

# Oneida Business Committee



**Executive Session**  
**10:30 AM Tuesday, June 07, 2022**  
**BC Conference Room, 2nd floor, Norbert Hill Center**

**Regular Meeting**  
**1:00 PM Wednesday, June 08, 2022**  
**BC Conference Room, 2nd floor, Norbert Hill Center**

## Minutes

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### **EXECUTIVE SESSION**

**Present:** Chairman Tehassi Hill, Vice-Chairman Brandon Stevens, Secretary Lisa Liggins, Council members: Daniel Guzman King, David P. Jordan, Kirby Metoxen, Marie Summers, Jennifer Webster;

**Arrived at:** n/a

**Not Present:** Treasurer Tina Danforth

**Others present:** Jo Anne House, Larry Barton, Louise Cornelius, Melinda J. Danforth, Mark W. Powless, Todd VanDen Heuvel, Danelle Wilson, Chad Fuss, Joseph Sikora;

### **REGULAR MEETING**

**Present:** Chairman Tehassi Hill, Vice-Chairman Brandon Stevens, Treasurer Tina Danforth, Council members: Kirby Metoxen, Marie Summers;

**Arrived at:** Secretary Lisa Liggins at 1:03 p.m., Councilman David P. Jordan at 1:03 p.m.

**Not Present:** Council members: Daniel Guzman King, Jennifer Webster;

**Others present:** Jo Anne House, Larry Barton, Melinda J. Danforth, Todd VanDen Heuvel (via Microsoft Teams<sup>1</sup>), Danelle Wilson (via Microsoft Teams), Rhiannon Metoxen (via Microsoft Teams), Kristal Hill (via Microsoft Teams), Rae Skenandore (via Microsoft Teams), Amy Spears (via Microsoft Teams), Justin Nishimoto (via Microsoft Teams), Clorissa Santiago, Grace Elliott, Carolyn Salutz, Melanie Burkhart (via Microsoft Teams), Nicole Rommel (via Microsoft Teams), Lori Hill (via Microsoft Teams), Paul Witek (via Microsoft Teams), Jameson Wilson (via Microsoft Teams), Christopher Johnson, Patricia King (via Microsoft Teams), Debbie Melchert (via Microsoft Teams), Brooke Doxtator (via Microsoft Teams), Shannon Davis (via Microsoft Teams), Carol Silva (via Microsoft Teams), Jeanne Calhoun (via Microsoft Teams), Phyllis Tousey (via Microsoft Teams), Jessica Ryan (via Microsoft Teams), Nancy Barton, Robert Fowler, Diane Fowler, Courtney Gerzetich, Aliskwet Ellis;

## **I. CALL TO ORDER**

*Meeting called to order by Chairman Tehassi Hill at 1:02 p.m.*

*For the record: Councilman Daniel Guzman King is out on approved travel attending FY 2023 Bemidji Area Pre-Negotiation meeting in Bloomington, MN. Councilwoman Jennifer Webster is out on approved travel attending the Great Lakes Area Tribal Health Board: Indian Health Services Pre-Negotiations in Minneapolis, MN.*

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<sup>1</sup> Microsoft Teams is software which provides a communication and collaboration platform for workplace chat, file sharing, and video meetings.

## II. OPENING (00:00:31)

Opening provided by Councilman Kirby Metoxen.

Secretary Lisa Liggins arrived at 1:03 p.m.

Councilman David P. Jordan arrived at 1:03 p.m.

## III. ADOPT THE AGENDA (00:00:58)

Motion by Lisa Liggins to adopt the agenda with four (4) additions [1) under the New Business section, add item Authorize Chairman Tehassi Hill to sign a Letter of Support to the City of Green Bay Plan Commission regarding Edge of the Woods Housing; 2) under the New Business section, add item entitled Consider request for use of Economic Development Diversification and Community Development funds for a donation of \$750,000 to Oneida Airport Hotel Corporation for Project ED22-003; 3) under the New Business section add item entitled Consider request for use of Economic Development Diversification and Community Development funds for a donation of \$17,637.23 to Oneida Youth Leadership Institute Fund for the Community Lacrosse Program Project ED22-002; 4) under the New Business section, add item entitled Approve BC Special Project fund request in the amount of \$4,604.34, for a community meal in regards to the disinterment of two Oneida children from Carlisle, Pennsylvania Cemetery], seconded by Marie Summers. Motion carried:

Ayes: Tina Danforth, David P. Jordan, Lisa Liggins, Kirby Metoxen, Brandon Stevens, Marie Summers

Not Present: Daniel Guzman King, Jennifer Webster

Item IX.B. was addressed next.

## IV. OATH OF OFFICE

- A. Audit Committee - James Skenandore Jr. - Administered Oath of Office on May 19, 2022 (00:16:37)**  
Sponsor: Lisa Liggins, Secretary

Motion by Lisa Liggins to accept the notice as information, seconded by David P. Jordan. Motion Pending:

Ayes: Tina Danforth, David P. Jordan, Lisa Liggins, Kirby Metoxen, Brandon Stevens, Marie Summers

Not Present: Daniel Guzman King, Jennifer Webster

## V. MINUTES

- A. Approve the May 20, 2022, emergency Business Committee meeting minutes (00:17:05)**  
Sponsor: Lisa Liggins, Secretary

Motion by Lisa Liggins to approve the May 20, 2022, emergency Business Committee meeting minutes, seconded by David P. Jordan. Motion carried:

Ayes: Tina Danforth, David P. Jordan, Lisa Liggins, Kirby Metoxen, Brandon Stevens, Marie Summers

Not Present: Daniel Guzman King, Jennifer Webster

- B. Approve the May 25, 2022, regular Business Committee meeting minutes (00:17:30)**  
Sponsor: Lisa Liggins, Secretary

Motion by Lisa Liggins to approve the May 25, 2022, regular Business Committee meeting minutes, seconded by Kirby Metoxen. Motion carried:

Ayes: Tina Danforth, David P. Jordan, Lisa Liggins, Kirby Metoxen, Brandon Stevens  
Abstained: Marie Summers  
Not Present: Daniel Guzman King, Jennifer Webster

## **VI. RESOLUTIONS**

- A. Adopt resolution entitled Emergency Adoption of the Oneida Nation Assistance Fund Law (00:17:55)**  
Sponsor: David P. Jordan, Councilman

Motion by Marie Summers to adopt resolution entitled 06-08-22-A Emergency Adoption of the Oneida Nation Assistance Fund Law, seconded by David P. Jordan. Motion carried:

Ayes: Tina Danforth, David P. Jordan, Lisa Liggins, Kirby Metoxen, Brandon Stevens, Marie Summers  
Not Present: Daniel Guzman King, Jennifer Webster

## **VII. STANDING COMMITTEES**

### **A. LEGISLATIVE OPERATING COMMITTEE**

- 1. Accept the May 18, 2022, regular Legislative Operating Committee meeting minutes (00:22:03)**  
Sponsor: David P. Jordan, Councilman

Motion by Marie Summers to accept the May 18, 2022, regular Legislative Operating Committee meeting minutes, seconded by Lisa Liggins. Motion carried:

Ayes: Tina Danforth, David P. Jordan, Lisa Liggins, Kirby Metoxen, Brandon Stevens, Marie Summers  
Not Present: Daniel Guzman King, Jennifer Webster

## **VIII. STANDING ITEMS**

- A. ARPA FRF and Tribal Contribution Savings Submissions (00:22:30)**

*No submissions to consider.*

## **IX. NEW BUSINESS**

### **A. Approve two (2) actions - CDC #21-114 - Sacred Burial Grounds Expansion (00:22:37)**

Sponsor: Mark W. Powless, General Manager

Motion by Brandon Stevens to extend the public comment period for Nancy Barton for an additional five (5) minutes, seconded by Lisa Liggins. Motion carried:

Ayes: Tina Danforth, David P. Jordan, Lisa Liggins, Kirby Metoxen, Brandon Stevens, Marie Summers

Not Present: Daniel Guzman King, Jennifer Webster

Motion by Lisa Liggins to approve the CDC approval package for CDC #21-114 Sacred Burial Grounds Expansion and activate \$150,000 from the CIP budget for CDC #21-114 Sacred Burial Grounds Expansion, seconded by Marie Summers. Motion carried:

Ayes: Tina Danforth, David P. Jordan, Lisa Liggins, Kirby Metoxen, Brandon Stevens, Marie Summers

Not Present: Daniel Guzman King, Jennifer Webster

Motion by Tina Danforth to direct the General Manager to work with Land Management to update all documents in referencing former family names of acquisitions and to bring back a report to the first Business Committee meeting in August, seconded by Lisa Liggins. Motion carried:

Ayes: Tina Danforth, David P. Jordan, Lisa Liggins, Kirby Metoxen, Brandon Stevens, Marie Summers

Not Present: Daniel Guzman King, Jennifer Webster

*Item IX.C. was addressed next.*

### **B. Approve contract amendment - Memorandum of Understanding with Brothertown Indian Nation - file # 2016-0432 (00:03:50)**

Sponsor: Melinda J. Danforth, Director/Intergovernmental Affairs

Motion by Lisa Liggins to approve contract amendment - Memorandum of Understanding with Brothertown Indian Nation - file # 2016-0432, seconded by Marie Summers. Motion carried:

Ayes: Tina Danforth, David P. Jordan, Lisa Liggins, Kirby Metoxen, Brandon Stevens, Marie Summers

Not Present: Daniel Guzman King, Jennifer Webster

*Item IV.A. was addressed next.*

### **C. Support the designation of June 19 as an Oneida Nation paid holiday for the Juneteenth National Independence Day and forward to the Legislative Operating Committee for review (00:48:28)**

Sponsor: Lisa Liggins, Secretary

Motion by Kirby Metoxen to support the designation of June 19 as an Oneida Nation paid holiday for the Juneteenth National Independence Day and forward to the Legislative Operating Committee for review, seconded by David P. Jordan. Motion carried:

Ayes: David P. Jordan, Lisa Liggins, Kirby Metoxen, Brandon Stevens

Abstained: Tina Danforth, Marie Summers

Not Present: Daniel Guzman King, Jennifer Webster

**D. Enter the e-poll results into the record regarding the approved exception to resolution # BC-01-12-22-A to start the regular Business Committee meeting on May 25, 2022, at 1:00 p.m. (00:54:22)**

Sponsor: Lisa Liggins, Secretary

Motion by Lisa Liggins to enter the e-poll results into the record regarding the approved exception to resolution # BC-01-12-22-A to start the regular Business Committee meeting on May 25, 2022, at 1:00 p.m., seconded by Tina Danforth. Motion carried:

Ayes: Tina Danforth, David P. Jordan, Lisa Liggins, Kirby Metoxen, Brandon Stevens, Marie Summers

Not Present: Daniel Guzman King, Jennifer Webster

**E. Authorize Chairman Tehassi Hill to sign a Letter of Support to the City of Green Bay Plan Commission regarding the Edge of the Woods Housing (00:54:55)**

Sponsor: David P. Jordan, Councilman

Motion by Lisa Liggins to authorize Chairman Tehassi Hill to sign a Letter of Support to the City of Green Bay Plan Commission regarding the Edge of the Woods Housing, seconded by David P. Jordan. Motion carried:

Ayes: David P. Jordan, Lisa Liggins, Kirby Metoxen, Brandon Stevens, Marie Summers

Abstained: Tina Danforth

Not Present: Daniel Guzman King, Jennifer Webster

**F. Consider request for use of Economic Development Diversification and Community Development funds for a donation of \$750,000 to Oneida Airport Hotel Corporation for Project ED22-003 (00:57:35)**

Sponsor: Rae Skenandore, Budget Analyst

Motion by Lisa Liggins to rescind BC resolution 07-11-18-A Capital Contribution to Oneida Airport Hotel Corporation of \$750,000 to Improve Parking Lots and Lighting from the Hotel Tax Fund, seconded by Marie Summers. Motion carried:

Ayes: Tina Danforth, David P. Jordan, Lisa Liggins, Kirby Metoxen, Brandon Stevens, Marie Summers

Not Present: Daniel Guzman King, Jennifer Webster

Motion by Lisa Liggins to adopt resolution entitled 06-08-22-B Approval of Use of Economic Development Diversification and Community Development Funds for a Capital Contribution of \$750,000 to Oneida Airport Hotel Corporation for Project ED22-003 with one (1) noted change [1) change "donation" to "capital contribution" throughout the document], seconded by Kirby Metoxen. Motion carried:

Ayes: Tina Danforth, David P. Jordan, Lisa Liggins, Kirby Metoxen, Brandon Stevens, Marie Summers

Not Present: Daniel Guzman King, Jennifer Webster

**G. Consider request for use of Economic Development Diversification and Community Development funds for a donation of \$17,637.23 to Oneida Youth Leadership Institute Fund for the Community Lacrosse Program Project ED22-002 (01:13:00)**

Sponsor: Rae Skenandore, Budget Analyst

Motion by David P. Jordan to adopt resolution entitled 06-08-22-C Approval of Use of Economic Development Diversification and Community Development Funds for a Donation of \$17,637.23 to Oneida Youth Leadership Institute Fund for the Community Lacrosse Program Project ED22-002, seconded by Marie Summers. Motion carried:

Ayes: Tina Danforth, David P. Jordan, Lisa Liggins, Kirby Metoxen, Brandon Stevens, Marie Summers

Not Present: Daniel Guzman King, Jennifer Webster

**H. Approve BC Special Project fund request in the amount of \$4,604.34, for a community meal in regards to the disinterment of two Oneida children from Carlisle, Pennsylvania Cemetery (01:22:27)**

Sponsor: Kirby Metoxen, Councilman

*Treasurer Tina Danforth left at 2:26 p.m.*

Motion by Lisa Liggins to approve the funding request up to the amount of \$6,000 for a community meal related to the disinterment of two Oneida children from Carlisle, Pennsylvania Cemetery from the BC Special Projects budget line, seconded by Marie Summers. Motion carried:

Ayes: David P. Jordan, Lisa Liggins, Brandon Stevens, Marie Summers

Abstained: Kirby Metoxen

Not Present: Tina Danforth, Daniel Guzman King, Jennifer Webster

**X. GENERAL TRIBAL COUNCIL**

**A. Approve the notice and meeting materials for the tentatively scheduled July 19, 2022, semi-annual General Tribal Council meeting (01:28:47)**

Sponsor: Lisa Liggins, Secretary

*Treasurer Tina Danforth returned at 2:33 p.m.*

*Councilman Kirby Metoxen left at 2:51 p.m.*

*Councilman Kirby Metoxen returned at 2:53 p.m.*

Motion by Lisa Liggins to approve the notice and meeting materials for the tentatively scheduled July 19, 2022, semi-annual General Tribal Council meeting with five (5) noted changes [1) deletion of page 243 in its entirety; 2) on page 266, the amendment to the chart as discussed to include the best case scenario if everyone attends; 3) on page 267, deleting lines 145 and 146; 4) on page 268, deleting lines 162 and 163; and 5) remove any references to the changing of the stipend, seconded by David P. Jordan. Motion carried:

Ayes: David P. Jordan, Lisa Liggins, Kirby Metoxen, Brandon Stevens, Marie Summers

Abstained: Tina Danforth

Not Present: Daniel Guzman King, Jennifer Webster

- B. Schedule a special General Tribal Council meeting to address three (3) pending petitions and approve the meeting materials and notice (02:06:32)**  
Sponsor: Lisa Liggins, Secretary

Motion by Marie Summers to schedule a special General Tribal Council meeting on August 30, 2022, to address the three (3) pending petitions and approve the meeting materials and notice, seconded by Lisa Liggins. Motion carried:

Ayes: Tina Danforth, David P. Jordan, Lisa Liggins, Kirby Metoxen, Brandon Stevens, Marie Summers  
Not Present: Daniel Guzman King, Jennifer Webster

- C. Schedule a special General Tribal Council meeting to address FY-2023 budget (02:09:29)**  
Sponsor: Lisa Liggins, Secretary

Motion by Kirby Metoxen to schedule a special General Tribal Council meeting to address FY-2023 budget on September 25, 2022, at 10:00 a.m. Motion failed due to lack of support.

Motion by Lisa Liggins to schedule a special General Tribal Council meeting to address FY-2023 budget on Monday, September 26, 2022, at 6:00 p.m., seconded by David P. Jordan. Motion carried:

Ayes: Tina Danforth, David P. Jordan, Lisa Liggins, Brandon Stevens  
Opposed: Kirby Metoxen  
Abstained: Marie Summers  
Not Present: Daniel Guzman King, Jennifer Webster

*For the record: Councilman Kirby Metoxen stated I opposed because I wanted Sunday, September 25<sup>th</sup> at 10:00 a.m.*

*For the record: Councilwoman Marie Summers stated I don't know why we are proposing Sunday dates if they are not going to support them.*

## **XI. EXECUTIVE SESSION**

### **A. REPORTS**

- 1. Accept the Chief Counsel report (02:19:39)**  
Sponsor: Jo Anne House, Chief Counsel

Motion by Lisa Liggins to accept the Chief Counsel report, seconded by David P. Jordan. Motion carried:

Ayes: Tina Danforth, David P. Jordan, Lisa Liggins, Kirby Metoxen, Brandon Stevens, Marie Summers  
Not Present: Daniel Guzman King, Jennifer Webster

- 2. Accept the General Manager report (02:20:00)**  
Sponsor: Mark W. Powless, General Manager

Motion by Lisa Liggins to accept the General Manager report, seconded by Marie Summers. Motion carried:

Ayes: Tina Danforth, David P. Jordan, Lisa Liggins, Kirby Metoxen, Brandon Stevens, Marie Summers  
Not Present: Daniel Guzman King, Jennifer Webster

**B. AUDIT COMMITTEE**

**1. Accept the Bingo compliance audit and lift the confidentiality requirement (02:20:12)**

Sponsor: David P. Jordan, Councilman

Motion by Lisa Liggins to accept the Bingo compliance audit and lift the confidentiality requirement, seconded by Marie Summers. Motion carried:

Ayes: Tina Danforth, David P. Jordan, Lisa Liggins, Kirby Metoxen, Brandon Stevens, Marie Summers

Not Present: Daniel Guzman King, Jennifer Webster

**2. Accept the Controlled Keys compliance audit and lift the confidentiality requirement (02:20:29)**

Sponsor: David P. Jordan, Councilman

Motion by Lisa Liggins to accept the Controlled Keys compliance audit and lift the confidentiality requirement, seconded by Marie Summers. Motion carried:

Ayes: Tina Danforth, David P. Jordan, Lisa Liggins, Kirby Metoxen, Brandon Stevens, Marie Summers

Not Present: Daniel Guzman King, Jennifer Webster

**3. Accept the BC Members Credit Card Activity operational audit and lift the confidentiality requirement (02:20:42)**

Sponsor: David P. Jordan, Councilman

Motion by Lisa Liggins to accept the BC Members Credit Card Activity operational audit and lift the confidentiality requirement, seconded by Marie Summers. Motion carried:

Ayes: Tina Danforth, David P. Jordan, Lisa Liggins, Kirby Metoxen, Brandon Stevens, Marie Summers

Not Present: Daniel Guzman King, Jennifer Webster

**4. Accept the Oneida Recreation performance assurance audit and lift the confidentiality requirement (02:20:58)**

Sponsor: David P. Jordan, Councilman

Motion by Lisa Liggins to accept the Oneida Recreation performance assurance audit and lift the confidentiality requirement, seconded by David P. Jordan. Motion carried:

Ayes: Tina Danforth, David P. Jordan, Lisa Liggins, Kirby Metoxen, Brandon Stevens, Marie Summers

Not Present: Daniel Guzman King, Jennifer Webster

**5. Accept the April 21, 2022, regular Audit Committee meeting minutes (02:21:15)**

Sponsor: David P. Jordan, Councilman

Motion by Lisa Liggins to accept the April 21, 2022, regular Audit Committee meeting minutes, seconded by Marie Summers. Motion carried:

Ayes: Tina Danforth, David P. Jordan, Lisa Liggins, Kirby Metoxen, Brandon Stevens, Marie Summers

Not Present: Daniel Guzman King, Jennifer Webster



**C. NEW BUSINESS**

**1. Determine next steps regarding the Gaming wage chart (02:21:29)**

Sponsor: Louise Cornelius, Gaming General Manager

Motion by Lisa Liggins to approve the application of the Nation's wage chart to the Gaming operations effective with the June 19, 2022 payroll period and the following implementation adjustments: non-exempt employees that are in Grades 1-4 (including Dealers) will at least receive \$0.25 an hour increase; if the employee is above 75% placement in grade, they will not receive an increase in hourly pay but will instead receive a lump sum payment of up to \$520, seconded by Marie Summers. Motion carried:

Ayes: Tina Danforth, David P. Jordan, Kirby Metoxen, Brandon Stevens, Marie Summers  
Abstained: Lisa Liggins  
Not Present: Daniel Guzman King, Jennifer Webster

**2. Deliberations regarding pardon application - Douglas J. Haven (02:22:30)**

Sponsor: Eric Boulanger, Chair/Pardon and Forgiveness Screening Committee

Motion by Lisa Liggins to accept the recommendation of the Pardon and Forgiveness Screening Committee and adopt resolution 06-08-22-D Regarding Forgiveness of Douglas J. Haven and to move the resolution to open session, seconded by Marie Summers. Motion carried:

Ayes: Tina Danforth, David P. Jordan, Lisa Liggins, Kirby Metoxen, Brandon Stevens, Marie Summers  
Not Present: Daniel Guzman King, Jennifer Webster

**3. Approve attorney contract - Legislative Reference Office - file # 2022-0389 (02:23:24)**

Sponsor: David P. Jordan, Councilman

Motion by Lisa Liggins to approve attorney contract - Legislative Reference Office - file # 2022-0389, seconded by David P. Jordan. Motion carried:

Ayes: Tina Danforth, David P. Jordan, Lisa Liggins, Kirby Metoxen, Brandon Stevens, Marie Summers  
Not Present: Daniel Guzman King, Jennifer Webster

**XII. ADJOURN (02:23:40)**

Motion by David P. Jordan to adjourn at 3:25 p.m., seconded by Brandon Stevens. Motion carried:

Ayes: Tina Danforth, David P. Jordan, Lisa Liggins, Kirby Metoxen, Brandon Stevens, Marie Summers  
Not Present: Daniel Guzman King, Jennifer Webster

Minutes prepared by Aliskwet Ellis, Information Management Specialist.  
Minutes approved as presented on July 13, 2022.



Lisa Liggins, Secretary  
ONEIDA BUSINESS COMMITTEE