

Oneida Business Committee



Executive Session
8:30 AM Monday, February 21, 2022
Virtual Meeting – Microsoft Teams

Regular Meeting
8:30 AM Wednesday, February 23, 2022
Virtual Meeting – Microsoft Teams

Agenda

Meeting agenda is available here: oneida-nsn.gov/government/business-committee/agendas-packets/. Materials for the "General Tribal Council" section of the agenda, if any, are available to enrolled members of the Oneida Nation; to obtain a copy, visit the Government Administrative Office, 2nd floor, Norbert Hill Center and present a valid Tribal I.D. or go to <https://goo.gl/uLp2jE>. Scheduled times are subject to change.

NOTICE

Effective August 20, 2021, the Norbert Hill Center Administrative Offices are closed to the public; this include OBC meetings. Any person who has comments or questions regarding open session items may submit them via e-mail to the OBC at secretary@oneidanation.org no later than the close of business the day before the OBC meeting. Any comments or questions received shall be noticed to the OBC and entered into the record as a handout by the Government Administrative Office. The meeting will also be conducted using Microsoft Teams, please contact the Government Administrative Office at 920-869-4364 for instructions on how to join virtually. The decision to close Norbert Hill Center Administrative Offices to the public is due to both the rise in COVID-19 cases throughout both Brown and Outagamie Counties, as well as to ensure compliance with protocols relating to public access to the Oneida Nation High School.

I. CALL TO ORDER

II. OPENING

- A. Special Recognition for Pearl McLester's 100th birthday
Sponsor: Jennifer Webster, Councilwoman

III. ADOPT THE AGENDA

IV. OATH OF OFFICE

- A. Oneida Nation Arts Board - Cody Cottrell and Harmony Hill
Sponsor: Lisa Liggins, Secretary

V. MINUTES

- A. Approve the April 8, 2021, special Business Committee meeting minutes**
Sponsor: Lisa Liggins, Secretary
- B. Approve the February 9, 2022, regular Business Committee meeting minutes**
Sponsor: Lisa Liggins, Secretary

VI. RESOLUTIONS

- A. Adopt resolution entitled Oneida Youth Conservation Project**
Sponsor: Mark W. Powless, General Manager

VII. STANDING COMMITTEES**A. COMMUNITY DEVELOPMENT PLANNING COMMITTEE**

- 1. Accept the January 6, 2022, regular Community Development Planning Committee meeting minutes**
Sponsor: Brandon Stevens, Vice-Chairman

B. FINANCE COMMITTEE

- 1. Accept the January 31, 2022, regular Finance Committee meeting minutes**
Sponsor: Tina Danforth, Treasurer
- 2. Accept the February 14, 2022, regular Finance Committee meeting minutes**
Sponsor: Tina Danforth, Treasurer

C. LEGISLATIVE OPERATING COMMITTEE

- 1. Accept the February 16, 2022, regular Legislative Operating Committee meeting minutes**
Sponsor: David P. Jordan, Councilman

VIII. STANDING ITEMS**A. ARPA FRF LR Updates and Requests/Proposals**

- 1. Accept the vaccine incentive extension assessment**
Sponsor: Mark W. Powless, General Manager

IX. TRAVEL REQUESTS

- A. Approve the travel request - Councilman Kirby Metoxen - 2022 Wisconsin Governor's Conference on Tourism - Madison, WI - March 13-16, 2022**
Sponsor: Kirby Metoxen, Councilman

X. NEW BUSINESS

- A. Approve three (3) actions - CDC # 21-104 - Gaming Commission Relocation**
Sponsor: Mark W. Powless, General Manager
- B. Enter the e-poll results into the record regarding the approval of the Fox Cities Home and Garden Show ticket distribution**
Sponsor: Lisa Liggins, Secretary
- C. Enter the e-poll results into the record regarding the authorization of Chairman Hill to sign the Tribal Letter of Support – EDA Good Jobs Challenge Grant**
Sponsor: Lisa Liggins, Secretary

XI. REPORTS**A. CORPORATE BOARDS**

- 1. Accept the Bay Bancorporation Inc. FY-2022 1st quarter report**
Sponsor: Jeff Bowman, President/Bay Bank
- 2. Accept the Oneida ESC Group, LLC FY-2022 1st quarter report**
Sponsor: John Breuninger, Chair/Oneida ESC Group Board of Managers
- 3. Accept the Oneida Airport Hotel Corporation FY-2022 1st quarter report**
Sponsor: Kathy Hughes, Chair/Oneida Airport Hotel Corporation
- 4. Accept the Oneida Golf Enterprise FY-2022 1st quarter report**
Sponsor: Justin Nishimoto, Agent/Oneida Golf Enterprise

XII. EXECUTIVE SESSION**A. REPORTS**

- 1. Accept Chief Counsel report**
Sponsor: Jo Anne House, Chief Counsel
- 2. Accept the General Manager report**
Sponsor: Mark W. Powless, General Manager
- 3. Accept the Intergovernmental Affairs, Communications, and Self-Governance February 2022 report**
Sponsor: Melinda J. Danforth, Director/Intergovernmental Affairs
- 4. Accept the Chief Financial Officer February 2022 report**
Sponsor: Larry Barton, Chief Financial Officer
- 5. Accept the Treasurer's January 2022 report**
Sponsor: Tina Danforth, Treasurer

6. **Accept the Bay Bancorporation Inc. FY-2022 1st quarter executive report**
(2:00 p.m.)
Sponsor: Jeff Bowman, President/Bay Bank
7. **Accept the Oneida ESC Group, LLC FY-2022 1st quarter executive report**
(2:30 p.m.)
Sponsor: John Breuninger, Chair/Oneida ESC Group Board of Managers
8. **Accept the Oneida Airport Hotel Corporation FY-2022 1st quarter executive report** (3:00 p.m.)
Sponsor: Kathy Hughes, Chair/Oneida Airport Hotel Corporation
9. **Accept the Oneida Golf Enterprise FY-2022 1st quarter executive report**
(3:30 p.m.)
Sponsor: Justin Nishimoto, Agent/Oneida Golf Enterprise

B. NEW BUSINESS

1. **Approve 83 new enrollments**
Sponsor: Jennifer Hill-Kelley, Chair/Oneida Trust Enrollment Committee
2. **Complaint # 2022-DR08-01 - Review written report and determine next steps**
Sponsor: Brandon Stevens, Vice-Chairman

XIII. ADJOURN

Posted on the Oneida Nation's official website, www.oneida-nsn.gov pursuant to the Open Records and Open Meetings law (§ 107.14.)

The meeting packet of the open session materials for this meeting is available by going to the Oneida Nation's official website at: oneida-nsn.gov/government/business-committee/agendas-packets/

For information about this meeting, please call the Government Administrative Office at (920) 869-4364 or (800) 236-2214

Special Recognition for Pearl McLester's 100th birthday

Business Committee Agenda Request

1. Meeting Date Requested: 02/23/22

2. Session:

☒ Open ☐ Executive – must qualify under §107.4-1.

Justification: *Choose or type justification.*

3. Requested Motion:

☐ Accept as information; OR

Request Chairman Hill to read Pearl McLester's Governor's Birthday Certificate and Oneida's Birthday Memo for the record.

4. Areas potentially impacted or affected by this request:

☐ Finance

☐ Programs/Services

☐ Law Office

☐ MIS

☐ Gaming/Retail

☐ Boards, Committees, or Commissions

☐ Other: *Describe*

5. Additional attendees needed for this request:

Name, Title/Entity OR Choose from List

Name, Title/Entity OR Choose from List

Name, Title/Entity OR Choose from List

Name, Title/Entity OR Choose from List

6. Supporting Documents:

- | | | |
|---|--|---|
| <input type="checkbox"/> Bylaws | <input type="checkbox"/> Fiscal Impact Statement | <input type="checkbox"/> Presentation |
| <input type="checkbox"/> Contract Document(s) | <input type="checkbox"/> Law | <input type="checkbox"/> Report |
| <input type="checkbox"/> Correspondence | <input type="checkbox"/> Legal Review | <input type="checkbox"/> Resolution |
| <input type="checkbox"/> Draft GTC Notice | <input type="checkbox"/> Minutes | <input type="checkbox"/> Rule (adoption packet) |
| <input type="checkbox"/> Draft GTC Packet | <input type="checkbox"/> MOU/MOA | <input type="checkbox"/> Statement of Effect |
| <input type="checkbox"/> E-poll results/back-up | <input type="checkbox"/> Petition | <input type="checkbox"/> Travel Documents |
| <input checked="" type="checkbox"/> Other: Birthday Documents | | |

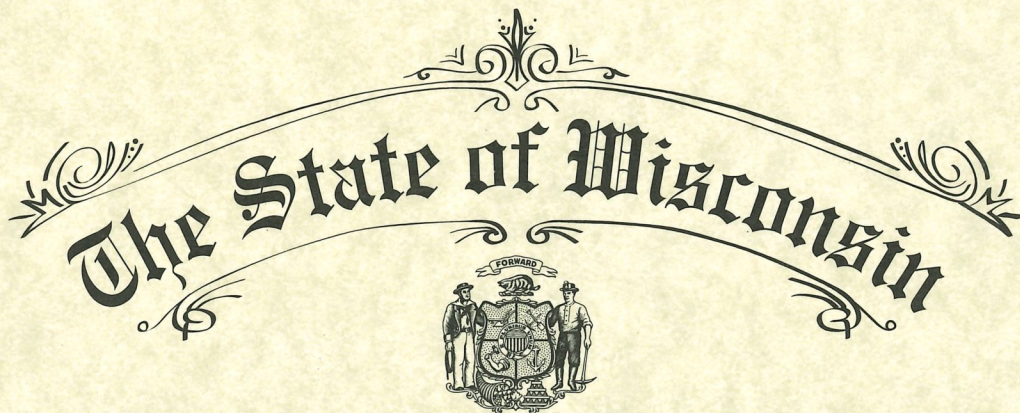
7. Budget Information:

- | | |
|---|--|
| <input type="checkbox"/> Budgeted – Tribal Contribution | <input type="checkbox"/> Budgeted – Grant Funded |
| <input type="checkbox"/> Unbudgeted | <input checked="" type="checkbox"/> Not Applicable |
| <input type="checkbox"/> Other: <i>Describe</i> | |

8. Submission:

Authorized Sponsor: Jennifer Webster, Councilwoman

Primary Requestor: (Name, Title/Entity)

**OFFICE OF THE GOVERNOR****A BIRTHDAY CERTIFICATE****HONORING*****Pearl McLester*****100 YEARS OLD**

ON BEHALF OF THE RESIDENTS OF THE STATE OF WISCONSIN,
I CONGRATULATE YOU ON THE WONDERFUL OCCASION
OF YOUR 100TH BIRTHDAY.

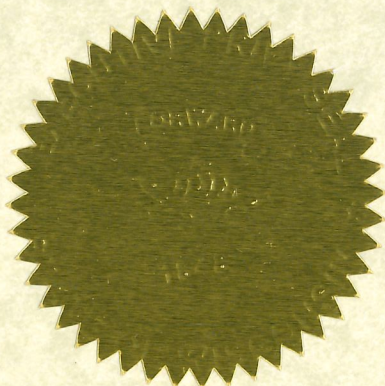
I HOPE YOUR HEART IS FILLED WITH JOY AS YOU CELEBRATE WITH
FRIENDS AND LOVED ONES. I AM DELIGHTED TO JOIN YOUR FAMILY AND
FRIENDS IN WISHING YOU CONTINUED GOOD HEALTH AND SPIRIT AS YOU
CELEBRATE THIS MOMENTOUS DAY.

FEBRUARY 22, 2022

DONE ON THIS 21ST DAY OF JANUARY 2022.

A handwritten signature in black ink that reads "Tony Evers".

TONY EVERS
GOVERNOR





Oneida Nation
Oneida Business Committee
PO Box 365 • Oneida, WI 54155-0365
oneida-nsn.gov



Dear Pearl McLester,

The Oneida Business Committee wishes you the very best as you celebrate this momentous occasion of your 100th birthday.

You have witnessed great milestones within the Oneida Nation's history, and your life represents an important part of the Nation's story. During the past century, your generation has shown the courage to persevere through times of uncertainty and great challenge.

Your work in our community is a legacy to your children, grandchildren, great-grandchildren and our entire community. You have served on Oneida Nation boards and committees through the century and made our reservation a better place to live.

You are a gift to our people, and we treasure the lessons you have taught us about working hard for your family and your people. You have lived a century with a good mind, a good heart and a strong fire and we are proud to have the honor of sharing a part of your 100th year.

Your experiences and contributions will be treasured forever. As you reflect upon a century of memories, we hope that you are filled with tremendous pride and joy.

Congratulations on your birthday and may you enjoy many more happy years as a centenarian.

Tehassi Tasi Hill, Chairman

Brandon Stevens, Vice-Chairman

Lisa Liggins, Secretary

Jennifer Webster, Council Member

Daniel Guzman King, Council Member

Tina Danforth, Treasurer

Kirby Metoxen, Council Member

Marie Summers, Council Member

David P. Jordan, Council Member



Oneida Nation Arts Board - Cody Cottrell and Harmony Hill

Business Committee Agenda Request**1. Meeting Date Requested:** 2/23/22**2. General Information:**Session: ☒ Open ☐ Executive – must qualify under §107.4-1.Justification: *Choose reason for Executive.***3. Supporting Documents:**

- | | | |
|--|--|---|
| <input type="checkbox"/> Bylaws | <input type="checkbox"/> Fiscal Impact Statement | <input type="checkbox"/> Presentation |
| <input type="checkbox"/> Contract Document(s) | <input type="checkbox"/> Law | <input type="checkbox"/> Report |
| <input checked="" type="checkbox"/> Correspondence | <input type="checkbox"/> Legal Review | <input type="checkbox"/> Resolution |
| <input type="checkbox"/> Draft GTC Notice | <input type="checkbox"/> Minutes | <input type="checkbox"/> Rule (adoption packet) |
| <input type="checkbox"/> Draft GTC Packet | <input type="checkbox"/> MOU/MOA | <input type="checkbox"/> Statement of Effect |
| <input type="checkbox"/> E-poll results/back-up | <input type="checkbox"/> Petition | <input type="checkbox"/> Travel Documents |
| <input type="checkbox"/> Other: <i>Describe</i> | | |

4. Budget Information:


- | | | |
|--|--|-------------------------------------|
| <input type="checkbox"/> Budgeted | <input type="checkbox"/> Budgeted – Grant Funded | <input type="checkbox"/> Unbudgeted |
| <input checked="" type="checkbox"/> Not Applicable | <input type="checkbox"/> Other: <i>Describe</i> | |

5. Submission:Authorized Sponsor: Lisa Liggins, SecretaryPrimary Requestor: Brooke Doxtator, BCC SupervisorAdditional Requestor: (Name, Title/Entity)Additional Requestor: (Name, Title/Entity)Submitted By: BDOXTAT1



Memorandum

TO: Oneida Business Committee

FROM: Brooke Doxtator, BCC Supervisor 

DATE: February 15, 2022

RE: Oath of Office – Oneida Nation Arts Board

Background

On February 9, 2022, the Oneida Business Committee appointed Cody Cottrell and Harmony Hill to the Oneida Nation Arts Board.

Approve the April 8, 2021, special Business Committee meeting minutes

Business Committee Agenda Request

1. Meeting Date Requested: 02/23/22

2. General Information:

Session: ☒ Open ☐ Executive – must qualify under §107.4-1.

Justification: *Choose reason for Executive.*

3. Supporting Documents:

- | | | |
|---|--|---|
| <input type="checkbox"/> Bylaws | <input type="checkbox"/> Fiscal Impact Statement | <input type="checkbox"/> Presentation |
| <input type="checkbox"/> Contract Document(s) | <input type="checkbox"/> Law | <input type="checkbox"/> Report |
| <input type="checkbox"/> Correspondence | <input type="checkbox"/> Legal Review | <input type="checkbox"/> Resolution |
| <input type="checkbox"/> Draft GTC Notice | <input checked="" type="checkbox"/> Minutes | <input type="checkbox"/> Rule (adoption packet) |
| <input type="checkbox"/> Draft GTC Packet | <input type="checkbox"/> MOU/MOA | <input type="checkbox"/> Statement of Effect |
| <input type="checkbox"/> E-poll results/back-up | <input type="checkbox"/> Petition | <input type="checkbox"/> Travel Documents |
| <input type="checkbox"/> Other: <i>Describe</i> | | |

4. Budget Information:

- | | | |
|--|--|-------------------------------------|
| <input type="checkbox"/> Budgeted | <input type="checkbox"/> Budgeted – Grant Funded | <input type="checkbox"/> Unbudgeted |
| <input checked="" type="checkbox"/> Not Applicable | <input type="checkbox"/> Other: <i>Describe</i> | |

5. Submission:

Authorized Sponsor: Lisa Liggins, Secretary

Primary Requestor: _____

Additional Requestor: (Name, Title/Entity)

Additional Requestor: (Name, Title/Entity)

Submitted By: CELLIS1

DRAFT**Oneida Business Committee**

Special Meeting
3:00 PM Thursday, April 08, 2021
BC Conference Room, 2nd floor, Norbert Hill Center

Minutes**SPECIAL MEETING**

Present: Chairman Tehassi Hill, Vice-Chairman Brandon Stevens, Treasurer Tina Danforth, Secretary Lisa Liggins, Council members: Daniel Guzman King, David P. Jordan, Kirby Metoxen, Marie Summers, Jennifer Webster;

Not Present: n/a

Arrived at: n/a

Others present: Jo Anne House, Larry Barton, Melinda J. Danforth (via Microsoft Teams¹), Danelle Wilson (via Microsoft Teams), Rae Skenandore (via Microsoft Teams), Melanie Burkart (via Microsoft Teams), Krystal Hill (via Microsoft Teams), Debbie Melchert (via Microsoft Teams); Aliskwet Ellis (via Microsoft Teams), Jessica Vandekamp (via Microsoft Teams), Chad Wilson;

I. CALL TO ORDER

Meeting called to order by Chairman Tehassi Hill at 3:02 p.m.

II. OPENING (00:00:15)

Opening provided by Chairman Tehassi Hill.

III. ADOPT THE AGENDA (00:03:57)

Motion by David P. Jordan to adopt the agenda with three (3) additions [1) add item IV.A. Approve the Chairman to complete and submit the USDI BIA Indian Affairs FY-2021 Tribal Enrollment Data Collection form; 2) add item IV.B. Inclusion of Contract Employees Under Resolution # BC-12-31-20-A; and 3) add item IV.C. Support for the Stone Soup Productions Proposal], seconded by Jennifer Webster. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen,
Brandon Stevens, Marie Summers, Jennifer Webster

Abstained: Tina Danforth

¹ Microsoft Teams is software which provides a communication and collaboration platform for workplace chat, file sharing, and video meetings

DRAFT

IV. NEW BUSINESS

A. Approve the Chairman to complete and submit the USDI BIA Indian Affairs FY-2021 Tribal Enrollment Data Collection form (00:06:55)

Sponsor: Tehassi Hill, Chairman

Motion by Lisa Liggins to approve the Chairman to complete and submit the USDI BIA Indian Affairs FY-2021 Tribal Enrollment Data Collection form, seconded by Jennifer Webster. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen, Brandon Stevens, Marie Summers, Jennifer Webster

B. Inclusion of Contract Employees Under Resolution # BC-12-31-20-A (00:09:39)

Sponsor: David P. Jordan, Councilmember

Motion by Jennifer Webster to approve the inclusion of employees whose contract ended between March 12, 2020 and December 31, 2020 and the protections offered under resolution # BC-12-31-20-A for employees who have been laid-off and have not been recalled to work, seconded by David P. Jordan. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Kirby Metoxen, Brandon Stevens, Marie Summers, Jennifer Webster

Abstained: Tina Danforth, Lisa Liggins

C. Support for the Stone Soup Productions Proposal (00:10:54)

Sponsor: Jennifer Webster, Council Member

Motion by Lisa Liggins to support the project and authorize Councilwoman Jennifer Webster to sign the letter of support, seconded by David P. Jordan. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen, Brandon Stevens, Marie Summers, Jennifer Webster

V. EXECUTIVE SESSION (00:13:22)

Motion by David P. Jordan to go into executive session at 3:16 p.m., seconded by Lisa Liggins. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen, Brandon Stevens, Marie Summers, Jennifer Webster

Councilman Kirby Metoxen arrived at 3:20 p.m.

Treasurer Tina Danforth left at 4:55 p.m.

Motion by Daniel Guzman King to come out of executive session at 5:36 p.m., seconded by Marie Summers. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen, Brandon Stevens, Marie Summers, Jennifer Webster

Not Present: Tina Danforth

Roll call for the record:

Present: Councilman Daniel Guzman King; Chairman Tehassi Hill; Councilman David P. Jordan;

Secretary Lisa Liggins; Councilman Kirby Metoxen; Vice-Chairman Brandon Stevens;

Councilwoman Member Marie Summers; Councilwoman Jennifer Webster;

Not Present: Treasurer Tina Danforth;

DRAFT**A. UNFINISHED BUSINESS****1. Determine next steps regarding the transition for BC DR08 (No audio recorded²)**

Sponsor: Jessica Vandekamp, Employee Relations Representative

Motion by Lisa Liggins to approve the exit report and approve the reporting structure outlined in the memorandum dated April 8, 2021, seconded by Marie Summers. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen,
Brandon Stevens, Marie Summers, Jennifer Webster

Not Present: Tina Danforth

VI. ADJOURN (No audio recorded)

Motion by Marie Summers to adjourn at 5:37 p.m., seconded by Daniel Guzman King. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen,
Brandon Stevens, Marie Summers, Jennifer Webster

Not Present: Tina Danforth

Minutes prepared by Chad Wilson, Senior Information Management Specialist.
Minutes approved as presented on _____.

Lisa Liggins, Secretary
ONEIDA BUSINESS COMMITTEE

² Audio not recorded due to technical difficulties.



Business Committee Agenda Request – Cover Memo

From: Chad Wilson, Senior Information Management Specialist

Date: 2/18/2022

RE: OBC Minutes Audit: Approve the April 8, 2021, special Oneida Business Committee meeting

PURPOSE

In accordance with 117.7.-1.(e) “The minutes of each regular, special and emergency meeting of the Oneida Business Committee presented for approval...”.

BACKGROUND

While performing a minutes audit it was found the April 8, 2021, special Oneida Business Committee meeting minutes were not presented for approval.

REQUESTED ACTION

Approve the April 8, 2021, special Oneida Business Committee meeting minutes

Approve the February 9, 2022, regular Business Committee meeting minutes

Business Committee Agenda Request

1. Meeting Date Requested: 02/23/22

2. General Information:

Session: ☒ Open ☐ Executive – must qualify under §107.4-1.

Justification: *Choose reason for Executive.*

3. Supporting Documents:

- | | | |
|---|--|---|
| <input type="checkbox"/> Bylaws | <input type="checkbox"/> Fiscal Impact Statement | <input type="checkbox"/> Presentation |
| <input type="checkbox"/> Contract Document(s) | <input type="checkbox"/> Law | <input type="checkbox"/> Report |
| <input type="checkbox"/> Correspondence | <input type="checkbox"/> Legal Review | <input type="checkbox"/> Resolution |
| <input type="checkbox"/> Draft GTC Notice | <input checked="" type="checkbox"/> Minutes | <input type="checkbox"/> Rule (adoption packet) |
| <input type="checkbox"/> Draft GTC Packet | <input type="checkbox"/> MOU/MOA | <input type="checkbox"/> Statement of Effect |
| <input type="checkbox"/> E-poll results/back-up | <input type="checkbox"/> Petition | <input type="checkbox"/> Travel Documents |
| <input type="checkbox"/> Other: <i>Describe</i> | | |

4. Budget Information:

- | | | |
|--|--|-------------------------------------|
| <input type="checkbox"/> Budgeted | <input type="checkbox"/> Budgeted – Grant Funded | <input type="checkbox"/> Unbudgeted |
| <input checked="" type="checkbox"/> Not Applicable | <input type="checkbox"/> Other: <i>Describe</i> | |

5. Submission:

Authorized Sponsor: Lisa Liggins, Secretary

Primary Requestor: _____

Additional Requestor: (Name, Title/Entity)

Additional Requestor: (Name, Title/Entity)

Submitted By: CELLIS1

DRAFT

Oneida Business Committee



Executive Session
8:30 AM Tuesday, February 8, 2022
Virtual Meeting – Microsoft Teams¹

Regular Meeting
8:30 AM Wednesday, February 09, 2022
Virtual Meeting – Microsoft Teams

Minutes

EXECUTIVE SESSION

Present: Chairman Tehassi Hill, Vice-Chairman Brandon Stevens, Treasurer Tina Danforth, Council members: Daniel Guzman King, David P. Jordan, Kirby Metoxen, Marie Summers, Jennifer Webster;

Not Present: Secretary Lisa Liggins;

Arrived at: n/a

Others present: Jo Anne House, Larry Barton, Mark W. Powless, Todd VanDen Heuvel, Louise Cornelius, Chad Fuss, Debra Powless, Danelle Wilson;

REGULAR MEETING

Present: Chairman Tehassi Hill, Vice-Chairman Brandon Stevens, Treasurer Tina Danforth, Council members: Daniel Guzman King², David P. Jordan, Kirby Metoxen, Marie Summers, Jennifer Webster;

Not Present: Secretary Lisa Liggins;

Arrived at: n/a

Others present: Jo Anne House, Larry Barton, Mark W. Powless, Todd VanDen Heuvel, Louise Cornelius, Clorissa Santiago, Kristen Hooker, Carmen Vanlanen, Loucinda Conway, Katsitsiyo Danforth, Melanie Burkhart, Kaylynn Gresham, Rae Skenandore, Justin Nishimoto, Amy Spears, Jameson Wilson, Kristal Hill, Rhiannon Metoxen, Danelle Wilson, Lisa Summers, Brooke Doxtator, Patricia King, Debbie Melchert, Shannon Davis, Carol Silva, Nicolas Reynolds, Lori Hill, Mark A. Powless, Michelle Braaten, Virginia Peltier, Mary Graves, Gerald Cornelius, Dale Webster, John Breuninger, Kathy Hughes, Susan House, Billie Jo Cornelius-Adkins, Chad Wilson, Aliskwet Ellis;

I. CALL TO ORDER

Meeting called to order by Chairman Tehassi Hill at 8:30 a.m.

For the record: Chairman Tehassi Hill will be excused at 10:45 a.m. to attend the Indian Child Welfare Act virtual roundtable discussion. Councilwoman Jennifer Webster will be excused at 12:00 p.m. for the Indian Health Service's Tribal Self-Governance Advisory Committee meeting. Secretary Lisa Liggins is out sick.

II. OPENING (00:00:13)

Opening provided by Councilman Kirby Metoxen.

¹ Microsoft Teams is software which provides a communication and collaboration platform for workplace chat, file sharing, and video meetings.

² Per section 5.3 of the OBC Virtual Meeting SOP, "All OBC members shall keep his or her video camera on during the entire virtual meeting." Due to a technical issue, Councilman Daniel Guzman King's video feed was not visible to the Chairman initially and is not on the video recording until 8:47 a.m.

DRAFT

III. ADOPT THE AGENDA (00:00:46);(00:34:10)

Motion by Jennifer Webster to adopt the agenda with one (1) deletion [under the Audit Committee section, delete item entitled "Accept the Oneida Recreation performance assurance audit and lift the confidentiality requirement"], seconded by Kirby Metoxen. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Kirby Metoxen,
Brandon Stevens, Marie Summers, Jennifer Webster
Not Present: Lisa Liggins

Item IV.A. was addressed next.

Motion by David P. Jordan to amend the agenda with two (2) additions [1) under Travel Requests section, add item entitled "Approve the travel request - Secretary Lisa Liggins and Councilwoman Marie Summers - State of the Tribes Address - Madison, WI - February 21-22, 2022", 2) under Travel Requests section, add item entitled "Approve the travel request - Councilman Kirby Metoxen - State of the Tribes Address - Madison, WI - February 21-23, 2022"], seconded by Jennifer Webster. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Kirby Metoxen,
Brandon Stevens, Marie Summers, Jennifer Webster
Not Present: Lisa Liggins

Item X.A. was addressed next.

IV. OATH OF OFFICE (00:02:32)

Oaths of office administered by Chairman Tehassi Hill. Kathy Hughes, Susan House, John Breuninger, Gerald Cornelius, and Dale Webster were present.

- A. Oneida Airport Hotel Corporation - Kathy Hughes and Susan House**
Sponsor: Lisa Liggins, Secretary
- B. Oneida Nation Veterans Affairs Committee - John Breuninger, Gerald Cornelius, and Dale Webster**
Sponsor: Lisa Liggins, Secretary

V. MINUTES

- A. Approve the January 26, 2022, regular Business Committee meeting minutes (00:06:03)**
Sponsor: Lisa Liggins, Secretary

Motion by Jennifer Webster to approve the January 26, 2022, regular Business Committee meeting minutes, seconded by David P. Jordan. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Kirby Metoxen,
Brandon Stevens, Marie Summers, Jennifer Webster
Not Present: Lisa Liggins

DRAFT

VI. RESOLUTIONS

A. Adopt resolution entitled Amendments to the Furlough Law (00:07:05)

Sponsor: David P. Jordan, Councilman

Motion by Marie Summers to adopt resolution entitled 02-09-22-A Amendments to the Furlough Law, seconded by Kirby Metoxen. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Kirby Metoxen,
Brandon Stevens, Marie Summers, Jennifer Webster

Not Present: Lisa Liggins

VII. APPOINTMENTS

A. Determine next steps regarding four (4) vacancies - Oneida Nation Arts Board (00:27:23)

Sponsor: Lisa Liggins, Secretary

Motion by Jennifer Webster to accept the selected applicants, to appoint Cody Cottrell and Harmony Hill to the Oneida Nation Arts Board with terms ending March 31, 2024, and to request the Secretary to re-notice the remaining two (2) vacancies, seconded by Brandon Stevens. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Kirby Metoxen,
Brandon Stevens, Marie Summers, Jennifer Webster

Not Present: Lisa Liggins

B. Correct the term end date for Susan House on the Oneida Airport Hotel Corporation Board from January 21, 2027, to January 31, 2027 (00:30:50)

Sponsor: Lisa Liggins, Secretary

Motion by Jennifer Webster to approve the corrected the term end date for Susan House on the Oneida Airport Hotel Corporation Board from January 21, 2027, to January 31, 2027, seconded by David P. Jordan. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Kirby Metoxen,
Brandon Stevens, Marie Summers, Jennifer Webster

Not Present: Lisa Liggins

VIII. STANDING COMMITTEES

A. LEGISLATIVE OPERATING COMMITTEE

1. Accept the January 19, 2022, regular Legislative Operating Committee meeting minutes (00:31:45)

Sponsor: David P. Jordan, Councilman

Motion by David P. Jordan to accept the January 19, 2022, regular Legislative Operating Committee meeting minutes, seconded by Jennifer Webster. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Kirby Metoxen,
Brandon Stevens, Marie Summers, Jennifer Webster

Not Present: Lisa Liggins

DRAFT**B. QUALITY OF LIFE COMMITTEE****1. Accept the November 18, 2021, regular Quality of Life Committee meeting minutes (00:32:38)**

Sponsor: Marie Summers, Councilwoman

Motion by David P. Jordan to accept the November 18, 2021, regular Quality of Life Committee meeting minutes, seconded by Kirby Metoxen. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Kirby Metoxen,
Brandon Stevens, Marie Summers, Jennifer Webster

Not Present: Lisa Liggins

2. Accept the December 16, 2021, regular Quality of Life Committee meeting minutes (00:33:18)

Sponsor: Marie Summers, Councilwoman

Motion by Kirby Metoxen to accept the December 16, 2021, regular Quality of Life Committee meeting minutes, seconded by Jennifer Webster. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Kirby Metoxen,
Brandon Stevens, Marie Summers, Jennifer Webster

Not Present: Lisa Liggins

Item III. was addressed next.

IX. STANDING ITEMS**A. ARPA FRF LR Updates and Requests/Proposals****1. Consider the request for an ARPA FRF LR funded Oneida Nation Home Repair/Improvement Program (00:56:24)**

Sponsor: Billie Jo Cornelius-Adkins, Tribal Member

Councilman Kirby Metoxen left at 9:27 a.m.

Councilman Kirby Metoxen returned at 9:28 a.m.

Vice-Chairman Brandon Stevens left at 9:28 a.m.

Vice-Chairman Brandon Stevens returned at 9:33 a.m.

Motion by Jennifer Webster to forward the request for an ARPA FRF LR funded Oneida Nation Home Repair/Improvement Program to the General Manager for review and recommendations and to submit to the FRF portal for consideration within 60 days and to include consideration for amendments to ARPA [FRF LR] allocations, seconded by Marie Summers. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Kirby Metoxen,
Brandon Stevens, Marie Summers, Jennifer Webster

Not Present: Lisa Liggins

DRAFT**2. Consider request for an ARPA FRF LR funded Residential Infrastructure Project (01:41:34)**

Sponsor: Billie Jo Cornelius-Adkins, Tribal Member

Motion by Jennifer Webster to forward the request for an ARPA FRF LR funded Residential Infrastructure Project to the General Manager for review and recommendations and to submit to the FRF portal for consideration within 60 days and to include consideration for amendments to ARPA [FRF LR] allocations, seconded by Brandon Stevens. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Kirby Metoxen,
Brandon Stevens, Marie Summers, Jennifer Webster

Not Present: Lisa Liggins

For the record: Treasurer Tina Danforth stated the 60 day consideration needs to include administration, program guidelines, and funding in that review in 60 days, thank you.

Chairman Tehassi Hill left at 10:29 a.m. Vice-Chairman Brandon Stevens assumes the role of chair.

Item XII.A.1. was addressed next.

X. TRAVEL REQUESTS**A. Approve the travel request – Secretary Lisa Liggins & Councilwoman Marie Summers – State of the Tribes Address – Madison, WI – February 21-22, 2022 (00:37:14)**

Sponsor: Marie Summers, Councilwoman

Motion by Jennifer Webster to approve the travel request for any Business Committee members to attend the State of the Tribes Address, seconded by Marie Summers. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Kirby Metoxen,
Brandon Stevens, Marie Summers, Jennifer Webster

Not Present: Lisa Liggins

Motion by Jennifer Webster to move Executive Session that is scheduled on Tuesday, February 22, 2022, to Monday, February 21, 2022, seconded by Marie Summers. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Kirby Metoxen,
Marie Summers, Jennifer Webster

Not Present: Tehassi Hill, Lisa Liggins

B. Approve the travel request – Councilman Kirby Metoxen - State of the Tribes Address & Native American Tourism of Wisconsin – Madison, WI – February 21-23, 2022 (00:43:18)

Sponsor: Kirby Metoxen, Councilman

Motion by Jennifer Webster to approve the travel request for Councilman Kirby Metoxen to attend the State of the Tribes Address & Native American Tourism of Wisconsin in Madison, WI – February 21-23, 2022, seconded by Marie Summers. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Brandon
Stevens, Marie Summers, Jennifer Webster

Abstained: Kirby Metoxen

Not Present: Lisa Liggins

DRAFT

XI. NEW BUSINESS

A. Review the Special Election recommendation and determine next steps (00:44:20) Sponsor: Pamela Nohr, Chair/Oneida Election Board

Motion by Jennifer Webster to approve the recommended date for the 2022 Special Election for Saturday, July 16, 2022, 7:00 a.m. to 7:00 p.m., seconded by Marie Summers. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Kirby Metoxen,
Brandon Stevens, Marie Summers, Jennifer Webster

Not Present: Lisa Liggins

Motion by Jennifer Webster to direct the Secretary to send a memo to the Oneida Election Board to request that they identify the 2023 General Election dates in order for the Bi-Centennial Planning Committee to schedule their activities, seconded by Marie Summers. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Kirby Metoxen, Brandon
Stevens, Marie Summers, Jennifer Webster

Abstained: Tina Danforth

Not Present: Lisa Liggins

Item XII.D. was addressed next.

XII. REPORTS

A. OPERATIONAL

1. Accept the Emergency Management Department FY-2022 1st quarter report (02:00:31)

Sponsor: Kaylynn Gresham, Director/Emergency Management

Motion by Jennifer Webster to accept the Emergency Management Department FY-2022 1st quarter report, seconded by Marie Summers. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Kirby Metoxen,
Marie Summers, Jennifer Webster

Not Present: Tehassi Hill, Lisa Liggins

B. APPOINTED BOARDS, COMMITTEES, COMMISSIONS

1. Accept the Anna John Resident Centered Care Community Board FY-2022 1st quarter report (02:04:06)

Sponsor: Kristin Jorgenson Dann, Chair/Anna John Resident Centered Care Community Board

Motion by Jennifer Webster to accept the Anna John Resident Centered Care Community Board FY-2022 1st quarter report, seconded by Marie Summers. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Kirby Metoxen,
Marie Summers, Jennifer Webster

Not Present: Tehassi Hill, Lisa Liggins

DRAFT**2. Accept the Oneida Community Library Board FY-2022 1st quarter report (02:05:10)**

Sponsor: Brooke Doxtator, BCC Supervisor

Motion by Marie Summers to accept the Oneida Community Library Board FY-2022 1st quarter report, seconded by Jennifer Webster. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Kirby Metoxen,
Marie Summers, Jennifer Webster

Not Present: Tehassi Hill, Lisa Liggins

3. Accept the Oneida Environmental Resources Board FY-2022 1st quarter report (02:06:56)

Sponsor: Brooke Doxtator, BCC Supervisor

Motion by Jennifer Webster to accept the Oneida Environmental Resources Board FY-2022 1st quarter report, seconded by Marie Summers. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Kirby Metoxen,
Marie Summers, Jennifer Webster

Not Present: Tehassi Hill, Lisa Liggins

4. Accept the Oneida Nation Arts Board FY-2022 1st quarter report (02:07:42)

Sponsor: Kelli Strickland, Chair/Oneida Nation Arts Board

Motion by Marie Summers to accept the Oneida Nation Arts Board FY-2022 1st quarter report, seconded by David P. Jordan. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Kirby Metoxen,
Marie Summers, Jennifer Webster

Not Present: Tehassi Hill, Lisa Liggins

5. Accept the Oneida Nation Veterans Affairs Committee FY-2022 1st quarter report (02:08:30)

Sponsor: Gerald Cornelius, Chair/Oneida Nation Veterans Affairs Committee

Motion by Marie Summers to accept the Oneida Nation Veterans Affairs Committee FY-2022 1st quarter report, seconded by Kirby Metoxen. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Kirby Metoxen,
Marie Summers, Jennifer Webster

Not Present: Tehassi Hill, Lisa Liggins

6. Accept the Oneida Personnel Commission FY-2022 1st quarter report (02:09:14)

Sponsor: Carole Liggins, Chair/Oneida Personnel Commission

Motion by David P. Jordan to accept the Oneida Personnel Commission FY-2022 1st quarter report, seconded by Jennifer Webster. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Kirby Metoxen,
Marie Summers, Jennifer Webster

Not Present: Tehassi Hill, Lisa Liggins

DRAFT**7. Accept the Oneida Police Commission FY-2022 1st quarter report (02:10:30)**

Sponsor: Richard VanBoxtel, Chair/Oneida Police Commission

Motion by David P. Jordan to accept the Oneida Police Commission FY-2022 1st quarter report and to note a correction of "Chairwoman" to "Chairman" in the report, seconded by Marie Summers. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Kirby Metoxen,
Marie Summers, Jennifer Webster
Not Present: Tehassi Hill, Lisa Liggins

8. Accept the Pardon and Forgiveness Screening Committee FY-2022 1st quarter report (02:11:54)

Sponsor: Eric Boulanger, Chair/Pardon and Forgiveness Screening Committee

Motion by Marie Summers to accept the Pardon and Forgiveness Screening Committee FY-2022 1st quarter report, seconded by David P. Jordan. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Kirby Metoxen,
Marie Summers, Jennifer Webster
Not Present: Tehassi Hill, Lisa Liggins

9. Accept the Southeastern Wisconsin Oneida Tribal Services Advisory Board FY-2022 1st quarter report (02:12:39)

Sponsor: Diane Hill, Chair/Southeastern Wisconsin Oneida Tribal Services Advisory Board

Motion by Marie Summers to accept the Southeastern Wisconsin Oneida Tribal Services Advisory Board FY-2022 1st quarter report, seconded by Jennifer Webster. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Kirby Metoxen,
Marie Summers, Jennifer Webster
Not Present: Tehassi Hill, Lisa Liggins

C. ELECTED BOARDS, COMMITTEES, COMMISSIONS**1. Accept the Oneida Election Board FY-2022 1st quarter report (02:13:44)**

Sponsor: Pamela Nohr, Chair/Oneida Election Board

Motion by Marie Summers to accept the Oneida Election Board FY-2022 1st quarter report, seconded by David P. Jordan. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Kirby Metoxen,
Marie Summers, Jennifer Webster
Not Present: Tehassi Hill, Lisa Liggins

2. Accept the Oneida Gaming Commission FY-2022 1st quarter report (02:15:22)

Sponsor: Mark A. Powless Sr., Chair/Oneida Gaming Commission

Motion by Marie Summers to accept the Oneida Gaming Commission FY-2022 1st quarter report, seconded by David P. Jordan. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Kirby Metoxen,
Marie Summers, Jennifer Webster
Not Present: Tehassi Hill, Lisa Liggins

DRAFT**3. Accept the Oneida Land Claims Commission FY-2022 1st quarter report (02:17:39)**

Sponsor: Chris Cornelius, Chair/Oneida Land Claims Commission

Motion by David P. Jordan to accept the Oneida Land Claims Commission FY-2022 1st quarter report, seconded by Jennifer Webster. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Kirby Metoxen,
Marie Summers, Jennifer Webster

Not Present: Tehassi Hill, Lisa Liggins

4. Accept the Oneida Land Commission FY-2022 1st quarter report (02:18:48)

Sponsor: Rebecca Webster, Chair/Oneida Land Commission

Motion by David P. Jordan to accept the Oneida Land Commission FY-2022 1st quarter report, seconded by Kirby Metoxen. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Kirby Metoxen,
Marie Summers, Jennifer Webster

Not Present: Tehassi Hill, Lisa Liggins

5. Accept the Oneida Nation Commission on Aging FY-2022 1st quarter report (02:19:47)

Sponsor: Carole Liggins, Chair/Oneida Nation Commission on Aging

Motion by Marie Summers to accept the Oneida Nation Commission on Aging FY-2022 1st quarter report, seconded by David P. Jordan. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Kirby Metoxen,
Marie Summers, Jennifer Webster

Not Present: Tehassi Hill, Lisa Liggins

6. Accept the Oneida Nation School Board FY-2022 1st quarter report (02:20:58)

Sponsor: Aaron Manders, Chair/Oneida Nation School Board

Motion by Marie Summers to accept the Oneida Nation School Board FY-2022 1st quarter report, seconded by Jennifer Webster. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Kirby Metoxen,
Marie Summers, Jennifer Webster

Not Present: Tehassi Hill, Lisa Liggins

7. Accept the Oneida Trust Enrollment Committee FY-2022 1st quarter report (02:21:48)

Sponsor: Jennifer Hill-Kelley, Chair/Oneida Trust Enrollment Committee

Motion by Kirby Metoxen to accept the Oneida Trust Enrollment Committee FY-2022 1st quarter report, seconded by David P. Jordan. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Kirby Metoxen,
Marie Summers, Jennifer Webster

Not Present: Tehassi Hill, Lisa Liggins

Item XIII.B.2. was addressed next.

DRAFT**D. STANDING COMMITTEES****1. Accept the Community Development Planning Committee FY-2022 1st quarter report (00:51:20)**

Sponsor: Brandon Stevens, Vice-Chairman

Motion by Jennifer Webster to accept the Community Development Planning Committee FY-2022 1st quarter report, seconded by Marie Summers. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Kirby Metoxen,
Brandon Stevens, Marie Summers, Jennifer Webster

Not Present: Lisa Liggins

2. Accept the Finance Committee FY-2022 1st quarter report (00:53:15)

Sponsor: Tina Danforth, Treasurer

Motion by Jennifer Webster to accept the Finance Committee FY-2022 1st quarter report, seconded by Kirby Metoxen. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Kirby Metoxen,
Brandon Stevens, Marie Summers, Jennifer Webster

Not Present: Lisa Liggins

3. Accept the Legislative Operating Committee FY-2022 1st quarter report (00:53:55)

Sponsor: David P. Jordan, Councilman

Motion by Kirby Metoxen to accept the Legislative Operating Committee FY-2022 1st quarter report, seconded by Marie Summers. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Kirby Metoxen,
Brandon Stevens, Marie Summers, Jennifer Webster

Not Present: Lisa Liggins

4. Accept the Quality of Life Committee FY-2022 1st quarter report (00:54:40)

Sponsor: Marie Summers, Councilwoman

Motion by Jennifer Webster to accept the Quality of Life Committee FY-2022 1st quarter report, seconded by David P. Jordan. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Kirby Metoxen,
Brandon Stevens, Marie Summers, Jennifer Webster

Not Present: Lisa Liggins

E. OTHER**1. Accept the Oneida Youth Leadership Institute FY-2022 1st quarter report (00:55:22)**

Sponsor: Richard Elm-Hill, President/Oneida Youth Leadership Institute

Motion by David P. Jordan to accept the Oneida Youth Leadership Institute FY-2022 1st quarter report, seconded by Marie Summers. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Kirby Metoxen,
Brandon Stevens, Marie Summers, Jennifer Webster

Not Present: Lisa Liggins

Item IX.A. was addressed next.

DRAFT

XIII. EXECUTIVE SESSION

A. REPORTS

1. Accept the Chief Counsel report (02:24:29)

Sponsor: Jo Anne House, Chief Counsel

Motion by Jennifer Webster to accept the Chief Counsel report and move the memo entitled "Report - Status of Pandemic Related Actions in Effect" to open session, seconded by Marie Summers. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Kirby Metoxen,
Marie Summers, Jennifer Webster
Not Present: Tehassi Hill, Lisa Liggins

2. Accept the General Manager report (02:25:30)

Sponsor: Mark W. Powless, General Manager

Motion by Jennifer Webster to accept the General Manager report, seconded by Marie Summers. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Kirby Metoxen,
Marie Summers, Jennifer Webster
Not Present: Tehassi Hill, Lisa Liggins

3. Accept the Gaming General Manager FY-2022 1st quarter report (02:26:05)

Sponsor: Louise Cornelius, Gaming General Manager

Motion by Marie Summers to accept the Gaming General Manager FY-2022 1st quarter report and to schedule a mandatory special Oneida Business Committee meeting [in late March] regarding expansion and merger upon submission of the updated information by the Gaming General Manager, seconded by Jennifer Webster. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Kirby Metoxen,
Marie Summers, Jennifer Webster
Not Present: Tehassi Hill, Lisa Liggins

4. Accept the Human Resources FY-2022 1st quarter report (02:28:14)

Sponsor: Todd VanDen Heuvel, Executive HR Director

Motion by Jennifer Webster to accept the Human Resources FY-2022 1st quarter report, seconded by Marie Summers. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Kirby Metoxen,
Marie Summers, Jennifer Webster
Not Present: Tehassi Hill, Lisa Liggins

5. Accept the Retail Enterprise FY-2022 1st quarter report (02:28:55)

Sponsor: Debra Powless, Retail General Manager

Motion by Marie Summers to accept the Retail Enterprise FY-2022 1st quarter report, seconded by Kirby Metoxen. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Kirby Metoxen,
Marie Summers, Jennifer Webster
Not Present: Tehassi Hill, Lisa Liggins

DRAFT**B. AUDIT COMMITTEE****1. Accept the November 18, 2021, regular Audit Committee meeting minutes (02:29:30)**

Sponsor: David P. Jordan, Councilman

Motion by Marie Summers to accept the November 18, 2021, regular Audit Committee meeting minutes, seconded by Jennifer Webster. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Kirby Metoxen,
Marie Summers, Jennifer Webster

Not Present: Tehassi Hill, Lisa Liggins

Item XIII.B.2. was re-addressed next.

2. Accept the Audit Committee FY-2022 1st quarter report (02:22:54);(02:30:04)

Sponsor: David P. Jordan, Councilman

Motion by Marie Summers to accept the Audit Committee updated FY-2022 1st quarter report, seconded by David P. Jordan. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Kirby Metoxen,
Marie Summers, Jennifer Webster

Not Present: Tehassi Hill, Lisa Liggins

Item XIII.A.1. is addressed next.

Motion by Marie Summers to accept the Audit Committee FY-2022 1st quarter report, seconded by David P. Jordan. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Kirby Metoxen,
Marie Summers, Jennifer Webster

Not Present: Tehassi Hill, Lisa Liggins

3. Accept the Gaming Contracts compliance audit and lift the confidentiality requirement (02:31:01)

Sponsor: David P. Jordan, Councilman

Motion by David P. Jordan to accept the Gaming Contracts compliance audit and lift the confidentiality requirement, seconded by Kirby Metoxen. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Kirby Metoxen,
Marie Summers, Jennifer Webster

Not Present: Tehassi Hill, Lisa Liggins

C. NEW BUSINESS**1. Review application(s) for four (4) vacancies - Oneida Nation Arts Board (02:31:45)**

Sponsor: Lisa Liggins, Secretary

Motion by Marie Summers to accept the discussion regarding the applications for four (4) vacancies on the Oneida Nation Arts Board as information, seconded by Jennifer Webster. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Kirby Metoxen,
Marie Summers, Jennifer Webster

Not Present: Tehassi Hill, Lisa Liggins

DRAFT**2. Consider a request from the Secretary pursuant to §105.7-4 (02:32:29)**

Sponsor: Lisa Liggins, Secretary

Motion by Kirby Metoxen to terminate the appointment of Carol Smith on the Oneida Personnel Commission pursuant to §105.7-4 and to post the vacancy, seconded by Jennifer Webster. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Kirby Metoxen,
Marie Summers, Jennifer Webster
Not Present: Tehassi Hill, Lisa Liggins

XIV. ADJOURN (02:33:24)

Motion by David P. Jordan to adjourn at 11:04 a.m., seconded by Marie Summers. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Kirby Metoxen,
Marie Summers, Jennifer Webster
Not Present: Tehassi Hill, Lisa Liggins

Minutes prepared by Aliskwet Ellis, Information Management Specialist.
Minutes approved as presented on _____.

Lisa Liggins, Secretary
ONEIDA BUSINESS COMMITTEE

Adopt resolution entitled Oneida Youth Conservation Project

Business Committee Agenda Request

1. Meeting Date Requested: 2/23/22

2. Session:

☒ Open ☐ Executive – must qualify under §107.4-1.

Justification: *Choose or type justification.*

3. Requested Motion:

☐ Accept as information; OR Enter the requested motion related to this item.
Resolution

4. Areas potentially impacted or affected by this request:

- | | |
|--|---|
| <input type="checkbox"/> Finance | <input type="checkbox"/> Programs/Services |
| <input type="checkbox"/> Law Office | <input type="checkbox"/> MIS |
| <input type="checkbox"/> Gaming/Retail | <input type="checkbox"/> Boards, Committees, or Commissions |
| <input checked="" type="checkbox"/> Other: EHSL Conservation | |

5. Additional attendees needed for this request:


Name, Title/Entity OR Choose from List

6. Supporting Documents:

- | | | |
|---|--|---|
| <input type="checkbox"/> Bylaws | <input type="checkbox"/> Fiscal Impact Statement | <input type="checkbox"/> Presentation |
| <input type="checkbox"/> Contract Document(s) | <input type="checkbox"/> Law | <input type="checkbox"/> Report |
| <input type="checkbox"/> Correspondence | <input type="checkbox"/> Legal Review | <input checked="" type="checkbox"/> Resolution |
| <input type="checkbox"/> Draft GTC Notice | <input type="checkbox"/> Minutes | <input type="checkbox"/> Rule (adoption packet) |
| <input type="checkbox"/> Draft GTC Packet | <input type="checkbox"/> MOU/MOA | <input type="checkbox"/> Statement of Effect |
| <input type="checkbox"/> E-poll results/back-up | <input type="checkbox"/> Petition | <input type="checkbox"/> Travel Documents |
| <input type="checkbox"/> Other: | | |

7. Budget Information:

- | | |
|---|--|
| <input type="checkbox"/> Budgeted – Tribal Contribution | <input type="checkbox"/> Budgeted – Grant Funded |
| <input checked="" type="checkbox"/> Unbudgeted | <input type="checkbox"/> Not Applicable |
| <input type="checkbox"/> Other: | |

8. Submission:**Mark W. Powless** Digitally signed by Mark W. Powless
Date: 2022.02.15 09:46:56 -06'00'Authorized Sponsor: Mark W. Powless, General ManagerPrimary Requestor: Shad Webster

GRANT PROPOSAL AUTHORIZATION FORM

ONEIDA GRANTS OFFICE

PH: (920) 496-7330 FAX: (920) 496-7494

Form instructions: Fill in all information requested. To enter data in the grey areas; a drop down called "form field option" box will appear. In the "items drop-down list" click on which one you want; then click on the "up" arrow move it to the top and click on ok. In the reporting area: Double click on the box you want to put an "x" in. A "check box form field" box will appear, in "under default value" click on "checked" then ok.

PROGRAM INFORMATION

Department: Conservation		Division/Non-Division: Environmental Health and Safety and Land	
Program: Youth Interns		Program Accountant: Elyshia Smith	
Person Responsible for proposal development: Shad Webster		Phone: (920) 869-1450	
Person Responsible for grant administration: Nicole Rommel		Phone: (920) 869-1600	
Project Title: Oneida Youth Conservation Project			

GRANT INFORMATION

Name of Funding Source: Wisconsin Department of Natural Resources		Type (pick one): State	
Title of Grant: Tribal Youth Program		CFDA No: N/A	
Application Deadline: March 1, 2022		Maximum Grant Amount: \$25,330.00	
Project Period (dates): 6/1/22 – 9/1/22	Budget Period (dates): 6/1/22 – 9/1/22	Type of Project (pick one): New	
Maximum Match Requested (% or \$): 50%		Match Type (pick one): In-kind	
Is a Tribal resolution required? If yes, please notify Grants Office immediately. Yes			
<p>Will this grant create a: New position No Committee No Commission No Board No</p> <p>If Yes to new position has HRD been informed? No</p> <p>If Yes to any of above, has MIS been informed for computer needs? No</p> <p>If Yes to any of above, has Facilities Management been informed for space needs? No</p> <p>Will this grant fund an existing position? No Name of Position(s):</p> <p>If YES, attach draft job description for all grant funded positions.</p> <p>PLEASE NOTE: Position/employee will be phased out when grant funding ends.</p>			

Project Proposal Summary (must answer all these questions): The purpose, benefit(s), where is the match coming from, are there any other programs collaborating, travel justification, position justification, or pertinent information: Summer interns program requires in-kind match should not effect Tribal Contribution


List any capital expenditures (cap ex), technology expenses & CIP purchases (**NOTE: Must follow the appropriate Cap ex, CIP or Technology SOP for each purchase request.**): NONE

Vendors: Verified that Vendors contracted with are NOT suspended/debarred: Yes ☐ No ☐ NA ☐

Reporting: Quarterly ☐ Semi-Annually ☐ Yearly X Narrative ☐ Financial ☐

SIGNATURES

Your signature authorizes the person responsible for proposal development to work with the Grants Office when applying for funding and acknowledges your responsibility to successfully administer all requirements of this grant throughout the project period and budget period.

 2/11/22
1. Supervisor Signature Date

SIGNATURE VERIFIES & APPROVES ANY MATCH

Nicole Rommel

Digitally signed by Nicole
Rommel
Date: 2022.02.14 10:48:35 -06'00'

2. Division/Non-Division Director Signature Date
SIGNATURE APPROVES GRANT PROJECT & ANY MATCH

Donald M Miller

Digitally signed by Donald M
Miller
Date: 2022.02.14 11:12:32 -06'00'

3. Grants Office Signature Date
FINAL SIGNATURE PRIOR TO OBTAINING OBC SIGNATURES

Oneida Nation

Post Office Box 365

Phone: (920)869-2214



Oneida, WI 54155

BC Resolution # Leave this line blank Oneida Youth Conservation Project

WHEREAS, the Oneida Nation is a federally recognized Indian government and a treaty tribe recognized by the laws of the United States of America; and

WHEREAS, the Oneida General Tribal Council is the governing body of the Oneida Nation; and

WHEREAS, the Oneida Business Committee has been delegated the authority of Article IV, Section 1, of the Oneida Tribal Constitution by the Oneida General Tribal Council; and

WHEREAS, The Oneida Nation supports the development of learning opportunities for Oneida youth; and

WHEREAS, The Oneida Nation Currently supports an internship program for Oneida youth; and

WHEREAS, This grant opportunity will allow the Conservation and other departments to expand the number of internship opportunities; and

WHEREAS, The Oneida Nation is eligible to receive funding from the DNR Summer Tribal Youth Program; and

NOW THEREFORE BE IT RESOLVED, That, to support this effort the Oneida Business Committee will request funding for a summer youth program from the Wisconsin Department of Natural Resources.

BE IT FUTHER RESOLVED, That the Oneida Business Committee authorizes and supports the Natural Resource Director's application on behalf of the Oneida Nation to the State of Wisconsin's "Summer Tribal Youth Program.

BE IT FUTHER RESOLVED, That the Oneida Business Committee authorizes the Natural Resource Director to manage the program on behalf of the Oneida Nation, including submitting reimbursement requests and the filing of all reports.

BE IT FINALLY RESOLVED, That the Oneida Business Committee authorizes the Natural Resource Director to provide in-kind services to the program in an amount equal to 50% of the total program cost.

PLEASE NOTE:

1. DO NOT include the Certification. The Certification includes the voting record and Secretary signature line and will be added after the adoption of the resolution.
2. If resolution runs to 2 or more pages, make sure to update the header with the TITLE

Accept the January 6, 2022, regular Community Development Planning Committee meeting minutes

Business Committee Agenda Request

1. Meeting Date Requested: 2/23/22

2. General Information:

Session: ☒ Open ☐ Executive – must qualify under §107.4-1.

Justification: *Choose reason for Executive.*

3. Supporting Documents:

- | | | |
|---|--|---|
| <input type="checkbox"/> Bylaws | <input type="checkbox"/> Fiscal Impact Statement | <input type="checkbox"/> Presentation |
| <input type="checkbox"/> Contract Document(s) | <input type="checkbox"/> Law | <input type="checkbox"/> Report |
| <input type="checkbox"/> Correspondence | <input type="checkbox"/> Legal Review | <input type="checkbox"/> Resolution |
| <input type="checkbox"/> Draft GTC Notice | <input checked="" type="checkbox"/> Minutes | <input type="checkbox"/> Rule (adoption packet) |
| <input type="checkbox"/> Draft GTC Packet | <input type="checkbox"/> MOU/MOA | <input type="checkbox"/> Statement of Effect |
| <input type="checkbox"/> E-poll results/back-up | <input type="checkbox"/> Petition | <input type="checkbox"/> Travel Documents |
| <input type="checkbox"/> Other: <i>Describe</i> | | |

4. Budget Information:

- | | | |
|--|--|-------------------------------------|
| <input type="checkbox"/> Budgeted | <input type="checkbox"/> Budgeted – Grant Funded | <input type="checkbox"/> Unbudgeted |
| <input checked="" type="checkbox"/> Not Applicable | <input type="checkbox"/> Other: <i>Describe</i> | |

5. Submission:

Authorized Sponsor: Brandon Stevens, Vice-Chairman

Primary Requestor: Brooke Doxtator, BCC Supervisor

Additional Requestor: (Name, Title/Entity)

Additional Requestor: (Name, Title/Entity)

Submitted By: BDOXTAT1

Community Development Planning Committee



Regular Meeting
9:00 a.m. Thursday, January 6, 2022
Teleconference

Minutes

Regular Meeting

Present: Chairman Brandon Stevens, Vice Chairman Daniel Guzman, Members: Marie Summers

Arrived at: Tehassi Hill arrived at 9:04 a.m.

Others Present: Larry Barton, Nancy Barton, Cristina Danforth, Shannon Davis, Jeff House, David P. Jordan, Rhiannon Metoxen, Troy Parr, Mark W. Powless, Rae Skenandore, Amy Spears, Todd VandenHeuvel

I. CALL TO ORDER AND ROLL CALL

Meeting called to order by Chairman Brandon Stevens at 9:01 a.m.

II. ADOPT THE AGENDA

Motion by Daniel Guzman King to adopt the agenda, seconded by Marie Summers. Motion carried.

Ayes: Daniel Guzman King, Marie Summers

III. MEETING MINUTES

A. Approve the December 2, 2021, regular Community Development Planning Committee meeting minutes

Sponsor: Brandon Stevens

Motion by Daniel Guzman King to approve the December 2, 2021, regular Community Development Planning Committee meeting minutes, seconded by Marie Summers. Motion carried.

Ayes: Daniel Guzman King, Marie Summers

IV. UNFINISHED BUSINESS

V. NEW BUSINESS

VI. STANDING UPDATES

Tehassi Hill arrived at 9:04 a.m.

A. CEMETERY (9:00 AM)**1. Accept the Oneida Nation Burial Ground Maintenance and Utilization report**

Sponsor: Mark W. Powless

Motion by Marie Summers to forward the Oneida Nation Burial Ground Maintenance and Utilization report to the February 3, 2022, agenda, seconded by Daniel Guzman King. Motion carried.

Ayes: Daniel Guzman King, Tehassi Hill, Marie Summers

2. Accept the # 14-002 Cemetery Improvement Project Status report

Sponsor: Mark W. Powless

Motion by Marie Summers to accept the #14-002 Cemetery Improvement Project Status report, seconded by Daniel Guzman King. Motion carried.

Ayes: Daniel Guzman King, Tehassi Hill, Marie Summers

B. Accept the Market Rate Housing update (verbal)

Sponsor: Jeff House

Motion by Marie Summers to accept the Market Rate Housing verbal update, seconded by Daniel Guzman King. Motion carried.

Ayes: Daniel Guzman King, Tehassi Hill, Marie Summers

VII. ADJOURNMENT

Motion by Tehassi Hill to adjourn at 10:07 a.m., seconded by Marie Summers. Motion carried.

Ayes: Daniel Guzman King, Tehassi Hill, Marie Summers

Minutes prepared by Shannon Davis, Recording Clerk
Minutes approved as presented/corrected on February 3, 2022.



Brandon Stevens, Chair
Community Development Planning Committee

Accept the January 31, 2022, regular Finance Committee meeting minutes

Business Committee Agenda Request

1. Meeting Date Requested: 02/23/22

2. Session:

☒ Open ☐ Executive – must qualify under §107.4-1.

Justification: *Choose or type justification.*

3. Requested Motion:

☒ Accept as information; OR

Enter the requested motion related to this item.

4. Areas potentially impacted or affected by this request:

☒ Finance

☐ Programs/Services

☐ Law Office

☐ MIS

☐ Gaming/Retail

☒ Boards, Committees, or Commissions

☒ Other: All areas that require FC
approval

5. Additional attendees needed for this request:

Name, Title/Entity OR Choose from List

Name, Title/Entity OR Choose from List

Name, Title/Entity OR Choose from List

Name, Title/Entity OR Choose from List

6. Supporting Documents:

- | | | |
|---|--|---|
| <input type="checkbox"/> Bylaws | <input type="checkbox"/> Fiscal Impact Statement | <input type="checkbox"/> Presentation |
| <input type="checkbox"/> Contract Document(s) | <input type="checkbox"/> Law | <input type="checkbox"/> Report |
| <input type="checkbox"/> Correspondence | <input type="checkbox"/> Legal Review | <input type="checkbox"/> Resolution |
| <input type="checkbox"/> Draft GTC Notice | <input checked="" type="checkbox"/> Minutes | <input type="checkbox"/> Rule (adoption packet) |
| <input type="checkbox"/> Draft GTC Packet | <input type="checkbox"/> MOU/MOA | <input type="checkbox"/> Statement of Effect |
| <input type="checkbox"/> E-poll results/back-up | <input type="checkbox"/> Petition | <input type="checkbox"/> Travel Documents |
| <input checked="" type="checkbox"/> Other: FC E-Poll Approving Minutes of 1/31/22 | | |

7. Budget Information:

- | | |
|---|--|
| <input type="checkbox"/> Budgeted – Tribal Contribution | <input type="checkbox"/> Budgeted – Grant Funded |
| <input type="checkbox"/> Unbudgeted | <input type="checkbox"/> Not Applicable |
| <input type="checkbox"/> Other: <i>Describe</i> | |

8. Submission:

Authorized Sponsor: Tina Danforth, Treasurer

Primary Requestor: Denise J. Vigue, Exec. Asst. to the CFO



INTERNAL MEMORANDUM

TO: FINANCE COMMITTEE
FROM: DENISE J. VIGUE, EXEC. ASST. TO THE CFO
SUBJECT: E-POLL RESULTS – FC MINUTES OF JAN. 31, 2022
DATE: 1/31/22

An E-Poll vote of the Finance Committee was conducted to approve the Finance Committee meeting minutes of January 31, 2022. The E-Poll and minutes were sent out and concluded today. The results of the completed E-Poll are as follows:

E-POLL RESULTS:

There was a Majority of 4 FC members voting to approve the Jan. 31, 2022 Finance Committee Meeting Minutes. FC Members voting included: Larry Barton, Chad Fuss, Kirby Metoxen, and Jennifer Webster.

These Finance Committee Minutes of January 31, 2022 will be placed on the next Finance Committee agenda to acknowledge this E-Poll action. Per the FC By-Laws all Minutes of the FC will be submitted to the Secretary's Office once a month for BC acceptance.

**FINANCE COMMITTEE****REGULAR MEETING****January 31, 2022 • Time: 9:00 A.M****Via Microsoft Teams**

REGULAR MEETING MINUTES**FC MEMBERS PRESENT (Via Teams):**

Cristina Danforth, Treasurer/FC Chair
Jennifer Webster, BC Council Member
Chad Fuss, Asst. Gaming CFO/GGM Alt.

Larry Barton, CFO/FC Vice-Chair
Kirby Metoxen, BC Council Member

FC MEMBERS EXCUSED: Patrick Stensloff, Purchasing Director

OTHERS PRESENT (Via Teams): Lesley Ness, Connie Vandenberg, Nathan Maufort, Paul Witek, Eric Boulanger, Joe Sikora, Mary Wasurick, Mark W. Powless, Justin Nishimoto, Amy Spears and Denise J. Vigue, FC Designee

I. CALL TO ORDER: The FC Regular Meeting was called to order by the FC Chair at 9:01 A.M.

II. APPROVAL OF AGENDA: JANUARY 31, 2022

Motion by Larry Barton to approve the Jan. 31, 2022 Finance Committee Meeting Agenda. Seconded by Jennifer Webster. Motion carried unanimously.

III. MINUTES: JANUARY 17, 2021 (Approved via E-Poll on 01/17/22):

Motion by Jennifer Webster to acknowledge the FC E-Poll action taken on 1/17/22, approving the Jan. 17, 2022 Finance Committee Meeting Minutes. Seconded by Kirby Metoxen. Motion carried unanimously.

IV. TABLED BUSINESS: None**V. CAPITAL EXPENDITURES:**

1. Appleton Lathing Corp. Amount: \$229,820.
Nathan Maufort, Gaming Admin.

Nathan relayed that this is to complete the second half of painting project done before the shut down; there was some discussion on obtaining 3 bids, Chad provided historical information; Nathan will research other possible vendors.

Motion by Jennifer Webster to approve the Gaming Capital Expenditure with Appleton Lathing Corp. in the amount of \$229,820. Seconded by Kirby Metoxen. Motion carried unanimously.

2. Howard Immel, Inc. (2) Smoking Shelters Amount: \$163,942.
Fawne Rasmussen, Gam. Administration

This is to replace existing tents; was bid out only one received; it was noted more information needs to be in a separate narrative for justification of sole source.

Motion by Jennifer Webster to approve the Gaming Capital Expenditure with Howard Immel, Inc. for two smoking shelters in the amount of \$163,942. Seconded by Larry Barton. Motion carried unanimously.

VI. NEW BUSINESS:

1. TGHS, LLC -SSB Remodel (CIP#07-002) Amount: \$2,073,274.
Paul Witek, Engineering Dept.

Paul noted this is for the second stage for the actual construction work, first stage was the design; more narrative needs to be provided on the cover sheet of the bidders, sole source justification and Indian Preference.

Motion by Jennifer Webster to approve the TGHS, LLC – SSB Remodel, CFP# 07-002 in the amount of \$2,073,274. Seconded by Kirby Metoxen. Motion carried unanimously.

2. FY22 P.O. Increase PRN Health Services, Inc. Amount: \$300,000.
Lesley Ness, OCHC &
Connie Vandenberg, AJRCCC

Motion by Jennifer Webster to approve the FY22 Purchase Order increase with PRN Health Services, Inc. in the amount of \$300,000. Seconded by Kirby Metoxen. Motion carried unanimously.

3. Gov't to Gov't Agreement - Brown County Amount: \$61,794.36
Eric Boulanger, Oneida Police Dept.

Eric relayed this is for the use of radio towers and air waves.

Motion by Jennifer Webster to approve the Government to Government Agreement with Brown County in the amount of \$61,794.36. Seconded by Larry Barton. Motion carried unanimously.

4. FY22 Blkt PO-GB Packers Contract (Yr. 2 of 5) Amount: \$3,193,540.
Brenda Mendolla-Buckley &
Mary Wasurick, Gaming Marketing

Mary noted this is year two of a five-year agreement; cost is for the 22-23 football season; all signage at the stadium has been updated.

Motion by Kirby Metoxen to approve the FY22 Blanket Purchase Order for year two payment to the Green Bay Packers in the amount of \$3,193,540. Seconded by Jennifer Webster. Motion carried unanimously.

VII. ONEIDA FINANCE FUND:

Report:

1. Oneida Finance Fund Report – FEBRUARY 2022
Denise J. Vigue, Executive Assistant to the CFO
& Finance Committee Designee

Motion by Chad Fuss to accept as FYI the Oneida Finance Fund Report for February 2022. Seconded by Jennifer Webster. Motion carried unanimously.

Requests:

1. Boy Scouts Outings & Camp Fees Amount: \$435.
Requester: Jason Widi for Ronald

Motion by Larry Barton to approve from the Oneida Finance Fund the request for the Boy Scouts Outings and Camp fees for the son of the requester in the amount of \$435. Seconded by Kirby Metoxen. Motion carried unanimously.

2. Tai Chi Monthly Class Fees Amount: \$500.
Requester: Steven Skenandore

Motion by Kirby Metoxen to approve from the Oneida Finance Fund the request for Tai Chi monthly class fees in the amount of \$500. Seconded by Jennifer Webster. Motion carried unanimously.

3. Volleyball Club Fees Amount: \$265.50
Requester: Tonya Webster for Justice

Motion by Jennifer Webster to approve from the Oneida Finance Fund the request for Volleyball Club fees for the daughter of the requester in the amount of \$265.50. Seconded by Chad Fuss. Larry Barton abstained. Motion carried.

4. Yoga Loft Class Fees Amount: \$500.
Requester: RaLinda Ninham-Lamberies

Motion by Jennifer Webster to approve from the Oneida Finance Fund the request for Yoga Loft class fees in the amount of \$500. Seconded by Chad Fuss. Larry Barton abstained. Motion carried.

5. Blizzard AAU Basketball Fees Amount: \$500.
Requester: Michelle Reed for Haley

Motion by Larry Barton to approve from the Oneida Finance Fund the request for Blizzard AAU Basketball fees for the daughter of the requester in the amount of \$500. Seconded by Jennifer Webster. Chad Fuss abstained. Motion carried.

6. One-on-One Beaded Frame Making Lessons Amount: \$500.
Requester: Jennifer Jordan

Motion by Larry Barton to approve from the Oneida Finance Fund the request for one on one beading lessons fees in the amount of \$500. Seconded by Jennifer Webster. Motion carried unanimously.

VIII. EXECUTIVE SESSION: None

IX. ADMINISTRATIVE /INTERNAL:

1. Finance Committee – FY22 First Quarter Report to the BC
Denise J. Vigue, Executive Assistant to the CFO

Motion by Jennifer Webster to approve the FY22 First Quarter Report of the Finance Committee to the Business Committee. Seconded by Kirby Metoxen. Motion carried unanimously.

X. FOLLOW UP: None

XI. FOR INFORMATION ONLY:

1. Gov't to Gov't Agreement – Outagamie County
Melinda J. Danforth, Intergovernmental Affairs

There were questions on the billing amount, how was it negotiated and is there a negotiating team, no one present to respond.

Motion by Larry Barton to accept the Government to Government Agreement with Outagamie County as FYI. Seconded by Jennifer Webster. Kirby Metoxen opposed. Motion carried.

XII. ADJOURN: Motion by Jennifer Webster to adjourn. Seconded by Kirby Metoxen.

Motion carried unanimously. Time: 9:55 A.M.

Minutes submitted by:

Denise J. Vigue, Executive Assistant to the CFO

& Finance Committee Contact/Recording Secretary

Finance Committee Approval Date of Minutes via E-Poll: January 31, 2022

Accept the February 14, 2022, regular Finance Committee meeting minutes

Business Committee Agenda Request

1. Meeting Date Requested: 02/23/22

2. Session:

☒ Open ☐ Executive – must qualify under §107.4-1.

Justification: *Choose or type justification.*

3. Requested Motion:

☒ Accept as information; OR

Enter the requested motion related to this item.

4. Areas potentially impacted or affected by this request:

☒ Finance

☐ Programs/Services

☐ Law Office

☐ MIS

☐ Gaming/Retail

☒ Boards, Committees, or Commissions

☒ Other: All areas that require FC
approval

5. Additional attendees needed for this request:

Name, Title/Entity OR Choose from List

Name, Title/Entity OR Choose from List

Name, Title/Entity OR Choose from List

Name, Title/Entity OR Choose from List

6. Supporting Documents:

- | | | |
|---|--|---|
| <input type="checkbox"/> Bylaws | <input type="checkbox"/> Fiscal Impact Statement | <input type="checkbox"/> Presentation |
| <input type="checkbox"/> Contract Document(s) | <input type="checkbox"/> Law | <input type="checkbox"/> Report |
| <input type="checkbox"/> Correspondence | <input type="checkbox"/> Legal Review | <input type="checkbox"/> Resolution |
| <input type="checkbox"/> Draft GTC Notice | <input checked="" type="checkbox"/> Minutes | <input type="checkbox"/> Rule (adoption packet) |
| <input type="checkbox"/> Draft GTC Packet | <input type="checkbox"/> MOU/MOA | <input type="checkbox"/> Statement of Effect |
| <input type="checkbox"/> E-poll results/back-up | <input type="checkbox"/> Petition | <input type="checkbox"/> Travel Documents |
| <input checked="" type="checkbox"/> Other: FC E-Poll Approving Minutes of 2/14/22 | | |

7. Budget Information:

- | | |
|---|--|
| <input type="checkbox"/> Budgeted – Tribal Contribution | <input type="checkbox"/> Budgeted – Grant Funded |
| <input type="checkbox"/> Unbudgeted | <input type="checkbox"/> Not Applicable |
| <input type="checkbox"/> Other: <i>Describe</i> | |

8. Submission:

Authorized Sponsor: Tina Danforth, Treasurer

Primary Requestor: Denise J. Vigue, Exec. Asst. to the CFO



INTERNAL MEMORANDUM

TO: FINANCE COMMITTEE
FROM: DENISE J. VIGUE, EXEC. ASST. TO THE CFO
SUBJECT: E-POLL RESULTS – FC MINUTES OF FEB. 14, 2022
DATE: 2/14/22

An E-Poll vote of the Finance Committee was conducted to approve the Finance Committee meeting minutes of February 14, 2022. The E-Poll and minutes were sent out and concluded today. The results of the completed E-Poll are as follows:

E-POLL RESULTS:

There was a Majority of 4 FC members voting to approve the Feb. 14, 2022 Finance Committee Meeting Minutes. FC Members voting included: Larry Barton, Jennifer Webster, Patrick Stensloff and Chad Fuss.

These Finance Committee Minutes of February 14, 2022 will be placed on the next Finance Committee agenda to acknowledge this E-Poll action. Per the FC By-Laws all Minutes of the FC will be submitted to the Secretary's Office once a month for BC acceptance.

**FINANCE COMMITTEE****REGULAR MEETING**

FEBRUARY 14, 2022 • Time: 9:00 A.M

Via Microsoft Teams

REGULAR MEETING MINUTES**FC MEMBERS PRESENT (Via Teams):**

Cristina Danforth, Treasurer/FC Chair
Jennifer Webster, BC Council Member
Patrick Stensloff, Purchasing Director

Larry Barton, CFO/FC Vice-Chair
Chad Fuss, Asst. Gaming CFO/GGM Alt.

FC MEMBERS EXCUSED: Kirby Metoxen, BC Council Member

OTHERS PRESENT (Via Teams): Nicole Rommel, Tony Doxtator, Justin Nishimoto,
and Denise J. Vigue, FC Designee

I. CALL TO ORDER: The FC Regular Meeting was called to order by the FC Chair at
8:58 A.M.

II. APPROVAL OF AGENDA: FEBRUARY 14, 2021

Motion by Jennifer Webster to approve the Feb. 14, 2022 Finance Committee
Meeting Agenda. Seconded by Patrick Stensloff. Motion carried unanimously.

III. MINUTES: JANUARY 31, 2022 (Approved via E-Poll on 1/31/22):

Motion by Jennifer Webster to acknowledge the FC E-Poll action taken on Jan. 31,
2022 approving the Jan. 31, 2022 Finance Committee Meeting Minutes. Seconded
by Patrick Stensloff. Motion carried unanimously.

IV. TABLED BUSINESS: None**V. CAPITAL EXPENDITURES:** None**VI. NEW BUSINESS:**

1. Economic Development Associates, LLC Amount: \$75,000.
Vanessa Miller, Food & Agriculture

There was a lengthy discussion with Nicole Rommel surrounding this request: there needs
to be a competitive bidding process, to check to see if work could be done in-house (i.e.
feasibility study); if proved to be a sole source there needs to be written approval from
the granting agency (BIA), and the requester was provided with several options to contact
for bids.

Motion by Jennifer Webster to defer this request and forward to Justin Nishimoto and Troy Parr to review to see if work can be done in-house and if not then work with Purchasing to obtain at least three bids. Seconded by Larry Barton. Motion carried unanimously.

2. Vertiv – Annual Maintenance Fee Amount: \$70,970.
Tony Doxtator, MIS

Motion by Jennifer Webster to approve payment of the Vertiv annual maintenance fee in the amount of \$70,970. Seconded by Larry Barton. Motion carried unanimously.

VII. DONATIONS:

Report:

1. FC Donation Report – FEBRUARY 2022
Denise J. Vigue, Executive Assistant to the CFO

Motion by Jennifer Webster to approve the Finance Committee Donation Report for February 2022. Seconded by Patrick Stensloff. Motion carried unanimously.

Requests:

1. Exceptional Equestrians–Special Needs Programs Amount: \$3,000.
Requester: Aaron Geitner, Director of Dev.

Motion by Jennifer Webster to approve from the Finance Committee Donations the request from Exceptional Equestrians for special needs programming in the amount of \$3,000. Seconded by Larry Barton. Motion carried unanimously.

VIII. EXECUTIVE SESSION: None

IX. ADMINISTRATIVE /INTERNAL: None

X. FOLLOW UP: None

XI. FOR INFORMATION ONLY: None

XII. ADJOURN: Motion by Larry Barton to adjourn. Seconded by Chad Fuss. Motion carried unanimously. Time: 9:18 A.M.

Minutes submitted by:

*Denise J. Vigue, Executive Assistant to the CFO
& Finance Committee Contact/Designee*

Finance Committee Approval Date of Minutes via E-Poll: FEBRUARY 14, 2022

Accept the February 16, 2022, regular Legislative Operating Committee meeting minutes

Business Committee Agenda Request

1. Meeting Date Requested: 02/23/22

2. Session:

☒ Open ☐ Executive – must qualify under §107.4-1.

Justification: *Choose or type justification.*

3. Requested Motion:

☒ Accept as information; OR

Accept the February 2, 2022 Legislative Operating Committee meeting minutes.

4. Areas potentially impacted or affected by this request:

☐ Finance

☐ Programs/Services

☐ Law Office

☐ MIS

☐ Gaming/Retail

☐ Boards, Committees, or Commissions

☒ Other: Legislative Operating
Committee

5. Additional attendees needed for this request:

Name, Title/Entity OR Choose from List

Name, Title/Entity OR Choose from List

Name, Title/Entity OR Choose from List

Name, Title/Entity OR Choose from List

6. Supporting Documents:

- | | | |
|---|--|---|
| <input type="checkbox"/> Bylaws | <input type="checkbox"/> Fiscal Impact Statement | <input type="checkbox"/> Presentation |
| <input type="checkbox"/> Contract Document(s) | <input type="checkbox"/> Law | <input type="checkbox"/> Report |
| <input type="checkbox"/> Correspondence | <input type="checkbox"/> Legal Review | <input type="checkbox"/> Resolution |
| <input type="checkbox"/> Draft GTC Notice | <input checked="" type="checkbox"/> Minutes | <input type="checkbox"/> Rule (adoption packet) |
| <input type="checkbox"/> Draft GTC Packet | <input type="checkbox"/> MOU/MOA | <input type="checkbox"/> Statement of Effect |
| <input type="checkbox"/> E-poll results/back-up | <input type="checkbox"/> Petition | <input type="checkbox"/> Travel Documents |
| <input type="checkbox"/> Other: <i>Describe</i> | | |

7. Budget Information:

- | | |
|---|--|
| <input type="checkbox"/> Budgeted – Tribal Contribution | <input type="checkbox"/> Budgeted – Grant Funded |
| <input type="checkbox"/> Unbudgeted | <input checked="" type="checkbox"/> Not Applicable |
| <input type="checkbox"/> Other: <i>Describe</i> | |

8. Submission:

Authorized Sponsor: David P. Jordan, Councilman

Primary Requestor: Clorissa N. Santiago, LRO Senior Staff Attorney



Oneida Nation
 Oneida Business Committee
 Legislative Operating Committee
 PO Box 365 • Oneida, WI 54155-0365
Oneida-nsn.gov



LEGISLATIVE OPERATING COMMITTEE MEETING MINUTES
 Oneida Business Committee Conference Room-2nd Floor Norbert Hill Center
 February 2, 2022
 9:00 a.m.

Present: David P. Jordan, Daniel Guzman King, Jennifer Webster, Kirby Metoxen, Marie Summers

Others Present: Clorissa N. Santiago, Kristen Hooker, Carmen Vanlanen, Brooke Doxtator, Lawrence Barton, Kristal Hill (Microsoft Teams), Rhiannon Metoxen (Microsoft Teams), Justin Nishimoto (Microsoft Teams), Amy Spears (Microsoft Teams), Eric Boulanger (Microsoft Teams), Barbara Webster (Microsoft Teams), Nicolas Reynolds (Microsoft Teams), Todd Vandenheuvel (Microsoft Teams), Whitney Wheelock (Microsoft Teams), Iris Hill (Microsoft Teams)

I. Call to Order and Approval of the Agenda

David P. Jordan called the February 2, 2022, Legislative Operating Committee meeting to order at 9:00 a.m.

Motion by Marie Summers to adopt the agenda as is; seconded by Jennifer Webster. Motion carried unanimously.

II. Minutes to be Approved

1. January 19, 2022 LOC Meeting Minutes

Motion by Marie Summers to approve the January 19, 2022, LOC meeting minutes and forward to the Oneida Business Committee for consideration; seconded by Kirby Metoxen. Motion carried unanimously.

III. Current Business

1. Furlough Law Amendments

Motion by Jennifer Webster to approve the Furlough law amendments adoption packet and forward to the Oneida Business Committee for consideration; seconded by Marie Summers. Motion carried unanimously.

IV. New Submissions

V. Additions

VI. Administrative Items

1. Legislative Operating Committee Fiscal Year 2022 First Quarter Report

Motion by Jennifer Webster to approve the LOC FY22 First Quarter Report with one revision [*change May 24, 2021 to May 24, 2022 in the second to last paragraph on page four of the report*] and forward to the Oneida Business Committee; seconded by Marie Summers. Motion carried unanimously.

A good mind. A good heart. A strong fire.



VII. Executive Session

VIII. Adjourn

Motion by Marie Summers to adjourn at 9:21 a.m.; seconded by Daniel Guzman King.
Motion carried unanimously.

Accept the vaccine incentive extension assessment

Business Committee Agenda Request

1. Meeting Date Requested: 02/23/22

2. Session:

☒ Open ☐ Executive – must qualify under §107.4-1.

Justification: *Choose or type justification.*

3. Requested Motion:

☐ Accept as information; OR

Enter the requested motion related to this item.

4. Areas potentially impacted or affected by this request:

☐ Finance

☐ Programs/Services

☐ Law Office

☒ MIS

☐ Gaming/Retail

☐ Boards, Committees, or Commissions

☐ Other: *Describe*

5. Additional attendees needed for this request:

Debbie Danforth, Division Director, OCHD Operations

Dr. Ravinder Vir, Division Director, OCHD Medical

Name, Title/Entity OR Choose from List

Name, Title/Entity OR Choose from List

6. Supporting Documents:

- | | | |
|---|--|---|
| <input type="checkbox"/> Bylaws | <input type="checkbox"/> Fiscal Impact Statement | <input type="checkbox"/> Presentation |
| <input type="checkbox"/> Contract Document(s) | <input type="checkbox"/> Law | <input type="checkbox"/> Report |
| <input type="checkbox"/> Correspondence | <input type="checkbox"/> Legal Review | <input type="checkbox"/> Resolution |
| <input type="checkbox"/> Draft GTC Notice | <input type="checkbox"/> Minutes | <input type="checkbox"/> Rule (adoption packet) |
| <input type="checkbox"/> Draft GTC Packet | <input type="checkbox"/> MOU/MOA | <input type="checkbox"/> Statement of Effect |
| <input type="checkbox"/> E-poll results/back-up | <input type="checkbox"/> Petition | <input type="checkbox"/> Travel Documents |
| <input checked="" type="checkbox"/> Other: Memo | | |

7. Budget Information:

- | | |
|---|--|
| <input type="checkbox"/> Budgeted – Tribal Contribution | <input type="checkbox"/> Budgeted – Grant Funded |
| <input type="checkbox"/> Unbudgeted | <input type="checkbox"/> Not Applicable |
| <input type="checkbox"/> Other: <i>Describe</i> | |

8. Submission:

Authorized Sponsor: Mark W. Powless, General Manager

Primary Requestor: (Name, Title/Entity)

Oneida Comprehensive Health Division

Oneida Community Health Center
Behavioral Health Services
Anna John Resident Centered Care Community
Employee Health Nursing



To: Mark W. Powless, General Manager

From: Debra Danforth RN, BSN, Operations *Debra J. Danforth RN, BSN*
Ravinder Vir MD, MBA, FACP, Medical *Ravi Vir, MD, MBA, FACP*
Oneida Comprehensive Health Division Directors

Date: February 15, 2022

Re: Assessment of Extending the Vaccine Incentive

On January 7, 2022, OCHD submitted their recommendation to not support extending the Vaccine Incentive to include boosters. Our recommendation was based upon the following information: as of 1/7/22, the fully vaccinated rate of Brown and Outagamie counties was at 60.8% while concurrently for the Enrolled Oneida Member population the fully vaccinated rate was 45.4% for Brown and 43.7% for Outagamie.

1

The Vaccine Incentive was initiated on July 1, 2021, and was scheduled to run through September 30, 2021, in accordance with BC Resolution #06-30-21-C. This activity created a new COVID-19 vaccination data set specific to the Oneida Nation employees and for Enrolled Oneida Tribal Members. The goal of this action was to increase the Oneida Nation vaccination rate to 70%. Based upon this goal on September 22, 2021, the Oneida Business Committee passed Resolution #09-22-21-B which extended the Vaccine Incentive to March 31, 2022.

When the #06-30-21-C Resolution was initially passed, the Oneida Nation was well under the 40% range for vaccination status. Since the implementation of the Vaccine Incentive, the vaccine percentages have increased, although to date, not to the desired 70%. The biggest impact on the Vaccine Incentive was seen with the initial implementation in July 2021 and then again in September 2021 when children ages 12-18 also became eligible for the Vaccine Incentive.

We are aware that the next push could be when the vaccination becomes approved for children ages 6 months to 5 years of age. At this point, the vaccine has not yet been approved for this age group and we do not anticipate that approval will occur prior to the March 31, 2022 deadline. For that reason, we recommend that the Vaccine Incentive not be extended beyond March 31, 2022. We have continued to provide vaccination walk-in clinics for adults 2-4 times per month in addition to pediatric clinics for children ages 12-18 by appointment only. Despite our efforts, to increase vaccinations, we remain at approximately 44-46% vaccination rates.¹

Mailing Address: P.O. Box 365, Oneida, WI 54155
<https://oneida-nsn.gov/resources/health/>

Oneida Community Health Center
Behavioral Health Services
Anna John Resident Centered Care Community
Employee Health Nursing

525 Airport Rd., Oneida, WI 54155
2640 West Point Rd., Green Bay, WI 54304
2901 S. Overland Rd., Oneida, WI 54155
701 Packerland Dr., Green Bay, WI 54303

Phone: (920) 869-2711 or 1-866-869-2711
Phone: (920) 490-3790 or 1-888-490-2457
Phone: (920) 869-2797
Phone: (920) 405-4492

Fax: (920) 869-1780
Fax: (920) 490-3883
Fax: (920) 869-3238
Fax: (920) 405-4494

Our employee vaccination rates have improved; however, the Vaccination Incentive for Enrolled Oneida Tribal members has only improved slightly over the past 7 months. We will continue to offer the vaccination walk-in clinics as well as the Pediatric vaccination clinics. However, we do not see any reason to extend the Vaccine Incentive beyond the March 31, 2022, deadline.

- Paying people to vaccinate is ethically a very unusual concept for Public Health and for health care in general. When the COVID-19 vaccine was new, it was a strategy that many communities used to promote vaccination. Some communities were very successful with this strategy and others were not as successful. After more than a year of vaccinating, we have significant scientific data to support the safety and benefits of COVID-19 vaccine. There seems to be an increase in the public trusting the efficacy of the vaccine and therefore, are more likely to follow future recommendations around the COVID-19 vaccine because it is a healthy choice supported by evidence-based data.
- We still have approximately 6 weeks of the incentive strategy for the initial vaccination series. Anyone who desires to seek applying for the Vaccine Incentive would still have time to get the initial dose and their second dose prior to March 31, 2022, and still qualify for the Vaccine Incentive.
- We will continue to offer the vaccinations and will push the Vaccination Incentive through our various outreach to the Oneida community and remind individual Enrolled Oneida Tribal members that if they still desire to apply for the Vaccine Incentive their window of time is slowly ending.

Oneida Comprehensive Health Division (OCHD) does not support extending the Vaccine Incentive beyond March 31, 2022.

¹ WI DHS COVID-19 vaccine data dashboard



COVID-19 Vaccine Incentive Program

Oneida Nation Employee Vaccine Incentives - All Employees

Tuesday, February 15, 2022

2,131

All Employees

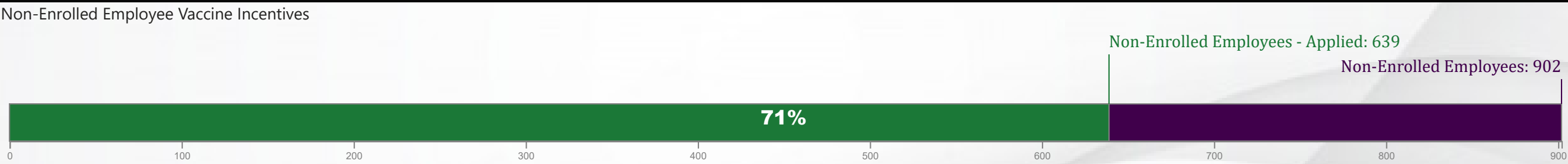
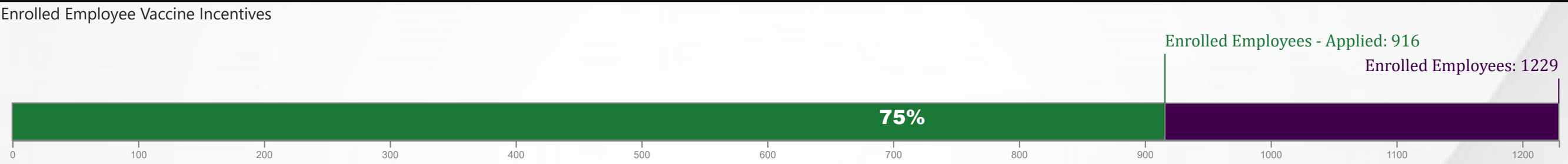
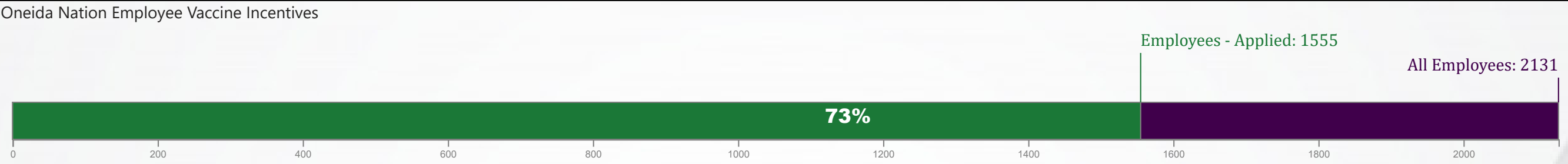
1,229

Enrolled Employees

902

Non-Enrolled Employees

Oneida Nations Employee Vaccine Incentives by Current Status of Application





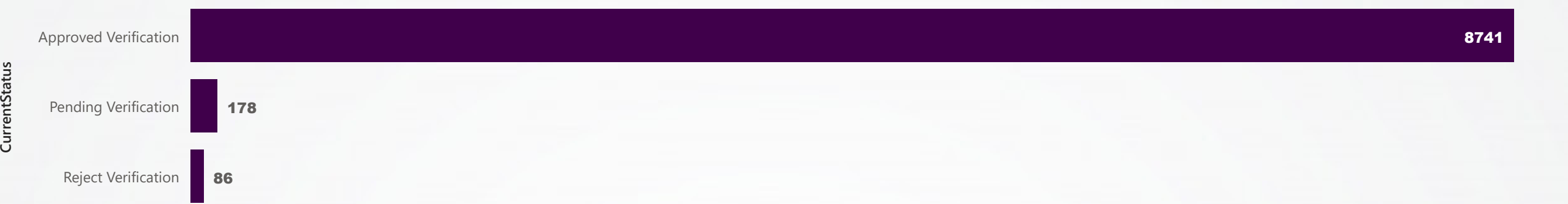
COVID-19 Vaccine Incentive Program

Enrolled Oneida Member Vaccine Incentives - Adults and Children

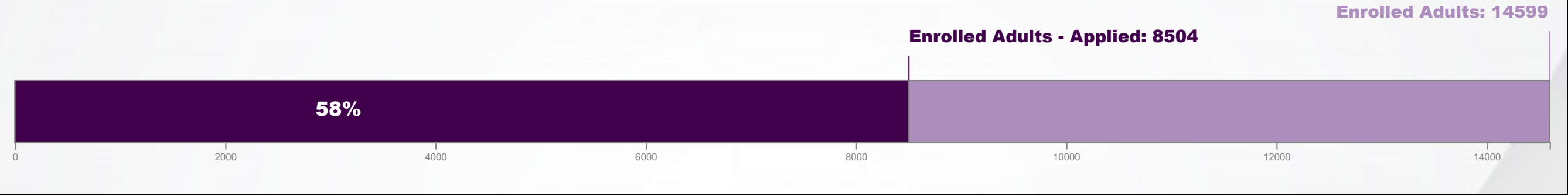
Report Date 60 of 144
Tuesday, February 15, 2022



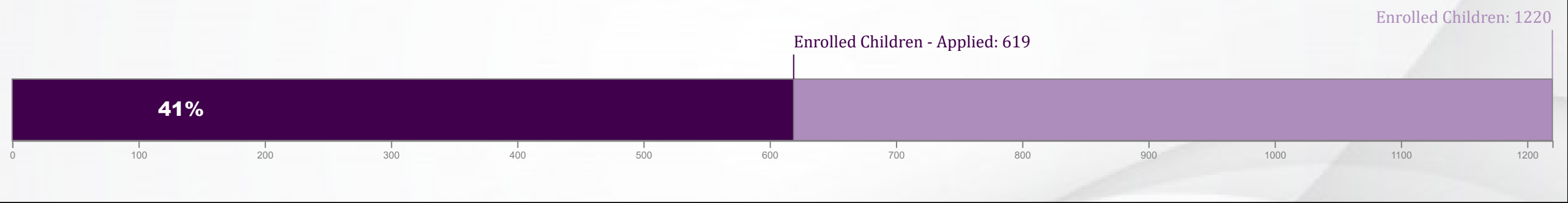
Enrolled Oneida Member Vaccine Incentives by Current Status of Application



Enrolled Adult Oneida Member Vaccine Incentives



Enrolled Children Vaccine Incentives



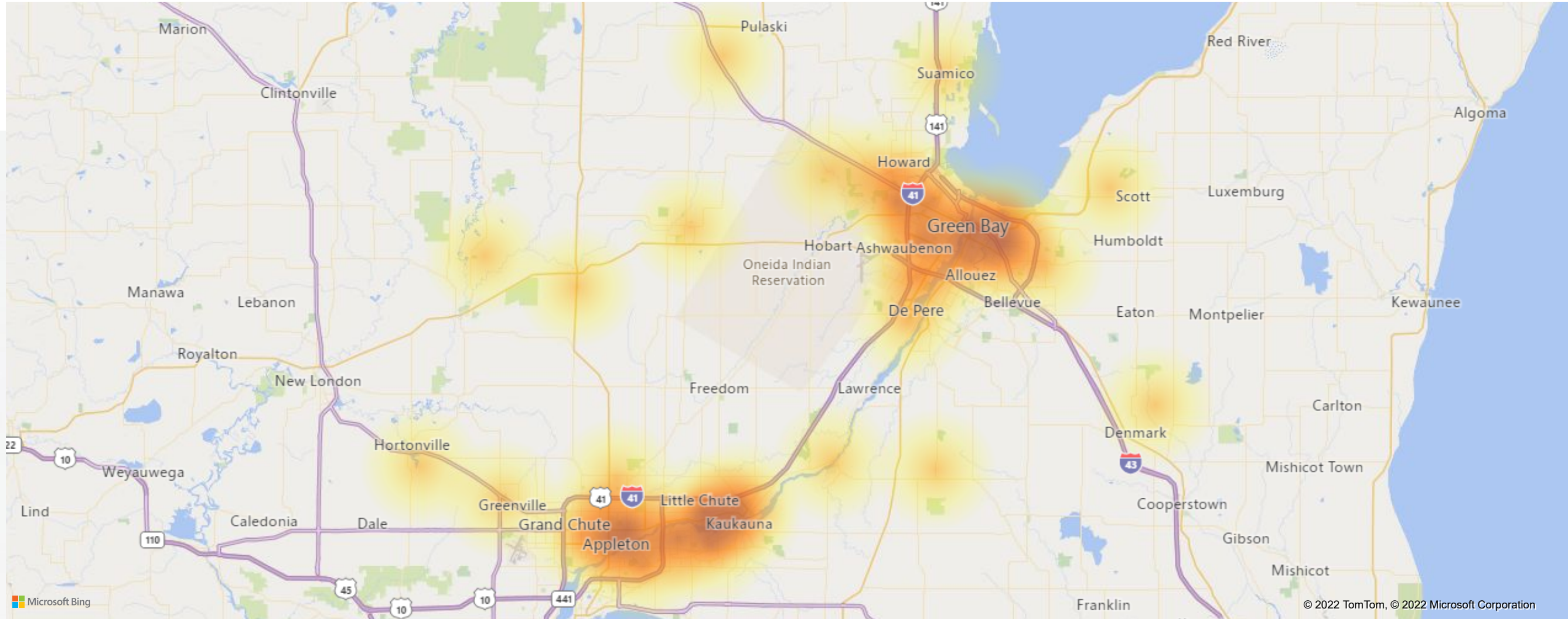


COVID-19 Vaccine Incentive Program

Enrolled Oneida Members Vaccine Incentives - Brown & Outagamie Cty Applied Vaccination Coverage

Report Date 61 of 144

Tuesday, February 15, 2022



■ Enrolled Outagamie County ■ Outagamie County Applied Members

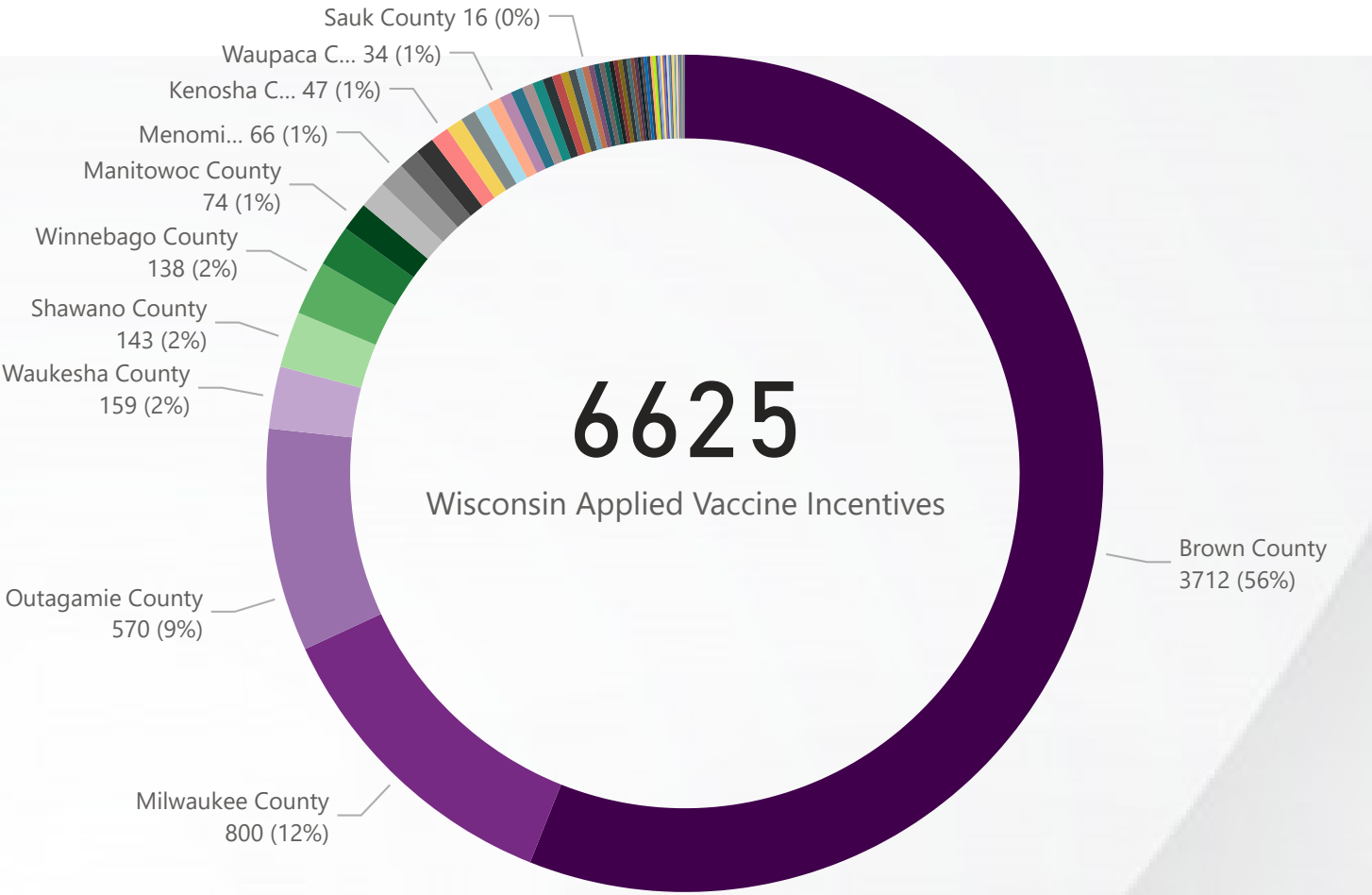
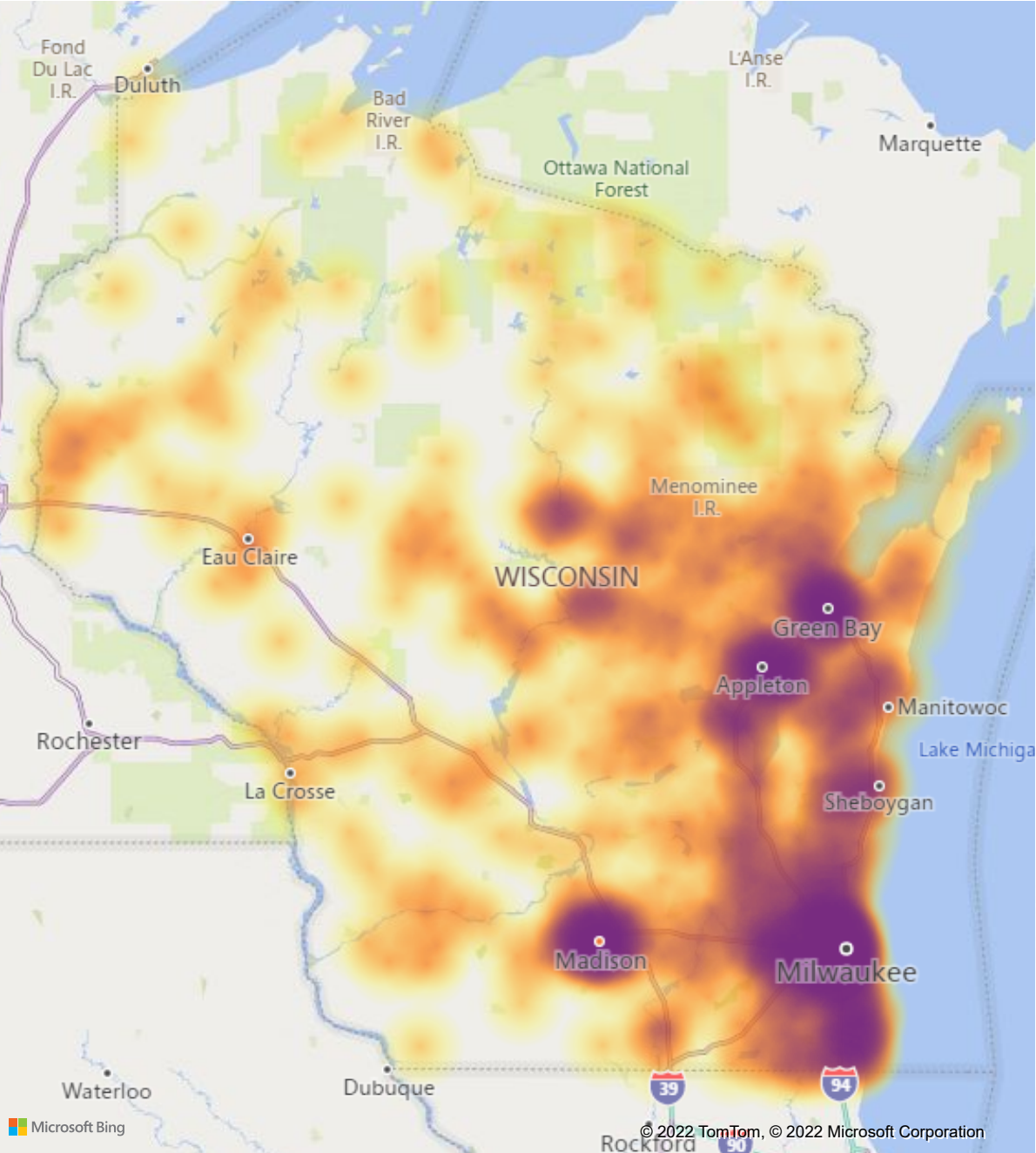


■ Enrolled Brown County ■ Brown County Applied Members



COVID-19 Vaccine Incentive Program

Enrolled Oneida Members Vaccine Incentives -Wisconsin Applied Vaccination Coverage

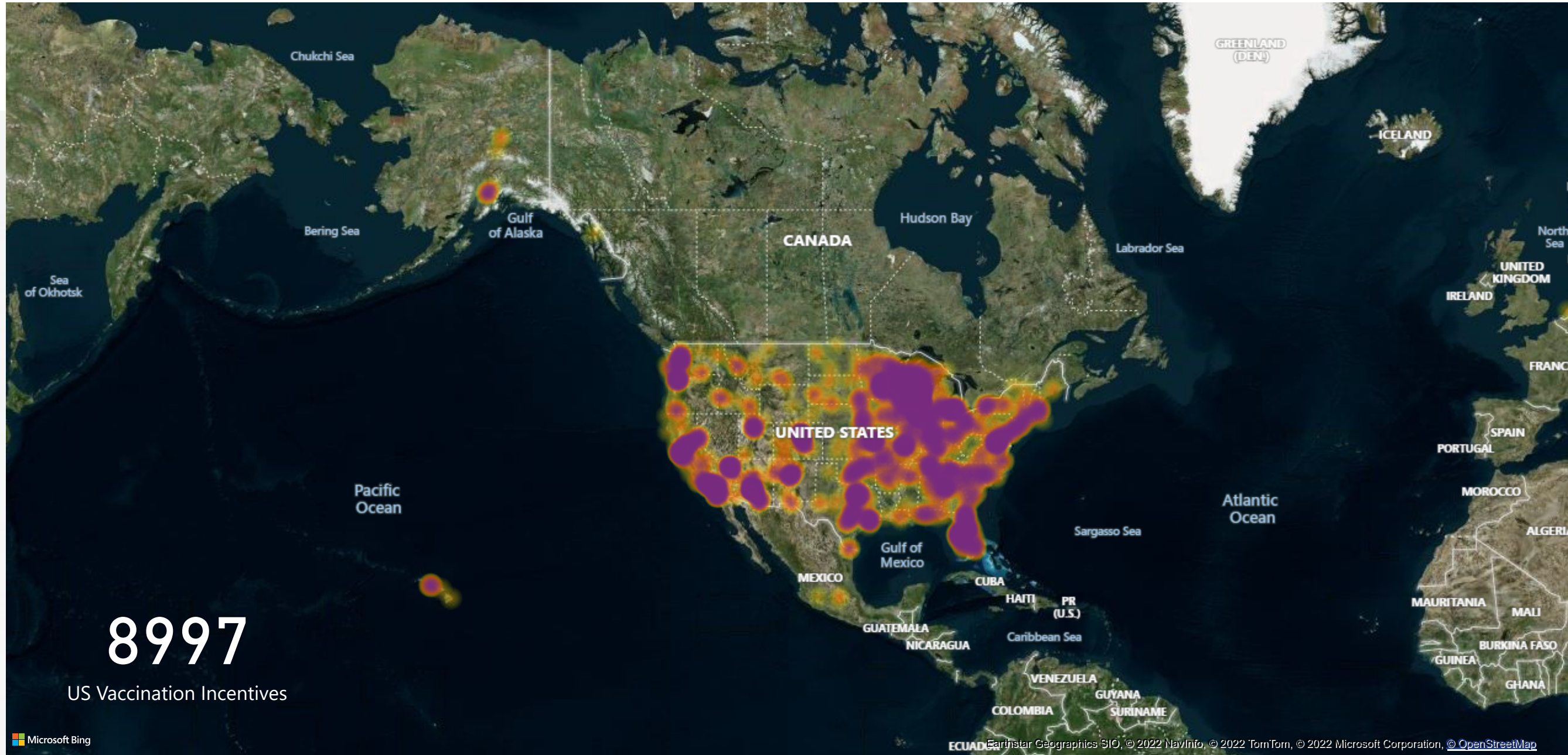




COVID-19 Vaccine Incentive Program

Enrolled Oneida Members Vaccine Incentives - USA Applied Vaccination Coverage

Tuesday, February 15, 2022

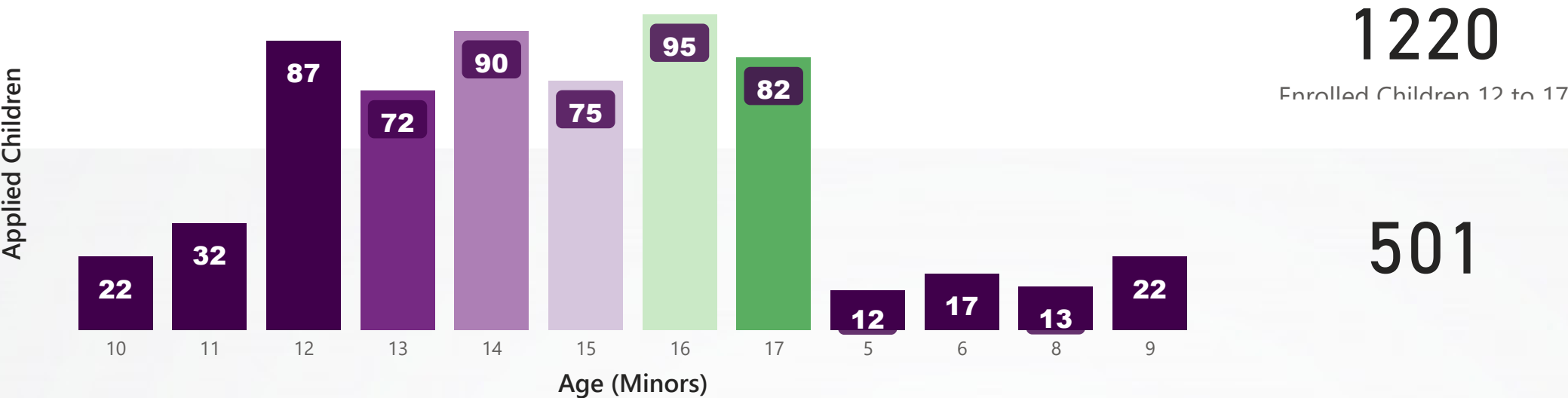




COVID-19 Vaccine Incentive Program

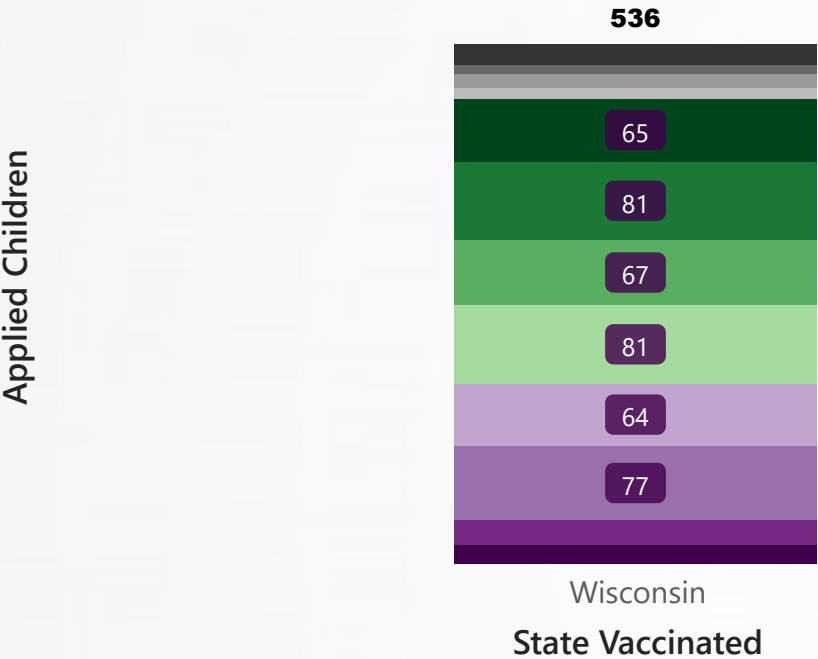
Enrolled Oneida Members Vaccine Incentives - Enrolled Children

Report Date 64 of 144
Tuesday, February 15, 2022

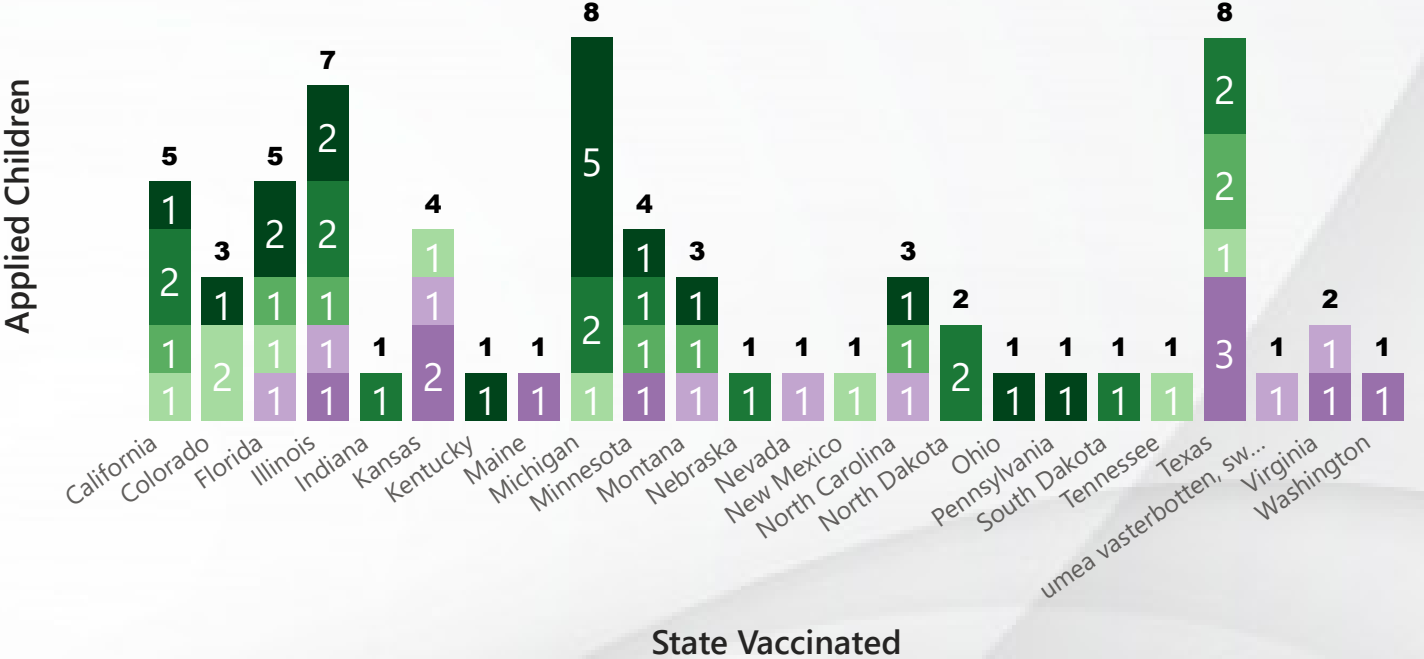


41%
Applied Children of Total Enrolle...

Age (Minors) ● 10 ● 11 ● 12 ● 13 ● 14 ● 15 ● 16 ● 17 ● 5 ● 6 ● 8 ● 9



Age (Minors) ● 12 ● 13 ● 14 ● 15 ● 16 ● 17

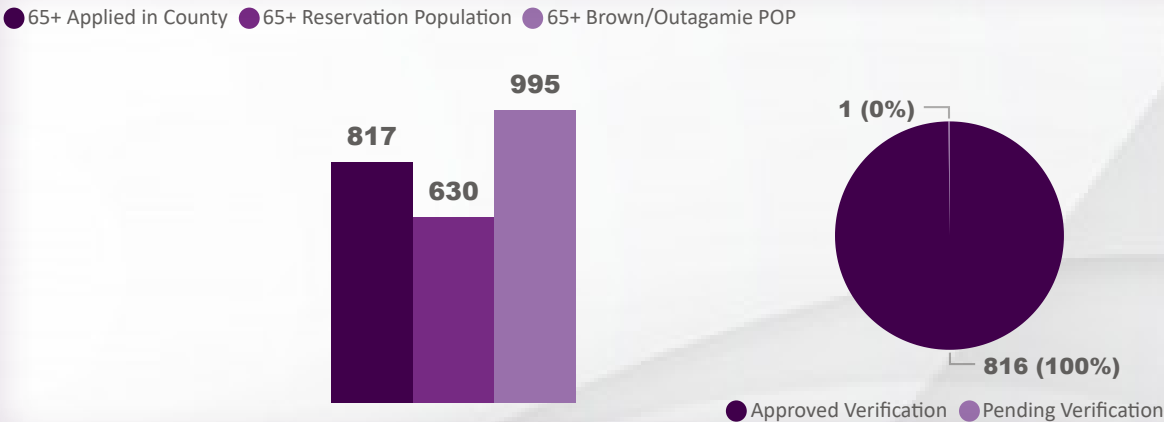
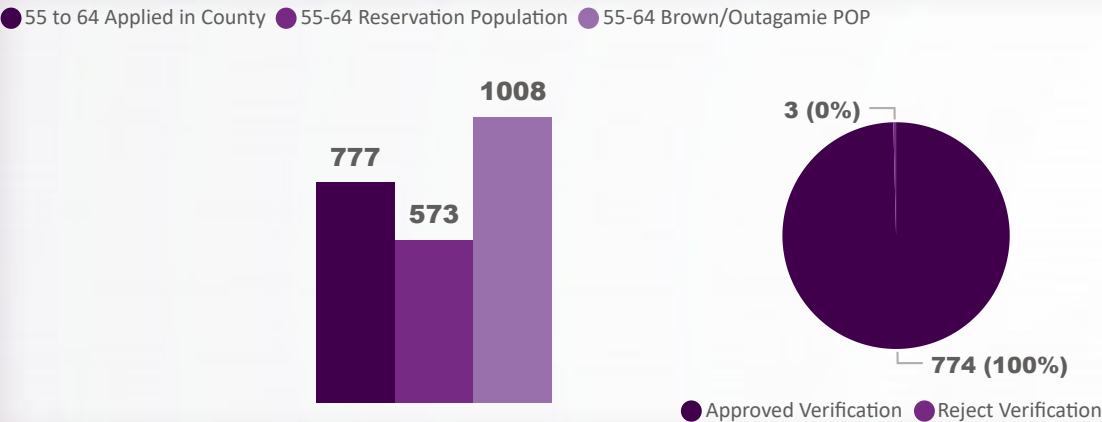
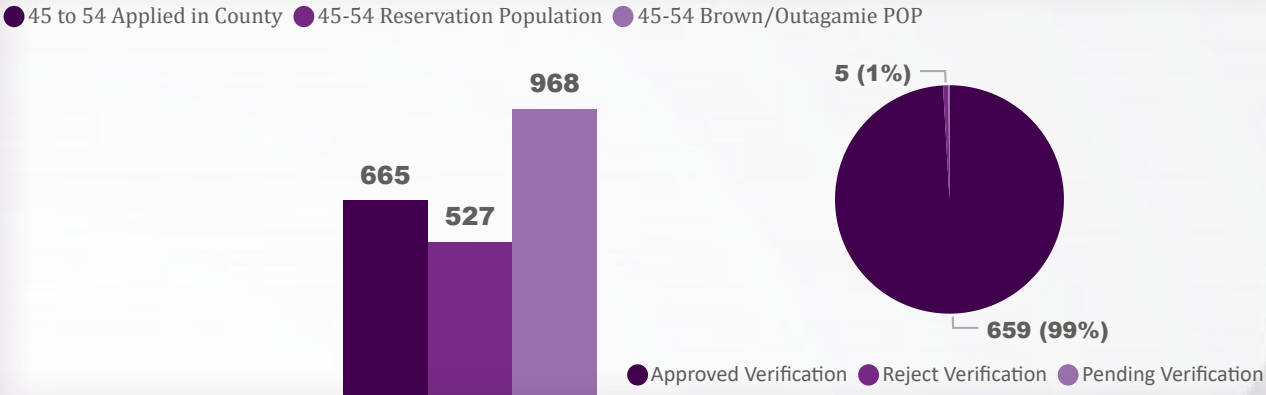
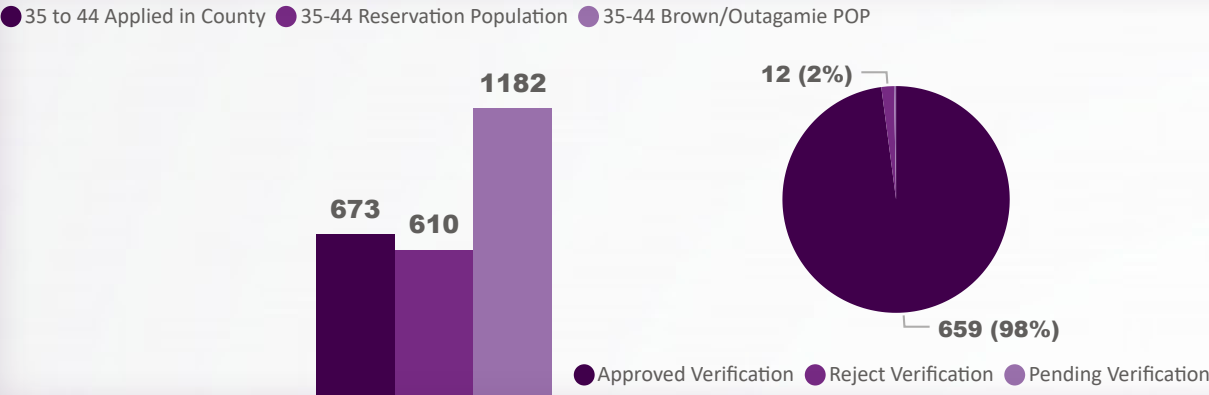
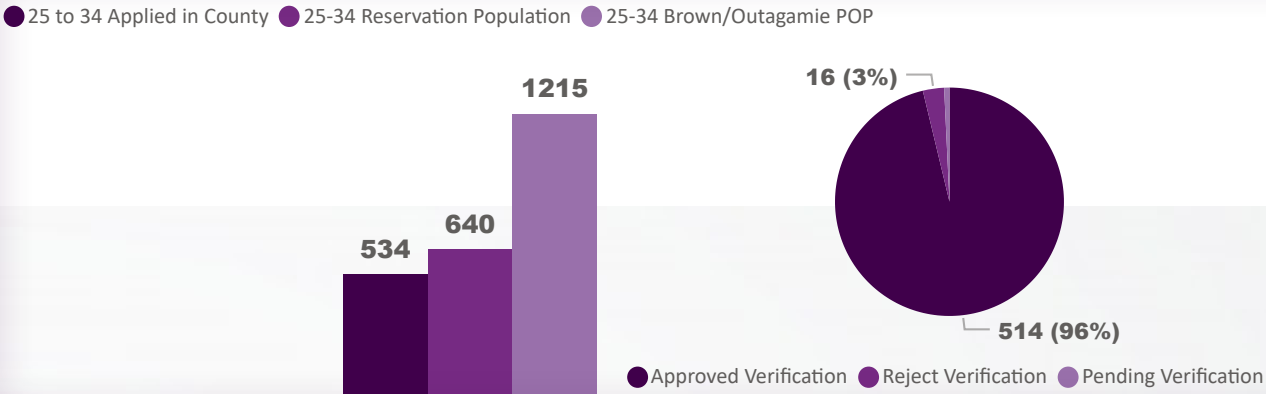
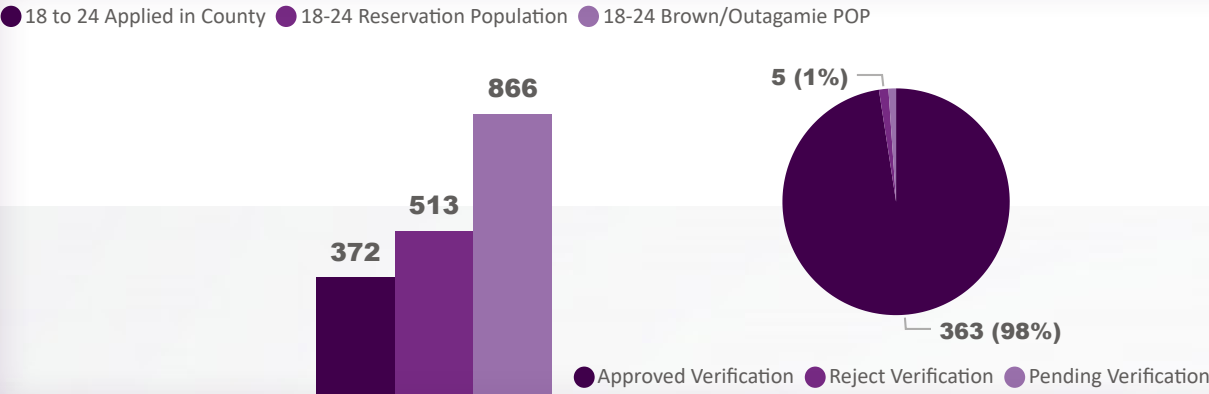




COVID-19 Vaccine Incentive Program

Enrolled Oneida Members Vaccine Incentives - Applied Members Age Groups and Member Population

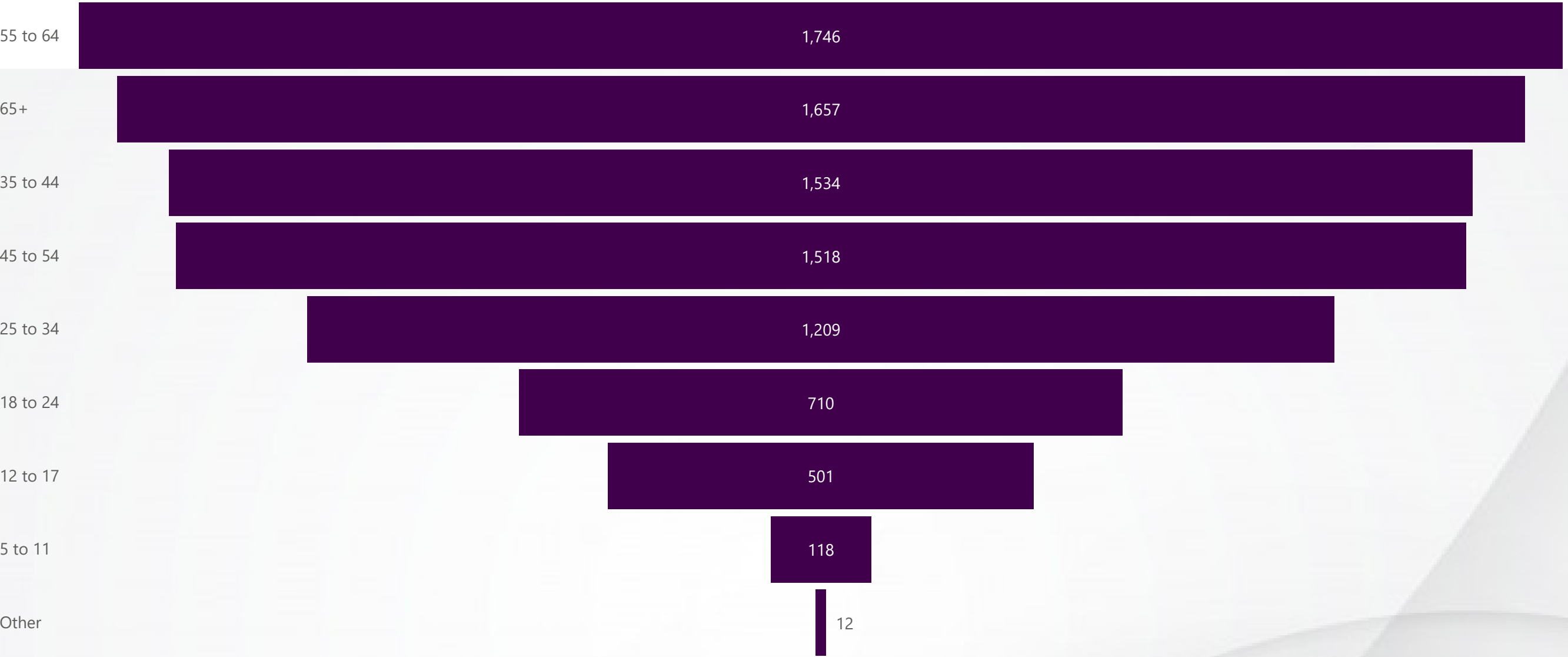
Report Date 65 of 144
Tuesday, February 15, 2022





COVID-19 Vaccine Incentive Program

Enrolled Oneida Members Vaccine Incentives - Applied Member Age Groups



Oneida Nation

Post Office Box 365

Phone: (920)869-2214

Oneida, WI 54155



BC Resolution # 09-22-21-B

Extension of the Oneida Nation Vaccination Incentive Program for Oneida Nation Members

- WHEREAS,** the Oneida Nation is a federally recognized Indian government and a treaty tribe recognized by the laws of the United States of America; and
- WHEREAS,** the Oneida General Tribal Council is the governing body of the Oneida Nation; and
- WHEREAS,** the Oneida Business Committee has been delegated the authority of Article IV, Section 1, of the Oneida Tribal Constitution by the Oneida General Tribal Council; and
- WHEREAS,** the Oneida Nation received funds through the American Rescue Program Act of 2021 ("ARPA") Fiscal Recovery Funds ("FRF"), codified at 42 U.S.C. 803 *et seq.*; and
- WHEREAS,** the U.S. Department of the Treasury appropriated ARPA FRF funding to the Oneida Nation for COVID-19 related activities and to respond to the public health emergency; and
- WHEREAS,** the Oneida Business Committee adopted resolution # BC-06-30-21-C, *Adoption of the Oneida Nation Vaccination Incentive Program for Oneida Nation Members*, which provides that:
1. The Oneida Nation Member Vaccination Incentive Program (Program) is approved,
 2. The Program provides enrolled member of the Oneida Nation, twelve (12) years of age and above, a five hundred dollar (\$500.00) incentive payment after voluntarily providing proof of the completion of the full manufacturer-recommended dose(s) of a COVID-19 vaccine or, in other words, who are fully vaccinated against COVID-19,
 3. The use of ARPA FRF monies to fund Program is approved,
 4. The monies for the Program are allocated from the Direct Membership Assistance line within the Oneida Business Committee approved allocation of ARPA FRF,
 5. The General Manager, Mark W. Powless, is assigned as the project owner,
 6. The incentive payment is intended to be considered a general welfare exclusion in accordance with the Oneida Nation General Welfare Law, 10 O.C. 1001 *et seq.*, and
 7. The Program is considered an "approved program", as defined at 10 O.C. 1001.3-1(a); the incentive payment is a "benefit" as defined at 10 O.C. 1001.3-1(c), providing the eligible member "assistance," as defined at 10 O.C. 1001.3-1(b), to obtain the COVID-19 vaccination and protect the health and welfare of the Nation; and
- WHEREAS,** resolution BC-06-30-21-C identified the Program began July 1, 2021 and will conclude September 30, 2021; and

BC Resolution # 09-22-21-B
Extension of the Oneida Nation Vaccination Incentive Program for Oneida Nation Members
Page 2 of 2

- WHEREAS,** in accordance with resolution 08-03-21-A, the Oneida Nation strives to vaccinate seventy-five percent (75%) or more of its membership to promote widespread immunization against COVID-19 within the Reservation, amongst its membership overall, and within the neighboring communities; and
- WHEREAS,** a larger percentage of vaccinated tribal membership protects the health and welfare of the Oneida Nation, its membership, and the Nation's neighbors; and
- WHEREAS,** when the Program was approved, less than fifty percent (50%) of the eligible Oneida Nation members had received a COVID-19 vaccination; and
- WHEREAS,** since the implementation of the Program, the percentage of the eligible Oneida Nation members that have received a COVID-19 vaccination have reached 44% based on the information from those who have applied and have had their vaccination status verified for the Oneida Nation Vaccination Incentive Program for Oneida Nation Members; and
- WHEREAS,** the Oneida Business Committee believes extending the program is in the best interest for the health and welfare of the Oneida Nation, its membership, and the Nation's neighbors.

NOW THEREFORE BE IT RESOLVED, the Oneida Business Committee approves the extension of the Oneida Nation Member Vaccination Incentive Program.

BE IT FINALLY RESOLVED, the Oneida Nation Member Vaccination Incentive Program will conclude on March 31, 2022.

CERTIFICATION

I, the undersigned, as Secretary of the Oneida Business Committee, hereby certify that the Oneida Business Committee is composed of 9 members of whom 5 members constitute a quorum; 7 members were present at a meeting duly called, noticed and held on the 22nd day of September, 2021; that the forgoing resolution was duly adopted at such meeting by a vote of 6 members for, 0 members against, and 0 members not voting*; and that said resolution has not been rescinded or amended in any way.



Lisa Liggins, Secretary
Oneida Business Committee

*According to the By-Laws, Article I, Section 1, the Chair votes "only in the case of a tie."

Oneida Nation

Post Office Box 365

Phone: (920)869-2214



Oneida, WI 54155

BC Resolution # 06-30-21-C

Adoption of the Oneida Nation Vaccination Incentive Program for Oneida Nation Members

- WHEREAS,** the Oneida Nation is a federally recognized Indian government and a treaty tribe recognized by the laws of the United States of America; and
- WHEREAS,** the Oneida General Tribal Council is the governing body of the Oneida Nation; and
- WHEREAS,** the Oneida Business Committee has been delegated the authority of Article IV, Section 1, of the Oneida Tribal Constitution by the Oneida General Tribal Council; and
- WHEREAS,** the Oneida Nation received funds through the American Rescue Program Act of 2021 ("ARPA") Fiscal Recovery Funds ("FRF"), codified at 42 U.S.C. 803 *et seq.*; and
- WHEREAS,** the U.S. Department of the Treasury appropriated ARPA FRF funding to the Oneida Nation for COVID-19 related activities and to respond to the public health emergency; and
- WHEREAS,** less than fifty percent (50%) of the eligible Oneida Nation members have received a COVID-19 vaccination even though the Nation has made multiple efforts to facilitate access to the vaccines and vaccination sites for tribal members; and
- WHEREAS,** the counties overlapping and near the Oneida Reservation have vaccination rates below fifty percent (50%) as well; and
- WHEREAS,** the Oneida Nation strives to vaccinate seventy percent (70%) or more of its membership to promote widespread immunization against COVID-19 within the Reservation, amongst its membership overall, and within the neighboring communities; and
- WHEREAS,** a larger percentage of vaccinated tribal membership protects the health and welfare of the Oneida Nation, its membership, and the Nation's neighbors; and
- WHEREAS,** the Oneida Business Committee proposes allocation of a portion of the ARPA FRF towards incentivizing eligible Oneida Nation members to obtain the recommended regimen of COVID-19 vaccination and share the completion of such with the Oneida Nation; and

BC Resolution # 06-30-21-C
Adoption of the Oneida Nation Vaccination Incentive Program for Oneida Nation Members
Page 2 of 3

WHEREAS, the Oneida Nation will provide a \$500 incentive ("incentive payment") from ARPA FRF to eligible Oneida Nation members who voluntarily provide proof of the completion of the full manufacturer-recommended dose(s) of a COVID-19 vaccine or, in other words, who are fully vaccinated against COVID-19, and this program shall be referred to hereinafter as the "Oneida Nation Member Vaccination Incentive Program"; and

WHEREAS, an eligible member of the Oneida Nation shall be defined as an enrolled member of the Oneida Nation, twelve (12) years of age and above; and

WHEREAS, this goal and use of funds adheres to 31 C.F.R 35.6(b)(1)(i); and

WHEREAS, this project will begin July 1, 2021 and concluded September 30, 2021.

WHEREAS, the Oneida Business Committee intends the Incentive Payment be distributed to eligible members of the Oneida Nation pursuant to the Oneida General Welfare Law, 10 O.C. 1001 *et seq.*

NOW THEREFORE BE IT RESOLVED, the Oneida Business Committee approves the Oneida Nation Member Vaccination Incentive Program.

NOW THEREFORE BE IT FURTHER RESOLVED, the Oneida Nation Member Vaccination Incentive Program shall pay eligible member of the Oneida Nation a five hundred dollars (\$500.00) incentive payment after the member voluntarily provides proof of the completion of the full manufacturer-recommended dose(s) of a COVID-19 vaccine or, in other words, who are fully vaccinated against COVID-19.

NOW THEREFORE BE IT FURTHER RESOLVED, for purposes of the Oneida Nation Member Vaccination Incentive Program, an eligible member of the Oneida Nation shall be defined as an enrolled member of the Oneida Nation, twelve (12) years of age and above.

NOW THEREFORE BE IT FURTHER RESOLVED, the Oneida Business Committee approves using ARPA FRF monies to fund the Oneida Nation Member Vaccination Incentive Program.

NOW THEREFORE BE IT FURTHER RESOLVED, monies for the Oneida Nation Member Vaccination Incentive Program shall be allocated from the Direct Membership Assistance line within the Oneida Business Committee approved allocation of ARPA FRF.

NOW THEREFORE BE IT FURTHER RESOLVED, the Oneida Business Committee intends the incentive payment for the Oneida Nation Member Vaccination Incentive Program to be considered a general welfare exclusion in accordance with the Oneida Nation General Welfare Law, 10 O.C. 1001 *et seq.* the Oneida Nation general manager will be assigned as the project owner.

BC Resolution # 06-30-21-C

Adoption of the Oneida Nation Vaccination Incentive Program for Oneida Nation Members

Page 3 of 3

NOW THEREFORE BE IT FURTHER RESOLVED, the Oneida Nation Member Vaccination Incentive Program shall be considered an "approved program", as defined at 10 O.C. 1001.3-1(a); the incentive payment is a "benefit" as defined at 10 O.C. 1001.3-1(c), providing the eligible member "assistance," as defined at 10 O.C. 1001.3-1(b), to obtain the COVID-19 vaccination and protect the health and welfare of the Nation.

BE IT FINALLY RESOLVED, the Oneida Nation general manager will be assigned as the project owner.

CERTIFICATION

I, the undersigned, as Secretary of the Oneida Business Committee, hereby certify that the Oneida Business Committee is composed of 9 members of whom 5 members constitute a quorum; 8 members were present at a meeting duly called, noticed and held on the 30th day of June, 2021; that the forgoing resolution was duly adopted at such meeting by a vote of 5 members for, 1 members against, and 1 members not voting*; and that said resolution has not been rescinded or amended in any way.


Lisa Liggins, Secretary
Oneida Business Committee

*According to the By-Laws, Article I, Section 1, the Chair votes "only in the case of a tie."

Approve the travel request - Councilman Kirby Metoxen - 2022 Wisconsin Governor's Conference on...

Business Committee Agenda Request

1. Meeting Date Requested: 2/23/22

2. Session:

☒

Open

☐

Executive – must qualify under §107.4-1.

Justification: *Choose or type justification.*

3. Requested Motion:

☐

Accept as information; OR Enter the requested motion related to this item.

Approve travel request - Councilman Kirby Metoxen - 2022 Wisconsin Governor's Conference on Tourism- Madison, WI, March 13-15, 2022.

4. Areas potentially impacted or affected by this request:

☐

Finance

☐

Programs/Services

☐

Law Office

☐

MIS

☐

Gaming/Retail

☐

Boards, Committees, or Commissions

☒

Other: OBC

5. Additional attendees needed for this request:

Name, Title/Entity OR Choose from List

6. Supporting Documents:

- | | | |
|---|--|--|
| <input type="checkbox"/> Bylaws | <input type="checkbox"/> Fiscal Impact Statement | <input type="checkbox"/> Presentation |
| <input type="checkbox"/> Contract Document(s) | <input type="checkbox"/> Law | <input type="checkbox"/> Report |
| <input type="checkbox"/> Correspondence | <input type="checkbox"/> Legal Review | <input type="checkbox"/> Resolution |
| <input type="checkbox"/> Draft GTC Notice | <input type="checkbox"/> Minutes | <input type="checkbox"/> Rule (adoption packet) |
| <input type="checkbox"/> Draft GTC Packet | <input type="checkbox"/> MOU/MOA | <input type="checkbox"/> Statement of Effect |
| <input type="checkbox"/> E-poll results/back-up | <input type="checkbox"/> Petition | <input checked="" type="checkbox"/> Travel Documents |
| <input type="checkbox"/> Other: | | |

7. Budget Information:

- | | |
|--|--|
| <input checked="" type="checkbox"/> Budgeted – Tribal Contribution | <input type="checkbox"/> Budgeted – Grant Funded |
| <input type="checkbox"/> Unbudgeted | <input type="checkbox"/> Not Applicable |
| <input type="checkbox"/> Other: | |

8. Submission:

Authorized Sponsor: Kirby Metoxen, Councilman



Primary Requestor: _____

Oneida Business Committee Travel Request

1. OBC Meeting Date Requested: 2 / 23 / 22 ☐ e-poll requested

2. General Information:

Event Name: 2022 Wisconsin Governor's Conference on Tourism

Event Location: Madison, WI Attendee(s): Kirby Metoxen

Departure Date: 3/13/2022 Attendee(s):

Return Date: 3/16/2022 Attendee(s):

3. Budget Information:

- ☒ Funds available in individual travel budget(s)
- ☐ Unbudgeted
- ☐ Grant Funded or Reimbursed

Cost Estimate: \$950 (hotel, mileage, per diem)

4. Justification:

Describe the justification of this Travel Request:

Approve travel request - Councilman Kirby Metoxen - 2022 Wisconsin Governor's Conference on Tourism- Madison, WI, March 13-15, 2022.

The Wisconsin Governor's Conference on Tourism is an annual educational and motivational multi-day event for the industry to learn from experts, see what's ahead for Travel Wisconsin's annual campaigns, network and celebrate the Governor's Tourism Award winners and nominees.

Travel Dates: March 13-16

5. Submission

Sponsor: Kirby Metoxen, Councilmember

- 1) Save a copy of this form for your records. Save a Copy...
- 2) Print this form as a *.pdf OR print and scan this form in as *.pdf.
- 3) E-mail this form and all supporting materials in a **SINGLE** *.pdf file to: BC_Agenda_Requests@oneidanation.org

Kristal E. Hill

From: Dawn Zaroni <dzanoni@travelwisconsin.com>
Sent: Tuesday, February 8, 2022 10:46 AM
To: Kirby W. Metoxen
Subject: Thank You for Supporting WIGCOT 2022
Attachments: WIGCOT22_Program_Specifications copy.pdf



Dear Kirby Metoxen,

Thank you for your generous support of the 2022 Wisconsin Governor's Conference on Tourism. Your contribution demonstrates your organization's dedication to tourism and commitment to positioning this industry as a top economic driver in Wisconsin.

Your registration, sponsorship, and if requested accommodation, and Marketplace booth information is displayed below, and a copy of your receipt and/or invoice is attached. Overnight accommodations are included in the Platinum, Gold, and Silver sponsorship packages. Sponsors and partners at the Bronze, Ruby, and Emerald levels are responsible for their own lodging costs, which should be paid directly to the hotel at checkout.

Please email [Dawn Zaroni](mailto:dzanoni@travelwisconsin.com) at your earliest convenience if updates are needed.

Registration

Details	Attendee - 2022 Registration RR20
Name Badge	Kirby Metoxen
Amount Required	0.00
Amount Outstanding	0.00

Checks payable to "Wisconsin Governor's Conference on Tourism" may be mailed to:

Wisconsin Governor's Conference on Tourism
PO Box 8690
Madison, WI 53708-8690

Exhibition Booking

Exhibition details and booth numbers are subject to change.

Stand Number	047
Stand Type	Standard Booth (8' x 10')
Size	10.00ft x 8.00ft (80.00ft?)

Amount Required	0.00
Amount Outstanding	0.00
Payment Status	Inclusive

Accommodation Booking

Overnight accommodations are included in the Platinum, Gold, and Silver sponsorship packages. Sponsors and partners at the Bronze, Ruby, and Emerald levels are responsible for their own lodging costs, which should be paid directly to the hotel at checkout.

All guests will be required to have a credit card on file with the hotel and are responsible for any incidental charges.

Hotel	Hilton Madison Monona Terrace
Address	9 E Wilson Street, Madison, Wisconsin, United States, 53703
Room	* Sng King (\$139.00)
Room Description	Features one King bed, reading chair and desk. Amenities include a 55-inch TV, coffeemaker, refrigerator and charging station with USB ports by the bedside. All guest rooms are non-smoking.(\$139.00)
Check-In Date	03/13/2022
Check-Out Date	03/16/2022
Number Of Rooms	1

Cancellation Policy: If you must cancel your room reservation for any reason, please contact Dawn Zaroni at (608) 266-3978 or dzaroni@travelwisconsin.com. To better serve guests seeking last-minute accommodations and to control our costs, guests needing to cancel room reservations will now be required to do so 48 hours prior to arrival to avoid a fee. No-shows or cancellations made within 48 hours of arrival will be billed the cost of one night's stay.

If additional members of your organization still need to register, they may do so through the online [Sponsor Registration](#). Please note that they should choose your organization's selected sponsorship level on the Welcome page to receive the appropriate registration discounts. If you prefer, you may also provide us with a list of names, positions, and email addresses, and we can manage your registrations and hotel reservations for you.

Additional information about the conference including agenda, hotel accommodations, Governor's Tourism Awards and more can be found on our [website](#).

Thank you again for your sponsor participation. We are committed to providing your organization and the tourism industry with the best of service excellence. If you have further questions or require additional information at any time, please don't hesitate to contact me at

(608) 266-3978 or dzanoni@travelwisconsin.com.

We look forward to seeing you in March!

Dawn A. Zanoni, CMM

Director, Office of Marketing Services



Wisconsin tourism wouldn't be where we are in this recovery without our incredibly innovative and hard-working partners like you. Wisconsin Governor's Conference on Tourism (WIGCOT) 2022 will be an opportunity to reconnect and gear up for another year of recovery, together. **Here's to a great conference** filled with inspiration, laughter and professional growth. **Here's to continued economic recovery** powered by smart strategy and an incredible hospitality industry. **Here's to you!**

WIGCOT 2022 - MARCH 13-15

Monona Terrace Convention Center, Madison

Approve three (3) actions - CDC # 21-104 - Gaming Commission Relocation

Business Committee Agenda Request

1. Meeting Date Requested: 2/23/22

2. Session:

☒

Open

☐

Executive – must qualify under §107.4-1.

Justification: *Choose or type justification.*

3. Requested Motion:

☐

Accept as information; OR Enter the requested motion related to this item.

Three actions as noted on attached Memo.

4. Areas potentially impacted or affected by this request:

☒

Finance

☐

Programs/Services

☐

Law Office

☐

MIS

☐

Gaming/Retail

☐

Boards, Committees, or Commissions

☐

Other:

5. Additional attendees needed for this request:

Name, Title/Entity OR Choose from List

Jacque Boyle, Director DPW

Mark A. Powless, Gaming Commission

Lorna G. Skenandore, AGGM - General Support

6. Supporting Documents:

- | | | |
|---|--|---|
| <input type="checkbox"/> Bylaws | <input type="checkbox"/> Fiscal Impact Statement | <input type="checkbox"/> Presentation |
| <input type="checkbox"/> Contract Document(s) | <input type="checkbox"/> Law | <input type="checkbox"/> Report |
| <input checked="" type="checkbox"/> Correspondence | <input type="checkbox"/> Legal Review | <input type="checkbox"/> Resolution |
| <input type="checkbox"/> Draft GTC Notice | <input type="checkbox"/> Minutes | <input type="checkbox"/> Rule (adoption packet) |
| <input type="checkbox"/> Draft GTC Packet | <input type="checkbox"/> MOU/MOA | <input type="checkbox"/> Statement of Effect |
| <input type="checkbox"/> E-poll results/back-up | <input type="checkbox"/> Petition | <input type="checkbox"/> Travel Documents |
| <input checked="" type="checkbox"/> Other: CDC Approval Package | | |

7. Budget Information:

- | | |
|--|--|
| <input checked="" type="checkbox"/> Budgeted – Tribal Contribution | <input type="checkbox"/> Budgeted – Grant Funded |
| <input type="checkbox"/> Unbudgeted | <input type="checkbox"/> Not Applicable |
| <input type="checkbox"/> Other: | |

8. Submission:

Authorized Sponsor:	Mark W. Powless, General Manager	Mark W. Powless	<small>Digitally signed by Mark W. Powless Date: 2022.02.09 10:35:41 -06'00'</small>
Primary Requestor:	<u>Paul J. Witek - Engineering Director/Senior Architect</u>		

February 9, 2022

Business Committee Agenda Request - Memo

Project No.: 21-104 **Project Title:** Gaming Commission Relocation

Purpose:

The project team is seeking approval of the project through the Capital Improvement Process (CIP) and activation of the project's allocated CIP funding to continue the project development.

Background:

The project will entail relocating the Oneida Gaming Commission (OGC) from their present location into the Employee Services Building. The Employee Services Building will be remodeled to create an office suite to house the commission.

Project need and justification is denoted in the attached CDC #21-104 CDC Approval Package.

The project has funding allocated in the FY2022 CIP Budget in the amount of \$ 745,000.00. The funds would be activated in the project's CIP Budget and managed within that process.

Phase II of the CIP has various tribal entities review the project's CDC Approval Package and provide comments on its impacts to the Oneida Reservation from a property impact perspective. Because this project is only a remodeling to an existing building and not a new property development, it is appropriate to forgo Phase II of the CIP and proceed directly into Phase III – Design.

Attachments:

- 21-104 CDC Approval Package with CIP Form-05.
- CIP Budget Activations 2022

Action Requested:

1. Approval of procedural exception to forgo Phase II of the CIP process of routing the CDC Approval Package to the various review entities.
2. Approval of the CDC Approval Package for CDC #21-104 Gaming Commission Relocation.
3. Activation of \$745,000 from the FY2022 CIP Budget for CDC #21-104 Gaming Commission Relocation.

Gaming Commission Relocation



CDC #21-104

CDC APPROVAL PACKAGE

Project Client: Gaming Commission**Project Team:**

Mark A. Powless	Commissioner
R. Tommy Danforth	Commissioner
Jonas G. Hill	Commissioner
Michelle M. Braaten	Commissioner
Ivory Kelly	Compliance Manager
Steve Hill	Investigation & License Manager
Lorna G. Skenandore	Assistant Gaming General Manager – General Support
Timothy J. Skenandore	Gaming Facilities Director
T.B.D.	Project Manager - Engineering Dept.
Paul J. Witek	Engineering Director/Senior Architect - Engineering Dept.

Table of Contents

PROJECT EXECUTIVE SUMMARY5

I. Needs Assessment and Project Justification7

II. Business Plan7

III. Management Plan.....7

IV. Facility Concept and Space Requirements8

V. Site Selection Criteria8

VI. Environmental8

VII. Budget Estimate.....9

VIII. Financial Plan9

IX. Communication Plan.....10

X. Project time line.....10

XI. Appendix10

A. Space Needs Summary.....10

PROJECT EXECUTIVE SUMMARY

Project Title: Gaming Commission Relocation

Project Description:

The project will entail relocating the Oneida Gaming Commission (OGC) from their present location into the Employee Services Building. The Employee Services Building will be remodeled to create an office suite to house the commission.

(see page 7 of CDC Approval Package)

Management/Business Plan:

The proposed project would not change the current management of the OGC. Per CIP a business plan is not required for this project.

(see page 7 of CDC Approval Package)

Site Selection:

The Employee Services Building is located at 1940 W. Mason Street in Green Bay (northwest corner of intersection of West Mason Street and Taylor Street).

(see page 8 of CDC Approval Package)

Project Budget Estimate: (also see page 9 of CDC Approval Package)

Soft & Misc. Costs:	\$33,300
Construction:	\$554,300
Furniture, Fixtures & Equipment (FFE):	\$77,500
Contingency: 12%	\$79,800
Total (rounded):	\$745,000

Financial Plan:

Project funds have been included in the approved FY2022 CIP budget.

(see page 9 of CDC Approval Package)

Communication Plan:

The standard process will be used for communicating the project status to the community.

(see page 10 of CDC Approval Package)

I. Needs Assessment and Project Justification

- A. **Introduction:** In November of 2020 while reviewing the renewal of the Oneida Gaming Commission (OGC) lease, the Finance Committee requested the OGC to evaluate relocation options to allow OGC to vacate the leased space within the Mason Street Mall (Bldg. #00028) which would open the space for lease by an external (non-organizational) entity. Moving to a facility within the organization would reduce the cost for use of space to house the commission.

The Facilities Management Team (FMT) assisted the commission in the evaluation of potential locations. The evaluation found that there were no locations within the organization that would meet the functional needs of the commission without renovation due to the OGC requirement for enclosed offices for all commissioners and staff.

Because there is not vacant space available within the organization to meet the needs of the OGC; FMT recommended that funding be allocated in the FY2022 CIP Budget to accommodate a remodeling of the Employee Services Building to address the needs of the OGC Relocation. The Community Development & Planning Committee (CDPC) supported the FMT recommendation and approved sending the project to the Capital Improvement Process (CIP).

- B. **Present Facilities:** The OGC leases 8,111 square feet within the Mason Street Mall (suites 2669 and 2673) from 1822 Land and Development Company of Oneida, LLC. (1822 L&D).
- C. **Problem:** The OGC would prefer to be at a gaming facility. In addition, the Finance Committee would like to see a reduction in the cost of space needed to house OGC.

II. Business Plan

- A. The Gaming Commission is a tribal service entity not structured to accumulate profits; therefore, a Business Plan is not applicable for this project per the Capital Improvement Process.
- B. The Employee Services Building is currently fully leased by the Gaming Division from Land Management, so a sub-lease or revised lease will need to be created to accommodate the space used by OGC.

III. Management Plan

- A. **Management:** The proposed project would not change the current management of the OGC.
- B. **Organizational Chart:** The proposed project would not change the current organization of the OGC reporting to the Oneida Business Committee.
- C. **Staffing, Requestor:** Initially, current staffing will not change as a result of this project. However, OGC has several budgeted vacant positions, those positions will be requested, as the need arises, through the normal HRD processes. The vacant and future positions

are being accommodated in the space needs for the project.

- D. Staffing, Service Departments: The tribal service departments that are impacted by this project include the following. Their need for additional staffing due to this project is noted:

1. Gaming – Facilities (no additional position(s) needed)
2. DPW - Groundskeeping (no additional position(s) needed)
3. Custodial (no additional position(s) needed)
4. MIS (no additional position(s) needed)

IV. Facility Concept and Space Requirements

- A. The proposed project would remodel approximately 5,300 sq. ft. of space within the Employee Services Building (Bldg. #00028).
- B. The project would include:
1. Create an enclosed, secured suite for the OGC with enclosed offices within the suite.
 2. Dedicated conference/hearing room. Hearings are a Federal & State requirement.
 3. Secured file room for FBI digital file server.
 4. Ease of access for customers.
 5. Allow space for future growth of number of staff and/or reorganization.
- C. Consistent with the Oneida Design Standards, it is our intention to utilize sustainable design principals on this project. Meaning, we will design, construct, and operate the building to minimize negative impacts to the natural environment and health, while optimizing long-term costs.
- D. The spaces to be included are:
1. See Space Needs Summary included in the Appendix.

V. Site Selection Criteria

- A. The Employee Services Building to be renovated is located at 1940 W. Mason Street in Green Bay (northwest corner of intersection of West Mason Street and Taylor Street).

VI. Environmental

- A. No Environmental Assessment is required for a building interior remodel.

VII. Budget Estimate**A. The Project Budget Estimate:****SOFT and MISCELLANEOUS COSTS**

Engineering Dept. Fees	0
Design-Build Pre-GMP Services	33,300
Soil Borings, Testing and Surveys	0
Agency Review and Approval Fees	0
Insurance - Builders Risk	covered by property insurance
Historical/Cultural/Archaeological Review	0

Sub-total: 33,300

CONSTRUCTION

Utility Relocation/Extension	0
Site Work & Landscape	0
Building Remodel	533,000

Sub-total: 533,000

Oneida Preference Amount	0
Sustainable Design Premium	0%
Inflation Factor: 1 years	4% per year
	21,320

Sub-total: 554,300

FIXTURES, FURNISHINGS AND EQUIPMENT

Division 10 - Specialties	3,000
Division 11 - Equipment	0
Division 12 - Furnishings	14,000
Division 27 - Communications	11,000
Division 28 - Electronic Safety & Security	49,500

Sub-total: 77,500

TOTAL:	665,100
Contingency: 12.0%	79,800
Finance Costs: 0.0%	0

ESTIMATED TOTAL PROJECT BUDGET: \$ 745,000

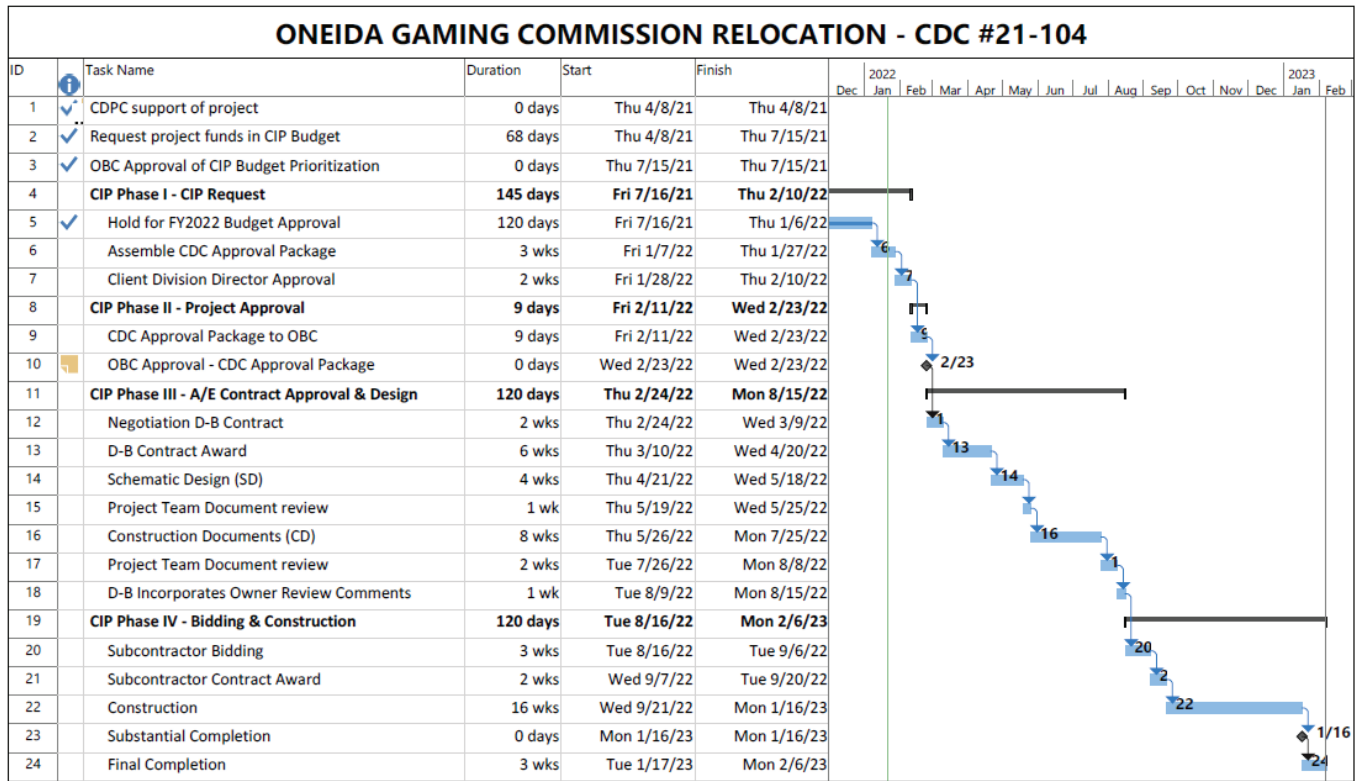
VIII. Financial Plan

- A. Tribal Financing: - It is proposed to fund this project through the tribal CIP Budget. Project funds have been included in the approved FY2022 CIP budget in the amount of \$745,000.00.
- B. The Project Team has been researching possible grant opportunities for the project and has identified the following potentials:
1. None to date.

IX. Communication Plan

- A. Information included in a communication plan for this project will include:
1. CIP project number
 2. Project title
 3. Brief description of the project scope
 4. Project status
 5. Project budget amount
 6. Project schedule
- B. The Project Information will be communicated to the community and staff as follows:
1. Monthly Status Reports on Oneida Nation website.
 - a) Under “Business”; “Community Development”; “Project Status Reports”.
 2. Ground breaking and dedication ceremonies scheduled with the events coordinator.
 3. Periodic articles in the Kalihwisaks based upon the specific needs of the project.

X. Project time line



XI. Appendix

- A. Space Needs Summary

SPACE NEEDS SUMMARY

Oneida Gaming Commission

Project:
Project No.: FMT 16-05
Date: 22-Mar-21

	Position Title / Room Name	Name / Comment	Existing Sq. Ft.	New Sq. Ft.
O	Commissioner	Mark A. Powless	207	200
O	Commissioner	Jonas G. Hill	120	120
O	Commissioner	Reynold "Tom" Danforth	150	120
O	Commissioner	Michelle M. Braaten	120	120
O	Legal Counsel	Bill Cornelius	130	120
O	Executive Director	vacant - budgeted	120	120
O	Executive Assistant	vacant - budgeted	120	120
O	Administrative Assistant	Melissa Alvarado	72	120
	Waiting / Badge & Fingerprint		77	80
	Copier / Printer Area	Gaming Commission	50	50
O	Compliance Manager	Ivory Kelly	154	120
O	Compliance Specialist	Shoshana King	120	120
O	Compliance Specialist	Tracy Metoxen	121	120
O	Compliance Specialist	Jodi Skenandore	122	120
O	Investigation & License Manager	Steve Hill	128	120
O	Investigator	Denise Danforth	128	120
O	Investigator	Tim Huff	128	120
O	Investigator	Julie Teteak	130	120
O	Investigator	vacant - budgeted	152	120
	Investigator	vacant - eliminated	128	0
	Copier / Printer Area	Investigation & License	50	50
O	Surveillance Director	Jason R. King - at Casino	0	0
O	Office - Future	Future growth/ reorganization	0	120
O	Office - Future	Future growth/ reorganization	0	120
	Workstation - Future	Future growth/ reorganization	0	80
	Workstation - Future	Future growth/ reorganization	0	80
O	Conference/Hearing Room	Seating for 16 to 20 people	422	500
O	Small Conference Room		429	0
O	File Room	FBI Digital files server - secured	423	50
O	Viewing Room	Surveillance monitors	0	120
O	Breakroom	Counter with sink	130	130
O	Storage		145	50
O	Mens	assume access to in common area	102	0
O	Womens	assume access to in common area	102	0
		Total Net Sq. Ft.:	4,280	3,550

O Indicates Walled Room

Net to Gross Factor: 1.53 1.50

TOTAL GROSS SQ. FT.: 8,111 5,325

Capital Improvement Process (CIP) - Client Division Director Approval Form

To: Mark A. Powless – OGC Chairman
Through: Jonas G. Hill - Commissioner
From: Paul J. Witek – Engineering Director / Senior Architect
Date: January 27, 2022
Re: Gaming Commission Relocation CDC #21-104

I have reviewed the attached Capital Improvement Process (CIP) document identified below for the above noted project and approve of the project moving into the next phase of the CIP Process

- ☐ Concept Paper – dated: n/a
☒ CDC Approval Package – dated: January 27, 2022

Mark Powless Sr.

Mark A. Powless – OGC Chairman

01/27/22

Date

CIP BUDGET ACTIVATIONS 2022

Revised: 12/22/21

Project No.	Project Title	CIP \$ App'd FY 2022	Activated Amount	Date Activation Approved	Unactivated Balance	Notes
07-002	SSB Remodel - Phase V	3,386,000	3,386,000	12/22/21	0	A
15-003	NHC Remodeling - Phase VIII - Stage 4a	300,000	300,000	12/22/21	0	A
20-101	Museum Relocation	300,000	300,000	12/22/21	0	A
21-104	Gaming Commission Relocation	745,000			745,000	A
21-106	Amelia Cornelius Culture Park - Property Repairs	765,000			765,000	A
21-114	Sacred Burial Grounds Expansion	150,000			150,000	A
TOTALS:		5,646,000	3,986,000		1,660,000	

Adjustments

Notes:

A. Funding source: Tribal Contribution

Enter the e-poll results into the record regarding the approval of the Fox Cities Home and Garden Show...

Business Committee Agenda Request

1. Meeting Date Requested: 2/23/22

2. General Information:

Session: ☒ Open ☐ Executive – must qualify under §107.4-1.

Justification: *Choose reason for Executive.*

3. Supporting Documents:

- | | | |
|--|--|---|
| <input type="checkbox"/> Bylaws | <input type="checkbox"/> Fiscal Impact Statement | <input type="checkbox"/> Presentation |
| <input type="checkbox"/> Contract Document(s) | <input type="checkbox"/> Law | <input type="checkbox"/> Report |
| <input type="checkbox"/> Correspondence | <input type="checkbox"/> Legal Review | <input type="checkbox"/> Resolution |
| <input type="checkbox"/> Draft GTC Notice | <input type="checkbox"/> Minutes | <input type="checkbox"/> Rule (adoption packet) |
| <input type="checkbox"/> Draft GTC Packet | <input type="checkbox"/> MOU/MOA | <input type="checkbox"/> Statement of Effect |
| <input checked="" type="checkbox"/> E-poll results/back-up | <input type="checkbox"/> Petition | <input type="checkbox"/> Travel Documents |
| <input type="checkbox"/> Other: <i>Describe</i> | | |

4. Budget Information:

- | | | |
|--|--|-------------------------------------|
| <input type="checkbox"/> Budgeted | <input type="checkbox"/> Budgeted – Grant Funded | <input type="checkbox"/> Unbudgeted |
| <input checked="" type="checkbox"/> Not Applicable | <input type="checkbox"/> Other: <i>Describe</i> | |

5. Submission:

Authorized Sponsor: Lisa Liggins, Secretary

Primary Requestor: _____

Additional Requestor: (Name, Title/Entity)

Additional Requestor: (Name, Title/Entity)

Submitted By: CELLIS1

From: [Secretary](#)
To: [Secretary](#); [Tehassi Tasi Hill](#); [Brandon L. Yellowbird-Stevens](#); [Cristina S. Danforth](#); [Lisa A. Liggins](#); [Daniel P. Guzman](#); [David P. Jordan](#); [Kirby W. Metoxen](#); [Ethel M. Summers](#); [Jennifer A. Webster](#)
Cc: [Danelle A. Wilson](#); [Rhiannon R. Metoxen](#); [Kristal E. Hill](#); [Brooke M. Doxtator](#); [Patricia M. King](#); [Debbie J. Melchert](#)
Subject: E-POLL RESULTS: Approve recommendation for first come, first serve ticket distribution for Fox Cities Home and Garden Show tickets pursuant to OBC SOP Ticket Distribution §5.3.1.2.
Date: Friday, February 4, 2022 12:19:25 PM
Attachments: [Approve recommendation for Fox Cities Home and Garden Show Ticket Distribution.pdf](#)

E-POLL RESULTS

The e-poll approve recommendation for first come, first serve ticket distribution for Fox Cities Home and Garden Show tickets pursuant to OBC SOP Ticket Distribution §5.3.1.2., **has carried**. Below are the results:

Support: Tina Danforth, Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen, Brandon Stevens, Marie Summers, Jennifer Webster

[Aliskwet Ellis](#)

Information Management Specialist
Government Administrative Office

O: 920.869.4408 • E: cellis1@oneidanation.org

P.O. Box 365 • Oneida, WI • 54155



A good mind. A good heart. A strong fire.

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From: Secretary <TribalSecretary@oneidanation.org>

Sent: Thursday, February 3, 2022 4:36 PM

To: Secretary <TribalSecretary@oneidanation.org>; Tehassi Tasi Hill <thill7@oneidanation.org>; Brandon L. Yellowbird-Stevens <bstevens@oneidanation.org>; Cristina S. Danforth <cdanfor4@oneidanation.org>; Lisa A. Liggins <lliggins@oneidanation.org>; Daniel P. Guzman <dguzman@oneidanation.org>; David P. Jordan <djordan1@oneidanation.org>; Kirby W. Metoxen <KMETOX@oneidanation.org>; Ethel M. Summers <esummer1@oneidanation.org>; Jennifer A. Webster <JWEBSTE1@oneidanation.org>

Cc: Danelle A. Wilson <dwilson1@oneidanation.org>; Rhiannon R. Metoxen <rmetoxe2@oneidanation.org>; Kristal E. Hill <khill@oneidanation.org>

Subject: E-POLL REQUEST: Approve recommendation for first come, first serve ticket distribution for Fox Cities Home and Garden Show tickets pursuant to OBC SOP Ticket Distribution §5.3.1.2.

E-POLL REQUEST

Summary:

We were provided sixty (60) complimentary tickets for the 2022 Fox Cities Home & Garden Show for February 18-20 at the Fox Cities Exhibition Center in Appleton.

Justification for E-Poll: Notice of ticket availability needs to be provided to the community prior to the event which starts on February 18, 2022.

Requested Action:

Approve recommendation for first come, first serve ticket distribution for Fox Cities Home and Garden Show tickets pursuant to OBC SOP Ticket Distribution §5.3.1.2.

(

[Distribution_approved-01-27-16.pdf](#))

Deadline for response:

Responses are due no later than 4:30 p.m., Friday, February 4, 2022.

Voting:

1. Use the voting button above, if available; OR
2. Reply with "Support" or "Oppose".

Aliskwet Ellis

Information Management Specialist
Government Administrative Office

O: 920.869.4408 • E: cellis1@oneidanation.org

P.O. Box 365 • Oneida, WI • 54155



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Business Committee Agenda Request

1. Meeting Date Requested: *Click or tap to enter a date.*

2. Session:

☒ Open ☐ Executive – must qualify under §107.4-1.

Justification: *Choose or type justification.*

3. Requested Motion:

☐ Accept as information; OR

Approve recommendation for first come, first serve ticket distribution for Fox Cities Home and Garden Show tickets pursuant to OBC SOP Ticket Distribution §5.3.1.2. (https://oneida-nasn.gov/wp-content/uploads/2017/12/OBC-SOP-Ticket-Distribution_approved-01-27-16.pdf)

4. Areas potentially impacted or affected by this request:

☐ Finance

☐ Programs/Services

☐ Law Office

☐ MIS

☐ Gaming/Retail

☐ Boards, Committees, or Commissions

☒ Other: GAO Office

5. Additional attendees needed for this request:

Name, Title/Entity OR Choose from List

Name, Title/Entity OR Choose from List

Name, Title/Entity OR Choose from List

Name, Title/Entity OR Choose from List

6. Supporting Documents:

- | | | |
|---|--|---|
| <input type="checkbox"/> Bylaws | <input type="checkbox"/> Fiscal Impact Statement | <input type="checkbox"/> Presentation |
| <input type="checkbox"/> Contract Document(s) | <input type="checkbox"/> Law | <input type="checkbox"/> Report |
| <input checked="" type="checkbox"/> Correspondence | <input type="checkbox"/> Legal Review | <input type="checkbox"/> Resolution |
| <input type="checkbox"/> Draft GTC Notice | <input type="checkbox"/> Minutes | <input type="checkbox"/> Rule (adoption packet) |
| <input type="checkbox"/> Draft GTC Packet | <input type="checkbox"/> MOU/MOA | <input type="checkbox"/> Statement of Effect |
| <input type="checkbox"/> E-poll results/back-up | <input type="checkbox"/> Petition | <input type="checkbox"/> Travel Documents |
| <input checked="" type="checkbox"/> Other: Ticket Distribution Form | | |

7. Budget Information:

- | | |
|---|--|
| <input type="checkbox"/> Budgeted – Tribal Contribution | <input type="checkbox"/> Budgeted – Grant Funded |
| <input type="checkbox"/> Unbudgeted | <input checked="" type="checkbox"/> Not Applicable |
| <input type="checkbox"/> Other: <i>Describe</i> | |

8. Submission:

Authorized Sponsor: Lisa Liggins, Secretary

Primary Requestor: Lisa Summers, BC Area Manager

Oneida Business Committee
TICKET DISTRIBUTION FORM

Page 1 of ____

Description of tickets received: Fox Cities Home & Garden Show

Date tickets received by the Business Committee Support Office: Feb 01, 2022

Total number of tickets received: 60

Verified by: Debbie Melcher [Signature] 1564
Printed Name Signature Employee #

Kathleen M. Metoxen [Signature] 902
Printed Name Signature Employee #

Source of tickets (i.e. donation, contract sponsorship):

Complimentary tickets



FOX CITIES HOME & GARDEN SHOW

FEBRUARY 18-20, 2022**FOX CITIES EXHIBITION CENTER****RECEIVED BY:**

FEB 01 2022

JAN 31 2022

GOVERNMENT
ADMINISTRATIVE
OFFICEGOVERNMENT
ADMINISTRATIVE
OFFICE

Greetings!

Enclosed you will find complimentary tickets for our **2022 Fox Cities Home & Garden Show**, coming up **February 18-20** at the **Fox Cities Exhibition Center** in Appleton. Please feel free to distribute these tickets to your fellow colleagues, clients, and co-workers who may want to attend the event.

- **Separate the tickets at the perforations.** Each ticket is good for one adult admission. Children 17 and under do not need a ticket to attend.
- The tickets may be distributed at your discretion.
- **If your company runs out of tickets, please give us a call or email me at LayneKnutson@homeshowcenter.com. We will do our best to mail or email additional tickets right away!**

If you have any other questions regarding these complimentary tickets or the **Home & Garden Show**, please feel free to call our office at **800-374-6463**.

We look forward to seeing you at the show!

-Layne Knutson
Show Management
Fox Cities Home & Garden Show
www.FoxCitiesHomeAndGardenShow.com



FOX CITIES HOME & GARDEN SHOW

FEBRUARY 18 – 20, 2022

Fox Cities Exhibition Center

355 Lawrence Street

Appleton, WI 54911

60 Tickets for this event are available on a first come first serve basis

- * Distribution: February 7 – 17, 2022
- * 18 Years and older, up to 4 tickets per person
- * Pick up Free Tickets at the Norbert Hill Center Main Office
8:00 a.m. to 4:30 p.m. CLOSED: 12:00-1:00 pm
- * Children 17 and under do not need a ticket

For more information contact the Government Administration Office at
920-869-4364

Enter the e-poll results into the record regarding the authorization of Chairman Hill to sign the Tribal Letter

Business Committee Agenda Request

1. Meeting Date Requested: 02/23/22

2. General Information:

Session: ☒ Open ☐ Executive – must qualify under §107.4-1.

Justification: *Choose reason for Executive.*

3. Supporting Documents:

- | | | |
|--|--|---|
| <input type="checkbox"/> Bylaws | <input type="checkbox"/> Fiscal Impact Statement | <input type="checkbox"/> Presentation |
| <input type="checkbox"/> Contract Document(s) | <input type="checkbox"/> Law | <input type="checkbox"/> Report |
| <input type="checkbox"/> Correspondence | <input type="checkbox"/> Legal Review | <input type="checkbox"/> Resolution |
| <input type="checkbox"/> Draft GTC Notice | <input type="checkbox"/> Minutes | <input type="checkbox"/> Rule (adoption packet) |
| <input type="checkbox"/> Draft GTC Packet | <input type="checkbox"/> MOU/MOA | <input type="checkbox"/> Statement of Effect |
| <input checked="" type="checkbox"/> E-poll results/back-up | <input type="checkbox"/> Petition | <input type="checkbox"/> Travel Documents |
| <input type="checkbox"/> Other: <i>Describe</i> | | |

4. Budget Information:

- | | | |
|--|--|-------------------------------------|
| <input type="checkbox"/> Budgeted | <input type="checkbox"/> Budgeted – Grant Funded | <input type="checkbox"/> Unbudgeted |
| <input checked="" type="checkbox"/> Not Applicable | <input type="checkbox"/> Other: <i>Describe</i> | |

5. Submission:

Authorized Sponsor: Lisa Liggins, Secretary

Primary Requestor: _____

Additional Requestor: (Name, Title/Entity)

Additional Requestor: (Name, Title/Entity)

Submitted By: CELLIS1

From: [Secretary](#)
To: [Secretary](#); [Tehassi Tasi Hill](#); [Brandon L. Yellowbird-Stevens](#); [Cristina S. Danforth](#); [Lisa A. Liggins](#); [Daniel P. Guzman](#); [David P. Jordan](#); [Kirby W. Metoxen](#); [Ethel M. Summers](#); [Jennifer A. Webster](#)
Cc: [Danelle A. Wilson](#); [Rhiannon R. Metoxen](#); [Kristal E. Hill](#); [BC Agenda Requests](#)
Subject: E-POLL RESULTS: Approve Chairman Hill to sign the Tribal Letter of Support – EDA Good Jobs Challenge Grant.
Date: Tuesday, February 15, 2022 4:34:02 PM
Attachments: [BCAR Approve Chairman Hill to sign the Tribal Letter of Support – EDA Good Jobs Challenge Grant..pdf](#)

E-POLL RESULTS

The e-poll to approve Chairman Hill to sign the Tribal Letter of Support – EDA Good Jobs Challenge Grant, **has carried**. Below are the results:

Support: Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen, Brandon Stevens, Marie Summers, Jennifer Webster

Aliskwet Ellis

Information Management Specialist
Government Administrative Office
O: 920.869.4408 • E: cellis1@oneidanation.org
P.O. Box 365 • Oneida, WI • 54155



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From: Secretary <TribalSecretary@oneidanation.org>
Sent: Monday, February 14, 2022 2:57 PM
To: Secretary <TribalSecretary@oneidanation.org>; Tehassi Tasi Hill <thill7@oneidanation.org>; Brandon L. Yellowbird-Stevens <bstevens@oneidanation.org>; Cristina S. Danforth <cdanfor4@oneidanation.org>; Lisa A. Liggins <lliggins@oneidanation.org>; Daniel P. Guzman <dguzman@oneidanation.org>; David P. Jordan <djordan1@oneidanation.org>; Kirby W. Metoxen <KMETOX@oneidanation.org>; Ethel M. Summers <esummer1@oneidanation.org>; Jennifer A. Webster <JWEBSTE1@oneidanation.org>
Cc: Danelle A. Wilson <dwilson1@oneidanation.org>; Rhiannon R. Metoxen <rmetoxe2@oneidanation.org>; Kristal E. Hill <khill@oneidanation.org>
Subject: E-POLL REQUEST: Approve Chairman Hill to sign the Tribal Letter of Support – EDA Good Jobs Challenge Grant.

E-POLL REQUEST

Summary: GLITC reached out to Oneida Nation, as they are working with WEDC Deputy Secretary

Sam Ridders and Tia Torhorst from genera8tor Skills Accelerator on an US Dept. of Commerce EDA Grant and are asking tribes for a letter of support for this application.

Our office did reach out to CIO, Dr. Shane Archiquette regarding this request and below is his response:

In reviewing the Gener8tor Skills Accelerator program and the Good Jobs Challenge Grant, the programs would benefit the Oneida Nation significantly in being able to find skilled personnel to take on the open positions that are required for MIS/DTS department as well as future positions that require Digital skills and capabilities to function in other departments.

The findings within the Employer outreach email – Gener8tor indicate the ‘Digital Divide’ which consists of identifying the foundational skills required to function within increasing number of open positions, this is compounded by the high number of individuals resigning from technology focused jobs to pursue different careers which leaves Oneida with more positions going unfilled.

The MIS/DTS department would fully support working with this program and helping to facilitate the grant request to assist in finding people that will be upskilled, reskilled, or achieve a new skill to be functionally capable of working with Digital Technologies.

For the Letter of Support – EDA Good Jobs Challenge, it is estimated that we have about 25-40 open positions that could be filled by someone in the Skills Accelerator and we could estimate hiring 250 to 500+ roles between 2022 and 2027 for MIS/DTS as well as other departments which will have increasing Digital Technology adoption and skills requirements by 2027.

Yaw^ko

Dr. Shane C. Archiquette
Chief Information Officer
Digital Technology Services (MIS)

Justification for E-Poll: The deadline to submit a letter of support was 2/4, but an extension was granted to this week, as they have not received all letters of support they were seeking.

Requested Action: Approve Chairman Hill to sign the Tribal Letter of Support – EDA Good Jobs Challenge Grant.

Deadline for response: Responses are due no later than **4:30 p.m., Tuesday, February 15, 2022.**

Voting:

1. Use the voting button above, if available; OR
2. Reply with “Support” or “Oppose”.

Aliskwet Ellis
Information Management Specialist
Government Administrative Office
O: 920.869.4408 • E: cellis1@oneidanation.org
P.O. Box 365 • Oneida, WI • 54155



A good mind. A good heart. A strong fire.

CONFIDENTIALITY NOTICE: This message and any included attachments are intended only for the addressee. This message may contain privileged, confidential, or proprietary information. Unauthorized forwarding, printing, copying, distribution, or use of such information is strictly prohibited and may be unlawful. If you have received this message in error, please inform us promptly by reply e-mail, then delete the e-mail and destroy any printed copy.

Business Committee Agenda Request

1. Meeting Date Requested: 02/23/22

2. Session:

☒ Open ☐ Executive – must qualify under §107.4-1.

Justification: *Choose or type justification.*

3. Requested Motion:

☐ Accept as information; OR

Approve Chairman to sign the Tribal Letter of Support – EDA Good Jobs Challenge Grant

4. Areas potentially impacted or affected by this request:

☐ Finance

☐ Programs/Services

☐ Law Office

☐ MIS

☐ Gaming/Retail

☐ Boards, Committees, or Commissions

☐ Other: *Describe*

5. Additional attendees needed for this request:

Name, Title/Entity OR Choose from List

Name, Title/Entity OR Choose from List

Name, Title/Entity OR Choose from List

Name, Title/Entity OR Choose from List

6. Supporting Documents:

- | | | |
|--|--|---|
| <input type="checkbox"/> Bylaws | <input type="checkbox"/> Fiscal Impact Statement | <input type="checkbox"/> Presentation |
| <input type="checkbox"/> Contract Document(s) | <input type="checkbox"/> Law | <input type="checkbox"/> Report |
| <input checked="" type="checkbox"/> Correspondence | <input type="checkbox"/> Legal Review | <input type="checkbox"/> Resolution |
| <input type="checkbox"/> Draft GTC Notice | <input type="checkbox"/> Minutes | <input type="checkbox"/> Rule (adoption packet) |
| <input type="checkbox"/> Draft GTC Packet | <input type="checkbox"/> MOU/MOA | <input type="checkbox"/> Statement of Effect |
| <input checked="" type="checkbox"/> E-poll results/back-up | <input type="checkbox"/> Petition | <input type="checkbox"/> Travel Documents |
| <input type="checkbox"/> Other: <i>Describe</i> | | |

7. Budget Information:

- | | |
|---|--|
| <input type="checkbox"/> Budgeted – Tribal Contribution | <input type="checkbox"/> Budgeted – Grant Funded |
| <input type="checkbox"/> Unbudgeted | <input type="checkbox"/> Not Applicable |
| <input type="checkbox"/> Other: <i>Describe</i> | |

8. Submission:

Authorized Sponsor: Tehassi Hill, Chairman

Primary Requestor: Danelle Wilson, Executive Assistant



February 14, 2022

Alejandra Castillo, Assistant Secretary of Commerce for Economic Development
U.S. Economic Development Administration
1401 Constitution Avenue, NW
Suite 71014
Washington, DC 20230

Dear Assistant Secretary Castillo:

On behalf of the Oneida Nation, I am writing in full support of the State of Wisconsin's application for the U.S. Economic Development Administration's 2021 Good Jobs Challenge grant. Our Nation is a Title IV and V Self-Governance Tribe located in Northeast Wisconsin and serves a tribal population of approximately 17,308 members. The Oneida Nation has a \$750 million annual economic impact in our region and is one of the largest employers in Brown and Outagamie Counties, with approximately half of our employee base being non-Oneida employees from neighboring communities. We plan to support every component to help leverage this grant for not only our unique workforce needs but also to create a more resilient and diversified economic recovery.

Our Tribe currently has approximately 25-40 open positions that could be filled by someone recently skilled in the digital and workplace skills which the Skills Accelerator could train on in the next five years. While we don't know exactly what jobs we will need five years from now, we know that the foundational digital roles in securing and supporting our customers and clients, advancing and protecting our IT infrastructure, and analyzing our work will only grow.

We could estimate hiring 250 to 500+ digital roles over the course of the grant - late 2022 to early 2027 - and hope to hire as many Skills Accelerator graduates as possible.

Two critical agencies that drive the economic prosperity of our state - Wisconsin Economic Development Corporation and Department of Workforce Development - are coming together in a collaborative effort to support innovation in human capital. Wisconsin has the lowest unemployment rate in the state's 174-year history which comes amid a worker shortage stemming from the pandemic that continues to impact businesses across the state. Employers throughout our region are struggling to find candidates to fill open positions while navigating the "great reshuffle" along with the shifting expectations of the workforce.

The state gained 5,300 private-sector jobs in December 2021. In addition, the number of people counted as unemployed in Wisconsin - 86,200 - also hit a record low. When speaking with a crowd in Milwaukee, Charles Evans, president and CEO of the Federal Reserve Bank of Chicago, commented on jobs and unemployment when asked his predictions for the upcoming year. He reflected that the low unemployment rate might be reflective of people not coming enough into the labor force and that there are opportunities for people who want jobs.

Furthermore, digital skills are needed in virtually every role in every organization, yet there are limited programs working towards reducing the digital workplace chasm that was growing before the pandemic and has exponentially increased in the last two years. According to the "State's Digital Equity Scorecards", a publication issued by the National Digital Inclusion Association, in partnership with National Skills Coalition and Microsoft, nearly 33% of our unemployed individuals in Wisconsin lacked the foundational digital skills to compete for over 138,000 open positions (July 2021). Closing this skills gap is an important aspect of the continued economic growth in our region and our state and this grant serves as an integral role in facilitating an equitable training platform to help more of our residents secure good jobs today and be digitally prepared for careers of tomorrow.

The three component parts of this proposal addresses several workforce issues in our region, including not having enough workers for roles, equity gaps in accessing the basic digital tools needed for employment and living a full life, and tools for how to navigate changes in the workplace exacerbated by the pandemic.

We are excited to watch our region's employers and residents innovate and engage in how our workplaces and communities will grow in the future. We are ready to participate in discussions about supporting our industry and workers to push Wisconsin to the forefront of disrupting and innovating in how our talent and our economy grow with these changes.

We look forward to working with the State to support the activities laid forth in this proposal and watch our region's employers and residents innovate and engage in how our workplaces and communities will grow in the future.

On behalf of the Oneida Nation, I ask for your full support of the State of Wisconsin's application.

Respectfully,

Tehassi tasi Hill, Chairman
Oneida Nation

From: [Therese Safford](#)
To: [Chris Boyd \(chris.boyd@redcliff-nsn.gov\)](#); [jim.williams@lvd-nsn.gov](#); [jjohnsonsr@ldftribe.com](#); [louis.taylor@lco-nsn.gov](#); [Marlon WhiteEagle \(Marlon.WhiteEagle@ho-chunk.com\)](#); [Menominee Chairman \(chairman@mitw.org\)](#); [Michael Wiggins Jr. \(MikeW@badriver-nsn.gov\)](#); [Nathan Gordon](#); [Robert Van Zile, Jr \(Robert.Vanzile@scc-nsn.gov\)](#); [Shannon Holsey \(shannon.holsey@mohican-nsn.gov\)](#); [Tehassi Tasi Hill](#); [William Reynolds](#)
Cc: [Bryan Bainbridge](#); [Allen, Jamie](#); [Bernice Taylor](#); [Beverly LaBarge \(blabarge@ldftribe.com\)](#); [brtsecretary@badriver-nsn.gov](#); [Carmen McGeshick](#); [ccchapman@mitw.org](#); [Cinnamon Lonetree \(Cinnamon.Lonetree@ho-chunk.com\)](#); [Danelle A. Wilson](#); [Dee Gokee-Rindal \(tribalops@badriver-nsn.gov\)](#); [jody.hartwig@mohican-nsn.gov](#); [Karena.Thundercloud@Ho-Chunk.com](#); [Karrie Wichtman \(karrie.wichtman@lvd-nsn.gov\)](#); [Linda L. Peters](#); [mcook@mitw.org](#); [Michaela Lowe](#); [Sarah Lemieux \(Sarah.Lemieux@ho-chunk.com\)](#); [Terri Miller \(tmiller@lco-nsn.gov\)](#)
Subject: GLITC Letter of Support
Date: Thursday, February 3, 2022 12:37:51 PM
Attachments: [Tribal Letter of Support - EDA GoodJobs Challenge Grant.docx](#)
[Employer outreach email - Gener8tor.docx](#)
[gener8tor Skills Accelerator details.pdf](#)

Dear Board Members.

We are working with WEDC Deputy Secretary Sam Ridders and Tia Torhorst from gener8tor Skills Accelerator on an US Dept. of Commerce EDA grant. We are requesting a letter of support from you for this application. A letter template is attached, along with an explanation of the grant and gener8tor Skills Accelerator.

If at all possible, please send your letter to tia@gener8tor.com and/or me no later than **February 4.**

Thank you for your assistance in such a short timeframe

Therese

Therese Safford
Deputy Administrator/Compliance Officer
Great Lakes Inter-Tribal Council, Inc.
2932 US Highway 47 North
PO Box 9
Lac du Flambeau, WI 54538

715-588-1013 Direct
715-588-3324 Main
800-472-7207
715-588-7900 fax

NOTICE: e-mail to and from this sender may be public record; however, this email message and all attachments may contain legally privileged, confidential, proprietary, or sensitive information intended solely for the use of the addressee. If you are not the intended recipient, any disclosure, viewing, copying, printing, distribution, or use of any of the information contained in or attached to this communication is strictly prohibited. If you have received this message in error, please notify the sender by email and delete all copies of the message immediately. If you are responding to this email with sensitive or personal information, please consider providing the information in an encrypted format.

The State of Wisconsin is applying for a federal grant through the Department of Commerce called the [Good Jobs Challenge](#). We are seeking a letter of support from your organization by February 4.

The grant will have three components valuable to businesses across the state:

- Skills Accelerator - rapid workforce training program for under and unemployed residents (with a focus on historically marginalized) in the state that helps place them in a job. Just this morning the Green Bay Gazette published an article about this work, see attachment.
- Employer Innovation and Learning Network - a peer-to-peer affinity network for employer partner's key leaders like Chief Information Officers (CIOs) and Chief Human Resource Officers (CHROs).
- Future of Work Accelerator - creation of recruitment and worker retention tools for employers and workers for next generation work

Why?

Wisconsin needs to be a national leader for job quality and matching workers to the highest demand jobs to drive innovation and economic growth. We want to ensure Wisconsinites and our employers are ready for the explosive growth in digital skills that workplaces require for successful economic growth now and in the future. The number of skills required for a single job is increasing by 10% year over year, and over 30% of the skills needed three years ago will soon be irrelevant, according to Gartner TalentNeuron.

Digital skills are needed in virtually every role in every organization, yet there are limited programs working towards reducing the digital workplace chasm that was growing before the pandemic and has exponentially increased in the last two years. According to the "State's Digital Equity Scorecards", a publication issued by the National Digital Inclusion Association, in partnership with National Skills Coalition and Microsoft, nearly 33% of our unemployed individuals in Wisconsin lacked the foundational digital skills to compete for over 138,000 open positions (July, 2021). Closing this skills gap is an important aspect of the continued economic growth in our region and our state and this grant serves as an integral role in facilitating an equitable training platform to help more of our residents secure good jobs today and be digitally prepared for careers of tomorrow.

What is in it for my business?

You will be at the table to help craft the training strategy. You will have first access to skills accelerator graduates to fill your talent pipeline. The graduates will take a digital skills training program in addition to workforce readiness programming such as skills for inclusive conversations, how to manage feeling overwhelmed and critical thinking. Digital skills curriculum will be based on regional and state-wide employer needs and tailored for entry-level roles such as sales, customer service, data analyst, IT help desk and cybersecurity. While the type of roles will vary, they will all be grounded digital skills. Most roles will funnel into pre-apprenticeship or apprenticeship pathways.



gener8tor Skills Accelerator

[gener8tor Skills Accelerator](#) is a virtual, on-demand program for people looking for jobs in high-demand roles in their communities founded in partnership with Microsoft and [New North](#) in late summer 2020 in response to unprecedented pandemic related unemployment. The program has scaled to 14 communities across the county - both urban and rural - to continue the learnings in how to best serve communities.

The Skills Accelerator graduates build their confidence alongside their technical knowledge in small cohort-based groups where they receive one-on-one support to achieve their goals. Participants earn LinkedIn Learning certificates and, in certain programs, have access to reduced fee exams to secure industry-recognized certifications. All learning is self-paced to fit any schedule and takes approximately 15 hours per week.

Intended to support under and unemployed individuals gain meaningful employment in a variety of sectors (egs technology, insurance, finance and professional services) in roles in professional technical and administrative services. gener8tor and our graduates share a goal - graduates getting good jobs in diverse, professional workplaces where the skills they gain from the accelerator can be applied. Roles might be working in their community or in a remote role working for a company anywhere in the country.

This skills accelerator has advanced individuals' wages through promotion or by securing a new job in both "blue" and "white collar" jobs. Approximately one-third of the graduates share their new salary with us, on average it is \$47,382.

How does the Skills Accelerator work?

gener8tor's recruiting team work on all levels of a community from grasstop to grassroots to share the opportunity. We provide all tools necessary for organizations and individuals to be the best ambassador they can be for the program - social-ready graphics, template email language, flyers for places with in-person visibility. Additionally, by leveraging gener8tor's expertise in digital customer acquisition, we also find individuals who are not engaged with the traditional workforce safety net system. We have found our most successful graduates have given up on "the system" helping them for a variety of reasons.

After filling out a simple on-line application, gener8tor staff reach out to the applicant to talk more about the program. After this discussion to determine shared alignment about the program and applicant's goals and agreement on the commitment required for applicants we accept program participants. Under and unemployed and those who identify as historically marginalized

(egs. women, people of color, formerly incarcerated/justice involved) are prioritized with the goal of having a cohort of 35-40 individuals.

The programs last between 5-10 weeks, driven by the technical curriculum's length. Historically, the curriculum has been from Microsoft's [Global Skilling Initiative's ten most in-demand careers](#) from data on LinkedIn job postings (see below for full list). Wisconsin's Good Jobs Challenge's application will utilize these ten career paths but also other LinkedIn curriculum to expand options. This will allow for regional needs but also as job and skill demands change. An example of a program outside of the ten but very in demand is cybersecurity training. The ten technical learning paths draw from Microsoft, LinkedIn and GitHub. Additional programming, also curated from LinkedIn, rounds out participants' critical employability, communication and interpersonal skills. Technical curriculum will be selected in partnership with community leaders and ambassadors, taking into consideration transferable skills and goals of participants and local economic hiring needs. Data from multiple sources will be used to guide the curriculum discussion. Frequently used curriculums to date are Customer Service and Sales, IT Help Desk, Network Administrator and Project Management.

A distinguishing component of this Skills Accelerator is that the program is self-paced and fully virtual. This allows participants who have family caregiving responsibilities or are employed with unpredictable schedules to continue working while completing the program. If access to a computer or internet is an issue we work with individuals on a case-by-case basis to help determine a solution. That may be providing a refurbished computer and hotspot or working with a local partner that has a computer lab if, for example, focused and quiet time in their house is the issue vs. a computer.

Another unique component of gener8tor Upskilling is how community is built into the program. Participants learn alongside each other and keep each other accountable. All participants are assigned a "Career Coach" and a "Buddy or Pod." The "Career Coach" is a gener8tor employee who can assist with answering any questions, helping with needs that may arise such as trouble completing a course and emotionally supporting the participants in ways they may not be able to find with friends or family members. Program "Buddies" are fellow cohort members. They exchange contact information for the purposes of holding each other accountable for success and providing peer support as needed.

Concurrently with the digital skills learning, participants engage in job coaching services - crafting or refreshing their resume, LinkedIn profile and cover letters and participating in mock interviews.

Additionally, weekly "Lunch & Learns" allow participants to log into a live Microsoft Teams meeting to learn from and engage with workforce and technical experts. Topics include things participants may need for their job search like Optimized Job Search Strategies, How to Find a Job on LinkedIn, Interview Best Practices or how to enhance their technical learning to complement their LinkedIn learnings.

The last week of programming, participants are invited to interview with companies hiring for roles they have just gained digital skills in. Data shows that 40% of job seekers are hired at companies where they have a connection. gener8tor provides that network and connection. At gener8tor, our goal is to be as responsive as possible to the local community's needs. In this program that is both for employer needs but career interests and aspirations for the individual.

Employer Hiring Network

Our entrepreneurial, corporate and venture capital work in other parts of our company instantly created an opportunity to grow our hiring network through the over 3,357 corporate connections and 788 alumni companies we regularly work with. Consequently, many of these corporations and companies are actively engaged with and hiring gener8tor Skilling Accelerator graduates. Our dedicated employer network that we regularly work with for their hiring needs is currently 368 companies across a variety of industries.

Locally, we have been engaging with Wisconsin employers since the NE WI pilot started in 2020. There will be additional and intensive employer outreach in advance of the grant application for committed engagement with the graduates. Employer engagement will be a priority through the entire life of the program as sustainability includes employer support in the future but also because success is dependent on their engagement in our success.

In addition, gener8tor is a curated partner to supply candidates to Microsoft Career Connect. Career Connect is a service that will help place job seekers skilled by Microsoft's nonprofit and learning partners in tech-enabled jobs in the Microsoft supplier and partner network.

An example of the benefits of the gener8tor network can be found in our relationship with our startups. One of those, EatStreet, the Madison-based online meal delivery service company, participated in the gener8tor flagship accelerator in 2012. Since then and with the support of gener8tor, EatStreet grew exponentially. They now have over 3,000 full-time employees and are actively hiring. EatStreet has been dedicated to employing gener8tor Skilling Accelerator graduates by providing entry-level positions with the opportunity for upward mobility within the company.

Rachelle Katchenago, a graduate of the gener8tor Skilling Accelerator and NE WI resident, pursued the customer service and sales learning path. Within several months of graduating from gener8tor Skills Accelerator Rachelle was hired for a full-time position at EatStreet. Rachelle has shared her elation over making more money than she ever has before and how without the Skills Accelerator she never would have gotten this job. In the customer service department at EatStreet, Rachelle has learned new skills like using Salesforce software. She now has taken on new duties as an "implementation specialist," helping restaurants to adopt and use the company's online service. At EatStreet, workers move from customer service up to sales or data analyst roles, presenting a clear path for wage growth. Rachelle's exceptional story was highlighted in [Good Morning America](#), in the [New York Times](#) and by Microsoft in one of their ["Features"](#) articles.

Goals

The goal is to have 70% of our graduates hired or promoted into full-time, quality employment within three months. Our definition of full-time, quality employment means that an individual works somewhere between 32-40 hours per week, 50 weeks a year and receives benefits such as healthcare and makes a wage aligned with regional/national averages.

Graduates are supported in their job search until they request not to be. If a graduate is placed we continue to check in every six months in case circumstances change and they need to re-engage our support or if they would like to navigate additional skilling.

gener8tor currently also surveys enrolling participants to determine how they view their current ability to secure employment as a baseline. After graduation, we ask the same questions to assess how differently they feel prepared. We also include [Net Promoter Score \(NPS\)](#) survey questions to assess metrics about if they would recommend the program to a friend or family member - a gold standard of customer satisfaction.

gener8tor staffing model

Each regional program has three people hired dedicated to that program. The Program Manager and two career coaches will support 100 graduates through the program annually. Additionally, overarching staff support each region for recruiting individuals and recruiting and supporting hiring partners.

The Wisconsin Good Jobs Challenge will also layer additional support to ensure our state-wide strategy, data collection and wraparound service support for the skillers.

Community-driven

gener8tor's mission is to help communities invest in their best and brightest.

We work closely with the community to assess what jobs and skills workers are looking to gain while also learning from employers about the skills and qualifications they would like to see when hiring new employees. The flexibility of the Accelerator allows us to focus our curriculum to best fit the needs of the community.

Skills pathways currently offered for Global Skills Initiative

* programs that Skills Accelerator has used

Technical Skills

[Customer Service Specialist*](#)

[Data Analyst](#)

[Digital Marketing Specialist](#)

[Financial Analyst](#)
[Graphic Designer](#)
[IT Administrator](#)*
[IT Help Desk](#)*
[Project Manager](#)*
[Sales Representative](#)*
[Software Developer](#)*

Professional Skills

[Diversity, Inclusion and Belonging for All](#)*
[Job Seeking Skills](#)*
[Professional Soft Skills](#)*

Statistics as of 1.15.21

Stats from NE WI Skilling Accelerator:

4 cohorts (graduations from 8/20 - 11/22)

423 applicants

102 participants

77% graduation rate

36% graduates are people of color and 46% are women

86% of graduates are employed after 3 month

67% of graduates are employed

Overall Skilling Accelerator stats:

14 cohorts (graduations from 8/20 - 12/21)

2288 applicants

538 participants

77% graduation rate

44% graduates are people of color and 40% are women

68% of graduates are employed after 3 months*

50% of graduates are employed*

*9 cohorts have graduated between October 2021 - December 2021

Accept the Bay Bancorporation Inc. FY-2022 1st quarter report

Business Committee Agenda Request

1. Meeting Date Requested: 02/23/22

2. Session:

☒ Open ☐ Executive – must qualify under §107.4-1.

Justification: *Choose or type justification.*

3. Requested Motion:

☒ Accept as information; OR

Enter the requested motion related to this item.

4. Areas potentially impacted or affected by this request:

☐ Finance

☐ Programs/Services

☐ Law Office

☐ MIS

☐ Gaming/Retail

☒ Boards, Committees, or Commissions

☐ Other: *Describe*

5. Additional attendees needed for this request:

Name, Title/Entity OR Choose from List

Name, Title/Entity OR Choose from List

Name, Title/Entity OR Choose from List

Name, Title/Entity OR Choose from List

6. Supporting Documents:

- | | | |
|---|--|---|
| <input type="checkbox"/> Bylaws | <input type="checkbox"/> Fiscal Impact Statement | <input type="checkbox"/> Presentation |
| <input type="checkbox"/> Contract Document(s) | <input type="checkbox"/> Law | <input checked="" type="checkbox"/> Report |
| <input type="checkbox"/> Correspondence | <input type="checkbox"/> Legal Review | <input type="checkbox"/> Resolution |
| <input type="checkbox"/> Draft GTC Notice | <input type="checkbox"/> Minutes | <input type="checkbox"/> Rule (adoption packet) |
| <input type="checkbox"/> Draft GTC Packet | <input type="checkbox"/> MOU/MOA | <input type="checkbox"/> Statement of Effect |
| <input type="checkbox"/> E-poll results/back-up | <input type="checkbox"/> Petition | <input type="checkbox"/> Travel Documents |
| <input type="checkbox"/> Other: <i>Describe</i> | | |

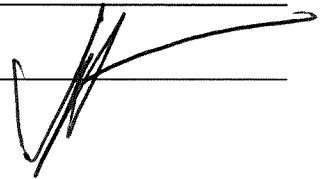
7. Budget Information:

- | | |
|---|--|
| <input type="checkbox"/> Budgeted – Tribal Contribution | <input type="checkbox"/> Budgeted – Grant Funded |
| <input type="checkbox"/> Unbudgeted | <input checked="" type="checkbox"/> Not Applicable |
| <input type="checkbox"/> Other: <i>Describe</i> | |

8. Submission:

Authorized Sponsor: David P. Jordan, Councilman

Primary Requestor: Jeff Bowman, President, Bay Bank



Bay Bank
QUARTERLY REPORT

Quarter ended December 31, 2021

A. BAY BANK

Submitted by: Jeff Bowman, Board Member
Directors: Fern Orie, Bob Jossie, Jeff Bowman,
Todd Van Den Heuvel, Elaine Skenandore-Cornelius

Oneida Business Committee Contact: David Jordan

B. MINUTES

None Submitted

ACTION TAKEN

No Tribal Policy changes.

D. FINANCIAL

Note that various financial reports

December 31, 2021, is Bay Bank's fiscal year end.

E. SPECIAL EVENTS AND TRAVEL

None

F. PERSONAL COMMENTS

Bay Bank account numbers as of December 31, 2021:

1,684	Checking Accounts
480	Business Checking Accounts
155	Money Market Accounts

1,691	Savings Accounts
298	Certificates of Deposit
109	Commercial Real Estate Loans
1,102	Residential Real Estate Loans
244	Business Loans
615	Consumer Loans
36	Oneida Small Business 2000 Loan Program Loans

The Oneida Small Business Loan Program 2000 that is administered by Bay Bank started on May 1, 2002. As of this date over \$ 15.2 million in new loans have been made to over 146 new or growing Oneida tribal member owned businesses.

The Section 184 mortgage loans serviced under FHLB MPF program totaled \$88.8 million on December 31, 2021. There are 713 loans in the program currently.

G. GOALS AND OBJECTIVES

2021 GOALS:

GOAL A: Bay Bank will strive to attain a minimum 0.70% Return on Assets for the year ending December 31, 2021. Return on Assets (ROA) is a common measurement of a bank's profitability. This ratio informs you how well the bank is managing and investing the bank's assets.

2021 ROA Goal	2021 YTD ROA Actual	2021 Peer Group Average
0.70 %	1.68%	1.05%

GOAL B: Bay Bank will strive to attain a minimum 7.00 % Return on Equity for the year ending December 31, 2021. Return on Equity (ROE) is the measurement of how well the bank is performing for its stockholder.

2021 ROE Goal	2021 YTD ROE Actual	2021 Peer Group Average
7.00 %	17.38 %	10.22 %

Bay Bank had budgeted total loans for the quarter ended December 31, 2021, in the amount of \$ 79.3 million. Total loans on December 31, 2021, were \$ 71.7 million, a decrease of \$ 7.6 million from budget. Loans decreased \$ 4.5 million over the 12-month period ended December 31, 2021.

Bay Bank had budgeted total deposits for the quarter ended December 31, 2021, in the amount of \$ 117.3 million. Total deposits on December 31, 2021, were \$ 195.1 million, an increase of \$ 77.8 million over budget. Deposits increased \$ 102.7 million for the past twelve months, the result of increase in transaction accounts, savings deposits and time deposits.

H.

MEETINGS

Monthly meeting on the fourth Thursday of each month. Well attended.

Accept the Oneida ESC Group, LLC FY-2022 1st quarter report

Business Committee Agenda Request

1. Meeting Date Requested: 02/23/22

2. General Information:

Session: ☒ Open ☐ Executive – must qualify under §107.4-1.

Justification: *Choose reason for Executive.*

3. Supporting Documents:

- | | | |
|---|--|---|
| <input type="checkbox"/> Bylaws | <input type="checkbox"/> Fiscal Impact Statement | <input type="checkbox"/> Presentation |
| <input type="checkbox"/> Contract Document(s) | <input type="checkbox"/> Law | <input checked="" type="checkbox"/> Report |
| <input type="checkbox"/> Correspondence | <input type="checkbox"/> Legal Review | <input type="checkbox"/> Resolution |
| <input type="checkbox"/> Draft GTC Notice | <input type="checkbox"/> Minutes | <input type="checkbox"/> Rule (adoption packet) |
| <input type="checkbox"/> Draft GTC Packet | <input type="checkbox"/> MOU/MOA | <input type="checkbox"/> Statement of Effect |
| <input type="checkbox"/> E-poll results/back-up | <input type="checkbox"/> Petition | <input type="checkbox"/> Travel Documents |
| <input type="checkbox"/> Other: <i>Describe</i> | | |

4. Budget Information:

- | | | |
|---|--|-------------------------------------|
| <input type="checkbox"/> Budgeted | <input type="checkbox"/> Budgeted – Grant Funded | <input type="checkbox"/> Unbudgeted |
| <input type="checkbox"/> Not Applicable | <input type="checkbox"/> Other: <i>Describe</i> | |

5. Submission:

Authorized Sponsor: John Breuninger, Chair/Oneida ESC Group, LLC

Primary Requestor: _____

Additional Requestor: (Name, Title/Entity)

Additional Requestor: (Name, Title/Entity)

Submitted By: CELLIS1



Oneida ESC Group, LLC

1st Quarter Report – FY22

February 9, 2022

OESC Board of Managers:

John L. Breuninger, Chairman

Jacquelyn Zalim

Leslie Wheelock

Oneida ESC Group, LLC (OESC), was formed in 2012 as a holding company to house subsidiaries to do business with the federal government. OESC has six subsidiaries, Oneida Total Integrated Enterprises (OTIE), Mission Support Services (MS2) and General Mechanical Corp (GMC), Sustainment and Restoration Services (SRS), Oneida Engineering Solutions (OES) and 1822 Land and Development Company of Oneida (1822).

OESC's subsidiaries are supported by OESC with general management and administrative functions, including accounting and contracting management, human resource management, IT support, overall management, and marketing, bid and proposal. Below is a summary of OESC and its subsidiary's activities.

Narrative Report

a. Explanation of the core of the Corporation's business practices and market overview

OESC's subsidiary limited liability companies focus on contracts issued by the government agencies for engineering, science and construction work. OESC's revenue is derived from the subsidiaries that operate in the full and open market as well as the Small Business Administration Business Development Markets primarily as 8(a) and Small Business designated companies.

OESC and its subsidiaries are a highly technical organization providing research /investigation, design, engineering and project management. Oneida ESC Group operates in five core services:

- Environmental services – Assessment, investigation, design, testing and monitoring
- Remediation – Action Planning, project management, extraction of contaminated materials.
- Construction and demolition – Repair, service, abatement, renovation and new.
- Engineering Services – Design and project managements for sites and site design, structural, mechanical, plumbing, civil, structural, water / wastewater systems and storm water management.
- Munitions response services – Investigation and remediation of munitions and ordinances.

Oneida Total Integrated Enterprises (OTIE) – Competes in the full and open marketplace as a small business (less than 750 employees). Core competencies include environmental services, environmental remediation, engineering services and project management.

Mission Support Services (MS2) – 8a Graduation date is 3/15/2023. MS2 is focused on construction management contracts. Core competencies include construction management services, New and renovated structures, HVAC systems and controls Utility systems - water, sewer, gas, electrical, Electrical power generators, transformers, and distribution, Communication and security systems, Interior remodeling, upgrades focused on the federal market with supplemental markets includes commercial and tribal construction projects.

General Mechanical Corporation (GMC) - operates mainly as an HVAC Contractor but has performed both General Contracting and Electrical Contracting in Eastern FL.

Sustainment & Restoration Services (SRS) – 8a Graduation date is 2/18/2024.

SRS core competencies include facility investigations, corrective measures design/implementation, remedial designs/remedial actions, including characterization, assessment, and cleanup, Wetlands assessment and wetlands restoration design, Brownfields – Phase I & II ESAs, Technical Enforcement Support Facility and asset inventory, evaluation, and assessment Engineering design for site development, utility systems, facilities Engineering design for wastewater treatment and sewerage systems, and specialized professional services manpower solutions.

LG2 Environmental Services (LG2) - is a full-service environmental services company that provides a wide range of quality, responsive environmental services across the United States. currently has 35 employees. LG2ES' professional staff represents a wide range of experience and capabilities including Archaeological and Cultural Resource Assessments; Natural Resource Assessment and Management (Wetlands, Biological Assessments, aquatic and other biology) Site Contamination Assessment and Remediation, Environmental Compliance, NEPA Documentation, Federal, State, and Local government permitting projects.

Oneida Professional Services (OPS)- is a full spectrum professional services group providing a wide array of manpower solutions to government and commercial clients. Services include training and educational support services, a broad spectrum of specialized technical support for complex training environments and advanced learning for the Naval Postgraduate School, Masters and PhD-level engineers and research scientists. OPS also manpower for software engineering services, including areas across the expanding IT universe.

Oneida Engineering Solutions (OES) – OES focuses on performing transportation engineering services for governmental agencies (Federal, State and Local). Work is federally funded and abides by the Brooks Act; requiring selection based on competency, qualifications and experience. OES has been certified as a Disadvantage Business Enterprise in the State of Wisconsin.

1822 Land and Development Company of Oneida (1822) – 1822 is a real estate holding company that owns, leases and sub-lease various real estate holdings in and around the Oneida Nation Reservation. The overall goal is to grow the portfolio that meets the needs of the Oneida Nation and the Northeastern WI.

b. Explanation of the Corporation's current place within the market

OESC operates in a fiercely competitive and expanding market. An abundance of Architecture / Engineering / Construction (AEC) firms provide similar services offered by OESC. Competitive factors for our success include performance reputation, network, price, geographic location, and availability of technically skilled personnel (flexibility).

Three of the top five federal spending agencies awarding non-competitive contracts are

OESC customers.

c. Explanation of the outlines of strategies by the Corporation for improved value in the market

OESC's subsidiaries are positioned to take advantage of existing relationships, contracts, and networks OTIE established since 2008.

We continuously evaluate solutions to broaden and capture a larger share of the Federal and State markets. Each subsidiary operates based on primary NAICS codes with secondary NAIC codes that overlap with the sister companies.

d. Explanation of the Corporation's relative performance vs. competitors and identification of key competitors within the market

Our competitors include Small Businesses, Alaskan Native Corporations (ANCs); Native American Owned, tribally owned small businesses; and Native Hawaiian Organizations (NHOs). Each of these businesses is in a category of small business that may be awarded prime contracts without competition. Oneida ESC subsidiaries also compete against other 8(a) firms for set-aside acquisitions, including small businesses that are categorized as Woman-Owned, HUB Zone, Service-Disabled Veteran Owned small business, and others. Finally, Oneida ESC competes in the full and open markets without restrictions.

Typical competitors include Small Business firms with fewer than 750 employees in NAICS 562910. Another area of significant competition is the regional Transportation Engineering firms in Wisconsin for WI DOT work (OES).

e. Explanation of any material changes or developments in the market or nature of business the Corporation is primarily engaged in since the last reporting period.

The first and second quarters are relatively quiet for responding to RFPs however, we are tracking several major opportunities for calendar year 2022. Keep in mind these are best estimates and the government may or may not publish request for proposals at their intended dates. There are several smaller opportunities that we are tracking and proposing on including sole source opportunities. We are taking this time to develop some improvements in our marketing departments including electronic and paper marketing and a data base for proposal writing.

f. Identification of the primary goals and targets of the Corporation and progress made towards accomplishment of the same

Goals for Oneida ESC Group

Growth at a sustainable rate is the primary business goal for OESC. Financial reward for OESC is when we align our investment strategies according to our client's mission priorities.

Targets for OESC Subsidiaries:

Opportunities continue to exist in geographies where all companies have successful past performance; and where personnel involved in such projects have established strong relationships with teaming partners and clients. Opportunities continue to emerge based on

combined efforts of OESC's marketing and sales efforts. Target clients continue to include Department of Defense agencies (various bases – Navy, Air Force, and Army), Environmental Protection Agency, WI Department of Transportation, Milwaukee Metropolitan Sewer District and the Oneida Nation.

New target clients include extended services on existing bases, geographical growth on “new” bases where OESC has not performed work on in the past, municipalities geographically related to OESC offices and other Tribal Nations.

g. Identification of key elements for success in strategies given, including risks, resources, and relations available and needed in order to successfully fulfill outlined strategies *Key elements for success in the OESC model include:*

- Meeting performance indicators, including safety, staff turnover, profitability, staff utilization, backlog, and capacity.
- Adapting to a changing customer base, contract type, or key skill set. We recognize and reconfigure based on identified needs to delivery strategic growth.
- Identification of contract capacity and access is under regular review.
- Increasing our geographic footprint and capabilities.

Risk in the marketplace

- We operate in highly competitive industries
- Contracting is often erratic and unpredictable; cancellations or delays in pending awards by government agencies could adversely affect us
- International operations carry additional risk
- Loss of key personnel
- Adoption of new contract laws or regulations.

h. Identification of medium (two to five year) and long (greater than five year) prospects and sustainability of the Corporation given the present status, strategies, and risks

Our medium and long-range prospects for sustainability are balanced by business diversification and consistent project management delivery.

We have successfully groomed long-term business relationships with key US Agencies for services delivered around the world. Contracting with the US government remains a reliable strategy in terms of payment, stability, and growth opportunity.

Medium-term prospects

OESC's prospects in the two- to five-year term rely on our sturdy performance in engineering, science, and construction to existing clients; adjacent clients/services and geographic areas; and new service offerings to new clients. OESC continues to focus on business development and talent acquisition to meet our growth metrics.

Long-term prospects

OESC envisions steady growth with our key customers over the long term. OESC is nimble and agile, allowing us to focus on governments funding flows.

Oneida ESC Group, LLC | 2022

Continued reliance on low-price awards is a staple in our business model and we continue to adjust the pricing structure to ensure that we remain competitive. We continue to concentrate marketing efforts on maximizing our return on investment through expanding support for existing customers, developing tasks under existing contracts, and collaborating with firms that need either small business participation or our specialized expertise.

- i. **Explanation of market growth (if any) experienced by the Corporation, identifying sources of growth (i.e., organic growth through market share increase, volume of business increase, acquisition of competition or other assets, etc.)**

We have made a concerted effort on our fence-to-fence contracts which is environmental operations and compliance services. We also see growth in our traditional engineering services such as civil, mechanical, electrical, etc.

- j. **Summary of the assets of the Corporation, including but not limited to its financial, physical, employee, customer, brand or intellectual property, and supply assets.**

OESC ASSETS
<u>Financial (On Balance Sheet)</u>
Cash –Checking Account
Work In Process on Current Projects
Fixed Assets such as Vehicles, Furniture and Fixtures, and Miscellaneous Equipment
Other Assets such as Prepaid Expenses, Investment
<u>Employees</u>
OESC - 47 employees
OTIE – 136 employees
1822 – 1 employee
MS2 – 65 employees
GMC – 13 employees
SRS - 120 employees
LG2 – 41 employees
OES – 37 employees
OPS – 1 employee

- k. **Summary and status of any pending legal action to which the Corporation is a party and any relevant government regulation to which the Corporation may be subject.**

USACE Huntington District has directed OTIE to perform additional excavation work that OTIE considers to be out of scope on one of OTIE’s remediation projects at the Plum Brook Ordnance Works site in Ohio. OTIE worked with counsel and submitted a claim on April 14 for a price of \$1,087,160.15. The government responded with an offer to pay \$73,962.03. OTIE is in the process of appealing the decision to the Armed Services Board of Contract Appeals.

Oneida ESC Group, LLC | 2022

Disclosure Report

(a)

Board Member	Title	Time in Position	Date renews or expires
John L. Breuninger	Chairman of the Board	12/18/16 to present	6/2024
Jacquelyn Zalim	Board Member	3/14/12 to present	6/2022
Leslie Wheelock	Board Member	12/13/16 to present	6/2023

(b)

OESC Key Management Personnel	Title	Time in Position	Date Renews or Expires
Jeff House	President/CEO	1/1/2017	1/1/2024

(c) Summary of any financial or familial relationship between any board or Company key management personnel

None

a. Summary of any financial or familial relationship with any current member of OBC or any member of any regulatory body within Oneida such as a board committee or commission charged with regulating the Corporation's industry or activities.

None

b. Names of any other person, whether it be a business in any legal form or an individual, doing business with the Company for purposes of mutual enterprise – JV; membership in an LLC together; partnership; acquisition as a subsidiary.

OTIE has a majority interest in OTIE-RS&H JV, OCH JV, OTIE-Ahtna JV, OTIE-ERRG JV, and OTIE-Merrick JV. The Company has an equal interest in OTIE-PWT JV. The Company has a minority interest in Tetra Tech – OTIE JV and NDN-OTIE JV.

MS2 has a majority interest in MS2-MEC JV.

SRS has a majority interest in SRS-CAPE JV, SRS-ERRG JV, SRS-RFI JV, SRS Battelle JV, SRS-BB&E JV, SRS-Alliant JV and SRS-CAPE II JV. SRS has a minority interest in Alliant-SRS JV. SRS is the sole owner of LG2 Environmental Solutions, Inc.

OES has a minority interest in Dane Partners, and a majority interest in OES-Pond JV and OES-Pond II JV.

Oneida ESC Group, LLC | 2022

-
- c. Summary of financial transactions or relationships between those listed in (d).
- d. Names of any other person, whether it be a business in any legal form or an individual, doing business with the Company for purposes of mutual enterprise – JV; membership in an LLC together; partnership; acquisition as a subsidiary.
- i. The OTIE-RS&H JV is a joint venture formed between OTIE and Reynolds, Smith & Hills, Inc. to perform work with the Air Force Civil Engineering Center (AFCEC). The JV also holds a contract to perform work with the U.S. Army Corps of Engineers (USACE) Japan District.
 - ii. The OCH JV is a joint venture formed between OTIE and CH2M Hill to perform work for EPA under the Environmental Services and Operations contract I CLIN 2 (Regions 4, 5, 6 and 7) and CLIN 3 (Regions 8, 9 and 10), and to perform work for NAVFAC Southwest under the Multiple Award Remedial Action Contract.
 - iii. OTIE-PWT JV is a joint venture formed between OTIE and Pacific Western Technologies, Ltd. to perform work for USEPA under the Design and Engineering Services (DES) contract for CLIN 3 (Regions 8, 9 and 10).
 - iv. OTIE-Ahtna JV is a joint venture formed between OTIE and Ahtna Environmental, Inc. to perform work for an EPA Remediation Environmental Services small business set-aside contract.
 - v. OTIE-ERRG JV is a joint venture formed between OTIE and Engineering / Remediation Resources Group to submit a proposal to Naval Facilities Engineering Command Southwest for a Remedial Action Contract.
 - vi. OTIE-Merrick JV is a joint venture formed between OTIE and Merrick & Company to perform A&E services for the Air Force Civil Engineering Center.
 - vii. Tetra Tech – OTIE JV is a joint venture formed between Tetra Tech, Inc. and OTIE to submit a proposal to USACE Tulsa for an Environmental Remediation Services contract.
 - viii. NDN-OTIE JV is a joint venture formed between The NDN Companies, Inc. and OTIE, formed under the Mentor-Protégé arrangement between NDN and OTIE. The JV was formed to submit proposals to various federal government clients for environmental work.
 - ix. MS2-MEC JV is a joint venture formed between Midwest Environmental Controls and MS2 to perform work under a Demolition Abatement contract at Edwards AFB. The joint venture was approved by the US SBA on August 14, 2015.
 - x. SRS-CAPE JV is a joint venture formed between SRS and CAPE Environmental Management to perform work for USACE Seattle on a Pre-placed Remedial Action Contract. The joint venture was approved by the US SBA on December 12, 2017. The JV received an 8a sole-source award from USACE Kansas City District.
 - xi. SRS-ERRG JV is a joint venture formed between SRS and Engineering / Remediation Resources Group to submit a proposal to Naval Facilities Engineering Command Southwest for an Environmental Multiple Award Contract. The joint venture was approved by the US SBA on April 12, 2018.
 - xii. SRS-RFI JV is a joint venture between SRS and Robotics Fabrication, Inc. to perform munitions response work for USACE Huntsville. SBA approved the JV on September 16, 2019. USACE Huntsville awarded a contract for munitions work to the JV.
 - xiii. SRS Battelle JV is a joint venture between SRS and Battelle, formed under the Mentor-Protégé arrangement between SRS and Battelle. The JV will submit a proposal to USACE Norfolk District for an Environmental Services contract, and will submit a proposal to USACE Tulsa District for an Environmental Remediation Services contract. The joint venture was approved by the US SBA on September 21, 2020.
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Oneida ESC Group, LLC | 2022

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- xiv. SRS-BB&E JV is a joint venture between SRS and BB&E, Inc. The JV submitted a proposal to Army Combat Command – Aberdeen Proving Ground for environmental compliance services at Fort Huachuca, which was not awarded to the JV. The joint venture was approved by the US SBA on October 19, 2020.
 - xv. SRS-Alliant JV is a joint venture between SRS and Alliant Corporation. The JV was awarded a contract with USACE Louisville for A&E services for environmental engineering.
 - xvi. Alliant-SRS JV is a joint venture between Alliant Corporation and SRS. The JV submitted a proposal to USACE Tulsa for a Service-Disabled Veteran Owned Small Business set-aside contract for environmental remediation services.
 - xvii. SRS-CAPE II JV is a joint venture between SRS and CAPE Environmental Management to perform work for USACE Kansas City District on an environmental demolition contract. The joint venture is in the process of requesting/receiving approval by the US SBA.
 - xviii. Dane Partners is a joint venture formed between Ayres Associates Inc., EMCS Inc., Short Elliot Hendrickson Inc., and OES to pursue projects with the Wisconsin Department of Transportation. OES has a 25% interest in Dane Partners.
 - xix. OES-Pond JV is a joint venture between OES and Pond Company. The JV is approved by SBA as a Mentor-Protégé. The JV submitted a proposal to USACE Sacramento District for AE Design and Investigation, and submitted a proposal to the U.S. Air Force for Mechanical and Electrical Engineering Services at Hurlburt Field.
 - xx. OES-Pond II JV is a joint venture between OES and Pond Company. The JV is set up to receive 8(a) contracts and will request approval from SBA if the JV seeks a sole-source award.

Accept the Oneida Airport Hotel Corporation FY-2022 1st quarter report

Business Committee Agenda Request

1. Meeting Date Requested: 02/23/22

2. Session:

☒ Open ☐ Executive – must qualify under §107.4-1.

Justification: *Choose or type justification.*

3. Requested Motion:

☐ Accept as information; OR

Motion to accept the FY22 1st Quarter Report

4. Areas potentially impacted or affected by this request:

☐ Finance

☐ Programs/Services

☐ Law Office

☐ MIS

☐ Gaming/Retail

☐ Boards, Committees, or Commissions

☐ Other: *Describe*

5. Additional attendees needed for this request:

Name, Title/Entity OR Choose from List

Name, Title/Entity OR Choose from List

Name, Title/Entity OR Choose from List

Name, Title/Entity OR Choose from List

6. Supporting Documents:

- | | | |
|---|--|---|
| <input type="checkbox"/> Bylaws | <input type="checkbox"/> Fiscal Impact Statement | <input type="checkbox"/> Presentation |
| <input type="checkbox"/> Contract Document(s) | <input type="checkbox"/> Law | <input checked="" type="checkbox"/> Report |
| <input type="checkbox"/> Correspondence | <input type="checkbox"/> Legal Review | <input type="checkbox"/> Resolution |
| <input type="checkbox"/> Draft GTC Notice | <input type="checkbox"/> Minutes | <input type="checkbox"/> Rule (adoption packet) |
| <input type="checkbox"/> Draft GTC Packet | <input type="checkbox"/> MOU/MOA | <input type="checkbox"/> Statement of Effect |
| <input type="checkbox"/> E-poll results/back-up | <input type="checkbox"/> Petition | <input type="checkbox"/> Travel Documents |
| <input type="checkbox"/> Other: <i>Describe</i> | | |

7. Budget Information:

- | | |
|---|--|
| <input type="checkbox"/> Budgeted – Tribal Contribution | <input type="checkbox"/> Budgeted – Grant Funded |
| <input type="checkbox"/> Unbudgeted | <input type="checkbox"/> Not Applicable |
| <input type="checkbox"/> Other: <i>Describe</i> | |

8. Submission:

Authorized Sponsor: Name, Title/Entity OR Choose from List

Primary Requestor: Kathy Hughes, Board Chairwoman, OAHC

Oneida Airport Hotel Corporation
Three Clans Airport, LLC
Quarterly Report
For the quarter ended: December 31, 2021

Narrative SectionBusiness practice, market overview, place within market:

- Q1 STR Occupancy was 45.9%; ADR was \$110.16; and RevPar was 50.56%.
- Green Bay hotels continue to be in competition for the same piece of business.
- The Wingate as of November 1st 2021 has A new part-time remote sales associate through Wyndham.

Competitive analysis:

- Corporate guest are traveling more than last quarter, but not as much as prior to Covid due to state/ travel restrictions.
- Government restrictions are still in place for those who travel.
- Green Bay area hotels are still fighting for the same pieces of transient business.

Strategies for improved value:

- The Wingate's strategy is to continually grow rate. Discounted rates will still be offered for slower dates but not as much as they have been in the past.
- The Wingate continues to use all 3rd party booking channels to increase bookings on low demand dates but is not using opaque rates as often.
- The Wingate is also focusing on growing its small meeting business.
- We continue to focus our attention on customer service to ensure the best possible service for all our guest.
- Ensuring all safety protocols are being enforced throughout the hotel.
- Wyndham now allows us to run our own mobile deals, flash sales and member deals to help increase occupancy.
- The Wingate continues to reach out to existing and new companies.

Material changes or developments in market/business:

- Microtel Hotel closed in Ashwaubenon. This hotel was in our competitive set.

Market growth:

- Legacy hotel to tentatively open 2022. This is 5 story luxury hotel with 79 suite rooms. Will be located at 1004 Brett Favre Way GB.

- Cobblestone Hotel & Suites De Pere WI 60 rooms. This hotel will include a restaurant called Wissota Chophouse.

Pending legal action:

- Nothing at the moment

Oneida Airport Hotel Corporation
Radisson Hotel & Conference Center
Quarterly Report
For the quarter ended: December 31, 2021

Narrative SectionBusiness practice, market overview, place within market:

- Q1 STR Occupancy index was 43.2%; ADR was \$149.68; and RevPar index was 64.63%.
- Q1 saw a few cancellations for social events due to the Delta variant, but were able to combat this with Packers fans for home games YOY, where last year there were none. Continuing with the sports blocks and holiday parties picked up. Sports Booking started at Casino early December, ensure Casino packaging marketed.
- Sales team currently at Director Sales, 2 Sales Manager's, Corporate Revenue Manager, 2 Catering Manager's, Sales Admin and Catering Coordinator

Competitive analysis:

- Green Bay area hotels currently fighting for same pieces of transient business and putting offers and deals/packages out to gain occupancy.
- Corporate guests just starting to travel a little, not as much as prior due to state restrictions/travel restrictions etc. Also, government restrictions still in place for those who travel for government.

Strategies for improved value:

- Developed packaging & incentive bookings for Corporate/Association Meetings, Tour & Travel, Wedding, Travel Agents and Transient markets to gain short term bookings for need months.
- Working with Radisson Corporate in all Sales markets to gain leverage and recognition, as well as utilizing their Meeting Planner incentive programs and transient booking promotions.
- Working with Aimbridge Regional properties to gain leverage and recognition.
- Working closely with Discover Green Bay (formerly CVB) in all Sales markets to keep top of mind and participate in all sales initiatives.
- Attended Holiday Showcase in December gain exposure and leads for Association and Social groups. Also attended AIANTA in October to network with potential future business.
- Ensuring all Safety Protocols being enforced in meeting and catering groups booked.

Material changes or developments in market/business:

- Red Lion in Appleton announced soon to be a Hilton, due to change over in March 2022 – in our STR comp set.
- Holiday Inn Appleton now a DoubleTree by Marriott – in our STR comp set.

Market growth:

- Legacy Hotel due to break ground 2022 – 79 room property
- Cobblestone in DePere broke ground & due to open in 2022 – 60 room property
- Hampton Inn property to be built near SpringHill Suites in 2022– 89 room property

Pending legal action:

Yes

Accept the Oneida Golf Enterprise FY-2022 1st quarter report

Business Committee Agenda Request

1. Meeting Date Requested: 02/23/22

2. General Information:

Session: ☒ Open ☐ Executive – must qualify under §107.4-1.

Justification: *Choose reason for Executive.*

3. Supporting Documents:

- | | | |
|---|--|---|
| <input type="checkbox"/> Bylaws | <input type="checkbox"/> Fiscal Impact Statement | <input type="checkbox"/> Presentation |
| <input type="checkbox"/> Contract Document(s) | <input type="checkbox"/> Law | <input checked="" type="checkbox"/> Report |
| <input type="checkbox"/> Correspondence | <input type="checkbox"/> Legal Review | <input type="checkbox"/> Resolution |
| <input type="checkbox"/> Draft GTC Notice | <input type="checkbox"/> Minutes | <input type="checkbox"/> Rule (adoption packet) |
| <input type="checkbox"/> Draft GTC Packet | <input type="checkbox"/> MOU/MOA | <input type="checkbox"/> Statement of Effect |
| <input type="checkbox"/> E-poll results/back-up | <input type="checkbox"/> Petition | <input type="checkbox"/> Travel Documents |
| <input type="checkbox"/> Other: <i>Describe</i> | | |

4. Budget Information:

- | | | |
|---|--|-------------------------------------|
| <input type="checkbox"/> Budgeted | <input type="checkbox"/> Budgeted – Grant Funded | <input type="checkbox"/> Unbudgeted |
| <input type="checkbox"/> Not Applicable | <input type="checkbox"/> Other: <i>Describe</i> | |

5. Submission:

Authorized Sponsor: Justin Nishimoto, Agent/Oneida Golf Enterprise

Primary Requestor: _____

Additional Requestor: (Name, Title/Entity)

Additional Requestor: (Name, Title/Entity)

Submitted By: CELLIS1



Oneida Golf Enterprise Corporation

Fiscal year-To-Date Reporting for period Ending:

December 2021

The Oneida Golf Enterprise Corporation (OGEC) is a corporation of the Oneida Nation established to oversee and manage the business known as Thornberry Creek at Oneida.

Narrative Report

Business Overview

1st Quarter FY22 – October, November & December

Overall, the 1st quarter saw many successes with favorable weather in the month of October and the addition of indoor golf simulators in November. We have started to see the return of corporate events as we had several small holiday parties booked in the month of December and are starting to get more inquiries. Due to strong golf numbers into early November and the marketing of Annual Passes and Fringe Benefit Cards, Net Operating Income (NOI) exceeded budget by \$46,283. November's Annual Pass promotion drove higher than budgeted revenues as they exceeded budget by over \$49K. Warm temperatures in November and December extended the golf season longer than expected.

- Overall revenues exceeded budget by 14% or \$79,699 and exceeded PY by \$135,193
- Total payroll exceeded budget by 5% due to wage increases at the beginning of the fiscal year
- Operating expenses exceeded budget by 7%, mostly due to the timing of ordering supplies due to supply chain issues.
- **Q1 Net Operating Income is at a savings of \$46,283 vs budget.**

Personnel Update:

- General and Administrative
 - Holly Williams – General Manager
 - Kathleen Kaminski – Controller
- Course & Grounds
 - Steve Archibald – Golf Course Superintendent
 - Pete Nowak – Assistant Golf Course Superintendent
 - Ed Brusky – Golf Course Fleet Mechanic

- Golf
 - Travis Relyea – Head Golf Professional
 - Nate Kroll – Assistant Golf Professional
- Food and Beverage

 - Joy Lundberg – Sr. Food & Beverage Manager
 - Jocelyn Church – Sr. Food & Beverage Manager
- Clubhouse Maintenance
 - Mike Gottfried – Clubhouse Supervisor
- Sales and Marketing
 - Director, Sales & Marketing – Chelsea Kocken
 - Event Coordinator – Tammy Hardwick
 - Event Coordinator – Sieeria Vieaux

Key Performance Highlights Q1:

- Golf ADR surpassed budget by \$4/round and LY by \$5/round.
- Golf rounds were only down slightly compared to LY, but revenue was up by 15% due to increased public daily fee play and increased rounds on the Legends course.
- Rounds on the Legends Course were 369 rounds compared to LY. Paid rounds were up 2% and junior rounds were up 4.5% compared to LY.
- Green Fee and Cart Fee together surpassed budget by over \$30K and the Range exceeded budget by over \$3.7K.
- Annual Pass and Fringe Benefit Cards brought in \$178263 during the months of November and December, which is \$49K above budget.
- (41) External events have been booked for the 2021 Fiscal Year including Weddings, Social and Corporate

Key Performance Issues Q1:

- Staffing has been the largest challenge through the first quarter and we predict it will continue through Q2 and beyond. It is more difficult to find staff, but we have also adjusted staff wages at the beginning of the fiscal year to be more competitive in the marketplace.
- Supply chain is the second largest challenge as it continues to affect all areas of the business. The course and grounds department has been ordering maintenance parts early to make sure the supplies are available for off-season maintenance, so timing is off on how these expenses are hitting the budget. Prices are also higher for supplies, equipment, food, beverage, and golf shop orders.

Key Marketing Actions to Drive Performance Q1:

- Annual Pass and Fringe Card sales were even stronger this year than the record-breaking previous year. These sales are currently 24% or \$43K ahead of budget and 27% or \$49K ahead of LY. Due to this large volume of sales in Q1, we do expect that sales in Q2 will fall behind budget and LY.

- Q1 was a busy month for events with (8) Weddings, (13) social events, (9) corporate events, (2) celebration of life, (1) large off-site catering, Fall Big Cup, October Beer Garden, Ice Cup Open, Halloween Scramble and a few smaller events.

Player Development Q1:

- Indoor Golf Simulator Leagues have been organized to begin January - March
- Summer Leagues and Junior Golf Programming details are being finalized and will be launched to the public in February