



# Oneida Business Committee

Regular Meeting  
8:30 AM Wednesday, May 12, 2021  
BC Conference Room, 2nd floor, Norbert Hill Center

## Minutes

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### **REGULAR MEETING**

**Present:** Chairman Tehassi Hill, Vice-Chairman Brandon Stevens, Treasurer Tina Danforth (via Microsoft Teams<sup>1</sup>), Secretary Lisa Liggins, Council members: Daniel Guzman King, David P. Jordan, Kirby Metoxen, Marie Summers, Jennifer Webster;

**Not Present:** n/a

**Arrived at:** n/a

**Others present:** Jo Ann House, Larry Barton, Mark W. Powless, Chad Wilson, Clorissa Santiago, Kristen Hooker, Melinda J. Danforth (via Microsoft Teams), Paula M. King Dessart (via Microsoft Teams), Justin A. Nishimoto (via Microsoft Teams), Danelle A. Wilson (via Microsoft Teams), Melanie H. Burkhart (via Microsoft Teams), Lori S. Hill (via Microsoft Teams), Debbie J. Melchert (via Microsoft Teams), Rae M. Skenandore (via Microsoft Teams), Susan M. House (via Microsoft Teams), Kristal E. Hill (via Microsoft Teams), Kaylynn Gresham (via Microsoft Teams), Rich Figueroa (via Microsoft Teams), Geraldine Danforth (via Microsoft Teams), Matt J. Denny (via Microsoft Teams), Nic Reynolds (via Microsoft Teams), Jacque Boyle (via Microsoft Teams), Melanie Burkhart (via Microsoft Teams), Paul Witek (via Microsoft Teams), Eric McLester (via Microsoft Teams), James Petitjean (via Microsoft Teams);

### **I. CALL TO ORDER (00:00:09)**

*Meeting called to order by Chairman Tehassi Hill at 8:33 a.m.*

*Chairman Tehassi Hill called for a moment of silence for the Radisson Hotel & Conference Center employees who lost their lives on May 1, 2021, and also recognized Law Enforcement Appreciation week and National Nurses week.*

*For the record: Treasurer Tina Danforth is telecommuting until 10:00 a.m.*

### **II. OPENING (00:02:00)**

*Opening provided by Chairman Tehassi Hill.*

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<sup>1</sup> Microsoft Teams is software which provides a communication and collaboration platform for workplace chat, file sharing, and video meetings.

### III. **ADOPT THE AGENDA (00:05:29)**

Motion by David P. Jordan to adopt the agenda with seven (7) changes [1) delete item entitled Approve the April 28, 2021, regular Business Committee meeting minutes; 2) under the Resolutions section, add item entitled "Adopt the resolution entitled Emergency Amendments to the Oneida Worker's Compensation Law"; 3) under the Resolutions section, add item entitled "Adopt the resolution entitled Emergency Amendments to the Early Return to Work Law"; 4) correct section title from "New Business" to "Travel Requests"; 5) move item entitled "Accept the Emergency Management FY-2021 2nd quarter report" from under the "Reports/Operational" section to the "Executive/Reports" section; 6) before the Executive Session section, add "General Tribal Council" section and item entitled "Review the Community/Public Health Officer recommendation submitted in accordance with resolution BC-04-28-21-C and determine next steps"; and 7) under Executive Session/New Business section, correct item title from "Approve the Trane US Inc contract – file # 2021-0292" to "Approve a limited waiver of sovereign immunity — Trane US Inc contract – file # 2021-0292"], seconded by Jennifer Webster. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen, Brandon Stevens, Marie Summers, Jennifer Webster

Motion by Lisa Liggins to move the carryover item [from the April 28, 2021, regular Business Committee agenda entitled Accept the update regarding the draft Comprehensive Health COVID-19 Spending Plan] to the May 18, 2021, Business Committee work session and direct the Comprehensive Health Division Directors to submit the [appropriate materials] to that agenda, seconded by Jennifer Webster. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen, Brandon Stevens, Marie Summers, Jennifer Webster

### IV. **RESOLUTIONS**

#### **A. Adopt resolution entitled Extension of Declaration of Public Health State of Emergency Until July 11, 2021 (00:11:11)**

Sponsor: Tehassi Hill, Chairman

Motion by Jennifer Webster to adopt resolution 05-12-21-A Extension of Declaration of Public Health State of Emergency Until July 11, 2021 with five (5) changes [1) in title, correct "11th" to "11"; 2) in header on page 2, correct "11th" to "11"; 3) in line 61, correct "302.5" to "302.2"; 4) in line 63, delete "& Homeland Security"; and 5) in line 63, correct "11th" to "11"], seconded by Lisa Liggins. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen, Brandon Stevens, Jennifer Webster

Opposed: Tina Danforth  
Abstained: Marie Summers

**B. Adopt resolution entitled Staying Safer At Home Policy – COVID-19 Pandemic (00:13:50); (02:17:30)**

Sponsor: Jo Anne House, Chief Counsel

Motion by Jennifer Webster to adopt resolution 05-12-21-B Staying Safer At Home Policy – COVID-19 Pandemic, with three (3) changes [1) in line 55, change "surround" to "surrounding"; 2) in line 63, change "Section 16" to "Section 9"; and 3) in line 68, change "Section 16" to "Section 9"], seconded by Lisa Liggins. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen, Brandon Stevens, Marie Summers, Jennifer Webster

*Item IV.C. was addressed next.*

Motion by Lisa Liggins to reconsider resolution 05-12-21-B Adopt resolution entitled Staying Safer At Home Policy – COVID-19 Pandemic, seconded by David P. Jordan. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen, Brandon Stevens, Marie Summers, Jennifer Webster

Not Present: Tina Danforth

Motion by Lisa Liggins to adopt resolution 05-12-21-B Staying Safer At Home Policy – COVID-19 Pandemic, with the previously identified changes and one (1) additional change [delete lines 53 and 54], seconded by Jennifer Webster. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen, Brandon Stevens, Marie Summers, Jennifer Webster

Not Present: Tina Danforth

*Item IV.C. was re-addressed next.*

**C. Adopt resolution entitled Safer Re-Opening of Government Offices – COVID-19 Pandemic (00:30:33); (02:19:25)**

Sponsor: Jo Anne House, Chief Counsel

Motion by Daniel Guzman King to defer resolution entitled Safer Re-Opening of Government Offices – COVID-19 Pandemic until after executive session, seconded by Marie Summers. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen, Marie Summers, Jennifer Webster

Opposed: Brandon Stevens

*Item IV.D. was addressed next.*

Motion by Lisa Liggins to adopt resolution 05-12-21-I Safer Re-Opening of Government Offices – COVID-19 Pandemic, seconded by Jennifer Webster. Motion carried:

Ayes: David P. Jordan, Lisa Liggins, Kirby Metoxen, Brandon Stevens, Marie Summers, Jennifer Webster

Abstained: Daniel Guzman King

Not Present: Tina Danforth

*Item V.A. was re-addressed next.*

**D. Adopt resolution entitled Emergency Amendments to the Budget Management and Control Law (00:42:16)**

Sponsor: David P. Jordan, Councilman

*Councilman Kirby Metoxen left at 9:51 a.m.*

*Councilman Kirby Metoxen returned at 9:58 a.m.*

Motion by Lisa Liggins to adopt resolution 05-12-21-C Emergency Amendments to the Budget Management and Control Law, with two (2) changes [1) at line 73, insert "BE IT FURTHER RESOLVED, the deadlines provided in the Fiscal Year 2022 Budget Calendar, which is published on the Oneida Portal and was shared at the April 6, 2021, Budget Kick-off meeting, are suspended until further notice."; and 2) change last resolve to "BE IT FINALLY RESOLVED, the Treasurer shall present a resolution to a special Business Committee work session, scheduled no later than June 11, 2021, which provides the general framework for the Fiscal Year 2022 budget development process, which shall include, but is not limited to, information such as the budget calendar, opportunities for community input and discussion, line item guidance, and new position definition, guidance, and review process."], seconded by Jennifer Webster. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen,  
Brandon Stevens, Marie Summers, Jennifer Webster

Abstained: Tina Danforth

*Treasurer Tina Danforth left at 10:01 a.m.*

**E. Adopt resolution entitled Emergency Amendments to the Oneida Nation Gaming Ordinance (01:26:50)**

Sponsor: David P. Jordan, Councilman

Motion by Lisa Liggins to adopt resolution 05-12-21-D Emergency Amendments to the Oneida Nation Gaming Ordinance, seconded by Jennifer Webster. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen,  
Brandon Stevens, Marie Summers, Jennifer Webster

Not Present: Tina Danforth

*Treasurer Tina Danforth returned, in person, at 10:14 a.m.*

**F. Adopt resolution entitled Approval of Use of Economic Development, Diversification and Community Development Fund for Cemetery Improvements, CIP 14-002 (01:36:18)**

Sponsor: Brandon Stevens, Vice-Chairman

Motion by Lisa Liggins to adopt resolution 05-12-21-E Approval of Use of Economic Development, Diversification and Community Development Fund for Cemetery Improvements, CIP 14-002 with three (3) changes [in line 15, add " and BC-01-23-19-D" after the last resolution listed; 2) in line 16, add " and BC-01-23-19-C" after the last resolution listed; and 3) add " As Amended" to title of resolution listed], seconded by David P. Jordan. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen,  
Brandon Stevens, Marie Summers, Jennifer Webster

Abstained: Tina Danforth

**G. Adopt resolution entitled "You Are Not Alone" Mental Health Awareness Month – May 2021 (01:40:30)**

Sponsor: Daniel Guzman King, Councilman

Motion by Daniel Guzman King to adopt resolution 05-12-21-F "You Are Not Alone" Mental Health Awareness Month – May 2021, seconded by Brandon Stevens. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen, Brandon Stevens, Marie Summers, Jennifer Webster

Motion by Marie Summers to amend the main motion to make two (2) changes in the resolution [1) in line 46, change "one-hour" to "1.5 hours"; and 2) add "to be utilized once per employee on or before September 30, 2021 to the end of the sentence"], seconded by Lisa Liggins. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen, Brandon Stevens, Marie Summers, Jennifer Webster

**H. Adopt resolution entitled Emergency Amendments to the Early Return to Work Law (01:56:10)**

Sponsor: David P. Jordan, Councilman

*Chairman Tehassi Hill left at 10:31 a.m.; Vice-Chairman assumes the responsibilities of the Chair.*

*Councilwoman Marie Summers left at 10:33 a.m.*

*Chairman Tehassi Hill returned at 10:35 a.m. and resumes the responsibilities of the Chair.*

*Councilwoman Marie Summers returned at 10:36 a.m.*

Motion by David P. Jordan to adopt resolution 05-12-21-G Emergency Amendments to the Early Return to Work Law, seconded by Daniel Guzman King. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen, Brandon Stevens, Marie Summers, Jennifer Webster

**I. Adopt resolution entitled Emergency Amendments to the Oneida Worker's Compensation Law (02:04:04)**

Sponsor: David P. Jordan, Councilman

Motion by Jennifer Webster to adopt resolution 05-12-21-H Emergency Amendments to the Oneida Worker's Compensation Law, seconded by Daniel Guzman King. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen, Brandon Stevens, Marie Summers, Jennifer Webster

## V. APPOINTMENTS

### A. Determine next steps regarding three (3) vacancies - Oneida Youth Leadership Institute Board (02:09:50); (02:20:10)

Sponsor: Lisa Liggins, Secretary

Motion by Lisa Liggins to defer item A. Determine next steps regarding three (3) vacancies - Oneida Youth Leadership Institute Board, item B. Determine next steps regarding three (3) vacancies - Oneida Airport Hotel Corporation, and item C. Determine next steps regarding one (1) Oneida Social Services Division Representative - Pardon and Forgiveness Screening Committee until after executive session, seconded by Jennifer Webster. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Lisa Liggins,  
Kirby Metoxen, Brandon Stevens, Marie Summers, Jennifer Webster

*Item V.B. was addressed next.*

Motion by David P. Jordan to accept the selected applicant and appoint Cheryl Aliskwet Ellis to the Oneida Youth Leadership Institute Board with a term ending June 30, 2022, seconded by Jennifer Webster. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen,  
Brandon Stevens, Marie Summers, Jennifer Webster  
Not Present: Tina Danforth

*Item V.B. was re-addressed next.*

### B. Determine next steps regarding three (3) vacancies - Oneida Airport Hotel Corporation (02:09:50); (02:20:39)

Sponsor: Lisa Liggins, Secretary

Motion by Lisa Liggins to defer item A. Determine next steps regarding three (3) vacancies - Oneida Youth Leadership Institute Board, item B. Determine next steps regarding three (3) vacancies - Oneida Airport Hotel Corporation, and item C. Determine next steps regarding one (1) Oneida Social Services Division Representative - Pardon and Forgiveness Screening Committee until after executive session, seconded by Jennifer Webster. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Lisa Liggins,  
Kirby Metoxen, Brandon Stevens, Marie Summers, Jennifer Webster

*Item V.C. was addressed next.*

Motion by Lisa Liggins to accept the selected applicants and appoint Patricia Lassila to the Oneida Airport Hotel Corporation with a term ending January 31, 2026, Vern Doxtator to the Oneida Airport Hotel Corporation with a term ending January 31, 2023, and Marlene Garvey to the Oneida Airport Hotel Corporation with a term ending January 31, 2022, seconded by Kirby Metoxen. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen,  
Brandon Stevens, Marie Summers, Jennifer Webster  
Not Present: Tina Danforth

*Item V.C. was re-addressed next.*

**C. Determine next steps regarding one (1) Oneida Social Services Division Representative - Pardon and Forgiveness Screening Committee (02:09:50); (02:21:19)**

Sponsor: Lisa Liggins, Secretary

Motion by Lisa Liggins to defer item A. Determine next steps regarding three (3) vacancies - Oneida Youth Leadership Institute Board, item B. Determine next steps regarding three (3) vacancies - Oneida Airport Hotel Corporation, and item C. Determine next steps regarding one (1) Oneida Social Services Division Representative - Pardon and Forgiveness Screening Committee until after executive session, seconded by Jennifer Webster. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen, Brandon Stevens, Marie Summers, Jennifer Webster

*Item VI.A.1. was addressed next.*

Motion by Lisa Liggins to accept the selected applicant and appoint Julie King as the Oneida Social Services Division Representative to the Pardon and Forgiveness Screening Committee with a term ending August 31, 2023, seconded by Jennifer Webster. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen, Brandon Stevens, Marie Summers, Jennifer Webster

Not Present: Tina Danforth

*Item VIII.A. was addressed next.*

## **VI. STANDING COMMITTEES**

### **A. LEGISLATIVE OPERATING COMMITTEE**

**1. Accept the April 21, 2021, regular Legislative Operating Committee meeting minutes (02:10:35)**

Sponsor: David P. Jordan, Councilman

Motion by Jennifer Webster to accept the April 21, 2021, regular Legislative Operating Committee meeting minutes, seconded by Kirby Metoxen. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen, Brandon Stevens, Marie Summers, Jennifer Webster

### **B. QUALITY OF LIFE COMMITTEE**

**1. Accept the March 18, 2021, regular Quality of Life meeting minutes (02:11:00)**

Sponsor: Marie Summers, Councilwoman

Motion by Kirby Metoxen to accept the March 18, 2021, regular Quality of Life meeting minutes, seconded by David P. Jordan. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen, Brandon Stevens, Marie Summers, Jennifer Webster

## VII. TRAVEL REQUESTS

- A. Approve an exception to the Stay Safer at Home declaration for the travel request from Election Board - Travel to SEOTS location for 2021 Special Election - Milwaukee, WI - July 9-11, 2021 (002:11:24)**  
Sponsor: Candace House, Election Board Chair

Motion by Lisa Liggins to defer the travel request from Oneida Election Board - Travel to SEOTS location for 2021 Special Election - Milwaukee, WI - July 9-11, 2021, to the May 26, 2021, regular Business Committee meeting and request the Oneida Election Board perfect their request in accordance with the BC SOP "Section 16, Travel and Expense Policy" and be present to respond to questions regarding alternates from the Milwaukee area, seconded by David P. Jordan. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen, Brandon Stevens, Marie Summers, Jennifer Webster

*Item IX. was addressed next.*

## VIII. GENERAL TRIBAL COUNCIL

- A. Review the Community/Public Health Officer recommendation submitted in accordance with resolution BC-04-28-21-C and determine next steps (02:21:20)**  
Sponsor: Lisa Liggins, Secretary

Motion by Lisa Liggins to accept the recommendation of the Community/Public Health Officer that it is not safe to hold a General Tribal Council meeting in the next 90 days, based on the information provided in the Public Health State of Emergency, the memos submitted by the Community/Public Health Officer, and the information provided in the weekly Public Health Updates, seconded by Jennifer Webster. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen, Brandon Stevens, Marie Summers, Jennifer Webster

Not Present: Tina Danforth

*Secretary Lisa Liggins stated this evaluation/assessment will occur at the first meeting of each month until a General Tribal Council meeting is scheduled. This will come up again at the first meeting in June. Thank you.*

*Item IX.A.1. was addressed next.*



## **IX. EXECUTIVE SESSION (02:16:00)**

Motion by David P. Jordan to go into executive session at 10:49 a.m., seconded by Marie Summers.  
Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Lisa Liggins,  
Kirby Metoxen, Brandon Stevens, Marie Summers, Jennifer Webster

*The Oneida Business Committee, by consensus, recessed at 12:06 p.m. to 1:30 p.m.*

*Meeting called to order by Chairman Tehassi Hill at 1:32 p.m.*

*Treasurer Tina Danforth left at 4:43 p.m.*

Motion by David P. Jordan to come out of executive session at 4:59 p.m., seconded by Daniel Guzman King. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen,  
Brandon Stevens, Marie Summers, Jennifer Webster  
Not Present: Tina Danforth

*Item IV.B. was re-addressed next.*

### **A. REPORTS**

#### **1. Accept the Chief Counsel report (02:23:00)**

Sponsor: Jo Anne House, Chief Counsel

Motion by Jennifer Webster to accept the Chief Counsel report, seconded by David P. Jordan. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen,  
Brandon Stevens, Marie Summers, Jennifer Webster  
Not Present: Tina Danforth

Motion by Jennifer Webster to approve the limited waiver of sovereign immunity in the APRA FRF agreement, contract # 2021-0311, and authorize the Chairman to sign, seconded by David P. Jordan. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen,  
Brandon Stevens, Marie Summers, Jennifer Webster  
Not Present: Tina Danforth

*Vice-Chairman Brandon Stevens left at 5:04 p.m.*

#### **2. Accept the Human Resource Department FY-2021 2nd quarter executive report (02:23:35)**

Sponsor: Geraldine Danforth, Area Manager/Human Resources

Motion by Jennifer Webster to accept the Human Resource Department FY-2021 2nd quarter executive report, seconded by David P. Jordan. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen,  
Marie Summers, Jennifer Webster  
Not Present: Tina Danforth, Brandon Stevens

**3. Accept the Retail FY-2021 2nd quarter executive report (02:23:52)**

Sponsor: Eric McLester, Retail General Manager

Motion by Kirby Metoxen to accept the Retail FY-2021 2nd quarter executive report, seconded by David P. Jordan. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen,  
Marie Summers, Jennifer Webster

Not Present: Tina Danforth, Brandon Stevens

**4. Accept the Emergency Management FY-2021 2nd quarter report (02:24:06)**

Sponsor: Kaylynn Gresham, Director/Emergency Management

Motion by Kirby Metoxen to accept the Emergency Management FY-2021 2nd quarter report, seconded by Jennifer Webster. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen,  
Marie Summers, Jennifer Webster

Not Present: Tina Danforth, Brandon Stevens

**B. AUDIT COMMITTEE**

**1. Accept the OGE/Thornberry Creek follow up to the RSM FY-2018 audit and lift the confidentiality requirement (02:24:20)**

Sponsor: David P. Jordan, Councilman

Motion by David P. Jordan to accept the OGE/Thornberry Creek follow up to the RSM FY-2018 audit and lift the confidentiality requirement, seconded by Lisa Liggins. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen,  
Marie Summers, Jennifer Webster

Not Present: Tina Danforth, Brandon Stevens

**C. NEW BUSINESS**

*Vice-Chairman Brandon Stevens returned at 5:06 p.m.*

**1. Review applications for three (3) vacancies - Oneida Youth Leadership Institute Board 02:24:39)**

Sponsor: Lisa Liggins, Secretary

Motion by Jennifer Webster to accept the discussion regarding the Oneida Youth Leadership Institute Board application as information, seconded by Lisa Liggins. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen,  
Brandon Stevens, Marie Summers, Jennifer Webster

Not Present: Tina Danforth

**2. Review applications for three (3) vacancies - Oneida Airport Hotel Corporation (02:24:55)**

Sponsor: Lisa Liggins, Secretary

Motion by David P. Jordan to accept the discussion regarding the Oneida Airport Hotel Corporation applications as information, seconded by Kirby Metoxen. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen, Brandon Stevens, Marie Summers, Jennifer Webster

Not Present: Tina Danforth

**3. Review recommendation for one (1) Oneida Social Services Division Representative - Pardon and Forgiveness Screening Committee (02:25:08)**

Sponsor: Lisa Liggins, Secretary

Motion by David P. Jordan to accept the discussion regarding the Oneida Social Services Division Representative to the Pardon and Forgiveness Screening Committee recommendation as information, seconded by Jennifer Webster. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen, Brandon Stevens, Marie Summers, Jennifer Webster

Not Present: Tina Danforth

**4. Approve a limited waiver of sovereign immunity - Trane US Inc contract – file # 2021-0292 (02:25:25)**

Sponsor: Jacque Boyle, Division Director/Development Operations

Motion by Jennifer Webster to approve a limited waiver of sovereign immunity - Trane US Inc contract – file # 2021-0292, seconded by Lisa Liggins. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen, Brandon Stevens, Marie Summers, Jennifer Webster

Not Present: Tina Danforth

**5. Approve the FY-2021 section 105 (I) lease agreement modifications, authorize the Chairman to sign, and Self Governance to submit to HIS (02:25:45)**

Sponsor: Candice Skenandore, Coordinator/Self-Governance

Motion by David P. Jordan to approve the FY-2021 section 105 (I) lease agreement modifications, authorize the Chairman to sign, and Self Governance to submit to IHS, seconded by Jennifer Webster. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen, Brandon Stevens, Marie Summers, Jennifer Webster

Not Present: Tina Danforth

**6. Approve letter of support for R. Webster book proposal (02:26:04)**

Sponsor: Jo Anne House, Chief Counsel

Motion by David P. Jordan to approve letter of support for research conducted by Dr. Rebecca Webster tentatively titled "In defense of Sovereignty: Protecting the Oneida Nation's Inherent Right to Self Determination", and authorize the Chairman to sign the letter, seconded by Marie Summers. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen, Brandon Stevens, Marie Summers, Jennifer Webster

Not Present: Tina Danforth

**7. Determine next step regarding the Oneida Vocational Rehabilitation Program grant funded Counselor/Administrator position (02:26:27)**

Sponsor: Geraldine Danforth, Area Manager/Human Resources

Motion by Marie Summers to approve the Oneida Vocational Rehabilitation Program grant funded Counselor/Administrator position, seconded by Jennifer Webster. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen, Brandon Stevens, Marie Summers, Jennifer Webster

Not Present: Tina Danforth

**8. Determine next steps regarding the Retail General Manager request to convert two (2) Limited Term Employee positions to permanent full-time status (02:26:44)**

Sponsor: Eric McLester, Retail General Manager

Motion by David P. Jordan to defer determine next steps regarding the Retail General Manager request to convert two (2) Limited Term Employee positions to permanent full-time status back to the Retail General Manager to follow the standard HRD processes, seconded by Lisa Liggins. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen, Brandon Stevens, Marie Summers, Jennifer Webster

Not Present: Tina Danforth

**9. Determine next steps regarding the restructure of the Human Resources Department (02:27:16)**

Sponsor: Jessica Vandekamp, Employee Relations Representative

Motion by Kirby Metoxen to assign a sub-team of Councilwoman Marie Summers, Secretary Lisa Liggins, and Vice-Chairman Brandon Stevens to finish contract negotiations for the current HR Area Manager, seconded by David P. Jordan. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen, Brandon Stevens, Marie Summers, Jennifer Webster

Not Present: Tina Danforth

Motion by Jennifer Webster to assign a sub-team of Councilwoman Marie Summers, Councilwoman Jennifer Webster, Councilman David P. Jordan, Treasurer Tina Danforth, Councilman Kirby Metoxen, Vice-Chairman Brandon Stevens, and Councilman Daniel Guzman King for the hiring of the new Executive HR Director, seconded by Marie Summers. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen, Brandon Stevens, Marie Summers, Jennifer Webster

Not Present: Tina Danforth

**10. Determine next steps regarding the Retail Interim General Manager (02:28:00)**

Sponsor: Marie Summers, Councilwoman

Motion by David P. Jordan to approve the decisions outlined in the memorandum dated May 12, 2021, regarding the Interim Retail General Manager, seconded by Marie Summers. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen, Brandon Stevens, Marie Summers, Jennifer Webster

Not Present: Tina Danforth

**11. Review and determine next steps regarding CIP prioritization for potential American Rescue Plan Act Fund Use (02:28:30)**

Sponsor: Brandon Stevens, Vice-Chairman

Motion by Jennifer Webster to accept the discussion as information and direct the Public Works Division Director to submit the CIP prioritization for potential American Rescue Plan Act Fund Use to the May 18, 2021, Business Committee work session for further discussion, seconded by Marie Summers. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen,  
Brandon Stevens, Marie Summers, Jennifer Webster

Not Present: Tina Danforth

**X. ADJOURN (02:29:00)**

Motion by Lisa Liggins to adjourn at 5:11 p.m., seconded by Daniel Guzman King. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen,  
Brandon Stevens, Marie Summers, Jennifer Webster

Not Present: Tina Danforth

Minutes prepared by Lisa Liggins, Secretary.  
Minutes approved as presented on May 26, 2021.

  
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Lisa Liggins, Secretary  
ONEIDA BUSINESS COMMITTEE