



Oneida Business Committee

Executive Session
9:30 a.m. Tuesday, July 24, 2018
Executive Conference Room, 2nd floor, Norbert Hill Center

Regular Meeting
8:30 a.m. Wednesday, July 25, 2018
BC Conference Room, 2nd floor, Norbert Hill Center

Agenda

To get a copy of the agenda, go to: oneida-nsn.gov/government/business-committee/agendas-packets/

I. CALL TO ORDER AND ROLL CALL

II. OPENING

A. Recognition of Oneida Nation tribal member Lexus King

III. ADOPT THE AGENDA

IV. OATHS OF OFFICE

A. Oneida Election Board – Peril Huff

B. Anna John Resident Centered Care Community Board – Patricia Moore

C. Personnel Selection Committee – Barbara Cornelius

D. Oneida Nation Arts Board – Mary Vvalther

V. MINUTES

A. Approve July 11, 2018, regular meeting minutes

Sponsor: Lisa Summers, Secretary

VI. RESOLUTIONS

A. Adopt resolution entitled OJJDP FY2018 Opioid Affected Youth Initiative

Sponsor: Joanie Buckley, Division Director/Internal Services

VII. STANDING COMMITTEES**A. COMMUNITY DEVELOPMENT PLANNING COMMITTEE (No Requested Action)****B. FINANCE COMMITTEE**

Chair: Trish King, Treasurer

1. Approve July 16, 2018, Finance Committee meeting minutes

C. LEGISLATIVE OPERATING COMMITTEE

Chair: David Jordan, Councilman

1. Accept June 20, 2018, Legislative Operating Committee meeting minutes
2. Adopt Legal Resource Center law rule #1 – Application for Services

D. QUALITY OF LIFE COMMITTEE

Chair: Brandon Stevens, Vice-Chairman

1. Accept May 10, 2018, Quality of Life Committee meeting minutes

VIII. APPOINTMENTS**A. Review Chairman's recommendation and determine next steps regarding one (1) Oneida Police Commission vacancy**

Sponsor: Tehassi Hill, Chairman

IX. TABLED BUSINESS**A. Accept Oneida Nation School Board SOP entitled ONSS Contracted Employee Indirect Compensation: Unused Personal Leave and Vacation Time (formerly entitled ONSS Employee Indirect Compensation: Trade Back for Cash) as information**

Sponsor: Todd Hill, Chair/Oneida Nation School Board

EXCERPT FROM JUNE 27, 2018: Motion by Lisa Summers to table this item until the Oneida Nation School Board comes back with proposed resolutions to the concerns that were addressed here today, seconded by Kirby Metoxen. Motion carried unanimously.

X. UNFINISHED BUSINESS (No Requested Action)**XI. NEW BUSINESS****A. Post one (1) vacancy – Oneida Nation Arts Board term ending February 28, 2022**

Sponsor: Lisa Summers, Secretary

B. Approve Capital Improvement Process (CIP) concept paper – Food Distribution Store Concept – CIP # 18-010

Sponsor: Troy Parr, Division Director/Community & Economic Development

C. Change appointed Oneida Tribal Representative – 2020 North American Indigenous Games

Sponsor: Lisa Summers, Secretary

XII. TRAVEL**A. TRAVEL REPORTS *(No Requested Action)*****B. TRAVEL REQUESTS**

1. Approve travel request in accordance with § 219.16-1 – Eight (8) Oneida Nation Veteran Affairs Committee members – Indian Summer Festival 2018 – Milwaukee, WI – September 7-9, 2018
2. Approve travel request in accordance with § 219.16-1 – Five (5) Oneida Gaming Commission members/staff – National Tribal Gaming Commissioners/Regulators Conference – Prior Lake, MN – September 17-20, 2018
3. Approve travel request – Councilman Kirby Metoxen – Annual American Indian Tourism Conference – Albuquerque, NM – September 16-21, 2018

XIII. OPERATIONAL REPORTS *(Scheduled times are subject to change)***A. Accept Comprehensive Health Division FY-2018 3rd quarter report *(1:30 p.m.)***

Sponsor: Dr. Ravinder Vir, Division Director/Comprehensive Health Medical and Debra Danforth, Division Director/Comprehensive Health Operations

B. Accept Governmental Services Division FY-2018 3rd quarter report *(1:50 p.m.)*

Sponsor: George Skenandore, Division Director/Governmental Services

C. Accept Internal Services Division FY-2018 3rd quarter report *(2:10 p.m.)*

Sponsor: Joanie Buckley, Division Director/Internal Services

D. Accept Public Works Division FY-2018 3rd quarter report *(2:30 p.m.)*

Sponsor: Jacque Boyle, Division Director/Public Works

E. Accept Community & Economic Development Division FY-2018 3rd quarter report *(2:50 p.m.)*

Sponsor: Troy Parr, Division Director/Community & Economic Development

XIV. GENERAL TRIBAL COUNCIL *(To obtain a copy of Members Only materials, visit the BC Support Office, 2nd floor, Norbert Hill Center and present Tribal I.D. card or go to goo.gl/uLp2jE)***A. Approve four (4) actions regarding Petitioner Linda Dallas – Medicare Part B premium payment**

Sponsor: Lisa Summers, Secretary

B. Approve four (4) actions regarding Petitioner Gladys Dallas – \$5,000 payment

Sponsor: Lisa Summers, Secretary

C. Approve two (2) actions regarding OBC Triennial Strategic Plan documents

Sponsor: Trish King, Treasurer

D. Approve notice and materials for August 27, 2018, tentatively scheduled GTC meeting

Sponsor: Lisa Summers, Secretary

XV. EXECUTIVE SESSION *(Scheduled times are subject to change)***A. REPORTS**

1. **Accept Gaming General Manager July 2018 report** – Louise Cornelius, Gaming General Manager *(9:30 a.m.)*
2. **Accept Comprehensive Health Division FY-2018 3rd quarter executive report** – Dr. Ravinder Vir, Division Director/Comprehensive Health Medical and Debra Danforth, Division Director/Comprehensive Health Operations *(10:00 a.m.)*
3. **Accept Governmental Services Division FY-2018 3rd quarter executive report** – George Skenandore, Division Director/Governmental Services *(10:30 a.m.)*
4. **Accept Internal Services Division FY-2018 3rd quarter executive report** – Joanie Buckley, Division Director/Internal Services *(11:30 a.m.)*
5. **Accept Public Works Division FY-2018 3rd quarter executive report** – Jacque Boyle, Division Director/Public Works *(1:30 p.m.)*
6. **Accept Community & Economic Development Division FY-2018 3rd quarter executive report** – Troy Parr, Division Director/Community & Economic Development *(2:00 p.m.)*
7. **Accept Chief Counsel report** – Jo Anne House, Chief Counsel
8. **Accept Intergovernmental Affairs and Communications July 2018 report** – Tehassi Hill, Chairman

B. STANDING ITEMS

1. **LAND CLAIMS STRATEGY** *(No Requested Action)*
2. **ONEIDA GOLF ENTERPRISE CORPORATION – LADIES PROFESSIONAL GOLF ASSOCIATION**
 - a) **Accept Thornberry Creek LPGA Classic July 2018 report** *(3:00 p.m.)*
Sponsor: Josh Doxtator, COO/Oneida Golf Enterprise Corporation
3. **LAND MORTGAGE FUNDS** *(No Requested Action)*

C. AUDIT COMMITTEE

Chair: David Jordan, Councilman

1. **Accept June 14, 2018, Audit Committee meeting minutes**
2. **Accept Business Committee Credit Card Activity operational audit and lift confidentiality requirement**
3. **Accept Judiciary – Appellate and Trial Court performance assurance audit and lift confidentiality requirement**
4. **Accept Judiciary – Family Court performance assurance audit and lift confidentiality requirement**

D. TABLED BUSINESS (No Requested Action)**E. UNFINISHED BUSINESS (No Requested Action)**

1. **Accept 45-day update regarding complaint # 2018-DR11-02**

Sponsor: Tehassi Hill, Chairman; Brandon Stevens, Vice-Chairman; Lisa Summers, Secretary

EXCERPT MAY 23, 2018: Motion by David P. Jordan to accept complaint # 2018-DR11-02 as having merit and assign Chairman Tehassi Hill, Vice-Chairman Brandon Stevens, and Secretary Lisa Summers to complete the investigation process in accordance with the OBC Standard Operating Procedure, seconded by Daniel Guzman King. Motion carried unanimously.

2. **Accept written report regarding complaint # 2018-DR04-01 and determine next steps**
Sponsor: Brandon Stevens, Vice-Chairman; Kirby Metoxen, Councilman; Ernie Stevens III, Councilman

EXCERPT FROM APRIL 25, 2018: Motion by David P. Jordan to accept the 45-day update regarding complaint # 2018-DR04-01, seconded by Ernie Stevens III. Motion carried unanimously.

EXCERPT FROM MARCH 28, 2018: Motion by Jennifer Webster to assign Councilman Kirby Metoxen to the OBC Sub-committee to investigate complaint # 2018-DR04-01 and to remove Councilman David P. Jordan from the Sub-committee, seconded by David P. Jordan. Motion carried with one abstention.

EXCERPT FROM MARCH 14, 2018: Motion by David P. Jordan to assign Vice-Chairman Brandon Stevens, Councilmen David Jordan, and Ernie Stevens III to investigate complaint # 2018-DR04-01, seconded by Kirby Metoxen. Motion carried unanimously.

3. **Review Going Long additional due diligence and determine next steps**
Sponsor: Troy Parr, Division Director/Community & Economic Development

EXCERPT FROM MAY 9, 2018: Motion by Jennifer Webster to direct the Community and Economic Development Division Director to complete additional due diligence and bring a recommendation to the May 23, 2018, regular Business Committee meeting, seconded by David P. Jordan. Motion carried unanimously.

EXCERPT FROM MAY 23, 2018: Motion by Ernie Stevens III to accept the update and review, as information, and to direct the Community and Economic Development Division Director to move forward with Tier 1 review, seconded by Daniel Guzman King. Motion carried with one abstention.

F. NEW BUSINESS

- 1. Review response – request for recommendation for service eligibility**
Sponsor: George Skenandore, Division Director/Governmental Services
- 2. Review Chief Financial Officer recommendations regarding FY-2019 draft budget**
Sponsor: Trish King, Treasurer
- 3. Review application(s) for one (1) vacancy – Oneida Police Commission – remainder of term ending July 31, 2021**
Sponsor: Tehassi Hill, Chairman
- 4. Adopt resolution entitled Regarding Pardon of Joslin Skenandore**
Sponsor: Lisa Summers, Secretary

XVI. ADJOURN

Posted on the Oneida Nation's official website, www.oneida-nsn.gov, at 4:30 p.m., Friday, July 20, 2018, pursuant to the Open Records and Open Meetings law (§ 107.14.)

The meeting packet of the open session materials for this meeting is available by going to the Oneida Nation's official website at: oneida-nsn.gov/government/business-committee/agendas-packets/

For information about this meeting, please call the Business Committee Support Office at (920) 869-4364 or (800) 236-2214.

Oneida Business Committee Agenda Request

1. Meeting Date Requested: 07 / 25 / 18

2. General Information:

Session: Open Executive - See instructions for the applicable laws, then choose one:

Agenda Header:

Accept as Information only

Action - please describe:

The Oneida Business Committee recognition of Lexus King, Oneida Nation tribal member and newly crowned 2019 Miss Rodeo Wisconsin.

3. Supporting Materials

Report Resolution Contract

Other:

1.

3.

2.

4.

Business Committee signature required

4. Budget Information

Budgeted - Tribal Contribution Budgeted - Grant Funded Unbudgeted

5. Submission

Authorized Sponsor / Liaison:

Primary Requestor/Submitter: _____
Your Name, Title / Dept. or Tribal Member

Additional Requestor: _____
Name, Title / Dept.

Additional Requestor: _____
Name, Title / Dept.

Oneida Business Committee Agenda Request

6. Cover Memo:

Describe the purpose, background/history, and action requested:

Oneida Business Committee to recognize Oneida Nation tribal member, Lexus King. Lexus recently became the newly crowned 2019 Miss Rodeo Wisconsin. Lexus is the daughter of Dennis & Sharon King.

- 1) Save a copy of this form for your records.
- 2) Print this form as a *.pdf *OR* print and scan this form in as *.pdf.
- 3) E-mail this form and all supporting materials in a **SINGLE** *.pdf file to: BC_Agenda_Requests@oneidanation.org

Oneida Business Committee Agenda Request

1. Meeting Date Requested: 07 / 25 / 18

2. General Information:

Session: Open Executive - See instructions for the applicable laws, then choose one:

Agenda Header:

Accept as Information only

Action - please describe:

Administer Oath of Office to Peril Huff for the Oneida Election Board

3. Supporting Materials

Report Resolution Contract

Other:

1.

3.

2.

4.

Business Committee signature required

4. Budget Information

Budgeted - Tribal Contribution Budgeted - Grant Funded Unbudgeted

5. Submission

Authorized Sponsor / Liaison:

Primary Requestor/Submitter: Brooke Doxtator, BCC Supervisor
Your Name, Title / Dept. or Tribal Member

Additional Requestor: _____
Name, Title / Dept.

Additional Requestor: _____
Name, Title / Dept.

Oneida Business Committee Agenda Request

6. Cover Memo:

Describe the purpose, background/history, and action requested:

On June 27, 2018 the Oneida Business Committee appointed Peril Huff to the Oneida Election Board in accordance with §102.4-5 for remainder of a term ending August 31, 2019.

- 1) Save a copy of this form for your records.
- 2) Print this form as a *.pdf *OR* print and scan this form in as *.pdf.
- 3) E-mail this form and all supporting materials in a **SINGLE** *.pdf file to: BC_Agenda_Requests@oneidanation.org

Oneida Business Committee Agenda Request

1. Meeting Date Requested: 07 / 25 / 18

2. General Information:

Session: Open Executive - See instructions for the applicable laws, then choose one:

Agenda Header:

Accept as Information only

Action - please describe:

Administer Oath of Office to Patricia Moore for the Anna John Resident Centered Care Community Board.

3. Supporting Materials

Report Resolution Contract

Other:

1.

3.

2.

4.

Business Committee signature required

4. Budget Information

Budgeted - Tribal Contribution

Budgeted - Grant Funded

Unbudgeted

5. Submission

Authorized Sponsor / Liaison:

Primary Requestor/Submitter:

Brooke Doxtator, BCC Supervisor
Your Name, Title / Dept. or Tribal Member

Additional Requestor:

Name, Title / Dept.

Additional Requestor:

Name, Title / Dept.

Oneida Business Committee Agenda Request

6. Cover Memo:

Describe the purpose, background/history, and action requested:

There were two (2) applicants for one (1) vacancy on the AJRCCC Board.

On June 27, 2018 the Oneida Business Committee appointed Patricia Moore.

1) Save a copy of this form for your records.

2) Print this form as a *.pdf OR print and scan this form in as *.pdf.

3) E-mail this form and all supporting materials in a **SINGLE** *.pdf file to: BC_Agenda_Requests@oneidanation.org

Oneida Business Committee Agenda Request

1. Meeting Date Requested: 07 / 25 / 18

2. General Information:

Session: Open Executive - See instructions for the applicable laws, then choose one:

Agenda Header:

Accept as Information only

Action - please describe:

Administer Oath of Office to Barbara Cornelius for the Personnel Selection Committee.

3. Supporting Materials

Report Resolution Contract

Other:

1.

3.

2.

4.

Business Committee signature required

4. Budget Information

Budgeted - Tribal Contribution Budgeted - Grant Funded Unbudgeted

5. Submission

Authorized Sponsor / Liaison:

Primary Requestor/Submitter: Brooke Doxtator, BCC Supervisor
Your Name, Title / Dept. or Tribal Member

Additional Requestor: _____
Name, Title / Dept.

Additional Requestor: _____
Name, Title / Dept.

Oneida Business Committee Agenda Request

6. Cover Memo:

Describe the purpose, background/history, and action requested:

On June 27, 2018 the Oneida Business Committee appointed Barbara Cornelius to the Personnel Selection Committee.

- 1) Save a copy of this form for your records.
- 2) Print this form as a *.pdf *OR* print and scan this form in as *.pdf.
- 3) E-mail this form and all supporting materials in a **SINGLE** *.pdf file to: BC_Agenda_Requests@oneidanation.org

Oneida Business Committee Agenda Request

1. Meeting Date Requested: 07 / 25 / 18

2. General Information:

Session: Open Executive - See instructions for the applicable laws, then choose one:

Agenda Header:

Accept as Information only

Action - please describe:

Administer Oath of Office to Mary Vvalther for the Oneida Nation Arts Board.

3. Supporting Materials

Report Resolution Contract

Other:

1.

3.

2.

4.

Business Committee signature required

4. Budget Information

Budgeted - Tribal Contribution Budgeted - Grant Funded Unbudgeted

5. Submission

Authorized Sponsor / Liaison:

Primary Requestor/Submitter: Brooke Doxtator, BCC Supervisor
Your Name, Title / Dept. or Tribal Member

Additional Requestor: _____
Name, Title / Dept.

Additional Requestor: _____
Name, Title / Dept.

Oneida Business Committee Agenda Request

6. Cover Memo:

Describe the purpose, background/history, and action requested:

There were two (2) applicants for two (2) vacancies on the Oneida Nation Arts Board.

On June 27, 2018 the Oneida Business Committee appointed Mary Vvalther to a term ending in 2021.

1) Save a copy of this form for your records.

2) Print this form as a *.pdf OR print and scan this form in as *.pdf.

3) E-mail this form and all supporting materials in a **SINGLE** *.pdf file to: BC_Agenda_Requests@oneidanation.org

Oneida Business Committee Agenda Request

1. Meeting Date Requested: 07 / 25 / 18

2. General Information:

Session: Open Executive - See instructions for the applicable laws, then choose one:

Agenda Header:

Accept as Information only

Action - please describe:

Approve July 11, 2018, regular Business Committee meeting minutes

3. Supporting Materials

Report Resolution Contract

Other:

1. <input type="text" value="7/11/18 regular BC meeting minutes DRAFT"/>	3. <input type="text"/>
2. <input type="text"/>	4. <input type="text"/>

Business Committee signature required

4. Budget Information

Budgeted - Tribal Contribution Budgeted - Grant Funded Unbudgeted

5. Submission

Authorized Sponsor / Liaison:

Primary Requestor/Submitter: Submitted by: Lisa Liggins, Info. Mgmt. Spec./BC Support Office
Your Name, Title / Dept. or Tribal Member

Additional Requestor: _____
Name, Title / Dept.

Additional Requestor: _____
Name, Title / Dept.

DRAFT**Oneida Business Committee**

Executive Session
8:30 a.m. Tuesday, July 10, 2018
Executive Conference Room, 2nd floor, Norbert Hill Center

Regular Meeting
1:00 p.m. Wednesday, July 11, 2018¹
BC Conference Room, 2nd floor, Norbert Hill Center

Minutes**EXECUTIVE SESSION**

Present: Chairman Tehassi Hill, Vice-Chairman Brandon Stevens, Treasurer Trish King, Council members: Daniel Guzman King, Kirby Metoxen, Ernie Stevens III;

Not Present: Secretary Lisa Summers, Council members: David P. Jordan, Jennifer Webster;

Arrived at: n/a

Others present: Jo Anne House, Larry Barton, Lisa Liggins, Laura Laitinen-Warren, Robert Barton;

REGULAR MEETING

Present: Vice-Chairman Brandon Stevens, Treasurer Trish King, Council members: Daniel Guzman King, David P. Jordan, Kirby Metoxen, Ernie Stevens III;

Not Present: Chairman Tehassi Hill, Secretary Lisa Summers, Councilwoman Jennifer Webster;

Arrived at: n/a

Others present: Jo A. House, Larry Barton, Lisa Liggins, Nicole Rommel, Bonnie Pigman, Jen Falck, Laura Laitinen-Warren, Chris Johnson, Dana McLester, Clorissa Santiago, Ben Cannon;

I. CALL TO ORDER AND ROLL CALL by Vice-Chairman Brandon Stevens at 1:02 p.m.

For the record: Chairman Tehassi Hill is attending the Tribal Leaders State Budget Discussion in Red Cliff, WI. Secretary Lisa Summers is appearing at the Judiciary. Councilwoman Jennifer Webster is out on vacation.

II. OPENING by Vice-Chairman Brandon Stevens**III. ADOPT THE AGENDA (00:01:56)**

Motion by David P. Jordan to adopt the agenda, as presented, seconded by Daniel Guzman King. Motion carried unanimously:

Ayes: Daniel Guzman King, David P. Jordan, Trish King, Kirby Metoxen, Ernie Stevens III

Not Present: Tehassi Hill, Lisa Summers, Jennifer Webster

IV. OATHS OF OFFICE (No Requested Action)

¹ On June 27, 2018, the Oneida Business Committee approved an exception to resolution # BC-09-27-17-D to allow the July 11, 2018, regular Business Committee meeting to begin at 1:00 p.m.

DRAFT**V. MINUTES****A. Approve June 27, 2018, regular meeting minutes (00:02:24)**

Sponsor: Lisa Summers, Secretary

Motion by David P. Jordan to approve the June 27, 2018, regular meeting minutes, seconded by Kirby Metoxen. Motion carried unanimously:

Ayes: Daniel Guzman King, David P. Jordan, Trish King, Kirby Metoxen, Ernie Stevens III

Not Present: Tehassi Hill, Lisa Summers, Jennifer Webster

B. Approve June 29, 2018, emergency meeting minutes (00:02:57)

Sponsor: Lisa Summers, Secretary

Motion by Kirby Metoxen to approve the June 29, 2018, emergency meeting minutes, seconded by Daniel Guzman King. Motion carried unanimously:

Ayes: Daniel Guzman King, David P. Jordan, Trish King, Kirby Metoxen, Ernie Stevens III

Not Present: Tehassi Hill, Lisa Summers, Jennifer Webster

VI. RESOLUTIONS**A. Adopt resolution entitled Capital Contribution to Oneida Airport Hotel Corporation of \$750,000 to Improve Parking Lots and Lighting from the Hotel Tax Fund (00:03:28)**

Sponsor: Trish King, Treasurer

Motion by Trish King to adopt resolution 07-11-18-A Capital Contribution to Oneida Airport Hotel Corporation of \$750,000 to Improve Parking Lots and Lighting from the Hotel Tax Fund correcting the language to include "not to exceed" in the final resolve, seconded by Daniel Guzman King. Motion carried unanimously:

Ayes: Daniel Guzman King, David P. Jordan, Trish King, Kirby Metoxen, Ernie Stevens III

Not Present: Tehassi Hill, Lisa Summers, Jennifer Webster

For the record: Brandon Stevens stated that he would like the liaisons to go back to the Oneida Airport Hotel Corporation Board and request them to not consider item f. which is the concrete slab for the smoking section for the GTC meetings.

VII. STANDING COMMITTEES**A. COMMUNITY DEVELOPMENT PLANNING COMMITTEE**

Chair: Ernie Stevens III, Councilman

1. Accept May 3, 2018, Community Development Planning Committee meeting minutes (00:16:16)

Motion by Trish King to accept the May 3, 2018, Community Development Planning Committee meeting minutes, seconded by David P. Jordan. Motion carried unanimously:

Ayes: Daniel Guzman King, David P. Jordan, Trish King, Kirby Metoxen, Ernie Stevens III

Not Present: Tehassi Hill, Lisa Summers, Jennifer Webster

DRAFT**B. FINANCE COMMITTEE**

Chair: Trish King, Treasurer

1. Approve July 2, 2018, Finance Committee meeting minutes (00:16:47)

Motion by David P. Jordan to approve the July 2, 2018, Finance Committee meeting minutes, seconded by Ernie Stevens III. Motion carried unanimously:

Ayes: Daniel Guzman King, David P. Jordan, Trish King, Kirby Metoxen, Ernie Stevens III

Not Present: Tehassi Hill, Lisa Summers, Jennifer Webster

C. LEGISLATIVE OPERATING COMMITTEE (No Requested Action)**D. QUALITY OF LIFE COMMITTEE (No Requested Action)****VIII. APPOINTMENTS (No Requested Action)****IX. TABLED BUSINESS****A. Oneida Nation School Board SOP entitled ONSS Employee Indirect Compensation: Trade Back for Cash (No Requested Action)**

EXCERPT FROM JUNE 27, 2018: Motion by Lisa Summers to table this item until the Oneida Nation School Board comes back with proposed resolutions to the concerns that were addressed here today, seconded by Kirby Metoxen. Motion carried unanimously.

There were three unanswered calls by the Vice-chairman to take the item from the table.

X. UNFINISHED BUSINESS (No Requested Action)**XI. NEW BUSINESS****A. Increase corporate credit card limit – Oneida Business Committee – Travel Arrangements (00:17:50)**

Sponsor: Lisa Summers, Secretary

Motion by David P. Jordan to deny the request at this time, as an increase is no longer needed, seconded by Ernie Stevens III. Motion carried unanimously:

Ayes: Daniel Guzman King, David P. Jordan, Trish King, Kirby Metoxen, Ernie Stevens III

Not Present: Tehassi Hill, Lisa Summers, Jennifer Webster

DRAFT**B. Approve three (3) representatives of the Oneida Nation for the Region 5 Tribal Opioid Strategic Planning Conference (00:21:26)**

Sponsor: Daniel Guzman King, Councilman

Motion by Trish King to approve Daniel Guzman King, Councilman/OBC; Latsiklanunha Hill, Coordinator/TAP; and Priscilla Belisle, Coordinator/TAP; as representatives of the Oneida Nation for the Region 5 Tribal Opioid Strategic Planning Conference provided that Mr. Hill and Mrs. Belisle are authorized by their supervisors, seconded by Kirby Metoxen. Motion carried unanimously:

Ayes: Daniel Guzman King, David P. Jordan, Trish King, Kirby Metoxen, Ernie Stevens III

Not Present: Tehassi Hill, Lisa Summers, Jennifer Webster

Councilman Ernie Stevens III departs at 2:00 p.m.

Councilman Ernie Stevens III returns at 2:02 p.m.

C. Approve 2019 Indian Housing Plan (00:37:51)

Sponsor: Dana McLester, Division Director/Comprehensive Housing

Motion by David P. Jordan to approve the 2019 Indian Housing Plan with the noted changes [1) correct to "Oneida Nation" throughout; 2) correct various spelling errors throughout; and 3) under item 2016-100 change number of units from 9 to 8], seconded by Trish King. Motion carried unanimously:

Ayes: Daniel Guzman King, David P. Jordan, Trish King, Kirby Metoxen, Ernie Stevens III

Not Present: Tehassi Hill, Lisa Summers, Jennifer Webster

D. Approve two (2) actions regarding building security – Norbert Hill Center (01:03:52)

Sponsor: Sponsor: Tehassi Hill, Chairman; Brandon Stevens, Vice-Chairman; Lisa Summers, Secretary; Trish King, Treasurer

Motion by Trish King to approve the expenses for Security at the Norbert Hill Center for the remainder of this fiscal year to be paid from the OBC Special Projects budget and for funds to be budgeted in Fiscal Year 2019 and going forward for Security, seconded by Kirby Metoxen. Motion carried with one abstention:

Ayes: Daniel Guzman King, David P. Jordan, Trish King, Kirby Metoxen

Abstained: Ernie Stevens III

Not Present: Tehassi Hill, Lisa Summers, Jennifer Webster

Motion by Trish King to defer the detail of the plan for further vetting to the next Business Committee Work Session, seconded by Kirby Metoxen. Motion carried unanimously:

Ayes: Daniel Guzman King, David P. Jordan, Trish King, Kirby Metoxen, Ernie Stevens III

Not Present: Tehassi Hill, Lisa Summers, Jennifer Webster

XII. TRAVEL**A. TRAVEL REPORTS (No Requested Action)**

DRAFT**B. TRAVEL REQUESTS**

1. **Approve travel request in accordance with § 219.16-1 – One (1) additional attendee - Law Office – 2018 Partners in Action Conference – Milwaukee, WI – July 17-19, 2018 (01:37:23)**

Motion by Kirby Metoxen to approve the travel request in accordance with § 219.16-1 for one (1) additional attendee from the Law Office to attend the 2018 Partners in Action Conference in Milwaukee, WI – July 17-19, 2018, seconded by David P. Jordan. Motion carried unanimously:

Ayes: Daniel Guzman King, David P. Jordan, Trish King, Kirby Metoxen, Ernie Stevens III
 Not Present: Tehassi Hill, Lisa Summers, Jennifer Webster

Councilman Kirby Metoxen departs at 2:44 p.m.

2. **Approve travel request – Secretary Lisa Summers – Tribal Caucus and Inter-Tribal Criminal Justice Council meetings – Turtle Lake, WI – July 23-24, 2018 (01:46:33)**

Motion by David P. Jordan to approve the travel request for Secretary Lisa Summers to attend the Tribal Caucus and Inter-Tribal Criminal Justice Council meetings in Turtle Lake, WI – July 23-24, 2018, seconded by Daniel Guzman King. Motion carried unanimously:

Ayes: Daniel Guzman King, David P. Jordan, Trish King, Kirby Metoxen, Ernie Stevens III
 Not Present: Tehassi Hill, Kirby Metoxen, Lisa Summers, Jennifer Webster

3. **Approve travel request – Councilman Daniel Guzman King – Region 5 Tribal Opioid Strategic Planning Conference – St. Paul, MN – August 21-24, 2018 (01:47:08)**

Motion by Trish King to approve the travel request for Councilman Daniel Guzman King to attend the Region 5 Tribal Opioid Strategic Planning Conference in St. Paul, MN – August 21-24, 2018, seconded by David P. Jordan. Motion carried with one abstention:

Ayes: David P. Jordan, Trish King, Kirby Metoxen, Ernie Stevens III
 Abstained: Daniel Guzman King
 Not Present: Tehassi Hill, Kirby Metoxen, Lisa Summers, Jennifer Webster

XIII. OPERATIONAL REPORTS (No Requested Action)**XIV. GENERAL TRIBAL COUNCIL****A. Petitioner Gina Powless – Oneida Personnel Commission Dissolution**

1. **Accept legislative analysis (01:48:56)**
 Sponsor: David Jordan, Councilman

Motion by David P. Jordan to accept the legislative analysis of the Gina Powless petition regarding the Oneida Personnel Commission Dissolution, seconded by Trish King. Motion carried unanimously:

Abstained: Daniel Guzman King, David P. Jordan, Trish King, Ernie Stevens III
 Not Present: Tehassi Hill, Kirby Metoxen, Lisa Summers, Jennifer Webster

Councilman Kirby Metoxen returns at 2:53 p.m.

DRAFT**2. Accept legal analysis (01:49:47)**

Sponsor: Jo A. House, Chief Counsel

Motion by Ernie Stevens III to accept the legal analysis of the Gina Powless petition regarding the Oneida Personnel Commission Dissolution, seconded by Kirby Metoxen. Motion carried unanimously:

Ayes: Daniel Guzman King, David P. Jordan, Trish King, Kirby Metoxen, Ernie Stevens III

Not Present: Tehassi Hill, Lisa Summers, Jennifer Webster

3. Accept financial analysis (01:52:24)

Sponsor: Larry Barton, Chief Financial Officer

Motion by Trish King to accept the financial analysis of the Gina Powless petition regarding the Oneida Personnel Commission Dissolution, seconded by Ernie Stevens III. Motion carried unanimously:

Ayes: Daniel Guzman King, David P. Jordan, Trish King, Kirby Metoxen, Ernie Stevens III

Not Present: Tehassi Hill, Lisa Summers, Jennifer Webster

XV. EXECUTIVE SESSION**A. REPORTS****1. Accept Chief Counsel report – Jo Anne House, Chief Counsel (01:53:08)**

Motion by Trish King to accept the verbal Chief Counsel report provided on July 10, 2018, seconded by Ernie Stevens. Motion carried with one abstention:

Ayes: Daniel Guzman King, Trish King, Kirby Metoxen, Ernie Stevens III

Abstained: David P. Jordan

Not Present: Tehassi Hill, Lisa Summers, Jennifer Webster

B. STANDING ITEMS**1. LAND CLAIMS STRATEGY (No Requested Action)****2. ONEIDA GOLF ENTERPRISE CORPORATION – LADIES PROFESSIONAL GOLF ASSOCIATION (No Requested Action)****3. LAND MORTGAGE FUNDS (No Requested Action)****C. AUDIT COMMITTEE (No Requested Action)****D. TABLED BUSINESS (No Requested Action)****E. UNFINISHED BUSINESS (No Requested Action)**

DRAFT**F. NEW BUSINESS****1. Determine next steps regarding DR16 employment contract (01:54:58)**

Sponsor: Tehassi Hill, Chairman; Brandon Stevens, Vice-Chairman; Lisa Summers, Secretary; Trish King, Treasurer

Motion by Kirby Metoxen to appoint Chairman Tehassi Hill, Secretary Lisa Summers, and Councilman Ernie Stevens III, to a negotiation sub-team for the DR16 employment contract and to provide notice to the employee, seconded by Daniel Guzman King. Motion carried with one abstention:

Ayes: Daniel Guzman King, Trish King, Kirby Metoxen, Ernie Stevens III
Abstained: David P. Jordan
Not Present: Tehassi Hill, Lisa Summers, Jennifer Webster

2. Accept update regarding Strategic Plan as information (01:55:34)

Sponsor: Robert Barton, Chairman/Oneida Airport Hotel Corporation Board of Directors

Motion by Kirby Metoxen to accept the Oneida Airport Hotel Corporation Strategic Plan update as information, seconded by Daniel Guzman King. Motion carried with one abstention:

Ayes: Daniel Guzman King, Trish King, Kirby Metoxen, Ernie Stevens III
Abstained: David P. Jordan
Not Present: Tehassi Hill, Lisa Summers, Jennifer Webster

XVI. ADJOURN (01:56:07)

Motion by David P. Jordan to adjourn at 3:00 p.m., seconded by Ernie Stevens III. Motion carried unanimously:

Ayes: Daniel Guzman King, David P. Jordan, Trish King, Kirby Metoxen, Ernie Stevens III
Not Present: Tehassi Hill, Lisa Summers, Jennifer Webster

Oneida Business Committee Agenda Request

1. Meeting Date Requested: 07 / 25 / 18

2. General Information:

Session: Open Executive - See instructions for the applicable laws, then choose one:

Agenda Header:

Accept as Information only

Action - please describe:

Motion to approve the resolution authorizing submittal of a grant application to the Department of Justice (DOJ)/Office of Juvenile Justice and Delinquency Prevention (OJJDP) FY18 Opioid Affected Youth Initiative Grant Solicitation

3. Supporting Materials

Report Resolution Contract

Other:

1. <input type="text" value="Grant Authorization Form"/>	3. <input type="text"/>
2. <input type="text"/>	4. <input type="text"/>

Business Committee signature required

4. Budget Information

Budgeted - Tribal Contribution Budgeted - Grant Funded Unbudgeted

5. Submission

Authorized Sponsor / Liaison: *Joan 4/17/18*

Primary Requestor/Submitter:
Your Name, Title / Dept. or Tribal Member

Additional Requestor: _____
Name, Title / Dept.

Additional Requestor: _____
Name, Title / Dept.

Oneida Business Committee Agenda Request

6. Cover Memo:

Describe the purpose, background/history, and action requested:

This grant will support the Oneida Nation to:

- 1) Develop a multidisciplinary task force with working groups to identify specific areas of concern;
- 2) Collect and interpret data that will assist the task force in developing strategies and programming that will be used to better coordinate response efforts and resources; and
- 3) Implement services that will address public safety concerns, intervention, prevention, and diversion services for children, youth, and families directly impacted by opioid abuse.

1) Save a copy of this form for your records.

2) Print this form as a *.pdf *OR* print and scan this form in as *.pdf.

3) E-mail this form and all supporting materials in a **SINGLE** *.pdf file to: BC_Agenda_Requests@oneidanation.org

Oneida Nation

Post Office Box 365

Phone: (920)869-2214

Oneida, WI 54155



BC Resolution # _____
OJJDP FY2018 Opioid Affected Youth Initiative

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WHEREAS, the Oneida Nation is a federally recognized Indian government and a treaty tribe recognized by the laws of the United States of America; and

WHEREAS, the Oneida General Tribal Council is the governing body of the Oneida Nation; and

WHEREAS, the Oneida Business Committee has been delegated the authority of Article IV, Section 1, of the Oneida Tribal Constitution by the Oneida General Tribal Council; and

WHEREAS, the Oneida Tribe of Indians of Wisconsin has determined that the overall goal of the Oneida Tribe is to protect, maintain and improve the standard of living and the environment in which the Oneida people live; and

WHEREAS, our Vision is a Nation of strong families built on Tsiʔniyukwalihotʌ (Our Ways) and a strong economy; and

WHEREAS, the Oneida Business Committee, in BC resolution # 05-10-17-C, has prioritized alcoholism and substance abuse as a primary issue to deal with; and

WHEREAS, the Oneida Nation has an approved Tribal Action Plan (TAP) that focuses on alcohol and substance abuse awareness, prevention and intervention; and

WHEREAS, the Oneida Nation TAP identifies the goal of establishing a comprehensive youth development, prevention, and intervention strategy; and

WHEREAS, the Oneida Business Committee recognizes the need to support children and youth who are affected by the opioid crisis; and

NOW THEREFORE BE IT RESOLVED, the Oneida Nation authorizes and submits a grant application to the Department of Justice – Office of Juvenile Justice and Delinquency Prevention FY2018 Opioid Affected Youth Initiative grant program for developing a collaborative approach to identify and respond to the impact that the opioid epidemic has had on children, youth and their families.

GRANT PROPOSAL AUTHORIZATION FORM

ONEIDA GRANTS OFFICE

PH: (920) 496-7330 FAX: (920) 496-7494

Form instructions: Double click on the grey area; a drop down called "form field option box" box will appear. In the "items drop-down list" click on which one you want; then click on the "up" arrow move it to the top and click on ok. In the reporting area: Double click on the box you want to put an "x" in. A "checkbox form field" box will appear, in "under default value" click on "checked" then ok.

PROGRAM INFORMATION

Department: Tribal Action Plan Office		Division/Non-Division: Internal Services	
Program:		Program Accountant:	
Person Responsible for Proposal Development: Priscilla Belisle		Phone: x7326	
Person Responsible for Grant Administration: Priscilla Belisle		Phone: x7326	
Project Title: Kahletsyalusla Project			

GRANT INFORMATION

Name of Funding Source: DOJ/OJJDP		Type (pick one): Federal
Title of Grant: FY18 Opioid Affected Youth Initiative		CFDA No: 16.842
Application Deadline: August 2, 2018		Grant Amount: \$1,000,000
Project Period: 10/01/2018-09/30/2021	Budget Period: 10/01/2018-09/30/2021	Project Type (pick one): New
Match Requested (% or \$): None		Match Type (pick one): None
Is a Tribal resolution required? If yes, please notify Grants Office immediately. Yes		
Will this grant create a: New position Yes Committee No Commission No Board No		
Will this grant fund an existing position? No Name of Position(s):		
If YES, attach draft job description for all grant funded positions. <u>PLEASE NOTE: Position/employee will be phased out when grant funding ends.</u>		

Project Proposal Summary (must answer all these questions): The purpose, benefit(s), where is the match coming from, are there any other programs collaborating, travel justification, position justification, or pertinent information:

This grant will support the Oneida Nation to: 1) Develop a multidisciplinary task force with working groups to identify specific areas of concern; 2) Collect and interpret data that will assist the task force in developing strategies and programming that will be used to better coordinate response efforts and resources; and 3) Implement services that will address public safety concerns, intervention, prevention, and diversion services for children, youth, and families directly impacted by opioid abuse.

List any capital expenditures (cap ex), technology expenses & CIP purchases (NOTE: Must follow the appropriate Cap ex, CIP or Technology SOP for each purchase request.):

Vendors: Verified that Vendors contracted with are NOT suspended/debarred: Yes No NA
*Prior to entering into contracts with vendors, they will be cross referenced at www.sam.gov to ensure the vendors are not suspended or debarred.

Reporting: Quarterly Semi-Annually Yearly Narrative Financial

SIGNATURES

Your signature authorizes the person responsible for proposal development to work with the Grants Office when applying for funding and acknowledges your responsibility to successfully administer all requirements of this grant throughout the project period and budget period.

1. Supervisor Signature Date
SIGNATURE VERIFIES & APPROVES MATCH

2. Division/Non-Division Director Signature Date
SIGNATURE APPROVES GRANT PROJECT & MATCH

3. Grants Office Signature Date
FINAL SIGNATURE PRIOR TO OBTAINING OBC SIGNATURES

Revised: 12/19/16

GO-001

Oneida Business Committee Agenda Request

1. Meeting Date Requested: 7 / 25 / 18

2. General Information:

Session: Open Executive - See instructions for the applicable laws, then choose one:

Agenda Header:

Accept as Information only

Action - please describe:

3. Supporting Materials

Report Resolution Contract

Other:

1.

3.

2.

4.

Business Committee signature required

4. Budget Information

Budgeted - Tribal Contribution Budgeted - Grant Funded Unbudgeted

5. Submission

Authorized Sponsor / Liaison:

Primary Requestor:
Your Name, Title / Dept. or Tribal Member

Additional Requestor:
Name, Title / Dept.

Additional Requestor:
Name, Title / Dept.

Oneida Business Committee Agenda Request

6. Cover Memo:

Describe the purpose, background/history, and action requested:

Oneida Business Committee approval is required to approve all Finance Committee meeting actions as the FC is a standing committee of the OBC.

1) Save a copy of this form for your records.

2) Print this form as a *.pdf *OR* print and scan this form in as *.pdf.

3) E-mail this form and all supporting materials in a **SINGLE** *.pdf file to: BC_Agenda_Requests@oneidanation.org

ONEIDA NATION

P.O. Box 365



Oneida, WI 54115

MEMORANDUM

TO: Finance Committee
CC: Business Committee
FR: Denise Vigue, Executive Assistant
DT: July 17, 2018
RE: E-Poll Results of: FC Meeting Minutes of July 16, 2018

An E-Poll vote of the Finance Committee was conducted to approve the July 16, 2018 Finance Committee meeting minutes. The results of the completed E-Poll are as follows:

E-POLL RESULTS:

There was a Majority 4 YES votes from Larry Barton, Patrick Stensloff, Chad Fuss, and Daniel Guzman King to approve the June 18, 2018 Finance Committee Meeting Minutes.

The minutes will be placed on the next BC agenda of July 25, 2018 for approval and the next Finance Committee agenda of August 1, 2018 to ratify this E-Poll action.

Yaw^ko

* Per the Finance Committee By-Laws Article III-Meetings, 3-4 Quorum. Four (4) members of the Finance Committee shall constitute a quorum & 3-6 Voting. (d) The Finance Committee shall act by a majority of vote of the quorum present at any meeting.

ONEIDA FINANCE COMMITTEE

FC WORK MEETING

July 16, 2018 – 9:00 A.M.

BC Executive Conference Room

FC REGULAR MEETING

July 16, 2018 – 10:00 A.M.

BC Executive Conference Room

REGULAR MEETING MINUTES

FC Work Meeting:

Patricia King, Treasurer /FC Chair

Larry Barton, CFO/FC Vice-Chair

Daniel Guzman King, BC Council Member

Patrick Stensloff, Purchasing Director

Excused: Jennifer Webster, BC Council Member and Chad Fuss, AGGM Finance (Gam. Alt)

Not Present: Shirley Barber, FC Elder Member

Others Present: and Denise Vigue, taking notes

FC Regular Meeting:

Patricia King, Treasurer /FC Chair

Larry Barton, CFO/FC Vice-Chair

Daniel Guzman King, BC Council Member

Chad Fuss, AGGM Finance (Gam. Alt)

Patrick Stensloff, Purchasing Director

Excused: Jennifer Webster, BC Council Member

Not Present: Shirley Barber, FC Elder Member

Others Present: Diane Wilson, Ellie Doxtator, Barb Truttman, Lucy Neville, Larae Gower, George Skenandore, David Emerson, Jason Doxtator, Joanie Buckley, and Denise Vigue, taking minutes

- I. **CALL TO ORDER:** The regular meeting was called to order by the FC Chair at 10:00 A.M.
- II. **APPROVAL OF AGENDA:** JULY 16, 2018
 Motion by Chad Fuss to approve the FC meeting agenda of July 16, 2018 with two ADD ON's under New Business #6 and under Other #2. Seconded by Patrick Stensloff. Motion carried unanimously.
- III. **APPROVAL OF MINUTES:** JULY 2, 2018 (Approved via E-Poll on 07/03/18)
 Motion by Patrick Stensloff to ratify the FC E-Poll action taken on 7/3/18 approving the 7/2/18 Finance Committee meeting minutes. Seconded by Larry Barton. Motion carried unanimously.
- IV. **TABLED BUSINESS:** No Tabled Business
- V. **CAPITAL EXPENDITURES:**
 1. **Asphalt Seal & Repair** Amount: \$119,680.00
 Tim Skenandore, Gaming – Facilities
 Barb Truttman was present to discuss this request for regular maintenance of pavement, not a new request; it does come from the operational budget but is here as it is a sole source request. There was a discussion about all paving contracts to be routed through James Petitjean.
 Motion by Daniel Guzman King to approve the Asphalt Seal and Repair contract in the amount of \$119,680.00. Seconded by Larry Barton. Motion carried unanimously.

VI. DONATIONS:**REPORT:****1. FC Donation Update Report for July 2018**

Denise J. Vigue, Finance

Motion by Patrick Stensloff to accept the July 2018 Finance Committee Donation line Update Report. Seconded by Daniel Guzman King. Motion carried unanimously.

REQUEST(S): None**VII. NEW BUSINESS:****1. Wire Technologies, Inc.**

Amount: \$250,217.51

Nate Villarreal, MIS

There was a lengthy discussion on this request that is unbudgeted; this does not meet the BMCA law and therefore should be properly put in the FY2019 budget under the anticipated continuing budget resolution with an Oct. 1st start date which would give enough time for scheduling and getting information into the system for approval; it was noted that in the presentation to the Business Committee staffing at the site was not made clear.

Motion by Larry Barton to approve the Wire Technologies, Inc. contract in the amount of \$250,217.51 contingent upon the following: that it is put in the FY19 budget with a 10/1/18 start date; implementation can begin following the continuing budget resolution being approved and that there is a price hold of current costs. Seconded by Patrick Stensloff. Motion carried unanimously.

2. INTERBLOCK – FY18 PO Increase

Amount: \$75,000.00

David Emerson, Gaming – Slots

This is a fairly new vendor that supplies lease games; as there is increased use from the customers Gaming would like to expand to more of these games on the floor for increased profitability; this is a budgeted item.

Motion by Patrick Stensloff to approve the INTERBLOCK FY18 Purchase Order increase in the amount of \$75,000.00. Seconded by Larry Barton. Motion carried unanimously.

3. TANF Gift Cards for clients

Amount: \$150,742.50

Delia Smith, TANF Program

Program in effect for about 8 years; this is their annual purchase that is 100% grant funded for clients that qualify under the federal poverty level; discussion on how distributed and reconciled as well as future price negotiations.

Motion by Larry Barton to approve the TANF Gift Card purchase for clients in the amount of \$150,742.50. Seconded by Daniel Guzman King. Motion carried unanimously.

4. Locker Room Live w/WFRV TV

Amount: \$78,200.00

Michele Doxtator, Joint Marketing

Steve Ninham was present to discuss this contract; the FC would like to see more information such as a clearly identified ROI; this is for this coming 2018/19 football season; FC suggested more promotion as to table sponsors.

Motion by Chad Fuss to approve the Locker Room Live with WFRV TV contract in the amount of \$78,200.00. Seconded by Daniel Guzman King. Motion carried unanimously.

- 5. Steiro Appraisal Services, Inc.** Amount: \$148,000.00
Diane Wilson, Dept. of Land Management

Diane Wilson was present to discuss this three-year contract; it is a sole source for appraisal on a continuing basis split between Trust and Fee lands/property. DOLM sent out bid requests to 13 different vendors; suggestion from buyer to call those who did not submit to ascertain the reason.

Motion by Patrick Stensloff to approve the Steiro Appraisal Services, Inc. three-year contract in the amount of \$148,000.00. Seconded by Chad Fuss. Motion carried unanimously.

- 6. ADD ON: A&J Vans (replacement vehicles)** Amount: \$293,415.00
Carol Moore, Oneida Public Transit

George Skenandore and Ellie Doxtator were present to discuss this request; current vans are at the end of their normal life cycle; the replacements are vans offering better gas savings and floor systems can be reconfigured to accommodate wheel chairs; the sam.gov is included in the request; they did receive four requests but not going with lowest bidder based on what this vendor would be providing-reason being presented to the FC.

Motion by Chad Fuss to approve the A & J Vans purchase for replacement vehicles in the amount of \$293,415.00. Seconded by Patrick Stensloff. Motion carried unanimously.

VIII. EXECUTIVE SESSION: None

IX. FOLLOW UP: None

X. OTHER:

- 1. FC Draft Meeting Calendar for FY2019**
Denise J. Vigue, Finance

Draft FY19 FC meeting calendars being presented now to allow enough time to secure the room reservation; discussion to move regular meetings up to 9:30 AM and move all the FC Work Meetings to directly follow the regular meetings to ensure better attendance as work items really need to be completed.

Motion by Patrick Stensloff to approve the FY19 Finance Committee meeting calendar and for Finance staff to setup the room & FC Member appointments. Seconded by Daniel Guzman King. Motion carried unanimously.

- 2. LATE ADD: FC Meeting Minutes Concern**
Patricia King, Treasurer/FC Chair

This was discussed in the FC work meeting and agreed upon that all Gaming contracts that are considered proprietary are to be placed in the FC Executive Session for all future requests.

Motion by Patrick Stensloff to support the FC agreed upon decision to have all future Gaming contracts that are proprietary be designated as such and to be placed in the FC Executive Session. Seconded by Daniel Guzman King. Motion carried unanimously.

XI. FYI and/or Thank You:

1. FYI: IGT (1) WOF Crystal Reel Lease game

David Emerson, Gaming – Slots

Motion by Larry Barton to accept as FYI the IGT (1) WOF Crystal Reel Lease game. Seconded by Patrick Stensloff. Motion carried unanimously.

XI. ADJOURN: Motion by Patrick Stensloff to adjourn. Seconded by Chad Fuss. Motion carried unanimously. Time: 11:10 A.M.

Minutes taken & transcribed by:

Denise Vigue, Executive Assistant to the CFO
& Finance Committee Contact/Recording Secretary

Finance Committee-E-Poll Minutes Approval Date: July 17, 2018

Oneida Business Committee's FC Minutes Approval Date: _____

Oneida Business Committee Agenda Request

1. Meeting Date Requested: 7 / 25 / 18

2. General Information:

Session: Open Executive - See instructions for the applicable laws, then choose one:

Agenda Header:

Accept as Information only

Action - please describe:

Accept the June 20, 2018 Legislative Operating Committee meeting minutes.

3. Supporting Materials

Report Resolution Contract

Other:

1. 3.

2. 4.

Business Committee signature required

4. Budget Information

Budgeted - Tribal Contribution Budgeted - Grant Funded Unbudgeted

5. Submission

Authorized Sponsor / Liaison:

Primary Requestor/Submitter: Jennifer Falck, LRO Director
Your Name, Title / Dept. or Tribal Member

Additional Requestor: _____
Name, Title / Dept.

Additional Requestor: _____
Name, Title / Dept.



Oneida Nation
 Oneida Business Committee
 Legislative Operating Committee
 PO Box 365 • Oneida, WI 54155-0365
Oneida-nsn.gov



LEGISLATIVE OPERATING COMMITTEE MEETING MINUTES

Business Committee Conference Room-2nd Floor Norbert Hill Center

June 20, 2018

9:00 a.m.

Present: David P. Jordan, Jennifer Webster, Kirby Metoxen, Ernest Stevens III

Excused: Daniel Guzman King

Others Present: Brandon Wisneski, Clorissa Santiago, Jennifer Falck, Lee Cornelius, Bonnie Pigman

I. Call to Order and Approval of the Agenda

David P. Jordan called the June 20, 2018 Legislative Operating Committee meeting to order at 9:00 a.m.

Motion by Jennifer Webster to adopt the agenda; seconded by Kirby Metoxen. Motion carried unanimously.

II. Minutes to be Approved (0:34-1:04)

1. May 16, 2018 LOC Minutes

Motion by Jennifer Webster to approve the June 06, 2018 LOC meeting minutes and forward to the Oneida Business Committee for consideration; seconded by Kirby Metoxen. Motion carried unanimously.

III. Current Business

1. Children's Code (:58-21:31)

Motion by Jennifer Webster to accept the Children's Code Implementation Quarterly Update and forward to the Oneida Business Committee for consideration; seconded by Kirby Metoxen. Motion carried unanimously.

2. Military Service Employee Protection Act Emergency Amendments (21:33-4:22)

Motion by Jennifer Webster to accept the legislative analysis for the Military Service Protection Act amendments and defer to a work meeting; seconded by Ernest Stevens III. Motion carried unanimously.

IV. New Submissions

V. Additions

VI. Administrative Updates

1. July 4, 2018 LOC Meeting

Motion by Jennifer Webster to approve the request to cancel the July 4, 2018 LOC meeting; seconded by Ernest Stevens III. Motion carried unanimously.

A good mind. A good heart. A strong fire.

Legislative Operating Committee Meeting Minutes of June 20, 2018

Page 1 of 2



*note for the record: LRO will post cancellation and the next LOC meeting will be on July 18, 2018

VII. Executive Session

VIII. Adjourn

Motion by Ernest Stevens III to adjourn the June 20, 2018 Legislative Operating Committee meeting at 9:22 a.m.; seconded by Kirby Metoxen. Motion carried unanimously.

Oneida Business Committee Agenda Request

1. Meeting Date Requested: 7 / 25 / 18

2. General Information:

Session: Open Executive - See instructions for the applicable laws, then choose one:

Agenda Header:

Accept as Information only

Action - please describe:

Consider the Legal Resource Center Rule #1- Application for Service for adoption

3. Supporting Materials

Report Resolution Contract

Other:

1. 3.

2. 4.

Business Committee signature required

4. Budget Information

Budgeted - Tribal Contribution Budgeted - Grant Funded Unbudgeted

5. Submission

Authorized Sponsor / Liaison:

Primary Requestor/Submitter: Jennifer Falck, LRO Director
Your Name, Title / Dept. or Tribal Member


Additional Requestor: _____
Name, Title / Dept.

Additional Requestor: _____
Name, Title / Dept.



Oneida Nation
Oneida Business Committee
Legislative Operating Committee
PO Box 365 • Oneida, WI 54155-0365
Oneida-nsn.gov



TO: Oneida Business Committee
FROM: David P. Jordan, Legislative Operating Committee Chairman 
DATE: July 25, 2018
RE: Certification of Legal Resource Center law Rule No. 1 – Application for Services

The Legislative Operating Committee (LOC) reviewed and certified the Legal Resource Center law Rule No. 1 – Application for Services on July 18, 2018.

The Legal Resource Center law delegates rulemaking authority to the Legal Resource Center attorney for the purpose of promulgating a rule establishing how clients apply for the Legal Resource Center's services. [8 O.C. 811.5-3(l)]. The Legal Resource Center attorney position currently remains vacant as there were no candidates on the ballot for the 2017 General Election, 2017 Special Election, or the 2018 Special Election. The Law allows for the Legal Resource Center advocates to assume the duty of promulgating the rule for establishing how clients apply for the Legal Resource Center's services in the absence of an attorney. [8 O.C. 811.4-5].

Legal Resource Center law Rule No. 1 – Application for Services creates a procedure for individuals to apply for services from the Legal Resource Center.

Requested Action

Consider the adoption of the Legal Resource Center law Rule No. 1 – Application for Services.



Memorandum

Date: June 25, 2018

To: Legislative Operating Committee

From: Wesley Martin Jr., Advocate/GTC Legal Resource Center; Tsyoslake House JD., Advocate/GTC Legal Resource Center

The GTC Legal Resource worked cooperatively with the help of all stakeholders to create the proposed rule under Title 8. Judiciary - Chapter 811 Legal Resource Center, called Rule #1 – application for services. Below will show that administrative rulemaking processes have been completed.

Timeline of dates that each rulemaking requirements was completed:

1. Date of Public Meeting was posted.
 - a. Website – May 17, 2018
 - b. Kalihwisaks – May 17, 2018
2. Date the Public Meeting was held.
 - a. June 04, 2018
3. Date the public comments period closed.
 - a. June 11, 2018
4. Date the public comments were considered.
 - a. There were no public or written comments
5. Date the request to other agencies was made for financial analysis.
 - a. This only affected the GTC Legal Resource center. There were no other agencies that needed to provide financial analysis.
6. Date the rule will go into effect.
 - a. July 25, 2018

There was one attendee to the public meeting that had questions in relation to services the office provided and no questions on the proposed rule; no written comments were received by mail.

The GTC Legal Resource Advocates approve this rule by the signatures below.

Wesley Martin Jr., Advocate/GTC Legal Resource Center

A handwritten signature in black ink, appearing to read "Wesley Martin Jr.", written over a horizontal line.

Tsyoslake House JD, Advocate/GTC Legal Resource Center

A handwritten signature in black ink, appearing to read "Tsyoslake House JD", written over a horizontal line.

Attachments:

Chapter 811 Legal Resource Center, Rule #1 – application for services Summary Report
Kalihwisaks Public Meeting Notice
Summary Report
Financial Analysis
Statement of Effect

NOTICE OF
PUBLIC MEETING

TO BE HELD

Monday, June 04 at 09:00 a.m.

IN THE

**Ridgeview Plaza Conference Room
(3759 W. Mason St Suite 4 Oneida WI, 54155)**

In accordance with the Administrative Rule Making Law, the Legal Resource Center is hosting this Public Meeting to gather feedback from the community regarding the following rule(s).

**TOPIC: Legal Resource Center Rule #
1 - Applications for Services**

- ◆ **This is a proposal to adopt a process for application for services.**

To obtain copies of the Public Meeting documents for this proposal,
please visit

www.oneida-nsn.gov/Register/PublicMeetings

or contact the Legal Resource Center.

**PUBLIC COMMENT PERIOD
OPEN UNTIL June 11, 2018**

During the Public Comment Period (public comments shall be limited to 5 minutes per person), all interested persons may submit written comments and/or a transcript of any testimony/spoken comments made during the Public Meeting. These may be submitted to the Legal Resource Center in person at Ridgeview Plaza 3759 W. Mason Suite 6 Oneida WI 54155 or by U.S. mail, interoffice mail, e-mail, or fax.

**Legal Resource Center
PO Box 365 Oneida, WI 54155
E-mail: wmartin@oneidanation.org
Phone: (920) 496-5324
Fax: (920) 497-5805**



Title 8. Judiciary – Chapter 811 LEGAL RESOURCE CENTER Rule #1 –Application for Services

- 1.1 Purpose and Delegation
- 1.2 Adoption and Authority
- 1.3 Definitions
- 1.4 Eligibility
- 1.5 Representation
- 1.6 Fees and Costs
- 1.7 No Results Promised
- 1.8 Right to Discharge and Withdraw

1.1. Purpose and Delegation

1.1-1. *Purpose.* The purpose of this rule is to create a procedure for individuals to apply for services from the Legal Resource Center.

1.1-2. *Delegation.* The Legal Resource Center law delegated rulemaking authority pursuant to the Administrative Rulemaking law.

1.2. Adoption and Authority

1.2-1. This rule was adopted by the Legal Resource Center in accordance with the procedures of the Administrative Rulemaking law.

1.2-2. This rule may be amended or repealed pursuant to the procedures set out in the Administrative Rulemaking law.

1.2-3. Should a provision of this rule or the application thereof to any person or circumstances be held as invalid, such invalidity shall not affect other provisions of this rule which are considered to have legal force without the invalid portions.

1.2-4. In the event of a conflict between a provision of this rule and a provision of another rule, internal policy, procedure, or other regulation; the provisions of this rule control.

1.2-5. This rule supersedes all prior rules, regulations, internal policies or other requirements relating to the Legal Resource Center law.

1.3. Definitions

1.3-1. This section governs the definitions of words and phrases used within this rule. All words not defined herein are to be used in their ordinary and everyday sense.

(a) “Employee” means any individual hired by the Nation and on the Nation’s payroll and encompasses all forms of employment, including but not limited to: full-time, part-time, at-will, elected/appointed officials, political appointees, and contracted persons.

(b) “Judiciary” means the judicial system responsible for applying the laws of the Oneida Nation. The three branches, as identified in resolutions BC-05-08-13-A and GTC 01-07-13-B are the Family Court, Trial Court and Court of Appeals.

(c) “Minor” means anyone who has not yet attained the age of eighteen (18).

(d) “Nation” means the Oneida Nation.

(e) “Tribal member” means an individual who is an enrolled member of the Nation.

(f) “Frivolous case” means a case without any reasonable basis in law or equity and that cannot be supported by a good faith argument.

1.4. Eligibility

- 1.4-1. An individual shall be eligible for legal services from the Legal Resource Center if they:
- (a) Are a Tribal member or employee who has a case pending before the Judiciary.

1.5. Representation

- 1.5-1. An eligible individual shall fill out an application for services from the Legal Resource Center.
- 1.5-2. Representation shall be effective at the date and time that the signed application is delivered in person to the Legal Resource Center and the Legal Resource Center has accepted the case.
- 1.5-3. The Legal Resource Center may decline representation if:
- (a) The prospective client does not apply for services with enough notice prior to the court hearing. The Legal Resource Center may agree to accept the case and appear for future hearings on behalf of the client.
 - (b) If, after review by LRC staff, it is determined that the case is frivolous and has no viable defense, the case will not be accepted.
 - (1) A frivolous case is one that is without any reasonable basis in law or equity and that cannot be supported by a good faith argument.
 - (c) The Legal Resource Center is prohibited from representing the client pursuant to the Legal Resource Center law, Professional Conduct for Attorneys and Advocates law, or another law or rule of the Nation.

1.6. Fees and Costs

- 1.6-1. The Legal Resource Center shall not charge a client any fees for the advocacy services provided directly by the Legal Resource Center.
- 1.6-2. As a condition of obtaining the services of the Legal Resource Center, clients are responsible for paying all filing fees and other costs associated with the case including but not limited to: service of process fees, guardian ad litem fees, physical and mental examinations, expert witness fees, substance abuse assessments, and court costs.
- 1.6-3. Clients shall be responsible for seeking out any applicable fee waivers, including those offered by the Judiciary.

End.

Original effective date:

Summary Report for LEGAL RESOURCE CENTER Rule #1 – Applications for Service

Original effective date: N/A

Amendment effective date: N/A

Name of Rule: Rule #1 – Application for Services

Name of law being interpreted: Chapter 811 LEGAL Resource Center

Rule Number: #1

Other Laws or Rules that may be affected: None

Brief Summary of the proposed rule: The proposed rule is to create a procedure for individuals to apply for services from the Legal Resource Center.

Statement of Effect: Obtained after requesting from the Legislative Reference Office.

Financial Analysis: This rule creates no anticipated fiscal impact.

Note: *In addition- the agency must send a written request to each entity which may be affected by the rule- asking that they provide information about how the rule would financially affect them. The agency must include each entity's response in the financial analysis. If the agency does not receive a response within 10 business days after the request is made, the financial analysis can note which entities did not provide a response.*

Financial Analysis for Legal Resource Center Rule # 1 – Applications for Services

Type of Cost	Description/Comment	Dollar Amount
Start Up Costs	There are no startup costs to this rule.	\$0.00
Personnel	There are no additional costs to personnel to implement this rule.	\$0.00
Office	There are no additional costs to Office to implement this rule.	\$0.00
Documentation Costs	There are no additional costs to Document Costs to implement this rule.	\$0.00
Estimate of time necessary for an individual or agency to comply with the rule after implementation	Compliance will immediately start after the rule has been approved for the opening date of the LRC office on August 01, 2018.	\$0.00
Other, please explain		
Total	Annual Net Revenue	\$0.00



Oneida Nation
 Oneida Business Committee
 Legislative Operating Committee
 PO Box 365 • Oneida, WI 54155-0365
 Oneida-nsn.gov



Statement of Effect

Legal Resource Center Law Rule No. 1 – Application for Services

Summary

Legal Resource Center Law Rule No. 1 – Application for Services creates a procedure for individuals to apply for services from the Legal Resource Center.

Submitted by: Clorissa N. Santiago, Staff Attorney, Legislative Reference Office

Date: May 14, 2018

Analysis by the Legislative Reference Office

The Legal Resource Center law (“the Law”) was adopted by the Oneida Business Committee by resolution BC-09-13-17-L for the purpose of establishing a Legal Resource Center to provide legal advice and representation to both Tribal members and employees in cases before the Judiciary, and to represent the Oneida General Tribal Council at General Tribal Council meetings. [8 O.C. 811.1-1].

The Law delegates administrative rulemaking authority to the Legal Resource Center attorney for the purpose of promulgating a rule establishing how clients apply for the Legal Resource Center’s services. [8 O.C. 811.5-3(l)]. The Legal Resource Center attorney position currently remains vacant as there were no candidates on the ballot for the 2017 General Election or the 2017 Special Election. The Law allows for the Legal Resource Center advocates to assume the duty of promulgating the rule for establishing how clients apply for the Legal Resource Center’s services in the absence of an attorney. [8 O.C. 811.4-5].

The Legal Resource Center Law Rule No. 1 – Application for Services (“the Rule”) creates a procedure for individuals to apply for services from the Legal Resource Center. [see Rule section 1.1-1]. The Rule discusses the following:

- Eligibility requirements [see Rule section 1.4];
- When representation begins, and who may receive representation from the Legal Resource Center, and when representation can be declined [see Rule section 1.5]; and
- Fees and costs associated with representation with the Legal Resource Center [see Rule section 1.6].

The provisions of the Rule do not exceed the rulemaking authority granted under the law, as required by the Administrative Rulemaking law. [1 O.C. 106.4-1].

Conclusion

There are no legal bars to adopting the Legal Resource Center Law Rule No. 1 – Application for Services.

Oneida Business Committee Agenda Request

1. Meeting Date Requested: 7 / 25 / 18

2. General Information:

Session: Open Executive - See instructions for the applicable laws, then choose one:

Agenda Header:

Accept as Information only

Action - please describe:

Motion to accept the May 10, 2018 QOL meeting minutes.

3. Supporting Materials

Report Resolution Contract

Other:

1. 3.

2. 4.

Business Committee signature required

4. Budget Information

Budgeted - Tribal Contribution Budgeted - Grant Funded Unbudgeted

5. Submission

Authorized Sponsor / Liaison:

Primary Requestor/Submitter: Cathy Bachhuber, Executive Assistant
Your Name, Title / Dept. or Tribal Member

Additional Requestor: _____
Name, Title / Dept.

Additional Requestor: _____
Name, Title / Dept.



Quality of Life Committee Meeting Minutes for May 10, 2018

Present: Trish King, Kirby Metoxen, Brandon Stevens, Ernest Stevens III

Others Present: Mandy Schneider, Mari Kriescher, Laura Laitinen-Warren, Cathy Bachhuber

I. Call to Order and Roll Call

Meeting called to order by Brandon Stevens at 8:40 a.m. with Ernie Stevens III and Trish King also present. Kirby Metoxen arrived at 8:50 a.m.

II. Approval of the agenda

Motion by Ernest Stevens III to approve the agenda, seconded by Trish King. Motion carried unanimously.

III. Approval of Meeting Minutes

A. April 12, 2018 Quality of Life meeting minutes

Motion by Ernest Stevens III to approve the April 12, 2018 Quality of Life meeting minutes, seconded by Trish King. Motion carried unanimously.

IV. Unfinished Business

A. Neuromuscular Massage Therapy Update – Ernest Stevens

Motion by Ernest Stevens III to defer to the next Quality of Life meeting, seconded by Trish King. Motion carried unanimously.

V. New Business

VI. Reports

A. Tribal Action Plan Update – Priscilla Belisle

1. Tribal Action Plan Team Update – Mandy Schneider

Motion by Ernest Stevens III to accept the written report, seconded by Trish King. Motion carried unanimously.

2. FYI: Feasibility Study for Wellness Treatment Facility Memo



Motion by Ernest Stevens III to defer the rest of agenda [VI.A.2-3.] to the next Quality of Life meeting, seconded by Kirby Metoxen. Motion carried unanimously.

3. FYI: Support of Expedition Recovery, a division of the DarJune Foundation, Inc. Memo

Motion by Ernest Stevens III to defer the rest of agenda [VI.A.2-3.] to the next Quality of Life meeting, seconded by Kirby Metoxen. Motion carried unanimously.

VII. Additions

VIII. Adjourn

Motion by Ernest Stevens III to adjourn at 8:55 a.m., seconded by Kirby Metoxen. Motion carried unanimously.

Oneida Business Committee Agenda Request

1. Meeting Date Requested: 07 / 25 / 18

2. General Information:

Session: Open Executive - See instructions for the applicable laws, then choose one:

Agenda Header:

Accept as Information only

Action - please describe:

Review Chairman's recommendation and determine next steps regarding one (1) Oneida Police Commission vacancy

3. Supporting Materials

Report Resolution Contract

Other:

1.

3.

2.

4.

Business Committee signature required

4. Budget Information

Budgeted - Tribal Contribution

Budgeted - Grant Funded

Unbudgeted

5. Submission

Authorized Sponsor / Liaison:

Primary Requestor/Submitter: Brooke Doxtator, BCC Supervisor
Your Name, Title / Dept. or Tribal Member

Additional Requestor: Laura Laitinen-Warren, Senior Policy Advisor
Name, Title / Dept.

Additional Requestor: _____
Name, Title / Dept.

Oneida Business Committee Agenda Request

6. Cover Memo:

Describe the purpose, background/history, and action requested:

One [1] vacancy was posted for the Oneida Police Commission to complete a term ending July 31, 2021.

The original application deadline was February 9, 2018 and one [1] application was received. At the BC Meeting on March 28, 2018 a motion was made to re-notice the vacancy.

The vacancy was re-noticed with an application deadline of May 11, 2018. Two [2] applications were received for the following applicants:

Joan McLester
Michele Doxtator

1) Save a copy of this form for your records.

2) Print this form as a *.pdf OR print and scan this form in as *.pdf.

3) E-mail this form and all supporting materials in a **SINGLE** *.pdf file to: BC_Agenda_Requests@oneidanation.org

Oneida Business Committee Agenda Request

1. Meeting Date Requested: 07 / 25 / 18

2. General Information:

Session: Open Executive - See instructions for the applicable laws, then choose one:

Agenda Header:

Accept as Information only

Action - please describe:

3. Supporting Materials

Report Resolution Contract

Other:

1.

3.

2.

4.

Business Committee signature required

4. Budget Information

Budgeted - Tribal Contribution Budgeted - Grant Funded Unbudgeted

5. Submission

Authorized Sponsor / Liaison:

Primary Requestor/Submitter:
Your Name, Title / Dept. or Tribal Member

Additional Requestor: _____
Name, Title / Dept.

Additional Requestor: _____
Name, Title / Dept.

Oneida Business Committee Agenda Request

6. Cover Memo:

Describe the purpose, background/history, and action requested:

This item had been tabled by the Business Committee due to a request for clarification in the SOP. ONSS Administrative Staff have not received their 2018-2019 contract or their trade-back from the 2017-2018 contract; this SOP needs to be approved prior to submission of Administrative Contracts to the Law Office.

1) Save a copy of this form for your records.

2) Print this form as a *.pdf *OR* print and scan this form in as *.pdf.

3) E-mail this form and all supporting materials in a **SINGLE** *.pdf file to: BC_Agenda_Requests@oneidanation.org

<p style="text-align: center;">ONEIDA TRIBE OF WISCONSIN</p> <p style="text-align: center;">ONEIDA NATION SCHOOL BOARD</p> <p style="text-align: center;">STANDARD OPERATING PROCEDURE</p>	<p>TITLE: ONSS Contracted Employee Indirect Compensation: Unused Personal Leave and Vacation Time</p>	<p>ORIGINATION DATE: 06/03/14</p> <p>REVISION DATE: _____</p> <p>EFFECTIVE DATE: One week after Board approval</p>
<p>SOP NUMBER: ____</p>	<p>APPROVED BY: Oneida Nation School Board</p>	<p>DATE: 6/3/14 REVISION DATE: _____</p>
<p>PAGE NO. 1 of 3</p>	<p>REVIEWED BY: Business Committee</p>	<p>DATE: 06/25/14; Review DATE: _____</p>

1. PURPOSE

1.1 The General Tribal Council provided for the autonomous administration of the Oneida Nation School System (ONSS) (formerly known as the Oneida Tribal School) through the administration of the Oneida Nation School Board (formerly known as the Oneida Tribal School Board). By agreement with the Oneida Business Committee in the Memorandum of Agreement (“MOA”) dated March 21, 1988, the Oneida Nation School Board, in its responsibilities related to all personnel matters, is to ensure that personnel decisions are based upon sound educational practices and policies.

1.1.1 The MOA also directed that the Personnel Policies and Procedures system (formerly known as the Oneida Tribal Management System) shall be revised to accommodate the decisions made by the Oneida Nation School Board related to personnel.

1.2 The MOA also provides that the Oneida Nation School Board (hereafter referred to as “School Board”) has the authority to enter into contracts, including contracts with personnel, as necessary for the sound educational practices of ONSS.

1.2.1 The MOA further directs that all contracts related to the operation or planning of the ONSS shall be first reviewed and endorsed by the School Board.

1.2.2 The School Board’s initiation, review, and endorsement of contracts, including personnel contracts, shall be presented in writing to the Business

Committee at times consistent with existing Oneida Nation Personnel Policies and Procedures.

1.2.3 The MOA provides that the recommendations of the School Board shall be followed by the Business Committee, unless good cause to the contrary is shown.

1.3 This Standard Operating Procedure is enacted for the purpose of promulgating a rule that provides for the School Board's ability to provide indirect compensation in the form of a payment for unused personal leave and vacation time at the end of a contract year when contracting with ONSS employees.

1.3.1 The School Board's decisions for ONSS contracted employees' indirect compensation to include their annual unused vacation and/or personal time shall be based on sound educational practices that consider the professional and educational needs of the ONSS and the School Board's ability to recruit and hire qualified personnel.

1.3.2 The School Board has determined that ONSS employees are frequently unable to utilize their personal and/or vacation leave due to their working conditions and that it is fiscally responsible to enable these employees to receive compensation in place of time off, consistent with sound educational practices.

2. DEFINITIONS

- 2.1 Personnel Policies and Procedures – Oneida Nation Personnel Policies and Procedures
- 2.2 Contracted Employee: An individual who is issued a contract of employment with the ONSS from the School Board and who has accepted employment with the ONSS.
- 2.3 MOA – March 21, 1988, Memorandum of Agreement between the Business Committee and the Oneida Nation School Board approved by the General Tribal Council
- 2.4 ONSS – Oneida Nation School System
- 2.5 School Board – Oneida Nation School Board

3. WORK STANDARDS

- 3.1 The School Board shall make an annual determination of the nature and type of indirect compensation that will be offered to current and new employees under a new contract with the ONSS to be issued by the School Board.
- 3.2 The annual review and determination of the ONSS contracted employees' indirect compensation shall be made in a timely manner and based on sound educational practices and market forces related to the recruitment and employment of qualified educational personnel.
- 3.3 The School Board shall revise the then-current employee contracts based on its annual review, at its sole discretion as it deems necessary, and prior to any

- renewal notification that may be required under the then-current employee contracts.
- 3.4 The School Board shall determine the terms and conditions that will be offered to contracted employees for indirect compensation that may create an exception to the then-current Personnel Policies and Procedures. Indirect compensation may include cash compensation and be available for both unused personal leave time and vacation time, consistent with the employee's contract.
- 3.5 The School Board shall adopt the annual employee contract(s), including the terms and conditions for indirect compensation, by motion at a properly convened meeting of the School Board.
- 3.6 Employees may be entitled to indirect compensation that includes paid personal time and/or vacation time. The availability of indirect compensation of accumulated, unused personal hours and/or vacation time will be provided under the terms of the employee's contract, consistent with this Standard Operating Procedure and the policy of the Oneida Nation, including the MOA. Any personal time hours over 200 hours that the individual has accumulated, or over 184 accumulated hours for individuals earning 12 days of personal leave under the contract, at the end of the term of the contract will not accrue to a new contract year, but can be paid as cash compensation after the end of a contract year and the employee's final contract payroll period, upon request. The cash compensation is calculated using the employee's earned pay rate. Failure to request the hours accumulated over 200 hours, or over 184 accumulated hours for individuals earning 12 days of personal leave under the contract, at the end of the current contract year will result in a loss of those hours for the cash compensation program.

If the employee has over 200 hours of personal leave and/or vacation time at the beginning of the new contract year, or over 184 accumulated hours for individuals earning 12 days of personal leave under the contract, the maximum the employee may be credited at the beginning of the next ONSS contract year will be 280 hours of personal leave and/or vacation time. The employee receives personal days of leave as indirect compensation available for use during the full term of the contract, but which are attributed to the employee at the beginning of the new contract year when they are "loaded" into the personnel management system.

3.6.1 Supervisors are responsible for monitoring employee vacation/personal time accruals, scheduling employees' working hours and approving or denying time off requests.

3.6.2 Employees are responsible for requesting time off utilizing personal, vacation, and/or donated hours, and shall comply with the procedures established by the ONSS Administration for documentation of the use of personal leave and vacation time, including approval.

3.6.3 Indirect cash compensation for unused personal leave and/or vacation time shall not be provided to an ONSS contracted employee if it is inconsistent with the then-current ONSS Employee Contract.

3.6.4 The employee is responsible annually for requesting the hours accumulated over any maximum number of hours allowed to accrue under the then-current Employee Contract.

3.6.4.1 The School Board's Chair, or in his/her absence, the Vice-Chair, shall approve or decline to approve a request by the Superintendent or Administrators.

3.6.4.2 The immediate supervisor of all other employees shall approve or decline to approve a request by the employee.

3.7 Consistent with the MOA, the Personnel Policies and Procedures shall be revised to accommodate the decisions made by the Oneida Nation School Board related to personnel, including personnel contracts regarding indirect compensation of unused personal leave and vacation time.

3.7.1 The Human Resource Department shall process ONSS Contracted Employees' requests for unused personal leave and vacation time consistent with the then-current terms and conditions of the ONSS employee contracts.

4. REFERENCES

- 4.1 Memorandum of Agreement between the Oneida Business Committee and the Oneida Nation School Board, March 21, 1988
- 4.2 GTC Resolution 05-23-11-B, Amendments to the Personnel Policies and Procedures on Trade Back for Cash of Personal and Vacation Time
- 4.3 Oneida Tribe of Wisconsin, Personnel Policies and Procedures
- 4.4 Oneida Tribe of Wisconsin, Standard Operating Procedure, Quarterly Trade Back for Cash Tribal Work Standards (October 11, 2011)
- 4.4 ONSS Employee Contracts

Oneida Business Committee Agenda Request

1. Meeting Date Requested: 07 / 25 / 18

2. General Information:

Session: Open Executive - See instructions for the applicable laws, then choose one:

Agenda Header:

Accept as Information only

Action - please describe:

Post one (1) vacancy for the Oneida Nation Arts Board.

3. Supporting Materials

Report Resolution Contract

Other:

1. <input type="text" value="Resignation"/>	3. <input type="text"/>
2. <input type="text"/>	4. <input type="text"/>

Business Committee signature required

4. Budget Information

Budgeted - Tribal Contribution Budgeted - Grant Funded Unbudgeted

5. Submission

Authorized Sponsor / Liaison:

Primary Requestor/Submitter: Brooke Doxtator, BCC Supervisor
Your Name, Title / Dept. or Tribal Member

Additional Requestor: _____
Name, Title / Dept.

Additional Requestor: _____
Name, Title / Dept.

Oneida Business Committee Agenda Request**6. Cover Memo:**

Describe the purpose, background/history, and action requested:

There were two (2) applicants for two (2) vacancies on the Oneida Nation Arts Board.

Marena Bridges was a current member of the Board and was one of the applicants that applied due to her term expiring.

On June 27, 2018 the Oneida Business Committee appointed Marena Bridges to a term ending in 2022 and Mary Vvalther to a term ending in 2021.

Marena did not take her oath for the new term yet and on July 13, 2018 Marena submitted her resignation from the Oneida Nation Arts Board.

1) Save a copy of this form for your records.

2) Print this form as a *.pdf *OR* print and scan this form in as *.pdf.

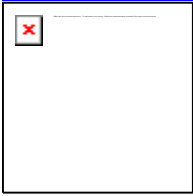
3) E-mail this form and all supporting materials in a **SINGLE** *.pdf file to: BC_Agenda_Requests@oneidation.org

Brooke M. Doxtator

From: Desirae Louise <desiraelouise@gmail.com>
Sent: Saturday, July 14, 2018 9:17 AM
To: Brooke M. Doxtator
Subject: Fwd: Oneida Nation Arts Board Resignation

FYI

Desirae Louise Hill
360.319.7303
desirae@threetrackmind.com
desiraelouise@gmail.com



Three Track Mind
We help make good on promises.
<http://threetrackmind.com>

----- Forwarded message -----

From: **Marena Bridges** <marena.bridges@email.myunion.edu>
Date: Fri, Jul 13, 2018 at 1:38 PM
Subject: Fwd: Oneida Nation Arts Board Resignation
To: "Desirae Louise Hill (desiraelouise@gmail.com)" <desiraelouise@gmail.com>
Cc: onab@oneidanation.org

Dear Desirae,

It has been my pleasure to serve with you on the Oneida Nation Arts Board. You are a strong leader, and I know you and the board will attain the goals you have set. That said, I believe it is time for me to resign from the board and focus on completing my PhD coursework.

Please consider my resignation effective immediately. I am happy to catch any replacements up to speed if needed. If you would like my input on future Oneida Nation Arts Boards candidates, please don't hesitate to ask.

Best,

Marena Bridges
marena.bridges@email.myunion.edu
(920) 371-3718

Oneida Business Committee Agenda Request

1. Meeting Date Requested: 07 / 25 / 18

2. General Information:

Session: Open Executive - See instructions for the applicable laws, then choose one:

Agenda Header:

Accept as Information only

Action - please describe:

Approve CIP Concept Paper for Food Distribution Store Concept CIP #18-010.

3. Supporting Materials

Report Resolution Contract

Other:

1. <input type="text" value="#18-010 Concept Paper"/>	3. <input type="text"/>
2. <input type="text"/>	4. <input type="text"/>

Business Committee signature required

4. Budget Information

Budgeted - Tribal Contribution Budgeted - Grant Funded Unbudgeted

5. Submission

Authorized Sponsor / Liaison:

Primary Requestor/Submitter: Paul Witek, Engineering Director - Senior Architect/Engineering Dept.
Your Name, Title / Dept. or Tribal Member

Additional Requestor: Ron Melchert, Planner/Planning Dept.
Name, Title / Dept.

Additional Requestor: Fawn Cottrell, Contract Processor/ Engineering Dept.
Name, Title / Dept.

Oneida Business Committee Agenda Request

6. Cover Memo:

Describe the purpose, background/history, and action requested:

Purpose:

The project team is seeking approval of the project's Capital Improvement Process (CIP) Concept Paper. see attached.

Background:

The purpose of this project is for the conversion of the food distribution and food pick up area, associated with Food Distribution Services, to reflect a conventional Grocery store layout and check out area.

Approval of the project's CIP Concept Paper will allow the project to proceed into the next phase of the process, completing a CIP Package. The CIP Package would be brought forward for approval before the project could proceed.

Action Requested:

1. Approve CIP Concept Paper for project #18-010 Food Distribution Store Concept.

1) Save a copy of this form for your records.

2) Print this form as a *.pdf OR print and scan this form in as *.pdf.

3) E-mail this form and all supporting materials in a **SINGLE** *.pdf file to: BC_Agenda_Requests@oneidanation.org



Capital Improvement Process (CIP) - Client Division Director Approval Form

To: George C. Skenandore, Division Director, Governmental Services
Through: Marilyn King, Manager Food Distribution
From: Ronald Melchert - Project Manager
Date: July 11, 2018
Re: Food Distribution Store Concept CIP # 18-010

I have reviewed the attached Capital Improvement Process (CIP) document identified below for the above noted project and approve of the project moving into the next phase of the CIP Process

- CIP Concept Paper – dated: July 9, 2018
- CIP Package – dated:

George C. Skenandore Digitally signed by George C. Skenandore
Date: 2018.07.16 20:52:15 -05'00'

George C. Skenandore, Division Director Governmental
Services

Date

CAPITAL IMPROVEMENT PROCESS (CIP) – CONCEPT PAPER

For

Food Distribution Store Concept

CIP #18-010

July 9, 2018

I. Purpose:

- A. The purpose of this project is for the conversion of the food distribution and food pick up area, associated with Food Distribution Services, to reflect a conventional Grocery store layout and check out area.

II. Project Analysis

- A. Project Description: The method of food selection, pick up and check out would be converted to a conventional grocery store layout thereby providing clients an enhancement of choice of produce and quantity needed within their allocation. The delivery method would be more user friendly allowing clients to make individual choices from standard store shelving, coolers and refrigeration units. Clients would be able to stroll down the aisles to select items much like shopping for grocery items in a conventional store rather than be given a box or bag of food that is selected for them based on their qualified need. The checkout lanes would be similar to a conventional cashier checkout lane to record food items picked up. The system provides clients with choice, the ability to make decisions for themselves, and a heightened value of self in utilizing a client friendly system.

- B. Assumptions:

1. That the Tribal organization will support the project moving forward.
2. Funding will be available for developing the project.

- C. Operational Impact:

1. The conversion to the existing Food Distribution system will enhance food delivery services. The new system will streamline operations and not require additional staffing.

- D. Organizational Goals: The project would support the following goals and objectives of the 2008 Comprehensive Plan for the Oneida Reservation and its 2014 update:

1. Plan Element: Social Wellness Sk<n< <kahak
 - a) GOAL #1: Ensure overall wellness for Latiksa>shu ha tsi niyole lotikst< ho= ku' ha (children as far as the old people)

at@ kali tatsla (Healthcare)

- (1) Objective 1.3 - Improve physical and mental health of the Oneida community.

luwatiya?takenhas (Human Development)

- (2) Objective 1.4 - Improve quality of life through social programming.
2. Plan Element: Facilities, Utilities, Transportation
 - a) GOAL #1: Enhance tribal sovereignty by investing in tribal infrastructure.
 - (1) Objective 1.1 - Strategically expand infrastructure.
 - (2) Objective 1.2 - Improve energy efficiency of tribal assets.
3. Plan Element: Agriculture
 - a) GOAL #1: Achieve food security for the Oneida community.
 - (1) Objective 1.1 - Increase food production to meet the nutritional needs of the Oneida community.
 - (2) Objective 1.2 - Establish a Food Policy.

III. Market

- A. Market Served: The potential market is clients of the Oneida Nation who utilize the Food Distribution Program.
- B. Competition: There is no competition for this project type as it is a public service providing and supplementing food for needy persons.

IV. Potential Risk:

- A. Lack of community support and buy in.
- B. Failure to meet and fulfill the Comprehensive Plan's goals and objectives supported by this project.

V. Potential Investment

- A. Funding Sources: Potential funding sources for this project include:
 1. Funding from USDA
 2. 25% matching funds from Oneida Nation
 - a) CIP Budget (FY2020)
- B. Development Costs: This project will not require any funding for completing the project's CIP Package if the Concept Paper is approved.
- C. Construction Cost Target:
 1. Construction cost is targeted to be in the \$85.00 - \$100.00 per square foot range for the building remodel only. Site work, soft and miscellaneous costs, furniture, fixtures, equipment, and contingency are in addition to this construction cost.
 2. The project's CIP Package will identify the total project budget estimate.

VI. Time Line Upon approval of the Concept Paper:

- | | |
|--|----------|
| A. CIP Phase I - CIP Package | 5 weeks |
| B. CIP Phase II - Project Ranking and Approval | 10 weeks |
| C. CIP Phase III - Design | 3 weeks |
| D. CIP Phase IV - Construction | 20 weeks |

VII. Recommendations

- A. It is recommended strong consideration be given to this project in order to help the Food Distribution accomplish goals and objectives in their work plans as well as those set in the Oneida Reservation Comprehensive Plan.

VIII. Client Approval A signed copy of the CIP-05 Form is attached indicating approval by client's division director.

ATTACHMENT: FORM CIP-05

Oneida Business Committee Agenda Request

1. Meeting Date Requested: 7 / 25 / 18

2. General Information:

Session: Open Executive - See instructions for the applicable laws, then choose one:

Agenda Header:

Accept as Information only

Action - please describe:

Motion to appoint Secretary Lisa Summers as the NIAG Representative for Oneida Nation and to clarify that the appointment made on March 28, 2018 is superseded by this motion. Note: Both Secretary Summers and Vice Chairman Brandon Stevens will remain the designated co-liaison for NAIG.

3. Supporting Materials

Report Resolution Contract

Other:

1.

3.

2.

4.

Business Committee signature required

4. Budget Information

Budgeted - Tribal Contribution Budgeted - Grant Funded Unbudgeted

5. Submission

Authorized Sponsor / Liaison:

Primary Requestor/Submitter:

Your Name, Title / Dept. or Tribal Member

Additional Requestor:

Name, Title / Dept.

Additional Requestor:

Name, Title / Dept.

Oneida Business Committee Agenda Request

6. Cover Memo:

Describe the purpose, background/history, and action requested:

Purpose:

The purpose of this request is to ask the OBC re-designate the Tribal Representative for the North American Indigenous Games (NAIG).

Background / History :

In an effort to assist in the transition of duties and ensure sufficient funds so that all Oneida youth selected to be on Team Wisconsin for the 2017 games could participate, Secretary Summers and Councilmember Billie both agreed to be Oneida Tribal Representatives on Team Wisconsin. Summers and Billie made efforts to attend the Team WI monthly meetings, attend parent meetings, as well as assist with fundraising events during the 2016-17 Games year; to include assisting NAIG in the recent 2018 fundraising event held with the LPGA. This work also included assisting where needed with coordinating logistics leading up to and during the games regarding funds, lodging, coaching, registrations, etc.

Oneida has made a push to work with indigenous athletes to be prepared for the Team Wisconsin Try-outs by joining traveling teams, local clubs, as well as utilizing the Competitive Plus program at Oneida Family Fitness for personal training. The Tribal Representative is also needed to assist in fundraising efforts for the 2020 games. The Tribal Representative coordinates the Oneida Athletes, fundraising efforts as well as assisting with Team Oneida when traveling to the Games.

The Tribal Representative and/or designated Liaisons may be needed to lobby for the NAIG during the Oneida budgeting process. Assist with communication about try-outs, and assist in securing Oneida tryout locations if needed (i.e. by communicating with local schools, such as Bayport High School, Green Bay- Southwest High School, etc.)

Action Requested:

Motion to appoint Secretary Lisa Summers as the North American Indigenous Games (NAIG) Tribal Representative for the Oneida Nation and to clarify that the appointment made on March 28, 2018 is superseded by this motion, noting that Secretary Summers and Vice Chairman Brandon Stevens will remain co-liaisons to NAIG.

- 1) Save a copy of this form for your records.
- 2) Print this form as a *.pdf OR print and scan this form in as *.pdf.
- 3) E-mail this form and all supporting materials in a **SINGLE** *.pdf file to: BC_Agenda_Requests@oneidanation.org

10. Approve four (4) actions regarding 2020 North American Indigenous Games (01:54:03)

Sponsor: Brandon Stevens, Vice-Chairman

Motion by Jennifer Webster to support the four (4) requests listed in the memorandum dated February 12, 2018, seconded by David P. Jordan. Motion carried unanimously:

Ayes: David P. Jordan, Kirby Metoxen, Brandon Stevens, Ernie Stevens III,
Jennifer Webster

Not Present: Daniel Guzman King, Trish King, Lisa Summers

Motion by Jennifer Webster to appoint Vice-Chairman Brandon Stevens as the Oneida Tribal Representative, seconded by Kirby Metoxen. Motion carried with one abstention:

Ayes: David P. Jordan, Kirby Metoxen, Ernie Stevens III, Jennifer Webster

Abstained: Brandon Stevens

Not Present: Daniel Guzman King, Trish King, Lisa Summers

11. Assign Councilman Kirby Metoxen to the OBC Sub-committee to investigate complaint # 2018-DR04-01 remove Councilman David P. Jordan from the Sub-committee (01:54:17)

Sponsor: David P. Jordan, Councilman

Motion by Jennifer Webster to assign Councilman Kirby Metoxen to the OBC Sub-committee to investigate complaint # 2018-DR04-01 and to remove Councilman David P. Jordan from the Sub-committee, seconded by David P. Jordan. Motion carried with one abstention:

Ayes: David P. Jordan, Brandon Stevens, Ernie Stevens III, Jennifer Webster

Abstained: Kirby Metoxen

Not Present: Daniel Guzman King, Trish King, Lisa Summers

12. Review application(s) for one (1) vacancy – Bay Bancorporation Inc. (01:54:32)

Sponsor: David P. Jordan, Councilman

Motion by Kirby Metoxen to appoint Todd Van Den Heuvel to the Bay Bancorporation Board of Directors, seconded by Jennifer Webster. Motion carried unanimously:

Ayes: David P. Jordan, Kirby Metoxen, Brandon Stevens, Ernie Stevens III,
Jennifer Webster

Not Present: Daniel Guzman King, Trish King, Lisa Summers

13. Review concern # 2018-CC-01 and determine next steps (01:54:46)

Sponsor: Tehassi Hill, Chairman

Motion by Brandon Stevens to accept concern # 2018-CC-01 in accordance with 105-6.5 of the Comprehensive Policy Governing Boards, Committees, and Commissions, seconded by David P. Jordan. Motion carried unanimously:

Ayes: David P. Jordan, Kirby Metoxen, Brandon Stevens, Ernie Stevens III,
Jennifer Webster

Not Present: Daniel Guzman King, Trish King, Lisa Summers

Motion by Brandon Stevens to defer concern # 2018-CC-01 to the Chairman's Office and for the Chairman to bring back a recommendation to the April 11, 2018, regular Business Committee meeting, seconded by David P. Jordan. Motion carried unanimously:

Ayes: David P. Jordan, Kirby Metoxen, Brandon Stevens, Ernie Stevens III,
Jennifer Webster

Not Present: Daniel Guzman King, Trish King, Lisa Summers

Memorandum

To: Oneida Business Committee Officers
Copy: George Skenandore, Director, Governmental Services
From: Susan M. House, Area Manager, Parks and Recreation
Date: February 12, 2018
Re: NAIG Follow up request

This memorandum serves as a follow up to the request from the Officers on February 8, 2018 regarding the North American Indigenous Games 2017 that were held in Toronto, July 2017; along with requested action to make this a community Booster Club and designate a Business Committee member as the Tribal Representative.

Background of Team Wisconsin Committee

The Committee is made up of 4 officer and representatives from all the Tribes within the state.

- *The Chef de Mission*

The Chef de Mission calls the Team Wisconsin Committee meetings. The Chef attends meetings in Canada at the Host Society in preparation for the games. The Chef is the communicator between us (Team WI) and the Canadians. The Chef is responsible for getting us information from logistics, fees, due dates, technical packages and Host Society registration needs.

- *Assistant Chef de Mission*

The Assistant Chef is to assist the Chef, help run the Committee meetings when the Chef is unavailable, and provide answers, direction when questions are asked and Chef is not available.

- *Treasurer*

The Treasurer handles the WIAA (Wisconsin Inter-tribal Athletic Association) bank account. He is responsible for collecting the membership dues from the Tribes and for paying the individual athlete/ coach/ chaperone registration fees for all of the Wisconsin Tribes to the Host Society.

- *Secretary*

The Secretary role for Team Wisconsin provides invoices for WIAA fees.

Team Wisconsin Games Preparation 2020

The tryouts will typically be in July 2019. In the past there have been 3 tryouts, the locations and times are chosen by the WIAA Board. The coaches and athletes rosters will be chosen by WIAA in July and August of 2019 for the 2020 Games in Ottawa.

Background for ONEIDA preparation for the Games

There are several traveling teams, and the Community Lacrosse team that have already begun the process of developing athletes for the Indigenous Games. These athletes are fundraising, practicing and attending games and tournaments on their own with the support of their families and coaches.

The Competitive Plus budget does not get fully funded during the “off years” of the games. However, this year, we are looking at ways of improving Team Oneida in coach development, athletes, and fundraising.

- Coach Development

We are providing Coach Development through the Competitive Plus budget. This year, we are running a pilot program with Recreation Department. We would like to provide the coach training to the Little League baseball coaches and a few lacrosse coaches. This is a pilot test to ensure our training system works, and the summer Baseball league coaches are able to complete the training and learn the fundamentals of their sport.

- Athlete Development

We are also using our professional staff of Oneida Family Fitness to offer Athlete Development through Competitive Plus Program. The Personal Trainers can create personalized plans for athletes and are also willing to work with a group to develop muscles and coordination for improved performance and injury prevention.

- Fundraising

We have several big ideas to raise funds, and a big goal of \$30,000-50,000/ year for the next 2 years. To do this, we have discussed, craft shows (sell tables to local artisans), brat and burger sales, apparel sales, restaurant proceeds, bingo bake sale, and are open to suggestions, ideas, and coordinators. The big ticket item- LPGA Dinner- is currently being planned by a cross-functional team.

In order to have a successful Team Oneida group attend the games and community support and buy-in, we are requesting the Business Committee to support the following action(s).

2020 Games- Rough estimate for planning purposes

Item	Occurrence	Amount	Total	Notes
WIAA Fees	1	\$500	\$500	All WI Tribes to participate in Team Wisconsin for the Games
NAIG Fees	120	\$250	\$30,000	All athletes/ coaches/ chaperones/ Tribal Rep
Coach Bus	2	\$15,000.00	\$30,000	55 people/ bus
Uniform	100	\$85	\$8,500	20 Coaches & Tribal Rep, 100 athletes, average of all uniforms
Walk in Uniform	120	\$100	\$12,000	
WIAA Pins	1	\$2,125	\$2,125	10 pins each athlete and coach
Per Diem Day (competition)	120	\$154	\$18,480	
Per Diem Travel	120	\$167	\$19,980	
Gas Cards (weapons/ admin)	2	\$2,000	\$4,000	Tribal Rep, Archery coaches
Total			\$125,585	
Tribal Contribution			\$0	
Fundraising needed			<u>\$125,585</u>	

Requested Action(s)

1. To support the move of the Indigenous Games process to a Community Booster Club to include fundraising, team coordination, and Team WI activities.
2. To designate a Business Committee Member as the Oneida Tribal Representative.
3. To follow the Community Lacrosse Model for Team Oneida athletes and creation of a Community Booster Club.
4. Host a Kick-off meeting for the Community Booster Club and fundraising efforts

Rhiannon R. Metoxen

From: Susan M. House
Sent: Thursday, May 24, 2018 10:59 AM
To: Rhiannon R. Metoxen; George C. Skenandore; Brandon L. Yellowbird-Stevens
Cc: Lori S. Hill
Subject: Accepted: NAIG - Role Clarification

Q.?. LS May Add to this List.

Hello,

There is no list of duties, it's just everything that is needed to get the athletes to the games, and safe at the games and back home. I included Lori so she can to the list if I missed anything. The following is what I can think of:

Fundraising

Deciding when and where Try-outs occur and how teams are decided (mandatory 2 try-outs, etc.)

Getting all the Registration forms

Collecting original birth certificates from all athletes on the teams

Collecting pictures of athletes and coaches according to the host society rules

Collecting photos of Tribal Enrollment cards

Deciding on who can coach

Confirming athlete lists from coaches

Registering every athlete and coach in the NAIG website

Confirming tribal enrollment

Background Checks on everyone over 18 (athletes and coaches)

Ordering uniforms

Making sure the uniforms are compliant with the NAIG Tech package

Getting the final Tech Package and distribute to coaches

Making sure the coaches know which rules they are being used at the Games

Parent meetings

WIAA- Team Wisconsin meetings and assignments from the meeting

Ordering busses or plane tickets

Setting up room assignments if not predetermined by Host Society

Ordering funds for the Admin (Tribal Rep) if driving and rental car if flying

Ordering funds for the Archery coaches (they drive the weapons across the border)

Figuring out how much per diem for athletes and coaches and ordering

Team Wisconsin Fundraising coordination and delivering product

Ensuring coaches are monitoring their athletes (they are also coaches)

Ensuring athletes are at their team sport and not wandering around

Ensuring athletes are not out after curfew

Ensuring athletes are not smoking or drinking- immediate ban and sent home according to NAIG rules

Ensuring coaches are following all NAIG rules

Point person for any issues at Games for parents, coaches, athletes

Athlete pep rally to get all the athletes to the bus pick up on time

Hand out uniforms, confirm all uniforms are in

Homecoming coordination if one is scheduled. This gets the parents to the spot to pick up their youth.

- Spokes person
- Attend event

Oneida Nation

Post Office Box 365

Phone: (920)869-2214



Oneida, WI 54155

**BC Resolution # Leave this line blank
Appointing Representative to the Wisconsin Intertribal Athletic Association**

- WHEREAS,** the Oneida Nation is a federally recognized Indian government and a treaty tribe recognized by the laws of the United States of America; and
- WHEREAS,** the Oneida General Tribal Council is the governing body of the Oneida Nation; and
- WHEREAS,** the Oneida Business Committee has been delegated the authority of Article IV, Section 1, of the Oneida Tribal Constitution by the Oneida General Tribal Council; and
- WHEREAS,** the Wisconsin Intertribal Athletic Association (WIAA) supports member tribes in expanding athletics and youth competitive sport both individual and team development; and
- WHEREAS,** the WIAA strength lies in the coordination and logistic planning to send Team Wisconsin, which is comprised of Oneida and other member tribes youth and coaches, to the Indigenous Games; and
- WHEREAS,** each member tribe designates a Tribal Representative, and each Tribal Representative votes in the interest of their tribe and Team Wisconsin, and also represents the Oneida Nation, answers questions and provides Chaperone assistance at the Indigenous Games; and
- WHEREAS,** the Oneida Business Committee took official action to designate a Community Booster club to assist in fundraising for the games annually, and to designate a Tribal Representative; and

NOW THEREFORE BE IT RESOLVED, that the Oneida Business Committee hereby appoints Brandon Yellowbird-Stevens, Vice-Chairman, and Lisa Summers, Secretary as the Nation's representative on the Wisconsin Intertribal Athletic Association.

Please Note

1. Certification section SHOULD NOT be included and will be added after the adoption of the resolution by the Secretary's Office.
2. If resolution runs to two pages, make sure to update the header

Oneida Business Committee Agenda Request

1. Meeting Date Requested: 7 / 25 / 18

2. General Information:

Session: Open Executive - See instructions for the applicable laws, then choose one:

[Empty text box]

Agenda Header: New Business - Travel Request ONVAC

Accept as Information only

Action - please describe:

Per Travel Policy more than 3 requesting to attend needs Business Committee approval.

3. Supporting Materials

Report Resolution Contract

Other:

1. Memo - Procedural Exception

3. [Empty text box]

2. Resolution 7-22-09B

4. [Empty text box]

Business Committee signature required

4. Budget Information

Budgeted - Tribal Contribution Budgeted - Grant Funded Unbudgeted

5. Submission

Authorized Sponsor / Liaison: Jennifer Webster, Council Member

Primary Requestor: Jim Martin - Chairman
Your Name, Title / Dept. or Tribal Member

Additional Requestor: Gerald Cornelius - Vice-Chairman
Name, Title / Dept.

Additional Requestor: John L. Breuninger - Secretary
Name, Title / Dept.

Oneida Business Committee Agenda Request

6. Cover Memo:

Describe the purpose, background/history, and action requested:

Purpose: Approval to attend Color Guard, Milwaukee WI

Background/history: ONVA has attended the Color Guard in Milwaukee for approximately 21 years.

Section 16-1 of the Travel and Expense Policy

Department will limit themselves to three (3) people from the same department to travel to the same conference, workshop, or seminar and are recommended to share pertinent information they have with others from their department,. Special occasions may develop that need a additional personnel from the General Manager, Gaming General Manager , General Manager or Oneida Business Committee is needed, wit

Action Requested: Approval for procedural exception

1) Save a copy of this form for your records.

2) Print this form as a *.pdf OR print and scan this form in as *.pdf.

3) E-mail this form and all supporting materials in a **SINGLE** *.pdf file to: BC_Agenda_Requests@oneidanation.org

Oneida Nation
Oneida Veteran Affairs Committee
134 Riverdale Dr.
Oneida, WI 54155



James Martin –Chairman
Gerald Cornelius – Vice Chairman
John L. Breuninger - Secretary
Arthur Cornelius
Floyd J. Hill
Kenneth House
Benjamin Skenandore
Dale Webster
Carol Silva

Kerry Metoxen – Veterans Director
Jennifer Webster – Liaison

MEMO TO: Oneida Business Committee

FROM: James Martin, Chairman 

DATE: 25 July 2018

SUBJ: Procedural Exception: Request for Color Guard

Purpose of travel: ONVAC is requesting procedural exception for eight ONVAC members to travel to Milwaukee WI, Indian Summer Festival for September 7th, 8th, and 9th 2018.

The ONVAC has remained within its budget, and this travel is included in the 2018 budget.

Cost for travel:

Hotel: 2 nights at \$250.92 times 8 rooms at a cost of \$2,008
Per Diem: 2 days at \$48.00 times 8 members at a cost of \$768.00
1 days at \$64.00 times 8 members at a cost of \$576.00
Mileage: 260 miles roundtrip \$139.10 times 8 members at a cost of \$1,251

Total Request: \$7,191

We thank you for your consideration to support the Veterans travel request.



Indian Summer Festival

(/)

INDIAN SUMMER

SEPTEMBER 7 - 9, 2018

TEACHINGS FROM THE
TURTLE'S BACK



(<https://www.facebook.com/IndianSummerFestival>)



(<https://twitter.com/isfmke>)



(https://www.youtube.com/results?search_query=indian+summer+milwaukee)



FESTIVAL EVENTS

(<http://www.indiansummer.org/schedule-of-events/>)



Oneidas bringing several hundred bags of corn to Washington's starving army at Valley Forge, after the colonists had consistently refused to aid them.



P.O. Box 365 • Oneida, WI 54155
 Telephone: 920-869-4364 • Fax: 920-869-4040



UGWA DEMOLUM YATEHE
 Because of the help of this Oneida Chief in cementing a friendship between the six nations and the colony of Pennsylvania, a new nation, the United States was made possible.

Resolution # 07-22-09-B
Oneida Nation Veterans Affairs Committee
Paid Time For Selected Color Guard Members Who Are Employees

WHEREAS, the Oneida Tribe of Indians of Wisconsin is a federally recognized Indian government and a treaty tribe recognized by the laws of the United States, and

WHEREAS, the Oneida General Tribal Council is the governing body of the Oneida Tribe of Indians of Wisconsin, and

WHEREAS, the Oneida Business Committee has been delegated the authority of Article IV, Section 1 of the Oneida Tribal Constitution by the Oneida General Tribal Council, and

WHEREAS, Oneida Tribal veteran employees support numerous government to government functions, dedications, flag raisings, color guard duties, funerals and other ceremonial events, and

WHEREAS, from time to time Oneida veterans (four members for color guard) are called to perform these functions nationwide, (i.e. NCAI and other National Conferences), and are officially represented by the Oneida Nation Veterans Affairs Committee (ONVAC) and

WHEREAS, it is desired and encouraged that veterans attend and participate in events that are approved by the Oneida Veterans Office, and

WHEREAS, the Oneida Tribe has committed a budget for travel and per diem for special events through the Oneida Nation Veterans Service Office, and

BE IT RESOLVED, that officially selected veterans who are employed by the Oneida Tribe of Indians of Wisconsin be allowed to participate in funeral honors and special events with pay as official tribal representatives without loss of vacation and/or personal time, and

BE IT FURTHER RESOLVED, that veterans make timely arrangements with their supervisor to attend these events, and that all supervisors are authorized to accommodate such request, citing this resolution as authority.

ONEIDA BUSINESS COMMITTEE CERTIFICATION

I, the undersigned, as Secretary of the Oneida Business Committee, hereby certify that the Oneida Business Committee is composed of 9 members of whom 5 constitute a quorum. 6 members were present at a regular meeting duly called, noticed, and held on 22nd day of July 2009; that the foregoing resolution was duly adopted at such meeting by a vote of 5 members for; 0 members against, 0 members abstaining; and that said resolution has not been amended or rescinded in any way.



Patricia Hoefl, Tribal Secretary
Oneida Business Committee

*According to the By-Laws, Article I, Section 1, the Chair votes "only in the case of a tie."

Oneida Business Committee Agenda Request

1. Meeting Date Requested: 07 / 25 / 18

2. General Information:

Session: Open Executive - See instructions for the applicable laws, then choose one:

Agenda Header:

Accept as Information only

Action - please describe:

Motion to approve travel request

3. Supporting Materials

Report Resolution Contract

Other:

1. 3.

2. 4.

Business Committee signature required

4. Budget Information

Budgeted - Tribal Contribution Budgeted - Grant Funded Unbudgeted

5. Submission

Authorized Sponsor / Liaison:

Primary Requestor/Submitter: Matthew W. Denny, OGC Chairman
Your Name, Title / Dept. or Tribal Member

Additional Requestor: Tamara VanSchyndel, OGC Executive Director
Name, Title / Dept.

Additional Requestor: _____
Name, Title / Dept.

Oneida Business Committee Agenda Request

6. Cover Memo:

Describe the purpose, background/history, and action requested:

Requesting that all 4 OGC Commissioners and Executive Director attend the NTGCR 2018 Fall Conference	
Matthew W. Denny	Travel dates would be 09/17/18-09/20/18, conference is in
Mark A. Powless Sr.	Prior Lake, MN
Reynold "Tom" Danforth	
Michelle Braaten	
Tamara VanSchyndel	

- 1) Save a copy of this form for your records.
- 2) Print this form as a *.pdf OR print and scan this form in as *.pdf.
- 3) E-mail this form and all supporting materials in a **SINGLE** *.pdf file to: BC_Agenda_Requests@oneidanation.org

NATIONAL TRIBAL GAMING COMMISSIONERS/REGULATORS CONFERENCE

Mystic Lake Casino Hotel – Prior Lake, Minnesota

September 17-20, 2018



The National Tribal Gaming Commissioners/Regulators Fall 2018 conference will be **September 17-20, 2018** at **Mystic Lake Casino Hotel**, which is owned and operated by the **Shakopee Mdewakanton Sioux Tribe** located in Prior Lake, Minnesota.

2-MAN Golf Scramble: Monday, September 17, 2018 at The Meadows at Mystic Lake. All proceeds will benefit the **Scholarship Fund**.

WORKSHOPS: Our track offerings have changed. We will be offering 5 workshop tracks, with 40 workshops to choose from. These workshops will cover the subjects of: **Commission, Licensing** (formerly Backgrounds/Licensing), **Audit, Compliance** (formerly Surveillance/Investigations) and **Gaming Technology**.

CERTIFICATES: All attendees will receive a certificate of participation at the conclusion of the conference. These certificates will be available at the registration desk on Thursday at noon.

SILENT AUCTION: We will be holding a Silent Auction to Benefit the Scholarship Fund beginning on Tuesday, September 18th at noon. If you would like to donate an item, please turn in at registration desk.

DOOR PRIZES: At the close of each conference we hold drawings for participants. If you would like to donate items, please bring them with you and turn them at the registration desk.

Airport Information

Fly into:

Minneapolis/St. Paul

Located 22 miles from Mystic Lake

Shuttle Service

Please contact the Super Shuttle for your shuttle needs at (800) 258-3826 or www.supershuttle.com

Hotel Information

Mystic Lake Casino Hotel

Call (952) 445-9000 or (800) 262-7799 by September 5, 2018. Request the group rate for National Tribal Gaming Commissioners & Regulators. **Rate: \$145 plus tax.**

Please mention National Tribal Gaming Commissioners Regulators Association for the above rate.

Agenda (subject to change)**September 17, 2018 - Monday**

- 9:00 a.m. 2-person Golf Scramble - Registration
The Meadows at Mystic Lake
- 10:00 a.m. Shotgun Start
- 5:00 p.m. Registration Open (avoid the Tuesday
to 7:00 p.m. morning lines, stop by today)

September 18, 2018 - Tuesday

- 8:00 a.m. Registration (Continental breakfast provided)
- 9:00 a.m. General Assembly
Call to Order & Welcome
Chairman Jamie Hummingbird
Opening Ceremony
- 9:30 a.m. Roll Call of Membership – Amber McDonald
Approval of Minutes – Spring 2018
Northern Quest Membership Meeting
- 10:00 a.m. Officer's Reports (Chairman, Vice Chairman,
Secretary and Treasurer)
- 10:30 a.m. Break
- 10:45 a.m. Special Honoring
- 11:30 a.m. Introduction of Candidates for Election of
Chairman and Treasurer
Ross Garrow, Nominations Committee
- 12:00 Lunch (Provided)
- 1:00 p.m. General Assembly
- 1:10 p.m. Election of Chairman and Treasurer
- 1:30 p.m. NIGC Update
- 1:50 p.m. Announcement of Chairman and Treasurer
- 2:00 Break
- 2:15 p.m. 1st Series of Workshops
to 3:45 p.m. Commission, Licensing, Audit, Compliance
and Gaming Technology
- 3:45 p.m. Break
- 4:00 p.m. 2nd Series of Workshops
to 5:00 p.m.
- 5:00 p.m. Dinner (on your own)

- 7:00 p.m. Welcome Reception

September 19, 2018 - Wednesday

- 8:00 a.m. Registration (Continental Breakfast provided)
- 9:00 a.m. 3rd Series of Workshops
to 10:15 a.m.
- 10:15 a.m. Break
- 10:30 a.m. 4th Series of Workshops
to 12:00
- 12:00 p.m. Lunch (Provided)
- 1:00 p.m. 5th Series of Workshops
to 2:30 p.m.
- 2:30 p.m. Break
- 2:45 p.m. 6th Series of Workshops
to 3:45 p.m.
- 4:00 p.m. Roundtables (5 topics to choose from)
to 5:00 p.m. Licensing, Audit, Compliance,
Commission and Gaming Technologies
- 5:00 p.m. Dinner (on your own)
- 5:30 p.m. Board Meeting

September 20, 2018 - Thursday

- 8:00 a.m. Registration (continental breakfast provided)
- 9:00 a.m. 7th Series of Workshops
to 10:15 a.m.
- 10:15 a.m. Break
- 10:30 a.m. 8th Series of Workshops
to 12:00
- 12:00 Lunch (on your own)
- 1:00 p.m. Roundtables - 5 topics to choose from -
Women Regulators, Building Relationships,
Commission Operations, Safety, TBD
- 2:00 p.m. Break
- 2:15 p.m. General Assembly
- 2:30 p.m. Panel Discussion - Managing the Relationship
Between Regulator and Casino Management;
Regulator and Tribal Government/Leadership
- 3:30 p.m. Closing Remarks, Door Prizes & Adjourn

Workshops

Commission Track

Managing the Relationship between Regulator and Casino; Regulator and Tribal Government - Celeste Hughes & Francine Dupuis. This workshop will provide a new perspective on how tribal commissions/regulators can manage their fiduciary responsibility, while removing or modifying regulatory barriers that unintentionally negatively impact or discourage or even prohibit innovation by casino management. The new perspective will cover managing expectations between Tribal Government and commissions/regulators, how to reassure tribal leadership that regulations are vitally important when drafted and applied correctly; that they are an effective tool in the protection of tribal assets and in public trust and confidence.

Preparing Your Commission for the Future - Billy David. As gaming continues to evolve what should the Gaming Commission do to prepare themselves for the future. In this session we will discuss concepts and new gaming technology that Commissions should consider.

Strategic Planning for Gaming Commissioners - Brandon Valentini & Jessica Stewart. This session will articulate the importance of having a strategic plan for gaming commissions, and will provide a hands-on approach to assisting gaming commissioners with the development of a strategic plan.

Why Can't We All Be Friends? - Jason Greenwalt. Relationships between Regulators, Operations and Councils One of the biggest hindrances in the success of Tribal Gaming Casinos today is a combative relationship between regulatory and operations. This combative relationship can become the focal point instead of increasing revenue and moral.

Active Shooters: The ROI of an Effective Deterrent - Daniel P. Murphy. The dramatic increase in both frequency and death tolls resulting from active shooter events has forced a national dialogue seeking answers. The security industry has relied on traditional, widely-used security measures with good success but now those measures are consistently failing against armed and determined aggressors. The reality is there is a paradigm shift occurring and the industry and law enforcement need to adapt accordingly. New technologies in the area of threat suppression should be a part of any comprehensive security and life safety program. With that there are always costs. How can security and law enforcement leaders make the case for such expenditures effectively? All this and more will be explored in this presentation.

Regulating Small and Charitable Gaming – NIGC. Did you know that IGRA requires charitable gaming to be regulated? Are you doing enough? This course for tribal gaming regulators examines the legal ins and outs of regulating charitable gaming on Indian lands. Participants will

learn what is considered Indian lands (hint: it may be more than you think!), what responsibilities the tribal gaming regulatory authority has for regulating gaming, and which exemptions apply to charitable operations.

Licensing Track

Vendor Due Diligence – identity theft, data security threats hampering your due diligence? - Frances Alvarez, Kelly Myers & Gena Caviness. Extracting vendor information can be difficult in a time of identity threats and data breaches. Businesses are less likely to turn over proprietary information and engage in unnecessary exposure. How do we bridge the gap of fulfilling our contractual agreements and regulatory requirements? Vetting a vendor is a necessary practice but requiring too much information may hinder that process.

Social Media Policy - Julie Hakman & Kelli Weaver. Think Before You ACT, Twice Before You Speak, Three Times Before You Post. Learn tips and tools to ensure your search of social media is compliant for suitability determination.

Juvenile Records Minefield - Kelli Weaver, Martin Madrigal & Calvin Campbell. Learn how juvenile records and terminology differ from adult criminal records and terminology and when a juvenile record may be used and why you need to be careful with the information you access.

Gamesmanship & NIGC FAQ Panel – NIGC. IGRA was created to support economic development and strong tribal governments while protecting the integrity of Indian Gaming. NIGC is focusing its enforcement priorities on anything that amounts to gamesmanship on the backs of tribes. This session will discuss NIGC's new policy and provide examples of gamesmanship and a workshop so that Tribal officials and representatives can be aware of the situations and how to spot potential gamesmanship in tribal gaming facilities. Additionally, we will address the compliance concerns and what "red flags" can be avoided to ensure that Gamesmanship does not threaten your Tribe.

Attendees will be given an opportunity to ask questions and the panel will express their views or react to the views of other panelists or the attendees. The discussion will help the audience further clarify and evaluate their positions regarding specific issues or topics discussed and increase their understanding of the positions of others. Additionally, the NIGC will accept emailed questions from participants prior to the event by submitting their questions to training@nigc.gov.

Player's Club Scam-Investigation from Start to Finish - Paulene Thomas, Lisa Tsosie, Cheryl Terry, Alfreda Lee & Latanya Teller. The presentation will cover the steps taken to investigate and report a players club scam. The presentation will discuss the roles of the Navajo Nation Gaming Regulatory Office Licensing, Enforcement and Surveillance Department in the Investigation, including what we learned and the end result.

Audit Track

Conducting and Audit – Start to Finish - Brandon Valentini & Jessica Stewart. This session will cover the important elements of an internal audit, from planning and executing, to concluding and reporting on audits completed. This session will provide tools for effectively developing audit programs, best practices for performing internal audits, tips on communication and reporting of audit results, and recommendations on follow-up procedures.

Writing Effective TICS and SICS - Michael Crump. All the regulations and requirements can become overwhelming. Trying to incorporate the MICS, BSA, AML, IRS, FEMA regulations and best industry practices in to your TICS and SICS will require some hard work and thought but can make life for regulatory and operations so much smoother in the long run and prevent fraud, waste and abuse in the process.

Conducting an Audit - Lisa Desotelle. This session is intended to provide members with an understanding of conducting an audit. It will go over the ways that auditors can add value to the audit process. Cover in detail financial statement audits, NIGC MICS Agreed Upon Procedures (AUP), Internal Audits and other attestation procedures.

With Surveillance, Compliance and Auditing Departments, why does theft still occur? - Michael Crump. This workshop will identify the types of audits and analytics to be used to effectively and efficiently detect fraud, waste and abuse.

Financial Statements for Commissioners – NIGC. Financial Statements are the report card of a business. The numbers in a financial report contain vitally important information about where a company has been and where it is going. As owners and regulators of the gaming operation it is important to learn how to read the financial statements to fully understand the finances of the gaming operation. The course is designed to give the commissioners a basic understanding of how to read the financial statement report, understand the importance of Trend and Vertical analysis and deciphering the notes of the financials.

Anti-Money Laundering for Investigator-Surveillance and Security-New Roles and Responsibilities for the Surveillance-Security - EJ Egghart. AML program has been the responsibility of auditor and compliance personnel in the past. AS the “Know Your Customer” policy becomes more solidified, the responsibility of identifying potentially suspicious behaviors of patrons has shifted more toward security and surveillance. This session will address the trend of FINCIN findings and guidelines for security and surveillance specific issues for AML compliance.

Compliance Track

"Surveillance Essentials" What every surveillance observer should know - George Joseph. This workshop will guide the Gaming Commission through a series of tests, audits, reports and evaluations which will allow them to assess the overall surveillance department. Several surveillance

videos will illustrate the basic knowledge necessary for Table Games, Slots, Table Fills, Title 31... "What reports & reviews should the Commission expect from Surveillance...?"

Cyber-Security Threats, Trends and Strategies - Grant Eve & Jeff Olejnik. Technology has changed how we run our businesses and service our customers. As a result, many organizations face new threat facing the confidentiality and availability of your critical data. You can't protect your digital information unless you know what you are up against. Cyber-crime has evolved to more targeted attacks leading to account takeover, financial scams, point-of-sale attacks, and even extortion. This session will cover some of the most common cyber threats, what you can do to prevent becoming a victim, and how to respond if your data has been compromised.

Player's Club Scam-Investigation from Start to Finish - Paulene Thomas, Lisa Tsosie, Cheryl Terry, Alfreda Lee & Latanya Teller. The presentation will cover the steps taken to investigate and report a player's club scam. The presentation will discuss the roles of the Navajo Nation Gaming Regulatory Office Licensing, Enforcement and Surveillance Department in the Investigation, including what we learned and the end result.

"Should Your Tribe Bet On...Sports Betting?" – George Joseph & Randal Hadeed. The “Race” is on for casinos to begin offering Sports Betting. This presentation will acquaint the attendees with the Reality of establishing a Brick & Mortar Sports Book. Dozens of questions regarding Sport Books & Sports Betting will be asked and answered. “What should be the tribes’ initial investment?” “What is your Expected ROI...?” “Can you set up and operate your own sports book or should you bring in a management company?” “What kind of deals will an outside operator offer...What is the tribe “Cut”...?” “What are the logistic problems and concerns when retrofitting your casino property to accommodate a Sports Book?” “What equipment & software are required for a Sports Book?” How do you protect a Sports Book from the Bad Guys...? “What is “Middling...?” “What is Siding ...?” “What is a Teaser or a Reverse Teaser...?” “What is the “Wise Guy” Line...? “What are the Red Flags to alert your staff that a Sports Betting Scheme is underway...?”

Gaming Technology

Part 1 - Sourcing a vendor, technology and services

Part 2 – Vendor Contracts – a closer look in to a master license and service agreement - Debbie Chase, Jered Burright & Sharon House. This two-part training will guide regulators and IT through; sourcing and execution of the contract. Avoid the dangers of selecting the wrong vendor, entering into a one-sided contract and not getting what you paid for.

Today's Technology Trends – Ken Koch. I've been hacked! Unfortunately, it is not a question of if we will ever say this, rather when. Bad press is just the beginning – the integrity of your operation and financial losses can be staggering and have long-term effects. Social engineering, bots, spam, ransomware, crypto, and many more threat vectors exist.

Learn how to identify and options for mitigating many of these more common risks.

Vendor Management: RFP through Success – Ken Koch. Leveraging vendors for specific work helps leverage existing knowledge and resource gaps. However, too often the vendors under deliver or go over budget. This workshop will help develop a vendor management framework that can be used to ensure alignment between the organization and the vendor. It will also explore ways to monitor and correct deficiencies within the vendor engagement.

Class II Gaming Systems – NIGC. Participants will gain a basic understanding of the layout and specifics of Class II gaming systems, the specific focus and rules around Class II, primary differences from Class III systems, various components, and other regulatory subject matter. A brief overview of Class II PAR sheets in various formats will also be given.

Emergency Preparedness Primer - Thorsten Toms & Michael Crump. How prepared is your property for an emergency? From active shooters to ransomware attacks this workshop details some of the myriad of threats you need to planning about BEFORE they happen.

Roundtables

We have two (2) one hour sessions of roundtables at each conference. The first one is on Wednesday, September 19th from 4:00 to 5:00 p.m. and the second ones are on Thursday, September 20th from 1:00 to 2:00 p.m. If you would like to be a moderator at any of the roundtables listed below, please send an email to dawnr@thehillgroup.org indicating which one you would like.

Women Regulators: Lena Hammons

Licensing: Kelli Weaver, Martin Madrigal & Calvin Campbell

Audit

Compliance

Commission

Gaming Technologies

Building Relationships

Commission Operations

Safety

Getting to Know the Shakopee Mdewakanton Sioux Community

The SMSC is a Community of Dakota people whose ancestors have lived in this region for centuries. The Dakota people are part of the Great Sioux Nation. Historically, the Dakota hunted wild game, fished in the rivers and lakes, gathered wild rice, and aligned their lives with the changing seasons.

Throughout history, the Dakota culture has focused on the values of living in harmony with our surroundings and sharing our natural and material resources with others. These values continue to guide the decisions of our government and Community.

“**Shakopee**” mean? “Sakpe” pronounced “shock-pay”) is a Dakota word meaning the “number six.” It refers to a historic Dakota leader, Chief Sakpe, who was the leader of a village that was located along the river where the modern city of Shakopee is located.

Mdewakanton, pronounced Mid-ah-wah-kah-ton, means “dwellers at the spirit waters.”

Government

SMSC works to preserve Dakota cultural values through philanthropy, partnerships, environmental initiatives, and cultural programming.

As a sovereign nation, the government maintains authority over its membership, lands, and government affairs. The SMSC government is responsible for providing for the wellbeing of Community members with infrastructure such as roads, sewers, housing and more. The SMSC is governed by the General Council and the Business Council.

Current members of the SMSC Business Council are: Chairman Charles Vig, Vice-Chairman Keith B. Anderson, and Secretary/Treasurer Rebecca Crooks-Stratton.

Gaming Enterprise Board of Directors

The SMSC Gaming Enterprise Board of Directors are responsible for setting policy and overseeing daily operations of Mystic Lake Casino Hotel and Little Six Casino.

Gaming Commission

Five elected SMSC members make up the Gaming Commission. Current members of the SMSC Gaming Commission are: Commissioner of Gaming Cherie L. Crooks, Assistant Commissioner of Gaming Eric W. Kaiser, and Commissioners Elyssa N. Blaess, Peter L. Brewer, and Tony Mullenberg

Mystic Lake Casino Hotel

September 17-20, 2018

Attendee Registration Form(Please Print or Type Clearly. Information will be used for your name badge)

Tribe, Commission or Company: _____

Street: _____

City, State & Zip: _____

Phone: () _____ Email: _____

Name	Position	Email

Conference Pricing - All prices are per person**Register early:** Early Registration will be in effect until one month prior to conference start date. We must receive your form and payment by **September 1, 2018**.___ **\$450 Member Registration** - Your Gaming Commission or Vendor is a member of the NTGC/R___ **\$400** Three or more from the same **member** tribe or organization.
(Must receive all names from your Tribe or organization along with your payment.)___ **\$500 Non-Member Tribe or Organization**___ **\$450** Three or more from the same **Non-Member** tribe or organization.**After September 1, 2018** all registration per person:___ **\$500 Member and Non-Member Tribe or Organization****Method of Payment****If paying by Credit Card we are utilizing: Square. Please provide the following information:**

Please charge my credit card \$ _____ for _____ person/people.

VISA MC AE Exp. Date: _____

CCV code (on back): _____

Card # _____

Zip Code: _____

Name as it appears on the card: _____ Signature: _____

Email address for receipt from Square: _____

If you're paying by Check, please complete the following:

Enclosed is a check for \$ _____ for _____ people.

Please make checks payable to: **National Tribal Gaming Commissioners/Regulators** and send to:National Tribal Gaming Commissioners/Regulators
P.O. Box 454
Oneida, WI 54155(920) 737-2814 (phone)
(920) 833-0345 (fax)
dawnr@thehillgroup.org (email)



JESS GREEN and NTGCR SCHOLARSHIP

2 PERSON GOLF SCRAMBLE

DATE: Monday, September 17, 2018

TIME: 10 am shotgun start Registration at 9 am

PLACE: The Meadows at Mystic Lake

ENTRY FEE: \$175 per person or \$300 per team (includes green fees, cart, range balls, and boxed lunch)

SPONSORSHIP LEVELS

\$1000 Gold 2 teams/4 players, Hole sponsorship & prominent company recognition

\$500 Silver 1 team entry/2 players & company recognition

\$250 Bronze Company recognition

For information on becoming a sponsor, please contact DeJuna McDonald at (918) 457-9802.

FORMAT: Tournament will be 2-person scramble. If you do not enter a team list, you will be placed with others.

Thank you to our Gold Sponsors





ENTRY FORM – Fall 2018

CONTACT: _____

EMAIL: _____

COMPANY: _____

ADDRESS: _____

TELEPHONE: _____

PLAYER 1 NAME/EMAIL: _____

PLAYER 2 NAME/EMAIL: _____

Contact:
DeJuna McDonald
dejuna-mcdonald@cherokee.org
(918) 457-9802

Please make checks payable to:
NTGCR

Please Send Entry Forms &
payment to:
DeJuna McDonald
200 North Water St
Tahlequah, OK 74464

****All proceeds benefit the NTGC/R Scholarship Program****

Thank you to our Gold Sponsors



Oneida Business Committee Travel Request

1. **OBC Meeting Date Requested:** 7 / 25 / 18 e-poll requested

2. General Information:

Event Name: Annual American Indian Tourism Conference

Event Location: Albuquerque, NM Attendee(s): Kirby Metoxen

Departure Date: Sep 16, 2018 Attendee(s):

Return Date: Sep 21, 2018 Attendee(s):

3. Budget Information:

- Funds available in individual travel budget(s)
 Unbudgeted
 Grant Funded or Reimbursed

Cost Estimate: \$1316.39

4. Justification:

Describe the justification of this Travel Request:

Councilman Kirby Metoxen is a board member of Native American Tourism of Wisconsin (NATOW) and a representative for Oneida Nation at the Wisconsin Department of Tourism.

The American Indian Tourism Conference (AITC) is the only national conference on tourism in Indian Country. Designed to share knowledge, experience and best practices from tourism programs around the U.S., AITC features workshops that highlight the culture of the region and host tribes; expert speakers who provide resources and training to build capacity; networking opportunities to share, teach and learn from each other. There will be a presentation of AIANTA's Destination Awards, honoring the best of Indian Country tourism and hospitality.

Kirby was also nominated for the American Indian and Alaskan Tourism Association Annual Enough Good People Award.

5. Submission

Sponsor: Kirby Metoxen, Councilmember

- 1) Save a copy of this form for your records.
- 2) Print this form as a *.pdf OR print and scan this form in as *.pdf.
- 3) E-mail this form and all supporting materials in a **SINGLE** *.pdf file to: BC_Agenda_Requests@oneidanation.org



AMERICAN INDIAN TOURISM CONFERENCE

SEPTEMBER 17-20, 2018
ISLETA RESORT CASINO



Program at a Glance – As of 7.3.2018 – Subject to Change

NEW! AITC Participant Certificate of Completion Requirements:

Must complete 4 Sessions from the following any of the following tracks

- ❖ Tourism Foundations – Appropriate for Participants in the Development Phase
- ❖ Tourism Product Launch – Appropriate for Participants Launching, Growing or Enhancing Tourism Product(s)
- ❖ New Market Development – Appropriate for Participants Expanding Product Development or Launching in New Markets
- ❖ Tourism Basics – Appropriate for all Participants

Must complete 1 session in any of the following Tracks

- ❖ Tourism Planning
- ❖ Tourism Trends

Sunday, September 16, 2018

Registration: 7:30am Start: 9:00am Awards: 2:30pm-3:00pm Performance: 3:00pm-5:30pm	Golf Tournament Live Band – Jir Project Band Note: Music Performance is open to all w/o charge. Shuttle available from Isleta Resort Casino.
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Monday, September 17, 2018

Mobile Workshop 1 – 7:00am-5:00pm Mobile Workshop 2 – 8:00am-5:00pm	Mobile Workshop #M1: Puye Cliff Dwellings and Poeh Cultural Center Past AIANTA Best Cultural Heritage Winners Mobile Workshop Cost: \$60.00	Mobile Workshop #M2: Acoma Pueblo and Indian Pueblo Cultural Center Past AIANTA Tribal Destination Winners Mobile Workshop Cost: \$60.00
1:00pm–4:00pm	AIANTA Lounge Open Sponsored By: Arizona Office of Tourism	
3:00pm-6:30pm	Exhibit and Artisan Set-up	
3:00pm-6:30pm	Conference Check-In Name Badges Sponsored By: Chickasaw Country	
6:00pm-8:00pm	Opening Reception – Hosted by Isleta Pueblo Location: TBA at Isleta Resort	

Tuesday, September 18, 2018

7:00am-8:00am	Break with Exhibitors		
7:00am-5:00pm	Conference Check-In Name Badges Sponsored By: Chickasaw Country		
7:00am-5:30pm	AIANTA Lounge Open Sponsored By: Arizona Office of Tourism		
7:00am-5:30pm	Media Room Open		
8:00am-10:00am	Breakfast and Welcome Comments Keynote Address: 20 years of Tourism in the USA Invited Keynote Speakers: Jefferson Keel, President, National Congress of American Indians (NCAI) LeRoy Gishi, Chief, Division of Transportation, Office of Indian Services, Bureau of Indian Affairs (BIA)		
10:00am-10:30am	Break with Exhibitors Break Sponsored By: Inn of the Mountain Gods		
10:30am-Noon Breakout Sessions	A1	A2	A3
	Tourism Basics	Tourism Product Launch	New Market Development
	How to Understand and Benefit from Domestic and International Tribal Tourism Research and Data Invited Speakers: Rick Cain, Vice President, Longwoods International Julie Heizer, Deputy Director of Industry Relations, of the U.S. Department of Commerce's National Travel and Tourism Office (NTTO)	Global Good Practice Guidelines for the Travel Industry Working with Indigenous Communities Invited Speakers: Seleni Matus, Executive Director International Institute of Tourism Studies, George Washington University Anna Barrera, Owner, A2B Consulting Mario Fulmer Visitor Program Manager, Alaska Native Voices and AIANTA Board Member Lee Vale, Alaska Native Voices	How to Work with Tour/Receptive Operators & Developing Itineraries and Tour Packaging Invited Speakers: Catherine Prather, Executive Vice President, National Tour Association (NTA) Donovan Hanley, Owner, DETOUR Native America

12:15pm-1:30 pm	<p style="text-align: center;">Lunch with General Session Keynote Address: <i>Initiatives for the Future</i> Regional Regalia Sharing</p> <p>Invited Keynote Speaker: Tom Udall, U.S. Senator, State of New Mexico Rick May, Senior Advisor, Secretary of the Interior Luncheon Sponsored By: Navajo Nation Tourism Department</p>					
1:45pm – 3:15pm Breakout Sessions	<p style="text-align: center;">A4 Tourism Trends Track</p>		<p style="text-align: center;">A5 Tourism Basics</p>		<p style="text-align: center;">A6 Tourism Planning Track</p>	
	<p style="text-align: center;">Best Practices for RV and Campgrounds</p> <p>Invited Speaker: Michael Ochs, Director of Government Affairs, Recreational Vehicle Industry Association</p> <p>Terry Heslin, State Recreation and Transportation Lead, New Mexico State Office, Bureau of Land Management (BLM)</p>	<p style="text-align: center;">Create a Managed Tourism Program</p> <p>Invited Speaker: Susan Guyette, PhD Santa Fe Planning & Research</p> <p>Theodore (Ted) Jojola, PhD Distinguished Professor and Regents' Professor, Community & Regional Planning Program, School of Architecture + Planning, University of New Mexico</p>	<p style="text-align: center;">Tribal Tourism and Public Lands: Opportunities and Resources for Collaboration</p> <p>Invited Speakers: Donald Leadbetter, Tourism Program Manager, National Park Service (NPS)</p> <p>Angela West, National Program Lead, Tourism & Community Service, Bureau of Land Management (BLM)</p> <p>Toby Bloom, National Program Manager for Tourism, Travel and Interpretation, U.S. Forest Service (USFS)</p>			
3:15pm-3:45pm	<p>Break with Exhibitors</p>					
3:45pm-5:30pm Regional Meetings	<p>Regional Meetings- ALL Encouraged to Participate <i>Learn what is new and how to partner and grow tourism in your region.</i></p>					
	Eastern Region	Southwest Region	Plains Region		Midwest Region	Pacific Region
6:30pm-9:00pm	<p>Dine Around (no host) Dine in Historic Old Town or Nob Hill Restaurant information available in the AIANTA Lounge</p>					

Wednesday, September 19, 2018

7:00am-8:00am	Break with Exhibitors		
7:00am-5:00pm	Conference Check-In Name Badges Sponsored By: Chickasaw Country		
7:00am-5:30pm	AIANTA Lounge Open Sponsored By: Arizona Office of Tourism		
7:00am-5:30pm	Media Room Open		
8:00am-10:00am	Breakfast with General Session <i>Keynote Address: Tourism Industry Reflecting on the Past and Building on our Future Through Tourism</i> Opening Remarks – Camille Ferguson, AIANTA Executive Director		
	Invited Keynote Speakers: Julie Heizer, Deputy Director of Industry Relations, of the U.S. Department of Commerce's National Travel and Tourism Office (NTTO) Aaron Wodin-Schwartz, Vice President, Public Policy, Brand USA Roger Dow, President and CEO, U.S. Travel Association		
10:00am-10:30am	Break with Exhibitors Break Sponsored By: Port Madison Enterprises		
10:30am-Noon Breakout Sessions	B1 Tourism Foundations	B2 Tourism Product Launch	B3 New Market Development
	Building Remote Sustainable Adventure Tourism Invited Speakers: Kristin Lamoureux, PhD, Visiting Professor, Hospitality and Tourism, Virginia Tech University Christina Beckmann, Senior Director, Strategy and Impact, Adventure Travel Trade Association Jon Panamaroff, Chief Executive Officer Kodiak Brown Bear Center	How to Tell Your Story through Traditional and Non-Traditional Media Invited Speakers: Levi Rickert, Publisher/Editor, Native News Online	Understanding the Profile of the International Visitation to Indian Country Invited Speakers: Crystal Denys, Commercial Specialist, U.S. Commercial Services, American Embassy, London Luisa Salomoni, Commercial Specialist, U.S. Commercial Services, U.S. Consulate, Milan
Noon-1:00pm	Lunch with General Session Key Note Speakers: Past, Present and Future - President Address Luncheon Sponsored By: Navajo Nation Parks and Recreation Department		
	Invited Keynote Speakers: First AIANTA President, Joan Timeche Current AIANTA President, Sherry L. Rupert		

1:00pm-1:45pm	Tribal Executive Leadership Roundtable Moderator Travis Owens Invited Speakers: Ernie Stevens, Jr., Chairman, National Indian Gaming Association (NIGA) Jacqueline Pata Johnson, Executive Director, National Congress of American Indians (NCAI) Chris James, President and CEO, National Center for American Indian Enterprise Development (NCAIED)		
2:00pm-3:15pm Breakout Sessions	B4 Tourism Trends	B5 Tourism Basics	B6 Tourism Foundations
	Agritourism as a Tool for Developing Food Sovereignty Invited Speaker: Janie Hipp, Director of the Indigenous Food and Agriculture Initiative, Visiting Professor of Law, University of Arkansas School of Law	Innovative Ways to Attract Visitors and Learn Why and How to Claim your Webpage on NativeAmerica.travel Invited Speaker: Sandra Anderson, IT and Website Development Coordinator, AIANTA	Tourism 101 Invited Speaker: Kristin Lamoureux, PhD, Visiting Professor, Hospitality and Tourism, Virginia Tech University
3:15pm-3:45pm	Break with Exhibitors		
3:45pm-5:00pm	B7 Tourism Planning	B8 Tourism Foundations	B9 Tourism Planning
	How to Assess and Manage Risk Invited Speaker: Derek Valdo, Chief Executive Officer AMERIND Risk	Working with the Media Invited Speaker: Jeri Clausing, Contributor, Travel Weekly/AP Bethany Sam, Business Development Manager, Sierra Nevada Media Group/First Nations	Transportation and Tourism: Access is Everything Invited Speaker: LeRoy Gishi, Chief, Division of Transportation, Office of Indian Services, Bureau of Indian Affairs (BIA)
5:30pm-7:00pm	2018 AITC Preview Reception & Silent Auction Viewing Sponsored by Cherokee Nation and Cherokee Business Enterprises		
7:00pm-10:00pm	Enough Good People Awards Gala & Silent Auction Moderator- James Surveyor, Board Secretary, AIANTA Live Band – Levi Platero Entertainment Sponsored by: Navajo Parks and Recreation Department		

Thursday, September 20, 2018

7:00am-8:00am	Break with Exhibitors	
8:00am-1:45pm	Conference Check-In Name Badges Sponsored By: Chickasaw Country	
8:00am-1:45pm	AIANTA Lounge Open Sponsored By: Arizona Office of Tourism	
8:00am-1:45pm	Media Room Open	
8:00am-8:45am	Breakfast Boxes - Networking	
8:45am-10:15am Breakout Sessions	C1 Tourism Trends	C2 Tourism Basics
	How to Participate in the Shared Tourism Economy through Air B&B Invited Speakers: Kristin Lamoureux, PhD, Visiting Professor, Hospitality and Tourism, Virginia Tech University Maria Cuba, Diversity and Inclusion Lead, AirB&B	Learn the Benefits of Working with Receptive Tour Operators Invited Speakers: Donovan Hanley, Owner, DETOUR Native America Paige Williams Shepherd, Director of Corporate Development and Tourism, Chickasaw Nation
10:15am-10:45am	Break with Exhibitors	
10:45am-12:15pm Breakout Sessions	C3 Tourism Basics	C4 Tourism Planning
	Laying the Legal Foundation Part 1 - Understanding Contracts on a Sovereign Nation to Sovereign Nation Platform Invited Speaker: J. Scott Sypolt, Partner, Corporate Akerman Law	Tourism & Economic Development Planning – Case Studies Invited Speakers: Rick MacLeod Farley, Development Economist, MacLeod Farley & Associates Taylor Higgins, Architect, Travois Design Floyd Tortalita, Executive Director, Pueblo of Acoma Housing Authority
12:15pm-2:00pm	Lunch with General Session Invited Key Note Speaker: Ladonna Harris, (Comanche) Founder and President, Americans for Indian Opportunity Luncheon Sponsored By: Tribal Business Journal	
2:00pm-2:30pm	Break with Exhibitors	

2:30pm-3:45pm Breakout Sessions	C3 - Continued Tourism Basics	C5 Tourism Planning
	<p style="text-align: center;">Laying the Legal Foundation Part 2 - Intellectual/Cultural Property Protections</p> <p>Invited Speakers: Melody McCoy Esq., Staff Attorney Native American Rights Fund (NARF)</p>	<p style="text-align: center;">Tribal Tourism Funding Opportunities Panel</p> <p>Invited Speakers: National Endowment for the Arts (NEA), TBA</p> <p>Timothy Robison, Director of Congressional Affairs National Endowment for the Humanities (NEH)</p> <p>Kimberly Romine, Deputy Commissioner Administration for Native Americans (ANA)</p> <p>Carolyn McClellan, Assistant Director, Programs Smithsonian Institution – National Museum of the American Indian</p>
Drawings and Closing Remarks (must be present to win)		

Aianta Membership/Sponsors

Gail E. Chehak 505-243-3633 gchehak@aianta.org

PR and Media

Camille Ferguson 505-724-3578 aianta.director@gmail.com

Silent Auction/Awards

Sherrie L. Bowman 505-724-3592 sbowman@aianta.org

Conference Management & Logistics

Patty Morgan 208-629-0049 patty@aitc2018.com

Randy Morgan 208-629-0049 randy@aitc2018.com

Oneida Business Committee Agenda Request

1. Meeting Date Requested: 7 / 25 / 18

2. General Information:

Session: Open Executive - See instructions for the applicable laws, then choose one:

Agenda Header:

Accept as Information only

Action - please describe:

3. Supporting Materials

Report Resolution Contract

Other:

1.

3.

2.

4.

Business Committee signature required

4. Budget Information

Budgeted - Tribal Contribution

Budgeted - Grant Funded

Unbudgeted

5. Submission

Authorized Sponsor / Liaison:

Primary Requestor/Submitter:

Your Name, Title / Dept. or Tribal Member

Additional Requestor:

Name, Title / Dept.

Additional Requestor:

Name, Title / Dept.

Oneida Business Committee Agenda Request

6. Cover Memo:

Describe the purpose, background/history, and action requested:

Quarterly report for the Comprehensive Health Division.

- 1) Save a copy of this form for your records.
- 2) Print this form as a *.pdf *OR* print and scan this form in as *.pdf.
- 3) E-mail this form and all supporting materials in a **SINGLE** *.pdf file to: BC_Agenda_Requests@oneidanation.org

Oneida Comprehensive Health Division

Oneida Community Health Center
Behavioral Health Services
Anna John Resident Centered Care Community
Employee Health Nursing



ONEIDA COMPREHENSIVE HEALTH DIVISION
DR. RAVINDER VIR MEDICAL DIRECTOR
DEBRA DANFORTH, RN, BSN, OPERATIONS DIRECTOR
DIVISION UPDATE
Quarter 3 - FY 2018
April 2018- June, 2018

**Executive Management Team:**

Division Dir-Operations, Debra Danforth RN, BSN,	869-4807
Division Dir-Medical, Ravinder Vir, MD,	869-4808
Asst. Operations Director, Vacant,	869-4809
Executive Assistant, Mercie Danforth	869-4810
Business Operations Director, Jeff Carlson,	869-4805
Director of Nursing-OCHC, Sandra Schuyler,	869-4906
Behavioral Health Manager, Mari Kriescher,	490-3737
Employee Health Manager, Mary Cornelissen	405-4492
Public Health Officer, Eric Krawczyk,	869-4812
AJRCCC Continuum of Care Director, Dave Larson	869-2797
	869-4820

Mailing Address: P.O. Box 365, Oneida, WI 54155
<https://oneida-nsn.gov/resources/health/>

Oneida Community Health Center
Behavioral Health Services
Anna John Resident Centered Care Community
Employee Health Nursing

525 Airport Rd., Oneida, WI 54155
2640 West Point Rd., Green Bay, WI 54304
2901 S. Overland Rd., Oneida, WI 54155
701 Packerland Dr., Green Bay, WI 54303

Phone: (920) 869-2711 or 1-866-869-2711
Phone: (920) 490-3790 or 1-888-490-2457
Phone: (920) 869-2797
Phone: (920) 405-4492

Fax: (920) 869-1780
Fax: (920) 490-3883
Fax: (920) 869-3238
Fax: (920) 405-4494

THE ONEIDA COMPREHENSIVE HEALTH DIVISION IS COMPRISED OF:

Oneida Community Health Center (OCHC)
Anna John Resident Centered Care Community (AJRCCC)
Oneida Behavioral Health (OBH)
Employee Health Services (EHS)

VISION:

A progressive sustainable health system that promotes Tsi?niyukwaliho t^ (Our Ways).

MISSION:

We provide the highest quality, holistic health care to ensure the wellness of OUR Oneida Community.

VALUES:

Responsive Leadership: *Consistent attentive listening, honesty, doing the right thing, timely decision making and seeing issues resolved to completion.*

Culturally Sensitive: *Meeting people where they are and being sensitive to their unique needs as human beings within the Oneida Community.*

Continuous Improvement: *Striving to achieve a higher quality of health care and a higher performing workforce through our Commitment to Learning and Growth.*

Communication: *Fostering honest, respectful and timely communication with the appropriate level of transparency.*

Safety: *Striving for an environment that provides the highest level of physical and emotional safety for our patients, employees and community in an environment free of fear, retaliation and repercussion.*

Respect: *Create a welcoming and compassionate environment focused on the individual needs of OUR community and Health Care Team*

OUR 2015-2018 STRATEGIC PLAN IS FOCUSED IN FOUR SPECIFIC AREAS:

1. Improve Population Health Management
2. Continuous Quality Improvement
3. Optimize Technology
4. Enhance Our Workforce

OUR 2015-2018 INITIATIVES THAT WILL BE FOCUSED TO ACHIEVE OUR STRATEGIES:

- 1. Accreditation:** The Comprehensive Health Division will validate and assure the community the delivery of the highest quality health care services in achieving AAAHC (Accreditation Association for Ambulatory Health Care) accreditation by December 2017 through team work, leadership and commitment. By accomplishing accreditation we will provide staff a sense of accomplishment, increase quality of care, enhance public validation for community/customer satisfaction, improve recruitment/retention of providers, and increase the probability of outside funding.
****Submission has been delayed to August, 2018.**
- 2. Advancing Technology:** Utilize innovative State of the Art technology and data analytics to continuously improve wellness and health outcomes.
- 3. Optimize staffing processes:** To work collaboratively with HRD to enhance the Division processes for recruitment, hiring, and retention and provide recommendation (s) for change to the Oneida Business Committee by September 30, 2017-**GTC has placed the Employment Law on hold.** By enhancing the recruitment, hiring, and retention processes we will have a lean hiring practice, improve our recruitment and retention, enhance our services from HRD (letters, market analysis), have improved collaboration/working relationship with HRD, fill all vacancies with qualified people in a timely manner, and improve our Supervisor/Director satisfaction with HRD processes.

IMPROVE POPULATION HEALTH MANAGEMENT**Initiatives: Optimizing Staffing Processes and Accreditation**

- We continue to have vacancies in Primary Care including Pediatrics, Family Practice and Internal Medicine
- Racheal Menomin, Interim Radiology Supervisor is now out on Maternity Leave
- Dr. Patel and Dr. Pareek started as Independent Contractor Psychiatrists at OBH
- Dr. Aggarwal, Child Psychiatrist started seeing patients every other week at OBH
- Dr. Danby is expected to return in July from Medical Leave, Candice Crabb, NP and Anne Wells, NP have returned from leave this quarter
- Mary Jane Tracey, LPN who retired from OCHC several years ago passed away due to illness.
- Our no show rates have had a slight increase during 3rd quarter to 10.5 % in the Medical Clinic and 10.2 % at OBH. We will continue to monitor during 4th quarter to determine if this is a trend.

Medical

- Routine appointments are currently booking 4-8 weeks out for the Medical Clinic
- **See attachment A for Medical Clinic NO-SHOW data**
- **See attachment B for Medical Clinic Access to care data**

Behavioral Health

Improve our access to care, as of 7/1/18

- initial intakes are out
 - 8 weeks for Mental Health,
 - 6 weeks for Co Occurring,
 - 6 weeks for ATODA,
 - 7 weeks for Veteran Evaluation,
 - 4 weeks for Adult Psychiatry,
 - 15 weeks for Child Psychiatry and
 - 1 week for Psychology.
- Ongoing individual sessions are out
 - 1-4 week for Mental Health,
 - 1-4 week for Co Occurring,
 - 1-4 weeks in ATODA,
- For our follow up medication check appointments,
 - 3 weeks for Adult Psychiatry,
 - 3 weeks for Child Psychiatry and
 - 1 week for Psychology.
- We continue to provide walk in services with a Triage Counselor and Daily Wellness Support Services and will be starting the Open Access Opiate Care on July 10.
- **See attachment C for Behavioral Health NO-SHOW data.**
- **See attachment D for Behavioral Health Access to Care report.**
- **Access to Care** ongoing evaluation to meet the needs of the patients without hiring of additional staff and maintaining full staff. The positions are posted until filled.
Recruitment is a concern and maintaining our ability to remain competitive within our professional market. We are completing a market analysis on our professional positions. We participated in the HRSA Virtual BH Recruitment in April. Mari is participating in the *Connections to Mental Wellness* committee. This committee looks at training new providers in this field.
- **We are also looking at Tele Health-** We are working on contracting with ReGroup Therapy to provide Tele Psych services on site at Behavioral Health. This will have to be added to our state license and this process has been initiated through our law office.

Oneida Eye Care

- Oneida Eye Care started a long term incentive project with Power lenses, which is a new manufactured lens product offered by our lab. The new lenses are at a lower cost to the Tribe and a higher quality to the patient. Details of the project are within our long term incentive goal. Pricing will be established by the end of September 2018 when the incentive project is completed.
- Practice Watch is still not functioning. When previously tested, the entire function would stop if there was no home phone number, that issue has since been resolved. However, there are other bugs in the software which are still being worked on before we can start relying on it as a service. The ability to consistently send prescriptions electronically has not been successful. So far every version of the software tested has not been reliable
- Staff continues to work with the MIS security team to extract data from Compulink and export it into Cognos so the Clinic can report from all the Departments from one system.
- Staff continues to attend HIPAA compliance meetings. The last meeting was March 28th, when they discussed the results of the security risk assessment. We have been making a better effort to follow the workstation security standards.
- Staff attended a super user training for the e-signature process on June 13th. Some of the other key staff were trained within the following week on the e-signature work flow process. The “go live” date is set for July 11th.

- Staff represent the Eye Care Department for the Infection Control Team, and the Quality Assurance/AAAHC Accreditation preparation meetings, and the Credentialing Meeting.
- We continue to update our SOP's and Protocols.

Dental

- Routine exams & fillings are scheduled with providers are into the middle of November
- Emergencies are seen on a daily bases
- Hygiene for on-site dental clinic is scheduling into January 2019
- Diabetic hygiene clinic is scheduling into November 2018
- AJRCCC hygiene clinic is scheduling into December 2018
- The new clinical staff that members that have been hired in the Dental Department are as follows:
 - Maria Ramirez- Full time Dental Assistant hire date April 8, 2018
 - Brandi Alberts- ET Dental Assistant hire date April 1, 2018
 - Jennifer Metoxen-Full time Dental Hygiene Assistant hire date June 24, 2018
 - Brian John Jr. Full time PAR status hire date is June 10, 2018
 - Emily Skenandore student intern start date of June 10, 2018 last day was July 6.
- Staff that left is as follows:
 - Amy Klinkhammer-Sub relief Dental Hygienist last date of employment was April 27, 2018
- No CE for Dental Staff
- Currently no Dental Students are placed in the clinic but school is currently not in session. We have established a date for an Open house for Fox Valley Technical College Dental Assistant students to come again this year. This will take place in September.

ANNA JOHN RESIDENT CENTERED CARE COMMUNITY (AJRCCC) UPDATE:

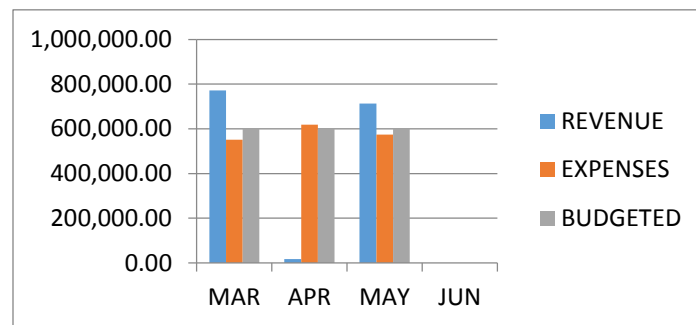


The average daily census for 3rd Qtr of the Fiscal Year 2018 is indicated in the chart below:

	APR	MAY	JUN	TOTAL
Total Resident Billable Days	1087	1106	1065	3258
Calendar Days	30	31	30	N/A
Oneida Enrolled	28	24	26	N/A
Other Tribe	6	5	5	N/A
Non Tribal	5	4	4	N/A
Number of Beds	48			
Capacity Percentage	75%	74%	74%	
Payment Source	APR	MAY	JUN	AVG
Medicaid	77%	80%	80%	79%
Medicare A	2%	0%	3%	2%
Private	14%	14%	11%	13%
VA	4%	3%	3%	3%

- The Congregate Mealsite hours of operation are Monday through Friday from 8:00 AM to 4:30 PM and continues to average 80-100 per day in attendance.
- The AJRCCC Board continues to meet on a regular basis.

Monthly AJRCCC Financials



Revenue: March \$772,379.00, April \$17,389.20 and May \$713,568.65.

OPTIMIZE TECHNOLOGY

Initiatives: Advancing Technology and Accreditation

ELECTRONIC HEALTH RECORD (EHR): GE Centricity

- The EHR Team continues ongoing review and updating of the system on a regular basis as new releases are available within the application and all additional software. Every software update or new release that is needed requires numerous hours of testing and coordination for implementation to assure that all the application and updates are tested before going live.

- The service pack was finally released to fix critical issues with the new version 12.3. Next upgrade will be to version 12.3.3046. This will occur July 14, 2018.
- **HIPAA Security Policies/Procedures:**
 - HIPAA E-learning was completed in 1st quarter 2018. We are in the process of reviewing the current SOPs since they are up for revision.
- **Risk Assessment (RA):**
 - On-site Risk Assessment was conducted December 8, 2017. We continue to meet monthly to mitigate remaining action items.
- **Patient Portal:**
 - We continue to work on adoption and education to patients on the concept of the patient portal and to encourage patients to be engaged in their healthcare through technology and online access to their healthcare information. Patient adoption and education of the patient portal will be elevated. Increased staff education, Workflow change, publishing of pamphlet and automation of CVS are just a few areas we will focus on.
 - We have joined the teams of Medical, Behavioral Health, Optical and Dental to have a combined access page to the three portals for all OCHD patients. We are working on a joint pamphlet and advertising to promote all three portals as a whole. We have been working on revisions of the pamphlet with the change in website design and logo. We hope to complete this in the third quarter.
- **Automated Clinically Messaging (ACM) and Document Management (DM):**
 - This additional software and functionality has been implemented to Centricity EMR and Patient Portal. This functionality will allow providers the ability to send automated mass and individual messaging to patients and referring providers.
 - Automated individual messaging would include the Clinical Visit Summaries (CVS) securely to patients and Transfer of Care (TOC) documents to consulting providers.
 - The ability to get patient's email and service provider's direct address has been a challenge and we continue to gather more emails and direct addresses.
 - We have developed a team of members and set an initial meeting to transition EHR chart documents from Onbase to Document Management. This change will allow for increased tracking, trending and reporting abilities for preventative and standard care services and faxing capabilities.
- **E-signature:**
 - The E-Signature team has completed testing and implemented this functionality for registration documents at Oneida Community Health Center. Anticipated Go Live 7/11/18.
 - We are also anticipating expanding the use of forms and application for dental and optical once implementation has been successfully completed in registration and clinical areas of Behavioral Health and the Medical Clinic.
- **Meaningful Use (MU):**
 - We completed the attestation for the Medicaid program of Meaningful Use as we are directed by CMS for year 2017. This will be the fourth of six possible years of data submission for this annual incentive. This program is proposed to end in 2021.
 - We will continue to monitor and measure our performance for Program Year 2018. We will need to report one full year at this time for 2018. The team continues to work with MetaStar to help all areas understand and meet Meaningful Use and its different programs.
 - The Centers for Medicare and Medicaid (CMS) has changed the name of this program to "Promoting Interoperability" this includes the current MU program and the Quality Payment Programs (QPP).

- **MIPS / Quality Payment Program (QPP) Program:**
 - We successfully submitted the measures and data to support the MIPS 2017 program year. We attested as a group, which includes all eligible providers under the Oneida Nations Tax Identification Number. By meeting the programs Base Measure, Performance Measure and Quality Measure requirements along with Bonus and Improvement Activities, we will be able to avoid a downward negative payment adjustment for 2019 to a positive payment adjustment for our Medicare claims to CMS.
- **Behavioral Health (BH) Chart Status Project:**
 - We need the signature capture process working correctly in order to have all of our licensing requirements in the EMR which requires the “banner” be fully functioning within the EMR to correctly reflect the Chart Status for each patient.
 - We are in the process of testing this again once we do the upgrade on 7/14/18. Once we test we will be setting a go-live date.
- **Patient Engagement:**
 - We have selected “Relatient Patient Engagement Solution” as the vendor we will proceed with. The kick off meeting in on 7/17/18.
- **Reports:**
 - Behavioral Health is consistently receiving the following (COGNOS) Access to Care, No Show/Cancellation Provider Utilization, Patient Last Visit, Columbia Suicide Severity Rating Scale (C-SSRS) and Adverse Childhood Experience. We continue to review Drug Statistic reports. We have begun to work on the Zero Suicide Data Elements, Patient Health Questionnaire-2 Report, Referrals from Oneida Community Health Center and User Audit to assist in the Peer Review process.
 - The Request for Proposal to review Business Intelligence tool reporting has been delayed due to working on the Patient Engagement Solution.
- **Health Promotions Integration:**
 - We have developed a team and have been meeting regularly to integrate Health Promotions data, education and services in Centricity – Deadline is 12/31/18. Tina is in the process of preparing to be accredited by Accreditation Association for Ambulatory Health Care (AAAHC). Currently all the team’s documentation is stored in an ACCESS Database and there is no documentation from her team in Centricity Practice Solution. Communicating patient’s progress to the medical providers has proved to be challenging.
 - We have utilized consultation with GE Consultant on 4/10/18. We had two follow up sessions on 5/8/18 and 6/12/18. We have all of the data elements and now the discussion need to continue on how we are moving forward.

PATIENT MANAGEMENT SYSTEM (PMS)

- No new updates for this quarter

CONTINUOUS QUALITY IMPROVEMENT **Initiatives: Accreditation**

Accreditation of the Health Division

- Credentialing –SOP is currently at Legal for review
- Privileging-SOP in process
- Training Tracking Data Base – All employee training entered by May 31, 2018
- Patient Handbook – complete
- Provider pamphlets – In process of being completed

- Data collecting and tracking within all departments- begin in May
- G drive re-organization in process through collaboration with MIS
- Orientation manual completed
- Peer Review complete in March-OBH
- Peer Review complete in April/May-Dental
- Peer Review complete in May-Optical
- Peer Review complete in March Community Health
- Peer Review Pilot in Medical by the Medical Practice Group
- RAVE system is in place, in use, and continually reviewed
- Completed drills – Code Blue, RAVE
- Student Agreement SOP in draft format and being finalized
- HIPAA Chart Audit and SOPs being revised and updated
- Accreditation is being worked on weekly at the management team

Public Health Accreditation

- Yellowhawk Tribal Health Center reached out to us to discuss how we developed our performance management system. Staff spoke with their accreditation coordinator 05/02/18 and were happy to share examples.
- In early April, a representative of National Indian Health Board contacted us to ask if we would be a mentoring site for another Tribal organization preparing for public health accreditation. We were happy to volunteer, and a site visit was scheduled for June 12 & 13th.
- We submitted our first draft of action plan to accreditation specialist the end of April. We learned a couple weeks later significant changes/ edits would be required to the action plan. Because of the extent of the changes, we did request a 30-day extension to have a submitted action plan. In addition to the feedback we received back in writing, accreditation coordinator and health officer scheduled a phone call with accreditation specialist to further discuss. Our accreditation coordinator informed us the second draft of the action plan was ready to upload into the e-PHAB system. We are still waiting for an approval from the PHAB committee at the time of this report.
- May 3, 2018, accreditation coordinator was contacted by a local public health department preparing for public health accreditation. They were also requesting to see our performance management and quality improvement plan. We were happy to share our plan and answer questions they had.
- June 12 & 13 we hosted representatives from the Winnebago Tribe in Nebraska. We shared our experiences preparing for PHAB accreditation. This group was also interesting to see the AJRCCC. So arranged to have a tour of the facility that included the history.

ENHANCE OUR WORKFORCE

Initiative: Optimizing our staffing processes

HUMAN RESOURCE MANAGEMENT

- We continue to have staffing, space and financial constraints that prevent us from providing optimal access to care in our Division.

Number As of 07/01/18 Comprehensive Health Division Employees: 342 FTE (includes full-time, part-time, LTEs,) NOTE: The Work Force report is being worked on with HRD to confirm accuracy.

Total Comprehensive Health Division Employees

- 111 Oneida Enrolled (32.5% of Employee base for OCHD)
- 29 American Indian/Alaskan (8.6% of Employee base for OCHD)
- 2 Black/African American (0.6% of Employee base for OCHD)
- 2 Asian (0.6% of Employee base for OCHD)
- 7 Hispanic/Latino (2.1% of Employee base for OCHD)
- 188 Caucasian/other (55% of Employee base for OCHD)
- 3 Two or more Races (1% of Employee base for OCHD)

AJRCCC: (60)

- 17 Oneida Enrolled (INCREASED FROM 15% TO 29.5% OF EMPLOYEE BASE FOR AJRCCC)
- 6 American Indian/Alaskan (COMBINED 22.8% OF EMPLOYEE BASE FOR AJRCCC ARE NATIVE)
- 1 Asian
- 3 Hispanic/Latino
- 0 Black/African American
- 2 Two or more Races
- 31 Caucasian/other

Behavioral Health (45) (13.5% of employee base for OBH are Native)

- 1 Hispanic/Latino
- 6 American Indian/Alaska Native
- 1 Black/African American
- 7 Oneida Enrolled
- 29 Caucasian/other
- 1 Two or More Races
- Employee Health Nursing (9)
- 1 American Indian/Alaska Native
- 1 Oneida Enrolled
- 7 Caucasian/other

Medical (42) (33% of employee base for Medical are Native)

- 3 American Indian/Alaskan
- 1 Hispanic/Latino
- 0 Two or more Races
- 11 Oneida Enrolled
- 27 Caucasian/other

Operations (184)

- 1 Black/African American
- 12 American Indian/Alaska Native
- 74 Oneida Enrolled
- 94 Caucasian/other
- 1 Asian
- 2 Hispanic/Latino

Current vacancies as of 07/01/18:

- CMA-Medical Clinic-1

- Dietary Aide Cook/AJRCCC-1
- RN-AJRCCC-1
- LPN-OCHC-1
- CNA-AJRCCC
- Dental Assistant-4
- Dental Systems Coordinator-1
- Optometric Technician-1
- Psychiatrist
- Dual Diagnosis Therapist-1
- Clinical Substance Abuse Counselor-1
- Psychiatric Nurse Practitioner-1
- Behavioral Health Supervisor-1
- Collections Billing Specialist-1 OBH
- Physician Pediatrician, Internal Medicine
- The following positions are being reviewed and revised to better meet the needs of the organization and to address succession planning: Assistant Operations Director, Assistant Continuum of Care Coordinator/Administrator-AJRCCC

FINANCIALS

Comprehensive Health Division

BUDGETED Funding Sources for FY-2018 (Total)

TRIBAL CONTRIBUTION: 4.50% (\$2,699,903)

GRANTS: 3.42% (\$2,053,885)

OTHER SOURCES:

External Sales/Third Party Revenue/other income **58.45%** (\$35,072,745)

Indian Health Services: **33.63%** (\$20,177,282)

Total Budget for FY 2018: \$60,003,815

Actuals as of 05/31/18

1st Quarter Total Actuals as of 12/31/17 (Oct-Dec 2017): \$12,309,348

2nd Quarter Total Actuals as of 03/31/18 (YTD): \$23,755,361

3rd Quarter Total Actuals as of 05/31/18 (YTD): \$33,110,926

Consolidated Health (OCHC & OBH) has not been utilizing Tribal Contribution to provide services to the Community.

Tribal Contribution is utilized within the Comprehensive Health Division at AJRCCC (Budgeted \$1,478,742), EHN (Budgeted \$877,126), and Case Management/COP (Budgeted \$343,381 Grant matching requirement), and WIC (Budgeted \$654, Grant matching requirement).

LONG TERM CARE UPDATE:

The Business Committee passed the three way agreement and it is in the process of getting signed, CMS approved the Tribal Family Care Waiver and we just came to agreement with Lakeland on a MOU. The Department of Health Services (DHS) staff have heard from CMS staff that CMS would likely not have approved the Tribal Family Care Waiver without more details and provisions, but the level of pressure they were under to approve by July 1, 2018 became the overriding factor. CMS has stated to DHS that when the Waiver comes up for renewal in January 2020, CMS will require more details be included. As a result, DHS staff are beginning that conversation now with CMS. The DHS plan is to submit the second Waiver as part of the

renewal process of the recently approved Tribal Family Care Waiver, which is scheduled for and must be renewed by January 2020. DHS staff believes that including components of the 3-way agreement into the second/renewal Tribal Waiver submission will likely be the path.

CELEBRATIONS AND SUCCESSES:

- Eye Care Staff continue to edit Crystal Report formats for our Department with every software version update to read the Clinic's medical record# rather than Compulink's automatic generated # which we don't use. The quote to have Compulink make the same edit, would have cost \$5,000.00 at the minimum. Custom edits made to Crystal Reports are not saved when we update to new software versions.
- All Eye Care staff attended safety training in June.
- The Optometrists revised and completed their biographies along with a picture for the Patient Brochures.
- We successfully updated to the latest version of Compulink on April 9th, 2018.
- On May 8th a switch was installed in the Eye Care pretest room to eliminate the need to have two monitors.
- Eye Care staff are working with Medical Records staff on finalizing the Access Audit process for our department.
- On June 29th, we moved the Visual Field machine to free up space for Dr. Vanderloop to have a workspace and a small conference area. The Dental Department will be taking over the Dental/Optical conference room to create office space for the Dentists so they can create two new operatories. Construction for that is set for August of 2018.
- Implemented the Access Training Database to ensure training is tracked for AAHC
- The RAVE system has been implemented to replace the call tree
- Currently we are in the process of implementation of the Relatient Patient Engagement System for Centricity.
- Project Charter completed to clean up the G drive for CHD
- We are continuing to receive Access to Care Surveys back.
- We are making progress with getting some reports.
- Training Database Completed
- Branding completed with standard email and voicemail
- Reiki and Breath work Rooms have been updated.
- Brain spotting Therapist mentoring group is going well
- Implementing Open Access Opiate Care 7/10/18
- The Billing team was successful in each of them receiving their full short term incentives as well as their first long term incentive.
- Cultural Awareness Team Compliance Rate = 72% this quarter and employees are going back to complete the e-Learning that were incomplete. Last quarter compliance rate was 69%
- Cultural Awareness Team Compliance Reports: We incorporated a process to achieve better employee compliance with completion of monthly e-Learnings. A Compliance Report is reviewed monthly. Supervisors who are 100% compliant are emailed and they are congratulated, appreciated, and thanked for allowing their employees the time to complete their monthly e-Learnings. The non-compliance reports are hand-delivered or emailed to those supervisors without the 100% compliance rating. This process has increased compliance by at least 10% of previous quarters.
- Request for duplication across divisions: The Cultural Awareness Team's work is being recognized and valued by other divisions in the Nation and externally from the Nation. Other departments would like to have a similar policy as we do. We have been asked by other divisions (Oneida Nation School System and Oneida Headstart) in the Nation about our Cultural Awareness Team policy and implementation of the Oneida culture education. At this time, the School System has requested our power points. We also have the Green Bay School System requesting us to work with them to incorporate into their teacher's personal knowledge of culture. In addition, the Cultural Heritage Staff and the Oral Speakers we receive the teachings from have also approved to share the e-Learnings we have completed to this point. However, they prefer not to have the pictures, or the Medicine Society e-Learning shared at this time. We will be seeking further direction/guidance from the Division Directors on how to handle these requests.

- Successful State WIC Audit of the Oneida WIC Program.
- Successful use and morale effect of the OCHD Employee Incentive Program for staff.
- Two Native Breastfeeding learning opportunities came to the Oneida Community in April sponsored by Great Lakes Intertribal Council (GLITC) and coordinated by our Healthy Start program.
- Maternal child health resource fair coordinated in partnership with the Community Action Network (CAN).
- Ongoing work with the various grants coordinated by team members.
- Continue to build capacity among the nurses on the team to provide the Choosing the Best curriculum in the schools.
- Continue to build capacity among the nurses to provide health education through Grapevine project.
- Continue to improve record keeping/ tracking for Immunization program.
- Our two Community Health Workers with the Healthy Start program participated in the past session of the Healthy Wisconsin Leadership Institute (HWLI). Their work project included the creation of a resolution to support breastfeeding in the community. We have made good progress on this initiative. Legal Department has approved language for the resolution and we have a statement of affect completed to ensure the resolution would not interfere with other laws/ resolutions. We are just waiting on the final digital story to be completed that will accompany the resolution. Once that is ready, we will as a department present to the Oneida Business Committee requesting their support and approval.
- Making progress on implementing breastfeeding friendly work environment within the organization- Rural Infant Health Project grant objective. Our Prenatal Care Coordinator has been working with three gaming sites to establish/ update a designated space for employees to pump while at work.
- Three nurses were trained on 4 new education topics for Grapevine: Smoke-Free Spaces, Opioid Misuse Prevention, Preventing Type 2 Diabetes, & Healthy Bones. Grapevine project consists of evidenced based education presentations for specific topics. These nurses will present theses education sessions in the community in coming months.
- Patient contacts for this quarter:
 - COP Collateral – 540
 - COP Face To Face – 96
 - COP Assessments – 0 due to termination of the funding
 - Family Care Assessments - 16
 - In Home Care Worker Visits - 835
 - Dementia Care Specialist - 32
- The Human Service Reporting System is 100% reported through April for all COP participants receiving services. The remainder of billing for May and June will be completed by August 30th.
- In April, the Dementia Care Specialist brought in speakers for the Community Meeting on “Dementia in Indian Country”. As a result, Tribal Members with concerns for their memory signed up for memory screens which were conducted in April in collaboration with the University of Wisconsin Madison and the student intern from the University of Wisconsin Medical College.
- The Dementia Care Specialist presented in May at the State Alzheimer’s Conference and recently at an ONCOA meeting. She is collaborating with ONCOA to bring a speaker to Oneida on August 7th to speak at the Oneida Elder Expo.
- Case Management staff have been very busy with training as we roll out into family care. This has been a huge undertaking for the staff and they have been great about the extra work and commitment!
- Annual Diabetes Care and Outcomes: Audit is complete and DRAFT for 2018 is available upon request. Audit results should be finalized by the end of July; this will compare our (Oneida) results to the Bemidji and IHS areas.
- Bellin 10k Run/Walk: With the help of the Oneida Family Fitness staff and especially Hannah Leisgang, OFF trainer and event coordinator, we had 129 Team Oneida participants this year. Total who finished: 111

- Continued Education: 2 staff attended the Continued Education for Diabetic Educators Conference May 23rd – 28th, 2018
- The SDPI grant in collaboration with Oneida Adventures offered 12 activity opportunities this past quarter:
 - Mindfulness Walks - April 12, May 17 and May 31
 - Mindful Biking, April 17, May 15
 - Sunday Biking on East River Trail - April 22
 - Sunday Caving at Maribel Caves - May 20
 - Evening Paddle –May 23, 29, 31
 - Spring Ephemeral Hike - April 26 (at the quarry) and May 3 (at Norbert Hill)
- TB Risk Assessments complete for 3 of the 4 buildings of the Comprehensive Health Division at low risk. (Behavioral Health assessment is pending)
- Health Risk Assessments (HRA) are going well. We have completed 892 for employees and 18 spouses. HRA scheduled upcoming appointments for 547 employees.
- All HPDP staff is compliant with Cultural Awareness e-Learning and up-to-date on all other e-Learning.
- Sarah, Dawn, Stef and Tina are taking the Wellcoaches Wellness Coach Certification Training. This training will be finished in 18 weeks.
- All HPDP staff completed the Environmental Training on Climate Change.
- All HPDP staff completed the Safety Training.
- Sarah attended the 2018 Art & Science of Health Promotion conference in San Diego, CA. This conference focused on Best Science + Expert Implementation = Best Outcomes. Melding scientific knowledge with human sensitivity and expert management to produce the best health outcomes.
- HPDP submitted the 1st bi-annual report/data to CDC which covers 12/1/17 – 5/31/18. We will be getting a report of our outcomes and hope to become either preliminary status or fully recognized so that we can begin billing Medicare for those who qualify.
- HPDP staff provided a DeStress presentation for the Women of the Phoenix group (Domestic Violence Program) on 4/5/18.
- Oneida Comprehensive Health Division and UW-NACHP (University of Wisconsin Native American Center for Health Professions) was recognized with Community – University Partnership Award. This Award embodies the original spirit of the Wisconsin idea of contributing to sustainable, measurable improvement in addressing education access, health equity, and workforce needs in tribal communities in Wisconsin. The Oneida Nation was presented this award on June 27th by the University of Wisconsin, Chancellor, Rebecca Blank in Madison.
- The PAR staff continue to provide the patients their pin numbers register for the Patient Portal.
- PAR staff reviewed the No-Show Policy for the medical area as it impacts the Patient Account Representatives (PARs) department. Starting 7/6/15, the PARs will be having patients sign the “Declaration of Agreement Regarding No Show or No Show/Patient Canceled less than 24 Hours SOP” form.
- April to June, 2018, a total of 426 patients completed the No Show form which was then scanned in to On-base.
- Safety training completed in June – 6 sessions, 167 people trained, 7 not here, 12 no-show
- Dental will be receiving their Safety Training separately within their scheduled staff training time in August.
- Ergonomic Assessments – 8 completed at OCHC, 3 chairs replaced, 1 foot rest provided, 2 standing desks provided which requires a physician/provider statement of benefit/need.
- Car seats– 62 seats provided (Apr-21, May-20, June-21). 29 old seats were collected and destroyed
- Currently we have 8 certified Car Seat technicians.
- Recordable Incidents (Time off, Medical treatment)–2 OCHC employee incidents, 1 AJRCCC incident, 0 patron incidents. One recordable incident (needle stick).
- Quarterly Drills completed (Tornado)
- The Wellness Council is coordinating a 20 week physical activity challenge called, Wellness Step by Step. Vouchers for physical activity trackers worth \$60 were used to recruit.
- Week 10 has been completed by the participants and 45 fitness related gift cards will be distributed to the top males and females with the most steps and 16 water bottle or exercise

towels with the Oneida logo and "I doubled my steps" will be distributed to those who doubled their steps from week 1 to 10.

- There are about 130 active participants of the 160 that joined (81% retention). Together the participants walked 85,686,230 steps!!! That is an average of 644,257 steps overall and 9,200 steps per day, on average!!

Upcoming Events within the Oneida Comprehensive Health Division:

July 18, 2018 **JMIO Summer Walk** 4:00 PM to 6:30 PM Oneida Nation Elementary School
Aug 6-10, 2018 **Oneida Safety Town** 8:30 AM and 1:00 PM Sessions
Aug 29, 2018 **Annual Diabetes Event** 4:00 PM to 8:00 PM Radisson **SOLD OUT**

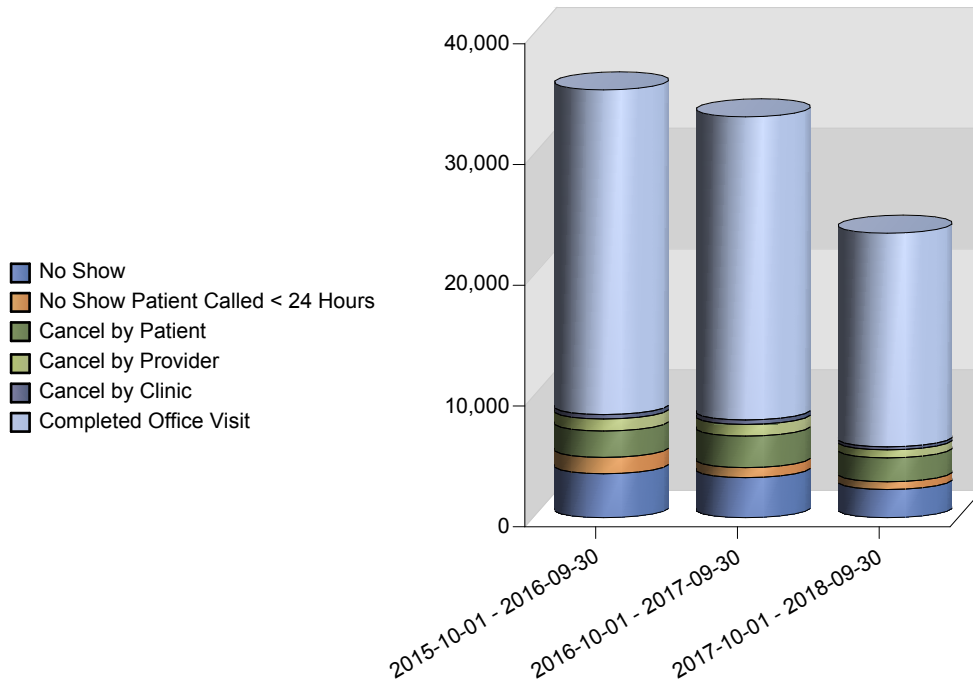


Please follow us on our Oneida Comprehensive Health Division Facebook page!



Three Year By Quarter No Show/Cancellation Summary

Oneida Health Center Medical Clinic



Range	FY QTR	No Show	%	No Show Patient Called < 24 Hrs	%	Cancel by Patient	%	Cancel by Provider	%	Cancel by Clinic	%	No Show Cancellation Total	Completed Office Visit	Total Appointments	Billed Visits	Total Clients
2017-10-01 - 2018-09-30	Qtr03	783	10.5%	198	2.7%	642	8.6%	205	2.8%	77	1.0%	1,818	5,610	7,428	5,475	4,030
	Qtr02	751	9.4%	226	2.8%	743	9.3%	288	3.6%	93	1.2%	2,007	5,950	7,957	5,953	4,210
	Qtr01	796	10.0%	217	2.7%	594	7.5%	174	2.2%	79	1.0%	1,805	6,134	7,939	6,137	4,327
2017-10-01 - 2018-09-30		2,330	10.0%	641	2.7%	1,979	8.5%	667	2.9%	249	1.1%	5,630	17,694	23,324	17,565	7,092
2016-10-01 - 2017-09-30	Qtr04	705	9.8%	182	2.5%	552	7.7%	249	3.5%	76	1.1%	1,738	5,445	7,183	5,445	4,004



Three Year By Quarter No Show/Cancellation Summary

Oneida Health Center Medical Clinic

Range	FY QTR	No Show	%	No Show Patient Called < 24 Hrs	%	Cancel by Patient	%	Cancel by Provider	%	Cancel by Clinic	%	No Show Cancellation Total	Completed Office Visit	Total Appointments	Billed Visits	Total Clients
2016-10-01 - 2017-09-30	Qtr03	799	9.9%	153	1.9%	791	9.8%	229	2.8%	58	0.7%	2,009	6,062	8,071	6,064	4,196
	Qtr02	834	9.6%	226	2.6%	685	7.9%	234	2.7%	137	1.6%	1,991	6,680	8,671	6,693	4,458
	Qtr01	977	10.8%	267	2.9%	583	6.4%	256	2.8%	100	1.1%	2,136	6,917	9,053	6,917	4,808
2016-10-01 - 2017-09-30		3,315	10.1%	828	2.5%	2,611	7.9%	968	2.9%	371	1.1%	7,874	25,104	32,978	25,119	8,182
2015-10-01 - 2016-09-30	Qtr04	939	11.0%	292	3.4%	565	6.6%	185	2.2%	59	0.7%	2,002	6,545	8,547	6,545	4,622
	Qtr03	861	9.9%	353	4.0%	550	6.3%	192	2.2%	109	1.2%	2,027	6,710	8,737	6,712	4,502
	Qtr02	777	9.0%	338	3.9%	548	6.4%	285	3.3%	115	1.3%	2,038	6,576	8,614	6,578	4,464
	Qtr01	1,059	11.2%	370	3.9%	522	5.5%	337	3.6%	81	0.9%	2,361	7,061	9,422	7,065	5,031
2015-10-01 - 2016-09-30		3,636	10.3%	1,353	3.8%	2,185	6.2%	999	2.8%	364	1.0%	8,428	26,892	35,320	26,900	8,663
Summary		9,281	10.1%	2,822	3.1%	6,775	7.4%	2,634	2.9%	984	1.1%	21,932	69,690	91,622	69,584	11,456



Comprehensive Health - Access Of Care

3rd Available appointment

OCHC-Call In/Follow Up/NO-Adult

Resource	Appointment Type	Next 3rd Open
Eberhardy PA-C, Stephanie	Nurse Only-Eber-30	Jul 16, 2018 11:30:00 AM
	Follow Up-30	Jul 16, 2018 2:30:00 PM
Flood MD, Michael	Nurse Only-Flood-30	Jul 17, 2018 3:00:00 PM
	Follow Up-30	Sep 14, 2018 2:30:00 PM
	Call In-30	Aug 6, 2018 12:30:00 PM
Kennard MD, Jay K	Nurse Only-Kennard	Aug 8, 2018 1:00:00 PM
	Follow Up-30	Oct 17, 2018 9:00:00 AM
	Call In-30	Aug 3, 2018 1:30:00 PM
Sumnicht MD, Paul H	Nurse Only-Sumnicht	Jul 9, 2018 3:30:00 PM
	Follow Up-30	Aug 7, 2018 4:00:00 PM
	Call In-30	Jul 31, 2018 1:00:00 PM
Thiry APNP NP-C, Lori B	Nurse Only-Thiry	Jul 12, 2018 3:30:00 PM
	Follow Up-30	Jul 10, 2018 8:30:00 AM
	Call In-30	Aug 6, 2018 11:30:00 AM
Vir, Ravinder	Nurse Only-Vir	Aug 7, 2018 3:00:00 PM
	Follow Up-30	Jul 24, 2018 1:00:00 PM
Wells APNP FNP-BC, Ann M	Nurse Only-Wells-30	Jul 11, 2018 11:00:00 AM
	Follow Up-30	Jul 18, 2018 12:30:00 PM

OCHC-Call In/Follow Up/NO-Peds

Resource	Appointment Type	Next 3rd Open
Crabb APNP, Candice L	Follow Up-30	Jul 9, 2018 9:30:00 AM
	Call In-30	Jul 9, 2018 9:30:00 AM



Comprehensive Health - Access Of Care

3rd Available appointment

Resource	Appointment Type	Next 3rd Open
Danby MD, David	Provider Nurse Only-Danby	Jul 26, 2018 11:30:00 AM
	Follow Up-30	Jul 24, 2018 4:00:00 PM
	Call In-30	Jul 26, 2018 4:00:00 PM
Kennard MD, Jay K	Nurse Only-Kennard	Aug 8, 2018 1:00:00 PM
	Follow Up-30	Oct 17, 2018 9:00:00 AM
	Call In-30	Aug 3, 2018 1:30:00 PM
Langner APNP, Dianna L	Follow Up-30	Jul 3, 2018 10:30:00 AM
	Call In-30	Jul 3, 2018 10:30:00 AM
Sumnicht MD, Paul H	Nurse Only-Sumnicht	Jul 9, 2018 3:30:00 PM
	Follow Up-30	Aug 7, 2018 4:00:00 PM
	Call In-30	Jul 31, 2018 1:00:00 PM
Thiry APNP NP-C, Lori B	Nurse Only-Thiry	Jul 12, 2018 3:30:00 PM
	Follow Up-30	Jul 10, 2018 8:30:00 AM
	Call In-30	Aug 6, 2018 11:30:00 AM
Verstoppen MD, Gerald	Nurse Only-Verstoppen-60	Jul 9, 2018 3:30:00 PM
	Follow Up-30	Jul 11, 2018 2:00:00 PM
	Call In-30	Aug 1, 2018 2:30:00 PM
Wells APNP FNP-BC, Ann M	Nurse Only-Wells-30	Jul 11, 2018 11:00:00 AM
	Follow Up-30	Jul 18, 2018 12:30:00 PM
	Follow Up-15	Jul 12, 2018 1:00:00 PM
	Call In-15	Jul 11, 2018 1:45:00 PM

OCHC-Diabetes NP-Call In/Follow Up

Resource	Appointment Type	Next 3rd Open
Moureau APNP BC-ADM, Timothy A	Follow Up-DM	Aug 30, 2018 3:00:00 PM



Comprehensive Health - Access Of Care

3rd Available appointment

Resource	Appointment Type	Next 3rd Open
Moureau APNP BC-ADM, Timothy A	Call In-30	Jul 30, 2018 4:00:00 PM

OCHC-Diabetes NP-Foot Care

Resource	Appointment Type	Next 3rd Open
Moureau APNP BC-ADM, Timothy A	Foot Care-30	Aug 30, 2018 3:00:00 PM

OCHC-Diabetes NP-New Patient-60

Resource	Appointment Type	Next 3rd Open
Moureau APNP BC-ADM, Timothy A	New Patient-60	Aug 20, 2018 1:00:00 PM

OCHC-Diabetes RD-Call In/Follow Up/Med Adjustment

Resource	Appointment Type	Next 3rd Open
Schwantes RD CDE, Elizabeth	Med Adjustment	Jul 27, 2018 8:00:00 AM
	DM Education Follow Up	Jul 27, 2018 8:00:00 AM
	Call In-60	Jul 27, 2018 8:00:00 AM

OCHC-Diabetes RD-New Patient

Resource	Appointment Type	Next 3rd Open
Schwantes RD CDE, Elizabeth	New Patient-60	Jul 27, 2018 8:00:00 AM

OCHC-Diabetes RN-Call In/Follow Up/Med Adjustment

Resource	Appointment Type	Next 3rd Open
Colwitz RN CDE, Boni J	Med Adjustment	Jul 6, 2018 8:30:00 AM
	DM Education Follow Up	Jul 6, 2018 8:30:00 AM
	Call In-60	Jul 6, 2018 8:30:00 AM

OCHC-Diabetes RN-New Patient



Comprehensive Health - Access Of Care

3rd Available appointment

Resource	Appointment Type	Next 3rd Open
Colwitz RN CDE, Boni J	New Patient-60	Jul 6, 2018 8:30:00 AM

OCHC-New Patient-Adult

Resource	Appointment Type	Next 3rd Open
Danby MD, David	New Patient-30	Jul 24, 2018 4:00:00 PM
Eberhardy PA-C, Stephanie	New Patient-30	Jul 17, 2018 7:30:00 AM
Flood MD, Michael	New Patient-30	Sep 14, 2018 2:30:00 PM
Kennard MD, Jay K	New Patient-30	Aug 29, 2018 8:30:00 AM
Kreft APNP FNP-BC, Michele Ann	New Patient-60	Aug 1, 2018 2:00:00 PM
Sumnicht MD, Paul H	New Patient-30	Jul 10, 2018 2:00:00 PM
Thiry APNP NP-C, Lori B	New Patient-60	Jul 27, 2018 2:30:00 PM
Vir, Ravinder	New Patient-30	Jul 25, 2018 10:30:00 AM
Wells APNP FNP-BC, Ann M	New Patient-30	Jul 10, 2018 10:00:00 AM

OCHC-Physical-Eberhardy

Resource	Appointment Type	Next 3rd Open
Eberhardy PA-C, Stephanie	Physical-60	Oct 29, 2018 8:00:00 AM

OCHC-Physical-Flood

Resource	Appointment Type	Next 3rd Open
Flood MD, Michael	Physical-30	Aug 31, 2018 8:30:00 AM

OCHC-Physical-Kennard

Resource	Appointment Type	Next 3rd Open
Kennard MD, Jay K	Physical-30	Aug 29, 2018 8:30:00 AM



Comprehensive Health - Access Of Care

3rd Available appointment

OCHC-Physical-Sumnciht

Resource	Appointment Type	Next 3rd Open
Sumnicht MD, Paul H	Physical-30	Jul 10, 2018 2:00:00 PM

OCHC-Physical-Thiry

Resource	Appointment Type	Next 3rd Open
Thiry APNP NP-C, Lori B	Physical-60	Sep 19, 2018 2:00:00 PM

OCHC-Physical-Wells

Resource	Appointment Type	Next 3rd Open
Wells APNP FNP-BC, Ann M	Physical-60	Sep 14, 2018 2:30:00 PM

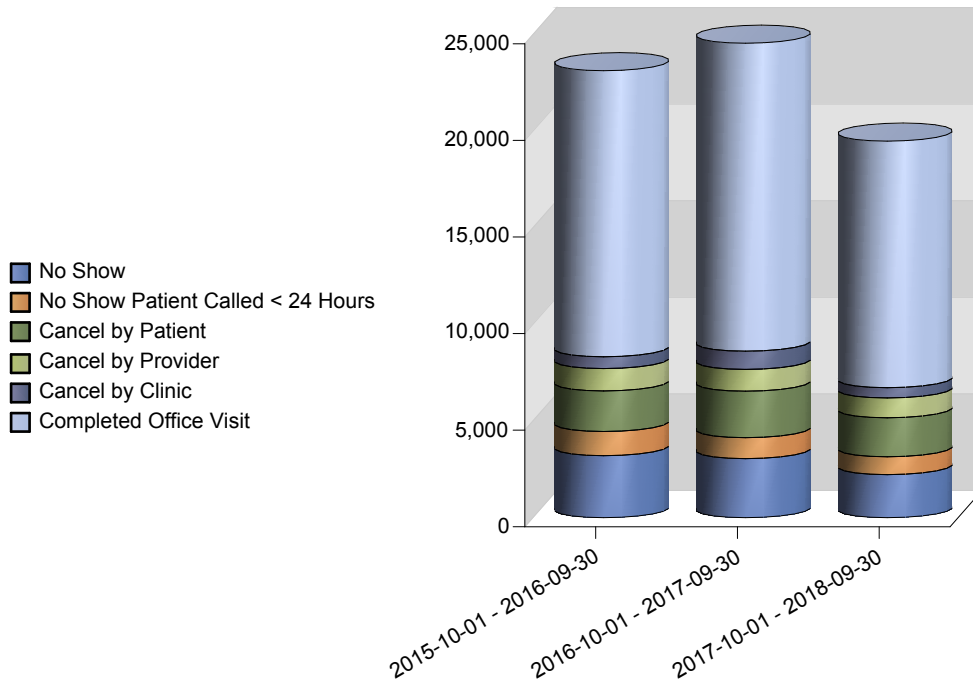
OCHC-WCE-Peds and FP

Resource	Appointment Type	Next 3rd Open
Crabb APNP, Candice L	Well Child Exam-30	Jul 5, 2018 10:30:00 AM
Danby MD, David	Well Child Exam-30	Jul 26, 2018 3:00:00 PM
Kennard MD, Jay K	Well Child Exam-30	Jul 31, 2018 3:00:00 PM
Kreft APNP FNP-BC, Michele Ann	Well Child Exam-30	Jul 9, 2018 9:30:00 AM
Langner APNP, Dianna L	Well Child Exam-30	Jul 10, 2018 8:00:00 AM
Sumnicht MD, Paul H	Well Child Exam-30	Aug 9, 2018 8:00:00 AM
Thiry APNP NP-C, Lori B	Well Child Exam-30	Jul 10, 2018 9:30:00 AM
Verstoppen MD, Gerald	Well Child Exam-30	Aug 3, 2018 1:30:00 PM
Wells APNP FNP-BC, Ann M	Well Child Exam-30	Jul 31, 2018 8:30:00 AM



Three Year By Quarter No Show/Cancellation Summary

Behavioral Health Services



Range	FY QTR	No Show	%	No Show Patient Called < 24 Hrs	%	Cancel by Patient	%	Cancel by Provider	%	Cancel by Clinic	%	No Show Cancellation Total	Completed Office Visit	Total Appointments	Billed Visits	Total Clients
2017-10-01 - 2018-09-30	Qtr04	42	18.2%	11	4.8%	16	6.9%	11	4.8%	1	0.4%	81	150	231	79	180
	Qtr03	815	12.2%	286	4.3%	735	11.0%	281	4.2%	120	1.8%	2,237	4,451	6,688	4,251	1,617
	Qtr02	699	10.3%	338	5.0%	729	10.8%	456	6.7%	192	2.8%	2,414	4,347	6,761	4,305	1,603
	Qtr01	671	11.5%	290	5.0%	538	9.3%	280	4.8%	217	3.7%	1,996	3,816	5,812	3,804	1,572
2017-10-01 - 2018-09-30		2,227	11.4%	925	4.7%	2,018	10.4%	1,028	5.3%	530	2.7%	6,728	12,764	19,492	12,439	2,327



Three Year By Quarter No Show/Cancellation Summary

Behavioral Health Services

Range	FY QTR	No Show	%	No Show Patient Called < 24 Hrs	%	Cancel by Patient	%	Cancel by Provider	%	Cancel by Clinic	%	No Show Cancellation Total	Completed Office Visit	Total Appointments	Billed Visits	Total Clients
2016-10-01 - 2017-09-30	Qtr04	767	13.8%	244	4.4%	548	9.9%	243	4.4%	307	5.5%	2,109	3,442	5,551	3,436	1,551
	Qtr03	784	12.9%	285	4.7%	567	9.3%	215	3.5%	159	2.6%	2,010	4,071	6,081	4,073	1,559
	Qtr02	734	10.8%	271	4.0%	754	11.1%	408	6.0%	283	4.2%	2,450	4,342	6,792	4,342	1,599
	Qtr01	770	12.5%	286	4.7%	537	8.8%	262	4.3%	194	3.2%	2,049	4,087	6,136	4,087	1,535
2016-10-01 - 2017-09-30		3,055	12.4%	1,086	4.4%	2,406	9.8%	1,128	4.6%	943	3.8%	8,618	15,942	24,560	15,938	2,558
2015-10-01 - 2016-09-30	Qtr04	768	13.2%	268	4.6%	538	9.2%	281	4.8%	164	2.8%	2,019	3,810	5,829	3,808	1,481
	Qtr03	808	13.8%	314	5.4%	532	9.1%	207	3.5%	101	1.7%	1,962	3,892	5,854	3,657	1,496
	Qtr02	824	13.2%	339	5.4%	573	9.2%	308	4.9%	224	3.6%	2,268	3,980	6,248	3,658	1,501
	Qtr01	808	15.5%	331	6.4%	457	8.8%	362	7.0%	122	2.3%	2,080	3,126	5,206	3,129	1,377
2015-10-01 - 2016-09-30		3,208	13.9%	1,252	5.4%	2,100	9.1%	1,158	5.0%	611	2.6%	8,329	14,808	23,137	14,252	2,485
Summary		8,490	12.6%	3,263	4.9%	6,524	9.7%	3,314	4.9%	2,084	3.1%	23,675	43,514	67,189	42,629	4,131



BH - Access Of Care

3rd Available appointment

BH ATODA Intakes

Resource	Appointment Type	Next 3rd Open	Weeks until next Appt
Kelley, Elizabeth A	Intake Mental Health/ATODA-90	Oct 9, 2018 10:00:00 AM	14
Kleinschmidt, Heidi Jean	Intake Mental Health/ATODA-90	Aug 30, 2018 9:00:00 AM	8
Lalonde BS CSAC, Scott	Intake Mental Health/ATODA-90	Sep 26, 2018 7:30:00 AM	12
Rasmussen BSW CSAC, Dale S	Intake Mental Health/ATODA-90	Sep 17, 2018 2:00:00 PM	11

BH-ATODA (C2)

Resource	Appointment Type	Next 3rd Open	Weeks until next Appt
Agneessens BA CSAC NCAC II, Mike F	Individual Therapy Session-60	Jul 23, 2018 11:00:00 AM	3
Kelley, Elizabeth A	Individual Therapy Session-60	Jul 6, 2018 10:00:00 AM	1
Kleinschmidt, Heidi Jean	Individual Therapy Session-60	Jul 3, 2018 8:30:00 AM	0
Lalonde BS CSAC, Scott	Individual Therapy Session-60	Aug 2, 2018 2:00:00 PM	4
Rasmussen BSW CSAC, Dale S	Individual Therapy Session-60	Jul 5, 2018 4:00:00 PM	0

BH-Co-Occuring Intake

Resource	Appointment Type	Next 3rd Open	Weeks until next Appt
Collier, Carmen D MS LPC CSAC	Intake Mental Health/ATODA-90	Aug 14, 2018 8:30:00 AM	6
King MSW LCSW CSAC, Mary Beth	Intake Mental Health/ATODA-90	Aug 23, 2018 8:00:00 AM	7
Krueger MSW APSW CSAC, Rebecca	Intake Mental Health/ATODA-90	Aug 27, 2018 3:00:00 PM	8
Lambert LPC CSAC, Timothy C	Intake Mental Health/ATODA-90	Sep 10, 2018 2:00:00 PM	10

BH-Co-Occuring C2

Resource	Appointment Type	Next 3rd Open	Weeks until next Appt
Collier, Carmen D MS LPC CSAC	Individual Therapy Session-60	Jul 18, 2018 4:00:00 PM	2
King MSW LCSW CSAC, Mary Beth	Individual Therapy Session-60	Jul 18, 2018 4:00:00 PM	2



BH - Access Of Care

3rd Available appointment

Resource	Appointment Type	Next 3rd Open	Weeks until next Appt
Krueger MSW APSW CSAC, Rebecca	Individual Therapy Session-60	Jul 11, 2018 7:30:00 AM	1
Lambert LPC CSAC, Timothy C	Individual Therapy Session-60	Jul 3, 2018 5:00:00 PM	0

BH MH Intakes

Resource	Appointment Type	Next 3rd Open	Weeks until next Appt
Blanks MA LPC SAC IT, Heidi	Intake Mental Health/ATODA-90	Aug 10, 2018 10:30:00 AM	6
Brito, MS LMFT SAC IT, Martha	Intake Mental Health/ATODA-90	Jul 25, 2018 1:00:00 PM	3
Cornelius-Adkins MSW LCSW SAC CSOT BCD, Torland E	Intake Mental Health/ATODA-90	Aug 9, 2018 2:00:00 PM	5
DeGroot, Jessica Lynn	Intake Mental Health/ATODA-90	Jul 31, 2018 9:00:00 AM	4
Gore MSW LCSW, Monique	Intake Mental Health/ATODA-90	Aug 6, 2018 10:00:00 AM	5
Haen MAC LPC, Robert	Intake Mental Health/ATODA-90	Jul 26, 2018 7:00:00 AM	3
Helander MSW LCSW, Valorie	Intake Mental Health/ATODA-90	Jul 18, 2018 1:00:00 PM	2
Huhtala MSW LCSW, Rhonda	Intake Mental Health/ATODA-90	Aug 28, 2018 9:00:00 AM	8
Krueger MSW APSW CSAC, Rebecca	Intake Mental Health/ATODA-90	Aug 27, 2018 3:00:00 PM	8
Markvart MSW, APSW, Jennifer L	Intake Mental Health/ATODA-90	Jul 25, 2018 1:00:00 PM	3
Shaw MSW LCSW, Lisa	Intake Mental Health/ATODA-90	Aug 23, 2018 8:00:00 AM	7
White MAC, Emma C	Intake Mental Health/ATODA-90	Jul 26, 2018 9:00:00 AM	3

BH-Mental Health (C2)

Resource	Appointment Type	Next 3rd Open	Weeks until next Appt
Blanks MA LPC SAC IT, Heidi	Individual Therapy Session-60	Jul 17, 2018 8:30:00 AM	2
Brito, MS LMFT SAC IT, Martha	Individual Therapy Session-60	Jul 6, 2018 10:30:00 AM	1
Cornelius-Adkins MSW LCSW SAC CSOT BCD, Torland E	Individual Therapy Session-60	Jul 16, 2018 8:00:00 AM	2
Gore MSW LCSW, Monique	Individual Therapy Session-60	Jul 3, 2018 2:00:00 PM	0



BH - Access Of Care

3rd Available appointment

Resource	Appointment Type	Next 3rd Open	Weeks until next Appt
Haen MAC LPC, Robert	Individual Therapy Session-60	Jul 3, 2018 11:00:00 AM	0
Helander MSW LCSW, Valorie	Individual Therapy Session-60	Jul 17, 2018 11:30:00 AM	2
Huhtala MSW LCSW, Rhonda	Individual Therapy Session-60	Jul 24, 2018 4:00:00 PM	3
Shaw MSW LCSW, Lisa	Individual Therapy Session-60	Jul 30, 2018 7:30:00 AM	4
White MAC, Emma C	Individual Therapy Session-60	Jul 10, 2018 9:00:00 AM	1

BH-EMDR Intakes

Resource	Appointment Type	Next 3rd Open	Weeks until next Appt
King MSW LCSW CSAC, Mary Beth	BH-EMDR Intake	Aug 20, 2018 1:00:00 PM	7
Shaw MSW LCSW, Lisa	BH-EMDR Intake	Sep 11, 2018 2:00:00 PM	10

BH-EMDR Therapy

Resource	Appointment Type	Next 3rd Open	Weeks until next Appt
Collier, Carmen D MS LPC CSAC	BH-EMDR Therapy	Jul 31, 2018 2:00:00 PM	4
King MSW LCSW CSAC, Mary Beth	BH-EMDR Therapy	Jul 24, 2018 8:30:00 AM	3
Shaw MSW LCSW, Lisa	BH-EMDR Therapy	Aug 20, 2018 1:00:00 PM	7

BH-Veteran Eval

Resource	Appointment Type	Next 3rd Open	Weeks until next Appt
Shaw MSW LCSW, Lisa	Veterans Evaluation	Aug 20, 2018 8:30:00 AM	7

BH-Intial Reiki Appointment

Resource	Appointment Type	Next 3rd Open	Weeks until next Appt
Brito, MS LMFT SAC IT, Martha	Reiki	Aug 8, 2018 3:30:00 PM	5
King MSW LCSW CSAC, Mary Beth	Reiki	Jul 24, 2018 3:00:00 PM	3
Lalonde BS CSAC, Scott	Reiki	Aug 3, 2018 7:30:00 AM	5



BH - Access Of Care 3rd Available appointment

Resource	Appointment Type	Next 3rd Open	Weeks until next Appt
Nehring MSE LPC CSAC CS, Teri	Reiki	Aug 7, 2018 9:00:00 AM	5
Shaw MSW LCSW, Lisa	Reiki	Aug 28, 2018 10:30:00 AM	8

BH-Psych Evals

Resource	Appointment Type	Next 3rd Open	Weeks until next Appt
Sayers PHD, Michael	Psychological Evaluation	Jul 16, 2018 8:30:00 AM	2
Trail PsyD Sharyl	Psychological Evaluation	Jul 11, 2018 2:00:00 PM	1

BH- Psych Eval FU

Resource	Appointment Type	Next 3rd Open	Weeks until next Appt
Sayers PHD, Michael	Psychological Eval Follow Up	Jul 6, 2018 1:00:00 PM	1

BH-Child Evals

Resource	Appointment Type	Next 3rd Open	Weeks until next Appt
Aggarwal MD Richa	BH-Child Eval	Oct 18, 2018 8:00:00 AM	15

BH-Child Med Checks

Resource	Appointment Type	Next 3rd Open	Weeks until next Appt
Aggarwal MD Richa	BH-Child Med Check	Oct 18, 2018 12:00:00 PM	15
Dzubinski MD, David L	BH-Child Med Check	Jul 24, 2018 7:00:00 AM	3

BH-Adult Evals

Resource	Appointment Type	Next 3rd Open	Weeks until next Appt
Pareek, Yogesh C	BH-Adult Eval	Jul 31, 2018 3:00:00 PM	4
Patel MD, Sangita	BH-Adult Eval	Aug 8, 2018 9:00:00 AM	5
Patil MD, Veeranagouda	BH-Adult Eval	Aug 6, 2018 1:00:00 PM	5



BH - Access Of Care

3rd Available appointment

Resource	Appointment Type	Next 3rd Open	Weeks until next Appt
Rodriguez MD, Josefina	BH-Adult Eval	Aug 13, 2018 9:00:00 AM	6
Tan MD, Egbert	BH-Adult Eval	Aug 3, 2018 5:00:00 PM	5

BH-Med Checks

Resource	Appointment Type	Next 3rd Open	Weeks until next Appt
Pareek, Yogesh C	BH-Medication Check	Jul 10, 2018 4:30:00 PM	1
Patel MD, Sangita	BH-Medication Check	Jul 11, 2018 11:00:00 AM	1
Patil MD, Veeranagouda	BH-Medication Check	Aug 22, 2018 10:30:00 AM	7
Rodriguez MD, Josefina	BH-Medication Check	Aug 20, 2018 8:30:00 AM	7
Tan MD, Egbert	BH-Medication Check	Jul 26, 2018 6:30:00 PM	3

BH-RN Triage Assessment

Resource	Appointment Type	Next 3rd Open	Weeks until next Appt
Haas, Lisa G	RN-Psychiatric Nursing Assessment	Jul 10, 2018 9:30:00 AM	1
Paluch MSE RN LPC, Dave	RN-Psychiatric Nursing Assessment	Jul 20, 2018 10:00:00 AM	3
Skrivanie PMHNP-BC , Lois	RN-Psychiatric Nursing Assessment	Jul 17, 2018 1:30:00 PM	2

BH-Eval FU

Resource	Appointment Type	Next 3rd Open	Weeks until next Appt
Patil MD, Veeranagouda	BH-Eval FU	Aug 23, 2018 1:30:00 PM	7
Rodriguez MD, Josefina	BH-Eval FU	Aug 6, 2018 10:00:00 AM	5

Oneida Business Committee Agenda Request

1. Meeting Date Requested: 07 / 25 / 18

2. General Information:

Session: Open Executive - See instructions for the applicable laws, then choose one:

Agenda Header:

Accept as Information only

Action - please describe:

3. Supporting Materials

Report Resolution Contract

Other:

1.

3.

2.

4.

Business Committee signature required

4. Budget Information

Budgeted - Tribal Contribution Budgeted - Grant Funded Unbudgeted

5. Submission

Authorized Sponsor / Liaison:

Primary Requestor/Submitter:

Your Name, Title / Dept. or Tribal Member

Additional Requestor:

Name, Title / Dept.

Additional Requestor:

Name, Title / Dept.

Governmental Services Division

FY2018 Third Qtr Report

George Skenandore, Division Director

DIVISION EXECUTIVE SUMMARY

The purpose of the Governmental Services Division (GSD) is to provide education and lifelong learning opportunities, programs, and services for individuals and families to encourage and support their overall wellbeing. The third quarter report of GSD for FY 2018 reflects the continual high level of use of programs/services by community members of all ages. Program areas and the employees who serve in those areas continue providing quality customer care and services consistent with the mission, vision and values of the Nation as a whole. GSD continues being as strategic as possible to collaborate with other areas of the organization and within all areas of GSD itself to maintain the service to the customer/client base and to ensure that efficiencies and best practices are considered as part of program design and delivery of services. All areas within GSD are very thankful for the opportunity to serve the community and for the community's continual support.

ONEIDA CULTURAL ADVISOR			
NARRATIVE	FREQUENCY/ UTILIZATION		HIGHLIGHTS
Oneida Cultural Heritage as a whole is responsible for maintaining and interpreting Oneida traditional teachings, customs, and history. All departments work to preserve and protect the artifacts, collections, documents, audio and visual recordings for reference and research including Oneida Language Material. The Oneida Language is a vital part of our existence and is taught using different teaching methods to meet different learning styles.	# of Walk-ins:	26	To continue with the Recitals of the Great Law and work with Cliff Abbott in revising the Kalihwiyo into a format that can be available to whoever wishes to recite the Handsome Lake Code.
	# of Appointments Made:	7	
	# of Cancelations (including No Call/No Shows):	0	
	# of Presentations/ Workshops Provided:	6	
	# of Presentation/ Workshop Participants:	228	
	# of Home School Participants:	6	
	# of Elder Visits:	6	
	# of Hours worked on Re-writing Kalihwi:yó Instructions:	6	
	# of Chiefs Council Meetings:	0	
	# of Chiefs Council Meetings Attended:	0	
# of Repatriation Consults:	0		
ANNUAL GOALS	DEMOGRAPHICS		
*Continue sharing all aspects of our Oneida Culture, History, and Language through presentations as requested.	Youth (0-17):	276	
	Adult (18-54):	321	
	Elder (55+):	148	
	Total:	745	
*Continue to edit and add components that are later recalled to : -The Creation Story -Ceremonies -Great Law - <u>Kalihwi:yó</u>			
*Continue working with Cliff Abbott on rewriting <u>Kalihwi:yó</u> into the format that will be recited.			
*Recite as many of the Wampum Belts as possible and have them transcribed for future use.			

Oneida Language Archivist/ Tsi? Niyukwalihó·tΛ Educator

NARRA	FREQUENCY/ UTILIZATION		HIGHLIGHTS (CONT.)
<p>The mission of the Tsi? Niyukwalihó·tΛ initiative is to preserve, protect, maintain, and interpret the Oneida traditions, artifacts, language, customs, and history in a manner that shall promote the dignity and respect of the Oneida people and culture.</p>	# of Participants enrolled in Tsi? Niyukwalihó·tΛ:	38	April Sweatlodge Ceremonies: April 26-28
	# of Tsi? Niyukwalihó·tΛ Participants Actively Attending Weekly:	23	Attended Oneida Language Summit in NY May Happenings:
	# of Days Classes were held:	41	* Tsi? Niyukwalihó·tΛ Lunch Fundraiser -
	# of SEOTS Presentations:	3	Proceeds will assist participants in their
	# of SEOTS Presentation Participants:	54	travels to The Great Law of Peace Ceremony being hosted by the Tuscaroras
	# of Off-Site Presentations:	21	in Aug.
	# of Off-Site Presentation Participants:	702	*Lang. class w/ 1st language speaker.
ANNUAL GOALS	DEMOGRAPHICS		*Meet with two (2) community members
1. Prepare the students to accomplish the two year intensive Tsi? Niyukwalihó·tΛ initiative.	Youth (0-17):	293	regarding Restorative Justice in the Great
	Adult (18-54):	248	Law
	Elder (55+):	103	June Cultural Presentations @:
	Total:	644	MacArthur Elementary
2. Offer a variety of experiential programs to preserve and increase the knowledge and understanding of the Oneida language, culture and history.	HIGHLIGHTS		Tsi? Niyukwalihó·tΛ (Sweatlodge x
	April Cultural Presentations @: MacArthur Elementary Nekoosa Elementary Curative Connections SEOTS GBCI Domestic Abuse program		3) SEOTS Domestic Abuse Program ONES
3. Groom participants to serve as Oneida ambassadors, leaders, mentors, teachers, experts and possible entrepreneurs.	April Meetings:		June Meetings:
	Oneida Cultural Heritage Team Meeting Attended two (2) TAP meetings Met with councilman Guzman regarding the Oneida language summit in New York and personal cultural education		Oneida Cultural Heritage Team Meeting Language Programing at BC conference room Attended four (4) TAP meetings Collections Committee Language Trainee / Curriculum Development
	April Tobacco Burnings: New Moon Death Feast Hatuwi/Katsihsa Community Cleansing group Red Willow cleansing participants Tyunhehkw^ garden/corn field		*Lang. class w/1st language speaker x2 * Tsi? Niyukwalihó·tΛ Lunch Fundraiser - proceeds will assist participants in their travels to The Great Law of Peace Ceremony being hosted by the Tuscaroras in Aug. June Training(s): Disciplinary Awareness Training

CULTURAL WELLNESS			
NARRA	FREQUENCY/ UTILIZATION		HIGHLIGHTS (CONT.)
<p>Promote a holistic cultural based approached to Wellness that encourages & strengthens Tsi' Niyukwalihó:ta (Our Ways)</p> <p>*The Oneida Cultural Wellness Program addresses the impacts/ traumas that have occurred to the mind, heart, spirit, body, environment, society, & primary relationships with a focus on the Lotinuhsu·nihe'Creation Story, Ceremonies, Medicine Societies, Great Law,</p>	# of Walk-ins:	5	<p>Participation in "O-cademy" is ongoing with monthly learning experiences (live and computer-based), group mentoring, and wellness opportunities.</p> <p>*The Cultural Wellness Facilitator assisted by offering 4 small group session w/18 people attending. Overall the evaluations scores were 9/10 for the facilitation & program. Some comments included; "this should be taught in every department starting w/ mine (DPW)," "You should be teaching this to all of the organization starting w/ the BC."</p> <p>*Attended Emotional Release Sound Therapy Training - received training on higher consciousness, 4 trauma levels, PTSD, primal fear, hostage, and vital protection. Implementation into program has received positive feedback on its effectiveness.</p> <p>*Progress on Goal 3 of TAP's subcommittee to implement within five (5) years, a comprehensive prevention & intervention strategy to include the following: -Year1: Establish a sober gathering space -Year 2: Implement a transitional sober living space. Based on current needs genders will be housed in separate sites. Male site selected, still working on securing female site. -Years 3-5: Have Yukyunhiyostakhwahake (the things that are necessary for all of us to continuously have a good life) - the Wellness Campus built to house 20 beds w/ the ability for explanation, if needed. Pilot Year will open ten (10) beds five (5) for females & five (5) for males.</p> <p>Progress remains ongoing on the organizational development component diagram & a concept paper for the CIP process.</p>
	# of Appointments Made:	84	
	# of Cancelations (including No Call/No Shows):	7	
	# of Presentations/ Workshops Provided:	6	
	# of Presentation/ Workshop Participants:	34	
	# of Tribal Action Plan Committee Meetings:	10	
	# of TAP Committee Meeting Participants:	94	
	# of Domestic Violence Program Events/ Mtg's:	8	
	DEMOGRAPHICS		
	Youth (0-17):	8	
	Adult (18-54):	31	
Elder (55+):	10		
Total:		49	
ANNUAL GOALS	HIGHLIGHTS		
<p>Goal 1: To facilitate Oneida Cultural Wellness education and healing through individual and group participation.</p> <p>Goal 2: Update program framework</p> <p>I. Alignment review and development of outcomes II. Strategic workforce plan initiative</p> <p>a. Framework</p> <p>b. Training curriculum</p> <p>c. Cultural wellness curriculum</p>	<p>Women of the Phoenix: on-going, weekly support group for women who have completed the 18-week education or Culture Group. It is a client-led group meaning they decide the topic for each session. Women learn about/ practice self-care and coping skills through experiential activities, group outings, & stress relief techniques.</p> <p>Domestic Violence Group Activities:</p> <ul style="list-style-type: none"> *Painting *Making natural cleaning products, *Strawberry picking and making jam. *De-stress class *Picnic & Fishing at Pamprin Park *Socializing & Picnic at Norbert Hill Center *Attend the SAMSHA community input session. <p>Grant(s) Awarded:</p> <p>"Tribal Practices for Wellness in Indian Country" from the CDC for 3 years</p>		

ONEIDA HISTORY DEPARTMENT				
MISSION STATEMENT	FREQUENCY/ UTILIZATION		HIGHLIGHT	
The Oneida History Department collects, organizes, preserves, & makes available materials that pertain to the history and development of the Oneida Nation & its people.	# of History Presentations:	7	Presentations at Cottage II &/or SEOTS: 1) Oneida Factionalism: Cancelled 2) Cultural (Bring kids to work) Shenandoah complex (18,0,0) 3) Removal from New York (0) 4) Gerrymandering by Loretta (0,0,6) 5) Old Oneida Photos (15) 6) UWGB - Kid Summer Session -Tribal Economy & Immigration (25)	
	# of History Presentation Participants:	6		
	# of Genealogy Workshops/ Requests:	12		
	# of Genealogy Workshop/	22		
ANNUAL GOALS	# of NEO Presentations:	5	Kalihwisaks Articles: 1) Water, Water everywhere by Loretta 2) History is more than data by Josh. 3) Oneida rejects allotment by Loretta 4)The history or the Oneida Boarding School by Loretta. Modified Duty Workers Assisted with: -packing in preparation for departmental move from Cottage 2 to 3, set to take place in early August, -filing, organizing/ data entry of obituaries and genealogy, and -researched old Kali papers in preparation for the Per Capita GTC meeting scheduled for July 30, said meeting cancelled last week in June. Employee Incentive: History Staff were recognized with the Employee Incentive for the work being complete during this last quarter Trainings & Conferences: 1) Triennial Strategic Planning (COMPLETED & SUBMITTED) 2) Budget Training (COMPLETED, ENTERED, & SUBMITTED) 3) Society of American Indian Government Employees (SAIGE) 4) Working Effectively With American Indians (WEWAI)	
GOAL 1: Offer a variety of experiential programs to preserve & increase the knowledge of the Oneida Culture. Currently, the History Department offers the presentation series and mini-series leading up to our 200 year anniversary. There are up to 5 -6 presentations & New Employee Orientation (NEO) every month. Sign in sheets track # of participants.	# of NEO Presentation Participants:	39		
	# of Log Home Tours:	7		
	# of Log Home Tour Participants:	235		
	# of Kalihwisaks Published:	2		
	# of History Articles Published in Kalihwisaks:	3		
	# of Sagoli Books Sold:	0		
	# of General History Books Sold:	0		
	# of Archive Researchers:	12		
	DEMOGRAPHICS			
	Youth (0-17):	21		
Adult (18-54):	217			
Elder (55+):	122			
Total:		360		
R&E's				
Sub Account: PRT 001- History Dept. (All Lines)				
Budgeted:	\$197,917.00			
Spent:	\$201,685.00			
Remaining Balance:	-\$3,768.00			
Over, Under, or On Target:	Over			
Variance Explanation:				
Figures based on R&E Report with period ending 05/31/2018.				
*Multimedia Specialist returned from MLOA on 6/4/2018 so, Paid Time Off is a contributing factor resulting in the budget being over spent.				
GOAL 2: Educate & communicate our cultural values/beliefs & history to other tribes and the general public by submitting articles for publication in the Kalihwisaks, editing video records of meetings/ presentations for easier viewing on FaceBook, Youtube, and/or eLearning.				
GOAL 3: Utilizing the log homes/long house for events throughout the calendar year for tours, presentations, meetings, etc. Log home tours are on request only. Tourism schedules paid tours to stop at the log homes and usually contacts the History Department to give the tour. The audience varies from elders to students & sometimes they are tourist from outside our area. At this time, the Longhouse is not completed.				

ONEIDA COMMUNITY LIBRARY/ GREEN EARTH BRANCH			
NARRA	FREQUENCY/ UTILIZATION		HIGHLIGHTS
The Oneida Community Library/ Green Earth Branch provides the informational needs of the Oneida Community while building a collection that reflects our unique Oneida heritage. All persons will have access to current, balanced materials, services and programs that will enrich their	Circulation:	2,511	*Library Lovers Group starts a self-publisher's niche in our library. So far three books have been published with more on the way. *The Green Earth Branch continues its goal of incorporation of STEM into its every day programs. *The return of Nature's Niche for a special event made a big hit with 45 attendees just at Green earth for an hour presentation. *Summer Reading Programs started in June at both libraries, we fortunately have the help needed with the addition of student interns and early return to work helping us out. *Our newest employee is working out great. Chantel Kuchta.
	Lending/ Borrowing:	3,523	
	SAM/ Wireless Computer Use:	2,642	
	DEMOGRAPHICS		
	Youth (0-17):	1,786	
	Adults (18-54):	1,338	
	Elder (55+):	764	
	Programming & Outreach:	764	
	# of External Costumers Served:	3,523	
	Total	8,175	
ANNUAL GOALS	R&E's		
*Increase circulation by 5% from our Year End Baseline: 14,321. *Increase patron count by 5% from our Year End Baseline: 33,445. *Increase STEM concepts into children's program and cooperation with other department/entities. As of right now both libraries host: -Tuesday TECH (Technology & Engineering Can Happen.) - Wednesdays: Cyber Silvers And at Green Earth: -STEM Fridays While at the Main Library: -STEAMMY (Science, Technology, Engineering, Art, Music, Math for Youth) Saturdays *Address spaces issues in our library. This includes appropriate meeting place, study rooms, staff area and ADA accommodations as requested by the Library Board. Interest in moving into	5225840 -Lib. Coll. Enhancement Grant		
	Budgeted	\$7,000.00	
	Spent	\$2,564.00	
	Remaining Balance	\$4,436.00	
	Over, Under, or On Target:	Under	
	Variance Explanation:		
	Approximately \$1,500 hundred is still being process for a purchase.		
	52255860 - Library Federated		
	Budgeted	\$29,022.00	
	Spent	\$11,905.00	
	Remaining Balance	\$17,117.00	
	Over, Under, or On Target:	Under	
	Variance Explanation:		
	Approximately \$12,000 not official recorded as of today per grants coordinator, Pat Fisken.		
	4225033 - Tribal Contribution		
Budgeted	\$256,418.00		
Spent	\$209,995.00		
Remaining Balance	\$46,423.00		
Over, Under, or On Target:	under		
Variance Explanation:			
Replacement declined while staff member was on sick leave for four months.			

ONEIDA NATION MUSEUM			
NARRA	FREQUENCY/ UTILIZATION		HIGHLIGHT
The Oneida Nation Museum provides education about the Oneida and Iroquois culture, history, and nationhood by developing, preserving, and expanding resources and collections, and by providing exhibits and other educational programming. The museum also promotes Oneida/Iroquois artists.	Self-Tour Walk-Ins:	222	Hosted four (4) Events/ Presentations: * <u>Crooked Arrows</u> Presentation by BC member, Ernie Stevens III in April. * History Treasure Tour in conjunction w/ Brown County Federation of Museums - over 60 participants. * Presented David Ninham Exhibition "Collections of Lifelong Work" at Woodland Indian Art Show & Market * Beaded Key Chain Class with Eliza Skenandore conducted in June * Off-site Oneida Gift Shop Sales Events resulted in \$2,500+ in sales * Tribal Historian & Oneida Veterans aid in identifying personal captured in images for Veterans Exhibit. Progress is ongoing. * 3 sisters garden has been upgraded w/ new benches, potted flowers & an update on our topiary turtle Future Goals: * Follow Up on Archival Assessment * Complete inventory for all donations and other additions to collections * Continue to work on Move to Wisconsin Exhibit
	Gift Shop Customers (No Tour Given):	396	
	# of Tours:	25	
	# of Tour Participants:	517	
	# of Events:	5	
	# of Participants:	162	
	# of Off-Site Presentations:	8	
	# of Off-Site Presentation Participants:	330	
ANNUAL GOALS	DEMOGRAPHICS		
* Research, develop & implement a new exhibit at the Oneida Nation Museum & at the Main Casino in the Cultural Corridor on an annual basis. This year's museum exhibit is about Lacrosse; Opening Date set for February 26th, 2018 and the casino exhibit is about Corn Husk Dolls; Implementation Date set for March 16th, 2018. * Offer a min. of 15, culturally/historically relevant to the Oneida Nation, hands-on activities throughout the year to the Community & Museum visitors. * Promote Tribal Artist of all ages through possible exhibit displays & the Annual Young Artist Auction. * Complete & implement necessary Standard Operating Procedures for the Care of our objects, archives and photograph collections by the end of the 2nd Quarter FY 2018. * Improve the utilization of our Facebook page to reach a larger audience to introduce	Youth (0-17):	447	
	Adult (18-54):	1086	
	Elder (55+):	94	
	Total:	1627	
	R&Es		
	4225032-Oneida Nation Museum		
	Budgeted:	\$571,651	
	Spent:	\$408,738	
	Remaining Balance:	\$162,913	
	Over, Under, or On Target:	Under	
Variance Explanation:			
We under spent during the 3rd quarter. However, we have large expenses that are due during the 4th quarter.			
HIGHLIGHTS			
* Transferred entire collection of Kalihwisaks photos currently housed at the History Department to the Oneida Nation Museum. * Efforts continue to process the large photograph collection the Museum obtained from the History Department. Since Dec we have processed 900 photographs out of 8,000			

TRIBAL HISTORIC PRESERVATION OFFICE			
Purpose/Mission Statement	FREQUENCY/ UTILIZATION		HIGHLIGHTS
<p>To preserve, protect, maintain, and interpret the Oneida Traditions, artifacts, language, custom, and history in a manner that shall promote the dignity and respect of the Oneida people and cultural, program; Tribal Historic Preservation Officer fulfills the grant with the National Park Service to protect preserve Oneida Cultural resources in compliance with the National Historic Preservation Act and the Oneida Tribal Laws.</p>	# of Notification Reviews:	24	<p>*Received Employee Incentive from OCHD FY18 Reading Log</p> <p>*Took AS400 refresher course on entering budgets resulting in the completion of two (2) budget entries: 1.National Park Service for THPO funds 2.Oneida Tribe's Budget to include both THPO funds & Tribal Contribution</p> <p>*Moved from OCHD house to Cottage 3 1st office too small, moved to larger office for increased efficiency, meeting space, & more room for work material.</p> <p>* Successful completion of Microsoft Excel, Microsoft Word & Records Management at CMN continues to aid in completing budgets & reports.</p> <p>*Completed Triennial Strategic Plan Training & final review before submission to Area Manager</p>
	# of Construction Consults:	4	
	# of Permit Reviews:	18	
	# of Research Projects:	24	
	# of Meetings Attended Related to THPO:	9	
	Meeting Updates:		
	Met with Army Core of Engineer Re: cultural resources that will incorporate process to the permittees. Met w/ WPS on 18 utility projects to go over activity. Met w/ Golder Assoc. to review Archaeological Survey completed for cell tower. Met w/ Land office to get burial site buffered.		
	DEMOGRAPHICS		
	Local Agencies:	15	
	WI State Agencies:	0	
Out of the State Agencies:	1		
Federal Agencies:	8		
Total:		24	
R&Es			
5225X03 - Historic Preservation Office			
Budgeted	\$61,501.00		
Spent	\$0.00		
Remaining Balance	\$61,501.00		
Over, Under, or On Target:	Under		
Variance Explanation:			
Waiting on Federal Government to allocate grant dollars, projected amount \$61,501.00			
5225518 - Language Culture Broadcast		R&E	
Budgeted	\$10,000.00	5225X20 - Capacity Grant	
Spent	\$10,000.00	Budgeted	\$4,500
Remaining Balance	\$0.00	Spent	\$2,400
Over, Under, or On Target:	On Target	Remaining Balance	\$2,100
Variance Explanation:		Over, Under, On Target:	Und
Closed out grant.		Variance Explanation:	
		Funds will be used for gravel at the Methodist cemetery. Waiting for contractor to get vendor's license	
ANNUAL GOALS			
<p>*Provide protection & management of Archaeological & Historical resources. All earth moving projects will be approved or disapproved within the exterior & interior boundaries by local, federal, tribal or state activities.</p> <p>*Survey Oneida Reservation using Phase I, II, & Phase III methods. Phase I requires shovel testing every 10-15 transactions, Phase II includes 4x4 grids sift in 3 cm down until no more material is found, and Phase III requires grid profile, soil samples, retrieve material/ artifacts/ remains if present.</p> <p>*Maintain Para-Professional Certification</p> <p>* Administer Tribal Historic Preservation Grant</p> <p>*Add 1 historic structures listing on the Oneida and National Register of Historic Places.</p> <p>*Provide the Oneida Code 12 Law in Historic Preservation</p> <p>* Consult w/ individual parties as requested to provide site monitoring, cultural sensitive trainings, and public education on THPO.</p>			

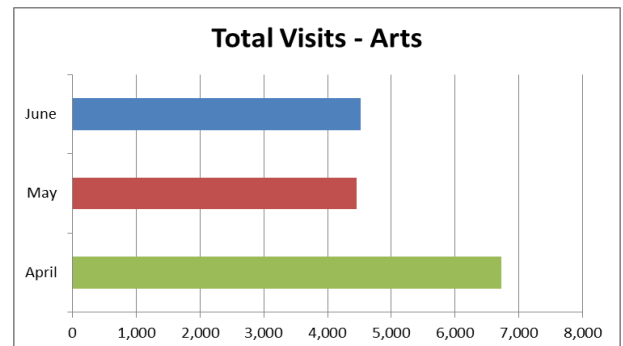
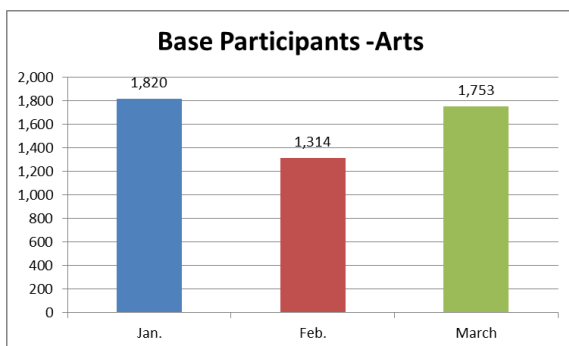


Education and Training Area Quarterly Report for April - June 2018

The Education and Training Area of the Oneida Governmental Services Division provides educational and training opportunities for the Oneida people to reach their desired life outcomes.

The Area consists of:

- Arts Program
- Community Education Center (CEC)
- Airport Road Child Care Center
- Early Intervention and Birth to Three
- Higher Education
- Job Training (Vocational Rehabilitation, Workforce Investment Opportunity Act & Summer Youth)
- Youth Enrichment Services (YES)



Top Activities

- Base Participants represents Tribal Members/Employees: For example, for the month of April: estimate 1000 listening to public radio show; 2292 school age children for the SEEDS program; 35 kids in band; 12 people for classes; 4 board members; 30 for basket guild; 10 artists; 5 piano lessons.
- April total visits were 6,731 clients/ month: This number reflects the multiple exposures for our clients. For example, this month we had 12 participants in the art classes; however the art classes met 3 times, for a total of 36 visits. Including the Kaliweyose Radio show, reaching an estimate of 1,000 people weekly, monthly total 4,000.
- **Art Classes:** Steel Drum Class, Sock Doll, Quillows, Strap Dress, Paint Night, Music Lessons with Jay
- **Arts Board:** The Arts Board is working on improving the Dollars for Arts Program.

- Band Program:** The children at ONES are able to learn instrumental music from an experienced, certified, and honorable band director, Roger Roznowski. As a retired band teacher, he brings a wealth of information and knowledge to the program. The result is that our children are competing at Solo and Ensemble, earning 1st and 2nd awards and the band competed and Large Group Ensemble, earning a 2nd place with the judging noting that the group was very well disciplined. We are seeing growth in this program with more and more middle school students staying in band. In previous years, we would lose almost all of the students by 8th grade. Next year, we had 5 students going into 9th grade that wanted to continue with band. This means, that our younger students (6th and 7th grade) will see the continuation of the program and hopefully continue building our elementary program into a strong middle school and eventually a high school band.
- Theatre:** We are working with the College of Menominee Nation to produce two original Native written plays. New this year, we hosted auditions with advanced marketing. This resulted in 2 new actors. Also new this year, we linked our Teen Leadership program, which provides more actors. This mix of college students, community members, and teens provides a cross section of support and opportunity. Participants are learning basic acting using material specific to Native's world.
- Teen Leader:** We have a group of 14 teens who are working on random acts of kindness around the community. The group meets twice a week, learning Oneida language and culture, making friends, and providing service around the community. The kids have helped out at the farm, helped survey people for the TAP program, and passed out information at the Farmers Market.
- Workforce Development:** Creating a pathway for developing talent, starting with participants, participants with incentives, interns, full-time 2 year positions, and full time positions.
- We have implemented Office 365 planner and other apps to help with work assignment management and communications.

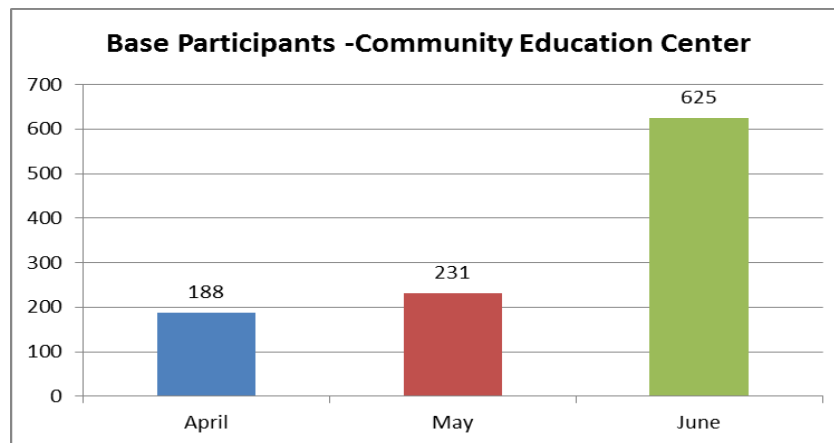
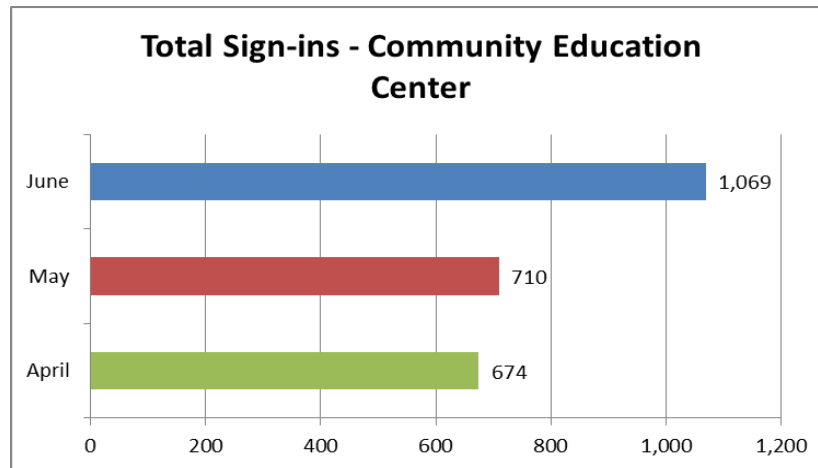
In review of our Summer Arts Camp, we used qualitative and quantitative data – we had 29 out 30 possible students sign up **BEFORE** the start of camp. This was a record. Most years, we have kids dropped off without signing up. Out of the 29 that signed up, 27 showed up the first day and all 5 days of camp. Attendance is an indicator but also is performance and behavior. Our three instructors, Coleen Bins, Sayokla Williams, and LeAnn Thompson, had no behavioral problems and students were able to finish their work and complete the final product. Again, this is a first time we have had the kids enjoy (at least enough to be disruptive) the art and stay on task. We attribute this to improved schedule and smoother registration process.



Art Camp: New this year, students were introduced to all 3 artists the first day, doing a 1-hour project with each teacher. At the end of the day, the students had to pick their top two art forms they wanted to work on the rest of class. This helped. First, students didn't have to work in areas they really didn't like. Teachers didn't have to plan for and teach all 28 students.



Community Education Center



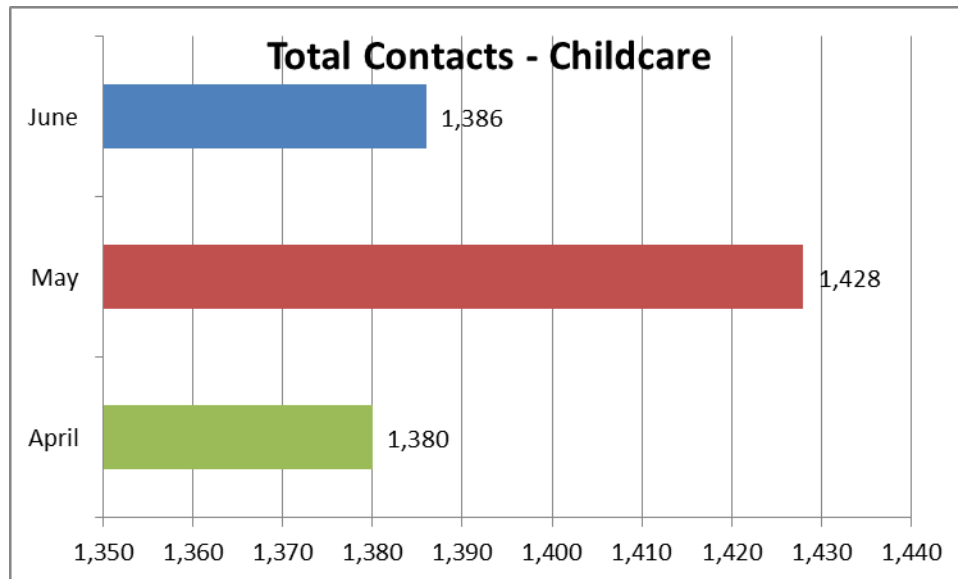
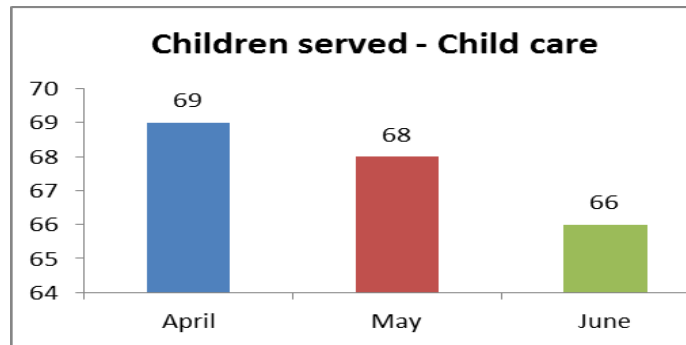
Top Activities

- **April Classes:** Budgeting, How to Take a Screenshot, Writer Wednesdays, Great Parents' Workshop, Mushroom Workshop, Mason Jar Succulents, Corn Husk Dolls, Homebuyer Education, Sock Dolls, Strap Dress, Quillows, Paint Night; some cancellations due to weather
- **May Class:** Two Needle Basket Technique
- **June Classes:** Basket Making, Porcupine Quill, Arts Camp, Making My Credit Count, Oneida Minors Trust Fund, Oneida Scholars, Put your Money to work, Your Retirement, Budgeting, Camp NaNoWri Mo
- The CEC closed for all Arts Program and CEC staff could attend the Enterprising Nonprofits Conference held at the Radisson on May 16.
- Community Room was renovated.





Airport Road Child Care Center

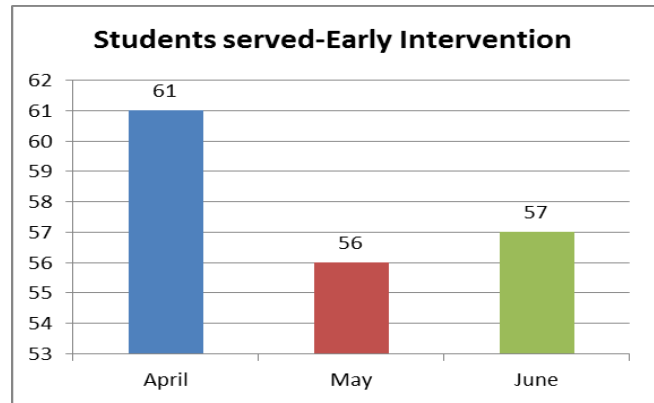


Highlights

- There is 2 vacant teacher and 3 vacant Teacher Trainee positions. The vacant teacher positions continue to contribute to low enrollment. We have requested for justification from HR why these positions cannot be posted and filled.
- Week of the Young Child went very well with almost all children represented at the Ice Cream Social.
- April: 3, May: 8 and June: 6 children transitioned to another room. Children are screened prior to transitioning up to the next classroom. If a child scores under 80% the parent April opt to have the child remain for 1 more month to work on skill areas as needed. If parent chooses to transition the child to the next classroom, the next classroom is made aware of skill levels and the next classroom develops a plan to work on the skills needed where appropriate.
- 103 children are on the Wait list in the five priority areas.
- New Toddler outdoor equipment was purchased with partnership with Economic Support.
- The mandatory “Employee Professional Development Day” was June 22nd.



Early Intervention – Birth to Three



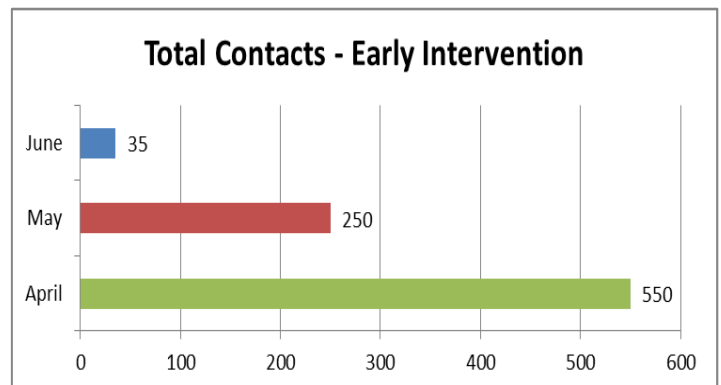
Base Number of customers

In April: 14, May: 11 and June: 12 children on Individual Family Service Plans (IFSP) received services from the Part C (Birth to 3) Program. Therapy services are provided through Brown or Outagamie counties and the Tribe supports the family through home visits, referrals to Oneida or outside agencies, gas cards for medical appointments in Milwaukee or Madison and therapy supplies not covered by the county. Five families dropped services in March because of children’s ages.

In April: 47, May 45, and June: 45 children are receiving direct therapy services through Part B (ages 3-5). Part B provides, screens, evaluations and therapy services to children who qualify for an educational disability. These children have an Individual Education Plan (IEP). These services include; Speech/language and Occupational therapies and special education services. Four children added to services in March 2018.

Total contacts with customers

In April: 550, in May 250 and in June: 35 contacts were made this month. Early Intervention has 3 therapists, 1 clinician, 1 home visitor and 1 special education teacher. Contacts were made through therapy sessions, contact with parents, program updates on children, IEP and IFSP meetings. The majority of services are at the following sites; Oneida ARCC, NHC Head Start, 3 Sisters Head Start, community day care centers, onsite services and home visits.



Referrals come from the following programs; Head Start, Early Head Start, FACE, Oneida Health Center, Airport Road Childcare, Parent self-referrals & Brown/Outagamie County B-3 programs. As the 2017-18 school year ends, there are less referrals until the new school year begins. **3** referrals were received in April: 2 from Health Center and one from Airport Road Child Care Center. **5** referrals were received in May: 3 from Health Center, one from Early Head Start and one from a parent. **5** referrals were received in June: 4 from Health Center, and one from a parent.



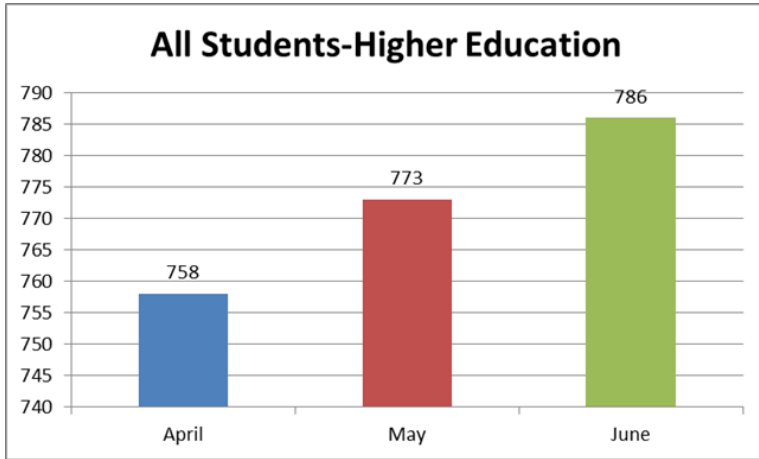
Carla Witkowski, Early Intervention Director was recognized by the Assistant State Superintendent for her service to the DPI Special Education Committee.

On April 28th a collaborative event was held at NWTC. The collaboration was between The Einstein Project, DPI and Oneida Education & Training. Approximately 220 students and family members attended. The DPI supported the event with 225 boxed lunches. Oneida supported the event with a representative who helped coordinate and serve the lunches.

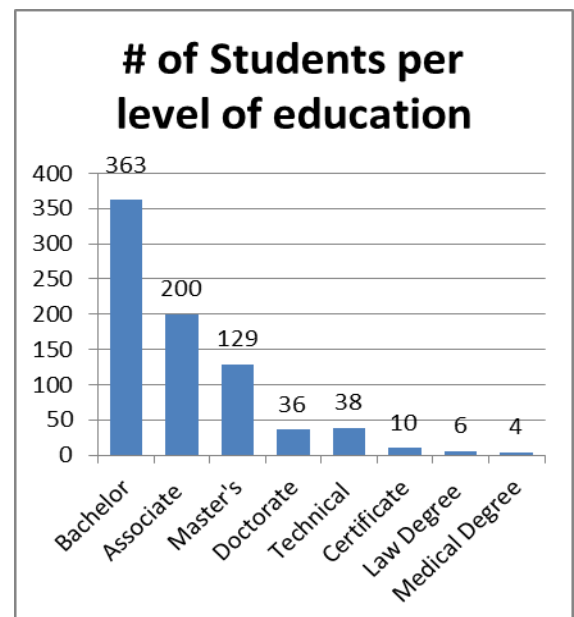
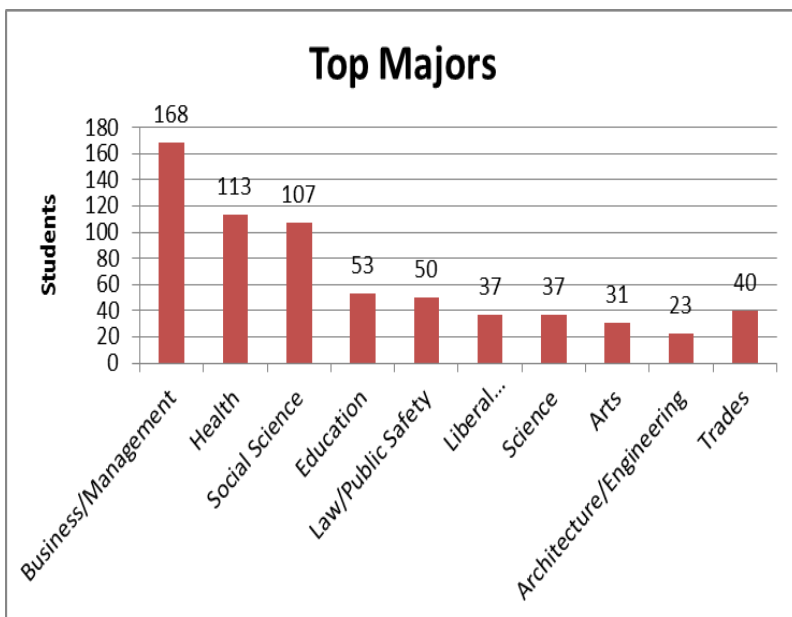
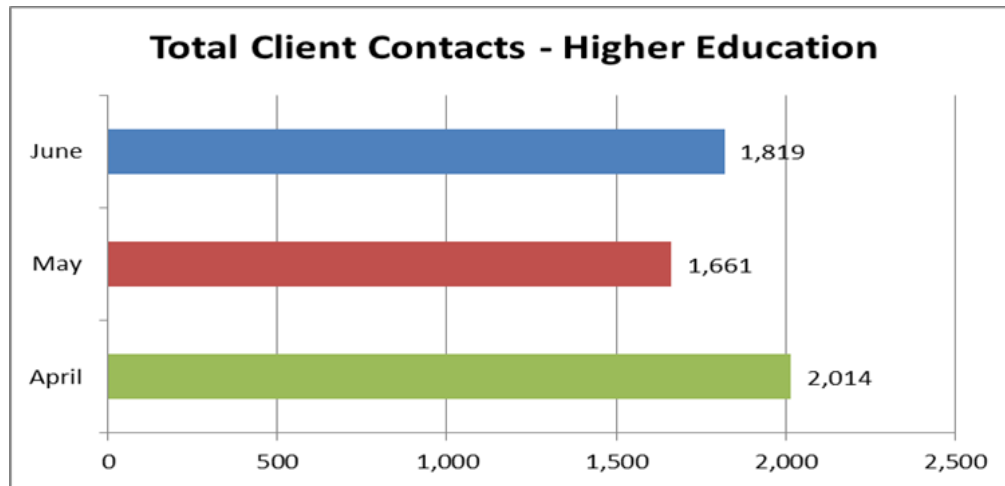
Starting in June, after the Therapy staff ends their school year contracts, Carla Witkowski, Early Intervention Director, will reduce her schedule to 30 hours/week for the period that school is not in session.



Higher Education Department



Staff Activity	QTR Count
Phone Calls/Emails	1,041
Walk-in Clients	211
Applications created	307
Missing Letters Disbursed	890
Grades Processed	366
Student Clients	QTR Count
3rd quarter students funded	785
Tribal employees	166
3rd quarter average amount	\$11,991

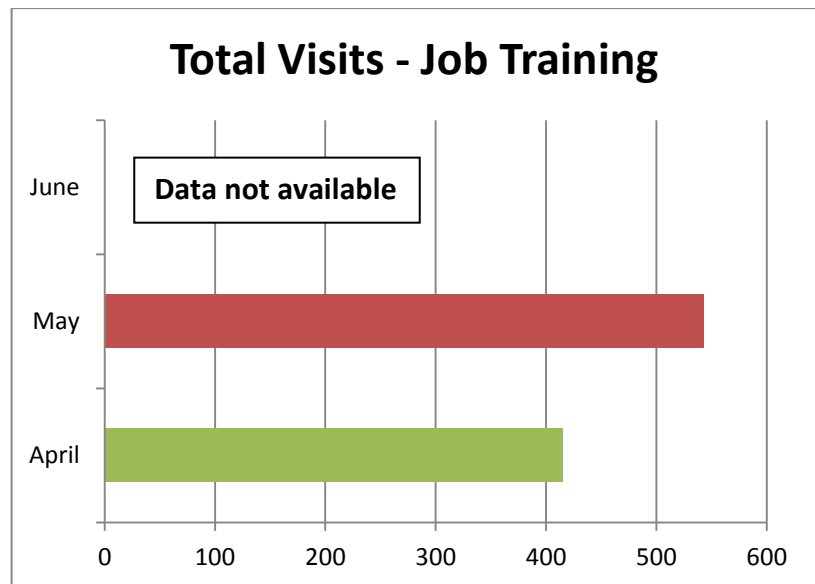
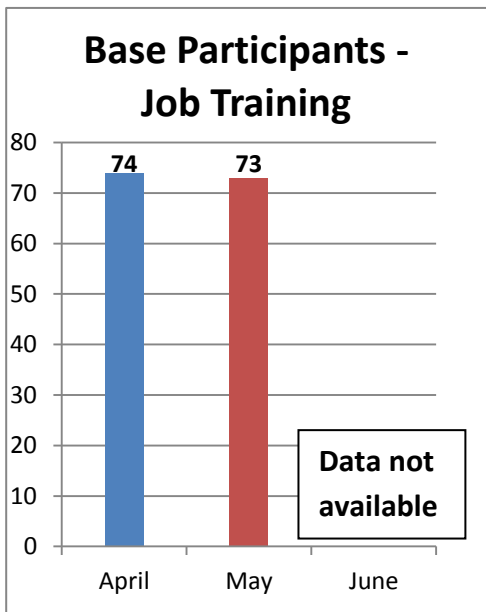


Top Activities - Higher Education

- Student Outreach events include GBPS Title VI Graduation Night, Spring Reminder Post Cards and Newsletter, Facebook posts
- Reached out to students on Probation contacts: 10 out of 15 (67%) reached
- Developed plan for Purcell Powless Scholarship to fund students who are suspended from HE grant.
- Prepared information for Oneida Economic Impact Study presentation (St. Norbert).
- Ongoing collaborations: NWTC, College of Menominee, OTIE, Schreiber Foods
- Working with Finance Office on a Higher Education Endowment
- Attending the meetings with the OBC on the Language and Culture Revitalization Project
- Planning: College Intern Lunch and Learns, ONHS Summer Session, 2019 High School Health Career Fair



Job Training – Vocational Rehabilitation and Workforce

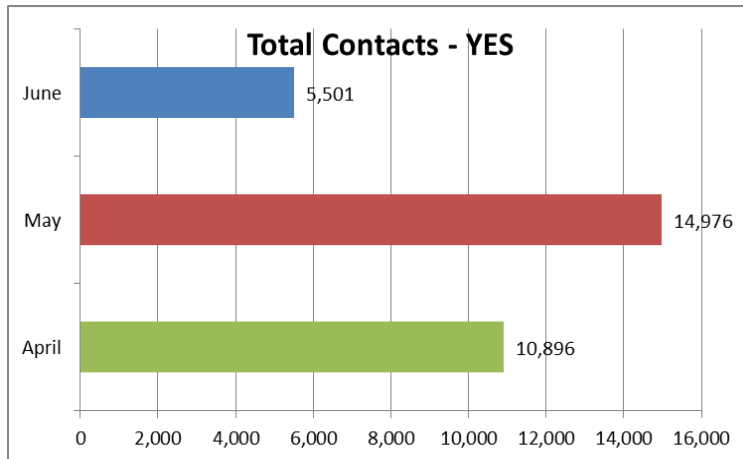


Employment Outcomes: April: VR= 25%, WIOA=71% May VR=20%, WIOA=78%

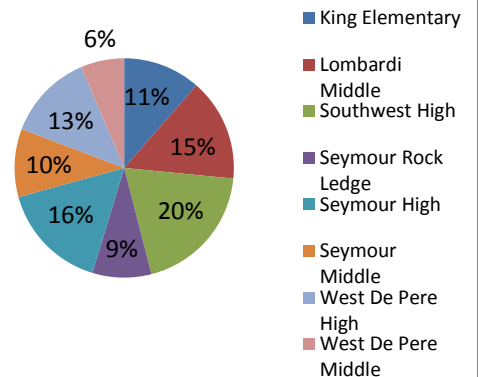
The outcomes of consumers who exited the WIOA Employment & Training Project and the Vocational Rehabilitation Services Project in the most recently completed operating period. For WIOA and VR the objective target is that at least 50% of consumers exiting the Projects will enter, and remain in, employment for at least 90 days. June outcomes not reported.

YES

Youth Enrichment Services



Total Number of Y.E.S. Students - 437



Top Activities

- **Fifty (50) of the 54 Y.E.S. Seniors Graduated from High School (Two students transferred, one dropped out and one will return in the fall.)**
- 57% of Client Profile & Development Plans Completed (Based on 456 Y.E.S. Eligible Youth on the student database for October. This does not include the Title VI youth.
- UW Stout campus visit, 14 Southwest and 11 Seymour students participated.
- Five Seymour students toured NWTC.
- Meeting with Amy Fish, Green Bay School District
- Lombardi Orientation to meet students and parents
- West De Pere Title VI Parent Meeting
- Wise Women Programming Information Meeting
- Achieve Brown County Mentoring team participation by Orleana Batiste and Jennifer Hill-Kelley
- University of Wisconsin Madison ITA - Seymour – 7 Students applied, 6 had interviews. Four students accepted into program. Nine Seymour students are currently ITA participants.

PROGRAMMING

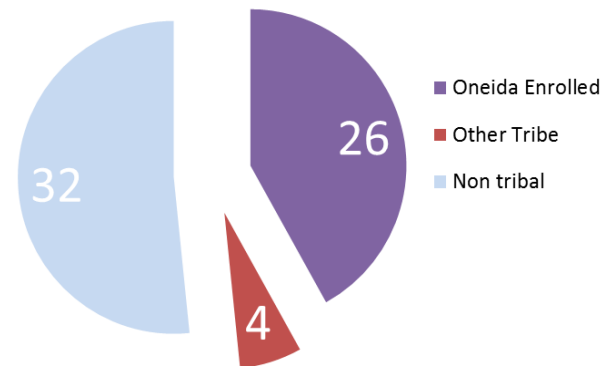
- After-school Oneida Language/Culture Classes at King, May 7, 14, 21, and 30
- Boy's Group at King, May 7, 14, 21 and 30
- Native Crossroads - 9 students from King, 9 students from Lombardi
- Planted 3 Sisters Garden with 4th Grade Students at King
- King Before School Program – 15 students attended consistently.
- Meetings with King 5th Graders addressing their concerns about middle school.
- Seymour High School – May 17, Seniors meeting with S. King of OHE.
- Southwest – Working with seniors to complete OHE applications
- West De Pere High School – Healthy Lifestyles Group, May 2 with 7 students.
- West De Pere High School – Wise Women Leadership Program Introduction on May 16 with 9 students.



Education and Training Area

EDUCATION & TRAINING FTE STAFF	
Administration	3
Arts*	2
Child Care*	26
Community Education Center	2
Early Intervention	2
Higher Education*	5
Job Training*	7
Youth Enrichment Services (YES)*	15
Total Staff	
*vacancies	62

FT Employee's Ethnicity



3rd Quarter Variance Report (April 1, 2018 thru June 30, 2018)

Business Unit	BU#	Budgeted	Actual	Variance	Cause
Adult Vocational Training	5213x01	20,162	33,232	(13,070)	To be reimbursed
Oneida VR Services Project	5213x06	122,259	134,298	(12,039)	Trending
American Indian Rehab Service	5213x10	6,672	16,904	(10,232)	Trending
Supplemental Youth Services	5212x05	0	5,317	(5,317)	To be reimbursed
Higher Education	5213x31	0	1,094	(1,094)	Trending
Tribes Birth to Three	5211x27	2,499	3,424	(925)	
Self-Gov Education & Training Administration	5210x02	2,052	2,329	(277)	
Playwright Festival	5225x81	0	0	0	
DayCare/Head Start Food ARCC	5211x01-500	15,759	11,977	3,782	
Arts Re-Grant	5225x54	9,111	3,223	5,888	
Workforce Investment Act	5213x03	44,382	32,877	11,505	Trending
BIA Early Intervention	5211x24	108,408	91,967	16,441	Medical leave
Education & Training Administration	4210001	63,246	45,353	17,893	EE no health insurance
Self-Gov Youth Enrichment Services	5212x07	21,690	1,743	19,947	Vacant positions
Arts Program	4225051	107,001	82,963	24,038	Vacant positions
Community Education Center	4213061	125,544	96,689	28,855	Vacant positions
Airport Road Child Care	4211052	401,526	344,716	56,810	Vacant positions
Youth Enrichment Services	4212001	305,002	220,568	84,434	Medical leave/ Vacant positions
Education Fund	4213034	1,170,452	864,537	305,915	Less students
		2,525,765	1,993,211	532,554	

PARKS AND RECREATION AREA

Executive Summary

Susan M. House, Area Manager

The third quarter started out with very difficult times for the Nation and specifically for our Parks crew. The late blizzard made it difficult to start with spring cleanup and mowing as the snow was thick making the grounds too difficult to tend to. We have quickly moved into high gear with Cora House Park reservations, equipment requests, and fitness classes outdoors. We would like to thank our park users for cleaning up after themselves. This is very helpful as we move into daily use with sometimes two (2) different reservations in a day.

Good news for our parks this year, the Parks crew have seen minimal graffiti this summer. When graffiti is found or reported, the crew will clean or paint over as soon as possible. Please continue to call in if you see graffiti or vandalism.

The summer programs are in full swing, this year nearly every camp offered by the Nation was filled to capacity. Recreation was filled, and with the thanks of our interns and support from neighboring departments, has successfully completed two (2) camps.

Fitness has seen a slight drop in membership which is most likely attributed to the summer weather, and summer vacations; however, the Fitness Camps are also filled. During the third quarter, Fitness held several classes outside, including a Saturday Yoga class to help keep our members active. The members requested the "pop-up" class, and it was well attended. Watch for more offerings in the future.

Experiential and Adventures also had filled summer sessions while continuing to offer employee-based excursions and adult or family outings. The Adventures Department is always looking for new areas to bike, paddle and keep our membership healthy, active and on a wellness trend for hobbies and habits. Lastly, we have been fortunate to have very few of our RAS mindful walks, or excursions canceled due to weather.

RECREATION

The purpose of the Oneida Recreation Department is to enhance the Oneida Community's quality of life through multi-generational recreation and leisure programs.

Program	Annual Budget	Qtr 1 Expense	Qtr 2 Expense	Qtr 3 Expense	Qtr 4 Expense	On Track Yes/No	Amount (%) Tribal Funds	Amount (%) Other Funds
Recreation	\$1,014,543	\$230,812.54	\$234,619.61	\$227,629.34		Yes	100	0

Program	Staff Total	Oneida	Other Tribe	Non-Tribal	Current Vacancies
Recreation	12	10	0	2	1


Program	Measurable Outcome(s)/Status	
Recreation	Arts: 81% of youth at the Civic Center and 63% of youth at the Clifford E. Webster building were introduced to a new art medium each month.	
	Learning Center: 53% of learning center participants at the Civic Center and 76% of learning center participants at the Clifford E. Webster building complete their homework assignments. Average GPA = 2.46 at the Clifford E. Webster building for the third grading period. Average GPA = 3.30 at the Civic.	
	Social Recreation: 51% of youth at the Civic Center and 64% of youth at the Clifford E. Webster building were taught the 6 pillars of Character Development and given opportunities to use these traits.	
	Sports & Fitness: 45% of youth at the Civic Center and 33% of youth at the Clifford E. Webster building received their 60 minutes of recommended daily physical activity.	
Program	Base # of Customers (unduplicated)	# of Customer Visits/Contacts (duplicated)
Recreation	581	9970

Program	Prime/Main Activities/Services Offered this Quarter
Recreation	After-School Program – Arts, Education, Social Recreation & Sports & Fitness. Elder Program – Bingo & Bowling.
	Summer Programming: 5-6-Year-Old & 7-8 Year Old Session & T-ball, Pee Wee & Little League.
Program	This Quarter's Highlights / Challenges / Next Steps
Recreation	Youth at the Civic Center have been enjoying the weather outside through innovative programming: Mondays: Golf Group at Hidden Valley Driving Range; Tuesdays: Kite Club at the Ball Fields; Wednesdays: Fishing Club at Oneida Lake; Thursdays: Bowling League at Ashwaubenon Bowling and Fridays: Running Club. Continual efforts done to try to keep the youth active and engaged in recreational activities. Total attendance for all clubs = 172.
	The Oneida Recreation Summer Program started June 11. Session 1 was completed which included youth ages 5-6 and 7-8. Both sessions were filled to capacity – averaging 40 youth ages 7-8 per day and 19 youth ages 5-6 per day. 84% average daily attendance rate.
	This year Little League teams were combined with Seymour to form

	one league – 2 teams from Oneida and 2 teams from Seymour. Games were held each Tuesday & Thursday (one game in Oneida, one game in Seymour) from May 17 – June 28. In the end, the Oneida Gray team won the league championship! Hope is to continue the partnership with Seymour and hopefully expand the league to include other surrounding communities.
	This quarter 1,136 Recreation participants were fed during the after-school program.
	This quarter 1,080 Transit rides were paid for to ensure the youth return home safely from the facilities.



ONEIDA FAMILY FITNESS

Narrative	Demographics	Frequency/Utilization	Bullet Points
<p>Oneida Family Fitness provides health and wellness opportunities for all ages and abilities, to include physical activities and preventative health education to encourage total well-being. This quarter we continued to focus on maximizing fitness and wellness programs to increase engagement and participation.</p>	<p>Base Number: 4,488 members</p> <p>AGE GROUPS</p> <p>0-3: 4-12: 13-17: 18-35: 36-54: 55-64: 65+:</p>	<p>Customers used Oneida Family Fitness services 20,487 times in the 3rd quarter of FY18</p> <p>15 members; 71 visits 140 members; 1,213 visits 138 members; 1,354 visits 311 members; 4,762 visits 311 members; 5,304 visits 152 members; 2,889 visits 153 members; 3,785 visits</p>	<ul style="list-style-type: none"> • Held Youth Wellness Camp; 4 participants • Provided Swim Lessons; 20 participants • Collaborated with Insurance providers to become a Silver Sneakers and Optum Advantage fitness facility • Provided 402 fitness classes (4,130 attendees) • Aquatic attendance (4,645 attendees) • Provided 159 Martial Art classes (1,553 attendees) • 96% customer satisfaction rating achieved • Held Saturday Pop-Up Yoga classes in June outside
<p>Collaborate with Oneida Programs to provide wellness opportunities.</p>		<ul style="list-style-type: none"> • Provide programming and met with Diabetic clients 189 times; continue to work with Health Center to improve program • Provide exercise class for elders at Elder Services 1x week (99 participants) • Participated in the Community March of Dimes Walk; 10 participants joined Team Oneida • Collaborate with Diabetic area to provide Bellin Run trainings and prepare Team Oneida registrants; 141 Team Oneida participants 	

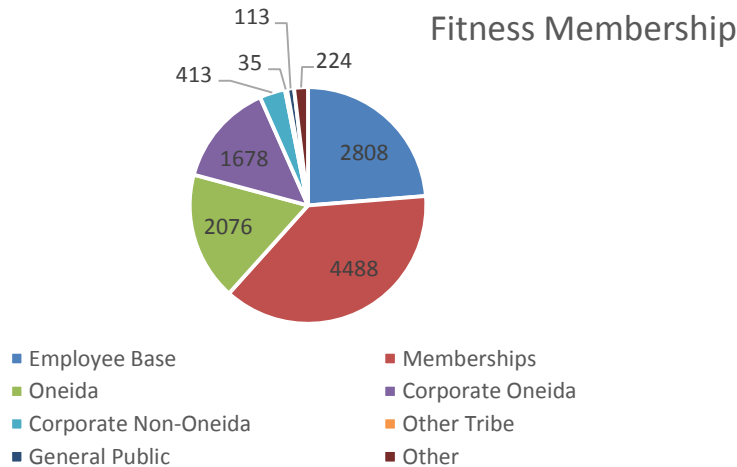
Increase participant's KSAs of physical fitness and healthy lifestyles to reduce health care costs.



- Hosted National Employee Health and Fitness Day; provided on-site and off-site activities; 150+ employees participated
- Support RAS points for health plan participants by utilization.
- Provide off-site Low Impact fitness class to employees at Skenandoah (18 classes/avg 5 participants per class)
- Reward members who engage in the recommended physical activity (3-5 days/week); 8% of membership
- Held Tai Chi Training; 64 participants attended

Employee Base (at time of data analyzed) 2,808

Memberships: 4,488



* Corporate definition means employee of the Nation

PARKS

Narrative	Demographics	Frequency/ Utilization	Bullet Points
<p>The Parks Department provides maintenance and landscaping (mowing/ tree branches, etc.) to 18 parks throughout the reservation and 2 multipurpose fields next to the Cliff Webster Recreation Facility and the community Lacrosse Field in Flying Leaf Neighborhood. The staff removed branches, garbage and prepped the fields for games for the Oneida School System. The Parks Department also monitored snow mobile use on the fields. The staff were also building and repairing items for the parks for summer use.</p>	<p>Base number: 18 Parks and 2 multipurpose fields and a community lacrosse field.</p>	<p>-Graffiti has been minimal so far -we've been having an increase in people throwing used Diapers in the Parks instead of using the trash cans -Members have been doing a great job so far of cleaning up their Fireworks</p>	<ul style="list-style-type: none"> • Collaboration with Education and Training Area making “Little Library’s” • Clean and prep Cora House Park for reservations daily/ weekend use • Working with Comprehensive Housing for park equipment replacement • Park equipment breakdown



EXPERIENTIAL & ADVENTURES

Narrative	Demographics	Frequency/ Utilization	Bullet Points
<p>Oneida Experiential & Adventures uses hands on interactive activities to help individuals and groups develop themselves to help them be their best selves.</p>	<p>Base number: 861</p>	<p>Customers used Oneida Adventures services 2,718 times in the 3rd quarter of FY2018</p>	<p>Adventures Serves: *Community Members *Individual Employees *Specific Therapy Groups *Department Team Building/ Conflict Resolution *Students @ Oneida and YES Programs *Environmental Education *Diabetic Winter Multi-Day Excursions</p>
<p>Oneida Experiential provided healthy options for the RAS point system, by helping employees to improve their health by making real behavior changes and discovering and overcoming road blocks that has prevented them from making these changes previously. Participants increased their understanding on physical and emotional health. Instructed interactive Diabetic education- Grant funded programs.</p>	<p>AGE GROUPS</p>	<p>637</p>	<p>Provided classes for: *Diabetic Grant *Elder Services *Provided Elder Nature Connection programs focused on behavioral changes- in the form of kayaking, walks, and birding *Depression prevention/ reduction *Programs for JMIO *Biking for RAS and Diabetic *Programing for the Veterans group *Rites of Passage Group *Turtle School *Conducted activities for Reasonable Alternative Standard (RAS) Points for employees. Provided mindful walks kayaking and canoeing for employees in conjunction with Diabetic and Stress reduction Education, hikes. The RAS Participants increased stress reduction awareness by 88%.</p>
	<p>18yo -70yo</p>		
<p>Family Enrichment Programs Domestic Violence Support AODA Parenting program</p>	<p>18yo -81yo</p>	<p>1,227</p>	<p>Elders self- reported significant increase in morale 81% with 93% reporting a desire to try new (more physical) programs.</p>

<p>Youth program: Behavior Intervention, Character Development, Environmental, After school, Survival, Outdoor skills, High School Adventure, Archery, Youth Healthy Relationships JMIO,</p>	<p>7yo-18yo</p>	<p>854</p>	<p>Provided Adventure curriculum for youth to connect to the natural world, each other and themselves.</p>
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SOCIAL SERVICES

Executive Summary: Our Oneida Nation Social Service (ONSS) programs:

- Continue to serve the Oneida Nation population meeting its diverse and challenging needs on and off the reservation
- Offer a variety of services which are listed below, with multiple funding sources originating from the Nation, BIA, State, and Federal agencies
- Supply basic support and emergency assistance to individuals and families who meet eligibility requirements, and have a need
- Serve as an assistance unit and continue to be an important net for the membership
- Reflect the Oneida Nation's successes, through the services we provide which we align with the Nations' Vision: A Nation of strong families built on Tsi?Niyukwaliho T^ and a strong economy.

ECONOMIC SUPPORT SERVICES

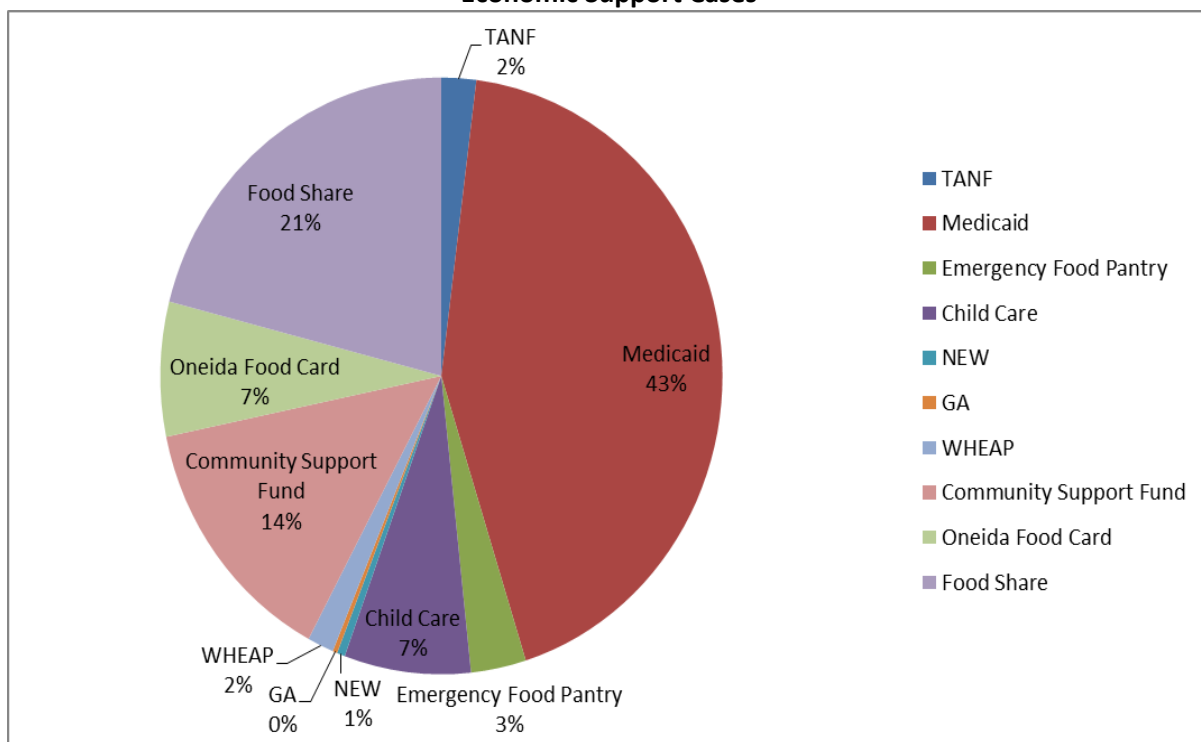
Narrative	Demographics	Frequency/Utilization	Bullet Points
<p>Economic Support administers several public assistance programs. One is TANF (Temporary Assistance for Needy Families) program. TANF promotes employment and personal responsibility to financially strengthen families. This is done by providing parents or caretakers with employment preparation and/or supportive services that promote family self-sufficiency and financial responsibility.</p>	<p>Agency TANF Cases: Cash Assistance: April-6 May-10 June- 9 Total cases: 18 Crisis Assistance: April-3 May-4 June- 9 Total cases: 15 Diversion Assistance: April-24 May-68 June- 9 Total cases: 108</p>	<p>April appts: 47 May appts: 44 June. appts: 51 April calls: 521 May calls: 526 June calls: 731 April NS/NC: 12 May NS/NC: 10 June NS/NC: 10 Total Appts: 168 Total Calls: 2,098 Total NC/NC: 55 Agency Appointments of IM and TANF</p>	<p>TANF started the Summer Youth employment programming. All 40 student positions were filled. As compared to only 29 youth last year. Youth are placed within the Nation and in the greater Green Bay area. TANF staff is also preparing for the school clothes applications, which are due in July. Due to the large amount of applications, the SS interns will assist in processing applications. Both interns have received system training. ES management has requested special permission from ACF for the large purchase of over \$150,000 for the school clothes cards. TANF is looking forward to working with Parenting and TANF in their upcoming events in August.</p>

<p>Food Share and Medicaid Assistance is another program that assists low-income families by providing support in the form of food and medical assistance.</p>	<p>Agency Medicaid: April - 1,034 May - 1,025 June: - 1,015 All IM programs: 3,074 Agency Food Share: April - 508 May - 497 June - 490 Total Food share: 1,495</p>		<p>The Income Maintenance program numbers continue to stay steady with no significant increase or decrease in client usage.</p>
<p>Child Care provides assistance to low-income families through two separate sources. Wisconsin Shares is the state child care assistance program and is processed through the State Child Care system. CCDF (Child Care Development Fund) is a federal grant that is utilized to assist families whose income exceeds the State income guideline. CCDF child care subsidies also assist with some child care registration fees and other community initiatives.</p>	<p>Child Care Case Averages: WI Shares cases: April - 51 May - 48 June - 47 Total: 146 CCDF Cases: April - 22 May - 21 June - 21 Total- 68 FSP(Respite) Cases: April - 5 May - 5 June - 2 Total- 12</p>	<p>On-site Child Care center utilized: April - 128 May - 114 June - 104 Total - 346</p>	<p>The Child Care program has anticipated the change in children using child care services in the summer now that school has ended. This has been a smooth process. The child care area of Income Maintenance continues to be a region of learning for all staff.</p>

<p>Family Services Program grant assists with Respite care services.</p>			
<p>Native American Employment Works (NEW) is a program to assist single individuals without minor children with work related expenses when starting new employment or retaining employment.</p>	<p>APPLICATIONS April - 12 May - 13 June - 8 Total: 33</p>		<p>NEW support services consists of auto insurance, car repair, work clothing, and tools for employment.</p>
<p>General Assistance is a program designed to financially assist those with shelter costs for those living on the reservation, without minor child. This program assists those who are awaiting their SSD determination.</p>	<p>CASES April - 6 May - 7 June - 6 Total: 19</p>	<p>PHONE CALLS April - 6 May - 5 June - 5</p>	<p>Cash payment given to those for housing related costs including rent, mortgage and/or utilities.</p>
<p>WHEAP (Wisconsin Home Energy Assistance Program) is administered to low-income individuals or families in need of heat and electric assistance.</p>	<p>APPLICATIONS April - 46 May - 30 June - 32 Total Apps: 108</p>	<p>Monthly Calls: April - 249 May - 225 June - 255 Received for Energy Assis/ Food Card/Com Support/ WHEAP Walk-ins April - 205 May - 197 June -142 Total: 544</p>	<p>Decrease in numbers as the energy season ended on April 15th. Oneida received an additional \$3850.00 from the Keep Wisconsin Warm fund to assist with client requests. All other applicants needing help with utilities are referred to Tribal TANF or Community Support.</p>

<p>Oneida Food Card- Applicants can come to the office from 9-11 Monday through Friday.</p>	<p>NEW USERS: April - 154 May - 174 June - 191 Total: 519</p>		<p>Food card usage continues to stay steady. Request for additional TC funds for FY 19.</p>
<p>Oneida Food Pantry was established to address an emergency food assistance need in the community.</p>	<p>NEW USERS April - 56 May - 46 June - 33 Total: 135</p>	<p>The pantry refers their walk-in customers to our agency; however, they will assist clients in need.</p>	<p>Continue to have a good response from the community on the move to Oneida on Tuesdays and Thursdays. Use of the Pantry remains consistent.</p>
<p>Community Support- Assists tribal members with support services during times of catastrophic illness, injury or emergency event when no other resources exist.</p>	<p>NEW USERS April - 308 May - 374 June - 308 Total: 990</p>	<p>WALK INS April - 136 May - 127 June - 192 Total: 455 April - 814 May - 819 June - 840 Total: 2,473</p>	

Economic Support Cases



SOUTHEASTERN ONEIDA TRIBAL SERVICES (SEOTS)

Narrative	Demographics	Frequency/Utilization	Bullet Points
Mission is to strengthen our cultural connection and provide services/ programs to enhance the well-being of Onáyoṭeʔa-ka living in southeastern WI. SEOTS continually works on community engagement activities, in addition to regular programming.	Base number:1,844 Unduplicated: 728 Total Oneida Population of Southeast Wisconsin: 2,134	Total visits (1,844) plus total incoming calls (2,619) = 4,463 client interactions during the third quarter of FY2018.	Highlights include weekly Elder activities (281 visits), Craft Classes (114 visits) and the Family Picnic (97 visits). Total participation increased by 26% over the same period in FY2017.
	Age Groups		
	0-3: 4	Social Media Counts: 1,584 total page likes on Facebook	Total Facebook page likes increased by 149 likes during the second quarter.
	4-9: 38		
	10-17: 90	Emails relating to services: NA	
	18-30: 80		
	31-54: 228	Phone calls relating to services: 2,619 Incoming calls	SEOTS Averaged 40 incoming phone calls per day.
	55-70: 558		
	70+: 172		



FAMILY SUPPORT SERVICES

Narrative	Demographics	Frequency/Utilization	Bullet Points
<p>Indian Child Welfare: Provides child protection, parenting, and foster care services to Oneida children/families in accordance with the Indian Child Welfare Act and the Children and Family Services Department Mission. Program goal is to assist/ support families in their effort and ability to provide a safe, nurturing and stable home environment.</p>	<p>369 (Oneida children and families involved in county/state Child Welfare systems, On-going and Intake totals for the quarter)</p>	<p>2165 (Client contacts; home visits and all correspondences during the quarter.)</p>	<p>* 123 (children) served monthly- On-Going/ Intake case management</p>
<p>Foster Care/Kinship Care: License foster homes and kinship providers for placement for youth in out-of-home care (voluntary and involuntary) that follow placement preferences set forth by the Nation.</p>	<p>243 (Oneida youth in out-of-home care; with a relative-Kinship Care, foster care, residential, group home, detention center. Total served during the quarter.)</p>	<p>2627 (Client contacts; home visits and all correspondences during the quarter.)</p>	<p>* 58 Kinship-monthly average *17 youth in foster care-monthly average *3 respite</p>
<p>Parenting: Provide parenting education & support to families who are mandated to meet conditions or voluntarily participating.</p>	<p>102 (voluntary, mandated parents, foster parents, community members-total served during the quarter)</p>	<p>885 (Client/participant contacts; group session, individual sessions, home visits and all correspondences during the quarter.)</p>	<p>*11 participants in Parent Education Class (PEC) & 13 Trauma Informed Parenting (TIP) each session</p>
<p>Prevention: Services for youth K-8th grade and families. Designed to support them in healthy and safe lifestyles.</p>	<p>425 (Youth and family attendee totals for the quarter)</p>	<p>574 (total attendees for all youth group sessions offered during the quarter)</p>	<p>*youth groups offered in school *community education events *youth summer program</p>
<p>Domestic Violence: Education on healthy relationships, crisis and</p>	<p>833</p>	<p>1092</p>	<p>*Women's Group *Men's Group</p>

on-going support to families who are experiencing or experienced domestic violence.	(Women & Men groups and individual services, youth positions vacant during this quarter.)	(Group & individual session, all other related correspondences total during the quarter.)	*Individual and crisis support offered
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FOOD DISTRIBUTION

Narrative	Demographics	Frequency/Utilization	Bullet Points
Each month, participating households receive a food package to help them maintain a nutritionally balanced diet. Participants may select from over 100 products. Fresh, frozen and canned goods.	Total base numbers: Clients: 2,055 Families: 1,052	Customers April - 356 May - 349 June - 347 Total – 1,052	A total of 253 Food deliveries to the Elderly/Disabled.
	AGE GROUPS 0-3: 33 4-9: 36 10-17: 34 18-30: 73 31-55: 87 56-70: 57 70+: 16	Phone calls relating to our service for the quarter: Outgoing: 1,292 Received: 564 Total calls: 1,764 Walk Ins: 1,856	

The Food Distribution Program is a federally funded food assistance program to low income families. We service anyone within the reservation boundaries that is within the income limits set by USDA. USDA is the grant funding source. Grant is 75% funded by USDA and 25% funded by tribal contribution. Also service Brown, Outagamie, Door, Manitowoc, and Kewaunee Counties to households with a member of a federally recognized Tribe who must also qualify according to the USDA income guidelines. Staff completed a long-term goal by placing a bulletin board directly across from the ordering window, displaying several items along with the Oneida word for each and how it is pronounced. The theme was to promote our language for some of the USDA foods we offer in the food package.



HEAD START/EARLY HEAD START

The Oneida Head Start Program serves low-income children and families living on and off the reservation in the service area of Brown and Outagamie Counties.

Head Start funding and participation for the 2017/2018 program year:

- Federal funding received to serve one hundred and eight (108) children.
- State of Wisconsin funding received to serve an additional 12 children.
- Oneida Nation provided funds for 32 children for Head.
- Total of 152 Head Start children slots available in Head Start.
- Head Start has two (2) program sites with eight (8) classrooms currently serving an average of 105 children.
- Hours of operation are 9:00-1:00, Monday – Friday with 160 contact days.
- There are 2 Duration (extended day) classrooms that operate from 9AM to 3PM and 170 contact days.

Early Head Start Home Based Program participation:

- 60 slots available in Early Head Start.
- Serves fifty-two (52) infants and toddlers and eight (8) pregnant women, for a total of 60 participants.
- Hours of operation will be 8:00 A.M. – 6:30 P.M., Monday – Friday.
- The program will offer 48 weeks of home visiting.
- The service area is the Oneida Nation Reservation and a ten (10) mile radius around the reservation. This service area includes both Brown and Outagamie Counties in Wisconsin.

•Socializations: Facilitator(s) for the month: Barb

- June 13** (5-7 pm) Parent Education: Kaila/Brittney-Nutritionists: Nutrition in Dairy products
 - Ted Fritsch Park: Create a custom smoothie; Most People Don't Need Sports & Energy Drinks
 - Supper: Mac & Cheese, Hot dogs, Fresh veggies, Cuties, water, 2% milk
 - Activity: Lacrosse-demonstration and play on the field
- June 27** (5-7 pm) Parent Education: Kaila-UW Ext. –Eating Healthy-Using Other forms of spices
 - Ted Fritsch Park other than salt; Tasted sample of basil pesto

HS/EHS Health and Disabilities

- Early Head Start: IFSP-birth to Three-10; Brown County-8; Outagamie County-2 (All supported by BIA Early Intervention)
- Head Start: There were 34 children this past quarter on an IEP with Oneida Early Intervention (OEI); 1-with Green Bay; 1-with Freedom
- Referrals: No referrals made in the various school districts or to BIA Early Intervention.

Mental Health Services –

- Mental Health Consultation services 6/26 for the EHS Home Visiting staff only.

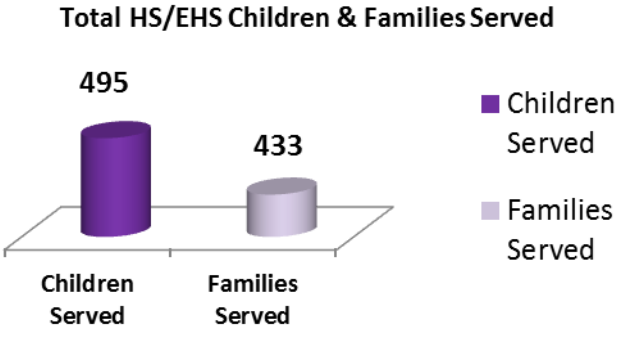
New Changes:

HS Extended Duration: As of September 2017 the HS program began operating two (2) extended duration classrooms, one (1) at each site serving 40 of the HS children. The hours of operation will be 9:00-3:00, Monday-Friday with 170 contact days. These extended duration classrooms primarily serve income-eligible, four (4) year old children, within single-parent working families. The program continues to assess and determine potential opportunities in the fall to offer this type of programming for additional Norbert Hill Center classrooms.

The Norbert Hill Center re-located new space renovated for use by the Head Start program has been working well, there were minor changes that needed to be made such as the parent entryway for pick-up and drop-off, but overall the site has been a positive change.

The Early Head Start building, an addition on to Three Sisters HS building, is not on schedule and is to be completed in July 2018. EHS staff has been involved in the move into the new building.

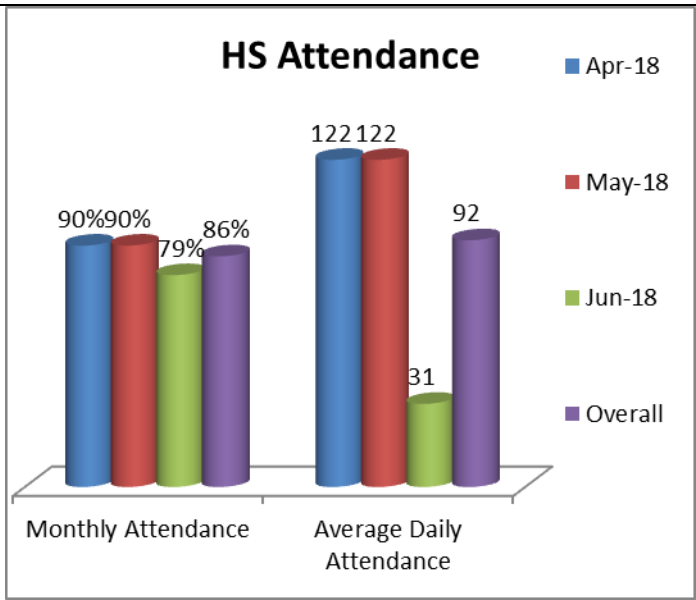
EHS has exceeded in the performance requirements compared to state and national programs using the Parents As Teachers (PAT) model to provide home visiting services to the Nation’s families

Narrative	Demographics	Frequency/Utilization				
<p>There is currently no wait list. The Extended Duration classrooms operating 6 hrs./day at Three Sisters and NHC sites was fully enrolled with 40 children</p>	<p>HS Children Served: 314 HS Families Served: 273 EHS Children Served: 181 EHS Families served: 160</p> <p style="text-align: center;">Total HS/EHS Children & Families Served</p>  <table border="1" style="margin-left: auto; margin-right: auto;"> <tr> <td>Children Served</td> <td>495</td> </tr> <tr> <td>Families Served</td> <td>433</td> </tr> </table>	Children Served	495	Families Served	433	<p>HS enrolled and served children</p> <p>In June the enrollment for HS was 40 children in the 2 Duration Classrooms. The school year ended in May 2018 for the other 6 classrooms</p> <p>EHS served 181 children</p>
Children Served	495					
Families Served	433					

Head Start
 Monthly Attendance: Children monthly attendance required to be at least 85%

Average Daily Attendance: Varies due to the school year ending and the Duration only classroom that participated in June

Early Head Start
 Home Visiting: there were 366 home visits provided to children and their families during the quarter.



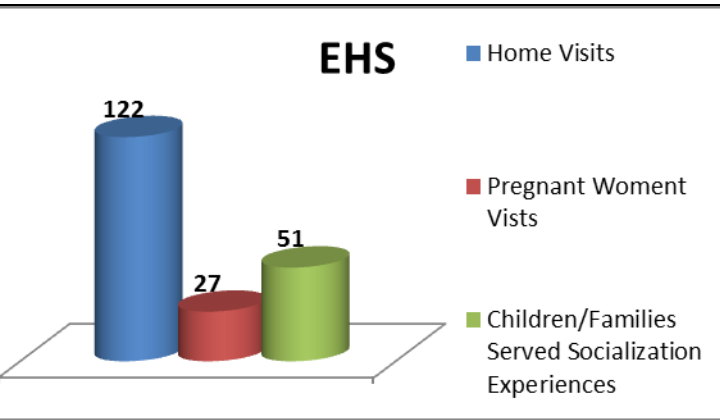
Head Start:
 Monthly & Average Daily Attendance (ADA).

Early HS:
 122 EHS Home Visits provided on avg./month for the quarter

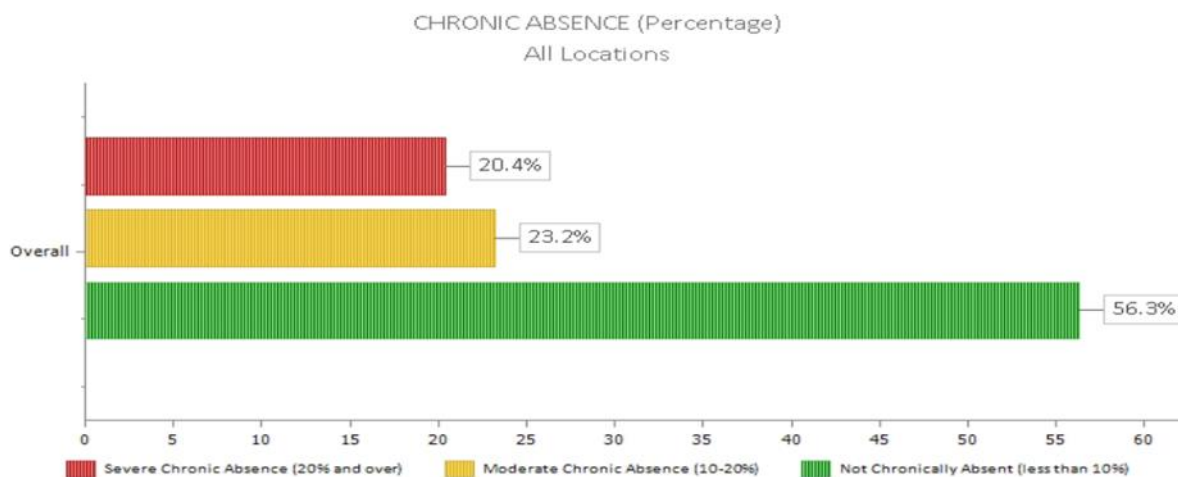
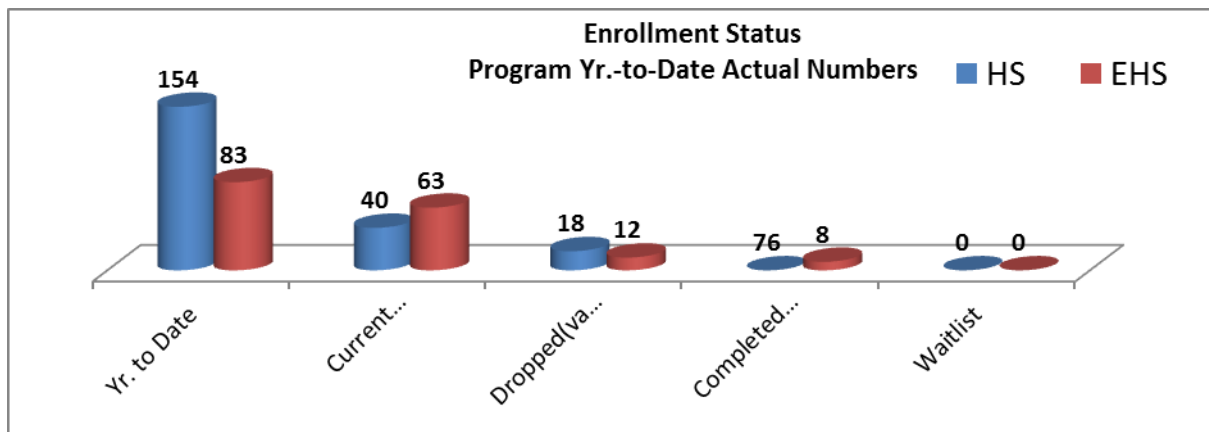
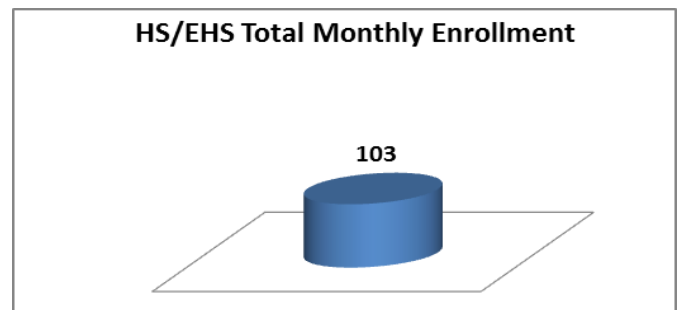
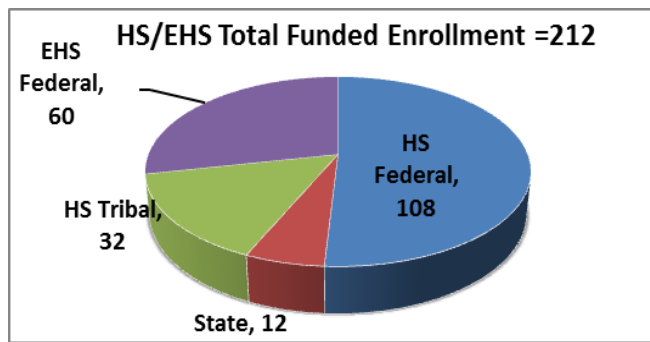
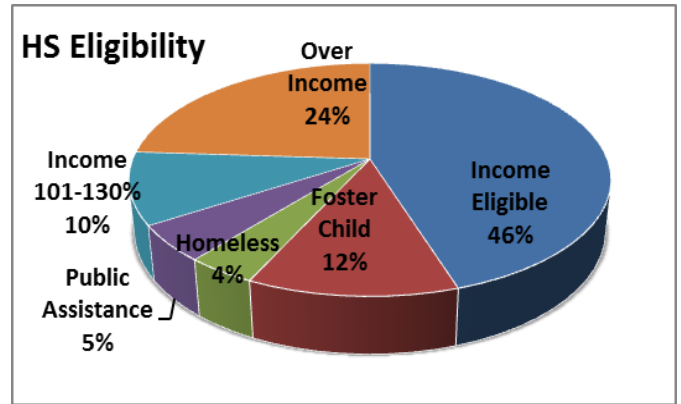
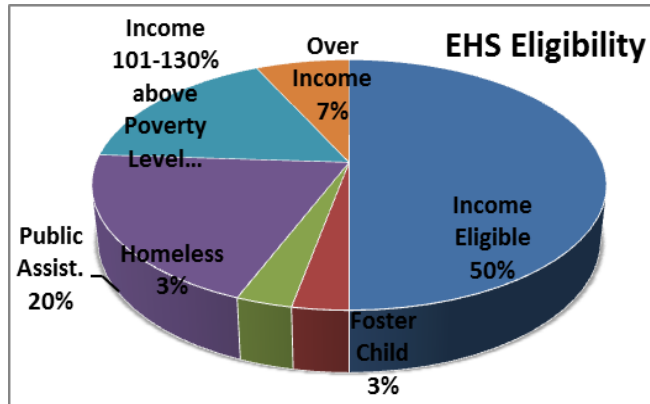
27 Prenatal Visits over the quarter

51 Children served on avg./month for the quarter through Socialization Experiences (Group) held 2 times per month

Socialization Experiences:
 Attendance for group experiences was 51 children and their families on average per month.



EHS/HS ERSEA: Enrollment-Eligibility-Attendance



Education & Child Development
 Progress of children and the program towards achieving school readiness in each of the six domains has greatly improved for the final spring report.

HS children served=137
EHS children served = 52 Children entering or exiting during that quarter were not eligible for reporting.

National Indian DHSA - Oneida HS/EHS
Spring 2017/2018- Combined EHS & HS – N=189 Children

Domain Area	# Children	% Below Expectations	# Children	%Meeting Expectations	# Children	% Exceeding
Social-Emotional	9	4.76	123	65.08	57	30.16
Physical	4	2.12	119	62.96	66	34.92
Language	13	6.88	122	64.55	54	32.80
Cognitive	2	1.06	125	66.14	62	32.80
Literacy	9	4.76	132	69.84	48	25.4
Mathematics	15	7.96	134	70.9	40	21.16

The data for the spring assessment for the 2017-2018 school years has been completed in each of the Teaching Strategies – Gold domains. The scores reflect the Head Start and Early Head Start children. The goal is for children to meet or exceed the expectation in each area with 85% or above. This spring data is used during the summer to make adjustments to the needs of the program and planning for fall.

Parenting Education: None

Training: National Indian Head Start Training-Nashville, Tennessee (June 2018)

Other: Head Start Graduation May 2018 (pictures below)



ELDER SERVICES

Narrative	Demographics	Frequency/Utilization	Bullet Points
Mission: To assist our elders to maintain an independent, healthy, productive & quality lifestyle through love, caring & respect by services we provide. Vision: We provide quality home & community based programs for elders & are a model for other aging entities.	Brown & Outagamie Counties within Reservation Boundaries. Priority is given to elders age 70+ and age 55 to 69 with proof of disability. Base number: 1106	1007 unduplicated customers used our services 11,624.75 times in the 3rd quarter of FY18	Twa wah tsile (We are all family) Elder Services provides home & community base services to assist elder to remain in their homes.
	Age Groups		
Congregate Meals	Native American 55+ & Non-Native 60+	451 Clients & 3662 Services	Meals provides 1/3 of daily nutritional value
Home Delivered Meals	Native American 55+ & Non-Native 60+	216 Clients & 4859 Services	Meals provides 1/3 of daily nutritional value
Native American Family Care Giver	Native American 55+	42 Clients & 211 Services	Support groups, Respite Care & Voucher program
Outreach Services	Priority 70+ and disabled, Native American 55+ Non-Native 60+	83 Clients & 398.5 Services	Assessments & Monitor ERS
Elder Abuse	Native American 55+	3 Clients & 0 Services	Case Management *position vacant- waiting to be filled. All calls go to ASST. Program MGR
Benefit Specialist	Priority 70+ & 55 - 69 disabled, Native American	15 Clients	Provides information, assistance and advocates for and coordinates with other community, county, Tribal and governmental agencies, under the direction of the Regional Legal Assistance office. On medical leave from April-May
Home-chore	Priority 70+ & 55 - 69 disabled, Native American	278 Clients & 389.75 Services	Snow plowing , lawn services, and minor home repairs
Transportation	Native American 55+ & Non-Native 60 +	76 Clients & 807 Services	Transportation to meal-site, bus passes for working elders
Information & Referral (I&R) &	55+	1,155 elders - DRUMS	DRUMS articles posted monthly in Kalihwisaks,

DRUMS			Elder Services Facebook page and A-Z email communications; Information & Referral varies from dangerous trees needing to be cut to financial assistance to looking for work
The Aging & Disability Resource Specialist offers information/ referrals on community and county resources to Oneida community members and functionally assesses members for Medicaid programs found through the Community Option Program Family Care, IRIS and Partnership programs through Brown and Outagamie Counties.	22-59: 14 calls 60-99: 39 calls	Long Term (LT) Function Screens: 0 Brief/Short Term Service Coordination: 0 Follow-up: 11 Information & Assistance (I&A): 18 Options Counseling: 24	ADRS has been trained in SAMS but is going to now be trained in how to report in WAMS also. Since the family care plan has been going through changes, has been very busy giving options counseling to clients. Topics discussed during calls: *adaptive equipment *Alzheimer's/other Dementia *ancillary services *end of life/food/health/home/transportation services *housing, income maintenance, legal services, *medical home care, nursing home, *public benefits, *financial needs, taxes
Major Home repair 13 clients finished 2 jobs pending \$89,752 has been spent to date \$109,248 remaining for FY2017	Priority 70+ & 55 - 69 disabled, Native American	13	Repairs regarding health & safety position vacant-screening taking place next week. This program was on hold for a moment due to staffing. However, Kevin House from engineering has been providing scopes of work on his down time for us which has been extremely helpful in spending down this money.

Elder Luncheon & Dance May 2018



CHILD SUPPORT**Oneida Nation Child Support Agency****Shakoti?nukú·lale? Latiksashúha?***(they watch over the children)***Executive Summary**

The Oneida Nation Child Support Agency is a federally funded program through the Administration for Children & Families. The ONCSA establishes paternity and child support, locates absent parents, enforces child support orders as well as reviews and modifies child support orders. ONCSA promotes parental responsibility so children receive support from both parents even when they live in separate households.

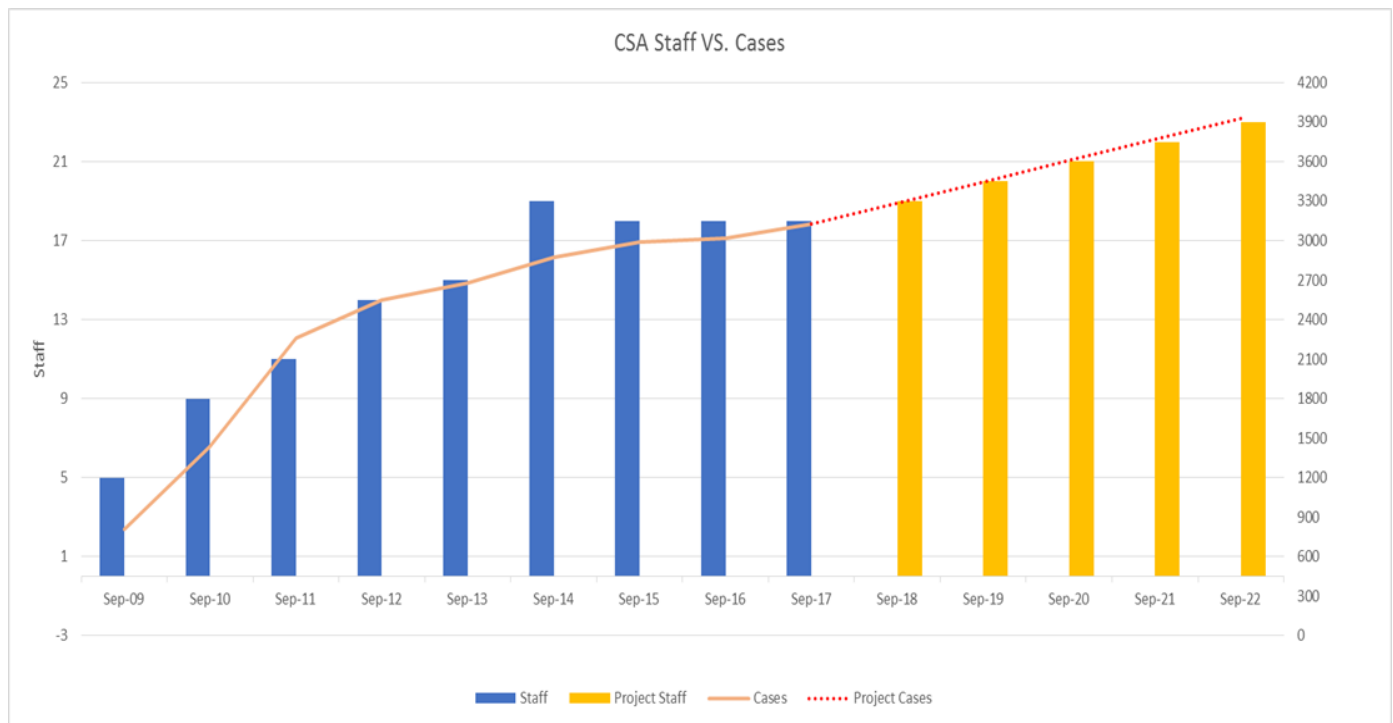
This quarter we filled two case manager positions within the agency and will start in July and have two left to fill.

At this quarter's end we had 2,887 open cases resulting in 360 cases per case manager. This is more than the normal case load for an ONCSA case manager. We have budgeted for an additional case manager position for FY19.

The Director and Supervisor attended the Tribal/State meeting in May that was held in Milwaukee. The Woodland Tribal Child Support Meeting also was attended at this time as well. We also continue to work with the law office on our child support law amendments until complete.

Narrative	Demographics	Frequency/Utilization	Bullet Points
The Oneida Nation Child Support Agency locates absent parents, establishes paternity, establishes child support orders, and enforces these orders for non-custodial parents to pay support for food, clothing, basic necessities, and health insurance for children. These needs being met provide financial and emotional well-being for children.	Current cases as of 6/30/18: 2,887 360 cases/case manager	12,033 customer contacts this quarter.- This includes customer appointments, phone calls, and walk-ins.	Stipulation - 20 Hearings - 29 This quarter the director attended the Eastern Regional Interstate Child Support Association Conference as well as the National Tribal Child Support Directors Meeting. Five Child Support staff along with Judge Zielinski attended the National Tribal Child Support Association Conference in Minnesota. Two case managers' positions have been hired and will start in July.

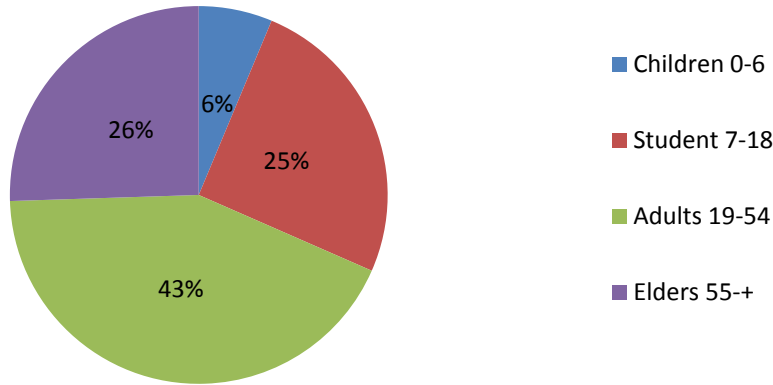
The Chart below shows the Child Support Cases that have increased over the years in respect to the staffing level needs.



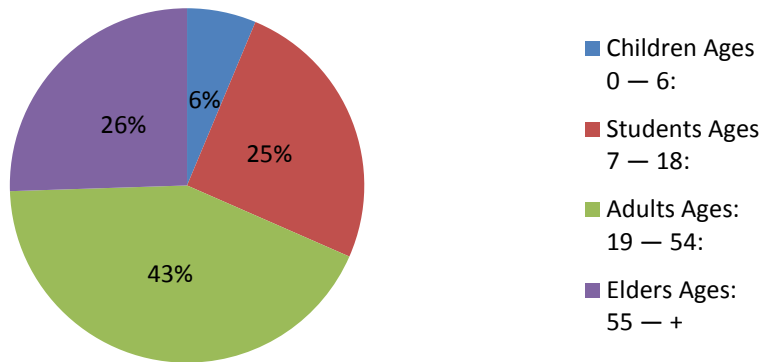
ONEIDA PUBLIC TRANSIT

NARRATIVE	DEMOGRAPHICS	FREQUENCY/ UTILIZATION	BULLET POINTS
<p>Oneida Public Transit provides secure-reliable transportation at a reasonable cost to our passengers of the Oneida community and surrounding communities and is paid for with grants from Wisconsin Department of Transportation (WisDOT), Federal Transportation Administration (FTA), and minimal Tribal Contribution.</p>	<p>YTD Total Number of Individual Clients in our system: 2141</p>	<p>YTD Total Number of completed Trips: 8752</p>	<ul style="list-style-type: none"> * <u>Total Number of clients increased 8.46% from Quarter 2. This is a 167 client increase.</u> *Total number of trips decreased 17.25% from Quarter 2. *Decrease in the number of students traveling to and from Recreation. Summer weather may have decreased our numbers as more people may be walking or biking. *Decrease in the amount of time a passenger is on a vehicle due to Transit working on efficiency with dispatchers and drivers. *To Date, on-time performance is currently at 86% compared to 81% 2nd Qtr. Factors may be due to re-organization and training on tablets. Target Goal: 95%

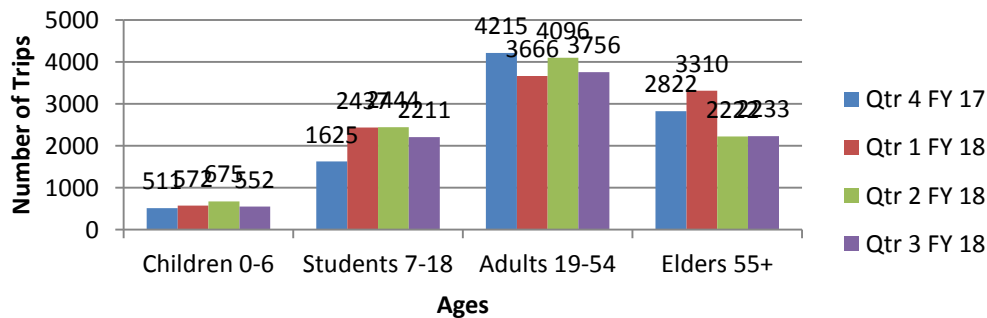
Oneida Public Transit QTR 3 FY 18 Total Trips 8752



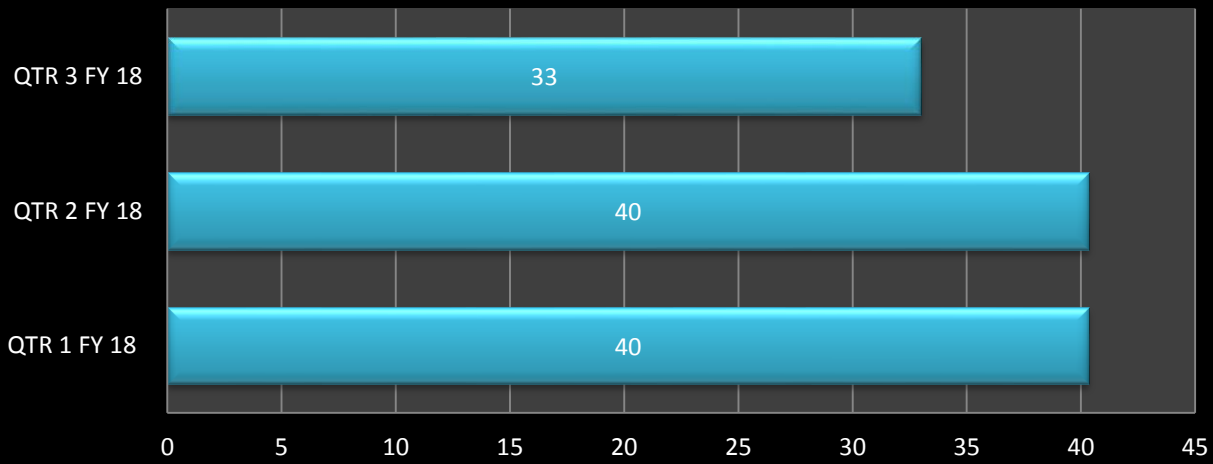
Oneida Public Transit QTR 2 FY 18 Total Trips 9,437



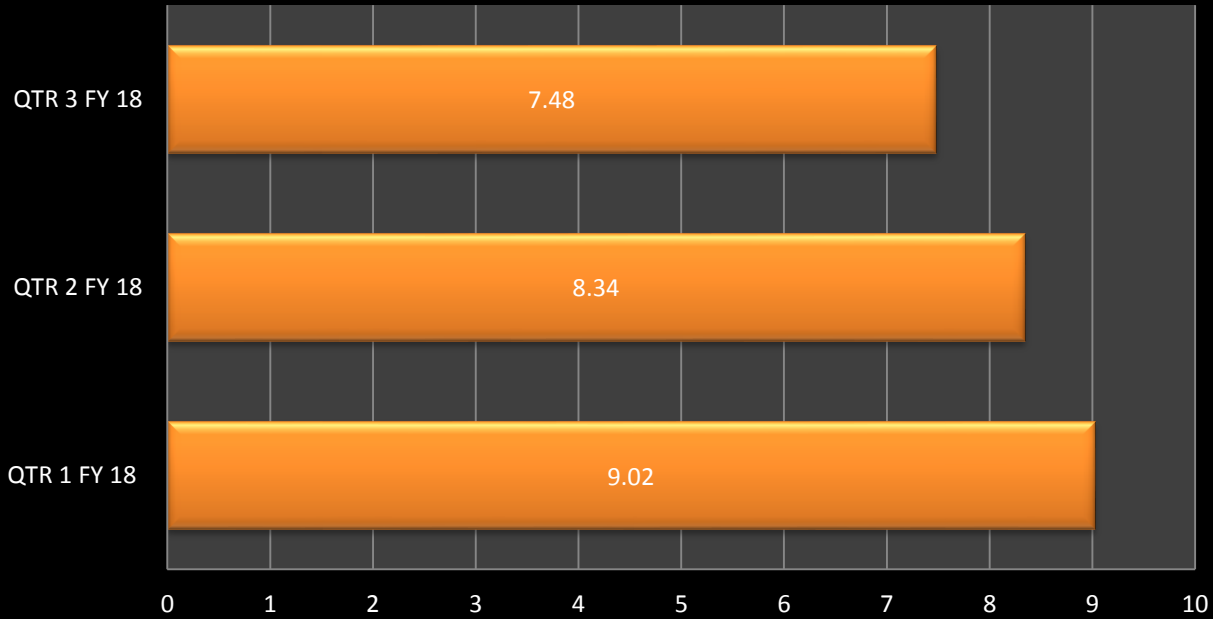
Oneida Public Transit Number of Trips by Age Qtr 4 FY 17- Qtr 3 FY 18



Oneida Public Transit 1st -3rd QTR Average Duration of Trips in Minutes



Oneida Public Transit 1st -3rd QTR Average Trip Distance in Miles



Oneida Business Committee Agenda Request

1. Meeting Date Requested: 07 / 25 / 18

2. General Information:

Session: Open Executive - See instructions for the applicable laws, then choose one:

Agenda Header:

Accept as Information only

Action - please describe:

Approve the 3rd quarter report of the Internal Services Division.

3. Supporting Materials

Report Resolution Contract

Other:

1.

3.

2.

4.

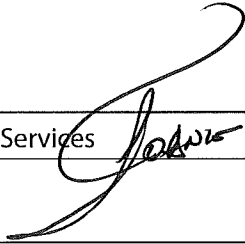
Business Committee signature required

4. Budget Information

Budgeted - Tribal Contribution Budgeted - Grant Funded Unbudgeted

5. Submission

Authorized Sponsor / Liaison:

Joanie Buckley, Division Director/Internal Services  7/17/18

Primary Requestor/Submitter:

Your Name, Title / Dept. or Tribal Member

Additional Requestor:

Name, Title / Dept.

Additional Requestor:

Name, Title / Dept.

Oneida Business Committee Agenda Request

6. Cover Memo:

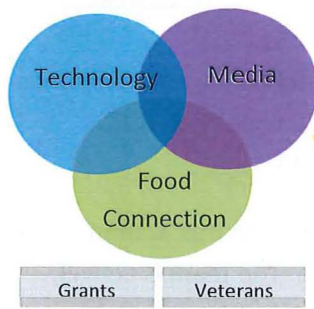
Describe the purpose, background/history, and action requested:

Attached is the 3rd quarter (April-June 2018) report for the Internal Services Division.

- 1) Save a copy of this form for your records.
- 2) Print this form as a *.pdf *OR* print and scan this form in as *.pdf.
- 3) E-mail this form and all supporting materials in a **SINGLE** *.pdf file to: BC_Agenda_Requests@oneidanation.org

INTERNAL SERVICES DIVISION

Third Quarter Report FY18 (Apr. – Jun. 2018)



During the 3rd Quarter for Internal Services, we can easily recap activities that relate to our strategic plans. We continue to focus our efforts by looking at operational efficiencies that support nation building. These efficiencies are driven by building systems such as Big Bear Media (Print, Mail, Kali, and Tourism); the expansive support of Technology (MIS); and the collaboration of the Oneida Cannery, Aquaponics, and the Emergency Food Pantry's connection to food. The systems promote an integrated approach to nation-building for a healthy community sharing manpower and resources.

Technology

MIS is busy completing various phases of their Surveillance Project. Gaming sites have been completed apart from IMAC while Retail sites that have gaming have been completed. The team is actively working on the IMAC site and remaining Retail locations. They are also completing infrastructure designs and plans to provide broad surveillance access to OPD.

Media

Big Bear Media continues make great use of their resources. In particular, the cost of 7,000 GTC packets had a \$80,000 cost-saving through Permit 4 postage. We are appreciative of our staff who work long hours to ensure the printing for on-time mailing. **The Longhouse at the Cultural Heritage Grounds is scheduled to celebrate their opening on August 3rd at 5 pm, and later that evening to enjoy an outdoor film "More than Fry Bread" at 8:30 pm.**

Food Connection

A grant from Economic Development Agency is funding the feasibility study for a community food center. New Venture Advisors is our external consultant who has experience in Food System assessments. This study will determine the market need, potential size and cost, and other elements which may include entrepreneur kitchen, small café, and value-added production. We will be gathering community input and will be sending out a survey with Planning Dept.

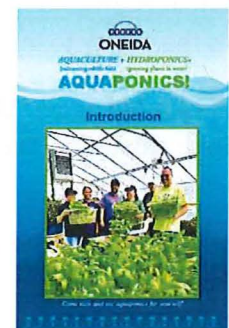
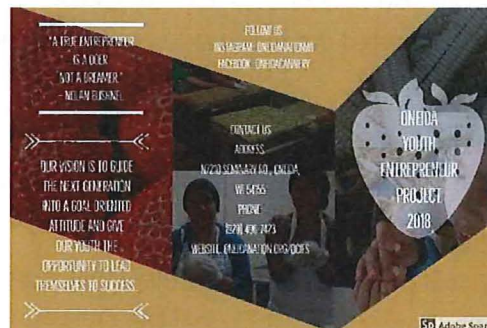
Volunteerism and community engagement continues to grow at the Emergency Food Pantry weekly, Aquaponics on the weekends, families at the community garden at Tsyunhehkwa led by the Cannery, and summer youth throughout ISD. We are incredibly grateful for their time, effort, and support.

Special Services

The Grants Office secured \$2.6 million in external funding for the various programs and support services. Veterans Services is working with the Department of Veteran Affairs HUD to on housing for Vets who experience homelessness and continue to engage in the community through their aquaponics system and create a mindset for healthy foods

Summer Interns

This summer we are fortunate to develop four young Oneidas in the summer intern program – Janelle Miller, Jameson Wilson, Ladonna Parker, Camille Billie. For us this is another way we invest in young minds to support the future of our nation. The interns have incredible talent and range or interest and are learning about the organization and specific operations.



Management Information Systems

ISD - Third Quarter Report FY18



Strategy #1 Deliver Business Technology Solutions

MIS has completed all modifications and updates in preparation for the rollout of the OBC Agenda Management system. The foundation of the system is OnBase with designs unique to the requirements of the OBC Administrative staff. Training and testing of the new system is wrapping up with the go-live scheduled for 4th quarter FY'18.

The Surveillance Project continues to progress. Below is a high-level overview of the current project status. Gaming sites have been completed apart from IMAC while Retail sites that have gaming have been completed. The team is actively working on the IMAC site and remaining Retail locations. They are also completing infrastructure designs and plans to provide broad surveillance access to OPD.

Surveillance System Replacement Project							as of April 19, 2018
Phase One Location Order							
	Fy '17	Fy '18			Fy '19 Targeted Completion		
Estimated Completion		4/30/2018	5/23/2018	7/18/2018	11/24/2018	12/20/2018	
SSRP Final Site Review		1/22/2018	3/5/2018	4/9/2018	8/27/2018	10/15/2018	
-Oneida Business Unit Rep							
-Facilities/DPW		1/22/2018 - 2/14/2018	3/12/2018 - 4/4/2018	4/23/2018 - 5/16/2018	8/27/2018 - 9/19/2018	10/15/2018 - 11/7/2018	
-MIS (Network & Systems)		2/14/2018 - 2/21/2018	4/4/2018 - 4/11/2018	5/16/2018 - 5/23/2018	9/19/2018 - 9/26/2018	11/7/2018 - 11/14/2018	
-Surveillance (Obs & Techs)		2/21/2018 - 2/28/2018	4/11/2018 - 4/18/2018	5/23/2018 - 5/30/2018	9/26/2018 - 10/3/2018	11/14/2018 - 11/21/2018	
-Vendors							
-Faith Technologies	7/14/2017 - 8/18/2018	7/21/2017 - 9/22/2017	11/6/2017 - 12/1/2017	10/16/2017 - 11/3/2017	2/19/2018 - 4/2/2018	4/9/2018 - 6/1/2018	6/4/2018 - 9/3/2018
-Wiretech						Spring '18-add'l fiber OPD.	
-Axis Communications							
-Technical Security Integrati	6/6/2017 - 9/23/2017	11/20/2017 - 2/20/2018	2/28/2018 - 4/10/2018	4/18/2018 - 5/23/2018	6/6/2018 - 7/18/2018	10/10/2018 - 11/24/2018	11/28/2018 - 12/?/2018
Parking Lots		Late Spring '18	Late Spring '18	Late Spring '18	-see above	-see above	Summer/Fall '18
Cable Removals/harvesting							January'19

Strategy #2 Promote Information Sharing & Collaboration

MIS in coordination with the Language department and our business partner has completed a downloadable Oneida language app for Apple ios (iPhones and iPads). The app is designed to assist the user to learn the Oneida language while preserving the Nation's rich culture and heritage. The formal rollout of the app is scheduled for 4th quarter FY'18 with plans to create an app for droid devices in FY'19.

Strategy #3 Optimize Use of Resources

The Info-Sec team completed the deployment of SSL Decryption. According to most recent estimates, half of all internet traffic is encrypted which is an essential capability in the battle for data security. However, while encryption can protect and hide sensitive data it can also hide undesirable code including malware. SSL Decryption allows network and security tools the ability to inspect encrypted data to ensure an organization's information assets aren't exposed.

MIS Goals for FY'18

Deliver Business Technology Solutions

Develop mobile app's to support the goals and objectives associated with Oneida Language Preservation and On^yote?a.ka principles.

Promote Information Sharing & Collaboration

Leverage the recent deployment of Passport (POS) solution within the Retail environment. This activity is in alignment with the Nation's 4 Strategic Directions, specifically a commitment to building a responsible Nation.

Optimize Use of Resources

Phase I of the Surveillance project will be completed. The outcome will support the standardization of the Nation's surveillance environment while enhancing the Nation's overall security posture.

GRANTS OFFICE

ISD - Third Quarter Report FY18

Mission

Ensure the Oneida Nation maximizes external forms of revenue to meet the needs of the Oneida Community as stated in the National Priorities.

Strategy 1: Enhance tribal services with external funding

Goal: \$7 million in funded grants.

Due to federal budget cuts, grant programs are very strict and have become harder to obtain as funding agencies want to see their funding distributed to more needy organizations. Ultimately, there is **always a positive impact** with grants as the funding provides additional services, programming, and jobs for our membership and community.

- Currently we have a total of \$2.6 million in funded grants in FY 2018, with \$3.2 million in pending.

Strategy 2: Become a resource for a 1-stop shop for funding/grant data and services.

Goal: Grants resource center

- Provide full assistance for various programs and enhanced their ability to obtain external funding.
- Continue to maintain internal and external relationships to increase our funding opportunities.
- Maintaining a database that includes all funded, denied, and pending grants for tracking and informational purposes.
- June Highlight: Great Lakes Restoration Initiative (GLRI) and Natural Resource Conservation Services(NRCS) work with Oneida Environmental Health Safety and Land Division to restock Rainbow and Brook trout at Oneida Lake.



Strategy 3: Enhance tribal and community efforts in fundraising thru the development of a 7871 fund unit.

Goal: Oneida Youth Leadership Institute – provide a tax exempt fundraising tool.

OYLI Mission: Build endowments, to steward funds and to provide financial opportunities that invest in youth leadership initiatives.

- The Grants Manager also acts as Executive Manager of the OYLI.
- Our website has been launched and is currently being used for fundraising...the first in the Oneida Nation to provide on-line payment services!
- Listed below is our account activity for Q2/Q3.

	Q2	Q3	Total
Incoming Funds			
Restricted Funds	\$ 26,086.55	\$ 34,629.21	\$ 60,715.76
Unrestricted Funds	\$ 1,010.00	\$ 375.00	\$ 1,385.00
Total	\$ 27,096.55	\$ 35,004.21	\$ 62,100.76
Outgoing Funds			
Distributed (Restricted)	\$ 5,195.91	\$ 2,740.00	\$ 7,935.91

Oneida Cannery

ISD - Third Quarter Report FY18

Mission

The Oneida Cannery program specializes and assist in traditional and conventional food processing and preservation, and creates educational opportunities that strengthen food sovereignty.

Summary

The 3rd Quarter at the Cannery was exciting. Jamie Betters contacted the Seneca Nation to inquire about available White Corn to help with this year's production. A member of the Seneca Nation donated 1000 lbs. of white corn to the Oneida Cannery and Jamie drove to New York to pick up the corn. This was a great example of Iroquois Nations supporting each other when needed. We are incredibly thankful.

The Community Garden at Tsyunehkwa has thirty families planting and caring for a wide variety of table crops. The white corn is 6-8 inches tall, a trellis was built for the beans, and drip hoses are being used to water the garden. Families will begin to share their harvest which will include white corn, beans, squash, tomatoes, cucumbers, carrots, onions, green peppers, jalapenos, and potatoes for all the good work they have put into the garden.



Production

Cannery Products

Hulled and dehydrated corn continue to drive white corn production. Hulled White Corn 68 lbs., Corn Bread Flour 204 lbs., Corn Bread Flour Hulled 232 lbs., Fresh Hull Corn 122.4 lbs., Corn Bread 393 lbs., Jam 116 ½ pt. There were 3 external orders for Corn Soup 30 qt., Strawberry Drink 30 qt., and Fresh Hull Corn 4 qt.

Community Food Processing

Eight Community members used the cannery facility and equipment to process: Corn into Dehy 157 lbs., Corn Mash Flour 80 lbs., Corn Bread Flour 15 lbs., All Purpose Flour 10 lbs., Maple Syrup 110 qt., Strawberry Jam 12 pt.

Department & External Orders

The Cannery completed 21 individual department and several deliveries for a total of \$11,203. Orders were placed by Oneida School, Perinatal Healthy Start, Cultural Heritage, Domestic Violence, Airport Childcare, Oneida Museum, Title IVB, Health Promotion, SEOTS, Green Bay Public Schools.



Workshops & Presentations

A Fiddlehead and Leek Workshop and a two Jam Workshops were available to the community during the quarter. Sixteen participants attended three workshops and enjoyed learning how to harvest and preserve food. A Three-Sisters Planting presentation was given at the University of Wisconsin – Madison.

Equipment

- Boiler replaced to fix low water levels in April
- Painted walls in May
- ACIS diagnosed convection oven in June

ONEIDA EMERGENCY FOOD PANTRY

ISD Third Quarter Report FY18

Emergency Food Pantry



In the 3rd Quarter the Pantry served 2,054 clients (Including repeats) and distributed 24,386 pounds of food during the 26 days available for food pick up. We picked up food on 53 days and processed 142 bulk donations from various sources. There was an increase in the number of clients and families being served and we continue to collaborate with GSD to evaluate the collective food-related resources. The pantry hosted a canoe building project with Josy Thomas and the Woodland Indian Arts; and worked with the US Postal Service on the nation-wide Stamp Out Hunger Food Drive. We secured two grants, one from Blooming Prairie Foundation for an educational garden, and a second from Brown County United Way to support emergency food. Our volunteer efforts have continued to grow and we logged 323 hours from 25 volunteers in the quarter. We will continue to develop initiatives around operational sustainability and community self-reliance.

Q3 Donations Collected

23,549.98 Lbs. + 3.5%

Q3 Food Purchased

\$8,889.37 +35.4%

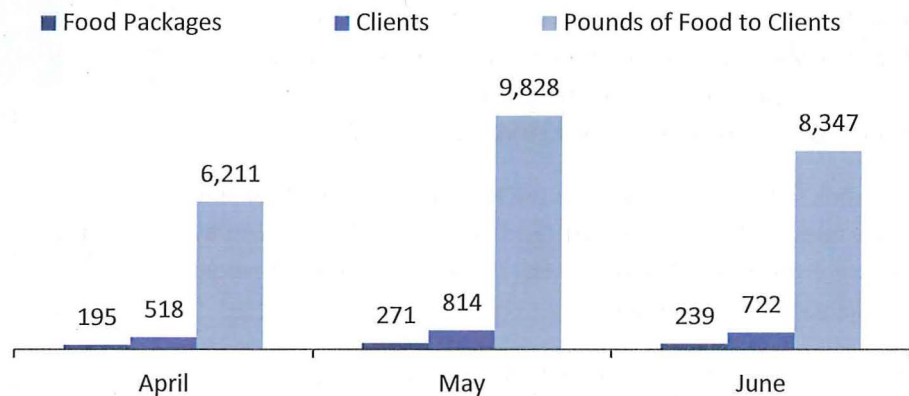
7,791.7Lbs. +41.4%

Q3 Food Waste

401 Lbs. -89.9%

Q3 Food Re-Donated

6,123.9 Lbs. +16%



In the 3rd Quarter the Pantry saw an increase in families, packages, and food being dispersed. Out of the 705 packages dispersed 358 of those were to repeat clients. Out of the 347 families served, 79 were new clients. We helped to feed 922 individuals in our community during Q3. The large increase can be attributed to awareness with economic support on site.

Strategic Goals

Development

- Create Case Study of Food Network Model
- Develop Educational Aspect Surrounding Garden

Improve Operational Change

- Develop Process for Community/Outreach Feedback
- Create Succession Plan

Increase Community Engagement

- Assess and Review Volunteer Needs/Duties
- Revising and networking for FY19 School and Oneida Operation Food Drives



VETERAN DEPARTMENT

ISD Third Quarter Report FY18

Mission

Provide Quality Services and Assistance in the Delivery of Entitlements and Benefits due our Oneida Nation Veterans and their Families.

Summary

One of Oneida’s Veteran Departments Major Initiative is Improving Customer Service and our Clientele numbers maintain approx. 312 visits per month, last quarter was 308.

Another major initiative that we, the Oneida Veteran Dept. are working on is an end for Homeless Veterans in Oneida. Currently working with the Dept. of Veteran Affairs HUD/VASH Case Manager and OHA. 20 veterans have met the VA criteria and 16 have been awarded Rent Vouchers. The Oneida Nation Veteran Dept. worked with a local Christian Organization and was able to furnish an Oneida Nation veteran’s new apartment. VA case worker will work with Christian organization to help other native homeless veterans with furnishings. Oneida was awarded 20 Vouchers in 01/2016.

Oneida Nation Veteran Dept. supports the Nation’s Initiative Alignments, specifically Community Development. Our Dept.’s annual Memorial Day activities were well received and our annual B-B-Q contest for community veterans/families was a huge success.

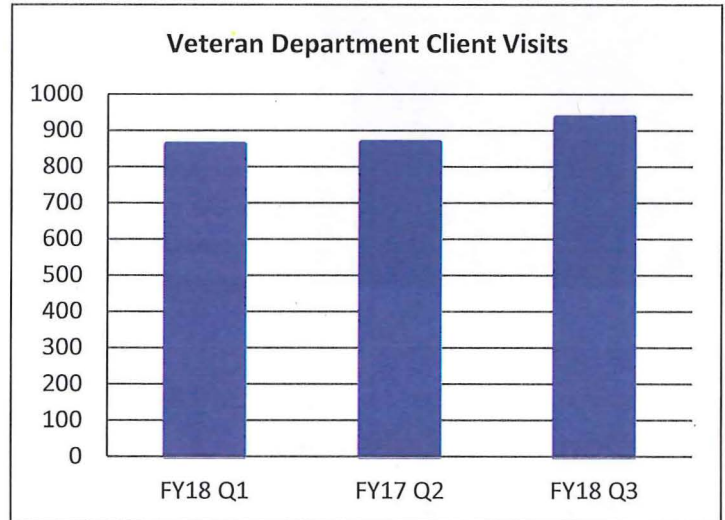
The Oneida Nation Veterans Department main service is VA Disability Compensation/Pension claims. Awards so far this F/Y, total in Retro payments the sum of \$158,080, Monthly VA disability/pension checks total \$15,235 per month.

Aquaponics Project

The Aquaponics Project continues to draw in community and outside visitors to see the operation up close and experience the newest element to our integrated food system.

Our Department had an Energy Audit done by NWTC Energy Management students which was an 1st for Oneida. The students performed an energy audit on both our Aquaponics project and Veterans Facilities to identify improvement opportunities and investment options. Our Tribal Project Manager and BC members were also involved with the final report presentation.

We are working on outreach and networking for IDEAs for the Oneida Nation Aquaponics. The volunteer staffs are a perfect example of community involvement.



3rd Quarter Highlights	
Calls Received	990
New Clients	4
Other Tribes	12
VA Disability Claims	16
Community Utilization of Veterans Building	49 Days





Graphics * Print * Media * Mail * Tourism * Kali
 ISD - Third Quarter Report FY18

Strategy 1: Community Engagement

- Ag Expo – Event assistance
- Woodland Indian Art Show – acquired bark for canoe project last minute from LCO/Mole Lake
- Royalty Pageant crowned a new Miss/Jr/Lil Oneida
- Assist with Advertisement/Arbor decorations for Pow Wow
- Kali – printed 6 issues, totaling 48,600 papers printed. Covering GTC meetings/BC meetings, lead up to LPGA, Youth & Elder Fishing, Oneida Nation Economic impact. Online stats: 1,200 views and 10,000 reached average within 28 days.
- Total postage saved by using Permit 4 Postage process was \$80K (not utilizing UPS)
- As seen above Big Bear Media will be continued to be rolled out as Print/Tourism/Print/Mail are a marketing arm for the whole Nation.



Strategy 2: Improving Organizational Changes

- Tourism Reporting Systems – continue to update and tweak reporting systems. (Bus Reporting has largest change with creation of tour operator data base)
- Kali switched to a new printer for the paper. Working on paper layout/publishing/web process.
- Mail Center working on formal processes on paper.
- (8) GTC Mailings totaling 3.5 million Copies, Print & Postage \$141K
- Print sales less \$100K to prior year (3.2M copies printed in July 2017) The print shop was also informed that of the \$480,000 gaming marketing printing outsourced, \$45,000 would be all that would remain starting October 2018. This will be a decrease of \$145,000 in revenue of the current variable data work printed through Printing.



- Print set up in federal system to seek out federal printing/media contracts and will be looking for other revenue avenues as the mission of "Sustainability" continues for the Nation. Leon Webster working on a Duplo printer.
- Print Shop has successfully trained a "Trainee" Press Operator over the course of a year giving a tribal member the opportunity to move into a regular Press Operator career.



Strategy 3: Advancing On^yote?aka Principles

- Long House – Phase I bark has been installed. 2nd Phase will continue in the middle of July.
- Work will continue on the inside with interns and local youth groups
- CH Land Development – currently pitched HEMP products to be used to create bathrooms approved under CIP process.
- Facebook 119 posts, Reached 275,037 YTD, Likes/Reaction 29,831 Following 4,421
- Bus Tours
 - Reservation Tours
 - 2018 YTD 663 people/24 Tours
 - 2017 834 people
 - 2016 2883 people
 - Tour 50 Koreans from Chicago
- Carol Smart Donates materials for the Log Home Experiential Tour Project with the Green Bay Convention & Visitors Bureau Consultant Joe Venuto.



Oneida Business Committee Agenda Request

1. Meeting Date Requested: 07 / 25 / 18

2. General Information:

Session: Open Executive - See instructions for the applicable laws, then choose one:

Agenda Header:

Accept as Information only

Action - please describe:

3. Supporting Materials

Report Resolution Contract

Other:

1.

3.

2.

4.

Business Committee signature required

4. Budget Information

Budgeted - Tribal Contribution Budgeted - Grant Funded Unbudgeted

5. Submission

Authorized Sponsor / Liaison:

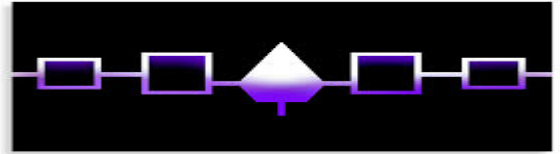
Primary Requestor/Submitter: _____
Your Name, Title / Dept. or Tribal Member

Additional Requestor: _____
Name, Title / Dept.

Additional Requestor: _____
Name, Title / Dept.



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ONEIDA NATION DIVISION OF PUBLIC WORKS



Assisted with Showcase at LPGA 2018

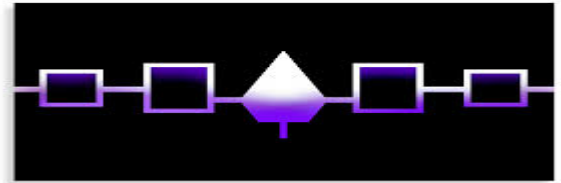
2018

3rd Quarter Report





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Automotive & Fleet Mgt.

The most important provisions for the Oneida Nation is safe operations of vehicles used for the Nation's business to remain operational to their full potential. This is done by scheduled maintenance and repairs of departmental vehicles.

Community Wells & Septic, Plumbing

To upgrade the standard of living by providing complying Septic Systems and potable water supply from Private Wells. To be the first line of defense again disease prevention.

Custodial

The DPW custodial department maintains all non-gaming Oneida Nation occupied buildings in a clean, sanitized, and safe environment through teamwork, communication, and quality customer service.

Facilities, Maintenance

The facilities department provides preventative and regular maintenance, remodeling, fire and security monitoring, event coordination, and departmental moves for 80+ buildings and their departments.

Grounds Keeping

The overall maintenance of all of the Oneida Nation's grounds, roads, landscaping, and 24 hour snow removal along with Tribally owned roads is the mission of the Grounds Keeping Department.

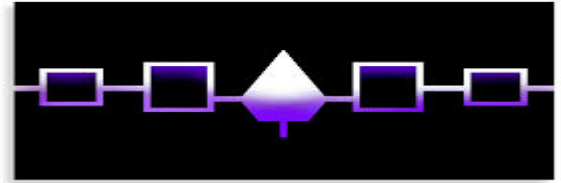
Utilities

Provide safe drinking water and environmentally safe wastewater treatment and septage removal. Provide billing for sewer and water, septic removal and refuse/ recycling services.

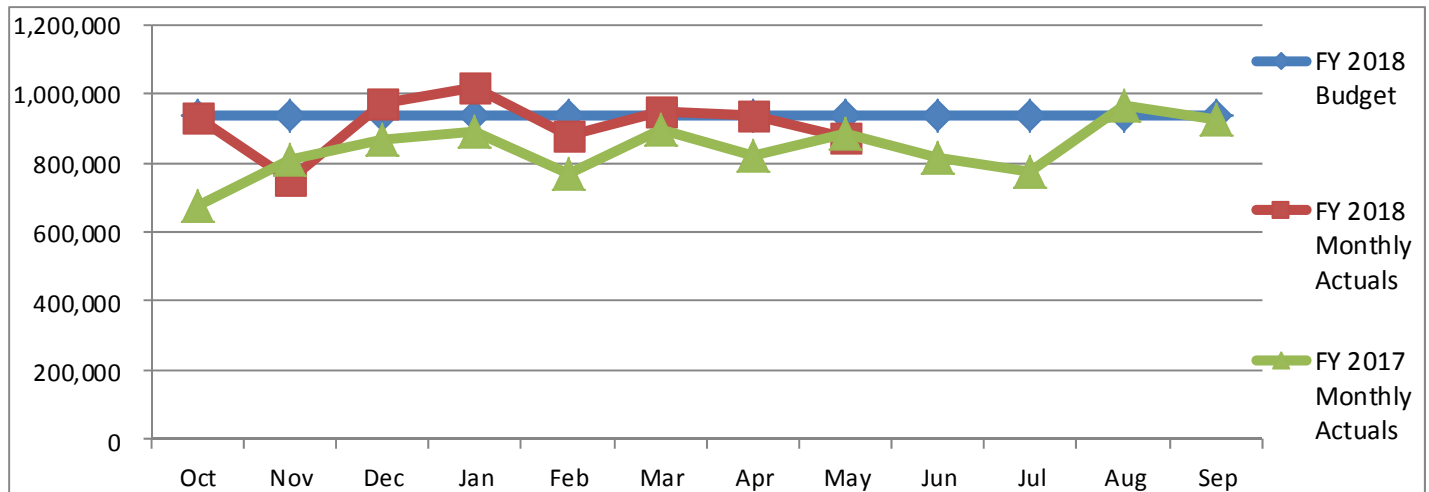




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Division of Public Works Consolidated Budget versus Actuals

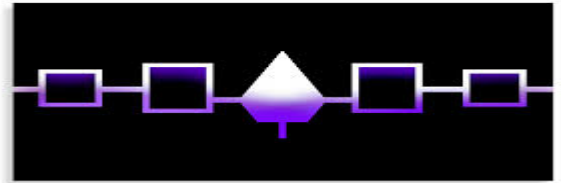


- DPW YTD Actuals as of May 31st are at a \$187,314 positive variance versus DPW YTD Budget. This is approximately a 2.5% YTD variance.
- Major contributing factors to the positive variance are vacant positions and medical leaves.
- Reorganization efforts have created shared positions, efficiencies, and increased or improved services. Vacant Administrative positions are being evaluated as to whether or not they are needed in another area.



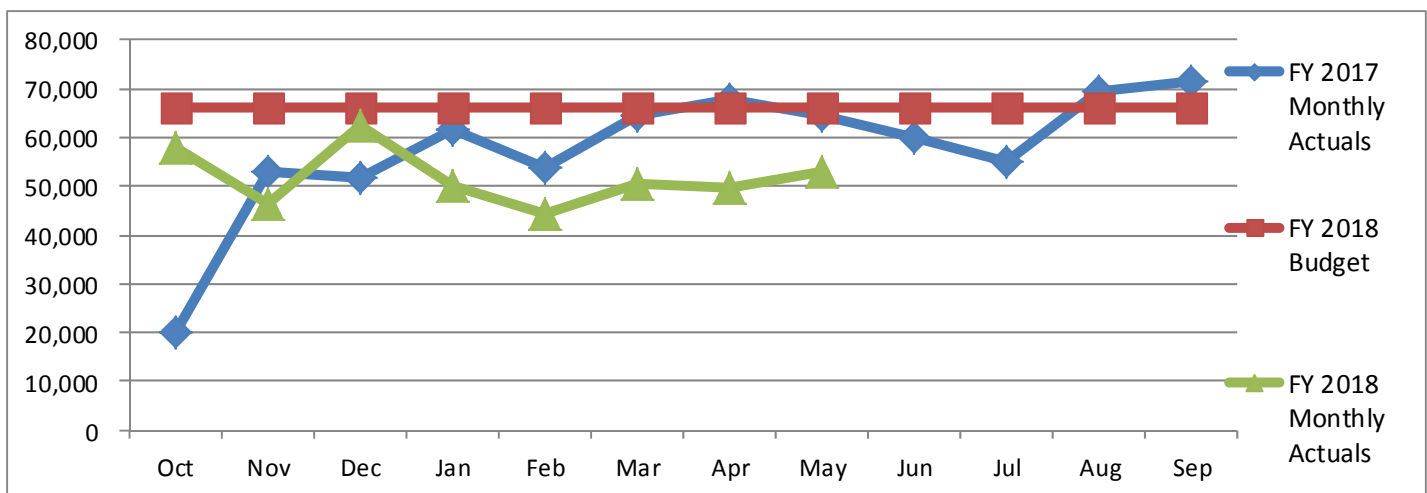


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Division of Public Works Administration

The Department of Public Works Administration provides services and support for all of DPW business units and internal and external customers. Administration provides budget and financial support services, continuous improvement, customer services, fleet vehicle services, human resources services, safety awareness, and training.



Initiating and completing capital expenditure projects has been a major focus for DPW 3rd quarter. The major projects include:

- NHC—Installation of new electrical distribution and service change. (completed)
- Turtle— Energy efficiency projects including HVAC upgrade and LED lighting upgrade. Fire Monitoring system replacement (All in progress with completion expected in August).
- NHC— Energy efficiency LED lighting upgrades and 2 boiler replacements. (August planned completion). Flooring Replacements (completed).
- Asphalt seal and repair various sites (completed in May)

Assisted Zoning with 45 on-site Plumbing inspections.

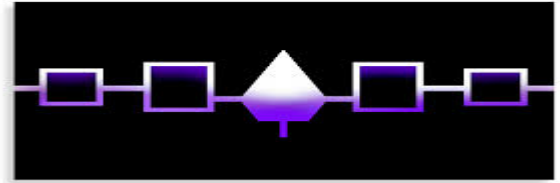
Submitted documents requested for DPW Administration operations audit.

DPW departments distributed long term incentives for 3rd quarter in accordance with the approved DPW Incentive SOP. Incentives were either gift cards or direct deposit.





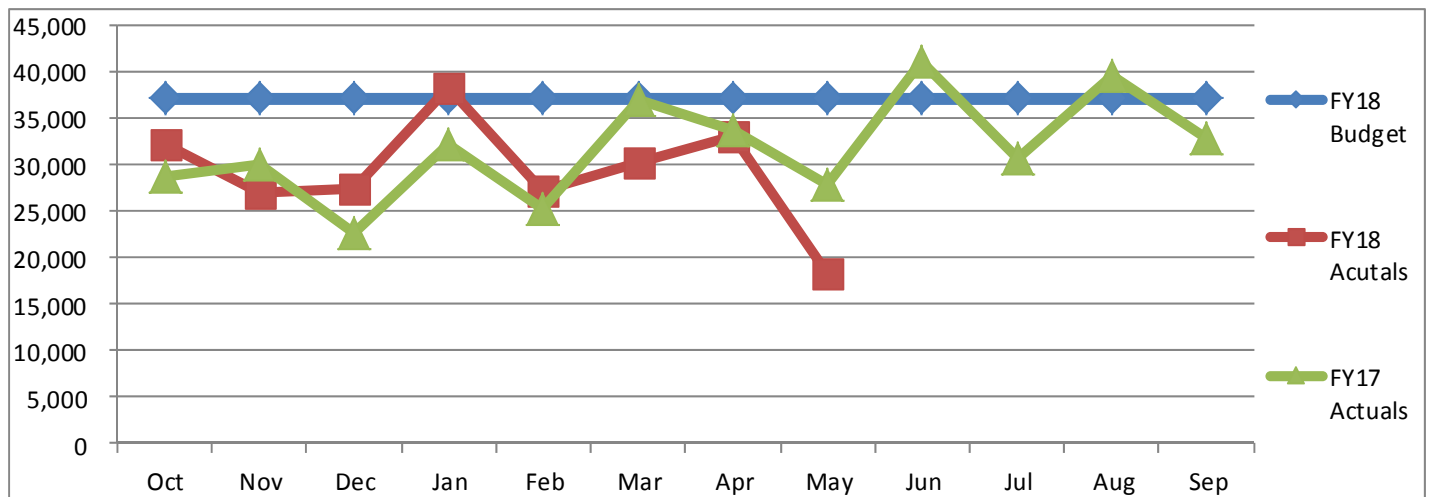
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Automotive Department

MISSION STATEMENT

The Division of Public Works Automotive Department is to provide professional and quality service with all Tribal businesses in maintenance and repairs of all Tribal vehicles in order for the Oneida Nation to remain successful. The Automotive Department’s purpose is to schedule and maintain Tribal owned vehicles and equipment, and to ensure that the vehicles are in safe and operational condition.



2nd Quarter Services

Automotive Work Orders Completed 2nd Qtr.: 287

Projects: Archibus for Inventory and Supplies 85% complete

Vehicle Requests: 70

Fleet Detailing: 98

Detail Prep coverage for Front Desk: 13 times

Fleet Management Projects

Capex Purchases: 9 new vehicles

Vehicle Repairs (Incidents): \$37,544 (all vehicles not fixed as of this date)

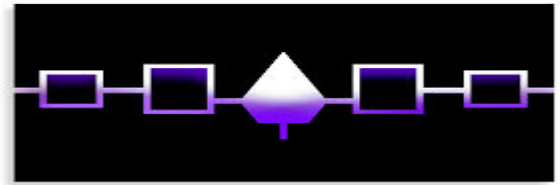
Bids Out: 0





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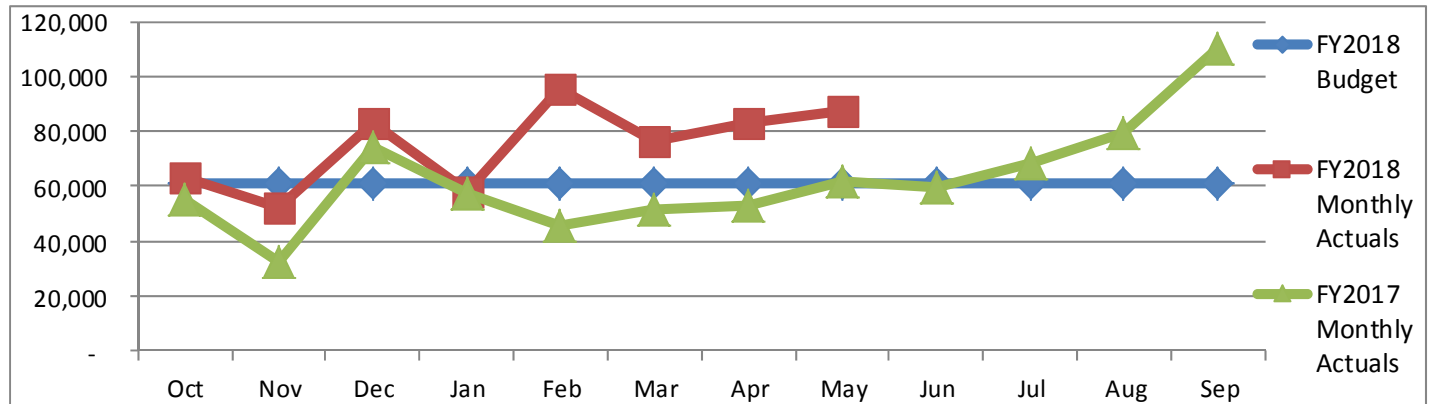
Alignment Description
Status



Community

Wells and Septic, Plumbing

Com-



Projects

mitment to Building a

Description	Status
IHS Project BE-15-J50 - Scattered Sites	8 New Applicants, 7 New HBO Sites on Beechtree Lane (no applicants yet)
New IHS Project BE-18-K34 - Scattered Sites	Starting amount of project funding of \$60,000 for 3 sites
IHS Project BE-12-G98 POWTS Improvement & Inventory	Completed 78 POWTS Evaluation Sites
HUD Projects - 16-018 Elder Village Cottages #3, #4	Completed installation of sewer & water and plumbing in
Oneida Nation Elementary School - Water Coolers	Twenty nine (29) new drinking fountains for school.
NHC - HeadStart Entrance Storm Drain Project	Install storm drain to prevent flooding

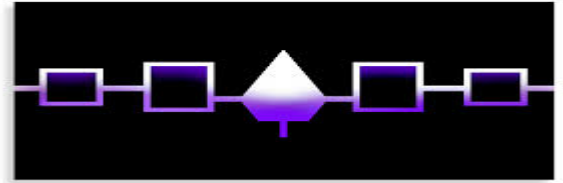
Program Alignment Summary

Alignment	Description	Status
Commitment to Building a Responsible Nation	CWS & Plumbing Repairs for: . Septic Systems . Water Supply/Well Repairs . Inside Plumbing Repairs	38 Tribal Homes
Commitment to Building a Responsible Nation	Tribal Building Facilities Service Calls (This includes CHD homes)	64 Building Work Orders
Commitment to Building a Responsible Nation	Elder Services Repairs for: bathroom, leaking pipes, sump pumps, new faucets, new spigot, install shower, flooding, no hot water, filter change, well chlorination, new	36 Elder Homes

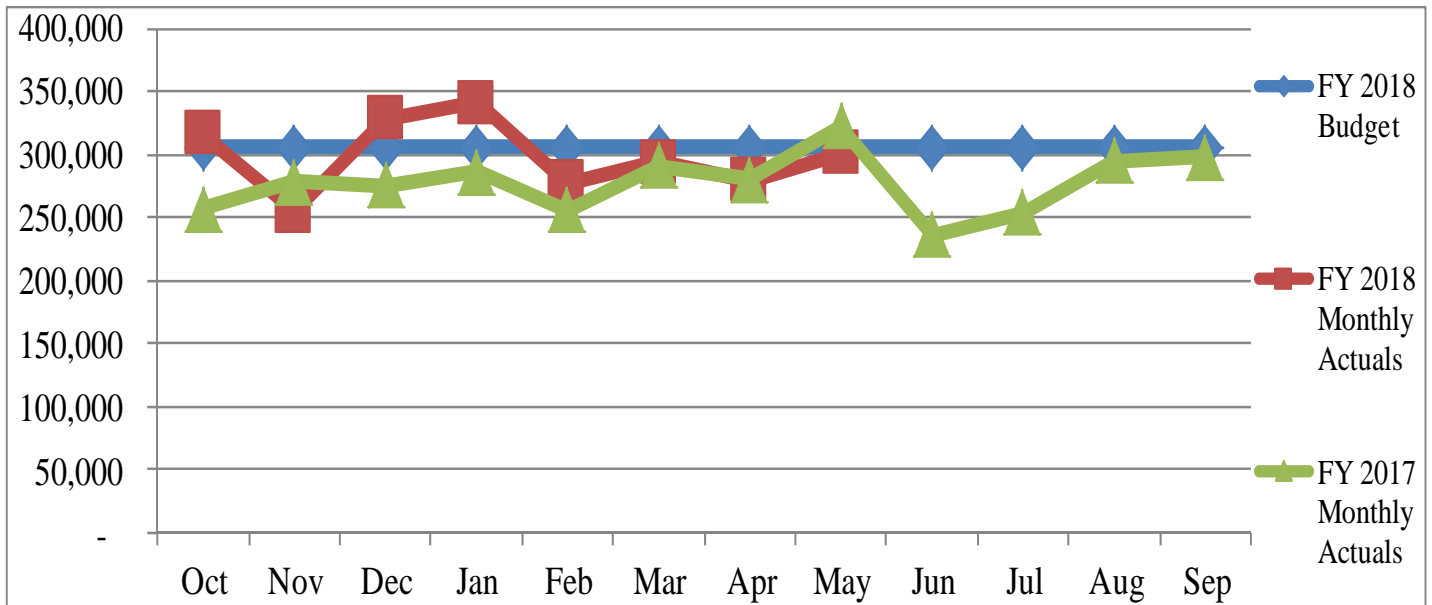




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Custodial Department



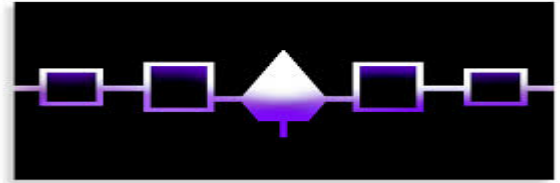
Projects/Services

Description/Project	Status
Floor Care	172 Daycare ,CEC, Cottage 1, Employee Health, Utilities and Parish Hall
Define Building Cleaning Standards	Check list have be distributed and are coming in to create data
Upgraded Equipment	More new equipment has been purchased and has helped with maintaining the floors and is more ergonomic for the employees.

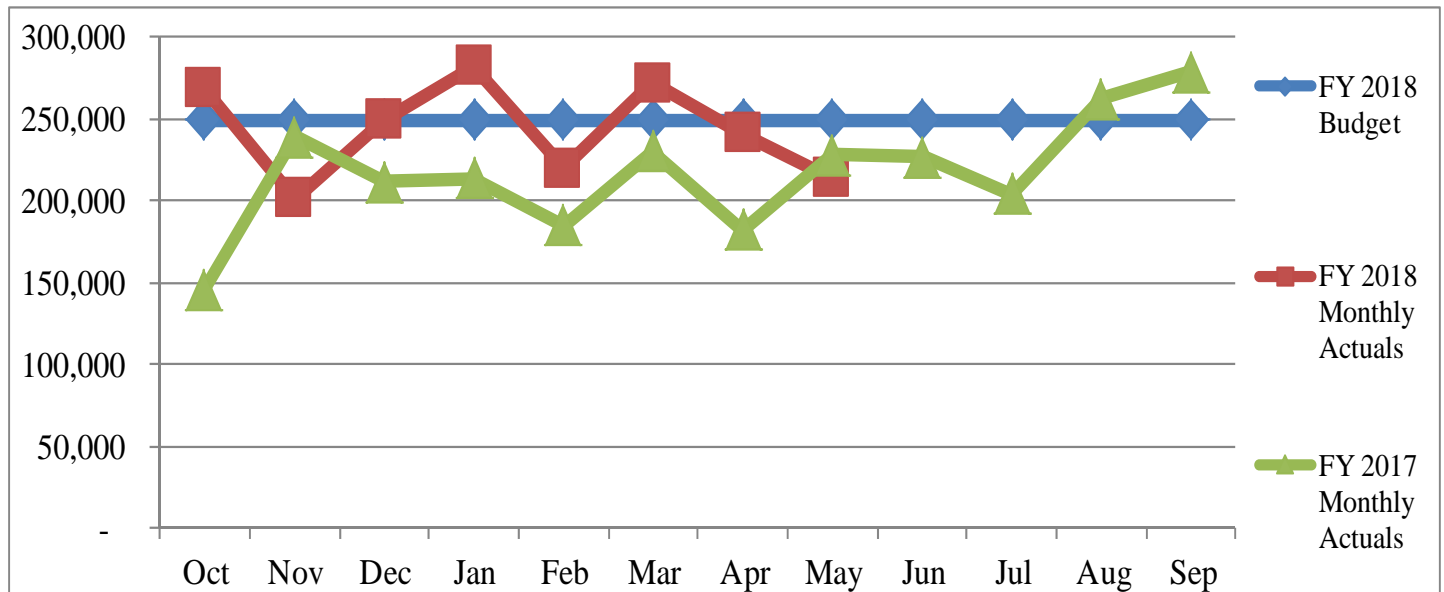




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Facilities Department



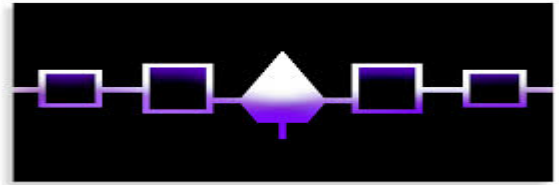
Program Alignment Summary

Alignment	Description	Completed
Committing to building a Responsible Nation	Working with Oneida Fire Department to schedule building tours and install Knox boxes for emergency access to buildings.	Obtained list of priority buildings. Purchasing of Knox boxes in process.
Committing to building a Responsible Nation	Scheduling building inspections for commercial buildings to be completed throughout the year.	6 buildings completed to date and follow up with work orders is in process to address any issues identified.





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Facilities Department Work Orders Completed 1st Quarter: 648

Completed Work Orders

April 2018	May 2018	June 2018
246	371	295

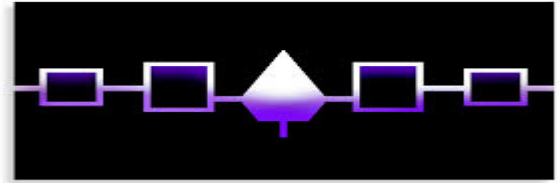
Initiatives and Projects

- ◆ NHC LED lighting on 2nd floor
- ◆ CEC LED lighting and drop ceiling installed
- ◆ Annual Pow-wow Electrical set up
- ◆ Assist with LPGA tent display installation
- ◆ Emergency Lighting at Land Management
- ◆ SSB computer Lab electrical installation
- ◆ Construct sheds for Early Headstart and Four Paths
- ◆ Automotive and Custodial Inventory system to ARCHIBUS
- ◆ Budget pricing for FY2019 capital expenditures
- ◆ Update Skenandoah access system
- ◆ Assisting with Early Head Start CIP Addition Project
- ◆ Work on ADA modifications for Turtle School restrooms
- ◆ Assist Zoning with plan reviews and HVAC inspections
- ◆ Electrical install for handicap doors at the Health Center

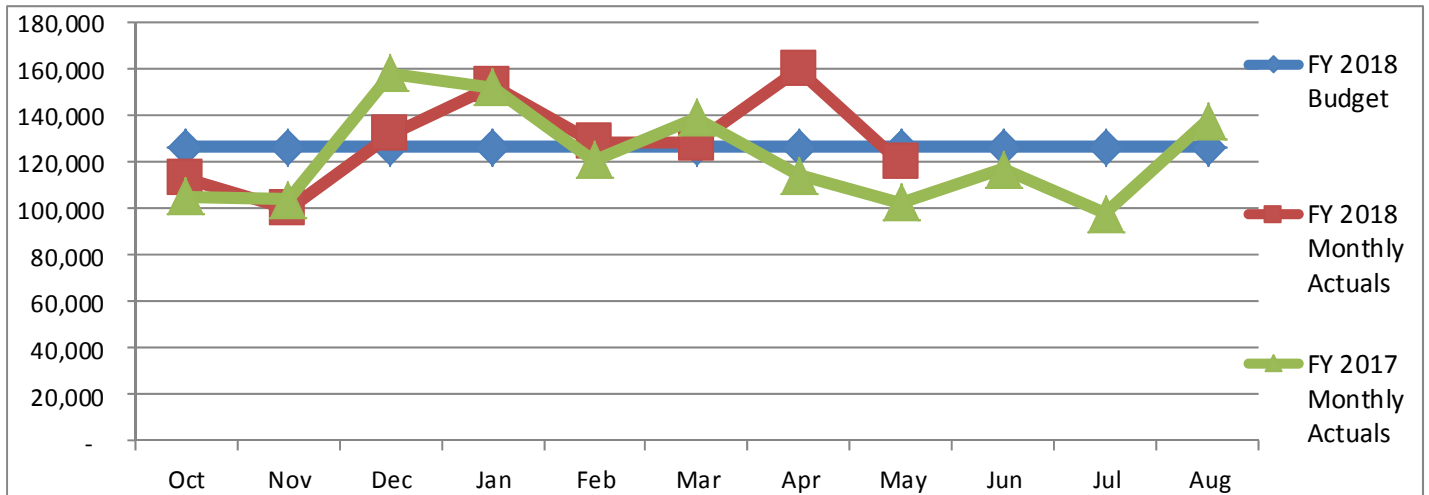




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Grounds Keeping Department



Projects/Services

Project/Services	Status
Work Orders Completed	38
Demolition	Planning and Scheduling
Snow Removal	On-going throughout April, 2018
Equipment	Lawn Mowers

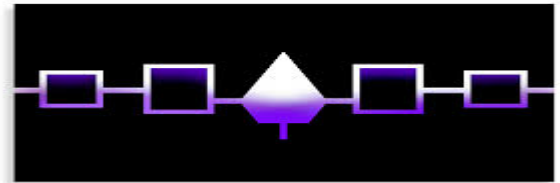
Program Alignment Summary

Alignment	Description	Status
Committing to building a Responsible Nation	Norbert Hill Center	Replace damaged and dead landscaping plants.
	Football Field	Re-sodded
Committing to building a Responsible Nation	Trucking	Assisted with gravel delivery

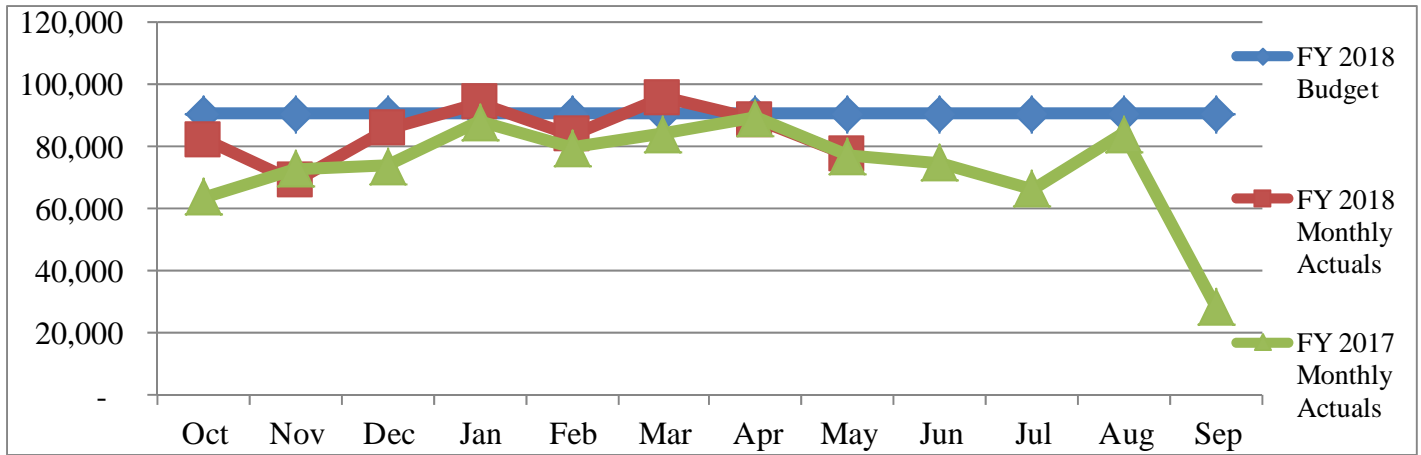




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Utilities Department



Services Provided

	1 st QTR	2 nd QTR	3 rd QTR	4 th QTR
Work Orders Complete	72	68	76	
Locate Requests-Diggers Hotline	127	44	188	
Septic Pumping	128	148	236	
Non Payment Disconnections (April 1 st - October 31 st only)	0	0	5	
Garnishment Action 1 st Notice		31	17	
Garnishment Action 2 nd Notice		7	15	
Garnishment Action 3 rd notice and Kali Posting			15	
Disconnection Notice Letters-sent UPS		50	57	

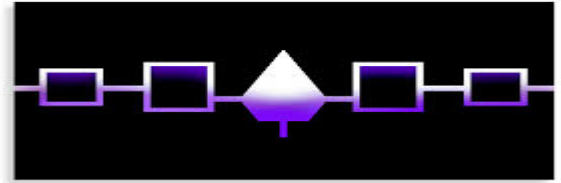
Program Alignment Summary

Alignment	Description	Completed
Committing to building a Responsible Nation	Public Water Legal Mandate/ Regulatory Compliance	EPA Required sampling and testing were completed weekly and all results were in compliance with EPA Standards and regulations for Oneida Nation's Public Water and Wastewater distribution systems





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Utilities Department

Other Statics

Water Customers Total:	661	Sewer Customers Total:	586
Residential	608	Residential	535
Commercial	18	Commercial	19
Internal Public Gov't	35	Internal Public Gov't	32

Refuse/Recycling customers - 976

Lift Stations – 13

Grinder Pumps - 2

Pump Houses - 5

WWTP - 1

Sandhill Circle Wastewater Plant-1 Sandfilter

Site 1 & 2 Water Booster Station – 1 that serves Site 2

Rolling Hills Water Tower

Hwy 54 Water Tower

Utilities Department Projects

Community Wells, Pumphouses and Water Main Loop- IHS Project BE-12-G87-Pilot test complete, waiting on Lab results from test.

Water Loss Mitigation-IHS Project BE-15-164—Project is complete with only 1 leak found. Utility Department will make the repair in the Trailer Court.

I & I Study (Infiltration and Inflow) IHS Project BE-15-J62—Spot repair and additional lateral televising will be completed in July, 2018.

Hwy 54 Water Cap Ex Painting Project - Completed

IHS Septic Inspection Project—April 2018 We began Septic Inspections through IHS with Wells & Septic. 78 of those inspections have been completed this Qtr.



Oneida Business Committee Agenda Request

1. Meeting Date Requested: 7 / 25 / 18

2. General Information:

Session: Open Executive - See instructions for the applicable laws, then choose one:

Agenda Header:

Accept as Information only

Action - please describe:

Community & Economic Development Division 3rd Quarter Report.

3. Supporting Materials

Report Resolution Contract

Other:

1.

3.

2.

4.

Business Committee signature required

4. Budget Information

Budgeted - Tribal Contribution

Budgeted - Grant Funded

Unbudgeted

5. Submission

Authorized Sponsor / Liaison:

Primary Requestor/Submitter:

Submitted by: Grace Koehler, Executive Assistant

Your Name, Title / Dept. or Tribal Member

Additional Requestor:

Name, Title / Dept.

Additional Requestor:

Name, Title / Dept.

Oneida Business Committee Agenda Request

6. Cover Memo:

Describe the purpose, background/history, and action requested:

FY18 3rd Quarter Report for the Community & Economic Development Division.

- 1) Save a copy of this form for your records.
- 2) Print this form as a *.pdf *OR* print and scan this form in as *.pdf.
- 3) E-mail this form and all supporting materials in a **SINGLE** *.pdf file to: BC_Agenda_Requests@oneidanation.org



Community & Economic Development Division

**Troy D. Parr, AIA
Division Director**

**Fiscal Year 2018 - Third Quarter Report
April, May & June 2018**

Revised: 7/17/18



Community & Economic Development Division

This information reported is for the 3rd Quarter of the Fiscal Year 2018 April, May & June.

ONEIDA

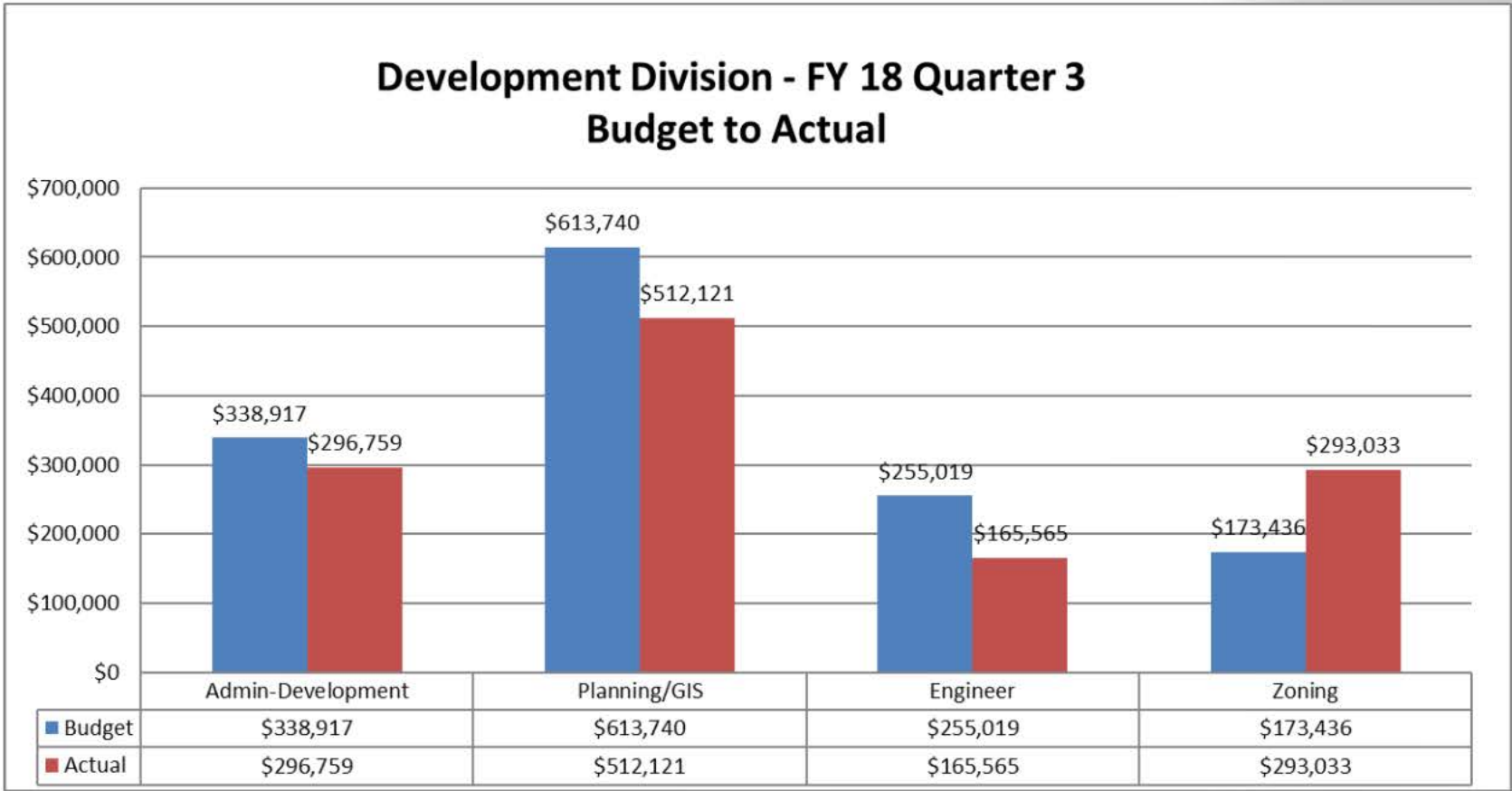
Department	Budget	Actual	Variance	%
Administration-Dev.	\$338,917	\$296,759	\$42,158	12.44%
Planning	\$613,740	\$512,121	\$101,619	16.56%
Engineering	\$255,019	\$165,565	\$89,454	35.08%
Zoning	\$173,436	\$293,033	-\$119,597	-68.96%
Total FY18	\$1,381,112	\$1,267,478	\$113,634	8.97%



FY 18 (3rd Quarter)

For April, May & June

**Development Division - FY 18 Quarter 3
Budget to Actual**



**FY 18 (3rd Quarter)**

For April, May & June

Variance explanation

- CEDD Administration savings is directly payroll. The administrative assistant position was vacant for the first quarter of FY18.
- Planning/GLIS savings is mostly in payroll. One planner moved to the Zoning department as Zoning Administrator as part of the new Community and Economic Development Division. The budget positive variance is expected to continue for the rest of the fiscal year and offset the Zoning department negative variance. GLIS personnel is in line with budget.
- Engineering variance due to revenue earned from 4 Paths in FY17 but not reported in the financials in FY18. The revenue earned was \$32,500. 4 Paths project also continued into FY18 for revenue that we did not budget for. 4 Paths opened December 2018. Billable hours also increased during the fiscal year. Notable projects include misc. health center projects for dental and pharmacy. The billing rate also increased by \$5 per hour but was not reflected in the budget for FY18. Engineering has made the adjustments in the FY19 budget.
- Zoning variance due to one planner reassigned to Zoning Administrator. The other position not budgeted for was one part time commercial electrical inspector. We currently has 2 commercial electrical inspectors. The other position payroll expensed is being shared with DPW. Zoning is behind in revenue but will make up the permit revenue in the 4th quarter as this is their busiest quarter.
- Community and Economic Development Division has a positive variance of \$113,634 or 8.97% better than budget. Adjustments have already been made to address our variances in FY19.

Community & Economic Development Division - (Departmental Updates)

Engineering:

We are managing the various CIP, Non-CIP, CHD, and other miscellaneous projects. We provide assistance to the Zoning Department with plan reviews for code compliance. In addition, we help various Tribal Departments with design and construction coordination for minor interior remodel projects. Major projects are identified in listing on next slide.



Early Head Start – Main Entry



Uskah Village Apartments

Paul Witek - Engineering Director/Senior Architect;
James Petitjean – Community Development Area Manager

Community & Economic Development Division - (Departmental Updates)

Engineering (continued):

**Contact Paul Witek
Office: 920-869-4543**

Project No.	Project Title	Budget Compliance	Schedule Compliance
23-005	Residential Home Sites	Within budget	On-schedule
05-005	Health Center Miscellaneous Projects	N/A	On-schedule
05-013	Elder Services/Apartment Improvements	Within budget	On-revised schedule
07-002	SSB Remodeling – Phase V	Within budget	On-revised schedule
07-013	Maple Sugar Camp	Within budget	Complete
13-011	Oneida Nation High School	Not established	Not established
14-002	Cemetery Improvements	Within budget	On-schedule
14-012	Oneida Nation Farms Barn & Manure Pit	Additional Budget needed for next phase	Currently drafting schedule
14-013	Early Head Start Facility	Within budget	On-schedule
15-001	Community Food Enterprise Center	Not established	Not established
15-002	Water Main Loop – Community Wells	Additional Budget needed	Revising schedule
15-003	NHC Remodeling – Phase VIII	Within budget	On-schedule
15-004	Business Park Storm Water	Within budget	On-schedule
15-005	Oneida Fishery Restoration – Phase II	Within budget	Not established
15-006	Solar Electric Deployment	Within budget	Complete
15-008	Tribal Transportation Program – Various Projects	Within budget	On-schedule
16-006	Main Casino Exterior Enhancements	Within budget	On-schedule

Community & Economic Development Division - (Departmental Updates)**Engineering (continued):**

Contact Paul Witek Office: 920-869-4543
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Project No.	Project Title	Budget Compliance	Schedule Compliance
16-007	Mason Street Casino Exterior Enhancements	Within budget	On-schedule
16-008	O.F.F. Facility Improvements	Within budget	On-revised schedule
16-011	Oneida Recreation Complex	Not established	Not established
16-013	OCHC Satellite Pharmacy – AJRCCC	Within budget	Complete
16-014	Tsyunhehkwa Storage/Shelter	Not established	Not established
16-018	Elder Village Cottages – Phase II	Within budget	On-revised schedule
17-005	Residential Development – FG	Within budget	On-schedule
17-007	Uskah Village Apartments – Phase II	Within budget	On-schedule
17-008	Oneida Four Paths	Within budget	Complete
17-013	ONSS – Accessibility Renovations	Within budget	On-revised schedule
17-014	State Farm Grazing Project	Not established	Not established
18-003	Oneida Community Trails – Silver Creek	Within budget	On-schedule
18-004	Elders Memorial	Not established	Not established
18-005	Tsi?niyukwalihot^ Wellness Campus	Not established	Not established
18-006	OCHC Dental Renovation	Within budget	On-schedule
18-008	Maple Leaf West Neighborhood	Not established	Not established
18-009	Uskah Village South Neighborhood	Not established	Not established
18-010	Food Distribution Store Concept	Not established	Not established

Community & Economic Development Division - (Departmental Updates)

Planning Department - Projects

**Contact Susan Doxtator
Office: 920-869-4594**



- **Upper Oneida Transportation** – Planning has met with DPW and Environmental Health and Safety and presented the conceptual plans for development of upper Oneida. Each area provided feedback on the transportation project and first phase for development on the “former” BP sight. Status: Setting up a working session with CDPC to discuss funding for non-transportation related items and next phases for development.
- **Model Housing Initiative** – Planning is working on a small home housing project for single and two-person households. Status: Working session is being scheduled through the Community Development Planning Committee.

Susan Doxtator – Planning/GIS Director;
James Petitjean – Community Development Area Manager

Community & Economic Development Division - (Departmental Updates)**Planning Department - Projects (continued):**

- **Tji?niyukalihota Wellness Campus** - Project is continuing to define program elements and components. Phone discussions with similar facilities in Indian Country will be conducted this month to gain insight into various issues and concerns. Program work is moving ahead, and staff models are being developed.
- **Community Recreation Initiative** – Current activities include facilitating meetings to further define potential candidates for client “Champion” of the project. Community meetings at three sisters Housing location, Site I and Site II neighborhoods level for concerns and issues.
- **Community Food Enterprise and Training Center (Food Center)** - We are working with New Venture Advisors (NVA), a strategy consulting firm specializing in local for system planning and food enterprise development. Part of their primary research is to draft a survey; one will be development for Oneida community members. Versions for producers and food entrepreneurs will be a part of the analysis.

Community & Economic Development Division - (Departmental Updates)

Planning Department - Projects (continued):

- Our goal for this summer is to use the online tool, Survey Monkey, to capture input from the community. This information will be used toward the goals of understanding the type of eatery, culinary training and to quantify food entrepreneurs and type of equipment needed for the feasibility study.
- **Cultural Heritage Video Project** - Working on a project to capture video storytelling from Loretta Metoxen to use for historical markers and other future projects. Subjects include Duck Creek, Railroad, Forest Industry, a historical perspective of everyday life in Oneida and the 200-year celebration of Oneida's arriving from New York.

The Planning Department continues to work with additional project Development and initiatives such as: Hemp Study, Maple Syrup Initiative, Mc Lester Memorial, Roundabouts and HWY 54 & 172 Landscape, Community Art, Oneida Parks and Reservation Beautification, Creative Place making.

Work continues on a revision of the Comprehensive Plan, Vision Oneida and development of an Area Development Plan and Land Use Plan. Status: Ongoing

Community & Economic Development Division - (Departmental Updates)

Geographic Information Systems (GIS):

The GIS department continues to get their systems updated, workflows in place and data collector app for getting field data into the system.

The system will also include higher levels of security to protect sensitive data and control access to that data.

This system will be the hub of our Land Use information. Without the willingness and cooperation from different areas in the organization a project of this size would not have been possible. Data Integration continues, but this is still well underway.

**Contact Susan Doxtator
Office: 920-869-4594**



Susan Doxtator – Planning/GIS Director;
James Petitjean – Community Development Area Manager

Community & Economic Development Division - (Departmental Updates)

Zoning Department

Zoning is currently full staffed.

**Contact Leanne Doxtater
Office: 920-869-4534**

We received a total of 30 permit applications this quarter. Building Permits (26); Land Use Permits (2); Sanitary Permits (2).



We recently hosted a training session On June 19 & 20 the Oneida Zoning Department. The training was conducted by the President of Performance Firestop Ben Urcavich. Selected tribal department heads were invited to send personnel whom they felt would best learn from the training. The following departments were represented at the training, DPW HVAC & Carpentry Depart, Engineering Depart, MIS, Zoning. Ben had offered a full day of his services to review a tribal building with the crew. The plan is to have one member of each department represented attend the review, the building selected was the AJRCCC.

Fire Stopping is part of both the IBC (International Building Code) and NFPA 1 & 101(National Fire Protection Association) which is incorporated by reference in the Building Code of the Oneida Reservation section 603.4 Standards.

Leanne Doxtater – Zoning Administrator/Manager;
James Petitjean – Community Development Area Manager

Community & Economic Development Division - (Departmental Updates)

Zoning Department continued

**Contact Leanne Doxtater
Office: 920-869-4534**

The main principle of fire stopping is to prevent fire from leaving or entering one part of a building to another by sealing all penetrations that pass through a fire rated wall, partition, barrier, floors, ceilings. Fire stopping is only one component of many that make up a complete and effective fire detection, alarm, suppression system, proper fire stopping installation and maintenance protects the Oneida Nations assets and insures the life safety of building occupants. The departments that were invited to the training were identified as most likely to perform this work, approximately forty percent of an inspectors' time is education to either contractors, construction workers or general public doing work themselves.

Projects near completed & completed

- Major upgrade/replacement with main electrical service at Main Casino. New services are up and running.

Leanne Doxtater – Zoning Administrator/Manager;
James Petitjean – Community Development Area Manager

Community & Economic Development Division - (Departmental Updates)

Zoning Department continued

**Contact Leanne Doxtater
Office: 920-869-4534**

- Walmart Grocery Pickup is completed/currently remodeling of Aurora walk in clinic.
- New OHHC Satellite Pharmacy at Anna John's has been given a final inspection and was issued for occupancy.
- Completed new installation of LED fixtures at Oneida Turtle School.
- On June 19 and 20th the department hosted a "Fire Stop" training for members of the Department of Public Works, MIS, Gaming Maintenance and our employees.

Zoning has received 3 property complaints which have been investigated and forwarded for additional enforcement, if required.

***Leanne Doxtater – Zoning Administrator/Manager;
James Petitjean – Community Development Area Manager***

Community & Economic Development Division - (Departmental Updates)

**Contact James Petitjean
Office: 920-869-4574**

Transportation Planning

- Work was complete on Water Circle Place and Red Willow Parkway on June 15, 2018 in time for the farmers market.
- Scope of work included mill and overlay/pulverize existing roadways, grading, storm sewer, curb and gutter and new pavement on Red Willow Parkway 1,225 LF and Water Circle Place 1,700 LF.



James Petitjean – Transportation Planner/TTP Program Administrator
Troy D. Parr, AIA – Division Director

XIV. GENERAL TRIBAL COUNCIL

This section of the agenda contains information for Tribal Members only. Please visit the Business Committee Support Office on the second floor of the Norbert Hill Center with Tribal I.D. to obtain full packet materials.

Materials may also be obtained after logging into the Tribal Members only portal at <https://oneida-nsn.gov/members-only/gtcportal/bc-meeting-materials-for-members-only/>

For any questions, please call the Business Committee Support Office at (920)869-4364 or send an email to TribalSecretary@oneidanation.org. Thank you.

LV. EXECUTIVE SESSION

This section of the agenda contains items held in executive session pursuant to the Open Records and Open Meetings Law.