

# APPOINTED BOARDS, COMMITTEES AND COMMISSIONS

## APPLICATION AND INSTRUCTIONS

### CONFLICT OF INTEREST

Conflict of interest means any interest, real or apparent, whether it be personal, financial, political, or otherwise, in which an elected official, officer, political appointee, employee, contractor, or appointed or elected member, or their immediate family members, friends or associates, or any other person with whom they have contact, have that conflicts with any right of the Nation to property, information, or any other right to own and operate activities free from undisclosed competition or other violation of such rights of the Nation. In addition, conflict of interest also means any financial or familial interest an elected official, officer, political appointee, employee, contractor, or appointed or elected member or their immediate family members may have in any transaction between the Nation and an outside party.

### APPLICATION REQUIREMENTS

- It is the applicant's responsibility to ensure their application is complete
- All fields are required unless noted otherwise
- An application must be completed for each vacancy you are applying for
  - If the submission deadline is extended, your application will remain in the applicant pool unless you notify the Government Administrative Office to remove it.
- Provide proof of address (Valid WI driver's license, utility bill, insurance statement, rent receipt or mortgage statement) Oneida Nation Tribal Enrollment ID is **NOT** an acceptable proof of address, and will **NOT** be accepted.
- Applicants must attach to their application documentation including, but not limited to, copies of degree certificates, official transcripts, DD214, and certifications as proof of qualifications for the position they seek. Those applications that do not have the proper back-up documentation regarding qualifications will be deemed as incomplete and applicant will not be eligible for candidacy.
- Oneida Police Commission applicants must submit to drug testing prior to appointment and on an annual basis.
- Submit completed application and any additional documents to the Government Administrative Office **by 4:30 p.m.** on or before the applicable deadline.

**Please Note:** You must be available to provide quarterly reports in accordance with the Boards, Committees and Commissions law §105.12-3 §At least one (1) member of the entity shall attend the Oneida Business Committee meeting where the quarterly report is an agenda item."

### CONTACT US

Phone:	(920) 869-4364	Email:	<a href="mailto:BOARDS@ONEIDANATION.ORG">BOARDS@ONEIDANATION.ORG</a>
In Person:	NORBERT HILL CENTER, 2 <sup>ND</sup> FL N7210 SEMINARY RD ONEIDA WI 54155	Mail:	GAO PO BOX 365 ONEIDA WI 54155-0365
Website:	<a href="https://oneida-nsn.gov/government/boards-committees-and-commissions/">https://oneida-nsn.gov/government/boards-committees-and-commissions/</a>		





## Appointed Boards, Committees, and Commissions (BCC'S) Application

### SECTION 1: NAME OF BCC APPLYING FOR

### SECTION 2: APPLICANT INFORMATION

Roll #: \_\_\_\_\_ Date of Birth: \_\_\_\_\_  
(IF APPLICABLE)

Name: \_\_\_\_\_  
FIRST MIDDLE LAST MAIDEN (IF ANY)

Physical Address: \_\_\_\_\_  
STREET APT CITY STATE ZIP

Mailing Address: \_\_\_\_\_  
(if different from above) STREET/PO BOX APT CITY STATE ZIP

County of Residence: \_\_\_\_\_ Email: \_\_\_\_\_

Home/Cell: \_\_\_\_\_ Work: \_\_\_\_\_

### SECTION 3: STATEMENT OF INTEREST (OPTIONAL)

I am interested in this appointment because:

### SECTION 4: CONFLICT OF INTEREST DISCLOSURES List any potential conflicts of interest

**SECTION 5: HISTORY – COMPLETE APPLICABLE SECTIONS.** Attach resume or additional sheet(s) as needed

**History on Board, Committees and Commissions**

**ARTS BOARD \* POLICE COMMISSION**

Board, Committee or Commission (most recent first)	Years	Position

**Employment History**

**ANNA JOHN BOARD \* ENVIRONMENTAL RESOURCE BOARD \* LIBRARY BOARD \* ARTS BOARD \* PERSONNEL COMMISSION \* POLICE COMMISSION**

Employer (most recent first)	Years	Position

**Education**

**ENVIRONMENTAL RESOURCE BOARD | ARTS BOARD \* PERSONNEL COMMISSION**

Name and Address of Institution (most recent first)	Years	Credits Completed	Degree

**ONEIDA NATION VETERAN AFFAIRS COMMITTEE APPLICANTS ONLY**

**Must provide copy of DD Form 214**

I am a veteran of the armed forces	<input type="checkbox"/> NO	<input type="checkbox"/> YES
Branch:		

**SECTION 6: APPLICANT SIGNATURE, ACKNOWLEDGMENT AND RELEASE**

- I acknowledge that all information provided in and with this application is true and correct.
- If appointed to the position applied for in this application, I will not disclose any information, confidential or otherwise, to any outside source, unless first approved by the appropriate parties. Further, I understand I may be subject to the Boards, Committees, Commissions Law for failure to abide by this statement.
- I declare the disclosure of any conflicts of interest and any future conflict(s) will be provided to the appropriate party. Further, I understand I may be subject to the Boards, Committees, and Commissions Law for failure to disclose any and all conflicts, whether future or overlooked, in writing to the appropriate parties.
- I understand that if appointed I am responsible to uphold the laws and regulations of the Oneida Nation including but not limited to the Code of Ethics law.
- I hereby authorize all persons and/or entities to which this release is presented, having information related to or concerning the applicant, to furnish any and all such information to the Government Administrative Office for purposes of appointment to a board, committee or commission of the Nation.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_



## Background Investigation

In addition, to the BCC application, this form is **REQUIRED** for Applicants applying for:

**ENVIRONMENTAL RESOURCE BOARD \* POLICE COMMISSION \* PARDON & FORGIVENESS COMMITTEE**

### SECTION 7: BACKGROUND INFORMATION

Date of Birth: \_\_\_\_\_ Social Security #: \_\_\_\_\_

Driver's License #: \_\_\_\_\_ State Held: \_\_\_\_\_

Name: \_\_\_\_\_  
FIRST MIDDLE LAST MAIDEN (IF ANY)

### SECTION 8: OTHER NAMES (List any previously used or alias names, attach additional pages, if needed)

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_

### SECTION 9: PREVIOUS ADDRESSES List address for the past 10 years (most recent first) attach additional pages, if needed.

- |   |   |
|---|---|
| <p>1. _____<br/>STREET APT</p> <p>_____<br/>CITY STATE ZIP</p> <p>From: _____ To: _____<br/>MM/YYYY MM/YYYY</p> | <p>3. _____<br/>STREET APT</p> <p>_____<br/>CITY STATE ZIP</p> <p>From: _____ To: _____<br/>MM/YYYY MM/YYYY</p> |
| <p>2. _____<br/>STREET APT</p> <p>_____<br/>CITY STATE ZIP</p> <p>From: _____ To: _____<br/>MM/YYYY MM/YYYY</p> | <p>4. _____<br/>STREET APT</p> <p>_____<br/>CITY STATE ZIP</p> <p>From: _____ To: _____<br/>MM/YYYY MM/YYYY</p> |

### SECTION 10: APPLICANT SIGNATURE AND RELEASE FOR BACKGROUND INVESTIGATION

- I acknowledge that all information provided in and with this application is true and correct.
- I hereby authorize all persons and/or entities to which this release is presented, having information related to or concerning the applicant, to furnish any and all such information to the Oneida Business Committee Government Administrative Office for purposes of appointment to an Oneida Nation Board, Committee, or Commission.
- In addition, my signature below authorizes the Government Administrative Office or their Designee/Incheck to complete a background check related to this application.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_