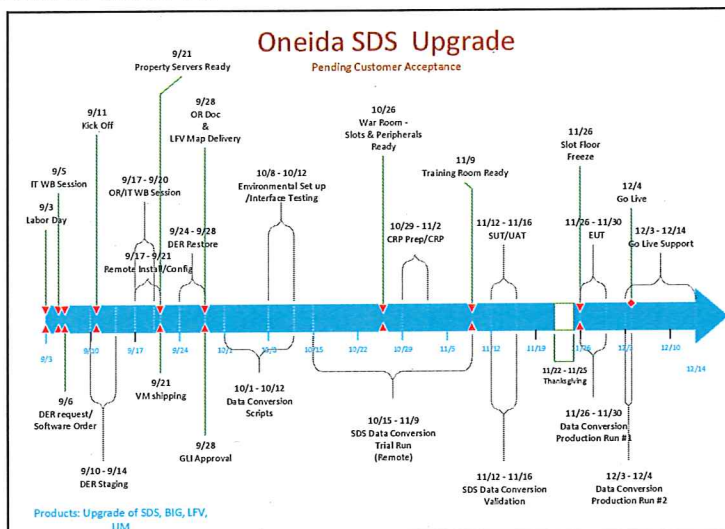


Strategy #1 Increase Community Engagement Goal: Deliver Business Technology Solutions

The Nation’s desktop office automation suite, Office 365, was upgraded to Office 365 ProPlus. This was a challenging project due to its impact and visibility. The project team invested considerable time and energy up front verifying compatibility with legacy systems, specialty software and performance. Over the fourth quarter the project team provided advance notification to scheduled customers prior to “pushing” the software to the desktop and mobile devices. With few exceptions the project was considered a success. The CSC reported that the number one customer question was related to the color of the MSO365 icon as it changed with the upgrade. The team has established educational material on-line for our customers to review or expand their skills at their leisure. The project was completed on time and within budget.



MIS in coordination with multiple Gaming departments, the OGC and our business partner Scientific Games, have begun the planning for an upgrade to the Nation’s Gaming Slot Data System (SDS). The upgraded system will resolve a number of open service requests, improve performance and provide several new features and reporting capabilities. To the right is the initial project timeline which is targeted for completion mid-December.



Strategy #2 Improve Operational Change Goal: Promote Information Sharing & Collaboration

Formal rollout of the Oneida Language app for Apple ios has been completed. The app is now available in the Apple Store for download. MIS in coordination with the Language department and our business partner developed the free app for Apple ios (iPhones and iPads) to assist the user to learn the Oneida language. Plans to create an app for droid devices are currently underway.



Staff training and system documentation for the OBC Agenda Management system has been completed. The system has been placed into production with the OBC Administrative staff using the system in parallel with the legacy paper process. MIS is resolving some system/process issues that have been discovered through this process. The foundation of the system is OnBase with designs unique to the requirements of the OBC Administrative staff. In the next quarterly report, we expect to report on the efficiency impact of the new system.

Strategy #3 Develop and Innovate Goal: Optimize Use of Resources

On August 27th the Green Bay area was hit with a significant rain storm. The city’s infrastructure associated with storm water management was overwhelmed as numerous reports of flooding was being reported. The Nation’s Skenandoah Center was one of those sites. Specifically, there was storm water that entered the facility in several areas including the Data Center. Because of strategies developed by MIS with respect to high availability (HA), business continuity and Tier IV controls, the Nation avoided any interruption of service or lasting damage to its Data Center. The three inches of standing water that entered the Skenandoah Data Center would have resulted in a true disaster had those strategies not been implemented. An aspect of the event that deserves attention is the response from the team from DPW lead by Jacque Boyle was invaluable. The assistance the MIS team received from staff such as Kevin Rentmeester and Jeremy Vandehei was first rate.

GRANTS OFFICE

ISD - Fourth Quarter Report FY18

Mission

Ensure the Oneida Nation maximizes external forms of revenue to meet the needs of the Oneida Community as stated in the National Priorities.

Strategy 1: Increase Community Engagement

Goal: \$7 million in funded grants to enhance tribal services with external funding

Grant dollars have become harder to obtain as funding agencies are looking to see their funding distributed more. There is **always a positive impact** with grants as the funding provides additional services, programming, and jobs for our membership and community.

- Q4: Total of \$3.8 million in funded grants in FY 2018, with \$4 million in pending.
- Q3: Total of \$2.6 million in funded grants in FY 2018, with \$3.2 million in pending.

Strategy 2: Improving Organizational Change:

Goal: Become a resource for a 1-stop shop for funding/grant data and services as a Grants resource center.

- Provide full assistance for various programs and enhanced their ability to obtain external funding.
- Continue to maintain internal and external relationships to increase our funding opportunities.
- Maintaining a database including all funded, denied, and pending grants for tracking purposes.
- **September Highlight:** Two US Dept. of Justice CTAS grants were awarded. One, the Oneida Judiciary court was funded \$144,872 to plan and develop a Wellness Court. Second, the OPD Gang Task Force program was funded \$363,812 to address habitual absenteeism, delinquency, and gang activity through culturally relevant and education-focused prevention and intervention strategies.

Strategy 3: Develop and Innovate

Goal: Enhance tribal and community efforts in fundraising through the Oneida Youth Leadership Institute – provide a 7871 tax exempt fundraising tool.

OYLI Mission: Build endowments, to steward funds and to provide financial opportunities that invest in youth leadership initiatives.

- The Grants Manager also acts as Executive Manager of the OYLI.
- LPGA Fundraiser 4H Check Presentation / Erwin Cottrell Outing Check presentation.
- Listed below is our account activity for the quarter.

	Q2	Q3	Q4	Total
Incoming Funds				
Restricted Funds	\$ 26,086.55	\$ 34,629.21	\$ 18,725.21	\$ 79,440.97
Unrestricted Funds	\$ 1,010.00	\$ 375.00	\$ 1,260.00	\$ 2,645.00
Total	\$ 27,096.55	\$ 35,004.21	\$ 19,985.21	\$ 82,085.97
Outgoing Funds				
Distributed (Restricted)	\$ 5,195.91	\$ 2,740.00	\$ 2,607.61	\$ 10,543.52
Group Event Costs			\$ 13,876.44	\$ 13,876.44
Total				\$ 24,419.96
			Acct Balance	\$ 57,666.01



Oneida Cannery

ISD - Fourth Quarter Report FY18

Mission

The Oneida Cannery program specializes and assist in traditional and conventional food processing and preservation and creates educational opportunities that strengthen food sovereignty.

Summary

The 4rd Quarter at the Cannery was filled with support from our Summer Youth Workers. They learn tribal preservation methods and created Trail Mix, Sweet Grass Braids, and Ties for which are available at the Oneida Market. Jamie worked them daily and shared her knowledge about processing white corn, berries, and other healthy foods. The group also completed their Food Handlers Course with Vanessa Miller from Oneida Environmental, Health, Safety and Land Division.

In July, our Cannery Supervisor Vickie Cornelius transitioned to a new position at Cultural Heritage. She will be sharing her knowledge and building community around Indigenous Foods. Congratulations Vickie! And yaw^ko for many great years at the Cannery.



Strategy 1: Increase Community Engagement

- Our youth workers completed their program. They said “it was like going to a garden and food school!”
- Six community members used the facility to process 241 qts. of food including pickles, spaghetti sauce, and juice.
- Fourteen attendees joined us for a Pickle Workshop in July and left with several jars for their home



Strategy 2: Improve Organizational Change

- Jodi King is our newest team member at the Cannery. We are excited to have her skills, talent, and heart working in the food system.
- Cannery formed its own Business Unit and completed their Triennial Strategic Plan and budget for FY19-21.
- Renewed Food Service Vendor license. | Equipment Repair: Convection Oven.

Strategy 3: Develop & Innovate

- Acquired two freeze dryers at the Cannery and started to test white corn, apple chips and wedges, and blueberries.
- Submitted a petition for Wood Ash to become a certified ingredient. Many tribes across Indian Country could benefit.
- Collaborated to plan the Agriculture in Action event. Shared apple growing and processing knowledge with community.
- Working on Value Added Producer - Apple Grant to validate our local market, test product, and elevate the apple chip.

Production

Oneida department orders to programs (12), external orders to events (3), deliveries to the Oneida Market and Oneida One-Stop 54 (bi-weekly) for the quarter totals \$8838.95. The Cannery Processed 1585 lbs. and 56 qts. of White Corn Product, 89 pts. of berry product, 348.75 pts. and 103 oz. of apple product, 20 pts. pickle product, and 1400 youth products (trail mix, sweet grass).

ONEIDA EMERGENCY FOOD PANTRY

ISD Fourth Quarter Report FY18

Emergency Food Pantry



The 4th quarter we served 2,633 clients (Including repeats) and distributed 31,460 pounds of food during the 26 days available for food pickups. We picked up 52 different days and processed 162 bulk donations from various sources. With the increase in clientele, the pantry looked for alternative avenues of our most purchased items. Over the last three months we secured two large pickups with an evaluation of \$15,000 free of charge, that gave us a considerable amount of product to stock our shelves for months. Pallets of peanut butter, vegetables, cereal, beans, fruit, and chicken tenders. These continuous connections will shrink the purchased food down

considerably in FY19. Internal Services Division has been busy deconstructing the systems in which our food operations reside to improve efficiencies, collaboration, and allocation of resources. This insight has given us a cross comparison of food programs, client systems, and ability to administer an effective strategy to create more cohesiveness amongst our food programs. Our focus for FY19 will to align ourselves with the OBC, Internal Services strategies and goals. We will strive to meet those goals every quarter.

Q4 Donations Collected

40,719.98 Lbs. + 72.9%

Q4 Food Purchased

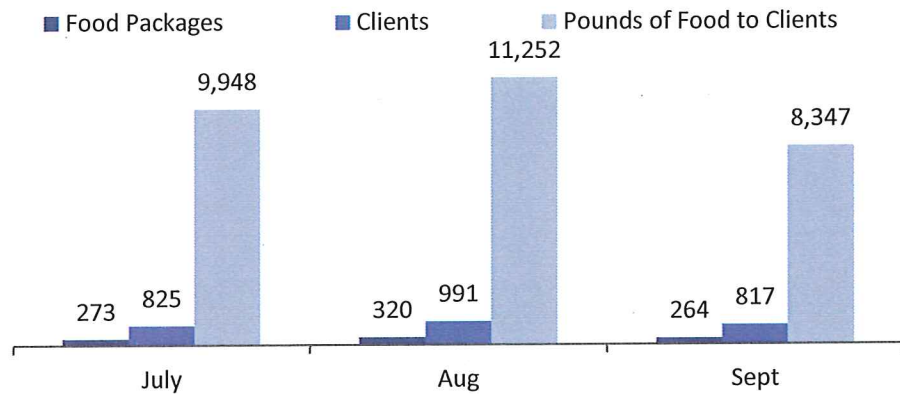
\$9,313.15.37 +4.8%
8,506.15Lbs. +9.2%

Q4 Food Waste

641 Lbs. +59.9%

Q4 Food Re-Donated

7,170.1 Lbs. +17.1%



In the 4th Quarter the Pantry saw an increase in families, packages, and food being dispersed. Out of the 857 packages dispersed 432 of those were to repeat clients within the same month. Out of the 231 families/individuals served, 98 were new clients. We helped to feed 698 individuals in our community during Q4. These families utilized pantry an average of 4 times during the past three months.

Strategic Goals

Increase Community Engagement

- Assess and Review Volunteer Needs/Duties
- Pilot Nutrition Programming (Food Distribution, UW Extension)

Improve Operational Change

- Conduct Client Survey on Satisfaction and Improvements
- Secure Wholesaler Purchasing Vendor

Develop and Innovate

- Network with Partners for Summer Lunch Program 2019
- Nutrition Policy



VETERAN DEPARTMENT

ISD Fourth Quarter Report FY18

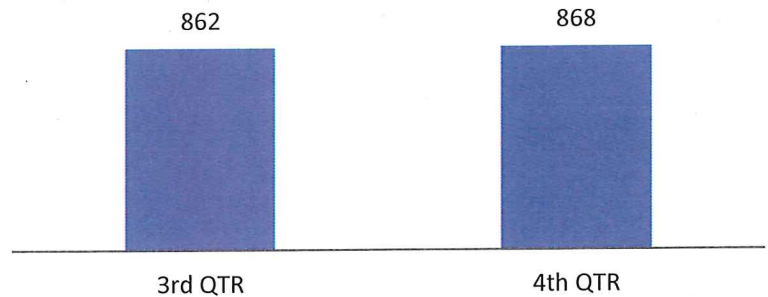
Mission: *Provide Quality Services and Assistance in the Delivery of Entitlements and Benefits due our Oneida Nation Veterans and their Families.*

Strategy 1: Increase Community Engagement

We had the honor to host the Wisconsin Department of Veterans Affairs Secretary, Mr. Daniel Zimmerman on Sept. 17th. We would like to thank our BC Liaison Jenny Webster, and the Oneida Office of Intergovernmental Affairs and Communications Tana Aguirre for coordinating and arranging the meeting and tour.

One of Oneida's Veterans Dept. Major initiatives is to improve Customer Service and our clientele numbers maintain approx. 290 visits per month, last quarter visits were 312

Veteran Department Client Visits



Strategy 2: Improve Organizational Change

Another major initiative that we, the Oneida Veteran Dept. are working on is an end for Homeless Veterans in Oneida. Currently working with the Dept. of Veteran Affairs HUD/VASH Case Manager from the Green Bay VA Clinic and OHA, 20 veterans have met the VA criteria and 18 have been awarded Rent Vouchers. Oneida was awarded 20 Vouchers in 01/2016.

The Oneida Nation Veteran Department supports the Nation's Initiative Alignments, specifically Community Development. At our annual 4th of July Pow-wow the department had 108 veterans participate in our Grand Entries. The Ho-Chunk Veterans Dept. donated approx. 400 3' x 4' U.S. Flags to our office and we in turn gave to community members at both the Elder Expo and Diabetic Conference in August.

The Oneida Nation Veterans Department main service is **VA Disability Compensation/Pension claims**. Awards for F/Y 2018 total, in Retro payments the sum of \$308,307 new monthly VA disability/pension checks total \$25,292 per month, F/Y 2017 were \$499,800 and \$32,547 respectively.

4th Quarter Highlights

Calls Received	1010
New Clients	8
Other Tribes	13
VA Disability Claims	26
Community Utilization of Veterans Building	47 Days

Strategy 3: Develop & Innovate Aquaponics Project

The Aquaponics Project continues to draw in community and outside visitors to see the operation up close and experience the newest element to our integrated food system.

Our Aquaponics system was given a rest in July and resumed in early August just in time for our primary clientele, the students at the ONHS lunch room. Every week since school started the ONHS food service have been the recipient of FRESH greens for Healthy salads.

We are working on outreach and networking for IDEAs for the Oneida Nation Aquaponics. The volunteers are a perfect example of community involvement.





Graphics * Print * Media * Mail * Tourism * Kali
 ISD - Fourth Quarter Report FY18



Strategy 1: Increase Community Engagement

- Oneida Pow Wow – Royalty crowned & presented
- Oneida Film Night & Long House Opening Aug. 3
- Big Apple Fest – Sept. 22 – larger crowds than 2017
- Kalihwisaks worked with OBC Treasure’s Office to on Sept 13 Special to provide info on the budget process and introduce the Mentimeter survey.



Strategy 2: Improve Organizational Change

- Tourism continues to tweak reporting systems – bus data base
- Kali created draft layout/publishing/web process & publish special edition
- Mail Center added new staff Member, Jolene
- (5) GTC Mailings totaling 2.1 million Copies, Print & Postage \$97K : Note: switching to utilizing tribe’s Permit 4 has saved the tribe roughly 100K in UPS charges.
- Print sales less \$152K to prior year. \$40K short of 1 million in total sales. The total invoices/estimates processed 1,311. In 2017, July had an order that consisted of 3.2 million copies. Printing will be reduced by 125K count monthly post card print job due to Gaming outsourcing to Graphic Comp. This reduction will be realized in FY19 less sales.
- Sustainability – purchasing zebra printer to offer UPS for Employees/Members. E-commerce & government contracting plan.



Strategy 3: Develop & Innovate

- Long House – Outside is complete
- Work will continue on the inside with interns and local youth groups
- Tourism continues to be part of the CH development team
- Facebook 598 posts, Reached 415,290 YTD, Likes/Reaction 34,105 (doubled impact from FY’17) Following 4,540
- Bus Tours – all contact info is now digital for ease of use. (80 tour operators identified in database)
 - Reservation Tours

2018 YTD	1059 people/38 Tours
2017	834 people
2016 +	2883 people
- Oct’18-50 Managers from Sam’s Club being flown in for tour/diversity training.
- Log Home Experiential Tour Project with the Green Bay Convention & Visitors Bureau Consultant Joe Venuto – (2) Experiential Tours booked for 2019.



Oneida Business Committee Agenda Request

Accept the Division of Public Works FY-2018 4th quarter report

1. Meeting Date Requested: 10 / 24 / 18

2. General Information:

Session: Open Executive - See instructions for the applicable laws, then choose one:

Agenda Header:

Accept as Information only

Action - please describe:

3. Supporting Materials

Report Resolution Contract

Other:

1.

3.

2.

4.

Business Committee signature required

4. Budget Information

Budgeted - Tribal Contribution Budgeted - Grant Funded Unbudgeted

5. Submission

Authorized Sponsor / Liaison:

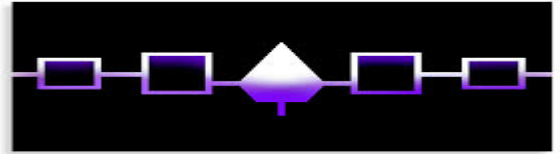
Primary Requestor/Submitter: Jacque Boyle, DPW Division Director
Your Name, Title / Dept. or Tribal Member

Additional Requestor: _____
Name, Title / Dept.

Additional Requestor: _____
Name, Title / Dept.



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ONEIDA NATION DIVISION OF PUBLIC WORKS



Landscaping Project at ARJCC

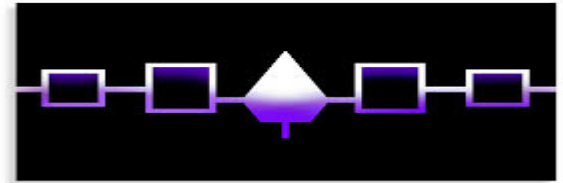
2018

4th Quarter Report





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Automotive & Fleet Mgt.

The most important provisions for the Oneida Nation is safe operations of vehicles used for the Nation's business to remain operational to their full potential. This is done by scheduled maintenance and repairs of departmental vehicles.

Community Wells & Septic, Plumbing

To upgrade the standard of living by providing complying Septic Systems and potable water supply from Private Wells. To be the first line of defense again disease prevention.

Custodial

The DPW custodial department maintains all non-gaming Oneida Nation occupied buildings in a clean, sanitized, and safe environment through teamwork, communication, and quality customer service.

Facilities, Maintenance

The facilities department provides preventative and regular maintenance, remodeling, fire and security monitoring, event coordination, and departmental moves for 80+ buildings and their departments.

Grounds Keeping

The overall maintenance of all of the Oneida Nation's grounds, roads, landscaping, and 24 hour snow removal along with Tribally owned roads is the mission of the Grounds Keeping Department.

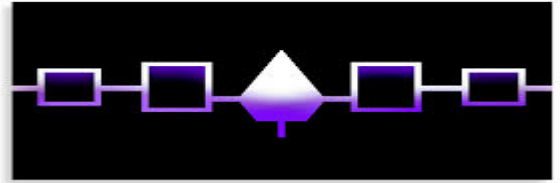
Utilities

Provide safe drinking water and environmentally safe wastewater treatment and septage removal. Provide billing for sewer and water, septic removal and refuse/ recycling services.

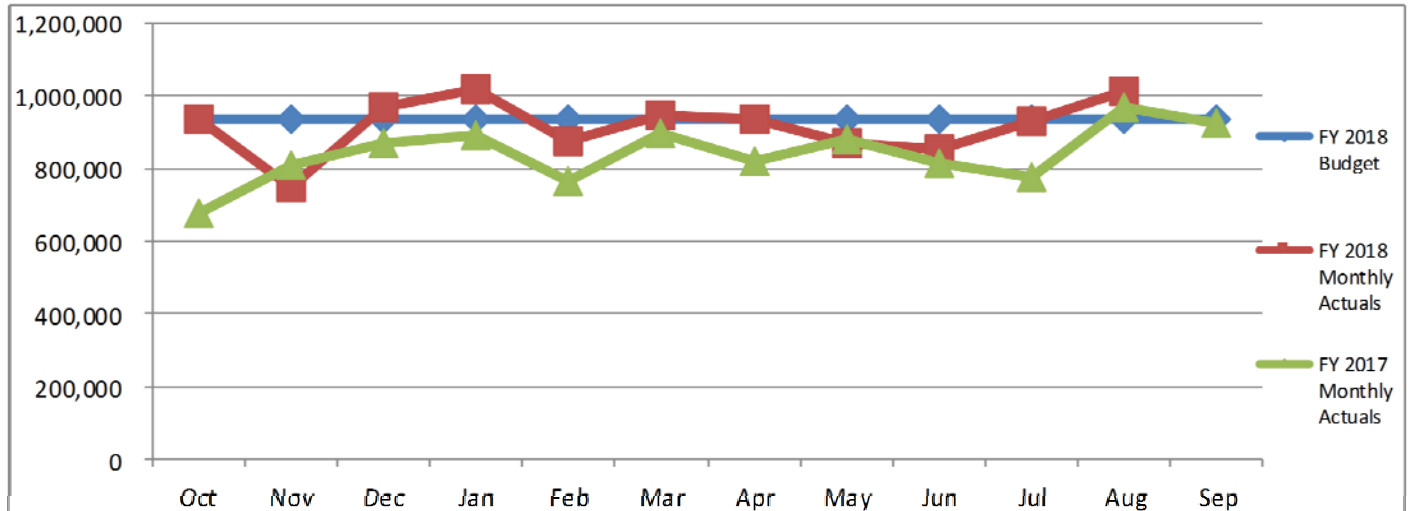




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Division of Public Works Consolidated Budget versus Actuals

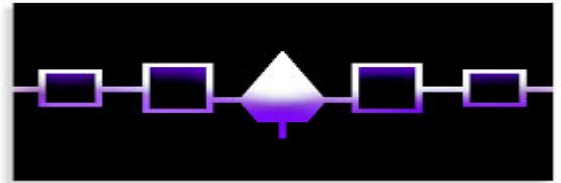


- YTD Actuals as of August are at a \$182,249 positive variance versus YTD Budget. This is approximately a 1.8% YTD variance.
- Major contributing factors to the positive variance are an eliminated Admin position, medical leaves, disbursement of incentives in September.
- The only BU with a negative variance is Wells & Septic, which is due to invoicing of major projects and accounts receivable expected in September.





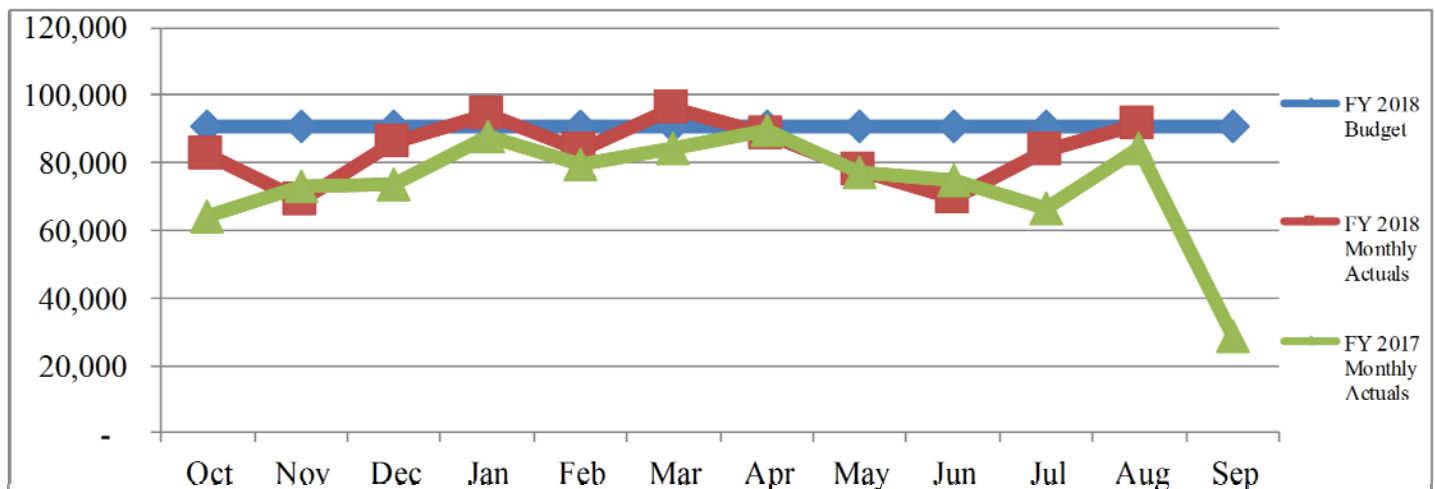
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Division of Public Works

Administration

The Department of Public Works Administration provides services and support for all of DPW business units and internal and external customers. Administration provides budget and financial support services, continuous improvement, customer services, fleet vehicle services, human resources services, safety awareness, and training.



Initiating and completing capital expenditure projects has continued to be a major focus for 4th quarter along with closing out projects so that they may be capitalized in FY2018.

Archibus continues to be further implemented by entering Preventive Maintenance tasks for equipment and plans to migrate Custodial inventory data over to the system.

Met with BIA Regional Facilities Manager to review recent BIA building audits of NHC School and Turtle school in order to prepare plan to address deficiencies.

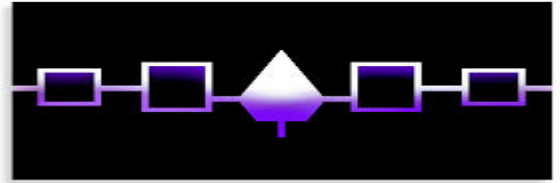
Continue to implement organizational changes within the various departments to include standard operating procedures, process changes, employee development, and identifying expectations for FY19

Held boom lift, scissors lift, and fork lift safety training for DPW personnel that utilize that specific equipment.





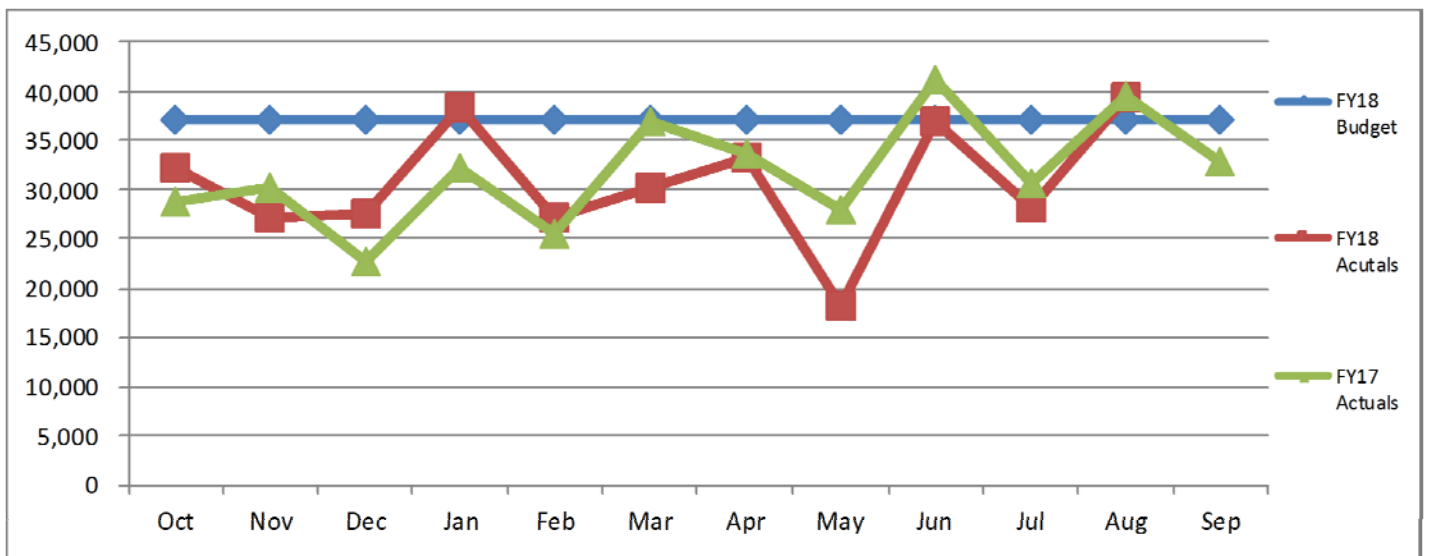
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Automotive Department

MISSION STATEMENT

The Division of Public Works Automotive Department is to provide professional and quality service with all Tribal businesses in maintenance and repairs of all Tribal vehicles in order for the Oneida Nation to remain successful. The Automotive Department’s purpose is to schedule and maintain Tribal owned vehicles and equipment, and to ensure that the vehicles are in safe and operational condition.



4th Quarter Services

Automotive Work Orders Completed 4th Qtr.: 163

Projects: Archibus for Inventory and Supplies

Vehicle Requests: 83

Fleet Detailing: 96

Coverage for Front Desk: 10

Fleet Management Projects

Capex Purchases: 22

Vehicle Repairs (Incidents): \$16,402.84 (\$11,302.84 paid by Broadway Automotive)

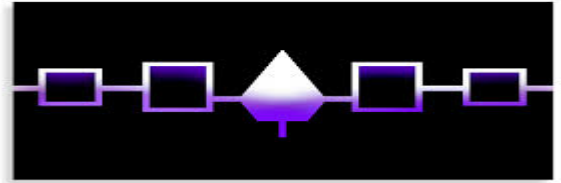
Bids Out: 0



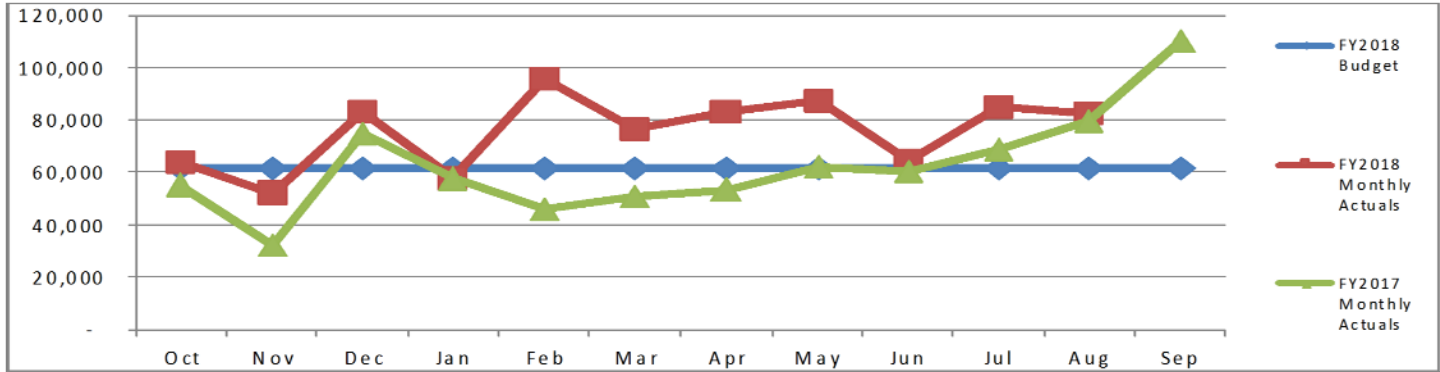


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Community



Wells and Septic, Plumbing



Projects

Description	Status
IHS Project BE-15-J50 - Scattered Sites	3 New Applicants 7 New HBO Sites on Beechtree Lane (no applicants yet)
New IHS Project BE-18-K34 - Scattered Sites	Starting amount of project funding of \$60,000 (3 sites)
IHS Project BE-12-G98 POWTS Improvement & Inventory	125 Completed POWTS Evaluation Sites
HUD Projects - Henry Road Elder Village 8 Units	Completed 4 of the 8 units for installation of sewer & water ground work. All plumbing in inside of homes.
Oneida Nation Elementary School - Water Coolers	2 of 29 water coolers are installed
NHC - HeadStart Entrance Storm Drain Project	Completed

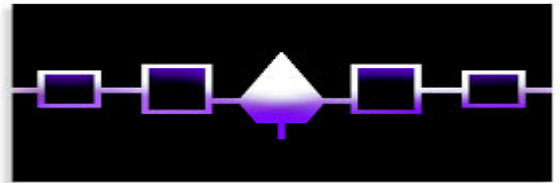
Program Alignment Summary

Alignment	Description	Status
Commitment to Building a Responsible Nation	CWS & Plumbing Repairs for: . Septic Systems . Water Supply/Well Repairs . Inside Plumbing Repairs	50 Tribal Homes
Commitment to Building a Responsible Nation	Tribal Building Facilities Service Calls (This includes CHD homes)	103 Building Work Orders
Commitment to Building a Responsible Nation	Elder Services Repairs for: bathroom, leaking pipes, sump pumps, new faucets, new spigot, install shower, flooding, no hot water, filter change, well chlorination, new dishwasher install.	65 Elder Homes

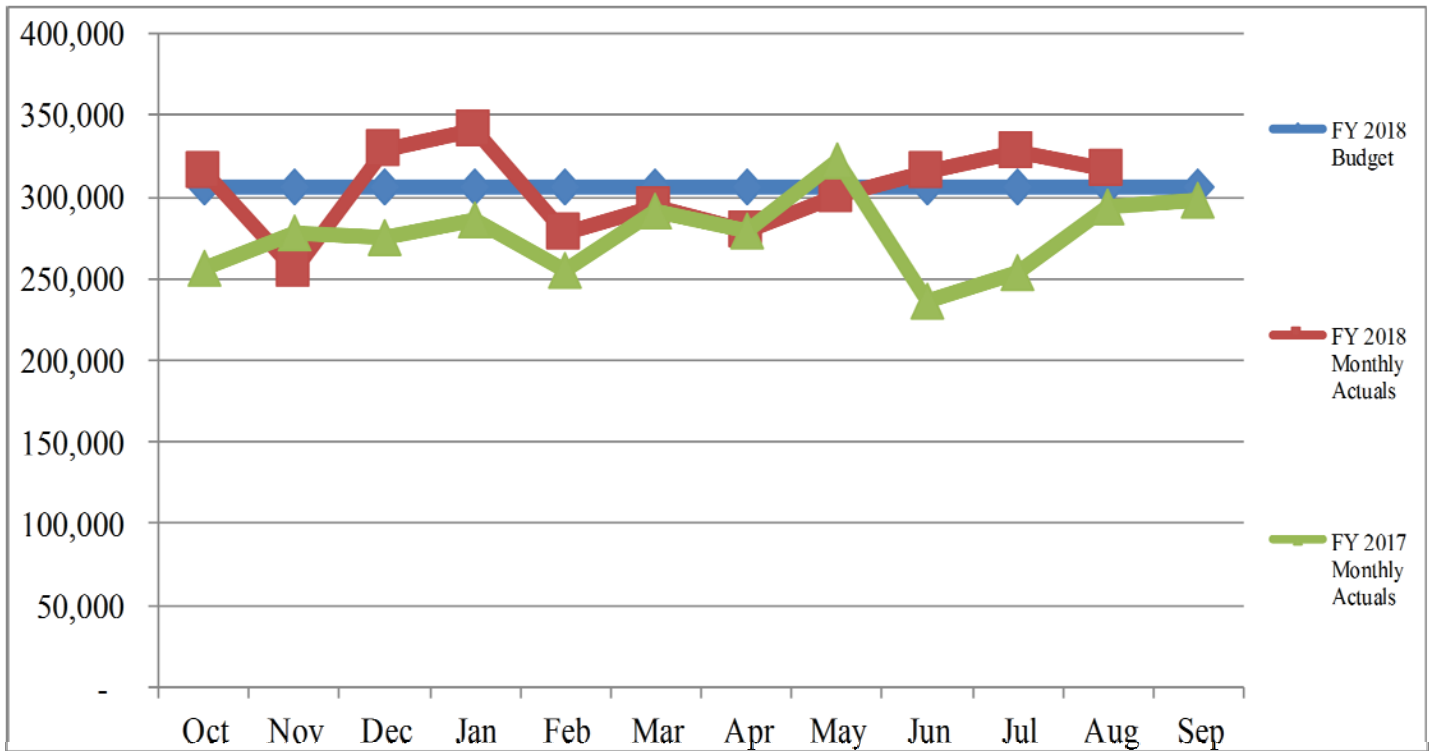




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Custodial Department



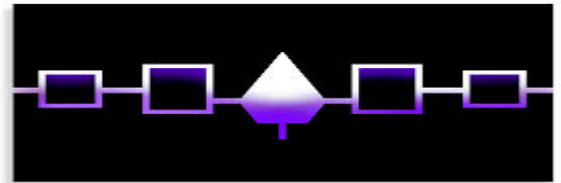
Projects/Services

Description/Project	Status
Carpet Cleaning	47 various sites
Window Cleaning	2 sites
Turtle School — Annual Cleaning	Completed
Three Sisters-Early Childhood Addition	Construction Detailed and Clean Up
Oneida Fitness Center	Annual Cleaning during shutdown (2 weeks)

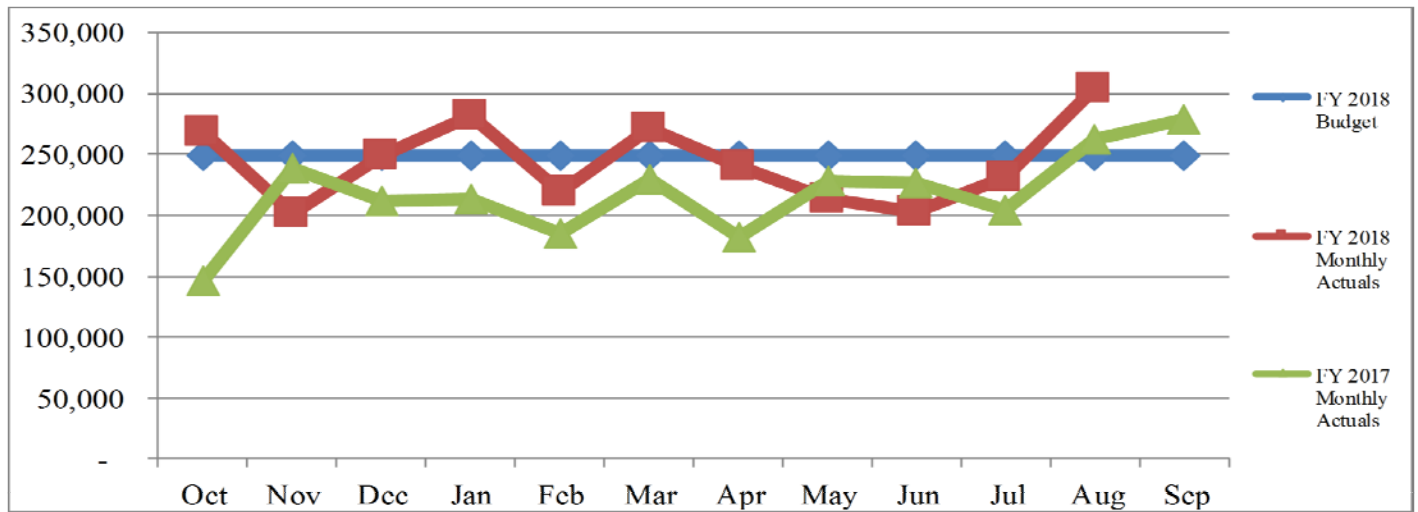




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Facilities Department



Program Alignment Summary

Alignment

Description

Completed

Committing to building a Responsible Nation

Completion of Capital improvement projects as scheduled and within the designated budget.

Projects for FY18 have been completed and overall came under the budgeted amount.

Committing to building a Responsible Nation

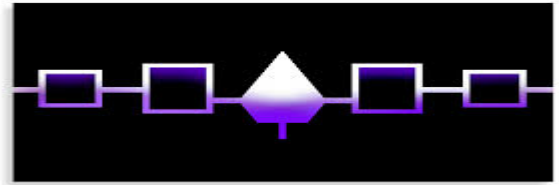
Numerous business unit moves were scheduled to accommodate operational needs of the area and/or allow for renovations.

Higher Ed is now located in Ridgeview and the Higher Ed wing of NHC is vacated for the HVAC upgrade and window replacement CIP to move forward.





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Facilities Department Work Orders Completed 4th Quarter

Completed Work Orders

July 2018	August 2018	September 2018
315	571	519

Initiatives and Projects

LED Lighting and Controls project has been completed for the Turtle school and a \$30,595 rebate check received from Focus on energy for this energy efficiency initiative.

Electrical services for community events were provided such as the 4th of July pow-wow, cultural heritage various programs, and the Big Apple Fest.

Assist with completion of Early Head Start addition project by inspecting HVAC installation, attending project meetings, and coordinating move.

Provide electrical services for Higher Education, move to Ridgeview and Cultural Services to Cottage #3.

Mentor college student interns in the Electrical Department.

Repave front parking lot of Skenandoah.

Obtain bids to remodel restrooms in the schools to meet current ADA requirements.

Replace 2 boilers in NHC for the High School area.

Build storage sheds for Early Headstart.

Assist with scope, design of SSB Master building plan to upgrade electrical and HVAC system

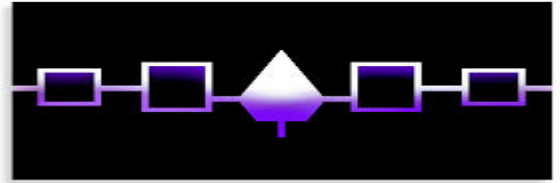
Install electrical for Maple Sugar shack at NHC.

HVAC upgrade and Fire Alarm System upgrade at the Turtle School completed.

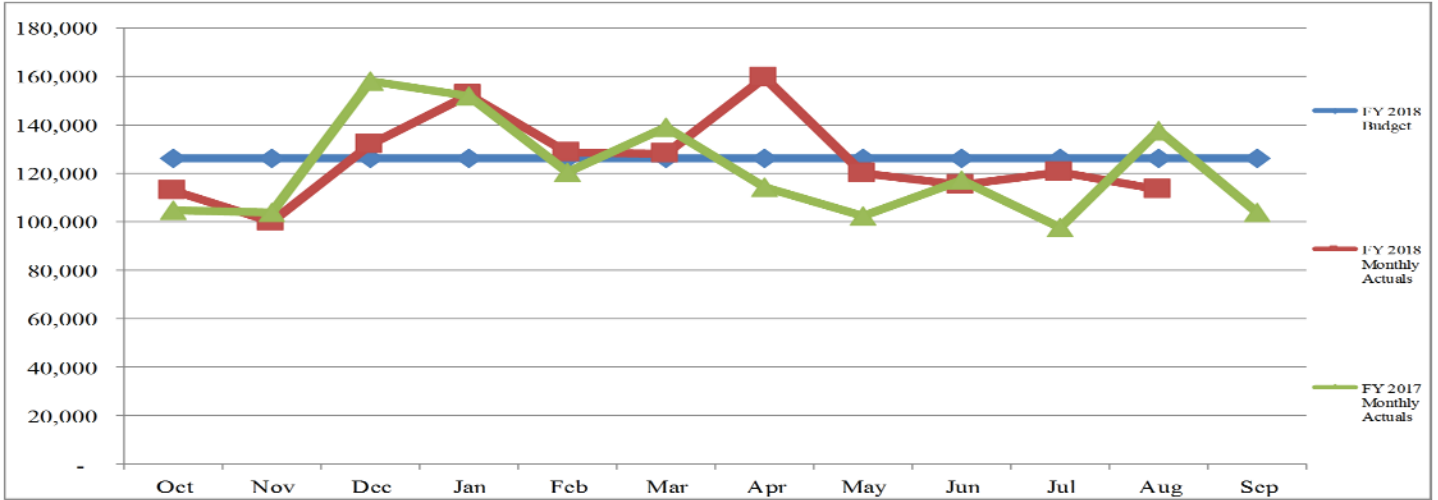




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Grounds Keeping Department



Projects/Services

Project/Services	Status
Work Orders Completed	46
Demolition	4
Snow Removal	0
Projects	2

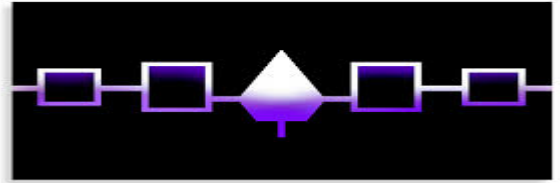
Program Alignment Summary

Alignment	Description	Status
Committing to building a Responsible Nation	Sugar Camp Landscaping	Completed
Committing to building a Responsible Nation	Westwind Landscape and Concrete paver project	On-going
NHC Football Field	Repair and re-sod	Completed

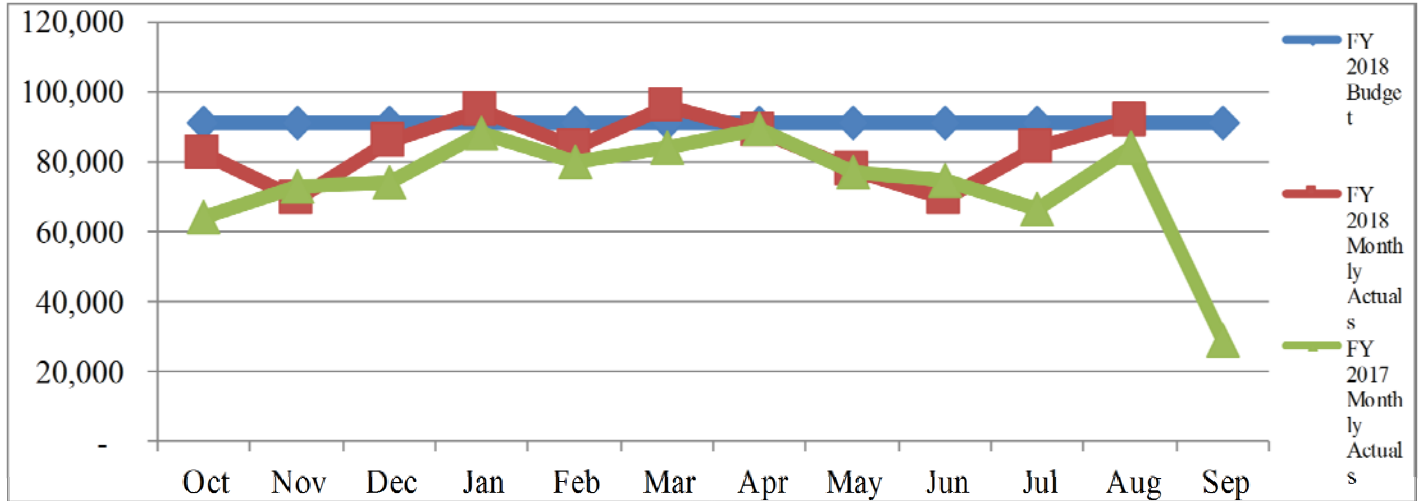




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Utilities Department



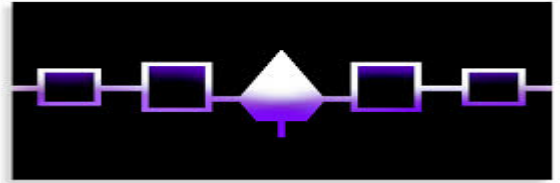
Services Provided

	1 st QTR	2 nd QTR	3 rd QTR	4 th QTR
Work Orders Complete	72	68	76	64
Locate Requests-Diggers Hotline	127	44	188	174
Septic Pumping	128	148	236	196
Non Payment Disconnections (April 1 st - October 31 st only)	0	0	5	2
Garnishment Action 1 st Notice		31	17	
Garnishment Action 2 nd Notice		7	15	
Garnishment Action 3 rd notice and Kali Posting			15	
Disconnection Notice Letters-sent UPS		50	57	





A good mind. A good heart. A strong fire.



Utilities Department

Other Statics

Water Customers Total:	662	Sewer Customers Total:	587
Residential	609	Residential	536
Commercial	18	Commercial	19
Internal Public Gov't	35	Internal Public Gov't	32

Refuse/Recycling customers - 971

Lift Stations – 13

Grinder Pumps - 2

Pump Houses - 5

WWTP - 1

Sandhill Circle Wastewater Plant-1 Sandfilter

Site 1 & 2 Water Booster Station – 1 that serves Site 2

Rolling Hills Water Tower

Hwy 54 Water Tower

HIS Inspections were held September 17th, but results have not been sent yet.

Utilities Department Projects

Community Wells, Pumphouses and Water Main Loop- IHS Project BE-12-G87-Pilot test complete, waiting on Lab results from test. (9-15-18)

Water Loss Mitigation-IHS Project BE-15-164—Project is complete

I & I Study (Infiltration and Inflow) IHS Project BE-15-J62—Completed in July, 2018.

Hwy 54 Water Cap Ex Painting Project - Completed

IHS Septic Inspection Project—April 2018 We began Septic Inspections through IHS with Wells & Septic. 86 of those inspections have been completed this Qtr. Inspections are on hold due to Plumbers schedule.



Oneida Business Committee Agenda Request

Accept the Community & Economic Development Division FY-2018 4th quarter report

1. Meeting Date Requested: 10 / 24 / 18

2. General Information:

Session: Open Executive - See instructions for the applicable laws, then choose one:

Agenda Header:

Accept as Information only

Action - please describe:

Community & Economic Development Division 4th Quarter Report.

3. Supporting Materials

Report Resolution Contract

Other:

1.

3.

2.

4.

Business Committee signature required

4. Budget Information

Budgeted - Tribal Contribution

Budgeted - Grant Funded

Unbudgeted

5. Submission

Authorized Sponsor / Liaison:

Primary Requestor/Submitter: Submitted by: Grace Koehler, Executive Assistant
Your Name, Title / Dept. or Tribal Member

Additional Requestor: _____
Name, Title / Dept.

Additional Requestor: _____
Name, Title / Dept.



Community & Economic Development Division

**Troy D. Parr, AIA
Division Director**

**Fiscal Year 2018 - Fourth Quarter Report
July, August & September 2018**

Revised: 10/16/18

Community & Economic Development Division (C&EDD)

Here are some highlights of FY '18, Fourth Quarter - Economic Development Area workefforts:

Oneida Nation Economic Development Strategic Plan - Completed

The last Economic Development Strategic Plan that was produced by the Oneida Nation was in the year 1997. Almost 20 years later, we are in an entirely new economy. Some economists are suggesting that we are currently on the cusp of an entire reset of the U.S. economy. The next economy is being called the *Digital Economy* and is fueled by *disruptive digital transformation*.

What is *disruptive digital transformation*? Think of how the PDF document format devastated the copy/print paper industry. Shutting down 100's of years on an industry that has evolved to eventual extinction. *Disruptive digital transformation* occurs when new technology is invented and deployed and that innovation replaces entire industry as we have know it.

There are new digital transformations happening everyday. Some are estimating there will be 50 billion devices connected to the Internet by 2020. We are on the verge of 5G wireless speed and 8K resolution video. These are things that were only dreamed of in 1997 – when there was talk of future “internet gadgets”. These devices will change the economy as we know it.

These are just some of the reasons why it was so important for the Oneida Nation to update our Economic Development Strategy to be prepared to compete and grow in the new emerging *Digital Economy*.

We are very please to have put the finishing touches on the 2018 updated plan during the fourth quarter and we are working with the Oneida Business Committee to plan a roll-out of the plan for the Oneida Membership during the first quarter of Fiscal Year 2019. Please watch for detail on the roll-out.

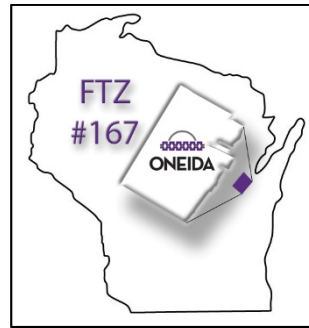
Yaw^ko,

Troy D. Parr, AIA

Oneida Architect/Division Director



Foreign Trade Zone Feasibility Study - Completed



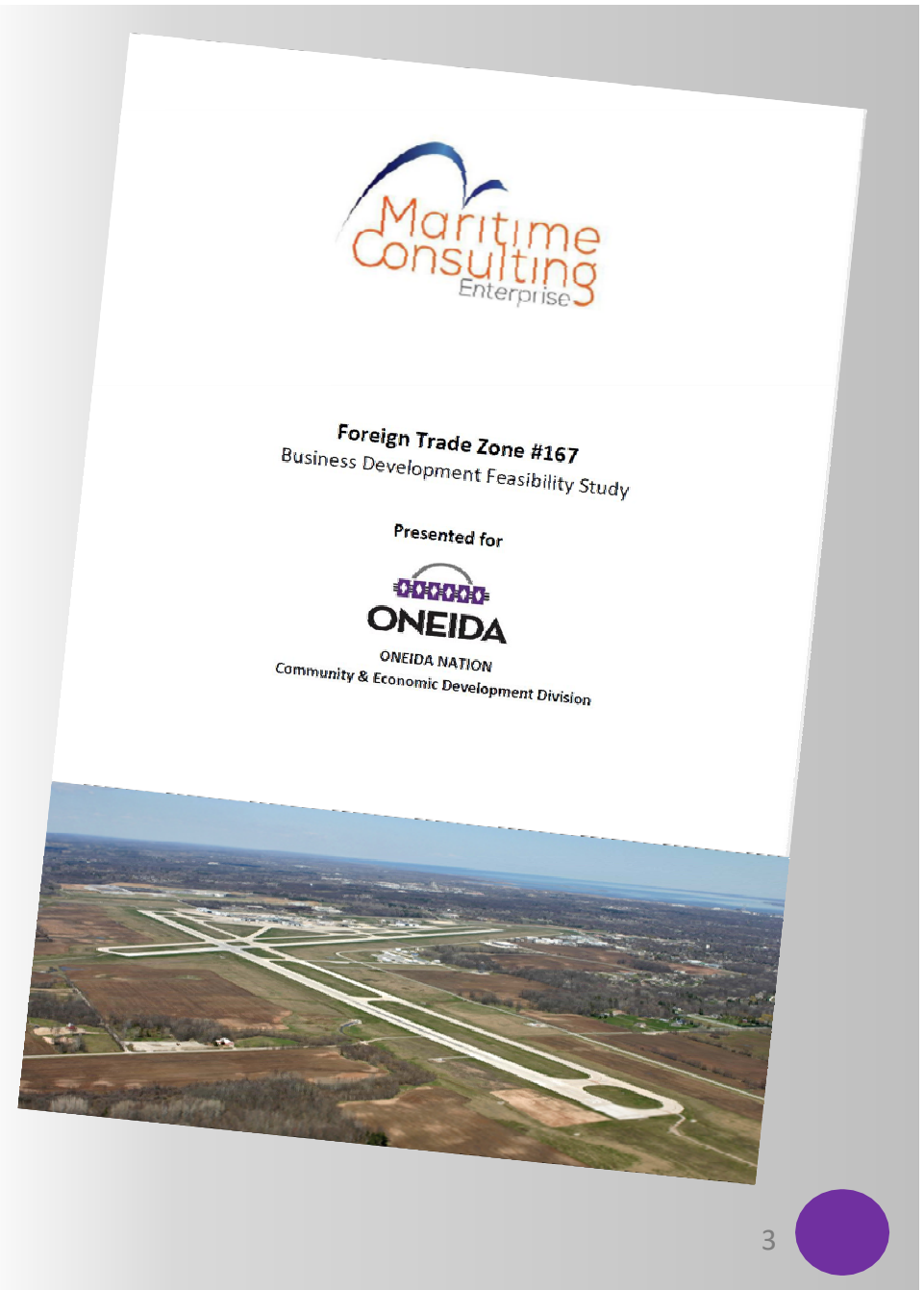
Foreign Trade Zone Feasibility Study

In coordination with the Internal Service Division, a grant from the U.S. Department of Interior Bureau of Indian Affairs – Indian Energy and Economic Development was awarded to the Oneida Nation in FY2018. This grant is entitled a Native American Business Development Institute (NABDI) Grant. This grant was used to explore the new business development opportunities for the Oneida Nation within Foreign Trade Zone #167 which is located on the Oneida Reservation.

The goal of the study was to recommend the highest and best-use of the lands the Oneida Nation owns which are designated by the U.S. Customs & Boarder Protection as Foreign Trade Zone (FTZ).

Now that the study is complete, the Oneida Nation will be better positioned to identify opportunities to either: 1. Be owners and operators of business(es) in the recommended FTZ industry sector; and/or 2. To lease the land to a potential lessor who operates in the recommended industry sector that can utilize the FTZ land status of the lands.

We look forward to working with the *Environmental Health Safety and Land Division* to begin implementing the recommendations of this study in Fiscal Year 2019.



Community & Economic Development DivisionThis information reported is for the 4th Quarter of the Fiscal Year 2018 July & August.

Department	Budget	Actual	Variance	%
Administration-Dev.	\$414,232	\$379,637	\$34,595	8.35%
Planning	\$750,125	\$623,615	\$126,510	16.87%
Engineering	\$311,693	\$227,686	\$83,825	26.89%
Zoning	\$211,977	\$356,523	-\$144,546	-68.19%
Total FY18	\$1,688,027	\$1,587,643	\$100,384	6.32%

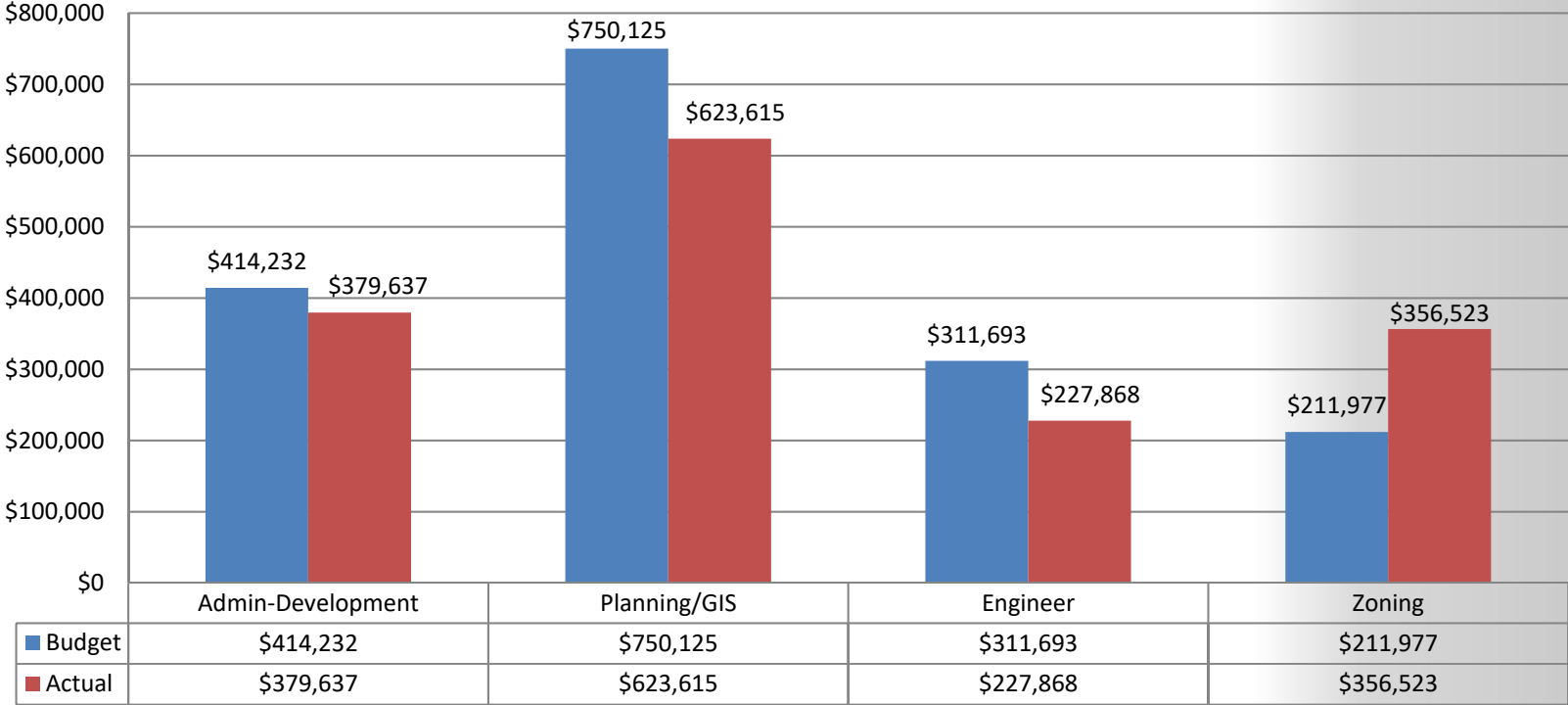
Community & Economic Development Division



FY 18 (4th Quarter)

For July & August

**Development Division - FY 18 Quarter 4
Budget to Actual**

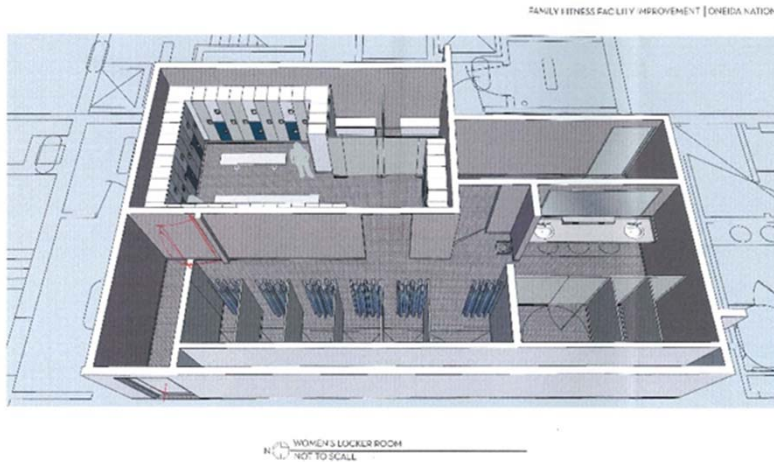




Community & Economic Development Division - (Departmental Updates)

Engineering:

We are managing the various CIP, Non-CIP, CHD, and other miscellaneous projects. We provide assistance to the Zoning Department with plan reviews for code compliance. In addition, we help various Tribal Departments with design and construction coordination for minor interior remodel projects. Major projects are identified in listing on next slide.



O.F.F. Facility Improvements



Main Casino Exterior Enhancements

Paul Witek - *Engineering Director/Senior Architect;*
James Petitjean – *Community Development Area Manager*



Community & Economic Development Division - (Departmental Updates)

Engineering (continued):

**Contact Paul Witek
Office: 920-869-4543**

Project No.	Project Title	Budget Compliance	Schedule Compliance
23-005	Residential Home Sites	Within budget	On-schedule
05-005	Health Center Miscellaneous Projects	N/A	On-schedule
05-013	Elder Services/Apartment Improvements	Within budget	On-revised schedule
07-002	SSB Remodeling – Phase V	Within budget	On-revised schedule
13-011	Oneida Nation High School	Not established	Not established
14-002	Cemetery Improvements	Within budget	On-schedule
14-012	Oneida Nation Farms Barn & Manure Pit	Budget request in FY2019 CIP	On-schedule
14-013	Early Head Start Facility	Within budget	Complete
15-001	Community Food Enterprise Center	Not established	Not established
15-002	Water Main Loop – Community Wells	Budget request in FY2019 CIP	On-revised schedule
15-003	NHC Remodeling – Phase VIII	Within budget	On-schedule
15-005	Oneida Fishery Restoration – Phase II	Within budget	On-schedule
15-008	Tribal Transportation Program – Various Projects	Within budget	On-schedule
16-006	Main Casino Exterior Enhancements	Within budget	On-revised schedule
16-007	Mason Street Casino Exterior Enhancements	Within budget	On-revised schedule
16-008	O.F.F. Facility Improvements	Within budget	On-revised schedule
16-011	Oneida Recreation Complex	Not established	Not established



Community & Economic Development Division - (Departmental Updates)

Engineering (continued):

**Contact Paul Witek
Office: 920-869-4543**

Project No.	Project Title	Budget Compliance	Schedule Compliance
16-014	Tsyunhehkwa Storage/Shelter	Not established	Not established
16-018	Elder Village Cottages – Phase II	Within budget	On-revised schedule
17-005	Residential Development – FG	Within budget	Complete
17-013	ONSS – Accessibility Renovations	BIE budget – Requesting add'l funds	Revision pending
17-014	State Farm Grazing Project	Within budget	On-schedule
18-003	Oneida Community Trails – Silver Creek	Within budget	On-schedule
18-004	Elders Memorial	Not established	Not established
18-005	Tsi?niyukwalihot^ Wellness Campus	Not established	Not established
18-006	OCHC Dental Renovation	Within budget	On-schedule
18-008	Maple Leaf West Neighborhood	Within budget	On-schedule
18-009	Uskah Village South Neighborhood	Within budget	On-schedule
18-010	Food Distribution Store Concept	Not established	Not established



Community & Economic Development Division - (Departmental Updates)

Planning Department - Projects

Contact Susan Doxtator
Office: 920-869-4594



- **Upper Oneida Transportation** – Planning gained approval on the project agreement between Oneida Nation and Outagamie County from the Legal Office and Central Accounting. Next steps will involve having the agreement approved by the Business Committee.
- **Small Homes Initiative** – Planning continues to gather community input. Our first community session was held at the Oneida Farmer’s Market on September 27th, there was interest from the community in regards to a small home housing project for single and two-person households. Status: We continue to work through community input and research on this initiative.

Susan Doxtator – *Planning/GIS Director;*
James Petitjean – *Community Development Area Manager*



Community & Economic Development Division - (Departmental Updates)

Planning Department - Projects (continued):

- **Tji?niyukalihota Wellness Campus** - Concept Paper has been completed and will be moving forward for client signature. Next step will be the CIP Package.
- **Community Recreation Initiative** – Concept Paper has been completed and will move forward for client signature. Next step will be the CIP Package.
- **Community Food Enterprise and Training Center (Food Center)** – A draft feasibility study from New Venture Advisors (NVA) has been received and is under review.



Community & Economic Development Division - (Departmental Updates)

Planning Department - Projects (continued):

- **Surveys** – The Planning Department continues to work with the organization to develop surveys for initiative, community input and organizational projects. For the last quarter Planning has had 12 survey requests from various departments looking for feed back from certain audiences. Eleven of those surveys have been completed and the results have been sent to the requestors, there was a total of 3,137 responses to these various surveys. The audience for these surveys ranged from customers, community, elders as well as local residents who live in the proximity of a future initiative. One final survey for this quarter is on going with a completion date in the next five days, we currently have 129 responses to this survey.
- **Land Use Process** – Phase I and Phase II – The Land Use Team continues to work on this process. We are currently working out of the new system and process and have begin training and roll out to all reviewers in this process. Land Commission will be trained on the new system at the end of October.

Community & Economic Development Division - (Departmental Updates)



Geographic Information Systems (GIS):

The GIS department recently purchased a new laptop that has the software: Pix4Dmapper. This is photogrammetry software for professional drone-based mapping. It can create an elevation profile to create a georeferenced digital surface model (DSM). The DSM can be used to determine contours, create 3D models from which real time measurement can be taken.

The first project that is being used to work with this new program is on a recently purchased quarry, the software will determine the volume of stone piles at this quarry. We look forward to additional work with drone based mapping in the GIS department.

**Contact Susan Doxtator
Office: 920-869-4594**



Susan Doxtator – Planning/GIS Director;
James Petitjean – Community Development Area Manager



Community & Economic Development Division - (Departmental Updates)

Zoning Department

Zoning is currently operating without the position of Permit Processor. The intent is to have this position filled in a short period of time.

**Contact Leanne Doxtater
Office: 920-869-4534**

We have received twelve residential building permit applications and four commercial building permit applications for this quarter. There are currently sixteen active projects on file with the Zoning Department.

- Eight CHD residential units.
- Four private residential units.
- Four Commercial projects

Also in this past quarter, there was one Land Use Permit issued, as well as one Sanitary Permit.

Zoning has received five property complaints which have been investigated and forwarded for additional enforcement where required.

Leanne Doxtater – Zoning Administrator/Manager;
James Petitjean – Community Development Area Manager

Community & Economic Development Division - (Departmental Updates)



**Contact James Petitjean
Office: 920-869-4574**

Transportation Planning

- Working on an agreement with Outagamie County to perform street sweeping services on all our tribal roads.
- Meeting with departments that have a need for asphalt paving to consolidate resources and save the tribe money.
- Continue to monitor roads for any minor flooding issues due to recent rain events.



James Petitjean – Transportation Planner/TTP Program Administrator
Troy D. Parr, AIA – Division Director

