

# Oneida Nation

Post Office Box 365

Phone: (920)869-2214



Oneida, WI 54155

## **BC Meeting Materials December 27, 2017**

### **Open Session – Public meeting materials**

#### **CERTIFICATION**

I, the undersigned, as Secretary of the Oneida Business Committee, hereby certify that the following 119 pages are the Open Session – Public meeting materials presented at a meeting duly called, noticed and held on the 27<sup>th</sup> day of December, 2017.

A handwritten signature in blue ink, which appears to read "Lisa Summers", is written over a horizontal line.

Lisa Summers, Tribal Secretary  
Oneida Business Committee



## **Oneida Business Committee**

**Executive Session & Regular Meeting  
8:30 a.m. Wednesday, December 27, 2017  
BC Conference Room, 2<sup>nd</sup> floor, Norbert Hill Center**

### **Agenda**

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*To get a copy of the agenda, go to: [oneida-nsn.gov/government/business-committee/agendas-packets/](http://oneida-nsn.gov/government/business-committee/agendas-packets/)*

#### **I. CALL TO ORDER AND ROLL CALL**

#### **II. OPENING**

#### **III. ADOPT THE AGENDA**

#### **IV. OATHS OF OFFICE**

**A. Oneida Police Dept.** – Paul Kopka, Christina Bluebird, Brian T. Doxtator

#### **V. MINUTES**

**A. Approve December 13, 2017, regular meeting minutes**  
Sponsor: Lisa Summers, Secretary

#### **VI. RESOLUTIONS**

**A. Adopt resolution entitled Amending Resolution BC-01-14-09-F (Motor Vehicle Fuel Tax Exemption)**  
Sponsor: Michele Doxtator, Area Manager/Retail Profit

#### **VII. STANDING COMMITTEES**

**A. Legislative Operating Committee**  
Chair: David P. Jordan, Councilman

- 1. Accept December 6, 2017, Legislative Operating Committee meeting minutes**
- 2. Accept 1<sup>st</sup> quarter update regarding Children's Code**
- 3. Adopt Domestic Animals Rules # 1 Emergency Rule: Licensing, Fees, Fines, and Penalties**

**B. Finance Committee**

Chair: Trish King, Treasurer

1. **Approve December 18, 2017, Finance Committee meeting minutes**

**C. Quality of Life Committee**

Chair: Brandon Stevens, Vice-Chairman

1. **Accept October 12, 2017, Quality of Life Committee meeting minutes**

**VIII. APPOINTMENTS****A. Approve recommendation to appoint Kristin Jorgenson and Shirley Barber to Anna John Residential Centered Community Care Board**

Sponsor: Tehassi Hill, Chairman

**B. Approve appointment to Oneida Gaming Commission to complete vacant term ending August 31, 2022**

Sponsor: Lisa Summers, Secretary

**IX. NEW BUSINESS****A. Approve 2017 Special Election Final Results report**

Chair: Racquel Hill

Liaison: Tehassi Hill, Chairman

**B. Approve limited waiver of sovereign immunity – Wisconsin Public Service – file # 2017-1234**

Sponsor: Jacque Boyle, Interim Assistant Director/Public Works

**C. Approve Oneida Excess Benefit Authorization form with Wells Fargo**

Sponsor: Larry Barton, Chief Financial Officer

**D. Approve procedural exception to hire up to three (3) kitchen staff**

Requestor: Roxanne Anderson, Nutrition Board

Sponsor: Jennifer Webster, Councilwoman

**E. Post one (1) vacancy on Oneida Land Commission with a term end date of 8/31/18**

Sponsor: Lisa Summers, Secretary

**X. TRAVEL****A. Travel Reports**

1. **Approve travel report – Councilman Kirby Metoxen – 2017 Carlisle Repatriation roundtable – Shakopee, MN – November 2- -December 1, 2017**

**B. Enter E-Poll results into the record in accordance with OBC SOP entitled Conducting Electronic Voting:**

Sponsor: Lisa Summers, Secretary

1. Approved travel request – Chairman Tehassi Hill – Representation in Thames for the passing of Bob Antone – Thames, CbHfjc – December 10-13, 2017

**XI. GENERAL TRIBAL COUNCIL** (To obtain a copy of Members Only materials, visit the BC Support Office, 2nd floor, Norbert Hill Center and present Tribal I.D. card or go to <https://goo.gl/uLp2jE>)

**A. Petitioner Edward Delgado – Trust Land Distribution**

**1. Accept legal analysis (Not Submitted)**

EXCERPT FROM OCTOBER 11, 2017: (1) Motion by Lisa Summers to defer the legal analysis for sixty (60) days, noting the Law Office will be kept informed of the progress being made about possible withdrawing the petition in the future, seconded by Jennifer Webster. Motion carried unanimously. (2) Motion by David P. Jordan to accept the 2nd financial progress report, seconded by Brandon Stevens. Motion carried unanimously. EXCERPT FROM SEPTEMBER 27, 2017: Motion by David P. Jordan to accept the legislative analysis, legal progress report, and financial progress report, seconded by Trish King. Motion carried unanimously.

EXCERPT FROM JULY 27, 2017: (1) Motion by Tehassi Hill to acknowledge receipt of the petition submitted by Edward Delgado regarding Trust Land Distribution, seconded by Fawn Billie. Motion carried unanimously. (2) Motion by Tehassi Hill to send the verified petition to the Law, Finance, Legislative Reference, and Direct Report Offices' for legal financial, legislative, and administrative analyses, seconded by Trish King. Motion carried unanimously. (3) Motion by Tehassi Hill to direct the Law, Finance, and Legislative Reference Office to submit their analyses to the Tribal Secretary within sixty (60) days with a progress report to be submitted within forty-five (45) days, seconded by Fawn Billie. Motion carried unanimously. (4) Motion by Tehassi Hill to direct the Direct Report Offices to submit administrative analyses to Tribal Secretary within thirty (30) days, seconded by Fawn Billie. Motion carried unanimously.

**B. Petitioner Frank Vandehei – Modify or Eliminate E-Poll**

**1. Accept legal analysis (Not Submitted)**

EXCERPT FROM OCTOBER 11, 2017: (1) Motion by Lisa Summers to accept the legislative analysis, seconded by David P. Jordan. Motion carried unanimously. (2) Motion by Jennifer Webster to defer the legal analysis for sixty (60) days, seconded by Lisa Summers. Motion carried unanimously. (3) Motion by Lisa Summers to accept the financial analysis progress report, seconded by Daniel Guzman King. Motion carried unanimously.

EXCERPT FROM SEPTEMBER 27, 2017: Motion by David P. Jordan to accept the legislative progress report, legal progress report, and financial progress report, seconded by Daniel Guzman King. Motion carried unanimously.

EXCERPT FROM JULY 27, 2017: (1) Motion by Tehassi Hill to acknowledge receipt of the petition submitted Frank Vandehei regarding the E-Poll process, seconded by David Jordan. Motion carried unanimously. (2) Motion by Tehassi Hill to send the verified petition to the Law, Finance, Legislative Reference, and Direct Report Offices' for legal financial, legislative, and administrative analyses, seconded by Fawn Billie. Motion carried unanimously. (3) Motion by Tehassi Hill to direct the Law, Finance, and Legislative Reference Office to submit their analyses to the Tribal Secretary within sixty (60) days with a progress report to be



*submitted within forty-five (45) days, seconded by David Jordan. Motion carried unanimously. (4) Motion by Tehassi Hill to direct the Direct Report Offices to submit administrative analyses to Tribal Secretary within thirty (30) days, seconded by David Jordan. Motion carried unanimously.*

**C. Approve inclement weather date and time for the January 16, 2018, special GTC meeting**  
Sponsor: Lisa Summers, Secretary

*EXCERPT ON DECEMBER 14, 2017 reconvened meeting: Motion Lisa Summers to include an alternate weather date [for the January 16, 2018, special GTC meeting], seconded by Jennifer Webster. Motion carried unanimously.*

**XII. EXECUTIVE SESSION** (*Please Note: Scheduled times are approximate and subject to change*)

**A. Reports**

1. **Accept Chief Counsel report** – Jo Anne House, Chief Counsel
2. **Accept Intergovernmental Affairs & Communications report** – Nathan King, Director
3. **Accept Chief Financial Officer report** – Larry Barton, Chief Financial Officer
  - a. **Approve limited waiver of sovereign immunity – Sovereign Investment Advisors, LLC. agreement** – file # 2017-1189
4. **Accept Gaming General Manager report** – Louise Cornelius, Gaming General Manager  
(*Scheduled to begin at 1:30 p.m.*)

**B. Standing Items**

1. **Land Claims Strategy** (*No Requested Action*)
2. **Oneida Golf Enterprise – Ladies Professional Golf Association**  
Sponsor: Trish King, Treasurer (*Scheduled to begin at 2:00 p.m.*)

*EXCERPT FROM DECEMBER 13, 2017: Motion by Lisa Summers to defer the requested Ladies Professional Golf Association contribution discussion to the Business Committee regular meeting on December 27, 2017, seconded by Trish King. Motion carried unanimously.*

**C. Unfinished Business**

1. **Approve three action(s) regarding Direct Report – 09**  
Sponsor: Jennifer Webster, Councilwoman
2. **Accept follow-up or close-out report regarding Complaint # 2017-DR11-01** (*Not Submitted*)  
Sponsors: Brandon Stevens, Vice-Chairman; Jennifer Webster, Councilwoman

*EXCERPT FROM NOVEMBER 30, 2017: Motion by Lisa Summers to defer the follow-up regarding complaint # 2017-DR11-01 for thirty (30) days, seconded by Jennifer Webster. Motion carried unanimously.*

*EXCERPT FROM SEPTEMBER 13, 2017: Motion by Lisa Summers to defer the follow-up regarding complaint # 2017-DR11-01 for thirty (30) days, seconded by Trish King. Motion carried unanimously.*

EXCERPT FROM AUGUST 9, 2017: Motion by David Jordan to assign OBC members Brandon Stevens and Jennifer Webster for follow-up; and for this item to be brought to the September 13, 2017, regular Business Committee meeting, seconded by Trish King. Motion carried unanimously.

EXCERPT FROM JULY 27, 2017: (Reconvened from July 26, 2017) Motion by Jennifer Webster to direct Vice-Chairwoman Melinda J. Danforth to complete the follow-up on behalf of the OBC Officers; and to direct that the report from Comprehensive Health be due at the August 9, 2017, regular Business Committee meeting, seconded by David Jordan. Motion carried unanimously.

EXCERPT FROM JULY 12, 2017: Motion by Motion by Jennifer Webster to defer this item to the Oneida Business Committee Officers for follow up with the Comprehensive Health Operations Division Director; and for a report to be brought back to the July 26, 2017, regular Business Committee meeting, seconded by Fawn Billie. Motion carried unanimously.

**3. Discuss implementation of OBC resolution # 08-09-17-D regarding transition of Language Dept. and determine next steps (*Scheduled to begin at 2:30 p.m.*)**

Chair: Debbie Danforth, Oneida Nation School Board

Liaison: Brandon Stevens, Vice-Chairman

EXCERPT FROM DECEMBER 13, 2017: (1) Motion by David P. Jordan to acknowledge receipt of the status update, seconded by Lisa Summers. Motion carried unanimously. (2) Motion by Lisa Summers to direct the Oneida Nation School Board comply with Resolve number five with resolution 08-09-17-D and provide a final report by January 10, 2018; and for the OBC Liaison to notify the Oneida Nation School Board of this directive in writing, seconded by Jennifer Webster. Motion carried unanimously. (3) Motion by Lisa Summers to direct the Oneida Nation School Board to attend executive session on December 27, 2017, to discuss the implementation of OBC resolution # 08-09-17-D, and for the OBC Liaison to notify the Oneida Nation School Board of this directive in writing, seconded by Jennifer Webster. Motion carried unanimously.

EXCERPT FROM NOVEMBER 22, 2017: Meeting canceled.

EXCERPT FROM NOVEMBER 8, 2017: Motion by Jennifer Webster for the Liaison to follow-up with the Oneida Nation School Board to get the final report to be submitted for the November 22, 2017, regular Business Committee meeting, seconded by Trish King. Motion carried unanimously.

EXCERPT FROM OCTOBER 25, 2017: Motion by David P. Jordan to defer this item to the November 8, 2017, regular Business Committee meeting.

EXCERPT FROM AUGUST 9, 2017: Motion by Lisa Summers to adopt resolution #08-09-17-D Transfer of Language Department to Oneida Nation School System, seconded by Tehassi Hill. Motion carried unanimously.

**4. Approve OBC SOP entitled Employee Incentives**

Sponsor: Trish King, Treasurer

EXCERPT FROM DECEMBER 13, 2017: Motion by Lisa Summers to defer this item to the December 27, 2017, regular Business Committee meeting, seconded by Ernie Stevens III. Motion carried unanimously.

**D. New Business**

**1. Determine next steps regarding OBC resolution # 01-27-16-B Agreement with Wisconsin Dept. of Transportation for Corridor Study on Mason St./54 (*Scheduled to begin at 3:15 p.m.*)**

Sponsor: Troy Parr, Assistant Division Director/Community Economic & Development

- 2. Review concern # 2017-CC-15 and determine next steps**  
Sponsor: Tehassi Hill, Chairman
- 3. Discuss Southeastern Oneida Tribal Services Advisory Board assessment and determine next steps**  
Sponsor: Tehassi Hill, Chairman
- 4. Review applicants to Oneida Gaming Commission for vacant term ending in August 31, 2022**  
Sponsor: Lisa Summers, Secretary
- 5. Adopt resolution entitled Regarding Pardon of La Donna Parker**  
Sponsor: Lisa Summers, Secretary

### **XIII. ADJOURN**

Posted on the Oneida Nation's official website, [www.oneida-nsn.gov](http://www.oneida-nsn.gov), at 12:00 p.m., Friday, December 22, 2017, pursuant to the Open Records and Open Meetings Law, section 7.17-1.

The meeting packet of the open session materials for this meeting is available by going to the Oneida Nation's official website at: <https://oneida-nsn.gov/government/business-committee/agendas-packets/>

For information about this meeting, please call the Business Committee Support Office at (920) 869-4364 or (800) 236-2214.

**Oneida Business Committee Agenda Request****1. Meeting Date Requested:** 12 / 27 / 17**2. General Information:**Session: ☒ Open ☐ Executive - See instructions for the applicable laws, then choose one:Agenda Header: ☐ Accept as Information only☒ Action - please describe:**3. Supporting Materials**☐ Report ☐ Resolution ☐ Contract☐ Other:1. 3. 2. 4. ☐ Business Committee signature required**4. Budget Information**☐ Budgeted - Tribal Contribution☐ Budgeted - Grant Funded☐ Unbudgeted**5. Submission**Authorized Sponsor / Liaison: Primary Requestor/Submitter:   
Your Name, Title / Dept. or Tribal MemberAdditional Requestor:   
Name, Title / Dept.Additional Requestor:   
Name, Title / Dept.

**Oneida Business Committee Agenda Request****6. Cover Memo:**

Describe the purpose, background/history, and action requested:

Oath of Office for three (3) new hires

Officers:

Paul Kopka

Christina Bluebird

Brian T. Doxtator

1) Save a copy of this form for your records.

2) Print this form as a \*.pdf *OR* print and scan this form in as \*.pdf.

3) E-mail this form and all supporting materials in a **SINGLE** \*.pdf file to: [BC\\_Agenda\\_Requests@oneidanation.org](mailto:BC_Agenda_Requests@oneidanation.org)

**Oneida Business Committee Agenda Request****1. Meeting Date Requested:** 12 / 27 / 17**2. General Information:**Session: ☒ Open ☐ Executive - See instructions for the applicable laws, then choose one:Agenda Header: ☐ Accept as Information only☒ Action - please describe:**3. Supporting Materials**☐ Report ☐ Resolution ☐ Contract☒ Other:1. 3. 2. 4. ☐ Business Committee signature required**4. Budget Information**☐ Budgeted - Tribal Contribution ☐ Budgeted - Grant Funded ☐ Unbudgeted**5. Submission**Authorized Sponsor / Liaison: Primary Requestor/Submitter:   
Your Name, Title / Dept. or Tribal MemberAdditional Requestor:   
Name, Title / Dept.Additional Requestor:   
Name, Title / Dept.

# DRAFT



## Oneida Business Committee

### Executive Session

8:30 a.m. Tuesday, December 12, 2017

Executive Conference Room, 2<sup>nd</sup> floor, Norbert Hill Center

### Regular Meeting

8:30 a.m. Wednesday, December 13, 2017

BC Conference Room, 2<sup>nd</sup> floor, Norbert Hill Center

### Reconvened Meeting

1:15 p.m. Thursday, December 14, 2017

BC Conference Room, 2<sup>nd</sup> floor, Norbert Hill Center

### Minutes – DRAFT

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#### EXECUTIVE SESSION

**Present:** Vice-Chairman Brandon Stevens, Treasurer Trish King, Secretary Lisa Summers, Council members: Daniel Guzman King, David P. Jordan, Kirby Metoxen, Ernie Stevens III, Jennifer Webster;

**Not Present:** Chairman Tehassi Hill;

**Arrived at:** Councilman Daniel Guzman King at 8:39 a.m.;

**Others present:** Jo Anne House, Lisa Liggins, Janice Skenandore-Hirth, Dena Skenandore, Justin Fox, Josh Doxtator, Larry Barton, Joanie Buckley, Pat Pelky, Jessica Wallenfang, (Present during executive session on 12/13/17: Jo Anne House, Lisa Liggins, Larry Barton, Melinda J. Danforth, Rhiannon Metoxen, Terry Cornelius);

#### REGULAR MEETING

**Present:** Vice-Chairman Brandon Stevens, Treasurer Trish King, Secretary Lisa Summers, Council members: David P. Jordan, Kirby Metoxen, Ernie Stevens III, Jennifer Webster;

**Not Present:** Chairman Tehassi Hill;

**Arrived at:** Councilman Daniel Guzman King at 8:40 a.m.;

**Others present:** Jo Anne House, Chad Wilson, Pat Lassila, Florence Petri, Jessica Wallenfang, Geraldine Danforth, Brooke Doxtator, Heather Heuer, Carmelita Escamea, Christine Klimmek, Diane Hill (via Polycom), Melinda K. Danforth, Cathy Bachhuber, Rosa Laster, James Petitjean, Bonnie Pigman, Larry Barton, Nancy Barton, Clorissa Santiago, Chantre' Smith, Lawrence Cornelius, Cathy L. Metoxen, Jen Falck, Rhiannon Metoxen, Michele Doxtator, Artley Skenandore, Jennifer Hill-Kelley, Simone Decoteau-Patterson, Leah Sue Dodge, Lisa Liggins;

#### RECONVENED MEETING

**Present:** Chairman Tehassi Hill, Vice-Chairman Brandon Stevens, Secretary Lisa Summers, Council members: Daniel Guzman King, David P. Jordan, Jennifer Webster;

**Not Present:** Councilman Kirby Metoxen;

**Arrived at:** Treasurer Trish King at 1:23 p.m.; Councilman Ernie Stevens III at 1:25 p.m.;

**Others present:** Lisa Liggins, Nancy Barton, Cathy L. Metoxen, Laura Laitinen-Warren, Larry Barton, Leah Sue Dodge, Heather Heuer;

# DRAFT

## **I. CALL TO ORDER AND ROLL CALL** by Vice-Chairman Brandon Stevens at 8:34 p.m. on December 13, 2017

For the record: Chairman Tehassi Hill is away on approved travel to attend the funeral arrangements for community leader, Bob Antone, in Thames, NY.  
Councilwoman Jennifer Webster is excused at 1:00 p.m. for Oneida Nation Commission on Aging meeting.

*Councilman Daniel Guzman King arrives at 8:40 a.m. on December 13, 2017*

## **II. OPENING** by Tribal Member Emerson John on December 13, 2017

### **A. Special Recognition for Years of Service** – Simone Decoteau-Patterson **(1:12:42)** Sponsor: Geraldine Danforth, Area Manager/Human Resources Dept.

*Special Recognition of Simone Decoteau-Patterson for 25 years of service.*

### **B. Presentation of checks to Mobil Education Alliance program recipients** – Oneida Elementary School, Oneida High School, Lannoye Elementary School, King Elementary School, Hillcrest Elementary School, and Pioneer Elementary School Sponsor: Nathan King, Director/Intergovernmental Affairs & Communications **(1:08:40)**

*Presentation of Mobil Education Alliance checks by Michele Doxtator to recipients Jamie Kallies, Kris Wells, Jennifer Sommers, Artley Skenandore, and Yvette Peguero on behalf of their respective schools.*

## **III. ADOPT THE AGENDA (00:05:00)**

Motion by Lisa Summers to adopt the agenda as presented, seconded by Jennifer Webster. Motion carried unanimously:

Ayes:	Daniel Guzman King, David P. Jordan, Trish King, Kirby Metoxen, Ernie Stevens III, Lisa Summers, Jennifer Webster
Not Present:	Tehassi Hill

## **IV. OATHS OF OFFICE** administered by Secretary Lisa Summers on December 13, 2017 **(00:05:45)**

### **A. Oneida Police Dept.** – Paul Kopka **(Not Present)**

### **B. Pardon and Forgiveness Screening Committee** – Carmelita Escamea

### **C. Oneida Nation Arts Board** – Christine Klimmek

### **D. Southeastern Oneida Tribal Services Advisory Board** – Diane Hill

### **E. Oneida Library Board** – Melinda K. Danforth

### **F. Oneida Nation Commission on Aging** – Florence Petri



# DRAFT

## V. MINUTES

### A. Approve November 8, 2017, regular meeting minutes (00:11:40)

Sponsor: Lisa Summers, Secretary

Motion by Jennifer Webster to approve the November 8, 2017, regular meeting minutes, seconded by Ernie Stevens III. Motion carried with one abstention:

Ayes:	Daniel Guzman King, Trish King, Kirby Metoxen, Ernie Stevens III, Lisa Summers, Jennifer Webster
Abstained:	David P. Jordan
Not Present:	Tehassi Hill

### B. Approve November 30, 2017, special meeting minutes (00:12:40)

Sponsor: Lisa Summers, Secretary

Motion by David P. Jordan to approve the November 30, 2017, special meeting minutes, seconded by Daniel Guzman King. Motion carried with one abstention:

Ayes:	Daniel Guzman King, David P. Jordan, Trish King, Kirby Metoxen, Ernie Stevens III, Lisa Summers
Abstained:	Jennifer Webster
Not Present:	Tehassi Hill

## VI. RESOLUTIONS

### A. Adopt resolution entitled FY 2018-2020 Oneida Nation Tribal Transportation Improvement Plan (TTIP) (00:13:10)

Sponsor: Troy Parr, Assistant Division Director/Community Economic & Development

Requestor: James Petitjean, Financial Analyst/Planner

Motion by David P. Jordan to adopt resolution # 12-13-17-A FY 2018-2020 Oneida Nation Tribal Transportation Improvement Plan (TTIP), seconded by Lisa Summers. Motion carried unanimously:

Ayes:	Daniel Guzman King, David P. Jordan, Trish King, Kirby Metoxen, Ernie Stevens III, Lisa Summers, Jennifer Webster
Not Present:	Tehassi Hill

Motion by Lisa Summers to take the request to add Valley Drive to our list to Intergovernmental Affairs & Communications Dept. and Community Economic Development Division to begin discussion with the Village of Hobart to see if there is an opportunity for us to transfer that road, seconded by David P. Jordan. Motion carried unanimously:

Ayes:	Daniel Guzman King, David P. Jordan, Trish King, Kirby Metoxen, Ernie Stevens III, Lisa Summers, Jennifer Webster
Not Present:	Tehassi Hill

### B. Adopt resolution entitled Office of Special Trustee – Sign Off Authority (00:17:10)

Sponsor: Kirby Metoxen, Councilman

Requestor: Susan White, Director/Trust Enrollment

Motion by Lisa Summers to adopt resolution # 12-13-17-B Office of Special Trustee – Sign Off Authority with the following change: [Remove Patrick Danforth's name from the list], seconded by Jennifer Webster. Motion carried unanimously:

Ayes:	Daniel Guzman King, David P. Jordan, Trish King, Kirby Metoxen, Ernie Stevens III, Lisa Summers, Jennifer Webster
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**DRAFT**

Not Present: Tehassi Hill

**C. Adopt resolution entitled Creation of Acheson Education Endowment in Accordance with the Endowments Law (00:19:50)**

Sponsor: Trish King, Treasurer

Motion by Trish King to adopt resolution # 12-13-17-C Creation of Acheson Education Endowment in Accordance with the Endowments Law, seconded by Jennifer Webster. Motion carried with one opposed:

Ayes: Daniel Guzman King, David P. Jordan, Trish King, Kirby Metoxen, Ernie Stevens III, Jennifer Webster  
Opposed: Lisa Summers  
Not Present: Tehassi Hill  
For the record: Secretary Lisa Summers stated I do support it. I just think there's more information needed on our part.

**D. Adopt resolution entitled Landlord-Tenant (Law) Amendments (1:15:48)**

Chair: David P. Jordan, Councilman/Legislative Operating Committee Chair

Motion by David P. Jordan to adopt resolution # 12-13-17-D Landlord-Tenant (Law) Amendments, seconded by Lisa Summers. Motion carried unanimously:

Ayes: Daniel Guzman King, David P. Jordan, Trish King, Kirby Metoxen, Ernie Stevens III, Lisa Summers, Jennifer Webster  
Not Present: Tehassi Hill

**E. Enter the E-Poll results into the record in accordance with OBC SOP entitled Conducting Electronic Voting: (1:17:42)**

Sponsor: Lisa Summers, Secretary

*Councilwoman Jennifer Webster departs at 9:50 a.m. on December 13, 2017*

**1. Adoption of resolution entitled CY 2018 County Tribal Law Enforcement – Brown County; and resolution entitled CY 2018 County Tribal Law Enforcement – Outagamie County**

Requestor: Richard Van Boxtel, Chief of Police/Oneida Police Dept.

Motion by Lisa Summers to enter the E-Poll results into the record for the adoption of resolution # 11-15-17-A CY 2018 County Tribal Law Enforcement – Brown County; and resolution # 11-15-17-B CY 2018 County Tribal Law Enforcement – Outagamie County, seconded by David P. Jordan. Motion carried unanimously:

Ayes: Daniel Guzman King, David P. Jordan, Trish King, Kirby Metoxen, Ernie Stevens III, Lisa Summers  
Not Present: Tehassi Hill, Jennifer Webster

# DRAFT

## VII. STANDING COMMITTEES

### A. Legislative Operating Committee

Chair: David P. Jordan, Councilman

#### 1. Accept November 1, 2017, Legislative Operating Committee meeting minutes (1:18:53)

Motion by David P. Jordan to accept the November 1, 2017, Legislative Operating Committee meeting minutes, seconded by Kirby Metoxen. Motion carried unanimously:

Ayes: Daniel Guzman King, David P. Jordan, Trish King, Kirby Metoxen, Ernie Stevens III, Lisa Summers

Not Present: Tehassi Hill, Jennifer Webster

#### 2. Accept November 15, 2017, Legislative Operating Committee meeting minutes (1:19:20)

Motion by David P. Jordan to accept the November 15, 2017, Legislative Operating Committee meeting minutes, seconded by Lisa Summers. Motion carried unanimously:

Ayes: Daniel Guzman King, David P. Jordan, Trish King, Kirby Metoxen, Ernie Stevens III, Lisa Summers

Not Present: Tehassi Hill, Jennifer Webster

### B. Finance Committee

Chair: Trish King, Treasurer

#### 1. Approve November 13, 2017, Finance Committee meeting minutes (1:18:48)

Motion by Trish King to approve the November 13, 2017, Finance Committee meeting minutes, seconded by David P. Jordan. Motion carried unanimously:

Ayes: Daniel Guzman King, David P. Jordan, Trish King, Kirby Metoxen, Ernie Stevens III, Lisa Summers

Not Present: Tehassi Hill, Jennifer Webster

#### 2. Approve December 4, 2017, Finance Committee meeting minutes (1:20:15)

Motion by David P. Jordan to approve the December 4, 2017, Finance Committee meeting minutes, seconded by Trish King. Motion carried unanimously:

Ayes: Daniel Guzman King, David P. Jordan, Trish King, Kirby Metoxen, Ernie Stevens III, Lisa Summers

Not Present: Tehassi Hill, Jennifer Webster

## VIII. NEW BUSINESS

### A. Accept appointment of Florence Petri to the Oneida Nation Commission on Aging as information (1:20:41)

Liaisons: Jennifer Webster, Councilwoman; Secretary Lisa Summers

Chair: Pat Lassila, Oneida Commission on Aging

Motion by David P. Jordan to accept the appointment of Florence Petri to the Oneida Nation Commission on Aging as information, seconded by Lisa Summers. Motion carried unanimously:

Ayes: Daniel Guzman King, David P. Jordan, Trish King, Kirby Metoxen, Ernie Stevens III, Lisa Summers

Not Present: Tehassi Hill, Jennifer Webster

# DRAFT

*Councilwoman Jennifer Webster returns at 9:59 a.m. on December 13, 2017*

**B. Approve Achieve Brown County Inc.-Data Sharing and Use Memorandum of Understanding (MOU) – file # 2017-1452; and United Way of Brown County-Data Sharing and Use MOU – file # 2017-1453 (1:21:30)**

Sponsor: George Skenandore, Division Director/Governmental Services

Requestor: Jennifer Hill-Kelley, Area Manager/Education & Training

Motion by Lisa Summers to approve the Achieve Brown County Inc.-Data Sharing and Use Memorandum of Understanding (MOU) – file # 2017-1452, seconded by Ernie Stevens III. Motion carried unanimously:

Ayes: Daniel Guzman King, David P. Jordan, Trish King, Kirby Metoxen, Ernie Stevens III, Lisa Summers, Jennifer Webster

Not Present: Tehassi Hill

Motion by Lisa Summers to approve the United Way of Brown County-Data Sharing and Use MOU – file # 2017-1453, seconded by Trish King. Motion carried unanimously:

Ayes: Daniel Guzman King, David P. Jordan, Trish King, Kirby Metoxen, Ernie Stevens III, Lisa Summers, Jennifer Webster

Not Present: Tehassi Hill

**C. Accept progress report regarding Environmental Resource Board transfer of hearing authority (1:25:24)**

Liaisons: Daniel Guzman King, Councilman; Ernie Stevens III, Councilman

Chair: Al Manders, Environmental Resource Board

Motion by Lisa Summers to accept the progress report including the requested action and next steps, seconded by Kirby Metoxen. Motion carried unanimously:

Ayes: Daniel Guzman King, David P. Jordan, Trish King, Kirby Metoxen, Ernie Stevens III, Lisa Summers, Jennifer Webster

Not Present: Tehassi Hill

**D. Approve Gaming Facilities Compliance Inspection; and approve Oneida Gaming Commission to forward compliance letter to State of Wisconsin (1:29:32)**

Sponsor: Troy Parr, Assistant Division Director/Community Economic & Development

Motion by David P. Jordan to approve the Gaming Facilities Compliance Inspection; and approve the Oneida Gaming Commission to forward the compliance letter to State of Wisconsin, seconded by Lisa Summers. Motion carried unanimously:

Ayes: Daniel Guzman King, David P. Jordan, Trish King, Kirby Metoxen, Ernie Stevens III, Lisa Summers, Jennifer Webster

Not Present: Tehassi Hill

**E. Approve OBC SOP entitled Corporate Appointments (1:31:04)**

Sponsor: Lisa Summers, Secretary

Motion by David P. Jordan to approve the OBC SOP entitled Corporate Appointments, seconded by Jennifer Webster. Motion carried unanimously:

Ayes: Daniel Guzman King, David P. Jordan, Trish King, Kirby Metoxen, Ernie Stevens III, Lisa Summers, Jennifer Webster

Not Present: Tehassi Hill

**DRAFT****F. Identify Screening/Selection Subcommittee for Family Court Judge vacancy (1:32:20)**

Sponsor: Lisa Summers, Secretary

Motion by Lisa Summers to accept the recommended appointments for Judge Marcus Zelenski, Chief Judge Gerald Hill, Chief Judge Denice Beans, Clerk of Court Pixie DeGrand, Councilman David P. Jordan, Councilman Kirby Metoxen, Councilwoman Jennifer Webster, and the Chair and/or Vice-Chair, seconded by Jennifer Webster. Motion carried unanimously:

Ayes: Daniel Guzman King, David P. Jordan, Trish King, Kirby Metoxen, Ernie Stevens III, Lisa Summers, Jennifer Webster

Not Present: Tehassi Hill

**G. Enter the E-Poll results into the record in accordance with OBC SOP entitled Conducting Electronic Voting: (1:35:55)**

Sponsor: Lisa Summers, Secretary

**1. Approved Wisconsin State-Justice Dept. Memorandum of Understanding – file # 2017-1337**

Requestor: Nathan King, Director/Intergovernmental Affairs &amp; Communications Dept.

Motion by David P. Jordan to enter the E-Poll results into the record for the approved Wisconsin State-Justice Dept. Memorandum of Understanding – file # 2017-1337, seconded by Trish King. Motion carried unanimously:

Ayes: Daniel Guzman King, David P. Jordan, Trish King, Kirby Metoxen, Ernie Stevens III, Lisa Summers, Jennifer Webster

Not Present: Tehassi Hill

**IX. TRAVEL****A. Travel Reports****1. Approve travel report – Chairman Tehassi Hill, Secretary Lisa Summers, and Councilwoman Webster – Government to Government meeting – Detroit, MI – June 21, 2017 (1:36:36)**

Motion by Kirby Metoxen to approve the travel report – Chairman Tehassi Hill, Secretary Lisa Summers, and Councilwoman Webster – Government to Government meeting – Detroit, MI – June 21, 2017, seconded by Trish King. Motion carried unanimously:

Ayes: Daniel Guzman King, David P. Jordan, Trish King, Kirby Metoxen, Ernie Stevens III, Lisa Summers, Jennifer Webster

Not Present: Tehassi Hill

**2. Approve travel report – Chairman Tehassi Hill – 6<sup>th</sup> Annual Partners in Action conference – Prior Lake, MN – July 17-20, 2017 (1:37:39)**

Motion by David P. Jordan to approve the travel report – Chairman Tehassi Hill – 6<sup>th</sup> Annual Partners in Action conference – Prior Lake, MN – July 17-20, 2017, seconded by Lisa Summers. Motion carried unanimously:

Ayes: Daniel Guzman King, David P. Jordan, Trish King, Kirby Metoxen, Ernie Stevens III, Lisa Summers, Jennifer Webster

Not Present: Tehassi Hill

# DRAFT

### **3. Approve travel report – Secretary Lisa Summers – Tribute to Survival Exhibit and Indian Summer festival – Milwaukee, WI – September 7-9, 2017 (1:38:03)**

Motion by Jennifer Webster to approve the travel report – Secretary Lisa Summers – Tribute to Survival Exhibit and Indian Summer festival – Milwaukee, WI – September 7-9, 2017, seconded by David P. Jordan. Motion carried unanimously:

Ayes: Daniel Guzman King, David P. Jordan, Trish King, Kirby Metoxen, Ernie Stevens III, Lisa Summers, Jennifer Webster  
Not Present: Tehassi Hill

### **4. Approve travel report – Councilman Daniel Guzman King – Indian Summer festival – Milwaukee, WI – September 7-10, 2017 (1:39:22)**

Motion by Lisa Summers to approve the travel report – Councilman Daniel Guzman King – Indian Summer festival – Milwaukee, WI – September 7-10, 2017, seconded by Jennifer Webster. Motion carried unanimously:

Ayes: Daniel Guzman King, David P. Jordan, Trish King, Kirby Metoxen, Ernie Stevens III, Lisa Summers, Jennifer Webster  
Not Present: Tehassi Hill

### **5. Approve travel report – Chairman Tehassi Hill – Democratic National Convention (DNC) Native American roundtable – Washington D.C. – September 12-14, 2017 (1:39:49)**

Motion by David P. Jordan to approve the travel report – Chairman Tehassi Hill – Democratic National Convention (DNC) Native American roundtable – Washington D.C. – September 12-14, 2017, seconded by Lisa Summers. Motion carried unanimously:

Ayes: Daniel Guzman King, David P. Jordan, Trish King, Kirby Metoxen, Ernie Stevens III, Lisa Summers, Jennifer Webster  
Not Present: Tehassi Hill

### **6. Approve travel report – Councilman Daniel Guzman King – Centers for Medicaid & Medicare Services (CMS) meeting and congressional lobbying – Washington D.C. – September 12-14, 2017 (1:40:13)**

Motion by Jennifer Webster to approve the travel report – Councilman Daniel Guzman King – Centers for Medicaid & Medicare Services (CMS) meeting and congressional lobbying – Washington D.C. – September 12-14, 2017, seconded by David P. Jordan. Motion carried unanimously:

Ayes: Daniel Guzman King, David P. Jordan, Trish King, Kirby Metoxen, Ernie Stevens III, Lisa Summers, Jennifer Webster  
Not Present: Tehassi Hill

### **7. Approve travel report – Secretary Lisa Summers – Government to Government meeting – Washington D.C. – September 20, 2017 (1:40:42)**

Motion by David P. Jordan to approve the travel report – Secretary Lisa Summers – Government to Government meeting – Washington D.C. – September 20, 2017, seconded by Trish King. Motion carried unanimously:

Ayes: Daniel Guzman King, David P. Jordan, Trish King, Kirby Metoxen, Ernie Stevens III, Lisa Summers, Jennifer Webster  
Not Present: Tehassi Hill

**DRAFT****8. Approve travel report – Secretary Lisa Summers – Tribal Caucus and Inter-tribal Criminal Justice Council – Wisconsin Dells, WI – September 27-28, 2017 (1:41:29)**

Motion by David P. Jordan to approve the travel report – Secretary Lisa Summers – Tribal Caucus and Inter-tribal Criminal Justice Council – Wisconsin Dells, WI – September 27-28, 2017, seconded by Jennifer Webster. Motion carried unanimously:

Ayes: Daniel Guzman King, David P. Jordan, Trish King, Kirby Metoxen, Ernie Stevens III, Lisa Summers, Jennifer Webster  
 Not Present: Tehassi Hill

**9. Approve travel report – Councilman Kirby Metoxen – National Congress of American Indians (NCAI) convention & marketplace – Milwaukee, WI – October 16-20, 2017 (1:45:10)**

Motion by Jennifer Webster to approve the travel report – Councilman Kirby Metoxen – National Congress of American Indians (NCAI) convention & marketplace – Milwaukee, WI – October 16-20, 2017, seconded by Lisa Summers. Motion carried with one abstention:

Ayes: Daniel Guzman King, David P. Jordan, Trish King, Ernie Stevens III, Lisa Summers, Jennifer Webster  
 Abstained: Kirby Metoxen  
 Not Present: Tehassi Hill

**10. Approve travel report – Councilman Daniel Guzman King – National Congress of American Indians (NCAI) convention & marketplace – Milwaukee, WI – October 16-20, 2017 (1:52:00)**

Motion by David P. Jordan to approve the travel report – Councilman Daniel Guzman King – National Congress of American Indians (NCAI) convention & marketplace – Milwaukee, WI – October 16-20, 2017, seconded by Kirby Metoxen. Motion carried with one abstention:

Ayes: David P. Jordan, Trish King, Kirby Metoxen, Ernie Stevens III, Lisa Summers, Jennifer Webster  
 Abstained: Daniel Guzman King  
 Not Present: Tehassi Hill

**11. Approve travel report – Councilman Daniel Guzman King – Medicare & Medicaid Policy Committee (MMPC) & CMS Tribal Technical Advisory Group (TTAG) meetings, Senate Committee on Indian Affairs congressional hearing on tax reform, and congressional lobbying – Washington D.C. – October 30-November 3, 2017 (1:52:28)**

Motion by David P. Jordan to approve the travel report – Councilman Daniel Guzman King – Medicare & Medicaid Policy Committee (MMPC) & CMS Tribal Technical Advisory Group (TTAG) meetings, Senate Committee on Indian Affairs congressional hearing on tax reform, and congressional lobbying – Washington D.C. – October 30-November 3, 2017, seconded by Lisa Summers. Motion carried with one abstention:

Ayes: David P. Jordan, Trish King, Kirby Metoxen, Ernie Stevens III, Lisa Summers, Jennifer Webster  
 Abstained: Daniel Guzman King  
 Not Present: Tehassi Hill



**DRAFT****12. Approve travel report – Councilwoman Jennifer Webster – Medicare & Medicaid Policy Committee (MMPC) & CMS Tribal Technical Advisory Group (TTAG) meetings – Washington D.C. – October 30-November 3, 2017 (1:53:20)**

Motion by David P. Jordan to approve the travel report – Councilwoman Jennifer Webster – Medicare & Medicaid Policy Committee (MMPC) & CMS Tribal Technical Advisory Group (TTAG) meetings – Washington D.C. – October 30-November 3, 2017, seconded by Ernie Stevens III. Motion carried with one abstention:

Ayes: Daniel Guzman King, David P. Jordan, Trish King, Kirby Metoxen, Ernie Stevens III, Lisa Summers  
 Abstained: Jennifer Webster  
 Not Present: Tehassi Hill

**13. Approve travel report – Chairman Tehassi Hill, Secretary Lisa Summers, Councilman Daniel Guzman King, and Councilwoman Jennifer Webster – New York Properties Tour – Verona, NY – November 2-6, 2017**

Motion by Lisa Summers to table this item until the materials are done being printed, seconded by Ernie Stevens III. Motion carried unanimously: (1:53:59)

Ayes: Daniel Guzman King, David P. Jordan, Trish King, Kirby Metoxen, Ernie Stevens III, Lisa Summers, Jennifer Webster  
 Not Present: Tehassi Hill

Motion by Kirby Metoxen to take this item from the table, seconded by David P. Jordan. Motion carried unanimously: (2:13:00)

Ayes: Daniel Guzman King, David P. Jordan, Trish King, Kirby Metoxen, Ernie Stevens III, Lisa Summers, Jennifer Webster  
 Not Present: Tehassi Hill

*Councilman Ernie Stevens III departs at 10:48 a.m. on December 13, 2017*

*Councilman Kirby Metoxen departs at 10:50 a.m. on December 13, 2017*

*Councilman Kirby Metoxen returns at 10:53 a.m. on December 13, 2017*

*Councilman Ernie Stevens III returns at 10:54 a.m. on December 13, 2017*

Motion by David P. Jordan to approve the travel report – Chairman Tehassi Hill, Secretary Lisa Summers, Councilman Daniel Guzman King, and Councilwoman Jennifer Webster – New York Properties Tour – Verona, NY – November 2-6, 2017, seconded by Daniel Guzman King. Motion carried unanimously: (3:38:40)

Ayes: Daniel Guzman King, David P. Jordan, Trish King, Kirby Metoxen, Ernie Stevens III, Lisa Summers, Jennifer Webster  
 Not Present: Tehassi Hill  
 For the record: Councilman David P. Jordan stated I calculated all of the acreage which is 367.09 acres. We originally purchased \$1,680,000 for all four properties. We paid \$367,606.32 total in taxes since we bought these properties. And then each year we paid \$23,930.34, per year. Thank you.

*Treasurer Trish King departs at 11:14 a.m. on December 13, 2017*

Motion by Lisa Summers that this report be included in the 2018 Annual GTC meeting materials, seconded by Kirby Metoxen. Motion carried unanimously: (3:38:52)

Ayes: Daniel Guzman King, David P. Jordan, Kirby Metoxen, Ernie Stevens III, Lisa Summers, Jennifer Webster  
 Not Present: Tehassi Hill, Trish King



**DRAFT****14. Approve travel report – Treasurer Trish King – Tax Reform Listening Session – Washington D.C. – December 3-4, 2017 (1:55:00)**

Motion by Jennifer Webster to approve the travel report – Treasurer Trish King – Tax Reform Listening Session – Washington D.C. – December 3-4, 2017, seconded by David P. Jordan. Motion carried with one abstention:

Ayes:	Daniel Guzman King, David P. Jordan, Kirby Metoxen, Ernie Stevens III, Lisa Summers, Jennifer Webster
Abstained:	Trish King
Not Present:	Tehassi Hill

**B. Travel Requests**

*Councilman David P. Jordan departs at 10:35 a.m. on December 13, 2017*

*Councilman David P. Jordan returns at 10:41 a.m. on December 13, 2017*

**1. Approve travel request – Various OBC Members – National Congress of American Indians (NCAI) Executive Council Winter Session – Washington D.C. – February 12-15, 2018 (1:55:30)**

Motion by Jennifer Webster to approve the travel request – Up to three (3) OBC Members – National Congress of American Indians (NCAI) Executive Council Winter Session – Washington D.C. – February 12-15, 2018, seconded by Lisa Summers. Motion carried with one abstention:

Ayes:	Daniel Guzman King, David P. Jordan, Trish King, Ernie Stevens III, Lisa Summers, Jennifer Webster
Abstained:	Kirby Metoxen
Not Present:	Tehassi Hill

**2. Approve travel request – Various OBC members – 2018 Midwest Alliance of Sovereign Tribes (MAST) Impact Week – Washington D.C. – March 25-28, 2018 (2:03:07)**

Motion by Lisa Summers to approve the travel request – Up to three (3) OBC Members – 2018 Midwest Alliance of Sovereign Tribes (MAST) Impact Week – Washington D.C. – March 25-28, 2018, seconded by Kirby Metoxen. Motion carried unanimously:

Ayes:	Daniel Guzman King, David P. Jordan, Trish King, Kirby Metoxen, Ernie Stevens III, Lisa Summers, Jennifer Webster
Not Present:	Tehassi Hill
For the record:	Councilman Ernie Stevens III stated I know nothing is official as to those details, but I have kind of been looking into it myself. It sounds like some of the meetings I have been looking to schedule in D.C. will have opportunities during that time and be making themselves available for that specific purpose versus going out there at a different time this will be a way for me (inaudible).

**DRAFT****C. Enter E-Poll results into the record in accordance with OBC SOP entitled Conducting Electronic Voting:**

Sponsor: Lisa Summers, Secretary

**1. Failed travel request due to lack of responses – Three (3) Oneida Gaming Commissioners & four (4) staff – WI Gaming Regulators Association (WGRA) conference – Carter, WI – December 4-6, 2017 (2:08:04)**

Liaison: Kirby Metoxen, Councilman

Requestor: Matthew W. Denny, Chair/Oneida Gaming Commission

Motion by Lisa Summers to enter the E-Poll results into the record for the failed travel request due to lack of responses – Three (3) Oneida Gaming Commissioners & four (4) staff – WI Gaming Regulators Association (WGRA) conference – Carter, WI – December 4-6, 2017, seconded by Kirby Metoxen.

Motion carried unanimously:

Ayes: Daniel Guzman King, David P. Jordan, Trish King, Kirby Metoxen, Ernie Stevens III, Lisa Summers, Jennifer Webster

Not Present: Tehassi Hill

**2. Approved travel request in accordance with Travel & Expense Policy – Six (6) Election Board members/alternates, one (1) Oneida Police Dept. Officer, and one (1) Enrollments staff – 2017 Special Election – Milwaukee, WI – December 1-3, 2017**

Liaison: Tehassi Hill, Chairman (2:44:50)

Requestor: Racquel Hill, Chair/Oneida Election Board

Motion by Jennifer Webster to enter the E-Poll results into the record for the approved travel request in accordance with Travel & Expense Policy – Six (6) Election Board members/alternates, one (1) Oneida Police Dept. Officer, and one (1) Enrollments staff – 2017 Special Election – Milwaukee, WI – December 1-3, 2017, seconded by Kirby Metoxen. Motion carried unanimously:

Ayes: Daniel Guzman King, David P. Jordan, Kirby Metoxen, Ernie Stevens III, Lisa Summers, Jennifer Webster

Not Present: Tehassi Hill, Trish King

**3. Approved travel request – Councilwoman Jennifer Webster – Parents as Teachers conference – Philadelphia, PA – November 28-30, 2017 (2:45:22)**

Requestor: Jennifer Webster, Councilwoman

Motion by Lisa Summers to enter the E-Poll results into the record for the approved travel request – Councilwoman Jennifer Webster – Parents as Teachers conference – Philadelphia, PA – November 28-30, 2017, seconded by Ernie Stevens III. Motion carried with one abstention:

Ayes: Daniel Guzman King, David P. Jordan, Kirby Metoxen, Ernie Stevens III, Lisa Summers

Abstained: Jennifer Webster

Not Present: Tehassi Hill, Trish King

**4. Approved travel request – Councilman Kirby Metoxen – Tribal Roundtable 2017 Carlisle Repatriation – Shakopee, MN – November 29-December 1, 2017 (2:46:02)**

Requestor: Kirby Metoxen, Councilman

Motion by David P. Jordan to enter the E-Poll results into the record for the approved travel request – Councilman Kirby Metoxen – Tribal Roundtable 2017 Carlisle Repatriation – Shakopee, MN – November 29-December 1, 2017, seconded by Lisa Summers. Motion carried with one abstention:

Ayes: Daniel Guzman King, David P. Jordan, Ernie Stevens III, Lisa Summers, Jennifer Webster

Abstained: Kirby Metoxen

Not Present: Tehassi Hill, Trish King

**DRAFT****5. Approved travel request – Treasurer Trish King – Tax Reform Listening Session – Washington D.C. – December 3-5, 2017 (2:47:15)**

Requestor: Trish King, Treasurer

Motion by David P. Jordan to enter the E-Poll results into the record for the approved travel request – Treasurer Trish King – Tax Reform Listening Session – Washington D.C. – December 3-5, 2017, seconded by Kirby Metoxen. Motion carried unanimously:

Ayes: Daniel Guzman King, David P. Jordan, Kirby Metoxen, Ernie Stevens III, Lisa Summers, Jennifer Webster

Not Present: Tehassi Hill, Trish King

**X. GENERAL TRIBAL COUNCIL** *(To obtain a copy of Members Only materials, visit the BC Support Office, 2nd floor, Norbert Hill Center and present Tribal I.D. card or go to <https://goo.gl/uLp2jE>)*

**A. Tabled Business****1. Schedule special GTC meeting regarding Employment Law and Reorganization proposals (2:47:40)**

Sponsor: David P. Jordan, Councilman/Legislative Operating Committee Chair

Motion by David P. Jordan to take this item from the table, seconded by Lisa Summers. Motion carried unanimously:

Ayes: Daniel Guzman King, David P. Jordan, Kirby Metoxen, Ernie Stevens III, Lisa Summers, Jennifer Webster

Not Present: Tehassi Hill, Trish King

*Treasurer Trish King returns at 11:22 a.m. on December 13, 2017*

Motion by Trish King to schedule a special GTC meeting on Monday, June 18, 2018, seconded by Kirby Metoxen. Motion carried unanimously:

Ayes: Daniel Guzman King, David P. Jordan, Trish King, Kirby Metoxen, Ernie Stevens III, Lisa Summers, Jennifer Webster

Not Present: Tehassi Hill

*EXCERPT FROM NOVEMBER 8, 2017: (1) Motion by Kirby Metoxen to schedule a special GTC meeting on Saturday, February 24, 2018, seconded by Lisa Summers. Seconder withdrew. (2) Motion by Kirby Metoxen to schedule a special GTC meeting on Saturday, February 24, 2018. Motion failed due to lack of support. (3) Motion by Lisa Summers to table this item, seconded by Brandon Stevens. Motion carried with one opposed.<sup>1</sup>*

**B. Petitioner Leah Sue Dodge – Law firm for GTC****1. Accept legislative analysis (2:56:36)**

Sponsor: David P. Jordan, Councilman/Legislative Operating Committee Chair

Motion by Lisa Summers to accept the legislative analysis, seconded by David P. Jordan. Motion carried unanimously:

Ayes: Daniel Guzman King, David P. Jordan, Trish King, Kirby Metoxen, Ernie Stevens III, Lisa Summers, Jennifer Webster

Not Present: Tehassi Hill

<sup>1</sup> For the record: Councilwoman Jennifer Webster stated tabling it to give the opportunity for LOC, Organizational Development Specialist, and the Tribal Secretary to come back with an alternate schedule.

# DRAFT

## 2. Accept legal analysis (2:57:31)

Sponsor: Jo Anne House, Chief Counsel

Motion by Jennifer Webster to accept the legal analysis, seconded by Lisa Summers. Motion carried unanimously:

Ayes: Daniel Guzman King, David P. Jordan, Trish King, Kirby Metoxen, Ernie Stevens III, Lisa Summers, Jennifer Webster  
Not Present: Tehassi Hill

## 3. Accept financial analysis (2:58:00)

Sponsor: Larry Barton, Chief Financial Officer

*Secretary Lisa Summers departs at 11:37 a.m. on December 13, 2017*

Motion by Jennifer Webster to accept the financial analysis, seconded by Kirby Metoxen. Motion carried unanimously:

Ayes: Daniel Guzman King, David P. Jordan, Trish King, Kirby Metoxen, Ernie Stevens III, Jennifer Webster  
Not Present: Tehassi Hill, Lisa Summers

*EXCERPT FROM NOVEMBER 8, 2017: Motion by Lisa Summers to accept the legislative analysis progress report, seconded by Brandon Stevens. Motion carried unanimously.*

*EXCERPT FROM OCTOBER 11, 2017: Motion by Jennifer Webster to schedule a special GTC meeting on Tuesday, January 16, 2018, at 6:00 p.m., seconded by Lisa Summers. Motion carried unanimously.*

*EXCERPT FROM SEPTEMBER 27, 2017: (1) Motion by Lisa Summers to acknowledge receipt of the petition submitted by Leah Sue Dodge regarding a Law Firm for GTC, seconded by David P. Jordan. Motion carried unanimously. (2) Motion by Lisa Summers to send the verified petition to the Law, Finance, Legislative Reference, and Direct Report Offices' for legal financial, legislative, and administrative analyses, seconded by David P. Jordan. Motion carried unanimously. (3) Motion by Lisa Summers to direct the Law, Finance, and Legislative Reference Office to submit their analyses to the Tribal Secretary within sixty (60) days with a progress report to be submitted within forty-five (45) days; and to direct the Direct Report Offices to submit administrative analyses to Tribal Secretary within thirty (30) days, seconded by David P. Jordan. Motion carried unanimously.*

## C. Petitioner Gina Powless – Banishment Law resolution

*Secretary Lisa Summers returns at 11:41 a.m. on December 13, 2017*

## 1. Accept legislative analysis (3:06:37)

Sponsor: David P. Jordan, Councilman/Legislative Operating Committee Chair

Motion by David P. Jordan to accept the legislative analysis, seconded by Jennifer Webster. Motion carried unanimously:

Ayes: Daniel Guzman King, David P. Jordan, Trish King, Kirby Metoxen, Ernie Stevens III, Lisa Summers, Jennifer Webster  
Not Present: Tehassi Hill

**DRAFT****2. Accept legal analysis (3:07:45)**

Sponsor: Jo Anne House, Chief Counsel

Motion by Jennifer Webster to accept the legal analysis, seconded by David P. Jordan. Motion carried unanimously:

Ayes: Daniel Guzman King, David P. Jordan, Trish King, Kirby Metoxen, Ernie Stevens III, Lisa Summers, Jennifer Webster  
 Not Present: Tehassi Hill

**3. Accept progress report regarding financial analysis (3:18:15)**

Sponsor: Larry Barton, Chief Financial Officer

Motion by David P. Jordan to accept the progress report regarding the financial analysis, seconded by Jennifer Webster. Motion carried unanimously:

Ayes: Daniel Guzman King, David P. Jordan, Trish King, Kirby Metoxen, Ernie Stevens III, Lisa Summers, Jennifer Webster  
 Not Present: Tehassi Hill

Motion by Lisa Summers for another update to be completed at the December 14, 2017, reconvened Business Committee meeting for the financials, seconded by David P. Jordan. Motion carried unanimously:

Ayes: Daniel Guzman King, David P. Jordan, Trish King, Kirby Metoxen, Ernie Stevens III, Lisa Summers, Jennifer Webster  
 Not Present: Tehassi Hill

*EXCERPT FROM NOVEMBER 8, 2017: Motion by Lisa Summres to accept the legislative analysis progress report, seconded by Kirby Metoxen. Motion carried unanimously.*

*EXCERPT FROM OCTOVER 11, 2017: Motion by Jennifer Webster to schedule a special GTC meeting on Tuesday, January 16, 2018, at 6:00 p.m., seconded by Lisa Summers. Motion carried unanimously.*

*EXCERPT FROM SEPTEMBER 27, 2017: (1) Motion by Lisa Summers to acknowledge receipt of the petition submitted by Gina Powless regarding a Banishment Law resolution, seconded by Jennifer Webster. Motion carried unanimously. (2) Motion by Lisa Summers to send the verified petition to the Law, Finance, Legislative Reference, and Direct Report Offices' for legal financial, legislative, and administrative analyses, seconded by Jennifer Webster. Motion carried unanimously. (3) Motion by Lisa Summers to direct the Law, Finance, and Legislative Reference Office to submit their analyses to the Tribal Secretary within sixty (60) days with a progress report to be submitted within forty-five (45) days; and to direct the Direct Report Offices to submit administrative analyses to Tribal Secretary within thirty (30) days, seconded by Jennifer Webster. Motion carried unanimously.*

**D. Approve January 16, 2018, special GTC meeting materials**

Sponsor: Lisa Summers, Secretary

Motion by Kirby Metoxen to defer this item until the reconvened regular Business Committee meeting at 1:15 p.m. on December 14, 2017, seconded by Lisa Summers. Motion carried unanimously: **(3:35:00)**

Ayes: Daniel Guzman King, David P. Jordan, Trish King, Kirby Metoxen, Ernie Stevens III, Lisa Summers, Jennifer Webster  
 Not Present: Tehassi Hill

Motion by David P. Jordan to recess at 12:34 p.m. until 1:30 p.m., seconded by Ernie Stevens III. Motion carried unanimously: **(3:35:40)**

Ayes: Daniel Guzman King, David P. Jordan, Trish King, Kirby Metoxen, Ernie Stevens III, Lisa Summers, Jennifer Webster  
 Not Present: Tehassi Hill

# DRAFT

*Meeting called to order by Vice-Chairman Brandon Stevens at 1:33 p.m. on December 13, 2017.*

*Chairman Tehassi Hill and Councilwoman Jennifer Webster not present.*

Motion by Lisa Summers to go into executives session at 1:34 p.m., seconded by Kirby Metoxen. Motion carried unanimously:

Ayes: Daniel Guzman King, David P. Jordan, Trish King, Kirby Metoxen, Ernie Stevens III, Lisa Summers  
Not Present: Tehassi Hill, Jennifer Webster

*Meeting recessed at 3:00 p.m. on December 13, 2017.*

*Meeting called to order by Chairman Tehassi Hill at 1:21 p.m. on December 14, 2017.*

*Treasurer Trish King, Councilman Kirby Metoxen, and Councilman Ernie Stevens III not present.*

*Treasurer Trish King arrives at 1:23 p.m. on December 14, 2017*

*Councilman Ernie Stevens III arrives at 1:25 p.m. on December 14, 2017*

Motion by Lisa Summers to approve the Finance Administration's impact statement memorandum dated December 12, 2017, seconded by Jennifer Webster. Motion carried unanimously: **(4:01:42)**

Ayes: Daniel Guzman King, David P. Jordan, Trish King, Ernie Stevens III, Lisa Summers, Jennifer Webster  
Not Present: Kirby Metoxen

Motion by Jennifer Webster to approve the OBC recommendation regarding the petition from Gina Powless with noted changes, seconded by Lisa Summers. Motion carried unanimously: **(4:02:07)**

Ayes: Daniel Guzman King, David P. Jordan, Trish King, Brandon Stevens, Ernie Stevens III, Lisa Summers, Jennifer Webster  
Not Present: Kirby Metoxen

Motion by Jennifer Webster to approve the OBC recommendation regarding the petition from Leah Sue Dodge with noted changes, seconded by Brandon Stevens. Motion carried unanimously: **(4:02:49)**

Ayes: Daniel Guzman King, David P. Jordan, Trish King, Brandon Stevens, Ernie Stevens III, Lisa Summers, Jennifer Webster  
Not Present: Kirby Metoxen

Motion by Lisa Summers to include an alternate weather date, seconded by Jennifer Webster. Motion carried unanimously: **(4:03:12)**

Ayes: Daniel Guzman King, David P. Jordan, Trish King, Brandon Stevens, Ernie Stevens III, Lisa Summers, Jennifer Webster  
Not Present: Kirby Metoxen

Motion by Brandon Stevens to approve the January 16, 2018, special GTC meeting materials, seconded by David P. Jordan. Motion carried unanimously: **(4:03:32)**

Ayes: Daniel Guzman King, David P. Jordan, Trish King, Brandon Stevens, Ernie Stevens III, Lisa Summers, Jennifer Webster  
Not Present: Kirby Metoxen



# DRAFT

## XI. EXECUTIVE SESSION

### A. Reports

#### 1. Accept Chief Counsel report – Jo Anne House, Chief Counsel (4:04:59)

Motion by Lisa Summers to accept the Chief Counsel report dated December 12, 2017, seconded by David P. Jordan. Motion carried unanimously:

Ayes: Daniel Guzman King, David P. Jordan, Trish King, Brandon Stevens, Ernie Stevens III, Lisa Summers, Jennifer Webster

Not Present: Kirby Metoxen

Motion by Lisa Summers to direct Chief Counsel to provide an opinion regarding the concern identified in the Chief Counsel report dated December 12, 2017, seconded by David P. Jordan. Motion carried unanimously:

Ayes: Daniel Guzman King, David P. Jordan, Trish King, Brandon Stevens, Ernie Stevens III, Lisa Summers, Jennifer Webster

Not Present: Kirby Metoxen

Motion by Lisa Summers to request the Legislative Operating Committee to add the Vehicle Driver Certification and Fleet Management law to the active files list and that the concern identified in the Chief Counsel report dated December 12, 2017, be considered in the legislative process, seconded by David P. Jordan. Motion carried unanimously:

Ayes: Daniel Guzman King, David P. Jordan, Trish King, Brandon Stevens, Ernie Stevens III, Lisa Summers, Jennifer Webster

Not Present: Kirby Metoxen

#### a. Approve limited waiver of sovereign immunity – LexisNexis-Portfolio Media Inc. Law 360 – file # 2017-1409 (4:07:02)

Motion by Jennifer Webster to approve the limited waiver of sovereign immunity – LexisNexis-Portfolio Media Inc. Law 360 – file # 2017-1409, seconded by Lisa Summers. Motion carried unanimously:

Ayes: Daniel Guzman King, David P. Jordan, Trish King, Brandon Stevens, Ernie Stevens III, Lisa Summers, Jennifer Webster

Not Present: Kirby Metoxen

#### b. Approve limited waiver of sovereign immunity – Wisconsin DMV-Electronic Records Access – file # 2017-1334 (4:07:32)

Motion by Brandon Stevens to approve the limited waiver of sovereign immunity – Wisconsin DMV-Electronic Records Access – file # 2017-1334, seconded by Trish King. Motion carried unanimously:

Ayes: Daniel Guzman King, David P. Jordan, Trish King, Brandon Stevens, Ernie Stevens III, Lisa Summers, Jennifer Webster

Not Present: Kirby Metoxen

#### 2. Accept Intergovernmental Affairs & Communications November report – Nathan King, Director (4:07:55)

Motion by Lisa Summers to accept the Intergovernmental Affairs & Communications report, noting we identified two (2) issues to go to the December 19, Business Committee Work Session, seconded by Trish King. Motion carried unanimously:

Ayes: Daniel Guzman King, David P. Jordan, Trish King, Brandon Stevens, Ernie Stevens III, Lisa Summers, Jennifer Webster

Not Present: Kirby Metoxen

# DRAFT

## B. Standing Items

### 1. Land Claims Strategy – New York Properties Review report (4:08:26)

Motion by Lisa Summers to accept the New York Properties Review report dated November 20, 2017; and to forward to the December 18, 2017, special Joint Business Committee/Land Claims Commission meeting agenda in executive session, seconded by Jennifer Webster. Motion carried unanimously:

Ayes: Daniel Guzman King, David P. Jordan, Trish King, Brandon Stevens,  
Ernie Stevens III, Lisa Summers, Jennifer Webster

Not Present: Kirby Metoxen

Motion by Lisa Summers to accept the New York Properties Review report dated December 13, 2017; and to move it into open session, seconded by Jennifer Webster. Motion carried unanimously:

Ayes: Daniel Guzman King, David P. Jordan, Trish King, Brandon Stevens,  
Ernie Stevens III, Lisa Summers, Jennifer Webster

Not Present: Kirby Metoxen

### 2. Accept update regarding Oneida Golf Enterprise – Ladies Professional Golf Association (4:09:20)

Motion by Lisa Summers to add the corporate structure discussion to the Business Committee Work Session as a standing executive session item, seconded by Trish King. Motion carried unanimously:

Ayes: Daniel Guzman King, David P. Jordan, Trish King, Brandon Stevens,  
Ernie Stevens III, Lisa Summers, Jennifer Webster

Not Present: Kirby Metoxen

Motion by Lisa Summers to direct the Chief Financial Officer to come back with a recommendation on a source of funding for the requested operational contribution to the Business Committee Work Session on December 19, 2017, seconded by Jennifer Webster. Motion carried unanimously:

Ayes: Daniel Guzman King, David P. Jordan, Trish King, Brandon Stevens,  
Ernie Stevens III, Lisa Summers, Jennifer Webster

Not Present: Kirby Metoxen

Motion by Lisa Summers to direct the Oneida Golf Enterprise Liaison to the request the Oneida Golf Enterprise Agent to provide the accounts receivable aging report to detail the requested operational contribution to the Business Committee Work Session on December 19, 2017, seconded by David P. Jordan. Motion carried unanimously:

Ayes: Daniel Guzman King, David P. Jordan, Trish King, Brandon Stevens,  
Ernie Stevens III, Lisa Summers, Jennifer Webster

Not Present: Kirby Metoxen

Motion by Lisa Summers to defer the requested Ladies Professional Golf Association contribution discussion to the Business Committee regular meeting on December 27, 2017, seconded by Trish King. Motion carried unanimously:

Ayes: Daniel Guzman King, David P. Jordan, Trish King, Brandon Stevens,  
Ernie Stevens III, Lisa Summers, Jennifer Webster

Not Present: Kirby Metoxen

Motion by Lisa Summers to direct the Chief Financial Officer, Oneida Golf Enterprise Agent, and Chief Counsel to work together to provide a recommendation on a source of funding for the requested Ladies Professional Golf Association contribution, seconded by Jennifer Webster. Motion carried unanimously:

Ayes: Daniel Guzman King, David P. Jordan, Trish King, Brandon Stevens,  
Ernie Stevens III, Lisa Summers, Jennifer Webster

Not Present: Kirby Metoxen



# DRAFT

Motion by Lisa Summers to direct the Oneida Golf Enterprise Liaison to request the Oneida Golf Enterprise Agent provide the detail reporting on the 2017 sponsorships and 2018 sponsorships for the Ladies Professional Golf Association event, seconded by David P. Jordan. Motion carried unanimously:

Ayes: Daniel Guzman King, David P. Jordan, Trish King, Brandon Stevens,  
Ernie Stevens III, Lisa Summers, Jennifer Webster

Not Present: Kirby Metoxen

## C. Audit Committee

Chair: David P. Jordan, Councilman

### 1. Accept October 12, 2017, Audit Committee meeting minutes (4:13:05)

Motion by David P. Jordan to accept the October 12, 2017, Audit Committee meeting minutes, seconded by Jennifer Webster. Motion carried unanimously:

Ayes: Daniel Guzman King, David P. Jordan, Trish King, Brandon Stevens,  
Ernie Stevens III, Lisa Summers, Jennifer Webster

Not Present: Kirby Metoxen

### 2. Approve audit entitled Complimentary Items & Services Compliance and lift confidentiality requirement to allow Tribal Members to view the audit (4:13:18)

Motion by David P. Jordan to approve the audit entitled Complimentary Items & Services Compliance and lift confidentiality requirement to allow Tribal Members to view the audit, seconded by Lisa Summers. Motion carried unanimously:

Ayes: Daniel Guzman King, David P. Jordan, Trish King, Brandon Stevens,  
Ernie Stevens III, Lisa Summers, Jennifer Webster

Not Present: Kirby Metoxen

### 3. Approve audit entitled Anna John Residential Community Care Center Board Performance Assurance and lift confidentiality requirement to allow Tribal Members to view the audit (4:13:40)

Motion by David P. Jordan to approve the audit entitled Anna John Residential Community Care Center Board Performance Assurance and lift confidentiality requirement to allow Tribal Members to view the audit, seconded by Trish King. Motion carried unanimously:

Ayes: Daniel Guzman King, David P. Jordan, Trish King, Brandon Stevens,  
Ernie Stevens III, Lisa Summers, Jennifer Webster

Not Present: Kirby Metoxen

### 4. Approve audit entitled Blackjack Rules of Play and lift confidentiality requirement to allow Tribal Members to view the audit (4:14:00)

Motion by Jennifer Webster to approve the audit entitled Blackjack Rules of Play and lift confidentiality requirement to allow Tribal Members to view the audit, seconded by Lisa Summers. Motion carried unanimously:

Ayes: Daniel Guzman King, David P. Jordan, Trish King, Brandon Stevens,  
Ernie Stevens III, Lisa Summers, Jennifer Webster

Not Present: Kirby Metoxen

# DRAFT

**5. Approve audit entitled Card Games & Poker Rules of Play and lift confidentiality requirement to allow Tribal Members to view the audit (4:14:17)**

Motion by Lisa Summers to approve the audit entitled Card Games & Poker Rules of Play and lift confidentiality requirement to allow Tribal Members to view the audit, seconded by Jennifer Webster.

Motion carried unanimously:

Ayes: Daniel Guzman King, David P. Jordan, Trish King, Brandon Stevens,  
Ernie Stevens III, Lisa Summers, Jennifer Webster

Not Present: Kirby Metoxen

**6. Approve audit entitled Craps Rules of Play and lift confidentiality requirement to allow Tribal Members to view the audit (4:14:37)**

Motion by David P. Jordan to approve the audit entitled Craps Rules of Play and lift confidentiality requirement to allow Tribal Members to view the audit, seconded by Lisa Summers. Motion carried unanimously:

Ayes: Daniel Guzman King, David P. Jordan, Trish King, Brandon Stevens,  
Ernie Stevens III, Lisa Summers, Jennifer Webster

Not Present: Kirby Metoxen

**7. Approve audit entitled Custodial Performance Assurance and lift confidentiality requirement to allow Tribal Members to view the audit (4:14:54)**

Motion by David P. Jordan to approve the audit entitled Custodial Performance Assurance and lift confidentiality requirement to allow Tribal Members to view the audit, seconded by Lisa Summers. Motion carried unanimously:

Ayes: Daniel Guzman King, David P. Jordan, Trish King, Brandon Stevens,  
Ernie Stevens III, Lisa Summers, Jennifer Webster

Not Present: Kirby Metoxen

**8. Approve audit entitled Drop & Count (Class II Poker & Kiosk) Compliance and lift confidentiality requirement to allow Tribal Members to view the audit (4:15:14)**

Motion by David P. Jordan to approve the audit entitled Drop & Count (Class II Poker & Kiosk) Compliance and lift confidentiality requirement to allow Tribal Members to view the audit, seconded by Lisa Summers. Motion carried unanimously:

Ayes: Daniel Guzman King, David P. Jordan, Trish King, Brandon Stevens,  
Ernie Stevens III, Lisa Summers, Jennifer Webster

Not Present: Kirby Metoxen

**9. Approve audit entitled Drop & Count Annual Compliance and lift confidentiality requirement to allow Tribal Members to view the audit (4:15:32)**

Motion by Jennifer Webster to approve the audit entitled Drop & Count Annual Compliance and lift confidentiality requirement to allow Tribal Members to view the audit, seconded by David P. Jordan. Motion carried unanimously:

Ayes: Daniel Guzman King, David P. Jordan, Trish King, Brandon Stevens,  
Ernie Stevens III, Lisa Summers, Jennifer Webster

Not Present: Kirby Metoxen

# DRAFT

## **10. Approve audit entitled Gaming Custodial Performance Assurance and lift confidentiality requirement to allow Tribal Members to view the audit (4:15:52)**

Motion by David P. Jordan to approve the audit entitled Gaming Custodial Performance Assurance and lift confidentiality requirement to allow Tribal Members to view the audit, seconded by Lisa Summers.

Motion carried unanimously:

Ayes: Daniel Guzman King, David P. Jordan, Trish King, Brandon Stevens,  
Ernie Stevens III, Lisa Summers, Jennifer Webster

Not Present: Kirby Metoxen

## **11. Approve audit entitled Human Resource Dept. Performance Assurance and lift confidentiality requirement to allow Tribal Members to view the audit (4:16:12)**

Motion by David P. Jordan to approve the audit entitled Human Resource Dept. Performance Assurance and lift confidentiality requirement to allow Tribal Members to view the audit, seconded by Lisa Summers.

Motion carried unanimously:

Ayes: Daniel Guzman King, David P. Jordan, Trish King, Brandon Stevens,  
Ernie Stevens III, Lisa Summers, Jennifer Webster

Not Present: Kirby Metoxen

## **12. Approve audit entitled Slot Compliance and lift confidentiality requirement to allow Tribal Members to view the audit (4:16:32)**

Motion by David P. Jordan to approve the audit entitled Slot Compliance and lift confidentiality requirement to allow Tribal Members to view the audit, seconded by Lisa Summers. Motion carried unanimously:

Ayes: Daniel Guzman King, David P. Jordan, Trish King, Brandon Stevens,  
Ernie Stevens III, Lisa Summers, Jennifer Webster

Not Present: Kirby Metoxen

## **13. Approve audit entitled Vocational Rehabilitation Job Training Performance Assurance and lift confidentiality requirement to allow Tribal Members to view the audit (4:16:47)**

Motion by David P. Jordan to approve the audit entitled Vocational Rehabilitation Job Training Performance Assurance and lift confidentiality requirement to allow Tribal Members to view the audit, seconded by Lisa Summers. Motion carried unanimously:

Ayes: Daniel Guzman King, David P. Jordan, Trish King, Brandon Stevens,  
Ernie Stevens III, Lisa Summers, Jennifer Webster

Not Present: Kirby Metoxen

### **D. Unfinished Business**

#### **1. Accept close-out report regarding Language Dept. transition (4:17:09)**

Liaison: Brandon Stevens, Vice-Chairman

Chair: Debbie Danforth, Oneida Nation School Board

Motion by David P. Jordan to acknowledge receipt of the status update, seconded by Lisa Summers. Motion carried unanimously:

Ayes: Daniel Guzman King, David P. Jordan, Trish King, Brandon Stevens,  
Ernie Stevens III, Lisa Summers, Jennifer Webster

Not Present: Kirby Metoxen

**DRAFT**

Motion by Lisa Summers to direct the Oneida Nation School Board comply with resolve number five (5) with OBC resolution # 08-09-17-D and provide a final report by January 10, 2018; and for the OBC Liaison to notify the Oneida Nation School Board of this directive in writing, seconded by Jennifer Webster. Motion carried unanimously:

Ayes: Daniel Guzman King, David P. Jordan, Trish King, Brandon Stevens,  
Ernie Stevens III, Lisa Summers, Jennifer Webster  
Not Present: Kirby Metoxen

Motion by Lisa Summers to direct the Oneida Nation School Board to attend executive session on December 27, 2017, to discuss the implementation of OBC resolution # 08-09-17-D, and for the OBC Liaison to notify the Oneida Nation School Board of this directive in writing, seconded by Jennifer Webster. Motion carried unanimously:

Ayes: Daniel Guzman King, David P. Jordan, Trish King, Brandon Stevens,  
Ernie Stevens III, Lisa Summers, Jennifer Webster  
Not Present: Kirby Metoxen

*EXCERPT FROM NOVEMBER 22, 2017: Meeting canceled.*

*EXCERPT FROM NOVEMBER 8, 2017: Motion by Jennifer Webster for the Liaison to follow-up with the Oneida Nation School Board to get the final report to be submitted for the November 22, 2017, regular Business Committee meeting, seconded by Trish King. Motion carried unanimously.*

*EXCERPT FROM OCTOBER 25, 2017: Motion by David P. Jordan to defer this item to the November 8, 2017, regular Business Committee meeting.*

## **E. New Business**

### **1. Approve forty-seven (47) new enrollments and one (1) relinquishment (4:25:07)**

Sponsor: Kirby Metoxen, Councilman

Motion by Jennifer Webster to approve the forty-seven (47) new enrollments and one (1) relinquishment, seconded by David P. Jordan. Motion carried unanimously:

Ayes: Daniel Guzman King, David P. Jordan, Trish King, Brandon Stevens,  
Ernie Stevens III, Lisa Summers, Jennifer Webster  
Not Present: Kirby Metoxen

### **2. Adopt resolution entitled Resolution to Authorize New Transamerica Service Platform for Governmental and Enterprise 401(k) Plans (4:25:26)**

Sponsor: Larry Barton, Chief Financial Officer

Motion by David P. Jordan to adopt resolution # 12-14-17-A Resolution to Authorize New Transamerica Service Platform for Governmental and Enterprise 401(k) Plans with the following changes: [Delete 57 and 58 and insert in their place the following "...legal counsel, Terry Cornelius may execute such documents and instruments after legal review by Yoder & Langford, P.C., and review of that opinion by the Oneida Law Office...], seconded by Brandon Stevens. Motion carried unanimously:

Ayes: Daniel Guzman King, David P. Jordan, Trish King, Brandon Stevens,  
Ernie Stevens III, Lisa Summers, Jennifer Webster  
Not Present: Kirby Metoxen  
For the record: Secretary Lisa Summers stated I am supporting the resolution with the changes. However, I need to state that in the future it is at least my expectation that these documents come timely so that we are not approving the document after notice has been provided to the employees. I understand the federal regulations and I understand the timeline that was provided to us about needing to make sure we are in compliance with the federal notice requirements. However, I firmly

# DRAFT

believe the Business Committee should be made aware of those things prior to those notices going to employees.

### 3. Approve OBC SOP entitled Employee Incentives (4:28:34)

Sponsor: Trish King, Treasurer

Motion by Lisa Summers to defer this item to the December 27, 2017, regular OBC meeting, seconded by Ernie Stevens III. Motion carried unanimously:

Ayes: Daniel Guzman King, David P. Jordan, Trish King, Brandon Stevens,  
Ernie Stevens III, Lisa Summers, Jennifer Webster

Not Present: Kirby Metoxen

### 4. Determine appropriate next steps regarding the Agriculture Strategy (4:29:00)

Sponsor: Lisa Summers, Secretary

Motion by Lisa Summers to accept the Agriculture Strategy memorandum and the three (3) recommendations included in the memorandum dated December 11, 2017; and to direct the Environmental Health, Safety & Land Division Director to provide an update by January 26, 2018, seconded by Trish King. Motion carried unanimously:

Ayes: Daniel Guzman King, David P. Jordan, Trish King, Brandon Stevens,  
Ernie Stevens III, Lisa Summers, Jennifer Webster

Not Present: Kirby Metoxen

Motion by Lisa Summers to approve the authority for the Environmental Health, Safety & Land Division Director to formulate a team to address the concept and strategy included in the Agriculture Strategy memorandum dated December 11, 2017, seconded by Jennifer Webster. Motion carried unanimously:

Ayes: Daniel Guzman King, David P. Jordan, Trish King, Brandon Stevens,  
Ernie Stevens III, Lisa Summers, Jennifer Webster

Not Present: Kirby Metoxen

### 5. Enter E-Poll results into the record in accordance with OBC SOP entitled Conducting Electronic Voting:

Sponsor: Lisa Summers, Secretary

#### a. Approved the Husch Blackwell LLP contract – file # 2017-1435 (4:30:00)

Requestor: Jo Anne House, Chief Counsel

Motion by Lisa Summers to enter the E-Poll results into the record for the approved Husch Blackwell LLP. Contract – file # 2017-1435; and to move this item into Open Session, seconded by Trish King

Motion by . Motion carried unanimously:

Ayes: Daniel Guzman King, David P. Jordan, Trish King, Brandon Stevens,  
Ernie Stevens III, Lisa Summers, Jennifer Webster

Not Present: Kirby Metoxen

***DRAFT*****XII. ADJOURN**

Motion by David P. Jordan to adjourn at 2:15 p.m. on December 14, 2017, seconded by Brandon Stevens. Motion carried unanimously:

Ayes: Daniel Guzman King, David P. Jordan, Trish King, Brandon Stevens,  
Ernie Stevens III, Lisa Summers, Jennifer Webster

Not Present: Kirby Metoxen

Minutes prepared by Heather Heuer, Information Management Specialist  
Minutes approved as presented on \_\_\_\_\_.

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Lisa Summers, Tribal Secretary  
ONEIDA BUSINESS COMMITTEE

**Oneida Business Committee Agenda Request****1. Meeting Date Requested:** 12 / 27 / 17**2. General Information:**Session: ☒ Open ☐ Executive - See instructions for the applicable laws, then choose one:Agenda Header: ☐ Accept as Information only☒ Action - please describe:**3. Supporting Materials**☐ Report ☒ Resolution ☐ Contract☒ Other:1. 3. 2. 4. ☐ Business Committee signature required**4. Budget Information**☐ Budgeted - Tribal Contribution ☐ Budgeted - Grant Funded ☐ Unbudgeted**5. Submission**Authorized Sponsor / Liaison: 

Primary Requestor/Submitter:

Additional Requestor:

Additional Requestor:



## Oneida Business Committee Agenda Request

### 6. Cover Memo:

Describe the purpose, background/history, and action requested:

Oneida Retail is requesting the Oneida Business Committee to approve the attached resolution to limit the number of gallons Tribal Members may purchase with the Gas Tax Exempt to 30 gallons per transaction as identified in the December 1, 2016 Retail Open Rewards Program Audit.

- 1) Save a copy of this form for your records.
- 2) Print this form as a \*.pdf OR print and scan this form in as \*.pdf.
- 3) E-mail this form and all supporting materials in a **SINGLE** \*.pdf file to: [BC\\_Agenda\\_Requests@oneidanation.org](mailto:BC_Agenda_Requests@oneidanation.org)

**BC Resolution \_\_\_\_\_***Amending Resolution BC-01-14-09-F*

**WHEREAS,** the Oneida Nation is a federally recognized Indian government and a treaty tribe recognized by the laws of the United States of America; and

**WHEREAS,** the Oneida General Tribal Council is the governing body of the Oneida Nation; and

**WHEREAS,** the Oneida Business Committee has been delegated the authority of Article IV, Section 1, of the Oneida Tribal Constitution by the Oneida General Tribal Council; and

**WHEREAS,** the Oneida Business Committee adopted resolution 01-14-09-F on January 14, 2009 in order to require Oneida Retail, currently known as Oneida Retail Enterprise, to apply the motor vehicle fuel tax exemption to all Oneida Tribal Members, regardless of residence; and

**WHEREAS,** in order to be eligible for the motor vehicle fuel tax exemption the resolution required Tribal Members to complete a motor vehicle fuel tax exemption application on an annual basis and to provide a valid Tribal ID card at the point of purchase; and

**WHEREAS,** Oneida Tribal Members receive an additional benefit that is not afforded to non-Tribal Oneida Retail Enterprise customers because when the Open Road Rewards Program is accessed through the Open Road Rewards card there is a maximum purchase of twenty (20) gallons of fuel in a single transaction, and there is no limit on Tribal Members accessing the rewards programs through use of their Tribal ID cards;

**WHEREAS,** without a limit on the maximum fuel purchase for Tribal Members, Tribal Members are able to apply Open Road Rewards to an unlimited number of gallons of fuel where the program offered through the vendor specifically places a maximum purchase of twenty (20) gallons of fuel in a single transaction; and

**WHEREAS,** allowing Tribal Members to apply Open Road Rewards to an unlimited number of gallons of fuel is unduly burdensome on the vendor, however, the Oneida Business Committee recognizes that Tribal Members should receive an greater advantage than a non-Tribal Oneida Retail Enterprise customer; and

**NOW THEREFORE BE IT RESOLVED,** that in addition to the requirements contained in resolution BC-01-14-09-F, effective February 1, 2018, Oneida Retail Enterprise shall honor the motor vehicle fuel tax exemption for Tribal members for a maximum motor vehicle fuel purchase of thirty (30) gallons per transaction.



Oneida Nation  
Oneida Business Committee  
Legislative Operating Committee  
PO Box 365 • Oneida, WI 54155-0365  
[Oneida-nsn.gov](http://Oneida-nsn.gov)



### **Statement of Effect**

#### *Amending Resolution BC-01-14-09-F (Motor Vehicle Fuel Tax Exemption)*

The resolution amends Oneida Business Committee Resolution BC-01-14-09-F titled 'Motor vehicle fuel tax exemption for all Oneida Tribal members.'

*Submitted by: Clorissa Santiago, Staff Attorney, Legislative Reference Office*

*Date: December 7, 2017*

### ***Analysis by the Legislative Reference Office***

Oneida Business Committee adopted resolution BC-01-14-09-F on January 14, 2009 in order to require Oneida Retail, currently known as Oneida Retail Enterprise, to apply the motor vehicle fuel tax exemption to all Oneida Tribal members, regardless of residence as long as the Oneida Tribal member completes a motor vehicle fuel tax exemption application on an annual basis and provides a valid Tribal ID card at the point of purchase.

This resolution amends resolution BC-01-14-09-F by stating that the motor vehicle fuel tax exemption for Tribal members will be honored by Oneida Retail Enterprise for a maximum motor vehicle fuel purchase of thirty (30) gallons per transaction.

### ***Conclusion***

Adoption of this resolution would not conflict with any of the Nation's laws.



A good mind. A good heart. A strong fire.

# ONEIDA NATION COMMUNICATION PLAN

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ONEIDA RETAIL GAS TAX PROGRAM

# COMMUNICATION PLAN

## SUBJECT

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### SUMMARY AND PURPOSE

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The Oneida Retail Division is communicating a change in their gas tax program that will improve alignment with the current rewards program and tribal ID for fuel tax exemption by limiting the amount of gas per customer/per transaction. The maximum amount of gallons purchased in one transaction will be 30 gallons.

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### GOALS AND OBJECTIVES

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The goal of this plan is to communicate the change in the gas tax program to the customers that will facilitate a smooth transition from unlimited gallons purchased using a rewards card or tribal ID for fuel tax exemption to a limited number of gallons purchased using either card. Additionally we expect to educate the staff in each location in order to share the message of the change in a positive and supportive manner.

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### AUDIENCE

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Oneida Retail Staff and customers purchasing more than 30 gallons of fuel are the primary audience for the message. The Oneida Retail customers who purchase less than 30 gallons in any transaction will be our secondary audience.

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### MESSAGE

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In order to improve the program for the Oneida Nation, Oneida Tribal Members and Community users we are making a change to the number of gallons members may purchase per transaction. When making a purchase using an Oneida Tribal ID (for Gas Tax Exemption) there will be a maximum fuel gallon purchase of 30 gallons per transaction.

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### COMMUNICATION TOOLS

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IT notification: Email and verbal communication to the supplier to adjust gallon limit.

Internal Staff: Staff Meeting, Email copy with identifying points of change and why, Internal Associate Posting, New Resolution print out, Social Media

Internal Oneida Employee and customer: This Week in Oneida, Update Oneida, Kaliwisaks, Instore posting, Instore bag stuffer week prior to change, Social Media

External Oneida Tribal Member: Kaliwisaks, Personal Direct Mail, POP in store, Instore bag stuffer week prior to change, Social Media



External Oneida Community: Kaliwisaks, POP in store, Instore bag stuffer week prior to change, Social Media

External Consumer: POP in Store, Direct Mail only to those customers purchasing more than 25 gallons in one transaction.

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**WHEN THE MESSAGE IS COMMUNICATED**

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Tentative Dates:

<b>Dec</b>	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25 Comm to staff on rqst 4 change	26	27 BC approval	28 Comm to staff on approval	29 Internal Posting, Notify Supplier	30
31	<b>Jan</b> 1	2	3 Kaliwisaks discussion points	4	5	6
7	8 Update Oneida	9 Direct Mail	10 POP In store	11	12	13 Social Media Comm
14 This week in Oneida	15	16	17	18 Comm to staff Reminder	19	20
21	22 Update Oneida	23	24 Social Media Comm	25	26	27
28 Update Oneida	29	30	31	<b>Feb</b> 1 Implement ation DAY POP, New Resolution	2 New In Store POP	3 Kaliwisaks article

4	5	6	7	8	9	10
11 Customer Appreciati on Week	12 Customer Appreciati on Week	13 Customer Appreciati on Week	14 Customer Appreciati on Week	15 Customer Appreciati on Week	16 Customer Appreciati on Week	17 Customer Appreciati on Week

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#### EXECUTION AND IMPLEMENTATION

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Oneida Retail Management is responsible to finalize the message and direct the implementation of the communication plan.

The request will be brought to the Oneida Business Committee by Retail Management on December 13.

If approved, the direct mail piece will be developed by Retail Management.

The change will be shared with retail staff at meeting during the month of December.

Mail piece will be delivered by January 2.

Notices will be posted at POS stations at retail outlets by January 3.

Significant Dates are noted "When the Message is Communicated"

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#### DEFINITIONS

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Email Copy with identifying points: Direct email to managers to be shared with staff. Email contains potential questions and answers related to why the change.

Internal Associate Posting: Posting with

Internal Associate Posting: Consists of a IT notification: Email and verbal communication to the supplier to adjust gallon limit

Internal Staff: Staff Meeting, Email copy with identifying points of change and why, Internal Associate Posting, New Resolution print out, Social Media

Internal Oneida Employee and customer: This Week in Oneida, Update Oneida, Kaliwisaks, Instore posting, Instore bag stuffer, Social Media

External Oneida Tribal Member: Kaliwisaks, Personal Direct Mail, POP in store, Instore bag stuffer, Social Media



**Michele M. Duxtator**

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**From:** Angela J. Parks  
**Sent:** Monday, December 11, 2017 2:57 PM  
**To:** Michele M. Duxtator  
**Cc:** Sarah M. White; Kathleen E. King  
**Subject:** Kali Article Regarding Gallon Limit

**Kali Article for GALLON LIMIT****Gallon Limit USING DISCOUNTS at Retail Locations**

By Angela Parks

February 1, 2018, the Oneida Retail locations, Oneida Casino Travel Center, Oneida One Stops and the newest Oneida Four Paths will implement a maximum number of gallons a customer may purchase in order to receive Open Road Reward discounts. The Open Road Reward discounts are those discounts a customer receives when purchasing products inside the store that offer a cents off per gallon of fuel after purchase. The GAS TAX exemption discount (Oneida Tribal Members receive this benefit when making fuel purchases) is coupled with the Open Road Reward discount. As of 2/1/18 the maximum number of gallons that the Tribal Member may purchase using their Tribal ID (Tribal ID acts as the Open Road Rewards Card) will be 30 Gallons.

This new maximum purchase doesn't mean Tribal Members can't apply GAS TAX exemption to any gallon purchase over 30 gallons, it means that every purchase with any type of discount will be applied to 30 gallons only. In order to obtain an additional discount on fuel purchases the user will need to hang up the pump, pay for their 30 gallons and then purchase the remaining gallons the customer wants to buy.

Oneida Tribal Members always have the benefit to exercise their right to purchase fuel at \$.30 below the price at the fuel pump. This new process will be put in place in order to stop the current abuse occurring when a customer purchases more than 30 gallons. Although the new maximum purchase of 30 gallons affects a small amount of customers, Oneida Retail expects the benefits of the limit to come back two fold which is deterrence of the abuse from happening and the additional revenues not necessary to expend for misuse. Any Fuel purchase made on or after 2/1/17 will only allow a "discount" (both Open Road Rewards or Fuel) for any amount of fuel purchase up to 30 gallons.

If you are asking how the abuse occurs, it could be intentional or not intentional but regardless Oneida Retail had to address the outcome. The discount allowed on fuel purchases per gallon is partially funded by the Vendor whose products are purchased to obtain the additional cents off. The vendor only reimburses the retailer for the cents off up to 20 gallons (Open Roads Reward obligation only.) Oneida Retail has been funding the additional gallons purchased even when that gallon purchase is more than 50 gallons at a time. When a customer makes a purchase of more than 20 gallons, the additional discount (that is not GAS TAX) allowed to the customer turns into an expense to Oneida Retail. The Enterprise can no longer take this expense that cuts into revenue generated for the entire organization.

Angela Parks

Oneida Nation

Oneida Retail | Advertising & Marketing | 920.713.8523

[www.oneidanation.org](http://www.oneidanation.org)



**Oneida Business Committee Agenda Request****1. Meeting Date Requested:** 12 / 27 / 17**2. General Information:**Session: ☒ Open ☐ Executive - See instructions for the applicable laws, then choose one:Agenda Header: ☐ Accept as Information only☒ Action - please describe:**3. Supporting Materials**☐ Report ☐ Resolution ☐ Contract☒ Other:1. 3. 2. 4. ☐ Business Committee signature required**4. Budget Information**☐ Budgeted - Tribal Contribution☐ Budgeted - Grant Funded☐ Unbudgeted**5. Submission**Authorized Sponsor / Liaison: Primary Requestor/Submitter: Your Name, Title / Dept. or Tribal Member

Additional Requestor:

Name, Title / Dept.

Additional Requestor:

Name, Title / Dept.



Oneida Nation  
 Oneida Business Committee  
 Legislative Operating Committee  
 PO Box 365 • Oneida, WI 54155-0365  
[Oneida-nsn.gov](http://Oneida-nsn.gov)



## LEGISLATIVE OPERATING COMMITTEE MEETING MINUTES

Business Committee Conference Room-2<sup>nd</sup> Floor Norbert Hill Center

December 06, 2017

9:00 a.m.

**Present:** David P. Jordan, Kirby Metoxen, Ernest Stevens III, Jennifer Webster, Daniel Guzman King

**Others Present:** Clorissa Santiago, Jen Falck, Lee Cornelius, Rae Skenandore, Cathy Bachhuber, Robert Collins, Krystal John, Bonnie Pigman, Rosa Laster, Allen King Sr.

### I. Call to Order and Approval of the Agenda

Motion by Jennifer Webster to approve the agenda; seconded by Daniel Guzman King. Motion carried unanimously.

### II. Minutes to be approved

Motion by Kirby Metoxen to approve the November 15, 2017 LOC minutes and forward to the Oneida Business Committee for approval; seconded by Ernest Stevens III. Motion carried unanimously.

### III. Current Business

#### 1. GTC Meetings Law (1:05 – 2:35)

Motion by Jennifer Webster to approve the GTC Meeting Law status update for the January 28, 2018 GTC Annual Meeting with one addition; add a web link to the update so that readers can access the full GTC Meetings Law Survey Report; including the Facebook, Oneida Nation Page, LOC Page, and Oneida Register and forward to the Secretary's Office to be included in the meeting packet; seconded by Ernest Stevens III. Motion carried unanimously.

#### 2. Landlord-Tenant Amendments (2:36 – 3:12)

Motion by Daniel Guzman King to approve the adoption packet and forward to the Business Committee for consideration; seconded by Ernest Stevens III. Motion carried unanimously.

#### 3. Real Property Amendments (3:15 – 3:56)

Motion by Daniel Guzman King to approve the public meeting packet and forward to the Real Property Amendments to a public meeting to be held on January 11, 2018 and forward to the Finance Office for a fiscal analysis to be completed by January 10, 2018; seconded by Ernest Stevens III. Motion carried unanimously.

#### 4. Petition: Dodge- Law Firm (3:57 -4:33 )

Motion by Kirby Metoxen to approve the Petition: Dodge- Law Firm for GTC legislative analysis and forward to the Business Committee; seconded by Daniel Guzman King. Motion carried unanimously.

**5. Petition: G. Powless- Banishment Law Resolution (4:35 – 5:24)**

Motion by Jennifer Webster to approve the Petition: G. Powless- Banishment Law Resolution legislative analysis and forward to the Business Committee for consideration; seconded by Kirby Metoxen. Motion carried unanimously.

**IV. New Submissions****1. Work Visas (5:28 – 7:23)**

Motion by Ernest Stevens III to add to the active files list as a low priority and assign Daniel Guzman King as the sponsor; seconded by Jennifer Webster. Motion carried unanimously.

**2. Uniform Commercial Code and Business Organizations (7:25 – 10:05)**

Motion by Ernest Stevens III to add Uniform Commercial Code to the active files list as a medium priority and assign Ernest Stevens III and Daniel Guzman King as co-sponsors; seconded by Jennifer Webster. Motion carried unanimously.

Motion by Daniel Guzman King to add Business Organizations to the active files list as a medium priority and Ernest Stevens III and Daniel Guzman King as co-sponsors; seconded by. Motion carried unanimously

Motion by Ernest Stevens III to remove Corporate Law, Secured Transactions Law, and Nonprofit Incorporation Law from the active files list; seconded by Jennifer Webster. Motion carried unanimously

**3. Election Law Amendments (10:08 – 13:52)**

Motion by Kirby Metoxen to add Election Law Amendments to the active files list as a high priority and assign Jennifer Webster as sponsor; seconded by Daniel Guzman King. Motion carried unanimously

Motion by Jennifer Webster to direct the LRO Director to send a memo to the Secretary's Office updating her on this action; seconded Kirby Metoxen. Motion carried unanimously

**V. Additions****VI. Administrative Updates****1. Membership Ordinance Rule #1 – Enrollment (13:56 -15:25 )**

Motion by Jennifer Webster to certify this rule and forward to the Business Committee for consideration; seconded by Kirby Metoxen. Motion carried unanimously.

**VII. Executive Session****VIII. Adjourn**

Motion by Ernest Stevens III to adjourn the December 06, 2017 Legislative Operating Committee meeting at 9:15 a.m.; seconded by Daniel Guzman King. Motion carried unanimously.

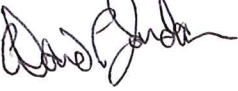
**Oneida Business Committee Agenda Request****1. Meeting Date Requested:** 12 / 27 / 17**2. General Information:**Session: ☒ Open ☐ Executive - See instructions for the applicable laws, then choose one:Agenda Header: ☐ Accept as Information only☒ Action - please describe:**3. Supporting Materials**☐ Report ☐ Resolution ☐ Contract☒ Other:1. 3. 2. 4. ☐ Business Committee signature required**4. Budget Information**☐ Budgeted - Tribal Contribution☐ Budgeted - Grant Funded☐ Unbudgeted**5. Submission**Authorized Sponsor / Liaison: Primary Requestor/Submitter:   
Your Name, Title / Dept. or Tribal MemberAdditional Requestor:   
Name, Title / Dept.Additional Requestor:   
Name, Title / Dept.





Oneida Nation  
Oneida Business Committee  
Legislative Operating Committee  
PO Box 365 • Oneida, WI 54155-0365  
[Oneida-nsn.gov](http://Oneida-nsn.gov)



TO: Oneida Business Committee  
FROM: David P. Jordan, LOC Chairman   
DATE: December 27, 2017  
RE: Emergency Promulgation of Domestic Animals law Rule No. 1- Licensing Fees, Fines and Penalties

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The Legislative Operating Committee (LOC) has reviewed the request for emergency promulgation of the Domestic Animals law Rule No. 1- Licensing Fees, Fines and Penalties (“the Rule”) provided by the Environmental Health and Safety Division and the Environmental Resource Board.

The Administrative Rulemaking law allows for the promulgation of emergency rules when an emergency situation exists that requires the enactment or amendment of a rule for the immediate preservation of the public health, safety, or general welfare of the Reservation population; and the enactment or amendment is required sooner than would be possible under the normal rulemaking procedures. *[see Administrative Rulemaking law section 106.10-1]*.

The Environmental Health and Safety Division and the Environmental Resource Board are requesting the emergency promulgation of the Rule to preserve the public health, safety, and/or general welfare of the Reservation population and enactment is required sooner than would be possible under the normal rulemaking process. The new Domestic Animals law goes into effect on January 1, 2018, but does not include a formal fee schedule that addresses all newly required licensing fees, fines, and penalties. The Environmental Health and Safety Division and the Environmental Resource Board will require a fee schedule to continue the pet licensing program, which serves as a rabies control mechanism, in addition to continuing to address animal problems, including dangerous and vicious animals, through the use of fines as a penalty.

The Environmental Health and Safety Division and the Environmental Resource Board have provided the Legislative Operating Committee the proposed emergency rule, justification for the emergency promulgation of the rule, and the summary report as required by the Administrative Rulemaking law. *[see Administrative Rulemaking law section 106.10-2]*.

On December 20, 2017, the LOC accepted this rule as an emergency and agreed to forward it to the Oneida Business Committee to consider adoption on an emergency basis on December 27, 2017.

**Requested Action:**

Consider adoption of the Domestic Animals Law Emergency Rule #1- Licensing, Fees, Fines, and Penalties



## Title 3. Health and Public Safety – Chapter 304

### DOMESTIC ANIMALS

#### Rule #1 – Emergency Rule: LICENSING FEES, FINES AND PENALTIES

- 1.1 Purpose and Authority
- 1.2 Adoption, Amendment and Repeal
- 1.3 Definitions
- 1.4 Licensing and Permit Fee Schedule
- 1.5 Fines and Penalty Schedule

##### 1.1 Purpose and Authority

1.1-1. *Purpose.* The purpose of this rule is to codify the existing licensing fee schedule and establish an updated fine and penalty schedule.

1.1-2. *Authority.* The Domestic Animals law delegates joint rulemaking authority to the Environmental Health and Safety Division and the Environmental Resource Board pursuant to the Administrative Rulemaking law.

##### 1.2. Adoption, Amendment and Repeal

1.2-1. This rule was adopted by the Environmental Health and Safety Division and the Environmental Resource Board in accordance with the procedures of the Administrative Rulemaking law.

1.2-2. This rule may be amended or repealed by the Environmental Health and Safety Division and the Environmental Resource Board pursuant to the procedures set out in the Administrative Rulemaking law.

1.2-3. Should a provision of this rule or the application thereof to any person or circumstances be held as invalid, such invalidity shall not affect other provisions of this rule which are considered to have legal force without the invalid portions.

1.2-4. In the event of a conflict between a provision of this rule and a provision of another rule, internal policy, procedure, or other regulation; the provisions of this rule shall control.

1.2-5. This rule supersedes all prior rules, regulations, internal policies or other requirements relating to licensing fees, fines and penalties, and citations issued pursuant to the Domestic Animals law.

##### 1.3. Definitions

1.3-1. This section shall govern the definitions of words and phrases used within this rule. All words not defined herein shall be used in their ordinary and everyday sense.

- (a) "Citation" means a form of the Oneida Nation Citation that conforms to this rule and is approved for use by the Environmental Resources Board,
- (b) "Conservation Officer", "Conservation Warden", or "Warden" may be used interchangeably and means a Conservation Warden with the Oneida Conservation Department.



- (c) "Law Enforcement Officer" means a Law Enforcement Officer with the Oneida Police Department.

**1.4. Licensing and Permit Fee Schedule**

1.4-1. Licenses and Permits fees required by the Domestic Animals law are incorporated in this rule as an attachment.

**1.5. Fines and Penalty Schedule.** Violations of the Domestic Animals law may result in the issuance of a citation by a law enforcement or conservation officer. A citation may include any or all the fines/penalties authorized in the Domestic Animals law and/or set forth in this rule; The Fines and Penalty Schedule is incorporated in this rule as an attachment.

*End.*

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Original effective date: [add effective date established by authorized entity] (Certified by LOC on )

LICENSING/PERMIT FEE SCHEDULE							
License/Permit Type		Fee (per animal, unless stated otherwise)		License Period	Location to obtain Permit/License		
Cat License		\$5 if spayed/neutered; or \$10		January 1-December 31	Oneida Conservation		
Dog License		\$5 if spayed/neutered; or \$10		January 1-December 31	Oneida Conservation		
Exotic Animal Permit		\$10 (all exotics)		January 1-December 31	Oneida Conservation		
Hen Permit		\$10 (all hens)		January 1-December 31	Oneida Conservation		
DOMESTIC ANIMAL FINE AND PENALTY SCHEDULE							
Violation	Reference	1st Offense	2nd Offense	3rd Offense and up	Must Appear	Restitution Possible	Other Possible Penalty*
DOG/CAT REQUIREMENTS							
No required license	304.6-1	\$25	\$50	\$100	N		Seize/Impound**
Improperly/no attached license	304.6-1(b)	\$25	\$50	\$100	N		Seize/Impound
No current rabies vaccine	304.6-2	\$250	\$700	\$750	N		Seize/Impound
Failure to obey district quarantine	304.6-3	\$500	\$750	\$1,000	Y		Seize/Impound
Animal running at large	304.6-4	\$150	\$500	\$750	N		Seize/impound
Nuisance animal	304.6-4	\$150	\$500	\$750	Y		Seize/impound/Costs
Exceeding limit of allowed animals (per animal)	304.6-5	\$25 ea.	\$50 ea.	\$100 ea.	y		Seize/Impound
TREATMENT OF ANIMALS							
Failure to provide food/water	304.7-1	\$500	\$750	\$1,000	Y		Seize/Impound
Failure to comply with shelter standards	304.7-2(a) or (b)	\$150	\$500	\$750	Y		Seize/Impound
Failure to meet enclosure space standards	304.7-1(c)	\$150	\$500	\$750	Y		Seize/Impound
Failure to comply with sanitation standards	304.7-1(d)	\$150	\$500	\$750	Y		Seize/Impound
Mistreatment of animals	304.7-4	\$500	\$750	\$1,000	Y		Seize/Impound
PROHIBITED ANIMALS							
Keep/Release prohibited or exotic animal	304.8-1 or 2	\$500	\$750	\$1,000	Y		Seize/Impound
Possessing prohibited or exotic animal without required permit	304.8-3	\$150	\$500	\$750	N		Seize/Impound/Costs
Failure to provide notice of release/escape	304.8-5	\$500	\$750	\$1,000	Y		Seize/Impound
LIVESTOCK							
Keeping livestock with no conditional use permit	304.9-1	\$100	\$200	\$300	N		Seize/Impound
Violate livestock lot requirements	304.9-1	\$150	\$500	\$750	N		Seize/Impound
Livestock at large	304.9-2	\$150	\$500	\$750	N	Y	Seize/Impound
Keeping hens without required permit	304.9-3	\$100	\$200	\$300	N		Seize/Impound
Prohibited keeping of rooster(s)	304.9-3	\$150	\$500	\$750	Y		Seize/Impound
Keeping hen(s) in prohibited manner	304.9-3(a)	\$100	\$200	\$300	Y		Seize/Impound
Nuisance hen(s)	304.9-3(b)	\$150	\$500	\$750	Y		Seize/Impound
DANGEROUS ANIMALS							
Harboring a Dangerous Animal	304.10-1 or 2	\$500	\$1,000	\$2,000	Y	Y	Seize/Impound/Declaration of Dangerousness
Failure to post required dangerous animal sign(s)	304.10-2(c)	\$150	\$500	\$750	Y		Seize/Impound
Failure to spay/neuter required animal	304.10-2(d)	\$150	\$500	\$750	Y		Seize/Impound
Failure to provide/ provide proof of required liability insurance	304.10-2(e)	\$150	\$500	\$750	Y		Seize/Impound
Failure to notify of insurance policy cancelation	304.10-2(e)	\$150	\$500	\$750	Y		Seize/Impound

Failure to microchip required animal	304.10-2(f)	\$150	\$500	\$750	Y		Seize/Impound
Failure to comply with ongoing notification requirements	304.10-2(g)	\$150	\$500	\$750	Y		Seize/Impound
Bringing/Keeping a vicious animal	304.10-3	\$750	\$1,500	\$2,500	Y	Y	Seize/Impound/Declaration of Viciousness/ Destruction/Costs
Failure to provide required proof of destruction	304.10-3(b)(3)	\$150	\$500	\$750	Y		Seize/Impound/Declaration of Viciousness/ Destruction/Costs
Failure to notify police of animal bite	304.10-4(a)	\$150	\$500	\$750	N		
	304.10-4(a)	\$500	\$750	\$1,000	Y		Seize/Impound/Declaration of Viciousness/ Destruction/Costs
LIABILITY FOR DAMAGE(S)							
Damage caused by animal	304.11-1	\$100	\$200	\$300	Y	y	Seize/Impound/Liability for damage up to 2x amount

\*Criminal charges/referrals may be appropriate in certain cases and is not prohibited

\*\*Seize/Impound may include forfeiture and destruction in certain cases. Owners are responsible for impound costs/fees.

## **Summary Report for Domestic Animals, Rule #1- Emergency Rule: Licensing Fees; Fines and Penalties**

Original effective date: 01/01/2018

Amendment effective date: 01/01/2018

**Name of Rule:** Domestic Animals, Rule #1- Emergency Rule: Licensing Fees; Fines and Penalties

**Name of law being interpreted:** Domestic Animals rule

**Rule Number:** #1

**Other Laws or Rules that may be affected:** None

**Brief Summary of the proposed rule:** The proposed emergency rule incorporates the current licensing fees into a formal schedule as well as updates the fine and penalty schedule. Although licensing fees existed, additional licensing/permits were granted by the Domestic Animals law effective 01/01/18. Additionally, the fine and penalty schedule required updating to reflect the Domestic Animals law effective 01/01/18

**Statement of Effect:** Not required for emergency promulgation.

**Financial Analysis:** This emergency rule creates no anticipated fiscal impact. The Oneida Judiciary, Environmental Resources Board (ERB), Oneida Police Department, and Oneida Conservation provided responses to this effect.

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**Note:** *In addition- the agency must send a written request to each entity which may be affected by the rule- asking that they provide information about how the rule would financially affect them. The agency must include each entity's response in the financial analysis. If the agency does not receive a response within 10 business days after the request is made, the financial analysis can note which entities did not provide a response.*



**Kelly M. McAndrews**

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**From:** Denice E. Beans  
**Sent:** Thursday, December 14, 2017 1:47 PM  
**To:** Kelly M. McAndrews; Eric H. Boulanger; Kristina A. Danforth; Shad L. Webster; Terry J. Metoxen; Harvey J. Kosowski; Eugene A. Schubert; Chad A. Wilson  
**Cc:** Richard G. Vanboxtel  
**Subject:** RE: Plan D

There is no financial impact to the Judiciary if the emergency rule is in place.

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**From:** Kelly M. McAndrews  
**Sent:** Thursday, December 14, 2017 1:40 PM  
**To:** Eric H. Boulanger; Denice E. Beans; Kristina A. Danforth; Shad L. Webster; Terry J. Metoxen; Harvey J. Kosowski; Eugene A. Schubert; Chad A. Wilson  
**Cc:** Richard G. Vanboxtel  
**Subject:** FW: Plan D  
**Importance:** High

A second thing, just for. Please review and confirm that there is no financial impact. Because this is an emergency rule I need your response ASAP. I think any fiscal effect would have been under the Domestic Animals law, rather than this Emergency Rule but I need you to confirm this is correct.

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**From:** Kelly M. McAndrews  
**Sent:** Thursday, December 14, 2017 1:37 PM  
**To:** Eugene A. Schubert; Chad A. Wilson; Clorissa N. Santiago; Jennifer A. Falck  
**Cc:** Richard G. Vanboxtel; Eric H. Boulanger; Shad L. Webster; Terry J. Metoxen; Harvey J. Kosowski; Denice E. Beans; Kristina A. Danforth  
**Subject:** Plan D  
**Importance:** High

After much back and forth about how to proceed with the transition of various laws to the Judiciary, we are now on to "Plan D". Plan D is basically creating a barebones emergency rule with the licensing and fine/penalty schedule pursuant to the Domestic Animals law. Please review. I think there should be no issue with approving this on an emergency basis.

**Kelly M. McAndrews**

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**From:** Eugene A. Schubert  
**Sent:** Thursday, December 14, 2017 2:01 PM  
**To:** Kelly M. McAndrews  
**Cc:** Chad A. Wilson  
**Subject:** RE: Plan D

There is no financial impact to the ERB from the emergency rule.

Thanks,  
Gene Schubert

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**From:** Kelly M. McAndrews  
**Sent:** Thursday, December 14, 2017 1:40 PM  
**To:** Eric H. Boulanger; Denice E. Beans; Kristina A. Danforth; Shad L. Webster; Terry J. Metoxen; Harvey J. Kosowski; Eugene A. Schubert; Chad A. Wilson  
**Cc:** Richard G. Vanboxtel  
**Subject:** FW: Plan D  
**Importance:** High

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**To:** Eugene A. Schubert; Chad A. Wilson; Clorissa N. Santiago; Jennifer A. Falck  
**Cc:** Richard G. Vanboxtel; Eric H. Boulanger; Shad L. Webster; Terry J. Metoxen; Harvey J. Kosowski; Denice E. Beans; Kristina A. Danforth  
**Subject:** Plan D  
**Importance:** High

After much back and forth about how to proceed with the transition of various laws to the Judiciary, we are now on to "Plan D". Plan D is basically creating a barebones emergency rule with the licensing and fine/penalty schedule pursuant to the Domestic Animals law. Please review. I think there should be no issue with approving this on an emergency basis.

**Kelly M. McAndrews**

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**From:** Eric H. Boulanger  
**Sent:** Thursday, December 14, 2017 2:30 PM  
**To:** Kelly M. McAndrews  
**Subject:** RE: Plan D

I do not foresee any additional financial burden to the Oneida Police department or the conversation department. This emergency rule does not expand our current duties or responsibilities. Thanks Kelly, it looks great.

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**From:** Kelly M. McAndrews  
**Sent:** Thursday, December 14, 2017 1:40 PM  
**To:** Eric H. Boulanger; Denice E. Beans; Kristina A. Danforth; Shad L. Webster; Terry J. Metoxen; Harvey J. Kosowski; Eugene A. Schubert; Chad A. Wilson  
**Cc:** Richard G. Vanboxtel  
**Subject:** FW: Plan D  
**Importance:** High

A second thing, just for. Please review and confirm that there is no financial impact. Because this is an emergency rule I need your response ASAP. I think any fiscal effect would have been under the Domestic Animals law, rather than this Emergency Rule but I need you to confirm this is correct.

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**Sent:** Thursday, December 14, 2017 1:37 PM  
**To:** Eugene A. Schubert; Chad A. Wilson; Clorissa N. Santiago; Jennifer A. Falck  
**Cc:** Richard G. Vanboxtel; Eric H. Boulanger; Shad L. Webster; Terry J. Metoxen; Harvey J. Kosowski; Denice E. Beans; Kristina A. Danforth  
**Subject:** Plan D  
**Importance:** High

After much back and forth about how to proceed with the transition of various laws to the Judiciary, we are now on to "Plan D". Plan D is basically creating a barebones emergency rule with the licensing and fine/penalty schedule pursuant to the Domestic Animals law. Please review. I think there should be no issue with approving this on an emergency basis.



**ENVIRONMENTAL RESOURCE BOARD MEETING****Ridgeview Plaza, Suite 4**

December 14, 2017 – 6:00 p.m.

**ATTENDANCE**

ERB MEMBERS: Ted Hawk, Al Manders, Gerald Jordan, Richard Baird,  
Tom Oudenhoven, Isaiah Skenandore

STAFF: Shad Webster, Laura Manthe, Chad Wilson, Gene Schubert

**APPROVAL OF MINUTES**

Meeting called to order at 6:00 pm. Motion to approve amended agenda by Ted Hawk, seconded by Gerald Jordan, motion passes. Motion to approve the minutes of 11/2/17 by Gerald Jordan, seconded by Tom Oudenhoven, motion passes.

**OLD BUSINESS**

1. Conservation Issues
  - a. Sandpit – Safety concerns over target shooting occurring at the Former Chester Smith property. Maps of the property were reviewed as well as a plan of action and correspondence to Julie Barton regarding her concerns. Possible remedies include limiting to bow hunting, control of point of access, and other details described as “phase 1”. The ERB needs to review the status of the property as a natural area. ERB staff will work with Land Commission to review designation of the property and review the process for Land Commission notifying ERB on new natural areas. The land would be limited access at this time if designated as a natural area according to the Public Use of Tribal Lands law.
  - b. Hunting Season Totals - A handout of hunting season totals was distributed with 964 sportsman’s permits issued. Non-member harvest is minimal but not exactly accounted. 150 contacts between wardens and hunters occurred. There was no damage and no injuries recorded. Conservation developed a short educational video to present on the hunting season results.
  - c. Migratory bird information submitted to U.S. F&WS was reviewed.
2. Hearing Transition to Judiciary

Chad included a memo submitted 12/5/17 to the OBC as part of the recommended reporting on the transition. The new citation has been printed. Domestic Animals Ordinance and Public Use of Tribal Lands law need fine schedules. Chad has been coordinating meetings with LRO, Judiciary, Law, OPD and Conservation to facilitate transition. Motion to approve emergency rule and schedule by Tom Oudenhoven,

seconded by Richard Baird. Motion fails 2 votes to 4. Further discussion on issues with some fines and need to pass a fine schedule or no fines for citations can be issued once new laws takes effect on 1/1/18. Motion by Tom Oudenhoven to approve emergency rule and schedule for the Domestic Animals Ordinance, seconded by Richard Baird. Motion passes 5 votes to 1. Motion to approve citation schedule for Public Use of Tribal Lands law by Richard Baird, seconded by Gerald Jordan, motion passes.

3. Tribal Identification Card

Chad discussed issues regarding the Tribal Identification Card/Land Use card and referencing an email from 11/28/17 by Robert Collins. Issues include expiration length, fees, and determination of member's status. Currently there is not good awareness in the community about the Land Use ID and more discussion/outreach needs to occur before taking issue to LRO.

## **NEW BUSINESS**

1. Schedule of Fine (DOA and PUTL)

The emergency rule and approval of fine schedule for the Domestic Animals Ordinance and the approval of the updated fine schedule for the Public Use of Tribal Lands law were approved under #2 of New Business.

2. ERB Annual Report

Motion by Tom Oudenhoven to approve the ERB Annual Report which will part of the GTC packet for 1/28/18. Seconded by Richard Baird, motion passes.

3. Hearings – 12/21

2 citations will be held and officers will be Minnie Garvey, Al Manders, and Ted Hawk with Gerald Jordan as alternate.

## **ADJOURNMENT**

Motion to adjourn at 7:52 pm by Gerald Jordan, seconded by Tom Oudenhoven, motion passes.

**Oneida Business Committee Agenda Request****1. Meeting Date Requested:** 12 / 27 / 17**2. General Information:**Session: ☒ Open ☐ Executive - See instructions for the applicable laws, then choose one:Agenda Header: ☐ Accept as Information only☒ Action - please describe:**3. Supporting Materials**☒ Report ☐ Resolution ☐ Contract☐ Other:1. 3. 2. 4. ☐ Business Committee signature required**4. Budget Information**☐ Budgeted - Tribal Contribution☐ Budgeted - Grant Funded☐ Unbudgeted**5. Submission**Authorized Sponsor / Liaison: Primary Requestor/Submitter: Jennifer Falck, LRO Director  
Your Name, Title / Dept. or Tribal MemberAdditional Requestor: \_\_\_\_\_  
Name, Title / Dept.Additional Requestor: \_\_\_\_\_  
Name, Title / Dept.



Oneida Nation  
Oneida Business Committee  
Legislative Operating Committee  
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TO: Oneida Business Committee  
FROM: David P. Jordan, LOC Chairperson  
DATE: December 27, 2017  
RE: Children's Code Quarterly Update

The Children's Code was adopted by the Oneida Business Committee (OBC) through resolution BC-07-26-17-J with the purpose of providing for the welfare, care, and protection of Oneida children through the preservation of the family unit, by assisting parents in fulfilling their responsibilities as well as facilitating the return of Oneida children to the jurisdiction of the Nation, and acknowledging the customs and traditions of the Nation when raising an Oneida child.

On July 26, 2017, the OBC directed that a full implementation plan be submitted to the OBC, with quarterly reports submitted thereafter, and a one (1) year review of the Children's Code itself as it relates to the full implementation.

On September 13, 2017, the OBC reviewed and accepted the Children's Code Implementation plan. This implementation plan is to be used as a guideline for the affected entities to prepare for the successful implementation of the Children's Code. This implementation plan is not exhaustive, and the OBC can modify the effective date of the Children's Code and implementation plan as it deems necessary to successfully implement the Children's Code.

This memorandum serves as the first quarterly update to the OBC on the implementation of the Children's Code.

#### ONEIDA FAMILY COURT

In accordance with the approved implementation plan, the Oneida Family Court (OFC) was to complete the hiring process for the OFC Judge and clerk positions by the time of the first quarterly report.

##### *Appointment of the Oneida Family Court Judge.*

- The OFC has reviewed the job description for the OFC Judge and on November 30, 2017, the OBC approved the job description and directed that the Family Court Judge position be posted for fifteen (15) days. Additionally, the OBC approved revisions to the standard operating procedure (SOP) titled 'Selection of Family Court Judge' which identified the screening/selection team.
- On December 12, 2017, the OFC Judge position was posted as open to Oneida Tribal Members only.
- On December 13, 2017, the OBC selected David P. Jordan, Jennifer Webster, Kirby Metoxen, and Brandon Stevens and/or Tehassi Hill to serve as the OBC members on the screening/selection subcommittee for the Family Court Judge vacancy. In addition, Judge Marcus Zelenski, Chief Judge Gerald L. Hill, Chief Judge Denice E. Beans, and Patricia DeGrand, Court Clerk will serve as subject matter experts on the screening/selection subcommittee.



***Hiring of the Oneida Family Court Clerk.***

- The OFC has reviewed the job description for the OFC clerk position and requested the Human Resources Department to post for the clerk position on November 3, 2017.
- On December 12, 2017, the OFC clerk position was posted as open to Oneida Tribal Members only.
- The OFC will continue to work with Human Resources Department to fill this position.

***Recruitment of GALs.***

- The OFC began recruiting guardians ad litem (GALs), most recently at the Community Budget Input Session. Four (4) community members have showed an interest thus far.

**ONEIDA POLICE DEPARTMENT**

In accordance with the approved implementation plan, the Oneida Police Department (OPD) was to work on outreach to other law enforcement agencies, develop standards on when to communicate with the Indian Child Welfare Department (ICW), and work on entering into a memorandum of agreement with ICW and potentially the counties.

***Outreach to Other Law Enforcement Agencies.***

- On September 6, 2017, the Oneida Police Department met with Outagamie County law enforcement agencies, and informed them that the Nation is working on taking jurisdiction over Oneida children.
- On October 10, 2017, the Oneida Police Department had a similar meeting with the Brown County law enforcement agencies.

***Memorandum of Agreement with the Indian Child Welfare Department.***

- On October 6, 2017, the Oneida Police Department met with ICW and began discussions regarding entering into a memorandum of agreement that will detail the relationship, roles, communication, and responsibilities of the two departments.

**ONEIDA INDIAN CHILD WELFARE DEPARTMENT**

In accordance with the approved implementation plan, the ICW was to complete the hiring process for a majority of the new positions, begin obtaining outside trainings and developing internal trainings and standard operating procedures, and collaborate with various departments and agencies to develop potential memorandums of agreement.

***Planning and Preparation for Indian Child Welfare Department Expansion.***

- On November 6, 2017, the Director of Family Services, the Governmental Services Division Director, and the Area Manager of Social Services met to discuss and plan for the structure of the ICW program.
- On November 20, 2017, a plan to identify space to support and accommodate the expanding ICW was finalized.
- On December 8, 2017, office equipment and required furniture for new positions was delivered and set up.

***Hiring.***

- Four (4) out of (5) ICW job descriptions have been updated, approved, and sent to the Human Resources Department for posting. These positions include the following:
  - Child Placement Coordinator (#1559);
  - Parent Program Coordinator (#1756);
  - Family Services Supervisor (#2545); and
  - Indian Child Welfare Social Worker/Case Manager (#2541).
    - This position may be assigned a new number since this was a merger of ICW Ongoing position (#2541) and ICW Intake position (#2542) into one job description. This allows staff to be cross trained and will allow movement between an Ongoing and Intake role if needed.
- Three (3) of the ICW positions are currently posted and involved in various stages of the hiring process, they include:
  - Child Placement Coordinator;
  - Parent Program Coordinator; and
  - Family Services Supervisor.
- The fifth ICW job description, the Paralegal position, is being developed. Posting of this position will not occur until six (6) months prior to the implementation of the Children's Code.
- On November 13, 2017, two (2) internal re-assignments occurred which involved one position in ICW.
  - An individual from Domestic Abuse was reassigned into one of the ICW Social Worker/Case Manager (#2541) positions.
  - An individual moved from ICW into Prevention, and another individual was reassigned into her ICW Intake position.

***Memorandum of Agreement with the Oneida Police Department.***

- On October 6, 2017, ICW and OPD began discussions on entering into a memorandum of agreement that will detail the relationship, roles, communication, and responsibilities of the two departments.

***Memorandum of Agreement with the Oneida Trust Enrollment Committee.***

- On November 27, 2017, the attorney for the Oneida Trust Enrollment Committee (OTEC) received an approved draft of the memorandum of agreement between ICW and OTEC.
- The attorneys for ICW and OTEC have approved the memorandum of agreement, and OTEC will consider the agreement on December 28, 2017. Upon approval, it will be signed and sent over to the ICW for signature.

**161 AGREEMENT SUBCOMMITTEE**

The OBC reviewed the draft 161 Agreement and on September 13, 2017, the OBC made a motion to accept the update and changes to the draft 161 agreement as information, and directed the negotiating team composed of representatives from the Law Office, Governmental Services, and Intergovernmental Affairs & Communications, to begin negotiations with Outagamie County.

***161 Agreement(s).***

- The 161 Agreement Subcommittee met on December 5, 2017, to discuss the status of the 161 Agreement negotiations. A copy of the 161 Agreement was provided to the Outagamie County



Director of Youth and Family Services for review. The Governmental Services Division Director will reach out to the Youth and Family Services Director to identify next steps. The Subcommittee will reach out to the appropriate individuals to begin negotiating the 161 Agreement with Brown County. At the time this update was written, no official contact has been made with either county.

- The 161 Subcommittee plans to meet on January 2, 2018, and then on a monthly basis thereafter for the purpose of securing the 161 Agreements.

## MISCELLANEOUS

### *Fiscal Year 2018 Budget Preparation.*

- On September 25, 2017, the Legislative Reference Office and OBC met to discuss and prepare for potential talking points regarding the Children's Code in relation to the Fiscal Year (FY) 2018 Budget meeting.
- The Nation's FY 2018 Budget was adopted by the General Tribal Council on October 8, 2017.

### *Presentation and Meeting with the Wisconsin Department of Children and Families Secretary.*

- On September 19, 2017, the OBC met with the Wisconsin Department of Children and Families Secretary Eloise Anderson, Assistant Deputy Secretary Brad Wassink, and Department of Children and Families Tribal Liaison Stephanie Lozano. The Legislative Operating Committee provided a presentation regarding the Children's Code and its development, and then discussion was had related to child welfare issues and the relationship between the Nation and the State of Wisconsin.

### *Concerns.*

- The implementation plan allowed three (3) months for the hiring process of a majority of the new positions so that the individuals in the new positions would have at least one (1) year to obtain the proper trainings and develop the proper infrastructure before the implementation of the Children's Code. There is a concern that the posting, interviewing, and hiring process for the additional positions is taking longer than expected. This will result in less time for the departments to complete the necessary trainings and actions needed to successfully implement the Children's Code.
- The implementation plan requires various departments to enter into memorandum of agreements with the Child Protective Services of Brown and Outagamie Counties. No update has been provided on whether these agreements are currently in development.
- In September, the OBC directed that the 161 Agreement negotiations with the counties begin. To date, official negotiations have not been made. It should be noted that the Wisconsin Department of Children & Families has offered their assistance in facilitating a meeting should the Nation have difficulty negotiating with the counties to reach a 161 Agreement.

### **Requested Action**

Accept the Children's Code Quarterly Update



**Oneida Business Committee Agenda Request****1. Meeting Date Requested:** 12 / 27 / 17**2. General Information:**Session: ☒ Open ☐ Executive - See instructions for the applicable laws, then choose one:Agenda Header: ☐ Accept as Information only☒ Action - please describe:**3. Supporting Materials**☐ Report ☐ Resolution ☐ Contract☒ Other:1. 3. 2. 4. ☐ Business Committee signature required**4. Budget Information**☐ Budgeted - Tribal Contribution ☐ Budgeted - Grant Funded ☐ Unbudgeted**5. Submission**Authorized Sponsor / Liaison: Primary Requestor:   
Your Name, Title / Dept. or Tribal MemberAdditional Requestor:   
Name, Title / Dept.Additional Requestor:   
Name, Title / Dept.

## Oneida Business Committee Agenda Request

### 6. Cover Memo:

Describe the purpose, background/history, and action requested:

Oneida Business Committee approval is required to approve all Finance Committee meeting actions as the FC is a standing committee of the OBC.

- 1) Save a copy of this form for your records.
- 2) Print this form as a \*.pdf *OR* print and scan this form in as \*.pdf.
- 3) E-mail this form and all supporting materials in a **SINGLE** \*.pdf file to: [BC\\_Agenda\\_Requests@oneidanation.org](mailto:BC_Agenda_Requests@oneidanation.org)

# ONEIDA NATION

P.O. Box 365



Oneida, WI 54115

## ***MEMORANDUM***

**TO:** Finance Committee  
**CC:** Business Committee  
**FR:** Denise Vigue, Executive Assistant  
**DT:** Dec. 20, 2017  
**RE:** **E-Poll Results of: FC Meeting Minutes of December 18, 2017**

An E-Poll vote of the Finance Committee was conducted to approve the Dec. 18, 2017 Finance Committee meeting minutes. The results of the completed E-Poll are as follows:

### **E-POLL RESULTS:**

There was a Majority 3 YES votes from Patrick Stensloff, Jennifer Webster and Chad Fuss to approve the Dec. 18, 2017 Finance Committee Meeting Minutes. Larry Barton abstained as he chaired the meeting. Shirley Barber and Daniel Guzman King did not vote.

The minutes will be placed on the next BC agenda of Dec 27, 2017 for approval and the next Finance Committee agenda of Jan. 2, 2018 to ratify this E-Poll action.

Yaw^ko

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\* Per the Finance Committee By-Laws Article III-Meetings, 3-4 Quorum. Four (4) members of the Finance Committee shall constitute a quorum & 3-6 Voting. (d) The Finance Committee shall act by a majority of vote of the quorum present at any meeting.



A good mind. A good heart. A strong fire.

## ONEIDA FINANCE COMMITTEE

### FC REGULAR MEETING

Dec. 18, 2017 – 10:00 A.M.

BC Executive Conference Room

### REGULAR MEETING MINUTES

---

#### FC Regular Meeting:

Larry Barton, CFO/FC Vice-Chair

Jennifer Webster, BC Council Member

Daniel Guzman King, BC Council Member

Chad Fuss, AGGM-Finance (Gam. Alt.)

Patrick Stensloff, Purchasing Director

Shirley Barber, FC Elder Member

**Members Excused:** Patricia King, Treasurer/FC Chair

**Others Present:** Carrie, Lindsey, David Emerson, Mari Kriescher, Terry Cornelius, and Denise Vigue, taking notes

**NOTE:** The FC Work Meeting was canceled so in the interest of time the regular meeting started earlier after informing the requestors.

**I. CALL TO ORDER:** The regular meeting was called to order by the FC Vice Chair at 9:38 A.M.

**II. APPROVAL OF AGENDA:** DECEMBER 18, 2017

Motion by Daniel Guzman King to approve the FC meeting agenda of Dec. 18, 2017. Seconded by Patrick Stensloff. Motion carried unanimously.

**III. APPROVAL OF MINUTES:** DECEMBER 4, 2017 (Approved via E-Poll on 12/05/17)

Motion by Patrick Stensloff to ratify the FC E-Poll action taken on 12/05/17 approving the 12/04/17 Finance Committee meeting minutes. Seconded by Shirley Barber. Motion carried unanimously.

**IV. TABLED BUSINESS:** No Tabled Business

**V. CAPITAL EXPENDITURES:**

**1. Bally (10) Slot Games**

Amount: \$110,000.00

David Emerson, Gaming Slots Dept.

Chad Fuss explained the slot machine purchases are typically done in the fall of the year to take advantage of reduction rates as that same time is year ending for many of the companies and they provide extra incentives to move out machines; this does include shipping costs.

Motion by Patrick Stensloff to approve the Capital Expenditure for 10 Slot Games from Bally in the amount of \$110,000.00. Seconded by Daniel Guzman King. Motion carried unanimously.

**VI. DONATIONS:****1. Donation Update Report for December 20017**

Denise J. Vigue, Finance

The report indicates amount allocated for the year, designated amounts per category as stipulated by the Policy, a spreadsheet of what has been spent in the first quarter as well as any pending requests.

Motion by Jennifer Webster to accept the December 2017 Monthly Update and verbal summary by Denise J. Vigue for the Finance Committee Donation line. Seconded by Shirley Barber. Motion carried unanimously.

**2. 2018 Wisconsin Indian Education Assn-Conference** Amount: \$2,500.00

Requestor: Jolene Bowman, WIEA Board

This organization supports all the tribes in Wisconsin and has been active for over 35 years; request is towards sponsorship of their upcoming spring Conference in Keshena.

Motion by Jennifer Webster to approve from the Finance Committee Donation Line, \$2,500.00 for a sponsorship/donation towards the 2018 Wisconsin Indian Education Association Conference in Keshena. Seconded by Shirley Barber. Motion carried unanimously.

**VII. NEW BUSINESS:****1. FY18 Blanket PO- Clarity Care, Inc.** Amount: \$75,000.00

Carrie Lindsey, OCHC

Carrie Lindsey was present to discuss these five requests for services offered through the COPS Program; all funding received from grants; all COPS recipients must financially qualify to obtain services; all are sole source contracts and none are debarred vendors. It was noted that #2 is the new vendor that will provide payroll services that will amount in a substantial savings from previous vendor.

Motion by Chad Fuss to approve the FY18 Blanket Purchase Order requests 1 through 5 in the amounts as indicated /requested. Seconded by Jennifer Webster. Motion carried unanimously.

**2. FY18 Blanket PO- Helping Hands Caregivers** Amount: \$300,000.00

Carrie Lindsey, OCHC

- See Motion in New Business #1.

**3. FY18 Blanket PO- Cerebral Palsy Inc.** Amount: \$120,000.00

Carrie Lindsey, OCHC

- See Motion in New Business #1.

- 4. FY18 Blanket PO- Lamers Medical Transport** Amount: \$120,000.00  
Carrie Lindsey, OCHC

- See Motion in New Business #1.

- 5. FY18 Blanket PO- Home Instead Senior Care** Amount: \$120,000.00  
Carrie Lindsey, OCHC

- See Motion in New Business #1.

- 6. 4 Fires Management Report**  
Terry Cornelius, Finance

Terry Cornelius reviewed the 4 Fires Capital Management Report for period ending October 2017 including: this is for hotel property in Washington, D. C.-Marriott Inn; there are now only two other investors beside Oneida as Viejas sold their shares to San Manuel; he reviewed the satisfaction surveys of employees and guests noting guest survey was in the red; hotel renovation improvements have begun. There was further discussion of occupancy rates, franchise fees and return on investment; Terry will provide additional information in a follow up report.

Motion by Jennifer Webster to accept the 4 Fires Management Report and presentation by Terry Cornelius. Seconded by Chad Fuss. Motion carried unanimously.

- 7. Investment Update p.e. 9/30/17**  
Terry Cornelius, Finance

Terry Cornelius reviewed the Investment Update report that was in the meeting packets with highlights on the performance of all the money managers this current month, the last several months, the fiscal year and since inception; the Nation's Investment Policy is specific on conservative investing to protect our assets; all funds are obligated dollars and are not liquid; there was further discussion of specific investors in the long and short term markets and the bond market; overall with the stock market still high most of our managers have done very well or have exceeded the indices they are compared with; there will be one or two managers to provide in-person annual updates early next year.

Motion by Jennifer Webster to accept the Investment Update Report and verbal summary of report from Terry Cornelius for period ending 9/30/17. Seconded by Patrick Stensloff. Motion carried unanimously.

#### **VIII. EXECUTIVE SESSION:**

Motion by Chad Fuss to ADD ON two Independent contracts with Behavioral Health onto the agenda in Executive Session. Seconded by Jennifer Webster. Motion carried unanimously.

Motion by Chad Fuss to move into Executive Session. Seconded by Patrick Stensloff. Motion carried unanimously. Time: 10:00 A.M.



Motion by Jennifer Webster to come out of Executive Session. Seconded by Shirley Barber.  
Motion carried unanimously. Time: 10:15 A.M.

1. **ADD ON: Comp. Health Division-Behavioral Health Services Contract #2017-1490**
2. **ADD ON: Comp. Health Division-Behavioral Health Services Contract #2017-1503**  
Mari Kriescher, OCHC-Behavioral Health Director

Motion by Jennifer Webster to approve the two Independent contracts (#2017-1490 & #2017-1503) with Behavioral Health Services in the amounts requested. Seconded by Chad Fuss. Motion carried unanimously.

IX. **FOLLOW UP:** None

X. **FYI and/or Thank You:** None

XI. **ADJOURN:** Motion by Patrick Stensloff to adjourn. Seconded by Chad Fuss. Motion carried

XII. unanimously. Time: 11:15 A.M.

Minutes taken & transcribed by:  
Denise Vigue, Executive Assistant to the CFO  
& Finance Committee Contact/Recording Secretary

*Finance Committee-E-Poll Minutes Approval Date:* December 20, 2017

*Oneida Business Committee's FC Minutes Approval Date:* \_\_\_\_\_

**Oneida Business Committee Agenda Request****1. Meeting Date Requested:** 12 / 27 / 17**2. General Information:**Session: ☒ Open ☐ Executive - See instructions for the applicable laws, then choose one:Agenda Header: ☐ Accept as Information only☒ Action - please describe:**3. Supporting Materials**☐ Report ☐ Resolution ☐ Contract☒ Other:1. 3. 2. 4. ☐ Business Committee signature required**4. Budget Information**☐ Budgeted - Tribal Contribution☐ Budgeted - Grant Funded☐ Unbudgeted**5. Submission**Authorized Sponsor / Liaison: Primary Requestor/Submitter: Cathy Bachhuber, Executive Assistant  
Your Name, Title / Dept. or Tribal MemberAdditional Requestor: Ernie Stevens III, Councilmember  
Name, Title / Dept.Additional Requestor: \_\_\_\_\_  
Name, Title / Dept.



## Quality of Life Committee

### Meeting Minutes for October 12, 2017

---

**Present:** Tehassi Hill, Kirby Metoxen, Ernest Stevens III, Jennifer Webster

**Others present:** Dr. Ravinder Vir, Eric Krawczyk, Latsiklanunha Hill, Eric Boulanger, Rosa Laster, Jana Derer, Tina Jorgensen, Brandon Wisneski, Mandy Schneider, Rhiannon Metoxen.

#### I. Call to Order and Roll Call

#### II. Approval of the agenda

Motion by Tehassi Hill to approve the agenda with one deletion item under V. New Business (V.A.ii. Wellness Council Update - Webpage), seconded by Jennifer Webster. Motion carried unanimously

#### III. Approval of Meeting Minutes

##### A. September 14, 2017 Quality of Life meeting minutes

Motion by Tehassi Hill to approve the September 14, 2017, Quality of Life meeting minutes, seconded by Jennifer Webster. Motion carried unanimously

#### IV. Unfinished Business

##### A. Tribal Action Plan Update – Mandy Schneider

***Excerpt from September 14, 2017 Quality of Life Meeting:** Motion by Ernie Stevens III to approve the Tribal Action Plan update, seconded by Tehassi Hill. Motion carried unanimously.*

***Excerpt from July 31, 2017 Quality of Life Meeting:** Motion by Tehassi Hill to accept the update, seconded by Brandon Stevens. Motion carried unanimously.*

***Excerpt from June 15, 2017 Quality of Life Meeting:** Motion by Trish King to accept the verbal update and have QOL Chair Fawn Billie's office follow up with the transition team to include a Tribal Action Plan (TAP) update, seconded by Brandon Stevens. Motion carried unanimously.*

***Excerpt from May 11, 2017 Quality of Life Meeting:** Motion by Brandon Stevens to accept the verbal update as an FYI, seconded by Trish King. Motion carried unanimously.*

***Excerpt from April 20, 2017 Quality of Life Meeting:** Motion by Trish King to support the TAP Resolution moving forward for BC adoption, seconded by Brandon Stevens. Motion carried unanimously.*

***Excerpt from March 9, 2017 Quality of Life Meeting:** Motion by Tehassi Hill to have the Tribal Action Plan (TAP) team bring back a status and needs report to the April 13<sup>th</sup> Quality of Life meeting, seconded by Brandon Stevens. Motion carried unanimously.*

Motion by Tehassi Hill to accept the Tribal Action Plan (TAP) update and request at the next Quality of Life (QOL) meeting that we have updates on TAP to approve the Tribal Action Plan update, seconded by Jennifer Webster. Motion carried unanimously.

#### I. New Business

##### A. Wellness Council Update – Wellness Committee



i. **Exercise at Work**

*Excerpt from September 14, 2017 Quality of Life Meeting: Motion by Tehassi Hill to accept the Wellness Council update on the Exercise at Work and Webpage and defer the Wellness Council of America presentation to the next Quality of Life meeting, seconded by Ernest Stevens III. Motion carried unanimously.*

Motion by Kirby Metoxen to accept the Wellness Council update on Exercise at Work, seconded by Jennifer Webster. Motion carried unanimously

ii. **Webpage**

*Excerpt from September 14, 2017 Quality of Life Meeting: Motion by Tehassi Hill to accept the Wellness Council update on the Exercise at Work and Webpage and defer the Wellness Council of America presentation to the next Quality of Life meeting, seconded by Ernest Stevens III. Motion carried unanimously.*

Deleted from agenda.

Note: Tina Jorgensen will send a link with information.

iii. **Wellness Council of America**

*Excerpt from September 14, 2017 Quality of Life Meeting: Motion by Tehassi Hill to accept the Wellness Council update on the Exercise at Work and Webpage and defer the Wellness Council of America presentation to the next Quality of Life meeting, seconded by Ernest Stevens III. Motion carried unanimously.*

Motion by Kirby Metoxen to make Tehassi Hill the lead of WELCOA Well work place award, seconded by Jennifer Webster. Motion carried unanimously.

1. **Fitbit Proposal** – Tina Jorgenson, Wellness Committee

*Excerpt from September 14, 2017 Quality of Life Meeting: Motion by Tehassi Hill accept the Fitbit proposal update as FYI, seconded by Ernest Stevens III. Motion carried unanimously.*

No update.

B. **Community Health Assessment** – Eric Krawcyk, Tina Jorgenson

*Excerpt from September 14, 2017 Quality of Life Meeting: Motion by Kirby Metoxen to defer the Community Health Assessment to the next Quality of Life meeting, seconded by Ernest Stevens III. Motion carried unanimously*

Motion by Tehassi Hill to accept the report, seconded by Jennifer Webster. Motion carried unanimously.

C. **Tribal Orientated Policing Strategies (TOPS)** – Eric Boulanger

*Excerpt from September 14, 2017 Quality of Life Meeting: Motion by Ernest Stevens III to support the Tribal Orientated Policing Strategies (TOPS) event and assign Ernest Stevens III as the sponsor, seconded by Tehassi Hill. Motion carried unanimously.*

Motion by Tehassi Hill to accept the update, seconded by Jennifer Webster. Motion carried unanimously.

**II. Reports****III. Additions****IV. Adjourn**

Motion by Tehassi Hill to adjourn at 10:40 a.m., seconded by Jennifer Webster. Motion carried unanimously.

**Oneida Business Committee Agenda Request****1. Meeting Date Requested:** 12 / 27 / 17**2. General Information:**Session: ☒ Open ☐ Executive - See instructions for the applicable laws, then choose one:Agenda Header: ☐ Accept as Information only☒ Action - please describe:

Approve recommendation to appoint Kristin Jorgenson and Shirley Barber to the Anna John Resident Centered Care Community Board.

**3. Supporting Materials**☐ Report ☐ Resolution ☐ Contract☒ Other:1. 3. 2. 4. ☐ Business Committee signature required**4. Budget Information**☐ Budgeted - Tribal Contribution ☐ Budgeted - Grant Funded ☐ Unbudgeted**5. Submission**Authorized Sponsor / Liaison: Primary Requestor/Submitter: Laura Laitinen-Warren, Senior Policy Advisor  
Your Name, Title / Dept. or Tribal MemberAdditional Requestor: \_\_\_\_\_  
Name, Title / Dept.Additional Requestor: \_\_\_\_\_  
Name, Title / Dept.



**Oneida Business Committee Agenda Request****6. Cover Memo:**

Describe the purpose, background/history, and action requested:

There are three (3) applicants for three (2) vacancies on the Anna John Resident Centered Care Community Board. The applicants are:

Kristin Jorgenson  
Shirley Barber  
Jeanette Archiquette-Ninham

The candidates are qualified to serve. In accordance with Article VI, Section 6-2 of the Comprehensive Policy Governing Boards, Committees and Commissions, I recommend Kristin Jorgenson and Shirley Barber be appointed to the Anna John Resident Centered Care Community Board.

1) Save a copy of this form for your records.

2) Print this form as a \*.pdf OR print and scan this form in as \*.pdf.

3) E-mail this form and all supporting materials in a **SINGLE** \*.pdf file to: [BC\\_Agenda\\_Requests@oneidanation.org](mailto:BC_Agenda_Requests@oneidanation.org)



Oneida Nation  
Oneida Business Committee  
PO Box 365 • Oneida, WI 54155-0365  
oneida-nsn.gov



## Memorandum

To: Oneida Business Committee  
From: Tehassi Hill *T.H.*  
Date: December 19, 2017  
Re: Anna John Resident Centered Care Community Board

---

There are three (3) applicants for two (2) vacancies on the Anna John Resident Centered Care Community Board. The applicants are:

Kristin Jorgenson  
Shirley Barber  
Jeanette Archiquette-Ninham

The candidates are qualified to serve. In accordance with Article VI, Section 6-2 of the Comprehensive Policy Governing Boards, Committees and Commissions, I recommend Kristin Jorgenson and Shirley Barber be appointed to the Anna John Resident Centered Care Community Board.

**Oneida Business Committee Agenda Request****1. Meeting Date Requested:** 12 / 27 / 17**2. General Information:**Session: ☒ Open ☐ Executive - See instructions for the applicable laws, then choose one:Agenda Header: ☐ Accept as Information only☒ Action - please describe:**3. Supporting Materials**☐ Report ☐ Resolution ☐ Contract☐ Other:1. 3. 2. 4. ☐ Business Committee signature required**4. Budget Information**☐ Budgeted - Tribal Contribution☐ Budgeted - Grant Funded☐ Unbudgeted**5. Submission**Authorized Sponsor / Liaison: Primary Requestor/Submitter:   
Your Name, Title / Dept. or Tribal MemberAdditional Requestor:   
Name, Title / Dept.Additional Requestor:   
Name, Title / Dept.

## Oneida Business Committee Agenda Request

### 6. Cover Memo:

Describe the purpose, background/history, and action requested:

There were six (6) applicant(s) for one (1) vacancy on the Oneida Gaming Commission. The Business Committee reviewed the Oneida Gaming Commission Applications at their December 19, 2017 work session meeting. The BC did not select an applicant at this meeting and they decided to continue the review of the applications at the December 27, 2017 BC Executive Session Meeting with the possibility of selecting an applicant to appoint to this position

- 1) Save a copy of this form for your records.
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Your Name, Title / Dept. or Tribal MemberAdditional Requestor: \_\_\_\_\_  
Name, Title / Dept.Additional Requestor: \_\_\_\_\_  
Name, Title / Dept.



## Oneida Business Committee Agenda Request

### 6. Cover Memo:

Describe the purpose, background/history, and action requested:

The Election Board hereby respectfully requests the Oneida Business Committee to comply with the Election Law, 102.11-13. Declaration of Results. The Business Committee shall declare the official results of the election and send notices regarding when the swearing in of newly elected officials shall take place within ten (10) business days after receipt of the Final Report.

- 1) Save a copy of this form for your records.
- 2) Print this form as a \*.pdf *OR* print and scan this form in as \*.pdf.
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# ONEIDA NATION 2017 SPECIAL ELECTION FINAL REPORT

Racquel Hill, Election Board Chairperson  
December 18, 2017



## 2017 SPECIAL ELECTION FINAL REPORT

Per request of the Judiciary and the Business Committee, the Oneida Election Board held a 2017 special election on December 2, 2017, at the Ridgeview Plaza – Suite #4 and at the South Eastern Oneida Tribal Services (SEOTS) building in accordance with the Oneida Election Law.

Included in the report are: 1) Narrative; 2) Totals and Demographic Breakdowns 3) Final Election Results; 4) Total Election Costs; 5) Issues of Concern for Business Committee to Address; and 6) Requested Action.

### 1. NARRATIVE

The ballot consisted of nominees from the caucus held on Saturday, October 14, 2017 for nominations for the two (2) vacancies to fill within the Appellate Court of the Judiciary and an attorney for the GTC Legal Resource Center. There were no nominees or applicants for the attorney position.

Flash drives for the new DS200 ballot machines were tested and worked correctly. There were 1,000 ballots ordered. The Board counted and double counted to ascertain that was amount received and it was. Oneida had 800 ballots and Milwaukee had 200.

The special election was held on Saturday, December 2, 2017. The polls were open from 7 a.m. -7 p.m. Tentative results were posted at all prominent locations as defined within the Election Law.

The following individuals were present at the polls for the primary and general elections in their official capacity as required by the Oneida Election Law:

#### *Oneida Polling Site:*

Racquel Hill, Chairperson  
Sunshine Wheelock, Secretary  
Christina Liggins, Member  
Tonya Webster, Member  
Melinda K. Danforth, Alternate  
Patricia Moore, Alternate  
Debra Johnson, Enrollments Staff  
Julie Denny, Enrollments Staff  
Cletus Ninham, OPD  
Stephen Webster, Oneida Records Management

#### *Milwaukee Polling Site:*

Teresa Schuman, Vice Chairperson  
Vicki Cornelius, Member  
Tina Skenandore, Member  
Paula Fish, Alternate  
Shannon King, Alternate  
Kalene White, Alternate  
Cheryl Skolaski, Enrollments Staff  
Eddie Metoxen, OPD

After the close of polls, ballots were counted as follows:

#### *Oneida Polling Site*

203 voted ballots  
2 spoiled ballots  
595 unused ballots  
800 total ballots

#### *Milwaukee Polling Site*

42 voted ballots  
1 spoiled ballot  
157 unused ballots  
200 total ballots

The ballots were transferred without incident to Records Management and Oneida Police Department for retention as defined by the Election Law Section C. Securing Ballots, 2.10-7. The ballots will be destroyed within thirty (30) calendar days after the election or after the final declaration of official election results occurs, whichever is longer.

## 2. TOTALS AND DEMOGRAPHIC INFORMATION

### *Special Election Totals:*

Number of voters: 245

Number of spoiled ballots: 3

Male 91 Female 154

Age Groups	18-54	55-64	65-74	75-84	85-94	95+
# of Voters	105	60	53	22	5	1

Demographic information (prepared by Cheryl Skolaski, Enrollment Department):

On reservation - 204

Brown/Outagamie - 15

Milwaukee - 27

State of WI - 0

Out of state - 0

NOTE: Total number of voter and votes cast was 246; however, one (1) ballot from Milwaukee was spoiled due to incorrect marking of the ballot making it a total of 245 votes cast. Was an x placed behind name of candidate and considered a blank ballot. Board will require that blank ballots be rejected by the machine for future elections.

## 3. FINAL SPECIAL ELECTION RESULTS

Winner is highlighted

### APPELLATE COURT JUDGE

	<i>Oneida</i>	<i>Milwaukee</i>	<i>TOTAL</i>
DEBRA L. POWLESS	27	9	36
<b>CHAD HENDRICKS</b>	<b>176</b>	<b>33</b>	<b>209</b>

## 4. TOTAL COSTS

### Caucus Expenses:

TYPE	AMOUNT
Printing	1,175.39
Stipends	500.00
Total	1,675.39

### Special Election Expenses:

TYPE	AMOUNT
Ballots/Flash Drives	1,081.64
Printing	640.17

Travel	2,952.00
Meals	520.18
Misc. supplies	81.52
Stipends	1,555.00
Subtotal	6,830.51
<b>TOTAL:</b>	\$8,505.90

## 5. ISSUES OF CONCERN

- a) With the purchase of the new ballot machines, it is extremely easier to install and open and close the polls. Six (6) people at each polling location is no longer necessary, but the Election Law states: 102.10. Tabulating and Securing Ballots  
Section A. Machine Counted Ballots  
102.10-2. At least six (6) Election Board members shall sign the election totals, which shall include the tape signed by the members of the Nation before the polls were opened per section 102.9-3(a).

Election Board recommends reducing number of Election Board members needed to five (5) in Oneida and four (4) in Milwaukee which will produce a cost savings and eliminate the need for alternates except when needing to replace those Board members needing to recuse themselves or posting for alternates to work shifts on election days.

## 6. REQUESTED ACTION:

- a) The Election Board hereby respectfully requests the Oneida Business Committee to comply with the Election Law, 102.11-13. Declaration of Results. The Business Committee shall declare the official results of the election and send notices regarding when the swearing in of newly elected officials shall take place within ten (10) business days after receipt of the Final Report.

**Oneida Business Committee Agenda Request****1. Meeting Date Requested:** 12 / 27 / 17**2. General Information:**Session: ☒ Open ☐ Executive - See instructions for the applicable laws, then choose one:Agenda Header: ☐ Accept as Information only☒ Action - please describe:**3. Supporting Materials**☐ Report ☐ Resolution ☒ Contract☐ Other:1. 3. 2. 4. ☐ Business Committee signature required**4. Budget Information**☒ Budgeted - Tribal Contribution ☐ Budgeted - Grant Funded ☐ Unbudgeted**5. Submission**Authorized Sponsor / Liaison: Primary Requestor/Submitter:   
Your Name, Title / Dept. or Tribal MemberAdditional Requestor:   
Name, Title / Dept.Additional Requestor:   
Name, Title / Dept.



TO: OBC

FROM: Heather Heuer, Info. Mgmt Spec.

DATE: December 22, 2017

RE: Additional information for limited waiver file # 2017-1234

-----

It was clarified that additional information should have been requested by the Law Office of the requestor to provide if this item was submitted to the OBC for approval of a limited waiver of sovereign immunity (Please see following e-mail). As of Friday, December 22, 2017, the requested responses had not been received.

---

**From:** Krystal John  
**Sent:** Wednesday, December 20, 2017 10:13 AM  
**To:** BC\_Agenda\_Requests; Oneida Law; Jeanette L. Ninham  
**Subject:** RE: WPS-BC Agenda request 12/27/2017

They should all have them (only 4 questions though), this must have been an oversight on my part. Jeanette, please include the responses to the following questions with your request.

If this contract is submitted to the Oneida Business Committee for approval of a limited waiver of sovereign immunity, the following information should be submitted along with the agenda review request and contract.

1. Was there an attempt to negotiate with the vendor regarding the waiver of sovereign immunity?
2. Were three bids obtained? If not, why not?
3. Was any other vendor willing to remove sovereign immunity issues?
4. What is the cost of going to another vendor?

Krystal L. John  
Staff Attorney  
Oneida Law Office  
N7210 Seminary Road  
P.O. Box 109  
Oneida, WI 54155  
Tel. (920) 869-4375  
Fax (920) 869-4065

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-----Original Message-----

From: BC\_Agenda\_Requests  
Sent: Wednesday, December 20, 2017 10:11 AM  
To: Oneida Law  
Cc: Krystal John  
Subject: FW: WPS-BC Agenda request 12/27/2017

Hello,

Just curious as to why some legal reviews for limited waivers of sovereign immunity have the five questions that need to be answered if it is submitted for OBC approval, and others do not. Thank you!!

Heather

-----Original Message-----

From: Jeanette L. Ninham  
Sent: Wednesday, December 13, 2017 3:26 PM

To: BC\_Agenda\_Requests  
Cc: Jacque Boyle  
Subject: WPS-BC Agenda request 12/27/2017

-----Original Message-----

From: [Scan\\_DPW@oneidanation.org](mailto:Scan_DPW@oneidanation.org) [[mailto:Scan\\_DPW@oneidanation.org](mailto:Scan_DPW@oneidanation.org)]  
Sent: Wednesday, December 13, 2017 2:42 PM  
To: Jeanette L. Ninham  
Subject: Message from "RNP0026736F96B3"

This E-mail was sent from "RNP0026736F96B3" (MP 2553).

Scan Date: 12.13.2017 15:42:10 (-0500)  
Queries to: [Scan\\_DPW@oneidanation.org](mailto:Scan_DPW@oneidanation.org)

**ONEIDA LAW OFFICE***CONFIDENTIAL: ATTORNEY/CLIENT WORK PRODUCT*

TO: Jeanette Ninham  
Public Works Department

*Use this number on future correspondence:*

FROM: Krystal L. John, Staff Attorney

**2017-1234**

DATE: December 8, 2017

RE: Wisconsin Public Service

Purchasing Department Use

\_\_\_\_\_ **Contract Approved**

\_\_\_\_\_ **Contract Not Approved**

(see attached explanation)

---

*If you have any questions or comments regarding this review, please call 869-4327.*

---

The attached agreement, contract, policy and/or guaranty has been reviewed by the Oneida Law Office for legal content only. Please note the following:

- ✓ The document is in appropriate legal form. (*Execution is a management decision.*)
- ✓ Requires Business Committee approval prior to execution, pursuant to the waiver of sovereign immunity contained in the last paragraph which requires the Nation agree to abide by and be subject to the rules, regulations and schedules of WPSC as well as the rules and regulations of the Wisconsin Administrative Code.

JNE-19008-18-RQ



Wisconsin Public Service Corporation  
700 North Adams Street  
Green Bay, WI 54301  
www.wisconsinpublicservice.com

September 29, 2017

NORBERT HILL CENTER  
ATTN KEVIN RENTMEESTER  
PO BOX 365  
ONEIDA, WI 54155-0365

Dear Kevin Rentmeester:

Thank you for your request for service at: N7210 SEMINARY RD, COUNTY OF OUTAGAMIE, STATE OF WI. Wisconsin Public Service is pleased to have this opportunity to provide you with reliable energy and our award winning customer service.

This letter confirms your acceptance of the terms and conditions of the gas and/or electric rates and tariffs associated with your request for service. It also confirms the following cost for your request:

- The cost to reconstruct your Electric facilities is: **\$9,528.82** service and **\$0.00** system. Total Electric charges are **\$9,528.82**. This cost is valid for 60 days as of the date of this letter. Payment is needed in advance of construction. Please note this Work Request: 2514983 on your check or money order.
- **Please remember that it is the customer's responsibility to perform any lawn restoration or surface repair on their private property as a result of this installation.** Service laterals being installed for the first time to your property will receive current allowances towards the cost of installation. Changes or relocation of these laterals may cause some additional expense on your part.

The following items are needed to install your facilities in a timely manner. Please provide us with the date when these items will be completed.

- At the time of construction, all existing or proposed private underground facilities must be marked or exposed before service can be installed.
- Any required easements must be obtained and on file with our local office.
- An electrical inspection report or wiring statement verifying that the wiring meets the electrical code must be in our local office before the electric service can be energized (meter set). Check with your local authorities for electrical inspection requirements.
- The electric meter base installation needs to be completed (including grounds) so that we can schedule the installation of your service. If this date changes, please call our office immediately to reschedule.

The payment calculation of this agreement is subject to change if the Customer causes a construction delay, there is a change in scope, or actions by governmental authorities cause a calculation change. Any change shall be reviewed with the Customer prior to construction and a new agreement shall be executed. Adjustment of customer requirements (refunds or additional payment) to reflect actual investment for changes in the size or number of units installed, major rock, winter construction and similar items affecting the scope of the project, shall be made if the adjustment is greater than \$20. This adjustment, if applicable, will normally occur within six months of completion of construction. Any changes shall be reviewed with the Customer. The Customer and WPSC hereby agree to abide by and be subject to the rules, regulations, and schedules of WPSC as filed with and approved by the PSCW and/or MPSC from time to time, as well as the rules and regulations of the Wisconsin Administrative Code.

All of us at Wisconsin Public Service look forward to serving your energy needs. For further information regarding your new service, visit our Internet site at [www.WisconsinPublicService.com](http://www.WisconsinPublicService.com). If you have any questions about the above items, please refer to **Work Request: 2514983-1** when calling us at 920-617-2775.

Sincerely,

Bob Laskowski

Mail Payment To:

Wisconsin Public Service Corporation, Attn: CBT A&C A2, P.O. Box 19001, Green Bay WI 54307-9912



**Oneida Business Committee Agenda Request****1. Meeting Date Requested:** 12 / 27 / 17**2. General Information:**Session: ☒ Open ☐ Executive - See instructions for the applicable laws, then choose one:Agenda Header: ☐ Accept as Information only☒ Action - please describe:**3. Supporting Materials**☐ Report ☐ Resolution ☒ Contract.☒ Other:1. 3. 2. 4. ☐ Business Committee signature required**4. Budget Information**☐ Budgeted - Tribal Contribution☐ Budgeted - Grant Funded☐ Unbudgeted**5. Submission**Authorized Sponsor / Liaison: Primary Requestor:   
Your Name, Title / Dept. or Tribal MemberAdditional Requestor:   
Name, Title / Dept.Additional Requestor:   
Name, Title / Dept.

## Oneida Business Committee Agenda Request

### 6. Cover Memo:

Describe the purpose, background/history, and action requested:

The form is for the current Oneida Police Department Pension Plan with Wells Fargo. The Form is an update to reflect the current BC authorized signers.

- 1) Save a copy of this form for your records.
- 2) Print this form as a \*.pdf OR print and scan this form in as \*.pdf.
- 3) E-mail this form and all supporting materials in a **SINGLE** \*.pdf file to: [BC\\_Agenda\\_Requests@oneidanation.org](mailto:BC_Agenda_Requests@oneidanation.org)

**Authorized Signers Certification**

Effective Date: 11/30/2017

Employer Name ("Employer"): Oneida Nation

Plan Name (the "Plan"): Oneida Tribe of Indians Excess Benefit Payment Plan

Wells Fargo Account Number(s): 20942801 and all related sub accounts

**Certification of Authorized Signers:**

As a duly appointed officer of the Employer, I hereby certify that:

1. The individual(s) listed below have been authorized by resolution and has/have the authority to act on behalf of the Employer. The authorized individual(s) (Authorized Signers) may act on behalf of the Employer, wherever the Employer has responsibility with respect to the Plan, including responsibility under the governing Trust/Custody Agreement, executed between Wells Fargo Bank, N.A. (Wells Fargo) and the Employer;
2. The following are true and correct signatures of all Authorized Signers authorized to act on behalf of the Employer with respect to Plan activity as indicated below.

Name: _____ <i>(please print)</i>	Title: _____ <i>(please print)</i>
Signature: _____	Date: _____

Authorized Signer Information	Authorized Activity
Name (please print)	<input type="checkbox"/> All Plan Activity and Direction OR <input type="checkbox"/> Asset Pricing - Non-publicly Traded Securities Provide Valuation to Wells Fargo for _____
Committee Membership (indicate as applicable)	<input type="checkbox"/> Corporate Action Processing Direction Proxy Voting, Tenders & Other Corporate Actions <input type="checkbox"/> Cash Processing Direction <input type="checkbox"/> Trade Processing Direction <input type="checkbox"/> In-Kind Processing Direction <input type="checkbox"/> Benefit Payment Processing Direction <input type="checkbox"/> Fee and Expense Processing Direction <input type="checkbox"/> Other: _____
Title (please print)	This authorized signer may act:
Date of Birth	<input type="checkbox"/> Individually <input type="checkbox"/> Jointly, _____ <i>(If left blank, two signatures will be required)</i> signatures required with respect to the authorized activity indicated above. <i>(If no election is made, Individually will be assumed)</i>
Address	
Country of Citizenship	
Is this signer a non-US Person?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Is this signer a Politically Exposed Person (PEP)?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Signature	

Authorized Signer Information	Authorized Activity
Name (please print)	<input type="checkbox"/> All Plan Activity and Direction OR <input type="checkbox"/> Asset Pricing - Non-publicly Traded Securities Provide Valuation to Wells Fargo for _____
Committee Membership (indicate as applicable)	<input type="checkbox"/> Corporate Action Processing Direction Proxy Voting, Tenders & Other Corporate Actions <input type="checkbox"/> Cash Processing Direction <input type="checkbox"/> Trade Processing Direction <input type="checkbox"/> In-Kind Processing Direction <input type="checkbox"/> Benefit Payment Processing Direction <input type="checkbox"/> Fee and Expense Processing Direction <input type="checkbox"/> Other: _____
Title (please print)	
Date of Birth	
Address	This authorized signer may act: <input type="checkbox"/> Individually <input type="checkbox"/> Jointly, _____ (If left blank, two signatures will be required) signatures required with respect to the authorized activity indicated above. (If no election is made, Individually will be assumed)
Country of Citizenship	
Is this signer a non-US Person?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Is this signer a Politically Exposed Person (PEP)?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Signature	

Authorized Signer Information	Authorized Activity
Name (please print)	<input type="checkbox"/> All Plan Activity and Direction OR <input type="checkbox"/> Asset Pricing - Non-publicly Traded Securities Provide Valuation to Wells Fargo for _____
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Signature	

Authorized Signer Information	Authorized Activity
Name (please print)	<input type="checkbox"/> All Plan Activity and Direction OR <input type="checkbox"/> Asset Pricing - Non-publicly Traded Securities Provide Valuation to Wells Fargo for
Committee Membership (indicate as applicable)	<input type="checkbox"/> Corporate Action Processing Direction Proxy Voting, Tenders & Other Corporate Actions <input type="checkbox"/> Cash Processing Direction <input type="checkbox"/> Trade Processing Direction <input type="checkbox"/> In-Kind Processing Direction <input type="checkbox"/> Benefit Payment Processing Direction <input type="checkbox"/> Fee and Expense Processing Direction <input type="checkbox"/> Other: _____
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Name (please print)	<input type="checkbox"/> All Plan Activity and Direction OR <input type="checkbox"/> Asset Pricing - Non-publicly Traded Securities Provide Valuation to Wells Fargo for
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Country of Citizenship	
Is this signer a non-US Person?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Is this signer a Politically Exposed Person (PEP)?	<input type="checkbox"/> Yes <input type="checkbox"/> No
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Name (please print)	<input type="checkbox"/> All Plan Activity and Direction OR <input type="checkbox"/> Asset Pricing - Non-publicly Traded Securities Provide Valuation to Wells Fargo for _____
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Date of Birth	
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Country of Citizenship	
Is this signer a non-US Person?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Is this signer a Politically Exposed Person (PEP)?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Signature	

### Transaction Requests

Wells Fargo will accept transaction requests which are delivered to Wells Fargo in accordance with its pre-established wire operating and security procedures.

Wells Fargo's security procedures include a callback from Wells Fargo to verify any outgoing wire transfer that is not processed according to pre-established instructions from Employer ("non-repetitive"). Callbacks will be made to an individual that Wells Fargo reasonably believes to be one of the Authorized Signers established by Employer on the account, using the contact information on file. No transaction request will be accepted if the person requesting and/or verifying the transaction does not present proper authentication and/or the transaction details cannot be verified to Wells Fargo's satisfaction.

Wells Fargo will accept transaction requests that it reasonably believes to be from Authorized Signers by telephone, letter, facsimile, or E-mail. However, in order to prevent fraud related activity, Wells Fargo prohibits the use of public, non-firewall protected E-mail domain names (e.g. aol, hotmail, gmail, yahoo, etc.) as a method for submitting transaction requests.

Employer agrees that the procedures described in this section are commercially reasonable and that it will be bound by any transaction request that Wells Fargo accepts in good faith while following these procedures. If the Employer declines to follow these procedures or Wells Fargo's other standard operating and security procedures, Employer agrees to be bound by any payment order issued in its name and accepted by Wells Fargo, whether or not authorized.

### Additional Employer Contacts

The Employer may also direct Wells Fargo in writing to communicate for Plan purposes with (but not accept direction from), and to provide Plan reports and other Plan information to, designated employees of the Employer.



**Amendment and Revocation**

Until this authorization is revoked or amended by means of a revised **Authorized Signers Certification** Exhibit for the Plan, which is provided to Wells Fargo by the Employer, Wells Fargo may accept the authority and rely upon the instructions provided by, documents signed by, or requests for information made by such Authorized Signer.

\* Please note that Wells Fargo is required to obtain and screen certain information provided above in order to ensure that the Employer does not transact business with, on behalf of, or for the benefit of, countries, entities, or individuals that are subject to economic sanctions. While we respect the privacy of our clients, as a U.S.-based corporation, Wells Fargo is subject to laws and regulations related to economic sanctions imposed by the United States and administered and enforced by the U.S. Department of the Treasury's Office of Foreign Assets Control. As part of Wells Fargo's Global Sanctions Program, authorized signer information is screened against relevant economic sanctions and government lists at the time the account is opened, upon receipt of new customer data or changes to existing customer data, at the commencement of a servicing relationship, and each time there is an update to the applicable economic sanctions program. We appreciate your understanding and assistance in providing us this information.

**Oneida Business Committee Agenda Request****1. Meeting Date Requested:** 12 / 27 / 17**2. General Information:**Session: ☒ Open ☐ Executive - See instructions for the applicable laws, then choose one:Agenda Header: ☐ Accept as Information only☒ Action - please describe:

To approve the Nutrition Board to hire up to three Kitchen Staff personnel by procedural exception to fill vacancies.

**3. Supporting Materials**☐ Report ☐ Resolution ☐ Contract☒ Other:1. 3. 2. 4. ☐ Business Committee signature required**4. Budget Information**☒ Budgeted - Tribal Contribution ☐ Budgeted - Grant Funded ☐ Unbudgeted**5. Submission**Authorized Sponsor / Liaison: Primary Requestor/Submitter:   
Your Name, Title / Dept. or Tribal MemberAdditional Requestor:   
Name, Title / Dept.Additional Requestor:   
Name, Title / Dept.

## Oneida Business Committee Agenda Request

### 6. Cover Memo:

Describe the purpose, background/history, and action requested:

The purpose: To request a procedural exception during an organization-wide "Hiring Freeze" for the Nutrition Board to hire up to three vacant positions.

Background/history:

Please see attached memo from Nutrition Board Members.

Action Requested: To approve the hire of up to three Kitchen staff to work for the Meals on Wheels program, Anna John Nursing Home, and the Oneida Senior Meals.

- 1) Save a copy of this form for your records.
- 2) Print this form as a \*.pdf *OR* print and scan this form in as \*.pdf.
- 3) E-mail this form and all supporting materials in a **SINGLE** \*.pdf file to: [BC\\_Agenda\\_Requests@oneidanation.org](mailto:BC_Agenda_Requests@oneidanation.org)

December 18, 2017

To: Daniel Guzman, Jennifer Webster

From: Nutrition Board Members

It has come to the attention of the Nutrition Board that there is a Hiring Freeze for the Oneida Organization. This has put the kitchen staff short three employees that prepare and distribute the meals for the Meals on Wheels, Anna John Nursing Home and the Oneida Senior Meals. The Kitchen staff is working overtime to try and fill the positions that are now empty. Eventually this will affect all the meals being prepared. Should one current employee become ill or for some reason cannot make it to work, this will put an extra burden on the current employees. Wouldn't it be more cost effective to hire more kitchen staff so you wouldn't be paying overtime to the present kitchen staff.

Is there any way the three employees that have left be replaced to put some relief on the kitchen staff.

The Nutrition Board and the kitchen staff would appreciate anything that can be done to take care of this problem.

Hoping to hear from you soon regarding this problem.

Sincerely, Nutrition Board Members

**REQUEST TO FILL A POSITION IN FY'18****Position Information and Required Attachments**Job Title:  Job #:  Position Grade: Department:  Division: Name of Supervisor completing this form: Title of Supervisor completing this form:  Phone #: 

Main Function of this position:

How many positions currently budgeted with similar or identical titles within your department? Does this position deliver direct services to the Customer? ☐ Yes ☐ No If yes, please explain:

Please attach the following:

- 1) Department Organizational chart to include all Employee's names and titles and must include vacancies.
- 2) Copy of Approved, Budgeted Workforce Levels for the department this Position is within.
- 3) Any industry standards you may have to support the position requested.
- 4) A copy of the department's Operational Plans.
- 5) Funding Source.

**Position Funding**% Grand Funded:  Grants \$ % Tribal Contribution:  Tribal Contribution \$ % From Sales: If grant funded, what is the length of the grant? **NOTE: Please attach a copy of the grant**

**Questions regarding the Position**

Is this a Revenue Generating Position? ☐ Yes ☐ No Please explain:

Is this a Regulatory/Compliance Position? ☐ Yes ☐ No Please explain:

Is this a health or safety position? ☐ Yes ☐ No Please explain:

Is this a position which provides services to youth and/or elders? ☐ Yes ☐ No Please explain:

**Additional Information**

If this position is not filled, what is the impact to the department, division and community?

**Approvals for Posting and/or Filling the Requested Position**

Approval: Please Check Yes or No

If at any time a level denies this request, return it to the Requesting Supervisor.

Requesting Supervisor's Signature:  Date:

☐ Yes ☐ No Area Manager's Signature:  Date:

☐ Yes ☐ No Division Director's Signature:  Date:

☐ Yes ☐ No General Manager's Signature:  Date:



**Oneida Business Committee Agenda Request****1. Meeting Date Requested:** 12 / 27 / 17**2. General Information:**Session: ☒ Open ☐ Executive - See instructions for the applicable laws, then choose one:Agenda Header: ☐ Accept as Information only☒ Action - please describe:

Approve request to post one (1) vacancy, for the remainder of a term which will end 8/31/2018 due to a resignation on the Oneida Land Commission.

**3. Supporting Materials**☐ Report ☐ Resolution ☐ Contract☒ Other:1. 3. 2. 4. ☐ Business Committee signature required**4. Budget Information**☐ Budgeted - Tribal Contribution ☐ Budgeted - Grant Funded ☐ Unbudgeted**5. Submission**Authorized Sponsor / Liaison: Primary Requestor/Submitter:   
Your Name, Title / Dept. or Tribal MemberAdditional Requestor:   
Name, Title / Dept.Additional Requestor:   
Name, Title / Dept.

## Oneida Business Committee Agenda Request

### 6. Cover Memo:

Describe the purpose, background/history, and action requested:

On November 28, 2017 Jay Rasmussen submitted his resignation from the Land Commission.

On December 11, 2017 the Oneida Land Commission accepted the resignation of Jay Rasmussen and to follow the process outlined in the By-Laws to fill the vacant position.

Oneida Land Commission Bylaws

1-4. Membership

(d) Vacancies. Vacancies shall be filled pursuant to the procedures found in these bylaws.

(1) For a vacancy having a term of less than one (1) year remaining, the Business Committee may appoint a qualified applicant to fill the vacancy for the remainder of the vacated term. If a quorum of the Commission cannot be met until the vacancy is filled, the Business Committee shall appoint a qualified applicant to fill the vacancy for the remainder of the term as soon as possible. In an attempt to find a qualified applicant to fill the position, the Business Committee shall advertise the vacancy in the Kalihwisaks and the Tribal Secretary shall accept applications. The Commission may recommend a candidate from the applications received.

(2) For a vacancy having a term greater than one (1) year remaining, the vacancy shall be filled in the next regular or special election held by the Tribe.

(e) The Commission shall only accept a resignation in written form and shall promptly forward a copy to the Tribal Secretary. Unless otherwise specified in the written resignation, resignations shall be effective upon delivery to the Commission.

1) Save a copy of this form for your records.

2) Print this form as a \*.pdf OR print and scan this form in as \*.pdf.

3) E-mail this form and all supporting materials in a **SINGLE** \*.pdf file to: BC\_Agenda\_Requests@oneidanation.org



## ONEIDA LAND COMMISSION MEETING MINUTES

Little Bear Conference Room

December 11, 2017 5:00 p.m.

### I. Call to Order at 5:00 p.m. by Chairwoman Rae Skenandore.

**Present:** Rae Skenandore-Chairwoman, Racquel Hill-Vice Chairwoman, Julie Barton-Secretary, and Commissioners-Lloyd Powless Jr., Jennifer Hill, Rebecca Webster

**B.C. Liaison:**

**Others:** Sheila Huntington, Charles Wheelock, Nicole Rommel,

**Excused:**

### II. Adoption of Agenda

Motion by Racquel Hill to approve the agenda with the following additions:

- X.d.v. 12201701A
- X.d.vi. 12201701C

seconded by Jennifer Hill. Motion carried.

Motion by Racquel Hill to take all agenda items on the follow-up list and have them all returned on the January 8, 2018 meeting and to make the follow up task list a standing item; seconded by Rebecca Webster. Motion carried.

### III. Reading of Minutes

### IV. Tabled Business - None

### V. Old Business

### VI. New Business

#### a. Resignation

Motion by Rebecca Webster to accept the resignation; seconded by Lloyd Powless Jr.. Motion carried.

Motion by Rebecca Webster to follow the process in the By-laws to fill the vacant position; seconded by Julie Barton. Motion carried.



**Oneida Business Committee Agenda Request****1. Meeting Date Requested:** 12 / 27 / 17**2. General Information:**Session: ☒ Open ☐ Executive - See instructions for the applicable laws, then choose one:Agenda Header: ☐ Accept as Information only☒ Action - please describe:**3. Supporting Materials**☒ Report ☐ Resolution ☐ Contract☐ Other:1. 3. 2. 4. ☐ Business Committee signature required**4. Budget Information**☐ Budgeted - Tribal Contribution☐ Budgeted - Grant Funded☐ Unbudgeted**5. Submission**Authorized Sponsor / Liaison: 

Primary Requestor/Submitter:

Additional Requestor:

Additional Requestor:

# BUSINESS COMMITTEE TRAVEL REPORT



Travel Report for: Kirby Metoxen

Travel Event: Tribal Round Table 2017-Carlisle Repatriation

Travel Location: Shakopee, MN

Departure Date: 11/29/2017 Return Date: 12/01/2017

Projected Cost: 688.25 Actual Cost: 688.25

Date Travel was Approved by OBC: 11/17/2017

## Narrative/Background:

Councilman Kirby Metoxen attending the Tribal Round Table 2017-Carlisle Repatriation and was the representative for the Oneida Nation.

## Background

The Carlisle Indian Industrial School was established and operated by the Bureau of Indian Affairs 1879 and 1918. Many young Native American students died of illness while attending the school. At least 180 Native Americans are buried in the Carlisle Barracks Post Cemetery (CBPC) and the CBPC Native American Decedent List indicates that six of these children were Oneida. The United States Army is working with the families and tribes of the decedents to honor the families wishes.

## Narrative

At the round table we got information on the logistics and what it took to plan, arrange, collaborate, to request, receive the children back from Carlisle and start the healing process. Tribes from all over were informed about their rights and moving forward with the repatriation of the children.

## Item(s) Requiring Attention:

Travel and lodging.

## Requested Action:

Motion to approve travel report for the Tribal Round Table 2017-Carlisle Repatriation November 29<sup>th</sup>-December 1<sup>st</sup>, 2017.

**Oneida Business Committee Agenda Request****1. Meeting Date Requested:** 12 / 27 / 17**2. General Information:**Session: ☐ Open ☐ Executive - See instructions for the applicable laws, then choose one:

Agenda Header:

☐ Accept as Information only☒ Action - please describe:

Enter E-Poll results into the record for the approved travel request for Chairman Tehassi Hill - Representation in Thames for the passing of Bob Antone - Thames, Ontario - December 10-13, 2017

**3. Supporting Materials**☐ Report ☐ Resolution ☐ Contract☒ Other:1. 3. 2. 4. ☐ Business Committee signature required**4. Budget Information**☐ Budgeted - Tribal Contribution☐ Budgeted - Grant Funded☐ Unbudgeted**5. Submission**

Authorized Sponsor / Liaison:

Primary Requestor/Submitter:

Your Name, Title / Dept. or Tribal Member

Additional Requestor:

Name, Title / Dept.

Additional Requestor:

  
Name, Title / Dept.

## Oneida Business Committee Agenda Request

### 6. Cover Memo:

Describe the purpose, background/history, and action requested:

\*\*\*BACKGROUND\*\*\*

On Saturday, December 9, 2017, at 11:51 a.m., the following E-Poll was conducted:

Summary:

Chairman Tehassi Hill respectfully requests approval to travel to Thames, Ontario to honor Thames community leader, Bob Antone, who passed away on Friday, December 8, 2017. Mr. Antone was also the Chairperson for the Haudenosaunee External Relations Committee, travelling worldwide to meet with world leaders to help the plight of the Haudenosaunee. He spent years working at the United Nations and on the United Nations Declaration on the Rights of Indigenous Peoples. He held a PhD from the State University of New York at Buffalo in the Field of Study of Indian/Native American Studies. From 1982 until 1998, he worked as an independent contractor/consultant for Indigenous organizations and communities in both the United States and Canada in the fields of: education reform, self determination of individuals, communities, and nations, healing and social work, dispute resolution, and activism in political reform.

At this time, there is not an estimated travel cost amount, but expenses will be for gas, lodging, & per diem.

Requested Action:

Approve travel request - Chairman Tehassi Hill - Representation in Thames for the passing of Bob Antone - Thames, Ontario - December 10-13, 2017.

Deadline for Responses:

Monday, December 11, 2017, at 4:30 p.m.

As of the deadline, below are the results:

Support: Daniel Guzman King, David P. Jordan, Trish King, Kirby Metoxen, Brandon Stevens, Ernie Stevens III, Lisa Summers, Jennifer Webster

Per section 5.4. of the BC SOP "Conducting Electronic Voting", attached are copies of any comment by an OBC member made beyond a vote.

\*\*\*REQUESTED ACTION\*\*\*

Enter E-Poll results into the record for the approved travel request for Chairman Tehassi Hill - Representation in Thames for the passing of Bob Antone - Thames, Ontario - December 10-13, 2017

- 1) Save a copy of this form for your records.
- 2) Print this form as a \*.pdf OR print and scan this form in as \*.pdf.
- 3) E-mail this form and all supporting materials in a **SINGLE** \*.pdf file to: BC\_Agenda\_Requests@oneidanation.org



---

**From:** TribalSecretary  
**Sent:** Tuesday, December 12, 2017 8:30 AM  
**To:** TribalSecretary; Brandon L. Yellowbird-Stevens; Daniel P. Guzman; David P. Jordan; Ernest L. Stevens; Jennifer A. Webster; Kirby W. Metoxen; Lisa M. Summers; Patricia M. King; Tehassi Tasi Hill  
**Cc:** Debbie J. Melchert; Brian A. Doxtator; Cathy L. Bachhuber; Danelle A. Wilson; Jessica L. Wallenfang; Leyne C. Orosco; Lisa A. Liggins; Melinda J. Danforth; Rhiannon R. Metoxen; Rosa J. Laster; BC\_Agenda\_Requests  
**Subject:** E-POLL RESULTS: Approve travel request - Chairman Hill - Passing of Bob Antone - 12/10-12/13  
**Attachments:** Epoll request - Travel - TH - Thames - 12-10 to 12-13.pdf; Re: E-POLL REQUEST: Approve travel request - Chairman Hill - Passing of Bob Antone - 12/10-12/13  
**Categories:** For Next Mtg

### E-POLL RESULTS

The E-Poll request to approve the travel for Chairman Tehassi Hill - Representation in Thames for the passing of Bob Antone - Thames, Ontario - December 10-13, 2017, **has been approved**. As of the deadline, below are the results:

Support: Daniel Guzman King, David P. Jordan, Trish King, Kirby Metoxen, Brandon Stevens, Ernie Stevens III, Lisa Summers, Jennifer Webster

Per section 5.4. of the BC SOP "Conducting Electronic Voting", attached are copies of any comment by an OBC member made beyond a vote.

### Heather Heuer

Information Management Specialist  
Business Committee Support Office (BCSO)



office 920.869.4421  
cell 920.471.5002  
fax 920.869.4040

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**From:** TribalSecretary  
**Sent:** Saturday, December 09, 2017 11:51 AM  
**To:** TribalSecretary; Brandon L. Yellowbird-Stevens; Daniel P. Guzman; David P. Jordan; Ernest L. Stevens; Jennifer A. Webster; Kirby W. Metoxen; Lisa M. Summers; Patricia M. King; Tehassi Tasi Hill  
**Cc:** Debbie J. Melchert; Brian A. Doxtator; Cathy L. Bachhuber; Danelle A. Wilson; Jessica L. Wallenfang; Leyne C. Orosco; Lisa A. Liggins; Melinda J. Danforth; Rhiannon R. Metoxen; Rosa J. Laster  
**Subject:** E-POLL REQUEST: Approve travel request - Chairman Hill - Passing of Bob Antone - 12/10-12/13  
**Importance:** High

### E-POLL REQUEST

**Summary**

Chairman Tehassi Hill respectfully requests approval to travel to Thames, Ontario to honor Thames community leader, Bob Antone, who passed away on Friday, December 8, 2017. Mr. Antone was also the Chairperson for the Haudenosaunee External Relations Committee, travelling worldwide to meet with world leaders to help the plight of the Haudenosaunee. He spent years working at the United Nations and on the United Nations Declaration on the Rights of Indigenous Peoples. He held a PhD from the State University of New York at Buffalo in the Field of Study of Indian/Native American Studies. From 1982 until 1998, he worked as an independent contractor/consultant for Indigenous organizations and communities in both the United States and Canada in the fields of: education reform, self determination of individuals, communities, and nations, healing and social work, dispute resolution, and activism in political reform.

At this time, there is not an estimated travel cost amount, but expenses will be for gas, lodging, & per diem.

**Requested Action**

Approve travel request - Chairman Tehassi Hill - Representation in Thames for the passing of Bob Antone - Thames, Ontario - December 10-13, 2017.

**Deadline for Responses**

Monday, December 11, 2017, at 4:30 p.m.

**Voting**

Please reply with "Support" or "Oppose".

Heather Heuer  
Information Mgmt. Specialist

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**From:** Lisa M. Summers  
**Sent:** Saturday, December 09, 2017 11:55 AM  
**To:** TribalSecretary; Brandon L. Yellowbird-Stevens; Daniel P. Guzman; David P. Jordan; Ernest L. Stevens; Jennifer A. Webster; Kirby W. Metoxen; Patricia M. King; Tehassi Tasi Hill  
**Cc:** Debbie J. Melchert; Brian A. Doxtator; Cathy L. Bachhuber; Danelle A. Wilson; Jessica L. Wallenfang; Leyne C. Orosco; Lisa A. Liggins; Melinda J. Danforth; Rhiannon R. Metoxen; Rosa J. Laster  
**Subject:** Re: E-POLL REQUEST: Approve travel request - Chairman Hill - Passing of Bob Antone - 12/10-12/13

Support, and i send my heartfelt condolences to the family and community with you.

Sent from my Samsung Galaxy smartphone.

----- Original message -----

From: TribalSecretary <[TribalSecretary@oneidanation.org](mailto:TribalSecretary@oneidanation.org)>  
Date: 12/9/17 11:51 AM (GMT-06:00)  
To: TribalSecretary <[TribalSecretary@oneidanation.org](mailto:TribalSecretary@oneidanation.org)>, "Brandon L. Yellowbird-Stevens" <[bsteven@oneidanation.org](mailto:bsteven@oneidanation.org)>, "Daniel P. Guzman" <[dguzman@oneidanation.org](mailto:dguzman@oneidanation.org)>, "David P. Jordan" <[djordan1@oneidanation.org](mailto:djordan1@oneidanation.org)>, "Ernest L. Stevens" <[esteven4@oneidanation.org](mailto:esteven4@oneidanation.org)>, "Jennifer A. Webster" <[JWEBSTE1@oneidanation.org](mailto:JWEBSTE1@oneidanation.org)>, "Kirby W. Metoxen" <[KMETOX@oneidanation.org](mailto:KMETOX@oneidanation.org)>, "Lisa M. Summers" <[lsummer2@oneidanation.org](mailto:lsummer2@oneidanation.org)>, "Patricia M. King" <[tking@oneidanation.org](mailto:tking@oneidanation.org)>, Tehassi Tasi Hill <[thill7@oneidanation.org](mailto:thill7@oneidanation.org)>  
Cc: "Debbie J. Melchert" <[dmelcher@oneidanation.org](mailto:dmelcher@oneidanation.org)>, "Brian A. Doxtator" <[bdoxtat2@oneidanation.org](mailto:bdoxtat2@oneidanation.org)>, "Cathy L. Bachhuber" <[CBACHHUB@oneidanation.org](mailto:CBACHHUB@oneidanation.org)>, "Danelle A. Wilson" <[dwilson1@oneidanation.org](mailto:dwilson1@oneidanation.org)>, "Jessica L. Wallenfang" <[JWALLENF@oneidanation.org](mailto:JWALLENF@oneidanation.org)>, "Leyne C. Orosco" <[lorosco@oneidanation.org](mailto:lorosco@oneidanation.org)>, "Lisa A. Liggins" <[lliggins@oneidanation.org](mailto:lliggins@oneidanation.org)>, "Melinda J. Danforth" <[mdanforj@oneidanation.org](mailto:mdanforj@oneidanation.org)>, "Rhiannon R. Metoxen" <[rmetoxe2@oneidanation.org](mailto:rmetoxe2@oneidanation.org)>, "Rosa J. Laster" <[rlaster@oneidanation.org](mailto:rlaster@oneidanation.org)>  
Subject: E-POLL REQUEST: Approve travel request - Chairman Hill - Passing of Bob Antone - 12/10-12/13

## **E-POLL REQUEST**

### **Summary**

Chairman Tehassi Hill respectfully requests approval to travel to Thames, Ontario to honor Thames community leader, Bob Antone, who passed away on Friday, December 8, 2017. Mr. Antone was also the Chairperson for the Haudenosaunee External Relations Committee, travelling worldwide to meet with world leaders to help the plight of the Haudenosaunee. He spent years working at the United Nations and on the United Nations Declaration on the Rights of Indigenous Peoples. He held a PhD from the State University of New York at Buffalo in the Field of Study of Indian/Native American Studies. From 1982 until 1998, he worked as an independent contractor/consultant for Indigenous organizations and communities in both the United States and Canada in the fields of: education reform, self determination of individuals, communities, and nations, healing and social work, dispute resolution, and activism in political reform.

[Deadlines](#)**Oneida Business Committee Agenda Request**[Instructions](#)**1. Meeting Date Requested:**    \_\_ / \_\_ / \_\_**E-POLL REQUEST****2. General Information:**Session:    ☒ Open    ☐ Executive - See instructions for the applicable laws, then choose one:Agenda Header: ☐ Accept as Information only☐ Action - please describe:

Approve travel request - Chairman Tehassi Hill - Representation in Thames for the passing of Bob Antone -  
Thames, Ontario - Decemeber 10-13, 2017

**3. Supporting Materials**☐ Report    ☐ Resolution    ☐ Contract☐ Other:1. 3. 2. 4. ☐ Business Committee signature required**4. Budget Information**☐ Budgeted - Tribal Contribution☐ Budgeted - Grant Funded☐ Unbudgeted**5. Submission**Authorized Sponsor / Liaison: Primary Requestor/Submitter: Your Name, Title / Dept. or Tribal Member

Additional Requestor:

Name, Title / Dept.

Additional Requestor:

Name, Title / Dept.

[Deadlines](#)**Oneida Business Committee Agenda Request**[Instructions](#)**6. Cover Memo:**

Describe the purpose, background/history, and action requested:

**\*\*\*BACKGROUND\*\*\***

Chairman Tehassi Hill respectfully requests approval to travel to Thames, Ontario to honor Thames community leader, Bob Antone, who passed away on Friday, December 8, 2017. Mr. Antone was also the Chairperson for the Haudenosaunee External Relations Committee, travelling worldwide to meet with world leaders to help the plight of the Haudenosaunee. He spent years working at the United Nations and on the United Nations Declaration on the Rights of Indigenous Peoples. He held a PhD from the State University of New York at Buffalo in the Field of Study of Indian/Native American Studies. From 1982 until 1998, he worked as an independent contractor/consultant for Indigenous organizations and communities in both the United States and Canada in the fields of: education reform, self determination of individuals, communities, and nations, healing and social work, dispute resolution, and activism in political reform.

At this time, there is not an estimated travel cost amount, but expenses will be for gas, lodging, & per diem.

**\*\*\*REQUESTED ACTION\*\*\***

Approve travel request - Chairman Tehassi Hill - Representation in Thames for the passing of Bob Antone - Thames, Ontario - Decemeber 10-13, 2017

1) Save a copy of this form for your records. [Save a Copy...](#)

2) Print this form as a \*.pdf OR print and scan this form in as \*.pdf.

3) E-mail this form and all supporting materials in a **SINGLE** \*.pdf file to: [BC\\_Agenda\\_Requests@oneidanation.org](mailto:BC_Agenda_Requests@oneidanation.org)

# Oneida Nation

Post Office Box 365

Phone: (920)869-2214



Oneida, WI 54155

## **BC Resolution # Leave this line blank**

### **Authorizing Treasurer and Secretary to Act Regarding the Oneida Nation Excess Benefit Payment Plan and the Oneida Nation Public Safety Officer Pension Plan on Behalf of the Oneida Nation**

- WHEREAS,** the Oneida Nation is a federally recognized Indian government and a treaty tribe recognized by the laws of the United States of America; and
- WHEREAS,** the Oneida General Tribal Council is the governing body of the Oneida Nation; and
- WHEREAS,** the Oneida Business Committee has been delegated the authority of Article IV, Section 1, of the Oneida Tribal Constitution by the Oneida General Tribal Council; and
- WHEREAS,** the Oneida Business Committee has approved an Oneida Nation Excess Benefit Payment Plan and the Oneida Nation Public Safety Officer Pension Plan with Wells Fargo; and
- WHEREAS,** the authorization of signers on this plan need to be updated and no change in the existing authorized officers, Treasurer and Secretary, has been identified;

**NOW THEREFORE BE IT RESOLVED,** the Oneida Business Committee does hereby authorize Patricia M. King, Treasurer and Lisa M. Summers, Tribal Secretary, to sign documents on the Oneida Nation Excess Benefit Payment Plan and the Oneida Nation Public Safety Office Pension Plan with Wells Fargo as identified in the attached form – "All Plan Activity and Direction" and the authorized signer may take action "individually."

**NOW THEREFORE BE IT FINALLY RESOLVED,** the Oneida Business Committee does hereby authorize Lawrence E. Barton, Chief Financial Officer and Ralinda R. Ninham-Lambries, Assistant Chief Financial Officer to sign documents on the Oneida Nation Excess Benefit Plan and the Oneida Nation Public Safety Officer Pension Plan with Wells Fargo as identified in the attached form – "All Plan Activity and Direction" and the authorized signer may take action "individually."

Oneida Business Committee Agenda Request

1. Meeting Date Requested: 12 / 27 / 17

2. General Information:

Session: ☐ Open ☒ Executive - See instructions for the applicable laws, then choose one:  

Other - type reason

Agenda Header: 

Exec - New Business

☐ Accept as Information only  
☒ Action - please describe:  

Discuss SEOTS board assessment.

3. Supporting Materials

☐ Report ☐ Resolution ☐ Contract  
☒ Other:  

1. 

Email and application

 3.   
2.  4.

☐ Business Committee signature required

4. Budget Information

☐ Budgeted - Tribal Contribution ☐ Budgeted - Grant Funded ☐ Unbudgeted

5. Submission

Authorized Sponsor / Liaison: 

Tehassi Hill, Chairman

Primary Requestor/Submitter: 

Laura Laitinen-Warren, Senior Policy Advisor, BC Administration

Your Name, Title / Dept. or Tribal Member

Additional Requestor: 

Name, Title / Dept.

Additional Requestor: 

Name, Title / Dept.



**Southeastern Oneida Tribal Services Advisory Board Applications**

**December 1, 2017 Deadline**

**(2) Vacancies**

**(1) Application**

**Qualifications:**

- Applicants who wish to be considered for membership shall be enrolled Oneida Nation members who are eighteen (18) years of age or over.
- Board members shall reside within one of the six (6) Southeastern Wisconsin counties of Milwaukee, Racine, Kenosha, Waukesha, Ozaukee and Washington.

**Applicants**

- Kim M. Reyes
  - Is not on any other board
  - Is qualified to be on the Southeastern Oneida Tribal Services Advisory Board

**Business Committee Meeting**

8:30 p.m. Wednesday, December 27, 2017

**Thank you for printing clearly**

Chad Wilson

Brad Graham

Bill Graham

Rich Van Boxtel

Christina Bluebird

Eric Boyer

Debbie Danforth

LATS HILL

Eddie Metoxen

Justine Mehojah

Brandon Vanderker

Larry Mank

Barb Skiffington

Debbie Danforth

Brian T. Dextator

Pat M.

Michele Dextator

Debbie Danforth

Rmannon Metoxen

C. J. Metoxen