

**FINANCE ADMINISTRATION OFFICE
(920) 869-4325**

TO: Finance Committee
FR: Melissa Alvarado, Office Manager
DT: July 25, 2022
RE: Third Quarter Report of the Finance Committee to the OBC

Attached is the Third Quarter report of the Finance Committee activities from April through June 2022 prepared for your review, approval and or edits.

Per the 2022 Quarterly Reporting Schedule from the Tribal Secretary's Office, the report is due to be reviewed by the Oneida Business Committee at their Aug. 10, 2022 meeting with a submission date by Aug. 2, 2022.

Thank you for any input you may want to include.

FINANCE COMMITTEE

FY22 – Third Quarter Report (Apr. to June 2022)

Approved by Official BC Action on: 7/19/95

PURPOSE: The Finance Committee (FC) is a working Sub-Committee of the Oneida Business Committee. Responsibilities include recommending financial decisions related to Nation policies, and oversight /guidance of organizational expenditures in support of the mission, values, and strategic goals of the Oneida Nation.

WHO WE SERVE: The FC works with all departments to ensure expenditures of any substantial amount are procured in the most cost effective and fair manner; as established by the processes and procedures of the Purchasing Manual. The FC also serves Oneida Community groups, tribal veterans' groups, local charitable organizations, and Oneida members through Finance Committee Donations and the Oneida Finance Fund.

FINANCE COMMITTEE MEMBERS: Members include two BC Council Members Jennifer Webster and Kirby Metoxen; the Treasurer, Cristina Danforth who chairs the meetings; Chief Financial Officer, Larry Barton who acts as the Vice-Chair; Gaming General Manager, Louise Cornelius; Purchasing Director, Patrick Stensloff; and a Community Elder Member (position is currently vacant). Chad Fuss, Assistant Gaming CFO and RaLinda Ninham-Lamberies, Assistant CFO are alternates for the GGM and CFO.

MEETINGS: Meetings are held twice a month, on a Monday one week prior to the regularly scheduled BC meetings. Meetings are held in person. In the 3rd Quarter, the Finance Committee held six regular meetings on: Mar. 28th; Apr. 18th; May 2nd, 16th & 31st; and June 13th, 2022. There were no work meetings.

GOALS: The three identified goals of the Finance Committee are as follows and will be reviewed and or updated later in FY2022.

1. To support and improve all processes, procedures, laws, budgets, and resolutions that pertain to responsible financial oversight/expenditures for the Nation.
2. Demonstrate consistent community commitment by providing Donations to Not-for-Profits, Veteran's groups, and charitable organizations; and by offering Oneida Finance Funds/Products to the Oneida membership and Oneida community groups.
3. Continue to develop endowments for the Nation in the areas of Language, Land, and Health to sustain funding for these important areas for future generations.

INTERNAL OPERATIONS/DEPARTMENT ACTIVITIES

In the Third Quarter the Finance Committee reviewed and approved Thirty-Two (32) requests from the organization for a total of \$5,696,623.13. The requests consisted of FY22 Blanket Purchase Orders, Gaming & Program Capital Expenditures, Independent legal & medical contracts, a government to government agreement and various service contracts.

Informational requests are reported to the Finance Committee to provide transparency within the organization of business activities/procedures; Intergovernmental Agreements; and Reports for and by the FC. In the Second Quarter the FC reviewed Fourteen (14) informational items and internal reports including: FC Monthly Reports; Government to Government Agreements, and Slot Lease and Conversion Games.

INVESTMENT UPDATES

There were no updates in the Third Quarter.

ONEIDA FINANCE FUND

The Finance Committee reviews Oneida Finance Fund (OFF) requests at their first meeting of each month. The Fiscal Year 2022 funding for use is \$62,992.29. Per the FC Community Fund criteria all approved funding requests represent the following categories:

- 1.) Self-Development;
- 2.) Community Events; and
- 3.) Fundraising activities.

In the Third Quarter the Finance Committee reviewed and approved Forty-Two (45) OFF funding requests for a total amount approved of \$18,169.64. The OFF balance after the Third Quarter is \$26,268.05. There were Four (4) product requests this quarter with the total amount of 171 cases. The balance for product is 323 cases. Attached is a listing of Third Quarter requests.

FINANCE COMMITTEE DONATIONS

The Finance Committee reviews Donation requests at their second meeting of each month. The Donation allocation for Fiscal Year 2022 is \$50,000.00. Per the FC Donation criteria all requests approved represent the following categories: Oneida Community Causes; Local Groups (charitable); and Nation Groups (Indian Affiliated). There were four (4) approved Donation requests in the Third Quarter for a total of \$7,749.00 leaving a balance of \$27,251.00. Three requests were from local groups and one was from an Oneida group. See attached summary.

FY 2022 Oneida Finance Fund

THIRD QUARTER FUND REQUEST

Q3	Mtg Date	Name of Requester	Req. Category	Title /Description	Req Amount	FC Action
1	3/14 as 4/4 Mtg Cx	Oni.kwi.n^ tala Webster	SelfDev-Youth	Blizzard Basketball fees for daughter	\$ 500.00	Approved
2	3/14 as 4/4 Mtg Cx	Andrew Doxtater	SelfDev-Youth	First Tee NE WI golf lesson fees for son	\$ 183.60	Approved
3	3/14 as 4/4 Mtg Cx	Brandy John	SelfDev-Youth	GB Metro Hoops for daughter (AN)	\$ 400.00	Approved
4	3/14 as 4/4 Mtg Cx	Brandy John	SelfDev-Youth	GB Metro Hoops for daughter (JN)	\$ 350.00	Approved
5	3/14 as 4/4 Mtg Cx	Amanda Danforth	SelfDev-Youth	Fusion Athletics - Cheer fees for daughter	\$ 500.00	Approved
6	3/28 as 4/4 Mtg Cx	Matthew Ninham	SelfDev-Youth	Green Bay Metro Hoops fees for daughter	\$ 405.00	Request withdrawn
7	3/28 as 4/4 Mtg Cx	Sarah Wunderlich	SelfDev-Youth	Team Scconnie LAX fees for son	\$ 500.00	Approved
8	3/28 as 4/4 Mtg Cx	Dakota House	SelfDev-Youth	Blizzard Basketball fees for daughter	\$ 500.00	Approved
9	3/28 as 4/4 Mtg Cx	Jamozzy Skenandore	SelfDev-Adult	Entry Fees for Amateur Golf Tournaments	\$ 500.00	Denied
10	3/28 as 4/4 Mtg Cx	Jennifer Berg Hargrove	SelfDev-Youth	Team Scconnie LAX fees for son	\$ 500.00	Approved
11	3/28 as 4/4 Mtg Cx	Derrick King	SelfDev-Youth	94 Elite Basketball AAU fees for daughter	\$ 500.00	Approved
12	3/28 as 4/4 Mtg Cx	Imani Ninham	SelfDev-Adult	Synergy Sports Training Ctr	\$ 500.00	Approved
		Note: 4/4/22 FC Mtg canceled. OFF Requests reviewed at the 3/14 & (rescheduled) 3/28 FC meetings.				
13	5/2/22	Katsi Danforth	SelfDev-Youth	Total Self Defense Registration/Class fees for daughter	\$ 500.00	Approved
14	5/2/22	Emily Webster	SelfDev-Youth	Steven Baker Basketball fees for son	\$ 500.00	Approved
15	5/2/22	Kelly Metoxen	SelfDev-Adult	YMCA membership dues-health issues	\$ 197.40	Approv \$177.66
16	5/2/22	Twila Pamanet	SelfDev-Youth	STARZ Gymnastics Academy class fees for daughter (TP)	\$ 500.00	Approved
17	5/2/22	Matthew Ninham	SelfDev-Youth	Green Bay Metro Hoops fees for daughter	\$ 500.00	Approv \$405.
18	5/2/22	Matthew Ninham	SelfDev-Youth	U.S. Lacrosse Registration for son	\$ 500.00	Approv \$238.50
19	5/2/22	Debra Danforth	SelfDev-Youth	Blizzard Basketball fees for daughter	\$ 500.00	Approved
20	5/2/22	Tonia Skenandore	SelfDev-Youth	Camp U-Nah-Li-Ya registration fees for daughter	\$ 500.00	Approved
21	5/2/22	Tonia Skenandore	SelfDev-Youth	Camp U-Nah-Li-Ya registration fees for daughter	\$ 500.00	Approved
22	5/2/22	Kelly Skenandore-Holtz	SelfDev-Youth	Impact Sports Academy Class fees for son	\$ 500.00	Approved
23	5/2/22	Chenoa Webster	SelfDev-Youth	YMCA Camp U-Na-Ly-Ya fees for daughter - Anani	\$ 500.00	Approved
24	5/2/22	Chenoa Webster	SelfDev-Youth	YMCA Camp U-Na-Ly-Ya fees for daughter - Asha	\$ 500.00	Approved
25	5/2/22	Kana Zacarias-Skenandore	SelfDev-Youth	Green Bay Soccer Club -Tati	\$ 178.00	Approved
26	5/2/22	Kana Zacarias-Skenandore	SelfDev-Youth	Green Bay Soccer Club -Yago	\$ 207.00	Approved
27	5/2/22	Tanya Danforth	SelfDev-Youth	920 Elite Team Tournament Fees	\$ 750.00	Approv w/receipts

28	5/2/22	Sarah Wunderlich	SelfDev-Youth	Sconnie Lacrosse Player Fees for son	\$ 500.00	Approved
29	5/2/22	Keta Quiver	SelfDev-Youth	Sconnie Lacrosse Player Fees for son	\$ 500.00	Approved
30	5/2/22	Jennifer Garcia	SelfDev-Adult	F.I.R.E. Fitness Registration /class fees	\$ 500.00	Approv w/bkup
31	5/2/22	Samantha Boucher	SelfDev-Youth	Sconnie Lacrosse Player Fees for son	\$ 500.00	Approved
32	5/2/22	Wesley Bridges, Jr.	SelfDev-Adult	SOAR Fox Cities, Inc - Camp Fees	\$ 500.00	Approved
33	5/2/22	Jacqueline Schuman	SelfDev-Youth	Harvard MEDscience @HMS Program fees for daughter	\$ 500.00	Approved
34	5/2/22	Rita Madrid	SelfDev-Youth	Sconnie Lacrosse Player Fees for son	\$ 500.00	Approved
35	5/2/22	Debra Santiago	SelfDev-Youth	Y.M.C.A. Summer Camp Fees for son	\$ 500.00	Approved
36	5/2/22	Rebecca Skenandore	SelfDev-Youth	Native American Midwest Tournament Fees for son	\$ 500.00	Defer-Need bkup
37	5/2/22	Cherie Elm	SelfDev-Adult	Yin Yoga Course Certificate	\$ 329.00	Denied
38	5/2/22	Sara Powless	SelfDev-Youth	Gymnastics & Softball Fees for daughter	\$ 379.88	Approved
39	5/2/22	Sara Powless	SelfDev-Youth	Air Force Gymnastics Class Fees for daughter	\$ 252.00	Approved
40	5/2/22	Sara Powless	SelfDev-Youth	Air Force Gymnastics Class Fees for son	\$ 252.00	Approved
41	5/2/22	Rosa Laster	SelfDev-Youth	Sconnie Lacrosse Player Fees for son	\$ 500.00	Approved
42	5/31/22	Eddy Joe Skenandore	SelfDev-Youth	Y.M.C.A. Summer Camp Fees for son	\$ 500.00	Approved
43	5/31/22	Myone Melchert	SelfDev-Youth	East River Pop Warner football and Guitar Fees for son	\$ 396.00	Approved
44	5/31/22	Tana Aguirre	SelfDev-Youth	Southwest Dance Team Fees for daughter	\$ 500.00	Approved
45	5/31/22	Constance Danforth	SelfDev-Youth	Mathnasium Summer Program Fees for son	\$ 500.00	Approved

\$ 18,169.64

THIRD QUARTER PRODUCT REQUESTS

	Mtg Date	Name of Requester	Req. Category	Title /Description	Req Amount	FC Action
1	3/14 as 4/4 Mtg Cx	Carol Johnson	School Event	Oneida Nation High School - Prom refreshments	25 Cases	Approved
2	3/28 as 4/4 Mtg Cx	Tonya Webster	CommEvent	Oneida Pow-Wow	100 Cases	Approved
3	5/31/22	Fr. Rodger Patience, Vicar	CommEvent	Church of the Holy Apostles - Brat Barn Fundraiser	25 Cases	Approved
4	5/31/22	Lori Hill	CommEvent	Fundraiser for Zander, June 10, 2022	21 Cases	Approved

171 Total Cs.

ONEIDA FINANCE FUND

FY 2022 **PRODUCT** Allocation - \$5,000. = 477.5 Cases

FIRST QUARTER (Oct-Dec 2021)

There were no requests for product in the 1st Quarter

SECOND QUARTER (Jan-Mar 2022)

There were no requests for product in the 2nd Quarter

THIRD QUARTER (Apr-Jun 2022)

Total Cases – 171 Cases

Requests – 4

Spend –1612.89

Balance **\$3,387.11= 323.50 Cases**

Finance Committee Donations

FY 2022– Allocation & Expenditures

Budgeted Amount - \$50,000.00

1st Quarter Requests

1. Oneida Apostolic Church
2. Safe Shelter, Inc.
3. WWGP – A Safe Place Parking Program

Amount Approved

\$3,000.
\$3,000.
\$3,000.
\$9,000.

\$41,000. Balance after Q1

2nd Quarter Requests

1. Exceptional Equestrians
2. Feeding America Eastern WI

Amount Approved

\$3,000.
\$3,000.
\$6,000.

\$35,000. Balance after Q2

3rd Quarter Requests

1. Rawhide, Inc. – Fundraising Gala
2. Y.W.C.A. – Stand Against Racism
3. Robert Cornelius Post #7785-VFW Auxiliary
4. Cerebral Palsy – Annual Auction

Amount Approved

\$3,000.
\$1,500.
\$749.
\$2,500.
\$7,749.

\$27,251. Balance after Q3

FINANCE COMMITTEE DONATIONS

Quarterly Fund Balance by Category

FIRST QUARTER DONATIONS

Designations /Percentages	Allocation	Expenditures	Balance
1. Oneida Community Causes - 40%	\$20,000.	\$3,000.	\$17,000.
2. Local Groups (Charitable) - 40%	\$20,000.	\$6,000.	\$14,000.
3. Nat'l Groups (Indian Affil.) - 20%	\$10,000.	0	\$10,000.
	\$50,000.	\$9,000.	\$41,000.

SECOND QUARTER DONATIONS

Designations /Percentages	Balance after Q1	Expenditures	Balance
1. Oneida Community Causes – 40%	\$17,000.	0	\$17,000.
2. Local Groups (Charitable) – 40%	\$14,000.	\$3,000.	\$11,000.
3. Nat'l Groups (Indian Affil.) – 20%	\$10,000.	\$3,000.	\$ 7,000.
	\$41,000.	\$6,000.	\$35,000.

THIRD QUARTER DONATIONS

Designations /Percentages	Balance after Q2	Expenditures	Balance
1. Oneida Community Causes – 40%	\$17,000.	\$749.	\$16,251.
2. Local Groups (Charitable) – 40%	\$11,000.	\$7,000.	\$ 4,000.
3. Nat'l Groups (Indian Affil.) – 20%	\$ 7,000.	0	\$ 7,000.
	\$35,000.	\$7,749.	\$27,251.