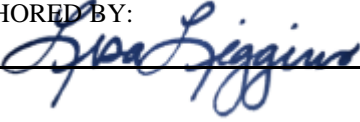
 <p><b>ONEIDA</b> ONEIDA NATION STANDARD OPERATING PROCEDURE</p>	<p><b>TITLE:</b> OBC Virtual Meeting</p>	<p><b>ORIGINATION DATE:</b> 11-06-2020 <b>REVISION DATE:</b>  <b>EFFECTIVE DATE:</b> <i>After last signature</i></p>
<p><b>DEPARTMENT:</b> Oneida Business Committee</p>	<p><b>APPROVED BY:</b> <i>Oneida Business Committee</i> See attached OBC meeting minutes</p>	<p><b>DATE:</b></p>
<p><b>AUTHOR:</b></p>	<p><b>AUTHORED BY:</b> </p>	<p><b>DATE:</b> 11-24-20</p>

**1.0 PURPOSE**

1.1 The purpose of this standard operating procedure is to formalize the process for holding an OBC meeting virtually through Microsoft Teams.

**2.0 DEFINITIONS**

2.1 “Chairperson” means the OBC Chair or OBC Vice-Chair in the absence of the OBC Chairperson.

2.2 “Emergency event” means a situation that poses an immediate risk to health, life, safety, property, or environment.

2.3 “OBC” means the Oneida Business Committee.

2.4 “BCSO” means the Business Committee Support Office.

2.5 “Public Health Emergency” means the occurrence or imminent threat of an illness or health condition which:

2.5.1 is a quarantinable disease, or is believed to be caused by bioterrorism or a biological agent; and

2.5.2 poses a high probability of any of the following:

2.5.2.1 a large number of deaths or serious or long-term disability among humans; or

2.5.2.2 widespread exposure to a biological, chemical, or radiological agent that creates a significant risk of substantial future harm to a large number of people.

**3.0 WHEN A VIRTUAL MEETING MAY BE HELD**

3.1 The OBC may hold a virtual meeting:

3.1.1 when the Nation has proclaimed a Public Health Emergency; and

3.1.2 as a result of an emergency event.

**4.0 NOTICE OF A VIRTUAL MEETING**

4.1 The OBC shall provide notice that the meeting shall be held virtually through Microsoft Teams when the agenda for the meeting is posted.

- 4.1.1 The BCSO shall post the agenda for the upcoming OBC meeting on the Nation's website no fewer than:
  - 4.1.1.1 three (3) business days prior to a regularly scheduled meeting;
  - 4.1.1.2 twenty-four (24) hours before a special meeting; or
  - 4.1.1.3 as soon as possible for an emergency meeting.
- 4.2 The notice shall provide the following information:
  - 4.2.1 That due to the Public Health Emergency or emergency event the OBC meeting will be held virtually through Microsoft Teams and therefore be closed to the public.
  - 4.2.2 Any person who has comments or questions regarding open session items may submit them to TribalSecretary@oneidation.org no later than the close of business the day before the OBC meeting. Any comments or questions received shall be noticed to the OBC and entered into the record as a handout by the BCSO.
  - 4.2.3 That a recording of the virtual meeting shall be made available on the Nation's website.

## **5.0 REQUIREMENTS OF A VIRTUAL MEETING**

- 5.1 The Chairperson shall open the meeting with an explanation for the record as to why the meeting is being held virtually.
- 5.2 The Chairperson shall take rollcall at both the beginning and end of the virtual meeting to demonstrate presence of the OBC members and that a quorum for the meeting has been established.
  - 5.2.1 All OBC members shall verbally respond that they are present during rollcall.
  - 5.2.2 A quorum for a virtual meeting shall consist of five (5) OBC members, including the Chairperson.
- 5.3 All OBC members shall keep his or her video camera on during the entire virtual meeting.
  - 5.3.1 Any other individual in attendance during the meeting shall keep his or her video camera off unless speaking.
- 5.4 All individuals in attendance during the meeting shall keep his or her microphone on mute unless he or she is speaking.
- 5.5 If a person wishes to speak during the meeting, the person shall raise his or her hand. The Chairperson shall call on people to speak during a meeting.
- 5.6 The OBC may determine when it is necessary and appropriate to invite other individuals to the virtual meeting.

## **6.0 VOTING**

- 6.1 Voting during a virtual meeting shall be in accordance with simple majority vote

of the OBC members present at the duly called virtual meeting.

- 6.2 The Chairperson shall poll each individual member of the OBC to vocalize his or her support, opposition, or abstention to the motion.

**7.0 RECORD OF VIRTUAL MEETING**

- 7.1 The BCSO shall be responsible for ensuring the recording of the virtual OBC meeting is posted on the Nation's website.
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# Oneida Business Committee

Regular Meeting  
8:30 AM Tuesday, November 24, 2020  
BC Conference Room, 2nd floor, Norbert Hill Center

## Minutes

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### **REGULAR MEETING**

**Present:** Chairman Tehassi Hill, Vice-Chairman Brandon Stevens, Treasurer Tina Danforth, Secretary Lisa Liggins, Council members: David P. Jordan, Marie Summers, Jennifer Webster;

**Not Present:** Council members: Daniel Guzman King, Kirby Metoxen;

**Arrived at:** n/a

**Others present:** Jo Anne House, Larry Barton, Debbie Thundercloud (via Microsoft Teams<sup>1</sup>), Melinda J. Danforth (via Microsoft Teams), Clorissa Santiago, Eric Boulanger (via Microsoft Teams), Susan House (via Microsoft Teams), Ralinda Ninham-Lamberies, Jeff Bowman (via Microsoft Teams), Jeff House (via Microsoft Teams), John Breuninger (via Microsoft Teams), Kathy Hughes (via Microsoft Teams), Jeanne Calhoun (via Microsoft Teams), Eric McLester (via Microsoft Teams), Holly Williams (via Microsoft Teams), Candice Skenandore (via Microsoft Teams), Michele Doxtator (via Microsoft Teams), Keith Doxtator (via Microsoft Teams);

### **I. CALL TO ORDER**

*Meeting called to order by Chairman Tehassi Hill at 8:33 a.m.*

*For the record: Councilman Daniel Guzman King is on vacation. Councilman Kirby Metoxen is telecommuting.*

### **II. OPENING (00:00:20)**

*Opening provided by Chairman Tehassi Hill.*

### **III. ADOPT THE AGENDA (00:03:45)**

Motion by Lisa Liggins to adopt the agenda, seconded by David P. Jordan. Motion carried:

Ayes: Tina Danforth, David P. Jordan, Lisa Liggins, Brandon Stevens, Marie Summers, Jennifer Webster

Not Present: Daniel Guzman King, Kirby Metoxen

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<sup>1</sup> Microsoft Teams is software which provides a communication and collaboration platform for workplace chat, file sharing, and video meetings

#### **IV. MINUTES**

**A. Approve the November 10, 2020, regular Business Committee meeting minutes (00:04:07)**

Sponsor: Lisa Liggins, Secretary

Motion by Lisa Liggins to approve the November 10, 2020, regular Business Committee meeting minutes with one (1) correction [page 13, item 5, correct "replace" to "place"], seconded by David P. Jordan. Motion carried:

Ayes: Tina Danforth, David P. Jordan, Lisa Liggins, Brandon Stevens, Marie Summers, Jennifer Webster

Not Present: Daniel Guzman King, Kirby Metoxen

*Item V.A. was addressed next.*

#### **V. RESOLUTIONS (02:08:27)**

Motion by Lisa Liggins to amend the agenda to add two (2) items [1] item V.D. Adopt resolution entitled Emergency Amendments to the Budget Management and Control Law; and 2) item V.E. Adopt resolution entitled Approval of Final Draft Fiscal Year 2021 Budget and Budget Directives], seconded by Marie Summers. Motion carried:

Ayes: Tina Danforth, David P. Jordan, Lisa Liggins, Brandon Stevens, Marie Summers, Jennifer Webster

Not Present: Daniel Guzman King, Kirby Metoxen

*Item V.D. was addressed next.*

**A. Adopt resolution entitled CY 2021 County Tribal Law Enforcement Grant-Brown County (00:06:59)**

Sponsor: Lisa Liggins, Secretary

Motion by Lisa Liggins to adopt resolution 11-24-20-A CY 2021 County Tribal Law Enforcement Grant-Brown County, seconded by Jennifer Webster. Motion carried:

Ayes: Tina Danforth, David P. Jordan, Lisa Liggins, Brandon Stevens, Marie Summers, Jennifer Webster

Not Present: Daniel Guzman King, Kirby Metoxen

**B. Adopt resolution entitled CY 2021 County Tribal Law Enforcement Grant-Outagamie County (00:07:51)**

Sponsor: Lisa Liggins, Secretary

Motion by Jennifer Webster to adopt resolution entitled CY 2021 County Tribal Law Enforcement Grant-Outagamie County, seconded by Lisa Liggins. Motion carried:

Ayes: Tina Danforth, David P. Jordan, Lisa Liggins, Brandon Stevens, Marie Summers, Jennifer Webster

Not Present: Daniel Guzman King, Kirby Metoxen

**C. Adopt resolution entitled Continuation of Temporary Closure of Listed Boards, Committees and Commissions for Fiscal Year 2021 (00:08:18); (01:45:50)**  
Sponsor: Lisa Liggins, Secretary

Motion by Jennifer Webster to adopt resolution entitled Continuation of Temporary Closure of Listed Boards, Committees and Commissions for Fiscal Year 2021, seconded by Lisa Liggins. Motion carried:

Ayes: Tina Danforth, David P. Jordan, Lisa Liggins, Brandon Stevens, Marie Summers, Jennifer Webster  
Not Present: Daniel Guzman King, Kirby Metoxen

*Item VI.A. was addressed next.*

Motion by Lisa Liggins to reconsider resolution entitled Continuation of Temporary Closure of Listed Boards, Committees and Commissions for Fiscal Year 2021, seconded by David P. Jordan. Motion carried:

Ayes: Tina Danforth, David P. Jordan, Lisa Liggins, Brandon Stevens, Marie Summers, Jennifer Webster  
Not Present: Daniel Guzman King, Kirby Metoxen

Motion by Lisa Liggins to adopt resolution 11-24-20-C Continuation of Temporary Closure of Listed Boards, Committees and Commissions for Fiscal Year 2021 with one (1) change [add "BE IT FUTHER RESOLVED, that the Pardon and Forgiveness Screening Committee is exempted from this temporary closure."], seconded by David P. Jordan. Motion carried:

Ayes: Tina Danforth, David P. Jordan, Lisa Liggins, Brandon Stevens, Marie Summers, Jennifer Webster  
Not Present: Daniel Guzman King, Kirby Metoxen

Motion by Lisa Liggins to direct the Secretary to complete the necessary follow-up in accordance with the Boards, Committees, and Commissions law to fill the vacancies on the Pardon and Forgiveness Screening Committee, seconded by David P. Jordan. Motion carried:

Ayes: Tina Danforth, David P. Jordan, Lisa Liggins, Brandon Stevens, Marie Summers, Jennifer Webster  
Not Present: Daniel Guzman King, Kirby Metoxen

*Item VI.A. was re-addressed next.*

**D. Adopt resolution entitled Emergency Amendments to the Budget Management and Control Law (02:09:06)**  
Sponsor: David P. Jordan, Councilman

Motion by Lisa Liggins to adopt resolution 11-24-20-E Emergency Amendments to the Budget Management and Control Law, seconded by David P. Jordan. Motion carried:

Ayes: Tina Danforth, David P. Jordan, Lisa Liggins, Brandon Stevens, Marie Summers, Jennifer Webster  
Not Present: Daniel Guzman King, Kirby Metoxen

**E. Adopt resolution entitled Approval of Final Draft Fiscal Year 2021 Budget and Budget Directives (02:11:36)**

Sponsor: David P. Jordan, Councilman

Motion by Marie Summers to adopt resolution 11-24-20-F Approval of Final Draft Fiscal Year 2021 Budget and Budget Directives, seconded by Jennifer Webster. Motion carried:

Ayes: Tina Danforth, David P. Jordan, Lisa Liggins, Brandon Stevens, Marie Summers, Jennifer Webster

Not Present: Daniel Guzman King, Kirby Metoxen

*For the record: Secretary Lisa Liggins stated I'd just like to thank the Treasurer and the Finance staff for all the work they've done in preparation of the FY-21 budget, to get a long process compressed into a short time frame. It's a transition year and to get up to speed on all the changes that have occurred over these past few months have been a challenge. Thank you.*

*For the record: Treasurer Tina Danforth stated the resolution that was passed is the work product of Finance and my office which includes the CFO, the Assistant CFO, the Budget Analyst, and myself, to provide a budget for the 2021 Fiscal year. I also want to thank everybody, including the Business Committee. Thank you.*

*Item XIII. was addressed next.*

**VI. APPOINTMENTS**

**A. Determine next steps regarding one (1) vacancy - Oneida Trust Enrollment Committee (00:09:42); (01:48:23)**

Sponsor: Lisa Liggins, Secretary

Motion by Lisa Liggins to defer this item until after executive session, seconded by Jennifer Webster. Motion carried:

Ayes: Tina Danforth, David P. Jordan, Lisa Liggins, Brandon Stevens, Marie Summers, Jennifer Webster

Not Present: Daniel Guzman King, Kirby Metoxen

*Item VII.A.1. was addressed next.*

Motion by Lisa Liggins to appoint Jennifer Hill-Kelley to the Oneida Trust Enrollment Committee, seconded by Marie Summers. Motion carried:

Ayes: Tina Danforth, David P. Jordan, Lisa Liggins, Brandon Stevens, Marie Summers, Jennifer Webster

Not Present: Daniel Guzman King, Kirby Metoxen

*Item IX.B. was re-addressed next.*

## **VII. STANDING COMMITTEES**

### **A. FINANCE COMMITTEE**

- 1. Accept the November 2, 2020, regular Finance Committee meeting minutes (00:10:11)**

Sponsor: Tina Danforth, Treasurer

Motion by Jennifer Webster to accept the November 2, 2020, regular Finance Committee meeting minutes, seconded by David P. Jordan. Motion carried:

Ayes: Tina Danforth, David P. Jordan, Lisa Liggins, Brandon Stevens, Marie Summers, Jennifer Webster

Not Present: Daniel Guzman King, Kirby Metoxen

- 2. Accept the November 16, 2020, regular Finance Committee meeting minutes (00:11:14)**

Sponsor: Tina Danforth, Treasurer

Motion by David P. Jordan to accept the November 16, 2020, regular Finance Committee meeting minutes, seconded by Lisa Liggins. Motion carried:

Ayes: Tina Danforth, David P. Jordan, Lisa Liggins, Brandon Stevens, Marie Summers, Jennifer Webster

Not Present: Daniel Guzman King, Kirby Metoxen

### **B. QUALITY OF LIFE COMMITTEE**

- 1. Accept the March 12, 2020, regular Quality of Life Committee meeting minutes (00:11:38)**

Sponsor: Marie Summers, Councilwoman

Motion by Brandon Stevens to accept the March 12, 2020, regular Quality of Life Committee meeting minutes, seconded by Jennifer Webster. Motion carried:

Ayes: Tina Danforth, David P. Jordan, Lisa Liggins, Brandon Stevens, Marie Summers, Jennifer Webster

Not Present: Daniel Guzman King, Kirby Metoxen



## VIII. UNFINISHED BUSINESS

### A. Review the CRF Government Relief Funds request for the Supplemental Pandemic Relief Assistance Program and determine next steps (00:12:06)

Sponsor: Debbie Thundercloud, General Manager

Motion by Tina Danforth to adopt resolution 11-24-20-D Emergency Adoption of the Pandemic Relief Assistance Law, seconded by Lisa Liggins. Motion carried:

Ayes: Tina Danforth, David P. Jordan, Lisa Liggins, Brandon Stevens, Marie Summers, Jennifer Webster

Not Present: Daniel Guzman King, Kirby Metoxen

*For the record: Vice-Chairman Brandon Stevens stated I agree with the motion and I agree with the discussion that we had that to make it more of a fluid payment, it was best fit that we not include another group and to be able to get that payment out by December 30th and not have that lingering over after a report that we'd have to submit. Thank you.*

Motion by Tina Danforth to for the MIS to work with the CRF [Funding Coordinator] and any other entities to get this system automated as opposed to manual, seconded by Lisa Liggins. Motion withdrawn.

## IX. NEW BUSINESS

### A. Approve two (2) actions regarding the Business Compliance Analyst vacancy (00:44:06)

Sponsor: Tehassi Hill, Chairman

Motion by Lisa Liggins to move this item to executive session, seconded by David P. Jordan. Motion carried:

Ayes: Tina Danforth, David P. Jordan, Lisa Liggins, Brandon Stevens, Marie Summers, Jennifer Webster

Not Present: Daniel Guzman King, Kirby Metoxen

**B. Rescind the Suspension of Premium Pay and All Temporary Pay Increases declaration (00:44:50); (01:49:34)**  
Sponsor: Lisa Liggins, Secretary

Motion by Lisa Liggins to defer this item until after executive session, seconded by Jennifer Webster.  
Motion carried:

Ayes: Tina Danforth, David P. Jordan, Lisa Liggins, Brandon Stevens, Marie Summers, Jennifer Webster  
Not Present: Daniel Guzman King, Kirby Metoxen

*Item IX.C. was addressed next.*

Motion by Lisa Liggins to rescind parts 1., 2.a., 2.c. through 2.h., 3., and 5. of the March 23, 2020 declaration Suspension of Premium Pay and All Temporary Pay Increases, seconded by Marie Summers. Motion carried:

Ayes: Tina Danforth, David P. Jordan, Lisa Liggins, Brandon Stevens, Marie Summers, Jennifer Webster  
Not Present: Daniel Guzman King, Kirby Metoxen

*Item XI.A. was addressed next.*

**C. Approve the Oneida Business Committee Standard Operating Procedure (SOP) entitled Restricting Access to an Employee on Leave or Separation of Employment (00:46:43)**  
Sponsor: Tehassi Hill, Chairman

Motion by Jennifer Webster to approve the Oneida Business Committee Standard Operating Procedure (SOP) entitled Restricting Access to an Employee on Leave or Separation of Employment, seconded by Lisa Liggins. Motion carried:

Ayes: Tina Danforth, David P. Jordan, Lisa Liggins, Brandon Stevens, Marie Summers, Jennifer Webster  
Not Present: Daniel Guzman King, Kirby Metoxen

**D. Approve the Oneida Business Committee Standard Operating Procedure (SOP) entitled Complaint Process for Direct Reports to the Oneida Business Committee (00:47:13)**  
Sponsor: Tehassi Hill, Chairman

Motion by Jennifer Webster to approve the Oneida Business Committee Standard Operating Procedure (SOP) entitled Complaint Process for Direct Reports to the Oneida Business Committee, seconded by David P. Jordan. Motion carried:

Ayes: Tina Danforth, David P. Jordan, Lisa Liggins, Brandon Stevens, Marie Summers, Jennifer Webster  
Not Present: Daniel Guzman King, Kirby Metoxen

- E. Approve the Oneida Business Committee Standard Operating Procedure (SOP) entitled OBC Virtual Meetings (00:47:36)**  
Sponsor: Lisa Liggins, Secretary

Motion by David P. Jordan to approve the Oneida Business Committee Standard Operating Procedure (SOP) entitled OBC Virtual Meetings, seconded by Lisa Liggins. Motion carried:

Ayes: Tina Danforth, David P. Jordan, Lisa Liggins, Brandon Stevens, Marie Summers, Jennifer Webster  
Not Present: Daniel Guzman King, Kirby Metoxen

- F. Approve the revised Quality of Life Committee charter (00:47:59)**  
Sponsor: Marie Summers, Councilwoman

Motion by Lisa Liggins to approve the revised Quality of Life Committee charter with one (1) change [add "Committee" to the title of the document], seconded by Jennifer Webster. Motion carried:

Ayes: Tina Danforth, David P. Jordan, Lisa Liggins, Brandon Stevens, Marie Summers, Jennifer Webster  
Not Present: Daniel Guzman King, Kirby Metoxen

- G. Review request for formal Business Committee action for the release of enrollment names and numbers of members over the age of 18 for audit verification for the food card distribution and determine next steps (00:48:47)**  
Sponsor: Tina Danforth, Treasurer

Motion by Jennifer Webster to request support from Trust Enrollment and request use of the GTC [meeting check in/out] process [for the December food card distribution], seconded by Marie Summers. Motion carried:

Ayes: Tina Danforth, David P. Jordan, Lisa Liggins, Brandon Stevens, Marie Summers, Jennifer Webster  
Not Present: Daniel Guzman King, Kirby Metoxen

- H. Enter the e-poll results into the record regarding the approved two (2) actions regarding paid voting time on November 3, 2020 (01:04:19)**  
Sponsor: Lisa Liggins, Secretary

Motion by David P. Jordan to enter the e-poll results into the record regarding the approved two (2) actions regarding paid voting time on November 3, 2020, seconded by Lisa Liggins. Motion carried:

Ayes: Tina Danforth, David P. Jordan, Lisa Liggins, Brandon Stevens, Marie Summers, Jennifer Webster  
Not Present: Daniel Guzman King, Kirby Metoxen

*Item X.B.1. was addressed next.*

**X. REPORTS**

**A. APPOINTED BOARDS, COMMITTEES, COMMISSIONS**

**1. Accept the Anna John Resident Centered Care Community Board FY-2020 4th quarter report (01:06:28)**

Sponsor: Joshua Hicks, Chairman/Anna John Resident Centered Care Community Board

Motion by David P. Jordan to accept the Anna John Resident Centered Care Community Board FY-2020 4th quarter report, seconded by Lisa Liggins. Motion carried:

Ayes: Tina Danforth, David P. Jordan, Lisa Liggins, Brandon Stevens, Marie Summers, Jennifer Webster

Not Present: Daniel Guzman King, Kirby Metoxen

**2. Accept the Oneida Police Commission FY-2020 4th quarter report (01:07:07)**

Sponsor: Sandra Reveles, Chair/Oneida Police Commission

Motion by Lisa Liggins to approve the Oneida Police Commission FY-2020 4th quarter report, seconded by David P. Jordan. Motion carried:

Ayes: Tina Danforth, David P. Jordan, Lisa Liggins, Brandon Stevens, Marie Summers, Jennifer Webster

Not Present: Daniel Guzman King, Kirby Metoxen

*Item X.B.3. was addressed next.*

**B. ELECTED BOARDS, COMMITTEES, COMMISSIONS**

**1. Accept the Oneida Election Board FY-2020 4th quarter report (01:04:44)**

Sponsor: Vicki Cornelius, Chair/Oneida Election Board

Motion by Lisa Liggins to accept the Oneida Election Board FY-2020 4th quarter report, seconded by David P. Jordan. Motion carried:

Ayes: Tina Danforth, David P. Jordan, Lisa Liggins, Brandon Stevens, Marie Summers, Jennifer Webster

Not Present: Daniel Guzman King, Kirby Metoxen

**2. Accept the Oneida Gaming Commission FY-2020 4th quarter report (01:05:45)**

Sponsor: Mark A. Powles Sr., Chair/Oneida Gaming Commission

Motion by Jennifer Webster to accept the Oneida Gaming Commission FY-2020 4th quarter report, seconded by Brandon Stevens. Motion carried:

Ayes: Tina Danforth, David P. Jordan, Lisa Liggins, Brandon Stevens, Marie Summers, Jennifer Webster

Not Present: Daniel Guzman King, Kirby Metoxen

*Item X.A.1. was addressed next.*

**3. Accept the Oneida Land Commission FY-2020 4th quarter report (01:07:37)**

Sponsor: Becky Webster, Chair/Oneida Land Commission

Motion by Lisa Liggins to accept the Oneida Land Commission FY-2020 4th quarter report, seconded by Jennifer Webster. Motion carried:

Ayes: Tina Danforth, David P. Jordan, Lisa Liggins, Brandon Stevens, Marie Summers, Jennifer Webster

Not Present: Daniel Guzman King, Kirby Metoxen

**4. Accept the Oneida Nation School Board FY-2020 4th quarter report (01:08:00)**

Sponsor: Aaron Manders, Chair/Oneida Nation School Board

Motion by Jennifer Webster to accept the Oneida Nation School Board FY-2020 4th quarter report, seconded by David P. Jordan. Motion carried:

Ayes: Tina Danforth, David P. Jordan, Lisa Liggins, Brandon Stevens, Marie Summers, Jennifer Webster

Not Present: Daniel Guzman King, Kirby Metoxen

**5. Accept the Oneida Trust Enrollment Committee FY-2020 4th quarter report (01:08:22)**

Sponsor: Debra J. Danforth, Chair/Oneida Trust Enrollment Committee

Motion by David P. Jordan to accept the Oneida Trust Enrollment Committee FY-2020 4th quarter report, seconded by Marie Summers. Motion carried:

Ayes: Tina Danforth, David P. Jordan, Lisa Liggins, Brandon Stevens, Marie Summers, Jennifer Webster

Not Present: Daniel Guzman King, Kirby Metoxen

**C. CORPORATE BOARDS**

**1. Accept the Bay Bancorporation Inc. FY-2020 4th quarter report (01:08:48)**

Sponsor: Jeff Bowman, President/Bay Bancorporation Inc.

Motion by Lisa Liggins to accept the Bay Bancorporation Inc. FY-2020 4th quarter report, seconded by David P. Jordan. Motion carried:

Ayes: Tina Danforth, David P. Jordan, Lisa Liggins, Brandon Stevens, Marie Summers, Jennifer Webster

Not Present: Daniel Guzman King, Kirby Metoxen

**2. Accept the Oneida ESC Group LLC FY-2020 4th quarter report (01:09:09)**

Sponsor: John L. Breuninger, Chair/Oneida ESC Group LLC

Motion by David P. Jordan to accept the Oneida ESC Group LLC FY-2020 4th quarter report, seconded by Jennifer Webster. Motion carried:

Ayes: Tina Danforth, David P. Jordan, Lisa Liggins, Brandon Stevens, Marie Summers, Jennifer Webster

Not Present: Daniel Guzman King, Kirby Metoxen

**3. Accept Oneida Airport Hotel Corporation FY-2020 4th quarter report (01:09:33)**

Sponsor: Kathy Hughes, Chair/Oneida Airport Hotel Corporation

Motion by Lisa Liggins to accept the Oneida Airport Hotel Corporation FY-2020 4th quarter report, seconded by Jennifer Webster. Motion carried:

Ayes: Tina Danforth, David P. Jordan, Lisa Liggins, Brandon Stevens, Marie Summers, Jennifer Webster

Not Present: Daniel Guzman King, Kirby Metoxen

**4. Accept the Oneida Golf Enterprise FY-2020 4th quarter report (01:10:14)**

Sponsor: Eric McLester, Agent/Oneida Golf Enterprise

Motion by David P. Jordan to accept the Oneida Golf Enterprise FY-2020 4th quarter report, seconded by Jennifer Webster. Motion carried:

Ayes: Tina Danforth, David P. Jordan, Lisa Liggins, Brandon Stevens, Marie Summers, Jennifer Webster

Not Present: Daniel Guzman King, Kirby Metoxen

**D. STANDING COMMITTEES**

**1. Accept the Finance Committee FY-2020 4th quarter report (01:10:40)**

Sponsor: Tina Danforth, Treasurer

Motion by Lisa Liggins to accept the Finance Committee FY-2020 4th quarter report, seconded by Marie Summers. Motion carried:

Ayes: Tina Danforth, David P. Jordan, Lisa Liggins, Brandon Stevens, Marie Summers, Jennifer Webster

Not Present: Daniel Guzman King, Kirby Metoxen

**2. Accept the Legislative Operating Committee FY-2020 4th quarter report (01:11:02)**

Sponsor: David P. Jordan, Councilman

Motion by Jennifer Webster to approve the Legislative Operating Committee FY-2020 4th quarter report, seconded by Marie Summers. Motion carried:

Ayes: Tina Danforth, David P. Jordan, Lisa Liggins, Brandon Stevens, Marie Summers, Jennifer Webster

Not Present: Daniel Guzman King, Kirby Metoxen

*For the record: The other two (2) standing committee, the Quality of Life Committee and Community Development Planning Committee, have not met in this reporting period so they have no reports to submit.*

**E. OTHER**

**1. Accept the Oneida Youth Leadership Institute FY-2020 4th quarter report (01:11:40)**

Motion by Lisa Liggins to accept the Oneida Youth Leadership Institute FY-2020 4th quarter verbal report, seconded by Jennifer Webster. Motion carried:

Ayes: David P. Jordan, Lisa Liggins, Brandon Stevens, Marie Summers, Jennifer Webster  
Abstained: Tina Danforth  
Not Present: Daniel Guzman King, Kirby Metoxen

**XI. GENERAL TRIBAL COUNCIL**

**A. Review the FY-2021 budget packet and determine next steps (01:13:09); (01:50:26)**

Sponsor: Tina Danforth, Treasurer

Motion by Jennifer Webster to defer this item until after executive session, seconded by David P. Jordan. Motion carried:

Ayes: Tina Danforth, David P. Jordan, Lisa Liggins, Brandon Stevens, Marie Summers, Jennifer Webster  
Not Present: Daniel Guzman King, Kirby Metoxen

*Item XII. was addressed next.*

Motion by Lisa Liggins to accept the discussion regarding the FY-2021 budget packet as information and request the Treasurer and the Secretary to work together to process any mailings that may be required, seconded by Jennifer Webster. Motion carried:

Ayes: Tina Danforth, David P. Jordan, Lisa Liggins, Brandon Stevens, Marie Summers, Jennifer Webster  
Not Present: Daniel Guzman King, Kirby Metoxen

*Item V. was addressed next.*

## **XII. EXECUTIVE SESSION (01:37:37)**

Motion by Lisa Liggins to go into executive session at 10:11 a.m., seconded by David P. Jordan.  
Motion carried:

Ayes: Tina Danforth, David P. Jordan, Lisa Liggins, Brandon Stevens, Marie Summers, Jennifer Webster  
Not Present: Daniel Guzman King, Kirby Metoxen

*The Oneida Business Committee, by consensus, recessed from 11:56 a.m. to 1:30 p.m.*

*Chairman Tehassi Hill called the meeting to order at 1:31 p.m.*

*Roll call for the record:*

*Present: Treasurer Tina Danforth; Chairman Tehassi Hill; Councilman David P. Jordan; Secretary Lisa Liggins; Council Member Marie Summers; Councilwoman Jennifer Webster;  
Not Present: Councilman Daniel Guzman King; Councilman Kirby Metoxen; Vice-Chairman Brandon Stevens;*

*Vice-Chairman Brandon Stevens returned at 1:36 p.m.*

Motion by Brandon Stevens to come out of executive session at 3:00 p.m., seconded by Marie Summers. Motion carried:

Ayes: Tina Danforth, David P. Jordan, Lisa Liggins, Brandon Stevens, Marie Summers, Jennifer Webster  
Not Present: Daniel Guzman King, Kirby Metoxen

### **A. REPORTS**

#### **1. Accept the Bay Bancorporation Inc. FY-2020 4th quarter executive report (01:39:22)**

Sponsor: Jeff Bowman, President/Bay Bancorporation Inc.

Motion by Jennifer Webster to accept the Bay Bancorporation Inc. FY-2020 4th quarter executive report, seconded by Lisa Liggins. Motion carried:

Ayes: Tina Danforth, David P. Jordan, Lisa Liggins, Brandon Stevens, Marie Summers, Jennifer Webster  
Not Present: Daniel Guzman King, Kirby Metoxen

#### **2. Accept the Oneida ESC Group LLC FY-2020 4th quarter executive report (01:39:39)**

Sponsor: John L. Breuninger, Chair/Oneida ESC Group LLC

Motion by Lisa Liggins to accept the Oneida ESC Group LLC FY-2020 4th quarter executive report, seconded by Jennifer Webster. Motion carried:

Ayes: Tina Danforth, David P. Jordan, Lisa Liggins, Brandon Stevens, Marie Summers, Jennifer Webster  
Not Present: Daniel Guzman King, Kirby Metoxen



**3. Accept the Oneida Airport Hotel Corporation FY-2020 4th quarter executive report (01:39:58)**

Sponsor: Kathy Hughes, Chair/Oneida Airport Hotel Corporation

Motion by Jennifer Webster to accept the Oneida Airport Hotel Corporation FY-2020 4th quarter executive report, seconded by Marie Summers. Motion carried:

Ayes: Tina Danforth, David P. Jordan, Lisa Liggins, Brandon Stevens, Marie Summers, Jennifer Webster

Not Present: Daniel Guzman King, Kirby Metoxen

**4. Accept the Oneida Golf Enterprise FY-2020 4th quarter executive report (01:40:18)**

Sponsor: Eric McLester, Agent/Oneida Golf Enterprise

Motion by David P. Jordan to accept the Oneida Golf Enterprise FY-2020 4th quarter executive report, seconded by Marie Summers. Motion carried:

Ayes: Tina Danforth, David P. Jordan, Lisa Liggins, Brandon Stevens, Marie Summers, Jennifer Webster

Not Present: Daniel Guzman King, Kirby Metoxen

**5. Accept the Intergovernmental Affairs, Communications, and Self-Governance November 2020 report (01:40:39)**

Sponsor: Melinda J. Danforth, Director/Intergovernmental Affairs

Motion by Jennifer Webster to accept the Intergovernmental Affairs, Communications, and Self-Governance November 2020 report, seconded by Marie Summers. Motion carried:

Ayes: Tina Danforth, David P. Jordan, Lisa Liggins, Brandon Stevens, Marie Summers, Jennifer Webster

Not Present: Daniel Guzman King, Kirby Metoxen

Motion by David P. Jordan to approve Amendment #13 to the Nation's 2015 Self-Governance Funding Agreement, file # 2020-0750, authorize the Chairman to sign the letter dated November 24, 2020 and the Amendment, and direct Self-Governance to obtain a physical check and send it, along with the documents to the IHS Bemidji Area Lead Negotiator, seconded by Marie Summers. Motion carried:

Ayes: Tina Danforth, David P. Jordan, Lisa Liggins, Brandon Stevens, Marie Summers, Jennifer Webster

Not Present: Daniel Guzman King, Kirby Metoxen

**6. Accept the Chief Counsel report (01:41:33)**

Sponsor: Jo Anne House, Chief Counsel

Motion by David P. Jordan to accept the Chief Counsel report, seconded by Jennifer Webster. Motion carried:

Ayes: Tina Danforth, David P. Jordan, Lisa Liggins, Brandon Stevens, Marie Summers, Jennifer Webster

Not Present: Daniel Guzman King, Kirby Metoxen

**7. Defer the November 2020 Treasurer's report (01:41:49)**

Sponsor: Tina Danforth, Treasurer

Motion by Lisa Liggins to defer the November 2020 Treasurer's report, seconded by Marie Summers.  
Motion carried:

Ayes: Tina Danforth, David P. Jordan, Lisa Liggins, Brandon Stevens, Marie Summers, Jennifer Webster  
Not Present: Daniel Guzman King, Kirby Metoxen

**B. AUDIT COMMITTEE**

**1. Accept the Audit Committee FY-2020 4th quarter report (01:42:04)**

Sponsor: David P. Jordan, Councilman

Motion by Jennifer Webster to accept the Audit Committee FY-2020 4th quarter report, seconded by Tina Danforth. Motion carried:

Ayes: Tina Danforth, David P. Jordan, Lisa Liggins, Brandon Stevens, Marie Summers, Jennifer Webster  
Not Present: Daniel Guzman King, Kirby Metoxen

**C. TABLED BUSINESS**

**1. Joint Marketing Standard Operating Procedures regarding Tickets & Merchandise Distribution (tabled 4/8/20) (01:42:25)**

Sponsor: Debbie Thundercloud, General Manager

Motion by Lisa Liggins to take this item from the table, seconded by David P. Jordan. Motion carried:

Ayes: Tina Danforth, David P. Jordan, Lisa Liggins, Brandon Stevens, Marie Summers, Jennifer Webster  
Not Present: Daniel Guzman King, Kirby Metoxen

Motion by David P. Jordan to accept the Joint Marketing Standard Operating Procedures (SOPs) regarding Tickets & Merchandise Distribution as information and remove the Business Committee signature line from the SOPs, seconded by Marie Summers. Motion carried:

Ayes: Tina Danforth, David P. Jordan, Lisa Liggins, Brandon Stevens, Marie Summers, Jennifer Webster  
Not Present: Daniel Guzman King, Kirby Metoxen

**D. NEW BUSINESS**

**1. Accept the October 2, 2020 and November 5, 2020 regular OBC Officers meeting notes (01:42:57)**

Sponsor: Tehassi Hill, Chairman

Motion by Jennifer Webster to accept the October 2, 2020 and November 5, 2020 regular OBC Officers meeting notes, seconded by Marie Summers. Motion carried:

Ayes: Tina Danforth, David P. Jordan, Lisa Liggins, Brandon Stevens, Marie Summers, Jennifer Webster  
Not Present: Daniel Guzman King, Kirby Metoxen

**2. Review application(s) for one (1) vacancy - Oneida Trust Enrollment Committee (01:43:21)**

Sponsor: Lisa Liggins, Secretary

Motion by Lisa Liggins to accept the discussion regarding the Oneida Trust Enrollment Committee application(s) as information, seconded by Jennifer Webster. Motion carried:

Ayes: Tina Danforth, David P. Jordan, Lisa Liggins, Brandon Stevens, Marie Summers, Jennifer Webster

Not Present: Daniel Guzman King, Kirby Metoxen

**3. Review the recall request and determine next steps - Trust Enrollment Department (01:43:50)**

Sponsor: Debra J. Danforth, Chair/Oneida Trust Enrollment Committee

Motion by Lisa Liggins to approve the recall request from the Trust Enrollment Committee for one (1) LTE Project Specialist, seconded by David P. Jordan. Motion carried:

Ayes: Tina Danforth, David P. Jordan, Lisa Liggins, Brandon Stevens, Marie Summers, Jennifer Webster

Not Present: Daniel Guzman King, Kirby Metoxen

**4. Approve a limited waiver of sovereign immunity - Axon Enterprises Inc. file # 2020-0674 (01:44:06)**

Sponsor: Sandra Reveles, Chair/Oneida Police Commission

Motion by David P. Jordan to approve a limited waiver of sovereign immunity - Axon Enterprises Inc. file # 2020-0674, seconded by Lisa Liggins. Motion carried:

Ayes: Tina Danforth, David P. Jordan, Lisa Liggins, Brandon Stevens, Marie Summers, Jennifer Webster

Not Present: Daniel Guzman King, Kirby Metoxen

**5. Review the employment request and determine next steps - Head Start/Early Head Start (01:44:27)**

Sponsor: Debbie Thundercloud, General Manager

Motion by David P. Jordan to approve the interim reassignment request from the General Manager for one (1) Head Start Director, seconded by Marie Summers. Motion carried:

Ayes: Tina Danforth, David P. Jordan, Lisa Liggins, Brandon Stevens, Marie Summers, Jennifer Webster

Not Present: Daniel Guzman King, Kirby Metoxen

**6. Approve a limited waiver of sovereign immunity - BMO Harris Bank file # 2020-0738 (01:44:46)**

Sponsor: Tina Danforth, Treasurer

Motion by Lisa Liggins to approve a limited waiver of sovereign immunity - BMO Harris Bank file # 2020-0738, seconded by David P. Jordan. Motion carried:

Ayes: Tina Danforth, David P. Jordan, Lisa Liggins, Brandon Stevens, Marie Summers, Jennifer Webster

Not Present: Daniel Guzman King, Kirby Metoxen

**7. Approve two (2) actions regarding the Business Compliance Analyst vacancy (01:45:05)**

Sponsor: Tehassi Hill, Chairman

Motion by David P. Jordan to approve the posting request from the Business Committee for one (1) Business Compliance Analyst and assign Chairman Tehassi Hill, Secretary Lisa Liggins, Councilwoman Marie Summers, and Councilman Kirby Metoxen to a sub-team authorized to complete the hiring process, seconded by Jennifer Webster. Motion carried:

Ayes: Tina Danforth, David P. Jordan, Lisa Liggins, Brandon Stevens, Marie Summers, Jennifer Webster

Not Present: Daniel Guzman King, Kirby Metoxen

*Item V.C. was re-addressed next.*

**XIII. ADJOURN (02:13:09)**

Motion by David P. Jordan to adjourn at 3:34 p.m., seconded by Marie Summers. Motion carried:

Ayes: Tina Danforth, David P. Jordan, Lisa Liggins, Brandon Stevens, Marie Summers, Jennifer Webster

Not Present: Daniel Guzman King, Kirby Metoxen

Minutes prepared by Chad Wilson, Senior Information Management Specialist.  
Minutes approved as presented on December 09, 2020.



Lisa Liggins, Secretary  
ONEIDA BUSINESS COMMITTEE