

Oneida Business Committee



Executive Session
8:30 AM Tuesday, May 24, 2022
BC Conference Room, 2nd floor, Norbert Hill Center

Regular Meeting
1:00 PM Wednesday, May 25, 2022
BC Conference Room, 2nd floor, Norbert Hill Center

Agenda

Meeting agenda is available here: oneida-nsn.gov/government/business-committee/agendas-packets/. Materials for the "General Tribal Council" section of the agenda, if any, are available to enrolled members of the Oneida Nation; to obtain a copy, visit the Government Administrative Office, 2nd floor, Norbert Hill Center and present a valid Tribal I.D. or go to <https://goo.gl/uLp2jE>. Scheduled times are subject to change.

I. CALL TO ORDER

II. OPENING

III. ADOPT THE AGENDA

IV. MINUTES

- A. Approve the May 11, 2022, regular Business Committee meeting minutes**
Sponsor: Lisa Liggins, Secretary

V. STANDING COMMITTEES

A. FINANCE COMMITTEE

- 1. Accept the May 2, 2022, regular Finance Committee meeting minutes**
Sponsor: Tina Danforth, Treasurer
- 2. Accept the May 16, 2022, regular Finance Committee meeting minutes**
Sponsor: Tina Danforth, Treasurer

B. LEGISLATIVE OPERATING COMMITTEE

- 1. Accept the May 4, 2022, regular Legislative Operating Committee meeting minutes**
Sponsor: David P. Jordan, Councilman

VI. STANDING ITEMS**A. ARPA FRF and Tribal Contribution Savings Submissions**

1. **Consider request regarding funding for the Food Card Distribution for 2022 and 2023 utilizing unexpended Tribal Contribution Savings (1:30 p.m.)**
Sponsor: Nancy Barton, Tribal Member

VII. TRAVEL REPORTS**A. Approve the travel report - Secretary Lisa Liggins - 2021 TribalNet Conference and Tradeshow - Grapevine, TX - November 7-11, 2021**

Sponsor: Lisa Liggins, Secretary

B. Approve the travel report - Councilman Kirby Metoxen - 2022 AIANTA Board Retreat - Albuquerque, NM - May 2-5, 2022

Sponsor: Kirby Metoxen, Councilman

C. Approve the travel report - Councilwoman Jennifer Webster - 2022 Annual Department of Children and Families Tribal Consultation meeting - Baraboo, WI - May 9-10, 2022

Sponsor: Jennifer Webster, Councilwoman

VIII. TRAVEL REQUESTS**A. Enter the e-poll results into the record regarding the approved travel request for Vice-Chairman Brandon Stevens to attend the Board of Regents Meeting in Lawrence, KS - May 11-13, 2022**

Sponsor: Lisa Liggins, Secretary

IX. NEW BUSINESS**A. Review the Accounting and Audit (Chapter 14) Oneida Gaming Minimum Internal Control Standards and determine next steps**

Sponsor: Mark A. Powless, Sr., Chair/Oneida Gaming Commission

B. Post ten (10) vacancies for alternates for 2022 Special Election - Oneida Election Board

Sponsor: Lisa Liggins, Secretary

C. Rescind the Joint Marketing Team charter and dissolve the Joint Marketing Team

Sponsor: Lisa Liggins, Secretary

X. REPORTS**A. CORPORATE BOARDS**

1. **Accept the Bay Bancorporation Inc. FY-2022 2nd quarter report (2:30 p.m.)**
Sponsor: Jeff Bowman, President/Bay Bank
2. **Accept the Oneida Airport Hotel Corporation FY-2022 2nd quarter report (2:40 p.m.)**
Sponsor: Kathy Hughes, Chair/Oneida Airport Hotel Corporation
3. **Accept the Oneida ESC Group, LLC FY-2022 2nd quarter report (2:50 p.m.)**
Sponsor: John Breuninger, Chair/Oneida ESC Group Board of Managers
4. **Accept the Oneida Golf Enterprise FY-2022 2nd quarter report (3:00 p.m.)**
Sponsor: Justin Nishimoto, Agent/Oneida Golf Enterprise

XI. GENERAL TRIBAL COUNCIL

- A. **Approve the 2022 semi-annual report**
Sponsor: Lisa Liggins, Secretary

XII. EXECUTIVE SESSION**A. REPORTS**

1. **Accept the Chief Counsel report**
Sponsor: Jo Anne House, Chief Counsel
2. **Accept the General Manager report (10:00 a.m.)**
Sponsor: Mark W. Powless, General Manager
3. **Accept the Intergovernmental Affairs, Communications, and Self-Governance May 2022 report**
Sponsor: Melinda J. Danforth, Director/Intergovernmental Affairs
4. **Accept the Treasurer's April 2022 report (11:00 a.m.)**
Sponsor: Tina Danforth, Treasurer
5. **Accept the Bay Bancorporation Inc. FY-2022 2nd quarter executive report (1:30 p.m.)**
Sponsor: Jeff Bowman, President/Bay Bank
6. **Accept the Oneida Airport Hotel Corporation FY-2022 2nd quarter executive report (2:00 p.m.)**
Sponsor: Kathy Hughes, Chair/Oneida Airport Hotel Corporation
7. **Accept the Oneida ESC Group, LLC FY-2022 2nd quarter executive report (3:00 p.m.)**
Sponsor: John Breuninger, Chair/Oneida ESC Group Board of Managers

8. **Accept the Oneida Golf Enterprise FY-2022 2nd quarter executive report**
(3:30 p.m.)
Sponsor: Justin Nishimoto, Agent/Oneida Golf Enterprise

B. NEW BUSINESS

1. **Review Oneida Airport Hotel Corporation funding request and determine next steps** *(2:30 p.m.)*
Sponsor: Kathy Hughes, Chair/Oneida Airport Hotel Corporation
2. **Discuss DR07 contract amendments - file # 2018-1226** *(11:30 a.m.)*
Sponsor: Todd VanDen Heuvel, Executive HR Director
3. **Approve attorney contract - Legislative Reference Office - file # 2022-0375**
Sponsor: David P. Jordan, Councilman
4. **Approve attorney contract - Legislative Reference Office - file # 2022-0376**
Sponsor: David P. Jordan, Councilman

XIII. ADJOURN

Posted on the Oneida Nation's official website, www.oneida-nsn.gov pursuant to the Open Records and Open Meetings law (§ 107.14.)

The meeting packet of the open session materials for this meeting is available by going to the Oneida Nation's official website at: oneida-nsn.gov/government/business-committee/agendas-packets/

For information about this meeting, please call the Government Administrative Office at (920) 869-4364 or (800) 236-2214

Approve the May 11, 2022, regular Business Committee meeting minutes

Business Committee Agenda Request

1. Meeting Date Requested: 05/25/22

2. General Information:

Session: Open Executive – must qualify under §107.4-1.
 Justification: *Choose reason for Executive.*

3. Supporting Documents:

- | | | |
|---|--|---|
| <input type="checkbox"/> Bylaws | <input type="checkbox"/> Fiscal Impact Statement | <input type="checkbox"/> Presentation |
| <input type="checkbox"/> Contract Document(s) | <input type="checkbox"/> Law | <input type="checkbox"/> Report |
| <input type="checkbox"/> Correspondence | <input type="checkbox"/> Legal Review | <input type="checkbox"/> Resolution |
| <input type="checkbox"/> Draft GTC Notice | <input checked="" type="checkbox"/> Minutes | <input type="checkbox"/> Rule (adoption packet) |
| <input type="checkbox"/> Draft GTC Packet | <input type="checkbox"/> MOU/MOA | <input type="checkbox"/> Statement of Effect |
| <input type="checkbox"/> E-poll results/back-up | <input type="checkbox"/> Petition | <input type="checkbox"/> Travel Documents |
| <input type="checkbox"/> Other: <i>Describe</i> | | |

4. Budget Information:

- | | | |
|--|--|-------------------------------------|
| <input type="checkbox"/> Budgeted | <input type="checkbox"/> Budgeted – Grant Funded | <input type="checkbox"/> Unbudgeted |
| <input checked="" type="checkbox"/> Not Applicable | <input type="checkbox"/> Other: <i>Describe</i> | |

5. Submission:

Authorized Sponsor: Lisa Liggins, Secretary

Primary Requestor: _____

Additional Requestor: (Name, Title/Entity)

Additional Requestor: (Name, Title/Entity)

Submitted By: CELLIS1

DRAFT**Oneida Business Committee**

Executive Session
8:30 AM Tuesday, May 10, 2022
 BC Conference Room, 2nd floor, Norbert Hill Center

Regular Meeting
1:00 PM Wednesday, May 11, 2022
 BC Conference Room, 2nd floor, Norbert Hill Center

Minutes**EXECUTIVE SESSION**

Present: Chairman Tehassi Hill, Treasurer Tina Danforth, Council members: Daniel Guzman King, David P. Jordan, Kirby Metoxen, Marie Summers;

Arrived at: Secretary Lisa Liggins at 8:38 a.m.;

Not Present: Vice-Chairman Brandon Stevens, Councilwoman Jennifer Webster;

Others present: Jo Anne House, Larry Barton, Louise Cornelius, Melinda J. Danforth, Mark W. Powless, Todd VanDen Heuvel, Debra Powless, Danelle Wilson, Chad Fuss, James Petitjean, Josh Cottrell;

REGULAR MEETING

Present: Chairman Tehassi Hill, Secretary Lisa Liggins, Council members: David P. Jordan, Kirby Metoxen, Jennifer Webster;

Not Present: Vice-Chairman Brandon Stevens, Council members: Daniel Guzman King, Marie Summers;

Arrived at: Treasurer Tina Danforth at 1:03 p.m.;

Others present: Jo Anne House, Larry Barton, Mark W. Powless (via Microsoft Teams¹), Todd VanDen Heuvel (via Microsoft Teams), Katsitsiyo Danforth (via Microsoft Teams), Kaylynn Gresham (via Microsoft Teams), Rhiannon Metoxen (via Microsoft Teams), Kristal Hill (via Microsoft Teams), Amy Spears (via Microsoft Teams), Justin Nishimoto (via Microsoft Teams), Loucinda Conway (via Microsoft Teams), Clorissa Santiago, Candice Skenandore, Lisa Summers (via Microsoft Teams), Melanie Burkhart (via Microsoft Teams), Lori Hill (via Microsoft Teams), Jacqueline Smith (via Microsoft Teams), Victoria Flowers (via Microsoft Teams), Patricia King (via Microsoft Teams), Debbie Melchert (via Microsoft Teams), Brooke Doxtator (via Microsoft Teams), Shannon Davis (via Microsoft Teams), Carol Silva (via Microsoft Teams), Tonya Webster (via Microsoft Teams), Mark A. Powless Sr., Jonas Hill, Michelle Braaten (via Microsoft Teams), Reynold Danforth (via Microsoft Teams), Bill Cornelius, Chris Cornelius, Don McLester, Kerry Kennedy, Fredrick Muscavitch (via Microsoft Teams), Carole Liggins, Artley Skenandore, Sacheen Lawrence, Kristin Jorgenson-Dann (via Microsoft Teams), Cody Cottrell (via Microsoft Teams), Gerald Cornelius, John Breuninger, Rosa Laster (via Microsoft Teams), Diane Hill (via Microsoft Teams), Michael Coleman (via Microsoft Teams), Stacie Cutbank (via Microsoft Teams), Mike Debraska (via Microsoft Teams), Lori Elm (via Microsoft Teams), Aliskwet Ellis;

¹ Microsoft Teams is software which provides a communication and collaboration platform for workplace chat, file sharing, and video meetings.

DRAFT

I. CALL TO ORDER

Meeting called to order by Chairman Tehassi Hill at 1:02 p.m.

For the record: Vice-Chairman Brandon Stevens is out on approved travel attending the Haskell Board of Regents Meeting in Lawrence, KS. Councilman Daniel Guzman King is excused for the 2022 Department of Corrections Consultation Meeting. Councilwoman Marie Summers is out on approved travel attending the Inter-Tribal Task Force (ITTF) meeting in Lac Du Flambeau, WI.

II. OPENING (00:03:38)

Opening provided by Councilman Kirby Metoxen.

III. ADOPT THE AGENDA (00:04:03)

Treasurer Tina Danforth arrived at 1:03 p.m.

Motion by Lisa Liggins to adopt the agenda with one (1) addition [1] under the New Business section, add item entitled Approve exceptions to resolution # BC-01-12-22-A for two (2) actions related to the June 8, 2022, regular BC meeting], seconded by Jennifer Webster. Motion carried:

Ayes:	David P. Jordan, Lisa Liggins, Kirby Metoxen, Jennifer Webster
Abstained:	Tina Danforth
Not Present:	Daniel Guzman King, Brandon Stevens, Marie Summers

IV. OATH OF OFFICE

A. Oneida Nation Arts Board - Stacie Cutbank (00:05:22)

Sponsor: Lisa Liggins, Secretary

Oath of office administered by Secretary Lisa Liggins. Stacie Cutbank was present via Microsoft Teams.

V. MINUTES

A. Approve the April 27, 2022, regular Business Committee meeting minutes (00:08:27)

Sponsor: Lisa Liggins, Secretary

Motion by Kirby Metoxen to approve the April 27, 2022, regular Business Committee meeting minutes, seconded by Jennifer Webster. Motion carried:

Ayes:	Tina Danforth, David P. Jordan, Lisa Liggins, Kirby Metoxen, Jennifer Webster
Not Present:	Daniel Guzman King, Brandon Stevens, Marie Summers

DRAFT**VI. RESOLUTIONS****A. Adopt the resolution entitled Additional Emergency Amendments to the Oneida Personnel Policies and Procedures - Selection Policy (00:08:52)**

Sponsor: David P. Jordan, Councilman

Motion by Jennifer Webster to adopt resolution entitled 05-11-22-A Additional Emergency Amendments to the Oneida Personnel Policies and Procedures - Selection Policy, seconded by Lisa Liggins. Motion carried:

Ayes: Tina Danforth, David P. Jordan, Lisa Liggins, Kirby Metoxen, Jennifer Webster

Not Present: Daniel Guzman King, Brandon Stevens, Marie Summers

B. Adopt the resolution entitled Amendments to the Budget Management and Control Law (00:14:20)

Sponsor: David P. Jordan, Councilman

Motion by Jennifer Webster to adopt resolution entitled 05-11-22-B Amendments to the Budget Management and Control Law, seconded by David P. Jordan. Motion carried:

Ayes: Tina Danforth, David P. Jordan, Lisa Liggins, Kirby Metoxen, Jennifer Webster

Not Present: Daniel Guzman King, Brandon Stevens, Marie Summers

For the record: Treasurer Tina Danforth stated I'm in support of the resolution, but I think the some of the dates are very aggressive such as June first.

For the record: Secretary Lisa Liggins stated I would thank the LOC and Finance and the Treasurer for bringing forth these amendments. They were underway for a number of months.

C. Adopt the resolution entitled Amendments to the Oneida Nation Gaming Ordinance (00:28:00)

Sponsor: David P. Jordan, Councilman

Motion by Jennifer Webster to adopt resolution entitled 05-11-22-C Amendments to the Oneida Nation Gaming Ordinance, seconded by Kirby Metoxen. Motion carried:

Ayes: Tina Danforth, David P. Jordan, Lisa Liggins, Kirby Metoxen, Jennifer Webster

Not Present: Daniel Guzman King, Brandon Stevens, Marie Summers

D. Adopt the resolution entitled BIA Solid Waste Disposal FY22 (00:33:43)

Sponsor: Mark W. Powless, General Manager

Motion by David P. Jordan to adopt resolution entitled 05-11-22-D BIA Solid Waste Disposal FY22, seconded by Kirby Metoxen. Motion carried:

Ayes: Tina Danforth, David P. Jordan, Lisa Liggins, Kirby Metoxen, Jennifer Webster

Not Present: Daniel Guzman King, Brandon Stevens, Marie Summers

DRAFT

- E. Adopt the resolution entitled Extension of Declaration of Public Health State of Emergency Until July 22, 2022 (00:35:26)**
Sponsor: Tehassi Hill, Chairman

Councilman Kirby Metoxen left at 1:51 p.m.

Motion by Jennifer Webster to adopt resolution entitled 05-11-22-E Extension of Declaration of Public Health State of Emergency Until July 22, 2022, seconded by David P. Jordan. Motion carried:

Ayes: David P. Jordan, Lisa Liggins, Jennifer Webster
Abstained: Tina Danforth
Not Present: Daniel Guzman King, Kirby Metoxen, Brandon Stevens, Marie Summers

Councilman Kirby Metoxen returned 1:53 p.m.

Motion by Lisa Liggins to direct the Public Health Officer to be responsible for bringing back any extensions to the Public Health State of Emergency, seconded by Tina Danforth. Motion carried:

Ayes: Tina Danforth, David P. Jordan, Lisa Liggins, Kirby Metoxen, Jennifer Webster
Not Present: Daniel Guzman King, Brandon Stevens, Marie Summers

- F. Adopt the resolution entitled Nomination of Tehassi Hill to the U.S. Government Accountability Office Tribal Advisory Council (00:55:36)**
Sponsor: Melinda J. Danforth, Director/Intergovernmental Affairs

Motion by Jennifer Webster to adopt resolution entitled 05-11-22-F Nomination of Tehassi Hill to the U.S. Government Accountability Office Tribal Advisory Council, seconded by Lisa Liggins. Motion carried:

Ayes: Tina Danforth, David P. Jordan, Lisa Liggins, Kirby Metoxen, Jennifer Webster
Not Present: Daniel Guzman King, Brandon Stevens, Marie Summers

VII. STANDING COMMITTEES**A. LEGISLATIVE OPERATING COMMITTEE**

- 1. Accept the April 20, 2022, regular Legislative Operating Committee meeting minutes (00:58:42)**
Sponsor: David P. Jordan, Councilman

Motion by Jennifer Webster to accept the April 20, 2022, regular Legislative Operating Committee meeting minutes, seconded by Lisa Liggins. Motion carried:

Ayes: Tina Danforth, David P. Jordan, Lisa Liggins, Kirby Metoxen, Jennifer Webster
Not Present: Daniel Guzman King, Brandon Stevens, Marie Summers

DRAFT**VIII. STANDING ITEMS****A. ARPA FRF and Tribal Contribution Savings Submissions****1. Accept the Oneida Nation Student Relief Fund (SRF) Program follow-up report (00:59:09)**

Sponsor: Mark W. Powless, General Manager

Motion by Jennifer Webster to accept the Oneida Nation Student Relief Fund (SRF) Program follow-up report, seconded by Lisa Liggins. Motion carried:

Ayes: Tina Danforth, David P. Jordan, Lisa Liggins, Kirby Metoxen, Jennifer Webster

Not Present: Daniel Guzman King, Brandon Stevens, Marie Summers

IX. TRAVEL REPORTS**A. Approve the travel report - Councilwoman Marie Summers - Testimony before the Senate Committee on Economic Disparity - Washington, D.C. - April 6-7, 2022 (01:18:05)**

Sponsor: Marie Summers, Councilwoman

Motion by Jennifer Webster to approve the travel report from Councilwoman Marie Summers for the Testimony before the Senate Committee on Economic Disparity in Washington, D.C. - April 6-7, 2022, seconded by Lisa Liggins. Motion carried:

Ayes: Tina Danforth, David P. Jordan, Lisa Liggins, Kirby Metoxen, Jennifer Webster

Not Present: Daniel Guzman King, Brandon Stevens, Marie Summers

X. TRAVEL REQUESTS**A. Approve the travel request - Chairman Tehassi Hill and Secretary Lisa Liggins - National Congress of American Indians (NCAI) Mid Year Conference & Marketplace - Anchorage, AL - June 12-16, 2022 (01:18:35)**

Sponsor: Tehassi Hill, Chairman

Motion by Jennifer Webster to approve the travel request for Chairman Tehassi Hill, Secretary Lisa Liggins, and one (1) additional council member to attend the National Congress of American Indians (NCAI) Mid Year Conference & Marketplace in Anchorage, AL - June 12-16, 2022, seconded by David P. Jordan. Motion carried:

Ayes: Tina Danforth, David P. Jordan, Lisa Liggins, Kirby Metoxen, Jennifer Webster

Not Present: Daniel Guzman King, Brandon Stevens, Marie Summers

DRAFT

- B. Approve the travel request - Councilman Daniel Guzman King - FY 2023 Bemidji Area Pre-Negotiation meeting – Bloomington, MN – June 8 – 10, 2022 (01:19:44)**
Sponsor: Daniel Guzman King, Councilman

Motion by Jennifer Webster to approve the travel request for Councilman Daniel Guzman King to attend the FY 2023 Bemidji Area Pre-Negotiation meeting in Bloomington, MN - June 8-10, 2022, seconded by David P. Jordan. Motion carried:

Ayes: Tina Danforth, David P. Jordan, Lisa Liggins, Kirby Metoxen, Jennifer Webster
Not Present: Daniel Guzman King, Brandon Stevens, Marie Summers

- C. Approve the travel request - Councilman Daniel Guzman King - Local Government Advisory Committee (LGAC) and Small Community Advisory Subcommittee (SCAS) public meeting – Washington, D.C. – June 22-24, 2022 (01:20:10)**
Sponsor: Daniel Guzman King, Councilman

Motion by David P. Jordan to approve the travel request for Councilman Daniel Guzman King to attend the Local Government Advisory Committee (LGAC) and Small Community Advisory Subcommittee (SCAS) public meeting in Washington, D.C. - June 22-24, 2022, seconded by Kirby Metoxen. Motion carried:

Ayes: Tina Danforth, David P. Jordan, Lisa Liggins, Kirby Metoxen, Jennifer Webster
Not Present: Daniel Guzman King, Brandon Stevens, Marie Summers

- D. Approve the travel request - Councilman Kirby Metoxen - Native American Tourism of Wisconsin (NATOW) 2022 Annual Conference - Wabeno, WI - June 20-22, 2022 (01:20:41)**
Sponsor: Kirby Metoxen, Councilman

Motion by Jennifer Webster to approve the travel request for the Councilman Kirby Metoxen to attend the Native American Tourism of Wisconsin (NATOW) 2022 Annual Conference in Wabeno, WI - June 20-22, 2022, seconded by David P. Jordan. Motion carried:

Ayes: Tina Danforth, David P. Jordan, Lisa Liggins, Jennifer Webster
Abstained: Kirby Metoxen
Not Present: Daniel Guzman King, Brandon Stevens, Marie Summers

For the record: Secretary Lisa Liggins stated this travel conflicts with the June twenty-first GTC meeting, so Councilman Kirby Metoxen will not be in attendance.

XI. NEW BUSINESS

- A. Review the March Sportsbook Rules of Play and determine next steps (01:21:45)**
Sponsor: Mark A. Powless, Sr., Chair/Oneida Gaming Commission

Motion by Lisa Liggins to delete item XI.A. Review the March Sportsbook Rules of Play and determine next steps from the agenda, seconded by Jennifer Webster. Motion carried:

Ayes: Tina Danforth, David P. Jordan, Lisa Liggins, Kirby Metoxen, Jennifer Webster
Not Present: Daniel Guzman King, Brandon Stevens, Marie Summers

DRAFT**B. Review the April Sportsbook Rules of Play and determine next steps (01:22:49)**

Sponsor: Mark A. Powless, Sr., Chair/Oneida Gaming Commission

Motion by Lisa Liggins to accept the notice of Sportsbook Rules of Play approved by the Oneida Gaming Commission on April 12, 2022, and direct notice to the Oneida Gaming Commission that there are no requested revisions under section § 501.6-14.(d) as amended by the Oneida Gaming Commission to replace "voided" with "refunded" under section XIII.B.1., seconded by Jennifer Webster. Motion carried:

Ayes: Tina Danforth, David P. Jordan, Lisa Liggins, Kirby Metoxen, Jennifer Webster

Not Present: Daniel Guzman King, Brandon Stevens, Marie Summers

C. Approve exceptions to resolution # BC-01-12-22-A for two (2) actions related to the June 8, 2022, regular BC meeting (01:29:59)

Sponsor: Lisa Liggins, Secretary

Motion by David P. Jordan to approve exceptions to resolution # BC-01-12-22-A and to schedule executive session on June 7, 2022, beginning at 10:30 a.m. and to start the regular Business Committee meeting on June 8, 2022, at 1:00 p.m., seconded by Kirby Metoxen. Motion carried:

Ayes: Tina Danforth, David P. Jordan, Lisa Liggins, Kirby Metoxen, Jennifer Webster

Not Present: Daniel Guzman King, Brandon Stevens, Marie Summers

XII. REPORTS**A. OPERATIONAL****1. Accept the Emergency Management Department FY-2022 2nd quarter report (01:31:50)**

Sponsor: Kaylynn Gresham, Director/Emergency Management

Councilwoman Jennifer Webster left at 2:31 p.m.

Motion by Lisa Liggins to accept the Emergency Management Department FY-2022 2nd quarter report, seconded by Kirby Metoxen. Motion carried:

Ayes: Tina Danforth, David P. Jordan, Lisa Liggins, Kirby Metoxen

Not Present: Daniel Guzman King, Brandon Stevens, Marie Summers, Jennifer Webster

B. APPOINTED BOARDS, COMMITTEES, COMMISSIONS**1. Accept the Anna John Resident Centered Care Community Board FY-2022 2nd quarter report (01:34:10)**

Sponsor: Kristin Jorgenson Dann, Chair/Anna John Resident Centered Care Community Board

Motion by David P. Jordan to accept the Anna John Resident Centered Care Community Board FY-2022 2nd quarter report, seconded by Kirby Metoxen. Motion carried:

Ayes: Tina Danforth, David P. Jordan, Lisa Liggins, Kirby Metoxen

Not Present: Daniel Guzman King, Brandon Stevens, Marie Summers, Jennifer Webster

DRAFT**2. Accept the Oneida Community Library Board FY-2022 2nd quarter report memorandum (01:35:22)**

Sponsor: Brooke Doxtator, BCC Supervisor

Motion by Lisa Liggins to accept the Oneida Community Library Board FY-2022 2nd quarter report memorandum, seconded by David P. Jordan. Motion carried:

Ayes: Tina Danforth, David P. Jordan, Lisa Liggins, Kirby Metoxen
 Not Present: Daniel Guzman King, Brandon Stevens, Marie Summers, Jennifer Webster

3. Accept the Oneida Environmental Resources Board FY-2022 quarterly report memorandum (01:36:07)

Sponsor: Brooke Doxtator, BCC Supervisor

Motion by Lisa Liggins to accept the Oneida Environmental Resources Board FY-2022 quarterly report memorandum, seconded by Kirby Metoxen. Motion carried:

Ayes: Tina Danforth, David P. Jordan, Lisa Liggins, Kirby Metoxen
 Not Present: Daniel Guzman King, Brandon Stevens, Marie Summers, Jennifer Webster

4. Accept the Oneida Nation Arts Board FY-2022 2nd quarter report (01:38:39)

Sponsor: Kelli Strickland, Chair/Oneida Nation Arts Board

Motion by David P. Jordan to accept the Oneida Nation Arts Board FY-2022 2nd quarter report, seconded by Lisa Liggins. Motion carried:

Ayes: Tina Danforth, David P. Jordan, Lisa Liggins, Kirby Metoxen
 Not Present: Daniel Guzman King, Brandon Stevens, Marie Summers, Jennifer Webster

5. Accept the Oneida Nation Veteran Affairs Committee FY-2022 2nd quarter report (01:39:09)

Sponsor: Gerald Cornelius, Chair/Oneida Nation Veteran Affairs Committee

Councilwoman Jennifer Webster returned 2:38 p.m.

Motion by Lisa Liggins to accept the Oneida Nation Veteran Affairs Committee FY-2022 2nd quarter report, seconded by Jennifer Webster. Motion carried:

Ayes: Tina Danforth, David P. Jordan, Lisa Liggins, Kirby Metoxen, Jennifer Webster
 Not Present: Daniel Guzman King, Brandon Stevens, Marie Summers

6. Accept the Oneida Personnel Commission FY-2022 2nd quarter report memorandum (01:51:40)

Sponsor: Twylite Moore, Chair/Oneida Personnel Commission

Motion by Jennifer Webster to accept the Oneida Personnel Commission FY-2022 2nd quarter report memorandum, seconded by Tina Danforth. Motion carried:

Ayes: Tina Danforth, David P. Jordan, Lisa Liggins, Kirby Metoxen, Jennifer Webster
 Not Present: Daniel Guzman King, Brandon Stevens, Marie Summers

DRAFT**7. Accept the Oneida Police Commission FY-2022 2nd quarter report (01:53:39)**

Sponsor: Richard Van Boxtel, Chair/Oneida Police Commission

Motion by David P. Jordan to accept the Oneida Police Commission FY-2022 2nd quarter report, seconded by Lisa Liggins. Motion carried:

Ayes: Tina Danforth, David P. Jordan, Lisa Liggins, Kirby Metoxen, Jennifer Webster

Not Present: Daniel Guzman King, Brandon Stevens, Marie Summers

8. Accept the Pardon and Forgiveness Screening Committee FY-2022 2nd quarter report (01:54:16)

Sponsor: Eric Boulanger, Chair/Pardon and Forgiveness Screening Committee

Motion by David P. Jordan to accept the Pardon and Forgiveness Screening Committee FY-2022 2nd quarter report, seconded by Kirby Metoxen. Motion carried:

Ayes: Tina Danforth, David P. Jordan, Lisa Liggins, Kirby Metoxen, Jennifer Webster

Not Present: Daniel Guzman King, Brandon Stevens, Marie Summers

9. Accept the Southeastern Wisconsin Oneida Tribal Services Advisory Board FY-2022 2nd quarter report (01:54:40)

Sponsor: Diane Hill, Chair/Southeastern Wisconsin Oneida Tribal Services Advisory Board

Motion by David P. Jordan to accept the Southeastern Wisconsin Oneida Tribal Services Advisory Board FY-2022 2nd quarter report, seconded by Kirby Metoxen. Motion carried:

Ayes: Tina Danforth, David P. Jordan, Lisa Liggins, Kirby Metoxen, Jennifer Webster

Not Present: Daniel Guzman King, Brandon Stevens, Marie Summers

C. ELECTED BOARDS, COMMITTEES, COMMISSIONS**1. Accept the Oneida Election Board FY-2022 2nd quarter report (01:58:46)**

Sponsor: Pamela Nohr, Chair/Oneida Election Board

Motion by Jennifer Webster to accept the Oneida Election Board FY-2022 2nd quarter report, seconded by David P. Jordan. Motion carried:

Ayes: Tina Danforth, David P. Jordan, Lisa Liggins, Kirby Metoxen, Jennifer Webster

Not Present: Daniel Guzman King, Brandon Stevens, Marie Summers

2. Accept the Oneida Gaming Commission FY-2022 2nd quarter report (01:59:32)

Sponsor: Mark A. Powless, Chair/Oneida Gaming Commission

Motion by David P. Jordan to accept the Oneida Gaming Commission FY-2022 2nd quarter report, seconded by Kirby Metoxen. Motion carried:

Ayes: Tina Danforth, David P. Jordan, Lisa Liggins, Kirby Metoxen, Jennifer Webster

Not Present: Daniel Guzman King, Brandon Stevens, Marie Summers

DRAFT**3. Accept the Oneida Land Claims Commission FY-2022 2nd quarter report (02:00:02)**

Sponsor: Chris Cornelius, Chair/Oneida Land Claims Commission

*Treasurer Tina Danforth left at 3:25 p.m.**Treasurer Tina Danforth returned at 3:31 p.m.*

Motion by David P. Jordan to accept the Oneida Land Claims Commission FY-2022 2nd quarter report, seconded by Jennifer Webster. Motion carried:

Ayes: Tina Danforth, David P. Jordan, Lisa Liggins, Kirby Metoxen, Jennifer Webster

Not Present: Daniel Guzman King, Brandon Stevens, Marie Summers

4. Accept the Oneida Land Commission FY-2022 2nd quarter report (02:42:18)

Sponsor: Rebecca Webster, Chair/Oneida Land Commission

Motion by David P. Jordan to accept the Oneida Land Commission FY-2022 2nd quarter report, seconded by Kirby Metoxen. Motion carried:

Ayes: Tina Danforth, David P. Jordan, Lisa Liggins, Kirby Metoxen, Jennifer Webster

Not Present: Daniel Guzman King, Brandon Stevens, Marie Summers

5. Accept the Oneida Nation Commission on Aging FY-2022 2nd quarter report (02:43:00)

Sponsor: Carole Liggins, Chair/Oneida Nation Commission on Aging

Motion by David P. Jordan to accept the Oneida Nation Commission on Aging FY-2022 2nd quarter report, seconded by Tina Danforth. Motion carried:

Ayes: Tina Danforth, David P. Jordan, Kirby Metoxen, Jennifer Webster

Abstained: Lisa Liggins

Not Present: Daniel Guzman King, Brandon Stevens, Marie Summers

6. Accept the Oneida Nation School Board FY-2022 2nd quarter report (02:47:27)

Sponsor: Sacheen Lawrence, Chair/Oneida Nation School Board

Motion by Lisa Liggins to accept the Oneida Nation School Board FY-2022 2nd quarter report, seconded by Jennifer Webster. Motion carried:

Ayes: Tina Danforth, David P. Jordan, Lisa Liggins, Kirby Metoxen, Jennifer Webster

Not Present: Daniel Guzman King, Brandon Stevens, Marie Summers

7. Accept the Oneida Trust Enrollment Committee FY-2022 2nd quarter report (03:06:16)

Sponsor: Jennifer Hill-Kelley, Chair/Oneida Trust Enrollment Committee

Motion by Jennifer Webster to accept the Oneida Trust Enrollment Committee FY-2022 2nd quarter report, seconded by Kirby Metoxen. Motion carried:

Ayes: Tina Danforth, David P. Jordan, Lisa Liggins, Kirby Metoxen, Jennifer Webster

Not Present: Daniel Guzman King, Brandon Stevens, Marie Summers

DRAFT**D. STANDING COMMITTEES****1. Accept the Community Development Planning Committee FY-2022 2nd quarter report (03:06:47)**

Sponsor: Brandon Stevens, Vice-Chairman

Motion by Jennifer Webster to accept the Community Development Planning Committee FY-2022 2nd quarter report, seconded by Lisa Liggins. Motion carried:

Ayes: Tina Danforth, David P. Jordan, Lisa Liggins, Kirby Metoxen, Jennifer Webster

Not Present: Daniel Guzman King, Brandon Stevens, Marie Summers

2. Accept the Finance Committee FY-2022 2nd quarter report (03:07:10)

Sponsor: Tina Danforth, Treasurer

Motion by Kirby Metoxen to accept the Finance Committee FY-2022 2nd quarter report, seconded by Jennifer Webster. Motion carried:

Ayes: Tina Danforth, David P. Jordan, Lisa Liggins, Kirby Metoxen, Jennifer Webster

Not Present: Daniel Guzman King, Brandon Stevens, Marie Summers

3. Accept the Legislative Operating Committee FY-2022 2nd quarter report (03:07:28)

Sponsor: David P. Jordan, Councilman

Motion by Kirby Metoxen to accept the Legislative Operating Committee FY-2022 2nd quarter report, seconded by David P. Jordan. Motion carried:

Ayes: Tina Danforth, David P. Jordan, Lisa Liggins, Kirby Metoxen, Jennifer Webster

Not Present: Daniel Guzman King, Brandon Stevens, Marie Summers

4. Accept the Quality of Life Committee FY-2022 2nd quarter report (03:07:45)

Sponsor: Marie Summers, Councilwoman

Motion by Kirby Metoxen to accept the Quality of Life Committee FY-2022 2nd quarter report, seconded by David P. Jordan. Motion carried:

Ayes: Tina Danforth, David P. Jordan, Lisa Liggins, Kirby Metoxen, Jennifer Webster

Not Present: Daniel Guzman King, Brandon Stevens, Marie Summers

E. OTHER**1. Accept the Oneida Youth Leadership Institute FY-2022 2nd quarter report (03:08:04)**

Sponsor: Mark W. Powless, General Manager

Motion by Jennifer Webster to accept the Oneida Youth Leadership Institute FY-2022 2nd quarter report, seconded by David P. Jordan. Motion carried:

Ayes: Tina Danforth, David P. Jordan, Lisa Liggins, Kirby Metoxen, Jennifer Webster

Not Present: Daniel Guzman King, Brandon Stevens, Marie Summers

DRAFT

XIII. GENERAL TRIBAL COUNCIL

A. Approve the notice and packet for the June 21, 2022, tentatively scheduled special General Tribal Council meeting (03:09:11)

Sponsor: Lisa Liggins, Secretary

Motion by Lisa Liggins to approve the notice and packet for the June 21, 2022, tentatively scheduled special General Tribal Council meeting with the noted change to the agenda to include a spot for the Comprehensive Housing Division presentation and to potentially remove the Mike Debraska petition to a future special General Tribal Council meeting date, contingent upon receiving agreement in writing from the petitioner by 12:00 p.m. on Thursday, May 12, 2022, seconded by Jennifer Webster. Motion carried:

Ayes: Tina Danforth, David P. Jordan, Lisa Liggins, Kirby Metoxen, Jennifer Webster

Not Present: Daniel Guzman King, Brandon Stevens, Marie Summers

A handout was provided.

DRAFT

DRAFT**XIV. EXECUTIVE SESSION****A. REPORTS****1. Accept the Chief Counsel report (03:35:15)**

Sponsor: Jo Anne House, Chief Counsel

Motion by Jennifer Webster to accept the Chief Counsel report, seconded by David P. Jordan. Motion carried:

Ayes: Tina Danforth, David P. Jordan, Lisa Liggins, Kirby Metoxen, Jennifer Webster
 Not Present: Daniel Guzman King, Brandon Stevens, Marie Summers

Motion by Jennifer Webster to approve the attorney contract with Husch Blackwell, LLP, contract # 2022-0352, seconded by David P. Jordan. Motion carried:

Ayes: David P. Jordan, Lisa Liggins, Kirby Metoxen, Jennifer Webster
 Abstained: Tina Danforth
 Not Present: Daniel Guzman King, Brandon Stevens, Marie Summers

Motion by David P. Jordan to approve the attorney contract with Attorney Thomas, contract # 2022-0349, seconded by Jennifer Webster. Motion carried:

Ayes: Tina Danforth, David P. Jordan, Lisa Liggins, Kirby Metoxen, Jennifer Webster
 Not Present: Daniel Guzman King, Brandon Stevens, Marie Summers

Motion by Lisa Liggins to approve the publication by Professor Oberly regarding United States v. Cook, seconded by David P. Jordan. Motion carried:

Ayes: Tina Danforth, David P. Jordan, Lisa Liggins, Kirby Metoxen, Jennifer Webster
 Not Present: Daniel Guzman King, Brandon Stevens, Marie Summers

Motion by Lisa Liggins to approve the Grant Agreement between the State of Wisconsin, Department of Administration, Division of Intergovernmental Relations and the Oneida Nation, contract # 2022-0284, and authorize a limited waiver of sovereign immunity, seconded by David P. Jordan. Motion carried:

Ayes: Tina Danforth, David P. Jordan, Lisa Liggins, Kirby Metoxen, Jennifer Webster
 Not Present: Daniel Guzman King, Brandon Stevens, Marie Summers

2. Accept the General Manager report (03:37:57)

Sponsor: Mark W. Powless, General Manager

Motion by Jennifer Webster to accept the General Manager report, seconded by David P. Jordan. Motion carried:

Ayes: Tina Danforth, David P. Jordan, Lisa Liggins, Kirby Metoxen, Jennifer Webster
 Not Present: Daniel Guzman King, Brandon Stevens, Marie Summers

DRAFT**3. Accept the Gaming General Manager FY-2022 2nd quarter report (03:38:12)**

Sponsor: Louise Cornelius, Gaming General Manager

Motion by David P. Jordan to accept the Gaming General Manager FY-2022 2nd quarter report, seconded by Kirby Metoxen. Motion carried:

Ayes: Tina Danforth, David P. Jordan, Lisa Liggins, Kirby Metoxen, Jennifer Webster

Not Present: Daniel Guzman King, Brandon Stevens, Marie Summers

4. Accept the Retail Enterprise FY-2022 2nd quarter report (03:38:28)

Sponsor: Debra Powless, Retail General Manager

Motion by David P. Jordan to accept the Retail Enterprise FY-2022 2nd quarter report, seconded by Jennifer Webster. Motion carried:

Ayes: Tina Danforth, David P. Jordan, Lisa Liggins, Kirby Metoxen, Jennifer Webster

Not Present: Daniel Guzman King, Brandon Stevens, Marie Summers

5. Accept the Human Resources FY-2022 2nd quarter report (03:38:43)

Sponsor: Todd VanDen Heuvel, Executive HR Director

Motion by Kirby Metoxen to accept the Human Resources FY-2022 2nd quarter report, seconded by David P. Jordan. Motion carried:

Ayes: Tina Danforth, David P. Jordan, Lisa Liggins, Kirby Metoxen, Jennifer Webster

Not Present: Daniel Guzman King, Brandon Stevens, Marie Summers

B. AUDIT COMMITTEE**1. Accept the March 17, 2022, regular Audit Committee meeting minutes (03:38:57)**

Sponsor: David P. Jordan, Councilman

Motion by Jennifer Webster to accept the March 17, 2022, regular Audit Committee meeting minutes, seconded by Kirby Metoxen. Motion carried:

Ayes: Tina Danforth, David P. Jordan, Lisa Liggins, Kirby Metoxen, Jennifer Webster

Not Present: Daniel Guzman King, Brandon Stevens, Marie Summers

2. Accept the Audit Committee FY-2022 2nd quarter report (03:39:13)

Sponsor: David P. Jordan, Councilman

Motion by Lisa Liggins to accept the Audit Committee FY-2022 2nd quarter report, seconded by Jennifer Webster. Motion carried:

Ayes: Tina Danforth, David P. Jordan, Lisa Liggins, Kirby Metoxen, Jennifer Webster

Not Present: Daniel Guzman King, Brandon Stevens, Marie Summers

DRAFT**3. Accept the Four Card Poker Rules of Play compliance audit and lift the confidentiality requirement (03:39:26)**

Sponsor: David P. Jordan, Councilman

Motion by Jennifer Webster to accept the Four Card Poker Rules of Play compliance audit and lift the confidentiality requirement, seconded by Kirby Metoxen. Motion carried:

Ayes: Tina Danforth, David P. Jordan, Lisa Liggins, Kirby Metoxen, Jennifer Webster

Not Present: Daniel Guzman King, Brandon Stevens, Marie Summers

C. NEW BUSINESS**1. Approve the BC DR05 contract amendments - file #2016-0862 (03:39:44)**

Sponsor: Todd VanDen Heuvel, Executive HR Director

Motion by David P. Jordan to approve the BC DR05 contract amendments - file #2016-0862, seconded by Tina Danforth. Motion carried:

Ayes: Tina Danforth, David P. Jordan, Lisa Liggins, Kirby Metoxen, Jennifer Webster

Not Present: Daniel Guzman King, Brandon Stevens, Marie Summers

A handout was provided.

2. Approve the BC DR08 contract amendments - file # 2021-0256 (03:40:07)

Sponsor: Todd VanDen Heuvel, Executive HR Director

Motion by David P. Jordan to accept the discussion as information, seconded by Kirby Metoxen.

Motion carried:

Ayes: Tina Danforth, David P. Jordan, Lisa Liggins, Kirby Metoxen, Jennifer Webster

Not Present: Daniel Guzman King, Brandon Stevens, Marie Summers

3. Approve the BC DR09 contract amendments - file # 2021-0563 (03:40:22)

Sponsor: Todd VanDen Heuvel, Executive HR Director

Motion by David P. Jordan to approve the BC DR09 contract amendments - file # 2021-0563, seconded by Lisa Liggins. Motion carried:

Ayes: Tina Danforth, David P. Jordan, Lisa Liggins, Kirby Metoxen, Jennifer Webster

Not Present: Daniel Guzman King, Brandon Stevens, Marie Summers

For the record: Secretary Lisa Liggins stated an updated amendment was provided as a handout.

4. Accept the April 4, 2022, BC Officer meeting notes (03:40:54)

Sponsor: Danelle Wilson, Executive Assistant

Motion by David P. Jordan to accept the April 4, 2022, BC Officer meeting notes, seconded by Jennifer Webster. Motion carried:

Ayes: Tina Danforth, David P. Jordan, Lisa Liggins, Kirby Metoxen, Jennifer Webster

Not Present: Daniel Guzman King, Brandon Stevens, Marie Summers

DRAFT

5. Accept the May 2, 2022, BC Officer meeting notes (03:41:07)

Sponsor: Danelle Wilson, Executive Assistant

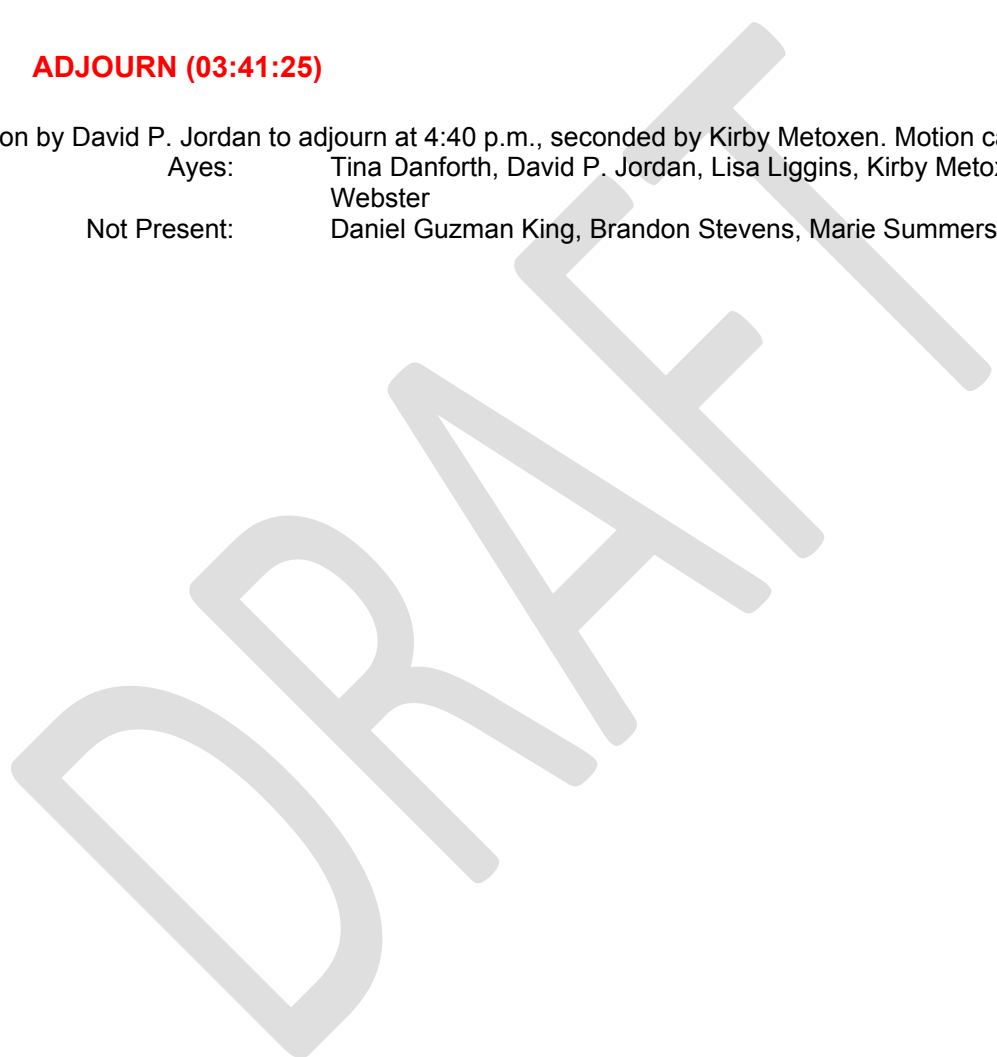
Motion by Jennifer Webster to accept the May 2, 2022, BC Officer meeting notes, seconded by Kirby Metoxen. Motion carried:

- Ayes: Tina Danforth, Lisa Liggins, Kirby Metoxen, Jennifer Webster
- Abstained: David P. Jordan
- Not Present: Daniel Guzman King, Brandon Stevens, Marie Summers

XV. ADJOURN (03:41:25)

Motion by David P. Jordan to adjourn at 4:40 p.m., seconded by Kirby Metoxen. Motion carried:

- Ayes: Tina Danforth, David P. Jordan, Lisa Liggins, Kirby Metoxen, Jennifer Webster
- Not Present: Daniel Guzman King, Brandon Stevens, Marie Summers



Minutes prepared by Aliskwet Ellis, Information Management Specialist.
Minutes approved as presented on _____.

Lisa Liggins, Secretary
ONEIDA BUSINESS COMMITTEE

Accept the May 2, 2022, regular Finance Committee meeting minutes

Business Committee Agenda Request

1. Meeting Date Requested: 05/25/22

2. Session:

Open Executive – must qualify under §107.4-1.

Justification: *Choose or type justification.*

3. Requested Motion:

Accept as information; OR

Accept the FC Minutes of 5/02/22 & E-Poll

4. Areas potentially impacted or affected by this request:

Finance

Programs/Services

Law Office

MIS

Gaming/Retail

Boards, Committees, or Commissions

Other: All areas that require FC approval

5. Additional attendees needed for this request:

Name, Title/Entity OR Choose from List

Name, Title/Entity OR Choose from List

Name, Title/Entity OR Choose from List

Name, Title/Entity OR Choose from List

6. Supporting Documents:

- | | | |
|--|--|---|
| <input type="checkbox"/> Bylaws | <input type="checkbox"/> Fiscal Impact Statement | <input type="checkbox"/> Presentation |
| <input type="checkbox"/> Contract Document(s) | <input type="checkbox"/> Law | <input type="checkbox"/> Report |
| <input type="checkbox"/> Correspondence | <input type="checkbox"/> Legal Review | <input type="checkbox"/> Resolution |
| <input type="checkbox"/> Draft GTC Notice | <input checked="" type="checkbox"/> Minutes | <input type="checkbox"/> Rule (adoption packet) |
| <input type="checkbox"/> Draft GTC Packet | <input type="checkbox"/> MOU/MOA | <input type="checkbox"/> Statement of Effect |
| <input checked="" type="checkbox"/> E-poll results/back-up | <input type="checkbox"/> Petition | <input type="checkbox"/> Travel Documents |
| <input type="checkbox"/> Other: <i>Describe</i> | | |

7. Budget Information:

- | | |
|---|--|
| <input type="checkbox"/> Budgeted – Tribal Contribution | <input type="checkbox"/> Budgeted – Grant Funded |
| <input type="checkbox"/> Unbudgeted | <input type="checkbox"/> Not Applicable |
| <input type="checkbox"/> Other: <i>Describe</i> | |

8. Submission:

Authorized Sponsor: Tina Danforth, Treasurer

Primary Requestor: Denise J. Vigue, Exec. Asst. to the CFO



INTERNAL MEMORANDUM

TO: FINANCE COMMITTEE
FROM: DENISE J. VIGUE, EXEC. ASST. TO THE CFO
SUBJECT: E-POLL RESULTS – FC MINUTES OF MAY 2, 2022
DATE: 5/3/22

An E-Poll vote of the Finance Committee was conducted to approve the Finance Committee meeting minutes of May 2, 2022. The E-Poll and minutes were sent out yesterday and concluded today. The results of the completed E-Poll are as follows:

E-POLL RESULTS:

There was a Majority of 4 FC members voting to approve the May 2, 2022 Finance Committee Meeting Minutes. FC Members voting included: *Larry Barton, Jennifer Webster, Chad Fuss and Patrick Stensloff.*

These Finance Committee Minutes of May 2, 2022 will be placed on the next Finance Committee agenda to acknowledge this E-Poll action. Per the FC By-Laws all Minutes of the FC will be submitted to the Secretary's Office once a month for BC acceptance.



FINANCE COMMITTEE

REGULAR MEETING

MAY 2, 2022 • Time: 9:00 A.M

Business Committee Executive Conference Room - NHC

REGULAR MEETING MINUTES

FC MEMBERS PRESENT:

Cristina Danforth, Treasurer/FC Chair

Larry Barton, CFO/FC Vice-Chair

Jennifer Webster, BC Council Member

Chad Fuss, Asst. Gaming CFO

Patrick Stensloff, Purchasing Director

FC MEMBERS EXCUSED: Kirby Metoxen, BC Council Member

OTHERS PRESENT: David Larson, Wanda Diemel, Debra Santiago, Andrea Kolitsch Zahringer, Clyde Skenandore, Jacqueline Schuman, Barbara Cornelius, Craig Clausen, Andrew Doxtater, Melissa Alvarado and Denise J. Vigue, taking notes

I. CALL TO ORDER: The FC Regular Meeting was called to order by the FC Vice Chair at 9:00 A.M. noting the Chair will be in shortly.

II. APPROVAL OF AGENDA: MAY 2, 2022

Motion by Jennifer Webster to approve the May 2, 2022 Finance Committee Meeting Agenda. Seconded by Chad Fuss. Motion carried unanimously.

III. MINUTES: APRIL 18, 2022 (Approved via E-Poll on 04/19/22):

Motion by Jennifer Webster to acknowledge the FC E-Poll action taken on Apr. 19, 2022 approving the April 18, 2022 Finance Committee Meeting Minutes. Seconded by Chad Fuss. Motion carried unanimously.

IV. TABLED BUSINESS: None

V. CAPITAL EXPENDITURES:

1. Tweet Garot Mechanical, Inc. - Amendment Amount: \$5,439.
Timothy Skenandore, Gaming – Facilities

Wanda Diemel was present and explain this is for venting and CO2 tanks; they needed to add another tank and that took them over \$50,000. By amount being requested.

Motion by Patrick Stensloff to approve the Gaming Capital Expenditure contract amendment with Tweet Garot Mechanical, Inc. in the amount of \$5,439. Seconded by Jennifer Webster. Motion carried unanimously.

2. Northeast Asphalt – parking lot repair Amount: \$127,640.
Jacque Boyle, DPW-Facilities

DPW staff were present to discuss this request; it was sent out for bids only 2 received; paving work across from seven generations location; there was extensive discussion on combining all asphalt project under one blanket with one vendor to save on costs, has been discussed for several years. DPW staff noted this would assist them in coordinating their activities and communication.

Motion by Jennifer Webster to approve the Capital Expenditure contract with Northeast Asphalt for parking lot repair work in the amount of \$127,640. Seconded by Chad Fuss. Motion carried unanimously.

Motion by Jennifer Webster to ask the General Manager to consolidate all asphalt projects to ensure lowest costs and to complete within six months. Seconded by Patrick Stensloff.

Tina Danforth arrived at 9:07 A.M. and took over Chairing the meeting.

3. Environmental Services Plus, Inc. Amount: \$71,875.
Jacque Boyle, DPW-Facilities

This was for emergency tank replacement to mitigate any environmental damages to the groundwater; work his completed and there was minimal damage.

Motion by Jennifer Webster to approve the Capital Expenditure with Tweet Garot Environmental Services Plus, Inc. for emergency tank replacement in the amount of \$71,875. Seconded by Patrick Stensloff. Motion carried unanimously.

4. Wolf River Asphalt & Sealcoating, Inc. Amount: \$398,250.
Jacque Boyle, DPW-Facilities

There was a discussion of this project and of the contract timelines; project was bid out and has been on the Capital Improvements list since 2020.

Motion by Jennifer Webster to approve the Capital Expenditure with Wolf River Asphalt & Sealcoating, Inc for parking lot repair work at DPW in the amount of \$398,250. Seconded by Chad Fuss. Motion carried unanimously.

VI. NEW BUSINESS:

1. Data Financial – Maintenance Agmt. Amount: \$496,820.16
Andrew Doxtater, Gam. Cage/Vault

Andrew was present and noted this is their annual maintenance agreement; it is a 2-year contract, but he knows each year it must be submitted for payment; he noted higher prices that could not be helped due to price adjustments in Europe.

Motion by Jennifer Webster to approve the Purchase Order for the maintenance agreement with Data Financial in the amount of \$496,820.16. Seconded by Patrick Stensloff. Motion carried unanimously.

2. PRN Health Services – PO increase Amount: \$1,200,000.
David Larson, NHA long Term Care Anc. Dir.

David was present and explained this is a request to utilize current budgeted funding for this increase to this vendor; other PO's they will not be utilizing those vendors and remaining funds would come from unused personnel line; there was a discussion of the breakdown and the need to keep personnel line expenditure separate from contract funds; they have been working with HRD; Tina ask for more specific numbers as to the staff line not used and justification for this specific amount.

Motion by Jennifer Webster to approve the Purchase Order increase with PRN Health Services in the amount of \$1,200,000. Seconded by Chad Fuss. Motion carried unanimously.

3. Amazon Capital Services – (50) Antigen Rapid Test Kits Amount: \$80,910.
Debra Santiago, Consolidated Health Services

Debra noted test kits will be used, if needed at the Oneida Pow Wow and Oneida Farmer's Market; they utilize I-Care Health who asked them to go through Amazon; Patrick noted that it would be better to work with this vendor directly and will assist them to set up a PO; this is grant funded.

Motion by Jennifer Webster to approve the Purchase Order with Amazon Capital Services for the purchase of fifty Antigen Rapid Test Kits in the amount of \$80,910. utilizing Wisconsin grant funds. Seconded by Patrick Stensloff. Motion carried unanimously

VII. ONEIDA FINANCE FUND:

Report:

1. Oneida Finance Fund Report – May 2, 2022
Denise J. Vigue, Executive Assistant to the CFO

Motion by Jennifer Webster to approve the Oneida Finance Fund Report for May 2022. Seconded by Chad Fuss. Motion carried unanimously.

Requests:

1. Total Self Defense Registration /Classes Amount: \$500.
Requester: Katsi Danforth for Nova Rae

Motion by Jennifer Webster to approve from the Oneida Finance Fund the request for the Total Self Defense registration/classes for the daughter of the requester in the amount of \$500. Seconded by Patrick Stensloff. Motion carried unanimously.

2. Steve Baker Basketball Fees Amount: \$500.
Requester: Emily Webster for David

Motion by Larry Barton to approve from the Oneida Finance Fund the request for Steve Baker Basketball fees for the son of the requester in the amount of \$500. Seconded by Jennifer Webster. Motion carried unanimously.

3. Y.M.C.A. Membership Fees Amount: \$197.40
Requester: Kelly Metoxen

There is no required 10 percent requester match.

Motion by Jennifer Webster to approve from the Oneida Finance Fund the request for Y.M.C.A. Membership fees minus the 10% required match in the amount of \$177.66. Seconded by Chad Fuss. Motion carried unanimously.

4. STARZ Gymnastics Academy Class Fees Amount: \$500.
Requester: Twila Pamanet for Téa

Motion by Jennifer Webster to approve from the Oneida Finance Fund the request for STARZ Gymnastics Academy class fees for the daughter of the requester in the amount of \$500. Seconded by Larry Barton. Motion carried unanimously.

5. Green Bay Metro Hoops Player Fees Amount: \$500.
Requester: Matthew Ninham for Vivian

Motion by Jennifer Webster to approve from the Oneida Finance Fund the request for Green Bay Metro Hoops player fees for the daughter of the requester in the corrected amount of \$405. Seconded by Larry Barton. Motion carried unanimously.

6. Green Bay Youth Lacrosse League Registration Amount: \$500.
Requester: Matthew Ninham for Maksim

Amount being requested includes equipment and clothing, which are excluded from the fund, costs for registration & membership totals \$238.50.

Motion by Larry Barton to approve from the Oneida Finance Fund the request for Green Bay Youth Lacrosse League registration & membership fees for the son of the requester in the amount of \$238.50. Seconded by Chad Fuss. Motion carried unanimously.

7. Blizzard Basketball Player Fees Amount: \$500.
Requester: Debra Danforth for Mariah

Motion by Jennifer Webster to approve from the Oneida Finance Fund the request for Blizzard Basketball player fees for the daughter of the requester in the amount of \$500. Seconded by Patrick Stensloff. Motion carried unanimously.

8. Y.M.C.A. Camp U-Nah-Li-Ya Fees Amount: \$500.
Requester: Tonia Skenandore for Alysa

Motion by Jennifer Webster to approve from the Oneida Finance Fund the request for Y.M.C.A. Camp U-Nah-Li-Yah fees for the daughter of the requester in the amount of \$500. Seconded by Chad Fuss. Motion carried unanimously.

9. Y.M.C.A. Camp U-Nah-Li-Ya Fees Amount: \$500.
Requester: Tonia Skenandore for Ava

Motion by Jennifer Webster to approve from the Oneida Finance Fund the request for Y.M.C.A. Camp U-Nah-Li-Yah fees for the daughter of the requester in the amount of \$500. Seconded by Larry Barton. Motion carried unanimously.

10. Impact Sports Academy Class Fees Amount: \$500.
Requester: Kelly Skenandore-Holtz for Kai

Motion by Chad Fuss to approve from the Oneida Finance Fund the request for Impact Sports Academy class fees for the son of the requester in the amount of \$500. Seconded by Patrick Stensloff. Motion carried unanimously.

11. Y.M.C.A. Camp U-Nah-Li-Ya Fees Amount: \$500.
Requester: Chenoa Webster for Anani

Motion by Jennifer Webster to approve from the Oneida Finance Fund the request for Y.M.C.A. Camp U-Nah-Li-Yah fees for the two daughters of the requester in the amount of \$500. each. Seconded by Chad Fuss. Motion carried unanimously.

12. Y.M.C.A. Camp U-Nah-Li-Ya Fees Amount: \$500.
Requester: Chenoa Webster for Asha
- See Action in OFF Request #11.

13. Green Bay Soccer Club Fees Amount: \$178.
Requester: Kana Zacarias-Skenandore for Yalanotati

Motion by Jennifer Webster to approve from the Oneida Finance Fund the request for Green Bay Soccer Club fees for the two daughters of the requester in the amount of \$178. and \$207. Seconded by Patrick Stensloff. Motion carried unanimously.

14. Green Bay Soccer Club Fees Amount: \$207.
Requester: Kana Zacarias-Skenandore for Yakolahkwani
- See Action in OFF Request #13.

15. Team 920 Elite Tournament Fees Amount: \$750.
Requester: Tanya Danforth

Motion by Jennifer Webster to approve from the Oneida Finance Fund the request for Team 920 Elite Tournament fees in the amount of \$750. Contingent upon receiving paid receipts for upcoming tournaments and team roster. Seconded by Patrick Stensloff. Motion carried unanimously.

16. Sconnie Lacrosse Player Fees Amount: \$500.
Requester: Sarah Wunderlich for Haylen

Motion by Jennifer Webster to approve from the Oneida Finance Fund the request for Sconnie Lacrosse player fees for the son of the requester in the amount of \$500. Seconded by Chad Fuss. Motion carried unanimously.

17. Sconnie Lacrosse Player Fees Amount: \$500.
Requester: Keta Quiver for Jamison

Motion by Jennifer Webster to approve from the Oneida Finance Fund the request for Sconnie Lacrosse player fees for the son of the requester in the amount of \$500. Seconded by Larry Barton. Motion carried unanimously.

18. F.I.R.E. Fitness Registration /Class Fees Amount: \$500.
Requester: Jennifer L. Garcia

There was no backup in packet; Denise can send as it was not included as it was not a PDF document as required.

Motion by Jennifer Webster to approve from the Oneida Finance Fund the request for F.I.R.E. Fitness registration/class fees in the amount of \$500. Pending receipt of the backup. Seconded by Patrick Stensloff. Motion carried unanimously.

19. Sconnie Lacrosse Player Fees Amount: \$500.
Requester: Samantha Boucher for Nakota

Motion by Larry Barton to approve from the Oneida Finance Fund the request for Sconnie Lacrosse player fees for the son of the requester in the amount of \$500. Seconded by Patrick Stensloff. Motion carried unanimously.

20. SOAR Fox Cities Camp Amount: \$500.
Requester: Wesley Bridges, Jr.

Motion by Jennifer Webster to approve from the Oneida Finance Fund the request for SOAR Fox Cities Camp fees in the amount of \$500. Seconded by Patrick Stensloff. Motion carried unanimously.

21. Harvard MEDscience @HMS Program Fees Amount: \$500.
Requester: Jacqueline Schuman for Secquoia

Jacqueline and her mom were present and explained the merits of this request and the positive activities for Secquoia; the FC Chair noted that they are limited to granting \$500, but urged requesters to contact In-Med, and the St. Ignace's Health Center as they offer student grants and to also check with Keith regarding the Susan White scholarship; The FC noted that youth 14-17 are in a vacuum where there are no funding sources for them and the GM need to attend a meeting with the FC for further discussion and solutions.

Motion by Jennifer Webster to approve from the Oneida Finance Fund the request for Harvard MEDscience @HMS Program fees for the daughter of the requester in the amount of \$500. Seconded by Chad Fuss. Motion carried unanimously.

22. Sconnie Lacrosse Player Fees Amount: \$500.
Requester: Rita Madrid for Emerson

Motion by Jennifer Webster to approve from the Oneida Finance Fund the request for Sconnie Lacrosse player fees for the son of the requester in the amount of \$500. Seconded by Chad Fuss. Motion carried unanimously.

23. Y.M.C.A. Summer Camp Fees Amount: \$500.
Requester: Debra Santiago for Ladell

Motion by Jennifer Webster to approve from the Oneida Finance Fund the request for Y.M.C.A. Summer Camp fees for the son of the requester in the amount of \$500. Seconded by Larry Barton. Motion carried unanimously.

24. Native America Midwest Tournament Fees Amount: \$500.
Requester: Rebecca Skenandore for Madden

The FC noted that there is not a clear breakdown of costs paid for son vs. the team, need to see that in the form of receipts and registrations for the individual.

Motion by Larry Barton to defer this request for Native American Midwest Tournament fees in the amount of \$500. until specific cost information is obtained. Seconded by Jennifer Webster. Motion carried unanimously.

25. Yin Yoga Course Certificate Amount: \$329.
Requester: Cherie Elm

There was a discussion of the reason for this request as it is for the personal benefit for the individual and her business which is excluded from OFF. Suggest to individual to contact Bay Bank (small business loans) and the Student Relief Fund.

Motion by Jennifer Webster to deny this request for Yin Yoga Course Certificate fees in the amount of \$329. as the OFF does not fund small business requests. Seconded by Larry Barton. Motion carried unanimously.

26. Gymnastics and Softball Fees Amount: \$379.88.
Requester: Sara Powless for Gwen

Motion by Jennifer Webster to approve from the Oneida Finance Fund the request for Gymnastic and Softball fees for the daughter of the requester in the amount of \$379.88. Seconded by Larry Barton. Motion carried unanimously.

27. Air Force Gymnastics Class Fees Amount: \$252.
Requester: Sara Powless for Josephine

Motion by Jennifer Webster to approve from the Oneida Finance Fund the request for Air Force Gymnastics class fees for the two children of the requester in the amount of \$252. each. Seconded by Larry Barton. Motion carried unanimously.

28. Air Force Gymnastics Class Fees Amount: \$252.
Requester: Sara Powless for Harrison

- See Action taken in OFF #27.

29. Sconnie Lacrosse Player Fees Amount: \$500.
Requester: Rosa Laster for Mason

Motion by Jennifer Webster to approve from the Oneida Finance Fund the request for Sconnie Lacrosse player fees for the son of the requester in the amount of \$500. Seconded by Larry Barton. Motion carried unanimously.

VIII. EXECUTIVE SESSION: None

IX. ADMINISTRATIVE /INTERNAL:

1. Finance Committee – FY22 Second Quarter Report to the BC
Denise J. Vigue, Executive Assistant to the CFO

Motion by Jennifer Webster to approve the FY22 Second Quarter Report of the Finance Committee to the Business Committee. Seconded by Chad Fuss. Motion carried unanimously.

X. FOLLOW UP: None

XI. FOR INFORMATION ONLY:

NOTE: Although not on the agenda, Denise introduced Melissa Alvarado to the FC and Let them know she is the newly hired Office Manager in Finance and will be working in the future with the FC.

XII. ADJOURN: Motion by Jennifer Webster to adjourn. Seconded by Patrick Stensloff.
Motion carried unanimously. Time: 10:50 A.M.

Minutes submitted by:
Denise J. Vigue, Executive Assistant to the CFO
& Finance Committee Contact/Recording Secretary

Finance Committee Approval Date of Minutes via E-Poll: May 03, 2022

Accept the May 16, 2022, regular Finance Committee meeting minutes

Business Committee Agenda Request

1. Meeting Date Requested: 05/25/22

2. Session:

Open Executive – must qualify under §107.4-1.

Justification: *Choose or type justification.*

3. Requested Motion:

Accept as information; OR

Accept the FC Minutes of 5/16/22 & E-Poll

4. Areas potentially impacted or affected by this request:

Finance

Programs/Services

Law Office

MIS

Gaming/Retail

Boards, Committees, or Commissions

Other: All areas that require FC approval

5. Additional attendees needed for this request:

Name, Title/Entity OR Choose from List

Name, Title/Entity OR Choose from List

Name, Title/Entity OR Choose from List

Name, Title/Entity OR Choose from List

6. Supporting Documents:

- | | | |
|--|--|---|
| <input type="checkbox"/> Bylaws | <input type="checkbox"/> Fiscal Impact Statement | <input type="checkbox"/> Presentation |
| <input type="checkbox"/> Contract Document(s) | <input type="checkbox"/> Law | <input type="checkbox"/> Report |
| <input type="checkbox"/> Correspondence | <input type="checkbox"/> Legal Review | <input type="checkbox"/> Resolution |
| <input type="checkbox"/> Draft GTC Notice | <input checked="" type="checkbox"/> Minutes | <input type="checkbox"/> Rule (adoption packet) |
| <input type="checkbox"/> Draft GTC Packet | <input type="checkbox"/> MOU/MOA | <input type="checkbox"/> Statement of Effect |
| <input checked="" type="checkbox"/> E-poll results/back-up | <input type="checkbox"/> Petition | <input type="checkbox"/> Travel Documents |
| <input type="checkbox"/> Other: <i>Describe</i> | | |

7. Budget Information:

- | | |
|---|--|
| <input type="checkbox"/> Budgeted – Tribal Contribution | <input type="checkbox"/> Budgeted – Grant Funded |
| <input type="checkbox"/> Unbudgeted | <input type="checkbox"/> Not Applicable |
| <input type="checkbox"/> Other: <i>Describe</i> | |

8. Submission:

Authorized Sponsor: Tina Danforth, Treasurer

Primary Requestor: Melissa Alvarado, Office Manager



INTERNAL MEMORANDUM

TO: FINANCE COMMITTEE
FROM: MELISSA ALVARADO, OFFICE MANAGER
SUBJECT: E-POLL RESULTS – FC MINUTES OF MAY 16, 2022
DATE: 5/17/22

An E-Poll vote of the Finance Committee was conducted to approve the Finance Committee meeting minutes of May 16, 2022. The E-Poll and minutes were sent out yesterday and concluded today. The results of the completed E-Poll are as follows:

E-POLL RESULTS:

There was a Majority of 4 FC members voting to approve the May 16, 2022 Finance Committee Meeting Minutes. FC Members voting included: *Jennifer Webster, Kirby Metoxen, Chad Fuss and Patrick Stensloff.*

These Finance Committee Minutes of May 16, 2022 will be placed on the next Finance Committee agenda to acknowledge this E-Poll action. Per the FC By-Laws all Minutes of the FC will be submitted to the Secretary's Office once a month for BC acceptance.



FINANCE COMMITTEE

REGULAR MEETING

MAY 16, 2022 • Time: 9:00 A.M

Business Committee Executive Conference Room - NHC

REGULAR MEETING MINUTES

FC MEMBERS PRESENT:

Cristina Danforth, Treasurer/FC Chair

Jennifer Webster, BC Council Member

Kirby Metoxen, BC Council Member

Chad Fuss, Asst. Gaming CFO

Patrick Stensloff, Purchasing Director

FC MEMBERS EXCUSED: Larry Barton, CFO/FC Vice-Chair

OTHERS PRESENT: Eric Boulanger, Nathan Maufort, Jason Doxtator, Melissa Webster, David Emerson, Connie Danforth, Denise J. Vigue, and Melissa Alvarado, taking notes

I. CALL TO ORDER: The FC Regular Meeting was called to order by the FC Chair at 9:00 A.M.

II. APPROVAL OF AGENDA: MAY 16, 2022

Motion by Jennifer Webster to approve the May 16, 2022 Finance Committee Meeting Agenda. Seconded by Chad Fuss. Motion carried unanimously.

III. MINUTES: MAY 2, 2022 (Approved via E-Poll on 05/3/22):

Motion by Jennifer Webster to acknowledge the FC E-Poll action taken on May 3, 2022 approving the May 2, 2022 Finance Committee Meeting Minutes. Seconded by Kirby Metoxen. Motion carried unanimously.

IV. TABLED BUSINESS: None

V. CAPITAL EXPENDITURES:

- | | |
|--|---------------------|
| 1. Fox Valley Truck - 2023 Isuzu NPR Box Truck | Amount: \$70,377.68 |
| Nathan Maufort, Gaming-Facilities | |

Nathan Maufort was present and explained this will be replacing the 2002 box truck they currently have. It is a sole source, only vendor that would give a quote. Not many places sell these types of vehicles.

Motion by Jennifer Webster to approve the Gaming Capital Expenditure contract with Fox Valley Truck in the amount of \$70,377.68. Seconded by Patrick Stensloff. Motion carried unanimously.

2. Synercomm Inc – Information Security Assessments Amount: \$158,475.00
Jason Doxtator, DTS

Jason Doxtator was present and explained what Synercomm Inc. assessments will be doing to secure the Nation's information. What happens at the Casino, OHC, or NHC effects all systems since they are all intertwined within the system. The timeframe will be about three months. Chad Fuss discussed that there is an urgent need due to what happened to Menominee last summer and they are still having problems with their information security.

Motion by Jennifer Webster to approve the Capital Expenditure contract with Synercomm Inc. in the amount of \$158,475.00. Seconded by Patrick Stensloff. Motion carried unanimously.

VI. NEW BUSINESS:

1. All American Bingo – PO increase Amount: \$52,000.00
Melissa Webster, Gaming-Bingo

Melissa Webster was present and explained the increase for the All American Bingo PO. Prices for the paper will be increasing. Bingo wants to purchase as much paper as they can before this happens. Prices for Bingo paper hasn't changed in years.

Motion by Kirby Metoxen to approve the Purchase Order increase for All American Bingo in the amount of \$52,000.00. Seconded by Chad Fuss. Jennifer Webster abstained. Motion carried.

2. Applied Concepts – DSR 2 Antenna Radar Amount: \$53,388.00
Eric Boulanger, OPD

Eric Boulanger was present and explained the antenna radars they have are old and at their end of life in their squad cars. They are no longer be serviced. This is grant funded.

Motion by Jennifer Webster to approve the Purchase Order with Applied Concepts in the amount of \$53,388.00 utilizing the Coordinated Tribal Assistance Solicitation grant. Seconded by Kirby Metoxen. Motion carried unanimously.

VII. DONATIONS:**Report:**

1. CF Donation Report – May 2022
Denise J. Vigue, Executive Assistant to the CFO

Motion by Jennifer Webster to approve the Oneida Finance Fund Report for May 2022. Seconded by Patrick Stensloff. Motion carried unanimously.

Requests:

1. Robert Cornelius Post #7784 – VFW Auxiliary Amount: \$749.
Requester: Connie Danforth, VFW Ladies Auxiliary

Connie Danforth was present and explained the donation is for purchasing VFW Auxiliary gravesite flags.

Motion by Jennifer Webster to approve from Finance Committee Donations the request from Robert Cornelius Post #7784 for VFW Auxiliary gravesite flags in the amount of \$749.00. Seconded by Chad Fuss. Motion carried unanimously.

VIII. EXECUTIVE SESSION: None

IX. ADMINISTRATIVE /INTERNAL: None

X. FOLLOW UP: None

XI. FOR INFORMATION ONLY:

1. Everi (6) CASHNADO Lease Games
David Emerson, Gaming – Slots

David Emerson was present and explained these are leased games and are being switched out.

Motion by Jennifer Webster to accept the six CASHNADO Lease Games with Everi and the four CASHNADO Lease Games with Everi as FYI. Seconded by Kirby Metoxen. Motion carried unanimously.

2. Everi (4) CASHNADO Lease Games
David Emerson, Gaming – Slots

-See Action in For Information Only #1.

XII. ADJOURN: Motion by Jennifer Webster to adjourn. Seconded by Kirby Metoxen.

Motion carried unanimously. Time: 9:18 A.M.

Minutes submitted by:

Melissa Alvarado, Office Manager

& Finance Committee Contact/Recording Secretary

Finance Committee Approval Date of Minutes via E-Poll: May 17, 2022

Accept the May 4, 2022, regular Legislative Operating Committee meeting minutes

Business Committee Agenda Request

1. Meeting Date Requested: 05/25/22

2. Session:

Open Executive – must qualify under §107.4-1.

Justification: *Choose or type justification.*

3. Requested Motion:

Accept as information; OR

Accept the May 4, 2022 Legislative Operating Committee meeting minutes.

4. Areas potentially impacted or affected by this request:

- Finance
- Law Office
- Gaming/Retail
- Other: Legislative Operating Committee
- Programs/Services
- MIS
- Boards, Committees, or Commissions

5. Additional attendees needed for this request:

- Name, Title/Entity OR Choose from List*
- Name, Title/Entity OR Choose from List*
- Name, Title/Entity OR Choose from List*
- Name, Title/Entity OR Choose from List*

6. Supporting Documents:

- | | | |
|---|--|---|
| <input type="checkbox"/> Bylaws | <input type="checkbox"/> Fiscal Impact Statement | <input type="checkbox"/> Presentation |
| <input type="checkbox"/> Contract Document(s) | <input type="checkbox"/> Law | <input type="checkbox"/> Report |
| <input type="checkbox"/> Correspondence | <input type="checkbox"/> Legal Review | <input type="checkbox"/> Resolution |
| <input type="checkbox"/> Draft GTC Notice | <input checked="" type="checkbox"/> Minutes | <input type="checkbox"/> Rule (adoption packet) |
| <input type="checkbox"/> Draft GTC Packet | <input type="checkbox"/> MOU/MOA | <input type="checkbox"/> Statement of Effect |
| <input type="checkbox"/> E-poll results/back-up | <input type="checkbox"/> Petition | <input type="checkbox"/> Travel Documents |
| <input type="checkbox"/> Other: <i>Describe</i> | | |

7. Budget Information:

- | | |
|---|--|
| <input type="checkbox"/> Budgeted – Tribal Contribution | <input type="checkbox"/> Budgeted – Grant Funded |
| <input type="checkbox"/> Unbudgeted | <input checked="" type="checkbox"/> Not Applicable |
| <input type="checkbox"/> Other: <i>Describe</i> | |

8. Submission:

Authorized Sponsor: David P. Jordan, Councilman

Primary Requestor: Clorissa N. Santiago, LRO Senior Staff Attorney



LEGISLATIVE OPERATING COMMITTEE MEETING MINUTES
 Oneida Business Committee Conference Room-2nd Floor Norbert Hill Center
 May 4, 2022
 9:00 a.m.

Present: David P. Jordan, Jennifer Webster, Marie Summers, Daniel Guzman King

Excused: Kirby Metoxen

Others Present: Clorissa N. Santiago, Brooke Doxtator, Lawrence Barton, Eric Boulanger (Microsoft Teams), Amy Spears (Microsoft Teams), Rhiannon Metoxen (Microsoft Teams), Kristal Hill (Microsoft Teams), Nic Reynolds (Microsoft Teams), Todd Vandenneuvel (Microsoft Teams), Matthew Denny (Microsoft Teams), Michelle Braaten (Microsoft Teams), Reynold Danforth (Microsoft Teams)

I. Call to Order and Approval of the Agenda

David P. Jordan called the May 4, 2022, Legislative Operating Committee meeting to order at 9:00 a.m.

Motion by Marie Summers to adopt the agenda; seconded by Daniel Guzman King. Motion carried unanimously.

II. Minutes to be Approved

1. April 20, 2022 LOC Meeting Minutes

Motion by Marie Summers to approve the April 20, 2022, LOC meeting minutes and forward to the Business Committee; seconded by Jennifer Webster. Motion carried unanimously.

III. Current Business

1. Budget Management and Control Law Amendments

Motion by Jennifer Webster to approve the Budget Management and Control law amendments adoption packet and forward to the Oneida Business Committee for consideration; seconded by Daniel Guzman King. Motion carried unanimously.

2. Oneida Nation Gaming Ordinance Amendments

Motion by Jennifer Webster to approve the Oneida Nation Gaming Ordinance amendments adoption packet and forward to the Oneida Business Committee for consideration; seconded by Daniel Guzman King. Motion carried unanimously.

3. Oneida Personnel Policies and Procedures Emergency Amendments

Motion by Marie Summers to approve the Oneida Personnel Policies and Procedures emergency amendments adoption packet and forward to the Oneida Business Committee

A good mind. A good heart. A strong fire.



for consideration; seconded by Daniel Guzman King. Motion carried unanimously.

4. Children's Code Amendments

Motion by Jennifer Webster to approve the updated draft and the legislative analysis for Children's Code amendments; seconded by Daniel Guzman King. Motion carried unanimously.

IV. New Submissions

V. Additions

VI. Administrative Items

1. E-Poll Results: Approval of the ONGO Amendments Updated Public Comment Review Memo, Draft, Legislative Analysis and FIS Request

Motion by Marie Summers to enter into the record the results of the April 20, 2022, e-poll titled, Approval of the ONGO Amendments Updated Public Comment Review Memo, Draft, Legislative Analysis and FIS Request; seconded by Jennifer Webster. Motion carried unanimously.

2. Legislative Operating Committee FY22 Second Quarter Report

Motion by Marie Summers to approve the Legislative Operating Committee FY22 Second Quarter Report and forward to the Oneida Business Committee; seconded by Daniel Guzman King. Motion carried unanimously.

3. Legislative Operating Committee 2022 Semi-Annual Report

Motion by Marie Summers to approve the Legislative Operating Committee 2022 Semi-Annual Report and forward to the Secretary; seconded by Jennifer Webster. Motion carried unanimously.

4. Legislative Reference Office 2022 Semi-Annual Report

Motion by Jennifer Webster to approve the Legislative Reference Office 2022 Semi-Annual Report and forward to the Secretary; seconded by Marie Summers. Motion carried unanimously.

VII. Executive Session

VIII. Adjourn

Motion by Marie Summers to adjourn at 9:35 a.m.; seconded by Daniel Guzman King. Motion carried unanimously.

Consider request regarding funding for the Food Card Distribution for 2022 and 2023 utilizing unexpended

Business Committee Agenda Request

1. Meeting Date Requested: 05/25/22

2. Session:

Open Executive – must qualify under §107.4-1.

Justification: *Choose or type justification.*

3. Requested Motion:

Accept as information; OR

Direct Project Owner, Mark W. Powless, to submit a reallocation of Tribal Contribution Savings to the next BC work session to submit to the FRF Portal for the next quarterly submission for the Food Card Distribution to address the issues of food insecurity

4. Areas potentially impacted or affected by this request:

Finance

Programs/Services

Law Office

MIS

Gaming/Retail

Boards, Committees, or Commissions

Other: *Describe*

5. Additional attendees needed for this request:

Nancy Barton, Tribal Member

Name, Title/Entity OR Choose from List

Name, Title/Entity OR Choose from List

Name, Title/Entity OR Choose from List

6. Supporting Documents:

- | | | |
|---|--|---|
| <input type="checkbox"/> Bylaws | <input type="checkbox"/> Fiscal Impact Statement | <input type="checkbox"/> Presentation |
| <input type="checkbox"/> Contract Document(s) | <input type="checkbox"/> Law | <input type="checkbox"/> Report |
| <input type="checkbox"/> Correspondence | <input type="checkbox"/> Legal Review | <input checked="" type="checkbox"/> Resolution |
| <input type="checkbox"/> Draft GTC Notice | <input type="checkbox"/> Minutes | <input type="checkbox"/> Rule (adoption packet) |
| <input type="checkbox"/> Draft GTC Packet | <input type="checkbox"/> MOU/MOA | <input type="checkbox"/> Statement of Effect |
| <input type="checkbox"/> E-poll results/back-up | <input type="checkbox"/> Petition | <input type="checkbox"/> Travel Documents |
| <input type="checkbox"/> Other: <i>Describe</i> | | |

7. Budget Information:

- | | |
|---|--|
| <input type="checkbox"/> Budgeted – Tribal Contribution | <input type="checkbox"/> Budgeted – Grant Funded |
| <input type="checkbox"/> Unbudgeted | <input type="checkbox"/> Not Applicable |
| <input type="checkbox"/> Other: <i>Describe</i> | |

8. Submission:

Authorized Sponsor: Nancy Barton, Tribal Member

Primary Requestor: (Name, Title/Entity)



Business Committee Agenda Request – Cover Memo

From: Nancy Barton, Tribal Member

Date: 5/19/2022

RE: Funding for the Food Card Distribution for 2022 and 2023 utilizing unexpended Tribal Contribution Savings

PURPOSE

To identify funding for the Food Card Distribution for 2022 and 2023 utilizing unexpended Tribal Contribution Savings for the issue for food insecurity.

BACKGROUND

On September 8, 2021, the Oneida Business Committee made the following motion on the item entitled, “Consider request for an ARPA food card distribution in November and December 2021”:

Motion by Marie Summers to accept the request for an APRA food card distribution for November and December from 2021 through 2023 and direct the General Manager to bring back a report at the October 13, 2021, regular Business Committee meeting on program funded by FRF funds to be implemented by November 2021 through 2023, seconded by Lisa Liggins. Motion carried.

On October 13, 2021, the Oneida Business Committee adopted BC Resolution # 10-13-21-B Adoption of the 2021 Pandemic Relief Food Card Distribution Utilizing American Rescue Plan Act of 2021 Federal Relief Funds, only identifying funds for 2021.

This request is to direct the project manager to identify funds for food cards for 2022 and 2023.

REQUESTED ACTION

Direct Project Owner, Mark W. Powless, to submit a reallocation of Tribal Contribution Savings to the next BC work session to submit to the FRF Portal for the next quarterly submission for the Food Card Distribution to address the issues of food insecurity

Oneida Nation

Post Office Box 365

Phone: (920)869-2214



Oneida, WI 54155

BC Resolution # 10-13-21-B

Adoption of the 2021 Pandemic Relief Food Card Distribution Utilizing American Rescue Plan Act of 2021 Federal Relief Funds

- WHEREAS,** the Oneida Nation is a federally recognized Indian government and a treaty tribe recognized by the laws of the United States of America; and
- WHEREAS,** the Oneida General Tribal Council is the governing body of the Oneida Nation; and
- WHEREAS,** the Oneida Business Committee has been delegated the authority of Article IV, Section 1, of the Oneida Tribal Constitution by the Oneida General Tribal Council; and
- WHEREAS,** the Oneida Nation has received federal funds through the American Rescue Plan Act of 2021 Federal Relief Funds (“ARPA-FRF-LR”) to address matters arising out of the COVID-19 pandemic; and
- WHEREAS,** the Oneida Business Committee has determined a portion of the funds should be used to assist members through direct payment programs and other projects should result in tangible results to meet the needs of its members; and
- WHEREAS,** the Oneida Business Committee seeks to allocate funds from ARPA-FRF-LR toward a food card distribution for the purposes of providing financial relief to members negatively impacted by the COVID-19 pandemic through lost wages, health care expenses, inflationary increases on the cost of food, and other unexpected costs or loss of revenue; and
- WHEREAS,** the Oneida Business Committee would allocate funds from ARPA-FRF-LR for the acquisition and distribution of up to 9,000 food cards valued at \$500 each for the 2021 Pandemic Relief Food Card Distribution; and
- WHEREAS,** the 2021 Pandemic Relief Food Card Distribution would distribute 6,500 food cards through its facilities on or near the Oneida Reservation, 1,500 cards through its SEOTS facility in Milwaukee, WI, and budget for up to 1000 food cards that may be distributed those members receiving rain checks because the demand exceeded supplies on the initial distribution dates; and
- WHEREAS,** the 2021 Pandemic Relief Food Card Distribution would be open to all enrolled members of the Oneida Nation, ages 18 and above, who have attested to a need for such relief due to the economic impact created by the COVID-19 public health emergency; and
- WHEREAS,** the Nation would distribute only one food card to a qualifying member to be collected at either the designated location on or near the Oneida Reservation or the SEOTS facility in Milwaukee, WI; and

BC Resolution # 10-13-21-B
Adoption of the 2021 Pandemic Relief Food Card Distribution Utilizing American Rescue Plan Act
of 2021 Federal Relief Funds
Page 2 of 3

WHEREAS, qualifying members may delegate a proxy to members of their immediate family (grandparents, parents, siblings, and children) to procure the food card for them if they supply the proxy with a copy of their Oneida Nation membership card and a signed statement of consent from the delegating member stating the name of the proxy, the relationship of the proxy to the delegating member, and a statement offering the delegating member's consent to allow the proxy to obtain the food card on the former's behalf; and

WHEREAS, this project fits within the Direct Membership Assistance allocation which is funded in the current fiscal year with funds available for allocation; and

WHEREAS, this project would be concluded by December 3, 2021, the date by which the initial distribution and the acquisition and distribution of food cards to the holders of rain checks would be completed; and

WHEREAS, the Oneida Business Committee has reviewed the proposed project; and

NOW THEREFORE BE IT RESOLVED, the 2021 Pandemic Relief Food Card Distribution will distribute 6,500 food cards through its facilities on or near the Oneida Reservation, 1,500 cards through its SEOTS facility in Milwaukee, WI, and budget for up to 1000 food cards that may be distributed later to those members receiving rain checks because the demand exceeded supplies on the distribution dates; rain checks will be issued only within the hours of operation at the designated distribution locations on the dates of distribution.

BE IT FURTHER RESOLVED, the food cards will have a value of \$500 and the number of food cards distributed shall not exceed the 6,500 food cards allocated for distribution at the facility on or near the Oneida Reservation, 1,500 food cards distributed at the SEOTS facility, and up to 1000 cards acquired after the initial distribution date(s) to meet the unfulfilled need represented by the allocated rain checks; rain checks shall be distributed on a first come/first serve basis and shall not exceed 1000 rain checks between all locations combined.

BE IT FURTHER RESOLVED, the 2021 Pandemic Relief Food Card Distribution is scheduled for November 17 – 19, 2021 at the aforementioned locations; Project Owner shall ensure the food cards acquired pursuant to rain checks are distributed no later than December 3, 2021.

BE IT FURTHER RESOLVED, the 2021 Pandemic Relief Food Card Distribution is open to all enrolled members of the Oneida Nation, ages 18 (by December 31, 2021) and above, who attest to a need for this category of relief due to the economic impact created by the COVID-19 public health emergency.

BE IT FURTHER RESOLVED, the Nation will distribute only one food card to a qualifying member to be collected at either the designated location on or near the Oneida Reservation or the SEOTS facility in Milwaukee, WI. Qualifying members may delegate a proxy only to adult members of their immediate family (grandparents, parents, siblings, and children) to procure the food card for them if the delegating member supplies the proxy with a copy of their Oneida Nation membership card and a signed consent from the delegating member stating the name of the proxy, the relationship of the proxy to the delegating member, and a statement offering the delegating member's consent to authorize the proxy to obtain the food card on the delegating member's behalf. Incarcerated qualifying members are excluded from delegating or authorizing a proxy to immediate family members.


BE IT FURTHER RESOLVED, the 2021 Pandemic Relief Food Card Distribution is provided under and in accordance with the Oneida General Welfare Law, 10 O.C. 1001 *et seq.*

BC Resolution # 10-13-21-B
Adoption of the 2021 Pandemic Relief Food Card Distribution Utilizing American Rescue Plan Act
of 2021 Federal Relief Funds
Page 3 of 3

BE IT FINALLY RESOLVED, the Oneida Business Committee approves the 2021 Pandemic Relief Food Card Distribution, in the amount of \$4,500,000 from ARPA-FRF-LR Investments, Direct Membership Assistance, with General Manager Mark Powless assigned as the Project Owner.

CERTIFICATION

I, the undersigned, as Secretary of the Oneida Business Committee, hereby certify that the Oneida Business Committee is composed of 9 members of whom 5 members constitute a quorum; 9 members were present at a meeting duly called, noticed and held on the 13th day of October, 2021; that the forgoing resolution was duly adopted at such meeting by a vote of 7 members for, 0 members against, and 1 members not voting*; and that said resolution has not been rescinded or amended in any way.



Lisa Liggins, Secretary
Oneida Business Committee

*According to the By-Laws, Article I, Section 1, the Chair votes "only in the case of a tie."

Approve the travel report - Secretary Lisa Liggins - 2021 TribalNet Conference and Tradeshow -...

Business Committee Agenda Request

1. Meeting Date Requested: 05/25/22

2. General Information:

Session: Open Executive – must qualify under §107.4-1.

Justification: *Choose reason for Executive.*

3. Supporting Documents:

- | | | |
|---|--|---|
| <input type="checkbox"/> Bylaws | <input type="checkbox"/> Fiscal Impact Statement | <input type="checkbox"/> Presentation |
| <input type="checkbox"/> Contract Document(s) | <input type="checkbox"/> Law | <input checked="" type="checkbox"/> Report |
| <input type="checkbox"/> Correspondence | <input type="checkbox"/> Legal Review | <input type="checkbox"/> Resolution |
| <input type="checkbox"/> Draft GTC Notice | <input type="checkbox"/> Minutes | <input type="checkbox"/> Rule (adoption packet) |
| <input type="checkbox"/> Draft GTC Packet | <input type="checkbox"/> MOU/MOA | <input type="checkbox"/> Statement of Effect |
| <input type="checkbox"/> E-poll results/back-up | <input type="checkbox"/> Petition | <input type="checkbox"/> Travel Documents |
| <input type="checkbox"/> Other: <i>Describe</i> | | |

4. Budget Information:

- | | | |
|---|--|-------------------------------------|
| <input type="checkbox"/> Budgeted | <input type="checkbox"/> Budgeted – Grant Funded | <input type="checkbox"/> Unbudgeted |
| <input type="checkbox"/> Not Applicable | <input type="checkbox"/> Other: <i>Describe</i> | |

5. Submission:

Authorized Sponsor: Lisa Liggins, Secretary

Primary Requestor: _____

Additional Requestor: (Name, Title/Entity)

Additional Requestor: (Name, Title/Entity)

Submitted By: LLIGGINS

BUSINESS COMMITTEE TRAVEL REPORT



Travel Report for: Lisa Liggins
Travel Event: 22nd Annual TribalNet 2021 Conference and Tradeshow
Travel Location: Grapevine, TX
Departure Date: 11/07/2021 **Return Date:** 11/10/2021
Projected Cost: \$2,889.50 **Actual Cost:** \$2,745.36
Date Travel was Approved by OBC: 10/13/2021

Narrative/Background:

I requested to attend this conference to participate in the educational sessions and networking opportunities with other tribal professionals from all across the country. This was a four-day conference which included keynote speakers, a two-day tradeshow, a meet and greet event designed for networking, and over thirty breakout sessions to choose from within these focused tracks:

- Workforce Strategy
- Leadership & Management
- Tribal Gaming & Hospitality Technology
- Tribal Government Technology
- Tribal Health Information Management
- Information Security

I focused my attendance on the Leadership & Management, Tribal Government Technology, and Information Security tracks which relate to the Secretarial duties for record keeping and administrative tasks. I've highlighted a few of the sessions that I found informative below.

- *Session: Leadership in a Ransomware World - what EVERY leader needs to know about security and their tribe or tribal enterprise*
The speaker was Dave Bailey, President and General Manager of Arctic IT. Mr. Bailey covered and discussed the impacts of Ransomware As A Service, Movement to a Telecommuting Environment, AI as the only reasonable way to digitize large amounts of data, the importance of frequent and realistic simulation/exercises, and the necessity of having an Incident Response Plan as

it relates to Security Attacks. The majority of the topics reviewed by Mr. Bailey were things our DTS area is already doing and in the process of upgrading (i.e. Multi-Factor Authentication, KnowBe4 Security Tips, easy Phishing reporting).

- *Session: Supporting and Securing the Remote Workforce*
The speaker was John Poling, Privacy Officer for the Choctaw Nation of Oklahoma. Mr. Poling spoke about how tribes are responding and moving toward a virtual environment and the issues/pitfalls that need to be addressed and/or avoided. For example, organizations need to consider that each piece of physical equipment linked to the network as an endpoint and the more endpoints you have the more risk there is. Generally, networks are only as secure as the people using them and it's important to train, education, test, and train again. Using collaborative tools such as Teams is great, but if you aren't using it properly you could leave sensitive files open to all employees. Most importantly was the need to have IT support adequately funded so they can do their best to prepare for the inevitable - it's not a question of if an organization is attacked, but when, how badly, and how quick is the response.
- *Session: Change Management - the tools of organized and effective change*
The presenter for this session was Christine Pouliot, CEO/Owner of Evocent Leadership Development. <https://evokethepossible.com/> Some key points that I took away from this session were 1) Change is messy, personal, and emotional; 2) Change leadership requires authenticity, transparency, engagement and heart; and 3) Successful change is incremental, adequately resourced, frequently communicated, and built on trust, empathy, and respect.
- *Keynote Presentation: Cybersecurity for your Business*
I really enjoyed this presentation from John Iannarelli, FBI Special Agent (Ret). <https://fbijohn.com/> Mr. Iannarelli covered street prices of stolen internet items, deep web, dark web, vulnerability at work and at home [ex. A new, unprotected device connected to the internet can be compromised in five (5) minutes], cost/quantity of data breaches, identity theft, phishing, ransomware, IOT (Internet of Things - car, tv, tablets, thermostats), BEC (business email compromise), and corporate espionage as well as a review of tactics that can be implemented to combat and defend against attacks. Generally, his speech was to raise awareness and advocate for preparedness.

Unfortunately, on the last full day of the convention I was ill and couldn't attend the sessions I had planned; thankfully the BC Area Manager was also in attendance, and we were able to debrief on the sessions she participated that day.

At one of the planned networking events, I had the opportunity to meet Edward Rangel, Director of IT Operation/Pearl River. Mr. Rangel worked directly with our Gaming Operations while we implement our sportsbook. He expressed he had a great

experience teaming up with Gaming staff and looks forward to any future joint efforts. I relayed this message to the Gaming General Manager.

The BC Area Manager and I also met with Naviant, the vendor we work with for our OnBase systems including agenda management. We were able to convey the changes our Records Management team has experienced since the onset of the pandemic and the challenges we have identified and continue to address [i.e. roll out of tribal-wide tools for agenda management has stalled]. Since the time of this meeting, the BC Area Manager has begun the appropriate follow ups with the Chief Information Officer, Dr. Archiquette.

Item(s) Requiring Attention:

Change management is an area that has been an ongoing concern; this has only been exacerbated by the impacts of the COVID-19 pandemic on our operations.

Understanding we need to make measured decisions about our resources, I think the Nation should consider contracting a change management expert or Chief Innovation Officer. As noted by Ms. Pouliot in the session I attended, “the focus is shifting from top-down initiatives, centralized change management functions, and departmentalized efforts to a more holistic approach, with shared responsibility and change capability at all levels” of an organization. The Nation’s overall lack of effective change management is concerning. I know and recognize there are areas that have and do management change effectively, but I think we need a full organization-wide change in culture.

Requested Action:

1. Approve the travel report from Secretary Lisa Liggins for the 2021 TribalNet Conference and Tradeshow in Grapevine, TX - November 7-11, 2021
2. Forward the topic of Change Management/Chief Innovation Officer to the July 19, 2022, BC work session for further discussion

6. Supporting Documents:

- | | | |
|---|--|--|
| <input type="checkbox"/> Bylaws | <input type="checkbox"/> Fiscal Impact Statement | <input type="checkbox"/> Presentation |
| <input type="checkbox"/> Contract Document(s) | <input type="checkbox"/> Law | <input type="checkbox"/> Report |
| <input type="checkbox"/> Correspondence | <input type="checkbox"/> Legal Review | <input type="checkbox"/> Resolution |
| <input type="checkbox"/> Draft GTC Notice | <input type="checkbox"/> Minutes | <input type="checkbox"/> Rule (adoption packet) |
| <input type="checkbox"/> Draft GTC Packet | <input type="checkbox"/> MOU/MOA | <input type="checkbox"/> Statement of Effect |
| <input type="checkbox"/> E-poll results/back-up | <input type="checkbox"/> Petition | <input checked="" type="checkbox"/> Travel Documents |
| <input type="checkbox"/> Other: <i>Describe</i> | | |

7. Budget Information:

- | | |
|--|--|
| <input checked="" type="checkbox"/> Budgeted – Tribal Contribution | <input type="checkbox"/> Budgeted – Grant Funded |
| <input type="checkbox"/> Unbudgeted | <input type="checkbox"/> Not Applicable |
| <input type="checkbox"/> Other: <i>Describe</i> | |

8. Submission:

Authorized Sponsor: Kirby Metoxen, Councilman

Primary Requestor: (Name, Title/Entity)

BUSINESS COMMITTEE TRAVEL REPORT



Travel Report for: Kirby Metoxen
Travel Event: 2022 AIANTA Board Retreat
Travel Location: Albuquerque, NM
Departure Date: 05/02/2022 **Return Date:** 05/05/2022
Projected Cost: 1875.91 **Actual Cost:** 1841.95
Date Travel was Approved by OBC: 04/18/2022

Narrative/Background:

This Retreat is an in-person gathering May 3-4, 2022 to discuss important and complex strategic ideas that can best be shared face-to-face in order to build strong relationships and long-term business success. AIANTA is a non-profit and looks to the Board to invest their time to help reach their mission to define, introduce, grow and sustain American Indian, Alaska Native and Native Hawaiian tourism that honors traditions and values.

Travel was Approved via e-poll 4/18/2022

Item(s) Requiring Attention:

[Click here to enter text.](#)

Requested Action:

Approve the travel report - Councilman Kirby Metoxen - 2022 AIANTA Board Retreat- Albuquerque, NM- May 02-05, 2022.

Summary of Board Retreat – May 3-4, 2022, Indian Pueblo Cultural Center, Albuquerque, NM

DAY 1 – Understanding AIANTA and Tools to be an Empowered Board Member

Retreat Goals

- A. Inform
- B. Empower
- C. Have a Good Understanding of Where AIANTA is Now
- D. Layout the Plan for AIANTA's Sustainable Future

I. Review of Mission and Vision Statements – Sherry

- **Know the mission statement**
 - o “AIANTA’s mission is to define, introduce, grow and sustain American Indian, Alaska Native and Native Hawaiian tourism the honors traditions and values.”
- Vision statement to be revised
 - o “AIANTA, working with tribes and federal government partners, and by leveraging and efficiently using limited resources, will help to create a seamless system of access to resources, grants, technical support and training for all tribal entities it serves. AIANTA strives to improve the economic status within the communities it serves, particularly for those tribes who are economically or otherwise disadvantaged.”
- Research examples of vision statements – Below are some food for thought
 - o **A vision statement provides direction, it sets a course toward a future**
 - o *Your nonprofit vision statement is **a short phrase describing the future you are ultimately working towards** (i.e. your final destination or desired end state). It draws a picture of what the world will look like once your organization’s mission fulfilled.*
 - o **A vision statement is a concise, clear, well-articulated set of words** that describe your organization’s vision to internal and external stakeholders.
 - o A good **vision statement should be short, simple, specific to your nonprofit**, and should also have some ambition.

II. History of AIANTA and Timeline, 1999-current - Sherry

- Good picture of how AIANTA has evolved
- MOUs with Federal agencies and other agencies
- How do we continue to build capacity?

III. Board Skills - Sherry

- Build upon your own skill sets
 - o Take a course if possible
 - o Be well rounded

IV. Board Roles and Responsibilities – Hannah

- Understand the roles and responsibilities
- Governing Body of a non-profit, not a staff member

- Responsible for the big picture strategy and policies of an organization, delegating managerial tasks to paid staff
- Responsible for implementation of strategies and policies
- Working as a body not as individuals
- Giving time to the organization
 - o Keep track of all travel, expenses incurred to attend meetings, etc
 - o Claim on taxes
- As an ambassador, provide information on AIANTA
 - o Ask for packets to give to interested parties
 - Staff can send to you
- Legal duties of Non-Profit Board Members
 - o Duty of Care
 - Ensure prudent use of all assets, including facility, people and good will
 - o Duty of Loyalty
 - Make decisions in the best interest of the non-profit corporation; not in his or her self-interest
 - o Duty of Obedience
 - Ensure non-profit obeys applicable laws and ethical practices; adheres to its stated purposes, and activities, advance the mission
 - o Supervise and Support AIANTA's CEO
 - Hiring
 - Reviewing Performance
 - Approving Compensation
 - Support
 - o Lead Strategically
 - o Ensure Healthy or Good Governance
 - o Ensure Financial Stability
 - o Participate in Fundraising

V. Board Governance Policy Manual

- Read through and provide inputs **STRONGLY encouraged**
- **Post inputs to BOARDABLE**, send an email to Board members advising of posting
- There will be several iterations before going final
- Need to get this done as soon as possible

VI. Boardable Tutorial - Ariel

- Important to login at least once or twice a week to check for any updates
- Good way to keep up with what is going on
- You can also upload, download, start a discussion etc.
- **Board will start using Boardable**

VII. NATIVE Act, Public Law 114-221 – Sherry

- **Know the purpose of the Act**
 - o “To enhance and integrate Native American tourism, empower Native American communities, increase coordination and collaboration between Federal tourism assets, and expand heritage and cultural tourism opportunities in the United States.”
 - o If we are to grow the Tribal Tourism Industry, we will need widespread implementation of the NATIVE Act. This is critical as we collectively work to ensure equity and inclusion in the tourism industry for Native Nations and Communities.

VIII. Implementation of the NATIVE Act and Appropriations

- Money coming from the DOI, DOC,
 - o Competition is high for the \$\$
 - o Funding is inconsistent we need to push to get the funding
 - o We need to find the support to advocate for AIANTA to get the funds allocated
 - o AIANTA needs to be more aggressive and be heard, need the Board to support CEO and assist in advocating for the \$\$

IX. EDA and the Distribution of American Rescue Plan Act Funds – Hannah

- Tribes received a set amount that was pre-determined by an agency
- No consultation with tribes
- AIANTA has been “forced” to apply in a competitive pool,
- More story points to make a point on how AIANTA has been making a difference
- There is not a nationwide, consistent system of support for tribes to access culturally specific tourism marketing and advocacy support to develop, grow and expand cultural tourism
- AIANTA fills the role as the DMO for American Indians, Alaska Natives and Native Hawaiian cultural tourism but isn’t backed with consistent, sustainable funding
- Our voice is muted without consistent funding commensurate to the opportunities and need
- Next Steps
 - o New program contact at EDA
 - o Pilot Approach
 - o Engagement with the Department of Commerce
 - o Support for funding in FY 2023

X. Our Crossroads and the Need to Gather Support for AIANTA’s Works – Sherry

- Support letters
- Online Petition
- Important to garner support from your tribal administration
 - o If there are stories from the tribe as to how AIANTA made a difference in the tourism efforts, share the stories
 - o Inform people about AIANTA’s website for additional information and to access the online petition for them to sign

XI. How we diversify AIANTA for the future

- o Become a true Destination Management Organization (DMO)

- Need to do more research on becoming a true DMO
- Forming a partnership with Brand USA
- Acquiring 5 buildings at Stewart Indian School, Nevada
 - National tribal tourism training center

Day 2 - Visioning AIANTA's Future

I. Partnership Updates – Hannah

- Agreements with NPS
- MOU renewal and signing at AITC 2022, starting discussions with partners to make this happen
- Kudos to Gail – reaching out to partners during pandemic
- Hold a position, if possible, on some outside agencies that are involved in tourism
- Some agencies not informed of AIANTA, educate
- Brand USA – fam tours CA, 2022, Alaska 2023
- Partnership Effort – NATIVE Act Implementation
 - Department of Interior
 - Department of Commerce
 - National Park Service and National Trails
 - US Forest Service
 - Bureau of Land Management
 - Smithsonian
 - Office of Indian Economic Development
 - NOAA
- Partnership Effort – Tourism Industry and Tribal Partners
 - Leave No Trace
 - Brand USA
 - NAAF
 - *Western Conservation Foundation – what type of projects(s)?*
 - Native Americans in Philanthropy
 - America 250 - *this one questionable?*
 - Patagonia
 - Travel Nevada
 - Route 66 Initiative

II. FY23 OIED Budget Review - Sherry

- DMO Organizational Chart (Proposed)
 - CEO – VP Operations – Chief Strategy Officer – Director of Partnerships – Director of Finance (501 CPA)
- Need the Board to discuss in detail what all will be involved in going as a DMO
 - more research on DMO operations, structure, etc
- OIED asked for two budgets – *indicating?? Possible cut in funding?*
 - \$2 million Budget
 - \$1 million Budget – (this covers staff pay)
 - Include in the budget the “navigators” (new position)

- Suggest to put this back on OIED's lap to tell AIANTA what needs to be cut

III. Board and CEO Self Assessment

- Be honest in your assessment
- Information will help us improve
- What is it the CEO needs from the Board, what do we expect from the CEO
-

IV. AIANTA's Progress – Sherry

- Growth in AIANTA Staff (58% increase)
 - 8 employees in 2019
 - 19 employees in 2022
- Growth in all Programs
 - New Tribal Relations and Outreach Department
 - Membership up by 70% from 2019 (178 to 253 members)
 - New webinar Program
 - 159% increase in registrants
 - Tribal listing increased 58% from 2019 to 2022 (177 to 305 listing)
 - AITC sponsorships exceeded sponsorship goal of \$80K in 2021 to bring in \$108K
- New publications
 - Case Studies in Tribal Agritourism
 - Travel Trade Manual
 - Cultural Heritage Tourism Planner
 - AIANTA's Impact – One pager
- New research data
 - Released of First of its Kind Research Data, the impact of American Indian, Alaska Native and Native Hawaiian Hospitality Businesses
 - NATIVE Act Study – SMS Research
- New Partnerships
 - Leave No Trace
 - BLM
 - Patagonia
 - NAAF
 - NEA
- Industry Awareness
 - CEO appointed to US Travel Association Board of Directors
 - A250 Co-Chair Hospitality and Tourism Advisory Committee
 - Appointment to the US Department of Commerce, National Marine Sanctuaries Business Advisory Council
- Speaking Requests
 - Fee established for High Level Speaking requests
 - Keynote at Montana Governor's Conference on Tourism
 - Teaching Through Tourism – Hargrove International and Educational Travel Consortium

- Research data, great information to share
- Partnerships
 - o Forming partnerships should be in line with our Mission/Vision Statements
 - “AIANTA’s mission to define, introduce, grow and sustain American Indian, Alaska Native and Native Hawaiian tourism that honors traditions and values.”
- Cultural Heritage Tourism
 - o March 24, 2022,

6. Supporting Documents:

- | | | |
|---|--|--|
| <input type="checkbox"/> Bylaws | <input type="checkbox"/> Fiscal Impact Statement | <input type="checkbox"/> Presentation |
| <input type="checkbox"/> Contract Document(s) | <input type="checkbox"/> Law | <input type="checkbox"/> Report |
| <input type="checkbox"/> Correspondence | <input type="checkbox"/> Legal Review | <input type="checkbox"/> Resolution |
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| <input type="checkbox"/> Other: <i>Describe</i> | | |

7. Budget Information:

- | | |
|--|--|
| <input checked="" type="checkbox"/> Budgeted – Tribal Contribution | <input type="checkbox"/> Budgeted – Grant Funded |
| <input type="checkbox"/> Unbudgeted | <input type="checkbox"/> Not Applicable |
| <input type="checkbox"/> Other: <i>Describe</i> | |

8. Submission:

Authorized Sponsor: Jennifer Webster, Councilwoman

Primary Requestor: (Name, Title/Entity)

BUSINESS COMMITTEE TRAVEL REPORT



Travel Report for: Jennifer Webster
Travel Event: 2022 Annual DCF & DHS Tribal Consultation Meeting
Travel Location: Baraboo, WI
Departure Date: 05/09/2022 **Return Date:** 05/10/2022
Projected Cost: 303.12 **Actual Cost:** 313.25
Date Travel was Approved by OBC: 04/13/2022

Narrative/Background:

The Wisconsin Department of Children and Families (DCF) and Wisconsin Department of Health Services (DHS) met with all 11 tribes on May 10 for annual consultations and to provide departmental updates that affect Wisconsin Tribes, this is also an opportunity for tribes to express concern with the state on programs within our communities. Priorities are reviewed and updated and the consultation meetings give opportunity to discuss ideas and shared services, strengthen relationships and collaborative efforts to enhance and maintain healthy environments for our tribal communities.

Item(s) Requiring Attention:

[Click here to enter text.](#)

Requested Action:

Approve the travel report - Councilwoman Jennifer Webster - 2022 Annual DCF & DHS Tribal Consultation Meeting - Baraboo, WI - May 09-10, 2022

Department of Health Services & Tribal Nations
Consultation Action Plan Template
Nov 2021 – Apr 2022

The Wisconsin Department of Health Services (DHS) and the federally recognized Tribal nations who share geography in Wisconsin will host their first semi-annual consultation meeting in over two years on May 10, 2022. This Action Plan Template will serve to inform and document issue assignments and initiatives the department has been engaged in with tribal partners. Initial issue assignments are the product of joint tribal and DHS workgroup meetings, individual meetings with tribal nations and tribal consultation with tribal health directors for Medicaid state plan amendments and waivers. The consultation plan is a set of mutually agreeable short and long term strategies to address health and human services issues and initiatives. The Department and Wisconsin Tribal Nations agree to collaborate and provide staff as required to successfully achieve these outcomes.

OFFICE OF THE SECRETARY DELIVERABLES:

Issue 2: Office of Health Equity:			
The Office of Health Equity at the Department of Health Services serves to put into action Wisconsin's commitment to reducing health disparities. Our main focus is to integrate a health equity lens throughout all of DHS, both for our internal workforce, and for our external initiatives, partnerships, and policies. The Office of Health Equity and its dedicated team will be a centralized hub that will align and amplify the diversity, equity, and inclusion efforts occurring across all DHS divisions and offices.			
Deliverable	Due Date	Party/ies Responsible	Status of Deliverable
1. OHE staff will coordinate with TAO on programs and contracts issued to Tribal Nations.	April-June, 2022	OHE/TAO	In Process
Issue 3: Tribal Affairs Office:			
The Office of the Secretary's Tribal Affairs Office (TAO) assists the Department in maintaining an effective government-to-government relationship with the 11 federally recognized Wisconsin tribal governments, and tribal organizations. The TAO roles and			

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responsibilities include:			
Exercising multiple roles in the protection and promotion of the health and safety of the people of Wisconsin; Helping in the development of Wisconsin's tribal policies as they relate to DHS; Organizing mid-year and year-end DHS consultation meetings; Participating in the Governor's quarterly tribal consultation policy meetings; Consulting with DHS staff and tribes on funding/program opportunities and requirements; Communicating with tribal governments, Great Lakes Inter-Tribal Council, Inc. (GLITC), and Gerald L. Ignace Indian Health Center, Inc. (GLIHC) on issues of concern; Developing, negotiating and administering the consolidated State and Tribe contract; Facilitating the development, implementation and coordination of Tribal human services programs; Providing training and materials to DHS staff on tribal culture, structure, and funding; and Serving as a resource for DHS staff, other Wisconsin state agencies, other states, federal agencies, and the general public.			
Deliverable	Due Date	Party/ies Responsible	Status of Deliverable
1. Tribal Affairs Office will collaborate with department staff to complete the annual contract and any contract modifications as necessary through the contract year.	FFY Oct-Sept Annually and as necessary for contract modifications	Tribal Affairs Office/Division-Fiscal Services/BFS/BPC	In Process
Issue 4: Tribal Affairs Office:			
TAO have started participating on the enterprise tribal training initiative with DOA, DCF and DPI. The goal is to create an on-line foundational tribal training for all state staff. Currently DHS provides an online training for new state employees of the department.			
Deliverable	Due Date	Party/ies Responsible	Status of Deliverable
1.Continue to participate with other state agency's tribal liaisons to develop the enterprise on-line tribal training	Ongoing	DOA/DCF/	In Progress

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modules for all state staff.	through 2022	DPI/DHS	
Issue 5: Opioid Initiatives/ Settlements:			
The Wisconsin Department of Health Services comprehensive approach to addressing the opioid epidemic invests across the continuum of care in the areas of prevention, harm reduction, treatment and recovery. In addition to block grant funding tribes can use to support local efforts, DHS currently awards grants and/or contracts with tribes on several different strategies to address the opioid epidemic. Below is a list of current projects:			
Deliverable	Due Date	Party/ies Responsible	Status of Deliverable
1. Opioid and Stimulant Treatment Unmet Needs: This initiative is comprised of counties and tribal nations that are working to increase access to the three forms of Medication Assisted Treatment (MAT) for Opioid Use Disorder, increase the use of evidence-based treatment for Stimulant Use Disorder, decrease treatment waitlists, and serve individuals with an Opioid Use Disorder and/or a Stimulant Use Disorder who have unmet treatment needs.	9/30/2021-9/29/2022	DCTS/TAO	3 Tribal Nations receive these funds and are providing services by this contract.
2. Implementation and Expansion of Opioid Treatment: The purpose of this project is to continue to implement and expand access to at least two forms FDA approved Medication Assisted treatment (MAT) for individuals with an Opioid Use Disorder, to include screening, assessment, treatment, and supportive wraparound recovery			

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services.			
3. Hub and Spoke: DHS is collaborating with three sites, including one tribal nation, to pilot a new model to treat eligible BadgerCare Plus and Medicaid members who have substance use disorders and at least one other health condition. The new benefit these sites are providing is called the Integrated Recovery Support Services benefit. It will not only support services to treat members' substance use disorders but also care for the other physical and behavioral health issues that challenge their efforts in recovery. The benefit coordinates access to mental health treatment, primary care, and a range of other supports that may be needed. The pilot uses a hub and spoke health home approach to help provide eligible members the new Integrated Recovery Support Services benefit.	Aug/2021	DMS-Pam Lano,	Contract is in place, staffing is a challenge at the tribal site and enrollment has started slowly.
4. Narcan Direct: The NARCAN® Direct Program provides the lifesaving, overdose reversal medication NARCAN® at no cost to community agencies. These organizations distribute the NARCAN® they receive to people at risk for an opioid overdose and people who may witness an opioid overdose.			
5. Residential RSUD room and board costs: DHS awarded four tribes funding from opioid settlement dollars to cover room and board costs for the residential RSUD benefit. Federal law prohibits			

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<p>Medicaid from reimbursing residential substance use disorder treatment providers for a client's room and board expenses. Lack of funds to cover room and board costs is the primary reason Medicaid members do not enroll in this level of treatment. Residential RSUD may include assessment and treatment planning, case management, individual and group counseling, medication-assisted treatment, nursing services, peer support, and recovery coaching. The services provided are tailored to the client's needs.</p>			
<p>6. Alliance for Wisconsin Youth Regional Prevention Centers: The Regional Prevention Centers provide funding to community coalitions to recruit and host educational events, implement public awareness campaigns, and engage in prevention strategies to reduce the availability of and access to medications for non-medical use, and other opioids and stimulants.</p>			

DIVISION OF MEDICAID SERVICES:

Issue 1: Shared Savings:

Federal policy allows Medicaid programs to draw down enhanced federal funding for eligible members of federally recognized tribes. In the approved 2021-23 State Budget the Tribal Shared Savings budget item allows for a mechanism to receive enhanced federal funding for when a tribal member receives care outside Tribal Health Centers and allow DHS to pass the savings of federal funds to Tribal Nations/Tribal Health Systems. Through the Tribal Shared Savings project, the State and the tribal nations have an opportunity to receive additional federal funding through the implementation of Coordinated Care Agreements between individual tribal clinics and non-Tribal providers. The goal of Coordinated Care Agreements is to help states and Tribal Nations to improve delivery systems for

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AI/ANs by increasing access to care, strengthening continuity of care, and improving population health.

Deliverable	Due Date	Party/ies Responsible	Status of Deliverable
<p>1. Meet with each Tribal Nation individually to better understand their current Medicaid claims processes</p>	<p>APR-JUN 2022</p>	<p>Shared Savings Workgroup/BFA M/TAO</p>	<p>DMS has held meetings with 3 tribal nations, has scheduled meetings with 2 other tribal nations and is working to schedule meetings with the remaining 5. The goal is to have the initial meetings completed in June. Though, there will be continuing and ongoing conversions.</p>
<p>2. Develop Care Coordination Agreements in collaboration with Tribal Nations.</p>	<p>JUN-DEC 2022</p>	<p>Shared Savings Workgroup/BFA M/TAO</p>	<p>After the initial meetings with each tribe, DHS will work with the tribes to create a tribal workgroup to analyze readiness and next steps in development of the care coordination agreements.</p>
<p>3. Establish a process for shared savings payments to each tribe from the state.</p>	<p>JUL-DEC 2022</p>	<p>Shared Savings Workgroup/BFA M/TAO</p>	
<p>4. Provide technical assistance needed for any tribal nation to receive shared savings payment</p>	<p>JUL-Dec 2022</p>	<p>BFAM</p>	

Issue 2: Tribal Long Term Care Strategy:

The long-term care Tribal project was initiated to gain knowledge of tribal needs and priorities relative to providing long-term care services to tribal citizens who are eligible and enrolled in Medicaid. Ideally this project can assist to improve the financial stability of tribally operated long term care programs, impact positive changes in department practice an policy that help to advance equity and help improve health outcomes for American Indian Medicaid beneficiaries.

Deliverable	Due Date	Party/ies Responsible	Status of Deliverable
1. Nine of eleven Tribal Nations completed long term care questionnaires, with 8 of the 9 meeting in follow-up to help clarify the responses.	Feb. 2021-Sept 2021	DMS AO Policy Analyst/BFAM/	Completed
2. ARPA HCBS funding to support increase for the Tribal Aging and Disability Resource program. \$120,000.00 in 2022; \$120,000.00 in 2023; \$30,000.00 in 2024.	May 2022 for 1 st year funds	ORCD/TAO/BFA M/DMS AO	In progress – Contracts are being processed and individual meetings with Tribal Nations are occurring to discuss how each Tribe intends to use the ARPA HCBS funding.
3. Tribal Nations desire to administer the long-term care functional screens through their TADRS and identify the four-year educational degree requirement as a barrier to ensuring cultural competence and tribal hiring preference.	FY23 Contract Year (Oct 1, 2022-Sept 30, 2023)	DMS AO/ORCD	The Department will now consider <u>lived experience and formal on-the-job training to develop</u> the required expertise in accordance with qualifications under DHS 10.23 (5) (b) 2. c. ORCD is in the process of revising the required form.

4. The Department is exploring options to provide ARPA HCBS funding for Tribal infrastructure and member home improvements.	August 2022	DMS AO Policy Analyst/BPP/TAO	In progress – An inquiry was sent to CMS on the allowable use of capital expenditures under the ARPA proposal.
5. The Department is exploring use of the SHO Letter #16-002 as an avenue to reimburse Tribal Nations for long-term care services.		DMS AO Policy Analyst/BFAM	In progress - The Department has met with CMS to discuss the authority necessary to reimburse for long-term care services under the SHO Letter #16-002.
6. The long-term care study workgroup meetings will be restarted to provide a forum for education and training.	July 2022	BPP/ORCD/DMS AO Policy Analyst/TAO	Tribal Nations have requested education on the available Medicaid programs and specific trainings related to the TADRS program, HCBS billing and other. Scheduled meeting dates TBD

Issue 3: Tribal Prescribing Psychologist:

Tribal nations appealed to DHS to support the recognition of prescribing psychologists serving Medicaid eligible members within tribal health systems. Prescribing psychologists are not currently a recognized provider type within the Wisconsin Medicaid Program. DHS submitted a request to the Center for Medicare and Medicaid Services (CMS) to help identify the authority state Medicaid programs can use to expand access to behavioral health services for MA tribal members receiving health care services through a tribal health system. Wisconsin would like to recognize tribal authority to employ prescribing psychologists, who have that licensure from another state, by reimbursing for these services with MA funds.

Party/ies Responsible

KS
myd

Deliverable	Due Date		Status of Deliverable
1.Letter to CMS articulating DHS position and request for meeting.	11/22/2021	DMS/AO/BCPP	Letter to CMS attached
2.Meeting with CMS, Tribal Affairs Office to discuss DHS letter.	5/25/2022	DMS/TAO/CMS-TAO	Meeting scheduled

Issue 3: 340 B Thru Tribal FQHC:

Oneida Nation identified an issue that most federally qualified health centers experience with forced contracts with pharmacy benefits manager programs that can impact the reimbursement for pharmacy benefits.

Deliverable	Due Date	Party/ies Responsible	Status of Deliverable
1.Tribal nation requests DHS support a meeting with HRSA and or DHHS to talk about this challenge further and work toward a solution.			

DIVISION OF PUBLIC HEALTH DELIVERABLES:

Issue 1: COVID Response

- WI State Government has played a leading role in all of these lines of effort
- As the COVID response moves into maintenance mode, our role and level of effort will adjust accordingly
- The state's role will change at different rates/in different ways across the different domains of the response (testing, contact tracing, vax, therapeutics)

Key responsibilities have been:

- Respond to emergent needs
- Issue policy/guidance

Needs Exchange

<ul style="list-style-type: none"> • Source/distribute supplies/materials (tests, masks, vaccine, therapeutics) • Provide/source direct services to members of the public (tests, vaccine) • Gather and report data • Ensure equitable access/fill gaps in existing infrastructure • Communicate with key partners, general 			
Deliverable	Due Date	Party/ies Responsible	Status of Deliverable
1.Determine ongoing opportunities to align on going COVID 19 Response and future management planning efforts	November 2022	DPH AO/TAO	
2.Determine high priority COVID 19 recovery needs	November 2022	DPH AO/TAO	

Issue 2: State Health Assessment-State Health Improvement Plan:

The purpose of this State Health Assessment (SHA), which is now live: <https://www.dhs.wisconsin.gov/publications/p03169.pdf> is to paint a picture of Wisconsin's health by compiling and interpreting available data. Multiple methods were used to obtain these data between January and September 2019, including compiling national and state-level surveys and data sets; performing focused community conversations with multiple, diverse populations of interest (see Methods; representative quotes throughout); holding discussions with stakeholder organizations; and surveying partners engaged in public health efforts. The totality of these data sets and the levels of community engagement support a more complete picture of Wisconsin's health than relying on any single data set alone. For that reason, this is one of the most complete reports on the state of Wisconsin's health.

The collaborative prioritization for the 2023-2027 State Health Improvement Plan has begun. This process builds on the SHA and will also include emerging issues.

		Party/ies Responsible	

Deliverable	Due Date		Status of Deliverable
1. Conduct listening sessions with Tribal Nations to inform State health improvement planning process.	November 2022	Maggie Northrup- DPH	
Issue 3: Data Sharing Agreement with Great Lakes Inter-Tribal Epidemiology Center:			
The DPH Office of Health Informatics and Data Managers have been working with Great Lakes Inter-Tribal Epidemiology Center to establish a data sharing agreement that would streamline data sharing with Tribes.			
Deliverable	Due Date	Party/ies Responsible	Status of Deliverable
1. Conduct a feedback session to assess and identify possible areas of improvement regarding Data Sharing agreement implementation	November 2022	Office of Health Information	
Issue 4: Program Expansion-Program Fund Increases:			
Investments have been made in Tribal Aging and Disability Resource Specialist programs as well as with Tribal Dementia Care Specialists roles.			
Deliverable	Due Date	Party/ies Responsible	Status of Deliverable
1. Collaborate with Tribal Nations to support decision-making around Tribal Dementia Care Specialist Program: <ul style="list-style-type: none"> Where will position be located with the tribal nation's organizational structure? Who will supervise the position? 			

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<ul style="list-style-type: none"> When should the hiring process start? What internal processes do tribal nations need to consider for creating a new position? 			
Issue 5: Public Health Infrastructure:			
<ul style="list-style-type: none"> The Division is working to transform Wisconsin's public health system by rebuilding the public health infrastructure centering equity to ensure better health outcomes for all. The Division has conducted a national literature review and is committed to improving 5 areas that align with the Bipartisan Policy Center's Public Health Forward: Modernizing the U.S. Public Health System report and recommendations. These five areas include: public health workforce, data systems, funding, laws/statutes/policies, and cross-sector collaborations. 			
Deliverable	Due Date	Party/ies Responsible	Status of Deliverable
1. Ensure Tribal partners are aware of the DPH CDC application for investments in public health infrastructure			

TRIBAL INITIATIVES:

Issue 1: Adolescent Treatment Facility:			
Tribal leadership committed to securing a residential treatment facility to serve dual diagnosed Native American youth. Initial data and materials was made available in individual tribal proposals and from the inter-tribal treatment facility workgroup. Tribal leadership effectively secured funding in the 2019-2020 state budget for a current feasibility study and further development of a business plan for the facility.			
		Party/ies	

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Deliverable	Due Date	Responsible	Status of Deliverable
1. Determine if DHS can offer technical assistance for the licensure or certification of the facility for Medicaid reimbursement.			

DIVISION OF CARE AND TREATMENT SERVICES:**Issue 1: Ch. 34 Crisis Services:**

- DCTS continues to move forward with crisis system development and movement towards SAMHSA best practices and the Crisis Now model. This includes someone to talk to, someone to respond and a place to go.
- To support this DCTS has put forward budget requests to assist with crisis development in the past and funded those that did not receive approval with the ARPA treasury funding
- Current initiatives being supported, or that will be supported include: Regional Crisis Stabilization Facilities, Community based withdrawal management beds and integrated crisis stabilization, Peer run statewide warmline, expansion of harm reduction strategies such as Narcan Direct distribution.

Deliverable	Due Date	Party/ies Responsible	Status of Deliverable
1.			

DIVISION OF QUALITY ASSURANCE:**Issue 1: DHS 88 Adult Family Home:**

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Administrative Code is currently under revision by the department. There are approximately 2,100 Licensed 3-4 bed AFHs in Wisconsin. The rule created in 1995 and has not been substantially revised. Traditionally AFHs have cared for elders with minor health problems or individuals with mild intellectual disabilities. In recent years, AFHs started to provide care to residents with significant medical needs, intellectual disabilities, mental illness, or who are a part of the correctional system.

Deliverable	Due Date	Party/ies Responsible	Status of Deliverable
1. AFHs provide care, treatment, or services to three to four adults that are above the level of room and board, including up to seven hours per week of nursing care per resident.	December 2022	DQA	DQA is in process of scheduling the first advisory committee meeting.
2. DHS proposes to update Wis. Admin. Code Ch. DHS 88 to strengthen provisions related to health, safety, and rights of residents and to: <ul style="list-style-type: none"> • Support reasonable and flexible regulatory processes • Address increasing acuity care levels of residents • Update training standards • Clarify medication administration requirements • Clarify nurse delegation responsibilities • Promote the use of nationally recognized standards of practice • Establish an infection control program, and 			

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<ul style="list-style-type: none"> Establish a quality assurance and quality improvement program <p>DHS is interested in your comments on the proposed rule. To submit a comment, please go to: https://www.dhs.wisconsin.gov/rules/active-rulemaking-projects.htm or contact Pat Benesh at Patricia.Benesh@dhs.wisconsin.gov</p>			
<p>Issue 2: Opening a DQA Regulated Setting (Assisted Living, Skilled Nursing Facility, Personal Care Agency):</p> <p>The Bureau of Assisted Living licenses and regulates 4200 plus assisted living facilities in Wisconsin.</p>			
Deliverable	Due Date	Party/ies Responsible	Status of Deliverable
<p>1. Facility Types:</p> <ul style="list-style-type: none"> Adult Family Homes (AFHs) Adult Family Homes: A place where 3 or 4 adults who are not related to the operator reside and receive care, treatment or services that are above the level of room and board and that may include up to 7 hours per week of nursing care per resident. Community Based Residential Facility (CBRFs) <ul style="list-style-type: none"> A place where 5 or more unrelated people live together in a community setting. Services provided include room and board, supervision, support services, and may include up to 3 hours of nursing care per week. 	Ongoing	DQA	DQA conducts routine web-based trainings on the licensing/certification process.

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<ul style="list-style-type: none"> Resident Care Apartment Complexes (RCACs) <ul style="list-style-type: none"> Independent apartment units in which the following services are provided: room and board, up to 28 hours per week of supportive care, personal care, and nursing services. (Certified and Registered options) Licensing process <ul style="list-style-type: none"> CBRF and AFH applications are received electronically <ul style="list-style-type: none"> Ability to complete, sign, and submit application online Ability to save your progress and return at a later time to complete and submit the application Ability to upload supporting documents Convenience in submitting license fee payment online using a credit card or e-Cheque via the US Bank secure site and receive an email confirmation Print your application after submission Fees: <ul style="list-style-type: none"> AFH - \$171 paid every 2 years CBRF- \$389.00 + \$50.25 per resident based on capacity of facility is charged every two years. (Probationary license fee is for one year.) RCAC-Certified \$445 plus \$7.60 per apartment unit/Registered-no fee Components of a complete application (varies depending on facility type): <ul style="list-style-type: none"> A program statement describing services (CBRF/AFH only) 			
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<ul style="list-style-type: none"> ▪ Admission agreement ▪ Floor plan with the dimensions of the facility, exits and planned room usage ▪ A fire inspection form. ▪ A balance sheet (CBRF/AFH only) ▪ Financial information (CBRF/AFH only) ▪ Other information requested by the department ▪ Plan Review approval documentation <p>Home and Community Based Services designation is for settings that plan to serve Medicaid waiver participant.</p> <ul style="list-style-type: none"> ○ When DHS determines that the application is complete, an initial licensing/certification visit will be scheduled. DHS has 70 days to approve or deny a license. This 70 days for processing begins after a complete license application packet is received and DHS completes the initial licensing survey. It should be noted we consider initial licensing/certification a priority and when an application is complete, an onsite is scheduled. ○ Applications not completed within six months of submission will be closed due to inactivity 			
<p>The Bureau of Assisted Living certifies mental health and substance abuse providers.</p> <p>Applicable Statutes – Wis. Statute Chapter 51, State</p>			

<p><u>Alcohol, Drug Abuse, Developmental Disabilities and Mental Health Act</u></p> <p>Current Mental Health and Substance Use Treatment Certifications:</p> <ul style="list-style-type: none"> • County and Tribal Community Programs <ul style="list-style-type: none"> ○ DHS 34 Mental Health, Emergency Mental Health Service Programs (CRISIS) ○ DHS 35 Mental Health, Outpatient Mental Health Clinics – Note: Stand-alone certification ○ DHS 36 Mental Health, Comprehensive Community Services (CCS) – Note: Stand-alone certification • Mental Health Treatment Programs <ul style="list-style-type: none"> ○ DHS 40 Mental Health Day Treatment Services for Youth <ul style="list-style-type: none"> ▪ Community-Based - DHS 40.03(10) ▪ Intensive Hospital-Based – DHS 40.03(20) ○ DHS 50 Mental Health, Youth Crisis Stabilization Facilities ○ DHS 61.71 Mental Health, Inpatient Program ○ DHS 61.75 Mental Health, Day Treatment Program ○ DHS 61.79 Mental Health, Children and Adolescent Inpatient Program ○ DHS 63 Mental Health, Community Support Programs for Chronically Mental Ill Persons (CSP) 			
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<ul style="list-style-type: none"> o DHS 75 Community Substance Abuse Service Standards (Current) <ul style="list-style-type: none"> ▪ DHS 75.04 Prevention service. (Obsolete 10/01/2022) ▪ DHS 75.05 Emergency outpatient service. (Obsolete 10/01/2022) ▪ DHS 75.06 Medically managed inpatient detoxification service. ▪ DHS 75.07 Medically monitored residential detoxification service. ▪ DHS 75.08 Ambulatory detoxification service. (Obsolete 10/01/2022) ▪ DHS 75.09 Residential intoxication monitoring service. ▪ DHS 75.10 Medically managed inpatient treatment service. ▪ DHS 75.11 Medically monitored treatment service. ▪ DHS 75.12 Day treatment service. ▪ DHS 75.13 Outpatient treatment 75.14 Transitional residential treatment service. ▪ DHS 75.15 Narcotic treatment service for opiate addiction. ▪ DHS 75.16 Intervention service o DHS 75 Community Substance Abuse Service Standards (Effective 10-01-2022) <ul style="list-style-type: none"> ▪ DHS 75.14 Prevention service ▪ DHS 75.15 Intervention service and intoxicated driver services (NEW - BHCS enforces sections of DHS 62 as specified) 			
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<ul style="list-style-type: none"> ▪ DHS 75.49 Outpatient substance use treatment service. ▪ DHS 75.50 Outpatient integrated behavioral health treatment service (New – Replaces having a separate DHS 35 & DHS 75.13 services) ▪ DHS 75.51 Intensive outpatient treatment service (New) ▪ DHS 75.52 Day treatment or partial hospitalization treatment service ▪ DHS 75.53 Transitional Residential Treatment Service ▪ DHS 75.55 Medically managed inpatient treatment service ▪ DHS 75.54 Medically monitored residential treatment service ▪ DHS 75.56 Adult residential integrated behavioral health stabilization service (New) service. ▪ DHS 75.57 Residential withdrawal management service ▪ DHS 75.58 Residential intoxication monitoring service ▪ DHS 75.59 Opioid treatment program ▪ DHS 75.60 Office-based opioid treatment service (New) <p>Certification process:</p> <ul style="list-style-type: none"> ▪ Complete applications as designated for the specific service(s) and branch office locations <ul style="list-style-type: none"> o Mental Health Certification Applications - 			
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<p>Certification decision within 60 days of completed application which includes the entity owner background check</p> <ul style="list-style-type: none"> o <u>Substance Use Disorder Prevention, Intervention, and Treatment Applications</u> - Certification decision within 45 days of completed application which includes the entity owner background check <ul style="list-style-type: none"> ▪ Applications must be printed, signed, and mailed with supporting documentation and initial fees as specified for each service and branch office as applicable. ▪ Certifications are currently issued for two years, but renewal fees and applications are due annually. ▪ Renewal fees are discounted based on the number of services and branch locations approved on the individual certificate. <p>DHS 75 Rewrite Project effective October 1, 2022:</p> <ul style="list-style-type: none"> ▪ See <u>Revised DHS 75 Implementation</u> for information, training sessions, and submit questions ▪ Changes requirements for substance use prevention, intervention, and treatment ▪ All certificates except for opioid treatment programs will be converted to non-expiring licenses and biennial fees ▪ Developing conversion details – all current providers will need to submit revised policy/procedures ▪ Developing applications for new treatment services ▪ Developing and conducting informational sessions – See the website for past sessions and schedule for upcoming sessions 			
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<p>Other regulatory projects in progress and expected to pass in 2022:</p> <ul style="list-style-type: none"> ▪ DHS 34, 35, 36, 40, 50, 61, 63, & 75, <u>Telehealth Revised Statement of Scope 010-21</u> - Revise administrative codes to include telehealth options as applicable for each service ▪ DHS 34, 35, 36, 61, & 63, <u>Allowing Non-Expiring Certificates and Biennial Reporting and Submission of Fees Statement of Scope 113-20</u> <p>Grant funding for mental health and substance abuse services:</p> <ul style="list-style-type: none"> ▪ Opportunities for Wisconsin grant funds <ul style="list-style-type: none"> o See <u>Division of Care and Treatment Services 2022 Grant Information</u> o See <u>Current state grant funding opportunities</u> ▪ Opportunities for federal grant funds from SAMHSA (Substance Abuse and Mental Health Services Administrative) <p>Sign-up to receive <u>DHS_email updates</u> on specific topics of interest:</p> <ul style="list-style-type: none"> ▪ Division of Quality Assurance ▪ Division of Care and Treatment Services ▪ Forward Health <p>The Bureau of Nursing Home Resident Care licenses and regulates 350 Nursing Homes in Wisconsin.</p> <p>1. Licensing-</p>			
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<ul style="list-style-type: none"> a. New building <ul style="list-style-type: none"> i. Plans are reviewed through the Office of Plan Review and Inspection ii. Periodic site visits conducted during the building process iii. Final walk through by DQA to confirm physical plant can be occupied b. Contact Fiscal Intermediary <ul style="list-style-type: none"> i. Complete CMS-855A ii. Fiscal intermediary forwards to DQA c. Completes the following forms and submits to DQA <ul style="list-style-type: none"> i. CMS-671 LTC Facility Application for Medicare and Medicaid ii. CMS-672 Resident Census iii. CMS-1531 Health Insurance Benefits Agreement iv. Transfer Agreement between nursing home and hospital v. HHS-690 Assurance of Compliance <ul style="list-style-type: none"> 1. Attestation of compliance with civil rights requirements 2. Submitted electronically to Office of Civil Rights 3. Forward Verification from OCR to SA d. Initial Certification Survey <ul style="list-style-type: none"> i. If currently Medicaid certified, can use the last survey for Medicare certification if completed in the last 6 months. ii. If not currently Medicaid certified, will 			
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<ul style="list-style-type: none"> conduct full survey after the application is completed <ul style="list-style-type: none"> 1. Facility must be providing care to a minimum of 5 residents at the time of the survey. 2. Admit private pay residents 3. Notify DQA when fully operational iii. Once found in substantial compliance, a recommendation will be made to CMS iv. DHS can then continue the process by <ul style="list-style-type: none"> 1. C&T noting the recommended effective date 2. Copy of initial request from the facility 3. Copy of letter from DQA 4. CMS-67, CMS-672, CMS-1516 5. Hospital transfer agreements 6. Civil Rights Packet 7. Approved copy of CMS 885A e. Securing Beds - Contact David Albino in the DHS Division of Medicaid Services at: davida.albino@dhs.wisconsin.gov <p>For additional information see: http://docs.legis.wisconsin.gov/statutes/statutes/50/01/3</p> <p>Contact Elizabeth Laubenstein at Elizabeth.Laubenstein@dhs.wisconsin.gov with questions regarding starting a nursing home in Wisconsin.</p>			
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Issue 3: Wisconsin Background Check/Misconduct Investigations:			
The Office of Caregiver Quality Administers the Wisconsin Caregiver Background Check Program and Conducts Caregiver Misconduct Investigations			
Deliverable	Due Date	Party/ies Responsible	Status of Deliverable
<p>The Office of Caregiver Quality administers the Caregiver Background Check Program.</p> <p>Anyone—including members of tribes—may run a background check from the Department of Justice to find out if an individual abused or neglected a person receiving care or misappropriated their property.</p> <p>Individuals with these findings, and/or with certain serious convictions, may not work as caregivers for covered treatment providers. There is, however, a rehabilitation review process.</p> <p>For more information see: https://www.dhs.wisconsin.gov/misconduct/index.htmThe</p>	Ongoing	DQA	The Background Check and Misconduct Investigation Program promotes public confidence in Department-approved treatment providers by implementing a system of statutory protections for individuals receiving care in Wisconsin.
<p>2. The Caregiver Misconduct Investigation Program protects individuals receiving care and treatment in Wisconsin. This includes individuals receiving care and treatment in long-term care facilities, assisted living settings, the home, and the community.</p>			

<p>Anyone—including members of tribes—may report client abuse, neglect, or misappropriation of client property by an employee or contractor of a covered treatment provider.</p> <p>The Office of Caregiver Quality screens and in some cases investigates these reports. When we find that an individual has been mistreated, we take action to stop the conduct and prevent it from reoccurring</p>			
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Enter the e-poll results into the record regarding the approved travel request for Vice-Chairman Brandon.

Business Committee Agenda Request

1. Meeting Date Requested: 05/25/22

2. General Information:

Session: Open Executive – must qualify under §107.4-1.

Justification: *Choose reason for Executive.*

3. Supporting Documents:

- | | | |
|--|--|---|
| <input type="checkbox"/> Bylaws | <input type="checkbox"/> Fiscal Impact Statement | <input type="checkbox"/> Presentation |
| <input type="checkbox"/> Contract Document(s) | <input type="checkbox"/> Law | <input type="checkbox"/> Report |
| <input type="checkbox"/> Correspondence | <input type="checkbox"/> Legal Review | <input type="checkbox"/> Resolution |
| <input type="checkbox"/> Draft GTC Notice | <input type="checkbox"/> Minutes | <input type="checkbox"/> Rule (adoption packet) |
| <input type="checkbox"/> Draft GTC Packet | <input type="checkbox"/> MOU/MOA | <input type="checkbox"/> Statement of Effect |
| <input checked="" type="checkbox"/> E-poll results/back-up | <input type="checkbox"/> Petition | <input type="checkbox"/> Travel Documents |
| <input type="checkbox"/> Other: <i>Describe</i> | | |

4. Budget Information:

- | | | |
|--|--|-------------------------------------|
| <input type="checkbox"/> Budgeted | <input type="checkbox"/> Budgeted – Grant Funded | <input type="checkbox"/> Unbudgeted |
| <input checked="" type="checkbox"/> Not Applicable | <input type="checkbox"/> Other: <i>Describe</i> | |

5. Submission:

Authorized Sponsor: Lisa Liggins, Secretary

Primary Requestor: _____

Additional Requestor: (Name, Title/Entity)

Additional Requestor: (Name, Title/Entity)

Submitted By: CELLIS1

From: [Secretary](#)
To: [Secretary](#); [Tehassi Tasi Hill](#); [Brandon L. Yellowbird-Stevens](#); [Cristina S. Danforth](#); [Lisa A. Liggins](#); [Daniel P. Guzman](#); [David P. Jordan](#); [Kirby W. Metoxen](#); [Ethel M. Summers](#); [Jennifer A. Webster](#)
Cc: [Danelle A. Wilson](#); [Rhiannon R. Metoxen](#); [Kristal E. Hill](#); [BC Agenda Requests](#)
Subject: E-POLL RESULTS: Approve the Travel Request – Vice-Chairman Brandon Stevens – Board of Regents Meeting – Lawrence, KS – May 11-13, 2022
Date: Monday, May 9, 2022 1:12:42 PM
Attachments: [BCAR Approve the Travel Request – Vice-Chairman Stevens – Board of Regents Meeting – Lawrence KS – May 11-13 2022.pdf](#)

E-POLL RESULTS

The e-poll to approve the travel request for Vice-Chairman Brandon Stevens to attend the Board of Regents Meeting in Lawrence, KS – May 11-13, 2022, **has carried**. Below are the results:

Support: Tina Danforth, Daniel Guzman King, David P. Jordan, Kirby Metoxen, Marie Summers, Jennifer Webster

Aliskwet Ellis
Information Management Specialist
Government Administrative Office
O: 920.869.4408 • E: cellis1@oneidanation.org
P.O. Box 365 • Oneida, WI • 54155



A good mind. A good heart. A strong fire.

CONFIDENTIALITY NOTICE: This message and any included attachments are intended only for the addressee. This message may contain privileged, confidential, or proprietary information. Unauthorized forwarding, printing, copying, distribution, or use of such information is strictly prohibited and may be unlawful. If you have received this message in error, please inform us promptly by reply e-mail, then delete the e-mail and destroy any printed copy.

From: Secretary <TribalSecretary@oneidanation.org>
Sent: Thursday, May 5, 2022 2:15 PM
To: Secretary <TribalSecretary@oneidanation.org>; Tehassi Tasi Hill <thill7@oneidanation.org>; Brandon L. Yellowbird-Stevens <bstevens@oneidanation.org>; Cristina S. Danforth <cdanfor4@oneidanation.org>; Lisa A. Liggins <lliggins@oneidanation.org>; Daniel P. Guzman <dguzman@oneidanation.org>; David P. Jordan <djordan1@oneidanation.org>; Kirby W. Metoxen <KMETOX@oneidanation.org>; Ethel M. Summers <esummer1@oneidanation.org>; Jennifer A. Webster <JWEBSTE1@oneidanation.org>
Cc: Danelle A. Wilson <dwilson1@oneidanation.org>; Rhiannon R. Metoxen <rmetoxe2@oneidanation.org>; Kristal E. Hill <khill@oneidanation.org>
Subject: E-POLL REQUEST: Approve the Travel Request – Vice-Chairman Brandon Stevens – Board of Regents Meeting – Lawrence, KS – May 11-13, 2022

E-POLL REQUEST

-
Summary:

As the Midwest Regional Board President of the Haskell Indian Nations University National Board of Regents, Vice-Chairman Stevens is requesting to attend the upcoming BOR meeting, where he will also be meeting with Assistant Secretary of Indian Affairs, Bryan Newland and the BIE Director, Tony Dearman. Travel will be covered by BIE.

Justification for E-Poll:

The next Business Committee meeting will not take place until May 11, 2022 and the travel dates are May 11-13th. In order to begin immediately processing the travel, an e-poll has been requested.

-

Requested Action:

Approve the Travel Request – Vice-Chairman Brandon Stevens – Board of Regents Meeting – Lawrence, KS – May 11-13, 2022

-

Deadline for response:

Responses are due no later than 4:30 p.m., Friday, May 6, 2022.

-

Voting:

1. Use the voting button above, if available; OR
2. Reply with “Support” or “Oppose”.

Aliskwet Ellis

Information Management Specialist

Government Administrative Office

O: 920.869.4408 • E: cellis1@oneidanation.org

P.O. Box 365 • Oneida, WI • 54155



A good mind. A good heart. A strong fire.

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Business Committee Agenda Request

1. Meeting Date Requested: 05/11/22

2. Session:

Open Executive – must qualify under §107.4-1.

Justification: Personnel Related

3. Requested Motion:

Accept as information; OR

Approve the Travel Request – Vice Chairman Stevens to Board of Regents Meeting, Lawrence, KS, May 11-13, 2022

4. Areas potentially impacted or affected by this request:

Finance

Programs/Services

Law Office

MIS

Gaming/Retail

Boards, Committees, or Commissions

Other: *Describe*

5. Additional attendees needed for this request:

Name, Title/Entity OR Choose from List

Name, Title/Entity OR Choose from List

Name, Title/Entity OR Choose from List

Name, Title/Entity OR Choose from List

6. Supporting Documents:

- | | | |
|---|--|--|
| <input type="checkbox"/> Bylaws | <input type="checkbox"/> Fiscal Impact Statement | <input type="checkbox"/> Presentation |
| <input type="checkbox"/> Contract Document(s) | <input type="checkbox"/> Law | <input type="checkbox"/> Report |
| <input type="checkbox"/> Correspondence | <input type="checkbox"/> Legal Review | <input type="checkbox"/> Resolution |
| <input type="checkbox"/> Draft GTC Notice | <input type="checkbox"/> Minutes | <input type="checkbox"/> Rule (adoption packet) |
| <input type="checkbox"/> Draft GTC Packet | <input type="checkbox"/> MOU/MOA | <input type="checkbox"/> Statement of Effect |
| <input type="checkbox"/> E-poll results/back-up | <input type="checkbox"/> Petition | <input checked="" type="checkbox"/> Travel Documents |
| <input type="checkbox"/> Other: <i>Describe</i> | | |

7. Budget Information:

- | | |
|--|--|
| <input checked="" type="checkbox"/> Budgeted – Tribal Contribution | <input type="checkbox"/> Budgeted – Grant Funded |
| <input type="checkbox"/> Unbudgeted | <input type="checkbox"/> Not Applicable |
| <input type="checkbox"/> Other: <i>Travel will be covered by BIE</i> | |

8. Submission:

Authorized Sponsor: Brandon Stevens, Vice-Chairman

Primary Requestor: Danelle Wilson, Executive Assistant

Oneida Business Committee Travel Request

1. OBC Meeting Date Requested: 05 / 11 / 22 e-poll requested

2. General Information:

Event Name: Board of Regents Meeting

Event Location: Lawrence, KS Attendee(s):

Departure Date: Attendee(s):

Return Date: Attendee(s):

3. Budget Information:

- Funds available in individual travel budget(s)
- Unbudgeted
- Grant Funded or Reimbursed

Cost Estimate: _____

4. Justification:

Describe the justification of this Travel Request:

As the Midwest Regional Board President of the Haskell Indian Nations University National Board of Regents, I am requesting to attend the upcoming BOR meeting, where I will also be meeting with Assistant Secretary of Indian Affairs, Bryan Newland and the BIE Director, Tony Dearman.

Requested Action: Approve the Travel Request – Vice Chairman Stevens to Board of Regents Meeting, Lawrence, KS, May 11-13, 2022.

5. Submission

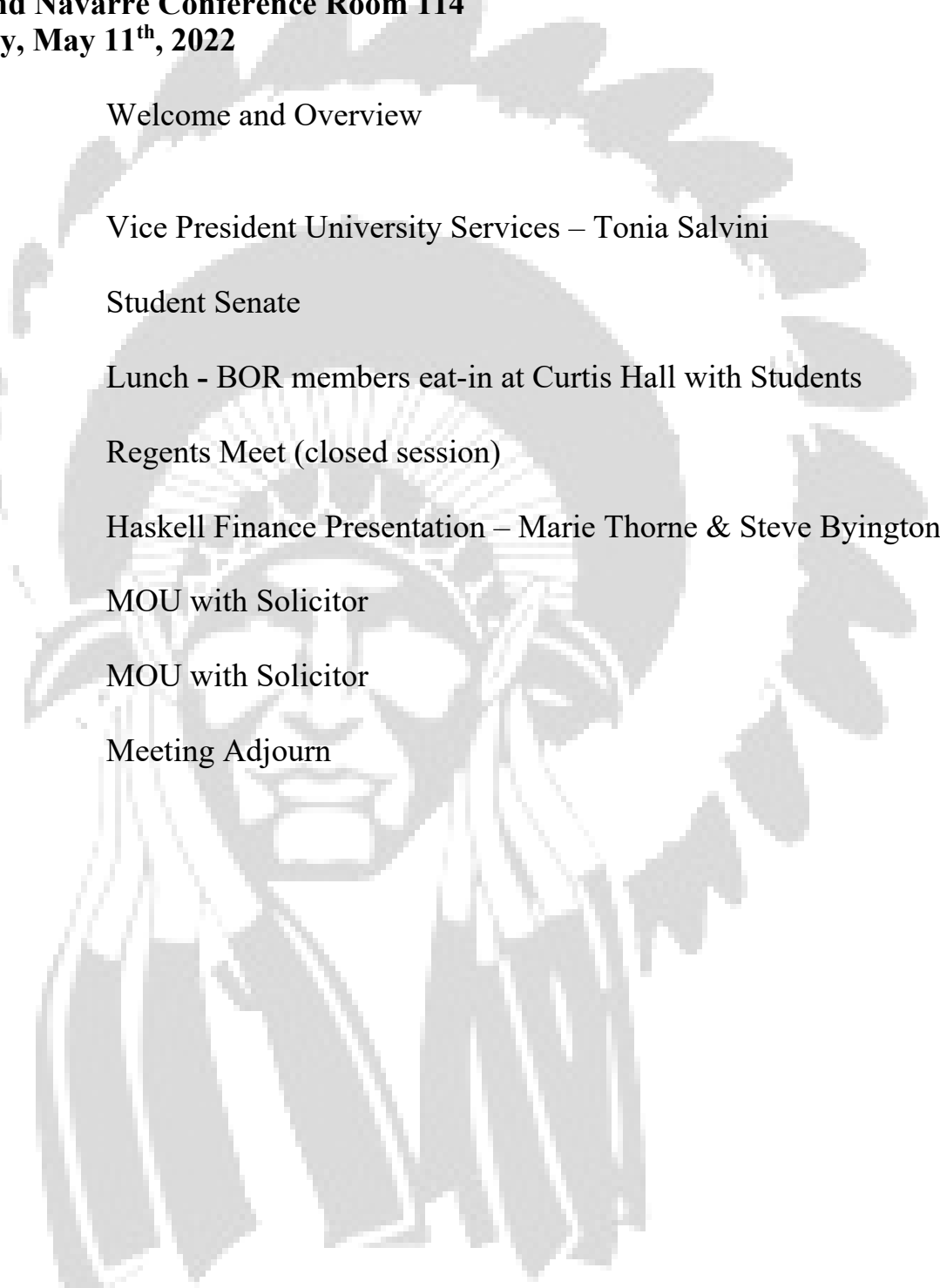
Sponsor:

- 1) Save a copy of this form for your records.
- 2) Print this form as a *.pdf OR print and scan this form in as *.pdf.
- 3) E-mail this form and all supporting materials in a **SINGLE** *.pdf file to: BC_Agenda_Requests@oneidanation.org

AGENDA

**HASKELL BOARD OF REGENTS
Spring 2022 Meeting
General Session Schedule
May 11-12, 2022**

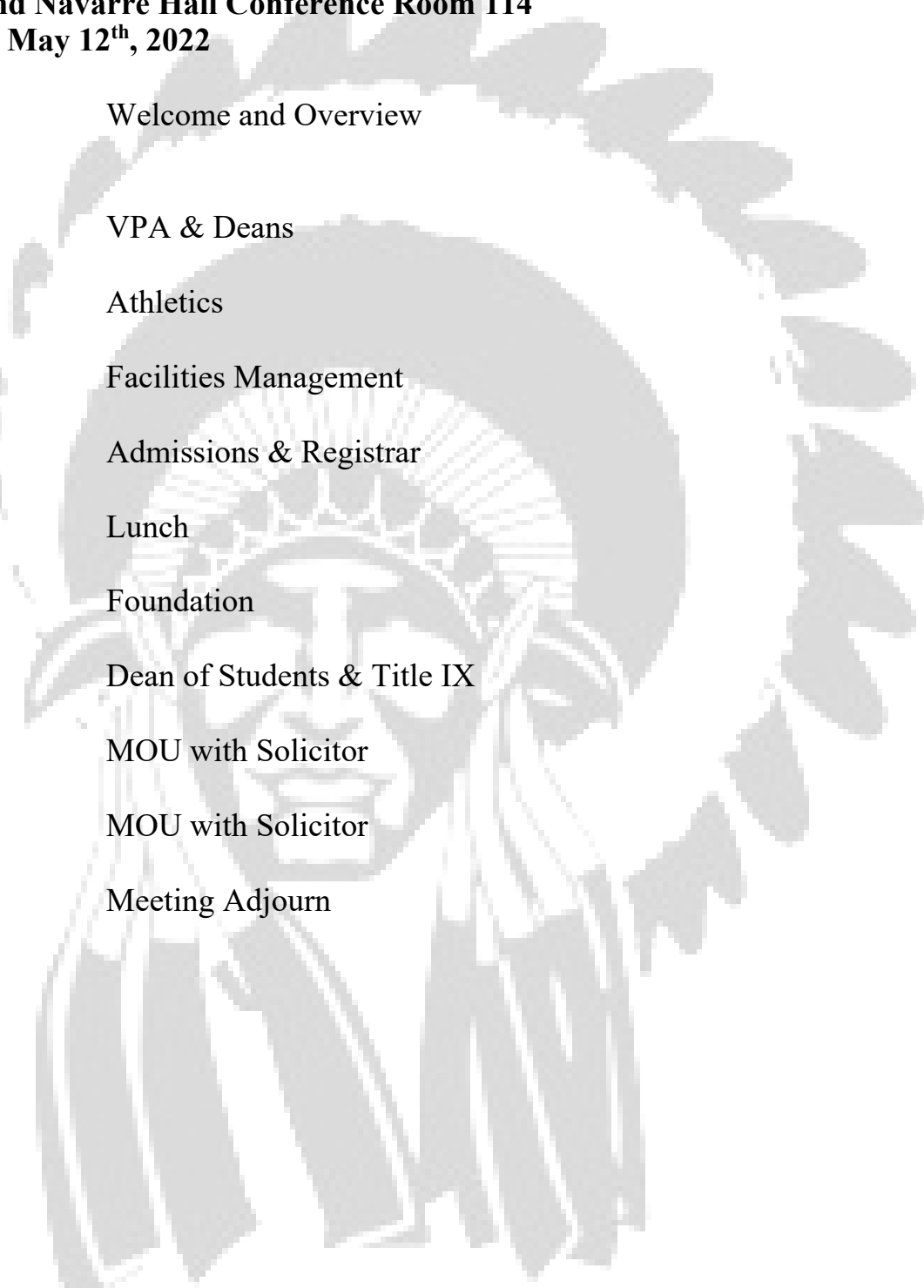
**Regents and Navarre Conference Room 114
Wednesday, May 11th, 2022**

- 
- 8:30 a.m. Welcome and Overview
 - 9:30 a.m. Vice President University Services – Tonia Salvini
 - 11:00 a.m. Student Senate
 - 12:00 p.m. Lunch - BOR members eat-in at Curtis Hall with Students
 - 1:30 p.m. Regents Meet (closed session)
 - 2:30 p.m. Haskell Finance Presentation – Marie Thorne & Steve Byington
 - 3:00 p.m. MOU with Solicitor
 - 4:00 p.m. MOU with Solicitor
 - 5:00 p.m. Meeting Adjourn

AGENDA

**HASKELL BOARD OF REGENTS
Spring 2022 Meeting
General Session Schedule
May 11-12, 2022**

**Regents and Navarre Hall Conference Room 114
Thursday, May 12th, 2022**

- 
- 8:30 a.m. Welcome and Overview
 - 9:00 a.m. VPA & Deans
 - 10:00 a.m. Athletics
 - 10:30 a.m. Facilities Management
 - 11:00 a.m. Admissions & Registrar
 - 12:00 p.m. Lunch
 - 1:30 p.m. Foundation
 - 2:30 p.m. Dean of Students & Title IX
 - 3:00 p.m. MOU with Solicitor
 - 4:00 p.m. MOU with Solicitor
 - 5:00 p.m. Meeting Adjourn

Review the Accounting and Audit (Chapter 14) Oneida Gaming Minimum Internal Control Standards and...

Business Committee Agenda Request

1. Meeting Date Requested: 05/25/22

2. Session:

Open Executive – must qualify under §107.4-1.

Justification: *Choose or type justification.*

3. Requested Motion:

Accept as information; OR

Enter the requested motion related to this item.

4. Areas potentially impacted or affected by this request:

Finance

Programs/Services

Law Office

MIS

Gaming/Retail

Boards, Committees, or Commissions

Other: *Describe*

5. Additional attendees needed for this request:

Name, Title/Entity OR Choose from List

Name, Title/Entity OR Choose from List

Name, Title/Entity OR Choose from List

Name, Title/Entity OR Choose from List

6. Supporting Documents:

- | | | |
|--|--|---|
| <input type="checkbox"/> Bylaws | <input type="checkbox"/> Fiscal Impact Statement | <input type="checkbox"/> Presentation |
| <input type="checkbox"/> Contract Document(s) | <input type="checkbox"/> Law | <input type="checkbox"/> Report |
| <input type="checkbox"/> Correspondence | <input type="checkbox"/> Legal Review | <input type="checkbox"/> Resolution |
| <input type="checkbox"/> Draft GTC Notice | <input type="checkbox"/> Minutes | <input type="checkbox"/> Rule (adoption packet) |
| <input type="checkbox"/> Draft GTC Packet | <input type="checkbox"/> MOU/MOA | <input type="checkbox"/> Statement of Effect |
| <input type="checkbox"/> E-poll results/back-up | <input type="checkbox"/> Petition | <input type="checkbox"/> Travel Documents |
| <input checked="" type="checkbox"/> Other: OGMICS Ch 14 - Accounting and Audit | | |

7. Budget Information:

- | | |
|---|--|
| <input type="checkbox"/> Budgeted – Tribal Contribution | <input type="checkbox"/> Budgeted – Grant Funded |
| <input type="checkbox"/> Unbudgeted | <input checked="" type="checkbox"/> Not Applicable |
| <input type="checkbox"/> Other: <i>Describe</i> | |

8. Submission:

Authorized Sponsor: Mark Powless, OGC - Chairman

Primary Requestor: Ivory Kelly, OGC - Regulatory Compliance Manager

Oneida Business Committee Agenda Request

Cover Memo:

Describe the purpose, background/history, and action requested:

The OGMICS is being revised one section chapter at a time to minimally include:

1. National Indian Gaming Commission (NIGC) Class II Minimum Internal Control Standards (MICS)
2. NIGC Class III MICS Guidance
3. Oneida Tribe and State of Wisconsin Compact and its amendments
4. Industry control standards and best regulatory practices

OGMICS section chapters are (re)formatted, (re)finalized and (re)reviewed before they are submitted to Gaming Management for comments. Management comments are reviewed and considered before the section chapter is officially approved by the OGC.

The OGC has prepared this document to set forth the Nation's tribal minimum internal controls that will guide gaming operations and assist internal audit to ensure and maintain the integrity and security of gaming operations.

Action Requested: Accept the OGMICS Chapter 14 - Accounting and Audit with no requested revisions.

Please note (OBC Action Options) Per the Chief Counsel memo dated February 27, 2018, regarding appropriate OBC action for OGMICS revisions, the motion for this request would be as follows: "Accept the notice of the OGMICS Chapter 14 - Accounting and Audit approved by the Oneida Gaming Commission on May 4, 2022 and

- (a) Directs notice to the Gaming Commission there are no requested revisions under Section 501.6-14(d);
 - (b) Directs notice to the Gaming Commission that the Oneida Business Committee will be recommending amendments to the OGMICS Chapter 14 - Accounting and Audit in accordance with sections 510.6-14(d)(3)(C);
- or
- (c) Directs notice to the Gaming Commission that the Oneida Business Committee repeals the OGMICS Chapter 14 - Accounting and Audit in accordance with section 501.6-14(d)(3)(A) and subsections (i).

From: [Ashley M. Blaker](#)
To: [Ivory S. Kelly](#); [Shoshana P. King](#); [Tracy J. Metoxen](#)
Cc: [Michelle M. Braaten](#); [Jodi M. Skenandore](#); [Ashley M. Blaker](#)
Subject: Notification: OGMICS Ch 14 Accounting and Audit
Date: Wednesday, May 4, 2022 8:27:42 AM
Attachments: [Ch 14 Accounting and Audit- Final.msg](#)
[image001.png](#)

DATE: 05/04/22
FROM: Mark A. Powless Sr.
SUBJECT: OGMICS Ch 14 Accounting and Audit

Good Morning,

The Gaming Commission has reviewed the following item(s) and is approved. This will be placed on the next Regular OGC Meeting agenda for retro approval.

1. OGMICS Ch 14 Accounting and Audit

If you have any further questions please feel free to contact the OGC Chair Mark Powless Sr. via email mpowles5@oneidanation.org or at 497-5658.

Yaw^ko,

Ashley Blaker

Administrative Assistant

Oneida Gaming Commission

PO Box 79

Oneida WI 54155-0079

Phone: (920) 497-5850

OGC Fax: (920) 496-2009

Backgrounds Fax: (920) 490-8048



A good mind. A good heart. A strong Fire.

This email and any attachments may contain confidential information and is solely for the intended recipient(s). Any unauthorized review, use, disclosure, or distribution is prohibited. If you are not the intended recipient, please contact the sender by reply email and destroy all copies of the original message.



Oneida Gaming Minimum Internal Control Standards/Rules of Play
OGMICS Chapter 14-Accounting and Audit Gaming Management Review

Record regulatory reference, concern and suggestion to the OGMICS/ROP document:

Concern/Question	Management Suggestion
<p>(6) Audit reports are maintained and made available to the Commission upon request and must include the following information</p> <ul style="list-style-type: none"> (i) Audit objectives; (ii) Audit procedures and scope; (iii) Findings and conclusions; (iv) Recommendations, if applicable; and (v) Manager’s response. 	<p>Requesting to replace this verbiage with “If requested,” rather than “if applicable.”</p>
<p><u>OGC Response</u> <i>(OGC to document response to Management’s concern and suggestion)</i></p>	
<p>(9) Follow-up observations and examinations is performed to verify that corrective action has been taken regarding all instances of non-compliance. The verification is performed within six (6) months following the date of notification of non-compliance.</p>	<p>Can Gaming Management impose a timeline of corrective action to an audit finding? For example: Verification is performed within (6) months but no earlier than 30 days following the date of final notification (Final Audit) of non-compliance. Gaming Compliance researched and found 30 days to be the average timeframe for corrective action before it is verified by auditors.</p>
<p><u>OGC Response</u></p>	

(Insert additional rows, as necessary)




Oneida Gaming Minimum Internal Control Standards/Rules of Play

<DOCUMENT DESCRIPTION> Gaming Management Review

Per ONGO 21.6-14. (d), the OGC is to draft and approve the OGMICS, subject to review and adoption by the OBC, provided that Gaming Operations has the opportunity to review and comment prior to OGC approval. Gaming Operations comments are to be included in submissions to the OBC.

GAMING OPERATIONS MANAGEMENT

Reviewed and Input Provided By:

Name and Title	Signature	Date
Assistant Gaming Chief Financial Officer		
Director/Manager	 Digitally signed by Misty Jordan Date: 2022.04.20 15:34:41 -05'00'	4-20-2022
Gaming Compliance		

From: [Ivory S. Kelly](#)
To: [Marina S. Martirosyan](#); [GamingCommission Compliance](#)
Cc: [Derrick R. King](#); [Kateri N. Baker](#)
Subject: RE: OGMICS Chapter 14 Management Review
Date: Tuesday, May 3, 2022 1:50:00 PM
Attachments: [Review Response Signature Packet Ch 14 Accounting and Audit.pdf](#)
[image001.png](#)
[image002.png](#)

Please allow this communication to serve as OGC response to the documented concern/question presented by Gaming Management in their review of OGMICS Ch 14 Accounting and Audit. As this document has already been signed by Gaming Management and therefore can not be edited for OGC's response.

Concern/Question

(h)(6) Audit reports are maintained and made available to the Commission upon request and must include the following information

- (i) Audit objectives;
- (ii) Audit procedures and scope;
- (iii) Findings and conclusions;
- (iv) Recommendations, **if applicable**; and
- (v) Manager's response.

Requesting to replace this verbiage with "if requested" rather than if applicable.

OGC Response: The OGC does not believe a change to this language is needed. All audits that are currently completed may come with any recommendations that may ensure a solution for compliance such as recommending to update an SOP.

Concern/Question

(h)(9) Follow-up observations and examinations is performed to verify that corrective action has been taken regarding all instances of non-compliance. The verification is performed within six (6) months following the date of notification of non-compliance.

Can Gaming Management impose a timeline of corrective action to an audit finding? For example: Verification is performed within (6) months but no earlier than 30 days following the date of final notification (Final Audit) of non-compliance. Gaming Compliance researched and found 30 days to be the average timeframe for corrective action before it is verified by the auditors.

OGC Response: After further discussion with Gaming Compliance and clarification of the ask, this verbiage will remain the same.

From: Marina S. Martirosyan <mmartiro@oneidanation.org>
Sent: Wednesday, April 20, 2022 4:32 PM
To: GamingCommission_Compliance <GamingCommission_Compliance@oneidanation.org>
Cc: Derrick R. King <DKING3@oneidanation.org>; Kateri N. Baker <ksmith1@oneidanation.org>
Subject: OGMICS Chapter 14 Management Review

Hello OGC Compliance Team,

Please see attached management review of OGMICS Chapter 14 with comments and sign off packet.

If you have any questions, please let me know.

Thank you very much!

Marina S Martirosyan

Compliance Specialist

Phone # 920-429-3010

mmartiro@oneidanation.org

P.O. Box 365 • Oneida, WI • 54155 •



Official Casino of the Green Bay Packers

Chapter: 14

Accounting and Audit

Table of Contents

- (a) General Standards
- (b) Conflict of Standards
- (c) Accounting Standards
- (d) Gross Gaming Revenue Computations
- (e) Maintenance and Preservation of Books, Records and Documents
- (f) State Licensed Accountant
- (g) Data Reporting
- (h) Internal Audit
- (i) Annual Requirement

All employees and associates are required to adhere to the controls in this section, all other sections, and regulatory documents.

Regulatory Credentials Legend:

NIGC MICS
NIGC 542
NIGC 543
COMPACT

(a) General Standards.

- (1) All licensed gaming facilities shall be required to keep an approved gaming accounting system that shall comply with, but not be limited to the standards in this section and the regulations of the OGC. Said accounting system shall reflect all business and financial transactions involved or concerned in any manner with the gaming operation and conducting of gaming activities authorized by the Gaming Compact and the Oneida Nation.

(b) Conflicts of Standards.

- (1) When establishing SICS, the gaming operation should review, and consider incorporating, other external standards such as GAAP, GAAS, and standards promulgated by GASB and FASB. In the event of a conflict between the MICS and the incorporated external standards, the external standards prevail.

(c) Accounting Standards.

- (1) Controls must be established, and accounting procedures implemented to safeguard assets and ensure each gaming operation:
 - (i) Prepares accurate, complete, legible, and permanent records of all transactions pertaining to gaming revenue and activities for operational accountability.
 - (ii) Prepares general accounting on a double-entry system of accounting, maintaining detailed, supporting, subsidiary records, and performs the following activities:
 - (A) Record gaming activity transactions in an accounting system to identify and track all revenues, expenses, assets, liabilities, and equity;
 - (B) Record all markers, IOU's, returned checks, held checks, or other similar credit instruments;
 - (C) Record journal entries prepared by the gaming operation and by any independent accountants used;
 - (D) Prepare income statements and balance sheets;
 - (E) Prepare appropriate subsidiary ledgers to support the balance sheet;
 - (F) Prepare, review, and maintain accurate financial statements;
 - (G) Prepare transactions in accordance with the appropriate authorization, as provided by management;
 - (H) Record transactions to facilitate proper recording of gaming revenue and fees, and to maintain accountability of assets;
 - (I) Compare recorded accountability for assets to actual assets at periodic intervals, and take appropriate action with respect to any variances;
 - (J) Segregate functions, duties, and responsibilities;
 - (K) Prepare minimum bankroll calculations; and
 - (L) Maintain and preserve all financial records and relevant supporting documentation.
- (2) Monthly financial statements are prepared by accounting and distributed to Oneida Nation's Gaming Management within thirty (30) days of month end.

(d) Gross Gaming Revenue Computations.

- (1) For table games, gross revenue equals the closing table bankroll, plus credit slips for cash, chips, tokens or personal/payroll checks returned to the cage, plus drop, less opening table bankroll and fills to the table, and money transfers issued from the game through the use of cashless wagering system.
- (2) For gaming machines, gross revenue equals drop, less fills, jackpot payouts and personal property awarded to patrons as gambling winnings.
- (3) For each counter game gross revenue equals:
 - (i) The money accepted by the gaming operation on events or games that occur during the month or will occur in subsequent months, less money paid out during the month to patrons on winning wagers (“cash basis”); or
 - (ii) The money accepted by the gaming operation on events or games that occur during the month, plus money, not previously included in gross revenue, that was accepted by the gaming operations in previous months on events or games occurring in the month, less money paid out during the month to patrons as winning wagers (“modified accrual basis”).
- (4) For each card game and any other game in which the gaming operation is not a party to a wager, gross revenue equals all money received by the operation as compensation for conducting the game.
 - (i) A gaming operation shall not include either shill win or loss in gross revenue computations.
 - (ii) In computing gross revenue for gaming machines, keno, and bingo, the actual cost to the gaming operation of any personal property distributed as losses to patrons may be deducted from winnings (other than costs of travel, lodging, services, food, and beverages), if the gaming operation maintains detailed documents supporting the deduction.
- (5) For payouts by wide-area progressive gaming machines systems, a gaming operation may deduct from winnings only its pro rata share of a wide-area gaming machine system payout.
- (6) Vouchers issued at a gaming machine or game device shall be deducted from gross revenue as jackpot payouts in the month the vouchers are issued by the gaming machine or gaming device. Vouchers deducted from gross revenue that are not redeemed within a period, not to exceed 180 days of issuance, shall be included in gross revenue. An unredeemed voucher previously included in gross revenue may be deducted from gross revenue in the month redeemed.

(e) Maintenance and Preservation of Books, Records and Documents.

- (1) All original books, records and documents pertaining to the conduct of wagering activities shall be retained by the gaming operation in accordance with the following schedule. A record that summarizes gaming transactions is sufficient, provided that all documents containing an original signature(s) attesting to the accuracy of a gaming related transaction are independently preserved. Original books, records or documents

shall not include copies of originals, except for copies that contain original comments or notations on parts of multi-part forms. The following original books, records and documents shall be retained by a gaming operation for a minimum of seven (7) years:

- (i) Casino Cage/Vault documents;
 - (ii) Documentation supporting the calculation of table game win;
 - (iii) Documentation supporting the calculation of gaming machine win;
 - (iv) Documentation supporting the calculation of revenue received from the games of sports betting (wagering), bingo, card games, and all other gaming activities offered by the gaming operation;
 - (v) Table games statistical analysis reports;
 - (vi) Gaming machine statistical analysis reports;
 - (vii) Bingo wagering statistical reports;
 - (viii) Internal audit documentation and reports;
 - (ix) Documentation supporting the write-off approved credit instruments;
 - (x) All other books, records and documents pertaining to the conduct of wagering activities and contain original signature(s) attesting to the accuracy of the gaming related transaction.
- (2) Unless otherwise specified in this part, all other books, records, and documents shall be retained until such time as the accounting records have been audited by the Oneida Nations gaming operation's independent certified public accountants.
- (3) The above requirements shall apply without regards to the medium by which the book, record or document is generated or maintained (paper, computer-generated, magnetic media, etc.).

(f) State Licensed Accountant.

- (1) Oneida Nation of Wisconsin shall engage an independent accountant licensed within the state of Wisconsin. The independent accountant shall examine the statements in accordance with the generally accepted auditing standards.

(g) Data Reporting

- (1) The Nation shall submit information from its slots accounting systems to the Data Collection System ("DCS") maintained by the State, utilizing the hardware, software, reporting requirements and formats for the specified information in use on the date of the Second Amendment. That Nation and the State acknowledge that DCS is intended to be a uniform state-wide system applicable to all Wisconsin Indian Tribes.
- (2) The Nation shall submit to the Department on a monthly basis, in an electronic format determined in the reasonable discretion of the Nation, not later than fourteen (14) days after the conclusion of each calendar month.
- (i) Daily revenue information for table games: type of table game, table number, shift, opening inventory, fills, credits, adjustment, closing inventory, drop, and win/loss; and
 - (ii) Daily revenue information for event wagering: the total amount of all wagers received less voided or canceled wagers and amounts paid out for winning wagers

and the total amount of the write on events or games that occur during the month or will occur in subsequent months, less gaming payouts.

- (3) All information submitted by the Nation pursuant to Section (A) and (B) above shall be confidential and shall not be disclosed by the State. In order to protect and preserve the confidentiality of this information, the State shall, with respect to all information submitted by the Nation, maintain and enforce the minimum internal control standards of the Department in effect on the date of the Second Amendment.

(h) Internal Audit.

- (1) Controls must be established, and procedures implemented to ensure that:
- (2) Internal auditor(s) perform audits of each department of a gaming operation, at least annually, to review compliance with TICS, SICS, and these OGMICS, which include at least the following areas:
 - (i) Bingo, including supervision, bingo cards, bingo card sales, draw, prize payout; cash and equivalent controls, technologic aids to the play of bingo, operations, vouchers, and revenue audit procedures;
 - (ii) Card games, including supervision, exchange or transfers, playing cards, skill funds, reconciliation of card room bank, posted rules, and promotional progressive pots and pools;
 - (iii) Table games, including supervision, fill and credit procedures, table inventory forms, standards for playing cards and dice, plastic cards, analysis of table game performance, marker credit play, name credit instruments, call bets, rim credit, and foreign currency;
 - (iv) Gaming machines, including supervision, access listing, prize payout and fills, cash and cash equivalent controls, gaming machine components, operations, vouchers, standards for evaluating theoretical and actual hold percentages, gaming machine drop and hopper percentages, gaming machine drop, in-house progressive gaming machine standards, wide area progressive gaming machine standards, and account access cards;
 - (v) Gaming promotions and player tracking procedures, including supervision, gaming promotion rules and player tracking systems;
 - (iv) Complimentary services or items, including procedures for issuing, authorizing, redeeming, and reporting complimentary service items;
 - (vi) Patron deposit accounts and cashless systems procedures, including supervision, patron deposit accounts and cashless systems, as well as patron deposits, withdrawals.
 - (vii) Drop and count standards, including supervision, count room access, count team, table game drop standards, gaming machine and financial instrument drop standards, table game count standards, gaming machine financial instrument count standards, collecting currency cassettes and financial instrument storage components from kiosks, kiosk count standards, and controlled keys;
 - (viii) Cage, vault, cash and cash equivalent procedures, including supervision, cash and cash equivalents, personal checks, cashier's checks, traveler's checks, payroll

- checks, and counter checks, cage and vault accountability, kiosks, patron deposited funds, promotional payouts, drawings and giveaway programs, chip and token standards, and cage and vault access;
- (ix) Information technology, including supervision, systems' logical and physical controls, independence, physical security and/or modifications, remote access, incident monitoring and reporting data back-ups, software downloads, and verifying downloads; and
 - (x) Accounting standards, including accounting records, maintenance and preservation of financial records and relevant supporting documentation.
 - (xi) Any other internal audits as required by the Nation, OGC, audit committee or other entity designated by the Nation.
- (3) Internal auditor(s) are independent of gaming operations with respect to the departments subject to audit (auditors internal to the operation, officers of the OGC, or outside CPA firm may perform this function).
 - (4) Internal auditor(s) report directly to the Oneida Business Committee, OGC, audit committee, or other entity designated by the Nation.
 - (5) Documentation such as checklists, programs, reports, etc. is prepared to evidence all internal audit work and follow-up performed as it relates to compliance with TICS, SICS, and these MICS, including all instances of noncompliance.
 - (6) Audit reports are maintained and made available to the Commission upon request and must include the following information
 - (i) Audit objectives;
 - (ii) Audit procedures and scope;
 - (iii) Findings and conclusions;
 - (iv) Recommendations, if applicable; and
 - (v) Manager's response.
 - (7) All material expectations identified by internal audit work are investigated and resolved and the results are documented.
 - (8) Internal audit findings are reported to management, responded to by management stating corrective measures to be taken, and included in the report delivered to management, the Nation, OGC, audit committee, or other entity designated by the Nation for corrective action.
 - (9) Follow-up observations and examinations is performed to verify that corrective action has been taken regarding all instances of non-compliance. The verification is performed within six (6) months following the date of notification of non-compliance.

(i) Annual Requirements.

- (1) Agreed upon procedures. A CPA independent of the gaming operation must be engaged to perform an assessment to verify whether the gaming operation is in compliance with these MICS, and/or the TICS or SICS if they provide at least the same level of controls as the MICS. The assessment must be performed in accordance with agreed upon procedures and the most recent versions of the Statements on Standards for Attestation

- Engagements and Agreed-Upon Procedures Engagements (collectively “SSAEs”), issued by the American Institute of Certified Public Accountants.
- (2) The Nation must submit a copy of the agreed-upon procedures report to the OGC within 120 days of the gaming operation’s fiscal year end in conjunction with the submission of the annual financial audit report required pursuant to 25 CFR 25 part 571.
 - (3) Review of the internal audit:
 - (i) The CPA must determine compliance by the gaming operation with the internal audit requirements in this paragraph (d) by:
 - (A) Completing the internal audit checklist;
 - (B) Ensuring that the internal auditor completed checklists for each gaming department of the operation;
 - (C) Verifying that any areas of non-compliance have been identified;
 - (D) Ensuring that audit reports are completed and include responses from management; and
 - (E) Verifying that appropriate follow-up on audit findings has been conducted and necessary corrective measures have been taken to effectively mitigate the noted risks.
 - (ii) If the CPA determines that the internal audit procedures performed during the fiscal year have been properly completed, the CPA may rely on the work of the internal audit for the completion of the MICS checklists as they relate to the standards covered by this part.
 - (4) Report format. The SSAEs are applicable to agreed-upon procedures engagements required in this part. All noted instances of noncompliance with the MICS and/or the TICS or SICS, if they provide the same level of controls as the MICS, must be documented in the report with a narrative description, the number of exceptions and sample size tested.

 Post ten (10) vacancies for alternates for 2022 Special Election - Oneida Election Board

Business Committee Agenda Request

1. Meeting Date Requested: 05/25/22

2. General Information:

Session: Open Executive – must qualify under §107.4-1.

Justification: *Choose reason for Executive.*

3. Supporting Documents:

- | | | |
|--|--|---|
| <input type="checkbox"/> Bylaws | <input type="checkbox"/> Fiscal Impact Statement | <input type="checkbox"/> Presentation |
| <input type="checkbox"/> Contract Document(s) | <input type="checkbox"/> Law | <input type="checkbox"/> Report |
| <input checked="" type="checkbox"/> Correspondence | <input type="checkbox"/> Legal Review | <input type="checkbox"/> Resolution |
| <input type="checkbox"/> Draft GTC Notice | <input type="checkbox"/> Minutes | <input type="checkbox"/> Rule (adoption packet) |
| <input type="checkbox"/> Draft GTC Packet | <input type="checkbox"/> MOU/MOA | <input type="checkbox"/> Statement of Effect |
| <input type="checkbox"/> E-poll results/back-up | <input type="checkbox"/> Petition | <input type="checkbox"/> Travel Documents |
| <input type="checkbox"/> Other: <i>Describe</i> | | |

4. Budget Information:

- | | | |
|--|--|-------------------------------------|
| <input type="checkbox"/> Budgeted | <input type="checkbox"/> Budgeted – Grant Funded | <input type="checkbox"/> Unbudgeted |
| <input checked="" type="checkbox"/> Not Applicable | <input type="checkbox"/> Other: <i>Describe</i> | |

5. Submission:

Authorized Sponsor: Lisa Liggins, Secretary

Primary Requestor: Tonya Webster, Election Board Vice Chair

Additional Requestor: (Name, Title/Entity)

Additional Requestor: (Name, Title/Entity)

Submitted By: SDAVIS



Memorandum

TO: Oneida Business Committee

FROM: Tonya Webster, Oneida Election Board Vice Chair

DATE: May 17, 2022

RE: Request to post for ten (10) alternates for 2022 Special Election

Purpose

Requires BC action per Boards, Committees and Commissions Law.

Background

Due to recusal and the increase of staff needed for the polls, the Election Board is requesting to post for ten (10) alternates to help with the 2022 Special Election

Action requested:

Approve request to post ten (10) vacancies for alternates on the Oneida Election Board for the 2022 Special Election.

Rescind the Joint Marketing Team charter and dissolve the Joint Marketing Team

Business Committee Agenda Request

1. Meeting Date Requested: 05/25/22

2. General Information:

Session: Open Executive – must qualify under §107.4-1.
Justification: *Choose reason for Executive.*

3. Supporting Documents:

- | | | |
|--|--|---|
| <input type="checkbox"/> Bylaws | <input type="checkbox"/> Fiscal Impact Statement | <input type="checkbox"/> Presentation |
| <input type="checkbox"/> Contract Document(s) | <input type="checkbox"/> Law | <input checked="" type="checkbox"/> Report |
| <input checked="" type="checkbox"/> Correspondence | <input type="checkbox"/> Legal Review | <input type="checkbox"/> Resolution |
| <input type="checkbox"/> Draft GTC Notice | <input type="checkbox"/> Minutes | <input type="checkbox"/> Rule (adoption packet) |
| <input type="checkbox"/> Draft GTC Packet | <input type="checkbox"/> MOU/MOA | <input type="checkbox"/> Statement of Effect |
| <input type="checkbox"/> E-poll results/back-up | <input type="checkbox"/> Petition | <input type="checkbox"/> Travel Documents |
| <input type="checkbox"/> Other: <i>Describe</i> | | |

4. Budget Information:

- | | | |
|---|--|-------------------------------------|
| <input type="checkbox"/> Budgeted | <input type="checkbox"/> Budgeted – Grant Funded | <input type="checkbox"/> Unbudgeted |
| <input type="checkbox"/> Not Applicable | <input type="checkbox"/> Other: <i>Describe</i> | |

5. Submission:

Authorized Sponsor: Lisa Liggins, Secretary

Primary Requestor: _____

Additional Requestor: (Name, Title/Entity)

Additional Requestor: (Name, Title/Entity)

Submitted By: LLIGGINS



Memorandum

To: Oneida Business Committee
From: Lisa Liggins, Secretary
Date: May 20, 2022
Re: Dissolution of Joint Marketing Team

This memorandum is intended to provide information on Joint Marketing Team, a recap of the recommendation from the sub-team, and proposed next steps.

Background

Over the last year, the Business Committee (BC) has had various discussions regarding the Joint Marketing Team (JMT) and various questions/concerns have been raised such as:

- How and when JMT reports?
- Who is the main point of contact?
- Have they been meeting?

Most recently, during the JMT FY-2021 quarterly report in November 2021, there was a suggestion that JMT should or could be dissolved. An informal sub-team of Secretary Lisa Liggins, Councilman Kirby Metoxen, and Retail General Manager Debra Powless was identified to investigate this suggestion.

The sub-team met on December 3rd and reviewed a preliminary report prepared by Rae Skenandore, Budget Analyst, which provided a review of their charter, purpose, and budget trending. The final report was updated with additional feedback from the sub-team and is attached for your reference.

At the January 18, 2022, BC work session, the BC reviewed the report and the draft Performance Assurance Audit for JMT which indicated conditions of either Medium or High in all conditions¹. Additionally, the group reviewed the sub-team's recommendation and spoke with Michelle Danforth-Anderson who indicated at most,

¹ This audit was draft and confidential as it had not been finalized by Internal Audit nor presented to the Audit Committee for action.

the budget need to carry out any upcoming events would be \$50,000, not the full \$95,000 in the JMT budget. The BC supported the sub-team's recommendation to dissolve the JMT.

Ralinda Ninham-Lamberies, Assistant CFO, has indicated that in the event of any spend from the JMT budget by Tourism, the correct business unit will be paid from due to a re-org.

Sub-team's recommendation

When reviewing the JMT Charter, the Summary section indicates:

- 1) "The JMT is a self-directed, cross-functional team who has been meeting regularly since 1998 to collectively:
 - a) Create, select, and implement marketing initiatives to increase revenue to the Oneida Nation entities,
 - b) Promote a positive image for Oneida, and
 - c) Establish Oneida as a tourism destination."

The sub-team's determination was:

- a) Each of the enterprises involved should have custom, targeting marketing to reach their customers (i.e. Retail and a hotel might not have the same client base) and have individual budgets to implement their respective marketing plans
- b) Intergovernmental Affairs and Communications has historically taken in "image" for Oneida (i.e. Branding initiative)
- c) Tourism is important but separate function from marketing and image.

Based on the information available, the sub-team recommended the dissolution of the Joint Marketing Team.

Proposed Next Steps

- Motion to rescind the Joint Marketing Team charter² and dissolve the Joint Marketing Team.

² Joint Marketing Team Charter was approved at the January 27, 2016, regular Business Committee meeting.



MEMORANDUM

DATE: December 17, 2021
 FROM: Rae Skenandore, Budget Analyst
 TO: Lisa Liggins, Secretary
 CC: Cristina Danforth, Treasurer
 RE: Joint Marketing Update

The purpose of this correspondence is to provide requested budget and background information on the Joint Marketing team. The initial report was submitted to the sub-team. This reply combines the original response and addresses the additional questions posed by the sub-team.

I. Background

According to the Joint Marketing Charter approved in 2016, the team has been meeting since 1998. Among their deliverables listed in the charter were the development of an annual marketing plan, an annual budget, annual goals & objectives, and key results from previous year/performance measurers (See attached charter). Overall, the listed goals and objectives all stress a positive ROI on all activities.

The Joint Marketing team was made up of the following members:

Bobbi Webster	Communications	Mary Shaw.....	Radisson
Janice Hirth*	OAHC/OGEC	Michele Doxtator*	Retail
Joanie Buckley*	Internal Services	Michelle Danforth-Anderson	Tourism
Josh Doxtator*	Thornberry	Steven Ninham	Radisson
Kelly Losey*	Wingate Hotel	Terry Hetzel*	Facilitator/Recorder
Louise Cornelius	Gaming		

** Individual is no longer in this role.*

The executive team with sign off authority included Janice Hirth, Bobbi Webster, and Michele Doxtator.

I was unable to locate any public reports specific to Joint Marketing and nothing containing the specified deliverables or measurable returns. The only reports I was able to locate referring to Joint Marketing (JM) were in conjunction with the Ticket and Merchandise reports to General Tribal Council on the Packer Contract.

II. Budget Information

Joint Marketing	FY2018 Actual	FY 2019 Actual	FY 2020 Actual	8-20-21 YTD Actual	Proposed 2022
Revenue - External					
Other charges for services					
Donations	\$ 74,097	\$ (9,428)	\$ 8,012	\$ 5,013	
Sub-total	\$ 74,097	\$ (9,428)	\$ 8,012	\$ 5,013	
Revenue /Contribution - Internal					
Tribal Contribution	\$ 1,471,546	\$ 1,612,292	\$ 215,569	\$ 8,617	\$ 95,000
Loss Revenue				\$ (1,876)	
Subtotal	\$ 1,471,546	\$ 1,612,292	\$ 215,569	\$ 6,741	\$ 95,000
External Expenses					
Advertising	\$ 1,545,643	\$ 1,602,863	\$ 223,581	\$ 11,755	\$ 95,000
Sub-total	\$ 1,545,643	\$ 1,602,863	\$ 223,581	\$ 11,755	\$ 95,000
Net profit (loss)	\$ -	\$ 1	\$ -	\$ (1)	0
Contract	\$ 1,422,118	\$ 1,450,560	\$ 1,479,571	\$ 1,509,163	
Total expenses - contract cost	\$ 123,525	\$ 152,303	\$ (1,255,990)	\$ (1,497,408)	
Notes					
The Packer Contract ended in 2021 and was renegotiated by Gaming in 2021.					
The FY 2022 Proposed budget includes a request from Michelle Danforth Anderson. It includes an advertising initiative, sponsorships/donations, and expanding a tourism event.					
It is my understanding that the difference between the contract cost and expenses in the FY 2020 Actual Budget was reconciled through an MOA to the Packer Contract.					

The JM revenue reflects donations from the Coca-Cola funds and Tribal Contribution. The sole expense listed is advertising. The advertising expense listed appear to be the cost of the Packers contract. In the years where the expenses were greater than the contract costs listed there were additional expenses such as play-off expenses and the Locker Room Live show. According to the Ticket and Merchandise Report on July 10, 2018, JM reviews all the requests for tickets and merchandise for consideration and Gaming accounting is the asset manager. Those entities authorized for tickets include the following:

- Tribal Government
- Oneida Casino
- Oneida Airport Hotel Corporation
- Oneida Retail
- Thornberry Creek at Oneida
- Bay Bank

Except for approximately 14 community events, it is assumed that the remainder of the merchandise also went to the 6 entities listed above.

The sub-team had the following comments and questions:

- a. JM provided checks and balances.

In addition to the Packers Contract, the JM team approved a variety of marketing initiatives, donations, and sponsorships. In speaking to members of the JM team, it appeared that JM was an additional layer of approval for already budgeted and approved items within each area's budget. If each manager has a specific sign off authority and an initiative was developed and budgeted for, it is unclear how additional approvals were beneficial.

- b. JM approved sponsorships and donations to outside entities. Where would these go if JM is dissolved?

JM did approve donations/sponsorships to outside entities. However, the specific line item for donations/sponsorships was housed within an areas budget, such as Tourism. Again, it served as an additional layer of approval. If they are not already budgeted within a specific area, such as tourism, outside entities would have access to the Oneida Finance Fund (formerly the Community Fund) to request donations/sponsorships up to \$3,000 for FY '22. This is an established program with existing checks and balances (see attached OFF request form).

- c. What is the best way to deal with the JM budget if dissolved?

Ralinda Ninham-Lamberies, Assistant Chief Financial Officer, stated that Accounting can close out JM sign off completely. All the 2022 planned events can run through Tourism. Tourism will be \$95,000 over budget and JM will be \$95,000 under budget. Therefore, the net effect is zero.

III. Summary

The previous Packers Contract expired in August of 2021 and is no longer a part of the JM budget. It is my understanding that a new Packer contract was negotiated by Gaming and they bear the sole cost and presumably the sole authority over tickets and merchandise.

For FY 2022, the \$95,000 listed in the JM budget was a specific request from Tourism and included at least one sponsorship. The Finance Committee currently oversees the Oneida Finance Fund requests for donations for outside entities. Given those points and the information provided above, there does not appear to be any hindrance, from a budgetary point of view, if the Business Committee decided to dissolve the Joint Marketing team. The overall benefits of that decision appear to put the authority & responsibility back on the managers, streamlines the process, and funnels unbudgeted outside donation/sponsorship requests to the Finance Committee.

Accept the Bay Bancorporation Inc. FY-2022 2nd quarter report

Business Committee Agenda Request

1. Meeting Date Requested: 05/25/22

2. Session:

Open Executive – must qualify under §107.4-1.

Justification: *Choose or type justification.*

3. Requested Motion:

Accept as information; OR

Enter the requested motion related to this item.

4. Areas potentially impacted or affected by this request:

Finance

Programs/Services

Law Office

MIS

Gaming/Retail

Boards, Committees, or Commissions

Other: *Describe*

5. Additional attendees needed for this request:

Name, Title/Entity OR Choose from List

Name, Title/Entity OR Choose from List

Name, Title/Entity OR Choose from List

Name, Title/Entity OR Choose from List

6. Supporting Documents:

- | | | |
|---|--|---|
| <input type="checkbox"/> Bylaws | <input type="checkbox"/> Fiscal Impact Statement | <input type="checkbox"/> Presentation |
| <input type="checkbox"/> Contract Document(s) | <input type="checkbox"/> Law | <input checked="" type="checkbox"/> Report |
| <input type="checkbox"/> Correspondence | <input type="checkbox"/> Legal Review | <input type="checkbox"/> Resolution |
| <input type="checkbox"/> Draft GTC Notice | <input type="checkbox"/> Minutes | <input type="checkbox"/> Rule (adoption packet) |
| <input type="checkbox"/> Draft GTC Packet | <input type="checkbox"/> MOU/MOA | <input type="checkbox"/> Statement of Effect |
| <input type="checkbox"/> E-poll results/back-up | <input type="checkbox"/> Petition | <input type="checkbox"/> Travel Documents |
| <input type="checkbox"/> Other: <i>Describe</i> | | |

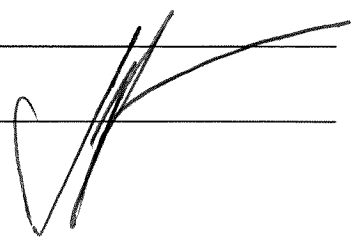
7. Budget Information:

- | | |
|---|--|
| <input type="checkbox"/> Budgeted – Tribal Contribution | <input type="checkbox"/> Budgeted – Grant Funded |
| <input type="checkbox"/> Unbudgeted | <input checked="" type="checkbox"/> Not Applicable |
| <input type="checkbox"/> Other: <i>Describe</i> | |

8. Submission:

Authorized Sponsor: David P. Jordan, Councilman

Primary Requestor: Jeff Bowman, President, Bay Bank



Bay Bank
QUARTERLY REPORT

Quarter ended March 31, 2022

A. **BAY BANK**

Submitted by: Jeff Bowman, Board Member
Directors: Fern Orié, Bob Jossie, Jeff Bowman,
Todd Van Den Heuvel, Elaine Skenandore-Cornelius

Oneida Business Committee Contact: David Jordan

B. **MINUTES**

None Submitted

ACTION TAKEN

No Tribal Policy changes.

D. **FINANCIAL**

Note that various financial reports

December 31, 2022 is Bay Bank's fiscal year end.

E. **SPECIAL EVENTS AND TRAVEL**

None

F. **PERSONAL COMMENTS**

Bay Bank account numbers as of March 31, 2022:

1,726	Checking Accounts
493	Business Checking Accounts
157	Money Market Accounts

1,697	Savings Accounts
290	Certificates of Deposit
98	Commercial Real Estate Loans
1,102	Residential Real Estate Loans
244	Business Loans
644	Consumer Loans
36	Oneida Small Business 2000 Loan Program Loans

The Oneida Small Business Loan Program 2000 that is administered by Bay Bank started on May 1, 2002. As of this date over \$ 15.5 million in new loans have been made to over 148 new or growing Oneida tribal member owned businesses.

The Section 184 mortgage loans serviced under FHLB MPF program totaled \$89.6 million on March 31, 2022. There are 718 loans in the program currently.

G. GOALS AND OBJECTIVES

2022 GOALS:

GOAL A: Bay Bank will strive to attain a minimum 0.70% Return on Assets for the year ending December 31, 2022. Return on Assets (ROA) is a common measurement of a bank's profitability. This ratio informs you how well the bank is managing and investing the bank's assets.

2022 ROA Goal	2022 YTD ROA Actual	2021 Peer Group Average
0.70 %	0.41%	1.05%

GOAL B: Bay Bank will strive to attain a minimum 7.00 % Return on Equity for the year ending December 31, 2022. Return on Equity (ROE) is the measurement of how well the bank is performing for its stockholder.

2022 ROE Goal	2022 YTD ROE Actual	2021 Peer Group Average
7.00 %	4.59 %	10.22 %

Bay Bank had budgeted total loans for the quarter ended March 31, 2022, in the amount of \$ 73.3 million. Total loans on March 31, 2022, were \$ 72.8 million, a decrease of \$ 0.5 million from budget. Loans decreased \$ 7.1 million over the 12-month period ended March 31, 2022.

Bay Bank had budgeted total deposits for the quarter ended March 31, 2022, in the amount of \$ 189.3 million. Total deposits on March 31, 2022, were \$ 181.2 million, a decrease of \$ 8.1 million over budget. Deposits increased \$ 47.4 million for the past twelve months, the result of increase in transaction accounts, savings deposits, and time deposits.

H.

MEETINGS

Monthly meeting on the fourth Thursday of each month. Well attended.

Accept the Oneida Airport Hotel Corporation FY-2022 2nd quarter report

Business Committee Agenda Request

1. Meeting Date Requested: 05/25/22

2. Session:

Open Executive – must qualify under §107.4-1.

Justification: *Choose or type justification.*

3. Requested Motion:

Accept as information; OR

Motion to accept the OAHC FY22 2nd Quarter Report

4. Areas potentially impacted or affected by this request:

Finance

Programs/Services

Law Office

MIS

Gaming/Retail

Boards, Committees, or Commissions

Other: *Describe*

5. Additional attendees needed for this request:

Name, Title/Entity OR Choose from List

Name, Title/Entity OR Choose from List

Name, Title/Entity OR Choose from List

Name, Title/Entity OR Choose from List

6. Supporting Documents:

- | | | |
|---|--|---|
| <input type="checkbox"/> Bylaws | <input type="checkbox"/> Fiscal Impact Statement | <input type="checkbox"/> Presentation |
| <input type="checkbox"/> Contract Document(s) | <input type="checkbox"/> Law | <input checked="" type="checkbox"/> Report |
| <input type="checkbox"/> Correspondence | <input type="checkbox"/> Legal Review | <input type="checkbox"/> Resolution |
| <input type="checkbox"/> Draft GTC Notice | <input type="checkbox"/> Minutes | <input type="checkbox"/> Rule (adoption packet) |
| <input type="checkbox"/> Draft GTC Packet | <input type="checkbox"/> MOU/MOA | <input type="checkbox"/> Statement of Effect |
| <input type="checkbox"/> E-poll results/back-up | <input type="checkbox"/> Petition | <input type="checkbox"/> Travel Documents |
| <input type="checkbox"/> Other: <i>Describe</i> | | |

7. Budget Information:

- | | |
|---|--|
| <input type="checkbox"/> Budgeted – Tribal Contribution | <input type="checkbox"/> Budgeted – Grant Funded |
| <input type="checkbox"/> Unbudgeted | <input type="checkbox"/> Not Applicable |
| <input type="checkbox"/> Other: <i>Describe</i> | |

8. Submission:

Authorized Sponsor: Name, Title/Entity OR Choose from List

Primary Requestor: Kathy Hughes, OAHC Board Chairwoman

Oneida Airport Hotel Corporation
Radisson Hotel & Conference Center
Quarterly Report
For the quarter ended: March 31, 2022

Narrative SectionBusiness practice, market overview, place within market:

- Q2 STR Occupancy for the quarter is at 41.8%; ADR \$119.28; RevPar; \$49.89
- Q2 saw a few cancellations for social events due to the Delta variant. Playoff game assisted in numbers for Occupancy and ADR for January and return conferences assisted in higher numbers for February. March saw the comp set improve YOY due to vaccination status compared to prior year. Continued with the sports blocks and holiday parties pick up. Sports Booking started at Casino early December, ensure Casino packaging marketed, occupancy higher over March Madness.
- Sales team currently at Director Sales, 2 Sales Manager's, Corporate Revenue Manager, 2 Catering Manager's, Sales Admin and Catering Coordinator

Competitive analysis:

- Green Bay area hotels currently fighting for same pieces of transient business and putting offers and deals/packages out to gain occupancy.
- Corporate guests just starting to travel a little, not as much as prior due to state restrictions/travel restrictions etc. Also, government restrictions still in place for those who travel for government.

Strategies for improved value:

- Developed packaging & incentive bookings for Corporate/Association Meetings, Tour & Travel, Wedding, Travel Agents and Transient markets to gain short term bookings for need months.
- Working with Radisson Corporate in all Sales markets to gain leverage and recognition, as well as utilizing their Meeting Planner incentive programs and transient booking promotions.
- Working with Aimbridge Regional properties to gain leverage and recognition.
- Working closely with Discover Green Bay (formerly CVB) in all Sales markets to keep top of mind and participate in all sales initiatives.
- Attended American Bus Association Marketplace in January and Circle Wisconsin Event in March gain exposure and leads for Tour & Travel groups.
- Ensuring all Safety Protocols being enforced in meeting and catering groups booked.

Material changes or developments in market/business:

- Red Lion in Appleton announced soon to be a Hilton, due to change over in April 2022 – in our STR comp set.
- Holiday Inn Appleton now a DoubleTree by Marriott – in our STR comp set.

Market growth:

- Legacy Hotel due to break ground 2022 – 79 room property
- Cobblestone in DePere broke ground & due to open in 2022 – 60 room property
- Hampton Inn property to be built near SpringHill Suites in 2022– 89 room property

Pending legal action:

Nothing at the moment.

Financial ReportExecutive Summary:

- Cedar & Sage Grill House and Sky World Coffee & Custard continue to perform well. The goal is to get an average check in Cedar & Sage from \$31.00 to \$34.00 per person.
- We are close to opening Cedar & Sage for breakfast daily as well as Brunch every Sunday.
- Purcell's Beer Garden is now open for the summer Friday through Sunday.
- Gross Operating Profit is exceeding budget by \$878,334. This is in a large part due to our shortfall in our labor which accounts for \$556,997.
- Our J1 Visa students are from India and have been delayed due to Ukraine/Russia conflict. A few were able to get here before it started.
- We continue meeting monthly with the Casino to align with them towards merging.
- Did an RFP for our Employee Benefits Broker. We are moving from our current broker to M3.
- Met with representatives from Radisson to discuss Franchise Agreement. Informed them we are not interested in a long-term agreement. Discussed property name change to include Oneida. They will get back with us on some suggestions.
- Sent out an RFP for our 401k Plan.

Oneida Airport Hotel Corporation
Three Clans Airport, LLC
Quarterly Report
For the quarter ended: March 31, 2022

Narrative Section

Business practice, market overview, place within market:

- Q2 STR Occupancy for the quarter is at 46.7%; ADR \$97.77; RevPar; \$45.67
- Green Bay hotels continue to be in competition for the same piece of business.

Competitive analysis:

- Corporate guest are traveling more than last quarter, but not as much as prior to Covid due to state/ travel restrictions
- Government restrictions are still in place for those who travel due to Covid cases on the rise.
- Green Bay area hotels are still fighting for the same pieces of transient business.
- Leisure and group have seen the biggest increase.

Strategies for improved value:

- The Wingate's strategy is to continually grow rate. Discounted rates will still be offered for slower dates but not as much as they have been in the past.
- The Wingate continues to use all 3rd party booking channels to increase bookings on low demand dates but is not using opaque rates as often.
- The Wingate is also focusing on growing its small meeting business.
- We continue to focus our attention on customer service to ensure the best possible service for all our guest.
- Ensuring all safety protocols are being enforced throughout the hotel.
- Wyndham now allows us to run our own mobile deals, flash sales and member deals to help increase occupancy.
- The Wingate continues to reach out to existing and new companies.
- The Wingate's new part-time remote sales associate through Wyndham has helped bring in 3 new company's and 12 groups.

Material changes or developments in market/business:

- Microtel Hotel closed in Ashwaubenon. This hotel was in our competitive set.
- Legacy Hotel due to break ground 2022 – 79 room property
- Cobblestone in DePere broke ground & due to open in 2022 – 60 room property
- Hampton Inn property to be built near SpringHill Suites in 2022– 89 room property

Market growth:

- Legacy hotel to tentatively open 2022. This is 5 story luxury hotel with 79 suite rooms. Will be located at 1004 Brett Favre Way GB.
- Cobblestone Hotel & Suites De Pere WI 60 rooms. This hotel will include a restaurant called Wissota Chophouse.
- Hampton Inn Ashwaubenon WI 89 rooms. This hotel will include a pool, fitness center, meeting room and lobby/breakfast area.

Pending legal action:

- Nothing at the moment

Financial ReportExecutive Summary:

- Directed General Manager Lisa Tillman to do a list reflecting small items that can be done internally to update the hotel.

Accept the Oneida ESC Group, LLC FY-2022 2nd quarter report

Business Committee Agenda Request

1. Meeting Date Requested: 05/25/22

2. Session:

Open Executive – must qualify under §107.4-1.

Justification: *Choose or type justification.*

3. Requested Motion:

Accept as information; OR

Enter the requested motion related to this item.

4. Areas potentially impacted or affected by this request:

- | | |
|---|---|
| <input type="checkbox"/> Finance | <input type="checkbox"/> Programs/Services |
| <input type="checkbox"/> Law Office | <input type="checkbox"/> MIS |
| <input type="checkbox"/> Gaming/Retail | <input type="checkbox"/> Boards, Committees, or Commissions |
| <input type="checkbox"/> Other: <i>Describe</i> | |

5. Additional attendees needed for this request:

Name, Title/Entity OR Choose from List
Name, Title/Entity OR Choose from List
Name, Title/Entity OR Choose from List
Name, Title/Entity OR Choose from List

6. Supporting Documents:

- | | | |
|---|--|---|
| <input type="checkbox"/> Bylaws | <input type="checkbox"/> Fiscal Impact Statement | <input type="checkbox"/> Presentation |
| <input type="checkbox"/> Contract Document(s) | <input type="checkbox"/> Law | <input checked="" type="checkbox"/> Report |
| <input type="checkbox"/> Correspondence | <input type="checkbox"/> Legal Review | <input type="checkbox"/> Resolution |
| <input type="checkbox"/> Draft GTC Notice | <input type="checkbox"/> Minutes | <input type="checkbox"/> Rule (adoption packet) |
| <input type="checkbox"/> Draft GTC Packet | <input type="checkbox"/> MOU/MOA | <input type="checkbox"/> Statement of Effect |
| <input type="checkbox"/> E-poll results/back-up | <input type="checkbox"/> Petition | <input type="checkbox"/> Travel Documents |
| <input type="checkbox"/> Other: <i>Describe</i> | | |

7. Budget Information:

- | | |
|---|--|
| <input type="checkbox"/> Budgeted – Tribal Contribution | <input type="checkbox"/> Budgeted – Grant Funded |
| <input type="checkbox"/> Unbudgeted | <input type="checkbox"/> Not Applicable |
| <input type="checkbox"/> Other: <i>Describe</i> | |

8. Submission:

Authorized Sponsor: John Breuninger, Chair/Oneida ESC Group Board of Managers

Primary Requestor: Jeff House, President/OESC



Oneida ESC Group, LLC

2nd Quarter Report – FY22

May 17, 2022

OESC Board of Managers:

John L. Breuninger, Chairman

Jacquelyn Zalim

Leslie Wheelock

Oneida ESC Group, LLC (OESC), was formed in 2012 as a holding company to house subsidiaries to do business with the federal government. OESC has six subsidiaries, Oneida Total Integrated Enterprises (OTIE), Mission Support Services (MS2) and General Mechanical Corp (GMC), Sustainment and Restoration Services (SRS), Oneida Engineering Solutions (OES) and 1822 Land and Development Company of Oneida (1822).

OESC's subsidiaries are supported by OESC with general management and administrative functions, including accounting and contracting management, human resource management, IT support, overall management, and marketing, bid and proposal. Below is a summary of OESC and its subsidiary's activities.

Narrative Report

a. Explanation of the core of the Corporation's business practices and market overview

OESC's subsidiary limited liability companies focus on contracts issued by the government agencies for engineering, science and construction work. OESC's revenue is derived from the subsidiaries that operate in the full and open market as well as the Small Business Administration Business Development Markets primarily as 8(a) and Small Business designated companies.

OESC and its subsidiaries are a highly technical organization providing research /investigation, design, engineering and project management. Oneida ESC Group operates in five core services:

- Environmental services – Assessment, investigation, design, testing and monitoring
- Remediation – Action Planning, project management, extraction of contaminated materials.
- Construction and demolition – Repair, service, abatement, renovation and new.
- Engineering Services – Design and project managements for sites and site design, structural, mechanical, plumbing, civil, structural, water / wastewater systems and storm water management.
- Munitions response services – Investigation and remediation of munitions and ordinances.

Oneida Total Integrated Enterprises (OTIE) – Competes in the full and open marketplace as a small business (less than 750 employees). Core competencies include environmental services, environmental remediation, engineering services and project management.

Mission Support Services (MS2) – 8a Graduation date is 3/15/2023. MS2 is focused on construction management contracts. Core competencies include construction management services, New and renovated structures, HVAC systems and controls Utility systems - water, sewer, gas, electrical, Electrical power generators, transformers, and distribution, Communication and security systems, Interior remodeling, upgrades focused on the federal market with supplemental markets includes commercial and tribal construction projects.

General Mechanical Corporation (GMC) - operates mainly as an HVAC Contractor but has performed both General Contracting and Electrical Contracting in Eastern FL.

Sustainment & Restoration Services (SRS) – 8a Graduation date is 2/18/2024. SRS core competencies include facility investigations, corrective measures design/implementation, remedial designs/remedial actions, including characterization, assessment, and cleanup, Wetlands assessment and wetlands restoration design, Brownfields – Phase I & II ESAs, Technical Enforcement Support Facility and asset inventory, evaluation, and assessment Engineering design for site development, utility systems, facilities Engineering design for wastewater treatment and sewerage systems, and specialized professional services manpower solutions.

LG2 Environmental Services (LG2) - is a full-service environmental services company that provides a wide range of quality, responsive environmental services across the United States. currently has 35 employees. LG2ES' professional staff represents a wide range of experience and capabilities including Archaeological and Cultural Resource Assessments; Natural Resource Assessment and Management (Wetlands, Biological Assessments, aquatic and other biology) Site Contamination Assessment and Remediation, Environmental Compliance, NEPA Documentation, Federal, State, and Local government permitting projects.

Oneida Professional Services (OPS)- is a full spectrum professional services group providing a wide array of manpower solutions to government and commercial clients. Services include training and educational support services, a broad spectrum of specialized technical support for complex training environments and advanced learning for the Naval Postgraduate School, Masters and PhD-level engineers and research scientists. OPS also manpower for software engineering services, including areas across the expanding IT universe.

Oneida Engineering Solutions (OES) – OES focuses on performing transportation engineering services for governmental agencies (Federal, State and Local). Work is federally funded and abides by the Brooks Act; requiring selection based on competency, qualifications and experience. OES has been certified as a Disadvantage Business Enterprise in the State of Wisconsin.

1822 Land and Development Company of Oneida (1822) – 1822 is a real estate holding company that owns, leases and sub-lease various real estate holdings in and around the Oneida Nation Reservation. The overall goal is to grow the portfolio that meets the needs of the Oneida Nation and the Northeastern WI.

b. Explanation of the Corporation's current place within the market

OESC operates in a fiercely competitive and expanding market. An abundance of Architecture / Engineering / Construction (AEC) firms provide similar services offered by OESC. Competitive factors for our success include performance reputation, network, price, geographic location, and availability of technically skilled personnel (flexibility).

Three of the top five federal spending agencies awarding non-competitive contracts are

OESC customers.

c. Explanation of the outlines of strategies by the Corporation for improved value in the market

OESC's subsidiaries are positioned to take advantage of existing relationships, contracts, and networks OTIE established since 2008.

We continuously evaluate solutions to broaden and capture a larger share of the Federal and State markets. Each subsidiary operates based on primary NAICS codes with secondary NAIC codes that overlap with the sister companies.

d. Explanation of the Corporation's relative performance vs. competitors and identification of key competitors within the market

Our competitors include Small Businesses, Alaskan Native Corporations (ANCs); Native American Owned, tribally owned small businesses; and Native Hawaiian Organizations (NHOs). Each of these businesses is in a category of small business that may be awarded prime contracts without competition. Oneida ESC subsidiaries also compete against other 8(a) firms for set-aside acquisitions, including small businesses that are categorized as Woman-Owned, HUB Zone, Service-Disabled Veteran Owned small business, and others. Finally, Oneida ESC competes in the full and open markets without restrictions.

Typical competitors include Small Business firms with fewer than 750 employees in NAICS 562910. Another area of significant competition is the regional Transportation Engineering firms in Wisconsin for WI DOT work (OES).

e. Explanation of any material changes or developments in the market or nature of business the Corporation is primarily engaged in since the last reporting period.

The labor market continues to be a challenge of OESC operations and all industries. Inflation is running at a 40-year high, and employees understand what that means in terms of opportunities outside of OESC. Basically, companies are raiding each other's staffs.

At the same time, particularly for construction projects, lead times for materials and components are at an all time high. Basic items like doors and insulation are weeks out for delivery. Unfortunately, the government is slow to respond, and a high number of construction bids are busting, forcing the government to go back to ask for more funding.

Interest rates are beginning to rise to curb inflation. An increase in interest rates will cause a the economy to slow down, the question will remain if this is going to be a gradual slow down or perhaps lead to inflation?

We are evaluating the opportunities of the Infrastructure Investment and Jobs Act (IIJA) will provide. There is significant opportunities in engineering and environmental projects.

f. Identification of the primary goals and targets of the Corporation and progress made towards accomplishment of the same

Goals for Oneida ESC Group

Growth at a sustainable rate is the primary business goal for OESC. Financial reward for OESC is when we align our investment strategies according to our client's mission priorities.

Targets for OESC Subsidiaries:

Opportunities continue to exist in geographies where all companies have successful past performance; and where personnel involved in such projects have established strong relationships with teaming partners and clients. Opportunities continue to emerge based on combined efforts of OESC's marketing and sales efforts. Target clients continue to include Department of Defense agencies (various bases – Navy, Air Force, and Army), Environmental Protection Agency, WI Department of Transportation, Milwaukee Metropolitan Sewer District and the Oneida Nation.

New target clients include extended services on existing bases, geographical growth on "new" bases where OESC has not performed work on in the past, municipalities geographically related to OESC offices and other Tribal Nations.

g. Identification of key elements for success in strategies given, including risks, resources, and relations available and needed in order to successfully fulfill outlined strategies *Key elements for success in the OESC model include:*

- Meeting performance indicators, including safety, staff turnover, profitability, staff utilization, backlog, and capacity.
- Adapting to a changing customer base, contract type, or key skill set. We recognize and reconfigure based on identified needs to delivery strategic growth.
- Identification of contract capacity and access is under regular review.
- Increasing our geographic footprint and capabilities.

Risk in the marketplace

- We operate in highly competitive industries
- Contracting is often erratic and unpredictable; cancellations or delays in pending awards by government agencies could adversely affect us
- International operations carry additional risk
- Loss of key personnel
- Adoption of new contract laws or regulations.

h. Identification of medium (two to five year) and long (greater than five year) prospects and sustainability of the Corporation given the present status, strategies, and risks

Our medium and long-range prospects for sustainability are balanced by business diversification and consistent project management delivery.

We have successfully groomed long-term business relationships with key US Agencies for services delivered around the world. Contracting with the US government remains a reliable strategy in terms of payment, stability, and growth opportunity.

Medium-term prospects

OESC's prospects in the two- to five-year term rely on our sturdy performance in engineering, science, and construction to existing clients; adjacent clients/services and geographic areas; and new service offerings to new clients. OESC continues to focus on business development and talent acquisition to meet our growth metrics.

Long-term prospects

OESC envisions steady growth with our key customers over the long term. OESC is nimble and agile, allowing us to focus on governments funding flows.

Continued reliance on low-price awards is a staple in our business model and we continue to adjust the pricing structure to ensure that we remain competitive. We continue to concentrate marketing efforts on maximizing our return on investment through expanding support for existing customers, developing tasks under existing contracts, and collaborating with firms that need either small business participation or our specialized expertise.

- i. **Explanation of market growth (if any) experienced by the Corporation, identifying sources of growth (i.e., organic growth through market share increase, volume of business increase, acquisition of competition or other assets, etc.)**

We have made a concerted effort on our fence-to-fence contracts which is environmental operations and compliance services. We also see growth in our traditional engineering services such as civil, mechanical, electrical, etc.

- j. **Summary of the assets of the Corporation, including but not limited to its financial, physical, employee, customer, brand or intellectual property, and supply assets.**

OESC ASSETS
<p><u>Financial (On Balance Sheet)</u> Cash –Checking Account Work In Process on Current Projects Fixed Assets such as Vehicles, Furniture and Fixtures, and Miscellaneous Equipment Other Assets such as Prepaid Expenses, Investment</p>
<p><u>Employees</u> OESC - 47 employees OTIE – 136 employees 1822 – 1 employee MS2 – 65 employees GMC – 13 employees SRS - 120 employees LG2 – 41 employees OES – 37 employees OPS – 1 employee</p>

- k. **Summary and status of any pending legal action to which the Corporation is a party and any relevant government regulation to which the Corporation may be subject.**

USACE Huntington District has directed OTIE to perform additional excavation work that OTIE considers to be out of scope on one of OTIE's remediation projects at the Plum Brook Ordnance Works site in Ohio. OTIE worked with counsel and submitted a claim on April 14 for a price of \$1,087,160.15. The government responded with an offer to pay \$73,962.03. OTIE is in the process of appealing the decision to the Armed Services Board of Contract Appeals.

I. **Financial Report**

Disclosure Report

(a)

Board Member	Title	Time in Position	Date renews or expires
John L. Breuninger	Chairman of the Board	12/18/16 to present	6/2024
Jacquelyn Zalim	Board Member	3/14/12 to present	6/2022
Leslie Wheelock	Board Member	12/13/16 to present	6/2023

(b)

OESC Key Management Personnel	Title	Time in Position	Date Renews or Expires
Jeff House	President/CEO	1/1/2017	1/1/2024

(c) Summary of any financial or familial relationship between any board or Company key management personnel

None

a. Summary of any financial or familial relationship with any current member of OBC or any member of any regulatory body within Oneida such as a board committee or commission charged with regulating the Corporation's industry or activities.

None

b. Names of any other person, whether it be a business in any legal form or an individual, doing business with the Company for purposes of mutual enterprise – JV; membership in an LLC together; partnership; acquisition as a subsidiary.

OTIE has a majority interest in OTIE-RS&H JV, OCH JV, OTIE-Ahtna JV, OTIE-ERRG JV, and OTIE-Merrick JV. The Company has an equal interest in OTIE-PWT JV. The Company has a minority interest in Tetra Tech – OTIE JV and NDN-OTIE JV.

MS2 has a majority interest in MS2-MEC JV.

SRS has a majority interest in SRS-CAPE JV, SRS-ERRG JV, SRS-RFI JV, SRS Battelle JV, SRS-BB&E JV, SRS-Alliant JV and SRS-CAPE II JV. SRS has a minority interest in Alliant-SRS JV. SRS is the sole owner of LG2 Environmental Solutions, Inc.

OES has a minority interest in Dane Partners, and a majority interest in OES-Pond JV and OES-Pond II JV.

Oneida ESC Group, LLC | 2022

-
- c. Summary of financial transactions or relationships between those listed in (d).
- d. Names of any other person, whether it be a business in any legal form or an individual, doing business with the Company for purposes of mutual enterprise – JV; membership in an LLC together; partnership; acquisition as a subsidiary.
- i. The OTIE-RS&H JV is a joint venture formed between OTIE and Reynolds, Smith & Hills, Inc. to perform work with the Air Force Civil Engineering Center (AFCEC). The JV also holds a contract to perform work with the U.S. Army Corps of Engineers (USACE) Japan District.
 - ii. The OCH JV is a joint venture formed between OTIE and CH2M Hill to perform work for EPA under the Environmental Services and Operations contract I CLIN 2 (Regions 4, 5, 6 and 7) and CLIN 3 (Regions 8, 9 and 10), and to perform work for NAVFAC Southwest under the Multiple Award Remedial Action Contract.
 - iii. OTIE-PWT JV is a joint venture formed between OTIE and Pacific Western Technologies, Ltd. to perform work for USEPA under the Design and Engineering Services (DES) contract for CLIN 3 (Regions 8, 9 and 10).
 - iv. OTIE-Ahtna JV is a joint venture formed between OTIE and Ahtna Environmental, Inc. to perform work for an EPA Remediation Environmental Services small business set-aside contract.
 - v. OTIE-ERRG JV is a joint venture formed between OTIE and Engineering / Remediation Resources Group to submit a proposal to Naval Facilities Engineering Command Southwest for a Remedial Action Contract.
 - vi. OTIE-Merrick JV is a joint venture formed between OTIE and Merrick & Company to perform A&E services for the Air Force Civil Engineering Center.
 - vii. Tetra Tech – OTIE JV is a joint venture formed between Tetra Tech, Inc. and OTIE to submit a proposal to USACE Tulsa for an Environmental Remediation Services contract.
 - viii. NDN-OTIE JV is a joint venture formed between The NDN Companies, Inc. and OTIE, formed under the Mentor-Protégé arrangement between NDN and OTIE. The JV was formed to submit proposals to various federal government clients for environmental work.
 - ix. MS2-MEC JV is a joint venture formed between Midwest Environmental Controls and MS2 to perform work under a Demolition Abatement contract at Edwards AFB. The joint venture was approved by the US SBA on August 14, 2015.
 - x. SRS-CAPE JV is a joint venture formed between SRS and CAPE Environmental Management to perform work for USACE Seattle on a Pre-placed Remedial Action Contract. The joint venture was approved by the US SBA on December 12, 2017. The JV received an 8a sole-source award from USACE Kansas City District.
 - xi. SRS-ERRG JV is a joint venture formed between SRS and Engineering / Remediation Resources Group to submit a proposal to Naval Facilities Engineering Command Southwest for an Environmental Multiple Award Contract. The joint venture was approved by the US SBA on April 12, 2018.
 - xii. SRS-RFI JV is a joint venture between SRS and Robotics Fabrication, Inc. to perform munitions response work for USACE Huntsville. SBA approved the JV on September 16, 2019. USACE Huntsville awarded a contract for munitions work to the JV.
 - xiii. SRS Battelle JV is a joint venture between SRS and Battelle, formed under the Mentor-Protégé arrangement between SRS and Battelle. The JV will submit a proposal to USACE Norfolk District for an Environmental Services contract, and will submit a proposal to USACE Tulsa District for an Environmental Remediation Services contract. The joint venture was approved by the US SBA on September 21, 2020.
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- xiv. SRS-BB&E JV is a joint venture between SRS and BB&E, Inc. The JV submitted a proposal to Army Combat Command – Aberdeen Proving Ground for environmental compliance services at Fort Huachuca, which was not awarded to the JV. The joint venture was approved by the US SBA on October 19, 2020.
 - xv. SRS-Alliant JV is a joint venture between SRS and Alliant Corporation. The JV was awarded a contract with USACE Louisville for A&E services for environmental engineering.
 - xvi. Alliant-SRS JV is a joint venture between Alliant Corporation and SRS. The JV submitted a proposal to USACE Tulsa for a Service-Disabled Veteran Owned Small Business set-aside contract for environmental remediation services.
 - xvii. SRS-CAPE II JV is a joint venture between SRS and CAPE Environmental Management to perform work for USACE Kansas City District on an environmental demolition contract. The joint venture is in the process of requesting/receiving approval by the US SBA.
 - xviii. Dane Partners is a joint venture formed between Ayres Associates Inc., EMCS Inc., Short Elliot Hendrickson Inc., and OES to pursue projects with the Wisconsin Department of Transportation. OES has a 25% interest in Dane Partners.
 - xix. OES-Pond JV is a joint venture between OES and Pond Company. The JV is approved by SBA as a Mentor-Protégé. The JV submitted a proposal to USACE Sacramento District for AE Design and Investigation, and submitted a proposal to the U.S. Air Force for Mechanical and Electrical Engineering Services at Hurlburt Field.
 - xx. OES-Pond II JV is a joint venture between OES and Pond Company. The JV is set up to receive 8(a) contracts and will request approval from SBA if the JV seeks a sole-source award.

Accept the Oneida Golf Enterprise FY-2022 2nd quarter report

Business Committee Agenda Request

1. Meeting Date Requested: 5/25/22

2. Session:

Open Executive – must qualify under §107.4-1.

Justification: *Choose or type justification.*

3. Requested Motion:

Accept as information; OR Enter the requested motion related to this item.

4. Areas potentially impacted or affected by this request:

Finance

Programs/Services

Law Office

MIS

Gaming/Retail

Boards, Committees, or Commissions

Other:

5. Additional attendees needed for this request:

Name, Title/Entity OR Choose from List

6. Supporting Documents:

- | | | |
|---|--|---|
| <input type="checkbox"/> Bylaws | <input type="checkbox"/> Fiscal Impact Statement | <input type="checkbox"/> Presentation |
| <input type="checkbox"/> Contract Document(s) | <input type="checkbox"/> Law | <input checked="" type="checkbox"/> Report |
| <input type="checkbox"/> Correspondence | <input type="checkbox"/> Legal Review | <input type="checkbox"/> Resolution |
| <input type="checkbox"/> Draft GTC Notice | <input type="checkbox"/> Minutes | <input type="checkbox"/> Rule (adoption packet) |
| <input type="checkbox"/> Draft GTC Packet | <input type="checkbox"/> MOU/MOA | <input type="checkbox"/> Statement of Effect |
| <input type="checkbox"/> E-poll results/back-up | <input type="checkbox"/> Petition | <input type="checkbox"/> Travel Documents |
| <input type="checkbox"/> Other: | | |

7. Budget Information:

- | | |
|---|--|
| <input type="checkbox"/> Budgeted – Tribal Contribution | <input type="checkbox"/> Budgeted – Grant Funded |
| <input type="checkbox"/> Unbudgeted | <input checked="" type="checkbox"/> Not Applicable |
| <input type="checkbox"/> Other: | |

8. Submission:

Authorized Sponsor: Justin Nishimoto, Business Analyst

Primary Requestor: _____



Oneida Golf Enterprise Corporation

Fiscal year-To-Date Reporting for period Ending:

March 2022

The Oneida Golf Enterprise Corporation (OGEC) is a corporation of the Oneida Nation established to oversee and manage the business known as Thornberry Creek at Oneida.

Narrative Report

Business Overview

2nd Quarter FY22 – January, February, March

Overall, the 2nd quarter saw many challenges due to staff transitions and lack of staff in the food and beverage department.

- Overall revenues fell short of budget by 9.9% or \$19K
- Total payroll exceeded budget by 10.4% due to temporary and new staff wages increasing to market rate
- Operating expenses exceeded budget by 7.4%
- **Q2 Net Operating Income ended \$81,258 short of budget**

Personnel Update:

- General and Administrative
 - Holly Williams – General Manager
 - Joe Hanrahan – Controller
- Course & Grounds
 - Steve Archibald – Golf Course Superintendent
 - Pete Nowak – Assistant Golf Course Superintendent
 - Ed Brusky – Golf Course Fleet Mechanic
- Golf
 - Travis Relyea – Head Golf Professional
 - Justin Meier – Assistant Golf Professional
- Food and Beverage
 - Lisa Grant – Executive Chef

- JD Gildemeister - Food & Beverage Director
- Joy Lundberg – Sr. Food & Beverage Manager
- Jocelyn Church – Sr. Food & Beverage Manager
- Clubhouse Maintenance
 - Mike Gottfried – Clubhouse Supervisor
- Sales and Marketing
 - Director, Sales & Marketing – Shawn Prunick
 - Event Coordinator – Tammy Hardwick
 - Event Coordinator – Sierria Vieaux

Key Performance Highlights Q2:

- Indoor golf simulator leagues added steady revenue Tuesday – Thursday for both tee times and food and beverage
- Annual Pass sales continue to be strong with revenue YTD \$197,909 vs. a budget of \$182,508.

Key Performance Issues Q2:

- Staffing has been the largest challenge through the second quarter and we predict it will continue through Q3. Temporary kitchen staffing has been put in place along with additional resources from KemperSports to help bridge the gap until permanent staffing is secured in this area of the business.
- Supply chain is the second largest challenge as it continues to affect all areas of the business. The course and grounds department has been ordering maintenance parts early to make sure the supplies are available for off-season maintenance, so timing is off on how these expenses are hitting the budget. Prices are also higher for supplies, equipment, food, beverage, and golf shop orders.
- Winter has lasted longer in 2022 than 2021, which has resulted in a delay of golf course opening compared to the previous year.

Key Marketing Actions to Drive Performance Q2:

- Events continued to be strong, including WinterFest and Beer Garden in February, which attracted over 1,000 attendees

Player Development Q2:

- Indoor Golf Simulator Leagues took place January - March
- Summer Leagues and Junior Golf Programming registration was launched to the public in February