

# Oneida Business Committee



**Executive Session**  
**8:30 a.m. Tuesday, March 13, 2018**  
**Executive Conference Room, 2nd floor, Norbert Hill Center**

**Regular Meeting**  
**8:30 a.m. Wednesday, March 14, 2018**  
**BC Conference Room, 2nd floor, Norbert Hill Center**

## Agenda

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*To get a copy of the agenda, go to: [oneida-nsn.gov/government/business-committee/agendas-packets/](http://oneida-nsn.gov/government/business-committee/agendas-packets/)*

### **I. CALL TO ORDER AND ROLL CALL**

### **II. OPENING**

### **III. ADOPT THE AGENDA**

### **IV. OATHS OF OFFICE**

- A. Pardon and Forgiveness Screening Committee** – Donna Richmond
- B. Southeastern Oneida Tribal Services Advisory Board** –Kathryn LaRoque, Kim Reyes

### **V. MINUTES**

- A. Approve February 28, 2018, regular meeting minutes**  
Sponsor: Lisa Summers, Secretary

### **VI. RESOLUTIONS**

- A. Adopt resolution entitled Amendment of resolution # BC-10-16-84-A; Responsibility for Tribal Identification Cards**  
Liaison: Kirby Metoxen  
Requested by: Susan White, Trust Enrollment Director
- B. Adopt resolution entitled FY 2018 Coordinated Tribal Assistance Solicitation (CTAS) Grant**  
Sponsor: Joanie Buckley, Division Director/Internal Services
- C. Adopt resolution entitled Delegated Authority to Oneida Public Transit Manager for Federal and State Grant Funding**  
Sponsor: George Skenandore, Division Director/Governmental Services

- D. Adopt resolution entitled Amending Resolution # BC-09-27-17-I, Strategic Workforce Planning – Budget – Implementation for Oneida Nation**  
Sponsor: Jo Anne House, Chief Counsel

## **VII. STANDING COMMITTEES**

- A. Community Development Planning Committee** *(No Requested Action)*

**B. Finance Committee**

Chair: Trish King, Treasurer

- 1. Approve March 5, 2018, Finance Committee meeting minutes**

**C. Legislative Operating Committee**

Chair: David P. Jordan, Councilman

- 1. Accept February 21, 2018, Legislative Operating Committee meeting minutes**
- 2. Accept Oneida Business Committee Meetings law six-month review**

- D. Quality of Life Committee** *(No Requested Action)*

## **VIII. APPOINTMENTS** *(No Requested Action)*

## **IX. TABLED BUSINESS** *(No Requested Action)*

## **X. UNFINISHED BUSINESS**

- A. Accept Oneida Land Commission FY-2018 1<sup>st</sup> quarter report**

Liaison: Trish King, Treasurer

Requested by: Rae Skenandore, Chair/Oneida Land Commission

*EXCERPT FROM MARCH 1, 2018: Motion by David P. to defer the Oneida Land Commission FY-2018 1st quarter report to the March 14, 2018, regular Business Committee meeting, seconded by Jennifer Webster. Motion carried unanimously.*

## **XI. NEW BUSINESS**

- A. Approve Deputization agreement between the Oneida Nation and the Outagamie County Sheriff – file # 2018-0104**

Liaison: Lisa Summers, Secretary

Requested by: Richard Van Boxtel, Chief of Police

- B. Approve Deputization agreement between the Oneida Nation and the Brown County Sheriff – file # 2018-0071**

Liaison: Lisa Summers, Secretary

Requested by: Richard Van Boxtel, Chief of Police

**XII. TRAVEL****A. TRAVEL REQUESTS**

1. **Approve travel request – Secretary Lisa Summers – Tribal Caucus and Inter-Tribal Criminal Justice Council meetings – Wisconsin Dells, WI – March 21-22, 2018**
2. **Enter e-poll results into the record in accordance with OBC SOP entitled Conducting Electronic Voting:**  
Sponsor: Lisa Summers, Secretary
  - a) **Approved travel request – Treasurer Trish King – 11<sup>th</sup> Annual Tribal Casino & Hotel Development Conference – Temecula, CA – March 25-28, 2018**

**XIII. OPERATIONAL REPORTS *(No Requested Action)*****XIV. GENERAL TRIBAL COUNCIL *(To obtain a copy of Members Only materials, visit the BC Support Office, 2nd floor, Norbert Hill Center and present Tribal I.D. card or go to <https://goo.gl/uLp2jE>)***

- A. Schedule 2018 Semi-annual GTC meeting**  
Sponsor: Lisa Summers, Secretary
- B. Approve two (2) actions regarding FY-2019 Budget**  
Sponsor: Trish King, Treasurer

**XV. EXECUTIVE SESSION *(Scheduled times are subject to change)*****A. REPORTS**

1. **Accept Chief Counsel report – Jo Anne House, Chief Counsel**

**B. STANDING ITEMS**

1. **Land Claims Strategy**
  - a) **Accept Land Claims update as information**
2. **Oneida Golf Enterprise Corporation – Ladies Professional Golf Association *(No Requested Action)***

**C. AUDIT COMMITTEE *(No Requested Action)*****D. TABLED BUSINESS *(No Requested Action)***

**E. UNFINISHED BUSINESS****1. Accept close-out report regarding complaint # 2017-DR11-01 (Not submitted)**

Sponsors: Brandon Stevens, Vice-Chairman; Jennifer Webster, Councilwoman

*EXCERPT FROM DECEMBER 27, 2017: Motion by Kirby Metoxen to defer the follow-up or close-out report regarding Complaint # 2017-DR11-01 for thirty (30) days, seconded by Ernie Stevens III. Motion carried unanimously.*

*EXCERPT FROM NOVEMBER 30, 2017: Motion by Lisa Summers to defer the follow-up regarding complaint # 2017-DR11-01 for thirty (30) days, seconded by Jennifer Webster. Motion carried unanimously.*

*EXCERPT FROM SEPTEMBER 13, 2017: Motion by Lisa Summers to defer the follow-up regarding complaint # 2017-DR11-01 for thirty (30) days, seconded by Trish King. Motion carried unanimously.*

*EXCERPT FROM AUGUST 9, 2017: Motion by David Jordan to assign OBC members Brandon Stevens and Jennifer Webster for follow-up; and for this item to be brought to the September 13, 2017, regular Business Committee meeting, seconded by Trish King. Motion carried unanimously.*

*EXCERPT FROM JULY 27, 2017: (Reconvened from July 26, 2017) Motion by Jennifer Webster to direct Vice-Chairwoman Melinda J. Danforth to complete the follow-up on behalf of the OBC Officers; and to direct that the report from Comprehensive Health be due at the August 9, 2017, regular Business Committee meeting, seconded by David Jordan. Motion carried unanimously.*

*EXCERPT FROM JULY 12, 2017: Motion by Motion by Jennifer Webster to defer this item to the Oneida Business Committee Officers for follow up with the Comprehensive Health Operations Division Director; and for a report to be brought back to the July 26, 2017, regular Business Committee meeting, seconded by Fawn Billie. Motion carried unanimously.*

**2. Accept Community and Economic Development Division FY-2018 1<sup>st</sup> quarter executive report – Troy Parr, Division Director/Community and Economic Development**

*EXCERPT FROM FEBRUARY 28, 2018: Motion by Lisa Summers to defer the Community and Economic Development Division FY-2018 1st quarter executive report to the March 14, 2018, regular Business Committee meeting agenda, seconded by Ernie Stevens III. Motion carried unanimously.*

**3. Accept Public Works Division FY-2018 1<sup>st</sup> quarter executive report – Jacque Boyle, Interim Division Director/Development**

*EXCERPT FROM FEBRUARY 28, 2018: Motion by Lisa Summers to defer the Public Works Division FY-2018 1st quarter executive report to the March 14, 2018, regular Business Committee meeting agenda, seconded by Ernie Stevens III. Motion carried unanimously.*

**F. NEW BUSINESS****1. Review complaint 2018-DR11-01 (9:00 a.m. – 9:30 a.m.)**

Sponsor: Lisa Summers, Secretary

**2. Adopt resolution entitled Revenue Allocation Plan FY 2018 (2:30 p.m.)**

Liaison: Kirby Metoxen

Requested by: Susan White, Trust Enrollment Director

**3. Review Employee Services Building staff relocation report (1:30 p.m.)**

Sponsor: Louise Cornelius, Gaming General Manager

4. **Review Thornberry Creek at Oneida operational position and determine next steps regarding operational capital contribution request**  
Liaison: Trish King, Treasurer  
Requested by: Josh Doxtator, Chief Operating Officer/Oneida Golf Enterprise Corporation
5. **Approve Family Court Judge Robert Collins II judge contract – file # 2018-0256**  
Sponsor: Jennifer Webster, Councilwoman
6. **Accept update regarding Agricultural System Structure project (11:00 a.m.)**  
Sponsor: Pat Pelky, Division Director/Environmental, Health, Safety, & Land
7. **Accept due diligence report regarding Innovative Technologies Supply and approve the recommendation (10:30 a.m.)**  
Sponsor: Troy Parr, Division Director/Community and Economic Development
8. **Review USDOT Partnership Agreement – file # 2018-0267**  
Sponsor: David P. Jordan, Councilman
9. **Review complaint 2018-DR04-01 (9:30 a.m. –10:00 a.m.)**  
Sponsor: Lisa Summers, Secretary
10. **Review complaint 2018-DR09-01 (10:00 a.m. –10:30 a.m.)**  
Sponsor: Lisa Summers, Secretary

## II. ADJOURN

Posted on the Oneida Nation's official website, [www.oneida-nsn.gov](http://www.oneida-nsn.gov), at 2:00 p.m., Friday, March 9, 2018, pursuant to the Open Records and Open Meetings Law, section 107.14.

The meeting packet of the open session materials for this meeting is available by going to the Oneida Nation's official website at: <https://oneida-nsn.gov/government/business-committee/agendas-packets/>

For information about this meeting, please call the Business Committee Support Office at (920) 869-4364 or (800) 236-2214.

### Oneida Business Committee Agenda Request

1. Meeting Date Requested: 03 / 14 / 18

**2. General Information:**

Session:  Open  Executive - See instructions for the applicable laws, then choose one:

Agenda Header:

Accept as Information only

Action - please describe:

Administer Oath of Office to Donna Richmond for the Pardon and Forgiveness Screening Committee.

**3. Supporting Materials**

Report  Resolution  Contract

Other:

1.

3.

2.

4.

Business Committee signature required

**4. Budget Information**

Budgeted - Tribal Contribution  Budgeted - Grant Funded  Unbudgeted

**5. Submission**

Authorized Sponsor / Liaison:

Primary Requestor/Submitter: Brooke Doxtator, BCC Supervisor  
Your Name, Title / Dept. or Tribal Member

Additional Requestor: \_\_\_\_\_  
Name, Title / Dept.

Additional Requestor: \_\_\_\_\_  
Name, Title / Dept.

## Oneida Business Committee Agenda Request

### 6. Cover Memo:

Describe the purpose, background/history, and action requested:

On February 14, 2018 the Oneida Business Committee appointed Donna Richmond to the Pardon and Forgiveness Screening Committee.

Donna was scheduled to take her oath at the February 28, 2018 BC Meeting, but she arrived after the oaths were administered.

- 1) Save a copy of this form for your records.
- 2) Print this form as a \*.pdf *OR* print and scan this form in as \*.pdf.
- 3) E-mail this form and all supporting materials in a **SINGLE** \*.pdf file to: [BC\\_Agenda\\_Requests@oneidanation.org](mailto:BC_Agenda_Requests@oneidanation.org)

### Oneida Business Committee Agenda Request

1. Meeting Date Requested: 03 / 14 / 18

2. General Information:

Session:  Open  Executive - See instructions for the applicable laws, then choose one:

Agenda Header:

Accept as Information only

Action - please describe:

Administer Oath of Office to Kim Reyes and Kathryn LaRoque for the Southeastern Wisconsin Oneida Tribal Services Advisory Board.

3. Supporting Materials

Report  Resolution  Contract

Other:

1.

3.

2.

4.

Business Committee signature required

4. Budget Information

Budgeted - Tribal Contribution  Budgeted - Grant Funded  Unbudgeted

5. Submission

Authorized Sponsor / Liaison:

Primary Requestor/Submitter: Brooke Doxtator, BCC Supervisor  
Your Name, Title / Dept. or Tribal Member

Additional Requestor: \_\_\_\_\_  
Name, Title / Dept.

Additional Requestor: \_\_\_\_\_  
Name, Title / Dept.



## Oneida Business Committee Agenda Request

### 6. Cover Memo:

Describe the purpose, background/history, and action requested:

On December 27, 2018 the Oneida Business Committee appointed Kim Reyes to the Southeastern Wisconsin Oneida Tribal Services Advisory Board.

On February 14, 2018 the Oneida Business Committee appointed Kathryn LaRoque to the Southeastern Wisconsin Oneida Tribal Services Advisory Board.

Kim was scheduled to take her oath at the February 28, 2018 BC Meeting, but made arrangements to reschedule due to personal reasons that made her unavailable.

Kathryn was scheduled to take her oath at the February 28, 2018 BC Meeting, per phone call she confirmed she would video conference in from SEOTS, but was a no show.

1) Save a copy of this form for your records.

2) Print this form as a \*.pdf OR print and scan this form in as \*.pdf.

3) E-mail this form and all supporting materials in a **SINGLE** \*.pdf file to: BC\_Agenda\_Requests@oneidanation.org

### Oneida Business Committee Agenda Request

1. Meeting Date Requested: 03 / 14 / 18

2. General Information:

Session:  Open  Executive - See instructions for the applicable laws, then choose one:

Agenda Header:

Accept as Information only

Action - please describe:

Approve February 28, 2018, regular meeting minutes

3. Supporting Materials

Report  Resolution  Contract

Other:

- 1.
- 2.
- 3.
- 4.

Business Committee signature required

4. Budget Information

Budgeted - Tribal Contribution  Budgeted - Grant Funded  Unbudgeted

5. Submission

Authorized Sponsor / Liaison:

Primary Requestor/Submitter: Lisa Liggins, Info. Mgmt. Spec./BC Support Office  
Your Name, Title / Dept. or Tribal Member

Additional Requestor: \_\_\_\_\_  
Name, Title / Dept.

Additional Requestor: \_\_\_\_\_  
Name, Title / Dept.

**DRAFT****Oneida Business Committee****Executive Session****8:30 a.m. Tuesday, February 27, 2018****Executive Conference Room, 2nd floor, Norbert Hill Center****Regular Meeting****8:30 a.m. Wednesday, February 28, 2018****BC Conference Room, 2nd floor, Norbert Hill Center****Minutes-Draft****EXECUTIVE SESSION**

**Present:** Chairman Tehassi Hill, Vice-Chairman Brandon Stevens, Treasurer Trish King, Council members: Daniel Guzman King, David P. Jordan, Councilman Kirby Metoxen, Ernie Stevens III, Jennifer Webster;

**Not Present:** Secretary Lisa Summers;

**Arrived at:** ;

**Others present:** Jo Anne House, Lisa Liggins, Larry Barton, Laura Laitinen-Warren, Jeff Bowman, Jeff House, John Breuninger, Pete King III, Steve Ninham, Bob Barton, Justin Fox, Josh Doxtator, Kelly McAnally, Teo Sodeman, Dr. Ravinder Vir, Joanie Buckley, James Sommerfeldt, Tamara Vanschyndel, Rich VanBoxtel, Josephine Skenandore, Roland Couture;

**REGULAR MEETING**

**Present:** Chairman Tehassi Hill, Vice-Chairman Brandon Stevens, Secretary Lisa Summers, Treasurer Trish King, Council members: David P. Jordan, Councilman Kirby Metoxen, Ernie Stevens III, Jennifer Webster;

**Not Present:** Councilman Daniel Guzman King;

**Arrived at:** ;

**Others present:** Jo Anne House, Lisa Liggins, Larry Barton, Jessica Wallenfang, Gerald L. Hill, Raeann Skenandore, Chad Hendricks, Mary Ann Hendricks, Richard Elm-Hill, Cheryl Stevens, Bonnie Pigman, Karen Smith, Jen Falck, Matt W. Denny, Ralinda Ninham-Lamberies, Mike Troge, Susan White, Pat Pelky, Bridget John, Dale Webster, Carol Silva, Eric Boulanger, Ron King Jr., Latsiklanunha Hill, Delia Smith, Jodie Skenandore, Jamie Stevens, Tami Hill, Chris J. Cornelius;

**I. CALL TO ORDER AND ROLL CALL** by Chairman Tehassi Hill at 8:31 a.m.

For the record: Councilman Daniel Guzman King is out on approved travel at the 1st Annual Anishinaabe Hemp Conference in Callaway, MN.

**II. OPENING** by Chairman Tehassi Hill**III. ADOPT THE AGENDA (00:03:44)**

Motion by Brandon Stevens to adopt the agenda with the noted change [under item IV.D., correct "Jodi" to "Jodie"], seconded by David P. Jordan. Motion carried unanimously:

Ayes: David P. Jordan, Trish King, Kirby Metoxen, Brandon Stevens, Ernie Stevens III, Lisa Summers, Jennifer Webster

Not Present: Daniel Guzman King

**DRAFT**

- IV. OATHS OF OFFICE** administered by Chief Judge Gerald L. Hill for item A. and Secretary Lisa Summers for items B. through F. **(00:04:25)**
- A. Judiciary - Court of Appeals** – Chad Hendricks
  - B. Oneida Community Library Board** – Emily Johnson (*not present*), Bridget John
  - C. Oneida Nation Veteran Affairs Committee** – Dale Webster
  - D. Pardon and Forgiveness Screening Committee** – Donna Richmond (*not present*), Carol Silva, Eric Boulanger, Ron King Jr., Latsiklanunha Hill, Delia Smith, Jodie Skenandore, Jamie Stevens
  - E. Oneida Pow-wow Committee** – Tonya Webster, Kalene White
  - F. Southeastern Oneida Tribal Services Advisory Board** – Lloyd Ninham, Kathryn LaRoque (*not present*), Kim Reyes (*not present*)

**V. MINUTES**

- A. Approve February 14, 2018, regular meeting minutes (00:12:37)**  
Sponsor: Lisa Summers, Secretary

Motion by David P. Jordan to approve the February 14, 2018, regular meeting minutes, seconded by Jennifer Webster. Motion carried with one abstention:

Ayes:	David P. Jordan, Trish King, Kirby Metoxen, Brandon Stevens, Ernie Stevens III, Jennifer Webster
Abstained:	Lisa Summers
Not Present:	Daniel Guzman King

**VI. RESOLUTIONS**

- A. Adopt resolution entitled Designate Representative on the Midwest Tribal Energy Resources Association Board (00:13:10)**  
Sponsor: Pat Pelky, Division Director/Environmental, Health, Safety, and Land

Motion by Lisa Summers to adopt resolution 02-28-18-A Designate Representative on the Midwest Tribal Energy Resources Association Board, seconded by Kirby Metoxen. Motion carried unanimously:

Ayes:	David P. Jordan, Trish King, Kirby Metoxen, Brandon Stevens, Ernie Stevens III, Lisa Summers, Jennifer Webster
Not Present:	Daniel Guzman King

**DRAFT****B. Adopt resolution entitled Extension of Time for Implementation of Budget Management and Control Act (00:15:22); (01:08:53)**

Sponsor: Trish King, Treasurer

Motion by Lisa Summers to defer this item until a revised resolution is ready for consideration later today, seconded by Jennifer Webster. Motion carried unanimously:

Ayes: David P. Jordan, Trish King, Kirby Metoxen, Brandon Stevens, Ernie Stevens III, Lisa Summers, Jennifer Webster

Not Present: Daniel Guzman King

Motion by Lisa Summers to adopt resolution 02-28-18-C Extension of time for implementation of Budget Management and Control Act, as revised<sup>1</sup>, seconded by Jennifer Webster. Motion carried unanimously:

Ayes: David P. Jordan, Trish King, Kirby Metoxen, Brandon Stevens, Ernie Stevens III, Lisa Summers, Jennifer Webster

Not Present: Daniel Guzman King

**C. Adopt resolution entitled Delegation of Purchasing and Sign Off Authority to the Oneida Youth Leadership Institute (OYLI) (00:34:02)**

Sponsor: Richard Elm-Hill, Chairman/OYLI Board

Motion by Lisa Summers to adopt resolution 02-28-18-B Delegation of Purchasing and Sign Off Authority to the Oneida Youth Leadership Institute (OYLI), seconded by Brandon Stevens. Motion carried unanimously:

Ayes: David P. Jordan, Trish King, Kirby Metoxen, Brandon Stevens, Ernie Stevens III, Lisa Summers, Jennifer Webster

Not Present: Daniel Guzman King

**VII. STANDING COMMITTEES****A. Community Development Planning Committee**

Chair: Ernie Stevens III, Councilman

**1. Accept January 4, 2018, Community Development Planning Committee meeting minutes (00:37:18)**

Motion by Jennifer Webster to accept the January 4, 2018, Community Development Planning Committee meeting minutes, seconded by David P. Jordan. Motion carried unanimously:

Ayes: David P. Jordan, Trish King, Kirby Metoxen, Brandon Stevens, Ernie Stevens III, Lisa Summers, Jennifer Webster

Not Present: Daniel Guzman King

**B. Finance Committee**

Chair: Trish King, Treasurer

**1. Approve February 19, 2018, Finance Committee meeting minutes (00:37:45)**

Motion by David P. Jordan to approve the February 19, 2018, Finance Committee meeting minutes, seconded by Kirby Metoxen. Motion carried with two abstentions:

Ayes: David P. Jordan, Trish King, Kirby Metoxen, Brandon Stevens, Ernie Stevens III

Abstained: Lisa Summers, Jennifer Webster

Not Present: Daniel Guzman King

<sup>1</sup> Secretary Summers noted that "Law" in the last resolve of the draft resolution should be "law", with a lowercase "l", in the adopted resolution.

**DRAFT****C. Legislative Operating Committee**

Chair: David P. Jordan, Councilman

**1. Accept February 7, 2018, Legislative Operating Committee meeting minutes (00:38:13)**

Motion by Trish King to accept the February 7, 2018, Legislative Operating Committee meeting minutes, seconded by David P. Jordan. Motion carried unanimously:

Ayes: David P. Jordan, Trish King, Kirby Metoxen, Brandon Stevens, Ernie Stevens III, Lisa Summers, Jennifer Webster

Not Present: Daniel Guzman King

**D. Quality of Life Committee**

Chair: Brandon Stevens, Vice-Chairman

**1. Accept January 11, 2018, Quality of Life meeting minutes (00:38:40)**

Motion by David P. Jordan to accept the January 11, 2018, Quality of Life meeting minutes, seconded by Jennifer Webster. Motion carried unanimously:

Ayes: David P. Jordan, Trish King, Kirby Metoxen, Brandon Stevens, Ernie Stevens III, Lisa Summers, Jennifer Webster

Not Present: Daniel Guzman King

**VIII. APPOINTMENTS (No Requested Action)****IX. TABLED BUSINESS (No Requested Action)****X. UNFINISHED BUSINESS (No Requested Action)****XI. NEW BUSINESS**

*Secretary Summers departs at 9:09 a.m.*

**A. Review Blackjack rules of play and determine appropriate next steps (00:39:02)**

Liaison: Kirby Metoxen, Councilman

Requested by: Matthew W. Denny, Chairman/Oneida Gaming Commission

Motion by Jennifer Webster to accept notice of amendments to Blackjack Rules of Play approved by the Oneida Gaming Commission on February 12, 2018, and direct notice to the Oneida Gaming Commission there are no requested revisions under section 501.6-14(d), seconded by David P. Jordan. Motion carried unanimously:

Ayes: David P. Jordan, Trish King, Kirby Metoxen, Brandon Stevens, Ernie Stevens III, Jennifer Webster

Not Present: Daniel Guzman King, Lisa Summers

**DRAFT****B. Approve limited waiver of sovereign immunity – Recreonics, Inc. credit application – file # 2018-0138 (00:40:00)**

Sponsor: George Skenandore, Division Director/Governmental Services

Motion by David P. Jordan to approve a limited waiver of sovereign immunity for the Recreonics, Inc. credit application – file # 2018-0138, seconded by Kirby Metoxen. Motion carried unanimously:

Ayes: David P. Jordan, Trish King, Kirby Metoxen, Brandon Stevens, Ernie Stevens III, Jennifer Webster

Not Present: Daniel Guzman King, Lisa Summers

**XII. TRAVEL****A. TRAVEL REQUESTS****1. Approve travel request – Gaming General Manager and four (4) staff – 2018 Nation Indian Gaming Association (NIGA) Trade Show – Las Vegas, NV – April 16-21, 2018 (00:41:04)**

Sponsor: Louise Cornelius, General Manager/Gaming

Motion by David P. Jordan to approve the travel request for the Gaming General Manager and four (4) staff to attend the 2018 Nation Indian Gaming Association (NIGA) Trade Show – Las Vegas, NV – April 16-21, 2018, seconded by Ernie Stevens III. Motion carried unanimously:

Ayes: David P. Jordan, Trish King, Kirby Metoxen, Brandon Stevens, Ernie Stevens III, Jennifer Webster

Not Present: Daniel Guzman King, Lisa Summers

**2. Approve travel request – Councilman Guzman King – Region 5 HHS Tribal Consolation – Hinkley, MN – May 1-4, 2018 (00:41:38)**

Motion by David P. Jordan to approve the travel request for Councilman Guzman King to attend the Region 5 HHS Tribal Consolation – Hinkley, MN – May 1-4, 2018, seconded by Jennifer Webster. Motion carried unanimously:

Ayes: David P. Jordan, Trish King, Kirby Metoxen, Brandon Stevens, Ernie Stevens III, Jennifer Webster

Not Present: Daniel Guzman King, Lisa Summers

**3. Approve travel request – Councilwoman Webster – Indian Health Care Improvement Fund (IHCIF) Workgroup Meeting – Phoenix, AZ (March 12-15, 2018) and Denver, CO (April 10-14, 2018) (00:42:04)**

Motion by David P. Jordan to approve the travel request for Councilwoman Webster to attend the Indian Health Care Improvement Fund (IHCIF) Workgroup meeting – Denver, CO (April 10-14, 2018) and Denver, CO (May 16-19, 2018), seconded by Kirby Metoxen. Motion carried with one abstention:

Ayes: David P. Jordan, Trish King, Kirby Metoxen, Brandon Stevens, Ernie Stevens III

Abstained: Jennifer Webster

Not Present: Daniel Guzman King, Lisa Summers

*Secretary Summers returns at 9:14 a.m.*

**DRAFT****4. Approve travel request – Councilmen Stevens and Guzman King – 2018 Tribal Environmental Program Management Conference – Chicago, IL – March 19-22, 2018 (00:43:30)**

Motion by David P. Jordan to approve the travel request for Councilmen Stevens and Guzman King to attend the 2018 Tribal Environmental Program Management Conference – Chicago, IL – March 19-22, 2018, seconded by Jennifer Webster. Motion carried with two abstentions:

Ayes: David P. Jordan, Trish King, Kirby Metoxen, Brandon Stevens, Jennifer Webster  
 Abstained: Ernie Stevens III, Lisa Summers  
 Not Present: Daniel Guzman King

**5. Approve travel request – Secretary Summers – 2018 Tribal Self-Governance Annual Conference – Albuquerque, NM – April 21-27, 2018 (00:45:58)**

Motion by Jennifer Webster to approve travel request for Secretary Summers and Councilwoman Webster to attend 2018 Tribal Self-Governance Annual Conference – Albuquerque, NM – April 21-27, 2018, seconded by Kirby Metoxen. Motion carried unanimously:

Ayes: David P. Jordan, Trish King, Kirby Metoxen, Brandon Stevens, Ernie Stevens III, Lisa Summers, Jennifer Webster  
 Not Present: Daniel Guzman King

**6. Enter e-poll results into the record in accordance with OBC SOP entitled Conducting Electronic Voting:**

Sponsor: Lisa Summers, Secretary

**a) Approved travel request – Secretary Summers - 11th Annual Tribal Casino & Hotel Development Conference – Temecula, CA – March 25-28, 2018 (00:50:40)**

Motion by David P. Jordan to enter the e-poll results into the record regarding the approved travel request for Secretary Summer to attend the 11<sup>th</sup> Annual Tribal Casino & Hotel Development Conference – Temecula, CA – March 25-28, 2018, seconded by Jennifer Webster. Motion carried with one abstention:

Ayes: David P. Jordan, Trish King, Kirby Metoxen, Ernie Stevens III, Lisa Summers, Jennifer Webster  
 Abstained: Brandon Stevens  
 Not Present: Daniel Guzman King

**XIII. OPERATIONAL REPORTS****A. Accept Environmental Health Safety and Land Division FY-2018 1<sup>st</sup> quarter report (00:54:52)**

Sponsor: Patrick Pelky, Division Director/Environmental Health Safety & Land

*EXCERPT FROM FEBRUARY 14, 2018: Jennifer Webster to defer the Environmental Health Safety and Land Division FY-2018 1st quarter report to the February 28, 2018, regular Business Committee meeting, seconded by Daniel Guzman King. Motion carried unanimously.*

Motion by Jennifer Webster to accept the Environmental Health Safety and Land Division FY-2018 1<sup>st</sup> quarter report, seconded by Brandon Stevens. Motion carried unanimously:

Ayes: David P. Jordan, Trish King, Kirby Metoxen, Brandon Stevens, Ernie Stevens III, Lisa Summers, Jennifer Webster  
 Not Present: Daniel Guzman King



**DRAFT****XIV. GENERAL TRIBAL COUNCIL****A. Approve four (4) actions re: Petitioner Yvonne Metivier – Treatment Clinic (00:52:09)**

Sponsor: Lisa Summers, Secretary

Motion by Jennifer Webster to acknowledge receipt of petition; to send the verified petition to the Law, Finance, Legislative Reference, and Direct Report Offices' for legal, financial, legislative, and administrative analyses; to direct the Law, Finance, and Legislative Reference Office to submit their analyses to the Secretary within 60 days with a progress report to be submitted within 45 days; to direct the Direct Report Offices to submit administrative analyses to Secretary within 30 days, seconded by Brandon Stevens. Motion carried unanimously:

Ayes: David P. Jordan, Trish King, Kirby Metoxen, Brandon Stevens, Ernie Stevens III, Lisa Summers, Jennifer Webster  
 Not Present: Daniel Guzman King

**XV. EXECUTIVE SESSION (00:54:11); (01:08:10)**

Motion by David P. Jordan to go into executive session at 9:24 a.m., seconded by Brandon Stevens. Motion carried unanimously:

Ayes: David P. Jordan, Trish King, Kirby Metoxen, Brandon Stevens, Ernie Stevens III, Lisa Summers, Jennifer Webster  
 Not Present: Daniel Guzman King

*The Oneida Business Committee, by consensus, took a thirty-five (35) minute recess at 12:55 p.m. Called to order by Chairman Tehassi Hill at 1:30 p.m.*

*Roll call for the record:*

*Present: Chairman Tehassi Hill, Vice-Chairman Brandon Stevens, Secretary Lisa Summers, Treasurer Trish King, Council members: David P. Jordan, Kirby Metoxen, Ernie Stevens III, Jennifer Webster;*

Motion by David P. Jordan to come out of executive session at 1:31 p.m., seconded by Lisa Summers. Motion carried unanimously:

Ayes: David P. Jordan, Trish King, Kirby Metoxen, Brandon Stevens, Ernie Stevens III, Lisa Summers, Jennifer Webster  
 Not Present: Daniel Guzman King

Motion by Lisa Summers to go into executive session at 1:44 a.m., seconded by Brandon Stevens. Motion carried unanimously:

Ayes: David P. Jordan, Trish King, Kirby Metoxen, Brandon Stevens, Ernie Stevens III, Lisa Summers, Jennifer Webster  
 Not Present: Daniel Guzman King

Motion by Lisa Summers to come out of executive session at 2:08 p.m., seconded by Ernie Stevens III. Motion carried unanimously:

Ayes: David P. Jordan, Trish King, Kirby Metoxen, Brandon Stevens, Ernie Stevens III, Lisa Summers, Jennifer Webster  
 Not Present: Daniel Guzman King

**DRAFT****A. REPORTS**

1. **Accept Bay Bancorporation, Inc. FY-2018 1<sup>st</sup> quarter executive report** – Jeff Bowman, President **(01:10:52)**

Motion by Jennifer Webster to accept the Bay Bancorporation, Inc. FY-2018 1st quarter executive report, seconded by David P. Jordan. Motion carried with one abstention:

Ayes: David P. Jordan, Trish King, Kirby Metoxen, Brandon Stevens, Ernie Stevens III, Jennifer Webster  
 Abstained: Lisa Summers  
 Not Present: Daniel Guzman King

2. **Accept Oneida ESC Group, LLC FY-2018 1<sup>st</sup> quarter executive report** – Jacquelyn Zalim, Chair **(01:11:22)**

Motion by David P. Jordan to accept the Oneida ESC Group, LLC FY-2018 1st quarter executive report, seconded by Ernie Stevens III. Motion carried with one abstention:

Ayes: David P. Jordan, Trish King, Kirby Metoxen, Brandon Stevens, Ernie Stevens III, Jennifer Webster  
 Abstained: Lisa Summers  
 Not Present: Daniel Guzman King

3. **Accept Oneida Seven Generations Corporation FY-2018 1<sup>st</sup> quarter executive report** – Pete King III, Agent **(01:11:49)**

Motion by Ernie Stevens III to accept the Oneida Seven Generations Corporation FY-2018 1st quarter executive report, seconded by David P. Jordan. Motion carried with one abstention:

Ayes: David P. Jordan, Trish King, Kirby Metoxen, Brandon Stevens, Ernie Stevens III, Lisa Summers, Jennifer Webster  
 Abstained: Lisa Summers  
 Not Present: Daniel Guzman King

4. **Accept Oneida Airport Hotel Corporation FY-2018 1<sup>st</sup> quarter executive report** – Robert Barton, President **(01:12:15)**

Motion by David P. Jordan to accept the Oneida Airport Hotel Corporation FY-2018 1st quarter executive report, seconded by Jennifer Webster. Motion carried with one abstention:

Ayes: David P. Jordan, Trish King, Kirby Metoxen, Brandon Stevens, Ernie Stevens III, Jennifer Webster  
 Abstained: Lisa Summers  
 Not Present: Daniel Guzman King

**DRAFT****5. Accept Oneida Golf Enterprise Corporation FY-2018 1<sup>st</sup> quarter executive report – Josh Doxtator, Chief Operating Officer (01:12:33)**

Motion by David P. Jordan to accept the Oneida Golf Enterprise Corporation FY-2018 1st quarter executive report, seconded by Trish King. Motion carried one abstention:

Ayes: David P. Jordan, Trish King, Kirby Metoxen, Brandon Stevens, Ernie Stevens III, Jennifer Webster  
 Abstained: Lisa Summers  
 Not Present: Daniel Guzman King

**6. Accept Chief Counsel report – Jo Anne House, Chief Counsel (01:12:54)**

Motion by Ernie Stevens III to accept the Chief Counsel report, seconded by Lisa Summers. Motion carried unanimously:

Ayes: David P. Jordan, Trish King, Kirby Metoxen, Brandon Stevens, Ernie Stevens III, Lisa Summers, Jennifer Webster  
 Not Present: Daniel Guzman King

Motion by Lisa Summers to approve attorney contract with James Bittorf as Deputy Chief Counsel – file # 2018-0235, seconded by Jennifer Webster. Motion carried with one opposed:

Ayes: David P. Jordan, Trish King, , Brandon Stevens, Ernie Stevens III, Lisa Summers, Jennifer Webster  
 Opposed: Kirby Metoxen  
 Not Present: Daniel Guzman King

Motion by Lisa Summers to approve correspondence regarding the Dr. Webster Study “Resurgence of White Corn on the Oneida Reservation” and move the item to the open session agenda out of executive session, seconded by David P. Jordan. Motion carried unanimously:

Ayes: David P. Jordan, Trish King, Kirby Metoxen, Brandon Stevens, Ernie Stevens III, Lisa Summers, Jennifer Webster  
 Not Present: Daniel Guzman King

Motion by Lisa Summers to approve participation in Texas v. Zinke, Case No. 4:17-CV-868-0 (N.D. Texas) and authorize use of Litigation Funds regarding costs of participation, seconded by Brandon Stevens. Motion carried unanimously:

Ayes: David P. Jordan, Trish King, Kirby Metoxen, Brandon Stevens, Ernie Stevens III, Lisa Summers, Jennifer Webster  
 Not Present: Daniel Guzman King

Motion by Lisa Summers to approve the Kilpatrick Townsend & Stockton, LLP contract file # 2018-0236 with the identified limited waiver of sovereign immunity, seconded by Kirby Metoxen. Motion carried unanimously:

Ayes: David P. Jordan, Trish King, Kirby Metoxen, Brandon Stevens, Ernie Stevens III, Lisa Summers, Jennifer Webster  
 Not Present: Daniel Guzman King

**DRAFT****7. Accept Intergovernmental Affairs and Communications report – Nate King, Director/Legislative Affairs (01:14:29)**

Motion by Lisa Summers to accept the Intergovernmental Affairs and Communications report, seconded by Trish King. Motion carried unanimously:

Ayes: David P. Jordan, Trish King, Kirby Metoxen, Brandon Stevens, Ernie Stevens III, Lisa Summers, Jennifer Webster  
 Not Present: Daniel Guzman King

Motion by Lisa Summers to approve the nomination of Councilwoman Jennifer Webster to the Tribal Self-Governance Advisory Committee - Bemidji Area Alternate Representative and to send the letter presented for approval, seconded by David P. Jordan. Motion carried unanimously:

Ayes: David P. Jordan, Trish King, Kirby Metoxen, Brandon Stevens, Ernie Stevens III, Lisa Summers, Jennifer Webster  
 Not Present: Daniel Guzman King

Motion by Lisa Summers to direct Intergovernmental Affairs and Communications to bring back to the Oneida Business Committee a resolution that reprograms the Duck Creek litigation self-governance carry over funds to another self-governance litigation activity, seconded by Trish King. Motion carried unanimously:

Ayes: David P. Jordan, Trish King, Kirby Metoxen, Brandon Stevens, Ernie Stevens III, Lisa Summers, Jennifer Webster  
 Not Present: Daniel Guzman King

**8. Accept Chief Financial Officer report – Larry Barton, Chief Financial Officer (01:15:27)**

Motion by Jennifer Webster to accept the Chief Financial Officer report, seconded by David P. Jordan. Motion carried unanimously:

Ayes: David P. Jordan, Trish King, Kirby Metoxen, Brandon Stevens, Ernie Stevens III, Lisa Summers, Jennifer Webster  
 Not Present: Daniel Guzman King

**9. Accept Comprehensive Health Division FY-2018 1<sup>st</sup> quarter executive report – Debbie Danforth, Division Director/Comprehensive Health Operations and Dr. Ravinder Vir, Division Director/Comprehensive Health Medical (01:15:38)**

Motion by Ernie Stevens III to accept the Comprehensive Health Division FY-2018 1st quarter executive report, seconded by Jennifer Webster. Motion carried with two abstentions:

Ayes: David P. Jordan, Kirby Metoxen, Brandon Stevens, Ernie Stevens III, Jennifer Webster  
 Abstained: Trish King, Lisa Summers  
 Not Present: Daniel Guzman King

Motion by Jennifer Webster to direct the OBC Officers to follow up with Human Resources Area Manager on the hiring concerns; to follow up on the next steps from the December 2017 Business Committee Work Session; and for the final recommendation from HRD to be brought back to the March 14, 2018, regular Business Committee meeting, seconded by Kirby Metoxen. Motion carried with two abstentions:

Ayes: David P. Jordan, Kirby Metoxen, Brandon Stevens, Ernie Stevens III, Jennifer Webster  
 Abstained: Trish King, Lisa Summers  
 Not Present: Daniel Guzman King

**DRAFT****10. Accept Community and Economic Development Division FY-2018 1<sup>st</sup> quarter executive report** – Troy Parr, Division Director/ Community and Economic Development **(01:17:01)**

Motion by Lisa Summers to defer the Community and Economic Development Division FY-2018 1st quarter executive report to the March 14, 2018, regular Business Committee meeting agenda, seconded by Ernie Stevens III. Motion carried unanimously:

Ayes: David P. Jordan, Trish King, Kirby Metoxen, Brandon Stevens, Ernie Stevens III, Lisa Summers, Jennifer Webster  
 Not Present: Daniel Guzman King

**11. Defer Public Works Division FY-2018 1<sup>st</sup> quarter executive report to March 14, 2018, regular Business Committee meeting agenda** – Jacque Boyle, Interim Division Director/Development **(01:17:31)**

Motion by Lisa Summers to defer the Public Works Division FY-2018 1st quarter executive report to the March 14, 2018, regular Business Committee meeting agenda, seconded by Ernie Stevens III. Motion carried unanimously:

Ayes: David P. Jordan, Trish King, Kirby Metoxen, Brandon Stevens, Ernie Stevens III, Lisa Summers, Jennifer Webster  
 Not Present: Daniel Guzman King

**12. Accept Governmental Services Division FY-2018 1<sup>st</sup> quarter executive report** – George Skenandore, Division Director/Governmental Services **(01:17:50)**

Motion by David P. Jordan to accept the Governmental Services Division FY-2018 1st quarter executive report, seconded by Jennifer Webster. Motion carried with two abstentions:

Ayes: David P. Jordan, Kirby Metoxen, Brandon Stevens, Ernie Stevens III, Jennifer Webster  
 Abstained: Trish King, Lisa Summers  
 Not Present: Daniel Guzman King

**13. Accept Internal Services Division FY-2018 1<sup>st</sup> quarter executive report** – Joanie Buckley, Division Director/Internal Services **(01:18:09)**

Motion by David P. Jordan to accept the Internal Services Division FY-2018 1st quarter executive report, seconded by Jennifer Webster. Motion carried with two abstentions:

Ayes: David P. Jordan, Kirby Metoxen, Brandon Stevens, Ernie Stevens III, Jennifer Webster  
 Abstained: Trish King, Lisa Summers  
 Not Present: Daniel Guzman King

**B. STANDING ITEMS****1. Land Claims Strategy (No Requested Action)**

**DRAFT****2. Oneida Golf Enterprise Corporation – Ladies Professional Golf Association****a) Accept Thornberry Creek LPGA Classic February 2018 report (01:18:37)**

Liaison: Trish King, Treasurer

Requested by: Josh Doxtator, Chief Operating Officer/OGEC

Motion by Trish King to accept the Thornberry Creek LPGA Classic February 2018 report, seconded by Kirby Metoxen. Motion carried with one abstention:

Ayes: David P. Jordan, Trish King, Kirby Metoxen, Brandon Stevens, Ernie Stevens III, Jennifer Webster  
 Abstained: Lisa Summers  
 Not Present: Daniel Guzman King

**C. AUDIT COMMITTEE**

Chair: David P. Jordan, Councilman

**1. Accept Audit Committee FY-2018 1<sup>st</sup> quarter report (01:19:03)**

Motion by Jennifer Webster to accept the Audit Committee FY-2018 1st quarter report, seconded by David P. Jordan. Motion carried with two abstentions:

Ayes: David P. Jordan, Kirby Metoxen, Brandon Stevens, Ernie Stevens III, Jennifer Webster  
 Abstained: Trish King, Lisa Summers  
 Not Present: Daniel Guzman King

**2. Accept January 11, 2018, Audit Committee meeting minutes (01:19:20)**

Motion by David P. Jordan to accept the January 11, 2018, Audit Committee meeting minutes, seconded by Lisa Summers. Motion carried one abstention:

Ayes: David P. Jordan, Kirby Metoxen, Brandon Stevens, Ernie Stevens III, Lisa Summers, Jennifer Webster  
 Abstained: Trish King  
 Not Present: Daniel Guzman King

**3. Accept final Pardon and Forgiveness Screening Committee performance assurance audit and lift confidentiality requirement (01:19:38)**

Motion by David P. Jordan to accept the final Pardon and Forgiveness Screening Committee performance assurance audit and lift the confidentiality requirement, seconded by Lisa Summers. Motion carried with one abstention:

Ayes: David P. Jordan, Kirby Metoxen, Brandon Stevens, Ernie Stevens III, Lisa Summers, Jennifer Webster  
 Abstained: Trish King  
 Not Present: Daniel Guzman King

**4. Accept final Southeastern Oneida Tribal Services performance assurance audit and lift confidentiality requirement (01:19:055)**

Motion by David P. Jordan to accept the final Southeastern Oneida Tribal Services performance assurance audit and lift the confidentiality requirement, seconded by Lisa Summers. Motion carried unanimously:

Ayes: David P. Jordan, Kirby Metoxen, Brandon Stevens, Ernie Stevens III, Lisa Summers, Jennifer Webster  
 Abstained: Trish King  
 Not Present: Daniel Guzman King

**DRAFT****D. TABLED BUSINESS****1. Review Per Capita Endowment Fund resolution, move to open session and forward to Finance Committee (01:20:13)**

Sponsor: Trish King, Treasurer

*EXCERPT FROM FEBRUARY 14, 2018: Motion by Jennifer Webster to table this item, seconded by David P. Jordan. Motion carried unanimously.*

Motion by Lisa Summers to take this item from the table, seconded by David P. Jordan. Motion carried unanimously:

Ayes: David P. Jordan, Trish King, Kirby Metoxen, Brandon Stevens, Ernie Stevens III, Lisa Summers, Jennifer Webster  
 Not Present: Daniel Guzman King

Motion by Lisa Summers to move the memo and the proposed resolution out of executive session into open session, seconded by Jennifer Webster. Motion carried unanimously:

Ayes: David P. Jordan, Trish King, Kirby Metoxen, Brandon Stevens, Ernie Stevens III, Lisa Summers, Jennifer Webster  
 Not Present: Daniel Guzman King

Motion by Jennifer Webster to forward the proposed resolution to the Finance Committee to conclude the development of the endowment, seconded by David P. Jordan. Motion carried with one abstention:

Ayes: David P. Jordan, Trish King, Kirby Metoxen, Brandon Stevens, Ernie Stevens III, Jennifer Webster  
 Abstained: Lisa Summers  
 Not Present: Daniel Guzman King

Motion by Kirby Metoxen to recommend to the Treasurer that the catch up of principal be made over a period of time, seconded by Jennifer Webster. Motion carried with two abstentions:

Ayes: David P. Jordan, Trish King, Kirby Metoxen, Brandon Stevens, Ernie Stevens III, Lisa Summers, Jennifer Webster  
 Abstained: David P. Jordan, Lisa Summers  
 Not Present: Daniel Guzman King

**E. UNFINISHED BUSINESS (No Requested Action)****F. NEW BUSINESS****1. Approve one (1) new enrollment (01:21:49)**

Liaison: Kirby Metoxen, Councilman

Requested by: Barbara Webster, Chairwoman/Oneida Trust Enrollment Committee

Motion by Jennifer Webster to approve one (1) new enrollment, seconded by David P. Jordan. Motion carried unanimously:

Ayes: David P. Jordan, Trish King, Kirby Metoxen, Brandon Stevens, Ernie Stevens III, Lisa Summers, Jennifer Webster  
 Not Present: Daniel Guzman King

# DRAFT

## 2. **Accept Surveillance System Replacement Project report as information (01:22:03)**

Sponsor: Joanie Buckley, Division Director/Internal Services

Motion by David P. Jordan to accept the Surveillance System Replacement Project report as information, seconded by Jennifer Webster. Motion carried with two abstentions:

Ayes: David P. Jordan, Kirby Metoxen, Brandon Stevens, Ernie Stevens III,  
Jennifer Webster  
Abstained: Trish King, Lisa Summers  
Not Present: Daniel Guzman King

## 3. **Review Family Court Judge Screening/Selection Subcommittee report and determine appropriate next steps (01:22:23)**

Sponsor: Brandon Stevens, Vice-Chairman

Motion by Lisa Summers to approve the recommended applicant upon receipt of written recommendation from the Family Court Judge Screening/Selection Subcommittee, seconded by Ernie Stevens III. Motion carried unanimously:

Ayes: David P. Jordan, Trish King, Kirby Metoxen, Brandon Stevens, Ernie  
Stevens III, Lisa Summers, Jennifer Webster  
Not Present: Daniel Guzman King

## XVI. **ADJOURN**

Motion by Jennifer Webster to adjourn at 2:28 p.m., seconded by Ernie Stevens III. Motion carried unanimously:

Ayes: David P. Jordan, Trish King, Kirby Metoxen, Brandon Stevens, Ernie  
Stevens III, Lisa Summers, Jennifer Webster  
Not Present: Daniel Guzman King



### Oneida Business Committee Agenda Request

1. Meeting Date Requested: 03 / 14 / 18

2. General Information:

Session:  Open  Executive - See instructions for the applicable laws, then choose one:

[Empty text box]

Agenda Header: Resolutions

Accept as Information only

Action - please describe:

BC Resolution 10-16-84-A requires amending due to a Special meeting motion to amend it on 10-26-84 and to account for additional changes that have been made to the identification cards.

3. Supporting Materials

Report  Resolution  Contract

Other:

1. 2/28/18 Memo and Draft BC Desolution

3. 10-26-84 Special meeting motion to amend

2. Attorney Memo, SOE & resolution #BC-10-16-84-A

4. Redacted 2/27/18 OTEC Regular minutes

Business Committee signature required

4. Budget Information

Budgeted - Tribal Contribution  Budgeted - Grant Funded  Unbudgeted

5. Submission

Authorized Sponsor / Liaison: Kirby Metoxen, Council Member and OTEC BC Liaison

Primary Requestor/Submitter: Susan White, Trust Enrollment Director *SWhite / 308*  
Your Name, Title / Dept. or Tribal Member

Additional Requestor: \_\_\_\_\_  
Name, Title / Dept.

Additional Requestor: \_\_\_\_\_  
Name, Title / Dept.

## Oneida Business Committee Agenda Request

### 6. Cover Memo:

Describe the purpose, background/history, and action requested:

On 10-16-84 the Oneida Business Committee established resolution BC-10-16-84-A which delegated specific responsibility to the Oneida Trust Committee to develop a system of identification by issuance of picture identification cards.

On 10-26-84 at a Special meeting, a motion was passed which reads: In resolution 10-16-84-A, in the last resolved, item #6 states: "signatures of Chairman of the Trust Committee." It was moved to amend the Resolution to read; "signatures of the Tribal Chairman." Motion carried. The resolution was not amended.

On 6-28-88 the Oneida Trust Enrollment Committee (formerly Oneida Trust Committee) approved a policy titled Policy & Procedures: Individual Identification Cards.

Since the inception of issuing identification cards, necessary changes have been made, primarily to prevent abuse and misuse.

On 2-27-18 the Oneida Trust Enrollment Committee motioned to submit an amended BC-10-16-84-A resolution to the Oneida Business Committee requesting amendments primarily for added security features but also includes the 10-26-84 motion.

The Oneida Trust Enrollment Committee respectfully requests the Oneida Business Committee approve amended BC Resolution 10-16-84-A.

- 1) Save a copy of this form for your records.
- 2) Print this form as a \*.pdf OR print and scan this form in as \*.pdf.
- 3) E-mail this form and all supporting materials in a **SINGLE** \*.pdf file to: BC\_Agenda\_Requests@oneidanation.org

**Trust Enrollment Department**PO Box 365, Oneida WI 54155  
(920) 869-6200 \* 1-800-571-9902  
Fax: (920) 869-2995[TrustEnrollments@oneidationation.org](mailto:TrustEnrollments@oneidationation.org)  
<https://oneida-nsn.gov/resources/enrollments/>**MEMORANDUM**

**TO:** Oneida Business Committee

**FROM:** Susan White, Trust Enrollment Director *SP*

**DATE:** February 28, 2018

**SUBJECT:** Amendment of Resolution 10-16-84-A; Responsibility for Tribal Identification Cards

---

On February 27, 2018, the Oneida Trust Enrollment Committee reviewed and approved forwarding the attached resolution to the Oneida Business Committee for consideration. The resolution would amend BC Resolution # 10-16-84-A, which addressed the responsibility for Tribal identification cards. An amendment to the 1984 resolution is necessary to reflect a motion that was made on October 26, 1984 and to account for additional changes that have been made to the identification cards.

Please contact me with any questions you may have regarding the resolution.

# Oneida Nation

Post Office Box 365

Phone: (920)869-2214



Oneida, WI 54155

**BC Resolution # \_\_\_\_\_**  
**Amendment of Resolution # BC-10-16-84-A; Responsibility for Tribal Identification Cards**

- WHEREAS,** the Oneida Nation is a federally recognized Indian government and a treaty tribe recognized by the laws of the United States of America; and
- WHEREAS,** the Oneida General Tribal Council is the governing body of the Oneida Nation; and
- WHEREAS,** the Oneida Business Committee has been delegated the authority of Article IV, Section 1, of the Oneida Tribal Constitution by the Oneida General Tribal Council; and
- WHEREAS,** at a Special Oneida Business Committee meeting held on October 16, 1984, resolution # BC-10-16-84-A was adopted which delegates to the Oneida Trust Enrollment Committee the responsibility to develop a system for the issuance of picture identification cards to Tribal members who request such cards; and
- WHEREAS,** resolution # BC-10-16-84-A identified the minimum required information for the cards including: name, birthdate, enrollment number, physical description, signature of card holder, and signature of Chairman of Trust Committee and Enrollment Officer; and
- WHEREAS,** at an Oneida Business Committee meeting held on October 26, 1984, resolution # BC-10-16-84-A was discussed and the Committee moved to amend the last resolved item in the resolution to change the requirement of a signature of the Chairperson of the Trust Committee to the signature of the Tribal Chairperson; and
- WHEREAS,** the motion made on October 26, 1984 was adopted by the Oneida Business Committee; however, the actual resolution was never amended to reflect the change; and
- WHEREAS,** there is now a need to update the responsibilities for Tribal Identification Cards.

**NOW THEREFORE BE IT RESOLVED,** that the Oneida Trust Enrollment Committee is recognized as having the specific responsibility to develop a system of identification by the issuance of picture identification cards and non-picture certification cards (an unofficial form of identification used mainly by Tribal members who reside out of state that are unable to obtain an official Tribal identification card).

**NOW THEREFORE BE IT RESOLVED,** that the Oneida Trust Enrollment Committee shall adopt procedures that will secure the manner in which Tribal identification cards and certification cards are issued to prevent abuse and misuse. Other Tribal entities, such as Retail, may also develop procedures to prevent abuse and misuse of Tribal identification cards and certification cards.

**NOW THEREFORE BE IT FURTHER RESOLVED,** that Tribal identification cards shall, at a minimum, contain the following information: photograph; name; birthdate; Tribal roll number; issue date; expiration date; address; physical description; signature of card holder; signature of Trust Enrollment Department representative; signature of Tribal Chairperson or Vice-Chairperson; and security features, if available.

**NOW THEREFORE BE IT FURTHER RESOLVED**, that certification cards shall, at a minimum, contain the following information: name, birthdate, Tribal roll number, issue date, signature of Trust Enrollment Department representative, and signature of Tribal Chairperson or Vice-Chairperson.

**NOW THEREFORE BE IT FURTHER RESOLVED**, that the Trust Enrollment Department may collect a fee, as set by the Oneida Trust Enrollment Committee, for acquiring an original or duplicate Tribal identification card or certification card. The Trust Enrollment Department shall post a fee schedule and if the fee is ever changed by the Oneida Trust Enrollment Committee, the Trust Enrollment Department shall provide public notice of the fee change by publishing at least two (2) times in the Tribal newspaper prior to the change taking effect. All fees shall be paid to the Trust Enrollment Department.

**NOW THEREFORE BE IT FURTHER RESOLVED**, that Tribal identification cards expire ten (10) years from the identified person's next birthday after issuance, unless the member has been officially removed from the membership roll in accordance with applicable law. An expired Tribal identification card shall not be accepted as valid proof of identity at General Tribal Council meetings, Tribal elections, or other Tribal events requiring use of Tribal identification cards. All previously issued Tribal identification cards that did not have an expiration date shall expire two (2) years after the date of this resolution. This expiration shall be communicated to Tribal members by the Trust Enrollment Department.

**NOW THEREFORE BE IT FINALLY RESOLVED**, that Tribal identification cards for minors shall be in a different format than cards for those that have attained the age of eighteen (18). Minors without another form of picture identification, such as a State issued identification card or a school issued identification card, shall be accompanied by their parent or legal guardian in order to be issued a Tribal identification card. Parents or legal guardians shall present an acceptable form of picture identification prior to the Department issuing the minor a card. Tribal identification cards for minors shall expire either ten (10) years from the identified person's next birthday after issuance or on the child's eighteenth (18th) birthday, whichever occurs earlier.

Jo Anne House, PhD | Chief Counsel  
James R. Bittorf | Deputy Chief Counsel

Patricia M. Stevens Garvey  
Kelly M. McAndrews  
Michelle L. Gordon  
Krystal L. John  
Robert J. Collins, II

Law Office



## MEMORANDUM

**TO:** Oneida Trust Enrollment Committee

**FROM:** Robert J. Collins II, Staff Attorney

**DATE:** February 16, 2018

**SUBJECT:** Membership Ordinance – Tribal Identification Cards Rule

---

On January 31, 2018, the Legislative Reference Office (LRO) issued a Statement of Effect on the proposed Tribal Identification Cards rule that concluded that the rule “exceeds the rulemaking authority granted by the Membership Ordinance, and therefore conflicts with the requirements of the Administrative Rulemaking law.” The reason for the conflict was identified as follows:

“The Membership Ordinance does not discuss the use of tribal identification cards by the Nation, and does not delegate rulemaking authority to the OTEC to create procedures relating to the issuance of Tribal identification cards. Although tribal identification cards can only be issued to members of the Nation if there is an accurate Oneida tribal roll, the act of issuing tribal identification cards does not assist in OTEC’s responsibility of maintaining the official rolls of the Nation. The Oneida tribal roll must already be accurately maintained in order for tribal identification cards to be properly issued to members of the Nation. Procedures relating to tribal identification cards do not contribute to the maintenance of an accurate and confidential Oneida tribal roll. Instead, tribal identification cards are used to verify already accurate enrollment in the Nation for the purpose of identification or use of benefits and other purposes. Therefore, this Rule exceeds the rulemaking authority granted to OTEC by the Membership Ordinance.”

Based on this conclusion, which was a possibility that had been previously identified in our discussions regarding the proposed rule, my recommendation is that we stop pursuing the adoption of the rule. As Resolution 10-16-84-A delegated the responsibility to the Oneida Trust Enrollment Committee to develop a system of identification through the issuance of picture identification cards, my recommendation is that we attempt to amend the resolution (proposed amended resolution is attached) and then make a request to the LRO to consider drafting a Tribal Identification Cards law which would address the “Taking Possession of Identification Cards” section of the draft rule and additional enforcement mechanisms to deal with fake or altered identification cards.

Please contact me with any questions that you may have regarding this issue.



Oneida Nation  
 Oneida Business Committee  
 Legislative Operating Committee  
 PO Box 365 • Oneida, WI 54155-0365  
 Oneida-nsn.gov



### Statement of Effect

*Amendment of Resolution 10-16-84-A; Responsibility for Tribal Identification Cards*

#### Summary

This resolution amends Trust Committee resolution 10-16-84-A, which delegated responsibility to the Oneida Trust Enrollment Committee to develop a system for the issuance of picture identification cards to Tribal members.

*Submitted by: Clorissa N. Santiago, Staff Attorney, Legislative Reference Office*

*Date: February 28, 2018*

#### *Analysis by the Legislative Reference Office*

During a special Oneida Business Committee meeting held on October 16, 1984, Trust Committee resolution 10-16-84-A was adopted by the Oneida Business Committee for the purpose of delegating to the Oneida Trust Enrollment Committee the responsibility to develop a system for the issuance of picture identification cards to Tribal members who request such cards. Resolution 10-16-84-A identified the minimum required information for the cards including: name, birthdate, enrollment number, physical description, signature of card holder, and signature of Chairman of Trust Committee and Enrollment Officer.

Resolution 10-16-84-A was later discussed at an Oneida Business Committee meeting held on October 26, 1984, where the Oneida Business Committee moved to amend the last resolved item in the resolution to change the requirement of a signature of the Chairperson of the Trust Committee to the signature of the Tribal Chairperson. The motion made on October 26, 1984, was adopted by the Oneida Business Committee; however, the actual resolution was never amended to reflect the change.

This resolution amends resolution 10-16-84-A to update the Oneida Trust Enrollment Committee's responsibility to develop a system of identification by the issuance of picture identification cards by:

- Requiring the Oneida Trust Enrollment Committee to adopt procedures that will secure the manner in which Tribal identification cards and certification cards are issued to prevent abuse and misuse, and allowing other Tribal entities, such as Retail, to develop procedures to prevent abuse and misuse of Tribal identification cards and certification cards;
- Amending the minimum required information for the Tribal identification cards to include: photograph; name; birthdate; Tribal roll number; issue date; expiration date; address; physical description; signature of card holder; signature of Trust Enrollment Department representative; signature of Tribal Chairperson or Vice-Chairperson; and security features, if available;

- Allowing the issuance of Tribal certification cards that contain the following information: name, birthdate, Tribal roll number, issue date, signature of Trust Enrollment Department representative, and signature of Tribal Chairperson or Vice-Chairperson;
- Allowing the Oneida Trust Enrollment Department to set and collect a fee for acquiring an original or duplicate Tribal identification or certification card;
- Requiring that Tribal identification cards expire ten (10) years from the identified person's next birthday after issuance;
- Clarifying that the Oneida Trust Enrollment Department will communicate to Tribal members that expired Tribal identification card shall not be accepted as valid proof of identity at General Tribal Council meetings, Tribal elections, or other Tribal events requiring use of Tribal identification cards and that all previously issued Tribal identification cards that did not have an expiration date shall expire two (2) years after the date of this resolution; and
- Requiring that Tribal identification cards for minors shall be in a different format than for those that have attained the age of eighteen (18), and setting forth parameters for the issuance and expiration of minor Tribal identification cards.

*Conclusion*

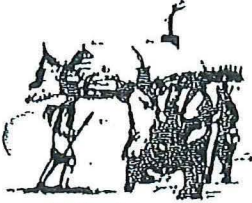
Adoption of this resolution would not conflict with any of the Nation's laws.



The Oneida Trust Enrollment Committee Resolution "10-16-84-A" is mislabeled here. It is an Oneida Business Committee resolution, not a Trust Enrollment Committee resolution because it:

- Is signed by the Tribal Secretary
- Was approved by the officials of the Oneida Business Committee
- And is on tribal letterhead

YawΛ?kó, Susan White, Trust Enrollment  
Director



Oneidas bringing several hundred bags of corn to Washington's starving army at Valley Forge; after the colonists had consistently refused to aid them.

## Oneida Tribe of Indians of Wisconsin



Post Office Box 365

Oneida, WI 54155



UGHWA DENOHUH YATEHI

Because of the help of this Oneida Chief in cementing a friendship between the six nations and the Colony of Pennsylvania, a new nation, the United States was made possible.

OCT 16 1984  
ONEIDA ENROLLMENT OFFICE

TRUST COMMITTEE RESOLUTION NO. 10-16-84-A

WHEREAS, The Oneida General Tribal Council is the governing body of the Oneida Tribe of Indians of Wisconsin; and,

WHEREAS, The Oneida Business Committee and the Oneida General Tribal Council have been delegated and granted certain responsibilities by the Oneida General Tribal Council including the responsibility to insure that all governmental and treaty rights may be enjoyed by the tribal membership; and,

WHEREAS, It is the responsibility of the Oneida Business Committee to develop and enact reasonable regulations to govern treaty rights; and,

WHEREAS, The Oneida Trust Committee has been delegated the responsibility to maintain the official rolls of the Oneida Tribe; and,

WHEREAS, The Trust Committee has been delegated the specific responsibility to develop a system of identification by the issuance of picture identification cards; and,

NOW THEREFORE BE IT RESOLVED:

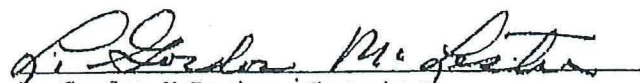
That the Oneida Tribal identification cards shall be issued to Oneida Tribal members who so request such cards.

BE IT FURTHER RESOLVED:

That the Oneida Trust Committee shall establish a procedure that will secure the manner in which such cards are issued to prevent abuse and misuse. These cards shall include the following information: (1) Name (2) Birthdate (3) Enrollment number (4) Physical Description (5) Signature of card holder (6) Signature of Chairman of Trust Committee and Enrollment Officer.

### C E R T I F I C A T I O N

I, the undersigned, as Secretary of the Oneida Business Committee, hereby certify that the Oneida Business Committee is composed of 9 members of whom 5 members, constituting a quorum, were present at a meeting duly called, noticed, and held on the 16 day of OCT, 1984; that the foregoing resolution was duly adopted at such meeting by a vote of 4 members for, 0 members against and 0 members not voting; and that said resolution has not been rescinded or amended in any way.

  
L. Gordon McLester, Secretary  
Oneida Business Committee

Oneida Tribe of Indians of Wisconsin  
Special Meeting - October 16, 1984  
Page 2

INTRODUCTION OF DR. MAUREEN THOMSON

Barbara Hawkins introduced Dr. Thomson to the Business Committee. Dr. Thomson gave a brief overview of her experience and said she was enjoying her work here in Oneida. The Vice-Chairman, Rick Hill, expressed the tribes appreciation to her and that the Business Committee would give her what ever support we could.

340-RECREATION BUDGET FOR FY'85

Kathy worked with Cliff Webster to get the budget together in the proper format. Also there was a breakdown of the grades and steps of each employer working in the Recreation Program.

Tony moved to approve the FY 85 Budget. Kathy seconded. Motion carried.

060-RESOLUTION ON TRIBAL IDENTIFICATION CARDS - Tony Benson

The Oneida Tribal I.D. cards shall be issued to Oneida Tribal members who requested them. The Oneida Trust Committee shall establish a procedure that will secure the manner in which such cards are issued to prevent abuse and misuse. The cards will have the following information: Name, birthdate, enrollment number, physical description, signature of card holder, signature of Trust Committee Chairman and signature of Enrollment Officer.

Kathy moved to approve the I.D. card and adopt Resolution #10-16-84-A. Lloyd seconded. Motion carried.

LOCAL TRAVEL REQUEST FOR INFORMATION

Lloyd asked to be excused from Friday's meeting. He will be attending a meeting in Keshena with the Indian Culture Board.

BOARD APPOINTMENT

Tony requested approval to be appointed to the Brown County Youth Aids Planning Committee. Kathy moved to approve the request, Lloyd seconded. Motion carried.

PROBLEM WITH ENROLLMENT CASE - Tony Benson

Tony requested permission to have the Law Office help with the review of an enrollment case. Lloyd moved to refer this matter to the Law Office for review. Gordon seconded, Kathy abstained. Motion carried. After further discussion, Tony withdrew his request.

2:30 Lloyd moved to recess. Kathy seconded. Motion carried.

  
L. Gordon McLeister, Tribal Secretary  
Oneida Business Committee

JERRY HILL: Membership Ordinance 7th Draft).

General Tribal Council is being scheduled to consider the Membership Ordinance for sometime in March or April. The date is not yet definite.

Discussion on the Membership Ordinance was tabled in order for committee to study before discussing. A meeting is scheduled for Wednesday, February first at 5:p.m. at the Sacred Heart Center of the Business Committee conference room. Tony will supply coffee.

JOB DESCRIPTION OF ENROLLMENT OFFICERS:

Bob Thomas moved to approve the updated job description of Enrollment Officers; Seconded by Anna John. Motion carried unanimously.

CONFIDENTIALTY:

Follow-up with law office, see if they developed a Resolution in regards to this yet.

Bob Thomas made a motion that Enrollment packets submitted by the Enrollment officers be returned by all committee members, with the exception of the Oneida Trust/Enrollment Secretary who will keep on file one packet and the Oneida Tribal Secretary who will keep on file one packet for CONFIDENTIAL purposes.

The packets are to be returned at the conclusion of all enrollment action of the particular committee.

The motion was seconded by Vera Wilson; motion carried unanimously.

NOTE: Send memo to Tribal Secretary.

SEMI-ANNUAL REPORT:

No need to approve, as meeting is past. Information: Trust Committee had no problems with the report.

I.D. CARDS:

Motion by Shirley Barber to approve the I.D. cards with the recommended changes to be done at the printers office. Seconded by Vera Wilson. Motion carried unanimously.

Changes: Delete line for listing blood quantum.

Bob Thomas made a motion to approve the cost of the I.D. cards at \$3.50 for Tribal members, \$1.50 for senior citizens who are 55 and over. Seconded by Shirley Barber; motion carried unanimously.

POLICY & PROCEDURES:  
Individual Identification Cards

POLICY:

The Oneida Trust Committee has been delegated the responsibility to maintain the official rolls of the Oneida Tribe of Indians of Wisconsin.

The Oneida Trust Committee has been delegated the specific responsibility to develop a system of Identification by the issuance of "Picture Identification Cards".

The Oneida Tribal Identification Cards shall be issued to Oneida Tribal members who so request such cards.

The Oneida Trust Committee shall establish a procedures that will secure the manner in which such cards are issued to prevent abuse and misuse.

PROCEDURE:

- 1) Individuals requesting Tribal Identification Cards must meet the following criteria:
  - a. Enrolled in the Oneida Tribe of Indians of Wisconsin.
  - b. Must come in person to obtain card.
  
- 2) Individual Tribal Identification Cards will contain the following:
  - a. Name
  - b. Birthdate
  - c. Enrollment number
  - d. Physical Description
  - e. Signature of Cardholder
  - f. Signature of Chairman of Tribe
  - g. Signature of Enrollment office staff person
  
- 3) Fee:
  - a. Tribal Members: \$3.50
  - b. Senior Citizens: \$1.50 (55 & over)

\*\*Policy & Procedures approved June 28, 1988 by Oneida Trust Committee.

Oneida Tribe of Indians of Wisconsin  
 Special Meeting - October 26, 1984  
 Page 3

WEST DEPERE PARENT GROUP (CONTINUED)

Lloyd seconded. Kathy opposed. Rick abstained. Motion carried. Jerry Hill stated the contract should be revised to include items that are standard in most contracts.

LAW OFFICE UPDATE - Jerry Hill

Bingo Cards - Jerry gave out the Attorney General's opinion on the legality of the sale of (vegas tickets). His opinion is they are an illegal lottery and he included instant bingo cards. This is an opinion requested by the D.A. of Vilas County, Eagle River, WI; asking about Lac Du Flambeau selling (vegas tickets). Jerry pointed out that we have a different situation here because of our Oneida Bingo Contract Ordinance.

Mark moved to have the Law Office draft a letter and send it to Peter Naze, Brown County D.A., informing him that the Tribe has stopped the sale of the so called vegas pull tabs, but the Tribe is going to continue to operate our Tribal Bingo Enterprise pursuant to the Oneida Bingo Control Ordinance as provided in the Judgement of Judge Barbara Crebb. Kathy seconded. Lois abstained. Motion carried.

LAW DEPARTMENT ACTIVITIES

The Business Committee requested a list of the projects the Law Office was working on. The following is the list of projects and completion date where applicable:

- |                                                                      |                                    |
|----------------------------------------------------------------------|------------------------------------|
| 1. CETA-PSE Complaint - This will be argued in November or December. |                                    |
| 2. Fort Howard Sludge                                                | 11. Green Bay Sanitation Agreement |
| 3. Land Office                                                       | 12. Tribal School                  |
| 4. Hunting Regulations                                               | 13. Agreement                      |
| 5. Opinions                                                          | 14. Child Welfare                  |
| 6. Employee Trust                                                    | 15. Education Fund                 |
| 7. Tribal Management Proposal                                        | 16. Garnishments                   |
| 8. Ordinances                                                        | 17. Correspondence                 |
| 9. Services to Tribal Members                                        | 18. Law Library                    |
| 10. Bingo                                                            | 19. Museum By-Laws                 |
|                                                                      | 20. Title Search                   |

→ TRIBAL ID CARDS -- Lois Powless.

Lois reviewed the resolution 10-16-84-A. In the last resolved, item #6 it states: "signatures of Chairman of Trust Committee." Lois moved to amend the Resolution to read; "signatures of the Tribal Chairman." Rick seconded. Motion carried.

Regular Trust Enrollment Committee Agenda  
27 February 2018  
Page 3 of 6

VI. **Attorney Business**

[REDACTED]

B. Tribal ID – Rob Collins

12-28-17 Discussed at Joint Meeting. Motion to approve the draft rule, "Tribal Identification Cards" with noted two amendments and to forward the rule in the Administrative Rulemaking process. Motion to approve the update. 1-23-18 Requested for Enrollment Director to contact the Menominee Indian Tribe of Wisconsin and find out what functions their IDs have in regards to retail and tax exemption. Motion to approve update.

**2-27-18 Status Update – Update & Resolution Needs Approval**

Cheryl Skolaski noted the resolution does not address individuals wearing hats, hair pieces, or scarves when taking photos for their ID. Rob Collins noted that because the resolution gives the Trust Enrollment Committee authority to develop standard operating procedures pertaining to Tribal ID, the department may include headwear.

Elaine Skenandore-Cornelius motioned amend BC Resolution 10-16-84-A with the attached resolution in the 2-27-18 Regular OTEC Meeting Packet. Seconded Carole Liggins. Motion carried unanimously.

[REDACTED]

[REDACTED]

[REDACTED]

### Oneida Business Committee Agenda Request

1. Meeting Date Requested: 03 / 14 / 18

**2. General Information:**

Session:  Open  Executive - See instructions for the applicable laws, then choose one:

[Empty text box]

Agenda Header: Resolutions

Accept as Information only

Action - please describe:

The Department of Justice requires a resolution be approved and signed by the tribal governing body, as part of their application requirements.

**3. Supporting Materials**

Report  Resolution  Contract

Other:

1. [Empty text box]

3. [Empty text box]

2. [Empty text box]

4. [Empty text box]

Business Committee signature required

**4. Budget Information**

Budgeted - Tribal Contribution  Budgeted - Grant Funded  Unbudgeted

**5. Submission**

Authorized Sponsor / Liaison: Joanie Buckley, Division Director/Internal Services *Joanie*

Primary Requestor/Submitter: Cheryl Stevens, Director - Grants Office *Cheryl Stevens*  
Your Name, Title / Dept. or Tribal Member

Additional Requestor: \_\_\_\_\_  
Name, Title / Dept.

Additional Requestor: \_\_\_\_\_  
Name, Title / Dept.



## Oneida Business Committee Agenda Request

### 6. Cover Memo:

Describe the purpose, background/history, and action requested:

There are several Tribal Programs/Offices that will be submitting an application to the FY 2018 Coordinated Tribal Assistance Solicitation grant. The Department of Justice, who is the funding agency, requires Tribal Authority to Apply documentation or an approved and signed Tribal Resolution. This is part of the requirements of the grant.

- 1) Save a copy of this form for your records.
- 2) Print this form as a \*.pdf OR print and scan this form in as \*.pdf.
- 3) E-mail this form and all supporting materials in a **SINGLE** \*.pdf file to: [BC\\_Agenda\\_Requests@oneidanation.org](mailto:BC_Agenda_Requests@oneidanation.org)

# Oneida Nation

Post Office Box 365

Phone: (920)869-2214



Oneida, WI 54155

**BC Resolution # \_\_\_\_\_**  
**FY 2018 Coordinated Tribal Assistance Solicitation (CTAS) Grant**

- WHEREAS,** the Oneida Nation is a federally recognized Indian government and a treaty tribe recognized by the laws of the United States of America; and
- WHEREAS,** the Oneida General Tribal Council is the governing body of the Oneida Nation; and
- WHEREAS,** the Oneida Business Committee has been delegated the authority of Article IV, Section 1, of the Oneida Tribal Constitution by the Oneida General Tribal Council; and
- WHEREAS,** the Oneida Nation has determined that the overall goal of the Nation is to protect, maintain and improve the standard of living and the environment in which the Oneida people live; and
- WHEREAS,** the Oneida Nation understands and recognizes the need to address issues of crime, delinquency, truancy, violence and other “at-risk” related behaviors which are in direct contrast to the traditions, culture and spiritual way of life; and
- WHEREAS,** the Oneida Nation understands and recognizes there is a need to develop a comprehensive approach that encompasses public safety, judicial, gang issues, substance abuse related crimes and prevention and intervention program enhancement/expansion; and
- WHEREAS,** the Oneida Nation believes our community will be strengthened by providing critically needed services and programming which will have a positive impact on our community and tribal members, families, elders and youth; and

**NOW THEREFORE BE IT RESOLVED,** that the Oneida Nation authorizes and supports the submission of the FY 2018 Coordinated Tribal Assistance Solicitation Grant application to the U.S. Department of Justice in the following Purpose Areas: #1-Public Safety and Community Policing in the amount of \$272,061; #2-Comprehensive Tribal Justice Systems Strategic Planning in an amount up to \$150,000; and #3-Tribal Justice Systems in an amount up to \$750,000.

---

## GRANT SYNOPSIS

**GRANT:** FY 2018 Coordinated Tribal Assistance Solicitation (CTAS)  
 U.S. Department of Justice

**PROGRAM/DIRECTOR:**  
 Oneida Police Department – Rich Van Boxtel, Chief of Police

Oneida Tribal Action Plan Office – Priscilla Belisle, Coordinator  
Oneida Judiciary – Layatalati Hill – Judge

**GRANT AMOUNT:**

Public Safety and Community Policing - \$272,061 / 3 years  
Comprehensive Tribal Justice Systems Strategic Planning – Up to \$150,000/3 years  
Tribal Justice Systems – Up to \$750,000 / 3 years

**MATCH:** No match required.

**SYNOPSIS:** In 2010, the Department of Justice launched its first Coordinated Tribal Assistance Solicitation (CTAS), which combined the Department of Justice's existing Tribal government-specific competitive solicitations into a single solicitation requiring only one application from each tribe or tribal consortium. This approach provides federally recognized tribes and tribal consortia the opportunity to develop a comprehensive approach to public safety and victimization issues.

The current Tribal programs applying are as follows:

Oneida Police Department will use funding to purchase squad equipment such as in-squad cameras, body worn cameras, mobile data computers, radar systems, and tasers.

Oneida TAP Office will use funding to enhance the capacity to collect and analyze data to better understand and define priority crime and public safety issues and to support successful implementation of the strategic plan.

Oneida Judiciary will be using funding to develop a healing to wellness court with the goal of reducing incarceration due to opioid, alcohol and other substance abuse related crimes.

### Oneida Business Committee Agenda Request

1. Meeting Date Requested: 03 / 14 / 18

2. General Information:

Session:  Open  Executive - See instructions for the applicable laws, then choose one:

Agenda Header: Resolutions

Accept as Information only

Action - please describe:

Adopt resolution

3. Supporting Materials

Report  Resolution  Contract

Other:

1.

3.

2.

4.

Business Committee signature required

4. Budget Information

Budgeted - Tribal Contribution  Budgeted - Grant Funded  Unbudgeted

5. Submission

Authorized Sponsor / Liaison: George Skenandore, Division Director/GSD

Primary Requestor/Submitter:

Your Name, Title / Dept. or Tribal Member

Additional Requestor:

Name, Title / Dept.

Additional Requestor:

Name, Title / Dept.

# Oneida Nation

Post Office Box 365

Phone: (920)869-2214



Oneida, WI 54155

## BC Resolution # \_\_\_\_\_

### Delegated Authority to Oneida Public Transit Manager for Federal and State Grant Funding

- WHEREAS,** the Oneida Nation is a federally recognized Indian government and a treaty tribe recognized by the laws of the United States of America; and
- WHEREAS,** the Oneida General Tribal Council is the governing body of the Oneida Nation; and
- WHEREAS,** the Oneida Business Committee has been delegated the authority of Article IV, Section 1, of the Oneida Tribal Constitution by the Oneida General Tribal Council; and
- WHEREAS,** the Oneida Nation is committed to promoting and supporting transportation services within the Oneida reservation boundaries; and
- WHEREAS,** the Oneida Nation operates the Oneida Public Transit System; and
- WHEREAS,** the Oneida Public Transit System relies on state and federal grants to support the operating budgets as well as purchasing replacement vehicles; and
- WHEREAS,** the Oneida Nation is committed to continuing and improving the Oneida Public Transit System; and
- WHEREAS,** the Oneida Public Transit Manager is hereby delegated the authority to execute agreements and sign legally binding documents pertaining to FTA and WisDOT grants, and

**NOW THEREFORE BE IT RESOLVED,** that the Oneida Business Committee, hereby authorizes and supports the Oneida Public Transit Manager to prepare and submit both state and federal grant applications to the State of Wisconsin 5311 Transit Program and the Federal Transit Administration 5311(C) Tribal Transit Program.

### Oneida Business Committee Agenda Request

1. Meeting Date Requested:    /    /    %    :    /    %

2. General Information:

Session:  Open  Executive - See instructions for the applicable laws, then choose one:

Agenda Header:

- Accept as Information only
- Action - please describe:

3. Supporting Materials

- Report  Resolution  Contract
- Other:

1.  3.   
2.  4.

Business Committee signature required

4. Budget Information

- Budgeted - Tribal Contribution  Budgeted - Grant Funded  Unbudgeted

5. Submission

Authorized Sponsor / Liaison:

Primary Requestor/Submitter: \_\_\_\_\_  
Your Name, Title / Dept. or Tribal Member

Additional Requestor: \_\_\_\_\_  
Name, Title / Dept.

Additional Requestor: \_\_\_\_\_  
Name, Title / Dept.

## Oneida Business Committee Agenda Request

### 6. Cover Memo:

Describe the purpose, background/history, and action requested:

The Oneida Business Committee requested amendments to resolution # BC-09-27-17-I regarding FTE caps to allocate FTEs to each division. Geraldine Danforth forwarded the attached report regarding FTEs budgeted and actual, which was used to allocate FTEs.

The resolution makes three amendments.

1. Revises the FTE calculation by excluding student employment. The FTE is intended to recognize employment across multiple FYs. Student employment is a single year expense and does not need to be monitored on a long term basis as it is addressed within the budgeting process.

2. Allocates FTEs across the organization.

3. Increases the FTE cap to reflect the budgeted amount while requiring every posting to identify that a workforce planning assessment, strategic workforce planning has been conducted, and alternatives/options for the position and programming has been conducted. This moves the analysis regarding employment to the posting and potentially closer to the programming activities.

The proposed resolution would be effective according to the date set in the resolution.

1) Save a copy of this form for your records.

2) Print this form as a \*.pdf *OR* print and scan this form in as \*.pdf.

3) E-mail this form and all supporting materials in a **SINGLE** \*.pdf file to: [BC\\_Agenda\\_Requests@oneidanation.org](mailto:BC_Agenda_Requests@oneidanation.org)

# Oneida Nation

Post Office Box 365

Phone: (920)869-2214



Oneida, WI 54155

## BC Resolution #

### Amending Resolution # BC-09-27-17-I, *Strategic Workforce Planning – Budget – Implementation for Oneida Nation*

- WHEREAS,** the Oneida Nation is a federally recognized Indian government and a treaty tribe recognized by the laws of the United States of America; and
- WHEREAS,** the Oneida General Tribal Council is the governing body of the Oneida Nation; and
- WHEREAS,** the Oneida Business Committee has been delegated the authority of Article IV, Section 1, of the Oneida Tribal Constitution by the Oneida General Tribal Council; and
- WHEREAS,** the Oneida Business Committee adopted resolution # BC-09-27-17-B, *Setting the Strategic Plan for the 2017-2020 Term of the Oneida Business Committee*, which identified the following broad goals as its strategic plan.
- Advancing Onlyote?a·ká· principles – helps us to support and sustain our culture
  - Exercising Sovereignty – helps us to strengthen and protect our people, land, and environment
  - Improving Organizational Changes – promote effective, responsive decision-making, while providing the opportunity to meet the needs of the Tribal Membership, technology, customers, economy, and growth
  - Promoting Positive Community Relations – will promote open communication in an atmosphere of trust, collaboration, and positive relationships
  - Inspiring Yukwatsístayλ – (Our fire, our spirit within each one of us)
  - Encouraging Tsi?niyukwalihotλ - (We have everything here to sustain us); and
- WHEREAS,** the Oneida Business Committee adopted resolution # BC-09-27-17-I, *Strategic Workforce Planning – Budget – Implementation for Oneida Nation*, which identified long-term, mid-term, and immediate action goals for the organization regarding programming, employment levels, and goals for each departmental unit; and
- WHEREAS,** resolution # BC-09-27-17-I, contained an immediate action goal of employment caps set at 2700 FTEs and defined how FTE is calculated to manage the employment levels which make up the greatest financial expenditures of the Nation; and
- WHEREAS,** the Oneida Business Committee, supporting the Treasurer's long-term recommendations of managing costs and expenses of the Nation, have agreed that FTE caps will be a part of the process of reviewing and understanding programming of the Nation to bring the programming closer to meeting current needs; and
- WHEREAS,** the resolution was implemented and notice of the FTE numbers were presented to the organization management to allow the Division Directors, General Manager, Chief Counsel, and Chief Financial Officer to plan accordingly in a cooperative manner to remain under the FTE cap and still meet the needs of the programming clients; and



**WHEREAS,** the FTE cap was reached in December 2017 and the Human Resources Department became responsible for managing posting and hiring in accordance with the resolution which resulted in the employment base being reduced below the FTE cap and re-opening employment opportunities; and

**WHEREAS,** the organization has requested the Oneida Business Committee to reconsider the FTE cap and identify division- or department-based allocations of the FTE cap; and

**WHEREAS,** the Oneida Business Committee continues to believe that the FTE is one element of the overall goal of strategic planning, budgeting, and managing the limited financial resources to best meet the needs of the members;

**NOW THEREFORE BE IT RESOLVED,** that the FTE calculation in resolution # BC-09-27-17-I, Resolve #3, is amended to exclude the following categories of employees – JTPA summer workers, TANF youth workers, high school workers, college interns, and summer youth and college workers – as these temporary employees do not have a long-term budget impact of a permanent/regular employee of the Nation.<sup>1</sup>

**BE IT FURTHER RESOLVED,** the Oneida Business Committee identifies the following as areas which shall be allocated a specific number of the FTEs to meet a need identified as supporting a revenue generating activity or health/safety activity.

- Gaming operations as a revenue generator is allocated 1100 FTEs.
- Security Department of the Oneida Police Department as an integral part of the gaming operations is allocated 230 FTEs.
- Comprehensive Health Division as a provider of health services is allocated 362 FTEs.
- Public Works Division as responsible to maintain roads, buildings, and custodian of the Nation is allocated 177 FTEs.
- Retail Division as a revenue generator is allocated 146 FTEs.
- Governmental Services Division as the programming responsible for providing health and safety support to members is allocated 328 FTEs.
- Non-divisional (BC) – 103 FTEs
- Police Commission – 33 FTEs
- Community and Economic Development Division – 23 FTEs
- Chief Financial Officer Non-divisional – 63 FTEs
- Comprehensive Housing Division – 43 FTEs
- Office of Intergovernmental Affairs and Communications – 10 FTEs
- Environmental Health, Land, and Safety – 46 FTEs
- Farm Enterprise – 19 FTEs
- Internal Services – 104 FTEs
- Emergency Management – 1 FTE
- Non-divisional (GTC) – 203 FTEs

**BE IT FURTHER RESOLVED,** the Oneida Business Committee changes the cap from 2700 to 2991 and directs that prior to every posting, the director or supervisor shall identify the workforce level assessment regarding that position, and the strategic workforce planning associated with the position, and finally what other options and alternatives have been reviewed or attempted. The Oneida Business Committee believes that increasing the FTE cap is not in the long-term best interests of the Oneida Nation and directs every supervisor, manager, and division director to complete strategic workforce planning and review and updating of current programming/operations to meet current needs and goals in a more efficient and cost-effective manner.

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<sup>1</sup> For an example of this impact, the February 27, 2018, Employee Count identified 2666.5 FTEs. If the group of employees above were excluded, it would reduce the total count by 2 FTEs creating a new count of 2664.5 FTEs.

BC Resolution \_\_\_\_\_  
Amending Resolution # BC-09-27-17-I, Strategic Workforce Planning – Budget – Implementation for Oneida Nation  
Page 3 of 3

**BE IT FINALLY RESOLVED**, this resolution shall be effective March \_\_, 2018.



Oneida Nation  
 Oneida Business Committee  
 Legislative Operating Committee  
 PO Box 365 • Oneida, WI 54155-0365  
[Oneida-nsn.gov](http://Oneida-nsn.gov)



## Statement of Effect

*Amending BC 9-27-17-I Strategic Workforce Planning – Budget – Implementation for Oneida Nation (Regarding FTE Cap)*

### Summary

On September 27, 2017, the OBC adopted a resolution which capped the Nation's workforce at the equivalent of 2700 full-time employees (FTEs), and identified three categories of employees who would not count toward that cap. This resolution amends that resolution by:

- Increasing the nation's workforce cap to 2991 FTEs
- Identifying six additional categories of employees who do not count toward the FTE cap
- Identifying 17 specific areas within the organization and allocating a specific number of FTEs for each of those areas
- Adding new requirements that must be followed before any position can be posted
- Directing every supervisor, manager, and division director to:
  - complete strategic workforce planning, and
  - review and update current programming/operations to meet current needs and goals in a more efficient and cost-effective manner.

This resolution also makes a policy statement, resolving that the OBC believes that increasing the FTE cap is not in the long term best-interests of the Nation.

*Submitted by: Taniquelle Thurner, Staff Attorney, Legislative Reference Office*

*Date: March 8, 2018*

### *Analysis by the Legislative Reference Office*

#### **Background: BC Resolution 9-27-17-I**

On September 27, 2017, the Oneida Business Committee (OBC) adopted BC Resolution 9-27-17-I, which identified long-term strategic workforce planning goals and required mid-term workforce level assessments. That resolution also directed immediate action, requiring employment level caps to be adopted each year until the long-term strategic workforce plans and mid-term workforce level assessments are completed.

That resolution also adopted a workforce cap for Fiscal Year 2018, capping the Nation's workforce at 2700 full-time employees (FTEs), counting half-time employees as 75% of one FTE, and part-time employees as 50% of one FTE, and adding that layoffs, sub-reliefs and those on a leave of absence do not count towards the cap.

#### **Proposed Resolution**

This resolution would increase the cap from 2700 to 2991 FTEs. This resolution states that the cap of 2700 FTEs was reached in December 2017, but in a footnote, it adds that as of February 27, 2018, the count had dropped to 2666.5 FTEs.

Currently, only layoffs, sub-reliefs, and those on a leave of absence are excluded and do not count toward the FTE cap. Because "these temporary employees do not have a long-term budget impact of a permanent/regular employee", this resolution would also exclude six other

categories of workers from counting toward the FTE cap: JTPA summer workers, TANF youth workers, high school and college workers, summer youth workers and college interns.

Currently, the FTE cap is one number that applies to the entire workforce. This resolution instead identifies 17 specific areas, and allocates a specific FTE cap for each area (together, these 17 area FTE caps equal the 2991 FTE cap).

Currently, when the 2700 FTE cap is reached, BC-9-27-17-I authorizes the HRD Area Manager to place a hold on all position postings, regardless of where they are in the hiring process. The HRD Area Manager is also authorized to grant exceptions to the FTE cap for Retail and Gaming Operations. This resolution does not appear to change those requirements.

Through this resolution, the OBC is also making a policy statement - that the OBC believes that increasing the FTE cap is not in the long-term best interests of the Nation. In conjunction with this, the proposed resolution directs that prior to every posting, the director or supervisor must identify:

- the workforce level assessment regarding that position
- the strategic workforce planning associated with the position, and
- what other options and alternatives have been reviewed or attempted.

Through this resolution, the OBC is also directing every supervisor, manager and division director to:

- complete strategic workforce planning, and
- review and update current programming/operations to meet current needs and goals in a more efficient and cost-effective manner.

### ***Conclusion***

Adoption of this resolution would not conflict with any of the Nation's laws.

# Oneida Nation

Post Office Box 365

Phone: (920)869-2214



Oneida, WI 54155

## Reference Material

### BC Resolution # 09-27-17-I

#### Strategic Workforce Planning – Budget – Implementation for Oneida Nation

- WHEREAS,** the Oneida Nation is a federally recognized Indian government and a treaty tribe recognized by the laws of the United States of America; and
- WHEREAS,** the Oneida General Tribal Council is the governing body of the Oneida Nation; and
- WHEREAS,** the Oneida Business Committee has been delegated the authority of Article IV, Section 1, of the Oneida Tribal Constitution by the Oneida General Tribal Council; and
- WHEREAS,** the General Tribal Council and Oneida Business Committee have supported the goals of Indian preference in employment and adult education to provide employment opportunities for Oneida Nation members since the adoption of the original Constitution in the 1930s; and
- WHEREAS,** the initial employment opportunities arose from federal grants as well as management of the limited resources of the Oneida Nation regarding land and woodcutting; and
- WHEREAS,** the Oneida Nation could expand its workforce and provide more opportunities for employment as a result of the development retail stores, bingo, and finally gaming operations which lead to an employee base reaching almost 3000 employees; and
- WHEREAS,** the Oneida Nation manages its operations based on federal funds through self-governance contracts, grants, gaming revenues, retail revenues, corporate returns to the Oneida Nation, and various program charges; and
- WHEREAS,** in 2008-2009 the Oneida Nation was affected by the downturn in the economy experienced in the United States through the housing bubble and other financial collapse; and
- WHEREAS,** Tribal Treasurers and Oneida Business Committees working closely with the program and business operations of the Oneida Nation have worked diligently in reducing the expenditures of the Oneida Nation to better match the reduced revenues from all sources and still make programming, services and employment a priority; and
- WHEREAS,** the Oneida Business Committee has taken steps to review, re-organize, revise and improve the organizations processes and culture such that on October 22, 2014, the Oneida Business Committee formally approved the Strategic Workforce Planning project and directed quarterly reporting on the status and direction of the project; and
- WHEREAS,** the Treasurer has notified the Oneida Business Committee of the ongoing budgeting and funding issues surrounding employment levels and the support of the programs and activities of the Oneida Nation and requested support for the three-year budget period from FY 2016 to FY 2018; and

- WHEREAS,** the Oneida Business Committee adopted resolution # BC-12-09-15-A, *Guidance for Implementing Fiscal Year 2012 Budget and Developing Fiscal Year 2017 and Fiscal Year 2018 Budget*, which adopted the “Four Strategic Directions and Seven Practical Visions” agreed to by the Oneida Business Committee at that time, and many of those goals related to creating a more sustainable future; and
- WHEREAS,** much of the work regarding sustainability (FY 2015), focused on the initiative set forth in resolution # BC-02-11-15-A, *Budget Initiative for Fiscal Years 2016, 2017, and 2018*, which supported and enhanced “efficient and sustainable public financial management which was considered the key to promoting economic sustainability, good governance, social progress and a rising standard of living for all enrolled Oneidas;” and
- WHEREAS,** the Treasurer, the Oneida Business Committee and the organization have utilized the above guidance to develop the Oneida Nation’s budget and set goals for Fiscal Year 2018 which now require additional focus on right-sizing the organization to meet programming and service demands as well as to work within the financial limits of the Oneida Nation; and
- WHEREAS,** the Treasurer and the Oneida Business Committee have utilized employment caps, hiring freezes, organizational approves through the executive team and Human Resources Department and other methods to manage the cost of employment in the budget process; and
- WHEREAS,** the Treasurer has identified that failing to move employment levels to be more in line with financial limitations is necessary to meet budgeting needs in the future; and
- WHEREAS,** the Oneida Business Committee, in agreement with the Treasurer, has committed to both long term Strategic Workforce Planning, short term workforce levels management, and immediate term employment level caps to better organize the Oneida Nation’s resources applied to employment and programming; and

*Long-Term Planning Goal – Strategic Workforce Planning*

**NOW THEREFORE BE IT RESOLVED,** the Oneida Business Committee does hereby recommit to Strategic Workforce Planning defined as a process used to define and optimize a workforce that can execute the organization’s strategies, both today and in the future; strategic workforce planning is an evolutionary process, where the business units within the organization are responsible for workforce talent.

*Mid-Term Planning Goal – Workforce Level Assessments*

**BE IT FURTHER RESOLVED,** that the Oneida Business Committee does hereby commit to annual Workforce Level Assessments, or Role Segmentation, that defines critical, core, supporting and misaligned employment responsibilities within the organization that are rated on contribution and importance in executing the strategies adopted by the Oneida Business Committee at the beginning of this term.

*Immediate Action Goal – Employment Caps*

**BE IT FURTHER RESOLVED,** that until the Strategic Workforce Plans are implemented and Workforce Level Assessments are completed, employee level caps will continue to be adopted for each fiscal year. For fiscal year 2018, the workforce cap is identified as 2700 FTE, which is defined and calculated as follows:

- The full-time employees are counted as one position each.
- The half-time employees are counted as each position X .75 or divided in half.
- The part-time employees are counted as each position X .50.
- The lay-offs, sub-reliefs and leave of absence are not counted.

*Reporting Deadlines and Delegated Authorities*

**BE IT FURTHER RESOLVED**, the following deadlines and responsibilities are set in place:

- *Strategic Workforce Plans*: Each Direct Report shall forward to the Organizational Development Specialist a status report on their initial Strategic Workforce Plans, which shall include each program or business unit, groups of programs or business units, and divisions, by November 1, 2017.
- *Workforce Level Assessments*: Each Direct Report shall forward to the Organizational Development Specialist the FY2018 assessment by December 1, 2017.
- *Employee Cap*: The Human Resources Department Area Manager shall:
  - report weekly on the FTE levels to all direct reports and to the Oneida Business Committee.
  - be authorized to place a hold on all position postings when the FTE cap has been met, at all levels in the hiring process up to and including prohibition of delivering notice of selection of a candidate after interviews; if a hold is placed on all position postings, notice shall be provided to all direct reports of such hold, when the hold is likely to be lifted, and to work with direct reports on how to respond to employee needs as well as potential selected candidates.
  - be authorized to grant exceptions to the FTE cap for Retail and Gaming operations to hire in the event of the reaching the FTE cap, provided that Workforce Level Assessments have been presented and exceptions granted shall be in accordance with standard operating procedure "*Employee Full-Time Equivalency Tribal Work Standard*."

**BE IT FINALLY RESOLVED**, the Oneida Business Committee finally directs that all direct reports are expected to know and understand the objectives and budget initiatives regarding Strategic Workforce Planning and Workforce Level Assessments, to create a more effective workforce based on Strategic Workforce Planning, and to keep all levels of the operations informed regarding budgeting, financial and employment levels of the Oneida Nation.

**CERTIFICATION**

I, the undersigned, as Secretary of the Oneida Business Committee, hereby certify that the Oneida Business Committee is composed of 9 members of whom 5 members constitute a quorum; 9 members were present at a meeting duly called, noticed and held on the 27<sup>th</sup> day of September, 2017; that the forgoing resolution was duly adopted at such meeting by a vote of 8 members for, 0 members against, and 0 members not voting; and that said resolution has not been rescinded or amended in any way.

  
Lisa Summers, Tribal Secretary  
Oneida Business Committee

\*According to the By-Laws, Article I, Section 1, the Chair votes "only in the case of a tie."

Reference Material

# EMPLOYEE COUNT – 2/27/18

## Per Resolution 9-27-17-I

**Full-Time Equivalent Number of Employees:**

**2666.5**

(maximum allowed 2700)

\*\*\*\*\*

Total Number of Employees: **2817**

Number of Gaming Employees: **1066 or 38%**

Number of Program/Government Employees:

**1751 or 62%**

\*\*\*\*\*

Weekly No. of Payroll Transactions: **2827**

Weekly Wages/Salaries: Amount: **\$2,153,203**



**Emp Count By Div**

Reference Material

02.28.18

MGMT	DIV	# EE's count not by status	FTE Divisional Caps	Balance for all other Depts
BC	NODIV	103*		103
BC	POCOM	33		33
BC	POCOM-Security	187	230	
BCCED	CEDD	23		23
BCCFO	NODIV	62		63
BCCH	CHD	40		43
BCCOS	OIA	8		10
BCGGM	GAMIN	1,068	1100	
BCGM	COMHE	345	362	
BCGM	DEVL	166	177	
BCGM	EHS	28		28
BCGM	Retail	129	146	
BCGM	Farm-enterprise	15		19
BCGM	GOVT	291	328	
BCGM	INTSV	99		104
BCGM	LAND	13		18
BCGM	NODIV	1		1
GTC	NODIV	203*		203
<b>Summary</b>		<b>2,814</b>	<b>2343</b>	<b>648 2,991</b>

Remove from the 2700
JTPA Summer workers
Tanf youth workers
High School Workers - Higher Education
College interns
Any other summer youth or college workers

**We will be 291 positions over if all positions are filled.**

02.28.18

MGMT	DIV	BU	# EE's
BC	NODIV	HRD	42
BC	NODIV	IAUDT	11
BC	NODIV	LRO	5
BC	NODIV	OBC	43
BC	NODIV	PRSNL	2
GTC	NODIV	ERB	3
GTC	NODIV	GMGCO	51
GTC	NODIV	JUDIC	11
GTC	NODIV	ONCOA	2
GTC	NODIV	SCHBR	126
GTC	NODIV	TREN	10
<b>Summary</b>			<b>203</b>

**GRAND TOTAL:**

### Oneida Business Committee Agenda Request

1. Meeting Date Requested: 3 / 14 / 18

2. General Information:

Session:  Open  Executive - See instructions for the applicable laws, then choose one:

[Empty text box]

Agenda Header: Standing Committees

Accept as Information only

Action - please describe:

BC approval of Finance Committee Meeting Minutes of March 5, 2018

3. Supporting Materials

Report  Resolution  Contract

Other:

1. FC E-Poll approving 3/5/18 Minutes

3. [Empty text box]

2. FC Mtg Minutes of 3/5/18

4. [Empty text box]

Business Committee signature required

4. Budget Information

Budgeted - Tribal Contribution  Budgeted - Grant Funded  Unbudgeted

5. Submission

Authorized Sponsor / Liaison: Trish King, Tribal Treasurer

Primary Requestor: Denise Vigue, Executive Assistant to the CFO /Finance Administration  
Your Name, Title / Dept. or Tribal Member

Additional Requestor: \_\_\_\_\_  
Name, Title / Dept.

Additional Requestor: \_\_\_\_\_  
Name, Title / Dept.

## Oneida Business Committee Agenda Request

### 6. Cover Memo:

Describe the purpose, background/history, and action requested:

Oneida Business Committee approval is required to approve all Finance Committee meeting actions as the FC is a standing committee of the OBC.

1) Save a copy of this form for your records.

2) Print this form as a \*.pdf *OR* print and scan this form in as \*.pdf.

3) E-mail this form and all supporting materials in a **SINGLE** \*.pdf file to: [BC\\_Agenda\\_Requests@oneidanation.org](mailto:BC_Agenda_Requests@oneidanation.org)

# ONEIDA NATION

P.O. Box 365



Oneida, WI 54115

## ***MEMORANDUM***

**TO:** Finance Committee  
**CC:** Business Committee  
**FR:** Denise Vigue, Executive Assistant  
**DT:** March 6, 2018  
**RE: E-Poll Results of: FC Meeting Minutes of Mar. 5, 2018**

An E-Poll vote of the Finance Committee was conducted to approve the March 5, 2018 Finance Committee meeting minutes. The results of the completed E-Poll are as follows:

### **E-POLL RESULTS:**

There was a Majority 4 YES votes from Larry Barton, Patrick Stensloff, Chad Fuss and Shirley Barber to approve the Feb. 5, 2018 Finance Committee Meeting Minutes. Daniel Guzman King did not vote.

The minutes will be placed on the next BC agenda of Mar. 14, 2018 for approval and the next Finance Committee agenda of Mar. 19, 2018 to ratify this E-Poll action.

Yaw^ko

---

\* Per the Finance Committee By-Laws Article III-Meetings, 3-4 Quorum. Four (4) members of the Finance Committee shall constitute a quorum & 3-6 Voting. (d) The Finance Committee shall act by a majority of vote of the quorum present at any meeting.

**ONEIDA FINANCE COMMITTEE****FC REGULAR MEETING**

March 5, 2018 – 10:00 A.M.

BC Executive Conference Room

**REGULAR MEETING MINUTES****FC Regular Meeting:**

Patricia King, Treasurer/FC Chair

Larry Barton, CFO/FC Vice-Chair

Daniel Guzman King, BC Council Member

Chad Fuss, AGGM-Finance (Gam. Alt.)

Patrick Stensloff, Purchasing Director

Shirley Barber, FC Elder Member

**Excused:** Jennifer Webster, BC Council Member**Others Present:** Sharon Metoxen, Cherie Elm, Arthur King and Denise Vigue, taking minutes

- I. **Call to Order:** The regular meeting was called to order by the FC Chair at 9:59 A.M.
- II. **Approval of Agenda:** MARCH 5, 2018  
Motion by Patrick Stensloff to approve the FC meeting agenda of Mar. 5, 2018 with four ADD ON requests under the Community Fund; numbers 18 to 21. Seconded by Larry Barton. Motion carried unanimously.
- III. **Approval of Minutes:** Feb. 19, 2018 (Approved via E-Poll on 2/20/18)  
Motion by Patrick Stensloff to ratify the FC E-Poll action taken on 2/20/18 approving the 2/19/18 Finance Committee meeting minutes. Seconded by Chad Fuss. Motion carried unanimously.

**Daniel Guzman King arrived at 10:06 a.m.**

- IV. **Tabled Business:** No Tabled Business
- V. **Capital Expenditures:** None
- VI. **Community Fund:**

**CF Reports:****1. CF Update Report for March 2018 – Edited**

Denise J. Vigue, Finance

The report has been updated to include the four ADD ON requests today.

Motion by Patrick Stensloff to approve the Community Fund Update Report for March 2018. Seconded by Daniel Guzman King. Motion carried unanimously.

**2. CF Update – Adjusted Amounts from 12/4/17 & 2/5/18**

Denise J. Vigue, Finance

Denise provided a memo of one Community Fund request approved at the 12/4/17 meeting and one CF request approved at the 2/5/19 FC meeting and reasons for adjustments; the updated amounts and totals are also reflected in the March CF Update report.

Motion by Larry Barton to approve the corrected adjustments for the request from the 12/4/17 FC meeting in the amount of \$108.00 (from \$180.00); and the correction from the 2/5/18 meeting in the amount of \$260.00 (from \$500.00). Seconded by Patrick Stensloff. Motion carried unanimously.

**CF Requests:**

- 1. Pulaski H.S. Band Trip fees** Amount: \$270.00  
Lisa Liggins for daughter, Bailey

Motion by Chad Fuss to approve from the Community Fund the Pulaski High School Band Trip fees for the daughter of the requestor in the amount of \$270.00. Seconded by Patrick Stensloff. Motion carried unanimously.

- 2. Annual Oneida Powwow Fundraiser** Amount: 100 Cases  
Tonya Webster, Powwow Committee

Motion by Larry Barton to approve from the Community Fund the Product request from the Oneida Powwow Committee in the amount of 100 Cases of Product for fundraising at the Annual Oneida Powwow. Seconded by Daniel Guzman King. Motion carried unanimously.

- 3. Synergy Sports Performance-Winter Track** Amount: \$323.00  
Alicia Tisch for son, Miguel Hernandez

Requestor not present and there was some discussion over paying past due fees and or future track fees; Denise did talk with requestor and let her know this may or may not get funded due to the timing of the request; the FC noted this is an example that could be reviewed when the SOP's for the FC are again reviewed and updated.

Motion by Larry Barton to approve this request for Synergy Sports Performance –Winter Track fees for the son of the requestor in the amount of \$323.00. Seconded by Daniel Guzman King. Motion carried unanimously.

- 4. Education First: Explore America Trip fees** Amount: \$500.00  
Lois Barker for daughter, Emma

Motion by Larry Barton to approve from the Community Fund the Education First: Explore America Trip fees for the daughter of the requestor in the amount of \$500.00. Seconded by Shirley Barber. Motion carried unanimously.

- 5. Boy Scout Summer Camp** Amount: \$500.00  
Jason Widi for son, Dylan

Requestor not present; there was some discussion over costs of the Boy Scout Summer Camp registration and fees; Denise will contact requestor to get additional information.

Motion by Daniel Guzman King to approve from the Community Fund the Boy Scout Summer Camp fees for the son of the requestor in the amount of \$500.00 and the Cub Scout Summer Camp fees for the son of the requestor in the amount of \$170.00. Seconded by Larry Barton. Motion carried unanimously.

- 6. Cub Scout Summer Camp** Amount: \$170.00  
Jason Widi for son, Ronald  
- See Motion in CF #5

- 7. Allouez Stampede Soccer Team fees** Amount: \$275.00  
Lorraine Frias for son, Alonzo

Motion by Patrick Stensloff to approve from the Community Fund the Allouez Stampede Soccer Team fees for this and the following request for the two sons of the requestor in the amount of \$275.00 each. Seconded by Larry Barton. Motion carried unanimously.

- 8. Allouez Stampede Soccer Team fees** Amount: \$275.00  
Lorraine Frias for son, Andrew

- See Motion in CF #7

- 9. CEC-Baby Moccasin Making Class fee** Amount: \$40.00  
Constance Danforth

Motion by Patrick Stensloff to approve from the Community Fund the CEC – Baby Moccasin Making Class fee in the amount of \$40.00. Seconded by Chad Fuss. Motion carried unanimously.

- 10. Ideal Weigh –Start-Up Costs** Amount: \$500.00  
Sharon Metoxen

Sharon Metoxen was present to discuss this program, the costs, and her success so far as she is in phase two of the four phases of this program; she has already had a considerable weight loss and is in overall better health. The FC congratulated her on her success.

Motion by Larry Barton to approve from the Community Fund the Ideal Weigh Start Up Costs including registration and coaching in the amount of \$500.00. Seconded by Patrick Stensloff. Motion carried unanimously.

- 11. Enspire 365-Basketball Registration** Amount: \$250.00  
Jeremiah Danforth for daughter, Eajah

Motion by Daniel Guzman King to approve from the Community Fund the Enspire 365 Basketball registration for the daughter of the requestor in the amount of \$250.00. Seconded by Patrick Stensloff. Motion carried unanimously.

- 12. 2018 Great Mother Conference-registration** Amount: \$150.00  
Cherie Elm

Cherie Elm was present to discuss her request for registration costs for herself and her two sons; they have attended in the past and proved to be beneficial for both her sons; she has additional airfare and lodging costs that she covers.

Motion by Chad Fuss to approve from the Community Fund the Conference registration fee for the requestor and her two sons in the amount of \$150.00 and \$500.00 for each son. Seconded by Daniel Guzman King. Motion carried unanimously.

- 13. 2018 Great Mother Conference-registration** Amount: \$500.00

Cherie Elm for son, Quannah

- See Motion in CF #12

- 14. 2018 Great Mother Conference-registration** Amount: \$500.00

Cherie Elm for son, Quincy

- See Motion in CF #12

- 15. Firecracker Softball Team fees** Amount: \$500.00

Arthur King for daughter, Dinah

Arthur King was present to discuss his request for both his daughters who are in High School, they are active in a variety of sports and fee for this includes registration for the team and to tournaments.

Motion by Larry Barton to approve from the Community Fund the Firecracker Softball team fees for the two daughters of the requestor in the amount of \$500.00 each. Seconded by Shirley Barber. Motion carried unanimously.

- 16. Firecracker Softball Team fees** Amount: \$500.00

Arthur King for daughter, Diahanna

- See Motion in CF #15.

- 17. Green Bay Purple Aces Team fees** Amount: \$500.00

Sherry Flauger for daughter, Sheridan

Motion by Daniel Guzman King to approve from the Community Fund the Green Bay Purple Aces Team fees for the daughter of the requestor in the amount of \$500.00. Seconded by Chad Fuss. Motion carried unanimously.

- 18. ADD ON: Green Bay Elite Cheer Class fees** Amount: \$450.00

Amanda Danforth for daughter, Karmyn

Motion by Chad Fuss to approve from the Community Fund the Green Bay Elite Cheer class fees for the daughter of the requestor in the amount of \$450.00. Seconded by Larry Barton. Motion carried unanimously.

- 19. ADD ON: Enspire 365-Blaze Basketball Registration** Amount: \$500.00

Sacheen Lawrence for daughter, M'Kenzey

Motion by Patrick Stensloff to approve from the Community Fund the Enspire 365 Basketball registration for the two daughters of the requestor in the amount of \$500.00 and \$375.00. Seconded by Daniel Guzman King. Motion carried unanimously.

- 20. ADD ON: Enspire 365-Blaze Basketball Registration** Amount: \$375.00

Sacheen Lawrence for daughter, RaeAnne

- See Motion in CF #19.



**21. ADD ON: Enspire 365-Blaze Basketball Registration** Amount: \$375.00

Debra Cloud for daughter, Mariah

Motion by Larry Barton to approve from the Community Fund the Enspire 365 Basketball registration for the daughter of the requestor in the amount of \$375.00. Seconded by Daniel Guzman King. Motion carried unanimously.

**VII. NEW BUSINESS:****1. FY18 BLANKET PO Increase: JCM** Amount: \$60,000.00

David Emerson, Gaming – Slots

David Emerson was present and explained this is for a Blanket Purchase Order increase to cover the costs of machine parts, to replace parts that are now obsolete, and to upgrade game printers; this is in the Gaming – Slots Department budget.

Motion by Larry Barton to approve the FY18 Blanket Purchase Order Increase in the amount of \$60,000.00. Seconded by Patrick Stensloff. Motion carried unanimously.

**2. Annual Oneida Powwow-Cash Supply Advance** Amount: \$110,350.00

Tonya Webster, Powwow Committee

There was no one present to discuss this request with the FC members as there were several questions specifically around if cash is the most secure and efficient method for payment to Powwow dancers, drummers and MC's? If approved the FC would like requestor to attend next meeting to apprise them of all procedures surrounding the cash handling, and reconciliation of cash being used.

Motion by Larry Barton to approve the Cash Supply Advance in the amount of \$110,350.00 for expenses related to the 2018 Annual Oneida Powwow and to have the requestor attend the next FC meeting for an update. Seconded by Chad Fuss. Motion carried unanimously.

**3. FY18 Meadowbrook Insurance Premium** Amount: \$145,031.00

Robert Keck, Risk Management

Requestor on vacation so Larry Barton explained this premium payment including: it is the Nation's commercial insurance liability package that also now includes a cyber security rider; this is a multi-year contract that ends later this year; this spring an impartial task committee will seek Requests for Proposals (RFP's) for a new vendor, which could be this same vendor if they have the lowest bid.

Motion by Chad Fuss to approve the FY18 Meadowbrook Insurance Premium in the amount of \$145,031.00. Seconded by Daniel Guzman King. Larry Barton abstained. Motion carried.

**VIII. EXECUTIVE SESSION: None****IX. FOLLOW UP: None**

**X. FYI and/or THANK YOU:**

**1. FYI: IGT (2) WOF Percentage Games**

David Emerson, Gaming – Slots

Motion by Patrick Stensloff to accept the IGT (2) WOF percentage games as FYI. Seconded by Daniel Guzman King. Motion carried unanimously.

**Discussion:**

- Patricia King let the FC members know there is no meeting with the school board tonight as the board has other pressing school matters and her office did not get the updated resolution to the school board. She will seek to have a special meeting set in within the next few weeks.

- There was also a general discussion about the Ideal Weigh program and if it would be feasible to try and get it in Oneida through the Health Center or some other means. There is a Self-Funded Health Insurance Team that is working on a pilot online program similar to this, would like to see those results first.

**XI. ADJOURN:** Motion by Chad Fuss to adjourn. Seconded by Patrick Stensloff. Motion carried unanimously. Time: 11:18 A.M.

Minutes taken & transcribed by:  
Denise Vigue, Executive Assistant to the CFO  
& Finance Committee Contact/Recording Secretary

*Finance Committee-E-Poll Minutes Approval Date:* March 6, 2018

*Oneida Business Committee’s FC Minutes Approval Date:* \_\_\_\_\_

### Oneida Business Committee Agenda Request

1. Meeting Date Requested: 3 / 21 / 18

2. General Information:

Session:  Open  Executive - See instructions for the applicable laws, then choose one:

Agenda Header:

Accept as Information only

Action - please describe:

Approve the February 21, 2018 Legislative Operating Committee minutes

3. Supporting Materials

Report  Resolution  Contract

Other:

1. <input type="text" value="2/21/18 LOC minutes"/>	3. <input type="text"/>
2. <input type="text"/>	4. <input type="text"/>

Business Committee signature required

4. Budget Information

Budgeted - Tribal Contribution  Budgeted - Grant Funded  Unbudgeted

5. Submission

Authorized Sponsor / Liaison:

Primary Requestor/Submitter: Jennifer Falck, LRO Director  
Your Name, Title / Dept. or Tribal Member

Additional Requestor: \_\_\_\_\_  
Name, Title / Dept.

Additional Requestor: \_\_\_\_\_  
Name, Title / Dept.



Oneida Nation  
 Oneida Business Committee  
 Legislative Operating Committee  
 PO Box 365 • Oneida, WI 54155-0365  
[Oneida-nsn.gov](http://Oneida-nsn.gov)



**LEGISLATIVE OPERATING COMMITTEE MEETING MINUTES**  
 Business Committee Conference Room-2<sup>nd</sup> Floor Norbert Hill Center  
 February 21, 2018  
 9:00 a.m.

**Present:** David P. Jordan, Kirby Metoxen, Ernest Stevens III, Jennifer Webster, Daniel Guzman King

**Others Present:** Brandon Wisneski, Clorissa Santiago, Jen Falck, Maureen Perkins, Tani Thurner, Rae Skenandore, Candice Skenandore, Bonnie Pigman, Robert J. Collins, Laura Laitinen-Warren, Rosa Laster

**I. Call to Order and Approval of the Agenda**

David P. Jordan called the February 21, 2018 Legislative Operating Committee meeting to order at 9:00 a.m.

Motion by Jennifer Webster to adopt the agenda and move General Tribal Council Meetings law to the end of the agenda, break for a recess to go into a work meeting and then reconvene; seconded by Ernest Stevens III. Motion carried unanimously.

**II. Minutes to be approved (0:44-1:09)**

**February 07, 2018 LOC minutes**

Motion by Ernest Stevens III to approve the February 07, 2018 LOC meeting minutes and forward to the Oneida Business Committee for consideration; seconded by Daniel Guzman King. Motion carried unanimously.

**III. Current Business (1:13-5:04)**

**1. Real Property Law Amendments**

Motion by Kirby Metoxen to accept as FYI; seconded by Daniel Guzman King. Motion carried unanimously.

Motion by Jennifer Webster to approve adoption packet by e-poll should the fiscal analysis be complete prior to the Oneida Business Committee meeting on February 28, 2018; seconded by Kirby Metoxen. Motion carried unanimously.

**2. General Tribal Council Meetings Law (9:15-13:38)**

Motion by Jennifer Webster to direct the LRO to complete a legislative analysis; seconded by Kirby Metoxen. Motion carried unanimously.

**IV. New Submissions**

**1. Internal Audit Amendments (5:07-6:45)**

Motion by Kirby Metoxen to add the Internal Audit Amendments to the active files list as a medium priority and assign Kirby Metoxen as the sponsor, seconded by Daniel Guzman King. Motion carried unanimously.

**V. Additions**

**VI. Administrative Updates**

**1. Criminal Code (6:56-7:43)**

Motion by Jennifer Webster to remove the Criminal Code from the active files list; seconded by Kirby Metoxen. Motion carried unanimously.

\*\*\* Recess for the work meeting at 9:07 a.m.

\*\*\*Reconvened from work meeting at 9:50 a.m.

**2. Re-prioritization of Laws (8:26-9:12)**

Motion by Jennifer Webster to reprioritize the active files list lowering the Drug and Alcohol Free Law for Elected and Appointed Officials and Employee Protection Policy to a medium priority, remove the Hall of Fame Repeal, and to move the Wellness Court, Uniform Commercial Code, and Industrial Hemp to high priority; seconded by Daniel Guzman King. Motion carried unanimously.

**VII. Executive Session**

**VIII. Adjourn**

Motion by Kirby Metoxen to adjourn the February 21, 2018 Legislative Operating Committee meeting at 9:56 a.m.; seconded by Daniel Guzman King. Motion carried unanimously.

### Oneida Business Committee Agenda Request

1. Meeting Date Requested:   3   /  14  /  18 

**2. General Information:**

Session:    Open    Executive - See instructions for the applicable laws, then choose one:

Agenda Header:

Accept as Information only

Action - please describe:

Accept the Oneida Business Committee Meetings Law six month report.

**3. Supporting Materials**

Report    Resolution    Contract

Other:

1.

3.

2.

4.

Business Committee signature required

**4. Budget Information**

Budgeted - Tribal Contribution    Budgeted - Grant Funded    Unbudgeted

**5. Submission**

Authorized Sponsor / Liaison:

Primary Requestor/Submitter: Jennifer Falck, LRO Director  
Your Name, Title / Dept. or Tribal Member

Additional Requestor: \_\_\_\_\_  
Name, Title / Dept.

Additional Requestor: \_\_\_\_\_  
Name, Title / Dept.

## Oneida Business Committee Agenda Request

### 6. Cover Memo:

Describe the purpose, background/history, and action requested:

The Oneida Business Committee adopted the Business Committee Meetings Law on July 26, 2017. At that time, the Business Committee requested that the Legislative Operating Committee complete a six month review. This report fulfills that request.

- 1) Save a copy of this form for your records.
- 2) Print this form as a \*.pdf *OR* print and scan this form in as \*.pdf.
- 3) E-mail this form and all supporting materials in a **SINGLE** \*.pdf file to: [BC\\_Agenda\\_Requests@oneidanation.org](mailto:BC_Agenda_Requests@oneidanation.org)



Oneida Nation  
 Oneida Business Committee  
 Legislative Operating Committee  
 PO Box 365 • Oneida, WI 54155-0365  
 Oneida-nsn.gov



**TO:** Oneida Business Committee  
**FROM:** David P. Jordan, LOC Chairman *D.P.J.*  
**RE:** Oneida Business Committee Meetings Law: 6 Month Review  
**DATE:** March 14, 2018

### Introduction

The Oneida Business Committee (OBC) adopted the Oneida Business Committee Meetings Law (the law) on July 26, 2017. At the time of adoption, the OBC directed the Legislative Operating Committee (LOC) to complete a review of the law six months after implementation. There was also a request that the Intergovernmental Affairs and Communications Department assist with communicating the changes to OBC meetings to the public. This report is meant to evaluate the law and review its implementation.

### Timeline

A "Business Committee Meetings Law" was added to the LOC's Active Files List (AFL) in September 2015. The following is a summary of actions taken by the LOC and the OBC.

Oneida Business Committee Meetings Law Legislative Timeline	
Date or Timeframe	Action
September 2, 2015	"Business Committee Meetings Law" is added to AFL
November 4, 2015	LOC directs the sponsor- LOC Chairman Brandon Stevens to bring a draft back to LOC
May 2016	LOC makes the item a priority, and plans to hold a meeting to discuss "possible solutions to mitigate tension and improve communication at BC meetings"
September-November 2016	Drafting and legislative analysis completed
December 29, 2016	Public Meeting held
March -May 2017	Drafting and legislative analysis is updated
May 18, 2017	Second public meeting held
June-July 2017	Public comment-review memo drafted
July 19, 2017	LOC approves the adoption packet and forwards to the OBC
July 26, 2017	OBC adopts the Oneida Business Committee Meetings Law
September 13, 2017	The law becomes effective and is used at this OBC meeting

\*Total days to adoption= 694 days



### Implementation of the Law

The Intergovernmental Affairs and Communications Department (IGAC) was tasked with communicating the law to the public. The Legislative Reference Office (LRO) worked with IGAC and the team agreed that a short video might work well. The video format was very successful. This particular video clip had the highest reach and engagement for all of Oneida's video clips in the last year. IGAC estimates that the engagement and reach rates were double than the typical rates from Oneida's videos on Facebook. The video was posted just before the September 13, 2017 OBC meeting, which was the first time the law was used.

Facebook Analytics	
<b>Post Engagement</b> Posts, clicks, likes, comments	299
<b>Reach</b> Connecting with personal newsfeeds, Oneida's Facebook page, and shares	7,973
<b>Video Views</b>	4,063



Video clip produced by IGAC and posted to Facebook

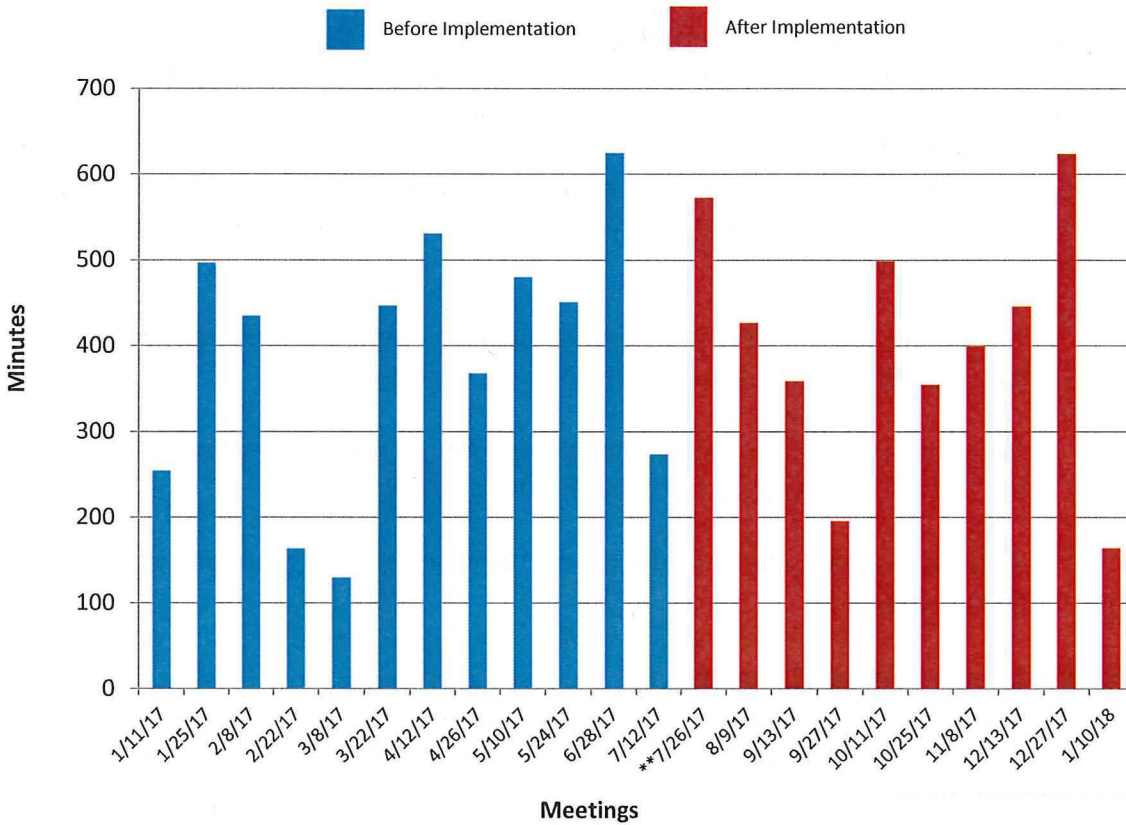
### Evaluation of the Law

The evaluation of the law is summative, meaning it was done after implementation- not during. The information that was collected and analyzed should be considered for future amendments, standard operating procedures, and as lessons learned.

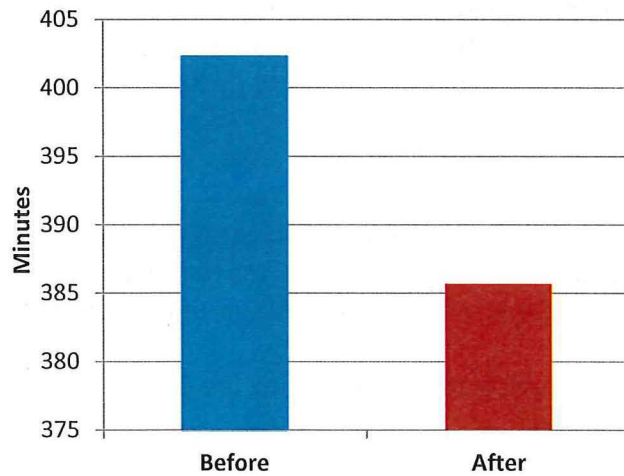
#### Method 1: Time as an Indicator

The length of OBC meeting before and after the law was implemented were compared. The average OBC meeting for the six months prior (Jan.-July) to implementation was 402.3 minutes. The average length after implementation (Aug-Dec.) was 385.7 minutes. This means that for the six months following implementation, OBC meetings became shorter by an average of about sixteen minutes. This equates to a time saving of about 6 hours per year (based on 23 meetings). See Charts 1 and 2. It should be noted that the length of meetings is only one indicator. A shorter meeting isn't necessarily a sign of an efficient and effective meeting.

**Chart 1. Total Minutes of each OBC Meeting in 2017. After implementation of the law, OBC Meetings decreased by 16.6 minutes on average, which would lead to an annual time saving of about 6 hours. January-July average= 402.3 minutes. August-December average= 385.7 minutes**



**Chart 2. Illustrates the average meeting length declined from 402.3 to 385.7 after the law was implemented**



**Method 2: OBC Meeting Observation**

The February 14, 2018 OBC meeting was evaluated against the content of the law by the LRO Director. The entire meeting was observed. The meeting was chaired by Brandon Stevens, OBC Vice Chairman.

The law prohibits; use of profanity, interrupting others, heckling or threatening people, disrespect of property, or behavior that disrupts the meeting or endangers the safety of other attendees (117.8-1(a)). The law also requires that any information received at any meeting of the Oneida Business Committee that implicates the integrity, honesty, or morality of a member of the Nation or an employee be stopped immediately by the meeting chairperson 117.5-1(c). On the day of the meeting observation, there was conduct that could be considered non-compliant with the law including;

1. Interrupting others and disrupting the meeting- meeting attendees speaking loudly from the back of the room while others were talking.
2. Heckling- meeting attendee at the microphone, pointing at specific people in the room and calling their personal behavior into question.
3. Accusations that called the integrity of OBC members into question were made by meeting attendees.

**Debrief with Oneida Business Committee**

The LRO Director met with OBC members and support staff in a work session to discuss the law and the February 14 OBC meeting. There were some general themes and some specific recommendations made.

**Challenges**

The primary problem is the public comment process. The law allows a speaker to comment one time at the beginning of the agenda item- before any discussion has taken place. The meeting chair(s) have found that after the initial discussion has been had- speakers may then have more to ask or contribute- but they are not allowed to speak again. To address this, the chairs have been treating additional motions to the topic as a new agenda item, affording speakers another opportunity.

**Benefits**

1. OBC members and support staff agree that the five minute time limit is a valuable tool, and that the ability to approve extensions to the time limit is important. The time limit may also be the element that is leading to speakers staying on topic.
2. There was also agreement during the debrief that the meetings have become more efficient and effective.

**Recommendations for Managing OBC Meetings**

1. Review the new meeting procedures at the beginning of each meeting, so attendees will know what to expect.
2. Use language similar to the Legislative Operating Committee's public meeting script- explaining that there will be a five minute limitation for speakers on each agenda item. The LOC uses this language;  
*"The LOC may impose a time limit for all speakers pursuant to section 16.8-3(c) of the Legislative Procedures Act. As the presiding LOC member, I am imposing a time limit of 5 minutes. This time limit shall be applied equally to all persons."*
3. Points of Order should be used more frequently by OBC members. This tool can help keep conversation respectful and on track, while alleviating the chairperson from being the only person to control the meeting.
4. Calls for the Question may also be used more frequently by OBC members. If a member believes that enough discussion has been had- calling for the question will take the item directly to a vote.
5. Help attendees follow along by frequently announcing what page of the meeting packet is being discussed.
6. Have some discussion or explanation in meetings- as to what the OBC meetings are for; to conduct the business of the Nation, and that attendees are not General Tribal Council members unless the General Tribal Council is in session.
7. Have someone other than the chair do the timekeeping for speakers.

**Amendments to Consider in the Future**

1. Expand the Responsibilities section to clarify what is expected of the OBC members. The current language describes the responsibilities of the "attendees" (117.8). That term is intended to include everyone in the meeting, but clarification could be made.
2. Clarify how the Business Committee decides to remove a person from a meeting. Currently, the law states that "the Oneida Business Committee shall decide if the individual shall be removed from the meeting" (117.9-2). This language could be expanded to indicate how that could happen- by majority vote, by motion, approval of the chair etc.
3. Add language that spells out commonly used Robert's Rules of Order actions; Points of order, calls for the question, etc.

**Conclusions**

The implementation of the Oneida Business Committee Meetings Law has resulted in some success and some unintended consequences.

**Length of Meetings**

The length of meetings has been analyzed. Meetings have been on average, 16 minutes shorter than before the law was implemented. Qualitatively speaking, the OBC Meeting debrief session revealed that OBC members and support staff feel that meetings have become more effective and efficient. No quantitative data was collected that would support or refute that assessment.

**Public Comment**

The law allows a person to speak once on each agenda item before discussion begins. That time is limited to 5 minutes (117.5-(b)). The intent is to allow for comments and questions while making the comment period more efficient. The data indicates that the OBC feels that this process isn't working. The OBC Chairman and Vice-Chairman would like to be able to provide more opportunity for attendees to contribute.

**Time Limits**

OBC members and support staff agreed in the debrief meeting that while the public comment process is not working- the five minute time limit has made meetings more focused and efficient.

A change in leadership is also a likely factor in OBC meeting outcomes. After the July 2017 general election, a new Business Committee was elected. With a change in meeting chairs, it is difficult to know for sure that the law is what has made an impact.

**Summary**

This evaluation is based on two methods; analyzing the length of OBC meetings and a meeting observation. The data sets should be considered in tandem, not independently.

The Oneida Business Committee and their support staff have expressed that the OBC meetings have improved since July 2017. The reason for that improvement is unclear however because the implementation of the law and the 2017 general election happened almost simultaneously.

Based on the data sets, it can be concluded that; 1) OBC Meetings are shorter, 2) the public comment process is not working as intended, 3) OBC and support staff feel that the efficiency and effectiveness of meetings since adoption of the law has improved.

### Oneida Business Committee Agenda Request

1. Meeting Date Requested: 03 / 14 / 18

**2. General Information:**

Session:  Open  Executive - See instructions for the applicable laws, then choose one:

Agenda Header:

Accept as Information only

Action - please describe:

Motion to accept the quarterly report

**3. Supporting Materials**

Report  Resolution  Contract

Other:

1.

3.

2.

4.

Business Committee signature required

**4. Budget Information**

Budgeted - Tribal Contribution

Budgeted - Grant Funded

Unbudgeted

**5. Submission**

Authorized Sponsor / Liaison:

Primary Requestor/Submitter: Rae Skenandore, Chairperson, Oneida Land Commission

Your Name, Title / Dept. or Tribal Member

Additional Requestor:

\_\_\_\_\_  
Name, Title / Dept.

Additional Requestor:

\_\_\_\_\_  
Name, Title / Dept.

**LAND COMMISSION  
QUARTERLY REPORT  
OCTOBER – DECEMBER 2017**

**The Land Commission Goals developed for 2018**

**Exercising Sovereignty**

Reestablish roles & responsibilities to fully implement the 2033 Plan approved by GTC.

**Promoting Positive Community Relations**

Develop Land use policy to better serve the needs of the membership. Focus on programs to serve individual farmers, entrepreneurs, and community organizations.

**Promoting Positive Community Relations**

Bi-annual presentation to GTC

**Land Commissioners**

Rae Skenandore, Chairperson  
Racquel Hill, Vice-Chairperson  
Julie Barton, Secretary  
Lloyd Powless, Jr.,  
Commissioner  
Rebecca Webster,  
Commissioner  
Jennifer Hill, Commissioner  
Vacant, Commissioner

**ACQUISITIONS**

10/31/2017	1223 Crestwood Dr.	0.22	HIP
11/3/2017	4319 N. Pine Tree	3.51	HIP
11/29/2017	231 Seminole Ln	0.28	HIP
12/22/2017	2760 Independence Dr.	0.25	HIP

We acquired 4.26 acres. We currently own approximately 26,813.65 acres which is 41 % of the reservation. The Oneida Land Commission is not a real estate developer. Future development decisions occur in another area of the Tribe.

**Why do we want to own the land?**

**To exercise sovereignty & jurisdiction, maintain rural character, control development, ensure sustainability, enhance community development, grow food, provide housing, and for Oneida pride and identity**

**Meetings**

Regular meetings are the 2nd Monday monthly. Acquisition Meetings are the 4th Monday monthly.

**Stipends**

Land Commission Meetings	\$ 50.00
Public Meetings	\$ 50.00
Hearings*	\$ 50.00

\* Note a hearing body consists of 3 Commissioners

**Quarter Meetings**

3 Regular Meetings  
2 Acquisition  
1 Special Meetings—No Stipend

**Quarter Hearings**

1 Hearings

### Oneida Business Committee Agenda Request

1. Meeting Date Requested: 03 / 14 / 18

2. General Information:

Session:  Open  Executive - See instructions for the applicable laws, then choose one:

Agenda Header: @ei 4ge[ Wø

Accept as Information only

Action - please describe:

AbbdhWDeputization Agreement Between the Oneida Nation and the Outagamie County Sheriff

3. Supporting Materials

Report  Resolution  Contract

Other:

1. Deputization Agreement ŽAgfSYS\_ [W5ag` fk 3.

2.  4.

Business Committee signature required

4. Budget Information

Budgeted - Tribal Contribution  Budgeted - Grant Funded  Unbudgeted

5. Submission

Authorized Sponsor / Liaison: Lisa Summers, Secretary

Primary Requestor/Submitter: Richard Van Boxel, Chief of Police  
Your Name, Title / Dept. or Tribal Member

Additional Requestor: \_\_\_\_\_  
Name, Title / Dept.

Additional Requestor: \_\_\_\_\_  
Name, Title / Dept.



## Oneida Business Committee Agenda Request

### 6. Cover Memo:

Describe the purpose, background/history, and action requested:

Adopt the Outagamie County Sheriff's Deputization Agreement of Oneida Police Officers. This agreement was previously approved by the Oneida Business Committee and is updated to reflect that Tehassi Hill now serves as Chairman.

- 1) Save a copy of this form for your records.
- 2) Print this form as a \*.pdf *OR* print and scan this form in as \*.pdf.
- 3) E-mail this form and all supporting materials in a **SINGLE** \*.pdf file to: [BC\\_Agenda\\_Requests@oneidanation.org](mailto:BC_Agenda_Requests@oneidanation.org)


# ONEIDA LAW OFFICE

*CONFIDENTIAL: ATTORNEY/CLIENT WORK PRODUCT*

TO: Rich VanBoxtel  
Police Department-Non Emergency

*Use this number on future correspondence:*

**2018-0104**

FROM: Kelly M. McAndrews, Staff Attorney 

DATE: February 23, 2018

RE: Outagamie County Sheriff-Deputization Agreement

<u>Purchasing Department Use</u>	
<input checked="" type="checkbox"/>	<b>Contract Approved</b>
<input type="checkbox"/>	<b>Contract Not Approved</b>
<i>(see attached explanation)</i>	

*If you have any questions or comments regarding this review, please call 869-4327.*

The attached agreement, contract, policy and/or guaranty has been reviewed by the Oneida Law Office for legal content only. Please note the following:

Related: 2015-0046

- ✓ The document is in appropriate legal form. *(Execution is a management decision.)*

This agreement as previously approved by the Oneida Business Committee and executed by then-Chairman Richard Hill, and subsequently Chairwoman Cristina Danforth, and is currently in effect. This agreement has been updated to reflect that Tehassi Hill now serves as Chairman.

**DEPUTIZATION AGREEMENT  
BETWEEN THE  
ONEIDA NATION  
AND THE  
OUTAGAMIE COUNTY SHERIFF**

THIS AGREEMENT, by and between the ONEIDA NATION (the “Tribe”), a federally recognized and treaty Tribe, and the OUTAGAMIE COUNTY SHERIFF (the “Sheriff”) (collectively, the “parties”), the duly elected chief law enforcement officer of OUTAGAMIE COUNTY, a municipal government organized under the laws of the State of Wisconsin,

**WITNESSETH:**

**WHEREAS,** the Tribe and the County have been good neighbors and desire the spirit of cooperation between the two governments to continue; and

**WHEREAS,** the Tribe and the Sheriff desire to promote cooperation and coordination in the provision of law enforcement services to constituents; and

**WHEREAS,** the Oneida Reservation was established pursuant to the 1838 Treaty with the Oneida, 7 Stat., 566, and encompasses approximately 65,400 acres; and

**WHEREAS,** the boundaries of the Oneida Reservation and the boundaries of the County overlap, and a portion of the Oneida Reservation lies within the County; and

**WHEREAS,** the Tribe has established the Oneida Police Department pursuant to tribal and federal law in order to provide law enforcement services within the Oneida Reservation; and

**WHEREAS,** the Oneida Police Department and the Sheriff work collaboratively to prevent and deter the commission of criminal offenses, and to promote effective law enforcement for the benefit of the entire community; and

**WHEREAS,** the General Tribal Council of the Tribe is authorized to enter into this Agreement pursuant to Article IV, Section I(a) of the Tribe's Constitution, and the General Tribal Council has delegated this authority to the Oneida Business Committee; and

**WHEREAS,** the Sheriff is authorized to enter into this Agreement pursuant to sections 59.26(5), 59.28(1) and (2), and 66.0301(1) and (2) of the Wisconsin Statutes; and

**WHEREAS,** it is mutually beneficial for the parties to put their understandings in writing;

The Tribe and the Sheriff hereby agree to the following terms and conditions:

1. **EFFECTIVE DATE AND TERM.** This Agreement shall become effective upon signature by a duly authorized representative of the Tribe and the Sheriff, shall remain in effect through the Sheriff's term of office, and shall automatically renew upon re-election of the Sheriff and be effective through each successive term of office of the Sheriff.
2. **COMPLIANCE WITH Wis. Stat. s. 165.92(3M).** The Tribe and the Sheriff recognize that Wis. Stat. s. 165.92(2) authorizes tribal law enforcement officers to exercise the same powers to enforce the laws of the state and to make arrests for violations of such laws as sheriffs have, and that Wis. Stat. s. 165.92(3m) requires the Tribe to either pass a resolution waiving its right to sovereign immunity to the extent necessary to allow the enforcement in the courts of this state of its liability or to maintain an insurance policy covering any liabilities that may arise from the acts or omissions of its tribal law enforcement officers before its officers can exercise such powers. . This agreement is contingent on the Tribe's ongoing compliance with the provisions of Wis. Stat. s. 165.92(3m), or any statutory successor should the current statute be revised, renumbered or relocated within Wisconsin's statutory code.
3. **SCOPE OF DEPUTIZATION.** The Sheriff may deputize any or all of the Oneida Police Department Officers, consistent with Wisconsin Law and the provisions set forth below. Each such deputized Oneida Police Department Officer shall be deputized while working within the portion of Outagamie County which lies within the Oneida Reservation Pursuant to and within the scope of such deputization, each deputized Oneida Police Department Officer shall be authorized to effectuate the arrest of all persons and to issue civil infraction notices or citations to all persons under Wisconsin Law and Outagamie County Ordinances within the portion of Outagamie County which lies within the Oneida Reservation. The parties further acknowledge the responsibilities both the Tribe and the Sheriff have to the citizens of Outagamie County. The parties therefore agree that the Sheriff's Department shall have primary investigative and law enforcement responsibility for criminal activity, civil infractions, or other incidents occurring on property within the Reservation not held in trust by the United States for the benefit of the Tribe or a tribal member, owned in fee by the Tribe or a tribal entity, or owned in fee by a Tribal member. The parties further agree that the Oneida Police Department shall have primary investigative or law enforcement responsibility for criminal activity, civil infractions, or other incidents occurring on property within the Reservation held in trust by the United States for the benefit of the Tribe or a tribal member, owned in fee by the Tribe or a tribal entity, or owned in fee by a Tribal member.
4. **OPERATIONAL PLANS AND PROTOCOLS.** The Chief of the Oneida Police Department and the Sheriff may jointly promulgate operational plans or protocols in order to implement and effectuate the intent and purposes of this Agreement. The provisions of any such operational plans or protocols shall be consistent with the provisions of this Agreement.

5. SUPERVISION AND COMPENSATION. Oneida Police Department Officers deputized pursuant to this Agreement shall remain employees of the Tribe and shall remain under the control and supervision of the Tribe and the Oneida Police Department. Oneida Police Department Officers deputized pursuant to this Agreement are not employees of Outagamie County. The Tribe shall remain responsible for its employees' salaries, insurance, and civil liability. Each deputized Oneida Police Department Officer shall be deemed to be performing regular duties for the Oneida Police Department while performing services for the County pursuant to this Agreement. Oneida Police Department Officers shall not represent themselves as Sheriff's deputies while off-duty.
6. COSTS. The Tribe shall assume responsibility for all costs incurred by Oneida Police Department Officers under this Agreement. The Sheriff shall assume responsibility for all costs incurred by Deputies employed by the Sheriff's Department.
7. IMMUNITIES. With the exception of those noted in Section 2 above, all immunities from liability, and exemptions from laws, ordinances, and regulations, which deputized Oneida Police Department Officers possess in their own jurisdiction shall be effective in the county's jurisdiction in which the Oneida Police Department Officers are providing assistance, unless otherwise prohibited by law: The provisions of 25 U.S. C. § 450f and the Federal Tort Claims Act apply to acts and omissions by Oneida Police Department Officers.
8. HOLD HARMLESS. The Tribe shall protect and defend, and indemnify and hold harmless the County, the Sheriff, the Outagamie County Sheriff's Department and their respective employees, agents, or officers, from any and all claims, judgments, or liabilities arising from the acts or omissions of deputized Oneida Police Department Officers. The Sheriff shall protect and defend, and indemnify and hold harmless the Tribe, the Chief of Police, the Oneida Police Department, and their respective employees, agents, or officers, from any and all claims, judgments, or liabilities arising from the acts or omissions of officers of the Sheriff's Department. The Tribe and the Sheriff shall be responsible for any and all liability arising from the acts or omissions of their own officers, to the extent provided by law. Under no circumstances shall the Tribe or the County be liable for acts or omissions of the officers or employees of the other party.
9. SUSPENSION. If any provision of this Agreement is violated by the Sheriff, his officers, agents, or employees, the Tribe may immediately suspend or terminate this Agreement upon written notice to the Sheriff. A suspension shall continue until the Tribe is satisfied that the violation has been corrected and will not recur. If any provision of this agreement is violated by the Tribe, its officers, agents, or employees, the Sheriff may immediately suspend or terminate this Agreement, or immediately suspend or terminate the deputization of such person or persons upon written notice to the Tribe. A suspension shall continue until the Sheriff is satisfied that the violation has been corrected and will not recur. Either party may exercise the power to suspend or terminate the deputization of an officer, agent, or employee without suspending or terminating this Agreement.

10. AMENDMENT. The parties may from time to time amend the provisions of this agreement as may be deemed necessary or appropriate. Either party may request amendment of this Agreement and it shall be incumbent upon the other party to consider and discuss such amendment with the requesting party in good faith. No provision of this Agreement may be changed, amended, waived, discharged, or terminated orally, but only by an instrument in writing signed by a duly authorized representative of the Tribe and the Sheriff. This agreement shall supersede all prior agreements between the parties pertaining to deputization of law enforcement officers.
11. REVOCATION. This Agreement may be revoked or terminated at any time by the Tribe or the County upon delivery of written notice to the other party.
12. SEVERABILITY. In the event that any section or provision of this Agreement is determined to be invalid by a court of competent jurisdiction, it is the intent of the parties that the remaining sections or provisions, and any amendments thereto, shall continue in full force and effect.
13. NOTICE. Every notice which one party may be required or permitted to serve to the other party under this Agreement shall be in writing and shall be personally delivered or sent by first-class, certified or registered United States mail, postage pre-paid, return receipt requested, to the other party at its address listed below or such other address as the party may hereafter by written notice inform the other party.

Notices to the Tribe shall be sent to:

Chief of Police  
 Oneida Police Department  
 PO Box 365  
 2783 Freedom Road  
 Oneida, Wisconsin 54155

Notices to the Sheriff shall be sent to:

Sheriff  
 Outagamie County Sheriff's Department  
 3030 E. Goodland Drive  
 Appleton, Wisconsin 54911

Every notice shall be deemed effective upon receipt, or if mailed, upon receipt or the expiration of the third day following the day of mailing, whichever is sooner, except that any notice of change of address shall be effective only upon receipt by the party to whom such notice is addressed.

14. SAVINGS CLAUSE Nothing in this Agreement shall be construed to cede any jurisdiction of either party, waive any immunities, modify the requirements for arrest or search and seizure, accomplish any act in violation of state, tribal or federal law, or subject the parties to any liability to which they would not otherwise be subject by law.

15. INTEGRATION. This Agreement constitutes the entire Agreement between the parties and supersedes all prior agreements, whether written or oral, with respect to the subject matter hereof.

IN WITNESS WHEREOF, the parties have executed this Agreement.


\_\_\_\_\_  
Tehassi Hill, Chairman  
Oneida Business Committee

  
\_\_\_\_\_  
Bradley G. Gehring  
Outagamie County Sheriff

Date: \_\_\_\_\_

Date: 1-19-2017

**APPROVED AS TO FORM**

  
\_\_\_\_\_  
**Patrick M. Taylor**  
Assistant Corporation Counsel  
Outagamie County  
Date Approved: 1-18-18

### Oneida Business Committee Agenda Request

1. Meeting Date Requested: 03 / 14 / 18

2. General Information:

Session:  Open  Executive - See instructions for the applicable laws, then choose one:

Agenda Header:

Accept as Information only

Action - please describe:

Adopt the Deputization Agreement Between the Oneida Nation and the Brown County Sheriff.

3. Supporting Materials

Report  Resolution  Contract

Other:

1.  3.

2.  4.

Business Committee signature required

4. Budget Information

Budgeted - Tribal Contribution  Budgeted - Grant Funded  Unbudgeted

5. Submission

Authorized Sponsor / Liaison:

Primary Requestor/Submitter:   
Your Name, Title / Dept. or Tribal Member

Additional Requestor: \_\_\_\_\_  
Name, Title / Dept.

Additional Requestor: \_\_\_\_\_  
Name, Title / Dept.



## Oneida Business Committee Agenda Request

### 6. Cover Memo:

Describe the purpose, background/history, and action requested:

Adopt the Brown County Sheriff's Deputization Agreement of Oneida Police Officers. This agreement was previously approved by the Oneida Business Committee and is updated to reflect that Tehassi Hill now serves as Chairman.

- 1) Save a copy of this form for your records.
- 2) Print this form as a \*.pdf *OR* print and scan this form in as \*.pdf.
- 3) E-mail this form and all supporting materials in a **SINGLE** \*.pdf file to: [BC\\_Agenda\\_Requests@oneidanation.org](mailto:BC_Agenda_Requests@oneidanation.org)

# ONEIDA LAW OFFICE

*CONFIDENTIAL: ATTORNEY/CLIENT WORK PRODUCT*

TO: Rich VanBoxtel  
Police Department-Non Emergency

*Use this number on future correspondence:*

**2018-0071**

FROM: Kelly M. McAndrews, Staff Attorney 

DATE: February 23, 2018

RE: Brown County-Deputization Agreement

<i>Purchasing Department Use</i>	
<input checked="" type="checkbox"/>	<b>Contract Approved</b>
<input type="checkbox"/>	<b>Contract Not Approved</b>
<i>(see attached explanation)</i>	

*If you have any questions or comments regarding this review, please call 869-4327.*

The attached agreement, contract, policy and/or guaranty has been reviewed by the Oneida Law Office for legal content only. Please note the following:

Related: 2015-0009

- ✓ The document is in appropriate legal form. *(Execution is a management decision.)*

This agreement as previously approved by the Oneida Business Committee and executed by then-Chairman Richard Hill, and subsequently Chairwoman Cristina Danforth, and is currently in effect. This agreement has been updated to reflect that Tehassi Hill now serves as Chairman.

**DEPUTIZATION AGREEMENT  
BETWEEN THE  
ONEIDA NATION  
AND THE  
BROWN COUNTY SHERIFF**

THIS AGREEMENT, by and between the ONEIDA NATION (the “Tribe”), a federally recognized and treaty Tribe, and the BROWN COUNTY SHERIFF (the “Sheriff”) (collectively, the “parties”), the duly elected chief law enforcement officer of BROWN COUNTY, a municipal government organized under the laws of the State of Wisconsin,

**WITNESSETH:**

**WHEREAS,** the Tribe and the County have been good neighbors and desire the spirit of cooperation between the two governments to continue; and

**WHEREAS,** the Tribe and the Sheriff desire to promote cooperation and coordination in the provision of law enforcement services to constituents; and

**WHEREAS,** the Oneida Reservation was established pursuant to the 1838 Treaty with the Oneida, 7 Stat., 566, and encompasses approximately 65,400 acres; and

**WHEREAS,** the boundaries of the Oneida Reservation and the boundaries of the County overlap, and a portion of the Oneida Reservation lies within the County; and

**WHEREAS,** the Tribe has established the Oneida Police Department pursuant to tribal and federal law in order to provide law enforcement services within the Oneida Reservation; and

**WHEREAS,** the Oneida Police Department and the Sheriff work collaboratively to prevent and deter the commission of criminal offenses, and to promote effective law enforcement for the benefit of the entire community; and

**WHEREAS,** the General Tribal Council of the Tribe is authorized to enter into this Agreement pursuant to Article IV, Section I(a) of the Tribe's Constitution, and the General Tribal Council has delegated this authority to the Oneida Business Committee; and

**WHEREAS,** the Sheriff is authorized to enter into this Agreement pursuant to sections 59.26(5), 59.28(1) and (2), and 66.0301(1) and (2) of the Wisconsin Statutes; and

**WHEREAS,** it is mutually beneficial for the parties to put their understandings in writing;

The Tribe and the Sheriff hereby agree to the following terms and conditions:

1. **EFFECTIVE DATE AND TERM.** This Agreement shall become effective upon signature by a duly authorized representative of the Tribe and the Sheriff, shall remain in effect through the Sheriff's term of office, and shall automatically renew upon re-election of the Sheriff and be effective through each successive term of office of the Sheriff.
2. **SCOPE OF DEPUTIZATION.** The Sheriff may deputize any or all of the Oneida Police Department Officers, consistent with Wisconsin Law and the provisions set forth below. Each such deputized Oneida Police Department Officer shall be deputized while working within the boundaries of Brown County, and shall, pursuant to and within the scope of such deputization, be authorized to effectuate the arrest of all persons and to issue civil infraction notices or citations to all persons under Wisconsin Law.
3. **OPERATIONAL PLANS AND PROTOCOLS.** The Chief of the Oneida Police Department and the Sheriff may jointly promulgate operational plans or protocols in order to implement and effectuate the intent and purposes of this Agreement. The provisions of any such operational plans or protocols shall be consistent with the provisions of this Agreement.
4. **SUPERVISION AND COMPENSATION.** Oneida Police Department Officers deputized pursuant to this Agreement shall remain employees of the Tribe and shall remain under the control and supervision of the Tribe and the Oneida Police Department. Oneida Police Department Officers deputized pursuant to this Agreement are not employees of Brown County. The Tribe shall remain responsible for its employees' salaries, insurance, and civil liability. Each deputized Oneida Police Department Officer shall be deemed to be performing regular duties for the Oneida Police Department while performing services for the County pursuant to this Agreement. Oneida Police Department Officers shall not represent themselves as Sheriff's deputies while off-duty.
5. **COSTS.** The Tribe shall assume responsibility for all costs incurred by Oneida Police Department Officers under this Agreement. The Sheriff shall assume responsibility for all costs incurred by Officers of the Sheriff's Department under this Agreement.
6. **IMMUNITIES.** All immunities from liability, and exemptions from laws, ordinances, and regulations, which deputized Oneida Police Department Officers possess in their own jurisdiction shall be effective in the county's jurisdiction in which the Oneida Police Department Officers are providing assistance, unless otherwise prohibited by law: The provisions of 25 U.S. C. § 450f and the Federal Tort Claims Act apply to acts and omissions by Oneida Police Department Officers.
7. **HOLD HARMLESS.** The Tribe shall protect and defend, and indemnify and hold harmless the County, the Sheriff, the Brown County Sheriff's Department and their respective employees, agents, or officers, from any and all claims, judgments, or liabilities arising from the acts or omissions of deputized Oneida Police Department Officers. The Sheriff shall protect and defend, and indemnify and hold harmless the

Tribe, the Chief, the Oneida Police Department, and their respective employees, agents, or officers, from any and all claims, judgments, or liabilities arising from the acts or omissions of officers of the Sheriff's Department. The Tribe and the Sheriff shall be responsible for any and all liability arising from the acts or omissions of their own officers, to the extent provided by law. Under no circumstances shall the Tribe or the County be liable for acts or omissions of the officers or employees of the other party.

8. **SUSPENSION.** If any provision of this Agreement is violated by the Sheriff, his officers, agents, or employees, the Tribe may immediately suspend or terminate this Agreement upon written notice to the Sheriff. A suspension shall continue until the Tribe is satisfied that the violation has been corrected and will not recur. If any provision of this agreement is violated by the Tribe, its officers, agents, or employees, the Sheriff may immediately suspend or terminate this Agreement, or immediately suspend or terminate the deputization of such person or persons upon written notice to the Tribe. A suspension shall continue until the Sheriff is satisfied that the violation has been corrected and will not recur. Either party may exercise the power to suspend or terminate the deputization of an officer, agent, or employee without suspending or terminating this Agreement.
9. **AMENDMENT.** The parties may from time to time amend the provisions of this agreement as may be deemed necessary or appropriate. Either party may request amendment of this Agreement, and it shall be incumbent upon the other party to consider and discuss such amendment with the requesting party in good faith. No provision of this Agreement may be changed, amended, waived, discharged, or terminated orally, but only by an instrument in writing signed by a duly authorized representative of the Tribe and the Sheriff. This agreement shall supersede all prior agreements between the parties.
10. **REVOCAATION.** This Agreement maybe revoked or terminated at any time by the Tribe or the County upon delivery of written notice to the other party.
11. **SEVERABILITY.** In the event that any section or provision of this Agreement is determined to be invalid by a court of competent jurisdiction, it is the intent of the parties that the remaining sections or provisions, and any amendments thereto, shall continue in full force and effect.
12. **NOTICE.** Every notice which one party may be required or permitted to serve to the other party under this Agreement shall be in writing and shall be personally delivered or sent by first-class, certified or registered United States mail, postage pre-paid, return receipt requested, to the other party at its address listed below or such other address as the party may hereafter by written notice inform the other party.

Notices to the Tribe shall be sent to:  
Richard Van Boxtel, Chief of Police  
Oneida Police Department  
PO Box 365  
2783 Freedom Road  
Oneida, Wisconsin 54155

Notices to the Sheriff shall be sent to:  
John R. Gossage, Brown County Sheriff  
2684 Development Drive  
Green Bay WI 54311

Every notice shall be deemed effective upon receipt, or if mailed, upon receipt or the expiration of the third day following the day of mailing, whichever is sooner, except that any notice of change of address shall be effective only upon receipt by the party to whom such notice is addressed.

- 13. SAVINGS CLAUSE Nothing in this Agreement shall be construed to cede any jurisdiction of either party, waive any immunities, modify the requirements for arrest or search and seizure, accomplish any act in violation of state, tribal or federal law, or subject the parties to any liability to which they would not otherwise be subject by law.
- 14. INTEGRATION. This Agreement constitutes the entire Agreement between the parties and supersedes all prior agreements, whether written or oral, with respect to the subject matter hereof.

IN WITNESS WHEREOF, the parties have executed this Agreement.

\_\_\_\_\_  
Tehassi Hill, Chairman  
Oneida Business Committee

\_\_\_\_\_  
John R. Gossage  
Brown County Sheriff

Date:\_\_\_\_\_

Date:\_\_\_\_\_

## Oneida Business Committee Travel Request

**1. OBC Meeting Date Requested:** 03 / 14 / 18  e-poll requested

### 2. General Information:

Event Name: Tribal Caucus and Inter-Tribal Criminal Justice Council Meetings

Event Location: Wisconsin Dells, WI Attendee(s): Lisa Summers

Departure Date: Mar 21, 2018 Attendee(s):

Return Date: Mar 22, 2018 Attendee(s):

### 3. Budget Information:

Funds available in individual travel budget(s)

Unbudgeted

Grant Funded or Reimbursed

Cost Estimate: 300.00

### 4. Justification:

Describe the justification of this Travel Request:

Both of these areas are assigned liaison responsibilities. Participation at these forums assist in continued efforts to advance policy items the exercise of Oneida's sovereignty goals. Additionally, Oneida is one of the facilitators for the ITCJC.

### 5. Submission

Sponsor: Lisa Summers, Secretary

- 1) Save a copy of this form for your records.
- 2) Print this form as a \*.pdf OR print and scan this form in as \*.pdf.
- 3) E-mail this form and all supporting materials in a **SINGLE** \*.pdf file to: BC\_Agenda\_Requests@oneidanation.org

Ref #	Entity	Primary	Alternate
<b>State Government Relations</b>			
W1	Department of Administration	Tehassi?tasi Hill and Brandon L. Yellowbird-Stevens	Lisa Summers and Patricia King
W2	Department of Agriculture, Trade and Consumer Protection	Daniel Guzman, Ernest Stevens III, and Jennifer Webster	OBC
W3	Department of Corrections	Lisa Summers and Brandon L. Yellowbird-Stevens	OBC
W4	Department of Financial Institutions	Patricia King and Ernest Stevens III	OBC
W5	Department of Health Services	Jennifer Webster and Daniel Guzman	OBC
W6	Department of Justice	Lisa Summers	Brandon L. Yellowbird-Stevens
W7	Department of Natural Resources	Ernest Stevens III and Daniel Guzman	OBC
W8	Department of Revenue	Patricia King and Daniel Guzman	OBC
W9	Department of Tourism	Kirby Metoxen	Ernest Stevens III and Jennifer Webster
W10	Department of Transportation	David Jordan	Kirby Metoxen, James Petitjean, and Travis Wallenfang
W11	Department of Workforce Development	Brandon L. Yellowbird-Stevens	OBC
W12	Inter-Tribal Criminal Justice Council	Lisa Summers	OBC
W13	Special Committee on State Tribal Relations	Lisa Summers	Not Applicable
W14	Wisconsin Council on Problem Gambling	Kirby Metoxen	Brandon L. Yellowbird-Stevens
W15	Wisconsin Minority Health Leadership Council	Jennifer Webster	Kirby Metoxen and Daniel Guzman
W16	Wisconsin Tribal Conservation Advisory Council	Ernest Stevens III	Daniel Guzman, Lisa Summers, and Patrick Pelky

### CERTIFICATION

I, the undersigned, as Secretary of the Oneida Business Committee, hereby certify that the Oneida Business Committee is composed of 9 members of whom 5 members constitute a quorum; 7 members were present at a meeting duly called, noticed and held on the 24<sup>th</sup> day of January, 2018; that the forgoing resolution was duly adopted at such meeting by a vote of 6 members for, 0 members against, and 0 members not voting; and that said resolution has not been rescinded or amended in any way.

Lisa Summers, Secretary  
 Oneida Business Committee

\*According to the By-Laws, Article I, Section 1, the Chair votes "only in the case of a tie."



### Oneida Business Committee Agenda Request

1. Meeting Date Requested: 03 / 14 / 18

**2. General Information:**

Session:  Open  Executive - See instructions for the applicable laws, then choose one:

Agenda Header:

Accept as Information only

Action - please describe:

Enter e-poll results into the record for the approved travel request - Treasurer Trish King - 11th Annual Tribal Casino & Hotel Development Conference - Temecula, CA - March 25-28, 2018

**3. Supporting Materials**

Report  Resolution  Contract

Other:

1.

3.

2.

4.

Business Committee signature required

**4. Budget Information**

Budgeted - Tribal Contribution  Budgeted - Grant Funded  Unbudgeted

**5. Submission**

Authorized Sponsor / Liaison:

Primary Requestor/Submitter: Requestor: Treasurer Trish King  
Your Name, Title / Dept. or Tribal Member

Additional Requestor: Submitted by: Lisa Liggins, Info. Mgmt. Spec./BC Support Office  
Name, Title / Dept.

Additional Requestor: \_\_\_\_\_  
Name, Title / Dept.

## Oneida Business Committee Agenda Request

### 6. Cover Memo:

Describe the purpose, background/history, and action requested:

\*\*\*BACKGROUND\*\*\*

On Wednesday, February 28, 2018, at 3:59 p.m., the following e-poll was conducted:

"Summary:

From the event's webpage: "Tribal Leaders will gather with industry professionals to discuss the most relevant topics in the casino and hospitality business. Advancements in technology, latest in gaming trends, renovation and expansion plans and government legislation all mean constant change to the gaming industry."

With the market analyses coming in from Gaming, the presentation of their their Marketing Strategy, and their strategic plan presentation later this month, this event is timely and important in order to be informed as we make upcoming decisions regarding our Gaming Enterprise. E-poll is being requested to keep cost of airfare down.

Requested Action:

Approve travel request - Treasurer Trish King - 11th Annual Tribal Casino & Hotel Development Conference - Temecula CA - March 25-28, 2018

Deadline for response:

Responses are due no later than 4:30 p.m., THURSDAY, February 14, 2018."

As of the deadline, below are the results of the e-poll:

Support: David P. Jordan, Trish King, Kirby Metoxen, Lisa Summers, Jennifer Webster

\*\*\*REQUESTED ACTION\*\*\*

Enter e-poll results into the record for the approved travel request for Treasurer Trish King to attend the 11th Annual Tribal Casino & Hotel Development Conference - Temecula, CA - March 25-28, 2018

- 1) Save a copy of this form for your records.
- 2) Print this form as a \*.pdf OR print and scan this form in as \*.pdf.
- 3) E-mail this form and all supporting materials in a **SINGLE** \*.pdf file to: BC\_Agenda\_Requests@oneidanation.org

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**From:** TribalSecretary  
**Sent:** Friday, March 02, 2018 4:58 PM  
**To:** TribalSecretary; Brandon L. Yellowbird-Stevens; Daniel P. Guzman; David P. Jordan; Ernest L. Stevens; Jennifer A. Webster; Kirby W. Metoxen; Lisa M. Summers; Patricia M. King; Tehassi Tasi Hill  
**Cc:** BC\_Agenda\_Requests; Debbie J. Melchert; Brian A. Doxtator; Cathy L. Bachhuber; Chris J. Cornelius; Danelle A. Wilson; Jessica L. Wallenfang; Laura E. Laitinen-Warren; Leyne C. Orosco; Melinda J. Danforth; Rhiannon R. Metoxen; Rosa J. Laster  
**Subject:** E-POLL RESULTS: Approve travel request - Treasurer Trish King - 11th Annual Tribal Casino & Hotel Conference - Temecula CA - March 25-28, 2018  
**Attachments:** BCRT - Travel Request - TKing - 11th Annual Tribal Casino Hotel Develop....pdf; LS Response.pdf

### E-POLL RESULTS

The e-poll to approve the travel request for Treasurer Trish King to attend the 11th Annual Tribal Casino & Hotel Development Conference – Temecula CA – March 25-28, 2018, **has been approved**. As of the deadline, below are the results:

Support: David P. Jordan, Trish King, Kirby Metoxen, Lisa Summers, Jennifer Webster

\*Per section 5.2.c. of the OBC SOP “Conducting Electronic Voting (E-polls)”, attached are copies of any comment by an OBC member made beyond a vote.

Lisa Liggins, Information Management Specialist  
Business Committee Support Office (BCSO)



A good mind. A good heart. A strong fire.

PO Box 365  
Oneida, WI 54155-0365  
Oneida-nsn.gov

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**From:** Lisa M. Summers  
**Sent:** Wednesday, February 28, 2018 4:09 PM  
**To:** TribalSecretary; Brandon L. Yellowbird-Stevens; Daniel P. Guzman; David P. Jordan; Ernest L. Stevens; Jennifer A. Webster; Kirby W. Metoxen; Patricia M. King; Tehassi Tasi Hill  
**Cc:** Brian A. Doxtator; Cathy L. Bachhuber; Danelle A. Wilson; Jessica L. Wallenfang; Laura E. Laitinen-Warren; Leyne C. Orosco; Melinda J. Danforth; Rhiannon R. Metoxen; Rosa J. Laster  
**Subject:** RE: E-POLL REQUEST: Approve travel request - Treasurer Trish King - 11th Annual Tribal Casino & Hotel Development Conference - Temecula CA - March 25-28, 2018

Support, based on the OBC's discussion on 2/28/18.

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**From:** TribalSecretary  
**Sent:** Wednesday, February 28, 2018 3:59 PM  
**To:** Brandon L. Yellowbird-Stevens; Daniel P. Guzman; David P. Jordan; Ernest L. Stevens; Jennifer A. Webster; Kirby W. Metoxen; Lisa M. Summers; Patricia M. King; Tehassi Tasi Hill; TribalSecretary  
**Cc:** Brian A. Doxtator; Cathy L. Bachhuber; Danelle A. Wilson; Jessica L. Wallenfang; Laura E. Laitinen-Warren; Leyne C. Orosco; Melinda J. Danforth; Rhiannon R. Metoxen; Rosa J. Laster  
**Subject:** E-POLL REQUEST: Approve travel request - Treasurer Trish King - 11th Annual Tribal Casino & Hotel Development Conference - Temecula CA - March 25-28, 2018  
**Attachments:** BCRT - Travel Request - TKing - 11th Annual Tribal Casino Hotel Development Conference - Temecula CA - March 25-28 2018.pdf  
**Importance:** High

## **E-POLL REQUEST**

### **Summary:**

From the event's webpage: "Tribal Leaders will gather with industry professionals to discuss the most relevant topics in the casino and hospitality business. Advancements in technology, latest in gaming trends, renovation and expansion plans and government legislation all mean constant change to the gaming industry."

With the market analyses coming in from Gaming, the presentation of their Marketing Strategy, and their strategic plan presentation later this month, this event is timely and important in order to be informed as we make upcoming decisions regarding our Gaming Enterprise. E-poll is being requested to keep the cost of airfare down.

### **Requested Action:**

Approve travel request – Treasurer Trish King – 11th Annual Tribal Casino & Hotel Development Conference – Temecula CA – March 25-28, 2018

### **Deadline for response:**

Responses are due no later than **4:30 p.m., THURSDAY, March 1, 2018.**

### **Voting:**

1. Use the voting button above, if available; OR
2. Reply with "Support" or "Oppose".

## Oneida Business Committee Travel Request

1. **OBC Meeting Date Requested:**    \_\_\_ / \_\_\_ / \_\_\_                       e-poll requested

### 2. General Information:

Event Name: \_\_\_\_\_ 11th Annual Tribal Casino & Hotel Development Conference \_\_\_\_\_

Event Location: \_\_\_\_\_ Temecula, CA \_\_\_\_\_                      Attendee(s):

Departure Date:                       Attendee(s):

Return Date:                       Attendee(s):

### 3. Budget Information:

Funds available in individual travel budget(s)

Unbudgeted

Grant Funded or Reimbursed

Cost Estimate: \_\_\_\_\_ \$ 2,570 \_\_\_\_\_

### 4. Justification:

Describe the justification of this Travel Request:

From the event's webpage: "Tribal Leaders will gather with industry professionals to discuss the most relevant topics in the casino and hospitality business. Advancements in technology, latest in gaming trends, renovation and expansion plans and government legislation all mean constant change to the gaming industry."

With the market analyses coming in from Gaming, the presentation of their their Marketing Strategy, and their strategic plan presentation later this month, this event is timely and important in order to be informed as we make upcoming decisions regarding our Gaming Enterprise.

### 5. Submission

Sponsor:

- 1) Save a copy of this form for your records.
- 2) Print this form as a \*.pdf OR print and scan this form in as \*.pdf.
- 3) E-mail this form and all supporting materials in a **SINGLE** \*.pdf file to: BC\_Agenda\_Requests@oneidanation.org



*11th Annual*  
**Tribal Casino &  
Hotel Development  
Conference**

**March 26<sup>th</sup> -27<sup>th</sup>, 2018**  
**Pechanga Resort and Casino**  
**Temecula, CA**



Monday, March 26<sup>th</sup>

5:07 PM

The *11th Annual Tribal Casino & Hotel Development* is dedicated to the design and development of Tribal-owned casinos, resorts and hotels. Tribal leaders and industry professionals gather to discuss the ins and outs of the casino and hospitality business. Advancements in technology, latest in gaming trends, renovation and expansion plans and government legislation all mean constant change to the gaming industry!

**Scheduled one-on-one meetings:** Delegates are encouraged to sign up for one-on-one meetings in a designated area with exhibitors/sponsors. Sign up sheets are available at the registration table. Our staff will notify exhibitors/sponsors when you have a scheduled meeting.

**(BONUS:** When you sign up and attend a minimum of THREE one-on-one meetings, you are entered into a drawing to win a \$250 AMEX gift card!)

7:30-8:30 AMRegistration & Breakfast **in Ballroom A**8:30-8:40 AMOpening Prayer **in Ballroom B**8:40-8:45 AMWelcoming Remarks **in Ballroom B**

Justin O'Connor  
*President*  
Native Nation Events

8:45-9:00 AMConference Co-Chair Welcoming Remarks **in Ballroom B**

### General Session in Ballroom B

9:00-9:45 AM**The Difference That Makes All the Difference – E+R=O**

- Designing a framework that is easily utilized into the daily workplace.
- Clearly identifying the 5g formula that can serve as a powerful action plan tool.
- Creating a brand and mission statement that flows, is digestible and pertinent to everyday workplace challenges.
- Utilizing the 5g system to impact your own personal growth and create better leaders.

**Presenter:**

Jim Stroker  
*Coach*  
NNE Leadership Solutions Group



# Monday, March 26<sup>th</sup>

## General Session in Ballroom B

**9:45-10:30 AM**

### **Are Gaming Markets Saturated?**

As the gaming industry has continued to expand and mature around the country, there have been increased concerns about market saturation. Dr. Alan Meister, an economist who specializes in gaming industry analysis, will review the essential concepts and principles related to market saturation, how to measure it, and methods for assessing whether it exists in current, expanding, and potential gaming markets. Dr. Meister will also discuss the practical implications of market saturation.

**Presenter:**



Dr. Alan Meister  
*Principal Economist*  
Nathan Associates, Inc.

**10:30-11:00 AM**

### **Morning Break in Ballroom A**



## General Sessions in Ballroom B

**11:00-12:00 PM**

### **Gaming Tribal Leaders Roundtable**

**Moderator:**



Linda J. Roe  
*Vice President Client Development*  
TBE Architects  
(Thalden Boyd Emery)

**Presenter:**



Robert Valencia  
*Chairman*  
Pascua Yaqui Tribe

**12:00-12:30 PM**

### **Financing and Re-Financing in Today's Market**

- When to start looking for financing for your project.
- What to focus on in your financing process.
- Who is providing financing in today's market?
- How to get the best financing terms for your project.

**Presenter:**



Mark Schwartz  
*Managing Director*  
Oz Real Estate

**12:30-1:30 PM**

### **Lunch in Ballroom A**

## Monday, March 26<sup>th</sup>

### General Sessions in Ballroom B

#### 1:30-2:30 PM      **How Tracking Every Dollar Spent by Your Patrons Not Only Increases Profit But Also Decreases Cost Throughout Your Enterprise**

- Discover new technologies that exist to keep track of your customers and know their preferences. What can you do with information on where, when and how much money your guests spend?
- How valuable can revenue management systems be? What learning periods are involved? Can their targeted information help merge casino and hotel functions together?
- Do you know what your player reinvestment percentage is? Many times what you think doesn't match what you really are investing.
- What other parts of your casino or hotel can you analyze and add revenue management technology to increase profitability?
- Getting the right people in your casino can be more profitable than getting the most people in.
- Does your player loyalty environment make each trip special for your guest?
- Player rewards programs need to change – rewards need to be more desirable and attractive to multiple generations. Do you offer a non-gaming rewards program?

#### **Presenters:**



Angie Dobney  
*Vice President, Casino Gaming & Sales*  
The Rainmaker Group



Michael Ka'ahanui  
*Director of Marketing*  
Muckleshoot Casino

#### 2:30-3:30 PM      **Casino Expansion & The Importance of Non-Gaming Amenities Such as Pools, Unique Food & Beverage Options, and Retail**

- With increased competition causing market saturation, tribes need to differentiate their properties from competitors in their respective markets to stay relative.
- Identify the size of the casino expansion needed for your market and location.
- How have times changed? It would have been unthinkable in the past to devote chunks of casino floors to entertainment and attractions, but today it is vital to do so.
- How do you attract gamers and entertainment seekers while also increasing profits?
- What are the latest design principles and technologies?
- How is each department affected when expanding your property?
- Bars and restaurants can complement the casino experience, increase revenue and keep customers at your casino longer.
- Pools are not just for swimming anymore; they are becoming premium social hangouts, day and nightclubs, and areas for meetings, private massages, bars and more.
- Designing a pool that fits your brand and works on your property is key. What should you include when adding a pool or expanding your pool area?

#### **Presenters:**



John Hinton  
*Director of Native American Projects*  
Bergman, Walls & Associates



Raymond Brenny  
*Chief Executive Officer*  
Soaring Eagle Casino & Resort



Tyrone Simmons  
*Business Leader, Marketing*  
Muckleshoot Casino

3:30-4:00 PM

Afternoon Break in Ballroom A



General Session in Ballroom B

4:00-5:00 PM

**Case Study: Pechanga Casino & Resort; When you are Already Consistently Ranked as One of the Top Casinos in the Country, What can be Next? How About a \$285 Million Expansion?**

- The largest Casino Resort in California with approximately 5,000 employees.
- 100,000 square feet of convention and meeting space.
- New 2 story spa.
- Four Diamond 568 room hotel tower expansion.
- State of the art new parking garage.
- 4.5 acre pool complex.
- And.....

**Presenters:**



Michael Benford  
*Director, Business Development*  
McCarthy Building Companies, Inc.



Patrick Murphy  
*Treasurer, Board of Director*  
Pechanga Development Corporation



Jared Munoa  
*First Vice President, Board of Director*  
Pechanga Development Corporation

5:00 PM

Pechanga Expansion/Renovation Tour

**Desert Reception & After Dinner Drinks  
Sponsored by Eide Bailly**



Tuesday, March 27<sup>th</sup>7:30-8:30 AM

Registration &amp; Breakfast in Ballroom A



Agilysys..

General Sessions in Ballroom B8:30-9:15 AM**How to Best Design and Construct a Project While Planning for Future Expansions/Renovations at an Operating Casino**

- Master plan current project and future expansions to Concept Level at minimum to ensure project site can accommodate
- Design/construct expansion opportunities with all infrastructure systems
- Estimate current construction costs of future infrastructure against future costs for retrofitting or expansion of infrastructure systems
- Develop site logistics plans for current construction as well as future construction to minimize impacts to operations

**Presenters:**

Andy Dillavou  
*Senior Superintendent*  
Swinerton



Bobby Jennings  
*Project Manager*  
Swinerton



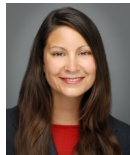
John Dinius  
*General Manager*  
Sycuan Casino

9:15-10:00 AM**Flexible Financing: Using New Markets Tax Credits for Indian Country Hospitality Development**

- Overview of New Markets Tax Credit Program – New Markets Tax Credits (NMTCs) cannot be used to finance the development of casinos. However, NMTCs can be used to finance assets in support of your hospitality development goals such as hotels, convenience stores, and infrastructure to name a few.
- We will focus on how the program works, how to position your project to attract NMTC capital and how to manage a successful NMTC project.
- Project examples: Coyote Valley Hotel, Santa Claran Hotel and Washoe Travel Plaza.

**Presenters:**

Michael Bland  
*CDE Manager*  
Travois New Market



Little Fawn Boland  
*Partner*  
Ceiba Legal LLP



Elijah Baca  
*Chief Executive Officer*  
Santa Clara  
Development Corporation

10:00-10:30 AM

Morning Break in Ballroom A



Tuesday, March 27<sup>th</sup>**General Session in Ballroom B****10:30-11:30 AM Success Stories of Entertainment Amenities Such as Movie Theaters, Bowling Alleys & Golf Courses That Increased the Patrons Length of Stay**

- What non-gaming amenities do your guests want? And how do you figure that out?
- Discover what amenities make the most sense for your property and market. Difference casino sizes, locations and guest demographics play a large role. What will give the most return on investment, increase length of stay and help your casino stand out from your competition?
- How can your casino increase revenue with the non-gaming amenities you already have? You want to make sure you're re-inventing your amenities and creating multi-use spaces.
- Discuss strategies to package and market your amenities to create an entertainment destination and bring more people to your property.
- What has worked for other properties? And what hasn't been successful?
- How can these projects be financed?
- When is it justified to charge a resort fee to help offset additional costs related to the resort and its amenities?
- Golf courses can help Indian casinos become full-scale destination resorts and increase overnight stay. What would work for you- purchase an existing course or develop a new one? Can you partner with a nearby golf course if you don't have your own?

**Presenters:**

James Klas  
*Founder & Principal*  
KlasRobinson Q.E.D.



Ron Patel  
*Chief Executive Officer*  
Black Oak Casino



Dan Borgie  
*Director of New Center Sales*  
Brunswick Bowling

**11:30-12:30 PM Building or Expanding a Hotel: "If you Build It" They Will Come and Stay**

- As of December 31st, 2016, there were 198 Indian casinos with hotel properties and in 2017, another two Indian casinos will open new hotels and eight will have expanded their existing properties, surpassing the 200 mark of Indian casinos with hotel properties. 2018 and 2019 are expected to see similar growth.
- The evolution of hotels - how to assess, strategize and implement change. How do you know when is the right time to develop a new hotel, rebrand or refurbish an existing one? It's important to size your hotel based on anticipated occupancy and market potential.
- Hotels contribute the most to length of stays at gaming properties than any other amenity.
- What are the steps to getting a new hotel project off the ground? Is a feasibility study required?
- When renovating or building, you want to be sure to have a plan that causes as little interruption in business as possible.
- How do you design a hotel to attract a multi-generational customer base?
- It's all about location. What are the different strategies to expand when your hotel is surrounded by competitors, or in an urban area, or miles away from anything else?
- From check in to check out, you want to make sure your property provides an experience above and beyond what your customers expect.
- Make your hotel stand out from the rest. Find a unique way to position your hotel and deliver your products and services.

**Presenter:**

Bill Langmade  
*President & CEO*  
Purchasing Management International

Tuesday, March 27<sup>th</sup>

5:07 PM

12:30-1:30 PM

Lunch in Ballroom A

General Session in Ballroom B1:30-3:00 AM

## General Manager and Casino Executive Roundtable

- **FACT:** Effective managers do not always equal good leaders. Knowing this is step one to being a good leader.
- Can you benefit from meeting with team members on the front lines, management, vendors and guests to learn about every piece of your property and how to improve?
- It's crucial for casino management to work with hotel management to maximize the profitability of the property as a whole.
- How do you turn your challenges into strengths?
- What will the next generation of leaders bring to this industry and how are we training them?
- How do you provide premium customer service?
- Learn how to create strong team building, training and mentoring programs and keep employees engaged.
- How does your property ensure you're attracting and selecting the most qualified candidates in a competitive market to work at your renovated or expanded property?
- Discover how empowered employees can make all the difference to a customer who's had a bad experience.
- Senior casino executives will share their experiences with new projects. You'll hear first-hand their mistakes and success stories so you can be guided in the right direction.

**Moderator:**

Tino Magnatta  
Managing Partner  
GT Advertising

**Presenters:**

Scott Sirois  
General Manager  
Soboba Casino



Conrad Granito  
General Manager  
Muckleshoot Casino



Kimberly Van Amburg  
Chief Executive Officer  
Casino del Sol



Leo Culloo  
General Manager  
The Point Casino



Dr. Thomas Dullien  
Executive Director  
Human Relations & Development  
Barona Resort & Casino

Tuesday, March 27<sup>th</sup>

5:07 PM

General Session in Ballroom B3:00-3:45 PM**Clean Air – An Expectation and an Amenity**

- Benefits:
  - \* Happy customers, healthier employees,
  - \* Diluting vs. Recirculating – Energy Savings,
  - \* Better air quality drives revenues and can save energy.
- Old Technology – Still smell smoke?
  - \* What they do and do not do.
- New Technology:
  - \* A multi-stage approach to clean air. Smoke is a complicated beast.
  - \* Sustainable, No Ozone, Chemical Free.
- Case Study – Lucky Eagle Casino:
  - \* How we found a real solution for clean air.

**Moderator:**

Steve Odden  
*Owner*  
 InSol, LLC  
*Business Development – Tribal Gaming*  
 UVDI

**Panelists:**

Dr. Ashish Mathur  
*Vice President, Innovation & Technology*  
 UVDI



Jeff Young  
*Former Facilities Director*  
 Lucky Eagle Casino  
*Current Facilities Director*  
 Ilani Casino

3:45-4:30 PM**The Impact Generational Differences Will Have on Your Casino & How to Market Your Property**

- How does your marketing program/strategy compare to other casinos? Does your brand stand out?
- What out of the box marketing initiatives have been used to attract cross-generational customers?
- The consumer is in command and speaking to you through multiple channels, are you listening? It's more important than ever to create a relationship with you customers.
- All elements of your enterprise have to reflect your brand.
- This panel will cover each generation and their importance to your casino design and marketing.
- What does each generation look for as far as entertainment choices? Casino floors now have to cater to a new group of players who may not be drawn to traditional slot machines.
- Gen X and Millennials are used to social experiences and technology being a part of their everyday lives. Should you bring technology and social media components to your gaming floor? Or will today's young people grow up to one day enjoy having alone time sitting at a slot machine?
- What about "gamers"? Videogame enthusiasts represent a large and lucrative market opportunity for casinos, so how can you attract these gamers to your property?
- Discover how to create an "experience" to attract people to your property, keep players engaged and stand out from your competition.
- How important will skill-based games become in engaging new players?
- When you are trying to please everyone, how does one design and lay out their new casino floor or renovation to satisfy everyone's interests?

**XIV. GENERAL TRIBAL COUNCIL** *(To obtain a copy of Members Only materials, visit the BC Support Office, 2nd floor, Norbert Hill Center and present Tribal I.D. card or go to <https://goo.gl/uLp2jE>)*

**A. Schedule 2018 Semi-annual GTC meeting**

Sponsor: Lisa Summers, Secretary

**B. Approve two (2) actions regarding FY-2019 Budget**

Sponsor: Trish King, Treasurer

*This agenda item contains information for Tribal Members only. Please visit the Business Committee Support Office on the second floor of the Norbert Hill Center with Tribal I.D. to obtain full packet materials.*

*Materials may also be obtained after logging into the Tribal Members only portal at <https://oneida-nsn.gov/members-only/gtcportal/bc-meeting-materials-for-members-only/>*

*For any questions, please call the Business Committee Support Office at (920)869-4364 or send an email to [TribalSecretary@oneidanation.org](mailto:TribalSecretary@oneidanation.org). Thank you.*



**XV. EXECUTIVE SESSION**

*This section of the agenda contains items held in executive session pursuant to the Open Records and Open Meetings Law.*