



# Oneida Business Committee

Regular Meeting  
8:30 AM Wednesday, April 28, 2021  
BC Conference Room, 2nd floor, Norbert Hill Center

## Minutes

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### **REGULAR MEETING**

**Present:** Chairman Tehassi Hill, Vice-Chairman Brandon Stevens, Treasurer Tina Danforth, Secretary Lisa Liggins, Council members: Daniel Guzman King, David P. Jordan, Kirby Metoxen, Marie Summers, Jennifer Webster;

**Not Present:** n/a

**Arrived at:** n/a

**Others present:** Jo Anne House, Larry Barton, Clorissa Santiago, Kristen Hooker, Danelle Wilson (via Microsoft Teams<sup>1</sup>) Susan House (via Microsoft Teams), Beverly Anderson (via Microsoft Teams), Debbie Melchert (via Microsoft Teams), Aliskwet Ellis (via Microsoft Teams), Frances Brigham (via Microsoft Teams), Kent Hutchinson (via Microsoft Teams), Kristal Hill (via Microsoft Teams), Kristin Jorgenson-Dann (via Microsoft Teams), Kelli Strickland (via Microsoft Teams), Rae Skenandore (via Microsoft Teams), Justin Nishimoto (via Microsoft Teams), Jessica Vandekamp (via Microsoft Teams), Lori Hill (via Microsoft Teams), Melinda J. Danforth (via Microsoft Teams), Tina Jorgensen (via Microsoft Teams), Paula King Dessart (via Microsoft Teams), Geraldine Danforth (via Microsoft Teams), Ravinder Vir (via Microsoft Teams), Michelle Myers (via Microsoft Teams), Debra Danforth (via Microsoft Teams), Ralinda Ninham-Lamberies (via Microsoft Teams), Loucinda Conway (via Microsoft Teams), Chad Fuss (via Microsoft Teams), Kaylynn Gresham (via Microsoft Teams), Jacque Boyle (via Microsoft Teams), Jackie Smith (via Microsoft Teams), Pat Pelky (via Microsoft Teams), Jason Doxtator (via Microsoft Teams), Eric McLester (via Microsoft Teams), Mike Day (via Microsoft Teams), James Bittorf (via Microsoft Teams), Carl Artman (via Microsoft Teams), Candice Skenandore (via Microsoft Teams), Tana Aguirre (via Microsoft Teams), Brandon Wisneski (via Microsoft Teams), Melissa Nuthals (via Microsoft Teams), Chad Wilson;

### **I. CALL TO ORDER**

*Meeting called to order by Chairman Tehassi Hill at 8:31 a.m.*

*For the record: Secretary Lisa Liggins will be leaving at 9:30 a.m. to testify at the State Budget Virtual Hearing. Treasurer Tina Danforth will be leaving at 10:15 a.m. for a conference call with the Native American Finance Officers Association. Councilman Kirby Metoxen will be leaving at 3:50 p.m. for a meeting with the Oneida Airport Hotel Corporation.*

### **II. OPENING (00:00:09)**

*Opening provided by Chairman Tehassi Hill.*

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<sup>1</sup> Microsoft Teams is software which provides a communication and collaboration platform for workplace chat, file sharing, and video meetings

### III. **ADOPT THE AGENDA (00:01:36)**

Motion by Jennifer Webster to adopt the agenda with one (1) addition [1] under section executive session new business, add item number five determine next steps for complaint File # 2021-DR05-02], seconded by Daniel Guzman King. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen, Brandon Stevens, Marie Summers, Jennifer Webster

### IV. **OATH OF OFFICE (00:02:32)**

*Oaths of office administered by Secretary Lisa Liggins. Kristin Jorgenson-Dann, Beverly Anderson, Kent Hutchison, Kelli Strickland, and Frances Brigham were present via Microsoft Teams.*

- A. **Anna John Resident Centered Care Community Board - Kristin Jorgenson-Dann and Beverly Anderson**  
Sponsor: Lisa Liggins, Secretary
- B. **Oneida Nation Arts Board - Kent Hutchison, Kelli Strickland, and Frances Brigham**  
Sponsor: Lisa Liggins, Secretary

### V. **MINUTES**

- A. **Approve the April 14, 2021, regular Business Committee meeting minutes (00:05:53)**  
Sponsor: Lisa Liggins, Secretary

Motion by David P. Jordan to approve the April 14, 2021, regular Business Committee meeting minutes, seconded by Kirby Metoxen. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen, Brandon Stevens, Marie Summers, Jennifer Webster

- B. **Approve the March 24, 2021, regular Business Committee meeting minutes (00:06:37)**  
Sponsor: Lisa Liggins, Secretary

Motion by Kirby Metoxen to approve the March 24, 2021, regular Business Committee meeting minutes, seconded by Lisa Liggins. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen, Brandon Stevens, Marie Summers, Jennifer Webster

## VI. RESOLUTIONS

**A. Adopt resolution entitled Emergency Amendments to the Pardon and Forgiveness Law (00:07:00)**

Sponsor: David P. Jordan, Councilman

Motion by Jennifer Webster to adopt resolution 04-28-21-A Emergency Amendments to the Pardon and Forgiveness Law, seconded by Marie Summers. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen, Brandon Stevens, Marie Summers, Jennifer Webster

**B. Adopt resolution entitled Emergency Amendments to the Election Law (00:16:33)**

Sponsor: David P. Jordan, Councilman

Motion by Jennifer Webster to adopt resolution 04-28-21-B Emergency Amendments to the Election Law, seconded by Lisa Liggins. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen, Brandon Stevens, Marie Summers, Jennifer Webster

**C. Adopt resolution entitled Safely Scheduling General Tribal Council Meetings - COVID-19 Health Risk Impacts (00:20:14)**

Sponsor: Lisa Liggins, Secretary

Motion by Lisa Liggins to adopt resolution 04-28-21-C Safely Scheduling General Tribal Council Meetings - COVID-19 Health Risk Impacts, seconded by Kirby Metoxen. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen, Brandon Stevens, Marie Summers, Jennifer Webster

**D. Adopt resolution entitled Proclamation of May 5th as a Day of Awareness for Missing and Murdered Indigenous Women (MMIW) (00:24:19)**

Sponsor: Jennifer Webster, Councilwoman

Motion by Lisa Liggins to adopt resolution 04-28-21-D Proclamation of May 5th as a Day of Awareness for Missing and Murdered Indigenous Women (MMIW), seconded by Kirby Metoxen. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen, Brandon Stevens, Marie Summers, Jennifer Webster

## **VII. STANDING COMMITTEES**

### **A. FINANCE COMMITTEE**

- 1. Accept the April 5, 2021, regular Finance Committee meeting minutes (00:29:05)**  
Sponsor: Tina Danforth, Treasurer

Motion by Jennifer Webster to accept the April 5, 2021, regular Finance Committee meeting minutes, seconded by David P. Jordan. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Lisa Liggins,  
Kirby Metoxen, Brandon Stevens, Marie Summers, Jennifer Webster

- 2. Accept the April 19, 2021, regular Finance Committee meeting minutes (00:29:37)**  
Sponsor: Tina Danforth, Treasurer

Motion by David P. Jordan to accept the April 19, 2021, regular Finance Committee meeting minutes, seconded by Jennifer Webster. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Lisa Liggins,  
Kirby Metoxen, Brandon Stevens, Marie Summers, Jennifer Webster

### **B. LEGISLATIVE OPERATING COMMITTEE**

- 1. Accept the April 7, 2021, regular Legislative Operating Committee meeting minutes (00:30:57)**  
Sponsor: David P. Jordan, Councilman

Motion by Jennifer Webster to accept the April 7, 2021, regular Legislative Operating Committee meeting minutes, seconded by Kirby Metoxen. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Lisa Liggins,  
Kirby Metoxen, Brandon Stevens, Marie Summers, Jennifer Webster

- 2. Adopt the Pardon and Forgiveness Screening Committee bylaws amendments (00:31:23)**  
Sponsor: David P. Jordan, Councilman

Motion by Jennifer Webster to adopt the Pardon and Forgiveness Screening Committee bylaws amendments, seconded by David P. Jordan. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Lisa Liggins,  
Kirby Metoxen, Brandon Stevens, Marie Summers, Jennifer Webster

## VIII. TRAVEL REQUESTS

- A. **Approve an exception to the Stay Safer at Home declaration for the travel request from Kerry Metoxen - County Veterans Services Officers Association of Wisconsin Spring Conference- Kalahari Resorts - Wisconsin Dells, WI - June 6-11, 2021 (00:34:37)**

Sponsor: Tina Jorgenson, Division Director/Governmental Services

Motion by Jennifer Webster to approve the exception noting that the training is to maintain accreditation with the Department of Veteran's Affairs, seconded by Marie Summers. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, Brandon Stevens, Marie Summers, Jennifer Webster  
Opposed: Lisa Liggins  
Abstained: David P. Jordan, Kirby Metoxen

## IX. NEW BUSINESS

- A. **Approve the Oneida Trust Enrollment Committee Oneida Business Committee memorandum of agreement (00:41:20)**

Sponsor: Keith Doxtator, Director, Trust Enrollment Department

Motion by David P. Jordan to approve the Oneida Trust Enrollment Committee Oneida Business Committee memorandum of agreement, seconded by Lisa Liggins. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen, Brandon Stevens, Marie Summers, Jennifer Webster

**B. Considerations regarding the Budget Management and Control Law (00:42:40)**

Sponsor: Lisa Liggins, Secretary

*Secretary Lisa Liggins left at 9:30 a.m.*

*Chairman Tehassi Hill left at 9:34 a.m.; Vice-Chairman Brandon Stevens assumed the responsibilities of the Chair.*

*Chairman Tehassi Hill returned at 9:38 a.m. and resumed the responsibilities of the Chair.*

Motion by Kirby Metoxen to acknowledge we are out of compliance and going forward we get into compliance. Motion failed due to lack of support.

Motion by David P. Jordan to direct the [Legislative Operating Committee] to [bring back] emergency amendments to the Budget Management and Control law to remove much of the budget process/deadlines and leave it simply at a budget should be adopted by September 30, 2021, and direct the [Legislative Operating Committee] to continue working with Finance to get the Budget Management and Control law amended, seconded by Jennifer Webster. Motion carried:

|              |  |
|--------------|--|
| Ayes:        | Daniel Guzman King, David P. Jordan, Brandon Stevens, Jennifer Webster |
| Not Present: | Lisa Liggins   |
| Opposed:     | Kirby Metoxen, Marie Summers   |
| Abstained:   | Tina Danforth  |

*Councilman Daniel Guzman King left at 9:52 a.m.*

*For the record: Councilwoman Marie Summers stated the reason why I am opposing is that the Budget Management and Control law is not being followed. It is out of compliance and we either should repeal it or not use it at all. Amending it is going to make it have little teeth to it. It is going to be very generic and general with little guidelines since we're halfway through the process maybe three quarters through the process. That is, I don't believe in breaking the law and using pieces of it for the convenience of getting through a process thank you.*

*For the record: Councilwoman Jennifer Webster stated I chose this option because it gives us some guidelines. Some guidelines, some type of map is better than no map at all.*

**C. Accept the Kunhi-yó "I'm Healthy" event notice and request BC members to provide an opening each day (01:35:20)**

Sponsor: Lisa Liggins, Secretary

Motion by Jennifer Webster to accept as information and identify Chair and Vice-Chair to provide openings on August 31st and September 1st, seconded by Marie Summers. Motion carried:

|              |   |
|--------------|---|
| Ayes:        | Tina Danforth, David P. Jordan, Kirby Metoxen, Brandon Stevens, Marie Summers, Jennifer Webster |
| Not Present: | Daniel Guzman King, Lisa Liggins  |

*Councilman Daniel Guzman King returned at 10:10 a.m.*

**D. Review and enter into the record - the Oneida Nation School System employment form - Administrator contract – file # 2021-0131 (01:36:47); (01:46:10)**  
Sponsor: Aaron Manders, Chairman/Oneida Nation School Board

Motion by David P. Jordan to defer items D. Review and enter into the record - the Oneida Nation School System employment form - Administrator contract – file # 2021-0131, item E. Review and enter into the record - the Oneida Nation School System employment form - Employee contract – file # 2021-0132, item F. Review and enter into the record - the Oneida Nation School System employment form - Food Service contract – file # 2021-0133, and item G. Review and enter into the record - the Oneida Nation School System employment form - Superintendent contract – file # 2021-0134 until after executive session, seconded by Marie Summers. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Kirby Metoxen,  
Brandon Stevens, Marie Summers, Jennifer Webster  
Not Present: Lisa Liggins

*Item IX.E. was addressed next.*

Motion by David P. Jordan to approve and enter into the record - the Oneida Nation School System employment form - Administrator contract – file # 2021-0131, seconded by Marie Summers. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Brandon Stevens, Marie  
Summers, Jennifer Webster  
Abstained: Lisa Liggins  
Not Present: Tina Danforth, Kirby Metoxen

*Item IX.E. was re-addressed next.*

**E. Review and enter into the record - the Oneida Nation School System employment form - Employee contract – file # 2021-0132 (01:36:47); (01:48:00)**  
Sponsor: Aaron Manders, Chairman/Oneida Nation School Board

Motion by David P. Jordan to defer items D. Review and enter into the record - the Oneida Nation School System employment form - Administrator contract – file # 2021-0131, item E. Review and enter into the record - the Oneida Nation School System employment form - Employee contract – file # 2021-0132, item F. Review and enter into the record - the Oneida Nation School System employment form - Food Service contract – file # 2021-0133, and item G. Review and enter into the record - the Oneida Nation School System employment form - Superintendent contract – file # 2021-0134 until after executive session, seconded by Marie Summers. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Kirby Metoxen,  
Brandon Stevens, Marie Summers, Jennifer Webster  
Not Present: Lisa Liggins

*Item IX.F. was addressed next.*

Motion by Jennifer Webster to approve and enter into the record - the Oneida Nation School System employment form - Employee contract – file # 2021-0132, seconded by Marie Summers. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Brandon Stevens, Marie  
Summers, Jennifer Webster  
Abstained: Lisa Liggins  
Not Present: Tina Danforth, Kirby Metoxen

*Item IX.F. was re-addressed next.*

**F. Review and enter into the record - the Oneida Nation School System employment form - Food Service contract – file # 2021-0133 (01:36:47); (01:48:25)**  
Sponsor: Aaron Manders, Chairman/Oneida Nation School Board

Motion by David P. Jordan to defer items D. Review and enter into the record - the Oneida Nation School System employment form - Administrator contract – file # 2021-0131, item E. Review and enter into the record - the Oneida Nation School System employment form - Employee contract – file # 2021-0132, item F. Review and enter into the record - the Oneida Nation School System employment form - Food Service contract – file # 2021-0133, and item G. Review and enter into the record - the Oneida Nation School System employment form - Superintendent contract – file # 2021-0134 until after executive session, seconded by Marie Summers. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Kirby Metoxen,  
Brandon Stevens, Marie Summers, Jennifer Webster  
Not Present: Lisa Liggins

*Item IX.G. was addressed next.*

Motion by Marie Summers to approve and enter into the record - the Oneida Nation School System employment form - Food Service contract – file # 2021-0133, seconded by Jennifer Webster. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Brandon Stevens, Marie  
Summers, Jennifer Webster  
Abstained: Lisa Liggins  
Not Present: Tina Danforth, Kirby Metoxen

*Item IX.G. was re-addressed next.*

**G. Review and enter into the record - the Oneida Nation School System employment form - Superintendent contract – file # 2021-0134 (01:36:47); (01:48:47)**  
Sponsor: Aaron Manders, Chairman/Oneida Nation School Board

Motion by David P. Jordan to defer items D. Review and enter into the record - the Oneida Nation School System employment form - Administrator contract – file # 2021-0131, item E. Review and enter into the record - the Oneida Nation School System employment form - Employee contract – file # 2021-0132, item F. Review and enter into the record - the Oneida Nation School System employment form - Food Service contract – file # 2021-0133, and item G. Review and enter into the record - the Oneida Nation School System employment form - Superintendent contract – file # 2021-0134 until after executive session, seconded by Marie Summers. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Kirby Metoxen,  
Brandon Stevens, Marie Summers, Jennifer Webster  
Not Present: Lisa Liggins

*Item IX.H. was addressed next.*

Motion by Marie Summers to approve and enter into the record - the Oneida Nation School System employment form - Superintendent contract – file # 2021-0134, seconded by Jennifer Webster. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Brandon Stevens, Marie  
Summers, Jennifer Webster  
Abstained: Lisa Liggins  
Not Present: Tina Danforth, Kirby Metoxen

*Item X.A.1. was addressed next*



**H. Enter the e-poll results into the record regarding the authorization for the Chairman to sign the National Native American Boarding School Healing Coalition letter to the Catholic Church (01:42:03)**

Sponsor: Lisa Liggins, Secretary

Motion by Kirby Metoxen to enter the e-poll results into the record regarding the authorization for the Chairman to sign the National Native American Boarding School Healing Coalition letter to the Catholic Church, seconded by David P. Jordan. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Kirby Metoxen, Brandon Stevens, Marie Summers, Jennifer Webster

Not Present: Lisa Liggins

**I. Enter the e-poll results into the record regarding the approval to transfer of the GM level of sign-off to Secretary, as primary, and to Chair or Vice-Chair, as back-up (01:42:37)**

Sponsor: Lisa Liggins, Secretary

Motion by David P. Jordan to enter the e-poll results into the record regarding the approval to transfer of the GM level of sign-off to Secretary, as primary, and to Chair or Vice-Chair, as back-up, seconded by Jennifer Webster. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Kirby Metoxen, Brandon Stevens, Marie Summers, Jennifer Webster

Abstained: Tina Danforth

Not Present: Lisa Liggins

**J. Enter e-poll results into the record regarding the approval of nomination and letter for Councilman Daniel Guzman King to serve on the U.S. Environmental Protection Agency's Local Government Advisory Committee (01:44:14)**

Sponsor: Lisa Liggins, Secretary

Motion by Marie Summers to enter the e-poll results into the record regarding the approval of nomination and letter for Councilman Daniel Guzman King to serve on the U.S. Environmental Protection Agency's Local Government Advisory Committee, seconded by Kirby Metoxen. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Kirby Metoxen, Brandon Stevens, Marie Summers, Jennifer Webster

Not Present: Lisa Liggins

## **X. EXECUTIVE SESSION (01:44:44)**

Motion by Kirby Metoxen to go into executive session at 10:15 a.m., seconded by Marie Summers.  
Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Kirby Metoxen,  
Brandon Stevens, Marie Summers, Jennifer Webster  
Not Present: Lisa Liggins

*Treasurer Tina Danforth left at 10:15 a.m.*

*Secretary Lisa Liggins returned at 10:16 a.m.*

*The Oneida Business Committee, by consensus, recessed at 12:00 a.m. to 1:30 p.m.*

*Meeting called to order by Chairman Tehassi Hill at 1:30 p.m.*

*Roll call for the record:*

*Present: Chairman Tehassi Hill; Councilman Daniel Guzman King; Councilman David P. Jordan;  
Secretary Lisa Liggins; Councilman Kirby Metoxen; Vice-Chairman Brandon Stevens;  
Councilwoman Marie Summers; Councilwoman Jennifer Webster;  
Not Present: Treasurer Tina Danforth;*

*Treasurer Tina Danforth returned at 3:30 p.m.*

*Councilman Kirby Metoxen left at 3:50 p.m.*

*Treasurer Tina Danforth left at 5:43 p.m.*

Motion by David P. Jordan to come out of executive session at 5:53 p.m., seconded by Marie Summers. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Brandon Stevens,  
Marie Summers, Jennifer Webster  
Not Present: Tina Danforth, Kirby Metoxen

Motion by Lisa Liggins to add item X.D.6. Determine next steps regarding DR14 to the agenda, seconded by David P. Jordan. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Brandon Stevens,  
Marie Summers, Jennifer Webster  
Not Present: Tina Danforth, Kirby Metoxen

*Item IX.D. was re-addressed next.*

**A. REPORTS**

**1. Accept the March 2021 Treasurer's report (01:49:15)**

Sponsor: Tina Danforth, Treasurer

Motion by David P. Jordan to accept the March 2021 Treasurer's report, seconded by Marie Summers. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Brandon Stevens, Marie Summers, Jennifer Webster  
Not Present: Tina Danforth, Kirby Metoxen

**2. Accept the Chief Counsel report (01:49:37)**

Sponsor: Jo Anne House, Chief Counsel

Motion by Jennifer Webster to accept the Chief Counsel report, seconded by Marie Summers. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Brandon Stevens, Marie Summers, Jennifer Webster  
Not Present: Tina Danforth, Kirby Metoxen

**3. Accept the Chief Financial Officer April 2021 report (01:49:53)**

Sponsor: Larry Barton, Chief Financial Officer

Motion by David P. Jordan to accept the Chief Financial Officer April 2021 report, seconded by Lisa Liggins. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Brandon Stevens, Marie Summers, Jennifer Webster  
Not Present: Tina Danforth, Kirby Metoxen

**4. Accept the Intergovernmental Affairs, Communications, and Self-Governance April 2021 report (01:50:00)**

Sponsor: Melinda J. Danforth, Director/Intergovernmental Affairs

Motion by Jennifer Webster to accept the Intergovernmental Affairs, Communications, and Self-Governance April 2021 report, seconded by David P. Jordan. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Brandon Stevens, Marie Summers, Jennifer Webster  
Not Present: Tina Danforth, Kirby Metoxen

Motion by David P. Jordan to approve the letter nominating Councilwoman Jennifer Webster to the Tribal Self Governance Advisory Committee; authorize the Chairman to sign the letter, and direct Self Governance to submit the letter to the Tribal Self Governance Advisory Committee for consideration at the July meeting, seconded by Marie Summers. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Brandon Stevens, Marie Summers, Jennifer Webster  
Not Present: Tina Danforth, Kirby Metoxen

Motion by Jennifer Webster to direct the Chairman to send a letter acknowledging the Menominee Nation's request, seconded by Marie Summers. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Brandon Stevens, Marie Summers, Jennifer Webster  
Not Present: Tina Danforth, Kirby Metoxen

**B. AUDIT COMMITTEE**

- 1. Accept the March 18, 2021, regular Audit Committee meeting minutes (01:51:20)**  
Sponsor: David P. Jordan, Councilman

Motion by Jennifer Webster to accept the March 18, 2021, regular Audit Committee meeting minutes, seconded by Marie Summers. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Brandon Stevens,  
Marie Summers, Jennifer Webster  
Not Present: Tina Danforth, Kirby Metoxen

- 2. Accept the Complimentary Services or Items compliance audit and lift the confidentiality requirement (01:51:29)**  
Sponsor: David P. Jordan, Councilman

Motion by David P. Jordan to accept the Complimentary Services or Items compliance audit and lift the confidentiality requirement, seconded by Jennifer Webster. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Brandon Stevens,  
Marie Summers, Jennifer Webster  
Not Present: Tina Danforth, Kirby Metoxen

- 3. Accept the Three Card Poker Rules of Play compliance audit and lift the confidentiality requirement 01:51:47)**  
Sponsor: David P. Jordan, Councilman

Motion by Marie Summers to accept the Three Card Poker Rules of Play compliance audit and lift the confidentiality requirement, seconded by Jennifer Webster. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Brandon Stevens,  
Marie Summers, Jennifer Webster  
Not Present: Tina Danforth, Kirby Metoxen

- 4. Accept the BC Members Credit Card Activity operational audit and lift the confidentiality requirement (01:52:05)**  
Sponsor: David P. Jordan, Councilman

Motion by Marie Summers to accept the BC Members Credit Card Activity operational audit and lift the confidentiality requirement, seconded by David P. Jordan. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Brandon Stevens,  
Marie Summers, Jennifer Webster  
Not Present: Tina Danforth, Kirby Metoxen

**5. Accept the Anna John Resident Centered Care Community performance assurance audit and lift the confidentiality requirement (01:52:20)**

Sponsor: David P. Jordan, Councilman

Motion by Jennifer Webster to accept the Anna John Resident Centered Care Community performance assurance audit and lift the confidentiality requirement, seconded by David P. Jordan. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Brandon Stevens,  
Marie Summers, Jennifer Webster

Not Present: Tina Danforth, Kirby Metoxen

**6. Accept the Eco-Services performance assurance audit and lift the confidentiality requirement (01:52:35)**

Sponsor: David P. Jordan, Councilman

Motion by Jennifer Webster to accept the Eco-Services performance assurance audit and lift the confidentiality requirement, seconded by Marie Summers. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Brandon Stevens,  
Marie Summers, Jennifer Webster

Not Present: Tina Danforth, Kirby Metoxen

**7. Accept the Finance Administration performance assurance audit and lift the confidentiality requirement (01:52:53)**

Sponsor: David P. Jordan, Councilman

Motion by David P. Jordan to accept the Finance Administration performance assurance audit and lift the confidentiality requirement, seconded by Lisa Liggins. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Brandon Stevens,  
Marie Summers, Jennifer Webster

Not Present: Tina Danforth, Kirby Metoxen

**8. Accept the Natural Resources performance assurance audit and lift the confidentiality requirement (01:53:10)**

Sponsor: David P. Jordan, Councilman

Motion by Jennifer Webster to accept the Natural Resources performance assurance audit and lift the confidentiality requirement, seconded by Marie Summers. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Brandon Stevens,  
Marie Summers, Jennifer Webster

Not Present: Tina Danforth, Kirby Metoxen

**9. Accept the OGE/Thornberry Creek follow up to RSM Audit of FY2018 audit and lift the confidentiality requirement (01:53:28)**

Sponsor: David P. Jordan, Councilman

Motion by Jennifer Webster to defer the OGE/Thornberry Creek follow up to RSM Audit of FY2018 to the May 12, 2021, regular Business Committee Meeting, seconded by Marie Summers. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Brandon Stevens, Marie Summers, Jennifer Webster

Not Present: Tina Danforth, Kirby Metoxen

**C. UNFINISHED BUSINESS**

**1. Accept the HR Area Manager's follow up report regarding the process for layoffs, furloughs, and recalls (01:53:55)**

Sponsor: Geraldine Danforth, Area Manager/Human Resources

Motion by David P. Jordan to accept the HR Area Manager's follow up report regarding the process for layoffs, furloughs, and recalls, seconded by Jennifer Webster. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Brandon Stevens, Marie Summers, Jennifer Webster

Not Present: Tina Danforth, Kirby Metoxen

**2. Accept the update regarding the draft Comprehensive Health COVID-19 Spending Plan (01:54:14)**

Sponsor: Debra Danforth & Ravinder Vir/Director/Comprehensive Health

Motion by Jennifer Webster to approve the verbal update regarding the draft Comprehensive Health COVID-19 Spending Plan with the final report being sent to the May 12, 2021 BC Regular Meeting, seconded by Brandon Stevens. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Brandon Stevens, Marie Summers, Jennifer Webster

Abstained: Lisa Liggins

Not Present: Tina Danforth, Kirby Metoxen

**D. NEW BUSINESS**

**1. Accept the April 5, 2021, regular OBC Officer meeting notes (01:54:43)**

Sponsor: Jessica Vandekamp, Employee Relations Representative

Motion by Marie Summers to accept the April 5, 2021, regular OBC Officer meeting notes, seconded by David P. Jordan. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Brandon Stevens, Marie Summers, Jennifer Webster

Not Present: Tina Danforth, Kirby Metoxen

**2. Review the draft recommendation from the Community/Public Health Officer regarding the Nation's Public Health State of Emergency (01:55:00)**  
Sponsor: Lisa Liggins, Secretary

Motion by David P. Jordan to accept the draft recommendation from the Community/Public Health Officer regarding the Nation's Public Health State of Emergency as information, seconded by Lisa Liggins. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Brandon Stevens, Marie Summers, Jennifer Webster  
Not Present: Tina Danforth, Kirby Metoxen

**3. Determine next steps regarding the Oneida MIS Assessment (01:55:21)**  
Sponsor: Lisa Liggins, Secretary

Motion by Jennifer Webster to appoint a subcommittee of Brandon Stevens, Marie Summers, David Jordan, Daniel Guzman King, and Lisa Liggins, to carry out all hiring processes of the IT Director and CIO positions, seconded by David P. Jordan. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Brandon Stevens, Marie Summers, Jennifer Webster  
Not Present: Tina Danforth, Kirby Metoxen

Motion by David P. Jordan to direct Jason Doxtator to send the contract addendum to the Law Office for review, seconded by Marie Summers. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Brandon Stevens, Marie Summers, Jennifer Webster  
Not Present: Tina Danforth, Kirby Metoxen

**4. Enter the e-poll results into the record regarding the approved attorney contract with Arlinda Locklear, contract # 2021-0204 (01:55:48)**  
Sponsor: Lisa Liggins, Secretary

Motion by Jennifer Webster to enter the e-poll results into the record regarding the approved attorney contract with Arlinda Locklear, contract # 2021-0204, seconded by Brandon Stevens. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Brandon Stevens, Marie Summers, Jennifer Webster  
Not Present: Tina Danforth, Kirby Metoxen

**5. Determine next steps regarding complaint File # 2021-DR05-02 (01:56:21)**  
Sponsor: Jessica Vandekamp, Employee Relations Representative

Motion by Lisa Liggins to determine complaint # 2021-DR05-02 has no merit and is considered closed, seconded by Jennifer Webster. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Brandon Stevens, Marie Summers, Jennifer Webster  
Not Present: Tina Danforth, Kirby Metoxen

Motion by Lisa Liggins to accept the concern as information and direct the Employee Relation Representative to setup a follow up meeting with DR05 to review annual expectations, seconded by Jennifer Webster. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Brandon Stevens, Marie Summers, Jennifer Webster  
Not Present: Tina Danforth, Kirby Metoxen

**6. Accept resignation of DR14 and determine next steps (01:57:15)**

Motion by Lisa Liggins to accept the two-week notice of resignation dated April 28, 2021, seconded by David P. Jordan. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Brandon Stevens, Marie Summers  
Abstained: Jennifer Webster  
Not Present: Tina Danforth, Kirby Metoxen

Motion by David P. Jordan to place notice of violation of the employment contract in the employee file, seconded by Lisa Liggins. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Brandon Stevens, Marie Summers  
Abstained: Jennifer Webster  
Not Present: Tina Danforth, Kirby Metoxen

Motion by David P. Jordan to post the vacancy and assign Chairman Tehassi Hill, Secretary Lisa Liggins, and Councilman Daniel Guzman King to a sub-team to carry out all the hiring processes for BC DR14, seconded by Marie Summers. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Brandon Stevens, Marie Summers, Jennifer Webster  
Not Present: Tina Danforth, Kirby Metoxen

**XI. ADJOURN (01:58:26)**

Motion by Daniel Guzman King to adjourn at 6:06 p.m., seconded by Marie Summers. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Brandon Stevens, Marie Summers, Jennifer Webster  
Not Present: Tina Danforth, Kirby Metoxen

Minutes prepared by Chad Wilson, Senior Information Management Specialist.  
Minutes approved as presented on May 26, 2021.



Lisa Liggins, Secretary  
ONEIDA BUSINESS COMMITTEE