

# Oneida Nation

Post Office Box 365

Phone: (920)869-2214



Oneida, WI 54155

## **BC Meeting Materials October 26, 2017**

### **Open Session**

### **CERTIFICATION**

I, the undersigned, as Secretary of the Oneida Business Committee, hereby certify that the following 194 pages are the Open Session meeting materials presented at a meeting duly called, noticed and held on the 26<sup>th</sup> day of October, 2017.

A handwritten signature in blue ink that reads "Lisa Summers". The signature is written in a cursive style and is positioned above a horizontal line.

Lisa Summers, Tribal Secretary  
Oneida Business Committee



## Oneida Business Committee

FY '17 4<sup>th</sup> Quarterly Reports  
8:00 a.m. Thursday, October 26, 2017  
BC Conference Room, 2<sup>nd</sup> floor, Norbert Hill Center

### Agenda

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To get a copy of the agenda, go to: [oneida-nsn.gov/government/business-committee/agendas-packets/](http://oneida-nsn.gov/government/business-committee/agendas-packets/)

#### I. CALL TO ORDER AND ROLL CALL

#### II. OPENING

#### III. ADOPT THE AGENDA

#### IV. REPORTS (Please Note: Scheduled times are approximate and subject to change)

##### A. APPOINTED BOARDS, COMMITTEES, COMMISSIONS

##### 1. Accept Oneida Nation Arts Board FY '17 3rd quarter report (8:00 a.m.)

Chair: Desirae Hill

Liaison: Kirby Metoxen, Councilman

*EXCERPT FROM JULY 27, 2017: Motion by Jennifer Webster to defer the Oneida Nation Arts Board FY '17 3rd quarter report to the next quarterly report meeting; and for the Liaison to follow-up with the Board, seconded by David Jordan. Motion carried unanimously.*

##### a. Accept Oneida Nation Arts Board FY '17 4<sup>th</sup> quarter report

##### 2. Accept Anna John Residential Centered Care Community Board FY '17 4<sup>th</sup> quarter report (8:15 a.m.)

Chair: Candace House

Liaison: Jennifer Webster, Councilwoman

##### 3. Accept Oneida Environmental Resource Board FY '17 3<sup>rd</sup> and 4<sup>th</sup> quarter reports

Chair: Al Manders (8:30 a.m.)

Liaisons: Daniel Guzman King, Councilman; Ernest Stevens III, Councilman

*EXCERPT FROM JULY 27, 2017: Motion by Jennifer Webster to defer the Environmental Resources Board FY '17 3rd quarter report to the next quarterly report meeting; and for the Liaison to follow-up with the Board, seconded by Tehassi Hill. Motion carried unanimously.*

##### 4. Accept Oneida Community Library Board FY '17 4<sup>th</sup> quarter report (Not Submitted)

Chair: Dylan Benton

Liaison: Tehassi Hill, Tribal Chairman

5. **Accept Oneida Personnel Commission FY '17 4<sup>th</sup> quarter report (8:45 a.m.)**  
Chair: Yvonne Jourdan  
Liaison: Tehassi Hill, Tribal Chairman
6. **Accept Oneida Police Commission FY '17 4<sup>th</sup> quarter report (9:00 a.m.)**  
Vice Chair: Sandra Reveles  
Liaisons: Lisa Summers, Tribal Secretary; Ernest Stevens III, Councilman
7. **Accept Oneida Pow-wow Committee FY '17 4<sup>th</sup> quarter report (9:15 a.m.)**  
Chair: Tonya Webster  
Liaison: Ernest Stevens III, Councilman
8. **Accept Southeastern Oneida Tribal Services Advisory Board FY '17 4<sup>th</sup> quarter report**  
Chair: Kathryn LaRoque (9:30 a.m.)  
Liaisons: Daniel Guzman King, Councilman; Kirby Metoxen, Councilman
9. **Accept Oneida Nation Veterans Affairs Committee FY '17 4<sup>th</sup> quarter report (9:45 a.m.)**  
Chair: James Martin  
Liaison: Jennifer Webster, Councilwoman

*(Break scheduled from 10:00-10:15 a.m.)*

#### **B. ELECTED BOARDS, COMMITTEES, COMMISSIONS**

1. **Accept Oneida Nation Commission on Aging FY '17 4<sup>th</sup> quarter report (10:30 a.m.)**  
Chair: Patricia Lassila  
Liaisons: Lisa Summers, Tribal Secretary; Jennifer Webster, Councilwoman
2. **Accept Oneida Gaming Commission FY '17 4<sup>th</sup> quarter report (10:45 a.m.)**  
Chair: Matthew W. Denny  
Liaison: Kirby Metoxen, Councilman
3. **Accept Oneida Election Board FY '17 4<sup>th</sup> quarter report**  
Chair: Racquel Hill  
Liaison: Tehassi Hill, Tribal Chairman
4. **Accept Oneida Land Claims Commission FY '17 3<sup>rd</sup> quarter report (11:00 a.m.)**  
Chair: Loretta Metoxen  
Liaison: Kirby Metoxen, Councilman

*EXCERPT FROM JULY 27, 2017: Motion by Tehassi Hill to defer the Oneida Land Claims Commission FY '17 3rd quarter report, seconded by Jennifer Webster. Motion carried unanimously.*

- a. **Accept Oneida Land Claims Commission FY '17 4<sup>th</sup> quarter report**
5. **Defer Oneida Land Commission FY '17 4<sup>th</sup> quarter report**  
Chair: Rae Skenandore  
Liaison: Trish King, Tribal Treasurer
6. **Accept Oneida Nation School Board FY '17 4<sup>th</sup> quarter report (11:15 a.m.)**  
Chair: Debra Danforth  
Liaison: Brandon Stevens, Tribal Vice-Chairman

**C. STANDING COMMITTEES**

1. **Accept Community Development Planning Committee FY '17 3<sup>rd</sup> quarter report (11:30 a.m.)**  
Chair: Brandon Stevens, Tribal Vice-Chairman  
*EXCERPT FROM JULY 27, 2017: Motion by Tehassi Hill to defer the Community Development Planning Committee FY '17 3rd quarter report to the next quarterly report meeting; and for the Liaison to follow-up with the Board, seconded by Fawn Billie. Motion carried unanimously.*
  - a. **Accept update regarding Community Development Planning Committee FY '17 4<sup>th</sup> quarter report, noting a report was not submitted due to no meetings being held in July, August, and September**
2. **Accept Legislative Operating Committee FY '17 4<sup>th</sup> quarter report (11:45 a.m.)**  
Chair: David P. Jordan, Councilman
3. **Accept update regarding Quality of Life Committee FY '17 4<sup>th</sup> quarter report, noting the 2014-2017 End of Term report was submitted and no meetings were held during August and September**  
Chair: Brandon Stevens, Tribal Vice-Chairman
4. **Accept Finance Committee FY '17 4<sup>th</sup> quarter report (12:00 p.m.)**  
Chair: Trish King, Tribal Treasurer

*(Break scheduled from 12:15 p.m.-1:15 p.m.)*

**D. CORPORATE BOARDS**

1. **Accept Oneida Airport Hotel Corporation FY '17 4<sup>th</sup> quarter report (1:15 p.m.)**  
Agent: Janice Skenandore-Hirth  
Liaisons: Daniel Guzman King, Councilman; Kirby Metoxen, Councilman
2. **Accept Oneida Golf Enterprise FY '17 4<sup>th</sup> quarter report (1:25 p.m.)**  
Agent: Janice Skenandore-Hirth  
Liaison: Trish King, Tribal Treasurer
3. **Accept Bay Bancorporation, Inc. FY '17 4<sup>th</sup> quarter report (1:35 p.m.)**  
President: Jeff Bowman  
Liaison: Trish King, Tribal Treasurer
4. **Accept Oneida ESC Group, LLC. FY '17 4<sup>th</sup> quarter report (1:45 p.m.)**  
Chair: Jackie Zalim  
Liaisons: Lisa Summers, Tribal Secretary; Ernest Stevens III, Councilman
5. **Accept Oneida Seven Generations Corporation FY '17 4<sup>th</sup> quarter report (2:00 p.m.)**  
Agent: Pete King III  
Liaison: Brandon Stevens, Tribal Vice-Chairman

**V. ADJOURN**

Posted on the Oneida Nation's official website, [www.oneida-nsn.gov](http://www.oneida-nsn.gov), at 2:35 p.m., Friday, October 20, 2017, pursuant to the Open Records and Open Meetings Law, section 7.17-1. The meeting packet of the open session materials for this meeting is available by going to the Oneida Nation's official website at: <https://oneida-nsn.gov/government/business-committee/agendas-packets/>. For information about this meeting, please call the Business Committee Support Office at (920) 869-4364 or (800) 236-2214.

### Oneida Business Committee Agenda Request

1. Meeting Date Requested: 10 / 26 / 17

2. General Information:

Session:  Open  Executive - See instructions for the applicable laws, then choose one:

Agenda Header:

Accept as Information only

Action - please describe:

Accept Arts Board FY 17 3rd quarter report

3. Supporting Materials

Report  Resolution  Contract

Other:

1.

3.

2.

4.

Business Committee signature required

4. Budget Information

Budgeted - Tribal Contribution

Budgeted - Grant Funded

Unbudgeted

5. Submission

Authorized Sponsor / Liaison:

Jennifer Webster, Council Member

Primary Requestor/Submitter:

Beth Bashara, Director Oneida Nation Arts Program

Your Name, Title / Dept. or Tribal Member

Additional Requestor:

Name, Title / Dept.

Additional Requestor:

Name, Title / Dept.

## Oneida Business Committee Agenda Request

### 6. Cover Memo:

Describe the purpose, background/history, and action requested:

EXCERPT FROM JULY 27, 2017: Motion by Jennifer Webster to defer the Oneida Nation Arts Board FY '17 3rd quarter report to the next quarterly report meeting; and for the Liaison to follow-up with the Board, seconded by David Jordan. Motion carried unanimously.

- 1) Save a copy of this form for your records.
- 2) Print this form as a \*.pdf *OR* print and scan this form in as \*.pdf.
- 3) E-mail this form and all supporting materials in a **SINGLE** \*.pdf file to: [BC\\_Agenda\\_Requests@oneidation.org](mailto:BC_Agenda_Requests@oneidation.org)

# Oneida Nation Arts Board

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*Quarterly Report – 3<sup>rd</sup> Quarter (April – June 2017)  
July 31, 2017*

## Oneida Nation Arts Board (ONAB)

Tamara VanSchyndel (Exp. 2017)

Sylvia Cornelius, Secretary (Exp. 2018)

Dakota Webster (Exp. 2018)

Jackie Zalim (Exp. 2018)

Pat Moore (Exp. 2018)

Marena Bridges (Exp. 2019)

Dawn Walchinski (Exp. 2019)

Desirae Hill (Exp. 2020)



Report submitted by:

Tamara VanSchyndel, Chair (Exp. 2017)

Beth Bashara, ONAP/CEC Director

## Board Purpose Statement:

To provide guidance to the Oneida Nation Arts Program (ONAP) and to perform the responsibilities granted to the Board under the Dollars for Arts Program policy. Specific responsibilities include, but are not limited to the following: (a) work with ONAP Director and staff in an advisory capacity on issues related to the arts in Oneida, (b) strive to provide guidance and recommendations in the development of the ONAP and arts programs throughout the community, (c) receive reports of the ONAP activities ONAP staff, (d) evaluate ONAP, and (e) approve policies and programs for the overall coordination and administration of the ONAP.

## Update from the Chair

Anne Katz from Arts Wisconsin facilitated a dialogue between ONAB, Woodland Indian Arts Show and Market board, and the emerging MOC Board. The main objective of the meeting was to brainstorm and dialogue about:

- Boards' AdHoc relationship expectations;
- How we can best work together; and
- How the Oneida Nation Arts Board can support emerging boards.

It was a good meeting with representation from both the MOC board and Woodland Indian Arts Board. There are so many ways we can work together and support each other. We are encouraged and excited to see the growing arts economy in Oneida.

## Meetings Held

April 4, 2017	ONAB, MOC Board and WIAB facilitated discussion (no quorum)
April 24, 2017	Chair and Director meeting
May 2, 2017	Committee Meeting in lieu of full board meeting due to no quorum

## Oneida Nation Arts Program Update

**Administrative Reports:** Beth Bashara, Director; Christine Klimmek, Program Coordinator; Sherrole Benton, Program Coordinator

**STAFF:** The Arts Program has been able to hire “Arts Workers.” These are pool (sub relief) positions which means, they do not get any benefits (accrual time off or holiday pay or insurance). The two-fold purpose of these positions is to provide meaningful temporary work experience for college-aged students and to provide project based support for our programming. Similar to working at Old Navy, the idea is to provide supplementary income to students and give them work experience. We have hired 4 workers in this program: Jess Quintana (graduated from UWO) Yuntle McLester (attending UWGB), Dustin Skenandore (attending Vanderbilt U), and Sabrina Hemken (attending CMN). Abbey Metoxen was hired to work during arts camps. And we have two interns from the HRD program: Sierra Denny at the CEC and Laiyah Lee at the Arts Cottage

## Programming Reports

**GRANT:** We received the grant for the Basket project from the Wisconsin Arts Board. Because of the governor’s budget, we are waiting for the dollar amount. This grant will help the basket guild do a series of workshops in FY18, build a network of Native basket makers in Wisconsin (and surrounding states), and showcase the talents of guild.

## Future Focus

October 3 – 5	Sterling Silver Ring with Wampum Inlay
October 23 – 26	Strap Dress
November 2	Knitted Scarves
November 7	Finger Weaving
December 6	Holiday Crafts

Basket Guild	
October 14-15	Cell Phone Pouch
October 28	Black Ash Basket for Beginners
October 28	Birch Bark Biting Designs
January 27 – 28	Purse with Basswood Cordage
March 23 – 25	Weaving with Willow



## Oneida Business Committee Agenda Request

**1. Meeting Date Requested:** 10 / 26 / 17

**2. General Information:**

Session:  Open  Executive - See instructions for the applicable laws, then choose one:

Agenda Header: Reports

Accept as Information only

Action - please describe:

Accept Arts Board FY '17 4th quarter report

**3. Supporting Materials**

Report  Resolution  Contract

Other:

1. Arts Board 4th Quarter Report	3.
2.	4.

Business Committee signature required

**4. Budget Information**

Budgeted - Tribal Contribution  Budgeted - Grant Funded  Unbudgeted

**5. Submission**

Authorized Sponsor / Liaison: Kirby Metoxen, Councilmember

Primary Requestor/Submitter: Desirea Hill, Arts Board Chair  
Your Name, Title / Dept. or Tribal Member

Additional Requestor: Beth Bashara, Arts Program  
Name, Title / Dept.

Additional Requestor: \_\_\_\_\_  
Name, Title / Dept.

# Oneida Nation Arts Board

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*Quarterly Report – 4th Quarter (July - September 2017)*  
*October 17, 2017*

## Oneida Nation Arts Board (ONAB)

Marena Bridges (Exp. 2019)  
 Sylvia Cornelius, Secretary (Exp. 2018)  
 Desirae Hill (Exp. 2020)  
 Pat Moore (Exp. 2018)  
 Tamara VanSchyndel (Exp. 2017)  
 Dawn Walchinski (Exp. 2019)  
 Dakota Webster (Exp. 2018)  
 Jackie Zalim (Exp. 2018)



Report submitted by:

Desirae Hill, Chair (Exp. 2020)  
 Beth Bashara, ONAP/CEC Director

## Board Purpose Statement:

To provide guidance to the Oneida Nation Arts Program (ONAP) and to perform the responsibilities granted to the Board under the Dollars for Arts Program policy. Specific responsibilities include, but are not limited to the following: (a) work with ONAP Director and staff in an advisory capacity on issues related to the arts in Oneida, (b) strive to provide guidance and recommendations in the development of the ONAP and arts programs throughout the community, (c) receive reports of the ONAP activities ONAP staff, (d) evaluate ONAP, and (e) approve policies and programs for the overall coordination and administration of the ONAP.

## Update from the Chair

The ONAB is working through a revitalization process as members shift roles and collectively bring clarity to our roots and vision. A September meeting to discuss how to move forward has inspired board commitments and monthly vs. quarterly meetings to generate momentum to meet strategic goals in 2018. Looking ahead, the ONAB will meet in November to develop work plans for the new year and continue to support ONAP in determining community needs and experimenting with new offerings.

## Meetings Held

July/August	No Meeting
September 19	Special Meeting to Discuss Board roles

## Oneida Nation Arts Program Update

**Administrative Reports:** Beth Bashara, Director; Christine Klimmek, Program Coordinator; Sherrole Benton, Program Coordinator

Staff: Christine Klimmek retired on Friday, October 6, after more than 20 years working for the Arts Program. During her time, Christine was instrumental in bringing back the traditional art forms of basket making, raised beadwork, silver work, and pottery.

Arts Program is currently in process of hiring for Program Coordinator (vacated by Christine). We continue to be working with Arts Workers as sub relief positions to help manage projects.

## Programming Reports

**Music from Our Culture:** Held our summer camp in August and finished strong at their ending concert. The kids were also honored to perform at the Inauguration of the Business Committee. The children did a reprisal of the summer concert at the AIANTA conference in Oneida. The kids did an amazing job. The MOC board, comprised of former teachers and Arts Workers who helped shape the program, continue to meet and are working on plans for sustainability of the program.

**Music Lessons:** Jay Thomas has a full schedule of students, children to adult, studying music on Monday nights. He is providing voice lessons, piano lessons, and music theory lessons.

**Baby and Me Classes:** Kalana Daniels conducting the first Iroquois music young child class. We had 5 parents attend. From the first survey, all parents really enjoyed the class and are interested in attending weekly/bi-weekly classes with their small children.

**Dollars for Arts:** We had 5 people apply for funding. This included proposals working with: youth in creating outfits and learning the language; youth in creating music to be premiered at a Green Bay Civic Symphony Concert; community members gathering to do raised beadwork and encouraging bead workers to get involved with art shows; veterans suffering from post-traumatic stress creating story boards that helps communicate their feelings; and a fellowship in literary arts.

**GRANTS:** *Wisconsin Arts Board grant* for the Basket Guild in Oneida is underway. The basket guild has been contacting teachers from around the state to bring new techniques and ideas to Oneida. ONAP will be applying for additional funds to help shape a final conference of basket making to happen during the Woodland Indian Arts Show and Market in June.

*First Nations grant* has provided training for Sherrole Benton in social media. Sherrole is completing online classes and is implementing new strategies for reaching our customers.

*National Endowment for the Arts grant* will bring talented Native composers together in February for a Native Song Writing Festival, exploring the questions of, ‘what songs did mothers sing to their babies?’ ‘What songs did children sing?’ ‘What songs were sung while working?’ Through this grant, we hope to begin a repertoire of Native music accessible to children.

## Future Focus

October 23 – 26	Strap Dress	Basket Guild
November 2	Knitted Scarves	October 28 Black Ash Basket for Beginners
November 7	Finger Weaving	October 28 Birch Bark Biting Designs
December 6	Holiday Crafts	January 27 – 28 Purse with Basswood Cordage
		March 23 – 25 Weaving with Willow

Oneida Business Committee Agenda Request

1. Meeting Date Requested: 10 / 26 / 17

2. General Information:

Session: [X] Open [ ] Executive - See instructions for the applicable laws, then choose one:

[Empty text box]

Agenda Header: New Business

[ ] Accept as Information only

[X] Action - please describe:

PLEASE ACCEPT THE AJRCCC FOURTH QUARTER REPORT FOR 2017. THIS REPORT COVERS THE PERIOD OF JULY, AUGUST & SEPTEMBER 2017.

3. Supporting Materials

[ ] Report [ ] Resolution [ ] Contract

[ ] Other:

1. 4TH QUARTER REPORT, JULY, AUG & SEPT 2017

3. [Empty text box]

2. [Empty text box]

4. [Empty text box]

[ ] Business Committee signature required

4. Budget Information

[X] Budgeted - Tribal Contribution [ ] Budgeted - Grant Funded [ ] Unbudgeted

5. Submission

Authorized Sponsor / Liaison: JENNIFER WEBSTER - COUNCIL MEMBER

Primary Requestor/Submitter: CANDACE HOUSE, CHAIRPERSON, CAROL ELM, VICE CHAIRPERSON
Your Name, Title / Dept. or Tribal Member

Additional Requestor: PAT MOORE, JANICE MCLESTER, MARY ADAMS, SANDRA SKENADORE, YVONNE I
Name, Title / Dept.

Additional Requestor: CORNELIUS, BOARD MEMBERS
Name, Title / Dept.

## Oneida Business Committee Agenda Request

### 6. Cover Memo:

Describe the purpose, background/history, and action requested:

PER THE TRIBAL SECRETARY'S OFFICE SCHEDULE -- ALL BOARDS, COMMITTEES, AND COMMISSIONS ARE TO PROVIDE QUARTERLY REPORTS TO THE ONEIDA BUSINESS COMMITTEE. 4TH QUARTER REPORT OF THE AJRCCC DUE ON OCT 17, 2017.

- 1) Save a copy of this form for your records.
- 2) Print this form as a \*.pdf OR print and scan this form in as \*.pdf.
- 3) E-mail this form and all supporting materials in a **SINGLE** \*.pdf file to: [BC\\_Agenda\\_Requests@oneidanation.org](mailto:BC_Agenda_Requests@oneidanation.org)



**Anna John Resident Centered Care Community (AJRCCC)  
 Quarter Report to Business Committee  
 Period: July, August & September 2017  
 Submitted by: Candace House - Chairwoman**

The purpose of the Anna John Resident Centered Care Community (AJRCCC) Board is to serve in an advisory capacity ensuring operations of AJRCCC are within the guidelines and policies of the Oneida Nation and within all regulations, rules, policies governing the operation of a nursing home.

The Board ensures the AJRCCC maintains a safe and sanitary environment while providing quality care and services to residents of the facility and as ordered by each resident’s attending physician.

**AJRCCC BOARD MEMBERS**

<b>Name</b>	<b>Term Expires</b>	<b>Name</b>	<b>Term Expires</b>
<b>Carol Elm</b>	<b>1/28/18</b>	<b>Pat Moore</b>	<b>5/27/18</b>
<b>Yvonne Cornelius</b>	<b>11/12/17</b>	<b>Candace House</b>	<b>1/28/18</b>
<b>Janice McLester</b>	<b>7/8/18</b>	<b>Mary Adams</b>	<b>7/25/17 (Completed)</b>
<b>Sandra Skenadore</b>	<b>11/12/17</b>		

**MEETINGS**

<b>July 19, 2017 – Reg</b>	<b>August 9, 2017 – Reg</b>	<b>None</b>
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**RESIDENT CENSUS - 2016**

<b>July – 80%</b>	<b>Aug. – 80%</b>	<b>Sept. – 79%</b>
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**Maximum is 48 Beds**

**HIGHLIGHTS**

- Dave Larson is currently the Acting Administrator for the AJRCCC.
- The Finance Coordinators have been doing an excellent job in submission and re-couplement of third party revenues for the facility and have made tremendous progress in collections.

**MONTHLY ACTIVITIES – JULY 2017**

We have a term ending this month for one member, discussion on moving forward and the expectations of the board. Recommendations sent up to the Business Committee regarding the appointment.

The GTC petition brought forth by Mike Debraska; what will happen to the AJRCCC Board. Also who will speak on behalf of the board? Debbie Danforth will be speaking for the division as a whole.

Chair contacted the Kalihwisaks regarding “Good New” articles. This would be a benefit to get information out to the community. We also wanted to recognize the AJRCCC Staff for a job well done during the tornados that swept through the community in June. The AJRCCC did a tremendous job, going above and beyond.

**MONTHLY ACTIVITIES – AUGUST 2017**

Chairperson met someone from the Institute for Healthcare Advancement at the 2016 National Tribal Health Conference. She would like to bring some information to the Business Committee regarding self-help, easy to read books called “What to do for Health” book series some titles are: For Senior Health; For Teen Health; For Healthy Teeth; When your child gets sick... Chairperson would like to do a presentation for the new BC. These books would help education not only the AJRCCC members but other community members as well.

**MONTHLY ACTIVITIES – SEPTEMBER 2017**

The AJRCCC Board had a table at the Elder Expo which was held on September 8<sup>th</sup> at the Radisson Hotel and Conference Center. We gave out little trinkets and were there to answer any questions regarding the Boards role and responsibilities.

Due to scheduling conflicts and the National Tribal Health Board Conference, there were no meetings the month of September.

The Chairperson and the secretary did meet twice (No meetings/no stipends, on our own time). We met with a concerned community member regarding an issue.

Chairperson attended the National Tribal Health Board Conference in Bellevue, Washington September 24-28, 2017. Debbie Danforth and Dave Larson were also in attendance for OCHC. During one of the plenary sessions each attendee was asked to contact their senators regarding the (SDPI) Special Diabetes Program for Indians as we were about to lose our funding on September 30, 2017. She did contact Senator Ron Johnson and Tammy Baldwin. She received a confirmation from Ms. Baldwin’s office, then a special letter directly from Ms. Baldwin herself thanking her for her letter and advising the program was funded for another \$37,500,000 for the first quarter of 2018.

**STAFFING:**

Between the months of July – September 2017, HRD reported the Anna John Resident Centered Care Community had a total of 27 tribal employees working the 7/24 shifts to care for our Residents during the quarter.

## Oneida Business Committee Agenda Request

**1. Meeting Date Requested:** 10 / 26 / 17

**2. General Information:**

Session:  Open  Executive - See instructions for the applicable laws, then choose one:

Agenda Header: Reports

Accept as Information only

Action - please describe:

Request motion to accept the Environmental Resource Board (ERB) FY '17 3rd and 4th quarter reports.

**3. Supporting Materials**

Report  Resolution  Contract

Other:

1. ERB FY '17 3rd Quarter Report	3.
2. ERB FY '17 4th Quarter Report	4.

Business Committee signature required

**4. Budget Information**

Budgeted - Tribal Contribution  Budgeted - Grant Funded  Unbudgeted

**5. Submission**

Authorized Sponsor / Liaison: Daniel Guzman King, Councilmember & Ernest L. Stevens III, Councilmember

Primary Requestor/Submitter: Albert "Al" Manders, Chairman/Environmental Resource Board  
Your Name, Title / Dept. or Tribal Member

Additional Requestor: Chad Wilson, Project Manager/ERB  
Name, Title / Dept.

Additional Requestor: \_\_\_\_\_  
Name, Title / Dept.



## **ENVIRONMENTAL RESOURCE BOARD**

*FY '17 3rd Quarter Report: April, May, June*

### ERB MEMBERSHIP

Marlene Garvey, Chair	Al Manders, Vice-Chair	Nicole Steeber, Secretary
Shawn Skenandore	Ted Hawk	Gerald Jordan
Tom Oudenhoven	Richard Baird	Isaiah Skenandore
Oneida Business Committee Liaison: Councilman Tehassi Hill		

### MINUTES

Action Taken April 6:

- Motion to approve changes to the Hunting, Fishing, & Trapping Regulations and to the Fine Schedule for Violations.
- Motion to approve Al Manders and Megan White for Environmental Resource Board vacancies.
- Motion to allow access to Coyote Run for the purpose of annual crane count survey.

Hearing on April 20:

- Citation hearings regarding violations of Domestic Animals Ordinance & Hunting, Fishing, and Trapping Law.

Action Taken May 4:

- Motion to approve updated draft of the Hunting, Fishing, and Trapping Regulations.
- Motion to approve letter of support for Hunter Recruitment Program and Veterans Hunt for Heroes.
- Motion to contact Risk Management regarding camping at the Quarry Park.
- Motion to approve 2<sup>nd</sup> quarter report for ERB.

Action Taken June 1:

- Motion to nominate Nicole Steeber to ERB Secretary position.
- Motion to approve ERB Semi-Annual Report FY '17.

Hearing on June 15

- Citation hearings regarding violation of Domestic Animals Ordinance.

### FINANCIALS

Tribal Contribution	\$ 258,910.00
Period 07 April	\$ 14,183.00
Period 08 May	\$ 17,294.65
Period 09 June	\$ 15,576.08

## SUMMARY OF ACTIVITIES

- Environmental Resource Board holds ***citation hearings*** to ensure the enforcement of health and safety measures for the Oneida community and by approving by decision any negotiated stipulations and agreements.
- Coordinate work schedule for ***transfer of hearing authority*** with LOC, Judiciary, Oneida Police Department and Conservation Department for duties and responsibilities of transferring hearing responsibilities to the Judiciary. This will include seven laws and ordinances, but with primary emphasis on the Hunting, Fishing, and Trapping Law and the Domestic Animals Ordinance.
- Finalize the ***Hunting, Fishing, and Trapping Regulations*** and fine schedule to accompany the updated Hunting, Fishing, and Trapping Law. Regulations were completed and approved in May.
- Completion of the Standard Operation Procedures, Workflows, and Resolutions for ***Constitutional Amendments Implementation Team***.
- Promotion of natural areas for community use, including creating the new designations for Prohibited Uses on Oneida Nation Cemetery properties as defined in the recently approved ***Cemetery Law amendments***.
- ***Onyota'a:ka Lake*** management activities for the 2017 season include inspection of property and monitoring activities. Additionally, planning for Phase II expansion of lake, the future addition of camping amenities, expansion of walking trail, and a review of additional recreation amenities.
- ***Silver Creek Project Team*** coordination meetings for implementation of non-point strategies to reduce phosphorous inputs to watershed and streams from agricultural fields.
- Community celebrations for the spring including ***Oneida Earth Day Clean-up and Tree Give-Away*** at Onyota'a:ka Lake and the ***Oneida Youth & Elder Fishing Day*** at Osnu'sha Lake.
- Review of trails infrastructure and ***Transportation Alternative Program*** funding (Surface Transportation Program) for FY2018 grants for continued community trails expansion.
- Other ***interdepartmental team*** activities or coordination efforts that arise on a short-term basis to meet the vision of the Oneida Nation.
- Participation on ***Budget Development Teams*** for implementing the objectives for the FY'18 budgets.
- Creation of ***Community Outreach SOP*** detailing the new process for inviting and informing the community to participate in updates to Hunting, Fishing, and Trapping Regulations.

GOALS

#	GOAL STATEMENT
1	Completion of Hunting, Fishing, and Trapping Regulations and Fine and Penalty Schedule along with accompanying Summary Report, Financial Analysis, and Public Meeting responsibilities.
2	Monitor environmental and other projects for compliance with community goals, support Sustainable Community development projects and energy efficiency program development, and appropriately manage grant commitments.
3	Provide the Oneida community with environmental education through community events and educational outreach with emphasis on access to Oneida public lands, natural resource management, and water protection.

OBJECTIVES

#	OBJECTIVE STATEMENT	MEASUREMENT	COMPLETION DATE	GOAL # (above)
1	Approval of regulations and fine and penalty schedule to accompany the Hunting, Fishing, and Trapping law.	Approval of the regulations and fine schedule.	May, 2017	1
2	Coordinate transfer of hearing authority to the Oneida Judiciary.	Interdepartmental coordination (OPD, Judiciary, Law, & Conservation)	September, 2017	2
3	Events/Monitoring at Onyota'a:ka Lake, Central Oneida trails network, Osnu'sha lake and other natural areas.	Providing for enjoyable outdoor recreation outlets.	September, 2017	3

MEETING REQUIREMENTS

The ERB currently holds meetings once a month. Meetings are normally held on the 1st Thursday of each month. Hearings are held as required. ERB also attends Business Committee meetings, other public meetings, and performs volunteer service in the community as required or deemed appropriate by the ERB. **Yaw^ko!**

## **ENVIRONMENTAL RESOURCE BOARD**

*FY '17 4th Quarter Report: July, August, September*

### ERB MEMBERSHIP

Al Manders, Chair	Isaiah Skenandore, Vice-Chair	Marlene Garvey, Secretary
Ted Hawk	Gerald Jordan	Tom Oudenhoven
Richard Baird	Nicole Steeber	

Oneida Business Committee Liaison: Councilman Ernie Stevens III and Daniel Guzman

### MINUTES

Action Taken July 6:

- No action taken

Hearing on July 20:

- Rescheduled to September due to water damage in Ridgeview suites.

Action Taken August 3:

- Motion to approve Women’s Fishing Outing at Osnusha Lake for the Domestic Abuse Prevention Program.
- Motion to discuss the debt collection issue with Judiciary as part of the transition of hearing authority.
- Motion to approve nuisance permit request from the Oneida Farm.
- ERB election results: Al Mander – Chair, Isaiah Skenandore – Vice-Chair, Minnie Garvey – Secretary.

Action Taken September 7:

- Motion to accept the resignation of Shawn Skenandore and to report the ERB position to the Tribal Secretary's office.

Hearing on Sept 21:

- Citation hearings regarding violation of Domestic Animals Ordinance and the Hunting, Fishing, and Trapping Law.

### FINANCIALS

Tribal Contribution	\$ 258,910.00
Period 10 July	\$ 13,901.52
Period 11 August	\$ 16,808.55
Period 12 September	Waiting on year end close.

### SUMMARY OF ACTIVITIES

- Environmental Resource Board holds ***citation hearings*** to ensure the enforcement of health and safety measures for the Oneida community and by approving by decision any negotiated stipulations and agreements.

- Coordinate work schedule for **transfer of hearing authority** with LOC, Judiciary, Oneida Police Department and Conservation Department for duties and responsibilities of transferring hearing responsibilities to the Judiciary. This will include seven laws and ordinances, but with primary emphasis on the Hunting, Fishing, and Trapping Law and the Domestic Animals Ordinance.
- Coordinate work team to create an **all-inclusive citation** for the Oneida Nation with Conservation Department, Oneida Judiciary, Oneida Police Department, and Oneida Law Office. Citation will be created with the intent to accommodate all civil laws and any new laws down the road such as the future traffic code.
- Review of **Comprehensive Policy for Board, Committees, and Commissions** and participate in work meetings.
- Distribution of the **Hunting, Fishing, and Trapping Regulations** and fine schedule to accompany the updated Hunting, Fishing, and Trapping Law.
- Participation on **Budget Development Teams** for implementing the objectives for the FY'18 budgets.
- Promotion of natural areas for community use, including creating the new designations for Prohibited Uses on Oneida Nation Cemetery properties as defined in the recently approved **Cemetery Law amendments**.
- **Onyota'a:ka Lake** management activities for the 2017 season include inspection of property and monitoring activities. Additionally, planning for Phase II expansion of lake, the future addition of camping amenities, expansion of walking trail, and a review of additional recreation amenities.
- **Silver Creek Project Team** coordination meetings for implementation of non-point strategies to reduce phosphorous inputs to watershed and streams from agricultural fields.
- Evaluation of **Solar Deployment Grant** and Operating Agreement and prepare for administrative reporting responsibilities.
- Review of trails infrastructure and October RFP for **Transportation Alternative Program** funding (Surface Transportation Program) for FY2018 grants for continued community trails expansion.
- Participation on **Legal Resource Center Team** for helping create an initial needs plan for the office. Provide onsite Kronos service and temporary technical support for the office.
- Other **interdepartmental team** activities or coordination efforts that arise on a short-term basis to meet the vision of the Oneida Nation.

GOALS

#	GOAL STATEMENT
1	Completion of Hunting, Fishing, and Trapping Regulations and Fine and Penalty Schedule along with accompanying Summary Report, Financial Analysis, and Public Meeting responsibilities.
2	Monitor environmental and other projects for compliance with community goals, support Sustainable Community development projects and energy efficiency program development, and appropriately manage grant commitments.
3	Provide the Oneida community with environmental education through community events and educational outreach with emphasis on access to Oneida public lands, natural resource management, and water protection.

OBJECTIVES

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MEETING REQUIREMENTS

The ERB currently holds meetings once a month. Meetings are normally held on the 1st Thursday of each month. Hearings are held as required. ERB also attends Business Committee meetings, other public meetings, and performs volunteer service in the community as required or deemed appropriate by the ERB. **Yaw^ko!**

### Oneida Business Committee Agenda Request

1. Meeting Date Requested: 10 / 25 / 17

**2. General Information:**

Session:  Open  Executive - See instructions for the applicable laws, then choose one:

Agenda Header:

Accept as Information only

Action - please describe:

acceptance of report

**3. Supporting Materials**

Report  Resolution  Contract

Other:

1.

3.

2.

4.

Business Committee signature required

**4. Budget Information**

Budgeted - Tribal Contribution

Budgeted - Grant Funded

Unbudgeted

**5. Submission**

Authorized Sponsor / Liaison:

Primary Requestor/Submitter: Yvonne Jourdan, Chairperson, Oneida Personnel Commission  
Your Name, Title / Dept. or Tribal Member

Additional Requestor: \_\_\_\_\_  
Name, Title / Dept.

Additional Requestor: \_\_\_\_\_  
Name, Title / Dept.

## Oneida Business Committee Agenda Request

### 6. Cover Memo:

Describe the purpose, background/history, and action requested:

4th Quarterly Report (July-August-September) 2017

The R&E's for the month of September 2017 were not available as this report was submitted.

- 1) Save a copy of this form for your records.
- 2) Print this form as a \*.pdf *OR* print and scan this form in as \*.pdf.
- 3) E-mail this form and all supporting materials in a **SINGLE** \*.pdf file to: [BC\\_Agenda\\_Requests@oneidanation.org](mailto:BC_Agenda_Requests@oneidanation.org)



ONEIDA PERSONNEL COMMISSION  
 FY 2017- Quarterly Report Third Quarter  
 July, August and September 2017  
 Submitted by: Yvonne Jourdan

**NAMES**

- Officers: Yvonne Jourdan, Chairperson  
 Gary Smith, Vice-Chairperson  
 Sharon Alvarez, Treasurer
- Members: Bradley Graham  
 Richard Elm-Hill  
 Jennifer Hill  
 Leland Wigg-Ninham  
 Eric Krawczyk  
 Pearl Webster  
 Carol Smith  
 Gerald DeCoteau  
 Jason Martinez  
 Stacey Nieto  
 Patricia Powless

**MINUTES**

All approved minutes have been submitted to the Office of the Tribal Secretary.

- |                   |                 |            |
|-------------------|-----------------|------------|
| July 6, 2017      | Special Meeting | (Approved) |
| July 18, 2017     | Regular Meeting | (Approved) |
| August 15, 2017   | Regular Meeting | (Approved) |
| August 23, 2017   | Special Meeting | (Approved) |
| September 7, 2017 | Special Meeting | (Approved) |
| September 19 2017 | Regular Meeting | (Approved) |

**FINANCIAL**

See attached R&E statements for the months of July, August and September 2017.

**SPECIAL EVENTS AND TRAVEL**

No out-of-state travel/training occurred during this quarter.

**LOCAL TRAINING**

Training for the first quarter of this fiscal year included standard initial reviews, grievance hearings, and grievance decisions training which took place in July, August and September.

**ACTIVITY REPORT-Oneida Personnel Commission**

Activity	July	August	September	Totals
Pre-Screens	17	32	22	71
Interviews	17	21	14	52
Reassignments	7	13	4	24
Initial Reviews	1	1	4	6

Grievances	1	0	2	3
Deliberations	0	0	0	0
Decision Writing	0	0	0	0
Motion Decisions	3	3	5	11
Regular Meetings	1	1	1	3
Special Meetings	1	1	1	3
Training*	0	1	3	4
Non-Gaming Employees with an advocate	0	0	1	1
Non-Gaming Employees without an advocate	0	0	0	0
Gaming Employees with an advocate	1	0	2	3
Gaming Employees without an advocate	0	0	0	0
Non-Gaming Management with an advocate	0	0	1	1
Non-Gaming Management without an advocate	0	0	0	0
Gaming Management with an advocate	1	0	2	3
Gaming Management without an advocate	0	0	0	0

- The numbers within the Reassignment boxes, are the numbers of employees that were reassigned into different positions for that specific month.

Training could mean attending out-of-state, local training, or in-house training. New commissioners are mentored by existing commissioners during Initial Reviews, Grievance Hearings, Decision Writing, Hearing Officer Responsibilities, and Motion Decisions. This type of involvement is also considered training.

**PERSONAL COMMENTS - Yvonne Jourdan, Chairperson - OPC**

This Commission has continued to review the proposed Employment Law (draft #21), that is currently at the Legislative Operating Committee (LOC). We have taken the position that this new Law is not favorable to the employment base. Although there have been numerous changes to each draft, one of the issues that this Commission has is that the main area that contributed to the drafts of this proposed law has been the Human Resource Department.(HRD) The proposed law allows HRD to make changes that ultimately affects HRD and provides enormous latitude in the hiring process with checks and balances to be the responsibility of HRD. Most recently, this Commission has

experienced problems with the process of working with the Employee Protection Policy. Cooperation from departments in terms of investigations and audits of employee protection disclosures has not been supported by the Internal Audit Committee, which is comprised of various members of the Oneida Business Committee and a community member. This Commission had to engage services with API, an agency that specializes in investigations. We plan to utilize their services regarding the disclosures Internal Audit will not perform. In the future quarterly reports this Commission will report inconsistencies in the application of policies and procedures regarding hiring practices and grievance procedures this will include the application of the employee protection policy as it relates to HRD, this will include grievance matters that have come before this Commission.

**GOALS AND OBJECTIVES – FY2017**

- |  |                          |
|--|--------------------------|
| 1. Personnel Commission By-Laws              | REVISIONS                |
| 2. Training Manual                           | IN PROGRESS              |
| 3. Updating Qualifications for Commissioners | REVISIONS PENDING AT LOC |
| 3. Interdepartmental Relationships           | NEEDS IMPROVEMENT        |
| 4. Updating Personnel Commission SOP's       | IN PROGRESS              |

**OBJECTIVE STATEMENT – FY 2017**

1. Optimize organizational efficiency and effectiveness
2. Learning and growth perspective
3. Owner/customer/stakeholder perspective

**MEETING REQUIREMENTS**

*Oneida Personnel Commission By-Laws, Article III. Meetings.*

3-1 *Regular Meetings.* The OPC officers shall establish a schedule of regular meetings for the upcoming year beginning in November. Notice of meeting location, agenda and materials shall be forwarded by the Chairperson with the assistance of the Administrator. Robert’s Rules of Order shall be used as a guideline for conducting meetings.

3-2 *Special Meetings.* Special meetings shall be called not less than three (3) days prior to the date of the special meeting.

3-3. *Emergency meetings.* Emergency meetings shall be scheduled as needed and provide details of the emergency.

3-4 *Legislative Sessions.* When considering revisions or suggestions to the OPC regarding the labor laws of the Tribe, a Legislative Session may be scheduled to devote a focused exclusive convened working meeting of the OPC to specifically address amendment or revision of existing or proposed labor laws of the Tribe. An internal OPC SOP may be drafted governing the procedures to be followed in implementing such Legislative Session.

3-5 *Quorum.* A quorum shall consist of a majority of the OPC members. In the absence of the Chairperson and the Vice-Chairperson, the members present at the meeting shall elect a Chairperson *Pro Tem* to preside over the meeting.

**FOLLOW-UP**

- The new Administration has selected Ron (Tehassi Hill) and Kirby Metoxen as the Oneida Personnel Commission’s Liaisons. Both have been invited to attend the OPC meetings and introduce themselves.

ONEIDA PERSONNEL COMMISSION SPECIAL MEETING  
 JULY 6, 2017 – NOON  
 East Wing Conference Room

Mission Statement: To develop an employment system that is orderly and fair and one that will benefit the individual worker and strengthen Tribal Programs and Tribal Government.

Secretary:

- A. Call to Order: Attendance (12:00p.m.) Gate Keeper: Yvonne Jordan, Chairwoman, called the meeting to order at 12:00p.m.

Yvonne Jourdan	Chairwoman
Bradley Graham	Member
Pearl Webster	Member
Jennifer Hill	Member
Sharon Alvarez	Treasurer
Gary Smith	Vice Chair
Carol Smith	Member

Also Present:

Gina Buenrostro Administrator

**MOTION:** Gary Smith moved to approve the attendance.

**SECOND:** Sharon Alvarez

**MOTION CARRIED UNANIMOUSLY**

- B. Approval of Agenda (5 minutes)

**MOTION:** Pearl Webster motioned to approve the agenda

**SECOND:** Sharon Alvarez

**MOTION CARRIED UNANIMOUSLY**

- C. Review\Approval of Minutes: NONE

- D. Tabled Business: NONE

- E. Old Business: NONE

- F. New Business: (1)

1. Employment Law Review

**MOTION:** Sharon Alvarez moved to schedule next review on July 21, 2017, to complete review of Employment Law.

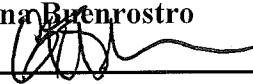
**SECOND:** Carol Smith

**MOTION CARRIED UNANIMOUSLY**

ONEIDA PERSONNEL COMMISSION SPECIAL MEETING  
JULY 6, 2017 – NOON  
East Wing Conference Room

MOTION: Gary Smith moved to adjourn.  
SECOND: Sharon Alvarez  
MOTION CARRIED UNANIMOUSLY  
Time: 1:24pm

Minutes taken for the secretary by Gina Brenostro



ONEIDA PERSONNEL COMMISSION REGULAR MEETING  
 JULY 18, 2017 – NOON  
 East Wing Conference Room

Mission Statement: To develop an employment system that is orderly and fair and one that will benefit the individual worker and strengthen Tribal Programs and Tribal Government.

Secretary:

- A. Call to Order: Attendance (12:00p.m.) Gate Keeper: Yvonne Jordan, Chairwoman, called the meeting to order at 12:04p.m.

Yvonne Jourdan	Chairwoman
Bradley Graham	Member
Pearl Webster	Member
Jennifer Hill	Member
Sharon Alvarez	Treasurer
Gary Smith	Vice Chair
Leland Wigg-Ninham	Member
Eric Krawczyk	Member
Richard Elm-Hill	Member
Stacey Nieto	Member
Carol Smith	Member
Patricia Powless	Member

Also Present:

Gina Buenrostro	Administrator
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**EXCUSED:**

Eric Krawczyk	Member
Jason Martinez	Member

**MOTION:** Gary Smith moved to approve the attendance excusing Eric Krawczyk.

**SECOND:** Bradley Graham

**MOTION CARRIED UNANIMOUSLY**

- B. Approval of Agenda (5 minutes)

**MOTION:** Gary Smith motioned to approve the agenda with the additions of New Business F.

- (e) Employee Protections
- (f) Budget Adjustments
- (g) Update on Complaint with OBC
- (h) Quarterly Report
- (i) Update FYI

**SECOND:** Sharon Alvarez

**MOTION CARRIED UNANIMOUSLY**

ONEIDA PERSONNEL COMMISSION REGULAR MEETING  
 JULY 18, 2017 – NOON  
 East Wing Conference Room

**C. Review\Approval of Minutes: April 18, 2017-Regular, June 20, 2017, June 26, 2017 and July 6, 2017**

**MOTION:** Gary Smith moved to approve the April 18, 2017, June 20, 2017, June 26, 2017 and July 6, 2017, meeting minutes.

**SECOND:** Pearl Webster  
**MOTION CARRIED UNANIMOUSLY**

**D. Tabled Business: NONE**

**E. Old Business: (4)**

- 1. Draft Article for the Kahliwisaks**  
No Action
- 2. Internal Audit Request dated November 2015 re: (HRD)**  
No action no update
- 3. Employment Law**  
No Action
- 4. Status of filing at the Judiciary**  
Contact Delgado &Metoxen for update

**F. New Business: (3)**

**MOTION:** Gary Smith moved to go into executive session.  
**SECOND:** Pearl Webster  
**MOTION CARRIED UNANIMOUSLY**  
 Time: 12:20 pm.

**MOTION:** Gary Smith moved to come out of executive session.  
**SECOND:** Sharon Alvarez  
**MOTION CARRIED UNANIMOUSLY**  
 Time: 1:12 pm.

**1. Scheduling Initial Reviews, Grievances, Reassignments and Housekeeping-(Gina Buenrostro-30 minutes)**

**a. Training Concerns-Leland Wigg-Ninham**  
**MOTION:** Pearl Webster to cancel “Ethics Training” until further notice.  
**SECOND:** Patricia Powless  
**MOTION CARRIED UNANIMOUSLY**

**b. API Contract**

**MOTION:** Gary Smith moved to approve contact API, to entertain a contract for the purposes of employee protection disclosures.

ONEIDA PERSONNEL COMMISSION REGULAR MEETING  
 JULY 18, 2017 – NOON  
 East Wing Conference Room

SECOND: Richard Elm-Hill  
 MOTION CARRIED UNANIMOUSLY

c. Quarter Report 3<sup>rd</sup> Quarter

MOTION: Pearl Webster moved to approve quarterly report with changes.  
 SECOND: Sharon Alvarez  
 MOTION CARRIED UNANIMOUSLY

d. Budget Updates

MOTION: Gary Smith moved to have Administrator represent the Oneida  
 Personnel Commission in the Budget meetings.  
 SECOND: Patricia Powless  
 MOTION CARRIED UNANIMOUSLY

e. June 27, 2017 meeting minutes

MOTION: Carol Smith moved to approve the June 27, 2017, meeting  
 minutes.  
 SECOND: Sharon Alvarez  
 MOTION CARRIED UNANIMOUSLY

2. Financial Report MAY 2017

MOTION: Pearl Webster moved to defer this report to the next agenda.  
 SECOND: Richard Elm-Hill  
 MOTION CARRIED UNANIMOUSLY

3. Activity Report JUNE 2017

MOTION: Gary Smith moved to accept the activity report.  
 SECOND: Pearl Webster  
 MOTION CARRIED UNANIMOUSLY

4. Personnel Commission issues and concerns

MOTION: Gary Smith moved to go into executive session  
 SECOND: Pearl Webster  
 MOTION CARRIED UNANIMOUSLY Time: 1:40pm

MOTION: Gary Smith moved to come out of executive session  
 SECOND: Sharon Alvarez  
 MOTION CARRIED UNANIMOUSLY Time: 1:51pm



ONEIDA PERSONNEL COMMISSION REGULAR MEETING  
JULY 18, 2017 – NOON  
East Wing Conference Room

MOTION: Gary Smith moved to adjourn.  
SECOND: Jennifer Hill  
MOTION CARRIED UNANIMOUSLY  
Time: 1:51pm

Minutes taken for the secretary by Gina Buenrostro



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ONEIDA PERSONNEL COMMISSION REGULAR MEETING  
August 15, 2017 – NOON  
East Wing Conference Room

Mission Statement: To develop an employment system that is orderly and fair and one that will benefit the individual worker and strengthen Tribal Programs and Tribal Government.

- A. Call to Order: Attendance (12:00p.m.) Gate Keeper: Yvonne Jordan, Chairwoman, called the meeting to order at 12:03p.m.

Yvonne Jourdan	Chairwoman
Bradley Graham	Member
Pearl Webster	Member
Jennifer Hill	Member
Sharon Alvarez	Treasurer
Gary Smith	Vice Chair
Eric Krawczyk	Member
Stacey Nieto	Member
Carol Smith	Member
Patricia Powless	Member
Jason Martinez	Member

Also Present:

Gina Buenrostro	Administrator
Bridget Mendolla-Cornelius	Assistant

**EXCUSED:**

Leland Wigg-Ninham	Member
Richard Elm-Hill	Member

**MOTION:** Gary Smith moved to approve the attendance excusing Leland Wigg-Ninham and Richard Elm-Hill.

**SECOND:** Pearl Webster

**MOTION CARRIED UNANIMOUSLY**

- B. Approval of Agenda (5 minutes)

**MOTION:** Gary Smith motioned to approve the agenda with the additions of New Business F. (d) Resignation of LWN  
(e) Comprehensive Policy Governing Boards Commissions & Committees  
(f) FYI

**SECOND:** Carol Smith

**MOTION CARRIED UNANIMOUSLY**

- C. Review\Approval of Minutes: **July 18, 2017-Regular**

**MOTION:** Gary Smith moved to approve the July 18, 2017, meeting minutes.

**SECOND:** Carol Smith

**MOTION CARRIED**

## ONEIDA PERSONNEL COMMISSION REGULAR MEETING

August 15, 2017 – NOON

East Wing Conference Room

**ABSTAIN: Eric Krawczyk, Jason Martinez and Gerald DeCoteau****D. Tabled Business: NONE****E. Old Business: (4)****1. Draft Article for the Kahliwisaks**

No Action

**2. Internal Audit Request dated November 2015 re: (HRD)**

MOTION: Eric Krawczyk moved to send letter to Internal Audit to inquire how long, and that the OPC needs to take other options, due to length of time, request another audit firm.

SECOND: Gary Smith

OPPOSED: Bradley Graham

**3. Employment Law**

MOTION: Pearl Webster moved to schedule a meeting to review the Proposed Employment law on August 23, 2017, at 2:00pm to 4:00pm

SECOND: Patricia Powless

MOTION CARRIED UNANIMOUSLY

**4. Status of filing at the Judiciary****F. New Business: (3)**

MOTION: Carol Smith moved to go into executive session.

SECOND: Sharon Alvarez

MOTION CARRIED UNANIMOUSLY

Time: 12:44 pm.

MOTION: Gary Smith moved to come out of executive session.

SECOND: Jennifer Hill

MOTION CARRIED UNANIMOUSLY

Time: 12:56 pm.

**1. Scheduling Initial Reviews, Grievances, Reassignments and Housekeeping-(Gina Buenrostro-30 minutes)****a. HRD Gaming update regarding the Surface Tablet**

FYI

**b. OPC knowledge and responsibilities in HRD assignments-Training needed so the OPC is consistent**

MOTION: Pearl Webster moved to waive Jason Martinez's EEO training.

ONEIDA PERSONNEL COMMISSION REGULAR MEETING  
August 15, 2017 – NOON  
East Wing Conference Room

SECOND: Jennifer Hill  
MOTION CARRIED UNANIMOUSLY

- c. Bring OPC manual for updating  
FYI
- d. Leland Wigg-Ninham Resignation

MOTION: Carol Smith moved to accept the resignation of Leland Wigg-Ninham.

SECOND: Patricia Powless  
MOTION CARRIED UNANIMOUSLY

MOTION: Pearl Webster moved to post the vacancy of Leland Wigg-Ninham  
SECOND: Sharon Alvarez  
MOTION CARRIED UNANIMOUSLY

- e. Comprehensive Policy Governing Boards, Committees and Commissions  
\*\*\*\*\*Bradley Graham is going to follow up with this\*\*\*\*\*
- f. Pearl Webster will be on vacation from 9-13-2017 to 9-20-2017

2. Financial Report April-May-June 2017

MOTION: Gary Smith moved to approve financial report.  
SECOND: Patricia Powless  
MOTION CARRIED UNANIMOUSLY

3. Activity Report July 2017

MOTION: Gary Smith moved to accept the activity report.  
SECOND: Eric Krawczyk  
MOTION CARRIED UNANIMOUSLY

MOTION: Carol Smith moved to adjourn.  
SECOND: Patricia Powless  
MOTION CARRIED UNANIMOUSLY  
Time: 1:55pm

Minutes taken for the secretary by Gina Buehrostr

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ONEIDA PERSONNEL COMMISSION SPECIAL MEETING  
AUGUST 23, 2017 – NOON  
East Wing Conference Room

Mission Statement: To develop an employment system that is orderly and fair and one that will benefit the individual worker and strengthen Tribal Programs and Tribal Government.

Secretary:

- A. Call to Order: Attendance (12:00p.m.) Gate Keeper: Yvonne Jordan, Chairwoman, called the meeting to order at 12:01p.m.

Yvonne Jourdan	Chairwoman
Carol Smith	Member
Bradley Graham	Member
Sharon Alvarez	Treasurer
Richard Elm-Hill	Member
Gary Smith	Vice Chair
Gerald DeCoteau	Member
Stacey Nieto	Member

Also Present:

Bridget Cornelius	Executive Assistant
Gina Buenrostro	Administrator

**EXCUSED:**

Jennifer Hill	Member
Eric Krawczyk	Member
Jason Martinez	Member
Patricia Powless	Member
Pearl Webster	Member

**MOTION:** Gary Smith moved to approve the attendance.

**SECOND:** Sharon Alvarez

**MOTION CARRIED UNANIMOUSLY**

- B. Approval of Agenda (5 minutes)

**MOTION:** Richard Elm-Hill motioned to approve the agenda with the addition (F.1.a).

**SECOND:** Carol Smith seconded the motion.

**MOTION CARRIED UNANIMOUSLY**

ONEIDA PERSONNEL COMMISSION SPECIAL MEETING  
AUGUST 23, 2017 – NOON  
East Wing Conference Room

**C. Review\Approval of Minutes: NONE MOTION CARRIED**

**D. Tabled Business: NONE**

**E. Old Business: NONE**

**F. New Business: (2)**

1. Scheduling Initial Reviews, Grievances, Reassignments and Housekeeping  
(Gina 30 minutes)

MOTION: Sharon Alvarez moved to go into executive session

SECOND: Gary Smith

MOTION CARRIED UNANIMOUSLY

TIME:12:04PM

MOTION: Bradley Graham moved to come out of executive session

SECOND: Sharon Alvarez

MOTION CARRIED UNANIMOUSLY

Time:12:15PM

MOTION: Sharon Alvarez moved to waive the grievance portion of training for Stacey Nieto, with the exception of Stacey following one grievance from beginning to end

SECOND: Richard Elm-Hill

MOTION CARRIED UNANIMOUSLY

MOTION: Sharon Alvarez moved to schedule the next meeting to review the proposed employment law and hand-book for September 7, 2017, from 2:00pm to 4:00pm.

SECOND: Gary Smith

MOTION CARRIED UNANIMOUSLY

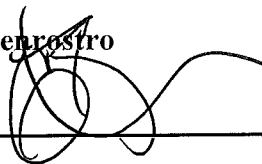
MOTION: Gary Smith to adjourn.

SECOND: Sharon Alvarez

MOTION CARRIED UNANIMOUSLY

Time: 1:21pm

Minutes taken for the secretary by Gina Buenrostro



ONEIDA PERSONNEL COMMISSION SPECIAL MEETING  
 September 7, 2017 – 2:00pm  
 East Wing Conference Room

Mission Statement: To develop an employment system that is orderly and fair and one that will benefit the individual worker and strengthen Tribal Programs and Tribal Government.

Secretary:

- A. Call to Order: Attendance (2:00p.m.) Gate Keeper: Yvonne Jordan, Chairwoman, called the meeting to order at 2:00p.m.

Yvonne Jourdan	Chairwoman
Carol Smith	Member
Bradley Graham	Member in @ 2:12pm
Jennifer Hill	Member
Eric Krawczyk	Member
Sharon Alvarez	Treasurer
Jason Martinez	Member
Patricia Powless	Member
Gary Smith	Vice Chair
Gerald DeCoteau	Member
Pearl Webster	Member

Also Present:

Gina Buenrostro	Administrator
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**EXCUSED:**

Richard Elm-Hill	Member
Stacey Nieto	Member

**MOTION:** Eric Krawczyk moved to approve the attendance.

**SECOND:** Pearl Webster

**MOTION CARRIED UNANIMOUSLY**

- B. Approval of Agenda (5 minutes)

**MOTION:** Eric Krawczyk motioned to approve the agenda with the addition of F 1.(a) (b)

**SECOND:** Gary Smith seconded the motion.

**MOTION CARRIED UNANIMOUSLY**

**C. Review\Approval of Minutes: NONE MOTION CARRIED**

**D. Tabled Business: NONE**

**E. Old Business: NONE**

ONEIDA PERSONNEL COMMISSION SPECIAL MEETING  
September 7, 2017 – 2:00pm  
East Wing Conference Room

**F. New Business: (2)**

1. Scheduling Initial Reviews, Grievances, Reassignments and Housekeeping  
(Gina 30 minutes)

MOTION: Eric Krawczyk moved to go into executive session  
SECOND: Sharon Alvarez  
MOTION CARRIED UNANIMOUSLY  
TIME: 2:00PM

MOTION: Gary Smith moved to come out of executive session  
SECOND: Carol Smith  
MOTION CARRIED UNANIMOUSLY  
Time: 2:32PM

- (a) Reassignments (job descriptions qualifications to match applicants qualifications, utilization of the Table of Equivalencies)  
(b) Commissioner that are also employees are not taking calls from HRD in reference to Pre-screens and Interviews

\*\*\*Inform HRD to start emailing Eric Krawczyk prior to calling as email is more effective, and call and follow-up with an email for Jason Martinez when contacting him\*\*\*

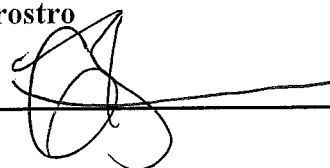
2. Proposed Employment Law and Employee Hand book

MOTION: Eric Krawczyk moved to establish the deadline of September 22, 2017, for the Commissioners to submit their comments and concerns regarding the Proposed Employment Law and accompanying hand book.

SECOND: Gary Smith  
MOTION CARRIED UNANIMOUSLY

MOTION: Eric Krawczyk to adjourn.  
SECOND: Carol Smith  
MOTION CARRIED UNANIMOUSLY  
Time: 3:14pm

**Minutes taken for the secretary by Gina Buenrostro**





ONEIDA PERSONNEL COMMISSION REGULAR MEETING  
September 19, 2017 – NOON  
East Wing Conference Room

Mission Statement: To develop an employment system that is orderly and fair and one that will benefit the individual worker and strengthen Tribal Programs and Tribal Government.

Secretary:

- A. Call to Order: Attendance (12:00p.m.) Gate Keeper: Yvonne Jordan, Chairwoman, called the meeting to order at 12:04p.m.

Yvonne Jourdan	Chairwoman
Bradley Graham	Member
Pearl Webster	Member
Jennifer Hill	Member
Sharon Alvarez	Treasurer
Gary Smith	Vice Chair
Eric Krawczyk	Member
Richard Elm-Hill	Member
Carol Smith	Member
Patricia Powless	Member
Richard Elm-Hill	Member
Gerald DeCoteau	Member

Also Present:

Gina Buenrostro	Administrator
Bridget Mendolla-Cornelius	Assistant

**EXCUSED:**

Stacey Nieto	Member
--------------	--------

**MOTION:** Gary Smith moved to approve the attendance excusing Stacey Nieto.

**SECOND:** Patricia Powless

**MOTION CARRIED UNANIMOUSLY**

- B. Approval of Agenda (5 minutes)

**MOTION:** Gary Smith motioned to approve the agenda.

**SECOND:** Sharon Alvarez

**MOTION CARRIED UNANIMOUSLY**

- C. Review\Approval of Minutes: August 15, 2017-Regular, August 23, 2017-Special, September 7, 2017-Special

**MOTION:** Bradley Graham moved to approve the August 15, 2017, August 23, 2017, September 7, 2017.

**SECOND:** Gary Smith

ONEIDA PERSONNEL COMMISSION REGULAR MEETING  
 September 19, 2017 – NOON  
 East Wing Conference Room

**MOTION CARRIED UNANIMOUSLY**

**D. Tabled Business: NONE**

**E. Old Business: (3)**

**1. Draft Article for the Kahliwisaks**

No Action

**2. Internal Audit Request dated November 2015 re: (HRD)**

Information supplied to Commission

MOTION: Pearl Webster moved to request to be submitted to Internal Audit to review audit here that the Social Services Building

**3. Employment Law**

No Action

**F. New Business: (4)**

MOTION: Sharon Alvarez moved to go into executive session.

SECOND: Pearl Webster

MOTION CARRIED UNANIMOUSLY

Time: 12:30 pm.

MOTION: Bradley Graham moved to come out of executive session.

SECOND: Carol Smith

MOTION CARRIED UNANIMOUSLY

Time: 1:08 pm.

**1. Scheduling Initial Reviews, Grievances, Reassignments and Housekeeping-(Gina Buenrostro-30 minutes)**

**a. Liaison Information-FYI**

MOTION: Pearl Webster moved to inform Chairman Tehassi Hill and Councilmember Kirby Metoxen, to the Regular Oneida Personnel Commission.

SECOND: Gary Smith

MOTION CARRIES.

OPPOSED: Bradley Graham and Jason Martinez

For the Record, Bradley Graham will be opposing due to the fact that he has scheduling conflicts and will not be able to attend the Regular Meeting scheduled for October 10, 2017.

For the Record, Eric Krawczyk will be attending the meeting of October 10, 2017, but will have to leave early due to travel.

## ONEIDA PERSONNEL COMMISSION REGULAR MEETING

September 19, 2017 – NOON

East Wing Conference Room

## b. Regular Meetings

MOTION: Gary Smith moved to start scheduling the OPC regular meetings back to the original 2<sup>nd</sup> Tuesday's of the month

SECOND: Patricia Powless

MOTION CARRIES

ABSTAINING: Bradley Graham

MOTION: Gary Smith moved to approve contact API, to entertain a contract for the purposes of employee protection disclosures.

SECOND: Richard Elm-Hill

MOTION CARRIED UNANIMOUSLY

## 2. Financial Report July 2017

MOTION: Eric Krawczyk moved to approve.

SECOND: Gary Smith

MOTION CARRIED UNANIMOUSLY

## 3. Activity Report August 2017

MOTION: Gary Smith moved to accept the activity report.

SECOND: Carol Smith

MOTION CARRIED UNANIMOUSLY

## 4. Personnel Commission issues and concerns

MOTION: "Sharon Alvarez moved to inform HRD of the required documentation in order to approve reassignments, which are:

- a. Job Reassignment Form must be completed entirely, with proper signage from supervisors and managers.
- b. Use consistent form, there have been 3 different forms presented, one from HRD, one from Gaming and one from 7 years ago.
- c. Current Job Description for new Job.
- d. Current Job description from job employee is currently employed in.
- e. Completed Application and/or resume.
- f. Educational qualifications, such as copies of degrees, certificates, etc.
- g. Tribal Identification (if necessary) Drivers Licenses (if required).
- h. Copies of the TOE, if it is being utilized.
- i. Written documentation as to what is to become of the vacated position.
- j. How has Indian Preference been utilized? Provide this response in written form.
- k. If tests are required for new position provides results of tests.

SECOND: Patricia Powless

MOTION CARRIED

ABSTAINING: Eric Krawczyk

ONEIDA PERSONNEL COMMISSION REGULAR MEETING  
September 19, 2017 – NOON  
East Wing Conference Room

MOTION: Eric Krawczyk moved to adjourn.  
SECOND: Jennifer Hill  
MOTION CARRIED UNANIMOUSLY  
Time: 1:36pm

Minutes taken for the secretary by Gina Buenrostro



STATEMENTS PRODUCED PRIOR TO PERIOD CLOSING DATES ARE SUBJECT TO CHANGE  
 EPORT RUNDATE/RUNTIME: 8/14/2017 08:44:52

4273007 - PERSONNEL BOARD

EPORT NAME: BD\_T\_FISCL  
 EF:C

REPORT FOR COMPLETE FISCAL YEAR  
 AND Y-T-D INFORMATION

rocessing Instruction: Submit for last closed month.

Year To Date figures  
 as of JUL 2017

ACCOUNT NAME	ACCOUNT NUMBER	FISCAL 2015 ACTUAL	FISCAL 2016 ACTUAL	Y-T-D 2017 ACTUAL	Y-T-D 2017 BUDGET	ANNUAL 2017 BUDGET	ANNUAL 2017 PROJECTED	ANNUAL 2018 PROPOSED BUDGET
<b>Revenue - External</b>								
SERVICE FEE REVENUE	000-400001-000	90	40	52			52	
Sub-Total		90	40	52			52	
<b>Revenue/Contribution- Internal</b>								
I/T SERVICE FEE REVENUE	000-450001-000	30						
TRIBAL CONTRIBUTION	000-458100-000	248,510	276,555	300,613	276,779	332,135	355,969	393,253
INTRA/SAME SERVICE FEE REVENUE	000-480001-000	30		40			40	
Sub-Total		248,570	276,555	300,653	276,779	332,135	356,009	393,253
<b>Labor/Payroll Expense</b>								
PERSONNEL	000-502100-000	74,757	78,004	87,200	76,063	91,275	102,412	101,775
WAGE ACCRUAL EXPENSE	000-502100-999	334	771	(1,773)			(1,773)	
HOLIDAY WORKED	000-502101-000			8			8	
SALARIES - TRAINING	000-502110-000	36		28			28	
OVERTIME	000-503100-000			95			95	
PAID TIME OFF	000-504000-000	12,067	13,007	22,159			22,159	
FRINGE BENEFIT	000-505000-000	35,738	37,753	40,988	31,415	37,697	47,270	46,847
FRINGE ACCRUAL EXPENSE	000-505000-999	160	313	(734)			(734)	
Sub-Total		123,092	129,848	147,971	107,478	128,972	169,465	148,622
<b>Cost of Sales</b>								
Sub-Total								
<b>External Expenses</b>								
SUPPLIES & MATERIALS	000-700001-000	1,324	1,006	1,227	300	360	1,287	2,000
COPY CHARGES	000-700010-000	1,027	951	939	342	410	1,007	650
TRANSP. & PER DIEM	000-701000-000				1,666	2,000	334	2,000
OUTSIDE SERVICES	000-702010-000	527	208	55,105	634	760	55,231	2,500
LEGAL SERVICES	000-702400-000	14,903	50,558		35,000	42,000	7,000	60,000
EMPLOYEE INCENTIVE	000-705000-000				1,666	2,000	334	1,308
TRAINING & EDUCATION	000-705010-000							10,000
RENTAL USAGE	000-705202-000	1,561	1,543	1,286	958	1,150	1,478	1,150
HEAT & LIGHTS	000-705211-000	3,721	3,291	2,968	3,750	4,500	3,718	4,500
WATER & SEWER	000-705212-000	91	88	87	50	60	97	100
TELEPHONE	000-705213-000	432	455	151	358	430	223	430

REPORT NAME: BD\_T\_FISCL  
 EF:C

4273007 - PERSONNEL BOARD  
 REPORT FOR COMPLETE FISCAL YEAR  
 AND Y-T-D INFORMATION

Processing Instruction: Submit for last closed month.

Year To Date figures  
 as of JUL 2017

ACCOUNT NAME	ACCOUNT NUMBER	FISCAL 2015 ACTUAL	FISCAL 2016 ACTUAL	Y-T-D 2017 ACTUAL	Y-T-D 2017 BUDGET	ANNUAL 2017 BUDGET	ANNUAL 2017 PROJECTED	ANNUAL 2018 PROPOSED BUDGET
BUSINESS EXPENSE	000-705300-000				166	200	34	200
MEETING EXPENSE	000-705301-000							500
STIPENDS	000-705305-000							
INSURANCE	000-705500-000	619	569	537	550	660	647	660
STIPENDS	100-705305-000	37,000	24,500	29,875	67,292	80,750	43,333	85,750
STIPENDS	200-705305-000		1,200	3,800			3,800	5,000
STIPENDS	400-705305-000	6,300	5,850	4,300	6,916	8,300	5,684	8,300
STIPENDS	500-705305-000	32,250	33,300	29,200	28,984	34,780	34,996	34,780
STIPENDS	600-705305-000	7,575	5,200	2,200	5,500	6,600	3,300	6,600
Sub-Total		107,330	128,719	131,675	154,132	184,960	162,503	226,428
Internal Expenses								
I/T SUPPLIES & MATERIALS	000-750001-000	75			84	100	16	100
I/T - PRINTING	000-750009-000			523	84	100	539	100
I/T RENT EXPENSE	000-755201-000	3,442			2,916	3,500	584	3,500
I/T UTILITIES EXPENSE	000-755210-000	1	1	1			1	
I/T DEPRECIATION ALLOCATION	000-755216-000		3,442	2,869			2,869	
INDIRECT COSTS	000-758300-000	14,662	14,462	17,956	12,085	14,503	20,374	14,503
INDIRECT COST ACCRUAL EXPENSE	000-758300-999	56	122	(291)			(291)	
Sub-Total		18,236	18,027	21,058	15,169	18,203	24,092	18,203
NET PROFIT OR (LOSS)		2	1	1			1	

EPORT NAME: BD\_T\_FISCL  
 EF:C

4273007 - PERSONNEL BOARD  
 REPORT FOR COMPLETE FISCAL YEAR  
 AND Y-T-D INFORMATION

Year To Date figures  
 as of AUG 2017

rocessing Instruction: Submit for last closed month.

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Revenue - External								
SERVICE FEE REVENUE	000-400001-000	90	40	52			52	
Sub-Total		90	40	52			52	
Revenue/Contribution- Internal								
I/T SERVICE FEE REVENUE	000-450001-000	30						
TRIBAL CONTRIBUTION	000-458100-000	248,510	276,555	333,949	304,457	332,135	361,627	393,253
INTRA/SAME SERVICE FEE REVENUE	000-480001-000	30		40			40	
Sub-Total		248,570	276,555	333,989	304,457	332,135	361,667	393,253
Labor/Payroll Expense								
PERSONNEL	000-502100-000	74,757	78,004	98,550	83,669	91,275	106,156	101,775
WAGE ACCRUAL EXPENSE	000-502100-999	334	771	1,103			1,103	
HOLIDAY WORKED	000-502101-000			8			8	
SALARIES - TRAINING	000-502110-000	36		28			28	
OVERTIME	000-503100-000			98			98	
PAID TIME OFF	000-504000-000	12,067	13,007	24,471			24,471	
FRINGE BENEFIT	000-505000-000	35,738	37,753	45,732	34,556	37,697	48,873	46,847
FRINGE ACCRUAL EXPENSE	000-505000-999	160	313	265			265	
Sub-Total		123,092	129,848	170,255	118,225	128,972	181,002	148,622
Cost of Sales								
Sub-Total								
External Expenses								
SUPPLIES & MATERIALS	000-700001-000	1,324	1,006	1,442	330	360	1,472	2,000
COPY CHARGES	000-700010-000	1,027	951	939	376	410	973	650
TRANSP. & PER DIEM	000-701000-000				1,833	2,000	167	2,000
OUTSIDE SERVICES	000-702010-000	527	208	55,122	697	760	55,185	2,500
LEGAL SERVICES	000-702400-000	14,903	50,558		38,500	42,000	3,500	60,000
EMPLOYEE INCENTIVE	000-705000-000							1,308
TRAINING & EDUCATION	000-705010-000				1,833	2,000	167	10,000
RENTAL USAGE	000-705202-000	1,561	1,543	1,414	1,054	1,150	1,510	1,150
HEAT & LIGHTS	000-705211-000	3,721	3,291	3,226	4,125	4,500	3,601	4,500
WATER & SEWER	000-705212-000	91	88	95	55	60	100	100
TELEPHONE	000-705213-000	432	455	415	394	430	451	430

REPORT NAME: BD\_T\_FISCL  
 EF:C

4273007 - PERSONNEL BOARD  
 REPORT FOR COMPLETE FISCAL YEAR  
 AND Y-T-D INFORMATION

Processing Instruction: Submit for last closed month.

Year To Date figures  
 as of AUG 2017

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BUSINESS EXPENSE	000-705300-000				183	200	17	200
MEETING EXPENSE	000-705301-000							500
STIPENDS	000-705305-000							
INSURANCE	000-705500-000	619	569	625	605	660	680	660
STIPENDS	100-705305-000	37,000	24,500	32,000	74,021	80,750	38,729	85,750
STIPENDS	200-705305-000		1,200	4,150			4,150	5,000
STIPENDS	400-705305-000	6,300	5,850	4,900	7,608	8,300	5,592	8,300
STIPENDS	500-705305-000	32,250	33,300	33,150	31,882	34,780	36,048	34,780
STIPENDS	600-705305-000	7,575	5,200	2,250	6,050	6,600	2,800	6,600
Sub-Total		107,330	128,719	139,728	169,546	184,960	155,142	226,428
Internal Expenses								
I/T SUPPLIES & MATERIALS	000-750001-000	75			92	100	8	100
I/T - PRINTING	000-750009-000			523	92	100	531	100
I/T RENT EXPENSE	000-755201-000	3,442			3,208	3,500	292	3,500
I/T UTILITIES EXPENSE	000-755210-000	1	1	1			1	
I/T DEPRECIATION ALLOCATION	000-755216-000		3,442	3,156			3,156	
INDIRECT COSTS	000-758300-000	14,662	14,462	20,197	13,294	14,503	21,406	14,503
INDIRECT COST ACCRUAL EXPENSE	000-758300-999	56	122	181			181	
Sub-Total		18,236	18,027	24,058	16,686	18,203	25,575	18,203
NET PROFIT OR (LOSS)		2	1					



Oneida Business Committee Agenda Request

1. Meeting Date Requested: 10 / 26 / 17

2. General Information:

Session: [X] Open [ ] Executive - See instructions for the applicable laws, then choose one:

[Empty text box]

Agenda Header: Reports

[Empty text box]

[ ] Accept as Information only

[X] Action - please describe:

Approval of of Report. A quarterly report is required of the Oneida Police Commission to the Oneida Business Committee.

[Empty text box]

3. Supporting Materials

[X] Report [ ] Resolution [ ] Contract

[ ] Other:

1. 4th Quarterly Report July, August, Sept 2017

[Empty text box]

3.

[Empty text box]

2.

[Empty text box]

4.

[Empty text box]

[ ] Business Committee signature required

4. Budget Information

[X] Budgeted - Tribal Contribution [ ] Budgeted - Grant Funded [ ] Unbudgeted

5. Submission

Authorized Sponsor / Liaison:

Lisa Summers, Tribal Secretary

[Empty text box]

Primary Requestor/Submitter:

Sandra Reveles-Vice President

Your Name, Title / Dept. or Tribal Member

Additional Requestor:

Name, Title / Dept.

Additional Requestor:

Name, Title / Dept.

## Oneida Business Committee Agenda Request

### 6. Cover Memo:

Describe the purpose, background/history, and action requested:

Purpose: Per Business Committee Mandate attached is the 4th Quarterly Report for your approval.

- 1) Save a copy of this form for your records.
- 2) Print this form as a \*.pdf *OR* print and scan this form in as \*.pdf.
- 3) E-mail this form and all supporting materials in a **SINGLE** \*.pdf file to: [BC\\_Agenda\\_Requests@oneidanation.org](mailto:BC_Agenda_Requests@oneidanation.org)

Oneida Nation  
Oneida Police Commission  
3759 W Mason St  
Ridge view Plaza Suite 4  
Oneida WI 54155



Vacant, President  
Sandra Reveles, Vice President  
Beverly Anderson, Secretary  
Twylite Moore, Member  
Lois Strong, Member  
Kory Wesaw, Member

Lisa Summers, Primary Liaison  
Ernest Stevens, Primary Liaison  
Daniel Guzman, Alternate

**Oneida Police Commission**  
**4th Quarterly Report - July, August, September 2017**  
Due Oct 17, 2017 for October 26, 2017

CONTACT FOR REPORT

Sandra Reveles/Carol Silva

MINUTES

All approved meeting minutes are submitted to the Tribal Secretary's office quarterly from January 2017 to June 8, 2017. Meetings are held the 4<sup>th</sup> (fourth) Wednesday of the month at 5:00PM at Ridge View Plaza, Suite 4. Meetings are open to the public except for Executive Session.

SPECIAL EVENTS/MEETINGS

- The Bylaws were approved on March 2002. The Police Commission has been working with HRD Mediator-Continuous Improvement employee on updating the Commissions Bylaws. Due to the changes in the Comprehensive Policy Governing Boards, Committees and Commission the Police Commission has to again review the Bylaws.
- On 9-27-17 the Business Committee approved the Tribal Chairman's recommendation to be appoint Sandra Reveles to fulfill the remaining term of Bernard Stevens position. Election of Officers will be on the October agenda and will be submitted to the Records
- Commission members/staff attended training on Crimes Against Children in Indian Country, Drug Identification and Wisconsin Servicing Victims of Crime through the National Criminal Justice Training Center, Fox Valley. Also attended training on National Alliance for Drug Endangered Children through Wisconsin Department of Justice, Madison WI.
- Budget: As of August 2017 amount spent was \$69,607. The Commission remained in compliance with the budget constraints. We are under spent due to GTC not approving budget until March 2017. In addition, the Finance Offices is requiring a deadline to submit invoices until August 19, 2017 and no new purchase order made after August 18,

2017. This means approximately another 40 days not utilizing the budget. At the time of submission of this report, we have not received September’s Revenue and Expense amounts, therefore, the amount spent will be more.

- FY2018 Budget – Per Treasurers request, the Police Commission was represented at the Community Informational meetings on September 28th at NHC, Business Committee Conference Room, October 5<sup>th</sup> meeting at the Elderly Meal Site and the and October 6<sup>th</sup> at the Radisson.

**1. Staffing**

The following is a list of positions that the Police Department is authorized and the amount that are staffed as of June.

<u>Position</u>	<u>Authorized</u>	<u>Staffed</u>	<u>Action</u>
Chief	1	1	
Assistant Chief	1	1	
Lieutenant	1	1	
Sergeant	3	3	
Detective/Sergeant	1	1	
Patrol Officer	12	9	Hiring Process
DARE Officer	1	1	
PSLO	1	1	
Community Resource Officer	1	1	
Office Manager	1	1	
Admin Assistant	1	1	
Dispatch Supervisor	1	1	
Dispatcher	5	4	Hiring Process
Gang Task Force Coordinator	<u>1</u>	<u>1</u>	
<b>Total</b>	<b>31</b>	<b>27</b>	

Patrol (Sergeants and Police Officers) and Dispatch (Dispatch Supervisor and Dispatcher) work a rotation of 5 days on, 3 days off. Shifts are 6a-2p, 2p-10p, and 10p to 6a. There are 2-3 officers per shift and 1-2 Dispatchers per shift.

Chief, Assistant Chief, Lieutenant, Detective Sergeant, DARE, PSLO, Office Manager, and Admin Assistant work normal business hours. Community Resource Officer and Gang Task Force Coordinator work normal business hours, but is available at different times due to programming in the community that may need to be attended.

**2. BUDGET/GRANTS**

**FY 17 Budget - \$3,825, 470 (97% tribal contribution, 2.5% BIA funding, 0.5% grants)**

YTD UNDERSPENT: \$ (22,276.00)

Tribal Contribution and overall expenses YTD underspent \$22,276.00

Payroll/Fringe benefits YTD overspent \$12,276.00 Overtime

**3. Grants**

Submitted County Tribal Grant applications and the Coordinated Tribal Assistance Solicitation (CTAS). We did not receive this award. Awaiting County Tribal assistance grants for both Brown and Outagamie counties.

<b>4. Incident Type</b>	July -Sept 2016	July - Sept 2017	% Change
CRIME PREVENTION	1157	1024	-11%
TRAFFIC STOP	451	272	-40%
ASSIST	192	203	5%
ANIMAL	123	117	-5%
MOTORIST ASSIST	121	104	-14%
WELFARE CHECK	99	97	-2%
BUILDING SECURITY	99	97	-2%
MEDICAL	85	75	-12%
TRAFFIC SAFETY INCIDENTS	62	187	67%
SUSPICIOUS VEHICLE	59	86	31%
JUVENILE COMPLAINTS	47	40	-15%
SUSPICIOUS SITUATION	45	52	16%
ACCIDENT	44	51	16%
THEFT	43	46	7%
DRUGS	39	41	5%
CIVIL MATTER	38	18	-53%
WARRANT	38	33	-13%
CIVIL PROCESS	37	45	22%
DISTURBANCE	36	58	61%
MISCELLANEOUS	36	38	6%

TRAFFIC HAZARD	33	48	45%
RECKLESS DRIVING	31	46	48%
911 HANG UP	31	38	18%
DAMAGE TO PROPERTY	24	16	-33%
SUSPICIOUS PERSON	24	27	13%
TRESPASSING	23	20	-13%
ALARM	20	37	85%
HARASSMENT	17	19	12%
DOMESTIC DISTURBANCE	15	15	0%
LOST / FOUND	13	23	77%
NOISE COMPLAINT	12	10	-17%
ABANDONED VEHICLE	10	8	-20%
OPEN DOOR	8	4	-50%
ORDINANCE	8	10	20%
RUNAWAY	8	8	0%
WEAPON	7	3	-57%
ALCOHOL	7	9	22%
DISORDERLY CONDUCT	7	2	-71%
FIREWORKS	6	6	0%
FRAUD	6	7	14%
BURGLARY	6	8	33%
AUTO THEFT	6	4	-33%
SEX OFFENSE	6	6	0%
PARKING COMPLAINT	6	9	50%
TRANSPORT	6	1	-83%
BATTERY	4	1	-75%
EMERGENCY COMMITTAL	4	3	-25%
FIRE ALARM	4	8	50%
FIRE CALL	3	4	33%
DISTURBANCE WITH WEAPON	3	0	-100%
911 ASSIST	3	8	63%
VIOLATION OF COURT ORDER	3	6	50%
ACCIDENT WITH INJURY	2	7	71%
CARBON MONOXIDE	2	3	33%
DEATH	2	2	0%
MISSING PERSON	2	7	71%
COMPUTER CRIME	1	0	-100%

BOMB THREAT	1	0	-100%
FORGERY	0	1	100%
ATTEMPTED SUICIDE	0	1	100%
RETAIL THEFT	0	1	100%
TRUANCY	0	1	100%
TOTALS	3225	3121	-3%

4. CUSTODIAL ARRESTS	Total	Alcohol Related	Drug Related	Gang Related
BROWN COUNTY THIS 1/4	95	37	59	0
LAST 1/4	166	49	49	0
OUTAGAMIE COUNTY THIS 1/4	108	40	24	1
LAST 1/4	76	41	14	0

Note: Some may be drug, alcohol and gang related arrests and theses only show the number of arrests, but may be counted more than once.

5. TRAFFIC CITATIONS	July-Sept 2016	July -Sept 2017
BROWN	40	72
OUTAGAMIE	28	23
TRIBAL CITATIONS	5	17

6. RESPONSE TIMES	July-Sept 2016	July-Sept 2017
EMERGENCY	3:58	3:30
NON EMERGENCY	8:03	8:23

7. MUTUAL AID	July-Sept 2016	July-Sept 2017
	203	192

8. DRUG OVERDOSES	July-Sept 2016	July-Sept 2017
	0	10

**9. Mutual Aid**

All the sworn staff is deputized in Brown County – if a request is made for our Officers to respond off the Reservation, we are able to do so within Brown County. We are able to request Mutual Aid from other jurisdictions outside the reservation in time of need.

In Outagamie County, the Officers are deputized within the reservation boundaries – the Officers are not able to respond outside of the boundaries of the reservation. We are only able to request assistance from Outagamie County and if additional assistance is required, the Outagamie County Sheriff’s Department would have to make the request.

**10. Activity/Training**

Dispatcher hiring process has begun to fill an open position. We are hopeful to have one new officer on the road for December and two others starting the Police Academy in January. All staff attended Domestic Violence training and update. LPGA planning came to an end and the event occurred without any significant first responder issues. Community Resource Officer Latsi Hill has been involved with the Tribal Action Plan (TAP) as it moves forward toward implementation.

**11. Oneida Gang Task Force Coordinator**

Work daily with the youth involved in the Yethiyatanunha Program. Assisting with credit recovery and day to day struggles with family and friends through discussion and group. There were 2 Tribal Action Plan (TAP) meetings this quarter and next steps will be in November’s meeting. Community readiness survey was completed and the TAP was completed with goals and objectives. Continue to work daily with the High School and also work with Oneida Adventure to give the youth at the Yeti program other options for activities such as paddling, climbing, and hiking. We also have HRD coming in working with them on work readiness.

**12. Conservation**

COMPLAINTS: 9



Bees (4) Sprayed and removed  
 Raccoon (1) Trapped and removed  
 Woodchuck could not locate  
 Turtle (1) Removed from roadway and relocated  
 Seagull (1) Deceased removed and disposed of  
 Bird (1) Deceased removed and disposed of

8-01-17 DOLM meeting in regards to encroachment onto tribal properties  
 09-11-17 – 9-15-17 Native American Fish and Wildlife regional training.

**13. Internal Security**

There were 878 Incident Reports during the quarter of January 17 – March 17. The following is in part, a breakdown:

Alarm	06	Emergency Drop	12
Keywatcher	269	Medicals	110
Power Outage	01	Procedure Infraction	123
Property Damage	20	Cust/Emp Removal	126
Suspicious Activity	54	Suspicious Currency	14
Unsecure Door	24	Variance	43
Vehicle Assists	80	Cust/Emp Dispute	01
Lost/Missing Item	01		

### Oneida Business Committee Agenda Request

1. Meeting Date Requested: 10 / 26 / 17

**2. General Information:**

Session:  Open  Executive - See instructions for the applicable laws, then choose one:

Other - type reason

Agenda Header: Reports

Accept as Information only

Action - please describe:

[Empty text box for description]

**3. Supporting Materials**

Report  Resolution  Contract

Other:

1. Surrounding Pow-wow Flyers

3. [Empty box]

2. FY18 Budget

4. [Empty box]

Business Committee signature required

**4. Budget Information**

Budgeted - Tribal Contribution  Budgeted - Grant Funded  Unbudgeted

**5. Submission**

Authorized Sponsor / Liaison: Ernest L. Stevens III, Councilmember

Primary Requestor/Submitter: Tonya Webster - Pow-wow Chairwoman  
Your Name, Title / Dept. or Tribal Member

Additional Requestor: Name, Title / Dept.

Additional Requestor: Name, Title / Dept.

## Oneida Business Committee Agenda Request

### 6. Cover Memo:

Describe the purpose, background/history, and action requested:

Quarterly Report

- 1) Save a copy of this form for your records.
- 2) Print this form as a \*.pdf *OR* print and scan this form in as \*.pdf.
- 3) E-mail this form and all supporting materials in a **SINGLE** \*.pdf file to: [BC\\_Agenda\\_Requests@oneidanation.org](mailto:BC_Agenda_Requests@oneidanation.org)

**Oneida Pow-wow Committee Quarterly Report**  
October 2017

Chairwoman: Tonya Webster  
Vice Chairman: Wayne Silas Jr.  
Treasurer: Rosa Laster  
Secretary: Yasiman Metoxen  
Committee Member: Vicki Cornelius  
Committee Member: Jeremy King  
Committee Member: William King  
Committee Member: Teresa Schuman  
Committee Member: Worden "Shane" Webster  
OBC Liaison: Ernie Stevens III

### **MEETING REQUIREMENTS**

The Powwow Committee shall be appointed by the OBC. The regular meeting time, place, and agenda shall be determined at a regular meeting. If no designation is made by the Powwow Committee, the regular meeting shall be the first Tuesday of the month. Stipends are currently \$50 per month. During Powwows there is a stipend of \$200 per day for members in charge of or working at services. (Security, carts, parking, tabulations, registration, admissions, concessions, etc.)

### **MINUTES**

Our monthly minutes and meeting announcements shall be sent to the Powwow Committee, Tourism, OBC Liaison and alternate.

### **LAST QUARTERLY REPORT SUGGESTIONS FOR NEXT SUMMER'S 4<sup>TH</sup> OF JULY POW-WOW**

**1. Admissions were low for this pow-wow and requested an admission analysis.**

I included the admission chart which was submitted with the last quarterly report. Yes, we were down in admissions from the previous year, but only on Friday for the daily and weekend passes. I am sure this was because of the amount of rain we received before the grand entry on Friday. We also had rain predicted pretty for the entire weekend which I'm sure also affected our admission numbers.

**2. Admission prices are maybe too high. When did our prices go up to the current rate?**

Included are some pow-wow flyers from surrounding pow-wows. Indian summer's admission prices are \$15 per day for 13 and older, and \$12 per day for 60 and older. Keshena's admission prices were \$15 for a weekend pass, \$10 for a Saturday pass, and \$8 for a Friday or Sunday pass. Elders 55 and over and children 5 and under are free. The Wild Rice festival Pow-wow in Turtle Lake, WI has a weekend pass of \$10. They don't offer a daily pass rate.

Our prices are \$15 for a weekend pass, and \$8 per day. Advanced weekend passes were \$12. Our \$15 weekend pass rate has been in place since 2014. Before 2014 the cost was \$12. Our daily rate of \$8 has been in place since 2015. Before 2015 the cost was \$7. Elders 60 and over and children 5 and under are free.

It was recommended we may need to lower our admission prices, but at the same time almost 1/2 of our budget relies on our admission revenues. (Please see our budget) Because of this we really don't think we should lower our admission prices. Also, we are at max capacity as far as parking goes when our admission numbers are on the higher end.

**3. It was also suggested we might need to lower our vendor prices.**

Below is a chart which shows the number of food and craft vendors, the total number of each, and their rental rates per year.

	# of Vendors	Rental Rate \$	Totals
Food 2014	12	\$450	\$5,400
Craft 2014	23	\$300	\$6,900
Food 2015	12	\$450	\$5,400
Craft 2015	26	\$400	\$10,400
Food 2016	12	\$450	\$5,400
Craft 2016	26	\$400	\$10,400
Food 2017	13	\$500	\$6,500
Food 2017	27	\$450	\$12,150

Every year our spots are full with a waiting list. In 2015 we added on 4 more craft vendor spots because of the demand. Again because our spots fill up every year I'm not sure why we would want to lower our rental rates. Vendor revenues also add to our budget.

**4. It was suggested our pow-wow was over too early leaving food vendors with too much food.**

Our scheduling does not have anything to do with the vendors. We schedule what we need to get through each session. Sometimes more inter-tribal, etc. might be added if

time and weather permits. This past year we had rain in the for-cast for the entire weekend. We don't have a back-up plan if we do get rain so if there is a threat of rain we go as quickly as we can to get through everything necessary.

**5. There was a suggestion to make the pow-wow last until early morning to try and stop the abuse of alcohol.**

To start we go as long as needed to get through what is necessary. We also don't have the staff and/or budget to go much later than we currently do. We pay almost every department who helps out at the pow-wow.

**6. It was suggested we have more smoke dancing on our schedule or even a smoke dance spotlight special.**

This is an awesome suggestion and will keep in mind for our 2018 pow-wow. In 2016 we were told we had too much smoke because we had a 'luck of the draw' special each session, and a lot of them turned out to be smoke. So in 2017 we backed off on our smoke dancing.

We recently met with our new Liaison Ernie Stevens and talked about all of these concerns also. We also talked about some new additions we might have during our 2018 4<sup>th</sup> of July pow-wow.

## **POW-WOWS**

We have not had a pow-wow since our last quarterly report. The month of August and part of September is our recuperation time from all of the planning and preparation of our annual 4<sup>th</sup> of July Pow-wow.

Our Three Sister's Pow-wow is scheduled for November 11, 2017 at the Radisson Hotel & Convention Center. (Flyer Attached) We tried a new layout for our craft vendors last year by putting them all in one room and they were happy with it so we will be leaving it the same. Vendors must pay in advance to reserve their craft tables. The cost is \$75 per spot. All of our head-staff, specials, and sound vendor are squared away. We are not inviting drums this year so every drum can participate if they would like. We will have our set up to do when the date gets closer, but for the most part we are set for this pow-wow.

We have started working on the 4<sup>th</sup> of July pow-wow. The date of the pow-wow will be June 29 thru July 1, 2018. We worked with the LPGA staff so our dates would not overlap. We have our head- staff rooms reserved, and our pow-wow room block set up because of the LPGA starting on July 2, 2018 at Thornberry. We always have our own follow up meeting and we have many suggestions, fixes, etc. written down for next year because there is always room for improvement.

We had a follow up meeting with the Department of Public Works to make next year's pow-wow planning and preparation with their area more improved.

The date of our annual Honor the Youth Pow-wow will be on February 17, 2018 at the Radisson.

### **ACTIONS TAKEN**

We recently had a chili fundraiser booth at the 2017 Big Apple-fest. We plan to do more raffles throughout the year at our upcoming pow-wows and at the Oneida Bingo & Casino. All of our fundraising money goes towards our specials we sponsor at our 4<sup>th</sup> of July Pow-wows. It there are a lot of specials it brings in more dancers/singers which does make for a better pow-wow for our spectators.

### **GOALS AND OBJECTIVE**

Our main goal is to coordinate three annual powwows with from our approved tribal budget and fundraising efforts.

A second goal is to generate revenues thru raffles, concessions, admissions, (July only), donations, and vendor booth sales.

Our third goal is to bring back southern and woodland categories to our annual 4<sup>th</sup> of July pow-wows. We would also like to raise the drum prize money to be competitive to surround pow-wows because drums are what bring the dancers. Dancers are what make the show.



## Indian Summer Festival

[About](#) [Entertainment](#) [Support](#) [Sponsors](#) [Contact](#) [Store](#) [Calendar](#)

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### — ABOUT

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Indian Summer Festival 2017  
'Language is Culture'

Hours:

Friday, September 8  
Education Day, 9am - 2:30pm  
General Admission, 4pm - 12am

Saturday, September 9  
12pm - 12am

Sunday, September 10  
Prayer Ceremony, 10am - 11am  
General Admission, 11am - 8pm

Tickets: Adults \$15, Elders (60 and over) \$12 and children 12 and under free.

On Friday, September 8 from 6pm - midnight all adult admissions are \$5.  
The \$5 tickets can only be purchased at the box office and will not be honored the rest of the weekend.

Tickets can be purchased online at [www.indiansummer.org/store](http://www.indiansummer.org/store)

Free Entry Opportunities:

Free entry all weekend to Military (active and veteran) with proper I.D. (VA-ID, DD-214, or Military ID)



# WOUNDED BOW

Historic Woodland Bowl • Keshena, WI

## AUGUST 4, 5 & 6, 2017

HOST DRUM Smokey Town Singers ZOAR, MENOMINEE INDIAN RESERVATION

Joey Awonohopay & Joey Besaw  
MASTER OF CEREMONIES

Gary Besaw  
ARENA DIRECTOR

Pamela Jo Boivin  
HEAD FEMALE DANCE JUDGE

Stewart "Doof" Boivin  
HEAD MALE DANCE JUDGE

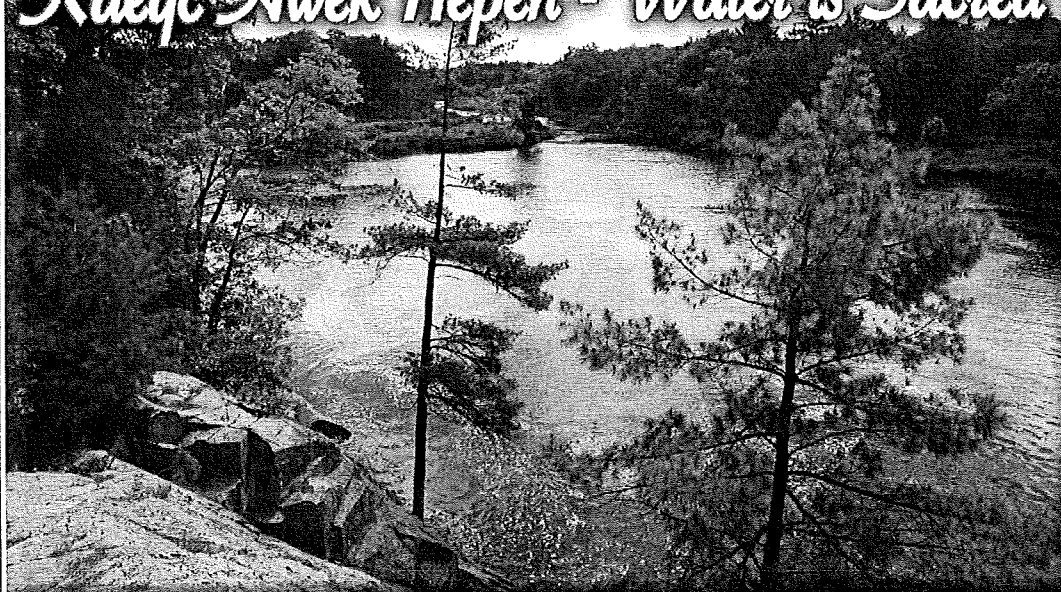
Tracy Peterson  
HEAD DRUM JUDGE

Rachel Fernandez and Gena Kakkak  
ROYALTY CONTEST INFORMATION

### Dance Contest & Drum Contest

SOUTHERN & NORTHERN CATEGORIES COMBINED

## Kaegc Awek Nepeh - Water is Sacred



#### GRAND ENTRIES

FRIDAY 7:00 PM  
SATURDAY  
12:00 PM & 7:00 PM  
SUNDAY 12:00 PM

#### ADMISSION

WEEKEND PASS \$15 SATURDAY PASS \$10  
FRIDAY AND SUNDAY PASS \$8  
ELDERS 55+ FREE  
CHILDREN 5 AND UNDER FREE

#### DRUM AND DANCER REGISTRATION

FRIDAY 1:00 PM TO 9:00 PM  
SATURDAY 9:00 AM TO 12:30 PM  
ALL COMPETITION DANCERS AND SINGERS  
MUST PURCHASE A BUTTON TO  
ENTER INTO COMPETITION

#### RV CAMPING

LIMITED LOTS AVAILABLE  
FEE IS APPLIED • NO OUTSIDE FIREWOOD ALLOWED  
CONTACT FOR MORE INFORMATION  
BRIANA NINHAM 715-799-5114

#### WEEKEND EVENTS

##### WEDNESDAY

MENOMINEE

#### PAGEANT PLAY

6:00 PM TO 10:00 PM  
SPONSORED BY

COLLEGE OF MENOMINEE NATION

CONTACT

RYAN WINN 715-799-6226 ext. 3070

##### THURSDAY

#### ROYALTY COMPETITION AND HAND DRUM CONTEST

5:00 PM TO 9:00 PM

HOSTED BY WOODLAND BOYS & GIRLS CLUB

##### SATURDAY

#### POW-WOW WALK/RUN

VETERANS PARK, DOWNTOWN KESHENA

REGISTRATION 8:00 AM - 9:00 AM

RACE STARTS AT 9:00 AM

Free T-shirts to first 100 to sign up & trophies for each category

SPONSORED BY

MENOMINEE TRIBAL CLINIC

CONTACT

MARK CASKEY

715-799-5447

#### MOCCASIN TOURNAMENT

STRAIGHT SHOT 4 HORSES

SATURDAY MORNING BEGINNING

WITH BREAKFAST 8:00 AM

GAME TO FOLLOW

SPONSORED BY

OUTGOING 2016-2017

MISS MENOMINEE

CORRYN BESAW,

JR. MISS MENOMINEE

MCKAYLA PUTNAM &

BRAVE DAUNTE LYONS AND

THEIR FAMILIES

Public Welcome

CONTACT

LINEA BESAW

715-851-0575

All youth MUST be accompanied

by an adult at all events

#### GOLDEN AGE 55+

MEN'S TRADITIONAL

1<sup>ST</sup> - \$800; 2<sup>ND</sup> - \$600; 3<sup>RD</sup> - \$400; 4<sup>TH</sup> - \$200

MEN'S FANCY & GRASS COMBINED

1<sup>ST</sup> - \$800; 2<sup>ND</sup> - \$600; 3<sup>RD</sup> - \$400; 4<sup>TH</sup> - \$200

WOMEN'S TRADITIONAL

1<sup>ST</sup> - \$800; 2<sup>ND</sup> - \$600; 3<sup>RD</sup> - \$400; 4<sup>TH</sup> - \$200

WOMEN'S FANCY & JINGLE COMBINED

1<sup>ST</sup> - \$800; 2<sup>ND</sup> - \$600; 3<sup>RD</sup> - \$400; 4<sup>TH</sup> - \$200

#### SR. ADULT 35-54

MEN'S & WOMEN'S

TRADITIONAL, JINGLE, GRASS & FANCY

1<sup>ST</sup> - \$1,100; 2<sup>ND</sup> - \$700; 3<sup>RD</sup> - \$400; 4<sup>TH</sup> - \$200

#### JR. ADULT 18-34

MEN'S & WOMEN'S

TRADITIONAL, JINGLE, GRASS & FANCY

1<sup>ST</sup> - \$1,100; 2<sup>ND</sup> - \$700; 3<sup>RD</sup> - \$400; 4<sup>TH</sup> - \$200

#### JUNIOR 6-12

JUNIOR BOYS' & GIRLS'

TRADITIONAL, JINGLE, GRASS & FANCY

1<sup>ST</sup> - \$200; 2<sup>ND</sup> - \$150; 3<sup>RD</sup> - \$100; 4<sup>TH</sup> - \$50

#### TEEN 13-17

TEEN BOYS' & GIRLS'

TRADITIONAL, JINGLE, GRASS & FANCY

1<sup>ST</sup> - \$500; 2<sup>ND</sup> - \$400; 3<sup>RD</sup> - \$300; 4<sup>TH</sup> - \$200

#### TINY TOTS

PAID SATURDAY & SUNDAY

#### DRUM CONTEST

1<sup>ST</sup> - \$14,000; 2<sup>ND</sup> - \$11,000; 3<sup>RD</sup> - \$8,000;  
4<sup>TH</sup> - \$6,000; 5<sup>TH</sup> - \$4,000

Note: Blanket Dances will be held for  
Drums that did not place for travel funds.

#### DANCE & DRUM SPECIALS

BATTLE IN THE BOWL - MEN'S VS WOMAN'S FANCY  
BATTLE IN THE BOWL - TEEN BOYS VS TEEN GIRLS FANCY

WOMEN'S APPLIQUE SPECIAL

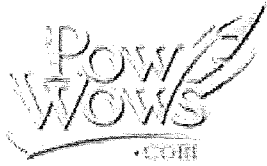
MEN'S WOODLAND STYLE SPECIAL

Sponsored by Wayne Sllas Jr. family

OUTGOING 2016-2017

MENOMINEE BRAVE DAUNTE LYONS

17 AND UNDER BOYS TRADITIONAL STYLE



(http://www.powwows.com)

Notice - This information is for a past Pow Wow.

Search ...

# 44th Annual Wild Rice Festival

(http://www.facebook.com/powwowscalendar)

(https://twitter.com/powwowcalendar) @

(https://instagram.com/powwowscom/)

(http://pinterest.com/powwowscom/) P

(https://www.youtube.com/user/PowWowsCom)

Submitted by PowWow Calendar on: July 31, 2017

**AUGUST 25-27, 2017**  
**Makwode' Arena | Turtle Lake, WI**  
 St. Croix Casino Turtle Lake Powwow Grounds

**Admission | \$10 Weekend Pass**  
 Tribal Elders 55+ can show their tribal ID for Free Admission;  
 10 & under are also FREE

☆☆☆☆☆ (No Ratings Yet)

1024 Views

Add to Google Calendar

(http://www.google.com/calendar/event?

action=TEMPLATE&text=44th+Annual+Wild+Rice+Festival&dates=20170825T000000Z/20170827T000000Z&details=Admission+%2410.00+Weekend+Pass%3B+Tribal+Elders+55%2B+can+show+their+tribal+ID+for+Free+Admission%3B+10+%26+under+are+also+FREE%0D%0A%0D%0AGrand+Entries%3A+Friday%2C+7p.m.%2F+Saturday%

# FY '17 4th Quarter Reports

STATEMENTS PRODUCED PRIOR TO PERIOD CLOSING DATES ARE SUBJECT TO CHANGE  
 REPORT RUNDATE/RUNTIME: 9/15/2017 09:07:52

DYELK01  
 SEP/2018

REPORT NAME: BD\_T\_FYRPA  
 REF:C/B

ONEIDA POW WOW - X225X52  
 REPORT FOR COMPLETE FISCAL YEAR

ACCOUNT NAME	ACCOUNT NUMBER	FISCAL 2015 ACTUAL	FISCAL 2016 ACTUAL	ANNUAL 2017 BUDGET	ANNUAL 2018 PROPOSED BUDGET	ANNUAL 2019 PROPOSED BUDGET	ANNUAL 2020 PROPOSED BUDGET
PROFESSIONAL FEES	002-702030-000		200				
SUB-CONTRACT SERV.	002-702125-000	1,360	540	1,000	1,000	1,000	1,000
AWARDS	002-705103-000	2,305		6,000	6,000	6,000	6,000
SPECIAL EVENTS	002-705105-000	3,500	6,734				
RENT EXPENSE	002-705201-000	2,847	1,000	2,400	2,400	2,400	2,400
RENTAL USAGE	002-705202-000	38	3,148				
SECURITY	002-705214-000	300		250	250	250	250
STIPENDS	002-705305-000	5,175	4,875	3,500	3,500	3,500	3,500
SUPPLIES & MATERIALS	003-700001-000	686	687	500	500	500	500
PROFESSIONAL FEES	003-702030-000	200	300	500	500	500	500
SUB-CONTRACT SERV.	003-702125-000	700	680	5,300	1,700	1,700	1,700
AWARDS	003-705103-000	2,500		500	500	500	500
SPECIAL EVENTS	003-705105-000	3,300	4,835	500	7,200	7,200	7,200
RENT EXPENSE	003-705201-000			3,000			
RENTAL USAGE	003-705202-000		2,031		4,500	4,500	4,500
STIPENDS	003-705305-000	4,288	6,988	3,500	4,325	4,325	4,325
SUPPLIES & MATERIALS	005-700001-000	3,874	7,448	8,800	8,800	8,800	8,800
OUTSIDE SERVICES	005-702010-000	647	644				
PROFESSIONAL FEES	005-702030-000	1,200	1,200		4,000	4,000	4,000
SUB-CONTRACT SERV.	005-702125-000	9,550	10,235	8,000	9,750	9,750	9,750
PROMOTION/ITEMS	005-705100-000	5,512					
AWARDS	005-705103-000	78,850	80,160	71,300	80,500	80,500	80,500
SPECIAL EVENTS	005-705105-000	7,811	10,392	9,390	3,500	3,500	3,500
ADVERTISING	005-705110-000	8,253	(2,120)	8,000	8,000	8,000	8,000
RENTAL USAGE	005-705202-000	18,686	18,214	18,600	20,600	20,600	20,600
STIPENDS	005-705305-000	15,801	13,333	12,760	12,760	12,760	12,760
CASH/OVER SHORT	005-709004-000	83	(80)				
<b>Sub-Total</b>		<b>184,344</b>	<b>172,525</b>	<b>166,000</b>	<b>182,485</b>	<b>182,485</b>	<b>182,485</b>
<b>Internal Expenses</b>							
I/T SUPPLIES & MATERIALS	002-750001-000		(10)				
VEHICLE EXP - GAS & OIL - INTR	002-753101-000		26				
VEHICLE EXP - GAS & OIL - INTR	003-753101-000		33				
I/T RENT EXPENSE	003-755201-000	900	1,000				
I/T SUPPLIES & MATERIALS	005-750001-000	(1,814)	111		800	800	800
I/T - PRINTING	005-750009-000	1,764	2,304	960	960	960	960
SECURITY CHARGES - INTRATRIBAL	005-752040-000	3,636	3,680	4,000	4,000	4,000	4,000
VEHICLE EXP - GAS & OIL - INTR	005-753101-000	227	376				
<b>Sub-Total</b>		<b>4,713</b>	<b>7,520</b>	<b>4,960</b>	<b>5,760</b>	<b>5,760</b>	<b>5,760</b>
<b>NET PROFIT OR (LOSS)</b>		<b>(1)</b>					

# FY '17 4th Quarter Reports

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ACCOUNT NAME	ACCOUNT NUMBER	FISCAL 2015 ACTUAL	FISCAL 2016 ACTUAL	ANNUAL 2017 BUDGET	ANNUAL 2018 PROPOSED BUDGET	ANNUAL 2019 PROPOSED BUDGET	ANNUAL 2020 PROPOSED BUDGET
Revenue - External							
OTHER INCOME	000-409900-000	6					
SPACE RENT - OUTSIDE	002-400070-000	1,547	300				
FUNDRAISING INCOME	002-409904-000						
SPACE RENT - OUTSIDE	003-400070-000	1,350	2,138				
SALES GOODS & SERVS	005-400000-000		1,010				
SALES - ADMISSIONS	005-400000-700	50,130	56,025	46,000	46,000	46,000	46,000
SPACE RENT - OUTSIDE	005-400070-000	17,981	17,975	15,500	15,500	15,500	15,500
FUNDRAISING INCOME	005-409904-000	739	6,808	6,000	6,000	6,000	6,000
DONATIONS	005-409905-000	7,397	3,238	2,500	2,500	2,500	2,500
Sub-Total		79,150	87,494	70,000	70,000	70,000	70,000
Revenue/Contribution- Internal							
TRIBAL CONTRIBUTION	000-458100-000	109,806	92,325	100,960	118,245	118,245	118,245
INTER/DIF SPACE RENT	003-450070-000		10				
INTER/DIF SALES	005-450000-000		48				
I/T SALES - ADMISSIONS	005-450000-700	100	168				
Sub-Total		109,906	92,551	100,960	118,245	118,245	118,245
Labor/Payroll Expense							
Sub-Total							
Cost of Sales							
Sub-Total							
External Expenses							
OUTSIDE SERVICES	000-702010-000	240	207				
ADVERTISING	000-705110-000	910					
RENT EXPENSE	000-705201-000	3,587		1,200	1,200	1,200	1,200
TELEPHONE	000-705213-000	100	108				
STIPENDS	000-705305-000	700	(100)				
BAD DEBT EXPENSE	000-709009-000	50	60				
SUPPLIES & MATERIALS	002-700001-000	811	806		1,000	1,000	1,000
NEWSP/SUBSCRIPTIONS	002-700070-000	480					
TRANSP. & PER DIEM	002-701000-000			1,000			
TRAVEL - LODGING	002-701000-200						

### Oneida Business Committee Agenda Request

1. Meeting Date Requested: 10 / 26 / 17

2. General Information:

Session:  Open  Executive - See instructions for the applicable laws, then choose one:

Agenda Header:

Accept as Information only

Action - please describe:

Accept SEOTS Advisory Board FY 17 4th quarter report

3. Supporting Materials

Report  Resolution  Contract

Other:

1.

3.

2.

4.

Business Committee signature required

4. Budget Information

Budgeted - Tribal Contribution

Budgeted - Grant Funded

Unbudgeted

5. Submission

Authorized Sponsor / Liaison:

Primary Requestor/Submitter: Kathryn LaRoque, Chair  
Your Name, Title / Dept. or Tribal Member

Additional Requestor: \_\_\_\_\_  
Name, Title / Dept.

Additional Requestor: \_\_\_\_\_  
Name, Title / Dept.

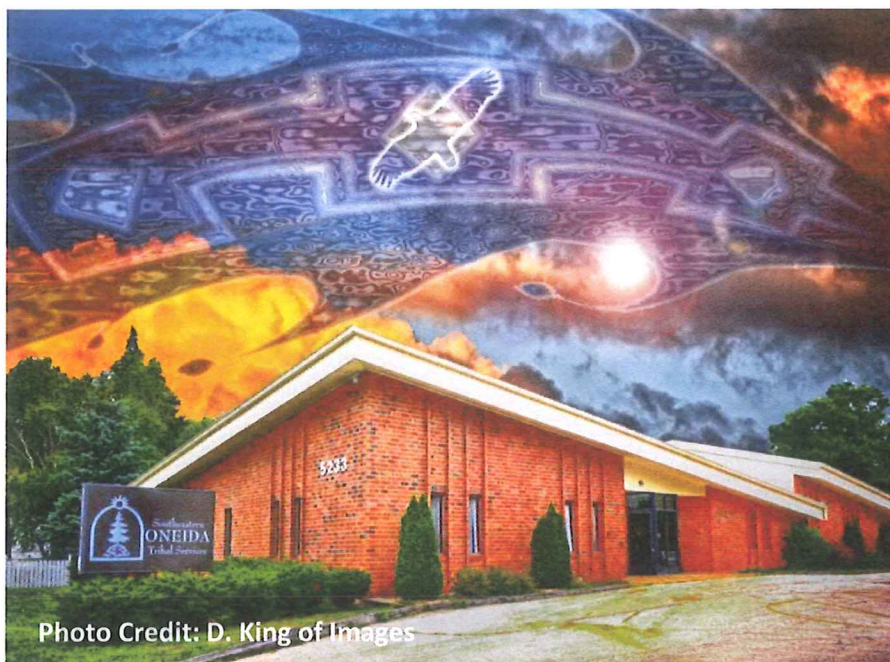


Photo Credit: D. King of Images

# Southeastern Oneida Tribal Services Advisory Board

## 2017 Fourth Quarter Report

Submitted October 17, 2017

### Board Purpose

It shall be the purpose of the Southeastern Oneida Tribal Services (SEOTS) Advisory Board to provide advice and constructive input to the SEOTS Director in order that the SEOTS office can formulate social services and programs for the Oneida people residing in Southeastern Wisconsin. Each member of the Board shall act as an ambassador for the SEOTS program by promoting its mission whenever possible; shall review the program’s budget; shall guide and advise SEOTS administration and shall adhere to the appropriate chain of command in any and all relative communications with the Oneida Business Committee.

### Members and Terms

Name	Officer	Term Expires
Kathryn LaRoque	Chair	2/28/19
Lloyd Ninham	Vice Chair	2/28/19
Linda Langen	Treasurer	1/28/18
Felicia Bernhardt		1/28/18
Christine Cottrell		1/28/18
Peter Stevens		1/29/19
Vacant		

### Upcoming Meetings

Tuesday, November 17 @ 7:30pm, Tuesday, December 5 @ 7:30pm, Tuesday, January 16 @ 7:30pm

### Southeastern Oneida Tribal Services Mission

SEOTS’ Mission is strengthening our cultural connection and providing services and programs to enhance the well-being of On^yote?a-ka living in southeastern Wisconsin.

## Utilization Statistics (Fourth Quarter)

Service Area Population: 2,118 (June 2, 2017 – Oneida Enrollments Department)

Office or Event Visits: 1,682 (2016 = 1,490)

Unique Clients Served: 689 (2016 = 495)

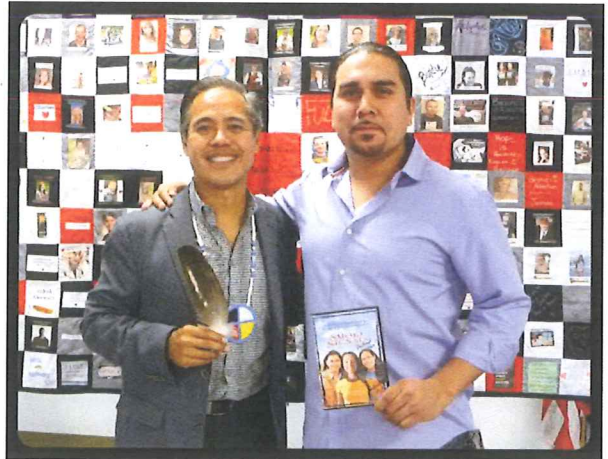
Visits by Age: 0-17: 24, 18-54: 271, 55+: 727

Incoming Phone Calls: 2,535

Total Client Interactions: 4,217 (Visits + Incoming Phone Calls)

Notable Events: Opioid Epidemic: Protecting Our Families – Community Workshops (August 2017 – 209 Attendees), Indian Summer Festival (September 2017)

Most Utilized Services: Medication Distribution (566), Elder Activities (302), Office Equipment Use (76)



Dr. Evan Adams with Councilman Daniel Guzman King at the Opioid Epidemic: Protecting Our Families Kick-Off Event on Saturday, August 19. Photo Credit: SEOTS

## Community Concerns/Comments

1. Hold quarterly community meetings for more opportunities for community input.
2. Interest in potential mental health consulting services for our members.

## Advisory Board Meeting Outcomes

- Motion made for the Secretary to email the minutes to the SEOTS Manager to forward to the community email list. Any replies, questions or comments will be forwarded to the Chair and/or Vice Chair.
- SEOTS is starting a list of Oneida owned businesses to serve as a directory for members.
- In order to get a student intern to provide counseling services at SEOTS, SEOTS would need a licensed psychologist to supervise.
- Board is collectively updating the bylaws.
- October 10<sup>th</sup> meeting was moved to October 17<sup>th</sup> at 7:30pm so that SEOTS liaison, Daniel Guzman-King could be present at the meeting.
- Two vacant Board positions posted.
- Seeking to establish Board training.

## Future Events

- Womens's Fall Screening Get Together: Saturday, November 11, 2017, 8am-12:30am
- Native American Craft Fair and Soup Sale: Saturday, November 18, 2017, 10am-3pm
- SEOTS Community Holiday Party: Saturday, December 16, 2017, 11:30am-3pm

Oneida Business Committee Agenda Request

1. Meeting Date Requested: 10 / 26 / 17

2. General Information:

Session: [X] Open [ ] Executive - See instructions for the applicable laws, then choose one:

[Empty text box]

Agenda Header: Reports

[ ] Accept as Information only

[X] Action - please describe:

Approval of of Report. A quarterly report is required of the Oneida Veterans Advisory Committee to the Oneida Business Committee.

3. Supporting Materials

[ ] Report [ ] Resolution [ ] Contract

[ ] Other:

1. 4th Quarterly Report July, Aug, Sept 2017 3. [Empty text box]

2. [Empty text box] 4. [Empty text box]

[ ] Business Committee signature required

4. Budget Information

[ ] Budgeted - Tribal Contribution [ ] Budgeted - Grant Funded [ ] Unbudgeted

5. Submission

Authorized Sponsor / Liaison: Lisa Summers, Tribal Secretary

Primary Requestor/Submitter: James Martin - Chairman
Your Name, Title / Dept. or Tribal Member

Additional Requestor:
Name, Title / Dept.

Additional Requestor:
Name, Title / Dept.



## Oneida Business Committee Agenda Request

### 6. Cover Memo:

Describe the purpose, background/history, and action requested:

Purpose: Per Business Committee Mandate attached is the 4th Quarterly Report for your approval.

- 1) Save a copy of this form for your records.
- 2) Print this form as a \*.pdf *OR* print and scan this form in as \*.pdf.
- 3) E-mail this form and all supporting materials in a **SINGLE** \*.pdf file to: [BC\\_Agenda\\_Requests@oneidanation.org](mailto:BC_Agenda_Requests@oneidanation.org)

A good mind. A good heart. A strong fire.



James Martin, Chairman  
 Gerald Cornelius, Vice Chairman  
 John L. Breuninger, Secretary  
 Arthur Cornelius  
 Floyd J. Hill II  
 Kenneth House  
 Benjamin Skenandore  
 Nathan Smith  
 Carol Silva

Kerry Metoxen – Veterans Service Officer  
 Jennifer Webster – Primary Liaison  
 Lisa Summers -- Alternate  
 Daniel Guzman - Alternate

MEETINGS: July 10, 2017  
 Aug 8, 2017  
 Sept 12, 2017

*Purpose:* The purpose of the Oneida Veterans Advisory Committee (ONVAC ) is to serve as an advisory body to the Oneida Veterans Service Office in all matters related to the Oneida Tribe Veteran’s rights and benefits and veterans affairs issues, and to protect the honor and integrity of the Oneida Tribe and all veterans who served honorably in the United States Armed Forces. It shall be the purpose of the ONVAC to provide advice and constructive input to the veterans Service Office Director on all veterans’ affairs and/or issues in order that the Office can formulate veteran services and programs for the Oneida Veterans. ONVAC coordinates veteran events with the assistance of the Veterans Service Office and other organized groups that are representatives of Oneida Veterans and the Oneida Tribe.

Summary Points: July 2017 thru Sept 2017

ONVAC is requesting to participate in the National Native American Memorial Dedication in Washington DC in 2020. We bring this up now for the purpose of notification that we (ONVAC) will be requesting additional resources in our FY 2020 Budget request. However, we are also engaged with multiple fund raising efforts to help of-set the costs of travel for our Committee members.

**BUDGET:** As of August 2017, ONVAC has spent approximately \$17,507.00 which is in compliance with the Treasure’s Memorandum regarding FY2017 budget. Due to the 2017 budget not being approved by GTC until March 2017, our budget will be underspent. In addition, the Finance Offices is requiring a deadline to submit invoices until August 19, 2017 and no new purchase order made after August 18, 2017. This means approximately another 40 days not utilizing the budget. At the time of this submission, September’s R&E has not been received and this positive variance will increase.

**JOSIAH POWLESS MEMORIAL:** The ONVAC has included the grandchildren of Dr. Powless (Roy Huff and Betty Bins) in several meetings within which the proposed memorial has been discussed.

John Breuninger is following up with 2-3 monument companies to get bids for a comparable marker. Once the costs, location and proposed implementation are completed, the family will be notified and invited back to our next ONVAC meeting for their input on the inscription. We are also considering a very large “arrowhead shaped stone” which may be available at a reasonable price and we wish to have this stone mounted within a designed Memorial Wall site with future inscriptions/recognitions affixed upon the stone. ONVAC discussed this option very thoroughly and decided to have the Veterans Service Officer (VSO) follow-up on the actual cost as well as the associated movement and placement costs. In addition, we will have to decide on the type of plaque(s) to be placed on the stone as well as those associated costs.

Finally, Still working on the previous medal to upgrade to Medal of Honor for Dr. Josiah Powless, this is a very timely process which may take approximately 5 years to complete. The application process for the “upgrade” was submitted and the application was returned because it did again. The request went to the Records Retrieval storage area in St. Louis. John L. Breuninger to continue to work on this project.

**VETERAN SERVICE OFFICE:** ONVAC continues to work with the VSO on the following items :

1. The development and implementation of an Oneida Veteran Data Base. Our intent is to get an accurate as possible listing of all of our Oneida Veterans. The Trust/Enrollment Committee denied our request to add a box on the Per Capita forms. Therefore, ONVAC & the Veterans department will be working on a mail out to all 18 years and older Tribal members requesting if they are a veteran.
2. Assisting our Communities’ Veterans and Veteran Organizations.
3. Continuous upgrading and maintenance on the Veteran’s Memorial Site along HWY 54. The ONVAC wishes to thank the Department of Public Works (DPW) and the Tourism Department for their continued support with our efforts. We would also like to recognize Mick Davister a non-Native Veteran who assists with maintaining the park site on a voluntary basis.
4. Selling and acquiring and installation of “pavers” for Veterans at the Memorial Site. As of 7-10-17 we have a total of 279 pavers.
5. ONVAC continues to work with the VSO to have all Civil War headstones replaced at all local cemeteries. This is a continuing process.
6. The ONVAC and VSO continue to collaborate with all of the Oneida Veterans Organizations in serving as Honor and Color Guards for GTC and other Organizational Meetings, external Veterans Activities, meetings, funerals, etc.

7. ONVAC and the VSO are also communicating and coordinating Veteran Events with the SEOTS Veterans organization.
8. ONVAC is working on updating the bylaws due to the new Comprehensive Policy Governing Boards, Committees and Commission.

### **SPECIAL EVENTS**

ONVAC remains engaged in extracurricular activities within our Oneida Community and have assisted the Veterans Service Officer with Veterans Meetings, celebration meals, etc. Attendance at these events have been very good and it is great to have our Community Veterans participating in these events, along with their respective families.

- The Veterans Service Office hosted an Eagle Feather Presentation Ceremony on August 24<sup>th</sup> for Josh Doxtator, Janice Hirth, Jeff House and Terry Cornelius. The intent is to recognize these individuals for their support to veterans in association with the 1<sup>st</sup> LPGA Golf Classic at Thornberry Creek at Oneida in July.
- On Friday, August 11<sup>th</sup>, Congressman Gallagher attended the Veteran's Breakfast. The newly inaugurated OBC Chairman and Council were invited to participate.
- Color Guard for Oneida Pow-Wow
- Color Guard at GTC Meetings
- Color Guard at Inauguration Ceremony
- Color Guard for the American Indian Alaska Native Tourism Association (ALANTA) 2017 National Conference Center for September 11-14, 2017.

### **GOALS AND OBJECTIVES**

It is the Mission of ONVAC to ensure the Oneida Veterans are provided with quality service and assistance in the delivery of entitlement and benefits due the Oneida Veteran and their families. ONVAC accepts the responsibility to advocate for Oneida Veterans and their families, while protecting the integrity of the Veteran Community of the Oneida Nation

### **MEETING REQUIREMENTS**

ONVAC meetings are held the second Tuesday of each month at 5:00 pm at the Oneida Veterans Office at 134 Riverdale Drive, Oneida.

ONVAC also holds "special meetings" as appropriate, to conduct business on issues of immediate concern and/or is directed by the Oneida Business Committee.

All meetings are open to the public.

### Oneida Business Committee Agenda Request

1. Meeting Date Requested: 10 / 26 / 17

**2. General Information:**

Session:  Open  Executive - See instructions for the applicable laws, then choose one:

Agenda Header:

Accept as Information only

Action - please describe:

Requirement in ONCOA Bylaws that quarterly reports are submitted to the OBC

**3. Supporting Materials**

Report  Resolution  Contract

Other:

1.

3.

2.

4.

Business Committee signature required

**4. Budget Information**

Budgeted - Tribal Contribution  Budgeted - Grant Funded  Unbudgeted

**5. Submission**

Authorized Sponsor / Liaison:

Primary Requestor/Submitter:   
Your Name, Title / Dept. or Tribal Member

Additional Requestor:   
Name, Title / Dept.

Additional Requestor:   
Name, Title / Dept.

**Oneida Business Committee Agenda Request****6. Cover Memo:**

Describe the purpose, background/history, and action requested:

TO: Oneida Business Committee  
FR: Lois Strong, ONCOA Coordinator  
RE: ONCOA Quarterly Reports -- September 2017  
DA: October 16, 2017

Please refer to the attached quarterly report from ONCOA. If you have any questions, please feel free to contact me. Thank you

- 1) Save a copy of this form for your records.
- 2) Print this form as a \*.pdf *OR* print and scan this form in as \*.pdf.
- 3) E-mail this form and all supporting materials in a **SINGLE** \*.pdf file to: [BC\\_Agenda\\_Requests@oneidanation.org](mailto:BC_Agenda_Requests@oneidanation.org)

**ONCOA FY17 Q4 REPORT TO OBC  
OCTOBER 2017  
Period: July, August, September 2017**

**MISSION: ONCOA ADVOCATES FOR ALL SERVICES THAT PLACE PRIORITY ON THE WELL-BEING OF OUR ELDERS**

**ONEIDA NATION COMMISSION ON AGING**

Patricia Lassila, Chairwoman	Cristina Danforth, Member
Arlie Doxtator, Vice Chairman	Eugene Danforth, Member
Dale Webster, Secretary	Mary Ann Kruckeberg
Carol Elm, Member	Lois Powless

Melinda Danforth, OBC Liaison; and Lisa Summers, Alternate OBC Liaison.

**Primary Focus Areas for ONCOA**

- **Long Term Care Services & Support** – Alzheimer’s & Other Dementia Diseases; Affordable & Accessible Elder Housing; Adult Day Services; Personal Care Agency
- **Communication** -- Tribal Elders, Elder Service Staff and Community
- **Training & Education** -- ONCOA and staff

<b>ONCOA Meetings July, August, September 2017</b>		
July 11 July 20	August 8 August 22 August 24	September 19 September 26

**FINANCIALS\***

Our financial report for period ending August 2017 shows that ONCOA has a positive variance due to several factors:

- The FY 2017 budget was not approved until March 2017
- ONCOA operating without a full board for a majority of the year.
- Except for one national conference, travel was limited to local training.

**MINUTES**

All approved minutes are submitted to the Tribal Secretary’s office monthly.

**COMMENTARY**

- With the hiring of the latest and third Elder Service Program Manager, Elijah Metoxen, the communication link between Elder Services and ONCOA is starting to improve. With the previous and second Elder Service Program Manager ONCOA was looking forward to a smooth transition. But, there was no support staff in place to assist that

**ONCOA FY17 Q4 REPORT TO OBC  
OCTOBER 2017  
Period: July, August, September 2017**

manager to successfully operate the services. ONCOA did express appreciation to Grace Koehler for taking on the challenge of managing Elder Services while Elder Services was in the midst of organizational change. With the current ES program manager, support staff has been hired and we are confident that with time our working relationship with Elder Services will continue in a positive vein.

- Elder Services management recently sent ONCOA a copy of the revised Elder Services organization chart. We are still waiting for the comprehensive re-organization plan for Elder Services from the Governmental Services Department Division Director (GSD Dir.) and the Elder Services Manager. This request dates back to October 2016.

**PROJECTS & INITIATIVES**

<ul style="list-style-type: none"> <li>• <b>ONCOA Bylaws review</b></li> <li>• <b>ONCOA Annual Orientation</b></li> <li>• <b>Annual Elder Expo</b></li> <li>• <b>Tribal Budget Process FY18, FY19, FY20</b></li> <li>• <b>Elder Village II (11-14 cottages)</b></li> <li>• <b>Oneida Nutrition Advisory Council</b></li> <li>• <b>Community Outreach with Oneida Elders</b></li> <li>• <b>Alzheimer’s Awareness &amp; Research collaboration with UW-Madison Research Center</b></li> <li>• <b>Wisconsin Tribal Aging Unit Association</b></li> <li>• <b>Oneida Long Term Care</b></li> <li>• <b>Money Follows the Person Grant (Monies to be used for developing Personal Care Agency)</b></li> </ul>	<ul style="list-style-type: none"> <li>• <b>Title V Federal Senior Employment Program (Application pending application)</b></li> <li>• <b>Adult Day Care Services CIP (Planning stage with Planning Dept.)</b></li> <li>• <b>CIP#05-013 Elder Apartment Garages</b></li> <li>• <b>Elder Service Apartment Security Cameras with Elder Services</b></li> <li>• <b>Elder Memorial Garden with Planning Dept.(concept)</b></li> <li>• <b>Solar Deployment in Oneida</b></li> <li>• <b>Webinars (in-house training)</b></li> <li>• <b>Conferences/training (Long Term Care; Alzheimer’s &amp; Other Dementias; Oneida cultural events)</b></li> <li>• <b>Long Term Care Study Group Wis Tribes &amp; State (Planning for Tribal Operated Waiver)</b></li> <li>• <b>Outagamie ADRS representative</b></li> <li>• <b>Brown ADRS representative</b></li> </ul>
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**ONCOA FY17 Q4 REPORT TO OBC  
OCTOBER 2017**

**Period: July, August, September 2017**

**PROJECTS/TRAINING/EDUCATION**

**Treasurer's Budget Planning – FY2018, FY2019, and FY2020**

- Monthly meetings were held to gain understanding of guiding strategies: Vision, Mission, Core Values, Four Strategic Directions, Seven Practical Visions and Value Based Budgeting.
- Presentation areas: Federal Election Review, Market Outlook & Economic Forecast for FY2017, Develop contingency plans with potential budget impacts, Report success per FY2017 Operation Plans, Right-size employment initiative/Minimum staffing levels.
- ONCOA submitted their FY2018, FY2019, FY2020 budget in a timely manner.

**ONCOA Bylaw Review**

- ONCOA is undertaking a thorough review of the bylaws. Terry Hetzel, Continuous Improvement/Mediation Specialist, is assisting us in completing the analysis. We will be able to complete this review after the new Comprehensive Policy Governing Boards, Committees, and Commissions is approved by the OBC.

**Annual Elder Expo**

- ONCOA and Oneida Elder Services hosted the annual elder expo on September 8, 2017. One hundred forty people registered for the event which featured thirty-five vendors who offered information on resources available to elders. A majority of the vendors were service providers from the tribe. This year we added three mini-presentations which were well-received by the attendees. The presentations were on the following topics: Alzheimer's disease; Oneida elder housing and community awareness issues by Oneida Police Department.
- Besides learning about resources available for elders, socialization is a key part of this event. Staying socially active and maintaining interpersonal relationships can help elders maintain good physical/emotional health and cognitive function.
- The monies earned from the 50/50 raffle and the silent auction came to a total of \$1654. The earnings from the previous year are used for scholarship awards in honor of Roberta Kinzhuma, a former Elder Service Director. As a single parent Roberta put forth dedication and hard work to earn her Bachelor's degree. With an additional donation, this year we were able to select four winners. The selection committee includes representatives from ONCOA, Elder Services and Oneida Higher Education.
- Many silent auction items came in from various vendors and community members. The Elder Activities group donated a hand embroidered wall hanging/lap quilt. Major sponsors of the event were: Oneida Tourism, Oneida Joint Marketing, Oneida Gaming, and Oneida Business Committee, Oneida Total Integrated Enterprises.

**Nutrition Advisory Board**

- ONCOA participates on this board which meets once a month.
- Loretta Mencheski is the Elder Services, Mealsite Supervisor. ONCOA thanked her for her hard work in continuing to serve the Elders with opportunities for healthy meals, quality education, numerous socialization opportunities, and improved health.

**ONCOA FY17 Q4 REPORT TO OBC  
OCTOBER 2017**

**Period: July, August, September 2017**

**Elder Tree**

- The Elder Tree project is an effort to spread technology that will help older adults remain independent, living in their home as long as possible. Participants will be provided an Ipad and WiFi access along with training to use the Ipad and Wifi service. This project was developed at the University of Wisconsin-Madison. Ten adult champions from the Oneida community have been selected to be trained on Elder Tree to help build a base of users in the community.
- ONCOA collaborated with University of Wisconsin - Madison to develop a Baldwin Grant which will provide access to computer/internet technology and the Elder Tree website for 25 elders who are members of the Oneida Nation in order to improve communication; access to tribal information; establish a group of community Elder Tree Coaches; and spread the Oneida Elder Tree experience to the other 10 tribes in Wisconsin.
- **Status:** Unfortunately the grant was not selected for funding. ONCOA and Elder Services will meet to discuss alternative resources for a similar program. We still feel this type of program is beneficial for elders to stay socially involved with family and friends through technology work on a plan during the next quarter.
- **Oneida enrollment statistics utilized in the grant showed that the Oneida elders in Wisconsin have increased by 128% from 1999 to 2016.**

**Elder Village – Redesign of Phase II of ten Cottages**

- Affordable and accessible housing for our elders is a priority need in our community. To address this need, ONCOA played a major role in identifying the Elder Village Concept as a neighborhood that would enhance “Quality of Life” principles for elders. The cottages are unique with materials, varied layout, and are in a park-like setting with ample green space surrounding the homes. There is a trail connection to other Oneida areas like Site I, Turtle School, and eventually Site II. The Elder Village homes meet the minimum ADA standards.
- A project team has been formed to redesign Phase II of the next ten cottages. Representatives include the following areas: ONCOA, Oneida Housing Authority, Senior Architect, Planning and Solar Energy,
- The plan is to start over with the redesign instead of modifying the existing plan and to take into account the best quality of life needs for the elder. There will be some minor adjustments for the future cottages as well as considering smaller units to keep cost down. Solar panels for future homes were discussed. The bedrooms and garages need ADA clearance. We need to have a discussion about the total costs of the cottages. It's not just about the design. For example, the bidding package could be broken down so we get more potential contractors working at the same time.
- **Status of September:** With the delays of completing the architectural designs, it is expected that the bids for construction will go out in early FY2018 and actual construction will begin in spring 2018.

**ONCOA FY17 Q4 REPORT TO OBC  
OCTOBER 2017**

**Period: July, August, September 2017**

**Adult Day Services**

- ONCOA has identified the need for Adult Day Services and garages for the Tribal Elder Apartments. The Adult Day Service was deleted from the original ORCCC project and slated for a future development CIP. These projects are related to the development of the Lee McLester II Complex. ONCOA will be working with Elder Services to support moving these projects forward.
- ONCOA will start researching adult day care programs.
- **Status Adult Day Services:** No movement on this project during this past quarter and we need input from Elder Service Director on how they would like to proceed on this project.

**Tribal Elder Apartment Garages**

- In **February 2005** Elder Services started the plans for a capital improvement project request for garages for tenants occupying the Elder Service apartments. Project justification continues to be for health and safety issues. Because the existing building is located on top of a hill, it can be extremely windy with harsh weather conditions. Elders are especially susceptible to health problems caused by these conditions and it can be very difficult for elders to get to and from their vehicles in inclement weather.
- **Status Apartment Garages:** The GSD Division Director has approved and signed off on the CIP package and the project now needs approval at the OBC level. Currently there is approximately \$48,000 available to continue planning for this project.
- There has been little movement on this project during fiscal 2017. With the newly formed Comprehensive Housing Department effective October 1, 2017, the team to manage the plan will most likely be changed. ONCOA will continue to play a role in the on-going development of the project.

**Alzheimer's Awareness and Research Initiative**

- In **December 2014**, ONCOA connected with the Wisconsin Alzheimer's Disease Research Center after meeting representatives at the Annual Wisconsin Alzheimer's conference. The UW-Madison's Alzheimer Disease Research Center is one of the Nation's leading research centers providing scientific research, resources, and expertise in Alzheimer's disease and related illnesses. ONCOA supports Oneida tribal members to expand their awareness of Alzheimer's disease and other dementias and to participate in the national effort to end Alzheimer's.
- In **May 2015**, Dr. Dorothy Farrar-Edwards, Dr. Carey Gleason, Fabu Carter and Carol Hutchinson from the University of Wisconsin School of Medicine and Public Health Alzheimer's disease Research Center (ADRC) met with Oneida elders and others at the mealsite to provide Alzheimer's disease information.
- ONCOA held a meeting with Dr. Dorothy Edwards and Dr. Carey Gleason to discuss the potential collaboration between Oneida and UW-Madison's Alzheimer's disease Research Center. Potential areas of collaboration are: Training Dementia Care Specialist; Community Education; Promoting Timely Recognition of Memory Disorders; Connecting to Oneida Health Center and Anna John RCCC. The Green Bay area has a large Native population and would be ideal for a satellite center for a UW-Madison Alzheimer's Resource Center.

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OCTOBER 2017**

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- **Alzheimer's Clinical Trials--** ONCOA continues to work on encouraging tribal members to become participants in Alzheimer's clinic trials. There is very little information on Native Americans that would indicate how prevalent the disease is in Indian country. We can fight this disease by becoming research volunteers who provide critical data needed to move science forward. Several Oneida volunteers have already signed up and are encouraging others to participate.  
**Status:** Staff from UW-Madison Research team met in Oneida to discuss future planning. The Oneida Health center continues to work with the Wisconsin Alzheimer's Institute, University of Wisconsin to create an Alzheimer/Dementia Diagnostic Clinic within the Oneida Community Health Center. ONCOA will work on developing an Alzheimer community awareness education plan with the representatives from the Wisconsin Alzheimer's Institute

**Long Term Care Group**

- A Long Term Care (LTC) group consisting of representatives from Oneida Health Center, Governmental Services, and ONCOA has been formed to develop a strategic LTC-Services and Supports plan for Oneida. Out of this larger group a core team has been formed.
- Lately the core team (Health Center, GSD, Elder Services, ONCOA, Law) have been meeting to work on the **Tribal Only Waiver**. The Tribally operated Medicaid (low income) Home and Community Based Services (HCBS) waiver is an option for Wisconsin American Indian Tribes to provide long term supports for adults with long-term care needs in Wisconsin. This waiver is important because it aligns administration with the unique authorities of Tribal Governments, and assures that services will meet the unique needs of tribal members when meeting their long term care needs.
- During the past months the waiver plan was changed to Tribally Operated Waiver. It is expected that solutions will be developed to narrow the health care gap in critical risk areas experienced disproportionately among American Indians.
- The Tribal Only Waiver will allow for 100% reimbursement for Medicaid services. The State will then not have to pay a percentage of the eligible service. We have not received any notification that the Tribal Only Waiver has been approved.
- **Status:** The **Tribal Long Term Care Study Group**, consisting of State and Tribal representatives, continues to work with CMS to get the Tribal Waiver approved. These are monthly meetings. No resolve has been reached with CMS regarding the Tribal Waiver category approved for Wisconsin.

**Money Follows the Person (MFP) Tribal Initiative**

- The Centers for Medicare and Medicaid Services is offering states and tribes between \$850,000 and \$1.93 million in grant funding in order to build sustainable community-based Long Term Services and supports specifically for Tribal Members. Wisconsin must have an active partnership with the participating tribes or tribal organizations in order to be eligible for the grant.
- The project Oneida has selected to develop is a **Tribal Personal Care Agency** along with needed infrastructure to deliver Long Term Care services to Oneida Tribal Members. Having a Personal Care Agency will allow **Elder Services and Oneida Health Center** to obtain Third Party Billing Payments through Medicaid for In-Home Care and Home Chore Services. Currently, Oneida provides In-Home Care and Home Chore Services that are paid through Tribal Contribution.
- ONCOA supports having a personal care agency to help defray Tribal Contribution costs for elder related services. The reimbursement will come from those services provided to clients who meet low income eligibility (Medicaid).

**ONCOA FY17 Q4 REPORT TO OBC  
OCTOBER 2017**

**Period: July, August, September 2017**

- **Status:** David Larson, OCHC Ancillary Services Director, is the main person in charge of this grant for Oneida. ONCOA received notice from Ashley Hesse, DHS representative, that in late March the DHS Tribal Affairs Office released the MFPTI Phase III solicitation to all tribes. This opportunity can provide up to \$75000 to support development or enhancement of Home and Community Based Services (HCBS) programs provided by tribes. Ashley Hesse is available to meet with us to discuss the MFPTI grant or provide technical assistance to aid in the development of our designated project---a personal care agency. Dave Larson met with ONCOA and stated that we will continue work on the Personal Care Agency and will be able to utilize the Phase III funding for needed education and training.

**Great Lakes Native American Elders Association (GLNAEA)**

- GLNAEA meetings are held quarterly and membership is comprised of elders from the eleven tribes in Wisconsin. Each tribe takes a turn at sponsoring a meeting on their reservation. Tribal news and current issues in Indian country are discussed at the meetings. Social interaction between the tribes is an important aspect of the association that keeps members participating in the meetings. These meetings are held quarterly with various host tribes with each tribe handling their own notifications of dates and locations.

**Wisconsin Tribal Aging Directors Association**

- ONCOA members participate in bi-monthly meetings. All eleven tribes belong to this association and meet to discuss Aging Issues in Indian Country and to formulate ways to best meet the needs of our Native Elders. This is a very informative meeting.
- This is a collaborative relationship that ONCOA has maintained with Elders Services and the other tribes since the inception of the organization.

**Elder Service Staff Meetings**

- Elder Service Staff Meetings are held on the first Tuesday of each month. ONCOA is pleased to announce that we are invited to attend these meetings.
- These meetings provide an opportunity for ONCOA to maintain a relationship with all Elder Staff where monthly calendar of events, speakers, and staff information comprise the agenda.

**Title V – Senior Community Service Employment Program (SCSEP)**

- SCSEP is Elder job training funded through a grant from the U.S. Dept. of Labor.
- ONCOA has employed Title V staff for the past 8 years and we have always had great success working with the Title V program. Since our budget is limited we seek out resources to assist us in meeting our administrative needs.
- **Status:** We have one applicant who is going through the approval process with the Title V program through National Indian Council on Aging (NICOA).

**ONCOA FY17 Q4 REPORT TO OBC  
OCTOBER 2017  
Period: July, August, September 2017**

**Meeting Requirements**

ONCOA meets on the second and fourth Tuesday of each month at 1:00 p.m. in the Elder Services, Conference Room. Special Meetings are held during the month to address specific topics related to the goals and objectives of ONCOA. Meetings are open and community members are encouraged to attend. Dates and times of meetings are published in the DRUMS and Kaliwisaks publications.

**GOALS**

<b>GOAL I</b>	<b>ONCOA will create policies and work together with Elder Services in an effort to improve the quality of life of our Elders.</b>
<b>GOAL II</b>	<b>ONCOA will communicate with Elders on issues, policies and services in order to increase their awareness and participation.</b>
<b>GOAL III</b>	<b>ONCOA will advocate at all levels (tribal, local, state, national) for resources to provide for elder services</b>

Each commissioner, along with the ONCOA staff, brings with him/her a varied background of employment, life experiences, education, and community/state/national involvement to work toward a common goal of advocating for services that place emphasis on our elders. The following list demonstrates the extent of current community/state/national involvement for the ONCOA commissioners and staff:

Oneida Nutrition Board  
National Indian Council on Aging (NICOA)  
Oneida Police Commission  
National Indian Child Welfare Association

Anna John RCCC Board  
Veterans of Foreign Wars (VFW)  
Great Lakes Native American Elders  
Association (GLNAEA), members

G:\ONCOA\Quarterly Reports FY2017\FY17 Q4 SEPT July Aug Sept 2017

### Oneida Business Committee Agenda Request

1. Meeting Date Requested: 10 / <sup>26</sup>~~16~~ / 17

2. General Information:

Session:  Open  Executive - See instructions for the applicable laws, then choose one:

Agenda Header:

Accept as Information only

Action - please describe:

Approve OGC 4th Qtr Report

3. Supporting Materials

Report  Resolution  Contract

Other:

1.  3.   
2.  4.

Business Committee signature required

4. Budget Information

Budgeted - Tribal Contribution  Budgeted - Grant Funded  Unbudgeted

5. Submission

Authorized Sponsor / Liaison:

Primary Requestor/Submitter: Matthew W. Denny, OGC Chairman  
Your Name, Title / Dept. or Tribal Member

Additional Requestor: Tamara VanSchyndel, OGC Executive Director  
Name, Title / Dept.

Additional Requestor: \_\_\_\_\_  
Name, Title / Dept.

**ONEIDA GAMING COMMISSION QUARTERLY REPORT**

FY 2017 Fourth Quarter July, August & September

*Prepared on October 13, 2017*

**Article I. Purpose**

The purpose of the Oneida Gaming Commission (OGC) is to protect the assets and integrity of Oneida Gaming through regulatory oversight. The OGC regulatory oversight leads to current and consistent regulatory practices within the gaming operation.

**Article II. Names**

2-1. There are four (4) full time Commissioners which include: Chairman- Matthew W. Denny, Vice Chair- Mark A. Powless Sr., Secretary- R. Tom Danforth, and a vacant Commissioner position waiting for OBC appointment. The OGC’s Executive Director, Tamara VanSchyndel, oversees Administration, Compliance, Investigations & License, and Surveillance departments which includes forty-nine (49) staff members.

2-2. Report is submitted by the OGC Chairman, Matthew W. Denny. The Oneida Gaming Commission can be reached at 920-497-5850.

2-3. The Oneida Business Committee Liaison for the Oneida Gaming Commission is Kirby Metoxen.

**Article III. Meetings & Reports**

**OGC Meetings**

July	07/17/17 Regular
	07/31/17 Regular
August	08/14/17 Regular
	08/28/17 Regular
September	09/18/17 Regular

**Security Joint (Quarterly) Meetings**

July	CNX
------	-----

**Gaming Management Joint Meetings**

July	07/24/17
August	CNX
September	09/25/17



**Employee Investigations and Vendor Licensing**

	License Investigations	Temporary Licenses (Work Permits) Approvals/Denials	New Employee Orientation & Spectra	Vendor Work Permits/Notice of Doing Business
July	44	143/08 Denials	20/0	65/2
August	20	152/13 Denials	24/0	76/0
September	28	73/11 Denials	28/0	7/2

**Employee Licensing and Hearings**

	Employees Licensed	Hearings
July	143	1
August	152	3
September	73	2

**Surveillance Reports**

	# of Reports
July	45
August	34
September	27

**July**

- 3<sup>rd</sup> Quarterly Joint OBC/OGC Meeting 07/20/17
- Surveillance System Replacement Project
- Employee Evaluations completed for 2017

**August**

- NIGC Training Menominee Casino, Keshena, WI 08/22/17-08/24/17
- Surveillance System Replacement Project

**September**

- NTGCR Training Palm Springs, CA. 09/10/17-09/16/17
- Surveillance System Replacement Project
- Commissioner Cristina Danforth Resignation (effective 09/25/17)
- Mandatory Tribal Training: Violence in the Workplace, Vehicle Driver Law, and Driver Certification
- Office of Indian Gaming Regulatory & Compliance (State) Compliance Audit
- External Audit (RSM) Fiscal Year End Compliance Audit

Oneida Business Committee Agenda Request

26

1. Meeting Date Requested: 10 / ~~25~~ / 17

2. General Information:

Session:  Open  Executive - See instructions for the applicable laws, then choose one:

[Empty text box]

Agenda Header: Reports

Accept as Information only

Action - please describe:

Approve Election Board fourth quarter report.

3. Supporting Materials

Report  Resolution  Contract

Other:

1. [Empty text box]

3. [Empty text box]

2. [Empty text box]

4. [Empty text box]

Business Committee signature required

4. Budget Information

Budgeted - Tribal Contribution

Budgeted - Grant Funded

Unbudgeted

5. Submission

Authorized Sponsor / Liaison: Tehassi Hill, Chairman

Primary Requestor/Submitter: Racquel Hill, Election Board Chairperson  
Your Name, Title / Dept. or Tribal Member

Additional Requestor: \_\_\_\_\_  
Name, Title / Dept.

Additional Requestor: \_\_\_\_\_  
Name, Title / Dept.

**ONEIDA ELECTION BOARD QUARTERLY REPORT  
July – September, 2017**

**Report Submitted By:** Racquel Hill, Chairperson  
[Election\\_Board@oneidanation.org](mailto:Election_Board@oneidanation.org)

**Board Members:** Teresa Schuman, Vice Chairperson  
Sunshine Wheelock, Secretary  
Gina Buenrostro  
Vicki L. Cornelius  
Constance Danforth (outgoing)  
Lori Elm (outgoing)  
Candace House (outgoing)  
Tonya Webster  
Patricia Lassila (elected)  
Christina Liggins (elected)  
Tina Skenandore (elected)

**Alternates:** Melinda K. Danforth  
Peril Huff  
Rosa Laster  
Shannon Metoxen  
Patricia Moore

**BC Liaison:** Melinda J. Danforth, Vice Chairwoman (outgoing)  
Ronald W. Hill, Chairman (elected)  
Alternate Lisa Summers, Tribal Secretary

**Meetings:**

	Regular	Special	GTC	Other
July	3	3-	1	2*^
August	1	0	1	0
September	2	0	0	0

\*General Election    -Recounts    ^Lot drawing

**Highlights for the quarter:**

1. On May 18, 2017 Cathy Metoxen filed a perfected Notice of Appeal with the Court of Appeals regarding a decision made by the Election Board. The Election Law requires an accelerated schedule. However, an accelerated schedule does not mean not giving the opposing side an opportunity to respond. The Court of Appeals first decides whether or not to accept an appeal. Once it is accepted, the opposing party is granted notice and given the opportunity to respond to the appeal. In this particular case, those assigned to this case made a decision to accept the appeal and ruled on the Notice of Appeal all in the same decision. The Election Board was never given the opportunity to respond to the allegations in Ms. Metoxen’s appeal. This, the Board argues, is unfair and not due process to both sides. While the Board chose not to request a reconsideration of the decision, they asked The Court to please look into the Court of Appeals process if this type of issue should come up in future elections.
2. 2017 General Election was held July 8, 2017
  - a. Prior to election being held, a concern was called in by an individual on Friday, July 7, 2017 at approximately 11:35 a.m. regarding ballots that were in boxes at

the polling location (OHC Main Conference Room). Chairperson Hill quickly called OHC staff and went to OHC to ascertain that the ballots remained secure. Security informed Chairperson Hill that the room had been locked and he did not have a key to open the door. At the regular meeting of July 7, 2017 at 5:00 p.m., four (4) of the Election Board recounted the ballots & double counted to ensure ballots were not tampered with and all 1,700 were at the polling location. This was confirmed with a double count of the Board members present.

3. There were three (3) challenges to the election results:

17-TC-044 (Debra Powless v. Oneida 2017 General Election, Oneida Election Board, and Oneida Nation-Oneida Business Committee). The Court entered the following order on July 20, 2017:

1. The Respondent's motion to dismiss the Oneida Tribal Secretary's Office from this case and correct the caption of this case to reflect that is granted. The Caption shall read "Debra L. Powless v. Oneida Election Board.
2. The Respondent's motion to dismiss this case on behalf of the Election Board is granted.

17-TC-045 (Petition/Complaint for Temporary Restraining Order and/or Preliminary Injunction - Bradly Graham v. Oneida Election Board). The Court entered the following order on July 20, 2017:

1. The respondent's motion to dismiss is denied
2. The Petitioner's request for a TRO and preliminary injunction is denied.
3. The Petitioner's request for a new election is denied.

17-AC-010 (Bradley W. Graham v. Oneida Election Board)

Decision issued by Court of Appeals on July 27, 2017:

Based upon the foregoing, the order of the Trial Court, 17-TC-045, dated July 20, 2017 is hereby *affirmed*.

4. There were five (5) recount requests received and recounts were conducted in accordance with § 2.11-7 of the Oneida Election Law.

a. 7/12/17 – Business Committee Secretary

	Debra L. Powless	Lisa M. Summers
Election Day	767	766
Recount	766	768

b. 7/12/17 – Judiciary (Appellate Court Judge)

	Patricia Garvey	Chad Hendricks	Lee Wigg-Ninham	Susan Daniels
Election Day	622	620	774	626
Recount	614	618	776	626

c. 7/19/17 – Gaming Commission

	Barb Erickson	Larry B. Smith	Michelle Braaten	Cristina Danforth	Melinda J. Danforth
Election Day	109	77	303	540	537
Recount	109	78	303	537	537

d. 7/20/17 – Business Committee Secretary Second Recount

	Debra L. Powless	Lisa M. Summers
Election Day	767	766
1 <sup>st</sup> Recount	766	768
2 <sup>nd</sup> Recount	766	768

e. Business Committee

	David P Jordan (Fleet)	Jennifer “Jenny” Webster	Michael T. Debraska	Kirby W. Metoxen	Dylan Benton
Election #s	701	737	333	950	521
Recount #s	698	733	330	946	508

	Joey E. Powless	Fawn J. Billie	Yvonne C. Metivier	Keith Danforth	Diane Danforth House
Election #s	217	515	272	518	309
Recount #s	210	507	267	509	308

	Ernest Stevens III	Shawn W. Skenandore	John J. Danforth	Daniel Guzman-King	Linda “Buffy” Dallas
Election #s	596	167	239	719	594
Recount #s	596	162	238	717	593

5. Lot drawing for tie within Gaming Commission which resulted from the recount was held at Noon on July 26, 2017 pursuant to Election Law 102.11-4. The winner of the drawing was Cristina “Tina” Danforth.
6. 2017 General Election Final Results Report was accepted by the Business Committee on August 9, 2017.
7. Orientation for newly elected Board members was provided at the meeting of September 5, 2017.
8. Election Board is planning and preparing for a special election of December 2, 2017 to fill a vacancy within the Judiciary and the GTC Legal Resources Office.

**Goals and Objectives (Remain consistent):**

- ❖ Conduct Tribal Elections in compliance with Tribal law.
- ❖ Develop, adopt, and review applicable standard operating procedures.
- ❖ Strive to serve the Oneida membership fairly while being fiscally responsible.

**Meeting requirements:** The Oneida Election Board is required to meet once per month with special meetings scheduled as needed. Three (3) special meetings were held for the 4<sup>th</sup> quarter to conduct recounts. FYI: Election Board has more regular meetings when in “election cycle mode” to prepare for and conduct elections.

## Oneida Business Committee Agenda Request

**1. Meeting Date Requested:** 10 / 26 / 17

**2. General Information:**

Session:  Open  Executive - See instructions for the applicable laws, then choose one:

Agenda Header: Reports

Accept as Information only

Action - please describe:

Accept Oneida Land Claims Commission FY '17 3rd quarter report

**3. Supporting Materials**

Report  Resolution  Contract

Other:

1. 3rd Quarter Report	3.
2.	4.

Business Committee signature required

**4. Budget Information**

Budgeted - Tribal Contribution  Budgeted - Grant Funded  Unbudgeted

**5. Submission**

Authorized Sponsor / Liaison: Kirby Metoxen, Councilmember

Primary Requestor/Submitter: Dakota Webster, Secretary/LCC  
Your Name, Title / Dept. or Tribal Member

Additional Requestor: \_\_\_\_\_  
Name, Title / Dept.

Additional Requestor: \_\_\_\_\_  
Name, Title / Dept.

## Oneida Business Committee Agenda Request

### 6. Cover Memo:

Describe the purpose, background/history, and action requested:

EXCERPT FROM JULY 27, 2017: Motion by Tehassi Hill to defer the Oneida Land Claims Commission FY '17 3rd quarter report, seconded by Jennifer Webster. Motion carried unanimously.

- 1) Save a copy of this form for your records.
- 2) Print this form as a \*.pdf *OR* print and scan this form in as \*.pdf.
- 3) E-mail this form and all supporting materials in a **SINGLE** \*.pdf file to: [BC\\_Agenda\\_Requests@oneidation.org](mailto:BC_Agenda_Requests@oneidation.org)

**ONEIDA LAND CLAIMS COMMISSION****3rd QUARTER REPORT**

April 30, 2017 to June 30, 2017

Submitted by Dakota Webster, LCC Secretary 920-228-0623

**LAND CLAIMS COMMISSIONERS:**

Officers: Chairperson- Loretta Metoxen, Vice Chair-Chris Cornelius, Secretary/Treasurer- Dakota Webster

Commissioners: Donald McLester, Tomas Escamea, Charles Wheelock

LCC Liaison: Jennifer Webster

**PURPOSE:**

The Oneida Land Claims Commission will make informed thoughtful recommendations to the General Tribal Council and Business Committee on issues pertaining to all Oneida land claim issues. We also encourage active participation from the membership.

**MISSION:**

Actively pursuing education, recommendations, and resolutions to all land claim settlement offers; honoring our ancestors, treaties, and the seven generations.

**MINUTES:**

April- The commission along with Tracey Cordova are working on defining the roles and responsibilities of the Land Claims Commission to help with communication between the Land Claims Commission, Land Commission, and the Business Committee. Updates to the Bylaws were approved by the Commission and sent to LOC for legal approval. RSF was submitted and completed for the office computer and software to include access for all Commission members to On Base, group wise, and website editing. A request for the MOU from the secretary's office concerning the Administrative assistant position was sent to Lisa Summers. Kalihwisaks article was sent to help educate the General Tribal Council on history of Land Claims.



May- Did not meet

June- The Commission explored temporary fix for document storage. Steve Webster in records agreed to house any sensitive documents for Land Claims in his area until adequate storage is available. Held a meeting with historical department, archivist, records and planning to talk about future office space and document storage. The Land Claims commissioners went thru OnBase training. Fixed assets requested inventory audit for Land Claims office. Inventory information was sent to Secretary's office to complete audit. Land Claims office is still waiting for confirmation that the audit was completed.

### **FINANCIAL:**

April meetings = 2 regular meetings

May meetings = no meetings

June meetings = 2 regular meetings 2 special joint meetings

### **GOALS AND OBJECTIVES:**

In this upcoming Quarter the Commission hopes to move forward with the new by-laws and start more in-depth research on land claims in not just New York but Wisconsin and Kansas. The Commission is excited to find a permanent solution to storage and office space concerns. The commission will be exploring new ways of educating the General Tribal Council on land claim issues and laws that could be helpful in any upcoming land claims.

### **MEETING REQUIREMENTS:**

The Land Claims Commission meets twice a month on a regular basis as scheduled; the first and third Thursday of every month at 5:30 p.m. Meeting location Cottage 2.

### **FOLLOW-UP:**

The Oneida Land Claims Commission is an elected governing body to meet the needs of the General Tribal Council. The Land Claims Commission is working to develop a better

understanding between themselves the Business Committee and the Land Commission. The Land Claims Commission is waiting approvals from the LOC on updates to the Land Claims Commission By-Laws. The Land Claims Commission website is available to members only finishing touches will include a time line, links to important court decisions involving land claims, and movements by the Land Claims Commission. The Land Claims Commission is working to put out another timeline for the Kalihwisaks to remind General Tribal Council of movements and people that have been involved with the land claim in New York from its inception to the present. The Land Claims Commission has been in discussion with several different departments to find a resolution to the document storage and office space for the Commission. The Commission is still waiting for the MOU from the Secretary's office that involves the new administrative assistant position for boards, committees, and commissions.

### Oneida Business Committee Agenda Request

1. Meeting Date Requested: 10 / 26 / 17

2. General Information:

Session:  Open  Executive - See instructions for the applicable laws, then choose one:

Agenda Header:

Accept as Information only

Action - please describe:

Accept Oneida Land Claims Commission FY '17 4th quarter report

3. Supporting Materials

Report  Resolution  Contract

Other:

1.

3.

2.

4.

Business Committee signature required

4. Budget Information

Budgeted - Tribal Contribution

Budgeted - Grant Funded

Unbudgeted

5. Submission

Authorized Sponsor / Liaison:

Liaison: Kirby Metoxen, Councilman

Primary Requestor/Submitter:

Dakota Webster, Secretary/LCC  
Your Name, Title / Dept. or Tribal Member

Additional Requestor:

Name, Title / Dept.

Additional Requestor:

Name, Title / Dept.

**ONEIDA LAND CLAIMS COMMISSION****4th QUARTER REPORT**

July 1, 2017 to September 30, 2017

Submitted by Dakota Webster, LCC Secretary 920-228-0623

**LAND CLAIMS COMMISSIONERS:**

Officers: Chairperson- Loretta Metoxen, Vice Chair-Chris Cornelius, Secretary/Treasurer- Dakota Webster

Commissioners: Donald McLester, Tomas Escamea, Charles Wheelock, Sheila Shawanokasic

LCC Liaison: Jennifer Webster

**PURPOSE:**

The Oneida Land Claims Commission will make informed thoughtful recommendations to the General Tribal Council and Business Committee on issues pertaining to all Oneida land claim issues. We also encourage active participation from the membership.

**MISSION:**

Actively pursuing education, recommendations, and resolutions to all land claim settlement offers; honoring our ancestors, treaties, and the seven generations.

**MINUTES:**

**July-** An MOU with the Business Committee was approved by the Land Claims Commission and is just waiting for BC approval. The MOU involves collaboration with the Secretaries office to utilize their staff as needed to eliminate money from our budget for staff. A yearly fixed assets inventory was completed. LCC discussed FY18 budget concerns and adjustments. A discussion on the showing of “the canary effect”. Possible locations discussed were the CEC or Elderly center. The canary effect addresses relocation. Bylaws have still not been approved by the LOC the LOC chair Brandon Stevens said that all approvals will be on hold until the LOC completes the comprehensive policy governing boards, committees, and commissions. When asked for a

timeline one was not available. Archives, museum, cultural heritage, and land claims are looking into finding a building to store sensitive documents in which the Land Claims Commission, Cultural Heritage, and the Archivist can have office space. The Archivist can then watch over documents and also retrieve documents for those that are in need of them in a timely manner. Land Claims Commission approved the proposed budget for FY18.

**August-** New Commissioner Sheila Shawanokasic received information from Don McLester, Loretta Metoxen and Tomas Escamea on what the commission goals are and some history. Tomas Escamea will talk with elder services to find out what dates are available for the showing of the canary effect. The schedule of meetings calendar was updated and handed out.

**September-** Lee Cornelius has started the updates to the website adding a timeline, updating contact information and uploading minutes. Review of the roles and responsibilities leaves room for misinterpretation so the commission will come back with detailed descriptions for each item. Chris Cornelius has met with Pat Pelky and Mary Jo Nash about gathering information to present to Land Commission about new location needed. They (planning) will compile information of square footage and sent it to the commission for review and also a meeting will be set up to present to Land Commission. Chris Cornelius will compose a letter to be given to the new Business Committee explaining what our roles and responsibilities are to the Nation and in what direction we are going along with our goals for the future and how they can help with those goals. Letter to the Business Committee was approved and sent to Lisa Summers to distribute to the BC. A homelands tour was discussed and possible dates for that travel will be either the 1<sup>st</sup> or 3 weekend in November of 2017. Lisa Summers will send Dakota Webster details when they are available. Those going to New York will be from the Business Committee, Land Claims Commission, Planning, and the Land Commission.

#### **FINANCIAL:**

July meetings = \$1100 stipends 4 meetings 2 regular 1 joint 1 special

August meetings = \$250 stipends 1 meeting 1 regular

September meetings = \$950 stipends 3 meetings 2 regular 1 special

#### **GOALS AND OBJECTIVES:**

The Land Claims Commission is working on getting approval of updated Bylaws. Once the Bylaws are approved the Commission will present changes to the General Tribal Council.

The Land Commission will be having community outreach events to educate and get feedback on the direction the Commission has planned for the future.

The Land Claims Commission will be looking for new ways to engage the community about land claims.

#### **MEETING REQUIREMENTS:**

The Land Claims Commission meets twice a month on a regular basis as scheduled; the first and third Thursday of every month at 5:30 p.m. Meeting location Cottage 2.

#### **FOLLOW-UP:**

The plans to move forward with our new Bylaws have again been put on hold because of the updating to the Comprehensive policy governing boards, committees, and commissions has not gone through yet which affects the progress of the Commission because the LOC will not approve any changes or updates to the Bylaws till after the new policy has been approved. The Land Claims Commission has been working with planning in finding a solution to the storage and office space issues.

The Oneida Land Claims Commission is an elected governing body to meet the needs of the General Tribal Council.

### Oneida Business Committee Agenda Request

1. Meeting Date Requested: 10 / 26 / 17

2. General Information:

Session:  Open  Executive - See instructions for the applicable laws, then choose one:

Agenda Header:

Accept as Information only

Action - please describe:

Request to defer the Land Commission 4th Quarter report to the next date

3. Supporting Materials

Report  Resolution  Contract

Other:

1.

3.

2.

4.

Business Committee signature required

4. Budget Information

Budgeted - Tribal Contribution  Budgeted - Grant Funded  Unbudgeted

5. Submission

Authorized Sponsor / Liaison:

Primary Requestor/Submitter: Lori Elm, DOLM Office Manager (per request of LC Chair Rae Skenandore)  
Your Name, Title / Dept. or Tribal Member

Additional Requestor: \_\_\_\_\_  
Name, Title / Dept.

Additional Requestor: \_\_\_\_\_  
Name, Title / Dept.

**Oneida Business Committee Agenda Request****6. Cover Memo:**

Describe the purpose, background/history, and action requested:

Due date was inadvertently overlooked and next meeting date of the Land Commission to develop and approve the report is October 23, 2017.

1) Save a copy of this form for your records.

2) Print this form as a \*.pdf *OR* print and scan this form in as \*.pdf.

3) E-mail this form and all supporting materials in a **SINGLE** \*.pdf file to: [BC\\_Agenda\\_Requests@oneidanation.org](mailto:BC_Agenda_Requests@oneidanation.org)



### Oneida Business Committee Agenda Request

1. Meeting Date Requested: 10 / 26 / 17

2. General Information:

Session:  Open  Executive - See instructions for the applicable laws, then choose one:

Agenda Header:

Accept as Information only

Action - please describe:

3. Supporting Materials

Report  Resolution  Contract

Other:

1.

3.

2.

4.

Business Committee signature required

4. Budget Information

Budgeted - Tribal Contribution  Budgeted - Grant Funded  Unbudgeted

5. Submission

Authorized Sponsor / Liaison:

Primary Requestor/Submitter: Debbie J. Danforth / School Board Chair  
Your Name, Title / Dept. or Tribal Member

Additional Requestor: Jolene Hensberger / School Board and O.N.E.S. Administrative Assistant  
Name, Title / Dept.

Additional Requestor: \_\_\_\_\_  
Name, Title / Dept.

## Oneida Business Committee Agenda Request

### 6. Cover Memo:

Describe the purpose, background/history, and action requested:

Per the MOA, the Oneida Nation School Board is to submit Quarterly Reports to the Oneida Nation Business Committee.

1) Save a copy of this form for your records.

2) Print this form as a \*.pdf *OR* print and scan this form in as \*.pdf.

3) E-mail this form and all supporting materials in a **SINGLE** \*.pdf file to: [BC\\_Agenda\\_Requests@oneidanation.org](mailto:BC_Agenda_Requests@oneidanation.org)

## ONEIDA NATION SCHOOL SYSTEM

**Oneida Nation Elementary School**  
 P.O. Box 365  
 N7125 Seminary Road  
 Oneida, WI 54155  
 Phone (920) 869-1676  
 FAX (920) 869-1684



**Oneida Nation High School**  
 P.O. Box 365  
 N7210 Seminary Road  
 Oneida, WI 54155  
 Phone (920) 869-4308  
 FAX (920) 869-4045

October 17, 2017

**REPORT:** Quarter 4

**BOARD:** Oneida Nation School Board

**MEMBERS:** Debra Danforth, Chair  
 Fred Muscavitch, Vice Chair  
 Rhiannon Metoxen, Secretary  
 Melinda K. Danforth, At-Large Member  
 Todd Hill, Parent Member  
 Shanna Torres, Parent Member  
 Margaret R. Ellis, Parent Member  
 Melinda J. Danforth, Parent Member

**CONTACT PERSON:** Rhiannon Metoxen  
**OBC LIAISON:** Brandon Yellow Bird-Stevens

**MINUTES:** July 2017  
 August 2017  
 September 2017

### UPDATES

The first day of classes for the 2017-2018 school year was on August 28, 2017. The enrollment numbers for KG – 5<sup>th</sup> grades is 225 students. The middle school enrollment is at 86 students, and the high school is at 124 students.

We have one new addition to our school board, Melinda J. Danforth. The School Board is now at eight members with one parent member vacancy remaining to complete the board membership. We are very excited to start this school year and are hoping that big changes can be made to promote a positive educational environment for not only our students, but staff as well.

At the end of the last school year, we've had a few teaching staff retire. Their dedication to our school system is appreciated. A couple of qualified staff had been willing to transition into other teaching assignments for this school year; these changes are extremely beneficial to both the school system as well as students. There were also a couple of new staff added to our school system, and we appreciate their expertise and devotion to helping our students and staff.

The School Board is finalizing the review and update of the Education Law (Code), which was previously submitted to the LOC years ago. The Board is working closely with the School Board

Attorney to ensure that the content of the document is in its legal form and current. Substantial changes have been made to organize the content into Law and Policies. This Law will help give better direction and unity to our community in regards to education from birth to grave. Areas containing educational goals will be able to better collaborate with each other to increase support, guidance, and educational opportunities for our members.

Since the approval and discussions of the transition of the Oneida Language House to the Oneida Nation School System, the Language House has been awarded a grant, which will also help to increase the teaching personnel. These positions, Language Apprentice, are currently in the hiring/interviewing stages. This department is working with our high school to develop a set location to keep this transition moving forward without delay. The Language House program is to work with long term candidates, which will help our youth to further their knowledge and understanding of the Oneida Language. Our youth receiving the Language House's curriculum will be able to bring the teachings home to their families.

On August 31 and September 1, 2017, the School Board had a two-day school board training conducted by a B.I.E. representative for our region. This training was well attended not only by members of the Oneida Nation School Board, but also by the Menominee Tribe School Board. It was very informative and gave us all insight in regards to various topics we need to understand in order to be a successful school board.

The school board policies and procedures retreat will also be re-scheduled during an upcoming regular school board meeting, as the already re-scheduled meeting in October, needed to be cancelled. During this retreat, the anti-bullying policies will be reviewed, discussed, and updated. In addition, the organization chart will also be re-evaluated to ensure that the Language House is working to its full advantage.

### **GOALS AND OBJECTIVES**

Our students continue to increase their knowledge of Oneida language and culture, as they attend language / culture and social dance classes as part of their daily education. The grant that was awarded to the Language House is needed and will be extremely beneficial to our youth and community.

Improving student daily attendance, high school graduation rate, and raising the reading and mathematics academic levels will still continue to be the overall goals for the 2017-2018 school year.

In 2016, the Oneida Nation School System had been announced as a recipient in a class action law suit in the Ramah Navajo case, where the Bureau of Indian Education failed to provide funding for administrative costs. The School Board and School Administrator have decided it best to invest a large portion of this money to protect and enhance the Oneida Nation School System's educational teaching tools and technology. The Oneida School Board voted on working with the Trust / Enrollment Committee on creating a MOA to invest a majority of the settlement leaving enough funds available to the school system to update technology and other necessary items to enhance the teaching experience and learning of students. However, the Trust / Enrollment Committee have recently taken action to not pursue the MOA. This will be further discussed among the School Board.

### **MEETING REQUIREMENTS**

The Oneida Nation School Board holds open meetings the first Monday of every month at 5:00 p.m. in the library at the Elementary School. Special meetings are held when deemed necessary and duly called by the School Board Chair.

Oneida Nation School Board  
School Board Meeting Minutes

Date: Monday, July 10, 2017

Time: 5:00 p.m.

Place: ONES Library

The Oneida Nation School Board is committed and accountable to students, parents, families, staff, and community members to provide regulatory oversight for a safe, positive, culturally diverse, holistic, learning atmosphere based on Onʼayoté a'ka values. We will provide the expectations, resources, and educational opportunities to encourage students to be productive.

Present: Debbie Danforth, Fred Muscavitch, Rhiannon "RC" Metoxen, Melinda K. Danforth, Todd Hill, Shanna Torres, Margaret Ellis

Excused:

Others: Trish King, David Jordan, Jenny Webster, Yvette Peguero, Linda Jenkins, Art Skenandore, Tony Romadine, Sheri Mousseau, Tracy Williams, Brian Doxtator, Tessa Diamond, Fawn Billie, Brandon Yellow-Bird Stevens, Lisa Summers

Called to order by: Debbie Danforth

Time: 5:00 p.m.

Opening by: Artley Skenandore

**I: Approve Agenda**

Motion by Fred Muscavitch to approve the agenda with add-on's in addition to changing the August regular school board meeting. Seconded by Melinda K. Danforth. Motion carried.

**II. High School Graduates [add on]**

1. Tessa Diamond

Motion by RC Metoxen to accept High School Graduate. Seconded by Fred Muscavitch. Motion carried.

**III. Utilization of Ramah Navajo funds discussion w/B.C. - per B.C.'s Treasurer's request [item added]**

Motion by Melinda K Danforth to create an endowment and joint resolution between the School Board and Business Committee to coincide with the School Board actions and language already approved to create the MOA between the Trust and Enrollment Committee and School Board. Seconded by RC Metoxen. Margaret Ellis abstained. Motion carried.

Discussion: The T/E Committee sent formal notification to School Board Chair informing the Board that they are declining to enter into the MOA with the School Board at this time. The B.C. Treasurer informed the Board that the settlement money received by the school system will be secured if put into the endowment before September 2017, and that the school system will be able to access the funds via a process of identifying on purchase orders where money is to be taken from and for what reason, etc. Currently, the Endowment process requires the three (3) bodies to make any changes to the endowment which is currently the T/EC, GTC, BC. The issue the School Board is concerned with is the School Board would wish to be the authority that would have the say in how the School Endowment could be utilized. This change would be so it cannot be changed without School Board approval.

**IV. Minutes**

**A: Regular Meeting**

1. June 5, 2017 Minutes

Motion by Fred Muscavitch to approve. Seconded by RC Metoxen. Motion carried.

**B: Special Meetings - None**

**V: E-Polls**

1. Resolution for Native American Preservation and Maintenance grant submitted by the Lang House

Motion by RC Metoxen to ratify e-poll. Seconded by Melinda K. Danforth. Motion carried.

**VI: Tabled Business - None**

**VII: Old Business / Follow-Up****A: Standing Agenda Items**

1. CIP / High School – Planning Department

Motion by RC Metoxen to accept update. Seconded by Fred Muscavitch. Motion carried.

Discussion: Margaret Ellis and RC Metoxen volunteered to attend the July 25 meeting.

*July 7<sup>th</sup> update: Leanne requested a meeting to be established with subcommittee. The Coffee with the Planners group meeting discussion about the High School Project did not take place; therefore, no email had been sent.*

[excerpt from June 5, 2017 minutes]:

Discussion: Leanne Doxtater will e-mail documents to School Board Admin to forward to SB members. Leanne requested to know who will be on the Sub Team and if any students will be included.

2. Language Program – Language House by Tracy Williams - Resolution DRAFT [add on hand-out]

Motion by RC Metoxen to have School Board review the resolution draft, provide feedback to Tracy Williams by Thursday, July 13<sup>th</sup> so it can then be forwarded to the School Board attorney for legal analysis. Once school board attorney reviews it, send out an e-poll to approve resolution and if approved, Tracy Williams will submit by July 18<sup>th</sup> due date to have on BC Agenda for the July 26 meeting. Seconded by Fred Muscavitch. Motion carried.

Discussion: Need to discuss future utilization of space that Head Start is using. Lang House will make small changes to curriculum. Plans are to expand – implement a 4 credit language class, such as at Pulaski; work with middle school gifted and talented, and expand afterschool by the fall of this year if feasible.

[excerpt from June 5, 2017 Minutes]: Motion by Fred Muscavitch to approve Organization Chart. Seconded by Margaret Ellis. Melinda K. Danforth opposed. Motion carried. Secondary motion by Melinda K. Danforth to bring back Org Chart item to succession plan meeting, which should be within six (6) months, to make sure the organizational hierarchy is functioning properly. Seconded by Fred Muscavitch. Motion carried.

[excerpt from May 23, 2017 meeting with B.C.]: The updated organization chart draft needs to be submitted to the Business Committee. BC Language House Sub-committee will complete a Resolution based upon the type of resolution needed, i.e. transitional or generic. Language Revitalization Funds shall also be transferred with the Language House transition.

[excerpt from May 1, 2017 minutes]: RC Metoxen motioned to not approve Organization Chart and recommended to defer until after meeting with BC on May 10, 2017. No vote. Discussion: RC requested a retreat for a succession plan, organization chart, and discussion of who will be retiring to plan for future staffing vacancies/opportunities.

3. Athletics – Update by Artley Skenandore  
Working on schedules for the fall sports; basketball, volleyball, football. Middle school won't start until school starts. This will be the first year for cross country.

Motion by Margaret Ellis to accept update. RC Metoxen seconded. Motion carried.

4. JOM Program – update provided by Sheri Mousseau  
Dana came into the school and will come up with garden sign designs and bring back; he inquired about involving students. Next JOM meeting is July 27<sup>th</sup> to find out what needs to be done in the fall.

Motion by Fred Muscavitch to accept update. Seconded by Margaret Ellis. Motion carried.

Discussion: Will gift cards be given for the 2017 – 2018 school year? Sheri: it is being discussed at next JOM meeting. Todd: Would like the issue of students who cannot afford shoes to be discussed to see if funding can be obtained to provide for those in need.

[excerpt from May 1, 2017 minutes]: Discussion: Faded Garden School Sign

**B: Follow-up**

1. Youth Risk Behavior System (YRBS)

- a. Subcommittee – Update by Art Skenandore – hand-out of questions [add-on]

The Tribal Action Team, YES, Wise Women, ... created a breakdown review. Would like to put it on an online voluntary survey via Survey Monkey to send to high school student households, including in Green Bay; – it's a tribal wide survey. Team is continuing to review thru the month of July; more questions expected from Wise Women on the dating piece. Grant funds may be obtained in the future with this information. Post follow-up will also be conducted.

Motion by Fred Muscavitch to approve update. Seconded by Todd Hill. Motion carried.

Discussion: RC Metoxen noted concern about those students entering high school, reading survey questions and then going out to investigate drug use. Are there any classes teaching students about drugs before H.S.? Melinda: DARE program is offered to discuss drug use. Fred: Offered additional questions to add to the survey: Which school student attends; Where does the student reside, eg. In GB, Oneida, etc., What is the heritage of the student. RC: What kinds of incentives can be given for returning survey?

[excerpt from June 5, 2017 Minutes]:

Discussion: Questions have been obtained, but another entity created a tribal action plan and held a meeting at OPD. Subcommittee will collaborate with entity. Subcommittee will have a meeting at the end of June 2017 for a plan to be administered by the fall and will bring back questions to the July school board meeting.

2. BIE Leadership Needs Assessment /School Board Training – May 31, 2017 email request from Melinda K. Danforth to bring back item for follow-up at June meeting.

*Update: Training is scheduled to take place August 16 and 17<sup>th</sup> from 8:30 a.m. – 4:30 p.m. at ONES.*

*Update [add-on]: Sheri Mousseau received request from Jack Edmo, B.I.E., to change the training dates to the 17<sup>th</sup> and 18<sup>th</sup> [of August].*

Motion by Melinda K. Danforth to change the training dates to August 17 and 18 with having the regular school board meeting on August 17 from 8 a.m. until 9 a.m. Seconded by RC Metoxen. Motion carried.

[excerpt from March 6, 2017 minutes]: Update by Superintendent, Sheri Mousseau. Oneida Nation School Board has been added to training list. Staff transitions are currently in place within BIE. Item to be removed from follow-up items.

[excerpt from December 7, 2015 minutes]: BIE Leadership Needs Assessment – Melinda K. Danforth moved to complete the form and request for additional training for the School Board. Rhiannon Metoxen seconded. Motion carried.

3. Educational Leave request to attend UW-Madison Capstone Program – update by Sheri Mousseau Program starts in September, 2017 and is for one year. Staff attended first meeting.

Motion by Margaret Ellis to accept update and to note agenda that update should be expected after end of program in September 2018. Seconded by RC Metoxen. Motion carried.

[excerpt from June 5, 2017 Minutes]:

Motion by Melinda K. Danforth to approve request. Seconded by Shanna Torres. Motion carried.

Discussion: Request update upon return.

4. UW-Stout Student / ONSS Student Nutrition Survey by ONSS Alumni Noelle Metoxen

Motion by Melinda K. Danforth to defer until August 2017 meeting. Seconded by RC Metoxen. Motion carried.  
[excerpt from May 23, 2017 meeting with B.C.]: Motion by Melinda K. Danforth to approve grades 6-8 student Nutritional Intake survey for research project and to bring back results to the school board by July or August. Seconded by Todd Hill. Motion carried.

5. Reschedule cancelled School Board Policies and Procedures / Ed. Code Retreat – new date needed

School Board recommends having retreat in September 2017. School Board Administrative Assistant will send out options in September; preferably not Saturdays or on September 22.

### **VIII: New Business**

1. SY 16-17 School Health Work Plan – submitted by Nurse Margaret VanDen Heuvel – acceptance

Motion by Fred Muscavitch to accept update. Seconded by Todd Hill. Motion carried.

2. SY 16-17 ONES Dental Program – submitted by Principal Peguero / Oneida Dental – acceptance

Motion by Fred Muscavitch to accept update. Seconded by Margaret Ellis. Motion carried.

*[Melinda K. Danforth departed at 6:47 p.m.]*

3. 2017 Inauguration of Oneida Elected Officials – submitted by Rhiannon RC Metoxen

Motion by Todd Hill to accept update. Seconded by RC Metoxen. Motion carried.

Discussion: Art, Sheri, and Debbie will all be out of town; item can be further discussed. Options of funding availability for gift?

4. Cooperative Educational Service Agency (CESA 7) Contract [add-on] – approval

Motion by Fred Muscavitch to approve CESA 7 contract. Seconded by RC Metoxen. Motion carried.

5. Quarter 3 School Board Report to B.C. DRAFT [add on] due date 7/18/17 – approval

Motion by Fred Muscavitch to approve Quarter 3 report to B.C. Seconded by Todd Hill. Motion carried.

5. [add-on]: Reschedule August School Board meeting

Motion by Fred Muscavitch to change the August regular school meeting date to August 17 at 8:00 a.m. Seconded by Margaret Ellis. Motion carried.

### **IX: Reports**

#### **A. Superintendent**

1. SY 2017 – 2018 [Updated] High School Student Handbook – approval

Motion by Todd Hill to approve H.S. Student Handbook. Seconded by Margaret Ellis. Motion carried.

2. SY 2017 – 2018 Elementary School Student Handbook – approval

Motion by Fred Muscavitch to approve Elementary School Student Handbook. Seconded by Todd Hill. Motion carried.

Discussion: Optional: Calendars to be put in all handbooks.

3. SY 2017 – 2018 [Updated] FACE Handbook – approval



Motion by Fred Muscavitch to approve F.A.C.E Handbook with correction of misspelled words on page 6 and page 11 (under Head Lice section). Seconded by Todd Hill. Motion carried.

4. SY 2017 – 2018 Staff Handbook – approval

Motion by Fred Muscavitch to approve Staff Handbook. Seconded by Todd Hill. Motion carried .

*[7:09 p.m. Shanna departed]*

5. Home / School / Community Compact – approval

Motion by Margaret Ellis to approve compact. Seconded by Fred Muscavitch. Motion carried.

6. Parent Involvement Policy – approval

Motion by Fred Muscavitch to approve policy. Seconded by RC Metoxen. Motion carried.

#### **B. Administrative Staff**

1. Business Manager
2. K-8 Principal
  - a. Assistant Principal
  - b. Gifted and Talented
3. 9-12 School Principal
4. Special Education
5. Technology
6. FACE

Motion by RC Metoxen to accept reports. Seconded by Margaret Ellis. Motion carried.

#### **C. Monthly School Calendar – NONE**

#### **X: Executive Session**

Motion by RC Metoxen to go into Executive Session at 7:15 p.m. Margaret Ellis seconded. Motion carried.

Present: Debbie Danforth, Fred Muscavitch, RC Metoxen, Todd Hill, Margaret Ellis

Not Present: Melinda K. Danforth, Shanna Torres

Others Present: Artley Skenandore, Sheri Mousseau, Yvette Peguero, Linda Jenkins

Motion by RC Metoxen to come out of executive session at 7:31 p.m. Seconded by Margaret Ellis. Motion carried.

#### **A. Ramah Navajo settlement investment with Trust and Enrollment Department**

1. MOA revisions between T/E Committee and School Board [add-on]
2. Memo or letter of update needs to be sent to B.C. after meeting with Trust Enrollment Committee – FYI ONLY

Please see B.C. add-on under section III on agenda.

#### **B. Request for Co-Teacher Salary Increase** – update by Administration; [add-on] Action Plan

1. Staff letter addressed to School Board dated April 10, 2017

[excerpt from June 5, 2017 Minutes: Motion by Fred Muscavitch to have Administration create a plan to give a flat rate bonus based on employee evaluations and bring back to July meeting.]

Motion by RC Metoxen to accept action plan and to approve the bonus pay-outs. Seconded by Fred Muscavitch. Motion carried.

**C. Memorandum of \$.30 tribal increase for FY '18 budget** – 2012 wage scales, [add-on of 2005 wage scales]

[excerpt from June 5, 2017 Minutes: Motion by Melinda K. Danforth to [use current wage scales and] have Administration research step increase differences and to bring back to July meeting; note that current steps are already over a \$.30 cent increase. Seconded by Todd Hill. Motion carried.]

Motion by RC to accept update. Seconded by Todd Hill. Motion carried.

**D. Extend H.S. LTE position to work during summer for curriculum development** – approval

Motion by RC Metoxen to approve extending the LTE employee to work during the summer for curriculum development. Seconded by Todd Hill. Margaret Ellis abstained. Motion carried.

**E. Child / Teen Male Advocate Position creation utilizing Title funds**

1. Job description [add-on] – approval

Motion by Fred Muscavitch to approve job description with the addition of adding that a Bachelor Degree is required. Seconded by Todd Hill. Motion carried.

2. Request to transfer Oneida Nation employee to position – approval

Motion by RC Metoxen to approve the transfer of the Oneida Nation employee into the Child / Teen Male Advocate Position. Seconded by Fred Muscavitch. Motion carried.

**F. Elementary Staff Request / 60% Contract** [add-on, no backup provided] – approval

Motion by Todd Hill to approve the staff's request to have a 60% contract. Seconded by Fred Muscavitch. Motion carried.

**G. Elementary School Guidance Counselor** [add-on]

1. Contract – acceptance

Motion by Margaret Ellis to not accept the late/incomplete contract. Seconded by Fred Muscavitch. Motion carried.

2. Job description – approval

Motion by RC Metoxen to approve the elementary school guidance counselor job description with the update of removing the “EE” on the employee signature line. Seconded by Margaret Ellis. Motion carried.

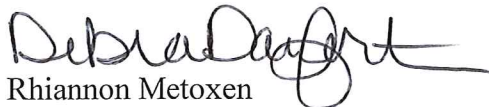
3. Request to post position – approval

Motion by RC Metoxen to approve request to post the elementary school guidance counselor position. Seconded by Margaret Ellis. Motion carried.

**XI: ADJOURN**

Motion by RC Metoxen to adjourn at 7:37 p.m. Seconded by Todd Hill. Motion carried.

Respectfully submitted,



Rhiannon Metoxen

Secretary

Oneida Nation School Board

approved / corrected on

8/17/17  
Date

Oneida Nation School Board  
School Board Meeting Minutes

**Date:** Thursday, August 17, 2017

**Time:** 8:00 a.m.

**Place:** O.N.E.S. Library

The Oneida Nation School Board is committed and accountable to students, parents, families, staff, and community members to provide regulatory oversight for a safe, positive, culturally diverse, holistic, learning atmosphere based on Onlayoté a'ka values. We will provide the expectations, resources, and educational opportunities to encourage students to be productive.

Present: Debbie Danforth, Fred Muscavitch, Todd Hill, Shanna Torres, Margaret Ellis, Melinda K. Danforth

Excused: Rhiannon RC Metoxen

Others: Sheri Mousseau, Fay LeMense, Tracy Williams, Linda Jenkins, Jolene Hensberger [recorder]

**Called to order by:** Debbie Danforth

**Time:** 8:15 a.m.

**Opening by:** Art Skenandore

**I: Approve Agenda**

*Motion by Melinda K. Danforth to approve the agenda with the additions of adding school board member letter to executive session, the High School Principal's request to add three (3) high school graduates to the Short Program Graduate item, and the September meeting date to new business. Seconded by Fred Muscavitch. Motion carried.*

**II. Short Program Graduates**

Graduates: Marissa Cornelius, Taliah Frederick, and Maria Monge-Stevens

*Motion by Melinda K. Danforth to approve the graduates' diplomas. Seconded by Todd Hill. Motion carried.*

**III. Minutes**

A: Regular Meeting

1. July 10, 2017 Minutes

*Motion by Fred Muscavitch to approve the July 10, 2017 minutes. Seconded by Todd Hill. Motion carried.*

B: Special Meetings – None

**IV: E-Polls**

1. Release of School Board and BC Treasurer's meeting regarding Ramah Navajo settlement

*Motion by Melinda K. Danforth to ratify e-poll. Seconded by Todd Hill. Fred Muscavitch abstained. Motion carried.*

2. Request to purchase t-shirts for 2017 Business Committee Inauguration

*Motion by Melinda K. Danforth to ratify epoll. Seconded by Shanna Torres. Motion carried.*

3. BC's updated Language House Transition Resolution with Statement of Effect

*Motion by Fred Muscavitch to ratify e-poll. Seconded by Todd Hill. Motion carried.*

**V: Tabled Business – None**

**VI: Old Business / Follow-Up**

A: Standing Agenda Items

1. CIP / High School – Planning Department

Sheri Mousseau provided update of an upcoming 10:00 a.m. meeting at O.N.E.S. on August 21, 2017 with the Planning Department. Debbie Danforth and Fred Muscavitch will not be available. Margaret Ellis may attend.

*Motion by Melinda K. Danforth to accept update. Seconded by Todd Hill. Motion carried.*

2. Language Program – Language House, Tracy Williams

*[excerpt from June 5, 2017 Minutes]: Motion by Fred Muscavitch to approve Organization Chart.*

*Seconded by Margaret Ellis. Melinda K. Danforth opposed. Motion carried. Secondary motion by Melinda*

*K. Danforth to bring back Org Chart item to succession plan meeting, which should be within six (6) months, to make sure the organizational hierarchy is functioning properly. Seconded by Fred Muscavitch. Motion carried.*

Tracy was informed that there is to be an assigned designee to see the Language House transition through the, but does not know who it is. Tracy submitted a request to the Law Office for changes and is waiting for a response. Locations of language house services are being discussed.

*Motion by Melinda K. Danforth to accept update. Seconded by Shanna Torres. Motion carried.*

### 3. Athletics – Artley Skenandore

This Friday there will be a game at 7:00 p.m. Planning is getting organized for the fall sports.

*Motion by Todd Hill to accept update. Seconded by Shanna Torres. Motion carried.*

### 4. JOM Program –Sheri Mousseau

JOM meeting was held on August 3<sup>rd</sup>. A request was received and approved to provide a \$30 gift card per student to be distributed during Open House next week. There will be a parent survey available. Discussed a back to school social on Sept 13 at 5:00 p.m. with head dances receiving a \$10 gift card if they are not alumni or students.

*Motion by Todd Hill to accept update. Seconded by Melinda K. Danforth. Motion carried.*

## B: Follow-up

### 1. Youth Risk Behavior System (YRBS)

#### a. Subcommittee – Artley Skenandore

The cover letter outlining support for conducting survey is being completed. Survey will go out via the mail at the end of September. Survey will be via an online Survey Monkey. The first 100 participants will receive a gift a card, which will be managed at the high school office.

*Motion by Melinda K. Danforth to accept update. Seconded by Todd Hill. Motion carried.*

### 2. UW-Stout Student / ONSS Student Nutrition Survey by ONSS Alumni Noelle Metoxen

*[excerpt from July 10, 2017]:*

*Motion by Melinda K. Danforth to defer until August 2017 meeting. Seconded by RC Metoxen. Motion carried.*

*[excerpt from May 23, 2017 meeting with B.C.]:*

*Motion by Melinda K. Danforth to approve grades 6-8 student Nutritional Intake survey for research project and to bring back results to the school board by July or August. Seconded by Todd Hill. Motion carried.*

Sheri Mousseau provided update that the survey is not yet completed, and that the student will follow up with School Board Admin. Assistant when she's ready to present the results to the Board.

*Motion by Melinda K. Danforth to defer item until October 2017. Seconded by Todd Hill. Motion carried.*

### 3. Educational Leave request to attend UW-Madison Capstone Program – update by Sheri Mousseau

*Program starts in September, 2017 and is for one year. Staff attended first meeting.*

*[excerpt from July 10, 2017 minutes]:*

*Motion by Margaret Ellis to accept update and to note agenda that update should be expected after end of program in September 2018. Seconded by RC Metoxen. Motion carried.*

*[excerpt from June 5, 2017 Minutes]:*

*Motion by Melinda K. Danforth to approve request. Seconded by Shanna Torres. Motion carried.*

*Discussion: Request update upon return.*

*Motion by Melinda K. Danforth to defer until September 2018 meeting. Seconded by Fred Muscavitch. Motion carried.*

## VII: New Business

### 1. Request to change the September 4, 2017 School Board meeting date

*Motion by Melinda K. Danforth to change the September Board meeting to September 5, 2017 at 5:00 p.m. Seconded by Todd Hill. Motion carried.*

**VIII: Reports**

A. Superintendent

*Motion by Melinda K. Danforth to accept report. Seconded by Margaret Ellis. Motion carried.*

Discussion: Artley Skenandore created a presentation for the BC Inauguration and requested to show the Oneida Nation School Board.

B. Administrative Staff

1. Business Manager
2. K-8 Principal
  - a. Assistant Principal
  - b. Gifted and Talented
3. 9-12 School Principal
4. Special Education - none
5. Technology - none
6. FACE - none

*Motion by Melinda K. Danforth to accept reports. Seconded by Todd Hill. Motion carried.*

Discussion: Attendance from last two to three years requested for comparisons.

C. Monthly School Calendar – None

Discussion: Wednesday, August 23 at 8:00 a.m., is the meet and greet with School Staff and School Board members; breakfast will be provided. Fred Muscavitch will conduct welcoming to staff – Debbie will be out of town. Open House is next Thursday, August 24 from 4pm to 6pm. Band camp will have a Band concert at 4:00 p.m. during Open House.

**IX: Executive Session**

*Motion by Margaret Ellis to go into executive session at 8:58 a.m. Seconded by Shanna Torres. Motion carried.*

1. School Board member’s email notification – (no vote)
2. September School Board meeting date

*Motion by Melinda K. Danforth to change September meeting date to Tuesday, September 5 at 5:00 p.m. due to Labor Day. Seconded by Todd Hill. Motion carried.*

*Motion by Melinda K. Danforth to come out of executive session at 9:10 a.m. Seconded by Margaret Ellis. Motion carried.*

**X: School Board Policies & Procedures**

Deferred to Friday, September 22, 2017 at the Oneida Community Health Center from 2pm to 4pm.

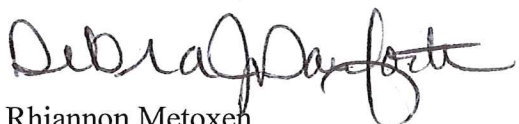
**XI: Education Law**

Deferred to Friday, September 22, 2017 at the Oneida Community Health Center from 2pm to 4pm.

**XII: ADJOURN**

*Motion by Todd Hill to adjourn at 9:18 a.m. Seconded by Melinda K. Danforth. Motion carried.*

Respectfully submitted,



Rhiannon Metoxen  
Secretary  
Oneida Nation School Board

approved/ corrected on 9/11/17  
Date

Oneida Nation School Board  
School Board Meeting Minutes

**Date:** Monday, September 11, 2017**Time:** Noon**Place:** O.N.E.S. Conference Room

The Oneida Nation School Board is committed and accountable to students, parents, families, staff, and community members to provide regulatory oversight for a safe, positive, culturally diverse, holistic, learning atmosphere based on Onlayoté a'ka values. We will provide the expectations, resources, and educational opportunities to encourage students to be productive.

Present: Debbie J. Danforth, Shanna Torres, Melinda J. Danforth, Todd Hill, Melinda K. Danforth

Excused: Rhiannon RC Metoxen, Margaret Ellis

Others: Sheri Mousseau, Artley Skenandore, Yvette Peguero, Leanne Doxtater, Tony Romandine, Tracy Williams, Fay LeMense, Linda Jenkins, Jolene Hensberger [recorder]

**Called to order by:** Debbie J. Danforth**Time:** 12:07 p.m.**Opening by:****I: Approve Agenda**

*Motion by Melinda J. Danforth to approve the agenda with the additions of moving the Planning Dept to the first item on the agenda; the need to reschedule the September 22 Policies and Procedures meeting to item four under Follow Up; and to add the letter of resignation under executive session. Seconded by Melinda K. Danforth. Motion carried.*

**II. Short Program Graduates – None****III. Minutes**

## A: Regular Meeting

## 1. August 17, 2017 Minutes

*Motion by Melinda K. Danforth to approve the August meeting minutes. Seconded by Todd Hill. Abstention by Melinda J. Danforth. Motion carried.*

## B: Special Meetings –

## 1. School Board Training on August 31 and September 1, 2017

*Motion by Melinda K. Danforth to defer to October meeting. Seconded by Shanna Torres. Motion carried.*

**IV: E-Polls**

## 1. August 22, 2017 EPoll for approval to send letter to Geraldine Danforth, HRD, regarding Trade Back for Cash/Pay Increase Issues – epoll result was approved

*Motion by Todd Hill to ratify e-poll. Seconded by Melinda J. Danforth. Abstention by Shanna Torres, Melinda J. Danforth, and Melinda K. Danforth. Motion carried.*

**V: Tabled Business – None****VI: Old Business / Follow-Up**

## A: Standing Agenda Items

## 1. CIP / High School – Planning Department, Leanne Doxtater

*A request was submitted to place the Erickson Property on reserve with a year to year contract that can be renewed. Art Skenandore invited the Planning Dept. to attend clan meetings to be able to include feedback from students. As soon as meeting has been scheduled, Art will forward the date, time, and location of meeting to School Board Admin who will forward to Leanne. Ideas to prepare for meeting is to include middle school students/parents, have a flyer available for Open House and to be open to the community.*

*Motion by Melinda K. Danforth to accept update. Seconded by Shanna Torres. Motion carried.*

2. Language Program – Language House, Tracy Williams  
[excerpt from June 5, 2017 Minutes]: Motion by Fred Muscavitch to approve Organization Chart. Seconded by Margaret Ellis. Melinda K. Danforth opposed. Motion carried. Secondary motion by Melinda K. Danforth to bring back Org Chart item to succession plan meeting, which should be within six (6) months, to make sure the organizational hierarchy is functioning properly. Seconded by Fred Muscavitch. Motion carried.

*The interest from the unclaimed per capita payments will no longer be reserved for the Language House, and this year's payment had not been accredited to the Language House, but it is to be added to next year's budget. Tracy received a request to submit the August 9, 2017 approval of the Language House transition to Susan White. A three-year grant had been approved and there will be approximately six to seven new hires from this grant. Job descriptions will be submitted with job title, Language Apprentice. Grant directed that hiring being completed within 60-days from August 1, 2017; however, Language House staff have not received notification of this until August 31, 2017, so this date will be verified. Language House staff is to work with Superintendent Sheri Mousseau in this process. A*

*Motion by Melinda J. Danforth to accept update and to request that these updates be provided with the other monthly reports submitted to the Board. Seconded by Todd Hill. Motion carried.*

3. Athletics – Artley Skenandore

*Sports and plans are still moving forward. Football: some of the 7<sup>th</sup> and 8<sup>th</sup> grade football games had been removed from the schedules. Volleyball: junior varsity team had won championship. Scrimmage game, not on scheduled and will not be recorded, will be at 6:30 p.m. at home. Cross country: going really well – good runners. Sport is becoming more recognized.*

*Motion by Melinda K. Danforth to accept update. Seconded by Todd Hill. Motion carried.*

4. JOM Program –Sheri Mousseau
  - a. August 3, 2017 Minutes

*Next JOM meeting will be at 10:00 a.m. on 9/28/2017. Spaghetti dinner will be on 9/14/2017 at 5:00 p.m. until 6:00 p.m. with a social dance following from 6:00 p.m. until 7:00 p.m.*

*Motion by Melinda K. Danforth to accept update. Seconded by Shanna Torres. Motion carried.*

#### B: Follow-up

1. Youth Risk Behavior System (YRBS)
  - a. Subcommittee – Artley Skenandore

*[excerpt from August 17, 2017 Minutes] The cover letter outlining support for conducting survey is being completed. Survey will go out via the mail at the end of September. Survey will be via an online Survey Monkey. The first 100 participants will receive a gift a card, which will be managed at the high school office.*

*School survey is delayed for approximately two weeks.*

*Motion by Melinda K. Danforth to accept update. Seconded by Todd Hill. Motion carried.*

2. UW-Stout Student / ONSS Student Nutrition Survey by ONSS Alumni Noelle Metoxen

*[excerpt from August 17, 2017 meeting]:*

*Motion by Melinda K. Danforth to defer item until October 2017. Seconded by Todd Hill. Motion carried.*

*[excerpt from July 10, 2017]:*

*Motion by Melinda K. Danforth to defer until August 2017 meeting. Seconded by RC Metoxen. Motion carried.*

*[excerpt from May 23, 2017 meeting with B.C.]:*

*Motion by Melinda K. Danforth to approve grades 6-8 student Nutritional Intake survey for research project and to bring back results to the school board by July or August. Seconded by Todd Hill. Motion carried.*

3. *Item Deferred until 2018:* Educational Leave request to attend UW-Madison Capstone Program [excerpt from August 17, 2017 meeting]:  
*Motion by Melinda K. Danforth to defer until September 2018 meeting. Seconded by Fred Muscavitch. Motion carried.*  
 [excerpt from July 10, 2017 meeting]:  
*Motion by Margaret Ellis to accept update and to note agenda that update should be expected after end of program in September 2018. Seconded by RC Metoxen. Motion carried.*  
 [excerpt from June 5, 2017 meeting]:  
*Motion by Melinda K. Danforth to approve request. Seconded by Shanna Torres. Motion carried.*  
*Discussion: Request update upon return.*

**VII: New Business**

1. Oneida Recreation Boo Bash to be held on October 27, 2017 request for volunteers and treats  
*Motion by Melinda K. Danforth to approve to sponsor the Boo Bash with treats and volunteers. Seconded by Shanna Torres. Motion carried. Shanna Torres volunteered to assist with Boo Bash. Margaret Ellis will also volunteer.*

**VIII: Reports**

A. Superintendent

1. Department of Health and Human Services Administration for Children and Families Notice of Award

*Motion by Melinda K. Danforth to accept report update. Seconded by Todd Hill. Motion carried.*

B. Administrative Staff

1. Business Manager
2. K-8 Principal
  - a. Assistant Principal
  - b. Gifted and Talented
3. 9-12 School Principal

*Space at the NHC is being requested for evening classes, language classes, YET Program, etc.*

4. Special Education
5. Technology

*Each student has a Chrome Book that is kept strictly at school. Students utilize the Chrome Books to complete homework for some classes.*

6. FACE

C. Monthly School Calendar – Attached

*Motion by Melinda J. Danforth to accept admin reports. Seconded by Todd Hill. Motion carried.*

**IX: Executive Session** – *Motion by Melinda K. Danforth to go into executive session. Seconded by Todd Hill. Motion carried. Motion by Melinda K. Danforth to come out of executive session at 1:12 p.m. Seconded by Todd Hill at 1:12 p.m. Motion carried.*

1. Middle School Teacher Letter of Resignation

*Motion by Melinda K. Danforth to accept the letter of resignation with the reinforcement of the contract penalty, and to approval to post the position. Seconded by Todd Hill. Motion carried.*

**X: ADJOURN**

*Motion by Todd Hill to adjourn at 1:13 p.m. Seconded by Shanna Torres. Motion carried.*

Respectfully submitted,



Rhiannon Metoxen  
 Secretary  
 Oneida Nation School Board

approved / corrected on 10-3-17  
 Date



### Oneida Business Committee Agenda Request

1. Meeting Date Requested: 10 / 26 / 17

2. General Information:

Session:  Open  Executive - See instructions for the applicable laws, then choose one:

Agenda Header:

Accept as Information only

Action - please describe:

Requesting approval of the Community Development Planning Committee's FY17 3rd Quarter report.

3. Supporting Materials

Report  Resolution  Contract

Other:

1.

3.

2.

4.

Business Committee signature required

4. Budget Information

Budgeted - Tribal Contribution

Budgeted - Grant Funded

Unbudgeted

5. Submission

Authorized Sponsor / Liaison:

Primary Requestor/Submitter:

\_\_\_\_\_  
Your Name, Title / Dept. or Tribal Member

Additional Requestor:

\_\_\_\_\_  
Name, Title / Dept.

Additional Requestor:

\_\_\_\_\_  
Name, Title / Dept.

**Oneida Business Committee Agenda Request****6. Cover Memo:**

Describe the purpose, background/history, and action requested:

EXCERPT FROM JULY 27, 2017: Motion by Tehassi Hill to defer the Community Development Planning Committee FY '17 3rd quarter report to the next quarterly report meeting; and for the Liaison to follow-up with the Board, seconded by Fawn Billie. Motion carried unanimously.

- 1) Save a copy of this form for your records.
- 2) Print this form as a \*.pdf *OR* print and scan this form in as \*.pdf.
- 3) E-mail this form and all supporting materials in a **SINGLE** \*.pdf file to: [BC\\_Agenda\\_Requests@oneidanation.org](mailto:BC_Agenda_Requests@oneidanation.org)

**Community Development Planning Committee  
Quarterly Report for FY17 3rd Quarter  
April, May and June 2017**

**CDPC Members**

Melinda J. Danforth, CDPC Chair

Fawn Billie, CDPC Member

Tehassi Hill, CDPC Vice Chair

Jennifer Webster, Member

Lisa Summers, CDPC Member

Brandon Stevens, Alternate

David Jordan, CDPC Member

**Purpose**

To ensure that the Land Use Plan, Comprehensive Plan, Vision Oneida Plan, Housing Plan, all economic development efforts and land use recommendations are working in coordination with each other to improve the Oneida Tribal community and operations.

**Meetings**

The CDPC meets every 1<sup>st</sup> Thursday of the month at 9 a.m. in the Business Committee Conference Room at the Norbert Hill Center. The meeting notice is provided on the Oneida Nation's website.

**Activities Summary**

**CDPC Meeting Dates**

April 6, 2017

May 4, 2017

June 8, 2017

- Please note the meeting minutes are attached.

**Highlights**

**FY18 CIP Prioritization**

The CDPC was requested to review the Capital Improvement Projects list and prioritize the projects for the Fiscal Year 18 Budget. This was completed and submitted to the Budget Team. Attached is the final prioritization.

**Maple Leaf Project**

The CDPC received information that this project is not financially feasible. However, the CDPC continues to believe that this area is a prime development area for housing, business, etc. that a request was made to the Economic Development area to bring forward alternate ideas for the space.

**2017 Indian Community Development Block Grant**

The CDPC requested that the Economic Development and Development area work on identifying projects within the organization that would qualify under the Indian Community Development Block grant. The project selected was the Community Corridor for the Central Oneida (former BP site). The ICDBG dollars will be used to develop the infrastructure necessary for the property. A request was made to include in the FY18 budget the \$200,000 match required by the grant.

CIP Project Prioritization - by CDPC

6/8/2017

Approved by CDPC as noted, 6/8/17

		CDPC					TECHNICAL					ECONOMIC IMPACT				TOTAL	Development Division Recommendation of Must Fund as High Risk Life Safety	FY2018 CIP BUDGET REQUEST	CUMULATIVE TOTAL
		Aligns w/ mission	Advance On*vote aka Principles (language, culture, history)	Good Governance (decision-making, gov't communications, policy)	Responsible Nation (educate, youth, volunteer, families)	Positive Organizational Culture (pos. behavior, accountability, training)	Needed to Comply with Resolution (GTC, OBC)	Project addresses Life, Health, and General Safety Requirement	Deferral will negatively impact organization and increase future operational costs	Needed to continue/complete another project (not phase of a project) without delay or disruption	Needed to continue/complete the next phase in a multiple phase project that has been previously approved and funded	Does project have Outside funding (grants)	Revenue Generation	Workforce Development (job creation, etc.)	Quality of Life Impact				
<b>ONEIDA MISSION:</b> To strengthen and protect our people, reclaim our land and enhance the environment by exercising our sovereignty																			
<b>Possible Score:</b>		12	12	12	12	12	6	6	5	5	6	2	6	2	2	100			
The Following Projects are requesting funding: (scoring validated by CDPC 6/8/17)																			
14-013	Early Head Start Facility	12	0	0	12	12	0	6	5	0	6	2	0	0	2	57		\$ 300,000	
16-008	O.F.F. Facility Improvements	12	0	0	12	12	0	6	5	0	0	0	6	2	2	57		\$ 207,000	
15-003	NHC Remodeling - Phase VIII	12	0	0	12	12	0	6	5	0	6	2	0	0	0	55	X	\$ 311,000	
07-002	SSB Remodeling - Phase V	12	0	0	12	12	0	6	5	0	6	0	0	0	0	53	X	\$ 550,000	
17-010	1940 W Mason Building Renovation	12	0	12	12	12	0	0	5	0	0	0	0	0	0	53		\$ 788,000	
07-013	Maple Sugar Camp	12	12	0	12	12	0	0	0	0	0	2	0	0	2	52		\$ 30,000	
23-005	Residential Home Sites	12	0	0	12	0	6	6	0	0	0	2	6	0	2	46		\$ 400,000	
16-005	Casino Exterior Enhancements	12	0	0	0	12	0	0	5	0	6	0	6	0	0	41		\$ 805,000	
15-001	Oneida Life Sustenance Community Center - ICDBG	12	0	0	12	0	0	0	0	0	0	2	6	2	2	36		\$ 200,000	
05-013	Elder Apartment Garages	12	0	0	12	0	0	6	0	0	0	0	0	0	2	32		\$ 1,887,000	
															0				
															0				
The Following Projects are in need of funding, but have not requested funds this year: (Scoring Not Validated by CDPC)																			
13-011	Oneida Nation High School	12	12	12	12	12	0	6	0	0	0	0	0	0	2	68			
TBD	NHC Remodeling - Phase IX	12	0	12	12	12	0	6	5	0	6	0	0	0	0	65			
09-011	OCHC Expansion & Consolidation	12	12	0	12	12	0	0	0	0	0	0	6	2	2	58			
06-004	Duck Creek Trail	12	12	0	12	12	0	0	0	0	0	2	0	0	2	52			
16-011	Oneida Recreation Complex	12	12	0	12	12	0	0	0	0	0	0	0	0	2	50			
16-014	Tsyunhehkwa Storage/Shelter	12	12	0	12	0	0	6	5	0	0	0	0	0	0	47			
04-022	Oneida Public Transit Garage	12	0	0	12	12	0	0	0	0	0	2	0	0	0	38			
13-010	Oneida Food Center	12	12	0	0	0	0	0	0	0	0	2	6	2	2	36			
TBD	One Stop - New Location	12	0	0	0	12	0	0	0	0	0	0	6	2	0	32			
11-016	Oneida Long House Village	0	12	0	12	0	0	0	0	0	0	2	0	0	2	28			
94-005	Oneida Cultural Center	0	12	0	0	0	6	0	0	0	0	0	6	0	2	26			
12-011	Oneida Reservation Visitor Center	0	0	0	0	12	0	0	0	0	0	0	6	0	2	20			
13-001	OCHD Barn Renovation	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0			

CIP Project Prioritization - by CDPC

Approved by CDPC as noted, 6/8/17

	CDPC					TECHNICAL					ECONOMIC IMPACT				TOTAL	Development Division Recommendation of Must Fund as High Risk Life Safety	FY2018 CIP BUDGET REQUEST	CUMULATIVE TOTAL
	Aligns w/ mission	Advance On^yote aka Principles (language, culture, history)	Good Governance (decision-making, gov't communications, policy)	Responsible Nation (educate, youth, volunteer, families)	Positive Organizational Culture (pos. behavior, accountability, training)	Needed to Comply with Resolution (GTC, OBC)	Project addresses Life, Health, and General Safety Requirement	Deferral will negatively impact organization and increase future operational costs	Needed to continue/complete another project (not phase of a project) without delay or disruption	Needed to continue/complete the next phase in a multiple phase project that has been previously approved and funded	Does project have Outside funding (grants)	Revenue Generation	Workforce Development (job creation, etc.)	Quality of Life Impact				
<b>ONEIDA MISSION:</b> To strengthen and protect our people, reclaim our land and enhance the environment by exercising our sovereignty																		
<b>Possible Score:</b>	12	12	12	12	12	6	6	5	5	6	2	6	2	2	100			
The Following Projects are not requesting funding.																		
14-002 Cemetery Improvements																		
14-012 Oneida Farms Barn & Manure Pit																		
14-014 Oneida Golf Enterprise Remodel - Phase II																		
15-004 Business Park Storm Water																		
16-001 Cultural Heritage Site Restrooms																		
17-008 C-Store - Mason																		

## Community Development Planning Committee

*Meeting Minutes*  
9:00am – 12:00am Thursday April 6, 2017  
Business Committee Conference Room



**Present:** Jenny Webster, David Jordan, Melinda Danforth, Fawn Billie

**Others Present:** Joanie Buckley, Paul Witek, Stacie Danforth, Jeff Witte, George Skenandore, Sue Doxtator, Pat Pelky, James Petitjean, Troy Parr, Ron Melchert, Louis Cottrell, Craig Clausen, Leanne Doxtater, Dale Wheelock, Sherrole Benton, Larry Barton, Trish King, Jacque Boyle, Jessica Wallenfang, Danelle Wilson, Brandon Stevens, Phil Wisneski, Sam VanDen Heuvel, Joyce LaCount

- I. **Call to Order** By Melinda Danforth at 9:02 a.m.
  
- II. **Approve the agenda**  
Motion made by Jenny Webster to approve the agenda, seconded by Fawn Billie.  
Motion carried unanimously.
  
- III. **Minutes to be approved**
  - A. **March 2, 2017 meeting minutes approved without revisions**  
Motion made by David Jordan to approve the 3/2/17 meeting minutes, seconded by Jenny Webster. Motion carried unanimously.
  
- IV. **Follow-ups/Directives**
  - A. **3/2/17 Follow-up Motion: Early Head Start, GSD Director, Alternative Solution in 60 days or sooner or project can proceed – George Skenandore**
    1. Other Tribal buildings were evaluated for possible alternative locations for Early Head Start; such as, the Social Services Building (including the Chapel), SSB Cottage #1, and the former Accounting Building. All of these buildings were sub-par to the CIP project that is planned.
    2. From a funding standpoint, George has contacted the Head Start personnel on the federal level, and the information seems to be neutral to positive regarding any funding shifts.
    3. George is supporting that the Early Head Start Project move forward as planned, and to have this project be removed from an on-hold status. George will send an email out regarding this change in project status.
    4. George will work with the Head Start Policy Counsel regarding the benefits for Head Start children when they start kindergarten and 1<sup>st</sup> grade.
    5. The Turtle School was evaluated for Early Head Start, but it does not have some of the requirements of space that are needed.

6. Once the project is no longer on-hold, we will release it for bid, and it will be 45 days from green light to shovel in the ground.

Motion was made by David Jordan to support the decision of the Governmental Services Division Director to allow the Early Head Start Project to proceed, seconded by Jenny Webster. Motion carried unanimously.

**B. Recommended Project for 2017 ICDBG Grant Application Submittal – James Petitjean & Sue Doxtator**

1. A meeting was held with Sue Doxtator, James Petitjean, Dale Wheelock, and Troy Parr to discuss the potential projects that would fit into the timeline constraints that we have to apply for the grant. It was determined that we would like to move forward with the infrastructure and community space, what we are calling the Community Corridor of Central Oneida.
2. The Planning Department is working daily to fast track the grant application before the deadline, which is 5/11/17. This will give us one week from the actual final submittal deadline of 5/18/17, so we have time to make any revisions that may be needed.
3. There is a training coming up in Chicago, and Jeff Witte, Dale Wheelock, a Grants person, and the Project Manager, if possible, should be attending.
4. We will need a match from the Tribe of approximately \$200,000 in the CIP budget so we can receive the \$600,000 from the grant.

Motion was made by David Jordan to accept the update, seconded by Jenny Webster. Motion carried unanimously.

**V. Old Business**

No business was conducted under this section.

**VI. New Business**

**A. CIP Communication and roll out – Community Perceptions – Melinda Danforth**

1. The OBC requested a discussion at CDPC regarding the CIP process. The CIP project list and their phases are in the Kalihwisaks and online. We understand the phases of the CIP projects, but the public doesn't seem to understand.
2. We could use cleaner language and use percentages of completion for the phases which seems to help with the understanding.
3. Phasing is more simplified and is very straight forward. Maybe we could list the phases in a more common language, such as, approval stage,



- construction, pre-planning, and we wouldn't be modifying the process, just the wording of each phase.
4. Planning has the responsibility in the early stages of Phase I to get to the Community, and at that point, we could take the opportunity to clearly define what the roles and the steps are that go into Phase I.
  5. Would it be better for us to go to GTC for approval at the beginning of a project rather than to spend a lot of money before going to GTC and then the project is stopped? If we go to GTC at the beginning of the project, we won't have the information that GTC will request, such as, location, cost, design, concept, or other information for them to make a decision. Could we do a Community Sensitive Design Process before going to GTC to get input and approval on a project?
  6. The Finance Office could make a recommendation to the Treasury that would list the CIP spending level for the fiscal year. A priority ranking of CIP projects could be made for GTC approval.
  7. Trish King is requesting that CDPC eliminate some of the CIP projects that are not funded and are not necessary so those funds can be used for other projects.
  8. Jacque Boyle has requested that the Tribe eliminate some of the Tribal owned buildings that are at the end of their useful life, or they were designated for temporary use, such as, residential homes used by departments. These buildings were not intended to be used for this purpose and for this long of a time. There are failing in many ways and the repairs are costly.
  9. To do a CIP project from start to finish can take a year or more, and to complete a neighborhood can take ten years. We don't have money; we have appropriations that are approved for each project. The appropriations are on the books for the life of the project after the project is approved.
  10. Melinda Danforth, Troy Parr, Paul Witek, and Pat Pelky can work together to develop a process to prioritize the CIP list.

Motion made by David Jordan to accept the responsibility for the prioritization of the CIP listing for future budgets beginning with fiscal year 2018, seconded by Jenny Webster, with the understanding that Melinda Danforth, as CDPC Chair, will work with the Team to develop a process on how to do the CIP prioritization for fiscal year 2018. Motion carried unanimously.

**B. Economic Development and Diversification Set Aside – Melinda Danforth**

1. These are the funds that the Tribe receives from OTIE, and the OBC has approved for these funds to be used to provide the infrastructure for housing opportunities. The Treasurer provided an update to the OBC in mid-March, and requested that this item be sent to CDPC for information.
2. These funds will be used for CIP projects and follow the CIP process for funds. The next steps mentioned in Troy Parr's presentation still need to be completed.
2. We should be receiving another distribution from OTIE this month. The money recommended last year was put into the set aside.
3. There is a difference of opinion on how the OTIE funds are to be used. One side says it for the Blazek and Maple Leaf project only, and the other side says it can be used for any upcoming project. The Blazek and Maple Leaf property, in its current scope, is looking more like a subsidy than a revenue generating project.

Motion made by Fawn Billie to request a Special Work Meeting be held to discuss the next steps for the economic development and diversification set aside and its use, seconded by Jenny Webster. Motion carried unanimously.

**C. Request for a Special Meeting within 2 Weeks, Update on Concepts for Upper Oneida – Planning Department**

1. Instead of the Planning Department requesting a Special Meeting in 2 weeks, they are requesting to present today because of the time constraints for the ICDBG application deadline, and they are requesting the CDPC support.
2. The plan is to include the community space with the public space that has already been approved by the CDPC.
3. The concept has been to the Land Commission for approval of the land use.
4. Included in the grant is a small community space, the cost of moving the fiber optic line, running sewer laterals and site prep, and part of the public plaza.
5. The Planning Department is requesting a letter of support from the CDPC, which the Planning Department will draft. They have 30 days after 3/17/17 to receive this information. We are also looking for letters of support from the OBC and the Land Commission.
6. Fawn Billie would like the Tribe to not just get community input, but to also get input from the Oneida High School and Middle School.

Motion was made by Jenny Webster, through the CDPC Chair, to submit a letter of support for the ICDBG grant application with the understanding that we are submitting for the public space, community space, and for the potential of structures being placed there, seconded by Fawn Billie. Motion carried unanimously.

**VII. Reports**

No business was conducted under this section.

**VIII. Additions**

No business was conducted under this section.

**IX. Executive Session**

No business was conducted under this section

**X. Outstanding Items**

**A. 2/2/17 Follow-up Motion: Recommendation on Presentation of CDPC Transition Material and Identifying Project Priority, moved to the June 2017 CDPC agenda – Troy Parr & Lisa Summers**

**B. 3/2/17 Follow-up Motion: Financial Details for Blazek and Maple Leaf Properties, Trish King will follow-up with Dale Wheelock, Larry Barton, and Troy Parr. Bring back a recommendation.**

1. This project, as it is currently proposed, will not be revenue generating for quite some time.
2. Some of the issues with this property are that the Tribe cannot charge property tax, there are soil conditions on the back part of the lot, and it will take a large financial amount up front for the project. There will also always be maintenance on this project as it is proposed.
3. If there is another project proposed for this site, we can save money until we have enough to do it. This property should have other opportunities because of its location, and what do these other opportunities look like for the Tribe.
4. The CDPC wants to have the financials for the proposed project documented for them to see, and to bring it back to the May CDPC Meeting.
5. The CDPC wants to see the other opportunities that can be developed on the Blazek and Maple Leaf properties.

Motion made by David Jordan to defer this item to the joint OBC/Land Commission agenda, seconded by Fawn Billie. Motion carried unanimously.

**XI. Recess/Adjourn at 11:42 a.m.**

Motion was made by David Jordan to adjourn at 11:42 a.m., seconded by Fawn Billie.  
Motion carried unanimously.

## Community Development Planning Committee

*Meeting Minutes*  
9:00am – 12:00am Thursday May 4, 2017  
Business Committee Conference Room



**Present:** Tehassi Hill, Lisa Summers, Fawn Billie, David Jordan

**Others Present:** Leanne Doxtator, Don Miller, Troy Parr, Mike Troge, Pat Pelky, Joanie Buckley, Gene Schubert, Laura Manthe, James Petitjean, Sherrole Benton, Paul Witek, Jacque Boyle, Nate King, Brian Doxtator, Cathy Bachhuber, Jim Bittorf, Joyce LaCount

**I. Call to Order** By Tehassi Hill at 9:01 a.m.

**II. Approve the agenda**

Motion made by Lisa Summers to approve the agenda, seconded by Fawn Billie. Motion carried unanimously.

**III. Minutes to be approved**

**A. April 6, 2017 meeting minutes approved without revisions**

Motion made by David Jordan to approve the 4/6/17 meeting minutes, seconded by Lisa Summers. Motion carried unanimously.

**IV. Follow-ups/Directives**

No business was conducted under this section.

**V. Old Business**

**A. Longhouse – Timeline Update – Michelle Danforth & Joanie Buckley**

1. The Longhouse will not be completed by the time the LPGA is in town, but it will be completed in this fiscal year. The trusses are being put together by an outside company, and that is where our delay is. The trusses are specific and need to be built for us.
2. This project went before the Finance Committee last week because it is a sole source.
3. The Longhouse project is now following the CIP process, but it was not when it first started. The funding for this project is not CIP funds, but rather other funding allocation.

Motion made by David Jordan to accept the verbal report on the Longhouse Timeline Update, seconded by Fawn Billie. Motion carried unanimously.

Motion made by Lisa Summers for the overall Cultural Heritage Site Plan update to be brought back through George Skenandore and Troy Parr as part of the transition for the next Business Committee, seconded by Fawn Billie. Motion carried unanimously.

**B. Early Head Start Facility, Project #14-103, Project Status Report – Paul Witek**

1. Last month at the CDPC Meeting, we had the dialog regarding the location. The new Interim GSD Director did support moving forward with the project. CDPC supported that direction.
2. The project is currently out for construction bids. The bids are due on May 11, 2017.
3. If everything lines up on May 11<sup>th</sup> with the bid opening, the construction would start about mid-June 2017. The estimate is for a 32-week construction timeframe. That would put substantial completion by the end of January 2018.

Motion made by David Jordan to accept the verbal update on the Early Head Start Project, seconded by Lisa Summers. Motion carried unanimously.

## VI. New Business

### A. Solar Deployment Project – Mike Troge & Pat Pelky

1. Mike Troge handed out information documents to go along with the presentation for the Solar Deployment on Tribal Buildings Project.
2. The detailed financials will go to Larry Barton for review.
3. The Oneida Nation Solar LLC has no board members but will have someone appointed by the Tribe to oversee the LLC.
4. A copy of the draft Operating Agreement will be sent to Lisa Summers. Mike Troge will send it to Joyce LaCount, and then it will be sent out.
5. BDO Consulting is the finance consultant that ran the financial models.
6. There were four respondents to the RFP, and Sun Vest was chosen.

Motion was made by Lisa Summers to accept the Solar Deployment Project update, seconded by Fawn Billie. Motion carried unanimously.

## VII. Reports

No business was conducted under this section.

## VIII. Additions

No business was conducted under this section.

## IX. Executive Session

No business was conducted under this section

## X. Outstanding Items

**A. 2/2/17 Follow-up Motion: Recommendation on Presentation of CDPC Transition Material and Identifying Project Priority, moved to the June 2017 CDPC agenda – Troy Parr & Lisa Summers**

1. This will be finalized by our next meeting in June.
2. The CDPC Meeting scheduled for June 8, 2017 will be our last meeting until September 2017 because of the election in July.

**XI. Recess/Adjourn at 9:46 a.m.**

Motion was made by David Jordan to adjourn at 9:46 a.m., seconded by Fawn Billie. Motion carried unanimously.

## Community Development Planning Committee

*Meeting Minutes*  
9:00am – 12:00am Thursday June 8, 2017  
Business Committee Conference Room



**Present:** Jenny Webster, Tehassi Hill, Lisa Summers, David Jordan

**Others Present:** Troy Parr, Paul Witek, Ron Melchert, James Petitjean, Dakota John, Jamel Ness, Dakota Oskey, Gabrielle Balbuena, Sherrole Benton, Trish King, Brian Doxtator, Jessica Wallenfang, Sue Doxtator Leanne Doxtater, Nate King, Cathy Bachhuber, Louis Cottrell, Jacque Boyle, Pat Pelky, Larry Barton, Joanie Buckley, Karen Smith, Joyce LaCount

**I. Call to Order** By Tehassi Hill at 9:03 a.m.

**II. Approve the agenda**

Motion made by Jenny Webster to approve the agenda, seconded by Lisa Summers. Motion carried unanimously.

**III. Minutes to be approved**

**A. May 4, 2017 meeting minutes approved without revisions**

Motion made by David Jordan to approve the 4/6/17 meeting minutes, seconded by Jenny Webster. Motion carried unanimously.

**IV. Follow-ups/Directives**

**A. Project Briefs – Paul Witek**

1. Paul Witek reviewed the projects, one at a time, including their phases, concept, estimated costs, and definitions. Paul also listed any major issues with the projects.
2. The former Circuit City building was set up by WisDOT with offices and conference rooms, so that is why, for right now, we will be using it for Tribal offices rather than lose the money invested in the building. Because this site is a prime commercial spot, the long range plans are to use it for a commercial lease. Treasurer King suggested this site be used as a Tribal warehouse for all deliveries.
3. The former BP site is currently waiting to see if it will be awarded the ICDBG (Indian Community Development Block Grant). This grant is to be used for the infrastructure for this site and a community center.

Motion was made by Lisa Summers to accept the project briefs as information, seconded by David Jordan. Motion carried unanimously.

**B. CIP FY18 Project Prioritization – Paul Witek**

1. Paul Witek reviewed the project prioritization matrix that he had sent out to the CDPC Members. He only received one response back with the scoring sheet, so it was agreed by the CDPC Members that we will score



the projects today during this meeting. Troy Parr will be entering the scoring data into the matrix during the meeting.

2. Lisa Summers suggested that an additional column be added to the matrix pertaining to how the project aligns with the Nation's strategy and with Community wants and needs.
3. Next year, we could add a column under technical that would list a project as "high risk" or a health/life/safety issue, and mark it with an asterisk.
4. Another suggestion is to add a category of "building a responsible Nation".
5. We only reviewed the CIP Projects that are requesting funding. The remainder of the projects on the Project Prioritization matrix are not developed enough for a budget.

Motion was made by Jenny Webster to accept the CIP FY18 Project Prioritization with the noted changes, seconded by Lisa Summers. Motion carried unanimously.

#### **C. Transition Discussion – CDPC**

1. Lisa Summers requested this item to be on the CDPC agenda for several reasons. First there is the overall transition of the CDPC, and what we just reviewed, over to the next administration.
2. We need to prepare the transition documents, and to update the charter.
3. The next CDPC Members should be known about two weeks into the new OBC Administration.
4. Lisa Summers will work with the Treasurer's office and Troy Parr on the transition.
5. Part of the transition needs to be related to the new budget law that will start as of October 1, 2017 for the FY19 budget.

Motion was made by David Jordan for Lisa Summers, and for whomever else on the CDPC, to work with the Treasurer for the transition and the budget, seconded by Jenny Webster. Motion carried unanimously.

#### **V. Old Business**

##### **A. Status Update Cultural Heritage Site Plan – Troy Parr**

1. Pat Pelky, Joanie Buckley, George Skenandore, and Troy Parr have met once, and they are continuing to work through some of the many dynamics including other opportunities that have arisen. There is nothing new, and this item should be taken up again next September. Hopefully, between now and then we're able to get a definitive direction.

Motion was made by Jenny Webster to accept this update on the Cultural Heritage Site Plan as an fyi, and that this item will carry through to the new administration for the next term, seconded by David Jordan. Motion carried unanimously.

**VI. New Business**

**A. Update on Kitchen Incubator, Tour of NWTC – Joanie Buckley**

1. Joanie Buckley has been in contact with NWTC regarding the Food Center. NWTC has offered a tour to us of their new culinary school if we wanted it.
2. Regarding the grant for the food center, it is still in the system with EDA.
3. The tour could be scheduled sometime in September 2017 with the new administration.

Motion has been made by David Jordan to accept the update as an fyi, and to schedule a tour in late September with the CDPC, seconded by Jenny Webster. Motion carried unanimously.

**VII. Reports**

No business was conducted under this section.

**VIII. Additions**

No business was conducted under this section.

**IX. Executive Session**

No business was conducted under this section.

**X. Outstanding Items**

No business was conducted under this section.

**XI. Recess/Adjourn at 11:19 a.m.**

Motion was made by David Jordan to adjourn at 11:19 a.m., seconded by Lisa Summers. Motion carried unanimously.

### Oneida Business Committee Agenda Request

1. Meeting Date Requested: 10 / 26 / 17

2. General Information:

Session:  Open  Executive - See instructions for the applicable laws, then choose one:

Agenda Header:

Accept as Information only

Action - please describe:

Accept update regarding the CDPC '17 4th quarter report, noting a report was not submitted due to no meetings being held during July, August, and September.

3. Supporting Materials

Report  Resolution  Contract

Other:

1.

3.

2.

4.

Business Committee signature required

4. Budget Information

Budgeted - Tribal Contribution

Budgeted - Grant Funded

Unbudgeted

5. Submission

Authorized Sponsor / Liaison:

Primary Requestor/Submitter:

\_\_\_\_\_  
Your Name, Title / Dept. or Tribal Member

Additional Requestor:

\_\_\_\_\_  
Name, Title / Dept.

Additional Requestor:

\_\_\_\_\_  
Name, Title / Dept.

**Oneida Business Committee Agenda Request****6. Cover Memo:**

Describe the purpose, background/history, and action requested:

**\*\*\*BACKGROUND\*\*\***

The CPDC and OBC were in transition during the FY '17 4th quarter. CDPC meetings were not held during the months of July, August, or September. Therefore, a report has not been submitted due to the inactivity.

**\*\*\*REQUESTED ACTION\*\*\***

Accept update regarding the CDPC '17 4th quarter report, noting a report was not submitted due to no meetings being held during July, August, and September.

- 1) Save a copy of this form for your records.
- 2) Print this form as a \*.pdf *OR* print and scan this form in as \*.pdf.
- 3) E-mail this form and all supporting materials in a **SINGLE** \*.pdf file to: [BC\\_Agenda\\_Requests@oneidanation.org](mailto:BC_Agenda_Requests@oneidanation.org)

### Oneida Business Committee Agenda Request

1. Meeting Date Requested: 10 / 20 / 17

2. General Information:

Session:  Open  Executive - See instructions for the applicable laws, then choose one:

Agenda Header:

Accept as Information only

Action - please describe:

Approve the LOC FY17 Fourth Quarter Report

3. Supporting Materials

Report  Resolution  Contract

Other:

1.  3.

2.  4.

Business Committee signature required

4. Budget Information

Budgeted - Tribal Contribution  Budgeted - Grant Funded  Unbudgeted

5. Submission

Authorized Sponsor / Liaison:

Primary Requestor/Submitter: Jennifer Falck, LRO Director  
Your Name, Title / Dept. or Tribal Member

Additional Requestor: \_\_\_\_\_  
Name, Title / Dept.

Additional Requestor: \_\_\_\_\_  
Name, Title / Dept.



## FY17 4th Quarter Report

### July 1, 2017 – September 30, 2017

### Legislative Operating Committee (LOC)

#### Executive Summary

The fourth quarter was successful for the Legislative Operating Committee. The following items were sent to the Oneida Business Committee for adoption. All items were adopted.

1. Well Abandonment Law Amendments
2. Tribal Environmental Response Law Amendments
3. On-Site Waste Disposal Law Amendments
4. Public Use of Tribal Land Law Amendments
5. All-Terrain Vehicle Law Amendments
6. Hunting, Fishing and Trapping Law Amendments
7. Water Resources Ordinance Amendments
8. Oneida Business Committee Meetings Law
9. Landlord-Tenant Law Emergency Amendments Extension
10. Children’s Code and Nationals Indian Child Welfare Act Policy
11. Cemetery Law Amendments
12. Administrative Rulemaking Law Amendments
13. Internal Audit Law Amendments
14. Child Care Department Consumer Complaint Law
15. Legal Resource Center Law
16. Oneida Nation Seal and Flag Rule #1

The final two months of the 2014-2017 term were very busy. In addition to completing the term, a new LOC began its legislative work in August. See Table 1 for a summary of the FY17 fourth quarter agenda items. The LOC’s FY18 first quarter goals are to 1) Develop innovative ways to collect community input during the early stages of legislation, and 2) Improve office procedures to prepare for the new term.

<b>Table 1. Summary of Fourth Quarter LOC Meeting Agenda Items</b>	
<b>New Legislation</b>	
Business Committee Meetings Law	Professional Conduct for Attorneys and Advocates Law
Child Care Department Consumer Complaint Law	Legal Resource Center Law
Sanctions and Penalties Law	General Tribal Council Meetings Law
Children’s Code	
<b>Amendments</b>	
Cemetery Law Amendments	Internal Audit Law Amendments
Hunting, Fishing and Trapping Law Amendments	Landlord-Tenant Law Emergency Amendments Extension

All-Terrain Vehicle Law Amendments	Administrative Rulemaking Law Amendments
Public Use of Tribal Land Law Amendments	Comprehensive Policy Governing Boards, Committees, and Commissions Law Amendments
On-Site Waste Disposal Law Amendments	Water Resources Ordinance Amendments
Tribal Environmental Response Law Amendments	
<b>Administrative Rulemaking</b>	
Oneida Nation Seal and Flag Rule #1	
<b>General Tribal Council Petitions</b>	
Petition: Dallas 2017 Tri-Annual General Election	
<b>Non-Legislative Items</b>	
2017-2020 Active Files	

<b>Table 2. Meetings Held in Fourth Quarter</b>	
<b>Legislative Operating Committee Meetings</b>	
July 5, 2017-Cancelled	Cancelled due to holiday
July 19, 2017	Regular LOC Meeting
August 2, 2017	Regular LOC Meeting
August 11, 2017	Officer Selection Meeting
August 16, 2017-Cancelled	Cancelled due to OBC transition
September 6, 2017	First Regular LOC Meeting of the 2017-2020 term
September 20, 2017	Regular LOC Meeting
<b>Public Meetings</b>	
July 20, 2017	Professional Conduct for Attorneys and Advocates Law
	Legal Resource Center Law

**Featured Legislation: Legal Resource Center**

On November 14, 2016 the General Tribal Council adopted a motion to direct the Business Committee to establish a legal office consisting of advocates and an advising attorney for the GTC, and that they be elected by the July 2017 General Election- to represent employees employed by the Oneida Nation, and tribal enrolled members that have any type of litigation at the Oneida Judiciary, and to retain legal counsel specifically for GTC to advise during the duly called GTC meetings, this office will not report to the OBC, but to the GTC an Annual and Semi-Annual schedule.

**Legislative Reference Office (LRO) Fourth Quarter Activities**

The LRO is the support office for the LOC. The LRO drafts law, analyzes law, holds public meetings, collects public comment, and involves various departments in work meetings where the LOC discusses policy and makes decisions. The LRO also maintains a legislative record of the LOC’s work, including the Oneida Register. Other activities in the third quarter included;

- 2017-2020 Business Committee transition presentations and strategic planning
- Assisting Oneida Law Office to collect legislative documents for pending litigation
- Assisting entities with preparing rules
- Annual performance evaluations
- Completed the 2014-2017 LOC End of Term Report



- Completed the BC/GTC Resolution database project
- Began planning new legislative outreach efforts

The newly elected Legislative Operating Committee began orientation and training in August. The LOC held an officer selection meeting on August 11, 2017. David P. Jordan was elected LOC Chairman, and Kirby Metoxen was elected as LOC Vice Chairman.

At an August 30, 2017 meeting, the LOC identified what items would be placed on the active files list and who would sponsor each of those items. The active files list was accepted by the Oneida Business Committee on September 27, 2017.

**David Jordan, LOC Chairman**

Professional Conduct for Attorneys and Advocates Law  
 Community Support Fund Law  
 Landlord-Tenant Law Amendments  
 Petition: Dallas – 2017 Tri-Annual General Election  
 Petition: Graham Petition  
 Rules of Civil Procedure Law Amendments  
 Secured Transactions Law  
 Nonprofit Incorporation law

**Kirby Metoxen, LOC Vice Chairman**

Children’s Code  
 Employment Law  
 Guardianship Law  
 Personnel Commission Bylaws Amendments  
 Election Board Bylaws Amendments

**Jenny Webster, LOC Member**

Sanctions and Penalties Law  
 Drug & Alcohol Free Law for Elected & Appointed Officials  
 Comprehensive Policy Amendments  
 Petition: Benton-Change Pre-employment Drug Testing  
 Petition: Debraska - Health Care Board  
 Code of Ethics Law Amendments  
 Trust/Enrollment Bylaws Amendments

**Daniel Guzman King, LOC Member**

Corporate Law  
 GTC Meetings Law  
 Legal Resource Center Law  
 Petition: Vandehei- E-Polls  
 Industrial Hemp Law  
 Criminal Code





**Ernest Stevens III, LOC Member**

Corporate Law

Petition: Delgado – Trust Land Distribution

Tribal Traffic Code

Leasing Law

**Legislative Reference Office (LRO) First Quarter Plans**

The Legislative Procedures Act (LPA) requires that all legislation include a public meeting and a public comment period. This is an opportunity for the LOC to collect comment on proposed new laws or proposed amendments to existing laws. The LOC is required to consider public comments provided at the public meeting and submitted during the public comment period. The formal public comment process is required, and it is a critical element to successful legislation.

The LRO is planning ways to collect additional outreach at the beginning of the legislative process. Having input early in the legislative process may provide the LOC with ideas and guidance about a new law or amendments to a law, before time and resources are put into its development. The LRO also plans to increase the number of people participating in the formal public meetings and public comment process. The LRO is currently trying new outreach efforts using Facebook, GTC meetings, community meetings, and other web based platforms to collect input regarding the proposed GTC Meetings Law. Outreach efforts for this will be evaluated and the LRO's outreach model will change as lessons are learned.

### Oneida Business Committee Agenda Request

1. Meeting Date Requested: 10 / 26 / 17

2. General Information:

Session:  Open  Executive - See instructions for the applicable laws, then choose one:

Agenda Header:

Accept as Information only

Action - please describe:

Accept update regarding Quality of Life FY '17 4th quarter report, noting the end of term report was submitted on August 9, 2017, and there were no meetings during August and September.

3. Supporting Materials

Report  Resolution  Contract

Other:

1.  3.

2.  4.

Business Committee signature required

4. Budget Information

Budgeted - Tribal Contribution  Budgeted - Grant Funded  Unbudgeted

5. Submission

Authorized Sponsor / Liaison:

Primary Requestor/Submitter: \_\_\_\_\_  
Your Name, Title / Dept. or Tribal Member

Additional Requestor: \_\_\_\_\_  
Name, Title / Dept.

Additional Requestor: \_\_\_\_\_  
Name, Title / Dept.



# Quality of Life

## End of Term Report

### 2014-2017

#### Purpose

The Quality of Life (QOL) Committee is a standing committee of the Oneida Business Committee that has oversight responsibility of the following areas of the Tribe: Language and Culture, Health, Human Services and Public Safety. This oversight responsibility also extends to any board, committee, or commission related to these specific areas.

#### 2014-2017 Members

- Fawn Billie, Committee Chairperson
- Tehassi Hill, Committee Vice-Chairperson
- Brandon Stevens, Member
- Lisa Summers, Member
- Trish King, Member

The QOL Committee is required by their charter to be comprised of a minimum of four (4) OBC members appointed by the OBC. The remaining five (5) Business Committee members are considered ad hoc members. During the 2014-2017 term, five Business Committee members were active members of the QOL Committee.

#### Meetings

The QOL's regular meetings are scheduled for the 2<sup>nd</sup> Thursday of each month. Three members make up a quorum.

The regular August QOL meeting has been cancelled due to the transition meetings occurring at the same time. The next regular meeting is scheduled for Thursday, September 14<sup>th</sup> at 8:30 a.m. in the Business Committee Executive Conference Room (ECR).

#### Pending Business

##### 1. Case Management Strategy

###### Summary:

The QOL Committee discussed how to best coordinate intake client information across various internal departments after receiving a concern regarding a gap in service for disabled tribal members. Through discussions, the QOL Committee determined it would be best to look at this request from an overall case management standpoint that could encompass multiple internal departments.

At the April 27th BC meeting, a motion was made to include a timeline in the next QOL quarterly report. During the 3rd quarter, the QOL Committee did not have the opportunity to confirm a project timeline for the case management strategy with the Division Directors working on this



project. A request was made in the QOL quarterly report to defer the request for a timeline to the QOL's FY2018 1<sup>st</sup> quarter report; the BC accepted the quarterly report on July 27<sup>th</sup>. **Status:**

The Governmental Services Division Director and Comprehensive Health Operations Division Director have been actively meeting and are working on identifying a sub-team and putting together a plan of action to present to the QOL Committee.

## 2. Tribal Action Plan

### Summary:

The QOL Committee supported the Tribal Action Plan team in putting together a resolution to prioritize alcohol/substance abuse prevention, intervention and treatment.

### Status:

The BC adopted the Tribal Action Plan with BC resolution #05-10-17-C titled "*A resolution authorizing the establishment of a Tribal Coordinating Committee and to Develop and Implement a Tribal Action Plan for a Comprehensive Prevention and Treatment Program for Alcoholism and Other Substance Abuse*".

Core members of the Tribal Action Plan team provided regular updates to the Quality of Life Committee on their progress, including identifying potential members of a Tribal Coordinating Committee and providing the results of the Community Readiness Assessment. The Tribal Action Plan team will provide the details of the assessments for review during the transition meetings.

The QOL Committee discussed options for increasing staff involvement on the Tribal Coordinating Committee; one suggestion was to have the standing Tribal Coordinating Committee meet before or during the first hour of regular QOL meetings.

## 3. Community Health Assessment

### Summary:

A verbal update on the Community Health Assessment was provided at the June 15, 2017, QOL meeting. The assessment is not required but the Tribe has decided to do the assessment again because there is a move towards accreditation.

### Status:

The 2017 Oneida Community Health Assessment Survey Highlights were reviewed as accepted as information at the July QOL Committee meeting.

## 4. Drug Identification Training

### Summary:

(1) In September 2016, the QOL Committee and Oneida Diabetes Prevention Program Cooperative Agreement supported a *Drug Identification and Recognition to Support Tribal Justice* training and a *Drug Identification and Recognition Community Awareness* presentation. Several requests were



received requesting the training be offered again so additional departments could be encouraged to attend.

(2) At the May 11, 2017, QOL meeting, the QOL Chair was directed to set up mandatory drug awareness trainings for employees with HRD.

**Status:**

(1) The *Drug Identification and Recognition to Support Tribal Justice* training will be offered again on August 28<sup>th</sup> and 29<sup>th</sup> from 8:00 a.m. – 5:00 p.m. The training will be sponsored by the Quality of Life, Youth Mentorship, and Generation-Indigenous. The daytime training will be geared towards employees. On August 28<sup>th</sup> at from 6:00 p.m. – 8:00 p.m. a Drug Identification and Recognition Community Awareness Presentation will be given for community members and employees who could not attend the daytime training.

(2) An initial consultation meeting was held with the QOL Chair's Office and the Training and Development Director from HRD. HRD is currently working on two other mandatory trainings for the Driver's Vehicle certification and Violence in the Workplace. In order to reduce costs the requested mandatory drug awareness training could be added to this set of trainings. It has been recommended that Officer L. Hill provide the detailed drug awareness training pertaining to Oneida.

## 5. Fitbit

**Summary:**

As part of the Creating Wellness in the Workplace strategy, the QOL Committee requested a proposal from the Wellness Council on the feasibility of a Fitbit program for Nation employees.

**Status:**

The Wellness Council submitted an informational sheet, webinar, and sample challenges for the September QOL meeting.

## Reporting

The next QOL quarterly report is due to the Tribal Secretary's Office by October 17<sup>th</sup> for the October 26<sup>th</sup> BC quarterly report meeting. The QOL's report time is 4:00 p.m. on the October 26<sup>th</sup>.

### Oneida Business Committee Agenda Request

1. Meeting Date Requested: 10 / 26 / 17

**2. General Information:**

Session:  Open  Executive - See instructions for the applicable laws, then choose one:

Agenda Header:

Accept as Information only

Action - please describe:

Accept/approve the Finance Committee FY17 Fourth Quarter Report (Jul-Sept 2017)

**3. Supporting Materials**

Report  Resolution  Contract

Other:

1.

3.

2.

4.

Business Committee signature required

**4. Budget Information**

Budgeted - Tribal Contribution  Budgeted - Grant Funded  Unbudgeted

**5. Submission**

Authorized Sponsor / Liaison:

Primary Requestor:   
Your Name, Title / Dept. or Tribal Member

Additional Requestor:   
Name, Title / Dept.

Additional Requestor:   
Name, Title / Dept.

## Oneida Business Committee Agenda Request

### 6. Cover Memo:

Describe the purpose, background/history, and action requested:

per the Tribal Secretary's office all Boards, Committees, & Commissions are to provide quarterly reports to the OBC

- 1) Save a copy of this form for your records.
- 2) Print this form as a \*.pdf *OR* print and scan this form in as \*.pdf.
- 3) E-mail this form and all supporting materials in a **SINGLE** \*.pdf file to: [BC\\_Agenda\\_Requests@oneidanation.org](mailto:BC_Agenda_Requests@oneidanation.org)



## FINANCE COMMITTEE

### 4th Quarter Report

July to September 2017

#### Purpose

The Finance Committee is responsible for recommending financial policies and budgets that support the mission, values, and strategic goals of the Nation and organization.

#### Who We Serve

The Finance Committee works with all divisions/departments to ensure expenditures of any considerable amounts are procured in the most cost effective and fair manner as established by the Purchasing Procurement Manual. The FC also assists Oneida Community groups, local charitable organizations, and Oneida members through the Finance Committee Donations and the Community Fund.

#### Finance Committee Members

The Finance Committee is comprised of three BC Members; one is the Treasurer who chairs the meetings; the Chief Financial Officer who acts as the Vice-Chair; one member from Executive Management; one member from Program Management; and one Community Elder Member.

#### Fourth Quarter Meetings

The Finance Committee held five meetings in the fourth quarter on: Jun. 29th (for Jul. 3rd mtg.); Jul. 17th; Jul. 31<sup>st</sup> (for Aug. mtg.); Sept. 5th and Sept. 18, 2017. The second August meeting on the 14th was canceled due to the elections and new BC transition. The FC also held three work meetings on Jul. 17<sup>th</sup>; Sept. 5th and Sept 18, 2017 to work on finalizing the Oneida Nation Contingency Plan; reviewing internal processes for the Community Fund and Donations; reviewing a new Purchasing form (compliance update); and a discussion of the future direction of the Finance Committee. The Community Elder member of the FC attended four regular meetings and two work meetings. A total stipend paid in the fourth quarter was \$200.00. Due to the FC elder member elected to another position within the Nation that conflicted with his serving on any other board he resigned prior to last meeting of the fourth quarter. Presently there are several applicants that are being reviewed by the Chair's Office.

#### Summary Update on FY17 Goals

The three identified goals as reported in the annual GTC report include:

- 1. Development of several Endowments to meet the cultural, social, educational, and land needs of the Oneida Community**

*Update:* Throughout FY17 the Finance Committee has worked extensively during their work meetings on the development of an education endowment from the Acheson Fund. A draft resolution and investment report is currently being reviewed and is expected to be forwarded to the BC this fall.



## **2. Provide Charitable Giving to the Oneida Community and surrounding areas through the Finance Committee Donation Policy and the Community Fund**

*Update:* This goal was fulfilled throughout FY2017 with the Finance Committee providing Donations from twenty-three (23) requests for: Oneida Community activities/groups, assistance to community not-for-profit organizations, sponsorships to veterans and other tribal affiliated groups for annual events and emergency assistance to two Tribal Nations. The FC also provided Community Fund requests to one hundred and thirteen (113) requestors with the majority of the requests in self-development for youth. Supplementary information is provided in the summary of activities section.

## **3. Enhance the effectiveness of the Finance Committee by streamlining internal processes, updating financially related policies and procedures, and creating systematic budget management controls.**

*Update:* Through work meetings the Finance Committee has completed the Budget Management and Control Act and the draft of the supplemental Oneida Nation Contingency Plan. Both were designed to coordinate and streamline the budget process and establish a systematic approach to respond to financial duress and or situations that could adversely impact the Oneida Nation's fiscal health.

## **FINANCE COMMITTEE SUMMARY OF FOURTH QUARTER ACTIVITIES**

### **REQUESTS FROM THE ORGANIZATION**

Per the Purchasing Procedures, all sole source requests over \$50,000 and all unbudgeted requests require Finance Committee Approval. In Q4 the FC reviewed Eighty-Five (85) Gaming and Departmental requests for a total approved of \$93,750,940.13. Requests were for various Services contracts, Purchase Order increases, Insurance Premium payments, CIP Funds Activation, and transfers of Capital Expenditure funds to CIP. The FC also reviewed Twenty-Three (23) FYI items related to slot lease games, internal reports, research, follow-up and government to government service agreements.

### **INVESTMENT UPDATES**

This summary reflects the third quarters of FY 2017. Fourth quarter summaries are not expected until later this month but will be included in the next quarterly report. For the quarter ended June 30, 2017 our total value under investment was \$104.4 million. For the three month period, our managers added 2.58% in value, compared to a benchmark of 3.04% return. For the fiscal year to date at the end of the 3<sup>rd</sup> quarter, our return was 8.75%, compared to the benchmark of 8.8%. It is not unexpected that our managers trail the benchmarks slightly in an environment of healthy investment gains. Our selected managers are instructed to be defensive in nature with our portfolios, taking on as little risk as possible.

**DONATIONS**

Per the Finance Committee Donation Policy all requests approved represent the following categories:

- 1) Oneida Community Causes;
- 2) Local Groups (charitable); and
- 3) Nation Groups (Indian Affiliated).

The Donation Line total allocation for FY17 was \$49,301. The balance after three quarters was \$20,325.38. There was \$17,250.00 in expenditures in the fourth quarter leaving a year-end balance of \$3,075.38. A listing of donation recipients for all of FY17 is attached.

The FC has designated that they review Donation Requests at their second meeting of each month. In the Fourth Quarter the FC reviewed Donation Requests on: Jul. 17th, Jul. 31st (for Aug.), and Sept. 18th, 2017. In Q4 six (6) Donation Requests were approved for a total of \$17,250.00. This amount includes one request for \$2,500.00 that had been put on hold in the Q3 and forwarded to a work meeting in Q4 for more follow-up. This also includes a donation of \$5,000.00 through a procedural exception to the FC Donation Policy that limits requests to \$2,500.00.

**COMMUNITY FUND**

Per the Standard Operating Procedures of the Community Fund, requests reviewed represent the following categories for funding: 1) Self-Development (Youth & Adult); 2) Community Events; & 3) Fundraising Activities. Per the CF Product SOP's the following categories for product include: 1) Oneida Tribal & Public School Systems Student Events; 2) Oneida Community Events/Fundraising; & 3) Oneida Sponsored Promotional Events. The FY17 CF Funds limits were \$200.00 for individual requests and \$750.00 for group requests. The FY17 allocated amount for the Community Fund was \$50,000 for funding and \$5,000 for products. No funds from tribal contributions were used as this is a vendor generated fund, per their contract with the Nation.

The FC has designated that they review CF requests at their first meeting of each month. In the Fourth Quarter, the FC reviewed Community Fund requests for funds and products on Jun. 29th (for Jul.); Jul. 31st (for Aug.); & Sept. 5, 2017. In Q4 there were Nine (9) approved requests for funds for a total of \$2,350.00. The approved requests were mainly for youth development activities, such as youth sporting activities; class trip fees and youth pageant registration fees. Per the internal procedures for the Community Fund all unused funds will revert back to the principal to ensure the Community Fund will continue to be self-perpetuating in keeping with the seventh generation values.

Per the CF Product SOP's the CF Product is limited to twenty-five (25) cases per individual/event. The quarters for product are by the contract date of July 1, 2016 through June 30, 2017 (2016-17). The end balance for product for 2016-17 was approximately \$550.94 or approximately 56 cases. For the FY17 4th Quarter (CY2017-18; Q1), there were two approved product requests that totaled 43 cases. One was for a tribal program community event and the other was for a tribal school sponsored event.

A listing for of Community Fund requests by quarter, including Q4 for FY 2017 is attached.

### Finance Committee Donations for FY 2017

FY2017		ALLOCATED AMOUNT	\$ 49,301.00
Year	Group	Amount	
Q1	1 19-Sep-16	OPD-Funds for Memorial Monument for Fallen Officers	\$627.22
	2 19-Sep-16	Nat'l Indian Education Assn-Fall Conference-Sponsorship	\$1,000.00
	3 17-Oct-16	House of Hope Homeless Shelter -Expansion of Emergency Shelter	\$2,500.00
	4 5-Dec-16	Firewood for Standing Rock Sioux	\$2,500.00
	5 19-Dec-16	Oneida United Methodist Church-Remodeling Church Parsonage	\$2,500.00
	6 19-Dec-16	Roland Christjohn Sponsorship for Amateur/Pro Boxing	\$290.00
Q2	7 16-Jan-17	Holy Apostles Episcopal Church - new furnace	\$2,500.00
	8 13-Feb-17	Ronald Melchert - Honey Bee Production	\$858.40
	9 13-Mar-17	United Tribes for Christ Fellowship International Conference	\$2,500.00
	10 13-Mar-17	Mountain Chief Institute-Spirit of the Hoops July 2017	\$2,500.00
	11 13-Mar-17	Indigenous Games 2017 -Team WI Archery Team	\$1,200.00
	12 13-Mar-17	Wisconsin Indian Education Association-Spring Conference	\$2,500.00
Q3	13 17-Apr-17	Woodland Indian Arts Market and Artshow-Promo Assistance	\$2,500.00
	14 16-May-17	National Indian Education Assn-Fall Conference	\$1,000.00
	15 16-May-17	Oneida Sobriety Group-Recovery Event Programs	\$1,500.00
	16 19-Jun-17	Wisconsin Coalition Against Domestic Violence -Conference	\$2,500.00
Q4	17 17-Jul-17	Oneida Community Farm Project	\$2,500.00
	18 17-Jul-17	Yukwanuh Kwat Kahkwa? (Our food is medicine)	\$2,500.00
	19 31-Jul-17	Robert Cornelius Post 7784 - District Convention @ Radisson in Sept 2017	\$2,500.00
	20 18-Sep-17	Ohe-lakú Among the Corn Stalks -Gathering	\$2,250.00
	21 18-Sep-17	Rawhide Inc. - Youth Education Program	\$2,500.00
	22 18-Sep-17	Kanatsiohareke Mohawk Clean Water Project	\$5,000.00
		<b>Total Giving for FY 2017</b>	<b>\$46,225.62</b>

\*Two FY16 Donations not processed until FY17 & are counted in FY17 Totals

FY17 Finance Committee - 1ST Quarter Activities  
for the Community Fund

	FC Mtg Date	Reason/Description of Request	CF Category	Funds Approved	Product Approved	
1	3-Oct-16	Ann King	Class trip to London for son	SD-Youth	\$ 200.00	
2	3-Oct-16	Dana Calmes	Freedom Middle Sch Dance Prog for daughter	SD-Youth	\$ 200.00	
3	3-Oct-16	Abby Danforth	YMCA Class fees for son	SD-Youth	\$ 200.00	
4	3-Oct-16	Abby Danforth	YMCA Class fees for daughter	SD-Youth	\$ 200.00	
5	3-Oct-16	Tracy Williams	KaliWiYo Ceremonies	Community Evt	\$ 750.00	
6	3-Oct-16	Tracy Williams	KaliWiYo Ceremonies	Community Evt		25 Cases
7	31-Oct-16	Shakira Rasmussen	GB Youth Hockey participation fees for son	SD-Youth	\$ 200.00	
8	31-Oct-16	Camille GoodEagle	Children Come First-Conferenc Registration	SD-Adult	\$ 200.00	
9	31-Oct-16	Camille GoodEagle	Children Come First-Conferenc Regis for son	SD-Youth	\$ 100.00	
10	31-Oct-16	Constance Danforth	STARZ Academy class fees for daughter	SD-Youth	\$ 200.00	
11	31-Oct-16	Dan Doxtator	Green Bay Elite Cheer class fees for daughter	SD-Youth	\$ 200.00	
12	31-Oct-16	Megan White	GB Youth Hockey partici-fees for son -CW	SD-Youth	\$ 200.00	
13	31-Oct-16	Megan White	GB Youth Hockey partici-fees for son-BW	SD-Youth	\$ 200.00	
14	31-Oct-16	Latsiklanunha Hill	OPD-Blanket Making/Sharing Program	Community Evt		10 Cases
15	31-Oct-16	Sacheen Lawrence	Southwest Youth Basketball fees for daughter	SD-Youth	\$ 125.00	
16	31-Oct-16	Sacheen Lawrence	Southwest Youth Basketball fees for daughter	SD-Youth	\$ 125.00	
17	31-Oct-16	Debra Cloud	Southwest Youth Basketball fees for daughter	SD-Youth	\$ 125.00	
18	11/2/16 Spl E-Poll	Theodore A. Skenandore	Fundriaser for Alex Solak	SD-Youth/Fundr	\$ 200.00	
19	11/2/16 Spl E-Poll	Theodore A. Skenandore	Fundriaser for Alex Solak	SD-Youth/Fundr		10 Cases
20	5-Dec-16	Barbara Swift	Madeline Graves Gymnastics class fees	SD-Youth	\$ 200.00	
21	5-Dec-16	Sid White	Team Wisconsin Box Lacrosse/Team Oneida	SD-Youth	\$ 750.00	
22	5-Dec-16	Terry Cornelius	SW H.S. Music Class Trip fees	SD-Youth	\$ 200.00	
23	5-Dec-16	Diane House	Freedom H.S. Music Class Trip fees	SD-Youth	\$ 200.00	
<b>CF First Quarter Totals</b>				<b>\$ 4,775.00</b>	<b>45 Cases</b>	

FY17 Finance Committee - 2ND Quarter Activities  
for the Community Fund

	FC Mtg Date		Reason/Description of Request	CF Category	Funds Approved	Product Approved
1	3-Jan-17	Margaret VandenHeuvel	YMCA Swin lessons for son (CV)	SD-Youth	\$ 62.00	
2	3-Jan-17	Margaret VandenHeuvel	YMCA Swin lessons for son (GavinV)	SD-Youth	\$ 62.00	
3	3-Jan-17	Margaret VandenHeuvel	YMCA Swin lessons for son (GageV)	SD-Youth	\$ 62.00	
4	30-Jan-17	Christine Klimmek	Watercolor Class	SD-Adult	\$ 200.00	
5	30-Jan-17	Wendy Alvarez	March of Dimes Pancake fundraiser	CommFundr		5 Cases
6	30-Jan-17	Jacqueline Schuman	Green Bay Elite Cheer fees for daughter	SD-Youth	\$ 200.00	
7	30-Jan-17	Kateri Danforth	STARZ Academy class fees for daughter	SD-Youth	\$ 200.00	
8	30-Jan-17	Kateri Danforth	Karate USA class fees for son	SD-Youth	\$ 200.00	
9	30-Jan-17	Timothy Ninham	Purple Aces AAU Basketball fees for daughter	SD-Youth	\$ 200.00	
10	30-Jan-17	Kana Zacarias Skenandore	YMCA swim lessons for daughter	SD-Youth	\$ 200.00	
11	30-Jan-17	Kana Zacarias Skenandore	YMCA swim lessons for daughter	SD-Youth	\$ 200.00	
12	30-Jan-17	Kana Zacarias Skenandore	YMCA swim lessons for daughter	SD-Youth	\$ 200.00	
13	30-Jan-17	Kana Zacarias Skenandore	YMCA swim lessons for daughter	SD-Youth	\$ 200.00	
14	27-Feb-17	Katsi Danforth	YMCA classes for daughter	SD-Youth	\$ 200.00	
15	27-Feb-17	Jessica Pesche	AFW Elite team trip fees for son	SD-Youth	\$ 200.00	
16	27-Feb-17	Tonya Webster	Oneida Annual Powwow	ComEvt-Fundr		100 Cases
17	27-Feb-17	Abby Danforth	Holy Apostles Fish Fry Fridays	ComEvt-Fundr		25 Cases
18	27-Feb-17	Lisa Rauschenbach	Wisconsin Blizzard fees for son	SD-Youth	\$ 200.00	
19	27-Feb-17	Vashi L. Cornelius	GYMACT Gymnastics for daughter	SD-Youth	\$ 200.00	
20	27-Feb-17	Paula King-Dessart	Relay for Life Oneida	ComEvt-Fundr		20 Cases
21	27-Feb-17	Scott Webster	AP Test Registration for son	SD-Youth	\$ 171.00	
22	27-Feb-17	Carolyn Miller	Daniel Jourdan Cancer Benefit	ComEvt-Fundr	\$ 200.00	
23	27-Feb-17	Carolyn Miller	Daniel Jourdan Cancer Benefit	ComEvt-Fundr		20 Cases
24	27-Feb-17	Daniel Skenandore	AO-Hillcrest School Family Fun Night	ComEvt-Fundr		25 Cases
<b>CF Second Quarter Totals</b>					<b>\$ 3,157.00</b>	<b>195 Cases</b>

FY17 Finance Committee - 3RD Quarter Activities  
for the Community Fund

	FC Mtg Date	Requestor	Reason/Description of Request	CF Category	Funds Approved	Product Approved
1	3-Apr-17	Kim Nishimoto	Epecially for Youth Camp fees for daughter	SD-Youth	\$ 200.00	
2	3-Apr-17	Tabitha Hill	Air Force Gymnastics class fees	SD-Youth	\$ 200.00	
3	3-Apr-17	Loretta Webster	Woodland Indian Arts-Awards Ceremony /Reception	CommEvent		25 Cases
4	3-Apr-17	Amelia Cooper	Epecially for Youth Camp fees for daughter	SD-Youth	\$ 200.00	
5	3-Apr-17	Theresa Tlachac	Medical Leaders Conference fees for daughter	SD-Youth	\$ 200.00	
6	3-Apr-17	Sylvia Cornelius	Oneida Youth & Elder Fishing Day Event	CommEvent		14 Cases
7	3-Apr-17	Debra Cloud	SWAG Softball fees for daughter	SD-Youth	\$ 45.00	
8	3-Apr-17	Sacheen Lawrence	SWAG Softball fees for daughter (RA)	SD-Youth	\$ 45.00	
9	3-Apr-17	Sacheen Lawrence	SWAG Softball fees for daughter (MA)	SD-Youth	\$ 45.00	
10	3-Apr-17	Sacheen Lawrence	Purple Aces AAU Basketball fees for daughter	SD-Youth	\$ 100.00	
11	3-Apr-17	Sacheen Lawrence	Oneida Lacrosse Registration for son	SD-Youth	\$ 115.00	
12	3-Apr-17	Evangeline Danforth	College Horizons Summer Camp tuition for daughter	SD-Youth	\$ 200.00	
13	3-Apr-17	Rebecca Skenandore	Wrestling Tournament fees for son	SD-Youth	\$ 200.00	
14	3-Apr-17	Rosa Laster	Pop Warner Football registration for son	SD-Youth	\$ 200.00	
15	1-May-17	Bill VerVoort	Oneida 4-H Club-booth repair	SD-Youth	\$ 700.00	
16	1-May-17	Tana Aguirre	Green Bay Elite cheer class fees for daughter	SD-Youth	\$ 200.00	
17	1-May-17	Alicia Tisch	Bode Bootcamp class fees	SD-Adult	\$ 200.00	
18	1-May-17	Margaret VandenHeuvel	Camp Hot Shots (YMCA) for son	SD-Youth	\$ 138.00	
19	1-May-17	Zandra John	UW-Whitewater Youth Football Camp for son	SD-Youth	\$ 200.00	
20	1-May-17	Laura Cornelius	Education Conference Registration fees	SD-Adult	\$ 200.00	
21	1-May-17	Shoney Skenandore	Golf Entry registration fees for son	SD-Youth	\$ 200.00	
22	1-May-17	Shoney Skenandore	Golf Entry registration fees for daughter	SD-Youth	\$ 200.00	
23	1-May-17	Jasmine House	WOR Registration fees	SD-Youth	\$ 200.00	
24	1-May-17	Tammy Skenandore	YMCA Personal Training Class fees for son	SD-Youth	\$ 200.00	
25	1-May-17	Sylvia Cornelius	UWGB VolleyBall registration fees for daughter	SD-Youth	\$ 200.00	
26	1-May-17	Christopher Danforth, Sr.	Pop Warner Football registration for son (KD)	SD-Youth	\$ 130.00	

## FY '17 4th Quarter Reports

27	1-May-17	Christopher Danforth, Sr.	Pop Warner Football registration for son (DD) Parents' Fundraisers-Youth participating in	SD-Youth	\$ 130.00	
28	1-May-17	Teresa Schuman	Indigenous Games in July	ComEvt/Fundra		35 Cases
29	1-May-17	Sunshine Bain	Spartan Race Registration -Lambeau Field	SD-Adult	\$ 196.08	
30	1-May-17	Judith Skenadore	Memorial Basketball Tournament	ComEvt/Fundra	\$ 750.00	
31	1-May-17	Judith Skenadore	Memorial Basketball Tournament	ComEvt/Fundra		25 Cases
32	1-May-17	Cindy Bork	Summer Camp fees for daughter (JB)	SD-Youth	\$ 65.00	
33	1-May-17	Cindy Bork	Summer Camp fees for daughter (NB)	SD-Youth	\$ 70.00	
34	16-May-17	Dionne Jacobs	Oneida Nation High School Graduation	CommEvent		15 Cases
35	5-Jun-17	Elizabeth Webster	Camp Hot Shots (YMCA) for daughter	SD-Youth	\$ 200.00	
36	5-Jun-17	Darnell Danforth	UWGB Art Camp for daughter	SD-Youth	\$ 200.00	
37	5-Jun-17	Chelsea Gentile	GB Packer Youth Camp for son	SD-Youth	\$ 200.00	
38	5-Jun-17	Jason Martinez	6th Annual Oneida Baseball Tournament	Community Evt	\$ 750.00	
39	5-Jun-17	Jason Martinez	<b>6th Annual Oneida Baseball Tournament (fr CY17-18)</b>	ComEvt/Fundra		<b>25 Cases</b>
40	5-Jun-17	Yako Webster	Southwest Lacrosse registration for son	SD-Youth	\$ 200.00	
41	5-Jun-17	Ann Stingle	Hortonville Volleyball registration for daughter	SD-Youth	\$ 50.00	
42	5-Jun-17	Bill VerVoort	<b>Oneida Farmers Market Bash-July (fr CY17-18)</b>	Community Evt		<b>25 Cases</b>
43	5-Jun-17	Jeff Schofield	<b>Big Apple Fest (fr CY17-18)</b>	Community Evt		<b>25 Cases</b>
44	5-Jun-17	Shane Skenandore	Football camp for son	SD-Youth	\$ 200.00	
45	5-Jun-17	Lori Hill	Spirit of the Hoops-Oneida	Community Evt		10 Cases
46	5-Jun-17	Delia Smith	Amplify Lacrosse registration for son	SD-Youth	\$ 200.00	
47	5-Jun-17	Lee Cornelius	Especially for Youth Camp fees for daughter	SD-Youth	\$ 200.00	
48	5-Jun-17	Redmon Danforth, JR	GB Metro Rebels Lacrosse club fees for son	SD-Youth	\$ 200.00	
49	5-Jun-17	Rebecca Schommer	WI Indep Baptist Fellowship Bible Camp for son	SD-Youth	\$ 157.50	
50	5-Jun-17	Katsi Danforth	Team Scconnie's U15 Lacrosse fees for son	SD-Youth	\$ 200.00	
51	5-Jun-17	Irene Danforth	Nat'l American Miss Competition regist fee for daughter	SD-Youth	\$ 200.00	
52	5-Jun-17	Tiffany Bowles	GB Tennis class fees for daughter (AB)	SD-Youth	\$ 200.00	
53	5-Jun-17	Tiffany Bowles	GB Tennis class fees for daughter (EB)	SD-Youth	\$ 200.00	
54	5-Jun-17	Karen Hill	UWGB Bill Wortstch Basketball for daughter	SD-Youth	\$ 165.00	
55	5-Jun-17	Constance Danforth	St. Norbert College Soccer camp for son	SD-Youth	\$ 200.00	

**CF Third Quarter Totals \$ 9,451.58 199 Cases**

FY17 Finance Committee  
Community Fund 4th Quarter Activities

	FC Mtg Date	Requestor	Reason/Description of Request	CF Category	Funds Approved	Product Approved
1	29-Jun-17	Pamela Skenandore	Nat'l American Miss Competition regist fee	SD-Youth	\$200.00	
2	29-Jun-17	Lisa Rauschenbach	Southwest Legion Baseball fees for son	SD-Youth	\$200.00	
3	31-Jul-17	Julie Denny	All Nations Softball Tournament team fees	SD-Adult	\$200.00	
4	31-Jul-17	Tina Moore	Green Bay Elite Cheer fees for daughter	SD-Youth	\$200.00	
5	31-Jul-17	Lois Barker	Park Warner Youth Football for son	SD-Youth	\$200.00	
6	31-Jul-17	Lois Barker	Badger Gymnastics for daughter	SD-Youth	\$200.00	
7	5-Sep-17	Jeff Skenandore	Oneida Sportsmen's Club-Fall Banquet	CommunityEvt	\$750.00	
8	5-Sep-17	Rachel Otradovec	Music Class Trip to New York for daughter	SD-Youth	\$200.00	
9	5-Sep-17	Ann Stingle	Oneida Community Lacrosse fees for son	SD-Youth	\$200.00	
10	5-Sep-17	Carol Johnson	Oneida Nation H.S. Homecoming Lock-In	ONHS Event		18 Cases
11	5-Sep-17	Vickie Cornelius	Tsyunehehkwa Harvest Fest	CommunityEvt		25 Cases
<b>CF Fourth Quarter Totals</b>					<b>\$2,350.00</b>	<b>43 Cases</b>



### Oneida Business Committee Agenda Request

1. Meeting Date Requested: 10 / 26 / 17

**2. General Information:**

Session:  Open  Executive - See instructions for the applicable laws, then choose one:

Agenda Header:

Accept as Information only

Action - please describe:

Motion to accept the FY17 4th Quarter Report

**3. Supporting Materials**

Report  Resolution  Contract

Other:

1.

3.

2.

4.

Business Committee signature required

**4. Budget Information**

Budgeted - Tribal Contribution  Budgeted - Grant Funded  Unbudgeted

**5. Submission**

Authorized Sponsor / Liaison:

Primary Requestor/Submitter: Janice Skenandore-Hirth, President  
Your Name, Title / Dept. or Tribal Member

Additional Requestor: \_\_\_\_\_  
Name, Title / Dept.

Additional Requestor: \_\_\_\_\_  
Name, Title / Dept.

## Oneida Business Committee Agenda Request

### 6. Cover Memo:

Describe the purpose, background/history, and action requested:

To update the Business Committee on the performance of OAHC d/b/a Radisson Hotel & Conference Center and Three Clans Airport d/b/a Wingate by Wyndham for the 4th Quarter of FY17.

Request a motion to accept the OAHC 4th Quarter Report for FY17.

1) Save a copy of this form for your records.

2) Print this form as a \*.pdf *OR* print and scan this form in as \*.pdf.

3) E-mail this form and all supporting materials in a **SINGLE** \*.pdf file to: [BC\\_Agenda\\_Requests@oneidanation.org](mailto:BC_Agenda_Requests@oneidanation.org)

Oneida Airport Hotel Corporation  
Radisson Hotel & Conference Center  
Quarterly Report  
For the quarter ended: September 30, 2017

## **Narrative Section**

### Business practice, market overview, place within market:

- STR report unavailable to show index variances YOY at time this report due
- Q4 Actual Budget numbers show YOY variance in Occupancy down 5%, ADR up YOY by \$5.22 therefore showing Revenues up YOY by \$116,629
- Banquet and Catering Q3 Actual Budget numbers show YOY variance down by \$98,372
- Sales team attended Connect Marketplace; attended Green Bay sales blitz to the Madison market. The sales team continues to network at events including Chamber Networking breakfasts monthly; BNI meetings weekly; Current luncheons/events monthly; Management Women events monthly; MPI event Quarterly; WSAE event quarterly; WBTA event quarterly – to gain leverage for the Radisson in the Green Bay market.

### Competitive analysis:

- Casino food outlets continue to be a source of competition for F&B revenue
- KI Expansion a source of competition for large convention groups

### Strategies for improved value:

- Developed packaging in Corporate/Association Meetings, Tour & Travel, Wedding, Travel Agents and Transient markets to gain short term bookings for need months
- Working with Radisson Corporate in all Sales markets to gain leverage and recognition
- Working with Aimbridge Regional properties to gain leverage and recognition
- Working closely with Green Bay CVB in all Sales markets to keep top of mind and participate in all sales initiatives
- Completed 90 day Action plan to improve short term and long term bookings

### Material changes or developments in market/business:

- Appleton will be adding a Convention Center on land near the Radisson Appleton; this will add 33,000 square feet of meeting space, – due to open November 2017
- Radisson Appleton will undergo renovation – in our STR comp set
- Holiday Inn Appleton due to change to a Marriott product – in our STR comp set

Market growth:

- Northland Hotel started construction on 160 room hotel downtown to compliment the KI Convention Center expansion, due to open TBD
- Residence Inn 145 room property opened end of November 2016
- 4 Star Lodge Kohler property being built on Packer property near the stadium with 141 rooms – opened July 2017
- Home 2 Suites to be built on Holmgren Way across from Grainger – ground breaking April 4<sup>th</sup>, 100 rooms due to open November 2017

Pending legal action:

- Nothing at the moment

Oneida Airport Hotel Corporation  
Three Clans Airport, LLC  
Quarterly Report  
For the quarter ended: September 30, 2017

Business practice, market overview, place within market:

- Ranking for the third quarter from the STR Report the Wingate is 1 out of 5 based on REVPAR and 1 out of 5 based on Occupancy.
- In the fourth quarter, the Wingate began to see some Airline Crew Business due to new companies taking over routes. Although not all crew rooms came in compared to last year numbers, the Wingate was able to fill those missing crew rooms with transient rooms.
- The Wingate averaged an 88.2% occupancy for the fourth quarter, this is a 6.77% increase year over year. .

Competitive analysis:

- The competitors ran a REVPAR of \$104.96 to Wingate's \$79.54 for the quarter.
- The competitive set had an occupancy of 77.3% to the Wingate's 88.2%.

Strategies for improved value:

- The Wingate's strategy is to continually grow rate is to yield rates sooner especially on high demand dates and to offer less heavily discounted rates on slow dates. Discounted rates will still be offered for slower dates but not as much as they have been in the past.
- The Wingate continues to use all 3<sup>rd</sup> party booking channels to increase bookings on low demand dates but is not using opaque rates as often.
- The Radisson Sales team continues to cross sell the hotel. We have begun to see new leads and new bookings from this joint effort.

Material changes or developments in market/business:

- The Wingate continues to see increases in the corporate business traveler averaging a stay of 2.3 days.
- We also were able to negotiate rates with some new local companies to add to the Wingate's preferred list.

Market growth:

- For the fourth Quarter, the Wingate ended with 76.3% REVPAR Index. The Wingate saw an increase 9.4% year over year for REVPAR Index.
- Revenues for the fourth quarter were \$575,245 which was up from prior year by \$60,192.00

Pending legal action:

- Nothing at the moment

### Oneida Business Committee Agenda Request

1. Meeting Date Requested: 10 / 26 / 17

**2. General Information:**

Session:  Open  Executive - See instructions for the applicable laws, then choose one:

Agenda Header:

Accept as Information only

Action - please describe:

Motion to accept the OGE 4th Quarter Report for FY17.

**3. Supporting Materials**

Report  Resolution  Contract

Other:

1. <input type="text" value="OGE 4th Quarter Report FY17"/>	3. <input type="text"/>
2. <input type="text"/>	4. <input type="text"/>

Business Committee signature required

**4. Budget Information**

Budgeted - Tribal Contribution  Budgeted - Grant Funded  Unbudgeted

**5. Submission**

Authorized Sponsor / Liaison:

Primary Requestor/Submitter: Janice Skenandore-Hirth, OGE Agent  
Your Name, Title / Dept. or Tribal Member

Additional Requestor: \_\_\_\_\_  
Name, Title / Dept.

Additional Requestor: \_\_\_\_\_  
Name, Title / Dept.

### Oneida Business Committee Agenda Request

**6. Cover Memo:**

Describe the purpose, background/history, and action requested:

To update the Business Committee on the performance of Oneida Golf Enterprise d/b/a Thornberry Creek at Oneida for the 4th Quarter of FY17.

Request a motion to accept the OGE 4th Quarter Report for FY17.

- 1) Save a copy of this form for your records.
- 2) Print this form as a \*.pdf *OR* print and scan this form in as \*.pdf.
- 3) E-mail this form and all supporting materials in a **SINGLE** \*.pdf file to: [BC\\_Agenda\\_Requests@oneidanation.org](mailto:BC_Agenda_Requests@oneidanation.org)



**Oneida Golf Enterprise Corporation****Fiscal year-To-Date Reporting for period Ending:****September, 2017**

The Oneida Golf Enterprise Corporation (OGEC) is a corporation of the Oneida Nation established to oversee and manage the business known as Thornberry Creek at Oneida.

**Narrative Report****Business Practice, Market Overview, Place Within Market:**

- Thornberry Creek at Oneida (TCO) is a 27 hole premier golf course settled in a rural. prestigious housing development on the Oneida reservation.
- TCO is the Official Golf Course of the Green Bay Packers.
- TCO Legends Course was ranked "Best of the Bay" 2017 best golf course by Green Bay Press Gazette.
- TCO is considered a leader in charitable golf event hosting and a leading choice for future brides.
- Thornberry Creek at Oneida has 7,000 square feet of flexible banquet space with large windows and spectacular views. This space will accommodate 300 guests at round tables. We also future a porch room that accommodates up to 40 people. Included in this space is the Cupola available for smaller wedding ceremonies and intimate gatherings.
- Thornberry Creek at Oneida also offers a full range of conference equipment and amenities for the corporate client.
- TCO hosted 52 special events in the fourth quarter for a total of 168 special events in the FY 2017.
- TCO hosted 39 golf events in the fourth quarter for a total of 71 in FY 2017. TCO hosted 18 stay and play in the 4<sup>th</sup> quarter for a total of 22 in FY2017.

**Competitive Analysis:****GOLF**

- Competitive Analysis were done in the fourth quarter on Trappers Turn in Wisconsin Dells and The Bull in Sheboygan Falls.
- Trappers Turn is a great 27 hole resort style golf club. The club house, practice tee and golf courses are all done well and in a prime location for summer fun. They are paired with the Kalahari Resort in Wisconsin Dells justifying their rates ranging from \$69-\$125 in peak season. They are an indirect competitor during the summer time with the advantage of having a Mega Waterpark attracting families, large hotel and event space and a partnership with Ho-Chunk gaming.

- The Bull is a challenging Jack Nicklaus Signature Design championship golf course. The golf course has many accolades statewide and nationally including their most prestigious Top 100 Public Golf Course ranked #70 by Golf Digest 2015-2016. The golf course is a true Nicklaus Signature design where many guests will love it or hate it as it is very difficult but good shots are rewarded. Rates in peak season range from \$55 - \$150 with an overwhelming amount of memberships/punch cards ranging from \$1,000-\$4,000. Conditions are competitive with TCO but where we lack is the consistent preventative maintenance of course conditions – most recently you see that with our greens being soft and thin and our bunkers being inconsistent. Mostly because of the LPGA we have taken the time and money to begin preventative maintenance to our greens, bunkers, tee boxes, fairways and roughs. The Bull does a fantastic job of flaunting its accolades while providing a satisfactory (good, not great) experience, atmosphere, customer service, food quality and facility wow factor.

#### Strategies for Improved Value:

- The marketing we did in regards to the Thornberry Creek LPGA Classic and Thornberry Creek at Oneida was valued in the tens of millions. We saw a huge impact in social media during the Thornberry Creek LPGA Classic. See attached for the analytics.
- We were at the height of our advertising in June for the Thornberry Creek LPGA Classic. The commercial we aired incorporated TCO, Radisson and Oneida Casino. All of our print ads and social media are cobranded to benefit the Oneida Nation, Thornberry Creek at Oneida and the Thornberry Creek LPGA Classic.
- Ads have been placed in the *Packer Gameday* publication as well as the *Wisconsin Badger Yearbook* and the *Milwaukee Brewers Game Day Program*; the expected circulation of these publications will be in excess of 1 million
- TCO continues to maximize opportunities with golf outings, weddings and special events throughout the summer months booking into 2018 and 2019.
- Our brand image continues to be elevated as we're seen and heard across all the major networks: FOX, CBS, NBC and WIXX.
- TCO continues to be a major supporter in donations and giving within the community.

#### Material Changes or Developments in Market/Business:

- The Eagle room was completed in time for the Thornberry Creek LPGA Classic and we have begun to utilize the space with golf outings, corporate events and other parties. We will plan to sell most golf outings the Eagle room so that we can keep the pub and ballroom open for patrons and weddings.
- Staffing was a struggle in FY17. The quality of candidates proves difficult in the market due to compensation packages and an extremely low unemployment rate. We will plan to be proactive for the FY18 season finding new and creative ways to hire and retain team members in our front line service positions. We are happy with our new F and B

management team and will challenge them with recruiting and creating a fun work environment to retain and attract team members. Our current structure is as follows; Donelle Walters, Food and Beverage Director, Kendall Tilkens, Banquet, Event and Catering Coordinator, Ken Hein, Executive Chef, three Restaurant Managers and we are short a Banquet Sous Chef as Kateri Danforth made the decision to go back to school and pursue a different career.

- As we continue to create alignment in our branding efforts we have hired Proffit Marketing to help us through the 4<sup>th</sup> quarter. TCO hired Proffit to maximize marketing, advertising, social media and print ads prior, during and after the Thornberry Creek LPGA Classic. Analytics attached.
- The Pub continues to struggle outside of the golfing season and the expectation of growth is minimal unless major changes are made to the concept and product offered.

#### Market Growth:

- Our social media made a significant jump in the fourth quarter, up 38% and 1425 likes on Facebook alone. We attribute the majority of this to the Thornberry Creek LPGA Classic and Packer promotions we have been running associated with our allotment of Packer tickets from Joint Marketing. Proffit Marketing played a big role in this accomplishment.
- Revenues did flat line in June and July a few reasons; the Legends golf course was limited on play to prepare for the Classic and above average precipitation. Expenses are also up due to increased service efforts and operational costs from equipment breaking or needing to be replaced and preparation for the Thornberry Creek LPGA Classic.
- Food and Beverage had an incredible year beating FY16 by over \$320,000 and beating budget by over \$40,000. We attribute the stellar year to the Thornberry Creek LPGA Classic and increasing Wedding business.

#### Pending Legal Action:

- No litigation pending.

### Oneida Business Committee Agenda Request

1. Meeting Date Requested: 10 / 26 / 17

**2. General Information:**

Session:  Open  Executive - See instructions for the applicable laws, then choose one:

Agenda Header:

Accept as Information only

Action - please describe:

**3. Supporting Materials**

Report  Resolution  Contract

Other:

1.

3.

2.

4.

Business Committee signature required

**4. Budget Information**

Budgeted - Tribal Contribution

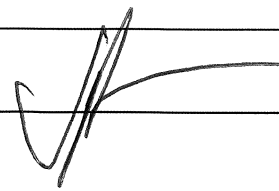
Budgeted - Grant Funded

Unbudgeted

**5. Submission**

Authorized Sponsor / Liaison:

Primary Requestor/Submitter: Jeff Bowman, President, Bay Bank  
Your Name, Title / Dept. or Tribal Member



Additional Requestor: \_\_\_\_\_  
Name, Title / Dept.

Additional Requestor: \_\_\_\_\_  
Name, Title / Dept.

## Oneida Business Committee Agenda Request

### 6. Cover Memo:

Describe the purpose, background/history, and action requested:

Bay Bank is presenting its quarterly corporate report to the BC in Open Session. Management of Bay Bank will provide a summary of the Bank's financial results for the quarter ended 9/30/17.

- 1) Save a copy of this form for your records.
- 2) Print this form as a \*.pdf *OR* print and scan this form in as \*.pdf.
- 3) E-mail this form and all supporting materials in a **SINGLE** \*.pdf file to: [BC\\_Agenda\\_Requests@oneidation.org](mailto:BC_Agenda_Requests@oneidation.org)

**Bay Bank**  
**QUARTERLY REPORT**

Quarter ended September 30, 2017

A. BAY BANK

Submitted by: Jeff Bowman, Board Member  
Directors: Nathaniel King, Fern Orie, Bob Jossie  
Jeff Bowman, Pete King, Elaine Skenandore-Cornelius

Oneida Business Committee Contact: Trish King

B. MINUTES

None Submitted

ACTION TAKEN

No Tribal Policy change.

D. FINANCIAL

Note that various financial reports

December 31, 2017 is Bay Bank's fiscal year end.

E. SPECIAL EVENTS AND TRAVEL

None

F. PERSONAL COMMENTS

Bay Bank account numbers as of September 30, 2017:

1,204	Checking Accounts
373	Business Checking Accounts
69	Money Market Accounts

1,656	Savings Accounts
373	Certificates of Deposit
90	Commercial Real Estate Loans
868	Residential Real Estate Loans
198	Business Loans
563	Consumer Loans
38	Oneida Small Business 2000 Loan Program Loans

The Oneida Small Business Loan Program 2000 that is administered by Bay Bank started on May 1, 2002. As of this date over \$ 11.9 million in new loans have been made to over 127 new or growing Oneida tribal member owned businesses.

The Section 184 mortgage loans serviced under FHLB MPF program totaled \$65.2 million at September 30, 2017. There are 544 loans in the program currently.

G. GOALS AND OBJECTIVES

2017 GOALS:

GOAL A: Bay Bank will strive to attain a minimum 0.50% Return on Assets for the year ending December 31, 2017. Return on Assets (ROA) is a common measurement of a bank’s profitability. This ratio informs you how well the bank is managing and investing the bank’s assets.

2017 ROA Goal	2017 YTD ROA Actual	2017 Peer Group Average
0.50 %	0.77%	1.04%

GOAL B: Bay Bank will strive to attain a minimum 6.00 % Return on Equity for the year ending December 31, 2017. Return on Equity (ROE) is the measurement of how well the bank is performing for its stockholder.

2017 ROE Goal	2017 YTD ROE Actual	2017 Peer Group Average
6.00 %	5.44 %	8.69 %

Bay Bank had budgeted total loans for the quarter ended September 30, 2017 in the amount of \$ 56.8 million. Total loans at September 30, 2017 were \$ 54.1 million or \$ 2.7 million less than projected. Loans increased \$ 949,000 over the 12-month period ended September 30, 2017.

Bay Bank had budgeted total deposits for the quarter ended September 30, 2017 in the amount of \$ 76.8 million. Total deposits at September 30, 2017 were \$ 80.5 million or \$ 3.7 million more than projected balances. Deposits increased \$ 15.1 million for the past twelve months, the result of increase in transaction and savings accounts offset to a lesser degree by a decrease in time deposits.

H.

#### MEETINGS

Monthly meeting on the third Thursday of each month. Well attended.



## Oneida Business Committee Agenda Request

**1. Meeting Date Requested:** 10 / 26 / 17

**2. General Information:**

Session:  Open  Executive - See instructions for the applicable laws, then choose one:

Agenda Header: Reports

Accept as Information only

Action - please describe:

Business Committee approval of report

**3. Supporting Materials**

Report  Resolution  Contract

Other:

1.	3.
2.	4.

Business Committee signature required

**4. Budget Information**

Budgeted - Tribal Contribution  Budgeted - Grant Funded  Unbudgeted

**5. Submission**

Authorized Sponsor / Liaison: Lisa Summers, Tribal Secretary

Primary Requestor: Jacquelyn Zalim, OESC Chairwoman of the Board  
Your Name, Title / Dept. or Tribal Member

Additional Requestor: \_\_\_\_\_  
Name, Title / Dept.

Additional Requestor: \_\_\_\_\_  
Name, Title / Dept.

## Oneida Business Committee Agenda Request

### 6. Cover Memo:

Describe the purpose, background/history, and action requested:

Corporate reporting requirement - Business Committee approval of report

- 1) Save a copy of this form for your records.
- 2) Print this form as a \*.pdf *OR* print and scan this form in as \*.pdf.
- 3) E-mail this form and all supporting materials in a **SINGLE** \*.pdf file to: [BC\\_Agenda\\_Requests@oneidanation.org](mailto:BC_Agenda_Requests@oneidanation.org)

# **Oneida ESC Group, LLC**

**4<sup>th</sup> Quarter Report – FY 2017**

**October 11, 2017**

**OESC Board of Managers:**

**Jacquelyn Zalim, Chair**

**John L. Breuninger**

**Leslie Wheelock**

Oneida ESC Group, LLC (OESC), was formed in 2012 as a holding company to house subsidiaries to do business with the federal government. Oneida Total Integrated Enterprises (OTIE) has exceeded the \$33.5M limit in certain NAICS codes and is unable to bid and obtain contracts that fall within these NAICS codes as a prime contractor under the small business or 8(a) business categories in the federal procurement process. Therefore, OESC formed Mission Support Services (MS2) to continue serving the federal government under the construction NAICS code. Sustainment & Restoration Services (SRS) is also a subsidiary under OESC that performs engineering services to the federal government. This year OTIE rolled under OESC to help facilitate the growth of OESC's subsidiaries.

As of January 2017, all of OESC's subsidiaries are supported by OESC with general management and administrative functions, including accounting and contracting management, human resource management, IT support, overall management, and marketing, bid and proposal. Below is a summary of OESC and its subsidiary's activities.

### **Narrative Report**

#### **a. Explanation of the core of the Corporation's business practices and market overview**

OESC was created to serve as a holding company for subsidiary limited liability companies with an 8(a) certification. This type of holding company structure is modeled after the Alaskan Native Corporations (ANC) and other Native American Tribes that have created similar entity structures. This holding company structure allows ANCs and Native American Tribes to perpetually establish different 8(a) companies with different primary NAICS codes.

OESC's revenue is derived from the subsidiaries that operate in the Small Business Administration Business Development Markets primarily as 8(a) and Small Business designated companies.

OESC and its subsidiaries are a highly technical organization providing research /investigation, design, engineering and project management. Oneida ESC operates in five core services:

- Environmental services – Assessment, investigation, design, testing and monitoring
- Remediation – Action Planning, project management, extraction of contaminated materials.
- Construction and demolition – Repair, service, abatement, renovation and new.
- Engineering Services – Design and project managements for sites and site design, structural, mechanical, roads, bridges and water systems.
- Munitions response services – Investigation and remediation of munitions and ordinances.

**Oneida Total Integrated Enterprises (OTIE)** – An 8(a) program graduate will compete in the full and open marketplace as a small business (less than 750 employees). Core competencies will include environmental services, environmental remediation and project management.

**Mission Support Services (MS2)** – 8(a) Graduation date is 3/15/2022.

MS2 is focused on construction management contracts. Core competencies will include construction management services, New and renovated structures, HVAC systems and controls Utility systems - water, sewer, gas, electrical, Electrical power generators, transformers, and distribution, Communication and security systems, Interior remodeling, upgrades focused on the federal market with supplemental markets includes commercial and tribal construction projects.

**Sustainment & Restoration Services (SRS)** – 8(a) Graduation date is 2/18/2023.

SRS core competencies include facility investigations, corrective measures design/implementation, remedial designs/remedial actions, including characterization, assessment, and cleanup, Wetlands assessment and wetlands restoration design, Brownfields – Phase I & II ESAs, Technical Enforcement Support Facility and asset inventory, evaluation, and assessment Engineering design for site development, utility systems, and facilities Engineering design for wastewater treatment and sewerage systems.

The OESC Board has approved the creation and formation of a fourth subsidiary. This subsidiary will focus on the design and construction observation of transportation infrastructure with the option to become certified as a Disadvantaged Business Enterprise and/or an SBA 8(a) firm at the federal level.

**b. Explanation of the Corporation's current place within the market**

OESC operates in a fiercely competitive and expanding market. An abundance of Architecture / Engineering / Construction (AEC) firms provide similar services offered by OESC. Competitive factors for our success include performance reputation, network, price, geographic location, and availability of technically skilled personnel (flexibility).

Three of the top five federal spending agencies awarding non-competitive contracts are OESC customers.

**c. Explanation of the outlines of strategies by the Corporation for improved value in the market**

OESC's subsidiaries MS2 and SRS are start-up companies. It will be difficult for them to compete with established small businesses that are active in the industry market. To offset this disadvantage, OTIE will support and lead OESC and its subsidiaries to take advantage of existing relationships already built by MS2's and SRS' key employees or from OTIE's networking. While competition will be very challenging for OESC and its subsidiaries, OTIE's support will help to overcome those challenges through the years. With OTIE's support, OESC can reach a point where its subsidiaries can become more competitive and sustainable in their industries.

During this time where the state and federal agencies are seeing decreases in their budgets, we are evaluating solutions to broaden and capture the larger Federal and State Market. Creating more subsidiaries would facilitate to broaden our market share. These subsidiaries would operate based on different NAICS codes. New subsidiaries would seek to broaden and capture the larger Federal and State markets.

**d. Explanation of the Corporation's relative performance vs. competitors and identification of key competitors within the market**

Our competitors include: Small Businesses, Alaskan Native Corporations (ANCs); Native American Owned, tribally-owned small businesses; and Native Hawaiian Organizations (NHOs). Each of these businesses is treated in a category of small business that may be awarded prime contracts without competition. Oneida ESC subsidiaries also compete against other 8(a) firms for set-aside acquisitions, including small businesses that are categorized as Woman-Owned, HUB Zone, Service Disabled Veteran Owned small business, and others. Finally, Oneida ESC competes in the full and open markets without restrictions.

Typical competitors for OTIE include Small Business firms with fewer than 750 employees in NAICS 562910. Another area of significant competition is the regional Transportation Engineering firms in Wisconsin for WI DOT work.

**e. Explanation of any material changes or developments in the market or nature of business the Corporation is primarily engaged in since the last reporting period**

A regulatory change by SBA in 2016 increased the small business size standard in our primary NAICS code (562910) from 500 employees to 750 employees, a 50% increase. Within small business circles, OTIE remains a sturdy, medium-sized competitor, but this regulatory change allowed larger, robust competitors like Conti, Versar and Parametrix to compete in our small business market.

Additionally, SBA adjusted the long-standing Mentor-Protégé Program (MPP) regulations to permit a small business of any category (Woman Owned small business, Veteran Owned small business, HUB Zone, etc.) to establish an MPP with a large business. The impact of this change is that the approved MPP firms may submit a Joint Venture bid on a federal acquisition and compete against other joint or individual small businesses. Also, the agency has accelerated the review/approval process for MPP application, which is a change from the ordinarily long waiting period for small business and large business partners' applications.

**f. Identification of the primary goals and targets of the Corporation and progress made towards accomplishment of the same**

***Goals for Oneida ESC Group***

Growth at a reasonable rate is the primary business goal for OESC. Financial reward for OESC is when we align our investment strategies according to our client's mission priorities.

Our design and engineering business has performed well during the year with strong volumes and high productivity, with new licensed professionals hired in disciplines such as mechanical, electrical and structural engineering.

Key contract wins was crucial to retaining our position and relationship with our Department of Defense customers.

***Targets for OESC Subsidiaries:***

Opportunities continue to exist in geographies where OTIE, MS2, or SRS key personnel have successful past performance, and where personnel involved in such projects have established strong relationships with teaming partners and clients in those locations. Downstream opportunities continue to emerge based on MS2 project performance and combined efforts of OTIE and MS2's marketing and sales efforts. Target clients continue to include Vandenberg AFB, NAVFAC SW, NAVFAC SE, NAVFAC Great Lakes, and NAS Pensacola.

Additional new target clients include Naval Base Ventura County, USACE Jacksonville, the US Army Joint Munitions Command (JMC), Edwards AFB, and the Air Force Civil Engineering Center (AFCEC).

**OTIE**

OTIE has built its customer base over the years and has been awarded contracts by a number of federal and state agencies including the US Air Force, US Navy, US Army Corps of Engineers, the US EPA, Wisconsin Department of Transportation, among many others.

During this reporting period OTIE is pleased to have secured new contracts:

- USACE Omaha District Fort Leavenworth Water perfluorinated alkyl substances (PFAS)
- Milwaukee Area Technical College – a Services Agreement that spans across OTIE's Civil, Structural, and Mechanical Engineering groups.

These contract awards were augmented by other new starts with the Oneida Nation (Head Start project) plus healthy growth under existing A/E Services contracts with the USAF, and with our single largest customer, the US Army Corps of Engineers. The steadiness of our business performance with our WisDOT and on our EPA START contract provided healthy and consistent returns as well.

**MS2**

MS2 has been awarded contracts by the following clients: NAVFAC SE (Naval Station Pensacola), NAVFAC Mid-Atlantic (Great Lakes Naval Station), NAVFAC SW (Naval Base Ventura County), Army Contracting Command (Joint Munitions Command), USACE Omaha, USACE Albuquerque, Edwards AFB and USACE Tulsa. We continue to receive task orders under some of these contracts because of the quality of MS2's work and reputation.

MS2 was able to win several contract vehicles called Indefinite Delivery/Indefinite Quantity (ID/IQ) contracts in which MS2 will receive task orders (projects). In the 4th Quarter, MS2 received the following task order:

- NAVFAC Mid-Atlantic – received a contract for mechanical and fire protection design services with the majority of the facilities at Great Lakes Naval Station or in the Midwest.

In addition to ID/IQ contracts, MS2 has also been awarded stand alone, single project contracts from our government clients that we are currently executing.

- Army Contracting Command – Joint Munitions Command – contract to provide full-time explosive safety personnel. We have been informed that they intend to add an additional full-time staff member and will be extending our contract through FY18.
- Naval Station Pensacola - received award for Chiller replacement project.
- NAVFAC Mid-Atlantic – Fort Snelling, MN – received a contract for security upgrades and fencing improvements. This utilized our Design-Build MACC contacts at Great Lakes Naval Station. This is a new client for MS2.
- Army Contracting Command, Joint Munitions Command – ARC Flash Project – contract to provide ARC Flash services at Pine Bluff Arsenal in Little Rock, AR and Bluegrass Army Depot in Lexington, KY.
- Army Contracting Command, Joint Munitions Command – Safety Support – contract to provide 1 year of safety support at the JMC Safety office at Rock Island Arsenal.
- Naval Base Ventura County – issued a roof replacement task order.

### **SRS**

With SRS' recently awarded work, SRS target clients include EPA Region V and Naval Station Great Lakes. Additional new targets include USACE LA District, EPA Region VI and USACE Tulsa.

SRS has been awarded contracts by the following clients: US EPA, NAVFAC Mid-Atlantic (Great Lakes Naval Station), USACE Los Angeles District and US Fish & Wildlife Services. We continue to receive task orders under some of these contracts because of the quality of SRS's work and reputation.

SRS was able to win several contract vehicles called Indefinite Delivery/Indefinite Quantity (ID/IQ) contracts in which SRS will receive task orders (projects). In the 4<sup>th</sup> Quarter, no new task orders were awarded to SRS.

In addition to ID/IQ contracts, SRS has also been awarded stand alone, single project contracts from our government clients that we are currently executing.

- NAVFAC Mid-Atlantic (Great Lakes Naval Station) – Phase II Navy Hazmat Refurbishment Project storage lockers. During this quarter, we completed all field activities (40 days ahead of schedule) including setting up of refurbished and new lockers, concrete pads, electrical utilities, and reconnecting the power supply at all locations. After receiving any punch list items, we will re-mobilize, address punch list items and submit completion reports.
- US Fish and Wildlife – We were awarded an 8(a) direct award contract for work at the Crab Orchard National Wild Life Refuge. Initial scope includes the assessment of an abandoned sewer system and radiological screening. This award also includes optional scope to assist the client with site security as well as for supporting the review of proposed plans.



**g. Identification of key elements for success in strategies given, including risks, resources and relations available and needed in order to successfully fulfill outlined strategies**

*Key elements for success in the OESC model include:*

- Establishing and monitoring key performance indicators which allow us to act early and manage the business going forward. Key performance indicators include safety, staff turnover, profitability, staff utilization, backlog and capacity.
- Adapting to a changing customer base, contract type, or key skill set. We recognize and reconfigure based on identified needs to delivery strategic growth.
- Identification of contract capacity and access is under regular review.
- Increasing our geographic footprint and capabilities.

*Risk in the marketplace*

- We operate in highly competitive industries
- Contracting is often erratic and unpredictable; cancellations or delays in pending awards by government agencies could adversely affect us
- International operations carries additional risk
- Loss of key personnel
- The government may adopt new contract laws or regulations at any time.

**h. Identification of medium (two to five year) and long (greater than five year) prospects and sustainability of the Corporation given the present status, strategies and risks**

Our medium and long range prospects for sustainability are balanced by business diversification and consistent project management delivery. OESC's backlog has grown and our utilization is high.

We have successfully groomed long-term business relationships with key US Agencies for services delivered around the world. Contracting with the US government remains a reliable strategy in terms of payment, stability, and growth opportunity. Our medium- and long-term prospects reinforce our projections for steady, sustained growth.

*Medium-term prospects*

OESC's prospects in the two- to five-year term rely on our sturdy performance in engineering, science and construction to existing clients; adjacent clients/services and geographic areas; and new service offerings to new clients. OESC's increased focus and investment in business development and talent acquisition has allowed us to significantly increase both new task orders and backlog going into FY18. We continue to strongly believe that OESC's capabilities and strengths align well with the future needs and demands of our clients.

*Long-term prospects*

OESC envisions steady growth with our key customers over the long term. OESC is nimble and agile where we can focus on governments funding flows including where funds historically flow

Continued reliance on low-price awards is a staple in our business model and we continue to adjust the pricing structure to ensure that we remain competitive across all business segments.

Similarly, we are concentrating our marketing efforts on maximizing our return on investment through expanding support for existing customers, developing tasks under existing contracts, and collaborating with firms that need either small business participation or our specialized expertise.

**i. Explanation of market growth (if any) experienced by the Corporation, identifying sources of growth (i.e., organic growth through market share increase, volume of business increase, acquisition of competition or other assets, etc.)**

As a top-tier contractor to the federal government, OESC has a large and diverse blend of federal, State, municipal, tribal and commercial business customers. Backlog, revenue and the number of employees have grown at a reasonable rate since 2009. Since inception of the company, all growth has been organic. Organic growth includes the hiring of key personnel with knowledge and contacts that offer OESC with new and expanded opportunities.

**j. Summary of the assets of the Corporation, including but not limited to its financial, physical, employee, customer, brand or intellectual property, and supply assets.**

OESC ASSETS
<p><b><u>Financial (On Balance Sheet)</u></b>                      Cash –Checking Account                      Work In Process on Current Projects                      Fixed Assets such as Vehicles, Furniture and Fixtures, and Miscellaneous Equipment                      Other Assets such as Prepaid Expenses, Investment</p>
<p><b><u>Employees</u></b>                      OESC - 45 employees                      OTIE – 294 employees                      MS2 - 21 employees                      SRS - 25 employees</p>
<p><b><u>Customers</u></b>                      95% of Revenue from Federal clients.</p>

**k. Summary and status of any pending legal action to which the Corporation is a party and any relevant government regulation to which the Corporation may be subject.**

OTIE is named as a defendant in a lawsuit filed by the artist of a mural. The case is Kammeyer v. USACE. OTIE’s next step is to decide whether to file a motion to dismiss. USACE has issued a notification of termination for convenience of the contract.

### Oneida Business Committee Agenda Request

1. Meeting Date Requested: 10 / 26 / 17

2. General Information:

Session:  Open  Executive - See instructions for the applicable laws, then choose one:

Agenda Header:

Accept as Information only

Action - please describe:

3. Supporting Materials

Report  Resolution  Contract

Other:

1.

3.

2.

4.

Business Committee signature required

4. Budget Information

Budgeted - Tribal Contribution  Budgeted - Grant Funded  Unbudgeted

5. Submission

Authorized Sponsor / Liaison:

Primary Requestor/Submitter: Pete King, III; Managing Agent  
Your Name, Title / Dept. or Tribal Member

Additional Requestor: \_\_\_\_\_  
Name, Title / Dept.

Additional Requestor: \_\_\_\_\_  
Name, Title / Dept.



## Oneida Seven Generations Corporation

### **Narrative Report:**

#### **Explanation of the core of the Corporation's business practices:**

The purpose of Oneida Seven Generations Corporation (OSGC) is to promote and enhance economic diversification on behalf of the Oneida Tribe of Indians of Wisconsin. OSGC manages commercial developments such as the Bellin facility on Commanche Avenue, the Schneider facility on Glory Road, the Badger Sheet Metal Works facility on Partnership Drive, and the West Mason and Packerland malls. As of September 2017, we have only one property with lease space available; an office / retail suite on Packerland Drive. We have talked with potential tenants on the available space. There are fifteen properties under OSGC's management; with over thirty leasable areas. The restaurant at the 29/32 Travel Center will be opening in late October.

#### **Explanation of the Corporation's market information:**

*Property Management:* OSGC employs one part-time tribal elderly member who assists in managing approximately 30 tenant leases. In addition to monitoring the leases, the leasing person assists in making sure the corporation buildings are insured and that tenants insure their occupancy, implementing property management procedures, and compiling data information.

#### **Identification of the primary goals and targets of the Corporation and progress made towards accomplishment of the same:**

The vision for OSGC is to increase the profitability of the company's income real estate base by searching for development opportunities. The primary goal is to promote the benefits of the Free Trade Zone and the HUB Zone properties that are available through OSGC.

The progress we have made towards this goal: working with local Chambers of Commerce to pursue potential tenants.

We are also marketing our properties through Facebook and other social media outlets. We have seen an increase in properties being marketed through the internet which is less costly and has the ability to reach more businesses looking for space. In order to remain competitive we are moving into this market area.



## Oneida Seven Generations Corporation

### **Identification of medium (two to five year) and long (greater than five year) prospects and sustainability of the Corporation given present status, strategies and risks:**

Our medium to long range goals includes the following:

- To dissolve OSGC, per the GTC motion, once it's economically feasible due to the current lawsuits.

### **Summary of the assets of the Corporation, including but not limited to its financial, physical, employee, customer, brand or intellectual property, and supply assets:**

**Financial / Physical:** Checking accounts; Buildings; Other Business Ventures

**Employees:** OSGC has two employees; one full-time and one part-time.

**Main Customers:** Bellin Health Systems; Schneider National; Badger Sheet Metal Works; United States Postal Services and Oneida Nation.

### **Summary and status update of any pending legal action to which the Corporation is a party and any relevant government regulation to which the Corporation may be subject:**

OSGC has filed a Notice of Appeal regarding the City of Green Bay litigation. OSGC is appealing to the *Seventh Circuit Federal Court* in Chicago. As mandated by the Seventh Circuit court OSGC and City of Green Bay entered into mediation in late August.

**ONEIDA COMMUNITY LIBRARY  
BOARD QUARTERLY REPORT  
July, August, September 2017**

**MISSION STATEMENT:** Provide for the informational needs of the Oneida Community while building a collection that reflects our unique Oneida heritage. All persons will have access to current, balanced materials, services and programs that will enrich their information, cultural and recreational needs.

**NAME OF BOARD:** Oneida Community Library Board

**CONTACT:** Dylan Benton, Chair

**MEMBERS:**

-VACANT-	
-VACANT-	
Dylan Benton, Chair	2/26/16 to 8/14/19
Bridget John, Vice Chair	1/28/15 to 1/28/18
Jennifer Hill, Interim Secretary	9/14/16 to 2/28/19

**BC LIAISON:** David P. Jordan

**MINUTES:** Minutes for the quarter have not been appropriately submitted. Confusion has arisen regarding proper procedures for submitting minutes and other clerical duties. We have lost two of our longest serving board members to term end dates. I intend to correct these errors and will reach out to personnel overseeing Boards/Committees/Commissions to attend a future meeting to help us get back on track.

**ACTION TAKEN:**

The Board meets at the Oneida Community Library, the second Wednesday of the month at 4:30 p.m.

**HIGHLIGHTS OF THE LIBRARY**

**July 2017:** Staff continues to accommodate Summer Reading Program. Patrons incentivized with fidget spinners, Pizza Hut personal pizzas, Wal-Mart gift cards, GB Bullfrogs tickets, Skyzone passes, etc. Emphasis on STEM activities continues; airplane building, Legos,

boat build-and-launch at Library On The Lake. OPD checking in to read and build with the children whom enjoy their visits. Patron Count-4,025

**August 2017:** Summer Reading Program comes to close, 51 attendees enjoyed a Comic-Con celebration where mainly school supplies were given as prizes. 70 movies and two large book orders were added to Green Earth's collection causing a boost in circulation.

Rearrangement of the Early Literacy area and restock of Creation Station refreshes library and adds more freedom of movement. Chess piqued the interest of many over the summer at Green Earth and the idea of a chess club this fall has some excited. Patron Count-3,734

**September 2017:** Oneida Artist, Judith Jourdan, received a grant from the Oneida Nation Arts Board (funds via Wisconsin Arts Board) to study under international Brazilian Watercolorist, Fabio Cembranelli, in New Orleans, LA. Stipulations of the funds call for an exhibit in the community. Jourdan is displaying a collection of her landscape/nature scenes inside the main libraries' entrance. Scenes include Ohsnusha Lake and the scenery of our Quarry. The traveling exhibit "Native Voices: Native People's Concepts of Health & Illness" is available for public viewing on the main floor of the OCL. The U.S. National Library of Medicine collected over 100 interviews of Native Americans, Alaska Natives and Native Hawaiians who work in Health & Wellness fields on the subject of the Native perspective of health and its connection to the land and community. Through the partnership of the USNLM and the American Library Association the exhibit will continue its national tour to CMN, UW-M and other locations after the 26<sup>th</sup> of Oct. Green Earth anticipates teaching children to code for the newly acquired 3D printers during days with no school due to amount of time needed. Green Earth began hosting activities for home schoolers ranging from creative art projects to hands on STEM activities. Staff now varying activities for children to earn free time on computers. 10

minutes of reading was the old standard. New implementation of a daily rotating schedule includes: Roblox online game (promotes programming and entrepreneurship), reading, math worksheets, a random assignment of an educational website and coding, children enjoying variety. Patron Count-2,771

**FINANCIAL:**

**TRIBAL CONTRIBUTION (4225033)**

BUDGETED: 354,336  
SPENT: 311,942  
POS. VAR. 42,394

**COLLECTION ENHANCEMENT GRANT (5225740)**

BUDGETED: 7,000  
SPENT: 7,000

-expended-

**FEDERATED AWARDS GRANT (5225760)**

BUDGETED: 20,166  
SPENT: 33,409

NEG. VAR. 13,242 Check forthcoming from agency

**SPECIAL EVENTS AND TRAVEL:**

**UPCOMING EVENTS**

Stay & Play (Learning-Through-Play, Mondays 10am), Family Story Time, visits from Headstart begin, Soap Making Class (11-11-17), Library Booth @ Boo Bash (11-27-17), 30<sup>th</sup> Anniversary of Green Earth Branch Library (11-28-17, 11am-1pm)

**PERSONAL COMMENTS:** Info via OPD's online Crime Mapping tool indicates consistent Police presence in neighborhoods surrounding OCL and Green Earth regarding Disturbing the Peace, Theft, Drugs/Alcohol, etc. A staff member out on medical leave and a long waiting period to acquire an Emergency Temp. has lead the Library to close on Saturdays recently to the disappointment of some patrons. Hence, Directors and Board expressed concerns regarding supervision of youth in around property. Board/Staff inquiring about possibility of having a speed bump installed in front of OCL on Elm St. due to concerns of speeding in Site 1. Looking into acquiring high capacity external Hard Drive to devote to the digitization and future utilization of Elder Audio Tapes (donation of M. Genskow), Oneida History Conference DVD's and more in hopes of modernizing services and increasing the Library's online presence.



**2012 Fourth of July Pow-wow Admission Totals June 29-July 1, 2012**

	Daily Passes	Weekend Passes	Group Pass	Children/Elderly
Friday 6-29-12	533	905	171	578
Sat First Shift	1197	145	50	694
Sat Second Shift	1214	58	0	416
Saturday Totals	2411	203	50	1110
Sunday 7-1-12	568	0	0	347
Total	<b>3512</b>	<b>1108</b>	<b>221</b>	<b>2035</b>
<b>Grand Total = 6876</b>				

**2013 Fourth of July Pow-wow Admission Totals July 5-July 7, 2013**

	Daily Passes	Weekend Passes	Group Pass	Children/Elderly
Friday 7-5-13	874	888	0	553
Sat First Shift				
Sat Second Shift				
Sat. Totals 7-6-13	2052	144	10	1323
Sunday 7-7-13	420	0	0	313
Total	<b>3346</b>	<b>1032</b>	<b>10</b>	<b>2189</b>
<b>Grand Total = 6577</b>				

**2014 Fourth of July Pow-wow Admission Totals July 4-July 6, 2014**

	Daily Passes	Weekend Passes	Group Pass	Children/Elderly
Friday	768	603	29	607
Sat First Shift				
Sat Second Shift				
Sat. Totals	2812	166	106	1060
Sunday	581	0	13	388
Total	<b>4161</b>	<b>769</b>	<b>148</b>	<b>2055</b>
<b>Grand Total = 7133</b>				

Hand out at BC Meeting

OCT 26 2017

Regarding item# IV.A.07.

**2015 Fourth of July Pow-wow Admission Totals July 3-July 5, 2015**

	Daily Passes	Weekend Passes	Group Pass	Children/Elderly
Friday	1185	823	26	911
Sat First Shift	1568	69	43	876
Sat Second Shift	635	31	0	324
Sat. Totals	2203	100	43	1200
Sunday	581	0	0	483
Total	<b>3969</b>	<b>923</b>	<b>69</b>	<b>2594</b>
<b>Grand Total = 7555</b>				

**2016 Fourth of July Pow-wow Admission Totals July 1-July 3, 2016**

	Daily Passes	Weekend Passes	Group Pass	Children/Elderly
Friday	918	837	10	802
Sat First Shift				
Sat Second Shift				
Sat. Totals	2602	288	75	1385
Sunday	645	0	202	186
Comp Bands		664		
Total	<b>4165</b>	<b>1789</b>	<b>287</b>	<b>2373</b>
<b>Grand Total = 8614</b>				

**2017 Fourth of July Pow-wow Admission Totals June 30<sup>th</sup>-July 2, 2017**

	Daily Passes	Weekend Passes	Group Pass	Children/Elderly
Friday	643	661	35	664
Sat First Shift				
Sat Second Shift				
Sat. Totals	2665	213	11	1664
Sunday	834	0	104	576
Comp Bands				
Total	<b>4142</b>	<b>874</b>	<b>150</b>	<b>2904</b>
<b>Grand Total=8070</b>				

**Business Committee Quarterly Report Meeting**

8:00 a.m. Thursday, October 26, 2017

**Thank you for printing clearly**

Carol A. Iwa

Police Comm.

Chae Wilson

Buenostro

Sandra Beales

Rich VanBoxtel

Tonya Webster

Mark W. Denny

Mindy Ann Kruckeberg

Daniela de Souza

Corey Strong

ONCOA

Bellma Ominum

"

Tommy Dantith

OGC

Sharon A. Mousseau

ONSS

John Hemberger

ONSS

Robbie Duff