



## **Oneida Business Committee**

### **Executive Session**

**8:30 a.m. Tuesday, January 9, 2018**  
**Executive Conference Room, 2<sup>nd</sup> floor, Norbert Hill Center**

### **Regular Meeting**

**8:30 a.m. Wednesday, January 10, 2018**  
**BC Conference Room, 2<sup>nd</sup> floor, Norbert Hill Center**

## **Agenda**

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*To get a copy of the agenda, go to: [oneida-nsn.gov/government/business-committee/agendas-packets/](http://oneida-nsn.gov/government/business-committee/agendas-packets/)*

### **I. CALL TO ORDER AND ROLL CALL**

### **II. OPENING**

### **III. ADOPT THE AGENDA**

### **IV. OATHS OF OFFICE**

### **V. MINUTES**

#### **A. Approve December 15, 2017, special meeting minutes**

Sponsor: Lisa Summers, Secretary

#### **B. Approve December 18, 2017, special meeting minutes**

Sponsor: Lisa Summers, Secretary

#### **C. Approve December 20, 2017, special meeting minutes**

Sponsor: Lisa Summers, Secretary

#### **D. Approve December 27, 2017, regular meeting minutes**

Sponsor: Lisa Summers, Secretary

**VI. RESOLUTIONS**

- A. Enter E-Poll results into the record in accordance with OBC SOP entitled Conducting Electronic Voting:**  
Sponsor: Lisa Summers, Secretary
  - 1. Adoption of resolution # 12-21-17-A Oneida Retail Enterprise Oneida Four Paths Selling Alcohol Beverages in Accordance with Oneida Alcohol Beverage Licensing Law**  
Requestor: Michele Doxtator, Area Manager/Retail Profits

**VII. STANDING COMMITTEES**

- A. Legislative Operating Committee**  
Chair: David P. Jordan, Councilman
  - 1. Adopt Membership Ordinance rule #1- Enrollment**
- B. Finance Committee**  
Chair: Trish King, Treasurer
  - 1. Approve January 2, 2018, Finance Committee meeting minutes**

**VIII. APPOINTMENTS**

- A. Appoint one (1) applicant to Oneida Gaming Commission to complete vacant term ending August 31, 2022**  
Sponsor: Lisa Summers, Secretary
- B. Appoint one (1) applicant to the Oneida Airport Hotel Corporation - Board of Directors to complete vacant term ending January 31, 2021**  
Sponsor: Lisa Summers, Secretary
- C. Appoint one (1) applicant to the Oneida Airport Hotel Corporation - Board of Directors**  
Sponsor: Lisa Summers, Secretary

**IX. TABLED BUSINESS** *(No Requested Action)*

**X. UNFINISHED BUSINESS****A. Accept close-out report as required by BC resolution 08-09-17-D submitted by the Oneida Nation School Board**

Sponsor: Debra Danforth, Oneida Nation School Board Chair

Liaison: Brandon Stevens, Vice-Chairman

EXCERPT FROM DECEMBER 27, 2017: (1) Motion by Lisa Summers to accept the update as information, seconded by Ernie Stevens III. Motion carried unanimously. (2) Motion by Lisa Summers for the Oneida Nation School Board Liaison to work with the Oneida Nation School Board on the identified Human Resources issues, seconded by Jennifer Webster. Motion carried unanimously.

EXCERPT FROM DECEMBER 13, 2017: (1) Motion by David P. Jordan to acknowledge receipt of the status update, seconded by Lisa Summers. Motion carried unanimously. (2) Motion by Lisa Summers to direct the Oneida Nation School Board comply with Resolve number five with resolution 08-09-17-D and provide a final report by January 10, 2018; and for the OBC Liaison to notify the Oneida Nation School Board of this directive in writing, seconded by Jennifer Webster. Motion carried unanimously. (3) Motion by Lisa Summers to direct the Oneida Nation School Board to attend executive session on December 27, 2017, to discuss the implementation of OBC resolution # 08-09-17-D, and for the OBC Liaison to notify the Oneida Nation School Board of this directive in writing, seconded by Jennifer Webster. Motion carried unanimously.

EXCERPT FROM NOVEMBER 22, 2017: Meeting canceled.

EXCERPT FROM NOVEMBER 8, 2017: Motion by Jennifer Webster for the Liaison to follow-up with the Oneida Nation School Board to get the final report to be submitted for the November 22, 2017, regular Business Committee meeting, seconded by Trish King. Motion carried unanimously.

EXCERPT FROM OCTOBER 25, 2017: Motion by David P. Jordan to defer this item to the November 8, 2017, regular Business Committee meeting. Motion carried unanimously!

EXCERPT FROM AUGUST 9, 2017: Motion by Lisa Summers to adopt resolution #08-09-17-D Transfer of Language Department to Oneida Nation School System, seconded by Tehassi Hill. Motion carried unanimously.

**XI. NEW BUSINESS****A. Approve the 2018 amended Oneida Trust Enrollment Committee/Oneida Business Committee Memorandum of Agreement**

Sponsor: Barbara Webster, Trust Enrollment Committee Chair

Liaison: Councilman Kirby Metoxen, Trust Enrollment Committee Member

**XII. TRAVEL****A. Travel Requests**

1. Approve travel request – Councilman Daniel Guzman King – 1<sup>st</sup> Annual Hemp Expo – Milwaukee, WI – March 9-10, 2018
2. Approve travel request – Secretary Lisa Summers – U.S. Department of the Interior – Office of the Secretary Consultation – Prior Lake, MN – January 17-18, 2018

**XIII. OPERATIONAL REPORTS (No Requested Action)****XIV. GENERAL TRIBAL COUNCIL (No Requested Action)**

**XV. EXECUTIVE SESSION** (*Please Note: Scheduled times are approximate and subject to change*)**A. Reports**

1. **Accept Chief Counsel report** – Jo Anne House, Chief Counsel
2. **Accept Intergovernmental Affairs and Communications report** – Nathan King, Director

**B. Standing Items**

1. **Land Claims Strategy** (*No Requested Action*)
2. **Oneida Golf Enterprise – Ladies Professional Golf Association**

*EXCERPT FROM DECEMBER 27, 2017: (1) Motion by Jennifer Webster to accept the update as information, seconded by Lisa Summers. Motion carried unanimously. (2) Motion by Lisa Summers to defer the requested Ladies Professional Golf Association contribution discussion to the Business Committee regular meeting on January 10, 2018, seconded by Jennifer Webster. Motion carried unanimously.*

*EXCERPT FROM DECEMBER 13, 2017: Motion by Lisa Summers to defer the requested Ladies Professional Golf Association contribution discussion to the Business Committee regular meeting on December 27, 2017, seconded by Trish King. Motion carried unanimously.*

**C. Audit Committee** (*No Requested Action*)**D. Tabled Business** (*No Requested Action*)**E. Unfinished Business**

1. **Accept the written report regarding complaint # 2017-DR01-01**  
Sponsor: Lisa Summers, Secretary

*EXCERPT FROM NOVEMBER 8, 2017: Motion by Lisa Summers to accept complaint # 2017-DR01-01 as having merit; and to assign the complaint to OBC Officers for follow-up, seconded by Jennifer Webster. Motion carried unanimously.*

2. **Approve OBC SOP entitled Employee Incentives**  
Sponsor: Trish King, Treasurer

*EXCERPT FROM DECEMBER 27, 2017: Motion by Jennifer Webster to defer this item to the January 10, 2018, regular Business Committee meeting, seconded by David P. Jordan. Motion carried unanimously.*

*EXCERPT FROM DECEMBER 13, 2017: Motion by Lisa Summers to defer this item to the December 27, 2017, regular Business Committee meeting, seconded by Ernie Stevens III. Motion carried unanimously.*

3. **Determine next steps regarding OBC resolution # 01-27-16-B Agreement with Wisconsin Dept. of Transportation for Corridor Study on Mason St./54**  
Sponsor: Troy Parr, Assistant Division Director/Community Economic & Development

*EXCERPT FROM DECEMBER 27, 2017: Motion by David P. Jordan to defer this item to the January 10, 2018, regular Business Committee meeting, seconded by Jennifer Webster. Motion carried unanimously.*

4. **Review recommendation regarding concern # 2017-CC-15 and determine next steps**  
Sponsor: Tehassi Hill, Chairman

*EXCERPT FROM DECEMBER 27, 2017: Motion by Jennifer Webster to defer this item to Chairman Tehassi Hill's Office to bring back a recommendation to the January 10, 2018, regular Business Committee meeting, seconded by Lisa Summers. Motion carried unanimously.*

5. **Review applicants to Oneida Gaming Commission for vacant term ending in August 31, 2022 (Scheduled for 8:30 a.m., 11:30 a.m. and 2:30 p.m.)**  
Sponsor: Lisa Summers, Secretary

*EXCERPT FROM DECEMBER 27, 2017: (1) Motion by Lisa Summers to defer the review of the applicants to Oneida Gaming Commission for the vacant term ending in August 31, 2022, to the January 10, 2018, regular Business Committee meeting, seconded by Ernie Stevens III. Motion carried with one abstention. (2) Motion by Lisa Summers to direct the Tribal Secretary to contact the identified applicants to attend that meeting, seconded by Ernie Stevens III. Motion carried with one abstention.*

#### **F. New Business**

1. **Review applications for the vacant term ending January 31, 2021, on the Oneida Airport Hotel Corporation - Board of Directors**  
Sponsor: Lisa Summers, Secretary
2. **Review applications for the vacant term ending January 31, 2023, on the Oneida Airport Hotel Corporation - Board of Directors**  
Sponsor: Lisa Summers, Secretary

## **XVI. ADJOURN**

Posted on the Oneida Nation's official website, [www.oneida-nsn.gov](http://www.oneida-nsn.gov), at 4:15 p.m., Saturday, January 6, 2018, pursuant to the Open Records and Open Meetings Law, section 107.14.

The meeting packet of the open session materials for this meeting is available by going to the Oneida Nation's official website at: <https://oneida-nsn.gov/government/business-committee/agendas-packets/>

For information about this meeting, please call the Business Committee Support Office at (920) 869-4364 or (800) 236-2214.

### Oneida Business Committee Agenda Request

1. Meeting Date Requested: 01 / 10 / 18

**2. General Information:**

Session:  Open  Executive - See instructions for the applicable laws, then choose one:

Agenda Header:

Accept as Information only

Action - please describe:

Approve December 15, 2017, special meeting minutes

**3. Supporting Materials**

Report  Resolution  Contract

Other:

1. <input type="text" value="12/15/17 BC meeting minutes DRAFT"/>	3. <input type="text"/>
2. <input type="text"/>	4. <input type="text"/>

Business Committee signature required

**4. Budget Information**

Budgeted - Tribal Contribution  Budgeted - Grant Funded  Unbudgeted

**5. Submission**

Authorized Sponsor / Liaison:

Primary Requestor/Submitter: Lisa Liggins, Information Management Specialist  
Your Name, Title / Dept. or Tribal Member

Additional Requestor: \_\_\_\_\_  
Name, Title / Dept.

Additional Requestor: \_\_\_\_\_  
Name, Title / Dept.

**DRAFT****Oneida Business Committee**

**Special Meeting**  
**9:00 a.m. Friday, December 15, 2017**  
**BC Conference Room, 2<sup>nd</sup> floor, Norbert Hill Center**

**Minutes – DRAFT****SPECIAL MEETING**

**Present:** Chairman Tehassi Hill, Vice-Chairman Brandon Stevens, Treasurer Trish King, Secretary Lisa Summers, Council members: Daniel Guzman King, David P. Jordan, Jennifer Webster;

**Not Present:** Councilman Kirby Metoxen, Councilman Ernie Stevens III;

**Arrived at:** ;

**Others present:** Heather Heuer, Lisa Liggins, Brian Doxtator, Lee Thomas, RaLinda Ninham-Lamberies, Larry Barton, Jo Anne House, Chad Fuss, Loucinda Conway, Jenny Anderson, Tamara VanSchyndel, Misty Jordan, Tracey Metoxen, Connie Herlache, Corey Topp, Keith Stoneburner;

**I. CALL TO ORDER AND ROLL CALL** by Chairman Tehassi Hill at 9:00 a.m.

For the record: Councilman Kirby Metoxen and Councilman Ernie Stevens III are out of the office on personal time.

**II. OPENING** by Councilman Daniel Guzman King**III. ADOPT THE AGENDA**

Motion by Lisa Summers to adopt the agenda as presented, seconded by Jennifer Webster. Motion carried unanimously:

Ayes: Daniel Guzman King, David P. Jordan, Trish King, Brandon Stevens, Lisa Summers, Jennifer Webster

Not Present: Kirby Metoxen, Ernie Stevens III

**IV. GENERAL TRIBAL COUNCIL** (*To obtain a copy of these materials, go to <https://goo.gl/uLp2jE>*)**A. Approve 2018 Annual GTC meeting materials**

Sponsor: Lisa Summers, Secretary

Motion by Lisa Summers to approve the 2018 Annual GTC meeting materials with the noted changes and additions, seconded by Brandon Stevens. Motion carried unanimously:

Ayes: Daniel Guzman King, David P. Jordan, Trish King, Brandon Stevens, Lisa Summers, Jennifer Webster

Not Present: Kirby Metoxen, Ernie Stevens III

Motion by Lisa Summers to direct the Intergovernmental Affairs & Communications to work with the Tribal Secretary's Office on creating the 2018 Annual report presentation, seconded by Jennifer Webster.

Motion carried unanimously:

Ayes: Daniel Guzman King, David P. Jordan, Trish King, Brandon Stevens, Lisa Summers, Jennifer Webster

Not Present: Kirby Metoxen, Ernie Stevens III

**DRAFT**

Motion by David P. Jordan to go into executive session at 9:02 a.m., seconded by Brandon Stevens.  
Motion carried unanimously:

Ayes: Daniel Guzman King, David P. Jordan, Trish King, Brandon Stevens,  
Lisa Summers, Jennifer Webster  
Not Present: Kirby Metoxen, Ernie Stevens III

Motion by Trish King to come out of executive session at 10:07 a.m., seconded by Brandon Stevens.  
Motion carried unanimously:

Ayes: Daniel Guzman King, David P. Jordan, Trish King, Brandon Stevens,  
Lisa Summers, Jennifer Webster  
Not Present: Kirby Metoxen, Ernie Stevens III

**V. EXECUTIVE SESSION****A. Audit Committee**

Chair: David P. Jordan, Councilman

**1. Approve presentation materials for 2018 Annual GTC meeting**

Motion by Lisa Summers to approve the presentation materials for the 2018 Annual GTC meeting with the noted changes, seconded by Brandon Stevens. Motion carried unanimously:

Ayes: Daniel Guzman King, David P. Jordan, Trish King, Brandon Stevens,  
Lisa Summers, Jennifer Webster  
Not Present: Kirby Metoxen, Ernie Stevens III

**2. Approve 2017 Year-End audited financial statements from RSM, US Auditors**

Motion by Lisa Summers to approve the 2017 Year-End audited financial statements from RSM, US Auditors, seconded by Jennifer Webster. Motion carried unanimously:

Ayes: Daniel Guzman King, David P. Jordan, Trish King, Brandon Stevens,  
Lisa Summers, Jennifer Webster  
Not Present: Kirby Metoxen, Ernie Stevens III

**VI. ADJOURN**

Motion by David P. Jordan to adjourn at 10: 33 a.m., seconded by Brandon Stevens. Motion carried unanimously:

Ayes: Daniel Guzman King, David P. Jordan, Trish King, Brandon Stevens,  
Lisa Summers, Jennifer Webster  
Not Present: Kirby Metoxen, Ernie Stevens III

Minutes prepared by Heather Heuer, Information Management Specialist  
Minutes approved as presented on \_\_\_\_\_.

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Lisa Summers, Secretary  
ONEIDA BUSINESS COMMITTEE

### Oneida Business Committee Agenda Request

1. Meeting Date Requested: 01 / 10 / 18

**2. General Information:**

Session:  Open  Executive - See instructions for the applicable laws, then choose one:

Agenda Header:

Accept as Information only

Action - please describe:

Approve December 18, 2017, special meeting minutes

**3. Supporting Materials**

Report  Resolution  Contract

Other:

1. <input type="text" value="12/18/17 BC meeting minutes DRAFT"/>	3. <input type="text"/>
2. <input type="text"/>	4. <input type="text"/>

Business Committee signature required

**4. Budget Information**

Budgeted - Tribal Contribution  Budgeted - Grant Funded  Unbudgeted

**5. Submission**

Authorized Sponsor / Liaison:

Primary Requestor/Submitter: Lisa Liggins, Information Management Specialist  
Your Name, Title / Dept. or Tribal Member

Additional Requestor: \_\_\_\_\_  
Name, Title / Dept.

Additional Requestor: \_\_\_\_\_  
Name, Title / Dept.

**DRAFT****Oneida Business Committee**

**Special Meeting**  
**1:30 p.m. Monday, December 18, 2017**  
**BC Conference Room, 2<sup>nd</sup> floor, Norbert Hill Center**

**Minutes – DRAFT****SPECIAL MEETING**

**Present:** Chairman Tehassi Hill, Council members: Daniel Guzman King, David P. Jordan, Kirby Metoxen, Ernie Stevens III, Jennifer Webster;

**Not Present:** Treasurer Trish King;

**Arrived at:** Vice-Chairman Brandon Stevens at 1:33 p.m., Secretary Lisa Summers at 1:40 p.m.;

**Others present:** Don McLester, Thomas Escamea, Brooke Doxtator, Lee Cornelius, Charles Wheelock, Rosa Laster, Larry Barton, Jo Anne House;

**I. CALL TO ORDER AND ROLL CALL** by Chairman Tehassi Hill at 1:31 p.m.

**II. OPENING** by Councilman Daniel Guzman King

*Secretary Lisa Summers arrives at 1:33 p.m.*

**III. ADOPT THE AGENDA**

Motion by Lisa Summers to adopt the agenda as presented noting this is a Business Committee with an invitation to the Oneida Land Claims Commission regarding the land acquisition assessment and possible next steps for executive session, seconded by Kirby Metoxen. Motion carried unanimously:

Ayes: Daniel Guzman King, David P. Jordan, Kirby Metoxen, Ernie Stevens III,  
 Lisa Summers, Jennifer Webster

Not Present: Trish King, Brandon Stevens

*Vice-Chairman Brandon Stevens arrives at 1:40 p.m.*

**IV. EXECUTIVE SESSION**

Motion by Lisa Summers to go into executive session at 1:40 p.m., seconded by Jennifer Webster.

Motion carried unanimously:

Ayes: Daniel Guzman King, David P. Jordan, Kirby Metoxen, Brandon Stevens,  
 Ernie Stevens III, Lisa Summers, Jennifer Webster

Not Present: Trish King

*Councilman Kirby Metoxen departs at 2:07 p.m.*

*Councilman Kirby Metoxen returns at 2:12 p.m.*

*Councilman Ernie Stevens III departs at 2:19 p.m.*

*Secretary Lisa Summers departs at 2:54 p.m.*

*Secretary Lisa Summers returns at 2:56 p.m.*

*Councilman Ernie Stevens III returns at 3:11 p.m.*

**DRAFT**

Motion by Lisa Summers to go into executive session, seconded by Jennifer Webster. Motion carried unanimously:

Ayes: Daniel Guzman King, David P. Jordan, Kirby Metoxen, Brandon Stevens, Ernie Stevens III, Lisa Summers, Jennifer Webster  
 Not Present: Trish King

**A. New Business****1. Joint meeting with Land Claims Commission**

Chair: Loretta V. Metoxen  
 Liaison: Kirby Metoxen, Councilman

Motion by Lisa Summers to accept the debrief regarding the New York Properties report, seconded by Jennifer Webster. Motion carried unanimously<sup>1</sup>:

Ayes: Daniel Guzman King, David P. Jordan, Kirby Metoxen, Brandon Stevens, Ernie Stevens III, Lisa Summers, Jennifer Webster  
 Not Present: Trish King

Motion by Lisa Summers for the Land Claims Commission to make recommendation(s) on subcommittees, seconded by Jennifer Webster. Motion carried unanimously:

Ayes: Daniel Guzman King, David P. Jordan, Kirby Metoxen, Brandon Stevens, Ernie Stevens III, Lisa Summers, Jennifer Webster  
 Not Present: Trish King

**V. ADJOURN**

Motion by David P. Jordan to adjourn at 3:10 p.m., seconded by Kirby Metoxen. Motion carried unanimously:

Ayes: Daniel Guzman King, David P. Jordan, Kirby Metoxen, Brandon Stevens, Ernie Stevens III, Lisa Summers, Jennifer Webster  
 Not Present: Trish King

Minutes prepared by Heather Heuer, Information Management Specialist  
 Minutes approved as presented on \_\_\_\_\_.

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Lisa Summers, Secretary  
 ONEIDA BUSINESS COMMITTEE

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<sup>1</sup> The audio recording inadvertently did not capture the verbatim motions made and passed.

### Oneida Business Committee Agenda Request

1. Meeting Date Requested: 01 / 10 / 18

**2. General Information:**

Session:  Open  Executive - See instructions for the applicable laws, then choose one:

Agenda Header:

Accept as Information only

Action - please describe:

Approve December 20, 2017, special meeting minutes

**3. Supporting Materials**

Report  Resolution  Contract

Other:

1. <input type="text" value="12/20/17 BC meeting minutes DRAFT"/>	3. <input type="text"/>
2. <input type="text"/>	4. <input type="text"/>

Business Committee signature required

**4. Budget Information**

Budgeted - Tribal Contribution  Budgeted - Grant Funded  Unbudgeted

**5. Submission**

Authorized Sponsor / Liaison:

Primary Requestor/Submitter: Lisa Liggins, Information Management Specialist  
Your Name, Title / Dept. or Tribal Member

Additional Requestor: \_\_\_\_\_  
Name, Title / Dept.

Additional Requestor: \_\_\_\_\_  
Name, Title / Dept.

**DRAFT****Oneida Business Committee**

**Special Meeting**  
**3:30 p.m. Wednesday, December 20, 2017**  
**Executive Conference Room, 2<sup>nd</sup> floor, Norbert Hill Center**

**Minutes – DRAFT****EXECUTIVE SESSION**

**Present:** Chairman Tehassi Hill, Vice-Chairman Brandon Stevens, Treasurer Trish King, Council members: David P. Jordan, Kirby Metoxen, Ernie Stevens III, Jennifer Webster;

**Not Present:** Secretary Lisa Summers;

**Arrived at:** Councilman Daniel Guzman King at 3:40 p.m.;

**Others present:** Julie Barton, Becky Webster, Rae Skenandore, Lee Cornelius, Larry Barton, Diane Wilson, Troy Parr, Sheila Huntington, Nathan King, Mary Jo Nash, Patrick Pelky, Heather Heuer, Lloyd E Powless Jr., Racquel Hill;

**I. CALL TO ORDER AND ROLL CALL** by Chairman Tehassi Hill at 3:33 p.m.

**II. OPENING** by Councilwoman Jennifer Webster

**III. ADOPT THE AGENDA**

Motion by Jennifer Webster to adopt the agenda to include the following topics: [Duck Creek Trail discussion; Budget Management & Control Law Emergency Amendments request follow-up; Development Opportunity 09201701C; Acquisition 0720160C; and Green Bay Press Gazette article dated December 19, 2017 (*if time allows*)], seconded by David P. Jordan. Motion carried unanimously:

Ayes: David P. Jordan, Trish King, Kirby Metoxen, Brandon Stevens, Ernie Stevens III, Jennifer Webster

Not Present: Daniel Guzman King, Lisa Summers

Motion by Brandon Stevens to go into executive session at 3:38 p.m., seconded by David P. Jordan. Motion carried unanimously:

Ayes: David P. Jordan, Trish King, Kirby Metoxen, Brandon Stevens, Ernie Stevens III, Jennifer Webster

Not Present: Daniel Guzman King, Lisa Summers

*Councilman Daniel Guzman King arrives at 3:40 p.m.*

Motion by Trish King to come out of executive session at 5:43 p.m., seconded by Brandon Stevens. Motion carried unanimously:

Ayes: Daniel Guzman King, David P. Jordan, Trish King, Kirby Metoxen, Brandon Stevens, Ernie Stevens III, Jennifer Webster

Not Present: Lisa Summers

**DRAFT****IV. EXECUTIVE SESSION****A. New Business****1. Joint meeting with Oneida Land Commission**

Chair: Rae Skenandore

Liaison: Trish King, Treasurer

- a. Duck Creek Trail discussion** – Nathan King, Director/Intergovernmental Affairs & Communications; Kelly McAndrews, Attorney/Oneida Law Office

Motion by Jennifer Webster to proceed with the presented action, seconded by Trish King. Motion carried unanimously:

Ayes: Daniel Guzman King, David P. Jordan, Trish King, Kirby Metoxen, Brandon Stevens, Ernie Stevens III, Jennifer Webster  
Not Present: Lisa Summers

- b. Budget Management & Control Law Emergency Amendments request follow-up** – Rae Skenandore, Chair/Oneida Land Commission

Motion by Brandon Stevens to accept the Land Commission's proposed motion to have the Treasurer and Chief Financial Officer to work with the Chair of Oneida Land Commission, seconded by Trish King. Motion carried unanimously:

Ayes: Daniel Guzman King, David P. Jordan, Trish King, Kirby Metoxen, Brandon Stevens, Ernie Stevens III, Jennifer Webster  
Not Present: Lisa Summers

- c. Development Opportunity 09201701C** – Sheila Huntington, Commercial Leasing Specialist

Motion by Trish King to meet with the Gaming General Manager about potentially vacating as soon as possible one of their facilities, seconded by Brandon Stevens. Motion carried with one opposed:

Ayes: David P. Jordan, Trish King, Kirby Metoxen, Brandon Stevens, Ernie Stevens III, Jennifer Webster  
Opposed: Daniel Guzman King  
Not Present: Lisa Summers

- d. Acquisitions 0720160C** – Mary Jo Nash, Acquisition Manager

Motion by Trish King to accept this item as FYI, seconded by Jennifer Webster. Motion carried with two abstentions:

Ayes: David P. Jordan, Trish King, Kirby Metoxen, Ernie Stevens III, Jennifer Webster  
Abstained: Daniel Guzman King, Brandon Stevens  
Not Present: Lisa Summers

- e. Green Bay Press Gazette article dated December 19, 2017** – Julie Barton, Commissioner/Oneida Land Commission

*Topic not addressed.*

# ***DRAFT***

## **V. ADJOURN**

Motion by Kirby Metoxen to adjourn at 5:46 p.m., seconded by Jennifer Webster. Motion carried unanimously:

Ayes:	Daniel Guzman King, David P. Jordan, Trish King, Kirby Metoxen, Brandon Stevens, Ernie Stevens III, Jennifer Webster
Not Present:	Lisa Summers

Minutes prepared by Heather Heuer, Information Management Specialist  
Minutes approved as presented on \_\_\_\_\_.

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Lisa Summers, Secretary  
ONEIDA BUSINESS COMMITTEE

### Oneida Business Committee Agenda Request

1. Meeting Date Requested: 01 / 10 / 18

**2. General Information:**

Session:  Open  Executive - See instructions for the applicable laws, then choose one:

Agenda Header:

Accept as Information only

Action - please describe:

Approve December 27, 2017, regular meeting minutes

**3. Supporting Materials**

Report  Resolution  Contract

Other:

- 1.  3.
- 2.  4.

Business Committee signature required

**4. Budget Information**

Budgeted - Tribal Contribution  Budgeted - Grant Funded  Unbudgeted

**5. Submission**

Authorized Sponsor / Liaison:

Primary Requestor/Submitter: Lisa Liggins, Information Management Specialist  
Your Name, Title / Dept. or Tribal Member

Additional Requestor: \_\_\_\_\_  
Name, Title / Dept.

Additional Requestor: \_\_\_\_\_  
Name, Title / Dept.

**DRAFT****Oneida Business Committee**

**Executive Session & Regular Meeting**  
**8:30 a.m. Wednesday, December 27, 2017**  
**BC Conference Room, 2<sup>nd</sup> floor, Norbert Hill Center**

**Minutes – DRAFT****EXECUTIVE SESSION**

**Present:** Chairman Tehassi Hill, Vice-Chairman Brandon Stevens, Secretary Lisa Summers, Council members: David P. Jordan, Kirby Metoxen, Ernie Stevens III, Jennifer Webster;

**Not Present:** Treasurer Trish King, Councilman Daniel Guzman King;

**Arrived at:** ;

**Others present:** Jo Anne House, Lisa Liggins, Larry Barton, Nate King, Louise Cornelius, Chad Fuss, Terry Cornelius, Janice Skenandore-Hirth, Dena Skenandore, Fred Muscavitch, Debbie Danforth, Sherri Mousseau, Tracy Williams, Jacque Boyle, Artley Skenandore, Jolene Hensberger, Shana Torres;

**REGULAR MEETING**

**Present:** Chairman Tehassi Hill, Secretary Lisa Summers, Council members: David P. Jordan, Kirby Metoxen, Ernie Stevens III, Jennifer Webster;

**Not Present:** Treasurer Trish King, Councilman Daniel Guzman King;

**Arrived at:** Vice-Chairman Brandon Stevens at 8:35 a.m.;

**Others present:** Brad Graham, Bill Graham, Jo Anne House, Michele Doxtator, Chad Wilson, Heather Heuer, Kelly McAndrews, Clorissa Santiago, Rich VanBoxtel, Jacque Boyle, Jen Falck, Leyne Orosco, Laura Manthe, Michelle Gordon, Rosa Laster, Chris Johnson, Cathy L. Metoxen, Christina Bluebird, Eric Boulanger, Latsi Hill, Eddie Metoxen, Justine Mehojah, Brandon VandeHei, Barb Skenandore, Brian T. Doxtator, Debbie Danforth, Rhiannon Metoxen;

**I. CALL TO ORDER AND ROLL CALL** by Chairman Tehassi Hill at 8:30 a.m.

For the record: Treasurer Trish King and Councilman Daniel Guzman King are out of the office on vacation time.

**II. OPENING** Chairman Tehassi Hill**III. ADOPT THE AGENDA (00:03:50)**

Motion by David P. Jordan to adopt the agenda as presented, seconded by Lisa Summers. Motion carried unanimously:

Ayes: David P. Jordan, Kirby Metoxen, Ernie Stevens III, Lisa Summers, Jennifer Webster

Not Present: Daniel Guzman King, Trish King, Brandon Stevens

*Vice-Chairman Brandon Stevens arrives at 8:35 a.m.*

**DRAFT****IV. OATHS OF OFFICE (00:04:15)** administered by Secretary Lisa Summers

**A. Oneida Police Dept.** – Paul Kopka, Christina Bluebird, Brian T. Doxtator

**V. MINUTES (00:06:52)****A. Approve December 13, 2017, regular meeting minutes**

Sponsor: Lisa Summers, Secretary

Motion by David P. Jordan to approve the December 13, 2017, regular meeting minutes, seconded by Jennifer Webster. Motion carried unanimously:

Ayes: David P. Jordan, Kirby Metoxen, Brandon Stevens, Ernie Stevens III,  
Lisa Summers, Jennifer Webster  
Not Present: Daniel Guzman King, Trish King

**VI. RESOLUTIONS (00:07:12)****A. Adopt resolution entitled Amending Resolution BC-01-14-09-F (Motor Vehicle Fuel Tax Exemption)**

Sponsor: Michele Doxtator, Area Manager/Retail Profit

Motion by Lisa Summers to adopt resolution # 12-27-17-A Amending Resolution BC-01-14-09-F (Motor Vehicle Fuel Tax Exemption), seconded by David P. Jordan. Motion carried unanimously:

Ayes: David P. Jordan, Kirby Metoxen, Brandon Stevens, Ernie Stevens III,  
Lisa Summers, Jennifer Webster  
Not Present: Daniel Guzman King, Trish King

**VII. STANDING COMMITTEES****A. Legislative Operating Committee**

Chair: David P. Jordan, Councilman

**1. Accept December 6, 2017, Legislative Operating Committee meeting minutes (00:11:05)**

Motion by Lisa Summers to accept the December 6, 2017, Legislative Operating Committee meeting minutes, seconded by Jennifer Webster. Motion carried unanimously:

Ayes: David P. Jordan, Kirby Metoxen, Brandon Stevens, Ernie Stevens III,  
Lisa Summers, Jennifer Webster  
Not Present: Daniel Guzman King, Trish King

**2. Accept 1<sup>st</sup> quarter update regarding Children's Code (00:11:34)**

Motion by David P. Jordan to accept the 1<sup>st</sup> quarter update regarding Children's Code, seconded by Jennifer Webster. Motion carried unanimously:

Ayes: David P. Jordan, Kirby Metoxen, Brandon Stevens, Ernie Stevens III,  
Lisa Summers, Jennifer Webster  
Not Present: Daniel Guzman King, Trish King

**DRAFT****3. Adopt Domestic Animals Rules # 1 Emergency Rule: Licensing, Fees, Fines, and Penalties (00:20:05)**

Motion by David P. Jordan to adopt the Domestic Animals Rules # 1 Emergency Rule: Licensing, Fees, Fines, and Penalties, seconded by Kirby Metoxen. Motion carried with one opposed:

Ayes: David P. Jordan, Kirby Metoxen, Brandon Stevens, Ernie Stevens III, Jennifer Webster

Opposed: Lisa Summers

Not Present: Daniel Guzman King, Trish King

For the record: Secretary Lisa Summers stated I completely understand why you are asking for us to do an emergency adoption here for the fee and the fine schedule and the licensing schedule. I understand that. However, I don't feel like lack of planning somebody else's part constitutes an emergency action on our part especially because we've been very clear about the limited use of emergency rule and the licensing fees, fines, and penalties on the surface of themselves to me doesn't constitute an emergency because any kind of things that becomes a hazard to the community can still be addressed by the Police Department, if it's necessary, or by Environmental or whatever. Because there's other rules that can suffice for that point. So, I'm just not comfortable with it and I want that message to be carried back that the planning part has to be done and we've been running into this with all of the rulemaking including one in our office that we needed an extension for twice. So, I get it. I get that we're still trying to work through these quirks that are a result of our new rules. At the same time though, I don't feel like it's appropriate for us to do these from an emergency perspective when there could have been planning done ahead of time and the hearing could have been done and all of those necessary steps that needed to be done in order for this to approved according to our normal process.

**B. Finance Committee**

Chair: Trish King, Treasurer

**1. Approve December 18, 2017, Finance Committee meeting minutes (00:27:50)**

Motion by Jennifer Webster to approve the December 18, 2017, Finance Committee meeting minutes, seconded by Lisa Summers. Motion carried unanimously:

Ayes: David P. Jordan, Kirby Metoxen, Brandon Stevens, Ernie Stevens III, Lisa Summers, Jennifer Webster

Not Present: Daniel Guzman King, Trish King

**C. Quality of Life Committee**

Chair: Brandon Stevens, Vice-Chairman

**1. Accept October 12, 2017, Quality of Life Committee meeting minutes (00:28:12)**

Motion by Lisa Summers to accept the October 12, 2017, Quality of Life Committee meeting minutes, seconded by David P. Jordan. Motion carried unanimously:

Ayes: David P. Jordan, Kirby Metoxen, Brandon Stevens, Ernie Stevens III, Lisa Summers, Jennifer Webster

Not Present: Daniel Guzman King, Trish King

**DRAFT****VIII. APPOINTMENTS****A. Approve recommendation to appoint Kristin Jorgenson and Shirley Barber to Anna John Residential Centered Community Care Board (00:32:22)**

Sponsor: Tehassi Hill, Chairman

Motion by Jennifer Webster to approve the recommendation to appoint Kristin Jorgenson and Shirley Barber to the Anna John Residential Centered Community Care Board, seconded by Lisa Summers. Motion carried unanimously:

Ayes: David P. Jordan, Kirby Metoxen, Brandon Stevens, Ernie Stevens III,  
Lisa Summers, Jennifer Webster  
Not Present: Daniel Guzman King, Trish King

**B. Approve appointment to Oneida Gaming Commission to complete vacant term ending August 31, 2022**

Sponsor: Lisa Summers, Secretary

*Item deferred to the January 10, 2018, regular Business Committee meeting along with executive session item 12.D.04. Review applicants to Oneida Gaming Commission for vacant term ending in August 31, 2022.*

**IX. NEW BUSINESS****A. Approve 2017 Special Election Final Results report (00:32:58)**

Chair: Racquel Hill

Liaison: Tehassi Hill, Chairman

Motion by Jennifer Webster to approve the 2017 Special Election Final Results report, seconded by Brandon Stevens. Motion carried unanimously:

Ayes: David P. Jordan, Kirby Metoxen, Brandon Stevens, Ernie Stevens III,  
Lisa Summers, Jennifer Webster  
Not Present: Daniel Guzman King, Trish King

**B. Approve limited waiver of sovereign immunity – Wisconsin Public Service – file # 2017-1234 (00:33:23)**

Sponsor: Jacque Boyle, Interim Assistant Director/Public Works

Motion by Lisa Summers to approve the limited waiver of sovereign immunity – Wisconsin Public Service – file # 2017-1234, seconded by Jennifer Webster. Motion carried unanimously:

Ayes: David P. Jordan, Kirby Metoxen, Brandon Stevens, Ernie Stevens III,  
Lisa Summers, Jennifer Webster  
Not Present: Daniel Guzman King, Trish King

**C. Approve Oneida Excess Benefit Authorization form with Wells Fargo (00:38:00)**

Sponsor: Larry Barton, Chief Financial Officer

Motion by Lisa Summers to approve the Oneida Excess Benefit Authorization form with Wells Fargo, seconded by David P. Jordan. Motion carried unanimously:

Ayes: David P. Jordan, Kirby Metoxen, Brandon Stevens, Ernie Stevens III,  
Lisa Summers, Jennifer Webster  
Not Present: Daniel Guzman King, Trish King

**DRAFT**

Motion by Lisa Summers to defer the remainder of this item to later on the agenda to retrieve the corresponding resolution from Chief Counsel and Chief Financial Officer, seconded by Jennifer Webster. Motion carried unanimously:

Ayes: David P. Jordan, Kirby Metoxen, Brandon Stevens, Ernie Stevens III, Lisa Summers, Jennifer Webster  
Not Present: Daniel Guzman King, Trish King

Motion by Lisa Summers to adopt resolution # 12-27-17-B Authorizing Treasurer and Secretary to Act Regarding the Oneida Nation Excess Benefit Payment Plan and the Oneida Nation Public Safety Officer Pension Plan on Behalf of the Oneida Nation, seconded by Kirby Metoxen. Motion carried unanimously: **(1:12:36)**

Ayes: David P. Jordan, Kirby Metoxen, Brandon Stevens, Ernie Stevens III, Lisa Summers, Jennifer Webster  
Not Present: Daniel Guzman King, Trish King

**D. Approve procedural exception to hire up to three (3) kitchen staff (00:42:18)**

Requestor: Roxanne Anderson, Nutrition Board  
Sponsor: Jennifer Webster, Councilwoman

Motion by Jennifer Webster to defer this item to the Comprehensive Health Division, seconded by Lisa Summers. Motion carried unanimously:

Ayes: David P. Jordan, Kirby Metoxen, Brandon Stevens, Ernie Stevens III, Lisa Summers, Jennifer Webster  
Not Present: Daniel Guzman King, Trish King

**E. Post one (1) vacancy on Oneida Land Commission with a term end date of 8/31/18**

Sponsor: Lisa Summers, Secretary **(00:46:46)**

Motion by Brandon Stevens to post one (1) vacancy on the Oneida Land Commission with a term end date of 8/31/18, seconded by David P. Jordan. Motion carried unanimously:

Ayes: David P. Jordan, Kirby Metoxen, Brandon Stevens, Ernie Stevens III, Lisa Summers, Jennifer Webster  
Not Present: Daniel Guzman King, Trish King

**X. TRAVEL****A. Travel Reports****1. Approve travel report – Councilman Kirby Metoxen – 2017 Carlisle Repatriation roundtable – Shakopee, MN – November 29-December 1, 2017 (00:47:20)**

Motion by David P. Jordan to approve the travel report – Councilman Kirby Metoxen – 2017 Carlisle Repatriation roundtable – Shakopee, MN – November 29-December 1, 2017, noting the Oneida Business Committee is already addressing this through their Work Sessions, seconded by Jennifer Webster. Motion carried with one abstention:

Ayes: David P. Jordan, Brandon Stevens, Ernie Stevens III, Lisa Summers, Jennifer Webster  
Abstained: Kirby Metoxen  
Not Present: Daniel Guzman King, Trish King  
For the record: Councilman Kirby Metoxen stated they have contacted the lady from the Shakopee. They have a recommendation and we have a letter sent from the Trust Enrollment Department to distribute and do some research on the six names that we know are Oneida's children that are buried there. So they're doing their research now.

**DRAFT****B. Enter E-Poll results into the record in accordance with OBC SOP entitled Conducting Electronic Voting:**

Sponsor: Lisa Summers, Secretary

**1. Approved travel request – Chairman Tehassi Hill – Representation in Thames for the passing of Bob Antone – Thames, Ontario – December 10-13, 2017 (00:48:42)**

Motion by Kirby Metoxen to enter the E-Poll results into the record for the approved travel request – Chairman Tehassi Hill – Representation in Thames for the passing of Bob Antone – Thames, Ontario – December 10-13, 2017, seconded by Jennifer Webster. Motion carried unanimously:

Ayes: David P. Jordan, Kirby Metoxen, Brandon Stevens, Ernie Stevens III,  
Lisa Summers, Jennifer Webster  
Not Present: Daniel Guzman King, Trish King

**XI. GENERAL TRIBAL COUNCIL (To obtain a copy of these materials, go to <https://goo.gl/uLp2jE>)****A. Petitioner Edward Delgado – Trust Land Distribution****1. Accept legal analysis (Not Submitted) (00:49:28)**

Motion by Lisa Summers to accept the verbal update regarding the legal analysis, seconded by Kirby Metoxen. Motion carried unanimously:

Ayes: David P. Jordan, Kirby Metoxen, Brandon Stevens, Ernie Stevens III,  
Lisa Summers, Jennifer Webster  
Not Present: Daniel Guzman King, Trish King

*EXCERPT FROM OCTOBER 11, 2017: (1) Motion by Lisa Summers to defer the legal analysis for sixty (60) days, noting the Law Office will be kept informed of the progress being made about possible withdrawing the petition in the future, seconded by Jennifer Webster. Motion carried unanimously. (2) Motion by David P. Jordan to accept the 2nd financial progress report, seconded by Brandon Stevens. Motion carried unanimously.*

*EXCERPT FROM SEPTEMBER 27, 2017: Motion by David P. Jordan to accept the legislative analysis, legal progress report, and financial progress report, seconded by Trish King. Motion carried unanimously.*

*EXCERPT FROM JULY 27, 2017: (1) Motion by Tehassi Hill to acknowledge receipt of the petition submitted by Edward Delgado regarding Trust Land Distribution, seconded by Fawn Billie. Motion carried unanimously. (2) Motion by Tehassi Hill to send the verified petition to the Law, Finance, Legislative Reference, and Direct Report Offices' for legal financial, legislative, and administrative analyses, seconded by Trish King. Motion carried unanimously. (3) Motion by Tehassi Hill to direct the Law, Finance, and Legislative Reference Office to submit their analyses to the Tribal Secretary within sixty (60) days with a progress report to be submitted within forty-five (45) days, seconded by Fawn Billie. Motion carried unanimously. (4) Motion by Tehassi Hill to direct the Direct Report Offices to submit administrative analyses to Tribal Secretary within thirty (30) days, seconded by Fawn Billie. Motion carried unanimously.*

**DRAFT****B. Petitioner Frank Vandehei – Modify or Eliminate E-Poll****1. Accept legal analysis (Not Submitted) (00:52:44)**

Motion by Lisa Summers to accept the verbal update regarding the legal analysis, seconded by Jennifer Webster. Motion carried unanimously:

Ayes: David P. Jordan, Kirby Metoxen, Brandon Stevens, Ernie Stevens III,  
Lisa Summers, Jennifer Webster  
Not Present: Daniel Guzman King, Trish King

*EXCERPT FROM OCTOBER 11, 2017: (1) Motion by Lisa Summers to accept the legislative analysis, seconded by David P. Jordan. Motion carried unanimously. (2) Motion by Jennifer Webster to defer the legal analysis for sixty (60) days, seconded by Lisa Summers. Motion carried unanimously. (3) Motion by Lisa Summers to accept the financial analysis progress report, seconded by Daniel Guzman King. Motion carried unanimously.*

*EXCERPT FROM SEPTEMBER 27, 2017: Motion by David P. Jordan to accept the legislative progress report, legal progress report, and financial progress report, seconded by Daniel Guzman King. Motion carried unanimously.*

*EXCERPT FROM JULY 27, 2017: (1) Motion by Tehassi Hill to acknowledge receipt of the petition submitted Frank Vandehei regarding the E-Poll process, seconded by David Jordan. Motion carried unanimously. (2) Motion by Tehassi Hill to send the verified petition to the Law, Finance, Legislative Reference, and Direct Report Offices' for legal financial, legislative, and administrative analyses, seconded by Fawn Billie. Motion carried unanimously. (3) Motion by Tehassi Hill to direct the Law, Finance, and Legislative Reference Office to submit their analyses to the Tribal Secretary within sixty (60) days with a progress report to be submitted within forty-five (45) days, seconded by David Jordan. Motion carried unanimously. (4) Motion by Tehassi Hill to direct the Direct Report Offices to submit administrative analyses to Tribal Secretary within thirty (30) days, seconded by David Jordan. Motion carried unanimously.*

**C. Approve inclement weather date and time for the January 16, 2018, special GTC meeting**

Sponsor: Lisa Summers, Secretary (1:01:38)

Motion by Brandon Stevens to approve scheduling the inclement weather date for the January 16, 2018, special GTC meeting for Monday, February 26, 2018, seconded by David P. Jordan. Motion carried unanimously:

Ayes: David P. Jordan, Kirby Metoxen, Brandon Stevens, Ernie Stevens III,  
Lisa Summers, Jennifer Webster  
Not Present: Daniel Guzman King, Trish King

*EXCERPT ON DECEMBER 14, 2017 reconvened meeting: Motion Lisa Summers to include an alternate weather date [for the January 16, 2018, special GTC meeting], seconded by Jennifer Webster. Motion carried unanimously.*

**DRAFT****XII. EXECUTIVE SESSION**

Motion by Lisa Summers to go into executive session at 9:33 a.m., seconded by Kirby Metoxen. Motion carried unanimously:

Ayes: David P. Jordan, Kirby Metoxen, Brandon Stevens, Ernie Stevens III,  
Lisa Summers, Jennifer Webster  
Not Present: Daniel Guzman King, Trish King

*Meeting recessed at 12:00 p.m. until 1:30 p.m.*

Motion by David P. Jordan to come out of executive session at 6:44 p.m., seconded by Kirby Metoxen. Motion carried unanimously:

Ayes: David P. Jordan, Kirby Metoxen, Brandon Stevens, Ernie Stevens III,  
Lisa Summers, Jennifer Webster  
Not Present: Daniel Guzman King, Trish King

**A. Reports****1. Accept Chief Counsel report – Jo Anne House, Chief Counsel (1:03:51)**

Motion by Lisa Summers to accept the Chief Counsel report dated December 27, 2017, seconded by Jennifer Webster. Motion carried unanimously:

Ayes: David P. Jordan, Kirby Metoxen, Brandon Stevens, Ernie Stevens III,  
Lisa Summers, Jennifer Webster  
Not Present: Daniel Guzman King, Trish King

Motion by Lisa Summers to accept the Chief Counsel recommendation in the secondary report dated December 27, 2017, seconded by David P. Jordan. Motion carried unanimously:

Ayes: David P. Jordan, Kirby Metoxen, Brandon Stevens, Ernie Stevens III,  
Lisa Summers, Jennifer Webster  
Not Present: Daniel Guzman King, Trish King

**2. Accept Intergovernmental Affairs & Communications report – Nathan King, Director (1:04:28)**

Motion by Jennifer Webster to accept the Intergovernmental Affairs & Communications report, seconded by Lisa Summers. Motion carried unanimously:

Ayes: David P. Jordan, Kirby Metoxen, Brandon Stevens, Ernie Stevens III,  
Lisa Summers, Jennifer Webster  
Not Present: Daniel Guzman King, Trish King

**3. Accept Chief Financial Officer report – Larry Barton, Chief Financial Officer (1:04:40)**

Motion by David P. Jordan to accept the Chief Financial Officer report, seconded by Jennifer Webster. Motion carried unanimously:

Ayes: David P. Jordan, Kirby Metoxen, Brandon Stevens, Ernie Stevens III,  
Lisa Summers, Jennifer Webster  
Not Present: Daniel Guzman King, Trish King

**DRAFT**

- a. Approve limited waiver of sovereign immunity – Sovereign Investment Advisors, LLC. agreement – file # 2017-1189 (1:04:54)**

Motion by David P. Jordan to approve the limited waiver of sovereign immunity – Sovereign Investment Advisors, LLC. agreement – file # 2017-1189, seconded by Jennifer Webster. Motion carried unanimously:

Ayes: David P. Jordan, Kirby Metoxen, Brandon Stevens, Ernie Stevens III,  
Lisa Summers, Jennifer Webster  
Not Present: Daniel Guzman King, Trish King

- 4. Accept Gaming General Manager report – Louise Cornelius, Gaming General Manager (1:05:16)**

Motion by Kirby Metoxen to accept the Gaming General Manager report, seconded by Jennifer Webster. Motion carried unanimously:

Ayes: David P. Jordan, Kirby Metoxen, Brandon Stevens, Ernie Stevens III,  
Lisa Summers, Jennifer Webster  
Not Present: Daniel Guzman King, Trish King

**B. Standing Items**

- 1. Land Claims Strategy (No Requested Action)**
- 2. Oneida Golf Enterprise – Ladies Professional Golf Association (1:05:35)**  
Sponsor: Trish King, Treasurer

Motion by Jennifer Webster to accept the update as information, seconded by Lisa Summers. Motion carried unanimously:

Ayes: David P. Jordan, Kirby Metoxen, Brandon Stevens, Ernie Stevens III,  
Lisa Summers, Jennifer Webster  
Not Present: Daniel Guzman King, Trish King

Motion by Lisa Summers to defer the requested Ladies Professional Golf Association contribution discussion to the Business Committee regular meeting on January 10, 2018, seconded by Jennifer Webster. Motion carried unanimously:

Ayes: David P. Jordan, Kirby Metoxen, Brandon Stevens, Ernie Stevens III,  
Lisa Summers, Jennifer Webster  
Not Present: Daniel Guzman King, Trish King

*EXCERPT FROM DECEMBER 13, 2017: Motion by Lisa Summers to defer the requested Ladies Professional Golf Association contribution discussion to the Business Committee regular meeting on December 27, 2017, seconded by Trish King. Motion carried unanimously.*

**C. Unfinished Business**

- 1. Approve three action(s) regarding Direct Report – 09 (1:06:22)**  
Sponsor: Jennifer Webster, Councilwoman

Motion by Lisa Summers to accept the identified maximum negotiated wage, seconded by Jennifer Webster. Motion carried unanimously:

Ayes: David P. Jordan, Kirby Metoxen, Brandon Stevens, Ernie Stevens III,  
Lisa Summers, Jennifer Webster  
Not Present: Daniel Guzman King, Trish King

**DRAFT**

Motion by Lisa Summers to assign Chairman Tehassi Hill to complete the negotiation, not to exceed the identified maximum wage, seconded by Jennifer Webster. Motion carried unanimously:

Ayes: David P. Jordan, Kirby Metoxen, Brandon Stevens, Ernie Stevens III,  
Lisa Summers, Jennifer Webster  
Not Present: Daniel Guzman King, Trish King

Motion by Lisa Summers to approve the Re-organization Form and Title Reassignment paperwork, seconded by Ernie Stevens III. Motion carried unanimously:

Ayes: David P. Jordan, Kirby Metoxen, Brandon Stevens, Ernie Stevens III,  
Lisa Summers, Jennifer Webster  
Not Present: Daniel Guzman King, Trish King

**2. Accept follow-up or close-out report regarding Complaint # 2017-DR11-01 (1:07:15)**

Sponsors: Brandon Stevens, Vice-Chairman; Jennifer Webster, Councilwoman

Motion by Kirby Metoxen to defer the follow-up or close-out report regarding Complaint # 2017-DR11-01 for thirty (30) days, seconded by Ernie Stevens III. Motion carried unanimously:

Ayes: David P. Jordan, Kirby Metoxen, Brandon Stevens, Ernie Stevens III,  
Lisa Summers, Jennifer Webster  
Not Present: Daniel Guzman King, Trish King

*EXCERPT FROM NOVEMBER 30, 2017: Motion by Lisa Summers to defer the follow-up regarding complaint # 2017-DR11-01 for thirty (30) days, seconded by Jennifer Webster. Motion carried unanimously.*

*EXCERPT FROM SEPTEMBER 13, 2017: Motion by Lisa Summers to defer the follow-up regarding complaint # 2017-DR11-01 for thirty (30) days, seconded by Trish King. Motion carried unanimously.*

*EXCERPT FROM AUGUST 9, 2017: Motion by David Jordan to assign OBC members Brandon Stevens and Jennifer Webster for follow-up; and for this item to be brought to the September 13, 2017, regular Business Committee meeting, seconded by Trish King. Motion carried unanimously.*

*EXCERPT FROM JULY 27, 2017: (Reconvened from July 26, 2017) Motion by Jennifer Webster to direct Vice-Chairwoman Melinda J. Danforth to complete the follow-up on behalf of the OBC Officers; and to direct that the report from Comprehensive Health be due at the August 9, 2017, regular Business Committee meeting, seconded by David Jordan. Motion carried unanimously.*

*EXCERPT FROM JULY 12, 2017: Motion by Motion by Jennifer Webster to defer this item to the Oneida Business Committee Officers for follow up with the Comprehensive Health Operations Division Director; and for a report to be brought back to the July 26, 2017, regular Business Committee meeting, seconded by Fawn Billie. Motion carried unanimously.*

**DRAFT****3. Discuss implementation of OBC resolution # 08-09-17-D regarding transition of Language Dept. and determine next steps (1:07:49)**

Chair: Debbie Danforth, Oneida Nation School Board

Liaison: Brandon Stevens, Vice-Chairman

Motion by Lisa Summers to accept the update as information, seconded by Ernie Stevens III. Motion carried unanimously:

Ayes: David P. Jordan, Kirby Metoxen, Brandon Stevens, Ernie Stevens III,  
Lisa Summers, Jennifer Webster

Not Present: Daniel Guzman King, Trish King

Motion by Lisa Summers for the Oneida Nation School Board Liaison to work with the Oneida Nation School Board on the identified Human Resources issues, seconded by Jennifer Webster. Motion carried unanimously:

Ayes: David P. Jordan, Kirby Metoxen, Brandon Stevens, Ernie Stevens III,  
Lisa Summers, Jennifer Webster

Not Present: Daniel Guzman King, Trish King

*EXCERPT FROM DECEMBER 13, 2017: (1) Motion by David P. Jordan to acknowledge receipt of the status update, seconded by Lisa Summers. Motion carried unanimously. (2) Motion by Lisa Summers to direct the Oneida Nation School Board comply with Resolve number five with resolution 08-09-17-D and provide a final report by January 10, 2018; and for the OBC Liaison to notify the Oneida Nation School Board of this directive in writing, seconded by Jennifer Webster. Motion carried unanimously. (3) Motion by Lisa Summers to direct the Oneida Nation School Board to attend executive session on December 27, 2017, to discuss the implementation of OBC resolution # 08-09-17-D, and for the OBC Liaison to notify the Oneida Nation School Board of this directive in writing, seconded by Jennifer Webster. Motion carried unanimously.*

*EXCERPT FROM NOVEMBER 22, 2017: Meeting canceled.*

*EXCERPT FROM NOVEMBER 8, 2017: Motion by Jennifer Webster for the Liaison to follow-up with the Oneida Nation School Board to get the final report to be submitted for the November 22, 2017, regular Business Committee meeting, seconded by Trish King. Motion carried unanimously.*

*EXCERPT FROM OCTOBER 25, 2017: Motion by David P. Jordan to defer this item to the November 8, 2017, regular Business Committee meeting.*

*EXCERPT FROM AUGUST 9, 2017: Motion by Lisa Summers to adopt resolution #08-09-17-D Transfer of Language Department to Oneida Nation School System, seconded by Tehassi Hill. Motion carried unanimously.*

**4. Approve OBC SOP entitled Employee Incentives (1:08:38)**

Sponsor: Trish King, Treasurer

Motion by Jennifer Webster to defer this item to the January 10, 2018, regular Business Committee meeting, seconded by David P. Jordan. Motion carried unanimously:

Ayes: David P. Jordan, Kirby Metoxen, Brandon Stevens, Ernie Stevens III,  
Lisa Summers, Jennifer Webster

Not Present: Daniel Guzman King, Trish King

*EXCERPT FROM DECEMBER 13, 2017: Motion by Lisa Summers to defer this item to the December 27, 2017, regular Business Committee meeting, seconded by Ernie Stevens III. Motion carried unanimously.*

**DRAFT****D. New Business**

- 1. Determine next steps regarding OBC resolution # 01-27-16-B Agreement with Wisconsin Dept. of Transportation for Corridor Study on Mason St./54 (1:09:08)**  
Sponsor: Troy Parr, Assistant Division Director/Community Economic & Development

Motion by David P. Jordan to defer this item to the January 10, 2018, regular Business Committee meeting, seconded by Jennifer Webster. Motion carried unanimously:

Ayes: David P. Jordan, Kirby Metoxen, Brandon Stevens, Ernie Stevens III,  
Lisa Summers, Jennifer Webster  
Not Present: Daniel Guzman King, Trish King

- 2. Review concern # 2017-CC-15 and determine next steps (1:09:39)**  
Sponsor: Tehassi Hill, Chairman

Motion by Jennifer Webster to defer this item to Chairman Tehassi Hill's Office to bring back a recommendation to the January 10, 2018, regular Business Committee meeting, seconded by Lisa Summers. Motion carried unanimously:

Ayes: David P. Jordan, Kirby Metoxen, Brandon Stevens, Ernie Stevens III,  
Lisa Summers, Jennifer Webster  
Not Present: Daniel Guzman King, Trish King

- 3. Discuss Southeastern Oneida Tribal Services Advisory Board assessment and determine next steps (1:10:13)**  
Sponsor: Tehassi Hill, Chairman

Motion by Lisa Summers to move this item to open session, seconded by Kirby Metoxen. Motion carried unanimously:

Ayes: David P. Jordan, Kirby Metoxen, Brandon Stevens, Ernie Stevens III,  
Lisa Summers, Jennifer Webster  
Not Present: Daniel Guzman King, Trish King

Motion by Lisa Summers to approve the recommendation to appoint Kim Reyes to the Southeastern Oneida Tribal Services Advisory Board, seconded by Jennifer Webster. Motion carried unanimously:

Ayes: David P. Jordan, Kirby Metoxen, Brandon Stevens, Ernie Stevens III,  
Lisa Summers, Jennifer Webster  
Not Present: Daniel Guzman King, Trish King

Motion by Lisa Summers for Liaison to continue work on the Southeastern Oneida Tribal Services Advisory Board assessment, seconded by Ernie Stevens III. Motion carried with one abstention:

Ayes: David P. Jordan, Brandon Stevens, Ernie Stevens III, Lisa Summers,  
Jennifer Webster  
Abstained: Kirby Metoxen  
Not Present: Daniel Guzman King, Trish King

- 4. Review applicants to Oneida Gaming Commission for vacant term ending in August 31, 2022 (1:11:08)**  
Sponsor: Lisa Summers, Secretary

Motion by Lisa Summers to defer the review of the applicants to Oneida Gaming Commission for the vacant term ending in August 31, 2022, to the January 10, 2018, regular Business Committee meeting, seconded by Ernie Stevens III. Motion carried with one abstention:

Ayes: Kirby Metoxen, Brandon Stevens, Ernie Stevens III, Lisa Summers,  
Jennifer Webster  
Abstained: David P. Jordan  
Not Present: Daniel Guzman King, Trish King

**DRAFT**

Motion by Lisa Summers to direct the Tribal Secretary to contact the identified applicants to attend that meeting, seconded by Ernie Stevens III. Motion carried with one abstention:

Ayes: Kirby Metoxen, Brandon Stevens, Ernie Stevens III, Lisa Summers,  
Jennifer Webster  
Abstained: David P. Jordan  
Not Present: Daniel Guzman King, Trish King

**5. Adopt resolution entitled Regarding Pardon of La Donna Parker (1:12:02)**

Sponsor: Lisa Summers, Secretary

Motion by Brandon Stevens to adopt resolution # 12-27-17-C, seconded by Lisa Summers. Motion carried unanimously:

Ayes: David P. Jordan, Kirby Metoxen, Brandon Stevens, Ernie Stevens III,  
Lisa Summers, Jennifer Webster  
Not Present: Daniel Guzman King, Trish King

**XIII. ADJOURN**

Motion by Lisa Summers to adjourn at 6:54 p.m., seconded by Ernie Stevens III. Motion carried unanimously:

Ayes: David P. Jordan, Kirby Metoxen, Brandon Stevens, Ernie Stevens III,  
Lisa Summers, Jennifer Webster  
Not Present: Daniel Guzman King, Trish King

Minutes prepared by Heather Heuer, Information Management Specialist  
Minutes approved as presented on \_\_\_\_\_.

\_\_\_\_\_  
Lisa Summers, Secretary  
ONEIDA BUSINESS COMMITTEE

### Oneida Business Committee Agenda Request

1. Meeting Date Requested: 01 / 10 / 18

**2. General Information:**

Session:  Open  Executive - See instructions for the applicable laws, then choose one:

Agenda Header:

Accept as Information only

Action - please describe:

Enter e-poll results into the record for the approved adoption of resolution # 12-21-17-A Oneida Retail Enterprise Oneida Four Paths Selling Alcohol Beverages in Accordance with Oneida Alcohol Beverage Licensing Law

**3. Supporting Materials**

Report  Resolution  Contract

Other:

1.

3.

2.

4.

Business Committee signature required

**4. Budget Information**

Budgeted - Tribal Contribution  Budgeted - Grant Funded  Unbudgeted

**5. Submission**

Authorized Sponsor / Liaison:

Primary Requestor/Submitter: Requestor: Michele Doxtator, Area Manager/Retail Profits  
Your Name, Title / Dept. or Tribal Member

Additional Requestor: Submitted by: Lisa Liggins, Info. Mgmt. Spec./BC Support Office  
Name, Title / Dept.

Additional Requestor: \_\_\_\_\_  
Name, Title / Dept.

## Oneida Business Committee Agenda Request

### 6. Cover Memo:

Describe the purpose, background/history, and action requested:

\*\*\*BACKGROUND\*\*\*

On Wednesday, December 20, 2017, at 1:09 p.m., the following e-poll was conducted:

Summary:

Oneida Retail is requesting that an e-poll be conducted to approve the attached resolution to allow for the sale of alcohol (beer and malt beverages) at Oneida Four Paths. Oneida Retail would like to stock the beer cave as soon as possible because of our customers' expectations and the additional revenue this product line brings to the Nation.

Requested Action:

Adopt resolution entitled Oneida Retail Enterprise Oneida Four Paths Selling Alcohol Beverages in Accordance with Oneida Alcohol Beverage Licensing Law.

Deadline for Responses:

4:30 p.m., Thursday, December 21, 2017

As of the deadline, below are the results:

Support: David P. Jordan, Trish King, Kirby Metoxen, Brandon Stevens, Ernie Stevens III, Jennifer Webster

\*\*\*REQUESTED ACTION\*\*\*

Enter e-poll results into the record for the approved adoption of resolution # 12-21-17-A Oneida Retail Enterprise Oneida Four Paths Selling Alcohol Beverages in Accordance with Oneida Alcohol Beverage Licensing Law

- 1) Save a copy of this form for your records.
- 2) Print this form as a \*.pdf OR print and scan this form in as \*.pdf.
- 3) E-mail this form and all supporting materials in a **SINGLE** \*.pdf file to: BC\_Agenda\_Requests@oneidanation.org

# E-POLL RESULTS: Adopt resolution Four Paths Selling Alcohol in accordance with OALBL Law

TribalSecretary

Fri 12/22/2017 10:30 AM

To: TribalSecretary <TribalSecretary@oneidanation.org>; Brandon L. Yellowbird-Stevens <bstevens@oneidanation.org>; Daniel P. Guzman <dguzman@oneidanation.org>; David P. Jordan <djordan1@oneidanation.org>; Ernest L. Stevens <esteven4@oneidanation.org>; Jennifer A. Webster <JWEBSTE1@oneidanation.org>; Kirby W. Metoxen <KMETOX@oneidanation.org>; Lisa M. Summers <lsummer2@oneidanation.org>; Patricia M. King <tking@oneidanation.org>; Tehassi Tasi Hill <thill7@oneidanation.org>;

Cc: Brian A. Doxtator <bdoxtat2@oneidanation.org>; Cathy L. Bachhuber <CBACHHUB@oneidanation.org>; Danelle A. Wilson <dwilson1@oneidanation.org>; Jessica L. Wallenfang <JWALLENF@oneidanation.org>; Laura E. Laitinen-Warren <LLAITINE@oneidanation.org>; Leyne C. Orosco <lorosco@oneidanation.org>; Lisa A. Liggins <liggins@oneidanation.org>; Melinda J. Danforth <mdanforj@oneidanation.org>; Rhiannon R. Metoxen <rmetoxe2@oneidanation.org>; Rosa J. Laster <rlaster@oneidanation.org>; Michele M. Doxtator <MDOXTAT3@oneidanation.org>; Tonya L. Webster <TWEBSTER@oneidanation.org>; BC\_Agenda\_Requests <BC\_Agenda\_Requests@oneidanation.org>;

📎 1 attachments (2 MB)

E-Poll Request for Alcohol License at Oneida 4 Paths (3).pdf;

## E-POLL RESULTS

The E-Poll request to adopt the resolution Oneida Retail Enterprise Oneida Four Paths Selling Alcohol Beverages in Accordance with Oneida Alcohol Beverage Licensing Law, **has been adopted**. As of the deadline, below are the results:

Support: David P. Jordan, Trish King, Kirby Metoxen, Brandon Stevens, Ernie Stevens III, Jennifer Webster

### Heather Heuer

Information Management Specialist  
Business Committee Support Office (BCSO)



office 920.869.4421  
cell 920.471.5002  
fax 920.869.4040

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**From:** TribalSecretary

**Sent:** Wednesday, December 20, 2017 1:09 PM

**To:** Brandon L. Yellowbird-Stevens; Daniel P. Guzman; David P. Jordan; Ernest L. Stevens; Jennifer A. Webster; Kirby W. Metoxen; Lisa M. Summers; Patricia M. King; Tehassi Tasi Hill

**Cc:** Brian A. Doxtator; Cathy L. Bachhuber; Danelle A. Wilson; Jessica L. Wallenfang; Laura E. Laitinen-Warren; Leyne C. Orosco; Lisa A. Liggins; Melinda J. Danforth; Rhiannon R. Metoxen; Rosa J. Laster

**Subject:** E-POLL REQUEST: Adopt resolution Four Paths Selling Alcohol in accordance with OALBL Law

**Importance:** High

## E-POLL REQUEST

### Summary:

Oneida Retail is requesting that an E-Poll be conducted to approve the attached resolution to allow for the sale of alcohol (beer and malt beverages) at Oneida Four Paths. Oneida Retail would like to stock the beer cave as soon as possible because of our customers' expectations and the additional revenue this product line brings to the Nation.

-

### Requested Action:

Adopt resolution entitled Oneida Retail Enterprise Oneida Four Paths Selling Alcohol Beverages in Accordance with Oneida Alcohol Beverage Licensing Law.

-

### Deadline for response:

Responses are due no later than **4:30 p.m., Thursday, December 21, 2017.**

### Voting:

1. Use the voting button above, if available; OR
2. Reply with "Support" or "Oppose".

### **Heather Heuer**

Information Management Specialist

Business Committee Support Office (BCSO)



office 920.869.4421

cell 920.471.5002

fax 920.869.4040

### Oneida Business Committee Agenda Request

1. Meeting Date Requested: 12 / 27 / 17

**2. General Information:**

Session:  Open  Executive - See instructions for the applicable laws, then choose one:

Agenda Header:

Accept as Information only

Action - please describe:

Approve the attached resolution to approve the alcohol license at Oneida Four Paths.

**3. Supporting Materials**

Report  Resolution  Contract

Other:

1.

3.

2.

4.

Business Committee signature required

**4. Budget Information**

Budgeted - Tribal Contribution  Budgeted - Grant Funded  Unbudgeted

**5. Submission**

Authorized Sponsor / Liaison:

Primary Requestor/Submitter: \_\_\_\_\_  
Your Name, Title / Dept. or Tribal Member

Additional Requestor: \_\_\_\_\_  
Name, Title / Dept.

Additional Requestor: \_\_\_\_\_  
Name, Title / Dept.

## Oneida Business Committee Agenda Request

### 6. Cover Memo:

Describe the purpose, background/history, and action requested:

Oneida Retail Enterprise is requesting that the Oneida Business Committee approve the resolution to permit Oneida Retail to sell alcohol at Oneida 4 Paths.

- 1) Save a copy of this form for your records.
- 2) Print this form as a \*.pdf *OR* print and scan this form in as \*.pdf.
- 3) E-mail this form and all supporting materials in a **SINGLE** \*.pdf file to: [BC\\_Agenda\\_Requests@oneidanation.org](mailto:BC_Agenda_Requests@oneidanation.org)

Jo Anne House, PhD | Chief Counsel  
James R. Bittorf | Deputy Chief Counsel

Patricia M. Stevens Garvey  
Kelly M. McAndrews  
Michelle L. Gordon  
Krystal L. John  
Robert J. Collins, II

Law Office



## MEMORANDUM

**TO:** Michele M. Doxtator, Area Manager Retail - Profit

**FROM:** Jo Anne House, Chief Counsel

**DATE:** November 29, 2017

**SUBJECT:** Opinion – Alcohol Beverage Licensing Law – Application Requirements

You have asked if a license can be applied for from the Oneida Business Committee if the local government has not yet issued a license and whether that request can be made via an e-poll. You have also asked how opinions of this type should be requested. Unless you intend to use the legal opinion in the future, e-mail is fine to respond to general questions. In this case, an interpretive opinion is required, as a result, I have presented a formal opinion for your use.

The Alcohol Beverage Licensing Law, Chapter 507, states in 507.4-2, that the Oneida Licensing Department “shall issue Tribal licenses, upon adoption of a resolution by the Oneida Business Committee granting such license. Tribal licenses may be granted subject to any reasonable and lawful condition of the Oneida Business Committee at the time of granting, renewing or reviewing the Tribal license. The Department shall also keep necessary records and enforce this law.”

Section 507.4-1 sets forth the requirements for an application –

- (a) The name(s) of the person applying for the Tribal license.
- (b) The address and telephone numbers of the applicant(s).
- (c) The premises, to include building and/or address, where the applicant will sell the alcohol beverages.
- (d) A copy of the local municipality (town, village, or city) or Wisconsin Department of Revenue license to sell alcohol beverages.
- (e) A business plan indicating that with a license to sell alcohol beverages the business would be more profitable and competitive.

You do not have the information required in 507.4-1(d), a copy of the license from the local government. The application requirements are mandatory. On the other hand, section 507.4-2 states that the Oneida Business Committee can condition any resolution authorizing the sale of alcohol. You can submit a resolution for approval that contains the following contingency  
Resolve –

NOW THEREFORE BE IT FURTHER RESOLVED, that the grant of this license to sell alcohol at the Oneida 4 Paths location is subject to the receipt of a license to sell alcohol from the City of Green Bay as required under 507-4-1(d). Upon delivery of a copy of the

Page 2

license to the Oneida Licensing Department by the Retail Enterprise, the Department shall issue a license to sell alcohol.

It is possible that the application requirements are prerequisites at one of two different points – before the Oneida Business Committee adopts a resolution, or before the Department issues a license. Since the Oneida Business Committee is authorized to issue a resolution with contingencies, it is possible that the application requirements, while mandatory, do not need to be met until the license is issued, at the time of determination to adopt a resolution by the Oneida Business Committee. In this case, it is absence of a local government license. It could be the building address or the business plan, etc. Some of this information may be determined to be more important than others to the Oneida Business Committee's decision making for which individual Oneida Business Committee members determine would be required to be present when deciding to vote yes or no on the resolution.

There is no waiver of sovereign immunity in the law or authorization by the Oneida Business Committee. As a result, you could request an e-poll in accordance with the Oneida Business Committee's SOP. At best, the Oneida Business Committee would interpret the application requirements as mandatory upon fulfillment for the Department to issue a license, not for the Oneida Business Committee to adopt a resolution with conditions. At worst, they would vote no determining that section 507.4-1 application requirements are mandatory and a prerequisite to adoption of a resolution by the Oneida Business Committee.

You should include this opinion with your e-poll request so the Oneida Business Committee is aware of the interpretive issue.

If you have further questions, please contact me.

# Oneida Nation

Post Office Box 365

Phone: (920)869-2214

Oneida, WI 54155



RESOLUTION # \_\_\_\_\_

Oneida Retail Enterprise Oneida Four Paths Selling Alcohol Beverages in Accordance with the Oneida Alcohol Beverage Licensing Law

- WHEREAS, the Oneida Nation is a federally recognized Indian government, a Treaty Tribe recognized by the laws of the United States; and
- WHEREAS, the Oneida General Tribal Council is the governing body of the Oneida Nation; and
- WHEREAS, the Oneida Business Committee has been delegated authority under Article IV, Section 1 of the Oneida Tribal Constitution by the Oneida General Tribal Council; and
- WHEREAS, the Oneida Business Committee may grant a license to sell alcohol beverages through a resolution pursuant to Article 507.4-2 of the Oneida Alcohol Beverage Licensing Law; and
- WHEREAS, the Oneida Four Paths, by Oneida Retail Enterprise, has satisfied the requirements of the Oneida Alcohol Beverage Licensing Law, including the procurement of a license to sell alcohol by the local municipality, the City of Green Bay; and
- WHEREAS, Oneida Retail Enterprise has requested the Oneida Business Committee grant it a license to sell alcohol at the Oneida Four Paths; and
- WHEREAS, the Oneida License Department has reviewed Oneida Four Paths application along with all required documents and have determined they are in compliance for licensure.

NOW, THEREFORE, BE IT RESOLVED: that Oneida Retail Enterprise, Oneida Four Paths, may sell alcohol beverages in accordance with the Oneida Alcohol Beverage Licensing Law and the prevailing laws of the local municipality, the City of Green Bay, WI, to be issued by the Oneida License Department.

### CERTIFICATION

I, the undersigned, as Secretary of the Oneida Business Committee, hereby certify that the Oneida Business Committee is composed of 9 members of whom 5 members constitute a quorum. \_\_\_ members were present at a meeting duly called, noticed and held on the \_\_\_th day of \_\_\_ 2017; that the foregoing resolution was duly adopted at such meeting by a vote of \_\_\_ members for, \_\_\_ members against, and \_\_\_ members not voting; and that said resolution has not been rescinded or amended in any way.

Lisa Summers, Secretary  
Oneida Business Committee



Oneida Nation  
Oneida Business Committee  
Legislative Operating Committee  
PO Box 365 • Oneida, WI 54155-0365  
Oneida-nsn.gov



### **Statement of Effect**

*Oneida Retail Enterprise Oneida Four Paths Selling Alcohol Beverages in Accordance with the Oneida Alcohol Beverage Licensing Law*

### **Summary**

The resolution permits the Oneida Retail Enterprise Oneida Four Paths to sell alcohol beverages in accordance with the Nation's Alcohol Beverage Licensing law and the prevailing laws of the local municipality, the City of Green Bay, WI, to be issued by the Oneida License Department.

*Submitted by: Clorissa Santiago, Staff Attorney, Legislative Reference Office*

*Date: December 19, 2017*

### **Analysis by the Legislative Reference Office**

The Nation's Alcohol Beverage Licensing law ("the Law") was adopted with the purpose of governing the sale of alcohol beverages by businesses owned by the Nation or incorporated under the laws of the Nation, on all land within the exterior boundaries of the Oneida Nation Reservation and any lands added thereto pursuant to federal law.

The Law sets forth requirements for an application for a license to sell alcohol beverages by the Nation, including the procurement of a license to sell alcohol by the local municipality. [see *Alcohol Beverage Licensing law section 507.4-1*]. The Oneida License Department has reviewed Oneida Four Paths application for an alcohol beverage license along with all required documents and has determined the Oneida Four Paths is in compliance for licensure.

The law requires that the Oneida License Department not issue any licenses for selling alcohol beverages until adoption of a resolution by the Oneida Business Committee granting such license. [see *Alcohol Beverage Licensing law section 507.4-2*]. This resolution requests the Oneida Business Committee to grant a license to sell alcohol at the Oneida Four Paths.

### **Conclusion**

Adoption of this resolution would not conflict with any of the Nation's laws.

**ORIGINAL ALCOHOL BEVERAGE RETAIL LICENSE APPLICATION**

Submit to municipal clerk.

For the license period beginning December 20 20 17 ;  
ending June 30 20 18

TO THE GOVERNING BODY of the:  Town of }  
 Village of } Green Bay  
 City of }

County of Brown Aldermanic Dist. No. \_\_\_\_\_ (if required by ordinance)

1. The named  INDIVIDUAL  PARTNERSHIP  LIMITED LIABILITY COMPANY  
 CORPORATION/NONPROFIT ORGANIZATION

hereby makes application for the alcohol beverage license(s) checked above.

2. Name (individual/partners give last name, first, middle; corporations/limited liability companies give registered name): Four Paths

An "Auxiliary Questionnaire," Form AT-103, must be completed and attached to this application by each individual applicant, by each member of a partnership, and by each officer, director and agent of a corporation or nonprofit organization, and by each member/manager and agent of a limited liability company. List the name, title, and place of residence of each person.

Title	Name	Home Address	Post Office & Zip Code
President/Member	<u>Operation Director/Jack Edward Denny</u>	<u>6055 Langes Corner RD</u>	<u>Denmark</u>
Vice President/Member	_____	_____	_____
Secretary/Member	_____	_____	_____
Treasurer/Member	_____	_____	_____
Agent	<u>Operation Director/Jack Edward Denny</u>	<u>6055 Langes Corner Road</u>	<u>Denmark WI</u>
Directors/Managers	_____	_____	_____

3. Trade Name Four Paths Business Phone Number 920-496-5121  
4. Address of Premises 2597 West Mason St Post Office & Zip Code Green Bay 54303

5. Is individual, partners or agent of corporation/limited liability company subject to completion of the responsible beverage server training course for this license period?  Yes  No  
6. Is the applicant an employe or agent of, or acting on behalf of anyone except the named applicant?  Yes  No  
7. Does any other alcohol beverage retail licensee or wholesale permittee have any interest in or control of this business?  Yes  No  
8. (a) Corporate/limited liability company applicants only: Insert state \_\_\_\_\_ and date \_\_\_\_\_ of registration.  
(b) Is applicant corporation/limited liability company a subsidiary of any other corporation or limited liability company?  Yes  No  
(c) Does the corporation, or any officer, director, stockholder or agent or limited liability company, or any member/manager or agent hold any interest in any other alcohol beverage license or permit in Wisconsin?  Yes  No

(NOTE: All applicants explain fully on reverse side of this form every YES answer in sections 5, 6, 7 and 8 above.)

9. Premises description: Describe building or buildings where alcohol beverages are to be sold and stored. The applicant must include all rooms including living quarters, if used, for the sales, service, and/or storage of alcohol beverages and records. (Alcohol beverages may be sold and stored only on the premises described.) Convenience Store 7,100 sq ft  
10. Legal description (omit if street address is given above): \_\_\_\_\_  
11. (a) Was this premises licensed for the sale of liquor or beer during the past license year?  Yes  No  
(b) If yes, under what name was license issued? \_\_\_\_\_  
12. Does the applicant understand they must file a Special Occupational Tax return (TTB form 5630.5) before beginning business? [phone 1-800-937-8864]  Yes  No  
13. Does the applicant understand a Wisconsin Seller's Permit must be applied for and issued in the same name as that shown in Section 2, above? [phone (608) 266-2776].  Yes  No  
14. Does the applicant understand that they must purchase alcohol beverages only from Wisconsin wholesalers, breweries and brewpubs?  Yes  No

READ CAREFULLY BEFORE SIGNING: Under penalty provided by law, the applicant states that each of the above questions has been truthfully answered to the best of the knowledge of the signers. Signers agree to operate this business according to law and that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another. (Individual applicants and each member of a partnership applicant must sign; corporate officer(s), members/managers of Limited Liability Companies must sign.) Any lack of access to any portion of a licensed premises during inspection will be deemed a refusal to permit inspection. Such refusal is a misdemeanor and grounds for revocation of this license.

SUBSCRIBED AND SWORN TO BEFORE ME

this 20<sup>th</sup> day of December, 20 17

Taylor Gressick  
(Clerk/Notary Public)

My commission expires December 5, 2020

Taylor Gressick  
(Officer of Corporation/Member/Manager of Limited Liability Company/Partner/Individual)  
**TAYLOR GRESSICK**  
(Officer of Corporation/Member/Manager of Limited Liability Company/Partner)  
**NOTARY PUBLIC**  
**STATE OF WISCONSIN**  
(Additional Partner/Member/Manager of Limited Liability Company if Any)

TO BE COMPLETED BY CLERK

Date received and filed with municipal clerk	Date reported to council/board	Date provisional license issued	Signature of Clerk / Deputy Clerk
Date license granted	Date license issued	License number issued	

AUXILIARY QUESTIONNAIRE
ALCOHOL BEVERAGE LICENSE APPLICATION

Submit to municipal clerk.

Form with fields for Individual's Full Name (Denny Jack Edward), Social Security Number, Home Address (6055 Langes Corner Road), Post Office (Denmark), City (Denmark), State (WI), Zip Code (54208), Home Phone Number (920-863-6589), Age (48), Date of Birth (05/28/1969), and Place of Birth (Green Bay).

The above named individual provides the following information as a person who is (check one):

- Applying for an alcohol beverage license as an individual.
A member of a partnership which is making application for an alcohol beverage license.
Officer/Director/Member/Manager/Agent of (Name of Corporation, Limited Liability Company or Nonprofit Organization)

which is making application for an alcohol beverage license.

The above named individual provides the following information to the licensing authority:

- 1. How long have you continuously resided in Wisconsin prior to this date? 48 years
2. Have you ever been convicted of any offenses (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of any other states or ordinances of any county or municipality? Yes No
3. Are charges for any offenses presently pending against you (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of other states or ordinances of any county or municipality? Yes No
4. Do you hold, are you making application for or are you an officer, director or agent of a corporation/nonprofit organization or member/manager/agent of a limited liability company holding or applying for any other alcohol beverage license or permit? Yes No
5. Do you hold and/or are you an officer, director, stockholder, agent or employe of any person or corporation or member/manager/agent of a limited liability company holding or applying for a wholesale beer license, brewery/winery permit or wholesale liquor manufacturer or rectifier permit in the State of Wisconsin? Yes No

6. Named individual must list in chronological order last two employers.

Table with 4 columns: Employer's Name, Employer's Address, Employed From, To. Rows include Smittys Salvage and Supply and Country Kitchen.

The undersigned, being first duly sworn on oath, deposes and says that he/she is the person named in the foregoing application; that the applicant has read and made a complete answer to each question, and that the answers in each instance are true and correct.

Subscribed and sworn to before me

this 20th day of December, 2017

Taylor Gressick (Clerk/Notary Public)

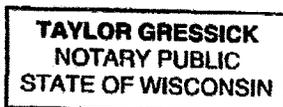
(Signature of Named Individual)

My commission expires December 5, 2020



Printed on Recycled Paper

Wisconsin Department of Revenue



**SCHEDULE FOR APPOINTMENT OF AGENT BY CORPORATION/NONPROFIT ORGANIZATION OR LIMITED LIABILITY COMPANY**

Submit to municipal clerk.

All corporations/organizations or limited liability companies applying for a license to sell fermented malt beverages and/or intoxicating liquor must appoint an agent. The following questions must be answered by the agent. The appointment must be signed by the officer(s) of the corporation/organization or members/managers of a limited liability company and the recommendation made by the proper local official.

To the governing body of:  Town  Village of Green Bay County of Brown  
 City

The undersigned duly authorized officer(s)/members/managers of Oneida Nation  
(registered name of corporation/organization or limited liability company)

a corporation/organization or limited liability company making application for an alcohol beverage license for a premises known as Four Paths  
(trade name)

located at 2597 West Mason Drive Green Bay WI 54303

appoints Jack Denny  
(name of appointed agent)

6055 Langes Corner Road Denmark WI 54208  
(home address of appointed agent)

to act for the corporation/organization/limited liability company with full authority and control of the premises and of all business relative to alcohol beverages conducted therein. Is applicant agent presently acting in that capacity or requesting approval for any corporation/organization/limited liability company having or applying for a beer and/or liquor license for any other location in Wisconsin?

Yes  No If so, indicate the corporate name(s)/limited liability company(ies) and municipality(ies).

Class A for Oneida One Stop -E&EE, Larsen, Packerland, Westwind & OCTC

Is applicant agent subject to completion of the responsible beverage server training course?  Yes  No

How long immediately prior to making this application has the applicant agent resided continuously in Wisconsin? 48

Place of residence last year 6055 Langes Corner Road Denmark WI 54208

For: Oneida Nation  
(name of corporation/organization/limited liability company)

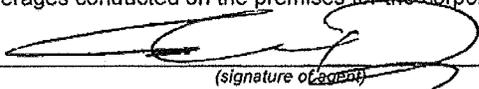
By: \_\_\_\_\_  
(signature of Officer/Member/Manager)

And: \_\_\_\_\_  
(signature of Officer/Member/Manager)

**ACCEPTANCE BY AGENT**

I, Jack Denny, hereby accept this appointment as agent for the  
(print/type agent's name)

corporation/organization/limited liability company and assume full responsibility for the conduct of all business relative to alcohol beverages conducted on the premises for the corporation/organization/limited liability company.

  
(signature of agent)

12/20/17  
(date)

Agent's age 48

6055 Langes Corner Road Denmark WI 54208  
(home address of agent)

Date of birth 05/28/1969

**APPROVAL OF AGENT BY MUNICIPAL AUTHORITY  
(Clerk cannot sign on behalf of Municipal Official)**

I hereby certify that I have checked municipal and state criminal records. To the best of my knowledge, with the available information, the character, record and reputation are satisfactory and I have no objection to the agent appointed.

Approved on \_\_\_\_\_ by \_\_\_\_\_ Title \_\_\_\_\_  
(date) (signature of proper local official) (town chair, village president, police chief)



PO Box 365 Oneida WI 54155

A good mind. A good heart. A strong fire.

TO: To whom it may concern  
 FROM: Jack Denny, Operations Director  
 DATE: 12/20/17  
 CC: Tonya Webster  
 RE: Alcohol License Chapter 59

The below is to demonstrate as outlined in Chapter 59.4-1(e) for Alcohol Beverage License Law regarding business plan and profitability:

## Business Plan

FY2018-FY2020  
 Oneida Tribe of Indians of Wisconsin  
 Enterprise Alignment Summary

Division:	Retail	2018 Anticipated Customer Demand:	Increased Demand
Department(s):	One Stops, Smokeshops and Oneida Market	2018 Proposed Total Expenses:	\$8,826,208
Area:		2018 Total External Sales Revenue:	\$75,558,030
Program:		2018 Federal/State Grants:	0
Fund/Business Unit Name:	Oneida One Stop (Westwind, 54, E&EE, Packerland & Larsen), Oneida Casino Travel Center, Oneida Smoke Shop (Casino, Bingo & Isbell) Oneida Market	2018 Internal Sales:	\$542,240
Fund/Business Unit Number:	1202010, 1202020, 1202021, 1202022, 1202024, 1202025, 1202026, 1202030, 1202031, 1202032, 1202040	2018 Tribal Contribution: NET PROFIT	\$7,248,418

Division Vision Statement:	A Nation of strong families built on Tsi?NiyukwalihoT^ and a strong economy
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Department/Area/Program Mission Statement:	Contribute to the prosperity of the Oneida Nation by maximizing profit.
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## Profit Impact

Location	Sales	GP\$	GP%
2027	\$ 285,000	\$ 65,000	25%

Jack Denny  
 Oneida Retail Enterprise - Operations Director  
 Oneida Tribe of Indians of WI  
 P.O. Box 365; Oneida; WI; 54155  
 920-496-7304  
 1-800-206-1100 ext 7304  
 FAX: 920-496-7493  
 CELL: 920-819-5831  
[jdenny1@oneidanation.org](mailto:jdenny1@oneidanation.org)

No. 17-7114

# CITY OF GREEN BAY BUSINESS LICENSE

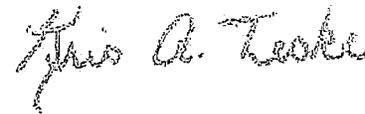
WHEREAS, Common Council of the City of Green Bay, County of Brown, Wisconsin, has, upon application duly made, granted and authorized the issuance of the license(s) indicated below to ONEIDA NATION, (FOUR PATHS), JACK DENNY, AGENT, pursuant to Wisconsin State Statutes Chapter 125 and/or local Ordinances Section 33;

AND WHEREAS, the said applicant has paid the Treasurer the sum indicated below for the license(s) indicated as required by Wisconsin State Statutes and/or local Ordinances, and has complied with all the requirements necessary for obtaining such license(s);

THE FOLLOWING LICENSE(S) ARE HEREBY ISSUED to said applicant at 2597 MASON ST W, GREEN BAY, WI 54303, from DECEMBER 20, 2017 thru JUNE 30, 2018.

CLASS A BEVERAGE . . . . . 146.00

(SEAL)



City Clerk

## ONEIDA TRIBE OF INDIANS OF WISCONSIN INTRA-TRIBAL PURCHASE DOCUMENT

(1) 12/20/17 Today's Date      (2) 12/26/17 Completion Date      (22) \_\_\_\_\_ P.O. Number      (Accounting Use Only)

### Supplying Business Unit's Information

(3) \_\_\_\_\_ Business Unit Vendor ID #      (4) \_\_\_\_\_ Name of Business Unit  
 (5) \_\_\_\_\_ Intra-Tribal Sales Account Code      (6) \_\_\_\_\_ Phone #  
 (7) \_\_\_\_\_ Supplying Business Unit's Signature      Date      (8) \_\_\_\_\_ Job # (optional)

### Purchasing Business Unit's Information

(9) \_\_\_\_\_ Business Unit Dept ID#      (10) Four Paths Name of Business Unit  
 (11) 12/20/17 Date Needed      (12) Jack Denny Contact Person/Deliver To  
 (13) 001 1202027 000 755401 000 Intra-Tribal Expense Account Code      (14) 496-7304 Phone #      Ext. #  
 (15) \_\_\_\_\_ Authorized Signature (Up to \$500.00)      Date      (16) 42 Ship to Location (Warehouse #)  
 (15A)  \_\_\_\_\_ Authorized Signature (Up to \$3,000.00)      Date      (17) \_\_\_\_\_ Project ID (optional)  
Digitally signed by Jack Denny  
 DN: cn=Jack Denny, o=Oneida Tribe, ou=Oneida Retail Enterprise,  
 email=jdenny@oneidatribe.org, c=US  
 Date: 2017.12.20 09:59:18 -0500  
 (15B) \_\_\_\_\_ Authorized Signature (Up to \$10,000.00)      Date  
 (15C) \_\_\_\_\_ Authorized Signature (Up to \$50,000.00)      Date  
 (15D) \_\_\_\_\_ Authorized Signature (Up to \$200,000.00)      Date

(18) Brief explanation of purchase  
Annual Alcohol Licenses

(19) Item Code or Item Description	Commodity Code	Qty	UOM	Cost per Unit	Total Amt
1202027 Four Paths (City of Green Bay)		1	EA	84.00	84.00

(20) Select Blanket PO \$ \_\_\_\_\_ Dollar Limit      (21) Total 84.00

## DIRECTIONS TO COMPLETE AN INTRA-TRIBAL PURCHASE DOCUMENT

*Purchaser will complete their portion and forward document to Supplier; Supplier will complete, retain the yellow portion, forward pink portion to Purchaser and original document to Accounting.*

### PURCHASING BUSINESS UNIT

- 1) **Today's Date** — Date document is initiated.
- 9) **Business Unit Dept ID#** — The 7-digit fund/unit number and the 3-digit product/project number.  
Example: xxx-XXXXXXXX-XXX-xxxxxx-xxx
- 10) **Name of Business Unit** — Business Unit name that corresponds with the Dept ID number listed on line 9.
- 11) **Date Needed** — Date goods are to be delivered or services are to be performed.
- 12) **Contact Person/Deliver To** — Name of the person requesting the goods/services-or-the person to whom the goods/services are to be delivered.
- 13) **Intra-Tribal Expense Account Code** — The 5-component 22-digit account code (number) representing the Intra-Tribal expense for goods/and or services purchased.
- 14) **Phone #** — The phone number of the contact person listed on line 12.
- 15) **Purchasing Business Unit's Authorized Signature/Date** — Person authorized to sign for the Business Unit indicated on line 10, and having the appropriate sign-off level.
- 16) **Ship to Location (Warehouse #)** — The system assigned number designated as the "Ship To" for the Business Unit indicated on line 10.
- 17) **Project ID** — A system assigned code used by certain Business Units for tracking projects.
- 18) **Brief Explanation of Purchase** — Give a brief explanation of why the purchase was made.
- 20) **Blanket PO/Dollar Limit** — Indicate "yes" or "no" if document is to be a blanket purchase order. If "yes", enter maximum dollar amount.

### SUPPLYING BUSINESS UNIT

- 2) **Completion Date** — Date goods and/or services were provided.
- 3) **Business Unit Vendor ID#** — Intra-Tribal Vendor ID number from the Vendor Master List.
- 4) **Name of Business Unit** — Business Unit name that corresponds with the Vendor ID number listed on line 3.
- 5) **Intra-Tribal Sales Account Code** — The 5-component 22-digit account code (number) representing the Intra-Tribal sales of goods and/or services.
- 6) **Phone #** — The phone number of the person listed on line 7.
- 7) **Supplying Business Unit's Signature/Date** — Representative of the Intra-Tribal Vendor listed on line 4.
- 8) **Job #** — Enter job number, work order number, job ticket number, etc., if applicable.

***LINES 19 & 21 CAN BE COMPLETED BY THE PURCHASER OR THE SUPPLIER OR BY A JOINT EFFORT.***

- 19) **Item Code/Item Description** — Description of each item/service being purchased.  
**Commodity Code** — The 7- or 8-character code assigned in system.  
**Qty** — Quantity of each item being purchased.  
**UOM** — Unit of Measure (i.e. EA [Each], CS [Case], PK [Package], etc.)  
**Cost Per Unit** — Cost of each item purchased.  
**Total Amt** — Quantity multiplied by the Cost Per Unit.
- 21) **Total** — Total of entire purchase.
- 22) **PLEASE DO NOT WRITE IN THE ACCOUNTING USE ONLY AREA.**

### Oneida Business Committee Agenda Request

1. Meeting Date Requested:   1   /  10  /  18 

**2. General Information:**

Session:    Open    Executive - See instructions for the applicable laws, then choose one:

Agenda Header:

Accept as Information only

Action - please describe:

Consider Membership Ordinance Rule #1- Enrollment for adoption

**3. Supporting Materials**

Report    Resolution    Contract

Other:

1.       3.

2.       4.

Business Committee signature required

**4. Budget Information**

Budgeted - Tribal Contribution    Budgeted - Grant Funded    Unbudgeted

**5. Submission**

Authorized Sponsor / Liaison:

Primary Requestor/Submitter: Jennifer Falck, LRO Director  
Your Name, Title / Dept. or Tribal Member

Additional Requestor: \_\_\_\_\_  
Name, Title / Dept.

Additional Requestor: \_\_\_\_\_  
Name, Title / Dept.

## Oneida Business Committee Agenda Request

### 6. Cover Memo:

Describe the purpose, background/history, and action requested:

- 1) Save a copy of this form for your records.
- 2) Print this form as a \*.pdf *OR* print and scan this form in as \*.pdf.
- 3) E-mail this form and all supporting materials in a **SINGLE** \*.pdf file to: [BC\\_Agenda\\_Requests@oneidanation.org](mailto:BC_Agenda_Requests@oneidanation.org)



Oneida Nation  
Oneida Business Committee  
Legislative Operating Committee  
PO Box 365 • Oneida, WI 54155-0365  
Oneida-nsn.gov



**TO:** Oneida Business Committee  
**FROM:** David P. Jordan, LOC Chairman *DJ*  
**RE:** Certification of Membership Ordinance of Rule #1- Enrollment  
**DATE:** January 10, 2018

---

The Legislative Operating Committee (LOC) has reviewed and certified Membership Ordinance Rule #1-Enrollment. The Membership Ordinance delegates administrative Rulemaking authority to the Oneida Trust Enrollment Committee as authorized by the Administrative Rulemaking Law.

This Rule creates enrollment procedures for carrying out the responsibility delegated to the Oneida Trust Enrollment Committee on the Membership Ordinance.

**Requested Action**

Consider adoption of the Membership Ordinance Rule #1- Enrollment.

**Trust Enrollment Department**

PO Box 365, Oneida WI 54155  
(920) 869-6200 \* 1-800-571-9902  
Fax: (920) 869-2995  
TrustEnrollments@oneidanation.org  
<https://oneida-nsn.gov/resources/enrollments/>

**MEMORANDUM**

**To:** Legislative Operating Committee (LOC)  
**From:** Susan White, Trust Enrollment Director *[Signature]*  
**Date:** November 29, 2017  
**Subject:** Enrollment Rule – Request for LOC Certification

This memorandum is being provided by the Trust Enrollment Department to outline the dates in accordance with the Administrative Rulemaking law. The dates are as follows:

- Notice published in Kaliwisaks and on the Oneida Register: November 2, 2017.
- Public meeting: November 17, 2017.
- Close of public comment period: November 28, 2017.
- Oneida Trust Enrollment Committee considered public comments: November 28, 2017.

The supporting documents included with this memorandum include:

- Draft of the rule.
- Summary Report.
- Statement of Effect.
- Financial Analysis.
- Memorandum addressing public comments.
- Public meeting sign-in sheets.
- Public meeting notice.
- Minutes from the Oneida Trust Enrollment Committee's meeting during which the proposed rule was addressed as an agenda item.

I request the effective date of the rule be the date the Legislative Operating Committee certifies the rule pursuant to section 106.7-3(a) of the Administrative Rulemaking law.



## Title 1. Government and Finances – Chapter 124 MEMBERSHIP ORDINANCE Rule # 1 – Enrollment Rule

- 1.1 Purpose and Delegation
- 1.2 Adoption and Authority
- 1.3 Definitions
- 1.4 Maintenance of Confidentiality
- 1.5 Maintaining Records
- 1.6 Verification of Authenticating Documents
- 1.7 Removal of Tribal Roll

### 1.1. Purpose and Delegation

1.1-1. *Purpose.* The purpose of this rule is to create enrollment procedures for carrying out the responsibility delegated to the Oneida Trust Enrollment Committee in the Membership Ordinance.

1.1-2. *Delegation.* The Membership Ordinance delegated the Oneida Trust Enrollment Committee rulemaking authority pursuant to the Administrative Rulemaking law.

### 1.2. Adoption and Authority

1.2-1. This rule was adopted by the Oneida Trust Enrollment Committee in accordance with the procedures of the Administrative Rulemaking law.

1.2-2. This rule may be amended or repealed pursuant to the procedures set out in the Administrative Rulemaking law.

1.2-3. Should a provision of this rule or the application thereof to any person or circumstances be held as invalid, such invalidity shall not affect other provisions of this rule which are considered to have legal force without the invalid portions.

1.2-4. In the event of a conflict between a provision of this rule and a provision of another rule, internal policy, procedure, or other regulation; the provisions of this rule control.

1.2-5. This rule supersedes all prior rules, regulations, internal policies or other requirements relating to the Membership Ordinance.

### 1.3. Definitions

1.3-1. This section governs the definitions of words and phrases used within this rule. All words not defined herein are to be used in their ordinary and everyday sense.

- (a) "Committee" means the Oneida Trust Enrollment Committee.
- (b) "Department" means the Trust Enrollment Department.
- (c) "Judiciary" means the judicial system responsible for applying the laws of the Oneida Nation. The three branches, as identified in resolutions BC-05-08-13-A and GTC 01-07-13-B are the Family Court, Trial Court and Court of Appeals.
- (d) "Minor" means anyone who has not yet attained the age of eighteen (18).
- (e) "Nation" means the Oneida Nation.

### 1.4. Maintenance of Confidentiality

1.4-1. The Department and Committee shall not make available for inspection or disclose the contents of any record kept or information received regarding enrollment except to designated

enrollment employees, as provided in this section, or by order of the Judiciary or another court of competent jurisdiction.

(a) The Department and Committee are not prohibited from making available for inspection or disclosing the contents of a record upon the request of the person or the guardian of the person who is the subject of the record or, if the subject of the record is a minor, upon the request of the parent, guardian, or legal custodian of the minor.

(b) The Department and Committee are not prohibited from making available for inspection or disclosing the contents of a record upon the written permission of the person or the guardian of the person who is the subject of the record or, if the subject of the record is a minor, upon the written permission of the parent, guardian, or legal custodian of the minor, unless the Department or Committee determines that inspection of the record by the person named in the permission would result in imminent danger to anyone.

(c) The Department and Committee are not prohibited from making available for inspection or disclosing the contents of a record to a Tribal enrollment department, a social welfare agency, a law enforcement agency, a health care provider, a public or private school, or other business unit of the Nation if the Department or Committee determines that the exchange of information is necessary to satisfy a particular purpose or carry out a function. The exchange shall be limited to the minimum necessary to accomplish the intended purpose.

### **1.5. Maintaining Records**

1.5-1. The Department and Committee shall store records in a safe place located within the Oneida Tribal Enrollment Office. Records shall be update and organized in a manner that allows for thoroughness and accuracy of records, as well as efficient retrieval.

1.5-2. The Department and Committee shall ensure that all duplicate records in their possession shall be stored in a safe place.

### **1.6. Verification of Authenticating Documents**

1.6-1. The Department and Committee shall confirm through the evaluation of original signatures, stamp prints, and seals, that all documents submitted are authentic.

### **1.7. Removal of Tribal Roll**

1.7-1. Removal of the official Tribal roll from its designated Tribal office must be approved by the Committee prior to such removal. An appropriate instance for removal shall include, but not be limited to voter registration.

*End.*

---

Original effective date:



Oneida Nation  
Oneida Business Committee  
Legislative Operating Committee  
PO Box 365 • Oneida, WI 54155-0365  
Oneida-nsn.gov



### Statement of Effect

#### *Membership Ordinance Law Rule No.1 – Enrollment Rule*

#### *Summary*

Membership Ordinance Law Rule No.1 – Enrollment Rule creates enrollment procedures for carrying out the responsibility delegated to the Oneida Trust Enrollment Committee in the Membership Ordinance.

*Submitted by: Clorissa N. Santiago, Staff Attorney, Legislative Reference Office*

*Date: October 19, 2017*

#### *Analysis by the Legislative Reference Office*

The Administrative Rulemaking law states that authorized agencies must be granted rulemaking authority by a law of a Nation, and that once granted rulemaking authority the authorized agency can then create rules which interpret provisions of any law enforced or administered by it as long as the rule does not exceed the rulemaking authority granted under the law for which the rule is being created for. *[see Administrative Rulemaking law section 106.4-1]*.

The Membership Ordinance was adopted by the General Tribal Council pursuant to GTC Resolution 07-02-84-A. The Membership Ordinance states that the Oneida Trust Committee, now known as the Oneida Trust Enrollment Committee, is delegated the responsibility for maintaining the official rolls of the Oneida Nation, and is tasked with developing and drafting rules and procedures for carrying out that responsibility. *[see Membership Ordinance section 124.5-1]*. Minimum requirements for what should be included in the rules are then described in the Ordinance, and include maintenance of confidentiality, maintaining records in a safe place, insurance that duplicate records are stored in a safe place, limitation of access to records, verification of authenticating documents, and removal of the official tribal roll from its designated tribal office. *[see Membership Ordinance section 124.5-1(a)-(f)]*. The Ordinance then states that enrollment procedures developed by the Oneida Trust Enrollment Committee shall be strictly followed, and that Tribal Enrollment Officers shall implement such rules after they have been approved by the Oneida Business Committee. *[see Membership Ordinance section 124.5-2]*.

Although the Membership Ordinance was adopted thirty-two (32) years prior to the Administrative Rulemaking law, it may be interpreted that that the Membership Ordinance delegates administrative rulemaking authority to the Trust Enrollment Committee as authorized by the Administrative Rulemaking law since the Membership Ordinance delegates authority to the Trust Enrollment Committee to develop rules which must be adopted by the Oneida Business Committee, which is a similar process to that contained in the Administrative Rulemaking law.

The purpose of the Membership Ordinance Law Rule No.1 – Enrollment Rule (“the Rule”) is to provide procedures for the Oneida Trust Enrollment Committee to follow so that an accurate official roll for the Oneida Nation may be maintained. The Rule meets the minimum requirements for what should be included in the rules promulgated by the Trust Enrollment Committee and sets procedures regarding the maintenance of confidentiality; maintaining records; verification of authenticating documents; and removal of the tribal roll.

In regards to the minimum requirements for the rules developed and drafted by the Trust Enrollment Committee, the Membership Ordinance states that the rules for carrying out the responsibility for maintaining the official roles of the Oneida Nation shall include a limitation of access to records of designated enrollment officers. [*see Membership Ordinance section 124.5-1(d)*]. The Membership Ordinance was adopted by the General Tribal Council long before use of electronic databases to access enrollment information and records were conceived. The Trust Enrollment Committee currently has memorandums of agreement and/or understanding with various tribal business units within the Nation which describes how access to Trust Enrollment Committee information and records are obtained. The Rule reflects the Trust Enrollment Department and Trust Enrollment Committee’s current, modern day limitations on the access to Trust Enrollment Committee records.

#### *Conclusion*

There are no legal bars to adopting Membership Ordinance Law Rule No.1 – Enrollment Rule.

**Financial Analysis for Enrollment Rule (Trust Enrollment Department)**

<b>Type of Cost</b>	<b>Description/Comment</b>	<b>Dollar Amount</b>
Start Up Costs	Would be absorbed within the current budget.	\$0
Personnel	Existing staff would incur additional duties.	\$0
Office	N/A	\$0
Documentation Costs	N/A	\$0
Estimate of time necessary for an individual or agency to comply with the rule after implementation	One week.	\$0
Other, please explain	N/A	\$0
Total Cost (Annual)		\$0

**Summary Report for Enrollment Rule**

Original effective date: N/A

Amendment effective date: N/A

**Name of Rule:** Enrollment Rule

**Name of law being interpreted:** Membership Ordinance

**Rule Number:** 1

**Other Laws or Rules that may be affected:** N/A

**Brief Summary of the proposed rule:** The purpose of this rule is to create enrollment procedures for carrying out the responsibility delegated to the Oneida Trust Enrollment Department in section 124.5-1 of the Membership Ordinance.

**Statement of Effect:** Obtained after requesting from the Legislative Reference Office.

**Financial Analysis:** See Attached.

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**Note:** *In addition- the agency must send a written request to each entity which may be affected by the rule- asking that they provide information about how the rule would financially affect them. The agency must include each entity's response in the financial analysis. If the agency does not receive a response within 10 business days after the request is made, the financial analysis can note which entities did not provide a response.*

Jo Anne House, PhD | Chief Counsel  
James R. Biltorf | Deputy Chief Counsel

Patricia M. Stevens Garvey  
Kelly M. McAndrews  
Michelle L. Gordon  
Krystal L. John  
Robert J. Collins, II

Law Office



TO: Legislative Operating Committee (LOC) *RTC*  
FROM: Robert J. Collins II, Oneida Law Office  
DATE: November 29, 2017  
RE: Enrollment Rule: Public Meeting Comment Review

---

On November 17, 2017, a public meeting was held regarding the proposed Enrollment Rule as it pertains to the Membership Ordinance. There were no oral or written comments provided.

Jo Anne  
James

Patricia  
Kelly M  
Michelle  
Krystal  
Robert

Jo Anne  
James

Patricia  
Kelly M  
Michelle  
Krystal  
Robert

## Public Meeting Sign In Sheet

ENROLLMENT RULE - NOVEMBER 17, 2017

	Name	Phone or Email
1	Susann White	swhite@onedonation.org
2	Bonnie Rgman	bprgman@onedonation.org
3	(Barbara) Bobbi Webster	bwebster@onedonation.org
4	RWBaurd	rwbaurd@netnet.net
5	K. S. Metox	KMETOX@ONEDONATION.ORG
6		
7		
8		
9		

www.kalihwisaks.com

## Local

November 2, 2017 • A'hsλ Niwλsa Wá'tillu 39

## Letters

## More discussion at GTC

Conducting our affairs using Robert's Rules of Order is not the true Oneida Way nor the way of any indigenous people of this land. Robert's Rules of Order is an expedient, often dismissive, way of conducting a proceeding. Whereas, the traditional Oneida Way allows for free exchange of ideas, deliberation, and, ultimately, consensus decision making. Our use of Robert's Rules of Order disrespects and dishonors the traditions of our people. If we are to thrive as Oneida we must reestablish the traditional social structure and way of our ancestors, especially for exchanging ideas and decision making.

Glen Golden

## Community Announcement

The Community Fund that is administered by the Finance Committee is now taking applications for FY18. The purpose of the Community Fund is to serve the Oneida community members by offering funds and/or Coca-Cola products. The Community Fund is available to all enrolled Oneida member and is designated specifically for:

1. Self-Development initiatives for youth and adults,
2. Oneida Community Events and
3. Fundraisers that benefit Oneida members or the Community

## Letters Policy

Letters must be limited to 250 words. All letters are subject to editing and must have your signature, address and phone number for confirmation. Confirmation of letters will be needed before publication. Kalihwisaks has the right to refuse publication of submitted letters.

Effective January 1, 2001 per Kalihwisaks Policies & Procedures, Section I (c)(4), "Individuals will not be allowed to submit more than eight (8) letters per year regardless of top-

ics." For more information on Kalihwisaks Policies & Procedures, please contact (920) 496-5636

Guest articles and editorials that appear in the Kalihwisaks are not necessarily the views or opinions of the Kalihwisaks staff or the Oneida Nation of Wisconsin.

Although we require a signed submission for letters, you can e-mail us now – and send the hard copy through the mail – to ensure we get your submission by the deadline.

E-mail your letters to:  
[dwalschi@oneidation.org](mailto:dwalschi@oneidation.org)

All funding requests obligate the requestor to provide a 10% match. Individual requests are limited to a maximum of \$300 once per year and group requests to \$750 once per year.

Excluded requests include any travel/travel related requests, personal requests or funds that can be obtained from another tribal program. Tribal programs are also excluded from funding requests, but may be eligible for product requests; provided the event is open to and benefits the community/public.

The Finance Committee reviews all requests

once each month. There is one application for funding requests and one application for Coca-Cola product requests. The FY 2018 forms are available on the Intranet under Frequently Used forms/Finance, and on the Oneida Tribal website page.

You can also call the Finance Administration Office at 920-869-4325 to obtain forms or to find out more information. All requestors are asked to submit requests at least six weeks before actual need or event date. Completed forms and back up information are to be sent in a PDF format to: [CF@oneidation.org](mailto:CF@oneidation.org)

NOTICE OF

## PUBLIC MEETING

TO BE HELD

November 17, 2017 at 1:30 p.m.

IN THE

Business Committee Conference Room

In accordance with the Administrative Rulemaking Law, the Oneida Trust Enrollment Committee is hosting this Public Meeting to gather feedback from the community regarding the following rule(s).

## TOPIC: Enrollment Rule

This is a proposal to adopt a rule which would create enrollment procedures for carrying out the responsibility delegated to the Oneida Trust Enrollment Committee in the Membership Ordinance including:

- ◆ Maintenance of Confidentiality.
- ◆ Maintaining Records.
- ◆ Verification of Authenticating Documents.
- ◆ Removal of Tribal Roll.

To obtain copies of the Public Meeting documents for this proposal, please visit [www.oneida-nsn.gov/Register/PublicMeetings](http://www.oneida-nsn.gov/Register/PublicMeetings).

PUBLIC COMMENT PERIOD  
OPEN UNTIL November 28, 2017.

During the Public Comment Period, all interested persons may submit written comments and/or a transcript of any testimony/spoken comments made during the Public Meeting. These may be submitted to the Oneida Trust Enrollment Committee by U.S. mail, interoffice mail, e-mail or fax.

Oneida Trust Enrollment Committee  
PO Box 365  
Oneida, WI 54155  
[Enrollments@oneidation.org](mailto:Enrollments@oneidation.org)  
Telephone: (920) 869-6200  
Fax: (920) 869-2995

Draft #1 – For Public Meeting  
10/23/2017



## Title 1. Government and Finances – Chapter 124 MEMBERSHIP ORDINANCE Rule # 1 – Enrollment Rule

- 1.1 Purpose and Delegation
- 1.2 Adoption and Authority
- 1.3 Definitions
- 1.4 Maintenance of Confidentiality
- 1.5 Maintaining Records
- 1.6 Verification of Authenticating Documents
- 1.7 Removal of Tribal Roll

### 1.1. Purpose and Delegation

1.1-1. *Purpose.* The purpose of this rule is to create enrollment procedures for carrying out the responsibility delegated to the Oneida Trust Enrollment Committee in the Membership Ordinance.

1.1-2. *Delegation.* The Membership Ordinance delegated the Oneida Trust Enrollment Committee rulemaking authority pursuant to the Administrative Rulemaking law.

### 1.2. Adoption and Authority

1.2-1. This rule was adopted by the Oneida Trust Enrollment Committee in accordance with the procedures of the Administrative Rulemaking law.

1.2-2. This rule may be amended or repealed pursuant to the procedures set out in the Administrative Rulemaking law.

1.2-3. Should a provision of this rule or the application thereof to any person or circumstances be held as invalid, such invalidity shall not affect other provisions of this rule which are considered to have legal force without the invalid portions.

1.2-4. In the event of a conflict between a provision of this rule and a provision of another rule, internal policy, procedure, or other regulation; the provisions of this rule control.

1.2-5. This rule supersedes all prior rules, regulations, internal policies or other requirements relating to the Membership Ordinance.

### 1.3. Definitions

1.3-1. This section governs the definitions of words and phrases used within this rule. All words not defined herein are to be used in their ordinary and everyday sense.

- (a) "Committee" means the Oneida Trust Enrollment Committee.
- (b) "Department" means the Trust Enrollment Department.
- (c) "Judiciary" means the judicial system responsible for applying the laws of the Oneida Nation. The three branches, as identified in resolutions BC-05-08-13-A and GTC 01-07-13-B are the Family Court, Trial Court and Court of Appeals.
- (d) "Minor" means anyone who has not yet attained the age of eighteen (18).
- (e) "Nation" means the Oneida Nation.

### 1.4. Maintenance of Confidentiality

1.4-1. The Department and Committee shall not make available for inspection or disclose the contents of any record kept or information received regarding enrollment except to designated

enrollment employees, as provided in this section, or by order of the Judiciary or another court of competent jurisdiction.

(a) The Department and Committee are not prohibited from making available for inspection or disclosing the contents of a record upon the request of the person or the guardian of the person who is the subject of the record or, if the subject of the record is a minor, upon the request of the parent, guardian, or legal custodian of the minor.

(b) The Department and Committee are not prohibited from making available for inspection or disclosing the contents of a record upon the written permission of the person or the guardian of the person who is the subject of the record or, if the subject of the record is a minor, upon the written permission of the parent, guardian, or legal custodian of the minor, unless the Department or Committee determines that inspection of the record by the person named in the permission would result in imminent danger to anyone.

(c) The Department and Committee are not prohibited from making available for inspection or disclosing the contents of a record to a Tribal enrollment department, a social welfare agency, a law enforcement agency, a health care provider, a public or private school, or other business unit of the Oneida Nation if the Department or Committee determines that the exchange of information is necessary to satisfy a particular purpose or carry out a function. The exchange shall be limited to the minimum necessary to accomplish the intended purpose.

### **1.5. Maintaining Records**

1.5-1. The Department and Committee shall store records in a safe place located within the Oneida Tribal Enrollment Office. Records shall be update and organized in a manner that allows for thoroughness and accuracy of records, as well as efficient retrieval.

1.5-2. The Department and Committee shall ensure that all duplicate records in their possession shall be stored in a safe place.

### **1.6. Verification of Authenticating Documents**

1.6-1. The Department and Committee shall confirm through the evaluation of original signatures, stamp prints, and seals, that all documents submitted are authentic.

### **1.7. Removal of Tribal Roll**

1.7-1. Removal of the official Tribal roll from its designated Tribal office must be approved by the Committee prior to such removal. An appropriate instance for removal shall include, but not be limited to voter registration.

*End.*

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Original effective date:

Regular Trust Enrollment Committee Minutes  
22 August 2017  
Page 3 of 5

B. Voiding Unlawful Memberships – Rob Collins

7-10-17 Motioned to pursue Option 3.a.i & ii as stated in the memo from Trust Enrollment Staff Attorney Robert Collins II, dated June 14, 2017, and for the draft rule be presented to the Trust Enrollment Committee at their regular monthly meeting in September.

8-22-17 Status Update – Needs Direction

Elaine Skenandore-Cornelius was not in favor of voiding unlawful memberships due to community feedback from the January 19, 2017 Public Meeting. Kirby Metoxen noted that Trust Enrollment Committee cannot turn a blind eye to their responsibility, and that clear communication is key to dispelling negative reactions from the community. Carole Liggins suggested moving the hearing body of unlawful membership cases to the Judiciary.

Norbert Hill Jr. motioned to pursue Option 3 in Attorney Collins memo dated August 16, 2017, "To pursue the Voiding Unlawful Membership rule and Enrollment Rule (without avoidance included) as two separate rules; for Attorney Collins to provide information on potential cases for voiding unlawful memberships; and to revise the Voiding Unlawful Membership rule to include Judiciary as the hearing body of unlawful membership cases. Seconded Kirby Metoxen. Elaine Skenandore-Cornelius abstained. Motion carried.

Discussion: Dylan Benton asked the committee to consider which of the two rules to put forward for a public meeting first. The final draft of both rules will be an item on September's Regular Trust Enrollment Committee Meeting agenda.

V. Old Business

A. [REDACTED]

B. [REDACTED]



Regular Trust Enrollment Committee Minutes  
28 September 2017  
Page 3 of 5

B. Enrollment Rule – Rob Collins

8-22-17 motioned to pursue the Voiding Unlawful Membership rule and Enrollment Rule (without voidance included) as two separate rules; for Attorney Collins to provide information on potential cases for voiding unlawful memberships; and to revise the Voiding Unlawful Membership rule to include Judiciary as the hearing body of unlawful membership cases.

9-28-17 Status Update

Loretta Metoxen motioned to approve the Enrollment Rule, and for Attorney Robert Collins continue with the Administrative Rule Making Process for adoption. Seconded Kirby Metoxen, Motion carried unanimously.

C. [Redacted]

VII.

Old Business

A. Strategic Action Planning Susan White

[Redacted]

B. [Redacted]

C. [Redacted]

D. [Redacted]

E. [Redacted]



### Oneida Business Committee Agenda Request

1. Meeting Date Requested:   1   /  10  /  18 

**2. General Information:**

Session:  Open  Executive - See instructions for the applicable laws, then choose one:

Agenda Header:

Accept as Information only

Action - please describe:

**3. Supporting Materials**

Report  Resolution  Contract

Other:

1.

3.

2.

4.

Business Committee signature required

**4. Budget Information**

Budgeted - Tribal Contribution  Budgeted - Grant Funded  Unbudgeted

**5. Submission**

Authorized Sponsor / Liaison:

Primary Requestor:   
Your Name, Title / Dept. or Tribal Member

Additional Requestor: \_\_\_\_\_  
Name, Title / Dept.

Additional Requestor: \_\_\_\_\_  
Name, Title / Dept.

## Oneida Business Committee Agenda Request

### 6. Cover Memo:

Describe the purpose, background/history, and action requested:

Oneida Business Committee approval is required to approve all Finance Committee meeting actions as the FC is a standing committee of the OBC.

1) Save a copy of this form for your records.

2) Print this form as a \*.pdf *OR* print and scan this form in as \*.pdf.

3) E-mail this form and all supporting materials in a **SINGLE** \*.pdf file to: [BC\\_Agenda\\_Requests@oneidanation.org](mailto:BC_Agenda_Requests@oneidanation.org)

# ONEIDA NATION

P.O. Box 365



Oneida, WI 54115

## ***MEMORANDUM***

**TO:** Finance Committee

**CC:** Business Committee

**FR:** Denise Vigue, Executive Assistant

**DT:** Jan. 3, 2018

**RE: E-Poll Results of: FC Meeting Minutes of December 4, 2017**

An E-Poll vote of the Finance Committee was conducted to approve the January 2, 2018 Finance Committee meeting minutes. The results of the completed E-Poll are as follows:

### **E-POLL RESULTS:**

There was a Majority 4 YES votes from Patrick Stensloff, Jennifer Webster, Chad Fuss and Daniel Guzman-King to approve the Jan. 2, 2018 Finance Committee Meeting Minutes. Larry Barton abstained as he chaired the meeting.

The minutes will be placed on the next BC agenda of Jan. 10, 2018 for approval and the next Finance Committee agenda of Jan. 15, 2018 to ratify this E-Poll action.

Yaw^ko

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\* Per the Finance Committee By-Laws Article III-Meetings, 3-4 Quorum. Four (4) members of the Finance Committee shall constitute a quorum & 3-6 Voting. (d) The Finance Committee shall act by a majority of vote of the quorum present at any meeting.



A good mind. A good heart. A strong fire.

## ONEIDA FINANCE COMMITTEE

### FC REGULAR MEETING

January 2, 2018 – 10:00 A.M.

BC Executive Conference Room

### REGULAR MEETING MINUTES

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#### FC Members Present:

Larry Barton, CFO/FC Vice-Chair	Jennifer Webster, BC Council Member
Daniel Guzman King, BC Council Member	Chad Fuss, AGGM-Finance (Gam. Alt.)
Patrick Stensloff, Purchasing Director	

**Members Excused:** Patricia King, Treasurer/FC Chair and Shirley Barber, FC Elder Member

**Others Present:** David Emerson and Denise Vigue, taking minutes

**I. CALL TO ORDER:** The regular meeting was called to order by the FC Vice Chair at 10:00 A.M.

**II. APPROVAL OF AGENDA:** JANUARY 2, 2018

Motion by Chad Fuss to approve the FC meeting agenda of Jan. 2, 2018. Seconded by Patrick Stensloff. Motion carried unanimously.

**III. APPROVAL OF MINUTES:** Dec. 18, 2017 (Approved via E-Poll on 12/20/17)

Motion by Jennifer Webster to ratify the FC E-Poll action taken on 12/20/17 approving the 12/18/17 Finance Committee meeting minutes. Seconded by Patrick Stensloff. Motion carried unanimously.

**IV. TABLED BUSINESS:** No Tabled Business

**V. CAPITAL EXPENDITURES:**

- |                                   |                      |
|-----------------------------------|----------------------|
| 1. <b>Aruze Gaming (6) Games</b>  | Amount: \$114,105.00 |
| David Emerson, Gaming Slots Dept. |                      |

Newer vendor, trial games provided that performed very well, option to purchase and to replace older machines that are not performing well; the depreciated value will be from when received from the trial period.

Motion by Jennifer Webster to approve the Aruze Gaming (6) Games Capital Expenditure purchase in the amount of \$114,105.00. Seconded by Patrick Stensloff. Motion carried unanimously.

- |                                   |                      |
|-----------------------------------|----------------------|
| 2. <b>Ainsworth (18) Games</b>    | Amount: \$189,000.00 |
| David Emerson, Gaming Slots Dept. |                      |

Handout provided of backup not included in the packet. Annual replacement of older machines not performing well with newer machines, both from same vendor.

Motion by Patrick Stensloff to approve the Ainsworth (18) Games Capital Expenditure purchase in the amount of \$189,000.00. Seconded by Jennifer Webster. Motion carried unanimously.

## VI. COMMUNITY FUND:

### 1. CF Update Report for January 2018

Denise Vigue, Finance

Motion by Patrick Stensloff to accept the verbal and written Community Fund Update Report for January 2018. Seconded by Jennifer Webster. Motion carried unanimously.

### 2. 2018 Woodland Indian Art Show & Market Amount: 25 Cases

John Breuninger, WIASM Board

Motion by Jennifer Webster to approve from the Community Fund the Coca-Cola Product request in the amount of 25 Cases for use at the 2018 Woodland Indian Art Show & Market in June. Seconded by Daniel Guzman King. Motion carried unanimously.

### 3. Recreational Youth B-Ball League fees Amount: \$87.00

Rhiannon Metoxen for son, Lawisanawse

Motion by Jennifer Webster to approve from the Community Fund this and the following request for the two sons of the requestor in the amounts of \$87.00 and \$465.00. Seconded by Patrick Stensloff. Motion carried unanimously.

### 4. Team WI Box Lacrosse Tournament fees Amount: \$465.00

Rhiannon Metoxen for son, Lohatiyo

The FC asked that the requestor provide a more detailed breakdown of all expenses associated with this request. Denise will follow up with Rhiannon.

Motion by Jennifer Webster to approve from the Community Fund this and the preceding request for the two sons of the requestor in the amounts of \$87.00 and \$465.00. Seconded by Patrick Stensloff. Motion carried unanimously.

### 5. Freedom H. S. Dance Club fees Amount: \$300.00

Dana Calmes for daughter, Skyler

Motion by Jennifer Webster to approve from the Community Fund the Freedom High School Dance Club fees for the daughter of the requestor in the amount of \$300.00. Seconded by Patrick Stensloff. Motion carried unanimously.

### 6. STARZ Academy Gymnastics fees Amount: \$500.00

Constance Danforth for daughter, Lenna

Motion by Patrick Stensloff to approve from the Community Fund the STARZ Gymnastics fees for the daughter of the requestor in the amount of \$500.00. Seconded by Daniel

Guzman King. Motion carried unanimously.

- 7. T-Ball participation fees** Amount: \$40.00  
Cindy Bork for daughter, Mylah

Motion by Jennifer Webster to approve from the Community Fund this and the following two requests for the three daughters of the requestor in the amounts of \$40.00, \$40.00 and \$55.00. Seconded by Chad Fuss. Motion carried unanimously.

- 8. 10U Softball team fees** Amount: \$40.00  
Cindy Bork for daughter, Jaydah

- See Motion in CF #7

- 9. Summer Softball team fees** Amount: \$55.00  
Cindy Bork for daughter, Naheyah

- See Motion in CF #7

- 10. Jackrabbit Cheer-Tumbling Class (LB)** Amount: \$62.10  
Joshua Bailey for daughter, Lola

Motion by Jennifer Webster to approve requests #10, #11, and #12 from the Community Fund the Jackrabbit Cheer Tumbling class fees for the daughters of the requestors in the amounts of \$62.10, \$31.05, and \$62.10. Seconded by Chad Fuss. Motion carried unanimously.

- 11. Jackrabbit Cheer-Tumbling Class (IB)** Amount: \$31.05  
Joshua Bailey for daughter, Isabella

- See Motion in CF #10

- 12. Jackrabbit Cheer-Tumbling Class** Amount: \$62.10  
Morningstar Cornelius for daughter, Stevi

- See Motion in CF #10

## VII. NEW BUSINESS:

- 1. RETRO-Amerind Risk Property Insurance** Amount: \$149,000.00  
Dana McLester, CHD Division Director

Larry Barton explained the need to approve this request in the system last week as payment is needed by 1/1/18; seeking retro-approval from FC; there was a person out on medical leave and mail was left unopened until late December; Patrick Stensloff noted that with the reorganization of this division and other areas that have been reorganized that there have been other routing and payment problems; FC suggest a memo from the Treasurer requesting written correspondence of lateness of this and other payments and how the area plans to mitigate this from happening in the future; FC also requests that the division representatives come to the next meeting with this written letter to discuss it in

person with the FC.

Motion by Patrick Stensloff to retro-approve the Amerind Risk Property Insurance FY18 Purchase Order in the amount of \$149,000.00. Seconded by Chad Fuss. Motion carried unanimously.

**VIII. EXECUTIVE SESSION:** None

**IX. FOLLOW UP:** None

**X. FYI and/or THANK YOU:**

**1. FYI: INTERBLOCK (15) Lease Games**

David Emerson, Gaming Slots Dept.

Motion by Jennifer Webster to accept the INTERBLOCK (15) Lease Games as FYI. Seconded by Patrick Stensloff. Motion carried unanimously.

**XI. ADJOURN:** Motion by Chad Fuss to adjourn. Seconded by Patrick Stensloff. Motion carried unanimously. Time: 10:32 A.M.

Minutes taken & transcribed by:  
Denise Vigue, Executive Assistant to the CFO  
& Finance Committee Contact/Recording Secretary

*Finance Committee-E-Poll Minutes Approval Date:* January 3, 2018

*Oneida Business Committee's FC Minutes Approval Date:* \_\_\_\_\_

### Oneida Business Committee Agenda Request

01 / 10 / 18

EXCERPT FROM 12/27/17: (1) Motion by LS to defer the review of the applicants to OGC for the vacant term ending in 8/31/22, to the 01/10/18, regular BC meeting, seconded by ESIII. Motion carried with one abstention. (2) Motion by LS to direct the Tribal Secretary to contact the identified applicants to attend that meeting, seconded by ESIII. Motion carried with one abstention.

1. Meeting Date Requested: ~~12~~ / ~~1~~ / ~~27~~ / ~~17~~

#### 2. General Information:

Session:  Open  Executive - See instructions for the applicable laws, then choose one:

Agenda Header:

Accept as Information only

Action - please describe:

Appoint one applicant to the Oneida Gaming Commission to complete vacant term ending 8/31/2022

#### 3. Supporting Materials

Report  Resolution  Contract

Other:

1.

3.

2.

4.

Business Committee signature required

#### 4. Budget Information

Budgeted - Tribal Contribution

Budgeted - Grant Funded

Unbudgeted

#### 5. Submission

Authorized Sponsor / Liaison:

Primary Requestor/Submitter:

Your Name, Title / Dept. or Tribal Member

Additional Requestor:

Name, Title / Dept.

Additional Requestor:

Name, Title / Dept.

## Oneida Business Committee Agenda Request

### 6. Cover Memo:

Describe the purpose, background/history, and action requested:

There were six (6) applicant(s) for one (1) vacancy on the Oneida Gaming Commission. The Business Committee reviewed the Oneida Gaming Commission Applications at their December 19, 2017 work session meeting. The BC did not select an applicant at this meeting and they decided to continue the review of the applications at the December 27, 2017 BC Executive Session Meeting with the possibility of selecting an applicant to appoint to this position

- 1) Save a copy of this form for your records.
- 2) Print this form as a \*.pdf *OR* print and scan this form in as \*.pdf.
- 3) E-mail this form and all supporting materials in a **SINGLE** \*.pdf file to: [BC\\_Agenda\\_Requests@oneidanation.org](mailto:BC_Agenda_Requests@oneidanation.org)

### Oneida Business Committee Agenda Request

1. Meeting Date Requested: 01 / 10 / 18

**2. General Information:**

Session:  Open  Executive - See instructions for the applicable laws, then choose one:

Agenda Header:

Accept as Information only

Action - please describe:

Appoint one (1) applicant to the Oneida Airport Hotel Corporation - Board of Directors to complete vacant term ending January 31, 2021

**3. Supporting Materials**

Report  Resolution  Contract

Other:

1.

3.

2.

4.

Business Committee signature required

**4. Budget Information**

Budgeted - Tribal Contribution  Budgeted - Grant Funded  Unbudgeted

**5. Submission**

Authorized Sponsor / Liaison:

Primary Requestor/Submitter: Submitted by: Lisa Liggins, Info. Mgmt. Spec./BC Support Office  
Your Name, Title / Dept. or Tribal Member

Additional Requestor: Submitted by: Brooke Doxtator, BCC Supervisor/BC Support Office  
Name, Title / Dept.

Additional Requestor: \_\_\_\_\_  
Name, Title / Dept.

## Oneida Business Committee Agenda Request

### 6. Cover Memo:

Describe the purpose, background/history, and action requested:

Posting for the vacant term ending 1/31/2021 on the Oneida Airport Hotel Corporation - Board of Directors closed on December 1, 2017.

There were six (6) application(s) received: Patricia Lasilla, Todd VanDen Heuvel, Artley Skenandore, Kateri Baker, Matt Kunstman and Norbert Hill.

Applications will be reviewed in accordance with the OBC SOP entitled Corporate Appointments in Executive Session on Tuesday, January 9, 2018.

1) Save a copy of this form for your records.

2) Print this form as a \*.pdf *OR* print and scan this form in as \*.pdf.

3) E-mail this form and all supporting materials in a **SINGLE** \*.pdf file to: [BC\\_Agenda\\_Requests@oneidanation.org](mailto:BC_Agenda_Requests@oneidanation.org)

### Oneida Business Committee Agenda Request

1. Meeting Date Requested: 01 / 10 / 18

**2. General Information:**

Session:  Open  Executive - See instructions for the applicable laws, then choose one:

Agenda Header:

Accept as Information only

Action - please describe:

Appoint one (1) applicant to the Oneida Airport Hotel Corporation - Board of Directors

**3. Supporting Materials**

Report  Resolution  Contract

Other:

1.

3.

2.

4.

Business Committee signature required

**4. Budget Information**

Budgeted - Tribal Contribution  Budgeted - Grant Funded  Unbudgeted

**5. Submission**

Authorized Sponsor / Liaison:

Primary Requestor/Submitter: Submitted by: Lisa Liggins, Info. Mgmt. Spec./BC Support Office  
Your Name, Title / Dept. or Tribal Member

Additional Requestor: Submitted by: Brooke Doxtator, BCC Supervisor/BC Support Office  
Name, Title / Dept.

Additional Requestor: \_\_\_\_\_  
Name, Title / Dept.

## Oneida Business Committee Agenda Request

### 6. Cover Memo:

Describe the purpose, background/history, and action requested:

Posting for the term ending 1/31/2023 on the Oneida Airport Hotel Corporation - Board of Directors closed on December 15, 2017.

There were five (5) application(s) received: Donald White, Norbert Hill, Kaaren Thomas, Franklin Cornelius, and Beverly Anderson.

Applications will be reviewed in accordance with the OBC SOP entitled Corporate Appointments in Executive Session on Tuesday, January 9, 2018.

1) Save a copy of this form for your records.

2) Print this form as a \*.pdf *OR* print and scan this form in as \*.pdf.

3) E-mail this form and all supporting materials in a **SINGLE** \*.pdf file to: [BC\\_Agenda\\_Requests@oneidanation.org](mailto:BC_Agenda_Requests@oneidanation.org)

### Oneida Business Committee Agenda Request

1. Meeting Date Requested: 01 / 10 / 18

**2. General Information:**

Session:  Open  Executive - See instructions for the applicable laws, then choose one:

[Empty text box]

Agenda Header: Reports

Accept as Information only

Action - please describe:

Hand-out will be provided at meeting.

**3. Supporting Materials**

Report  Resolution  Contract

Other:

1. Close-out report from O.N.S.B. (handout)

3. [Empty text box]

2. BC Resolution 08-09-17

4. [Empty text box]

Business Committee signature required

**4. Budget Information**

Budgeted - Tribal Contribution

Budgeted - Grant Funded

Unbudgeted

**5. Submission**

Authorized Sponsor / Liaison:

Brandon Stevens, Vice-Chairman

Primary Requestor/Submitter:

Oneida Nation School Board

Your Name, Title / Dept. or Tribal Member

Additional Requestor:

Debra J. Danforth / School Board Chair

Name, Title / Dept.

Additional Requestor:

Tracy Williams / Language Dept. Director

Name, Title / Dept.

## Oneida Business Committee Agenda Request

### 6. Cover Memo:

Describe the purpose, background/history, and action requested:

Per BC Resolution 08-09-17-D, a close-out report needs to be submitted regarding the reassignment / transfer of the Oneida Language House Department to the Oneida Nation School System.

A hard copy handout will be provided at January 10th BC meeting.

1) Save a copy of this form for your records.

2) Print this form as a \*.pdf *OR* print and scan this form in as \*.pdf.

3) E-mail this form and all supporting materials in a **SINGLE** \*.pdf file to: [BC\\_Agenda\\_Requests@oneidanation.org](mailto:BC_Agenda_Requests@oneidanation.org)

# Oneida Nation

Post Office Box 365

Phone: (920)869-2214



Oneida, WI 54155

## BC Resolution # 08-09-17-D

### Transfer of Language Department to Oneida Nation School System

- WHEREAS,** the Oneida Nation is a federally recognized Indian government and a treaty tribe recognized by the laws of the United States of America; and
- WHEREAS,** the Oneida General Tribal Council is the governing body of the Oneida Nation; and
- WHEREAS,** the Oneida Business Committee has been delegated the authority of Article IV, Section 1, of the Oneida Tribal Constitution by the Oneida General Tribal Council; and
- WHEREAS,** the Oneida Business Committee and General Tribal Council have always identified the value and priority of the language as representing who we are as a people, *see for example resolution # GTC-07-06-93-A directive of the General Tribal Council to publish hymnal books in the Oneida language and Oneida Business Committee actions creating a pilot linguistics program by resolution # BC-09-10-73, recognition of language speakers Mary Jourdan and Melinda Doxtator by resolutions # BC-05-04-90-A and B, creation of the Language Revitalization Fund by resolution # BC-01-28-04-A;* and
- WHEREAS,** the Oneida language learning programs have been located within various departments and divisions of the Oneida Nation organizational structure and is currently housed in the following location:  
     Governmental Services Division  
     Cultural Heritage Area Manager  
     Language Department Director; and
- WHEREAS,** the Oneida School Board has been committed to teaching the Oneida language throughout the K-12 school programming since the creation of the tribal school; and
- WHEREAS,** the Language Department met with the Oneida School Board in January of 2017, *see January 18, 2017, Oneida School Board meeting minutes*, to discuss more fully integrating the language programming and instructors to provide greater opportunities to both learn and speak the language by youth, teachers, adult learners, and language program staff; and
- WHEREAS,** the Oneida School Board endorsed this concept on March 6, 2017 and recommended forwarding the concept to the Oneida Business Committee for consideration; and
- WHEREAS,** the Oneida Business Committee received a presentation from the Oneida School Board and the Language Department regarding the proposed concept at the May 10 and 24, 2017, regular meetings and agreed that this transition would provide greater learning and speaking opportunities for the youth and adult population, greater measurements of success and review of programming goals and processes; provided that the Oneida School Board must commit to maintaining, measuring and improving adult Oneida language learning and speaking opportunities; and

**WHEREAS,** the Oneida Business Committee, having received a commitment to maintain adult learning and speaking opportunities, agrees that the transfer of the Language Department to the Oneida Nation School System is in the best interests of providing Oneida language learning and speaking opportunities, measuring success, and providing ongoing improvements to programming; and

*Authorizing Transition*

**NOW THEREFORE BE IT RESOLVED,** that the Oneida Business Committee hereby directs that the Language Department shall be transferred from the Governmental Services Division to the Oneida Nation School System to be placed in the appropriate organizational location and supervision by the Oneida School Board.

**BE IT FURTHER RESOLVED,** that the transition shall be effective on October 1, 2017, with all supervision and budget authority and responsibility transferred on that date.

*Transition Management*

**BE IT FURTHER RESOLVED,** that the Oneida School Board shall identify a single representative to act as the Transition Manager to be responsible for managing the transition on behalf of the Oneida Nation School System and all correspondence, information, and reporting actions set forth in this resolution shall be identified as the responsibility of the Oneida School Board through the Transition Manager.

*Reporting and Implementation*

**BE IT FURTHER RESOLVED,** that the transition shall begin with the submission of the following reports the Oneida Business Committee for review by no later than the first Executive Session Oneida Business Committee meeting in September of 2017; and these reports shall be forwarded to the Oneida School Board by the following business day after review:

- The Human Resources Department Manager shall submit a report which identifies every employee, employee number, and job description for the Language Department, including all payroll related information; so that the Oneida School Board may finalize corrections to the job descriptions regarding supervision.
- The Treasurer, or designee, shall, after consultation with the Language Department Director; submit a report which identifies the Language Department budget, accounting line numbers, and any related grants or obligations, so that the School Board may finalize corrections to the accounting, expense, and authorization. Provided that, any changes in the budget shall not result in additional Tribal contribution and any savings shall be returned to the General Fund.
- The Oneida School Board shall identify appropriate offices and programming space in the Oneida Nation School System which shall provide integration with K-12 programming and adult language education.

**BE IT FURTHER RESOLVED,** that the Oneida School Board shall ensure that the transfer to the new offices is completed in a timely and organized manner.

*Close-Out Report*

**BE IT FINALLY RESOLVED,** that the Oneida School Board shall file with the Oneida Business Committee a consolidated close-out report, identifying how the transition was finalized, including any recommendations to improve this process for other transitions; by the last Executive Session Oneida Business Committee meeting in October of 2017, as it may contain financial and/or personnel related information.

**CERTIFICATION**

I, the undersigned, as Secretary of the Oneida Business Committee, hereby certify that the Oneida Business Committee is composed of 9 members of whom 5 members constitute a quorum; 8 members were present at a meeting duly called, noticed and held on the 9<sup>th</sup> day of August, 2017; that the forgoing

resolution was duly adopted at such meeting by a vote of 7 members for, 0 members against, and 1 member not voting; and that said resolution has not been rescinded or amended in any way.

  
\_\_\_\_\_  
Lisa Summers, Tribal Secretary  
Oneida Business Committee

\*According to the By-Laws, Article I, Section 1, the Chair votes "only in the case of a tie."

### Oneida Business Committee Agenda Request

1. Meeting Date Requested: 01 / 10 / 18

2. General Information:

Session:  Open  Executive - See instructions for the applicable laws, then choose one:

New Business

Agenda Header:

Accept as Information only

Action - please describe:

To adopt the 2018 Amended Oneida Trust Enrollment Committee Oneida Business Committee Memorandum of Agreement (OTEC/OBC - MOA). This replaces the 02/8/17 Oneida Trust Enrollment Committee Oneida Business Committee Memorandum of Agreement signed 02/28/2017 (attached for reference).

3. Supporting Materials

Report  Resolution  Contract

Other:

- 1. 2018 Amended OTEC/OBC - MOA
- 2. *Redacted* OTEC/OBC 4th Qtr Joint Minutes 12/28/17 - Draft
- 3. 2017 OTEC/OBC signed MOA
- 4. 07/02/12 OTEC Bylaws

Business Committee signature required

4. Budget Information

Budgeted - Tribal Contribution  Budgeted - Grant Funded  Unbudgeted

5. Submission

Authorized Sponsor / Liaison: Kirby Metoxen, Council Member

Primary Requestor/Submitter: Susan White, Trust Enrollment Director  
Your Name, Title / Dept. or Tribal Member *[Signature]*

Additional Requestor: \_\_\_\_\_  
Name, Title / Dept.

Additional Requestor: \_\_\_\_\_  
Name, Title / Dept.

## Oneida Business Committee Agenda Request

### 6. Cover Memo:

Describe the purpose, background/history, and action requested:

In accordance with Oneida Trust Enrollment Committee Bylaws (approved by GTC on 07/02/12), Article I.2.C., the Oneida Trust Enrollment Committee and Oneida Business Committee are to amend the Memorandum of Agreement on an annual basis. The most recent review resulted in few amendments. The Oneida Trust Enrollment Committee provided the Oneida Business Committee with an update at the 12/28/17 4th Quarter Joint meeting. Enclosed is the Oneida Trust Enrollment Committees' approved draft. It is submitted for the Oneida Business Committees' approval.

- 1) Save a copy of this form for your records.
- 2) Print this form as a \*.pdf *OR* print and scan this form in as \*.pdf.
- 3) E-mail this form and all supporting materials in a **SINGLE** \*.pdf file to: [BC\\_Agenda\\_Requests@oneidanation.org](mailto:BC_Agenda_Requests@oneidanation.org)

# ONEIDA LAW OFFICE

*CONFIDENTIAL: ATTORNEY/CLIENT WORK PRODUCT*

TO: Bonnie Pigman  
Trust Department

*Use this number on future correspondence:*

*RTC*

**2018-0022**

*RTC*

FROM: Robert J. Collins II, Staff Attorney

DATE: January 4, 2018

RE: Oneida Trust Enrollment Committee and Oneida  
Business Committee-Memorandum of Agreement

*Purchasing Department Use*

**Contract Approved**

**Contract Not Approved**

*(see attached explanation)*

*If you have any questions or comments regarding this review, please call 869-4327.*

The attached agreement, contract, policy and/or guaranty has been reviewed by the Oneida Law Office for legal content only. Please note the following:

- ✓ The document is in appropriate legal form. *(Execution is a management decision.)*



## LEGAL REVIEW REQUEST FORM

Please Email Law Office File # to [TrustEnrollments@Oneidanation.org](mailto:TrustEnrollments@Oneidanation.org)

DATE: 1/4/2018	TELEPHONE: 3930
FROM: Susan White	EXTENSION: 3930
DEPARTMENT:	TRUST ENROLLMENT
REVIEW NEEDED BY:	1/4/2018
DOCUMENT TITLE:	O TEC OBC MOA - 2018
COMMENTS: Please provide a legal review of the 2018 Oneida Trust Enrollment Committee (OTEC) and Oneida Business Committee (OBC) MOA.	

ATTACHMENTS: Draft 2018 OTEC/OBC MOA. Redacted meeting minutes of: 11/28/17 signed Regular OTEC Meeting & 12/28/17 draft 4 <sup>th</sup> Qtr Joint OTEC/OBC Meeting. Signed 2017 OTEC/OBC MOA. 7/2/12 OTEC Bylaws.
--

## TRUST ENROLLMENT TRACKING

Saved LAWOFFC		Saved to G:\Project List	
Law File # Recv'd		Add File # to PDF title	



**ONEIDA TRUST ENROLLMENT COMMITTEE  
ONEIDA BUSINESS COMMITTEE  
MEMORANDUM OF AGREEMENT**



This Memorandum of Agreement is entered into this \_\_\_\_ day of \_\_\_\_\_ by and between the Oneida Business Committee and the Oneida Trust Enrollment Committee f/k/a Oneida Trust Committee, and both parties agree to respect and abide by the provisions set forth herein.

- WHEREAS, the Oneida General Tribal Council has delegated the authority of Article IV, Section 1 of the Constitution of the Oneida Nation f/k/a Oneida Tribe of Indians of Wisconsin to the Oneida Business Committee; and
- WHEREAS, the Oneida General Tribal Council through GTC Resolution #74-4-28 established the Oneida Trust Enrollment Committee to be responsible for the administration and deposition of the trust monies; and
- WHEREAS, the Oneida General Tribal Council, on January 8, 1977, approved the "Emigrant Indian Trust of the Oneida Tribe of Indians of Wisconsin," as established by the Oneida Trust Enrollment Committee; and
- WHEREAS, the "Emigrant Indian Trust of the Oneida Tribe of Indians of Wisconsin," approved March 21, 1977, mandated at least one member of the Oneida Trust Enrollment Committee shall be from and represent the Oneida Business Committee; and
- WHEREAS, the Oneida General Tribal Council, through GTC Resolution #1-8-77-C, delegated administrative authority to the Oneida Trust Enrollment Committee to implement the areas of Trust; and
- WHEREAS, the Oneida General Tribal Council, through the Membership Ordinance adopted on July 2, 1984, further defined the role of the Oneida Trust Enrollment Committee as the official committee responsible for all aspects of tribal enrollment including the maintenance of the rolls for the Oneida Nation; and
- WHEREAS, the Oneida General Tribal Council, through the Membership Ordinance, has delegated the responsibility for maintaining the official rolls of the Oneida Nation to the Oneida Trust Enrollment Committee, and directed that all means shall be used to insure the maintenance of an accurate and confidential Oneida Nation roll to be located in the Offices of the Oneida Reservation in Wisconsin; and

- WHEREAS, the Oneida General Tribal Council, through GTC Resolution 1-8-90, has authorized the Oneida Trust Enrollment Committee to hire financial consultants and investment advisors; and
- WHEREAS, the Oneida General Tribal Council, through GTC Resolution 6-30-90-A and the Per Capita Trust Fund Distribution Plan, has directed that per capita payments be made to tribal members sixty-five (65) years of age and older, and has authorized the Oneida Trust Enrollment Committee to manage the distribution of these monies, to collect monies from new tribal revenues, to negotiate with the Oneida Business Committee regarding annual tribal contributions to the trust fund, to veto the invasion of principal of the trust fund; to create additional trust reserves for handicapped, burial and scholarship, and to manage and invest the trust fund; and that no disturbance of this principal shall occur without 2/3 majority vote of all three (3) of the following: Oneida General Tribal Council, Oneida Trust Enrollment Committee and Oneida Business Committee, and
- WHEREAS, on behalf of the Oneida General Tribal Council, the Oneida Business Committee, through the Per Capita Trust Agreement of November 9, 1994, as amended from time to time, transferred authority to the Oneida Trust Enrollment Committee to manage trust accounts for per capita payments to minors, and directed that disputes between the Oneida Trust Enrollment Committee and the Oneida Business Committee be resolved by negotiation, or in the event that negotiations fail, by the Oneida General Tribal Council; and
- WHEREAS, the Oneida Business Committee, through BC Resolution 5-10-95-D, has authorized the Oneida Trust Enrollment Committee to monitor funds held in trust by the BIA, and to utilize technological resources available through the BIA; and
- WHEREAS, the Oneida Business Committee, through the Per Capita Law, has delegated authority to the Oneida Trust Enrollment Committee to manage trust accounts, to identify persons eligible for per capita payments, and to review and approve Section VIII of the Tribal Revenue Allocation Plans prior to Oneida Business Committee approval.
- WHEREAS, the Oneida Business Committee, through BC Resolution 2-23-05-G delegated exclusive control to the Oneida Trust Enrollment Committee for managing all Oneida Endowment Funds in accordance with Tribal Law; and
- WHEREAS, the Oneida Trust Enrollment Committee is the official governing and final authoritative body to carry out all policy and procedures in the operation of the Trust Enrollment Department; and

WHEREAS, the Oneida Business Committee and the Oneida Trust Enrollment Committee have each determined that it is in the best interest of the Oneida Nation that an agreement be reached between the Oneida Business Committee and the Oneida Trust Enrollment Committee regarding the autonomous administration of the Trust Enrollment Department and the exercise of the authority delegated to the Oneida Trust Enrollment Committee; and

WHEREAS, this Memorandum of Agreement is consistent with the Nation's existing laws, policies, and procedures concerning the administrative responsibilities of the Oneida Trust Enrollment Department and the Oneida Trust Enrollment Committee; and

WHEREAS, the Oneida Business Committee and Oneida Trust Enrollment Committee have each by resolution approved the terms of this Memorandum of Agreement and have directed both respective Chairpersons to execute this Agreement on behalf of each Committee;

WITNESSETH:

- 1) The administrative duties and governing activities related to the operation and planning of the Trust Enrollment Department will be by sole approval and sign off authority of the Oneida Trust Enrollment Committee in accordance with the Nation's existing Laws and Policies.
- 2) The Oneida Trust Enrollment Committee, as delegated by the Oneida General Tribal Council, will receive, review, and recommend for approval all enrollment applications pursuant to the Membership Ordinance, with final approval of new enrollees by the Oneida Business Committee.
- 3) All Enrollment information shared with the Oneida Business Committee must be maintained with strictest of confidentiality.
- 4) The Oneida Trust Enrollment Committee will direct the Trust Enrollment Department to expand the data processing base and records located within the Trust Enrollment Department to include:
  - a) Maintain the computerized tribal census database and, in the discretion of the Oneida Trust Enrollment Committee, the distribution of such data to the Nation's departments in accordance with the terms of an approved MOA.
  - i) Enrollment information maintained in a computerized database, regardless of its physical location, shall be subject to the strict confidentiality requirements of the Membership Ordinance. The confidentiality of a computerized enrollment database shall be the responsibility of the Oneida Trust Enrollment Committee. Access to any computerized enrollment database established pursuant to this provision can only be obtained by written approval of the Oneida Trust Enrollment Committee. Employees of the tribal department charged with the responsibility of developing and housing the Enrollment database are bound by the confidentiality requirements of the Membership Ordinance in the same manner as the Oneida Trust Enrollment Committee.

- b) Maintain the computerized tribal census database for the use of the Oneida Nation and Tribal Members who may be authorized by the Oneida Trust Enrollment Committee, pursuant to the Membership Ordinance, to receive a family tree record for an appropriate fee.
  - c) The Trust Enrollment Department will be responsible for maintaining the information processing systems for the daily monitoring of the Trust Funds and is authorized to subscribe to technological services to monitor, measure, and report on the trust funds.
- 5) All Trust Enrollment Department functions shall be administered in conformity with applicable trust agreements, any other duly approved agreement, ordinance, resolution, by-law, or procedure, as directed by the Oneida General Tribal Council.
- 6) Grievances of the Trust Enrollment Director shall be submitted to the Oneida Tribal Judicial System Judiciary. All other employee grievances will be processed in accordance with the Oneida Nation's law, policies and rules governing employment.
- 7) All contracts, grants, and proposals related to the operation or planning for the Trust Enrollment Department will be first reviewed and endorsed by the Oneida Trust Enrollment Committee. Copies will be provided to the Oneida Business Committee as "Information only."
- 8) The Oneida Trust Enrollment Committee shall receive 50% of the gross receipts of the vendor licensing revenue collected in accordance with the Vendor Licensing law each year upon completion of the Oneida Nation's organization-wide annual audit. The revenue is designated for deposit only into the Elderly Per Capita Payment Distribution Trust Plan (Elder, Per Capita, Education, and General Welfare Trust) pursuant to GTC Resolution 6-30-90-A Addendum.
- 9) The Oneida Trust Enrollment Committee must approve and the Oneida Business Committee may review fiscal year budgets prepared by the Trust Enrollment Department prior to submission to Oneida General Tribal Council for final approval.
- a) The Oneida Nation's general fund will provide no less than 75% of the Trust Enrollment Department and the Oneida Trust Enrollment Committee's annual operating budgets for services rendered. The Oneida Business Committee will support, to the extent feasible and justifiable within the scope of its authority, the allocation of funds needed to carry out directives of the Oneida General Tribal Council's or Oneida Business Committee's unfunded or emergency mandates.
  - b) In the event the Nation's contribution warrants revision, it will be negotiated between the Oneida Business Committee and Oneida Trust Enrollment Committee.
  - c) The Oneida Business Committee will support, to the extent feasible and justifiable within the scope of their authority, the allocation of funds needed to carry out the terms of this Agreement.
- 10) Long and short-range planning of the Trust Enrollment Department and the Oneida Trust Enrollment Committee will be coordinated with the Oneida Business Committee at the regularly scheduled Quarterly meetings or Special meetings as needed.

- a) A quorum of both the Oneida Trust Enrollment Committee and the Oneida Business Committee is required in order to conduct a meeting.
- 11) The Oneida Trust Enrollment Committee will provide written annual and semi-annual reports to the Oneida General Tribal Council in accordance with tribal procedures established for all Oneida General Tribal Council reports.
- 12) The Oneida Trust Enrollment Committee will submit copies of meeting minutes to the Secretary of the Oneida Business Committee within a reasonable time after approval by the Oneida Trust Enrollment Committee.
- 13) Either party may propose amendments to this Agreement by submitting such amendments in writing to the Chairperson of the other party. Notice of the proposed amendments shall thereafter be placed on the agenda for the next regularly scheduled meeting. No amendment shall become effective unless it is agreed to in writing by both parties.
- 14) This Agreement shall supersede any and all prior Memoranda of Agreement between the Oneida Business Committee and Oneida Trust Enrollment Committee and shall remain in effect unless terminated by a party or superseded by a subsequent Memorandum of Agreement between the parties.
- 15) In the event that a provision of this Agreement is determined to be invalid or unenforceable, or is superseded by a directive of the Oneida General Tribal Council, the remaining provisions shall not be affected thereby and shall remain in full force and effect.
- 16) This Memorandum of Agreement shall be reviewed by both parties on an annual basis at the first quarterly meeting after the annual Oneida Trust Enrollment Committee Officers election.
- 17) In the event there is a dispute between the parties regarding the terms of this agreement or any matter related to this agreement, either party may call for dispute resolution by serving written notice on the Chairperson of the other party. Such notice shall specify the nature of the dispute and shall request a meeting of the parties. Within fifteen (15) business days of service of such notice, the parties shall meet in an attempt to resolve the dispute. Neither party shall be entitled to serve notice of termination of this agreement unless this dispute resolution process has been invoked, the parties have met in an attempt to resolve the dispute which serves as the basis for termination, and thirty (30) calendar days have elapsed from the date of such meeting.
- 18) Upon satisfaction of the provisions of paragraph 17 above, either party may terminate this agreement by serving ninety (90) calendar days prior written notice of termination on the other party.
- 19) Any notice which a party is required or permitted to serve on the other party under this agreement shall be served on that party by first-class mail, return receipt requested, certified inter-office mail, or personal delivery, and shall be addressed to the Chairperson of such party at the address listed below. Service shall be effective upon receipt by the party.

Chair  
Oneida Business Committee  
P O Box 365  
Oneida WI 54155-0365

Chair  
Oneida Trust Enrollment Committee  
P O Box 365  
Oneida WI 54155-0365

IN WITNESS WHEREOF the authorized representatives of the parties have hereunto set their hands on the dates set forth below.

Carole Liggins Barbara (Bobbi) Webster, Chair  
Oneida Trust Enrollment Committee

\_\_\_\_\_  
Date

Cristina Danforth Tehassi Hill, Chair  
Oneida Business Committee

\_\_\_\_\_  
Date

Approved XX-XX-XXXX

*Approved 02-08-2017*

*Approved 01-28-2015*

*Approved 07-25-2012*

*Approved 06-23-2010*

*Approved 07-05-2006*

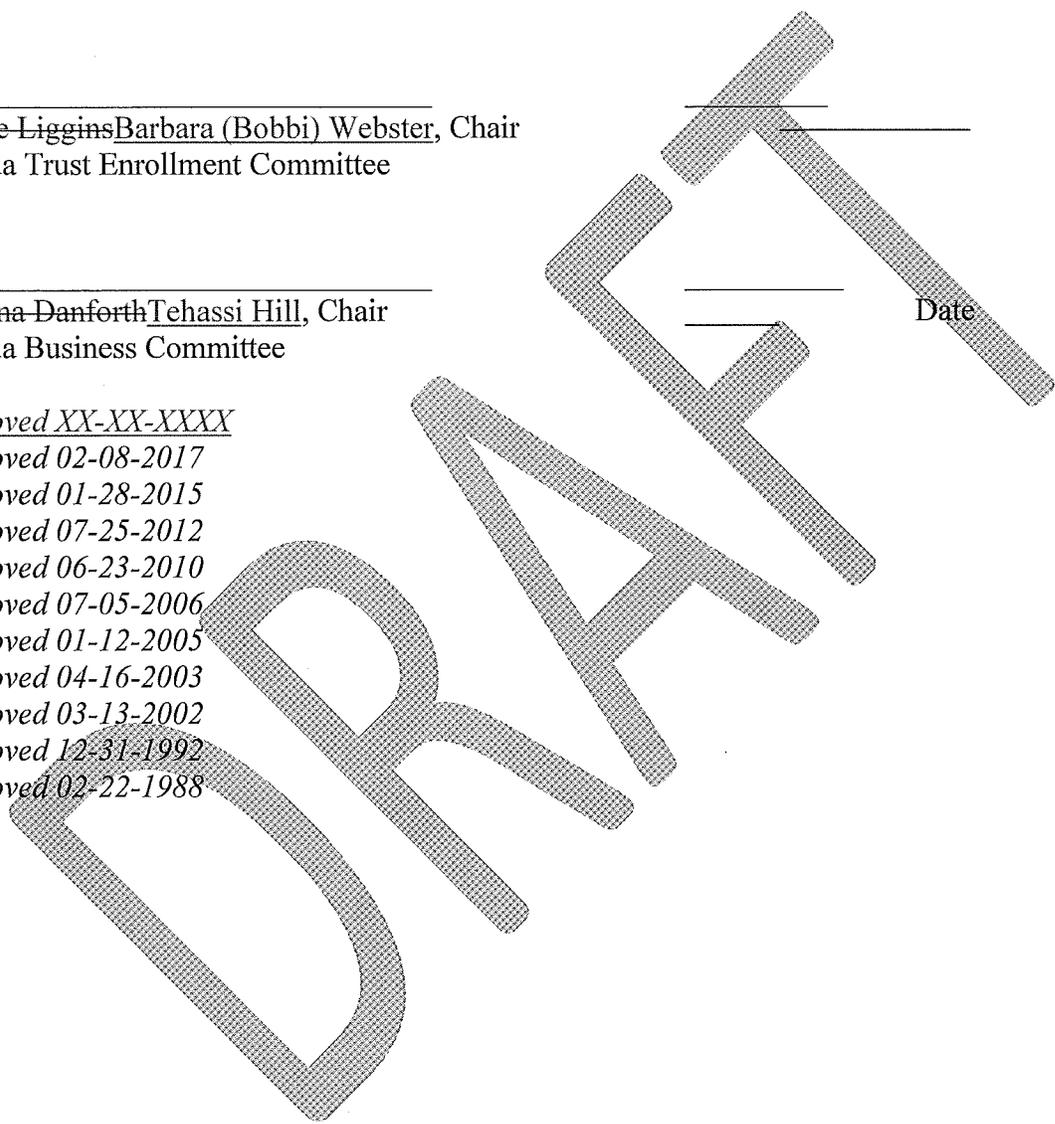
*Approved 01-12-2005*

*Approved 04-16-2003*

*Approved 03-13-2002*

*Approved 12-31-1992*

*Approved 02-22-1988*



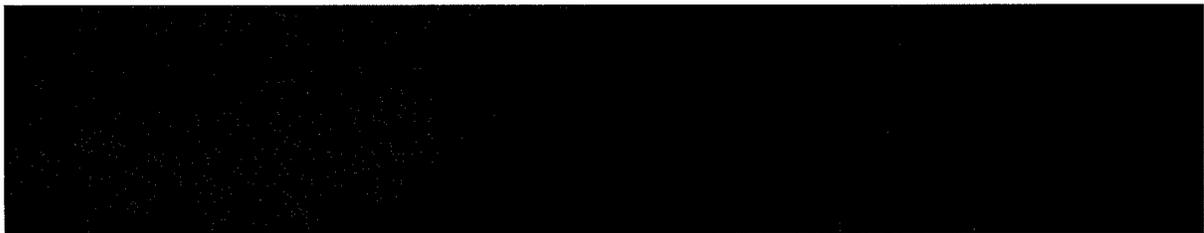
Regular Trust Enrollment Committee Minutes  
28 November 2017  
Page 4 of 5



E. OBC-OTEC MOA – Needs Approval

Attorney Robert Collins noted a revision on Page 2, 5<sup>th</sup> Whereas to remove “Section VII of”, and on Page 4, 6<sup>th</sup> Whereas to change “Judicial System” with “Judiciary”.

Elaine Skenandore-Cornelius motioned to approve the OBC-OTEC MOA with noted changes. Seconded Norbert Hill Jr. Motion carried unanimously.



Regular Trust Enrollment Committee Minutes  
28 November 2017  
Page 5 of 5



Respectfully submitted,

  
\_\_\_\_\_  
Carole A. Liggins, Secretary

  
\_\_\_\_\_  
Brent Truttmann, Recording Secretary

Minutes Approved as written/corrected on: 12/28/2017

4<sup>th</sup> Quarterly Joint OTEC & OBC Minutes  
28 December 2017  
Page 4 of 4

[REDACTED]

H. OTEC-OBC MOA

11-28-17 OTEC motioned to approve the OBC-OTEC MOA with noted changes.  
12-28-17 Status Update – **Draft MOA for OBC Input**  
FYI only. No update.

[REDACTED]

Respectfully submitted,

\_\_\_\_\_  
Carole Liggins, Secretary

\_\_\_\_\_  
Brent Truttman, Recording Secretary

Minutes Approved as written/corrected on:

\_\_\_\_\_



ONEIDA TRUST ENROLLMENT COMMITTEE  
ONEIDA BUSINESS COMMITTEE  
MEMORANDUM OF AGREEMENT



This Memorandum of Agreement is entered into this 8<sup>th</sup> day of Feb. 2017 by and between the Oneida Business Committee and the Oneida Trust Enrollment Committee f/k/a Oneida Trust Committee, and both parties agree to respect and abide by the provisions set forth herein.

- WHEREAS, the Oneida General Tribal Council has delegated the authority of Article IV, Section 1 of the Constitution of the Oneida Nation f/k/a Oneida Tribe of Indians of Wisconsin to the Oneida Business Committee; and
- WHEREAS, the Oneida General Tribal Council through GTC Resolution #74-4-28 established the Oneida Trust Enrollment Committee to be responsible for the administration and deposition of the trust monies; and
- WHEREAS, the Oneida General Tribal Council, on January 8, 1977, approved the "Emigrant Indian Trust of the Oneida Tribe of Indians of Wisconsin," as established by the Oneida Trust Enrollment Committee; and
- WHEREAS, the "Emigrant Indian Trust of the Oneida Tribe of Indians of Wisconsin," approved March 21, 1977, mandated at least one member of the Oneida Trust Enrollment Committee shall be from and represent the Oneida Business Committee; and
- WHEREAS, the Oneida General Tribal Council, through GTC Resolution #1-8-77-C, delegated administrative authority to the Oneida Trust Enrollment Committee to implement the areas of Trust; and
- WHEREAS, the Oneida General Tribal Council, through the Membership Ordinance adopted on July 2, 1984, further defined the role of the Oneida Trust Enrollment Committee as the official committee responsible for all aspects of tribal enrollment including the maintenance of the rolls for the Oneida Nation; and
- WHEREAS, the Oneida General Tribal Council, through the Membership Ordinance, has delegated the responsibility for maintaining the official rolls of the Oneida Nation to the Oneida Trust Enrollment Committee, and directed that all means shall be used to insure the maintenance of an accurate and confidential Oneida Nation roll to be located in the Offices of the Oneida Reservation in Wisconsin; and
- WHEREAS, the Oneida General Tribal Council, through GTC Resolution 1-8-90, has authorized the Oneida Trust Enrollment Committee to hire financial consultants and investment advisors; and

- WHEREAS, the Oneida General Tribal Council, through GTC Resolution 6-30-90-A and the Per Capita Trust Fund Distribution Plan, has directed that per capita payments be made to tribal members sixty-five (65) years of age and older, and has authorized the Oneida Trust Enrollment Committee to manage the distribution of these monies, to collect monies from new tribal revenues, to negotiate with the Oneida Business Committee regarding annual tribal contributions to the trust fund, to veto the invasion of principal of the trust fund, to create additional trust reserves for handicapped, burial and scholarship, and to manage and invest the trust fund; and that no disturbance of this principal shall occur without 2/3 majority vote of all three (3) of the following: Oneida General Tribal Council, Oneida Trust Enrollment Committee and Oneida Business Committee, and
- WHEREAS, on behalf of the Oneida General Tribal Council, the Oneida Business Committee, through the Per Capita Trust Agreement of November 9, 1994, as amended from time to time, transferred authority to the Oneida Trust Enrollment Committee to manage trust accounts for per capita payments to minors, and directed that disputes between the Oneida Trust Enrollment Committee and the Oneida Business Committee be resolved by negotiation, or in the event that negotiations fail, by the Oneida General Tribal Council; and
- WHEREAS, the Oneida Business Committee, through BC Resolution 5-10-95-D, has authorized the Oneida Trust Enrollment Committee to monitor funds held in trust by the BIA, and to utilize technological resources available through the BIA; and
- WHEREAS, the Oneida Business Committee, through the Per Capita Law, has delegated authority to the Oneida Trust Enrollment Committee to manage trust accounts, to identify persons eligible for per capita payments, and to review and approve Section VIII of the Tribal Revenue Allocation Plans prior to Oneida Business Committee approval.
- WHEREAS, the Oneida Business Committee, through BC Resolution 2-23-05-G delegated exclusive control to the Oneida Trust Enrollment Committee for managing all Oneida Endowment Funds in accordance with Tribal Law; and
- WHEREAS, the Oneida Trust Enrollment Committee is the official governing and final authoritative body to carry out all policy and procedures in the operation of the Trust Enrollment Department; and
- WHEREAS, the Oneida Business Committee and the Oneida Trust Enrollment Committee have each determined that it is in the best interest of the Oneida Nation that an agreement be reached between the Oneida Business Committee and the Oneida Trust Enrollment Committee regarding the autonomous administration of the Trust Enrollment Department and the exercise of the authority delegated to the Oneida Trust Enrollment Committee; and
- WHEREAS, this Memorandum of Agreement is consistent with the Nation's existing laws, policies, and procedures concerning the administrative responsibilities of the Oneida Trust Enrollment Department and the Oneida Trust Enrollment Committee; and

WHEREAS, the Oneida Business Committee and Oneida Trust Enrollment Committee have each by resolution approved the terms of this Memorandum of Agreement and have directed both respective Chairpersons to execute this Agreement on behalf of each Committee;

WITNESSETH:

- 1) The administrative duties and governing activities related to the operation and planning of the Trust Enrollment Department will be by sole approval and sign off authority of the Oneida Trust Enrollment Committee in accordance with the Nation's existing Laws and Policies.
- 2) The Oneida Trust Enrollment Committee, as delegated by the Oneida General Tribal Council, will receive, review, and recommend for approval all enrollment applications pursuant to the Membership Ordinance, with final approval of new enrollees by the Oneida Business Committee.
- 3) All Enrollment information shared with the Oneida Business Committee must be maintained with strictest of confidentiality.
- 4) The Oneida Trust Enrollment Committee will direct the Trust Enrollment Department to expand the data processing base and records located within the Trust Enrollment Department to include:
  - a) Maintain the computerized tribal census database and, in the discretion of the Oneida Trust Enrollment Committee, the distribution of such data to the Nation's departments in accordance with the terms of an approved MOA.
    - i) Enrollment information maintained in a computerized database, regardless of its physical location, shall be subject to the strict confidentiality requirements of the Membership Ordinance. The confidentiality of a computerized enrollment database shall be the responsibility of the Oneida Trust Enrollment Committee. Access to any computerized enrollment database established pursuant to this provision can only be obtained by written approval of the Oneida Trust Enrollment Committee. Employees of the tribal department charged with the responsibility of developing and housing the Enrollment database are bound by the confidentiality requirements of the Membership Ordinance in the same manner as the Oneida Trust Enrollment Committee.
    - b) Maintain the computerized tribal census database for the use of the Oneida Nation and Tribal Members who may be authorized by the Oneida Trust Enrollment Committee, pursuant to the Membership Ordinance, to receive a family tree record for an appropriate fee.
    - c) The Trust Enrollment Department will be responsible for maintaining the information processing systems for the daily monitoring of the Trust Funds and is authorized to subscribe to technological services to monitor, measure, and report on the trust funds.
- 5) All Trust Enrollment Department functions shall be administered in conformity with applicable trust agreements, any other duly approved agreement, ordinance, resolution, by-law, or procedure, as directed by the Oneida General Tribal Council.
- 6) Grievances of the Trust Enrollment Director shall be submitted to the Oneida Tribal Judicial System. All other employee grievances will be processed in accordance with the Oneida Nation's law, policies and rules governing employment.

- 7) All contracts, grants, and proposals related to the operation or planning for the Trust Enrollment Department will be first reviewed and endorsed by the Oneida Trust Enrollment Committee. Copies will be provided to the Oneida Business Committee as "Information only."
- 8) The Oneida Trust Enrollment Committee shall receive 50% of the gross receipts of the vendor licensing revenue collected in accordance with the Vendor Licensing law each year upon completion of the Oneida Nation's organization-wide annual audit. The revenue is designated for deposit only into the Elderly Per Capita Payment Distribution Trust Plan (Elder, Per Capita, Education, and General Welfare Trust) pursuant to GTC Resolution 6-30-90-A Addendum.
- 9) The Oneida Trust Enrollment Committee must approve and the Oneida Business Committee may review fiscal year budgets prepared by the Trust Enrollment Department prior to submission to Oneida General Tribal Council for final approval.
  - a) The Oneida Nation's general fund will provide no less than 75% of the Trust Enrollment Department and the Oneida Trust Enrollment Committee's annual operating budgets for services rendered. The Oneida Business Committee will support, to the extent feasible and justifiable within the scope of its authority, the allocation of funds needed to carry out directives of the Oneida General Tribal Council's or Oneida Business Committee's unfunded or emergency mandates.
  - b) In the event the Nation's contribution warrants revision, it will be negotiated between the Oneida Business Committee and Oneida Trust Enrollment Committee.
  - c) The Oneida Business Committee will support, to the extent feasible and justifiable within the scope of their authority, the allocation of funds needed to carry out the terms of this Agreement.
- 10) Long and short-range planning of the Trust Enrollment Department and the Oneida Trust Enrollment Committee will be coordinated with the Oneida Business Committee at the regularly scheduled Quarterly meetings or Special meetings as needed.
  - a) A quorum of both the Oneida Trust Enrollment Committee and the Oneida Business Committee is required in order to conduct a meeting.
- 11) The Oneida Trust Enrollment Committee will provide written annual and semi-annual reports to the Oneida General Tribal Council in accordance with tribal procedures established for all Oneida General Tribal Council reports.
- 12) The Oneida Trust Enrollment Committee will submit copies of meeting minutes to the Secretary of the Oneida Business Committee within a reasonable time after approval by the Oneida Trust Enrollment Committee.
- 13) Either party may propose amendments to this Agreement by submitting such amendments in writing to the Chairperson of the other party. Notice of the proposed amendments shall thereafter be placed on the agenda for the next regularly scheduled meeting. No amendment shall become effective unless it is agreed to in writing by both parties.

- 14) This Agreement shall supersede any and all prior Memoranda of Agreement between the Oneida Business Committee and Oneida Trust Enrollment Committee and shall remain in effect unless terminated by a party or superseded by a subsequent Memorandum of Agreement between the parties.
- 15) In the event that a provision of this Agreement is determined to be invalid or unenforceable, or is superseded by a directive of the Oneida General Tribal Council, the remaining provisions shall not be affected thereby and shall remain in full force and effect.
- 16) This Memorandum of Agreement shall be reviewed by both parties on an annual basis at the first quarterly meeting after the annual Oneida Trust Enrollment Committee Officers election.
- 17) In the event there is a dispute between the parties regarding the terms of this agreement or any matter related to this agreement, either party may call for dispute resolution by serving written notice on the Chairperson of the other party. Such notice shall specify the nature of the dispute and shall request a meeting of the parties. Within fifteen (15) business days of service of such notice, the parties shall meet in an attempt to resolve the dispute. Neither party shall be entitled to serve notice of termination of this agreement unless this dispute resolution process has been invoked, the parties have met in an attempt to resolve the dispute which serves as the basis for termination, and thirty (30) calendar days have elapsed from the date of such meeting.
- 18) Upon satisfaction of the provisions of paragraph 17 above, either party may terminate this agreement by serving ninety (90) calendar days prior written notice of termination on the other party.
- 19) Any notice which a party is required or permitted to serve on the other party under this agreement shall be served on that party by first-class mail, return receipt requested, certified inter-office mail, or personal delivery, and shall be addressed to the Chairperson of such party at the address listed below. Service shall be effective upon receipt by the party.

Chair woman  
 Oneida Business Committee  
 P O Box 365  
 Oneida WI 54155-0365

Chair  
 Oneida Trust Enrollment Committee  
 P O Box 365  
 Oneida WI 54155-0365

IN WITNESS WHEREOF the authorized representatives of the parties have hereunto set their hands on the dates set forth below.

Carole Liggins  
 Carole Liggins, Chair  
 Oneida Trust Enrollment Committee

02/28/17 Date

Cristina Danforth  
 Cristina Danforth, Chair woman  
 Oneida Business Committee

2/27/17 Date

Approved XX-XX-XXXX

*Approved 01-28-2015*  
*Approved 07-25-2012*  
*Approved 06-23-2010*  
*Approved 07-05-2006*  
*Approved 01-12-2005*  
*Approved 04-16-2003*  
*Approved 03-13-2002*  
*Approved 12-31-1992*  
*Approved 02-22-1988*

### Oneida Trust/Enrollment Committee Bylaws

#### Article I. Authority

1. Name
  - A. The official name of this committee shall be the Oneida Trust/Enrollment Committee.
2. Authority
  - A. By the authority of the Oneida Tribe of Indians of Wisconsin, the Oneida Trust/Enrollment Committee was established by General Tribal Council Resolution 4-28-74 and approved by the Oneida General Tribal Council, and charged with duties and responsibilities as set forth in General Tribal Council Resolution 1-8-77-C and approved by General Tribal Council on 07-02-12.
  - B. The Oneida Membership Ordinance established by General Tribal Council Resolution 7-2-84-A, charged the Oneida Trust/Enrollment Committee with membership duties and responsibilities.
  - C. A Memorandum of Agreement exists between the Oneida Trust/Enrollment Committee and Oneida Business Committee and is amended on an annual basis.
  - D. The Oneida Trust/Enrollment Committee has the authority to hire personnel, including, but not limited to a Trust Director and an Enrollment Director. The hiring of all personnel shall be conducted in accordance with the Tribe's personnel policies and procedures and shall be dependent on available funding.
  - E. The purpose of the Oneida Trust/Enrollment Committee is to
    - 1) administer the Emigrant New York Indian Claims Award Docket 75 Trust Fund known as Elderly Per Capita, Higher Education and General Welfare Trust a/f/k/a/ the Elderly Per Capita Payment Distribution Fund and the Oneida Trust Scholarship Fund;
    - 2) administer the Minors Per Capita Trust Funds;
    - 3) administer the Language Revitalization Fund;
    - 4) administer the Per Capita Endowment Fund and any other trusts which may be created;
    - 5) monitor funds held in the name of the Oneida Tribe of Indians of Wisconsin at the Bureau of Indian Affairs;
    - 6) exercise exclusive control of the investment and collection of principal, interest and investments of all monies deposited in, and income derived from, all Oneida Tribe endowment fund accounts; maintain the official roll of the Oneida Tribe of Indians of Wisconsin;
    - 7) approve new applications for enrollment; and
    - 8) supervise the Oneida Trust and Enrollment Departments.
3. Office
  - A. The official mailing address of the Oneida Trust/Enrollment Committee, the Trust Department, and the Enrollment Department is P.O. Box 365, Oneida, WI 54155.
  - B. The physical address of the Trust Department is 909 Packerland Drive, Green Bay, WI 54303. The physical address of the Enrollment Department is 210 Elm Street, Oneida, Wisconsin 54155. The physical address of each Department is subject to change from time to time with approval of the Oneida Trust/Enrollment

Committee.<sup>1</sup> These changes do not require the approval of the General Tribal Council.

4. Membership

A. The Oneida Trust/Enrollment Committee shall be composed of nine (9) members, one (1) of whom will be a member of and represent the Oneida Business Committee. Committee members are elected by the Oneida General Tribal Council by casting ballots at the annual Tribal elections.

B. Qualifications

- 1) To be eligible to run for the Oneida Trust/Enrollment Committee, a candidate shall have the following qualifications:
  - a) Shall be an enrolled Oneida Tribal Member who is eligible to vote in tribal elections.
  - b) Shall live on or near the reservation (within the external boundaries of the Oneida Reservation or in a surrounding community).
  - c) Shall have the ability to honorably protect and uphold the purpose of the Oneida Trust/Enrollment Committee with integrity, diligence and foresight.
  - d) Must be able to obtain a fiduciary bond.

C. Vacancies, Appointments, Resignations, Suspensions, and Removals

1) Vacancies and Appointments

- a) If any member dies, resigns, is removed, is incapacitated, or is otherwise unable to serve, the Chairperson of the Oneida Trust/Enrollment Committee shall select a candidate who, upon approval of the Oneida Trust/Enrollment Committee and the Oneida Business Committee, shall serve the remainder of the former member's term.
- b) If, after the annual election, a position on the Oneida Trust/Enrollment Committee remains vacant due to the lack of a sufficient number of qualified candidates in the election, the Chairperson of the Oneida Trust/Enrollment Committee shall select a candidate who, upon approval by the Oneida Trust/Enrollment Committee and the Oneida Business Committee, shall serve as if elected in the annual election.

2) Resignation

- a) A resignation shall be submitted in writing at any regular Oneida Trust/Enrollment Committee meeting.

3) Attendance

- a) Attendance at Oneida Trust/Enrollment Committee meetings is critical for the ongoing operation and growth of each department. The Oneida Trust/Enrollment Committee has high expectations when it comes to attendance; therefore, attendance will be closely monitored. Failure to attend meetings on a regular basis or missing three consecutive meeting without prior notification will prompt the Oneida Trust/Enrollment Committee

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<sup>1</sup> The Oneida Trust/Enrollment Committee will honor the community's desire to keep the Enrollment Department within central Oneida.

to add the attendance issue to the agenda for discussion and possible action.

- D. Challenged Elections
  - 1) In the event of a challenged election, all Oneida Trust/Enrollment Committee members holding positions prior to the election shall remain members of the Oneida Trust/Enrollment Committee until the election dispute is resolved.
- E. Subcommittees
  - 1) A subcommittee may be appointed by the Chairperson of the Oneida Trust/Enrollment Committee to carry out specific duties, when deemed necessary. The subcommittee shall serve until the duties with which this subcommittee has been charged are completed, and a report has been accepted by the Oneida Trust/Enrollment Committee. Upon dissolution the respective department administrative assistants are responsible for materials to be filed or destroyed.

## Article II, Officers

- 1. Officer Selection Process
  - A. Officers shall be elected by the Oneida Trust/Enrollment Committee at the first Regular monthly meeting following the final result of a valid annual election of Oneida Trust/Enrollment Committee positions, will take office, and serve a one (1) year term.
  - B. If an officer position is vacated, an interim election shall be held by the Oneida Trust/Enrollment Committee to fill the office for the balance of the year.
  - C. Any Oneida Trust/Enrollment Committee member nominated for an office as defined in Article II of these bylaws may communicate acceptance of such nomination via correspondence, which may include electronic communications such as email and facsimile and written correspondence.
  - D. Any nomination for an officer position defined in Article II can be made only by an Oneida Trust/Enrollment Committee member who is physically present at a duly called meeting of the Oneida Trust/Enrollment Committee.
- 2. Positions
  - A. Chairperson
    - 1) The Chairperson presides at meetings, appoints committees, oversees all Oneida Trust/Enrollment Committee activities, schedules Special meetings, and supervises the Directors of both the Enrollment and Trust Departments. The Chair shall invite input from Committee members for evaluations.
    - 2) The Chairperson of the Oneida Trust/Enrollment Committee shall serve as an ex-officio member of all established subcommittees.
  - B. Vice-Chairperson
    - 1) The Vice-Chairperson acts with the same authority as the Chairperson in the absence of the Chairperson.
  - C. Secretary
    - 1) The Secretary is responsible for correspondence and minutes of all meetings.
    - 2) In the absence of the Chairperson and Vice-Chairperson, to the Secretary may call the meeting to order and preside until the immediate election of a

## Chair Pro Tem.

**Article III. Committee Duties**

1. The duties of the Oneida Trust/Enrollment Committee include, but are not limited to the following:
  - A. Complete the Oneida Trust/Enrollment Committee Confidentiality Statement and the Non-Disclosure Agreement. At the commencement of taking office, new members shall complete the forms and provide the completed forms to the Trust Director. Upon submission of forms to the Trust Director the member shall have the authority to vote and or receive a stipend payment.
  - B. Provide direction to the Oneida Trust and Enrollment Departments. The Directors of the Trust and Enrollment Departments are responsible to the Oneida Trust/Enrollment Committee, and under the immediate supervision of the Chairperson of the Oneida Trust/Enrollment Committee, or his or her designee. The Enrollment Director and the Trust Director shall comply with all directives of the Oneida Trust/Enrollment Committee and cooperate with the members and representatives of the Oneida Trust/Enrollment Committee.
  - C. Report to the Oneida General Tribal Council semiannually.
  - D. Develop policy relating to the trust funds and enrollment for adoption by the Oneida Trust/Enrollment Committee and/or the Oneida General Tribal Council.
  - E. Oversee Trust Fund distributions.
  - F. Participate in continuing training including orientation, board training and workshops pertaining to investing, fiduciary, Administrative Procedures Act and general knowledge of the policies and procedures of the Oneida Tribe of Indians of Wisconsin. Members of the Committee will also be familiar with the various trust and departmental guidelines and standard operating procedures.
  - G. Carry out all enrollment duties as prescribed in the Membership Ordinance and any subsequent enrollment laws.
  - H. Conduct oversight on Trust Fund investment activity, provide due diligence in all matters relating to the Trust, and maintain fiduciary responsibility in management of the funds in accordance with the requirements of the Oneida Trust Agreements.

**Article IV. Meetings**

1. Regular Meetings
  - A. The Oneida Trust/Enrollment Committee will meet the first (1st) Tuesday of each month for Enrollments, and the fourth (4th) Tuesday of each month for the Trust. Time and place of meetings shall be established by the Oneida Trust/Enrollment Committee.
2. Emergency/Special Meetings
  - A. The Chairperson may call Emergency/Special meetings. There shall be a minimum of 24 hour verbal notice to all Committee members of any emergency and/or special meeting.
3. Agenda and Meeting Materials
  - A. The Chairperson shall approve the agenda.
  - B. Notice of meeting location, agenda, and materials shall be forwarded to the Committee members by the Enrollment Department or the Trust Department, depending on the subject matter of the meeting.
4. Quorums

- A. A majority of the Oneida Trust/Enrollment Committee shall constitute a quorum. If a quorum is not present within 15 minutes of the announced meeting time, the meeting will be declared dismissed.
- 5. Parliamentary Procedure
  - A. All meetings shall be conducted in accordance with the rules contained in the current edition of ROBERT'S RULES OF ORDER, in all cases to which they are applicable, unless they are inconsistent with these Bylaws and/or any special rules of order the Oneida Trust/Enrollment Committee may adopt.
- 6. Order of Business
  - A. The regular meetings of the Oneida Trust/Enrollment Committee shall follow the order of business as set out herein:
    - 1) Call Meeting to Order
    - 2) Approve Agenda
    - 3) Approve Minutes
    - 4) Attorney Business
    - 5) Old Business
    - 6) New Business
    - 7) Other Business
    - 8) Adjournment
  - B. The emergency/special meetings of the Oneida Trust/Enrollment Committee shall follow the order of business as set by the Chairperson,
- 7. Voting
  - A. Voting shall be in accordance with the simple majority vote of the Committee members present at a duly called meeting.
  - B. The Chairperson may not vote except in the event of a tie.
  - C. Each Oneida Trust/Enrollment Committee member shall have one (1) vote.
  - D. Conflicts of Interest
    - 1) In cases where a conflict of interest exists, a Committee member shall recuse themselves from an action, or the Oneida Trust/Enrollment Committee can vote by a majority of the quorum present to exclude a Committee member they believe has a conflict.
- 8. Stipends
  - A. Meetings
    - 1) A Committee member is eligible to receive a stipend if a quorum has been established in accordance with Article IV 4.
    - 2) A Committee member's stipend is \$75 for attending meetings, regular or special, at least one (1) hour regardless of the length of the meeting.
    - 3) The Chairperson must supervise the departments' directors, which requires additional work. The Chairperson's stipend is \$100 for attending meetings, regular or special, at least one (1) hour regardless of the length of the meeting.
  - B. Conferences and Training
    - 1) Reimbursement for conferences and training shall be in accordance with the Comprehensive Policy Governing Boards, Committees and Commissions, Article XI, 11-6, 11-7 and 11-8.

## Article V. Reporting

- 1. General

- A. The Oneida Trust/Enrollment Committee will report to the Oneida General Tribal Council semiannually.
2. Format
  - A. Agenda items shall be in an identified format.
3. Minutes
  - A. Minutes shall be typed and in a consistent format designed to generate the most informative record of the meetings of the Oneida Trust/Enrollment Committee.
  - B. The Oneida Trust Department will provide copies of minutes of the Oneida Trust/Enrollment Committee meetings pertaining to the Trust to the Secretary of the Oneida Business Committee within a reasonable time after approval by the Oneida Trust/Enrollment Committee.
  - C. The Oneida Enrollment Department will provide copies of minutes of the Oneida Trust/Enrollment Committee meetings pertaining to Enrollments to the Secretary of the Oneida Business Committee within a reasonable time after approval by the Oneida Trust/Enrollment Committee.
  - D. All copies of minutes will be stamped confidential and held by the Tribal Secretary in a sensitive documents area of tribal records.
  - E. Original minutes of the Oneida Trust/Enrollment Committee meetings will be stamped confidential and held by each respective department in a sensitive documents area.
4. Attachments
  - A. Handouts, reports, memoranda, and the like shall be attached to the original minutes and agenda.

#### **Article VI. Amendments**

1. At the first regular meeting following certification of election results, a review of these Bylaws will be conducted in order to determine that they are current.
2. The Oneida Trust/Enrollment Committee, upon written notice, may at any of its Regular meetings, by majority vote of voting members, present, adopt, amend, or repeal any or all of the Bylaws provided that the amendment or repeal has been submitted in writing at the previous regular monthly meeting.
3. All amendments are subject to subsequent approval by the Oneida General Tribal Council.

Approved by Oneida Trust/Enrollment Committee:

February 28, 2012

Approved by General Tribal Council:

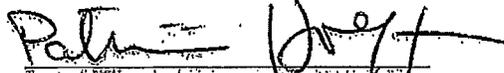
July 2, 2012

## CERTIFICATION

I, the undersigned, as Chairperson of the Oneida Trust/Enrollment Committee, hereby certify that the Bylaws, as amended and revised, were adopted by the Oneida Trust/Enrollment Committee on the 28 day of February 2012.

  
Carole Liggins, Chairperson  
Oneida Trust/Enrollment Committee

I, the undersigned, as Secretary of the Oneida Business Committee, hereby certify that the Oneida General Tribal Council, in session with a quorum of 15 members present, at a meeting duly called, noticed and held on the 2nd day of July, 2012; that the foregoing bylaws were duly adopted at such meeting by a two-thirds vote of those present and that said bylaws have not been amended in any way.

  
Patricia Hoeft, Tribal Secretary  
Oneida Business Committee

## Oneida Business Committee Travel Request

**1. OBC Meeting Date Requested:** 01 / 10 / 18  e-poll requested

### 2. General Information:

Event Name: 1st Annual WI Hemp Expo

Event Location: Milwaukee, WI Attendee(s): Daniel Guzman King

Departure Date: Mar 9, 2018 Attendee(s):

Return Date: Mar 10, 2018 Attendee(s):

### 3. Budget Information:

Funds available in individual travel budget(s)

Unbudgeted

Grant Funded or Reimbursed

Cost Estimate: \$500

### 4. Justification:

Describe the justification of this Travel Request:

The Community Development Planning Committee is working on a strategy rfor the Oneida Nation relating to Hemp. In an effort to stay atop the the rules/regulations and the trends occurring with the State of WI's recent adoption to legalize hemp growing and production and as the CDPC Vice Chair, I would request the Oneida Business Committee's approval to attend.

Request: Motion to approve Councilman Daniel Guzman King to attend the 1st Annual WI Hemp Expo in Milwaukee, WI March 9 & 10th.

### 5. Submission

Sponsor: Daniel Guzman King, Councilmember

- 1) Save a copy of this form for your records.
- 2) Print this form as a \*.pdf OR print and scan this form in as \*.pdf.
- 3) E-mail this form and all supporting materials in a **SINGLE** \*.pdf file to: BC\_Agenda\_Requests@oneidanation.org

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# HEMP & Health innovation

## Planting Seeds & Growing Minds

MAR 9 1st Annual Wisconsin Hemp Expo  
Public · Hosted by CBD Therapeutics of Wisconsin

Interested

Going

Share

Friday, March 9, 2018 at 12 PM

American Serb Hall  
5101 W Oklahoma Ave, Milwaukee, Wisconsin 53219

Show Map

About

Discussion

161 Going · 1.8K Interested

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Ernest is going

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Details

We are so pleased to announce the creation of a new event in Wisconsin. Please come join as CBD Therapeutics presents the 1st Annual Wisconsin Hemp Expo March 9th, 2018. An educational conference to boost the Hemp industry as it becomes legal here in Wisconsin.

Come learn about how Hemp is grown, it's many practical uses, Hemp's role in CBD, and CBD as medicine. Come network, meet B2B vendors, meet other Hemp based retailers and businesses, and learn about investing in this burgeoning industry of industrial hemp.

20+ Hemp and CBD Vendors and Ancillary Hemp businesses will be there. A full schedule of speakers, educational panels, networking events, and vendor list to come.

For vendor info, speaking, and sponsorship opportunities please contact Jim Naumann at (608) 345-3337.

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Related Events

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December 16th and 17th Rum...  
Saturday at Wisconsin State Fair  
96 guests  
Interested · Going



LEGALIZE 420 - give Governo...  
Tue Nov 6, 2018 at Voted To R...  
740 guests  
Interested · Going



Pancake Breakfast  
Sunday at East Troy Lions Club...  
60 guests  
Interested · Going



Bill Michaels Live at Angry Br...  
Thu Dec 28 at Angry Brother's...  
6 guests  
Interested · Going



Spyral Hands at Aurora's Apo...  
10 AM at Aurora's Apothecary L...  
25 guests  
Interested · Going



CBD Hemp Oil, Liquor, Wine a...  
Sat Jan 20, 2018 at Port Edwar...  
56 guests  
Interested · Going

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Chat (152)

## Oneida Business Committee Travel Request

**1. OBC Meeting Date Requested:** 01 / 10 / 18  e-poll requested

### 2. General Information:

Event Name: U.S. Department of the Interior - Office of the Secretary Consultation

Event Location: Prior Lake, MN Attendee(s): Lisa Summers

Departure Date: Jan 17, 2018 Attendee(s):

Return Date: Jan 18, 2018 Attendee(s):

### 3. Budget Information:

- Funds available in individual travel budget(s)  
 Unbudgeted  
 Grant Funded or Reimbursed

Cost Estimate: \$ 249.25

Hotel: \$130.00  
 Per Diem: \$ 51.00/full day  
 Gas\*: \$ 30.00  
 \*if tribal vehicle is available

### 4. Justification:

Describe the justification of this Travel Request:

In October, the Department held a listening session at NCAI's annual conference in Milwaukee regarding potential revisions to the trust acquisition regulations at 25 C.F.R. Part 151. A summary of the proposed changes and analysis were provided to the OBC in the October 2017 Intergovernmental Affairs and Communications report.

The Chairman provided comments in October; due to the requests for additional time and sessions to consult on the potential revisions, the U.S. Department of the Interior - Office of the Secretary has scheduled additional consultation sessions.

Attached is the notice and schedule. I've offered to attend and provide comments on behalf on the Nation.

### 5. Submission

Sponsor: Lisa Summers, Secretary

- 1) Save a copy of this form for your records.
- 2) Print this form as a \*.pdf OR print and scan this form in as \*.pdf.
- 3) E-mail this form and all supporting materials in a **SINGLE** \*.pdf file to: BC\_Agenda\_Requests@oneidanation.org



# United States Department of the Interior

OFFICE OF THE SECRETARY  
Washington, DC 20240

**DEC 06 2017**

Dear Tribal Leader:

In October, the Department held a listening session at NCAI's annual conference in Milwaukee regarding potential revisions to the trust acquisition regulations at 25 C.F.R. Part 151. The session was well attended and we received important feedback from tribal leaders. During the session, we heard repeated calls for additional time and sessions to consult on the draft revisions. In response to your requests and in light of other scheduling conflicts, I am announcing a new, revised consultation to begin in January 2018. The previously scheduled sessions in November will be held in January and February instead.

The new schedule is as follows:

<b>Date</b>	<b>Time (Local)</b>	<b>Location</b>
Tuesday, January 16, 2018	9:00 a.m. – 1:00 p.m.	Sacramento Convention Center Complex 1030 15th Street Sacramento, CA 95814
Thursday, January 18, 2018	9:00 a.m. – 1:00 p.m.	Mystic Lake Casino Hotel 2400 Mystic Lake Boulevard Prior Lake, MN 55372
Tuesday, January 23, 2018	9:00 a.m. – 1:00 p.m.	Foxwoods Resort Casino 350 Trolley Line Boulevard Mashantucket, CT 06338
Thursday, January 25, 2018	9:00 a.m. – 1:00 p.m.	DoubleTree by Hilton Portland 1000 N.E. Multnomah Portland, OR 97232
Tuesday, February 20, 2018	9:00 a.m. – 1:00 p.m.	Heard Museum 2301 N Central Avenue Phoenix, AZ 85004
Thursday, February 22, 2018	9:00 a.m. – 1:00 p.m.	Miccosukee Resort & Casino 500 S.W. 177th Avenue Miami, FL 33194

Please RSVP to [consultation@bia.gov](mailto:consultation@bia.gov) if you plan on attending any of these sessions.

Additionally, based on the initial input received in response to the draft revisions provided with my October 4 letter to you, a broader discussion about the direction of updates to Part 151 may be more appropriate. In that vein, I suggest we consult instead on a list of questions, some of which were included in my October 4 letter:

1. What should the objective of the land-into-trust program be? What should the Department be working to accomplish?

2. How effectively does the Department address on-reservation land-into-trust applications?
3. Under what circumstances should the Department approve or disapprove an off-reservation trust application?
4. What criteria should the Department consider when approving or disapproving an off-reservation trust application?
5. Should different criteria and/or procedures be used in processing off-reservation applications based on:
  - a. Whether the application is for economic development as distinguished from non-economic development purposes (for example Tribal government buildings, or Tribal health care, or Tribal housing)?
  - b. Whether the application is for gaming purposes as distinguished from other (non-gaming) economic development?
  - c. Whether the application involves no change in use?
6. What are the advantages/disadvantages of operating on land that is in trust versus land that is owned in fee?
7. Should pending applications be subject to new revisions if/when they are finalized?
8. How should the Department recognize and balance the concerns of state and local jurisdictions? What weight should the Department give to public comments?
9. Do Memoranda of Understanding (MOUs) and other similar cooperative agreements between tribes and state/local governments help facilitate improved tribal/state/local relationships in off-reservation economic developments? If MOUs help facilitate improved government-to-government relationships, should that be reflected in the off-reservation application process?
10. What recommendations would you make to streamline/improve the land-into-trust program?

I hope you are able to attend one of the above consultation sessions and look forward to your input. If you would like to provide written input, please email the input to [consultation@bia.gov](mailto:consultation@bia.gov) by midnight Eastern Time on **February 28, 2018**. Please feel free to contact Elizabeth Appel at (202) 273-4680 if you would like any additional information on this effort and be sure to check the following website for updates to the schedule and transcripts of sessions as they become available:

<https://www.indianaffairs.gov/as-ia/raca/regulations-development-andor-under-review/fee-trust-regulations-25-cfr-151>

I look forward to our consultation on this topic and appreciate your flexibility in adapting to this new schedule.

Sincerely,



John Tahsuda  
Principal Deputy Assistant Secretary –  
Indian Affairs