

Oneida Business Committee

Executive Session 8:30 AM Tuesday, March 22, 2022 Virtual Meeting – Microsoft Teams

Regular Meeting 8:30 AM Wednesday, March 23, 2022 Virtual Meeting – Microsoft Teams

Agenda

Meeting agenda is available here: oneida-nsn.gov/government/business-committee/agendas-packets/. Materials for the "General Tribal Council" section of the agenda, if any, are available to enrolled members of the Oneida Nation; to obtain a copy, visit the Government Administrative Office, 2nd floor, Norbert Hill Center and present a valid Tribal I.D. or go to https://goo.gl/uLp2jE. Scheduled times are subject to change.

NOTICE

Effective August 20, 2021, the Norbert Hill Center Administrative Offices are closed to the public; this include OBC meetings. Any person who has comments or questions regarding open session items may submit them via e-mail to the OBC at secretary@oneidanation.org no later than the close of business the day before the OBC meeting. Any comments or questions received shall be noticed to the OBC and entered into the record as a handout by the Government Administrative Office. The meeting will also be conducted using Microsoft Teams, please contact the Government Administrative Office at 920-869-4364 for instructions on how to join virtually. The decision to close Norbert Hill Center Administrative Offices to the public is due to both the rise in COVID-19 cases throughout both Brown and Outagamie Counites, as well as to ensure compliance with protocols relating to public access to the Oneida Nation High School.

- I. CALL TO ORDER
- II. OPENING
- III. ADOPT THE AGENDA

IV. OATH OF OFFICE

- A. Oneida Police Department Emily Yang Sponsor: Richard Van Boxtel, Chair/Oneida Police Commission
- B. Anna John Resident Centered Care Community Board Brenda VandenLangenberg Sponsor: Lisa Liggins, Secretary
- C. Oneida Land Claims Commission Sheila Shawanokasic Sponsor: Lisa Liggins, Secretary

V. MINUTES

A. Approve the March 9, 2022, regular Business Committee meeting minutes Sponsor: Lisa Liggins, Secretary

VI. **RESOLUTIONS**

- A. Adopt resolution entitled Extension of Declaration of Public Health State of Emergency Until May 23, 2022 Sponsor: Tehassi Hill, Chairman
- B. Adopt resolution entitled Public Gatherings Indoor and Outdoor Safety Guidance Sponsor: Jo Anne House, Chief Counsel
- C. Enter the e-poll results into the record regarding the failed adoption of the resolution entitled Obligation of Funds from ARPA-FRF-LR for Network Maturity and Risk Reduction Assessment 1 and Development Plan Sponsor: Lisa Liggins, Secretary

VII. APPOINTMENTS

- A. Determine next steps regarding three (3) vacancies Oneida Community Library Board Sponsor: Lisa Liggins, Secretary
- B. Determine next steps regarding five (5) vacancies Oneida Nation Arts Board Sponsor: Lisa Liggins, Secretary
- C. Determine next steps regarding three (3) vacancies Oneida Nation School Board Sponsor: Lisa Liggins, Secretary
- D. Determine next steps regarding two (2) vacancies Oneida Nation Veterans Affairs Committee Sponsor: Lisa Liggins, Secretary
- E. Determine next step regarding five (5) vacancies Southeastern Wisconsin Oneida Tribal Services Advisory Board Sponsor: Lisa Liggins, Secretary

VIII. STANDING COMMITTEES

- A. COMMUNITY DEVELOPMENT PLANNING COMMITTEE
 - 1. Accept the February 3, 2022, regular Community Development Planning Committee meeting minutes Sponsor: Brandon Stevens, Vice-Chairman

B. FINANCE COMMITTEE

- 1. Accept the February 28, 2022, regular Finance Committee meeting minutes Sponsor: Tina Danforth, Treasurer
- 2. Accept the March 14, 2022, regular Finance Committee meeting minutes Sponsor: Tina Danforth, Treasurer
- Consider three (3) corrective actions regarding the Finance Committee bylaws
 Sponsor: Lisa Liggins, Secretary

C. LEGISLATIVE OPERATING COMMITTEE

 Accept the March 2, 2022, regular Legislative Operating Committee meeting minutes Sponsor: Kirby Metoxen, Councilman

IX. STANDING ITEMS

A. ARPA FRF Updates and Requests/Proposals

- 1. Consider the request to adopt resolution entitled Obligation to Support Oneida Early Childhood Programs Utilizing Tribal Contribution savings Sponsor: Mark W. Powless, General Manager
- 2. Consider the request to adopt resolution entitled Obligation for Amelia Cornelius Culture Park & Veterans Wall Enhancements, Utilizing tribal contribution savings Sponsor: Mark W. Powless, General Manager
- 3. Consider the request to adopt the resolution entitled Obligation for Big Bear Media Digital Store Front customized store front, IntoPrint MP200, HP700, HP54, Maintenance & Supplies Utilizing Tribal Contribution Savings Sponsor: Mark W. Powless, General Manager

X. TRAVEL REQUESTS

- A. Approve the travel request Councilwoman Jennifer Webster 2022 Midwest Tribal Consultation Session - Manistee, MI - July 19-21, 2022 Sponsor: Jennifer Webster, Councilwoman
- B. Approve the travel request Vice-Chairman Brandon Stevens Indian Gaming Tradeshow & Convention - Anaheim, CA - April 17-22, 2022 Sponsor: Brandon Stevens, Vice-Chairman
- C. Approve the travel request Vice-Chairman Brandon Stevens Tribal Leaders Dinner - Washington, D.C. - April 27-28, 2022 Sponsor: Brandon Stevens, Vice-Chairman

XI. NEW BUSINESS

A. Approve the Oneida Business Committee Standard Operating Procedure (SOP) entitled BC Work Session Sponsor: Lisa Liggins, Secretary

XII. GENERAL TRIBAL COUNCIL

- A. Accept the update and determine next steps regarding Petitioner Sherrole Benton -Pre-employment drug testing Sponsor: Lisa Liggins, Secretary
- B. Next steps regarding outstanding GTC items Sponsor: Lisa Liggins, Secretary

XIII. EXECUTIVE SESSION

- A. REPORTS
 - 1. Accept the Chief Counsel report Sponsor: Jo Anne House, Chief Counsel
 - 2. Accept the General Manager report Sponsor: Mark W. Powless, General Manager
 - 3. Accept the Treasurer's February 2022 report Sponsor: Tina Danforth, Treasurer
 - 4. Accept the Intergovernmental Affairs, Communications, and Self-Governance March 2022 report Sponsor: Melinda J. Danforth, Director/Intergovernmental Affairs

B. NEW BUSINESS

- 1. NG-020-036 Determine next steps regarding outstanding follow-up directives Sponsor: Lisa Liggins, Secretary
- 2. Discuss proposed Retail Enterprise revenue strategy Sponsor: Debra Powless, Retail General Manager
- 3. Accept the update regarding the February 7, 2022, incident follow-ups Sponsor: Lisa Liggins, Secretary
- 4. Consider the request to adopt resolution entitled Obligation for Security Improvement Maturity and Cybersecurity Risk Reduction, Utilizing Tribal Contribution Savings Sponsor: Mark W. Powless, General Manager

- Approve a limited waiver of sovereign immunity Altria Group Distribution Company-2022 Digital Trade Program Agreement – file # 2022-0100 Sponsor: Debra Powless, Retail General Manager
- 6. Approve a limited waiver of sovereign immunity Helix Innovations LLC-2022 Retail Trade Program Agreement – file # 2022-0103 Sponsor: Debra Powless, Retail General Manager
- 7. Review application(s) for five (5) vacancies Oneida Nation Arts Board Sponsor: Lisa Liggins, Secretary
- Review application(s) for three (3) vacancies Oneida Community Library Board
 Sponsor: Lisa Liggins, Secretary
- 9. Review application(s) for three (3) vacancies Oneida Nation School Board Sponsor: Lisa Liggins, Secretary
- 10. Review application(s) for two (2) vacancies Oneida Nation Veterans Affairs Committee Sponsor: Lisa Liggins, Secretary
- 11. Review application(s) for five (5) vacancies Southeastern Wisconsin Oneida Tribal Services Advisory Board Sponsor: Lisa Liggins, Secretary

XIV. ADJOURN

Posted on the Oneida Nation's official website, www.oneida-nsn.gov pursuant to the Open Records and Open Meetings law (§ 107.14.)

The meeting packet of the open session materials for this meeting is available by going to the Oneida Nation's official website at: oneida-nsn.gov/government/business-committee/agendas-packets/

For information about this meeting, please call the Government Administrative Office at (920) 869-4364 or (800) 236-2214

Business Committee Agenda Request

1.	Meeting Date Requested: 3/23/22
2.	Session: Open Executive – must qualify under §107.4-1. Justification: Choose or type justification.
3.	Requested Motion: Accept as information; OR Enter the requested motion related to this item. Administer Oath of Office for one new hire: Emily Yang
	Areas potentially impacted or affected by this request: Finance Programs/Services Law Office Gaming/Retail Other:
5	Additional attendees needed for this request: Name, Title/Entity OR Choose from List

Emily Yang

Public Packet

6.	Supporting Documents:		
	Bylaws	Fiscal Impact Statement	Presentation
	Contract Document(s)	Law	Report
		Legal Review	Resolution
	Draft GTC Notice	Minutes	Rule (adoption packet)
	Draft GTC Packet	MOU/MOA	Statement of Effect
	E-poll results/back-up	Petition	Travel Documents
	Other:		
7.	Budget Information:	_	
	Budgeted – Tribal Contrib	ution 🔄 Budgeted – Gran	t Funded
	Unbudgeted Not Applicable		
	Other:		
8.	Submission:		
	Authorized Sponsor:	Richard Van Boxtel, Police C	ommission Chairman

Primary Requestor: Eric Boulanger, Chief of Police

Anna John Resident Centered Care Community Board - Brenda VandenLangenberg

Business Committee Agenda Request

1.	Meeting Date Requested:	03/23/22	
2.	General Information: Session: 🔀 Open	Executive – must qualify Justification: <i>Choose rea</i>	-
3.	Supporting Documents:		
	Bylaws	Fiscal Impact Statement	Presentation
	Contract Document(s)	Law	Report
	Correspondence	Legal Review	Resolution
	Draft GTC Notice	Minutes	Rule (adoption packet)
	Draft GTC Packet	MOU/MOA	Statement of Effect
	E-poll results/back-up	Petition	Travel Documents
	Other: Describe		
	Budget Information:	Budgeted – Grant Funded Other: <i>Describe</i>	Unbudgeted
5.	Submission:		
	Authorized Sponsor:	Lisa Liggins, Secretary	
	Primary Requestor:	Brooke Doxtator, BCC Superv	visor
	Additional Requestor:	(Name, Title/Entity)	
	Additional Requestor:	(Name, Title/Entity)	
	Submitted By:	BDOXTAT1	

Oneida Nation Government Administrative Office PO Box 365 • Oneida, WI 54155-0365 oneida-nsn.gov



Memorandum

TO: Oneida Business Committee

FROM: Brooke Doxtator, BCC Supervisor

DATE: March 16, 2022

RE: Oath of Office – Anna John Resident Centered Care Community Board

Background

On March 9, 2022, the Oneida Business Committee appointed Brenda VandenLangenberg to the Anna John Resident Centered Care Community Board.

Oneida Land Claims Commission - Sheila Shawanokasic

Business Committee Agenda Request

1. Meeting Date Requested: 03/23/22			
2.	General Information: Session: X Open	Executive – must qualify Justification: <i>Choose rea</i>	•
3.	Supporting Documents:		
	Bylaws	Fiscal Impact Statement	Presentation
	Contract Document(s)	Law	Report
	Correspondence	Legal Review	Resolution
	Draft GTC Notice	Minutes	Rule (adoption packet)
	Draft GTC Packet	MOU/MOA	Statement of Effect
	E-poll results/back-up	Petition	Travel Documents
	Other: Describe		
	Budget Information:	 Budgeted – Grant Funded Other: <i>Describe</i> 	Unbudgeted
5.	Submission:		
	Authorized Sponsor:	Lisa Liggins, Secretary	
	Primary Requestor:	Brooke Doxtator, BCC Superv	visor
	Additional Requestor:	(Name, Title/Entity)	
	Additional Requestor:	(Name, Title/Entity)	
	Submitted By:	BDOXTAT1	

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Memorandum

TO: Oneida Business Committee

FROM: Brooke Doxtator, BCC Supervisor

DATE: March 16, 2022

RE: Oath of Office – Oneida Land Claims Commission

Background

On March 9, 2022, the Oneida Business Committee appointed Sheila Shawanokasic to the Oneida Land Claims Commission.

Approve the March 9, 2022, regular Business Committee meeting minutes

Business Committee Agenda Request

1.	Meeting Date Requested:	03/23/22	
2.	General Information: Session: X Open	Executive – must qualify Justification: Choose rea	Ū
3.	Supporting Documents:		
	Bylaws	Fiscal Impact Statement	Presentation
	Contract Document(s)	Law	Report
	Correspondence	Legal Review	Resolution
	Draft GTC Notice	X Minutes	Rule (adoption packet)
	Draft GTC Packet	MOU/MOA	Statement of Effect
	E-poll results/back-up	Petition	Travel Documents
	Other: Describe		
4.	Budget Information: Budgeted Not Applicable Submission:	 Budgeted – Grant Funded Other: <i>Describe</i> 	Unbudgeted
	Authorized Sponsor:	Lisa Liggins, Secretary	
	Primary Requestor:		
	Additional Requestor:	(Name, Title/Entity)	
	Additional Requestor:	(Name, Title/Entity)	
	Submitted By:	CELLIS1	



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Oneida Business Committee

Regular Meeting 8:30 AM Wednesday, March 09, 2022 Virtual Meeting - Microsoft Teams¹

Minutes

REGULAR MEETING

Present: Chairman Tehassi Hill, Vice-Chairman Brandon Stevens, Secretary Lisa Liggins, Council members: Daniel Guzman King, Kirby Metoxen, Marie Summers, Jennifer Webster; **Not Present:** Councilman David P. Jordan:

Arrived at: Treasurer Tina Danforth at 8:34 a.m.;

Others present: Jo Anne House, Larry Barton, Mark W. Powless, Melinda J. Danforth, Todd Vandenheuvel, Louise Cornelius, Danelle Wilson, Clorissa Santiago, Carmen Vanlanen, Amy Spears, Kristal Hill, Justin Nishimoto, Rae Skenandore, Melanie Burkhart, Rhiannon Metoxen, Katsitsiyo Danforth, Ravinder Vir, Lori Hill, Paul Witek, Loucinda Conway, Jacque Boyle, James Bittorf, Lisa Summers, Jameson Wilson, Patricia King, Shannon Davis, Carol Silva, Debbie Melchert, Brooke Doxtator, Aliskwet Ellis, Doreen Thorpe, Jacqueline Smith, Tiana Silva, Mitchel Metoxen, Sherry King, Mistylee Herzog, Nathan Ness, Jenna Maybock, Mary Graves, Mike Debraska, Larry Jordan, Alexis Woelfel, Stacy Prevost, Harmony Hill, Cody Cottrell, Jeff Bowman, Nathan King, Jeff House, John Breuninger, Kathy Hughes, Holly Williams;

I. CALL TO ORDER

Meeting called to order by Chairman Tehassi Hill at 8:30 a.m.

For the record: Councilman David Jordan is out on vacation. Councilman Kirby Metoxen will be excused at 2:30 p.m. for an appointment. Councilwoman Jennifer Webster will be excused at 9:45 a.m. for a Secretary Tribal Advisory Committee Meeting.

II. OPENING (00:01:32)

Opening provided by Councilman Kirby Metoxen.

III. ADOPT THE AGENDA (00:01:57)

Motion by Marie Summers to adopt the agenda as presented, seconded by Jennifer Webster. Motion carried:

Ayes:

Not Present:

Daniel Guzman King, Lisa Liggins, Kirby Metoxen, Brandon Stevens, Marie Summers, Jennifer Webster Tina Danforth, David P. Jordan

¹ Microsoft Teams is software which provides a communication and collaboration platform for workplace chat, file sharing, and video meetings.

IV. OATH OF OFFICE

Treasurer Tina Danforth arrived at 8:34 a.m.

Oaths of office administered by Secretary Lisa Liggins. Cody Cottrell, Harmony Hill, Larry Jordan, Nathan Ness, Stacy Prevost, and Alexis Woelfel were present.

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- A. Oneida Nation Arts Board Cody Cottrell and Harmony Hill (00:03:55) Sponsor: Lisa Liggins, Secretary
- B. Oneida Public Safety Pension Board Larry Jordan, Nathan Ness, Stacy Prevost, and Alexis Woelfel (00:07:04)
 Sponsor: Richard Van Boxtel, Chair/Oneida Police Commission

V. MINUTES

A. Approve the April 8, 2021, special Business Committee meeting minutes (00:09:55) Sponsor: Lisa Liggins, Secretary

Motion by Jennifer Webster to approve the April 8, 2021, special Business Committee meeting minutes, seconded by Marie Summers. Motion carried:

Ayes:	Tina Danforth, Daniel Guzman King, Lisa Liggins, Kirby Metoxen,
	Brandon Stevens, Marie Summers, Jennifer Webster
Not Present:	David P. Jordan

B. Approve the February 9, 2022, regular Business Committee meeting minutes (00:10:36)

Sponsor: Lisa Liggins, Secretary

Motion by Marie Summers to approve the February 9, 2022, regular Business Committee meeting minutes, seconded by Jennifer Webster. Motion carried:

Ayes:Tina Danforth, Daniel Guzman King, Lisa Liggins, Kirby Metoxen,
Brandon Stevens, Marie Summers, Jennifer Webster
David P. Jordan

VI. RESOLUTIONS

A. Enter the e-poll results into the record regarding the adopted BC resolution # 02-24-22-A Tribal Youth Program Grant Application (00:11:20) Sponsor: Lisa Liggins, Secretary

Motion by Jennifer Webster to enter the e-poll results into the record regarding the adopted BC resolution # 02-24-22-A Tribal Youth Program Grant Application, seconded by Kirby Metoxen. Motion carried:

Ayes:Tina Danforth, Daniel Guzman King, Lisa Liggins, Kirby Metoxen,
Brandon Stevens, Marie Summers, Jennifer WebsterNot Present:David P. Jordan

VII. APPOINTMENTS

A. Determine next steps regarding two (2) vacancies - Anna John Resident Centered Care Community Board (00:14:57);(02:38:10) Sponsor: Lisa Liggins, Secretary

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Motion by Marie Summers to defer items VII.A. and VII.B. until after executive session, seconded by Kirby Metoxen. Motion carried:

Ayes:	Tina Danforth, Daniel Guzman King, Lisa Liggins, Kirby Metoxen,
	Brandon Stevens, Marie Summers, Jennifer Webster
Not Present:	David P. Jordan

Item VII.B. was addressed next.

Motion by Lisa Liggins to accept Brenda VandenLangenberg and to appoint her to the Anna John Resident Centered Care Community Board for a term ending July 31, 2025, seconded by Marie Summers. Motion carried:

Ayes:	Tina Danforth, Daniel Guzman King, Lisa Liggins, Brandon Stevens,
	Marie Summers,
Not Present:	David P. Jordan, Kirby Metoxen, Jennifer Webster

Motion by Lisa Liggins to request the Secretary to re-notice the remaining vacancy on the Anna John Resident Centered Care Community Board, seconded by Marie Summers. Motion carried:

Ayes:	Tina Danforth, Daniel Guzman King, Lisa Liggins, Brandon Stevens,
	Marie Summers
Not Present:	David P. Jordan, Kirby Metoxen, Jennifer Webster

Item VII.B. was re-addressed next.

B. Determine next steps regarding one (1) vacancy - Oneida Land Claims Commission (00:14:57);(02:39:59) Sponsor: Lisa Liggins, Secretary

Motion by Marie Summers to defer items VII.A. and VII.B. until after executive session, seconded by Kirby Metoxen. Motion carried:

Ayes:	Tina Danforth, Daniel Guzman King, Lisa Liggins, Kirby Metoxen,	
	Brandon Stevens, Marie Summers, Jennifer Webster	
Not Present:	David P. Jordan	

Item VIII.A.1. was addressed next.

Motion by Marie Summers to appoint Sheila Shawnokasic to the Oneida Land Claims Commission for a term ending July 31, 2023, seconded by Brandon Stevens. Motion carried:

Ayes:	Daniel Guzman King, Brandon Stevens, Marie Summers
Opposed:	Lisa Liggins
Abstained:	Tina Danforth
Not Present:	David P. Jordan, Kirby Metoxen, Jennifer Webster

Item XV. was addressed next.

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VIII. STANDING COMMITTEES

A. COMMUNITY DEVELOPMENT PLANNING COMMITTEE

1. Accept the January 6, 2022, regular Community Development Planning Committee meeting minutes (00:15:49) Sponsor: Brandon Stevens, Vice-Chairman

Motion by Marie Summers to accept the January 6, 2022, regular Community Development Planning Committee meeting minutes, seconded by Jennifer Webster. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, Lisa Liggins, Brandon Stevens, Marie Summers, Jennifer Webster

Abstained: Kirby Metoxen Not Present: David P. Jordan

For the record: Councilman Kirby Metoxen stated I was out on medical leave.

B. FINANCE COMMITTEE

1. Accept the January 31, 2022, regular Finance Committee meeting minutes (00:16:37)

Sponsor: Tina Danforth, Treasurer

Motion by Marie Summers to accept the January 31, 2022, regular Finance Committee meeting minutes, seconded by Kirby Metoxen. Motion carried:

Ayes:	Tina Danforth, Daniel Guzman King, Lisa Liggins, Kirby Metoxen,
	Brandon Stevens, Marie Summers, Jennifer Webster
Not Present:	David P. Jordan

2. Accept the February 14, 2022, regular Finance Committee meeting minutes (00:17:23)

Sponsor: Tina Danforth, Treasurer

Motion by Marie Summers to accept the February 14, 2022, regular Finance Committee meeting minutes, seconded by Jennifer Webster. Motion carried:

Ayes:Tina Danforth, Daniel Guzman King, Lisa Liggins, Kirby Metoxen,
Brandon Stevens, Marie Summers, Jennifer Webster
David P. Jordan

C. LEGISLATIVE OPERATING COMMITTEE

 Accept the February 2, 2022, regular Legislative Operating Committee meeting minutes (00:18:05)
 Sponsor: David P. Jordan, Councilman

Motion by Marie Summers to accept the February 2, 2022, regular Legislative Operating Committee meeting minutes, seconded by Jennifer Webster. Motion carried:

Ayes:Tina Danforth, Daniel Guzman King, Lisa Liggins, Kirby Metoxen,
Brandon Stevens, Marie Summers, Jennifer Webster
David P. Jordan

- DRAFT
- 2. Accept the February 16, 2022, regular Legislative Operating Committee meeting minutes (00:18:45)

Sponsor: Kirby Metoxen, Councilman

Motion by Kirby Metoxen to accept the February 16, 2022, regular Legislative Operating Committee meeting minutes, seconded by Marie Summers. Motion carried:

Ayes:	Tina Danforth, Daniel Guzman King, Lisa Liggins, Kirby Metoxen,
-	Brandon Stevens, Marie Summers, Jennifer Webster
t Present:	David P. Jordan

D. QUALITY OF LIFE COMMITTEE

1. Accept the January 20, 2022, regular Quality of Life Committee meeting minutes (00:23:00)

Sponsor: Marie Summers, Councilwoman

Motion by Jennifer Webster to accept the January 20, 2022, regular Quality of Life Committee meeting minutes, seconded by Daniel Guzman King. Motion carried:

Ayes:	Tina Danforth, Daniel Guzman King, Lisa Liggins, Kirby Metoxen,
	Brandon Stevens, Marie Summers, Jennifer Webster
Not Present:	David P. Jordan

Item XII.A. was addressed next.

Not

IX. STANDING ITEMS

A. ARPA FRF Updates and Requests/Proposals

1. Accept the vaccine incentive extension assessment (00:31:13) Sponsor: Mark W. Powless, General Manager

Motion by Jennifer Webster to accept the vaccine incentive extension assessment and to close out this matter, seconded by Kirby Metoxen. Motion carried:

Ayes:	Tina Danforth, Daniel Guzman King, Lisa Liggins, Kirby Metoxen,
	Brandon Stevens, Marie Summers, Jennifer Webster
Not Present:	David P. Jordan

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2. Accept the Oneida Nation Student Relief Fund (SRF) Program follow-up report (00:46:30)

Sponsor: Mark W. Powless, General Manager

Motion by Marie Summers to accept the Oneida Nation Student Relief Fund (SRF) Program follow-up report, seconded by Jennifer Webster. Motion carried:

Áyes:	Tina Danforth, Daniel Guzman King, Lisa Liggins, Kirby Metoxen,
-	Brandon Stevens, Marie Summers, Jennifer Webster
Not Present:	David P. Jordan

Motion by Marie Summers to direct the General Manager to bring back considerations for a modified Oneida Nation Student Relief Fund Progam for funding by semester to the April 13, 2022, regular Business Committee meeting., seconded by Jennifer Webster. Motion carried:

Ayes:	Tina Danforth, Daniel Guzman King, Kirby Metoxen, Brandon
	Stevens, Marie Summers, Jennifer Webster
Opposed:	Lisa Liggins
Not Present:	David P. Jordan

Councilwoman Jennifer Webster left at 10:12 a.m.

Item XII.D. was addressed next.

B. Building Demolitions

1. Accept the CIP # 07-009 - Building Demolitions February 2022 status report (01:53:26)

Sponsor: Mark W. Powless, General Manager

Motion by Lisa Liggins to accept the CIP # 07-009 - Building Demolitions February 2022 status report, seconded by Kirby Metoxen. Motion carried:

Ayes:	Tina Danforth, Daniel Guzman King, Lisa Liggins, Kirby Metoxen,
	Brandon Stevens, Marie Summers
Not Present:	David P. Jordan, Jennifer Webster

X. TRAVEL REPORTS

 A. Approve the travel report - Councilman Kirby Metoxen - State of the Tribes Address & Native American Tourism of Wisconsin - Madison, WI - February 21-23, 2022 (01:56:37)
 Sponsor: Kirby Metoxen, Councilman

Sponsor. Kirby Meloxen, Councilman

Motion by Lisa Liggins to approve the travel report from Councilman Kirby Metoxen for the State of the Tribes Address & Native American Tourism of Wisconsin in Madison, WI - February 21-23, 2022, seconded by Marie Summers. Motion carried:

Ayes:	Tina Danforth, Daniel Guzman King, Lisa Liggins, Brandon Stevens,
	Marie Summers
Abstained:	Kirby Metoxen
Not Present:	David P. Jordan, Jennifer Webster

XI. **TRAVEL REQUESTS**

Α. Approve the travel request – Chairman Tehassi Hill – National Republican Congressional Committee Event – Sarasota, FL – March 25-28, 2022 (01:57:30) Sponsor: Tehassi Hill, Chairman

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Motion by Lisa Liggins to approve the travel request for Chairman Tehassi Hill to attend the National Republican Congressional Committee Event in Sarasota, FL - March 25-28, 2022, seconded by Marie Summers. Motion carried:

Ayes:	Tina Danforth, Daniel Guzman King, Lisa Liggins, Kirby Metoxen,
-	Brandon Stevens, Marie Summers
ot Present:	David P. Jordan, Jennifer Webster

Not Present:

Enter the e-poll results into the record regarding the approved travel request for Councilman Kirby Metoxen to attend the 2022 Wisconsin Governor's Conference on Tourism - Madison, WI - March 13-16, 2022 (01:58:25)

Sponsor: Lisa Liggins, Secretary

Motion by Lisa Liggins to enter the e-poll results into the record regarding the approved travel request for Councilman Kirby Metoxen to attend the 2022 Wisconsin Governor's Conference on Tourism -Madison, WI - March 13-16, 2022, seconded by Marie Summers. Motion carried:

Ayes:	Tina Danforth, Daniel Guzman King, Lisa Liggins, Brandon Stevens,
	Marie Summers
Abstained:	Kirby Metoxen
Not Present:	David P. Jordan, Jennifer Webster

Item XII.B. was addressed next.

XII. **NEW BUSINESS**

В.

Approve three (3) actions - CDC # 21-104 - Gaming Commission Relocation Α. (00:27:16)

Sponsor: Mark W. Powless, General Manager

Motion by Marie Summers to approve the procedural exception to forgo Phase II of the CIP process of routing the CDC approval package to the various review entities; to approve the CDC approval package for CDC # 21-104 Gaming Commission Relocation: and to activate \$745.000 from the FY2022 CIP budget for CDC # 21-104 Gaming Commission Relocation, seconded by Jennifer Webster. Motion carried:

Aves:

Tina Danforth, Daniel Guzman King, Lisa Liggins, Kirby Metoxen, Brandon Stevens, Marie Summers, Jennifer Webster David P. Jordan

Item IX.A.1. was addressed next.

Not Present:

B. Ratify the Judiciary Standard Operating Procedure² entitled "Part-time Court of Appeals and Pro Tem Judges Invoicing and Billing Policy" in accordance with § 801.11-11.(c) (01:59:25) Sponsor: Tehassi Hill, Chairman

DRAFT

Motion by Lisa Liggins to ratify the Judiciary Standard Operating Procedure entitled "Part-time Court of Appeals and Pro Tem Judges Invoicing and Billing Policy" in accordance with § 801.11-11.(c),

seconded by Brandon Stevens. Motion carried:

Ayes:	Tina Danforth, Daniel Guzman King, Lisa Liggins, Kirby Metoxen,
•	Brandon Stevens, Marie Summers
Not Present:	David P. Jordan, Jennifer Webster

C. Review the Sportsbook Rules of Play and determine appropriate next steps (02:00:45)

Sponsor: Mark A. Powless, Sr., Chair/Oneida Gaming Commission

Treasurer Tina Danforth left at 10:35 a.m.

Motion by Brandon Stevens to accept the notice of Sportsbook Rules of Play approved by the Oneida Gaming Commission on December 20, 2021 and direct notice to the Oneida Gaming Commission that there are no requested revisions under section § 501.6-14.(d), seconded by Marie Summers. Motion carried:

Ayes:Daniel Guzman King, Lisa Liggins, Kirby Metoxen, Brandon Stevens,
Marie SummersNot Present:Tina Danforth, David P. Jordan, Jennifer Webster

Item XII.E. was addressed next.

D. Accept the update regarding the Stroke Prevention in the Wisconsin Native American Population project (01:42:05) Sponsor: Mark W. Powless, General Manager

Motion by Marie Summers to accept the update regarding the Stroke Prevention in the Wisconsin Native American Population project, seconded by Lisa Liggins. Motion carried:

Ayes:Tina Danforth, Daniel Guzman King, Lisa Liggins, Kirby Metoxen,
Brandon Stevens, Marie SummersNot Present:David P. Jordan, Jennifer Webster

Item IX.B.1. was addressed next.

E. Enter the e-poll results into the record regarding the authorization of Chairman Hill to sign the Tribal Letter of Support – EDA Good Jobs Challenge Grant (02:09:55) Sponsor: Lisa Liggins, Secretary

Motion by Brandon Stevens to enter the e-poll results into the record regarding the authorization of Chairman Hill to sign the Tribal Letter of Support for the EDA Good Jobs Challenge Grant, seconded by Marie Summers. Motion carried:

Ayes:Daniel Guzman King, Lisa Liggins, Kirby Metoxen, Brandon Stevens,
Marie SummersNot Present:Tina Danforth, David P. Jordan, Jennifer Webster

² Please note Chapter 801 Judiciary, does not reference "Standard Operating Procedures", instead using *Internal Operating Procedures* [see § 801.9-1.]

F. Enter the e-poll results into the record regarding the approval of the Fox Cities Home and Garden Show ticket distribution (02:10:40) Sponsor: Lisa Liggins, Secretary

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Treasurer Tina Danforth returned at 10:41 a.m.

Motion by Lisa Liggins to enter the e-poll results into the record regarding the approval of the FoxCities Home and Garden Show ticket distribution, seconded by Marie Summers. Motion carried:
Ayes:Ayes:Tina Danforth, Daniel Guzman King, Lisa Liggins, Kirby Metoxen,
Brandon Stevens, Marie Summers
David P. Jordan, Jennifer Webster

G. Enter the e-poll results into the record regarding the authorization for the Chairman to sign the letter supporting the nomination of Debra Danforth to the Great Lakes Area Tribal Health Board (02:11:33) Sponsor: Lisa Liggins, Secretary

Motion by Brandon Stevens to enter the e-poll results into the record regarding the authorization for the Chairman to sign the letter supporting the nomination of Debra Danforth to the Great Lakes Area Tribal Health Board, seconded by Kirby Metoxen. Motion carried:

Ayes:	Tina Danforth, Lisa Liggins, Kirby Metoxen, Brandon Stevens, Marie
	Summers
Abstained:	Daniel Guzman King
Not Present:	David P. Jordan, Jennifer Webster

XIII. REPORTS

A. CORPORATE BOARDS

1. Accept the Bay Bancorporation Inc. FY-2022 1st quarter report (02:13:30) Sponsor: Jeff Bowman, President/Bay Bank

Motion by Brandon Stevens to accept the Bay Bancorporation Inc. FY-2022 1st quarter report, seconded by Lisa Liggins. Motion carried:

Ayes:	Tina Danforth, Daniel Guzman King, Lisa Liggins, Kirby Metoxen,
	Brandon Stevens, Marie Summers
Not Present:	David P. Jordan, Jennifer Webster

2. Accept the Oneida ESC Group, LLC FY-2022 1st quarter report (02:14:17) Sponsor: John Breuninger, Chair/Oneida ESC Group Board of Managers

Motion by Lisa Liggins to accept the Oneida ESC Group, LLC FY-2022 1st quarter report, seconded by Kirby Metoxen. Motion carried:

Ayes:	Tina Danforth, Daniel Guzman King, Lisa Liggins, Kirby Metoxen,
	Brandon Stevens, Marie Summers
Not Present:	David P. Jordan, Jennifer Webster

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3. Accept the Oneida Airport Hotel Corporation FY-2022 1st quarter report (02:14:55)

Sponsor: Kathy Hughes, Chair/Oneida Airport Hotel Corporation

Motion by Kirby Metoxen to accept the Oneida Airport Hotel Corporation FY-2022 1st quarter report, seconded by Daniel Guzman King. Motion carried:

Ayes:Tina Danforth, Daniel Guzman King, Lisa Liggins, Kirby Metoxen,
Brandon Stevens, Marie SummersNot Present:David P. Jordan, Jennifer Webster

4. Accept the Oneida Golf Enterprise FY-2022 1st quarter report (02:15:38) Sponsor: Justin Nishimoto, Agent/Oneida Golf Enterprise

Motion by Lisa Liggins to accept the Oneida Golf Enterprise FY-2022 1st quarter report, seconded by Brandon Stevens. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, Lisa Liggins, Kirby Metoxen, Brandon Stevens, Marie Summers

Not Present: David P. Jordan, Jennifer Webster

XIV. EXECUTIVE SESSION (02:16:20)

Motion by Lisa Liggins to go into executive session at 10:46 a.m., seconded by Marie Summers. Motion carried:

Ayes:Tina Danforth, Daniel Guzman King, Lisa Liggins, Kirby Metoxen,
Brandon Stevens, Marie Summers
David P. Jordan, Jennifer Webster

The Oneida Business Committee, by consensus, recessed for lunch at 12:00 p.m. until 1:30 p.m.

Meeting called to order at 1:30 p.m. by Chairman Tehassi Hill.

Roll call for the record:

Present: Chairman Tehassi Hill, Vice-Chairman Brandon Stevens, Treasurer Tina Danforth, Secretary Lisa Liggins, Councilman Daniel Guzman King, Councilman Kirby Metoxen, Councilwoman Marie Summers

Not Present: Councilman David Jordan, Councilwoman Jennifer Webster

Councilman Kirby Metoxen left at 2:33 p.m.

Motion by Marie Summers to come out of executive session at 2:58 p.m., seconded by Lisa Liggins. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, Lisa Liggins, Brandon Stevens, Marie Summers Not Present: David P. Jordan, Kirby Metoxen, Jennifer Webster

A. REPORTS

1. Accept the February 23, 2022, Chief Counsel report (02:18:12) Sponsor: Jo Anne House, Chief Counsel

DRAFT

Motion by Lisa Liggins to accept the February 23, 2022, Chief Counsel report and to direct the Chairman to meet with the Judiciary regarding participation at the monthly Operational Roundtable meetings, seconded by Marie Summers. Motion carried: Aves: Tina Danforth, Daniel Guzman King, Lisa Liggins, Brandon Stevens

Tina Danforth, Daniel Guzman King, Lisa Liggins, Brandon Stevens, Marie Summers

Not Present: David P. Jordan, Kirby Metoxen, Jennifer Webster

2. Accept the Chief Counsel report (02:19:37)

Sponsor: Jo Anne House, Chief Counsel

Motion by Marie Summers to accept the Chief Counsel report, seconded by Lisa Liggins. Motion carried:

Ayes:Tina Danforth, Daniel Guzman King, Lisa Liggins, Brandon Stevens,
Marie SummersNot Present:David P. Jordan, Kirby Metoxen, Jennifer Webster

Motion by Marie Summers to adopt resolution 03-09-22-A Election to Participate in the J&J Settlement and the Big 3 Distributors' Settlement and move resolution into open session, seconded by Brandon Stevens. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, Lisa Liggins, Brandon Stevens, Marie Summers Not Present: David P. Jordan, Kirby Metoxen, Jennifer Webster

Not Fresent. David F. Jordan, Kirby Melozen, Jennier Webster

3. Accept the February 23, 2022, General Manager report (02:21:56) Sponsor: Mark W. Powless, General Manager

Motion by Marie Summers to accept the February 23, 2022, General Manager report, seconded by Brandon Stevens. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, Lisa Liggins, Brandon Stevens, Marie Summers

Not Present: David P. Jordan, Kirby Metoxen, Jennifer Webster

4. Accept the General Manager report (02:22:29)

Sponsor: Mark W. Powless, General Manager

Motion by Lisa Liggins to accept the General Manager report, seconded by Marie Summers. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, Lisa Liggins, Brandon Stevens, Marie Summers

Not Present: David P. Jordan, Kirby Metoxen, Jennifer Webster



5. Accept the Intergovernmental Affairs, Communications, and Self-Governance February 2022 report (02:22:58)

Sponsor: Melinda J. Danforth, Director/Intergovernmental Affairs

Motion by Marie Summers to accept the Intergovernmental Affairs, Communications, and Self-Governance February 2022 report, seconded by Brandon Stevens. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, Lisa Liggins, Brandon Stevens, Marie Summers Not Present: David P. Jordan, Kirby Metoxen, Jennifer Webster

6. Accept the Chief Financial Officer February 2022 report (02:23:28) Sponsor: Larry Barton, Chief Financial Officer

Motion by Marie Summers to accept the Chief Financial Officer February 2022 report, seconded by Lisa Liggins. Motion carried:

Ayes:	Tina Danforth, Daniel Guzman King, Lisa Liggins, Brandon Stevens,
	Marie Summers
Not Present:	David P. Jordan, Kirby Metoxen, Jennifer Webster

Motion by Lisa Liggins to direct Chief Counsel to formulate an amendment or a clarifying memorandum regarding BC Resolution # 06-09-21-B Setting Goals for Application of Funding from the American Rescue Plan Act of 2021 to Direct Support to Individuals Families Community and the Oneida Nation, seconded by Brandon Stevens. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, Lisa Liggins, Brandon Stevens, Marie Summers

Not Present: David P. Jordan, Kirby Metoxen, Jennifer Webster

7. Accept the January 2022 Treasurer's report (02:25:10) Sponsor: Tina Danforth, Treasurer

Motion by Lisa Liggins to accept the January 2022 Treasurer's report, seconded by Marie Summers. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, Lisa Liggins, Brandon Stevens, Marie Summers

Not Present: David P. Jordan, Kirby Metoxen, Jennifer Webster

8. Accept the Bay Bancorporation Inc. FY-2022 1st quarter executive report (02:25:34)

Sponsor: Jeff Bowman, President/Bay Bank

Motion by Marie Summers to accept the Bay Bancorporation Inc. FY-2022 1st quarter executive report, seconded by Daniel Guzman King. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, Lisa Liggins, Brandon Stevens, Marie Summers

Not Present: David P. Jordan, Kirby Metoxen, Jennifer Webster

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9. Accept the Oneida ESC Group, LLC FY-2022 1st quarter executive report (02:26:17)

Sponsor: John Breuninger, Chair/Oneida ESC Group Board of Managers

Motion by Marie Summers to accept the Oneida ESC Group, LLC FY-2022 1st quarter executive report, seconded by Daniel Guzman King. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, Lisa Liggins, Brandon Stevens, Marie Summers Not Present: David P. Jordan, Kirby Metoxen, Jennifer Webster

10 Accept the Oneida Airport Hotel Corporation EV 2022 1st quarter av

10. Accept the Oneida Airport Hotel Corporation FY-2022 1st quarter executive report (02:26:46)

Sponsor: Kathy Hughes, Chair/Oneida Airport Hotel Corporation

Motion by Brandon Stevens to accept the Oneida Airport Hotel Corporation FY-2022 1st quarter executive report, seconded by Daniel Guzman King. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, Lisa Liggins, Brandon Stevens, Marie Summers

Not Present: David P. Jordan, Kirby Metoxen, Jennifer Webster

11. Accept the Oneida Golf Enterprise FY-2022 1st quarter executive report (02:27:14)

Sponsor: Justin Nishimoto, Agent/Oneida Golf Enterprise

Motion by Marie Summers to accept the Oneida Golf Enterprise FY-2022 1st quarter executive report, seconded by Brandon Stevens. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, Lisa Liggins, Brandon Stevens, Marie Summers

Not Present:

ent: David P. Jordan, Kirby Metoxen, Jennifer Webster

B. AUDIT COMMITTEE

Aves:

1. Accept the January 20, 2022, regular Audit Committee meeting minutes (02:27:42)

Sponsor: David P. Jordan, Councilman

Motion by Marie Summers to accept the January 20, 2022, regular Audit Committee meeting minutes, seconded by Lisa Liggins. Motion carried:

Tina Danforth, Daniel Guzman King, Lisa Liggins, Brandon Stevens, Marie Summers

Not Present: David P. Jordan, Kirby Metoxen, Jennifer Webster

2. Accept the January 27, 2022, emergency Audit Committee meeting minutes (02:28:09)

Sponsor: David P. Jordan, Councilman

Motion by Marie Summers to accept the January 27, 2022, emergency Audit Committee meeting minutes, seconded by Lisa Liggins. Motion carried: Ayes: Tina Danforth, Daniel Guzman King, Lisa Liggins, Brandon Steven

Tina Danforth, Daniel Guzman King, Lisa Liggins, Brandon Stevens, Marie Summers

Not Present: David P. Jordan, Kirby Metoxen, Jennifer Webster

3. Accept the Blackjack Rules of Play compliance audit and lift confidentiality requirement (02:28:39)

Sponsor: David P. Jordan, Councilman

Motion by Lisa Liggins to accept the Blackjack Rules of Play compliance audit and lift confidentiality requirement, seconded by Marie Summers. Motion carried:

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Ayes:	Tina Danforth, Daniel Guzman King, Lisa Liggins, Brandon Stevens,
	Marie Summers
Not Present:	David P. Jordan, Kirby Metoxen, Jennifer Webster

4. Accept the Complimentary Services or Items compliance audit and lift confidentiality requirement (02:29:05) Sponsor: David P. Jordan, Councilman

Motion by Lisa Liggins to accept the Complimentary Services or Items compliance audit and lift confidentiality requirement, seconded by Marie Summers. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, Lisa Liggins, Brandon Stevens, Marie Summers

- Not Present: David P. Jordan, Kirby Metoxen, Jennifer Webster
 - 5. Accept the Gaming Machines (Slots) compliance audit and lift the confidentiality requirement (02:29:30) Sponsor: David P. Jordan, Councilman

Motion by Lisa Liggins to accept the Gaming Machines (Slots) compliance audit and lift the confidentiality requirement, seconded by Marie Summers. Motion carried:

Tina Danforth, Daniel Guzman King, Lisa Liggins, Brandon Stevens, Aves: Marie Summers

Not Present: David P. Jordan, Kirby Metoxen, Jennifer Webster

6. Accept the Gaming Machines (Slots) Year-End compliance audit and lift the confidentiality requirement (02:30:04)

Sponsor: David P. Jordan, Councilman

Motion by Lisa Liggins to accept the Gaming Machines (Slots) Year-End compliance audit and lift the confidentiality requirement, seconded by Marie Summers. Motion carried:

Ayes:	Tina Danforth, Daniel Guzman King, Lisa Liggins, Brandon Stevens,
	Marie Summers
Not Present:	David P. Jordan, Kirby Metoxen, Jennifer Webster

7. Accept the Player Tracking compliance audit and lift the confidentiality requirement (02:30:28)

Sponsor: David P. Jordan, Councilman

Motion by Lisa Liggins to accept the Player Tracking compliance audit and lift the confidentiality requirement, seconded by Marie Summers. Motion carried:

Tina Danforth, Daniel Guzman King, Lisa Liggins, Brandon Stevens, Ayes: Marie Summers

Not Present: David P. Jordan, Kirby Metoxen, Jennifer Webster 8. Accept the Roulette Rules of Play compliance audit and lift the confidentiality requirement (02:30:52) Sponsor: David P. Jordan, Councilman

Motion by Lisa Liggins to accept the Roulette Rules of Play compliance audit and lift the confidentiality requirement, seconded by Marie Summers. Motion carried:

DRAFT

Ayes:	Tina Danforth, Daniel Guzman King, Lisa Liggins, Brandon Stevens,
	Marie Summers
Not Present:	David P. Jordan, Kirby Metoxen, Jennifer Webster

9. Accept the Three Card Poker Rules of Play compliance audit and lift the confidentiality requirement (02:31:17) Sponsor: David P. Jordan, Councilman

Motion by Lisa Liggins to accept the Three Card Poker Rules of Play compliance audit and lift the confidentiality requirement, seconded by Marie Summers. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, Lisa Liggins, Brandon Stevens, Marie Summers

Not Present: David P. Jordan, Kirby Metoxen, Jennifer Webster

10. Accept the Oneida Community Education Center performance assurance audit and lift confidentiality requirement (02:31:40) Sponsor: David P. Jordan, Councilman

Motion by Lisa Liggins to accept the Oneida Community Education Center performance assurance audit and lift confidentiality requirement, seconded by Daniel Guzman King. Motion carried:

Tina Danforth, Daniel Guzman King, Lisa Liggins, Brandon Stevens, Aves: Marie Summers

Not Present: David P. Jordan, Kirby Metoxen, Jennifer Webster

11. Accept the Oneida Nation High School performance assurance audit and lift the confidentiality requirement (02:32:10)

Sponsor: David P. Jordan, Councilman

Motion by Lisa Liggins to accept the Oneida Nation High School performance assurance audit and lift the confidentiality requirement, seconded by Marie Summers. Motion carried:

Tina Danforth, Daniel Guzman King, Lisa Liggins, Brandon Stevens, Aves: Marie Summers Not Present: David P. Jordan, Kirby Metoxen, Jennifer Webster

NEW BUSINESS

C.

1. Discuss proposed Retail Enterprise revenue strategy (02:32:35) Sponsor: Debra Powless, Retail General Manager

DRAFT

Motion by Marie Summers to defer the proposed Retail Enterprise revenue strategy to the March 23, 2022 Oneida Business Committee meeting, seconded by Lisa Liggins. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, Lisa Liggins, Brandon Stevens, Marie Summers

Not Present: David P. Jordan, Kirby Metoxen, Jennifer Webster

2. Approve 83 new enrollments (02:33:06) Sponsor: Jennifer Hill-Kelley, Chair/Oneida Trust Enrollment Committee

Motion by Lisa Liggins to approve 83 new enrollments, seconded by Brandon Stevens. Motion carried:
Ayes:Tina Danforth, Daniel Guzman King, Lisa Liggins, Brandon StevensAbstained:
Not Present:Marie Summers
David P. Jordan, Kirby Metoxen, Jennifer Webster

3. Review application(s) for two (2) vacancies - Anna John Resident Centered Care Community Board (02:33:36)

Sponsor: Lisa Liggins, Secretary

Motion by Marie Summers to accept the discussion regarding the application(s) for the Anna John Resident Centered Care Community Board vacancies as information, seconded by Lisa Liggins. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, Lisa Liggins, Brandon Stevens, Marie Summers

Not Present: David P. Jordan, Kirby Metoxen, Jennifer Webster

4. Review application(s) for one (1) vacancy - Oneida Land Claims Commission (02:34:04)

Sponsor: Lisa Liggins, Secretary

Motion by Lisa Liggins to accept the discussion regarding the applications for the Oneida Land Claims Commission vacancy as information, seconded by Daniel Guzman King. Motion carried:

Ayes:	Tina Danforth, Daniel Guzman King, Lisa Liggins, Brandon Stevens,
	Marie Summers
Not Present:	David P. Jordan, Kirby Metoxen, Jennifer Webster

5. Accept the January 31, 2022, BC Officer meeting notes (02:34:43) Sponsor: Danelle Wilson, Executive Assistant

Motion by Marie Summers to accept the January 31, 2022, BC Officer meeting notes, seconded by Lisa Liggins. Motion carried:

Ayes:Tina Danforth, Daniel Guzman King, Lisa Liggins, Brandon Stevens,
Marie SummersNot Present:David P. Jordan, Kirby Metoxen, Jennifer Webster

6. Accept the February 28, 2022, BC Officer meeting notes (02:35:07) Sponsor: Danelle Wilson, Executive Assistant

DRAFT

Motion by Marie Summers to accept the February 28, 2022, BC Officer meeting notes, seconded by Lisa Liggins. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, Lisa Liggins, Brandon Stevens, Marie Summers David P. Jordan, Kirby Metoven, Jennifer Webster

- Not Present: David P. Jordan, Kirby Metoxen, Jennifer Webster
 - Enter e-poll results into the record regarding the approval of the redaction identified in the memorandum from the Secretary dated February 16, 2022, pursuant to section 117.5-1.(d). of the Oneida Business Committee Meetings law (02:35:29)

Sponsor: Lisa Liggins, Secretary

Motion by Lisa Liggins to enter the e-poll results into the record regarding the approval of the redaction identified in the memorandum from the Secretary dated February 16, 2022, pursuant to section 117.5-1.(d). of the Oneida Business Committee Meetings law, seconded by Brandon Stevens. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, Lisa Liggins, Brandon Stevens, Marie Summers Not Present: David P. Jordan, Kirby Metoxen, Jennifer Webster

8. Enter the e-poll results into the record regarding the closeout of Complaint # 2022-DR08-01 (02:36:09)

Sponsor: Lisa Liggins, Secretary

Motion by Brandon Stevens to enter the e-poll results into the record regarding the closeout of Complaint # 2022-DR08-01, seconded by Lisa Liggins. Motion carried: Ayes: Tina Danforth, Daniel Guzman King, Lisa Liggins, Brandon Ste

Tina Danforth, Daniel Guzman King, Lisa Liggins, Brandon Stevens, Marie Summers

Not Present: David P. Jordan, Kirby Metoxen, Jennifer Webster

Enter the e-poll results into the record regarding the approved attorney contract
 Drummond Woodsum - file # 2022-0114 (02:36:55)
 Sponsor: Lisa Liggins, Secretary

Motion by Marie Summers to enter the e-poll results into the record regarding the approved attorney contract - Drummond Woodsum - file # 2022-0114, seconded by Lisa Liggins. Motion carried: Ayes: Tina Danforth, Daniel Guzman King, Lisa Liggins, Brandon Stevens,

Tina Danforth, Daniel Guzman King, Lisa Liggins, Brandon Stevens, Marie Summers

Not Present: David P. Jordan, Kirby Metoxen, Jennifer Webster

10. Enter the e-poll results into the record regarding the approved nomination of Chairman Tehassi Hill to the US Department of the Interior Secretary's Tribal Advisory Committee (02:37:26) Sponsor: Lisa Liggins, Secretary

Motion by Marie Summers to enter the e-poll results into the record regarding the approved nomination of Chairman Tehassi Hill to the US Department of the Interior Secretary's Tribal Advisory Committee, seconded by Lisa Liggins. Motion carried:

Ayes:	Tina Danforth, Daniel Guzman King, Lisa Liggins, Brandon Stevens,
	Marie Summers
Not Present:	David P. Jordan, Kirby Metoxen, Jennifer Webster

Oneida Business Committee

DRAFT

Item VII.A. was addressed next.

XV. ADJOURN (02:42:05)

Motion by Marie Summers to adjourn at 3:23 p.m., seconded by Lisa Liggins. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, Lisa Liggins, Brandon Stevens, Marie Summers David P. Jordan, Kirby Metoxen, Jennifer Webster

Not Present:

Minutes prepared by Aliskwet Ellis, Information Management Specialist. Minutes approved as presented on _____.

Lisa Liggins, Secretary **ONEIDA BUSINESS COMMITTEE**

Oneida Business Committee

Adopt resolution entitled Extension of Declaration of Public Health State of Emergency Until May 23, 2022

Business Committee Agenda Request

1.	Meeting Date Requested: 03/2	3/22
2.	Session: Open Executive – must qua Justification: Choose	, ,
3.	Requested Motion:	
		solution. If the resolution for extending the lopted, the Business Committee may review
4.	Areas potentially impacted or affected	by this request:
4.	Areas potentially impacted or affected	by this request:
4.	_ ` ` ` `	
4.	Finance	Programs/Services
4.	Finance Law Office	Programs/Services
4.	 Finance Law Office Gaming/Retail 	Programs/Services
	 Finance Law Office Gaming/Retail 	 Programs/Services MIS Boards, Committees, or Commissions
	 Finance Law Office Gaming/Retail Other: Describe Additional attendees needed for this retain the second se	 Programs/Services MIS Boards, Committees, or Commissions

Name, Title/Entity OR Choose from List

6.	Supporting Documents:		
	Bylaws	Fiscal Impact Statement	Presentation
	Contract Document(s)	Law	Report
	Correspondence	Legal Review	Resolution
	Draft GTC Notice	Minutes	Rule (adoption packet)
	Draft GTC Packet	MOU/MOA	Statement of Effect
	E-poll results/back-up	Petition	Travel Documents
	Other: Public Health Reco	ommendation	
7.	Budget Information:		
	Budgeted – Tribal Contrib	ution 🗌 Budgeted – Gran	t Funded
	Unbudgeted	🔀 Not Applicable	
	Other: Describe		
8.	Submission:		
	Authorized Sponsor:	Tehassi Hill, Chairman	

Primary Requestor:	Jameson Wilson, Project Coordinator

Oneida Nation

Post Office Box 365



Phone: (920)869-2214

Oneida, WI 54155

1 2 **BC Resolution #** Extension of Declaration of Public Health State of Emergency Until May 23, 2022 3 4 5 6 WHEREAS, the Oneida Nation is a federally recognized Indian government and a treaty tribe recognized by the laws of the United States of America; and 7 WHEREAS, the Oneida General Tribal Council is the governing body of the Oneida Nation; and 8 9 WHEREAS, the Oneida Business Committee has been delegated the authority of Article IV, Section 1, 10 of the Oneida Tribal Constitution by the Oneida General Tribal Council; and 11 12 WHEREAS, the federal government has proclaimed a public health emergency related to the spread of 13 the COVID-19 virus and has identified that the spread of the virus has resulted in large 14 numbers of individuals becoming ill and high mortality rates, impacts to the stock markets, 15 and businesses: and 16 17 WHEREAS, state governors, including the State of Wisconsin, have declared public health emergencies 18 and state public health officers have issued orders, for example, closing public schools, 19 limiting public gatherings, and closing restaurants and bars except for take-out orders; and 20 21 WHEREAS, on March 12, 2020 the Chairman declared a Public Health State of Emergency, the Oneida 22 Business Committee took actions to take steps to protect the health and welfare of the 23 members, employees and the community, including instituting expenditure restrictions to 24 preserve resources for the provision of governmental services to members most at risk, 25 closure of the Nation's gaming operations, and insuring that employees will continue to be 26 paid during the Public Health State of Emergency as long as the Nation's resources will 27 allow; and 28 29 WHEREAS. the Public Health State of Emergency has extended continuously since the initial 30 declaration: and 31 32 WHEREAS, the status of the COVID-19 pandemic continues to change with the identification of new 33 variants and increases in positive rates and increased hospitalizations as identified by the 34 U.S. Centers for Disease Control (CDC) with recommendations being changed to reflect 35 this constantly varying pandemic landscape; and 36 37 WHEREAS, the CDC is now recommending local review and actions based on lagging and leading 38 indicators that show the ability of the local government and tribes to react to increasing and 39 decreasing rates; and 40 41 WHEREAS. the Oneida Business Committee continues to work with the Public Health Officer to 42 understand the public health impacts of COVID-19 and its variants in order to have the 43 most effective information regarding public health safety declarations and guidelines; and

BC Resolution #

Extension of Declaration of Public Health State of Emergency Until May 23, 2022 Page 2 of 2

WHEREAS,
the Oneida Business Committee has determined that continuing the Public Health State of
Emergency continues to be necessary and that its declaration should be longer given the
ongoing pandemic impact and the limitations of mechanisms to control for infection or
protect the public;

48

49 Extension of Public Health State of Emergency Declaration

50 **NOW THEREFORE BE IT RESOLVED**, that in accordance with section 302.8-2 of the Emergency 51 Management Law, the Oneida Business Committee extends the Public Health State of Emergency

52 declaration ending at 11:59 p.m. on May 23, 2022.



Oneida Nation Oneida Business Committee Legislative Operating Committee PO Box 365 • Oneida, WI 54155-0365 Oneida.nsn.goy



Statement of Effect

Extension of Declaration of Public Health State of Emergency Until May 23, 2022

Summary

This resolution extends the Nation's Declaration of the Public Health State of Emergency until May 23, 2022.

Submitted by: Clorissa N. Santiago, Senior Staff Attorney, Legislative Reference Office Date: March 16, 2022

Analysis by the Legislative Reference Office

The Oneida Business Committee ("OBC") adopted the Emergency Management law to provide for the development and execution of plans that protect residents, property and the environment in an emergency or disaster; provide for the direction of emergency management, response and recovery on the Reservation, as well as coordination with other agencies, victims, businesses and organizations; establish the use of the National Incident Management System; and designate authority and responsibilities for public health preparedness. *[3 O.C. 302.1-1]*.

Under the Emergency Management law, the OBC is delegated responsibility to proclaim or ratify the existence of a public health emergency. [3 O.C. 302.8-1]. A public health emergency means the occurrence or imminent threat of an illness or health condition which is a quarantinable disease and poses a high probability of a large number of deaths or serious or long-term disability among humans. [3 O.C. 302.3-1(p)]. No proclamation of an emergency by the OBC may last for longer than sixty (60) days, unless renewed by the OBC. [3 O.C. 302.8-2].

As a result of the COVID-19 virus, in accordance with the authority granted to the OBC under the Emergency Management law, on March 12, 2020, Chairman Tehassi Hill signed a "*Declaration of Public Health State of Emergency*" which set into place the necessary authority, should action need to be taken, and allows the Oneida Nation to seek reimbursement of emergency management actions that may result in unexpected expenses. *[3 O.C. 302.8-1]*. The OBC has since extended the Public Health State of Emergency until January 23, 2022, through adoption of the following resolutions: BC-03-26-20-A, BC-05-06-20-A, BC-06-10-20-A, BC-07-08-20-A, BC-08-06-20-A, BC-09-09-20-A, BC-10-08-20-A, BC-11-10-20-A, BC-12-09-20-D, BC-01-07-21-A, BC-02-10-21-A, BC-03-10-21-D, and BC-05-12-21-A, BC-06-23-21-B, BC-07-28-21-N, BC-09-22-21-A, BC-11-24-21-F, and BC-01-12-22-B. *[3 O.C. 302.8-2]*.

This resolution provides that the OBC has determined that continuing the Public Health State of Emergency remains necessary given the ongoing pandemic impact and the limitations of mechanisms to control for infection or protect the public.

Through the adoption of this resolution, in accordance with section 302.8-2 of the Emergency Management law, the Oneida Business Committee extends the Public Health State of Emergency declaration until 11:59 p.m. on May 23, 2022.

Conclusion

Adoption of this resolution would not conflict with any of the Nation's laws.





To: Oneida Business Committee

- **From:** Debra Danforth, Oneida Comprehensive Health Division Operations Director Dr Vir, Oneida Comprehensive Health Division Medical Director Michelle Myers, Community/ Public Health Officer
- Date: March 11, 2022

RE: Recommendations to extend public health emergency

Throughout the pandemic, we have chosen to follow the science in our mitigation strategies aimed to slow the spread of COVID-19 in the Oneida Community.

On Feb 25, 2022, the Centers for Disease Control and Prevention (CDC) released updated guidance and metrics for monitoring the pandemic. With widespread access to vaccines and testing, available treatment options and high levels of population immunity, a new approach to monitoring the preventing COVID-19 is necessary. These metrics include:

- 1. The number of new COVID-19 cases per 100,000 population in the past 7 days.
- 2. New COVID-19 hospital admissions per 100,000 population in the past 7 days.
- 3. The average percent of staffed inpatient beds occupied by COVID-19 patients in the past 7 days.

The WI Department of Health Services (DHS) supports the CDC recommendations to better monitor medically significant illness, burden on the healthcare system, and protect the most vulnerable through vaccines, therapeutic and COVID-19 prevention in WI.

Using these updated metrics, both Brown and Outagamie Counties currently have a "low" COVID-19 Community Level. However, COVID-19 is not gone. Although COVID-19 metrics are moving in the right direction, we recognize the benefit in extending the public health emergency declaration. The extension will allow time to evaluate the community impact of relaxing mitigation strategies, as well as time to work through some recovery activities.

In collaboration with Oneida Emergency Management, the health response team recommends the Oneida Business Committee extend the public health emergency another 60 days.

Recommendations will continue to change based upon available data and updates on the COVID-19 pandemic. Thank you for your continued collaboration and partnership as we work together to stop the spread of COVID-19 in the Oneida community.

Sincerely,

Michelle Myers BSN, RN Community/ Public Health Officer

CC: Kaylynn Gresham, Emergency Management Debra Danforth, Comprehensive Health Division Operations Director Dr Vir, Oneida Comprehensive Health Division Medical Director Mark Powless, General Manager





March 11, 2022

Updated COVID-19 data to consider during discussions:

Extension of the Oneida Nation Public Health Emergency declaration.

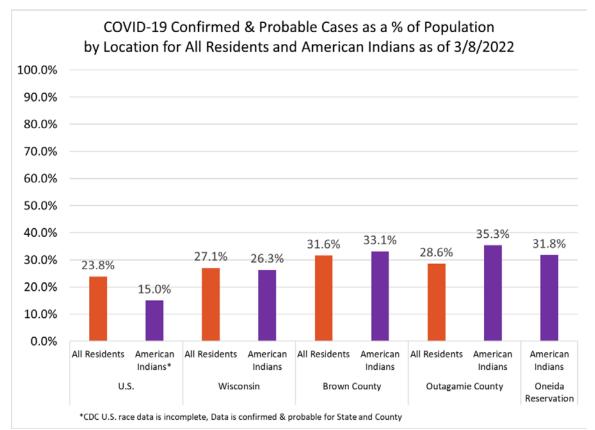
Submitted by: Debra Danforth, Dr Vir, Michelle Myers

Oneida Community Health Center Behavioral Health Services Anna John Resident Centered Care Community Employee Health Nursing https://oneida-nsn.gov/resources/health/ 525 Airport Rd., Oneida, WI 54155 Phone 2640 West Point Rd., Green Bay, WI 54304 Phone 2901 S. Overland Rd., Oneida, WI 54305 Phone 701 Packerland Dr., Green Bay, WI 54303 Phone

Mailing Address: P.O. Box 365, Oneida, WI 54155

Phone: (920) 869-2711 or 1-866-869-2711 Phone: (920) 490-3790 or 1-888-490-2457 Phone: (920) 869-2797 Phone: (920) 405-4492 Fax: (920) 869-1780 Fax: (920) 490-3883 Fax: (920) 869-3238 Fax: (920) 405-4494

Relevant COVID-19 Data:



WI Department of Health Services- Public Health https://data.dhsgis.wi.gov/datasets/covid-19-historical-data-table/data

U.S. Centers for Disease Control and Prevention https://covid.cdc.gov/covid-data-tracker/#cases_casesinlast7days

U.S. Census Bureau American Community Survey Population Estimates https://data.census.gov/cedsci/advanced

Oneida Nation Health Department

https://oneida-nsn.gov/connect/news/oneida-nation-covid-19-resource-page/#Stats



ONEIDA NATION JURISDICION DATA:

COVID-19 Case Data

Oneida Nation COVID-19 Data

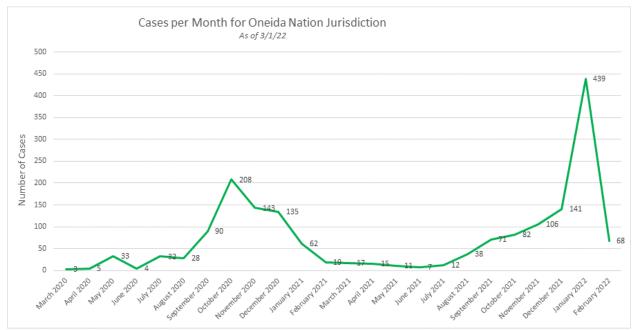
As of 3/8/2022 2:00 PM

	Confirmed Positive Cases	Active Cases	Recovered Cases	Deaths
Oneida Nation Total	1,774 (+4)	4	1,758	12
Oneida Nation – Brown County	1,023	2	1,016	5
Oneida Nation – Outagamie County	751	2	742	7

Hospitalizations (Ever Hospitalized): 130 Vaccine Breakthrough Cases: 407

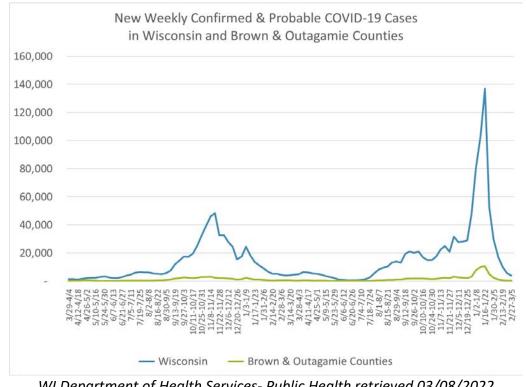
Oneida Nation Health Department retrieved 01/08/2022

https://oneida-nsn.gov/connect/news/oneida-nation-covid-19-resource-page/#Stats

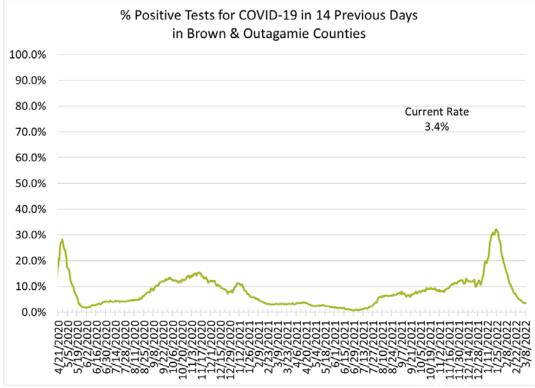


Oneida Nation Health Department retrieved 03/01/2022



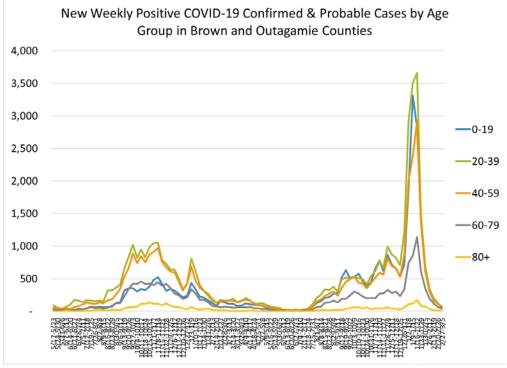




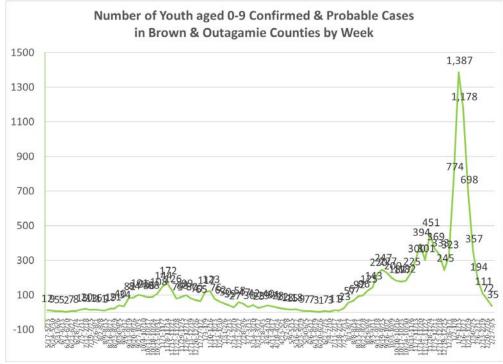


WI Department of Health Services- Public Health retrieved 03/08/2022 <u>https://data.dhsgis.wi.gov/datasets/covid-19-historical-data-table/data</u>



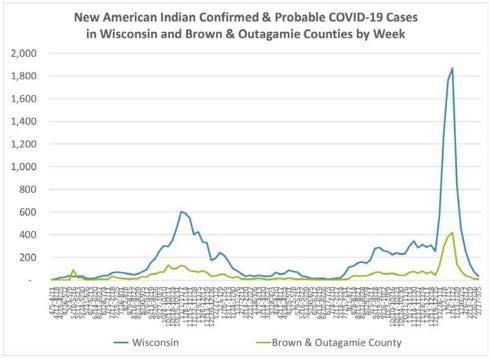


WI Department of Health Services- Public Health retrieved 03/08/2022 <u>https://data.dhsgis.wi.gov/datasets/covid-19-historical-data-table/data</u>



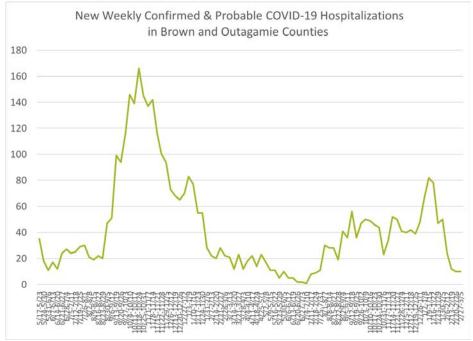
WI Department of Health Services- Public Health retrieved 03/08/2022 https://data.dhsgis.wi.gov/datasets/covid-19-historical-data-table/data



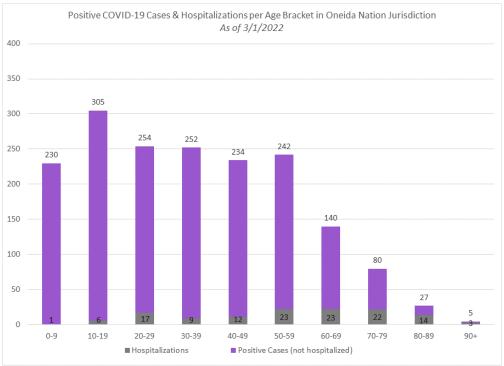


WI Department of Health Services- Public Health retrieved 03/08/2022 https://data.dhsgis.wi.gov/datasets/covid-19-historical-data-table/data



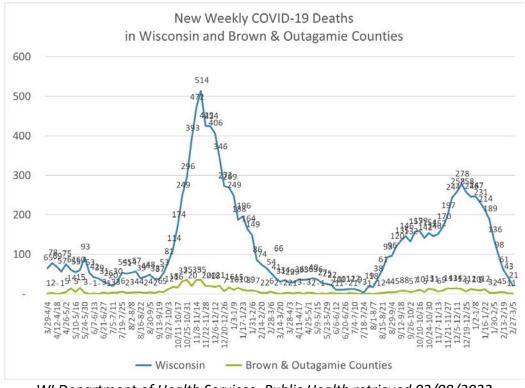


WI Department of Health Services- Public Health retrieved 03/08/2022 https://data.dhsgis.wi.gov/datasets/covid-19-historical-data-table/data



Oneida Nation Health Department retrieved 03/01/2022

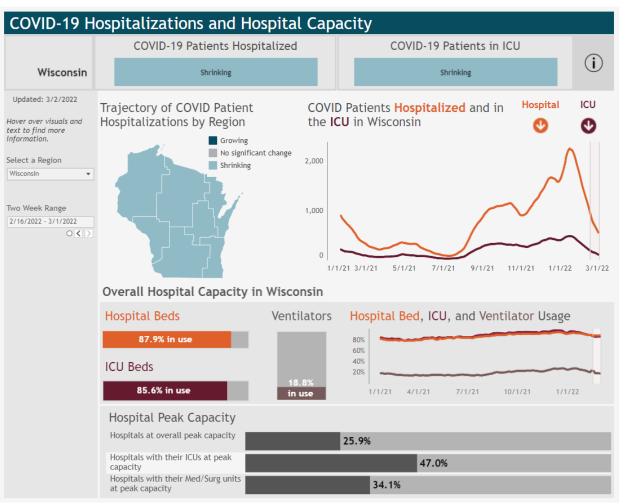




WI Department of Health Services- Public Health retrieved 03/08/2022 <u>https://data.dhsgis.wi.gov/datasets/covid-19-historical-data-table/data</u>



WISCONSIN: COVID-19 HOSPITALIZATIONS AND HOSPITAL CAPACITY



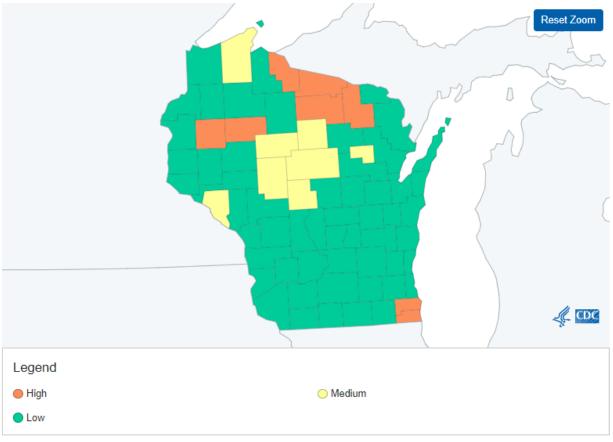
WI Department of Health Services- Public Health retrieved 03/08/2022 https://www.dhs.wisconsin.gov/covid-19/hosp-data.htm



WISCONSIN: COVID-19 COMMUNITY LEVEL

U.S. COVID-19 Community Levels by County Map

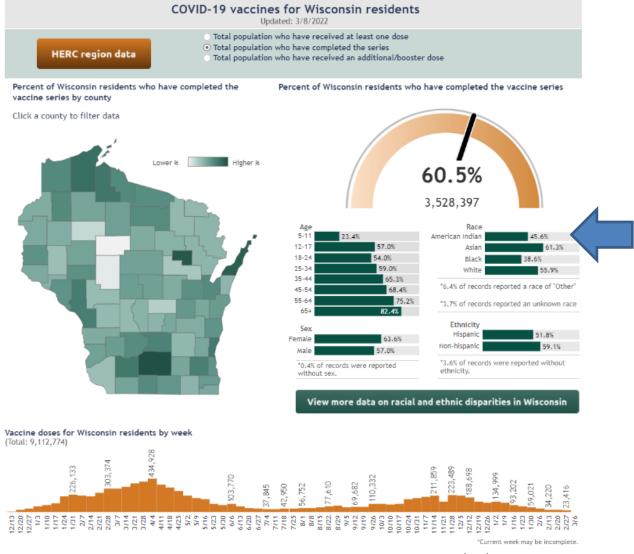
Data provided by CDC Updated: March 3, 2022



CDC COVID-19 Community Levels retrieved 03/08/2022 https://www.cdc.gov/coronavirus/2019-ncov/science/community-levels.html

A good mind. A good heart. A strong fire.

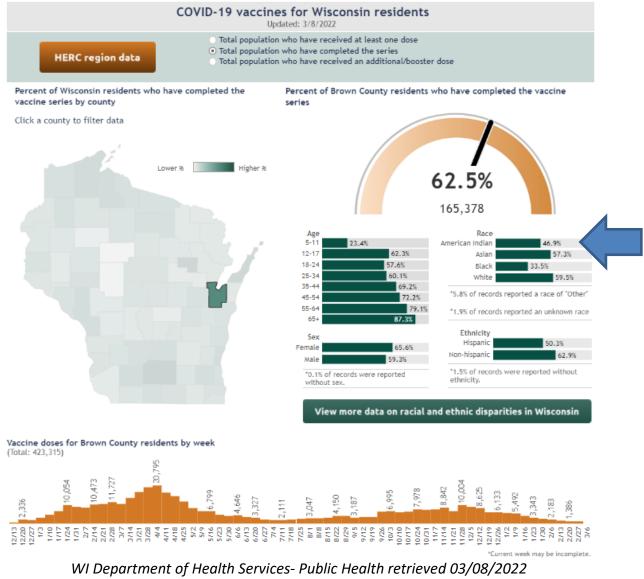
WISCONSIN- FULLY VACCINATED AGAINST COVID-19



WI Department of Health Services- Public Health retrieved 03/08/2022 <u>https://www.dhs.wisconsin.gov/covid-19/vaccine-data.htm</u>



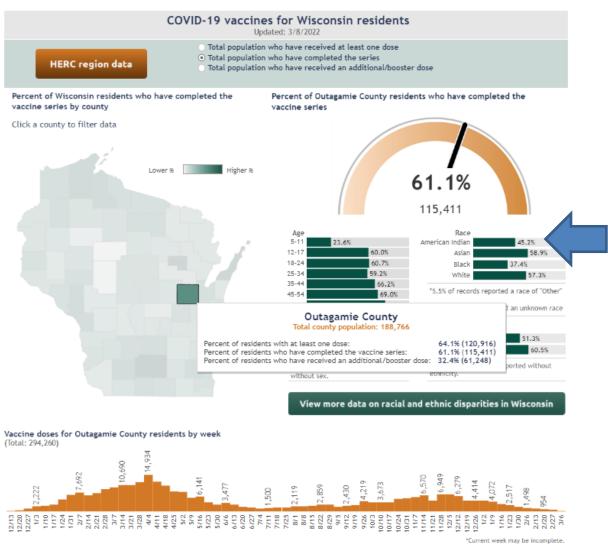
BROWN COUNTY- FULLY VACCINATED AGAINST COVID-19



https://www.dhs.wisconsin.gov/covid-19/vaccine-data.htm



OUTAGAMIE COUNTY- FULLY VACCINATED AGAINST COVID-19



WI Department of Health Services- Public Health retrieved 03/08/2022 <u>https://www.dhs.wisconsin.gov/covid-19/vaccine-data.htm</u>



Public Packet ONEIDA NATION WORKFORCE COVID-19 VACCINATION DATA:

ONEI	COVID-1				-				Repo Tuesday, March 08	ort Date , 2022
	2,131				1,237	7			894	
	All Employees		j j		Enrolled Emplo	vees		No	on-Enrolled Employee:	5
Oneida Nations E	Employee Vaccine Incentives I	by Current Status	of Application							
2	Approved Verification	1								1567
Current Status	Reject Verification	4								
rrent	Pending Verification	2								
3 Approved V	VerificationApproved Verification	1								
	200 400					74%				
	200 400	600		800	1000	1200	1400	1600	1800	2000
Enrolled Employe	ee Vaccine Incentives	600		800	1000	1200	1400	1600	1800	2000
Enrolled Employe		600		aco	1000	1200	1400		1 Employees - Applied	: 932
Enrolled Employ		600		800	1000	1200 75%	1400		1 Employees - Applied	
Enrolled Employ		600 300	400	l soo	1000		1400 1400		1 Employees - Applied	l: 932 olled Employees: 1237
0	ee Vaccine Incentives				eco	75%		Enrolled	i Employees - Applied Enr	1: 932 olled Employees: 1237 o 1/200
0	ee Vaccine Incentives					75%		Enrolled	l Employees - Applied Env 1000 110 imployees - Applied: 6 Non-Er	1: 932 olled Employees: 1237 o i

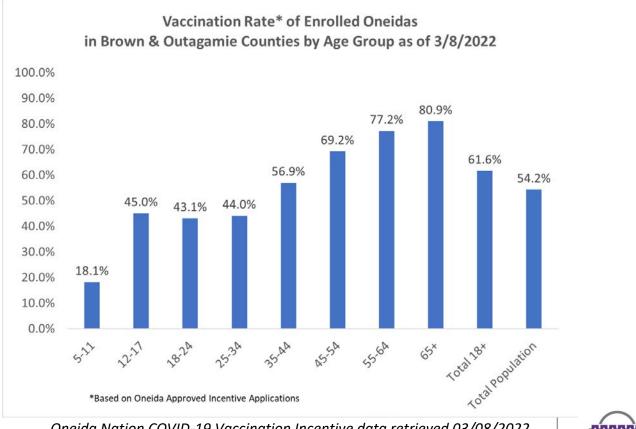
Oneida Nation COVID-19 Vaccination Incentive data retrieved 03/08/2022



ONEIDA NATION ENROLLED TRIBAL MEMBERSHIP COVID-19 VACCINATION DATA:

ONEIDA	COVID-19 Va Enrolled Oneida M					<u>T</u>	Report Date uesday, March 08, 2022
	145 Eligible Enro					1220 Enrolled Children	
Enrolled Oneida Member	Vaccine Incentives by Currer				Lingibit		
Approved Verification							8995
Pending Verification	149						
Reject Verification	80						
Enrolled Adult Oneida M	ember Vaccine Incentives				Enrolled Adults - Appl	ied: 8704	Enrolled Adults: 14599
	60%						
0	2000	4000	6000	8000	10000	12000	14000
Enrolled Children Vaccine	Incentives			Enro	lled Children - Applied: 679		Enrolled Children: 1220
43		I I 00 400	1 500		aa	1 1 900 1800	1100 1200
			2				

Oneida Nation COVID-19 Vaccination Incentive data retrieved 03/08/2022



Oneida Nation COVID-19 Vaccination Incentive data retrieved 03/08/2022 A good mind. A good heart. A strong fire. Adopt resolution entitled Public Gatherings - Indoor and Outdoor - Safety Guidance

Business Committee Agenda Request

1.	. Meeting Date Requested: 03/2	23/22
2.		alify under §107.4-1. e or type justification.
3.	 Requested Motion: Accept as information; OR Consider adoption of resolution updating 	public gathering guidelines.
4.	. Areas potentially impacted or affected	l by this request:
	Finance	Programs/Services
	Law Office	MIS
	Gaming/Retail	Boards, Committees, or Commissions
	Other: Describe	
5.	Additional attendees needed for this r Name. Title/Entity OR Choose from List	equest:

Name, Title/Entity OR Choose from List Name, Title/Entity OR Choose from List Name, Title/Entity OR Choose from List Name, Title/Entity OR Choose from List

6.	Supporting Documents:		
	Bylaws	Fiscal Impact Statement	Presentation
	Contract Document(s)	Law	Report
	Correspondence	Legal Review	Resolution
	Draft GTC Notice	Minutes	Rule (adoption packet)
	Draft GTC Packet	MOU/MOA	Statement of Effect
	E-poll results/back-up	Petition	Travel Documents
	Other: Describe		
7.	Budget Information:		
	Budgeted – Tribal Contribu	ution 🔄 Budgeted – Gran	t Funded
	Unbudgeted	🔀 Not Applicable	
	Other: Describe		
8.	Submission:		
	Authorized Sponsor:	Jo Anne House, Chief Counsel	

Primary Requestor: (Name, Title/Entity)

Oneida Nation

Post Office Box 365



Phone: (920)869-2214

Oneida, WI 54155

BC Resolution # Public Gatherings - Indoor and Outdoor - Safety Guidance

- **WHEREAS,** the Oneida Nation is a federally recognized Indian government and a treaty tribe recognized by the laws of the United States of America; and
- WHEREAS, the Oneida General Tribal Council is the governing body of the Oneida Nation; and
- **WHEREAS,** the Oneida Business Committee has been delegated the authority of Article IV, Section 1, of the Oneida Tribal Constitution by the Oneida General Tribal Council; and
- WHEREAS, the Oneida Nation has been under a Public Health State of Emergency since March 2020 as a result of the COVID-19 virus and its variants which has resulted in severe health crises including death around the world, in the United States, and within the Oneida Nation community; and
- **WHEREAS,** the Oneida Business Committee has looked to the United States national health experts in the Centers for Disease Control *(CDC)* to provide guidance during the pandemic, and more recently, to the Department of Health Services regarding Wisconsin specific information on the prevalence of the virus and positive COVID-19 tests; and
- WHEREAS, the information and guidance available to the Oneida Business Committee has changed and been updated based on the development of vaccines, immunities, treatments and health safety measures; and
- WHEREAS, the Public Health Officer has kept the Oneida Business Committee informed on the changing guidance and the current CDC guidance which now focus on COVID-19 Community Levels, or "measures of the impact of COVID-19 in terms of hospitalizations and healthcare system strain, while accounting for transmission in the community"; and
- WHEREAS, the new guidance provided by the CDC provides information regarding leading indicators (new COVID-19 cases) and lagging indicators (new hospital admissions and percent of staffed inpatient beds occupied) assists communities in providing guidance for public health safety utilizing low, medium and high thresholds; and
- WHEREAS, the Oneida Business Committee believes that ongoing monitoring of COVID-19 and its impact on the community may result in additional guidance to the community to stay safe and healthy, and members are strongly encouraged to visit the CDC website regarding COVID-19 information and guidance in order to take any necessary precautions; and
- WHEREAS, as this pandemic changes to a more local issue, an endemic, we place our focus on keeping the community safe in the event COVID-19 transmissions increase here on the Oneida Reservation and as we gain greater protections on this virus enabling us to return to living without constant fear of this virus;
- NOW THEREFORE BE IT RESOLVED, that resolution # BC-12-08-21-B, Updating Public Gathering
 Guidelines During Public Health State of Emergency COVID-19 is superseded by this resolution.

45

46 Determination for Holding Meetings - Indoor

47 BE IT FURTHER RESOLVED, the Oneida Business Committee directs that when COVID-19 Community 48 Levels are at or below low in Brown and Outagamie Counties, or the county in which the activity is being 49 held, as identified on the Centers for Disease Control website for the most recent period, indoor 50 meetings¹ of the Oneida Nation are feasible, provided that all organizers and participants should consider 51 additional health safety measures when attending such as wearing a face mask, washing hands 52 53 frequently, and social distancing.

54 Determination for Holding Meetings - Outdoor

55 BE IT FURTHER RESOLVED, the Oneida Business Committee directs that when COVID-19 Community 56 Levels are at or below medium in Brown and Outagamie Counties, or the county in which the activity is 57 being held, as identified on the Centers for Disease Control website for the most recent period, outdoor 58 gatherings of the Oneida Nation are feasible, provided that all organizers and participants should consider 59 additional health safety measures when attending such as wearing a face mask, washing hands 60 frequently, and social distancing.

61

62 Individual, Business, and Indoor/Outdoor Activities Guidance

63 BE IT FURTHER RESOLVED, as this pandemic proceeds, individuals, business, and event coordinators 64 should follow the guidance set by the Centers for Disease Control as revised to meet changing pandemic 65 impacts.

66

67 **Conclusion of Resolution Directives**

- 68 BE IT FINALLY RESOLVED, this resolution shall conclude at midnight on April 27, 2022 unless extended
- 69 by the Oneida Business Committee.

¹ "Indoor meetings" include any meeting between employees of different workspaces or between employees and clients not within the normal course of business operations. E.g., normal course of business operations such as retail operations, gaming operations, Health Center operations, Fitness Center operations.



Oneida Nation Oneida Business Committee Legislative Operating Committee PO Box 365 • Oneida, WI 54155-0365 Oneida-nsn.gov



Statement of Effect

Public Gatherings - Indoor and Outdoor - Safety Guidance

Summary

This resolution supersedes Oneida Business Committee resolution BC-12-08-21-B, *Updating Public Gathering Guidelines During Public Health State of Emergency - COVID-19*, and provides updated guidelines on holding meetings both indoors and outdoors.

Submitted by: Clorissa N. Santiago, Senior Staff Attorney, Legislative Reference Office Date: March 18, 2022

Analysis by the Legislative Reference Office

The Oneida Business Committee adopted the Emergency Management law, formally known as the Emergency Management and Homeland Security law, for the purpose of providing for the development and execution of plans for the protection of residents, property, and the environment in an emergency or disaster; providing for the direction of emergency management, response, and recovery on the Reservation, as well as coordinating with other agencies, victims, businesses, and organizations; establishing the use of the National Incident Management System (NIMS); and designating authority and responsibilities for public health preparedness. [3 O.C. 302.1-1].

Under the Emergency Management law, the Oneida Business Committee is delegated the responsibility to proclaim or ratify the existence of a public health emergency. [3 O.C. 302.8-1]. A public health emergency means the occurrence or imminent threat of an illness or health condition which is a quarantinable disease; and which poses a high probability of a large number of deaths or serious or long-term disability among humans. [3 O.C. 302.3-1(p)]. No proclamation of an emergency by the Oneida Business Committee may last for longer than sixty (60) days, unless renewed by the Oneida Business Committee. [3 O.C. 302.8-2].

As a result of the COVID-19 pandemic, in accordance with the authority granted to the Oneida Business Committee through the Emergency Management law, on March 12, 2020, Chairman Tehassi Hill signed a "*Declaration of Public Health State of Emergency*" which sets into place the necessary authority should action need to be taken, and allows the Oneida Nation to seek reimbursement of emergency management actions that may result in unexpected expenses. *[3 O.C. 302.8-1]*. The Oneida Business Committee has extended this Public Health State of Emergency until March 24, 2022, through the adoption of the following resolutions: BC-03-26-20-A, BC-05-06-20-A, BC-06-10-20-A, BC-07-08-20-A, BC-08-06-20-A, BC-09-09-20-A, BC-10-08-20-A, BC-11-10-20-A, BC-12-09-20-D, BC-01-07-21-A, BC-02-10-21-A, BC-03-10-21-D, BC-05-12-21-A, BC-06-23-21-B, BC-07-28-21-N, BC-09-22-21-A, BC-11-24-21-F, and BC-01-12-22-B. *[3 O.C. 302.8-2]*.

On August 3, 2021, the Oneida Business Committee adopted resolution BC-08-03-21-A, Setting Public Gathering Guidelines During Public Health State of Emergency - COVID-19, which

rescinded resolution BC-05-12-21-B, *Staying Safer At Home Policy – COVID-19 Pandemic*, and resolution BC-05-12-21-I, *Safer Re-Opening of Government Offices – COVID-19 Pandemic*, while providing goals for minimum infection rates and vaccination rates to allow members and the community a clear understanding of indicators of when meetings, events, and activities should be canceled. Resolution BC-08-03-21-A directed that indoor and outdoor events shall be canceled when the infection rates within Brown or Outagamie Counties exceed "Low" as identified by the Wisconsin Department of Health Services. Resolution BC-08-03-21-A also identified that public health safety regarding the COVID-19 virus shall be considered effective when vaccination rates for Oneida Nation members and employees exceed seventy-five percent (75%). Individuals, business, and event coordinators were also directed by resolution BC-08-03-21-A to follow the guidance set by the Centers for Disease Control as revised to meet changing pandemic impacts.

Then on December 8, 2021, the Oneida Business Committee adopted resolution BC-12-08-21-B, Updating Public Gathering Guidelines During Public Health State of Emergency – COVID-19. Resolution BC-12-08-21-B superseded resolution BC-08-03-21-Aand provided updated guidelines on holding meetings both indoors and outdoors. Resolution BC-12-08-21-B provided that when the following levels are met, indoor meetings of the Nation are feasible, provided that all organizers and participants should consider additional health safety measures when attending such as wearing a face mask, washing hands frequently, and social distancing:

- When COVID-19 Case Activity rates are at or below low in Brown and Outagamie Counties, or the county in which the activity is being held, as identified on the Wisconsin Department of Health Services website for the most recent period.
- When COVID-19 Percent Positive rates are at or below low in Brown and Outagamie Counties, or the county in which the activity is being held, as identified on the Wisconsin Department of Health Services website for the most recent period.
- When COVID-19 Community Transmission Rates by ZIP Code Tabulation Area are at or below low in ZIP Codes 54155, 54301, 54302 and 54303, or the ZIP Code in which the activity is being held, as identified on the Wisconsin Department of Health Services website for the most recent period.

Resolution BC-12-08-21-B also provided that when the following levels are met, outdoor gatherings of the Oneida Nation are feasible, provided that all organizers and participants should consider additional health safety measures when attending such as wearing a face mask, washing hands frequently, and social distancing:

- When COVID-19 Case Activity rates are at or below medium in Brown and Outagamie Counties, or the county in which the activity is being held, as identified on the Wisconsin Department of Health Services website for the most recent period.
- When COVID-19 Percent Positive rates are at or below medium in Brown and Outagamie Counties, or the county in which the activity is being held, as identified on the Wisconsin Department of Health Services website for the most recent period.
- When COVID-19 Community Transmission Rates by ZIP Code Tabulation Area are at or below moderate in ZIP Codes 54155, 54301, 54302 and 54303, or the ZIP Code in which the activity is being held, as identified on the Wisconsin Department of Health Services website for the most recent period.



Resolution BC-12-08-21-B directed that as this pandemic proceeds, individuals, business, and event coordinators should follow the guidance set by the Centers for Disease Control as revised to meet changing pandemic impact, and that the resolution shall remain in place so long as the declaration of a Public Health State of Emergency remains in place.

The Oneida Business Committee has continuously looked to the United States national health experts in the Centers for Disease Control (CDC) to provide guidance during the pandemic, and to the Department of Health Services regarding Wisconsin specific information on the prevalence of the virus and positive COVID-19 tests. The information and guidance available to the Oneida Business Committee has changed and been updated based on the development of vaccines, immunities, treatments and health safety measures. The Public Health Officer has kept the Oneida Business Committee informed on the changing guidance and the current CDC guidance which now focus on COVID-19 Community Levels, or "measures of the impact of COVID-19 in terms of hospitalizations and healthcare system strain, while accounting for transmission in the community." The Oneida Business Committee believes that ongoing monitoring of COVID-19 and its impact on the community may result in additional guidance to the community to stay safe and healthy.

Upon adoption by the Oneida Business Committee, this resolution will supersede resolution BC-12-08-21-B and provide updated guidelines on holding meetings both indoors and outdoors. This resolution provides that when COVID-19 Community Levels are at or below low in Brown and Outagamie Counties, or the county in which the activity is being held, as identified on the Centers for Disease Control website for the most recent period, indoor meetings of the Oneida Nation are feasible, provided that all organizers and participants should consider additional health safety measures when attending such as wearing a face mask, washing hands frequently, and social distancing. In regard to outdoor meetings, this resolution provides that when COVID-19 Community Levels are at or below medium in Brown and Outagamie Counties, or the county in which the activity is being held, as identified on the Centers for Disease Control website for the most recent period, outdoor gatherings of the Oneida Nation are feasible, provided that all organizers and participants should consider additional health safety measures when attending such as wearing a face mask, washing hands frequently, and social distancing. This resolution then provides that as this pandemic proceeds, individuals, business, and event coordinators should follow the guidance set by the Centers for Disease Control as revised to meet changing pandemic impacts. This resolution will remain in effect until midnight on April 27, 2022, unless extended by the Oneida Business Committee.

Conclusion

Adoption of this resolution would not conflict with any of the Nation's laws.



Enter the e-poll results into the record regarding the failed adoption of the resolution entitled Obligation of

Business Committee Agenda Request

1.	Meeting Date Requested:	03/23/22	
2.	General Information: Session: 🔀 Open	Executive – must qualify Justification: <i>Choose rea</i>	•
3.	Supporting Documents:		
	Bylaws	Fiscal Impact Statement	Presentation
	Contract Document(s)	Law	Report
	Correspondence	Legal Review	Resolution
	Draft GTC Notice	Minutes	Rule (adoption packet)
	Draft GTC Packet	MOU/MOA	Statement of Effect
	E-poll results/back-up	Petition	Travel Documents
	Other: Describe		
4.	Budget Information: Budgeted Not Applicable Submission:	 Budgeted – Grant Funded Other: <i>Describe</i> 	Unbudgeted
	Authorized Sponsor:	Lisa Liggins, Secretary	
	Primary Requestor:		
	Additional Requestor:	(Name, Title/Entity)	
	Additional Requestor:	(Name, Title/Entity)	
	Submitted By:	CELLIS1	

From:	Secretary
То:	Brandon L. Yellowbird-Stevens; Cristina S. Danforth; Daniel P. Guzman; David P. Jordan; Ethel M. Summers; Jennifer A. Webster; Kirby W. Metoxen; Lisa A. Liggins; Tehassi Tasi Hill; Secretary
Cc:	BC_Agenda_Requests; Danelle A. Wilson; Rhiannon R. Metoxen (rmetoxe2@oneidanation.org); Kristal E. Hill
Subject:	E-POLL RESULTS: Adopt resolution entitled "Obligation of Funds from ARPA-FRF-LR for Network Maturity and Risk Reduction Assessment 1 and Development Plan"
Attachments:	BCAR Adopt resolution entitled Obligation of Funds from ARPA-FRF-LR for Network Maturity and Risk Reduction Assessment 1 and Development Plan.pdf; MS comment beyond vote.pdf; TD comment beyond vote.pdf
Importance:	High

E-POLL RESULTS

The e-poll to adopt resolution entitled "Obligation of Funds from ARPA-FRF-LR for Network Maturity and Risk Reduction Assessment 1 and Development Plan", <u>has failed</u>. Below are the results:

Support: Daniel Guzman King, David P. Jordan, Kirby Metoxen, Jennifer Webster Oppose: Tina Danforth, Marie Summers

Per Section 5.1 of the OBC SOP "<u>Conducting Electronic Voting (E-polls)</u>", five (5) affirmative responses in support of the question in order to be approved. Per section 5.2.c. of the OBC SOP "<u>Conducting Electronic Voting (E-polls)</u>", attached are copies of any comment made by an OBC member beyond a vote.

Lisa Liggins Secretary Oneida Business Committee

From: Secretary <TribalSecretary@oneidanation.org> Sent: Thursday, March 3, 2022 4:33 PM

To: Secretary <TribalSecretary@oneidanation.org>; Tehassi Tasi Hill <thill7@oneidanation.org>; Brandon L. Yellowbird-Stevens <bstevens@oneidanation.org>; Cristina S. Danforth <cdanfor4@oneidanation.org>; Lisa A. Liggins <lliggins@oneidanation.org>; Daniel P. Guzman <dguzman@oneidanation.org>; David P. Jordan <djordan1@oneidanation.org>; Kirby W. Metoxen <KMETOX@oneidanation.org>; Ethel M. Summers <esummer1@oneidanation.org>; Jennifer A. Webster <JWEBSTE1@oneidanation.org>

Cc: Danelle A. Wilson <dwilson1@oneidanation.org>; Rhiannon R. Metoxen
 <rmetoxe2@oneidanation.org>; Kristal E. Hill <khill@oneidanation.org>
 Subject: E-POLL REQUEST: Adopt resolution entitled "Obligation of Funds from ARPA-FRF-LR for Network

Maturity and Risk Reduction Assessment 1 and Development Plan" Importance: High

E-POLL REQUEST

Summary:

Recent events regarding the Ukrainian and Russian war in addition to the rise of recent cyber-attacks against tribes and businesses have brought a greater potential for cyber threats and/or cyber warfare. The Digital Technology Services (DTS) Department has been actively working on an engagement with a cybersecurity firm, Synercomm, to complete several cybersecurity assessments to identify areas of strength and weakness. The \$160,000 obligation from ARPA FRF LR will allow the DTS to move forward with the assessment project.

Justification for E-Poll:

The Oneida Nation must take immediate action to shore up its cyber defenses.

Requested Action:

Adopt resolution entitled "Obligation of Funds from ARPA-FRF-LR for Network Maturity and Risk Reduction Assessment 1 and Development Plan"

Deadline for response:

Responses are due no later than 4:30 p.m., Friday, March 4, 2022.

Voting:

- 1. Use the voting button above, if available; OR
- 2. Reply with "Support" or "Oppose".

Aliskwet Ellis

Information Management Specialist Government Administrative Office O: 920.869.4408 • E: <u>cellis1@oneidanation.org</u> P.O. Box 365 • Oneida, WI • 54155



A good mind. A good heart. A strong fire.

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From:	Ethel M. Summers
То:	<u>Secretary; Tehassi Tasi Hill; Brandon L. Yellowbird-Stevens; Cristina S. Danforth; Lisa A. Liggins; Daniel P.</u> Guzman; David P. Jordan; Kirby W. Metoxen; Jennifer A. Webster
Cc:	<u>Danelle A. Wilson; Rhiannon R. Metoxen; Kristal E. Hill</u>
Subject:	RE: E-POLL REQUEST: Adopt resolution entitled "Obligation of Funds from ARPA-FRF-LR for Network Maturity and Risk Reduction Assessment 1 and Development Plan"
Date:	Thursday, March 3, 2022 5:19:43 PM
Attachments:	image002.png

Oppose.

For The Record: I need more information, ARPA funding has been converted to Revenue Loss and is now Tribal Contribution. Which Revenue Loss category is the obligation coming from? What is the specific cyberthreat, is there one active, if so what is it? How long has this contract been in place or discussed, what are the provisions? Is this a current vendor? And lastly, there has been no discussion on an emergency attack on our system, I'm concerned there are too many unanswered questions. I think a BC meeting should be called at minimum.

Yaw[^]ko, Marie Summers Councilwoman Oneida Business Committee



A good mind. A good heart. A strong Fire.

office: (920) 869-4475 cell: (920) 615-9384 Office Hours: Monday – Friday 8:00- 4:30 pm

From:	Cristina S. Danforth
То:	Secretary; Tehassi Tasi Hill; Brandon L. Yellowbird-Stevens; Lisa A. Liggins; Daniel P. Guzman; David P. Jordan;
	Kirby W. Metoxen; Ethel M. Summers; Jennifer A. Webster
Cc:	<u>Danelle A. Wilson; Rhiannon R. Metoxen; Kristal E. Hill</u>
Subject:	RE: E-POLL REQUEST: Adopt resolution entitled "Obligation of Funds from ARPA-FRF-LR for Network Maturity and Risk Reduction Assessment 1 and Development Plan"
Date:	Friday, March 4, 2022 8:34:50 AM

Good morning, request is denied. I do not believe this is in line with our priorities. The ARPA and Revenue Replacement funds need to be reevaluated. ASKING FOR THIS IS NOT JUSTIFIED. There is not current threat to Tribes and their communities that I am aware of. I believe we need more input and interaction with the CIO. What are Mr. Archiquette's current objectives? How is he providing training to the area he oversees?

It seems this request is reactionary.

Tina Danforth

Business Committee Agenda Request

1.	Meeting Date Requested: 03	/3/22
2.		ualify under §107.4-1. se or type justification.
3.	Requested Motion:	
4.	 Areas potentially impacted or affected Finance Law Office Gaming/Retail Other: Organization Wide (Cyber Security 	d by this request: ☐ Programs/Services ☑ MIS ☐ Boards, Committees, or Commissions

5. Additional attendees needed for this request: Mark W. Powless, General Manager

Name, Title/Entity OR Choose from List

Name, Title/Entity OR Choose from List

Name, Title/Entity OR Choose from List

6.	Supporting Documents:		
	Bylaws	Fiscal Impact Statement	Presentation
	Contract Document(s)	Law	🔀 Report
	Correspondence	Legal Review	Resolution
	Draft GTC Notice	Minutes	Rule (adoption packet)
	Draft GTC Packet	MOU/MOA	Statement of Effect
	E-poll results/back-up	Petition	Travel Documents
	Other: Describe		
7.	Budget Information:		
	Budgeted – Tribal Contribu	ution 🔄 Budgeted – Grant	Funded
	Unbudgeted	Not Applicable	
	Other: ARPA/FRF-LR		
8.	Submission:		
	Authorized Sponsor:	Mark W. Powless, General Mar	ager

Primary Requestor: Jason Doxtator, Manager of Network Services

DTS DEPARMENT



Memorandum

To: Mark Powless, General Manager
From: Jason W. Doxtator, Manager of Network Services
CC: Shane Archiquette, Chief Information Officer
Date: 03/02/2022
Re: Cybersecurity Threats/Warfare - Emergency

Recent events regarding the Ukrainian and Russian war in addition to the rise of recent cyber-attacks against tribes and businesses have brought a greater potential for cyber threats and/or cyber warfare.

The Oneida Nation must take immediate action to shore up its cyber defenses. The Digital Technology Services (DTS) Department has been actively working on an engagement with a cybersecurity firm, Synercomm, to complete several cybersecurity assessments to identify areas of strength and weakness.

Cybersecurity Assessments

- Network Discovery
- Standards-Based Security Planning
- Penetration Testing
- Security Program Control Assessment

After completion of the cybersecurity assessments and areas of strength and weakness are identified, another engagement will commence to utilize Synercomm to help augment the Oneida Nation's DTS Security Team to mitigate the potential risks.

Thank you for your consideration.

Oneida Nation

Post Office Box 365

Phone: (920)869-2214



Oneida, WI 54155

BC Resolution # Leave this line blank 1 Obligation of Funds from ARPA-FRF-LR for Network Maturity and Risk Reduction Assessment 2 and Development Plan 3 4 WHEREAS. the Oneida Nation is a federally recognized Indian government and a treaty tribe 5 recognized by the laws of the United States of America; and 6 7 WHEREAS, the Oneida General Tribal Council is the governing body of the Oneida Nation; and 8 9 WHEREAS, the Oneida Business Committee has been delegated the authority of Article IV, Section 1, 10 of the Oneida Tribal Constitution by the Oneida General Tribal Council; and 11 12 WHEREAS. the Oneida Nation has received federal funds through the American Rescue Plan Act of 13 2021 Federal Relief Funds ("ARPA-FRF-LR") to address matters arising out of the COVID-14 19 pandemic; and 15 16 WHEREAS, the Oneida Nation computer network and internet presence has been and remains a critical 17 link to members and tribal activities during the COVID-19 public health emergency; and 18 19 WHEREAS, the Oneida Nation seeks to expand the foundational infrastructure and confidence of its 20 internal computer network and external digital interfaces in the wake of the increased use 21 of the network during the COVID-19 public health emergency; and 22 23 WHEREAS, the Oneida Nation Digital Technology Services ("DTS") Department has developed a 24 network maturity and risk reduction assessment and development plan to ensure 25 interconnection and communications with and for the membership and tribal entities will be 26 consistent, accelerated, and secure; and 27 28 WHEREAS, implementation and commencement of the DTS network maturity and risk reduction 29 assessment and development plan should be considered an emergency in the wake of the 30 global ramifications of the Eastern European conflict and the increased risks to the Nation's 31 digital infrastructure therefrom. 32 33 the Oneida Nation ARPA-FRF Program Office project approval process created through WHEREAS, 34 BC Resolution No. 06-09-21-B, and as may be amended thereafter, should be waived for 35 the allocation of ARPA-FRF-LR funds for the DTS network maturity and risk reduction 36 assessment and development plan due to the emergency and the need for an expedited 37 implementation of the assessment and plan. 38 39 **NOW THEREFORE BE IT RESOLVED**, the Oneida Business Committee obligates one hundred sixty 40 thousand dollars and 00/100 (\$160,000.00) of ARPA-FRF-LR (Governments Roles and Responsibilities) 41 for the purpose of implementing DTS Department's network maturity and risk reduction assessment and 42 development plan to ensure interconnection and communications with the membership and tribal entities will be consistent, accelerated, and secure. 43

BC Resolution # _____ <<INSERT TITLE FROM PAGE 1>> Page 2 of 2

44 **BE IT FURTHER RESOLVED,** implementation and commencement of the DTS network maturity and risk 45 reduction assessment and development plan is an emergency because of the global ramifications of the 46 Eastern European conflict and the increased risks to the Nation's digital infrastructure therefrom.

47

57

BE IT FURTHER RESOLVED, this allocation of ARPA-FRF-LR funds for the DTS network maturity and risk reduction assessment and development plan is exempt from the Oneida Nation ARPA-FRF Program Office project approval process created through BC Resolution No. 06-09-21-B, and as may be amended thereafter, due to the emergency and the need for an expedited implementation of the assessment and plan.

54 **BE IT FURTHER RESOLVED,** the DTS Department shall deliver monthly status reports to the Oneida 55 Nation General Manager regarding the assessment and development plan, and the General Manager shall 56 deliver quarterly update(s), if applicable, and a final assessment to the Oneida Business Committee.

58 **BE IT FINALLY RESOLVED,** the Oneida Business Committee approves DTS Department's 59 commencement of its network maturity and risk reduction assessment and development plan, with Chief 60 Information Officer Shane Archiguette assigned as the Project Owner. Determine next steps regarding three (3) vacancies - Oneida Community Library Board

Business Committee Agenda Request

1.	Meeting Date Requested:	03/23/22	
2.	General Information: Session: 🔀 Open	Executive – must qualify Justification: Choose rea	•
3.	Supporting Documents:		
	Bylaws	Fiscal Impact Statement	Presentation
	Contract Document(s)	Law	Report
	Correspondence	Legal Review	Resolution
	Draft GTC Notice	Minutes	Rule (adoption packet)
	Draft GTC Packet	MOU/MOA	Statement of Effect
	E-poll results/back-up	Petition	Travel Documents
	Other: Describe		
4.	Budget Information:	 Budgeted – Grant Funded Other: <i>Describe</i> 	Unbudgeted
5.	Submission:		
	Authorized Sponsor:	Lisa Liggins, Secretary	
	Primary Requestor:	Brooke Doxtator, BCC Superv	visor
	Additional Requestor:	(Name, Title/Entity)	
	Additional Requestor:	(Name, Title/Entity)	
	Submitted By:	BPIGMAN	

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Memorandum

TO: Oneida Business Committee

FROM: Brooke Doxtator, BCC Supervisor

DATE: March 14, 2022

RE: Appointment(s) – Oneida Community Library Board

Background

Three (3) vacancies were posted for the Oneida Community Library Board. The vacancies are to complete terms ending March 31, 2023, March 31, 2024, and March 31, 2025.

The vacancies have been posted since May 7, 2021. The latest application deadline was March 4, 2022 and one (1) application(s) was received for the following applicant(s):

Bridget John (Applicant is requesting the term expiring March 31, 2023)

Select action(s) provided below:

- 1) accept the selected the applicant(s) and appoint to a term ending March 31, 2023 OR
- 2) reject the selected applicant(s) and oppose the vote**; OR
- 3) request the Secretary to re-notice the vacancy(ies)

Determine next steps regarding five (5) vacancies - Oneida Nation Arts Board

Business Committee Agenda Request

1.	Meeting Date Requested:	03/23/22	
2.	General Information: Session: X Open	Executive – must qualify Justification: Choose rea	-
3.	Supporting Documents:		
	Bylaws	Fiscal Impact Statement	Presentation
	Contract Document(s)	Law	Report
	Correspondence	Legal Review	Resolution
	Draft GTC Notice	Minutes	Rule (adoption packet)
	Draft GTC Packet	MOU/MOA	Statement of Effect
	E-poll results/back-up	Petition	Travel Documents
	Other: Describe		
4.	Budget Information:	 Budgeted – Grant Funded Other: <i>Describe</i> 	Unbudgeted
5.	Submission:		
	Authorized Sponsor:	Lisa Liggins, Secretary	
	Primary Requestor:	Brooke Doxtator, BCC Superv	visor
	Additional Requestor:	(Name, Title/Entity)	
	Additional Requestor:	(Name, Title/Entity)	
	Submitted By:	BPIGMAN	

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Memorandum

TO: Oneida Business Committee

FROM: Brooke Doxtator, BCC Supervisor

DATE: March 14, 2022

RE: Appointment(s) – Oneida Nation Arts Board

Background

Five (5) vacancies were posted for the Oneida Nation Arts Board. The vacancies are to complete terms ending March 31, 2024 (2), and March 31, 2025 (3).

The vacancies have been posted since January 7, 2022. The latest application deadline was March 4, 2022 and one (1) application(s) was received for the following applicant(s):

Mary Lopez

Select action(s) provided below:

- 1) accept the selected the applicant(s) and appoint to a term ending March 31, 2024 or March 31, 2025 OR
- 2) reject the selected applicant(s) and oppose the vote**; OR
- 3) request the Secretary to re-notice the vacancy(ies)

Determine next steps regarding three (3) vacancies - Oneida Nation School Board

Business Committee Agenda Request

1.	Meeting Date Requested:	03/23/22	
2.	General Information: Session: 🔀 Open	Executive – must qualify Justification: Choose rea	•
3.	Supporting Documents:		
	Bylaws	Fiscal Impact Statement	Presentation
	Contract Document(s)	Law	Report
	Correspondence	Legal Review	Resolution
	Draft GTC Notice	Minutes	Rule (adoption packet)
	Draft GTC Packet	MOU/MOA	Statement of Effect
	E-poll results/back-up	Petition	Travel Documents
	Other: Describe		
4.	Budget Information:	 Budgeted – Grant Funded Other: <i>Describe</i> 	Unbudgeted
5.	Submission:		
	Authorized Sponsor:	Lisa Liggins, Secretary	
	Primary Requestor:	Shannon Davis, Recording Cl	erk
	Additional Requestor:	(Name, Title/Entity)	
	Additional Requestor:	(Name, Title/Entity)	
	Submitted By:	SDAVIS	

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Memorandum

TO:	Oneida Business Committee

FROM: Brooke Doxtator, BCC Supervisor 🏌

DATE: March 16, 2022

RE: Appointment(s) – Oneida Nation School Board

Background

Three (3) vacancies were posted for the Oneida Nation School Board. Two (2) vacancies are to complete term ending July 31, 2022, and one (1) vacancy is to complete term ending July 31, 2023.

The vacancies have been posted since December 2021. The application deadline was March 4, 2022 and one (1) application(s) was received for the following applicant(s):

Teresa Schuman

Select action(s) provided below:

- 1) accept the selected the applicant(s) and appoint to a term ending July 31, 2022 or July 31, 2023 OR
- 2) reject the selected applicant(s) and oppose the vote**; OR
- 3) request the Secretary to re-notice the vacancy(ies)

Determine next steps regarding two (2) vacancies - Oneida Nation Veterans Affairs Committee

Business Committee Agenda Request

1.	Meeting Date Requested:	03/23/22	
2.	General Information: Session: X Open	Executive – must qualify Justification: <i>Choose rea</i>	-
3.	Supporting Documents:		
	Bylaws	Fiscal Impact Statement	Presentation
	Contract Document(s)	Law	Report
	Correspondence	Legal Review	Resolution
	Draft GTC Notice	Minutes	Rule (adoption packet)
	Draft GTC Packet	MOU/MOA	Statement of Effect
	E-poll results/back-up	Petition	Travel Documents
	Other: Describe		
	Budget Information: Budgeted Not Applicable Submission:	 Budgeted – Grant Funded Other: <i>Describe</i> 	Unbudgeted
5.			
	Authorized Sponsor:	Lisa Liggins, Secretary	
	Primary Requestor:	Brooke Doxtator, BCC Superv	visor
	Additional Requestor:	(Name, Title/Entity)	
	Additional Requestor:	(Name, Title/Entity)	
	Submitted By:	BPIGMAN	

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Memorandum

FROM: Brooke Doxtator, BCC Supervisor

DATE: March 14, 2022

RE: Appointment(s) – Oneida Nation Veterans Affairs Committee

Background

Two (2) vacancies were posted for the Oneida Nation Veterans Affairs Committee. The vacancies are to complete terms ending December 31, 2022, and December 31, 2023.

The vacancies have been posted since November 5, 2021. The latest application deadline was March 4, 2022 and one (1) application(s) was received for the following applicant(s):

Connor Kestell

Select action(s) provided below:

- 1) accept the selected the applicant(s) and appoint to a term ending December 31, 2022 or December 31, 2023 OR
- 2) reject the selected applicant(s) and oppose the vote**; OR
- 3) request the Secretary to re-notice the vacancy(ies)

Determine next step regarding five (5) vacancies - Southeastern Wisconsin Oneida Tribal Services...

Business Committee Agenda Request

1.	Meeting Date Requested:	03/23/22	
2.	General Information: Session: X Open	Executive – must qualify Justification: <i>Choose rea</i>	-
3.	Supporting Documents:		
	Bylaws	Fiscal Impact Statement	Presentation
	Contract Document(s)	Law	Report
	Correspondence	Legal Review	Resolution
	Draft GTC Notice	Minutes	Rule (adoption packet)
	Draft GTC Packet	MOU/MOA	Statement of Effect
	E-poll results/back-up	Petition	Travel Documents
	Other: Describe		
4 . 5 .	Budget Information: Budgeted Not Applicable Submission:	 Budgeted – Grant Funded Other: <i>Describe</i> 	Unbudgeted
	Authorized Sponsor:	Lisa Liggins, Secretary	
	Primary Requestor:	Brooke Doxtator, BCC Superv	visor
	Additional Requestor:	(Name, Title/Entity)	
	Additional Requestor:	(Name, Title/Entity)	
	Submitted By:	BPIGMAN	

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Memorandum

TO:	Oneida Business Committee
FROM:	Brooke Doxtator, BCC Supervisor 😿
DATE:	March 14, 2022
RE:	Appointment(s) – Southeastern Wisconsin Oneida Tribal Services Advisory Board

Background

Five (5) vacancies were posted for the Southeastern Wisconsin Oneida Tribal Services Advisory Board. The vacancies are to complete terms ending March 31, 2024 (2), and March 31, 2025 (3).

The vacancies have been posted since January 7, 2022. The latest application deadline was March 4, 2022 and three (3) application(s) were received for the following applicant(s):

- Michael Coleman
- Judy Dordel
- Lloyd Ninham

Select action(s) provided below:

- 1) accept the selected the applicant(s) and appoint to a term ending March 31, 2024 or March 31, 2025 OR
- 2) reject the selected applicant(s) and oppose the vote**; OR
- 3) request the Secretary to re-notice the vacancy(ies)

Accept the February 3, 2022, regular Community Development Planning Committee meeting minutes

Business Committee Agenda Request

1.	Meeting Date Requested:	03/23/22	
2.	General Information: Session: X Open	Executive – must qualify Justification: <i>Choose rea</i>	-
3.	Supporting Documents:		
	Bylaws	Fiscal Impact Statement	Presentation
	Contract Document(s)	Law	Report
	Correspondence	Legal Review	Resolution
	Draft GTC Notice	X Minutes	Rule (adoption packet)
	Draft GTC Packet	MOU/MOA	Statement of Effect
	E-poll results/back-up	Petition	Travel Documents
	Other: Describe		
	Budget Information:	 Budgeted – Grant Funded Other: <i>Describe</i> 	Unbudgeted
5.	Submission:		
	Authorized Sponsor:	Brandon Stevens, Vice-Chain	man
	Primary Requestor:	Brooke Doxtator, BCC Superv	visor
	Additional Requestor:	(Name, Title/Entity)	
	Additional Requestor:	(Name, Title/Entity)	
	Submitted By:	BDOXTAT1	

Community Development Planning Committee



Regular Meeting 9:00 a.m. Thursday, February 3, 2022 **Microsoft Teams**

Minutes

Regular Meeting

Present: Chairman Brandon Stevens, Vice Chairman Daniel Guzman, Members: Tehassi Hill, Marie Summers

Others Present: Larry Barton, Nancy Barton, Jacque Boyle, Tina Danforth, Mike Debraska, Brooke Doxtator, Kristal Hill, David P. Jordan, Pete King, Kirby Metoxen, Rhiannon Metoxen, Justin Nishimoto, Troy Parr, Nicole Rommel, Rae Skenandore, Amy Spears, Todd Vandenheuvel, Danelle Wilson, Paul Witek.

I. CALL TO ORDER AND ROLL CALL

Meeting called to order by Chairman Brandon Stevens at 9:01 a.m.

II. ADOPT THE AGENDA

Motion by Daniel Guzman King to adopt the agenda with one (1) addition [1. V.C. Approve the Community Development Planning Committee FY-2022 1st guarter report], seconded by Marie Summers. Motion carried.

> Daniel Guzman King, Tehassi Hill, Marie Summers Aves:

III. MEETING MINUTES

A. Approve the January 6, 2022, regular Community Development Planning Committee meeting minutes

Sponsor: Brandon Stevens

Motion by Marie Summers to approve the January 6, 2022, regular Community Development Planning Committee meeting minutes, seconded by Tehassi Hill. Motion carried. Daniel Guzman King, Tehassi Hill, Marie Summers Ayes:

IV. UNFINISHED BUSINESS

V. NEW BUSINESS

A. Accept the verbal update regarding Carlisle Students Headstones Sponsor: Kristal Hill

Motion by Marie Summers to accept the verbal update regarding the Carlisle Students Headstones, seconded by Tehassi Hill. Motion carried.

Ayes: Daniel Guzman King, Tehassi Hill, Marie Summers B. Determine next steps regarding 1822 Proposal comments and questions (handout will be provided)

Sponsor: Rae Skenandore

Motion by Marie Summers to accept the 1822 proposal comments and schedule a special work meeting before the CDPC March 3, 2022, meeting, seconded by Marie Summers. Motion carried. Ayes: Daniel Guzman King, Tehassi Hill, Marie Summers

C. Approve the Community Development Planning Committee FY-2022 1st quarter report Sponsor: Brandon Stevens

Motion by Tehassi Hill to approve the Community Development Planning Committee FY-2022 1st quarter report, seconded by Marie Summers. Motion carried.

Ayes: Daniel Guzman King, Tehassi Hill, Marie Summers

VI. STANDING UPDATES

A. CEMETERY (9:00 AM)

1. Determine next steps regarding the Oneida Nation Burial Ground Maintenance and Utilization report

Sponsor: Mark W. Powless/Nicole Rommel

Motion by Marie Summers to accept the Oneida Nation Burial Ground Maintenance and Utilization report and move to a bi-annual reporting schedule, seconded by Daniel Guzman King. Motion carried. Ayes: Daniel Guzman King, Tehassi Hill, Marie Summers

2. Accept the # 14-002 Cemetery Improvement - Phase IV and # 21-114 Sacred Burial Grounds Expansion reports

Sponsor: Mark W. Powless/Paul Witek

Motion by Marie Summers to accept the # 14-002 Cemetery Improvement – Phase IV and # 21-114 Sacred Burial Grounds Expansion reports, seconded by Daniel Guzman King. Motion carried. Ayes: Daniel Guzman King, Tehassi Hill, Marie Summers

B. Accept the Market Rate Housing update

Sponsor: Mark W. Powless/Paul Witek

Motion by Marie Summers to accept the Market Rate Housing update as information and include in the CDPC work session, seconded by Daniel Guzman King. Motion carried. Ayes: Daniel Guzman King, Tehassi Hill, Marie Summers

VII. ADJOURNMENT

Motion by Tehassi Hill to adjourn at 10:15 a.m., seconded by Marie Summers. Motion carried. Ayes: Daniel Guzman King, Tehassi Hill, Marie Summers

Minutes prepared by Brooke Doxtator, Boards, Committees, and Commissions Supervisor Minutes approved as presented/corrected on March 3, 2022.

Snih

Brandon Stevens, Chair Community Development Planning Committee

Community Development Planning Committee

Meeting Minutes Page 3 of 3 Accept the February 28, 2022, regular Finance Committee meeting minutes

Business Committee Agenda Request

1.	Meeting Date Requested: 03/	23/22
2.		ualify under §107.4-1. e or type justification.
3.	Requested Motion: Accept as information; OR Enter the requested motion related to th	is item.
4.	 Areas potentially impacted or affected Finance Law Office Gaming/Retail Other: All areas that require FC approval 	d by this request: Programs/Services MIS Boards, Committees, or Commissions

5. Additional attendees needed for this request:

- Name, Title/Entity OR Choose from List

6.	Supporting Documents:		
	Bylaws	Fiscal Impact Statement	Presentation
	Contract Document(s)	Law	Report
	Correspondence	Legal Review	Resolution
	Draft GTC Notice	X Minutes	Rule (adoption packet)
	Draft GTC Packet	MOU/MOA	Statement of Effect
E-poll results/back-up Petition Travel Doc		Travel Documents	
	Other: FC E-Poll Approving Minutes of 2/28/22		
7.	Budget Information:		
	Budgeted – Tribal Contrib	ution 🔄 Budgeted – Gran	t Funded
	Unbudgeted	Not Applicable	
	Other: Describe		
8.	Submission:		
	Authorized Sponsor:	Tina Danforth, Treasurer	

Primary Requestor:	Denise J. Vigue, Exec. Asst. to the CFO
r minury requestor.	Denise 5. Vigue, Exec. Asst. to the Ci o



INTERNAL MEMORANDUM

TO: FINANCE COMMITTEE
FROM: DENISE J. VIGUE, EXEC. ASST. TO THE CFO
SUBJECT: E-POLL RESULTS – FC MINUTES OF FEB. 28, 2022
DATE: 2/28/21

An E-Poll vote of the Finance Committee was conducted to approve the Finance Committee meeting minutes of February 28, 2022. The E-Poll and minutes were sent out and concluded today. The results of the completed E-Poll are as follows:

E-POLL RESULTS:

There was a Majority of <u>4</u> FC members voting to approve the Feb. 28, 2022 Finance Committee Meeting Minutes. FC Members voting included: Larry Barton, Jennifer Webster, Patrick Stensloff and Chad Fuss.

These Finance Committee Minutes of February 28, 2022 will be placed on the next Finance Committee agenda to acknowledge this E-Poll action. Per the FC By-Laws all Minutes of the FC will be submitted to the Secretary's Office once a month for BC acceptance.

Finance Administration Office Phone: 920- 869-4325 FAO@oneidanation.org



FINANCE COMMITTEE

REGULAR MEETING FEBRUARY 28, 2022 • Time: 9:00 A.M Via Microsoft Teams

REGULAR MEETING MINUTES

FC MEMBERS PRESENT (Via Teams):

Cristina Danforth, Treasurer/FC Chair Jennifer Webster, BC Council Member Patrick Stensloff, Purchasing Director Larry Barton, CFO/FC Vice-Chair Chad Fuss, Asst. Gaming CFO

FC MEMBERS EXCUSED: Kirby Metoxen, BC Council Member

OTHERS PRESENT (Via Teams): David Emerson, Amy Spears and Denise J. Vigue, taking notes

I. CALL TO ORDER: The FC Regular Meeting was called to order by the FC Chair at 8:59 A.M.

II. APPROVAL OF AGENDA: FEBRUARY 28, 2022

Motion by Jennifer Webster to approve the Feb. 28, 2022 Finance Committee Meeting Agenda with one deletion: New Business #1. Seconded by Chad Fuss. Motion carried unanimously.

III. MINUTES: FEBRUARY 14, 2022 (Approved via E-Poll on 02/14/22):

Motion by Jennifer Webster to acknowledge the FC E-Poll action taken on 2/14/22 approving the February 14, 2022 Finance Committee Meeting Minutes. Seconded by Larry Barton. Motion carried unanimously.

IV. TABLED BUSINESS:

1.Economic Development Associates, LLCAmount: \$75,000.Vanessa Miller, Food & Agriculture

No action/updates, item remains on the table.

V. CAPITAL EXPENDITURES:

1. Ainsworth – (8) Slot Machines David Emerson, Gaming – Slots

Amount: \$152,600.

Amount: \$182,954.

David was present and explained this is to finish off their Capital Expenditures for FY22; this and the following three requests are for general maintenance of replacing old and obsolete machines with new, more popular ones; all to go to the Main Casino.

Motion by Larry Barton to approve the FY22 Gaming Capital Expenditure with Ainsworth for eight slot machines in the amount of \$152,600. Seconded by Jennifer Webster. Motion carried unanimously.

2.ARUZE – (6) Slot MachinesAmount: \$128,075.David Emerson, Gaming – Slots

Motion by Jennifer Webster to approve the FY22 Gaming Capital Expenditure with ARUZE for six slot machines in the amount of \$128,075. Seconded by Patrick Stensloff. Motion carried unanimously.

3. Gaming Arts (8) Slot MachinesAmount: \$178,660.David Emerson, Gaming – Slots

Motion by Jennifer Webster to approve the FY22 Gaming Capital Expenditure with Gaming Arts for eight slot machines in the amount of \$178,660. Seconded by Larry Barton. Motion carried unanimously.

IGT – (8) Slot Machines
 David Emerson, Gaming – Slots

Motion by Patrick Stensloff to approve the FY22 Gaming Capital Expenditure with IGT for eight slot machines in the amount of \$182,954. Seconded by Larry Barton. Motion carried unanimously.

VI. NEW BUSINESS:

 1.
 Understanding AG Training
 Amount: \$237,943.

 Vanessa Miller, Food & Agriculture
 Amount: \$237,943.

Item deleted from the agenda.

VII. ONEIDA FINANCE FUND:

Report:

 Oneida Finance Fund Report – MARCH 2022 Denise J. Vigue, Executive Assistant to the CFO & Finance Committee Designee

Motion by Chad Fuss to approve the Oneida Finance Fund Report for March 2022. Seconded by Patrick Stensloff. Motion carried unanimously.

Requests:

1.1848 Basketball AAU player feesAmount: \$500.Requester: Lisa Rauschenbach for Miles

Motion by Jennifer Webster to approve from the Oneida Finance Fund the request for 1848 Basketball AAU player fees for the son of the requester in the amount of \$500. Seconded by Larry Barton. Motion carried unanimously.

2. Green Bay Fusion LLC – Athletics class feesAmount: \$500.Requester: Nelson Ninham for Waha.lú.yot∧

Motion by Jennifer Webster to approve from the Oneida Finance Fund the request for Green Bay Fusion LLC athletics class fees for the son of the requester in the amount of \$500. Seconded by Chad Fuss. Motion carried unanimously.

3. Youth Golf Tournament FeesAmount: \$500.Requester: Shoney Skenandore for Skye Two Hawks

Motion by Jennifer Webster to approve from the Oneida Finance Fund the request for Youth Golf Tournament fees for the daughter of the requester in the amount of \$500. Seconded by Patrick Stensloff. Motion carried unanimously.

4. Starting a New Fruit Orchard Registration Amount: \$62. Requester: Amy Spears

Motion by Jennifer Webster to approve from the Oneida Finance Fund the request for Starting a New Fruit Orchard registration in the amount of \$62. Seconded by Chad Fuss. Motion carried unanimously.

5. Y.M.C.A. Gymnastic Classes Amount: \$40. Requester: Evangeline Danforth for Giovanni

Motion by Jennifer Webster to approve from the Oneida Finance Fund the request for Y.M.C.A Gymnastics class fees for the grandson of the requester in the amount of \$40. Seconded by Larry Barton. Motion carried unanimously.

Amount: \$500.

6. Wisconsin Purple Aces Basketball Fees Requester: Lois Stevens for Marley

Motion by Jennifer Webster to approve from the Oneida Finance Fund the request for Wisconsin Purple Aces Basketball fees for the daughter of the requester in the amount of \$500. Seconded by Larry Barton. Motion carried unanimously.

7.360U Softball RegistrationAmount: \$500.Requester: Jay Martinez for Monique

Motion by Patrick Stensloff to approve from the Oneida Finance Fund the request for 360U Softball registration for the daughter of the requester in the amount of \$500. Seconded by Chad Fuss. Motion carried unanimously.

8.Y.M.C.A. Basketball FeesAmount: \$354.89Requester: Constance Danforth for Niles

Motion by Larry Barton to approve from the Oneida Finance Fund the request for Y.M.C.A. Basketball fees for the son of the requester in the amount of \$354.89 Seconded by Jennifer Webster. Motion carried unanimously.

9. Various Sports Camp FeesAmount: \$204.21Requester: Constance Danforth for Taneal

Motion by Chad Fuss to approve from the Oneida Finance Fund the request for Various Sports Camp fees for the daughter of the requester in the amount of \$204.21. Seconded by Larry Barton. Motion carried unanimously.

- VIII. EXECUTIVE SESSION: None
- IX. ADMINISTRATIVE /INTERNAL: None
- X. FOLLOW UP: None
- XI. FOR INFORMATION ONLY: None
- XII. ADJOURN: Motion by Patrick Stensloff to adjourn. Seconded by Jennifer Webster. Motion carried unanimously. Time: 9:13 A.M.

Minutes submitted by: Denise J. Vigue, Executive Assistant to the CFO & Finance Committee Contact/Designee

Finance Committee Approval Date of Minutes via E-Poll: ______ February 28, 2022

Accept the March 14, 2022, regular Finance Committee meeting minutes

Business Committee Agenda Request

1.	Meeting Date Requested: 03/	23/22
2.		alify under §107.4-1. e or type justification.
3.	Requested Motion: Accept as information; OR Enter the requested motion related to the	is item.
4.	 Areas potentially impacted or affected Finance Law Office Gaming/Retail Other: All areas that require FC approval 	Hoy this request: Programs/Services MIS Boards, Committees, or Commissions

5. Additional attendees needed for this request:

- Name, Title/Entity OR Choose from List

6.	Supporting Documents:			
	Bylaws	Fiscal Impact Statement	Presentation	
	Contract Document(s)	Law	Report	
	Correspondence	Legal Review	Resolution	
	Draft GTC Notice	X Minutes	Rule (adoption packet)	
	Draft GTC Packet	MOU/MOA	Statement of Effect	
	E-poll results/back-up	Petition	Travel Documents	
	Other: FC E-Poll Approvin	g Minutes of 3/14/22		
7.	Budget Information:			
	Budgeted – Tribal Contrib	ution 🗌 Budgeted – Gran	t Funded	
	Unbudgeted	Not Applicable		
	Other: Describe			
8.	Submission:			
	Authorized Sponsor: Tina Danforth, Treasurer			

Primary Requestor:	Denise J. Vigue, Exec. Asst. to the CFO
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INTERNAL MEMORANDUM

TO: FINANCE COMMITTEE
FROM: DENISE J. VIGUE, EXEC. ASST. TO THE CFO
SUBJECT: E-POLL RESULTS – FC MINUTES OF MARCH 14, 2022
DATE: 3/14/22

An E-Poll vote of the Finance Committee was conducted to approve the Finance Committee meeting minutes of March 14, 2022. The E-Poll and minutes were sent out and concluded today. The results of the completed E-Poll are as follows:

E-POLL RESULTS:

There was a Majority of <u>4</u> FC members voting to approve the Mar. 14, 2022 Finance Committee Meeting Minutes. FC Members voting included: Jennifer Webster, Larry Barton, Patrick Stensloff, and Chad Fuss.

These Finance Committee Minutes of March 14, 2022 will be placed on the next Finance Committee agenda to acknowledge this E-Poll action. Per the FC By-Laws all Minutes of the FC will be submitted to the Secretary's Office once a month for BC acceptance.

> Finance Administration Office Phone: 920- 869-4325 FAO@oneidanation.org



FINANCE COMMITTEE

REGULAR MEETING MARCH 14, 2022 • Time: 9:00 A.M Via Microsoft Teams

REGULAR MEETING MINUTES

FC MEMBERS PRESENT (Via Teams):

Cristina Danforth, Treasurer/FC Chair Jennifer Webster, BC Council Member Patrick Stensloff, Purchasing Director Larry Barton, CFO/FC Vice-Chair Chad Fuss, Asst. Gaming CFO/GGM Alt.

FC MEMBERS EXCUSED: Kirby Metoxen, BC Council Member

OTHERS PRESENT (Via Teams): Paul Witek, Andrew Doxtater, Catherine Hirth, Justin Nishimoto, Mari Kriescher, Amy Spears, Scott Webster (Sage Point Rep.) and Denise J. Vigue, FC Designee

 CALL TO ORDER: The FC Regular Meeting was called to order by the FC Chair at 9:00 A.M.

II. APPROVAL OF AGENDA: MARCH 14, 2022

Motion by Larry Barton to approve the Mar. 14, 2022 Finance Committee Meeting Agenda as revised. Seconded by Jennifer Webster. Motion carried unanimously.

III. MINUTES: FEBRUARY 28, 2022 (Approved via E-Poll on 02/28/22):

Motion by Jennifer Webster to acknowledge the FC E-Poll action taken on Feb. 28, 2022 approving the February 28, 2022 Finance Committee Meeting Minutes. Seconded by Patrick Stensloff. Motion carried unanimously.

IV. FC SPECIAL E-POLL: TGHS-boiler replacements @ OTC (Approved on 2/24/22):

Motion by Jennifer Webster to acknowledge the FC Special E-Poll action taken on Feb. 24, 2022 approving the Gaming Capital Expenditures request with TGHS for boiler replacements at the Oneida Travel Center in the amount of \$94,985. Seconded by Patrick Stensloff. Motion carried unanimously.

Amount: \$75,000.

V. TABLED BUSINESS:

 Economic Development Associates, LLC Vanessa Miller, Food & Agriculture

2/14/22 - Motion by Jennifer Webster to defer this request and forward to Justin Nishimoto and Troy Parr to review to see if work can be done in-house and if not then work with Purchasing to obtain at least three bids. Seconded by Larry Barton. Motion carried unanimously.

2/28/22- No action/updates, item remains on the table.

Motion by Larry Barton to remove this item from the Table. Seconded by Jennifer Webster. Motion carries unanimously.

Motion by Larry Barton to return this request to the GM for review as it requires three bids per Purchasing Policies and Procedures. Seconded by Patrick Stensloff. Motion carried unanimously.

VI. CAPITAL EXPENDITURES:

1. Data Financial – Equip & SoftwareAmount: \$70,515.Andrew Doxtater, Gam-Cage/Vault

Andrew was on the call and noted this is new equipment to replace old outdated equipment that cannot be repaired; this will enable all operations to have a consistent software programs for all areas of operation; item is budgeted.

Motion by Patrick Stensloff to approve the Gaming Capital Expenditure with Data Financial for equipment and software in the amount of \$70,515. Seconded by Jennifer Webster. Motion carried unanimously.

2. Mission Support Services, LLC – Project # CIP 15-003 Amount: \$141,947. Paul Witek, Engineering Dept.

There was a discussion over this sole source request; the project would separate the NHC business office (main office) from the O.N.H.S.; there were questions on the where the weigh in was from Indian Preference and lack of three bids as this is a design build request not an actual construction request. Clarification of the resolution needs to occur at a BC work meeting, Paul asked to work on obtaining at least three bids.

Motion by Larry Barton to table this request until further information is obtained. Seconded by Chad Fuss. Jennifer Webster opposed. Motion carried.

VII. NEW BUSINESS:

1. Investment Update: Sage Point Scott Webster, Sage Point Advisor

Scott Webster was on the call and provided a verbal update on the Executive Contingency Fund as well as the Large Cap Fund that Sage Point manages for the Oneida Nation. Although last year was good for both funds, the current environment with multiple detriments, i.e. rising fuel prices, supply chain delays, and the war in Ukraine is making the whole market volatile; the fed is expected to raise interest rates later this week, which in the long term should assist the market to rebound. More information will be provided from the summaries.

Motion by Jennifer Webster to accept as FYI the investment update from Sage Point as presented from Scott Webster, Sage Point Advisor. Seconded by Patrick Stensloff. Motion carried unanimously.

2. Investment Update: Northern Trust & Four Fires Larry Barton, CFO

Larry relayed that the Four Fires Update will be reported at the 4/18/22 FC meeting. There was a written summary from Larry in the packet for Northern Trust that he reviewed; he echoed Scotts remarks on the volatility issues just seen this last quarter, but did note that there was a 13.69% annual return (equated to 5.5 million) for FY2021 in the stocks portfolio while bonds were comparable to their benchmarks for FY2021. The current unrest and economic issues will be an ongoing challenge that will deter the market.

Motion by Jennifer Webster to accept as FYI the investment update from Norther Trust as presented by the CFO. Seconded by Patrick Stensloff. Larry Barton abstained. Motion carried.

3. Treasury Final: Rule & Audit Compliance Regarding Competitive Bidding Processes RaLinda Ninham-Lamberies, Asst. CFO

Motion by Jennifer Webster to defer this item to the 4/18/22 FC agenda. Seconded by Patrick Stensloff. Motion carried unanimously.

VIII. DONATIONS:

Report:

1. FC Donation Report – MARCH 2022 Denise J. Vigue, Executive Assistant to the CFO

Motion by Jennifer Webster to accept the Finance Committee Donation Report for MARCH 2022. Seconded by Patrick Stensloff. Motion carried unanimously.

Requests:

1. Feeding America Eastern WisconsinAmount: \$3,000.Requester: Andrew Sutherland, Grants Mgr.

Motion by Jennifer Webster to approve from Finance Committee Donations the request from Feeding America Eastern Wisconsin in the amount of \$3,000. Seconded by Patrick Stensloff. Motion carried unanimously.

IX. ONEIDA FINANCE FUND:

Report:

1. Oneida Finance Fund – April 2022 Denise J. Vigue, Executive Assistant to the CFO

Motion by Jennifer Webster to accept the Oneida Finance Fund Report for April 2022. Seconded by Patrick Stensloff. Motion carried unanimously.

Requests:

1. Wisconsin Blizzard Basketball AAU FeesAmount: \$500.Requester: Oni.Kwin.tala for Kingston

Motion by Jennifer Webster to approve from the Oneida Finance Fund the request for Wisconsin Blizzard Basketball AAU fees for the son of the requester in the amount of \$500. Seconded by Larry Barton. Motion carried unanimously.

2. O.N.H.S. Prom – refreshmentsAmount: 25 CasesRequester: Carol Johnson, ONHS Teacher

Motion by Jennifer Webster to approve from the Oneida Finance Fund the product request for twenty-five (25) cases of Coca-Cola products for refreshments at the Oneida Nation High School Prom. Seconded by Chad Fuss. Motion carried unanimously.

3. First Tee Northeast WI Golf Lesson FeesAmount: \$183.60Requester: Andrew Doxtater for Tristan

Motion by Jennifer Webster to approve from the Oneida Finance Fund the request for First Tee Northeast Wisconsin Golf Lesson fees for the son of the requester in the amount of \$183.60. Seconded by Patrick Stensloff. Chad Fuss abstained. Motion carried.

4. Green Bay Metro Hoops Player FeesAmount: \$400.Requester: Brandy John for Autumn

Motion by Jennifer Webster to approve from the Oneida Finance Fund the request for Green Bay Metro Hoops Player fees for the daughter of the requester in the amount of \$400. Seconded by Patrick Stensloff. Motion carried unanimously.

5. Green Bay Metro Hoops Player FeesAmount: \$350.Requester: Brandy John for Jaelyn

Motion by Larry Barton to approve from the Oneida Finance Fund the request for Green Bay Metro Hoops Player fees for the daughter of the requester in the amount of \$350. Seconded by Jennifer Webster. Motion carried unanimously.

6. Fusion Athletics – Cheer FeesAmount: \$500.Requester: Amanda Danforth for Karmyn

Motion by Jennifer Webster to approve from the Oneida Finance Fund the request for Fusion Athletics Cheer fees for the daughter of the requester in the amount of \$500. Seconded by Patrick Stensloff. Motion carried unanimously.

X. EXECUTIVE SESSION:

Motion by Jennifer Webster to go into Executive Session. Seconded by Patrick Stensloff. Motion carried unanimously. Time: 9:59 A.M.

Motion by Jennifer Webster to come out of Executive Session. Seconded by Patrick Stensloff. Motion carried unanimously. Time: 10:05 A.M.

1. Independent Medical Contract #2021-0062 Catherine Hirth, Comprehensive Health -OHC

Motion by Jennifer Webster to approve the FY22 Independent Medical Contract #2021-0062 in the amount as requested. Seconded by Patrick Stensloff. Motion carried unanimously.

2. Independent Medical Contract #2018-0655 – PO Increase Mari Kriescher, Comprehensive Health -OHC

Motion by Jennifer Webster to approve the FY22 Purchase Order increase for the Independent Medical Contract #2018-0655 in the amount as requested. Seconded by Larry Barton. Motion carried unanimously.

XI. ADMINISTRATIVE /INTERNAL: None

XII. FOLLOW UP: None

XIII. FOR INFORMATION ONLY:

1. Scientific Games – (1) Mural Lease Game & Kit David Emerson, Gam-Slots

Motion by Patrick Stensloff to accept the Scientific Games, one mural lease game and kit request as FYI. Seconded by Jennifer Webster. Motion carried unanimously.

XIV. ADJOURN: Motion by Patrick Stensloff to adjourn. Seconded by Jennifer Webster. Motion carried unanimously. Time: 10:07 A.M.

Minutes submitted by:

Denise J. Vigue, Executive Assistant to the CFO & Finance Committee Contact/Recording Secretary

Finance Committee Approval Date of Minutes via E-Poll: March 14, 2022

Consider three (3) corrective actions regarding the Finance Committee bylaws

Business Committee Agenda Request

1.	Meeting Date Requested:	03/23/22	
2.	General Information: Session: X Open	Executive – must qualify Justification: Choose rea	•
3.	Supporting Documents:		
	Bylaws	Fiscal Impact Statement	Presentation
	Contract Document(s)	Law	Report
	Correspondence	Legal Review	Resolution
	Draft GTC Notice	X Minutes	Rule (adoption packet)
	Draft GTC Packet	MOU/MOA	Statement of Effect
	E-poll results/back-up	Petition	Travel Documents
	Other: Describe		
4.	Budget Information: Budgeted Not Applicable Submission:	 Budgeted – Grant Funded Other: <i>Describe</i> 	Unbudgeted
		Lica Ligging Socratary	
	Authorized Sponsor:	Lisa Liggins, Secretary	
	Primary Requestor:		
	Additional Requestor:	(Name, Title/Entity)	
	Additional Requestor:	(Name, Title/Entity)	
	Submitted By:	LLIGGINS	



Business Committee Agenda Request – Cover Memo

From:	Lisa Liggins, Secretary
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Date: 3/16/2022

RE: Consider three (3) corrective actions regarding the Finance Committee bylaws

PURPOSE

Business Committee action is needed to correct an issue with the Nation's records that has been identified while researching the Finance Committee bylaws.

BACKGROUND

This issue was placed on the March 15, 2022, BC Work session for discussion but due to the lengthy agenda and discussion, it was not addressed and has been forwarded to the March 23, 2022, regular Business Committee meeting agenda for consideration.

REQUESTED ACTION

Please see attached memorandum dated March 13, 2022.



Oneida Nation Oneida Business Committee PO Box 365 • Oneida, WI 54155-0365 oneida-nsn.gov



Memorandum

To: Oneida Business Committee

From: Lisa Liggins, Secretary

Date: March 13, 2022

Re: Finance Committee bylaws issue

Background

A few Business Committee (BC) meetings ago, there was an error on the BC meeting agenda where the action related to the meeting minutes from a couple Standing Committees was listed as "Approve..." instead of "Accept...".

Councilman Kirby Metoxen had asked what the difference between the two actions was and I explained that an action to "accept" means the information is being entered into the record as information, and that an action to "approve" is used when BC approval is required.

I also noted that until a few years ago, Finance Committee meeting minutes required BC <u>approval</u> before action could be taken on the items submitted to the Finance Committee but now, they only required acceptance; I indicated that I was unsure exactly how this change occurred, whether it was BC action or an amendment to the Finance Committee bylaws.

After the BC meeting, I began a search to find out what changed the BC action as it relates to Finance Committee meeting minutes. I first reviewed the bylaws for the Finance Committee that were posted on the Nation's website¹. These were from 2005 and do not include the Purchasing Manager, who is currently a member of the Finance Committee. I inquired with Denise Vigue if these were the most up-to-date bylaws, and she provided an unsigned set of Finance Committee bylaws from 2011 (see attached pages 1-3).

My intent was to find the final BC approval of 2011 bylaws so they could be signed and the records could be updated and posted on the website accordingly.

Findings from Research

It appears that a motion was made by the Finance Committee on October 7, 2011, to "approve the inclusion of the Purchasing Manager to the Finance Committee thereby amending the Finance Committee bylaws to reflect this inclusion." (see attached page 4)

¹ <u>https://oneida-nsn.gov/government/business-committee/standing-committees/finance-committee/#Bylaws</u>

I was able to identify that the bylaws amendment request was forwarded to the Legislative Operating Committee by the Oneida Business Committee on October 12, 2011 (see attached page 5). It was identified that proposed revised bylaws were forwarded to the Finance Committee from the LOC in March of 2012 and that no response was received for over two years (see attached pages 6-8). The LOC removed the item from its active files list in 2014 (see attached page 9).

In addition to the above, to answer the original question as to how the change from "approve..." to "accept..." happened for Finance Committee meeting minutes, Denise Vigue provided a September 4, 2019, memo from Treasurer King and Larry Barton, CFO, which identified that as an "approver in the procurement process of the Purchasing Policies and Procedures" the Finance Committee has determined that items approved at a Finance Committee meeting "will no longer have to wait until the OBC approves the Finance Committee meeting minutes." I am not certain that this was an appropriate process without additional action by the OBC, since approval by the OBC was required in order to authorize the expenditures prior to that memo. I could not locate any BC action that simply accepted this change in approval process.

Suggested Corrective actions and next steps

I am recommending three actions to be taken at the 3/23/22 regular BC meeting:

- Motion to retro-actively approve the September 4, 2019, memo from Treasurer King and Larry Barton, CFO, changing the approval of the Finance Committee minutes to acceptance of the minutes and to retro-actively approve the determination of Treasurer King and Larry Barton, CFO that the Purchasing Policies and Procedures require only approval of the Finance Committee without further action by the Oneida Business Committee.
- Motion to direct the Finance Committee to submit the bylaws to the Legislative Operating Committee to comply with the Boards, Committees and Commissions law and properly incorporate the requested amendments and direct that the final bylaws amendments be presented to the BC within six months.
- Motion to authorize the Purchasing Manager to serve on the Finance Committee retroactively to October 7, 2011.



FINANCE COMMITTEE BY-LAWS

(As amended Oct. 7, 2011)

Article I. Authority

- 1-1. Name. The name of this body shall be the Finance Committee.
- 1-2. Authority. This entity was created by the approval of the Finance Committee By-Laws on 7/19/95 by the Oneida Business Committee (hereafter known as Business Committee). The Business Committee delegates upon this Finance Committee the authority to regulate, advise, and administer financial matters for the Oneida Tribe of Indians of Wisconsin (hereafter known as The Tribe), as deemed necessary.
- 1-3. Office. The official office of this body shall reside within the exterior boundaries of the Oneida Reservation and its mailing address shall be:

Oneida Tribe of Indians of Wisconsin Attn: Finance Committee P.O. Box 365 Oneida, Wisconsin 54155

1-4. Membership.

(a) The Finance Committee shall consist of these members:

- (1) One (1) Community Elder,
- (2) Three (3) Business Committee members,
- Chief Financial Officer,
- Gaming General Manager, and
- (5) Purchasing Manager.
- (b) Terms.

(3)

(4)

- (1) Community Elder. The term of the Community Elder expires September 30th following each General Election.
- (2) Business Committee member. The Business Committee members shall coincide with the term of the Business Committee.
- (3) Chief Financial Officer, Gaming General Manager and Purchasing Manager. The term of the Chief Financial Officer, Gaming General Manager and Purchasing Manager coincides with the terms of those positions.

(c) Qualifications.

- (1) Community Elder. Must be an enrolled member of the Tribe.
- (1) Business Committee. One Business Committee member shall be the Tribal Treasurer.
- (2) A Finance Committee member shall not be a Consultant or Contractor, with the exception of employment contracts, for the Tribe.

(d) How Chosen.

- (1) Community Elder. The Community Elder is appointed every three years (3) by the Business Committee.
- (2) Business Committee Member. The Business Committee members shall be agreed upon by the Business Committee or appointed by the Tribal Chair.
- (3) Chief Financial Officer, Gaming General Manager and Purchasing Manager. The Chief Financial Officer, Gaming General Manager and Purchasing Manager may identify a permanent delegate, with full authority.

(e) Vacancies.

- (1) In case of a vacancy due to death, removal or resignation, the vacancy shall be filled by the Business Committee by immediate appointment according to the criteria of the vacant position.
- (2) Removal. In case of removal, refer to the Removal Law.
- (3) Community Elder.
 - (A) Un-excused Absences. Failure by the Community Elder to attend two (2) meetings without notification of absence within one (1) year may be cause for

removal. This member shall be notified in writing of any removal action prior to action being taken.

(B) Resignation. Resignations are effective upon written receipt by the Finance Committee Chairperson.

Article II. Officers

- 2-1. Chairperson. This body shall be presided over by the Treasurer, acting as Chairperson.
 - (a) The Chairperson shall preside at meetings, appoint sub committees, oversee all Finance Committee activities, supervise consultants, and sign off on Finance Committee expenses.
 - (a) The Chairperson shall maintain all correspondence and minutes of all meetings and document all activities of the Finance Committee and designated bodies.
- 2-2. Vice-Chairperson. The Chief Financial Officer or his or her permanent delegate, acting as Vice-Chairperson, shall act in the absence of the Chairperson.

Article III. Meetings

- 3-1. Orientation. Orientation will be conducted for all new members of the Finance Committee, with the exception of the Community Elder, at the first Finance Committee meeting following a general election of the Business Committee.
- 3-2. Regular Meetings. The Finance Committee shall establish regularly scheduled meetings.
- 3-3. Emergency meetings. The Chairperson may call an emergency meeting at any time provided 24-hour notice is given.
- 3-4. Quorum. Four (4) members of the Finance Committee shall constitute a quorum. Once the body of the Finance Committee is established, per Article I. Section 1-4(D), there will be no substitutes.
- 3-5. Order of Business. The order of business so far as applicable shall be:
- (a) Call to order
- (b) Approval of agenda
- (c) Action on minutes
- (d) Old business
- (e) New business
- (f) Adjournment
- 3-6. Voting.
- (a) The Chairperson may not vote except in the event of a tie.
- (b) Each remaining Finance Committee member shall have one (1) vote.
- (c) Telephone and e-mail polls may be allowed, by authority of the Chairperson. Polls must be sent to all Finance Committee members with a quorum responding.
- (d) The Finance Committee shall act by a majority vote of the quorum present at any meeting.

Article IV. Stipends

4-1. The Community Elder shall be paid a stipend for each meeting which has established a quorum in the amount specified according to the Comprehensive Policy Governing Boards, Committees and Commissions, providing such quorum be established for a minimum of one hour, and providing further, that the community elder collecting a stipend be present for at least one hour.

Article V. Reporting

- 5-1. Agenda items shall be in a consistent format.
- 5-2. Minutes. Minutes shall be typed and in a consistent format designed to generate the most informative record of the meetings of the Finance Committee, and given to the Tribal Secretary.
- 5-3. Handouts, memoranda, reports, etc. may be attached to the minutes and agenda, or may be kept separately, provided that all materials can be identified to the meeting in which they were presented.
- 5-4. The Chairperson shall report all minutes and actions to the Business Committee.

Public Packet

Article VI. Amendments to by-laws.

6-1. The Finance Committee, upon written notice, may at any of its regular meetings, by a majority vote of the voting members present, adopt, amend or repeal any or all of the Finance Committee By-Laws, provided that the amendment or repeal has been submitted in writing at the previous regular meeting. All such amendments approved are subject to subsequent approval by the Business Committee.

ARTICLE VII. Filing of By-Laws.

7-1. By-laws. By-laws shall be filed in the Tribal Secretary's Office prior to their implementation.

APPROVED:

FINANCE COMMITTEE CHAIR, CRISTINA DANFORTH

October 7, 2011 DATE

ONEIDA TRIBAL SECRETARY, PATRICIA HOEFT

DATE

3

Finance Committee Minutes of 10/7/11 Page 2 of 4

VI. New Business:

1. <u>Church Donation – Church of the Holy Apostles</u> Rev. Robert B. Clarke /Richard Ackley Amount: \$5,000.00

Motion by Christine Klimmek to approve a donation to the Church of the Holy Apostles in the amount of \$5,000.00 from the BC Special Funding line item. Seconded by Larry Barton. Motion carried unanimously.

2.	Dean Rasmussen Trucking LLC Contract-PO Approval	Amount: \$58,869.95
	Leroy King, DPW Facilities Supervisor	

Discussion: DPW did solicit from 2 Oneida vendors who specialize in concrete work; not a wider group to choose from as this work is detailed and specialized; Purchasing Manager noted process is complete for this contract.

Motion by Larry Barton to approve the Dean Rasmussen Trucking LLC contract and purchase order in the amount of \$58,869.95. Seconded by Terry Cornelius. Vince DelaRosa abstained. Motion carried.

3. <u>ADD ON-FC Bylaws Change-membership</u> Larry Barton, CFO

Discussion: Larry reiterated reasons cited in his memo adding inclusion of Purchasing Manager on the Finance Committee will greatly enhance communication to the committee about the due diligence of contracts that come before the committee; he will be able to answer the many questions committee has; add to committees ability to move items along quicker and add to committees responsibilities to safeguard the assets and expenditures of the tribe; in event Finance personnel not available as some meetings Purchasing Manager can provide details for the committee.

Motion by Christine Klimmek to approve the inclusion of the Purchasing Manager to the Finance Committee thereby amending the Finance Committee bylaws to reflect this inclusion. Seconded by Vince DelaRosa. Larry Barton abstained. Motion carried.

4. ADD ON- Federicks, Peebles & Morgan –ONES contract	Amount: \$60,000.00
Nancy Blashka, Business Manager, ONES	

Discussion: Nancy Blashka relayed that the school board needs their own legal representation as the Oneida Law Office indicated that they cannot provide council at this time. They did send out for bids and did not receive any responses despite personal follow ups. Current representative was from Madison but moved to Denver to another law firm; decided to keep same person with new law firm as she can participate via satellite at board meetings; she is a native person; and not many firms that specialize in tribal law related to BIA and tribal schools.

Motion by Larry Barton to approve the ONES contract with Federicks, Peebles & Morgan for legal representation for school board members in the amount of \$60,000.00. Seconded by Christine Klimmek. Motion carried unanimously.

Public Motion by Vince DelaRosa to accept the Environmental Resource Board quarterly report, seconded by Greg¹⁰⁹ of 327 Matson. Motion carried unanimously:

Ayes:	Tina Danforth, Vince DelaRosa, Patty Hoeft, David Jordan, Greg Matson, Paul Ninham, Brandon Stevens
Excused:	Tina Danforth

3. Oneida Gaming Commission

Sponsor: Shirley Hill

Motion by Vince DelaRosa to defer the Oneida Gaming Commission quarterly report to the Oct. 26 BC meeting, seconded by Paul Ninham. Motion carried unanimously:

Ayes: Melinda J. Danforth, Vince DelaRosa, Patty Hoeft, David Jordan, Greg Matson, Paul Ninham, Brandon Stevens Excused: Tina Danforth

VIII. Standing Committees

A. Legislative Operating Committee - Council member Melinda J. Danforth, LOC Chair

1. Sept. 21 meeting minutes

Motion by Patty Hoeft to approve the Sept. 21 meeting minutes, seconded by Brandon Stevens. Motion carried unanimously:

Ayes: Melinda J. Danforth, Vince DelaRosa, Patty Hoeft, David Jordan, Greg Matson, Paul Ninham, Brandon Stevens Excused: Tina Danforth

2. October quarterly report

Motion by Paul Ninham to accept the October Legislative Operating Committee quarterly report, seconded by Brandon Stevens. Motion carried unanimously:

Ayes: Melinda J. Danforth, Vince DelaRosa, Patty Hoeft, David Jordan, Greg Matson, Paul Ninham, Brandon Stevens

Excused: Tina Danforth

B. Finance Committee - Treasurer Tina Danforth, Finance Chair

1. Oct. 7 meeting minutes

Motion by Patty Hoeft to approve the Oct. 7 Finance Committee meeting minutes, excluding the item regarding the by-laws, seconded by Vince DelaRosa. Motion carried unanimously:

Ayes:	Melinda J. Danforth, Vince DelaRosa, Patty Hoeft, David Jordan, Greg Matson, Paul Ninham, Brandon Stevens			
Excused:	Tina Danforth			
Motion by Patty Hoeft to send the proposed Finance Committee by-laws to the LOC for review, seconded by David Jordan. Motion carried unanimously:				
Ayes:	Melinda J. Danforth, Vince DelaRosa, Patty Hoeft, David Jordan, Greg Matson, Paul Ninham, Brandon Stevens			

Excused: Tina Danforth

2. Approval for posting of Community Elder member to the Finance Committee



Legislative Operating Committee July 30, 2014

Finance Committee Bylaws

Submission Date: 10/17/11

LOC Sponsor: Brandon Stevens

Public Meeting:
 Emergency Enacted:
 Expires:

Summary: The Finance Committee submitted their bylaws to update the Committee membership by removing the General Manager as a required member and replacing that member with the Purchasing Manager.

10/12/11 OBC: Motion by Patty Hoeft to send the proposed Finance Committee by-laws to the LOC for review, seconded by David Jordan. Motion carried unanimously.

- **<u>11/2/11 LOC:</u>** Motion made by David P. Jordan to add the Finance Committee Bylaws to the Active Files List and then defer to the Legislative Reference Office for revamping of the Finance Committee Bylaws, seconded by Vince DelaRosa. Motion carried unanimously.
- **12/21/11 LOC:** Motion made by to David P. Jordan to defer the Finance Committee Bylaws back to the LOC for further work and back within 30 days, seconded by Vince DelaRosa. Motion carried unanimously.

Brandon Stevens For the Record: I just have, as a matter of adding the Purchasing Manager I think because the Chief Financial Officer, Purchasing Manager and I believe the Chief Financial Advisor is on there too. They are all under the purview of the Treasurer which kind of, I would like to have that spread out, as I guess the authority, for a little more balance, checks and balances there. Line 115, that's where they put in there the Purchasing Manager instead of the General Manager. Larry chairs the meeting if the Treasurer is not in. I read through this real quick. Because Terry sits there and then the last meeting I was at Larry was chairing the meeting and Terry was actually in the meeting also and they looked at each other to see, is it okay if I agree with this. So, they usually...So, I don't think they're following the bylaws.

- **<u>2/1/12 LOC:</u>** Motion made by Vince DelaRosa to defer the Finance Committee Bylaws to the Legislative Reference Office to update the draft with the recommended amendments, seconded by David P. Jordan. Motion carried unanimously.
- <u>**3/9/12 LOC:</u>** Motion made by Paul Ninham to forward the Finance Committee Bylaws to the Finance Committee for consideration of approval, seconded by Brandon Stevens. Motion carried unanimously.</u>
- <u>3/23/12:</u> *Finance Committee:* Motion by Larry Barton to allow a 30 day window to forward all edits/comments to the Finance Office to compile and make recommendations to the Finance Committee. Seconded by Brandon Stevens. Motion carried unanimously.
- **<u>5/21/12:</u>** *Finance Committee:* Motion by Larry Barton to defer this item until full committee is present. Seconded by Chad Fuss. Motion carried unanimously.

Public Packet	REVISEDPage 130 of 216	111 of 327
<u>6/22/12:</u>	Finance Committee: No activity, remains on agenda.	
<u>7/13/12:</u>	Finance Committee: No activity, remains in follow up. The Vice Chair ask	ed the
	FC secretary to work with Councilman DelaRosa's office to schedule a s meeting in early August to make final recommendations.	pecial
<u>7/20/12:</u>	<i>Finance Committee:</i> A special meeting of the FC is being scheduled ne finalize comments; it was suggested FC meetings be recorded so it caresearched what the conversation of the FC was at the time this was first disc	an be
<u>8/17/12:</u>	A meeting is being coordinated now for early August. Item remains on the age <i>Finance Committee:</i> Motion by Terry Cornelius for the Finance Commit devote time following the 9/7/12 FC meeting to review the suggested changes By-Laws. Seconded by Christine Klimmek. Motion carried unanimously.	tee to
 Next Steps: 	Review the memo and consider removing this item from the Active Files List.	

REVISEDPage 131 of 216 Oneida Tribe of Indians of Wisconsin Legislative Reference Office

Michelle L. Mays, Attorney Lynn A. Franzmeier, Attorney Layatalati Hill, LTE Attorney Taniquelle J. Thurner, Legislative Analyst Candice E. Skenandore, Legislative Analyst



P.O. Box 365 Oneida, WI 54155 (920) 869-4376 (800) 236-2214 https://oneida-nsn.gov/Laws

Memorandum

TO:	Legislative Operating Committee
FROM:	Lynn A. Franzmeier, Staff Attorney
DATE:	July 25, 2014
RE:	Removal of Finance Committee Bylaws from Active Files List

On October 12, 2011, the Oneida Business Committee considered a request to review/approve amendments to the Finance Committee Bylaws (Bylaws), which they deferred to the Legislative Operating Committee (LOC). On November 2, 2011, the LOC added the Bylaws to the Active Files List to consider the amendments to the Bylaws which would remove the General Manager as a required member of the Committee and include the Purchasing Manager in the General Manager's place. On March 9, 2012, the LOC forwarded proposed Bylaws to the Finance Committee (Committee) for consideration. The LOC requested the Committee forward any changes back to the LOC or send the Bylaws to the Oneida Business Committee for final approval. The Bylaws were on the Committee's agendas over the next several months, however, there was no action taken with regards to the Bylaws.

It has been over two years since the Bylaws were forwarded to the Committee and it is requested that this item be removed from the Active Files List. The Finance Administration Executive Assistant has been contacted regarding this item and it is her belief that the Committee does not plan on reviewing the Bylaws at this time. This item can be reintroduced to the LOC in the future when the Committee is ready to move forward with amendments to the Bylaws.

Requested Action

Remove the Finance Committee Bylaws from the Active Files List.

3. Child Support Law Amendments: Published Notice and Hearing Date (22:40-23:12)

Motion by Paul Ninham to forward the Child Support Law Amendments: Published Notice and Hearing Date to the Oneida Business Committee for consideration; seconded by David P. Jordan. Motion carried unanimously.

4. Fitness for Duty Policy (07:09-17:30)

Motion by Paul Ninham to defer the Fitness for Duty Policy to the next Legislative Operating Committee to consider; seconded by Brandon Stevens. Motion carried unanimously.

5. Membership Ordinance Amendments (23:18-24:40)

Motion by Paul Ninham to leave the Membership Ordinance Amendments on the active files list for the next Legislative Operating Committee to consider; seconded by Brandon Stevens. Motion carried unanimously.

6. Finance Committee Bylaws Amendments (24:44-25:17)

Motion by Paul Ninham to delete the Finance Committee Bylaws Amendments from the active files list; seconded by David P. Jordan. Motion carried unanimously.

7. Pardon and Forgiveness Screening Committee Bylaws (25:18-27:41)

Motion by Paul Ninham to forward the Pardon and Forgiveness Screening Committee Bylaws to the Oneida Business Committee for consideration; seconded by Brandon Stevens. Motion carried unanimously.

8. Audit Law Amendments (01:05-06:46)

Motion by David P. Jordan to leave the Audit Law Amendments on the active files list for the next Legislative Operating Committee to consider with the understanding that a memorandum will be forwarded to the Oneida Business Committee indicating that the Audit Law will have to go through the appropriate process set out in the Legislative Procedures Act; seconded by Paul Ninham. Motion carried unanimously.

IV. New Submissions

1. Public Use of Tribal Land Emergency Amendments (27:43-28:36)

Motion by Paul Ninham to retro-approve the e-poll that was sent out to approve forwarding the amendments to the Oneida Business Committee; seconded by David P. Jordan. Motion carried unanimously.

2. Anna John Resident Centered Care Community Board Bylaws (28:37-30:52)

Motion by Paul Ninham to defer the Anna John Resident Centered Care Community Board Bylaws request to the next Legislative Operating Committee to consider; seconded by David P. Jordan. Motion withdrawn.

Motion by Paul Ninham to add the Anna John Resident Centered Care Community Board Bylaws to the active files list with Melinda Danforth as the sponsor and forward the Anna John Resident Centered Care Community Board Bylaws to the



Oneida Nation Oneida Business Committee PO Box 365 • Oneida, WI 54155-0365 oneida-nsn.gov



MEMORANDUM

То:	Oneida Business Committee
	General Manager
	Gaming General Manager
	Division Directors

From:	Patricia King, Treasurer	
	Larry Barton, Chief Financial Officer	Γ/

Date: September 4, 2019

Subject: Updated Finance Committee Process for FY2020

There have been continued questions regarding the purpose of the Finance Committee (FC) and its approval process from operations. This communication is to be used as a reference for all areas of operation that have occasion to submit items to the Finance Committee. Please ensure this information is shared with the contract processor(s) for your areas.

The purpose of the Finance Committee since its inception was and is to regulate and administer all actions related to financial matters tribal wide. The FC is chaired by the Treasurer and Vice-Chaired by the CFO. The main question from Directors, Supervisors and Managers is what items/contracts must be submitted to the Finance Committee?

Items that must be submitted to the FC include:

- All Unbudgeted items that exceed \$50,000;
- Sole Source Contracts over \$50,000, even if budgeted;
 - > Any item that has only two bids is still technically considered sole source and if over \$50,000.00 must be approved by the Finance Committee.

Proper justification and adequate due diligence must be provided with the request along with:

- > The Contract/Purchase Approval Request form this form is required and is located _____
- > The contract with a recent Legal Review, any Addendums pertaining to contract, and
- > evidence of a SAM's search (debarment verification).
- > The same agenda timelines will continue as is, and the Committee will continue to meet bi-weekly.
- > All online Power8 (AS 400) processes will be the same.

<u>New for FY2020</u>: The Finance Committee as an approver in the procurement process of the Purchasing Policies and Procedures is streamlining their activities.

Beginning Oct. 1, 2019 when an item is approved by the Finance Committee, the approval will be made available the day following the meeting to the requesting area. The requesting area can then process their request through Purchasing and online. They will no longer have to wait until the OBC approves the Finance Committee meeting minutes. This simple change will create more efficiency with processing purchase orders through the Finance Committee.

The Minutes of the Finance Committee will be submitted once each month to the Oneida Business Committee for acceptance and transparency.

For your reference see attached information regarding the revised Finance Committee submission process. If you have any further questions in this regard, please feel free to contact myself or the CFO in the Finance Office.

<u>Note</u>: This process applies to all departments regardless if funding is budgeted or grant funded. All unbudgeted items that exceed \$50,000.00 will be reviewed on a case by case basis.



Accept the March 2, 2022, regular Legislative Operating Committee meeting minutes

Business Committee Agenda Request

1.	Meeting Date Requested:	03/23/22
2.		et qualify under §107.4-1. oose or type justification.
3.	Requested Motion: Accept as information; OR Accept the March 2, 2022 Legislative	e Operating Committee meeting minutes.
4.	Areas potentially impacted or affect Finance Law Office Gaming/Retail Other: Legislative Operating Committee	cted by this request: Programs/Services MIS Boards, Committees, or Commissions

5. Additional attendees needed for this request:

- Name, Title/Entity OR Choose from List

6.	Supporting Documents:		
	Bylaws	Fiscal Impact Statement	Presentation
	Contract Document(s)	Law	Report
	Correspondence	Legal Review	Resolution
	Draft GTC Notice	X Minutes	Rule (adoption packet)
	Draft GTC Packet	MOU/MOA	Statement of Effect
	E-poll results/back-up	Petition	Travel Documents
	Other: Describe		
7.	Budget Information:		
	Budgeted – Tribal Contrib	ution 🔄 Budgeted – Gran	it Funded
	Unbudgeted	🔀 Not Applicable	
	Other: Describe		
8.	Submission:		
	Authorized Sponsor:	Kirby Metoxen, Councilman	

Primary Requestor: Clorissa N. Santiago, LRO Senior Staff Attorney



Oneida Nation Oneida Business Committee Legislative Operating Committee PO Box 365 • Oneida, WI 54155-0365 Oneida-nsn.gov



LEGISLATIVE OPERATING COMMITTEE MEETING MINUTES Oneida Business Committee Conference Room-2nd Floor Norbert Hill Center

March 2, 2022 9:00 a.m.

Present: Kirby Metoxen, Daniel Guzman King, Jennifer Webster, Marie Summers **Excused:** David P. Jordan

Others Present: Clorissa N. Santiago, Carmen Vanlanen, Brooke Doxtator, Lawrence Barton, Justin Nishimoto (Microsoft Teams), Eric Boulanger (Microsoft Teams), Rae Skenandore (Microsoft Teams), Keith Doxtator (Microsoft Teams), Mark Powless (Microsoft Teams), Michelle Myers (Microsoft Teams), Amy Spears (Microsoft Teams)

I. Call to Order and Approval of the Agenda

Kirby Metoxen called the March 2, 2022, Legislative Operating Committee meeting to order at 9:00 a.m.

Motion by Marie Summers to adopt the agenda; seconded by Daniel Guzman King. Motion carried unanimously.

II. Minutes to be Approved

1. February 16, 2022 LOC Meeting Minutes

Motion by Marie Summers to approve the February 16, 2022, LOC meeting minutes and forward to the Oneida Business Committee; seconded by Jennifer Webster. Motion carried unanimously.

III. Current Business

1. Elder Assistance Program Law

Motion by Marie Summers to accept the draft of the Oneida Elder Assistance Program law and defer to a work meeting for further discussion; seconded by Jennifer Webster. Motion carried unanimously.

IV. New Submissions

- V. Additions
- VI. Administrative Items

VII. Executive Session

VIII. Adjourn

Motion by Marie Summers to adjourn at 9:09 a.m.; seconded by Jennifer Webster. Motion carried unanimously.



Consider the request to adopt resolution entitled Obligation to Support Oneida Early Childhood Programs

Business Committee Agenda Request

1.	Meeting Date Requested: 03/23/22
2.	Session: Open Executive – must qualify under §107.4-1. Justification: Choose or type justification.
3.	Requested Motion: Accept as information; OR Requesting Business Committee Approval of ARPA Proposal, Learning Recovery – Oneida Early Childhood Supplemental Programming
4.	Areas potentially impacted or affected by this request:
	Finance Programs/Services
	🔀 Law Office 🛛 🕅 MIS
	Gaming/Retail Boards, Committees, or Commissions
	Other: Describe
5.	Additional attendees needed for this request: Mark W. Powless, General Manager

Jacqueline Smith, Area Manager, Education & Training

Laura Laitinen-Warren, Operations Analyst

Name, Title/Entity OR Choose from List

6.	Supporting Documents:		
	Bylaws	Fiscal Impact Statement	Presentation
	Contract Document(s)	Law	Report
	Correspondence	Legal Review	Resolution (HANDOUT)
	Draft GTC Notice	Minutes	Rule (adoption packet)
	Draft GTC Packet	MOU/MOA	Statement of Effect
	E-poll results/back-up	Petition	Travel Documents
	🔀 Other: ARPA Proposal		
7.	Budget Information:		
	Budgeted – Tribal Contrib	ution 🔄 Budgeted – Grant	Funded
	Unbudgeted	Not Applicable	
	Other: ARPA FRF Funds		
8.	Submission:		
	Authorized Sponsor:	Mark W. Powless, General Mar	ager

Primary Requestor: Jacqueline Smith, Area Manager Education & Training

ARPA Proposal

Learning Recovery--Oneida Early Childhood Supplemental Programming

Oneida Nation's learning recovery plan is a progressive approach to early childhood education focused on meeting the needs of each individual learner while building stronger families with the outcome of a healthy and thriving community.

We are not looking back at the challenges of a global pandemic but focusing on the future and removing barriers so each child can achieve their full potential.



February 2022

Oneida Nation Authored by: Education & Training Administration

Proposal Summary

The Oneida Business Committee has identified Education as one of the broad goals of the Oneida Nation in which a focus of the American Rescue Plan Act (ARPA) and Fiscal Recovery Funds (FRF) Lost Revenue funds may be used.

The **purpose of this proposal** is to strengthen the Oneida Nation through investment in our youngest citizens who will continue our legacy with a strong connection to one another and the community while preserving our language, culture, and sovereignty.

Program outcomes expected from this proposal include:

- ✓ Increased kindergarten readiness
- ✓ Increased third grade reading proficiency
- ✓ Increased tracking and metrics of services provided
- ✓ Increased parent access to resources

During the pandemic, Oneida early childhood programs had to change how they provided services to its students and families.

- Oneida Childcare reduced staffing levels to meet the state mandates that required childcare facilities to maintain a 10:50 ratio which also reduced the number of children & families that childcare could serve.
- Oneida Head Start and Early Head Start closed classrooms for in-person learning and instead used a hybrid of virtual and paper-based learning materials for its students.
- Oneida Early Intervention went from providing in-person therapy sessions for children with disabilities to providing virtual therapy sessions for its clients and families for months.

Need for Early Childhood Supplemental Funding

Education holds a critical role in the health and well-being of children and adolescents. Children develop critical, emotional, social, and cognitive skills during the first years of their life. During these most formative years, children are learning how to interact with others and are creating a framework for all future developments.

The COVID-19 pandemic has created challenges for the care and education of young children in home and schools and has created disruption in every facet of our lives and to education globally. The Education and Training area is requesting funding from the APRA FRF LR grant to support our youngest learners.

Experts in the field of education agree we may never return to what schooling was like prior to the pandemic. School closures, quarantines, and staff shortages have taken a toll academically and the social-emotionally (Najarro, 2022). Teachers and students alike are frustrated, stressed and anxious. Teachers have identified low student engagement, behavioral problems, student quarantines, and mental health needs as barriers to success for students.

Challenges include threats to quality of life, pressure on families that intensifies the inequities many already face and changes in teaching methods and the reliance on technology for learning (Jalongo, 2021).

An international group of educators created an in-depth list of challenges facing early childhood education related to the COVID-19 Pandemic. Listed below the challenges Oneida families face that align with the findings of the study and are evident two years after the onset of the pandemic:

- Reduced opportunities for social interaction with extended family, peers, and community members
- Threats to the health and safety of students, families, and educators
- Financial decisions about education and program viability
- Disruptions to the continuity of learning
- Limited access to social services and other forms of support for families
- Negative effects on students' perception of the value of study
- Drastic reductions in face-to-face teaching and instructional time
- Implementation of measures to continue students' learning during school closure
- Teachers' preparedness to support digital learning

Population Demographics and Supporting Data



Target Population

Oneida population and early childhood program data estimates that 1,000 Oneida children between the ages of zero and eight years old will participate in one or more Oneida early childhood supplemental program(s) funded in this proposal.

Census data estimate that 32% of the Oneida population earns less than \$50,000 in income and benefits per year.

Oneida families with young children (0-8 years old) could benefit from the proposed supplemental programming as their own household budgets may not sustain additional educational costs.

If Oneida supplements current early childhood programming during a time in history known for "learning loss" caused by the pandemic, there is a greater chance young students will pursue postsecondary education in the future.

Children are more likely to succeed in high school if they can achieve reading and learning successes at younger ages starting with being ready for kindergarten and later, by achieving third grade reading levels.

Minor children without addresses on file will not be reflected in the county data. Source: Sustain Oneida, 2022

Kindergarten Readiness

The years birth to age 5 are significant for a child's growth and development. Each child's quality of their early life experiences can vary dramatically, and this can influence their learning and development. These years form a foundation for all years that follow and help children learn successfully. The term "Kindergarten readiness" refers to that foundation needed to support children on their journey of lifelong learning.

Below is data from last fall from the Oneida's Head Start Early Learning Outcomes Framework: Ages Birth to Five. This framework identifies what children should know to be able to succeed in school and identifies progress across key areas of learning and development. The dimensions within this framework are:

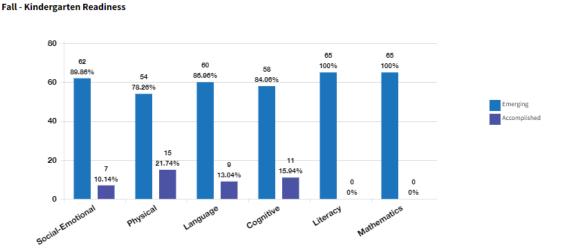
- Social-Emotional
- Physical
- Language
- Cognitive
- Literacy
- Mathematics



Oneida Head Start data indicates emerging skills are being realized in important early childhood domains; however,

there is room for improvement in preparing our youngest learners, especially in literacy and mathematics. "Kindergarten Readiness" would mean the "accomplished" percentages are higher.

Early Learning Outcomes Framework: Birth to Five

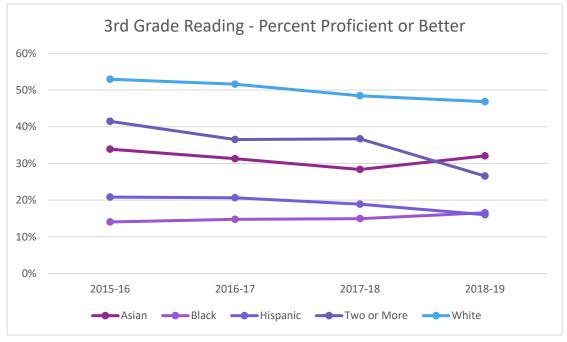


National Indian DHSA - Oneida HS/EHS

Third Grade Reading Proficiency

Third Grade Reading Proficiency is another important measurement tool as it is a powerful indicator of future academic success and high school graduation. This time is the transition from "learning-to-read" to "reading-to-learn." Students who are not able to read at grade level by the end of 3rd grade are 4 times more likely to drop out of school than those who are proficient readers (Holbrook, 2016).

More Oneida specific data is needed but research indicates American Indian students are close in scores to Black and Hispanic students. Achieve Brown County (2021) shared its current data which indicates the 3rd grade reading proficiency of these students of color are 30 basis points behind when compared to their white peers.



Source: Achieve Brown County 2021

Program Budget

Based on the amount of change and "learning loss" that occurred for early childhood students caused by the COVID-19 pandemic, Education and Training Administration is requesting to appropriate \$2.5M Oneida ARPA FRF LR funds earmarked for education towards early childhood supplemental programming to achieve the following outcomes.

Program Outcomes:

- ✓ Increased kindergarten readiness
- ✓ Increased third grade reading proficiency
- ✓ Increased tracking and metrics of services provided
- ✓ Increased parent access to resources



The budget was determined based upon the number of children in the target population.

There are 1,000 Oneida children between the ages of zero and eight years old expected to benefit by one or more Oneida early childhood supplemental program(s) funded in this proposal.

Supplemental programming costs average about \$2,500 per child.

How Outcomes will Completed

- A. Acquire consultation services with Early Childhood experts to enhance current and future programming by establishing long range plans.
 - a. Conduct strategic planning for education (e.g., Cambridge model) to develop long term community specific plans to focus priorities on "learning loss" for early childhood students.
 - b. Expand current programming and services based upon best practices to recover early childhood learning losses caused by the pandemic
- B. Support the expansion of parenting resources for families with children from birth to eight (8) years old including:
 - a. Educational materials for families, parents, and children
 - b. Increase digital (or web-based) educational resources on parenting
 - c. Expanded resources for families of children with disabilities
- C. Improve technology resources and access to current student and family databases
 - a. Acquire consistent ability to track student information to increase service delivery
 - b. Improve the area's capacity to measure what matters and use assessment data to increase learning.



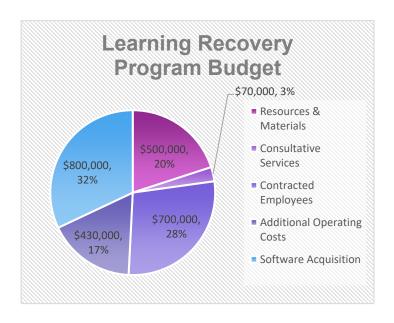
Budget

Funding Category	Additional Information	Amount of Funding
Early Childhood Consultation	Seek consultation from leading	\$70,000
Services and Assessments	experts in education to	
	enhance current programming	
Short Term Employment or	Estimated 10,400 hours	\$700,000
Contracted Employees to		
support expanded early		
childhood services		
Acquire Parenting Resources*	Increase digital (web based)	\$500,000
	parenting resource capacities	
	for better access/use	
Additional Operating Costs**	Utilities, Space, Supplies	\$430,000
Software Application Upgrade*	Acquire a common database to	\$800,000
	track student information	
	across program areas and	
	improve efficiencies in	
	operations	
Total		\$2,500,000.00

Note: When funds used the Oneida purchasing process will be used and the three bids will be acquired as needed.

*Education & Training Administration has been in contact with Digital Technology Services (DTS) regarding this proposal

**Education & Training Administration will be in contact with DPW when additional space needs are determined



Program Evaluation

Program Outcomes:

- ✓ Increased kindergarten readiness
- ✓ Increased third grade reading proficiency
- $\checkmark~$ Increased tracking and metrics of services provided
- ✓ Increased parent access to resources

Outcome	Indicators	Performance Target	Data Source	Data Collection Method
Increased kindergarten readiness	20% of students in early childhood programs will increase by 5% points across six learning dimensions	Target for year end is 5% increase in aggregate completion rates	National Indian DHSA Report	Information obtained through ChildPlus & Teaching Strategies Gold Software Applications
Increased third grade reading proficiency	10% increase for American Indian students in third grade will have at least a C in Language Arts (LA)/Reading	Target for first year end is 5% increase the number of third grade students earning a "C" or better in LA achievement	Reports cards from local school districts	Permission for obtaining aggregate grades will be sought from three local school districts (GBAPS, Seymour, W. DePere)
Increased tracking and metrics of services provided	50% increase in the use of data tracking	75% of program managers and directors will be able to create reports	Input and activity data tracked by each current early childhood programs	Information obtained from Oneida early childhood programs
Increased parent access to resources	25% increase in the access to digital parenting resources	25% increase in the self-reported use of parenting resources by early childhood families	Input, output, and activity data from current early childhood programs	Information from family and service provider surveys

Sustained Impact

The benefits of this program are positive social emotional growth in our youngest students as well as academic achievement.

Additionally, this program will provide parents tools to break cycles of intergenerational trauma and assist them in improving patterns of behavior to support and nurture children.

What children learn in their early years will stay with them throughout their lives influencing their continued interaction with learning and education.

This supplemental program is an opportunity to positively impact the lives of Oneida children and prepare them for future success.



"Early education molds the child in a way that helps them tackle all that is thrown at them in life's journey" Barack Obama, 2013, State of the Union Consider the request to adopt resolution entitled Obligation for Amelia Cornelius Culture Park & Veterans

Business Committee Agenda Request

1.	1. Meeting Date Requested: 03/23/22	
2.	 2. Session: Open Executive – must qualify under §107.4-1. Justification: A 	
3.	 3. Requested Motion: X Accept as information; OR Approve the resolution titled Obligation for Amelia Cornelius C Wall Enhancements, Utilizing tribal contribution savings. 	ulture Park & Veterans
4.	4. Areas potentially impacted or affected by this request: Finance Programs/Set Law Office MIS Gaming/Retail Boards, Com Other: Describe	ervices amittees, or Commissions
5.	5. Additional attendees needed for this request:	

Michelle Danforth Anderson, Marketing & Tourism Director

Name, Title/Entity OR Choose from List

Name, Title/Entity OR Choose from List

Name, Title/Entity OR Choose from List

6.	Supporting Documents:		
	Bylaws	Fiscal Impact Statement	Presentation
	Contract Document(s)	Law	Report
	Correspondence	Legal Review	Resolution
	Draft GTC Notice	Minutes	Rule (adoption packet)
	Draft GTC Packet	MOU/MOA	Statement of Effect
	E-poll results/back-up	Petition	Travel Documents
	Other: Resolution and AC	CP Funding Request Information	1
7.	Budget Information:		
	Budgeted – Tribal Contrib	ution 🔄 Budgeted – Grant	Funded
	Unbudgeted	Not Applicable	
	Other: Tribal Contribution	Savings	
8.	Submission:		
	Authorized Sponsor:	Mark W. Powless, General Mar	nager

Primary Requestor: Michelle Danforth Anderson, Marketing & Tourism

Public Packet

From:	<u>General Manager SignOff</u>	
То:	BC Agenda Requests	
Cc:	Michelle M. Danforth-Anderson; Lori S. Hill	
Subject:	t: Resolution - Amelia Cornelius Culture Park & Veterans Wall	
Date:	Friday, March 18, 2022 2:31:45 PM	
Attachments: image001.png		
	BC-Agenda-Request 32322 ACCP.docx	
	Resolution - Tribal Contribution Savings - Obligation - ACCP.docx	
	PART 1 ARPA Big Bear Media ACCP Final.pdf	
	PART 2 ARPA ACCP Maps.pdf	
	ARPA FRF TC Savings Request.msg	

GM approves submittal.

Submitting for 3/23/22 BC meeting. Resolution – Amelia Cornelius Culture Park & Veterans Wall Please let us know if it will be included in next week's BC Agenda.

Please reply All if anything further is needed.

Thank You.

Lori Hill GM Office Manager 920-490-3803 Ihill4@oneidanation.org



A good mind. A good heart. A strong Fire

From: Mark W. Powless - General Mgr <MPOWLES1@oneidanation.org>
Sent: Friday, March 18, 2022 2:02 PM
To: General_Manager_SignOff <General_Manager_SignOff@oneidanation.org>
Subject: RE: ACCP BC Agenda Request

Approved.

Mark W. Powless General Manager Oneida Nation Administration



A good mind. A good heart. A strong Fire.

From: General_Manager_SignOff <<u>General_Manager_SignOff@oneidanation.org</u>>
Sent: Friday, March 18, 2022 11:42 AM
To: Mark W. Powless - General Mgr <<u>MPOWLES1@oneidanation.org</u>>
Subject: FW: ACCP BC Agenda Request

Approval requested to fwd to BC Agenda.

From: Michelle M. Danforth-Anderson <<u>MDANFOR8@oneidanation.org</u>>
Sent: Friday, March 18, 2022 10:45 AM
To: General_Manager_SignOff <<u>General_Manager_SignOff@oneidanation.org</u>>
Subject: ACCP BC Agenda Request

Public Packet

From:	Ralinda R. Ninham-Lamberies
То:	Michelle M. Danforth-Anderson
Cc:	Mark W. Powless - General Mgr; Lawrence E. Barton; Cristina S. Danforth
Subject:	ARPA FRF TC Savings Request
Date:	Thursday, March 17, 2022 9:36:17 AM
Attachments:	Resolution - Tribal Contribution Savings - Obligation - Form-180897.docx

Good morning Michelle-

Below are the minutes from the BC work session regarding your requests to the ARPA FRF TC Savings Portal. Please complete the attached resolution for the two projects and submit to a BC Agenda. **Request #6 DIR-MARKETING AND TOURISM** page 239: Request Amelia Cornelius Culture Park & Veterans Memorial enhancements: **Approved to come from: Culture & Language Request #4 DIR-MARKETING AND TOURISM: Big Bear Media:** page 83: Request of Digital Store Front software, envelope printer, HP700 latex printer, vinyl cutter, maint. And supplies: **Approved to come from: Land, Infrastructure & Sovereignty**

Thank you

Oneida Nation

Post Office Box 365

Phone: (920)869-2214



Oneida, WI 54155

BC Resolution # Leave this line blank 1 Obligation for Amelia Cornelius Culture Park & Veterans Wall Enhancements, Utilizing Tribal 2 **Contribution Savings** 3 4 WHEREAS. the Oneida Nation is a federally recognized Indian government and a treaty tribe 5 recognized by the laws of the United States of America; and 6 7 WHEREAS. the Oneida General Tribal Council is the governing body of the Oneida Nation; and 8 9 WHEREAS, the Oneida Business Committee has been delegated the authority of Article IV, Section 1, 10 of the Oneida Tribal Constitution by the Oneida General Tribal Council; and 11 12 WHEREAS. the Oneida Nation has received Fiscal Recovery Funds (FRF) through the American 13 Rescue Plan Act of 2021 (ARPA) funds to address matters arising out of the COVID-19 14 pandemic; and 15 16 WHEREAS, the Oneida Business Committee has approved application of ARPA FRF through the 17 revenue loss formula set forth in 31 CFR 35.6(d)(2) which applied these federal funds throughout the Nation's budget to governmental programs business units beginning with 18 19 "4272035 and 20 21 WHEREAS. the savings from the application of these funds has resulted in tribal funds being placed in 22 the line "Tribal Contribution Savings" in the Investment Report presented in the Treasurer's 23 Report": and 24 25 WHEREAS, the Oneida Business Committee has determined that Tribal Contribution Savings funds 26 should be used as set out in resolution # BC-06-09-21-B, as amended by resolution # BC-27 06-23-21-C which designates percentage allocations to eight categories (percentages 28 rounded) -29 Direct Membership Assistance, 45% of funds; • 30 Housing, 17% of funds; • Food and Agriculture, 12% of funds; 31 • 32 Education, 6% of funds; • 33 Culture and Language, 10% of funds; 34 Revenue Generations, 2% of funds; . 35 Government Roles and Responsibilities, 3% of funds; • 36 Overall Priority - Land, Infrastructure, Sovereignty, 5% of funds; and 37 38 WHEREAS, Amelia Cornelius Culture Park Project includes; Veterans Memorial Wall parking lot, 39 sidewalks, eagle statue base and paver project. North West Corner upgrades to include; 40 new parking lot, bathrooms, pavilion and visitor center. Log Home/Long House to include; 41 accessible ramps to log homes, asphalt trail system, stage area, road closure gates and 42 removal of DPW Shed. Language House area to include; road work, removal of tree and

BC Resolution # Obligation for Amelia Cornelius Culture Park & Veterans Wall Enhancements, Utilizing Tribal Contribution Savings Page 2 of 2

43 light pole and replace with a cul-de-sac. New DPW Shed and new lights will be installed 44 around the park. 45 46 47 WHEREAS, the Project Owner for the proposed project is requesting \$2,682,210] obligated from the 48 Tribal Contribution Savings, [Culture & Language]; and 49 50 WHEREAS, this project will be concluded by [December 31, 2024]; and 51 52 WHEREAS, The Oneida Business Committee has reviewed the proposed project; and 53 54 NOW THEREFORE BE IT RESOLVED, that the that the Oneida Business Committee approves the obligation of funds for the [Amelia Cornelius Culture Park] project, in the amount of \$2,682,210 55 from

56 Trial Contribution Savings, [Culture and Language] with [Michelle Danforth Anderson/Big Bear Media] 57 accienced as the Preject Owner

57 assigned as the Project Owner.

AMELIA CORNELIUS CULTURE PARK FUNDING REQUEST

Submitted by Michelle Danforth, Marketing & Tourism Director

Date: 02/27/22



Learning from past generations is what motivates me to tell the stories my grandfather shared with me....and to make the cornhusk dolls my grandmother taught me how to make. It is my desire to pass these traditions to my children, grandchildren and great grandchildren, so they will not be lost forever.

Amelia Cornelius

Public Packet Funding Request Amount: \$2,682,210

Purpose: The Oneida Nation has an opportunity to enhance the Amelia Cornelius Culture Park to a premiere cultural Native attraction. Oneida Engineer Services provided master plan and costs.

The top reasons to fund this project;

- 1. Oneida people need a place to see and learn the basics of being Oneida. This includes; where we lived, and the challenges our ancestors faced throughout history. If we don't know who we are...we will survive but will the Oneida language, culture and history?
- 2. Strengthen Sovereignty. The more children, adults, neighbors and politicians we can educate about who we are, the stronger a position we have in our surrounding community.
- 3. Accessibility. Part of the overall design of the requested components of the park is accessibility for elders and persons with disabilities. It is our goal that any person with any disability will be to visit this park.
- 4. Enhance an Oneida tourism asset to enhance Oneida's visitor experience.

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Construction Components

Amelia Cornelius Culture Park is located on the corner of W. Mason St. and Pleasant Ln. Green Bay, Wisconsin. It is the former site of the Oneida Cultural Heritage Department. The project is located near major roadways which will allow for accessibility to the property for tourists and material deliveries. Attached: DOT Daily Traffic Counts

On February 8, 2022 Via Teams Michelle Danforth Anderson, Marketing & Tourism Director, Nicole Rommel, Division Director-Environmental Health Safety, Land & Agriculture, Troy Parr, Area Management Community Development, Paul Witek, Director of Engineering Sr. Architect, Suzanne Jourdan, Asst. Manager Groundskeeping, Samuel Vandenheuvel, Construction Manager to make the final changes to the master plan. **Final costing was received on 2/25/22.**

Public Packet Construction Components Cont.

1. Veterans wall

- a. Repave parking lot
- b. Repair existing sidewalk
- c. Add accessible sidewalk from wall to Eagle Statue on hill
- d. Remove existing pavers (will be repurposed at site)
- e. New base for eagle statue at east end of wall
- f. Add accessible sidewalk from parking lot to connect the wall



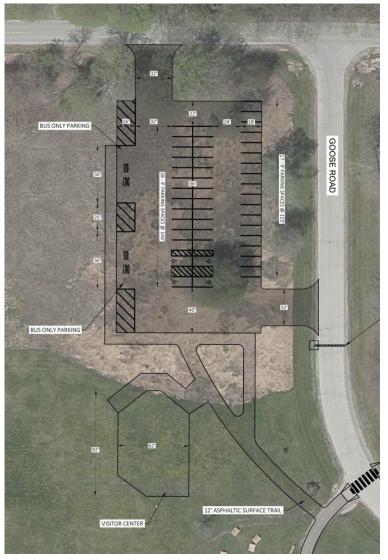
2. North West Corner Upgrades

- a. Parking Lot with bus parking and drop off
- b. Sidewalk
- c. Structure Bathroom / Pavilion Small Visitor Center

For this proposal, the costs provided by OES are based on examples of other buildings to get a rough estimate how much money needs to be set aside for the visitor/ bathroom and pavilion area.



Traffic from Goose Rd has driven through tour groups putting our participants at risk. There was a bus drop off and accessible trail



developed in fall of 2019. The drop off would have incorporated Goose Rd. but this proposed parking lot will increase safety.

141 of 327



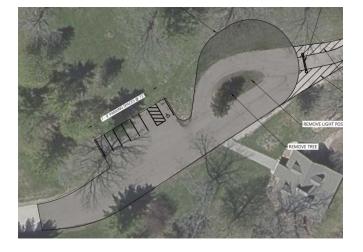
3. Northside Log Home & Long House Area

- a. Accessible pathways requested by DPW that all paths are asphalt for easy maintenance.
- b. Accessible ramps up to all cabins.
- c. Roadway/culvert replacement
- d. Small Theater surface area to seat 60 patrons comfortably
- e. DPW Shed to be torn down (See next map for replacement)
- f. Safety markings and road closure gates on the road

4. Language House Parking Area

This road work was added and includes removing the road, taking out the pine tree and resurfacing the parking area and turn around.

NOTE: This project does not include the language house. The language house is still in discussions.



Public Packet

143 of 327

5. New DPW Shed

The current DPW shed is over 30+ years old. The current shed is in the middle of the Amelia Cornelius Culture Park. Grounds keepers have had to drive through tours in progress with trucks, trailers or other machinery. The placement of this shed was selected due to the proximity of Hillcrest and out of sight of any historical tours.

Shed Pricing based on the following request by Suzanne Jourdan/Assistant Manager Grounds Width: 60 ft x Length: 104 feet (Current length) 2: Garage door: 14ft. H x 14.5 feet width Garage door opener for both garage doors 1 at each end like current garage 2 man doors set up like current garage Concrete Base with floor drain Lighting and plug ins located at each entrance and plugs located centrally throughout garage.



Propane Heat preferred for diesel equipment stored at site: Diesel equipment in location Driveway access to both ends of garage to road, will need to add culvert for ditch Exterior materials metal & gutters with insulation

* CDPC Agenda for Mar 3, 2022 accepted plan as FYI. It is requested that the proposal continues to move through the ARPA process in conjunction of the Land Commission meeting set for March due to the possible construction timelines for completion in 2023. It is the goal to have some trails and Vets parking lot completed by the end of 2022 and the other pieces complete by 2023.

Location / Land information Known historic/ archeological resources

There are no known historic or archeological resources located on the construction site. An initial investigation was conducted by the Oneida Nation Tribal Historic Officer and none were reported. The are no portions of the site listed or intended to be listed on the Nation Register of Historic Places. There are no locations within the site that are considered to be of state significance. We anticipate no APE related areas within the construction zone or adjacent to it. Supporting document attached; Archaeological Services Inc. Phase I Archaeological Survey for a Proposed Longhouse and Amphitheater for the Oneida Tribe of Indians of Wisconsin dated August 18, 2011. **ALL attachments in File: PART 2 ACCP ARPA Backup**

Affected Area

The project is a 22.8-acre parcel of land owned by the Oneida Nation. The land is an open grassing field with rolling contours that is currently fallow and not being used for any commercial purpose. The land is well drained. The land has no special geographic features and has no modern economic history. Native vegetation is common grasses and a few small trees mostly Oak, White pine, Maple and Sptuce; local wildlife is small rodents, hawks, songbirds, geese, ducks

Public Packet

144 of 327

and whitetail deer. The are no state or federal parks, wildlife refuges, or game preserves included in the property or adjacent to it. The property does not include any wilderness areas. The land is American Indian trust land held in trust for the Oneida Nation. Supporting documents attached; LU0114-Land Use Natural Resources Inventory: Former DeCaster Property 3700 Block of Hillcrest Drive October 2003 and email from Tony Kuchma dated January 7, 2022 information on land.

Direct effects - the project will develop approximately 1 S acres of grassland and excavate the topsoil to the required depth for laying a foundation and parking lot construction. Following construction, the areas disturbed, with tl1e exception of the project's immediate footprint, will be completely landscaped as part of the project. Any discomfort for the animals will be temporary and limited to the construction process.

Coastal Zones

The project area is not located on or near a coastal zone.

Wetlands

The project area does not include a wetland and is not adjacent to a wetland.

Floodplains

The project is not located on a floodplain and does not include a floodplain. Supporting documents attached; GLIS Gary DeCaster Property land map file:I:/0114-Gary Decaster, FEMA Flood plain map 55009C0144G, and GLIS Topographical map January 7, 2022.

Climate Change

The location of the property is such that there will be no danger from flooding, wildfires, sea level rise. The building will be built to incorporate features that will protect it from severe weather, including winter storms and downpours. The builder will use all required federal tools and programs, giving deference to the U.S. Climate Resilience toolkit. The existence of paved areas will contribute to the water runoff in the area, but steps will be taken to mitigate their effects. The project will be completed using the most fuel efficient and green methods available, the future plans for the site will include the use of solar cells for power. The focus of the project construction and landscaping will be to foster environmental resiliency, sustainability and to incorporate the structure safely into the environment.

Endangered Species

There are no threatened or endangered or candidate species located on or near the site.

Land Use and Zoning

The formal designation of the property is currently institutional, and the land is currently not in use. The adjacent areas include park displays and access roads. The wildlife habitat is rated good. There are no areas that will be used for other construction this site is planned as a park site. Supporting document attached; Oneida Zoning Map GLIS

Solid Waste Management

The type of solid waste to be created by this facility will include food waste from eating areas, office waste (primarily paper), human waste and landscaping waste (cut grass and leaf collection). The Oneida Nation recycles all non-organic and organic waste. we anticipate an annual waste production of 1 to 2 tons including landscape debris.

Hazardous or Toxic Substances

This site will not produce and hazardous, toxic or radioactive materials. The only toxic materials to be used on the site will be comprised of cleaning compounds and soap. There have been no remediation activities on this site. The site has never been an environmental cleanup site.

Tourism Continues to expand in 2022

As a result of the Covid 19 pandemic all Oneida Nation businesses and activities were forced to be closed or canceled. All tourism results remain well below its pre-pandemic levels. Similar results are found across the region for example, a review of tourist activities in Brown county Wisconsin shows the following. In 2019 Brown County tourism was on a steady ascent with an increase in the number of visitors coming to the area of 3.0% between 2018 and 2019 to 6 million. Funds spent across the entire spectrum of visitor related activities, including \$140 million spent specifically on recreational activities, increased. The share of the visitor dollars spent at amusement and entertainment businesses grew to 19.5% in 2019. Tourism supported 12,352 jobs in the Brown County area, 6% of the area's total employment. The downstream effect of these dollars was 1.2 billion in direct community impact. The effect of Covid 19 in 2020 was a rapid decline in visitations, the number of visitors fell 22%, from 6 million to 4.7 million. Three out of every ten tourism related jobs were lost (2,765). Visitor impact tax revenue fell \$25 million dollars. Total visitor financial impact fell from \$1.2 Billion to \$891 Million, a decline of 26%. The proposed activity will stimulate the return of tourists and local residents to the Oneida reservation where they will participate in many new tourism activities and help restore the Tribes economic activity level.

Leaders continue to support tourism with funding and prepare for strong tourism performance as pandemic numbers fall. The largest tourism trend upward are any outdoor activities. The Oneida Casino continues to show and upward trend past 2020 number but short of 2019.

2021 was a bounce back year for Wisconsin Tourism

By <u>Jeff Alexander</u> Published: Jan. 4, 2022 at 6:02 PM CST GREEN BAY, Wis. (WBAY) - Local tourism leaders say 2021 was a bounce back year but still far from normal for the travel and tourism industry.

"Most of us in, well probably in a lot of industries, but particularly in tourism, we just sort of don't count 2020," Discover Green Bay President Brad Toll says.

After the pandemic ravaged 2020, Discover Green Bay figured 2021 had to be better. Sure enough, it was better -- much better -- with leisure travel leading the recovery.

Toll says hotel occupancy in the Green Bay area rose 51.2% last year, 6% off pre-pandemic averages. Those visitors paid the same average room rate of \$108 as they did in 2019.

Badger Herald; Wisconsin tourism industry experiences highest growth since 2019

written by Jeffrey Deiss December 4, 2021

"The tourism industry is an essential part of our state and our economy," Evers said in the press release. "We've put more than \$200 million in federal recovery funds toward helping our tourism and hospitality industries get through this pandemic and bounce back and I'm proud of our work to help support our economic recovery."

Discover Green Bay continues to move forward on their new Lombardi street visitor center with



\$1. 5 million support from Oneida and \$2.5 million additional dollars of State funding to secure the \$6.5 million dollars to build. Attached; August 2021 Tourism Impact.

The completion of the Amelia Cornelius Culture Park's & visitor center will provide a jumping off

point and resource location for the promotion of tourist activities and programs on the Oneida reservation, in Brown county and across the other Tribal tourist industries located in Wisconsin and the Upper Michigan peninsula.

In 2019, The State of Wisconsin Tourism Department concluded a tribal tourism assessment with the Oneida Tourism Department. Attached.

Their top recommendations were;

- 1. Develop a Visitor & Cultural Center experience
- 2. Implement a strategic wayfinding and signage program
- 3. Cross promotion with complementary activities



Site Programming Opportunities

Tours

Motor Coach Tours Great Lakes Cruise Ship Tours Educational Tours

- 1. K-12
- 2. College

3. Continue education for teachers Tour with Experiential Opportunities

- 1. Partnership w/ Oneida TSY Farm
- 2. Partnership w/ Ukwakhwa Farm
- 3. Partnership w/ Native Chefs
- 4. Partnership w/ Local Artists
- 5. Partnership w/ other tribes
- Partnership w/ complementary activities (example Heritage Hill)



Events

Outdoor movies & theater Concerts Veterans Event Farmers Market Big Apple & Other Events



Past Oneida Tourism Tolr Part of parts FY19 Total 1,281 Revenue \$14,961 FY20 Booked pre-Covid 810 / \$12,150 7 Great Lake Cruise Ship Tours

Local Groups

Boy/Girl Scouts

Utilize site during the summer for a variety of groups to meet; Tribal Strategic Planning Departmental meetings Political meetings Discover GB Quarterly function Youth Groups Culture Camp Groups History Groups AODA Groups Wellness Support Services Groups Theater Groups Art Groups



Outdoor / Physical Activity

Yoga with Fitness Experiential (Finger Lake) Partnership with Brown County Dog Park and develop hiking trail (exception hunting) Maple Tapping



Site Usage

Tours	Year 1 (Soft Open)	Year 2	Year 3
Tours General Sm.	150 = 25 ave x 6 wk	200	300
Educational	500 = 20 groups	1,000	2,000
Motor Coach	750 = 15 groups x 50	850	1,200
Weekend Tours	400	1,500	2,000
Special Events			
Movie Night	400	400	400
Theater Events	150	150	150
Dinner under stars	100	100	100
Big Apple Fest	8,000	8,000	8,000
Other events		400	600
Cultural Offerings	125 = 5 x 25	125 = 5 x 25	125 = 5 x 25
Wellness Camp	25	25	25
Artist Workshop	45 = 3 classes	60 = 5 classes	120 = 8 classes
Site Usage – Groups	200	500	700
Total Site Attendance	10,845	13,310	15,720

Site Operation Projection

(Site in operation during summer during Year 1 & 2, Year 3 date expansion based on trending)

Room Tax \$s	60,000	Room Tax Trend		
Revenue – Tours/offerings – based on Yr 2	30,500	FY21 \$363K		
Gift Shop	7,000 (net)	FY20 \$329K		
		FY19 \$484K		
Land Lease – Item Tabled for further	? – Historically Cultural Herita	ge would be		
discussions – Request \$0 Yr 1 - 3	charged around \$45K annually	/		
Personnel				
Tourism Staff (1-2)	80,000 – est.			
Student Interns (2-3)				
Volunteers (3-10)	500 – Thank you gifts			
Custodial (2x weekly – students will assist)				
4 hrs per visit x 2 Staff	8,000			
Electrical Charges	5,000 - Goal Solar			
Water & Sewer	2,000 – well/septic			
Telephone	500			
Credit Card Charges	1,000			
Supplies	500			
Total Expenses	97,500			
Net	0			

Summer defined as May – October or 23 weeks / Incorporate into Annual Tourism Marketing Plan Attached

- 1. Support a Nation of Strong Families Tribal members will have a better understanding and knowledge of who we are.
- 2. Strengthen our Sovereignty community and legislative education that we are still here, and the United States has existing treaties that must be honored.
- 3. Honor our elders' memories for their sacrifice to keep Oneida alive.
- 4. A place of community gatherings.
- 5. Premiere destination for motor coach and youth educational tours in Wisconsin and beyond.
- 6. Create an "open to the public" bond with the local communities and area attractions.
- 7. Accessible showcase property of the Oneida Nation for any person with any disability.
- 8. Improved safety of visitors with new parking lot and site layout.
- 9. Environmental messaging to be caretakers of the land.
- 10. Showcase sustainable building methods and solar.



150 of 327

850

1,210

10,000

60,000

Name	Project/Art Info	Cost	Possible Impressions
October	•		
Discover GB Partnership 2022-23	Partnership - Visitor Guide / www.greenbay.	3,200	60,000
	com / mobile visitor center / travel writers etc		
Fox Cities Magazine	City Guide - 1 page editorial	1,500	10,000
Newcomers Resource Guide	7" x 5" No Bleed	1,175	2,000
Circle WI (Group Tour Planner) 140 Tour Operator Members	Full Page Ad 8.375" x 10.875" with bleed .125" High Res PDF-fonts embedded	2,275	20,000
GB CVB 2023 Visitors Guide	7.125"W X 4.875"H add .125 bleed PDF	2,525	225,000
November			
Towns & Associates Ad	8.5x11 with bleed, CMYK, PDF	1,045	500
NATOW Travel Guide	1/2 Page Ad	1,500	10,000
December			
2023 Events Rack Card	Print 4" x 9" Bleed - AD Lit fills card locations	3,500	25,000
WFRV Annual Weather Page Banner	(consideration \$25K annually)		1,000,000
January			
Fun In Wisconsin Magazine (Summer,	-	7,000	
	8.5" x 10.75" with .125" bleed	2,800	
(Michelle)	High res PDF embedded fonts 1 ad and 400 words and 3 pics		
Arts Guide Magazine (Summer)	2 full pg ad	700	80,000
Museum Ad	5.25x8.375 with.125" bleed	700	
	High res PDF embedded fonts		
	From Eric (Museum) and 200 words and pics		
Dennis King Photography	Special Shoot with Smoke Dancers/events	1,500)
AD-LIT - Now Vector INK	Rack Card Distribution - Hwy 41/51	1,550	22,000
	Rack Card Distribution - Beloit Route	1,550	
February			
Dealer Go Guide Magazine	1 full pg ad	1,600	250,000
(Fun in Wisconsin)	5.25x8.375 with.125" bleed		
March	High res PDF embedded fonts		
March Lacrosse Programs where Oneida Stu	idents Play Origins of LAX		
1. SW High School			
2. West DePere			
3. Other			
April			

Penisula Players Playbill PD 2020 Half Pg 5.25" x 4.125" Bleed

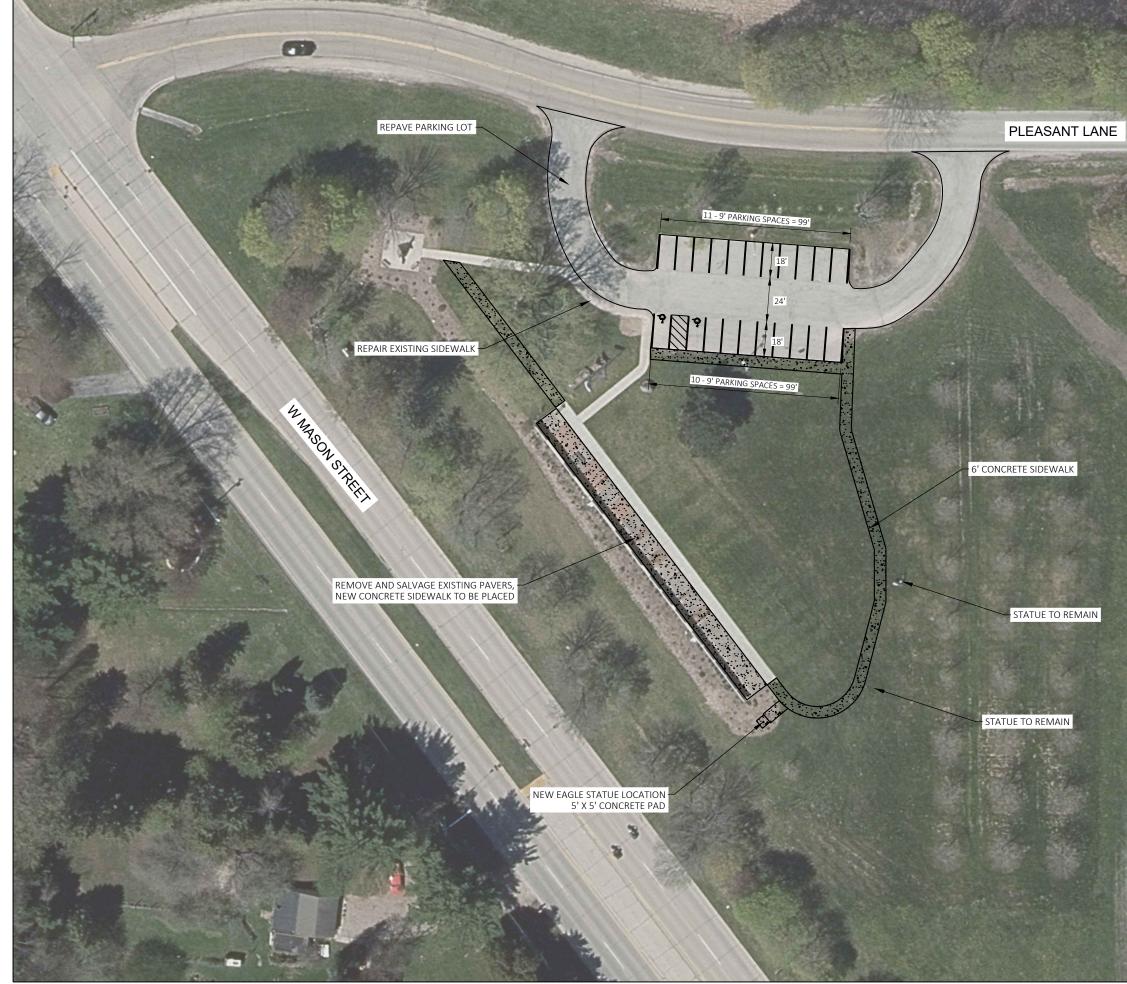
Fox Cities Magazine (Woodland Art St 7.5"w x 4.875h 1/8" bleed

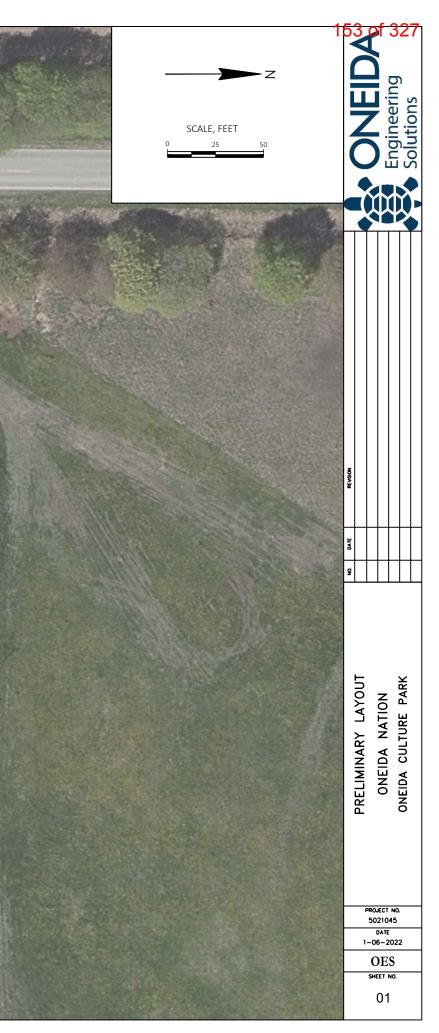
151 of 327

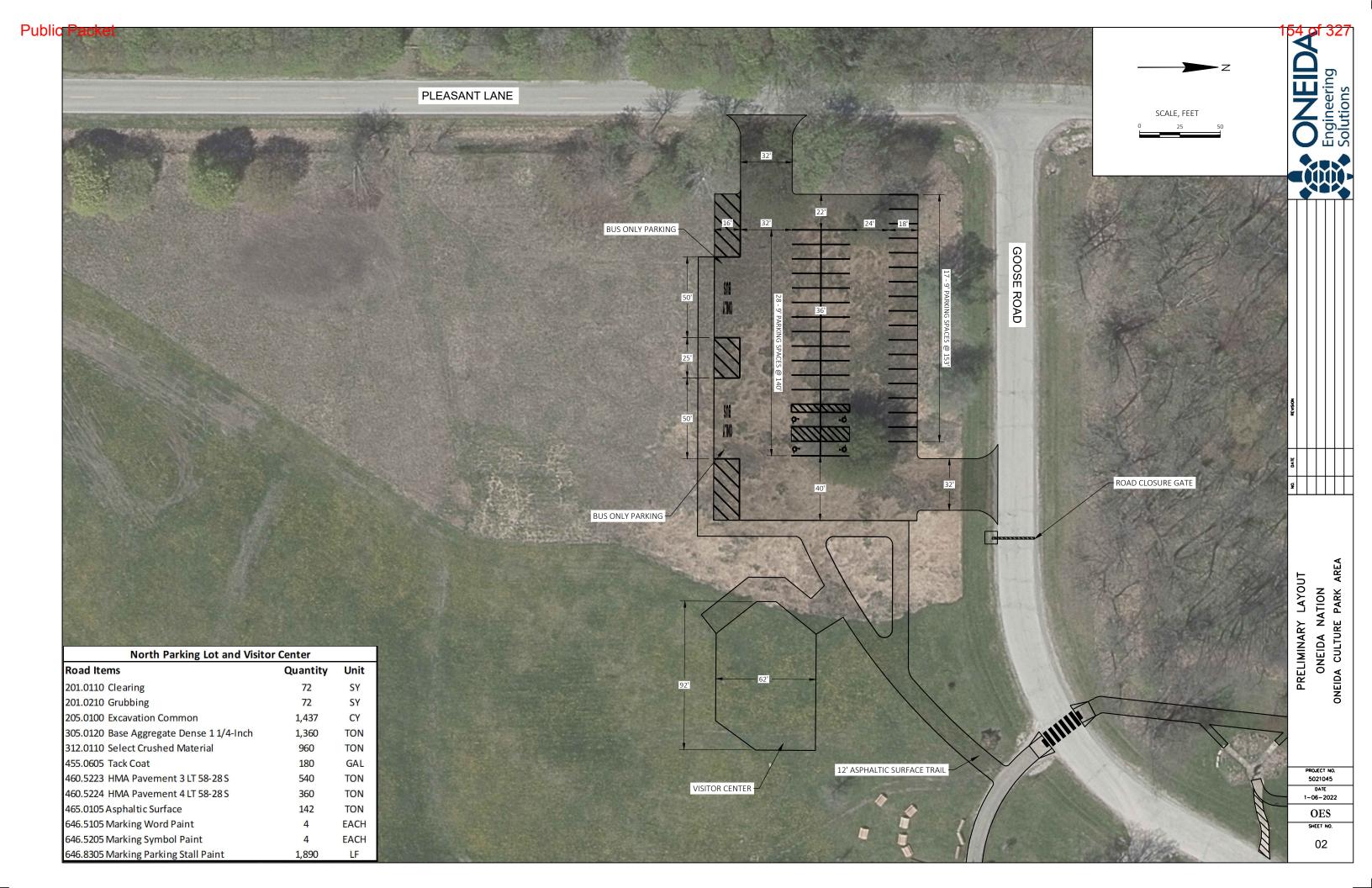
Мау			
Woodland Indian Art Show	TBD - Full Page - Program	0	500
Event: May 30-July1			
Edible Door (Farmers Market)	7.5" x 9.75" No bleed pdf	1,890	15,000
	300x250 px, 300x600 px, 728x90 px		
	72 dpi, RGB, no file size listed		
GB CVB Tour Planner Every 2 year	s 1/2 page 2 nations Tours	1,000	2,000
	7.125" x 4.875"		
	michelle@schemedia.com		
The Greater Valley Guide (JUNE)	8.5x11 jpg	350	5,000
June			
Fox Cities Magazine (Worth the D	rive 8.5" 9.25" jpg Bleed Back Cover	2,000	60,000
The Greater Valley Guide (JULY-AU	JG) 8.5x11 jpg	350	10,000
	8" x10.5" with .25" bleed		
	CMYK PDF, Jpg, OL.eps		
August			
The Greater Valley Guide	2 Full Page ad	398	
Harvest Edition	8" x10.5" with .25" bleed		
(September/October)	CMYK PDF, Jpg, OL.eps		
September			
Arts Guide Wisconsin Magazine (W	Vint 2 full pg ad	800	80,000
	5.25x8.375 with.125" bleed		
	High res PDF embedded fonts		
	From Eric (Museum) and 200 words and pics		
		44,488	2,289,000
Television			
Maddog & Merril TV Show	Cooking Show filmed on location	13,000	500,000
Locker Room Live	Up for discussion 130,000 viewers regularly		
Radio			
Wisconsin Public Radio	Monthly Messages	10,000	300,000
Social Media	Purchase Ads (FY21 70K Reach/4K Engage)	2,000	30,000
		113,976	5,408,000















Oneida Nation Oneida Culture Park Oneida Nation Reservation Brown County, Wisconsin PROJECT COST ESTIMATE

South Parking Lot Resurface - Veterans Wall

Road Items	Quantity	Unit	Price	Total
204.0120 Removing Asphaltic Surface Milling	1,200	SY	\$7.50	\$9,000.00
205.0100 Excavation Common	212	CY	\$17.00	\$3,600.00
305.0120 Base Aggregate Dense 1 1/4-Inch	230	TON	\$16.00	\$3,680.00
455.0605 Tack Coat	80	GAL	\$4.50	\$360.00
460.5224 HMA Pavement 4 LT 58-28 S	130	TON	\$85.00	\$11,050.00
602.0410 Concrete Sidewalk 5-Inch	5,090	SF	\$7.50	\$38,180.00
646.5205 Marking Symbol Paint	2	EACH	\$55.00	\$110.00
646.8305 Marking Parking Stall Paint	920	LF	\$3.00	\$2,760.00
SPV.0105.01 Concrete Base Statue	1	LS	\$5,000.00	\$5,000.00
SPV.0180.01 Remove and Salvage Bricks	260	SY	\$25.00	\$6,500.00
Erosion Control and Restoration	5%	LS		\$4,000.00
Incidental Roadway Items	10%	LS		\$8,000.00
Roadway Items Subtotal				\$92,240.00
Structure Items				
Eagle Statue Base	1	LS	\$18,000.00	\$18,000.00
Structure Items Subtotal				\$18,000.00
			TOTAL	\$110,200.00

Road Items	Quantity	Unit	Price	Total
201.0110 Clearing	72	SY	\$50.00	\$3,600.00
201.0210 Grubbing	72	SY	\$20.00	\$1,440.00
205.0100 Excavation Common	1,437	CY	\$17.00	\$24,430.00
305.0120 Base Aggregate Dense 1 1/4-Inch	1,360	TON	\$16.00	\$21,760.00
312.0110 Select Crushed Material	960	TON	\$18.00	\$17,280.00
455.0605 Tack Coat	180	GAL	\$4.50	\$810.00
460.5223 HMA Pavement 3 LT 58-28 S	540	TON	\$85.00	\$45,900.00
460.5224 HMA Pavement 4 LT 58-28 S	360	TON	\$85.00	\$30,600.00
465.0105 Asphaltic Surface	142	TON	\$100.00	\$14,170.00
646.5105 Marking Word Paint	4	EACH	\$120.00	\$480.00
646.5205 Marking Symbol Paint	4	EACH	\$55.00	\$220.00
646.8305 Marking Parking Stall Paint	1,890	LF	\$3.00	\$5,670.00
Erosion Control and Restoration	8%	LS		\$13,300.00
Incidental Roadway Items	15%	LS		\$25,000.00
Roadway Items Subtotal				\$204,660.00
Structure Items				
Visitor Center	1	LS	\$1,095,000.00	\$1,095,000.00
Structure Items Subtotal				\$1,095,000.00
			TOTAL	\$1,299,700.00

Lighting	at	North	Parking	Lot
	~~			

Road Items	Quantity	Unit	Price	Total
Lighting	1	LS	\$120,000.00	\$120,000.00
				\$120,000.00

Five Houses Improvements to Salt Pork Avenue Log Home Improvements

158 of 327

Road Items	Quantity	Unit	Price	Total
205.0100 Excavation Common	214	CY	\$17.00	\$3,640.00
305.0120 Base Aggregate Dense 1 1/4-Inch	370	TON	\$16.00	\$5,920.00
465.0105 Asphaltic Surface	94	TON	\$100.00	\$9,430.00
521.3118 Culvert Pipe Corrugated Steel 18-inch	12	LF	\$75.00	\$900.00
602.0410 Concrete Sidewalk 5-Inch	90	SF	\$7.50	\$680.00
602.0505 Curb Ramp Detectable Warning Field Yellow	20	SF	\$40.00	\$800.00
Erosion Control and Restoration	10%	LS		\$2,100.00
Incidental Roadway Items	20%	LS		\$4,300.00
Roadway Items Subtotal				\$27,770.00
Structure Items				
Handicap Ramps	4	LS	\$20,000.00	\$80,000.00
Structure Items Subtotal				\$80,000.00
			TOTAL	\$107,800.00

Long House Village and Ampitheater					
Road Items	Quantity	Unit	Price	Total	
204.0155 Removing Concrete Sidewalk	20	SY	\$18.00	\$360.00	
205.0100 Excavation Common	307	CY	\$17.00	\$5,220.00	
305.0120 Base Aggregate Dense 1 1/4-Inch	370	TON	\$16.00	\$5,920.00	
465.0105 Asphaltic Surface	159	TON	\$95.00	\$15,090.00	
521.3118 Culvert Pipe Corrugated Steel 18-inch	12	LF	\$75.00	\$900.00	
602.0410 Concrete Sidewalk 5-Inch	90	SF	\$7.50	\$680.00	
602.0505 Curb Ramp Detectable Warning Field Yellow	20	SF	\$40.00	\$800.00	
646.7505 Marking Crosswalk Paint Block Style 24-Inch	44	LF	\$25.00	\$1,100.00	
Erosion Control and Restoration	10%	LS		\$3,000.00	
Incidental Roadway Items	20%	LS		\$6,000.00	
Roadway Items Subtotal				\$39,070.00	
Structure Items					
Ampitheater	1	LS	\$30,000.00	\$30,000.00	
Structure Items Subtotal				\$30,000.00	
			τοται	\$69 100 00	

TOTAL \$69,100.00

antity 3 3 174 160	Unit ID ID CY	Price \$50.00 \$20.00	Total \$150.00 \$60.00
3 L74	ID	\$20.00	•
L74		•	\$60.00
	CY		200.00
.60		\$17.00	\$2,960.00
	TON	\$16.00	\$2,560.00
L40	TON	\$18.00	\$2,520.00
20	GAL	\$4.50	\$90.00
70	TON	\$85.00	\$5,950.00
50	TON	\$85.00	\$4,250.00
90	LF	\$3.00	\$270.00
5%	LS		\$900.00
.5%	LS		\$2,800.00
			\$22,510.00
1	LS	\$0.00	\$0.00
1	LS	\$375,000.00	\$375,000.00
1	LS	\$20,000.00	\$20,000.00
			\$395,000.00
		τοται	\$417,500.00
_			

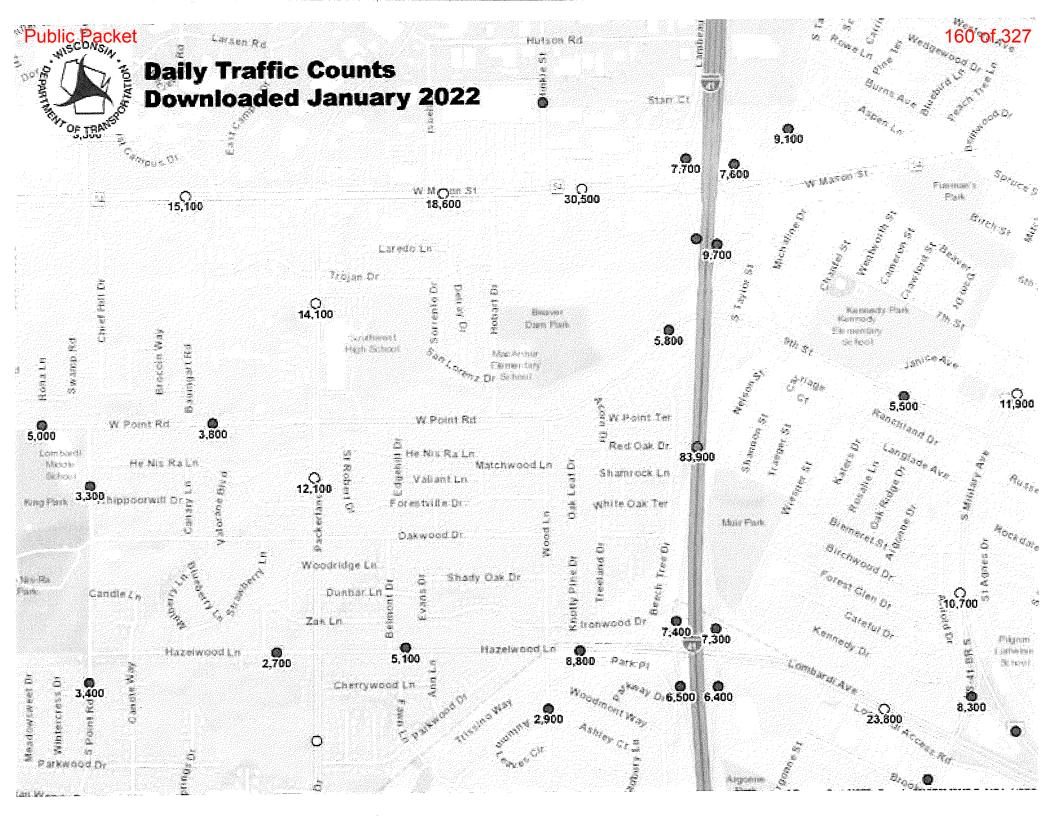
	Ramp Gates			
Road Items	Quantity	Unit	Price	Total
Ramp Gates	2	Each	\$4,000.00	\$8,000.00
				\$8,000.00

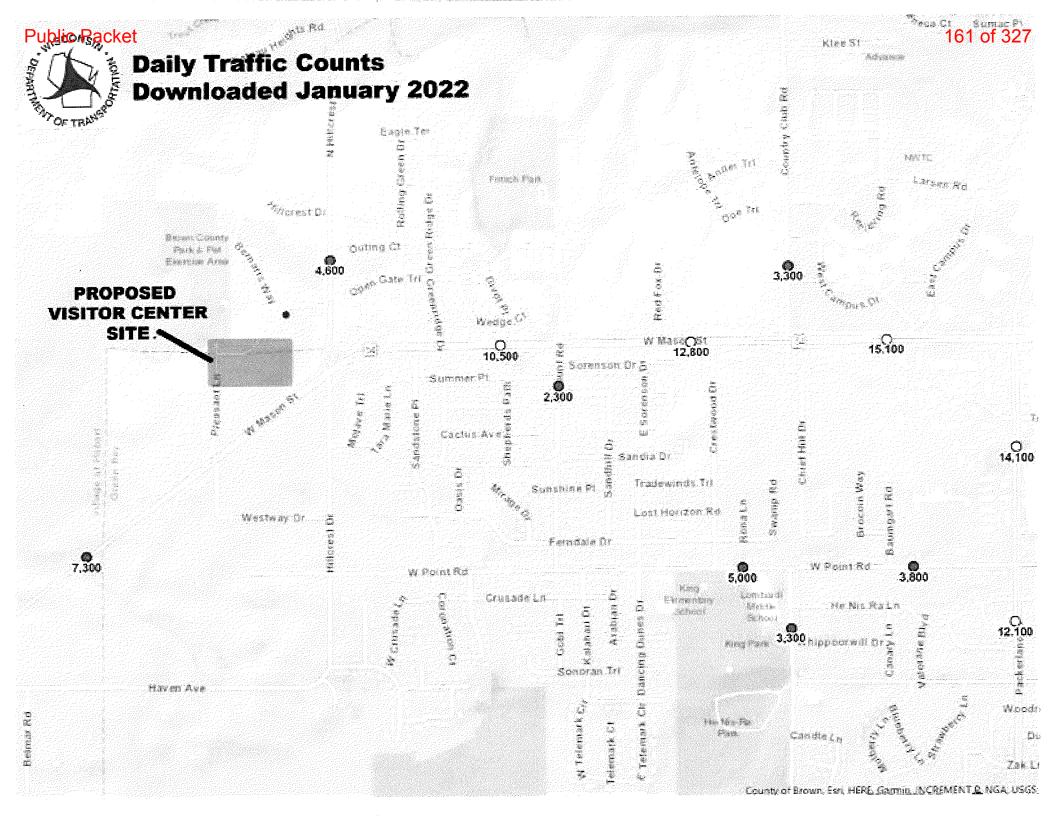
159 of 327

	Bluejay Road			
Road Items	Quantity	Unit	Price	Total
204.0120 Removing Asphaltic Surface Milling	1,462	SY	\$7.50	\$10,960.00
205.0100 Excavation Common	426	CY	\$17.00	\$7,250.00
305.0120 Base Aggregate Dense 1 1/4-Inch	120	TON	\$16.00	\$1,920.00
312.0110 Select Crushed Material	110	TON	\$18.00	\$1,980.00
455.0605 Tack Coat	93	GAL	\$4.50	\$420.00
460.5223 HMA Pavement 3 LT 58-28 S	40	TON	\$85.00	\$3,400.00
460.5224 HMA Pavement 4 LT 58-28 S	190	TON	\$85.00	\$16,150.00
465.0105 Asphaltic Surface	17	TON	\$100.00	\$1,690.00
646.8305 Marking Parking Stall Paint	162	LF	\$3.00	\$490.00
Erosion Control and Restoration	10%	LS		\$3,300.00
Incidental Roadway Items	20%	LS		\$6,600.00
Roadway Items Subtotal				\$54,160.00
Structure Items				
	1	LS	\$0.00	\$0.00
Structure Items Subtotal				\$0.00
				654 000 00

\$54,200.00

PROJECT TOTALS		
Roadway Items		
South Parking Lot Resurface - Veterans Wall		\$92,240.00
North Parking Lot and Visitor Center		\$204,660.00
Lighting at North Parking Lot		\$120,000.00
Five Houses Improvements to Salt Pork Avenue Log Home Improvements		\$27,770.00
Long House Village and Ampitheater		\$39,070.00
DPW Shed		\$22,510.00
Ramp Gates		\$8,000.00
Bluejay Road		\$54,160.00
Roadway Improvements Subtotal		\$568,410.00
Structure Items		
Eagle Statue Base		\$18,000.00
Visitor Center		\$1,095,000.00
Handicap Ramps		\$80,000.00
Ampitheater		\$30,000.00
DPW Shed		\$375,000.00
Remove Old DPW Shed		\$20,000.00
Structure Items Subtotal		\$1,618,000.00
Mobilization (Percentage of Roadway Items and Structrue Items Total)	10%	\$218,600.00
Survey, Design, and Construction Oversight		
Survey	2%	\$43,700.00
Roadway Design Fees	15%	\$85,300.00
Structure Design Fees	4%	\$64,700.00
Geotechnical Design Fees	2%	\$43,700.00
Construction Oversight	7%	\$39,800.00
Design Subtotal		\$277,200.00
	PROJECT TOTAL	\$2,682,210.00







Archaeological Services, Inc.

August 18, 2011

Corina Burke, THPO The Oneida Tribe of Indians of Wisconsin P.O. Box 365 Oneida, Wisconsin 54155

Re: Phase I Archaeological Survey for a Proposed Longhouse and Amphitheater for the Oneida Tribe of Indians of Wisconsin.

Dear Ms Burke:

AVD Archaeological Services, Inc. was contracted by the Oneida Tribe of Indians of Wisconsin to conduct approximately 10 acres of Phase I archaeological survey for a proposed Longhouse and amphitheater complex with parking. In accordance with Section 106 of the National Historic Preservation Act, this project constitutes an undertaking and is therefore subject to the Section 106 review process.

BACKGROUND

The proposed project area is west of the Oneida Cultural Heritage Department office on County Highway FF. The legal description is part of Government Lot 1, of section 25, of Township 24 North, Range 19 East, of the Reservation of the Oneida Tribe of Indians of Wisconsin, Brown County, Wisconsin. The project area consists of three parcels divided by existing roads and buildings, including the main longhouse and amphitheater area, and two parking areas. The three parcels are highlighted in yellow on Map 1.

Permit 2011- OND 01 (Mod-1) to conduct archaeological survey on Indian lands was issued under Archaeological Resources Protection Act (ARPA) by the Bureau of Indian Affairs. A Phase I archaeological survey was conducted in a manner consistent with the techniques outlined in the Permit Application. On July 25 and 26, 2011 AVD, Inc staff conducted a Phase I archaeological survey of the parcels.

FIELDWORK

The largest of the three parcels is the Area of Potential Effect (APE) for the proposed longhouse and amphitheater. This site is a well maintained park-like setting of mowed grass with a generally rolling terrain sloping to the north from Goose Road. An area encompassing about 5.4 acres was surveyed by shovel testing in eight transects running north and south, and spaced at a 15 meter interval. Within these transects, 65 shovel tests were dug in the proposed longhouse and amphitheater parcel.

Corina Burke August 18, 2011 Page 2

The general soil profile is characterized as a brown silt-loam A-horizon with an average depth of 30 centimeters (cm), over a B-horizon subsoil of yellowish-tan silt-loam. The depth of soils were generally consistent, but were thinner towards the north part of the parcel. The transition between the top and sub-soil was flat and even with some subsoil rolled into the A-horizon indicative of agricultural plowing or grading. No artifacts were noted in these tests.

A second parcel was a proposed parking area between the intersection of Saltpork Avenue and Goose Road on the eastern end, and Pleasant Street on the western end. This area consists of a fallow field due west of a small park containing reconstructed log structures. The gravel road running between the structures is known as Saltpork Ave. This area, about 1.6 acres, was also shovel tested with three transects running at a 95/275 degree angle. A total of 24 shovel tests in three transects were excavated.

Soils in the fallow field were similar to those noted in the mowed park area, however there appeared to be a greater degree of mechanical disturbance. No artifacts were found during this part of the survey.

The third parcel shovel tested was the second parking area which was nested between a municipal shed and Goose Road. This area encompassed about 1.7 acres of relatively flat lawn with shallow ditches running adjacent to the shoulder of the road. A total of 26 shovel tests on four transects covered this proposed parking area.

Soils within this parcel were generally shallower, with an A-horizon of brown silt-loam 15 centimeters deep over yellowish-brown silt-loam. The sharp transition of tilled or mechanically worked soils continued. As in the other two parcels, no artifacts were found in the shovel tests..

CONCLUSION AND RECOMMENDATION

Approximately 8.7 acres of proposed construction area were shovel tested during this Phase I Archaeological Survey. Soil profiles as revealed in shovel tests suggested that the parcels had been disturbed in the past, either through agriculture or other means. No artifacts or archaeological sites were found within the proposed project area

Attached please find the completed form required by your office. If you have any questions please contact me.

Sincerely,

Athu Nun Dyla-

Allen P. Van Dyke

AVD/mms

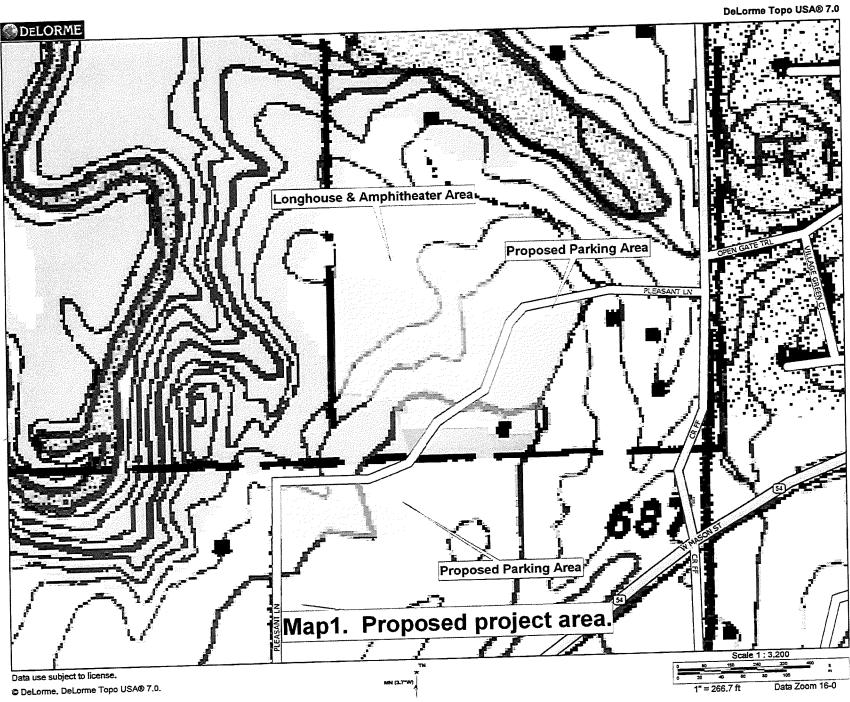
Corina Burke August 18, 2011 Page 3

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attachments: Portion of USGS Oneida North 7.5' showing surveyed areas Oneida Tribe Archaeological Site Inventory Form

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165 of 327



www.delorme.com

Oneida Tribe Archeological Site Inventory Form

ORPID#-

COUNTY: Brown

SITE NAME Oneida Longhouse and Amphitheater

ADDITIONAL TRS DATA:

TOWN # 24 North RANGE # 19 E or W SECTION # 25

QUARTER-SECTIONS (at least 3) Part of Governmen Lot 1

QUARTER-SECTION GRID ALIGNMENT (edge and corner)_____

UTM COORDINATES: (110)Zone <u>n/a</u> (112) Easting <u>n/a</u> (114) Northing <u>n/a</u> (See Appendix C) Method: Interpolated from USGS QUAD: <u>n/a</u> GPS Field <u>n/a</u>

USGS 7.5' QUADRANGLE MAP NAME Oneida North

GEOGRAPHIC LOCATION & RELATION TO LANDSCAPE FEATURES: Survey areas surround the intersections of Goose Road and Bluejay Avenue, west of CTH FF and north of STH 54 (see Map 1 of report).

Site Description Information

SITE/FEATURE DESCRIPTION: n/a

SITE TYPE(S

CULTURE(S):(Check all that apply. Using certainty of affiliation: 1= definite, 2= probable, 3= possible) Other:n/a

INVESTIGATION TYPE(S) COMPLETED: (Check all that apply.) Other Phase I Archaeological Survey, research and shovel testing

PHASE/TRIBE/ETHNIC GROUP(S): (Enter all that apply.

Site recorded For -

NEAREST WATER SOURCE NAME: Duck Creek is 475 feet away.

 NEAREST WATER TYPE(S):
 Perennial steam/river
 Lake/pond
 Marsh

 (Check one)
 Intermittent stream
 Floodplain lake/oxbow
 Spring

 Artificial
 Relict/extinct

SOIL(S): Briggsville silt loam 2-6% slopes; Waynor silt loam 6-12% slopes

MODERN LAND USE (DEGREE OF DISTURBANCE

THREATS TO SITE: (Prioritize; 1, 2, ,3)

Artifact / Archival Information ARTIFACT/RECORDS REPOSITORY.none

MATERIAL CLASS(ES): (Check all that apply.) MATERIAL TYPE(S)none

167 of 327

DATES: July 25-26, 2011

DATING METHOD(S):

Investigator/Reporter Information:

MANUE OF INVESTIGATIONAVD Archaeological Services., Inc.7/25-26/2011M. LaRongeAVD Archaeological Services., Inc.7/25-26/2011A. MatenaerAVD Archaeological Services., Inc.7/25-26/2011	M. LaRonge	AVD Archaeological Services., Inc.	
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NAME OF SITE REPORTER <u>n/a.</u> AFFILIATION <u>n/a.</u> DATE SITE REPORTED<u>n/a</u>

BIBLIOGRAPHIC REFERENCES Phase I Archaeological Survey For A Proposed Longhouse and Amphitheater for the Oneida Tribe of Indians of Wisconsin.

Investigator's Recommendation- Check all that apply. Comments: <u>none</u>

Ownership Information: OWNERSHIP TYPE: (Check all that apply) Public-Federal Public-State Public-Local Private Indian Lands-Trust Indian Lands-Allotted Unknown

OWNER'S NAME(S)_____ OWNER'S ADDRESS(ES) _____



United States Department of the Interior

BUREAU OF INDIAN AFFAIRS Midwest Regional Office Bishop Henry Whipple Federal Building One Federal Drive, Room 550 Ft. Snelling, MN 55111



IN REPLY REFER TO:

JUN 2 2 2011

Allen Van Dyke, Principal Investigator AVD Archaeological Services, Inc. 19116 Spring Street Union Grove, Wisconsin 53182

Environmental, Cultural and Safety

Dear Mr. Van Dyke:

Enclosed is the first page of permit number 2011-OND-01 (Mod-1) issued under the Archaeological Resources Protection Act (P.L. 96-95) to conduct archaeological surface survey and/or shovel testing in Section 25, T24N, R19E within the exterior boundary of the Oneida Reservation in Brown County, Wisconsin. The Special Conditions from the original permit have not changed so they are not included with the modification. Also attached to our correspondence are two maps of the project area covered by the permit modification.

We received correspondence from the Oneida Tribal Historic Preservation Officer (THPO) granting you permission to conduct the work under this permit. A copy of the THPO's letter is also included with your modified permit.

If you have any questions regarding this permit, please contact Richard Berg, Regional Archaeologist, at 612-725-4511.

Sincerely, **Regional Director**

Enclosure



United States Department of the Interior

BUREAU OF INDIAN AFFAIRS

MIDWEST REGIONAL OFFICE BISHOP HENRY WHIPPLE FEDERAL BUILDING, RM 550 FORT SNELLING, MINNESOTA 55111



ARCHAEOLOGICAL RESOURCES PROTECTION ACT PERMIT PUBLIC LAW 96-95

For the purposes of conducting archaeological work upon Indian land held in trust or subject to restrictions against alienation by the United States.

PERMIT NUMBER: 2011-OND-01 (MOD-1)

DATE: NOVEMBER 8, 2011

NAME, ADDRESS AND INSTITUTIONAL AFFILIATION OF:

PRINCIPAL INVESTIGATOR: ALLEN P. VAN DYKE AVD ARCHAEOLOGICAL SERVICES, INC. 19116 Spring Street Union Grove, Wisconsin 53182

FIELD DIRECTOR: ALLEN P. VAN DYKE

APPLICATION DATED: NOVEMBER 11, 2010

AUTHORIZES THE FOLLOWING ACTIVITIES: SURFACE SURVEY AND/OR SHOVEL TESTING

ON LANDS DESCRIBED AS FOLLOWS AND SHOWN ON THE ATTACHED MAP: Within the exterior boundary of the Oneida Reservation in Section 20, T24N, R20E, Brown County, Wisconsin. Modified (Mod-1) to include Section 25, T24N, R19E, also in Brown County.

For the Period to: November 8, 2010 to November 7, 2011

SPECIAL CONDITIONS: This permit is subject to the provisions of the Archaeological Resources Protection Act approved October 1979 and the regulations thereunder, as well as any special conditions as attached.

SIGNATURE AND TITLE OF APPROVING OFFICIAL:

Jiane K. Robert

DATE IN

REGIONAL DIRECTOR, BUREAU OF INDIAN AFFAIRS, MIDWEST REGIONAL OFFICE



ONEIDA CULTURAL HERITAGE DEPARTMENT P.O. BOX 365 ONEIDA, WI 54155

Oneida Tribal Historic Preservation clearance

June 21, 2011

Richard Berg United States Department of the Interior Bureau of Indian Affairs Midwest Regional Office Bishop Henry Whipple Federal Building One Federal Drive, Room 550 Fort Snelling, MN 55111

Dear Mr. Berg

We the Oneida Nation of Wisconsin Authorize the following activities by Principal Investigator, Allen P. Van Dyke and Field Director, to enter the reservation to conduct a surface survey and/or Shovel testing for the area of Section 25, Township 24 North, Range 19 East, Town of Hobart, City of Green Bay, Brown County WI on the Oneida Reservation.

Respectfully,

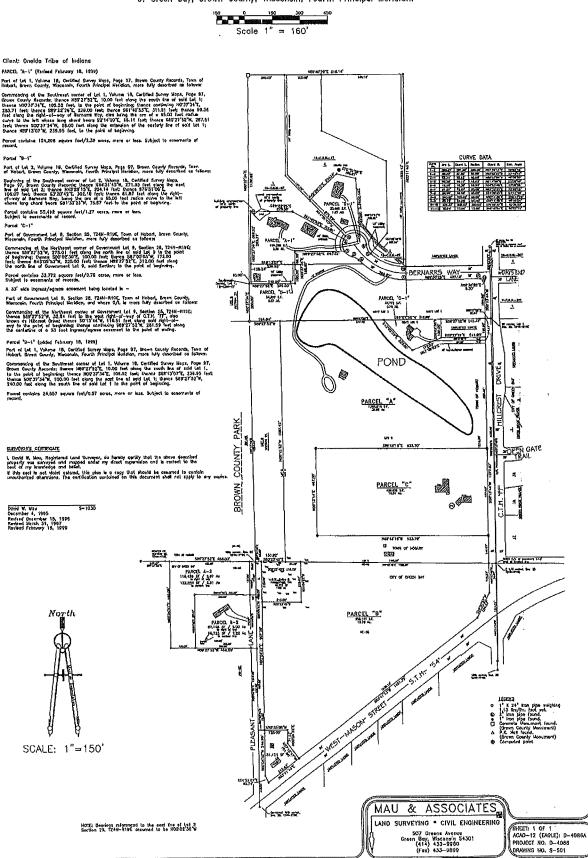
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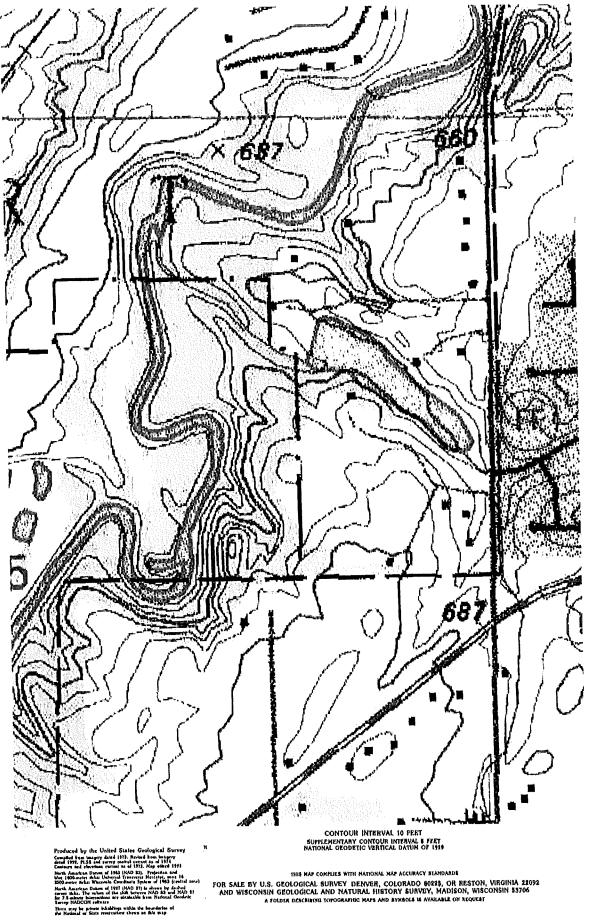
Corina Burke Oneida Historic Preservation Officer P.O. Box 365 Oneida Wisconsin 54155 (920) 496-5386 Office (920) 494 4362 Fax (920) 713-8554 Cell cburke@oneidanation.org

Cc: Allen P. Van Dyke

PLAT OF SURVEY

Part of Government Lots 1, 2 and 9, Section 25, Town of Hobart, parts of the Northwest 1/4– Southeast 1/4 and the Northeast 1/4–Southeast 1/4, Section 25, T24N–R19E, City of Green Bay, Brown County, Wisconsin, Fourth Principal Meridian.

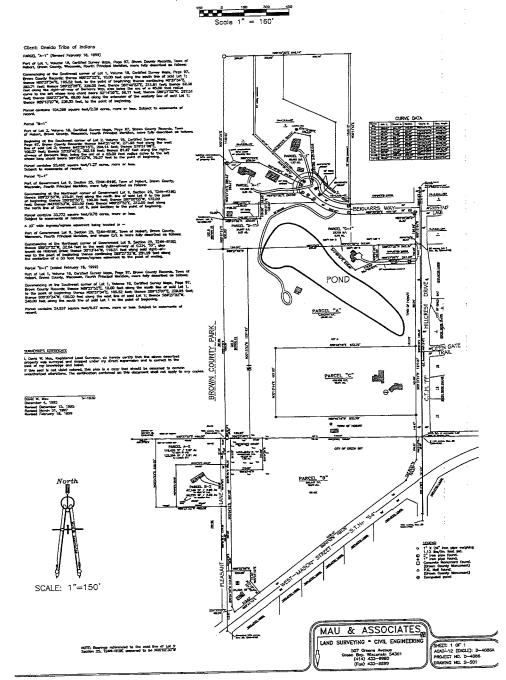




FOR SALE BY U.S. GEOLOGICAL SURVEY DENVER, COLORADO 60235, OR RESTON, VIRGINIA 22092 AND WISCONSIN GEOLOGICAL AND NATURAL HIBTORY SURVEY, MADISON, WISCONSIN 53706 A TOLDER DESCNIEME TOFOGRAFING MATS AND SYNBOLS IS AVAILABLE ON REQUEST

PLAT OF SURVEY

Part of Government Lots 1, 2 and 9, Section 25, Town of Hobart, parts of the Northwest 1/4-Southeast 1/4 and the Northeast 1/4-Southeast 1/4, Section 25, T24N-R19E, City of Green Bay, Brown County, Wisconsin, Fourth Principal Meridian.





ONEIDA CULTURAL HERITAGE DEPARTMENT

P.O. BOX 365 ONEIDA WI 54155 3703 HILLCREST DRIVE GREEN BAY WI 54304

Date ORPID

THPO ASI#_____

CULTURAL PROPERTIES SURVEY REQUEST FORM

The OnAyote?a ka Repatriation Program (ORP) and Tribal Historic Preservation Office requires registration of all developmental projects that involve earth moving or ground breaking activities. Determination will be made as to the process that should be undertaken including consultation with the federal agency for NHPA (National Historic Preservation Act) Section 106 compliance and Chapter 12 Ordinance for the Protection and Management of Archaeological, Cultural and Historic Resources if required. Our staff will provide technical assistance, research assistance and oral history documentation, and letters of determination if such will be required for this particular project. This information should be submitted at least six (6) weeks in advance of any earth moving activity on said project.

Action: (i.e.) New home construction, easement, la New Construction of longhou	nd status, replacement home sc Village / amp theatre / partice / of
Site/Project Name:	_ Sec, Township, Range
Quadrant: (IE) SW1/4, NW1/4	
Requesting Department: Cultural Hunikey	ge & Toirism
Address: 3703 Hillcrest Dr	Green Bay, W1 54304
Phone:	Co- Project Meyres
Other Contacts:	Michelle Danforth . 496-5027
Project Manager: Phone Numb	Per: Anita Barber 496-5394

Funding Source: Please check appropriate status, phone# and address:

Local (Individual), S	tate, Federal_	, Tribal	- Passible	state & federal
Please name the funding so	ource	Towism Budget		-y

(Such as Wetlands, AG

Type(s) and Size(s) of structure to be constructed:

Longhouse 65' × 24' Amphitheatine 50' × 50'

Project Description: (Detailed Description):

Acreage to be disturbed:

2 lorghouse area / (1) aure parking lot.

(Please attach Maps: 7.5 USGS, Site Plan Maps, And any other maps of proposed project.) Please check appropriate section: Less than 5 Acres



ONEIDA CULTURAL HERITAGE DEPARTMENT P.O. BOX 365 ONEIDA, WI 54155

Oneida Tribal Historic Preservation clearance

June 21, 2011

Richard Berg United States Department of the Interior Bureau of Indian Affairs Midwest Regional Office Bishop Henry Whipple Federal Building One Federal Drive, Room 550 Fort Snelling, MN 55111

Dear Mr. Berg

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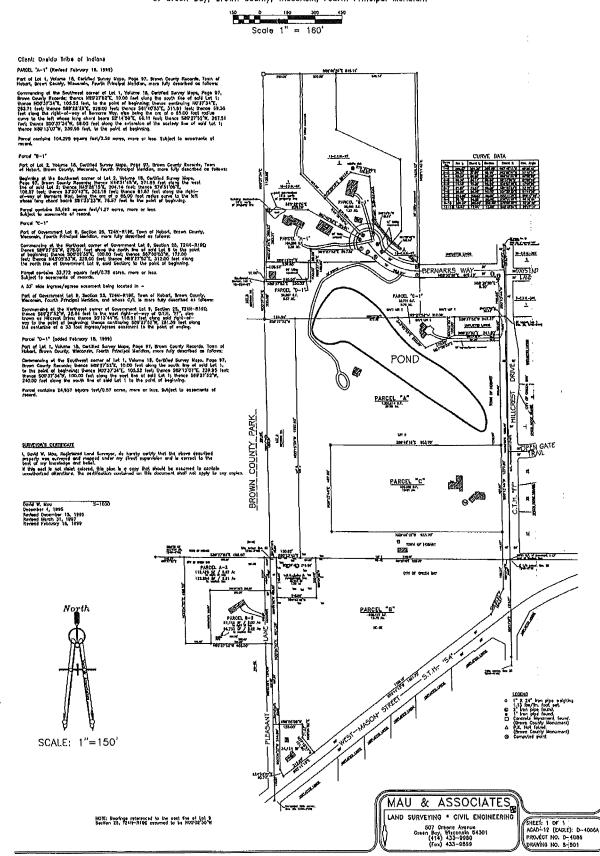
Respectfully,

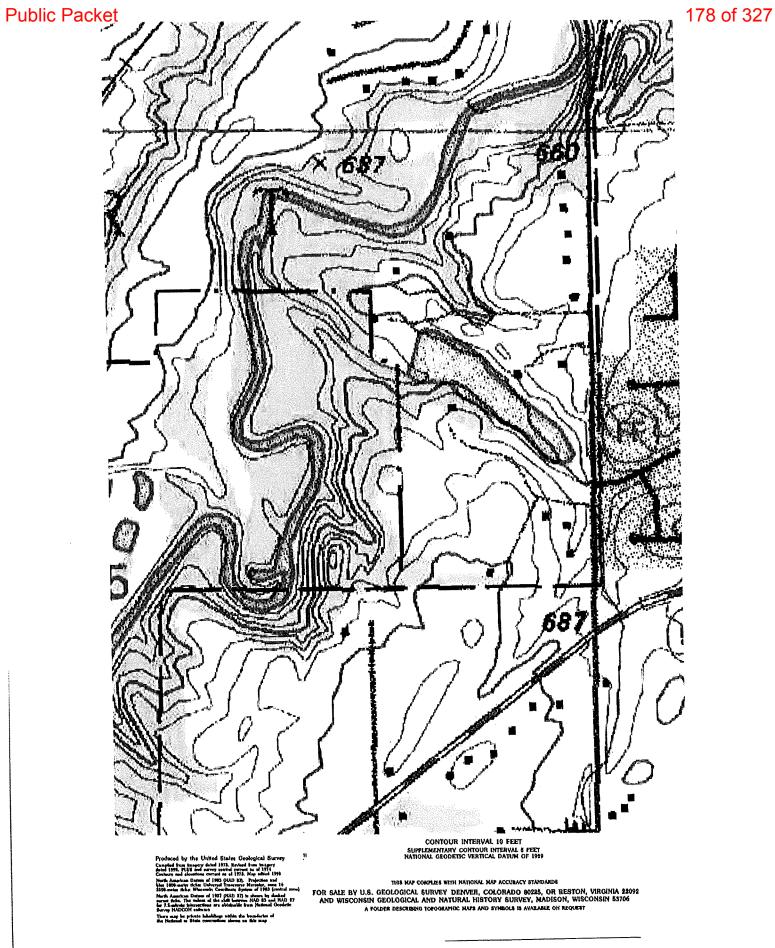
Corina Burke Oneida Historic Preservation Officer P.O. Box 365 Oneida Wisconsin 54155 (920) 496-5386 Office (920) 494 4362 Fax (920) 713-8554 Cell cburke@oneidanation.org

Cc: Allen P. Van Dyke

PLAT OF SURVEY

Parl of Government Lois 1, 2 and 9, Section 25, Town of Hobart, parts of the Northwest 1/4-Southeast 1/4 and the Northeast 1/4-Southeast 1/4, Section 25, T24N-R19E, City of Green Bay, Brown County, Wisconsin, Fourth Principal Meridian.





Michelle Danforth - Fwd: Re: survey

From:	Corina Burke
To:	Linskens, Steve; Michelle Danforth
Date:	7/22/2011 10:23 AM
Subject:	Fwd: Re: survey
CC:	mlarouge@froutiernet.net
	the second se

和你是我就是我的成功,你就是这些我们的你们。""你们还是这个人的是你们的事实,你能够不是你的,我们还是你是你们的。"

Here is the Archeology's information, Michelle could you call Mike and give your assistance if he needs it for your project. Steve will be doing site checks for me. Thanks

Mike Will submit his invoice to Beverly Skenandore at Cultural Heritage.

>>> "Allen P. Van Dyke" <allenvandyke@gmail.com> 7/22/2011 9:59 AM >>> Mike LaRonge will start on Monday, July 25. He will have one of my guys with him." They will get it done in two days.

Mike's cell is 715-401-0398 if someone needs to contact him in the field.

My cell phone number is 262-331-4727, office is 262-878-0510.

----- Original Message -----From: <u>Corina Burke</u> To: <u>Allen P. Van Dyke</u> Sent: Friday, July 22, 2011 9:41 AM Subject: Re: survey Mile Range

yes I am finalizing everything and will be on medical leave starting Monday.

I am giving Beverly Skenandore our Admin Recept., the project Managers for the Long House Amp and Steve Linskens who will be checking on all my projects for me while Im gone Your Phone Number.

Can you give me a projected time and date you will start the survey so that I can let the Project Manager Know and Steve Linskens.

Thanks Al

>>> "Allen P. Van Dyke" <allenvandyke@gmail.com> 7/22/2011 9:27 AM >>> Corina, Are you in today? Al

LU0114-Land Use Natural Resources Inventory: Former DeCaster Property (3700 Block of Hillcrest Drive)

Oneida Parcel # To Be Assigned

Date:

:

October 2003

	Prepared for:	Land Use Technical Unit
Table of Conten	Prepared by: ts	Lisa Miotke, Environmental Specialist
Purpose of Report:		
Affected Environment:		
Land Resources Water Resources . Living Resources .		$\begin{array}{cccccccccccccccccccccccccccccccccccc$
Records Review:		
Discussion of Recomm	nendations:	
References:		
Appendices:		
Authorization:		

-9

Purpose of Report (Kahyatuhslá ke? Wathlo líh? aolihwá ke):

This report is being prepared for the Land Use Technical Unit. Recommendations by the Environmental Quality Department for consideration of land use designation will be based on the physical features of the land, applicable laws, and overall goals of the department.

Affected Environment:

Location (Tsi?): This property is located in Township 24 North, Range 19 East, Section 25 in the Village of Hobart, Brown County, on the Oneida Reservation in Wisconsin. The total acres of the parcel are 42.18 (see Appendix A, A1 & A2). The parcel is in trust status.

Land Resources

TOPOGRAPHY (ya[?]te yohw[/]tsy⁰t[/]hs<u>e</u>[?]): The topographic information is taken from a GLIS map which includes the Army Corp. of Engineers 2 foot contours detailed information. There are topographic variations throughout the multiple parcels that make up this property. The highest area is in the southwest corner at 706 feet above sea level. The lowest area is the northern boundary, associated with Duck Creek (Talu[?]kow[/]anhne[?] Ka(w)yhuhat[/]ati), at 610 feet above sea level. (See Appendix B).

SOILS (ya[?]te wa[?]kihlótihs<u>e</u>[?]): The following soil information is found in the Brown County Soil Survey Report (See Appendix C).

The Capability Classes, Subclasses, and Units are noted in the descriptions of each soil type. The *Class* designation is a numeric value indicating progressively greater limitations and narrower choices for practical use. The *Subclass* determines the type of limitation (e=erosion, w=wetness, s=shallow/stoney/droughty). The Unit is the grouping of soils that are similar and can support the same type of crop. The class and subclass are the most relevant to this discussion.

Alluvial land (Au) is a well-drained to somewhat poorly drained soil in bottomlands adjacent to well-defined, non-dissected stream channels. The land type is subject to frequent overflows. This type is better suited to woodlands than field crops due to overflows. The capability unit is IIw-11. Suggested species include: sugar maple, basswood, white ash, black walnut, white pine, white spruce, white cedar and red pine. Wildlife habitat is rated good, and fair for herbaceous and woody vegetation. Wetland cover is rated poor due to hazard of flooding. Recreation opportunities such as hiking trails, golf courses, campsites, etc. have severe limitations due to the flooding & slippery conditions. Topsoil is fair. Foundations and septic systems have severe limitations due to flooding and moderate compressibility.

Alluvial land, wet (Aw). This soil is well-drained to somewhat poorly drained in bottomlands adjacent to well-defined, non-dissected stream channels. The land type is subject to frequent overflow. This type is better suited to woodlands than field crops due to overflows. The capability unit is IIw-11. Suggested species include: sugar maple, basswood, white ash, black walnut, white pine, white spruce, white cedar and red pine. Wildlife habitat is rated good, and fair

for herbaceous and woody vegetation. Wetland cover is rated poor due to hazard of flooding. Recreation opportunities such as hiking trails, golf courses, campsites, etc. have severe limitations due to the flooding & slippery conditions. Topsoil is fair. Foundations and septic systems have severe limitations due to flooding and moderate compressibility.

Briggsville silt loam (BtB) with 2-6 percent slopes. The Briggsville series consists of deep, welldrained soils on lacustrine plains. These soils formed in a thin silt mantle and underlying calcareous lacustrine silt and clay. Briggsville soils have high available water capacity and moderately slow permeability. Natural fertility and content of organic matter are medium. The effective depth to which roots can penetrate is 40 inches or more. Runoff is slow. Erosion is the main hazard on this soil. Capability unit IIe-6. Suggested tree plantings are sugar maple, red maple, American beech, white oak, bur oak, sycamore, hackberry, silver maple, basswood, white ash, white pine, white spruce, white-cedar and Norway spruce. Habitat is rated good for tree plantings and poor to fair for wetland habitat. Recreation is rated moderate, compacts easily and is muddy and slippery when wet. Foundation is rated moderate due to low bearing capacity. Septic Systems is rated severe due to moderately slow permeability.

Oshkosh silt loam (OnE2) with 20 to 30 percent slope. These soils are deep, well drained and moderately well drained soils on lacustrine plains. They have medium available water capacity and are slowly permeable. Natural fertility in this soil is high, and organic-matter content is low. Runoff is rapid. The hazard of further erosion is severe. Capability unit VIe-6. Many tree species are suggested for planting in this soil, including: sugar maple, basswood, white ash, white pine, white spruce, white cedar, Norway spruce, American beech, red maple, white oak, and bur oak. Wildlife habitat is rated good except for wetlands. Golf courses, hiking trails and camping have moderate ratings. Roads receive a moderate rating for roads due to low stability and severe for buildings and septic systems due to high shrink-swell potential, low bearing capacity, and slow permeability.

Waymor silt loam (WoB) with 2-6 percent slopes. This soil is a deep, well drained soil on glacial till plains. They have high available water capacity and moderate permeability. The natural fertility is medium and organic matter content is low. Runoff is medium and erosion is the main hazard. The Capability Unit is IIe-1. Suggested species include: sugar maple, basswood, white ash, black walnut, white pine, white spruce, white cedar and red pine. Wildlife habitat is rated good for herbaceous and woody vegetation; wetlands are rated poor due to being well drained. Recreational uses are rated slight to moderate due to slippery conditions when the soil is wet. There are slight limitations for buildings and septic systems.

Waymor silt loam (WoC2) with 6 to 12 percent slopes. The Waymor series consists of deep, welldrained soils on glacial till plains and ridges. They have high available water capacity and moderate permeability. Natural fertility in this soil is medium, and organic-matter content is low. Runoff is medium to rapid. Further erosion is a serious hazard. Capability unit IIIe-1. Suggested tree plantings are sugar maple, basswood, white ash, black walnut, white pine, white spruce, whitecedar, red pine, American beech, sugar maple, red maple, red oak, white oak, hackberry, white ash, sycamore, bur oak, Norway maple, silver maple, and thornless honeylocust. Wildlife habitat is rated good and fair for herbaceous and woody vegetation; wetlands are rated poor due to being well drained. Recreational uses are rated slight to moderate due to slippery conditions when the soil is wet. There are slight limitations for buildings and septic systems.

The following table is a summary of suitability of the soil for each general category. Details about each can be found in the narrative preceding this table.

Soil Symbol	Prime Farm	Recreation	Wildlife Habitat	Building Suitability	Septic Suitability	Capability Unit
Au	N	Sev	G	Sev	Sev	Пw-11
Aw	N	Sev	G/F	Sev	Sev	IIw-11
BtB	Y	М	G	Sev	Sev	IIe-6
OnE2	N	М	G	Sev	Sev	VIe-6
WoB	N	S/M	G	S	S	IIe-1
WoC2	N	S/M	G	S	S	IIIe-1

Y=Yes, N= No, W/D= Where Drained, F=Fair, S=Slight, G= Good, M=Moderate, P=Poor, Sev= Severe, VS= Very Severe, NR=Not Rated

The Natural Resources Conservation Services (NRCS) has determined that BtB soils on this site are Prime Farmland.

Applicable Laws: No tribal environmental laws or ordinances are in place regarding soils or Prime Farmlands. However, the zoning ordinance may have restrictions for building only on suitable soils. The Zoning Administrator will need to address this issue.

GEOLOGIC SETTING: The Oneida Nation lies on sedimentary rocks of the Paleozoic age; Ordovician rocks dominantly carbonate rocks with lesser amounts of quartzose sandstone, siltstone, and shale.

Water Resources

SURFACE WATERS (Ohnekanusho kú): The parcels exhibit mostly low density residential and park land use throughout. Finger Lake (Osnúhsa? Kanya tála) and its outlet, which flows into Duck Creek (Talu?kowánhne? Ka(w)yhuhatáti), as well as Duck Creek itself, represent the surface waters on these parcels. Duck Creek flows from south to north through the northern most parcel. It has field, residential lawn, and forest as its riparian corridor in this reach. In-stream habitat is good, with bedrock, gravel and rocks.

Finger Lake is within one of the center parcels. This water body has had successful habitat enhancement efforts applied to it over the last four years, and has a Conservancy designation for a 30-foot zone around the lake. The outlet from Finger Lake flows to the west from the lake and into Duck Creek. It is exhibiting gully erosion which is working its way up slope towards the lake. A

Management Plan for the lake was submitted to and approved by the Land Commission in February 2001. (see Appendix D for the full report).

WETLANDS (Kana wáku): The .25 acres of wetlands mapped on this parcel are in the lake. This maybe the result of wetland mapping prior to the construction of this lake. This error will be conveyed to GLIS for remapping.

<u>The Oneida Water Resources Ordinance</u>, <u>Water Quality Standards</u>, and <u>Oneida Shoreland</u> <u>Protection Ordinance</u> are applicable laws if there is disturbance considered on this parcel. Consultation with the Water Resources Team Leader and Zoning Administrator is required if a change in land use occurs.

Living Resources

WILDLIFE (Kutílyoho kú): Bald eagle, hawks, geese, ducks, white tail deer, songbirds, and small mammals are known to travel and inhabit the area.

According to the 1998 USFWS report, the following fish species are found in Duck Creek (Talu?kowánhne? Ka(w)yhuhatáti) at various times of the year: Creek Chub, Johnny Darter, Longnose Dace, Common Shiner, Blackside Darter, White Sucker, Bluntnose Minnow, Northern Pike, Burbot, Smallmouth Bass, Largemouth Bass, Gizzard Shad, Brown Bullhead, Carp, Chinook Salmon (Fall), Logperch, Emerald Shiner, Alewife, White Perch, Tadpole Madtom, Blacknose Dace, Green Sunfish, Rock Bass, Fathead Minnow. The Creek is fairly diverse during the spring and fall runs, especially below the dams at Pamperin Park. However, the year-around resident populations are less diverse due to agricultural impacts such as sediment, nutrient, and pesticide loading to the Creek. An increase in base flow, enhanced habitat, and reduced agricultural impacts will increase diversity over time.

VEGETATION: The majority of the site is a maintained lawn. Oak trees are the dominant species, along with white pine, maple and spruce. The field in the northern portion includes grass & goldenrod species.

Resource Use Patterns

HUNTING (tsi[?]nu niyuto[·]lát(ha[?])), FISHING (tsi[?] nu niyetsyakwát(ha[?])), GATHERING (tsi[?]nu niyenuhkwa[?]tslakwát(ha[?])): Fishing is permitted for tribal members at Finger Lake. The annual Youth & Elders Fishing Opener is held each May to promote the use of the lake by the community. No hunting is allowed on these parcels due to the proximity to residences. It is unknown if the community uses these parcels for gathering of medicines.

TIMBER HARVESTING (tsi?nu niyelutyák(u)): The area is not planned to have any timber harvesting, however, the Tribal Forester may require removal of dead or diseased trees for safety purposes.

The <u>Wood Cutting Ordinance</u> requires a permit from the Tribal Forester in the event that any trees are destroyed.

AGRICULTURE (Kah λ ta?shú<u>ha</u>?): The southwest portion of the site had been farmed in the past, however it has been left fallow for the last few years.

RECREATION (Tsi? tyutate?nikuhlolya't<u>ha</u>?): Finger Lake (Osnúhsa? Kanya'tála) was a relatively sterile, non functioning ecosystem when it was purchased. With much effort, it is now functioning as a healthy, natural lake. Research will continue and presentations and publications will be presented by the Water Resources Team Leader on the success of habitat enhancement efforts. It will continue to be used for recreational and educational activities such as the Youth and Elders Fishing Days, etc. A fishing dock was installed in Finger Lake about three years ago to promote the use of the lake for fishing.

Records Review (tsi[?]nu niyohwátsáks(^)):

CERCLIS Database from US EPA Superfund Program: none Environmental Repair Sites: none DNR Potential Groundwater Contamination Map: none DNR Registered Underground Tanks Map & Listing: One Registered tanks are found within a 1mile of the parcel. It is not reported to be leaking at this time.

<u>Previous Report:</u> No Level I Contaminant Survey was completed for this property.

Discussion Of Recommendations:

From analysis of the land, tribal laws, and previous commitment by the Tribe to restore the area, existing Residential, Recreation, and Conservancy are appropriate uses of this parcel.

The Water Team recommends:

1. The riparian corridor should be left as is along Duck Creek.

2. Research will continue and presentations and publications will be presented by the Water Resources Team Leader on the success of habitat enhancement efforts at Osnúhsa? Kanya tála. It will continue to be used for recreational and educational activities such as the Youth and Elders Fishing Days, etc.

3. The outlet from Osnúhsa? Kanya tála is exhibiting serious erosion. This item will be referred to Eco-Services for assistance in implementing a remedy.

Parcel numbers HB-746-3 and portions of HB-746 are within the Duck Creek Conservancy Zone. It is important that no further **fragmentation of wildlife habitat** occurs on the Reservation. Historically, all lands suitable for farming were cleared of trees, tiled and ditched, and subsequently farmed. Those practices have left mostly small woodlots surrounded by farm fields which provide small wildlife havens for tolerant small mammals and birds. This site, within the context of the Duck Creek Corridor and its location within the landscape is very unique within the Reservation. Any opportunity to expand this area by creating and maintaining wildlife corridors and linkages should be implemented.

Current zoning, existing and planned infrastructure, along with adjacent land uses & proposed land use changes will provide the additional information to determine the Land Use Technical Unit's final recommendations to Land Commission. This information will be provided by the Planning Department.

References (yew/nahnotakwashóha?):

Brown County Soil Survey, 1974 Geologic Map of the Lake Superior Region, US Geologic Survey, 1975

Appendices:

- A: GLIS Location Map
- A1: GLIS Site Map
- A2: Digital Photographs, Site Visit: September 2003
- B: GLIS Topographic Map
- C: Soils Map
- D: Water Report, September 2003

Authorization:

Prepared by :__

Date

Lisa Miotke, Environmental Specialist

Reviewed by:___

Date

Jennifer Hill-Kelley, Environmental Quality Director

Michelle M. Danforth-Anderson

Т	o:		
S	ub	jeo	:t:

Michelle M. Danforth-Anderson FW: Amelia Cornelius grant information

From: Anthony P. Kuchma <<u>akuchma@oneidanation.org</u>>
Sent: Friday, January 7, 2022 11:09 AM
To: Michelle M. Danforth-Anderson <<u>MDANFOR8@oneidanation.org</u>>
Cc: Donald M. Miller <<u>DMILLER1@oneidanation.org</u>>; Victoria A. Flowers <<u>vflowers@oneidanation.org</u>>
Subject: Amelia Cornelius grant information

Hi Michelle,

Vicky forwarded the email requesting information on plants and animals found in the vicinity of the park. There are two main habitat types located here. The Duck Creek Floodplain and the uplands adjacent to the river corridor.

Duck Creek Floodplain corridor:

- Mature Silver maple with stands of black and green ash and swamp white oak. Black ash is culturally significant for basket making.
- A Great Blue Heron rookery is located in the silver maples. This should be protected from disturbance and not promoted as a destination.
- Important habitat for bat species all of which have populations in decline.
- Important spawning habitat for fish such as suckers, northern pike and even walleye now that barriers to fish passage have been removed. Netting and spearing fish are a culturally important activity and a way to exert tribal sovereignty.

Duck Creek Uplands:

- Most of this area has been developed for housing.
- Historically, this would likely have been part of an oak savannah.
- The green spaces along the corridor provide important nesting habitat for riverine turtles (not listing what species because they are threatened and potentially being listed as endangered. Turtle poachers seek them out)
- Now its perfect for woodchucks, mice and lawn grasses (9)

Let me know if you need more information. It seems like this might be a minor, but important, component of the proposal.

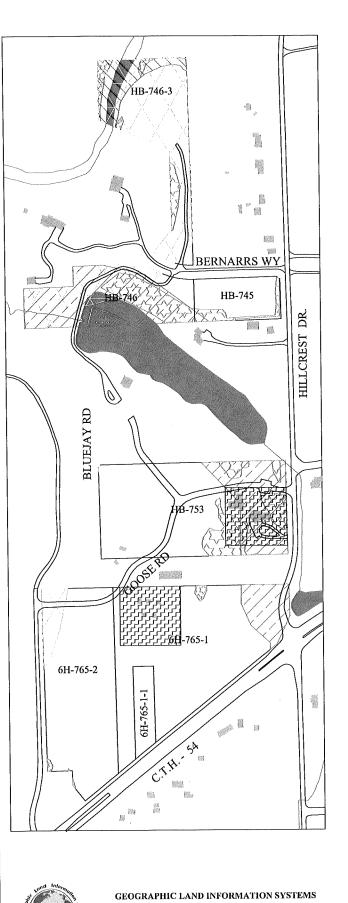
~Tony

Anthony Kuchma Wetland Project Manager Oneida Environmental, Health, Land and Agricultural Division Office: (920)-869-4592 Cell: (920)-615-1097



A good mind. A good heart. A strong fire

Gary DeCaster Property



	Cultural Area, Historical or Archeological Site - 0 acres
Leger	ıd:
	Gary DeCaster Property - 42.37 acres
	Existing Buildings
	Water T24-R19-Sec- 25
\sim	Roads Tribal Trust
	Coverages Within Property Boundary
(212)	U.S.T. Sites No
	DNR Defined Wetlands26 acres
(8838)	Forest Coverage - 3.80 acres
<u> </u>	100 Yr. Floodplain - 1.43 acres
	Conservation Reserve Program (CRP) - 0 acres
\mathbb{Z}	Shoreland Protection Buffer - 8.59 acres
[WW]	Duck CreekConservancy Buffer - 8.58 acres
	Leased Property - 4.06 acres
	Institutional Lease - 4.06 acres
1931	Prairie Restoration - 0 acres
1	Fallow Fields - 0 acres
	Ponds,Creeks,Rivers - 1.31 acres Restricted - 18.37 acres 24.0 Acres, Available For Landuse
	•

Landuse Site Analysis Area

1



Digital Ortho Date: 4-24-06



Property Boundary

Parcels Determined from Land Management Transfer Form and Brown Co. Tax Parcel Map



 GRAPHIC LAND INFORMATION SYSTEMS

 703 Packerland Dr.

 Green Bay, Wisconsin

 (920) 496-2007

 "Internal Use Only"

 Date: 7/25 03

 Undate: 9/408



NOTES TO USERS

map is for use in administering the National Flood Insurance Program. It does necessarily identify all areas subject to flooding, particularly from local drainage ross of amail size. The community map repeating should be consulted for side updated or addisonal flood Inarrain Information.

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Flood Elevations shown on this map apply only lands in Verboal Datum of 1988 (NAVD 88). Users of this FIRM astal flood elevations are also provided in the Summary of is in the Flood Insurance Study Report for this jurisdiction.

Roodways were computed at cro ons. The foodways were based on ants of the National Flood Insutance

not in Special Flood Hazard Areas may be pr eler to Section 2.4 "Flood Protection Measure

used in the preparation of this map was Universal Transver zong 16N. The herizontal datum was NAD 83, GRS 1980 mass in datum, spheroid, projection or UTM zones used in the KAA for adjacent judadictions may result in sight positional

Not you and the map are referenced to the Normanness Bood elevations must be compared to structure b the same vertical datum. For information informed Geodesc Vertical Datum of 1929 ar

nt elevation, description, and/or location information for bench may map, please contact the information Services Branch of the Nation y at (301) 713-3242, or visit its website at <u>http://www.nps.npab.oph</u>

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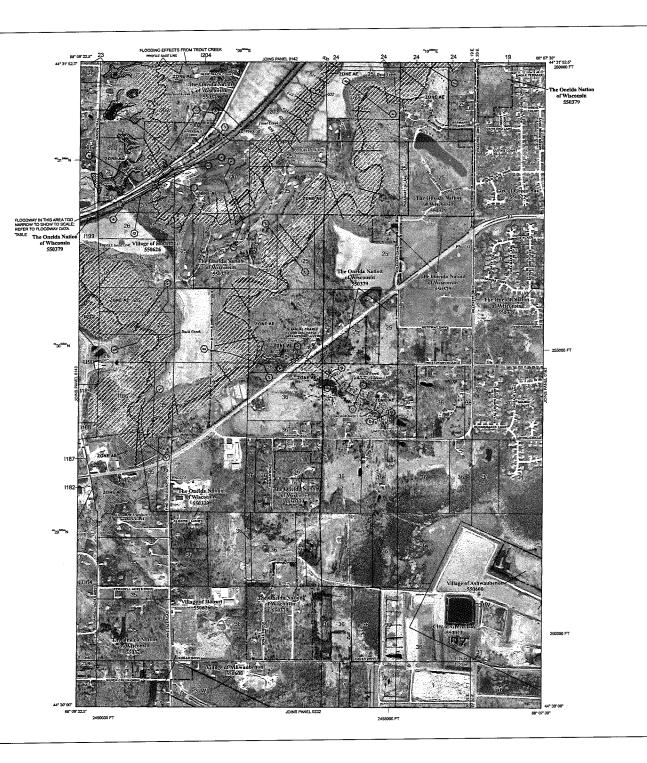
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who shown on this map are based on the best Because changes due to annexations or do-this map was published, map users shoul tak to verify current corporate limit locations.

Her to the separately printed Map todex for an ow sweep the layout of map panels; constructly map for using of Communities table containing National Pood sch constructly as well as a listion of the namely or this

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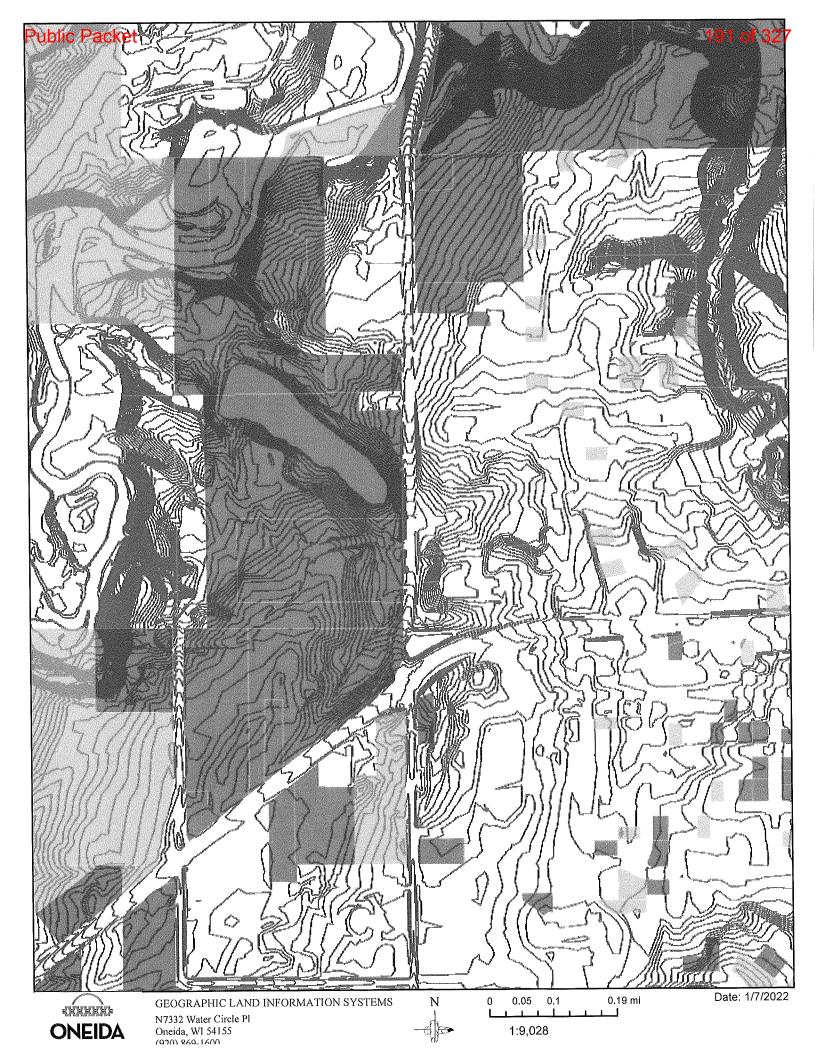
you have questions about this map, how to order products or the National tood Insurance Program in peneral please call the FEMA Map information Xchange (FMD) at 1-877-FEMA-MAP (1-877-335-2627) or visit the FEMA what at <u>Itm/www.fema.com/hutiness/influ</u>.

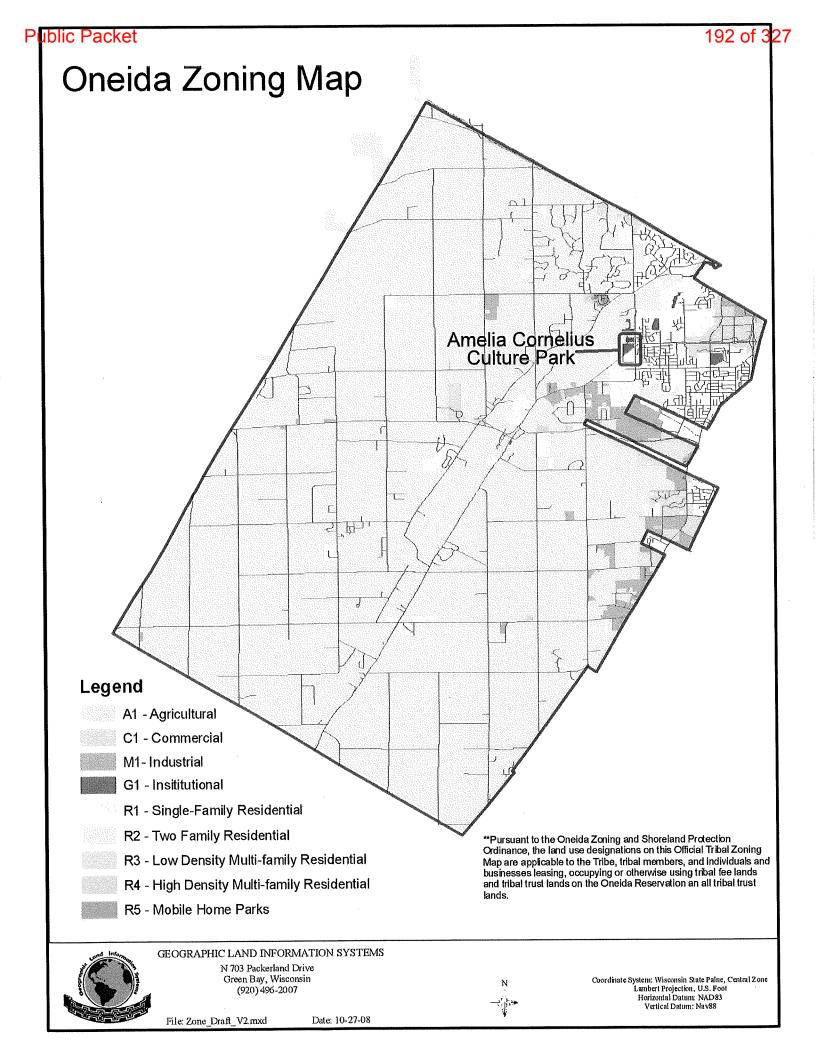


LEGEND SPECIAL FLOOD HAZARD AREAS (SFH4s) SUBJECT TO INUNDATION BY THE 1% ANRUAL CHANCE FLOOD as carco food (109-wer hand), and hows as the have flood, shift for or bars securited excessed in any pervisus. The Software flood from the per to fooding by the 1% annual charce flood. How first at the flooding by the 1% annual charce flood. How first AL, K, Y, K, O, K, O, K, Y, K, Y, K, Floor Flood How How Provided for the security of the second state and the second The 1% of a 1% ZINE A No base Hood blevatures determined. ZONE AE Recti depths of 1 to 3 Rest (usually areas of ZONE AN ZONE AC nad 1 to 3 fm -2042 4 ZONEN ZONE VE Coestal Rood zone with velocity hazard (wave ection) PLOODWAY AREAS IN ZONE AE ed of a stream plan any aspacers floodplan areas that must be anyt imm 1'w emuel chance flood can, be canned without substantial increases in The floods encroacter flood head OTHER PLOCO AREAS Areas of 0.2% around charge food; aroun of 1% another definer food with average depites of less than 1 foot or with dealwage areas less than 1 sound area and around serviced by lesses from 1% around charge face. ZCHE K OTHER AREAS 213WE 0 Array determined to be outside the 0.2% err in which flood hazards are undetermined, but pos COASTAL BARRIER RESOURCES SYSTEM (CBRS) AREAS $\overline{\mathbb{C}}$ OTHERWISE PROTECTED AREAS (OPAs) aces within or adjacent to t CERS area 0.2% Annual Chano Zone Discundary CBRS and OPA Boundary devices Special Road I deviding Special Frood Hattard Am Road depths, or Road velocities. ~~ 513~~~ Ruse Sourt Constion interact volum: elevition in fee പ്രണ Base Post Downson what where under beet A)--(Ā) Cross and an inte @----•® Transact line Ċ Bridge Geographic coordinates referen (SEO (NAD 83) Western Hermite 5000-foot tices: Westernen State Fiane Dentral Zone (FDS Zone 4002), Lassert Cardornel Care project 210000KG FT -10⁻¹⁰ K * M1.5 EFFECTIVE DATE OF COUNTYWIDE FLOOD INSURANCE PATE WAP MAP SCALE 1" = 500" RE PANEL 0144G NAHIONAL FLOOD INSURANCE PROCRAM FIRM FLOOD INSURANCE RATE MAP BROWN COUNTY, WISCONSIN AND INCORPORATED AREAS PANEL 144 OF 500 (SEE MAP INDEX FOR FIRM ONTAINS PANEL SUFFIX COMMUNITY 50000 VILLACE OF OL VILLACE OF OL HOBART, VILLACE O THE CHEDANADO WEDAND 1000222 6523621 5352279 0144 G 0144 G 0144 G when placing map orders; the ould be use MAP NUMBER 55009C0144G 8 MAP REVISED

MARCH 17, 2014 Federal Emergency Management Agency

190 of 327







SIGNIFICANT CONVENTION & SPORTING EVENTS HELD IN AUGUST

- Wisconsin Narcotics Officers
 Association
- · Valley Bakers Cooperative
- Order of Malta
- Converters Expo
- Pirate Fast Pitch Girls Tournament 14/17U – 2021
- Wisconsin Human Services Financial Management Association

August conventions and sporting events accounted for **7,103 room nights** and an economic impact of **\$3.9 million**.

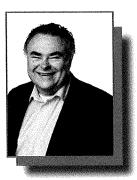
TRAINING CAMP 2021

Discover Green Bay staffed eight Training Camp practices providing information to visitors and locals.

- We engaged with **2,279 attendees** at Training Camp in August.
- More than 3,700 brochures and Discover Green Bay promotional items were handed out.
- Promoted Discover Green Bay partners by featuring their products and services at our new Visitor Center.

MEDIA COVERAGE

Earned media included **11 interviews** and stories from WTAQ, Fox 11, WBAY, WFRV, NBC26, Green Bay Press-Gazette and Press Times for the month of August.



Training Camp Fans Experienced Green Bay Hospitality at Its Finest

A message from the President/CEO

We are just over one month into the successful roll out of our new brand. One of our goals with our new brand is to make real and beneficial connections with our visitors, locals, and member businesses. With the Packers training facility right outside our doors, we saw a perfect opportunity to highlight our partners and our temporary

Brad Toll President/CEO

Visitor Center in an experiential way. With support from our partners, we were able to show our Green Bay hospitality by providing visitors with tastings from twelve restaurant partners. Visitors from all over the country tasted their first frozen custard and squeaky cheese curds. Giving these visitors a true taste of Midwest-nice, prompted inquiries on "what else" Green Bay has to offer. We were able to engage these visitors in a more meaningful way, giving them lasting memories with their families.

The success of this program showed us, and our partners, the value in engaging with visitors. This has encouraged us to expand these partnership highlights on select days throughout the year. We hope to offer visitors not only the information they need to have a successful trip in Green Bay, but to offer them a relationship with the local businesses before they even start their journey.

For the football season, the Visitor Center is now open from 8 a.m. to 5 p.m. Monday through Friday, and every Saturday from 9 a.m. to 3 p.m. through October 30. In November and December, we will be open on Saturdays for Packers home games. Expanding our Visitor Center hours gives us the opportunity to engage more visitors: getting them excited to explore our phenomenal community.

TRACKED AUGUST ARRIVALS

Top Arrivals by City

- Milwaukee 32.3%
- Appleton 12.9%
- Wausau/Rhinelander 11.2%
- Marguette 10%
- Madison 7.5%
- Chicago 5.6%

Top 5 Destination Visits

- Bay Park Square 21.2%
- Lambeau Field 15.6%
- Oneida Casino/Radisson 12.8%
- Bay Beach Amusement Park 10.1%
- Titletown 7.2%

Distance to Arrival

- 42.8% traveled less than 100 miles.
- 42% traveled 100-250 miles.
- 15.2% traveled 250-500+ miles.

FUTURE CONVENTION & SPORTING EVENTS BOOKED

- WI Chamber of Commerce Executive Conference - September, 2021
- WIAA State Volleyball Tournament
 November, 2021
- Willow Creek Classic Bowling Event
- February-May, 2022
- Wisconsin National Guard Enlisted Association - April, 2022 and 2023
- Arbonne International May, 2022
- Wisconsin Narcotics Officers
- Association August, 2022, 2023, 2024
- Wisconsin Association of Perinatal Care - September, 2022

EVENTS ATTENDED & HOSTED BY DISCOVER GREEN BAY STAFF

- ESTO 2021 Destination Marketing Conference in Los Angeles, California
- Connect 2021 in Tampa, Florida
- Resch Expo Event Rights Holders FAM
- · Packers Training Camp and
- Visitor Center partner giveaways
- Provided city tours to two motorcoach groups and hosted three bus groups from Iowa, Wisconsin and California.
- Booth at the Wisconsin State Fair
- Circle Wisconsin Board meeting



789 Armed Forces Drive Green Bay, WI 54304 920.494.9507 888.867.3342

GreenBay.com AO@@

Monthly Scorecard

-	NUCUOT.			0004 0041	YTD 2020
Sales	AUGUST	YTD 2021	% of Goal	2021 GOAL	110 2020
Future Meetings & Events Sales				(m m	<u></u>
Leads	14	87	56.1%	155	84
Future Room Nights from Leads	8,457	57,510	54.3%	106,000	56,249
Future Potential Economic	\$5,383,001	\$31,280,087	38.3%	\$81,763,000	\$39,407,832
Tracked Future Room Nights	12,540	89,435	55.2%	162,000	92,431
Tracked Economic Impact	\$5,564,059	\$49,870,307	51,9%	\$96,070,000	\$52,474,839
Motorcoach Sales					
Contacts	46	454	60.5%	750	484
Marketing/Media	AUGUST	YTD 2021	% of Goal	2021 GOAL	YTD 2020
Electronic Marketing					
Total Web Visitors	58,776	388,571	91.4%	425,000	267,699
Pageviews	143,534	1,630,023	74.1%	2,200,000	626,577
E-newsletter Database	130,955	130,955	131.0%	100,000	121,887
Social Media Impressions	732,580	4,174,068	46.9%	8,900,000	6,251,420
Media Relations - Earned Media					
Media Interviews	11	73	48.7%	150	69
Media Pitches	0	596	99.3%	600	633
Editorial Stories	11	78	NA	NA	107
Publicity Value	TBD	\$25,800	NA	NA	\$405,120
Services	AUGUST	YTD 2021	% of Goal	2021 GOAL	YTD 2020
Convention/Sports Services					
Events Serviced	5	63	131.3%	48	58
Online Housing Reservations	0	945	NA	NA	865
					•••••
Visitor Inquiries	3,804	16,244	81.2%	20,000	4,386
Destination Guide Mailings	1,839	29,849	97.9%	30,500	25,841
Brochure Distribution	47,784	255,840	73.1%	350,000	178,734
Mobile Visitor Center Events	8	13	65.0%	20	2
MVP Volunteer Hours	102	195	0.0%	NA	65
Partnerships	AUGUST	YTD 2021	% of Goal	2021 GOAL	YTD 2020
New Partners	0	5	33,3%	15	9
Renewing Partners	18	120	60.0%	200	112
Revenue	\$5,690.31	\$44,010	78.0%	\$56,400	\$44,819

Hotel Occupancy Report

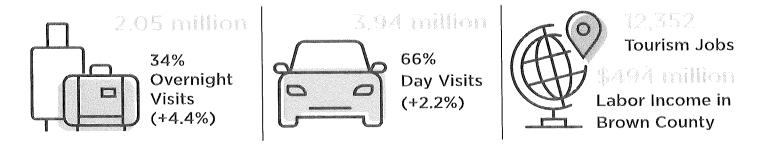
AREA	JULY 2021				YEAR-TO-DATE			
ALEA	000	CHANGE	ADR	CHANGE	000	CHANGE	ADR	CHANGE
GREEN BAY	65.3%	47.6%	\$108.00	39.9%	48.3%	41.8%	\$89.88	5.9%
Wisconsin	68.2%	45.6%	\$136.12	27.8%	46.2%	31.4%	\$105.70	12.6%
Milwaukee	64.0%	57.6%	\$124.03	43.6%	45.7%	20.0%	\$96.72	9.0%
Madison	63.5%	82.7%	\$114.10	45.2%	41.7%	22.3%	\$88.72	-1.6%
Appleton/Oshkosh	64.4%	69.9%	\$140.12	88.2%	46.9%	36.6%	\$92.27	14.0%
Door County	80.6%	30.8%	\$142.83	9.5%	50.4%	42.5%	\$118.04	9.3%
Eau Claire	65.4%	48.0%	\$107.44	32.9%	44.5%	30.1%	\$89.89	12.9%
La Crosse	67.2%	46.2%	\$104.27	30.7%	49.6%	37.2%	\$88.36	10.7%
Wisconsin Dells	75.1%	35.7%	\$219,42	29.2%	49.3%	45.2%	\$165.28	24.7%
Wausau/Stevens Point	59.3%	49.1%	\$92.74	17.5%	40.5%	15.8%	\$85.77	1.8%

Most Recent Data from Smith Travel Research OCC = Hotel Occupancy ADR = Average Daily Rate

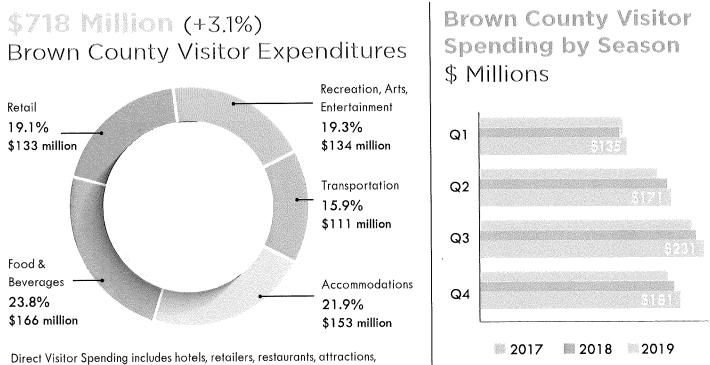


We are community proud. Public Packet — 2019 TOURISM IMPACT

6 Million people visited Brown County



Brown County tourism generated **\$45.4 million** in local taxes.



transportation services and other businesses, and supports jobs in Brown County.

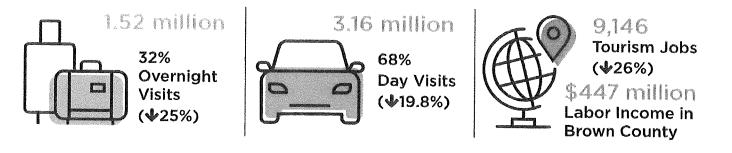
Brown County ranks **#5** for visitor spending in Wisconsin following Milwaukee, Dane, Sauk and Waukesha counties.

Without taxes generated by tourism, each Brown County household would need to pay **\$960** to maintain the current level of government services.



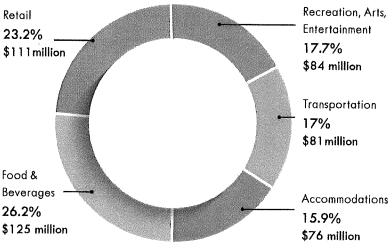
2020 TOURISM IMPACT

4.7 Million people visited Brown County

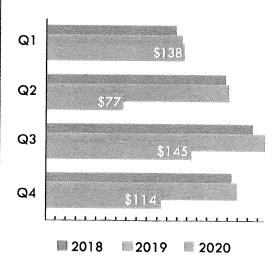


Brown County tourism generated \$37.8 million in local taxes.

\$476 Million (34%) Brown County Visitor Expenditures



Direct Visitor Spending includes hotels, retailers, restaurants, attractions, transportation services and other businesses, and supports jobs in Brown County. Brown County Visitor Spending by Season \$ Millions



Brown County ranks **#5** for visitor spending in Wisconsin following Milwaukee, Sauk, Dane, and Waukesha counties.

Without taxes generated by tourism, each Brown County household would need to pay **\$485** to maintain the current level of government services.



VISITATION TRENDS

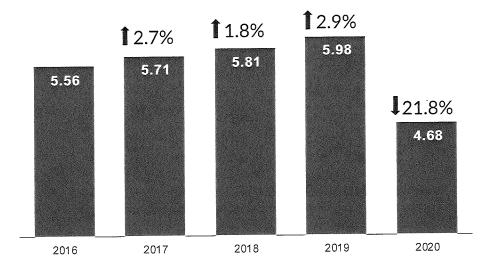
Total visitor count

Brown County visitation levels (millions)

Brown County welcomed 4.7 million visitors in 2020, a decrease of 22%.

Visitation fell by 1.3 million person-trips in 2020 bringing visitation below levels seen just after the 2008-9 recession.

Overnight travel suffered larger declines than day travel as visitors avoided commercial lodging for the comforts of home.



Source: Tourism Economics



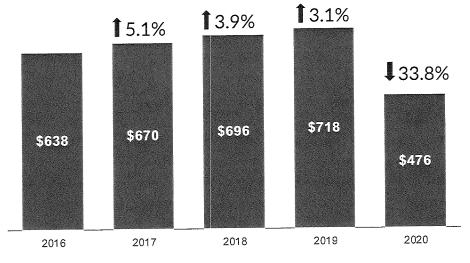
VISITOR SPENDING TRENDS

Total visitor spending

Visitor spending in Brown County fell by a third in 2020 to \$476 million as declines in visitation along with price reductions in lodging and transportation slashed spending. Gas prices in 2020 were, on average, about 20% lower than in 2019.

The decline in spending brings Brown County's visitor spending to levels not seen since 2009.

Brown County visitor spending (\$ millions)



Source: Tourism Economics



SPENDING TIMELINE

Visitor spending timeline

Visitor spending dropped by \$240 million in 2020

One-third of the spending losses came from the decline in lodging spending. A loss in demand from Packers games and other events along with the loss of the higher ADRs associated with those events meant that lodging spending fell by more than half.

The loss of ticket sales and closures of other attractions dropped recreational spending by 40% in 2020.

With Brown County serving as a regional retail hub and travelers stocking up when able to travel during the pandemic, retail losses were smaller than other categories.

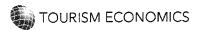
Visitor Spending in Brown County, 2016-2020 Amounts in millions of dollars

		2016	2017	2018	2019	2020	2020 20 Growth	016-2020 CAGR
Total vis	itor spending	\$638.0	\$670.3	\$696.5	\$717.9	\$475.5	-33.8%	-7.1%
	Lodging*	\$144.4	\$148.8	\$152.8	\$160.0	\$75.7	-52.7%	-14.9%
")	Food & beverages	\$152.7	\$161.1	\$165.7	\$171.3	\$124.6	-27.3%	-5.0%
	Retail	\$124.6	\$126.4	\$132.7	\$135.9	\$110.5	-18.7%	-3.0%
烗	Recreation	\$118.7	\$126.4	\$134.2	\$140.2	\$84.2	-40.0%	-8.2%
Â	Transportation**	\$97.6	\$107.5	\$111.1	\$110.5	\$80.6	-27.0%	-4.7%

Lodging includes 2nd home spending

** Transportation includes all types of ground transportation

Source: Tourism Economics



ECONOMIC IMPACTS

Fiscal (tax)

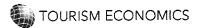
The losses in spending, jobs and income earned by jobs associated with visitor activity affected tax impacts. Visitor associated state and local tax revenue in the county fell by about a quarter to \$74 million in 2020, 6.4% of all tax revenues generated by tourism in the state.

Even with losses of \$25 million in state and local tax revenues, tourism activity still generated \$74 million in state and local tax revenues in 2020.

Governmental tax revenue

	2016	2017	2018	2019	2020	% Chg
State and Local (mi	illions)					
Brown County	\$90.9	\$96.0	\$98.3	\$100.5	\$74.1	-26.22%
Wisconsin	\$1,506	\$1,541	\$1,582	\$1,610	\$1,157	-28.13%
Share	6.04%	6.23%	6.22%	6.24%	6.41%	
Federal (millions)						
Brown County	\$108.2	\$114.2	\$120.4	\$124.6	\$110.6	-11.23%
Wisconsin	\$1,148	\$1,195	\$1,244	\$1,289	\$1,064	-17.43%
Share	9.43%	9.56%	9.68%	9.67%	10.39%	

Source: Tourism Economics, IMPLAN





ONEIDA NATION TRIBAL TOURISM ASSESSMENT DECEMBER 2019



Tribes that believe they can compete for visitors should be commended for the vision to diversify their economies. In terms of job growth, the travel and tourism industry is one of the fastest growing industries in the new economy. And, these are jobs that can very rarely be exported outside the borders of the badger state, much less the nation.

The Wisconsin Department of Tourism offers tourism partners a Tourism Assessment tool designed to find the best path for maximizing strengths, creating a destination that is appealing to visitors, and outline the development necessary to increase the impact of visitor spending on the local economy and grow jobs.

This Oneida Nation Tribal Tourism Assessment was conducted as a joint project between the Wisconsin Department of Tourism's Bureau of Industry and Agency Services and the Oneida Nation Tourism Department.

For more information about the Tribal Tourism Assessment process, or to consult with a Tourism representative on the opportunity for an assessment, visit http://industry.travelwisconsin.com/industry-outreach/tourism-assessments

SWOT Analysis

A WORLS - S

Opportunities

initiatives

a coordinated tour

Strengths

- · Unique cultural experience
- · Developed product
- Tourism team
- Annual events
- . Two hotels capturing business and leisure travelers
- Casinos
- · Location in relation to population center,
- highways, and airport · Access to natural resources
- Funding
- · Partnerships with Green Bay CVB and other civic organizations
- · Access to data and research
- Well-developed external marketing plan
- Tribal government support
- Room tax revenue
- Perseverance
- Use of technology
- · Availability of local indigenous food caterer Social media presence

Weaknesses

- Restrictions on use of available tourism funding
- · Lack of consistent tourism development funding
- · Tribal departments operating in silos
- · Lack of a visitor center central location · Partnerships with other tourism partners
- (i.e. Door County and other tribes)
- · Lack of an indigenous food restaurant
- · Limited tourism staff weekend staff
- Green Bay Visitor Center inclusion

Threats

- Federal Government gaming regulations
- Weather
- Internal bureaucracy
- Funding
- · Accuracy and consistency in the sharing of Oneida culture
- · Limited staff and resources available

- Develop wayfinding program using 2011
- · Create a tourism engagement in Downtown Oneida such as an information kiosk

Cross promote with other area cultural and

Seek inclusion in the proposed Green Bay

Visitor Center through a kiosk or staffing

historical sites such as Heritage Hill

Identify and understand travel trends

through visitor research and apply to

tourism promotion and development

· Develop a cultural ambassador program

Secure a Joint Effort Marketing (JEM) Grant

through WI Department of Tourism to expand

marketing of new promotional initiative and/or

Culture Park including local arts

utilizing a trained volunteer base

Create a retail opportunity at Amelia Cornelius

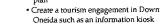
Establish standard hours at Amelia Cornelius

Culture Park for visitor access in the absence of

- Develop a cultural visitor center to serve as a hub for visitors to Oneida
- arriving in Green Bay market
- focusing on Chicago to Minneapolis tours
- food restaurant

· Establish a series of smaller events to highlight cultural assets Install signage at Buffalo Farm plan

events



- · Capture visitor traffic through cruise ships
- Seek inclusion in regional itineraries
- Support the development of an indigenous

Perception Survey Results

Eight-two surveys were completed between February and April of 2019. Responses were received through an online survey administered by the Oneida Nation Tourism Department. Responses represent members of and visitors to the Oneida Nation.

When asked what assets do or would be likely to attract visitor to the Oneida Nation, both visitors and residents identify the local culture, agritourism experiences, events, and gaming opportunities. Additionally, the natural beauty of the region and the people are viewed as assets.

Weaknesses commonly identified include the lack of a central hub of tourism experiences, wayfinding signage, a belief that non-tribal members are not welcome, limited things to see and do, and the limited selection of retail and dining available.

Responses suggest that the addition of a cultural center, regular hours to experience cultural sites, and more things to see and do would enhance the destination in the eyes of the visitor.

Common visitor and resident survey responses included the following.

Trip Purpose

- Culture and heritage
- Agri-tourism
- Events
- Gaming

Most Attractive Assets

- Culture and heritage
- Natural beauty
- Casinos - Agri-tourism
- Events
- The people

Greatest Weaknesses

- Distance between experiences and signage
- Accessibility for non-tribal members
- Lack of things to see and do for families
- Retail and dining options
- Destination Enhancing Opportunities - Cultural center
 - Regular hours of cultural experiences
 - More to see and do for families
 - Openness to non-tribal members

Oneida Nation Tribal Tourism Assessment

WISCONSIN

Top Destination Experiences	C	competitive Analysis
Pow Wow Guided Tours (C Big Apple Fest Radisson Hotel a	ultural, Agri-Tourism, etc.) E Ind Conference Center G (ffalo, Apple Orchards, Hydroponics, etc.) T Sift Shops) C	When considering destinations which the Oneida Nation competes with for visitors; such as Green Bay, Door County, and the Wisconsin Dells, the Oneida Nation has a solid competitive advantage in casinos and the opportunity to experience Native American culture through tours and pow wows. These experiences should be the focus of tourism promotion and development initiatives. Additionally, consider the differentiation of Woodland Indian cultural experiences verses the Plains and Southwest ndian cultural experiences with markets outside of the Midwest including international markets.

Development Priorities	Priority	Timeline
Cross promote with other area cultural and historical sites such as Heritage Hill	1	0-1 Year
Seek inclusion in the proposed Green Bay Visitor Center through a kiosk or staffing	1	0-1 Year
Identify and understand travel trends through visitor research and apply to tourism promotion and development initiatives	1	0-1 Year
Create a retail opportunity at Amelia Cornelius Culture Park including local arts	1	0-1 Year
Establish standard hours at Amelia Cornelius Culture Park for visitor access in the absence of a coordinated tour	1	0-1 Year
Develop a cultural ambassador program utilizing a trained volunteer base	2	0-1 Year
Establish a series of smaller events to highlight cultural assets	3	0-1 Year
Develop wayfinding program using 2011 plan and include signage at Buffalo Farm	1	2-3 Years
Create a tourism engagement in Downtown Oneida such as an information kiosk	3	2-3 Years
Develop a cultural visitor center to serve as a hub for visitors to Oneida	1	2-3 Years
Capture visitor traffic through cruise ships arriving in Green Bay market	3	2-3 Years
Seek inclusion in regional itineraries focusing on Chicago to Minneapolis tours	3	2-3 Years
Support the development of an indigenous food restaurant	3	3-5 Years

Develop a Visitor & Cultural Center Experience

Perception research identified the Oneida experiences to be dispersed and not always accessible to visitors. The development of a visitor and cultural center will create a central and identifiable location for experiencing the local heritage and culture. Beyond brochures and maps, a visitor center experience should be immersive providing interpretive displays and storytelling which share the native culture and branch out to the cultural assets of the Oneida Nation.

Recommendations

Implement a Strategic Wayfinding & Signage Program

Utilize wayfinding not only to help visitors find their destination, but to move travelers to where you want them to be. Wayfinding is a system of signage that seeks to guide visitors to a destination as well identify the specific attractions once they have arrived. By using wayfinding strategically, visitors can be led to Oneida experiences via a preferred route. Wayfinding should work with printed guides, itineraries and web content in a cohesive program to move visitors around the area.

Cross Promotion with Complementary Activities

A significant strength for the Oneida Nation is its proximity to the Green Bay area. Evaluate the assets in the region which draw visitors who may also have an interest in the experiences of the Oneida Nation and pursue mutually beneficial relationships to cross promote with these local partners. Beginning with other assets which have a cultural or historical interest will be a good start. Research identifies that a visitor typically seeks a minimum of four hours of activity for every hour traveled. Therefore, partnering with other area activities can provide a larger draw for visitors.



Consider the request to adopt the resolution entitled Obligation for Big Bear Media Digital Store Front...

Business Committee Agenda Request

1.	. Meeting Date Requested: 03/2	3/22
2.	2. Session:	alify under §107.4-1.
3.	 Requested Motion: Accept as information; OR Approve the resolution titled Obligation for Software, Into Print MP200, HP700, HP50 	r Oneida Big Bear Media Digital Store Front 4 Vinyl Cutter, Maint & Supplies
4.	Areas potentially impacted or affected	by this request:
	Finance	Programs/Services
	Law Office	MIS
	Gaming/Retail	Boards, Committees, or Commissions
	Other: Describe	
5.	5. Additional attendees needed for this re Michelle Danforth Anderson, Marketing &	•

Name, Title/Entity OR Choose from List Name, Title/Entity OR Choose from List

Name, Title/Entity OR Choose from List

6.	Supporting Documents:					
	Bylaws	Fiscal Impact Statement	Presentation			
	Contract Document(s)	Law	Report			
	Correspondence	Legal Review	Resolution			
	Draft GTC Notice	Minutes	Rule (adoption packet)			
	Draft GTC Packet	MOU/MOA	Statement of Effect			
	E-poll results/back-up	Petition	Travel Documents			
	Other: Resolution and BBM Supporting Documents					
7.	Budget Information:					
	Budgeted – Tribal Contrib	ution 🔄 Budgeted – Gran	t Funded			
	Unbudgeted	Not Applicable				
	Other: Tribal Contribution Savings					
8.	Submission:					
	Authorized Sponsor:	Mark W. Powless, General Mar	nager			

Primary Requestor:	Michelle Danforth Anderson, Marketing & Tourism
	, 5

From:	General Manager SignOff
То:	BC Agenda Requests
Cc:	Michelle M. Danforth-Anderson; Lori S. Hill
Subject:	FW: ACCP BC Agenda Request
Date:	Friday, March 18, 2022 2:23:40 PM
Attachments:	image001.png
	BC-Agenda-Request 32322 BBM Resolution.docx
	Resolution - Tribal Contribution Savings - Obligation - BBM.docx
	ARPA FRF TC Savings Request.msg
	PART 1 BBM ARPA FUNDING REQUEST 022422.pdf
	PART 2 BBM MIS Project Charter.pdf
	PART 3 BBM Digital Store Front Backup.pdf
	PART 4 Envelope Press Backup.pdf

GM approves submittal.

Submitting for 3/23/22 BC meeting. Big Bear Media Resolution for Digital Store Front Software, etc. Please let us know if it will be included in next week's BC Agenda.

Please reply All if anything further is needed.

Thank You.

Lori Hill GM Office Manager 920-490-3803

From: Mark W. Powless - General Mgr <MPOWLES1@oneidanation.org>
Sent: Friday, March 18, 2022 2:02 PM
To: General_Manager_SignOff <General_Manager_SignOff@oneidanation.org>
Subject: RE: ACCP BC Agenda Request

Approved.

Mark W. Powless General Manager Oneida Nation Administration



A good mind. A good heart. A strong Fire.

From: General_Manager_SignOff <<u>General_Manager_SignOff@oneidanation.org</u>>
Sent: Friday, March 18, 2022 11:42 AM
To: Mark W. Powless - General Mgr <<u>MPOWLES1@oneidanation.org</u>>
Subject: FW: ACCP BC Agenda Request

Approval requested to fwd to BC Agenda.

From: Michelle M. Danforth-Anderson <<u>MDANFOR8@oneidanation.org</u>>
Sent: Friday, March 18, 2022 10:45 AM
To: General_Manager_SignOff <<u>General_Manager_SignOff@oneidanation.org</u>>
Subject: ACCP BC Agenda Request

From:	Ralinda R. Ninham-Lamberies
То:	Michelle M. Danforth-Anderson
Cc:	Mark W. Powless - General Mgr; Lawrence E. Barton; Cristina S. Danforth
Subject:	ARPA FRF TC Savings Request
Date:	Thursday, March 17, 2022 9:36:17 AM
Attachments:	Resolution - Tribal Contribution Savings - Obligation - Form-180897.docx

Good morning Michelle-

Below are the minutes from the BC work session regarding your requests to the ARPA FRF TC Savings Portal. Please complete the attached resolution for the two projects and submit to a BC Agenda. **Request #6 DIR-MARKETING AND TOURISM** page 239: Request Amelia Cornelius Culture Park & Veterans Memorial enhancements: **Approved to come from: Culture & Language Request #4 DIR-MARKETING AND TOURISM: Big Bear Media:** page 83: Request of Digital Store Front software, envelope printer, HP700 latex printer, vinyl cutter, maint. And supplies: **Approved to come from: Land, Infrastructure & Sovereignty**

Thank you

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Oneida Nation

Post Office Box 365

Phone: (920)869-2214



Oneida, WI 54155

BC Resolution # Leave this line blank

Obligation for Big Bear Media Digital Store Front customized store front, IntoPrint MP200, HP700, HP54, Maintenance & Supplies Utilizing Tribal Contribution Savings

- WHEREAS, the Oneida Nation is a federally recognized Indian government and a treaty tribe recognized by the laws of the United States of America; and
- 6 7 WHEREAS, the Oneida General Tribal Council is the governing body of the Oneida Nation; and 8
- 9 WHEREAS, the Oneida Business Committee has been delegated the authority of Article IV, Section 1, 10 of the Oneida Tribal Constitution by the Oneida General Tribal Council; and
- 12 the Oneida Nation has received Fiscal Recovery Funds (FRF) through the American WHEREAS, Rescue Plan Act of 2021 (ARPA) funds to address matters arising out of the COVID-19 13 14 pandemic; and 15
- 16 WHEREAS, the Oneida Business Committee has approved application of ARPA FRF through the 17 revenue loss formula set forth in 31 CFR 35.6(d)(2) which applied these federal funds throughout the Nation's budget to governmental programs business units beginning with 18 19 "4272035 and 20
- 21 WHEREAS. the savings from the application of these funds has resulted in tribal funds being placed in 22 the line "Tribal Contribution Savings" in the Investment Report presented in the Treasurer's 23 Report": and
- 25 WHEREAS, the Oneida Business Committee has determined that Tribal Contribution Savings funds 26 should be used as set out in resolution # BC-06-09-21-B, as amended by resolution # BC-27 06-23-21-C which designates percentage allocations to eight categories (percentages 28 rounded) -29
 - Direct Membership Assistance, 45% of funds; •
 - Housing, 17% of funds; •
 - Food and Agriculture, 12% of funds; •
 - Education, 6% of funds; •
 - Culture and Language, 10% of funds;
 - Revenue Generations, 2% of funds; .
 - Government Roles and Responsibilities, 3% of funds; •
 - Overall Priority Land, Infrastructure, Sovereignty, 5% of funds; and
- 38 WHEREAS, Oneida Big Bear Media will utilize funds to purchase the following; Digital Store 39 Front customized store front, IntoPrint MP200, HP700, HP54, Maintenance & 40 Supplies
- 41 42

45

47

BC Resolution #_____ Obligation for Big Bear Media Digital Store Front customized store front, IntoPrint MP200, HP700, HP54, Maintenance & Supplies Utilizing Tribal Contribution Savings Page 2 of 2

- 43 **WHEREAS**, the Project Owner for the proposed project is requesting \$93,847] obligated from the Tribal Contribution Savings, [Culture & Language]; and
- 46 WHEREAS, this project will be concluded by [December 31, 2022]; and
- 48 WHEREAS, The Oneida Business Committee has reviewed the proposed project; and

NOW THEREFORE BE IT RESOLVED, that the that the Oneida Business Committee approves the
obligation of funds for the [Amelia Cornelius Culture Park] project, in the amount of \$93,874 from Trial
Contribution Savings, [Culture and Language] with [Michelle Danforth Anderson/Big Bear Media] assigned
as the Project Owner.



ARPA FUNDS REQUEST – Big Bear Media / Print Operation

Requester: Michelle Danforth Anderson, Marketing & Tourism Director

Project Name: Big Bear Media Business Development Project 1 Business Unit Number: 1203200 Warehouse: 69

Purpose: Secure technology and new equipment that will streamline the customer service process and billing, staff time efficiencies and increase product offerings to increase revenues.

Selected Vendor: Marco Technologies Vendor #143272 (Vendor providing all selected software/equipment)

Total ARPA Funding Requested: \$93,847

Description	QUOTE 1 - SELECTED	QUOTE 2	QUOTE 3
	Marco Industries	Gordon Flesch	
	Vendor #143272	Vendor #146275	
Digital Store Front	Set Up & 5 YR Maint with	Set Up & 1 YR Maint. Fee	Set Up & 1 YR Maint. Fee
Customized Software	PageDNA Software	with Market Direct Store	with Ready Print Module
	*Best Price/Best Product	Front Software	
	\$30,350	\$35,705	\$39,295 Vendor: RSA
Digital Envelope Press	\$22,995 IntoPrint MP200	\$18,680 Xante EN-Press	\$15,795 Xante EN-Press
	This includes feeder and 3		Vendor: Graphix Plus
	yrs. Maintenance		
Latex Printer 44" wide	\$23,293 HP700 W	\$22,995 Image Prograf 400	\$22,995 HP700 W
	\$ 695 Deliver/Training	\$ X Delivery & training	Vendor: Grimco
		not provided	
Vinyl Cutter Plus	\$ 5,895 HP54 Vinyl Cutter	\$ 6,055 Graphtec CE7000	\$ 5,495 + shipping
			Vendor: USCutter
Additional Supplies &	\$6,827 3 year plan for both		
maintenance service	printer & cutter		
with selected Vendor			
	HP Print Cartridges		
	\$1,287 9 Color Tanks @ \$143		
	\$2,505 Paper Substrates		
	(Estimated w/price increase)		
	\$400 PosteroColor RX 180 (2)		
	\$185 3686-54165 54"x165' (1		
	\$920 321454165 54"x164' (2)		
	\$200 ULTPRM137050 (2)		
	\$350 P5K44A 54"x150' (1)		
	\$450 J3H69A (3)		

CONTENTS OF PACKAGE

- PG 1 Summary of 3 quotes with pricing
- PG 2 Digital Store Front Overview of Customer Service Situation
- PG 3 Workflow Chart Job ticket as of today
- PG 4 Workflow Chart Job ticket with Digital Store Front
- PG 5 Solution: Digital Store Front
- PG 7 Digital Envelope Press
- PG 8 HP Latex 700W & HP 54 Vinyl Cutter Plus
- PG 11 Business Plan & Operations Overview
- PG 12 SWOT & Print Operation Revenue Trending
- PG 13 Marketing Trends
- PG 14 Products and Services
- PG 15 Marketing Strategy & Sales Projections

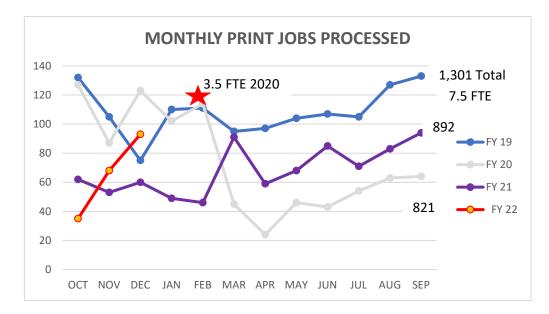
Product/Equipment Request Overview

1. Digital Store Front Software

Digital Store Front Costs – For 5 YEARS	VS Re-hiring FTE Customer Service Rep
\$30,350	\$261,250 - 52,250/annual payroll x 5 Years

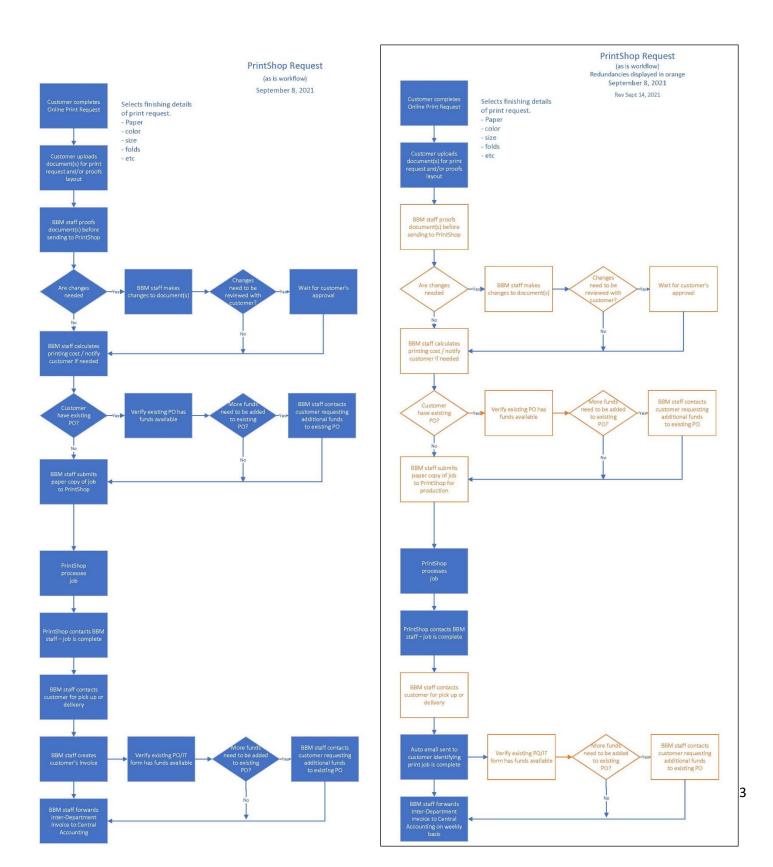
Situation: In 2020, the Customer Service & Office Manager position were eliminated, and duties were taken over by the Director & Sr. Graphic Artist. The print operation has continued to operate during the pandemic and the number of jobs processed from business cards to large scale GTC printings continues to grow.

As a short-term solution, this was a feasible option. As the Nation has hired back and opened more services, this option cannot be sustained with the expectation of growth and sustainability of the operation. <u>A Digital</u> <u>Storefront is a software product that will streamline the ordering and billing functions of the print operation.</u>



212 of 327

On September 8, 2021 – Doreen Thorpe, MIS Application Services put together a team and created a project charter. Doreen project managed, defined the process and all the technical specifications in vendor selection. Below is the current process of printing, tracking and billing 1 print job. **Please review FILE: Part 2 MIS Project Charter for full details of the MIS Project Process & bid score sheets.**



213 of 327

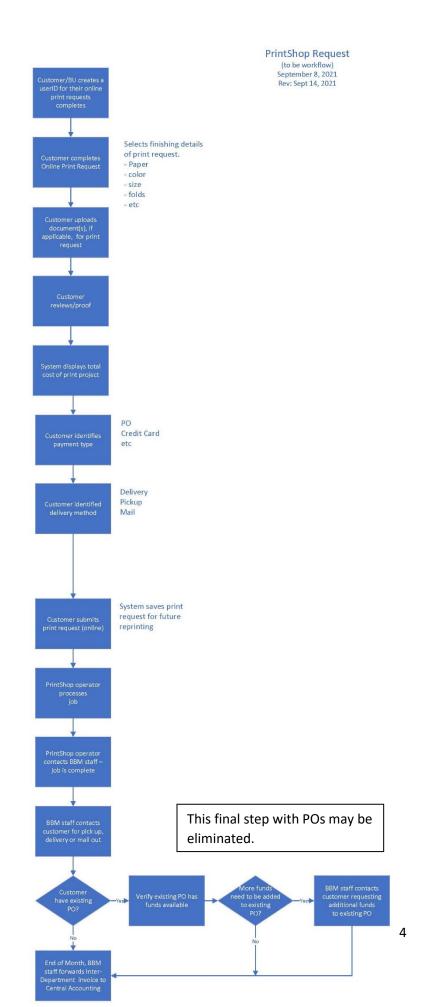
Workflow process after implementing a digital storefront.

Accounting – Heidi Jankowski, Accounting Operations Manager and Marlene M. Mohawk-Poquette with Michelle Danforth looked at the labor/paper intensive process and how to make it more efficient.

The new process is more streamline.

- Reduction in paper scans, emails back and for trying to get an IT signed. Would eliminate POs
- Users will see FY balance at the top of the screen when ordering. This will allow them to track for budgeting purposes.
- Users will be able to look at all the order invoices
- Print / IT staff will work to create a weekly JE that will bill each department's expense in the Power 8 System.

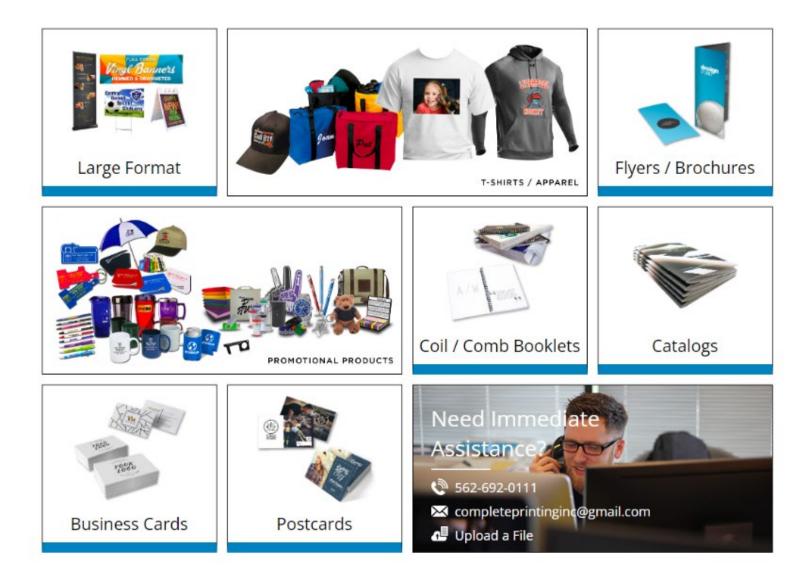
*NO Accounting Interface will be needed for the digital storefront/PageDNA.



Digital Store Front Solution: PageDNA is a customized digital software product that will streamline the ordering and billing functions of the print operation. Each department or external customer will have a profile created with one or multiple users. Below is an example of a print company's website with easy navigation of offered products. Big Bear Media will customize our site with PageDNA to fit our needs.

Below is an example of Complete Printing Solutions home page on their website. Oneida Big Bear Media will customize our home page for ease of ordering a variety of products.





Customers will be able to retrieve previous orders or create new orders in which in real time order prices will be generated and approved.

Repeat orders with no changes will automatically send the art file directly to the printer without utilizing employee time typing up job tickets. The process is fully automated and reduces the number of employees having to touch the job ticket.

Example: A business card that needs a phone number updated. The user changes in real time and approves in real time. This will eliminate emails back and forth between employees.

Customers ordering will be able to see the total amount of printing expensed for the FY and have the capabilities to retrieve any invoice from that total.

Customers will receive real time emails to update them on the progress of their orders or they can sign in to see where in the process the order is.

	DMPLE NTINGSOLU	TIONS
Flyers / Brochures	Quantity:	500
	# of Originals:	1
	Size:	8.5x11 ¥
design	Ink:	Letter Two Sided Color V
	Paper:	20# Bond ~
	Paper Color:	White ~
	Hole Punching:	No Drilling ~
	Stapling:	No Stapling ~
	Folding: Cutting:	
	Laminating:	
	High Gloss UV:	
		\$90.25

New software will eliminate redundancies, paper and saves staff time overall.

Please review FILE: Part 3 Digital Store Front Backup. This file includes detail for the selected vendor including all the project objectives, hardware & operating system requirements, services and other specifications from our project team.

2. Digital Envelope Press MP200

Situation: Jan. – Dec. 2019, \$4,578.19 was spent on maintenance for the Ryobi 4-color press. This 4-color press has been in service since 10/2002. The Ryobi has a mechanical issue which 1 color is not registering properly, and the machine is not being used at this time for color work. The estimate to change the entire water/roller system is \$16K or replace all the rollers is \$8K with no guarantee that the color issue will be corrected. We are currently printing color jobs of 500 envelopes or less on the color digital presses and outsourcing the rest of the color envelopes to an outside vendor. 1-color black envelopes any quantity can be printed in-house with AB Dick presses.

FY18	FY19	FY20	FY21
Sales	Sales	Sales	Sales
59,159	51,630	27,679	37,383
Envelopes/forms			
83,070	52,248	9,960	8,764
Casino schedules		Machine	
		issues*	
	Sales 59,159 Envelopes/forms 83,070	Sales Sales 59,159 51,630 Envelopes/forms	SalesSales59,15951,630Envelopes/forms-83,07052,248Casino schedulesMachine

- Mel to retire in 2022, but willing to come back on a contract to do press and finishing work on a part time basis.
- Press is an art form to run the machines.
- Most color jobs have been transitioned to the digital presses.
- Digital presses are labor intensive to run envelopes. Average job on a digital press is 200 or less envelopes.

Solution: The MP200 will allow us to move to digital and keep all color envelope orders in-house. Gaming and Judicial are the largest users of colored envelopes. Envelope and postcard design are the quickest and most effective way to market letters to consumers. **Please review FILE: Part 4 Envelope Press Back Up for product specifications including electrical and 3 bids.**





3. HP Latex 700W & HP 54 Vinyl Cutter Plus

Situation: The Oneida Nation outsources all vinyl color work to a variety of print shops in the Green Bay Area. Big Bear Media does not have capabilities to create decals or stickers.

Solution: With the addition of new technology, Oneida Big Bear Media can offer a new line of products to the Nation and external customers. This will also allow the Nation to keep vinyl banners, new product labels, wall graphics, consistent door graphics and more inhouse.



Applications Include:



Outdoor Signage & Vinyl Banners





Wall Graphics



Vehicle Wraps



Specialty Labels

218 of 327

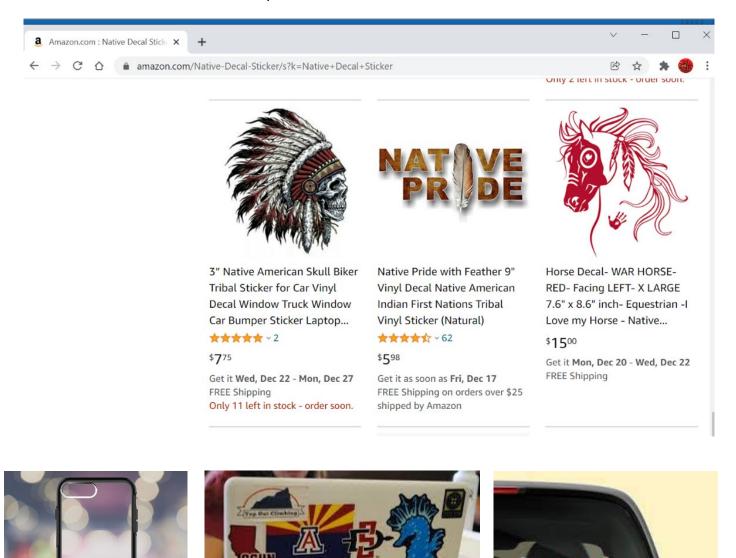


Car Decals & Stickers



219 of 327

The decal business has boomed into a multi-million-dollar business. As reported by Cision PR Newswire – there are over 75 MILLION Millennials in the U.S. Artists are now becoming vendors on Amazon.com and selling a variety of all types of decals that can range from \$2+. There is an opportunity to sell decals at the 4-Paths Shell station due to the large number of students from Southwest high school and online to external customers. Other opportunities continue with the museum gift shop, Turtle Island gifts and other gift shops around the state of Wisconsin and beyond.



Please review FILE: Part 5 HP Printer-Cutter for product specifications including electrical and 3 bids.



Mission Statement

Creative, Print, Media and Delivery to support a Nation of Strong Families.

Operational Summary

Oneida Big Bear Media (BBM) is the result of the consolidation of four areas within GM/Administration: Printing, Mail, Tourism and Kali. <u>Big Bear Media offers creative and print services to the internal departments</u> <u>and GTC members of the Oneida Nation</u>. Big Bear Media strives to secure external revenue sources through a variety of products to offset tribal contribution provided to the departments.

FY22 Guiding Operational Principles

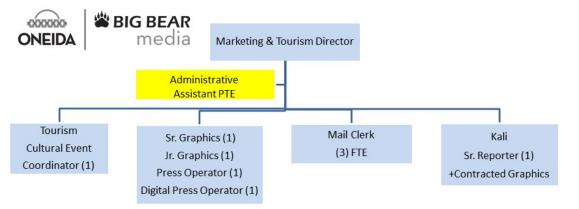
<u>Goal 1</u>: Operational Sustainability - We will continue to strive to close the gap between revenue and tribal contribution for the print operation and Tourism. Big Bear will develop a niche market for cultural materials, new products and seeking out grant funding.

<u>Goal 2</u>: Advancing On^yote?a.ka Principles / Expand Cultural offerings by Oneida: Accessibility and expansion of the Amelia Cornelius Culture Park for the 200 Year Anniversary. Work with Cultural Heritage to create an on-line educational module for schools that can be utilized to create more Oneida subjects. Continue building the on-line archives with a data base of elder videos created from 1994-2007. The Kalihwisaks is some Oneidas only connection to being Oneida. We strive to use the publication to bring our community to the world.

<u>Goal 3</u>: Advance forward using technology – Implement a digital store front and other equipment to offer more services through Big Bear. Cross train staff to increase technological capacity. Develop a student program to offer Media/History/English students an opportunity to grow from practical experience.

Current BBM Personnel Base

Prior to Covid-19 the entire Big Bear Media Staff was 18 employees and today there is 8 Oneida Nation Tribal member employees. Breakdown: Director working in all areas. Print had 8 FTE prior to Covid-19 and has 4.0 today. Workflow increases covered by contracted Graphic Artists (Professional/Student). 1 FTE/Tourism, 3 FTE Mail Center and 1 FTE + graphic consultant PT for the Kali.



SWOT Analysis of Big Bear Media

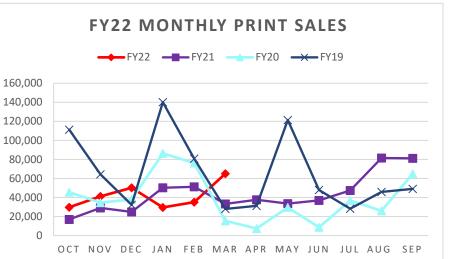
 Strengths High level of creativity & experience Never give up attitude Staff willing to help in any situation Staff willing to work long hours to meet a print deadlines Provide quality services by Oneida tribal members 	 Weakness No coverage if someone is sick Employees still covering a couple of jobs Organizational awareness of what BBM can do Casino doesn't utilize print for direct mail Employee complacent with status quo
 Threats Lack of understanding the tremendous amount of work that flows through the doors Covid-19 Time to rebuild Economic slow down Staff burn out Product / Paper allocations 	 Opportunities rebuild with less employees/salaries/benefits seek out grants to create media projects seek out grants and programs where BBM can be a sight for job training strengthen the number of external customers Learn new print substrate skills to offer to internal/external customers Tribal leaders and managers help promote our services when out in the public

Print Operation Revenue Trending

	ОСТ	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	TOTAL
FY22	29,707	41,077	50,129	29,561	35,000	65,000							250,474
FY21	16,695	29,007	24,842	50,244	51,214	33,270	37,610	33,635	36,976	47,406	81,487	81,186	523,572
FY20	45,502	34,699	37,970	86,292	76,304	15,390	7,386	29,518	8,611	36,779	25,923	64,955	469,329
FY19	111,279	64,320	32,266	140,110	80,869	27,951	31,178	121,273	47,916	28,175	45,899	49,063	780,299
FY18	117,692	61,076	75,882	86,639	50,586	84,654	89,163	81,304	88,698	52,846	91,055	80,832	960,427
FY17	116,378	68,425	111,253	89,930	91,826	88,928	47,980	41,059	212,807	66,049	78,259	99,396	1,112,290
FY16	24,344	28,470	75,096	43,822	29,255	106,121	4,924	3,586	109,131	96,408	68,907	102,569	692,633
FY15	59,369	24,710	49,150	30,315	35,031	35,469	37,401	31,570	38,743	36,241	11,484	66,579	456,062
FY14	54,605	32,982	20,028	30,309	30,004	53,307	36,616	32,343	60,619	36,861	34,099	46,247	468,020
Note: Ca	sino Direct	Mail work	in 2018/20)19 now ou	tsourced t	o Granhic (`omnositi	'n	, ,				,

Note: Casino Direct Mail work in 2018/2019 now outsourced to Graphic Composition

Тор		
FY21 Sales		
Categories		
B & W Copies	37.31%	195K
Color Copies	23.52%	123K
Misc / Paper	11.90%	62K
Press 1 Color	7.14	37K
Bindery	6.05	32K
Graphics	4.25	22K
Misc	3.95	20K
Plotter Posters	1.78	9k
Ryobi 4C	1.67	8K



Market Trends – Smithers 2022 Print Trend Report

<u>The global printing industry</u> is forecast to reach \$821 billion by 2022, driven by growth in packaging and labels, rather than graphic applications, and digital rather than analogue printing, according to a new market report by Smithers

<u>Global printing markets</u> are changing, many publishing products have electronic versions replacing previously printed volumes. E-books, on-line newspapers and magazines are taking significant sections of their respective markets; while directories, catalogues and brochures have electronic alternatives; more transactions are electronic reducing demand for currency and cheques; and advertising spend is moving into new areas including on-line. These factors, alongside the continued growth of social networking, result in declining volumes of many print products, **but not packaging and labels where demand is growing.**

In the Green Bay market there are over 30 established printers. This includes large operations such as Heyrman Printing, Viridiam, Mail Haus, Independent to Sir Speedy, Office Max, Office Depot with walk in services. There are a number of printers who have gone out of business during 2020 – 2021.

Big Bear Media Customers

Oneida Nation's 80+ departments - Big Bear Media is an in-plant print operation.

- Security to our Nation's information and confidentiality of tribal members contact information
- Short turn times for RUSH jobs that happen frequently.
- Competitive pricing (current pricing will be reviewed with new machine contracts & less overhead)
- Internal Graphics/Content Creation for departments with low to no cost charge.
- Provides internal processing and coordination of print jobs. External print jobs would need 3 bids for any job over \$1K.
- Creative minds to continue to push Cultural & Historical content via social media/website to ensure the existence of our identity and sovereignty

Other Tribes

BBM has engaged in conversations with the casinos for variable data printing but have heard in the past they don't want to engage due to conflict of interest. Since March 2020, communication with other tribes has halted due to the lack of staff time. The Department of Interior UPS pricing makes us very competitive.

Other Tribal Businesses

Continue conversations with OTIE, Bay Bank, Radisson and Thornberry Creek

Government Contracting

BBM is set up for government contracting.

External Customers

BBM does have customers and with new marketing materials that promote all the facets of our operation there should be an increase in this area. Gallagher's Pizza, Bay Lake Regional Planning Committee, UW-Madison, Astro Taxi, Integrated Fire & Sprinkler etc.

Products & Services

Printing	Graphics
• 2-1 Color Offset Presses	Advertising Design
Digital Press	Graphic Design
• Plotter	Logo Design
Variable Data	Newspaper Pagination
	Typesetting
Brand Development	Creative Development
Brand Strategy	Campaigns
Brand stories and messages	Corporate/Brand Identity & Language
Logos	Advertising—Print, Digital, Broadcast,
Marketing Plans	Outdoor, and Nontraditional
Research Management	Collateral/Literature Development
Branded Content Creation	Corporate Communications/Annual
	Reports
Audio/Video	Packaging
Basic Services	Point-of-Purchase
	Experiential/Environmental Design
Event Services	Digital Experience
Logistic Services	 Web Development – team up with outside entity
	Social Media Strategy
Copywriting	Data & Online Analytics
ODDOOD Comment	Unity the many





224 of 327



Marketing Tools:

Big Bear Media Website	Big Bear Media Collateral Pieces
Convert Kit -Digital kit	Business Cards / Post Cards
Facebook	Printing / Media Portfolio
Word of Mouth – BC/Other	Vinyl Banners on W. Mason St
Networking Functions	Interactive Brochures

Sales Projection with new equipment (excludes possible flatbed sign maker revenues/researching equipment)

Note: Currently, tribal departments go directly to Wonder Sign or Quick Signs for signs, decals, etc. In the past, Oneida Printing would be the broker for these services but there is no longer the staff to cover this function. Unfortunately, AP cannot give us the total amount paid to these vendors due to being utilized tribal wide.

Year 2	Revenue
Decals	3,000
Window Clings	4,000
Envelopes	2,000
Food Labels	1,500
Banners/signs	5,500
Wall Graphics	1,000
Envelopes	7,000
ROI 15-20%	24,000
Digital Storefront	Savings
Rehire 1FTE	52,250/annual



*Revenues could be larger due to the 200-year anniversary / multiple events and preparation of consistent tribal building signage.

"The only strategy that is guaranteed to fail is not taking risks." Mark Zuckerberg

September 8, 2021

Project name: Digital Storefront System – Big Bear Media

Business need: Big Bear Media (BBM) currently uses PrintSmith as their print shop management software. This system involves an individual to review and initiate the process to print the job. The downsize of staff leaves current resources to manually review the print request to begin processing an order. A digital storefront system is needed to automate orders from start to finish eliminating the manual steps to process print jobs.

Objectives:

Business Objectives: Select a software system to process customer's printing requests accurately and efficiently.

Project Objectives: Complete the Request for Proposal (RFP) process for the purchase of a digital storefront system

Task Objectives:

- Identify and assemble a project team
- Identify a project manager
- Regularly scheduled meetings w/agendas & minutes
- Develop a requirements list
- Efficient streamline process when billing customers/Central Acct. AP
- Create Request for Proposal (RFP)
- Email RFP to potential vendors
- Select vendors to schedule a software demonstration
- Software selection
- Contract, Law Office Approval, Create PO
- Acquisition of a digital storefront application
- Implement Digital storefront application

Scope:

This project will include:

• Selection of a digital storefront system for BBM.

This project will not include:

Deliverables:

- Approved Project Charter
- Functional requirements list
- Develop list of possible vendors
- Software demonstration
- Software selection
- Law office Approval document

226 of 327

September 8, 2021

- Signed vendor contract
- Purchase Order
- Implementation of a storefront application for BBM
- Training for end-users
- Documentation
- Reports and Invoices

Dependencies/Assumptions/Risks:

- Availability of team members
- Available funds

Project Structure:

- Project Sponsor Big Bear Media
- Co-Project Manager Michelle Danforth-Anderson Director, Marketing & Tourism.
- Co-Project Manager Doreen Thorpe, MIS
- Team Members
 - Eric Doxtator, BBM Graphic/Media Designer
 - o Forrest Pelky, Client Server Programm3er
 - o Jesse Kujawa, Information Security
 - o Eric Bristol, Mgr Application Development
 - Systems Administrator

Preliminary Costs: TBD

Timetable:

<u>Milestones:</u> Gather Requirements Complete Request for Proposal (RFP) document Identify Potential Software vendors Mail RFP to potential Vendors RFP proposals due Vendor selection Implementation timeline TBD

Success Factors:

• Acquisition and implementation of a digital storefront software system.

Authorization:

_ Date: _____

Big Bear Media

September 8, 2021

Project name: Digital Storefront System - Big Bear Media

Project Structure:

- Project Sponsor Big Bear Media
- Co-Project Manager Michelle Danforth-Anderson Director, Marketing & Tourism.
- Co-Project Manager Doreen Thorpe, MIS
- Team Members
 - Eric Doxtator, BBM Graphic/Media Designer
 - Forrest Pelky, Client Server Programm3er
 - o Jesse Kujawa, Information Security
 - Eric Bristol, Mgr Application Development
 - Systems Administrator Vicki Krueger, Scott Coppersmith

September 8, 2021

Project name: Digital Storefront System – Big Bear Media

Timetable:

Target Completion Date	RFP Activity
October 1, 2021	Oneida Nation release RFP
October 12, 2021	Offeror intention to respond (by 4:00 p.m. CST)
October 27, 2021	Proposal due (by 4:00 p.m. CST)
October 28, 2021	Oneida Nation internal review
November 8-10, 2021	Offeror presentation
November 16-17, 2021	Follow up presentations, if needed
November 18, 2021	Oneida Nation final evaluation
November 22, 2021	Notification to offeror of selection
November 22, 2021	Begin contract approval process
January 3, 2022	Anticipated implementation date

229 of 327

Big Bear Media – eCommerce software Vendor Selection November 10, 2021

Gordon Fletch – 5 year subscription (includes initial setup and config)

= approx. \$80,000 No scheduler for reports Internal customers unable to maintain their Cannot create customer statements Cannot mail merge

Marco/PageDNA – 5 year subscription (includes initial setup and config)

= approx. \$30,000

Single Sign On capability will integrate with Oneida Azure directory Began software demonstration covering security PageDNA security approved by Oneida Info Sec Screen layout user friendly for customers Can add ability for external customers in future Ability for internal customers to maintain their PO and PO balances

RSA – 1 year subscription (includes Initial setup and Config)

= approx. \$41,000

Would need to purchase an additional module for internal customers to maintain their PO numbers and PO amounts (was identified as a mandatory feature in RFP)

Gordon Flesch – Vendor Demonstration November 9, 2021

	Scorer Initials:	Gordon Flesch EFI Market Direct - Vendor Demo – November 9, 2021
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No.	Functional Requirements	M/D Mandatory / Desirable	Gordon Flesch (EFI Market Direct)	Oneida Scorer A	Oneida Scorer B
	User Interface:				e de la composition de
1.	Select from standard product to begin order (i.e., brochures, fliers, business cards, letterhead, forms)	М	4	4	4
2.	Drill down selection specific to product type (Visual and description selection options for product, i.e., coil bind, comb bind, etc.)	М	4	4	4
3.	Create ad hoc product/request	M	4	 4	4
4.	Upload digital file	M	4	4	4
5.	Save order history	M	4	 4	4
6.	Reorder from order history	M	4	4	4
7.	Reset password without back-office resource interaction	M	4	4	4
8.	 Realistic proof of final product Display alternate views of proof (i.e., display 1 or multiples pages) Move pages or add blank page within proof 	M D D	4	4	4
9.	Select a due date.	M	4	4	4
10.	Display price as options/selections are added to product	D	4	4	4
11.	Display unit price and total price	D	4	4	4
12.	Calculate shipping cost	М	4	4	4
13.	Display final costs (product, shipping, etc.) before placing order	М	4	4	4
14.	Provide an <i>acceptance button</i> for customer to approve final product and proceed with print job	М	4	4	4
15.	Apply discount code (i.e., percentage off or free shipping)	D	4	4	4
16.	Provide a billing and shipping address	M	4	4	4
17.	Business Cards: • Templates for customer to			4	4
	modify	M	4	- Alveren	The second second

	Upload company logo/images	M M			
	Preview real-time changes	IVI			e e Al free al free
18.	Elvoro	М	4	4	4
10.	Flyers	M	4	4	4
	 Standard template to drag and drap photos, addit verbiage 	111			
	drop photos, edit verbiage				
10	Crop photos	M	4	4	À
19	Ability to upload mail list for mail	IVI	4	4	4
	merge.				
	Back Office:		<u> </u>		
20	Create discounts codes (percentage	D	4	4	4
	off and/or free shipping)				1.5.5.5
21	Apply shipping cost to order (rate by	М	4	4	4
	location and weight of product)				
22	Identify shipping types available (i.e.,	М	4	4	4
	pick up, deliver, UPS)				an an Araba
23	Add rules to business cards templates	D	4	4	4
	and layout (i.e., size, number of lines)				
24	Auto email sent to customer	М	4	4	4
	 Details of product ordered 				
	 Confirmation Number 				
	 Total cost of product 				
	 Estimated completion date 				AN SE
25	Auto email customer when order is	М	4	4	4
	shipped or ready for pickup				
26	Auto email reminder to customer of	D	2*		0
	items in their cart				in the second
27	Accept multiple payment types (i.e.,	М	4	4	4
	charge card, purchase order, pay				
	when pickup)				
28	Identify minimum days needed by	М	44	4	4
	product (if customer can enter in a due				
	date on their order, i.e., minimum of 3				
	days needed to print a brochure;				
	customer cannot select the next day				
	as needed by)			and the second	
29	Ability for customers to maintain their	М	4*	0	4
	PO numbers and totals for their				
	account within system				1
30	Customer's PO amount decreases	М	4	0	4
	according to their orders			TANKA (
31	Validate image resolution to customer	М	4	4	4
	for print quality				

32	Product requests prioritized by date needed	М	4	4	4
33	Provide standard images within customers account (i.e., Oneida logo, other business logos)	М	4	4	4
34	Digital files:				
	 Uploaded files converted to a pdf document Identify in back office acceptable uploaded file types (ability for non-acceptable file 	Μ	4	4	0
	formats to auto convert to pdf when uploaded)Identify the file types which can be uploaded	D			
	 Is there a limit to the number of files that can be uploaded? 				
35	Mail Merge	M	2*	1. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1	2
36	MailingsSystem to validate mailing				
	address is in correct USPS formatOption to remove duplicate	D	2*	4	2
	 Option to remove duplicate address Please provide the file format needed for mail merge list 	D			
37	Statements Auto print weekly or monthly Print on-demand Print for date range 	М	0*	2	0
38	Ad hoc reports	M	4	4	4
39	Scheduler for reports	M	0*	2	0
40	Interface mailings to ConnectRight (Pitney Bowes)	М	0*	0	0
41	Ability to customize/brand the home page or template for Big Bear Media.	М	4	4	4
		Total:	146	146	140
	ESTIMATE	TOTAL:	\$51,311 (1 yr)		

(Note: scores in blue not included in total)

*Gordon Flesch (EFI Market Direct) Addtl Responses:

26 Auto email reminder to customer of items in their cart This function requires an option called Auto Engage. 29 Ability for customers to maintain their PO numbers and totals for their account within system We're assuming this means you'd like the ability for spending accounts. If so, we rate this as a 4. 35 Mail Merge This function requires an option called EFI VDP (or SmartCanvas VDP) 36 Mailings • System to validate mailing address is in correct USPS format • Option to remove duplicate address Please provide the file format needed for mail merge list Statements • Print on-demand • Print for date range Scheduler for reports Should come out of PrintSmith Vision 40 Interface mailings to ConnectRight (Pithey Bowes) • New entered a "zero" because we are not sure of the application. Please provide more detail. Unsure of functions intent. 	No	Functional Requirement	Gordon Fletch (EFI) Comment
their PO numbers and totals for their account within systemspending accounts. If so, we rate this as a 4.35Mail MergeThis function requires an option called EFI VDP (or SmartCanvas VDP)36Mailings • • System to validate mailing address is in correct USPS format • • Option to remove duplicate addressIt would seem the functions intent is to certify data. Depending on workflow, this function could be done inline with EFI VDP option or offline before a user begins order workflow.37Statements • • Auto print weekly or monthly • • Print on-demand • • Print for date rangeShould come out of PrintSmith Vision39Scheduler for reportsShould come out of PrintSmith Vision40Interface mailings to ConnectRight (Pitney Bowes)We entered a "zero" because we are not sure of the application. Please provide more detail. Unsure of	26		This function requires an option called Auto Engage.
36 Mailings • System to validate mailing address is in correct USPS format • Option to remove duplicate address It would seem the functions intent is to certify data. Depending on workflow, this function could be done inline with EFI VDP option or offline before a user begins order workflow. 37 Statements • Auto print weekly or monthly • Print on-demand • Print for date range Should come out of PrintSmith Vision 39 Scheduler for reports Should come out of PrintSmith Vision 40 Interface mailings to ConnectRight (Pitney Bowes) We entered a "zero" because we are not sure of the application. Please provide more detail. Unsure of	29	their PO numbers and totals for	
 • • System to validate mailing address is in correct USPS format • • Option to remove duplicate address Please provide the file format needed for mail merge list 37 Statements • • Auto print weekly or monthly • • Print on-demand • • Print for date range 39 Scheduler for reports Should come out of PrintSmith Vision 40 Interface mailings to ConnectRight (Pitney Bowes) We entered a "zero" because we are not sure of the application. Please provide more detail. Unsure of 	35	Mail Merge	
 37 Statements Auto print weekly or monthly Print on-demand Print for date range 39 Scheduler for reports 40 Interface mailings to ConnectRight (Pitney Bowes) Should come out of PrintSmith Vision We entered a "zero" because we are not sure of the application. Please provide more detail. Unsure of 	36	 System to validate mailing address is in correct USPS format Option to remove duplicate address Please provide the file format 	Depending on workflow, this function could be done inline with EFI VDP option or offline before a user begins
40 Interface mailings to ConnectRight (Pitney Bowes) We entered a "zero" because we are not sure of the application. Please provide more detail. Unsure of	37	Statements Auto print weekly or monthly Print on-demand 	Should come out of PrintSmith Vision
(Pitney Bowes) application. Please provide more detail. Unsure of	39	Scheduler for reports	Should come out of PrintSmith Vision
	40		application. Please provide more detail. Unsure of

Comments:

No scheduler for reports

Total package cost for 5 years = approx. \$80,000. Quite a bit higher than the other 2 vendors

Marco / PageDNA Vendor Demonstration November 10, 2021

Scorer Initials: _____

No.	Functional Requirements	M/D Mandatory / Desirable	Marco (PageDNA)		Oneida Scorer A	Oneida Scorer B
	User Interface:					
1.	Select from standard product to begin order (i.e., brochures, fliers, business cards, letterhead, forms)	M	4		4	4
2.	Drill down selection specific to product type (Visual and description selection options for product, i.e., coil bind, comb bind, etc.)	М	4		4	4
3.	Create ad hoc product/request	M	4		4	4
4.	Upload digital file	M	4		4	4
5.	Save order history	M	4		4	4
6.	Reorder from order history	M	4	· · · · ·	4	4
7.	Reset password without back-office resource interaction	M	4		4	4
8.	Realistic proof of final product	M	4*		4	4
	 Display alternate views of proof (i.e., display 1 or multiples pages) Move pages or add blank page within proof 	D	1			
9.	Select a due date.	M	4		4	4
10.	Display price as options/selections are added to product	D	4		4	4
11.	Display unit price and total price	D	4		4	4
12.	Calculate shipping cost	M	4		4	4
13.	Display final costs (product, shipping, etc.) before placing order	М	4		4	4
14.	Provide an <i>acceptance button</i> for customer to approve final product and proceed with print job	М	4		4	4
15.	Apply discount code (i.e., percentage off or free shipping)	D	4		4	4
16.	Provide a billing and shipping address	М	4		4	4
17.	 Business Cards: Templates for customer to modify Unload company logo/imagon 	M	4		4	4
	 Upload company logo/images 	<u>i ivi</u>				

	Preview real-time changes	М	4	
18.	 Flyers Standard template to drag and drop photos, edit verbiage 	M	4 4	4 4
19.	Crop photos Ability to upload mail list for mail merge.	M	4	4
	Back Office:			
20.	Create discounts codes (percentage off and/or free shipping)	D	4	4
21.	Apply shipping cost to order (rate by location and weight of product)	М	4	4
22.	Identify shipping types available (i.e., pick up, deliver, UPS)	М	4	4
23.	Add rules to business cards templates and layout (i.e., size, number of lines)	D	4	4
24.	 Auto email sent to customer Details of product ordered Confirmation Number Total cost of product Estimated completion date 	Μ	4	
25.	Auto email customer when order is shipped or ready for pickup	М	4	4
26.	Auto email reminder to customer of items in their cart	D	1	1
27.	Accept multiple payment types (i.e., charge card, purchase order, pay when pickup)	М	4	4
28.	Identify minimum days needed by product (if customer can enter in a due date on their order, i.e., minimum of 3 days needed to print a brochure; customer cannot select the next day as needed by)	Μ	4	4
29.	Ability for customers to maintain their PO numbers and totals for their account within system	М	4	4
30.	Customer's PO amount decreases according to their orders	М	4	4
31.	Validate image resolution to customer for print quality	М	4	4

32.	Product requests prioritized by date needed	Μ	4		4
33.	Provide standard images within customers account (i.e., Oneida logo, other business logos)	М	4		4
34	 Digital files: Uploaded files converted to a pdf document Identify in back office acceptable uploaded file types 	Μ	3*	4	4
	 (ability for non-acceptable file formats to auto convert to pdf when uploaded) Identify the file types which can be uploaded Is there a limit to the number of 	D	3 (addtl)		
	files that can be uploaded?				
35	Mail Merge	М	4	4 4	4
36	 Mailings System to validate mailing address is in correct USPS 				
	formatOption to remove duplicate	D	3	4	3
	 address Please provide the file format needed for mail merge list 	D	3*		3
37	 Statements Auto print weekly or monthly Print on-demand Print for date range 	М	2*		4
38	Ad hoc reports	М	4*	4.5	4
39	Scheduler for reports	М	4	4	4
40	Interface mailings to ConnectRight (Pitney Bowes)	Μ	2		Pull from excel file
41	Ability to customize/brand the home page or template for Big Bear Media.	М	4*	4	4
		Total:	155	159	159
	ESTIMATE	TOTAL:	26,600 (5 yr)		

(Note: scores in blue not included in total)

MARCO / PAGEDNA VENDOR DEMO NOVEMBER 10, 2021

8	Realistic proof of final product • Move pages or add blank page within proof	PageDNA carts do not expire by default. Upon returning to their cart, users will have these items saved. PageDNA also provides a "Save this Basket" feature to allow users to save items without them being actively in the current shopping basket,
34	Digital files: • Is there a limit to the number of files that can be uploaded?	File types that can be allowed / disallowed on any customer-facing document upload field in PageDNA include: •ai •csv •dif •doc •docm •docx •eps •idml •indd •jpeg •jpg •odp •ods •odt •pdf •png •pps •ppsm •ppsx •pptm •pptx •psd •pub •rtf •tif •tiff •txt •xls •xlsb •xlsm •xlsx •xml •zip PageDNA supports conversion of Microsoft Word documents to PDF. In this scenario, PageDNA checks page count to ensure the quote is accurate, and upon success, the customer reviews a rasterized proof of the PDF. This ensures that the correct document is uploaded and that customer is happy with the conversion. Also, in this scenario, both the original uploaded document <i>and</i> the converted PDF are sent to production. PageDNA also allows customers to upload PDFs generated from any application using the "Print to PDF" option available on both Windows and Mac OS. Instructions for this option can be placed in-line for ease of use. This is becoming increasingly common as the most popular upload method across our 2,500 live storefronts.
36	Mailings • System to validate mailing address is in correct USPS format	PageDNA uses FedEx's address verification module, which has the same functionality as USPS (checking for correct format, requiring an apartment number for multi-tenant complexes, ability to distinguish between residential and commercial).
37	Statements • Auto print weekly or monthly • Print on-demand • Print for date range	PageDNA allows ways to interoperate with many industry standard accounting packages such as QuickBooks, through PageDNA's automated scheduled "shipped items" reporting functionality. Marco may provide other solutions to augment PageDNA to support these functions, and if these are included, please raise this number to a higher level to reflect the joint solution being proposed.

40	Interface mailings to ConnectRight (Pitney Bowes)	PageDNA allows orders (including those with mailing lists) to be held awaiting approval. Operators are provided the ability to download a mailing list, run it through a postal data system such as ConnectRight, and then re-upload the list to PageDNA, which then re-tallies the order count. During this step, the operator can approve the job, approve the correct list, and order quantities are then stamped into the record.

Comments:

Began software demonstration covering security

Implementation process -

They do for us. Need ½ hour of someone time, can launch 4-6 weeks meet weekly 1 hour between time of meetings to do homework, ie., template, artwork, testing, paper info

Uses smart sheet as a proj mgt tool.

(has 2,500 customers)

Will review implementation process to improve on next implementation

They do branding of store name Before doing SSO

Page DNA – implementation and support Marco – is an authorized dealer of PageDNA

Access Control – sophisticated user profile – Can order on behalf of others or for themselves or for their team or anyone within organization and can order for those within organization

Works on tablet, mobile device (phone) - most people are using a phone to place order

We can maintain – don't need to be a programmer Ease of look on smaller devices

Provide Level 2 support for all quotes Identified hours to achieve goal. (believe giving more estimated hours than necessary) SSO has unlimited storefront with no transactions fees Can have own storefront for ie., health center

Watch webinar to see more info on SSO Multiple approval process workflow

Use Fed ex and ups shipping rates and could include a markup (ie., packaging)

4 credit card gateways: Authorize.net – most reliable steady

Gives customer one last time to review order.

Customer receives confirmation email -

Has integration with shipstore – put product on scale, scan barcode, and partner will create shipping label, ups, email goes to customer with shipping and tracking

\$150.00 month fee for above (may want to add later)

\$500 one time cost for separator sheet

Administration –

Can upload all items in catalogue from a spreadsheet Create an item

- > 1 what building 1 or 2 sided
- > Name the item
- > Can hide fro users when testing a product
 - Later can make visible
- Product name
- > Weight (for shipping)
- Mfg or routing individual
- Select file > upload file
- > Many fonts supported
- > Auto populates fonts uploaded in the uploaded file
- > Colors are identified from uploaded file
- > Anchores blocks or can modify where layout is on form
- > Can add photo, identify block name
- Variable name = photo
- > And scale and identify preserve aspect ratio
- > All blocks have different layers can add watermark, before or behind another layer
- > Spend time making tools easy to use
 - Has training included unlimited phone and email support if < 15 minutes no charge more than > 15 minutes can use training hours. Will meet within 2-3 business days and will record training to keep for future use.
 - o 99 percent of customers do not use all 6 training hours.

Can identify quote prices can be downloaded to spreadsheet and can be uploaded

Can download to excel file, Can do a report scheduler Can create customer reports (2-300 dollars) Supports crystal reports, for prettiness

Unshipped items by mfg. – to make sure items do not get lost le., identify more than xx days old and not shipped Can identify as only send if there are problems (email to someone)

User or customer may want access to reports – can secure report by customers

Can roll back to midnight any changes (backup Can identify by user to see specific reports – and change admin options Edit Log of what and when

On home page user can see budget line left, if click on the user can see their order history.

Statements – automated for an invoice – there is a third party we can add to this if we wanted to investigate this.

- If sent a statement they can work with another vendor to turn csv file into an invoice.
- Can create a work flow to import into quickbooks

Imposition module - \$500 one time fee SSO - \$1,000 one time fee (look into)

Can identify minimum resolution on photos.

Has 'kit' capability (ie., new employee info)

Steve will get us the security questionnaire for CyberSAR form

Review pricing by adding the additional one time modules.

Marco already a vendor, would need to update their vendor

Looking to tack on envelope press / printer Want to tack on equipment RSA – Rochester Software Associates Vendor Demonstration November 8, 2021

Initials of Scorer:

RSA – Vendor Demo – November 8, 2021

No.	Functional Requirements	M/D Mandatory / Desirable	RSA	Oneida Scorer A	Oneida Scorer B
	User Interface:	e in the state			
1.	Select from standard product to begin order (i.e., brochures, fliers, business cards, letterhead, forms)	М	4	4	4
2.	Drill down selection specific to product type (Visual and description selection options for product, i.e., coil bind, comb bind, etc.)	М	4*	4	4
3.	Create ad hoc product/request	M	4	 4	4
4.	Upload digital file	M	4	4	4
5.	Save order history	M	4	 4	4
6.	Reorder from order history	M	4	4	4
7.	Reset password without back-office resource interaction	М	4	4	4
8.	Realistic proof of final product	M	4*	4	4
	 Display alternate views of proof (i.e., display 1 or multiples pages) Move pages or add blank page within proof 	D	4		
9.	Select a due date.	M	4*	 4	4
10.	Display price as options/selections are added to product	D	4	4	4
11.	Display unit price and total price	D	4	4	4
12.	Calculate shipping cost	М	2*	0	1
13.	Display final costs (product, shipping, etc.) before placing order	M	4	4	4
14.	Provide an <i>acceptance button</i> for customer to approve final product and proceed with print job	М	4	4	4
15.	Apply discount code (i.e., percentage off or free shipping)	D	0*	0	0
16.	Provide a billing and shipping address	М	4*	4	4

17.	Business Cards:				
	 Templates for customer to 				
	modify	Μ	4	4 4	
	Upload company logo/images	М	4		
	 Preview real-time changes 	М	4		
18.					
			_		
	Flyers	М	4	4 4	
	 Standard template to drag and 	М	0		
	drop photos, edit verbiage				
	Crop photos				
19.	Ability to upload mail list for mail	Μ	4	3 3	
	merge.				
	Back Office:				
20.	Create discounts codes (percentage	D	4*	4 4	
20.	off and/or free shipping)	D	•		
21.	Apply shipping cost to order (rate by	М	4	4 4	
	location and weight of product)			지수 제품 문화 문문 전	S. 19
22.	Identify shipping types available (i.e.,	М	4	4 4	
	pick up, deliver, UPS)				
23.	Add rules to business cards	D	4	4 4	
	templates and layout (i.e., size,				
	number of lines)				
24.	Auto email sent to customer	М		4 4	
	 Details of product ordered 		4		
	Confirmation Number		4		
	 Total cost of product 		4		
	Estimated completion date		4		
25.	Auto email customer when order is	М	4	4 4	
	shipped or ready for pickup				
26.	Auto email reminder to customer of	D	0	0 0	
	items in their cart				
27.	Accept multiple payment types (i.e.,	М	4*	4 4	
	charge card, purchase order, pay				
	when pickup)				
28.	Identify minimum days needed by	М	0*	4 4	
20.	product (if customer can enter in a				
	due date on their order, i.e., minimum				
	of 3 days needed to print a brochure;				
	customer cannot select the next day				
	as needed by)				
29.	Ability for customers to maintain their	M	4*	4 4	
·.	PO numbers and totals for their				
	account within system				

30.	Customer's PO amount decreases according to their orders	М	4*	3	3
31.	Validate image resolution to	М	4	3	3
51.	customer for print quality	171	, т 		
32.	Product requests prioritized by date	М	4	4	4
52.	needed	171	-		an an tha a Min 1997 - An Air
33.	Provide standard images within	М	4	4	4
55.	customers account (i.e., Oneida logo,	101			
	other business logos)			All	
			l	4	4
34	Digital files:				
0.	Uploaded files converted to a	М	4		
	pdf document				
	 Identify in back office 				
	acceptable uploaded file types				
	(ability for non-acceptable file				
	formats to auto convert to pdf	D	4		
	when uploaded)				
	Identify the file types which can				
	be uploaded				
	Is there a limit to the number of				
	files that can be uploaded?		4 (no)	· · · · · · · · · · · · · · · · · · ·	n Maria (n. 1919). Maria
35	Mail Merge	М	4	4	
55	Mail Merge	IVI	-		4
36	Mailings	IVI	-T		4
		111			4
	Mailings				
	Mailings System to validate mailing 	D	0	4 0	0
	 Mailings System to validate mailing address is in correct USPS 	D	0		
	 Mailings System to validate mailing address is in correct USPS format 				
	 Mailings System to validate mailing address is in correct USPS format Option to remove duplicate 	D	0 0		
	 Mailings System to validate mailing address is in correct USPS format Option to remove duplicate address 	D	0 0 CSV or		
36	 Mailings System to validate mailing address is in correct USPS format Option to remove duplicate address Please provide the file format needed for mail merge list 	D D	0 0 CSV or Excel		0
	 Mailings System to validate mailing address is in correct USPS format Option to remove duplicate address Please provide the file format needed for mail merge list Statements 	D	0 0 CSV or		
36	 Mailings System to validate mailing address is in correct USPS format Option to remove duplicate address Please provide the file format needed for mail merge list Statements Auto print weekly or monthly 	D D	0 0 CSV or Excel 4*		0
36	 Mailings System to validate mailing address is in correct USPS format Option to remove duplicate address Please provide the file format needed for mail merge list Statements Auto print weekly or monthly Print on-demand 	D D	0 0 CSV or Excel 4* 4		0
36 37	 Mailings System to validate mailing address is in correct USPS format Option to remove duplicate address Please provide the file format needed for mail merge list Statements Auto print weekly or monthly Print on-demand Print for date range 	D D M	0 0 CSV or Excel 4* 4 4	0	0
36 37 38	 Mailings System to validate mailing address is in correct USPS format Option to remove duplicate address Please provide the file format needed for mail merge list Statements Auto print weekly or monthly Print on-demand Print for date range 	D D M	0 0 CSV or Excel 4* 4 4 4	0	4
36 37 38 39	 Mailings System to validate mailing address is in correct USPS format Option to remove duplicate address Please provide the file format needed for mail merge list Statements Auto print weekly or monthly Print on-demand Print for date range Ad hoc reports Scheduler for reports 	D D M M	0 0 CSV or Excel 4* 4 4 4 4	0 0 4 4	4
36 37 38	 Mailings System to validate mailing address is in correct USPS format Option to remove duplicate address Please provide the file format needed for mail merge list Statements Auto print weekly or monthly Print on-demand Print for date range Ad hoc reports Scheduler for reports Interface mailings to ConnectRight (Pitney Bowes) 	D D M M M M	0 0 CSV or Excel 4* 4 4 4 4 4 2*	0 4 4 0	0 4 4 4 0
36 37 38 39	 Mailings System to validate mailing address is in correct USPS format Option to remove duplicate address Please provide the file format needed for mail merge list Statements Auto print weekly or monthly Print on-demand Print for date range Ad hoc reports Scheduler for reports Interface mailings to ConnectRight 	D D M M	0 0 CSV or Excel 4* 4 4 4 4	0 0 4 4	4

ESTIMATE TOTAL:	39,295 (1 yr)	
		J. A. S.

(Note: scores in blue not included in total)

*RSA (Rochester Software Associates) Addtl Responses:

No	Functional Requirement	RSA's Comment
2	Drill down selection specific to product type (Visual and description selection options for product, i.e., coil bind, comb bind, etc.)	In addition, WebCRD's Smart Finishing Options can be enabled to only present options that make sense with the document (i.e. no coil or comb bind would be offered for a 2 page document)
8	Move pages or add blank page within proof	Blank pages can be added within the proof. Moving pages is done in the ReadyPrint make ready plug in.
9	Select a due date.	The print shop also has the ability to limit the dates (holidays, weekends) as well as determine standard turnaround times. (SLAs)
12	Calculate shipping cost	WebCRD can integrate, via available APIs, with shipping vendors to pass shipping costs into WebCRD orders.
15 & 20	Apply discount code (i.e., percentage off or free shipping)	End users cannot apply a discount code, but print center personnel can apply discounts to order and can remove shipping costs.
16	Provide a billing and shipping address	This information can often be pulled from Active Directory with the Authentication module (included) or input manually by print shop or end user.
27	Accept multiple payment types (i.e., charge card, purchase order, pay when pickup)	WebCRD can accept multiple payment types. Charge card acceptance requires the Credit Card module (Optional Pricing provided)
28	Identify minimum days needed by product (if customer can enter in a due date on their order, i.e., minimum of 3 days needed to print a brochure; customer cannot select the next day as needed by)	WebCRD can set minimum days for orders (i.e. 3 day minimum turnaround) but not "by product".
29	Ability for customers to maintain their PO numbers and totals for their account within system	This is accomplished by the QD Scan Accounting Module. (Optional Pricing provided)
30	Customer's PO amount decreases according to their orders	This is accomplished by the optional QD Scan Accounting Module. (Optional Pricing provided)
37	Statements Auto print weekly or monthly 	This is accomplished by the optional Print MIS module. (Optional Pricing provided)

<u></u>	Print on-demandPrint for date range	
40	Interface mailings to ConnectRight (Pitney Bowes)	 RSA offers multiple interfaces that allow WebCRD to integrate with other systems. If you have specific integration needs, RSA's Professional Services team will be delighted to discuss and scope them with you. Effort hours are TBD. This customization is not included in the pricing. At a high level, RSA's available interfaces include: Classic data-feeds — typically used to import and export using CSV files: Users, groups, documents, account codes, prices, permissions, and more. Web-services (SOAP/XML) API — submit orders, request and update order statuses from external systems. Multiple Java-based adapters enable unique workflows without having to modify the core WebCRD product.
n/a	Capability not requested –	This is accomplished by the optional WebCRD
		Production Module. (Optional Pricing provided)
	Direct submission of fully automated ticketed print jobs to print queues with support for virtually all production-level printers (JDF or native). Ability to uses sophisticated automation tools to reduce effort for print operators, while improving turnaround times.	This configuration would require additional due diligence to determine associated printer types and possible additional modules.

248 of 327

Comments: Can see order history and print stange Can view job or can name job

Calculate shipping on backend Apply discount on back end

Addtl module needed for internal customer to maintain their PO numbers and amount on each PO (identified as a mandatory feature by team members)

Can brand with logo and colors Very configurable with look and feel as far as what we want

Tiles – configurable via our print shop or left hand side (ie., tools) Upload file – took word document to conver tot pdf.

Has shipping methods – billing codes for payment Would need to customize verbiage on screen for PO number

User gets confirmation screen – has an order# and user will get an email when order has been received.

Shipping set up during initial setup. Customer can see end product before submitting

Can add tabs for binders; can identify pages to print in B&W







Quote for

Oneida Big Bear Media

PageDNA Digital Storefront Software

Presented by

Chris Meyer Technology Advisor

December 8, 2021

taking technology further

MANAGED SERVICES CLOUD SERVICES BUSINESS IT SERVICES CARRIER SERVICES COPIERS & PRINTERS



PageDNA

Page DNA - 5 Year Term

Qty.	Item Number	Description	Price
1	PD3AABNDA	PageDNA Startup Bundle A	\$ 7,495.00
1	PD3BBGA5YR	PageDNA Subscription Gold - 5 Years	\$ 19,105.00
1	PD3EBSSOC	PageDNA Single Sign On Integration C	\$ 2,000.00
	PD3ECSFTPB	PageDNA SFTP Key Install B	\$ 750.00
1	PD3EEIMPA	PageDNA Automated Imposition A	\$ 1,000.00
		То	otal \$ 30,350.00

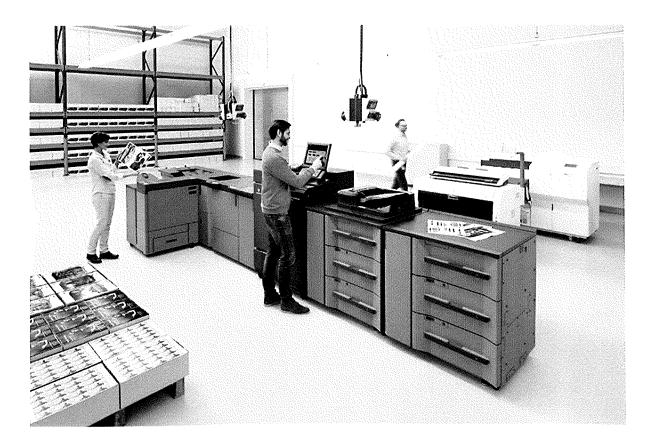
Please refer to Statement of Work for complete details.

The Statement of Work (provided in a separate document) serves to define all of the tasks, responsibilities, products, services, and scheduling required to complete this project. The intent of the SOW is to ensure that each party understands the parameters of the project and to ensure that proper expectations are met.



PageDNA – GOLD Subscription Plan and BUNDLE A with Single Sign On, Automated Imposition and Secure FTP

STATEMENT OF WORK FOR: ONEIDA NATION



APPLICATION SPECIALISTS: RICHARD KRULL GARY WOOLDRIDGE SALES REPRESENTATIVES: PAT HANEY CHRIS MEYER BRANCH/DEALER: MARCO TECHNOLOGIES, LLC DATE: DECEMBER 7, 2021

Table of Contents

1. Introduction	Page 3
2. Project Contacts	Page 3
3. Parties	Page 4
4. Project Objectives	Page 4
5. Project Overview	Page 5
6. Exclusions	Page 10
7. Hardware and Operating System Requirements	Page 11
8. Scope of Services – Product Configuration	Page 11
9. Administrator and User Training	Page 19
10. Completion Criteria	Page 21
11. Project Changes	Page 21
12. Subscription Agreement	Page 21
13. Statement of Work Acceptance 14. Project Acceptance Form	Page 33
	Page 34

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1. Introduction

This Statement of Work serves to define all of the tasks, responsibilities, products, services, and scheduling required to complete this project. The intent of this document is to ensure that each party understands the parameters of the project and to ensure that proper expectations are met.

Please examine all aspects of this document prior to signing it. It will be the baseline for the project. Any further revisions to the scope of the project will be made as a written Addendum to this Statement of Work. Addendums may require further negotiations prior to implementation. Each Addendum should be completed individually and signed prior to performing any work.

2. Project Contacts

Reseller Contacts

Name	Title	Phone	Email Address
PAT HANEY	VICE PRESIDENT OF SALES	651.634.6100	PAT.HANEY@MARCONET.COM
CHRIS MEYER	TECHNOLOGY ADVISOR	920.968.1384	CHRIS.MEYER@MARCONET.COM
GARY WOOLDRIDGE	PRODUCTION PRINT SOLUTIONS ARCHITECT	847.915.5495	GARY.WOOLDRIDGE@MARCONET.COM
RICHARD KRULL	PRODUCTION PRINT SPECIALIST	515.868.7733	RKRULL@KMBS.KONICAMINOLTA.US

PageDNA Contacts

Name	Title		Phone	Email Address
Steven Enstad	Owner and CEO		650 387.4120	steve@PageDNA.com
Darrell Cabales	Vice President	of	206 295.5022	dcabales@PageDNA.com
	Operations			

ONEIDA NATION Information:

Address:	PO BOX 365, ONEIDA WI 54155
Phone:	920.494.4006 X0

Role	Name	Title/ Department	Phone (ext.)	Email Address
Executive Stakeholder	MICHELLE DANFORTH- ANDERSON	MARKETING AND TOURISM DIRECTOR	920.494.4006 X0	MDANFOR8@ONEIDANATION.ORG
Customer Project Manager	DOREEN THORPE	PROJECT MANAGER	920.496.7389	DTHORPE@ONEIDANATION.ORG

ONEIDA NATION Contacts:

Customer Roles Required for Success with PageDNA under Your Plan

Customer Project Manager

The Customer Project Manager is a single person who serves as the point of contact for PageDNA during implementation.

This individual shall:

- Attend Kick Off (1 hour)
- Attend Weekly Meetings (30-60 minutes)
- Perform Other Tasks including, but not limited to, collecting and providing information to PageDNA before each weekly meeting, testing the digital storefront that is being constructed, and updating PageDNA-provided project management spreadsheets (can average up to 90 Minutes a week or more depending on your pace)
- Ensure that information presented to PageDNA has been approved by Executive Stakeholder prior to weekly meetings

Executive Stakeholder

The Executive Stakeholder is a single person and can be the same as the Customer Project Manager. However, this individual has the authority and responsibility to:

- Make financial decisions including Signing the Original Statement of work as well as Change Orders, if applicable
- Approve Customer Project Manager changes (if needed)
- Either direct manage or explicitly delegate authority to the Customer Project Manager for any of the remaining responsibilities:
 - Sharing the business value ("why we chose PageDNA", "what this system does for our organization") to team and customers
 - Approval of Launch
 - Ensuring adoption: Allocate company / employee resources for both implementation and subsequent launch within print shop and customer base
- The Executive Stakeholder shall commit to the following unless explicitly delegating authority to Customer Project Manager
 - Join Kick Off (1 hour)
 - Join Launch Meeting (1 hour)

3. Parties

<u>ONEIDA NATION</u> is located at PO BOX 365, ONEIDA WI 54155. The Oneida Nation is a federally recognized Indian Tribe. The Oneida Nation has a membership base of approximately 17,000 individuals and the leadership of the government is a committee of nine elected members. The reservation boundaries include 65,000 acres located in both Brown and Outagamie counties. The Nation administers over 100 programs and services for the membership and has developed several successful business enterprises. Services include, but not limited to, a comprehensive health care facility, social services and family counseling, daycare, head start, K-12 schools, library, department of public works, police department, nursing home and elderly services. Enterprises operated by the Nation include casinos, the Radisson Hotel, Bay Bank, Thornberry Creek golf course and multiple One-Stop convenience stores. Oneida Nation is one of the top ten employers in the area.

The Oneida Nation and is in the business of commercial printing services through its Big Bear Media subsidiary.

<u>Marco Technologies, LLC</u> is one of the largest technology providers in the country with over 30,000 clients nationwide. We specialize in business IT services, copier/printer solutions and managed and cloud services. Our technology experts break down complex solutions into simple terms to position your business for success.

Konica Minolta Business Solutions, U.S.A., Inc., ("KMBS") is a wholly owned subsidiary of Konica Minolta Holdings, Inc., headquartered in Tokyo, Japan. KMBS is PageDNA's distributor through its sales channels including Marco.

<u>PageDNA</u> is a technology firm located in Seattle, WA providing a hosted, Software-as-a-Service (SaaS) platform for print ordering and production automation.

4. Project Objectives

The core tasks in the business document request and production process include tasks spanning order submission, compliance/approvals, job management, reporting, and billing. PageDNA automates these tasks across the order lifecycle, while improving customer experience and organization efficiency.

This project provides technology and professional services to launch and support a digital storefront coupled with order management tools. Overall this will achieve many goals: improved customer experience, higher print volume, and the ability to do more with the current print shop team being primary goals.

5. Project Overview

Overview of PageDNA GOLD Subscription Plan

The PageDNA GOLD Subscription Plan provides Access, Maintenance and Support for the cloud-hosted application, including

Included Core Features in PageDNA Learn Business Benefits at http://pdna.me/strands

Secure, Reliable Cloud-Hosting with > 99.9%+ uptime since 1997 Live Phone and Email Support – 6AM – 5PM Pacific Time PCI-Compliant Digital Storefronts with Modern, Mobile-friendly UX

Storefront Features Supported

1 Included Secure Domain Name** Storefront Access Control (Profiles) Divisions (multi-tenancy) Digital Storefront Catalog with Search Typesetting and Dynamic Page Layout **Content Library Tool VDP / Mail Merge** Static Items With or Without Inventory Bundles (Kitted) Items Live Print Job Quoting for estimating costs on 1, 2, or 3-part jobs Shipping and Handling Rate Tools Sales Tax Collection (US and Canada) Multi-Level Order Approval with Reminders Budget Control Real-Time Credit Cards Gateway Connection * Item and Order Bill Codes Collection and Verification

Customer Administration Features Supported

PageDNA Order Manager Mass Order Service Admin Site Dashboard Reporting including Scheduled Reports and Support for Optional Crystal Reports Dynamic Job Routing Capabilities Email Template Editor PageDNA Video Training and Learning Center Automated monthly software updates with Newsletter

GOLD Subscription starts at invoicing.

Additional GOLD Subscription Plan-Specific Features and Pricing

- hosting capacity for up to 2 storefronts
 - note: One storefront can serve multiple customer groups See documentation at <u>http://pdna.me/multi-tenant-stores</u> for restrictions Additional storefronts are \$50/month if marked live
- no transaction fees
- Available Single Sign On \$2,000/storefront Included In This Service Order
- Available Automated Imposition \$1,000 one-time Included In This Service Order
- Available SFTP Key Installation \$750-one-time Included In This Service Order
- Available Email Whitelisting (DKIM) \$750 one-time
- Available Partner Integration \$750 one-time

Not supported in Gold Subscription Plan:

- Support for real-time Credit Card Gateways not listed**
- ERP cXML integrations
- Security Audit Support
- JDF Integration
- Custom Software Development

All prices MSRP.

* 1 Connecting one secure domain name (e.g., <u>https://order.customersdomain.com</u>) to PageDNA is included in your bundle. The customer is responsible for the selection, purchase and subsequent renewal of the domain. PageDNA will provide the online tool and Support to connect the domain with the storefront.

Connecting additional secure domain names is \$250/year/domain, should the customer need additional domains for other storefronts. Each storefront can have at most one secure domain associate

** 1 Credit Card Gateway Connection. Third party gateways supported by PageDNA include, exclusively: First Data / Fiserv Global Gateway e4, Authorize.net, Paypal Payflow Pro, or CyberSource. Outside of the list above, no additional credit card gateways are supported or will be added. It is the customer's responsibility to verify that their bank can use one of the gateways listed above. Other fees charged by credit card gateways including setup and recurring transaction fees are not covered by PageDNA.

PageDNA's Unique Approach to Implementation that Ensures Success

Unlike our competitors, PageDNA ensures you have ALL the things you need to be successful: a strong platform, a proven implementation process, strategies for adoption, and ongoing support.

Success starts with your selection of PageDNA, and then leads into the implementation process. PageDNA shall provide serviced onboarding to guide implementation of a digital storefront configured with access; catalog; and workflow settings, set up following the below defined process (the "Digital Storefront Implementation").

PageDNA shall facilitate the weekly meetings outlined below with progress to show, using this statement of work as our guideline for our goals and progress. Following implementation, PageDNA shall check in with the customer to ensure adoption is achieved, to secure the return on investment in short order.

Scope for Your Initial Project

Based on our experience and detailed scoping of your project, PageDNA has allocated Professional Service Units sufficient to cover PageDNA's support of the project defined below. Any changes outside of this defined scope or timeframe - or changes to stakeholders - will require a Change Order and may require additional professional services

PageDNA will implementing a digital storefront for the customer, including the following:

Branding with Look and Feel Level 2 See Appendix E for Definitions Configure Secure Domain Name Configure Storefront Authentication

Loading Divisions (user groups – or different customers / segments, each of which can have their own unique experience when ordering)

Load Digital Storefront Catalog with the following catalog items See Appendix D for Definitions

6 Level 1 Template Items (time needed: 1h ea. = 6h)
5 Level 2 Quotes Items (time needed: 5h ea. = 25h)
10 Static Items (time needed: 1h)
1 Special Request Item (time needed: 2h)
... or other items requiring this time or less (34h)

Loading Address Lists (Imprint, Shipping, Billing) Configure Billing Settings Configure Compliance / Approval Workflow Configure Job Tickets and Order Delivery Configure Reports Testing Launch Phase 1 – SCP -> Launch Phase 2

PageDNA Service Hours included in Bundle

Bundle A includes **18** hours of PageDNA Project Management time and up to **40** hours of professional services building time to finish the above items.

If the project takes longer than the allotted hours PageDNA will need to generate a change order to complete the project. Your remaining available hours will be tracked in our Project Management tool and reviewed at each meeting throughout the weekly implementation process.

Overview of Single Sign On Implementation (SSO)

PageDNA agrees to meet with integration partner's Technical Contact to implement the SSO integration between ONEIDA NATION's identity platform and PageDNA. Work includes:

- 1. Set up SSO specifications on single designated PageDNA site for integration testing, based on information provided in SSO Information Form.
- 2. Hold kick-off meeting with Technical Contact to discuss PageDNA SSO specifications and Login Sequence.
- 3. Assist in direct integration support in calls, meetings, and email, communicating with the Technical Contact, to ensure the SSO Login Sequence can be completed from start to finish.
- 4. If the "Test" site is different from the final "Live" site, duplicate the final SSO test setup on the designated "Live" site.

Overview of Secure FTP Implementation (SFTP)

PageDNA will configure a delivery method that exports base order and item information in desired format (potentially including XML, JSON, txt, and/or artwork files). This information will be transmitted to a customer-provided destination using Secure FTP SFTP.

Overview of Imposition System

PageDNA will be providing service to activate, set up and train the admin team on our Imposition Module.

PageDNA will set up 1 imposition template, and then provide 2 hours of training to the team to train on how to build future templates.

6. Exclusions

The following areas are not included in the scope of this Statement of Work:

- 1. Any configuration or training outside of the scope of this document
- 2. Any onsite training or configuration after project is completed
- 3. Troubleshooting issues related to the ONEIDA NATION's IT infrastructure
- 4. Any additional on-site technical support beyond this Statement of Work will be billed accordingly, based upon the PageDNA standard hourly service rate at the time of the request.
- 5. Setup or Installation of non-PageDNA software, servers, workstations or any other hardware
- 6. Migration of data to PageDNA from other systems unless specified in the SOW
- 7. Export of PageDNA data to other systems or third parties other than those specified in the SOW
- 8. Training of end users

Customer shall bear all risk of theft, loss or damage not caused by KMBS employees or agents, to the installation of Vendor Solution Product and all updates, upgrades and patches to be installed under this Statement of Work. Customer agrees to indemnify, defend and hold harmless KMBS, its officers, directors, employees and agents from all loss, liability, claims or expenses (including reasonable attorneys' fees) arising out of Customer's use of the Vendor Solution Product and all updates, upgrades and patches, including but not limited to liabilities arising from illegal use of KMBS equipment as well as bodily injury, including death, or property damage to any person, unless said injuries, death or property damage was caused solely as the result of a negligent or intentional act or omission by KMBS.

Vendor shall indemnify, defend, and hold harmless KMBS and Customer and their respective directors, officers, employees, agents and representatives from any and all claims, demands, actions, losses, damages, assessments, charges, liabilities, costs and expenses (including, without limitation, interest, penalties, reasonable attorney's fees and disbursements) which may at any time be suffered or incurred by or be asserted against any or all of them as a result or arising out of or relating to or in connection with: (i) patent or copyright infringement; (ii) product liability claims for injury to person or tangible property (excluding the products themselves) due to the acts or omissions or negligence of Vendor or its and their respective affiliates, directors, officers, employees, agents or representatives; or (iii) claims for negligence for injury to person or tangible property (excluding the Products themselves) caused by service performed by Vendor occurring onsite at the Customer location. KMBS and/or Customer shall notify Vendor in writing of any claim or demand falling within the scope of Vendor's obligations under this Section, together with all documentation related to such claim.

NO PARTY SHALL BE LIABLE FOR CONSEQUENTIAL, EXEMPLARY, SPECIAL, INDIRECT OR PUNITIVE DAMAGES OR ANY LOSS OF PROFIT, REVENUE, DATE OR GOODWILL, WHETHER INCURRED OR SUFFERED AS A RESULT OF THE USE OF THE

PRODUCTS OR SERVICES PROVIDED UNDER THIS AGREEMENT, EVEN IF IT HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES.

7. Hardware and Output Requirements

PageDNA is a cloud-hosted, (SaaS) system. Please verify that these requirements are not a limitation for your firm before proceeding.

Site Accessibility:

• Network Accessibility

PageDNA assumes that the company's network will be accessible for all administrators and that the network will have outside internet access.

• Web Browser Support

PageDNA assumes that the customer administrators will have access to a modern web browser supported by PageDNA, such as including FireFox, Edge, Safari, or Chrome.

8. Scope of Services

Digital Storefront Implementation

Phasing Overview

PageDNA's implementation process is broken into two Phases. This phasing involves a breadth-first foundation (Phase 1) followed by a second phase (Phase 2) to complete additional catalog items.

Phase 1 Kick Off and Overview

Duration: 1 meeting

PageDNA's assigned Project Manager will reach out to designated customer contacts listed in this SOW to schedule an initial kick-off meeting at a mutually agreed upon time. In this meeting we will cover:

- Review of Project Goals
- Review of Integrations and Modules Purchased

- Project Plan and Project Management Overview
- Identification of Secure Domain Name for Storefront
- Define Phase 1 Catalog Items
- Storefront Testing and Adoption Plan
- Establish Recurring Schedule for Implementation Meetings
- Define Expectations Before Next Meeting

Important: If Project Manager cannot attend this meeting, the meeting will be cancelled and rescheduled.

Segment 1: Phase 1 Planning and Assignment

Duration: 1 meeting

- Review Gathered Data, and Assigning Tasks covering:
 - Secure Domain Name
 - Users (Authentication Planning)
 - User Groups (Divisions) if desired
 - Phase 1 Catalog Item
 - Storefront Branding
 - Shipping and Billing
 - Integrations

Segments 2-5: Phase 1 Configuration

Duration: 2-5 weeks or more - depending on ONEIDA NATION pace

At this stage the PageDNA storefront has been started and provided to the customer, with a light look and feel "skin" applied. This phase covers configuration and testing of:

- Secure Domain Name
- Users (Authentication)
- User Groups (Divisions) if desired
- Phase 1 Catalog Item
- Storefront Branding further customization
- Shipping and Billing
- Integrations
- Phase 1 Test Item (display, pricing, configuration rules and behavior)

Segments 6-7: Phase 1 Final Testing

Duration: 1-2 Weeks

As we approach the launch of Phase 1, these meetings are focused on the conclusion of the setup of workflow and job management aspects of the storefront. ONEIDA NATION will

be <u>required to verify that the previously agreed upon project plan is moving along as</u> <u>planned</u>, and will be responsible for using the storefront to confirm the following are correctly configured:

- User Access Profile Creation / Approval
- Selecting and ordering Phase 1 Item
- Billing Code collection and verification
- Shipping methods
- Approval Workflow
- Order delivery options (FTP, Email)
- Job ticket configuration (Email)

Segment 8: Launch of Phase 1

Customer marks the storefront live and confirms plan to get Phase 1 storefront used by test audience or - at minimum - internal print shop staff for all orders involving Phase 1 Test Items.

Phase 2 Configuration and Testing

Duration: Varies Depending on Remaining Items in SOW and time remaining in serviced onboarding

In most projects, there is a Phase 2 to complete storefront items. With the foundation of Phase 1 established, we start on Phase 2 items and expand what the storefront can do. At this time, we determine what frequency of meetings is optimal to ensure the successful completion of Phase 2.

Final Segment: Launch of Phase 2

Customer confirms adoption strategy and goals as we wrap up Serviced Onboarding.

Post-Launch: Adoption Check-In

PageDNA's Customer Success team will check in within 45 days of launch to ensure you are getting the usage you need to ensure PageDNA has a strong footing in your ordering and production workflow. If help is needed, PageDNA's team will invest sharing additional tactics you can and likely should take to help ensure full success.

PageDNA Commitments during Implementation

Response and Turnaround Times

Responses from PageDNA for emailed requests can take up to 1 business day to respond. PageDNA will provide timeframes for specific task completion, based on scope of request.

Serviced Onboarding Availability and Hours

Serviced Onboarding - defined as dedicated, one-on-one weekly time with a dedicated Project Manager - expires within six months of Kick Off Meeting.

Included in Scope

PageDNA will perform the following

- 1. Delivery of implementation services as specified in the SOW
- 2. Collaboration on developing, monitoring and maintaining a project plan
- 3. Configuration of interfaces as specified in SOW
- 4. System integration testing of basic system functionality
- 5. Training of storefront administrator on the software and basic system functionality and workflows
- 6. Transfer to the Customer Success team upon completion of Phase 2

Single Sign On Implementation

A Single Sign On (SSO) integration is used to create a seamless login experience, from an end customer's intranet, or existing external system, to a PageDNA storefront. A Single Sign On (SSO) integration adds security and convenience to the PageDNA user experience by pre-authenticating a user upon entry to the storefront without needing or sending a password. Additionally, login can update user Profile information stored on the PageDNA storefront with information passed from the authenticating system (e.g., billing codes, approvers email, division the requester belongs to, titles, phone numbers).

Note: This aspect of the engagement is not required for launch and can be implemented during any phase of the initial support contract duration or subsequent renewals.

Supported Protocols:

PageDNA can support the following SSO Protocols:

- 1. SAML 2
- 2. MD5 "Hash/shared secret" scheme

Customer Requirements:

- 1. Customer shall have a current PageDNA license.
- 2. Customer shall not have any unpaid invoices older than 45 days.
- 3. Customer shall have a storefront in "Test" or "Live" phase.

- 4. The target authentication system shall support one of the two existing Single Sign On (SSO) Supported Protocols listed above.
- 5. Customer shall be responsible for setup of the SSO_PARTNER system.
- 6. Customer shall be responsible for any storefront or item setup on the PageDNA storefront not defined in this document.
- 7. Customer shall provide a single Technical Contact, with experience in administering and troubleshooting SSO, in charge of managing the SSO_PARTNER system. Failure to make Technical Contact available for work and discussions can result in delays, or an uncompleted integration.
- 8. Customer shall complete PageDNA-supplied SSO Information Form prior to the kickoff meeting.
- 9. Customer shall complete tests in a "Live" ordering environment.

Work to Be Performed for Single Sign On

- 1. **SSO Setup**: PageDNA will configure SSO settings on a single customer site, as defined in the SSO Information Form. This will be completed within 5 business days of receiving the completed form.
- 2. **Kick-off Meeting**: PageDNA will reach out within 1-2 business days to schedule a kick-off meeting after initial SSO Setup is complete.
- 3. Additional SSO Configuration: PageDNA will configure additional SSO settings based on information gathered in the Kick-off Meeting. This will be completed within 5 business days of the meeting.
- 4. **Customer Testing:** Following configuration of additional SSO settings, PageDNA will inform Technical Contact that testing can begin. PageDNA will be available for up to 2 hours of direct integration support at the Technical Contact's request.

Secure FTP Implementation

Work to Be Performed for Secure FTP

1. Set up SFTP Push delivery method on single designated PageDNA site for integration testing.

2. Assist in direct integration support in calls, meetings, and email, communicating with the Technical Contact, to ensure orders can be received in the external SFTP environment.

3. Successfully deliver file to defined SFTP Directory.

4. If the "Test" site is different from the final "Live" site, duplicate the test setup on the designated "Live" site.

If customer is unable to create a secure FTP directory, PageDNA will provide access to files via PageDNA's FTP server ("SFTP Pull").

Imposition System Activation

PageDNA will activate its Imposition System, a tool that automates the grouping or "ganging" of 1 and 2 sided products onto press sheets for production.

The customer will need to provide PageDNA with a PDF of a plate based on an item that exists on one of their storefronts so imposition of orders can be tested. PageDNA will configure one plate layout ('gang') based on the specs in the provided PDF. This plate layout will be used for training purposes.

Customer will need to provide the following for training purposes:

- 1) An imposed plate for an item that exists on your PageDNA storefront
- 2) The finished size of the printed piece
- 3) The overall-size of the piece, including any bleeds
- 4) The overall size of the plate
- 5) The size of the presssheet
- 6) Whether you need PDF output or PostScript separations

7) Schedule and Delivery Preferences: Imposed plates can be downloaded manually or delivered automatically based on a schedule. Training to schedule orders to be imposed using the Imposition Auto Build Setup tool can be provided, if you need orders to be imposed automatically based on a schedule. Scheduled plates can be delivered using one of the following methods:

Email SFTP (to your FTP server) SFTP + Email

Plates must be downloaded manually if you do not configure a schedule in Imposition Auto Build Setup. Some customers prefer to manually impose and download plates for greater control of which orders are imposed together and how they are imposed. The scope of work includes includes one hour of additional training.

All FTP delivery or downloads requires SFTP – this involves your team creating keys that are shared with our technical team during update.

Note: Imposition works on one and two sided items. It does not work with multi-page items, or items created using the PageDNA mail merge module. For mail merged items, PageDNA creates a single, multi-page PDF document with one or two pages (for one or two sided items, respectively) for each row of the merged data.

9. Administrator and Operator Training

Included Training

BUNDLE A includes 6 hours of 1-to-1 training. This training is done live, and a video of the training is provided to you after each session for local storage on your end.

Customer Requirements for Success with PageDNA

PageDNA does not provide foundational education to customers on core printing industry methods and concepts. Success with PageDNA – whether managed by PageDNA or by the customer's own team – requires knowledge of the print manufacturing process, including unit cost economics, layout of templates, workflow and production techniques. PageDNA stakeholders who do not have print as their core business focus can face significant risks in success with PageDNA.

For Customers Who Wish to Fully Manage Their Storefront(s)

PageDNA will train Administrators and Operators in the activities and responsibilities outlined in their respective roles. Customer will ensure that a designated system administrator will be available for Storefront Usage Training.

There is no limit on the number of administrators or operators that can be supported, however the support contract covers only a single facility / plant and PageDNA requires that a single point of contact be assigned inside the customer to support centralized communications.

One person, or a team of people can do site building and administration. The site builder needs to have a full understanding of how the ordering, production, shipping and billing process works for their company.

The site builder will need to structure the storefront to capture all of the information needed to process an order. If variable items, which require typesetting and proofing, will be offered on the storefront, the builder will need prepress skills, including proficiency in Illustrator. Experience with Photoshop is recommended.

The site builder also functions as a project manager. Some of the more important skills that will be needed are:

- Ability to determine how the different items or products will be offered and presented.
- Ability to test variable items to ensure typesetting rules meet your customer's needs.
- Some experience with computer languages is very advantageous since logic may be needed to control typesetting. Logic is written in Python, but experience with Python is not required.

PageDNA provides a Learning Center for self-paced online training, video and written documentation in a Knowledge Base, and webinar-based 1-on-1 training. Video training

sessions are recorded and provided as a downloadable link for your own archiving and internal re-use – saving time on future training.

In the unfortunate event that you lose your PageDNA administrator(s) - along with the training invested in them - you will be required to re-train a new individual or individuals. This can take a significant amount of time and expense – PageDNA offers training and paid services to help when you need us.

10. Completion Criteria

This Statement of Work is deemed to be complete when all of the requirements are met as detailed in the project scope and training requirement in sections 4, 8 and 9. Any additional project objective or training will be billed accordingly, based upon PageDNA Solutions pricing and standard hourly training rate at the time of the request.

11. Project Changes

Changes to Executive Stakeholder or Project Manager

If the Executive Stakeholder and/or Project Manager changes, ONEIDA NATION agrees to introduce this person to PageDNA as soon as possible, and the SOW will need to be re-signed by the new stakeholder(s). Additional project delays may be introduced by a change of this type.

The only contacts from PageDNA and Customer that may be authorized to discuss any modifications or addenda to this Statement of Work are PAT HANEY and MICHELLE DANFORTH-ANDERSON.

It may become necessary to amend the Statement of Work for reasons including, but not limited to, the following:

- Discretionary changes to the project schedule.
- Discretionary changes in the scope of the project.
- Requested changes to the work hours of PageDNA personnel.
- Non-availability of products or services that are beyond PageDNA's control.
- Environmental or architectural impediments not previously identified.
- Lack of access to client personnel, data, or facilities necessary to complete project.
- In the event that it is necessary to change this Statement of Work, an amended Statement of Work will need to be completed and approved by PAT HANEY and MICHELLE DANFORTH-ANDERSON.

12. PageDNA GOLD Subscription Agreement

This Agreement for PageDNA Services, along with its appendices and documents incorporated by reference (the "Agreement") constitutes the agreement between PageDNA, Inc. ("PageDNA") and the user accessing the PageDNA Services as defined below "Customer"), each a "party" and collectively the "parties". This Agreement includes any form or request for services submitted by Customer (including via PageDNA's online storefront application described in Section 1.1(a)) and accepted by PageDNA that describes the services and products to be purchased by Customer from PageDNA and the pricing that will apply to such services and products ("Service Request").

This Agreement is effective as of the date accepted by Customer ("Effective Date"), such acceptance is deemed to have been made when Customer signs this agreement.

By accepting the terms of this Agreement Customer is (i) representing and warranting that Customer can legally enter into this Agreement, and (ii) expressly agreeing to the terms of this Agreement. If Customer does not accept this Agreement, Customer is not authorized to use the PageDNA Services. If Customer has any questions about this Agreement, please contact PageDNA at success@PageDNA.com.

In consideration of the mutual promises and obligations set out in this Agreement, and for other good and valuable consideration, the receipt and sufficiency of which is acknowledged, and intending to be legally bound, the parties agree as follows:

1 SERVICES

During the term of this Agreement, subject to the terms of this Agreement and payment of the applicable fees by Customer under this Agreement, PageDNA will provide Customer the following services (together, the "PageDNA Services"):

- 1.1 Access to PageDNA Automation Platform:
 - (a) PageDNA will provide to Customer access to PageDNA's online storefront application accessible via the URL http://www.PageDNA.com/hub or http://www.nationsprint.com/hub, any successor site designated by PageDNA from time to time or at another URL as mutually agreed upon in writing by the parties, in the hosted environment under PageDNA's control on which the application is run ("PageDNA Automation Platform"), solely for Customer's own internal business purposes and not for commercial purposes or for producing products, services or offerings for result to third parties.
 - (b) Customer's access to the PageDNA Automation Platform under this Agreement will be limited to those components, modules or functionalities as set forth in Customer's applicable Service Request.
 - (c) Customer may permit its subcontractors to access the PageDNA Automation Platform solely in order to perform services for Customer and in compliance with this Agreement, including any limitations and restrictions. Customer will be liable for any failure of any such subcontractor to comply with this Agreement and will indemnify and hold PageDNA and its directors, affiliates, officers, agents, contractors, and employees harmless against any loss, damages or claims suffered or incurred by PageDNA in connection with the third party's of the PageDNA Automation Platform.
 - (d) Customer is not granted any other rights in or to the PageDNA Automation Platform except to the extent expressly set out in this Agreement. For clarity, Customer may not distribute, lease, disclose, reproduce, sell, transfer, or sublicense the PageDNA Automation Platform or otherwise use the PageDNA Automation Platform for the benefit of any third party. Customer will use the PageDNA Automation Platform only for lawful purposes and only in accordance with this Agreement. Customer will comply with all applicable laws and regulations governing Customer's use of the PageDNA Automation Platform.
 - (e) As part of the PageDNA Automation Platform, PageDNA will store any information, data, graphics, fonts, text, and other materials that are (together, the "Customer Data"):
 - provided to PageDNA by, through or on behalf of Customer, with the request that PageDNA install or use such content on the PageDNA Automation Platform;
 - (2) input into or installed on the PageDNA Automation Platform by, through or on behalf of Customer; or

(3) posted, transmitted, submitted, or generated by the use of the PageDNA Automation Platform by, through or on behalf of Customer.

Notwithstanding the foregoing, "Customer Data" does not include any component of the PageDNA Automation Platform or material provided by or on behalf of PageDNA. PageDNA may delete sensitive order information or generated artwork that forms part of the Customer Data after an order is finalized. For full details, read PageDNA's File Storage Guidelines at: https://pagedna.force.com/docs/s/article/pagedna-file-storage-guidelines2

- (f) Customer acknowledges and agrees that PageDNA can make changes to the PageDNA Automation Platform, but, is not obliged to do so. Such changes may include updates, additional functionality, supplements, add-ons, patches, or bug-fixes ("Updates"). Updates may be subject to additional terms and conditions. Once implemented, the Updates form part of the PageDNA Automation Platform. Customer may experience a disruption to the PageDNA Automation Platform when PageDNA makes changes or as a result of Updates. With the exception of emergency work required in order to ensure the stable and secure delivery of the PageDNA Automation Platform or fault restoration activity, PageDNA will use reasonable endeavour to perform changes and Updates during scheduled maintenance times listed <u>https://www.PageDNA.com/status/</u> or such other website notified by PageDNA from time to time ("Scheduled Maintenance") and provide Customer with reasonable notice in the event any Update will be materially detrimental to Customer.
- (g) Training: PageDNA will provide Customer online, live or automated, training for the PageDNA Automation Platform in accordance with Customer's applicable Service Request.
- 1.2 Technical and Account Support: PageDNA will provide Customer with email and/or telephone access to technical and account support for the PageDNA Automation Platform from 6:00 AM to 5:00 PM Pacific time (9:00 AM to 8:00 PM EST) Monday through Friday except during PageDNA Holidays which are listed in Appendix B. Customer may be required to be certified as having received PageDNA's "Basic Training" (or similar) before Customer receives certain support from PageDNA.
- 1.3 Professional Services: Customer may engage PageDNA to perform professional services to set up online ordering storefronts and catalog items via the applicable online form available on PageDNA's website ("Professional Services"). Customer may need to provide PageDNA with access to Customer's relevant artwork files before PageDNA can provide Customer with a quote for such Professional Services. The Professional Services will be provided by PageDNA in accordance with this Agreement and on terms (including pricing) to be agreed between the parties, specified in writing and signed by both parties ("PS Order"). The Professional services will be provided on a time-and-materials basis at rates listed in Customer's PS Order (or if no rates are listed, then in Appendix A).

2 SERVICE LEVEL COMMITMENTS

- 2.1 Subject to Sections 2.2 and 3, PageDNA will (a) make the Services and Content available to Customer pursuant to this Agreement and the applicable Order Forms, (B) use commercially reasonable efforts to make the online Services available 24 hours a day, 7 days a week, except for: (i) planned downtime (SEE SECTION 1.1(f)), and (ii) any unavailability caused by circumstances beyond PageDNA's reasonable control, including, for example, an act of God, act of government, flood, fire, earthquake, civil unrest, act of terror, strike or other labor problem (other than one involving Our employees), Internet service provider failure or delay, non-PageDNA Application, or denial of service attack.
- 2.2 Response Time Service Level: Subject to Section 3, PageDNA will use commercially reasonable endeavours to meet the response time set out in Appendix C as updated from time to time by PageDNA in accordance with Section 11

3 EXCLUSIONS

- 3.1 Customer will not be entitled to any service level credits and PageDNA will not be liable for a failure to provide any of the PageDNA Services to the extent PageDNA's failure is the result of:
 - (a) a force majeure situation described in Section 12.5;
 - (b) Customer's failure to comply with Section 4;
 - (c) Scheduled Maintenance of the PageDNA Automation Platform;
 - (d) downtime with the PageDNA Automation Platform required by PageDNA to implement an emergency outage to perform urgent work (but PageDNA will aim to provide Customer with as much notice as

possible before an emergency outage through the PageDNA Automation Platform and/or by email); or

- (e) without limiting the above:
 - (1) customers misusing the PageDNA Services, such as using a PageDNA uncertified web browser;
 - (2) internet or communication system failures not maintained or hosted by PageDNA;
 - downtime experienced by PageDNA's third party suppliers, such as when Customer cannot look up shipping rates because the third-party delivery company's website is down or where Customer's credit card payment cannot be processed because the payment gateway is down;
 - (4) faults caused by or with any hardware, software or systems used by Customer (such as due to incompatibility), unless such hardware, system, software is provided by PageDNA as part of the PageDNA Services, except where such PageDNA-provided hardware, system or software was at the request of Customer customized by PageDNA according to Customer specifications; or
 - (5) faults caused by Customer or any person accessing the PageDNA Services using Customer's password or by Customer's invitation.
- 3.2 Customer acknowledges and agrees that any set up timeframes relating to the Platform agreed by the parties are targets only and are not commitments or service levels. PageDNA will not be liable for any failure to meet such timeframes.

4 CUSTOMER RESPONSIBILITIES

- 4.1 Customer acknowledges and agrees that as between Customer and PageDNA, Customer is responsible for the following:
 - (a) the Customer Data, including the adequacy, configuration, format, and usability of the Customer Data;
 - (b) ensuring that Customer's representatives are available during reasonable business hours to discuss and resolve Customer's configuration issues arising from the PageDNA Services;
 - (c) providing PageDNA with accurate and complete information when Customer applies for the PageDNA Services and providing PageDNA any additional information PageDNA requests;
 - (d) providing all equipment, including computer hardware and software, used by Customer in connecting to the PageDNA Automation Platform and providing access to PageDNA to such hardware, software, and network connections that reside on Customer's premises, as PageDNA may require to perform its obligations under this Agreement.
 - (e) ensuring that all fonts uploaded to the PageDNA Automation Platform are licensed for this type of online ordering usage.

CUSTOMER ACKNOWLEDGES AND AGREES THAT PageDNA IS NOT RESPONSIBLE FOR ANY OF THE ABOVE, AND EXPRESSLY DISCLAIMS ANY LIABILITY ARISING FROM THE ABOVE. THE PageDNA SERVICES MAY NOT WORK PROPERLY OR AT ALL IF CUSTOMER FAILS TO ENSURE THAT THE ABOVE DEPENDENCIES ARE PROPERLY SATISFIED.

- 4.2 Customer will not and will ensure that no third party within Customer's reasonable control will:
 - (a) cause or permit the reverse engineering, disassembly, or de-compilation of the PageDNA Automation Platform;
 - (b) gain or attempt to gain unauthorized access to any portion of the PageDNA Automation Platform or its related systems or networks for use in a manner that would exceed the rights granted in Section 1, or facilitate or allow any such unauthorized access for any third party;
 - (c) access or attempt to obtain access of any other of PageDNA's customers' data;
 - (d) create any derivative works of or modify the PageDNA Automation Platform;
 - (e) use the PageDNA Automation Platform to gather information on PageDNA's systems, processes or customers; or
 - (f) otherwise misuse the PageDNA Automation Platform.

5 FEES

- 5.1 Customer will pay PageDNA for the PageDNA Services including but not limited to:
 - (1) Activation fee
 - (2) Annual Maintenance & Support fees
 - (3) Per-use fees, such as Mailing List purchases
 - (4) Fees for Professional Services
- 5.2 Payment: Unless otherwise specified in a Service Request or PS Order, activation fees will be billed in advance. All other charges and expenses under this Agreement will be billed at the end of the month in which the relevant PageDNA Services were provided. Unless otherwise specified in a Service Request, payment for all fees under this Agreement must be paid by Customer upon receipt of invoice, unless otherwise specified on the invoice. Accepted payment methods include credit card and ACH. Customer will remit all payments to PageDNA in U.S. dollars.
- 5.3 Non-payment: Without limiting any other rights or remedies available to PageDNA, PageDNA reserves the right to suspend any Customer accounts that are more than 45 days past due. Suspended accounts will not be re-established until the balance due on the account has been paid in full. Suspended accounts may lose the privilege of paying on account and require credit card or ACH payment to continue service. Suspended accounts may have any or all of the following services suspended: support, order delivery, access to the Hub and availability of storefronts. PageDNA reserves the right to shut down and remove any storefronts and associated order data for accounts suspended for more than thirty (30) days without liability or notice to Customer.
- 5.4 Errors: If PageDNA makes an error on Customer's bill, Customer must tell PageDNA within one hundred and twenty (120) days after an error first appears on Customer's bill. Fees are still due while PageDNA investigates any errors, and invoices must still be paid in full according to the terms set in Section 5.2. Customer releases PageDNA from all liability and claims of loss resulting from any error that Customer does not report to PageDNA within one hundred and twenty (120) days after the error first appears on Customer invoices. If Customer does not tell PageDNA within this timeframe, PageDNA will not be required to correct the error. If PageDNA finds an error in PageDNA's favor, PageDNA has up one hundred and twenty (120) days to correct the error and issue a revised bill.
- 5.5 Additional fees may be payable by Customer for any Updates to the PageDNA Automation Platform requested by Customer.

6 TERM

- 6.1 Initial Term: The initial term of this Agreement will commence upon the date Customer accepts this Agreement and will continue for the period defined in Customer's applicable Service Request.
- 6.2 Renewals: Renewals for PageDNA are handled through KMBS, PageDNA's authorized distributor. PageDNA's support team will contact the MARCO TECHNOLOGIES, LLC sales team no later than sixty (60) days prior to contract expiration, and the MARCO TECHNOLOGIES, LLC sales team will offer renewal options through the sales channel and team that initiated the initial order.
- 6.3 Right to Terminate: Either party may terminate the agreement at any time: (i) in the event of a material breach by the other party that remains uncured after thirty (30) calendar days written notice thereof; (ii) if the other party becomes the subject of a voluntary petition in bankruptcy or any voluntary proceeding relating to insolvency, receivership, liquidation, or composition for the benefit of creditors; or (iii) if the other party becomes the subject of an involuntary petition in bankruptcy or any involuntary, proceeding relating to insolvency, receivership, liquidation, or composition for the benefit of creditors if such petition or proceeding is not dismissed within sixty (60) days of filing. PageDNA will also have the right to terminate this Agreement immediately upon notice to Customer if Customer has breached section 1.1, 4.2, or 7.3(b) or has infringed or violated any intellectual property rights of PageDNA.
- 6.4 Upon termination or expiry of this Agreement (i) all rights of Customer to use and access the PageDNA Services will cease; and (ii) Customer will pay PageDNA all amounts due and un-reimbursed out-of-pocket expenses incurred by PageDNA up to the date of termination or expiry. PageDNA will have no obligation to refund any amounts previously paid to PageDNA; and (iii) Sections 6, 7, 8, 9, and 12 will survive.

7 OWNERSHIP, CUSTOMER INDEMNITIES, AND CONFIDENTIALITY

7.1 PageDNA Services: As between PageDNA and Customer, PageDNA retains all rights, title, and interest in and to the PageDNA Services (which include without limitation all software (in source and object forms), tools,

applications, hardware designs, algorithms, user interface designs, architecture, class libraries, objects, documentation, network designs, know-how, and trade secrets in the PageDNA Services), any Updates or modifications, enhancements, upgrades, or improvements to, or derivative works of, the PageDNA Services, any materials and work product developed by PageDNA for Customer in connection with this Agreement, including the Professional Services, and any intellectual property rights throughout the world in any of the foregoing. Except for the right to access the PageDNA Services expressly specified in Section 1, this Agreement does not grant any right, license, title, or interest in or to the PageDNA Services or any PageDNA trademark, copyright, trade name, or service mark to Customer.

- 7.2 Professional Services Work Product: Subject to Customer's payment of the fees applicable to the Professional Services, PageDNA hereby grants Customer a limited, non-sublicensable, non-transferable, royalty-free, revocable and non-exclusive license to use any materials and work product developed by PageDNA specifically for Customer and described in the PS Order for the sole purpose of Customer accessing and using the PageDNA Automation Platform to which such materials and work products relate in accordance with this Agreement for the term of this Agreement.
- 7.3 Customer Data.
 - (a) As between PageDNA and Customer, Customer retains ownership of all Customer Data and hereby grants and agrees to grant to PageDNA a non-exclusive, royalty-free, full paid up, transferable, sublicensable right to use the Customer Data during the term of this Agreement for the purpose of delivering the PageDNA Services to Customer and fulfilling its other obligations under this Agreement.
 - (b) Customer represents and warrants to PageDNA that: (a) the Customer Data will not infringe or violate the rights of any third party including, but not limited to, intellectual property, privacy or publicity rights of others; (b) all transmission of Customer Data to the PageDNA Automation Platform or otherwise to PageDNA will be free of any threats, viruses, trojan horses, time bombs, malicious computer instructions, malware, intentional devices, or techniques that can or were designed to threaten, infect, attack, assault, vandalize, defraud, disrupt, damage, or shut down a computer system or any component thereof, including its security or user data, or other disabling devices.
 - (c) Customer agrees to indemnify and hold PageDNA and its directors, affiliates, officers, agents, contractors, and employees harmless, from and against any losses, claims, damages, or similar in connection with the Customer Data or Customer's breach of this Agreement, including without limitation, in connection with any third party claim made against such PageDNA indemnified persons in connection with the Customer Data, including without limitation any third party claim alleging that the Customer Data or PageDNA's use of the Customer Data infringes or violates the intellectual property or other proprietary rights of that third party.
- Confidentiality: Each party acknowledges that it will have access to Confidential Information of the other party, 7.4 where "Confidential Information" means information of either party that can reasonably be considered as being confidential in nature, including without limitation information concerning that party's business, plans, customers, technology, and products (including the pricing of products), regardless of whether the information is in tangible or intangible form and regardless of whether the information is designated as being confidential. The parties agree, during the term of this Agreement and for a period of five (5) years thereafter, to hold each other's Confidential Information in confidence, not to make each other's Confidential Information available in any form to any third party other than those of its employees, permitted contractors, and professional advisers on a "need to know" basis and under substantially the same nondisclosure obligations. Each party agrees to take commercially reasonable steps, which are at least as stringent as it takes to protect its own Confidential Information, to ensure that Confidential Information is not disclosed or distributed in breach of this Section 7.4. Notwithstanding the foregoing, neither party will be required to maintain in confidence any of the following information: (i) information that, at the time of disclosure to the receiving party, is in the public domain; (ii) information that, after disclosure, becomes part of the public domain, except by breach of this Agreement; (iii) information that was in the receiving party's possession at the time of disclosure by the disclosing party, and that was not acquired, directly or indirectly, from the disclosing party; (iv) information that the receiving party can demonstrate resulted from its own research and development, independent of disclosure from the disclosing party; (v) information that the receiving party receives from third parties, provided such information was not obtained by such third parties from the disclosing party on a confidential basis; or (vi) information that is produced in compliance with applicable law or a court order, provided the other party is given reasonable notice of such law or order and an opportunity to attempt to preclude or limit such production.

8 PAGEDNA INDEMNITY

- 8.1 Subject to Sections 8.3, 8.4 and 8.5, PageDNA agrees to defend and hold Customer harmless from and against any losses, damages or claims, including reasonable legal fees and expenses, arising out of any third party claim made against Customer alleging that the PageDNA Automation Platform infringes such third party's intellectual property or other proprietary rights ("Third Party Claim").
- 8.2 If the use of the PageDNA Automation Platform infringes, or in PageDNA's determination, may be likely to infringe, a third party's intellectual property or other proprietary rights, PageDNA may, in its sole discretion and at its option and expense (i) obtain for Customer the right to use the allegedly infringing item(s), (ii) substitute a functionally equivalent, non-infringing replacement for such item, (iii) modify such item to make it non-infringing, or, if (i) (iii) are not commercially feasible, (iv) terminate the Agreement without further liability to Customer.
- 8.3 Notwithstanding anything in this Agreement to the contrary, PageDNA will have no obligation or liability to Customer or any third party for any Third-Party Claim directly or indirectly arising from:
 - (a) Customer's breach of Section 4.2;
 - (b) Customer's failure to use any Updates made available by or on behalf of PageDNA to Customer, which use would avoid or mitigate such Third-Party Claim; or
 - (c) use of the PageDNA Automation Platform in combination with any computer program, product, material, service, or information not provided by PageDNA for such use.
- 8.4 The indemnification obligation under Section 8.1 only applies if Customer provides PageDNA with:
 - (a) prompt written notice of the relevant Third-Party Claim, such notice not to exceed fifteen (15) calendar days;
 - (b) all information within its control reasonably necessary for PageDNA to conduct a defense or settlement negotiations; and
 - (c) sole and absolute control of defense and settlement negotiations.
- 8.5 THE REMEDIES IN THIS SECTION 8 REPRESENTS CUSTOMER'S SOLE AND EXCLUSIVE REMEDY AND PageDNA'S SOLE AND EXCLUSIVE OBLIGATION AND LIABILITY WITH RESPECT TO ANY THIRD-PARTY CLAIM.

9 WARRANTIES; LIMITATION OF LIABILITY

- 9.1 DISCLAIMER OF WARRANTIES: THE PageDNA SERVICES ARE PROVIDED ON AN "AS-IS" AND "AS-AVAILABLE" BASIS AND PageDNA DOES NOT WARRANT THAT THE PageDNA SERVICES WILL BE UNINTERRUPTED OR ERROR FREE. PageDNA HEREBY SPECIFICALLY DISCLAIMS ANY REPRESENTATION OR WARRANTY, EXPRESS OR IMPLIED, REGARDING THE PageDNA SERVICES, INCLUDING ANY IMPLIED WARRANTY OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, NON-INFRINGEMENT OR TITLE (NOT EXPRESSLY CONTEMPLATED UNDER SECTION 8), AND ANY IMPLIED WARRANTIES ARISING FROM COURSE OF DEALING OR COURSE OF PERFORMANCE.
- 9.2 LIMITATION OF LIABILITY: EXCEPT WITH RESPECT TO PageDNA'S LIABILITY UNDER THE INDEMNIFICATION OBLIGATIONS UNDER SECTION 8, IN NO EVENT WILL PageDNA BE LIABLE TO THE CUSTOMER UNDER ANY CONTRACT, NEGLIGENCE, STRICT LIABILITY, OR OTHER LEGAL OR EQUITABLE THEORY: (1) IN CONNECTION WITH ANY INDIRECT, INCIDENTAL, CONSEQUENTIAL, SPECIAL, PUNITIVE, OR EXEMPLARY DAMAGES OF ANY KIND, OR ANY LOSS OR DAMAGE IN CONNECTION WITH INTERRUPTION OF USE OF THE PageDNA SERVICES OR LOSS OF REVENUE, PROFITS, BUSINESS, OR DATA ARISING OUT OF OR IN CONNECTION WITH THIS AGREEMENT (EVEN IF CUSTOMER HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH LOSSES OR DAMAGES); OR (2) FOR AN AMOUNT EXCEEDING THE AGGREGATE FEES PAID BY CUSTOMER TO PageDNA UNDER THIS AGREEMENT.

CUSTOMERS RESPONSIBILITY TO VERIFY FEATURES

A free trial process is provided for the customer to test functionality and specific workflows (the trial signup form is hosted at PageDNA.com/kmbs). It is the customer's responsibility to use the free trial process to confirm the viability of specific storefront feature or workflow functionality before purchase.

10 COMMUNICATIONS

All communications by Customer to PageDNA in connection with this Agreement will be directed as follows:

PageDNA PO Box 2167 Seattle, WA 98111

Email: success@PageDNA.com

Subject to Section 11, all communications by PageDNA to Customer in connection with this Agreement will be directed to the contact details that Customer has provided in the PageDNA User Administration console, which Customer can access and update at https://pagedna.com/hub/useradmin or such other site designated by PageDNA from time to time.

Notice will be deemed to have been given upon delivery in the case of overnight mail or courier, five (5) business days after being sent by first class mail, or upon receipt by the sender of a reply e-mail or receipt acknowledgement (which can be automated) from the recipient in the case of e-mail.

11 CHANGES

- 11.1 PageDNA may amend appendices A, B or C upon at least forty-five (45) days' notice to Customer.
- 11.2 PageDNA may amend other portions of this Agreement at any time upon notice to Customer.
- 11.3 A notice provided under Section 11.1 or 11.2 may be provided at PageDNA's discretion in accordance with Section 10 or by posting the notice via the URL <u>https://www.PageDNA.com/terms-of-use/</u> or such other URL designated by PageDNA from time to time. Any notice posted on such URL will be deemed delivered immediately.

12 MISCELLANEOUS

- 12.1 Governing Law-: This Agreement will be governed by and interpreted in accordance with the laws of the State of Washington, excluding (i) any law or principle thereof that would result in the application of the law of any other jurisdiction (ii) the United Nations Convention on Contracts for the International Sale of Goods. The parties agree that any dispute arising under this Agreement will be resolved in the state or federal courts in King County, Washington, and the parties hereby expressly consent to exclusive jurisdiction and venue therein.
- 12.2 Subcontractors: Customer acknowledges and agrees that PageDNA may subcontract its obligations, including the provision of the PageDNA Services under this Agreement, to any third party.
- 12.3 Entire Agreement.: The parties agree that this Agreement is the complete agreement for the PageDNA Services and its subject matter and supersedes all prior agreements concerning the subject matter hereof and that this Agreement may not be modified by custom or usage.
- 12.4 Independent Contractors.: The parties are independent contractors. This Agreement will not constitute either party as the employee, legal representative, or agent of the other. Neither party may bind the other in any way.
- 12.5 Force Majeure: PageDNA will not be liable or deemed in default for any delay or failure in performance of this Agreement, including any service levels, to the extent that such delay or failure is caused by any event beyond PageDNA's reasonable control, including without limitation to, any accident, fire, industry-wide strike, embargo, act of the government, war, terrorism or national emergency requirement, act of God, act of the public enemy, electrical, Internet, or telecommunication outage that is not caused by PageDNA, or any other cause beyond the reasonable control of PageDNA.
- 12.6 Assignment:
 - (a) Customer may not assign this Agreement whether by operation of law or otherwise, or any interest therein, without providing prompt written notice to PageDNA prior to such assignment and PageDNA's prior written approval.
 - (b) PageDNA may assign, transfer or delegate any or all of its rights or obligations under this Agreement without having to obtain Customer's prior written consent, including without limitation an assignment to any subsidiary or affiliate of PageDNA, or in connection with a merger, consolidation, corporate

reorganization, disposition, or sale of all or substantially all of PageDNA's assets to which this Agreement relates, sale of stock, change of name or like event.

- (c) Subject to the foregoing, this Agreement will bind and inure to the benefit of the successors and assigns of Customer and PageDNA. Any attempted assignment in violation of this Section 12.6 will be null and void.
- 12.7 Order of Precedence.: To the extent of any conflict or inconsistency between the provisions in the body of this Agreement, any Appendix or any document incorporated by reference (including any Service Requests or PS Orders), the document listed earlier in this sentence will prevail to the extent of that conflict or inconsistency. The terms and conditions set out in any purchase order issued by Customer are expressly excluded from this Agreement. A Customer purchase order that is accepted by PageDNA may serve as a supplement to this Agreement with respect to Customer's order of PageDNA Services; such purchase order will be effective and binding on the parties only as to quantity and price and will otherwise be governed by this Agreement.
- No Third-Party Beneficiaries: The parties agree that there are no third-party beneficiaries to this Agreement.
 No Construction Against Drafter: The parties agree that any presumption or other rule of contract construction
- 12.9 No Construction Against Drafter: The parties agree that any presumption or other rule of contract construction that ambiguities will be construed against the drafter will not be applied in the interpretation of this Agreement.
- 12.10 Severability-: If any provision or portion of a provision of this Agreement is invalid under applicable statute or rule of law, it is only to that extent to be deemed omitted, and such unenforceability will not affect any other provision of this Agreement, but this Agreement will then be construed as if such unenforceable provision(s) had never been contained herein.

12.11 Waiver and Estoppels.: Either party's failure at any time to enforce any of the provisions of this Agreement or any right with respect thereto, or to exercise any option herein provided, will in no way be construed to be a waiver of such provisions, rights, or options or in any way to affect the validity or enforcement of this Agreement. All waivers must be in writing to be effective.

13 NON-CONFORMING SITES

- 13.1 Certain production, programming, security, and continuous support issues may trigger a higher site fee from PageDNA than shown on Customer's Service Request which specified Customer's selected pricing plan. While very rare in practice, PageDNA reserves the right to charge a higher site fee than PageDNA's standard rates as agreed between the parties when one or more of the following conditions apply:
 - (a) Professional Services Time if PageDNA provides 25 hours or more of professional services and/or the ongoing maintenance of the site falls directly to PageDNA.
 - (b) Programming Support if there are 6 hours or more of custom programming support (e.g. new features/functionality, or maintenance of existing/features functionality) for the express purpose of launching a new site or addressing a new customer requirement on an existing site.
 - (c) Security if PageDNA is required to pass a security audit by the "end user" customer or PageDNA customer.
 - (d) Continuous support items if a site requires integration with any third party or legacy procurement platform, or other features where continuous technical support is required by PageDNA's team.
 - (e) Storage any site using excessive storage, e.g. more than 100MB storage (average) per order, per month.

APPENDIX A: PageDNA Fees

- (a) Hourly Fees for Other Services:
 - (1) Professional Services and Project Management \$125/hour Guide: https://pagedna.force.com/docs/s/article/professional-services2
 - (2) Rush Service adds a minimum 2x multiplier to these rates
 - (3) Training: PageDNA will provide online learning video and Learning Center access at no charge. Additional one-on-one phone training can be purchased for \$125 per session, each session up to 1 hour long. Sessions are recorded and a video is provided for your achiving and storage.
 - (4) Email Support: PageDNA provides email support for no additional charge through duration of support agreement with a 24-hour response time guaranteed.

(9) This plan includes 5 hours per contract year for any technical / security related questions or audits. Reviewing and responding to these documents may take 2 weeks, as they involve technical resources. Additional time is billed at \$200/hour.

Appendix B: PageDNA Official Holidays

New Years Day Memorial Day Independence Day Labor Day Thanksgiving Day & the Day after Thanksgiving Christmas Eve Christmas Day New Year's Eve

Appendix C: PageDNA Response Times

PageDNA response, update and resolution objectives depend upon the severity of the problem. PageDNA shall respond to all support requests and adhere to the following resolution objectives.

Critical Business Impact problems are those that seriously degrade the online ordering storefront relative to the accepted condition of the online ordering storefront at the Launch Date and impact 75% or more End-Users or Fulfillment Providers.

Initial Response: 0.5 Business Hour Update Interval: 1 Business Hour Resolution Time Objective: 1 Business Hour

Significant Business Impact problems are those that affect 25-74% of End-Users and substantially degrade the overall quality of the online ordering storefront relative to the accepted condition of the online ordering storefront at the Launch Date or problems that affect more than one Fulfillment Provider.

Initial Response: 0.5 Business Hour Update Interval: 1 Business Hour Resolution Time Objective: 1 Business Hour

Minimal Business Impact problems are those that affect more than 5-24% of End-Users and degrade the overall quality of the online ordering storefront relative to the accepted condition of the online ordering storefront at Launch - or problems that affect one Fulfillment Provider.

Initial Response: 1 Business Hour Update Interval: Upon Status Change Resolution Time Objective: 4 Business Hours

Nominal Business Impact problems are issues specific to a single online ordering storefront, that are not affecting ability to process orders across the entire catalog. Examples would be cosmetic requests or requests that affect a portion of a catalog on a single online ordering storefront.

Initial Response: 8 Business Hours Update Interval: Upon Status Change Resolution Time Objective: 12 Business Hours

Responses will be in the form of a broadcast email, a personal reply email or a personal call back (without the obligation to call more than once if Customer does not pick up PageDNA's call) using the contact details Customer has provided or using contact information provided in the Technical Contact section of the Manufacturer Setup tool for the affected storefront(s). Customer is not entitled to any service level credits if PageDNA fails to meet or exceed these service level objectives.

Appendix D: PageDNA Functionality and Terminology Definitions

PageDNA Storefront User Experience

Automation starts with customer order submission. Print customer will access the storefront via the internet with a supported browser using one of the following:

- https://store.PageDNA.com/your_site
- https://www.nationsprint.com/clients/your_site
- a customer-supplied secure (SSL) domain, configured using PageDNA's online tool or PageDNA Support.

The chosen domain name shows both in the address bar and in all links generated by the system – including customer service tracking links sent in order confirmation emails.

Print shop customers' online experience within the storefront will involve selecting products, personalizing or configuring them where needed, for example: reviewing and approving an online proof before adding the product to their basket. They can order multiple products per session.

In the catalog step, users will be able to choose one or more of the following types of items, each of which can have their own configurations:

Static Catalog Items

For "Static" or non-changing items, customers review and select one of these items in a catalog and it is added to the basket with no additional configuration needed. A file can be stored and released to production with each order and can be linked to inventory if desired.

Variable Data Catalog Items

Variable Data items allow the end-user to submit information from their profile and/or input form, such as name, address, title, etc., which then automatically populates a template using customer-defined rules based on corporate graphic standards. Customers review a live, "What You See Is What You Get" proof before adding to basket.

PageDNA defines levels for the amount of work to setup variable items as follows.

A Level 1 Variable Data Item contains one or more of the following:

- Simple stationery items (business cards, envelopes, or letterhead)
- Variable data on one side only
- Text blocks that do not move dynamically, based on conditional logic

A Level 2 Variable Data Item contains one or more of the following:

• Two-sided item with variable data on one or both sides.

- Dynamic text blocks that move or resize using simple conditional logic
- Limited use of sublogos (such as departmental or certification logos) or images populating from a user profile or upload.

A Level 3 Variable Data Item contains one or more of the following:

- Variable data on multiple pages
- Dynamic text blocks that move or resize using complex conditional logic
- Angled text blocks
- Multiple sublogos, images and/or uploads
- Sublogo images that trigger placement of additional content

"Quotes" Catalog Items

Quotes items allow the end-user customer to configure printing/ordering options, such as paper, size, finishing, etc., and in turn user see the price change on the page in real time. Following quoting, the customer proceeds to upload artwork and/or provide other, non-price related information required for submission.

Configuring job pricing varies depending on the complexity of our customers pricing models and production conflicts. PageDNA defines levels for the amount of work to setup pricing formulas as follows:

A Level 1 Quotes Item contains one or more of the following:

This level of item is for the most basic print jobs.

- A single-component item
- Paper price based on finished quantity (not press sheets)
- Standard Finishing Selections (e.g, Drilling, Laminating, Folding, In-line/machine staples, or in-line/machine tape binding)
- No Quantity Discounts
- No Conflicts (e.g., "if stapling, no drilling")
- No custom calculations (e.g., pricing based on arbitrary logic or lookup tables, as opposed to materials cost-basis pricing (paper + ink + finishing).

A Level 2 Quotes Item contains any of the above, plus one or more of the following:

This level supports more complex requirements, such as:

- 2- or 3-component item (e.g., multiple paper selections: one set of papers for cover(s), and another for inside pages)
- Price look-up based on press sheets (e.g., multiple up jobs)
- Volume discounts for ink or finishing
- One or two basic conflicts (i.e. "If stapling, then no drilling", "framing requires mounting to foamcore, first")

- Basic custom calculations (error message if user out of bounds on production limitations – e.g., booklet maker doesn't support that number of pages X caliper of paper)
- Passing more than standard data into MIS (e.g., materials and finishing coming through in their own metadata field)

A Level 3 Quotes Item contains any of the above, plus one or more of the following:

- Volume discounts based on Paper
- Complex custom calculations (Custom Pricing because the client's pricing does not fit within our standard tools. e.g. pricing based on arbitrary logic or lookup tables)
- Complex conflicts based on logic:
 - Compound conflicts where values in multiple drop downs result in multiple hidden values, below in the form (e.g., "lightweight paper doesn't support folding, so hide that option")
 - Conflicts based on quantity
 - Conflicts based on Ink

PageDNA doesn't allow you to quote on multiple pieces of hardware, and then compare the two and pick the best. If you need high volume vs low volume quoting (e.g., litho vs digital) you will need multiple Quotes Items in your catalog, with labels and order minimums/maximums to direct users to the correct quote workflow. We don't guarantee that we are able to match your pricing exactly, however working within the frameworks below will ensure we can get as close to your pricing as possible. PageDNA reserves the right to re-classify your quotes item levels based on inspection.

Special Request Items

Special Request Items involve PageDNA collecting various information in a form, and then passing that on downstream to production without live typesetting or mail-merge

Post-Catalog Ordering Process

When ready to checkout, users will review their basket and the system has the ability to calculate shipping, handling, and sales tax fees. The system can then collect billing codes or charge customer credit cards for payment processing.

PageDNA Storefront Admin Experience

Upon job submission customers receive a confirmation email including links to track their orders, online. Job tickets are created and delivered to production, and PageDNA provides an online Order Manager to further manage these jobs through the shop.

If the print shop operator marks one or more jobs Completed in the PageDNA Order Manager, an automated shipment notification email is dispatched to the customer including live tracking links.

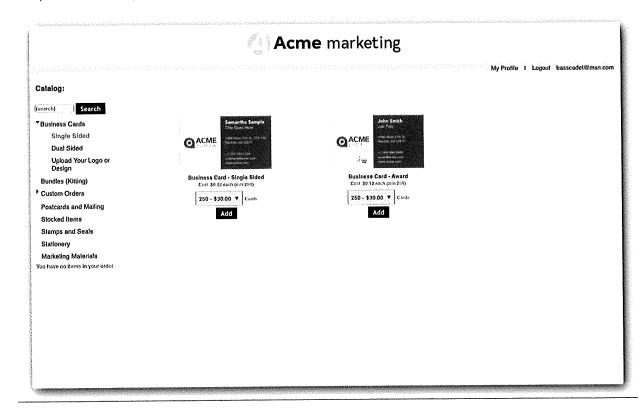
Artwork delivery is in the form of 1-up, industry-standard PDF or EPS files. For mailmerged documents, PageDNA sends a single artwork file with separate pages for each page of a document – up to two pages of merged data per row uploaded – up to about 5000 rows maximum. If purchased with your package, note that the Mail-merged documents do not work with the PageDNA Imposition module.

Appendix E: PageDNA Look and Feel Levels

In order to help define what is possible for your projects, PageDNA quantified several "levels" of look and feel customization, shown below.

Level 1 Look and Feel

Sample storefront: https://stores.pagedna.com/Inf-level1/



Adds These Features

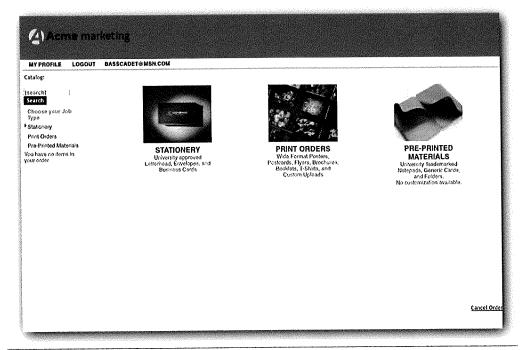
Responsive Design (Mobile-Friendly) Clean Navigation Sidebar Updated Web Font (based on Customer Branding)

Included at no additional cost with all new implementations and new Professional Services projects

Public Packet

Level 2 Look and Feel

Sample storefront: https://stores.pagedna.com/Inf-level2



Everything in Level 1 plus:

"Big Buttons"

Simplified User Workflow / User Experience, featuring: Landing Page with Responsive, clickable "Big Buttons" Linking to Category or Product Optional: Black and White Big Buttons Change to Color on Mouseover to Encourage Clicking

Header

Full-width Background Color or Image on Styled Header Links, with Mouseover and Customer Position on Bar

Total of 3 hours Professional Services

Public Packet

Level 3 Look and Feel

Sample storefront: https://stores.pagedna.com/Inf-level3



Everything in Level 2 plus:

Dynamic Tiles

Customized Responsive and "Flexible" Landing Page Dropdown Header Links (open on mouseover) Animated Search Bar (Click to Expand)

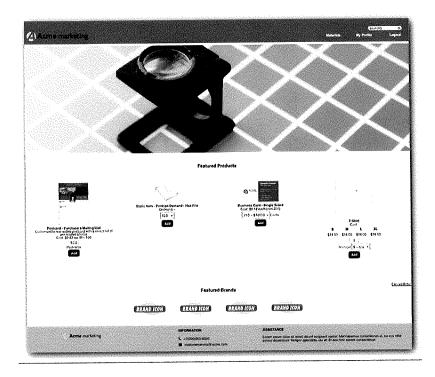
Total of 9 hours Professional Services

Public Packet

285 of 327

Level 4 Look and Feel

Sample storefront: https://stores.pagedna.com/Inf-level4



Everything in Level 2 plus:

Provides a customized informational Landing Page Show More Information about your Offerings, or Clarify Storefront or Company Policies Highlight Special Offers / Featured Products / Brands

Hero Banners Across Landing and Category Pages Dropdown Header Links for Direct Access to Catalogs, Profiles, Etc.

Total of 12 hours Professional Services

Note on PageDNA and Customer Responsibilities

PageDNA's team will configure your storefront to meet or exceed the Selected Look and Feel Level, as defined below. You as the customer must Provide Artwork, Icons and Branding Guidelines. You are also required to perform testing and provide timely feedback during the storefront build.

13. Statement of Work Acceptance

Please carefully review this document. PageDNA will ONLY be authorized to perform work that is specifically listed in the above Statement of Work. Any additional work will need to be scheduled as a future service order. To acknowledge each party's understanding of this Scope of Work, please have a representative from **PageDNA**, **ONEIDA NATION**, MARCO TECHNOLOGIES, LLC, and a Corporate Officer of Konica Minolta Business Solutions U.S.A. Inc. sign and date this document.

Name:	PAT HANEY	Title:	VICE PRESIDENT OF SALES
Signature:			
Company:	MARCO TECHNOLOGIES, LLC	Date:	
Name:	RICHARD KRULL	Title:	PRODUCTION PRINT SPECIALIST
Signature:			
Company:	Konica Minolta Business Solutions, U.S.A., Inc.	Date:	
Name:	MICHELLE DANFORTH- ANDERSON	Title:	MARKETING AND TOURISM DIRECTOR
Signature:	·		
Company:	ONEIDA NATION	Date:	
Name:	Steven Enstad	Title:	Owner and CEO
Signature:			
Company:	PageDNA	Date:	DECEMBER 7, 2021

To accept this Statement of Work, please sign & date above where indicated. No additional service order can begin until this Statement of Work is complete. Please keep original at your location. At the completion of the Statement of Work, a copy will be returned to you.

14. Project Completion and Acceptance Form

PROJECT COMPLETION AND ACCEPTANCE PAGEDNA CUSTOM BUNDLE

ONEIDA NATION PO BOX 365, ONEIDA WI 54155

DECEMBER 7, 2021

PROJECT COMPLETION AND ACCEPTANCE PAGEDNA CUSTOM BUNDLE

This document establishes formal acceptance of all the deliverables for the PageDNA Bundle project. The PageDNA Bundle project has met all the acceptance criteria as defined in the Statement of Work. A project audit has been performed to verify that all deliverables meet performance and product requirements. Additionally, a product evaluation has been performed and determined that all products meet the quality and functional requirements defined within this project.

Transition to ONEIDA NATION has been completed. The live system has been handed over to ONEIDA NATION and the transfer of knowledge from the Project Team to ONEIDA NATION has also been completed.

The Project Team is authorized to continue with the formal close out of this project. The closeout process will include a post-project review, documentation of lessons learned, release of the Project Team, close out all procurements and archive all relevant project documents. Once the closing process is completed the ONEIDA NATION will be notified, and the Project Team will then be released from the project.

SPONSOR ACCEPTANCE

Approved by ONEIDA NATION

Date: _____

MICHELLE DANFORTH-ANDERSON MARKETING AND TOURISM DIRECTOR

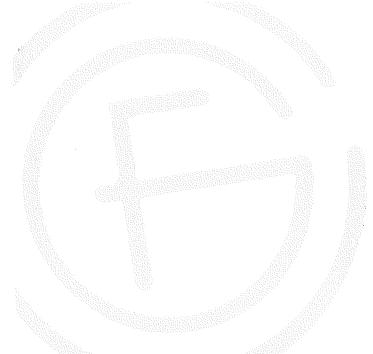
MARCO TECHNOLOGIES, LLC ACCEPTANCE

Approved by an Authorized MARCO TECHNOLOGIES, LLC Representative:

PAT HANEY VICE PRESIDENT OF SALES Date: _____

289 of 327

Public Packet



Proposed Solution

Oneida Nation - Big Bear Media Ctr

> *Prepared by* Matt Rucynski 10/14/2021



1 Year Pricing

Core Software: MarketDirect StoreFront Essentials Platform

Essential platform, includes 3 SmartStores and 3 PriceLists Job submission, static print and non-print, SmartCanvas, matrix kit, and digital download products, pricing engine, published rate shipping estimates, approval rules, PO/account code payments methods, print operations management, Fiery connector, reporting, auto email notifications

Total Package Purchase Price (1 Year): \$35,705.00

- o MarketDirect StoreFront Term License Activation
- o Term License: MDSF Essential Platform
 - Includes MDSF CORE Training Services (24 Hours)
 - Includes MDSF-PSV Consulting (12 Hours)
 - Includes MDSF to Fiery Integration Package (4 hours, max 2 servers)
- Ricoh Workflow Automation Services
- o System Hosting Fee
- o Term License: Credit Card Payment Module
 - Includes CC Config EFI Professional services (4 Hours)
- o Term License: SSO Authentication Module
 - Includes SSO EFI Professional services (4 Hours)

Optional

- Term License: EFI VDP: \$8,193.00
 - Includes EFI VDP Training and implementation Package (12 Hours)
- Term License: MarketDirect StoreFront Auto-Engage: \$4,527.00
 - Includes AutoEngage EFI Professional services (4 Hours)
- Term License: ShipExpress (Per Print Shop): \$2,886.00
 - Includes ShipExpress Services Package (MDSF or PSV) Professional services

5 Year Pricing

Core Software: MarketDirect StoreFront Essentials Platform

Essential platform, includes 3 SmartStores and 3 PriceLists Job submission, static print and non-print, SmartCanvas, matrix kit, and digital download products, pricing engine, published rate shipping estimates, approval rules, PO/account code payments methods, print operations management, Fiery connector, reporting, auto email notifications

Total Package Purchase Price (5 Year): \$78,350.00

- MarketDirect StoreFront Term License Activation
- Term License: MDSF Essential Platform 5 YEAR TERM
 - Includes MDSF CORE Training Services (24 Hours)
 - Includes MDSF-PSV Consulting (12 Hours)
 - Includes MDSF to Fiery Integration Package (4 hours, max 2 servers)
- o Ricoh Workflow Automation Services
- o System Hosting Fee
- o Term License: Credit Card Payment Module
 - Includes CC Config EFI Professional services (4 Hours)
- Term License: SSO Authentication Module
 - Includes SSO EFI Professional services (4 Hours)

Optional

- o Term License: EFI VDP: \$30,165.00
 - Includes EFI VDP Training and implementation Package (12 Hours)
- Term License: MarketDirect StoreFront Auto-Engage: \$19,035.00
 - Includes AutoEngage EFI Professional services (4 Hours)
- Term License: ShipExpress (Per Print Shop): \$7,030.00
 - Includes ShipExpress Services Package (MDSF or PSV) Professional services

TERMS AND CONDITIONS OF SALE

1. <u>Title.</u> GFC holds title to the Equipment, except any software, and you will have no claim of ownership thereto until your obligations under this Agreement are paid in full.

2. <u>Assignment.</u> Customer may not transfer or assign this Agreement. GFC may assign this Agreement, and assignee will be entitled to all the benefits of this Agreement. No transfer, renewal, extension or assignment of this Agreement, or loss, damage, injury, or destruction of the Equipment will release Customer from its obligations hereunder.

3. <u>Personal Property</u>. The Equipment is, and shall at all times remain, personal property notwithstanding that the Equipment may become, in any manner affixed to, imbedded in, or permanently attached to real property or any building thereon.

4. <u>Warranties.</u> GFC MAKES NO WARRANTIES, ORAL OR WRITTEN, EXPRESS, IMPLIED, OR STATUTORY, AS TO THE CONDITION, QUALITY, CAPACITY, WORKMANSHIP, FUNCTIONALITY, MERCHANTABILITY, DESIGN, SECURITY, NON-INFRINGEMENT, OR OPERATION OF THE EQUIPMENT, AND THE SOFTWARE, AND ANY FITNESS FOR ANY PARTICULAR PURPOSE, OR THAT YOUR USE OF THE EQUIPMENT, AND SOFTWARE SHALL BE UNINTERRUPTED OR ERROR FREE, ALL OF WHICH ARE EXPRESSLY WAIVED BY YOU. YOU SHALL HAVE THE BENEFIT OF ANY MANUFACTURER'S, LICENSOR'S AND OTHER THIRD PARTY SERVICE PROVIDER'S PROMISES AND WARRANTIES TO THE EXTENT SUCH WARRANTIES APPLY TO YOU. GFC, ITS EMPLOYEES, AND AGENTS SHALL NOT BE LIABLE TO YOU FOR ANY LIABILITY, CLAIM, LOSS, DAMAGE OR EXPENSE OF ANY KIND OR NATURE CAUSED DIRECTLY OR INDIRECTLY BY THE EQUIPMENT, SOFTWARE, BREACH OF WARRANTY OR CONTRACT, NEGLIGENCE OR ANY OTHER LEGAL OR EQUITABLE THEORY. YOUR PAYMENT AMOUNTS TO GFC PURSUANT TO THIS AGREEMENT REFLECT THE ALLOCATION OF RISK AND LIMITATION OF LIABILITY CONTAINED HEREIN. IN NO EVENT SHALL GFC'S, ITS EMPLOYEES', AND AGENTS' LIABILITY TO YOU, WHETHER THE CLAIM IS IN CONTRACT, TORT (INCLUDING NEGLIGENCE), BREACH OF WARRANTY, OR PURSUANT TO ANY OTHER LEGAL OR EQUITABLE THEORY, EXCEED THE PAYMENTS MADE BY YOU TO GFC PURSUANT TO THIS AGREEMENT DURING THE TWELVE (12) MONTH PERIOD IMMEDIATELY PRIOR TO GFC'S RECEIPT OF YOUR CLAIM.

5. Due Dates. You shall pay GFC the payments when per Terms or as otherwise stated therein, until all such payments have been made. All payment obligations herein are collectively referred to as the "Payments." Payments shall be sent to GFC at BIN 88236, Milwaukee, Wisconsin 53288-0236, or as otherwise designated by GFC in writing. You hereby waive all existing and future claims and offsets against any Payments due hereunder and agree to pay all amounts due hereunder regardless of any such claim. If you fail to pay any part of a Payment or any other sum to GFC within ten (10) days after the due date thereof you agree to pay GFC a late fee of 5% of the overdue amount plus accrued interest on the late payment from the expiration of said ten (10) days until paid, at a rate equal to the lesser of 1.5% per month or the highest legal rate permitted.

6. <u>Default and Cross Default.</u> If you fail to pay any amount herein when it is due and payable, or fail to timely perform any other obligation required herein, or if you suspend business, become insolvent, enter into or petition for a creditors' arrangement, or if a receiver is appointed for you or any of your property, or if you shall suffer an adverse material change in your financial condition from the date hereof, and as a result GFC deems itself to be insecure, or if you shall be in default pursuant to this Agreement and any other agreements with GFC, then all amounts to be paid to GFC pursuant to this Agreement will be immediately due and payable, without notice. Following a default GFC shall have all the rights and remedies available to it at law, in equity, or otherwise, including, without limitation, those under the Uniform Commercial Code ("UCC"), and those set forth herein. All of GFC's rights and remedies shall be cumulative and may be exercised singularly or concurrently. Election by GFC to pursue any remedy shall not exclude pursuit of any other remedy. GFC may require you to assemble the Equipment and make it available to GFC. Shall have full power to, but is not obligated to, sell, lease, transfer, or otherwise deal with the Equipment, and may sell the Equipment at public auction or private sale. GFC may proceed against Guarantor without first proceeding against Customer or the Equipment. If GFC chooses to sell, lease, transfer or otherwise deal with the Equipment, GFC may obtain a judgment against Customer or Guarantor for any deficiency remaining on the amount due GFC. Customer and Guarantor agree to pay all reasonable attorneys' fees, costs and expenses incurred by GFC arising from a default.

7. <u>Data.</u> You acknowledge that GFC may install certain hardware or software on your computer, computer network and/or other office equipment. You acknowledge that it is advisable and is your sole responsibility to use virus protection software on all computer equipment and back up all data on your computer equipment that you deem necessary, prior to GFC's installation of the Equipment and software. In the event any data is accessed, modified, damaged, lost, deleted, misappropriated, or compromised, by willful attack or otherwise, it shall be your responsibility to restore such data at your sole cost, and you acknowledge that GFC will have no liability to you related to any such event.

8. Location. Until all your obligations under the Agreement have been paid in full, you agree to provide GFC with thirty (30) days advance written notice before moving the Equipment from the location where GFC installed or delivered it. GFC, or a person or entity selected by GFC, will assist with any such move at your cost. Upon reasonable notice, GFC will have the right to enter your premises during business hours to inspect the Equipment from time to time.

9. <u>Security Agreement.</u> If at any time a transaction subject to this Agreement shall be construed to be a secured transaction or a conditional sale, this Agreement shall be deemed to be the security agreement or conditional sale contract, and GFC shall be the secured party or seller, and you the debtor or purchaser, respectively. You consent to GFC filing one or more financing statements showing GFC's interest in the Equipment, and you authorize GFC to file or record this Agreement with the governmental offices deemed appropriate by GFC. You shall pay GFC's filing and recording expenses upon demand.

10. <u>Waiver</u>. No covenant or condition of this Agreement can be waived without the other party's written consent. Forbearance or indulgence by a party does not constitute a waiver of the other party's obligation to perform pursuant to this Agreement. This Agreement is non-cancellable by you and you will make all the payments required by this Agreement. This Agreement cannot be modified or amended except by written agreement signed and currently dated by you and GFC.

11. <u>Indemnification</u>. While in your possession, you assume all risks and liability for the Equipment, and the use, relocation, possession, operation, storage and condition thereof, and for injuries or death resulting to any persons and damage to any property or loss or corruption of data arising therefrom. You further agree to assume liability for, and to indemnify, defend and hold GFC harmless from and against, all claims, losses, costs, expenses, damages, penalties and liabilities arising from or pertaining to your purchase, financing, rejection, possession, use, relocation, storage, operation, and condition of the Equipment, together with all legal fees and expenses incurred by GFC in connection with any liability asserted against it. The agreements and indemnities in this section will survive the expiration or termination of this Agreement.

12. <u>Business Purposes</u>. You represent and warrant to GFC that the Equipment will be used primarily (50%) or more for business or commercial purposes. This transaction is not primarily for personal, family, household or agricultural purposes. You will use the Equipment in a careful and proper manner, only in the normal course of your business, and comply with all laws, ordinances and regulations relating to it.

13. <u>Entire Agreement.</u> This Agreement, and any attachments which refer to or may be attached to this Agreement, which you acknowledge you have read, constitute the entire agreement between the parties regarding the subject matter hereof, and all other agreements, representation, promises, inducements, statements and understandings, prior to and contemporaneous with this Agreement, written or oral, are superseded by this Agreement. Any rule of construction to the effect that ambiguities are to be resolved against the drafting party shall not apply in interpreting this Agreement. This Agreement may be executed in counterparts, which collectively shall be deemed one Agreement. Time is of the essence regarding this Agreement and its provisions.

imagePROGRAF

Large Format Specialty Print Media

Extegory	Same	gsm	8	Çane Şim	Ĩ	ę	1	4	Ĩ	¥,	ų I	4 2	ł	st ng	q	1	Roll Length (feet)	PRO Sarias	(PF5100 11976400 1976450 1978400 1978420	PF510 (PF50) (PF50) #F655 (PF60) #F655 (PF70) #F6750 (PF70) #F750 (PF70) #F750 (PF70) #F750 (PF70) #F750 (PF70) #F750 (PF70) #F550	TZ Sector YX Sector TM Sector TA Sector
																		Pigment	Pignors	Сун	Pignent
	Photo Paper Pro Premum Marte	210201	12m1	3.				110900044A	1109C000AA	1	1109C002AA	1109C001AA					1007			•	
	Pina Art Natural	200300	14:11	T	64504-059	04507090		0250V081	0050/092		0557703						50				
	German Elahing by HatinemuNe	3102071		3.				0550V750	0857/752		0350/753		D050V754				39		•		
	Pine Art Bright White	220257		7	6857/085	0150V005		0150\047	0350/058		64577-069					05501070	50				
Ene Art	Premum Fine Art Bright White Fine Art Bright White	305mm	19m1 20m1	7		00505071	6850/072	0150/073	2065V794		04507/075					3065V7V7 0160V078	50				
	Andre Exer Carvas	150ppm	1 Detail	r		06209071	5657572	1429/468	14372407		14237460	1422/460	18057491			1423/470	407				
	Artistic Matte Carvas	140mm	21-1	2				2257V777	2257VT78		2257V770	2257/730					42		•		
	Premum Polished Rag	305:00	17ml	37					3069/790								507		-		
	Fine Art Pindto Rag by Hatmaniu Na	1Mgm	115-4	70'					0/05/212		0335V211		0/35V208				39		2		
	End Art Enhanced Velvet	255ptm	21ml	3,				0626V075			05234132						33 (17" x 50)				
	Premum Pine Art Smooth	310201	18.5~4	7		1212425.000		1711C0154A	171100044	des telepised to	1711COCEAA		L			2007 Anna 2013	50	-			Valid or other li
	206 8ord, 1521	15057	4m.l	2								2675/675	[157	•			
	205 Bord, 1924	75cm	4ml	3.					387 17281	3871V263	387 (V284	31717255					157				
	205 Bord, 3004	75gam 75gam	4ml 4ml	7					35719256	3871V2E7 3347V593	3871V253	3571V259 3347V596					3007 5007				
	20b Bord, 5004 20b Bord, 5004	75gm	4701						3428/299	225/2000	3347V564	334/1/520	I				5007				
	200 Bord, 5004 200 Recycled Unocaled Bond, 1508	75050	4m1	r		i			2673/678	2873V673		2873/081	i				157				
	20b Recycled Uncontext Sund, 3004	75gum	4ml	r						2373-253		2173/665					307	*			
	24b Band, 1504	pogern	4m1	r					3873\022		3673/023	3073/024					150'	-	H		
	245 Bord, 300A	202270	4m.1	r					3873/025	3873-028	3873/07/	3875/025					330	•		F	
	24b Prenkm Costed Band, 150t	i0gam	4-1	r						2877/661		2873/613					1507		•		
Cested Papers / Bond	24b Premium Costed Bond 150t	90g.sm	4751	r					3473-929		3673/031	2473,532					157				
	249 Premium Coaled Bond, 300t	P0697	4001	7						28739687	2573/653	2673,619					3007				
	24b Premium Costed Bond, 300t	2005978	4ml 4ml	7					3573,4000		3673/035						300				
	Economy Bond Paper Premium Plan Paper (2 Rola per bos)	75gan t0gan	4m1	r				815440164A	385345104A 815445154A		33534011AA &1544014AA	0355V-683 615440134A					1507		<u> </u>		
	High Resolution Costed Band	120054	fmi	T				alberulara	1009/049		1000/650	1009/651					1007				
	Hez-yweight Cost of Paper HG	145pun	froi	r				£9018007AA	89818004AA		69618002AA	89615002AA				E0618001AA	1007	×			
	Daubie Matte Fim	180,557	Sml	7					0634V799		06347800						125	•			
	Mate Coaled Paper	Pigan.	5mi	r				05497353	0549/354		0649/355	01407/350					1001	•	-		
	Vata Conted Paper	17000	8ml	7				08497348	0547/349		0542V350	05407/351				0649/352	1007	•			
	Haz-yverght Matta Coatad Paper	230gem	10mil	T				0340V341	05497342		0.6497343	05477/344		l		08497345	1007	L .		•	
	Photo Paper Pro Premium Platnum	300,000	12ml	31				110700444	1107C003AA		1107C002AA	1107C001AA					1907				
	Phata Paper Pro Luster	260350	10ml	37				1104000444	HOLCOMAA		110ACREZAA	11030001AA					1007	-		•	•
	Satin Pholo Paper	1702575	7ml	7					2047V122		2047V123	2047V124					1007				
	Sam Photo Paper	200;551	6ml	7				2047/134	2047/135		2047/135	2047V137				2047/138	100/				
	Satin Photo Paper	240csm	10ni Zml	7				20477144	2047V145 2047V119		2047V143	2047V147 2047V121	1			2047/145	1007				
Photographic	Glossy Photo Paper Glossy Photo Paper	170gsm 200gsm	8ml	r				2047/127	2047/128		2017V120 2017V129	2017/130				2047V135	1007				
	Gassy Phalo Paper	240.com	10ml	3.				2047/109	2047/140		20479/141	2047/142				101/11/2/	. 107			=+	K
	Premium RG Photo Matte	255.00	10ml	3"				1107/107	0420V885		04207568	04201207					100				F
	Premium RC Photo Luder	250 grm	1Dml	3.		COTOVATA		1100/102	1100V103		1100/104	1100V105				1100/108	1007	R.	•		H
	Promium Glossy Photographic Paper 2	250257	1 fmd	3				29418017AA	29H18016AA		25418019AA	29416020AA					100	•		×ŧ	N
	Premium Semi-Glossy Photographic Paper 2	230 g m		3-	ļ			29428016AA	29H2B017AA		29428018AA	204280104A	· · · · · · · · · · · · · · · · · · ·				1007	•	•	**	
	Premium Metallic Photogloss	250 gsm	10-1	3.	-				26LOV870		2640V871		2000/872				1007		-	H	*
	Peal and Stock Repositionable Media	260pcm	15ml	3.					233/2// (50		2239/452	2019/453					1007	•			
	Durabia Mata Polypropylene Barner	130;5m	7md	z	1				00347777		0834V775	05347779				68349760	100	•			*
	Aahasiya Nada Vinyi	290gsm		r					05487845		05457581	05497282				1117V252	61		•	•	
	Sprim Barrier Veryl	400,35 m	15m)	<i>2</i>	ļ	ļ			1290/133		1290/134	1290/135					407	•	•		
S-gn / Bannet / Display	Water Resistant Made Polypropyter e	11500	6mil	2 7	<u> </u>	<u> </u>			1514C004BA		1514CODEA	1514C0028A					1007				
C-4-0Y	Water Resistant Matte Canvas	400gsm	24m.)	5 7				0549/39504	0347/39603		05474739703						47				
	Alater Pasistant Actuative Matta Viry4	3302571	13ml	3.					2347C004AA 2346C004AA		2347C003AA 2346C003AA	2347CD02AA			2347C0014A		65 T				
	Water Resistant Matte Barner Viryf Backlet Frank Print Film	450gsm 270gsm	13.8ml 10ml	r		+			3433/079		AMOCOCDAA	2349C002AA 3433V081					10 65			•	
				37																	

For more information on media handling, instructions, & product information usa canon com/largeformatmedia

Compatible Media not compatible with ImagePROGRAF #PF650/840/830/825/815 privities

Public Packet



Prepared by: David Wittich For: David Wittich Email: dwittich@rocsoft.com Phone: 585-351-4660

Base RFP Pricing

Software & Hardware

Quotation 294 of 327

69 Cascade Drive Rochester, 14614 <u>http://www.rocsoft.com</u> Date: 10/25/2021

Account: Oneida Nation - Big Bear Media Location: Oneida Partner: Direct Quote #: QUO-09398-H3Z7N6

Part	Description			Qty	MSRP	Total
RP-120	ReadyPrint Module (with	QDirect or WebCRD)		1	\$4,995	\$4,995
Annual Fee	I					
Part	Description		Qty	Years	MSRP	Total
ASP-100	WebCRD Base OnDemai	nd - Annual Fee	1	1	\$12,000	\$12,000
ASP-104	WebCRD OnDemand Ce	ntralPDF License - Annual Fee	1	1	\$3,500	\$3,500
ASP-107	WebCRD OnDemand Au	thentication Module - Annual Fee	1	1	\$3,000	\$3,000
ASP-119	ImpactVDP Pro - Annual	Subscription	1	1	\$3,000	\$3,000
Installation & Prof	essional Services			·		
Part	Description			Qty	MSRP	Total
PS-103	Professional Services - Da	aily Rate (Off-Site)		1	\$1,800	\$1,800
ASP-900	WebCRD OnDemand - Se	etup & Configuration		1	\$5,000	\$5,000
ASP-904	WebCRD OnDemand Cer	ntralPDF License - Setup & Configuration		1	\$1,500	\$1,500
RP-100-9	ReadyPrint Installation A	ssistance		1	\$500	\$500
ASP-907	WebCRD OnDemand Au	thentication Module - Setup & Configuration		1	\$1,500	\$1,500
ASP-919	ImpactVDP Pro – Activat	ion Fee		1	\$1,500	\$1,500
Annual Maintenan	ce & Support			ч <i>2</i>		
Part	Description		Qty	Years	MSRP	Total
RP-120-1	ReadyPrint Module - Ann	ual 1x5 Premium Support	1	1	\$1,000	\$1,000
		1 Year(s) Annual F	ee Sul	ototal:		\$21,500
		1 Year(s) Annual Maintenan	ce Sul	ototal:		\$1,000
		Installation and Professional Servic	es Sul	ototal:		\$11,800
		Software and Hardwa	re Sul	ototal:		\$4,995

Total

\$39,295





69 Cascade Drive Rochester, 14614 <u>http://www.rocsoft.com</u> Date: 10/25/2021

Annual Maintenance Renewal after 1 Year(s): \$22,500

RSA Maintenance & Technical Support Options:

- <u>Premium 1x5</u>: Continental U.S. 8 AM 5 PM customer's local time, Monday Friday, except U.S. Holidays. Outside the Continental U.S. 8 AM 8 PM Eastern Standard Time, Monday Friday, except U.S. Holidays.
- Platinum 3x7: 24 x 7 globally.

Remote Access Requirement for Remote Installation and Ongoing Support:

- RSA requires remote access for remote installation and ongoing support. RSA strongly recommends "Internet Secure Shell (SSH)" as the remote access protocol. "Client-based VPN", "Reverse Secure Tunneling" or "TeamViewer" are also approved remote access options that do not require additional fees.
- Any reliance upon an alternative access method, such as WebEx, requires either Platinum Support or an additional fee.

Linux Operating System

- RSA's Linux based solutions are delivered with CentOS Linux.
- If a customer requires a different version of Linux, such as **Red Hat**, this requires a custom installation. The customer must supply the Red Hat license and there is an **ADDITIONAL FEE REQUIRED** for the custom implementation.

Invoicing:

- VM and Server based systems: Software, Hardware (if applicable) and Annual Maintenance & Support are invoiced within 30 days of shipment.
- Cloud based hosted systems: Software is invoiced upon Activation (when access (URL) to the software is provided).
- Configuration of the software is provided as part of the Annual Maintenance & Support

QUOTE VALID FOR 90 DAYS

NOTES:

This quote is based upon RFP information. Further due diligence will be required to finalize the solution and pricing.

Premium service includes updates within the current version (i.e. 9.2 to 9.3) at no charge. New version releases (upgrades) require a Software Upgrade fee and a reintegration fee.

marco.

RECOMMENDED PRINT SOLUTION

IntoPrint MP200

- Print speed up to 500 Com 10 envelopes in under 12 minutes, 50 ppm letter size sheets, 27 ppm Tabloid sheets
- Up to 1200 x 1200 dpi resolution
- High-capacity toner: up to 38,000 pages
- Duplex printing is standard.
- Trays 1 &2 and OPTIONAL High Capacity Feeder: 52 320 gsm
- Expanded Media Support: Com-10, A2, A6, A7, 9x12, 10x13,
- Custom sizes: 2.5 x 4.5 to 13 x 15 Handles 3 x 5 cards to 52" banners
- Prints on a wide range of media, including envelopes, magnetic media, polyester, transparent film, and heavy stock up to 360 gsm.
- Height adjustable to match different paper drawer configurations
- 2 GB Memory, 1 Gigabit network
- Optional external RIP: EFI Fiery C9 Server or Harlequin DirectPrint RIP



Public Packet

marco.

Model	Description	Item Number	Price
MP200 Color Envelope	MP200 Color Envelope Press		
Press w/Feeder	w/Feeder	MP200EFC	\$18,345.00

Delivery Fees			
MP200 Liftgate Delivery Charge	MP200 Liftgate Delivery Charge	7640020153	\$125.00

Freight			
MP200 Flat Freight	MP200 Flat Freight		
Charge	Charge	7640020152	\$450.00

Professional Services						
On Site Installation & Op	On Site Installation &	MP200WWCINSTALL	Discounted			
Training USA	Op Training USA		(Free)			

IntoPrint, Feeder, Training, Delivery and start up supplies: \$18,920.00

SERVICE / TRAINING:

Service & Training is performed by KM/IntoPrint

marco.

PRODUCT SPECIFICATIONS

Specification	S	
Performance Print Speed	CMYK/Mono	Up to 500 Com 10 envelopes in under 12 minutes; 50 ppm Letter-size sheets, 27 ppm Tabloid sheets
Duty Cycle	Printers	300,000 pages max per month
Print Quality	Resolution	Up to 1200 x 1200 dpi; ProQ 1200 x 600 x 16 levels
Memory	RAM (Standard/Max)	2 GB
	Processor	1.2 GHz ARM CPU
Compatibility	Printer Languages	Adobe® PostScript 3TM, PCL® 6, PCL 5c, XPS®
	Connectivity	High-speed USB 2.0, 10 Base-T/100 Base-TX/1000 Base-T Ethernet
	Operating Systems	Windows® 8, Windows 7, Windows Vista®, Windows XP, Windows Server 2012, Windows Server 2008, Windows Server 2008 R2, Windows Server 2003; Mac® OS 10.3.9 – 10.9
	Network Protocols	TCP/IP, EtherTalk
Color Features/ Solutions	Standard	PostScript®driver supports trapping; Embedded ICC Profile- based workflow; Simulations for SWOP, ISO Coated, Japan Color; PDF Direct Print; PS Gamma Adjust; and Color Cor- rect
	Optional	External PC-based RIP: Global Graphics® Harlequin® Di- rectPrint RIP or Fiery® C9 Server with Command WorkSta- tion® from EFI®
Media Handling	Media Sizes	Envelope Feeder: A2, A6, A7, A8, A9, A10, Invitation, Com- 9, Com-10, Monarch, $6x9$, $7x9$, $9x12$, $10x13$, $10x15$; Cus- tom size range: 2.5" x 4.5" to 13" x 15" Paper Trays: Tabloid extra (12 " x 18"), Tabloid (11 " x 17"), Legal, Letter, Executive, 3" x 5" Index cards
	Media Weight	Trays 1 & 2 and optional High-Capacity Feeder: 52– 320gsm; Multi-purpose Tray/Feeder: 80–360gsm
Media Capacity	Multi-purpose Tray/ Feeder	Up to 600 Com-10 en∨elopes
	Trays 1 & 2	Up to 530 sheets each
	High-Capacity Feeder (Optional)	Up to 1,590 sheets (3 trays, 530 sheets each)
Media Output	Face Down	Max 610 sheets
	Face Up	500 envelopes via Stacking Conveyor
Environmental	Size (WxDxH)	Printer: 27.5" x 24.6" x 25.2" (699 mm x 625 mm x 640 mm) Printer/Feeder/Conveyor: 103.5" x 24.6" x 48.6" (2629mm x 625mm x 1234mm)
	Weight	(Printer): 215.2 lb. (97.6 kg) including consumables Feeder: 86.4 lb. (39.2 kg); Conveyor: 60.6 lb. (27.5 kg)
	Temperature/Humidity	50°–90°F (10°– 32°C) / 20% – 80%RH
	Power Consumption	Printer: Active 1600W max. /1100W avg.; Standby avg. 40W; PowerSave mode 30W or less; Sleep mode 4W or less; Auto Shutoff 0.4W or less. Feeder/Conveyor: 180W max.
	Noise Levels	Printer: Active 57dBA or less; Standby 34dBA or less; PowerSave mode – Inaudible
Warranty	Limited	2-Year On-Site, 5-Year Digital LED Printheads



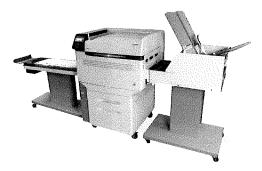


ABOUT V PRODUCTS & SERVICES V SUPPORT V

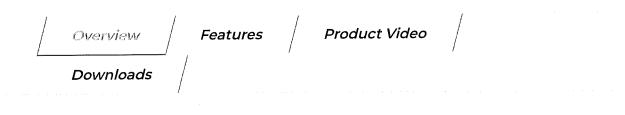
IntoPrint

INTOPRINT MP200

The MP200 Is A Professional-Quality Device That Creative,Opportunity Seeking Print Production Houses, Design Firms And Specialty Print Shops Have Been Looking For: It's Fast, Affordable And Easy To Use With A Media Flexibility Unmatched By Ordinary Color Printers.



BROCHURE



The MP200 is a professional-quality device that creative, opportunity seeking Print Production Houses, Design Firms and Specialty Print Shops have been looking for: it's fast, affordable and easy to use with a media flexibility unmatched by ordinary color printers.

High-definition color is the standard for the MP200. HD Color renders deeper, more saturated colors, finer detail and more precise toner placement than ordinary color printers:

• Multilevel LED printheads control the amount of toner applied to each 1200-dpi dot, preserving fine image

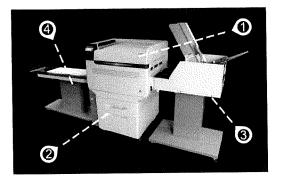
detail and maximizing color fidelity

- Microfine toner engineered for sharpness and crispness, with a high-quality finish
- Single Pass Color™ technology improves color registration for all paper types and weights



ABOUT V PRODUCTS & SERVICES V SUPPORT V

Users can get an instant read on the MP200's status via the color LCD display, with its easyto-read messaging and graphics. The alphanumeric keypad makes entering commands a snap. And the front-accessible compartment makes replacing consumables quick and easy, taking only seconds to switch out used toner cartridges or image drums.



1 - The ability to run up to 360 gsm media ensures the MP200's flexibility of handling a wide array of printing applications, from envelopes, double-sided brochures, to business cards and more. The MP200 is the industry leader in short run work with its fast print speed and stunning color quality and depth.

2 - Optional 2nd tray and high-capacity feeder (with

casters) increase paper capacity to 2,950 sheets max.

3 - The newly designed MP200 Envelope Feeder simplifies job setup while delivering both high levels of production and reliability. It feeds the broadest range of envelope sizes from A2 to 13" x 15". The straight through print path handles envelopes and ultra heavy card stocks (up to 360 gsm) with ease.

4 - The MP200 auto sequencing Delivery Conveyor allows for unattended operation while printing the most complex print jobs.

Harlequin® MultiRIP™

10 from Global Graphics® is combined with Harlequin's DirectPrint™ to offer incredible job processing power and ease of use.

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ABOUT V PRODUCTS & SERVICES V SUPPORT V

EFI® Fiery® C9 Server, designed specifically for MP200 devices, offers fast, precise color reproduction and flexible job management. Featuring the Fiery Command

WorkStation[™] for administrator-managed workflows that are ideal for supporting a team of users that desires consistent results. The C9 Server includes EFI's spot color adjustment tools and hot folder job submission.

PRODUCT BROWSER - HOME

PRODUCTION TONER PRINTING

INTOPRINT

ADDRESSING

Print

TOLL FREE: 1.800.833.4493 OPERATING HOURS: MON-FRI 8AM - 5PM EST CONTACT US VIEW OUR VENDOR LISTING BROWSE PRODUCTS PLACE A SERVICE REQUEST SUPPORT DOWNLOADS

EMPLOYEE PORTAL

COPYRIGHT © 2018 INTOPRINT TECHNOLOGIES, INC.



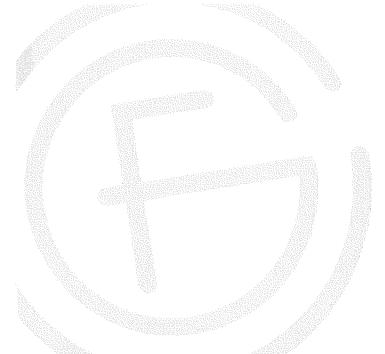
Specifications

Main specifications

10del N	umber	C911dn/C931dn/ES9411dn/ES9431dn/Pro9431: N36100A(120V), N36100B(230V),
		N36100C(100V) C941dn/ES9541dn/ES9542/Pro9541/Pro9542: N36101A(120V), N36101B(230V), N36101C(100V)
CPU		C911/ES9411: ARM Processor (1GHz) C931/C941/C942/ES9431/ES9541/ES9542/Pro9431/Pro9541/Pro9542: ARM Processor (1.2GHz)
RAM (st nax.)	andard/	2GB/2GB
Weight		C911/C931/ES9411/ES9431/Pro9431: Approx. 82kg (not including consumables) ^{*1} C941/C942/ES9541/ES9542/Pro9541/Pro9542: Approx. 91kg (not including consumables) ^{*2}
Power		110 to 127 VAC (Range 99 to 140 VAC), 50/60 Hz ± 2% 220 to 240 VAC (Range 198 to 264 VAC), 50/60 Hz ± 2%
Power c	consumption	During operations: 1,600W max./Average 1,100W
		During standby: Average 40W
		In power save mode In power save mode: 30W max. In sleep mode: 4W max. (factory settings) In Auto Power OFF: 0.4W max. * The product does not consume power when the main power switch is OFF, even if the power plug is inserted into the outlet.
Use en conditio	vironment ons	Temperature 10°C to 32°C, humidity 20% to 80%RH Max. wet bulb temperature 25°C (Environments where high-quality and full color are assured : Temperature 17°C to 27°C, humidity 50% to 70%RH)
Networ	k connection	1000BASE-T/100BASE-TX/10BASE-T (Factor y settings 100BASE-TX/10BASE-T)
Local c	onnections	USB2.0 interface (Hi-Speed USB supported)
Display		4.3" high-resolution color LCD (480x272dots)
	tible OS	Windows 8.1/Windows 8/Windows 7/Windows Vista/Windows Server 2012 R2/Windows Server 2012/ Windows Server 2008 R2/Windows Server 2008 Mac OS X 10.3.9 to 10.10 For details, see the operations environment.
Print m	ethod	C911/C931/ES9411/ES9431/Pro9431: Dry electronic photo method using 4 continuous digital LED heads C941/C942/ES9541/ES9542/Pro9541/Pro9542: Dry electronic photo method using 5 continuous digital LED heads
Resolution	Print resolution	1200 x 1200dpi (2 shades) / 1200 x 600dpi (16 shades) / 600 x 600dpi (2 shades)
	LED dot pitch	
Print co	olors	Yellow, magenta, cyan, black, white ^{*22} , clear ^{*3}
Drint la	inguages	PostScript3, PCL6 (PCLXL3.0, PCL5c), PDF1.7, XPS, IBM PPR, EPSON FX

303 of 327

Public Packet



Proposed Solution

Oneida Nation - Big Bear Media Ctr

> *Prepared by* Matt Rucynski 10/14/2021





Address



BUSINESS TECHNOLOGY, MANAGED.

Zip

State

Order Form

Oneida Nation	Michelle Danforth-Anderson	Proprietorship	Association 🛛 Partnership
Full Legal Name	Contact Name	Municipality	Corporation 🛛 LLC
2701 West Mason Street	Green Bay	<u></u>	54303
Address	City	State	Zip
(920) 494-4006	Mdanfor8@oneidanation.org		
Phone	Email	Federal ID #	
		10/14/2021	
Purchase Order Number	Terms	Date	
the ter (16 all 6 crack (lease all array)			
hip to (if different than above)			
Full Legal Name	Contact Name		

City

Quantity	Solution – Equipment – Supplies – or Accessories	Unit Price	Amount
1	imagePROGRAF GP-4000	5,700.00	5,700.00
1	Xante EN-Press	18,680.00	18,680.00
1	Graphtec CE7000-130 Plus 50" Contour Cutter and Colorbryte R.E.D. Software	6,055.00	6,055.00
		Total	\$30,435.00

Special Instructions:

This Conditional Sales Contract and Security Agreement ("Agreement") by and between GFC and Customer is effective on the date accepted by GFC. This Agreement consists of two pages, which you acknowledge that you have read and agreed to prior to signing. A facsimile, scanned/e-mailed or otherwise reproduced signature on this Agreement, or execution by an electronic mark or other e-signature technology or service, is a legally binding signature, and the individual executing and delivering this Agreement on behalf of Customer affirms that they are authorized to do so.

This Agreement is binding upon and inures to the benefit of the heirs, administrators, successors and assigns of the parties to this Agreement. If any portion of this Agreement is deemed invalid, it does not affect the balance of the Agreement. The obligations, agreements and indemnities in this Agreement, which expressly or by implication are intended to survive, will survive the expiration or termination of this Agreement.

This Agreement is governed by and construed in accordance with the internal laws of the State of Wisconsin. You agree that notwithstanding where you or the Equipment are located, jurisdiction for any dispute between the parties will be in Wisconsin and will be venued in Dane County, Wisconsin. You expressly agree to submit to personal jurisdiction in Dane County, Wisconsin, and waive any right to a jury trial regarding any dispute arising from this Agreement.

Public Packet

305 of 327

-\$4,000.00

\$15,795.00

Proposal



Grafix Plus, Inc.

885 Prospect Drive Kewaskum, WI 53040 P: 715-432-2981 rpodeweltz@grafixp.com

τo **Oneida Printing** 2701 West Mason Street Green Bay, WI 54303



DESCRIPTION	QUANTITY	AMC	DUNT	TOTAL	
En-Press Complete Production System 500-100980		1.00	\$18,995.00)	\$18,995.00
Includes:					
- Plate Maker 8					
- iQueue workflow solution					
- Enterprise Feeder					
- Stand					
- Exit Conveyer					
- Full Set of Consumables: 4 drums, fuser, transfer belt and waste					
toner bottle. Starter kit of 4 toners, CMYK.					
EnPress system produces 60ppm color, Duplex Unit, 2 Standard 550					
sheets + 100-Sheet Bypass Tray, Up to 18pt cover through bypass					
tray 14pt through standard trays, Up to 2400 dpi. Print oversized					
sheets / banners up to 13" x 49.6"					
PRICE INCLUDES 1 YEAR RIGHT CARE PACKAGE WARRANTY					
Warranty includes 90 days labor from Grafix Plus. Includes 1 year of					
manufacturer phone support and parts against manufacturer defects					
Limited warranty on consumable items.					
*PC Required, Not Included					
Installation & Training: Preformed by Grafix Plus Technician.		1.00	\$800.0	0	\$800.00
Shipping and Insurance. To be determined at time of purchase		1.00	TB	D distriction	TBC

removal. *Monthly Payment \$336 per month

Trade in: 4 color press, includes all cost realated to rigging and

*Estimated payment amount based on financing \$15,795 for 60 months with a \$1 buyout at the end of term. May be eligible for deferred payments and other promotional incentives. Note: A financing decision and the loan amount, term and rate will be based on review of your business and credit, and subject to underwriting requirements.

1.00

-\$4,000.00

TOTAL

Signature

Date All pricing effective for 21 days THANK YOU FOR YOUR TIME AND CONSIDERATION!

Public Packet

Michelle M. Danforth-Anderson

From:	Kevin S. Rentmeester
Sent:	Thursday, February 24, 2022 8:28 AM
То:	Michelle M. Danforth-Anderson
Subject:	FW: Electrical Requirements: HP Latex Printer/Cutter/Env Printer
Attachments:	HP Latex Cutter.pdf; IntoPrint MP200.pdf; HP700 specs.pdf

Good Morning Michelle. I reviewed the attached power requirements and they are compatible with the electrical system at Printing.

Thanks Kevin

From: Michelle M. Danforth-Anderson <MDANFOR8@oneidanation.org> Sent: Wednesday, February 23, 2022 6:56 PM To: Kevin S. Rentmeester <krentmee@oneidanation.org> Subject: Electrical Requirements: HP Latex Printer/Cutter/Env Printer

Hi,

We are looking at purchasing the HP 700 latex printer Side room, HP54 Cutter Side Room and the IntoPrint MP200 Envelope printer (this will go in the back). Can you check out the power specs for me? I am working on my ARPA funds request and I have to get it into Mark by this weekend.

Thanks for all your help. Michelle

-----Original Message-----From: <u>RicohScanner@oneidanation.org</u> <<u>RicohScanner@oneidanation.org</u>> Sent: Wednesday, February 23, 2022 2:21 PM To: Michelle M. Danforth-Anderson <<u>MDANFOR8@oneidanation.org</u>> Subject: Message from "RNP5838795AE371"

This E-mail was sent from "RNP5838795AE371" (IM C2500).

Scan Date: 02.23.2022 14:21:22 (-0600) Queries to: RicohScanner@oneidanation.org Approve the travel request - Councilwoman Jennifer Webster - 2022 Midwest Tribal Consultation Session

	Business Committee Agenda Request
. Meeting Date F	Requested: 3/23/20
. Session:	
Open	Executive – must qualify under §107.4-1.
	Justification: Choose or type justification.
. Requested Mo	otion:
Approve	as information; OR Enter the requested motion related to this item. e travel request - Councilwoman Jennifer Webster -2022 Midwest onsultation Session- Manistee, MI, JULY 19 – 21, 2022.
	ally imposted or offected by this request
. Areas potentia	ally impacted or affected by this request:
	· · · · · · · · · · · · · · · · · · ·
Finance	Programs/Services

Name, Title/Entity OR Choose from List

6.	Supporting Documents:		
	Bylaws	Fiscal Impact Statement	Presentation
	Contract Document(s)	Law	Report
	Correspondence	Legal Review	Resolution
	Draft GTC Notice	Minutes	Rule (adoption packet)
	Draft GTC Packet		Statement of Effect
	E-poll results/back-up	Petition	Travel Documents
	Other: save the date		
7.	Budget Information:		
	Budgeted – Tribal Contrib	ution 🔄 Budgeted – Gran	t Funded
	Unbudgeted	Not Applicable	
	Other:		
8.	Submission:		
	Authorized Sponsor:	Jennifer Webster, Councilwo	man
	Primary Requestor:		

Revised: 11/15/2021

Page 2 of 2

Oneida Business Committee Travel Request

1. OBC Meeting Da	te Requested: <u>3</u> / <u>23</u> /	22 🗌 e	-poll requested
2. General Informat		est Tribal Consultatior	n Session
Event Location:	Manistee, MI	Attendee(s): Jen	nifer Webster
Departure Date:	7/19/2022	Attendee(s):	▼
Return Date:	7/21/2022	Attendee(s):	•
3. Budget Informat	tion:		
 Funds available in individual travel budget(s) Unbudgeted 		Cost Estimate:	\$950 (hotel, mileage, per diem)
Grant Funded	or Reimbursed		
4. Justification:			
Describe the justi	fication of this Travel Request:		

Approve travel request - Councilwoman Jennifer Webster -2022 Midwest Tribal Consultation Session- Manistee, MI, JULY 20 – 21, 2022.

U.S. Department of Health & Human Services (HHS) & Midwest Alliance of Sovereign Tribes (MAST). First day will be dedicated to one on one consultation between Tribes and U.S. DHHS officials. The second day will be dedicated to Tribal Testimony and presentations from Federal officials both nationally and regionally.

5. Submission

Sponsor: Jennifer Webster, Councilmember

- 1) Save a copy of this form for your records. Save a Copy...
- 2) Print this form as a *.pdf OR print and scan this form in as *.pdf.
- 3) E-mail this form and all supporting materials in a **SINGLE** *.pdf file to: BC_Agenda_Requests@oneidanation.org

-

SAVE THE DATE JULY 20 – 21, 2022

U.S. Department of Health & Human Services (HHS) & Midwest Alliance of Sovereign Tribes (MAST)



2022 Midwest Tribal Consultation Session Tentative Location - Little River Casino Resort – Manistee, MI



More information to follow

Questions - Contact HHS at 312-353-5132 or 312-758-9233

Approve the travel request - Vice-Chairman Brandon Stevens - Indian Gaming Tradeshow & Convention

Business Committee Agenda Request

1.	Meeting Date Requested:	03/23/22
2.		t qualify under §107.4-1.
3.	Requested Motion: Accept as information; OR Approve Vice Chairman Stevens to a April 18 – 22, 2022, Anaheim, CA	ttend the Indian Gaming Tradeshow & Convention,
4.	Areas potentially impacted or affect Finance Law Office Gaming/Retail Other: Describe	eted by this request: Programs/Services MIS Boards, Committees, or Commissions
5.	Additional attendees needed for th Name, Title/Entity OR Choose from L Name, Title/Entity OR Choose from L	ist

Name, Title/Entity OR Choose from List

Name, Title/Entity OR Choose from List

6.	Supporting Documents:			
	Bylaws	Fiscal Impact Statement	Presentation	
	Contract Document(s)	Law	Report	
	Correspondence	Legal Review	Resolution	
	Draft GTC Notice	Minutes	Rule (adoption packet)	
	Draft GTC Packet	MOU/MOA	Statement of Effect	
	E-poll results/back-up	Petition	X Travel Documents	
	Other: Describe			
7.	Budget Information:			
	Budgeted – Tribal Contribution Budgeted – Grant Funded			
	Unbudgeted Not Applicable			
	⊠ Other: Funded by Indian Gaming			
8.	Submission:			
	Authorized Sponsor:	Brandon Stevens, Vice-Chairm	an	

Primary Requestor: Danelle Wilson, Executive Assistant

Oneida Business Committee Travel Request

1. OBC Meeting Da	te Requested: <u>03</u> / <u>23</u> /	22 e-poll requested				
2. General Informa	2. General Information:					
Event Name:	Indian Gam	ning Tradeshow & Convention				
Event Location:	Anaheim, CA	Attendee(s): Brandon Stevens				
Departure Date:	Apr 17, 2022	Attendee(s):				
Return Date:	Apr 22, 2022	Attendee(s):				
3. Budget Information:						
Funds available in individual travel budget(s)		Cost Estimate: 0				
Unbudgeted						
🗙 Grant Funded	or Reimbursed					

4. Justification:

Describe the justification of this Travel Request:

As liaison to Oneida Gaming Commission, I am requesting to attend the Indian Gaming Tradeshow & Convention, April 18-22, 2022 in Anaheim, CA. Travel costs are all covered by Indian Gaming.

5. Submission

Sponsor: Brandon Stevens, Vice-Chairman

- 1) Save a copy of this form for your records.
- 2) Print this form as a *.pdf OR print and scan this form in as *.pdf.
- 3) E-mail this form and all supporting materials in a SINGLE *.pdf file to: BC_Agenda_Requests@oneidanation.org



314 of 327

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Q



Public Packet

Event Schedule

3:45 PM	Chairman's Lounge Tradeshow Floor Giveaway
Friday, April 22, 2022	Event
8:00 AM	Associate Member Meeting
8:00 AM – 12:00 PM	Commissioner Certification Training III
8:00 AM – 12:00 PM	Commissioner Certification Master Training
8:00 AM - 3:00 PM	Registration
9:00 AM - 3:00 PM	Native American Arts & Crafts Booths Open
10:00 AM - 3:00 PM	Tradeshow Floor Open
11:00 AM - 3:00 PM	Chairman's Lounge Presentations & Showcase Education Sessions
1:00 PM	Keynote
2:45 PM	Chairman's Lounge Tradeshow Floor Grand Giveaway



SHOW INFO CONTACT PRIVACY POLICY TERMS OF USE

ВАСК ТО ТОР 🔨

Approve the travel request - Vice-Chairman Brandon Stevens - Tribal Leaders Dinner - Washington, D.C.

Business Committee Agenda Request

1.	Meeting Date Requested: 03/23/22
2.	Session: Open Executive – must qualify under §107.4-1. Justification: Choose or type justification.
3.	Requested Motion: Accept as information; OR Approve Vice Chairman Stevens to attend the Tribal Leaders Dinner, April 27, 2022, Washington, DC
4.	Areas potentially impacted or affected by this request: Finance Law Office Gaming/Retail Other: Describe
5.	Additional attendees needed for this request: Name, Title/Entity OR Choose from List Name, Title/Entity OR Choose from List

Name, Title/Entity OR Choose from List

Name, Title/Entity OR Choose from List

6.	Supporting Documents:		
	Bylaws	Fiscal Impact Statement	Presentation
	Contract Document(s)	Law	Report
	Correspondence	Legal Review	Resolution
	Draft GTC Notice	Minutes	Rule (adoption packet)
	Draft GTC Packet	MOU/MOA	Statement of Effect
	E-poll results/back-up	Petition	X Travel Documents
	Other: Describe		
7.	Budget Information:		
	Budgeted – Tribal Contribution Budgeted – Grant Funded		
	Unbudgeted	Not Applicable	
	Other: Describe		
8.	Submission:		
	Authorized Sponsor:	Brandon Stevens, Vice-Chairm	nan
	Primary Requestor:	Danelle Wilson, Executive Ass	istant

Oneida Business Committee Travel Request

1. OBC Meeting Date Requested:	03 / 23 / 22	e-poll requested
--------------------------------	--------------	------------------

2. General Information:

Event Name: Tribal Leaders Dinner hosted by Democratic Senatorial Campaign Comittee				
Event Location:	Washington, DC	Attendee(s): Brandon S	Stevens	
Departure Date:	Apr 26, 2022	Attendee(s):		
Return Date:	Apr 28, 2022	Attendee(s):		
Budget Information:				
🔀 Funds availab	le in individual travel budget(s)	Cost Estimato.	¢1 500	
Unbudgeted		Cost Estimate:	\$1,500	
🔲 Grant Funded	or Reimbursed			

4. Justification:

3.

Describe the justification of this Travel Request:

	ustification for travel w	vill be included in the Intergovernm	ental Affairs & Communications report.
--	---------------------------	--------------------------------------	--

5. Submission

Sponsor: Brandon Stevens, Vice-Chairman

- 1) Save a copy of this form for your records.
- 2) Print this form as a *.pdf OR print and scan this form in as *.pdf.
- 3) E-mail this form and all supporting materials in a SINGLE *.pdf file to: BC_Agenda_Requests@oneidanation.org

THE DEMOCRATIC SENATORIAL CAMPAIGN COMMITTEE

invites you to attend a

Tribal Leaders Dinner

with

Majority Leader Chuck Schumer,

Senator Alex Padilla,



Members of the Democratic Caucus

Wednesday, April 27, 2022 7:00 pm - 8:30 pm ET

> Washington, DC Location to be Announced

For more information, please contact: Raquel Velazco | (202) 734-2644 | Velazco@dscc.org

The health and safety of attendees is DSCC's top priority. While DSCC requires attendees to be fully vaccinated and follow all applicable government health and safety guidelines, including masking, DSCC relies on its attendees to follow these safety protocols. Even DSCC's best efforts can't eliminate all risk from COVID-19, and so attendees assume the risk by choosing to attend this event. Final decisions about hosting this event will be made according to CDC guidance.

Contributions or gifts to the DSCC are not tax deductible.

Paid for by the DSCC, www.dscc.org, and not authorized by any candidate or any candidate's committee.

Approve the Oneida Business Committee Standard Operating Procedure (SOP) entitled BC Work Session

Business Committee Agenda Request

1.	Meeting Date Requested:	03/23/22	
2.	General Information: Session: 🔀 Open	Executive – must qualify Justification: <i>Choose rea</i>	•
3.	Supporting Documents:		
	Bylaws	Fiscal Impact Statement	Presentation
	Contract Document(s)	Law	Report
	Correspondence	Legal Review	Resolution
	Draft GTC Notice	Minutes	Rule (adoption packet)
	Draft GTC Packet	MOU/MOA	Statement of Effect
	E-poll results/back-up	Petition	Travel Documents
	Other: Draft SOP		
4.	Budget Information: Budgeted Not Applicable Submission:	 Budgeted – Grant Funded Other: <i>Describe</i> 	Unbudgeted
	Authorized Sponsor:	Lisa Liggins, Secretary	
	Primary Requestor:		
	Additional Requestor:	(Name, Title/Entity)	
	Additional Requestor:	(Name, Title/Entity)	
	Submitted By:	LLIGGINS	



Business Committee Agenda Request – Cover Memo

From: Lisa Liggins, Secretary

Date: 3/16/2022

RE: BC Work Session SOP

PURPOSE

BC approval is needed for internal, standard operating procedures. No written documentation of what BC Work Sessions are or how they are managed could be located.

BACKGROUND

This issue was placed on the March 15, 2022, BC Work session for discussion but due to the lengthy agenda and discussion, it was not addressed and has been forwarded to the March 23, 2022, regular Business Committee meeting agenda for consideration.

REQUESTED ACTION

APPROVE THE ONEIDA BUSINESS COMMITTEE STANDARD OPERATING PROCEDURE (SOP) ENTITLED BC WORK SESSION

ONEIDA ONEIDA NATION STANDARD OPERATING PROCEDURE	TITLE: BC Work Session	ORIGINATION DATE: 03/23/2022 REVISION DATE: n/a EFFECTIVE DATE: 03/23/2022
AUTHOR: Lisa Liggins, Secretary	APPROVED BY: Oneida Business Committee	DATE:

1.0 PURPOSE

1.1 To ensure Business Committee (BC) Work Sessions are conducted in an open and orderly manner to gain a more complete understanding of one or more topics, to achieve consensus, and facilitate coordination of legislative tasks, if needed.

2.0 **DEFINITIONS**

- 2.1 <u>Addition:</u> a BC Work Session Topic Request and supporting documentation which is not submitted by the deadline.
- 2.2 <u>BC Work Session:</u> an open-ended format that provides an opportunity to informally discuss and gather information about proposals which do not result in legislation, draft documents, ongoing matters or works in progress which makes these session exempt under section 107.4-1.(f) and/or 107.4-1.(g) of the Oneida Records and Open Meetings law.
- 2.3 <u>BC Work Session Topic Request:</u> a form used to submit a topic to the BC Work Session.
- 2.4 <u>Consensus:</u> a decision-making approach that seeks to secure the support of the whole group. Consensus is not unanimous agreement; consensus is when no one disagrees.
- 2.5 <u>Direct Report to the BC:</u> the employees identified by BC resolution.
- 2.6 <u>External Entity</u>: any individual, organization, or company who is not an employee, appointed official, or elected official of the Oneida Nation.
- 2.7 <u>Facilitator:</u> a BC member who facilitates the BC Work Session.

- 2.8 <u>Handout:</u> any supplemental information provided at the BC Work Session which is not included in the packet.
- 2.9 <u>Manager:</u> the Professional Support Staff who manages the BC Work Sessions.
- 2.10 <u>Professional Support Staff</u>: the contracted employees who report direct the BC with the job titles of Executive Assistant, Strategic Planner, Employee Relations Representative, Project Coordinator, Project Manager, and Budget Analyst.
- 2.11 <u>Submitter:</u> a BC Member, a Professional Support Staff, or a Direct Report to the BC; no other employee/entity is authorized to submit a BC Work Session Topic Request.

3.0 WORK STANDARDS

- 3.1 BC Work Session is held once a month.
 - 3.1.1 Generally, it is scheduled on the Tuesday after the 1st regular BC meeting of the month¹.
- 3.2 There must be at least six (6) BC members in attendance for the BC Work Session to be held.
- 3.3 Reaching consensus is the goal.
 - 3.3.1 No official/formal BC actions are taken.
- 3.4 The BC, by consensus at the first BC Work Session of the term, will identify who the Facilitator will be.
 - 3.4.1 Generally, the Facilitator remains in place for the full term, but can be changed as needed.
- 3.5 The BC, by consensus at the first BC Work Session of the term, will identify who the Manager will be.
 - 3.5.1 Generally, the Manager remains in place for the full term, but can be changed as needed.
 - 3.5.2 More than one (1) Manager may be identified.
- 3.6 Required attendance for the BC Work Session is as follows:
 - 3.6.1 BC Members,
 - 3.6.2 Chief Counsel,
 - 3.6.3 Chief Financial Officer,

¹ See BC resolution # 01-12-22-A for the current BC meeting schedule.

- 3.6.4 Intergovernmental Affairs Director,
- 3.6.5 and Professional Support Staff.

4.0 **PROCEDURES**

Topic Request Submission

- 4.1 Completed BC Work Session Topic Requests and supporting documentation must be submitted to <u>BC_Work_Session@oneidanation.org</u>.
 - 4.1.1 BC Work Session Topic Requests and supporting documentation must be submitted as a single *.pdf file.
 - 4.1.2 If additional Direct Reports to the BC need to attend, the Submitter must copy the Direct Report on the e-mail.
- 4.2 The deadline for submitting BC Work Session Topic Requests and supporting documentation is close of business three (3) business days prior to the BC Work Session date.
- 4.3 Late and/or incomplete submissions will not be accepted.
 - 4.3.1 Additions may be approved on the day of the BC Work Session by consensus of the BC.
- 4.4 For BC Work Session Topic Requests which require coordination with an external entity:
 - 4.4.1 The external entity must coordinate with a Submitter (see 2.11).
 - 4.4.2 In addition to 4.1 through 4.3, the Submitter must also submit a requested time and duration (i.e. 10:00 a.m. for 30 minutes)
 - 4.4.2.1 The final time and duration will be determined by the Facilitator and Manager (see 4.7).
 - 4.4.2.2 The Submitter is responsible to share the tentative time/duration with the external entity once the packet is distributed.
 - 4.4.2.3 When utilizing Microsoft Teams, the Manager will schedule a separate Teams meeting for the external entity.

BC Work Session Packet Preparation

- 4.5 The Manager monitors the BC_Work_Session e-mail.
- 4.6 The Manager reviews each submission to ensure adequate information is included.

4.6.1 The Manager will contact the Facilitator for guidance as needed.

4.7 The Manager works with the Facilitator to identify tentative times to address each topic.

- 4.8 The Manager uses the submissions to create the BC Work Session Packet².
 - 4.8.1 Packet preparation files are located here:
 - 4.8.1.1 G:\Business Committee\BC Work Session\<<<XXX>>
 - 4.8.1.2 Files in this location are to be used for creating the BC Work Session Packet and Notes.
 - 4.8.1.3 This is not a permanent storage location; the Manager is responsible to clean up the temporary files once the final BC Work Session Packet and Notes are published (see 4.16 and 4.18).
 - 4.8.1.4 Access to this file location is limited to the Manager.

BC Work Session Packet Distribution

- 4.9 The Manager creates the appropriate sub-folder and saves the BC Work Session Packet
 - 4.9.1 Sub-folder location:
 - 4.9.1.1 G:\Business Committee\BC Work Session
 - 4.9.2 File Name for BC Work Session Packet: 4.9.2.1 YYYY MM DD BC Work Session Packet
- 4.10 The Manager e-mails a notification to the attendees listed in 3.6 by close of business two (2) business days before the BC Work Session that the BC Work Session packet is available.
- 4.11 The Manager distributes the appropriate excerpt of the BC Work Session packet to each Submitter and additional Direct Reports to the BC, if applicable.

BC Work Session Notes

- 4.12 The Facilitator will ensure the Next Steps are clearly identified and agreed to by consensus before moving on to the next topic.
 - 4.12.1 Next Steps should include:
 - 4.12.1.1 who is responsible;
 - 4.12.1.2 what needs to be done; and
 - 4.12.1.3 when it will be completed
- 4.13 The Manager takes notes during the BC Work Session that include:
 - 4.13.1 Summary of comments made by each speaker on each topic.
 - 4.13.2 Next steps identified at the end of the discussion for each topic.

² <u>https://helpx.adobe.com/acrobat/using/merging-files-single-pdf.html</u>

- 4.14 Immediately following the BC Work Session, the Manager identifies topics that have Next Steps which require them to be submitted to the next BC Meeting Agenda for action.
 - 4.14.1 Notice is immediately provided to the responsible party identified in 4.12.1.1 and to <u>BC Agenda Requests@oneidanation.org</u>.
- 4.15 The Manager e-mails the draft BC Work Session Notes to the attendees listed in 3.6 no later than two (2) business days after the BC Work Session.
 - 4.15.1 Notice includes a request for comments/corrections to be submitted to the BC_Work_Session e-mail within two (2) business days.
- 4.16 The Manager finalizes the notes with any comment/corrections received and saves the final notes within one (1) business day after the deadline identified in 4.15.1 in the appropriate sub-folder.
 - 4.16.1 Sub-folder location:
 - 4.16.1.1 G:\Business Committee\BC Work Session
 - 4.16.2 File Name for BC Work Session Notes:
 - 4.16.2.1 YYYY MM DD BC Work Session Notes_FINAL
- 4.17 If requested by a Direct Reports to the BC who attended the BC Work Session for a particular topic, the Manager is authorized to send the appropriate excerpt of the notes.
 - 4.17.1 Excerpted notes must be marked "Confidential".

Handouts and Additions

- 4.18 The Manager adds any handouts and/or additions to the BC Work Session Packet and saves the final no later than three (3) business days after the BC Work Session in the appropriate sub-folder.
 - 4.18.1 Sub-folder location:
 - 4.18.1.1 G:\Business Committee\BC Work Session
 - 4.18.2 Final BC Work Session Packet file name:
 - 4.18.2.1 YYYY MM DD BC Work Session Packet_FINAL

5.0 REFERENCES

5.1 Open Records and Open Meetings law [§ 107.4-1.(f) and § 107.4-1.(g)]

6.0 FORMS

6.1 BC Work Session Topic Request