



# Oneida Business Committee

Regular Meeting  
8:30 AM Wednesday, March 24, 2021  
BC Conference Room, 2nd floor, Norbert Hill Center

## Minutes

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### REGULAR MEETING

**Present:** Chairman Tehassi Hill, Vice-Chairman Brandon Stevens, Treasurer Tina Danforth, Secretary Lisa Liggins, Council members: Daniel Guzman King, David P. Jordan, Kirby Metoxen, Marie Summers;

**Not Present:** Councilwoman Jennifer Webster;

**Arrived at:** n/a

**Others present:** Jo Anne House, Larry Barton, Danelle Wilson (via Microsoft Teams<sup>1</sup>); Debbie Thundercloud (via Microsoft Teams), Melinda J. Danforth (via Microsoft Teams), Candice Skenandore (via Microsoft Teams), Melissa Nuthals (via Microsoft Teams), Brandon Wisneski (via Microsoft Teams), Pat Pelkey (via Microsoft Teams), Debbie Danforth (via Microsoft Teams), Dr. Vir (via Microsoft Teams), Mercie Danforth (via Microsoft Teams), Tina Jorgenson (via Microsoft Teams), Renita Hernandez (via Microsoft Teams), Jason Doxtator (via Microsoft Teams), Eric Bristol (via Microsoft Teams), Donald DeChamps (via Microsoft Teams), Don Miller (via Microsoft Teams), Jackie Smith (via Microsoft Teams), Melanie Burkhart (via Microsoft Teams), Susan House (via Microsoft Teams), Lori Hill (via Microsoft Teams), Loucinda Conway (via Microsoft Teams), Kaylynn Gresham (via Microsoft Teams), Geraldine Danforth (via Microsoft Teams), Rae Skenandore (via Microsoft Teams), Louise Cornelius (via Microsoft Teams), Chad Fuss (via Microsoft Teams), Jennifer Berg-Hargrove (via Microsoft Teams), Jessica Vandekamp;

### **I. CALL TO ORDER**

*Meeting called to order by Chairman Tehassi Hill at 8:33 a.m.*

*For the record: Councilwoman Jennifer Webster is excused.*

### **II. OPENING (00:00:12)**

*Opening provided by Councilman Kirby Metoxen.*

### **III. ADOPT THE AGENDA (00:00:35)**

Motion by David P. Jordan to adopt the agenda with three (3) additions [1) add item VII.F. Accept the organizational chart and re-open report; 2) add item VIII.A.3. Accept the Chief Counsel report; and 3) add item VIII.A.4. Accept the General Manager report], seconded by Brandon Stevens. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen, Brandon Stevens, Marie Summers

Not Present: Jennifer Webster

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<sup>1</sup> Microsoft Teams is software which provides a communication and collaboration platform for workplace chat, file sharing, and video meetings

#### **IV. MINUTES**

- A. Approve the March 2, 2021, special Business Committee meeting minutes (00:02:11)**  
Sponsor: Lisa Liggins, Secretary

Motion by Lisa Liggins to approve the March 2, 2021, special Business Committee meeting minutes, seconded by Marie Summers. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, Lisa Liggins, Kirby Metoxen, Marie Summers  
Abstained: David P. Jordan, Brandon Stevens  
Not Present: Jennifer Webster

- B. Approve the March 10, 2020, regular Business Committee meeting minutes (00:02:47)**  
Sponsor: Lisa Liggins, Secretary

Motion by David P. Jordan to approve the March 10, 2021, regular Business Committee meeting minutes, seconded by Lisa Liggins. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen, Brandon Stevens, Marie Summers  
Not Present: Jennifer Webster

#### **V. RESOLUTIONS**

- A. Approve resolution entitled Amendments to the Oneida Airport Hotel Corporation Bylaws (00:03:06)**  
Sponsor: Kirby Metoxen, Councilman

Motion by Daniel Guzman King to adopt resolution 03-24-21-A Amendments to the Oneida Airport Hotel Corporation Bylaws, seconded by Marie Summers. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen, Brandon Stevens, Marie Summers  
Not Present: Jennifer Webster

## **VI. STANDING COMMITTEES**

### **A. COMMUNITY DEVELOPMENT PLANNING COMMITTEE**

**1. Accept the January 7, 2021, regular Community Development Planning Committee meeting minutes (00:07:42)**

Sponsor: Brandon Stevens, Vice-Chairman

Motion by Lisa Liggins to accept the January 7, 2021, regular Community Development Planning Committee meeting minutes, seconded by Marie Summers. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen, Brandon Stevens, Marie Summers

Not Present: Jennifer Webster

**2. Accept the February 4, 2021, regular Community Development Planning Committee meeting minutes (00:08:20)**

Sponsor: Brandon Stevens, Vice-Chairman

Motion by David P. Jordan to accept the February 4, 2021, regular Community Development Planning Committee meeting minutes, seconded by Lisa Liggins. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen, Brandon Stevens, Marie Summers

Not Present: Jennifer Webster

### **B. FINANCE COMMITTEE**

**1. Accept the March 1, 2021, regular Finance Committee meeting minutes (00:08:45)**

Sponsor: Tina Danforth, Treasurer

Motion by Kirby Metoxen to accept the March 1, 2021, regular Finance Committee meeting minutes, seconded by Marie Summers. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen, Brandon Stevens, Marie Summers

Not Present: Jennifer Webster

**2. Accept the March 15, 2021, regular Finance Committee meeting minutes (00:09:07)**

Sponsor: Tina Danforth, Treasurer

Motion by Brandon Stevens to accept the March 15, 2021, regular Finance Committee meeting minutes, seconded by Kirby Metoxen. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen, Brandon Stevens, Marie Summers

Not Present: Jennifer Webster

## VII. NEW BUSINESS

### A. Post one (1) vacancy - Oneida Trust Enrollment Committee (00:09:30)

Sponsor: Lisa Liggins, Secretary

Motion by David P. Jordan to post one (1) vacancy for the Oneida Trust Enrollment Committee, seconded by Lisa Liggins. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen, Brandon Stevens, Marie Summers

Not Present: Jennifer Webster

### B. Post ten (10) vacancies for alternates for 2021 Special Election - Oneida Election Board (00:09:53)

Sponsor: Lisa Liggins, Secretary

Motion by Lisa Liggins to post ten (10) vacancies Oneida Election Board alternates for the 2021 Special Election, seconded by Marie Summers. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen, Brandon Stevens, Marie Summers

Not Present: Jennifer Webster

### C. Determine next steps regarding the request from the Oneida Election Board for emergency amendments to the Election law (00:10:15)

Sponsor: Candance House, Chairwoman/Election Board

Motion by Lisa Liggins to send the request from the Oneida Election Board for emergency amendments to the Election law to the Legislative Operating Committee for consideration, seconded by David P. Jordan. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen, Brandon Stevens, Marie Summers

Not Present: Jennifer Webster

### D. Approve the Family Services request to post two (2) grant funded positions for one (1) Community Advocate (Women's Domestic Abuse) and one (1) Community Advocate (Prevention) (00:11:03)

Sponsor: Geraldine Danforth, Area Manager/Human Resources

Motion by Lisa Liggins to approve the request from Family Services to post two (2) grant funded positions for one (1) Community Advocate (Women's Domestic Abuse) and one (1) Community Advocate (Prevention), seconded by Daniel Guzman King. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen, Brandon Stevens, Marie Summers

Not Present: Jennifer Webster

**E. Review the Cage/Vault/Kiosk Chapter 10 Minimum Internal Controls and determine appropriate next steps (00:14:00)**

Sponsor: Mark A. Powless Sr., Chair/Oneida Gaming Commission

Motion by Lisa Liggins to accept the notice of the OGMICs Chapter 10 Cage/Vault/Kiosk approved by the Oneida Gaming Commission on March 15, 2021, and direct notice to the Gaming Commission there are no requested revisions under section 501.6-14(d), seconded by David P. Jordan. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen, Brandon Stevens, Marie Summers

Not Present: Jennifer Webster

**F. Accept the organizational chart and re-opening plans (00:15:52)**

Sponsor: Debbie Thundercloud, General Manager

Motion by Lisa Liggins to accept the organizational chart update and re-opening plans and forward this item to be a standing item on the BC Work Session agenda for any future updates and clarifications, seconded by Brandon Stevens. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Lisa Liggins, Brandon Stevens

Opposed: Kirby Metoxen

Abstained: Marie Summers

Not Present: Jennifer Webster

*For the record: Councilman Kirby Metoxen stated I'm just opposed because I didn't even get a chance to look at the whole report. It was a handout.*

*For the record: Treasurer Tina Danforth stated I would just like to say I did support this mainly as information because I know I've asked a couple times for an update on the restructuring and this is the first I've seen of it in over six months. I'm appreciative of the fact we have something now. I think it's vitally important as we're going through a transition phase. I appreciate the help that staff have done to put this together and I'm looking forward to more detail especially around staffing. We're in the process also of doing staffing levels, and it would have been helpful to see some staffing levels in this report as well.*

Motion by Lisa Liggins to direct the General Manager, Project Coordinator, and Intergovernmental Affairs Director to work together to get this information posted on the Nation's website, seconded by David P. Jordan. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen, Brandon Stevens, Marie Summers

Not Present: Jennifer Webster

**VIII. EXECUTIVE SESSION (00:39:44)**

Motion by David P. Jordan to go into executive session at 9:13 a.m., seconded by Marie Summers.

Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen, Brandon Stevens, Marie Summers  
Not Present: Jennifer Webster

*The Oneida Business Committee, by consensus, recessed at 11:55 a.m. to 1:30 p.m.*

*Meeting called to order by Chairman Tehassi Hill at 1:34 p.m.*

*Roll call for the record:*

*Present: Councilman Daniel Guzman King; Chairman Tehassi Hill; Councilman David P. Jordan; Secretary Lisa Liggins; Councilman Kirby Metoxen; Vice-Chairman Brandon Stevens; Council Member Marie Summers;*

*Not Present: Treasurer Tina Danforth; Councilwoman Jennifer Webster;*

*Treasurer Tina Danforth left at 3:00 p.m.*

Motion by Lisa Liggins to come out of executive session at 5:15 p.m., seconded by Marie Summers.

Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen, Brandon Stevens, Marie Summers  
Not Present: Tina Danforth, Jennifer Webster

**A. REPORTS**

**1. Accept the Intergovernmental Affairs, Communications, and Self-Governance March 2021 report (00:40:18)**

Sponsor: Melinda J. Danforth, Director/Intergovernmental Affairs

Motion by Lisa Liggins to accept the Intergovernmental Affairs, Communications, and Self-Governance March 2021 report, seconded by Marie Summers. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen,  
Brandon Stevens, Marie Summers

Not Present: Tina Danforth, Jennifer Webster

Motion by Lisa Liggins to assign Secretary Lisa Liggins, with Councilman Daniel Guzman King as alternate, to attend the State Budget Virtual Hearing on April 28, 2021, at 10:00 a.m., seconded by Marie Summers. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen,  
Brandon Stevens, Marie Summers

Not Present: Tina Danforth, Jennifer Webster

Motion by Lisa Liggins to approve the bilateral amendment, authorize the Chairman to sign the bilateral amendment, and direct Self-Governance to submit the signed bilateral amendment to Indian Health Service, seconded by Marie Summers. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen,  
Brandon Stevens, Marie Summers

Not Present: Tina Danforth, Jennifer Webster

Motion by Kirby Metoxen to authorize the Chairman to sign the Purchase & Referred Care Investigation and corrective action letter, and direct Self-Governance to submit the letter to Indian Health Service, seconded by Marie Summers. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen,  
Brandon Stevens, Marie Summers

Not Present: Tina Danforth, Jennifer Webster

Motion by David P. Jordan to approve Councilman Daniel Guzman King to serve on the negotiation team for the Food Distribution Program on Indian Reservations (FDPIR) demonstration project, seconded by Kirby Metoxen. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen,  
Brandon Stevens, Marie Summers

Not Present: Tina Danforth, Jennifer Webster

Motion by Lisa Liggins to support Gaming's employee appreciation plan; direct all BC Direct Reports, except for the Gaming General Manager, to implement employee recognition for the week of April 5, 2021, noting that Gaming's employee appreciation plan is already in place and noting that Intergovernmental Affairs and Communications and Secretary will coordinate this directive; and send the discussion regarding organization-wide employee recognition/incentives to the April 20, 2021, BC Work Session for further discussion, seconded by Marie Summers. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen,  
Brandon Stevens, Marie Summers

Not Present: Tina Danforth, Jennifer Webster

**2. Accept the February 2021 Treasurer's report (00:42:46)**

Sponsor: Tina Danforth, Treasurer

Motion by Kirby Metoxen to accept the February 2021 Treasurer's report, seconded by David P. Jordan. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen,  
Brandon Stevens, Marie Summers  
Not Present: Tina Danforth, Jennifer Webster

**3. Accept the Chief Counsel report (00:43:00)**

Sponsor: Jo Anne House, Chief Counsel

Motion by Kirby Metoxen to accept the Chief Counsel report, seconded by David P. Jordan. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen,  
Brandon Stevens, Marie Summers  
Not Present: Tina Danforth, Jennifer Webster

Motion by David P. Jordan to direct a contract with attorney Locklear be brought to the April 14, 2021, regular Business Committee for legal services related to land claims legislative options, seconded by Marie Summers. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen,  
Brandon Stevens, Marie Summers  
Not Present: Tina Danforth, Jennifer Webster

Motion by Lisa Liggins to waive any conflict that may exist with Attorney Locklear as identified in today's Chief Counsel executive session report, seconded by David P. Jordan. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen,  
Brandon Stevens, Marie Summers  
Not Present: Tina Danforth, Jennifer Webster

**4. Accept the General Manager report (00:43:48)**

Sponsor: Debbie Thundercloud, General Manager

Motion by David P. Jordan to accept the General Manager report, seconded by Lisa Liggins. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen,  
Brandon Stevens, Marie Summers  
Not Present: Tina Danforth, Jennifer Webster



**B. NEW BUSINESS**

**1. Accept the March 1, 2021, regular OBC Officer meeting notes (00:44:06)**

Sponsor: Jessica Vandekamp, Employee Relations Representative

Motion by Kirby Metoxen to accept the March 1, 2021, regular OBC Officer meeting notes, seconded by Marie Summers. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen,  
Brandon Stevens, Marie Summers

Not Present: Tina Danforth, Jennifer Webster

**2. Approve one (1) relinquishment (00:44:23)**

Sponsor: Debbie Danforth, Chairwoman/Oneida Trust Enrollment Committee

Motion by David P. Jordan to approve one (1) relinquishment, seconded by Kirby Metoxen. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen,  
Brandon Stevens, Marie Summers

Not Present: Tina Danforth, Jennifer Webster

**3. Approve a limited waiver of sovereign immunity - Green Bay Packers Sponsorship Agreement - file # 2021-0030 (00:44:35)**

Sponsor: Louise Cornelius, Gaming General Manager

Motion by David P. Jordan to approve a limited waiver of sovereign immunity - Green Bay Packers Sponsorship Agreement - file # 2021-0030, seconded by Marie Summers. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen,  
Brandon Stevens, Marie Summers

Not Present: Tina Danforth, Jennifer Webster

**4. Approve two (2) actions regarding the Family Court Judge resignation - file # 2016-1106 (00:45:00)**

Sponsor: Jessica Vandekamp, Employee Relations Representative

Motion by David P. Jordan to accept the resignation of Marcus Zelenski with an end date of June 9, 2021- file # 2016-1106, seconded by Kirby Metoxen. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen,  
Brandon Stevens, Marie Summers

Not Present: Tina Danforth, Jennifer Webster

Motion by Lisa Liggins to assign Vice-Chairman Brandon Stevens, Secretary Lisa Liggins, Councilman David P. Jordan, and Councilwoman Marie Summers to a sub-team to hire a new Family Court Judge in accordance with SOP, seconded by Kirby Metoxen. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen,  
Brandon Stevens, Marie Summers

Not Present: Tina Danforth, Jennifer Webster

**5. Determine next steps regarding the transition for BC DR08 (00:45:45)**

Sponsor: Jessica Vandekamp, Employee Relations Representative

Motion by Lisa Liggins to forward the transition for BC DR08 to special Business Committee meeting to be scheduled the week of April 5, 2021, seconded by Kirby Metoxen. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen,  
Brandon Stevens, Marie Summers

Not Present: Tina Danforth, Jennifer Webster

**6. Review request and determine next steps - Human Resources Department (00:46:07)**

Sponsor: Geraldine Danforth, Area Manager/Human Resources

Motion by David P. Jordan to approve the request to recall one (1) Community Support Case Worker as a Limited Term Employee and one (1) Accounts Payable Specialist, noting the positions are 100% grant funded, seconded by Kirby Metoxen. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen,  
Brandon Stevens, Marie Summers

Not Present: Tina Danforth, Jennifer Webster

**7. File # 2021-DR05-01 - Accept the written report and consider the recommended action(s) (00:46:27)**

Sponsor: Jessica Vandekamp, Employee Relations Representative

Motion by David P. Jordan to approve recommendations #1 & #2 from the sub-team and to close out file # 2021-DR05-01, seconded by Marie Summers. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen,  
Brandon Stevens, Marie Summers

Not Present: Tina Danforth, Jennifer Webster

Motion by Lisa Liggins to forward the recommendation regarding directive tracking to the April 5, 2021, BC Officers meeting, seconded by David P. Jordan. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen,  
Brandon Stevens, Marie Summers

Not Present: Tina Danforth, Jennifer Webster

**8. Review the request to create two (2) new position and determine next steps - Family Services (00:47:11)**

Sponsor: Debbie Thundercloud, General Manager

Motion by David P. Jordan to defer the request back to the General Manager for additional follow up, seconded by Lisa Liggins. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen,  
Brandon Stevens, Marie Summers

Not Present: Tina Danforth, Jennifer Webster

**9. Review complaint/concern and determine appropriate next steps (00:47:28)**

Sponsor: Lisa Liggins, Secretary

Motion by David P. Jordan that the complaint has merit, that the complainant has been interviewed, and that follow-up actions regarding correspondence and/or resolutions to be presented at the April 14, 2021, regular Business Committee meeting, seconded by Marie Summers. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen,  
Brandon Stevens, Marie Summers

Not Present: Tina Danforth, Jennifer Webster

**IX. ADJOURN (00:47:53)**

Motion by Lisa Liggins to adjourn at 5:22 p.m., seconded by Daniel Guzman King. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen,  
Brandon Stevens, Marie Summers

Not Present: Tina Danforth, Jennifer Webster

Minutes prepared by Lisa Liggins, Secretary.  
Minutes approved as revised on April 28, 2021.



Lisa Liggins, Secretary  
ONEIDA BUSINESS COMMITTEE