

## FINANCE COMMITTEE

FY21 – Second Quarter Report (Jan. to Mar. 2021)

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**Approved by Official BC Action on:** 7/19/95

**PURPOSE:** The Finance Committee (FC) is a working Sub-Committee of the Oneida Business Committee and is responsible for recommending financial decisions related to policies, organizational expenditures and budgets; while supporting the mission, values, and strategic goals of the Oneida Nation.

**WHO WE SERVE:** The FC serves all departments within the Nation to ensure expenditures of any substantial amount are procured in the most cost effective and fair manner; as established by the processes and procedures of the Purchasing Department. The FC also serves Oneida Community groups, local charitable organizations, and Oneida members through Finance Committee Donations and the Community Fund.

**FINANCE COMMITTEE MEMBERS:** Members include two BC Council Members Jennifer Webster and Kirby Metoxen; the Treasurer, Cristina Danforth who chairs the meetings; Chief Financial Officer, Larry Barton who acts as the Vice-Chair; Gaming General Manager, Louise Cornelius; Purchasing Director, Patrick Stensloff; and a Community Elder Member (position is currently vacant). Chad Fuss, Asst. Gaming CFO and RaLinda Ninham-Lamberies, Assist. CFO are alternates for the GGM and CFO.

**MEETINGS:** Meetings are held twice a month, on a Monday one week prior to the regularly scheduled BC meetings. Due to the BC Declaration of Public Health State of Emergency relating to the COVID-19 virus/pandemic and the stay at home order, meetings were held virtually. In the 2nd Quarter, the Finance Committee held six virtual meetings on: Jan. 4th & 18th; Feb. 1st & 15th; and Mar. 1st & 15th, 2021. They also held one Work Meeting on Jan. 8th, 2021.

**GOALS:** The three identified goals of the Finance Committee remain the same as last year and will be reviewed and or updated later in FY2021. They are as follows:

1. To support and improve all processes, procedures, laws, budgets, and resolutions that pertain to responsible financial oversight/expenditures for the Nation.
2. Demonstrate consistent community commitment by providing Donations to Not-for-Profits, veteran's groups, and charitable organizations; and by offering Community Funds/Products to the Oneida membership and Oneida community groups.
3. Continue to develop endowments for the Nation in the areas of Language, Land, and Health to sustain funding for these important areas for future generations.

## **INTERNAL OPERATIONS/DEPARTMENT ACTIVITIES**

In the 2nd Quarter the FC reviewed and approved Twenty (20) requests from the organization for a total of \$4,135,909.89. The requests consisted of FY21 Blanket Purchase Orders, from Gaming, Gaming Capital Expenditure, independent services contracts from the Health Center and the Oneida Tribal School & Oneida Language Program.

Informational requests are reported to the Finance Committee to provide transparency within the organization of all business activities/procedures; Intergovernmental Agreements; and Reports for and by the Finance Committee. In the 2nd Quarter the FC reviewed Thirteen (13) requests and internal reports including: FC Monthly Donation & Community Fund Reports; Internal FC procedures and Gaming Slot Lease Games.

## **INVESTMENT UPDATES**

In the 2nd Quarter there was an update provided at the Feb. 15, 2021 FC meeting by the Chief Financial Officer, Larry Barton. Larry provided narratives and update reports from Northern Trust and Four fires; the Northern Trust update was a review of the equity and fixed managers performances; there was a modest but positive 14.7% annual return from this last year; he thanked Gaming Management for keeping costs (mainly labor) low during the pandemic as well as Jenny Anderson and RaLinda Ninham-Lamberies for managing cash during these tough times. He forecasts a positive year in 2021 with a vaccine now more readily available; the schools beginning to open; and a new stimulus package on the federal level; all activities that will stimulate economic growth. For more specifics he encouraged the FC to contact him directly.

Larry relayed that with the Four Fires investment (hotel in Washington, D.C.) there was a net loss this past year due to the pandemic; with many rooms not being used. He also relayed that a distribution is not expected this year; however, on the up-side there is no capital call and with the economy slowing coming back there should be positive reports towards the end of 2021.

## **COMMUNITY FUND**

The Finance Committee has designated that they review Community Fund (CF) requests at their first meeting of each month. The Fiscal Year 2021 funding for use from the previous years' earnings is \$51,361.85. Per the FC Community Fund criteria all approved funding requests represent the following categories: 1.) Self-Development; 2.) Community Events; and 3.) Fundraising activities.

In the 2nd Quarter the Finance Committee reviewed and approved Forty-Four (44) CF funding requests for a total amount approved of \$16,631.66, after adjustments. The CF balance at the end of the 2nd Quarter was \$28,607.59. Attached is a list of all requests in the 2nd Quarter to provide more information on type of requests. It is worth noting that at the FC Work Meeting in January one of the criteria in the CF SOP's was changed to assist more tribal members stay physically fit during the pandemic. Attached are the changes, which are also part of the Community Fund request packets.

The Community Fund FY 2021 Product amount is \$5,000.00 which approximates to 497 Cases. There were no product requests this quarter.

### **FC DONATIONS**

The Finance Committee Reviews Donation Requests at their second meeting of each month. The Donation allocation for fiscal year 2021 is \$50,000.00. Per the FC Donation criteria all requests approved represent the following categories: 1.) Oneida Community Causes; 2.) Local Groups (charitable); and 3.) Nation Groups (Indian Affiliated).

As there were no Donation requests in the 1st Quarter, the balance going into the 2nd Quarter remained at \$50,000.00. In the 2nd Quarter there were seven (7) Donation Requests for a total approved of \$17,500.00. These donations were from local groups including area churches and area not-for-profits that provide services for Oneida members. At the end of the 2nd Quarter (or Mid-Year) the balance of the allocation for Donations is \$32,500.00. A summary list is attached for your reference.

## FINANCE COMMITTEE FY21 COMMUNITY FUND

### Changes to the CF criteria

As the Oneida Nation has issued a Stay at Home Order for Oneida members due to the ongoing Covid-19 Pandemic the Finance Committee has recognized that this has caused limited abilities for members to maintain physical fitness thereby affecting their physical and mental well-being.

Keeping the membership healthy and safe during these unprecedented times needs to be encouraged. Therefore, on 1/8/21 the Finance Committee elected to relax their SOP's for the Community Fund to allow the following:

Fitness equipment requests (3.5.10) could be reviewed and possibly be reimbursed (4.1.3) with the following criteria:

1. There will be a limit of (2) two individual requests per household;
2. That the equipment is for physical fitness;
3. That a receipt for the equipment is provided as part of the request;
4. That a note/verification from requesters physician or medical provider that supports the request is provided as part of the request.
5. That these exceptions are for FC 2021 only.

All other exclusions and criteria remain in place. If you would like a CF application or have additional questions e-mail: [CF@oneidanation.org](mailto:CF@oneidanation.org) or leave an e-mail message with Denise J. Vigue at [dvigue@oneidanation.org](mailto:dvigue@oneidanation.org)

**FY 2021 COMMUNITY FUND REQUESTS**  
**SECOND QUARTER (JAN - MAR 2021)**

Mtg Date	Name of Requester	Req. Category	Title /Description	Req Amount	FC Action	
1	1/4/21	Todd Graves	Self-Dev-Adult	<b>Equipmt</b> -CSC Recumbent Bike	\$ 500.00	Approved
2	1/4/21	Connie Danforth	Self-Dev-Adult	<b>Equipmt</b> -Peloton Bike	\$ 500.00	Approved on 1/8/21
3	1/4/21	Avery Danforth	Self-Dev-Youth	<b>Equipmt</b> -Peloton Bike	\$ 500.00	Approved on 1/8/21
4	1/4/21	Michelle Miller	Self-Dev-Adult	<b>Equipmt</b> -Bow Flex Home Gym	\$ 500.00	Approved
5	1/4/21	Stacy Prevost	Self-Dev-Adult	<b>Equipmt</b> -Bow Flex VeloCore Bike	\$ 500.00	Approved
6	1/4/21	Nancy Barton	Self-Dev-Adult	Kroc Community Center membership fee	\$ 205.00	Approv--Ck of \$500 rtned- reissued for corr amt
7	1/4/21	Margaret VanDenHeuvel	Self-Dev-Youth	Driveway Shooters Basketball Registration	\$ 73.24	Approved
8	1/4/21	Stephanie Skenandore	Self-Dev-Adult	<b>Equipmt</b> -Sunny Hill Elliptical	\$ 450.00	Approved
9	1/4/21	Connor Kestell	Self-Dev-Adult	Pure Barre membership/class fees	\$ 500.00	Approved
10	1/4/21	Sylvia Cornelius	Self-Dev-Youth	One WI Volleyball Club Fees	\$ 500.00	Approved
11	1/4/21	Cindy John	Self-Dev-Youth	Freedom Athletic Assn-Softball Fees	\$ 50.00	Approved
12	1/4/21	Margaret Ellis	Self-Dev-Youth	Basketball/Volleyball Registration Fees	\$ 500.00	Approved
13	2/1/21	Jason Danforth	Self-Dev-Youth	YMCA Social Development classes for son	\$ 500.00	Approved
14	2/1/21	Jason Danforth	Self-Dev-Youth	WI Flight Basketball registration for daughter	\$ 500.00	Approved
15	2/1/21	Steve Skenandore	Self-Dev-Adult	TaiChi Class fees	\$ 500.00	Approved
16	2/1/21	RaLinda Ninham Lamberies	Self-Dev-Adult	<b>Equipmt</b> : EnergyFit Ski Row Air	\$ 500.00	Approved
17	2/1/21	Edward Metoxen	Self-Dev-Adult	<b>Equipmt</b> : PooBoo Indoor Cycling Bike Magnetic Exercise Bike	\$ 500.00	Approved
18	2/1/21	Sidney White	Self-Dev-Adult	<b>Equipmt</b> : Peloton Bike Package & membership	\$ 500.00	Approved
19	2/1/21	Jamie Willis	Self-Dev-Adult	<b>Equipmt</b> : Elliptical Machine	\$ 449.99	Approved
20	2/1/21	Francis C. Cornelius	Self-Dev-Adult	Hockey Registration fees for son	\$ 500.00	Approved
21	2/1/21	Denise J. Vigue	Self-Dev-Adult	<b>Equipmt</b> : Stamina Active Aging Easy Step Bike	\$ 421.00	Approved
22	3/1/21	Dylan Wheelock	Self-Dev-Adult	<b>Equipmt</b> : ETHOS Power Rack 1.0 Barbell & Weights	\$ 500.00	Approved
23	3/1/21	Justine Wheelock	Self-Dev-Adult	<b>Equipmt</b> : ETHOS Power Rack 1.0 Barbell & Weights	\$ 500.00	Approved
24	3/1/21	Shoney Skenandore	Self-Dev-Youth	Youth Golf Tournament fees for daughter	\$ 500.00	Approved
25	3/1/21	Sherry Skenandore	Self-Dev-Youth	AAU Basketball Registration for son	\$ 329.00	Approved
26	3/1/21	Matt Denny	Self-Dev-Adult	<b>Equipmt</b> : CSX Recumbent Bike	\$ 379.00	Approved
27	3/1/21	Cindy John	Self-Dev-Youth	Basketball Registration Fees for daughter	\$ 500.00	Approved
28	3/1/21	Margaret VanDenHeuvel	Self-Dev-Youth	DePere Baseball fees for son, Colt	\$ 49.50	Approved
28	3/1/21	Margaret VanDenHeuvel	Self-Dev-Youth	De Pere Baseball fees for son, Gavin	\$ 49.50	Approved
30	3/1/21	Margaret VanDenHeuvel	Self-Dev-Youth	De Pere Baseball for son, Jack	\$ 40.50	Approved
31	3/1/21	Margaret VanDenHeuvel	Self-Dev-Youth	De Pere Baseball for son, Sawyer	\$ 40.50	Approved
32	3/1/21	Margaret VanDenHeuvel	Self-Dev-Youth	De Pere Baseball for son, Gage	\$ 81.00	Approved
33	3/1/21	Margaret VanDenHeuvel	Self-Dev-Youth	Basketball Summer Camp for son, Gage	\$ 165.01	Approved
34	3/1/21	Gerald Cornelius	Self-Dev-Adult	<b>Equipmt</b> : Spin Bike	\$ 363.83	Approved

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35	3/1/21	Adrianna Thomas	Self-Dev-Adult	<b>Equipmt:</b> Olympic Bar & ETHOS Folding Wall Rack	\$	500.00	Approved
36	3/1/21	Kara Melchert	Self-Dev-Adult	IdealWeigh Start Up fees	\$	287.14	Approved
37	3/1/21	Lisa Raushenbach	Self-Dev-Youth	1848 Grassroots AAU Basketball registration for son	\$	500.00	Approved
38	3/1/21	Melissa Ness	Self-Dev-Adult	<b>Equipmt:</b> TRX Bands & Mount for Home Workouts	\$	190.00	Approved
39	3/1/21	Christopher Ness	Self-Dev-Adult	<b>Equipmt:</b> Rogue Weights	\$	450.00	Approv minus 10%
40	3/1/21	Lisa Ness	Self-Dev-Adult	<b>Equipmt:</b> Treadmill	\$	500.00	Approved
41	3/1/21	Gene Red Hail	Self-Dev-Adult	<b>Equipmt:</b> townie 7D step exercise bike	\$	500.00	Approved
42	3/1/21	Kelly E. Metoxen	Self-Dev-Adult	YMCA Membership fee	\$	177.66	Approved
43	3/1/21	Tana Aguirre	Self-Dev-Youth	Green Bay Elite Cheer fees for daughter	\$	500.00	Approved
44	3/1/21	Shelly Stevens	Self-Dev-Adult	<b>Equipmt:</b> CSX Recumbent Bike	\$	379.79	Approved
					<b>\$</b>	<b>16,631.66</b>	<b>Total Appr in Q2</b>

# Finance Committee Donation Line

## FY 2021– Allocation & Expenditures

**Budgeted Amount - \$50,000.00**

**1st Quarter (Oct-Dec 2020) – No requests in the First Quarter**

**2nd Quarter (Jan-Mar 2021)**

**Amount Approved**

1. St. Joseph’s Catholic Church - Maintenance	\$2,500.
2. Immaculate Conception Church - Maintenance	\$2,500.
3. Holy Apostles Church -Headstone	\$2,500.
4. Oneida United Methodist Church	\$2,500.
5. House of Hope – Green Bay	\$2,500.
6. St. John the Evangelist Homeless Shelter – Green Bay	\$2,500.
7. Rawhide, Inc. – Spring Gala Sponsorship	<u>\$2,500.</u>
	<b>\$17,500. Total</b>

**Balance - \$32,500.00**

### FINANCE COMMITTEE DONATIONS

#### QUARTERLY FUND BALANCE BY CATEGORY

<b>SECOND QUARTER DONATIONS</b>			
Designations /Percentages	Allocation	Expenditures	Balance
1. Oneida Community Causes - 40%	\$20,000.00	\$0	<b>\$20,000.</b>
2. Local Groups (Charitable) - 40%	\$20,000.00	\$17,500.	<b>\$2,500.</b>
3. Nat'l Groups (Indian Affil.) - 20%	\$10,000.00	\$0	<b>\$10,000.</b>
	<u>\$50,000.00</u>	<u>\$17,500.</u>	<b>\$32,500.00</b>