



**LEGISLATIVE OPERATING COMMITTEE MEETING MINUTES**  
Oneida Business Committee Conference Room-2<sup>nd</sup> Floor Norbert Hill Center  
August 18, 2021  
9:00 a.m.

**Present:** David P. Jordan, Marie Summers, Kirby Metoxen, Daniel Guzman King

**Excused:** Jennifer Webster

**Others Present:** Clorissa N. Santiago, Kristen Hooker, Lawrence Barton, Shannon Davis, Justin Nishimoto (Microsoft Teams), Eric Boulanger (Microsoft Teams), Geraldine Danforth (Microsoft Teams), Nic Reynolds (Microsoft Teams), Kristal Hill (Microsoft Teams), Rhiannon Metoxen (Microsoft Teams), Lorna Skenandore (Microsoft Teams), Wendy Alvarez (Microsoft Teams)

**I. Call to Order and Approval of the Agenda**

David P. Jordan called the August 18, 2021, Legislative Operating Committee meeting to order at 9:00 a.m.

Motion by Marie Summers to adopt the agenda as is; seconded by Kirby Metoxen. Motion carried unanimously.

**II. Minutes to be Approved**

**1. August 4, 2021 LOC Meeting Minutes**

Motion by Marie Summers to approve the minutes of August 4, 2021 and forward to the Oneida Business Committee; seconded by Kirby Metoxen. Motion carried.

**III. Current Business**

**1. Furlough Law Amendments**

Motion by Kirby Metoxen to approve the draft amendments to the Furlough law and legislative analysis and defer to a work meeting; seconded by Daniel Guzman King. Motion carried unanimously.

**2. Local Land Use Regulation Reimbursement Policy Repeal**

Motion by Kirby Metoxen to approve the Local Land Use Regulation Reimbursement Policy Repeal legislative analysis and public meeting notice, and tentatively schedule a public meeting for the repeal of the Local Land Use Regulation Reimbursement Policy to be held on September 9, 2021; seconded by Marie Summers. Daniel Guzman King abstained. Motion carried.

**IV. New Submissions**

**1. Fire Signs Law**

Motion by Marie Summers to add the Fire Signs law to the Active Files List with David Jordan as the sponsor; seconded by Kirby Metoxen. Motion carried unanimously.



**2. Personnel Policies and Procedures Amendments – Revision of HRD Manager Title**

Motion by Marie Summers to accept the information provided in the request as FYI; seconded by Kirby Metoxen. Motion carried unanimously.

**3. Workplace Violence Law Amendments**

Motion by Kirby Metoxen to accept the information provided in the request as FYI; seconded by Marie Summers. Motion carried unanimously.

**4. Personnel Policies and Procedures Amendments – Selection Policy**

Motion by Marie Summers to accept for emergency LOC process with Marie Summers as the sponsor; seconded by Kirby Metoxen. Motion carried unanimously.

**V. Additions**

**VI. Administrative Items**

**1. Legislative Operating Committee FY21 Third Quarter Report**

Motion by Marie Summers to approve the LOC FY21 Third Quarter Report and forward to the Oneida Business Committee; seconded by Daniel Guzman King. Motion carried unanimously.

**VII. Executive Session**

**VIII. Adjourn**

Motion by Daniel Guzman King to adjourn at 9:35 a.m.; seconded by Marie Summers. Motion carried unanimously.