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### Oneida Business Committee

Regular Meeting 8:30 AM Wednesday, December 22, 2021 BC Conference Room, 2nd floor, Norbert Hill Center

### Agenda

Meeting agenda is available here: oneida-nsn.gov/government/business-committee/agendas-packets/. Materials for the "General Tribal Council" section of the agenda, if any, are available to enrolled members of the Oneida Nation; to obtain a copy, visit the BC Support Office, 2nd floor, Norbert Hill Center and present a valid Tribal I.D. or go to https://goo.gl/uLp2jE. Scheduled times are subject to change.

### **NOTICE**

Effective August 20, 2021, the Norbert Hill Center Administrative Offices are closed to the public; this include OBC meetings. Any person who has comments or questions regarding open session items may submit them via e-mail to the OBC at secretary@oneidanation.org no later than the close of business the day before the OBC meeting. Any comments or questions received shall be noticed to the OBC and entered into the record as a handout by the BC Support Office. The meeting will also be conducted using Microsoft Teams, please contact the BC Support Office at 920-869-4364 for instructions on how to join virtually.

The decision to close Norbert Hill Center Administrative Offices to the public is due to both the rise in COVID-19 cases throughout both Brown and Outagamie Counites, as well as to ensure compliance with protocols relating to public access to the Oneida Nation High School.

- I. CALL TO ORDER
- II. OPENING
- III. ADOPT THE AGENDA
- IV. OATH OF OFFICE
  - A. Oneida Land Claims Commission Chris Cornelius Sponsor: Lisa Liggins, Secretary

### V. MINUTES

- A. Approve the December 8, 2021, regular Business Committee meeting minutes Sponsor: Lisa Liggins, Secretary
- B. Approve the December 17, 2021, special Business Committee meeting minutes Sponsor: Lisa Liggins, Secretary

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### VI. RESOLUTIONS

A. Enter the e-poll results into the record regarding the adoption of resolution BC-12-02-21-A Amendment of BC Resolution # 10-13-21-B Adoption of the 2021 Pandemic Relief Food Card Distribution Utilizing American Rescue Plan Act of 2021 FRF

Sponsor: Lisa Liggins, Secretary

#### VII. STANDING COMMITTEES

#### A. COMMUNITY DEVELOPMENT PLANNING COMMITTEE

 Accept the October 7, 2021, regular Community Development Planning Committee meeting minutes

Sponsor: Brandon Stevens, Vice-Chairman

2. Accept the November 4, 2021, regular Community Development Planning Committee meeting minutes

Sponsor: Brandon Stevens, Vice-Chairman

#### B. FINANCE COMMITTEE

- Accept the November 29, 2021, regular Finance Committee meeting minutes Sponsor: Tina Danforth, Treasurer
- 2. Accept the December 13, 2021, regular Finance Committee meeting minutes
  Sponsor: Tina Danforth, Treasurer

### C. LEGISLATIVE OPERATING COMMITTEE

 Accept the December 1, 2021, regular Legislative Operating Committee meeting minutes

Sponsor: David P. Jordan, Councilman

### D. QUALITY OF LIFE COMMITTEE

 Accept the October 21, 2021, regular Quality of Life Committee meeting minutes

Sponsor: Marie Summers, Councilwoman

### VIII. STANDING ITEMS

- A. ARPA FRF Updates and Requests/Proposals
  - Consider request for an ARPA booster vaccine incentive program
     Sponsor: Michael Debraska, Tribal member, and Nancy Barton, Tribal member

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### IX. UNFINISHED BUSINESS

A. Accept the FY-2021 report regarding the Economic Development, Diversification, and Community Development funds transferred to Oneida Land Commission Sponsor: Mark W. Powless, General Manager

### X. TRAVEL REPORTS

A. Approve the travel report - Chairman Tehassi Hill and Vice-Chairman Brandon Stevens - White House Staff meetings and the Celebration of 2021 NBA Champion Milwaukee Bucks - Washington DC - November 7-9, 2021

Sponsor: Tehassi Hill, Chairman

#### XI. NEW BUSINESS

A. Approve two (2) actions regarding Oneida Casino Gaming Facilities Licensing 2021-2024

Sponsor: Mark W. Powless, General Manager

- B. CDC # 20-101 Museum Relocation Activate \$300,000 from the FY-2022 CIP budget Sponsor: Mark W. Powless, General Manager
- C. CIP # 07-002 SSB Remodeling Phase V Activate \$3,386,000 from the FY-2022 CIP budget

Sponsor: Mark W. Powless, General Manager

D. CIP # 15-003 NHC Remodeling Phase VIII - Activate \$300,000 from the FY-2022 CIP budget

Sponsor: Mark W. Powless, General Manager

- E. Consider request for increase to the additional assistance provided under the Oneida Higher Education Scholarship and the Oneida Nation Student Relief Fund Sponsor: Mary Graves, Tribal member
- F. Consider request for use of FY-2021 positive variance for additional Food Pantry purchase

Sponsor: Nancy Barton, Tribal member

G. Post two (2) vacancies - Oneida Nation Arts Board

Sponsor: Lisa Liggins, Secretary

H. Approve the revised Oneida Business Committee Standard Operating Procedure (SOP) entitled Community Complaints and/or Concerns

Sponsor: Lisa Liggins, Secretary

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#### XII. GENERAL TRIBAL COUNCIL

A. Approve (3) actions regarding the next step(s) for 2022 annual reports
Sponsor: Lisa Liggins, Secretary

B. Determine next steps regarding directives provided in resolution # BC-10-27-21-C Amending Fiscal Year 2022 budget approval timelines provided in BC resolution # 09-22-21-E Continue to Operate Fiscal Year 2022

Sponsor: Lisa Liggins, Secretary

### XIII. EXECUTIVE SESSION

#### A. REPORTS

1. Accept the Chief Financial Officer December 2021 report

Sponsor: Larry Barton, Chief Financial Officer

2. Accept the Chief Counsel report

Sponsor: Jo Anne House, Chief Counsel

3. Accept the Intergovernmental Affairs, Communications, and Self-Governance November 2021 report

Sponsor: Melinda J. Danforth, Director/Intergovernmental Affairs

4. Accept the General Manager report

Sponsor: Mark W. Powless, General Manager

### B. AUDIT COMMITTEE

 Discuss notice regarding the FY-2021 audit information and determine next steps

Sponsor: Lisa Liggins, Secretary

### C. NEW BUSINESS

1. Approve the Transamerica Retirement Services - Governmental 401k Plan second amendment - file # 2011-0160

Sponsor: Larry Barton, Chief Financial Officer

### XIV. ADJOURN

Posted on the Oneida Nation's official website, www.oneida-nsn.gov pursuant to the Open Records and Open Meetings law (§ 107.14.)

The meeting packet of the open session materials for this meeting is available by going to the Oneida Nation's official website at: oneida-nsn.gov/government/business-committee/agendas-packets/

For information about this meeting, please call the Business Committee Support Office at (920) 869-4364 or (800) 236-2214

# **Business Committee Agenda Request**

1.	Meeting Date Requested:	12/22/21	
2.	General Information:  Session:   Open	Executive – must qualify  Justification: Choose rea	•
3.	Supporting Documents:  Bylaws Contract Document(s) Correspondence Draft GTC Notice Draft GTC Packet E-poll results/back-up Other: Describe	Fiscal Impact Statement Law Legal Review Minutes MOU/MOA Petition	<ul> <li>□ Presentation</li> <li>□ Report</li> <li>□ Resolution</li> <li>□ Rule (adoption packet)</li> <li>□ Statement of Effect</li> <li>□ Travel Documents</li> </ul>
	Budget Information:  Budgeted  Not Applicable	☐ Budgeted – Grant Funded☐ Other: <i>Describe</i>	Unbudgeted
5.	Submission:	Lian Linning Connetons	
	Authorized Sponsor: Primary Requestor:	Lisa Liggins, Secretary  Brooke Doxtator, Boards Com Supervisor	nmittees and Commissions
	Additional Requestor:	(Name, Title/Entity)	
	Additional Requestor:	(Name, Title/Entity)	
	Submitted By:	SDAVIS	



### Memorandum

TO: Oneida Business Committee

FROM: Brooke Doxtator, BCC Supervisor

DATE: December 14, 2021

RE: Oath of Office – Oneida Land Claims Commission

### Background

On November 24, 2021 the Oneida Business Committee appointed Chris Cornelius to the Oneida Land Claims Commission.

# **Business Committee Agenda Request**

1.	Meeting Date Requested:	12/22/21	
2.	General Information:  Session:   Open	Executive – must qualify  Justification: Choose rea	_
3.	Supporting Documents:  Bylaws Contract Document(s) Correspondence Draft GTC Notice Draft GTC Packet E-poll results/back-up Other: Describe	☐ Fiscal Impact Statement ☐ Law ☐ Legal Review ☐ Minutes ☐ MOU/MOA ☐ Petition	<ul> <li>□ Presentation</li> <li>□ Report</li> <li>□ Resolution</li> <li>□ Rule (adoption packet)</li> <li>□ Statement of Effect</li> <li>□ Travel Documents</li> </ul>
<b>4. 5.</b>	Budget Information:  Budgeted  Not Applicable  Submission:	☐ Budgeted – Grant Funded ☐ Other: Describe	Unbudgeted
	Authorized Sponsor:	Lisa Liggins, Secretary	
	Primary Requestor:		
	Additional Requestor:	(Name, Title/Entity)	
	Additional Requestor:	(Name, Title/Entity)	
	Submitted By:	LLIGGINS	

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### DRAFT



### Oneida Business Committee

Regular Meeting 8:30 AM Wednesday, December 08, 2021 BC Conference Room, 2nd floor, Norbert Hill Center

#### **Minutes**

### REGULAR MEETING

**Present:** Chairman Tehassi Hill, , Treasurer Tina Danforth (via Microsoft Teams¹), Secretary Lisa Liggins, Council members: David P. Jordan, Marie Summers (via Microsoft Teams), Jennifer Webster; **Not Present:** Council members: Daniel Guzman King, Kirby Metoxen;

Arrived at: Vice-Chairman Brandon Stevens (via Microsoft Teams) at 8:46 a.m.;

Others present: Jo Anne House, Mark W. Powless, Larry Barton, Melinda J. Danforth (via Microsoft Teams), Chad Wilson, Clorissa Santiago, Kristin Hooker, Carmen Vanlanen, Mary Graves (via Microsoft Teams). Debra Powless (via Microsoft Teams). Rae Skenandore (via Microsoft Teams). Beverly Anderson (via Microsoft Teams), Sylvia Cornelius (via Microsoft Teams), Justin Nishimoto (via Microsoft Teams), Brooke Doxtator (via Microsoft Teams), Kerry Kennedy (via Microsoft Teams), Kristal Hill (via Microsoft Teams), Rhiannon Metoxen (via Microsoft Teams), Debbie Melchert (via Microsoft Teams), Jacqueline Smith (via Microsoft Teams), Bobbi Webster (via Microsoft Teams), Jessica Vandekamp (via Microsoft Teams), Amy Spears (via Microsoft Teams), Shannon Davis (via Microsoft Teams), Melanie Burkhart (via Microsoft Teams), Sherry King (via Microsoft Teams), Lisa Summers (via Microsoft Teams), Mike Debraska (via Microsoft Teams), Lori Hill (via Microsoft Teams), Mitch Metoxen (via Microsoft Teams), Misty Herzog (via Microsoft Teams), Tiana Silva (via Microsoft Teams), Jacque Boyle (via Microsoft Teams), Todd VanDen Heuvel (via Microsoft Teams), Laura Carr (via Microsoft Teams), Doreen Thorpe (via Microsoft Teams), Jeff Bowman (via Microsoft Teams), Kathy Hughes (via Microsoft Teams), Jeff House (via Microsoft Teams), Louise Cornelius (via Microsoft Teams), Josh Cottrell (via Microsoft Teams), Joseph Sikora (via Microsoft Teams), Derrick King (via Microsoft Teams), Ryan Northway (via Microsoft Teams);

#### I. CALL TO ORDER

Meeting called to order by Chairman Tehassi Hill at 8:30 a.m.

For the record: Vice-Chairman Brandon Stevens is running late and will be excused at 11:30 a.m. to facilitate the WI Department of Administration consultation at the Radisson Hotel and Conference Center. Councilman Daniel Guzman King is on approved travel attending the 2021 Intertribal Agriculture Council (IAC) Annual Conference in Las Vegas, NV. Councilman Kirby Metoxen is on leave.

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<sup>&</sup>lt;sup>1</sup> Microsoft Teams is software which provides a communication and collaboration platform for workplace chat, file sharing, and video meetings.

### II. OPENING (00:00:42)

Opening provided by Chairman Tehassi Hill.

A. Presentation of distribution to the Oneida Nation by Bay Bancorporation, Inc.

Sponsor: David P. Jordan, Councilman

Councilman David P. Jordan presented information regarding the 2021 dividend received by the Oneida Nation from Bay Bancorporation, Inc.

### III. ADOPT THE AGENDA (00:05:13)

Motion by David P. Jordan to adopt the agenda with one (1) change [add item X.E. Approve a limited waiver of sovereign immunity - Wisconsin Public Service land use license - file # 2021-0209], seconded by Jennifer Webster. Motion carried:

Ayes: Tina Danforth, David P. Jordan, Lisa Liggins, Brandon Stevens, Marie

Summers, Jennifer Webster

Not Present: Daniel Guzman King, Kirby Metoxen

### IV. OATH OF OFFICE (00:08:31)

Oaths of office administered by Secretary Lisa Liggins. Kerry Kennedy, Sylvia Cornelius, and Beverly Anderson were present via Microsoft Teams. Chris Cornelius was not present.

A. Oneida Land Claims Commission - Kerry Kennedy and Chris Cornelius

Sponsor: Lisa Liggins, Secretary

B. Oneida Nation School Board - Sylvia Cornelius

Sponsor: Lisa Liggins, Secretary

C. Oneida Police Commission - Beverly Anderson

Sponsor: Lisa Liggins, Secretary

#### V. MINUTES

A. Approve the November 24, 2021, regular Business Committee meeting minutes

(00:11:28)

Sponsor: Lisa Liggins, Secretary

Motion by Jennifer Webster to approve the November 24, 2021, regular Business Committee meeting minutes, seconded by David P. Jordan. Motion carried:

Ayes: Tina Danforth, David P. Jordan, Lisa Liggins, Marie Summers,

Jennifer Webster

### VI. RESOLUTIONS

A. Adopt resolution entitled Adoption of the Oneida General Welfare Law (00:12:00)

Sponsor: David P. Jordan, Councilman

Vice-Chairman Brandon Stevens arrived at 8:46 a.m.

Motion by Jennifer Webster to adopt resolution 12-08-21-A Adoption of the Oneida General Welfare Law, seconded by David P. Jordan. Motion carried:

Ayes: Tina Danforth, David P. Jordan, Lisa Liggins, Brandon Stevens, Marie

Summers, Jennifer Webster

Not Present: Daniel Guzman King, Kirby Metoxen

B. Adopt resolution entitled Increasing the Oneida Nation Minimum Wage to \$15.00 Per Hour (00:29:29); (03:00:34)

Sponsor: Marie Summers, Councilwoman

Motion by Jennifer Webster to defer this item until after executive session, seconded by Marie Summers. Motion carried:

Ayes: Tina Danforth, David P. Jordan, Lisa Liggins, Brandon Stevens, Marie

Summers, Jennifer Webster

Not Present: Daniel Guzman King, Kirby Metoxen

Item VI.C. was addressed next.

Motion by Lisa Liggins to adopt resolution 12-08-21-E Increasing the Oneida Nation Minimum Wage to \$15.00 Per Hour 23 with two (2) changes [1) on line 23, insert date of November 18, 2021; and 2) on line 31, insert date of December 12, 2021], seconded by Marie Summers. Motion carried:

Ayes: Tina Danforth, David P. Jordan, Lisa Liggins, Marie Summers,

Jennifer Webster

Not Present: Daniel Guzman King, Kirby Metoxen, Brandon Stevens

Motion by Lisa Liggins to direct the Executive Human Resources Director to implement an interim wage /compression adjustment of a tiered percentage of employees between \$15-15.99/hour would receive a 3% increase, employees earning between \$16-16.99/hour would receive a 2% increase and employees earning between \$17-17.99/hour would receive a 1% increase, seconded by Marie Summers. Motion carried:

Ayes: Tina Danforth, David P. Jordan, Lisa Liggins, Marie Summers,

Jennifer Webster

Not Present: Daniel Guzman King, Kirby Metoxen, Brandon Stevens

Item XII.A.1. was addressed next.

C. Adopt resolution entitled Updating Public Gathering Guidelines During Public Health State of Emergency - COVID-19 (00:32:34)

Sponsor: Jo Anne House, Chief Counsel

Motion by Jennifer Webster to adopt resolution 12-08-21-B Updating Public Gathering Guidelines During Public Health State of Emergency - COVID-19 with noted changes [1) In the footnote, correct "i.e." to "e.g." and 2) In lines 44 and 60, add additional zip codes], seconded by David P. Jordan. Motion carried:

Ayes: David P. Jordan, Lisa Liggins, Brandon Stevens, Marie Summers,

Jennifer Webster

Abstained: Tina Danforth

Not Present: Daniel Guzman King, Kirby Metoxen

For the record: Secretary Lisa Liggins stated, I'd like to thank Chief Counsel for putting this [resolution] together on behalf of the Business Committee. We had a lengthy discussion with all the members present, I know we're missing two [BC members] today, and the provisions in this resolution, the "low" for the indoor and the "medium" for the outdoor, were [agreed to] unanimously by consensus of the Business Committee at a work session, so I appreciate getting the official action done today. Thank you.

#### VII. STANDING COMMITTEES

#### A. LEGISLATIVE OPERATING COMMITTEE

1. Accept the November 17, 2021, Legislative Operating Committee meeting minutes (00:48:27)

Sponsor: David P. Jordan, Councilman

Motion by Jennifer Webster to accept the November 17, 2021, Legislative Operating Committee meeting minutes, seconded by David P. Jordan. Motion carried:

Ayes: Tina Danforth, David P. Jordan, Lisa Liggins, Brandon Stevens, Marie

Summers, Jennifer Webster

Not Present: Daniel Guzman King, Kirby Metoxen

### VIII. STANDING ITEMS

### A. ARPA FRF Updates and Requests/Proposals

1. Accept the Building Demolitions status report - CIP # 07-009 (00:49:01)

Sponsor: Mark W. Powless, General Manager

Motion by Jennifer Webster to accept the Building Demolitions status report - CIP # 07-009, seconded by Lisa Liggins. Motion carried:

Ayes: Tina Danforth, David P. Jordan, Lisa Liggins, Brandon Stevens, Marie

Summers, Jennifer Webster

2. Accept the 2021 Pandemic Relief Food Card Distribution report (01:02:44)

Sponsor: Mark W. Powless, General Manager

Secretary Lisa Liggins left at 9:38 a.m.

Secretary Lisa Liggins returned 8:41 a.m.

Motion by Lisa Liggins to extend the public comment period for Nancy Barton for an additional 5 minutes, seconded by Marie Summers. Motion carried:

Ayes: Tina Danforth, David P. Jordan, Lisa Liggins, Brandon Stevens, Marie

Summers, Jennifer Webster

Not Present: Daniel Guzman King, Kirby Metoxen

Motion by Lisa Liggins to approve the 2021 Pandemic Relief Food Card Distribution report, seconded by Jennifer Webster. Motion carried:

Ayes: Tina Danforth, David P. Jordan, Lisa Liggins, Brandon Stevens, Marie

Summers, Jennifer Webster

Not Present: Daniel Guzman King, Kirby Metoxen

3. Adopt resolution entitled Extension of the Oneida Nation Vaccination Incentive Program for Oneida Nation Members (01:32:51)

Sponsor: Mark W. Powless, General Manager

Motion by Lisa Liggins to adopt resolution 12-08-21-C Extension of the Oneida Nation Vaccination Incentive Program for Oneida Nation Members, seconded by Marie Summers. Motion carried:

Ayes: Tina Danforth, David P. Jordan, Lisa Liggins, Brandon Stevens, Marie

Summers, Jennifer Webster

Not Present: Daniel Guzman King, Kirby Metoxen

Motion by Lisa Liggins to direct the General Manager to bring back and assess to the February 23, 2022, regular Business Committee meeting agenda regarding the possible extension of the vaccination incentive programs, seconded by Jennifer Webster. Motion carried:

Ayes: Tina Danforth, David P. Jordan, Lisa Liggins, Brandon Stevens, Marie

Summers, Jennifer Webster

4. Adopt resolution entitled Obligation for the Oneida Nation Student Relief Fund, Utilizing American Rescue Plan Act of 2021 Fiscal Recovery Funds Lost Revenue (01::)

Sponsor: Mark W. Powless, General Manager

Secretary Lisa Liggins left at 10:24 a.m.

Secretary Lisa Liggins returned at 10:35 a.m.

Vice-Chairman Brandon Stevens left at 10:46 a.m.

Vice-Chairman Brandon Stevens returned at 10:48 a.m.

Motion by Lisa Liggins to extend the public comment period for Mary Graves for an additional 5 minutes, seconded by Marie Summers. Motion carried:

Ayes: Tina Danforth, David P. Jordan, Lisa Liggins, Brandon Stevens, Marie

Summers, Jennifer Webster

Not Present: Daniel Guzman King, Kirby Metoxen

Motion by Jennifer Webster to adopt resolution 12-08-21-D Obligation for the Oneida Nation Student Relief Fund, Utilizing American Rescue Plan Act of 2021 Fiscal Recovery Funds Lost Revenue with the changes provided in the updated resolution and one additional change [in lines 68-70, change to "BE IT FURTHER RESOLVED, Oneida students qualifying for both the Oneida Nation Student Relief Fund and the Oneida Higher Education Scholarship cannot receive funding from both programs for the same activity."], seconded by David P. Jordan. Motion carried:

Ayes: Tina Danforth, David P. Jordan, Lisa Liggins, Brandon Stevens, Marie

Summers, Jennifer Webster

Not Present: Daniel Guzman King, Kirby Metoxen

Councilwoman Jennifer Webster left at 11:12 a.m.

5. Discussion regarding the ARPA FRF LR Higher Education program, Food Gift Cards, and Vaccine Incentive programs (02:43:23)

Sponsor: Michael Debraska/Tribal member and Nancy Barton/Tribal member

Councilwoman Jennifer Webster returned at 11:17 a.m.

Motion by David P. Jordan to accept the discussion regarding the ARPA FRF LR Higher Education program, Food Gift Cards, and Vaccine Incentive programs as information, seconded by Brandon Stevens. Motion carried:

Ayes: Tina Danforth, David P. Jordan, Lisa Liggins, Brandon Stevens, Marie

Summers, Jennifer Webster

### IX. TRAVEL REPORTS

A. Approve the travel report - Vice-Chairman Brandon Stevens - Global Gaming Expo 2021 - Las Vegas, NV - October 5-6, 2021 (02:46:55)

Sponsor: Brandon Stevens, Vice-Chairman

Motion by Jennifer Webster to approve the travel report from Vice-Chairman Brandon Stevens for the Global Gaming Expo 2021 in Las Vegas, NV - October 5-6, 2021, seconded by Marie Summers. Motion carried:

Ayes: Tina Danforth, David P. Jordan, Lisa Liggins, Marie Summers,

Jennifer Webster

Abstained: Brandon Stevens

Not Present: Daniel Guzman King, Kirby Metoxen

### X. NEW BUSINESS

A. Review the sponsorship request and determine next steps - Holy Apostles Episcopal Church (02:47:42)

Sponsor: Jennifer Webster, Councilwoman

Motion by David P. Jordan to approve the sponsorship request from Holy Apostles Episcopal Church dated December 6, 2021, seconded by Brandon Stevens. Motion carried:

Ayes: Tina Danforth, David P. Jordan, Lisa Liggins, Brandon Stevens,

Jennifer Webster

Abstained: Marie Summers

Not Present: Daniel Guzman King, Kirby Metoxen

B. Review request for exception to the virtual meetings requirement per resolution # BC-04-14-21-B and determine next steps (02:51:11)

Sponsor: Carole Liggins, Chair/Oneida Nation Commission on Aging

Motion by Tina Danforth to deny the request for an exception to the virtual meetings requirement per resolution # BC-04-14-21-B from the Oneida Nation Commission on Aging (ONCOA) based on the resolution this morning [the adoption of BC resolution # 12-08-21-C], and based on the elder population [of ONCOA] and the concerns raised over the past year and half to two years, seconded by David P. Jordan. Motion carried:

Ayes: Tina Danforth, David P. Jordan, Lisa Liggins, Brandon Stevens, Marie

Summers, Jennifer Webster

C. Approve a limited waiver of sovereign immunity - Modio Health Inc. licensing agreement - file # 2021-0779 (02:53:49)

Sponsor: Mark W. Powless, General Manager

Councilwoman Marie Summers left at 11:24 a.m.

Motion by Lisa Liggins to approve a limited waiver of sovereign immunity for the Modio Health Inc. licensing agreement - file # 2021-0779, seconded by Jennifer Webster. Motion carried:

Ayes: Tina Danforth, David P. Jordan, Lisa Liggins, Brandon Stevens,

Jennifer Webster

Not Present: Daniel Guzman King, Kirby Metoxen, Marie Summers

D. Accept the Stroke Prevention in the Wisconsin Native American Population quarterly report as information (02:54:26)

Sponsor: Mark W. Powless, General Manager

Motion by Jennifer Webster to accept the Stroke Prevention in the Wisconsin Native American Population guarterly report as information, seconded by David P. Jordan. Motion carried:

Ayes: Tina Danforth, David P. Jordan, Lisa Liggins, Brandon Stevens,

Jennifer Webster

Not Present: Daniel Guzman King, Kirby Metoxen, Marie Summers

E. Approve a limited waiver of sovereign immunity - Wisconsin Public Service land use license - file # 2021-0209 (02:54:56)

Sponsor: Jo Anne House, Chief Counsel

Motion by Jennifer Webster to approve a limited waiver of sovereign immunity for the Wisconsin Public Service land use license - file # 2021-0209, seconded by David P. Jordan. Motion carried:

Ayes: Tina Danforth, David P. Jordan, Lisa Liggins, Brandon Stevens,

Jennifer Webster

Not Present: Daniel Guzman King, Kirby Metoxen, Marie Summers

#### XI. REPORTS

#### A. CORPORATE BOARDS

1. Accept the Bay Bancorporation Inc. FY-2021 4th quarter report (02:56:35)

Sponsor: Jeff Bowman, President/Bay Bank

Motion by David P. Jordan to accept the Bay Bancorporation Inc. FY-2021 4th quarter report, seconded by Lisa Liggins. Motion carried:

Ayes: Tina Danforth, David P. Jordan, Lisa Liggins, Brandon Stevens,

Jennifer Webster

Not Present: Daniel Guzman King, Kirby Metoxen, Marie Summers

2. Accept the Oneida Airport Hotel Corporation FY-2021 4th quarter report

(02:56:57)

Sponsor: Kathy Hughes, Chair/Oneida Airport Hotel Corporation

Motion by David P. Jordan to accept the Oneida Airport Hotel Corporation FY-2021 4th quarter report, seconded by Lisa Liggins. Motion carried:

Ayes: Tina Danforth, David P. Jordan, Lisa Liggins, Brandon Stevens,

Jennifer Webster

Not Present: Daniel Guzman King, Kirby Metoxen, Marie Summers

Councilwoman Marie Summers returned at 11:27 a.m.

3. Accept the Oneida ESC Group, LLC FY-2021 4th quarter report (02:57:22)

Sponsor: John Breuninger, Chair/Oneida ESC Group Board of Managers

Motion by Lisa Liggins to accept the Oneida ESC Group, LLC FY-2021 4th quarter report, seconded by Jennifer Webster. Motion carried:

Ayes: Tina Danforth, David P. Jordan, Lisa Liggins, Brandon Stevens, Marie

Summers, Jennifer Webster

Not Present: Daniel Guzman King, Kirby Metoxen

4. Accept the Oneida Golf Enterprise FY-2021 4th quarter report (02:57:52)

Sponsor: Justin Nishimoto, Agent/Oneida Golf Enterprise

Motion by David P. Jordan to accept the Oneida Golf Enterprise FY-2021 4th quarter report, seconded by Lisa Liggins. Motion carried:

Ayes: Tina Danforth, David P. Jordan, Lisa Liggins, Brandon Stevens, Marie

Summers, Jennifer Webster

### XII. EXECUTIVE SESSION (02:58:31)

Motion by David P. Jordan to go into executive session at 11:29 a.m., seconded by Lisa Liggins. Motion carried:

Ayes: Tina Danforth, David P. Jordan, Lisa Liggins, Brandon Stevens, Marie

Summers, Jennifer Webster

Not Present: Daniel Guzman King, Kirby Metoxen

Vice-Chairman Brandon Stevens left at 11:30 a.m. to facilitate the WI Department of Administration consultation at the Radisson Hotel and Conference Center.

Treasurer Tina Danforth left at 11:50 a.m.

The Oneida Business Committee, by consensus, recessed for lunch at 12:03 p.m. to 1:30 p.m.

Meeting called to order by Chairman Tehassi Hill at 1:32 p.m.

Roll call for the record:

Present: Chairman Tehassi Hill; Councilman David P. Jordan; Secretary Lisa Liggins;

Councilwoman Marie Summers; Councilwoman Jennifer Webster;

Not Present: Treasurer Tina Danforth; Councilman Daniel Guzman King; Councilman Kirby

Metoxen; Vice-Chairman Brandon Stevens;

Treasurer Tina Danforth arrived at 1:45 p.m.

Motion by Marie Summers to come out of executive session at 3:48 p.m., seconded by David P. Jordan. Motion carried:

Ayes: Tina Danforth, David P. Jordan, Lisa Liggins, Marie Summers,

Jennifer Webster

Not Present: Daniel Guzman King, Kirby Metoxen, Brandon Stevens

Item VI.B. was re-addressed next.

#### A. REPORTS

1. Accept the Bay Bancorporation, Inc. 2021 dividend report (03:02:23)

Sponsor: David P. Jordan, Councilman

Motion by Lisa Liggins to accept the Bay Bancorporation, Inc. 2021 dividend report, seconded by David P. Jordan. Motion carried:

Ayes: Tina Danforth, David P. Jordan, Lisa Liggins, Marie Summers,

Jennifer Webster

2. Accept the Bay Bancorporation Inc. FY-2021 4th quarter executive report (03:03:01)

Sponsor: Jeff Bowman, President/Bay Bank

Motion by Lisa Liggins to accept the Bay Bancorporation Inc. FY-2021 4th quarter executive report, seconded by Jennifer Webster. Motion carried:

Ayes: Tina Danforth, David P. Jordan, Lisa Liggins, Marie Summers,

Jennifer Webster

Not Present: Daniel Guzman King, Kirby Metoxen, Brandon Stevens

3. Accept the Oneida Airport Hotel Corporation FY-2021 4th quarter executive report (03:03:15)

Sponsor: Kathy Hughes, Chair/Oneida Airport Hotel Corporation

Motion by Lisa Liggins to accept the Oneida Airport Hotel Corporation FY-2021 4th quarter executive report, seconded by Marie Summers. Motion carried:

Ayes: Tina Danforth, David P. Jordan, Lisa Liggins, Marie Summers,

Jennifer Webster

Not Present: Daniel Guzman King, Kirby Metoxen, Brandon Stevens

4. Accept the Oneida ESC Group, LLC FY-2021 4th quarter executive report (03:03:31)

Sponsor: John Breuninger, Chair/Oneida ESC Group Board of Managers

Motion by Lisa Liggins to accept the Oneida ESC Group, LLC FY-2021 4th quarter executive report, seconded by Jennifer Webster. Motion carried:

Ayes: Tina Danforth, David P. Jordan, Lisa Liggins, Marie Summers,

Jennifer Webster

Not Present: Daniel Guzman King, Kirby Metoxen, Brandon Stevens

5. Accept the Oneida Golf Enterprise FY-2021 4th quarter executive report (03:03:47)

Sponsor: Justin Nishimoto, Agent/Oneida Golf Enterprise

Motion by Lisa Liggins to accept the Oneida Golf Enterprise FY-2021 4th quarter executive report, seconded by Marie Summers. Motion carried:

Ayes: Tina Danforth, David P. Jordan, Lisa Liggins, Marie Summers,

Jennifer Webster

Not Present: Daniel Guzman King, Kirby Metoxen, Brandon Stevens

6. Accept the General Manager report (03:04:01)

Sponsor: Mark W. Powless, General Manager

Motion by Lisa Liggins to accept the General Manager report, seconded by David P. Jordan. Motion carried:

Ayes: Tina Danforth, David P. Jordan, Lisa Liggins, Marie Summers,

Jennifer Webster

7. Accept the Chief Counsel report (03:04:16)

Sponsor: Jo Anne House, Chief Counsel

Motion by Lisa Liggins to accept the Chief Counsel report, seconded by Jennifer Webster. Motion carried:

Ayes: Tina Danforth, David P. Jordan, Lisa Liggins, Marie Summers,

Jennifer Webster

Not Present: Daniel Guzman King, Kirby Metoxen, Brandon Stevens

#### B. AUDIT COMMITTEE

1. Accept the October 21, 2021, Audit Committee meeting minutes (03:04:30)

Sponsor: David P. Jordan, Councilman

Motion by Lisa Liggins to accept the October 21, 2021, Audit Committee meeting minutes, seconded by Marie Summers. Motion carried:

Ayes: Tina Danforth, David P. Jordan, Lisa Liggins, Marie Summers,

Jennifer Webster

Not Present: Daniel Guzman King, Kirby Metoxen, Brandon Stevens

2. Accept the Gaming Machines (Slots) compliance audit and lift the confidentiality requirement (03:04:44)

Sponsor: David P. Jordan, Councilman

Motion by Lisa Liggins to defer the Gaming Machines (Slots) compliance audit back to the Audit Committee for further consideration, seconded by Marie Summers. Motion carried:

Ayes: Tina Danforth, David P. Jordan, Lisa Liggins, Marie Summers,

Jennifer Webster

Not Present: Daniel Guzman King, Kirby Metoxen, Brandon Stevens

3. Accept the Surveillance compliance audit and lift the confidentiality requirement (03:05:05)

Sponsor: David P. Jordan, Councilman

Motion by Lisa Liggins to accept the Surveillance compliance audit and lift the confidentiality requirement, seconded by Jennifer Webster. Motion carried:

Ayes: Tina Danforth, David P. Jordan, Lisa Liggins, Marie Summers,

Jennifer Webster

Not Present: Daniel Guzman King, Kirby Metoxen, Brandon Stevens

4. Accept the Cage/Vault/Kiosk year end compliance audit and lift the confidentiality requirement (03:05:18)

Sponsor: David P. Jordan, Councilman

Motion by Lisa Liggins to accept the Cage/Vault/Kiosk year end compliance audit and lift the confidentiality requirement, seconded by Marie Summers. Motion carried:

Ayes: Tina Danforth, David P. Jordan, Lisa Liggins, Marie Summers,

Jennifer Webster

5. Accept the Gaming Machines (Slots) year end compliance audit and lift the confidentiality requirement (03:05:32)

Sponsor: David P. Jordan, Councilman

Motion by Lisa Liggins to accept the Gaming Machines (Slots) year end compliance audit and lift the confidentiality requirement, seconded by Marie Summers. Motion carried:

Ayes: Tina Danforth, David P. Jordan, Lisa Liggins, Marie Summers,

Jennifer Webster

Not Present: Daniel Guzman King, Kirby Metoxen, Brandon Stevens

#### C. NEW BUSINESS

1. Review and discuss the \$15.00 per hour minimum wage impact reports (03:05:49)

Sponsor: Marie Summers, Councilwoman

Motion by Lisa Liggins to accept the discussion regarding the \$15.00 per hour minimum wage impact reports as information, seconded by Marie Summers. Motion carried:

Ayes: Tina Danforth, David P. Jordan, Lisa Liggins, Marie Summers,

Jennifer Webster

Not Present: Daniel Guzman King, Kirby Metoxen, Brandon Stevens

### XIII. ADJOURN (03:06:07)

Motion by Lisa Liggins to adjourn at 3:54 p.m., seconded by Marie Summers. Motion carried:

Ayes: Tina Danforth, David P. Jordan, Lisa Liggins, Marie Summers,

Jennifer Webster

Not Present: Daniel Guzman King, Kirby Metoxen, Brandon Stevens

Minutes prepared by Lisa Liggins, S Minutes approved as presented on	Secretary.

Lisa Liggins, Secretary
ONEIDA BUSINESS COMMITTEE

# **Business Committee Agenda Request**

1.	Meeting Date Requested:	12/22/21	
2.	General Information:  Session:   Open	Executive – must qualify  Justification: Choose rea	_
3.	☐ Bylaws ☐ Contract Document(s) ☐ Correspondence ☐ Draft GTC Notice	☐ Fiscal Impact Statement ☐ Law ☐ Legal Review ☐ Minutes	☐ Presentation ☐ Report ☐ Resolution ☐ Rule (adoption packet)
	<ul><li>□ Draft GTC Packet</li><li>□ E-poll results/back-up</li><li>□ Other: Describe</li></ul>	☐ MOU/MOA ☐ Petition	Statement of Effect Travel Documents
<b>4</b> . <b>5</b> .	Budget Information:  Budgeted  Not Applicable  Submission:	☐ Budgeted – Grant Funded ☐ Other: <i>Describe</i>	Unbudgeted
	Authorized Sponsor:	Lisa Liggins, Secretary	
	Primary Requestor:		
	Additional Requestor:	(Name, Title/Entity)	
	Additional Requestor:	(Name, Title/Entity)	
	Submitted By:	LLIGGINS	



### Oneida Business Committee

Special Meeting 9:00 AM Friday, December 17, 2021 Virtual Meeting - Microsoft Teams<sup>1</sup>

#### **Minutes**

### SPECIAL MEETING

**Present:** Chairman Tehassi Hill, Vice-Chairman Brandon Stevens, Treasurer Tina Danforth, Secretary Lisa Liggins, Council members: David P. Jordan, Marie Summers, Jennifer Webster;

Not Present: Councilman Kirby Metoxen;

Arrived at: Councilman Daniel Guzman King at 9:04 a.m.;

**Others present:** Jo Anne House, Larry Barton, Ralinda Ninham-Lamberies, James Skenandore, Ryan Hirsch, Corey Topp, Jennifer Anderson, Chad Fuss, Misty Jordan, Mark W. Powless, Mark A. Powless Sr., Loucinda Conway;

### I. CALL TO ORDER

Meeting called to order by Chairman Tehassi Hill at 9:01 a.m.

For the record: Councilman Daniel Guzman King is running late. Councilman Kirby Metoxen is out on leave.

### II. OPENING (00:00:52)

Opening provided by Chairman Tehassi Hill.

### III. ADOPT THE AGENDA (00:02:06)

Councilman Daniel Guzman King arrived at 9:04 a.m.

Motion by Jennifer Webster to adopt the agenda as presented, seconded by David P. Jordan. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Lisa Liggins,

Brandon Stevens, Marie Summers, Jennifer Webster

Not Present: Kirby Metoxen

<sup>&</sup>lt;sup>1</sup> Microsoft Teams is software which provides a communication and collaboration platform for workplace chat, file sharing, and video meetings.

### IV. EXECUTIVE SESSION (00:04:16)

Motion by Jennifer Webster to go into executive session at 9:05 a.m., seconded by Brandon Stevens. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Lisa Liggins,

Brandon Stevens, Marie Summers, Jennifer Webster

Not Present: Kirby Metoxen

Motion by David P. Jordan to come out of executive session at 9:38 a.m., seconded by Jennifer Webster. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Lisa Liggins,

Brandon Stevens, Marie Summers, Jennifer Webster

Not Present: Kirby Metoxen

#### A. AUDIT COMMITTEE

1. Approve the FY-2021 year end audit presentation materials (00:05:51)

Sponsor: David P. Jordan, Councilman

Motion by Lisa Liggins to accept the FY-2021 year end audit presentation materials on behalf of the Oneida Nation, seconded by Marie Summers. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Lisa Liggins,

Brandon Stevens, Marie Summers, Jennifer Webster

Not Present: Kirby Metoxen

2. Approve the FY-2021 year end audited financial statements presented by RSM, US Auditors (00:07:15)

Sponsor: David P. Jordan, Councilman

Motion by Lisa Liggins to approve the FY-2021 year end audited financial statements for items 5. through 9. [5. Oneida Nation Revolving Loan Program Financial Report, 6. Gaming Fund Financial Report, 7. Class III Gaming Financial Report, 8. Class II Gaming Financial Report, and 9. Oneida Gaming MICS AUP Report] on behalf of the Oneida Nation, seconded by Jennifer Webster. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Lisa Liggins,

Brandon Stevens, Marie Summers, Jennifer Webster

Not Present: Kirby Metoxen

Motion by Lisa Liggins to forward the discussion regarding the mailing of the FY-2021 audit information to the December 22, 2021, regular Business Committee meeting, seconded by Marie Summers. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Lisa Liggins,

Brandon Stevens, Marie Summers, Jennifer Webster

Not Present: Kirby Metoxen

### V. ADJOURN (00:08:56)

Motion by Marie Summers to adjourn at 9:42, seconded by David P. Jordan. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Lisa Liggins,

Brandon Stevens, Marie Summers, Jennifer Webster

Not Present: Kirby Metoxen



Minutes prepared by Lisa Liggins, Secretary. Minutes approved as presented on \_\_\_\_\_.

Lisa Liggins, Secretary
ONEIDA BUSINESS COMMITTEE

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Enter the e-poll results into the record regarding the adoption of resolution BC-12-02-21-A Amendment of

# **Business Committee Agenda Request**

1.	Meeting Date Requested:	12/08/21	
2.	General Information:  Session:	Executive – must qualify  Justification: Choose rea	•
3.	Supporting Documents:	_	_
	Bylaws	Fiscal Impact Statement	Presentation
	Contract Document(s)	Law	Report
	Correspondence	Legal Review	Resolution
	☐ Draft GTC Notice	Minutes	Rule (adoption packet)
	Draft GTC Packet	MOU/MOA	Statement of Effect
	E-poll results/back-up	Petition	Travel Documents
	Other: Describe		
4.	Budget Information:  Budgeted  Not Applicable	☐ Budgeted – Grant Funded☐ Other: <i>Describe</i>	Unbudgeted
5.	Submission:		
	Authorized Sponsor:	Lisa Liggins, Secretary	
	Primary Requestor:		
	Additional Requestor:	(Name, Title/Entity)	
	Additional Requestor:	(Name, Title/Entity)	
	Submitted By:	LLIGGINS	

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**From:** Secretary

To: Brandon L. Yellowbird-Stevens; Cristina S. Danforth; Daniel P. Guzman; David P. Jordan; Ethel M.

Summers; Jennifer A. Webster; Kirby W. Metoxen; Lisa A. Liggins; Tehassi Tasi Hill; Secretary

Cc: BC\_Agenda\_Requests; Kristal E. Hill; Danelle A. Wilson; Rhiannon R. Metoxen

Subject: E-POLL RESULTS: Adopt resolution entitled Amendment of BC Resolution # 10-13-21-B Adoption of

the 2021 Pandemic Relief Food Card Distribution Utilizing American Rescue Plan Act of 2021 Federal

Relief Funds

Attachments: BCAR Amendment of BC Resolution # 10-13-21-B Adoption of the 2021 Pandemic Relief Food Card

Distribution Utilizing American Rescue Plan Act of 2021 Federal Relief Funds.pdf

#### **E-POLL RESULTS**

The e-poll adopt resolution entitled Amendment of BC Resolution # 10-13-21-B Adoption of the 2021 Pandemic Relief Food Card Distribution Utilizing American Rescue Plan Act of 2021 Federal Relief Funds, <a href="https://example.com/has-uses/leaf-4006/">https://example.com/has-uses/leaf-4006/</a> Below are the results:

Support: David P. Jordan, Lisa Liggins, Kirby Metoxen, Brandon Stevens, Marie Summers, Jennifer

Webster

Abstain: Daniel Guzman King

Lisa Liggins Secretary

Oneida Business Committee

From: Secretary < Tribal Secretary@oneidanation.org >

Sent: Wednesday, December 1, 2021 4:41 PM

To: Secretary < TribalSecretary@oneidanation.org>; Tehassi Tasi Hill < thill7@oneidanation.org>; Brandon L. Yellowbird-

Stevens <BSTEVENS@oneidanation.org>; Cristina S. Danforth <cdanfor4@oneidanation.org>; Lisa A. Liggins

<lliggins@oneidanation.org>; Daniel P. Guzman <dguzman@oneidanation.org>; David P. Jordan

<djordan1@oneidanation.org>; Kirby W. Metoxen <KMETOX@oneidanation.org>; Ethel M. Summers

<esummer1@oneidanation.org>; Jennifer A. Webster <JWEBSTE1@oneidanation.org>

**Cc:** Danelle A. Wilson <DWILSON1@ONEIDANATION.org>; Rhiannon R. Metoxen <rmetoxe2@oneidanation.org>; Kristal E. Hill <khill@oneidanation.org>

**Subject:** E-POLL REQUEST: Adopt resolution entitled Amendment of BC Resolution # 10-13-21-B Adoption of the 2021 Pandemic Relief Food Card Distribution Utilizing American Rescue Plan Act of 2021 Federal Relief Funds

### **E-POLL REQUEST**

### **Summary:**

This request is regarding the November 2021 Food Gift Card Distribution. Total number of rainchecks issued from that distribution is 1,387. This e-poll is to approve the amendment to BC Resolution #10-13-21-B, which allows for the additional allocation of ARPA funds of \$193,500 to cover the 387 gift cards needed.

**Justification for E-Poll:** The additional cards need to be ordered as soon as possible, in order to have them on-hand for the December 16, 2021 raincheck distribution. This e-poll will ensure there is adequate time to order and receive them.

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### **Requested Action:**

Adopt resolution entitled Amendment of BC Resolution # 10-13-21-B Adoption of the 2021 Pandemic Relief Food Card Distribution Utilizing American Rescue Plan Act of 2021 Federal Relief Funds

### **Deadline for response:**

Responses are due no later than 4:30 p.m., Thursday, December 2, 2021.

### Voting:

- 1. Use the voting button above, if available; OR
- 2. Reply with "Support" or "Oppose".

**Brooke Doxtator** 

Boards, Committees, and Commissions Supervisor Government Administrative Office (GAO)



A good mind. A good heart. A strong fire.

office 920.869.4452 fax 920.869.4040

**CONFIDENTIALITY NOTICE:** This message and any included attachments are intended only for the addressee. This message may contain privileged, confidential, or proprietary information. Unauthorized forwarding, printing, copying, distribution, or use of such information is strictly prohibited and may be unlawful. If you have received this message in error, please inform us promptly by reply e-mail, then delete the e-mail and destroy any printed copy.

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### Oneida Nation

Post Office Box 365

Phone: (920)869-2214



Oneida, WI 54155

### **BC Resolution # 12-02-21-A**

Amendment of BC Resolution # 10-13-21-B Adoption of the 2021 Pandemic Relief Food Card Distribution Utilizing American Rescue Plan Act of 2021 Federal Relief Funds

WHEREAS,	the Oneida Nation is a federally recognized Indian government and a treaty tribe
	recognized by the laws of the United States of America; and

WHEREAS, the Oneida General Tribal Council is the governing body of the Oneida Nation; and

**WHEREAS,** the Oneida Business Committee has been delegated the authority of Article IV, Section 1, of the Oneida Tribal Constitution by the Oneida General Tribal Council; and

WHEREAS, the Oneida Nation has received federal funds through the American Rescue Plan Act of 2021 Federal Relief Funds ("ARPA-FRF-LR") to address matters arising out of the COVID-19 pandemic; and

**WHEREAS,** the Oneida Business Committee has determined a portion of the funds should be used to assist members through direct payment programs and other projects should result in tangible results to meet the needs of its members; and

whereas, the Oneida Business Committee, through resolution # BC-10-13-21-B, obligated funds from ARPA-FRF-LR toward the 2021 Pandemic Relief Food Card Distribution for the purposes of providing financial relief to members negatively impacted by the COVID-19 pandemic through lost wages, health care expenses, inflationary increases on the cost of food, and other unexpected costs or loss of revenue; and

whereas, resolution # BC-10-13-21-B directed 6,500 the distribution of food cards to eligible members on the dates and at the locations described therein, and approved issuance of up to 1000 rain checks, upon the exhaustion of the 6,500 food cards, redeemable by the holders thereof, no later than December 3, 2021; and

**WHEREAS,** the food card rain check distribution on the approved dates exceeded the permitted issuance by 387 rain checks.

**NOW THEREFORE BE IT RESOLVED,** the Oneida Business Committee amends resolution BC-10-13-21-B by increasing to 1,387 rain checks that may be issued by 2021 Pandemic Relief Food Card Distribution.

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BC Resolution # 12-02-21-A Amendment of BC Resolution # 10-13-21-B Adoption of the 2021 Pandemic Relief Food Card Distribution Utilizing American Rescue Plan Act of 2021 Federal Relief Funds Page 2 of 2

**BE IT FINALLY RESOLVED,** the Oneida Business Committee amends resolution # BC-10-13-21-B to increase the obligation for the 2021 Pandemic Relief Food Card Distribution Program by \$193,500 from ARPA-FRF-LR Direct Membership Assistance.

#### **CERTIFICATION**

I, the undersigned, as Secretary of the Oneida Business Committee, hereby certify that the Oneida Business Committee is composed of 9 members of whom 5 members constitute a quorum; 7 members participated in an electronic vote (e-poll) which closed on the 2<sup>nd</sup> day of December, 2021; that the forgoing resolution was duly adopted by a vote of 6 members for, 0 members against, and 1 members not voting\*; and that said resolution has not been rescinded or amended in any way. The results of the e-poll will be entered into the record at the Oneida Business Committee meeting scheduled on December 22, 2021.

Oneida Business Committee

\*According to the By-Laws, Article I, Section 1, the Chair votes "only in the case of a tie."

# **Oneida Business Committee Agenda Request**

1. Meeting Date Requested: 12 / 1 / 21		
2. General Information: Session: ☑ Open ☐ Executive - See instructions for the applicable laws, then choose one:		
Agenda Header: New Business		
<ul> <li>□ Accept as Information only</li> <li>☑ Action - please describe:</li> </ul>		
Adopt resolution entitled Amendment of BC Resolution # 10-13-21-B Adoption of the 2021Pandemic Relief Food Card Distribution Utilizing American Rescue Plan Act of 2021 Federal Relief Funds		
3. Supporting Materials  Report Resolution Contract  Other:		
1. BCResolution #10-13-21-B 3.		
2. Email regarding Statement of Effect 4.		
☐ Business Committee signature required		
4. Budget Information  ☐ Budgeted - Tribal Contribution ☐ Budgeted - Grant Funded ☐ Unbudgeted		
5. Submission		
Authorized Sponsor / Liaison: Mark W. Powless, General Manager		
Primary Requestor/Submitter:  Your Name, Title / Dept. or Tribal Member		
Additional Requestor:		
Name, Title / Dept.  Additional Requestor:  Name, Title / Dept.		

### **Oneida Business Committee Agenda Request**

### 6. Cover Memo:

Describe the purpose, background/history, and action requested:

This request is regarding the November 2021 Food Gift Card distribution. The original request was for 8,000 gift cards to be purchased for the distribution and up to 1,000 to cover any rain checks distributed after the original allocation of 8,000 was distributed. Rain checks were issued to anyone who arrived during distribution hours, but after the original allocation of 8,000 cards were distributed.

The total number of rain checks distributed was 1,387. The request of this e-poll is to approve an additional allocation of ARPA funds of \$193,500 to cover the additional 387 gift cards needed.

The second distribution, for individuals who received a rain check, will be Thursday, December 16. An e-poll is being requested so that we have adequate time to order and receive the additional cards.

The second distribution, for individuals who received a rain check, will be Thursday, December 16. An e-poll is being requested so that we have adequate time to order and receive the additional cards. This resolution was sent to the LRO for a Statement of Effect. The response was that this resolution does not require a Statement of Effect.

- 1) Save a copy of this form for your records.
- 2) Print this form as a \*.pdf OR print and scan this form in as \*.pdf.
- 3) E-mail this form and all supporting materials in a SINGLE \*.pdf file to: BC\_Agenda\_Requests@oneidanation.org

**Public Packet** 

11 12

13 14 15

16

17 18

19 20 21

# **Oneida Nation**

Post Office Box 365

Phone: (920)869-2214



Oneida, WI 54155

### BC Resolution # Leave this line blank

Amendment of BC Resolution # 10-13-21-B Adoption of the 2021 Pandemic Relief Food Card

Distribution Utilizing American Rescue Plan Act of 2021 Federal Relief Funds			
WHEREAS,	the Oneida Nation is a federally recognized Indian government and a treaty tribe recognized by the laws of the United States of America; and		
WHEREAS,	the Oneida General Tribal Council is the governing body of the Oneida Nation; and		
WHEREAS,	the Oneida Business Committee has been delegated the authority of Article IV, Section 1, of the Oneida Tribal Constitution by the Oneida General Tribal Council; and		
WHEREAS,	the Oneida Nation has received federal funds through the American Rescue Plan Act of 2021 Federal Relief Funds ("ARPA-FRF-LR") to address matters arising out of the COVID-19 pandemic; and		
WHEREAS,	the Oneida Business Committee has determined a portion of the funds should be used to assist members through direct payment programs and other projects should result in tangible results to meet the needs of its members; and		
WHEREAS,	the Oneida Business Committee, through resolution # BC-10-13-21-B, obligated funds from ARPA-FRF-LR toward the 2021 Pandemic Relief Food Card Distribution for the purposes of providing financial relief to members negatively impacted by the COVID-19 pandemic through lost wages, health care expenses, inflationary increases on the cost of food, and other unexpected costs or loss of revenue; and		
WHEREAS,	resolution # BC-10-13-21-B directed 6,500 the distribution of food cards to eligible members on the dates and at the locations described therein, and approved issuance of up to 1000 rain checks, upon the exhaustion of the 6,500 food cards, redeemable by the holders thereof, no later than December 3, 2021; and		
WHEREAS,	the food card rain check distribution on the approved dates exceeded the permitted issuance by 387 rain checks.		

35 36

NOW THEREFORE BE IT RESOLVED, the Oneida Business Committee amends resolution BC-10-13-21-B by increasing to 1,387 rain checks that may be issued by 2021 Pandemic Relief Food Card Distribution.

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> BC Resolution # Amendment of BC Resolution # 10-13-21-B Adoption of the 2021 Pandemic Relief Food Card Distribution Utilizing American Rescue Plan Act of 2021 Federal Relief Funds Page 2 of 2

- BE IT FINALLY RESOLVED, the Oneida Business Committee amends resolution # BC-10-13-21-B to
- 37 38 39 increase the obligation for the 2021 Pandemic Relief Food Card Distribution Program by \$193,500 from
- ARPA-FRF-LR Direct Membership Assistance.

### **Oneida Nation**

Post Office Box 365

Phone: (920)869-2214



Oneida, WI 54155

# BC Resolution # 10-13-21-B Adoption of the 2021 Pandemic Relief Food Card Distribution Utilizing American Rescue Plan Act of 2021 Federal Relief Funds

WHEREAS, the Oneida Nation is a federally recognized Indian government and a treaty tribe recognized by the laws of the United States of America; and

WHEREAS, the Oneida General Tribal Council is the governing body of the Oneida Nation; and

WHEREAS, the Oneida Business Committee has been delegated the authority of Article IV, Section 1, of the Oneida Tribal Constitution by the Oneida General Tribal Council; and

WHEREAS, the Oneida Nation has received federal funds through the American Rescue Plan Act of 2021 Federal Relief Funds ("ARPA-FRF-LR") to address matters arising out of the COVID-19 pandemic; and

WHEREAS, the Oneida Business Committee has determined a portion of the funds should be used to assist members through direct payment programs and other projects should result in tangible results to meet the needs of its members; and

WHEREAS, the Oneida Business Committee seeks to allocate funds from ARPA-FRF-LR toward a food card distribution for the purposes of providing financial relief to members negatively impacted by the COVID-19 pandemic through lost wages, health care expenses, inflationary increases on the cost of food, and other unexpected costs or loss of revenue; and

WHEREAS, the Oneida Business Committee would allocate funds from ARPA-FRF-LR for the acquisition and distribution of up to 9,000 food cards valued at \$500 each for the 2021 Pandemic Relief Food Card Distribution; and

WHEREAS, the 2021 Pandemic Relief Food Card Distribution would distribute 6,500 food cards through its facilities on or near the Oneida Reservation, 1,500 cards through its SEOTS facility in Milwaukee, WI, and budget for up to 1000 food cards that may be distributed those members receiving rain checks because the demand exceeded supplies on the initial distribution dates; and

WHEREAS, the 2021 Pandemic Relief Food Card Distribution would be open to all enrolled members of the Oneida Nation, ages 18 and above, who have attested to a need for such relief due to the economic impact created by the COVID-19 public health emergency; and

WHEREAS, the Nation would distribute only one food card to a qualifying member to be collected at either the designated location on or near the Oneida Reservation or the SEOTS facility in Milwaukee, WI; and

BC Resolution # 10-13-21-B
Adoption of the 2021 Pandemic Relief Food Card Distribution Utilizing American Rescue Plan Act
of 2021 Federal Relief Funds
Page 3 of 3

**BE IT FINALLY RESOLVED**, the Oneida Business Committee approves the 2021 Pandemic Relief Food Card Distribution, in the amount of \$4,500,000 from ARPA-FRF-LR Investments, Direct Membership Assistance, with General Manager Mark Powless assigned as the Project Owner.

### **CERTIFICATION**

I, the undersigned, as Secretary of the Oneida Business Committee, hereby certify that the Oneida Business Committee is composed of 9 members of whom 5 members constitute a quorum; 9 members were present at a meeting duly called, noticed and held on the 13<sup>th</sup> day of October, 2021; that the forgoing resolution was duly adopted at such meeting by a vote of 7 members for, 0 members against, and 1 members not voting\*; and that said resolution has not been rescinded or amended in any way.

Lisa Liggins, Secretary
Oneida Business Committee

\*According to the By-Laws, Article I, Section 1, the Chair votes "only in the case of a tie."

### Mark W. Powless

From:

Kristen M. Hooker

Sent:

Tuesday, November 30, 2021 2:13 PM

To:

Carl J. Artman

Cc:

Mark W. Powless; David P. Jordan; Clorissa N. Santiago

Subject:

RE: Amendment to BC Reso No. 10-13-21-B

### Good afternoon,

Upon review of the resolution at issue, it appears that this item is exempt from the SOE requirement, and thus, will not need one to move forward to the OBC meeting. Sorry if there was any confusion coming from my office on whether a SOE was required. We were presented with several resolutions at once and it was unclear, at first, which email trails pertained to each of the resolutions at issue. If you have any questions, please let me know.

Otherwise, this email will confirm that you will not be receiving a Statement of Effect for the above resolution as it falls under the exemption for resolutions that obligate ARPA FRF LR Funds for projects approved through the FRF Office.

Thanks and have a great rest of the day,

Kristen M. Hooker
Staff Attorney
Legislative Reference Office
Oneida Nation
920-869-4411
https://oneida-nsn.gov/government/register/



A good mind. A good heart. A strong fire

From: Carl J. Artman < cartman@oneidanation.org>

Sent: Monday, November 29, 2021 1:05 PM

To: Kristen M. Hooker <khooker@oneidanation.org>

Cc: Mark W. Powless < MPOWLES1@oneidanation.org >; David P. Jordan < djordan1@oneidanation.org >

Subject: Amendment to BC Reso No. 10-13-21-B

Please find attached the amendment to BC Reso. No. 10-13-21-B, the food card distribution program. Please call or email if you have any questions.

Carl J. Artman

Staff Attorney

Oneida Law Office

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Accept the October 7, 2021, regular Community Development Planning Committee meeting minutes

## **Business Committee Agenda Request**

1.	Meeting Date Requested:	12/22/21	
2.	General Information:  Session:   Open	Executive – must qualify  Justification: Choose rea	•
3.	<b>Supporting Documents:</b>		
	Bylaws	Fiscal Impact Statement	Presentation
	Contract Document(s)	Law	Report
	Correspondence	Legal Review	Resolution
	☐ Draft GTC Notice	Minutes	Rule (adoption packet)
	☐ Draft GTC Packet	MOU/MOA	Statement of Effect
	E-poll results/back-up	Petition	Travel Documents
	Other: Describe		
4.	Budget Information:  Budgeted  Not Applicable	☐ Budgeted – Grant Funded☐ Other: <i>Describe</i>	Unbudgeted
5.	Submission:		
	Authorized Sponsor:	Brandon Stevens, Vice-Chair	man
	Primary Requestor:	Brooke Doxtator, BCC Super	visor
	Additional Requestor:	(Name, Title/Entity)	
	Additional Requestor:	(Name, Title/Entity)	
	Submitted By:	BDOXTAT1	

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## Community Development Planning Committee



#### Regular Meeting 9:00 a.m. Thursday, October 7, 2021 Teleconference

#### **Minutes**

#### **Regular Meeting**

**Present:** Chairman Brandon Stevens, Vice Chairman Daniel Guzman, Members: Tehassi Hill, Kirby Metoxen, Marie Summers

**Others Present:** Larry Barton, Nancy Barton, Melinda J. Danforth, Mike Debraska, Brooke Doxtator, Kristal Hill, Rhiannon Metoxen, Justin Nishimoto, Troy Parr, Nicole Rommel, Amy Spears, Todd Vandenheuvel, Danelle Wilson, Paul Witek

#### I. CALL TO ORDER AND ROLL CALL

Meeting called to order by Chairman Brandon Stevens at 9:01 a.m.

#### II. ADOPT THE AGENDA

Motion by Daniel Guzman to adopt the agenda with one (1) addition [1) New Business, add item entitled "Accept THC legalization business strategy verbal update"], seconded by Marie Summers. Motion carries.

Ayes: Daniel Guzman King, Tehassi Hill, Marie Summers

#### III. MEETING MINUTES

#### A. Approve the September 2, 2021, regular CDPC meeting minutes

Sponsor: Brandon Stevens

Motion by Tehassi Hill to approve the September 2, 2021, regular CDPC meeting minutes, seconded by Marie Summers. Motion carries.

Ayes: Daniel Guzman King, Tehassi Hill, Marie Summers

#### IV. UNFINISHED BUSINESS

#### V. NEW BUSINESS

#### A. Accept THC legalization business strategy verbal update

Sponsor: Melinda J. Danforth

Motion by Marie Summers to accept the THC legalization business strategy team update, seconded by Daniel Guzman King. Motion carries.

Ayes: Daniel Guzman King, Tehassi Hill, Marie Summers

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#### VI. STANDING UPDATES

#### A. CEMETERY (9:00 AM)

#### 1. Accept Oneida Nation Burial Ground Maintenance and Utilization Report

Sponsor: Mark W. Powless

Motion by Marie Summers to accept the Oneida Nation Burial Ground Maintenance and Utilization report, seconded by Tehassi Hill. Motion carries.

Ayes: Daniel Guzman King, Tehassi Hill, Marie Summers

#### 2. Accept #14-002 Cemetery Improvement Project Status Report

Sponsor: Mark W. Powless

Motion by Marie Summers to accept the #14-002 Cemetery Improvement Project status report, seconded by Daniel Guzman King. Motion carries.

Ayes: Daniel Guzman King, Tehassi Hill, Marie Summers

Item V.A. addressed next

#### VII. ADJOURNMENT

Motion by Marie Summers to adjourn at 10:04 a.m., seconded by Tehassi Hill. Motion carries.

Ayes: Daniel Guzman King, Tehassi Hill, Marie Summers

Minutes prepared by Brooke Doxtator, Boards, Committees, and Commissions Supervisor Minutes approved as presented/corrected on November 4, 2021.

Public Packet 40 of 102

Accept the November 4, 2021, regular Community Development Planning Committee meeting minutes

## **Business Committee Agenda Request**

Meeting Date Requested:	12/22/21	
General Information:  Session:   Open	Executive – must qualify  Justification: Choose rea	-
Supporting Documents:	☐ Figgal Impact Statement	☐ Procentation
		☐ Presentation
Contract Document(s)	Law	Report
Correspondence	Legal Review	Resolution
☐ Draft GTC Notice		Rule (adoption packet)
☐ Draft GTC Packet	MOU/MOA	Statement of Effect
E-poll results/back-up	Petition	Travel Documents
Other: Describe		
Budget Information:  Budgeted  Not Applicable  Submission:	☐ Budgeted – Grant Funded☐ Other: <i>Describe</i>	Unbudgeted
Authorized Sponsor:	Brandon Stevens, Vice-Chair	man
•		
i illiary Nequestor.		/13UI
Additional Requestor:	(Name, Title/Entity)	
Additional Requestor:	(Name, Title/Entity)	
Submitted By:	BDOXTAT1	
	General Information: Session:	General Information: Session:

Public Packet 41 of 102

## Community Development Planning Committee



#### Regular Meeting 9:00 a.m. Thursday, November 4, 2021 Teleconference

#### **Minutes**

#### **Regular Meeting**

**Present:** Chairman Brandon Stevens, Vice Chairman Daniel Guzman, Members: Tehassi Hill, Kirby Metoxen, Marie Summers

**Others Present:** Larry Barton, Nancy Barton, Brooke Doxtator, Kristal Hill, Jeff House, David P. Jordan, Pete King, RC Metoxen, Justin Nishimoto, Troy Parr, Mark W. Powless, Nicole Rommel, Rae Skenandore, Amy Spears, Todd Vandenheuvel, Danelle Wilson, Paul Witek

#### I. CALL TO ORDER AND ROLL CALL

Meeting called to order by Chairman Brandon Stevens at 9:02 a.m.

#### II. ADOPT THE AGENDA

Motion by Marie Summers to adopt the agenda with one (1) addition [1) New Business C. add item entitled "Market Rate Housing update"], seconded by Tehassi Hill. Motion carried.

Ayes: Daniel Guzman King, Tehassi Hill, Marie Summers

#### III. MEETING MINUTES

#### A. Approve the October 7, 2021, regular CDPC meeting minutes

Sponsor: Brandon Stevens

Motion by Marie Summers to approve the October 7, 2021, regular CDPC meeting minutes, seconded by Daniel Guzman King. Motion carried.

Ayes: Daniel Guzman King, Tehassi Hill, Marie Summers

Item VI.A. addressed next

#### IV. UNFINISHED BUSINESS

#### V. NEW BUSINESS

#### A. Accept the Bicentennial Update (Handout)

Sponsor: Amy Spears

Motion by Marie Summers to accept the bicentennial update, seconded by Tehassi Hill. Motion carried.

Ayes: Daniel Guzman King, Tehassi Hill, Marie Summers

Public Packet 42 of 102

#### B. Approve the CDPC FY-2021 4th quarter report

Sponsor: Brandon Stevens

Motion by Tehassi Hill to approve the CDPC FY-2021 4th quarter report and submit to the Business Committee, seconded by Marie Summers. Motion carried.

> Daniel Guzman King, Tehassi Hill, Marie Summers Ayes:

#### C. Accept the Market Rate Housing update

Sponsor: Marie Summers

Motion by Daniel Guzman King to accept the Market Rate Housing update as information, seconded by Marie Summers. Motion carried.

> Ayes: Daniel Guzman King, Tehassi Hill, Marie Summers

Motion by Tehassi Hill to add the Market Rate Housing update to the standing updates, seconded by

Marie Summers. Motion carried.

Ayes: Daniel Guzman King, Tehassi Hill, Marie Summers

#### VI. STANDING UPDATES

#### A. CEMETERY (9:00 AM)

### 1. Accept Oneida Nation Burial Ground Maintenance and Utilization Report

Sponsor: Mark W. Powless

Motion by Marie Summers to accept the Oneida Nation Burial Ground Maintenance and Utilization report, seconded by Tehassi Hill. Motion carried.

> Aves: Daniel Guzman King, Tehassi Hill, Marie Summers

#### 2. Accept #14-002 Cemetery Improvement Project Status Report

Sponsor: Mark W. Powless

Motion by Marie Summers to accept #14-002 Cemetery Improvement project status report, seconded by Daniel Guzman King. Motion carried.

> Ayes: Daniel Guzman King, Tehassi Hill, Marie Summers

Item V.A. addressed next

#### VII. ADJOURNMENT

Motion by Tehassi Hill to adjourn at 10:03 a.m., seconded by Marie Summers. Motion carried.

Daniel Guzman King, Tehassi Hill, Marie Summers Ayes:

Minutes prepared by Brooke Doxtator, Boards, Committees, and Commissions Supervisor Minutes approved as presented/corrected on December 2, 2021.

Public Packet 43 of 102

## **Oneida Business Committee Agenda Request**

Accept the November 29, 2021, regular Finance Committee meeting minutes

**1. Meeting Date Requested:** 12 / 22 / 21

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۷.	<b>General Information:</b> Session:   ○ Open  □ Exect	utive - See instructions for the applicable laws, then choose one:				
		·				
	Agenda Header: Standing Cor	nmittees				
	Action - please describe:					
	BC to accept the Finance Committee Meeting Minutes of November 29, 2021					
3.	Supporting Materials					
•	Report Resolution Contract					
<ul><li>✓ Other:</li><li>1. FC E-Poll of the 11/29/21 Minutes</li><li>3.</li></ul>						
	2. FC Mtg Minutes of 11/29	0/21 4.				
	□ Pusings Committee signatur	ro roquirod				
	☐ Business Committee signature required					
4.	<b>Budget Information</b>					
	☐ Budgeted - Tribal Contribution	on 🔲 Budgeted - Grant Funded 🔲 Unbudgeted				
5.	Submission					
	Authorized Sponsor / Liaison: Cristina Danforth, Tribal Treasurer					
	Primary Requestor:	Denise Vigue, Executive Assistant to the CFO /Finance Administration  Your Name, Title / Dept. or Tribal Member				
	Additional Requestor:					
	•	Name, Title / Dept.				
	Additional Requestor:					
		Name, Title / Dept.				

## **Oneida Business Committee Agenda Request**

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<b>D.</b> (	Cove	r ıvı	em	o:

Describe the purpose, background/history, and action requeste	escribe the purpose	e, background/history,	and action	requested
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Finance Committee is a Standing Committee of the OBC.

- 1) Save a copy of this form for your records.
- 2) Print this form as a \*.pdf OR print and scan this form in as \*.pdf.
- 3) E-mail this form and all supporting materials in a **SINGLE** \*.pdf file to: BC\_Agenda\_Requests@oneidanation.org



#### INTERNAL MEMORANDUM

**TO:** FINANCE COMMITTEE

**FROM:** DENISE J. VIGUE, EXEC. ASST. TO THE CFO

**SUBJECT:** E-POLL RESULTS – FC MINUTES OF NOV. 29, 2021

**DATE:** 11/29/21

An E-Poll vote of the Finance Committee was conducted to approve the Finance Committee meeting minutes of November 29, 2021. The E-Poll and minutes were sent out and concluded today. The results of the completed E-Poll are as follows:

#### E-POLL RESULTS:

There was a Majority of <u>3</u> FC members voting to approve the Nov. 29, 2021 Finance Committee Meeting Minutes. FC Members voting included: Kirby Metoxen, Jennifer Webster, & Chad Fuss. Larry Barton Chaired the meeting and did not vote. Patrick Stensloff and Cristina Danforth were excused.

These Finance Committee Minutes of November 29, 2021 will be placed on the next Finance Committee agenda to acknowledge this E-Poll action. Per the FC By-Laws all Minutes of the FC will be submitted to the Secretary's Office once a month for BC acceptance.



#### **REGULAR MEETING**

November 29, 2021 • Time: 9:00 A.M Via Microsoft Teams

#### REGULAR MEETING MINUTES

#### FC MEMBERS PRESENT (Via Teams):

Larry Barton, CFO/FC Vice-Chair Jennifer Webster, BC Council Member Kirby Metoxen, BC Council Member Chad Fuss, Gaming

**FC MEMBERS EXCUSED**: Cristina Danforth, Treasurer/FC Chair and Patrick Stensloff, Purchasing Director

**OTHERS PRESENT** (Via Teams): Sandra Arnold, Mark Powless Sr, Catherine Hirth, David Emerson, Robin Wells, Justin Nishimoto, Amy Spears and Denise J. Vigue, taking notes

- I. CALL TO ORDER: The FC Regular Meeting was called to order by the FC Vice-Chair at 9:00 A.M.
- II. APPROVAL OF AGENDA: NOVEMBER 29, 2021

Motion by Chad Fuss to approve the November 29, 2021 FC Meeting Agenda. Seconded by Jennifer Webster. Motion carried unanimously.

III. MINUTES TO BE ACCEPTED: NOVEMBER 15, 2021 (Approved via E-Poll on 11/15/21): Motion by Kirby Metoxen to acknowledge the FC E-Poll action taken on 11/15/21 approving the November 15, 2021 Finance Committee Meeting Minutes. Seconded by Jennifer Webster. Motion carried unanimously.

IV. TABLED BUSINESS: None

#### V. CAPITAL EXPENDITURES:

1. AGS (18) Slot Machines
David Emerson, Gaming Slots

Amount: \$368,410.

David relayed that this is the Slot Department's annual slot machine replacement plan, all requests today are to replace old, obsolete slot machines.

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Motion by Jennifer Webster to approve the FY22 Gaming Capital Expenditure with AGS for eighteen slot machines in the amount of \$368,410. Seconded by Kirby Metoxen. Motion carried unanimously.

2. EVERI (15) Slot Machines Amount: \$307,515.
David Emerson, Gaming Slots

Motion by Kirby Metoxen to approve the FY22 Gaming Capital Expenditure with EVERI for fifteen slot machines in the amount of \$307,515. Seconded by Jennifer Webster. Motion carried unanimously.

3. IGT (14) Slot Machines Amount: \$283,040.
David Emerson, Gaming Slots

Motion by Jennifer Webster to approve the FY22 Gaming Capital Expenditure with IGT for fourteen slot machines in the amount of \$283,040. Seconded by Kirby Metoxen. Motion carried unanimously.

4. Incredible Technologies (8) Slot Machines Amount: \$190,320.

David Emerson, Gaming Slots

Motion by Jennifer Webster to approve the FY22 Gaming Capital Expenditure with Incredible Technologies for eight slot machines in the amount of \$190,320. Seconded by Kirby Metoxen. Motion carried unanimously.

5. Digital Instinct, LLC Amount: \$99,848.
Josie Skenadore, Gaming MIS

Robin Wells was on the call and relayed this is for an app for Gaming employees to check their schedules; purchase includes licenses and professional services and consultant.

Motion by Jennifer Webster to approve the FY22 Gaming Capital Expenditure with Digital Instinct, LLC for software and related services in the amount of \$99,848. Seconded by Kirby Metoxen. Motion carried unanimously.

6. IdentiSys Inc (20) Datacard Printers Amount: \$50,700.
Michelle Poole, Gaming MIS

Michelle explained these printers will be replacements/upgrades to the newest models and will be utilized on the gaming floor, at the players club and various Kiosks.

Motion by Kirby Metoxen to approve the FY22 Gaming Capital Expenditure with IdentiSys Inc for twenty Datacard Printers and accessories in the amount of \$50,700. Seconded by Jennifer Webster. Motion carried unanimously.

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Amount: \$65,900.

Scientific Games - Upgrade Josie Skenadore, Gaming MIS

Robin Wells noted this is for Gaming Marketing to be able to interface and configure to CMP in order to deploy a mobile patron app.

Motion by Kirby Metoxen to approve the FY22 Gaming Capital Expenditure with Scientific Games for upgrades and installation in the amount of \$65,900. Seconded by Jennifer Webster. Motion carried unanimously.

8. KONAMI (12) Slot Machines & Cabinets Amount: \$212,400.
David Emerson, Gaming Slots

Motion by Kirby Metoxen to approve the FY22 Gaming Capital Expenditure with KONAMI for twelve slot machines and cabinets in the amount of \$212,400. Seconded by Jennifer Webster. Motion carried unanimously.

9. Premiere Wireless (168) Tot Spot Tablets Amount: \$50,398.32
Debbie Thundercloud, Head Start

Susan Arnold was on the call and noted this is a purchase for Early Head Start; utilizing Covid funds; it was noted a letter of authorization from funding source is needed.

Motion by Kirby Metoxen to approve the FY22 Capital Expenditure with Premiere Wireless for one-hundred and sixty-eight Tot Spot Tables for use in the Early Head Start Program in the amount of \$50,398.32. Seconded by Jennifer Webster. Motion carried unanimously.

#### VI. **NEW BUSINESS**: None

#### VII. ONEIDA FINANCE FUND:

#### Report:

1. Monthly Oneida Finance Fund Report - December 2021 Denise J. Vigue, Executive Assistant to the CFO

Motion by Jennifer Webster to approve the monthly Oneida Finance Fund report for December 2021. Seconded by Chad Fuss. Motion carried unanimously.

#### Requests:

1. One Wisconsin Volleyball Club Fees Amount: \$500. Requester: Evangeline Danforth for Alianna

Motion by Jennifer Webster to approve from the Oneida Finance Fund the request for the One Wisconsin Volleyball Club fees for the granddaughter of the requester in the amount of \$500. Seconded by Chad Fuss. Motion carried unanimously.

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2. Verus Strength & Fitness Training Lab Fees

Requester: Vashi Cornelius-Rios

Motion by Jennifer Webster to approve from the Oneida Finance Fund the request for Verus Strength & Fitness Training Lab fees in the amount of \$500. Seconded by Chad Fuss. Motion carried unanimously.

3. F.I.R.E. Fitness Class Fees

Amount: \$497.

Amount: \$500.

Requester: Chad Metoxen

Motion by Chad Fuss to approve from the Oneida Finance Fund the request for F.I.R.E. Fitness Class fees in the amount of \$500. Seconded by Jennifer Webster. Motion carried unanimously.

4. Basketball & Softball Team Fees

Amount: \$145.

Requester: Cindy John for Mylah

Motion by Jennifer Webster to approve from the Oneida Finance Fund the request for Basketball and Softball team fees for the daughter of the requester in the amount of \$145. Seconded by Chad Fuss. Motion carried unanimously.

#### VIII. EXECUTIVE SESSION:

Motion by Chad Fuss to move into Executive Session. Seconded by Jennifer Webster. Motion carried unanimously. Time: 9:17 A.M.

Motion by Chad Fuss to come out of Executive Session. Seconded by Kirby Metoxen. Motion carried unanimously. Time: 9:22 A.M.

1. Independent Contract for Legal Services (#2019-1082) Mark Powless, Sr., Oneida Gaming Commission

Motion by Jennifer Webster to approve the FY22 Purchase Order for the Independent contract (#2019-1082) for legal services to the Oneida Gaming Commission in the amount as identified in the request. Seconded by Kirby Metoxen. Motion carried unanimously.

2. Independent Contract for Medical Services (2012-1259) Catherine Hirth, Comp Health /OHC

Motion by Kirby Metoxen to approve the FY22 Purchase Order for the Independent contract (#2012-1259) for medical related services at the Oneida Health Center in the amount as identified in the request. Seconded by Jennifer Webster. Motion carried unanimously.

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- IX. ADMINISTRATIVE/INTERNAL: None
- X. FOLLOW UP: None
- **XI. FOR INFORMATION ONLY:** 
  - 1. IGT (2) Slot Lease Slot Machines David Emerson, Gaming Slots

Motion by Jennifer Webster to accept as FYI the IGT (2) Slot Lease – Slot Machines information. Seconded by Chad Fuss. Motion carried unanimously.

**XII. ADJOURN**: Motion by Kirby Metoxen to adjourn. Seconded by Jennifer Webster. Motion carried unanimously. Time: 9:24 A.M.

Minutes submitted by: Denise J. Vigue, Executive Assistant to the CFO

Finance Committee Approval Date of Minutes via E-Poll: November 29, 2021

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## **Oneida Business Committee Agenda Request**

Accept the December 13, 2021, regular Finance Committee meeting minutes

1. Meeting Date Requested: 12 / 22 / 21					
2. General Information:  Session:  Open  Executive - See instructions for the applicable laws, then choose one:					
Agenda Header: Standing Committees					
<ul> <li>Accept as Information only</li> <li>Action - please describe:</li> </ul>					
BC to accept the Finance Committee Meeting Minutes of December 13, 2021					
3. Supporting Materials  Report Resolution Contract  Other:					
1. FC E-Poll of the 12/13/21 Minutes 3.					
2. FC Mtg Minutes of 12/13/21 4.					
☐ Business Committee signature required					
4. Budget Information					
☐ Budgeted - Tribal Contribution ☐ Budgeted - Grant Funded ☐ Unbudgeted					
5. Submission					
Authorized Sponsor / Liaison: Cristina Danforth, Tribal Treasurer					
Primary Requestor:  Denise Vigue, Executive Assistant to the CFO /Finance Administration  Your Name, Title / Dept. or Tribal Member					
Additional Requestor:					
Name, Title / Dept.					
Additional Requestor:  Name, Title / Dept.					

## **Oneida Business Committee Agenda Request**

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Describe the purpose, background/history, and action requeste	escribe the purpose	e, background/history,	and action	requested
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Oneida Business Committee acceptance of Minutes for the December 13, 2021 Finance Committee meeting. The Finance Committee is a Standing Committee of the OBC.

- 1) Save a copy of this form for your records.
- 2) Print this form as a \*.pdf OR print and scan this form in as \*.pdf.
- 3) E-mail this form and all supporting materials in a **SINGLE** \*.pdf file to: BC\_Agenda\_Requests@oneidanation.org



#### INTERNAL MEMORANDUM

**TO:** FINANCE COMMITTEE

**FROM:** DENISE J. VIGUE, EXEC. ASST. TO THE CFO

**SUBJECT:** E-POLL RESULTS – FC MINUTES OF DEC. 13, 2021

**DATE:** 12/13/21

An E-Poll vote of the Finance Committee was conducted to approve the Finance Committee meeting minutes of December 13, 2021. The E-Poll and minutes were sent out and concluded today. The results of the completed E-Poll are as follows:

#### **E-POLL RESULTS**:

There was a Majority of <u>4</u> FC members voting to approve the Dec. 13, 2021 Finance Committee Meeting Minutes. FC Members voting included: Jennifer Webster, Larry Barton, Patrick Stensloff & Chad Fuss.

These Finance Committee Minutes of December 13, 2021 will be placed on the next Finance Committee agenda to acknowledge this E-Poll action. Per the FC By-Laws all Minutes of the FC will be submitted to the Secretary's Office once a month for BC acceptance.

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#### FINANCE COMMITTEE

#### **REGULAR MEETING**

December 13, 2021 • Time: 9:00 A.M Via Microsoft Teams

#### **REGULAR MEETING MINUTES**

#### FC MEMBERS PRESENT (Via Teams):

Cristina Danforth, Treasurer/FC Chair Jennifer Webster, BC Council Member Patrick Stensloff, Purchasing Director Larry Barton, CFO/FC Vice-Chair Chad Fuss, Asst. Gaming CFO

FC MEMBERS EXCUSED: Kirby Metoxen, BC Council Member

**OTHERS PRESENT (Via Teams):** David Emerson, Paul Witek, Justin Nishimoto and Denise J. Vigue, taking notes

**I. CALL TO ORDER:** The FC Regular Meeting was called to order by the FC Chair at 9:01 A.M.

II. APPROVAL OF AGENDA: DECEMBER 13, 2021

Motion by Larry Barton to approve the December 13, 2021 Finance Committee Meeting Agenda. Seconded by Jennifer Webster. Motion carried unanimously.

III. MINUTES: NOVEMBER 29, 2021 (Approved via E-Poll on 11/29/21):

Motion by Jennifer Webster to acknowledge the FC E-Poll action taken on Nov. 29, 2021 approving the Nov. 29, 2021 Finance Committee Meeting Minutes. Seconded by Chad Fuss. Motion carried unanimously.

IV. TABLED BUSINESS: None

#### V. CAPITAL EXPENDITURES:

1. Aristocrat (29) Slot Machines
David Emerson, Gaming Slots

Amount: \$568,705.

David explained this is their standard replacement of old machines; they will go into three facilities; have some on the floor already and are high profit machines.

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Motion by Jennifer Webster to approve the Gaming Capital Expenditure with Aristocrat for twenty-nine (29) Slot Machines in the amount of \$568,705. Seconded by Larry Barton. Motion carried unanimously.

Amount: \$213,800.

#### VI. NEW BUSINESS:

 Mission Support Services LLC Paul Witek, Engineering Dept

Paul was present to explain the components of this request for the museum relocation including the design work and the business plan. The FC had numerous questions and concerns related to the design costs as well as the business plan segment as that should not be part of an engineering firms work, but rather a professional museum consultant. Other concerns related to the Health Center's use of the designated facility, timelines expected and possible use of tourism AARP dollars; Paul will investigate these and revised the request.

Motion by Larry Barton to approve this request for design work only and bid out and submit a separate request for the business plan component from a qualified museum consultant. Seconded by Jennifer Webster. Motion carried unanimously.

#### VII. DONATIONS:

#### Report:

FC Donation Report – December 2021
 Denise J. Vigue, Executive Assistant to the CFO

Motion by Jennifer Webster to approve the Finance Committee Donation Report for December 2021. Seconded by Chad Fuss. Motion carried unanimously.

#### Requests:

1. Wise Women Gathering Place Amount: \$3,000. Requester: Beverly Scow

Motion by Jennifer Webster to approve from the Finance Committee Donation line the request from Wise Women Gathering Place for assistance with the A Safe Parking Program in the amount of \$3,000. Seconded by Larry Barton. Motion carried unanimously.

VIII. EXECUTIVE SESSION: None

IX. ADMINISTRATIVE /INTERNAL: None

X. FOLLOW UP: None

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#### XI. FOR INFORMATION ONLY:

Discussion: Although not on the agenda, a submission from Housing for their annual insurance premium was received late last week. The FC was troubled why this is late again this year and the importance of timeliness and consideration for the housing residents. It was agreed to refer to the GM and to also conduct a Special FC E-Poll, that will be done later today.

XII. ADJOURN: Motion by Jennifer Webster to adjourn. Seconded by Larry Barton.

Motion carried unanimously. Time: 9:33 A.M.

Minutes submitted by: Denise J. Vigue, Executive Assistant to the CFO & Finance Committee Contact/Recording Secretary

Finance Committee Approval Date of Minutes via E-Poll: \_\_\_\_ December 13, 2021

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## **Oneida Business Committee Agenda Request**

Accept the December 1, 2021, regular Legislative Operating Committee meeting minutes

1. Meeting Date Requested: 12 / 22 / 21					
2. General Information:  Session:   ○ Open   Executive - See instructions for the applicable laws, then choose one:					
Agenda Header: Standing Committees					
<ul> <li>☐ Accept as Information only</li> <li>☑ Action - please describe:</li> </ul>					
Accept the December 1, 2021 Legislative Operating Committee meeting minutes					
3. Supporting Materials  Report Resolution Contract  Other:					
1. 12/1/21 LOC Meeting Minutes 3.					
2.					
Business Committee signature required  4. Budget Information					
☐ Budgeted - Tribal Contribution ☐ Budgeted - Grant Funded ☐ Unbudgeted					
5. Submission					
Authorized Sponsor / Liaison: David P. Jordan, Councilmember					
Primary Requestor/Submitter: Clorissa N. Santiago, LRO Senior Staff Attorney  Your Name, Title / Dept. or Tribal Member					
Additional Requestor:					
Name, Title / Dept.  Additional Requestor:  Name, Title / Dept.					



## Oneida Nation Oneida Business Committee Legislative Operating Committee PO Box 365 • Oneida, WI 54155-0365



#### LEGISLATIVE OPERATING COMMITTEE MEETING MINUTES

Oneida Business Committee Conference Room-2<sup>nd</sup> Floor Norbert Hill Center December 1, 2021 9:00 a.m.

**Present:** David P. Jordan, Daniel Guzman King, Marie Summers, Jennifer Webster, Kirby Metoxen (Microsoft Teams)

**Others Present:** Clorissa N. Santiago, Kristen Hooker, Carmen Vanlanen, Brooke Doxtator, Bonnie Pigman, Lawrence Barton, Rhiannon Metoxen (Microsoft Teams), Justin Nishimoto (Microsoft Teams), Eric Boulanger (Microsoft Teams), Rae Skenandore (Microsoft Teams), Amy Spears (Microsoft Teams)

#### I. Call to Order and Approval of the Agenda

David P. Jordan called the December 1, 2021, Legislative Operating Committee meeting to order at 9:00 a.m.

Motion by Marie Summers to adopt the agenda as is; seconded by Jennifer Webster. Motion carried unanimously.

#### II. Minutes to be Approved

#### 1. November 17, 2021 LOC Meeting Minutes

Motion by Marie Summers to approve the November 17, 2021 LOC meeting minutes and forward to the Business Committee for consideration; seconded by Daniel Guzman King. Motion carried unanimously.

#### **III.** Current Business

#### 1. Furlough Law Amendments

Motion by Jennifer Webster to approve the updated draft, legislative analysis, and the fiscal impact statement request memorandum and forward to the Finance Department directing that a fiscal impact statement be prepared and submitted to the LOC by December 15, 2021; seconded by Marie Summers. Motion carried unanimously.

#### 2. Oneida General Welfare Law

Motion by Jennifer Webster to approve the Oneida General Welfare law adoption packet and forward to the Oneida Business Committee for consideration; seconded by Marie Summers. Motion carried unanimously.

#### IV. New Submissions

#### 1. Oneida Nation Arts Board Bylaws Amendments

Motion by Jennifer Webster to add the Oneida Nation Arts Board bylaws amendments to the Active Files List with Jennifer Webster as the sponsor; seconded by Marie Summers. Motion carried unanimously. Public Packet 59 of 102

- V. Additions
- VI. Administrative Items
- VII. Executive Session
- VIII. Adjourn

Motion by Marie Summers to adjourn at 9:25 a.m.; seconded by Daniel Guzman King. Motion carried unanimously.

## **Business Committee Agenda Request**

1.	Meeting Date Requested:	12/22/21	
2.	General Information: Session:   Open	Executive – must qualify  Justification: Choose rea	
3.	Supporting Documents:  Bylaws Contract Document(s) Correspondence Draft GTC Notice Draft GTC Packet E-poll results/back-up Other: Describe	<ul> <li>☐ Fiscal Impact Statement</li> <li>☐ Law</li> <li>☐ Legal Review</li> <li>☑ Minutes</li> <li>☐ MOU/MOA</li> <li>☐ Petition</li> </ul>	<ul> <li>☐ Presentation</li> <li>☐ Report</li> <li>☐ Resolution</li> <li>☐ Rule (adoption packet)</li> <li>☐ Statement of Effect</li> <li>☐ Travel Documents</li> </ul>
<b>4</b> . <b>5</b> .	☐ Budgeted  ☐ Not Applicable	☐ Budgeted – Grant Funded ☐ Other: Describe	Unbudgeted
	Authorized Sponsor:	Marie Summers, Councilwom	an
	Primary Requestor:	Brooke Doxtator, BCC Superv	visor
	Additional Requestor:	(Name, Title/Entity)	
	Additional Requestor:	(Name, Title/Entity)	
	Submitted By:	BDOXTAT1	

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## **Quality of Life Committee**

#### Regular Meeting 9:00 a.m. Thursday, October 21, 2021 Teleconference

#### **Minutes**

**Present:** Chair Marie Summers, Vice Chair Daniel Guzman King, Tehassi Hill, Brandon Stevens **Others Present:** Eric Boulanger, Craig Clausen, Joshua Cottrell, Leslie Doxtater, Brooke Doxtator, Renita Hernandez, Kristal Hill, Tina Jorgenson, Mari Kriescher, RC Metoxen, Michelle Myers, Joann Ninham, Justin Nishimoto, Melissa Nuthals, Rae Skenandore, Amy Spears, Danelle Wilson

#### I. CALL TO ORDER AND ROLL CALL

Meeting called to order by Chair Marie Summers at 9:01 a.m.

#### II. APPROVAL OF THE AGENDA

Motion by Tehassi Hill to adopt the agenda with two (2) corrections [1) III.A. correct date to September 16, 2021, 2) correct sponsor name on item VI.B. to Eric Boulanger] and one (1) addition [1) under VII.A. add item entitled Quality of Life Charter], seconded by Daniel Guzman King. Motion carried:

Ayes: Daniel Guzman King, Tehassi Hill, Brandon Stevens

#### III. APPROVAL OF MEETING MINUTES

A. Approve the September 16, 2021, regular Quality of Life meeting minutes Sponsor: Brooke Doxtator

Motion by Brandon Stevens to approve the September 16, 2021, regular Quality of Life meeting minutes, seconded by Daniel Guzman King. Motion carried:

Ayes: Daniel Guzman King, Tehassi Hill, Brandon Stevens

#### IV. UNFINISHED BUSINESS

#### V. NEW BUSINESS

#### A. Accept the Yukyunhiyostakhwahake update

Sponsor: Marie Summers

Motion by Daniel Guzman King to plan work session, assign Amy Spears as facilitator and for Mari Kriescher to submit feasibility study update in December, seconded by Tehassi Hill. Motion carried:

Ayes: Daniel Guzman King, Tehassi Hill, Brandon Stevens

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#### B. Accept the Human Resource Department minimum wage analysis

Sponsor: Todd VanDen Heuvel

Motion by Tehassi Hill to accept the minimum wage analysis draft and forward to the November 24, 2021 Oneida Business Committee meeting for consideration and to request other areas (General Manager, Gaming General Manager, Retail General Manager, Chief Financial Officer) of the organization to submit an impact report to their areas for going to a \$15 minimum wage, seconded by Brandon Stevens. Motion carried:

Ayes: Daniel Guzman King, Tehassi Hill, Brandon Stevens

#### VI. REPORTS

#### A. Accept the Tribal Action Plan report

Sponsor: Renita Hernandez

Motion by Daniel Guzman King to accept the Tribal Action Plan report, seconded by Tehassi Hill. Motion

carried:

Ayes: Daniel Guzman King, Tehassi Hill, Brandon Stevens

#### B. Accept the Oneida Police Department report

Sponsor: Eric Boulanger

Motion by Tehassi Hill to accept the Oneida Police Department report, seconded by Daniel Guzman King.

Motion carried:

Ayes: Daniel Guzman King, Tehassi Hill, Brandon Stevens

#### C. Accept the Zero Suicide report

Sponsor: Mari Kriescher

Motion by Daniel Guzman King to accept the Zero Suicide report, seconded by Tehassi Hill. Motion

carried:

Ayes: Daniel Guzman King, Tehassi Hill, Brandon Stevens

#### D. Accept the Cultural Heritage Report

Sponsor: Tina Jorgenson

Motion by Tehassi Hill to accept the Cultural Heritage report, seconded by Brandon Stevens. Motion

carried:

Ayes: Daniel Guzman King, Tehassi Hill, Brandon Stevens

#### VII. ADDITIONS

#### A. Quality of Life Charter

Sponsor: Marie Summers

Motion by Daniel Guzman King to update the Quality of Life Committee Charter with two (2) noted changes [1) add Food Sovereignty and Security monthly report 2) Behavioral Health quarterly report on overdoses, deaths, Narcan usage, needle exchange, etc.] and to forward charter with changes to the Oneida Business Committee for approval, seconded by Tehassi Hill. Motion carried:

Ayes: Daniel Guzman King, Tehassi Hill, Brandon Stevens

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Motion by Daniel Guzman King to adjourn at 10:46 a.m., seconded by Tehassi Hill. Motion carried:

Ayes: Daniel Guzman King, Tehassi Hill, Brandon Stevens

Minutes prepared by Brooke Doxtator, Boards, Committees, and Commissions Supervisor Minutes approved as presented/corrected on November 18, 2021.

#### <u>Deadlines</u>

## **Oneida Business Committee Agenda Request**

<u>Instructions</u>

Consider request for an ARPA booster vaccine incentive program

1. Meeting Date Requested:	12 / 22 / 21	
2. General Information:  Session: ⊠ Open ☐ Execu	utive - See instructions for the applicable laws, then choose one:	<b>*</b>
Agenda Header: New Business	5	<b>—</b>
<ul><li>☐ Accept as Information only</li><li>☑ Action - please describe:</li><li>For the Business Committee</li></ul>	to create and establish a "Booster Vaccine Incentive Program"	
3. Supporting Materials  ☐ Report ☐ Resolution  ☑ Other:  1. Original Vaccine Incentive	☐ Contract  ve Program - \$500 paymt. 3.	
2.	4.	
<ul><li>☐ Business Committee signatu</li><li>4. Budget Information</li><li>☐ Budgeted - Tribal Contribution</li></ul>		
5. Submission		
Authorized Sponsor / Liaison:		<b>-</b>
Primary Requestor/Submitter:	Michael Debraska - Enrolled Tribal Member - #10738  Your Name, Title / Dept. or Tribal Member	
Additional Requestor:	Nancy Barton - Enrolled Tribal Member #289  Name, Title / Dept.	
Additional Requestor:	Name, Title / Dept.	





#### **Oneida Business Committee Agenda Request**

Instructions

#### 6. Cover Memo:

Describe the purpose, background/history, and action requested:

The Business Committee created the "Vaccine Incentive Program" for enrolled members and employees of the nation (including non tribal employees).

The Business Committee did not mandate the vaccine for the people but rather made it an elective procedure and encouraged and incentivized those who did get the initial Covid-19 vaccine.

With rates of the vaccine not quite reaching the levels where the elected leaders would feel comfortable to bring GTC back into open session, it would make sense that the Business Committee utilize the remaining funds from the original "Vaccine Incentive Program" to create the "Booster Incentive Program" to allow those who have received the original vaccine to also receive the booster shot. The booster should also help with the new Omicron and those forthcoming variants and hopefully persuade those who have not gotten vaccinated or the booster to do so.

Chief Counsel previously made the statement that there was money for the original Vaccine Incentive Program because it was for all 17,000+ enrolled members and monies were set asie for that program. Since those monies were not completely utilized and entire population has not been fully vaccinated, it would make sense that the Booster Incentive Program will encourage more to get vaccinated.

FACTS: The Business Committee has relied upon guidelines from Public Health as it relates to meetings; and Hospitals and clinics have been and continue to be inundated with cases of Covid-19 and its variants.

#### THE PLAN:

The "Booster Incentive Plan" should begin on January 1, 2022 and end on December 31, 2022
There should be a \$500 payment issued to all enrolled members who get the booster vaccine (including children)
The \$500 payment should be issued to the recipient who receives the booster vaccine within 30 days
Quarterly reports should be given to the BC as an update on the progress of the program and a final report report issued once the program has ended

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## **Oneida Business Committee Agenda Request**

Accept the FY-2021 report regarding the Economic Development, Diversification, and Community...

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1. Meeting Date Requested:	<u>01==/==05==/==22</u>	
2. General Information:  Session:  Open  Exec	cutive - See instructions for the applicable laws, then choose one:	<u> </u>
Agenda Header: Reports		v
<ul><li>Accept as Information only</li><li>Action - please describe:</li></ul>		
3. Supporting Materials	☐ Contract	
1.	3.	
2. Business Committee signatu	4. ure required	
<ul><li>4. Budget Information</li><li>☐ Budgeted - Tribal Contribut</li></ul>		
5. Submission		
Authorized Sponsor / Liaison:	Mark Powless, General Manager	•
Primary Requestor/Submitter:	Nicole Rommel, EHSLA Director  Your Name, Title / Dept. or Tribal Member	
Additional Requestor:	Name, Title / Dept.	
Additional Requestor:	Name, Title / Dept.	

## Environment, Health, Safety, Land & Agriculture Division



#### **MEMORANDUM**

TO: Mark Powless, General Manager FROM: Nicole Rommel, EHSLA Director

SUBJECT: BC Resolution #06-09-21-A, \$2.4 million of Economic Development,

Diversification, and Community Development Funds transferred to Oneida Land

Commission

DATE: December 15, 2021

This memo serves as an update on the use of the \$2.4 million that was transferred to the Oneida Land Commission funds through Resolution #06-09-21-A.

The resolution dictated that the funds be used in the following manner.

- A. Support the implementation of the Homeownership by Independent Purchase (HIP) and any program which permits the Nation to the buy the land the improvements sit upon in exchange for a residential lease with the homeowner (50% of the \$2.4 Million);
- B. Acquiring a landlocked parcel (20% of the \$2.4 Million);
- C. For the repairs and improvements needed to get the current residential sale inventory ready for sale and to support demolition of buildings determined to be uninhabitable (30% of the \$2.4 Million); and identifies the Oneida Land Commission as the responsible party for authorization of expenditure of these funds.

Purpose	Amount	Update
HIP or acquisition program	\$1,200,000	The HIP program is in effect. There has been
		some interest, but no offers have been
		turned in to CHD.
Acquisition	\$480,000	Working on the negotiation
Repairs/Improvements/Demolitions	\$720,000	See attached report

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#### Demolition status of Homes 12/15/2021

		Demoi	ition status	of Homes 12/	10/2021		1		1			
Parcel ID	Address	Location	Land Status	Site/home purchase price	Remaining Book Value from Accounting	Date Acquired	Planned demo completion date	Structure approved for demo	Brief Description	Future Use	Demolition Complete?	Actual Cost
HB-726-1	1156 Riverdale	Hobart	Fee	\$113,200		1/19/2018	March 2022	house	Land Purchase; Home minimal value	НВО		
HB-726	1160 Riverdale	Hobart	Fee	\$105,200		1/19/2018	March 2022	house	Land Purchase; Home minimal value	НВО		
HB-335	1200 Orlando Drive	Hobart	Fee	\$400,000	\$45,072	8/5/2013	June 2022	house/garage		Commercial	Complete through CIP	
HB-863-1	2621 Dorn Ct	Hobart	Fee	\$840,000		5/2/2016	March 2022	house/garage	Land purchase; buildings had no value	Commercial		
6H-1125-5	2686 West Point Rd	Green Bay	Trust	\$92,000	\$5,514	7/7/1995	June 2022	house	Home was a rental	НВО		
HB-1304-2	2908 Commissioner	Hobart	Trust	\$0	\$0	7/15/2020	August 2022	house	Lease cancelled; home with CHD	НВО		
HB-861	3140 Jonas Cir	Hobart	Trust	\$75,000		10/23/2019	August 2022	house	CHD Mortgage Foreclosure	HBO		
HB-753	3703 Hillcrest Dr	Hobart	Trust	\$600,000	\$32,161	1/31/1996	March 2022	house/barn	Leased to Cultural Heritage	Culture Park		
HB-723	4045 Hillcrest Dr	Hobart	Fee	\$683,000	\$39,512	1/19/2018	Sept 2021	house/garage	Land purchase; buildings had no value	НВО	Complete through CIP	\$12,604
HB-1428-B	894 Riverdale Drive	Hobart	Trust	\$377,000	\$167,321	12/29/1995	June 2022	house	Land Purchase; home initially leased	НВО		
170215000	N6522 Cty Rd E	Oneida	Trust	\$32,500	\$16,151	10/2/2000	Sept 2021	house	Home was a rental	Agriculture	Complete through CIP	\$7,774
170051700	N7890 Cooper Rd	Oneida	Fee	\$1,036,640		6/1/2017	Sept 2021	house	Land purchase; buildings had no value	Vacant	Complete through CIP	\$7,192
170223400	W132 Service Rd	Oneida	Fee	\$83,000	\$0	11/13/2018	Sept 2021	garage	Garage by old Post office	Vacant	Complete through CIP	\$7,954
170106400	W2458 Cty Rd EE	Oneida	Trust	\$357,775	\$16,432	8/30/2000	June 2022	house	Land Purchase; home was a rental	НВО		
170212107	W386 Crook Rd	Oneida	Trust	\$95,000		8/11/2020	August 2022	house	0 0			¢45.704
									Homes ready for resale costs FY 2	2022		\$45,721 \$81,245
									I Ulai			φυ1,243

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## **Oneida Business Committee Agenda Request**

Approve the travel report - Chairman Tehassi Hill and Vice-Chairman Brandon Stevens - White House...

1. Meeting Date Requested: 12 / 23 / 21	
2. General Information:	
Session:   Open   Executive - See instructions for the applicable laws, then choose one:	
Agenda Header: Travel Report	
Accept as Information only	
<ul><li></li></ul>	
Accept travel report	
The state of the s	
3. Supporting Materials	
☐ Report ☐ Resolution ☐ Contract	
☐ Other:	
1. 3.	
2. 4.	
☐ Business Committee signature required	
4. Budget Information	
☐ Budgeted - Tribal Contribution ☐ Budgeted - Grant Funded ☐ Unbudgeted	
5. Submission	
Authorized Sponsor / Liaison: Tehassi Hill, Chairman	
Letter and the second s	
Primary Requestor/Submitter: Danelle Wilson, Executive Assistant	
Your Name, Title / Dept. or Tribal Member	
Additional Requestor: Brandon Yellowbird Stevens, Vice Chairman	
Name, Title / Dept.	
Additional Requestor:	
Name, Title / Dept.	

## **Oneida Business Committee Agenda Request**

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u.		-	IVI		•

Describe the	nurnose	. backo	round/	history.	and	action	reque	ested:
Describe the	Pai Pose	, Ducite	11001107	I II J COI y	, alla	action	LCGG	LJCC G.

Both Chairman and Vice Chairman were invited to the White House by the President of the United States for White House Meetings & Celebration of 2021 Champions Milwaukee Bucks.					

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# BUSINESS COMMITTEE TRAVEL REPORT



Travel Report for:	Tehassi Hil	l Brandon	Yellowbird Stevens
Travel Event:	White House Meet	tings & Celebration o	of 2021 Champions
Travel Location:		Washington, DC	
Departure Date:	11/07/2021	Return Date:	11/09/2021
Projected Cost:	\$1,500 TH	Actual Cost:	\$1,360.97 TH
Date Travel was App	proved by OBC:	11/05/2021	

#### Narrative/Background:

At the White House event we were introduced to Kelliann Blazek, Special Assistant to President for Agriculture and Rural Policy. After our conversation Kelliaan expressed an interest in a site visit to Oneida, we will follow up with her office. The chair and I also met with Treasury and Senate Committee on Indian Affairs staffers, and Gwen Moore.

#### **Item(s) Requiring Attention:**

Click here to enter text.

#### **Requested Action:**

Accept travel report

Public Packet

#### **Danelle A. Wilson**

From: Melinda J. Danforth

Sent: Monday, December 6, 2021 10:58 AM

To: Brandon L. Yellowbird-Stevens; Tehassi Tasi Hill

Cc: Danelle A. Wilson
Subject: Travel Report Info - DC

Below is the information Devin sent over on your meetings.

#### Veronica Watters--Tribal Policy Advisor, Office of Majority Leader Chuck Schumer

Chairman Hill and Vice Chairman Stevens met with Veronica Watters to discuss the Brackeen litigation and potential efforts to strengthen the case by attaching a funding stream for ICWA implementation, thereby undermining the "commandeering" issue. Veronica was open to the idea, but noted the timeline is very ambitious and likely unachievable. Nevertheless, she agreed to begin discussing the issue internally. Oneida and the other intervening tribes were asked to build support within Congress for the change and keep her posted on our efforts.

## Naomi Miguel/Ariana Romeo--Staff Director/Professional Staff, House Natural Resources Subcommittee on Indigenous Peoples

Chairman Hill and Vice Chairman Stevens met with Naomi and Ariana to discuss the Brackeen litigation and potential efforts to strengthen the case by attaching a funding stream for ICWA implementation, thereby undermining the "commandeering" issue. Naomi was supportive of the idea, but noted that the change we are seeking is not within the jurisdiction of her committee. Naomi did suggest that if requested, the Committee could hold a hearing on ICWA generally, in an effort to build support and strengthen our case. After discussing that option, we determined that a hearing would be counterproductive.

#### Melinda J. Danforth, Director Intergovernmental Affairs

Oneida Nation P.O. Box 365 Oneida, WI 54155

Phone: (920) 869-4022 Cell: (920) 562-0290 Fax: (920) 869-4040

Email: mdanfori@oneidanation.org



A good mind. A good heart. A strong fire.

Public Packet 73 of 102

# **Oneida Business Committee Agenda Request**

Approve two (2) actions regarding Oneida Casino Gaming Facilities Licensing 2021-2024

1.	Meeting Date Requested: 1	12 / 22 / 21			
2.	General Information: Session: ⊠ Open ☐ Execu	utive - See instructions for the applicable laws, then choose one:			
	Agenda Header: New Business				
	Accept as Information only				
	1. Motion to accept recomm Licensing.	endation from Zoning Administrator to Approve the 2021-2024 Gaming Facility			
	Commission that they may n	mmendation from the Zoning Adminiistrator to notice the Oneida Gaming now issue the letter of compliance to the State of Wisconsin regarding the of the Oneida Nation Gaming Compact.			
3.	3. Supporting Materials  ☐ Report ☐ Resolution ☐ Contract ☐ Other:				
	1. Certification Memo from	TParr 3.			
	2				
	2	4.			
	☐ Business Committee signatur	re required			
4.	<b>Budget Information</b>				
	☐ Budgeted - Tribal Contribution	on   Budgeted - Grant Funded   Unbudgeted			
5.	Submission	Mark W. Powless Digitally signed by Mark W. Powless Date: 2021.12.14 10:25:11 -06'00'			
	Authorized Sponsor / Liaison:	Mark Powless General Manager			
	Primary Requestor/Submitter:	Troy D. Parr, Community Development Director/Zoning Administrator Your Name, Title / Dept. or Tribal Member			
	Additional Requestor:				
		Name, Title / Dept.			
	Additional Requestor:	Name, Title / Dept.			

#### 6. Cover Memo:

Describe the purpose, background/history, and action requested:

1. Motion to accept recommendation from Zoning Administrator to Approve the 2021-2024 Gaming Facility Licensing. Background: This is the Facility License that is issued every three (3) years by the Oneida Business Committee to the Oneida Casino to license all gaming locations in compliance with the Indian Gaming Regulatory Act. 2. Motion to accept the recommendation from the Zoning Administrator to notice the Oneida Gaming Commission that they may now issue the letter of compliance to the State of Wisconsin regarding the facilities inspection portion of the Oneida Nation Gaming Compact. Background: This is an annually occurring requirement to ensure compliance with the Oneida Nation/State of Wisconsin Gaming Compact. NOTE: Submittal of all back-up information pending results of Meeting with Gaming Commision on December 16, 2021 to resolve one outstanding item. Casino Senior Management requested this submittal as a place holder for this agenda date, pending this meeting.

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To: Oneida Business Committee

From: Troy D. Parr, AIA – Zoning Administrator/Building Code Official/AHJ (Authority Having Jurisdiction)

**CC:** Oneida Gaming Commission

Louise King, Gaming General Manager

Mark W. Powless, General Manager

Jacque Boyle, Division Director of Public Works

Date: December 13, 2021

Re: ONEIDA CASINO GAMING FACILITIES LICENSE RENEWAL

& ANNUAL LETTER TO THE STATE OF WISCONSIN

# GAMING FACILITIES LICENSE RENEWAL: NOTICE OF SUBSTANTIAL COMPLIANCE AT All ONEIDA CASINO LOCATIONS

The Oneida Zoning Department has completed a review of all Oneida Casino Gaming Facilities for compliance of ARTICLE XIV of the Gaming Compact. This review includes the following:

- Review of Level II Semi Annual Life / Safety Inspections completed by Oneida Zoning Department and Oneida Nation Fire Marshall within the last 12 months.
- 2. Confirmation of current Fire Alarm Inspections and Sprinkler System Inspections.
- 3. Confirmation of current Food Service License and Liquor License(s).
- 4. Confirmation of current Certificate(s) of Insurance.
- 5. Confirmation of POWTS report (for Oneida Travel Center Casino).
- 6. Review of Permit Files for any outstanding correction directives and/or deficiencies. **NOTE:** This review does not address compliance with any proposed projects.

(continued page 2)

#### FINDINGS AND RECOMMENDATIONS:

The complete assembly of the above noted documentation is kept electronically in archival storage perpetually by the Oneida Zoning Department. As always, these records are available for review to any member of the Oneida Business Committee, Gaming Commission, or Oneida Casino Management Team, upon request.

The Zoning Department in the role as the Authority Having Jurisdiction finds that all Oneida Casino Gaming Facilities to be in substantial compliance with ARTICLE XIV of the ONEIDA NATION AND THE STATE OF WISCONISN GAMING COMPACT, and related Tribal laws — specifically compliance with: Oneida Code of Laws; Title 5; Section 501.14-2.(a) Health and Safety Standards. Based on these findings the Oneida Zoning Department, as AHJ, recommends to the Oneida Business Committee that the Class III — GAMING FACILITY LICENSE be renewed for 36 months for each of the Oneida Casino Gaming Facilities within the operation.

Compliance Notice prepared by: Troy D. Parr, AIA – Zoning Administrator/Building Code Official/AHJ



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# **Oneida Business Committee Agenda Request**

CDC # 20-101 Museum Relocation - Activate \$300,000 from the FY-2022 CIP budget

1.	Meeting Date Requested:	12 / 22 / 21
2.	General Information: Session: ⊠ Open ☐ Execu	utive - See instructions for the applicable laws, then choose one:
	Agenda Header: New Business	5
	<ul><li>☐ Accept as Information only</li><li>☑ Action - please describe:</li></ul>	
	Activation of FY2022 CIP Fur	nds for project CDC #20-101 Museum Relocation.
3.	Supporting Materials  Report Resolution  Other:	☐ Contract
	1. Project Synopsis	3.
	2. CIP Budget Activation 20	022 4.
	☐ Business Committee signature	
4.	<b>Budget Information</b>	
	⊠ Budgeted - Tribal Contribution	on 🔲 Budgeted - Grant Funded 🔲 Unbudgeted
5.	Submission	Mark W. Powless Digitally signed by Mark W. Powless Date: 2021.12.08 15:46:29 -06'00'
	Authorized Sponsor / Liaison:	Mark W. Powless, General Manager
	Primary Requestor/Submitter:	Paul J. Witek, Engineering Director/Senior Architect - Engineering Dept.  Your Name, Title / Dept. or Tribal Member
	Additional Requestor:	
	Additional Requestor:	Name, Title / Dept.  Name, Title / Dept.

#### 6. Cover Memo:

Describe the purpose, background/history, and action requested:

Purpose:

The project team is seeking activation of the project's allocated CIP funding in order to continue the project development.

Background/History:

The purpose of this project is to renovate the building at 760 Airport Drive to allow the relocation of the Oneida Museum into the building. The renovation will accommodate the functional and environmental control needs of the museum in a more visible location.

The OBC approved the project's Concept Paper on June 23, 2021.

The Project Team is currently working on the project's CDC Approval Package. The requested funding will allow the project's space program and business plan to be completed along with a full project budget estimate. The information will be included in the project's CDC Approval Package which will be brought forward for full approval of the project.

The project has a funding allocation in the FY2022 CIP Budget. Additional funding will be requested in subsequent fiscal years.

While BC Resolution #09-22-21-E Continue to Operate Fiscal Year 2022 restricts spending on Capital Improvement Projects, we feel this project falls under the exception for ensuring the health and safety of our membership. The project is necessary to move the museum from its current location due to numerous facility deficiencies that cannot be addressed without significant resources.

**Action Requested:** 

1. /	Activation of	\$300	,000 from	the FY	′2022 CIP	Budget '	for CDC #	20-101	Museum	Re	location
------	---------------	-------	-----------	--------	-----------	----------	-----------	--------	--------	----	----------

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# Project Synopsis – FY2022 CIP Budget Request

**Project No.:** CDC # 20-101

Title of Project: Museum Relocation

### Scope:

- Relocate museum to 760 Airport Drive (former Woodland Worship Center) and renovate that facility to accommodate the new function.
- Explore possibility of including space for Cultural Heritage: History and Archives Departments.

#### **Approvals:**

Concept Paper: 6/23/21 Approval Package:

### **Budget:**

Fiscal Year	\$ Amount	Date Activated Funding for:	
2021	150,000	6/23/21	Business Plan & Programming
Total:	150,000		
2022	300,000		Programming & Preliminary Design
2023	TBD		Design & Construction

#### Status:

Project Team assembling the project's CDC Approval Package.

\_\_\_\_\_\_



10/27/21

Revised:

# **CIP BUDGET ACTIVATIONS 2022**

Project No.	Project Title	CIP \$ App'd FY 2022	Activated Amount	Date Activation Approved	Unactivated Balance	Notes
07-002	SSB Remodel - Phase V	3,386,000			3,386,000	А
15-003	NHC Remodeling - Phase VIII - Stage 4a	300,000			300,000	А
20-101	Museum Relocation	300,000			300,000	А
21-104	Gaming Commission Relocation	745,000			745,000	А
21-106	Amelia Cornelius Culture Park - Property Repairs	765,000			765,000	А
21-114	Sacred Burial Grounds Expansion	150,000			150,000	А
TOTALS:		5,646,000	0		5,646,000	
Adjustment	s T	<del>                                     </del>				

# Notes:

A. Funding source: Tribal Contribution

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# **Oneida Business Committee Agenda Request**

CIP # 07-002 SSB Remodeling Phase V - Activate \$3,386,000 from the FY-2022 CIP budget

1. Meeting Date Requested:	<u>12</u> / <u>22</u> / <u>21</u>
2. General Information:  Session:   ○ Open   □ Exec	utive - See instructions for the applicable laws, then choose one:
Agenda Header: New Busines	S
<ul><li>☐ Accept as Information only</li><li>☑ Action - please describe:</li></ul>	
Activation of FY2022 CIP Fu	nds for #07-002 SSB Remodeling - Phase V.
3. Supporting Materials  ☐ Report ☐ Resolution ☐ Other:	☐ Contract
1. Project Synopsis	3.
2. CIP Budget Activations 2	2022 4.
☐ Business Committee signatu	re required
4. Budget Information	
⊠ Budgeted - Tribal Contributi	on   Budgeted - Grant Funded   Unbudgeted
5. Submission	Mark W. Powless Digitally signed by Mark W. Powless Date: 2021.12.08 15:44:53 -06'00'
Authorized Sponsor / Liaison:	Mark W. Powless, General Manager
Primary Requestor/Submitter:	Paul Witek, Engineering Director/ Senior Architect / Engineering Dept.  Your Name, Title / Dept. or Tribal Member
Additional Requestor:	
Additional Requestor:	Name, Title / Dept.  Name, Title / Dept.

#### 6. Cover Memo:

Describe the purpose, background/history, and action requested:

# Purpose:

The project team is seeking activation of the project's allocated CIP funding in order to continue the project development.

## Background:

The approved project is a continuation of the various remodeling/upgrades of the existing facility. The project will address, in stages: building code, life safety, asbestos abatement, functional issues and operational inefficiencies. The project outcome will be an energy efficient, functional, healthy, safe and comfortable environment for the Social Services Building occupants and clients.

Stage 1 completed the boiler replacement. Stage 2 completed the replacement of the main electrical switchgear serving the building. The current Stage 3 of this Phase of the project will involve installation of a HVAC system for Areas B, E and W of the building. Subsequent Stages will be developed as budget is available.

The project's CIP Package was approved by the Business Committee on May 10, 2017.

The project had funding activated from the approved FY2017, FY2018, and FY2019 CIP Budgets but all unexpended funds were removed due to the financial constraints of the pandemic in 2020. The project has a funding allocation in the FY2022 CIP Budget. Additional funding will be requested in subsequent fiscal years.

While BC Resolution #09-22-21-E Continue to Operate Fiscal Year 2022 restricts spending on Capital Improvement Projects, we feel this project falls under the exception for ensuring the health and safety of our membership. The project is necessary to improve airflow and air quality concerns in the building.

### **Action Requested:**

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# Project Synopsis – FY2022 CIP Budget Request

**Project No.:** CIP # 07-002

Title of Project: Social Services Building Remodel – Phase V

#### Scope:

Replacement of steam boilers – Stage 1

- Replacement of electrical switch gear Stage 2
- HVAC Air conditioning and ventilation Stage 3
- Replacement of original windows Stage 4
- West Wing Restrooms
- B Wing Remodel and elevator

### **Approvals:**

Concept Paper: 11/25/15 Approval Package: 5/10/17

#### **Budget:**

Fiscal Year	\$ Amount	Date Activated	Funding for:
2015	50,000	11/25/15	Project Management, Master Plan
2017	560,000	5/10/17	Design & Construction – Stage 1
2018	550,000	11/08/17	Design & Construction – Stage 2
2019	1,984,000	1/23/19	Design & Construction – Stage 3
2020	1,608,000		
Total:	0		All unexpended funding was removed due to financial
Total.	0		condition brought on by pandemic.
2022	3,386,000		Design & Construction – Stage 3
2023	TBD		Design & Construction – Stage 4

#### Status:

Stage 1 – Boiler replacement - Complete.

Stage 2 – Electrical Switch Gear Replacement – Complete.

Stage 3 - HVAC – Air conditioning and ventilation for portions of building – Part 1 of Design-Build Contract complete, waiting on funding allocation to begin construction.

Remainder of work will be in future stages.



10/27/21

Revised:

# **CIP BUDGET ACTIVATIONS 2022**

Project No.	Project Title	CIP \$ App'd FY 2022	Activated Amount	Date Activation Approved	Unactivated Balance	Notes
07-002	SSB Remodel - Phase V	3,386,000			3,386,000	А
15-003	NHC Remodeling - Phase VIII - Stage 4a	300,000			300,000	А
20-101	Museum Relocation	300,000			300,000	А
21-104	Gaming Commission Relocation	745,000			745,000	А
21-106	Amelia Cornelius Culture Park - Property Repairs	765,000			765,000	А
21-114	Sacred Burial Grounds Expansion	150,000			150,000	А
TOTALS:		5,646,000	0		5,646,000	

<u>Adjustments</u>

Aujustinent	2			

# Notes:

A. Funding source: Tribal Contribution

Public Packet 85 of 102

# **Oneida Business Committee Agenda Request**

CIP # 15-003 NHC Remodeling Phase VIII - Activate \$300,000 from the FY-2022 CIP budget

Meeting Date Requested:	12 / 22 / 21
	utive - See instructions for the applicable laws, then choose one:
Agenda Header: New Busines	S
<ul><li>☐ Accept as Information only</li><li>☑ Action - please describe:</li></ul>	
Activation of FY2022 CIP Fu	nds for #15-003 NHC Remodeling - Phase VIII.
Supporting Materials  Report Resolution  Other:	☐ Contract
1. Project Synopsis	3.
2. CIP Budget Activations 2	2022 4.
Business Committee signatu	re required
Budget Information	
	on   Budgeted - Grant Funded   Unbudgeted
Submission	Mark W. Powless Date: 2021.12.08 15:45:43 -06'00'
Authorized Sponsor / Liaison:	Mark W. Powless, General Manager
Primary Requestor/Submitter:	Paul Witek, Engineering Director/ Senior Architect / Engineering Dept.  Your Name, Title / Dept. or Tribal Member
Additional Requestor:	
Additional Requestor:	Name, Title / Dept.  Name, Title / Dept.
	Agenda Header: New Busines  Accept as Information only Action - please describe:  Activation of FY2022 CIP Fundamentals Report Resolution Other:  1. Project Synopsis  2. CIP Budget Activations 2  Business Committee signature  Budget Information Budget Information Budgeted - Tribal Contribution Submission  Authorized Sponsor / Liaison: Primary Requestor/Submitter: Additional Requestor:

#### 6. Cover Memo:

Describe the purpose, background/history, and action requested:

Purpose:

The project team is seeking activation of the project's allocated CIP funding in order to continue the project development.

Background:

The approved project is a continuation of the various remodeling/upgrades of the existing facility. The purpose of the project is to install modern high energy performance windows, improvements to the building's heating & cooling system, and remodeling areas to allow maximum flexibility, operational efficiencies, and address security concerns.

The proposed work is Stage 4a of the project and will entail the remodeling of a portion of the first floor to create a reception area for the Business office. It will separate the reception area for the high school from the reception area for the business functions within the building, thus improving security concerns with the current combined reception areas.

The project's CIP Package was approved by the Business Committee on June 24, 2015.

The project had funding activated from the various fiscal year CIP Budgets but all unexpended funds were removed due to the financial constraints of the pandemic in 2020. The project has a funding allocation in the FY2022 CIP Budget. Additional funding will be requested in subsequent fiscal years.

While BC Resolution #09-22-21-E Continue to Operate Fiscal Year 2022 restricts spending on Capital Improvement Projects, we feel this project falls under the exception for ensuring the health and safety of our membership. The project will address security concerns with the current combined High School and Business Office reception areas.

Action Requested:

1. Activation of $\$300,000$ from the FY2022 CIP Budget for CIP $\sharp$	#15-003 NHC Remodeling - Pha	se VIII.
--	------------------------------	----------

- 1) Save a copy of this form for your records.
- 2) Print this form as a \*.pdf OR print and scan this form in as \*.pdf.
- 3) E-mail this form and all supporting materials in a **SINGLE** \*.pdf file to: BC\_Agenda\_Requests@oneidanation.org

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# Project Synopsis – FY2022 CIP Budget Request

**Project No.:** CIP # 15-003

Title of Project: NHC Remodeling – Phase VIII

#### Scope:

Replacement of original windows – Stages 1, 2, 3, 4

- Window treatments as needed Stages 1, 2, 3, 4
- HVAC upgrades North Wing Stage 3
- Building Section 2000 Third Floor Remodel Stage 4
- First Floor Remodel Business Reception Stage 4a

#### **Approvals:**

Concept Paper: n/a Approval Package: 6/24/15

#### **Budget:**

Fiscal Year	\$ Amount	Date Activated	Funding for:
2015	570,000	6/24/15	Design & Construction – Stages 1&2
2017	393,000	4/12/17 Construction – Stages 1&2	
2018	311,000	11/08/17	Design & Construction – Stage 3
2019	1,511,000	1/23/19	Design & Construction – Stage 4
Total:	0		All unexpended funding was removed due to financial
TOtal:	0		condition brought on by pandemic.
2022	300,000		Design & Construction – Stage 4a
2023	TBD		

#### Status:

Building Section 1000 – Center Wing windows: complete.

Building Section 2000 – High School Wing windows: complete (except third floor).

Building Section 2000 - High School Wing: third floor remodel and windows need to be done - Stage 4

Building Section 3000 – High School / BC Auditorium Wing: complete.

Building Section 4000 – Law Wing: complete.

Building Section 5000 – South Wing: complete.

Building Section 6000 – North Wing: HVAC and windows (Stage 3), complete.

Stage 4 work (Building Section 2000 – Third Floor Remodel) design work had started but was stopped with removal of funding. Design work will restart upon activation of new funding.

Stage 4a work (First Floor Remodel - Business Reception): Work will start upon activation of funding.



10/27/21

Revised:

# **CIP BUDGET ACTIVATIONS 2022**

Project No.	Project Title	CIP \$ App'd FY 2022	Activated Amount	Date Activation Approved	Unactivated Balance	Notes
07-002	SSB Remodel - Phase V	3,386,000			3,386,000	А
15-003	NHC Remodeling - Phase VIII - Stage 4a	300,000			300,000	А
20-101	Museum Relocation	300,000			300,000	А
21-104	Gaming Commission Relocation	745,000			745,000	А
21-106	Amelia Cornelius Culture Park - Property Repairs	765,000			765,000	А
21-114	Sacred Burial Grounds Expansion	150,000			150,000	А
TOTALS:		5,646,000	0		5,646,000	

<u>Adjustments</u>

Aujustinent	2			

# Notes:

A. Funding source: Tribal Contribution

Oneida Business Committee Agenda Request
Consider request for increase to the additional assistance provided under the Oneida Higher Education...

1.	Meeting Date Requested:	12 / 22 / 21	
2.	General Information:		
		utive - See instructions for the applicable laws, then choose one:	
			Y
	Agenda Header: New Business		
	Accept as Information only		
	Action - please describe:		
	Education funding and ARPA	wance provided by the Higher Ed department to students utilizing Higher A Education Fund students.	
3.	Supporting Materials		
	Report Resolution	Contract	
	☑ Other:		
	1. Attached.	3.	
			<u></u>
	2.	4.	
	Business Committee signature	re required	
	Deciderat Information		
4.	Budget Information	on 🔀 Budgeted - Grant Funded 🗀 Unbudgeted	
	⊠ Budgeted - Tribal Contribution	on 🔀 Budgeted - Grant Funded 🔲 Unbudgeted	
_	Submission		
э.	Submission		
	Authorized Sponsor / Liaison:		<b>-</b>
	Authorized Sponson / Liaison.		
	Primary Requestor/Submitter:	Mary Graves	
	, .	Your Name, Title / Dept. or Tribal Member	
	Additional Requestor:		
		Name, Title / Dept.	
	Additional Requestor:		
		Name, Title / Dept.	

#### 6. Cover Memo:

Describe the purpose, background/history, and action requested:

In the late 1990's or early 2000's the Higher Education office determined a "formula" to be utilized to provide a monthly amount to students attending college. The formula, which was stated during the 12/8/21 BC meeting, provided \$550 for housing and an additional \$200 for expenses, per month for students.

According to the UW-Madison website, an on-campus student can expect to spend the following for the 2021-2022 school year:

\$1,150.00 Required Course Materials and Educational Supplies

\$12,548.00 Housing and Meals

\$2,250 Personal expenses

\$750.00 transportation

\$16,698 divided by 9 months = \$1855.33 per month

The monthly amount does not allow for internet access, which is roughly around \$100 per month if you live in town. If you live in the rural part of the reservation. The satelite internet access is roughly around \$220 per month.

The above noted housing and meals expense indicates a student will utilze the basic food plan which is \$4190 per year or \$419 per month. The average price for food has increased so a student buying food at the local grocery store will probably pay more than \$419 a month.

I am asking for the following:

- 1. I would like the OBC to determine an appropriate monthly allowance for all students of the Higher Education program and ARPA Education Program; and that amount be utilized starting with the Spring 2022 semester.
- 2. That Higher Ed be directed to send the tuition and book check directly to the school and the allowance check be sent directly to the student.
- 3. That Higher Education be directed to bring an updated allowance amount, based on the college averages, every year to the first OBC meeting in July, for OBC approval. With execution of that amount to begin in the Fall semester each year.

- 1) Save a copy of this form for your records. Save a Copy...
- 2) Print this form as a \*.pdf OR print and scan this form in as \*.pdf.
- 3) E-mail this form and all supporting materials in a **SINGLE** \*.pdf file to: BC\_Agenda\_Requests@oneidanation.org

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ublic Packet "

# Office of Student Financial Aid (https://financialaid.wisc.edu/)

Search

(https://financialaid.wisc.edu/)

Home (https://financialaid.wisc.edu)

Cost (https://financialaid.wisc.edu/costof-attendance/)

Eligibility (https://financialaid.wisc.edu/eligibility/) Applying (https://financialaid.wisc.edu/appl

HOME (HTTPS://FINANCIALAID.WISC.EDU/)

COST OF ATTENDANCE (HTTPS://FINANCIALAID.WISC.EDU/COST-OF-ATTENDANCE/)

# **Cost of Attendance**

Your cost of attendance (COA) is an ESTIMATE of the expenses you might encounter while attending UW-Madison. Your COA includes more than just tuition and fees — see below. Most programs' COAs are based on a full-time, nine-month enrollment period, unless otherwise noted. Although the actual cost of attending UW-Madison varies depending on your particular spending habits, the university bases your financial aid on your estimated COA.

To see actual tuition and fees for your specific degree and/or program, visit the Bursar's Office, <u>Tuition Rates page</u> (<a href="https://bursar.wisc.edu/tuition-and-fees/tuition-rates">https://bursar.wisc.edu/tuition-and-fees/tuition-rates</a>). Tuition & Fees for 2021-22 were approved by the Wisconsin Board of Regents. Residency for tuition purposes (<a href="https://registrar.wisc.edu/residence/">https://registrar.wisc.edu/residence/</a>) is determined by the Registrar's Office.

To help you estimate how much financial aid you can expect to help cover your expenses – see our <u>Net Price Calculator</u> (<u>https://financialaid.wisc.edu/net-price-calculator/</u>).

# **COA Breakdowns**

Expand all | Collapse all

Undergraduate

#### 2021-2022 ESTIMATED Academic Year Cost of Attendance

	Wisconsin Resident	Non-Resident	Minnesota Resident	Commuter
<u>Tuition &amp; Fees (https://financialaid.wisc.edu/cost-of-attendance/#tuition-fees)</u>	\$10,766.00	\$38,654.00	\$14,812.00	\$10,766.00
Required Course Material & Educational Supplies (https://financialaid.wisc.edu/cost-of-attendance/#required- course-material-and-educational-supplies)	\$1,150.00	\$1,150.00	\$1,150.00	\$1,150.00
Housing & Meals (https://financialaid.wisc.edu/cost-of- attendance/#housing-meals).	\$12,548.00	\$12,548.00	\$12,548.00	\$2,294.00
Personal (https://financialaid.wisc.edu/cost-of- attendance/#personal)	\$2,250.00	\$2,250.00	\$2,250.00	\$2,250.00
<u>Transportation (https://financialaid.wisc.edu/cost-of-attendance/#transportation)</u>	\$750.00	\$1,220.00	\$1,030.00	\$750.00

\$16,698 ÷ 9 months = \$1855,33

2

# <u>Deadlines</u>

# **Oneida Business Committee Agenda Request**

<u>Instructions</u>

Consider request for use of FY-2021 positive variance for additional Food Pantry purchase

Meeting Date Requested: 12 / 22 / 21	
General Information:  Session:   ○ Open	<b>V</b>
Agenda Header: New Business	lacksquare
<ul> <li>☐ Accept as Information only</li> <li>☑ Action - please describe:</li> <li>Business Committee to make a motion/motions to direct the Direct Reports in charge of the Food Pantry to allocate \$52,000 from the positive variance of the 2021 budget towards an open purchase order for milk, eggs, juice and meat.</li> </ul>	0
Supporting Materials  Report Resolution Contract  Other:  1. Food Pantry Petition  3.	
2. 4.	
<ul> <li>□ Business Committee signature required</li> <li>■ Budget Information</li> <li>□ Budgeted - Tribal Contribution</li> <li>□ Budgeted - Grant Funded</li> <li>□ Unbudgeted</li> </ul>	
Submission	
Authorized Sponsor / Liaison:	<b>-</b>
Primary Requestor/Submitter: Nancy Barton - Enrolled Tribal Member #289  Your Name, Title / Dept. or Tribal Member	
Additional Requestor:  Name, Title / Dept.	
Additional Requestor:  Name, Title / Dept.	





Instructions

### 6. Cover Memo:

Describe the purpose, background/history, and action requested:

In 2021 the total amount budgeted for the food pantry \$206,713.00. They used \$146,254.00 dollars, which leaves a positive variance of \$60,459.00. The reasons why is because the numbers were down at the pantry. People were receiveing extra pay for unemployment benefits and food stamps (SNAP) benefits also increased during this same time. The GWA payment and the food card distribution reflected the decrease in the amount of people utilizing the pantry.

But we have no way to predict the need throughout the year and that the client base that needs to be protected is our elders, children and those on a limited and fixed income.

_			
D	ΙΔ	NI	•
1	ᇄ	ΙV	

I am requesting the Business Committee to make a motion or motions to utilize the positive variance of the 2021 Budget and open a purchase order for the food pantry to order milk, eggs, juice and meat on a weekly basis.

- 1) Save a copy of this form for your records. Save a Copy...
- 2) Print this form as a \*.pdf OR print and scan this form in as \*.pdf.
- 3) E-mail this form and all supporting materials in a **SINGLE** \*.pdf file to: BC\_Agenda\_Requests@oneidanation.org



I am submitting the following petition to General Tribal Council to approve opening an Emergency Food Pantry. I am requesting that this pantry be located in the now vacant former Tower Foods. This site is adjacent to the Food Distribution Program and newly developed garden. This pantry would serve those households where an enrolled Tribal Member resides.

The income guidelines would remain consistent with state and federal eligibility but discretionary measures will be put in place to review each case on a case by case basis. Circumstances of eligibility would include but not be limited to interruption of family income, job loss, change in family composition, homelessness.

I am requesting the following funding sources be transferred to the Emergency Food Pantry

\$50,000 from Center for Self Sufficiency (Festival Food Cards)

I am requesting the following Tribal entities supply to the Pantry

Oneida Nation Farm: Buffalo, Grass Fed Beef eggs chicken

Tsyunhekwa, Cannery White Corn Other products

Apple Orchard: Apples

RECEIVED BY THE OFFICE
OF TRIBAL SECRETARY
ONEIDA BUSINESS COMMITTEE

OCT 7 2015

ONEIDA TRIBE OF
INDIANS OF WISCONSIN
INITIALS

I am requesting that the GTC approve suspending all food purchases at the Oneida Radisson for meetings, conferences and summits. This previously budgeted amount would be transferred to the Emergency Food Pantry.

Any and all other funding sources including current applicable grants that will benefit the most enrolled Tribal Members be transferred to the emergency food pantry.

I am requesting GTC to approve hiring a Manager and 2 warehouse workers all other positions would be volunteer. This manager would report quarterly to the Business Committee and directly to General Tribal council by report form at the Semi- Annual and Annual meetings. These reports shall include financial, and statistical data, trends, successes and problems. Manager must have three letters of recommendation of prior experience working in the social services.

I am requesting to reinstate the 2008 budget for this food pantry when the program was terminated.

I am requesting that the Tower Foods Building be prepared to meet the needs of Oneida Tribal Members who are requesting food.

I am requesting the following supplies and equipment: A van for delivery and pick up. A Forklift, and 2 dollies. Computer software and office supplies, Freezer and refrigerators

I am requesting the doors of this Emergency Food Pantry be opened on Oct. 1 2016. Hours of pick up would be from 9:00 to noon Monday thru Friday.

Job Requirements: Must be Enrolled Tribal Members

To Mily Aver

RECEIVED

OCT 07 2015

Oneida Enrollment Dept.

Dec. 16)

1.	<b>Meeting Date Requested:</b>	12/22/21	
2.	General Information:  Session:	Executive – must qualify  Justification: Choose rea	_
3.			
	Bylaws	Fiscal Impact Statement	Presentation
	Contract Document(s)	Law	Report
		Legal Review	Resolution
	☐ Draft GTC Notice	Minutes	Rule (adoption packet)
	☐ Draft GTC Packet	MOU/MOA	Statement of Effect
	E-poll results/back-up	Petition	Travel Documents
	Other: Describe		
4.	Budget Information:  Budgeted  Not Applicable	☐ Budgeted – Grant Funded☐ Other: <i>Describe</i>	Unbudgeted
5.	Submission:		
	Authorized Sponsor:	Lisa Liggins, Secretary	
	Primary Requestor:	Brooke Doxtator, Boards Con Supervisor	nmittees and Commissions
	Additional Requestor:	(Name, Title/Entity)	
	Additional Requestor:	(Name, Title/Entity)	
	Submitted By:	SDAVIS	



# Memorandum

TO: Oneida Business Committee

FROM: Brooke Doxtator, BCC Supervisor

DATE: December 15, 2021

RE: Post two (2) vacancies – Oneida Nation Arts Board

# Background

There are two (2) vacancies on the Oneida Nation Arts Board (ONAB) that need to be posted. The vacancies are due to the resignation of Amy Wilde on November 17, 2021 and Dawn Walschinski on December 11, 2021. The vacancies are for terms ending March 31, 2024 and March 31, 2025.

# Action requested:

Post two (2) vacancies for the Oneida Nation Arts Board.

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Approve the revised Oneida Business Committee Standard Operating Procedure (SOP) entitled...

# **Business Committee Agenda Request**

1.	Meeting Date Requested:	12/22/21	
2.	General Information:  Session:   Open	Executive – must qualify  Justification: Choose rea	•
3.	<b>Supporting Documents:</b>		
	Bylaws	Fiscal Impact Statement	Presentation
	Contract Document(s)	Law	Report
	Correspondence	Legal Review	Resolution
	☐ Draft GTC Notice	Minutes	Rule (adoption packet)
	☐ Draft GTC Packet	MOU/MOA	Statement of Effect
	E-poll results/back-up	Petition	Travel Documents
		lean	
4.	Budget Information:  Budgeted  Not Applicable	☐ Budgeted – Grant Funded☐ Other: <i>Describe</i>	Unbudgeted
5.	Submission:		
	Authorized Sponsor:	Lisa Liggins, Secretary	
	Primary Requestor:		
	Additional Requestor:	(Name, Title/Entity)	
	Additional Requestor:	(Name, Title/Entity)	
	Submitted By:	LLIGGINS	



# **Business Committee Agenda Request – Cover Memo**

From: Lisa Liggins, Secretary

Date: 12/17/2021

**RE:** Community Complaints and/or Concerns SOP revision

# **PURPOSE**

BC approval is needed as this is the body's SOP.

## **BACKGROUND**

The original SOP was written when the BC was directly overseeing the divisional directors. Since that time, the General Manager has been put in place and less administrative steps by the Business Committee are need to process concerns that are not related to their direct reports.

At the 12/6 BC Officer meeting, the Vice-Chairman agreed that the Vice-Chairman's Office would be able to manage concerns with the revised process (review, determine area, deliver, notify). Revisions were presented and reviewed by the BC at the 12/14 work session.

# **REQUESTED ACTION**

Approve the revised Oneida Business Committee Standard Operating Procedure (SOP) entitled Community Complaints and/or Concerns

ONEIDA NATION	TITLE:  Community Complaints and/or Concerns	ORIGINATION DATE: 11/08/2017 REVISION DATE: 12/2208/20210 EFFECTIVE DATE: Upon OBC approval
DEPARTMENT: Oneida Business Committee	APPROVED BY: <i>Oneida Business Committee</i> See Attached OBC Meeting Minutes	DATE:
AUTHORED BY:  Jessica Vandekamp, ERRLisa Liggins, Secretary	AUTHORED BY:	DATE:

# 1.0 PURPOSE

To create a standardized process for the Oneida Business Committee (OBC) to handle Community Complaints and/or Concerns.

### 2.0 **DEFINITIONS**

- 2.1 <u>Business Day</u>: means Monday through Friday from 8:00 a.m. to 4:30 p.m., excluding holidays, weekends, ½ days.
- 2.2 <u>Community Complaint and/or Concern</u>: means any complaint and/or concern that is not a complaint against a Direct Report to the OBC.
- 2.3 <u>ERR</u>: Employee Relations Representative; and employee of the OBC.
- 2.4 <u>OBC Officers</u>: means the Chairperson, Vice Chairperson, Treasurer, Secretary, and the Legislative Operating Committee Chair.

### 3.0 WORK STANDARDS

- 3.1 Community Complaints and/or Concerns submitted to the OBC will be processed by the ERRVice-Chairperson.
- 3.2 Community Complaint and/or Concerns which are submitted anonymously, as defined by Chapter 307 Anonymous Letters Policy, will be processed pursuant to that law.

# 4.0 PROCEDURES

- 4.1 Community Complaints and/or Concerns must be written and may be addressed to the entire OBC or and individual member of the OBC.
- 4.2 Any member of the OBC may accept a Community Complaint and/or Concern.

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- 4.4 Within two (2) business days, the ERR <u>Vice-Chairperson</u> shall:
  - 4.34.1 Acknowledge the receipt:
  - 4.3.1.1 Stamp Mark "confidential" on each page, at the top of the document.
  - 4.43.21.2 Stamp Mark the month/day/year received on each page of the document.
  - 4.3.1.3 Notify the Complainant in writing the complaint is received and will be processed.
  - 4.3.2. Forward a copy of the document to the OBC, requesting the OBC Officers address the Community Complaint and/or Concern.
  - 4.5 Within two (2) business days of receiving the request to address the Community Complaint and/or Concern, the OBC Officers shall address the complaint and/or concern by:
  - 4.54.31 Determineing the appropriate entity to handle the Community

    Complaint and/or Concern. The Vice-Chairman may choose to contact

    the complainant to gain a clear understanding of the Community

    Complaint and/or Concern. 4.5.1.1—The appropriate entity may be any or combination of the following:
    - 4.45.3.1 .1.1 Direct Report to the OBC
    - 4.45.13.1.2 Board, Committee, and Commission
    - 4.45.31.1.3 OBC liaison to a Board, Committee, and Commission
    - 4.4.3.4 Judiciary or GTC Legal Resource Center
  - 4.46.41 Forward the Community Complaint and/or Concern to the appropriate entity and include OBC (carbon copy).
  - 4.46.25 Respond to the complainant providing the contact information for the appropriate entity.
- 4.56.3 File the Community Complaint and/or Concern, notice to the appropriate entity, and notice to the complainant.
  - 4.5.1 Files are located here:
    - 4.5.1.1 G:\BC Confidential\01 Community Concerns

#### 5.0 RECORDS

- 5.1 Record Maintenance
  - 5.1.1 Community Complaint and/or Concern records shall be maintained by the ERRVice-Chair.
  - 5.1.2 Community Complaint and/or Concern records shall be held in accordance with the Open Records and Open Meetings Law.

ONEIDA NATION	TITLE:  Community Complaints and/or Concerns	ORIGINATION DATE: 11/08/2017 REVISION DATE: 12/22/2021 EFFECTIVE DATE: Upon OBC approval
DEPARTMENT: Oneida Business Committee	APPROVED BY: Oneida Business Committee See Attached OBC Meeting Minutes	DATE:
AUTHORED BY: Lisa Liggins, Secretary	AUTHORED BY:	DATE:

#### 1.0 **PURPOSE**

To create a standardized process for the Oneida Business Committee (OBC) to handle Community Complaints and/or Concerns.

#### 2.0 **DEFINITIONS**

- Business Day: means Monday through Friday from 8:00 a.m. to 4:30 p.m., 2.1 excluding holidays, weekends, ½ days.
- 2.2 Community Complaint and/or Concern: means any complaint and/or concern that is not a complaint against a Direct Report to the OBC.

#### 3.0 WORK STANDARDS

- Community Complaints and/or Concerns submitted to the OBC will be processed 3.1 by the Vice-Chairperson.
- 3.2 Community Complaint and/or Concerns which are submitted anonymously, as defined by Chapter 307 Anonymous Letters Policy, will be processed pursuant to that law.

#### 4.0 **PROCEDURES**

- 4.1 Community Complaints and/or Concerns must be written and may be addressed to the entire OBC or and individual member of the OBC.
- 4.2 Any member of the OBC may accept a Community Complaint and/or Concern.
- 4.3 The OBC member accepting the Community Complaint and/or Concern shall immediately forward the Community Complaint and/or Concern to the Vice-Chairperson for processing.
- 4.4 Within two (2) business days, the Vice-Chairperson shall:

- 4.4.1 Mark "confidential" on each page of the document.
- 4.4.2 Mark the month/day/year received on each page of the document.
- 4.4.3 Determine the appropriate entity to handle the Community Complaint and/or Concern. The Vice-Chairman may choose to contact the complainant to gain a clear understanding of the Community Complaint and/or Concern. The appropriate entity may be any or combination of the following:
  - 4.4.3.1 Direct Report to the OBC
  - 4.4.3.2 Board, Committee, and Commission
  - 4.4.3.3 OBC liaison to a Board, Committee, and Commission
  - 4.4.3.4 Judiciary or GTC Legal Resource Center
- 4.4.4 Forward the Community Complaint and/or Concern to the appropriate entity and include OBC (carbon copy).
- 4.4.5 Respond to the complainant providing the contact information for the appropriate entity.
- 4.5 File the Community Complaint and/or Concern, notice to the appropriate entity, and notice to the complainant.
  - 4.5.1 Files are located here:
    - 4.5.1.1 G:\BC\_Confidential\01 Community Concerns

#### 5.0 RECORDS

- 5.1 Record Maintenance
  - 5.1.1 Community Complaint and/or Concern records shall be maintained by the Vice-Chair.
  - 5.1.2 Community Complaint and/or Concern records shall be held in accordance with the Open Records and Open Meetings Law.