



# Oneida Business Committee

Regular Meeting  
8:30 AM Wednesday, May 26, 2021  
BC Conference Room, 2nd floor, Norbert Hill Center

## Minutes

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### **REGULAR MEETING**

**Present:** Chairman Tehassi Hill, Vice-Chairman Brandon Stevens, Treasurer Tina Danforth, Secretary Lisa Liggins, Council members: David P. Jordan, Marie Summers, Jennifer Webster;

**Not Present:** Council members: Daniel Guzman King, Kirby Metoxen;

**Arrived at:** n/a

**Others present:** Jo Anne House, Larry Barton, Mark W. Powless, Chad Wilson, Danelle Wilson (via Microsoft Teams<sup>1</sup>), Renita Hernandez (via Microsoft Teams), Marlene Garvey (via Microsoft Teams), Brooke Doxtator (via Microsoft Teams), Debbie Melchert (via Microsoft Teams), Jeanne Calhoun, (via Microsoft Teams), Vern Doxtator (via Microsoft Teams), Justin Nishimoto (via Microsoft Teams), Kristal Hill (via Microsoft Teams), Rae Skenandore (via Microsoft Teams), Cheryl-Aliskwet Ellis (via Microsoft Teams), Julie King (via Microsoft Teams), Lori Hill (via Microsoft Teams), Pat Pelky (via Microsoft Teams), Jessica Vandekamp (via Microsoft Teams), Cheryl Stevens (via Microsoft Teams), Lynn Schmidt (via Microsoft Teams), Michelle Braaten (via Microsoft Teams), Jonas Hill (via Microsoft Teams), Debra J. Danforth (via Microsoft Teams), Jacqueline Smith (via Microsoft Teams), Jason Doxtator (via Microsoft Teams), Donald Dechamps (via Microsoft Teams), Ravinder Vir (via Microsoft Teams), Tina Jorgensen (via Microsoft Teams), Reynold Danforth (via Microsoft Teams), Jolene Hensberger (via Microsoft Teams), Sharon Mousseau (via Microsoft Teams), Artley Skenandore (via Microsoft Teams), Melinda J. Danforth (via Microsoft Teams), Louise Cornelius (via Microsoft Teams), Chad Fuss (via Microsoft Teams), Candice Skenandore (via Microsoft Teams), Geraldine Danforth (via Microsoft Teams);

### **I. CALL TO ORDER**

*Meeting called to order by Chairman Tehassi Hill at 8:30 a.m.*

*For the record: Councilman Daniel Guzman-King is out on personal time. Councilman Kirby Metoxen is on vacation.*

### **II. OPENING (00:00:06)**

*Opening provided by Chairman Tehassi Hill.*

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<sup>1</sup> Microsoft Teams is software which provides a communication and collaboration platform for workplace chat, file sharing, and video meetings.

### III. ADOPT THE AGENDA (00:03:46)

Motion by David P. Jordan to adopt the agenda with five (5) changes [1) under the Resolutions section, add item entitled "Adopt resolution entitled 2021 InterTribal Buffalo Council, Buffalo Herd Development Grant Application"; 2) under the New Business section, delete item entitled "Review request from the Oneida Nation Arts Program regarding installation of a commemorative plaque at the Duck Creek overpass"; 3) under Executive/New Business section, add item entitled "Approve two (2) actions regarding HR restructure"; 4) under Executive/New Business section, add item entitled "Complaint # 2021-GMDR05-01 - Review and determine next steps"; and 5) under Executive/New Business section, add item entitled "Complaint # 2021-BCDR16-01 - Review and determine next steps"], seconded by Jennifer Webster. Motion carried:

Ayes: Tina Danforth, David P. Jordan, Lisa Liggins, Brandon Stevens, Marie Summers, Jennifer Webster  
Not Present: Daniel Guzman King, Kirby Metoxen

### IV. OATH OF OFFICE

*Oaths of office administered by Secretary Lisa Liggins. Vern Doxtator, Marlene Garvey, Patricia Lassila, Aliskwet Ellis and Julie King were present via Microsoft Teams.*

- A. **Oneida Airport Hotel Corporation - Vern Doxtator, Marlene Garvey, and Patricia Lassila (00:05:22)**  
Sponsor: Lisa Liggins, Secretary
- B. **Oneida Youth Leadership Institute Board - Aliskwet Ellis (00:05:22)**  
Sponsor: Lisa Liggins, Secretary
- C. **Pardon and Forgiveness Screening Committee - Julie King (00:05:22)**  
Sponsor: Lisa Liggins, Secretary

### V. MINUTES

- A. **Approve the April 28, 2021, regular Business Committee meeting minutes (00:08:57)**  
Sponsor: Lisa Liggins, Secretary

Motion by David P. Jordan to approve the April 28, 2021, regular Business Committee meeting minutes, seconded by Lisa Liggins. Motion carried:

Ayes: Tina Danforth, David P. Jordan, Lisa Liggins, Brandon Stevens, Marie Summers, Jennifer Webster  
Not Present: Daniel Guzman King, Kirby Metoxen

- B. **Approve the May 12, 2021, regular Business Committee meeting minutes (00:09:26)**  
Sponsor: Lisa Liggins, Secretary

Motion by David P. Jordan to approve the May 12, 2021, regular Business Committee meeting minutes, seconded by Jennifer Webster. Motion carried:

Ayes: Tina Danforth, David P. Jordan, Lisa Liggins, Brandon Stevens, Marie Summers, Jennifer Webster  
Not Present: Daniel Guzman King, Kirby Metoxen

## VI. RESOLUTIONS

**A. Approve three (3) actions regarding the Nation's Tribal Transportation Improvement Plan - file # 2021-0081 (00:09:13)**

Sponsor: Jacque Boyle, Division Director/Public Works

Motion by David P. Jordan to approve the 2021-2024 Tribal Transportation Improvement Project (TTIP) list, to approve and execute the U.S. Dept of Interior-BIA Tribal Transportation Program Agreement FY 2021 Retained Services Addendum - file # 2021-0081, and to adopt resolution 05-26-21-A FY2021-2024 Oneida Nation Tribal Transportation Improvement Plan (TTIP), seconded by Brandon Stevens. Motion carried:

Ayes: Tina Danforth, David P. Jordan, Lisa Liggins, Brandon Stevens, Marie Summers, Jennifer Webster

Not Present: Daniel Guzman King, Kirby Metoxen

**B. Adopt resolution entitled Approval of Use of Economic Development, Diversification and Community Development Fund for Transfer of \$2.4 Million to the Oneida Land Commission (00:10:36)**

Sponsor: Jo Anne House, Chief Counsel

Motion by David P. Jordan to defer resolution entitled Approval of Use of Economic Development, Diversification and Community Development Fund for Transfer of \$2.4 Million to the Oneida Land Commission back to the Patrick Pelky, Division Director/Environmental, Health, Safety, Land, and Agriculture, and Jacque Boyle, Division Director/Public Works, to bring back a list of the how the \$2.4 Million will be spent, outlining Tribal Housing Reacquisition of Individual Fee and Trust Title (THRIFTT), demolition or Homeownership by Independent Purchase (HIP) Program, either later today or to the June 9, 2021, regular Business Committee meeting agenda, seconded by Marie Summers. Motion carried:

Ayes: Tina Danforth, David P. Jordan, Lisa Liggins, Brandon Stevens, Marie Summers, Jennifer Webster

Not Present: Daniel Guzman King, Kirby Metoxen

**C. Adopt resolution entitled Process for Authorization and Use of the American Rescue Plan Act of 2021 Federal Relief Funds (00:38:41)**

Sponsor: Jo Anne House, Chief Counsel

Motion by Lisa Liggins to defer resolution entitled Process for Authorization and Use of the American Rescue Plan Act of 2021 Federal Relief Funds to the June 9, 2021, regular Business Committee meeting agenda, seconded by Jennifer Webster. Motion carried:

Ayes: Tina Danforth, David P. Jordan, Lisa Liggins, Brandon Stevens, Marie Summers, Jennifer Webster

Not Present: Daniel Guzman King, Kirby Metoxen

**D. Adopt resolution entitled Economic Development, Diversification and Community Development Fund – Updating Review and Recommendation Responsibilities (00:59:52)**

Sponsor: Jo Anne House, Chief Counsel

Motion by Lisa Liggins to adopt resolution 05-26-21-B Economic Development, Diversification and Community Development Fund – Updating Review and Recommendation Responsibilities, seconded by Marie Summers. Motion carried:

Ayes: Tina Danforth, David P. Jordan, Lisa Liggins, Brandon Stevens, Marie Summers, Jennifer Webster

Not Present: Daniel Guzman King, Kirby Metoxen

Motion by Lisa Liggins to direct the Chief Financial Officer, Budget Analyst, Business Analyst, and Strategic Planner to bring back the updated SOPs [associated with the Economic Development, Diversification and Community Development Fund to the July 14, 2021, regular Business Committee meeting, seconded by Jennifer Webster. Motion carried:

Ayes: Tina Danforth, David P. Jordan, Lisa Liggins, Brandon Stevens, Marie Summers, Jennifer Webster

Not Present: Daniel Guzman King, Kirby Metoxen

**E. Adopt resolution entitled 2021 InterTribal Buffalo Council, Buffalo Herd Development Grant Application (01:03:53)**

Sponsor: Mark W. Powless, General Manager

Motion by Lisa Liggins to adopt resolution 05-26-21-C 2021 InterTribal Buffalo Council, Buffalo Herd Development Grant Application, seconded by David P. Jordan. Motion carried:

Ayes: Tina Danforth, David P. Jordan, Lisa Liggins, Brandon Stevens, Marie Summers, Jennifer Webster

Not Present: Daniel Guzman King, Kirby Metoxen

## VII. APPOINTMENTS

### A. Determine next steps regarding one (1) elder 55+ vacancy - Pardon and Forgiveness Screening Committee (01:04:27); (01:59:14)

Sponsor: Lisa Liggins, Secretary

Motion by Lisa Liggins to defer item A. Determine next steps regarding one (1) elder 55+ vacancy - Pardon and Forgiveness Screening Committee until after executive session, seconded by Jennifer Webster. Motion carried:

Ayes: Tina Danforth, David P. Jordan, Lisa Liggins, Brandon Stevens, Marie Summers, Jennifer Webster

Not Present: Daniel Guzman King, Kirby Metoxen

*Item VIII.A.1. was addressed next.*

Motion by Lisa Liggins to accept the selected applicant and appoint Sandra Skenadore to the Pardon and Forgiveness Screening Committee with a term ending August 31, 2023, seconded by Marie Summers. Motion carried:

Ayes: Tina Danforth, David P. Jordan, Lisa Liggins, Marie Summers, Jennifer Webster

Not Present: Daniel Guzman King, Tehassi Hill, Kirby Metoxen

*Item X.A.1. was addressed next.*

## VIII. STANDING COMMITTEES

### A. FINANCE COMMITTEE

#### 1. Accept the May 3, 2021, regular Finance Committee meeting minutes (01:04:52)

Sponsor: Tina Danforth, Treasurer

Motion by David P. Jordan to accept the May 3, 2021, regular Finance Committee meeting minutes, seconded by Lisa Liggins. Motion carried:

Ayes: Tina Danforth, David P. Jordan, Lisa Liggins, Brandon Stevens, Marie Summers, Jennifer Webster

Not Present: Daniel Guzman King, Kirby Metoxen

#### 2. Accept the May 17, 2021, regular Finance Committee meeting minutes (01:05:16)

Sponsor: Tina Danforth, Treasurer

Motion by Jennifer Webster to accept the May 17, 2021 regular Finance Committee meeting minutes, seconded by Lisa Liggins. Motion carried:

Ayes: Tina Danforth, David P. Jordan, Lisa Liggins, Brandon Stevens, Marie Summers, Jennifer Webster

Not Present: Daniel Guzman King, Kirby Metoxen

**B. LEGISLATIVE OPERATING COMMITTEE**

**1. Accept the May 5, 2021, regular Legislative Operating Committee meeting minutes (01:05:36)**

Sponsor: David P. Jordan, Councilman

Motion by Jennifer Webster to accept the May 5, 2021, regular Legislative Operating Committee meeting minutes, seconded by Marie Summers. Motion carried:

Ayes: Tina Danforth, David P. Jordan, Lisa Liggins, Brandon Stevens, Marie Summers, Jennifer Webster

Not Present: Daniel Guzman King, Kirby Metoxen

**IX. NEW BUSINESS**

**A. Approve the Oneida Nation School System request to post one (1) grant funded Co-Teacher (01:06:01)**

Sponsor: Geraldine Danforth, Area Manager/Human Resources

Motion by Lisa Liggins to approve the Oneida Nation School System request to post one (1) grant funded Co-Teacher, seconded by Marie Summers. Motion carried:

Ayes: Tina Danforth, David P. Jordan, Lisa Liggins, Brandon Stevens, Marie Summers, Jennifer Webster

Not Present: Daniel Guzman King, Kirby Metoxen

**B. Approve the Oneida Nation School System request to post two (2) grant funded Elementary Teachers (01:06:30)**

Sponsor: Geraldine Danforth, Area Manager/Human Resources

Motion by Lisa Liggins to approve the Oneida Nation School System request to post two (2) grant funded Elementary Teachers, seconded by David P. Jordan. Motion carried:

Ayes: Tina Danforth, David P. Jordan, Lisa Liggins, Brandon Stevens, Marie Summers, Jennifer Webster

Not Present: Daniel Guzman King, Kirby Metoxen

**C. Approve 2020 -2023 OBC Group Agreements and OBC Broad Goals (01:06:48)**

Sponsor: Jessica Vandekamp, Employee Relations Representative

Motion by David P. Jordan to approve the 2020 -2023 OBC Group Agreements and OBC Broad Goals, seconded by Jennifer Webster. Motion carried:

Ayes: Tina Danforth, David P. Jordan, Lisa Liggins, Brandon Stevens, Marie Summers, Jennifer Webster

Not Present: Daniel Guzman King, Kirby Metoxen

*Vice-Chairman Brandon Stevens left at 9:39 a.m.*

## **X. REPORTS**

### **A. OPERATIONAL**

**1. Accept the Comprehensive Health Division FY-2021 2nd quarter report (01:08:40)**

Sponsor: Debra Danforth & Dr. Ravinder Vir, Division Directors/Comprehensive Health-Operations & Medical

Motion by Lisa Liggins to accept the Comprehensive Health Division FY-2021 2nd quarter report, seconded by Jennifer Webster. Motion carried:

Ayes: Tina Danforth, David P. Jordan, Lisa Liggins, Marie Summers, Jennifer Webster

Not Present: Daniel Guzman King, Kirby Metoxen, Brandon Stevens

**2. Accept the Environmental, Health, Safety, Land and Agriculture Division FY-2021 2nd quarter report (01:09:12)**

Sponsor: Pat Pelky, Division Director/Environmental, Health, Safety, Land and Agriculture

Motion by Jennifer Webster to accept the Environmental, Health, Safety, Land and Agriculture Division FY-2021 2nd quarter report, seconded by David P. Jordan. Motion carried:

Ayes: Tina Danforth, David P. Jordan, Lisa Liggins, Marie Summers, Jennifer Webster

Not Present: Daniel Guzman King, Kirby Metoxen, Brandon Stevens

**3. Accept the Governmental Services Division FY-2021 2nd quarter report (01:09:46)**

Sponsor: Tina Jorgenson, Division Director/Governmental Services

Motion by Lisa Liggins to accept the Governmental Services Division FY-2021 2nd quarter report and direct the Governmental Services Division Director to follow-up with Chief Counsel regarding the format of future Town Hall meetings, seconded by David P. Jordan. Motion carried:

Ayes: Tina Danforth, David P. Jordan, Lisa Liggins, Marie Summers, Jennifer Webster

Not Present: Daniel Guzman King, Kirby Metoxen, Brandon Stevens

**4. Accept the Public Works Division FY-2021 2nd quarter report (01:12:18)**

Sponsor: Jacque Boyle, Division Director/Public Works

*Vice-Chairman Brandon Stevens returned at 9:44 a.m.*

Motion by Tina Danforth to defer the Public Works Division FY-2021 2nd quarter report to the June 9, 2021, regular Business Committee meeting agenda, seconded by Marie Summers. Motion carried:

Ayes: Tina Danforth, David P. Jordan, Lisa Liggins, Marie Summers, Jennifer Webster

Abstained: Brandon Stevens

Not Present: Daniel Guzman King, Kirby Metoxen

**5. Accept the Management Information Systems FY-2021 2nd quarter report (01:13:09)**

Sponsor: Eric Bristol, Manager/Application Services; Don Dechamps, Manager/MIS Gaming; and Jason Doxtator, Manager/Network Services

Motion by David P. Jordan to accept the Management Information Systems FY-2021 2nd quarter report, seconded by Jennifer Webster. Motion carried:

Ayes: Tina Danforth, David P. Jordan, Lisa Liggins, Brandon Stevens, Marie Summers, Jennifer Webster

Not Present: Daniel Guzman King, Kirby Metoxen

**6. Accept the Tribal Action Plan FY-2021 2nd quarter report (01:14:31)**

Sponsor: Renita Hernandez, Manager/Tribal Action Plan

Motion by Tina Danforth to accept the Tribal Action Plan FY-2021 2nd quarter report, seconded by Lisa Liggins. Motion carried:

Ayes: Tina Danforth, David P. Jordan, Lisa Liggins, Brandon Stevens, Marie Summers, Jennifer Webster

Not Present: Daniel Guzman King, Kirby Metoxen

**7. Accept the Big Bear Media FY-2021 2nd quarter report (01:14:55)**

Sponsor: Michelle Danforth-Anderson, Director/Marketing and Tourism

Motion by David P. Jordan to accept the Big Bear Media FY-2021 2nd quarter report, seconded by Lisa Liggins. Motion carried:

Ayes: Tina Danforth, David P. Jordan, Lisa Liggins, Brandon Stevens, Marie Summers, Jennifer Webster

Not Present: Daniel Guzman King, Kirby Metoxen

**8. Accept the Education and Training FY-2021 2nd quarter report (01:15:52)**

Sponsor: Jacqueline Smith, Area Manager/Education and Training

Motion by Jennifer Webster to accept the Education and Training FY-2021 2nd quarter report, seconded by David P. Jordan. Motion carried:

Ayes: Tina Danforth, David P. Jordan, Lisa Liggins, Brandon Stevens, Marie Summers, Jennifer Webster

Not Present: Daniel Guzman King, Kirby Metoxen

**9. Accept the Grants Office FY-2021 2nd quarter report (01:16:16)**

Sponsor: Mark Powless, General Manager

Motion by Lisa Liggins to accept the Grants Office FY-2021 2nd quarter report, seconded by Marie Summers. Motion carried:

Ayes: Tina Danforth, David P. Jordan, Lisa Liggins, Brandon Stevens, Marie Summers, Jennifer Webster

Not Present: Daniel Guzman King, Kirby Metoxen



**B. APPOINTED BOARDS, COMMITTEES, COMMISSIONS**

**1. Accept the Anna John Resident Centered Care Community Board FY-2021 2nd quarter report (01:16:40)**

Sponsor: Joshua Hicks, Chair/Anna John Resident Centered Care Community Board

Motion by Marie Summers to accept the Anna John Resident Centered Care Community Board FY-2021 2nd quarter report, seconded by David P. Jordan. Motion carried:

Ayes: Tina Danforth, David P. Jordan, Lisa Liggins, Brandon Stevens, Marie Summers, Jennifer Webster

Not Present: Daniel Guzman King, Kirby Metoxen

**2. Accept the Oneida Police Commission FY-2021 2nd quarter report (01:17:28)**

Sponsor: Richard Van Boxtel, Chair/Oneida Police Commission

Motion by Marie Summers to accept the Oneida Police Commission FY-2021 2nd quarter report, seconded by David P. Jordan. Motion carried:

Ayes: Tina Danforth, David P. Jordan, Lisa Liggins, Brandon Stevens, Marie Summers, Jennifer Webster

Not Present: Daniel Guzman King, Kirby Metoxen

**C. ELECTED BOARDS, COMMITTEES, COMMISSIONS**

**1. Accept the Oneida Election Board FY-2021 2nd quarter report (01:17:52)**

Sponsor: Candace House, Chair/Oneida Election Board

Motion by David P. Jordan to accept the Oneida Election Board FY-2021 2nd quarter report, seconded by Marie Summers. Motion carried:

Ayes: Tina Danforth, David P. Jordan, Lisa Liggins, Brandon Stevens, Marie Summers, Jennifer Webster

Not Present: Daniel Guzman King, Kirby Metoxen

**2. Accept the Oneida Gaming Commission FY-2021 2nd quarter report (01:18:22)**

Sponsor: Mark A. Powless Sr., Chair/Oneida Gaming Commission

Motion by Lisa Liggins to accept the Oneida Gaming Commission FY-2021 2nd quarter report, seconded by David P. Jordan. Motion carried:

Ayes: Tina Danforth, David P. Jordan, Lisa Liggins, Brandon Stevens, Marie Summers, Jennifer Webster

Not Present: Daniel Guzman King, Kirby Metoxen

**3. Accept the Oneida Land Commission FY-2021 2nd quarter report (01:18:43)**

Sponsor: Becky Webster, Chair/Oneida Land Commission

Motion by David P. Jordan to accept the Oneida Land Commission FY-2021 2nd quarter report, seconded by Lisa Liggins. Motion carried:

Ayes: Tina Danforth, David P. Jordan, Lisa Liggins, Brandon Stevens, Marie Summers, Jennifer Webster

Not Present: Daniel Guzman King, Kirby Metoxen

*Item X.C.5. was addressed next.*

**4. Accept the Oneida Nation School Board FY-2021 2nd quarter report (01:34:47)**

Sponsor: Aaron Manders, Chair/Oneida Nation School Board

*Vice-Chairman Brandon Stevens left at 10:35 a.m.*

*Vice-Chairman Brandon Stevens returned at 10:41 a.m.*

Motion by Lisa Liggins to accept the Oneida Nation School Board FY-2021 2nd quarter report, seconded by Jennifer Webster. Motion carried:

Ayes: Tina Danforth, David P. Jordan, Lisa Liggins, Brandon Stevens, Marie Summers, Jennifer Webster

Not Present: Daniel Guzman King, Kirby Metoxen

*Item XII. was addressed next.*

**5. Accept the Oneida Trust Enrollment Committee FY-2021 2nd quarter report (01:19:09)**

Sponsor: Debra Danforth, Chair/Oneida Trust Enrollment Committee

Motion by David P. Jordan to accept the Oneida Trust Enrollment Committee FY-2021 2nd quarter report, seconded by Lisa Liggins. Motion carried:

Ayes: Tina Danforth, David P. Jordan, Lisa Liggins, Brandon Stevens, Marie Summers, Jennifer Webster

Not Present: Daniel Guzman King, Kirby Metoxen

**D. STANDING COMMITTEES**

**1. Accept the Legislative Operating Committee FY-2021 2nd quarter report (01:19:32)**

Sponsor: David P. Jordan, Councilman

Motion by Marie Summers to accept the Legislative Operating Committee FY-2021 2nd quarter report, seconded by Jennifer Webster. Motion carried:

Ayes: Tina Danforth, David P. Jordan, Lisa Liggins, Brandon Stevens, Marie Summers, Jennifer Webster

Not Present: Daniel Guzman King, Kirby Metoxen

**2. Accept the Finance Committee FY-2021 2nd quarter report (01:19:57)**

Sponsor: Tina Danforth, Treasurer

Motion by David P. Jordan to accept the Finance Committee FY-2021 2nd quarter report, seconded by Marie Summers. Motion carried:

Ayes: Tina Danforth, David P. Jordan, Lisa Liggins, Brandon Stevens, Marie Summers, Jennifer Webster

Not Present: Daniel Guzman King, Kirby Metoxen

**3. Accept the Quality of Life Committee FY-2021 2nd quarter report (01:20:16)**

Sponsor: Marie Summers, Councilwoman

Motion by Jennifer Webster to accept the Quality of Life Committee FY-2021 2nd quarter report, seconded by Lisa Liggins. Motion carried:

Ayes: Tina Danforth, David P. Jordan, Lisa Liggins, Brandon Stevens, Marie Summers, Jennifer Webster

Not Present: Daniel Guzman King, Kirby Metoxen

**4. Accept the Community Development Planning Committee FY-2021 2nd quarter report (01:20:37)**

Sponsor: Brandon Stevens, Vice-Chairman

Motion by David P. Jordan to accept the Community Development Planning Committee FY-2021 2nd quarter report, seconded by Brandon Stevens. Motion carried:

Ayes: Tina Danforth, David P. Jordan, Lisa Liggins, Brandon Stevens, Marie Summers, Jennifer Webster

Not Present: Daniel Guzman King, Kirby Metoxen

**E. OTHER**

**1. Accept the Oneida Youth Leadership Institute Board FY-2021 2nd quarter report (01:21:00)**

Sponsor: Cheryl Stevens, Executive Manager

Motion by David P. Jordan to accept the Oneida Youth Leadership Institute Board FY-2021 2nd quarter report, seconded by Marie Summers. Motion carried:

Ayes: Tina Danforth, David P. Jordan, Lisa Liggins, Brandon Stevens, Marie Summers, Jennifer Webster

Not Present: Daniel Guzman King, Kirby Metoxen

**XI. GENERAL TRIBAL COUNCIL**

**A. Review COVID-19 Update V for Oneida Tribal Members outline and determine next steps (01:22:34)**

Sponsor: Lisa Liggins, Secretary

Motion by Jennifer Webster to accept the COVID-19 Update V for Oneida Tribal Members outline and approve the assignments included in the outline, seconded by Marie Summers. Motion carried:

Ayes: Tina Danforth, David P. Jordan, Lisa Liggins, Brandon Stevens, Marie Summers, Jennifer Webster

Not Present: Daniel Guzman King, Kirby Metoxen

*Chairman Tehassi Hill recessed the meeting at 10:05 p.m. for 10 minutes.*

*Meeting called to order by Chairman Tehassi Hill at 10:17 a.m.*

*Roll call for the record:*

*Present: Treasurer Tina Danforth; Chairman Tehassi Hill; Councilman David P. Jordan; Secretary Lisa Liggins; Vice-Chairman Brandon Stevens; Council Member Marie Summers; Councilwoman Jennifer Webster;*

*Not Present: Councilman Daniel Guzman King; Councilman Kirby Metoxen;*

*Item X.C.4. was addressed next.*

## **XII. EXECUTIVE SESSION (01:58:29)**

Motion by David P. Jordan to go into executive session at 10:41 a.m., seconded by Marie Summers.  
Motion carried:

Ayes: Tina Danforth, David P. Jordan, Lisa Liggins, Brandon Stevens, Marie Summers, Jennifer Webster  
Not Present: Daniel Guzman King, Kirby Metoxen

*The Oneida Business Committee, by consensus, recessed at 12:10 p.m. to 1:40 p.m.*

*Meeting called to order by Chairman Tehassi Hill at 1:40 p.m.*

*Roll call for the record:*

*Present: Treasurer Tina Danforth; Chairman Tehassi Hill; Councilman David P. Jordan; Council Member Marie Summers; Councilwoman Jennifer Webster;*

*Not Present: Councilman Daniel Guzman King; Secretary Lisa Liggins; Councilman Kirby Metoxen; Vice-Chairman Brandon Stevens;*

*Secretary Lisa Liggins returned at 1:41 p.m.*

*Vice-Chairman Brandon Stevens returned at 1:46 p.m.*

*Chairman Tehassi Hill left at 3:24 p.m.; Vice-Chairman Brandon Stevens assumed the responsibilities of the Chair.*

Motion by David P. Jordan to come out of executive session at 5:53 p.m., seconded by Marie Summers. Motion carried:

Ayes: Tina Danforth, David P. Jordan, Lisa Liggins, Marie Summers, Jennifer Webster  
Not Present: Daniel Guzman King, Tehassi Hill, Kirby Metoxen

*Item VII.A. was re-addressed next.*

**A. REPORTS**

**1. Accept the Chief Counsel report (02:00:30)**

Sponsor: Jo Anne House, Chief Counsel

Motion by David P. Jordan to accept the Chief Counsel report, seconded by Marie Summers. Motion carried:

Ayes: Tina Danforth, David P. Jordan, Lisa Liggins, Marie Summers,  
Jennifer Webster  
Not Present: Daniel Guzman King, Tehassi Hill, Kirby Metoxen

Motion by Jennifer Webster to approve engaging Jenner & Block regarding the appeal of the Brackeen v. Haaland case, seconded by David P. Jordan. Motion carried:

Ayes: Tina Danforth, David P. Jordan, Lisa Liggins, Marie Summers,  
Jennifer Webster  
Not Present: Daniel Guzman King, Tehassi Hill, Kirby Metoxen

Motion by Jennifer Webster to authorize Attorney Krystal John, under section 4.2 of the employment contract, to provide legal services independent of her employment with the Oneida Nation regarding housing codes and related housing issues, provided that the authorization does not include litigation or litigation related services, seconded by Lisa Liggins. Motion carried:

Ayes: David P. Jordan, Lisa Liggins, Jennifer Webster  
Opposed: Tina Danforth  
Abstained: Marie Summers  
Not Present: Daniel Guzman King, Tehassi Hill, Kirby Metoxen

*For the record: Treasurer Tina Danforth stated I oppose because it sets a precedent for contracted employees. I oppose because the individual is telecommuting.*

**2. Accept the General Manager report (02:02:08)**

Sponsor: Mark W. Powless, General Manager

Motion by David P. Jordan to accept the General Manager report, seconded by Marie Summers. Motion carried:

Ayes: Tina Danforth, David P. Jordan, Lisa Liggins, Marie Summers,  
Jennifer Webster  
Not Present: Daniel Guzman King, Tehassi Hill, Kirby Metoxen

Motion by Lisa Liggins to direct the General Manager to bring back a "General Welfare Assistance/Direct Membership Assistance Payments Office" identifying the staffing needs for these payments and to direct the General Manager develop a work group to streamline and automate the GWE and Direct Membership Assistance Payments programs to integrate existing systems and reduce manual input, seconded by Marie Summers. Motion carried:

Ayes: Tina Danforth, David P. Jordan, Lisa Liggins, Marie Summers,  
Jennifer Webster  
Not Present: Daniel Guzman King, Tehassi Hill, Kirby Metoxen

**3. Accept the Gaming General Manager FY-2021 2nd quarter report (02:02:54)**

Sponsor: Louise Cornelius, Gaming General Manager

Motion by David P. Jordan to accept the Gaming General Manager FY-2021 2nd quarter report, seconded by Marie Summers. Motion carried:

Ayes: Tina Danforth, David P. Jordan, Lisa Liggins, Marie Summers, Jennifer Webster

Not Present: Daniel Guzman King, Tehassi Hill, Kirby Metoxen

**4. Accept the Intergovernmental Affairs, Communications, and Self-Governance May 2021 report (02:03:06)**

Sponsor: Melinda J. Danforth, Director/Intergovernmental Affairs

Motion by Lisa Liggins to accept the Intergovernmental Affairs, Communications, and Self-Governance May 2021 report, to accept IGAC's recommendation regarding the Outagamie County Drainage Board Agreement, to approve the letter of congratulations to Secretary Becerra and Deputy Secretary Palm (HHS leadership), to authorize the Chairman to sign the letter and to direct Self Governance to submit the letter, seconded by Marie Summers. Motion carried:

Ayes: Tina Danforth, David P. Jordan, Lisa Liggins, Marie Summers, Jennifer Webster

Not Present: Daniel Guzman King, Tehassi Hill, Kirby Metoxen

**B. AUDIT COMMITTEE**

**1. Review recommendations regarding NG-020-036 and determine next steps (02:03:46)**

Sponsor: David P. Jordan, Councilman

Motion by Lisa Liggins to direct the General Manager, Gaming General Manager, Retail General Manager, and Chief Financial Officer to develop a standard SOP which includes processes for purchase, inventory, disbursement and reconciliation and that gift cards shall be used as the last choice, seconded by Marie Summers. Motion carried:

Ayes: Tina Danforth, David P. Jordan, Lisa Liggins, Marie Summers, Jennifer Webster

Not Present: Daniel Guzman King, Tehassi Hill, Kirby Metoxen

Motion by Jennifer Webster to direct the Law Office and the General Manager to reconcile the gift cards at BayBank and make recommendations to account for and either return the card to cash, return to the grant, or disburse in some other approved manner, seconded by David P. Jordan. Motion carried:

Ayes: Tina Danforth, David P. Jordan, Lisa Liggins, Marie Summers, Jennifer Webster

Not Present: Daniel Guzman King, Tehassi Hill, Kirby Metoxen

Motion by Jennifer Webster to direct the Audit Committee to add gift cards to the annual audit schedule, seconded by David P. Jordan. Motion carried:

Ayes: Tina Danforth, David P. Jordan, Lisa Liggins, Marie Summers, Jennifer Webster

Not Present: Daniel Guzman King, Tehassi Hill, Kirby Metoxen

**2. Accept the Audit Committee FY-2021 2nd quarter report (02:04:57)**

Sponsor: David P. Jordan, Councilman

Motion by Jennifer Webster to accept the Audit Committee FY-2021 2nd quarter report, seconded by Marie Summers. Motion carried:

Ayes: Tina Danforth, David P. Jordan, Lisa Liggins, Marie Summers, Jennifer Webster

Not Present: Daniel Guzman King, Tehassi Hill, Kirby Metoxen

**C. NEW BUSINESS**

**1. Accept the May 11, 2021, regular OBC Officer meeting notes (02:05:12)**

Sponsor: Jessica Vandekamp, Employee Relations Representative

Motion by David P. Jordan to accept the May 11, 2021, regular OBC Officer meeting notes, seconded by Jennifer Webster. Motion carried:

Ayes: Tina Danforth, David P. Jordan, Lisa Liggins, Marie Summers, Jennifer Webster

Not Present: Daniel Guzman King, Tehassi Hill, Kirby Metoxen

**2. Review BC Officer recommendations regarding NG-021-079 and determine next steps (02:05:27)**

Sponsor: David P. Jordan, Councilman

Motion by Lisa Liggins to direct the HR Area Manager to send out a reminder to all employees about the applicable law (Code of Ethics) and that attending events which are hosted by outside vendors is a possible ethics violation in the next 30 days, to direct the Chief Financial Officer to send out a reminder to all outside vendors about the applicable law (Code of Ethics) and that hosting events for our employees is a possible ethics violation in the next 30 days, and to direct the Chief Financial Officer to update the licensing procedures to include notice to outside vendors advising against hosting events for employees in the next 30 days, seconded by David P. Jordan. Motion carried:

Ayes: Tina Danforth, David P. Jordan, Lisa Liggins, Marie Summers, Jennifer Webster

Not Present: Daniel Guzman King, Tehassi Hill, Kirby Metoxen

**3. Approve a limited waiver of sovereign immunity - DocuSign Inc. Master Services agreement - file # 2021-0105 (02:06:23)**

Sponsor: Debra Danforth & Dr. Ravinder Vir, Division Directors/Comprehensive Health-Operations & Medical

Motion by Jennifer Webster to approve a limited waiver of sovereign immunity - DocuSign Inc. Master Services agreement - file # 2021-0105, seconded by David P. Jordan. Motion carried:

Ayes: Tina Danforth, David P. Jordan, Lisa Liggins, Marie Summers, Jennifer Webster

Not Present: Daniel Guzman King, Tehassi Hill, Kirby Metoxen



**4. Discuss impact of BC resolution # 05-12-21-B on area under BCDR 07 and determine next steps (02:06:43)**

Sponsor: Marie Summers, Councilwoman

Motion by Marie Summers to defer the discussion regarding the impact of BC resolution # 05-12-21-B on area under BCDR 07 to the June 9, 2021, regular Business Committee meeting agenda, seconded by Lisa Liggins. Motion carried:

Ayes: Tina Danforth, David P. Jordan, Lisa Liggins, Marie Summers, Jennifer Webster

Not Present: Daniel Guzman King, Tehassi Hill, Kirby Metoxen

**5. Review applications for one (1) elder 55+ vacancy - Pardon and Forgiveness Screening Committee (02:07:07)**

Sponsor: Lisa Liggins, Secretary

Motion by David P. Jordan to accept the discussion regarding the application for one (1) Elder 55+ member vacancy on the Pardon and Forgiveness Screening Committee as information, seconded by Jennifer Webster. Motion carried:

Ayes: Tina Danforth, David P. Jordan, Lisa Liggins, Marie Summers, Jennifer Webster

Not Present: Daniel Guzman King, Tehassi Hill, Kirby Metoxen

**6. Enter the e-poll results into the record regarding the amicus curia brief referenced in the memorandum dated May 5, 2021 (02:07:22)**

Sponsor: Lisa Liggins, Secretary

Motion by Jennifer Webster to enter the e-poll results into the record regarding the amicus curia brief referenced in the memorandum dated May 5, 2021, seconded by David P. Jordan. Motion carried:

Ayes: Tina Danforth, David P. Jordan, Lisa Liggins, Marie Summers, Jennifer Webster

Not Present: Daniel Guzman King, Tehassi Hill, Kirby Metoxen

**7. Enter the e-poll results into the record regarding complaint # 2021-GMRDR-01 (02:07:41)**

Sponsor: Lisa Liggins, Secretary

Motion by David P. Jordan to enter the e-poll results into the record regarding complaint # 2021-GMRDR-01, seconded by Jennifer Webster. Motion carried:

Ayes: Tina Danforth, David P. Jordan, Lisa Liggins, Marie Summers, Jennifer Webster

Not Present: Daniel Guzman King, Tehassi Hill, Kirby Metoxen

**8. Approve two (2) actions regarding HR restructure (02:07:57)**

Sponsor: Jessica Vandekamp, Employee Relations Representative

Motion by Lisa Liggins to approve the Executive HR Director job description with the noted changes and approve the request to post nationwide, seconded by Jennifer Webster. Motion carried:

Ayes: Tina Danforth, David P. Jordan, Lisa Liggins, Marie Summers, Jennifer Webster

Not Present: Daniel Guzman King, Tehassi Hill, Kirby Metoxen

**9. Complaint # 2021-GMDR05-01 - Review and determine next steps (02:08:17)**

Sponsor: Jessica Vandekamp, Employee Relations Representative

Motion by Lisa Liggins to accept complaint #2021-GMDR05-01 as having merit and assign Vice-Chairman Brandon Stevens, Secretary Lisa Liggins, and Councilwoman Marie Summers to the investigation sub-team, seconded by David P. Jordan. Motion carried:

Ayes: Tina Danforth, David P. Jordan, Lisa Liggins, Marie Summers,  
Jennifer Webster

Not Present: Daniel Guzman King, Tehassi Hill, Kirby Metoxen

**10. Complaint # 2021-BCDR16-01 - Review and determine next steps (02:08:45)**

Sponsor: Lisa Liggins, Secretary

Motion by Jennifer Webster to accept complaint #2021-BCDR16-01 as having merit and assign Chairman Tehassi Hill, Treasurer Tina Danforth, Councilwoman Marie Summers and Councilman Kirby Metoxen to the investigation sub-team, seconded by David P. Jordan. Motion carried:

Ayes: Tina Danforth, David P. Jordan, Lisa Liggins, Marie Summers,  
Jennifer Webster

Not Present: Daniel Guzman King, Tehassi Hill, Kirby Metoxen

**XIII. ADJOURN (02:09:08)**

Motion by David P. Jordan to adjourn at 5:43 p.m., seconded by Marie Summers. Motion carried:

Ayes: Tina Danforth, David P. Jordan, Lisa Liggins, Marie Summers,  
Jennifer Webster

Not Present: Daniel Guzman King, Tehassi Hill, Kirby Metoxen

Minutes prepared by Lisa Liggins, Secretary.  
Minutes approved as presented on June 26, 2021.

  
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Lisa Liggins, Secretary

ONEIDA BUSINESS COMMITTEE