

# Oneida Nation

Post Office Box 365

Phone: (920)869-2214



Oneida, WI 54155

## **BC Meeting Materials July 27, 2017**

### **Open Session**

### **CERTIFICATION**

I, the undersigned, as Secretary of the Oneida Business Committee, hereby certify that the following 181 pages are the Open Session meeting materials presented at a meeting duly called, noticed and held on the 27<sup>th</sup> day of July, 2017.

A handwritten signature in blue ink that reads "Lisa Summers". The signature is written in a cursive style and is positioned above a horizontal line.

Lisa Summers, Tribal Secretary  
Oneida Business Committee



## Oneida Business Committee

FY '17 3<sup>rd</sup> Quarterly Reports  
8:00 a.m. Thursday, July 27, 2017  
BC Conference Room, 2<sup>nd</sup> floor, Norbert Hill Center

### Agenda

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To get a copy of the agenda, go to: [oneida-nsn.gov/government/business-committee/agendas-packets/](http://oneida-nsn.gov/government/business-committee/agendas-packets/)

#### I. CALL TO ORDER AND ROLL CALL

#### II. OPENING

#### III. ADOPT THE AGENDA

#### IV. REPORTS *(Please Note: Scheduled times are approximate and subject to change)*

##### A. APPOINTED BOARDS, COMMITTEES, COMMISSIONS

1. **Accept Oneida Nation Arts Board FY '17 3<sup>rd</sup> quarter report *(Not Submitted)***  
Chair: Tamara VanSchyndel  
Liaison: Jennifer Webster, Councilwoman
2. **Accept Anna John Residential Centered Care Community Board FY '17 3<sup>rd</sup> quarter report *(8:00 a.m.)***  
Chair: Candace House  
Liaison: Melinda J. Danforth, Tribal Vice-Chairwoman
3. **Accept Oneida Child Protective Board FY '17 3<sup>rd</sup> quarter report *(8:15 a.m.)***  
Chair: Dale Powless  
Liaison: Lisa Summers, Tribal Secretary
4. **Accept Oneida Environmental Resources Board FY '17 3<sup>rd</sup> quarter report *(8:30 a.m.)***  
Chair: Marlene Garvey  
Liaison: Tehassi Hill, Councilman
5. **Accept Oneida Community Library Board FY '17 3<sup>rd</sup> quarter report *(Not Submitted)***  
Chair: Dylan Benton  
Liaison: Fawn Billie, Councilwoman
6. **Accept Oneida Personnel Commission FY '17 3<sup>rd</sup> quarter report *(8:45 a.m.)***  
Chair: Yvonne Jourdan  
Liaison: Lisa Summers, Tribal Secretary

7. **Accept Oneida Police Commission FY '17 3<sup>rd</sup> quarter report (9:00 a.m.)**  
Vice-Chair: Sandra Reveles  
Liaison: Lisa Summers, Tribal Secretary
8. **Accept Oneida Pow-wow Committee FY '17 3<sup>rd</sup> quarter report (9:15 a.m.)**  
Chair: Tonya Webster  
Liaison: Fawn Billie, Councilwoman
9. **Accept Southeastern Oneida Tribal Services Advisory Board FY '17 3<sup>rd</sup> quarter report (9:30 a.m.)**  
Chair: Kathryn LaRoque  
Liaison: Tina Danforth, Tribal Chairwoman

*(Break scheduled from 9:30 a.m. – 9:45 a.m.)*

10. **Accept Oneida Nation Veterans Affairs Committee FY '17 3<sup>rd</sup> quarter report (10:00 a.m.)**  
Chair: Mike Hill  
Liaison: Jennifer Webster, Councilwoman

#### **A. ELECTED BOARDS, COMMITTEES, COMMISSIONS**

1. **Accept Oneida Nation Commission on Aging FY '17 3<sup>rd</sup> quarter report (10:15 a.m.)**  
Chair: Pat Lassila  
Liaison: Melinda J. Danforth, Tribal Vice-Chairwoman
2. **Accept Oneida Gaming Commission FY '17 3<sup>rd</sup> quarter report (Not Submitted)**  
Chair: Mark A. Powless  
Liaison: Brandon Stevens, Councilman
3. **Accept Oneida Election Board FY '17 3<sup>rd</sup> quarter report**  
Chair: Racquel Hill  
Liaison: Melinda J. Danforth, Tribal Vice-Chairwoman
4. **Accept Oneida Land Claims Commission FY '17 3<sup>rd</sup> quarter report (Not Submitted)**  
Chair: Loretta Metoxen  
Liaison: Brandon Stevens, Councilman
5. **Accept Oneida Land Commission FY '17 3<sup>rd</sup> quarter report**  
Chair: Rae Skenandore  
Liaison: Tehassi Hill, Councilman
6. **Accept Oneida Nation School Board FY '17 3<sup>rd</sup> quarter report (10:30 p.m.)**  
Chair: Debra Danforth  
Liaison: Fawn Billie, Councilwoman

#### **B. STANDING COMMITTEES**

1. **Accept Community Development Planning Committee FY '17 3<sup>rd</sup> quarter report (Not Submitted)**  
Chair: Melinda J. Danforth, Tribal Vice-Chairwoman
2. **Accept Legislative Operating Committee FY '17 3<sup>rd</sup> quarter report (10:45 a.m.)**  
Chair: Brandon Stevens, Councilman

**3. Accept Quality of Life Committee FY '17 3<sup>rd</sup> quarter report (11:00 a.m.)**

Chair: Fawn Billie, Councilwoman

**4. Accept Finance Committee FY '17 3<sup>rd</sup> quarter report (11:15 a.m.)**

Chair: Trish King, Tribal Treasurer

*(Break scheduled from 11:15 p.m.-11:30 p.m.)***C. CORPORATE BOARDS****1. Accept Oneida Airport Hotel Corporation FY '17 3<sup>rd</sup> quarter report (11:30 a.m.)**

Agent: Janice Hirth-Skenandore

Liaison: Trish King, Tribal Treasurer

**2. Accept Oneida Golf Enterprise FY '17 3<sup>rd</sup> quarter report (11:45 a.m.)**

Agent: Janice Hirth-Skenandore

Liaison: Trish King, Tribal Treasurer

**3. Accept Bay Bancorporation, Inc. FY '17 3<sup>rd</sup> quarter report (12:00 p.m.)**

President: Jeff Bowman

Liaison: Tina Danforth, Tribal Chairwoman

**4. Accept Oneida ESC Group, LLC. FY '17 3<sup>rd</sup> quarter report (12:15 p.m.)**

Chair: Jackie Zalim

Liaison: Tehassi Hill, Councilman

**5. Determine appropriate action regarding Oneida Seven Generations Corporation FY '17 3<sup>rd</sup> quarter report**

Agent: Pete King III

Liaison: Tina Danforth, Tribal Chairwoman

**II. ADJOURN**

Posted on the Oneida Nation's official website, [www.oneida-nsn.gov](http://www.oneida-nsn.gov), at 5:30 p.m., Friday, July 21, 2017, pursuant to the Open Records and Open Meetings Law, section 7.17-1.

The meeting packet of the open session materials for this meeting is available by going to the Oneida Nation's official website at: <https://oneida-nsn.gov/government/business-committee/agendas-packets/>

For information about this meeting, please call the Business Committee Support Office at (920) 869-4364 or (800) 236-2214.

### Oneida Business Committee Agenda Request

1. Meeting Date Requested: 07 / 27 / 17

**2. General Information:**

Session:  Open  Executive - See instructions for the applicable laws, then choose one:

Agenda Header:

Accept as Information only

Action - please describe:

PLEASE ACCEPT THE AJRCCC THIRD QUARTER REPORT FOR 2017. THIS REPORT COVERS THE PERIOD OF APRIL, MAY & JUNE 2017.

**3. Supporting Materials**

Report  Resolution  Contract

Other:

1.

3.

2.

4.

Business Committee signature required

**4. Budget Information**

Budgeted - Tribal Contribution  Budgeted - Grant Funded  Unbudgeted

**5. Submission**

Authorized Sponsor / Liaison:

Primary Requestor/Submitter: CANDACE HOUSE, CHAIRPERSON, CAROL ELM, VICE CHAIRPERSON  
Your Name, Title / Dept. or Tribal Member

Additional Requestor: PAT MOORE, JANICE MCLESTER, MARY ADAMS, SANDRA SKENADORE, YVONNE I  
Name, Title / Dept.

Additional Requestor: CORNELIUS, BOARD MEMBERS  
Name, Title / Dept.

## Oneida Business Committee Agenda Request

### 6. Cover Memo:

Describe the purpose, background/history, and action requested:

PER THE TRIBAL SECRETARY'S OFFICE SCHEDULE -- ALL BOARDS, COMMITTEES, AND COMMISSIONS ARE TO PROVIDE QUARTERLY REPORTS TO THE ONEIDA BUSINESS COMMITTEE. 3RD QUARTER REPORT OF THE AJRCCC DUE ON JULY 27, 2017.

- 1) Save a copy of this form for your records.
- 2) Print this form as a \*.pdf *OR* print and scan this form in as \*.pdf.
- 3) E-mail this form and all supporting materials in a **SINGLE** \*.pdf file to: [BC\\_Agenda\\_Requests@oneidanation.org](mailto:BC_Agenda_Requests@oneidanation.org)



**Anna John Resident Centered Care Community (AJRCCC)  
 3<sup>RD</sup> Quarter Report to Business Committee  
 Period: APRIL, MAY & JUNE 2017  
 Submitted by: Candace House - Chairwoman**

The purpose of the Anna John Resident Centered Care Community (AJRCCC) Board is to serve in an advisory capacity ensuring operations of AJRCCC are within the guidelines and policies of the Oneida Nation and within all regulations, rules, policies governing the operation of a nursing home.

The Board ensures the AJRCCC maintains a safe and sanitary environment while providing quality care and services to residents of the facility and as ordered by each resident’s attending physician.

**AJRCCC BOARD MEMBERS**

Name	Term Expires	Name	Term Expires
<b>Carol Elm</b>	<b>1/28/18</b>	<b>Pat Moore</b>	<b>5/27/18</b>
<b>Yvonne Cornelius</b>	<b>11/12/17</b>	<b>Candace House</b>	<b>1/28/18</b>
<b>Janice McLester</b>	<b>7/8/18</b>	<b>Mary Adams</b>	<b>7/25/17</b>
<b>Sandra Skenadore</b>	<b>11/12/17</b>		

**MEETINGS**

<b>APRIL 2017</b>	<b>MAY 2017</b>	<b>JUNE 2017</b>
<b>April 5, 2017 – Special</b>	<b>May 3, 2017 – Special</b>	<b>June 6, 2017-Special</b>
<b>April 19, 2017-Regular</b>	<b>May 17, 2017-Regular</b>	<b>June 16, 2017-Regular</b>
	<b>May 25, 2017-Special</b>	<b>June 21, 2017-Special</b>
	<b>May 31, 2017-Special</b>	

<b>RESIDENT CENSUS</b>		
<b>April: 90% = 43</b>	<b>May: 92% = 44</b>	<b>June: 90% = (43)</b>

**Maximum is 48 Beds = 100%**

**HIGHLIGHTS**

- Dave Larson is currently the Acting Administrator for the AJRCCC.
- The Finance Coordinators have been doing an excellent job in submission and recoupment of third party revenues for the facility and have made tremendous progress in collections.

**MONTHLY ACTIVITIES – April 2017**

- 1. Currently working on updating the AJRCCC By-Laws**
- 2. In process of identifying training for board members of the AJRCCC**

**MONTHLY ACTIVITIES – May 2017**

- 1. Acknowledged activities of the AJRCCC in honor of National Nursing Home week.**

**MONTHLY ACTIVITIES – June 2017**

- 1. Automatic doors will be installed before the end of the fiscal year. This will allow elders and residents access from Elderly Services hallway to the AJRCCC via the automatic doors.**

**STAFFING:**

Between the months of April – June 2017; HRD reported that as the Anna John Resident Centered Care Community had a total of 27 tribal employees working the 7/24 shifts to care for our Residents during the quarter.

### Oneida Business Committee Agenda Request

1. Meeting Date Requested: 7 / 27 / 17

2. General Information:

Session:  Open  Executive - See instructions for the applicable laws, then choose one:

Agenda Header:

Accept as Information only

Action - please describe:

Approval needed

3. Supporting Materials

Report  Resolution  Contract

Other:

1.

3.

2.

4.

Business Committee signature required

4. Budget Information

Budgeted - Tribal Contribution  Budgeted - Grant Funded  Unbudgeted

5. Submission

Authorized Sponsor / Liaison:

Primary Requestor/Submitter: Dale Powless, Chair Child Protective Board  
Your Name, Title / Dept. or Tribal Member

Additional Requestor: \_\_\_\_\_  
Name, Title / Dept.

Additional Requestor: \_\_\_\_\_  
Name, Title / Dept.

## Oneida Business Committee Agenda Request

### 6. Cover Memo:

Describe the purpose, background/history, and action requested:

Requesting approval for 3rd quarter report for the Oneida Child Protective Board.

1) Save a copy of this form for your records.

2) Print this form as a \*.pdf *OR* print and scan this form in as \*.pdf.

3) E-mail this form and all supporting materials in a **SINGLE** \*.pdf file to: [BC\\_Agenda\\_Requests@oneidanation.org](mailto:BC_Agenda_Requests@oneidanation.org)

Oneida Child Protective Board Quarterly Report  
For Oneida Business Committee  
Period: April, May, & June 2017  
Third Quarter Report Due: July 17<sup>th</sup>, 2017

**ONEIDA CHILD PROTECTIVE BOARD**

Dale Powless, Chairman  
Jeanette Ninham, Secretary  
Beverly Anderson, Member  
Melinda K. Danforth, Member

Carmelita Escamea, Member  
Wesley Martin, Member  
Carol Silva, Member  
Lisa Summers, OBC Liaison

**MISSION:** To secure a stable environment that includes the physical, mental, cultural and financial well-being of Oneida children.

**PURPOSE:** In accordance with the Indian Child Welfare Act, 25 U.S.C. 1901, etseq. , the purpose of the Board is to protect the best interest of Oneida children and to promote the stability and security of Oneida families. When placements of such children in foster or adoptive homes or facilities are necessary, these homes must reflect the unique values of Indian culture. For this purpose, the Board may intervene in federal, state, and county courts concerning the following proceedings: foster care placement, termination of parental rights, pre-adoptive placement, adoptions and out of home placements.

**MEETING REQUIREMENTS**

Oneida Child Protective Board meets weekly and by special requests from family members, counties departments, or community members.

**MINUTES**

Due to confidentiality nature of minors, all minutes are kept in locked fireproof file cabinet, in a locked room within the building.

**FINANCIALS**

The Oneida Child Protective Board is on schedule with meeting our financial goals.

**EDUCATION/TRAINING**

- 35<sup>th</sup> Annual NICWA Conference
- April 2-5, 2017
  
- Crimes Against Children in Indian Country  
April 25-27, 2017
  
- Trauma Informed Care –Webinar  
April 28, 2017

Oneida Child Protective Board Quarterly Report  
For Oneida Business Committee  
Period: April, May, & June 2017  
Third Quarter Report Due: July 17<sup>th</sup>, 2017

- Anxiety, Worry & Panic  
May 3, 2017
- Drug Identification & Recognition to Support Tribal Justice  
May 8 & 9, 2017
- Prescription Drug & Opiate Abuse  
June 12, 2017
- Borderline Personality Disorder  
June 13, 2017
- Truth, Healing & Reconciliation in Indian Child Welfare - Webinar  
June 28, 2017

#### **GOALS AND OBJECTIVES**

- Facilitate appropriate training opportunities for Oneida Child Protective Board members for certificate/report of completion per Oneida Child Protective Board Bylaws.
- Develop working relationship and improve judicial relationships through meetings with tribal, state, and county personnel.
- Work in accordance with the Oneida Law Office and Tribal Social services to enforce the provisions of the Indian Child Welfare Act.

#### **COMMENTS**

- Attended state court hearings in support of placement of Oneida children and their families.
- Heard, discussed and recommended the best solution for cases that came before us. The following chart demonstrates the approximate number of cases for the quarter:
- Worked with LOC staff regarding changes to the Children's Code. Made recommendations of specific changes due to the importance of following NICWA laws and regulations.
- Also recommended the Code not be passed unless the Oneida Nation can assist the Oneida families/children and have the foster homes that would be better than any other County.
- Assisted families with concerns of the county workers and supervisors.
- Requested that the ICWA staff continue to search out family for placement options and not use the same member from the past year, since the dynamics of our families' changes every day.

Oneida Child Protective Board Quarterly Report  
 For Oneida Business Committee  
 Period: April, May, & June 2017  
 Third Quarter Report Due: July 17<sup>th</sup>, 2017

<b>April</b>	
<i>On-Going Cases</i>	44
<i>New Cases</i>	3
<i>Relative Placement</i>	31
<i>Future Adoptive Placement</i>	-
<i>Treatment Facility Placement</i>	1
<i>Shelter Care Placement</i>	-
<i>Foster Care Placement</i>	6
<i>Parent Placement</i>	9
<i>Fictive Kin</i>	1
<i>Guardianship</i>	4
<i>Kinship</i>	-

<b>May</b>	
<i>On-Going Cases</i>	34
<i>New Cases</i>	1
<i>Relative Placement</i>	20
<i>Future Adoptive Placement</i>	-
<i>Treatment Facility Placement</i>	4
<i>Shelter Care Placement</i>	1
<i>Foster Care Placement</i>	8
<i>Parent Placement</i>	3
<i>Fictive Kin</i>	1
<i>Guardianship</i>	6
<i>Kinship</i>	2

<b>June</b>	
<i>On-Going Cases</i>	33
<i>New Cases</i>	2
<i>Relative Placement</i>	13
<i>Future Adoptive Placement</i>	2
<i>Treatment Facility Placement</i>	4
<i>Shelter Care Placement</i>	1
<i>Foster Care Placement</i>	9
<i>Parent Placement</i>	10
<i>Fictive Kin</i>	-
<i>Guardianship</i>	-
<i>Kinship</i>	2

**Oneida Business Committee Agenda Request**

**1. Meeting Date Requested:** 07 / 18 / 17

**2. General Information:**

Session:  Open  Executive - See instructions for the applicable laws, then choose one:

Agenda Header:

Accept as Information only

Action - please describe:

Request to defer the ERB 3rd quarter report to the next ERB quarterly report meeting.

**3. Supporting Materials**

Report  Resolution  Contract

Other:

1.

3.

2.

4.

Business Committee signature required

**4. Budget Information**

Budgeted - Tribal Contribution  Budgeted - Grant Funded  Unbudgeted

**5. Submission**

Authorized Sponsor / Liaison:

Primary Requestor/Submitter: Marlene "Minnie" Garvey, Chairwoman/ERB  
Your Name, Title / Dept. or Tribal Member

Additional Requestor: Chad Wilson, Project Manager/ERB  
Name, Title / Dept.

Additional Requestor: \_\_\_\_\_  
Name, Title / Dept.

**Oneida Business Committee Agenda Request****6. Cover Memo:**

Describe the purpose, background/history, and action requested:

The Oneida Environmental Resource Board (ERB) respectfully requests a deferral of our FY '17 3rd quarter report. This request in part is due to the working on the processes for transferring the ERB hearing authority. We also went into budget creation for the FY '18 budget. On Monday July 18, 2017 the Ridgeview Plaza had to be vacated due to an overflowed sewage holding tank. Chad Wilson is coordinating the clean up effort with Sheila Huntington. We have never request a deferral in the past and historically submit our reports 1 to 2 weeks early.

Thank You,

Chad W.

1) Save a copy of this form for your records.

2) Print this form as a \*.pdf *OR* print and scan this form in as \*.pdf.

3) E-mail this form and all supporting materials in a **SINGLE** \*.pdf file to: [BC\\_Agenda\\_Requests@oneidanation.org](mailto:BC_Agenda_Requests@oneidanation.org)

Oneida Business Committee Agenda Request

1. Meeting Date Requested: 07 / 18 / 17

2. General Information:

Session: [X] Open [ ] Executive - See instructions for the applicable laws, then choose one:

[Empty text box]

Agenda Header: Reports

- [ ] Accept as Information only
[ ] Action - please describe:

FY 2017-Third Quarter Report

3. Supporting Materials

- [X] Report [ ] Resolution [ ] Contract
[X] Other:

1. minutes 3.
2. 4.

[ ] Business Committee signature required

4. Budget Information

- [ ] Budgeted - Tribal Contribution [ ] Budgeted - Grant Funded [ ] Unbudgeted

5. Submission

Authorized Sponsor / Liaison: David Jordan, Council Member

Primary Requestor/Submitter: Yvonne Jourdan, Chairwoman, Oneida Personnel Commission
Your Name, Title / Dept. or Tribal Member

Additional Requestor:
Name, Title / Dept.

Additional Requestor:
Name, Title / Dept.

## Oneida Business Committee Agenda Request

### 6. Cover Memo:

Describe the purpose, background/history, and action requested:

FY 2017 Third Quarter report-acceptance

- 1) Save a copy of this form for your records.
- 2) Print this form as a \*.pdf *OR* print and scan this form in as \*.pdf.
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ONEIDA PERSONNEL COMMISSION  
 FY 2017- Quarterly Report Third Quarter  
 April, May and June 2017  
 Submitted by: Yvonne Jourdan

**NAMES**

Officers: Yvonne Jourdan, Chairperson  
 Gary Smith, Vice-Chairperson  
 Sharon Alvarez, Treasurer

Members: Bradley Graham  
 Richard Elm-Hill  
 Jennifer Hill  
 Leland Wigg-Ninham  
 Eric Krawczyk  
 Pearl Webster  
 Carol Smith

**MINUTES**

All approved minutes have been submitted to the Office of the Tribal Secretary.

April 3, 2017	Special Meeting	(Approved)
April 18, 2017	Regular Meeting	(Approved)
May 3, 2017	Special Meeting	(Approved)
May 12, 2017	Emergency Meeting	(Approved)
May 16, 2017	Regular Meeting	(Approved)
May 19, 2017	Special Meeting	(Approved)
June 20, 2017	Regular Meeting	(Approved)
June 26, 2017	Special Meeting	(Approved)
June 27, 2017	Special Meeting	(Approved)

**FINANCIAL**

See attached R&E statements for the months of April, May and June 2017.

**SPECIAL EVENTS AND TRAVEL**

No out-of-state travel/training occurred during this quarter.

**LOCAL TRAINING**

Training for the first quarter of this fiscal year included standard initial reviews, grievance hearings, and grievance decisions training which took place in April, May and June.

**ACTIVITY REPORT-Oneida Personnel Commission**

Activity	April	May	June	Totals
Pre-Screens	26	14	26	66
Interviews	18	17	15	20
Reassignments	6	7	9	22
Initial Reviews	3	5	3	11

Grievances	1	3	4	8
Deliberations	1	3	3	7
Decision Writing	1	2	5	8
Motion Decisions	1	4	1	6
Regular Meetings	1	1	1	3
Special Meetings	1	3	2	6
Training*	3	7	1	11
Non-Gaming Employees with an advocate	0	1	0	1
Non-Gaming Employees without an advocate	1	1	2	4
Gaming Employees with an advocate	0	2	3	5
Gaming Employees without an advocate	0	0	0	0
Non-Gaming Management with an advocate	1	1	0	2
Non-Gaming Management without an advocate	0	1	2	3
Gaming Management with an advocate	0	2	3	5
Gaming Management without an advocate	0	0	0	0

- The numbers within the Reassignment boxes, are the numbers of employees that were reassigned into different positions for that specific month.

Training could mean attending out-of-state, local training, or in-house training. New commissioners are mentored by existing commissioners during Initial Reviews, Grievance Hearings, Decision Writing, Hearing Officer Responsibilities, and Motion Decisions. This type of involvement is also considered training.

**PERSONAL COMMENTS - Yvonne Jourdan, Chairperson - OPC**

This Commission has continued to review the proposed Employment Law (draft #21), that is currently at the Legislative Operating Committee (LOC). We have taken the position that this new Law is not favorable to the employment base. Although there have been numerous changes to each draft, one of the issues that this Commission has is that the main area that contributed to the drafts of this proposed law has been the Human Resource Department.(HRD) The proposed law allows HRD to make changes that ultimately affects HRD and provides enormous latitude in the hiring process with checks and balances to be the responsibility of HRD. The Oneida Personnel Commission has

developed a presentation for G.T.C. when the meeting to review the Employment Law is presented to General Tribal Council. We have taken the position that we would inform General Tribal Council (G.T.C) of the Commission’s perspective and bring awareness to both G.T.C. and the employment base, we are doing this through our articles placed in our Tribal newspaper.

Most recently, this Commission has experienced problems with the process of working with Employee Protection. Cooperation from departments in terms of investigations and audits of employee protection disclosures has not been supported by the Oneida Business Committee. To date this issue continues to be unresolved, this is the first time since the employee protection policy has been developed, that the Commission is experiencing resistance from the Audit Department to complete an investigation/audit on contents of employee protection disclosures. The Commission continues to review current policies that have been approved and passed by the Oneida Business Committee (OBC) along with the Human Resource Department,(HRD) with the expectation that there can be improvements and discussion with both the OBC and HRD. The Personnel Commission continues to review the by-laws, SOP’s, and the training manual for accuracy and relevance to the laws and policies of the Oneida Tribe. We are waiting on the completed Comprehensive Policy Governing Boards, Commissions and Committees in order to make the necessary changes to our By-Laws.

In the future quarterly reports this Commission will report inconsistencies in the application of policies and procedures regarding hiring practices and grievance procedures this will include the application of the employee protection policy as it relates to HRD, this will include grievance matters that have come before this Commission.

**GOALS AND OBJECTIVES – FY2017**

- |  |                          |
|--|--------------------------|
| 1. Personnel Commission By-Laws              | REVISIONS                |
| 2. Training Manual                           | IN PROGRESS              |
| 3. Updating Qualifications for Commissioners | REVISIONS PENDING AT LOC |
| 3. Interdepartmental Relationships           | NEEDS IMPROVEMENT        |
| 4. Updating Personnel Commission SOP’s       | IN PROGRESS              |

**OBJECTIVE STATEMENT – FY 2017**

1. Optimize organizational efficiency and effectiveness
2. Learning and growth perspective
3. Owner/customer/stakeholder perspective

**MEETING REQUIREMENTS**

*Oneida Personnel Commission By-Laws, Article III. Meetings.*

3-1 *Regular Meetings.* The OPC officers shall establish a schedule of regular meetings for the upcoming year beginning in November. Notice of meeting location, agenda and materials shall be forwarded by the Chairperson with the assistance of the Administrator. Robert’s Rules of Order shall be used as a guideline for conducting meetings.

3-2 *Special Meetings.* Special meetings shall be called not less than three (3) days prior to the date of the special meeting.

3-3. *Emergency meetings.* Emergency meetings shall be scheduled as needed and provide details of the emergency.

3-4 *Legislative Sessions.* When considering revisions or suggestions to the OPC regarding the

labor laws of the Tribe, a Legislative Session may be scheduled to devote a focused exclusive convened working meeting of the OPC to specifically address amendment or revision of existing or proposed labor laws of the Tribe. An internal OPC SOP may be drafted governing the procedures to be followed in implementing such Legislative Session.

3-5 *Quorum*. A quorum shall consist of a majority of the OPC members. In the absence of the Chairperson and the Vice-Chairperson, the members present at the meeting shall elect a Chairperson *Pro Tem* to preside over the meeting.

#### **FOLLOW-UP**

- Meeting with the Personnel Commission's alternate Liaison, David Jordan, Tribal Councilman, regarding issues and concerns of the Commission.

ONEIDA PERSONNEL COMMISSION SPECIAL MEETING  
 APRIL 3, 2017 – NOON  
 East Wing Conference Room

Mission Statement: To develop an employment system that is orderly and fair and one that will benefit the individual worker and strengthen Tribal Programs and Tribal Government.

Secretary:

- A. Call to Order: Attendance (12:00p.m.) Gate Keeper: Yvonne Jordan, Chairwoman, called the meeting to order at 12:01p.m.

Yvonne Jourdan	Chairwoman
Carol Smith	Member
Bradley Graham	Member
Pearl Webster	Member
Jennifer Hill	Member
Eric Krawczyk	Member
Sharon Alvarez	Treasurer
Richard Elm-Hill	Member
Gary Smith	Vice Chair

Also Present:

Bridget Cornelius	Executive Assistant
Robert Sweeney	OPC Attorney
Gina Buenrostro	Administrator

**EXCUSED:**

Leland Wigg-Ninham	Member
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**UNEXCUSED:**

Tomas Escamea	Secretary
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**MOTION:** Sharon Alvarez moved to approve the attendance un-excusing Tomas Escamea.

**SECOND:** Pearl Webster

**MOTION CARRIED UNANIMOUSLY**

- B. Approval of Agenda (5 minutes)

**MOTION:** Bradley Graham motioned to approve the agenda.

**SECOND:** Sharon Alvarez seconded the motion.

**MOTION CARRIED UNANIMOUSLY**

ONEIDA PERSONNEL COMMISSION SPECIAL MEETING  
APRIL 3, 2017 – NOON  
East Wing Conference Room

C. Review/Approval of Minutes: **NONE MOTION CARRIED**

D. Tabled Business: **NONE**

E. Old Business: **NONE**

F. New Business: **(1)**

1. Status of Commissioners vacancies

MOTION: Eric Krawczyk moved to extend the terms of Pearl Webster, Carol Smith and Yvonne Jourdan until their vacancies are filled.

SECOND: Gary Smith

MOTION CARRIED UNANIMOUSLY

MOTION: Pearl Webster moved to get on the agenda for executive session with the Oneida Business Committee to address the vacancies.

SECOND: Bradley Graham

MOTION CARRIED UNANIMOUSLY

MOTION: Bradley Graham move to have Gina Buenrostro and Bridget Mendolla-Cornelius to draft the letter for April 18, 2017.

SECOND: Jennifer Hill

MOTION CARRIED UNANIMOUSLY

MOTION: Bradley Graham to adjourn.

SECOND: Gary Smith

MOTION CARRIED UNANIMOUSLY

Time: 1:17pm

Minutes taken for the secretary by Gina Buenrostro



ONEIDA PERSONNEL COMMISSION REGULAR MEETING MINUTES  
 April 18, 2017 – NOON  
 East Wing Conference Room

Mission Statement: To develop an employment system that is orderly and fair and one that will benefit the individual worker and strengthen Tribal Programs and Tribal Government.

Secretary:

A. Call to Order: Attendance (12:00p.m.) Gate Keeper: Gary Smith, Vice- Chair, called the meeting to order at 12:00p.m.

Carol Smith	Member
Bradley Graham	Member
Pearl Webster	Member
Eric Krawczyk	Member
Sharon Alvarez	Treasurer
Gary Smith	Vice Chair
Thomas Escamea	Secretary
Leland Wigg-Ninham	Member
Jennifer Hill	Member

Also Present:

Bridget Cornelius	Executive Assistant
Robert Sweeney	OPC Attorney
Gina Buenrostro	Administrator (in at 1:20p.m.)
David Jordan	OBC Liaison

**EXCUSED:**

Richard Elm-Hill	Member
Yvonne Jordan	Member

**MOTION:** no motion made to approve the attendance  
**SECOND:**

**B. Approval of Agenda (5 minutes)**

**MOTION:** Bradley Graham moved to approve the agenda with changes  
**SECOND:** Carol Smith  
**MOTION CARRIED UNANIMOUSLY**

**C. Review\Approval of Minutes: March 21, 2017-Regular and April 3, 2017-Special Meeting**

**MOTION:** Eric Krawczyk moved to approve the minutes with corrections  
**SECOND:** Carol Smith  
**MOTION CARRIED UNANIMOUSLY**

**D. Tabled Business: NONE**

ONEIDA PERSONNEL COMMISSION REGULAR MEETING MINUTES  
 April 18, 2017 – NOON  
 East Wing Conference Room

**E. Old Business: (4)**

1. Draft Article for the Kahliwisaks (Entire Commission)  
No Update
2. Internal Audit Request Update (Entire Commission)
3. Employment Law, Draft 22 (Entire Commission)  
 MOTION: Pearl Webster to take off the table,  
 SECOND: Leland Wigg Ninham  
 MOTION: CARRIED UNANIMOUSLY  
 MOTION: Bradley moved to extend the time to respond by 3 months  
 SECOND: Sharon Alvarez  
 MOTION CARRIED UNANIMOUSLY
4. Status of filing at the Judiciary: Area Manager, Fitness, Parks and Recreation-Information included in packets.  
 MOTION: Bradley Graham moved for the attorney to file a reconsideration at the Judiciary  
 SECOND: Pearl Webster  
 MOTION CARRIED  
 ABSTENTIONS: Carol Smith

**F. New Business: (3)**

1. Scheduling Initial Reviews, Grievances, Reassignments and Housekeeping-(Gina Buenrostro 30 minutes)

MOTION: Sharon Alvarez moved to go into executive session.

SECOND: Pearl Webster

MOTION CARRIED UNANIMOUSLY

Time: 1:10pm

- a. Commissioner issue regarding background
- b. Update and status of OPC terms  
FYI-no action necessary
- c. HRD issues and concerns regarding recent reassignment  
FYI-no action necessary
- d. 2<sup>nd</sup> quarterly report
- e. Update-Thomas Escamea pardon process

MOTION: **No Motion was made to come out of executive session**

SECOND:

MOTION CARRIED UNANIMOUSLY

ONEIDA PERSONNEL COMMISSION REGULAR MEETING MINUTES  
April 18, 2017 – NOON  
East Wing Conference Room

Discussion: Agreement made with Tomas Escamea, is that he would complete the pardon process today.

MOTION: Carol Smith moved to have Bradley Graham paid for the reassignments dated April 12, 2017

SECOND: Pearl Webster

MOTION CARRIED UNANIMOUSLY

MOTION: Bradley Graham moved to approve the 2<sup>nd</sup> Quarterly Report without the Personal Comments

SECOND: Carol Smith

MOTION CARRIED UNANIMOUSLY

2. Financial Report February 2017 (Entire Commission)

MOTION: Bradley Graham moved to have accept Financial Report.

SECOND: Jennifer Hill

MOTION CARRIED UNANIMOUSLY

3. Activity Report- March 2017 (Entire Commission)

MOTION: Eric Krawczyk moves to approve.

SECOND: Tomas Escamea

MOTION CARRIED UNANIMOUSLY

MOTION: Sharon Alvarez to send flowers to the Chair

SECOND: Carol Smith

MOTION CARRIED UNANIMOUSLY

MOTION: Bradley Graham to approve medical leave for Carol Smith

SECOND: Jennifer Hill

MOTION CARRIED UNANIMOUSLY

MOTION: Carol Smith moves to adjourn.

SECOND: Bradley Graham

Time: 2:28pm

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**Minutes taken for the secretary by Gina Buenrostro**

ONEIDA PERSONNEL COMMISSION SPECIAL MEETING  
MAY 3, 2017 – NOON  
East Wing Conference Room

Mission Statement: To develop an employment system that is orderly and fair and one that will benefit the individual worker and strengthen Tribal Programs and Tribal Government.

Secretary:

- A. Call to Order: Attendance (12:00p.m.) Gate Keeper: Yvonne Jordan, Chairwoman, called the meeting to order at 12:02p.m.

Yvonne Jourdan	Chairwoman
Carol Smith	Member
Bradley Graham	Member
Pearl Webster	Member
Jennifer Hill	Member
Sharon Alvarez	Treasurer
Richard Elm-Hill	Member
Gary Smith	Vice Chair
Leland Wigg-Ninham	Member

Also Present:

Bridget Cornelius	Executive Assistant
Robert Sweeney	OPC Attorney
Gina Buenrostro	Administrator

**EXCUSED:**

Eric Krawczyk	Member
Tomas Escamea	

**MOTION:** Bradley Graham moved to approve the attendance excusing Eric Krawczyk and Tomas Escamea

**SECOND:** Pearl Webster

**MOTION CARRIED UNANIMOUSLY**

- B. Approval of Agenda (5 minutes)

**MOTION:** Gary Smith motioned to approve the agenda with changes.

**SECOND:** Pearl Webster seconded the motion.

**MOTION CARRIED UNANIMOUSLY**

- C. Review\Approval of Minutes: NONE

- D. Tabled Business: NONE

- E. Old Business: NONE

- F. New Business: (1)

ONEIDA PERSONNEL COMMISSION SPECIAL MEETING  
MAY 3, 2017 – NOON  
East Wing Conference Room

MOTION: Gary Smith moved to approve the agenda with changes.  
SECOND: Bradley Graham  
MOTION CARRIED UNANIMOUSLY

Time: 12:05 pm.

MOTION: Gary Smith moved to come out of executive session  
SECOND: Sharon Alvarez  
MOTION CARRIED UNANIMOUSLY

Time: 1:10 pm.

1. Scheduling, Initial Reviews, Grievances, Reassignments, and Housekeeping (Gina)
2. Commissioner Resignation-Tomas Escamea

MOTION: Sharon Alvarez moved to accept the resignation of Tomas Escamea.

SECOND: Gary Smith

ABSTENTIONS: Bradley Graham

MOTION CARRIED

MOTION: Pearl Webster moved to post the vacancy of Tomas Escamea

SECOND: Bradley Graham

MOTION CARRIED UNANIMOUSLY

3. Employee Protection Issues and Concerns

MOTION: Pearl Webster moved to have the Chairwoman, Administrator, and Attorney, scheduled a meeting in executive session with the Audit Committee as soon as possible.

SECOND: Sharon Alvarez

MOTION CARRIED UNANIMOUSLY

MOTION: Bradley Graham to adjourn.

SECOND: Gary Smith

MOTION CARRIED UNANIMOUSLY

Time: 1:13pm

**Minutes taken for the secretary by Gina Buenrostro**



ONEIDA PERSONNEL COMMISSION EMERGENCY MEETING  
 MAY 12, 2017 – NOON  
 East Wing Conference Room

Mission Statement: To develop an employment system that is orderly and fair and one that will benefit the individual worker and strengthen Tribal Programs and Tribal Government.

Secretary:

- A. Call to Order: Attendance (12:00p.m.) Gate Keeper: Yvonne Jordan, Chairwoman, called the meeting to order at 12:08p.m.

Yvonne Jourdan	Chairwoman
Carol Smith	Member
Bradley Graham	Member
Pearl Webster	Member
Jennifer Hill	Member
Sharon Alvarez	Treasurer
Richard Elm-Hill	Member
Gary Smith	Vice Chair

Also Present:

Robert Sweeney	OPC Attorney
Gina Buenrostro	Administrator

**EXCUSED:**

Eric Krawczyk	Member
Leland Wigg-Ninham	Member

**MOTION:** Gary Smith moved to approve the attendance excusing Eric Krawczyk and Leland Wigg-Ninham

**SECOND:** Sharon Alvarez

**MOTION CARRIED UNANIMOUSLY**

- B. Approval of Agenda (5 minutes)

**MOTION:** Sharon Alvarez motioned to approve the agenda

**SECOND:** Carol Smith

**MOTION CARRIED UNANIMOUSLY**

- C. **Review\Approval of Minutes:** NONE

- D. **Tabled Business:** NONE

- E. **Old Business:** NONE

- F. **New Business:** (1)

ONEIDA PERSONNEL COMMISSION EMERGENCY MEETING  
MAY 12, 2017 – NOON  
East Wing Conference Room

MOTION: Gary Smith moved to approve the agenda with changes.  
SECOND: Carol Smith  
MOTION CARRIED UNANIMOUSLY

Time: 12:10 pm.

MOTION: Gary Smith moved to come out of executive session  
SECOND: Carol Smith  
MOTION CARRIED UNANIMOUSLY

Time: 1:20 pm.

1. Commissioner Confidential Disclosure  
No Action Taken

MOTION: Bradley Graham to adjourn.  
SECOND: Richard Elm-Hill  
MOTION CARRIED UNANIMOUSLY  
Time: 1:22pm

**Minutes taken for the secretary by Gina Buenrostro**

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ONEIDA PERSONNEL COMMISSION REGULAR MEETING  
 MAY 16, 2017 – NOON  
 East Wing Conference Room

Mission Statement: To develop an employment system that is orderly and fair and one that will benefit the individual worker and strengthen Tribal Programs and Tribal Government.

Secretary:

- A. Call to Order: Attendance (12:00p.m.) Gate Keeper: Yvonne Jordan, Chairwoman, called the meeting to order at 12:00p.m.

Yvonne Jourdan	Chairwoman
Bradley Graham	Member
Pearl Webster	Member
Jennifer Hill	Member
Sharon Alvarez	Treasurer
Gary Smith	Vice Chair
Leland Wigg-Ninham	Member

Also Present:

Robert Sweeney	OPC Attorney
Gina Buenrostro	Administrator
Bridget Mendolla Cornelius	Executive Assistant
David Jordan	OBC Liaison

**EXCUSED:**

Eric Krawczyk	Member
Carol Smith	Member
Richard Elm-Hill	Member

**MOTION:** Sharon Alvarez moved to approve the attendance excusing Eric Krawczyk, Carol Smith, and Richard Elm-Hill.

**SECOND:** Jennifer Hill

**MOTION CARRIED UNANIMOUSLY**

- B. Approval of Agenda (5 minutes)

**MOTION:** Gary Smith motioned to approve the agenda with the additions of New Business F. (e) and (f).

**SECOND:** Jennifer Hill

**MOTION CARRIED UNANIMOUSLY**

- C. Review\Approval of Minutes: **April 18, 2017-Regular**

**MOTION:** Sharon Alvarez moved to defer the April 18, 2017, minutes to the regular meeting in June

**SECOND:** Pearl Webster

**MOTION CARRIED UNANIMOUSLY**

ONEIDA PERSONNEL COMMISSION REGULAR MEETING  
MAY 16, 2017 – NOON  
East Wing Conference Room

Minutes cont'

May 3, 2017-Special

**MOTION:** Gary Smith moved to approve the May 3, 2017, minutes

**SECOND:** Sharon Alvarez

**MOTION CARRIED UNANIMOUSLY**

**D. Tabled Business: NONE**

**E. Old Business: (4)**

**1. Draft Article for the Kahliwisaks**

**No Action**

**2. Internal Audit Request dated November 2015 re: (HRD)**

**Discussion:** Letter from Loucinda Conway stating that the audit was ½ was complete.

**MOTION:** Gary Smith moved to accept update.

**SECOND:** Pearl Webster

**MOTION CARRIED UNANIMOUSLY**

**3. Employment Law**

**MOTION:** Gary Smith moved to schedule special meeting to review documentation, on June 6, 2017, at noon.

**SECOND:** Sharon Alvarez

**MOTION CARRIED UNANIMOUSLY**

**4. Status of filing at the Judiciary**

**MOTION:** Sharon Alvarez moved to have the Administrator contact Rochelle Powless and see if she would meet with Attorney Sweeney.

**SECOND:** Jennifer Hill

**MOTION CARRIED UNANIMOUSLY**

**F. New Business: (3)**

**MOTION:** Gary Smith moved to go into executive session.

**SECOND:** Jennifer Hill

**MOTION CARRIED UNANIMOUSLY**

Time: 12:51 pm.

**MOTION:** Sharon Alvarez moved to come out of executive session

**SECOND:** Bradley Graham

**MOTION CARRIED UNANIMOUSLY**

Time: 1:27 pm.

**MOTION:** Pearl Webster moved that the confidential documents that were distributed in executive session be collected and destroyed, and ask for a copy of the complaint.

**SECOND:** Sharon Alvarez

**MOTION CARRIED UNANIMOUSLY**

ONEIDA PERSONNEL COMMISSION REGULAR MEETING  
MAY 16, 2017 – NOON  
East Wing Conference Room

1. Scheduling Initial Reviews, Grievances, Reassignments and Housekeeping-(Gina Buenrostro-30 minutes)
  - a. Status of Audit Request regarding Employee Protection  
(Meeting scheduled for May 22, 2017, @ 2:00pm)
  - b. OPC Elections-Bradley Graham  
(October 2017)
  - c. Update OPC Bylaws-Bradley Graham  
(June 16, 2017, 12-3)  
MOTION: Sharon Alvarez moved to schedule special meeting to update  
Bylaws for June 16, 2017, from 12-3pm  
SECOND: Gary Smith  
MOTION CARRIED UNANIMOUSLY
  - d. OPC Secretary  
(Elections October 2017)
  - e. Tomas Escamea-executive session
  - f. Semi-Annual Report due June 2, 2017.  
MOTION: Sharon Alvarez moved to work on the Semi-Annual Report on  
May 19, 2017, at noon.  
SECOND: Jennifer Hill  
MOTION CARRIED UNANIMOUSLY
2. Financial Report March 2017  
MOTION: Pearl Webster moved to accept the financial report.  
SECOND: Jennifer Hill  
MOTION CARRIED UNANIMOUSLY
3. Activity Report April 2017  
MOTION: Sharon Alvarez moved to accept the activity report.  
SECOND: Gary Smith  
MOTION CARRIED UNANIMOUSLY

MOTION: Gary Smith moved to adjourn.  
SECOND: Leland Wigg-Ninham  
MOTION CARRIED UNANIMOUSLY  
Time: 1:58pm

**Minutes taken for the secretary by Gina Buenrostro**

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ONEIDA PERSONNEL COMMISSION REGULAR MEETING  
MAY 16, 2017 – NOON  
East Wing Conference Room

Mission Statement: To develop an employment system that is orderly and fair and one that will benefit the individual worker and strengthen Tribal Programs and Tribal Government.

Secretary:

- A. Call to Order: Attendance (12:00p.m.) Gate Keeper: Yvonne Jordan, Chairwoman, called the meeting to order at 12:00p.m.

Yvonne Jourdan	Chairwoman
Bradley Graham	Member
Pearl Webster	Member
Jennifer Hill	Member
Sharon Alvarez	Treasurer
Gary Smith	Vice Chair
Leland Wigg-Ninham	Member

Also Present:

Robert Sweeney	OPC Attorney
Gina Buenrostro	Administrator
Bridget Mendolla Cornelius	Executive Assistant
David Jordan	OBC Liaison

**EXCUSED:**

Eric Krawczyk	Member
Carol Smith	Member
Richard Elm-Hill	Member

**MOTION:** Sharon Alvarez moved to approve the attendance excusing Eric Krawczyk, Carol Smith, and Richard Elm-Hill.

**SECOND:** Jennifer Hill

**MOTION CARRIED UNANIMOUSLY**

- B. Approval of Agenda (5 minutes)

**MOTION:** Gary Smith motioned to approve the agenda with the additions of New Business F. (e) and (f).

**SECOND:** Jennifer Hill

**MOTION CARRIED UNANIMOUSLY**

- C. Review\Approval of Minutes: **April 18, 2017-Regular**

**MOTION:** Sharon Alvarez moved to defer the April 18, 2017, minutes to the regular meeting in June

**SECOND:** Pearl Webster

**MOTION CARRIED UNANIMOUSLY**

ONEIDA PERSONNEL COMMISSION REGULAR MEETING  
MAY 16, 2017 – NOON  
East Wing Conference Room

Minutes cont'

May 3, 2017-Special

**MOTION:** Gary Smith moved to approve the May 3, 2017, minutes

**SECOND:** Sharon Alvarez

**MOTION CARRIED UNANIMOUSLY**

**D. Tabled Business: NONE**

**E. Old Business: (4)**

**1. Draft Article for the Kahliwisaks**

**No Action**

**2. Internal Audit Request dated November 2015 re: (HRD)**

**Discussion:** Letter from Loucinda Conway stating that the audit was ½ was complete.

**MOTION:** Gary Smith moved to accept update.

**SECOND:** Pearl Webster

**MOTION CARRIED UNANIMOUSLY**

**3. Employment Law**

**MOTION:** Gary Smith moved to schedule special meeting to review documentation, on June 6, 2017, at noon.

**SECOND:** Sharon Alvarez

**MOTION CARRIED UNANIMOUSLY**

**4. Status of filing at the Judiciary**

**MOTION:** Sharon Alvarez moved to have the Administrator contact Rochelle Powless and see if she would meet with Attorney Sweeney.

**SECOND:** Jennifer Hill

**MOTION CARRIED UNANIMOUSLY**

**F. New Business: (3)**

**MOTION:** Gary Smith moved to go into executive session.

**SECOND:** Jennifer Hill

**MOTION CARRIED UNANIMOUSLY**

Time: 12:51 pm.

**MOTION:** Sharon Alvarez moved to come out of executive session

**SECOND:** Bradley Graham

**MOTION CARRIED UNANIMOUSLY**

Time: 1:27 pm.

**MOTION:** Pearl Webster moved that the confidential documents that were distributed in executive session be collected and destroyed, and ask for a copy of the complaint.

**SECOND:** Sharon Alvarez

**MOTION CARRIED UNANIMOUSLY**

ONEIDA PERSONNEL COMMISSION REGULAR MEETING  
MAY 16, 2017 – NOON  
East Wing Conference Room

1. Scheduling Initial Reviews, Grievances, Reassignments and Housekeeping-(Gina Buenrostro-30 minutes)
  - a. Status of Audit Request regarding Employee Protection  
(Meeting scheduled for May 22, 2017, @ 2:00pm)
  - b. OPC Elections-Bradley Graham  
(October 2017)
  - c. Update OPC Bylaws-Bradley Graham  
(June 16, 2017, 12-3)  
MOTION: Sharon Alvarez moved to schedule special meeting to update  
Bylaws for June 16, 2017, from 12-3pm  
SECOND: Gary Smith  
MOTION CARRIED UNANIMOUSLY
  - d. OPC Secretary  
(Elections October 2017)
  - e. Tomas Escamea-executive session
  - f. Semi-Annual Report due June 2, 2017.  
MOTION: Sharon Alvarez moved to work on the Semi-Annual Report on  
May 19, 2017, at noon.  
SECOND: Jennifer Hill  
MOTION CARRIED UNANIMOUSLY
  
2. Financial Report March 2017  
MOTION: Pearl Webster moved to accept the financial report.  
SECOND: Jennifer Hill  
MOTION CARRIED UNANIMOUSLY
  
3. Activity Report April 2017  
MOTION: Sharon Alvarez moved to accept the activity report.  
SECOND: Gary Smith  
MOTION CARRIED UNANIMOUSLY

MOTION: Gary Smith moved to adjourn.  
SECOND: Leland Wigg-Ninham  
MOTION CARRIED UNANIMOUSLY  
Time: 1:58pm

**Minutes taken for the secretary by Gina Buenrostro**

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ONEIDA PERSONNEL COMMISSION SPECIAL MEETING  
 May 19, 2017 – NOON  
 East Wing Conference Room

Mission Statement: To develop an employment system that is orderly and fair and one that will benefit the individual worker and strengthen Tribal Programs and Tribal Government.

Secretary:

A. Call to Order: Attendance (12:00p.m.) Gate Keeper: Gary Smith, Vice-Chair called the meeting to order at 12:02p.m.

Yvonne Jourdan	Chairwoman in at 12:05pm
Bradley Graham	Member
Pearl Webster	Member
Eric Krawczyk	Member
Sharon Alvarez	Treasurer
Richard Elm-Hill	Member
Gary Smith	Vice Chair

Also Present:

Bridget Cornelius	Executive Assistant
Gina Buenrostro	Administrator

**EXCUSED:**

Leland Wigg-Ninham	Member
Carol Smith	Member
Jennifer Hill	Member

**MOTION:** Sharon Alvarez moved to approve the attendance excusing Leland Wigg-Ninham and Carol Smith.

**SECOND:** Pearl Webster

**MOTION CARRIED UNANIMOUSLY**

B. Approval of Agenda (5 minutes)

**MOTION:** Eric Krawczyk motioned to approve the agenda with the additions of New Business, 1-Memo, 2-Scheduling and 3-Semi Annual Report.

**SECOND:** Sharon Alvarez seconded the motion.

**MOTION CARRIED UNANIMOUSLY**

C. **Review\Approval of Minutes:** NONE MOTION CARRIED

D. **Tabled Business:** NONE

E. **Old Business:** NONE

F. **New Business:** (3)

1. Memorandum from LOC

## ONEIDA PERSONNEL COMMISSION SPECIAL MEETING

May 19, 2017 – NOON

East Wing Conference Room

MOTION: Bradley Graham moved to cancel the meeting scheduled for June 16, 2017, regarding the By-laws.

SECOND: Gary Smith

MOTION CARRIED UNANIMOUSLY

2. Scheduling issues

\*\*scheduled motion decision for May 22, 2017 @ 9:00am

3. Semi Annual Report 2017

MOTION: Gary Smith moves to approve the “draft” semi annual report with the understanding that the final report will be emailed to all the Commissioners to comment or revise, and submit the report within the prescribed deadlines.

SECOND: Sharon Alvarez

MOTION CARRIED UNANIMOUSLY

MOTION: Pearl Webster moved to approve Eric Krawczyk in leaving early, and to pay the meeting stipend.

SECOND: Bradley Graham

MOTION CARRIED UNANIMOUSLY

MOTION: Bradley Graham to adjourn.

SECOND: Richard Elm-Hill

MOTION CARRIED UNANIMOUSLY

Time: 2:10pm

**Minutes taken for the secretary by Gina Buenrostro**

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ONEIDA PERSONNEL COMMISSION REGULAR MEETING  
JUNE 20, 2017 – NOON  
East Wing Conference Room

Mission Statement: To develop an employment system that is orderly and fair and one that will benefit the individual worker and strengthen Tribal Programs and Tribal Government.

Secretary:

- A. Call to Order: Attendance (12:02p.m.) Gate Keeper: Yvonne Jordan, Chairwoman, called the meeting to order at 12:02p.m.

Yvonne Jourdan	Chairwoman
Bradley Graham	Member
Pearl Webster	Member
Jennifer Hill	Member
Sharon Alvarez	Treasurer (arrived at 12:03pm)
Gary Smith	Vice Chair
Leland Wigg-Ninham	Member
Eric Krawczyk	Member

Also Present:

Gina Buenrostro	Administrator
Bridget Mendolla Cornelius	Executive Assistant
David Jordan	OBC Liaison

**EXCUSED:**

Carol Smith	Member
Richard Elm-Hill	Member

**MOTION:** Leland Wigg-Ninham moved to approve the attendance excusing Carol Smith, and Richard Elm-Hill.

**SECOND:** Eric Krawczyk

**MOTION CARRIED UNANIMOUSLY**

- B. Approval of Agenda (5 minutes)

**MOTION:** Eric Krawczyk motioned to approve the agenda with the additions of New Business F. (e) and (f).

**SECOND:** Bradley Graham

**MOTION CARRIED UNANIMOUSLY**

- C. Review\Approval of Minutes: **April 18, 2017-Regular**

**MOTION:** Bradley Graham moved to defer the April 18, 2017, minutes to the regular meeting in July.

**SECOND:** Pearl Webster

**MOTION CARRIED UNANIMOUSLY**

ONEIDA PERSONNEL COMMISSION REGULAR MEETING  
 JUNE 20, 2017 – NOON  
 East Wing Conference Room

**May 12, 2017-Special, May 16, 2017-Special and May 19, 2017-  
 Regular**

**MOTION:** Bradley Graham moved to approve the May 12, 2017, minutes, May 16, 2017, minutes and the May 19, 2017, minutes.

**SECOND:** Gary Smith

**MOTION CARRIED UNANIMOUSLY**

**D. Tabled Business: NONE**

**E. Old Business: (4)**

**1. Draft Article for the Kahliwisaks**

No Action

**2. Internal Audit Request dated November 2015 re: (HRD)**

**3. Employment Law**

**MOTION:** Sharon Alvarez moved to schedule special meeting to review Employment law documentation, on June 26, 2017, at noon.

**SECOND:** Gary Smith

**MOTION CARRIED UNANIMOUSLY**

**4. Status of filing at the Judiciary**

**MOTION:** Gary Smith moved to add 5 minutes to this item.

**SECOND:** Eric Krawczyk

**MOTION CARRIED UNANIMOUSLY**

**F. New Business: (3)**

**MOTION:** Gary Smith moved to go into executive session.

**SECOND:** Jennifer Hill

**MOTION CARRIED UNANIMOUSLY**

Time: 12:52 pm.

**MOTION:** Eric Krawczyk moved to come out of executive session.

**SECOND:** Pearl Webster

**MOTION CARRIED UNANIMOUSLY**

Time: 1:26 pm.

**1. Scheduling Initial Reviews, Grievances, Reassignments and Housekeeping-(Gina Buenrostro-30 minutes)**

**a. EPP Audit Response**

**MOTION:** Pearl Webster moved to request of the Oneida Personnel Commission Liaison, David Jordan to assist with areas that the Oneida Personnel Commission could utilize in employee protection disclosure investigations/audits.

ONEIDA PERSONNEL COMMISSION REGULAR MEETING  
 JUNE 20, 2017 – NOON  
 East Wing Conference Room

SECOND: Gary Smith  
 MOTION CARRIED UNANIMOUSLY

b. Training Concerns-Leland Wigg-Ninham

MOTION: Sharon Alvarez moved that Leland Wigg-Ninham provide training regarding “Ethics” to the Commission on July 25, 2017, from 12:00p-2:00p

SECOND: Gary Smith  
 MOTION CARRIED UNANIMOUSLY

c. Purchase Referred Care Supervisor position outcome

MOTION: Jennifer Hill moved that the correspondence provided by Bridget Mendolla-Cornelius to be sent out to the Oneida Business Committee.

SECOND: Leland Wigg-Ninham  
 MOTION CARRIED UNANIMOUSLY

d. RFP Contract

Bradley Graham would be attending the Oneida Business Committee meetings for executive session and the regularly scheduled Oneida Business Committee to represent the Oneida Personnel Commission. FYI

e. Filings at the Judiciary

MOTION: Gary Smith moved to approve Law office, attorney Patricia Garvey’s representation in both 17-TC-040 and 17-TC-041.

SECOND: Sharon Alvarez  
 MOTION CARRIED UNANIMOUSLY

MOTION: Bradley Graham moved to go into executive session

SECOND: Gary Smith  
 MOTION CARRIED UNANIMOUSLY

TIME?

MOTION: Gary Smith moved to come out of executive session

SECOND: Sharon Alvarez  
 MOTION CARRIED UNANIMOUSLY

TIME?

MOTION: Pearl Webster moved to have on every agenda a 15 timeframe to address issues within the Oneida Personnel Commission and “how can we do better?”

SECOND: ? (NO ONE SECONDED, THERE WAS NEVER A CALL ON THE VOTE)

2. Financial Report April 2017

MOTION: Pearl Webster moved to accept the financial report.

SECOND: Gary Smith  
 MOTION CARRIED UNANIMOUSLY

3. Activity Report MAY 2017

ONEIDA PERSONNEL COMMISSION REGULAR MEETING

JUNE 20, 2017 – NOON

East Wing Conference Room

MOTION: Pearl Webster moved to accept the activity report.

SECOND: Gary Smith

MOTION CARRIED UNANIMOUSLY

MOTION: Pearl Webster moved to adjourn.

SECOND: Gary Smith

MOTION CARRIED UNANIMOUSLY

Time: 2:22pm

**Minutes taken for the secretary by Gina Buenrostro**

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ONEIDA PERSONNEL COMMISSION SPECIAL MEETING  
 JUNE 26, 2017 – NOON  
 East Wing Conference Room

Mission Statement: To develop an employment system that is orderly and fair and one that will benefit the individual worker and strengthen Tribal Programs and Tribal Government.

Secretary:

- A. Call to Order: Attendance (12:04p.m.) Gate Keeper: Gary Smith, Vice-Chair called the meeting to order at 12:04p.m.

Yvonne Jourdan	Chairwoman
Bradley Graham	Member
Pearl Webster	Member
Sharon Alvarez	Treasurer
Gary Smith	Vice Chair
Carol Smith	Member
Jennifer Hill	Member in at 12:50p.m.

Also Present:

Gina Buenrostro	Administrator
-----------------	---------------

**EXCUSED:**

Leland Wigg-Ninham	Member
Eric Krawczyk	Member
Richard Elm-Hill	Member

**MOTION:** Sharon Alvarez moved to approve the attendance excusing Leland Wigg-Ninham, Eric Krawczyk and Richard Elm-Hill

**SECOND:** Pearl Webster

**MOTION CARRIED UNANIMOUSLY**

- B. Approval of Agenda (5 minutes)

**MOTION:** Gary Smith motioned to approve the agenda with changes.

**SECOND:** Sharon Alvarez seconded the motion.

**MOTION CARRIED UNANIMOUSLY**

- C. **Review\Approval of Minutes:** NONE MOTION CARRIED

- D. **Tabled Business:** NONE

- E. **Old Business:** NONE

- F. **New Business:** (7)

- 1. Update on Appointments

ONEIDA PERSONNEL COMMISSION SPECIAL MEETING  
JUNE 26, 2017 – NOON  
East Wing Conference Room

2. Reassignments
3. Executive session with OBC @ 10:00a  
MOTION: Pearl Webster moves to approve Bradley Graham to represent the Oneida Personnel Commission in executive session with OBC.  
SECOND: Sharon Alvarez  
MOTION CARRIED UNANIMOUSLY
4. Employment Law  
MOTION: Sharon Alvarez moved to schedule another special meeting to review and comment on the current draft of the Employment law, including the proposed handbook  
SECOND: Pearl Webster  
MOTION CARRIED UNANIMOUSLY
5. RFP Contract  
MOTION: Gary Smith moved to present opinion to the OBC, deny the contract and would like the Oneida Personnel Commission to be able to select from the top 2 contracts.  
SECOND: Sharon Alvarez  
MOTION CARRIED UNANIMOUSLY
6. Complaint response from the Oneida Business Committee pertaining to Tomas Esacamea  
MOTION: Pearl Webster moved that the Oneida Personnel Commission place this complaint on the agenda of the Oneida Business Committee for executive session July 11, 2017, and on the regular Oneida Business Committee meeting for July 12, 2017 to address  
SECOND: Sharon Alvarez  
MOTION CARRIED UNANIMOUSLY  
(Bradley Graham will be representing the Oneida Personnel Commission on this matter)
7. Meeting with Gaming Commission on June 27, 2017, @ 9:00am-11:00am  
MOTION: Gary Smith moved that the meeting with the Gaming Commission be a paid meeting  
SECOND: Jennifer Hill  
MOTION CARRIED UNANIMOUSLY

ONEIDA PERSONNEL COMMISSION SPECIAL MEETING  
JUNE 26, 2017 – NOON  
East Wing Conference Room

MOTION: Gary Smith to adjourn.  
SECOND: Pearl Webster  
MOTION CARRIED UNANIMOUSLY  
Time: 1:55 p.m.

**Minutes taken for the secretary by Gina Buenrostro**

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Oneida Nation  
Oneida Gaming Commission

# Personnel vs Regulatory Actions

## ~Adverse Action vs OGC Licensing

Oneida  
Gaming  
Commission

To: Personnel Commission

From: Mark A. Powless, Chairman of the Oneida Gaming Commission

Date: 07/11/17

The Oneida Gaming Commission (OGC) met with the Personnel Commission (PC) on June 27, 2017 to discuss the authority of both commissions and the distinction between adverse actions and gaming license actions. There have been recent cases in which the PC did not grant an appeal hearing because it was believed to not be the correct agency to hear the appeal. After much dialogue, the meeting participants came to understand the dilemmas and timelines of the situations and discussed potential resolutions.

In the cases referenced, employees were terminated (an adverse action) due to gaming license revocation. If a gaming employee does not hold a valid gaming license they are not eligible to work at gaming. It is a condition of gaming employment. Thus, if a gaming license is revoked by the OGC, the operational supervisor is notified and terminates the employee for not meeting job eligibility requirements.

In these two cases the employees were terminated. The employees, via their advocates, had appropriately appealed to both agencies. Their gaming licenses were reinstated or conditioned by the OGC through their authority over gaming licensure. However, the employees were not granted a hearing by the PC for their termination. The timelines of the appeal processes and the general language of the disciplines caused confusion.

The PC received the appeal before the OGC appeal process was complete and the termination paperwork cited "for non-disciplinary reasons." Furthermore, the PC requirements to prove 1) Area Manager decision is against the weight of the evidence, and/or 2) Procedural irregularities were exhibited during the appeal process, were not necessarily met within the language of the appeals.

Thus, the PC did not accept the cases. And because OGC has no authority over employment decisions and cannot reverse a termination decision, the employees were left with no recourse to appeal the adverse actions taken against them. (FYI - In at least one of the cases, the appeal was routed through the Judiciary for remedy.)

It should be understood the OGC is responsible solely for the regulatory aspect of a gaming employee's gaming license. The OGC has no oversight or authority over employment status. The PC on the other hand, has distinct authority over adverse actions. Appeals occur simultaneously - one to the OGC for the licensing action and one to the Area Manager, and subsequently the PC, for terminated employment.

The determined resolution for moving forward and avoiding such instances, is for the Employee Advocates to include sufficient language in the appeal to the PC. The PC should be made aware if the gaming license appeal is still in process. If the OGC appeal is still in process, the advocates will request a stay of the PC's decision until the OGC's appeal process is complete and all relevant evidence is available for review.

The OGC is in support of this resolution. This remedy accommodates both necessary appeal processes. It does not require any legislative changes or administrative hardships for the commissions or advocates.

cc: Gina Buenostro, Personnel Commission Administrator  
Geraldine Danforth, Human Resources Manager  
Donna Smith, Gaming Management Representative  
Pat Campbell, Employee Advocate  
Larry Smith, Employee Advocate  
Tamara VanSchyndel, Executive Director  
Steve Hill, Investigations & License Manager  
Bill Cornelius, Attorney and OGC Legal Counsel  
Brandon Stevens, OBC Councilman and OGC Liaison  
OGC

June 27, 2017



Page 1 of

Gaming Commission &  
Personnel Commission:  
Hearing & Licensing Appeal  
Process Concerns

**ONEIDA  
GAMING  
COMMISSION**

Meeting Minutes			
9:05 AM-10:35 AM			
OGC Conference Room			
Meeting Called By:	Personnel Commission	Type of Meeting:	
Facilitator:	Open Dialogue	Note Taker:	Shannon Davis/Tammy VanSchyndel
Timekeeper:	N/A	Question Keeper:	Shannon Davis/Tammy VanSchyndel

Attendees: Sharon Alvarez, Gina Buenrostro, Tom Danforth, Shannon Davis, Matt Denny, Barb Erickson, Larae Gower, Brad Graham, Steve Hill, Yvonne Jordan, Mark Powless, Carol Smith, Donna Smith, Gary Smith, Tammy VanSchyndel, Pearl Webster

**TOPICS OF DISCUSSION:**

<p>✓ Open Dialogue</p>	<p><b>OBJECTIVES:</b></p> <ul style="list-style-type: none"> <li>○ Discuss matters of concern for awareness and applicable corrective action plans.</li> </ul>
------------------------	--

Agenda Topics

**Hearing/License Issue-**

- Appeals to the Personnel Commission are coming up and are due to the loss or determinations against an employee's gaming license. The Personnel Commission only hears adverse personnel related matters.
- Gaming Advocates are concerned with issues pertaining to hearing procedures between the Gaming Commission and the Personnel Commission. The Gaming Commission only hears appeals regarding licensing action taken. The Personnel Commission needs to hear the appeal for the termination even though it is for non-disciplinary reasons.
- The Gaming Commission is asking that the Personnel Commission issue a stay until the Gaming Commission has made their final decision regarding the license. Once that is completed then the Personnel Commission would be able to then hear the employee's request of appeal to the termination.
  - The Personnel Commission cannot hear an appeal until after the Gaming Commission completes their process and makes a determination of the employee's license.
  - One of these two criteria has to be met before the case could be heard at the Personnel Commission.
    - The area manager decision is against the weight of the evidence,
    - Procedural irregularities were exhibited.
  - A stay will be determined by the requests of the Advocates; it will be up to them to

*request that.*

- *At that point the 45 day rule would not be in effect.*
- *Will HRD need to make some kind of determination and then have paperwork language corrected so that it better fits Personnel Commission standards of termination appeal?*
  - *Terminations are at the discretion of the Supervisor, per the Bluebook. Licensing matters that would cause an employee to not be eligible to work, causes the Supervisor to have to let the employee to go.*
  - *Per the Bluebook though there are timelines that need to be followed, so the Supervisor wouldn't have the authority to determine an outcome or timeframe.*
  - *There needs to be another process/procedure put in place in order for an employee to request that a stay be put in place.*
  - *There needs to be something documented because these types of terminations are being documented on disciplinary forms and it isn't a disciplinary action.*
- *Recommendation made was for the Personnel Commission to work with or document the request to HRD, and has requested the support of the Gaming Commission. The Commission is willing to support that request.*

**Resolve-** *When this situation comes up that would require an employee to have to follow the duel appeal/hearing process, it will be up the Advocates to document and request a stay from the Personnel Commission until the Gaming Commission has completed their hearing process. The Personnel Commission will document the request to HRD, with the support of the Gaming Commission.*

*Directives or To-Do's*

273007 - PERSONNEL BOARD  
STATEMENTS PRODUCED PRIOR TO PERIOD CLOSING DATES ARE SUBJECT TO CHANGE  
EPORT RUNDATE/RUNTIME: 5/12/2017 09:04:30

4273007 - PERSONNEL BOARD  
REPORT FOR COMPLETE FISCAL YEAR  
AND Y-T-D INFORMATION

EPORT NAME: BD\_T\_FISCL  
EF:C

Year To Date figures  
as of APR 2017

rocessing Instruction: Submit for last closed month.

ACCOUNT NAME	ACCOUNT NUMBER	FISCAL 2015 ACTUAL	FISCAL 2016 ACTUAL	Y-T-D 2017 ACTUAL	Y-T-D 2017 BUDGET	ANNUAL 2017 BUDGET	ANNUAL 2017 PROJECTED	ANNUAL 2018 PROPOSED BUDGET
Revenue - External								
SERVICE FEE REVENUE	000-400001-000	90	40	52			52	
Sub-Total		90	40	52			52	
Revenue/Contribution- Internal								
I/T SERVICE FEE REVENUE	000-450001-000	30						
TRIBAL CONTRIBUTION	000-458100-000	248,510	276,555	190,915	193,745	332,135	329,305	342,615
INTRA/SAME SERVICE FEE REVENUE	000-480001-000	30		10			10	
Sub-Total		248,570	276,555	190,925	193,745	332,135	329,315	342,615
Labor/Payroll Expense								
PERSONNEL	000-502100-000	74,757	78,004	56,020	53,245	91,275	94,050	91,275
WAGE ACCRUAL EXPENSE	000-502100-999	334	771	(1,773)			(1,773)	
HOLIDAY WORKED	000-502101-000			8			8	
SALARIES - TRAINING	000-502110-000	36		28			28	
OVERTIME	000-503100-000			55			55	
PAID TIME OFF	000-504000-000	12,067	13,007	10,154			10,154	
FRINGE BENEFIT	000-505000-000	35,738	37,753	25,637	21,992	37,697	41,342	37,697
FRINGE ACCRUAL EXPENSE	000-505000-999	160	313	(734)			(734)	
Sub-Total		123,092	129,848	89,395	75,237	128,972	143,130	128,972
Cost of Sales								
Sub-Total								
External Expenses								
SUPPLIES & MATERIALS	000-700001-000	1,324	1,006	979	210	360	1,129	840
COPY CHARGES	000-700010-000	1,027	951	496	240	410	666	410
TRANSP. & PER DIEM	000-701000-000				1,165	2,000	835	2,000
OUTSIDE SERVICES	000-702010-000	527	208	40,569	445	760	40,884	760
LEGAL SERVICES	000-702400-000	14,903	50,558		24,500	42,000	17,500	42,000
TRAINING & EDUCATION	000-705010-000				1,165	2,000	835	2,000
RENTAL USAGE	000-705202-000	1,561	1,543	900	670	1,150	1,380	1,150
HEAT & LIGHTS	000-705211-000	3,721	3,291	2,198	2,625	4,500	4,073	4,500
WATER & SEWER	000-705212-000	91	88	64	35	60	89	60
TELEPHONE	000-705213-000	432	455	135	250	430	315	430
BUSINESS EXPENSE	000-705300-000				115	200	85	200

# FY '17 3rd Quarter Reports

273007 - PERSONNEL BOARD  
 STATEMENTS PRODUCED PRIOR TO PERIOD CLOSING DATES ARE SUBJECT TO CHANGE  
 EPORT RUNDATE/RUNTIME: 5/12/2017 09:04:30

CBRUNE01  
 07APR/2017

4273007 - PERSONNEL BOARD  
 REPORT FOR COMPLETE FISCAL YEAR  
 AND Y-T-D INFORMATION

rocessing Instruction: Submit for last closed month. Year To Date figures  
as of APR 2017

ACCOUNT NAME	ACCOUNT NUMBER	FISCAL 2015 ACTUAL	FISCAL 2016 ACTUAL	Y-T-D 2017 ACTUAL	Y-T-D 2017 BUDGET	ANNUAL 2017 BUDGET	ANNUAL 2017 PROJECTED	ANNUAL 2018 PROPOSED BUDGET
STIPENDS	000-705305-000							
INSURANCE	000-705500-000	619	569	332	385	660	607	660
STIPENDS	100-705305-000	37,000	24,500	16,500	47,105	80,750	50,145	85,750
STIPENDS	200-705305-000		1,200	1,600			1,600	5,000
STIPENDS	400-705305-000	6,300	5,850	3,050	4,840	8,300	6,510	8,300
STIPENDS	500-705305-000	32,250	33,300	20,050	20,290	34,780	34,540	34,780
STIPENDS	600-705305-000	7,575	5,200	1,600	3,850	6,600	4,350	6,600
Sub-Total		107,330	128,719	88,473	107,890	184,960	165,543	195,440
Internal Expenses								
I/T SUPPLIES & MATERIALS	000-750001-000	75			60	100	40	100
I/T - PRINTING	000-750009-000			523	60	100	563	100
I/T RENT EXPENSE	000-755201-000	3,442			2,040	3,500	1,460	3,500
I/T UTILITIES EXPENSE	000-755210-000	1	1	1			1	
I/T DEPRECIATION ALLOCATION	000-755216-000		3,442	2,008			2,008	
INDIRECT COSTS	000-758300-000	14,662	14,462	10,867	8,458	14,503	16,912	14,503
INDIRECT COST ACCRUAL EXPENSE	000-758300-999	56	122	(291)			(291)	
Sub-Total		18,236	18,027	13,108	10,618	18,203	20,693	18,203
NET PROFIT OR (LOSS)		2	1	1			1	

4273007 - PERSONNEL BOARD  
 REPORT FOR COMPLETE FISCAL YEAR  
 AND Y-T-D INFORMATION

Processing Instruction: Submit for last closed month.  
 Year To Date figures  
 as of MAY 2017

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Sub-Total		90	40	52			52	
Revenue/Contribution- Internal								
I/T SERVICE FEE REVENUE	000-450001-000	30						
TRIBAL CONTRIBUTION	000-458100-000	248,510	276,555	240,183	221,423	332,135	350,895	342,615
INTRA/SAME SERVICE FEE REVENUE	000-480001-000	30		40			40	
Sub-Total		248,570	276,555	240,223	221,423	332,135	350,935	342,615
Labor/Payroll Expense								
PERSONNEL	000-502100-000	74,757	78,004	60,788	60,851	91,275	91,212	91,275
WAGE ACCRUAL EXPENSE	000-502100-999	334	771	72			72	
HOLIDAY WORKED	000-502101-000			8			8	
SALARIES - TRAINING	000-502110-000	36		28			28	
OVERTIME	000-503100-000			55			55	
PAID TIME OFF	000-504000-000	12,067	13,007	17,686			17,686	
FRINGE BENEFIT	000-505000-000	35,738	37,753	30,228	25,133	37,697	42,792	37,697
FRINGE ACCRUAL EXPENSE	000-505000-999	160	313	(45)			(45)	
Sub-Total		123,092	129,848	108,820	85,984	128,972	151,808	128,972
Cost of Sales								
Sub-Total								
External Expenses								
SUPPLIES & MATERIALS	000-700001-000	1,324	1,006	1,070	240	360	1,190	840
COPY CHARGES	000-700010-000	1,027	951	496	274	410	632	410
TRANSP. & PER DIEM	000-701000-000				1,332	2,000	668	2,000
OUTSIDE SERVICES	000-702010-000	527	208	55,070	508	760	55,322	760
LEGAL SERVICES	000-702400-000	14,903	50,558		28,000	42,000	14,000	42,000
TRAINING & EDUCATION	000-705010-000				1,332	2,000	668	2,000
RENTAL USAGE	000-705202-000	1,561	1,543	1,029	766	1,150	1,413	1,150
HEAT & LIGHTS	000-705211-000	3,721	3,291	2,458	3,000	4,500	3,958	4,500
WATER & SEWER	000-705212-000	91	88	72	40	60	92	60
TELEPHONE	000-705213-000	432	455	140	286	430	284	430
BUSINESS EXPENSE	000-705300-000				132	200	68	200

# FY '17 3rd Quarter Reports

273007 - PERSONNEL BOARD  
 STATEMENTS PRODUCED PRIOR TO PERIOD CLOSING DATES ARE SUBJECT TO CHANGE  
 EPORT RUNDATE/RUNTIME: 6/14/2017 09:15:01

CBRUNE01  
 08MAY/2017

EPORT NAME: BD\_T\_FISCL  
 EF:C

4273007 - PERSONNEL BOARD  
 REPORT FOR COMPLETE FISCAL YEAR  
 AND Y-T-D INFORMATION

Year To Date figures  
 as of MAY 2017

rocessing Instruction: Submit for last closed month.

ACCOUNT NAME	ACCOUNT NUMBER	FISCAL 2015 ACTUAL	FISCAL 2016 ACTUAL	Y-T-D 2017 ACTUAL	Y-T-D 2017 BUDGET	ANNUAL 2017 BUDGET	ANNUAL 2017 PROJECTED	ANNUAL 2018 PROPOSED BUDGET
STIPENDS	000-705305-000							
INSURANCE	000-705500-000	619	569	379	440	660	599	660
STIPENDS	100-705305-000	37,000	24,500	23,375	53,834	80,750	50,291	85,750
STIPENDS	200-705305-000		1,200	2,800			2,800	5,000
STIPENDS	400-705305-000	6,300	5,850	3,400	5,532	8,300	6,168	8,300
STIPENDS	500-705305-000	32,250	33,300	23,400	23,188	34,780	34,992	34,780
STIPENDS	600-705305-000	7,575	5,200	2,050	4,400	6,600	4,250	6,600
Sub-Total		107,330	128,719	115,739	123,304	184,960	177,395	195,440
Internal Expenses								
I/T SUPPLIES & MATERIALS	000-750001-000	75			68	100	32	100
I/T - PRINTING	000-750009-000			523	68	100	555	100
I/T RENT EXPENSE	000-755201-000	3,442			2,332	3,500	1,168	3,500
I/T UTILITIES EXPENSE	000-755210-000	1	1	1			1	
I/T DEPRECIATION ALLOCATION	000-755216-000		3,442	2,295			2,295	
INDIRECT COSTS	000-758300-000	14,662	14,462	12,885	9,667	14,503	17,721	14,503
INDIRECT COST ACCRUAL EXPENSE	000-758300-999	56	122	12			12	
Sub-Total		18,236	18,027	15,716	12,135	18,203	21,784	18,203
NET PROFIT OR (LOSS)		2	1					

### Oneida Business Committee Agenda Request

1. Meeting Date Requested: 7 / 27 / 17

**2. General Information:**

Session:  Open  Executive - See instructions for the applicable laws, then choose one:

[Empty text box]

Agenda Header: Reports

Accept as Information only

Action - please describe:

Approval of of Report. A quarterly report is required of the Oneida Police Commission to the Oneida Business Committee.

**3. Supporting Materials**

Report  Resolution  Contract

Other:

1. 3rd Quarterly Report April, May, June 2017

3. [Empty text box]

2. [Empty text box]

4. [Empty text box]

Business Committee signature required

**4. Budget Information**

Budgeted - Tribal Contribution

Budgeted - Grant Funded

Unbudgeted

**5. Submission**

Authorized Sponsor / Liaison: Lisa Summers, Tribal Secretary

Primary Requestor/Submitter: Sandra Reveles-Vice President  
Your Name, Title / Dept. or Tribal Member

Additional Requestor: \_\_\_\_\_  
Name, Title / Dept.

Additional Requestor: \_\_\_\_\_  
Name, Title / Dept.

## Oneida Business Committee Agenda Request

### 6. Cover Memo:

Describe the purpose, background/history, and action requested:

Purpose: Per Business Committee Mandate attached is the 3rd Quarterly Report for your approval.

- 1) Save a copy of this form for your records.
- 2) Print this form as a \*.pdf *OR* print and scan this form in as \*.pdf.
- 3) E-mail this form and all supporting materials in a **SINGLE** \*.pdf file to: [BC\\_Agenda\\_Requests@oneidanation.org](mailto:BC_Agenda_Requests@oneidanation.org)

Oneida Nation  
Oneida Police Commission  
3759 W Mason St  
Ridge view Plaza Suite 4  
Oneida WI 54155



Vacant, President  
Sandra Reveles, Vice President  
Beverly Anderson, Secretary  
Twylite Moore, Member  
Lois Strong, Member

Lisa Summers, Liaison

**Oneida Police Commission**  
**3<sup>rd</sup> Quarterly Report - April, May, June 2017**  
Due July 18, 2017 for July 27, 2017

CONTACT FOR REPORT

Sandra Reveles/Carol Silva

MINUTES

All approved meeting minutes are submitted to the Tribal Secretary's office quarterly from January, 2017 to March, 2017. Meetings are held the 4<sup>th</sup> (fourth) Wednesday of the month at 5:00PM at Ridge View Plaza, Suite 4. Meetings are open to the public except for Executive Session.

SPECIAL EVENTS/MEETINGS

- The Bylaws were approved on March 2002. The Police Commission has been working with HRD Mediator-Continuous Improvement employee on updating the Commissions Bylaws. The Bylaws are now in final draft at HRD.
- Two New Commission members need to be appointed by the Business Committee. Council members recommended to reevaluate one recommendation on 2-22-2017. As of the date of submission of this report the Commission has been diligently waiting for this appointment to be completed.
- Budget: As of May 2017 amount spent was \$41,591. The Commission remained in compliance with the budget constraints. We are under budget due to GTC not approving budget until March 2017. At the time of submission of this report, we have not received the June's Revenue and Expense amounts, therefore, the amount will be more.
- The Police Department in 1993 began raising money for donations to Jeff Skenandore memory and for a variety of reasons. The Department was able to have a memorial purchased and was dedicated with his family in April. The memorial will not only be for Jeff, but any other officer that lose their life in the line of duty.
- Commission members/staff attended training on Crimes Against Children in Indian Country through the National Criminal Justice Training Center, Fox Valley. Also

attended training on Amber Alert through the National Criminal Justice Training Center and Drug Identification to Support Tribal Justice.

- The Police had one hearing this quarter and was summoned to Tribal Court at a later date.
- The Police Commission received a letter in July from the US Department of Justice commending Rich Vanboxtel for his outstanding participation in the National Summit on Crime Reduction. Chief Vanboxtel described the public safety challenges experienced by tribal law enforcement in Wisconsin. He provided examples of effective law enforcement strategies to address violent crime, narcotics trafficking, and immigration issues, including the NADGI Task Force.

**1. Staffing**

The following is a list of positions that the Police Department is authorized and the amount that are staffed as of June.

<u>Position</u>	<u>Authorized</u>	<u>Staffed</u>	<u>Action</u>
Chief	1	1	
Assistant Chief	1	1	
Lieutenant	1	1	
Sergeant	3	3	
Detective/Sergeant	1	1	
Patrol Officer	12	9	Hiring Process
DARE Officer	1	1	
PSLO	1	1	
Community Resource Officer	1	1	
Office Manager	1	1	
Admin Assistant	1	1	
Dispatch Supervisor	1	1	
Dispatcher	5	4	Hiring Process
Gang Task Force Coordinator	<u>1</u>	<u>1</u>	
<b>Total</b>	<b>31</b>	<b>27</b>	

Patrol (Sergeants and Police Officers) and Dispatch (Dispatch Supervisor and Dispatcher) work a rotation of 5 days on, 3 days off. Shifts are 6a-2p, 2p-10p, and 10p to 6a. There are 2-3 officers per shift and 1-2 Dispatchers per shift.

Chief, Assistant Chief, Lieutenant, Detective Sergeant, DARE, PSLO, Office Manager, and Admin Assistant work normal business hours. Community Resource Officer and Gang Task

Force Coordinator work normal business hours, but is available at different times due to programming in the community that may need to be attended.

**2. BUDGET/GRANTS**

**FY 17 Budget - \$3,700, 456 (97% tribal contribution, 2.5% BIA funding, 0.5% grants)**

YTD UNDERSPENT: \$ (22,302.00)

Tribal Contribution and overall expenses YTD underspent \$22,276.00

Payroll/Fringe benefits YTD overspent \$12,276.00 Overtime

**3. Grants**

Submitted County Tribal Grant applications and the Coordinated Tribal Assistance Solicitation (CTAS).

<b>4. Incident Type</b>	<b>Qtr 2 APRIL - JUNE 2016</b>	<b>Qtr 2 APRIL - JUNE 2017</b>	<b>% Change</b>
CRIME PREVENTION	1165	1142	-2%
TRAFFIC STOP	617	355	-42%
TRAFFIC SAFETY INCIDENTS	124	317	61%
ASSIST	160	164	3%
BUILDING SECURITY	86	124	44%
ANIMAL	92	119	29%
WELFARE CHECK	92	104	13%
MOTORIST ASSIST	102	81	-21%
MEDICAL	72	72	0%
MISCELLANEOUS	15	54	72%
SUSPICIOUS VEHICLE	66	53	-20%
RECKLESS DRIVING	36	47	31%
SUSPICIOUS SITUATION	45	45	0%
WARRANT	23	45	49%
ACCIDENT	36	41	14%
ALARM	40	40	0%
DRUGS	35	39	11%
DISTURBANCE	40	38	-5%

TRAFFIC HAZARD	44	38	-14%
THEFT	36	37	3%
911 HANG UP	38	36	-5%
JUVENILE COMPLAINTS	31	32	3%
DAMAGE TO PROPERTY	18	30	40%
TRESPASSING	22	22	0%
CIVIL PROCESS	42	19	-55%
DOMESTIC DISTURBANCE	14	18	29%
HARASSMENT	14	18	29%
CIVIL MATTER	19	17	-11%
911 ASSIST	8	12	33%
LOST / FOUND	12	12	0%
SUSPICIOUS PERSON	13	12	-8%
ORDINANCE	13	11	-15%
SEX OFFENSE	6	9	33%
FIRE ALARM	5	9	44%
ALCOHOL	10	8	-20%
RUNAWAY	8	7	-13%
OPEN DOOR	4	7	43%
TRANSPORT	4	6	33%
VIOLATION OF COURT ORDER	2	6	67%
WEAPON	3	6	50%
ABANDONED VEHICLE	5	5	0%
FIRE CALL	9	5	-44%
FRAUD	5	5	0%
NOISE COMPLAINT	10	4	-60%
DISORDERLY CONDUCT	5	4	-20%
EMERGENCY COMMITTAL	3	3	0%
MISSING PERSON	4	3	-25%
BURGLARY	3	3	0%
BATTERY	2	2	0%
COMPUTER CRIME	0	2	100%
DISTURBANCE WITH WEAPON	0	2	100%
RETAIL THEFT	1	2	50%
PARKING COMPLAINT	14	1	-93%
DEATH	0	1	100%

AUTO THEFT	2	1	-50%
ACCIDENT WITH INJURY	2	1	-50%
CARBON MONOXIDE	2	0	-100%
TRUANCY	2	0	-100%
FIREWORKS	1	0	-100%
<b>TOTAL</b>	<b>3282</b>	<b>3296</b>	<b>0%</b>

<b>5. CUSTODIAL ARRESTS</b>	<b>Total</b>	<b>Alcohol Related</b>	<b>Drug Related</b>	<b>Gang Related</b>
BROWN COUNTY THIS 1/4	109	24	30	0
LAST 1/4	121	38	51	0
OUTAGAMIE COUNTY THIS 1/4	55	25	2	0
LAST 1/4	52	12	13	0

Note: Some may be drug, alcohol and gang related arrests and theses only show the number of arrests, but may be counted more than once.

<b>5. TRAFFIC CITATIONS</b>	<b>This 1/4</b>	<b>Last 1/4</b>
BROWN	47	123
OUTAGAMIE	17	21
TRIBAL CITATIONS	8	3

<b>6. RESPONSE TIMES</b>	<b>This 1/4</b>	<b>Last 1/4</b>
EMERGENCY	8:50	4:57
NON EMERGENCY	8:00	8:32

<b>7. MUTUAL AID</b>	<b>This 1/4</b>	<b>Last 1/4</b>
	164	201

All the sworn staff is deputized in Brown County – if a request is made for our Officers to respond off the Reservation, we are able to do so within Brown County. We are able to request Mutual Aid from other jurisdictions outside the reservation in time of need.

In Outagamie County, the Officers are deputized within the reservation boundaries – the Officers are not able to respond outside of the boundaries of the reservation. We are only able to request assistance from Outagamie County and if additional assistance is required, the Outagamie County Sheriff's Department would have to make the request.

Since about 1985, Outagamie County Sheriff's Department has processed our citations – both Traffic and Ordinance Violations and sent them onto the courts. We have been notified that effective April 1, 2017, they will no longer be doing this for us, or for Freedom Police, as they have in the past. Freedom Police is similar to Oneida Police in that all their citations are adjudicated in County Circuit Court. We have someone trained to handle this part of the court process. It will add some responsibilities to our staff to provide the courts with the information needed, but we are unsure what that all entails as of now.

At the Business Committee meeting on December 14, 2016, Melinda Danforth made the following motion “that the Business Committee respectfully request the Chief of Police to do a follow-up letter to tribal members that live in Outagamie County regarding the jurisdiction of the Oneida Police Department and Outagamie County Sheriff's Department.” The Oneida Police Department has worked with Oneida Enrollments, Oneida GIS, Outagamie County Sheriff, Outagamie County GIS, and the Outagamie County Communications Center to accomplish this. A draft letter was sent to the Outagamie County Sheriff to review and is currently in the process of finalizing to have the letter sent out.

## **9. Activity/Training**

Dispatcher Resigned during field training, the hiring process has begun to fill that position. We are in the hiring process for three officers. Bi-annual Emergency Vehicle Operation training and yearly firearms qualification was conducted department wide. Officer Mehojah has taken over as the Police School Liaison Officer.

## **10. Oneida Gang Task Force Coordinator**

Work daily with the youth involved in the Yethiyatanunha Program. Assisting with credit recovery and day to day struggles with family and friends through discussion and group. Continuing with the creation of the Oneida Nation Tribal Action Plan. There were 2 meetings this quarter and completed the environment survey as well as the community readiness survey, results and next steps will be in July's meeting. Contacted SAMHSA and scheduled

technical training for the visioning and writing of the Action Plan in August, Work daily with the High Schools Yeti program on credit recovery as well as coping and conflict skills. Also work with Oneida Adventure to give the youth at the Yeti program other options for activities such as paddling, climbing, and hiking. We also have HRD coming in working with them on work readiness, and Laura from ERB is teaching them beading.

**11. Conservation**

COMPLAINTS: 16

Raccoon's: 8 trapped and relocated

Woodchucks: 1 trapped and relocated

Bats: 2 found one at turtle school

Geese: 1 Thornberry golf course monitored

Pigeon: 1 captured and released

Bee's: 1 no bee's found

CONTACTS: 60 contacts were made during patrol time and on complaints

CITATIONS: 1 transfer hawk carcass from tribal to non-tribal

WARNINGS: 2 fishing without license

4-3-2017, hunter safety class

5-2 thru 5-4-2017, training at the national conference Rapid City SD

5-17-2017, firearms training Shawano with USF&WS

5-20-2017, youth and elder fishing day

6-14-2017, EVOC training

6-15-2017, Investigative training with HRD

**12. Internal Security**

There were 878 Incident Reports during the quarter of January 17 – March 17. The following is in part, a breakdown:

Alarm	02	Emergency Drop	21
Keywatcher	273	Medicals	84
Power Outage	02	Procedure Infraction	121
Property Damage	19	Cust/Emp Removal	151
Suspicious Activity	41	Suspicious Currency	08
Unsecure Door	16	Variance	43
Vehicle Assists	90	Cust/Emp Dispute	01
Emergency Evac	01	Lost/Missing Item	01

### Oneida Business Committee Agenda Request

1. Meeting Date Requested: 07 / 27 / 17

2. General Information:

Session:  Open  Executive - See instructions for the applicable laws, then choose one:

Agenda Header:

Accept as Information only

Action - please describe:

3. Supporting Materials

Report  Resolution  Contract

Other:

1.

3.

2.

4.

Business Committee signature required

4. Budget Information

Budgeted - Tribal Contribution  Budgeted - Grant Funded  Unbudgeted

5. Submission

Authorized Sponsor / Liaison:

Primary Requestor/Submitter:   
Your Name, Title / Dept. or Tribal Member

Additional Requestor: \_\_\_\_\_  
Name, Title / Dept.

Additional Requestor: \_\_\_\_\_  
Name, Title / Dept.

## Oneida Business Committee Agenda Request

### 6. Cover Memo:

Describe the purpose, background/history, and action requested:

Pow-wow Quarterly Report

1) Save a copy of this form for your records.

2) Print this form as a \*.pdf *OR* print and scan this form in as \*.pdf.

3) E-mail this form and all supporting materials in a **SINGLE** \*.pdf file to: [BC\\_Agenda\\_Requests@oneidanation.org](mailto:BC_Agenda_Requests@oneidanation.org)

**Oneida Pow-wow Committee Quarterly Report**  
July 2017

Tonya Webster – Chair  
Wayne Silas Jr. - Vice Chair  
Rosa Laster - Treasurer  
Yaziman Metoxen - Secretary  
Vicki Cornelius – Committee Member  
Jeremy King – Committee Member  
William King – Committee Member  
Teresa Schuman – Committee Member  
Worden “Shane” Webster – Committee Member  
OBC Liaison – Fawn Billie

### **MEETING REQUIREMENTS**

The Powwow Committee shall be appointed by the OBC. The regular meeting time, place, and agenda shall be determined at a regular meeting. If no designation is made by the Powwow Committee, the regular meeting shall be the first Tuesday of the month. Stipends are currently \$50 per month. During Powwows there is a stipend of \$200 per day for members in charge of or working at services. (Security, carts, parking, tabulations, registration, admissions, concessions, etc.)

### **MINUTES**

Our monthly minutes and meeting announcements shall be sent to the Powwow Committee, Tourism, OBC Liaison and alternate.

### **POW-WOWS**

We recently held our 45<sup>th</sup> 4<sup>th</sup> of July Pow-wow on June 30 – July 2, 2017.

Our craft and food vendors were full early this year. We had 13 food vendors and 28 craft vendors, and one vendor who set up bouncy houses which brought in a total of \$19,650.00. We had a waiting list for both food and craft vendors. Vendors love setting up at our pow-wow.

Our admissions were down this year, but overall still very good. Please see attached charts for previous year's admissions. The total amount collected for admissions was \$46,416.40 which was almost \$10,000 down from 2016 pow-wow. We had a total of 8,070 people come through our gates. This amount includes our 406 registered dancers and 7 drums. Our dancer and singer totals were almost 100 down from 2017, but we are pretty sure this was because there was a

pow-wow in Sisseton South Dakota the same time as our pow-wow and their prize money was much higher. Please see the attached flyer which lists their prize money. I also attached parts of their flyer for 2018 which will be at the same time as ours next summer almost doubling our prize money for the adult categories.

We added women's and men's adult (18 plus) Woodland and Southern Categories this year which brought a few more dancers our way. We had 13 woodland men, 10 women woodland, 4 Southern men, and 7 southern women registered. We hope to keep these categories for next year.

The highlight of our pow-wow this year was the men's and women's fancy spotlight special sponsored by Oneida Tourism. We turned off the lights in the arena only and had them dance off one in each spot light. The crowd loved it and hopefully will do it again next year.

The pow-wow committee had a fund-raising concession stand bringing in \$2,396 for concessions, \$1,140 for t-shirt sales, and \$85 for ice sales.

Our supply advance of \$110,350.00 has been reconciled. We ended up turning back \$863.90 of money which was not spent. The pow-wow committee operates on a very tight budget therefore we try to be fiscally responsible in every way we can.

All of our vendors including our golf carts, tents, porta potties, room rentals (Radisson), Head-staff, RV's, and soundman all had contracts done ahead of time and are all paid in full.

Gaming Security (\$2,700) was paid for by intertribal. The Oneida Police Department did not bill us this year.

The nurses we had for our first aid tent come from NPHS – Nurse Practitioner Health Services LLC which is a company out of Appleton. They came to our pow-wow as volunteers only. They are the only service provider at the pow-wow we do not have to pay for. They are kept very busy throughout the pow-wow.

Risk Management reported to me there were no reported liabilities on the Oneida Nation. Example - An ambulance was called for a spectator but we were not at fault for the call.

Our pow-wow was a huge success. We couldn't have done it without the help of our volunteers which come back year after year because they love doing it. We get volunteers for our admission booths, concession stand, garbage pick-up and overnight security. They all deserve huge recognition.

## **ACTIONS TAKEN**

We will be scheduling our annual fundraising raffles/bake sales at Oneida Bingo and Casino soon.

**GOALS AND OBJECTIVE**

Our main goal is to coordinate three annual powwows with from our approved tribal budget and fundraising efforts.

A second goal is to generate revenues thru raffles, concessions, admissions, (July only), donations, and vendor booth sales.

Our third goal is to raise our prize money some for the adult categories to be in competition with surround pow-wows. The dancers and singers are what make or beak a pow-wow.

**2012 Fourth of July Pow-wow Admission Totals June 29-July 1, 2012**

	Daily Passes	Weekend Passes	Group Pass	Children/Elderly
Friday 6-29-12	533	905	171	578
Sat First Shift	1197	145	50	694
Sat Second Shift	1214	58	0	416
Saturday Totals	2411	203	50	1110
Sunday 7-1-12	568	0	0	347
Total	3512	1108	221	2035
<b>Grand Total = 6876</b>				

**2013 Fourth of July Pow-wow Admission Totals July 5-July 7, 2013**

	Daily Passes	Weekend Passes	Group Pass	Children/Elderly
Friday 7-5-13	874	888	0	553
Sat First Shift				
Sat Second Shift				
Sat. Totals 7-6-13	2052	144	10	1323
Sunday 7-7-13	420	0	0	313
Total	3346	1032	10	2189
<b>Grand Total = 6577</b>				

**2014 Fourth of July Pow-wow Admission Totals July 4-July 6, 2014**

	Daily Passes	Weekend Passes	Group Pass	Children/Elderly
Friday	768	603	29	607
Sat First Shift				
Sat Second Shift				
Sat. Totals	2812	166	106	1060
Sunday	581	0	13	388
Total	4161	769	148	2055
<b>Grand Total = 7133</b>				

**2015 Fourth of July Pow-wow Admission Totals July 3-July 5, 2015**

	Daily Passes	Weekend Passes	Group Pass	Children/Elderly
Friday	1185	823	26	911
Sat First Shift	1568	69	43	876
Sat Second Shift	635	31	0	324
Sat. Totals	2203	100	43	1200
Sunday	581	0	0	483
Total	3969	923	69	2594
<b>Grand Total = 7555</b>				

**2016 Fourth of July Pow-wow Admission Totals July 1-July 3, 2016**

	Daily Passes	Weekend Passes	Group Pass	Children/Elderly
Friday	918	837	10	802
Sat First Shift				
Sat Second Shift				
Sat. Totals	2602	288	75	1385
Sunday	645	0	202	186
Comp Bands		664		
Total	4165	1789	287	2373
<b>Grand Total = 8614</b>				

**2017 Fourth of July Pow-wow Admission Totals June 30<sup>th</sup>-July 2, 2017**

	Daily Passes	Weekend Passes	Group Pass	Children/Elderly
Friday	643	661	35	664
Sat First Shift				
Sat Second Shift				
Sat. Totals	2665	213	11	1664
Sunday	834	0	104	576
Comp Bands				
Total	4142	874	150	2904
<b>Grand Total=8070</b>				

# 150TH ANNUAL SISSETON WAIWAPETON SIOUX TRIBE

Contest Wacipi

2<sup>nd</sup> OLDEST  
Wacipi in  
the Nation!

June 30, July 1, 2, 2017

WINFIELD THOMPSON  
POW WOW ARBOR  
AGENCY VILLAGE, SD

REGISTRATION  
OPEN FRIDAY &  
CLOSE @ 12:00PM SATURDAY

GRAND ENTRY  
FRIDAY 7:00 PM  
SATURDAY 1:00 & 7:00 PM  
SUNDAY 1:00 PM

FLAG RAISING @ 9AM DAILY

**MASTER OF CEREMONIES**

JERRY DEARBY, MINNETONKA, MN  
DANNY SEABOY, SISSETON, SD  
DANNY SPEER, BARABUTHEWAN, CANADA

**ARENA DIRECTORS**

CHASEL LABLANC, MORENO, MN  
CLAY CRAWFORD, CASS LAKE, MN  
HONORARY ARENA DIRECTORS

**ADULT CONTEST**  
\$2,000, \$1,800, \$1,600, \$1,400, \$1,200  
Gender Age - (55 & OVER)  
MEN'S & WOMEN'S CONTEST  
Jr. MEN'S (18-34 yrs.) / Sr. MEN'S (35-64 yrs.)  
TRADITIONAL ~ GRASS ~ COUNTRY ~ FANCY  
Jr. WOMEN'S (18-34 yrs.) / Sr. WOMEN'S (35-64 yrs.)  
TRADITIONAL ~ SINGLE ~ FANCY

**TEEN CONTEST**

\$700, \$600, \$500, \$400, \$300  
TEEN BOY'S FANCY, GRASS, & TRADITIONAL  
TEEN GIRL'S FANCY, SINGLE & TRADITIONAL

**ARENA DIRECTORS**

CHASEL LABLANC, MORENO, MN  
CLAY CRAWFORD, CASS LAKE, MN  
HONORARY ARENA DIRECTORS  
PHIL ST. JOHN AND JAKE THOMPSON

**SINGING JUDGE**

WAMEDI JILL

**HOST DRUM**

MARHARIE

**SINGING CONTEST**

\$10,000, \$8,000, \$6,000, \$4,000, \$2,000  
\$15,000 DRUM SPLIT - MUST HAVE 5 SINGERS

**MOCCASIN TOURNAMENT**

\$5,000, \$3,000, \$2,000, \$1,200, \$1,000

Co-Sponsored by LEONARD JOHNSON  
REGISTRATION SATURDAY @ 10AM  
JEROME RENVILLE, Sr (605) 419-0018  
MEMORIAL MOCCASIN TOURNAMENT - THURS & FRI  
IN MEMORY OF HAROLD HOYT JOHNSON - 4 PLACES  
CONTACT LESLIE (605) 268-0286

**5K WALK/RUN**

REGISTRATION @ 7AM, STARTS @ 8AM,  
SPONSORED BY SWO HEALTH & FITNESS CENTER

**GRAND ENTRY**

FRIDAY 7:00 PM  
SATURDAY 1:00 & 7:00 PM  
SUNDAY 1:00 PM

**FLAG RAISING @ 9AM DAILY**

LOCAL HONOR GUARD GROUPS: KIT FOX SOCIETY,  
AMERICAN LEGION, SANJMAN, UNITED VETERANS  
ASSOCIATION. ALL OTHER VETERANS GROUPS WELCOME

**ADMISSION \$5 /WEEKEND**

5 & UNDER FREE/65 & OVER FREE  
TINY TOTS & JUNIORS WILL RECEIVE DAILY MONEY  
CO-SPONSORED BY BIG COULEE DISTRICT  
**FREE - SATURDAY & SUNDAY**



**TEEN CONTEST**

\$700, \$600, \$500, \$400, \$300  
TEEN BOY'S FANCY, GRASS, & TRADITIONAL  
TEEN GIRL'S FANCY, SINGLE & TRADITIONAL

**SPECIALS**

**TREN GIRLS SPECIAL (13-17 yrs)**

OUTGOING MISS SWO JOURNEY RENVILLE

**Jr. GIRLS SPECIAL (7-12 yrs)**

OUTGOING JR. MISS SWO MAYA ANDERSON

**WOMEN'S JINGLE DRESS SPECIAL - SUNDAY**

"DANCE YOUR OWN STYLE"

IN HONOR OF MARIAN CROWFEATHER

**TEEN BOY'S TRADITIONAL SPECIAL (AGES 12-17 YRS.)**

SPONSORED BY JEREMY RED EAGLE FAMILY

\$800, \$400, \$300

**COWBOY SPECIAL - MEN ONLY 18 & OVER (SNL)**

IN MEMORY OF FIDEL KIRK

- SPONSORED BY WIFE NETTIE KIRK & FAMILY

**KARAOKE CONTEST - SATURDAY AFTERNOON**

IN MEMORY OF EUGENE "RABBIT" CRAWFORD

**MEN'S GRASS DANCE SPECIAL - SATURDAY**

IN MEMORY OF DAYTON SEABOY

PRIZE MONEY TBA

**MEN'S GRASS SPECIAL - 18 & OVER**

SPONSORED BY THE TRIBAL EXECUTIVES

\$800, \$600, \$400, \$200

**WOMEN'S JINGLE DRESS SPECIAL - 18 & OVER**

SPONSORED BY THE TRIBAL EXECUTIVES

\$800, \$600, \$400, \$200

**PAINTED HORSE CONTEST - SUNDAY**

SPONSORED BY ELLA ROBERTSON & FAMILY

\$300, \$200, \$100

**5 MAR BASS DRUM CONTEST**

PRIZE MONEY TBA

SPONSORED BY BUFFALO LAKE,

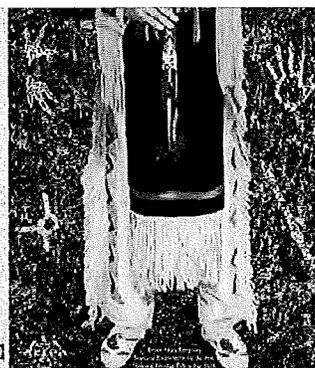
LONG HOLLOW, & OLD AGENCY DISTRICTS

**OTHER SPECIALS TBA**

**VENDORS**

SPACE IS LIMITED | FIRST COME, FIRST SERVE

CALL TOM (605) 924-6482 OR SKY (605) 924-1195



**5K WALK/RUN**

REGISTRATION @ 7AM, STARTS @ 8AM,  
SPONSORED BY SWO HEALTH & FITNESS CENTER  
DIABETES PREVENTION PROGRAM  
FOR MORE INFO CONTACT (605) 698-3922

**SOFTBALL TOURNAMENT**

FOR MORE INFORMATION CONTACT  
JC CRAWFORD (605) 419-1114

**ADULT & YOUTH RODEO**

SATURDAY & SUNDAY

**SATURDAY NIGHT YOUTH DANCE**

SPONSORED BY BIG COULEE DISTRICT



Sisseton Wahpeton Oyate Wacipi

June 29, 2018 - July 1, 2018

#### Details

**Start:**

June 29, 2018

**End:**

July 1, 2018

**Event Categories:**

0-Regular Recurrance, 4th of July Weekend Powwows, Fourth of July Events, Native American Pow Wows & Events, South Dakota Powwows

**Event Tags:**

Sisseton Wahpeton Oyate 4th of July Pow Wow, Sisseton Wahpeton oyate 4th of July Powwow, Sisseton Wahpeton Oyate Wacipi, Sisseton Wahpeton Pow Wow, Sisseton Wahpeton Powwow, South Dakota Pow Wow, south dakota powwow, SWO Pow Wow, SWO Powwow

**Website:**

<http://www.swo-nsn.gov/>

### 2018 Sisseton Wahpeton Oyate Wacipi (SWO Powwow)

Celebrate the 151st Annual Sisseton Wahpeton Oyate Wacipi (SWO Powwow) on June 29 – July 1, 2018 at the SWO Ceremonial Grounds in Agency Village, South Dakota. The Sisseton Wahpeton Oyate Wacipi is the oldest powwows in South Dakota and the second oldest in the nation (started in 1867). Concessions, crafts and food vendors and some bleacher seating are available. Sisseton Wahpeton Oyate Wacipi activities begin with a Grand Entry at 7:00 pm on Friday. Other Grand Entries, contest and intertribal dancing will follow on Saturday at 1:00 pm and 7:00 pm and Sunday at 7:00 pm. There's lots of other great activities as well, such as the 5k Walk/Run, Softball Tournament and a rodeo for both adults and youths.

**Admission**

\$5.00 for weekend  
 5 & under FREE  
 55 & over FREE

**Location**

Sisseton Wahpeton Oyate Ceremonial  
 Grounds  
 Agency Village, SD 57262  
 (605) 698-8217

**RV Space Available:** Contact Charlene  
 Miller (605) 698-8353  
 Credit cards accepted, Full weekend only!

**Grand Entry**

Friday 7:00 pm  
 Saturday 1:00 & 7:00 pm  
 Sunday 1:00 pm  
 Flag Raising @ 9am daily  
 Feed – Saturday & Sunday

**Powwow Head Staff**

Master of Ceremonies: To Be Announced  
 Arena Directors: To Be Announced  
 Host Drum: To Be Announced

**Vendors**

Space is limited, first come, first serve.  
 Call Tom (605) 924-6582 or Sky (605)  
 924-1195

**Memorial Moccasin Tournament – Thurs**

& Fri  
 \$3,000, \$2,000, \$1,500, \$1,200, \$1,000  
 Registration Saturday @ 10am

**Singing Contest:**

\$10,000, \$8,000, \$6,000, \$4,000, \$2,000  
 \$15,000 DRUM SPLIT – must have 5  
 singers

**Dance Contests**

**Adult Prizes: \$2,000, \$1,500, \$1,000,  
 \$750, \$500**

**Adult Dance Categories**

Golden Age – (55 & over)  
 Men's & Women's combined  
 Jr Men's (18-34 yrs.)/Sr Men's (35-54 yrs)  
 Traditional ~ Grass ~ Chicken ~ Fancy  
 Jr Women's (18-34 yrs.)/Sr Women's (35-  
 54 yrs)

Traditional ~ Jingle ~ Fancy

**Teen Contest Prizes: \$700, \$600, \$500,  
 \$400, \$300**

**Teen Categories**

Teen Boy's Fancy, Grass, & Traditional  
 Teen Girl's Fancy, Jingle & Traditional

**Tiny Tots & Juniors** will receive day  
 money

Co-sponsored by Big Coulee District  
 Registration Opens Friday & closes  
 @12:00pm Saturday

**Specials**

**Teen Girls Special** (13-17 yrs)  
 Outgoing Miss SWO Journey Renville

**Jr. Girls Special** (7-12 yrs)  
 Outgoing Jr. Miss SWO Maya Anderson

# 45th ANNUAL Oneida POW-WOW

June 30 – July 2, 2017 • Norbert Hill Center  
5 Miles West of Green Bay on Hwy. 54

Join us in song and dance at the 45TH ANNUAL ONEIDA CONTEST  
POW-WOW! OVER \$91,000 IN PRIZE MONEY WILL BE AWARDED!

MC: Terry Fiddler, Cheyenne River Sioux, Prairie Island, MN

MC: Wallace Coffey, Commanche, Lawton, OK

Arena Director: Sateko Danforth, Oneida

Arena Director: Darrell Goodwill, Dakota/Lakota, Window Rock, AZ

Head Drum Judge: Edmond Nevaquaya, Nu-Mu-Nu, Apache, OK

Head Female Dance Judge: Star Whiteye, Delaware/Ojibwe, Moraviantown, Ontario

Head Male Dance Judge: Jim Red Eagle, Nakota/Dakota, Bear Butte, SD

Smoke Dance Coordinator: Jordan Smith, Mohawk, Niagara Falls, NY



Welcome Golf Fans!  
www.thornberrycreeklpga.com  
July 3 – 9, 2017

Proud Sponsors:



**ONEIDA NATION ROYALTY SPECIAL**  
\$1,000 Men & Women Fancy Spotlight

**ONEIDA POW-WOW COMMITTEE SPECIALS**  
Luck of the Draw – 1 category per session  
4th Annual Singers Iron Man Contest  
Singers Best Leads 1, 2, 3, & 4

Other Specials TBA

**The Public is Welcome!**

Advance tickets available  
at all Oneida One-Stops  
beginning June 1 for \$12.

**Admission**

Weekend Pass	\$15.00
Daily Pass	\$8.00
60 & older	FREE
5 & under	FREE

**Grand Entries**

Friday, June 30	7pm
Saturday, July 1	1pm & 7pm
Sunday, July 2	12 Noon

**Registration**

Friday, June 30	4pm-6:30pm
Saturday, July 1	11am-12:30pm

**ATTENTION DANCERS AND SINGERS**

Point System competition will begin Friday, June 30. Singers please bring your own chairs. No registration fee required, but must purchase weekend pass to compete.

**NO CANOPIES ALLOWED.** For more information, call the Oneida Pow-Wow Committee at 920-362-5425 (Tonya), or 920-548-0122 (Rosa). Reserve your room now at the Radisson Hotel & Conf. Center, Green Bay by calling 920-494-7300, or at the Wingate Wyndham Green Bay/Airport by calling 920-617-2000. Please ask for the pow-wow room block at both hotels. Rates based on availability.



# Prize Money – 45<sup>th</sup> Annual Pow-Wow June 30 – July 2, 2017

## Golden Age Women & Men 60+

Traditional

1st	\$1,100.00
2nd	\$800.00
3rd	\$600.00
4th	\$400.00

## Jr. Adult Women & Men 18 – 39

Traditional / Jingle / Grass / Feather / Shawl

1st	\$1,100.00
2nd	\$800.00
3rd	\$600.00
4th	\$400.00

## Teen Girls & Boys 13-17

Traditional / Jingle / Grass / Feather / Shawl

1st	\$300.00
2nd	\$250.00
3rd	\$200.00
4th	\$150.00

## Junior Girls & Boys 7-12

Traditional / Jingle / Grass / Feather / Shawl

1st	\$150.00
2nd	\$125.00
3rd	\$100.00
4th	\$75.00

## Drum Contest

1st	\$10,000.00
2nd	\$7,000.00
3rd	\$4,000.00
4th	\$2000.00

## Sr. Adult Women & Men 40-59

Traditional / Jingle / Grass / Feather / Shawl

1st	\$1,100.00
2nd	\$800.00
3rd	\$600.00
4th	\$400.00

## Woodland Women & Men 18+

1st	\$1,100.00
2nd	\$800.00
3rd	\$600.00
4th	\$400.00

## Southern Women & Men 18+

1st	\$1,100.00
2nd	\$800.00
3rd	\$600.00
4th	\$400.00

## Smoke Dance Women & Men 18+

1st	\$1,100.00
2nd	\$800.00
3rd	\$600.00
4th	\$400.00

## Smoke Dance Teen Girls & Boys 13-17

1st	\$300.00
2nd	\$250.00
3rd	\$200.00
4th	\$150.00

## Smoke Dance Junior Girls & Boys 7-12

1st	\$150.00
2nd	\$125.00
3rd	\$100.00
4th	\$75.00

### Oneida Business Committee Agenda Request

1. Meeting Date Requested: 07 / 27 / 17

2. General Information:

Session:  Open  Executive - See instructions for the applicable laws, then choose one:

Agenda Header:

Accept as Information only

Action - please describe:

Accept SEOTS FY '17 3rd quarter report

3. Supporting Materials

Report  Resolution  Contract

Other:

1.

3.

2.

4.

Business Committee signature required

4. Budget Information

Budgeted - Tribal Contribution  Budgeted - Grant Funded  Unbudgeted

5. Submission

Authorized Sponsor / Liaison:

Primary Requestor/Submitter: Kathryn LaRoque, Chair  
Your Name, Title / Dept. or Tribal Member

Additional Requestor: \_\_\_\_\_  
Name, Title / Dept.

Additional Requestor: \_\_\_\_\_  
Name, Title / Dept.



# Southeastern Oneida Tribal Services Advisory Board

## 2017 Third Quarter Report

Submitted: July 18, 2017

PHOTO CREDIT: D.KING OF IMAGES

### Board Purpose

It shall be the purpose of the Southeastern Oneida Tribal Services (SEOTS) Advisory Board to provide advice and constructive input to the SEOTS Director in order that the SEOTS office can formulate social services and programs for the Oneida people residing in Southeastern Wisconsin. Each member of the Board shall act as an ambassador for the SEOTS program by promoting its mission whenever possible; shall review the program's budget; shall guide and advise SEOTS administration and shall adhere to the appropriate chain of command in any and all relative communications with the Oneida Business Committee.

### Members and Terms

Name	Officer	Term Expires
Kathryn LaRoque	Chair	2/28/19
Lloyd Ninham	Vice Chair	2/28/19
Linda Langen	Treasurer	1/28/18
Felicia Bernhardt		1/28/18
Christine Cottrell		1/28/18
Peter Stevens		1/28/18
Vacant		

### Upcoming Meetings

Thursday, August 10 @ 7:30pm, Tuesday, September 12 @ 7:30pm, Tuesday, October 10 @ 7:30pm

### Southeastern Oneida Tribal Services Mission

SEOTS' Mission is strengthening our cultural connection and providing services and programs to enhance the well-being of On^yote?a-ka living in southeastern Wisconsin.

## Utilization Statistics (Third Quarter)

Service Area Population: 2,118 (June 2, 2017 – Oneida Enrollments Department)

Office or Event Visits: 1,428

Unique Clients Served: 614

Visits by Age: 0-17: 129, 18-54: 238, 55+: 569

Incoming Phone Calls: 2,792

Total Client Interactions: 4,220 (Visits + Incoming Phone Calls)

Notable Events: Indian Taco Fundraiser (April 28, 87 attendees), 2<sup>nd</sup> Annual Oneida Arts, Evolving Traditions Art Show (May 13, 74 attendees), SEOTS Picnic (June 25, 70 attendees)

Most Utilized Services: Medication Distribution (466), Elder Activities (323), Office Equipment Use (83)



Iroquois Raised Beadwork by James Kelly on display at the 2<sup>nd</sup> Annual Oneida Arts, Evolving Traditions Art Show on Saturday, May 13, 2017. Photo Credit: Matthew Messner

## Advisory Board Meeting Outcomes

- Motion to post meeting minutes on Tribal website (April 11, 2017)
- Motion to table Descendancy Scholarship until future date (April 11, 2107)
- Motion to hold Advisory Board elections of officers on June 6, 2017 (May 16, 2017)
- Motion to schedule SEOTS Advisory Board training (June 6, 2017)
- Review of Tribal member concerns/comments (listed below)
- Members of the Advisory Board volunteered at several SEOTS events, including the Indian Taco Fundraiser, Oneida Arts, Evolving Traditions Art Show, Annual Family Picnic, and General Election Candidate Forum.

## Community Concerns/Comments

1. Expand offerings of Oneida products at SEOTS.
  - a. Offer discounts to Tribal members.
  - b. Increase revenue for the Nation.
  - c. Grow white corn and learn how to process the food, similar to the Oneida cannery.
  - d. Hire teenagers to grow, harvest, and process the food.
2. Implement a food bank at SEOTS to serve Oneida Tribal members.
  - a. Increase the number of Tribal members accessing SEOTS.
  - b. Serve Tribal members who are uncomfortable accessing other food banks in Milwaukee.

## Future Events

- Community Meeting with newly elected Councilman, Daniel Guzman-King on Saturday, July 22 at 1:00pm.
- Opioid Prevention Community Workshops to be held on Saturday, August 19; Tuesday, August 22; Wednesday, August 23; and Thursday, August 24
- Indian Summer Festival (SEOTS programming at the festival all three days), September 8-10.

### Oneida Business Committee Agenda Request

1. Meeting Date Requested: 7 / 27 / 17

**2. General Information:**

Session:  Open  Executive - See instructions for the applicable laws, then choose one:

Agenda Header:

Accept as Information only

Action - please describe:

Needs approved for 3rd Quarterly ONVAC report

**3. Supporting Materials**

Report  Resolution  Contract

Other:

1.

3.

2.

4.

Business Committee signature required

**4. Budget Information**

Budgeted - Tribal Contribution  Budgeted - Grant Funded  Unbudgeted

**5. Submission**

Authorized Sponsor / Liaison:

Primary Requestor/Submitter: Jim Martin, Vice Chairman  
Your Name, Title / Dept. or Tribal Member

Additional Requestor: John Breuninger, Secretary  
Name, Title / Dept.

Additional Requestor: \_\_\_\_\_  
Name, Title / Dept.

## Oneida Business Committee Agenda Request

### 6. Cover Memo:

Describe the purpose, background/history, and action requested:

Per Business Committee mandate for quarterly reports

- 1) Save a copy of this form for your records.
- 2) Print this form as a \*.pdf *OR* print and scan this form in as \*.pdf.
- 3) E-mail this form and all supporting materials in a **SINGLE** \*.pdf file to: [BC\\_Agenda\\_Requests@oneidanation.org](mailto:BC_Agenda_Requests@oneidanation.org)

A good mind. A good heart. A strong fire.



Mike Hill, Chairman  
 James Martin, Vice Chairman  
 John L. Breuninger, Secretary  
 Arthur Cornelius  
 Gerald Cornelius  
 Floyd J. Hill II  
 Kenneth House  
 Nathan Smith  
 Carol Silva

Kerry Metoxen – Veterans Service Officer  
 Jennifer Webster – OBC Liaison

MEETINGS: April 10, 2017  
 May 9, 2017  
 June 13, 2017

*Purpose:* The purpose of the ONVAC is to serve as an advisory body to the Oneida Veterans Service Office in all matters related to the Oneida Tribe Veteran's rights and benefits and veterans affairs issues, and to protect the honor and integrity of the Oneida Tribe and all veterans who served honorably in the United States Armed Forces. It shall be the purpose of the ONVAC to provide advice and constructive input to the veterans Service Office Director on all veterans' affairs and/or issues in order that the Office can formulate veteran services and programs for the Oneida Veterans. ONVAC coordinates veteran events with the assistance of the Veterans Service Office and other organized groups that are representatives of Oneida Veterans and the Oneida Tribe.

#### Summary Points April 2017 thru June 2017

**BUDGET:** As of May 2017, ONVAC has spent approximately \$16,217.00 which is in compliance with the Treasure's Memorandum regarding FY2017 budget. Due to the 2017 budget not being approved by GTC until March 2017, our budget will be underspent. At the time of this submission, June's R&E has not been received and this amount is an estimate.

**JOSIAH POWLESS MEMORIAL:** The ONVAC has included the grandchildren of Dr. Powless (Roy Huff and Betty Bins) in several meetings within which the proposed memorial has been discussed. We are working on information for an engraved plaque, and/or a "head-stone" type monument similar in comparison of the one for Dr. Minoka Hill, currently located at the Oneida Community Health Center.

Met with the Director of the Oneida Comprehensive Health Center's Director, Mrs. Debbie Danforth and Michelle Danforth-Anderson, Oneida Tourism Director and has been provided a proposal for the installation of a "garden" and a "walkway" adjacent to the entrance of the facility. The pre-design has already been completed and all are in favor of placing a memorial marker, similar to the Dr. Minoka Hill marker that already exists, in recognition of Dr. Josiah Powless. No discussion has occurred as of yet regarding the generation of resources to purchase

a marker nor the exact location within the garden/walkway. John Breuninger is following up with 2-3 monument companies to get bids for a comparable marker. Once the costs, location and proposed implementation are completed, the family will be notified and invited back to our next ONVAC meeting for their input on the inscription.

In addition, still working on the previous medal to upgrade to Medal Of Honor. Takes approximately 5 years to go thru the process. John L. Breuninger to continue to work on this project.

**LAND MANAGEMENT:** ONVAC & Veterans Service Officer, Mr. Kerry Metoxen was working with Land Management regarding transferring or allocating the Veterans Memorial site to the Veterans Department. The Oneida Land Commission has approved this transfer of land and the necessary paperwork is currently being completed by the Land Management staff. This item has been completed.

**VETERAN SERVICE OFFICE:** ONVAC continues to work with the VSO on :

1. The development and implementation of an Oneida Veteran Data Base. Our intent is to get an accurate as possible listing of all of our Oneida Veterans. The Trust/Enrollment Committee denied our request to add a box on the Per Capita forms. Therefore, ONVAC & Veterans department will be working on a mail out to all 18years and older requesting if they are a veteran.
2. Assisting our Communities' Veterans and Veteran Organizations.
3. Continuous upgrading and maintenance on the Veteran's Memorial Site along HWY 54. The ONVAC wishes to thank the Department of Public Works (DPW) and the Tourism Department for their continued support with our efforts.
4. Selling and acquiring and installation of "pavers" for Veterans at the Memorial Site. As of 7-10-17 we have a total of 279 pavers.
5. ONVAC continues to work with the VSO to have all Civil War headstones replaced at all local cemeteries. This is a continuing process.
6. The ONVAC and VSO continue to collaborate with all of the Oneida Veterans Organizations in serving as Honor and Color Guards for GTC and other Organizational Meetings, external Veterans Activities, meetings, funerals, etc.
7. ONVAC and the VSO are also communicating and coordinating Veteran Events with the SEOTS Veterans organization.
8. ONVAC is working on updating the bylaws which are presently on the LOC agenda
9. Benjamin Skenandore and Carol Silva have been appointed to the ONVAC by the OBC and Mike Hill has been replaced. New ONVAC Officers will be elected in July 2017.

## SPECIAL EVENTS

ONVAC remains engaged in extracurricular activities within our Oneida Community and have assisted the Veterans Service Officer with Veterans Meetings, celebration meals, etc. Attendance at these events have been very good and it is great to have our Community Veterans participating in these events, along with their respective families.

- **CODE TALKERS DAY” Golf Outing:** John Breuninger has scheduled the golf outing for Friday, May 26<sup>th</sup> (the Friday before Memorial day). All ONVAC members collected raffle prizes as soliciting Hole Sponsors at \$130.00 per hole. The exact format for the golf outing was a four-person, blind draw scramble and began at 8:00 AM. The event was a complete success with 90 players participating and over \$4,000 in prize donations were awarded. We look forward to another great event in the coming year.

## GOALS AND OBJECTIVES

It is the Mission of ONVAC to ensure the Oneida Veterans are provided with quality service and assistance in the delivery of entitlement and benefits due the Oneida Veteran and their families. ONVAC accepts the responsibility to advocate for Oneida Veterans and their families, while protecting the integrity of the Veteran Community of the Oneida Nation

## MEETING REQUIREMENTS

ONVAC meetings are held the second Tuesday of each month at 5:00 pm at the Oneida Veterans Office at 134 Riverdale Drive, Oneida.

ONVAC also holds “special meetings” as appropriate, to conduct business on issues of immediate concern and/or is directed by the Oneida Business Committee.

All meetings are open to the public.

### Oneida Business Committee Agenda Request

1. Meeting Date Requested: 07 / 27 / 17

2. General Information:

Session:  Open  Executive - See instructions for the applicable laws, then choose one:

[Empty text box]

Agenda Header: Reports

Accept as Information only

Action - please describe:

Approval requested. ONCOA Bylaws require a quarterly report to the OBC  
  
Business Committee

3. Supporting Materials

Report  Resolution  Contract

Other:

1. [Empty text box]

3. [Empty text box]

2. [Empty text box]

4. [Empty text box]

Business Committee signature required

4. Budget Information

Budgeted - Tribal Contribution  Budgeted - Grant Funded  Unbudgeted

5. Submission

Authorized Sponsor / Liaison: Melinda J. Danforth, Tribal Vice Chairwoman

Primary Requestor/Submitter: Patricia L. Lassila, ONCOA Chairwoman  
Your Name, Title / Dept. or Tribal Member

Additional Requestor: Lois Strong, ONCOA Coordinator  
Name, Title / Dept.

Additional Requestor: \_\_\_\_\_  
Name, Title / Dept.

## Oneida Business Committee Agenda Request

### 6. Cover Memo:

Describe the purpose, background/history, and action requested:

To: OBC

FR: Patricia L. Lassila, ONCOA Chairwoman

RE: Quarterly Report #3

ONCOA submits the quarterly report which is required in ONCOA Bylaws. Please reference attached report.

Thank you

ory, and action requested

- 1) Save a copy of this form for your records.
- 2) Print this form as a \*.pdf OR print and scan this form in as \*.pdf.
- 3) E-mail this form and all supporting materials in a **SINGLE** \*.pdf file to: [BC\\_Agenda\\_Requests@oneidanation.org](mailto:BC_Agenda_Requests@oneidanation.org)

**ONCOA FY17 Q3 REPORT TO OBC  
JULY 2017  
Period: April, May, June 2017**

**MISSION: ONCOA ADVOCATES FOR ALL SERVICES THAT PLACE PRIORITY ON THE WELL-BEING OF OUR ELDERS**

**ONEIDA NATION COMMISSION ON AGING**

- |                               |                               |
|-------------------------------|-------------------------------|
| Patricia Lassila, Chairwoman  | Carol Elm, Member             |
| Arlie Doxtator, Vice Chairman | MaryAnn Kruckeberg, Member    |
| Dale Webster, Secretary       | Lois J. Powless, Member       |
| Shirley Barber, Member        | Dorothy J. Skenandore, Member |
|                               | Member, Vacant Position       |
- Melinda Danforth, OBC Liaison; and Lisa Summers, Alternate OBC Liaison.

**Primary Focus Areas for ONCOA**

- **Long Term Care Services & Support** – Alzheimer’s & Other Dementia Diseases; Affordable & Accessible Elder Housing; Adult Day Services; Personal Care Agency
- **Communication** -- Tribal Elders, Elder Service Staff and Community
- **Training & Education** -- ONCOA and staff

ONCOA Meetings October, November, December 2016		
April 11 April 25	May 9 May 23	June 13 June 27

**FINANCIALS**

Our financial report for period ending May, 2017 shows that ONCOA is on schedule for meeting budget projections.

**MINUTES**

All approved minutes are submitted to the Tribal Secretary’s office monthly.

**COMMENTARY**

- Communication between Elder Service Management and ONCOA is not happening even though ONCOA plays a vital role in the successful planning of Elder Services. It is evident that we have distanced ourselves from the Wisconsin Elder Act provisions. ONCOA has made numerous attempts to bridge this gap but we experience nothing but closed doors and empty responses to our requests.
- ONCOA has requested a copy of the comprehensive re-organization plan for Elder Services from the Governmental Services Department Division Director (GSD Dir.) and the Elder Services Manager but ONCOA has not received a re-organization document since the beginning of FY2017.

**ONCOA FY17 Q2 REPORT TO OBC**

**JULY 2017**

**Period: April, May, June 2017**

- According to the Oneida Business Committee minutes the GSD Division Director was directed to have a comprehensive re-organization plan approved by the OBC before any more personnel changes could be made in the GSD. And, this applies to the Elder Services. Has the comprehensive reorganization plan for Elder Services been approved by the OBC?
- Changes in personnel continue to occur primarily through the Emergency Temporary (ET) and Limited Term Employee (LTE) process; when this occurs requirements in the job description can be waived. Posting of positions now vacant in Elder Services is not happening. Vacant positions are: Elder Services Assistant Director, Apartment Manager (temporarily filled part time by an ET person), Office Manager, Administrative positions, Reception position. Elder Services is running on empty. Staff is struggling to keep the services available for Elders. Can you help us in this matter?
- Elder Services is bringing onboard the third Elder Service Program Manager (new title for Elder Service Director) since November 2016. When a person is hired as the Program Manager, that person needs experience working with Elders, knowledge of Elder concerns and issues, grant management among other detailed requirements. By waiving some requirements and by not having a support staff this individual is set up to fail.
- Please provide us with guidance on how open up lines of communication with the Elder Service Program Manager, Area Manager and GSD Division Director. ONCOA is advocating for the services that place a priority on our Elders.

**PROJECTS & INITIATIVES**

<ul style="list-style-type: none"> <li>• <b>Alzheimer’s Awareness &amp; Research collaboration with UW-Madison Research Center</b></li> <li>• <b>Money Follows the Person Grant</b></li> <li>• <b>Long Term Care Study Group with Tribes &amp; state representatives</b></li> <li>• <b>Tribal Operated Waiver</b></li> </ul>	<ul style="list-style-type: none"> <li>• <b>Elder Village II</b></li> <li>• <b>Title V Federal Senior Employment Program</b></li> <li>• <b>Adult Day Care Services CIP</b></li> <li>• <b>Elder Service Apartment Garages CIP</b></li> <li>• <b>Elder Service Security Cameras</b></li> <li>• <b>Oneida Elder Memorial Garden (concept)</b></li> <li>• <b>Solar Deployment in Oneida</b></li> </ul>
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**ONCOA FY17 Q2 REPORT TO OBC**

**JULY 2017**

**Period: April, May, June 2017**

<p><b>Initiative</b></p> <ul style="list-style-type: none"> <li>• <b>Wisconsin Tribal Aging Unit Association</b></li> <li>• <b>Oneida Long Term Care Group</b></li> <li>• <b>Oneida Nutrition Advisory Council</b></li> <li>• <b>Outagamie ADRS representative</b></li> <li>• <b>Brown ADRS representative</b></li> <li>• <b>Community Outreach with Oneida Elders</b></li> </ul>	<ul style="list-style-type: none"> <li>• <b>Oneida Bylaws review &amp; revise</b></li> <li>• <b>Tribal Budget Process FY18, FY19, FY20</b></li> <li>• <b>Quarterly Reports to OBC</b></li> <li>• <b>Webinars (in-house training)</b></li> <li>• <b>Conferences/training (Long Term Care; Alzheimer's &amp; Other Dementias; Oneida cultural events)</b></li> <li>• <b>ONCOA Orientation</b></li> <li>• <b>Annual Elder Expo</b></li> </ul>
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**PROJECTS/TRAINING/EDUCATION**

**Treasurer's Budget Planning – FY2017, FY2018, and FY2019**

- Monthly meetings continue to be held to gain understanding of guiding strategies: Vision, Mission, Core Values, Four Strategic Directions, Seven Practical Visions and Value Based Budgeting.
- Presentation areas: Federal Election Review, Market Outlook & Economic Forecast for FY2017, Develop contingency plans with potential budget impacts, Report success per FY2017 Operation Plans, Right-size employment initiative/Minimum staffing levels.
- ONCOA submitted their budget in a timely manner.

**ONCOA Bylaw Review**

- ONCOA is undertaking a thorough review of the bylaws. Terry Hetzel, Continuous Improvement/Mediation Specialist, is assisting us in completing the analysis.

**Nutrition Advisory Board**

- ONCOA participates on this board which meets once a month.
- Loretta Mencheski is the Elder Services, Mealsite Supervisor. ONCOA thanked her for her hard work in continuing to serve the Elders with opportunities for healthy meals, quality education, numerous socialization opportunities, and improved health.

**Elder Tree**

- The Elder Tree project is an effort to spread technology that will help older adults remain independent, living in their home as long as possible. Participants will be provided an Ipad and WiFi access along with training to use the Ipad and Wifi service. This project was developed at the University of Wisconsin-Madison.

## ONCOA FY17 Q2 REPORT TO OBC

JULY 2017

Period: April, May, June 2017

- Ten adult champions from the Oneida community have been selected to be trained on Elder Tree to help build a base of users in the community.
- ONCOA is collaborating with University of Wisconsin - Madison to develop a Baldwin Grant which will provide access to computer/internet technology and the Elder Tree website for 25 elders who are members of the Oneida Nation in order to improve communication; access to tribal information; establish a group of community Elder Tree Coaches; and spread the Oneida Elder Tree experience to the other 10 tribes in Wisconsin.
- **Status June 2017: Unfortunately the grant was not selected for funding. ONCOA will meet with Scott Gatzke to discuss other resources that could be considered. We feel this type of program is beneficial for elders to keep them involved with friends and family through technology. Oneida enrollment statistics utilized in the grant showed that the Oneida elders in Wisconsin have increased by 128% from 1999 to 2016.**

### Elder Village – Redesign of Phase II of ten Cottages

- Affordable and accessible housing for our elders is a priority need in our community. To address this need, ONCOA played a major role in identifying the Elder Village Concept as a neighborhood that would enhance “Quality of Life” principles for elders. The cottages are unique with materials, varied layout, and are in a park-like setting with ample green space surrounding the homes. There is a trail connection to other Oneida areas like Site I, Turtle School, and eventually Site II. The Elder Village homes meet the minimum ADA standards.
- A project team has been formed to redesign Phase II of the next ten cottages. Representatives include the following areas: ONCOA, Oneida Housing Authority, Senior Architect, Planning and Solar Energy,
- The plan is to start over with the redesign instead of modifying the existing plan and to take into account the best quality of life needs for the elder. There will be some minor adjustments for the future cottages as well as considering smaller units to keep cost down. Solar panels for future homes were discussed. The bedrooms and garages need ADA clearance. We need to have a discussion about the total costs of the cottages. It's not just about the design. For example, the bidding package could be broken down so we get more potential contractors working at the same time.
- **Status June 2017: An architect has been selected to provide designs for Phase II of the cottage designs. ONCOA has been participating as part of the design selection team. The design process is not complete as of July 14, 2017.**

### Adult Day Services

- ONCOA has identified the need for Adult Day Services and garages for the Tribal Elder Apartments. The Adult Day Service was deleted from the original ORCCC project and slated for a future development CIP. These projects are related to the development of the Lee McLester II Complex. ONCOA will be working with Elder Services to support moving these projects forward.
- ONCOA will start researching adult day care programs.

**ONCOA FY17 Q2 REPORT TO OBC****JULY 2017****Period: April, May, June 2017**

- **Status Adult Day Services:** No movement on this project during this past quarter and we need input from Elder Service Director on how they would like to proceed on this project.

**Tribal Elder Apartment Garages**

- In **February 2005** Elder Services started the plans for a capital improvement project request for garages for tenants occupying the Elder Service apartments. Project justification continues to be for health and safety issues. Because the existing building is located on top of a hill, it can be extremely windy with harsh weather conditions. Elders are especially susceptible to health problems caused by these conditions and it can be very difficult for elders to get to and from their vehicles in inclement weather.
- **Status Apartment Garages:** The GSD Division Director has approved and signed off on the CIP package and the project now needs approval at the OBC level. Currently there is approximately \$48,000 available to continue planning for this project. There has been no movement on this project during this quarter. **Elder Service Director needs to decide how they want to proceed on this project. In addition, the next phase of the project needs to be included in the FY2018 budget.**

**Alzheimer's Awareness and Research Initiative**

- In **December 2014**, ONCOA connected with the Wisconsin Alzheimer's Disease Research Center after meeting representatives at the Annual Wisconsin Alzheimer's conference. The UW-Madison's Alzheimer Disease Research Center is one of the Nation's leading research centers providing scientific research, resources, and expertise in Alzheimer's disease and related illnesses. ONCOA supports Oneida tribal members to expand their awareness of Alzheimer's disease and other dementias and to participate in the national effort to end Alzheimer's.
- In **May 2015**, Dr. Dorothy Farrar-Edwards, Dr. Carey Gleason, Fabu Carter and Carol Hutchinson from the University of Wisconsin School of Medicine and Public Health Alzheimer's disease Research Center (ADRC) met with Oneida elders and others at the mealsite to provide Alzheimer's disease information.
- ONCOA held a meeting with Dr. Dorothy Edwards and Dr. Carey Gleason to discuss the potential collaboration between Oneida and UW-Madison's Alzheimer's disease Research Center. Potential areas of collaboration are: Training Dementia Care Specialist; Community Education; Promoting Timely Recognition of Memory Disorders; Connecting to Oneida Health Center and Anna John RCCC. The Green Bay area has a large Native population and would be ideal for a satellite center for a UW-Madison Alzheimer's Resource Center.
- **Alzheimer's Clinical Trials--** ONCOA continues to work on encouraging tribal members to become participants in Alzheimer's clinic trials. There is very little information on Native Americans that would indicate how prevalent the disease is in Indian country. We can fight this disease by becoming research volunteers who provide

## ONCOA FY17 Q2 REPORT TO OBC

JULY 2017

Period: April, May, June 2017

- critical data needed to move science forward. Several Oneida volunteers have already signed up and are encouraging others to participate.
- **Status May:** Staff from UW-Madison Research team met in Oneida to discuss future planning. The consist of the following:
  - Developing an Alzheimer community awareness education plan
  - Create an Alzheimer Diagnostic Clinic within the Oneida Community Health Center.

**Long Term Care Group**

- A Long Term Care (LTC) group consisting of representatives from Oneida Health Center, Governmental Services, and ONCOA has been formed to develop a strategic LTC-Services and Supports plan for Oneida. Out of this larger group a core team has been formed.
- Lately the core team (Health Center, GSD, Elder Services, ONCOA, Law) have been meeting to work on the **Tribal Only Waiver**. The Tribally operated Medicaid (low income) Home and Community Based Services (HCBS) waiver is an option for Wisconsin American Indian Tribes to provide long term supports for adults with long-term care needs in Wisconsin. This waiver is important because it aligns administration with the unique authorities of Tribal Governments, and assures that services will meet the unique needs of tribal members when meeting their long term care needs.
- During the past months the waiver plan was changed to Tribally Operated Waiver. It is expected that solutions will be developed to narrow the health care gap in critical risk areas experienced disproportionately among American Indians.
- The Tribal Only Waiver will allow for 100% reimbursement at the federal level directly to tribes. The State will then not have to pay a percentage of the eligible service. We have not received any notification that the Tribal Only Waiver has been approved.
- **Status:** The **Tribal Long Term Care Study Group**, consisting of State and Tribal representatives, continues to work with CMS to get the Tribal Waiver approved. These are monthly meetings. No resolve has been reached with CMA regarding the Tribal Waiver category approved for Wisconsin.

**Money Follows the Person (MFP) Tribal Initiative**

- The Centers for Medicare and Medicaid Services is offering states and tribes between \$850,000 and \$1.93 million in grant funding in order to build sustainable community-based Long Term Services and supports specifically for Tribal Members. Wisconsin must have an active partnership with the participating tribes or tribal organizations in order to be eligible for the grant.
- The project Oneida has selected to develop is a **Tribal Personal Care Agency** along with needed infrastructure to deliver Long Term Care services to Oneida Tribal Members. Having a Personal Care Agency will allow **Elder Services and Oneida Health Center** to obtain Third Party Billing Payments through Medicaid for In-Home Care and Home Chore Services. Currently, Oneida provides In-Home Care and Home Chore Services that are paid through Tribal Contribution. In the future, Elder Services could potentially increase these services utilizing the third party reimbursement received by the Tribe.
- ONCOA supports having a personal care agency to **help defray Tribal Contribution costs to the Elder Service budget**. The reimbursement will come from those services provided to clients who meet low income eligibility (Medicaid) and are eligible for the COP program. The COP program will expire in December 2017 and those services will then come through managed care.

**ONCOA FY17 Q2 REPORT TO OBC****JULY 2017****Period: April, May, June 2017**

- **Status June: David Larson, OCHC Ancillary Services Director, is the main person in charge of this grant for Oneida. ONCOA received notice from Ashley Hesse, DHS representative, that in late March the DHS Tribal Affairs Office released the MFPTI Phase III solicitation to all tribes. This opportunity can provide up to \$75000 to support development or enhancement of Home and Community Based Services (HCBS) programs provided by tribes. Ashley Hesse is available to meet with us to discuss the MFPTI grant or provide technical assistance to aid in the development of our designated project---a personal care agency. ONCOA sent several requests to David Larson to set up a meeting to review our progress on developing a personal care agency unfortunately we have received no response from him.**

**Great Lakes Native American Elders Association (GLNAEA)**

- GLNAEA meetings are held quarterly and membership is comprised of elders from the eleven tribes in Wisconsin. Each tribe takes a turn at sponsoring a meeting on their reservation. Tribal news and current issues in Indian country are discussed at the meetings. Social interaction between the tribes is an important aspect of the association that keeps members participating in the meetings.
- These meetings are held quarterly with various host tribes. Each tribe handles their own notifications of dates and locations. The Oneida Chairwoman has committed to holding the September 2018 GLNAEA meeting.

**Webinars**

- ONCOA scheduled two webinars in April and extended an invitation to Elder Service Staff to attend. Webinars: 1. Native American and Research Communities Uniting to Fight Alzheimer's Disease 2. Strategic Planning--Seminole Native Learning Center

**Wisconsin Tribal Aging Directors Association**

- ONCOA members did participate in these monthly meetings. All eleven tribes belong to this association and meet to discuss Aging Issues in Indian Country and to formulate ways to best meet the needs of our Native Elders. This is a very informative meeting.
- This was a collaborative relationship that ONCOA has maintained with Elders Services and the other tribes since the inception of the organization.
- **ONCOA has not participated in any of these meetings with Elder Services Director January 2017.**

**Elder Service Staff Meetings**

- Elder Service Staff Meetings are still held on the first Tuesday of each month but **ONCOA has been asked to not attend any further "All Staff" meetings.**
- In the past these meetings provided an opportunity for ONCOA to maintain a relationship with all Elder Staff where monthly calendar of events, speakers, and staff information comprised the agenda.

**ONCOA FY17 Q2 REPORT TO OBC**

**JULY 2017**

**Period: April, May, June 2017**

**Title V – Senior Community Service Employment Program (SCSEP)**

- SCSEP is Elder job training funded through a grant from the U.S. Dept. of Labor.
- ONCOA has employed Title V staff for the past 8 years and we have always had great success working with the Title V program. Since our budget is limited we seek out resources to assist us in meeting our administrative needs.
- **Status:** We have one applicant who is going through the approval process with the Title V program through National Indian Council on Aging (NICOA).

**Meeting Requirements**

ONCOA meets on the second and fourth Tuesday of each month at 1:00 p.m. in the Elder Services, Conference Room. Special Meetings are held during the month to address specific topics related to the goals and objectives of ONCOA. Meetings are open and community members are encouraged to attend. Dates and times of meetings are published in the DRUMS and Kaliwisaks publications.

**GOALS**

<b>GOAL I</b>	<b>ONCOA will create policies and work together with Elder Services in an effort to improve the quality of life of our Elders.</b>
<b>GOAL II</b>	<b>ONCOA will communicate with Elders on issues, policies and services in order to increase their awareness and participation.</b>
<b>GOAL III</b>	<b>ONCOA will advocate at all levels (tribal, local, state, national) for resources to provide for elder services</b>

**COMMENTS**

Each commissioner, along with the ONCOA staff, brings with him/her a varied background of employment, life experiences, education, and community/state/national involvement to work toward a common goal of advocating for services that place emphasis on our elders. The following list demonstrates the extent of current community/state/national involvement for the ONCOA commissioners and staff:

- |   |   |
|---|---|
| Oneida Nutrition Board<br>National Indian Council on Aging (NICOA)<br>Veterans of Foreign Wars Auxiliary<br>Oneida Police Commission<br>National Indian Child Welfare Association | Anna John RCCC Board<br>Veterans of Foreign Wars (VFW)<br>Oneida Child Protective Board<br>Great Lakes Native American Elders Association (GLNAEA), members |
|---|---|

### Oneida Business Committee Agenda Request

1. Meeting Date Requested: 07 / 27 / 17

2. General Information:

Session:  Open  Executive - See instructions for the applicable laws, then choose one:

Agenda Header:

Reports

Accept as Information only

Action - please describe:

Approve Election Board 3rd Quarter Report

3. Supporting Materials

Report  Resolution  Contract

Other:

1.

3.

2.

4.

Business Committee signature required

4. Budget Information

Budgeted - Tribal Contribution

Budgeted - Grant Funded

Unbudgeted

5. Submission

Authorized Sponsor / Liaison:

Melinda J. Danforth, Tribal Vice Chairwoman

Primary Requestor/Submitter:

Racquel Hill, Election Board Chairperson

Your Name, Title / Dept. or Tribal Member

Additional Requestor:

Name, Title / Dept.

Additional Requestor:

Name, Title / Dept.

**ONEIDA ELECTION BOARD QUARTERLY REPORT**  
**April – June 2017**  
**July 18, 2017**

**Report Submitted By:** Racquel Hill, Chairperson  
[Election\\_Board@oneidanation.org](mailto:Election_Board@oneidanation.org)

**Board Members:** Teresa Schuman, Vice Chairperson  
 Sunshine Wheelock, Secretary  
 Gina Buenrostro  
 Vicki L. Cornelius  
 Constance Danforth  
 Lori Elm  
 Candace House  
 Tonya Webster

**Alternates:** Melinda K. Danforth  
 Peril Huff  
 Rosa Laster  
 Shannon Metoxen  
 Patricia Moore

**BC Liaison:** Melinda J. Danforth, Vice Chairwoman  
 Alternate Lisa Summers, Tribal Secretary

**Meetings:**

	Regular	Special	GTC	Other
April	7	0	0	1-
May	4	0	1	1*
June	3	0	0	0

- Hearing of 4/18/17  
 \*Primary of 5/6/17

**Highlights for the quarter:**

1. Election Board reviewed applications submitted for the 2017 general election ballot to deem applicants eligible or ineligible and prepared for the Primary election which includes the following:
  - Determine recusals and solicit for alternates
  - Review applications, obtain necessary back-up information (ie backgrounds, proof of meeting qualifications, schedule psychological testing for Judiciary judge applicants, etc. and send letters of eligibility or ineligibility to all applicants
  - Draft primary notice and mail out
  - Draft and order primary ballots and memory card and include draft ballot in mail out
  - Post primary notice and draft ballot in prominent locations
  - Hearing held on one (1) applicant deemed ineligible due to not being in compliance with Section 102.6-4 of Election Law: *A person who runs for a position on the Oneida Business Committee, or a position on a judicial court or commission, shall not run for more than one (1) elective office or seat per election.*
  - Mail out to applicants regarding issues/concerns with campaign signage violations
  - Travel arrangements for primary
  - Count primary ballots received from vendor
  - Conduct memory card and ballot test

- Set up polling locations and assign duties
- Primaries held on May 6, 2017 at polling locations in both Oneida and Milwaukee from 7 a.m. – 7 p.m.
- Tentative results posted in prominent locations
- Dealt with issue of a residency that was questionable.
  - Issue arose from this whereas Election Board was made aware that Tribal identification cards do not require proof of residency. Applicants who provided this with application as proof of residency were notified to submit an alternate form. Alternate, acceptable forms of proof of residency were received from all notified applicants by the deadline requested.
- Draft 2017 general election notice and ballot and mail out and post in prominent locations
- Address appeal with Attorney Michelle Gordon by applicant deemed ineligible listed above.
  - Note: Decision of the Judiciary overturned the Election Board Hearing Body's decision and Election Board was ordered to include applicant on general election ballot in the Business Committee Vice Chairperson section.
- Addressed request for Special Election for recent Judiciary vacancy.
  - This will most likely be scheduled for the fall
- Travel arrangements for general election

**Goals and Objectives (Remain consistent):**

- ❖ Conduct Tribal Elections in compliance with Tribal law.
- ❖ Develop, adopt, and review applicable standard operating procedures.
- ❖ Strive to serve the Oneida membership fairly while being fiscally responsible.

**Meeting requirements:** The Oneida Election Board is required to meet once per month with special meetings scheduled as needed. No special meetings were held for the 3<sup>rd</sup> quarter. FYI: Election Board has more regular meetings when in “election cycle mode” to prepare for and conduct elections.

### Oneida Business Committee Agenda Request

1. Meeting Date Requested: \_\_\_ / \_\_\_ / \_\_\_

2. General Information:

Session:  Open  Executive - See instructions for the applicable laws, then choose one:

Agenda Header:

Accept as Information only

Action - please describe:

Land Commission Report (3rd Quarter)

3. Supporting Materials

Report  Resolution  Contract

Other:

1.

3.

2.

4.

Business Committee signature required

4. Budget Information

Budgeted - Tribal Contribution  Budgeted - Grant Funded  Unbudgeted

5. Submission

Authorized Sponsor / Liaison:

Primary Requestor: Lori Elm, DOLM Office Manager  
Your Name, Title / Dept. or Tribal Member

Additional Requestor: \_\_\_\_\_  
Name, Title / Dept.

Additional Requestor: \_\_\_\_\_  
Name, Title / Dept.

**LAND COMMISSION—(APRIL— JUNE 2017)  
3RD QUARTER REPORT**

The Land Commission begun the new fiscal year by setting their 2017 goals to align to the Oneida Nations strategic direction and practical vision.

**Direction**      **Committing to Build a Responsible Nation**  
**Vision**            **Accountable & Effective Governmental Design**

To support Oneida Nation business and increase revenue, the Land Commission will Identify and acquire strategic land purchases for Oneida Nation corporations and business units.

**Direction**      **Advancing Onvyote?a.ka Principles**  
**Vision**            **Long Term Sustainability Plans**

The Land Commission is developing a program for a land ONLY purchase process; this allows membership more options in financing, the ability to acquire a home that fits their individual needs, maximizes the use of acquisition funds, and reduces Oneida Nation risk.

**Direction**      **Creating a Positive Organizational Culture**  
**Vision**            **Accountable & Effective Governmental Design**

Recommended edits and changes for the by-laws will be submitted to the Legislative Operating Committee regarding Land Commissioner qualifications. The by-laws will outline specifications to Real Property Law class and/or equivalent hours, specified subject matter training , or completes specified training within one year of election .

**MISSION**  
"The Land Commission is an elected body of policy makers for Land issues. The Commission oversees land acquisitions, leases, mortgage loans, land use, probates and all other tribal land issues."

**Oneida Land Commission Members**

- Rae Skenandore, Chairperson
- Racquel Hill, Vice Chairperson
- Jay Rasmussen, Secretary
- Donald McLester, Commissioner
- Sherrole Benton, Commissioner
- Lloyd Powless, Jr., Commissioner
- Rebecca Webster, Commissioner

**LAND ACQUIRED first quarter**

- ◆ Oneida currently own 26,733.83 acres or 40.90% of the original reservation
- ◆ 4 HIP homes acquired
- ◆ 2 Vacant & wooded lands
- ◆ 1 Retail Site
- ◆ 43.67 acres of land acquired for quarter

**Meetings**

Regular meetings are the 2nd Monday monthly. Acquisition Meetings are the 4th Monday monthly.

**Meeting and Hearing Stipends**

Meetings	\$ 50.00
Eviction Hearings	\$ 50.00
Probate Hearings	\$ 50.00
Foreclosure Hearings	\$150.00

\* Note a hearing body consists of 3 members

**Third Quarter Meetings**

- 3 Regular
- 3 Acquisition
- 1 Special
- Oneida Business Committee—Rescheduled

**Third Quarter Hearings**

0 Hearings

**LAND COMMISSION – (APRIL – JUNE 2017)****LAND COMMISSION/BUSINESS COMMITTEE MEETING**

Rescheduled date after new OBC Sworn in

**DIVISION OF LAND MANAGEMENT CONFERENCE ROOM****QUARTERLY SUMMARY**

To comply with the Business Committee's efforts to move the hearing body authority to the Judiciary, the Land Commission is working with the Legislative Operating Committee and Legislative Resource Office to develop the following;

- ◆ Real Property Law amendments
- ◆ Probate Law
- ◆ Mortgage Law
- ◆ By-Law amendments

**Highlights from this quarter include the following;**

- ◆ Grand Central acquired
- ◆ Approval to proceed with Strategic Purchase approximately 130 acres
- ◆ A pilot program for "land only purchase for new homeowners" continues to be developed. Working with Land Management, Bay Bank, Bay Title, and the Bureau of Indian Affairs are promising.
- ◆ The Land Commission continues to work with Chief Financial Officer's on recommendations for key strategic purchases to enhance the Oneida Nation's ability for business development and expansion.
- ◆ The Land Commission requested DOLM to updated loan applications and scoring process for home loans.

**BC ACTION NEEDED: REQUEST BUSINESS COMMITTEE TO ACCEPT THE LAND COMMISSION 3RD QUARTER REPORT FOR FISCAL YEAR 2017**

### Oneida Business Committee Agenda Request

1. Meeting Date Requested: 07 / 27 / 17

**2. General Information:**

Session:  Open  Executive - See instructions for the applicable laws, then choose one:

Agenda Header:

Accept as Information only

Action - please describe:

**3. Supporting Materials**

Report  Resolution  Contract

Other:

1.

3.

2.

4.

Business Committee signature required

**4. Budget Information**

Budgeted - Tribal Contribution

Budgeted - Grant Funded

Unbudgeted

**5. Submission**

Authorized Sponsor / Liaison:

Primary Requestor/Submitter:

Debra J. Danforth / School Board Chairwoman

Your Name, Title / Dept. or Tribal Member

Additional Requestor:

Jolene Hensberger, School Board / ONSS Admin Asst.

Name, Title / Dept.

Additional Requestor:

\_\_\_\_\_  
Name, Title / Dept.

## Oneida Business Committee Agenda Request

### 6. Cover Memo:

Describe the purpose, background/history, and action requested:

Per 1988 MOA between Oneida Nation School Board and Oneida Nation Business Committee, the School Board is required to submit quarterly reports and Minutes to the Business Committee.

1) Save a copy of this form for your records.

2) Print this form as a \*.pdf *OR* print and scan this form in as \*.pdf.

3) E-mail this form and all supporting materials in a **SINGLE** \*.pdf file to: [BC\\_Agenda\\_Requests@oneidanation.org](mailto:BC_Agenda_Requests@oneidanation.org)

ONEIDA NATION SCHOOL SYSTEM

Oneida Nation Elementary School  
 P.O. Box 365  
 N7125 Seminary Road  
 Oneida, WI 54155  
 Phone (920) 869-1676  
 FAX (920) 869-1684



Oneida Nation High School  
 P.O. Box 365  
 N7210 Seminary Road  
 Oneida, WI 54155  
 Phone (920) 869-4308  
 FAX (920) 869-4045

July 10, 2017

- BOARD:** Oneida Nation School Board
- MEMBERS:** Debra Danforth, Chair  
 Fred Muscavitch, Vice Chair  
 Rhiannon Metoxen, Secretary  
 Melinda K. Danforth, At-Large Member  
 Todd Hill, Parent Member  
 Shanna Torres, Parent Member  
 Margaret R. Ellis, Parent Member
- CONTACT PERSON:** Rhiannon Metoxen  
**OBC LIAISON:** Fawn Billie
- MINUTES:** April 2017  
 May 2017  
 June 2017

UPDATES

June 8, 2017 was the last student day for students. The high school graduation was held at the Radisson and was very well planned out. The ending 201- 2017 student K-12 enrollment is as follows. Grades K-8 was 323 and grades 9-12 was 119, which is a total of 442 students.

The Oneida Nation School System is seeking qualified teaching staff to fill soon-to-be vacant positions for the 2017-2018 school year as some of our staff will be retiring. We have a couple of qualified staff who have been willing to transition into other teaching assignments for the upcoming school year. This is extremely beneficial to both the school system as well as students.

The School Board is finalizing the review and update of the Education Law (Code), which was previously submitted to the LOC years ago. Substantial changes have been made to organize the content into Law and Policies. This Law will help give better direction and unity to our community in regards to education from birth to grave. Areas containing educational goals will be able to better collaborate with each other to increase support, guidance, and educational opportunities for our members.

Since the approval and discussions regarding the transition of the Oneida Language House to the Oneida Nation School Board, the requested transitional plans and budgets have been worked on and addressed. A resolution is still being created by the Business Committee. This transition will help the Language House to work with long term candidates, and will help our youth to further their knowledge and understanding of the Oneida Language. Our youth receiving the Language House's curriculum will be

able to bring the teachings home to their families. The restoration of our culture and language is critical to our Nation.

The School Board has scheduled a two-day board training, which will be conducted by the B.I.E. The policies and procedures retreat will also be re-scheduled during the July regular school board meeting.

### **GOALS AND OBJECTIVES**

Our students continue to increase their knowledge of Oneida language and culture, as they attend language / culture and social dance classes as part of their daily education. Administration is currently working with the grants office and Language House staff to submit a grant to obtain funding to enhance the language program outreach to families.

Improving student daily attendance, high school graduation rate, and raising the reading and mathematics academic levels will still continue to be the overall goals for the 2017-2018 school year.

In 2016, the Oneida Nation School System had been announced as a recipient in a class action law suit in the Ramah Navajo case, where the Bureau of Indian Education failed to provide funding for administrative costs. The School Board and School Administrator have decided it best to invest a large portion of this money to protect and enhance the Oneida Nation School System's educational teaching tools and technology. The Oneida School Board voted on working with the Trust / Enrollment Committee on creating a MOA to invest a majority of the settlement leaving enough funds available to the school system to update technology and other necessary items to enhance the teaching experience and learning of students. However, the Trust / Enrollment Committee have recently taken action to not pursue the MOA. This will be further discussed among the School Board.

### **MEETING REQUIREMENTS**

The Oneida Nation School Board holds open meetings the first Monday of every month at 5:00 p.m. in the library at the Elementary School. Special meetings are held when deemed necessary and duly called by the School Board Chair.

Oneida Nation School Board  
School Board Meeting Minutes

Date: Monday, July 10, 2017

Time: 5:00 p.m.

Place: ONES Library

The Oneida Nation School Board is committed and accountable to students, parents, families, staff, and community members to provide regulatory oversight for a safe, positive, culturally diverse, holistic, learning atmosphere based on Onayoté a'ka values. We will provide the expectations, resources, and educational opportunities to encourage students to be productive.

Present: Debbie Danforth, Fred Muscavitch, Rhiannon "RC" Metoxen, Melinda K. Danforth, Todd Hill, Shanna Torres, Margaret Ellis

Excused:

Others: Trish King, David Jordan, Jenny Webster, Yvette Peguero, Linda Jenkins, Art Skenandore, Tony Romadine, Sheri Mousseau, Tracy Williams, Brian Doxtator, Tessa Diamond, Fawn Billie, Brandon Yellow-Bird Stevens, Lisa Summers

Called to order by: Debbie Danforth

Time: 5:00 p.m.

Opening by: Artley Skenandore

**I: Approve Agenda**

Motion by Fred Muscavitch to approve the agenda with add-on's in addition to changing the August regular school board meeting. Seconded by Melinda K. Danforth. Motion carried.

**II. High School Graduates [add on]**

1. Tessa Diamond

Motion by RC Metoxen to accept High School Graduate. Seconded by Fred Muscavitch. Motion carried.

**III. Utilization of Ramah Navajo funds discussion w/B.C. – per B.C.'s Treasurer's request [item added]**

Motion by Melinda K Danforth to create an endowment and joint resolution between the School Board and Business Committee to coincide with the School Board actions and language already approved to create the MOA between the Trust and Enrollment Committee and School Board. Seconded by RC Metoxen. Margaret Ellis abstained. Motion carried.

Discussion: The T/E Committee sent formal notification to School Board Chair informing the Board that they are declining to enter into the MOA with the School Board at this time. The B.C. Treasurer informed the Board that the settlement money received by the school system will be secured if put into the endowment before September 2017, and that the school system will be able to access the funds via a process of identifying on purchase orders where money is to be taken from and for what reason, etc. Currently, the process to make any change to the Endowment requires three (3) bodies, which are the T/EC, GTC, BC. The concern of the School Board is that it would like to have authority to say how the School Endowment could be utilized. This change would ensure that the Endowment cannot be changed without School Board approval. The School Board also inquired about having quarterly meetings with the Oneida Business Committee.

**IV. Minutes**

**A: Regular Meeting**

1. June 5, 2017 Minutes

Motion by Fred Muscavitch to approve. Seconded by RC Metoxen. Motion carried.

**B: Special Meetings – None**

**V: E-Polls**

1. Resolution for Native American Preservation and Maintenance grant submitted by the Lang House

Motion by RC Metoxen to ratify e-poll. Seconded by Melinda K. Danforth. Motion carried.

**VI: Tabled Business - None**

**VII: Old Business / Follow-Up****A: Standing Agenda Items**

1. CIP / High School – Planning Department

Motion by RC Metoxen to accept update. Seconded by Fred Muscavitch. Motion carried.

Discussion: Margaret Ellis and RC Metoxen volunteered to attend the July 25 meeting.

*July 7<sup>th</sup> update: Leanne requested a meeting to be established with subcommittee. The Coffee with the Planners group meeting discussion about the High School Project did not take place; therefore, no email had been sent.*

[excerpt from June 5, 2017 minutes:

Discussion: Leanne Doxtater will e-mail documents to School Board Admin to forward to SB members. Leanne requested to know who will be on the Sub Team and if any students will be included.]

2. Language Program – Language House by Tracy Williams - Resolution DRAFT [add on hand-out]

Motion by RC Metoxen to have School Board review the resolution draft, provide feedback to Tracy Williams by Thursday, July 13<sup>th</sup> so it can then be forwarded to the School Board attorney for legal analysis. Once school board attorney reviews it, send out an e-poll to approve resolution and if approved, Tracy Williams will submit by July 18<sup>th</sup> due date to have on BC Agenda for the July 26 meeting. Seconded by Fred Muscavitch. Motion carried.

Discussion: Need to discuss future utilization of space that Head Start is using. Lang House will make small changes to curriculum. Plans are to expand – implement a 4 credit language class, such as at Pulaski; work with middle school gifted and talented, and expand afterschool by the fall of this year if feasible.

[excerpt from June 5, 2017 Minutes: Motion by Fred Muscavitch to approve Organization Chart. Seconded by Margaret Ellis. Melinda K. Danforth opposed. Motion carried. Secondary motion by Melinda K. Danforth to bring back Org Chart item to succession plan meeting, which should be within six (6) months, to make sure the organizational hierarchy is functioning properly. Seconded by Fred Muscavitch. Motion carried.]

[excerpt from May 23, 2017 meeting with B.C.: The updated organization chart draft needs to be submitted to the Business Committee. BC Language House Sub-committee will complete a Resolution based upon the type of resolution needed, i.e. transitional or generic. Language Revitalization Funds shall also be transferred with the Language House transition.]

[excerpt from May 1, 2017 minutes: RC Metoxen motioned to not approve Organization Chart and recommended to defer until after meeting with BC on May 10, 2017. No vote. Discussion: RC requested a retreat for a succession plan, organization chart, and discussion of who will be retiring to plan for future staffing vacancies/opportunities.]

3. Athletics – Update by Artley Skenandore  
Working on schedules for the fall sports; basketball, volleyball, football. Middle school won't start until school starts. This will be the first year for cross country.

Motion by Margaret Ellis to accept update. RC Metoxen seconded. Motion carried.

4. JOM Program – update provided by Sheri Mousseau  
Dana came into the school and will come up with garden sign designs and bring back; he inquired about involving students. Next JOM meeting is July 27<sup>th</sup> to find out what needs to be done in the fall.

Motion by Fred Muscavitch to accept update. Seconded by Margaret Ellis. Motion carried.

Discussion: Will gift cards be given for the 2017 – 2018 school year? Sheri: it is being discussed at next JOM meeting. Todd: Would like the issue of students who cannot afford shoes to be discussed to see if funding can be obtained to provide for those in need.

[excerpt from May 1, 2017 minutes: Discussion: Faded Garden School Sign]

### **B: Follow-up**

#### 1. Youth Risk Behavior System (YRBS)

- a. Subcommittee – Update by Art Skenandore – hand-out of questions [add-on]

The Tribal Action Team, YES, Wise Women, .... created a breakdown review. Would like to put it on an online voluntary survey via Survey Monkey to send to high school student households, including in Green Bay; – it's a tribal wide survey. Team is continuing to review thru the month of July; more questions expected from Wise Women on the dating piece. Grant funds may be obtained in the future with this information. Post follow-up will also be conducted.

Motion by Fred Muscavitch to approve update. Seconded by Todd Hill. Motion carried.

Discussion: RC Metoxen noted concern about those students entering high school, reading survey questions and then going out to investigate drug use. Are there any classes teaching students about drugs before H.S.? Melinda: DARE program is offered to discuss drug use. Fred: Offered additional questions to add to the survey: Which school student attends; Where does the student reside, eg. In GB, Oneida, etc., What is the heritage of the student. RC: What kinds of incentives can be given for returning survey?

[excerpt from June 5, 2017 Minutes:

Discussion: Questions have been obtained, but another entity created a tribal action plan and held a meeting at OPD. Subcommittee will collaborate with entity. Subcommittee will have a meeting at the end of June 2017 for a plan to be administered by the fall and will bring back questions to the July school board meeting.]

2. BIE Leadership Needs Assessment /School Board Training – May 31, 2017 email request from Melinda K. Danforth to bring back item for follow-up at June meeting.

*Update: Training is scheduled to take place August 16 and 17<sup>th</sup> from 8:30 a.m. – 4:30 p.m. at ONES.*

*Update [add-on]: Sheri Mousseau received request from Jack Edmo, B.I.E., to change the training dates to the 17<sup>th</sup> and 18<sup>th</sup> [of August].*

Motion by Melinda K. Danforth to change the training dates to August 17 and 18 with having the regular school board meeting on August 17 from 8 a.m. until 9 a.m. Seconded by RC Metoxen. Motion carried.

[excerpt from March 6, 2017 minutes: Update by Superintendent, Sheri Mousseau. Oneida Nation School Board has been added to training list. Staff transitions are currently in place within BIE. Item to be removed from follow-up items.]

[excerpt from December 7, 2015 minutes: BIE Leadership Needs Assessment – Melinda K. Danforth moved to complete the form and request for additional training for the School Board. Rhiannon Metoxen seconded. Motion carried.]

3. Educational Leave request to attend UW-Madison Capstone Program – update by Sheri Mousseau Program starts in September, 2017 and is for one year. Staff attended first meeting.

Motion by Margaret Ellis to accept update and to note agenda that update should be expected after end of program in September 2018. Seconded by RC Metoxen. Motion carried.

[excerpt from June 5, 2017 Minutes:

Motion by Melinda K. Danforth to approve request. Seconded by Shanna Torres. Motion carried.

Discussion: Request update upon return.]

4. UW-Stout Student / ONSS Student Nutrition Survey by ONSS Alumni Noelle Metoxen

Motion by Melinda K. Danforth to defer until August 2017 meeting. Seconded by RC Metoxen. Motion carried.  
[excerpt from May 23, 2017 meeting with B.C.: Motion by Melinda K. Danforth to approve grades 6-8 student Nutritional Intake survey for research project and to bring back results to the school board by July or August. Seconded by Todd Hill. Motion carried.]

5. Reschedule cancelled School Board Policies and Procedures / Ed. Code Retreat – new date needed

School Board recommends having retreat in September 2017. School Board Administrative Assistant will send out options in September; preferably not Saturdays or on September 22.

### **VIII: New Business**

1. SY 16-17 School Health Work Plan – submitted by Nurse Margaret VanDen Heuvel – acceptance

Motion by Fred Muscavitch to accept update. Seconded by Todd Hill. Motion carried.

2. SY 16-17 ONES Dental Program – submitted by Principal Peguero / Oneida Dental – acceptance

Motion by Fred Muscavitch to accept update. Seconded by Margaret Ellis. Motion carried.

*[Melinda K. Danforth departed at 6:47 p.m.]*

3. 2017 Inauguration of Oneida Elected Officials – submitted by Rhiannon RC Metoxen

Motion by Todd Hill to accept update. Seconded by RC Metoxen. Motion carried.

Discussion: Art, Sheri, and Debbie will all be out of town; item can be further discussed. Options of funding availability for gift?

4. Cooperative Educational Service Agency (CESA 7) Contract [add-on] – approval

Motion by Fred Muscavitch to approve CESA 7 contract. Seconded by RC Metoxen. Motion carried.

5. Quarter 3 School Board Report to B.C. DRAFT [add on] due date 7/18/17 – approval

Motion by Fred Muscavitch to approve Quarter 3 report to B.C. Seconded by Todd Hill. Motion carried.

5. [add-on]: Reschedule August School Board meeting

Motion by Fred Muscavitch to change the August regular school meeting date to August 17 at 8:00 a.m. Seconded by Margaret Ellis. Motion carried.

### **IX: Reports**

#### **A. Superintendent**

1. SY 2017 – 2018 [Updated] High School Student Handbook – approval

Motion by Todd Hill to approve H.S. Student Handbook. Seconded by Margaret Ellis. Motion carried.

2. SY 2017 – 2018 Elementary School Student Handbook – approval

Motion by Fred Muscavitch to approve Elementary School Student Handbook. Seconded by Todd Hill. Motion carried.

Discussion: Optional: Calendars to be put in all handbooks.

3. SY 2017 – 2018 [Updated] FACE Handbook – approval

Motion by Fred Muscavitch to approve F.A.C.E Handbook with correction of misspelled words on page 6 and page 11 (under Head Lice section). Seconded by Todd Hill. Motion carried.

4. SY 2017 – 2018 Staff Handbook – approval

Motion by Fred Muscavitch to approve Staff Handbook. Seconded by Todd Hill. Motion carried .

*[7:09 p.m. Shanna departed]*

5. Home / School / Community Compact – approval

Motion by Margaret Ellis to approve compact. Seconded by Fred Muscavitch. Motion carried.

6. Parent Involvement Policy – approval

Motion by Fred Muscavitch to approve policy. Seconded by RC Metoxen. Motion carried.

**B. Administrative Staff**

1. Business Manager
2. K-8 Principal
  - a. Assistant Principal
  - b. Gifted and Talented
3. 9-12 School Principal
4. Special Education
5. Technology
6. FACE

Motion by RC Metoxen to accept reports. Seconded by Margaret Ellis. Motion carried.

**C. Monthly School Calendar – NONE**

**X: Executive Session**

Motion by RC Metoxen to go into Executive Session at 7:15 p.m. Margaret Ellis seconded. Motion carried.

Present: Debbie Danforth, Fred Muscavitch, RC Metoxen, Todd Hill, Margaret Ellis

Not Present: Melinda K. Danforth, Shanna Torres

Others Present: Artley Skenandore, Sheri Mousseau, Yvette Peguero, Linda Jenkins

Motion by RC Metoxen to come out of executive session at 7:31 p.m. Seconded by Margaret Ellis. Motion carried.

**A. Ramah Navajo settlement investment with Trust and Enrollment Department**

1. MOA revisions between T/E Committee and School Board [add-on]
2. Memo or letter of update needs to be sent to B.C. after meeting with Trust Enrollment Committee – FYI ONLY

Please see B.C. add-on under section III on agenda.

**B. Request for Co-Teacher Salary Increase** – update by Administration; [add-on] Action Plan

1. Staff letter addressed to School Board dated April 10, 2017

[excerpt from June 5, 2017 Minutes: Motion by Fred Muscavitch to have Administration create a plan to give a flat rate bonus based on employee evaluations and bring back to July meeting.]

Motion by RC Metoxen to accept action plan and to approve the bonus pay-outs. Seconded by Fred Muscavitch. Motion carried.

**C. Memorandum of \$.30 tribal increase for FY '18 budget** – 2012 wage scales, [add-on of 2005 wage scales]

[excerpt from June 5, 2017 Minutes: Motion by Melinda K. Danforth to [use current wage scales and] have Administration research step increase differences and to bring back to July meeting; note that current steps are already over a \$.30 cent increase. Seconded by Todd Hill. Motion carried.]

Motion by RC to accept update. Seconded by Todd Hill. Motion carried.

**D. Extend H.S. LTE position to work during summer for curriculum development – approval**

Motion by RC Metoxen to approve extending the LTE employee to work during the summer for curriculum development. Seconded by Todd Hill. Margaret Ellis abstained. Motion carried.

**E. Child / Teen Male Advocate Position creation utilizing Title funds**

1. Job description [add-on] – approval

Motion by Fred Muscavitch to approve job description with the addition of adding that a Bachelor Degree is required. Seconded by Todd Hill. Motion carried.

2. Request to transfer Oneida Nation employee to position – approval

Motion by RC Metoxen to approve the transfer of the Oneida Nation employee into the Child / Teen Male Advocate Position. Seconded by Fred Muscavitch. Motion carried.

**F. Elementary Staff Request / 60% Contract [add-on, no backup provided] – approval**

Motion by Todd Hill to approve the staff's request to have a 60% contract. Seconded by Fred Muscavitch. Motion carried.

**G. Elementary School Guidance Counselor [add-on]**

1. Contract – acceptance

Motion by Margaret Ellis to not accept the late/incomplete contract. Seconded by Fred Muscavitch. Motion carried.

2. Job description – approval

Motion by RC Metoxen to approve the elementary school guidance counselor job description with the update of removing the “EE” on the employee signature line. Seconded by Margaret Ellis. Motion carried.

3. Request to post position – approval

Motion by RC Metoxen to approve request to post the elementary school guidance counselor position. Seconded by Margaret Ellis. Motion carried.

**XI: ADJOURN**

Motion by RC Metoxen to adjourn at 7:37 p.m. Seconded by Todd Hill. Motion carried.

Oneida Nation School Board  
School Board Meeting Minutes

Date: Monday, June 5, 2017

Time: 5:00 p.m.

Place: ONES Library

The Oneida Nation School Board is committed and accountable to students, parents, families, staff, and community members to provide regulatory oversight for a safe, positive, culturally diverse, holistic, learning atmosphere based on Onlayoté a-ka values. We will provide the expectations, resources, and educational opportunities to encourage students to be productive.

Present: Debbie Danforth, Fred Muscavitch, Melinda K. Danforth, Todd Hill, Shanna Torres, Margaret Ellis  
Excused: Rhiannon RC Metoxen  
Others: Yvette Peguero, Sheri Mousseau, Art Skenandore, Tracy Williams, Noelle Metoxen, Tracy Christensen, John Bestul, Fay LeMense, Leanne Doxtater, Jolene Hensberger [recorder]

Called to order by: Debbie J. Danforth

Time: 5:10 p.m.

Opening by: Artley Skenandore

**I: Approve Agenda**

*Motion by Fred Muscavitch to approve the agenda with the following changes and corrections: correct numbering of items on agenda and move up the UW-Stout Student Survey Request to item #3 under section IV Old Business/Follow Up. Seconded by Todd Hill. Motion carried.*

**II. Minutes**A: Regular Meeting

1. March 6, 2017 minutes

*Motion by Fred Muscavitch to approve March 6, 2017 minutes. Seconded by Shanna Torres. Melinda K. Danforth abstained [not present at March 6 meeting]. Motion carried.*

[excerpt from May minutes: deferred to June meeting]

[excerpt from April minutes: deferred to May 1, 2017 meeting]

2. May 1, 2017 minutes

*Motion by Fred Muscavitch to approve May 1, 2017 minutes. Seconded by Shanna Torres. Motion carried.*

B: Special Meetings

1. May 17, 2017 – Education Endowment Proposal meeting presented by Business Committee Treasurer

*Motion by Fred Muscavitch to approve May 17, 2017 minutes. Seconded by Todd Hill. Motion carried.*

2. May 20, 2017 – Education Law

*Motion by Fred Muscavitch to approve May 17, 2017 minutes. Seconded by Todd Hill. Motion carried.*

**III: Tabled Business - None****IV: Old Business / Follow-Up**A: Standing Agenda Items

1. CIP / High School – Planning Department [backup provided by Leanne Doxtater]

*Motion by Melinda K. Danforth to accept update. Seconded by Margaret Ellis. Motion carried.*

*Discussion: Leanne Doxtater will e-mail documents to School Board Admin to forward to SB members. Leanne requested to know who will be on the Sub Team and if any students will be included.*

2. Language Program – Language House

a. Subcommittee: Language House Reorganization Chart Update

*Motion by Fred Muscavitch to approve Organization Chart. Seconded by Margaret Ellis. Melinda K. Danforth opposed. Motion carried.*

*Secondary motion by Melinda K. Danforth to bring back Org Chart item to succession plan meeting, which should be within six (6) months, to make sure the organizational hierarchy is functioning properly. Seconded by Fred Muscavitch. Motion carried.*

*Discussion: Per Sub Committee – Tracy Williams will remain Director and will supervise Language House staff. Tracy will report to High School Principal.*

[excerpt from May 23, 2017 meeting with B.C.]: The updated organization chart draft needs to be submitted to the Business Committee. BC Language House Sub-committee will complete a Resolution based upon the type of resolution needed, i.e. transitional or generic. Language Revitalization Funds shall also be transferred with the Language House transition.]

[excerpt from May 1, 2017 minutes]: RC Metoxen motioned to not approve Organization Chart and recommended to defer until after meeting with BC on May 10, 2017. No vote. Discussion: RC requested a retreat for a succession plan, organization chart, and discussion of who will be retiring to plan for future staffing vacancies/opportunities.]

3. UW-Stout Student Survey [add-on] [moved up to item 3 on agenda]– provided by ONSS Alumni Noelle Metoxen

*Motion by Melinda K. Danforth to approve grades 6-8 student Nutritional Intake survey for research project and to bring back results to the school board by July or August. Seconded by Todd Hill. Motion carried.*

4. Athletics – Update by Artley Skenandore

*Motion by Todd Hill to accept update. Seconded by Margaret Ellis. Motion carried.*

5. JOM Program

- a. May Minutes

- b. Next JOM meeting is scheduled July 27, 2017 at 5:00 p.m.

*Motion by Fred Muscavitch to accept minutes. Seconded by Shanna Torres. Motion carried.*

*Discussion: Faded Garden School Sign*

#### B: Follow-up

1. Youth Risk Behavior System (YRBS)

[excerpt from April 22, 2017 minutes: Deferred to May 1, 2017 meeting]

[excerpt from March 4, 2017 minutes]: Currently waiting for set of questions from the Oneida Behavioral Health Department to combine with another set of questions. When received, the compiled questions will be presented to the School Board.]

- a. Subcommittee – Update by Art Skenandore

*Motion by Melinda K. Danforth to accept update. Seconded by Todd Hill. Motion carried.*

*Discussion: Questions have been obtained, but another entity created a tribal action plan and held a meeting at OPD. Subcommittee will collaborate with entity. Subcommittee will have a meeting at the end of June 2017 for a plan to be administered by the fall and will bring back questions to the July school board meeting.*

2. Education Endowment – update only RE: Attorney's response to Business Committee Treasurer Debbie Danforth provided update that a Memo from School Board Attorney was received and e-mailed to Treasurer. No vote.

3. BIE Leadership Needs Assessment /School Board Training – May 31, 2017 email request from Melinda K. Danforth to bring back item for follow-up at June meeting.

[excerpt from March 6, 2017 minutes: Update by Superintendent, Sheri Mousseau. Oneida Nation School Board has been added to training list. Staff transitions are currently in place within BIE. Item to be removed from follow-up items.]

[excerpt from December 7, 2015 minutes: BIE Leadership Needs Assessment – Melinda K. Danforth moved to complete the form and request for additional training for the School Board. Rhiannon Metoxen seconded. Motion carried.]

*Update: Sheri Mousseau sent email request for training and will continue to follow-up and provide another update at next School Board meeting. No vote.*

#### **V: New Business**

1. Lamer's Bus Proposals

*Motion by Melinda K. Danforth to approve the Option 1 proposal with the following correction: the Conflict of Interest pages need to be updated. Seconded by Margaret Ellis. Motion carried.*

*6/7/2017 Update: Per Patrick Stensloff, the 2016 version needs to be used for vendors.*

2. GTC School Board Semi Annual Report (submission due date: June 2, 2017)  
[backup will be provided at meeting]

*Motion by Melinda K. Danforth to retro-approve School Board Semi Annual GTC Report. Seconded by Fred Muscavitch. Motion carried.*

3. July School Board regular meeting date change – *New date is July 10, 2017 at 5:00 p.m.*

4. Rescheduled School Board Policies, Procedures, and Education Law date – *New date is June 23, 2017 at noon until 4:30 p.m.*

#### **VI: Reports**

##### **A. Superintendent Report**

1. Educational Leave request to attend UW-Madison Capstone Program – approval

*Motion by Melinda K. Danforth to approve request. Seconded by Shanna Torres. Motion carried.*

*Discussion: Request update upon return.*

2. Gifted & Talented Coordinator stipend request – approval

*Motion by Margaret Ellis to approve \$1,000 stipend. Seconded by Melinda K. Danforth. Motion carried.*

*Discussion: Stipend payment will be taken from Title II grant. Request by Shanna Torres to receive a more detailed updates from Gifted & Talented program such as what is being worked on, etc.*

3. Middle School Science Teacher position posting – approval

*Motion by Fred Muscavitch to approve position posting. Seconded by Shanna Torres. Motion carried.*

4. High School Math Teacher position posting – approval

*Motion by Margaret Stevens to approve position posting. Seconded by Fred Muscavitch. Motion carried.*

##### **B. Administrative Staff Reports**

1. Business Manager
2. K-8 Principal (no report due to medical leave)
  - a. Assistant Principal
  - b. Gifted and Talented
3. 9-12 School Principal
4. Special Education
5. Technology
6. FACE

*Motion by Fred Muscavitch to accept reports. Seconded by Margaret Ellis. Motion carried.*

##### **C. Monthly School Calendar – NONE**

#### **VII: Executive Session**

*Motion by Melinda K. Danforth to enter into executive session at 6:35 p.m. Seconded by Todd Hill. Motion carried.*

Present: Debbie Danforth, Fred Muscavitch, Melinda K. Danforth, Todd Hill, Shanna Torres, Margaret Ellis

Not Present: Rhiannon Metoxen

Others: Sheri Mousseau, Jolene Hensberger [recorder]

**A. Ramah Navajo settlement investment with the Trust and Enrollment Department**

1. T/E Attorney's recommended options to pursue (email backup)  
*Motion by Fred Muscavitch to decline the TECs attorney's recommendations and continue with original motion of working with the T/E Committee, and to retro-approve the School Board's letter to be sent to T/E.*

2. Memo or letter of update needs to be sent to B.C. after meeting with Trust Enrollment Committee – FYI ONLY

[excerpt from Motion by Todd Hill to approve the MOA and forward to Oneida Legal Counsel to review and to communicate with School Board Attorney to approve language discrepancies. Seconded by RC Metoxen. Motion carried.]

**B. Ratification of Board Polls**

1. Accept the elementary staff resignation letter and approval to post position  
*Motion by Fred Muscavitch to ratify the acceptance and approval of the E-Poll. Seconded by Margaret Ellis. Motion carried.*

**C. Request for Co-Teacher Salary Increase**

1. Staff letter addressed to School Board dated April 10, 2017  
*Motion by Fred Muscavitch to have Administration create a plan to give a flat rate bonus based on employee evaluations and bring back to July meeting.*

2. Wage Scale  
*Motion by Fred Muscavitch to stay with current wage scale. Seconded by Shanna Torres. Motion carried.*

[excerpt from May 1, 2017 minutes] Motion by RC Metoxen to request Business Manager to provide a written analysis of the financial impact of wage scales with 20 and 30 years, when next scheduled increase is, wage comparisons to other similar schools and years of service, and to bring back to June meeting. Seconded by Todd Hill. Motion carried.]

[Sheri Mousseau and Jolene Hensberger departed executive meeting at 7:04 p.m.]  
 [Sheri Mousseau and Jolene Hensberger returned at 7:24 p.m.]

**D. Memorandum of \$.30 tribal increase for FY '18 budget**

*Motion by Melinda K. Danforth to [use current wage scales and] have Administration research step increase differences and to bring back to July meeting; note that current steps are already over a \$.30 cent increase. Seconded by Todd Hill. Motion carried.*

**VIII: ADJOURN**

*Motion by Fred Muscavitch to adjourn at 7:30 p.m. Seconded by Melinda K. Danforth. Motion carried.*

Respectfully submitted,

Rhiannon Metoxen  
 Secretary  
 Oneida Nation School Board

approved / corrected on \_\_\_\_\_  
 Date

**Oneida Nation School Board  
Retreat Minutes**

**DATE:** Saturday, May 20, 2017  
**PLACE:** Oneida Community Health Center

**TIME:** 8:30 a.m.

The Oneida Nation School Board is committed and accountable to students, parents, families, staff, and community members to provide regulatory oversight for a safe, positive, culturally diverse, holistic, learning atmosphere based on Onlayoté a'ka values. We will provide the expectations, resources, and educational opportunities to encourage students to be productive.

**PRESENT:** Debbie J. Danforth, Fred Muscavitch, Margaret Ellis, Melinda K. Danforth, Todd Hill

**EXCUSED:** Shanna Torres, Rhiannon RC Metoxen

**OTHERS:** Sheri Mousseau, Art Skenandore, Joanne Harmon Curry [via Skype], Jolene Hensberger [recorder]

**CALL TO ORDER:** Debbie J. Danforth

**TIME:** 8:36 a.m.

**OPENING:** Art Skenandore

I. Approval of Agenda – [no vote]

II. Old Business/Follow-Up

1. MOA language questions from Trust & Enrollment

*Motion by Melinda K. Danforth to proceed with the MOA between the School Board and Trust & Enrollment with noted recommendations/changes by School Board Attorney. Seconded by Todd Hill. Motion carried.*

2. Review and Update of Education Law

*Pages 1-15 of Draft 6 of Education Law, Chapter 903, reviewed with updates.  
Page 14, Section 903.6-2(a) is being further reviewed for decision*

III. New Business

1. Education Endowment Proposal

[excerpt from May 17, 2017 Special Meeting minutes]: Decision to further discuss Education Endowment Proposal with School Board Chair and Attorney. Informed Business Committee Treasurer that School Board will discuss item at next meeting and will provide response within two weeks per request of Treasurer.

*Motion by Melinda K. Danforth to have the School Board Attorney draft a response pertaining to the Education Endowment and brought back to the School Board and Administration for review. Seconded by Margaret Ellis. Motion carried.*

IV. Recess/Adjourn: *Meeting adjourned at 10:15 a.m. (no vote); No further action taken*

Debbie Danforth departed at 10:15 a.m.

Margaret Ellis departed at 10:20 a.m.

Melinda K. Danforth left meeting at 10:45 a.m.

Respectfully submitted,

Rhiannon Metoxen  
Secretary  
Oneida Nation School Board

approved / corrected on \_\_\_\_\_  
Date

**Oneida Nation School Board  
Retreat Minutes**

**DATE:** Wednesday, May 17, 2017  
**PLACE:** Oneida Community Health Center

**TIME:** 12:30 p.m.

The Oneida Nation School Board is committed and accountable to students, parents, families, staff, and community members to provide regulatory oversight for a safe, positive, culturally diverse, holistic, learning atmosphere based on Onlayoté a'ka values. We will provide the expectations, resources, and educational opportunities to encourage students to be productive.

**PRESENT:** Fred Muscavitch, Margaret Ellis, Melinda K. Danforth, Todd Hill, Shanna Torres

**EXCUSED:** Debbie J. Danforth, RC Metoxen

**OTHERS:** Sheri Mousseau, Art Skenandore, Jolene Hensberger [recorder], Patricia King, Carole Liggins, Tracy L. Metoxen, Susan White, Jo A. House, Norbert S. Hill, Brent R. Truttmann, George C. Skenandore, Patrick J. Danforth, Mitch R. Metoxen, Linda R. Jenkins, Jessica Last

**CALL TO ORDER:** Trish King

**TIME:** 12:30 p.m.

- I. Approval of Agenda – [no vote]
- II. Education Endowment Proposal  
Presentation presented by Business Committee Treasurer  
*Decision to further discuss Education Endowment Proposal with School Board Chair and Attorney. Informed Business Committee Treasurer that School Board will discuss item at next meeting and will provide response within two weeks per request of Treasurer.*
- III. Recess/Adjourn: 1:30 p.m.  
No vote

Respectfully submitted,

Rhiannon Metoxen  
Secretary  
Oneida Nation School Board

approved / corrected on \_\_\_\_\_  
Date

Oneida Nation School Board  
School Board Meeting Minutes

Date: Monday, May 1, 2017

Time: 5:00 p.m.

Place: ONES Library

The Oneida Nation School Board is committed and accountable to students, parents, families, staff, and community members to provide regulatory oversight for a safe, positive, culturally diverse, holistic, learning atmosphere based on Onlayoté a'ka values. We will provide the expectations, resources, and educational opportunities to encourage students to be productive.

PRESENT: Debbie J Danforth, Fred Muscavitch, Rhiannon RC Metoxen, Melinda K. Danforth, Todd Hill, Shanna Torres

EXCUSED: Margaret Ellis

OTHERS: Artley Skenandore, Sheri Mousseau, Yvette Peguero, Fay LeMense, Linda Jenkins, Anita Barber, John Bestul, Leanne Doxtator, Stacie Danforth, Tracy Williams

OPENING: Artley Skenandore

CALL TO ORDER BY: Debbie J Danforth

TIME: 5:04 p.m.

**I: Approve Agenda**

Motion by Melinda K. Danforth to approve the agenda with moving the Planning Department to first item on the agenda, and Language House presentation as second item on agenda. Seconded by Rhiannon RC Metoxen. Motion carried.

**II. Minutes**

A: Regular Meeting – March 06, 2017 – *[deferred to May 1, 2017 meeting] [deferred to June meeting]*

B: Special Meetings

1. March 21, 2017 – Language House request meeting with Business Committee – *[deferred to May 1, 2017 meeting]*

*Motion by Todd Hill to approve minutes. Seconded by Fred Muscavitch. Motion carried.*

2. April 15, 2017 – Education Law Retreat

*Motion by Fred Muscavitch to approve minutes. Seconded by Melinda K. Danforth. Motion carried.*

3. April 22, 2017 – Education Law Retreat w/School Board Attorney

*Motion by Todd Hill to approve minutes. Seconded by Melinda K. Danforth. Motion carried.*

C: Ratification of Board Polls - None

**III: Tabled Business**

A: None

**IV: Old Business / Follow-Up**

A: Standing Agenda Items

1. CIP / High School – Planning Department – *[excerpt from 4/22/17 meeting: deferred to May 1, 2017 meeting]*

*Motion by Melinda K. Danforth to accept update and handout of CIP Package. Seconded by Todd Hill. Motion carried. Secondary motion by RC Metoxen to approve Stacie Danforth's request for a letter of support of a public space and community events structure in Upper Central Oneida. Seconded by Melinda K. Danforth. Motion carried.*

2. Language Program – Language House - *[excerpt from 4/22/17 meeting: deferred to May 1, 2017 meeting]*

*Motion by RC Metoxen to accept update and continue discussion in executive session. Seconded by Shanna Torres. Motion carried.*

3. Athletics – Update by Artley Skenandore - *[excerpt from 4/22/17 meeting: deferred to May 1, 2017 meeting]*

In the season of track, golf, lacrosse, and softball; utilizing the Flying Leaf venue in Site II, no fee. Booster Club w/parent group ready to move forward in July to launch for fall season. Preparing for a two day clinic; a.m. for younger kids and p.m. for older kids. UWGB Coach offered his service in November and December for 8<sup>th</sup> grade and younger; still recruiting. Extending invitation School Board on May 17 at 5:30 p.m. to attend Athletic Banquet at Radisson.

*Motion by Melinda K Danforth to accepted update. Seconded by RC Metoxen. Motion carried.*

4. JOM Program – *[excerpt from 4/22/17 meeting: deferred to May 1, 2017 meeting]*
- a. March Minutes
  - b. Budget
  - c. Next JOM meeting is scheduled on 04/27/2017

Sheri provided updated: 4/27/17 meeting rescheduled to 5/3/17 at 10:00 a.m.

*Motion by RC Metoxen to accept March minutes and update. Seconded by Melinda K. Danforth. Motion carried.*

#### B: Follow-up

1. Youth Risk Behavior System (YRBS) *[excerpt from 4/22/17 meeting: deferred to May 1, 2017 meeting]*  
*[excerpt from March 4, 2017 Minutes]* Currently waiting for set of questions from the Oneida Behavioral Health Department to combine with another set of questions. When received, the compiled questions will be presented to the School Board.

- a. Subcommittee – Update by Art Skenandore

Questions had been obtained. A meeting will be set up with Tina Jorgenson to combine questions to be presented to the Board.

*Motion by Todd Hill to accept update. Seconded by RC Metoxen. Motion carried.*

2. Ed Delgado KG Petition – FYI *[excerpt from 4/22/17 meeting: deferred to May 1, 2017 meeting]*  
Power Point Presentation has been submitted on the BC Work Session April 18, 2017 Agenda
- a. Retention of Student policy update in Student Handbook – approval needed

*Motion by RC Metoxen to accept update. Seconded by Todd Hill. Motion carried.*

*Secondary motion by RC Metoxen to approve Retention of Student policy added to Student Handbook. Seconded by Todd Hill. Motion carried.*

3. Oneida School Board Performance Assurance Audit – Final Internal Audit Report response.  
Debbie Danforth provided update. We have six months to make updates. No vote.
4. Education Law Retreat – meeting is scheduled on 5/20/17 at 8:30 a.m. w/School Board Atty via Skype – No vote

#### **VI: New Business**

1. School Board Policies, Ethics, and New Member Orientation Handbook (retreat is 6/03/17 at 8:30 a.m.)
2. Updated Organization Chart – approval – Leave Language House off; [deferred to executive session]
3. Education Endowment BC Round table meeting at NHC – BC Conference Room – May 4, 2017 at 3:00 p.m.

#### **VII: Reports**

A: Superintendent's Report – [April and May]

April Report – *[excerpt from 4/22/17 meeting: deferred to May 1, 2017 meeting]*

1. Family and Child Education (FACE) Continuing Application Packet – approval
2. SY2017-2018 Local Education Agency (LEA)/School IDEA Part B Application – approval
3. SY2017-2018 Local Education Agency (LEA) Assurances – approval

*Motion by Fred Muscavitch to accept Superintendent's report and to approve FACE application, LEA IDEA Part B application, and LEA Assurances. Seconded by Melinda K. Danforth. Motion carried.*

B: Administrative Staff Reports – [April and May]

April Reports – [excerpt from 4/22/17 meeting: deferred to May 1, 2017 meeting]

1. Business Manager
2. K-8 Principal
  - a. Assistant Principal
  - b. Gifted and Talented
3. 9-12 School Principal
4. Special Education
5. Technology – Chrome Book overview and distribution
6. FACE

C: Monthly School Calendar – hand-out for FYI only - [excerpt from 4/22/17 meeting: deferred to May 1, 2017 meeting]

*Motion by RC Metoxen to accept reports. Seconded by Melinda K. Danforth. Motion carried.*

**VIII:** Executive Session

*Motion by RC Metoxen to go into Executive Session at 6:15 p.m. Seconded by Todd Hill. Motion carried.*

Present Executive Session: Artley Skenandore, Sheri Mousseau, Yvette Peguero, Linda Jenkins

[RC Metoxen left at 6:15 p.m. and returned at 6:19 p.m.]

A. Food Service Employee Contract – Update of BC action

*Debbie Danforth provided update. BC accepted update. No vote.*

B. Ramah Navajo settlement investment with Trust and Enrollment Department –

1. Subcommittee – Review and approval of Trust Enrollment Committee Revised MOA  
[excerpt from March 06, 2017 Minutes] *Motion by Fred Muscavitch to adopt as final draft and approved to submit to Trust and Enrollment Department for review and approval. Seconded by Margaret Ellis. Motion carried.*

- i. MOA red-line T/E Attorney Revised Draft
- ii. T/E Attorney Legal Review Memo of MOA Final Approval
- iii. Endowments Law and Resolution

2. Investment questions RE projected outflows

3. Memo or letter of update needs to be sent to B.C. after meeting with Trust Enrollment Committee – FYI  
[finalization of investment plan is currently being worked on by Trust Enrollment Committee, and then meeting and letter will be completed]

[excerpt from 4/22/17 meeting] *Attorney Joanne Harmon Curry will re-review MOA received from Trust Enrollment Committee and will provide a resolution for the May 1, 2017 School Board meeting.*

*Motion by Todd Hill to approve the MOA and forward to Oneida Legal Counsel to review and to communicate with School Board Attorney to approve language discrepancies. Seconded by RC Metoxen. Motion carried.*

C: Request for Co-Teacher Salary Increase

1. Staff letter addressed to School Board dated April 10, 2017

Update by Sheri Mousseau.

*Motion by RC Metoxen to request Business Manager to provide a written analysis of the financial impact of wage scales with 20 and 30 years, when next scheduled increase is, wage comparisons to other similar schools and years of service, and to bring back to June meeting. Seconded by Todd Hill. Motion carried.*

D: Education Technology Coordinator

1. Resignation Letter
2. Updated Job Description – put on Administrative salary scale.
3. Request approval to post position

*Motion by RC Metoxen to accept resignation letter; approved job description and to post vacancy. Seconded by Todd Hill. Motion carried.*

- 4. CIP Package – *Request School Admin to update letter, put on letterhead, obtain Debbie’s signature, and then send to Stacie Danforth. No vote.*
- 5. Language House Reorganization – *RC Metoxen motioned to not approve Organization Chart and recommends to defer it until after meeting with BC on May 10, 2017. No vote.*  
Discussion: RC requested a retreat for a succession plan, organization chart, and discussion of who will be retiring to plan for future staffing vacancies/opportunities.
- 6. Fidget Spinners – *RC Metoxen requested that a Fidget Spinner usage policy be added to Student Handbook. No vote.*

[Melinda K. Danforth left at 6:36 p.m.]

*RC Metoxen motioned to come out of executive session at 6:57 p.m. Shanna Torres seconded. Motion carried.*

[School Board Chair adjourned Artley Skenandore, Linda Jenkins, and Yvette Peguero from Executive Session at 6:48 p.m.]

**IX:** ADJOURN  
*Motion by RC Metoxen to adjourn at 7:17 p.m. Seconded by Shanna Torres. Motion carried.*

Notes:  
May 4, 2017 is a duly called meeting with the BC and Trust and Enrollment.  
May 10, 2017 is not a duly called meeting but recommendation to attend Language House meeting with BC regarding transition.

Respectfully submitted,

Rhiannon Metoxen  
Secretary  
Oneida Nation School Board

Corrected/approved

\_\_\_\_\_  
DATE

**Oneida Nation School Board  
Special Meeting Minutes**

**DATE:** Saturday, April 22, 2017

**TIME:** 8:30 a.m.

**PLACE:** Oneida Community Health Center

The Oneida Nation School Board is committed and accountable to students, parents, families, staff, and community members to provide regulatory oversight for a safe, positive, culturally diverse, holistic, learning atmosphere based on Onayoté a'ka values. We will provide the expectations, resources, and educational opportunities to encourage students to be productive.

**PRESENT:** Debbie J. Danforth, Melinda K. Danforth, Shanna Torres, Todd Hill, Rhiannon RC Metoxen [via phone at 9:15 a.m.]

**EXCUSED:** Fred Muscavitch, Margaret Ellis

**OTHERS:** Sherri Mousseau, Artley Skenandore, Jolene Hensberger (recorder)

**CALL TO ORDER:** Debbie J. Danforth

**TIME:** 9:15 a.m.

I. Approval of Agenda  
No vote.

II. Old Business/Follow-Up

1. Food Service Employees – update: Legal response from SB Attorney to HRD regarding the School Board’s authority to transition ONSS Food Service Employees under a contract. Item placed on BC Agenda for Tuesday, April 25, 2017 at 2:00 p.m.
2. MOA between Trust Enrollment and School Board – Attorney Joanne Harmon Curry will re-review MOA received from Trust Enrollment Committee and will provide a resolution for the May 1, 2017 School Board meeting.
3. Education Law review – Revisions of Draft 5 approved with the deletion of the “Board of Education” definition deleted. Title is still being worked on. School System Organization section 903.5 reviewed and updated with sections to be moved under Policies. A defined statement needed in document regarding accreditation. Requested Joanne Harmon Curry to review law for redundancy and to provide two (2) documents for May 1 meeting showing what’s not in the document but recommended to be in it and a clean version of current changes.

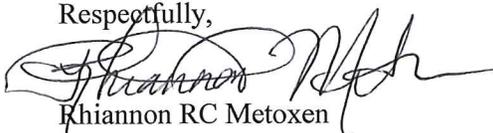
III. Resignation Letter from Linda Nockideneh

Motion by Melinda K. Danforth to accept resignation of Student Group Facilitator and to post position. Seconded by Todd Hill. Motion carried.

III. Recess/Adjourn – adjourned at 10:21 a.m.

No vote.

Respectfully,



Rhiannon RC Metoxen  
Secretary  
Oneida Nation School Board

05/01/2017  
DATE  
approved / corrected

Oneida Nation School Board  
Education Code Retreat

Date: Saturday, April 15, 2017

Time: 8:30 a.m.

Place: O.C.H.C.

The Oneida Nation School Board is committed and accountable to students, parents, families, staff, and community members to provide regulatory oversight for a safe, positive, culturally diverse, holistic, learning atmosphere based on Onlayoté a'ka values. We will provide the expectations, resources, and educational opportunities to encourage students to be productive.

PRESENT: Debbie J. Danforth, Shanna Torres, Fred Muscavitch, Melinda K Danforth, Margaret Ellis

EXCUSED: Neset Skenandore, Rhiannon Metoxen, Todd Hill

OTHERS: Jolene Hensberger [recorder]

OPENING: None

CALL TO ORDER BY: Debbie Danforth

TIME: 8:45 a.m.

**I: Approve Agenda**

*Motion by Melinda K Danforth to approve the agenda but to only address the action items at this time; all other non-action items to be deferred to next Regular School Board meeting. Seconded by Shanna Torres. Motion carried.*

**II. Minutes**

A: Regular Meeting – March 06, 2017 – *deferred to May 1, 2017 meeting*

B: Special Meetings

1. March 21, 2017 – Language House request meeting with Business Committee - *Deferred to May 1, 2017 meeting*

C: Ratification of Board Polls

1. 2017 – 2018 School Calendar

*Motion by Melinda K. Danforth to ratify 2017 – 2018 School Calendar. Seconded by Margaret Ellis. Motion carried.*

**III: Tabled Business**

A: None

**IV: Old Business / Follow-Up**

A: Standing Agenda Items

1. CIP / High School – Planning Department - *Deferred to May 1, 2017 meeting*

2. Language Program – Language House - *Deferred to May 1, 2017 meeting*

3. Staff Recognition program – Update by Sheri Mousseau  
*Reminder of recognition program provided by School Board Administrative Assistant*

4. Athletics – Update by Artley Skenandore - *Deferred to May 1, 2017 meeting*

5. JOM Program – *Deferred to May 1, 2017 meeting*

a. March Minutes

b. Budget

c. Next JOM meeting is scheduled on 04/27/2017

B: Follow-up

1. Youth Risk Behavior System (YRBS) - *deferred to May 1, 2017 meeting*

*[excerpt from March 4, 2017 Minutes] Currently waiting for set of questions from the Oneida Behavioral Health Department to combine with another set of questions. When received, the compiled questions will be presented to the School Board.*

a. Subcommittee – Update - *Deferred to May 1, 2017 meeting*

2. Ed Delgado KG Petition – FYI - *Deferred to May 1, 2017 meeting*

Power Point Presentation will be submitted for the BC Work Session on April 18, 2017

3. Oneida School Board Performance Assurance Audit
  1. School Board Attorney Response [add-on]
  2. 2012 Legal Opinion on Whether Oneida Nation School Board Needs to Enact Bylaws [add-on]

*[excerpt from March 6, 2017 Minutes] Update by Chair Debbie Danforth. A request for an extension of March 30 has been submitted with no response to date.*

*Motion by Melinda K. Danforth to approve School Board's legal response to Performance Audit and to schedule a plan of action to submit and to bring back to next meeting. Shanna Torres seconded. Motion carried.*

4. List of Follow-up School Board items from previous minutes – **[UPDATES]** - *Deferred to May 1, 2017 meeting [excerpt from 1/28/2017 Special School Board Minutes] Melinda K. Danforth motioned to have Jolene Hensberger go through the historical School Board Minutes to find any Action items that the School Board needs to follow-up on and to bring those back to the March 2017 regular meeting, including the orientation packet for new members. Rhiannon "RC" Metoxen seconded. Motion carried.*
  - a. November 2, 2015 – **Anti-bullying Retreat and PBIS Plan & Documentation** - *Deferred to May 1, 2017 meeting*

*[excerpt from March 6, 2017 Minutes] Update by Chairperson, Debbie Danforth. Retreat was completed. Request Superintendent to confirm whether correspondence of PBIS update was sent to David Jordan and Fawn Billie on 3/23/17.*  
**Update:** Documentation was emailed to Fawn Billie and David Jordan.

    - b. May 2, 2016 – **A.L.I.C.E. Safety presentation and link to website**  
*[excerpt from March 06, 2017 Minutes] Include this item during the CIP Concept Paper meeting on March 22, 2017. Request to email A.L.I.C.E. link to School Board members.*  
**Update:** A.L.I.C.E. link had been emailed on 3/09/17

*Margaret Ellis requested to find out whether the School Board needs to participate.*

5. Education Law Updated Draft 4 –
  - a. *Margaret Ellis will follow up with the Language House to determine and define a purposeful title for the Education Law and to bring back to the next meeting.*
  - b. *Request legal opinion of School Board Attorney whether the Definition of 'Board of Education' in line 117, page 5 of Draft 4 needs to legally be there – if not, it should be removed.*
  - c. *Insert word 'tribal' after the word 'nine' in line 204 as well as 18 years of age or older*
  - d. *Insert period after word 'large' in line 206.*
  - e. *Remove the word 'and' at the end of line 218*
  - f. *Remove or clarify word 'excepted' and change to 'exempted' in line 237*
  - g. *Insert 'the' in front of the word 'Education' in line 246*
  - h. *Remove 'in lieu of' in line 259*
  - i. *Change word 'shall' to 'may' in line 260*

**VI: New Business - none**

**VII: Reports**

**A: Superintendent's Report** – *Deferred to May 1, 2017 meeting*

**B: Administrative Staff Reports** - *Deferred to May 1, 2017 meeting*

1. Business Manager
2. K-8 Principal
  - a. Assistant Principal
  - b. Gifted and Talented

3. 9-12 School Principal
4. Special Education
5. Technology – Chrome Book overview and distribution
6. FACE

C. Monthly School Calendar – hand-out for FYI only - *Deferred to May 1, 2017 meeting*

### VIII: Executive Session

#### A. Food Service Employee Contract

1. School Board Attorney Response to Denial Letter from HRD [add-on]  
*[excerpt from March 06, 2017 Minutes] Motion by Fred Muscavitch to forward denial letter received from HRD to School Board Attorney for review and recommendation.*

*Motion by Margaret Ellis to approve legal opinion of School Board Attorney and to put onto BC Agenda with any back-up documentation. Seconded by Shanna Torres. Melinda K. Danforth abstained. Motion carried.*

#### B. Ramah Navajo settlement investment with Trust and Enrollment Department – *Deferred to May 1, 2017 meeting*

1. Subcommittee – Review and approval of Trust Enrollment Committee Revised MOA  
*[excerpt from March 06, 2017 Minutes] Motion by Fred Muscavitch to adopt as final draft and approved to submit to Trust and Enrollment Department for review and approval. Seconded by Margaret Ellis. Motion carried.*

- i. MOA red-line T/E Attorney Revised Draft
- ii. T/E Attorney Legal Review Memo of MOA Final Approval
- iii. Endowments Law and Resolution

2. Investment questions RE projected outflows - *Deferred to May 1, 2017 meeting*

3. Memo or letter of update needs to be sent to B.C. after meeting with Trust Enrollment Committee – FYI  
*[finalization of investment plan is currently being worked on by Trust Enrollment Committee and then meeting and letter will be completed]*

*Deferred to May 1, 2017 meeting*

#### C. Request to extend L.T.E. Staff Positions [add-on]

1. High School – Ohuntsya kekha Kanunya? Shuha Teacher L.T.E. position
2. High School – Language Arts L.T.E. position
3. Elementary School – Elementary Teacher L.T.E. position

*Motion by Melinda K. Danforth to approve extension of L.T.E. positions. Seconded by Shanna Torres. Motion carried.*

#### D. Request to Post Vacant Positions [add-on]

1. Elementary School – Student Facilitator
2. High School – Science Teacher

*Motion by Melinda K. Danforth to approve to post vacant positions. Seconded by Shanna Torres. Motion carried.*

#### E. Signed School Board Resignation Letter

*Motion by Margaret Ellis to accept signed resignation letter. Seconded by Shanna Torres. Motion carried.*

### IX: ADJOURN

*Motion to adjourn – no vote*

*[adjourned at 10:18 a.m.]*

Respectfully,



Rhannon RC Metoxen  
 Secretary  
 Oneida Nation School Board

05/01/2017  
 DATE

approved / corrected

### Oneida Business Committee Agenda Request

1. Meeting Date Requested: 7 / 26 / 17

2. General Information:

Session:  Open  Executive - See instructions for the applicable laws, then choose one:

Agenda Header:

Accept as Information only

Action - please describe:

Approve the LOC FY17 Third Quarter Report

3. Supporting Materials

Report  Resolution  Contract

Other:

1.

3.

2.

4.

Business Committee signature required

4. Budget Information

Budgeted - Tribal Contribution

Budgeted - Grant Funded

Unbudgeted

5. Submission

Authorized Sponsor / Liaison:

Primary Requestor/Submitter:

Jennifer Falck, LRO Director  
Your Name, Title / Dept. or Tribal Member

Additional Requestor:

\_\_\_\_\_  
Name, Title / Dept.

Additional Requestor:

\_\_\_\_\_  
Name, Title / Dept.



## FY17 3rd Quarter Report

### April 1, 2017 - June 30, 2017

### Legislative Operating Committee (LOC)

#### Executive Summary

The third quarter was successful for the Legislative Operating Committee. The Oneida Business Committee was able to adopt;

- April 12, 2017 -Endowments Law Amendments  
 -Drug & Alcohol Free Workplace Law
  
- April 23, 2017 -Election Law Amendments- adopted by General Tribal Council
  
- April 26, 2017 -Conflict of Interest Emergency Amendments
  
- May 24, 2017 -Legal Resource Center Emergency Law
  
- June 28, 2017 -Domestic Animal Amendments  
 -Vehicle Driver Certification and Fleet Management Law  
 -Conflict of Interest Amendments  
 -Workplace Violence Law

Since the 2014-2017 term began, the LOC has completed 67 legislative items. See Table 1 for a summary of the FY17 third quarter agenda items. The LOC's fourth quarter goals are to 1) forward 22 items to the Business Committee for consideration, 2) close out this term, and 3) begin orientation for the incoming LOC members. For a complete list of the LOC's work this term see Table 3.

**Table 1. Summary of Third Quarter LOC Meeting Agenda Items**

New Legislation	
Children's Code	Vehicle Driver Certification and Fleet Management Law
Employment Law	Oneida Business Committee Meetings Law
Professional Conduct for Attorneys and Advocates	Workplace Violence Law
Legal Resource Center Emergency Law	General Tribal Council Meetings Law
Sanctions & Penalties Law	Higher Education Scholarship Law
Tribal Environmental Response Law	
Amendments	
Endowment Fund Amendments	Comprehensive Policy Governing Boards, Committees, and Commissions Amendments
Drug & Alcohol Free Workplace Amendments	Water Resources Ordinance Amendments
Community Support Fund Amendments	Well Abandonment Law Amendments

Conflict of Interest Emergency Amendments	On-Site Waste Disposal Ordinance Amendments
Domestic Animal Amendments	Public Use of Tribal Land Law Amendments
Independent Contractor Policy Amendments	Election Law Emergency Amendments
Cemetery Law Amendments	Administrative Rulemaking Law Amendments
Landlord-Tenant Permanent Amendments	All-Terrain Vehicle Law Amendments
Conflict of Interest Permanent Amendments	Hunting, Fishing, Trapping Law Amendments
<b>Administrative Rulemaking</b>	
Landlord-Tenant Rule #2: Income Based Rental Program	Per Capita Rule #1: Distribution Rule Certification
Landlord-Tenant Rule #3: Elder Rental Program	Hunting, Fishing, Trapping Rule Handbook
Eviction & Termination Rule #1: Disposal of Abandoned Personal Property	Community Support Fund Effective Date Second Extension
Oneida Nation Seal & Flag Rules Extension	Oneida Housing Authority Home Ownership Rule
Real Property Rules Extension	
<b>General Tribal Council Petitions</b>	
Petition: Child Care Department Consumer Complaint Policy	Petition: Delgado Trust Land Distribution

**Table 2. Meetings Held in Third Quarter**

LOC Meetings	Public Meetings	
April 5, 2017 April 19, 2017 May 3, 2017 May 17, 2017 June 7, 2017 June 21, 2017	May 4, 2017	-Children’s Code
	May 18, 2017	-Workplace Violence -Oneida Business Committee Meetings -Conflict of Interest Amendments
	June 5, 2017	-Vehicle Driver Certification and Fleet Management -Conflict of Interest Amendments -Domestic Animals Amendments -Audit Law Amendments -Landlord-Tenant Amendments
	June 15, 2017	-Amendments to laws transferring Environmental Resources Board’s hearing authority to the Oneida Judiciary
	June 29, 2017	-Administrative Rulemaking Amendments -Child Care Department Consumer Complaint Law -GTC Meetings Law -Comprehensive Policy Governing Boards, Committees, and Commissions
	<b>UPCOMING PUBLIC MEETINGS</b>	
	July 20, 2017	-Professional Conduct for Attorneys & Advocates -Legal Resource Center

### Featured Legislation: Children's Code

The Children's Code (Code) is a proposed new law that allows the Nation to exercise jurisdiction over its children who are in need of protection or services. The Code ensures that certain child welfare cases involving Oneida children are heard in the Oneida Family Court (OFC) and utilize the Nation's resources, which may reduce out-of-home placements and increase reunification. Addressing these cases in the OFC will help keep children on the Reservation where more family members and Oneida foster homes are located and the traditions and culture of the Nation can be better preserved.

A summary of the work and collaboration that went into this effort includes;

- Approximately 32 work meetings have been held
- More meetings will occur in the fourth quarter
- 14 experts were consulted including;
  - Managing Director, ICWP at Casey Family Programs
  - Former Deputy Director, National Indian Child Welfare Association
  - Tribal Affairs Specialist, Division of Safety and Permanence, Wisconsin Department of Children and Families
  - Tribal Liaison, Wisconsin Department of Children and Families
  - Former Director of ICW & Child Support, current Vice President of Business Development, Systems & Methods, Inc.
  - Connecting Point AV & Security, Camera Corner
  - Children's Court Improvement Program Director, Director of State Courts Office
  - Policy Analyst, Children's Court Improvement Program
  - Court Administrator, Oneida Judiciary
  - Lead Administrative Social Worker, Ho Chunk Nation Child and Family Services
  - Indian Child Welfare Manager, Stockbridge-Munsee
  - Assistant Corporation Counsel, CHIPS, Brown County
  - Tribal Prosecutor, Menominee Indian Tribe of Wisconsin
  - Family Services Manager (ICW), Lac du Flambeau Band of Lake Superior Chippewa Indians
- 18 children's codes from other tribes and states were reviewed, as well as other related documents.
- A public meeting was held on May 4, 2017 and the LOC received and responded to approximately 88 comments. The LOC did make changes to the Code based on those comments.

### Legislative Reference Office (LRO) Third Quarter Activities

The LRO develops LOC meeting packets and public meeting packets. In addition, the LRO schedules and facilitates legislative work meetings where the LOC discusses policy and makes decisions. The LRO also maintains a legislative record of the LOC's work, including the Oneida Register. Other activities in the third quarter included;

- 2017-2020 Business Committee transition planning
- 2017-2019 budget planning
- Assisting Oneida Law Office to collect legislative documents for pending litigation
- Assisting entities with preparing rules

### Legislative Reference Office (LRO) Fourth Quarter Plans

- Close out the 2014-2017 Active Files List
- Send 22 items to the OBC to consider adoption
- Prepare the incoming LOC for new term

**Table 3. 2014-2017 LOC Active Files List: Status as of July 10, 2017**

<b>NEW LAWS</b>	<b>Completed</b>	<b>Outstanding</b>	<b>Anticipate Completing This Term</b>
	Administrative Rulemaking	Compliance and Enforcement Law	BC Meetings Law
	Budget Management and Control	Corporate Laws	Children’s Code
	Eviction and Termination	Criminal Code	Child Care Dept. Consumer Complaint Policy
	Furlough Policy	Drug & Alcohol Free Law for Elected & Appointed Officials	
	Landlord-Tenant Law	Employment Law	
	Legal Resource Center Emergency Law	GTC Meetings Law	
	Mortgage and Foreclosure Law	Guardianship Law	
	Oneida Seal and Flag Law	Higher Ed Scholarship	
	Workplace Violence	Industrial Hemp Law	
		Legal Resource Center law	
		Leasing Law (need Secretarial Approval)	
		Nonprofit Incorporation law	
		Professional Conduct for Attorneys and Advocates	
		Public Peace Law	
		Research Protection Act	
		Sanctions and Penalties	
		Secured Transactions Law	
		Severance Law	
		Tribal Traffic Code	
		Whistleblower Law	
<b>AMENDMENTS</b>	<b>Completed</b>	<b>Outstanding</b>	<b>Anticipate Completing This Term</b>
	Administrative Procedures Act	Code of Ethics Amendments	Administrative Rulemaking
	Back Pay	Community Support Fund	
	Conflict of Interest (2016 & 2017)	Independent Contractor Policy	ATV Law
	Domestic Animals	Law Enforcement Ordinance – Conservation Officers	Audit Law
	Drug & Alcohol Free Workplace	Removal Law	Cemetery Law
	Endowments	Rules of Civil Procedure	Comprehensive Policy
	Election Law		Hunting, Fishing Trapping
	Garnishment Law		Landlord-Tenant
	Hunting, Fishing and Trapping Law		On-Site Waste Disposal
	Investigative Leave Policy		Public Use of Tribal Land

	Marriage Law (2015 & 2016)		Tribal Environmental Response
	Motor Vehicle Registration		Water Resources
	ONGO		Well Abandonment
	Per Capita law		
	Public Use of Tribal Land (2014 & 2016)		
	Real Property Law (2015 & 2017)		
	Rules of Appellate Procedure		
	Tobacco Ordinance		
	Vehicle Driver / Fleet Management		
	Vendor Licensing Law		
<b>BYLAWS</b>	<b>Completed</b>	<b>Outstanding</b>	<b>Anticipate Completing This Term</b>
	Audit Committee	Election Board	
	Pow-wow Committee	Land Commission	
		Personnel Commission	
		Trust Enrollment	
<b>OTHER ITEMS</b>	<b>Completed</b>	<b>Outstanding</b>	<b>Anticipate Completing This Term</b>
	Personnel Policies Re: Job Duties and Work Assignments (Emergency only)		
	OAC References Removal		
	Judiciary Law/Transition Plan Emergency Amendments		
	APA Repeal		
	Code of Laws Reorganization		
	Code of Laws Reorganization		
	Election Law – Campaign Financing Research		
<b>Items LOC declined to place on active files list</b>	1. Per Capita Law Emergency Amendments		
<b>Items LOC added and later removed from the active files list</b>	1. Administrative Hearing Court 2. Agriculture Law 3. Capping Damages and Awards - Judicial System 4. Employee Advocacy Law 5. Environmental, Health and Safety Law 6. Family Court Law Amendments: Bench Warrants 7. Fitness for Duty		

	<ol style="list-style-type: none"> <li>8. Legal Resource Center Governing Documents</li> <li>9. Legislative Procedures Act Amendments</li> <li>10. Membership Ordinance Amendments</li> <li>11. Membership Ordinance Emergency Amendments</li> <li>12. Probate Law</li> <li>13. Rules of Administrative Procedure</li> <li>14. Tribally-Owned Business Organization Code</li> <li>15. Violence Against Women Act (VAWA)</li> </ol>
<b>Certified Rules</b>	<ol style="list-style-type: none"> <li>1. Eviction and Termination—#1 – Disposal of Abandoned Personal Property</li> <li>2. Hunting, Fishing Trapping—# 1-13 HFT Handbook</li> <li>3. Landlord Tenant Law Rule #1 – General Rental Program Eligibility, Selection and Other Requirements</li> <li>4. Landlord Tenant Law Rule #2 – Income Based Rental Program</li> <li>5. Landlord Tenant Law Rule #3 – Elder Rental Program</li> <li>6. Landlord Tenant Law Rule #4—Income-Based Rent to Own Program Eligibility, Selection and Other Criteria</li> <li>7. Marriage Law Rule # 1 – Marriage License Fee Schedule</li> <li>8. Marriage Law Rule #2 – Marriage Law Fine Schedule</li> <li>9. Mortgage and Foreclosure Law Rule #1 – Mortgage Programs, Guidelines and Requirements</li> <li>10. Per Capita Rule # 1 – Distribution</li> <li>11. Real Property Law #2 – Comprehensive Housing Division Residential Sites</li> </ol>
<b>Pending GTC Petitions</b>	<ol style="list-style-type: none"> <li>1. Benton- Change Pre-employment Drug Testing for Marijuana</li> <li>2. Debraska - Health Care Board</li> <li>3. Delgado – Trust Land Distribution</li> <li>4. Delgado-Panel of Educators &amp; Retention/Kindergarten Students</li> <li>5. Vandehei- BC E-Polls</li> </ol>
<b>Closed GTC Petitions</b>	<ol style="list-style-type: none"> <li>1. Barton – Emergency Food Pantry</li> <li>2. Cornelius - 4 Resolutions</li> <li>3. Dallas - Real Estate Taxes for all Tribe Owned Property Paid by Tribe</li> <li>4. Danforth - Constitution Amendments in Regards to Membership</li> <li>5. Debraska - Per Capita Distribution</li> <li>6. Dodge et. al. - Hold a GTC Meeting to Address Tribal Election Issues</li> <li>7. Genskow - 3 Resolutions</li> <li>8. Genskow - 4 Resolutions</li> <li>9. Genskow - 6 Resolutions</li> <li>10. Genskow - Publishing Names and Addresses of Petition Signers in GTC Mailouts</li> <li>11. Genskow - Responding to Questions and Comments from the Floor at GTC</li> <li>12. Genskow/Metivier: Incentive stipends for Oneida Elections</li> <li>13. Metivier - Directing a “Stall Mall” be Created</li> <li>14. Metivier - Per Capita FY17 through FY21</li> </ol>

	<ul style="list-style-type: none"><li>15. Metivier - Raise Employee Salaries .99 Cents</li><li>16. Powless - Dialysis Center Development</li><li>17. Powless Jr. - Per Capita Payments</li><li>18. Powless - Judiciary Support System</li></ul>
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### Oneida Business Committee Agenda Request

1. Meeting Date Requested: 07 / 27 / 17

**2. General Information:**

Session:  Open  Executive - See instructions for the applicable laws, then choose one:

Agenda Header:

Accept as Information only

Action - please describe:

Motion to accept the Quality of Life Committee FY2017 3rd quarter report and request the timeline for the case management strategy be deferred to the FY2018 1st quarter report.

**3. Supporting Materials**

Report  Resolution  Contract

Other:

1. <input type="text" value="FY17 3rd Quarter QOL Report"/>	3. <input type="text"/>
2. <input type="text"/>	4. <input type="text"/>

Business Committee signature required

**4. Budget Information**

Budgeted - Tribal Contribution  Budgeted - Grant Funded  Unbudgeted

**5. Submission**

Authorized Sponsor / Liaison:

Primary Requestor/Submitter: Cathy Bachhuber, Executive Assistant  
Your Name, Title / Dept. or Tribal Member

Additional Requestor: \_\_\_\_\_  
Name, Title / Dept.

Additional Requestor: \_\_\_\_\_  
Name, Title / Dept.

## Quality of Life Committee

FY 2017 Quarterly Report (April to June 2017)

### PURPOSE

The Quality of Life Committee is a standing committee of the Oneida Business Committee that has oversight responsibility of the following areas of the Nation: Language and Culture, Health, Human Services and Public Safety. This oversight responsibility also extends to any board, committee, or commission related to these specific areas.

### COMMITTEE MEMBERS

Councilwoman Fawn Billie, Quality of Life Committee Chair  
Councilman Tehassi Hill, Quality of Life Committee Vice Chair  
Treasurer Trish King, Quality of Life Committee Member  
Secretary Lisa Summers, Quality of Life Committee Member  
Councilman Brandon Stevens, Quality of Life Committee Member

Other partners include: Wellness Council, Oneida Police Department, Division Directors, other senior leaders and their staff.

### MEETINGS

Quality of Life Committee regular meetings are scheduled on the second Thursday of every month starting at 8:30 a.m. Meetings were held on April 20<sup>th</sup>, May 11<sup>th</sup>, and June 15<sup>th</sup> during the 3<sup>rd</sup> quarter.

### ACTIVITIES SUMMARY

#### **A. Increasing Awareness of Drug and Substance Abuse Problems in the Oneida Community**

The Quality of Life Committee has partnered with other services and agencies within the Nation to help increase awareness of drug and substance abuse problems in the Oneida Community.

#### **Tribal Action Plan**

The Quality of Life Committee supported the Tribal Action Plan team in putting together a resolution to prioritize alcohol/substance abuse prevention, intervention and treatment. The BC adopted the Tribal Action Plan with BC resolution #05-10-17-C titled "*A resolution authorizing the establishment of a Tribal Coordinating Committee and to Develop and Implement a Tribal Action Plan for a Comprehensive Prevention and Treatment Program for Alcoholism and Other Substance Abuse*".

Core members of the Tribal Action Plan team provided monthly updates to the Quality of Life Committee on their progress, including identifying potential members of the Tribal Coordinating Committee and inviting them to a kick off meeting. Over 10 people have committed to being a part of the Tribal Coordinating Committee moving forward.

The Quality of Life Committee directed that a mandatory training be held for all tribal employees on drug identification. This project is currently in progress and staff will be working with HRD and the CEC to incorporate this training into an existing mandatory training for employees.

#### **B. Creating Wellness in the Workplace**

The Quality of Life Committee is a partner with the Nation's Wellness Council, supporting the Council's efforts to create wellness in the workplace and across the Oneida community.

**Exercise at Work Pilot Study**

The Quality of Life Committee supported an initiative aimed to identify ways for employees to increase their physical activity while at work to lower health risks, improve morale, and decrease spending on health care.

On March 8, 2017, the BC approved an *Oneida Wellness Council - Exercise at Work Strategy* Resolution #03-08-17-D with an effective date of December 1, 2017. The Wellness Council has been overseeing the implementation of this initiative and has provided the Quality of Life Committee regular updates on the progress of the implementation plan.

**C. Oneida Services for Tribal Members**

The Quality of Life Committee has continued the discussion on how to best coordinate intake client information across various internal departments. The Quality of Life Committee identified two division directors to work together to create a sub-team to improve the coordination of care services the Nation already provides, improve customer service, and improve case management.

At the April 27<sup>th</sup> BC meeting, a motion was made to include a timeline in the next QOL quarterly report. During the 3<sup>rd</sup> quarter, the Quality of Life Committee did not have the opportunity to confirm a project timeline for the case management strategy with the Division Directors. However, the Division Directors have been actively meeting on this item. Therefore, it is recommended the timeline be deferred to the next term to give the Division Directors the opportunity to complete their plan of action and develop a timeline for discussion with the Quality of Life Committee.

**REQUESTED ACTION:**

Motion to accept the Quality of Life Committee FY2017 3rd quarter report and request the timeline for the case management strategy be deferred to the FY2018 1st quarter report.

### Oneida Business Committee Agenda Request

1. Meeting Date Requested: 07 / 27 / 17

2. General Information:

Session:  Open  Executive - See instructions for the applicable laws, then choose one:

Agenda Header:

Accept as Information only

Action - please describe:

Accept/approve the Finance Committee FY17 Third Quarter Report (Apr-Jun 2017)

3. Supporting Materials

Report  Resolution  Contract

Other:

1.

3.

2.

4.

Business Committee signature required

4. Budget Information

Budgeted - Tribal Contribution

Budgeted - Grant Funded

Unbudgeted

5. Submission

Authorized Sponsor / Liaison:

Primary Requestor:

Your Name, Title / Dept. or Tribal Member

Additional Requestor:

Additional Requestor:

## Oneida Business Committee Agenda Request

### 6. Cover Memo:

Describe the purpose, background/history, and action requested:

per the Tribal Secretary's office all Boards, Committees, & Commissions are to provide quarterly reports to the OBC

1) Save a copy of this form for your records.

2) Print this form as a \*.pdf *OR* print and scan this form in as \*.pdf.

3) E-mail this form and all supporting materials in a **SINGLE** \*.pdf file to: [BC\\_Agenda\\_Requests@oneidanation.org](mailto:BC_Agenda_Requests@oneidanation.org)



## FINANCE COMMITTEE

3rd Quarter Report  
(Apr. to Jun. 2017)

### Purpose

The Finance Committee is responsible for recommending financial policies and budgets that support the mission, values, and strategic goals of the Nation and organization.

### Who We Serve

The Finance Committee works with all departments within the Nation to ensure all expenditures of any substantial amounts are procured in the most cost effective and fair manner as established by the Purchasing Procurement Manual. The FC also serves Oneida Community groups, local charitable organizations, and Oneida members through the Finance Committee Donation Policy and the Community Fund.

### Finance Committee Members

Included on the FC are three BC members, one is the Treasurer who chairs the meetings; the Chief Financial Officer who acts as the Vice-Chair; one member from Executive Management; one member from Program Management; and one Community Elder Member.

### Third Quarter Meetings

The Finance Committee held six meetings in Q3 on: Apr. 3rd & 17th; May 1st & 16th; & Jun. 5th & 19th, 2017. The FC also held three work meetings on Apr. 17th, & May 1st & 16th to work on updating the CIP/CapEx Contingency Plan and completing the Endowment Resolution. The Community Elder member of the FC attended six meetings (including work meetings) and was paid a stipend of \$250 total for the third quarter. (Stipends paid were for five meetings as one meeting did not last one hour.)

### FY17 Goals

The identified goals as reported in the annual GTC report include:

- 1. Development of several Endowments to meet the cultural, social, educational, and land needs of the Oneida Community;*
- 2. Provide Charitable Giving to the Oneida Community and surrounding areas through the Finance Committee Donation Policy and the Community Fund; and*
- 3. Enhance the effectiveness of the Finance Committee by streamlining internal processes, updating financially related policies and procedures, and creating systematic budget management controls.*

**FINANCE COMMITTEE SUMMARY OF THIRD QUARTER ACTIVITIES****▪ REQUESTS FROM THE ORGANIZATION**

Per the Purchasing Procedures, all sole source requests over \$50,000 need Finance Committee Approval. In Q3 the FC reviewed thirty-seven (37) Gaming and Departmental requests for a total approved of \$13,546,214.40. Requests were for Purchase Order Increases, Mid-Year contracts, Blanket Purchase Orders, Slot Machines, Change Orders, various consultant contracts and one non-budgeted item. The FC also reviewed Eighteen (18) FYI items related to slot lease games, internal reports, research, follow-up and the CIP/CapEx Contingency Plan.

**▪ INVESTMENT UPDATES**

The Third Quarter Investment Report from Northern Trust will be provided in the near future.

**▪ DONATIONS**

In the Third Quarter the FC reviewed Donation Requests on: Apr. 17th, May 16th, and Jun. 19th, 2017. The FC has designated that they review Community Donation Requests at their second meeting of each month. In Q3 five (5) Donation Requests were approved for a total expenditure of \$10,000. From this amount one request for \$2,500 has been put on hold and forwarded to a work meeting for more follow-up (a possible duplication of already provided Nation program services).

Per the Finance Committee Donation Policy all requests approved represent the following categories: 1) Oneida Community Causes; 2) Local Groups (charitable); and 3) Nation Groups (Indian Affiliated). The Donation Line total for FY17 was \$49,301; the mid-year balance was \$27,825.38; and Q3 expenditures of \$10,000 leave the current balance at \$17,825.38. An attached spreadsheet offers more details.

**▪ COMMUNITY FUND**

In the Third Quarter, the FC reviewed Community Fund requests for funds and products on Apr. 3rd, May. 1st and Jun. 5. The FC has designated that they review CF requests at their first meeting of each month. In Q3 nine Coca-Cola Product Requests were approved for a total of 204 Cases of Product. All requests were for support of Oneida community events and /or Fundraising events. The FC also approved forty-six (46) funding requests for a total amount of \$9,251.58. The approved requests went mostly towards youth development activities, such as YMCA swim classes and various sporting activities.

The allocated FY17 amount for the Community Fund was \$50,000 for funding and \$5,000 for products. After Q3 the approximate balance for funds is \$33,149.64. The quarters for product are by contract date, ending June 30, 2017 (2016-17). The end balance for product is approximately \$550.94. The Q3 Community Fund request summary is attached that offers additional details.

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Specific actions of all requests and activities by the Finance Committee can be found in the FC Minutes that are submitted to the OBC at each of their regularly scheduled meetings.

**FY '17 3rd Quarter Reports**  
**Oneida Finance Committee - FY 2017**

**DONATIONS: Beginning Balance \$49,301.**

Q3	Meeting Date	Name of Requester	Representing	Amount Requested	Reason/Description	Category/ Type	FC Action
	17-Apr-17	Melissa Nuthals	Community Grp	\$ 2,500.00	Woodland Indian Arts Market and Artshow	1/Oneida Comm	Approved
						3/National Tribal	
	16-May-17	Jolene Bowman	National Tribal Affil Grp	\$ 2,500.00	National Indian Education Assn-ConfSponso	Affl Grp	<b>Approved \$1,000.</b>
	16-May-17	Marilyn King	Oneida member	\$ 1,500.00	Oneida Sobriety Group-Evt Planning	1/Oneida Comm	Approved
					WI Coalition Against Domestic Violence -		
	19-Jun-17	Rebecca Dopart	Director of Development	\$ 2,500.00	Conference	2/Local Non-Profit	Approved
	19-Jun-17	Frank VandeHei	Oneida member	\$ 2,500.00	Oneida Community Farm Projects	1/Oneida Comm	Approved

**FC Donation Totals After First Quarter**

Designations /Percentages	Allocation Per Category	Expenditures	Remaining Balance
1. Oneida Community Causes - 40%	\$19,720.40	\$917.22	\$18,803.18
2. Local Groups (Charitable) - 40%	\$19,720.40	\$5,000.00	\$14,720.40
3. Nat'l Grps (Indian Affil) - 20%	\$9,860.20	\$3,500.00	\$6,360.20
	<b>\$49,301.00</b>		<b>Balance after Q1 \$39,883.78.</b>

**FC Donation Totals After Second Quarter**

Designations /Percentages	Balance after Q1	Expenditures	Remaining Balance
1. Oneida Community Causes - 40%	\$18,803.18	\$4,558.40	\$14,244.78
2. Local Groups (Charitable) - 40%	\$14,720.40	\$5,000.00	\$9,720.40
3. Nat'l Grps (Indian Affil) - 20%	\$6,360.20	\$2,500.00	\$3,860.20
	<b>\$39,883.78</b>	<b>\$12,058.40</b>	<b>Mid-Year Balance \$27,825.38</b>

**FC Donation Totals After Third Quarter**

Designations /Percentages	Balance after Q2	Expenditures	Remaining Balance
1. Oneida Community Causes - 40%	\$14,244.78	\$6,500.00	\$7,744.78
2. Local Groups (Charitable) - 40%	\$9,720.40	\$2,500.00	\$7,220.40
3. Nat'l Grps (Indian Affil) - 20%	\$3,860.20	\$1,000.00	\$2,860.20
	<b>\$27,825.38</b>	<b>\$10,000.00</b>	<b>Balance after Q3 \$17,825.38</b>

Requests reviewed from Not-for-Profits, Oneida Affiliated Vets Grps,  
 Socially/Enviro Conscious Grps, & Spl Funded

### FY17 Finance Committee - 3rd Quarter Activities for the Community Fund

	FC Mtg Date	Requestor	Reason/Description of Request	CF Category	Funds Approved	Product Approved
1	3-Apr-17	Kim Nishimoto	Especially for Youth Camp fees for daughter	SD-Youth	\$ 200.00	
2	3-Apr-17	Tabitha Hill	Air Force Gymnastics class fees	SD-Youth	\$ 200.00	
3	3-Apr-17	Loretta Webster	Woodland Indian Arts-Awards Ceremony /Reception	CommEvent		25 Cases
4	3-Apr-17	Amelia Cooper	Especially for Youth Camp fees for daughter	SD-Youth	\$ 200.00	
5	3-Apr-17	Theresa Tlachac	Medical Leaders Conference fees for daughter	SD-Youth	\$ 200.00	
6	3-Apr-17	Sylvia Cornelius	Oneida Youth & Elder Fishing Day Event	CommEvent		14 Cases
7	3-Apr-17	Debra Cloud	SWAG Softball fees for daughter	SD-Youth	\$ 45.00	
8	3-Apr-17	Sacheen Lawrence	SWAG Softball fees for daughter (RA)	SD-Youth	\$ 45.00	
9	3-Apr-17	Sacheen Lawrence	SWAG Softball fees for daughter (MA)	SD-Youth	\$ 45.00	
10	3-Apr-17	Sacheen Lawrence	Purple Aces AAU Basketball fees for daughter	SD-Youth	\$ 100.00	
11	3-Apr-17	Sacheen Lawrence	Oneida Lacrosse Registration for son College Horizons Summer Camp tuition for daughter	SD-Youth	\$ 115.00	
12	3-Apr-17	Evangeline Danforth		SD-Youth	\$ 200.00	
13	3-Apr-17	Rebecca Skenandore	Wrestling Tournament fees for son	SD-Youth	\$ 200.00	
14	3-Apr-17	Rosa Laster	Pop Warner Football registration for son	SD-Youth	\$ 200.00	
15	1-May-17	Bill VerVoort	Oneida 4-H Club-booth repair	SD-Youth	\$ 700.00	
16	1-May-17	Tana Aguirre	Green Bay Elite cheer class fees for daughter	SD-Youth	\$ 200.00	
17	1-May-17	Alicia Tisch	Bode Bootcamp class fees	SD-Adult	\$ 200.00	
18	1-May-17	Margaret VandenHeuvel	Camp Hot Shots (YMCA) for son	SD-Youth	\$ 138.00	
19	1-May-17	Zandra John	UW-Whitewater Youth Football Camp for son	SD-Youth	\$ 200.00	
20	1-May-17	Laura Cornelius	Education Conference Registration fees	SD-Adult	\$ 200.00	
21	1-May-17	Shoney Skenandore	Golf Entry registration fees for son	SD-Youth	\$ 200.00	
22	1-May-17	Shoney Skenandore	Golf Entry registration fees for daughter	SD-Youth	\$ 200.00	
23	1-May-17	Jasmine House	WOR Registration fees	SD-Youth	\$ 200.00	
24	1-May-17	Tammy Skenandore	YMCA Personal Training Class fees for son	SD-Youth	\$ 200.00	
25	1-May-17	Sylvia Cornelius	UWGB VolleyBall registration fees for daughter	SD-Youth	\$ 200.00	
26	1-May-17	Christopher Danforth, Sr.	Pop Warner Football registration for son (KD)	SD-Youth	\$ 130.00	
27	1-May-17	Christopher Danforth, Sr.	Pop Warner Football registration for son (DD) Parents' Fundraisers-Youth participating in	SD-Youth	\$ 130.00	
28	1-May-17	Teresa Schuman	Indigenous Games in July	ComEvt/Fundra		35 Cases
29	1-May-17	Sunshine Bain	Spartan Race Registration -Lambeau Field	SD-Adult	\$ 196.08	
30	1-May-17	Judith Skenadore	Memorial Basketball Tournament	ComEvt/Fundra	\$ 750.00	
31	1-May-17	Judith Skenadore	Memorial Basketball Tournament	ComEvt/Fundra		25 Cases
32	1-May-17	Cindy Bork	Summer Camp fees for daughter (JB)	SD-Youth	\$ 65.00	
33	1-May-17	Cindy Bork	Summer Camp fees for daughter (NB)	SD-Youth	\$ 70.00	

34	16-May-17	Dionne Jacobs	Oneida Nation High School Graduation	CommEvent		15 Cases
35	5-Jun-17	Elizabeth Webster	Camp Hot Shots (YMCA) for daughter	SD-Youth	\$ 200.00	
36	5-Jun-17	Darrnell Danforth	UWGB Art Camp for daughter	SD-Youth	\$ 200.00	
37	5-Jun-17	Chelsea Gentile	GB Packer Youth Camp for son	SD-Youth	\$ 200.00	
38	5-Jun-17	Jason Martinez	6th Annual Oneida Baseball Tournament	Community Evt	\$ 750.00	
39	5-Jun-17	Jason Martinez	<b>6th Annual Oneida Baseball Tournament (fr CY17-18)</b>	ComEvt/Fundra		<b>25 Cases</b>
40	5-Jun-17	Yako Webster	Southwest Lacrosse registration for son	SD-Youth	\$ 200.00	
41	5-Jun-17	Ann Stingle	Hortonville Volleyball registration for daughter	SD-Youth	\$ 50.00	
42	5-Jun-17	Bill VerVoort	<b>Oneida Farmers Market Bash-July (fr CY17-18)</b>	Community Evt		<b>25 Cases</b>
43	5-Jun-17	Jeff Schofield	<b>Big Apple Fest (fr CY17-18)</b>	Community Evt		<b>25 Cases</b>
44	5-Jun-17	Shane Skenandore	Football camp for son	SD-Youth	\$ 200.00	
45	5-Jun-17	Lori Hill	Spirit of the Hoops-Oneida	Community Evt		10 Cases
46	5-Jun-17	Delia Smith	Amplify Lacrosse registration for son	SD-Youth	\$ 200.00	
47	5-Jun-17	Lee Cornelius	Especially for Youth Camp fees for daughter	SD-Youth	\$ 200.00	
48	5-Jun-17	Redmon Danforth, JR	GB Metro Rebels Lacrosse club fees for son	SD-Youth	\$ 200.00	
49	5-Jun-17	Rebecca Schommer	WI Indep Baptist Fellowship Bible Camp for son	SD-Youth	\$ 157.50	
50	5-Jun-17	Katsi Danforth	Team Sconnie's U15 Lacrosse fees for son	SD-Youth	\$ 200.00	
51	5-Jun-17	Irene Danforth	Nat'l American Miss Competition regist fee for daughter	SD-Youth	\$ 200.00	
52	5-Jun-17	Tiffany Bowles	GB Tennis class fees for daughter (AB)	SD-Youth	\$ 200.00	
53	5-Jun-17	Tiffany Bowles	GB Tennis class fees for daughter (EB)	SD-Youth	\$ 200.00	
54	5-Jun-17	Karen Hill	UWGB Bill Wortstch Basketball for daughter	SD-Youth	\$ 165.00	
55	5-Jun-17	Constance Danforth	St. Norbert College Soccer camp for son	SD-Youth	\$ 200.00	

### Oneida Business Committee Agenda Request

1. Meeting Date Requested: 7 / 27 / 17

2. General Information:

Session:  Open  Executive - See instructions for the applicable laws, then choose one:

Agenda Header:

Accept as Information only

Action - please describe:

Motion to accept the FY17 3rd Quarter Report

3. Supporting Materials

Report  Resolution  Contract

Other:

1.

3.

2.

4.

Business Committee signature required

4. Budget Information

Budgeted - Tribal Contribution  Budgeted - Grant Funded  Unbudgeted

5. Submission

Authorized Sponsor / Liaison:

Primary Requestor/Submitter: Janice Skenandore-Hirth  
Your Name, Title / Dept. or Tribal Member

Additional Requestor: \_\_\_\_\_  
Name, Title / Dept.

Additional Requestor: \_\_\_\_\_  
Name, Title / Dept.

## Oneida Business Committee Agenda Request

### 6. Cover Memo:

Describe the purpose, background/history, and action requested:

To update the Business Committee on the performance of OAHC d/b/a Radisson Hotel & Conference Center Green Bay and Three Clans Airport d/b/a Wingate by Wyndham for the 3rd Quarter of FY17.

Request a motion to accept the OAHC 3rd Quarter Report for FY17.

1) Save a copy of this form for your records.

2) Print this form as a \*.pdf *OR* print and scan this form in as \*.pdf.

3) E-mail this form and all supporting materials in a **SINGLE** \*.pdf file to: [BC\\_Agenda\\_Requests@oneidanation.org](mailto:BC_Agenda_Requests@oneidanation.org)

Oneida Airport Hotel Corporation  
Radisson Hotel & Conference Center  
Quarterly Report  
For the quarter ended: June 30, 2017

## **Narrative Section**

### Business practice, market overview, place within market:

- STR report unavailable to show index variances YOY at time this report due
- Q3 Actual Budget numbers show YOY variance in Occupancy down 12%, ADR up YOY by \$5.60 therefore showing Revenues down YOY by \$120,642
- Banquet and Catering Q3 Actual Budget numbers show YOY variance down by \$91,332
- Sales team attended Aimbridge Sales Conference; attended Reunion Friendly marketplace; attended Wisconsin Society of Association Executives. The sales team continues to network at events including Chamber Networking breakfasts monthly; BNI meetings weekly; Current luncheons/events monthly; Management Women events monthly; MPI event Quarterly; WSAE event quarterly; WBTA event quarterly – to gain leverage for the Radisson in the Green Bay market.

### Competitive analysis:

- Casino food outlets continue to be a source of competition for F&B revenue
- KI Expansion a source of competition for large convention groups

### Strategies for improved value:

- Developed packaging in Corporate/Association Meetings, Tour & Travel, Wedding, Travel Agents and Transient markets to gain short term bookings for need months
- Working with Radisson Corporate in all Sales markets to gain leverage and recognition
- Working with Aimbridge Regional properties to gain leverage and recognition
- Working closely with Green Bay CVB in all Sales markets to keep top of mind and participate in all sales initiatives
- Created 90 day Action plan to improve short term and long term bookings

### Material changes or developments in market/business:

- Appleton will be adding a Convention Center on land near the Radisson Appleton; this will add 33,000 square feet of meeting space, – due to open September 2017
- Radisson Appleton will undergo full renovation – in our STR comp set
- Holiday Inn Appleton due to change to a Marriott product – in our STR comp set

Market growth:

- Northland Hotel started construction on 160 room hotel downtown to compliment the KI Convention Center expansion, due to TBD
- Residence Inn 145 room property opened end of November 2016
- 4 Star Lodge Kohler property being built on Packer property near the stadium with 141 rooms – due to open July 2017
- Home 2 Suites to be built on Holmgren Way across from Grainger – ground breaking April 4<sup>th</sup>, 100 rooms due to open October 2017
- Stay Bridge Suites to be built next to Brett Favre's Steakhouse, 75 rooms with groundbreaking to occur August 1, 2017

Pending legal action:

- Nothing at the moment

Oneida Airport Hotel Corporation  
Three Clans Airport, LLC  
Quarterly Report  
For the quarter ended: June 30, 2017

Business practice, market overview, place within market:

- Ranking for the third quarter from the STR Report the Wingate is 1 out of 5 based on REVPAR and 1 out of 5 based on Occupancy. Wingate is continuing to gain and maintain fair market share within the competitive set while increasing rate growth.
- In the third quarter, the Wingate lost most of its Airline Crew Business due to new companies taking over routes. Envoy was the company running the commuter jets for American and Wingate has a contract with them. SkyWest took over this route and they stay at the Hyatt. The Wingate has tried to get the SkyWest crew but they are Hyatt loyal. The Wingate was able to fill those missing crew rooms with transient rooms.
- The Wingate averaged an 81.43% occupancy for the third quarter, this is a 5.03% increase year over year. .

Competitive analysis:

- The competitors ran a REVPAR of \$77.85 to Wingate's \$62.54 for the quarter.
- The competitive set had an occupancy of 72.3% to the Wingate's 76.4%.

Strategies for improved value:

- The Wingate's strategy is to continually grow rate is to yield rates sooner especially on high demand dates and to offer less heavily discounted rates on slow dates. Discounted rates will still be offered for slower dates but not as much as they have been in the past.
- The Wingate continues to use all 3<sup>rd</sup> party booking channels to increase bookings on low demand dates but is not using opaque rates as often.
- The Radisson Sales team continues to cross sell the hotel. We have begun to see new leads and new bookings from this joint effort.

Material changes or developments in market/business:

- The Wingate continues to see increases in the corporate business traveler averaging a stay of 2.3 days.
- We also were able to negotiate rates with some new local companies to add to the Wingate's preferred list.

Market growth:

- For the third Quarter, the Wingate ended with 79.96% REVPAR Index. The Wingate saw an increase 3.66% year over year for REVPAR Index.
- Revenues for the third quarter were \$446175 which was up from prior year by \$30132.00.

Pending legal action:

- Nothing at the moment

### Oneida Business Committee Agenda Request

1. Meeting Date Requested: 07 / 27 / 17

**2. General Information:**

Session:  Open  Executive - See instructions for the applicable laws, then choose one:

Agenda Header:

Accept as Information only

Action - please describe:

Motion to accept the OGE 3rd Quarter Report for FY2017

**3. Supporting Materials**

Report  Resolution  Contract

Other:

1.

3.

2.

4.

Business Committee signature required

**4. Budget Information**

Budgeted - Tribal Contribution

Budgeted - Grant Funded

Unbudgeted

**5. Submission**

Authorized Sponsor / Liaison:

Primary Requestor/Submitter:   
Your Name, Title / Dept. or Tribal Member

Additional Requestor:   
Name, Title / Dept.

Additional Requestor:   
Name, Title / Dept.

## Oneida Business Committee Agenda Request

### 6. Cover Memo:

Describe the purpose, background/history, and action requested:

To update the Oneida Business Committee on the performance of Oneida Golf Enterprise d/b/a Thornberry Creek at Oneida for the 3rd Quarter of FY2017

Request a motion to accept the OGE 3rd Quarter Report for FY2017.

- 1) Save a copy of this form for your records.
- 2) Print this form as a \*.pdf *OR* print and scan this form in as \*.pdf.
- 3) E-mail this form and all supporting materials in a **SINGLE** \*.pdf file to: [BC\\_Agenda\\_Requests@oneidanation.org](mailto:BC_Agenda_Requests@oneidanation.org)

**Oneida Golf Enterprise Corporation****Fiscal year-To-Date Reporting for period Ending:****June, 2017**

The Oneida Golf Enterprise Corporation (OGEC) is a corporation of the Oneida Nation established to oversee and manage the business known as Thornberry Creek at Oneida.

**Narrative Report****Business Practice, Market Overview, Place Within Market:**

- Thornberry Creek at Oneida (TCO) is a 27 hole premier golf course settled in a rural prestigious housing development on the Oneida reservation.
- TCO is the Official Golf Course of the Green Bay Packers.
- TCO Legends Course was ranked #10 in the state by *GolfAdvisor* in 2016.
- TCO along with the Radisson, Wingate and Casino was ranked "Best Golf and Casino Resorts" in 2016 by Golf Vacation Insider.
- TCO Legends Course was ranked "Best of the Bay" 2017 best golf course by Green Bay Press Gazette.
- TCO is considered a leader in charitable golf event hosting and a leading choice for future brides.
- Thornberry Creek at Oneida has increased their banquet space from 7,000 to 13,465 square feet adding large windows with spectacular views. This space will accommodate 500-700 depending upon the set-up of the room. We also future a porch room that accommodates up to 40 people. Included in this space is the Cupola available for smaller wedding ceremonies and intimate gatherings.
- Thornberry Creek at Oneida also offers a full range of conference equipment and amenities for the corporate client.
- TCO hosted 42 special events in the third quarter for a total of 116 special events in the FY 2017.
- TCO hosted 27 golf events in the third quarter for a total of 32 in FY 2017. TCO hosted 1 stay and play in June for a total of 4 in FY2017.

**Competitive Analysis:****GOLF**

- Competitive analysis is scheduled to be completed in the 4<sup>th</sup> quarter.

Strategies for Improved Value:

- We continue to cobrand the Thornberry Creek LPGA Classic, Thornberry Creek at Oneida and the Oneida Nation including TV commercials, social media, and print. We were at the height of our advertising in June for the Thornberry Creek LPGA Classic and Shift Visuals recently finished a commercial that will be aired during coverage. The commercial will incorporate TCO, Radisson and Oneida Casino. All of our print ads and social media are cobranded to benefit the Oneida Nation, Thornberry Creek at Oneida and the Thornberry Creek LPGA Classic.
- Ads have been placed in the *Packer Gameday* publication as well as the *Wisconsin Badger Yearbook* and the *Milwaukee Brewers Game Day Program*; the expected circulation of these publications will be in excess of 1 million
- TCO continues to maximize opportunities with golf outings, weddings and special events throughout the summer months.
- Our brand image continues to be elevated as we're seen and heard across all the major networks: FOX, CBS, NBC and WIXX.
- We now have a full year working under our new operating system so we are able to compare historical data very efficiently.
- TCO continues to be a major supporter in donations and giving within the community.

Material Changes or Developments in Market/Business:

- OTIE has completed the basement renovation; The Locker rooms and renovations to the Eagle Room were completed with one week to spare. We were able to get one practice run in the Eagle Room before it was used for player dining. We are already utilizing the space for golf outings and other events to generate revenue that is lost due to the upstairs being sold out for weddings or golf outings.
- TCO's onboarding process was a struggle this year and we are at approximately 150 team members at our peak right now, which is 50 team members less than the previous year. Part of this is due to using people and positions more efficiently and the rest is due to poor candidates. The quality of candidates proves difficult in the market due to compensation packages and an extremely low unemployment rate. We have had much turn over in food and beverage mostly recently with our Restaurant Manager, Steve Paustenbach. Steve is pursuing other opportunities with an established business in town. Our Current structure is Donelle Walters, Food and Beverage Director, Kendall Tilkens, Banquet, Event and Catering Coordinator, Ken Hein, Executive Chef and we are short two restaurant managers.
- As we continue to create alignment in our branding efforts we have hired Prophit Marketing to help us through the 4<sup>th</sup> quarter. TCO hired Prophit to maximize marketing, advertising, social media and print ads prior, during and after the Thornberry Creek LPGA Classic.
- The Pub continues to struggle outside of the golfing season and the expectation of growth is minimal unless major changes are made to the concept and product offered.

Market Growth:

- Our social media presence continues to grow, up 5% in the 3<sup>rd</sup> quarter of FY2017.
- As we get closer to the Thornberry Creek LPGA Classic revenues have begun to flat line for a few reasons; the Legends golf course was limited on play to prepare for the Classic and above average precipitation. Expenses are also up due to increased service efforts and operational costs from equipment breaking or needing to be replaced and preparation for the Thornberry Creek LPGA Classic.
- Pass holder sales continue to grow year over year; up 7% from FY2016.
- Our wedding business is up 30% for FY 2017 from prior year, accounting for dates that are booked with deposits.
- We have sold out all Saturdays in 2017 from mid-April to October except for 3 weekends and beginning to book multiple wedding weekends. With the addition of the practice tee and basement renovations we will be able to offer outdoor ceremonies in 2017 and beyond thus creating additional revenue to the facility.

Pending Legal Action:

- No litigation pending.

Executive Summary

- As we round out the 3<sup>rd</sup> quarter revenues have stumbled due to unforeseen circumstances with the tournament and weather. Expenses are under budget but high as we want service levels, golf course conditions, marketing and advertising, and food and beverage quality match those of a destination property.
- Locker room and basement renovations are complete and have already added value to pass holders and the facility for golf outings, weddings and other corporate events.
- TCO continues to see growth but the overall team at TCO continues to change due to business and personal reasons. We are doing the best we can with the management team in place and will continue to try and hire or recruit dedicated professionals.
- Wages and total compensation continue to be reviewed due to the lack of potential employees in the marketplace
- TCO continues to venture down avenues for added growth of loyalty and revenues

**Quarterly Financial Summary Attached**

### Oneida Business Committee Agenda Request

1. Meeting Date Requested: 7 / 27 / 17

2. General Information:

Session:  Open  Executive - See instructions for the applicable laws, then choose one:

Agenda Header:

Accept as Information only

Action - please describe:

3. Supporting Materials

Report  Resolution  Contract

Other:

1.

3.

2.

4.

Business Committee signature required

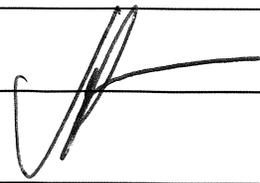
4. Budget Information

Budgeted - Tribal Contribution  Budgeted - Grant Funded  Unbudgeted

5. Submission

Authorized Sponsor / Liaison:

Primary Requestor/Submitter:   
Your Name, Title / Dept. or Tribal Member



Additional Requestor: \_\_\_\_\_  
Name, Title / Dept.

Additional Requestor: \_\_\_\_\_  
Name, Title / Dept.

## Oneida Business Committee Agenda Request

### 6. Cover Memo:

Describe the purpose, background/history, and action requested:

Bay Bank is presenting its quarterly corporate report to the BC in Open Session. Management of Bay Bank will provide a summary of the Bank's financial results for the quarter ended 6/30/17.

- 1) Save a copy of this form for your records.
- 2) Print this form as a \*.pdf *OR* print and scan this form in as \*.pdf.
- 3) E-mail this form and all supporting materials in a **SINGLE** \*.pdf file to: [BC\\_Agenda\\_Requests@oneidation.org](mailto:BC_Agenda_Requests@oneidation.org)

**Bay Bank****QUARTERLY REPORT**

Quarter ended June 30, 2017

A. **BAY BANK**

Submitted by: Jeff Bowman, Board Member  
Directors: Nathaniel King, Fern Orié, Bob Jossie  
Jeff Bowman, Pete King, Elaine Skenandore-Cornelius

Oneida Business Committee Contact: Tina Danforth

B. **MINUTES**

None Submitted

**ACTION TAKEN**

No Tribal Policy change.

D. **FINANCIAL**

Note that various financial reports

December 31, 2017 is Bay Bank's fiscal year end.

E. **SPECIAL EVENTS AND TRAVEL**

None

F. **PERSONAL COMMENTS**

Bay Bank account numbers as of June 30, 2017:

1,189	Checking Accounts
374	Business Checking Accounts
69	Money Market Accounts

1,597	Savings Accounts
383	Certificates of Deposit
93	Commercial Real Estate Loans
845	Residential Real Estate Loans
188	Business Loans
572	Consumer Loans
38	Oneida Small Business 2000 Loan Program Loans

The Oneida Small Business Loan Program 2000 that is administered by Bay Bank started on May 1, 2002. As of this date over \$ 11.9 million in new loans have been made to over 127 new or growing Oneida tribal member owned businesses.

The Section 184 mortgage loans serviced under FHLB MPF program totaled \$63.0 million at June 30, 2017. There are 525 loans in the program currently.

G. GOALS AND OBJECTIVES

2017 GOALS:

GOAL A: Bay Bank will strive to attain a minimum 0.50% Return on Assets for the year ending December 31, 2017. Return on Assets (ROA) is a common measurement of a bank’s profitability. This ratio informs you how well the bank is managing and investing the bank’s assets.

2017 ROA Goal	2017 YTD ROA Actual	2017 Peer Group Average
0.50 %	0.78%	0.80%

GOAL B: Bay Bank will strive to attain a minimum 6.00 % Return on Equity for the year ending December 31, 2017. Return on Equity (ROE) is the measurement of how well the bank is performing for its stockholder.

2017 ROE Goal	2017 YTD ROE Actual	2017 Peer Group Average
6.00 %	5.48 %	6.80 %

Bay Bank had budgeted total loans for the quarter ended June 30, 2017 in the amount of \$ 51.1 million. Total loans at June 30, 2017 were \$ 56.4 million or \$ 5.3 million more than projected. Loans increased \$ 4.3 million over the 12-month period ended June 30, 2017.

Bay Bank had budgeted total deposits for the quarter ended June 30, 2017 in the amount of \$ 74.5 million. Total deposits at June 30, 2017 were \$ 70.3 million or \$ 4.2 million less than projected balances. Deposits increased \$ 2.8 million for the past twelve months, the result of increase in transaction and savings accounts offset to a lesser degree by a decrease in time deposits.

H.

#### MEETINGS

Monthly meeting on the third Thursday of each month. Well attended.

### Oneida Business Committee Agenda Request

1. Meeting Date Requested: 7 / 27 / 17

2. General Information:

Session:  Open  Executive - See instructions for the applicable laws, then choose one:

Agenda Header:

Accept as Information only

Action - please describe:

Business Committee approval of report

3. Supporting Materials

Report  Resolution  Contract

Other:

1.

3.

2.

4.

Business Committee signature required

4. Budget Information

Budgeted - Tribal Contribution  Budgeted - Grant Funded  Unbudgeted

5. Submission

Authorized Sponsor / Liaison:

Primary Requestor: Jacquelyn Zalim, OESC Chairwoman of the Board  
Your Name, Title / Dept. or Tribal Member

Additional Requestor: \_\_\_\_\_  
Name, Title / Dept.

Additional Requestor: \_\_\_\_\_  
Name, Title / Dept.

## Oneida Business Committee Agenda Request

### 6. Cover Memo:

Describe the purpose, background/history, and action requested:

Corporate reporting requirement - Business Committee approval of report

- 1) Save a copy of this form for your records.
- 2) Print this form as a \*.pdf *OR* print and scan this form in as \*.pdf.
- 3) E-mail this form and all supporting materials in a **SINGLE** \*.pdf file to: [BC\\_Agenda\\_Requests@oneidanation.org](mailto:BC_Agenda_Requests@oneidanation.org)

# **Oneida ESC Group, LLC**

**3<sup>rd</sup> Quarter Report – FY 2017**

**July 14, 2017**

**OESC Board of Managers:**

**Jacquelyn Zalim, Chair**

**John L. Breuninger**

**Leslie Wheelock**

Oneida ESC Group, LLC (OESC), was formed in 2012 as a holding company to house subsidiaries to do business with the federal government. Oneida Total Integrated Enterprises (OTIE) has exceeded the \$33.5M limit in certain NAICS codes and is unable to bid and obtain contracts that fall within these NAICS codes as a prime contractor under the small business or 8(a) business categories in the federal procurement process. Therefore, OESC formed Mission Support Services (MS2) to continue serving the federal government under the construction NAICS code. Sustainment and Restoration Services (SRS) is also a subsidiary under OESC that performs engineering services to the federal government. This year OTIE rolled under OESC to help facilitate the growth of OESC's subsidiaries.

As of January 2017, OESC's subsidiaries are supported by OESC with general management and administrative functions, including accounting and contracting management, human resources management, IT support, overall management, and marketing, bid and proposal. Below is a summary of OESC and its subsidiary's activities.

### **Narrative Report**

#### **a. Explanation of the core of the Corporation's business practices and market overview**

OESC was created to serve as a holding company for subsidiary limited liability companies with an 8(a) certification. This type of holding company structure is modeled after the Alaskan Native Corporations (ANC) and other Native American Tribes that have created similar entity structures. This holding company structure allows ANCs and Native American Tribes to perpetually establish different 8(a) companies with different primary NAICS codes.

OESC's revenue is derived from the subsidiaries that operate in the Small Business Administration Business Development Markets primarily as 8(a) and Small Business designated companies.

OESC and its subsidiaries are a highly technical organization providing research /investigation, design, engineering and project management. OESC operates in five core services:

- Environmental services – Assessment, investigation, design, testing and monitoring
- Remediation – Action Planning, project management, extraction of contaminated materials.
- Construction and demolition – Repair, service, abatement and renovation.
- Engineering Services – Design and project management for sites and site design, structural, mechanical, roads, bridges and water systems.
- Munitions response services – Investigation and remediation of munitions and ordinances.

**Oneida Total Integrated Enterprises (OTIE)** – An 8(a) program graduate that will compete in the full and open marketplace as a small business (less than 750 employees). Core competencies will include environmental services, environmental remediation and project management.

**Mission Support Services (MS2)** – 8(a) Graduation date is 3/15/2022.

MS2 is focused on construction management contracts. Core competencies will include construction management services, new and renovated structures, HVAC systems and controls, utility systems - water, sewer, gas, electrical, electrical power generators, transformers, and distribution, communication and security systems, interior remodeling, upgrades focused on the federal market with supplemental markets including commercial and tribal construction projects.

**Sustainment & Restoration Services (SRS)** – 8(a) Graduation date is 2/18/2023.

SRS core competencies include facility investigations, corrective measures design/implementation, remedial designs/remedial actions including characterization, assessment and cleanup, wetlands assessment and wetlands restoration design, Brownfields – Phase I & II ESAs, technical enforcement support facility and asset inventory, evaluation and assessment engineering design for site development, utility systems, and facilities, engineering design for wastewater treatment and sewerage systems.

**b. Explanation of the Corporation’s current place within the market**

OESC operates in a fiercely competitive and expanding market. An abundance of Architecture / Engineering / Construction (AEC) firms provide similar services offered by OESC. Competitive factors for our success include performance reputation, network, price, geographic location, and availability of technically skilled personnel (flexibility).

Three of the top five federal spending agencies awarding non-competitive contracts are OESC customers.

**c. Explanation of the outlines of strategies by the Corporation for improved value in the market**

OESC’s subsidiaries MS2 and SRS are start-up companies. It will be difficult for them to compete with established small businesses that are active in the industry market. To offset this disadvantage, OTIE will support and lead OESC and its subsidiaries to take advantage of existing relationships already built by MS2’s and SRS’ key employees or from OTIE’s networking. While competition will be very challenging for OESC and its subsidiaries, OTIE's support will help to overcome those challenges through the years. With OTIE’s support, OESC can reach a point where its subsidiaries can become more competitive and sustainable in their industries.

During this time where the state and federal agencies are seeing decreases in their budgets, we are evaluating solutions to broaden and capture the larger Federal and State Market. Creating more subsidiaries would facilitate to broaden our market share. These subsidiaries would operate based on different NAICS codes. New subsidiaries would seek to broaden and capture the larger Federal and State markets.

**d. Explanation of the Corporation’s relative performance vs. competitors and identification of key competitors within the market**

Our competitors include: Small Businesses, Alaskan Native Corporations (ANCs); Native American Owned, tribally-owned small businesses; and Native Hawaiian Organizations (NHOs). Each of these businesses is treated in a category of small business that may be

awarded prime contracts without competition. OESC subsidiaries also compete against other 8(a) firms for set-aside acquisitions, including small businesses that are categorized as Woman-Owned, HUB Zone, Service Disabled Veteran Owned small business, and others. Finally, Oneida ESC competes in the full and open markets without restrictions.

Typical competitors for OTIE include Small Business firms with fewer than 750 employees in NAICS 562910. Another area of significant competition are the regional Transportation Engineering firms in Wisconsin for WisDOT work.

**e. Explanation of any material changes or developments in the market or nature of business the Corporation is primarily engaged in since the last reporting period**

A regulatory change by SBA in 2016 increased the small business size standard in our primary NAICS code (562910) from 500 employees to 750 employees, a 50% increase. Within small business circles, OTIE remains a sturdy, medium-sized competitor, but this regulatory change allowed in a few larger, robust competitors like Conti, Versar and Parametrix.

Additionally, SBA adjusted the long-standing Mentor-Protégé Program (MPP) regulations to permit a small business of any category (Woman Owned small business, Veteran Owned small business, HUB Zone, etc.) to establish an MPP with a large business. The impact of this change is that the approved MPP firms may submit a Joint Venture bid on a federal acquisition and compete against other joint or individual small businesses. Also, the agency has accelerated the review/approval process for MPP application, which is a change from the ordinarily long waiting period for small business and large business partners' applications.

**f. Identification of the primary goals and targets of the Corporation and progress made towards accomplishment of the same**

***Goals for OESC***

Growth at a reasonable rate is the primary business goal for OESC. Financial reward for OESC is when we align our investment strategies according to our client's mission priorities.

Our design and engineering business has performed well during the year with strong volumes and high productivity, with new licensed professionals hired in disciplines such as mechanical, electrical and structural engineering.

Key contract wins was crucial to retaining our position and relationship with our Department of Defense customers.

***Targets for OESC Subsidiaries:***

Opportunities continue to exist in geographies where OTIE, MS2, or SRS key personnel have successful past performance, and where personnel involved in such projects have established strong relationships with teaming partners and clients in those locations. Downstream opportunities continue to emerge based on MS2 project performance and combined efforts of

OTIE and MS2's marketing and sales efforts. Target clients continue to include Vandenberg AFB, NAVFAC SW, NAVFAC SE, NAVFAC Great Lakes, and NAS Pensacola.

Additional new target clients include Naval Base Ventura County, USACE Jacksonville, the US Army Joint Munitions Command (JMC), Edwards AFB, and the Air Force Civil Engineering Center (AFCEC).

With SRS' recently awarded work, SRS target clients include EPA Region V and Naval Station Great Lakes. Additional new targets include USACE LA District, EPA Region VI and USACE Tulsa.

OTIE has built its customer base over the years and has been awarded contracts by a number of federal and state agencies including the US Air Force, US Navy, US Army Corps of Engineers, the US EPA, Wisconsin Department of Transportation, among many others. These contract types may include Indefinite Delivery/Indefinite Quantity (ID/IQ) contracts in which OTIE receives task orders (projects). In addition to ID/IQ contracts, OTIE has also been awarded stand alone, single project contracts.

During this reporting period OTIE is pleased to have secured new contracts:

- USACE Omaha District awarded an ID/IQ contract
- USACE Tulsa District awarded an ID/IQ contract
- USEPA DES contract for Regions 8, 9 and 10. This ten-year contract with seven contractors performing task orders against that total. The award is under protest in CLIN2, and task orders will be delayed until at least 2QFY18
- NAVFAC EXWC awarded three task orders
- USEPA Region 9 awarded additional work at AMCO
- The Oneida Nation of Wisconsin awarded a roadways contract as well as the Head Start Day Care Center project
- National Park Service awarded a PA project in Saipan.

These contract awards were augmented by other new starts with the Oneida Tribe plus healthy growth under existing A/E Services contracts with the US Air Force, and with our single largest customer, the US Army Corps of Engineers. The steadiness of our business performance with our WisDOT and on our EPA START contract provided healthy and consistent returns as well.

MS2 has been awarded contracts by the following clients: NAVFAC SE (Naval Station Pensacola), NAVFAC Mid-Atlantic (Great Lakes Naval Station), NAVFAC SW (Naval Base Ventura County), Army Contracting Command (Joint Munitions Command), USACE Omaha, USACE Albuquerque, Edwards AFB and USACE Tulsa. We continue to receive task orders under some of these contracts because of the quality of MS2's work and reputation.

MS2 was able to win several contract vehicles called Indefinite Delivery/Indefinite Quantity (ID/IQ) contracts in which MS2 will receive task orders (projects).

Noteworthy developments in the 3<sup>rd</sup> Quarter and planned future pursuits include:

- Recent e-mails with the Contracting Specialist at NAVFAC SW indicate they are completing the RFP documents to issue MS2 a directed contract to renovate a facility at Point Mugu, Naval Base Ventura County.
- Work continues to be slow under the MS2-MEC JV at Edwards AFB. Activity through the 3<sup>rd</sup> quarter was slow, but RFP's are beginning to pick up. However, they are still mostly for abatement work; most defense installations are getting signs from the new administration that they can expect to an increase in additional funds to support "mission ready" projects, so perhaps demolition projects may increase in the final quarter.
- Continued discussions to advance relationships with several teaming partner candidates for work at various locations, including Zapata, AMEC, Conti, Continental Heavy Civil, and Hightower Construction.

In addition to ID/IQ contracts, MS2 has also been awarded stand alone, single project contracts from our government clients that we are currently executing.

- Army Contracting Command – Joint Munitions Command – contract to provide full-time explosive safety personnel. We have been informed that they intend to add an additional full-time staff member and will be extending our contract through FY18.
- Naval Station Pensacola - received award for Chiller replacement project.
- NAVFAC Mid-Atlantic – Fort Snelling, MN – received a contract for security upgrades and fencing improvements. This utilized our Design-Build MACC contacts at Great Lakes Naval Station. This is a new client for MS2.
- Army Contracting Command, Joint Munitions Command – ARC Flash Project – contract to provide ARC Flash services at Pine Bluff Arsenal in Little Rock, AR and Bluegrass Army Depot in Lexington, KY.
- Army Contracting Command, Joint Munitions Command – Safety Support – contract to provide 1 year of safety support at the JMC Safety office at Rock Island Arsenal.
- Naval Base Ventura County – issued a roof replacement task order (3<sup>rd</sup> quarter award)

SRS has been awarded contracts by the following clients: US EPA, NAVFAC Mid-Atlantic (Great Lakes Naval Station), USACE Los Angeles District and US Fish & Wildlife Services. We continue to receive task orders under some of these contracts because of the quality of SRS's work and reputation.

SRS was able to win several contract vehicles called Indefinite Delivery/Indefinite Quantity (ID/IQ) contracts in which SRS will receive task orders (projects). In the 3<sup>rd</sup> Quarter, SRS received the following task orders:

- US EPA START ID/IQ contract – issued six project assignments to include removal actions and site assessments under our EPA Region 5 START contract.

In addition to ID/IQ contracts, SRS has also been awarded stand alone, single project contracts from our government clients that we are currently executing.

- USACE Los Angeles District – Alark Hard Chrome project which includes security improvements to a Superfund site in downtown Los Angeles. This project was completed in FY16.
- NAVFAC Mid-Atlantic (Great Lakes Naval Station) – Phase II Navy Hazmat Refurbishment Project storage lockers. During this quarter, we completed all field activities (40 days ahead of schedule) including setting up of refurbished and new lockers, concrete pads, electrical utilities, and reconnecting the power supply at all locations. After receiving any punch list items, we will re-mobilize, address punch list items and submit completion reports. (3<sup>rd</sup> quarter, work continued)
- US Fish and Wildlife – We were awarded an 8(a) direct award contract for work at the Crab Orchard National Wild Life Refuge. Initial scope includes the assessment of an abandoned sewer system and radiological screening. This award also includes optional scope to assist the client with site security as well as for supporting the review of proposed plans. (3<sup>rd</sup> quarter, new award)

**g. Identification of key elements for success in strategies given, including risks, resources and relations available and needed in order to successfully fulfill outlined strategies**

***Key elements for success in the OESC model include:***

- Establishing and monitoring key performance indicators which allow us to act early and manage the business going forward. Key performance indicators include safety, staff turnover, profitability, staff utilization, backlog and capacity.
- Adapting to a changing customer base, contract type, or key skill set. We recognize and reconfigure based on identified needs to delivery strategic growth.
- Identification of contract capacity and access is under regular review.
- Increasing our geographic footprint and capabilities.

***Risk in the marketplace***

- We operate in highly competitive industries
- Contracting is often erratic and unpredictable; cancellations or delays in pending awards by government agencies could adversely affect us
- International operations carries additional risk
- Loss of key personnel
- The government may adopt new contract laws or regulations at any time.

**h. Identification of medium (two to five year) and long (greater than five year) prospects and sustainability of the Corporation given the present status, strategies and risks**

Our medium and long range prospects for sustainability are balanced by business diversification and consistent project management delivery. OESC's backlog has grown and our utilization is high.

We have successfully groomed long-term business relationships with key US Agencies for services delivered around the world. Contracting with the US government remains a reliable

strategy in terms of payment, stability, and growth opportunity. Our medium- and long-term prospects reinforce our projections for steady, sustained growth.

*Medium-term prospects*

OESC's prospects in the two- to five-year term rely on our sturdy performance in engineering, science and construction to existing clients; adjacent clients/services and geographic areas; and new service offerings to new clients. OESC's increased focus and investment in business development and talent acquisition has allowed us to significantly increase both new task orders and backlog going into FY17. We continue to strongly believe that OESC's capabilities and strengths align well with the future needs and demands of our clients.

*Long-term prospects*

OESC envisions steady growth with our key customers over the long term. OESC is nimble and agile where we can focus on governments funding flows including where funds historically flow

Continued reliance on low-price awards is a staple in our business model and we continue to adjust the pricing structure to ensure that we remain competitive across all business segments.

Similarly, we are concentrating our marketing efforts on maximizing our return on investment through expanding support for existing customers, developing tasks under existing contracts, and collaborating with firms that need either small business participation or our specialized expertise.

**i. Explanation of market growth (if any) experienced by the Corporation, identifying sources of growth (i.e., organic growth through market share increase, volume of business increase, acquisition of competition or other assets, etc.)**

As a top-tier contractor to the federal government, OESC has a large and diverse blend of federal, State, municipal, tribal and commercial business customers. Backlog, revenue and the number of employees have grown at a reasonable rate since 2009. Since inception of the company, all growth has been organic. Organic growth includes the hiring of key personnel with knowledge and contacts that offer OESC with new and expanded opportunities.

- j. **Summary of the assets of the Corporation, including but not limited to its financial, physical, employee, customer, brand or intellectual property, and supply assets.**

OESC ASSETS
<p><b><u>Financial (On Balance Sheet)</u></b>  Cash – Checking Account  Work In Process on Current Projects  Fixed Assets such as Vehicles, Furniture and Fixtures, and Miscellaneous Equipment  Other Assets such as Prepaid Expenses, Investment</p> <p><b><u>Employees</u></b>  OESC - 47 employees  OTIE – 287 employees  MS2 - 21 employees  SRS - 20 employees</p> <p><b><u>Customers</u></b>  95% of Revenue from Federal clients.</p>

- k. **Summary and status of any pending legal action to which the Corporation is a party and any relevant government regulation to which the Corporation may be subject.**

OTIE is named as a defendant in a lawsuit filed by the artist of a mural. The case is Kammeyer v. USACE.

In 1976, Kammeyer painted a mural on a dam in California after winning a contest. The mural was painted as part of the bicentennial celebration. Over time, the paint began to flake off, thereby contaminating the environment around the dam. The USACE Los Angeles District recently determined that the paint used to create the mural was lead-based. OTIE was hired by USACE to remove a mural to stop the lead-based paint contamination. Several months after the contract was awarded, Kammeyer filed a lawsuit against USACE and OTIE to prevent the destruction of the mural. Shortly after filing the lawsuit, Kammeyer filed a temporary restraining order against USACE and OTIE in June 2015, which was granted by a judge one day before OTIE was to begin removing the mural. OTIE demobilized from the site at USACE's direction.

OTIE has hired local counsel to represent OTIE's interests in the lawsuit. OTIE requested plaintiff's counsel to remove OTIE from the lawsuit by not including OTIE as a defendant in plaintiff's second amended complaint. Plaintiff's counsel refused. On August 24, 2015 the court granted the plaintiff's motion for a preliminary injunction. The court found in favor of the plaintiff on nearly every issue, but did not address any of the claims against OTIE. OTIE's next step is to decide whether to file a motion to dismiss. USACE has issued a notification of termination for convenience of the contract.

### Oneida Business Committee Agenda Request

1. Meeting Date Requested: 07 / 27 / 17

2. General Information:

Session:  Open  Executive - See instructions for the applicable laws, then choose one:

Agenda Header:

Accept as Information only

Action - please describe:

Determine appropriate action regarding the Oneida Seven Generations Corporation FY '17 3rd quarter report

3. Supporting Materials

Report  Resolution  Contract

Other:

1.

3.

2.

4.

Business Committee signature required

4. Budget Information

Budgeted - Tribal Contribution

Budgeted - Grant Funded

Unbudgeted

5. Submission

Authorized Sponsor / Liaison:

Primary Requestor/Submitter:

Pete J. King III, Managing Agenda

Your Name, Title / Dept. or Tribal Member

Additional Requestor:

Submitted by: Lisa Liggins, Executive Assisant II

Name, Title / Dept.

Additional Requestor:

\_\_\_\_\_  
Name, Title / Dept.

**Oneida Business Committee Agenda Request****6. Cover Memo:**

Describe the purpose, background/history, and action requested:

The Managing Agent for Oneida Seven Generations Corporation is unable to attend the FY '2017 3rd Quarter Reports meeting scheduled for July 27, 2017.

Therefore, the Managing Agent is requesting the Business Committee to take one of the following actions:

1. Defer the OSGC FY '17 3rd quarter report to the August 9, 2017 regular Business Committee meeting.
  - If the Business Committee chooses to defer, the Managing Agent has indicated he will be available to attend the August 9, 2017, regular Business Committee meeting in order to represent the report.

Or, if there are no questions for the Managing Agent regarding the report,

2. Accept the Oneida Seven Generations Corporation FY '17 3rd quarter report

Thank you for your consideration in this matter.

1) Save a copy of this form for your records.

2) Print this form as a \*.pdf OR print and scan this form in as \*.pdf.

3) E-mail this form and all supporting materials in a **SINGLE** \*.pdf file to: BC\_Agenda\_Requests@oneidanation.org



## Oneida Seven Generations Corporation

### **Narrative Report:**

#### **Explanation of the core of the Corporation's business practices:**

The purpose of Oneida Seven Generations Corporation (OSGC) is to promote and enhance economic diversification on behalf of the Oneida Tribe of Indians of Wisconsin. OSGC manages commercial developments such as the Bellin facility on Commanche Avenue, the Schneider facility on Glory Road, the Badger Sheet Metal Works facility on Partnership Drive, and the West Mason and Packerland malls. As of June 2017, we have only one property with lease space available; an office / retail suite on Packerland Drive. We have talked with potential tenants on the available space. There are fifteen properties under OSGC's management; with over thirty leasable areas.

#### **Explanation of the Corporation's market information:**

*Property Management:* OSGC employs one part-time tribal elderly member who assists in managing approximately 30 tenant leases. In addition to monitoring the leases, the leasing person assists in making sure the corporation buildings are insured and that tenants insure their occupancy, implementing property management procedures, and compiling data information.

#### **Identification of the primary goals and targets of the Corporation and progress made towards accomplishment of the same:**

The vision for OSGC is to increase the profitability of the company's income real estate base by searching for development opportunities. The primary goal is to promote the benefits of the Free Trade Zone and the HUB Zone properties that are available through OSGC.

The progress we have made towards this goal: working with local Chambers of Commerce to pursue potential tenants.

We are also marketing our properties through Facebook and other social media outlets. We have seen an increase in properties being marketed through the internet which is less costly and has the ability to reach more businesses looking for space. In order to remain competitive we are moving into this market area.



## Oneida Seven Generations Corporation

### **Identification of medium (two to five year) and long (greater than five year) prospects and sustainability of the Corporation given present status, strategies and risks:**

Our medium to long range goals includes the following:

- To dissolve OSGC, per the GTC motion, once it's economically feasible due to the current lawsuits.

### **Summary of the assets of the Corporation, including but not limited to its financial, physical, employee, customer, brand or intellectual property, and supply assets:**

**Financial / Physical:** Checking accounts; Buildings; Other Business Ventures

**Employees:** OSGC has two employees; one full-time and one part-time.

**Main Customers:** Bellin Health Systems; Schneider National; Badger Sheet Metal Works; United States Postal Services and Oneida Nation.

### **Summary and status update of any pending legal action to which the Corporation is a party and any relevant government regulation to which the Corporation may be subject:**

OSGC has won in the appeal process in the WI State Supreme court against the City of Green Bay regarding our rescinded permit. OSGC is now pursuing all business and legal options to recoup its investment due to the company as a result of illegal revocation of CUP by the City of Green Bay.

OSGC has filed a complaint against the City of Green Bay in an effort to recoup damages suffered from the illegal revocation of the Conditional Use Permit. The City of Green Bay filed a Motion to Dismiss our complaint; and was granted the dismissal. OSGC has filed an Appeal to the Dismissal.

**ONEIDA COMMUNITY LIBRARY BOARD  
QUARTERLY REPORT April-June 2017**

**MISSION STATEMENT:** Provide for the informational needs of the Oneida Community while building a collection that reflects our unique Oneida heritage. All persons will have access to current, balanced materials, services and programs that will enrich their information, cultural and recreational needs.

**NAME OF BOARD:**Oneida Community Library Board

**CONTACT:**Dylan Benton, Chair

**MEMBERS:**

Roxanne Anderson	10/8/14 to 10/8/17
-VACANT-	5/28/14 to 4/10/17
Dylan Benton, Chair	2/26/16 to 8/14/19
Bridget John, Vice Chair	1/28/15 to 1/28/18
Jennifer Hill	9/14/16 to 2/28/19

**BC LIAISON:**Fawn Billie

**MINUTES:**

The following meeting minutes have been approved by the Oneida Community Library Board and sent to Kathy Metoxen and Fawn Billie:

April 12<sup>th</sup>, 2017 May 10<sup>th</sup>, 2017 June 14<sup>th</sup>, 2017

**ACTION TAKEN:**

The Board meets at the Oneida Community Library, the second Wednesday of the month at 4:30 p.m.

**HIGHLIGHTS OF THE LIBRARY**

**April 2017**

4/22/17 Chili Cook-Off/Open House was attended by 62 community members. Events included raff<sup>e</sup>s, games, story times and lots of chili. Brooke Beltran won the cook-off. Burdena Endhunter, Oneida Artist, donated a beautiful acrylic mural approx. 4' x 5' which is visible in the main Library's computer area. Brooke attended Wisconsin Area Public Library training in Steven's Point 4/27/17 on topics regarding Social Media, 3-D Printing in Libraries and the benefits of training staff to help patrons deal with grieving.

\*Patron count: 2946

### May 2017

5/20/17 Sing Song Sloppy Joes; 44 community members attended the observation of Children's Book Month for games, story time and chance at gifts from Library made possible through donations of staff and patrons. Leanne Doxtator came in through Planning to inform us of the CIP Process and assist with initiating the process. This is in response to a DPW Report that cites a need for more storage space, as well as other issues. We discussed moving Enrollments so that the Library can use all of the Archiquette Building and remain in the Site 1 area. Rita Lara, Museum Director, expressed interest in the Library Board also taking on oversight of the Museum.

\*Patron count 1986 (temporary computer issue may have affected count)

### June 2017

Summer Reading Program kicked off June 12<sup>th</sup>-Aug 18<sup>th</sup> and boosted patron counts. The theme is "Building A Better World" and a primary goal is continuing learning influences through summer months. Fidget Spinners as rewards are encouraging many children to strive for 3 hours of reading logged by staff in the Library. Typical weekly events are reduced in a effort to make the Program memorable for the children. Nooks and Kindles will be ordered for both libraries for patrons to check out and use in building. Pat Pelky reports that a motion sensor camera with facial recognition will be installed at Green Earth soon (no exact date given).

\*Patron count – 3,819

### FINANCIAL:

All library budgets have a positive variance.

#### Tribal Contribution

Year To Date Spending: \$236,467 / Budgeted: \$257,688 / Pos. Variance: \$21,221

#### Library Federated Awards Grant

Year To Date Spending: \$14,085 / Budgeted: \$31,227 / Pos. Variance: \$17,361

#### Library Collection Enhancement

Year To Date Spending: \$1,776 / Budgeted: \$7,000 / Pos. Variance: \$5,223

The Library will continue to apply for grants and will follow purchasing guidelines to stay within the budget. The Library is taking great care to abide by cost containment guidelines.

### SPECIAL EVENTS AND TRAVEL:

Reference Highlights of the Library above.

### UPCOMING EVENTS

Planning a series of workshops on: 1) climate change with the Environmental department; 2) Longhouse, Tradition, History and Protocol, and, 3) Elder interview tapes.

Other Notables: Reading @ Home Incentives, Increase in STEM related activities & acquisition of 3D Printers

**PERSONAL COMMENTS:**

The Library Board would like to acknowledge the dedicated staff at the Library who continue to increase their knowledge and skills by taking classes and attending workshops and conferences. The Board would like to commend the Library Staff for the valuable services they provide to the community.

The Oneida Library provides a safe, welcoming, and positive place for our young people and the community.

The Oneida Library provides a hub of activities for families and the community.

Roxanne Anderson	10/8/14 to 10/8/17
Carol Cornelius (TERM EXP'D)	5/28/14 to 4/10/17
Dylan Benton, Chair	2/26/16 to 8/14/19
Bridget John, Vice Chair	1/28/15 to 1/28/18
Jennifer Hill	9/14/16 to 2/28/19



Figure 1 Oneida Language Classes @ OCL



Figure 2 Mural Donated by Endhunter

**ONEIDA GAMING COMMISSION QUARTERLY REPORT**

FY 2017 First Quarter: April, May, and June

*Prepared on July 18, 2017*

**Article I. Purpose**

The purpose of the Oneida Gaming Commission (OGC) is to protect the assets and integrity of Oneida Gaming through regulatory oversight. The OGC regulatory oversight leads to current and consistent regulatory practices within the gaming operation.

**Article II. Names**

2-1. There are four (4) full time Commissioners which include: Chairman- Mark A. Powless Sr., Vice Chair- Matthew W. Denny, Secretary- R. Tom Danforth, and Commissioner Barbra Erickson. The OGC also has an Executive Director who oversees eleven (11) staff members and the OGC also oversees thirty-eight (38) Surveillance personnel.

2-2. Report is submitted by the Oneida Gaming Commission Executive Director, Tamara Van Schyndel. The Oneida Gaming Commission can be reached by calling 920-497-5850.

2-3. The Oneida Business Committee Liaison for the Oneida Gaming Commission is Brandon Yellowbird-Stevens.

**Article III. Meetings & Reports**

**OGC Meetings**

April	04/17/17 Regular
May	05/01/17 Regular
	05/15/17 Regular
June	06/05/17 Regular
	06/19/17 Regular

**Security Joint Meetings**

Monthly meetings changed to quarterly intervals	
April	04/17/17

**Gaming Joint Meetings**

April	CNX
May	05/22/17
June	06/26/17

## HANDOUT FOR ITEM - IV.B.02.

### Employee Investigations and Vendor Licensing

	License Investigations	Temporary Licenses (Work Permits) Approvals/Denials	New Employee Orientation & Spectra	Vendor Work Permits/Notice of Doing Business
April	14	100/18 Denials	14/0	0/1
May	20	123/15 Denials	20/0	1/3
June	30	105/16 Denials	38/0	1/1

### Employee Licensing and Hearings

	Employees Licensed	Hearings
April	100	1
May	123	0
June	105	1

### Surveillance Reports

	# of Reports
April	45
May	34
June	27

#### April

- 2<sup>nd</sup> Quarterly Joint OBC/OGC Meeting 04/20/17
- Surveillance System Replacement Project Update to OBC 04/25/17
- Surveillance System Replacement Project

#### May

- NIGC Audit Review and Meeting w/ Ben Buck 05/17/17 & 05/18/17
- Surveillance System Replacement Project
- Budget Analysis and Projections Prepared
- UNLV Training- Las Vegas, NV 06/25/17-07/01/17

#### June

- Hosted WGRA Conference Radisson 06/14/17-06/16/17
- OGMICR Project Section Review 06/22/17
- OGC/Personnel Commission Meeting - Personnel vs. Regulatory 06/27/17
- Annual Payment to the State Due 06/30/17
- 3<sup>rd</sup> Quarter NIGC Payment Due 06/30/17
- Surveillance System Replacement Project

**Oneida Business Committee Agenda Request**

**1. Meeting Date Requested:** 7 / 27 / 17

**2. General Information:**

Session:  Open  Executive - See instructions for the applicable laws, then choose one:

Agenda Header:

Accept as Information only

Action - please describe:

**3. Supporting Materials**

Report  Resolution  Contract

Other:

1.

3.

2.

4.

Business Committee signature required

**4. Budget Information**

Budgeted - Tribal Contribution

Budgeted - Grant Funded

Unbudgeted

**5. Submission**

Authorized Sponsor / Liaison:

Primary Requestor/Submitter:   
Your Name, Title / Dept. or Tribal Member

Additional Requestor: \_\_\_\_\_  
Name, Title / Dept.

Additional Requestor: \_\_\_\_\_  
Name, Title / Dept.

**ONEIDA LAND CLAIMS COMMISSION**

**3rd QUARTER REPORT**

April 30, 2017 to June 30, 2017

Submitted by Dakota Webster, LCC Secretary 920-228-0623

**LAND CLAIMS COMMISSIONERS:**

Officers: Chairperson- Loretta Metoxen, Vice Chair-Chris Cornelius, Secretary/Treasurer- Dakota Webster

Commissioners: Donald McLester, Tomas Escamea, Charles Wheelock

LCC Liaison: Jennifer Webster

**PURPOSE:**

The Oneida Land Claims Commission will make informed thoughtful recommendations to the General Tribal Council and Business Committee on issues pertaining to all Oneida land claim issues. We also encourage active participation from the membership.

**MISSION:**

Actively pursuing education, recommendations, and resolutions to all land claim settlement offers; honoring our ancestors, treaties, and the seven generations.

**MINUTES:**

April- The commission along with Tracey Cordova are working on defining the roles and responsibilities of the Land Claims Commission to help with communication between the Land Claims Commission, Land Commission, and the Business Committee. Updates to the Bylaws were approved by the Commission and sent to LOC for legal approval. RSF was submitted and completed for the office computer and software to include access for all Commission members to On Base, group wise, and website editing. A request for the MOU from the secretary's office concerning the Administrative assistant position was sent to Lisa Summers. Kalihwisaks article was sent to help educate the General Tribal Council on history of Land Claims.

May- Did not meet

June- The Commission explored temporary fix for document storage. Steve Webster in records agreed to house any sensitive documents for Land Claims in his area until adequate storage is available. Held a meeting with historical department, archivist, records and planning to talk about future office space and document storage. The Land Claims commissioners went thru OnBase training. Fixed assets requested inventory audit for Land Claims office. Inventory information was sent to Secretary's office to complete audit. Land Claims office is still waiting for confirmation that the audit was completed.

### **FINANCIAL:**

April meetings = 2 regular meetings

May meetings = no meetings

June meetings = 2 regular meetings 2 special joint meetings

### **GOALS AND OBJECTIVES:**

In this upcoming Quarter the Commission hopes to move forward with the new by-laws and start more in-depth research on land claims in not just New York but Wisconsin and Kansas. The Commission is excited to find a permanent solution to storage and office space concerns. The commission will be exploring new ways of educating the General Tribal Council on land claim issues and laws that could be helpful in any upcoming land claims.

### **MEETING REQUIREMENTS:**

The Land Claims Commission meets twice a month on a regular basis as scheduled; the first and third Thursday of every month at 5:30 p.m. Meeting location Cottage 2.

### **FOLLOW-UP:**

The Oneida Land Claims Commission is an elected governing body to meet the needs of the General Tribal Council. The Land Claims Commission is working to develop a better

## HANDOUT FOR ITEM - IV.B.04.

understanding between themselves the Business Committee and the Land Commission. The Land Claims Commission is waiting approvals from the LOC on updates to the Land Claims Commission By-Laws. The Land Claims Commission website is available to members only finishing touches will include a time line, links to important court decisions involving land claims, and movements by the Land Claims Commission. The Land Claims Commission is working to put out another timeline for the Kalihwisaks to remind General Tribal Council of movements and people that have been involved with the land claim in New York from its inception to the present. The Land Claims Commission has been in discussion with several different departments to find a resolution to the document storage and office space for the Commission. The Commission is still waiting for the MOU from the Secretary's office that involves the new administrative assistant position for boards, committees, and commissions.

**Business Committee Quarterly Report Meeting**

8:00 a.m. Thursday, July 27, 2017

Thank you for printing clearly

Caryl Elm

Bina Buenrostro

Cathy Bachhuber

Marylin Kuehler

Candace House

Tonya Webster

Barb Erickson

Lois Strong

Pat Fass. la

Rita Summers

Tom Daulton

Arlie Dextater

Dale Webster

Debbie Daulton

Jilene Hensberger

Marion Mousseau

Rachael Nindam Lemberie