

Oneida Tribe of Indians of Wisconsin



Oneidas bringing several hundred bags of corn to Washington's starving army at Valley Forge, after the colonists had consistently refused to aid them.



UGWA DEMOLUM YATEHE
Because of the help of this Oneida Chief in cementing a friendship between the six nations and the colony of Pennsylvania, a new nation, the United States was made possible.

BC Meeting Materials March 30, 2016

Open Session

CERTIFICATION

I, the undersigned, as Secretary of the Oneida Business Committee, hereby certify that the following 324 pages are the Open Session meeting materials presented at a meeting duly called, noticed and held on the 30th day of MARCH, 2016.

A handwritten signature in blue ink that reads "Lisa Summers".

Lisa Summers, Tribal Secretary
Oneida Business Committee



Oneida Business Committee

Executive Session

9:00 a.m. Tuesday, March 29, 2016

Executive Conference Room, 2nd floor, Norbert Hill Center

Regular Meeting

9:00 a.m. Wednesday, March 30, 2016

BC Conference Room, 2nd floor, Norbert Hill Center

Agenda

To get a copy of the agenda, go to: <http://oneida-nsn.gov/>

I. CALL TO ORDER AND ROLL CALL

II. OPENING

- A. Recognition of the 5th grade Oneida Future Thunderhawks girls' basketball team** *page 9*
Sponsor: Fawn Billie, Councilwoman

III. ADOPT THE AGENDA

IV. OATHS OF OFFICE

- A. Oneida Pow Wow Committee – William King** *page 11*
B. Oneida Personnel Commission – Tomas Escamea *page 13*

V. MINUTES

- A. Approve March 9, 2016, regular meeting minutes** *page 15*
Sponsor: Lisa Summers, Tribal Secretary

VI. RESOLUTIONS

- A. Adopt resolution titled Older Americans Month 2016** *page 37*
Sponsor: Don White, Division Director/Governmental Services Division
- B. Adopt resolution titled Oneida Representation on Midwest Tribal Energy Resources Association Board and Support of Association's Department of Energy Grant Application** *page 40*
Sponsor: Tehassi Hill, Councilman

- C. Adopt resolution titled Revising Standard Oath for Elected and Appointed Positions** page 44
 Sponsor: Lisa Summers, Tribal Secretary

VII. APPOINTMENTS (No Requested Action)

VIII. STANDING COMMITTEES

A. Legislative Operating Committee

Sponsor: Councilman Brandon Stevens, Chair

1. **Accept March 2, 2016, Legislative Operating Committee meeting minutes** page 48

B. Finance Committee

Sponsor: Tribal Treasurer Trish King, Chair

1. **Approve March 14, 2016, Finance Committee minutes** page 53

2. **Accept Finance Committee FY '16 1st quarter report** page 60

C. Community Development & Planning Committee

Sponsor: Tribal Vice-Chairwoman Melinda J. Danforth, Chair

1. **Defer Community Development & Planning Committee FY '16 1st quarter report to the April 13, 2016, regular Business Committee meeting** page 68

D. Quality of Life Committee

Sponsor: Councilwoman Fawn Billie, Chair

1. **Accept February 11, 2016, Quality of Life Committee meeting minutes** page 70

2. **Accept Quality of Life Committee FY '16 1st quarter report** page 74

IX. GENERAL TRIBAL COUNCIL

- A. Review letters and make recommendation regarding Petitioner Frank Cornelius: Special GTC meeting to address four resolutions** page 78

- 1) Investigation into Oneida Seven Generations Corporation
- 2) Enforcing Salaries for Oneida Seven Generations Corporation
- 3) Freedom of Speech, Press, and Assembly
- 4) Imposing a Tax on the Business Committee

Sponsor: Tina Danforth, Tribal Chairwoman

EXCERPT FROM MARCH 9, 2016: (1) Motion by Jennifer Webster to accept the updated legal opinion regarding F. Cornelius petition and move to open session, seconded by Brandon Stevens. Motion carried unanimously. (2) Motion by David Jordan to accept the legal opinion and to direct the Tribal Secretary to begin scheduling a General Tribal Council meeting, seconded by Jennifer Webster. Motion carried unanimously.

EXCERPT FROM JANUARY 27, 2016: Motion by Lisa Summers to approve this item for the July 4, 2016, Semi-Annual General Tribal Council meeting, seconded by Jennifer Webster. Motion carried unanimously.

EXCERPT FROM DECEMBER 23, 2015: Motion by Jennifer Webster to accept the legal update as information, seconded by Lisa Summers. Motion carried unanimously.

EXCERPT FROM DECEMBER 9, 2015: (1) Motion by Lisa Summers to accept the fiscal analyses of the four (4) resolutions, seconded by Brandon Stevens. Motion carried unanimously. (2) Motion by Lisa Summers to defer the legal analyses of the four (4) resolutions to the December 23, 2015, regular Business Committee meeting, seconded by Jennifer Webster. Motion carried unanimously.

EXCERPT FROM NOVEMBER 25, 2015: Motion by Lisa Summers to defer the fiscal analyses to the December 9, 2015, regular Business Committee meeting, seconded by Jennifer Webster. Motion carried with one abstention.

EXCERPT FROM SEPTEMBER 9, 2015: (1) Motion by Jennifer Webster to accept the update from Chief Counsel regarding legal analyses of resolutions 1-4, seconded by Brandon Stevens. Motion carried unanimously. (2) Amendment to the main motion by Melinda J. Danforth to provide a new due date of November 25, 2015, for the legal and financial analyses of resolutions 1-4, seconded by Lisa Summers. Motion carried unanimously.

EXCERPT FROM AUGUST 26, 2015: Motion by David Jordan to accept the legislative analyses for resolution 1-4, seconded by Jennifer Webster. Motion carried unanimously.

EXCERPT FROM AUGUST 17, 2015: (1) Motion by Lisa Summers to take this item from the table, seconded by David Jordan. Motion carried unanimously. (2) Motion by Jennifer Webster to forward the four resolutions to the Legislative, Law, Finance Offices for the appropriate analyses and for those analyses to be due at the September 9, 2015, regular Business Committee meeting, seconded by Lisa Summers. Motion carried unanimously. (3) Motion by Lisa Summers to request the Law Office provide a legal opinion about what occurs when a petition is submitted which does not have all the appropriate documentation that would go with the petition, seconded by Tehassi Hill. Motion carried with one abstention.

EXCERPT FROM AUGUST 12, 2015: Motion by Lisa Summers to adjourn at 2:06 p.m. and to direct the Tribal Secretary to coordinate Business Committee special meeting date for the remainder of this agenda, seconded by Brandon Stevens. Motion carried unanimously.

EXCERPT FROM JULY 22, 2015: Motion by Brandon Stevens to table this item to next regular Business Committee meeting, seconded by David Jordan. Motion carried unanimously.

EXCERPT FROM JULY 8, 2015: Motion by Tehassi Hill to accept the update as information and defer this item to the July 22, 2015, regular Business Committee meeting as agreed upon by the Business Committee members and the petitioner, seconded by David Jordan. Motion carried unanimously.

EXCERPT FROM JUNE 24, 2015: Motion by Fawn Billie to defer this item to the next regular Business Committee meeting and direct the Secretary to work with the petitioner to find a solution to the concerns, seconded by Tehassi Hill. Motion carried unanimously.

EXCERPT FROM MAY 27, 2015: Motion by David Jordan to direct the Secretary to reach out to Petitioner Frank Cornelius to request the four (4) resolutions mentioned in the petition be submitted in thirty (30) days, seconded by Lisa Summers. Motion carried unanimously.

EXCERPT FROM MAY 13, 2015: (1) Motion by Trish King to acknowledge receipt of the petition submitted by Frank Cornelius, seconded by Fawn Billie. Motion carried unanimously. (2) Motion by Trish King to send the verified petition to the Law, Finance, Legislative Reference and Direct Report Offices for legal, financial, legislative and administrative analyses to be completed; to direct the Law, Finance and Legislative Offices to submit the analyses to the Secretary within sixty (60) days and a that a progress report is submitted in forty-five (45) days, seconded by David Jordan. Motion carried unanimously. (3) Motion by David Jordan to direct the Direct Report Offices to submit the appropriate administrative analyses to the Secretary within thirty (30) days, seconded by Trish King. Motion carried unanimously.

B. Enter E-poll results into the record for approval of accepting the legislative, legal, and financial analyses regarding Petitioner Yvonne Metivier: FY '17- FY '21 Per Capita Payment Proposal and adding the petition to the May 23, 2016, Special General Tribal Council meeting agenda

page 86

Sponsor: Lisa Summers, Tribal Secretary

C. Determine and approve appropriate date for the 2016 Semi-Annual General Tribal Council meeting *page 106*
Sponsor: Lisa Summers, Tribal Secretary

D. Forward Oneida Higher Education Scholarship (Law) and supporting documents to the General Tribal Council for consideration *page 111*
Sponsor: Brandon Stevens, Councilman

X. STANDING ITEMS

A. Accept update regarding Work Plan for CIP # 14-002 Cemetery Improvements *page 155*
Sponsor: Troy Parr, Assistant Division Director/Development

B. Accept Constitutional Amendment Team update *page 158*
Sponsor: Melinda J. Danforth, Tribal Vice-Chairwoman

XI. UNFINISHED BUSINESS (No Requested Action)

XII. TABLED BUSINESS (No Requested Action)

XIII. NEW BUSINESS

A. Approve six (6) requests regarding CIP # 14-012 Oneida Nation Farms Barn *page 167*
Sponsor: James Petitjean, Interim Assistant Division Director/Development

B. Enter E-poll results into the record for the approved amendment to the 2016 Indian Housing Plan to include the Tribal HUD-VASH Program in the amount of \$204,939 and to authorize the Chair to sign off on the amendment *page 194*
Sponsor: Lisa Summers, Tribal Secretary

C. Approve Election Board's recommended date for 2016 Special Election *page 206*
Sponsor: Melinda J. Danforth, Tribal Vice-Chairwoman

D. Accept Oneida Total Integrated Enterprises as it relates to the February 20, 2016, General Tribal Council Directive *page 208*
Sponsor: Tina Danforth, Tribal Chairwoman

E. Approve Memorandum of Understanding with Brothertown Nation and authorize the Tribal Chair and Tribal Historic Preservation Officer to sign off on agreement *page 211*
Sponsor: Tina Danforth, Tribal Chairwoman

F. Approve Oneida Business Committee Standard Operating Procedure titled O.B.C. Special Projects Budget *page 215*
Sponsor: Trish King, Tribal Treasurer

XIV. TRAVEL**A. TRAVEL REPORTS (No Requested Action)****B. TRAVEL REQUESTS**

1. Enter E-poll results into the record for approved travel request – Treasurer Trish King – All Nippon Airways (ANA) Inspiration Pro-Am – Rancho Mirage, CA – March 28-April 3, 2106 page 220
2. Enter E-poll results into the record for approved travel request – Secretary Lisa Summers and Councilwoman Fawn Billie – National Indian Child Welfare Association (NICWA) 34th Annual Conference – St. Paul, MN – April 3-7, 2016 page 224
3. Enter E-poll results into the record for approved travel request – Chairwoman Tina Danforth – Tribal Grantmaking Leadership Gathering – Brooks, CA – April 12-13, 2016 page 234
4. Approve travel request – Chairwoman Tina Danforth – Midwest Alliance of Sovereign Tribes (MAST) Impact Week – Washington D.C. – April 26-29, 2016 page 246
5. Approve travel request – Secretary Lisa Summers – Midwest Alliance of Sovereign Tribes (MAST) Impact Week – Washington D.C. – April 26-29, 2016 page 251

XV. REPORTS (This section of the agenda is scheduled to begin at 1:30 p.m.)**A. OPERATIONAL REPORTS**

1. Accept Oneida Retail Enterprise FY '16 1st quarter report page 256
Sponsor: Michele Doxtator, Area Manager/Retail Profits

B. CORPORATE REPORTS

1. Accept Bay Bancorporation Inc. FY '16 1st quarter report page 285
President: Jeff Bowman
Liaison: Tina Danforth, Tribal Chairwoman

EXCERPT FROM MARCH 9, 2016: Motion by Jennifer Webster to defer the Bay Bancorporation Inc. FY '16 1st quarter report to the March 30, 2016, regular Business Committee meeting, seconded by David Jordan. Motion carried unanimously.

C. BOARDS, COMMITTEES, AND COMMISSIONS

1. Accept Oneida Personnel Commission FY '16 1st quarter report page 290
Chair: Yvonne Jourdan
Liaison: Lisa Summers, Tribal Secretary
2. Accept Land Commission FY '16 1st quarter report page 315
Vice-Chair: Rae Skenandore
Liaison: Tehassi Hill, Councilman

XVI. EXECUTIVE SESSION**A. REPORTS**

1. **Accept Bay Bancorporation Inc. FY '16 1st quarter report** (9:00 a.m.-9:30 a.m.) page 318
 President: Jeff Bowman
 Liaison: Tina Danforth, Tribal Chairwoman

EXCERPT FROM MARCH 9, 2016: Motion by David Jordan to defer the Bay Bancorporation Inc. FY '16 1st quarter report to the March 30, 2016, regular Business Committee meeting, seconded by Jennifer Webster. Motion carried unanimously.
2. **Accept Gaming General Manager report – Louise Cornelius, GGM** (11:00 a.m.-12:00 p.m.) page 331
 - a. **Approve request to remove and rescind prior Business Committee action and to allow for the Marketing Director position to remain a regular exempt employee position** page 333
3. **Accept Oneida Retail Enterprise FY '16 1st quarter report** (1:30 p.m.-2:00 p.m.) page 344
 Sponsor: Michele Doxtator, Area Manager/Retail Profits
4. **Accept Chief Counsel report – Jo Anne House, Chief Counsel** page 375
5. **Accept Intergovernmental Affairs and Communication report – Nathan King, Dir./IGAC** page 376

B. STANDING ITEMS

1. **Land Claims Strategy** (No Requested Action)
2. **Oneida Golf Enterprise – Ladies Professional Golf Association** page 478
 Liaison: Trish King, Tribal Treasurer

C. AUDIT COMMITTEE

Sponsor: Councilman Tehassi Hill, Chair

1. **Accept February 11, 2016, Audit Committee meeting minutes** page 484
2. **Accept Audit Committee FY '16 1st quarter report** page 487

D. UNFINISHED BUSINESS

1. **Review Print Shop – Mail Center Operational plan** page 490
 Sponsor: Joanie Buckley, Division Director/Internal Services Division

EXCERPT FROM DECEMBER 9, 2015: (1) Motion by David Jordan to accept the report, seconded by Fawn Billie. Motion carried unanimously. (2) Motion by Lisa Summers to require the next update be brought back to the March 23, 2016, regular Business Committee meeting, seconded by Jennifer Webster. Motion carried unanimously.

EXCERPT FROM SEPTEMBER 23, 2015: Motion by Brandon Stevens to accept the update as information, seconded by Fawn Billie. Motion carried unanimously.

EXCERPT FROM SEPTEMBER 9, 2015: (1) Motion by Jennifer Webster to accept this item as information, seconded by Lisa Summers. Motion carried unanimously. (2) Amendment to the main motion by Melinda J. Danforth to request the Internal Services Director bring back the assessment to the Business Committee in three months, seconded by Lisa Summers. Motion carried unanimously.

2. Approve continuation of additional duties compensation for Division Director of Land Management until June 31, 2016 page 496

Sponsor: Melinda J. Danforth, Tribal Vice-Chairwoman

EXCERPT FROM DECEMBER 9, 2015: (1) Motion by Lisa Summers to extend the recommended additional duties compensation up to three (3) months, seconded by David Jordan. Motion carried unanimously. (2) Motion by Lisa Summers to approve the implementation of the approved Comprehensive Housing Concept and to defer item to the next Business Committee work meeting for the coordination of a team to begin working on a transition and implementation plan, seconded by Tehassi Hill. Motion carried unanimously. (3) Motion by Lisa Summers to request the new transition team provide an update at the March 23, 2016, regular Business Committee meeting, seconded by Jennifer Webster. Motion carried unanimously.

3. Defer update regarding Complaint # 2015-DR11-01 page 499

Sponsor: Tina Danforth, Tribal Chairwoman

EXCERPT FROM MARCH 9, 2016: David Jordan to defer the update regarding complaint # 2015-DR11-01 to the March 30, 2016, regular Business Committee meeting, seconded by Jennifer Webster. Motion carried unanimously.

EXCERPT FROM FEBRUARY 24, 2016: Motion by Lisa Summers to defer the remainder of the agenda to the March 9, 2016, regular Business Committee meeting, seconded by Fawn Billie. Motion carried unanimously.

EXCERPT FROM DECEMBER 9, 2015: Motion by Lisa Summers to accept complaint # 2015-DR11-01 and to defer item to Chairwoman Tina Danforth, Councilman David Jordan, and Councilman Brandon Stevens for follow-up, seconded by Jennifer Webster. Motion carried unanimously.

EXCERPT FROM DECEMBER 9, 2015: Motion by Lisa Summers to accept complaint # 2015-DR11-01 and to defer item to Chairwoman Tina Danforth, Councilman David Jordan, and Councilman Brandon Stevens for follow-up, seconded by Jennifer Webster. Motion carried unanimously.

4. Defer update regarding Complaint # 2015-DR11-02 page 501

Sponsor: Tina Danforth, Tribal Chairwoman

EXCERPT FROM MARCH 9, 2016: Motion by David Jordan to defer the update regarding complaint # 2015-DR11-02 to the March 30, 2016, regular Business Committee meeting, seconded by Brandon Stevens. Motion carried unanimously.

EXCERPT FROM FEBRUARY 24, 2016: Motion by Lisa Summers to defer the remainder of the agenda to the March 9, 2016, regular Business Committee meeting, seconded by Fawn Billie. Motion carried unanimously.

EXCERPT FROM DECEMBER 9, 2015: Motion by Lisa Summers to accept complaint # 2015-DR11-02 and to defer item to Chairwoman Tina Danforth, Councilman David Jordan, and Councilman Brandon Stevens for follow-up, seconded by Fawn Billie. Motion carried unanimously.

5. Defer update regarding Complaint # 2015-DR14-01 page 503

Sponsor: Tina Danforth, Tribal Chairwoman

EXCERPT FROM MARCH 9, 2016: Motion by David Jordan to defer the update regarding complaint # 2015-DR14-01 to the March 30, 2016, regular Business Committee meeting, seconded by Brandon Stevens. Motion carried unanimously.

EXCERPT FROM FEBRUARY 24, 2016: Motion by Lisa Summers to defer the remainder of the agenda to the March 9, 2016, regular Business Committee meeting, seconded by Fawn Billie. Motion carried unanimously.

EXCERPT FROM DECEMBER 9, 2015: Motion by David Jordan to defer complaint # 2015-DR14-01 to Chairwoman Tina Danforth, Councilman David Jordan, and Councilman Brandon Stevens for follow-up, seconded by Lisa Summers. Motion carried unanimously.

E. NEW BUSINESS

1. **Accept update from Midwest Area Tribal Health Board Director (10:00 a.m.-10:30 a.m.)** *page 505*
Sponsor: Melinda J. Danforth, Tribal Vice-Chairwoman
2. **Accept Town of Oneida Service Agreement Team update as information** *page 507*
Sponsor: Lisa Summers, Tribal Secretary
3. **Enter E-poll results into the record regarding Emergency Location Closure Standard Operating Procedure** *page 548*
Sponsor: Lisa Summers, Tribal Secretary
4. **Approve limited waiver of sovereign immunity – LexisNexis-Time Matters Annual Maintenance Agreement – Contract # 2016-0243** *page 556*
Sponsor: Jo Anne House, Chief Counsel
5. **Approve 7th Amendment to Attorney Contract # 2016-0242** *page 566*
Sponsor: Jo Anne House, Chief Counsel
6. **Accept update regarding Governmental & Organization Reform as FYI and forward to next General Tribal Council meeting** *page 570*
Sponsor: Melinda J. Danforth, Tribal Vice-Chairwoman
7. **Review Complaint # 2016-DR06-01** *page 580*
Sponsor: Lisa Summers, Tribal Secretary
8. **Approve limited waiver of sovereign immunity – BDO Consulting – Contract # 2016-0279** *page 632*
Sponsor: Patrick Pelky, Division Director/Environmental Health & Safety Division
9. **Review February 2016 Treasurer’s Report and determine appropriate next steps** *page 645*
Sponsor: Lisa Summers, Tribal Secretary

XVII. ADJOURN

Posted on the Tribe’s official website, www.oneida-nsn.gov, at 12:00 p.m., on Friday, March 25, 2016, pursuant to the Open Records and Open Meetings Law, section 7.17-1. For additional information, please call the Business Committee Support Office at (920) 869-4364.

The packet of the open session materials for this meeting is available to Tribal members by going on to the Members-Only section of the Tribe’s official website at: www.oneida-nsn.gov/MembersOnly

For information about this meeting, please call the Business Committee Support Office at (920) 869-4364 or (800) 236-2214.

Oneida Business Committee Agenda Request

1. Meeting Date Requested: 03 / 30 / 16

2. General Information:

Session: Open Executive - See instructions for the applicable laws, then choose one:

[Empty text box]

Agenda Header: Annoucement/Recognition

Accept as Information only

Action - please describe:

Recognize the Oneida Futures 5th grade girls basketball team.

3. Supporting Materials

Report Resolution Contract

Other:

1. [Empty text box]

3. [Empty text box]

2. [Empty text box]

4. [Empty text box]

Business Committee signature required

4. Budget Information

Budgeted - Tribal Contribution Budgeted - Grant Funded Unbudgeted

5. Submission

Authorized Sponsor / Liaison:

[Signature]

Primary Requestor:

Phil Wisneski, Team Manager
Your Name, Title / Dept. or Tribal Member

Additional Requestor:

Name, Title / Dept.

Additional Requestor:

Name, Title / Dept.

Oneida Business Committee Agenda Request

6. Cover Memo:

Describe the purpose, background/history, and action requested:

The Oneida Futures 5th grade girls basketball team place second in the Wisconsin State Basketball Tournament. The team lost to McDonnell Douglas from Chippewa Falls in the championship game by 2 points. The tournament featured 20 teams from throughout the state. The team advanced to the championship game by handing the Siren Dragons their only loss of the season. For the season, the team won 3 tournaments and finished with an overall record of 25-3. They even participated in a 6th grade tournament this year to measure themselves against local competition. The team is coached by Derrick and Mariea King and Derrick Denny assisted.

- 1) Save a copy of this form for your records.
- 2) Print this form as a *.pdf *OR* print and scan this form in as *.pdf.
- 3) E-mail this form and all supporting materials in a **SINGLE** *.pdf file to: BC_Agenda_Requests@oneidanation.org

Oneida Business Committee Agenda Request

1. Meeting Date Requested: 03 / 30 / 16

2. General Information:

Session: Open Executive - See instructions for the applicable laws, then choose one:

Agenda Header:

Accept as Information only

Action - please describe:

Administer Oath of office to William King to the Oneida Pow Wow Committee

3. Supporting Materials

Report Resolution Contract

Other:

1. 3.

2. 4.

Business Committee signature required

4. Budget Information

Budgeted - Tribal Contribution Budgeted - Grant Funded Unbudgeted

5. Submission

Authorized Sponsor / Liaison:

Primary Requestor: Kathleen M. Metoxen, Executive Tribal Clerk
Your Name, Title / Dept. or Tribal Member

Additional Requestor: _____
Name, Title / Dept.

Additional Requestor: _____
Name, Title / Dept.

Oneida Business Committee Agenda Request

6. Cover Memo:

Describe the purpose, background/history, and action requested:

The posting was in the December 17, 2015 issue of the Kalihwisaks for (1) vacancy on the Oneida Pow Wow Committee for a (3) year term with the deadline of January 15, 2016. There were (3) applicants for the (2) vacancies on the Oneida Pow Wow Committee. The appointment was made on the February 10, 2016 BC Agenda. At the February 24, 2016 meeting William King wasn't present. At the March 9, 2016 meeting William King wasn't present.

1) Save a copy of this form for your records.

2) Print this form as a *.pdf OR print and scan this form in as *.pdf.

3) E-mail this form and all supporting materials in a **SINGLE** *.pdf file to: BC_Agenda_Requests@oneidanation.org

Oneida Business Committee Agenda Request

1. Meeting Date Requested: 03 / 30 / 16

2. General Information:

Session: Open Executive - See instructions for the applicable laws, then choose one:

Agenda Header:

Accept as Information only

Action - please describe:

Administer Oath of Office to Tomas Escamea to the Oneida Personnel Commission.

3. Supporting Materials

Report Resolution Contract

Other:

1.

3.

2.

4.

Business Committee signature required

4. Budget Information

Budgeted - Tribal Contribution

Budgeted - Grant Funded

Unbudgeted

5. Submission

Authorized Sponsor / Liaison:

Primary Requestor: Kathleen M. Metoxen, Executive Tribal Clerk
Your Name, Title / Dept. or Tribal Member

Additional Requestor: _____
Name, Title / Dept.

Additional Requestor: _____
Name, Title / Dept.

Oneida Business Committee Agenda Request

6. Cover Memo:

Describe the purpose, background/history, and action requested:

The posting was in the January 7, 2016 issue of the Kalihwisaks for (1) vacancy on the Oneida Personnel Commission for a (5) year term with the deadline of February 8, 2016. There were (3) applicants for the (1) vacancy on the Oneida Personnel Commission. The appointment was made on the March 9, 2016 BC Agenda.

- 1) Save a copy of this form for your records.
- 2) Print this form as a *.pdf *OR* print and scan this form in as *.pdf.
- 3) E-mail this form and all supporting materials in a **SINGLE** *.pdf file to: BC_Agenda_Requests@oneidanation.org

Oneida Business Committee Agenda Request

1. Meeting Date Requested: 03 / 30 / 16

2. General Information:

Session: Open Executive - See instructions for the applicable laws, then choose one:

Agenda Header:

Accept as Information only

Action - please describe:

Approve March 9, 2016, regular meeting minutes

3. Supporting Materials

Report Resolution Contract

Other:

1. <input type="text" value="March 9, 2016, regular meeting minutes"/>	3. <input type="text"/>
2. <input type="text"/>	4. <input type="text"/>

Business Committee signature required

4. Budget Information

Budgeted - Tribal Contribution Budgeted - Grant Funded Unbudgeted

5. Submission

Authorized Sponsor / Liaison:

Primary Requestor/Submitter: Submitted by: Heather Heuer, Information Mgmt Specialist/BC Support Office
Your Name, Title / Dept. or Tribal Member

Additional Requestor: _____
Name, Title / Dept.

Additional Requestor: _____
Name, Title / Dept.

DRAFT**Oneida Business Committee****Executive Session****9:00 a.m. Tuesday, March 8, 2016****Executive Conference Room, 2nd floor, Norbert Hill Center****Regular Meeting****9:00 a.m. Wednesday, March 9, 2016****BC Conference Room, 2nd floor, Norbert Hill Center****Minutes - DRAFT****EXECUTIVE SESSION****Present:** Vice-Chairwoman Melinda J. Danforth, Treasurer Trish King, Council members: Tehassi Hill, David Jordan, Brandon Stevens, Jennifer Webster;**Not Present:** Chairwoman Tina Danforth, Secretary Lisa Summers, and Councilwoman Fawn Billie;**Arrived at:** ;**Others present:** Jo Anne House, Steve Ninham, Josh Doxtator, Mary Shaw, Kelly Losey, Butch Rentmeester, Jackie Zalim, Leslie Wheelock, Jeff House, Francine Skenandore, Wayne Metoxen, Larry Barton, Justin Fox, Cheryl Skolaski, Michele Doxtator;**REGULAR MEETING****Present:** Vice-Chairwoman Melinda J. Danforth, Treasurer Trish King, Council members: Tehassi Hill, David Jordan, Brandon Stevens, Jennifer Webster;**Not Present:** Chairwoman Tina Danforth, Secretary Lisa Summers, and Councilwoman Fawn Billie;**Arrived at:** ;**Others present:** Jo Anne House, Heather Heuer, Brad Graham, Bill Graham, Loretta Metoxen, Don White, Troy Parr, Paul Witek, Becky Webster, Nate King, Nancy Barton, Phil Wisneski, Kathy Metoxen, Lou Green, Gina Buenrostro, Pat Pelky, Danelle Wilson, Debbie Danforth, Paula King Dessart, April Skenandore, Leyne Orosco, Chris Johnson, Rae Skenandore, Cathy Metoxen, Neset Skenandore, Casey Houtsinger, Mike Debraska, Larry Barton, Doug Skenandore, Krystal John, Taniquelle Thurner, Raquelle Hill, Maureen Perkins, Dawn Moon-Kopetsky, Dennis Johnson, Rhiannon Metoxen, Susan White, Madelyn Genskow, Susan House, Joyce Hoes, Pete King III, Dianne McLester-Heim, Chris Johns, Kaylynn Gresham, Anita Barber, Butch Rentmeester, Janice Skenandore Hirth, Maxine Thomas, Bev Skenandore, Marsha Danforth, Sheila Huntington, Jamie Betters, Cheryl Skolaski, Julie Denny, Bonnie Pigman, Nicole Rommel, Lori Elm, Daniel Brooks, Dan Skenandore, Jay Rasmussen, Tehatkwa Skenandore, Tracy Williams, Matt W Denny, Donald Webster, Roxanne Anderson;**I. CALL TO ORDER AND ROLL CALL** by Vice-Chairwoman Melinda J. Danforth at 9:00 a.m.

For the record: Chairwoman Tina Danforth is on vacation. Secretary Lisa Summers and Councilwoman Fawn Billie are away on approved travel to attend the Tribal Caucus/Intertribal Criminal Justice Council Meeting and PL280 Training in Wisconsin Dells, WI.

II. OPENING by Councilman Tehassi Hill**A. Recognition of Amelia Cornelius for years of service to the Oneida Nation**

Sponsor: Jennifer Webster, Councilwoman

DRAFT**III. ADOPT THE AGENDA (00:18:50)**

Motion by Jennifer Webster to adopt the agenda with the following changes: [Delete item IX.D. Forward the Oneida Higher Education Scholarship (Law) to the General Tribal Council for consideration; combine item XI.A. Approve request to reschedule March 23, 2016, regular Business Committee meeting date to March 30, 2016, with Executive Session discussion to be held on March 29, 2016 with item XIII.J. Enter e-poll results into the record for the approval of request to reschedule March 23, 2016, regular Business Committee meeting date to March 30, 2016, with Executive Session discussion to be held on March 29, 2016; combine item XVI.D.5. Approve next steps and timeline for filling Assistant Development Division Director position with item XVI.E.07. Enter e-poll results into the record regarding approval of next steps and timeline for filling Assistant Development Division Director position; combine item XVI.D.7. Approve two (2) actions for the special project regarding economic development with item XVI.E.09. Enter e-poll results into the record regarding approval of two (2) actions for the special project regarding economic development; move items X.A. Accept update regarding Work Plan for CIP # 14-002 Cemetery Improvements, XIII.A. Approve activation of \$63,000 from approved FY 2016 CIP Budget for CIP # 14-002 Cemetery Improvements, and XIII.B. Accept presentation regarding Oneida Sacred Burial Grounds per GTC Directive to after the Oaths of Office; and approve add-on request for item XVI.E.11. Approve limited waiver of sovereign immunity – Logicalis-IBM-Software Maintenance – contract # 2016-0202], seconded by Tehassi Hill. Motion carried unanimously¹:

Ayes: Tehassi Hill, David Jordan, Trish King, Brandon Stevens, Jennifer Webster

Not Present: Tina Danforth, Fawn Billie, Lisa Summers

IV. OATHS OF OFFICE (00:27:16) by Treasurer Trish King

A. Southeastern Oneida Tribal Services Advisory Board – Casey Houtsinger

B. Oneida Pow Wow Committee – William King (*Not Present*)

C. Oneida Nation School Board – Neset Skenandore

V. MINUTES (2:02:18)

A. Approve February 24, 2016, regular meeting minutes

Sponsor: Lisa Summers, Tribal Secretary

Motion by Brandon Stevens to approve the February 24, 2016, regular meeting minutes, seconded by Trish King. Motion carried with two abstentions:

Ayes: Trish King, Brandon Stevens, Jennifer Webster

Abstained: Tehassi Hill, David Jordan

Not Present: Tina Danforth, Fawn Billie, Lisa Summers

¹ Tribal Member Madelyn Genskow's verbal add-on agenda request regarding Oneida Police Department wearing body cameras was denied by the Business Committee due to her not following the process as there was not a written request nor any backup information provided. However, the Business Committee recommended the requestor to submit an agenda request form with backup information for the next regular Business Committee meeting.

DRAFT**VI. RESOLUTIONS (2:04:54)****A. Adopt resolution titled Appointing Representative to the State of Wisconsin Special Committee on State-Tribal Relations**

Sponsor: Lisa Summers, Tribal Secretary

EXCERPT FROM FEBRUARY 24, 2016: Motion by Trish King to defer the adoption of resolution titled Amending Resolution 09-24-14-H Appointing Representative to the State of Wisconsin Special Committee on State-Tribal Relations to the March 9, 2015, regular Business Committee meeting, seconded by Fawn Billie. Motion carried with one abstention.

Motion by Trish King to adopt resolution 03-09-16-A Appointing Representative to the State of Wisconsin Special Committee on State-Tribal Relations, seconded by Tehassi Hill. Motion carried unanimously:

Ayes: Tehassi Hill, David Jordan, Trish King, Brandon Stevens, Jennifer Webster

Not Present: Tina Danforth, Fawn Billie, Lisa Summers

VII. APPOINTMENTS (2:06:08)**A. Accept recommendation and appoint Tomas Escamea to the Oneida Personnel Commission**

Sponsor: Tina Danforth, Tribal Chair

Motion by Jennifer Webster to accept the recommendation and appoint Tomas Escamea to the Oneida Personnel Commission, seconded by David Jordan. Motion carried with three abstentions:

Ayes: David Jordan, Jennifer Webster

Abstained: Tehassi Hill, Trish King, Brandon Stevens

Not Present: Tina Danforth, Fawn Billie, Lisa Summers

VIII. STANDING COMMITTEES (2:08:00)**A. Legislative Operating Committee**

Sponsor: Councilman Brandon Stevens, Chair

1. Approve February 17, 2016, Legislative Operating Committee meeting minutes

Motion by Brandon Stevens to accept the February 17, 2016, Legislative Operating Committee meeting minutes, seconded by Jennifer Webster. Motion carried with one abstention:

Ayes: Tehassi Hill, Trish King, Brandon Stevens, Jennifer Webster

Abstained: David Jordan

Not Present: Tina Danforth, Fawn Billie, Lisa Summers

2. Accept Legislative Operating Committee FY '16 1st quarter report

Motion by David Jordan to accept the Legislative Operating Committee FY '16 1st quarter report, seconded by Brandon Stevens. Motion carried unanimously:

Ayes: Tehassi Hill, David Jordan, Trish King, Brandon Stevens, Jennifer Webster

Not Present: Tina Danforth, Fawn Billie, Lisa Summers

DRAFT**B. Finance Committee**

Sponsor: Tribal Treasurer Trish King, Chair

1. Approve February 29, 2016, Finance Committee meeting minutes

Motion by Jennifer Webster to approve the February 29, 2016, Finance Committee meeting minutes, seconded by Trish King. Motion carried with one abstention:

Ayes: Tehassi Hill, Trish King, Brandon Stevens, Jennifer Webster
 Abstained: David Jordan
 Not Present: Tina Danforth, Fawn Billie, Lisa Summers

C. Community Development & Planning Committee (No Requested Action)**D. Quality of Life Committee (No Requested Action)****IX. GENERAL TRIBAL COUNCIL (2:34:27)****A. Accept legal analysis regarding Petitioner Nancy Barton: Emergency food pantry**

Sponsor: Lisa Summers, Tribal Secretary

EXCERPT FROM FEBRUARY 24, 2016: Motion by Lisa Summers to accept the verbal update from Chief Counsel and Chief Finance Officer on the status of the analyses and the item be deferred for sixty (60) days, seconded by Brandon Stevens. Motion carried unanimously.

EXCERPT FROM JANUARY 13, 2016: Motion by Lisa Summers to accept the legislative analysis, seconded by David Jordan. Motion carried unanimously.

EXCERPT FROM DECEMBER 23, 2015: Motion by Jennifer Webster to accept the progress report as information and to defer the legal and financial analyses to the February 24, 2016, regular Business Committee meeting, seconded by Fawn Billie. Motion carried unanimously.

EXCERPT FROM OCTOBER 28, 2015: Motion by David Jordan to accept the verified petition submitted by Nancy Barton: To open an Emergency Food Pantry; to send the verified petition to the Law, Finance, Legislative Reference, and Direct Report Offices for the legal, financial, legislative, and administrative analyses to be completed; to direct the Law, Finance, and Legislative Reference Offices to submit the analyses to the Tribal Secretary's Office within sixty (60) days, and that a progress report be submitted in forty-five (45) days; and to direct the Direct Report Offices to submit the appropriate administrative analyses to the Tribal Secretary's Office within thirty (30) days, seconded by Fawn Billie. Motion carried unanimously.

Motion by David Jordan to accept the legal analysis noting the financial analysis is due at the May 11, 2016, regular Business Committee meeting, seconded by Tehassi Hill. Motion carried unanimously:

Ayes: Tehassi Hill, David Jordan, Trish King, Brandon Stevens, Jennifer Webster
 Not Present: Tina Danforth, Fawn Billie, Lisa Summers

DRAFT**B. Accept petition submitted by Yvonne Metivier regarding per capita FY '17 through FY '21**

Sponsor: Lisa Summers, Tribal Secretary

Motion by David Jordan to accept the verified petition from Yvonne Metivier regarding per capita FY '17 through FY '21; to send the verified petition to the Law, Finance, Legislative Reference, and Direct Report Offices for the legal, financial, legislative, and administrative analyses to be completed; to direct the Law, Finance, and Legislative Reference Offices to submit the analyses to the Tribal Secretary's Office within sixty (60) days, and that a progress report be submitted in forty-five (45) days; and to direct the Direct Report Offices to submit the appropriate administrative analyses to the Tribal Secretary's Office within thirty (30) days, seconded by Trish King. Motion carried unanimously:

Ayes: Tehassi Hill, David Jordan, Trish King, Brandon Stevens, Jennifer Webster

Not Present: Tina Danforth, Fawn Billie, Lisa Summers

C. Accept petition submitted by Michael Debraska regarding establishing a Health Care Board

Sponsor: Lisa Summers, Tribal Secretary

Motion by David Jordan to accept the verified petition submitted by Michael Debraska regarding establishing a Health Care Board; to send the verified petition to the Law, Finance, Legislative Reference, and Direct Report Offices for the legal, financial, legislative, and administrative analyses to be completed; to direct the Law, Finance, and Legislative Reference Offices to submit the analyses to the Tribal Secretary's Office within sixty (60) days, and that a progress report be submitted in forty-five (45) days; and to direct the Direct Report Offices to submit the appropriate administrative analyses to the Tribal Secretary's Office within thirty (30) days, seconded by Brandon Stevens. Motion carried unanimously:

Ayes: Tehassi Hill, David Jordan, Trish King, Brandon Stevens, Jennifer Webster

Not Present: Tina Danforth, Fawn Billie, Lisa Summers

~~**D. Forward the Oneida Higher Education Scholarship (Law) to the General Tribal Council for consideration**~~~~Sponsor: Brandon Stevens, Councilman~~*Item deleted at the adoption of the agenda.**Councilwoman Jennifer Webster departs at 11:43 a.m.**Councilwoman Jennifer Webster returns at 11:46 a.m.***E. Approve meeting materials for the April 11, 2016, special General Tribal Council meeting**

Sponsor: Lisa Summers, Tribal Secretary

Motion by Brandon Stevens to approve the meeting materials for the April 11, 2016, special General Tribal Council meeting, seconded by Tehassi Hill. Motion carried unanimously:

Ayes: Tehassi Hill, David Jordan, Trish King, Brandon Stevens, Jennifer Webster

Not Present: Tina Danforth, Fawn Billie, Lisa Summers

DRAFT**X. STANDING ITEMS (00:33:20)**

Councilman Tehassi Hill departs at 9:52 a.m.

Councilman Tehassi Hill returns at 9:54 a.m.

A. Accept update regarding Work Plan for CIP # 14-002 Cemetery Improvements

Sponsor: Troy Parr, Assistant Division Director/Development

EXCERPT FROM FEBRUARY 24, 2016: Motion by Brandon Stevens to defer the update regarding Work Plan for CIP # 14-002 Cemetery Improvements to the March 9, 2016, regular Business Committee meeting, seconded by Lisa Summers. Motion carried unanimously.

Motion by Jennifer Webster to accept the status updates regarding Work Plan for CIP # 14-002 Cemetery Improvements, seconded by Brandon Stevens. Motion carried with one abstention:

Ayes: Tehassi Hill, Trish King, Brandon Stevens, Jennifer Webster
 Abstained: David Jordan
 Not Present: Tina Danforth, Fawn Billie, Lisa Summers
 For the record: Councilman David Jordan abstained due to family conflict.

XI. UNFINISHED BUSINESS (2:53:00)**~~A. Approve request to reschedule March 23, 2016, regular Business Committee meeting date to March 30, 2016, with Executive Session discussion to be held on March 29, 2016~~**

~~Sponsor: Lisa Summers, Tribal Secretary~~

~~*EXCERPT FROM FEBRUARY 24, 2016: Motion by Lisa Summers to defer the remainder of the agenda to the March 9, 2016, regular Business Committee meeting, seconded by Fawn Billie. Motion carried unanimously.*~~

This item was combined with item XIII.J. Enter e-poll results into the record for approval of request to reschedule March 23, 2016, regular Business Committee meeting date to March 30, 2016, with Executive Session discussion to be held on March 29, 2016, at the adoption of the agenda.

B. Approve request to reschedule April 26, 2016, Executive Session meeting date to April 25, 2016

Sponsor: Kaylynn Gresham, Director/Emergency Management

EXCERPT FROM FEBRUARY 24, 2016: Motion by Lisa Summers to defer the remainder of the agenda to the March 9, 2016, regular Business Committee meeting, seconded by Fawn Billie. Motion carried unanimously.

Motion by Jennifer Webster to approve the request to reschedule the April 26, 2016, Executive Session meeting date to April 25, 2016, seconded by David Jordan. Motion carried unanimously:

Ayes: Tehassi Hill, David Jordan, Trish King, Brandon Stevens, Jennifer Webster
 Not Present: Tina Danforth, Fawn Billie, Lisa Summers

DRAFT**C. Approve request to post three (3) vacancies on the Oneida Arts Board**

Sponsor: Lisa Summers, Tribal Secretary

EXCERPT FROM FEBRUARY 24, 2016: Motion by Lisa Summers to defer the remainder of the agenda to the March 9, 2016, regular Business Committee meeting, seconded by Fawn Billie. Motion carried unanimously.

Motion by Jennifer Webster to approve the request to post three (3) vacancies on the Oneida Arts Board, seconded by David Jordan. Motion carried unanimously:

Ayes: Tehassi Hill, David Jordan, Trish King, Brandon Stevens, Jennifer Webster

Not Present: Tina Danforth, Fawn Billie, Lisa Summers

XII. TABLED BUSINESS (No Requested Action)**XIII. NEW BUSINESS**

Treasurer Trish King departs at 10:05 a.m.

Treasurer Trish King returns at 10:07 a.m.

A. Approve activation of \$63,000 from approved FY 2016 CIP Budget for CIP # 14-002 Cemetery Improvements (1:08:20)

Sponsor: Troy Parr, Assistant Division Director/Development Division

Motion by Tehassi Hill to approve the activation of \$63,000 from the approved FY 2016 CIP Budget for CIP # 14-002 Cemetery Improvements, seconded by Trish King. Motion carried with one abstention:

Ayes: Tehassi Hill, Trish King, Brandon Stevens, Jennifer Webster

Abstained: David Jordan

Not Present: Tina Danforth, Fawn Billie, Lisa Summers

For the record: Councilman David Jordan abstained due to family conflict.

B. Accept presentation regarding Oneida Sacred Burial Grounds per GTC Directive (1:13:18)

Sponsor: Brandon Stevens, Councilman

Motion by Tehassi Hill to accept the presentation regarding the Oneida Sacred Burial Grounds per GTC Directive, seconded by Trish King. Motion carried unanimously:

Ayes: Tehassi Hill, David Jordan, Trish King, Brandon Stevens, Jennifer Webster

Not Present: Tina Danforth, Fawn Billie, Lisa Summers

Amendment to the main motion by Tehassi Hill to request an update at the first regular Business Committee meeting in June regarding potential locations of the cemetery, seconded by Trish King. Motion carried unanimously:

Ayes: Tehassi Hill, David Jordan, Trish King, Brandon Stevens, Jennifer Webster

Not Present: Tina Danforth, Fawn Billie, Lisa Summers

DRAFT**C. Approve activation of \$395,000 from approved FY 2016 CIP Budget for CIP # 13-002 One Stop Replacement (2:56:25)**

Sponsor: Troy Parr, Assistant Division Director/Development Division

Motion by Trish King to approve the activation of \$395,000 from the approved FY 2016 CIP Budget for CIP # 13-002 One Stop Replacement, seconded by David Jordan. Motion carried unanimously:

Ayes: Tehassi Hill, David Jordan, Trish King, Brandon Stevens, Jennifer Webster

Not Present: Tina Danforth, Fawn Billie, Lisa Summers

D. Approve limited waiver of sovereign immunity – Brown County-Aging & Disability Resource Center – contract # 2016-0031 (2:56:49)

Sponsor: Don White, Division Director/Governmental Services Division

Motion by Trish King to approve the limited waiver of sovereign immunity – Brown County-Aging & Disability Resource Center – contract # 2016-0031, seconded by David Jordan. Motion carried unanimously:

Ayes: Tehassi Hill, David Jordan, Trish King, Brandon Stevens, Jennifer Webster

Not Present: Tina Danforth, Fawn Billie, Lisa Summers

Motion by David Jordan to recess at 12:00 p.m. and to reconvene at 1:30 p.m., seconded by Trish King. Motion carried unanimously:

Ayes: Tehassi Hill, David Jordan, Trish King, Brandon Stevens, Jennifer Webster

Not Present: Tina Danforth, Fawn Billie, Lisa Summers

Meeting called to order by Vice-Chairwoman Melinda J. Danforth at 1:34 p.m.

Chairwoman Tina Danforth, Secretary Lisa Summers, and Councilwoman Fawn Billie not present.

Councilman Brandon Stevens departs at 3:43 p.m.

Councilman Brandon Stevens returns at 3:44 p.m.

E. Accept Operation plan from Language Department for language implementation as information (4:56:56)

Sponsor: Don White, Division Director/Governmental Services Division

Motion by Jennifer Webster to accept the Operation plan from the Language Department for language implementation as information, seconded by Brandon Stevens. Motion carried unanimously:

Ayes: Tehassi Hill, David Jordan, Trish King, Brandon Stevens, Jennifer Webster

Not Present: Tina Danforth, Fawn Billie, Lisa Summers

F. Approve Chair or Vice-Chair to sign SBA Form 1010 regarding Mission Support Services' Annual Report to the Small Business Administration (5:35:30)

Liaison: Tehassi Hill, Councilman

Motion by Jennifer Webster to approve the Chair or Vice-Chair to sign SBA Form 1010 regarding Mission Support Services' Annual Report to the Small Business Administration, seconded by Tehassi Hill. Motion carried unanimously:

Ayes: Tehassi Hill, David Jordan, Trish King, Brandon Stevens, Jennifer Webster

Not Present: Tina Danforth, Fawn Billie, Lisa Summers

DRAFT**G. Approve Chair or Vice-Chair to sign SBA Form 1010 regarding Sustainment & Restoration Services' Annual Report to the Small Business Administration (5:35:53)**

Liaison: Tehassi Hill, Councilman

Motion by Jennifer Webster to approve the Chair or Vice-Chair to sign SBA Form 1010 regarding Sustainment & Restoration Services' Annual Report to the Small Business Administration, seconded by Tehassi Hill. Motion carried unanimously:

Ayes: Tehassi Hill, David Jordan, Trish King, Brandon Stevens, Jennifer Webster

Not Present: Tina Danforth, Fawn Billie, Lisa Summers

H. Approve Chair or Vice-Chair to sign SBA Form 1010 regarding Oneida Total Integrated Enterprises, LLC's Annual Report to the Small Business Administration (5:36:12)

Liaison: Tehassi Hill, Councilman

Motion by Jennifer Webster to approve the Chair or Vice-Chair to sign SBA Form 1010 regarding Oneida Total Integrated Enterprises, LLC's Annual Report to the Small Business Administration, seconded by Tehassi Hill. Motion carried unanimously:

Ayes: Tehassi Hill, David Jordan, Trish King, Brandon Stevens, Jennifer Webster

Not Present: Tina Danforth, Fawn Billie, Lisa Summers

I. Enter e-poll results into the record for message approval regarding the implementation of the Constitutional Amendments for the February 20, 2016 General Tribal Council meeting

Sponsor: Lisa Summers, Tribal Secretary (5:36:31)

Motion by David Jordan to retro-approve the entering of the e-poll results into the record for message approval regarding the implementation of the Constitutional Amendments for the February 20, 2016 General Tribal Council meeting, seconded by Tehassi Hill. Motion carried unanimously:

Ayes: Tehassi Hill, David Jordan, Trish King, Brandon Stevens, Jennifer Webster

Not Present: Tina Danforth, Fawn Billie, Lisa Summers

J. Enter e-poll results into the record for approval of request to reschedule March 23, 2016, regular Business Committee meeting date to March 30, 2016, with Executive Session discussion to be held on March 29, 2016 (5:36:53)

Sponsor: Lisa Summers, Tribal Secretary

Motion by David Jordan to enter the e-poll results into the record for approval of request to reschedule March 23, 2016, regular Business Committee meeting date to March 30, 2016, with Executive Session discussion to be held on March 29, 2016, seconded by Tehassi Hill. Motion carried unanimously:

Ayes: Tehassi Hill, David Jordan, Trish King, Brandon Stevens, Jennifer Webster

Not Present: Tina Danforth, Fawn Billie, Lisa Summers

For the record: Councilman Brandon Stevens stated I just wanted to note that I have two previously scheduled employment meetings on those two days that I didn't enter into the e-poll that I wanted the community and Business Committee to know. I won't be at the afternoon portion of the meeting.

DRAFT**K. Enter e-poll results into the record for memo approval regarding Direct Reports allowing staff to attend Employment Law Information meetings (5:39:42)**

Sponsor: Lisa Summers, Tribal Secretary

Motion by Jennifer Webster to enter the e-poll results into the record for the memo approval regarding Direct Reports allowing staff to attend Employment Law Information meetings, seconded by Tehassi Hill. Motion carried unanimously:

Ayes: Tehassi Hill, David Jordan, Trish King, Brandon Stevens, Jennifer Webster
Not Present: Tina Danforth, Fawn Billie, Lisa Summers

XIV. TRAVEL (5:40:00)**A. TRAVEL REPORTS (No Requested Action)****B. TRAVEL REQUESTS****1. Approve travel request – Councilman Tehassi Hill – 2016 Tribal Environmental Program Management Conference – Chicago, IL – April 6-7, 2016**

Motion by David Jordan to approve the travel request – Councilman Tehassi Hill – 2016 Tribal Environmental Program Management Conference – Chicago, IL – April 6-7, 2016, seconded by Trish King. Motion carried unanimously:

Ayes: Tehassi Hill, David Jordan, Trish King, Brandon Stevens, Jennifer Webster
Not Present: Tina Danforth, Fawn Billie, Lisa Summers

XV. REPORTS (3:02:30) (This section of the agenda is scheduled to begin at 1:30 p.m.)**A. OPERATIONAL REPORTS****1. Accept Emergency Management FY '16 1st quarter report (1:30 p.m. – 1:40 p.m.)**

Sponsor: Kaylynn Gresham, Director/Emergency Management Department

Motion by David Jordan to accept the Emergency Management FY '16 1st quarter report, seconded by Trish King. Motion carried unanimously:

Ayes: Tehassi Hill, David Jordan, Trish King, Brandon Stevens, Jennifer Webster
Not Present: Tina Danforth, Fawn Billie, Lisa Summers

2. Accept Self-Governance FY '16 1st quarter report (1:40 p.m. – 1:50 p.m.)

Sponsor: Chris Johns, Coordinator/Self-Governance Department

Motion by Trish King to accept the Self-Governance FY '16 1st quarter report, seconded by Jennifer Webster. Motion carried unanimously:

Ayes: Tehassi Hill, David Jordan, Trish King, Brandon Stevens, Jennifer Webster
Not Present: Tina Danforth, Fawn Billie, Lisa Summers

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- 3. Accept Ombudsman FY '16 1st quarter report** (1:50 p.m. – 2:00 p.m.)
Sponsor: Dianne McLester-Heim, Ombudsman

EXCERPT FROM FEBRUARY 24, 2016: Motion by Lisa Summers to defer the Ombudsman FY '16 1st quarter report to the March 9, 2016, regular Business Committee meeting, seconded by Fawn Billie. Motion carried unanimously.

Motion by Trish King to accept the Ombudsman FY '16 1st quarter report, seconded by Brandon Stevens. Motion carried unanimously:

Ayes: Tehassi Hill, David Jordan, Trish King, Brandon Stevens, Jennifer Webster
Not Present: Tina Danforth, Fawn Billie, Lisa Summers

B. CORPORATE REPORTS

- 1. Defer Bay Bancorporation Inc. FY '16 1st quarter report to the March 30, 2016, regular Business Committee meeting**

President: Jeff Bowman
Liaison: Tina Danforth, Tribal Chairwoman

Motion by Jennifer Webster to defer the Bay Bancorporation Inc. FY '16 1st quarter report to the March 30, 2016, regular Business Committee meeting, seconded by David Jordan. Motion carried unanimously:

Ayes: Tehassi Hill, David Jordan, Trish King, Brandon Stevens, Jennifer Webster
Not Present: Tina Danforth, Fawn Billie, Lisa Summers

- 2. Accept Oneida Seven Generations Corporation FY '16 1st quarter report**

Agent: Pete King III (2:00 p.m. – 2:20 p.m.)
Liaison: Tina Danforth, Tribal Chairwoman

Motion by David Jordan to accept the Oneida Seven Generations Corporation FY '16 1st quarter report, seconded by Trish King. Motion carried unanimously:

Ayes: Tehassi Hill, David Jordan, Trish King, Brandon Stevens, Jennifer Webster
Not Present: Tina Danforth, Fawn Billie, Lisa Summers

- 3. Accept Oneida Golf Enterprise FY '16 1st quarter report**

Agent: Janice Skenandore Hirth (2:20 p.m. – 2:40 p.m.)
Liaison: Trish King, Tribal Treasurer

Motion by David Jordan to accept the Oneida Airport Hotel Corporation FY '16 1st quarter report, seconded by Jennifer Webster. Motion carried unanimously:

Ayes: Tehassi Hill, David Jordan, Trish King, Brandon Stevens, Jennifer Webster
Not Present: Tina Danforth, Fawn Billie, Lisa Summers

- 4. Accept Oneida Airport Hotel Corporation FY '16 1st quarter report**

President: Janice Skenandore Hirth (2:40 p.m. – 3:00 p.m.)
Liaison: Trish King, Tribal Treasurer

Motion by Trish King to accept the Oneida Airport Hotel Corporation FY '16 1st quarter report, seconded by David Jordan. Motion carried unanimously:

Ayes: Tehassi Hill, David Jordan, Trish King, Brandon Stevens, Jennifer Webster
Not Present: Tina Danforth, Fawn Billie, Lisa Summers

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Councilman Brandon Stevens departs at 3:06 p.m.

5. Accept Oneida Total Integrated Enterprise FY '16 1st quarter report

Chair: Butch Rentmeester (3:00 p.m. – 3:20 p.m.)
Liaison: Tehassi Hill, Councilman

Motion by Trish King to accept the Oneida Total Integrated Enterprise FY '16 1st quarter report, seconded by David Jordan. Motion carried unanimously:

Ayes: Tehassi Hill, David Jordan, Trish King, Jennifer Webster
Not Present: Tina Danforth, Fawn Billie, Brandon Stevens, Lisa Summers

Councilman Brandon Stevens returns at 3:09 p.m.

6. Accept Oneida Engineering Science & Construction, LLC FY '16 1st quarter report

Chair: Jacquelyn Zalim (3:20 p.m. – 3:40 p.m.)
Liaison: Tehassi Hill, Councilman

Motion by Trish King to accept the Oneida Engineering Science & Construction, LLC FY '16 1st quarter report, seconded by Tehassi Hill. Motion carried unanimously:

Ayes: Tehassi Hill, David Jordan, Trish King, Brandon Stevens, Jennifer Webster
Not Present: Tina Danforth, Fawn Billie, Lisa Summers

C. BOARDS, COMMITTEES, AND COMMISSIONS

Councilman Tehassi Hill departs at 3:12 p.m.

Councilman Tehassi Hill returns at 3:15 p.m.

Councilman David Jordan departs at 3:17 p.m.

1. Accept Land Claims Commission FY '16 1st quarter report

Vice-Chair: Loretta Metoxen (3:40 p.m. – 3:50 p.m.)
Liaison: Brandon Stevens, Councilman

EXCERPT FROM FEBRUARY 24, 2016: Motion by Lisa Summers to defer the Land Claims Commission FY '16 1st quarter report to the March 9, 2016, regular Business Committee meeting and to request the Liaison to contact them and ask for a representative to be present, seconded by Brandon Stevens. Motion carried unanimously.

Motion by Jennifer Webster to accept the Land Claims Commission FY '16 1st quarter report, seconded by Brandon Stevens. Motion carried unanimously:

Ayes: Tehassi Hill, Trish King, Brandon Stevens, Jennifer Webster
Not Present: Tina Danforth, Fawn Billie, David Jordan, Lisa Summers

Councilman David Jordan returns at 3:22 p.m.

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2. Accept Oneida Library Board FY '16 1st quarter report

Vice-Chair: Roxanne Anderson

Liaison: Fawn Billie, Councilwoman

(3:50 p.m. – 4:00 p.m.)

EXCERPT FROM FEBRUARY 24, 2016: Motion by Fawn Billie to defer the Oneida Library Board FY '16 1st quarter report, seconded by Trish King. Motion carried unanimously. Motion by Fawn Billie to halt the Oneida Library Board stipends until the FY '16 1st quarter report is received, seconded by Lisa Summers. Motion carried unanimously.

Motion by Jennifer Webster to accept the Oneida Library Board FY '16 1st quarter report, seconded by Tehassi Hill. Motion carried unanimously:

Ayes: Tehassi Hill, David Jordan, Trish King, Brandon Stevens, Jennifer Webster

Not Present: Tina Danforth, Fawn Billie, Lisa Summers

XVI. EXECUTIVE SESSION (5:40:38)

A. REPORTS

1. Accept Intergovernmental Affairs & Communications report – Nathan King, Director/ Intergovernmental Affairs & Communications

EXCERPT FROM FEBRUARY 24, 2016: Motion by Lisa Summers to defer the remainder of the agenda to the March 9, 2016, regular Business Committee meeting, seconded by Fawn Billie. Motion carried unanimously.

Motion by Trish King to accept the Intergovernmental Affairs & Communications report, seconded by David Jordan. Motion carried unanimously:

Ayes: Tehassi Hill, David Jordan, Trish King, Brandon Stevens, Jennifer Webster

Not Present: Tina Danforth, Fawn Billie, Lisa Summers

2. Accept Chief Counsel report – Jo Anne House, Chief Counsel

EXCERPT FROM FEBRUARY 24, 2016: Motion by Lisa Summers to defer the remainder of the agenda to the March 9, 2016, regular Business Committee meeting, seconded by Fawn Billie. Motion carried unanimously.

Motion by Trish King to accept the Chief Counsel report, seconded by Tehassi Hill. Motion carried unanimously:

Ayes: Tehassi Hill, David Jordan, Trish King, Brandon Stevens, Jennifer Webster

Not Present: Tina Danforth, Fawn Billie, Lisa Summers

Motion by Trish King to approve request to not support the amicus for cert petition and await the decision to determine whether to participate in a full brief if the cert is accepted regarding Shinnecock appeal to the U.S. Supreme Court, seconded by David Jordan. Motion carried unanimously:

Ayes: Tehassi Hill, David Jordan, Trish King, Brandon Stevens, Jennifer Webster

Not Present: Tina Danforth, Fawn Billie, Lisa Summers

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Motion by Jennifer Webster to approve the requested budget modifications regarding moving litigation funds to the personnel line and to authorize an increased work force level of one attorney, seconded by Trish King. Motion carried unanimously:

Ayes: Tehassi Hill, David Jordan, Trish King, Brandon Stevens, Jennifer Webster
 Not Present: Tina Danforth, Fawn Billie, Lisa Summers

3. Accept Chief Financial Officer report – Larry Barton, Chief Financial Officer

EXCERPT FROM FEBRUARY 24, 2016: Motion by Lisa Summers to defer the remainder of the agenda to the March 9, 2016, regular Business Committee meeting, seconded by Fawn Billie. Motion carried unanimously.

Motion by Tehassi Hill to accept the Chief Financial Officer report, seconded by David Jordan. Motion carried unanimously:

Ayes: Tehassi Hill, David Jordan, Trish King, Brandon Stevens, Jennifer Webster
 Not Present: Tina Danforth, Fawn Billie, Lisa Summers

4. Defer Bay Bancorporation Inc. FY '16 1st quarter report to the March 30, 2016, regular Business Committee meeting

President: Jeff Bowman
 Liaison: Tina Danforth, Tribal Chairwoman

Motion by David Jordan to defer the Bay Bancorporation Inc. FY '16 1st quarter report to the March 30, 2016, regular Business Committee meeting, seconded by Jennifer Webster. Motion carried unanimously:

Ayes: Tehassi Hill, David Jordan, Trish King, Brandon Stevens, Jennifer Webster
 Not Present: Tina Danforth, Fawn Billie, Lisa Summers

5. Accept Oneida Seven Generations Corporation FY '16 1st quarter report

Agent: Pete King III (9:00 a.m. – 10:00 a.m.)
 Liaison: Tina Danforth, Tribal Chairwoman

Motion by Trish King to accept the Oneida Seven Generations Corporation FY '16 1st quarter report, seconded by Brandon Stevens. Motion carried unanimously:

Ayes: Tehassi Hill, David Jordan, Trish King, Brandon Stevens, Jennifer Webster
 Not Present: Tina Danforth, Fawn Billie, Lisa Summers

Motion by Tehassi Hill to direct the Business Committee Liaison to work with the Oneida Seven Generations Corporation, Finance Department, Intergovernmental Affairs and Communication Department, and the Law Office to begin scheduling work meetings to dialogue around the transition of Oneida Seven Generations Corporation, seconded by David Jordan. Motion carried unanimously:

Ayes: Tehassi Hill, David Jordan, Trish King, Brandon Stevens, Jennifer Webster
 Not Present: Tina Danforth, Fawn Billie, Lisa Summers

DRAFT**6. Accept Oneida Golf Enterprise FY '16 1st quarter report**

Agent: Janice Skenandore Hirth (10:00 a.m. – 10:30 a.m.)
 Liaison: Trish King, Tribal Treasurer

Motion by David Jordan to accept the Oneida Golf Enterprise FY '16 1st quarter report, seconded by Tehassi Hill. Motion carried unanimously:

Ayes: Tehassi Hill, David Jordan, Trish King, Brandon Stevens, Jennifer Webster
 Not Present: Tina Danforth, Fawn Billie, Lisa Summers

7. Accept Oneida Airport Hotel Corporation FY '16 1st quarter report

President: Janice Skenandore Hirth (10:30 a.m. – 11:00 a.m.)
 Liaison: Trish King, Tribal Treasurer

Motion by Trish King to accept the Oneida Airport Hotel Corporation FY '16 1st quarter report, seconded by David Jordan. Motion carried unanimously:

Ayes: Tehassi Hill, David Jordan, Trish King, Brandon Stevens, Jennifer Webster
 Not Present: Tina Danforth, Fawn Billie, Lisa Summers

8. Accept Oneida Total Integrated Enterprise FY '16 1st quarter report

Chair: Butch Rentmeester (11:00 a.m. – 11:30 a.m.)
 Liaison: Tehassi Hill, Councilman

Motion by Tehassi Hill to accept the Oneida Total Integrated Enterprise FY '16 1st quarter report, seconded by Trish King. Motion carried unanimously:

Ayes: Tehassi Hill, David Jordan, Trish King, Brandon Stevens, Jennifer Webster
 Not Present: Tina Danforth, Fawn Billie, Lisa Summers

9. Accept Oneida Engineering Science & Construction, LLC FY '16 1st quarter report

Chair: Jacquelyn Zalim (11:30 a.m. – 12:00 p.m.)
 Liaison: Tehassi Hill, Councilman

Motion by Tehassi Hill to accept the Oneida Engineering Science & Construction, LLC FY '16 1st quarter report, seconded by David Jordan. Motion carried unanimously:

Ayes: Tehassi Hill, David Jordan, Trish King, Brandon Stevens, Jennifer Webster
 Not Present: Tina Danforth, Fawn Billie, Lisa Summers

B. STANDING ITEMS**1. Land Claims Strategy (No Requested Action)****2. Oneida Golf Enterprise – Ladies Professional Golf Association**

Liaison: Trish King, Tribal Treasurer

EXCERPT FROM FEBRUARY 24, 2016: Motion by Lisa Summers to defer the remainder of the agenda to the March 9, 2016, regular Business Committee meeting, seconded by Fawn Billie. Motion carried unanimously.

Motion by Trish King to accept the report regarding Oneida Golf Enterprise – Ladies Professional Golf Association, seconded by David Jordan. Motion carried unanimously:

Ayes: Tehassi Hill, David Jordan, Trish King, Brandon Stevens, Jennifer Webster
 Not Present: Tina Danforth, Fawn Billie, Lisa Summers

DRAFT**C. AUDIT COMMITTEE**

Sponsor: Councilman Tehassi Hill, Chair

1. Accept January 14, 2016, Audit Committee meeting minutes

Motion by Trish King to accept the January 14, 2016, Audit Committee meeting minutes, seconded by David Jordan. Motion carried unanimously:

Ayes: Tehassi Hill, David Jordan, Trish King, Brandon Stevens, Jennifer Webster

Not Present: Tina Danforth, Fawn Billie, Lisa Summers

D. UNFINISHED BUSINESS**1. Accept update regarding Native Diversification Network–Procurement Technical Assistance Center donation request and delete from agenda**

Sponsor: Lisa Summers, Tribal Secretary

EXCERPT FROM FEBRUARY 24, 2016: Motion by Lisa Summers to defer the remainder of the agenda to the March 9, 2016, regular Business Committee meeting, seconded by Fawn Billie. Motion carried unanimously.

EXCERPT FROM DECEMBER 23, 2015: Motion by Jennifer Webster to defer this item to the February 24, 2016, regular Business Committee meeting, seconded by Brandon Stevens. Motion carried unanimously.

EXCERPT FROM NOVEMBER 25, 2015: (1) Motion by Lisa Summers to accept the request for support and to defer item to the Finance Committee to review the request; to identify funding source; and to bring back a final recommendation for the December 23, 2015, regular Business Committee meeting, seconded by Fawn Billie. Motion carried unanimously. (2) Motion by Lisa Summers to defer this item to a four (4) member Business Committee team to work with the presenters on other opportunities NDN-PTAC may be able to provide for the Tribe, seconded by Jennifer Webster. Motion carried unanimously.

Motion by Trish King to accept the update regarding the Native Diversification Network–Procurement Technical Assistance Center donation request and delete from agenda, seconded by Jennifer Webster. Motion carried unanimously:

Ayes: Tehassi Hill, David Jordan, Trish King, Brandon Stevens, Jennifer Webster

Not Present: Tina Danforth, Fawn Billie, Lisa Summers

DRAFT**2. Defer update regarding complaint # 2015-DR11-01**

Sponsor: Tina Danforth, Tribal Chairwoman

EXCERPT FROM FEBRUARY 24, 2016: Motion by Lisa Summers to defer the remainder of the agenda to the March 9, 2016, regular Business Committee meeting, seconded by Fawn Billie. Motion carried unanimously.

EXCERPT FROM DECEMBER 9, 2015: Motion by Lisa Summers to accept complaint # 2015-DR11-01 and to defer item to Chairwoman Tina Danforth, Councilman David Jordan, and Councilman Brandon Stevens for follow-up, seconded by Jennifer Webster. Motion carried unanimously.

EXCERPT FROM DECEMBER 9, 2015: Motion by Lisa Summers to accept complaint # 2015-DR11-01 and to defer item to Chairwoman Tina Danforth, Councilman David Jordan, and Councilman Brandon Stevens for follow-up, seconded by Jennifer Webster. Motion carried unanimously.

Motion by David Jordan to defer the update regarding complaint # 2015-DR11-01 to the March 30, 2016, regular Business Committee meeting, seconded by Jennifer Webster. Motion carried unanimously:

Ayes: Tehassi Hill, David Jordan, Trish King, Brandon Stevens, Jennifer Webster

Not Present: Tina Danforth, Fawn Billie, Lisa Summers

3. Defer update regarding complaint # 2015-DR11-02

Sponsor: Tina Danforth, Tribal Chairwoman

EXCERPT FROM FEBRUARY 24, 2016: Motion by Lisa Summers to defer the remainder of the agenda to the March 9, 2016, regular Business Committee meeting, seconded by Fawn Billie. Motion carried unanimously.

EXCERPT FROM DECEMBER 9, 2015: Motion by Lisa Summers to accept complaint # 2015-DR11-02 and to defer item to Chairwoman Tina Danforth, Councilman David Jordan, and Councilman Brandon Stevens for follow-up, seconded by Fawn Billie. Motion carried unanimously.

Motion by David Jordan to defer the update regarding complaint # 2015-DR11-02 to the March 30, 2016, regular Business Committee meeting, seconded by Brandon Stevens. Motion carried unanimously:

Ayes: Tehassi Hill, David Jordan, Trish King, Brandon Stevens, Jennifer Webster

Not Present: Tina Danforth, Fawn Billie, Lisa Summers

4. Review update regarding complaint # 2015-DR14-01

Sponsor: Tina Danforth, Tribal Chairwoman

EXCERPT FROM FEBRUARY 24, 2016: Motion by Lisa Summers to defer the remainder of the agenda to the March 9, 2016, regular Business Committee meeting, seconded by Fawn Billie. Motion carried unanimously.

EXCERPT FROM DECEMBER 9, 2015: Motion by David Jordan to defer complaint # 2015-DR14-01 to Chairwoman Tina Danforth, Councilman David Jordan, and Councilman Brandon Stevens for follow-up, seconded by Lisa Summers. Motion carried unanimously.

Motion by David Jordan to defer the update regarding complaint # 2015-DR14-01 to the March 30, 2016, regular Business Committee meeting, seconded by Brandon Stevens. Motion carried unanimously:

Ayes: Tehassi Hill, David Jordan, Trish King, Brandon Stevens, Jennifer Webster

Not Present: Tina Danforth, Fawn Billie, Lisa Summers

DRAFT

5. ~~Approve next steps and timeline for filling Assistant Development Division Director position~~

~~Sponsor: Lisa Summers, Tribal Secretary~~

~~*EXCERPT FROM FEBRUARY 24, 2016: Motion by Lisa Summers to defer the remainder of the agenda to the March 9, 2016, regular Business Committee meeting, seconded by Fawn Billie. Motion carried unanimously.*~~

Item was combined with item XVI.E.07. Enter e-poll results into the record regarding approval of two (2) actions for the special project regarding economic development, at the adoption of the agenda.

Motion by Tehassi Hill to delete this item from the agenda, seconded by David Jordan. Motion carried unanimously:

- Ayes: Tehassi Hill, David Jordan, Trish King, Brandon Stevens, Jennifer Webster
- Not Present: Tina Danforth, Fawn Billie, Lisa Summers

6. Authorize release of executive session documents to the Land Claims Commission

Sponsor: Jennifer Webster, Councilwoman

EXCERPT FROM FEBRUARY 24, 2016: Motion by Lisa Summers to defer the remainder of the agenda to the March 9, 2016, regular Business Committee meeting, seconded by Fawn Billie. Motion carried unanimously.

Motion by Jennifer Webster to defer this item to a joint meeting between the Business Committee and Land Claims Commission and to direct the Tribal Secretary to follow up on a meeting date with the Land Claims Commission, seconded by Brandon Stevens. Motion carried unanimously:

- Ayes: Tehassi Hill, David Jordan, Trish King, Brandon Stevens, Jennifer Webster
- Not Present: Tina Danforth, Fawn Billie, Lisa Summers

7. ~~Approve two (2) actions for the special project regarding economic development~~

~~Sponsor: Lisa Summers, Tribal Secretary~~

~~*EXCERPT FROM FEBRUARY 24, 2016: Motion by Lisa Summers to defer the remainder of the agenda to the March 9, 2016, regular Business Committee meeting, seconded by Fawn Billie. Motion carried unanimously.*~~

Item was combined with item XVI.E.09. Enter e-poll results into the record regarding approval of two (2) actions for the special project regarding economic development, at the adoption of the agenda.

Motion by David Jordan to delete this item from the agenda, seconded by Jennifer Webster. Motion carried unanimously:

- Ayes: Tehassi Hill, David Jordan, Trish King, Brandon Stevens, Jennifer Webster
- Not Present: Tina Danforth, Fawn Billie, Lisa Summers

DRAFT**8. Approve three (3) actions regarding Sovereign Finance – Economic Development Training Proposal**

Sponsor: Trish King, Tribal Treasurer

EXCERPT FROM FEBRUARY 24, 2016: Motion by Lisa Summers to defer the remainder of the agenda to the March 9, 2016, regular Business Committee meeting, seconded by Fawn Billie. Motion carried unanimously.

Motion by Trish King to approve the proposal with Sovereign Finance not to exceed \$13,000; that the funding would come under the Special Project budget of the Business Committee Subcontracted Services expense line; and that the Chief Financial Officer be responsible for overseeing the contract, seconded by Brandon Stevens. Motion carried unanimously:

Ayes: Tehassi Hill, David Jordan, Trish King, Brandon Stevens, Jennifer Webster

Not Present: Tina Danforth, Fawn Billie, Lisa Summers

E. NEW BUSINESS**1. Approve forty-two (42) new enrollments and two (2) relinquishments**

Sponsor: Brandon Stevens, Councilman

Motion by David Jordan to approve the forty-two (42) new enrollments and two (2) relinquishments, seconded by Trish King. Motion carried unanimously:

Ayes: Tehassi Hill, David Jordan, Trish King, Brandon Stevens, Jennifer Webster

Not Present: Tina Danforth, Fawn Billie, Lisa Summers

2. Adopt resolution titled Regarding Pardon of Judith Saldana

Sponsor: Lisa Summers, Tribal Secretary

Motion by David Jordan to adopt resolution 03-09-16-B Regarding Pardon of Judith Saldana, seconded by Jennifer Webster. Motion carried unanimously:

Ayes: Tehassi Hill, David Jordan, Trish King, Brandon Stevens, Jennifer Webster

Not Present: Tina Danforth, Fawn Billie, Lisa Summers

3. Adopt resolution titled Regarding Pardon of Tammy VanDenBloomer

Sponsor: Lisa Summers, Tribal Secretary

Motion by Tehassi Hill to adopt resolution 03-09-16-C Regarding Pardon of Tammy VanDenBloomer, seconded by Brandon Stevens. Motion carried unanimously:

Ayes: Tehassi Hill, David Jordan, Trish King, Brandon Stevens, Jennifer Webster

Not Present: Tina Danforth, Fawn Billie, Lisa Summers

DRAFT**4. Approve attorney contract # 2016-0108**

Liaison: Lisa Summers, Tribal Secretary

Motion by David Jordan to approve attorney contract # 2016-0108, motion fails for lack of support.

Motion by Jennifer Webster to table this item, motion fails for lack of support.

Motion by Jennifer Webster to table this item, seconded by Trish King. Motion carried with one opposed and one abstention:

Ayes:	Tehassi Hill, Trish King, Jennifer Webster
Opposed:	David Jordan
Abstained:	Brandon Stevens
Not Present:	Tina Danforth, Fawn Billie, Lisa Summers

5. Review Oneida Investment Report

Sponsor: Larry Barton, Chief Financial Officer

Motion by David Jordan to accept the Oneida Investment Report, seconded by Brandon Stevens. Motion carried unanimously:

Ayes:	Tehassi Hill, David Jordan, Trish King, Brandon Stevens, Jennifer Webster
Not Present:	Tina Danforth, Fawn Billie, Lisa Summers

6. Accept updated legal opinion regarding F. Cornelius petition and move to open session

Sponsor: JoAnne House, Chief Counsel

Motion by Jennifer Webster to accept the updated legal opinion regarding F. Cornelius petition and move to open session, seconded by Brandon Stevens. Motion carried unanimously:

Ayes:	Tehassi Hill, David Jordan, Trish King, Brandon Stevens, Jennifer Webster
Not Present:	Tina Danforth, Fawn Billie, Lisa Summers

Motion by David Jordan to accept the legal opinion and to direct the Tribal Secretary to begin scheduling a General Tribal Council meeting, seconded by Jennifer Webster. Motion carried unanimously:

Ayes:	Tehassi Hill, David Jordan, Trish King, Brandon Stevens, Jennifer Webster
Not Present:	Tina Danforth, Fawn Billie, Lisa Summers

7. Enter e-poll results into the record regarding approval of next steps and timeline for filling Assistant Development Division Director position

Sponsor: Lisa Summers, Tribal Secretary

Motion by Tehassi Hill to enter the e-poll results into the record regarding approval of next steps and timeline for filling the Assistant Development Division Director position, seconded by Brandon Stevens. Motion carried unanimously:

Ayes:	Tehassi Hill, David Jordan, Trish King, Brandon Stevens, Jennifer Webster
Not Present:	Tina Danforth, Fawn Billie, Lisa Summers

DRAFT

8. Discussion regarding concern 2016-DR13-01 *(scheduled for 1:30 p.m.)*
Sponsor: Lisa Summers, Tribal Secretary

Motion by Tehassi Hill to accept the discussion regarding concern # 2016-DR13-1 as FYI, seconded by Trish King. Motion carried unanimously:

- Ayes: Tehassi Hill, David Jordan, Trish King, Brandon Stevens, Jennifer Webster
- Not Present: Tina Danforth, Fawn Billie, Lisa Summers

9. Enter e-poll results into the record regarding approval of two (2) actions for the special project regarding economic development
Sponsor: Lisa Summers, Tribal Secretary

Motion by Tehassi Hill to enter the e-poll results into the record regarding approval of two (2) actions for the special project regarding economic development, seconded by Jennifer Webster. Motion carried unanimously:

- Ayes: Tehassi Hill, David Jordan, Trish King, Brandon Stevens, Jennifer Webster
- Not Present: Tina Danforth, Fawn Billie, Lisa Summers

10. Accept community complaint # 2016-CC-01 as information and forward to the appropriate area for follow up
Sponsor: Lisa Summers, Tribal Secretary

Motion by Tehassi Hill to accept the community complaint # 2016-CC-01 as information and forward to the appropriate area for follow up, seconded by David Jordan. Motion carried unanimously:

- Ayes: Tehassi Hill, David Jordan, Trish King, Brandon Stevens, Jennifer Webster
- Not Present: Tina Danforth, Fawn Billie, Lisa Summers

11. Approve limited waiver of sovereign immunity – Logicalis-IBM-Software Maintenance – contract # 2016-0202
Sponsor: Joanie Buckley, Division Director/Internal Services Division

Motion by David Jordan to approve the limited waiver of sovereign immunity – Logicalis-IBM-Software Maintenance – contract # 2016-0202, seconded by Trish King. Motion carried unanimously:

- Ayes: Tehassi Hill, David Jordan, Trish King, Brandon Stevens, Jennifer Webster
- Not Present: Tina Danforth, Fawn Billie, Lisa Summers

XVII. ADJOURN

Motion by David Jordan to adjourn at 4:34 p.m., seconded by Tehassi Hill. Motion carried unanimously:

- Ayes: Tehassi Hill, David Jordan, Trish King, Brandon Stevens, Jennifer Webster
- Not Present: Tina Danforth, Fawn Billie, Lisa Summers

Minutes prepared by Heather Heuer, Information Management Specialist
Minutes approved as presented/corrected on _____.

Lisa Summers, Secretary
ONEIDA BUSINESS COMMITTEE

Oneida Business Committee Agenda Request

1. Meeting Date Requested: 3 / 30 / 16

2. General Information:

Session: Open Executive - See instructions for the applicable laws, then choose one:

Other - type reason

Agenda Header: Resolutions

Accept as Information only

Action - please describe:

Need signature on the attached Resolution for Older Americans Month - May, 2016

3. Supporting Materials

Report Resolution Contract

Other:

- 1. Resolution for Older Americans Month
- 2.
- 3.
- 4.

Business Committee signature required

4. Budget Information

Budgeted - Tribal Contribution Budgeted - Grant Funded Unbudgeted

5. Submission

Authorized Sponsor / Liaison: Don White, Division Director/GSD *sit for Don White*

Primary Requestor/Submitter: Florence Petri, Director Elder Services *FP 3/15/16*
Your Name, Title / Dept. or Tribal Member

Additional Requestor: Debra Powless, Social Services Area MAnag. *Debra Powless*
Name, Title / Dept.

Debra Powless
2016.03.17
14:38:59 -05'00'

Additional Requestor:
Name, Title / Dept.

Oneida Business Committee Agenda Request

6. Cover Memo:

Describe the purpose, background/history, and action requested:

May is Older Americans Month - The 2016 Older Americans Month theme is Blaze a Trail.

History of Older Americans Month

When Older Americans Month was established in 1963, only 17 million living Americans had reached their 65th birthday. About a third of older Americans lived in poverty and there were few programs to meet their needs. Interest in older Americans and their concerns was growing. A meeting in April 1963 between President John F. Kennedy and members of the National Council of Senior Citizens led to designating May as "Senior Citizens Month," the prelude to "Older Americans Month."

Historically, Older Americans Month has been a time to acknowledge the contributions of past and current older persons to our country, in particular those who defended our country. Every President since Kennedy has issued a formal proclamation during or before the month of May asking that the entire nation pay tribute in some way to older persons in their communities. Older Americans Month is celebrated across the country through ceremonies, events, fairs, and other such activities.

Link for Older Americans Month information: <http://www.acl.gov/NewsRoom/Observances/oam/2016/Resources.aspx>

Older Americans Month 2016: "Blaze a Trail"

Older adults are a growing and increasingly vital part of our country. The contributions they make to our communities are varied, deeply rooted, and include influential roles in the nation's economy, politics, and the arts. From 69-year-old NASA Administrator Charles Bolden, Jr. to 84-year-old actress Rita Moreno to 83-year-old Ruth Bader Ginsberg, who took her seat as a Supreme Court Justice at age 60, older adults are blazing trails in all aspects of American life.

In 1963, we began to acknowledge the contributions of older people by using the month of May to celebrate Older Americans Month (OAM). Led by the Administration for Community Living, the annual observance offers the opportunity to learn about, support, and celebrate our nation's older citizens. This year's theme, "Blaze a Trail," emphasizes the ways older adults are reinventing themselves through new work and new passions, engaging their communities, and blazing a trail of positive impact on the lives of people of all ages.

While the Oneida Nation provides a variety of services to older adults year-round, we will use OAM 2016 to focus on how older adults in our community are leading and inspiring others, how we can support and learn from them, and how we might follow their examples to blaze trails of our own.

- 1) Save a copy of this form for your records.
- 2) Print this form as a *.pdf OR print and scan this form in as *.pdf.
- 3) E-mail this form and all supporting materials in a **SINGLE** *.pdf file to: BC_Agenda_Requests@oneidanation.org

**BC Resolution # _-_-_-
Older Americans Month 2016**

- WHEREAS,** the Oneida Nation is a federally recognized Indian government and a treaty tribe recognized by the laws of the United States of America; and
- WHEREAS,** the Oneida General Tribal Council is the governing body of the Oneida Nation; and
- WHEREAS,** the Oneida Business Committee has been delegated the authority of Article IV, Section 1, of the Oneida Tribal Constitution by the Oneida General Tribal Council; and
- WHEREAS,** the Oneida Nation includes a community of older Americans who deserve recognition for their contributions to our nation; and
- WHEREAS,** the Oneida Nation recognizes that older adults are trailblazers—advocating for themselves, their peers, and their communities—paving the way for future generations; and
- WHEREAS,** the Oneida Nation is committed to raising awareness about issues facing older Americans and helping all individuals to thrive in communities of their choice for as long as possible; and
- WHEREAS,** we appreciate the value of inclusion and support in helping older adults successfully contribute to and benefit from their communities; and
- WHEREAS,** our community can provide opportunities to enrich the lives of individuals of all ages by:
- Promoting and engaging in activity, wellness, and social involvement.
 - Emphasizing home- and community-based services that support independent living.
 - Ensuring community members can benefit from the contributions and experience of older adults.

NOW THEREFORE BE IT RESOLVED, we of the Oneida Nation do hereby proclaim May 2016 to be Older Americans Month. We urge every resident to take time this month to acknowledge older adults and the people who serve them as powerful and vital individuals who greatly contribute to our community.

Oneida Business Committee Agenda Request

1. Meeting Date Requested: 03 / 30 / 16

2. General Information:

Session: Open Executive - See instructions for the applicable laws, then choose one:

Agenda Header:

Accept as Information only

Action - please describe:

Approve resolution to:
1) Allow a designated staff or other Tribal representative to hold office on the Midwest Tribal Energy Resources Association (MTERA) board,
2) Appoint Michael Troge to represent Oneida Tribe,
3) Support the Association application for a Department of Energy grant.

3. Supporting Materials

Report Resolution Contract

Other:

1. 3.
2. 4.

Business Committee signature required

4. Budget Information

Budgeted - Tribal Contribution Budgeted - Grant Funded Unbudgeted

5. Submission

Authorized Sponsor / Liaison:

Primary Requestor/Submitter: Michael Troge, Project Manager
Your Name, Title / Dept. or Tribal Member

Additional Requestor: _____
Name, Title / Dept.

Additional Requestor: _____
Name, Title / Dept.

Oneida Business Committee Agenda Request

6. Cover Memo:

Describe the purpose, background/history, and action requested:

In 2014, staff from several Wisconsin and Minnesota Tribes recognized a need for a Midwest regional organization to provide information, services, and representation to the Tribes for various technical energy needs.

The Midwest Tribal Energy Resources Association (MTERA) has been meeting monthly to discuss projects, share information, and consider funding ideas for future work.

The recent Department of Energy grant, "Establishment of an Inter-Tribal Technical Assistance Energy Providers Network", offers a funding opportunity for MTERA to provide greater assistance to Midwest Tribes.

Department of Energy does require MTERA to "provide written evidence of their authority to submit an application to this funding opportunity announcement", which includes resolutions from two or more Tribes.

The request is for Business Committee to approve resolution to:

- 1) Allow a designated staff or other Tribal representative to hold office on the Midwest Tribal Energy Resources Association (MTERA) board,
- 2) Appoint Michael Troge to represent Oneida Tribe,
- 3) Support the Association application for a Department of Energy grant.

- 1) Save a copy of this form for your records.
- 2) Print this form as a *.pdf *OR* print and scan this form in as *.pdf.
- 3) E-mail this form and all supporting materials in a **SINGLE** *.pdf file to: BC_Agenda_Requests@oneidanation.org

**BC Resolution # __-__-__-
Oneida Representation on Midwest Tribal Energy Resources Association Board and Support of
Association's Department of Energy Grant Application**

- WHEREAS,** the Oneida Nation is a federally recognized Indian government and a treaty tribe recognized by the laws of the United States of America; and
- WHEREAS,** the Oneida General Tribal Council is the governing body of the Oneida Nation; and
- WHEREAS,** the Oneida Business Committee has been delegated the authority of Article IV, Section 1, of the Oneida Tribal Constitution by the Oneida General Tribal Council; and
- WHEREAS,** the Oneida Business Committee has supported past energy initiatives that support energy sovereignty and clean energy development; and
- WHEREAS,** the Oneida Nation has been an Energy Star Partner since 2008; and
- WHEREAS,** the Oneida Business Committee passed resolution 06-25-14-A, recognizing the Midwest Tribal Energy Resources Association (MTERA) as an inter-Tribal organization; and
- WHEREAS,** MTERA's mission is "To bring energy opportunities to Midwest Tribes that advance energy policy and development by leveraging resources, sharing information, gaining experience, identifying opportunities, and benefiting from real world projects."; and
- WHEREAS,** MTERA has approved its by-laws to further establish itself with its member Tribes; and
- WHEREAS,** the Department of Energy funding opportunity DE-FOA-0001453, Establishment of an Inter-Tribal Technical Assistance Energy Providers Network, will allow MTERA to pursue its mission; and

NOW THEREFORE BE IT RESOLVED, the Oneida Business Committee approves that an Oneida staff person or other Tribal representative will be duly assigned to participate with the MTERA organization.

BE IT FURTHER RESOLVED, that the representative is allowed to hold office on the MTERA board.

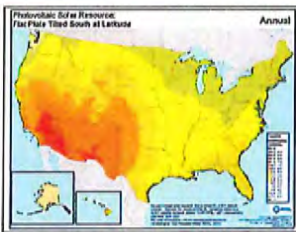
BE IT FURTHER RESOLVED, the Oneida Business Committee approves the pursuit of the Department of Energy grant for up to \$1 million during a grant period of up to 5 (five) years to further its organizational endeavors.

BE IT FINALLY RESOLVED, the Oneida Nation commits up to 260 hours per year of in-kind support during the grant period.

MTERA

MIDWEST
TRIBAL
ENERGY
RESOURCES
ASSOCIATION
Initiated April, 2014

Updated: March, 2016



Organization
Outreach
Advocacy
Policy



WORKING VISION

"MTERA enhances the collaborative spirit between Midwest Tribes where the advancement of energy policy and development has created a clean, secure, sustainable energy future for Tribes and our neighbors."

WORKING MISSION

"To bring energy opportunity to Midwest Tribes that advances energy policy and development by leveraging resources, sharing information, gaining experience, identifying opportunities, and benefiting from real world projects."

OBJECTIVES (evolving)

- ⇒ Develop a clearinghouse to provide useful information, education, and outreach for Tribal communities and their neighbors
- ⇒ Be a liaison assisting federal and state agencies in the creation of comprehensive energy policy that assures Tribal and regional energy success
- ⇒ Support energy planning, provide research for financing opportunities, and investigate procurement strategies
- ⇒ Support training or apprenticeship initiatives

CONTACTS

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Charlie Opferman
Greenfire Management Services, LLC
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Michael Troge
Oneida Tribe of Indians of Wisconsin
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Bryan Van Stippen
Ho-chunk Nation
920-277-8442, Bryan.vanstippen@ho-chunk.com

Bruno Zagar
Fond du Lac Tribe
218-878-7165, brunozagar@fdlrez.com

PARTNERS & ALLIES

- * Tribes
- * Non-Tribal communities
- * Department of Energy
 - * Tribal Energy Program
 - * Office of Indian Energy
- * State energy offices
- * Educational Institutions
- * Non-profit organizations
- * Regional energy consortiums
- * State utility commissions
- * Investor-owned utilities
- * Municipal and regional cooperatives

VI. RESOLUTIONS

C. Adopt resolution titled Revising Standard Oath for Elected and Appointed Positions

Sponsor: Lisa Summers, Tribal Secretary

Item deleted at the adoption of the agenda.

Oneida Business Committee Agenda Request

1. Meeting Date Requested: 3 / 30 / 16

2. General Information:

Session: Open Executive - See instructions for the applicable laws, then choose one:

Agenda Header:

Accept as Information only

Action - please describe:

Accept the March 2, 2016 LOC Meeting Minutes

3. Supporting Materials

Report Resolution Contract

Other:

1. 3.

2. 4.

Business Committee signature required

4. Budget Information

Budgeted - Tribal Contribution Budgeted - Grant Funded Unbudgeted

5. Submission

Authorized Sponsor / Liaison:

Primary Requestor: Submitted by: Doug McIntyre, Staff Attorney/Legislative Reference Office
Your Name, Title / Dept. or Tribal Member

Additional Requestor: _____
Name, Title / Dept.

Additional Requestor: _____
Name, Title / Dept.

Oneida Business Committee Agenda Request

6. Cover Memo:

Describe the purpose, background/history, and action requested:

The purpose of this request is to ask the OBC to accept the attached March 2, 2016 LOC meeting minutes. In accordance with the LOC Bylaws, all minutes shall be submitted to the Tribal Secretary's Office within 30 calendar days after approval by the LOC [See LOC Bylaws, 4-2(a)].

Action Requested:

Accept the LOC meeting minutes of March 2, 2016.

1) Save a copy of this form for your records.

2) Print this form as a *.pdf *OR* print and scan this form in as *.pdf.

3) E-mail this form and all supporting materials in a **SINGLE** *.pdf file to: BC_Agenda_Requests@oneidation.org

Oneida Tribe of Indians of Wisconsin

Legislative Reference Office

P.O. Box 365
 Oneida, WI 54155
 (920) 869-4376
 (800) 236-2214
<http://oneida-nsn.gov/LOC>



Committee Members

Brandon Stevens, Chairperson
 Tehassi Hill, Vice Chairperson
 Fawn Billie, Councilmember
 David P. Jordan, Councilmember
 Jennifer Webster, Councilmember

LEGISLATIVE OPERATING COMMITTEE MEETING MINUTES

Business Committee Conference Room-2nd Floor Norbert Hill Center

March 2, 2016 9:00 a.m.

Present: Brandon Stevens, Tehassi Hill and Jennifer Webster.

Excused: David P. Jordan and Fawn Billie.

Others Present: Taniquelle Thurner, Krystal John, Douglass McIntyre, Maureen Perkins, Michelle Mays, Rae Skenandore, Leyne Orosco, Nancy Barton, Cathy L. Metoxen, Mike Debraska, Bonnie Pigman, Danelle Wilson, Rhiannon Metoxen, and Jo Anne House.

I. Call to Order and Approval of the Agenda

Brandon Stevens called the March 2, 2016 Legislative Operating Committee meeting to order at 9:00 a.m.

Motion by Tehassi Hill to approve the agenda; seconded by Jennifer Webster. Motion carried unanimously.

II. Minutes to be approved

1. February 17, 2016 LOC Meeting Minutes

Motion by Tehassi Hill to approve the February 17, 2016 LOC meeting minutes; seconded by Jennifer Webster. Motion carried unanimously.

III. Current Business

1. Administrative Hearing Court (02:54-33:11)

Motion by Jennifer Webster to defer discussion of the Administrative Hearing Court to a work meeting; seconded by Tehassi Hill. Motion carried unanimously.

2. Workplace Violence Policy (33:45-48:17)

Motion by Jennifer Webster to accept the draft of the Workplace Violence Policy and forward to the Legislative Reference Office for a legislative analysis; seconded by Tehassi Hill. Motion carried unanimously.

3. Trust/Enrollment Committee By-Laws (48:24-01:07:51)

Motion by Jennifer Webster to accept the memorandum regarding the status of the Trust/Enrollment Committee By-Laws as FYI and defer item back to sponsor for further development; seconded by Tehassi Hill. Motion carried unanimously.

4. Comprehensive Policy Governing Boards, Committees and Commissions Amendments

(01:07:55-01:11:04)

Motion by Jennifer Webster to accept the updated draft of the Comprehensive Policy Governing Boards, Committees and Commissions Amendments and to forward the draft to the Legislative Reference Office for an updated legislative analysis; seconded by Tehassi Hill. Motion carried unanimously.

For the record: The changes to the Comprehensive Policy Governing Boards, Committees and Commissions Amendments are technical rather than substantive and do not require a second public meeting.

5. Employment Law *(01:11:37-01:32:56)*

Motion by Jennifer Webster to accept the legislative analysis for the Employment Law, approve the public meeting packet and set a public meeting date for March 31, 2016; seconded by Tehassi Hill. Motion carried unanimously.

6. Eviction Law *(01:33:11-01:33:49)*

Motion by Jennifer Webster to accept the Eviction Law status update memorandum and defer to the sponsor to bring this item back when ready; seconded by Tehassi Hill. Motion carried unanimously.

7. Garnishment Law Amendments *(01:33:52-01:45:13)*

Motion by Tehassi Hill to accept the Garnishment Law Amendments public meeting comments; seconded by Jennifer Webster. Motion carried unanimously.

Motion by Jennifer Webster to defer the Garnishment Law Amendments public meeting comments to the sponsor to schedule a work meeting; seconded by Tehassi Hill. Motion carried unanimously.

8. Per Capita Law Amendments *(01:45:20-02:00:28)*

Motion by Jennifer Webster to accept the Per Capita Law Amendments status update memorandum and defer to the sponsor to bring back an updated draft with an updated legislative analysis; seconded by Tehassi Hill. Motion carried unanimously.

IV. New Submissions

V. Additions

VI. Administrative Updates *(02:00:30-02:15:18)*

1. Quarterly Report

Motion by Tehassi Hill to accept the quarterly report and forward to the Oneida Business Committee; seconded by Jennifer Webster. Motion carried unanimously.

2. Memorandum regarding Legislative Procedures Act

Motion by Jennifer Webster to defer this issue to a staff meeting with the Legislative Reference Office; seconded by Tehassi Hill. Motion carried unanimously.

VII. Executive Session

VIII. Recess/Adjourn

Motion by Tehassi Hill to adjourn the March 2, 2016 Legislative Operating Committee meeting at 11:16 a.m.; seconded by Jennifer Webster. Motion carried unanimously.

Oneida Business Committee Agenda Request

1. Meeting Date Requested: 03 / 30 / 16

2. General Information:

Session: Open Executive - See instructions for the applicable laws, then choose one:

Agenda Header:

Accept as Information only

Action - please describe:

3. Supporting Materials

Report Resolution Contract

Other:

1.

3.

2.

4.

Business Committee signature required

4. Budget Information

Budgeted - Tribal Contribution Budgeted - Grant Funded Unbudgeted

5. Submission

Authorized Sponsor / Liaison:

Primary Requestor:
Your Name, Title / Dept. or Tribal Member

Additional Requestor:
Name, Title / Dept.

Additional Requestor:
Name, Title / Dept.

Oneida Business Committee Agenda Request

6. Cover Memo:

Describe the purpose, background/history, and action requested:

Oneida Business Committee approval is required to approve all Finance Committee meeting actions as the FC is a standing committee of the OBC.

- 1) Save a copy of this form for your records.
- 2) Print this form as a *.pdf *OR* print and scan this form in as *.pdf.
- 3) E-mail this form and all supporting materials in a **SINGLE** *.pdf file to: BC_Agenda_Requests@oneidanation.org

Oneida Tribe of Indians of Wisconsin

Post Office Box 365



Oneidas bringing several hundred bags of corn to Washington's starving army at Valley Forge, after the colonists had consistently refused to aid them.

Phone: (920) 869-2214



Oneida, WI 54155



UGWA DEMOLUM YATEHE
Because of the help of this Oneida Chief in cementing a friendship between the six nations and the colony of Pennsylvania, a new nation, the United States was made possible.

MEMORANDUM

TO: Finance Committee
CC: Business Committee
FR: Denise Vigue, Executive Assistant
DT: March 22, 2016
RE: **E-Poll Results of: FC Meeting Minutes of March 14, 2016**

An E-Poll vote of the Finance Committee was conducted to approve the March 14, 2016 Finance Committee meeting minutes. The results of the completed E-Poll are as follows:

E-POLL RESULTS:

There was a Majority 5 YES votes from David Jordan, Jennifer Webster, Larry Barton, Patrick Stensloff, and Wesley Martin, Jr. to approve the Mar. 14, 2016 Finance Committee Meeting Minutes.

The minutes will be placed on the next BC agenda of March 30, 2016 for approval and the next Finance Committee agenda of April 4, 2016 to ratify this E-Poll action.

Yawλko

* Per the Finance Committee By-Laws Article III-Meetings, 3-4 Quorum. Four (4) members of the Finance Committee shall constitute a quorum & 3-6 Voting. (d) The Finance Committee shall act by a majority of vote of the quorum present at any meeting.



ONEIDA FINANCE COMMITTEE

March 14, 2016 – 10:00 A.M.

Business Committee Executive Conference Room

REGULAR MEETING MINUTES

Members Present:

Patricia King, Treasurer/FC Chair

David Jordan, BC Council Member

Patrick Stensloff, Purchasing Director

Larry Barton, CFO/FC Vice-Chair

Jennifer Webster, BC Council Member

Wesley Martin, Jr., Community Elder Member

Members Excused: Chad Fuss, AGM/GGM Alternate

Others Present: Carl Gamand, Ken House, Andrew John, Cletus Ninham, Nate Villarreal, Karen Doyen, Janice Jourdan, Rob Collins, Tami Walls, RaLinda Ninham-Lamberies, Rae Skenandore, and Brian A. Doxtator, note taker

I. Call to Order: The meeting was called to order by the FC Chair at 10:00 A.M.

II. Approval of Agenda: March 14, 2016

Motion by Wesley Martin, Jr. to approve the Finance Committee agenda for March 14, 2016, with a modification to the agenda where item VII.1 be moved to the top of the agenda. Seconded by Councilman David Jordan. Motion carried unanimously.

III. Approval of Minutes: FEBRUARY 15, 2016 (approved via FC E-Poll on 2/16/16)

Motion by Councilwoman Jennifer Webster to ratify the FC E-Poll action of February 16, 2016, approving the Finance Committee meeting minutes of February 15, 2016. Seconded by Patrick Stensloff. Councilman David Jordan abstained. Motion carried.

IV. Donation Request:

1. Oneida Robert Cornelius VFW–Honor Event Amount: \$2,500.00

Requestor: Chris J. Cornelius, VFW Historian

Verbal presentation by Cletus Ninham. Honoring WWII Veterans on May 21, 2016, starting at 11:00 a.m. Preparations are being made to honor Korean Veterans in 2017.

Motion by Wesley Martin, Jr. to approve from the Finance Committee Donation Line \$2,500.00. Seconded by Councilman David Jordan. Motion carried unanimously.

V. Tabled Business: No Tabled Business

VI. Capital Expenditures:

1. Graybar (40) HG Readers
Janice Jourdan, Gaming Surveillance

Janice Jourdan and Karen Doyen were present to discuss purchasing 40 additional hand (access) readers; which is budgeted within the Fiscal Year 2016 budget.

Motion by C.F.O. Larry Barton to approve the Hand Geometry readers with the stipulation that Purchasing ensure G.S.A. pricing. Seconded by Councilman David Jordan. Motion carried unanimously.

2. Access, Inc.
Janice Jourdan, Gaming Surveillance

Nate Villarreal, System Administrator – M.I.S., was present to provide information on the scope of work.

Motion by Councilman David Jordan to approve the Access, Inc. Capital Expenditure of \$302,169.00. Seconded by Councilwoman Jennifer Webster. Motion carried unanimously.

3. Faith Technologies, Inc.
Don DeChamps, Gaming M.I.S.

Nate Villarreal, System Administrator – M.I.S., was present to provide information on the scope of work.

Motion by Councilman David Jordan to approve the Capital Expenditure of \$197,800.00, for Faith Technologies. Seconded by Councilwoman Jennifer Webster. Motion carried unanimously.

4. Mike Maass – Tilling
RaLinda Ninham Lamberies, Assistant C.F.O.

RaLinda Ninham Lamberies was present to provide information for tilling services (Sole Source) for 52 acres. R.F.P. was provided to three (3) vendors. Mike Maass was able to meet the deadlines provided within the R.F.P.

Motion by David Jordan to approve \$100,000. for tilling services from Mike Maass. Seconded by Wesley Martin, Jr. C.F.O. Larry Barton abstained. Motion carried.

VI. New Business:

1. Gitchi Gaming, Inc. - Slot Stool Parts Amount: \$64,025.00
David Emerson, Gaming Slots

David Emerson was present to provide verbal information for the Gaming Slots Parts for Slot Stools

Motion by Wesley Martin, Jr. to approve the Gitchi Gaming, Inc. in the amount of \$64,025.00. Seconded by Councilwoman Jennifer Webster. Motion carried unanimously.

2. Miron Construction – Main Casino Renovation Amount: \$114,809.00
Tim Skenandore, Gaming Facilities

No one present to provide information

Motion by Councilman David Jordan to approve the Miron Construction contract of \$114,809. Seconded by Wesley Martin, Jr. Motion carried unanimously.

3. Miron Construction – WMSC Renovation Amount: \$67,037.00
Tim Skenandore, Gaming Facilities

No one present to provide information

Motion by Councilman David Jordan to approve the WMSC Renovation contract of \$67,037. Seconded by Wesley Martin, Jr. Motion carried unanimously.

4. Implementation of the Constitutional Amendments
Melinda Danforth, OBC Vice-Chairwoman

No one present to provide information.

Motion by Councilwoman Jennifer Webster to defer to the Finance Office to research fiscal impacts and provide a recommendation for additional funding, if necessary; and to be brought back to the April 18, 2016, Finance Committee meeting; Seconded by Wesley Martin, Jr. Larry Barton abstained. Motion carried.

5. Establish Floyd Acheson Endowment Fund
Susan White, Trust Director

C.F.O. Larry Barton provided an over-all summary of the current status of Floyd Acheson Endowment Fund. C.F.O. recommends the fund be exclusive for scholarship; Motion by Councilwoman Jennifer Webster to direct the C.F.O. to provide a draft memo to the Business Committee Joint Trust/Enrollment Committee meeting, recommending terms of the Acheson fund to be specifically used towards scholarships. Seconded by Councilman David Jordan. C.F.O. Larry Barton abstained. Motion carried.

VII. Donation Requests:

2. Spirit of the Hoops Amount: \$2,500.00
Requestor: David Powless, Owner

Motion by C.F.O. Larry Barton to approve from the Finance Committee Donation Line \$2,500.00, for "Spirit of the Hoops." Seconded by Councilwoman Jennifer Webster. Motion carried unanimously.

3. Woodland Indian Art Show & Market Amount: \$2,500.00
Requestor: Rae Skenandore

Rae Skenandore was present to provide information. 2016 Woodland Indian Art Show to be held July 1 – 3, 2016 - Powwow weekend.

Motion by Councilwoman Jennifer Webster to approve from the Finance Committee Donation Line \$2,500.00 for the Woodland Indian Art Show & Market. Seconded by Councilman David Jordan. C.F.O. Larry Barton abstained. Motion carried.

4. Family Access Solutions Program
Requestor: Tami Polster Walls

Judge Robert Collins and Tami Walls were present to provide information on this request to donate to Family Access Solutions.

Motion by Councilwoman Jennifer Webster to approve \$2,500 from the Finance Committee Donation Line; Seconded by Wesley Martin, Jr. Motion carried unanimously.

VIII. Executive Session: None

IX. Follow Up:

- 1. FY16 – Q1 FC Report to the OBC
Denise Vigue, Finance

Motion by Councilwoman Jennifer Webster to approve the FY16 – Quarterly 1 FC Report to the O.B.C. Seconded by Councilman David Jordan.

X. FYI and /or Thank You:

- 1. Thank You: National Indian Child Welfare Association
Sarah Kastelic, Executive Director

Motion by Wesley Martin, Jr. to accept the National Indian Child Welfare Association thank you as FYI. Seconded by C.F.O. Larry Barton. Motion carried unanimously.

- 2. FYI: Green Bay Service Agreement Payment
Paula King-Dessart, BC Office

Motion by Wesley Martin, Jr. to accept the Green Bay Service Agreement Payment as FYI. Seconded by C.F.O. Larry Barton. Motion carried unanimously.

- 3. FYI: Bally (2) Game Conversions
David Emerson, Gaming Slots

Motion by Wesley Martin, Jr. to accept the Bally Conversions as FYI. Seconded by C.F.O. Larry Barton. Motion carried unanimously.

- 4. FYI: Bally (1) Game Conversion
David Emerson, Gaming Slots

Motion by Wesley Martin, Jr. to accept the Bally Conversion as FYI. Seconded by C.F.O. Larry Barton. Motion carried unanimously.

XI. Adjourn: Motion by Councilman David Jordan to adjourn. Seconded by C.F.O. Larry Barton. Motion carried unanimously. The meeting ended at 11:10 A.M. The next Finance Committee meeting is scheduled for Monday, April 4, 2016 at 10:00 A.M. in the BC Executive Conference Room. Wesley Martin, Jr. is excused due to prior commitments.

Minutes taken and transcribed by:
Brian Doxtator, Assistant to the Treasurer

Finance Committee- E-Poll Minutes Approval Date: March 22, 2016

Oneida Business Committee- FC Minutes- Approval Date: _____

Oneida Business Committee Agenda Request

1. Meeting Date Requested: 03 / 30 / ~~06~~16

2. General Information:

Session: Open Executive - See instructions for the applicable laws, then choose one:

Agenda Header:

Accept as Information only

Action - please describe:

Accept/approve the Finance Committee 1st Quarter Report (October - December 2015)

3. Supporting Materials

Report Resolution Contract

Other:

1.

3.

2.

4.

Business Committee signature required

4. Budget Information

Budgeted - Tribal Contribution Budgeted - Grant Funded Unbudgeted

5. Submission

Authorized Sponsor / Liaison:

Primary Requestor: Denise Vigue, Exec. Assist. in Finance
Your Name, Title / Dept. or Tribal Member

Additional Requestor: _____
Name, Title / Dept.

Additional Requestor: _____
Name, Title / Dept.

Oneida Business Committee Agenda Request

6. Cover Memo:

Describe the purpose, background/history, and action requested:

Per the Tribal Secretary's Office Schedule - all Boards, Committees, & Commissions are to provide quarterly reports to the OBC - 1st Quarter Report of the Finance Committee due on 3/22/16 for the 3/30/16 BC agenda.

1) Save a copy of this form for your records.

2) Print this form as a *.pdf *OR* print and scan this form in as *.pdf.

3) E-mail this form and all supporting materials in a **SINGLE** *.pdf file to: BC_Agenda_Requests@oneidanation.org

Oneida Tribe of Indians of Wisconsin

FINANCE ADMINISTRATION
 N7210 Seminary Road
 P.O. Box 365
 Oneida, WI 54155
 Phone: 920- 869-4325
FAO@oneidanation.org



FINANCE COMMITTEE

1st Quarter Report
 (Oct to Dec 2015)

PURPOSE

The Finance Committee is responsible for recommending financial policies, and budgets that support the mission values, and strategic goals of the organization. The FC's role is to review the organization's financial performance against its goals and recommends policies, long-range financial plans, and sustainability strategies to ensure the continued financial health of the Oneida Tribe.

WHO WE SERVE

The Finance Committee (FC) works with all departments within the organization to ensure all expenditures of any substantial amounts are procured in the most cost effective manner through the established Purchasing Process Manual. The FC also serves Oneida Community groups, Oneida charitable organizations, and Oneida tribal members through the Finance Committee Donation Policy and the Community Fund.

FC MEMBERS

The Finance Committee members include 3 BC members including the Treasurer who chairs the Finance Committee meetings; the Chief Financial Officer who acts as the Vice Chair; one member from Executive Management; one member from Program Management; and one Community Elder Member. Current members include:

Patricia King, Treasurer/FC Chair	Larry Barton, CFO/FC Vice-Chair
David Jordan, BC Council Member	Jennifer Webster, BC Council Member
Patrick Stensloff, Purchasing Director	Louise Cornelius, Gaming GM
Wesley Martin, Jr., Community Elder member	

FC Alternate members: Fawn Billie, BC Council Member, Chad Fuss, Gam AGM & Terry Cornelius, CFA

MEETINGS

In the 1st Quarter the FC met six times on: Oct. 5, 2015; Oct. 19, 2015; Nov. 2, 2015; Nov 16, 2015; Nov 30, 2015; and Dec. 14, 2015. Meeting run times averaged 1 hour and 6 minutes. The FC Community Elder member attended six meetings and was paid a stipend for five meetings (one mtg. was less than an hour) for a total of \$250 paid in stipends in the 1st Quarter.

*ACTIVITIES SUMMARY

Organizational Requests:

In the 1st Quarter the FC reviewed/approved and/or accepted as FYI: thirty-one (31) Departmental requests for supplies, capital expenditures, Purchase Order increases and/or contracted services for an amount total of \$8,296,905.20 The FC also reviewed fifteen (15) Gaming requests for gaming slot machines, gaming marketing services, and food & beverage services for a total amount of \$3,439,146.24.

Investment Updates:

In the 1st Quarter there were two investment updates provided by the Chief Financial Advisor. For each quarter a synopsis of the tribes' investment portfolio is provided by Callan Associates, Inc. In order to provide cost savings to the Finance Department it was decided not to renew this service for FY16 and to rely on the update reports from the investment managers from Northern Trust and to be summarized by Finance. Although the services from Callan were quite detailed, they were not timely, which is another reason not to renew their contract.

From the Callan Quarterly Review for period ending 6/30/15 the main information from this quarter was globally all money managers had a .57% total portfolio gain and as a group outperformed their indexes. As an FYI the portfolio is made up of a diversification of stocks and bonds representing large cap, small cap core, international, and bond markets; each with different objectives such as growth, value and long term duration. From the Callan Quarterly review for period ending 9/30/15 a review of all the managers as compared to their indices was discussed. The main concern in this period was oil prices and how it affected the market as a whole. It is noted that our managers are very defensive in their investments so although returns were down slightly they did outperform overall from the benchmarks. An RFP for a new manager was done this quarter and will be represented in the next update.

FC Donations:

Due to the FY16 budget not being approved by GTC until December only two Donation Requests were reviewed; both were approved for a total of \$5,000.00. Another request deferred from the BC was reviewed and determined not to fit any of the Donation Policy categories. It was denied and referred back to the next BC work meeting. The 1st Quarter Donation activity sheet the FC receives is attached.

Community Fund:

The FC reviewed fifteen (15) Community Fund requests. All were approved for a total of \$4,380.00 in funding assistance. One request was to assist an elder artist with art show fees, one was for a youth educational trip (fees), and the remaining requests were for youth development in the form of extracurricular sports activities. There was also one Community Fund Product request that was approved for 13 cases for an Elder/Community Event. The 1st Quarter CF balance sheet the FC receives is attached.

* Details of all requests/activities by the Finance Committee can be found in the minutes that are submitted to the OBC at each of their regularly scheduled meeting.

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Post Office Box 365



Oneidas bringing several hundred bags of corn to Washington's starving army at Valley Forge, after the colonists had consistently refused to aid them.

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Oneida, WI 54155



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Finance Committee Donation Line for FY2016

The Finance Committee has established a Donation Policy and process that has been updated for the new fiscal year. Specific changes include the maximum amount a group can request in the fiscal year, which is \$2,500. As noted in the FC meeting of 9/11/15, "...this is to accommodate the increased number of requests being received."

The other change for FY16 is the specific donation provisions in Article V., 5.3., of the Donation Policy that clarifies allocation amounts. The FC Donation line for FY16 is \$44,000 and the breakdown within each category is:

1. \$17,600 - for Oneida Community Causes (40%)
2. \$17,600 - for local groups in surrounding areas/counties (40%)
3. \$8,800 - for National Groups (20%)

All Requestors from the Oneida community, local churches/charitable organization, and National Indian affiliated groups who are seeking donations and or sponsorships are asked to complete a Three-Part Form specifying nature of request. The specific focus of groups/requestors from the policy includes:

- Not-for-Profit Charitable Groups;
- Oneida Affiliated Veteran's Groups;
- Socially /Environmentally Conscious Groups; or
- Special Funded Groups

With a limited amount of Donation Funds, the Finance Committee's priority is focused on the Oneida Community here in Wisconsin, all Oneida enrolled members, and organizations that provide services that benefit Oneida members. The Finance Committee will normally review donation requests at their second meeting of each month. The Finance Committee will review requests on a first come first served basis. All requests for donations are sent a donation packet. Following on the next page is the 1st Quarter Donation activities:

Oneida Finance Committee - FY 2016
 DONATIONS (Beginning Balance \$44,000)

FIRST QUARTER

Meeting Date	Name of Requester	Representing	Amount Requested	Category/Type	FC Action
19-Oct-15 NO REQUESTS FOR OCTOBER					
1 16-Nov-15	Rev Ann Bullis	Oneida United Methodist Church	\$ 2,500.00	2/Church	Approved- pay when FY16 budget is passed
2 14-Dec-15	Janet Saiz	WI Indian Education Association	\$ 2,500.00	2/N-f-P	Approved
3 14-Dec-15	David Jordan	Council Member-defer from OBC	Not Determined	Not Eligible	Denied and defer to BC wk mtg

FC Donation Totals After First Quarter

Percentages/Designations	Allocation per Category	Remaining Balance
1. Oneida Community Causes-40%	\$ 17,600.00	\$ 17,600.00
2. Local Groups (Chairitable)-40%	\$ 17,600.00	\$ 12,600.00
3. Nat'l Grps (Indian Affiliated)-20%	\$ 8,800.00	\$ 8,800.00

Requests reviewed from Not-for-Profits, Oneida Affiliated Vets Grps, Grps Socially/Enviro Conscious Grps, Spl Funded
 Donations limited to \$2,500 per req/yr

**Prepared for the
FINANCE COMMITTEE
Meeting on: January 4, 2016**

COMMUNITY FUND
- FUNDING Allocation Update –
FY16 Allocated Funding Amount – \$50,000.00

1ST Quarter (Oct-Dec 2015)

OCT - Fund Requests – 7	\$2,100.00
NOV - Fund Requests – 5	\$1,500.00
* DEC - Fund Requests – 3	<u>\$780.00</u>
	\$4380.00 Total

Remaining Fund Balance Amount: \$45,620.00

* December Monthly Review- Actual Date: 11/30/15

~~~~~

**COMMUNITY FUND**

- PRODUCT Allocation Update -  
Contract Year (CY) 2015-16 (July 2015 through June 2016)  
CY Allocated Product Amount: \$5,000 (Approx. 534.75 Cases)

**1st Quarter (July-Sept 2015)**

Spend Amount = 2558.08  
Approved Product Requests = 12  
Total Cases Approved = 304

**2nd Quarter (Oct-Dec 2015)**

Spend Amount = 109.07  
Approved Product Requests = 1  
Total Cases Approved = 13

**Remaining Product =2332.85 or Approx 249.50 Cs.**



**Product - List of Events**

Contract Year (CY) 2015-16 (July 2015 through June 2016)

Q1 (Jul-Sept 2015)

Oneida Relay-for-Life Event - July 2015

Oneida Powwow - July 2015

Oneida 4-H Falling Leaves Club brat barn sales

ONHS Summer Athletic Camp

Community Picnic 7/7

Community Picnics 8/4

Oneida's Big Apple Fest

AO-4th Annual Oneida Baseball Tournament concession sales

Jeffrey Skenandore Jr Golf Fundraiser

On^yote?a.k.a. Gathering-Community Evt

Unity of Nations -Art Show

Girls Volleyball Camp

Q2 (Oct-Dec 2015)

Elder Services-Community Open House

# Oneida Business Committee Agenda Request

1. Meeting Date Requested: 03 / 30 / 16

## 2. General Information:

Session:  Open  Executive - See instructions for the applicable laws, then choose one:

Agenda Header:

Accept as Information only

Action - please describe:

Defer Community Development & Planning Committee FY '16 1st quarter report

## 3. Supporting Materials

Report  Resolution  Contract

Other:

1.

3.

2.

4.

Business Committee signature required

## 4. Budget Information

Budgeted - Tribal Contribution

Budgeted - Grant Funded

Unbudgeted

## 5. Submission

Authorized Sponsor / Liaison:

Primary Requestor/Submitter: Lisa Liggins, Executive Assistant II  
Your Name, Title / Dept. or Tribal Member

Additional Requestor: \_\_\_\_\_  
Name, Title / Dept.

Additional Requestor: \_\_\_\_\_  
Name, Title / Dept.

## Oneida Business Committee Agenda Request

### 6. Cover Memo:

Describe the purpose, background/history, and action requested:

The Community Development Planning Committee respectfully requests a deferral to the April 13, 2016, regular Business Committee meeting.

- 1) Save a copy of this form for your records.
- 2) Print this form as a \*.pdf *OR* print and scan this form in as \*.pdf.
- 3) E-mail this form and all supporting materials in a **SINGLE** \*.pdf file to: [BC\\_Agenda\\_Requests@oneidanation.org](mailto:BC_Agenda_Requests@oneidanation.org)

# Oneida Business Committee Agenda Request

1. Meeting Date Requested: 03 / 30 / 16

## 2. General Information:

Session:  Open  Executive - See instructions for the applicable laws, then choose one:

Agenda Header:

Accept as Information only

Action - please describe:

Please accept the Quality of Life Committee Meeting Minutes

## 3. Supporting Materials

Report  Resolution  Contract

Other:

1.  3.

2.  4.

Business Committee signature required

## 4. Budget Information

Budgeted - Tribal Contribution  Budgeted - Grant Funded  Unbudgeted

## 5. Submission

Authorized Sponsor / Liaison:

Primary Requestor/Submitter:   
Your Name, Title / Dept. or Tribal Member

Additional Requestor: \_\_\_\_\_  
Name, Title / Dept.

Additional Requestor: \_\_\_\_\_  
Name, Title / Dept.



# Quality of Life Committee

|                    |                                               |                  |                                  |
|--------------------|-----------------------------------------------|------------------|----------------------------------|
| <b>Chair:</b>      | Fawn Billie                                   | <b>Date:</b>     | February 11 <sup>th</sup> , 2016 |
| <b>Vice Chair:</b> | Tehassi Hill                                  | <b>Time:</b>     | 8:30 am to 10:30 am              |
| <b>Members:</b>    | Trish King<br>Lisa Summers<br>Brandon Stevens | <b>Location:</b> | BC Executive Conference Room     |

## Draft Meeting Minutes

### I. Call to Order and Roll Call (8 : 38 am)

|                                                                     |                                                                  |
|---------------------------------------------------------------------|------------------------------------------------------------------|
| <input checked="" type="checkbox"/> Fawn Billie, QoL Chair          | <input checked="" type="checkbox"/> Tehassi Hill, QoL Vice Chair |
| <input checked="" type="checkbox"/> Trish King, BC Treasurer        | <input type="checkbox"/> Lisa Summers, OBC Secretary             |
| <input checked="" type="checkbox"/> Brandon Stevens, OBC Councilman |                                                                  |

(P- present, A- Absent)

Others in Attendance: Pat Pelky, Eric Boulanger, Mandy Schneider, Dr. Ravinder Vir, Melissa Nuthals, Eric Krawczyk, Tina Jorgensen.

### II. Approve the Agenda

**MOTION** by Tehassi Hill to approve the agenda. Second by Brandon Stevens. Motion carried unanimously.

### III. Meeting Notes to be approved

#### A. January 14, 2016 Meeting Minutes

**MOTION** by Trish King to approve the January 14, 2016 meeting minutes. Second by Tehassi Hill. Motion carried unanimously.

### IV. Old Business

### V. New Business

#### A. Quality of Life FY 2017 Budget—Fawn Billie

**Discussion Notes:** We need to create a budget for FY2017. Want to bring in presenters and fund the initiatives related to the Drug Initiative. Clarification from the Treasurer that standing committee's don't usually have a budget. Wanted to suggest that the Quality of Life Standing Committee handle the sports registration requests that are coming in larger numbers to the Finance Committee. Could Quality of Life then budget for expenses related to the employee exercise program? No. If done, would need to be open for community, not just employees. Might consider the Coke fund being under Quality of Life, and giving specific charge to fund community type events. Finance Committee agreed to a tentative idea of moving it to Quality of Life. Otherwise standing committee's don't have budgets. Currently give out up to \$300 per individual, and \$1,500 per group. Funds usually run out before end of the year. Is there a criteria that clarifies what is an individual and what is a group? Usually groups and organizations are registered somehow. Can bring back more information next month. Suggestion would be to develop criteria for the program to determine what is the best use of the funds (funding an individual to run the Cellcom Marathon, vs. funding a youth group to participate in a camp, etc.). Suggestion to consider the health ramifications of selling soda in the community and then using the percentage of return on sales to fund health initiatives. Suggestion that there be a specific strategic intent of budget and to not keep lots of small little pots of money all over. Need to stick to the intention of the quality of life committee. Suggestion that maybe the community (Coke) fund should be administered through the same office as the Catastrophic Fund. Clarification that the intent of moving the Coke fund under Quality of Life would be to

use it to fund initiatives, camps, events that are set by the Quality of Life Committee. More information needs to be gathered and bring in the people who are already doing these types of activities so we aren't overlapping.

**MOTION** by Trish King for herself to bring back the history of the fund, trends of what people request, and the current policy for the fund. Second by Tehassi Hill. Motion carried unanimously.

### **B. Technical Assistance Grant—Fawn Billie**

**DISCUSSION:** Suggestion to send the information to Rich Vanboxtel to be assigned to someone. Suggestion that it not be held at AJRCCC because people think that it is for elders. Who is the audience? The audience includes anyone who works with youth, police, etc. to help people recognize the signs and symptoms of drug use and presence in the community. Class covers how to recognize signs of drug sales through business fronts, signs of usage and risk factors, and how to do prevention, how to intervene when it happens, etc. Question whether we are ready for helping people once the recognition begins to happen. That is what is being done in the Social Marketing Plan? Questions at community meeting had to do with what to do when they find/see the activity happening. Coping skills are needed now. Awareness is a huge issue.

**MOTION** by Tehassi Hill to move forward with the grant and send the information to OPD. Second by Trish King. Motion carried unanimously.

### **C. Spirit of Hoops Request—Fawn Billie**

**DISCUSSION:** David Powless (Wisconsin Oneida) lives in New Mexico and is president of the company doing these basketball camps. He is looking to do a 2-3 day camp here in Oneida. He would need about 8-10 volunteers. Recommendation to send this to finance, however there are limitations on what can be paid for, such as travel. Alternative thought is that we have a lot of people in the area who can do basketball camps. David Powless is really good, but we also need some leadership mentoring to help kids understand and know how to be successful and build self-esteem in other ways to cause they aren't going to get it at home. Could have the local top known players come in and help or at least speak to the participants. Interested in supporting this because it is an member owned business. Maybe it's a wellness camp, week long, could incorporate other things. Suggestion to consider early summer (off time for players, etc.). Request to finance committee would be to sponsor as a host of the event. Finance could sponsor up to \$1,500. Maybe St. Norbert could sponsor as well, and consider rec, Oneida Schools, and maybe other schools too. Suggestion to get Rec, Fitness, and Schools involved because they can help promote, coordinate, etc. Fawn would be willing to meet with Ryan and see if they can take the lead. YES might be able to help if funding can be used from local schools. Suggestion that Seymour Schools might be very interested. Suggestion to meet with Don White because those are all his areas. Suggestion that it could maybe be funded through Diabetes Prevention, but not this year. Need an updated flyer, and take off the sponsorships (because it is draft), and update the proposal. Concern that you want to empower people in the community to build relationships with these youth because people that live outside the community leave. Skills camps are starting to focus on making great players instead of great teams, and want to make sure that the camp tackles multiple perspectives. There are people locally who want to do camps but lack the organization to make there offers legitimate. Then those are the people that you want to bring in to learn from this experience on how to get organized. In the past, this effort came through fitness through Scott. Could send this back to Ryan. Suggestion to ask for proposals from community with outline of expectations that they would need to fulfil. Want people in the community to learn to develop and organize like this, with 501(c)3 and having their own financial impacts of these things figured out, etc. Could this proposal include some element of mentoring locals to do the same type of thing. Could direct programs within the organization to do something similar. Could put through 7871. Should check with Fitness to see if they have funding already allocated for this.

**MOTION** By TH to have Fawn Billie contact Don White and clarify Fitness has funding allocated to this and if not to send it to Finance Committee or bring back here. Second by Trish King. Motion carried unanimously.

## VI. Standing Items

### A. Drug Task Force Marking Plan Update—Tina Jorgensenr

*Excerpt from January 14, 2016 Quality of Life Meeting: Motion by Trish King to accept the update; to have Fawn contact Housing for additional information, schedule a work meeting with the Task Force and Oneida Tribal School Student Council, YES, and Sarah's group (yetyatanunha?) to create a social marketing strategy on drug use in Oneida. Second by Tehassi. Motion carried unanimously.*

*Excerpt from December 10, 2015 Quality of Life Meeting: Motion by Tehassi Hill to: Accept the Drug Task Force update, and; The Drug Task Force reach out to Tina Jorgensenr to facilitate them through the social marketing plan, and; The Drug Task Force coordinate a meeting schedule, and; A Community Meeting be held to create awareness of signs of drug abuse coordinated by Tina Jorgensenr on January 12. Second by Brandon Stevens. Motion carried unanimously.*

**DISCUSSION:** The Social Marketing Plan is about halfway finished. The target audiences and high level goals are identified. Next meeting is Feb. 25<sup>th</sup>.

**MOTION** by Tehassi Hill to accept the update. Second by Brandon Stevens. Motion carried unanimously.

### B. Youth Treatment Facility (no update)

## VII. Reports

## VIII. Additions

## IX. Adjourn (\_10\_:\_35\_ am)

**MOTION** by Trish King to adjourn at 10:35. Second by Brandon Stevens. Motion carried unanimously.

# Oneida Business Committee Agenda Request

1. Meeting Date Requested: 03 / 30 / 16

## 2. General Information:

Session:  Open  Executive - See instructions for the applicable laws, then choose one:

Agenda Header:

Accept as Information only

Action - please describe:

Please accept the FY2016 1st Quarter Report for the Quality of Life Standing Committee

## 3. Supporting Materials

Report  Resolution  Contract

Other:

1.

3.

2.

4.

Business Committee signature required

## 4. Budget Information

Budgeted - Tribal Contribution  Budgeted - Grant Funded  Unbudgeted

## 5. Submission

Authorized Sponsor / Liaison:

Primary Requestor/Submitter:   
Your Name, Title / Dept. or Tribal Member

Additional Requestor: \_\_\_\_\_  
Name, Title / Dept.

Additional Requestor: \_\_\_\_\_  
Name, Title / Dept.



## Oneida Business Committee Agenda Request

### 6. Cover Memo:

Describe the purpose, background/history, and action requested:

The Quality of Life Committee is a standing committee of the Oneida Business Committee. In compliance with reporting requirements, the FY2016 1st Quarter Report of the Quality of Life Committee is attached for consideration and approval by the Oneida Business Committee.

- 1) Save a copy of this form for your records.
- 2) Print this form as a \*.pdf *OR* print and scan this form in as \*.pdf.
- 3) E-mail this form and all supporting materials in a **SINGLE** \*.pdf file to: [BC\\_Agenda\\_Requests@oneidanation.org](mailto:BC_Agenda_Requests@oneidanation.org)



## Quality of Life Committee

FY 2016 1st Quarter Report (October – December, 2015)

### **PURPOSE:**

The Quality of Life Committee is a standing committee of the Oneida Business Committee that will have oversight responsibility of the following areas of the Tribe: Language and Culture, Health, Human Services and Public Safety. This oversight responsibility also extends to any board, committee, or commission related to these specific areas.

### **COMMITTEE MEMBERS:**

Councilwoman Fawn Billie, Quality of Life Committee Chair  
 Councilman Tehassi Hill, Quality of Life Committee Vice Chair  
 Treasurer Trish King, Quality of Life Committee Member  
 Secretary Lisa Summers, Quality of Life Committee Member  
 Councilman Brandon Stevens, Quality of Life Committee Member

In addition to OBC members, the Wellness Council, Division Directors, other senior leaders, and their staff are directed to attend the Quality of Life Committee meetings dependent upon relevant agenda topics.

### **MEETINGS:**

Quality of Life Committee meetings are schedule on the 2<sup>nd</sup> Thursday of every month from 8:30 am to 10:30 am. In the 1st quarter of FY2016 three meetings were scheduled on October 8<sup>th</sup>, November 12<sup>th</sup>, and December 10<sup>th</sup>, 2015.

### **ACTIVITIES SUMMARY:**

During the 1<sup>st</sup> quarter of FY 2016 the Quality of Life Committee has been revamped and participation has increased. The October meeting was the last time a meeting was canceled due to lack of quorum. Since that time, the Quality of Life Committee prioritized the drug abuse problems in the Oneida Community and is focusing almost exclusively on that topic.

In November, 2015, Councilwoman Billie reported out on a Drug Identification and Recognition training she attended and brought forward information on how to bring the same training to Oneida. The committee decided to begin the work of founding a Drug Task Force. Potential taskforce members were identified and recruitment began. The initial long-term and short-term goals were brainstormed and first steps were outlined including:

- Developing a work plan with dates and deadlines
- Campaigning for awareness
- Coordinating trainings
- Identifying partners to be involved, and more.

In December, 2015, an initiative was brought forward to ask for an employee exercise pilot program, which was referred to and approved by the Oneida Business Committee in January.

(NOTE: The pilot program began on February 29<sup>th</sup> and concludes on May 20<sup>th</sup>, 2016.)

The Quality of Life meeting in December also included a presentation was given on the types

of services provided by Oneida Behavioral health related to drugs and alcohol abuse was given by staff. Tina Jorgensen was identified as a facilitator to help the Task Force group through a Strategic Marketing Plan and plans discussed community education.

**SUGGESTED ACTION:**

Requested action is for the Oneida Business Committee to accept the FY2016 1<sup>st</sup> Quarter report.

## **IX. GENERAL TRIBAL COUNCIL**

- A. Review letters and make recommendation regarding Petitioner Frank Cornelius: Special GTC meeting to address four resolutions**
  - 1) Investigation into Oneida Seven Generations Corporation**
  - 2) Enforcing Salaries for Oneida Seven Generations Corporation**
  - 3) Freedom of Speech, Press, and Assembly**
  - 4) Imposing a Tax on the Business Committee**Sponsor: Tina Danforth, Tribal Chairwoman
  
- B. Enter E-poll results into the record for approval of accepting the legislative, legal, and financial analyses regarding Petitioner Yvonne Metivier: FY '17- FY '21 Per Capita Payment Proposal and adding the petition to the May 23, 2016, Special General Tribal Council meeting agenda**  
Sponsor: Lisa Summers, Tribal Secretary
  
- C. Determine and approve appropriate date for the 2016 Semi-Annual General Tribal Council meeting**  
Sponsor: Lisa Summers, Tribal Secretary
  
- D. Forward Oneida Higher Education Scholarship (Law) and supporting documents to the General Tribal Council for consideration**  
Sponsor: Brandon Stevens, Councilman

*These agenda items contain information for Tribal Members only. Please visit the Business Committee Support Office on the second floor of the Norbert Hill Center with Tribal I.D. to obtain full packet materials. Materials may also be obtained after logging into the Tribal Members only portal at <https://oneida-nsn.gov/members-only/gtc-portal/bc-meeting-materials-for-members-only/>*

*For any questions, please call the Business Committee Support Office at (920)869-4364 or send an email to [TribalSecretary@oneidanation.org](mailto:TribalSecretary@oneidanation.org). Thank you.*

# Oneida Business Committee Agenda Request

1. Meeting Date Requested: 3 / 30 / 16

## 2. General Information:

Session:  Open  Executive - See instructions for the applicable laws, then choose one:

Agenda Header:

Accept as Information only

Action - please describe:

Accept update of Work Plan for Cemetery Improvements project #14-002.

## 3. Supporting Materials

Report  Resolution  Contract

Other:

1.

3.

2.

4.

Business Committee signature required

## 4. Budget Information

Budgeted - Tribal Contribution

Budgeted - Grant Funded

Unbudgeted

## 5. Submission

Authorized Sponsor / Liaison:

Primary Requestor/Submitter: James Petitjean, Interim Asst. Division Director/Development  
Your Name, Title / Dept. or Tribal Member

Additional Requestor: Paul J. Witek, Senior Tribal Architect/ Engineering Dept.  
Name, Title / Dept.

Additional Requestor: Fawn Cottrell, Contract Processor/ Engineering Dept.  
Name, Title / Dept.

## Oneida Business Committee Agenda Request

### 6. Cover Memo:

Describe the purpose, background/history, and action requested:

STANDING ITEM:

Purpose:

Follow-up to item XII.A from December 9, 2015 OBC Meeting for a update to Work Plan.

Background:

On December 9, 2015 the Business Committee approved a motion to request the Cemetery Improvement Project #14-002 Work Plan be a standing item on the second regular Business Committee meeting agenda of each month starting in January of 2016 for updates.

Action Requesting:

1. Acceptance of Work Plan status update for Cemetery Improvements project #14-002.

1) Save a copy of this form for your records.

2) Print this form as a \*.pdf OR print and scan this form in as \*.pdf.

3) E-mail this form and all supporting materials in a **SINGLE** \*.pdf file to: BC\_Agenda\_Requests@oneidanation.org

# WORK PLAN

Cemetery Improvements Project  
#14-002

3/22/16

| No. | Description                                   | Notes                                                                                                                                                                                                   | Tasks                                                                                | Task Coordinator             | Estimated Completion Date | Status                                                                                          |
|-----|-----------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------|------------------------------|---------------------------|-------------------------------------------------------------------------------------------------|
| 1   | Continue data readings from monitoring wells. | Monthly readings.                                                                                                                                                                                       | a. Collect data.                                                                     | CW&S Dept.                   | On-going                  | On-going                                                                                        |
| 2   | Install additional monitoring wells.          | Install monitoring wells at existing raised plateaus and on property to east.                                                                                                                           | a. Draft and release Request For Proposals (RFP).                                    | Engineering Dept.            | 12/16/15                  | Complete, issued 12/9/15; proposals received 12/16/15.                                          |
|     |                                               |                                                                                                                                                                                                         | b. Draft and award contract.                                                         | Engineering Dept.            | 1/22/16                   | Complete.                                                                                       |
|     |                                               |                                                                                                                                                                                                         | c. Install monitoring wells                                                          | Vendor                       | 2/9/16                    | 4 wells installed Feb. 8 & 9. Remaining 2 will be coordinated with Hydrogeology study.          |
| 3   | Hydrogeology Study (ground-water study).      | The study will review previous reports, existing data from monitoring wells, data from new monitoring wells and provide verification/recommendations of plan of action to address groundwater concerns. | a. Identify budget source for study.                                                 | Troy Parr                    | 12/14/15                  | Transfer of funds from #07-009 Building Demolitions was approved by Finance Committee 12/14/15. |
|     |                                               |                                                                                                                                                                                                         | b. Draft and release Request For Proposals (RFP).                                    | Engineering Dept.            | 1/28/16                   | Issued 1/9/16; 4 proposals received and scored 1/28/16.                                         |
|     |                                               |                                                                                                                                                                                                         | c. Draft and award contract.                                                         | Engineering Dept.            | 3/14/16                   | GEI Consultants, Inc. approved, Notice to Proceed issued.                                       |
|     |                                               | Study duration is anticipated to be 6 months.                                                                                                                                                           | d. Conduct study.                                                                    | Vendor                       | Fall 2016                 | Kick-off meeting with GEI to be held on 3/24/16.                                                |
| 4   | Request funding for implementation.           | Funding will be requested through the CIP Budget and amounts will be based upon estimates included in the Hydrogeology Study.                                                                           | a. Include budget request in annual fiscal year CIP Budget request.                  | Engineering Dept.            | T.B.D.                    | Waiting on Hydrogeology Study results. Will estimate cost and include a request in FY2017.      |
| 5   | Additional drain tile installation.           | Contingent upon results of Hydrogeology Study. If study results confirm this is an appropriate action, work will commence as funding allows.                                                            | a. Define specific scope of work with Technical Team.                                | Engineering Dept.            | T.B.D.                    | Waiting on Hydrogeology Study results.                                                          |
|     |                                               |                                                                                                                                                                                                         | b. Drain tile installation.                                                          | CW&S Dept.                   | T.B.D.                    | Waiting on completion of item 5.a.                                                              |
| 6   | Raise grades between existing plateaus.       | Contingent upon results of Hydrogeology Study. If study results confirm this is an appropriate action, work will commence as funding allows.                                                            | a. Prepare Construction Documents to define scope of work and allow bidding of work. | Vendor/<br>Engineering Dept. | T.B.D.                    | Waiting on Hydrogeology Study results.                                                          |
|     |                                               |                                                                                                                                                                                                         | b. Request bids and award construction contract.                                     | Engineering Dept.            | T.B.D.                    | Waiting on completion of item 6.a.                                                              |
|     |                                               |                                                                                                                                                                                                         | c. Construction                                                                      | Vendor                       | T.B.D.                    | Waiting on completion of item 6.b.                                                              |

# Oneida Business Committee Agenda Request

1. Meeting Date Requested: 03 / 30 / 16

## 2. General Information:

Session:  Open  Executive - See instructions for the applicable laws, then choose one:

Agenda Header:

Accept as Information only

Action - please describe:

## 3. Supporting Materials

Report  Resolution  Contract

Other:

1.

3.

2.

4.

Business Committee signature required

## 4. Budget Information

Budgeted - Tribal Contribution

Budgeted - Grant Funded

Unbudgeted

## 5. Submission

Authorized Sponsor / Liaison:

Primary Requestor/Submitter:

\_\_\_\_\_  
Your Name, Title / Dept. or Tribal Member

Additional Requestor:

\_\_\_\_\_  
Name, Title / Dept.

Additional Requestor:

\_\_\_\_\_  
Name, Title / Dept.



## Oneida Business Committee Agenda Request

### 6. Cover Memo:

Describe the purpose, background/history, and action requested:

At the February 24, 2016 Business Committee meeting, the Oneida Business Committee directed that the Constitutional Amendments implementation team submit reports beginning with the March 30th Business Committee meeting.

The attached report will be the very 1st report submitted by the team, and any feedback on how to improve the report would be appreciated.

Requested Action: To accept the update

1) Save a copy of this form for your records.

2) Print this form as a \*.pdf *OR* print and scan this form in as \*.pdf.

3) E-mail this form and all supporting materials in a **SINGLE** \*.pdf file to: [BC\\_Agenda\\_Requests@oneidation.org](mailto:BC_Agenda_Requests@oneidation.org)

**Implementation of the Oneida Constitutional Amendments Report #1**



**Report for the Oneida Business Committee**

**By the Constitutional Amendments Implementation Team**

**March 30, 2016**



## Background

On August 21, 2010 the General Tribal Council (GTC) considered the following 6 constitutional amendments to send to a Secretarial Election.

1. Lower voting age and age to participate in GTC from 21 years old to 18 years old
2. Change the Tribe's official name from Oneida Tribe of Indians of Wisconsin to Oneida Nation
3. Lift requirement to present yourself at the polls, thereby allowing for the development of absentee balloting for Oneida Business Committee elections which are held every three years
4. Remove the Secretary of Interior from an oversight and approval role with the Tribe
5. Formally establish a judicial branch within the Constitution
6. Remove the mandatory "first Monday" meeting requirement to allow the semi-annual meetings to be held on different days

The GTC voted to send all the constitutional amendments to a Secretarial Election, except #3 "Lift requirement to present yourself at the polls, thereby allowing for the development of absentee ballot for Oneida Business Committee elections."

The Business Committee worked with the Department of Interior, Bureau of Indian Affairs to process Oneida's request for a Secretarial Election and on May 2, 2015, the BIA held a Secretarial Election where the Oneida Nation's members voted and approved all five (5) constitutional amendments. The 5 amendments are as follows;

- a. Lower the voting age and age to participate in GTC from 21 years old to 18 years old
- b. Change the Tribe's official name from Oneida Tribe of Indians of Wisconsin to Oneida Nation
- c. Remove the Secretary of Interior from an oversight and approval role with the Tribe
- d. Formally establish a judicial branch within the Constitution
- e. Remove the mandatory "first Monday" meeting requirement to allow the semi-annual meetings to be held on different days

The BIA notified the Oneida Nation on June 24, 2015 that each of the amendments had been certified. In July 2015, an appeal was filed to the Interior Board of Indian Appeals (IBIA) by a tribal member that halted the certification and implementation of the amendments. On February 17, 2016, the Oneida Nation received the IBIA's decision dated February 11, 2016 that rejected the appeal and upheld the decision of the BIA to certify Oneida's Secretarial Election. The Law Office has advised that there are additional appeal processes available to the tribal member in federal court. However, the amendments are deemed effective and certified which requires implementation of the amendments.

On February 24, 2016 the Business Committee formally acknowledged receipt of the IBIA's decision and directed the Constitutional Amendments Implementation Team begin reporting at the 2<sup>nd</sup> Regular Business Committee meeting of the month on the implementation of the constitutional amendments. This report serves as the first report to the Business Committee.

### **Constitutional Implementation Team Members**

Melinda J. Danforth, Vice Chairwoman

Lisa Summers, Tribal Secretary

Lisa Liggins, Legislative Asst to the Tribal Secretary

Chad Wilson, Project Manager for ERB

Michelle Mays/Jo Ann House, Law Office

Bobbi Webster, Public Relations

### **Amendment #1: Lowering of the Voting Age**

| <b><u>ISSUE</u></b>                                                                                                                                                                                                                                                             | <b><u>WHO</u></b>                                                                                                                                                                                                                        |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| GTC Meeting Stipend Payment Policy may need to be amended to include 18 year olds. Possible emergency amendments until it can be adopted permanently                                                                                                                            | <ul style="list-style-type: none"> <li>• <b>Complete</b></li> </ul> <p>A review of the policy by the Law office concluded that the language in the policy did not need to change.</p>                                                    |
| <p>Confirm the FY16 budget contains the potential increase in stipend payments for GTC meetings</p> <p><b>**18 year olds were allowed to participate at the February 20, 2016 GTC meeting**</b></p> <p>Attendance will be monitored and FY17 budget will reflect the change</p> | <ul style="list-style-type: none"> <li>• <b>Complete</b></li> </ul> <p>Treasurer confirmed that the FY 16 GTC Stipend budget has 11 meetings budgeted and should cover the cost for FY16</p> <p>FY17 Budget will reflect this change</p> |
| <p>Election Law will need to amended</p> <p><b>**Target: July 2016 Special Elections**</b></p>                                                                                                                                                                                  | <p>Draft is complete and being submitted to LOC for emergency amendments</p>                                                                                                                                                             |
| Space for GTC meetings                                                                                                                                                                                                                                                          | Secretary will continue to                                                                                                                                                                                                               |

|                                                                                              |                                                                                                                    |
|----------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------|
|                                                                                              | monitor attendance                                                                                                 |
| Information sessions for 18-20 year olds to prepare them to participate in the GTC meetings. | RC & Danelle – work with summer student interns to develop e-learning tools and enhance curriculum with the school |

### **Amendment #2: Name Change to Oneida Nation**

| <b><u>ISSUE</u></b>                                                                                                                                                                                                     | <b><u>WHO</u></b>                                                                                                                  |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------|
| Branding Initiative will be a vehicle to assist in the logo development, letterhead usage, signage, etc. along with the necessary budget<br><br>**Business Committee approved the branding initiative to move forward** | Intergovernmental Affairs                                                                                                          |
| Signage<br><br>- Inventory of signage being compiled by Development Division (Jeff Witte)<br>- Troy Parr providing a report on current signage being installed                                                          | Troy Parr & Jeff Witte                                                                                                             |
| Tribal Seal – change                                                                                                                                                                                                    | Lisa Liggins & Bobbi Webster finalizing drafts with Garth Webster<br><br>Michelle to provide a legal opinion on required approvals |
| Business Committee resolution to allow for the name change to take place in all of our laws                                                                                                                             | Michelle drafting the resolution for BC approval                                                                                   |
| Directive from the BC to Direct Reports to make name changes as it comes up. Also, continue using existing paper and letterhead until change is implemented via the branding initiative                                 | BC                                                                                                                                 |
| Comprehensive Policy Governing Boards, Committees and Commissions                                                                                                                                                       |                                                                                                                                    |
| Notification to Chief Counsel that we will need to prepare for any changes that are required with the State, pending lawsuits, and with our corporations (i.e. OTIE, 7 Generations Corp, etc.)                          | Chief Counsel preparing notifications<br><br>Tribal Secretary's office has formally notified all tribally chartered corporations   |
| Send letters to other Oneida communities of the official name change                                                                                                                                                    | Letters are drafted and will be considered for approval                                                                            |

|                                                                  |                                                                                                 |
|------------------------------------------------------------------|-------------------------------------------------------------------------------------------------|
|                                                                  | at the 4/13/16 Business Committee meeting                                                       |
| Follow up with federal agencies regarding the name change        | Letter is drafted and will be considered for approval at the 4/13/16 Business Committee meeting |
| Banking Information – signature cards, account information, etc. | Finance/Accounting in process                                                                   |

**Amendment #3: Removal of the DOI**

| <b><u>ISSUE</u></b>                                                                                                   | <b><u>WHO</u></b>                                                  |
|-----------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------|
| Develop policy for future amendments to the constitution                                                              | Michelle to draft                                                  |
| Develop SOP's and flowchart consistent with Policy for changing future amendments to constitution                     | Lisa Liggins, Chad Wilson & Michelle – in progress                 |
| Election Law needs to be amended to reflect the constitutional referendum as described in the new amendments process. | Draft complete and being submitted to LOC for emergency amendments |
| Create petition form for constitutional amendments                                                                    | Lisa Summers                                                       |

**Amendment #4: Judiciary**

| <b><u>ISSUE</u></b>                                                            | <b><u>WHO</u></b>                                                                                   |
|--------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------|
| GTC Resolution delegating judicial authority to the Judiciary adopted in 2013. | Michelle to draft resolution <ul style="list-style-type: none"> <li>• <b>In progress</b></li> </ul> |

**Amendment #5: Removal of the 1<sup>st</sup> Monday Meeting Requirement**

- ❖ Alternate GTC Meeting Dates will be considered after the July 2016 Semi-Annual GTC meeting.

| <b><u>ISSUE</u></b>                                                    | <b><u>WHO</u></b>                                                   |
|------------------------------------------------------------------------|---------------------------------------------------------------------|
| Review the GTC meeting rules draft to insure there is no language that | <ul style="list-style-type: none"> <li>• <b>Complete</b></li> </ul> |

|                                                                  |  |
|------------------------------------------------------------------|--|
| would need to change before it goes to the GTC for consideration |  |
|------------------------------------------------------------------|--|

Other Issues Identified:

**1. Overall Communications Plan – Bobbi assigned**

- Special Edition of the Kali to address the implementation plans for all amendments that pass.
- Marketing to the 18-20 year olds that they are able to attend the GTC meetings

**2. Celebration –IGAC Assigned**

- Business Committee directed a celebration to occur for the July 2016 GTC meeting. The Office of Intergovernmental Affairs and Communications has been assigned this task.

**3. Amended Constitution was posted on Oneida Nation’s website by the Legislative Reference Office**



# Oneida Business Committee Agenda Request

1. Meeting Date Requested: 03 / 30 / 16

## 2. General Information:

Session:  Open  Executive - See instructions for the applicable laws, then choose one:

Agenda Header:

Accept as Information only

Action - please describe:

Approval of CIP #14-012 Oneida Farms Barn and funding transfer.

## 3. Supporting Materials

Report  Resolution  Contract

Other:

1.

3.

2.

4.

Business Committee signature required

## 4. Budget Information

Budgeted - Tribal Contribution  Budgeted - Grant Funded  Unbudgeted

## 5. Submission

Authorized Sponsor / Liaison:

Primary Requestor/Submitter: Paul Witek, Senior Tribal Architect / Engineering  
Your Name, Title / Dept. or Tribal Member

Additional Requestor: Fawn Cottrell, Contract Processor / Engineering  
Name, Title / Dept.

Additional Requestor: \_\_\_\_\_  
Name, Title / Dept.

## Oneida Business Committee Agenda Request

### 6. Cover Memo:

Describe the purpose, background/history, and action requested:

**Purpose:**

The project team is seeking formal approval of the project through the Capital Improvement Process (CIP) and the transfer of the project's funding. The project team has assembled a CIP Package for the project, see attached.

**Background:**

The Oneida Nation Farm is requesting a new barn structure due to the current limited capacity. At this time, it is high stress for the cattle and potentially dangerous for the employees. The existing barn does not have adequate space to efficiently care for brood cows and new calves. The proposed new structure will provide facilities to optimize health, handle cattle in the most humane and stress free manor possible, allow employees to work in a safe environment and to improve labor efficiency.

Approval of the proposed barn project will require the manure pit to be upgraded as a subsequent project that will be needed next year. Measures can be taken this year to accommodate the new barn, but next year upgrades to the manure pit will be required to not jeopardize grant funding provided.

Phase II of the CIP has various tribal entities review the project's CIP Package and provide comments on its impacts to the Oneida Reservation. Because this project is located on the existing farm property and due to grant funding deadlines, the project team feels it is appropriate to forgo Phase II of the CIP and proceed directly into Phase III – Design.

**Action Requesting:**

1. Approval of procedural exception to forgo Phase II of the CIP process of routing the CIP Package to the various review entities.
2. Approval of the CIP Package and CIP Project #14-012 Oneida Nation Farms Barn.
3. Transfer of \$44,633 from the Building Demolitions Project, CIP #07-009 to the Oneida Nation Farms Barn, CIP #14-012 project.
4. Transfer of \$150,367 from the Oneida Farm's CapEx - Cement Feed Lot (Control # 2016-4134) to the Oneida Nation Farms Barn, CIP #14-012 project budget.
5. Transfer of \$72,000 from the Oneida Farm's CapEx - Tillage Equipment (Control # 2016-4136) to the Oneida Nation Farms Barn, CIP #14-012 project budget.
6. Approve of the financial commitment in the FY2017 CIP Budget, necessary to address the manure pit upgrade project.

- 1) Save a copy of this form for your records.
- 2) Print this form as a \*.pdf OR print and scan this form in as \*.pdf.
- 3) E-mail this form and all supporting materials in a **SINGLE** \*.pdf file to: BC\_Agenda\_Requests@oneidanation.org

# Oneida Nation Farms Barn



**CIP #14-012**

**CIP PACKAGE**

**Project Client: Agricultural Department**

**Project Team:**

Ralinda Ninham-Lamberies  
Jeff Scofield  
Thomas J. Swiecichowski

Assistant CFO – Finance Dept.  
Agriculture Director  
Farm Supervisor

Leanne Doxtator  
Sam VanDen Heuvel  
Paul J. Witek

Project Planner - Planning Dept.  
Construction Manager - Engineering Dept.  
Senior Tribal Architect - Engineering Dept.

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## PROJECT EXECUTIVE SUMMARY

Project Title: Oneida Nation Farms Barn

### Project Description:

The Oneida Nation Farm is requesting a new barn structure due to the current limited capacity. At this time, it is high stress for the cattle and potentially dangerous for the employees. The existing barn is 4,620 sq. ft. of usable space. This is not adequate space to efficiently care for brood cows and new calves. The proposed new open front barn structure of approximately 23,700 square feet, will provide space for protecting the brood cows and calves. This structure would provide facilities to optimize health, handle cattle in the most humane and stress free manner possible, allow employees to work in a safe environment and to improve labor efficiency.

Approval of the proposed barn project will require the manure pit to be upgraded as a subsequent project that will be needed next year. Measures can be taken this year to accommodate the new barn, but next year upgrades to the manure pit will be required to not jeopardize grant funding provided.

(see page 7 of CIP Package)

### Management/Business Plan:

The Oneida Farm is owned by the Oneida Tribe of Indians of WI and therefore carries an overhead expense to the Tribal government. The project is intended to increase sales which will allow the enterprise to cover the indirect costs associated with the farm.

(see Appendix)

### Site Selection:

N6010 County Road C  
Seymour, WI 54165

**Project Budget Estimate:** (also see page 9 of CIP Package)

|                                        |                  |
|----------------------------------------|------------------|
| Soft & Misc. Costs:                    | \$20,300         |
| Construction:                          | \$449,000        |
| Furniture, Fixtures & Equipment (FFE): | \$1,000          |
| Contingency:                           | \$47,000         |
| <b>Total (rounded):</b>                | <b>\$517,000</b> |

### Financial Plan:

The Project Team has identified various grant opportunities to help fund the project.  
(see page 11 of CIP Package)

### Communication Plan:

The standard process will be used for communicating the project status to the community.  
(see page 11 of CIP Package)





## I. Needs Assessment and Project Justification

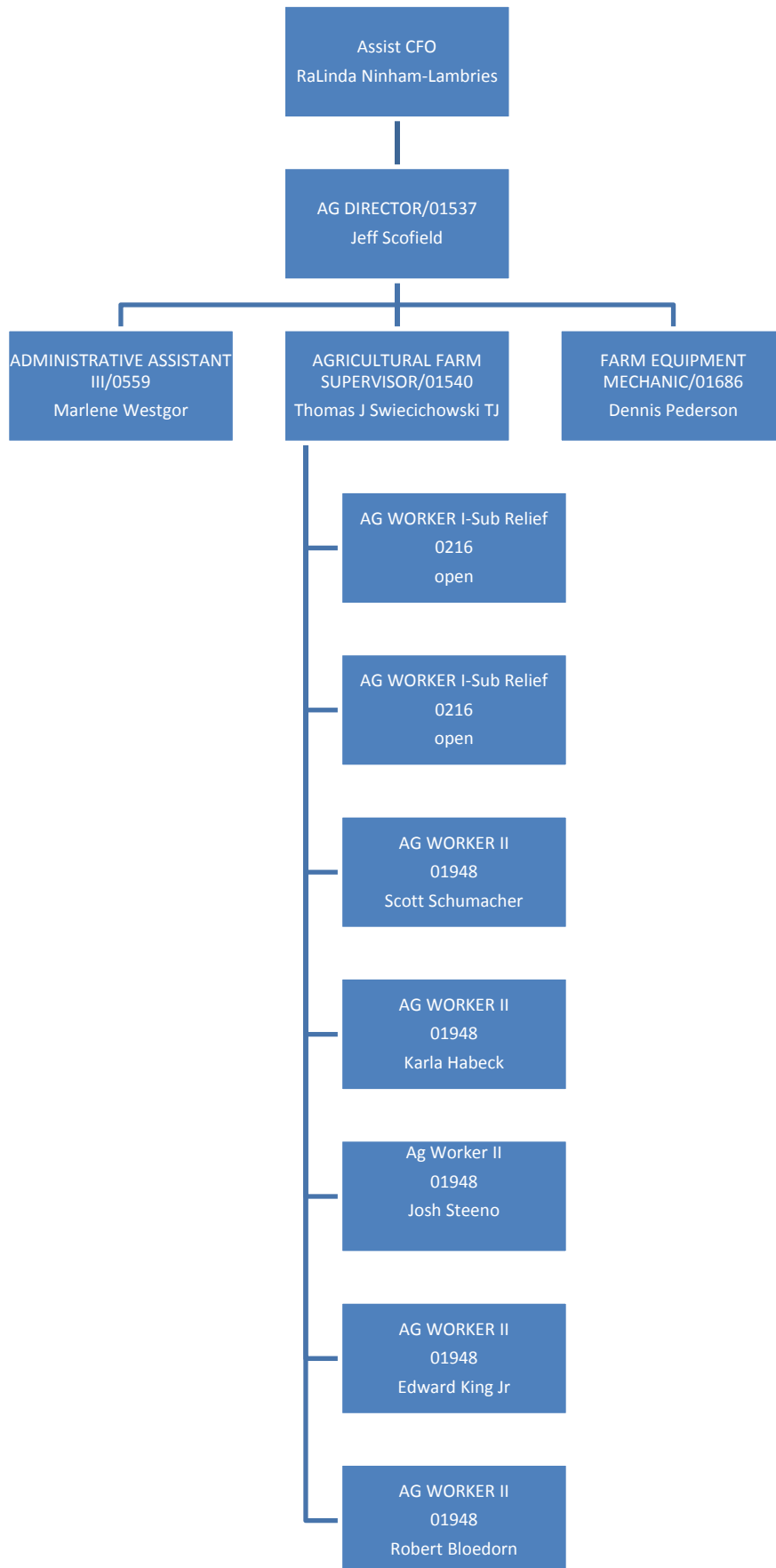
- A. **Introduction:** The Oneida Nation Farm is a tribally owned and operated enterprise which manages 5800+ acres of land on the reservation. The Oneida Nation Farm is requesting a barn shelter due to the limited capacity. The objective is to increase beef production from 200+ to 350 beef cows over a three year time period through the improvement of a barn. This barn will be an addition to the existing barn for the purpose of adding space for protecting the brood cows and calves. It will also increase the area for feeding, watering and medical facilities. To meet the current demand for beef the facility will need to be expanded to include pens for cows and calves. This will allow for year round breeding and birthing.
1. Approval of the proposed barn project will require the manure pit to be upgraded as a subsequent project that will be needed next year. Measures can be taken this year to accommodate the new barn, but next year upgrades to the manure pit will be required to not jeopardize grant funding provided.
- B. **Present Facilities:** The existing barn is 4,620 sq. ft. of usable space. This is not adequate space to efficiently care for brood cows and new calves. The current facility is not designed to handle the large amount of calving's in a short period of time due to the tight calving window. The chute and area that cows are handled in is below the industry standard and needs to be improved. At this time, it is high stress for the cattle and potentially dangerous for the employees.
- C. **Problem:** Current facility does not have enough individual pens to keep the calves from being crushed in herd. Current fatalities of calves can run as high as 10% or 12 calves a year simply because of the limited capacity of the current barn. The potential loss of revenue over the lost calves exceeds \$40,000 annually. The barn addition would provide facilities to optimize health, handle cattle in the most humane and stress free manor possible, allow employees to work in a safe environment and to improve labor efficiency.
1. The current manure pit at the site does not comply with current standards for containment and worker safety. The additional manure generated by the new barn will also impact the functionality of the current pit. Measures can be taken this year to accommodate the new barn, but next year upgrades to the manure pit will be required.

## II. Business Plan

- A. The Business Plan is included in the Appendix of this document. (see attached)

## III. Management Plan

- A. Management  
The current management structure of the Oneida Farm will not change as a result of this project.
- B. Organizational Chart follows:



- C. Staffing, Requestor: Initially, current staffing will not change as a result of this project. However, as the program offerings grow, new staff is expected to grow to manage those programs. Those positions will be requested, as the need arises, through the normal HRD processes.
- D. Staffing, Service Departments: The tribal service departments that are impacted by this project include the following. Their need for additional staffing due to this project is noted:
  - 1. DPW – Facilities (no additional position(s) needed)
  - 2. DPW - Groundskeeping (no additional position(s) needed)
  - 3. Custodial (no additional position(s) needed)
  - 4. MIS (no additional position(s) needed)

#### **IV. Facility Concept and Space Requirements**

- A. The proposed building will be a one-story open front structure of approximately 23,700 square feet.
- B. The spaces to be included are: bedded pack areas, feeding areas, watering areas, and the building will act as an overall shelter for the brood cows and calves.
- C. Consistent with the Oneida Design Standards, it is our intention to utilize sustainable design principals on this project. Meaning, we will design, construct, and operate the building to minimize negative impacts to the natural environment and health, while optimizing long-term costs.
- D. Approval of the proposed barn project will require the manure pit to be upgraded as a subsequent project that will be needed next year. Measures can be taken this year to accommodate the new barn, but next year upgrades to the manure pit will be required.

#### **V. Site Selection Criteria**

- A. The Oneida Nation Farm’s current facility is located at N6010 County Road C in Seymour, WI. This property will be utilized for the proposed barn structure as there is adequate space for the proposed design.

#### **VI. Environmental**

- A. An Environmental Assessment will be initiated once the project has been approved and the design is at a stage where there is sufficient information to request the assessment.

#### **VII. Budget Estimate**

- A. The Project Budget Estimate follows:

**SOFT and MISCELLANEOUS COSTS**

|                                           |                               |        |
|-------------------------------------------|-------------------------------|--------|
| Engineering Dept. Fees                    |                               | 18,100 |
| Architect / Engineer Fees & Reimbursables |                               | 0      |
| Soil Borings, Testing and Surveys         |                               | 2,200  |
| Agency Review and Approval Fees           |                               | 0      |
| Insurance - Builders Risk                 | covered by property insurance | 0      |
| Archaeological Survey & Site Monitoring   |                               | 0      |

Sub-total: 20,300

**CONSTRUCTION**

|                                      |  |         |
|--------------------------------------|--|---------|
| Utility Relocation/Extension         |  | 20,000  |
| Site Work & Landscape                |  | 19,000  |
| Building Construction                |  | 410,000 |
| Integrated Automation (DDC Controls) |  | 0       |

Sub-total: 449,000

|                            |             |   |
|----------------------------|-------------|---|
| Oneida Preference Amount   |             | 0 |
| Sustainable Design Premium | 0%          | 0 |
| Inflation Factor: 1 years  | 3% per year | 0 |

Sub-total: 449,000

**FIXTURES, FURNISHINGS AND EQUIPMENT**

|                                            |  |       |
|--------------------------------------------|--|-------|
| Division 10 - Specialties                  |  | 0     |
| Division 11 - Equipment                    |  | 1,000 |
| Division 12 - Furnishings                  |  | 0     |
| Division 27 - Communications               |  | 0     |
| Division 28 - Electronic Safety & Security |  | 0     |

Sub-total: 1,000

|                |       |         |
|----------------|-------|---------|
| TOTAL:         |       | 470,300 |
| Contingency:   | 10.0% | 47,000  |
| Finance Costs: | 0.0%  | 0       |

**ESTIMATED TOTAL PROJECT BUDGET: \$ 517,000**

**VIII. Financial Plan**

A. The Project Team has been researching possible grant opportunities for the project and has identified the following potentials:

- |                                         |            |
|-----------------------------------------|------------|
| 1. New Waters Incentive:                | \$ 100,000 |
| 2. USDA NRCS Heavy Use Area Protection: | \$ 50,000  |
| 3. USDA NRCS Farmstead:                 | \$ 100,000 |

B. The remaining funding required for the project would come from the following sources:

- |                                                                                              |            |
|----------------------------------------------------------------------------------------------|------------|
| 1. Farm CapEx - Cement Feed Lot (Control # 2016-4134):<br>(transfer to project CIP Budget)   | \$ 150,367 |
| 2. Farm CapEx - Tillage Equipment (Control # 2016-4136):<br>(transfer to project CIP Budget) | \$ 72,000  |
| 3. CIP Budget<br>(transfer of unobligated balance from CIP #07-009):                         | \$ 44,633  |

C. The subsequent Manure Pit Upgrade project will require funding in the FY2017 CIP budget. There are USDA NRCS grants available to help with the costs of the upgrade, but they will not fully fund the project. The estimated Total Project Budget for the Manure Pit Upgrades is in the \$300,000 to \$400,000 range. Specific values cannot be determined until more evaluation is completed and the project scope better defined. USDA NRCS is currently assisting the project team with this task.

**IX. Communication Plan**

A. Information included in a communication plan for this project will include:

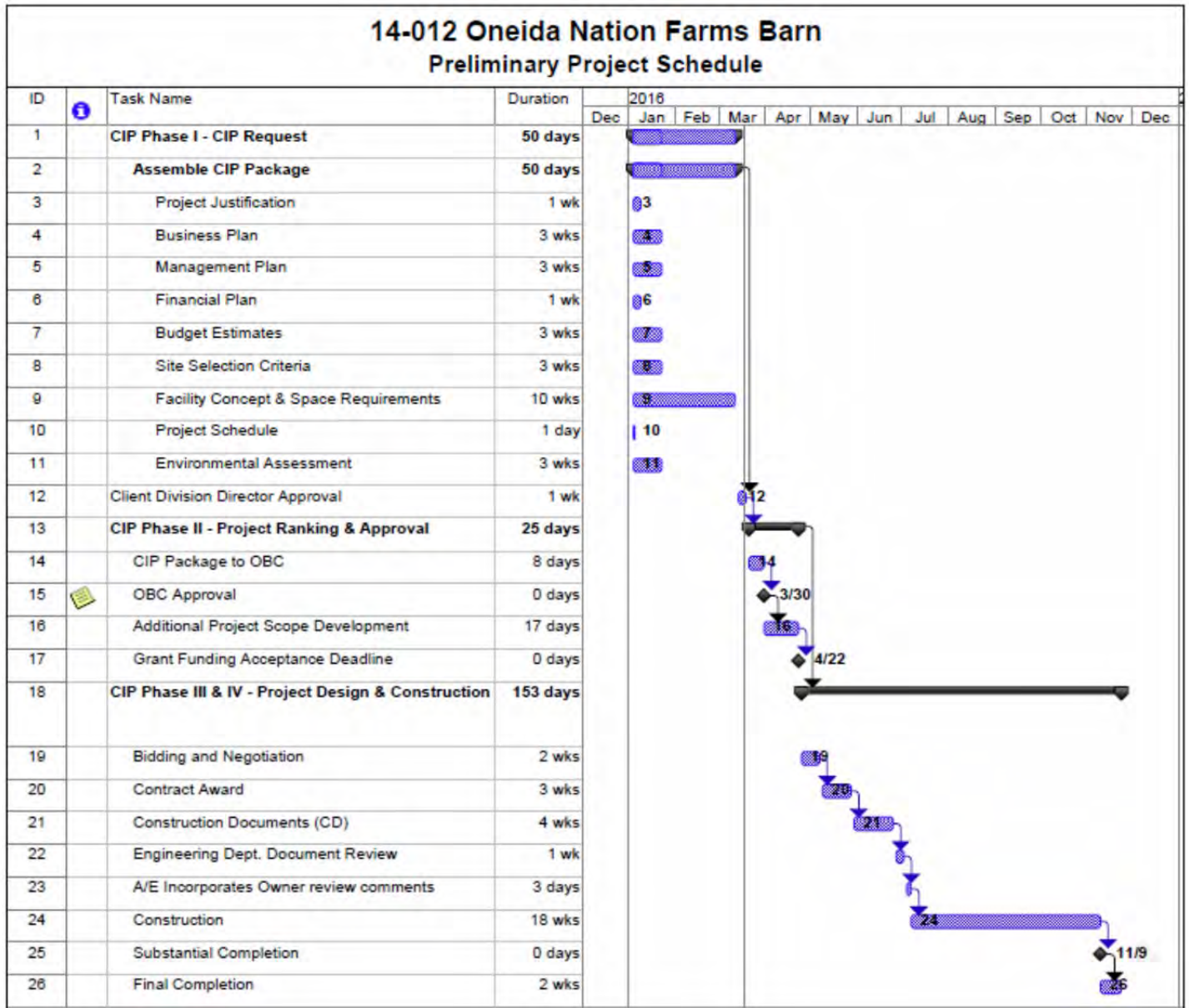
1. CIP project number
2. Project title
3. Project Manager (including: phone, fax numbers and e-mail address)
4. Project phase (identify process followed: CIP, etc.)
5. % of Phase completed
6. Brief description of the project scope
7. Project budget amount
8. Project schedule (identify if community meeting will be held)

B. The Project Information will be communicated to the community and staff as follows:

1. Weekly status reports - Monday 8:30 AM at LBDC conference room (Project Manager)
2. Quarterly reports Tribal publications including: Kalihwisaks (Senior Tribal Architect)
3. Quarterly reports on Oneida website and on Oneida Intranet (Senior Tribal Architect)
4. Periodic articles in the Kalihwisaks based upon the specific needs of the project. (Project Manager)

**X. Project Time Line**

A. Project time line follows:



**XI. Appendix**

A. Management/Business Plan

## **Oneida Point of Origin Beef Herd Expansion Project Sustainability and Business Plan**

### **1. Executive Summary:**

The Oneida Nation currently operates the Oneida Nation Farm on their reservation. Production includes Angus beef production, bison, and crops. It is their desire to improve the Angus beef operation to produce more beef for their membership, employees, and to meet the local market demand for their tribally owned retail stores and restaurants on Tribal land. In order to accomplish this, the Oneida Farm needs to improve the current barn to increase the capacity to allow for year round birthing of calves.

#### **1.1 Historical Background**

In 1989 the Oneida Nation Farms began to maintain farm lands purchased by the tribe and has grown to become one of the largest farms in Northeast Wisconsin. There are currently 76,000 farms in Wisconsin. The Oneida Farm manages over 7,000 acres of land for the Oneida Tribe. Over 5,000 acres are under cultivation, 340 acres are used as pasture for the beef & bison, and other lands are utilized for various conservation and wildlife restoration projects. The tillable land is planted with corn, soybeans, wheat, & alfalfa. The crops are sold as many different products. They include hay, high moisture & dry corn, silage, straw, & crop on the field. Customers of the Oneida Nation farms are local family farms, commercial farms, & cooperatives. The primary customers are large local dairy farms. A portion of the crops produced are used internally for farm operations or by other areas of the Tribe. Approximately 500 head of Black Angus and 150 head of Bison are raised. Sales of 1/4's & 1/2 finished beef are sold by the Farm to the open public and through employee 10 week payroll deduction to employees of the Oneida Nation. Individual cuts of beef & bison products are sold to tribal members, employees, and the general public through the Oneida Market.

Maintaining the Oneida Nation Farms contributes to goals established by the Oneida Community Integrated Food System (OCIFS) and the Oneida Comprehensive plan. The production of agricultural products is also in alignment with the food sovereignty initiative passed by the Oneida Business Committee in 2008. The Farm participates in several



government programs and receives grant funds that aid in the conservation, management and preservation of lands within the Oneida reservation boundaries. With that said, without the substantial returns associated with a gaming monopoly or the tax advantages related to tobacco, the Oneida Nation Farm doesn't have the potential to be a large producing enterprise. Further assistance is needed to correct and implement organizational changes that will support efficient and effective management and growth.

## **1.2 Oneida Agriculture**

The Oneida Nation has farmed for as long as the Oneida people have existed, as a means of survival. The Iroquois Confederacy fed the European immigrants and the new American army during the wars with the British and the French. Army commanders reported that they burned the Oneida Nation's 2 million bushels of stored corn in the 1700's. When the Oneida moved to northeastern Wisconsin, agriculture was the main source of food for them on the 65,430 acre reservation.

United States federal policies, including the treaties and the Dawes Act, severely impacted the Oneida land base as it was lost through individual sale, taxation and theft.

The Depression of the 1930's, the Second World War and the Relocation Act in the 1950's, forced many tribal members to support their families by seeking employment off the reservation in larger cities, in other counties and in other states. By 1967, the Oneida land ownership was reduced to 200 acres. The Oneidas' ability to survive on their reservation with their own food production was nearly at a standstill.

## **1.3 Oneida Nation Farm**

The Oneida Tribe's 1979 Comprehensive Plan proposed using agricultural land being acquired to diversify the economy, provide food for the people and to provide employment. In the development of the comprehensive plans in 1973, 1979 and 1987, the community and committees composed of Oneida Business Committee members, administrative managers and staff, worked with community survey results and meeting comments to frame goals and objectives. These goals and objectives led to the development of policies, projects and tasks specifically identifying what the community wanted to be carried out for the benefit of the Oneida Nation, its people, the environment, economy and

for the future.

#### The 1979 Comprehensive Plan's Economic Development

Goals were:

1. "To provide a level of industrial, commercial and agricultural development; that promotes a minimum level of unemployment among the Oneida people and produces goods and services required by area residents; and to develop a stable revenue source for the Oneida Nation."
2. "Develop a viable agricultural operation on the Oneida Reservation together with an educational program relating agriculture to the Oneida culture and traditional land ethic."
3. "Vertically Integrate the Oneida Agricultural operation to include production and processing of foods, while making products available at lower than market prices."
4. "Develop and establish an integrated hog and dairy operation."

The 1987 Comprehensive Plan pointed out that while nearly three quarters of the land within the Reservation boundaries was used for agriculture; there was no clear policy of what would become of these lands once they were under Tribal control. Also, few Tribal members were involved in agriculture, and there was a perceived lack of interest in pursuing careers or training in agriculture. Also, the 1987 Comprehensive Plan cited the need to explore potentials for development of a forestry-related industry or enterprise. It states "Ongoing establishment of timber stands on marginal properties and harvest of existing stands will not only encourage better management of the existing resources, but will have the added benefit of improving wildlife habitat for recreational use."

In 1989, the farm operation included 350 acres of land and 35 head of cattle. In 1990, the Oneida Business Committee issued a list of objectives. One of these was for the Tribe to "produce its own vegetables and meat by the year 2000." By 1992, the Farm's land base tripled in size while no realistic plans were put in motion to upgrade either the equipment or the facilities. The result was a farming operation, treated as a profit making enterprise, but unable to produce a profit or move significantly toward the original goals. In 1993, investments in equipment and upgrades to the livestock feedlots were accomplished. These

improvements resulted in a more workable and efficient farm operation. In 1994, the Farm's land base consisted of 1,981 acres of which 1,429 were suitable for crops.

In the years of 1995 through 1997, the Oneida Farm produced peas and beans under contract to the Seymour Canning Company.

#### **1.4 Objectives:**

The Oneida Nation desires to increase beef production from a little over 200 to 350 black angus beef cows over a three year time period through the remodel and improvement of a barn. Presently the Angus beef herd has over 500 head of cattle, which is scheduled to produce 225 calves a year. Under the current barn conditions, the Farm is calving for only 8 months out of the year and the need for space increases the mortality rate by 10% or 20 calves a year.

The remodel would increase the space needed for calving year-round and keep the calves separated from the rest of the beef herd, which in term increases their chance for survival by 50% or more. The objective of the grant would increase the herd from 500 head to 750 head of beef and produce 350 calves with a 95% or more survival rate.

#### **1.5 Mission**

The Mission of the Oneida Nation Farm is to continue the Oneida agricultural operation and to provide USDA approved Angus beef to the Oneida membership, businesses, and future generations while remaining efficient in the land use and vertical integration within the Oneida Tribal structure.

#### **1.6 Keys to Success**

The first key to success is to improve the calving operation by gaining the ability to separate calves and cows from the rest of the herd prior to birth. Current facilities do not have enough individual pens to keep the calves from being crushed in herd. Current mortality rate of calves can run as high as 10% or 20 calves a year. The potential loss of revenue over the lost calves exceeds \$40,000 annually.

The second key to success is having the ability to increase the herd of beef through our own ability to raise calves into breeding cows. The increased ability to raise more cattle coupled with the ability to improve mortality rates will result in a natural internal ability to increase the herd size without having to purchase cattle.

The third key to success is the improved cash flow from having the ability to sell more beef to the general public, membership, employees of the Oneida Nation and associated businesses owned by the Tribe.

## **2 Company Summary**

### **2.1 Company Ownership:**

The Oneida Nation Farm is a tribally owned and operated enterprise which manages 7,000 acres of land. About 5,000 tillable acres are in cash crops (field corn, soybeans, wheat, and alfalfa hay) that are either consumed by the farm livestock or are sold to local buyers. About 2,000 acres are managed in pastures conservation programs (grassed waterways and buffers, wetlands, woodlands and pasture). Each parcel of land has a farm plan for managing agricultural land use. Agro-forestry practices are being studied to determine long range benefits for environmental protection, enhancement of wildlife habitat and to contribute to economic diversification.

The Farm manages over 500 head Black Angus beef feeding operation with meat sales to Tribal members, employees, tribal operations and general public. A 95 head cow/calf grazing operation was started in Fall 2004 and continues to provide healthier meat. A Bison grazing operation has been expanded to 150 head with new fencing, water wells and corrals. A public observation platform is available for viewing. Bison meat is provided for community events and sold to consumers.

In 2015, the Oneida Farm is responsible for managing the current 6,400 acres of land and diversifying a sustainable farming operation with 9 employees.

Consider the following:

1. The farm currently produces 5,200 acres of cash crops (corn grain, corn silage,

soybeans, wheat, and alfalfa hay) that are either consumed by the farm livestock or are sold to other buyers.

2. Manages over 500 head/year natural Black Angus beef feeding operation.
3. Successfully increased revenues from the sale of Black Angus and Bison meat to Tribal members, employees, tribal operations and general public.
4. Established a 225 head cow/calf grazing operation for healthier meat.
5. Established a 150 head bison project including fencing, water wells and corrals.
6. Working with Oneida Nation School System to begin teaching agricultural education, using bison as the first subject, to gain greater awareness of how food is produced, how it affects the economy and potential employment.
7. The Oneida Farm is staffed with a manager, supervisor, and an administrative assistant. There are 6 full-time Ag Worker, 1 Ag Mechanic.
8. In 2010, the Oneida Nation Farm planted the following acreage by crop type: corn grain 1049 acres with an assumed yield of 140 - 150 bushels of corn per acre at harvest, Corn silage 533 acres with an assumed yield of 17 tons per acre at harvest, alfalfa 2162 acres with an assumed yield of 4 tons per acre annual harvest, winter wheat 300 acres, with an assumed yield of 60 bushels per acre at harvest, soybeans 490 acres with an assumed yield of about 45 bushels per acre and Triticale seed crop 104 acres with assumed 35 bushel per acre.
9. The current feeder beef production has improved in finishing an animal to the point of slaughter down to 14 months of age. The grazing operation has been successful in delivering "healthy" newborn calves. Newborns are tagged and vaccinated each day at birth. The Oneida Nation Farms is very proud of its Point of Origin Beef, raised in a healthy environment without the use of growth hormones.

## **2.2 Start-up Summary:**

The Oneida Nation Farm is already in the production of Angus beef for businesses owned by the Oneida Nation. The demand is increasing and could easily support another two

hundred head of beef, if the Oneida Farm could sustain such an increase. The other source of customers is the Tribal membership, employees, and public who purchase their beef from the Oneida Market retail store.

The current barn used for beef is too small to protect the cows and calves, and does not have adequate feeding, watering and medical facilities. To meet the current demand for beef the facilities will need to be remodeled to include pens for cows and calves that allow year-round breeding and birthing of beef. The current facility creates a 5-10% mortality rate of calves simply because of the limited capacity of the current barn.

### **2.3 Products**

The primary products of the Oneida Farms include the following:

1. Angus Beef
2. Buffalo products
3. Crops, including:
  - a. Alfalfa
  - b. Corn grain
  - c. Corn silage
  - d. Soybean
  - e. Wheat

The crops are used to provide feed for the Oneida Farms beef and buffalo herd, with the majority of the crops sold to three area dairy farms to feed their collective herds of dairy cattle. Additionally the corn and soybean and corn crops are sold to local markets.

## **3. Market Analysis**

### **3.1 Industry Analysis**

Agriculture is one of Wisconsin's largest economic sectors. According to the Department of Agriculture, Trade and Consumer Protection, agriculture & food generate over \$50 billion annually in economic activity. Meat alone generated over \$12 billion in 2008. Wisconsin was number one in cheese production, enjoying 25% of the market share in the U.S. Milk production is at a 17 year high, and Wisconsin is the number one producer of cranberries in the country. Over the last year, Wisconsin farmers saw a sharp increase in the prices for their products (except milk). However,

they also saw a double digit increases in the costs of fertilizer, fuel, seeds, & feed.

### **3.2 Marketing Strategies**

Marketing agricultural products involves the management of multiple risks and the utilization of a variety of tools to execute effective strategies. The Oneida Nation Farm must consider everything from the state of the economy to changing Federal policies in developing its plans. Strategies begin with an evaluation, identifying which commodities will be produced, customer needs, competition, resource management, trends, seasonal patterns, and market and industry information. Each year a crop plan is developed utilizing all available information. Purchasing crop insurance is a way to mitigate risks and has become common practice for the Farm. One marketing tool available for agricultural producers is to negotiate contracts with their customers. This reduces risk by locking in a price level. Another strategy involves storing crops after harvest & holding them in inventory until prices are more favorable. Other marketing tools include straight cash sales, a wide variety of contracts, cooperatives, direct sales, and loans.

The Oneida farm is especially conscious of the expansion plans of their primary customers, local dairy farms, during their planning efforts. They also review all the programs offered by the federal government. Marketing for a farm includes the dual objectives of managing price risk and making a profit.

### **3.3 Competitive Edge**

One competitive edge the Oneida Farm maintains is the advantage of managing the complete process of breeding, feeding, and growing beef for their operations to maintain and control the quality of their product.

A second advantage is the built-in demand for the product that already exists among the existing businesses, membership, employees and retail customers. The demand already exists to double our current production, which ensures our bottom line success. The ability for tribal employees (3,000) to purchase beef through a 10 pay period payroll deduction plan also increases the demand for Oneida beef.

There are five key factors to marketing success in agriculture. They include:

1. The quality of the product,
2. Developing key client relations,
3. Knowing the product,
4. Establishing a fair business practices including price, and
5. Great customer service

#### 4 Financial Summary

An integral part of the Oneida Farm system, the Angus beef program needs to increase sales to overcome the direct and indirect costs associated with the Tribe. The land is available to increase the pasture, the Tribe is willing to contribute \$125,900 to assist in improving the efficiencies of the beef program, and the program is established.

Below is a pro-forma Profit and Loss statement which demonstrates the increased beef sales offsetting the fairly stabilized indirect and direct costs connected to the Nation.

| Oneida Farms: Cattle<br>Profit and Loss Statement<br>Pro Forma |         |         |         |         |         |
|----------------------------------------------------------------|---------|---------|---------|---------|---------|
|                                                                | 2017    | 2018    | 2019    | 2020    | 2021    |
| Sales/Revenues                                                 | 308,197 | 343,477 | 378,757 | 414,037 | 449,317 |
| Cost of Sales                                                  | 207,331 | 231,065 | 254,800 | 278,550 | 302,300 |
| Gross Profit                                                   | 100,866 | 112,412 | 123,957 | 135,487 | 147,017 |
| Operating Expenses                                             |         |         |         |         |         |
| Wages and Benefits                                             | 43,478  | 44,782  | 46,126  | 47,510  | 49,267  |
| Other External                                                 |         |         |         |         |         |
| Internal                                                       | 17,500  | 17,500  | 17,500  | 17,500  | 17,500  |
| Net Profit/Loss                                                | 39,888  | 50,130  | 60,331  | 70,477  | 80,250  |



## **5 Assessment of Risks and Assumption**

### **5.1 Strengths**

The first strength of the expansion of the beef herd is the level of control the Oneida Farm exerts over the quality, expense, marketing, and sales of the product. The only outside vendors are the veterinarian and the butcher. The entire process is in-house and immediate and direct decisions can be made very quickly.

The second strength is the market is built into the organization, from the sales of beef to the membership, elderly, and employee to the business entities of the Tribe including the restaurants, retail outlets, and schools; they are all entities owned or operated by the Oneida Tribe of Indians.

### **5.2 Weaknesses**

The first weakness in the expansion is the ability to produce enough calves to cover the direct and indirect expenses required for the operation of the farm. As a part of the farm system, the beef operation is provided pasture, feed, and medical assistance to the beef based on the entire operation of the farm. If the farm needs to reduce the availability of crops previously sold to provide operating capital to the Oneida Farm, the beef expansion profit may be offset by the loss of revenue of the cash crops.

The second potential weakness is the training required for a year round breeding program versus the current single season breeding program. Year round expertise will be required in all weather, especially the winter, to provide the needed care required for the increase in calves.

### **5.3 Opportunity**

The beef production produces a high quality product that is desirable to our customers, both internal and external. The opportunity currently exists to produce more produce to increase the financial strength of the farm. The opportunity to take the next step in becoming self-sufficient is already in motion., With the amount of land available, the

personnel available to go forward, and the willingness of the Oneida Tribe to invest in the farm, the Tribal beef operation can be a model of success in Indian Country.

#### **5.4 Threats**

The biggest threat to the expansion is the inability to repair the barn and lose the small amount of space we currently have to take care of our herd. The loss of the barn to shelter our new calves and to treat the cattle would require the beef herd to be reduced. The eventual reduction or elimination of the beef program would have far reaching losses to the membership, businesses, and customers.



### Oneida Business Committee Agenda Request

1. Meeting Date Requested: 3 / 30 / 16

2. General Information:

Session:  Open  Executive - See instructions for the applicable laws, then choose one:

[Empty text box]

Agenda Header: New Business

Accept as Information only

Action - please describe:

Motion to enter E-poll results into the record to approve the amendment to the 2016 Indian Housing Plan to include the Tribal HUD-VASH Program in the amount of \$204,934 and to authorize the Chairwoman to sign off on the amendment.

3. Supporting Materials

Report  Resolution  Contract

Other:

1. email 3. [Empty text box]  
2. [Empty text box] 4. [Empty text box]

Business Committee signature required

4. Budget Information

Budgeted - Tribal Contribution  Budgeted - Grant Funded  Unbudgeted

5. Submission

Authorized Sponsor / Liaison: Lisa Summers, Tribal Secretary

Primary Requestor/Submitter: Submitted by: April Skenandore, Executive Assistant  
Your Name, Title / Dept. or Tribal Member

Additional Requestor: \_\_\_\_\_  
Name, Title / Dept.

Additional Requestor: \_\_\_\_\_  
Name, Title / Dept.

## Oneida Business Committee Agenda Request

### 6. Cover Memo:

Describe the purpose, background/history, and action requested:

On March 10, 2016 the following e-poll was conducted:

#### Summary:

Justine Hill, on behalf of Scott Denny, Interim Housing Manager is requesting an E-Poll for approval to submit an amendment to the 2016 Indian Housing Plan (IHP) to include the Tribal HUD-VASH Program in the amount of \$204,934. Upon approval of the amendment, it requires the Chairwoman's signature. The Implementation Plan which had a deadline of March 8, had been sent on February 24, 2016 to EWONAP.

It is unclear if the IHP amendment must be submitted prior to the release of funds. Justine Hill has been in contact with VA staff and they have not received their VASH funding as of yet. Therefore, the hiring of a Case Manager has been put on hold until funding becomes available. However, other Case Managers are willing to work with us until the VA can hire one that will work specifically with our participants. That Case Manager will be housed at the Oneida office.

#### Requested Action:

Approve the amendment to the 2016 Indian Housing Plan to include the Tribal HUD-VASH Program in the amount of \$204,934 and to authorize the Chairwoman to sign off on the amendment.

#### Deadline for response:

Please submit your response by noon on Friday, March 11, 2016. Please respond by using the voting button above. Thank you.

#### The following is the e-poll results:

Support: Melinda J. Danforth, Trish King, Lisa Summers, Brandon Stevens, Jennifer Webster, Fawn Billie, David Jordan

- 1) Save a copy of this form for your records.
- 2) Print this form as a \*.pdf *OR* print and scan this form in as \*.pdf.
- 3) E-mail this form and all supporting materials in a **SINGLE** \*.pdf file to: [BC\\_Agenda\\_Requests@oneidanation.org](mailto:BC_Agenda_Requests@oneidanation.org)

**April Skenandore**

---

**From:** TribalSecretary  
**Sent:** Friday, March 11, 2016 12:00 PM  
**To:** Brandon L. Yellowbird-Stevens; Cristina S. Danforth; David P. Jordan; Fawn J. Billie; Jennifer A. Webster; Lisa M. Summers; Melinda J. Danforth; Patricia M. King; Ronald W. Hill  
**Cc:** Justine A. Hill; Brian A. Doxtator; Danelle A. Wilson; Dawn M. Moon-Kopetsky; Jessica L. Wallenfang; Leyne C. Orosco; Lisa A. Liggins; Lora L. Skenandore; Nicolas A. Reynolds; Rhiannon R. Metoxen  
**Subject:** E-POLL RESULTS: E-Poll Request: Approval to submit amendment to 2016 Indian Housing Plan to include Tribal HUD-VASH program and Authorize Chairwoman to sign off on the amendment  
**Attachments:** IHP Amendment.pdf  
**Importance:** High

Good Morning,

**E-POLL RESULTS**

The E-poll request to approve the amendment to the 2016 Indian Housing Plan to include the Tribal HUD-VASH Program in the amount of \$204,934 and to authorize the Chairwoman to sign off on the amendment is approved. Below is the results:

Support: Melinda J. Danforth, Trish King, Lisa Summers, Brandon Stevens, Jennifer Webster, Fawn Billie, David Jordan

*April Skenandore  
 Executive Assistant  
 Business Committee Support Office (BCSO)  
 Office: (920) 869-4316*

**How can the BC Support Office help you?**

**Paula "Pogi" King Dessart (Executive Assistant)** – Budgeting, Processing Accounts Payable, GTC Meeting Prep  
**April Skenandore (Executive Assistant)** – BC Scheduling & Travel  
**Debbie Melchert (Administrative Assistant)** – Signature Log, Mail Log, Kronos  
**Kathy Metoxen (Executive Tribal Clerk)** – Pardons, Boards, Committees and Commissions  
**Heather Heuer (Information Management Specialist)** – BC Meeting Agenda Requests, Packets, and Minutes

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**From:** TribalSecretary  
**Sent:** Thursday, March 10, 2016 3:26 PM  
**To:** Brandon L. Yellowbird-Stevens; Cristina S. Danforth; David P. Jordan; Fawn J. Billie; Jennifer A. Webster; Lisa M. Summers; Melinda J. Danforth; Patricia M. King; Ronald W. Hill

**Cc:** Brian A. Doxtator; Danelle A. Wilson; Dawn M. Moon-Kopetsky; Jessica L. Wallenfang; Leyne C. Orosco; Lisa A. Liggins; Lora L. Skenandore; Nicolas A. Reynolds; Rhiannon R. Metoxen

**Subject:** E-Poll Request: Approval to submit amendment to 2016 Indian Housing Plan to include Tribal HUD-VASH program and Authorize Chairwoman to sign off on the amendment

**Importance:** High

Good Afternoon,

**E-POLL REQUEST**

**Summary:**

Justine Hill, on behalf of Scott Denny, Interim Housing Manager is requesting an E-Poll for approval to submit an amendment to the 2016 Indian Housing Plan (IHP) to include the Tribal HUD-VASH Program in the amount of \$204,934. Upon approval of the amendment, it requires the Chairwoman's signature. The Implementation Plan which had a deadline of March 8, had been sent on February 24, 2016 to EWONAP.

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Please submit your response by **noon on Friday, March 11, 2016.** Please respond by using the voting button above. Thank you.

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**Debbie Melchert (Administrative Assistant)** – Signature Log, Mail Log, Kronos

**Kathy Metoxen (Executive Tribal Clerk)** – Pardons, Boards, Committees and Commissions

**Heather Heuer (Information Management Specialist)** – BC Meeting Agenda Requests, Packets, and Minutes

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**SECTION 16: IHP AMENDMENTS**

24 CFR §1000.512

**Use this section for IHP amendments only.**

This section is only filled out if the recipient is making an official amendment to an IHP that was previously determined to be in compliance by HUD, and the recipient is required to send the amended IHP to HUD for review. The recipient may amend its IHP at any time during the Program Year.

There are only two instances when an IHP amendment must be submitted to HUD for review and determination of compliance:

- (1) When the recipient is adding a new activity that was not described in the current One-Year Plan that was determined to be in compliance by HUD; or
- (2) When the recipient is reducing the amount of funds budgeted to protect and maintain the viability of housing assisted under the 1937 Act.

The recipient is not required to submit an amended IHP to HUD:

If the revision simply alters the IHBG budget, including moving funds among planned tasks, or if it deletes a planned activity, *unless* the re-programmed funds from the budget amendment or task deletion will be used for a new task not currently in an IHP determined by HUD to be in compliance, *or unless* the change is to reduce the budget supporting 1937 Act units.

**NOTES:**

If Line 2 in Section 8 (IHP Tribal Certification) is checked in the current IHP, a new certification must be signed and dated by the authorized tribal official and submitted with the IHP Amendment.

Section 1 (Cover Page) is recommended but not required with an IHP Amendment submission.

| Eligible Activity                              | Output Measure | Output Completion                                      |
|------------------------------------------------|----------------|--------------------------------------------------------|
| (1) Modernization of 1937 Act Housing [202(1)] | Units          | All work completed and unit passed final inspection    |
| (2) Operation of 1937 Act Housing [202(1)]     | Units          | Number of units in inventory at Program Year End (PYE) |
| (3) Acquisition of Rental Housing [202(2)]     | Units          | When recipient takes title to the unit                 |
| (4) Construction of Rental Housing [202(2)]    | Units          | All work completed and unit passed final inspection    |
| (5) Rehabilitation of Rental Housing [202(2)]  | Units          | All work completed and unit passed final inspection    |



|                                                                   |            |                                                                               |
|-------------------------------------------------------------------|------------|-------------------------------------------------------------------------------|
| (6) Acquisition of Land for Rental Housing Development [202(2)]   | Acres      | When recipient takes title to the land                                        |
| (7) Development of Emergency Shelters [202(2)]                    | Households | Number of households served at any one time, based on capacity of the shelter |
| (8) Conversion of Other Structures to Affordable Housing [202(2)] | Units      | All work completed and unit passed final inspection                           |
| (9) Other Rental Housing Development [202(2)]                     | Units      | All work completed and unit passed final inspection                           |
| (10) Acquisition of Land for Homebuyer Unit Development [202(2)]  | Acres      | When recipient takes title to the land                                        |
| (11) New Construction of Homebuyer Units [202(2)]                 | Units      | All work completed and unit passed final inspection                           |
| (12) Acquisition of Homebuyer Units [202(2)]                      | Units      | When recipient takes title to the unit                                        |
| (13) Down Payment/Closing Cost Assistance [202(2)]                | Units      | When binding commitment signed                                                |
| (14) Lending Subsidies for Homebuyers (Loan) [202(2)]             | Units      | When binding commitment signed                                                |
| (15) Other Homebuyer Assistance Activities [202(2)]               | Units      | When binding commitment signed                                                |
| (16) Rehabilitation Assistance to Existing Homeowners [202(2)]    | Units      | All work completed and unit passed final inspection                           |
| (17) Tenant Based Rental Assistance [202(3)]                      | Households | Count each household once per year                                            |
| (18) Other Housing Service [202(3)]                               | Households | Count each household once per year                                            |
| (19) Housing Management Services [202(4)]                         | Households | Count each household once per year                                            |
| (20) Operation and Maintenance of NAHASDA-Assisted Units [202(4)] | Units      | Number of units in inventory at PYE                                           |
| (21) Crime Prevention and Safety [202(5)]                         | Dollars    | Dollars spent (report in Uses of Funding Table only)                          |
| (22) Model Activities [202(6)]                                    | Dollars    | Dollars spent (report in Uses of Funding Table only)                          |
| (23) Self-Determination Program [231-235]                         |            |                                                                               |
| Acquisition                                                       | Units      | When recipient takes title to the unit                                        |
| Construction                                                      | Units      | All work completed and unit passed final inspection                           |
| Rehabilitation                                                    | Units      | All work completed and unit passed final inspection                           |
| Infrastructure                                                    | Dollars    | Dollars spent (report in Uses of Funding Table only)                          |
| (24) Infrastructure to Support Housing [202(2)]                   | Dollars    | Dollars spent (report in Uses of Funding Table only)                          |
| (25) Reserve Accounts [202(9)]                                    | N/A        | N/A                                                                           |

**APR: REPORTING ON PROGRAM YEAR PROGRESS (NAHASDA § 404(b))**

Complete the shaded section of text below to describe your completed program tasks and actual results. Only report on activities completed during the 12-month program year. Financial data should be presented using the same basis of accounting as the Schedule of Expenditures of Federal Awards (SEFA) in the annual OMB Circular A-133 audit. For unit accomplishments, only count units when the unit was completed and occupied during the year. For households, only count the household if it received the assistance during the previous 12-month program year.

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                        |  |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------|--|
| <b>1. Program Name and Unique Identifier:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | Tribal HUD VASH - 2016 |  |
| <b>2. Program Description (This should be the description of the planned program.):</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                        |  |
| <p>This program is designed to provide subsidized rental assistance to Native American Veterans who are in need of supportive services and are Homeless or at Risk of Homelessness.</p> <p>All participants are required to be screened by the Veterans Administration (VA), to confirm eligibility for this program prior to participation. The overall program will be implemented in accordance with the Oneida Housing Authority HUD VASH Implementation Plan dated February 24, 2016, provided under separate cover. The rental assistance will be focused on available units in the area, whether privately or Tribally owned.</p> |                        |  |
| <b>3. Eligible Activity Number (Select one activity from the Eligible Activity list. Do not combine homeownership and rental housing in one activity, so that when housing units are reported in the APR they are correctly identified as homeownership or rental.):</b>                                                                                                                                                                                                                                                                                                                                                                 | 17                     |  |
| <b>4. Intended Outcome Number (Select one outcome from the Outcome list.):</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | 5                      |  |
| <b>Describe Other Intended Outcome (Only if you selected "Other" above):</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                        |  |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                        |  |
| <b>5. Actual Outcome Number (In the APR identify the actual outcome from the Outcome list.):</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                        |  |
| <b>Describe Other Actual Outcome (Only if you selected "Other" in above):</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                        |  |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                        |  |
| <b>6. Who Will Be Assisted (Describe the types of households that will be assisted under the program. Please note: assistance made available to families whose incomes fall within 80 to 100 percent of the median should be included as a <u>separate</u> program within this section.):</b>                                                                                                                                                                                                                                                                                                                                            |                        |  |
| <p>Appropriately VA pre-screened Homeless and at Risk of Homelessness Native American Veterans who are enrolled members of the Oneida Tribe of Indians of Wisconsin or enrolled members of federally recognized tribes living within the Oneida Tribe of Indians of Wisconsin reservation boundaries, and whose annual income is no more than 80 percent of the area median income utilized by Oneida Housing Authority.</p>                                                                                                                                                                                                             |                        |  |

|                                                                                                                                                                                                                                                                         |                                                                      |                                                                    |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------|--------------------------------------------------------------------|
| <p><b>7. Types and Level of Assistance</b> (Describe the types and the level of assistance that will be provided to each household, as applicable.):</p>                                                                                                                |                                                                      |                                                                    |
| <p>Eligible veterans will be assisted with a rental subsidy so their monthly rent payment does not exceed 30 percent of their adjusted income. In addition, Oneida Housing Authority will provide assistance to eligible veterans in accessing supportive services.</p> |                                                                      |                                                                    |
| <p><b>8. APR:</b> Describe the accomplishments for the APR in the 12-month program year.</p>                                                                                                                                                                            |                                                                      |                                                                    |
| <p>[Redacted]</p>                                                                                                                                                                                                                                                       |                                                                      |                                                                    |
| <p><b>9. Planned and Actual Outputs for 12-Month Program Year</b></p>                                                                                                                                                                                                   |                                                                      |                                                                    |
| Planned Number of Units to be Completed in Year Under this Program                                                                                                                                                                                                      | Planned Number of Households To Be Served in Year Under this Program | Planned Number of Acres To Be Purchased in Year Under this Program |
|                                                                                                                                                                                                                                                                         | 20                                                                   |                                                                    |
| APR: Actual Number of Units Completed in Program Year                                                                                                                                                                                                                   | APR: Actual Number of Households Served in Program Year              | APR: Actual Number of Acres Purchased in Program Year              |
|                                                                                                                                                                                                                                                                         |                                                                      |                                                                    |
| <p><b>10. APR:</b> If the program is behind schedule, explain why. (24 CFR § 1000.512(b)(2))</p>                                                                                                                                                                        |                                                                      |                                                                    |
| <p>[Redacted]</p>                                                                                                                                                                                                                                                       |                                                                      |                                                                    |

(11) Amended Sources of Funding (NAHASDA § 102(b)(2)(C)(i) and 404(b)) (Complete the **non-shaded** portions of the chart below to describe your estimated or anticipated sources of funding for the 12-month program year. **APR Actual Sources of Funding** – Please complete the shaded portions of the chart below to describe your actual funds received. Only report on funds actually received and under a grant agreement or other binding commitment during the 12-month program year.)

| SOURCE                         | IHP                                                          |                                                                     |                                               |                                                                    |                                                                          | APR                                                       |                                                            |                                              |                                                           |                                                                                  |                                                                                           |
|--------------------------------|--------------------------------------------------------------|---------------------------------------------------------------------|-----------------------------------------------|--------------------------------------------------------------------|--------------------------------------------------------------------------|-----------------------------------------------------------|------------------------------------------------------------|----------------------------------------------|-----------------------------------------------------------|----------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------|
|                                | (A)<br>Estimated amount on hand at beginning of program year | (B)<br>Estimated amount to be received during 12-month program year | (C)<br>Estimated total sources of funds (A+B) | (D)<br>Estimated funds to be expended during 12-month program year | (E)<br>Estimated unexpended funds remaining at end of program year (C-D) | (F)<br>Actual amount on hand at beginning of program year | (G)<br>Actual amount received during 12-month program year | (H)<br>Actual total sources of funding (F+G) | (I)<br>Actual funds expended during 12-month program year | (J)<br>Actual unexpended funds remaining at end of 12-month program year (H - I) | (K)<br>Actual unexpended funds obligated but not expended at end of 12-month program year |
| 1. IHBG Funds                  | \$12,192,294                                                 | \$3,789,132                                                         | \$15,981,426                                  | \$6,908,943                                                        | \$9,072,483                                                              |                                                           |                                                            | \$0                                          |                                                           | \$0                                                                              |                                                                                           |
| 2. IHBG Program Income         | \$0                                                          | \$861,722                                                           | \$861,722                                     | \$861,722                                                          | \$0                                                                      |                                                           |                                                            | \$0                                          |                                                           | \$0                                                                              |                                                                                           |
| 3. Title VI                    |                                                              |                                                                     | \$0                                           |                                                                    | \$0                                                                      |                                                           |                                                            | \$0                                          |                                                           | \$0                                                                              |                                                                                           |
| 4. Title VI Program Income     |                                                              |                                                                     | \$0                                           |                                                                    | \$0                                                                      |                                                           |                                                            | \$0                                          |                                                           | \$0                                                                              |                                                                                           |
| 5. 1937 Act Operating Reserves |                                                              |                                                                     | \$0                                           |                                                                    | \$0                                                                      |                                                           |                                                            | \$0                                          |                                                           | \$0                                                                              |                                                                                           |
| 6. Carry Over 1937 Act Funds   |                                                              |                                                                     | \$0                                           |                                                                    | \$0                                                                      |                                                           |                                                            | \$0                                          |                                                           | \$0                                                                              |                                                                                           |
| <b>LEVERAGED FUNDS</b>         |                                                              |                                                                     |                                               |                                                                    |                                                                          |                                                           |                                                            |                                              |                                                           |                                                                                  |                                                                                           |
| 7. ICDBG Funds                 | \$576,813                                                    |                                                                     | \$576,813                                     | \$576,813                                                          | \$0                                                                      |                                                           |                                                            | \$0                                          |                                                           | \$0                                                                              |                                                                                           |
| 8. Other Federal Funds         |                                                              |                                                                     | \$204,934                                     | \$204,934                                                          | \$0                                                                      |                                                           |                                                            | \$0                                          |                                                           | \$0                                                                              |                                                                                           |
| 9. LIHTC                       |                                                              |                                                                     | \$0                                           |                                                                    | \$0                                                                      |                                                           |                                                            | \$0                                          |                                                           | \$0                                                                              |                                                                                           |
| 10. Non-Federal Funds          |                                                              |                                                                     | \$0                                           |                                                                    | \$0                                                                      |                                                           |                                                            | \$0                                          |                                                           | \$0                                                                              |                                                                                           |
| <b>TOTAL</b>                   | \$12,769,107                                                 | \$4,650,854                                                         | \$17,624,895                                  | \$8,552,412                                                        | \$9,072,483                                                              | \$0                                                       | \$0                                                        | \$0                                          | \$0                                                       | \$0                                                                              | \$0                                                                                       |

|                                   |             |     |
|-----------------------------------|-------------|-----|
| TOTAL Columns C & H, 2 through 10 | \$1,643,469 | \$0 |
|-----------------------------------|-------------|-----|

**Notes:**

- a. For the IHP, fill in columns A, B, C, D, and E (non-shaded columns). For the APR, fill in columns F, G, H, I, J, and K (shaded columns).
- b. Total of Column D should match the total of Column N from the Uses of Funding table below.
- c. Total of Column I should match the Total of Column Q from the Uses of Funding table below.

**(12) Amended Uses of Funding (NAHASDA § 102(b)(2)(C)(ii))** (Note that the budget should not exceed the total funds on hand and insert as many rows as needed to include all the programs identified in Section 3. Actual expenditures in the APR section are for the 12-month program year.)

| PROGRAM NAME                      | IHP                                                                                     |                                                                      |                                                                  | APR                                                              |                                                                |                                                            |
|-----------------------------------|-----------------------------------------------------------------------------------------|----------------------------------------------------------------------|------------------------------------------------------------------|------------------------------------------------------------------|----------------------------------------------------------------|------------------------------------------------------------|
|                                   | (L)<br>Prior and current year IHBG (only) funds to be expended in 12-month program year | (M)<br>Total all other funds to be expended in 12-month program year | (N)<br>Total funds to be expended in 12-month program year (L+M) | (O)<br>Total IHBG (only) funds expended in 12-month program year | (P)<br>Total all other funds expended in 12-month program year | (Q)<br>Total funds expended in 12-month program year (O+P) |
| Tribal HUD VASH - 2016            |                                                                                         | \$204,934                                                            | \$204,934                                                        |                                                                  |                                                                | \$0                                                        |
| Program Administration - 2016-001 | \$0                                                                                     | \$0                                                                  | \$0                                                              | \$0                                                              | \$0                                                            | \$0                                                        |
| Resident Services - 2016-002      | \$190,383                                                                               | \$50,000                                                             | \$240,383                                                        | \$0                                                              | \$0                                                            | \$0                                                        |
| CAS - 2016-003                    | \$239,444                                                                               | \$50,000                                                             | \$289,444                                                        | \$0                                                              | \$0                                                            | \$0                                                        |

|                                          |                    |                    |                    |            |            |            |
|------------------------------------------|--------------------|--------------------|--------------------|------------|------------|------------|
| Development - 2016-100                   | \$4,028,052        | \$1,198,535        | \$5,226,587        | \$0        | \$0        | \$0        |
| Crime Prevention - 2015-200              | \$149,493          | \$100,000          | \$249,493          | \$0        | \$0        | \$0        |
| Operating CAS - 2016-00X                 | \$1,124,497        | \$0                | \$1,124,497        | \$0        | \$0        | \$0        |
| CAS Rehabilitation - 2016-300            | \$880,580          | \$0                | \$880,580          | \$0        | \$0        | \$0        |
| Planning and Administration              | \$296,494          | \$40,000           | \$336,494          |            |            | \$0        |
| Loan repayment - describe in 3 & 4 below |                    |                    | \$0                |            |            | \$0        |
| <b>TOTAL</b>                             | <b>\$6,908,943</b> | <b>\$1,643,469</b> | <b>\$8,552,412</b> | <b>\$0</b> | <b>\$0</b> | <b>\$0</b> |

**Notes:**

- a. Total of Column L cannot exceed the IHBG funds from Column C, Row 1 from the Estimated Sources of Funding table in Line 2 above.
- b. Total of Column M cannot exceed the total from Column C, Rows 2-10 from the Estimated Sources of Funding table in Line 2 above.
- c. Total of Column O cannot exceed total IHBG funds received in Column H, Row 1 from the Estimated Sources of Funding table in Line 2 above.
- d. Total of Column P cannot exceed total of Column H, Rows 2-10 of the Estimated Sources of Funding table in Line 2 above.
- e. Total of Column Q should equal total of Column I of the Estimated Sources of Funding table in Line 2 above.

**(13) Estimated Sources or Uses of Funding (NAHASDA § 102(b)(2)(C)).** (Provide any additional information about the estimated sources or uses of funding, including leverage (if any). You must provide the relevant information for any planned loan repayment listed in the Uses of Funding table on the previous page. This planned loan repayment can be associated with Title VI or with private or tribal funding that is used for an eligible activity described in an IHP that has been determined to be in compliance by HUD. The text must describe which specific loan is planned to be

repaid and the NAHASDA-eligible activity and program associated with this loan):

The Oneida Housing Department is planning on submitting an application to the USDA Rural Rental Housing Program (Section 515) in 2016 by leveraging \$200,000 IHBG for the \$1 million loan. There will be an additional cost from the IHBG of \$150,000 for apartment design, business plan and Leadership in Energy Efficient Design

**(14) APR (NAHASDA § 404(b))** (Enter any additional information about the actual sources or uses of funding, including leverage (if any). You must provide the relevant information for any actual loan repayment listed in the Uses of Funding table on the previous page. The text must describe which loan was repaid and the NAHASDA-eligible activity and program associated with this loan.):

|                                              |                                                          |
|----------------------------------------------|----------------------------------------------------------|
| <b>(15) Recipient:</b>                       | Oneida Tribe of Indians of Wisconsin                     |
| <b>(16) Authorized Official's Name</b>       | Cristina Danforth - Tribal Chairwoman                    |
| <b>(17) Authorized Official's Signature:</b> | I certify that all other sections of the IHP approved on |
|                                              | are accurate and reflect the activities planned.         |
| <b>(18) Date (MM/DD/YYYY):</b>               |                                                          |

# Oneida Business Committee Agenda Request

1. Meeting Date Requested: 03 / 30 / 16

## 2. General Information:

Session:  Open  Executive - See instructions for the applicable laws, then choose one:

Agenda Header:

Accept as Information only

Action - please describe:

Approve the Election Board's recommended date for the 2016 Special Election.

## 3. Supporting Materials

Report  Resolution  Contract

Other:

1.

3.

2.

4.

Business Committee signature required

## 4. Budget Information

Budgeted - Tribal Contribution  Budgeted - Grant Funded  Unbudgeted

## 5. Submission

Authorized Sponsor / Liaison:

Primary Requestor:   
Your Name, Title / Dept. or Tribal Member

Additional Requestor:   
Name, Title / Dept.

Additional Requestor:   
Name, Title / Dept.



# Oneida Tribe of Indians of Wisconsin



Oneidas bringing several hundred bags of corn to Washington's starving army at Valley Forge, after the colonists had consistently refused to aid them.



## ONEIDA TRIBAL ELECTION BOARD

P.O. BOX 413  
ONEIDA, WI 54155



UGWA DEMOLUM YATEHE  
Because of the help of this Oneida Chief in cementing a friendship between the six nations and the colony of Pennsylvania, a new nation, the United States was made possible.

# MEMORANDUM

**To:** Business Committee

**From:** Racquel Hill, Election Board Chairperson *RH*

**Date:** March 16, 2016

**Subject:** Recommended Date for 2016 Special Election

The Oneida Election Law 2.9-1 states: *Special Elections shall be set in accordance With 2.12-6. Whereas, 2.12-6 states: Dates of all Special Elections shall be set, as provided for in this law, by the Business Committee as recommended by the Election Board or as ordered by the Judiciary in connection with an election challenge.*

On behalf of the Election Board, we hereby recommend the following schedule for the 2016 Special Election:

| DAY       | DATE            | TIME        | PURPOSE                  |
|-----------|-----------------|-------------|--------------------------|
| Saturday  | May 7, 2016     | 1:00 p.m.   | Caucus                   |
| Friday    | May 13, 2016    | 4:30 p.m.   | Application Deadline     |
| Saturday  | July 9, 2016    | 7 am – 7 pm | Special Election         |
| Wednesday | August 10, 2016 | 9:00 am     | BC Mtg to Ratify Results |

Yaw^ko.

### Oneida Business Committee Agenda Request

1. Meeting Date Requested: 03 / 30 / 16

2. General Information:

Session:  Open  Executive - See instructions for the applicable laws, then choose one:

[Empty text box]

Agenda Header: New Business

Accept as Information only

Action - please describe:

BC to accept the OTIE update from Wilbert C. Rentmeester, Executive Vice President of OTIE.

3. Supporting Materials

Report  Resolution  Contract

Other:

1. See Page 2 for purpose

3. [Empty text box]

2. Highlighted GTC Directive from 2/20/16

4. [Empty text box]

Business Committee signature required

4. Budget Information

Budgeted - Tribal Contribution

Budgeted - Grant Funded

Unbudgeted

5. Submission

Authorized Sponsor / Liaison:

Cristina Danforth, Tribal Chairwoman *Cristina Danforth*

Primary Requestor/Submitter:

Submitted by Lora Skenandore, Assistant to Chairwoman

Your Name, Title / Dept. or Tribal Member

Additional Requestor:

Name, Title / Dept.

Additional Requestor:

Name, Title / Dept.

## Oneida Business Committee Agenda Request

### 6. Cover Memo:

Describe the purpose, background/history, and action requested:

Wilbert C. Rentmeester to give an update on OTIE status in regards to the Feb. 20th GTC directive that within 2 months OTIE is to have in place an enrolled Oneida Member as successor of OTIE and also that a mailing go out to all Oneida Households to advertise the position with the wage and salary notice in the mail out.

- 1) Save a copy of this form for your records.
- 2) Print this form as a \*.pdf *OR* print and scan this form in as \*.pdf.
- 3) E-mail this form and all supporting materials in a **SINGLE** \*.pdf file to: [BC\\_Agenda\\_Requests@oneidanation.org](mailto:BC_Agenda_Requests@oneidanation.org)

## D. Annual Report

Motion by Nancy Barton that the \$5 million in the Standing Stone LLC account be transferred to the Minor's Children Fund and that all the Minor's Trust Accounts be managed by Bay Bank in interested bearing accounts and that all the same provisions apply. Seconded by Nancy Skenandore.

Amendment to the main motion by Cathy Metoxen to conduct an independent investigation, from an outside entity, into Standing Stone LLC and Trust/Enrollment Committee members regarding all of the presented questions raised. Seconded by Nancy Barton. **Motion failed by show of hands**

Motion by Wes Martin to table the previous motion. Seconded by Loretta Metoxen. **Motion carried by show of hands**

Motion by Tsyosha-aht Delgado to direct the Business Committee to direct OTIE to put into place, within two (2) months, an enrolled Oneida Member as successor of OTIE. Seconded by Pearl McLester. **Motion carried by hand count: 849 support; 130 opposed; 76 abstained**

Amendment to the main motion by Madelyn Genskow that a mailing goes out to all Oneida Households to advertise the position with the wage salary noticed in the mail out. Seconded by Stacy Grignon. **Motion carried by shows of hands**

Motion by Mike Debraska to have the petition being submitted to Secretary Lisa Summers with a complete copy to be made for Mike Debraska, that a Special GTC meeting be called within sixty (60) days, on a Saturday only, with this item being the only thing on the agenda to be heard, with or without the fiscal and legal analysis' if they are or aren't done, as this issue affects the entire enrolled population of Oneida and involves the health, safety, and welfare of our tribe. Seconded by Debbie Powless. **Motion failed by hand count: 446 support; 530 opposed; 61 abstained**

Motion by Jennifer Webster to accept the annual reports, to direct the Business Committee to follow-up with the five areas who did not submit a report, to accept the Dialysis Center Update on page 94, and to direct the Oneida Sacred Burial Grounds Update be presented at the next Business Committee meeting. Seconded by Mark Powless. **Motion carried by show of hands**

## 8. NEW BUSINESS

### A. Dialysis Center Update

Motion by Jennifer Webster to accept the annual reports, to direct the Business Committee to follow-up with the five areas who did not submit a report, to accept the Dialysis Center Update on page 94, and to direct the Oneida Sacred Burial Grounds Update be presented at the next Business Committee meeting. Seconded by Mark Powless. **Motion carried by show of hands**

### B. Oneida Sacred Burial Grounds Update

Motion by Jennifer Webster to accept the annual reports, to direct the Business Committee to follow-up with the five areas who did not submit a report, to accept the Dialysis Center Update on page 94, and to direct the Oneida Sacred Burial Grounds Update be presented at the next Business Committee meeting. Seconded by Mark Powless. **Motion carried by show of hands**

## 5. ADJOURN

Motion by Lisa Summers to adjourn at 2:05 p.m. Seconded Bob Miller. **Motion carried by voice vote**

### Oneida Business Committee Agenda Request

1. Meeting Date Requested: 03 / 30 / 16

2. General Information:

Session:  Open  Executive - See instructions for the applicable laws, then choose one:

[Empty text box]

Agenda Header: New Business

Accept as Information only

Action - please describe:

[Large empty text box for description]

3. Supporting Materials

Report  Resolution  Contract

Other:

1. MOU from Brothertown Nation, Inc

3. [Empty text box]

2. [Empty text box]

4. [Empty text box]

Business Committee signature required

4. Budget Information

Budgeted - Tribal Contribution  Budgeted - Grant Funded  Unbudgeted

5. Submission

Authorized Sponsor / Liaison: Cristina Danforth, Tribal Chairwoman

Primary Requestor/Submitter: Dawn Moon-Kopetsky, Senior Policy Advisor  
Your Name, Title / Dept. or Tribal Member

Additional Requestor: Loretta V. Metoxen, Tribal Historian  
Name, Title / Dept.

Additional Requestor: \_\_\_\_\_  
Name, Title / Dept.

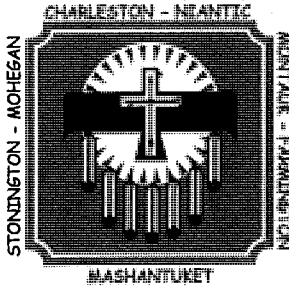
## Oneida Business Committee Agenda Request

### 6. Cover Memo:

Describe the purpose, background/history, and action requested:

Note in writing, the MOU between Oneida Nation of Wisconsin and Brothertown Nation, the agreement pertaining to the purchase of historical material from a third party.  
see attachment

- 1) Save a copy of this form for your records.
- 2) Print this form as a \*.pdf *OR* print and scan this form in as \*.pdf.
- 3) E-mail this form and all supporting materials in a **SINGLE** \*.pdf file to: [BC\\_Agenda\\_Requests@oneidanation.org](mailto:BC_Agenda_Requests@oneidanation.org)



Brothertown Nation Inc.  
 PO Box 2206  
 Fond Du Lac, WI 54936-2206

### **Memorandum of Understanding**

This Memorandum of Understanding is entered into by and between the Brothertown Indian Nation, a 501(c)(3) non-profit organization located in Fond du Lac, WI and the Oneida Nation located in Oneida, WI.

**Purpose:** The purpose of this MOU is to place in writing for future tribal councils the agreement made between the Brothertown Nation and the Oneida Nation in 2010, pertaining to the purchase of historical materials from a third party. On September 14, 2010, the Oneida Nation purchased the historical materials (hence forth referred to as the Brothertown Collection) relating to the Brothertown Indian Nation on their behalf for \$75,000. The Brothertown Collection was to be placed in the care of the Oneida Cultural Heritage Department for professional management, until the Brothertown Indian Nation completed payment for the collection.

**Statement of Mutual Interest and Benefits:** Having a long intertwined history between the Oneida Nation and the Brothertown Indian Nation and sharing close political and family lineages, the Brothertown collection is of academic, historic, and cultural interest to both parties. Preserving our own pasts as well as those of our nearest relative, is of concern to all Native American tribes.

This MOU is established between the Brothertown Indian Nation and the Oneida Nation of Wisconsin to document agreed upon terms for the Brothertown Collection:

- A. The maintenance and preservation of the Brothertown Collection
- B. The reimbursement and transfer of the physical collection

The Brothertown Nation shall:

1. Reimburse the Oneida Nation \$75,000, the cost to purchase the collection.
2. The Brothertown Indian Nation will gift additional monies to the Oneida Nation for the care, preservation, and maintenance of the collection.
3. The Brothertown Indian Nation has elicited the help of a professional archivist and digitizer to properly digitize the collection. The digitization process will take place in the summer of 2016 at no additional cost to the Oneida Nation and will be done in house either at the Oneida Nation Museum or the History Department where the collection is currently being kept.

The Oneida Nation shall:

1. Store the Brothertown Collection in a proper climate controlled space and in the materials paid for by the Brothertown Indian Nation.
2. While in the possession of the Oneida Nation, access to the Brothertown collection shall be granted to any Brothertown member who wishes to view the collection and any non-member researcher approved by the Brothertown council.

Upon completion of the payment

1. The Brothertown Collection shall be transferred to the Brothertown Indian Nation.
2. A copy of the high quality digitized product will remain with the Oneida Nation after the physical collection has been transferred to the Brothertown Indian Nation to do with as they see fit.
3. This MOU shall be revisited every 3 years and re-signed by both the Brothertown Indian Nation and the Oneida Nation of Wisconsin.

We, the undersigned, have agreed on the contents of this MOU. Any changes must be agreed to by both parties.

Brothertown Indian Nation

Signed \_\_\_\_\_  
(Chairperson)

\_\_\_\_\_  
Date

Signed \_\_\_\_\_  
(Tribal Historic Preservation Officer)

\_\_\_\_\_  
Date

Oneida Nation

Signed \_\_\_\_\_  
(Chairperson)

\_\_\_\_\_  
Date

Signed \_\_\_\_\_  
(Title)

\_\_\_\_\_  
Date



# Oneida Business Committee Agenda Request

1. Meeting Date Requested: 03 / 30 / 16

## 2. General Information:

Session:  Open  Executive - See instructions for the applicable laws, then choose one:

Agenda Header:

Accept as Information only

Action - please describe:

Approve O.B.C. Standard Operating Procedure titled, "O.B.C. Special Projects Budget"

## 3. Supporting Materials

Report  Resolution  Contract

Other:

1.

3.

2.

4.

Business Committee signature required

## 4. Budget Information

Budgeted - Tribal Contribution

Budgeted - Grant Funded

Unbudgeted

## 5. Submission

Authorized Sponsor / Liaison:

Primary Requestor/Submitter: Brian A. Doxtator, Executive Assistant to Tribal Treasurer

Your Name, Title / Dept. or Tribal Member

Additional Requestor:

\_\_\_\_\_  
Name, Title / Dept.

Additional Requestor:

\_\_\_\_\_  
Name, Title / Dept.

## Oneida Business Committee Agenda Request

### 6. Cover Memo:

Describe the purpose, background/history, and action requested:

The Tribal Treasurer provided a draft S.O.P. providing parameters for developing and expending monies within the O.B.C. budget titled, "O.B.C. Special Projects."

The Oneida Business Committee provided consensus of the final recommendations to the Standard Operating Procedure titled, "O.B.C. Special Projects Budget" and requested by consensus to forward the final draft S.O.P. to the March 30th 2016, O.B.C. meeting agenda.

Requested Action: Approve the Standard Operating Procedure for the O.B.C. Special Projects Budget.

1) Save a copy of this form for your records.

2) Print this form as a \*.pdf *OR* print and scan this form in as \*.pdf.

3) E-mail this form and all supporting materials in a **SINGLE** \*.pdf file to: [BC\\_Agenda\\_Requests@oneidanation.org](mailto:BC_Agenda_Requests@oneidanation.org)

|                                                                       |                                       |                                                                                        |
|-----------------------------------------------------------------------|---------------------------------------|----------------------------------------------------------------------------------------|
| <b>ONEIDA TRIBE OF WISCONSIN<br/>STANDARD OPERATING<br/>PROCEDURE</b> | TITLE: O.B.C. Special Projects Budget | ORIGINATION DATE:<br><br>REVISION DATE:<br><br>EFFECTIVE DATE:<br>After last signature |
| AUTHOR: Treasurer Patricia King                                       | APPROVED BY:                          | DATE:                                                                                  |
| DEPARTMENT: O.B.C.<br>Administration                                  | APPROVED BY:                          | DATE                                                                                   |
| DIVISION: <b>Non-Divisional</b>                                       | APPROVED BY:                          | DATE:                                                                                  |
|                                                                       | APPROVED BY:                          | DATE:                                                                                  |
| EEO REFERENCE NUMBER:                                                 | COMPLIANCE REVIEW BY: <i>EEO</i>      | DATE:                                                                                  |
| PAGE NO: 1 of 2                                                       | APPROVED BY: <i>HRD Manager</i>       | DATE:                                                                                  |

## 1.0 PURPOSE

- 1.1 To establish standard operating procedures for O.B.C. Special Projects budget preparation, management, and disbursement

## 2.0 DEFINITIONS

- 2.1 Budget Timeline: Annual deadlines for the organization to submit all budget documents
- 2.2 Strategic Directions: Strategies created to address what is blocking the Oneida Tribe from moving toward leadership's practical vision
- 2.3 Operating budget: Operating budgets considers the recurrent and operational costs such as salaries, utilities, maintenance, and other routine activities. Operating budgets are determined by closely reviewing existing costs and using known facts or assumptions to estimate future costs
- 2.4 Mission: To strengthen and protect our people, reclaim our land and enhance the environment by exercising our sovereignty
- 2.5 Practical Vision: Determined elements defining what leadership would like to see in place in three (3) to five (5) years
- 2.6 Strategic Planning: Provides direction and planning toward achievement of the Oneida Tribal Vision

- 2.7 Strategic Vision: Ideas for the direction and activities of business development
- 2.8 Vision: A Nation of Strong Families built on Tsi?nyukwalihot^ and a strong economy

### **3.0 WORK STANDARDS / PROCEDURES**

- 3.1 Provide the process and/or steps of submission and approval for the O.B.C. Special Projects budget

#### Work Standards

- 3.2 All O.B.C. Special Projects funded by the Oneida Tribe of Indians should be prepared in line with Strategic Plans adopted by the Oneida Business Committee.

#### Procedures

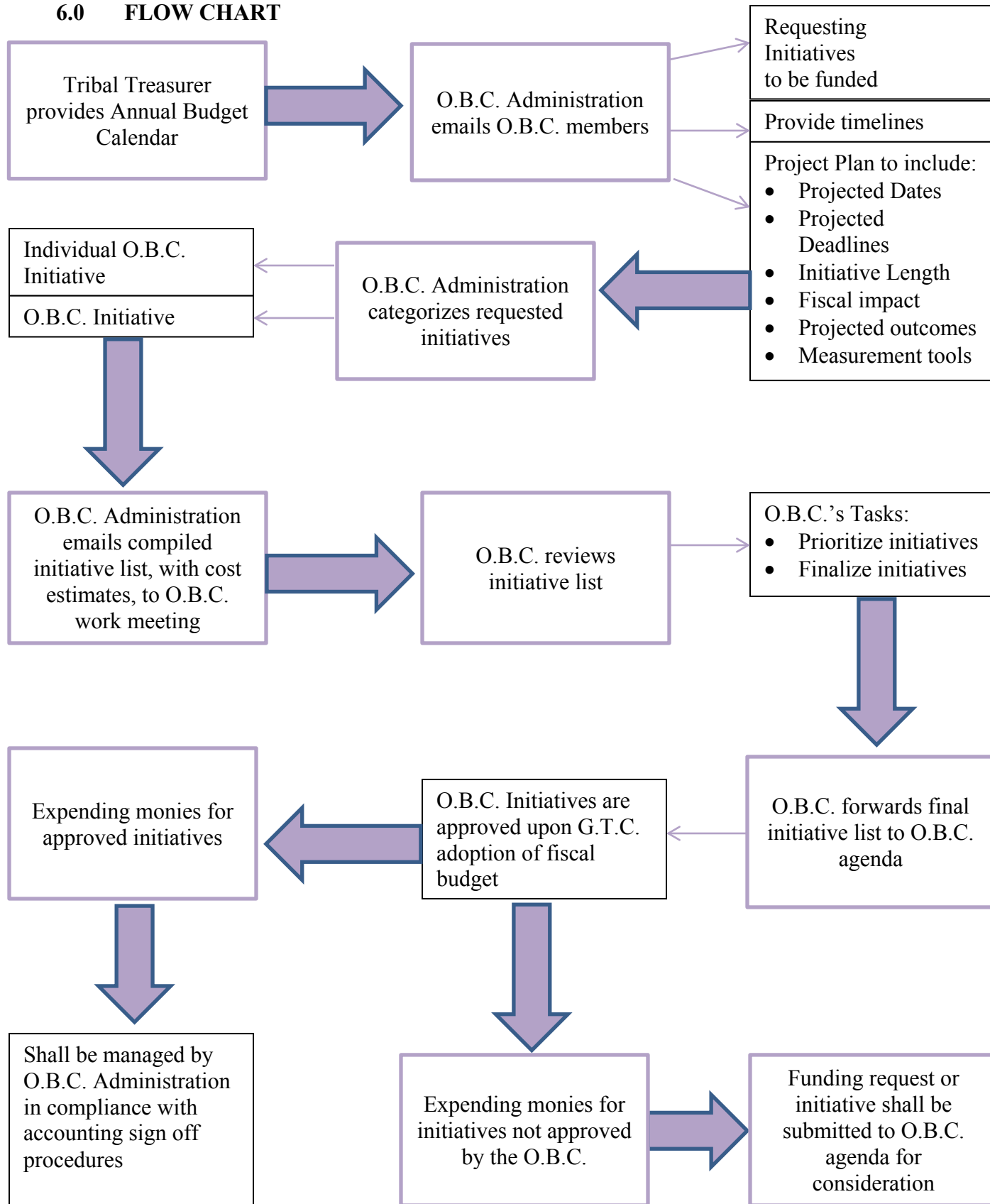
- 3.2.1 Budget process begins upon notification from the Treasurer's office of annual Budget Calendar. O.B.C. Administration shall:
  - 3.2.1.1 Email O.B.C. members requesting initiatives to be funded
    - 3.2.1.1.1 Provide timelines for email responses
    - 3.2.1.1.2 Outline of project plan to include projected dates and/or deadlines, initiative length, fiscal impact on budget, projected outcomes, measurement tools (if required)
  - 3.2.1.2 Categorize requested initiatives
    - 3.2.1.2.1 Individual O.B.C. initiative
    - 3.2.1.2.2 O.B.C. initiative
- 3.2.2 Email compiled list, with cost estimates, to O.B.C. work meeting agenda to:
  - 3.2.2.1 Prioritize list
  - 3.2.2.2 Finalize initiative list
  - 3.2.2.3 Forward final list to O.B.C. agenda for approval
- 3.2.3 Expending monies for approved initiative (s) shall be managed by O.B.C. Administration and comply with accounting sign-off procedures
- 3.2.4 Expending monies for O.B.C. initiatives not approved by the O.B.C. shall be submitted to the O.B.C. agenda for consideration.

### **4.0 REFERENCES**

Oneida Business Committee Strategic Plan (2014 – 2017)

### **5.0 FORMS**

**6.0 FLOW CHART**



### Oneida Business Committee Agenda Request

1. Meeting Date Requested: 3 / 30 / 16

**2. General Information:**

Session:  Open  Executive - See instructions for the applicable laws, then choose one:

Agenda Header:

Accept as Information only

Action - please describe:

Motion to enter E-Poll results into the record for approval of travel for Treasurer Trish King to travel to Rancho Mirage, CA to attend the ANA Inspiration Pro-Am at Mission Hills Country Club on March 28 - April 3, 2016.

**3. Supporting Materials**

Report  Resolution  Contract

Other:

1.

3.

2.

4.

Business Committee signature required

**4. Budget Information**

Budgeted - Tribal Contribution  Budgeted - Grant Funded  Unbudgeted

**5. Submission**

Authorized Sponsor / Liaison:

Primary Requestor/Submitter: Submitted by: April Skenandore, Executive Assistant  
Your Name, Title / Dept. or Tribal Member

Additional Requestor: \_\_\_\_\_  
Name, Title / Dept.

Additional Requestor: \_\_\_\_\_  
Name, Title / Dept.

## Oneida Business Committee Agenda Request

### 6. Cover Memo:

Describe the purpose, background/history, and action requested:

On March 7, 2016 the following e-poll was conducted:

#### Summary:

Treasurer Trish King respectfully requests Business Committee approval to attend the ANA Inspiration Pro-Am at the Mission Hills Country Club in Rancho Mirage, CA on March 28 – April 3, 2016. The travel is to acquire a “spectator” point of view with full access to the media center, player dining and hospitality as well as representing the Oneida Nation as a Governmental Official. The travel also aligns to the Practical Vision titled, “Create Economic Systems” deriving from the GTC approved initiative regarding the LPGA tour being held at Thornberry in July 2017. Treasurer King has liaison responsibilities to Thornberry Creek. For additional information on the event, please click on the following link:

<http://www.anainspiration.com/>

#### Requested Action:

Approve for Treasurer Trish King to attend the ANA Inspiration Pro-Am at the Mission Hills Country Club in Rancho Mirage, CA on March 28 – April 3, 2016.

#### Deadline for response:

Please submit your response by noon on March 8, 2016. Please respond by using the voting button above. Thank you.

#### The following is the e-poll results:

Support: Jennifer Webster, Tehassi Hill, Fawn Billie, Melinda J. Danforth, David Jordan, Lisa Summers

- 1) Save a copy of this form for your records.
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## April Skenandore

---

**Subject:** FW: E-Poll Request: Travel for Treasurer Trish King to attend ANA Inspiration Pro-Am at Mission Hills Country Club in Rancho Mirage, CA March 28 - April 3, 2016

**From:** TribalSecretary

**Sent:** Tuesday, March 08, 2016 11:59 AM

**To:** Brandon L. Yellowbird-Stevens; Cristina S. Danforth; David P. Jordan; Fawn J. Billie; Jennifer A. Webster; Lisa M. Summers; Melinda J. Danforth; Patricia M. King; Ronald W. Hill

**Cc:** Brian A. Doxtator; Danelle A. Wilson; Dawn M. Moon-Kopetsky; Jessica L. Wallenfang; Leyne C. Orosco; Lisa A. Liggins; Lora L. Skenandore; Nicolas A. Reynolds; Rhiannon R. Metoxen

**Subject:** FW: E-Poll Request: Travel for Treasurer Trish King to attend ANA Inspiration Pro-Am at Mission Hills Country Club in Rancho Mirage, CA March 28 - April 3, 2016

Good Afternoon,

### E-POLL RESULTS

The E-poll request to approve travel for Treasurer Trish King to attend the ANA Inspiration Pro-Am at Mission Hills Country Club in Rancho Mirage, CA on March 28 – April 3, 2016 is approved. Below is the results:

Support: Jennifer Webster, Tehassi Hill, Fawn Billie, Melinda Danforth, David Jordan, Lisa Summers

*April Skenandore*

*Executive Assistant*

*Business Committee Support Office (BCSO)*

*Office: (920) 869-4316*

### How can the BC Support Office help you?

**Paula "Pogi" King Dessart (Executive Assistant)** – Budgeting, Processing Accounts Payable, GTC Meeting Prep

**April Skenandore (Executive Assistant)** – BC Scheduling & Travel

**Debbie Melchert (Administrative Assistant)** – Signature Log, Mail Log, Kronos

**Kathy Metoxen (Executive Tribal Clerk)** – Pardons, Boards, Committees and Commissions

**Heather Heuer (Information Management Specialist)** – BC Meeting Agenda Requests, Packets, and Minutes

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**From:** TribalSecretary

**Sent:** Monday, March 07, 2016 4:14 PM

**To:** Brandon L. Yellowbird-Stevens; Cristina S. Danforth; David P. Jordan; Fawn J. Billie; Jennifer A. Webster; Lisa M. Summers; Melinda J. Danforth; Patricia M. King; Ronald W. Hill

**Cc:** Brian A. Doxtator; Danelle A. Wilson; Dawn M. Moon-Kopetsky; Jessica L. Wallenfang; Leyne C. Orosco; Lisa A. Liggins; Lora L. Skenandore; Nicolas A. Reynolds; Rhiannon R. Metoxen

**Subject:** E-Poll Request: Travel for Treasurer Trish King to attend ANA Inspiration Pro-Am at Mission Hills Country Club in Rancho Mirage, CA March 28 - April 3, 2016



Good Afternoon,

**E-POLL REQUEST**

**Summary:**

Treasurer Trish King respectfully requests Business Committee approval to attend the ANA Inspiration Pro-Am at the Mission Hills Country Club in Rancho Mirage, CA on March 28 – April 3, 2016. The travel is to acquire a “spectator” point of view with full access to the media center, player dining and hospitality as well as representing the Oneida Nation as a Governmental Official. The travel also aligns to the Practical Vision titled, “Create Economic Systems” deriving from the GTC approved initiative regarding the LPGA tour being held at Thornberry in July 2017. Treasurer King has liaison responsibilities to Thornberry Creek. For additional information on the event, please click on the following link:

<http://www.anainspiration.com/>

**Request Action:**

Approve for Treasurer Trish King to attend the ANA Inspiration Pro-Am at the Mission Hills Country Club in Rancho Mirage, CA on March 28 – April 3, 2016.

**Deadline for response:**

Please submit your response by noon on **March 8, 2016**. Please respond by using the voting button above. Thank you.

*April Skenandore  
Executive Assistant  
Business Committee Support Office (BCSO)  
Office: (920) 869-4316*

**How can the BC Support Office help you?**

**Paula “Pogi” King Dessart (Executive Assistant)** – Budgeting, Processing Accounts Payable, GTC Meeting Prep  
**April Skenandore (Executive Assistant)** – BC Scheduling & Travel  
**Debbie Melchert (Administrative Assistant)** – Signature Log, Mail Log, Kronos  
**Kathy Metoxen (Executive Tribal Clerk)** – Pardons, Boards, Committees and Commissions  
**Heather Heuer (Information Management Specialist)** – BC Meeting Agenda Requests, Packets, and Minutes

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### Oneida Business Committee Agenda Request

1. Meeting Date Requested: 3 / 30 / 16

2. General Information:

Session:  Open  Executive - See instructions for the applicable laws, then choose one:

[Empty text box]

Agenda Header: Travel Request

Accept as Information only

Action - please describe:

Motion to enter E-Poll results into the record for approval of travel for Secretary Lisa Summers and Councilwoman Fawn Billie to travel to St. Paul, MN to attend the National Indian Child Welfare Association (NICWA) 34th Annual Conference on April 3-7, 2016.

3. Supporting Materials

Report  Resolution  Contract

Other:

1. email

3. [Empty text box]

2. [Empty text box]

4. [Empty text box]

Business Committee signature required

4. Budget Information

Budgeted - Tribal Contribution  Budgeted - Grant Funded  Unbudgeted

5. Submission

Authorized Sponsor / Liaison: Lisa Summers, Tribal Secretary

Primary Requestor/Submitter: Submitted by: April Skenandore, Executive Assistant  
Your Name, Title / Dept. or Tribal Member

Additional Requestor: \_\_\_\_\_  
Name, Title / Dept.

Additional Requestor: \_\_\_\_\_  
Name, Title / Dept.

## Oneida Business Committee Agenda Request

### 6. Cover Memo:

Describe the purpose, background/history, and action requested:

On March 7, 2016 the following e-poll was conducted:

**Summary:**

Secretary Lisa Summers and Councilwoman Fawn Billie respectfully request Business Committee approval to attend the National Indian Child Welfare Association (NICWA) 34th Annual Conference on April 3 – 6, 2016 in St. Paul, MN. Secretary Summers has liaison responsibilities to the Oneida Child Protective Board and Oneida Police Commission. Councilwoman Billie has liaison responsibilities to the Oneida School Board and is the LOC sponsor for the Children’s Code and the Guardianship Law.

**Requested Action:**

Approve for Secretary Lisa Summers and Councilwoman Fawn Billie to travel to St. Paul, MN to attend the NICWA 34th Annual Conference on April 3 – 6, 2016.

**Deadline for response:**

Please submit your response by 4pm today, March 7, 2016. Please respond by using the voting button above. Thank you.

**The following is the e-poll results:**

Support: Brandon Stevens, David Jordan, Jennifer Webster, Trish King, Tehassi Hill

- 1) Save a copy of this form for your records.
- 2) Print this form as a \*.pdf *OR* print and scan this form in as \*.pdf.
- 3) E-mail this form and all supporting materials in a **SINGLE** \*.pdf file to: BC\_Agenda\_Requests@oneidanation.org

## April Skenandore

---

**Subject:** FW: RESULTS: E-Poll Request: Travel for Secretary Lisa Summers and Councilwoman Fawn Billie to attend NICWA April 3-6, 2016  
**Attachments:** E-Poll Fawn and Lisa Travel Request.pdf

**From:** TribalSecretary  
**Sent:** Monday, March 07, 2016 4:40 PM  
**To:** Brandon L. Yellowbird-Stevens; Cristina S. Danforth; David P. Jordan; Fawn J. Billie; Jennifer A. Webster; Lisa M. Summers; Melinda J. Danforth; Patricia M. King; Ronald W. Hill  
**Cc:** Brian A. Doxtator; Danelle A. Wilson; Dawn M. Moon-Kopetsky; Jessica L. Wallenfang; Leyne C. Orosco; Lisa A. Liggins; Lora L. Skenandore; Nicolas A. Reynolds; Rhiannon R. Metoxen  
**Subject:** RESULTS: E-Poll Request: Travel for Secretary Lisa Summers and Councilwoman Fawn Billie to attend NICWA April 3-6, 2016

Good Afternoon,

### E-POLL RESULTS

The E-poll request to approve travel for Secretary Lisa Summers and Councilwoman Fawn Billie to attend the NICWA Conference in St. Paul, MN on April 3-6, 2016 is approved. Listed below is the results:

Support: Brandon Stevens, David Jordan, Jennifer Webster, Trish King, Tehassi Hill

*April Skenandore  
Executive Assistant  
Business Committee Support Office (BCSO)  
Office: (920) 869-4316*

### How can the BC Support Office help you?

**Paula "Pogi" King Dessart (Executive Assistant)** – Budgeting, Processing Accounts Payable, GTC Meeting Prep  
**April Skenandore (Executive Assistant)** – BC Scheduling & Travel  
**Debbie Melchert (Administrative Assistant)** – Signature Log, Mail Log, Kronos  
**Kathy Metoxen (Executive Tribal Clerk)** – Pardons, Boards, Committees and Commissions  
**Heather Heuer (Information Management Specialist)** – BC Meeting Agenda Requests, Packets, and Minutes

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**From:** TribalSecretary  
**Sent:** Monday, March 07, 2016 11:52 AM  
**To:** Brandon L. Yellowbird-Stevens; Cristina S. Danforth; David P. Jordan; Fawn J. Billie; Jennifer A. Webster; Lisa M. Summers; Melinda J. Danforth; Patricia M. King; Ronald W. Hill  
**Cc:** Brian A. Doxtator; Danelle A. Wilson; Dawn M. Moon-Kopetsky; Jessica L. Wallenfang; Leyne C. Orosco; Lisa A. Liggins; Lora L. Skenandore; Nicolas A. Reynolds; Rhiannon R. Metoxen  
**Subject:** E-Poll Request: Travel for Secretary Lisa Summers and Councilwoman Fawn Billie to attend NICWA April 3-6, 2016

Good Morning,

**E-POLL REQUEST**

**Summary:**

Secretary Lisa Summers and Councilwoman Fawn Billie respectfully request Business Committee approval to attend the National Indian Child Welfare Association (NICWA) 34<sup>th</sup> Annual Conference on April 3 – 6, 2016 in St. Paul, MN. Secretary Summers has liaison responsibilities to the Oneida Child Protective Board and Oneida Police Commission. Councilwoman Billie has liaison responsibilities to the Oneida School Board and is the LOC sponsor for the Children's Code and the Guardianship Law.

**Requested Action:**

Approve for Secretary Lisa Summers and Councilwoman Fawn Billie to travel to St. Paul, MN to attend the NICWA 34<sup>th</sup> Annual Conference on April 3 – 6, 2016.

**Deadline for response:**

Please submit your response by **4pm today, March 7, 2016**. Please respond by using the voting button above. Thank you.

*April Skenandore  
Executive Assistant  
Business Committee Support Office (BCSO)  
Office: (920) 869-4316*

**How can the BC Support Office help you?**

**Paula "Pogi" King Dessart (Executive Assistant)** – Budgeting, Processing Accounts Payable, GTC Meeting Prep

**April Skenandore (Executive Assistant)** – BC Scheduling & Travel

**Debbie Melchert (Administrative Assistant)** – Signature Log, Mail Log, Kronos

**Kathy Metoxen (Executive Tribal Clerk)** – Pardons, Boards, Committees and Commissions

**Heather Heuer (Information Management Specialist)** – BC Meeting Agenda Requests, Packets, and Minutes

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**NICWA**  
National Indian Child Welfare Association

# 2016 NICWA Annual Conference Conference Agenda and Workshops

## Register Now

Click here for a [Detailed Draft Schedule](#)

### CONTACT

**Lauren Shapiro**  
Events Manager  
lauren@nicwa.org  
(503) 222-4044, ext. 118

| Conference Schedule-at-a-Glance                                                                                                                                                                 |                                                                                                                                                                                                      |                                                                                                                                                                                                                                                                |                                                                                                                                                        |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b><u>Sunday, April 3</u></b><br/>3:00 p.m.–8:00 p.m.<br/>Registration</p> <p>4:30 p.m.<br/>Presenter Orientation</p> <p>6:00 p.m.–8:00 p.m.<br/>Reception/Annual<br/>Membership Meeting</p> | <p><b><u>Monday, April 4</u></b><br/>7:30 a.m.–5:00 p.m.<br/>Registration</p> <p>8:30 a.m.–Noon<br/>Opening General<br/>Session/Keynote Speaker</p> <p>1:30 p.m.–5:00 p.m.<br/>Workshops A and B</p> | <p><b><u>Tuesday, April 5</u></b><br/>7:30 a.m.–Noon<br/>Registration</p> <p>8:30 a.m.–10:00 a.m.<br/>General Session</p> <p>10:30 a.m.–Noon<br/>Workshop C</p> <p>1:30 p.m.–5:00 p.m.<br/>Workshops D and E</p> <p>6:00 p.m.–9:00 p.m.<br/>Dinner Banquet</p> | <p><b><u>Wednesday, April 6</u></b><br/>8:30 a.m.–10:00 a.m.<br/>Workshop F</p> <p>10:30 a.m.–Noon<br/>Closing General<br/>Session/Keynote Speaker</p> |

### Volunteers

Come join us in welcoming over 1,000 attendees at the nation’s leading conference in Indian child welfare. This three and a half day conference attracts attention across North America, creating a space where you can learn about the latest information across Indian Country in child welfare. We need the help of volunteers like you to make it happen!


For more information click [here](#). Or [apply](#) today!

### Workshop Tracks

#### Data and Research



Learn about current research in the fields of Indian child welfare, children’s mental health, and youth development. Learn how to use data to evaluate and improve program services, and hear from tribal and urban Indian community programs that are using evidence-based practices or are establishing and documenting new best practice models. Learn how to share data effectively across systems, integrate data systems among tribal programs, develop tribal or community-

 based management information systems, and use data to inform budget and programming decisions.

### **Child Welfare, Foster Care, and Adoption Services**

From grant writing for child welfare programs to implementing differential response and identifying best practices in family team decision making, you are sure to find the latest and most up-to-date information. Explore topics including providing effective prevention services and planning for youth engagement while establishing transitional services. Workshops will support improvements in your child welfare, foster care, and adoption services as well as the skills of program staff, which could impact your program, tribe, and community for generations to come.

### **Children's Mental Health**

Leaders in the field of children's mental health will share experience and information on the issues that impact Indian children everywhere. Learn how to support and nurture families dealing with Fetal Alcohol Syndrome and empower young people using new community engagement techniques. Learn about Systems of Care, how to address the difficult topic of youth suicide, and what can be done to change the future for young people to bring promising results. Incarceration is a common result of historical trauma; explore new techniques for culturally appropriate services, including traditional healing and other ways to heal our children, families, and communities.

### **Youth and Family Involvement**

Youth and families are the experts in their own lives; they should have an active role in their care management. Learn to engage youth and families involved with systems in an empowering, strengths-based way. Gain insight on trauma-informed methods of engaging youth and families in productive ways; learn steps to developing successful youth leaders. Get to know what diverse AI/AN communities across the country are currently doing and have done in the past to involve Native youth and families. Reflect on what your community can do to improve youth involvement and family engagement at every level, ensuring that youth and families have decision-making power in systems.

### **Legal Affairs and Advocacy**

The well-being of AI/AN children and families is impacted by tribal, federal, and state laws and policies that guide practice in child welfare, juvenile justice, and mental health services. In this track, participants will learn about these laws and policies and how they are implemented. Workshops will discuss effective legal practice on behalf of AI/AN children and families, programmatic challenges to implementing federal policies, tribal code development, innovative tribal court practices, intergovernmental agreements, and how effective collaboration can lead to meaningful systems change.

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**NICWA**  
National Indian Child Welfare Association

## 2016 NICWA Annual Conference Costs and Registration

Join us in St. Paul, Minnesota, on April 3-6, 2016, and be a part of the largest national gathering dedicated to Native American tribal child welfare advocacy.

---

**CONTACT**

**Lauren Shapiro**  
Events Manager  
lauren@nicwa.org  
(503) 222-4044, ext. 118

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### Register Now

|                                                                                                                                       | Member Price | Non-Member Price |
|---------------------------------------------------------------------------------------------------------------------------------------|--------------|------------------|
| Early-bird registration<br>(before March 1, 2016)                                                                                     | \$425        | \$475*           |
| Full registration<br>(after March 1, 2016)                                                                                            | \$490        | \$540*           |
| Presenter registration<br>(up to three per workshop)                                                                                  | \$250        |                  |
| Student rate<br>(must provide student ID)                                                                                             | \$250        |                  |
| Foster or adoptive parent/adult<br>adoptee (open to foster parents,<br>adoptive parents, adult adoptees, and<br>fostered individuals) | \$250        |                  |
| Pre-Conference Adult Adoptee Policy<br>Summit (April 3, 2016)                                                                         | \$30         |                  |

\*Price includes a one-year NICWA Abalone-level individual membership from date of registration. As a new member, conference attendees are encouraged to attend the annual membership meeting and reception held at the start of the conference.

#### Payment

Check or credit card information must accompany registration forms. Payment must accompany the registration form for it to be processed.

[Register Online](#)

[Register by Form](#)



### **Group Discounts**

We offer a group discount off our early-bird and regular registration rate. Groups of 5–9 people can receive a 5% discount. Groups of 10+ people can receive a 10% discount. For more details on the discount, contact Lauren Shapiro at [Lauren@nicwa.org](mailto:Lauren@nicwa.org).

### **Payment**

Check or credit card information must accompany registration forms. Payment must accompany the registration form for it to be processed.

### **Cancellation Policy**

Refunds will be made if a written cancellation notice is emailed, mailed and postmarked, or faxed to us on or before March 1, 2016. Refunds are paid in full, less a \$75 administrative fee. See registration form for complete details.

### **CEUs/CLEs**

Participants receive between 10–15 Continuing Education Units from the National Association of Social Workers upon request. The cost is included in the registration fee. Participants will receive information about earning Continuing Legal Education (CLEs) in their state and pre-approved CLE states. To learn more about both, visit the information desk during conference.

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**NICWA**  
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## 2016 NICWA Annual Conference Travel and Lodging

This year's conference will be held in downtown St. Paul, Minnesota. Minnesota is home to 11 tribal nations. We look forward to seeing you there!

### Host Hotel:

InterContinental St. Paul-Riverfront (**Full on most days**)

11 East Kellogg Boulevard

Saint Paul, MN 55101

### Online reservations

**Reservations by phone:** (651) 292-1900

**Special conference rate:** \$133 per night, plus tax. When making reservations, individuals must identify themselves as a participant of the NICWA conference in order to receive the rate. Rates are guaranteed until March 11, 2016, or until sold out. After that the hotel will charge at the prevailing rate (if space allows). Rate includes free wifi, 24 hour fitness, and business center. Parking is offered at a reduced rate of \$12 daily.

### Transportation:

**Super Shuttle** is offering a special rate of \$22 for round-trip transportation from the airport to downtown hotels for conference participants. Must be scheduled in advance.

### Overflow Hotels:

DoubleTree by Hilton (**Sold out**)

411 Minnesota Street

Saint Paul, MN 55101

### Online reservations

**Reservations by phone:** (651) 605-0272 (during business hours) and mention NICWA

**Special conference rate:** \$133 per night, plus tax. Rates are guaranteed until March 13, 2016, or until sold out. Rate includes a fitness room, paddle tennis table, pool, and free wifi access. Self-park is available at \$15 daily. **Hotel is .3 miles from host hotel.**

Best Western Plus Capitol Ridge

161 Saint Anthony Avenue

Saint Paul, MN 55103

### Online reservations

**Reservations by phone:** (651) 227-8711 and ask for the NICWA block

**Special conference rate:** \$129 per night, plus tax. Rates are guaranteed until March 11, 2016. Rate includes free wifi, access to indoor heated pool, spa, steam room, and sauna, and free shuttle service to guests of the hotel to and from the host hotel for the duration of the scheduled conference events. Parking is in an outdoor lot and free of charge for guests. **Hotel is only one mile from host hotel, a shuttle is provided.**

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### CONTACT

**Lauren Shapiro**  
Events Manager  
lauren@nicwa.org  
(503) 222-4044, ext. 118

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**Embassy Suites by Hilton Saint Paul Downtown**

175 East 10th Street  
Saint Paul, MN 5101

**Online reservations**

**Reservations by phone:** (651) 224-5400 and mention NICWA or ICW

**Special conference rate:** \$133 per night, plus tax. Rates are guaranteed until March 11, 2016. Rate includes complimentary shuttle service within a five mile radius of the hotel and access to a pool and fitness center. Self-park is available for \$15 daily. High speed internet access is offered at the rate of \$9.95 per 24 hours per device.

**Hotel is one mile from the host hotel.**

**Holiday Inn Saint Paul Downtown**

175 West 7th Street  
Saint Paul, MN 55102

**Online reservations**

**Reservations by phone:** (651) 225-1515 and mention NICWA

**Special conference rate:** \$139 per night, plus tax. Rates are guaranteed until March 14, 2016. Rates include complimentary wifi and area shuttle within a three minute radius of the hotel. Self-park is available for \$14 daily plus tax. **Hotel is .7 miles from the host hotel.**

**The Saint Paul Hotel**

350 Market Street  
Saint Paul, MN 55102

**Online reservations**

**Reservations by phone:** (651) 228-3866

**Special conference rate:** From \$159 per night, plus tax. Rates are guaranteed until March 14, 2016. Rates include standard wifi usage, 24-hour business and fitness center, and complimentary local transportation based on availability. **Hotel is .3 miles from the host hotel.**

**Learn more about St. Paul!**

**Explore Saint Paul!** Everything you need to know about both arriving to and traveling within Saint Paul by plane, train, and bus.

**Where to Eat** Few cities in America combine culture and cuisine as seamlessly as **Saint Paul**, recently named Best Local Food Scene in the country by USA/10Best, come see for yourself what everyone is talking about!

**Maps** Find Saint Paul maps of downtown area attractions, theaters, hotels, and more here.

**Activities and Attractions** The list of fun things to do ranges from art galleries to historical sites to professional sports to zoos.

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### Oneida Business Committee Agenda Request

1. Meeting Date Requested: 3 / 30 / 16

**2. General Information:**

Session:  Open  Executive - See instructions for the applicable laws, then choose one:

Agenda Header:

Accept as Information only

Action - please describe:

Motion to enter E-Poll results into the record for approval of travel for Chairwoman Cristina Danforth to travel to Brooks, CA to attend the Tribal Grantmaking Leadership Gathering on April 12-13, 2016.

**3. Supporting Materials**

Report  Resolution  Contract

Other:

1.

3.

2.

4.

Business Committee signature required

**4. Budget Information**

Budgeted - Tribal Contribution  Budgeted - Grant Funded  Unbudgeted

**5. Submission**

Authorized Sponsor / Liaison:

Primary Requestor/Submitter: Submitted by: April Skenandore, Executive Assistant  
Your Name, Title / Dept. or Tribal Member

Additional Requestor: \_\_\_\_\_  
Name, Title / Dept.

Additional Requestor: \_\_\_\_\_  
Name, Title / Dept.

## Oneida Business Committee Agenda Request

### 6. Cover Memo:

Describe the purpose, background/history, and action requested:

On March 15, 2016 the following e-poll was conducted:

**Summary:**

Chairwoman Cristina Danforth respectfully requests Business Committee approval to attend the gathering called Exploring the Impact of Our Collective Voice: A Tribal Grantmaking Leadership Gathering. The Yocha Dehe Wintun Nation, in partnership with the Native American Rights Fund and First Nations Development Institute is hosting this event in Brooks, CA on April 12 – 13, 2016. The travel is in line with Committing to Build a Responsible Nation and Implementing Good Governance Process. The gathering will provide an opportunity for tribal leaders and members of Tribal Giving Programs to network and learn more about Native leaders identifying needs to be sustainable and successful.

Please note, due to the Special GTC meeting scheduled on April 11, 2016, the Chairwoman will depart Green Bay, WI on April 12, 2016.

**Requested Action:**

Approve for Chairwoman Cristina Danforth to attend Exploring the Impact of Our Collective Voice: A Tribal Grantmaking Leadership Gathering in Brooks, CA on April 12 – 13, 2016.

**Deadline for response:**

Please submit your response by 4:00 pm today, March 15, 2016. Please respond by using the voting button above. Thank you.

**The following is the e-poll results:**

Support: David Jordan, Melinda J. Danforth, Trish King, Tehassi Hill, Lisa Summers

No Support: Brandon Stevens

- 1) Save a copy of this form for your records.
- 2) Print this form as a \*.pdf *OR* print and scan this form in as \*.pdf.
- 3) E-mail this form and all supporting materials in a **SINGLE** \*.pdf file to: BC\_Agenda\_Requests@oneidanation.org

## April Skenandore

---

**Subject:** FW: E POLL RESULTS: E-poll request for Travel for Chairwoman Cristina Danforth to attend Exploring the Impact of Our Collective Voice: A Tribal Grantmaking Leadership Gathering in Brooks, CA on April 12 - 13, 2016

**Attachments:** TD Travel Request Brooks, CA April 12-13 2016.pdf

**Importance:** High

**From:** April Skenandore  
**Sent:** Tuesday, March 15, 2016 4:23 PM  
**To:** Brandon L. Yellowbird-Stevens; Cristina S. Danforth; David P. Jordan; Fawn J. Billie; Jennifer A. Webster; Lisa M. Summers; Melinda J. Danforth; Patricia M. King; Ronald W. Hill  
**Cc:** Brian A. Doxtator; Danelle A. Wilson; Dawn M. Moon-Kopetsky; Jessica L. Wallenfang; Leyne C. Oroasco; Lisa A. Liggins; Lora L. Skenandore; Nicolas A. Reynolds; Rhiannon R. Metoxen  
**Subject:** E POLL RESULTS: E-poll request for Travel for Chairwoman Cristina Danforth to attend Exploring the Impact of Our Collective Voice: A Tribal Grantmaking Leadership Gathering in Brooks, CA on April 12 - 13, 2016  
**Importance:** High

Good Afternoon,

### E-POLL RESULTS

The e-poll request to approve travel for Chairwoman Cristina Danforth to attend called Exploring the Impact of Our Collective Voice: A Tribal Grantmaking Leadership Gathering in Brooks, CA on April 12 – 13, 2016 is approved. Below is the results:

Support: David Jordan, Melinda J. Danforth, Trish King, Tehassi Hill, Lisa Summers

No support: Brandon Stevens

*April Skenandore  
Executive Assistant  
Business Committee Support Office (BCSO)  
Office: (920) 869-4316*

### **How can the BC Support Office help you?**

**Paula "Pogi" King Dessart (Executive Assistant)** – Budgeting, Processing Accounts Payable, GTC Meeting Prep  
**April Skenandore (Executive Assistant)** – BC Scheduling & Travel  
**Debbie Melchert (Administrative Assistant)** – Signature Log, Mail Log, Kronos  
**Kathy Metoxen (Executive Tribal Clerk)** – Pardons, Boards, Committees and Commissions  
**Heather Heuer (Information Management Specialist)** – BC Meeting Agenda Requests, Packets, and Minutes

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---

**From:** TribalSecretary  
**Sent:** Tuesday, March 15, 2016 11:05 AM

**To:** Brandon L. Yellowbird-Stevens; Cristina S. Danforth; David P. Jordan; Fawn J. Billie; Jennifer A. Webster; Lisa M. Summers; Melinda J. Danforth; Patricia M. King; Ronald W. Hill  
**Cc:** Brian A. Doxtator; Danelle A. Wilson; Dawn M. Moon-Kopetsky; Jessica L. Wallenfang; Leyne C. Orosco; Lisa A. Liggins; Lora L. Skenandore; Nicolas A. Reynolds; Rhiannon R. Metoxen  
**Subject:** E-POLL REQUEST: Travel for Chairwoman Cristina Danforth to attend Exploring the Impact of Our Collective Voice: A Tribal Grantmaking Leadership Gathering in Brooks, CA on April 12 - 13, 2016  
**Importance:** High

Good Morning,

**E-POLL REQUEST**

**Summary:**

Chairwoman Cristina Danforth respectfully requests Business Committee approval to attend the gathering called Exploring the Impact of Our Collective Voice: A Tribal Grantmaking Leadership Gathering. The Yocha Dehe Wintun Nation, in partnership with the Native American Rights Fund and First Nations Development Institute is hosting this event in Brooks, CA on April 12 – 13, 2016. The travel is in line with Committing to Build a Responsible Nation and Implementing Good Governance Process. The gathering will provide an opportunity for tribal leaders and members of Tribal Giving Programs to network and learn more about Native leaders identifying needs to be sustainable and successful.

Please note, due to the Special GTC meeting scheduled on April 11, 2016, the Chairwoman will depart Green Bay, WI on April 12, 2016.

**Requested Action:**

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Please submit your response by **4:00 pm today, March 15, 2016.** Please respond by using the voting button above. Thank you.

*April Skenandore  
Executive Assistant  
Business Committee Support Office (BCSO)  
Office: (920) 869-4316*

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# EXPLORING THE IMPACT OF OUR COLLECTIVE VOICE

A Tribal Grantmaking Leadership Gathering



YOCHA DEHE  
WINTUN NATION



FIRST NATIONS  
DEVELOPMENT INSTITUTE

February 24, 2016

Cristina Danforth  
Oneida Tribe of Wisconsin  
P.O. Box 365  
Oneida, WI 54155

Dear The Honorable Chairwoman Danforth:

Tribal Grantmaking is growing throughout the country with more than 50 philanthropic programs making tremendous impacts across communities, regions and the nation. We believe that it is time to bring this group of visionary individuals together to share and learn from each other's experiences and to begin the development of a network of leaders in the field.

To that end, we are pleased to invite you to attend a gathering called Exploring the Impact of Our Collective Voice: A Tribal Grantmaking Leadership Gathering. Yocha Dehe Wintun Nation, in partnership with the Native American Rights Fund and First Nations Development Institute is hosting this event in Brooks, California on Wednesday, April 13, 2016. This gathering will be preceded by an afternoon tour of the Yocha Dehe Wintun Nation and several of its enterprises, with a reception and dinner on Tuesday, April 12, 2016, from 5:00 to 8:30p.m.

In an effort to better support one another in our unique roles and direct more resources to Native communities, we hope you can join us for this unprecedented assembly of Tribal Grantmakers. This facilitated gathering will provide an opportunity for individuals working at Tribal Giving Programs to build relationships, share stories of success, determine shared growth areas and discuss possible future collaborations with our peers in mainstream philanthropy. The convening's goals include:

- Building relationships and a peer network with other Native leaders working in the Tribal philanthropic sector;
- U.S. mainstream foundation support, explicitly targeting Native Americans, has declined as a share of total foundation giving from 0.5 percent of grant dollars in 2000 to 0.3 percent in 2009. With a unified voice, leaders at Tribal Giving Programs will have an opportunity to explore potential collaborations with mainstream funders to direct more philanthropic dollars to Native communities;



# EXPLORING THE IMPACT OF OUR COLLECTIVE VOICE

A Tribal Grantmaking Leadership Gathering



YOCHA DEHE  
WINTUN NATION



- Learning more about Native leaders organizations' backgrounds and identifying the support, skills and techniques we need to be sustainable and successful; and
- Developing opportunities for growth through creating a shared network of Tribal Giving Programs.

Your participation is vital to building this network of support as we work to amplify the Native voice in grantmaking across the philanthropic sector. Please RSVP to gathering coordinator Eileen Egan, First Nations Development Institute Senior Program Officer, at [eeagan@firstnations.org](mailto:eeagan@firstnations.org) or by phone at (303) 774-7836, ext. 215. Additionally, please feel free to speak with Eileen about extending this exclusive invitation to others in your organization, such as a board member or another staff member who may find it beneficial. We have enclosed the agenda, hotel information and other details about this gathering.

We hope to see you in April!

Respectfully,

Leland Kinter (Patwin)  
Tribal Chairman  
Yocha Dehe Wintun Nation

Michael E. Roberts (Tlingit)  
President and CEO  
First Nations Development Institute

John E. Echohawk (Pawnee)  
Executive Director  
Native American Rights Fund

# EXPLORING THE IMPACT OF OUR COLLECTIVE VOICE

A Tribal Grantmaking Leadership Gathering

## Schedule Overview

**Tuesday, April 12, 2016**

**Guided Tour of select Yocha Dehe Wintun Nation Enterprises: 1-3 p.m.**

Location: Meet in the Cache Creek Casino Resort lobby at 12:45 p.m.

**Dinner & Reception: 5:00-8:30 p.m.**

Location: Gathering Hall, then group will be shuttled to the

Séka Hills Tasting Room

**Wednesday, April 13, 2016**

**Convening: 8:30 a.m.-4 p.m.**

(networking breakfast from 7:30 - 8:30 a.m.)

Location: Gathering Hall

This facilitated gathering will provide an opportunity for Directors and other staff members of Tribal Giving programs to build relationships, share stories of success, and discuss the future. The gathering's goals include:

- ✿ Building relationships and a peer network with other Native leaders working in the Tribal philanthropic sector;
- ✿ Learning more about Native leaders' organizational backgrounds and identifying the support needed to be sustainable and successful; and
- ✿ Identifying opportunities for growth through creating space to discuss the status, nature and vision for Tribal Giving programs.
- ✿ U.S. mainstream foundation support explicitly targeting Native Americans has declined as a share of total foundation giving from 0.5 percent of grant dollars in 2000 to 0.3 percent in 2009. As a unified voice, Tribal Giving programs have a unique opportunity to explore potential collaborations with mainstream funders to increase philanthropic dollars flowing to Native communities.



YOCHA DEHE  
WINTUN NATION



FIRST NATIONS  
DEVELOPMENT INSTITUTE

# EXPLORING THE IMPACT OF OUR COLLECTIVE VOICE

Hosted by Yocha Dehe Wintun Nation (Brooks, California)  
in Partnership with First Nations Development Institute  
& the Native American Rights Fund

# EXPLORING THE IMPACT OF OUR COLLECTIVE VOICE

A Tribal Grantmaking Leadership Gathering

## Tuesday, April 12, 2016

1-3 p.m.      **Guided Tour** of select Yocha Dehe Wintun Nation Enterprises. Meet in the Cache Creek Casino Resort (CCCR) lobby at 12:45 p.m.

---

5:00-8:30 p.m.      **Dinner and Reception**  
Opening remarks, sharing stories and relationship-building. Shuttle will pick up at CCCR and transport to the Gathering Hall for dinner. Following dinner, the group will be shuttled to the Séka Hills Tasting Room for dessert, coffee and wine to continue a facilitated conversation designed to prepare us for the gathering the following day.

---

## Wednesday, April 13, 2016

7:30-8:30 a.m.      **Networking Breakfast**

---

8:30 a.m.      **Welcoming Remarks**

---

9:00 a.m.      **Discussion I: *Stories of Your Tribal Giving Foundation***

---

10:30 a.m.      **Break**

---

10:45 a.m.      **Discussion II: *Opportunities for Growth in Funding Native American Communities***

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12:00 p.m.      **Lunch Break**

---

1:00 p.m.      **Discussion III: *Exploring Collaborative and Other Opportunities to be Active as Native Philanthropic Leaders in Tribal Giving Programs***

---

2:30 p.m.      **Break**

---

2:45 p.m.      **Wrap-up**  
*Discussion of Next Steps and Closing Remarks*

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4:00 p.m.      **Adjourn**

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AGENDA

# EXPLORING THE IMPACT OF OUR COLLECTIVE VOICE

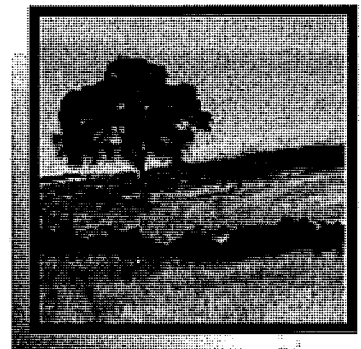
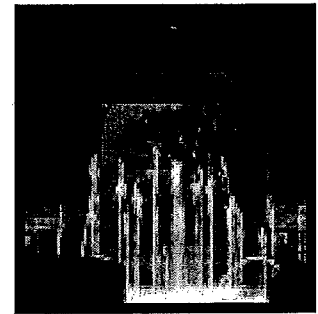
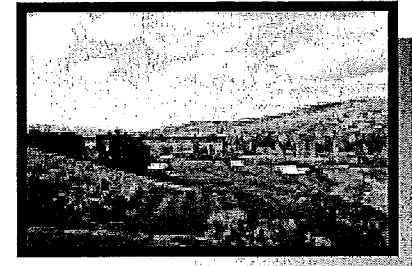
A Tribal Grantmaking Leadership Gathering

April 12 & 13, 2016  
Yocha Dehe Wintun Nation  
Brooks, California

## Event Schedule and Logistics

### Guided Tour - April 12, 1-3 p.m.

The Yocha Dehe Wintun Nation is delighted to provide event participants a guided tour of the Nation's various enterprises. The group will meet in the Cache Creek Casino Resort lobby at 12:45 p.m. and begin our excursion at the Séka Hills Olive Mill and Tasting Room where the Tribe showcases its estate-grown wines and extra virgin olive oil along with other Capay Valley products. From there, the group will visit the Tribe's Farm and Ranch, which is one of the most diverse farming operations in Yolo County. Of the 1,389 acres being farmed, 250 are certified organic. More than 1,200 acres of the Tribe's land are in permanent conservation easements. The Tribe takes great pride in managing and cultivating more than a dozen different crops and using best practices for sustainable farming. In addition to the farming operation, the Tribe runs 250 head of cattle in Capay Valley, following a sustainable grazing program on its 9,000 acres of rangeland. Next, we will tour the Yocha Dehe Fire Department (YDFD). YDFD provides full service fire and life safety response for the local community and beyond and is the only internationally accredited tribal fire department in the world. Finally, we will visit the renowned Cache Creek Golf Course, which offers pristine playing conditions and more than 7,300 yards of championship golf.



### Dinner and Reception - April 12, 5:00-8:30 p.m.

For the first half of the evening, Yocha Dehe Wintun Nation is hosting dinner at the Tribe's Gathering Hall. Guests will meet in the CCCR's lobby at 4:45 p.m., take a shuttle to the Hall and enjoy a farm-to-table dinner created by the Tribal chef. At the dinner, guests will have the opportunity to meet Tribal leadership, network and enjoy remarks from special guests. At 6:30 p.m. the group will be shuttled to the Séka Hills Tasting Room for dessert, coffee and wine to continue a facilitated conversation designed to prepare us for the gathering the following day (*please see attached agenda for full details on the gathering*).

### Exploring the Impact of Our Collective Voice:

#### A Tribal Grantmaking Leadership Gathering - April 13, 2016

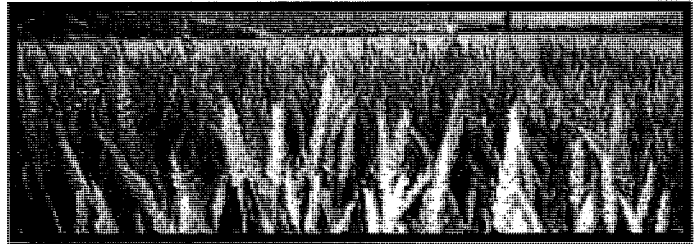
The full-day gathering to be held at the Tribe's Gathering Hall and will begin on April 13 at 8:30 a.m. (with a networking breakfast served from 7:30 - 8:30 a.m.) and conclude at 4 p.m.

SCHEDULE

# EXPLORING THE IMPACT OF OUR COLLECTIVE VOICE

A Tribal Grantmaking Leadership Gathering

April 12 & 13, 2016  
Yocha Dehe Wintun Nation  
Brooks, California



## Travel

Our event planner, First Nations Development Institute, will be assisting you with meeting logistics, accepting RSVPs, answering questions to make your stay as enjoyable as possible, and providing additional information prior to the gathering. We are requesting that you purchase your airfare as soon as possible in and out of Sacramento International Airport. The event hotel, the Cache Creek Casino Resort, is approximately 40 miles from the airport. **Participants should plan on traveling to Brooks, California, and arriving by noon in order to participate in the guided tour along with the reception and dinner on Tuesday, April 12. This allows time to check into the hotel.** Please plan to take a shuttle, rent a car or take a cab from the airport to the hotel (visit <http://sacramento.aero/smf> to learn more about transportation options). Yocha Dehe Wintun Nation will provide transportation to all event activities upon your arrival at the hotel.

## Convening RSVPs & Survey

To RSVP for the gathering, please contact Eileen Egan, First Nations Development Institute Senior Program Officer, at [eeagan@firstnations.org](mailto:eeagan@firstnations.org) or by phone at (303) 774-7836, ext. 215. Shortly after registering, you will receive an email with a link to a survey that includes questions about your overall topic-area interests and other information to make your stay as pleasant as possible. The Planning Committee thanks you in advance for your

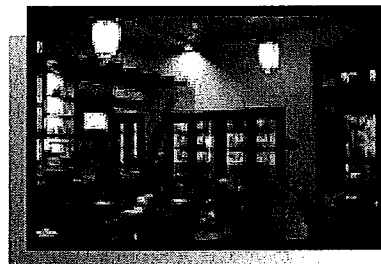
responses, which will assist us in better understanding your important work.

## Hotel Reservations

We have reserved a block of rooms at the Cache Creek Casino Resort, which is located at 14455 Highway 16, Brooks, CA 95606. To reserve a room at the room-block rate of \$145 per night, please contact Shelley Ferguson at [sferguson@yochadehe-nsn.gov](mailto:sferguson@yochadehe-nsn.gov) or by phone at (530) 796-3400 at your earliest convenience. You must reserve your room by March 12, 2016 to receive the group room-block rate. If you need to cancel your room reservation for any reason, you must call Shelley Ferguson to ensure that your credit card is not charged.

## Thank You

We appreciate your time and hope you will join us for this unprecedented and exclusive gathering of Tribal grantmakers on April 12 & 13. If you have any questions about the agenda or goals of the gathering, please contact First Nations Development Institute Senior Program Officer Eileen Egan, by email at [eeagan@firstnations.org](mailto:eeagan@firstnations.org) or by phone at (303) 774-7836, ext. 215.



LOGISTICS

# EXPLORING THE IMPACT OF OUR COLLECTIVE VOICE

A Tribal Grantmaking Leadership Gathering

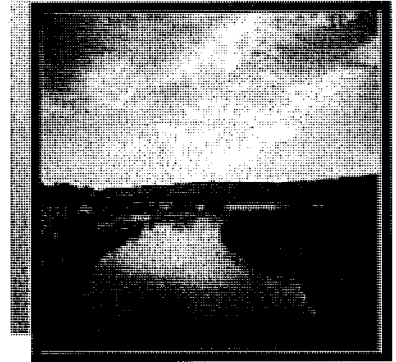
April 12 & 13, 2016  
Yocha Dehe Wintun Nation  
Brooks, California

## Co-Hosts

Yocha Dehe Wintun Nation  
[www.yochadehe.org](http://www.yochadehe.org)

First Nations Development Institute  
[www.firstnations.org](http://www.firstnations.org)

Native American Rights Fund  
[www.narf.org](http://www.narf.org)



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## Tribal Enterprises Featured on Tour

Cache Creek Casino Resort  
[www.cachecreek.com](http://www.cachecreek.com)

Yocha Dehe Wintun Nation Farm & Ranch  
[www.yochadehe.org/farm-ranch](http://www.yochadehe.org/farm-ranch)

Séka Hills  
[www.sekahills.com](http://www.sekahills.com)

Yocha Dehe Fire Department  
[www.yochadehe.org/yocha-dehe-fire-department](http://www.yochadehe.org/yocha-dehe-fire-department)

Yocha Dehe Golf Club  
[www.yochadehegolfclub.com](http://www.yochadehegolfclub.com)



INFORMATIONAL WEBSITES

## Oneida Business Committee Travel Request

**1. OBC Meeting Date Requested:**    03 / 30 / 16                       e-poll requested

### 2. General Information:

Event Name: \_\_\_\_\_ MAST IMPACT WEEK \_\_\_\_\_

Event Location:                      Washington DC                      Attendee(s): Cristina Danforth

Departure Date: April 26                      Attendee(s):  

Return Date: April 29, 2016                      Attendee(s):  

### 3. Budget Information:

Funds available in individual travel budget(s)

Unbudgeted

Grant Funded or Reimbursed

Cost Estimate:                                          \$1,400

### 4. Justification:

Liaison Appointment Responsibilities

To which Strategic Direction(s) does this travel relate?

Advancing                      Principles

Creating a Positive Organizational Culture

Committing to Building a Responsible Nation

Implementing Good Governance Processes

Describe the purpose of Travel and how it relates to the Strategic Direction(s) and/or your liaison area:

The MAST meeting relates to committing to building a responsible nation. These meetings help coordinate important public policy issues and initiatives at the state, regional and federal levels. MAST also helps promote unity and cooperation among tribes and advocates for tribes. This meeting will give tribes an opportunity to meet with members of Congress and it gives tribal leaders a voice in policy development and improved services in Indian Country.

### 5. Submission

Sponsor: Cristina Danforth, Tribal Chairwoman

- 1) Save a copy of this form for your records.
- 2) Print this form as a \*.pdf *OR* print and scan this form in as \*.pdf.
- 3) E-mail this form and all supporting materials in a **SINGLE** \*.pdf file to: BC\_Agenda\_Requests@oneidanation.org



**MIDWEST ALLIANCE OF SOVEREIGN TRIBES**

P.O. BOX 265  
Gresham, WI 54128  
715-787-4494 OFFICE

**MAST IMPACT WEEK NOTICE**

**April 27<sup>th</sup> – 29<sup>th</sup>, 2016**

**HOSTED BY MIDWEST TRIBES & VENDORS**

**A block of rooms have been reserved under “MAST” @  
HOLIDAY INN CAPITOL - 550 C Street, SW Washington, DC 20024**

**Make your hotel reservations now by calling: 1-202-479-4000 & ask  
for MAST block of rooms: Room Rate \$226.00**

**MAST AGENDA OF SPEAKERS:**

- |                                                               |                  |
|---------------------------------------------------------------|------------------|
| • Chairman Ernie Stevens Jr. NIGA Update,                     | <u>Confirmed</u> |
| • NCAI President & Update, Q & A –                            | <u>Invited</u>   |
| • Members of Midwest Senate                                   | <u>Invited</u>   |
| • Members of Midwest Congress                                 | <u>Invited</u>   |
| • Assistant Secretary Kevin Washburn – BIA                    | <u>Invited</u>   |
| • NIHB                                                        | <u>Confirmed</u> |
| • National Legal Update                                       | <u>Confirmed</u> |
| • Midwest Health Board Update                                 | <u>Confirmed</u> |
| • Director Indian Health Services                             | <u>Invited</u>   |
| • Administrator EPA                                           | <u>Invited</u>   |
| • Tribal Leaders & Members of Congress Capitol Hill Reception | <u>Confirmed</u> |
| • Tribal Leaders & Staff Capitol Hill Lobbying                | <u>Confirmed</u> |

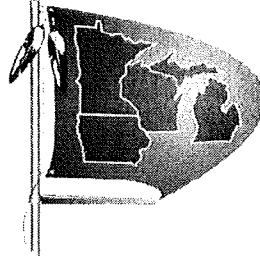
**For further information or for requests to be added to agenda please contact:**

**Scott R. Vele - Executive Director @ 715-787-4494 - [m.a.s.t@frontiernet.net](mailto:m.a.s.t@frontiernet.net)**

**(Meeting begins with breakfast on 4-27-2016 and ends on 4-29-2016 at noon. Pre-registration and a reception will be available on 04-26-2016 at 6:00 pm, first floor of Hotel-follow signs)**

# MIDWEST ALLIANCE OF SOVEREIGN TRIBES

P.O. Box 265  
Gresham, WI 54128-0265  
Ph: 715-787-4494 Fax: 715-787-4468



## M.A.S.T. IMPACT WEEK 2016

APRIL 27-29 2016

## HOLIDAY INN CAPITOL

550 C Street, SW Washington, DC 20024

PLEASE CALL 1-202-479-4000 & ASK FOR MAST BLOCK OF ROOMS  
>>MAST BLOCK RATE \$226.00+ Tax

<<

Registration form

Name: Cristina Danforth Title: Chairwoman

Tribe/Organization: Oneida Tribe of Indians of WI

Address: P.O. Box 365

City: Oneida State: WI Zip: 54155

Telephone: (920) 869-4493 Fax: 1-920-869-4040

Fee

The cost of the registration will be \$250.00 per person.

Please get your registration in early so we can plan accordingly, thank you.

Contact Person: \_\_\_\_\_ E-mail: \_\_\_\_\_

Method of Payment: ( ) Check enclosed ( ) Cash in Hand

Please make checks payable to: MAST 2016

Return registration form and payment to: MAST - Scott Vele  
P.O. Box 265  
Gresham, WI 54128



# MAST IMPACT WEEK MEETING AGENDA

News & Events » MAST IMPACT WEEK MEETING AGENDA

## MAST IMPACT WEEK MEETING AGENDA

April 26-29, 2016

Holiday Inn Capitol

550 C Street S.W.

Washington D.C. 20024

1-202-479-4000 Hotel Number

[Download Registration Sheet here](#)

### Tuesday April 26th 2016

5:00 pm – 7:30 pm - *Reception & Early Registration Room* - 21st Amendment Bar & Grill

Sponsored by:

### Wednesday April 27th, 2016

MAST GENERAL ASSEMBLY – 1st Floor Holiday Inn Capitol – Capitol Ballroom

Coffee for the day – Sponsored by

Room for the day Sponsored by

7:00am /8:30 am - Breakfast–Provided by Capitol Ballroom Foyer

7:00 am - Registration-1st Floor Holiday Inn Capitol – Capitol Ballroom

8:00 am - Call to order – President – Capitol Ballroom

Opening Prayer:

Opening Remarks: President

Roll Call –

Elders Comments/Request

Executive Boards Comments –

Adopt, amend & approve agenda

#### Issues & Speakers:

8:30 am - Tribal Leaders Roundtable Discussion - Resolution presentation & approval

9:00 am - Tribal Leaders Roundtable Discussion - Resolution presentation & approval

9:30 am

9:45 am

10:30 am

11:00 am

11:30 am

Noon Keynote Address & Luncheon – Chairman Ernie Stevens- NIGA

Capitol Ballroom Sponsored by:

#### MIDWEST ALLIANCE OF SOVEREIGN TRIBES

IMPACT WEEK 2016

Wednesday-April 27th, 2016 Continued

1:00 pm

1:45 pm

2:00 pm

2:30 pm

2:45 pm - WM Bill Sulinckas Regional Tribal Liaison - FEMA

3:15 pm Break – Sponsored by

3:45 pm

4:15 pm

4:30 pm

5:00/7:00 pm Tribal Leaders Meet & Greet Reception at the NIGA Building

Microphone and equipment for the day sponsored by

#### MIDWEST ALLIANCE OF SOVEREIGN TRIBES

IMPACT WEEK 2016

Thursday-April 28th, 2016

WHAT IS MAST?

DIRECTORY

NEWS & EVENTS

ANNOUNCEMENTS

COUNCIL MEETINGS

GAMING ORDINANCES

TRADE SHOWS

RESOURCES

RESOLUTIONS

ANNOUNCEMENTS

### **DHHS Midwest Tribal Consultation Session**

*Save the dates for DHHS Midwest Tribal Consultation Session on April 7, 8, & 9, 2016*

### **MAST IMPACT WEEK MEETING AGENDA**

*Agenda for MAST Impact week held April 26-29, 2016*

+ *More News & Events*

Coffee for the day sponsored by:  
Room for the day sponsored by:

7:00 am/8:30 Breakfast-Sponsored by –Capitol Ballroom  
8:15 am - Tribal Leaders Discussion and Direction- Resolution presentation & approval  
9:00 am  
9:30 am  
10:00 am  
10:30 am  
11:00 am  
11:30 am - Hill Visit Resolutions/Packet preparations/Packet material  
Noon - Keynote Address & Luncheon

Columbia Ballroom Sponsored by:

Microphone and equipment for the day sponsored by: [www.o-techsolutions.com](http://www.o-techsolutions.com)/Curtis Danforth

1:00 pm - Designate & confirm assignment(s) and group leaders for Hill visits.  
1:30 pm - 5:30 pm - *Assigned Capitol Hill Group Visits* meet with members of Congress

5:00 pm – 7:00pm The MIDWEST ALLIANCE OF SOVEREIGN TRIBES Invites you to join the Midwest Delegation in a reception on Capitol Hill  
House Agriculture Committee Hearing Room 1334  
Longworth House Office Building  
Sponsored by: Cottingham & Butler – [JZACK@cottinghambutler.com](mailto:JZACK@cottinghambutler.com)  
[jlink@cottinghambutler.com](mailto:jlink@cottinghambutler.com)  
[rmiller@cottinghambutler.com](mailto:rmiller@cottinghambutler.com)

**MIDWEST ALLIANCE OF SOVEREIGN TRIBES**

IMPACT WEEK 2015  
Friday- April 29th 2016

Breakfast & Meeting in Congressional 1 Ballroom  
Room for the day sponsored by:

7:30 am Breakfast - Sponsored by:  
8:30 am - Tribal Leaders Round Table and Direction –

Open board appointment(s). Need invitation from Michigan Tribe to hold next MASTm Meeting on their property end of June or early July - need to waive cost for conference fee's and host lunch. MAST will host evening dinner and next morning breakfast.

9:00 am  
9:30 am  
10:00 am  
10:30 am - Closing prayer - (Meeting ends)

Thank you to all our sponsors! Please support them as they support us!!!!

Telephone Contact - Scott R. Vele Executive Director - 715-853-4001

## Oneida Business Committee Travel Request

**1. OBC Meeting Date Requested:** 03 / 30 / 15  e-poll requested

### 2. General Information:

Event Name: \_\_\_\_\_ MAST Impact Week \_\_\_\_\_

Event Location: Washington DC Attendee(s):

Departure Date:  Attendee(s):

Return Date:  Attendee(s):

### 3. Budget Information:

- Funds available in individual travel budget(s)  
 Unbudgeted  
 Grant Funded or Reimbursed

Cost Estimate: \$1,900 per travel coordinator

### 4. Justification:

- Liaison Appointment Responsibilities

To which Strategic Direction(s) does this travel relate?

- Advancing Principles  Creating a Positive Organizational Culture  
 Committing to Building a Responsible Nation  Implementing Good Governance Processes

Describe the purpose of Travel and how it relates to the Strategic Direction(s) and/or your liaison area:

MAST Impact week provide the opportunity to meet with members of Congress. These meetings are important when for public policy issues and initiatives at the state, regional and federal levels.

### 5. Submission

Sponsor:

- 1) Save a copy of this form for your records.
- 2) Print this form as a \*.pdf OR print and scan this form in as \*.pdf.
- 3) E-mail this form and all supporting materials in a **SINGLE** \*.pdf file to: BC\_Agenda\_Requests@oneidanation.org

## **MAST IMPACT WEEK MEETING AGENDA**

April 26-29, 2016  
Holiday Inn Capitol  
550 C Street S.W.  
Washington D.C. 20024  
1-202-479-4000 Hotel Number

### **Tuesday April 26<sup>th</sup> 2016**

Dinner with MRHB – 6:30 pm – Sponsored by: [Sault Ste Marie Tribe](#)

5:00 pm – 7:30 pm Reception & Early Registration Room - 21<sup>st</sup> Amendment Bar & Grill  
Sponsored by:

### **Wednesday April 27<sup>th</sup>, 2016**

#### **MAST GENERAL ASSEMBLY – 1<sup>st</sup> Floor Holiday Inn Capitol – Capitol Ballroom**

Coffee for the day – Sponsored by [Little Traverse Bay Band](#)  
Room for the day Sponsored by [Sault Ste. Marie Tribal Council](#)

7:00am /8:30 am Breakfast–Provided by [Sault Ste Marie Tribal Council](#)- Capitol Ballroom Foyer

7:00 am Registration-1<sup>st</sup> Floor Holiday Inn Capitol – Capitol Ballroom

8:00 am Call to order – Vice President Aaron Payment– Capitol Ballroom  
Opening Prayer:  
Opening Remarks: Vice President Aaron Payment  
Roll Call – Melanie Benjamin Secretary Mille Lacs Band  
Elders Comments/Request  
Executive Boards Comments – Treasurer Eugene Magnuson Pokagon Band MI  
Adopt, amend & approve agenda

#### **Issues & Speakers:**

8:30 am Tribal Leaders Roundtable Discussion - Resolution presentation & approval

9:00 am Tribal Leaders Roundtable Discussion - Resolution presentation & approval

9:30 am

10:00 am Congress Member Invite

10:30 am Congress Member Invite

11:00 am Congress Member Invite

11:30 am Suzan Harjo 2014 Presidential Medal of Freedom Winner–Native American Culture

Noon Keynote Address & Luncheon – [Chairman Ernie Stevens- NIGA](#)  
Capitol Ballroom Sponsored by:

**MIDWEST ALLIANCE OF SOVEREIGN TRIBES  
IMPACT WEEK 2016**

**Wednesday-April 27<sup>th</sup>, 2016 Continued**

- 1:00 pm Acting Assistant Secretary BIA – Mr. Lawrence Roberts- Update Q's & A's
- 2:00 pm
- 2:30 pm
- 2:45 pm WM Bill Sulinckas Regional Tribal Liaison - FEMA
- 3:15 pm Break – Sponsored by
- 3:45 pm
- 4:15 pm
- 4:30 pm Election for MAST President
- 5:00/7:00 pm Tribal Leaders Meet & Greet Reception at the NIGA Building
- Microphone and equipment for the day sponsored by

**MIDWEST ALLIANCE OF SOVEREIGN TRIBES  
IMPACT WEEK 2016**

**Thursday-April 28<sup>th</sup>, 2016**

Coffee for the day sponsored by:  
Room for the day sponsored by: [RSM US LLP](#)

- 7:00 am/8:30 Breakfast-Sponsored by –Capitol Ballroom
- 8:15 am Tribal Leaders Discussion and Direction- Resolution presentation & approval
- 9:00 am Stacy A. Bohlen-Executive Director, National Indian Health Board
- 9:30 am Ben Butler Affordable Care Act & Costs to the Tribes
- 10:00 am Congress Member Invite
- 10:30 am Congress Member Invite
- 11:00 am
- 11:30 am Hill Visit Resolutions/Packet preparations/Packet material
- Noon Keynote Address & Luncheon –  
Columbia Ballroom Sponsored by:

Microphone and equipment for the day sponsored by: [www.o-techsolutions.com/Curtis Danforth](http://www.o-techsolutions.com/Curtis_Danforth)

- 1:00 pm        **Designate & confirm assignment(s) and group leaders for Hill visits.**
- 1:30 pm - 5:30 pm        ***Assigned Capitol Hill Group Visits* meet with members of Congress**
- 5:00 pm – 7:00pm        **The MIDWEST ALLIANCE OF SOVEREIGN TRIBES Invites you to join the Midwest Delegation in a reception on Capitol Hill  
House Agriculture Committee Hearing Room 1334  
Longworth House Office Building  
Sponsored by: [Cottingham & Butler](mailto:Cottingham&Butler) – [JZACK@cottinghambutler.com](mailto:JZACK@cottinghambutler.com)  
[jlink@cottinghambutler.com](mailto:jlink@cottinghambutler.com)**

**MIDWEST ALLIANCE OF SOVEREIGN TRIBES  
IMPACT WEEK 2016**

**Friday- April 29<sup>th</sup> 2016**

**Breakfast & Meeting in Congressional 1 Ballroom**  
Room for the day sponsored by: [Pokagon Band of Potawatomi MI](#)  
Coffee for the day sponsored by: [Pokagon Band of Potawatomi MI](#)

- 7:30 am        **Breakfast - Sponsored by: [Pokagon Band of Potawatomi MI](#)**
- 8:30 am        **Tribal Leaders Round Table and Direction –  
Open board appointment(s).**
- 9:00 am        **Congressman Frank Pallone, Jr. 6<sup>th</sup> District of New Jersey  
Congressional Native American Caucus**
- 9:30 am        **Congress Member**
- 10:00 am
- 10:30 am        **Closing prayer - (Meeting ends)**

**[Thank you to all our sponsors! Please support them as they support us!!!!](#)**

**Telephone Contact - Scott R. Vele Executive Director - 715-853-4001**



# MIDWEST ALLIANCE OF SOVEREIGN TRIBES

P.O. Box 265  
Gresham, WI 54128-0265  
Ph: 715-787-4494



## M.A.S.T. IMPACT WEEK 2016

APRIL 27-29 2016

### HOLIDAY INN CAPITOL

550 C Street, SW Washington, DC 20024

PLEASE CALL 1-877-572-6951 & ASK FOR MAST BLOCK OF ROOMS  
"M8T"

>>MAST BLOCK RATE \$226.00+ Tax

<<

Registration form

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Tribe/Organization: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_

Contact Person:

E-mail:

Method of Payment: ( ) Check enclosed ( ) Cash in Hand

**Fee**

The cost of the registration will be \$250.00 per person.

Please get your registration in early so we can plan accordingly, thank you.

Please make checks payable to: MAST 2016

Return registration form and payment to:

MAST - Scott Vele  
P.O. Box 265  
Gresham, WI 54128

# Oneida Business Committee Agenda Request

1. Meeting Date Requested: 03 / 30 / 16

## 2. General Information:

Session:  Open  Executive - See instructions for the applicable laws, then choose one:

Agenda Header:

Accept as Information only

Action - please describe:

Accept Oneida Retail FY 16 1st Quarter Report

## 3. Supporting Materials

Report  Resolution  Contract

Other:

1.

3.

2.

4.

Business Committee signature required

## 4. Budget Information

Budgeted - Tribal Contribution  Budgeted - Grant Funded  Unbudgeted

## 5. Submission

Authorized Sponsor / Liaison:

Primary Requestor/Submitter: \_\_\_\_\_  
Your Name, Title / Dept. or Tribal Member

Additional Requestor: \_\_\_\_\_  
Name, Title / Dept.

Additional Requestor: \_\_\_\_\_  
Name, Title / Dept.

Oneida Tribe of Indians of Wisconsin

# Oneida Retail Report

1st Quarter FY16

Michele Doxtator



## Oneida Retail Enterprise

The following is a brief update on projects and happenings within Retail and is not meant to cover the day to day detail, but an overview of some of our activities.

Our Vision Statement comes from the Tribe's vision;

A Nation of strong families built on Tsi ʔNiyukwaliho TÁ and a strong economy

Our Mission Statement is;

“To generate profit for the prosperity of the Oneida Tribe”

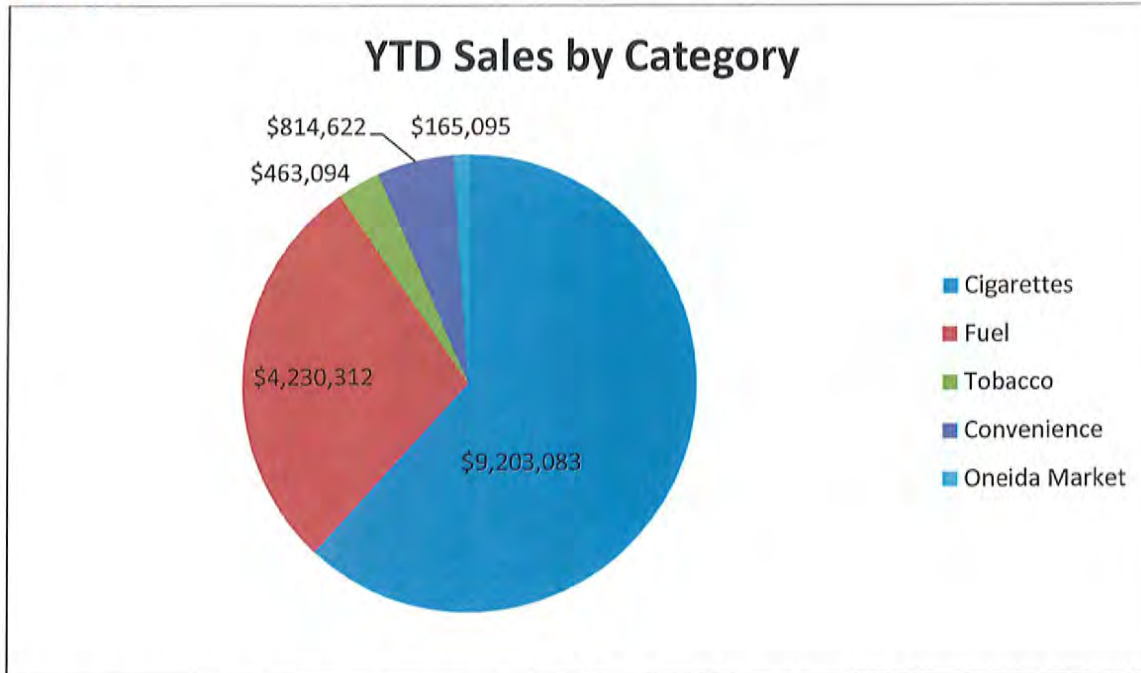
FY 16 Year to Date Financial Information – December. Profit and Loss Statements  
(BUDPLCOM\_ 12.31.15 & ENTINCSTMT 12.31.15)

|                      | <b>FY16 YTD Actual</b> | <b>FY16 YTD Budget</b> | <b>FY15 YTD Actual</b> |
|----------------------|------------------------|------------------------|------------------------|
| <b>Sales</b>         | \$14,900,822           | \$15,109,281           | \$15,962,417           |
| <b>Cost of Sales</b> | \$10,971,578           | \$11,496,085           | \$12,247,077           |
| <b>Gross Profit</b>  | \$3,929,244            | \$3,613,196            | \$3,715,340            |
| <b>Expenses</b>      | \$1,659,778            | \$1,781,346            | \$1,482,161            |
| <b>Net Profit</b>    | \$2,269,466            | \$1,831,850            | \$2,233,179            |

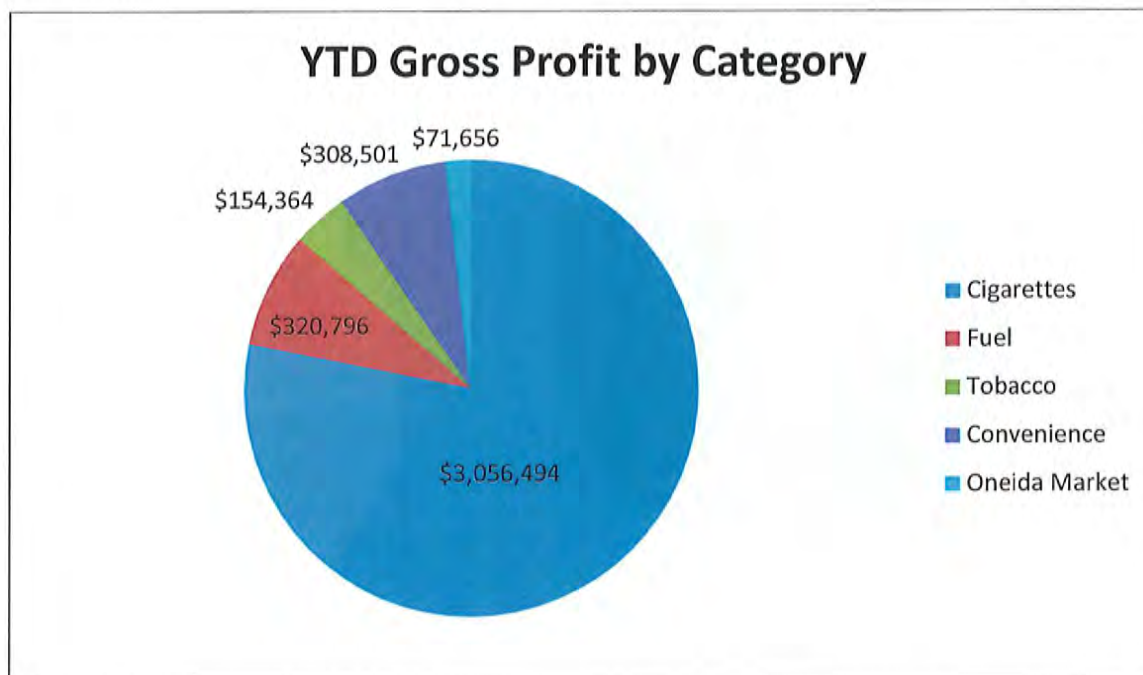
Net Profit by location (December Treasurer's Report pg. 54)

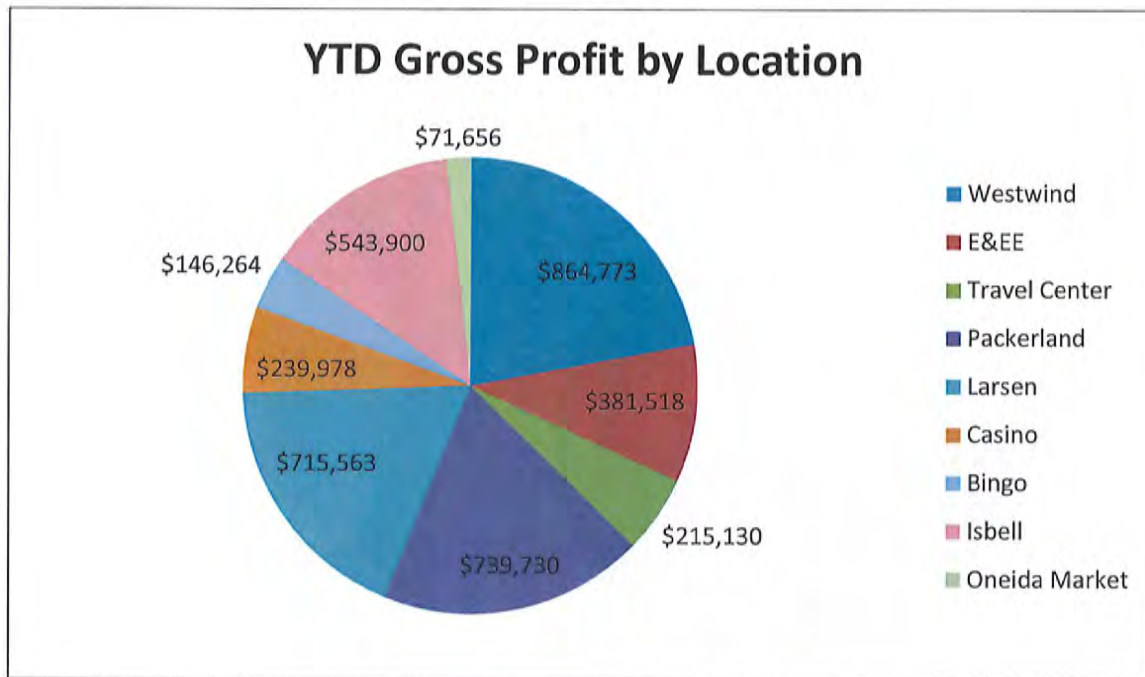
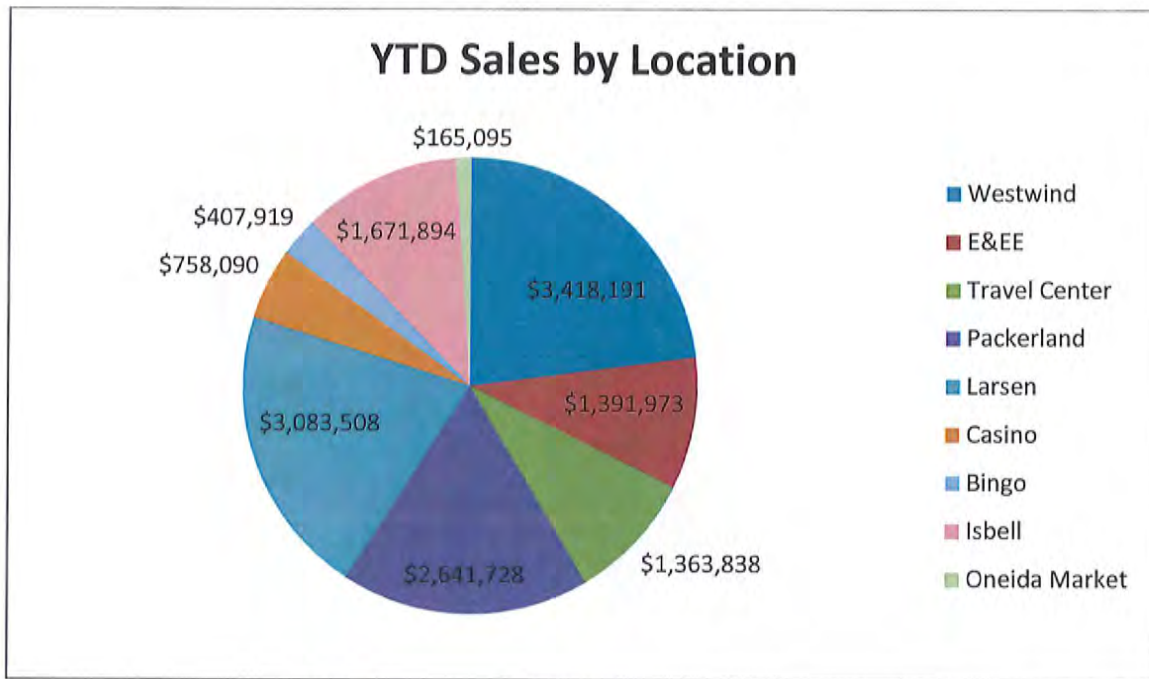
| <b>Location</b>       | <b>YTD Budget</b>    | <b>YTD Actual</b>    | <b>Variance</b>  | <b>Variance %</b> |
|-----------------------|----------------------|----------------------|------------------|-------------------|
| <b>Administration</b> | \$205,610            | \$194,151            | \$11,459         | 5.57%             |
| <b>Westwind</b>       | (\$568,287)          | (\$588,943)          | \$20,656         | 3.63%             |
| <b>54</b>             | (\$21,763)           | (\$2,218)            | (\$19,945)       | (89.81)%          |
| <b>E&amp;EE</b>       | (\$108,750)          | (\$237,734)          | \$128,984        | 118.61%           |
| <b>OCTC</b>           | (\$53,664)           | (\$78,701)           | \$25,037         | 46.65%            |
| <b>Packerland</b>     | (\$369,036)          | (\$498,005)          | \$128,969        | 34.95%            |
| <b>Larsen</b>         | (\$308,699)          | (\$392,333)          | \$83,634         | 27.09%            |
| <b>Casino</b>         | (\$167,907)          | (\$150,918)          | (\$16,989)       | (10.12)%          |
| <b>Bingo</b>          | (\$77,376)           | (\$95,744)           | \$18,368         | 23.74%            |
| <b>Isbell</b>         | (\$368,416)          | (\$402,342)          | \$33,926         | 9.21%             |
| <b>Market</b>         | \$6,438              | (\$16,673)           | \$23,111         | 358.98%           |
| <b>Total</b>          | <b>(\$1,831,850)</b> | <b>(\$2,269,459)</b> | <b>\$437,609</b> | <b>23.89%</b>     |

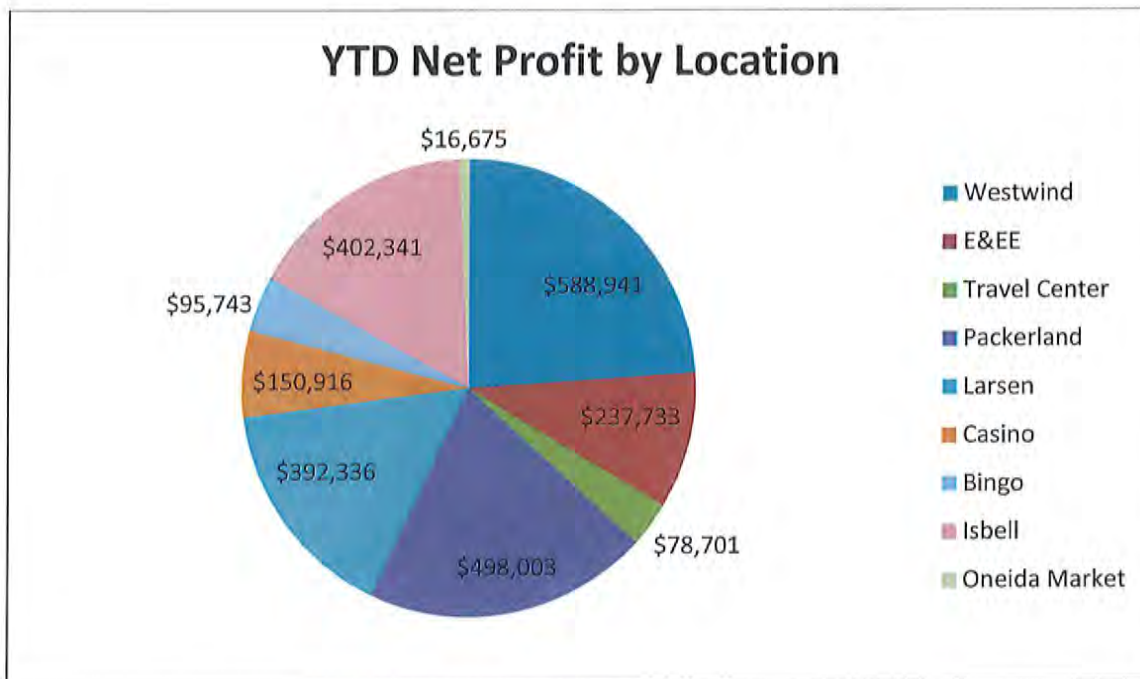
**Retail**



Cigarettes continue to dominate sales in the One Stops and the Smokeshops, with fuel sold at six (6) of the One Stop coming in second followed by convenience, tobacco products and combined sales at the Oneida Market.



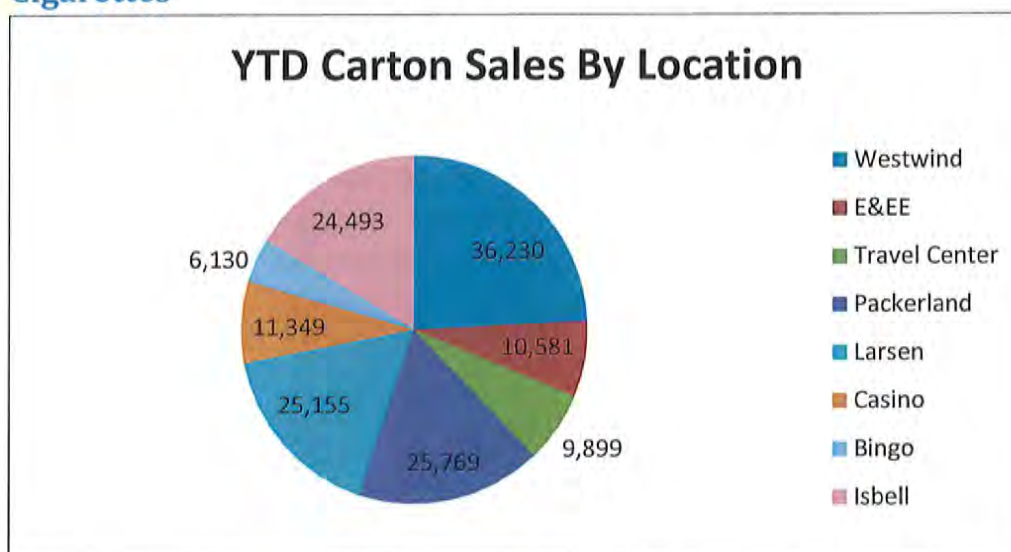


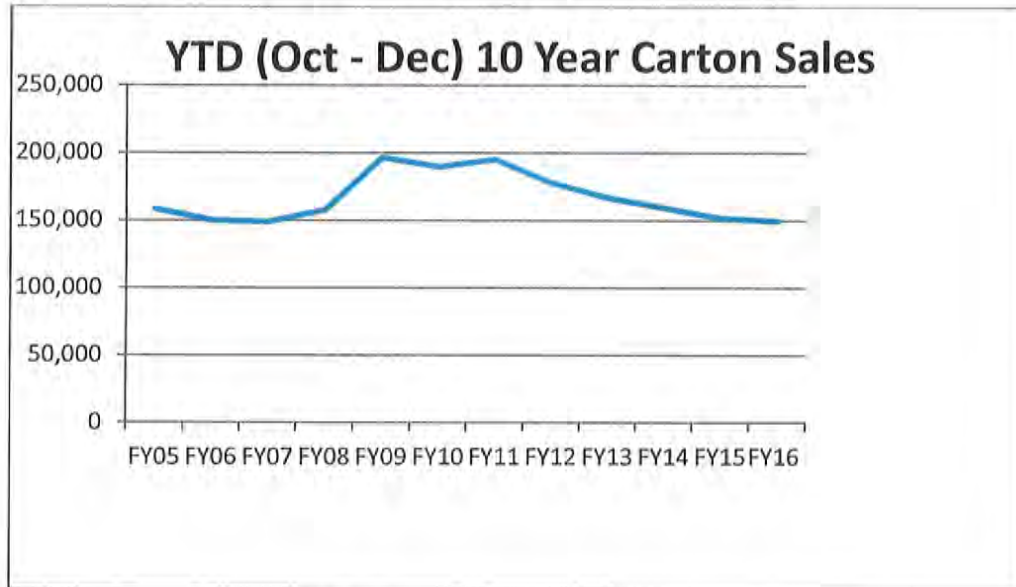


#### Highlights

- Westwind has been the number 1 in sales, gross profit and net profit for over 20 years.
- Larsen has moved into the number 2 spot in sales, 3<sup>rd</sup> place in gross profit and 4<sup>th</sup> in net profit. Larsen sells the most fuel of all locations, and has the highest lease rate of all of the stores.
- While Packerland is in 3<sup>rd</sup> place for sales, but has maintained the second place in gross profit and net profit.
- Isbell maintains 4<sup>th</sup> place for sales and gross profit, it is the 3<sup>rd</sup> most profitable location. Mainly due to high sales of cigarettes and a favorable lease rate from Gaming.
- The Oneida Market had a positive net profit YTD of \$16,675.

#### Cigarettes





The average Convenience store sells 106 cartons per week (S. Abraham & Sons) in the state of Wisconsin. One average the Oneida Stops and Smokeshops sell 1,439 cartons per week. This is due to the large price differential as a result of the cigarette excise tax agreement with the state of Wisconsin. The price differential averages \$13.00 per carton. The average profit per carton is \$17.95.

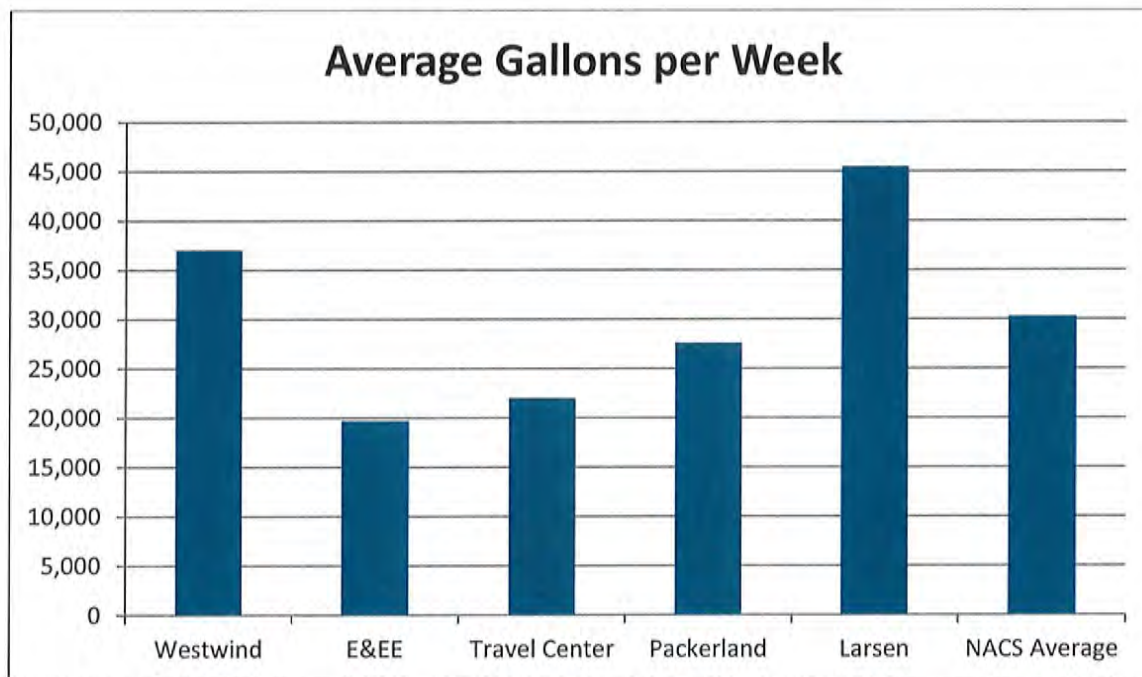
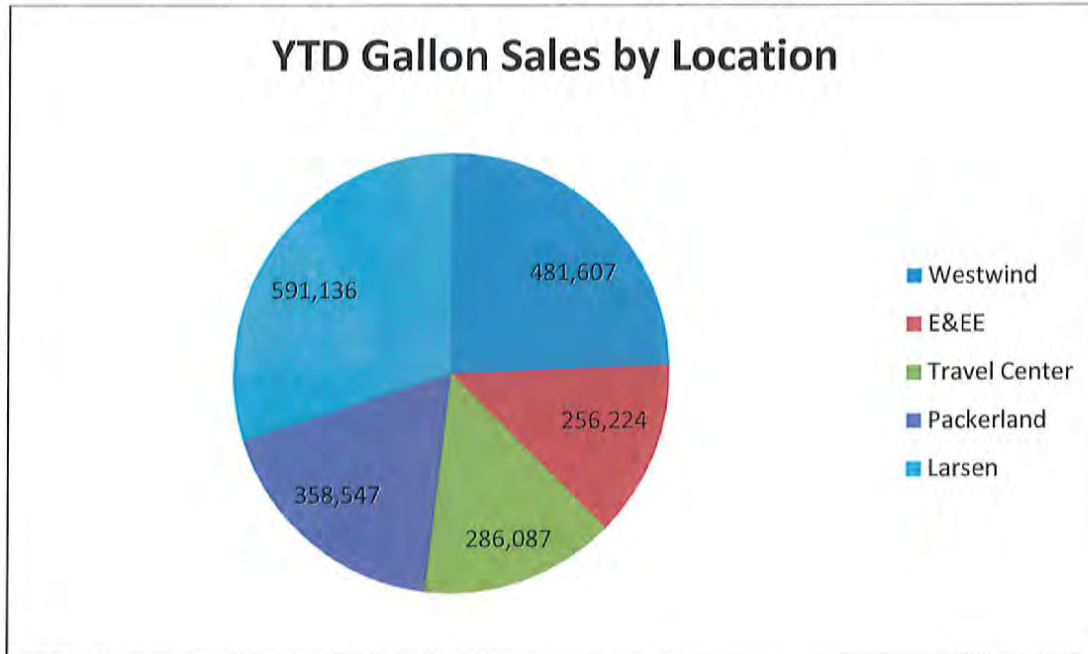
The cigarette manufacturers have been merging over the past several decades, with the major cigarette companies controlling 90% of the cigarette market. Last year Reynolds American purchased Lorillard, resulting in Reynolds becoming the number 1 manufacturer in cigarettes over Altria Group (formerly Philip Morris). For Oneida Retail the impacts have been new cigarette merchandising agreements and new cigarette reps.

Oneida Retail continues to anticipate the semi-annual cigarette price increases in December and June, with the price increase anticipated in June 2016, Oneida Retail maintained the profit per carton and matched the manufacturer price increase. By increasing the price differential with our competitors we anticipated an increase in cigarette sales.

In an effort to keep cigarettes and tobacco out of the hands of minors Oneida Retail has teamed up with the Oneida Police Department to run checks in our stores to assure our Associates are checking the ID of anyone who appears to be under the age of 27. An SOP is being developed to outline the process for checking IDs for all age restricted product.



## Fuel



The average Convenience store sells 30,292 (NACS SOI 2013 Report pg. 9) gallons of fuel per week. The Oneida One Stops average gallons per week are 28,539. The YTD average profit is \$.19 per gallon.

## YTD Financial Performance by Location

### Oneida One Stop Westwind

|                      | YTD         | Budget      | Prior Year  |
|----------------------|-------------|-------------|-------------|
| Sales                | \$3,418,191 | \$3,546,568 | \$3,555,766 |
| COGS                 | \$2,553,418 | \$2,670,775 | \$2,734,112 |
| Gross Profit         | \$864,773   | \$875,793   | \$821,654   |
| Payroll              | \$124,329   | \$148,705   | \$116,330   |
| Operational Expenses | \$151,503   | \$158,801   | \$94,837    |
| Net Profit           | \$588,941   | \$568,287   | \$610,487   |

### Categories

|              | Cigarettes  |             |             |
|--------------|-------------|-------------|-------------|
|              | YTD         | Budget      | Prior Year  |
| Sales        | \$2,210,197 | \$2,171,375 | \$2,134,349 |
| COGS         | \$1,486,608 | \$1,463,594 | \$1,471,267 |
| Gross Profit | \$723,589   | \$707,782   | \$663,082   |

|              | Fuel        |             |             |
|--------------|-------------|-------------|-------------|
|              | YTD         | Budget      | Prior Year  |
| Sales        | \$1,021,766 | \$1,187,358 | \$1,226,578 |
| COGS         | \$945,014   | \$1,077,246 | \$1,122,936 |
| Gross Profit | \$76,752    | \$110,112   | \$103,642   |

|              | Tobacco  |          |            |
|--------------|----------|----------|------------|
|              | YTD      | Budget   | Prior Year |
| Sales        | \$80,083 | \$83,538 | \$85,707   |
| COGS         | \$53,045 | \$60,859 | \$66,352   |
| Gross Profit | \$27,038 | \$22,679 | \$19,355   |

|              | Convenience |           |            |
|--------------|-------------|-----------|------------|
|              | YTD         | Budget    | Prior Year |
| Sales        | \$106,145   | \$104,299 | \$109,131  |
| COGS         | \$68,372    | \$69,073  | \$35,942   |
| Gross Profit | \$37,773    | \$35,226  | \$35,942   |



## Oneida One Stop Westwind

*The Oneida One Stop Westwind (1202020) opened in October of 1992.*

*Store Hours are from 5:00 AM to Midnight daily.*

*The store has one (1) full-time Location Manager, one (1) full-time Assistant Location Manager, 11 full-time Associates and two (2) part-time Associates.*

*Net Profit per labor hour averages \$91.52 in net profit, for every \$1.00 spent in payroll (including fringe benefits) \$5.74 is generated in net profit.*

**Oneida One Stop E&EE**

|                      | YTD         | Budget      | Prior Year  |
|----------------------|-------------|-------------|-------------|
| Sales                | \$1,391,973 | \$1,027,191 | \$1,115,887 |
| COGS                 | \$1,010,455 | \$790,018   | \$852,778   |
| Gross Profit         | \$381,518   | \$237,173   | \$263,109   |
| Payroll              | \$80,900    | \$72,521    | \$66,293    |
| Operational Expenses | \$62,885    | \$55,902    | \$41,699    |
| Net Profit           | \$237,733   | \$108,750   | \$155,117   |

**Categories**

|              | Cigarettes |           |            |
|--------------|------------|-----------|------------|
|              | YTD        | Budget    | Prior Year |
| Sales        | \$647,786  | \$456,214 | \$471,990  |
| COGS         | \$443,579  | \$314,371 | \$327,076  |
| Gross Profit | \$204,207  | \$141,843 | \$144,914  |

|              | Fuel      |           |            |
|--------------|-----------|-----------|------------|
|              | YTD       | Budget    | Prior Year |
| Sales        | \$549,974 | \$427,432 | \$491,936  |
| COGS         | \$507,226 | \$394,063 | \$452,279  |
| Gross Profit | \$42,748  | \$33,369  | \$39,657   |

|              | Tobacco  |          |            |
|--------------|----------|----------|------------|
|              | YTD      | Budget   | Prior Year |
| Sales        | \$27,767 | \$23,122 | \$24,011   |
| COGS         | \$16,813 | \$15,805 | \$17,034   |
| Gross Profit | \$10,954 | \$7,316  | \$6,977    |

|              | Convenience |           |            |
|--------------|-------------|-----------|------------|
|              | YTD         | Budget    | Prior Year |
| Sales        | \$166,445   | \$120,415 | \$127,951  |
| COGS         | \$42,963    | \$65,774  | \$56,130   |
| Gross Profit | \$123,482   | \$54,641  | \$71,821   |



## Oneida One Stop E&EE

*The Oneida One Stop Westwind (1202020) opened in October of 1992.*

*The Oneida One Stop E&EE (1202022) opened in 1988.*

*Store Hours are from 5:00 AM to Midnight daily.*

*The store has one (1) full-time Location Manager, seven (7) full-time Associates and one (1) part-time Associate.*

*Net Profit per labor hour averages \$61.35 in net profit, for every \$1.00 spent in payroll (including fringe benefits) \$3.94 is generated in net profit.*

**Oneida Casino Travel Center**

|                      | YTD         | Budget      | Prior Year  |
|----------------------|-------------|-------------|-------------|
| Sales                | \$1,363,383 | \$1,179,555 | \$1,307,272 |
| COGS                 | \$1,148,253 | \$971,024   | \$1,094,784 |
| Gross Profit         | \$215,130   | \$208,531   | \$212,488   |
| Payroll              | \$64,582    | \$73,447    | \$59,383    |
| Operational Expenses | \$71,847    | \$81,420    | \$67,277    |
| Net Profit           | \$78,701    | \$53,664    | \$85,828    |

**Categories**

|              | Cigarettes |           |            |
|--------------|------------|-----------|------------|
|              | YTD        | Budget    | Prior Year |
| Sales        | \$597,680  | \$491,019 | \$519,405  |
| COGS         | \$420,592  | \$343,623 | \$363,387  |
| Gross Profit | \$177,088  | \$147,397 | \$156,018  |

|              | Fuel      |           |            |
|--------------|-----------|-----------|------------|
|              | YTD       | Budget    | Prior Year |
| Sales        | \$613,961 | \$563,522 | \$657,227  |
| COGS         | \$572,325 | \$524,308 | \$611,187  |
| Gross Profit | \$41,636  | \$39,214  | \$46,040   |

|              | Tobacco  |          |            |
|--------------|----------|----------|------------|
|              | YTD      | Budget   | Prior Year |
| Sales        | \$40,036 | \$33,735 | \$34,888   |
| COGS         | \$19,040 | \$23,317 | \$26,117   |
| Gross Profit | \$20,996 | \$10,418 | \$8,771    |

|              | Convenience |          |            |
|--------------|-------------|----------|------------|
|              | YTD         | Budget   | Prior Year |
| Sales        | \$111,707   | \$91,279 | \$95,752   |
| COGS         | \$135,962   | \$79,778 | \$94,164   |
| Gross Profit | (\$24,255)  | \$11,502 | \$1,588    |



## Oneida Casino Travel Center

*The Oneida Casino Travel Center (1202024) opened in August 2005.*

*Store Hours are from 5:00 AM to Midnight Sunday through Thursday, 5:00 AM to 2:00 AM Friday and Saturday.*

*The store has one (1) full-time Location Manager, one (1) full-time Assistant Location Manager and seven (7) full-time Associates.*

*Net Profit per labor hour averages \$22.84 in net profit, for every \$1.00 spent in payroll (including fringe benefits) \$2.22 is generated in net profit.*

**Oneida One Stop Packerland**

|                      | YTD         | Budget      | Prior Year  |
|----------------------|-------------|-------------|-------------|
| Sales                | \$2,641,728 | \$2,637,179 | \$2,708,988 |
| COGS                 | \$1,901,998 | \$2,009,479 | \$2,089,935 |
| Gross Profit         | \$739,730   | \$627,700   | \$619,053   |
| Payroll              | \$112,115   | \$128,399   | \$104,723   |
| Operational Expenses | \$129,612   | \$130,265   | \$96,729    |
| Net Profit           | \$498,003   | \$369,036   | \$417,601   |

**Categories****Cigarettes**

|              | YTD         |             | Prior Year  |
|--------------|-------------|-------------|-------------|
| Sales        | \$1,587,087 | \$1,498,649 | \$1,482,338 |
| COGS         | \$1,035,727 | \$1,036,255 | \$1,036,680 |
| Gross Profit | \$551,360   | \$462,394   | \$445,658   |

**Fuel**

|              | YTD       |           | Prior Year |
|--------------|-----------|-----------|------------|
| Sales        | \$772,170 | \$850,819 | \$941,933  |
| COGS         | \$714,917 | \$796,005 | \$873,360  |
| Gross Profit | \$57,253  | \$54,814  | \$68,573   |

**Tobacco**

|              | YTD      |           | Prior Year |
|--------------|----------|-----------|------------|
| Sales        | \$96,629 | \$100,608 | \$97,655   |
| COGS         | \$63,790 | \$67,534  | \$68,149   |
| Gross Profit | \$32,839 | \$33,074  | \$29,506   |

**Convenience**

|              | YTD       |           | Prior Year |
|--------------|-----------|-----------|------------|
| Sales        | \$161,307 | \$162,572 | \$162,527  |
| COGS         | \$87,206  | \$109,681 | \$111,398  |
| Gross Profit | \$74,101  | \$52,892  | \$51,129   |



## Oneida One Stop Packerland

*The Oneida One Stop Packerland (1202025) opened in May 2007.*

*Store Hours are 24 hours, 7 days a week.*

*The store has one (1) full-time Location Manager, one (1) full-time Assistant, 11 full-time Associates.*

*Net Profit per labor hour averages \$99.76 in net profit, for every \$1.00 spent in payroll (including fringe benefits) \$5.44 is generated in net profit.*

**Oneida One Stop Larsen**

|                      | YTD         | Budget      | Prior Year  |
|----------------------|-------------|-------------|-------------|
| Sales                | \$3,083,508 | \$2,979,094 | \$2,798,553 |
| COGS                 | \$2,367,945 | \$2,366,648 | \$2,218,786 |
| Gross Profit         | \$715,563   | \$612,446   | \$579,767   |
| Payroll              | \$126,305   | \$132,643   | \$123,873   |
| Operational Expenses | \$196,922   | \$171,104   | \$156,192   |
| Net Profit           | \$392,336   | \$308,699   | \$299,702   |

**Categories**

|              | Cigarettes  |             |             |
|--------------|-------------|-------------|-------------|
|              | YTD         | Budget      | Prior Year  |
| Sales        | \$1,561,369 | \$1,423,100 | \$1,289,378 |
| COGS         | \$1,018,545 | \$977,916   | \$870,032   |
| Gross Profit | \$542,824   | \$445,184   | \$419,346   |

|              | Fuel        |             |             |
|--------------|-------------|-------------|-------------|
|              | YTD         | Budget      | Prior Year  |
| Sales        | \$1,273,401 | \$1,334,758 | \$1,292,438 |
| COGS         | \$1,170,033 | \$1,243,292 | \$1,189,835 |
| Gross Profit | \$103,368   | \$91,466    | \$102,603   |

|              | Tobacco  |          |            |
|--------------|----------|----------|------------|
|              | YTD      | Budget   | Prior Year |
| Sales        | \$78,188 | \$74,094 | \$73,019   |
| COGS         | \$57,540 | \$53,477 | \$57,786   |
| Gross Profit | \$20,648 | \$16,308 | \$15,233   |

|              | Convenience |           |            |
|--------------|-------------|-----------|------------|
|              | YTD         | Budget    | Prior Year |
| Sales        | \$170,550   | \$147,145 | \$143,718  |
| COGS         | \$116,673   | \$100,966 | \$100,933  |
| Gross Profit | \$53,877    | \$46,179  | \$42,785   |



## Oneida One Stop Larsen

*The Oneida One Stop Larsen (1202026) opened in December 2012.*

*Store Hours are from 5:00 AM to Midnight daily.*

*The store has one (1) full-time Location Manager, one (1) full-time Assistant Location Manager, 12 full-time Associates and one (1) part-time Associate.*

*Net Profit per labor hour averages \$66.26 in net profit, for every \$1.00 spent in payroll (including fringe benefits) \$4.11 is generated in net profit.*

**Oneida Smokeshop Casino**

|                      | YTD       | Budget    | Prior Year |
|----------------------|-----------|-----------|------------|
| Sales                | \$758,090 | \$777,949 | \$719,026  |
| COGS                 | \$518,112 | \$540,094 | \$490,566  |
| Gross Profit         | \$239,978 | \$237,855 | \$228,460  |
| Payroll              | \$42,166  | \$43,954  | \$39,571   |
| Operational Expenses | \$46,896  | \$25,994  | \$20,928   |
| Net Profit           | \$150,916 | \$167,907 | \$167,961  |

**Categories**

|              | YTD       | Cigarettes<br>Budget | Prior Year |
|--------------|-----------|----------------------|------------|
| Sales        | \$713,208 | \$714,392            | \$670,275  |
| COGS         | \$489,709 | \$507,064            | \$460,798  |
| Gross Profit | \$223,499 | \$207,328            | \$209,477  |

|              | YTD      | Tobacco<br>Budget | Prior Year |
|--------------|----------|-------------------|------------|
| Sales        | \$20,971 | \$22,058          | \$22,846   |
| COGS         | \$12,936 | \$9,915           | \$16,747   |
| Gross Profit | \$8,035  | \$12,143          | \$6,099    |

|              | YTD      | Convenience<br>Budget | Prior Year |
|--------------|----------|-----------------------|------------|
| Sales        | \$23,911 | \$41,500              | \$25,904   |
| COGS         | \$15,035 | \$23,112              | \$12,681   |
| Gross Profit | \$8,876  | \$18,389              | \$13,223   |



## Oneida Smokeshop Casino

*The Oneida Smokeshop Casino (1202030) opened in February 1992*

*Store Hours are from 7:00 AM to Midnight Sunday through Wednesday, 7:00 AM to 2:00 AM Thursday through Saturday.*

*The store has one (1) part-time Assistant Location Manager, five (5) full-time Associates.*

*Net Profit per labor hour averages \$68.21 in net profit, for every \$1.00 spent in payroll (including fringe benefits) \$4.58 is generated in net profit.*

**Oneida Smokeshop Bingo**

|                      | YTD       | Budget    | Prior Year |
|----------------------|-----------|-----------|------------|
| Sales                | \$407,919 | \$421,768 | \$410,545  |
| COGS                 | \$261,655 | \$288,449 | \$282,738  |
| Gross Profit         | \$146,264 | \$133,319 | \$127,807  |
| Payroll              | \$29,332  | \$36,803  | \$30,641   |
| Operational Expenses | \$21,189  | \$19,140  | \$18,300   |
| Net Profit           | \$95,743  | \$77,376  | \$78,866   |

**Categories**

|              | Cigarettes |           |            |
|--------------|------------|-----------|------------|
|              | YTD        | Budget    | Prior Year |
| Sales        | \$367,609  | \$378,257 | \$370,361  |
| COGS         | \$243,700  | \$262,429 | \$256,582  |
| Gross Profit | \$123,909  | \$115,828 | \$113,779  |

|              | Tobacco |         |            |
|--------------|---------|---------|------------|
|              | YTD     | Budget  | Prior Year |
| Sales        | \$6,756 | \$6,397 | \$6,400    |
| COGS         | \$5,402 | \$2,751 | \$4,723    |
| Gross Profit | \$1,354 | \$3,646 | \$1,677    |

|              | Convenience |          |            |
|--------------|-------------|----------|------------|
|              | YTD         | Budget   | Prior Year |
| Sales        | \$33,554    | \$37,118 | \$33,785   |
| COGS         | \$12,327    | \$23,267 | \$12,603   |
| Gross Profit | \$21,227    | \$13,851 | \$21,182   |



## Oneida Smokeshop Bingo

*The Oneida Smokeshop Bingo (1202031) opened in 1983.*

*Store Hours are from 8:00 AM to 10:00 PM Sunday through Thursday, 8:00 AM to Midnight Friday and Saturday.*

*The store has one (1) full-time Location Manager, seven (7) full-time Associates and one (1) part-time Associate.*

*Net Profit per labor hour averages \$40.45 in net profit, for every \$1.00 spent in payroll (including fringe benefits) \$4.26 is generated in net profit.*



**Oneida Smokeshop Isbell**

|                      | YTD              | Budget           | Prior Year       |
|----------------------|------------------|------------------|------------------|
| Sales                | \$1,671,894      | \$1,636,614      | \$1,614,884      |
| COGS                 | \$1,127,994      | \$1,128,135      | \$1,118,616      |
| Gross Profit         | \$543,900        | \$508,479        | \$496,268        |
| Payroll              | \$73,790         | \$84,445         | \$68,081         |
| Operational Expenses | \$67,769         | \$55,618         | \$43,039         |
| <b>Net Profit</b>    | <b>\$402,341</b> | <b>\$368,416</b> | <b>\$385,148</b> |

**Categories**

|              | YTD         | Cigarettes<br>Budget | Prior Year  |
|--------------|-------------|----------------------|-------------|
| Sales        | \$1,518,146 | \$1,473,766          | \$1,452,183 |
| COGS         | \$1,019,369 | \$1,018,561          | \$1,003,106 |
| Gross Profit | \$498,777   | \$455,205            | \$449,077   |

|              | YTD       | Tobacco<br>Budget | Prior Year |
|--------------|-----------|-------------------|------------|
| Sales        | \$112,663 | \$123,297         | \$124,627  |
| COGS         | \$80,422  | \$85,116          | \$91,255   |
| Gross Profit | \$32,241  | \$38,182          | \$33,372   |

|              | YTD      | Convenience<br>Budget | Prior Year |
|--------------|----------|-----------------------|------------|
| Sales        | \$41,085 | \$39,551              | \$38,074   |
| COGS         | \$27,862 | \$24,456              | \$23,908   |
| Gross Profit | \$13,223 | \$15,095              | \$14,166   |



## Oneida Smokeshop Isbell

*The Oneida  
Smokeshop Isbell  
(1202032) opened in*

*Store Hours are from  
7:00 AM to Midnight  
daily.*

*The store has one (1)  
full-time Assistant  
Location Manager,  
eight (8) full-time  
Associate.*

*Net Profit per labor  
hour averages  
\$99.25 in net profit,  
for every \$1.00 spent  
in payroll (including  
fringe benefits) \$6.45  
is aenerated in net*

**Oneida Market**

|                      | YTD       | Budget    | Prior Year |
|----------------------|-----------|-----------|------------|
| Sales                | \$165,095 | \$147,205 | \$151,715  |
| COGS                 | \$93,439  | \$104,942 | \$114,455  |
| Gross Profit         | \$71,656  | \$42,263  | \$37,260   |
| Payroll              | \$43,591  | \$33,264  | \$24,859   |
| Operational Expenses | \$11,390  | \$15,437  | \$12,083   |
| Net Profit           | \$16,675  | (\$6,438) | \$318      |

**Categories**

|              | YTD      | Cannery<br>Budget | Prior Year |
|--------------|----------|-------------------|------------|
| Sales        | \$10,068 | \$11,901          | \$13,087   |
| COGS         | \$6,854  | \$10,836          | \$11,834   |
| Gross Profit | \$3,214  | \$1,065           | \$1,253    |

|              | YTD      | Agriculture<br>Budget | Prior Year |
|--------------|----------|-----------------------|------------|
| Sales        | \$74,201 | \$73,089              | \$73,734   |
| COGS         | \$57,716 | \$57,554              | \$62,748   |
| Gross Profit | \$16,485 | \$15,535              | \$10,986   |

|              | YTD      | Retail<br>Budget | Prior Year |
|--------------|----------|------------------|------------|
| Sales        | \$80,399 | \$62,212         | \$64,920   |
| COGS         | \$27,692 | \$36,545         | \$37,566   |
| Gross Profit | \$52,707 | \$25,667         | \$27,354   |

|              | YTD | Store Services<br>Budget | Prior Year |
|--------------|-----|--------------------------|------------|
| Sales        | \$0 | \$0                      | (\$10)     |
| COGS         | \$0 | \$0                      |            |
| Gross Profit | \$0 | \$0                      | (\$10)     |

**Oneida Market**

*The Oneida Market (1202040) opened in December 2012.*

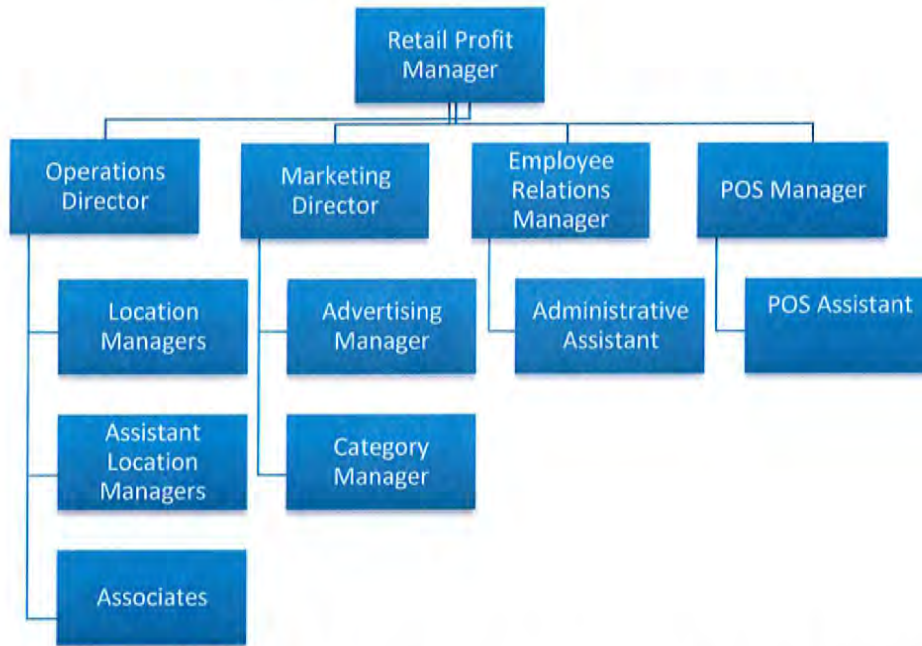
*Store Hours are from 7:00 AM to 7:00 PM Monday through Friday, 9:00 AM to 5 :00 PM Saturday and Sunday.*

*The store has one (1) full-time Location Manager, three (3) full-time Associates and one (1) part-time Associate.*

*Net Profit per labor hour averages \$7.94 in net profit, for every \$1.00 spent in payroll (including fringe benefits) \$1.38 is generated in net profit.*

### Oneida Retail Employees

Oneida Retail Enterprise Organizational Chart, with the Retail Profit Area Manager reporting to the Oneida Business Committee



On September there were 104 Retail Employees with an average of 7 years of service. Retail employees are Oneida Tribal Members as outlined in the Tobacco Ordinance.

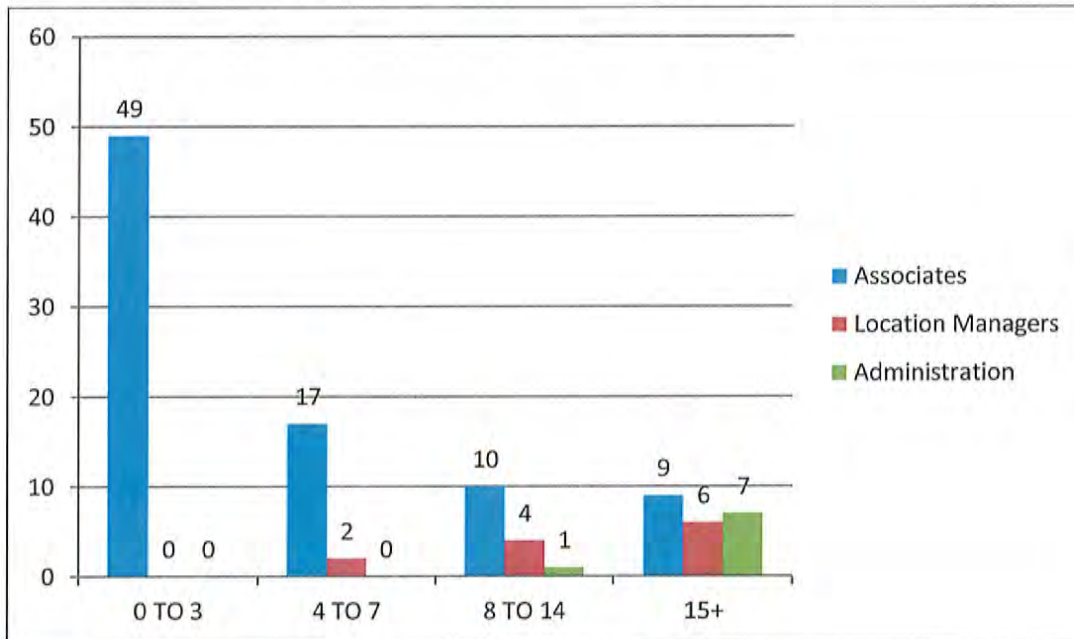


Figure 1 Retail Associates Years of Service

Of the 106 Retail employees we have the following accruals at the end of September 2014

|                       |              |
|-----------------------|--------------|
| Vacation Hours        | 4,204        |
| <u>Personal Hours</u> | <u>3,032</u> |
| Total                 | 7,236        |

Nine (9) Retail Employees have over 200 hours of vacation/personal time accrued as of December 31, 2015. Seven of the employees are exempt and two are non-exempt.

YTD payroll was \$860,461 compared to the budget of \$986,345 is a savings of \$115,060. When compared to prior year's payroll of \$857,374 an increase of \$3,087. YTD overtime was \$2,866 compared to prior year overtime of \$2,468.

### **Oneida One Stop 54**



The Oneida One Stop Redevelopment was approved by General Tribal Council (GTC) at the FY16 Budget meeting on February 9, 2015 as originally proposed July 7, 2014. The project has been updated based on the input from the 54 Project Community Meetings, FY15 Budget Community Meetings and Customer Focus Sessions conducted by Matousek & Associates.

A scaled back food offering is planned for the project, with a small seating area in the back of the store along with counter seating at the front of the store. The store will feature soups, sandwiches, pizza and expanded bakery offering.

Currently the project is over budget by \$395,000 primarily due to soil conditions at the site.

Tobacco burning and ground breaking took place on October 29<sup>th</sup> at the site after demolition was completed. Site work began shortly after with the removal of 1,485 tons of contaminated soil. Construction of the store began the first week in January. The most current schedule, renderings and finishes are attached to the report.

### Bar Coded Tribal ID Cards

Oneida Retail along with the Oneida Enrollment Department ran a promotion to encourage Oneida Tribal Members to exchange non-bar coded IDs for a bar coded ID. When a Tribal Member brought in their non-bar coded ID for a new Tribal ID they received a \$10.00 Fuel Only Gift Card. 215 Tribal Members exchanged their non-bar coded ID. The promotion ran from early October to January 6, 2016. Currently there are 9,833 Oneida Tribal Members over the age of 16 who live in Wisconsin and 3,781 Tribal Members have not exchanged their non-bar coded ID.

| Location        | Total # of Members | Barcoded Tribal ID | Non-bar coded ID |
|-----------------|--------------------|--------------------|------------------|
| On Reservation  | 3,605              | 3,022              | 583              |
| Brown/Outagamie | 2,427              | 1,719              | 708              |
| Other WI area   | 3,801              | 1,311              | 2,490            |

Another promotion to encourage the exchange will be developed in the second quarter with particular focus on – members who live on the reservation and in Brown and Outagamie counties. The bar coded Tribal ID automates much of the gas tax exemption process at the registers and assists with the fraud prevention.

### Age Restricted Product

With the installation of the Pass Port Point of Sale System (POS) came additional tools to prevent the sale age restricted products to minors. The POS has the ability to scan state issued drivers' licenses and ID cards to assist with the prevention of selling to minors. The current process in the stores is to first visually look at the customer, if the customer appears to be over the age of 27, the associate will enter a specific date into the register. Should the customer appear to be under the age of 27 the Associate will request a picture ID. When a state issued license or ID is presented the Associate will verify the picture and scan the ID provided. When a Tribal ID is provided the Associate will again verify the picture and enter the birth date listed on the ID.

Oneida Retail is working with Trust & Enrollment to upgrade the Oneida Nation's ID to be able to scan the Tribal ID in a similar to the state issued license and ID.

### Marketing/Advertising

The focus on Marketing and Advertising in the first quarter has been with the kickoff of the Open Rewards program for Oneida Tribal Members and the General Public. An example of the advertising collateral is included in the back of the report.

Don Denny, the interim Marketing Director is developing a Marketing/Advertising Plan for the next several years. The plan should be finalized in the second quarter.

## PCI Compliance

Oneida Retail purchased the Pass Port, Point of Sale (POS) system at the end of FY15 from US Oil to be EMV compliant.

EMV is an open-standard set of specification for the smart card payments and acceptance devices. EMV is the internationally agreed standards for chip payment cards, originally agreed by Master Card Europe and Visa. EMV standards are maintained by EMVCo, an organization owned and managed by Master Card and Visa. Our previous system was not approved by Exxon/Mobil to operate on their systems.

ORE operates with two separate credit card processing systems. The Oneida One Stops are considered our branded sites and uses the Exxon/Mobil credit card processing system. In the contracts with US Oil, ORE is committed to the Exxon/Mobil credit card processing system and they have determined which systems can be on their network. There were two options at that point, either the Gilbarco Passport or the Ruby VeriFone.

With the installation of the Pass Port two other systems were brought on- Open Rewards and SSCS. Open Rewards is a loyalty program designed to increase fuel sales, by providing vendor sponsored cents off of fuel. An example is if you purchased two single serve Frito Lay chips you would receive .05 cents off of fuel (up to 20 gallons) that would be funded by Frito Lay. The Open Rewards also processes the gas tax exemption at the register.

SSCS is the back of office system that ties that allows ORE to manage a centralized price book, inventory and reporting capabilities.

## Class Action Lawsuit

On April 15, 2015 Oneida Retail was notified that a Class Action Lawsuit was filed against the Oneida Tribe in Federal Court regarding FACTA compliance at the Oneida One Stops. The Oneida Law Office is responding to the lawsuit. ORE along with our POS provider (RDS & Retailix) has made adjustments to the merchant and customer copies of the receipts.

On September 4, 2015 I received notification from the Oneida Law Office that the Jeremy Myers Class Action Lawsuit was dismissed in Federal Court and the he had until October 5, 2015 to appeal that decision.

One September 24, 2015 the Oneida Law Office was informed that Jeremy Meyers appealed the decision of the Federal Court.

Thank you for reading the report, should you have any questions please feel free to call me at 920.496.7301 or by email at [mdoxtat3@oneidanation.org](mailto:mdoxtat3@oneidanation.org)

# TRIBAL ID EXCHANGE

**Trade in non-scanning Tribal ID Card**  
for the  
**Barcoded Tribal ID Card**  
and receive  
**\$10 FUEL ONLY GIFT CARD**




## TRIBAL ID EXCHANGE

OLD



NEW



**WE HEREBY CERTIFY THAT THE**  
Oneida Membership Roll is a official record of  
the Oneida Tribe of Indians of Wisconsin.

**Chair Signature**  
Oneida Tribal Chairperson  
**Enrollment Signature**  
Oneida Enrollment Official  
If found, return to: Oneida Enrollment Dept  
PO Box 365 Oneida WI 54155 or call 1-800-571-9032  
1. This receipt expires DOB 2014

Trade in your old ID card at  
**ENROLLMENT DEPT.**  
210 Elm Street, Oneida, WI  
Monday-Friday, 8:00 am-4:30 pm  
for the new version and receive a  
**\$10 FUEL ONLY Oneida Retail Gift Card!**



**WE HEREBY CERTIFY THAT THE**  
Oneida Membership Roll is an official record of the  
Oneida Tribe of Indians of Wisconsin.

**Chair Signature**  
Oneida Tribal Chairperson  
**Enrollment Signature**  
Oneida Enrollment Official  
This card is non-transferable and may be used only by the  
person named on the card.



Oneida Tribe of Indians of Wisconsin  
ENROLLMENT DEPARTMENT  
P.O. Box 365  
Oneida, WI 54155-0365

FIRST CLASS MAIL  
**AUTO**  
US POSTAGE PAID  
ONEIDA WI 54155  
PERMIT NO. 4



# Rewards Items

Purchase These Items Through March 31st, 2016, and Save On Gas!\*



**Uncle Ray's Chips**  
Any 3-4 oz. Variety

Buy 1 & Save

**4¢**

Per Gallon

**Chex Mix**  
Any 3.75 oz. Variety

Buy 1 & Save

**3¢**

Per Gallon

**Coca-Cola Family**  
Any 20 oz. Variety

Buy 2 & Save

**5¢**

Per Gallon

**Sparkling Ice**  
Any 17 oz. Variety

Buy 2 & Save

**5¢**

Per Gallon

**Gatorade**  
Any 28 oz. Variety

Buy 2 & Save

**3¢**

Per Gallon

**Hershey's Chocolate**  
Any King Size Variety

Buy 2 & Save

**3¢**

Per Gallon

**For Every \$15 You Spend  
Over Multiple Visits, You Save**

**5¢**

Per Gallon\*\*

\*\*Exclusions Apply.  
See Cashier For Details.

**Monster Punch & Juice**  
Any 16 oz. Variety

Buy 2 & Save

**5¢**

Per Gallon

**Red Bull**  
Any 12 oz. Variety

Buy 2 & Save

**5¢**

Per Gallon

**Slim Jim Giant Sticks**  
Any Variety

Buy 2 & Save

**3¢**

Per Gallon

**Coca-Cola Family**  
Any 12 pk. Variety

Buy 1 & Save

**5¢**

Per Gallon

**Look For These  
Other Great Offers!**

Bag of Ice  
20 lb.  
Buy 1 & Save 2¢ Per Gallon

Magnum Ice Cream Bar  
Double Caramel  
Buy 1 & Save 3¢ Per Gallon

Coffee or Fountain Drinks  
Any Size  
Buy 1 & Save 1¢ Per Gallon

Oneida Spring Water  
20 oz.  
Buy 2 & Save 3¢ Per Gallon

**Dr Pepper, 7UP, A&W,  
Sundrop, or Squirt**  
Any 1 Liter Variety

Buy 1 & Save

**5¢**

Per Gallon

**Madrina's Iced Coffee**  
15 oz.

Buy 1 & Save

**5¢**

Per Gallon

**P'mos Pub Pizzas**  
Any Classic Variety

Buy 4 In Any  
Visits & Save

**10¢**

Per Gallon

**Corn Mug**  
Any Variety

Buy 1 & Save

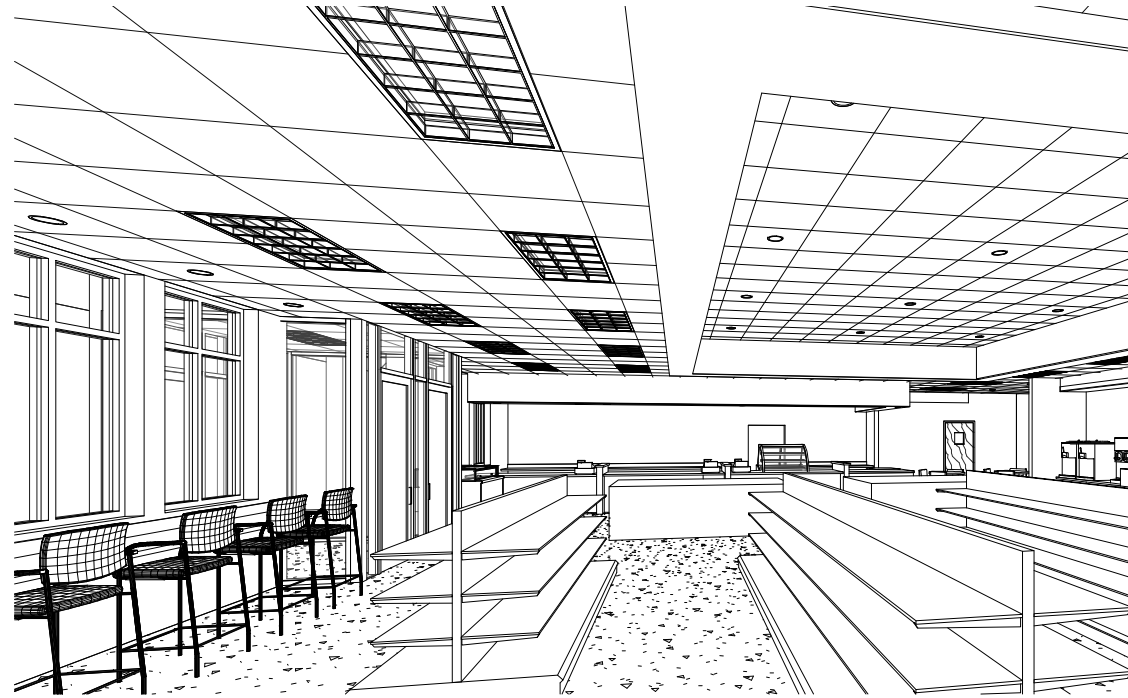
**5¢**

Per Gallon

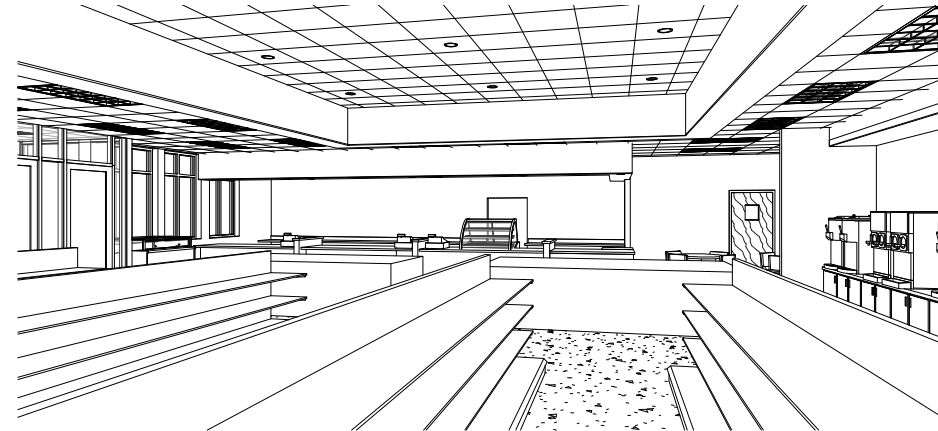




3/13/2016 3:36:25 PM



1 INTERIOR VIEW  
A911 NOT TO SCALE



7 POS FROM COOLERS  
A911 NOT TO SCALE



2 TIN TILES ABOVE COOLERS  
A911 NOT TO SCALE



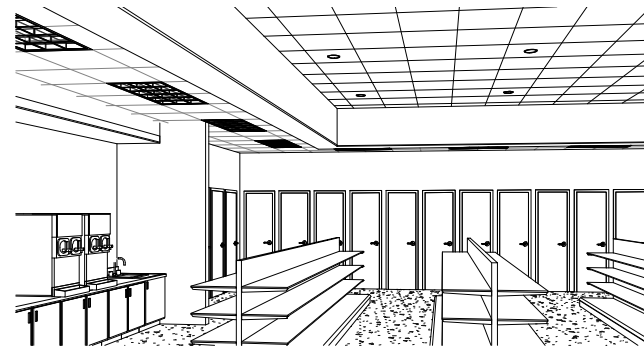
4 3D TOWARDS DINING  
A911 NOT TO SCALE



3 DINING AREA & FOOD COUNTER  
A911 NOT TO SCALE



6 3D TOWARDS 2ND ENTRANCE  
A911 NOT TO SCALE



5 3D TOWARDS COOLERS  
A911 NOT TO SCALE

**McMAHON**  
ENGINEERS ARCHITECTS  
1445 McMAHON DRIVE, ONEIDA, WI 54956  
Mailing: P.O. BOX 1025, ONEIDA, WI 54957-1025  
Tel: (920) 751-4200 Fax: (920) 751-4284  
www.mcmgrp.com

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|     |      |          |
|-----|------|----------|
| NO. | DATE | REVISION |
|     |      |          |
|     |      |          |
|     |      |          |



ONEIDA 54 ONE STOP REPLACEMENT FOR  
ONEIDA TRIBE OF INDIANS OF WISCONSIN  
CTH 54 & RIVERDALE DR., ONEIDA, WI  
INTERIOR VIEW

|                |        |
|----------------|--------|
| DESIGNED       | DRAWN  |
| Designer       | Author |
| PROJECT NO.    |        |
| 00024-640135   |        |
| DATE           |        |
| SEPT. 29, 2015 |        |
| SHEET NO.      |        |

A911

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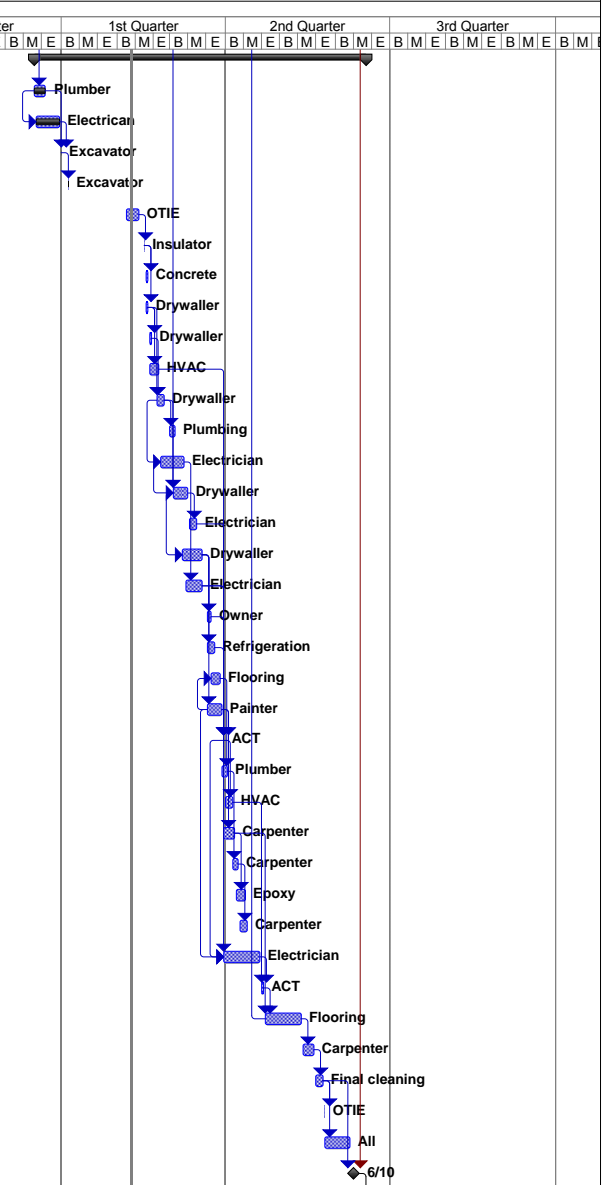




# Oneida 54 One Stop Replacement Construction Schedule -Enclosure 2

Project #13-002  
OTIE Project #2015265

| ID  | % Complete | Task Name                                              | Duration        | Start               | Finish             | Resource Names | Quarter     |   |   |             |   |   |             |   |   |             |   |   |   |   |   |  |
|-----|------------|--------------------------------------------------------|-----------------|---------------------|--------------------|----------------|-------------|---|---|-------------|---|---|-------------|---|---|-------------|---|---|---|---|---|--|
|     |            |                                                        |                 |                     |                    |                | 4th Quarter |   |   | 1st Quarter |   |   | 2nd Quarter |   |   | 3rd Quarter |   |   |   |   |   |  |
|     |            |                                                        |                 |                     |                    |                | B           | M | E | B           | M | E | B           | M | E | B           | M | E | B | M | E |  |
| 178 | 8%         | <b>Building Interior</b>                               | <b>129 days</b> | <b>Wed 12/16/15</b> | <b>Fri 6/17/16</b> |                |             |   |   |             |   |   |             |   |   |             |   |   |   |   |   |  |
| 188 | 100%       | Underground plumbing rough                             | 5 days          | Wed 12/16/15        | Tue 12/22/15       | Plumber        |             |   |   |             |   |   |             |   |   |             |   |   |   |   |   |  |
| 181 | 100%       | Underground electrical rough                           | 8 days          | Thu 12/17/15        | Wed 12/30/15       | Electrician    |             |   |   |             |   |   |             |   |   |             |   |   |   |   |   |  |
| 187 | 100%       | Fine grade subgrade                                    | 1 day           | Thu 12/31/15        | Thu 12/31/15       | Excavator      |             |   |   |             |   |   |             |   |   |             |   |   |   |   |   |  |
| 182 | 100%       | Install sog stone base                                 | 1 day           | Mon 1/4/16          | Mon 1/4/16         | Excavator      |             |   |   |             |   |   |             |   |   |             |   |   |   |   |   |  |
| 184 | 0%         | Temporary heat to remove frost from slab               | 6 days          | Fri 2/5/16          | Fri 2/12/16        | OTIE           |             |   |   |             |   |   |             |   |   |             |   |   |   |   |   |  |
| 185 | 0%         | Insulate attic                                         | 1 day           | Mon 2/15/16         | Mon 2/15/16        | Insulator      |             |   |   |             |   |   |             |   |   |             |   |   |   |   |   |  |
| 186 | 0%         | Pour slab on grade                                     | 2 days          | Tue 2/16/16         | Wed 2/17/16        | Concrete       |             |   |   |             |   |   |             |   |   |             |   |   |   |   |   |  |
| 179 | 0%         | Spray foam exterior walls                              | 2 days          | Tue 2/16/16         | Wed 2/17/16        | Drywaller      |             |   |   |             |   |   |             |   |   |             |   |   |   |   |   |  |
| 180 | 0%         | Interior wall layout                                   | 2 days          | Thu 2/18/16         | Fri 2/19/16        | Drywaller      |             |   |   |             |   |   |             |   |   |             |   |   |   |   |   |  |
| 183 | 0%         | Hang duct                                              | 4 days          | Thu 2/18/16         | Tue 2/23/16        | HVAC           |             |   |   |             |   |   |             |   |   |             |   |   |   |   |   |  |
| 189 | 0%         | Install interior wall framing                          | 5 days          | Mon 2/22/16         | Fri 2/26/16        | Drywaller      |             |   |   |             |   |   |             |   |   |             |   |   |   |   |   |  |
| 210 | 0%         | Plumbing interior wall rough                           | 4 days          | Mon 2/29/16         | Thu 3/3/16         | Plumbing       |             |   |   |             |   |   |             |   |   |             |   |   |   |   |   |  |
| 190 | 0%         | Electrical interior wall rough                         | 10 days         | Wed 2/24/16         | Tue 3/8/16         | Electrician    |             |   |   |             |   |   |             |   |   |             |   |   |   |   |   |  |
| 208 | 0%         | Drywall                                                | 7 days          | Wed 3/2/16          | Thu 3/10/16        | Drywaller      |             |   |   |             |   |   |             |   |   |             |   |   |   |   |   |  |
| 207 | 0%         | Security ceiling rough                                 | 3 days          | Fri 3/11/16         | Tue 3/15/16        | Electrician    |             |   |   |             |   |   |             |   |   |             |   |   |   |   |   |  |
| 206 | 0%         | Tape and finish                                        | 10 days         | Mon 3/7/16          | Fri 3/18/16        | Drywaller      |             |   |   |             |   |   |             |   |   |             |   |   |   |   |   |  |
| 209 | 0%         | Electrical ceiling rough                               | 8 days          | Wed 3/9/16          | Fri 3/18/16        | Electrician    |             |   |   |             |   |   |             |   |   |             |   |   |   |   |   |  |
| 205 | 0%         | Data/Security Cabling                                  | 3 days          | Mon 3/21/16         | Wed 3/23/16        | Owner          |             |   |   |             |   |   |             |   |   |             |   |   |   |   |   |  |
| 199 | 0%         | Install cooler panels and refrigeration equipment      | 5 days          | Mon 3/21/16         | Fri 3/25/16        | Refrigeration  |             |   |   |             |   |   |             |   |   |             |   |   |   |   |   |  |
| 215 | 0%         | Install ceramic tile in bathrooms                      | 4 days          | Wed 3/23/16         | Mon 3/28/16        | Flooring       |             |   |   |             |   |   |             |   |   |             |   |   |   |   |   |  |
| 211 | 0%         | Paint walls                                            | 7 days          | Mon 3/21/16         | Tue 3/29/16        | Painter        |             |   |   |             |   |   |             |   |   |             |   |   |   |   |   |  |
| 194 | 0%         | Install ceiling grid                                   | 1 day           | Wed 3/30/16         | Wed 3/30/16        | ACT            |             |   |   |             |   |   |             |   |   |             |   |   |   |   |   |  |
| 212 | 0%         | Install plumbing finishes                              | 4 days          | Tue 3/29/16         | Fri 4/1/16         | Plumber        |             |   |   |             |   |   |             |   |   |             |   |   |   |   |   |  |
| 195 | 0%         | Install HVAC finishes                                  | 3 days          | Thu 3/31/16         | Mon 4/4/16         | HVAC           |             |   |   |             |   |   |             |   |   |             |   |   |   |   |   |  |
| 196 | 0%         | Install millwork                                       | 5 days          | Wed 3/30/16         | Tue 4/5/16         | Carpenter      |             |   |   |             |   |   |             |   |   |             |   |   |   |   |   |  |
| 191 | 0%         | Install toilet compartments                            | 4 days          | Mon 4/4/16          | Thu 4/7/16         | Carpenter      |             |   |   |             |   |   |             |   |   |             |   |   |   |   |   |  |
| 197 | 0%         | Install epoxy flooring                                 | 4 days          | Wed 4/6/16          | Mon 4/11/16        | Epoxy          |             |   |   |             |   |   |             |   |   |             |   |   |   |   |   |  |
| 192 | 0%         | Install toilet accessories                             | 3 days          | Fri 4/8/16          | Tue 4/12/16        | Carpenter      |             |   |   |             |   |   |             |   |   |             |   |   |   |   |   |  |
| 193 | 0%         | Install electrical finishes                            | 15 days         | Wed 3/30/16         | Tue 4/19/16        | Electrician    |             |   |   |             |   |   |             |   |   |             |   |   |   |   |   |  |
| 200 | 0%         | Install ceiling tile                                   | 2 days          | Wed 4/20/16         | Thu 4/21/16        | ACT            |             |   |   |             |   |   |             |   |   |             |   |   |   |   |   |  |
| 198 | 0%         | Install flooring                                       | 15 days         | Fri 4/22/16         | Thu 5/12/16        | Flooring       |             |   |   |             |   |   |             |   |   |             |   |   |   |   |   |  |
| 201 | 0%         | Install doors and hardware                             | 5 days          | Fri 5/13/16         | Thu 5/19/16        | Carpenter      |             |   |   |             |   |   |             |   |   |             |   |   |   |   |   |  |
| 202 | 0%         | Final cleaning                                         | 3 days          | Fri 5/20/16         | Tue 5/24/16        | Final cleaning |             |   |   |             |   |   |             |   |   |             |   |   |   |   |   |  |
| 203 | 0%         | Remove construction site items (trailer, fencing etc.) | 1 day           | Wed 5/25/16         | Wed 5/25/16        | OTIE           |             |   |   |             |   |   |             |   |   |             |   |   |   |   |   |  |
| 213 | 0%         | Building Punchlist                                     | 10 days         | Wed 5/25/16         | Wed 6/8/16         | All            |             |   |   |             |   |   |             |   |   |             |   |   |   |   |   |  |
| 204 | 0%         | Substantial completion                                 | 0 days          | Fri 6/10/16         | Fri 6/10/16        |                |             |   |   |             |   |   |             |   |   |             |   |   |   |   |   |  |



|                                                   |           |                    |                    |                       |                |
|---------------------------------------------------|-----------|--------------------|--------------------|-----------------------|----------------|
| Date Created: 5/20/14<br>Date Updated: Tue 2/9/16 | Task      | Project Summary    | Inactive Milestone | Manual Summary Rollup | Critical       |
|                                                   | Split     | External Tasks     | Inactive Summary   | Manual Summary        | Critical Split |
|                                                   | Milestone | External Milestone | Manual Task        | Start-only            | Progress       |
|                                                   | Summary   | Inactive Task      | Duration-only      | Finish-only           | Deadline       |



# Oneida 54 One Stop Replacement Construction Schedule -Enclosure 2

Project #13-002  
OTIE Project #2015265

| ID  | % Complete | Task Name               | Duration | Start       | Finish      | Resource Names | 3rd Quarter |   |   | 4th Quarter |   |   | 1st Quarter |   |   | 2nd Quarter |   |   | 3rd Quarter |   |   |
|-----|------------|-------------------------|----------|-------------|-------------|----------------|-------------|---|---|-------------|---|---|-------------|---|---|-------------|---|---|-------------|---|---|
|     |            |                         |          |             |             |                | B           | M | E | B           | M | E | B           | M | E | B           | M | E | B           | M | E |
| 214 | 0%         | Obtain Occupancy Permit | 5 days   | Mon 6/13/16 | Fri 6/17/16 | OTIE           |             |   |   |             |   |   |             |   |   |             |   |   |             |   |   |



|                                                   |           |  |                    |  |                    |  |                       |  |                |  |
|---------------------------------------------------|-----------|--|--------------------|--|--------------------|--|-----------------------|--|----------------|--|
| Date Created: 5/20/14<br>Date Updated: Tue 2/9/16 | Task      |  | Project Summary    |  | Inactive Milestone |  | Manual Summary Rollup |  | Critical       |  |
|                                                   | Split     |  | External Tasks     |  | Inactive Summary   |  | Manual Summary        |  | Critical Split |  |
|                                                   | Milestone |  | External Milestone |  | Manual Task        |  | Start-only            |  | Progress       |  |
|                                                   | Summary   |  | Inactive Task      |  | Duration-only      |  | Finish-only           |  | Deadline       |  |

### Oneida Business Committee Agenda Request

1. Meeting Date Requested: 3 / 30 / 16

**2. General Information:**

Session:  Open  Executive - See instructions for the applicable laws, then choose one:

Agenda Header:

Accept as Information only

Action - please describe:

**3. Supporting Materials**

Report  Resolution  Contract

Other:

1.

3.

2.

4.

Business Committee signature required

**4. Budget Information**

Budgeted - Tribal Contribution

Budgeted - Grant Funded

Unbudgeted

**5. Submission**

Authorized Sponsor / Liaison:

Primary Requestor:

Jeff Bowman, President & CEO, Bay Bank  
Your Name, Title / Dept. or Tribal Member



Additional Requestor:

\_\_\_\_\_  
Name, Title / Dept.

Additional Requestor:

\_\_\_\_\_  
Name, Title / Dept.

## Oneida Business Committee Agenda Request

### 6. Cover Memo:

Describe the purpose, background/history, and action requested:

Bay Bank is presenting its quarterly corporate report to the BC in OpenSession. Bay Bank President Jeff Bowman will provide a summary of the Bank's financial results for the quarter ended 9/30/15.

- 1) Save a copy of this form for your records.
- 2) Print this form as a \*.pdf OR print and scan this form in as \*.pdf.
- 3) E-mail this form and all supporting materials in a **SINGLE** \*.pdf file to: [BC\\_Agenda\\_Requests@oneidanation.org](mailto:BC_Agenda_Requests@oneidanation.org)



**Bay Bank**  
**QUARTERLY REPORT**

Quarter ended December 31, 2015

A. **BAY BANK**

Submitted by: Jeff Bowman, Board Member  
Directors: Lance Broberg, Fern Orie, Bob Jossie  
Jeff Bowman, Pete King, Elaine Skenandore-Cornelius

Oncida Business Committee Contact: Tina Danforth

B. **MINUTES**

None Submitted

**ACTION TAKEN**

No Tribal Policy change.

D. **FINANCIAL**

Note that various financial reports

December 31, 2015 is Bay Bank's fiscal year end.

E. **SPECIAL EVENTS AND TRAVEL**

None

F. **PERSONAL COMMENTS**

Bay Bank account numbers as of December 31, 2015:

|       |                            |
|-------|----------------------------|
| 1,055 | Checking Accounts          |
| 338   | Business Checking Accounts |
| 70    | Money Market Accounts      |

|       |                                               |
|-------|-----------------------------------------------|
| 1,534 | Savings Accounts                              |
| 440   | Certificates of Deposit                       |
| 99    | Commercial Real Estate Loans                  |
| 725   | Residential Real Estate Loans                 |
| 146   | Business Loans                                |
| 589   | Consumer Loans                                |
| 45    | Oneida Small Business 2000 Loan Program Loans |

The Oneida Small Business Loan Program 2000 that is administered by Bay Bank started on May 1, 2002. As of this date over \$ 11.4 million in new loans have been made to over 122 new or growing Oneida tribal member owned businesses.

The Section 184 mortgage loans serviced under FHLB MPF program totaled \$51.5 million at December 31, 2015. There are 423 loans in the program currently.

#### G. GOALS AND OBJECTIVES

##### 2015 GOALS:

GOAL A: Bay Bank will strive to attain a minimum 0.50% Return on Assets for the year ending December 31, 2015. Return on Assets (ROA) is a common measurement of a bank's profitability. This ratio informs you how well the bank is managing and investing the bank's assets.

| 2015 ROA Goal | 2015 YTD ROA Actual | 2015 Peer Group Average |
|---------------|---------------------|-------------------------|
| 0.50 %        | 0.77%               | 0.76%                   |

GOAL B: Bay Bank will strive to attain a minimum 6.00 % Return on Equity for the year ending December 31, 2015. Return on Equity (ROE) is the measurement of how well the bank is performing for its stockholder.

| 2015 ROE Goal | 2015 YTD ROE Actual | 2015 Peer Group Average |
|---------------|---------------------|-------------------------|
| 6.00 %        | 5.72 %              | 6.54 %                  |

Bay Bank had budgeted total loans for the quarter ended December 31, 2015 in the amount of \$ 57.1 million. Actual total loans as of December 31, 2015 were \$ 51.2 million or \$ 4.9 million less than projected. Loans increased \$ 2.4 million over the 12-month period ended December 31, 2015.

Bay Bank had budgeted total deposits for the quarter ended December 31, 2015 in the amount of \$ 65.4 million. Actual total deposits as of December 31, 2015 were \$ 65.0 million or \$ 0.4 million less than projected balances. We continue to allow various non-core deposits to mature. Deposits decreased \$ 504,000 for the past twelve months as various non-core deposits matured and were not replaced.

H.

#### MEETINGS

Monthly meeting on the third Thursday of each month. Well attended.

### Oneida Business Committee Agenda Request

1. Meeting Date Requested: 03 / 30 / 16

2. General Information:

Session:  Open  Executive - See instructions for the applicable laws, then choose one:

[Empty text box]

Agenda Header: Reports

Accept as Information only

Action - please describe:

Acceptance of Quarterly Report

3. Supporting Materials

Report  Resolution  Contract

Other:

1. minutes for Oct-Nov-Dec-2015

3. [Empty text box]

2. R&E's for Oct-Nov-Dec-2015

4. [Empty text box]

Business Committee signature required

4. Budget Information

Budgeted - Tribal Contribution

Budgeted - Grant Funded

Unbudgeted

5. Submission

Authorized Sponsor / Liaison:

Lisa Summers, Tribal Secretary

Primary Requestor/Submitter:

Yvonne Jourdan, Chairperson, Oneida Personnel Commission  
Your Name, Title / Dept. or Tribal Member

Additional Requestor:

\_\_\_\_\_  
Name, Title / Dept.

Additional Requestor:

\_\_\_\_\_  
Name, Title / Dept.

## Oneida Business Committee Agenda Request

### 6. Cover Memo:

Describe the purpose, background/history, and action requested:

Quarterly Report for the First quarter of the fiscal year 2016, on behalf of the Oneida Personnel Commission.

- 1) Save a copy of this form for your records.
- 2) Print this form as a \*.pdf *OR* print and scan this form in as \*.pdf.
- 3) E-mail this form and all supporting materials in a **SINGLE** \*.pdf file to: [BC\\_Agenda\\_Requests@oneidanation.org](mailto:BC_Agenda_Requests@oneidanation.org)


ONEIDA PERSONNEL COMMISSION  
 FY 2016 Quarterly Report First Quarter  
 October, November and December 2015  
 Submitted by: Yvonne Jourdan

**NAMES**

Officers: Yvonne Jourdan, Chairperson  
 Gary Smith-Chairperson  
 Sharon Alvarez, Treasurer  
 Rochelle Powless, Secretary

Members: Arlene Danforth  
 Clifford Danforth  
 Julie Clark  
 Sandra Dennett  
 Eric Krawczyk  
 Pearl Webster

Carol Smith  
 Gary Smith


**MINUTES**

All approved minutes have been submitted to the Office of the Tribal Secretary.

October 13, 2015 Regular Meeting (Approved)  
 November 10, 2015 Regular Meeting (Approved)  
 December 8, 2015 Regular Meeting (Approved)

**FINANCIAL**

See attached R&E statements for the months of October, November and December 2015.

**SPECIAL EVENTS AND TRAVEL**

No out-of-state travel/training occurred during this quarter.

**LOCAL TRAINING**

Training for the first quarter of this fiscal year included standard initial reviews, grievance hearings, and grievance decisions training which took place in October, November and December.

**ACTIVITY REPORT****Oneida Personnel Commission**

| Activity         | October | November | December | Totals |
|------------------|---------|----------|----------|--------|
| Pre-Screens      | 18      | 16       | 18       | 52     |
| Interviews       | 8       | 15       | 13       | 36     |
| Reassignments    | 5       | 3        | 2        | 10     |
| Initial Reviews  | 1       | 1        | 1        | 3      |
| Grievances       | 2       | 2        | 0        | 4      |
| Deliberations    | 1       | 2        | 0        | 3      |
| Decision Writing | 1       | 1        | 0        | 2      |
| Motion Decisions | 1       | 0        | 3        | 4      |

|                                           |   |   |   |   |
|-------------------------------------------|---|---|---|---|
| Regular Meetings                          | 1 | 1 | 1 | 3 |
| Special Meetings                          | 0 | 0 | 0 | 0 |
| Training*                                 | 2 | 3 | 4 | 9 |
| Non-Gaming Employees with an advocate     | 0 | 1 | 0 | 1 |
| Non-Gaming Employees without an advocate  | 0 | 1 | 0 | 1 |
| Gaming Employees with an advocate         | 1 | 0 | 0 | 1 |
| Gaming Employees without an advocate      | 0 | 1 | 0 | 1 |
| Non-Gaming Management with an advocate    | 0 | 0 | 0 | 0 |
| Non-Gaming Management without an advocate | 0 | 1 | 0 | 1 |
| Gaming Management with an advocate        | 1 | 1 | 0 | 2 |
| Gaming Management without an advocate     | 0 | 0 | 0 | 0 |

Training could mean attending out-of-state, local training, or in-house training. New commissioners are mentored by existing commissioners during Initial Reviews, Grievance Hearings, Decision Writing, Hearing Officer Responsibilities, and Motion Decisions. This type of involvement is also considered training.

**PERSONAL COMMENTS - Yvonne Jourdan, Chairperson - OPC**

This Commission has reviewed and continues to review the proposed Employment Law (draft #15), that is currently at the Legislative Operating Committee (LOC). We have taken the position that this new Law is not favorable to the employment base. We have taken the position that we would inform General Tribal Council (G.T.C) of the Commission's perspective and bring awareness to both G.T.C. and the employment base, we are doing this through our articles placed in our Tribal newspaper. The Commission continues to review current policies that have been approved and passed by the Oneida Business Committee (OBC) along with the Human Resource Department,(HRD) with the expectation that there can be improvements and discussion with both the OBC and HRD. The Personnel Commission is currently waiting for the Oneida Business Committee to approve the attorney contract for our attorney he has experience and working knowledge of employment law as well as Indian Federal Law and also Oneida Tribal Law. The Personnel Commission continues to review the by-laws, SOP's, and training manual for accuracy and relevance to the laws and policies of the Oneida Tribe. We have completed work on updating the qualifications for future Commissioners, which will be reflected in

our By-Laws, and are currently pending at the LOC.

### **GOALS AND OBJECTIVES – FY2016**

- |                                              |                          |
|----------------------------------------------|--------------------------|
| 1. Personnel Commission By-Laws              | REVISIONS                |
| 2. Training Manual                           | IN PROGRESS              |
| 3. Updating Qualifications for Commissioners | REVISIONS PENDING AT LOC |
| 3. Interdepartmental Relationships           | NEEDS IMPROVEMENT        |
| 4. Updating Personnel Commission SOP's       | IN PROGRESS              |

### **OBJECTIVE STATEMENT – FY 2016**

1. Optimize organizational efficiency and effectiveness
2. Learning and growth perspective
3. Owner/customer/stakeholder perspective

### **MEETING REQUIREMENTS**

*Oneida Personnel Commission By-Laws, Article III. Meetings.*

3-1 *Regular Meetings.* The OPC officers shall establish a schedule of regular meetings for the upcoming year beginning in November. Notice of meeting location, agenda and materials shall be forwarded by the Chairperson with the assistance of the Administrator. Robert's Rules of Order shall be used as a guideline for conducting meetings.

3-2 *Special Meetings.* Special meetings shall be called not less than three (3) days prior to the date of the special meeting.

3-3. *Emergency meetings.* Emergency meetings shall be scheduled as needed and provide details of the emergency.

3-4 *Legislative Sessions.* When considering revisions or suggestions to the OPC regarding the labor laws of the Tribe, a Legislative Session may be scheduled to devote a focused exclusive convened working meeting of the OPC to specifically address amendment or revision of existing or proposed labor laws of the Tribe. An internal OPC SOP may be drafted governing the procedures to be followed in implementing such Legislative Session.

3-5 *Quorum.* A quorum shall consist of a majority of the OPC members. In the absence of the Chairperson and the Vice-Chairperson, the members present at the meeting shall elect a Chairperson *Pro Tem* to preside over the meeting.

### **FOLLOW-UP**

- Meeting with the Personnel Commission's alternate Liaison, David Jourdan, Tribal Councilman, regarding issues and concerns of the Commission.
- Meeting with Brandon Stevens, Tribal Councilman in reference to the proposed Employment Law.



PERSONNEL COMMISSION REGULAR MEETING  
OCTOBER 13, 2015 – Noon  
East Wing Conference Room

**Mission Statement**  
**To develop an employment system that is orderly and fair and one that will benefit the individual worker and strengthen Tribal Programs and Tribal Government.**

A. Call To Order; Attendance

Yvonne Jourdan called the OPC Meeting to order at 12:01p.m.

GATE KEEPER: Eric Krawczyk

**OPC MEMBERS IN ATTENDANCE**

|                                |                               |
|--------------------------------|-------------------------------|
| Yvonne Jourdan, Chairwoman     | Clifford Danforth, OPC Member |
| Gary Smith, OPC Vice Chairman  | Julie Clark, OPC Member       |
| Rochelle A. Powless, Secretary | Carol Smith, OPC Member       |
| Sharon Alvarez, OPC Member     | Pearl Webster, OPC Member     |
| Eric Krawczyk, OPC Member      | Sandra Dennett, OPC Member    |
| Patricia Denny, OPC Member     | Arlene Danforth, OPC Member   |

**EXCUSED:** Kevin Shilka, OPC Treasurer

**OTHERS:**

|                            |                           |
|----------------------------|---------------------------|
| Gina Buenrostro            | OPC Administrator         |
| Bridget Mendolla-Cornelius | OPC Executive Assistant I |
| Bob Sweeney                | OPC Attorney              |

**MOTION:** Rochelle A. Powless motioned to approve the attendance.

**SECOND:** Sandra Dennett seconded the motion.

**MOTION CARRIED**

B. Approval of Agenda (5 minutes)

Add 1.e. Stipend (2 minutes)

Employment Law Handout (FYI ONLY) ADD ON

**MOTION:** Sandra Dennett motioned to approve the addition to the agenda of

Add 1.e. Stipend (2 minutes)

Employment Law Handout (FYI ONLY) ADD ON

**SECOND:** Rochelle A. Powless seconded the motion.

**MOTION CARRIED**

AGENDA

C. Review\Approval Minutes – September 8, 2015 OPC REGULAR MEETING MINUTES

Rochelle A. Powless (10 minutes)

**MOTION:** Sandra Dennett motioned to approve the OPC Regular Meeting Minutes of August 11, 2015 with corrections.

**SECOND:** Carol Smith seconded the motion.

**MOTION CARRIED**

PERSONNEL COMMISSION REGULAR MEETING  
OCTOBER 13, 2015 – Noon  
East Wing Conference Room

D. Tabled Business (None)

E. Old Business (2)

1. **Proposed Amendments to the OPC Bylaws and Qualifications for Oneida Personnel Commissioners (Oneida Personnel Commission 20 minutes)**

The Oneida Personnel Commission reviewed changes and revisions during this meeting. The final version of the proposed amendments to the OPC Bylaws and Qualifications for the Oneida Personnel Commission will be brought back to the OPC for review at a later date.

2. **Update on Declaratory Ruling (Entire Commission 5 minutes)**

On October 16, 2015, 10:00a.m., Bob Sweeney, OPC Attorney, will appear before the Judiciary to respond to the request of Chief Justice Jerry Hill.

F. New Business (4)

1. **Scheduling Initial Reviews, Grievances Reassignments, and Housekeeping – (Gina Buenrostro 30 minutes)**

**MOTION:** Arlene Danforth motioned to go into Executive Session at 12:30p.m.

**SECOND:** Gary Smith seconded the motion.

**MOTION CARRIED**

**MOTION:** Rochelle A. Powless motioned to come out of Executive Session at 12:37p.m.

**SECOND:** Gary Smith seconded the motion.

**MOTION CARRIED**

a. **Training with Julie Clark for October, 2015\Training Matrix REVIEW\FYI ONLY**

-Rules of Civil Procedure, Tuesday, 10/20/15, 11:30a.m.-1:30p.m., Bob Sweeney, OPC Attorney, Training

-Judiciary Codes, Procedures, and Case Review with Bob Sweeney, OPC Attorney, Training on Tuesday, 11/24/15, 11:00a.m.-1:00p.m.

b. **Resignation of Kevin Shilka (entire Commission 5 minutes)**

**MOTION:** Rochelle A. Powless motioned to accept Kevin Shilka's Resignation.

**SECOND:** Gary Smith seconded the motion.

**MOTION CARRIED**

**MOTION:** Julie Clark motioned to post Kevin Shilka's OPC Position.

**SECOND:** Pearl Webster seconded the motion.

**MOTION CARRIED**

c. **Appoint OPC Treasurer's Position**

**MOTION:** Julie Clark motioned to add Treasurer's appointment to the October 13, 2015 Agenda.

**SECOND:** Rochelle A. Powless seconded the motion.

**MOTION CARRIED**

PERSONNEL COMMISSION REGULAR MEETING  
OCTOBER 13, 2015 – Noon  
East Wing Conference Room

**Appoint OPC Treasurer's Position**

**MOTION:** Patricia Denny motioned to appoint Sharon Alvarez as replacement for the unexpired term of the Treasurer.

**SECOND:** Carol Smith seconded the motion.

**MOTION CARRIED**

**ABSTAIN:** Sharon Alvarez abstained.

**d. Stipend Request – Julie Clark – Procedural Exception (Julie 5 minutes)**

**MOTION:** Arlene Danforth motioned to approve stipend payment for Julie Clark, \$125.00.

**SECOND:** Pearl Webster seconded the motion.

**MOTION CARRIED**

**e. EEO Certification Training Feedback (Arlene 15 minutes)**

**MOTION:** Arlene Danforth motioned for the OPC Chairperson to send a letter to HRD regarding substandard EEO training and request upgraded training.

**SECOND:** Sandy Dennett seconded the motion.

**MOTION CARRIED**

**ABSTAIN:** Eric Krawczyk, Julie Clark, and Gary Smith abstained.

**OPPOSED:** Carol Smith opposed.

**2. Financial Report – August, 2015 (Entire Commission 5 minutes)**

**MOTION:** Eric Krawczyk motioned to approve the Financial Report – August, 2015.

**SECOND:** Gary Smith seconded the motion.

**MOTION CARRIED**

**3. Activity Report – September, 2015**

(Gina Buenrostro and Bridget Cornelius 10 minutes)

**MOTION:** Eric Krawczyk motioned to approve the September, 2015 Activity Report.

**SECOND:** Gary Smith seconded the motion.

**MOTION CARRIED**

**4. Training Log – September, 2015**

(Bridget Cornelius 5 minutes)

**MOTION:** Eric Krawczyk motioned to approve the Training Log – September, 2015.

**SECOND:** Rochelle A. Powless seconded the motion.

**MOTION CARRIED**

**5. Report to LOC-FYI (Gina 5 minutes)**

Labor Law – Strategic Planning Meeting, Brandon Stevens, OBC, removing OPC with adoption of the Judiciary. Meeting was a change management process.

The tribe's administration is planning for 15 years out. They are looking at positions due to retirement of existing employees. Presenters: HRD, GSD, GAMING, Comprehensive Health, ALL DIRECTORS. Issue: Workforce Development

PERSONNEL COMMISSION REGULAR MEETING  
OCTOBER 13, 2015 – Noon  
East Wing Conference Room

Prioritize recruitment, open Q & A, Brainstorming, hiring, training, recruitment. Employee Law could possibly fix problems.

A strategic meeting was held with the Division Directors, OBC, HRD, etc. The Oneida Personnel Commission was not invited. Introduction of Directors, Work Force Development – look at the numbers, need staff levels, How many people will be needed. Projections of future labor needed. Educate GTC in Kaliwisaks regarding this information.

**MOTION:** Sandra Dennett motioned to extend the discussion 10 minutes @ 1:44p.m.

**SECOND:** Arlene Danforth seconded the motion.

**MOTION CARRIED**

**MOTION:** Julie Clark motioned to extend the discussion for 10 more minutes @ 1:52p.m.

**SECOND:** Sandra Dennett seconded the motion.

**MOTION CARRIED**

Ad Hoc Committee to Advocate for the Role of the OPC in the Oneida Tribe Members:

Yvonne Jourdan, Rochelle A. Powless, Arlene Danforth, and Pearl Webster.

Lisa Summers Special Meeting with ad hoc committee for discussion in regard to the future roles of the OPC.

- Meet with Lisa Summers, OPC Liaison
- Strategic Issues of Nick Reynolds\Lisa Summers
- Negative Comments October 12, 2015
- Update for every month to OPC – Bring information to the table.

**MOTION:** Sandra Dennett motioned to approve the Ad Hoc Committee to Advocate for the Role of the OPC in the Oneida Tribe - composed of Yvonne Jourdan, Rochelle A. Powless, Arlene Danforth, and Pearl Webster.

**SECOND:** Gary Smith seconded the motion.

**ABSTAIN:** Carol Smith and Julie Clark

**MOTION CARRIED**

6. Oneida Personnel Commission Quarterly Report, 4<sup>th</sup> Quarter (Entire Commission 15 minutes)  
\*\*\*\* Will be handout \*\*\*\*

**MOTION:** Gary Smith motioned to approve the FY2015 Oneida Personnel Commission Quarterly Report, 4<sup>th</sup> Quarter.

**SECOND:** Rochelle A. Powless seconded the motion.

**MOTION CARRIED**

7. **Employment Law ADD ON (FYI ONLY - Handout)**

G. Correspondence; Primarily distributed into PC Members mailboxes.

H. Standing and Special Committee Reports:

1. FY Budget Planning – Chairperson, Treasurer, Administrator

PERSONNEL COMMISSION REGULAR MEETING

OCTOBER 13, 2015 – Noon

East Wing Conference Room

2. Quarterly Reports due to the OBC – Due 2<sup>nd</sup> Wednesday of the Month in January, April, July, and October.
3. Semi-Annual and Annual Reports due to G.T.C. – Due October and April.

I. Other:

1. Next OPC REGULAR MEETING – November 10, 2015
2. POTLUCK – PERSON IN CHARGE: Sharon Alvarez

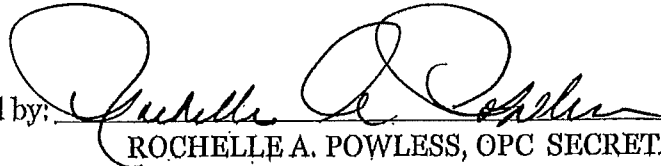
**MOTION:** Eric Krawczyk motioned to adjourn at 2:17 p.m.

**SECOND:** Julie Clark seconded the motion.

**MOTION CARRIED**

**ADJOURN TIME:** 2:17 p.m.

Respectfully Submitted by:

  
ROCHELLE A. POWLESS, OPC SECRETARY

Approved/Revised: November 10, 2015 OPC Regular Meeting

Submitted by Yvonne Jourdan, OPC Chairwoman

G: rpowless\OPC Minutes\101315 Regular Meeting  
OPC:rap

PERSONNEL COMMISSION REGULAR MEETING  
NOVEMBER 10, 2015 – Noon  
East Wing Conference Room

**Mission Statement**  
**To develop an employment system that is orderly and fair and one that will benefit the individual worker and strengthen Tribal Programs and Tribal Government.**

A. Call To Order: Attendance  
Yvonne Jourdan called the OPC Meeting to order at 12:01p.m.

GATE KEEPER: Julie Clark

**OPC MEMBERS IN ATTENDANCE**

|                                |                               |
|--------------------------------|-------------------------------|
| Yvonne Jourdan, Chairwoman     | Clifford Danforth, OPC Member |
| Gary Smith, OPC Vice Chairman  | Julie Clark, OPC Member       |
| Rochelle A. Powless, Secretary | Carol Smith, OPC Member       |
| Sharon Alvarez, OPC Treasurer  | Pearl Webster, OPC Member     |
| Eric Krawczyk, OPC Member      | Sandra Dennett, OPC Member    |
| Arlene Danforth, OPC Member    |                               |

**EXCUSED:** Patricia Denny, OPC Member

**OTHERS:**

|                            |                           |
|----------------------------|---------------------------|
| Gina Buenrostro            | OPC Administrator         |
| Bridget Mendolla-Cornelius | OPC Executive Assistant I |
| Bob Sweeney                | OPC Attorney              |

**MOTION:** Rochelle A. Powless motioned to approve the attendance.

**SECOND:** Eric Krawczyk seconded the motion.

**MOTION CARRIED**

B. Approval of Agenda (5 minutes)

Add under NEW BUSINESS

- e. December Training (10 minutes)
- f. Time Off for Clifford Danforth
- g. FYI – New Commissioners (2 minutes)

**MOTION:** Sharon Alvarez motioned to approve the additions to the agenda of

Add under NEW BUSINESS

- e. December Training (10 minutes)
- f. Time Off for Clifford Danforth
- g. FYI – New Commissioners (2 minutes)

**SECOND:** Arlene Danforth seconded the motion.

**MOTION CARRIED**

PERSONNEL COMMISSION REGULAR MEETING  
NOVEMBER 10, 2015 – Noon  
East Wing Conference Room

AGENDA

C. Review\Approval Minutes -- October 13, 2015 OPC REGULAR MEETING MINUTES

Rochelle A. Powless (10 minutes)

**MOTION:** Eric Krawczyk motioned to approve the OPC Regular Meeting Minutes of October 13, 2015.

**SECOND:** Clifford Danforth seconded the motion.

**MOTION CARRIED**

**ABSTAIN:** Rochelle A. Powless

D. Tabled Business (None)

E. Old Business (2)

**1. Proposed Amendments to the OPC Bylaws and Qualifications for Oneida Personnel Commissioners (Oneida Personnel Commission 20 minutes)**

Doug McIntyre Letter received. Clean and corrected copy will be distributed for the OPC Members binders.

**MOTION:** Julie Clark motioned to approve present changes of OPC Bylaws.

**SECOND:** Pearl Webster seconded the motion.

**MOTION CARRIED**

**2. Update on Declaratory Ruling (Entire Commission 5 minutes)**

The Judiciary turned Review of Bond Request down. GTC is the next step. Petition with 50 signatures is needed.

**3. OBC Resolution for Direct Reports**

Bob Sweeney, OPC Attorney, provided an updated history on the Declaratory Ruling.

**MOTION:** Arlene Danforth motioned to add 15 minutes to the OBC Resolution for Direct Reports discussion.

**SECOND:** Pearl Webster seconded the motion.

**MOTION CARRIED**

**MOTION:** Julie Clark motioned to have a status update\report regarding the OBC Resolution for Direct Reports by next Regular Meeting, December 8, 2015.

**SECOND:** Rochelle A. Powless seconded the motion.

**MOTION CARRIED**

F. New Business (6)

**1. Scheduling Initial Reviews, Grievances Reassignments, and Housekeeping – (Gina Buenrostro 30 minutes)**

**MOTION:** Rochelle Powless motioned to go into Executive Session at 1:17p.m.

**SECOND:** Pearl Webster seconded the motion.

**MOTION CARRIED**

PERSONNEL COMMISSION REGULAR MEETING  
NOVEMBER 10, 2015 – Noon  
East Wing Conference Room

**MOTION:** Sharon Alvarez motioned to come out of Executive Session at 1:25p.m.  
**SECOND:** Carol Smith seconded the motion.  
**MOTION CARRIED**

a. Training with Julie Clark for 2015\Letter  
OPC discussion only.

b. ADHOC Status

**MOTION:** Sandy Dennett motioned to dissolve the Ad Hoc Committee regarding the  
Employment Law.  
**SECOND:** Eric Krawczyk seconded the motion.  
**MOTION CARRIED**

c. EEO Certification Training – FYI  
Gina Buenrostro, OPC Administrator, will be sending letter to Barb Kolisch,  
HRD Trainer.

d. Veterans Day – Reassignments (move to November 12, 2015)

e. December Training – Sandy Dennett and Julie Clark – Team Building  
• Bring a White Elephant Gift to exchange wrapped, December 22, 2015 –  
11:00a.m.-1:00p.m., Chip in to buy a lunch \$5.00 each\Chicken plus sides\Copps Food  
Store.

f. Time Off for Clifford Danforth

**MOTION:** Julie Clark motioned to approve Clifford Danforth's absence for the  
Month of December, 2015.  
**SECOND:** Sandy Dennett seconded the motion.  
**MOTION CARRIED**

g. FYI – New Commissioners – Mary Graves appointment to Dorothy A. Skenandore's  
term. Pearl Webster reported that Mary Graves appointment was denied at OBC's  
Meeting (11\11\15). Kevin Shilka's position remains vacated.

**2. Employment Law (Entire Commission 30 minutes)**

The Employment Law supports oversight by the OBC. HRD interprets the law and  
oversight by the OBC.

**MOTION:** Arlene Danforth motioned to extend the discussion for 15 more minutes.  
**SECOND:** Sandy Dennett seconded the motion.  
**MOTION CARRIED**

(12:50p.m. Sharon Alvarez takes over the meeting. Yvonne Jourdan returned at 12:55p.m.)



PERSONNEL COMMISSION REGULAR MEETING  
NOVEMBER 10, 2015 – Noon  
East Wing Conference Room

Sandy Dennett recommended forming a small amount of people to make recommendations regarding today's discussion on petition language concerning OPC existence to GTC. In depth research on the Declaratory Ruling is required.

**MOTION:** Sandy Dennett motioned to form a working group to formulate GTC Petition Language concerning efforts within the tribe to dissolve the OPC,

**VOLUNTEERS:** Sandy Dennett, Clifford Danforth, Pearl Webster, and Arlene Danforth

**SECOND:** Pearl Webster seconded the motion.

**MOTION CARRIED**

**ABSTAIN:** Carol Smith

**3. Draft Article for the Kahliwisaks (hand out at meeting-20 Minutes)**

**MOTION:** Arlene Danforth motioned for Gina Buenrostro and Bridget Cornelius, OPC Staff, to continue drafting the Employment Law Articles regarding employee's rights and approve the Kahliwisaks Article with changes submitted November 10, 2015 by Bridget Cornelius,

**SECOND:** Sandy Dennett seconded the motion.

**MOTION CARRIED**

**4. Financial Report –September, 2015 (Entire Commission 5 minutes)**

**MOTION:** Carol Smith motioned to approve the Financial Report – September, 2015.

**SECOND:** Clifford Danforth seconded the motion.

**MOTION CARRIED**

**5. Activity Report – October, 2015**

(Gina Buenrostro and Bridget Cornelius 10 minutes)

**MOTION:** Julie Clark motioned to approve the October, 2015 Activity Report.

**SECOND:** Sandy Dennett seconded the motion.

**MOTION CARRIED**

**6. Training Log – October, 2015**

(Bridget Cornelius 5 minutes)

**MOTION:** Sandy Dennett motioned to approve the Training Log – October, 2015.

**SECOND:** Carol Smith seconded the motion.

**MOTION CARRIED**

G. Correspondence: Primarily distributed into PC Members mailboxes,

H. Standing and Special Committee Reports:

I. Other:

1. FY Budget Planning – Chairperson, Treasurer, Administrator

PERSONNEL COMMISSION REGULAR MEETING  
NOVEMBER 10, 2015 – Noon  
East Wing Conference Room

2. Quarterly Reports due to the OBC – Due 2<sup>nd</sup> Wednesday of the Month in January, April, July, and October,
3. Semi-Annual and Annual Reports due to G.T.C. – Due October and April.

J. Other:

1. Next OPC REGULAR MEETING – December 8, 2015
2. POT LUCK – PERSON IN CHARGE: Julie Clark – Sloppy Joes

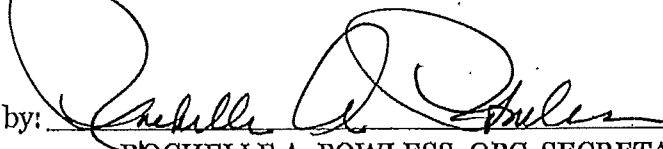
**MOTION:** Clifford Danforth motioned to adjourn at 2:10 p.m.

**SECOND:** Carol Smith seconded the motion.

**MOTION CARRIED**

**ADJOURN TIME; 2:17 p.m.**

Respectfully Submitted by:



ROCHELLE A. POWLESS, OPC SECRETARY

Approved/Revised: DECEMBER 8, 2015 OPC REGULAR MEETING

Submitted by Yvonne Jourdan, OPC Chairwoman

PERSONNEL COMMISSION REGULAR MEETING  
DECEMBER 8, 2015 -- Noon  
East Wing Conference Room

**Mission Statement**  
**To develop an employment system that is orderly and fair and one that will benefit the individual worker and strengthen Tribal Programs and Tribal Government.**

A. Call To Order: Attendance  
Yvonne Jourdan called the OPC Meeting to order at 11:45p.m.

GATE KEEPER: Eric Krawczyk.

**OPC MEMBERS IN ATTENDANCE**

- Yvonne Jourdan, Chairwoman
- Gary Smith, OPC Vice Chairman      Julie Clark, OPC Member
- Rochelle A. Powless, Secretary      Carol Smith, OPC Member
- Sharon Alvarez, OPC Treasurer      Pearl Webster, OPC Member
- Eric Krawczyk, OPC Member      Sandra Dennett, OPC Member
- Arlene Danforth, OPC Member

**ABSENT:** Patricia Denny, OPC Member  
**EXCUSED:** Clifford Danforth, OPC Member

**OTHERS:**

- Gina Buenrostro      OPC Administrator
- Bridget Mendolla-Cornelius      OPC Executive Assistant I
- David Jordan      OBC Liaison

**MOTION:** Eric Krawczyk motioned to approve the attendance.  
**SECOND:** Rochelle A. Powless seconded the motion.  
**MOTION CARRIED**

**B. Approval of Agenda (5 minutes)**

- Addition under E. OLD BUSINESS
  - 1.a. Alternate Meeting Date Request for OBC LIAISON, David Jordan, OBC.
  - 2.a. Training in Two Weeks (10 minutes)
- Addition under F. NEW BUSINESS,
  - 1. d. Patricia Denny (5 minutes)
  - 1. e. Kevin Shilka Request to return to the OPC (5 minutes)

**MOTION:** Gary Smith motioned to approve the additions to the agenda of  
Addition under E. OLD BUSINESS  
1.a. Alternate Meeting Date Request for OBC LIAISON, David Jordan, OBC.  
2.a. Training in Two Weeks (10 minutes)  
Addition under F. NEW BUSINESS,  
1. d. Patricia Denny (5 minutes)  
1. e. Kevin Shilka request to return to the OPC (5 minutes)

**SECOND:** Pearl Webster seconded the motion.  
**MOTION CARRIED**

PERSONNEL COMMISSION REGULAR MEETING  
DECEMBER 8, 2015 – Noon  
East Wing Conference Room

**12:00p.m. Break for Lunch**  
**12:16p.m. Return to Meeting**

**C. Review\Approval of Minutes -- November 10, 2015 – Regular**

Rochelle A. Powless, OPC Secretary

**MOTION:** Eric Krawczyk motioned to approve the OPC November 10, 2015 Regular Minutes.

**SECOND:** Gary Smith seconded the motion.

**MOTION CARRIED**

**ABSTAIN:** Rochelle A. Powless

**D. Tabled Business (0)**

**E. Old Business (1)**

1. Alternate Meeting Date Request for OBC LIAISON, David Jordan, OBC.  
David Jordan made a request to switch the OPC Meeting to another date,  
the 3<sup>rd</sup> Tuesday of the Month, January 19, 2016.

**MOTION:** Gary Smith motioned to Go into EXECUTIVE SESSION at 1:20p.m.

**SECOND:** Carol Smith seconded the motion.

**MOTION CARRIED**

**F. NEW BUSINESS (6)**

1. Scheduling Initial Reviews, Grievances, Reassignments and Housekeeping-(Gina Buenrostro –  
30 minutes)

**MOTION:** Rochelle A. Powless motioned to Come out of EXECUTIVE SESSION at 1:30p.m.

**SECOND:** Gary Smith seconded the motion.

**MOTION CARRIED**

a. Request from Commissioner Dennett

**MOTION:** Eric Krawczyk motioned to approve Sandy Dennett's request to leave from  
December 15, 2015 to January 25, 2016.

**SECOND:** Sharon Alvarez seconded the motion.

**ABSTAIN:** Sandy Dennett

**MOTION CARRIED**

b. FYI ONLY - Gina Buenrostro Re: MLOA

Gina Buenrostro will be on Medical Leave of Absence for necessary surgery. 5 days  
Hospital Stay. FYI ONLY – Gina Buenrostro will keep the OPC updated as to her status.

PERSONNEL COMMISSION REGULAR MEETING  
DECEMBER 8, 2015 – Noon  
East Wing Conference Room

c. Patricia Denny, OPC Member

Patricia Denny, OPC Member, has been a NO SHOW for OPC,

**MOTION:** Carol Smith motioned for the Chairperson to write a letter to Patricia Denny Stating OPC responsibilities and ask for her resignation.

**SECOND:** Pearl Webster seconded the motion.

**ABSTAIN:** Yvonne Jourdan

**MOTION CARRIED**

d. Kevin Shilka Request

Kevin Shilka requested to return to the Personnel Commission. He will be unable to sit through full day Hearings, however. He is losing his voice and is going through therapy to regain voice.

**MOTION:** Arlene Danforth motioned for the Chairperson to send Kevin Shilka a letter explaining the process and responsibilities of a Personnel Commissioner.

**SECOND:** Sandra Dennett seconded the motion.

**MOTION CARRIED**

**Carol Smith requested to be trained as a Hearing Officer,**

**Clifford Danforth needs more time for training as Hearing Officer.**

**2. Employment Law Draft 11 (Entire Commission – 20 minutes)**

LOC is writing laws here they are in the Employment Law, Article II will be sent in Draft. Get your recommendations into the office.

**3. Internal Audit Request on HRD (Entire Commission – 20 minutes)**

(Page 10 of this agenda) Internal Audit – request on HRD Audit (Confidential). This Is in lieu of a petition. Lucinda Conway, Internal Audit Manager. Mary Graves, Assistance Managers for Internal Audit. “Forensic or Performance” activities, Performance shows procedures. Add performance.

**MOTION:** Sandy Dennett motioned to submit request on HRD Audit to Internal Audit and add “Performance” in the first paragraph.

**SECOND:** Pearl Webster seconded the motion.

**MOTION CARRIED**

**4. Financial Report October, 2015 (Entire Commission – 10 minutes)**

**MOTION:** Arlene Danforth motioned to defer until January 19, 2016 Meeting.

**SECOND:** Sharon Alvarez seconded the motion.

**MOTION CARRIED**

**5. Activity Report – November, 2015**

**MOTION:** Gary Smith motioned to approve Activity Report for November, 2015.

**SECOND:** Eric Krawczyk seconded the motion.

**MOTION CARRIED**

PERSONNEL COMMISSION REGULAR MEETING  
DECEMBER 8, 2015 – Noon  
East Wing Conference Room

6. **Training Log – May, 2015 – April, 2016** (Bridget Cornelius 5 minutes)  
**MOTION:** Gary Smith motioned to approve Training Log – May, 2015 – April, 2016.  
**SECOND:** Pearl Webster seconded the motion.  
**MOTION CARRIED**

**G. Correspondence:** Primarily distributed into PC Members mailboxes.

**H. Standing and Special Committee Reports:**

**I. Other:**

1. **FY Budget Planning – Chairperson, Treasurer, Administrator**
2. **Quarterly Reports due to the OBC – Due 2<sup>nd</sup> Wednesday of the Month in January, April, July, and October.**
3. **Semi-Annual and Annual Reports due to G.T.C. – Due October and April.**

**J. Other:**

1. **Next OPC REGULAR MEETING – January 19, 2016**
2. **POT LUCK – PERSON IN CHARGE: Arlene Danforth**

**MOTION:** Sandy Dennett motioned to adjourn at 1:58 p.m.  
**SECOND:** Gary Smith seconded the motion.  
**MOTION CARRIED**

**ADJOURN TIME: 2:17 p.m.**

Respectfully Submitted by: \_\_\_\_\_

  
ROCHELLE A. POWLESS, OPC SECRETARY

Approved/Revised: JANUARY 19, 2016 OPC REGULAR MEETING

Submitted by Yvonne Jourdan, OPC Chairwoman

273007 - PERSONNEL BOARD  
STATEMENTS PRODUCED PRIOR TO PERIOD CLOSING DATES ARE SUBJECT TO CHANGE  
EPORT RUNDATE/RUNTIME: 11/12/2015 15:10:16

4273007 - PERSONNEL BOARD

EPORT NAME: BD\_T\_FISCL  
EF:C

REPORT FOR COMPLETE FISCAL YEAR  
AND Y-T-D INFORMATION

Year To Date figures  
as of OCT 2016

rocessing Instruction: Submit for last closed month.

| ACCOUNT NAME                   | ACCOUNT NUMBER | FISCAL 2013<br>ACTUAL | FISCAL 2014<br>ACTUAL | Y-T-D 2015<br>ACTUAL | Y-T-D 2015<br>BUDGET | ANNUAL 2015<br>BUDGET | ANNUAL 2015<br>PROJECTED | ANNUAL 2016<br>PROPOSED BUDGET |
|--------------------------------|----------------|-----------------------|-----------------------|----------------------|----------------------|-----------------------|--------------------------|--------------------------------|
| Revenue - External             |                |                       |                       |                      |                      |                       |                          |                                |
| SERVICE FEE REVENUE            | 000-400001-000 | 49                    | 40                    |                      |                      |                       |                          |                                |
| Sub-Total                      |                | 49                    | 40                    |                      |                      |                       |                          |                                |
| Revenue/Contribution- Internal |                |                       |                       |                      |                      |                       |                          |                                |
| I/T SERVICE FEE REVENUE        | 000-450001-000 |                       | 10                    |                      |                      |                       |                          |                                |
| TRIBAL CONTRIBUTION            | 000-458100-000 | 303,159               | 225,911               | 19,719               | 25,065               | 300,989               | 295,643                  | 336,871                        |
| INTRA/SAME SERVICE FEE REVENUE | 000-480001-000 |                       | 150                   |                      |                      |                       |                          |                                |
| Sub-Total                      |                | 303,159               | 226,071               | 19,719               | 25,065               | 300,989               | 295,643                  | 336,871                        |
| Labor/Payroll Expense          |                |                       |                       |                      |                      |                       |                          |                                |
| PERSONNEL                      | 000-502100-000 | 72,549                | 75,680                | 5,770                | 7,263                | 87,156                | 85,663                   | 91,275                         |
| WAGE ACCRUAL EXPENSE           | 000-502100-999 | 327                   | 341                   | 1,002                |                      |                       | 1,002                    |                                |
| SALARIES - TRAINING            | 000-502110-000 | 143                   | 38                    | 36                   |                      |                       | 36                       |                                |
| PAID TIME OFF                  | 000-504000-000 | 12,339                | 11,138                | 876                  |                      |                       | 876                      |                                |
| FRINGE BENEFIT                 | 000-505000-000 | 34,445                | 33,870                | 2,608                | 2,928                | 35,202                | 34,882                   | 38,153                         |
| FRINGE ACCRUAL EXPENSE         | 000-505000-999 | 129                   | 131                   | 391                  |                      |                       | 391                      |                                |
| Sub-Total                      |                | 119,932               | 121,198               | 10,683               | 10,191               | 122,358               | 122,850                  | 129,428                        |
| Cost of Sales                  |                |                       |                       |                      |                      |                       |                          |                                |
| Sub-Total                      |                |                       |                       |                      |                      |                       |                          |                                |
| External Expenses              |                |                       |                       |                      |                      |                       |                          |                                |
| SUPPLIES & MATERIALS           | 000-700001-000 | 2,430                 | 1,478                 | 95                   | 70                   | 840                   | 865                      | 360                            |
| COPY CHARGES                   | 000-700010-000 | 388                   | 562                   |                      | 36                   | 410                   | 374                      | 410                            |
| TRANSP. & PER DIEM             | 000-701000-000 |                       |                       |                      |                      |                       |                          | 2,000                          |
| OUTSIDE SERVICES               | 000-702010-000 | 791                   | 749                   | 18                   | 67                   | 760                   | 711                      | 1,240                          |
| LEGAL SERVICES                 | 000-702400-000 | 42,000                |                       |                      | 3,500                | 42,000                | 38,500                   | 42,000                         |
| TRAINING & EDUCATION           | 000-705010-000 |                       |                       |                      | 163                  | 2,000                 | 1,837                    | 2,000                          |
| RENTAL USAGE                   | 000-705202-000 | 1,231                 | 1,568                 | 129                  | 94                   | 1,150                 | 1,185                    | 1,150                          |
| HEAT & LIGHTS                  | 000-705211-000 | 4,309                 | 4,508                 | 129                  | 375                  | 4,500                 | 4,254                    | 4,500                          |
| WATER & SEWER                  | 000-705212-000 | 81                    | 82                    | 6                    | 5                    | 60                    | 61                       | 60                             |
| TELEPHONE                      | 000-705213-000 | 435                   | 574                   | 13                   | 34                   | 430                   | 409                      | 430                            |
| BUSINESS EXPENSE               | 000-705300-000 |                       |                       |                      | 13                   | 200                   | 187                      |                                |
| STIPENDS                       | 000-705305-000 | 70                    | 275                   |                      |                      |                       |                          |                                |
| INSURANCE                      | 000-705500-000 | 687                   | 663                   | 57                   | 54                   | 670                   | 673                      | 660                            |

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273007 - PERSONNEL BOARD  
STATEMENTS PRODUCED PRIOR TO PERIOD CLOSING DATES ARE SUBJECT TO CHANGE  
EPORT RUNDATE/RUNTIME: 11/12/2015 15:10:16

4273007 - PERSONNEL BOARD

EPORT NAME: BD\_T\_FISCL  
EF:C

REPORT FOR COMPLETE FISCAL YEAR  
AND Y-T-D INFORMATION

Year To Date figures  
as of OCT 2016

rocessing Instruction: Submit for last closed month.

| ACCOUNT NAME                  | ACCOUNT NUMBER | FISCAL 2013<br>ACTUAL | FISCAL 2014<br>ACTUAL | Y-T-D 2015<br>ACTUAL | Y-T-D 2015<br>BUDGET | ANNUAL 2015<br>BUDGET | ANNUAL 2015<br>PROJECTED | ANNUAL 2016<br>PROPOSED BUDGET |
|-------------------------------|----------------|-----------------------|-----------------------|----------------------|----------------------|-----------------------|--------------------------|--------------------------------|
| STIPENDS                      | 100-705305-000 | 63,120                | 42,507                | 3,250                | 5,300                | 63,578                | 61,528                   | 84,750                         |
| STIPENDS                      | 200-705305-000 |                       |                       |                      | 413                  | 5,000                 | 4,587                    |                                |
| STIPENDS                      | 400-705305-000 | 6,250                 | 5,500                 | 550                  | 688                  | 8,300                 | 8,162                    | 8,300                          |
| STIPENDS                      | 500-705305-000 | 34,920                | 23,220                | 2,600                | 2,085                | 25,042                | 25,557                   | 34,780                         |
| STIPENDS                      | 600-705305-000 | 9,000                 | 4,100                 | 600                  | 440                  | 5,280                 | 5,440                    | 6,600                          |
| Sub-Total                     |                | 165,712               | 85,786                | 7,447                | 13,337               | 160,220               | 154,330                  | 189,240                        |
| Internal Expenses             |                |                       |                       |                      |                      |                       |                          |                                |
| I/T SUPPLIES & MATERIALS      | 000-750001-000 |                       | 394                   |                      | 12                   | 100                   | 88                       | 100                            |
| I/T - PRINTING                | 000-750009-000 | 216                   | 1,266                 |                      | 12                   | 100                   | 88                       | 100                            |
| I/T RENT EXPENSE              | 000-755201-000 | 3,459                 | 3,453                 | 287                  | 288                  | 3,500                 | 3,499                    | 3,500                          |
| INDIRECT COSTS                | 000-758300-000 | 13,835                | 13,958                | 1,128                | 1,225                | 14,711                | 14,614                   | 14,503                         |
| INDIRECT COST ACCRUAL EXPENSE | 000-758300-999 | 53                    | 55                    | 175                  |                      |                       | 175                      |                                |
| Sub-Total                     |                | 17,563                | 19,126                | 1,590                | 1,537                | 18,411                | 18,464                   | 18,203                         |
| NET PROFIT OR (LOSS)          |                | 1                     | 1                     | (1)                  |                      |                       | (1)                      |                                |

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273007 - PERSONNEL BOARD  
STATEMENTS PRODUCED PRIOR TO PERIOD CLOSING DATES ARE SUBJECT TO CHANGE  
EPORT RUNDATE/RUNTIME: 12/11/2015 11:52:29

4273007 - PERSONNEL BOARD

EPORT NAME: BD\_T\_FISCL  
EF:C

REPORT FOR COMPLETE FISCAL YEAR  
AND Y-T-D INFORMATION

Year To Date figures  
as of NOV 2016

rocessing Instruction: Submit for last closed month.

| ACCOUNT NAME                   | ACCOUNT NUMBER | FISCAL 2014<br>ACTUAL | FISCAL 2015<br>ACTUAL | Y-T-D 2016<br>ACTUAL | Y-T-D 2016<br>BUDGET | ANNUAL 2016<br>BUDGET | ANNUAL 2016<br>PROJECTED | ANNUAL 2017<br>PROPOSED BUDGET |
|--------------------------------|----------------|-----------------------|-----------------------|----------------------|----------------------|-----------------------|--------------------------|--------------------------------|
| Revenue - External             |                |                       |                       |                      |                      |                       |                          |                                |
| SERVICE FEE REVENUE            | 000-400001-000 | 40                    | 90                    |                      |                      |                       |                          |                                |
| Sub-Total                      |                | 40                    | 90                    |                      |                      |                       |                          |                                |
| Revenue/Contribution- Internal |                |                       |                       |                      |                      |                       |                          |                                |
| I/T SERVICE FEE REVENUE        | 000-450001-000 | 10                    | 30                    |                      |                      |                       |                          |                                |
| TRIBAL CONTRIBUTION            | 000-458100-000 | 225,911               | 248,510               | 34,882               | 56,141               | 336,871               | 315,612                  | 342,615                        |
| INTRA/SAME SERVICE FEE REVENUE | 000-480001-000 | 150                   | 30                    |                      |                      |                       |                          |                                |
| Sub-Total                      |                | 226,071               | 248,570               | 34,882               | 56,141               | 336,871               | 315,612                  | 342,615                        |
| Labor/Payroll Expense          |                |                       |                       |                      |                      |                       |                          |                                |
| PERSONNEL                      | 000-502100-000 | 75,680                | 74,757                | 13,108               | 15,215               | 91,275                | 89,168                   | 91,275                         |
| WAGE ACCRUAL EXPENSE           | 000-502100-999 | 341                   | 334                   | (652)                |                      |                       | (652)                    |                                |
| SALARIES - TRAINING            | 000-502110-000 | 38                    | 36                    |                      |                      |                       |                          |                                |
| PAID TIME OFF                  | 000-504000-000 | 11,138                | 12,067                | 2,591                |                      |                       | 2,591                    |                                |
| FRINGE BENEFIT                 | 000-505000-000 | 33,870                | 35,738                | 6,453                | 6,363                | 38,153                | 38,243                   | 37,697                         |
| FRINGE ACCRUAL EXPENSE         | 000-505000-999 | 131                   | 160                   | (276)                |                      |                       | (276)                    |                                |
| Sub-Total                      |                | 121,198               | 123,092               | 21,224               | 21,578               | 129,428               | 129,074                  | 128,972                        |
| Cost of Sales                  |                |                       |                       |                      |                      |                       |                          |                                |
| Sub-Total                      |                |                       |                       |                      |                      |                       |                          |                                |
| External Expenses              |                |                       |                       |                      |                      |                       |                          |                                |
| SUPPLIES & MATERIALS           | 000-700001-000 | 1,478                 | 1,324                 | 168                  | 60                   | 360                   | 468                      | 840                            |
| COPY CHARGES                   | 000-700010-000 | 562                   | 1,027                 |                      | 70                   | 410                   | 340                      | 410                            |
| TRANSP. & PER DIEM             | 000-701000-000 |                       |                       |                      | 330                  | 2,000                 | 1,670                    | 2,000                          |
| OUTSIDE SERVICES               | 000-702010-000 | 749                   | 527                   | (5)                  | 210                  | 1,240                 | 1,025                    | 760                            |
| LEGAL SERVICES                 | 000-702400-000 |                       | 14,903                | (903)                | 7,000                | 42,000                | 34,097                   | 42,000                         |
| TRAINING & EDUCATION           | 000-705010-000 |                       |                       |                      | 330                  | 2,000                 | 1,670                    | 2,000                          |
| RENTAL USAGE                   | 000-705202-000 | 1,568                 | 1,561                 | 257                  | 190                  | 1,150                 | 1,217                    | 1,150                          |
| HEAT & LIGHTS                  | 000-705211-000 | 4,508                 | 3,721                 | 451                  | 750                  | 4,500                 | 4,201                    | 4,500                          |
| WATER & SEWER                  | 000-705212-000 | 82                    | 91                    | 14                   | 10                   | 60                    | 64                       | 60                             |
| TELEPHONE                      | 000-705213-000 | 574                   | 432                   | 76                   | 70                   | 430                   | 436                      | 430                            |
| BUSINESS EXPENSE               | 000-705300-000 |                       |                       |                      |                      |                       |                          | 200                            |
| STIPENDS                       | 000-705305-000 | 275                   |                       |                      |                      |                       |                          |                                |
| INSURANCE                      | 000-705500-000 | 663                   | 619                   | 95                   | 110                  | 660                   | 645                      | 660                            |

273007 - PERSONNEL BOARD  
STATEMENTS PRODUCED PRIOR TO PERIOD CLOSING DATES ARE SUBJECT TO CHANGE  
EPORT RUNDATE/RUNTIME: 12/11/2015 11:52:29

EPORT NAME: BD\_T\_FISCL  
EF:C

4273007 - PERSONNEL BOARD  
REPORT FOR COMPLETE FISCAL YEAR  
AND Y-T-D INFORMATION

Year To Date figures  
as of NOV 2016

rocessing Instruction: Submit for last closed month.

| ACCOUNT NAME                  | ACCOUNT NUMBER | FISCAL 2014<br>ACTUAL | FISCAL 2015<br>ACTUAL | Y-T-D 2016<br>ACTUAL | Y-T-D 2016<br>BUDGET | ANNUAL 2016<br>BUDGET | ANNUAL 2016<br>PROJECTED | ANNUAL 2017<br>PROPOSED BUDGET |
|-------------------------------|----------------|-----------------------|-----------------------|----------------------|----------------------|-----------------------|--------------------------|--------------------------------|
| STIPENDS                      | 100-705305-000 | 42,507                | 37,000                | 4,000                | 14,120               | 84,750                | 74,630                   | 85,750                         |
| STIPENDS                      | 200-705305-000 |                       |                       |                      |                      |                       |                          | 5,000                          |
| STIPENDS                      | 400-705305-000 | 5,500                 | 6,300                 | 1,100                | 1,380                | 8,300                 | 8,020                    | 8,300                          |
| STIPENDS                      | 500-705305-000 | 23,220                | 32,250                | 4,250                | 5,800                | 34,780                | 33,230                   | 34,780                         |
| STIPENDS                      | 600-705305-000 | 4,100                 | 7,575                 | 1,200                | 1,100                | 6,600                 | 6,700                    | 6,600                          |
| Sub-Total                     |                | 85,786                | 107,330               | 10,703               | 31,530               | 189,240               | 168,413                  | 195,440                        |
| Internal Expenses             |                |                       |                       |                      |                      |                       |                          |                                |
| I/T SUPPLIES & MATERIALS      | 000-750001-000 | 394                   | 75                    |                      | 20                   | 100                   | 80                       | 100                            |
| I/T - PRINTING                | 000-750009-000 | 1,266                 |                       |                      | 20                   | 100                   | 80                       | 100                            |
| I/T RENT EXPENSE              | 000-755201-000 | 3,453                 | 3,442                 |                      | 580                  | 3,500                 | 2,920                    | 3,500                          |
| I/T UTILITIES EXPENSE         | 000-755210-000 |                       | 1                     |                      |                      |                       |                          |                                |
| I/T DEPRECIATION ALLOCATION   | 000-755216-000 |                       |                       | 574                  |                      |                       | 574                      |                                |
| INDIRECT COSTS                | 000-758300-000 | 13,958                | 14,662                | 2,495                | 2,413                | 14,503                | 14,585                   | 14,503                         |
| INDIRECT COST ACCRUAL EXPENSE | 000-758300-999 | 55                    | 56                    | (114)                |                      |                       | (114)                    |                                |
| Sub-Total                     |                | 19,126                | 18,236                | 2,955                | 3,033                | 18,203                | 18,125                   | 18,203                         |
| NET PROFIT OR (LOSS)          |                | 1                     | 2                     |                      |                      |                       |                          |                                |

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273007 - PERSONNEL BOARD  
 STATEMENTS PRODUCED PRIOR TO PERIOD CLOSING DATES ARE SUBJECT TO CHANGE  
 EPORT RUNDATE/RUNTIME: 1/14/2016 14:33:21

CBRUNE01  
 03DEC/2016

EPORT NAME: BD\_T\_FISCL  
 EF:C

4273007 - PERSONNEL BOARD  
 REPORT FOR COMPLETE FISCAL YEAR  
 AND Y-T-D INFORMATION

rocessing Instruction: Submit for last closed month.

Year To Date figures  
 as of DEC 2016

| ACCOUNT NAME                   | ACCOUNT NUMBER | FISCAL 2014<br>ACTUAL | FISCAL 2015<br>ACTUAL | Y-T-D 2016<br>ACTUAL | Y-T-D 2016<br>BUDGET | ANNUAL 2016<br>BUDGET | ANNUAL 2016<br>PROJECTED | ANNUAL 2017<br>PROPOSED BUDGET |
|--------------------------------|----------------|-----------------------|-----------------------|----------------------|----------------------|-----------------------|--------------------------|--------------------------------|
| Revenue - External             |                |                       |                       |                      |                      |                       |                          |                                |
| SERVICE FEE REVENUE            | 000-400001-000 | 40                    | 90                    |                      |                      |                       |                          |                                |
| Sub-Total                      |                | 40                    | 90                    |                      |                      |                       |                          |                                |
| Revenue/Contribution- Internal |                |                       |                       |                      |                      |                       |                          |                                |
| I/T SERVICE FEE REVENUE        | 000-450001-000 | 10                    | 30                    |                      |                      |                       |                          |                                |
| TRIBAL CONTRIBUTION            | 000-458100-000 | 225,911               | 248,510               | 53,601               | 84,214               | 336,871               | 306,258                  | 342,615                        |
| INTRA/SAME SERVICE FEE REVENUE | 000-480001-000 | 150                   | 30                    |                      |                      |                       |                          |                                |
| Sub-Total                      |                | 226,071               | 248,570               | 53,601               | 84,214               | 336,871               | 306,258                  | 342,615                        |
| Labor/Payroll Expense          |                |                       |                       |                      |                      |                       |                          |                                |
| PERSONNEL                      | 000-502100-000 | 75,680                | 74,757                | 19,016               | 22,821               | 91,275                | 87,470                   | 91,275                         |
| WAGE ACCRUAL EXPENSE           | 000-502100-999 | 341                   | 334                   | 397                  |                      |                       | 397                      |                                |
| SALARIES - TRAINING            | 000-502110-000 | 38                    | 36                    |                      |                      |                       |                          |                                |
| PAID TIME OFF                  | 000-504000-000 | 11,138                | 12,067                | 3,681                |                      |                       | 3,681                    |                                |
| FRINGE BENEFIT                 | 000-505000-000 | 33,870                | 35,738                | 9,268                | 9,542                | 38,153                | 37,879                   | 37,697                         |
| FRINGE ACCRUAL EXPENSE         | 000-505000-999 | 131                   | 160                   | 141                  |                      |                       | 141                      |                                |
| Sub-Total                      |                | 121,198               | 123,092               | 32,503               | 32,363               | 129,428               | 129,568                  | 128,972                        |
| Cost of Sales                  |                |                       |                       |                      |                      |                       |                          |                                |
| Sub-Total                      |                |                       |                       |                      |                      |                       |                          |                                |
| External Expenses              |                |                       |                       |                      |                      |                       |                          |                                |
| SUPPLIES & MATERIALS           | 000-700001-000 | 1,478                 | 1,324                 | 168                  | 90                   | 360                   | 438                      | 840                            |
| COPY CHARGES                   | 000-700010-000 | 562                   | 1,027                 | 306                  | 104                  | 410                   | 612                      | 410                            |
| TRANSP. & PER DIEM             | 000-701000-000 |                       |                       |                      | 497                  | 2,000                 | 1,503                    | 2,000                          |
| OUTSIDE SERVICES               | 000-702010-000 | 749                   | 527                   | 12                   | 313                  | 1,240                 | 939                      | 760                            |
| LEGAL SERVICES                 | 000-702400-000 |                       | 14,903                | (903)                | 10,500               | 42,000                | 30,597                   | 42,000                         |
| TRAINING & EDUCATION           | 000-705010-000 |                       |                       |                      | 497                  | 2,000                 | 1,503                    | 2,000                          |
| RENTAL USAGE                   | 000-705202-000 | 1,568                 | 1,561                 | 386                  | 286                  | 1,150                 | 1,250                    | 1,150                          |
| HEAT & LIGHTS                  | 000-705211-000 | 4,508                 | 3,721                 | 730                  | 1,125                | 4,500                 | 4,105                    | 4,500                          |
| WATER & SEWER                  | 000-705212-000 | 82                    | 91                    | 21                   | 15                   | 60                    | 66                       | 60                             |
| TELEPHONE                      | 000-705213-000 | 574                   | 432                   | 114                  | 106                  | 430                   | 438                      | 430                            |
| BUSINESS EXPENSE               | 000-705300-000 |                       |                       |                      |                      |                       |                          | 200                            |
| STIPENDS                       | 000-705305-000 | 275                   |                       |                      |                      |                       |                          |                                |
| INSURANCE                      | 000-705500-000 | 663                   | 619                   | 142                  | 165                  | 660                   | 637                      | 660                            |

273007 - PERSONNEL BOARD  
 STATEMENTS PRODUCED PRIOR TO PERIOD CLOSING DATES ARE SUBJECT TO CHANGE  
 EPORT RUNDATE/RUNTIME: 1/14/2016 14:33:21

CBRUNE01  
 03DEC/2016

EPORT NAME: BD\_T\_FISCL  
 EF:C

4273007 - PERSONNEL BOARD  
 REPORT FOR COMPLETE FISCAL YEAR  
 AND Y-T-D INFORMATION

Processing Instruction: Submit for last closed month.

Year To Date figures  
 as of DEC 2016

| ACCOUNT NAME                  | ACCOUNT NUMBER | FISCAL 2014<br>ACTUAL | FISCAL 2015<br>ACTUAL | Y-T-D 2016<br>ACTUAL | Y-T-D 2016<br>BUDGET | ANNUAL 2016<br>BUDGET | ANNUAL 2016<br>PROJECTED | ANNUAL 2017<br>PROPOSED BUDGET |
|-------------------------------|----------------|-----------------------|-----------------------|----------------------|----------------------|-----------------------|--------------------------|--------------------------------|
| STIPENDS                      | 100-705305-000 | 42,507                | 37,000                | 5,500                | 21,183               | 84,750                | 69,067                   | 85,750                         |
| STIPENDS                      | 200-705305-000 |                       |                       |                      |                      |                       |                          | 5,000                          |
| STIPENDS                      | 400-705305-000 | 5,500                 | 6,300                 | 1,550                | 2,072                | 8,300                 | 7,778                    | 8,300                          |
| STIPENDS                      | 500-705305-000 | 23,220                | 32,250                | 6,850                | 8,698                | 34,780                | 32,932                   | 34,780                         |
| STIPENDS                      | 600-705305-000 | 4,100                 | 7,575                 | 1,700                | 1,650                | 6,600                 | 6,650                    | 6,600                          |
| Sub-Total                     |                | 85,786                | 107,330               | 16,576               | 47,301               | 189,240               | 158,515                  | 195,440                        |
| Internal Expenses             |                |                       |                       |                      |                      |                       |                          |                                |
| I/T SUPPLIES & MATERIALS      | 000-750001-000 | 394                   | 75                    |                      |                      |                       |                          |                                |
| I/T - PRINTING                | 000-750009-000 |                       |                       |                      | 28                   | 100                   | 72                       | 100                            |
| I/T RENT EXPENSE              | 000-755201-000 | 1,266                 |                       |                      | 28                   | 100                   | 72                       | 100                            |
| I/T UTILITIES EXPENSE         | 000-755210-000 | 3,453                 | 3,442                 |                      | 872                  | 3,500                 | 2,628                    | 3,500                          |
| I/T DEPRECIATION ALLOCATION   | 000-755216-000 |                       | 1                     |                      |                      |                       |                          |                                |
| INDIRECT COSTS                | 000-758300-000 | 13,958                | 14,662                | 861                  |                      |                       | 861                      |                                |
| INDIRECT COST ACCRUAL EXPENSE | 000-758300-999 | 55                    | 56                    | 3,607                | 3,622                | 14,503                | 14,488                   | 14,503                         |
| Sub-Total                     |                | 19,126                | 18,236                | 4,521                | 4,550                | 18,203                | 18,174                   | 18,203                         |
| NET PROFIT OR (LOSS)          |                | 1                     | 2                     | 1                    |                      |                       | 1                        |                                |

# Oneida Business Committee Agenda Request

1. Meeting Date Requested: 03 / 30 / 16

## 2. General Information:

Session:  Open  Executive - See instructions for the applicable laws, then choose one:

Agenda Header:

Accept as Information only

Action - please describe:

## 3. Supporting Materials

Report  Resolution  Contract

Other:

1.

3.

2.

4.

Business Committee signature required

## 4. Budget Information

Budgeted - Tribal Contribution

Budgeted - Grant Funded

Unbudgeted

## 5. Submission

Authorized Sponsor / Liaison:

Primary Requestor: Lori Elm, DOLM Office Manager

Your Name, Title / Dept. or Tribal Member

Additional Requestor:

Name, Title / Dept.

Additional Requestor:

Name, Title / Dept.

## LAND COMMISSION—(OCT-DEC, 2015) 1ST QUARTER REPORT

The Land Commission began the new fiscal year by setting their 2016 goals to align to the Oneida Nations strategic direction and practical vision.

**Direction**      **Committing to Build a Responsible Nation**  
**Vision**            **Accountable & Effective Governmental Design**

To support Oneida Nation business and increase revenue, the Land Commission will Identify and acquire strategic land purchases for Oneida Nation corporations and business units.

**Direction**      **Advancing Onvyote?a.ka Principles**  
**Vision**            **Long Term Sustainability Plans**

The Land Commission is developing a program for a land ONLY purchase process; this allows membership more options in financing, the ability to acquire a home that fits their individual needs, maximizes the use of acquisition funds, and reduces Oneida Nation risk.

**Direction**      **Creating a Positive Organizational Culture**  
**Vision**            **Accountable & Effective Governmental Design**

Recommended edits and changes for the by-laws will be submitted to the Legislative Operating Committee regarding Land Commissioner qualifications. The by-laws will outline specifications to Real Property Law class and/or equivalent hours, specified subject matter training , or completes specified training within one year of election.

### MISSION

“The Land Commission is an elected body of policy makers for Land issues. The Commission oversees land acquisitions, leases, mortgage loans, land use, probates and all other tribal land issues.”

### Oneida Land Commission Members

Amelia Cornelius, Chairperson\*  
Rae Skenandore, Vice—Chairperson  
Jay Rasmussen, Secretary  
Donald McLester, Commissioner  
Sherrole Benton, Commissioner  
Racquel Hill, Commissioner  
Lloyd Powless, Jr., Commissioner

### Meetings

Regular meetings are the 2nd Monday monthly.  
Acquisition Meetings are the 4th Monday monthly.

### Meeting and Hearing Stipends

|                     |          |
|---------------------|----------|
| Meeting             | \$ 50.00 |
| Eviction Hearing    | \$ 50.00 |
| Probate Hearing     | \$ 50.00 |
| Foreclosure Hearing | \$150.00 |

\* Note a hearing body consists of 3 members

### LAND ACQUIRED first quarter

- ◆ Oneida currently own 25,757 acres or 39.6% of the original reservation
- ◆ 1 DREAM home acquired
- ◆ Over 420 acres of land including sites for commercial and future development.

\* The Oneida Land Commission is not a real estate developer. Future development decisions occur in another area of the Tribe.

### First Quarter Meetings

3 Regular  
1 Acquisition  
2 Special  
1 Oneida Business Committee

### First Quarter Hearings

5 Hearings

**LAND COMMISSION – (OCT-DEC, 2015)**

**LAND COMMISSION/BUSINESS COMMITTEE MEETING**  
**MARCH 31, 2016 AT 2:00 PM**  
**DIVISION OF LAND MANAGEMENT CONFERENCE ROOM**

**FIRST QUARTER SUMMARY**

To comply with the Business Committee's efforts to move the hearing body authority to the Judiciary, the Land Commission is working with the Legislative Operating Committee and Legislative Resource Office to develop the following;

- ◆ Real Property Law amendments
- ◆ Probate Law
- ◆ Mortgage Law
- ◆ Landlord-Tenant Law
- ◆ By-Law amendments

The new laws were all accepted to the active files on October 7, 2015 with David Jordan as the sponsor. Once these laws are developed, the hearing body authority for probate, evictions, and foreclosures can be transferred to the Judiciary. Work also continues on the Leasing Law.

The Annual Land Commission meeting took place on October 26th. At that meeting various areas of the Oneida Nation presented their land needs to the Land Commission. Land Management staff were asked to give input on what they required from the Land Commission. Highlights from this quarter include the following;

- ◆ The Land Commission took action to remove the one year buy back requirement from all future mortgages.
- ◆ A pilot program for "land only purchase for new homeowners" is being developed. Initial meetings with Division of Land Management, Bay Bank, Bay Title, and the Bureau of Indian Affairs are promising.
- ◆ The Land Commission requested and approved the Chief Financial Officer's recommendations on key strategic purchases to enhance the Oneida Nation's ability for business development and expansion.
- ◆ The Land Commission requested the current scoring sheet for DREAM homes be updated to include credit for applicants who have attended home buyer educational programs.

**BC ACTION NEEDED: REQUEST BUSINESS COMMITTEE TO ACCEPT THE LAND COMMISSION 1ST QUARTER REPORT FOR FISCAL YEAR 2016**



Oneida Total Integrated Enterprises (OTIE) is a civil and environmental engineering and construction firm with offices worldwide. Owned by the Oneida Nation of Wisconsin, our mission is to preserve, restore, and enhance the natural and constructed environment for future generations through successful, customer-focused project delivery.

OTIE offers technical skills and a mature business infrastructure developed through extensive experience providing environmental, remediation, construction, engineering, and response and recovery services to federal, state, and local government agencies, as well as commercial customers in the United States and around the world.

We draw upon the knowledge and experience of over 325 employees. With offices located coast-to-coast, our engineers, scientists, designers, and construction managers enhance our customers' missions through dedicated and cooperative delivery of services which include the following: Remediation and Restoration, Construction and Demolition, Infrastructure and Structural Engineering, Environmental Services, Response and Recovery Services.

Please see attached Qualification and Position Description for our President position. This position is required to be located in either our Green Bay, WI or Milwaukee, WI office.

OTIE is committed to providing a drug-free, healthful, and safe workplace. As a condition of employment with OTIE, any successful applicant will be required to pass a pre-employment drug screening and a background check.

Qualified candidates please submit your resume with the following items:

- Salary history for each position held
- Five professional employment references (no personal friends or relatives)
- Salary requirements for this position

Submit your resume and required information listed above by April 21, 2016 to:

OTIE

Attn: Human Resources

1033 N. Mayfair Rd., Suite 200

Milwaukee, WI 53226

Fax: 414-777-5899

Email: [hrdept@otie.com](mailto:hrdept@otie.com)

[www.otie.com](http://www.otie.com)

*OTIE is an Equal Opportunity Employer of Minorities, Females,  
Protected Veterans, and Individuals with Disabilities.*





## **Qualification and Position Description**

### **President of OTIE**

#### **Minimum Qualifications:**

- Education – Bachelor of Science degree in Engineering, Science, Finance or Business Management or Juris Doctor (JD) is required. Master of Science degree or equivalent is preferred.
- Experience – Minimum of 25 years of engineering, science, environmental, construction, financial management and related experience
- Professional Registration - Registration in Engineering/Science is preferred, Contractor's License, CPA or JD is desirable.
- Security Clearance - Must be able to obtain a Federal Secret Level Security Clearance as required by the Company's government contract(s)
- Have a minimum of 15 years of experience with federal contracting, procurement and acquisition regulations and process.
- Have full understanding of pricing process to increase competitiveness.
- Have a minimum of 15 years of knowledge in federal markets and clients such as US EPA, US Army Corps of Engineers, US Army, US Air Force, US Navy, National Guard, US Fish & Wildlife Service, US Forest Service etc.
- Have a minimum of 10 years of experience with SBA 8(a) Application process and marketing strategy.
- Familiar with state and municipal markets.

#### **Position Summary:**

The President is responsible for providing strategic leadership for the Company by working with the Board and other executive management staff to establish long-range goals, strategies, plans and policies. The Board delegates responsibility for management and day-to-day operations to the President, and s/he has the authority to carry out these responsibilities, in accordance with the direction and policies established by the Board. The President reports to the Board of Managers of OTIE.

### **Candidate OTIE seeks ideally has the following experience and background:**

- An experienced leader with extensive industry experience in engineering, science, environmental and construction.
- An energetic, forward-thinking and creative individual with high ethical standards and an appropriate professional image.
- A strategic visionary with sound technical skills, analytical ability, good judgment and strong operational focus.
- A well-organized individual who prioritizes and plans work activities, uses time efficiently and develops realistic action plans.
- A self-directed individual who is familiar with legislative process with Federal, State and local government processes and a team player.
- An articulate individual who can relate to people at all levels of an organization and has excellent communication skills to include speaking clearly and persuasively in positive or negative situations, demonstrating group presentation skills and conducting productive meetings.
- A good educator who is trustworthy and willing to share information and serve as a mentor.
- An excellent negotiator who is experienced in contracts.
- A decisive individual who possesses a “big picture” perspective and displays willingness to make decisions, exhibits sound and accurate judgment, and makes timely decisions.
- Analytical – the individual synthesizes complex or diverse information.
- Problem solving – the individual identifies and resolves problems in a timely manner and gathers and analyzes information skillfully.
- Delegation – the individual delegates work assignments, gives authority to work independently, sets expectations and monitors delegated activities.
- Leadership – the individual inspires and motivates others to perform well and accepts feedback from others.
- Management skills – the individual includes staff in planning, decision-making, facilitating and process improvement; makes self-available to staff; provides regular performance feedback; and develops subordinates’ skills and encourages growth.
- Quality management – the individual looks for ways to improve and promote quality and demonstrates accuracy and thoroughness.
- Safety and security – the individual observes safety and security procedures and uses equipment and materials properly.
- Legal compliance – assures the filing of all legal and regulatory documents and monitors compliance with relevant laws and regulations.

**Essential Duties and Responsibilities:**

**Financial:**

- Plan, develop, organize, implement, direct and evaluate the organization's fiscal function and performance.
- Provide technical financial advice and knowledge to others with financial responsibility.
- Continual improvement of the budgeting process through education of regional managers and business unit managers on financial issues impacting their budgets.
- Optimize the handling of bank and deposit relationships and initiate appropriate strategies to enhance cash position.
- Provide strategic financial input and leadership on decision making issues affecting the organization; i.e., evaluation of potential alliances, acquisitions and/or mergers.
- Develop a reliable cash flow projection process and reporting mechanism, which includes minimum cash threshold to meet operating needs.
- Be an advisor from the financial perspective on any contracts into which the Company may enter.
- Oversee budgets and ensures resources are properly allocated
- Direct the organization's financial goals, objectives, and budgets.
- Oversee the investment of funds and manage associated risks, supervise cash management activities execute capital-raising strategies to support a firm's expansion, and deal with mergers and acquisitions.

**Business Development:**

- Develop and implement strategies to grow the business and increase profitability.
- Leverage federal contracting opportunities for competitive and set aside 8(a) contracts from existing and new customers. Fully utilize the 8(a) status to enter new markets.
- Direct client service activities to advance the delivery of high quality services with a focus on client satisfaction and new business development. Become a market leader and develop deep understanding of the major clients, competitors, and market forces at play in each market. Build strong client relationships and help develop the most desirable clients and support their mission.
- Establish realistic operational BD strategies and develop action plans to guide the performance improvement process.

### **Operations:**

- Enhance and/or develop, implement and enforce policies and procedures of the organization by way of systems that will improve the overall operation and effectiveness of the Company.
- Perform technical and financial QA/QC on large complex projects and projects with significant issues
- Conduct continual analysis and evaluation of information related to revenues, employee billability, backlog, work in progress, etc.
- Work closely with Senior VP of Operations to monitor the overall internal and external risk opportunities to the company; developing an action plan; and utilizing the senior management team to execute the plan.
- Lead operations by providing clarity of vision; prioritizing resources; facilitating alignment of the senior management team; setting high expectations; inspiring commitment; encouraging mutual support; and enabling development opportunities.
- Provides overall direction for the company by analyzing business objectives and customer needs; developing, communicating, building support for, implementing business strategies, plans and practices; analyzing costs and forecasts and incorporating them into business plans; determining supporting resource requirements; evaluating operational processes; measuring outcomes to ensure desired results and promoting a customer-focused environment.
- Cultivate an environment where employees respect and adhere to company standards of integrity and ethics by integrating these values into programs and practices and developing consequences for violations or non-compliance.
- Provides general oversight of all company activities, manages the day-to-day operations, and assures a smoothly functioning, efficient organization.
- Review activity reports to determine progress and status in obtaining objectives and revise objectives and plans in accordance with current conditions.

### **Risk Management / Quality Assurance / Health & Safety:**

- Ability to secure bonding program required for Company operations.
- Actively promotes the safety culture across the organization by placing a primary focus on accident prevention, hazard assessment and employee occupational safety and health.
- Responsible for ensuring that the goals of a safe and healthy work environment are actively pursued in an effective and conscientious manner.
- Develops and maintains best in class processes, audits and metrics to achieve the policy objectives in these areas

**Strategic Vision and Leadership:**

- Lead the development of the company's plans and programs as a strategic partner.
- Evaluate and advise on the impact of long range planning, introduction of new programs/strategies and regulatory action.
- Develop and implement strategies and set the overall direction of a certain area of the company or organization.
- Provide visionary and strategic leadership for the organization.
- Evaluation of the Company structure and plan for continual improvement of the efficiency and effectiveness of the group as well as providing individuals with professional and personal growth with emphasis on opportunities (where possible) of individuals.
- Provide leadership and direction to all executives, and ensure the continued development and management of a professional and efficient organization; establish effective decision-making processes that will enable the Company to achieve its long- and short-term goals and objectives
- Establish credibility throughout the Company and with the Board as an effective developer of solutions to business challenges.
- Collaborate with the board to refine and implement the strategic plan while ensuring that the budget, staff and priorities are aligned with the Company's core mission
- Cultivate a strong and transparent working relationship with the Board and ensure open communication about the measurement of financial, programmatic, and impact performance against stated milestones and goals
- Ensure members of the Board of Directors have the information necessary to perform their fiduciary duties and other governance responsibilities.
- Provide adequate and timely information to the Board to enable it to effectively execute its oversight role.

**Accountabilities and Measures:**

- Corporate Revenue
- Corporate Operating Income
- Staff Size
- Market Capitalization
- Full confidence by Financial Institute partner

**Physical Demands:**

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to sit, stand, walk, talk and listen. The employee frequently is required to use hands or finger, handle, or feel objects, tools or controls. The employee is occasionally required to reach with hands and arms; reach above shoulders; climb or balance; stoop, kneel, crouch or crawl. The employee must occasionally lift and/or move up to 25 pounds. Specific vision abilities required by this position include close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus.

**Work Environment:**

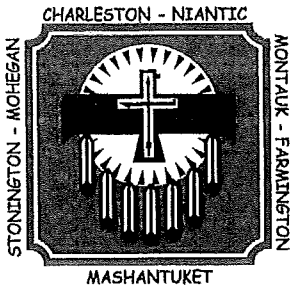
Work environment characteristics described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

The employee works in an office environment where the noise level is moderate. The employee occasionally performs work-related travel.

**Annual Salary:**

\$100,000 and up; commensurate with qualifications and experience.

OTIE is committed to providing a drug-free, healthful, and safe workplace. As a condition of employment with OTIE, any successful applicant will be required to pass a pre-employment drug screening and a background check.



Brothertown Nation Inc.  
PO Box 2206  
Fond Du Lac, WI 54936-2206

### Memorandum of Understanding

This Memorandum of Understanding is entered into by and between the Brothertown Indian Nation, a 501(c)(3) non-profit organization located in Fond du Lac, WI and the Oneida Nation located in Oneida, WI.

**Purpose:** The purpose of this MOU is to place in writing for future tribal councils the mutual understanding made between the Brothertown Indian Nation and the Oneida Nation in 2010, pertaining to the purchase of historical materials from a third party. On September 14, 2010, the Oneida Nation purchased the historical materials (hence forth referred to as the Brothertown Collection) relating to the Brothertown Indian Nation on their behalf for \$75,000. The Brothertown Collection was to be placed in the care of the Oneida Cultural Heritage Department for professional management, until the Brothertown Indian Nation completed payment for the collection.

**Statement of Mutual Interest and Benefits:** Having a long intertwined history between the Oneida Nation and the Brothertown Indian Nation and sharing close political and family lineages, the Brothertown collection is of academic, historic, and cultural interest to both parties. Preserving our own pasts as well as preserving the historical and cultural ideals specific to our nations, is of concern to all who cherish the diversity of Native American tribes.

This MOU is established between the Brothertown Indian Nation and the Oneida Nation to document agreed upon terms for the Brothertown Collection:

- A. The maintenance and preservation of the Brothertown Collection
- B. The reimbursement and transfer of the physical Collection

The Brothertown Indian Nation and Oneida Nation shall:

Revisit this MOU every 3 years, discuss the content, and re-sign the agreement.

The Brothertown Nation shall:

1. Reimburse the Oneida Nation \$75,000, the cost to purchase the collection.
2. The Brothertown Indian Nation will provide to the Oneida Nation History Department for the care, preservation, and maintenance of the Collection:
  - a. Care/preservation/maintenance materials including: acid free, museum quality archive boxes, dividers, and photo sleeves; gloves; and external hard-drives.
  - b. Monetary gift to the Oneida Nation History Department as gratitude for the care and maintenance of the Collection; not exceed \$500/year.
3. The Brothertown Indian Nation has elicited the help of a professional archivist and digitizer to properly digitize the Collection. The digitization process will take place in the summer of 2016 at no additional cost to the Oneida Nation and will be done in house either at the Oneida Nation Museum or the History Department where the Collection is currently being kept.

## HANDOUT FOR ITEM - XIII.E.

The Oneida Nation shall:

1. Store the Brothertown Collection in a proper climate controlled space and in the materials provided by the Brothertown Indian Nation.
2. While in the possession of the Oneida Nation, access to the Brothertown Collection shall be granted to any Brothertown member, who wishes to view the Collection, and any non-member researcher. The Brothertown Council shall provide the person(s) wishing access a research request form signed by Brothertown Indian Nation officials and it is the researcher's responsibility to make an appointment with the Oneida Nation History Department to view the Collection.

Upon completion of the payment:

1. The Brothertown Collection shall be transferred to the Brothertown Indian Nation.
2. A copy of the high quality digitized product will remain with the Oneida Nation after the physical Collection has been transferred to the Brothertown Indian Nation. Purchase and use of digitized copies or printed copies of any Brothertown Collection item will be processed according to Oneida Nation standard operating procedures (SOP), which will direct the requester to the Brothertown Indian Nation and the physical Collection.
3. The copyrights to the physical Collection shall remain with the Collection: currently the Oneida Nation controls copyright. Upon transfer of the Collection to the Brothertown, copyrights will also be transferred. Use of the digital Collection, for research purposes only, shall remain the domain of the Oneida Nation. Any reproductions or publications will be processed by the Brothertown Indian Nation according to section "Upon completion of payment" #2 of this MOU.

We, the undersigned, have agreed on the contents of this MOU. Both parties must agree upon any changes.

Brothertown Indian Nation

Signed \_\_\_\_\_  
(Chairperson)

\_\_\_\_\_  
Date

Signed \_\_\_\_\_  
(Tribal Historic Preservation Officer)

\_\_\_\_\_  
Date

Oneida Nation

Signed \_\_\_\_\_  
(Chairperson)

\_\_\_\_\_  
Date

Signed \_\_\_\_\_  
(Title)

\_\_\_\_\_  
Date



**Business Committee Meeting**  
9:00 A.m. Wednesday, March 30, 2016  
Thank you for printing clearly

BRAD GRAHAM  
BILL GRAHAM  
Anita Barber  
Claudia Hernandez  
J. R. R. R. R.  
Larund. Metoxen  
Laura M. M.  
Michelle H.  
Kathy Metoxen  
Rose Track  
Micayla Jilas  
Floyd Siles Jr.  
Mike Trage  
Mat Remy  
Mabelyn Genskow  
Corina Williams  
Ana Puentes  
D. J. M. S. T. J.  
J. DOWLESS  
REGGIE DOXTATER

C. J. M. S. T. J.  
Theresa Rivera  
Pat M. M.  
Nancy Dallas  
Paul Witek  
Michele Doxtator  
Catalina  
Louise Cornellas  
Janice Smith  
KACORREL HILL  
SAM VANDENHEUVEL